

CITY OF MARSHALLTOWN
COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 W STATE STREET
DECEMBER 10, 2018, 5:30 PM

A. NOTICE TO PUBLIC

The Mayor and City Council welcome comment from the public during discussion of any of the agenda items. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks 3 minutes or less in order that others may be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. CALL TO ORDER

Mayor Joel T.S. Greer

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

Cahill, Gowdy, Hoop, Isom, Lamer, Martin, Wirin.

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS

F. CONSENT AGENDA

1. Approve Council Minutes, November 26, 2018, And November 28, 2018, Goal Setting Session.

Documents:

[2018-11-28_council-minutes-goal setting.pdf](#)

[2018-11-26_Council-minutes.pdf](#)

2. Approve Bill List In The Amount Of \$2,307,532.60

Documents:

[2018-12-10_BillList.pdf](#)

3. Receipt Of Building Permit Report, November 2018

Documents:

[Building_Report_1118.pdf](#)

4. Library Board: Appoint Tonya Gaffney, Reappoint Megan Bell - 7/1/2021; Judith Lindholm- 7/1/2021; Maureen Lyons-7/1/2019;

Ronnie Manis- 7/1/2023; Allan Robert Thoreson- 7/1/2022; Robert Untiedt- 7/1/2024.

Documents:

[GAFFNEY-LIBRARY BOARD APP.pdf](#)
[rpt_BoardsRoster-Library.pdf](#)

5. Approve August 2018 Financial Statements

Documents:

[August 2018 Financials Memo.pdf](#)
[August 2018 Financial Statements.pdf](#)

6. Approve September 2018 Financial Statements

Documents:

[September 2018 Financials Memo.pdf](#)
[September 2018 Financial Statements.pdf](#)

7. RESOLUTION 2018-223 TO CERTIFY UNPAID BILLS FOR COLLECTION WITH TAXES

Documents:

[02-12-2018_2018-006_RES Unpaid bills-Rental Registration.pdf](#)
[2018-12-10_Assessment-Council Doc.pdf](#)

8. RESOLUTION 2018-224 APPROVING PURCHASING POLICY AND PROCEDURE MANUAL FOR THE CITY OF MARSHALLTOWN

Documents:

[Resolution Purchasing Policy Approval.pdf](#)
[Purchasing Policy Memo.pdf](#)
[Purchasing Policy Revised Dec 10 2018.pdf](#)

9. RESOLUTION 2018-225 APPROVING A PURCHASE AGREEMENT WITH STAR EQUIPMENT FOR A NEW CIMLINE DURAPATCHER

Documents:

[Res Approving Durapatcher Purchase.pdf](#)
[Star Equip Purchase Agreement.pdf](#)

10. RESOLUTION 2018-227 APPROVING THE MARSHALLTOWN MUNICIPAL AIRPORT FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM AND FEDERAL FUNDING APPLICATION

Documents:

11. New Tree Trimmer: Finco Tree And Wood Service, LLC

Documents:

[FINCO TREE AND WOOD SERVICE LLC insurance expires 06-14-19.pdf](#)

12. New Tree Trimmer - Cody's Tree Service, LLC

Documents:

[CODYS TREE SERVICE LLC exp 04-11-2019.pdf](#)

G. **REPORTS**

1. Convention & Visitors Bureau- Val Ruff

H. **RESOLUTIONS**

1. RESOLUTION 2018-228 APPROVING AN ECONOMIC DEVELOPMENT GRANT TO DAVID E. AND KATHLEEN A. THOMPSON FOR DEMOLITION

Documents:

[Res for Demo Assistance Thompson.pdf](#)

2. RESOLUTION 2018-229 AUTHORIZING THE PURCHASE OF A 2020 INTERNATIONAL DUMP TRUCK FOR THE STREET DEPARTMENT, FROM O'HALLORAN INTERNATIONAL FOR THE PRICE OF \$141,860.00

Documents:

[truck purchase resolution.pdf](#)
[Customer Proposal HV507 Single Axle Plow Truck 10-22-18.pdf](#)
[Hawkeye City of Marshalltown 061818.pdf](#)
[Snow Plow Memo \(2\).pdf](#)

I. **DISCUSSION**

1. Police And Fire Building Update

Documents:

[Police Fire Building Budget Update Memo.pdf](#)
[Costs for Police and Fire Building through Dec 11 2018 For Council.pdf](#)

2. Strategic Planning Update

Documents:

3. Discussion On Change Of City Business Hours

Documents:

[Memo -Office Hour change.pdf](#)

J. **PUBLIC COMMENT**

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

K. **CLOSED SESSION - REAL ESTATE**

Closed session pursuant to Section 21.5 subsection (1) paragraph (j) OF THE CODE OF IOWA to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The City of Marshalltown has an attorney-client relationship with Attorney Roger Schoell, appointed as City Attorney on May 5, 2014, by Council Resolution #2014-047; and with Lynch Dallas P.C., by Council Resolution #2017-093, approved May 8, 2017.

There may be council action by motion following the closed session if directed by the city's attorney.

L. **CLOSED SESSION - PERSONNEL**

Closed session pursuant to Section 21.5, Subsection (1) Paragraph (i) OF THE CODE OF IOWA to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. The City of Marshalltown has an attorney-client relationship with Attorney Roger Schoell, appointed as City Attorney on May 5, 2014, by Council Resolution #2014-047; and with Lynch Dallas P.C., by Council Resolution #2017-093, approved May 8, 2017.

Documents:

[Closed Session Request JK.pdf](#)

M. **ADJOURN**

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. www.marshalltown-ia.gov

