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**Civil Service Commission
December 6, 2018
Minutes**

Commissioners Mary Stevens, Chair
Present: Nancy Harris, Commissioner
Paul Peglow, Commissioner

Absent: Gregg Davison, Ex officio member

Other Staff Present: Dave Rierson, Fire Chief

The Civil Service Commission met on December 6, 2018 in the City Council Chamber at located at 10 W State Street, according to posted notices.

Stevens called the meeting to order at 12:00PM.

Item #1 – November 8, 2018 minutes

Harris moved to approve the minutes for November 8, 2018, second by Stevens. Motion approved 3-0.

Item #2 – Fire Marshal – Testing Process

Chief Rierson presented the testing process for the Fire Marshall position. The process consists of a 100 question written exam and an oral interview conducted by 3 Fire Marshalls from around Iowa. The scores from the two processes will be combined to come up with a final score. A ranked list will be brought back to the Commission later in December. Peglow moved to approve the testing process, second by Harris. Motion approved 3-0.

The Commission meeting adjourned at 12:15PM.

Respectfully submitted,

Jill Petermeier, HR Director

City Council
Leon Lamer, Bill Martin, Gabe Isom, Al Hoop,
Sue Cahill, Mike Gowdy, Bethany Wirin

