

CITY OF MARSHALLTOWN
COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 W STATE STREET
DECEMBER 10, 2018, 5:30 PM

A. NOTICE TO PUBLIC

The Mayor and City Council welcome comment from the public during discussion of any of the agenda items. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks 3 minutes or less in order that others may be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. CALL TO ORDER

Mayor Joel T.S. Greer

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

Cahill, Gowdy, Hoop, Isom, Lamer, Martin, Wirin.

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS

F. CONSENT AGENDA

1. Approve Council Minutes, November 26, 2018, And November 28, 2018, Goal Setting Session.

Documents:

[2018-11-28_council-minutes-goal setting.pdf](#)

[2018-11-26_Council-minutes.pdf](#)

2. Approve Bill List In The Amount Of \$2,307,532.60

Documents:

[2018-12-10_BillList.pdf](#)

3. Receipt Of Building Permit Report, November 2018

Documents:

[Building_Report_1118.pdf](#)

4. Library Board: Appoint Tonya Gaffney, Reappoint Megan Bell - 7/1/2021; Judith Lindholm- 7/1/2021; Maureen Lyons-7/1/2019;

Ronnie Manis- 7/1/2023; Allan Robert Thoreson- 7/1/2022; Robert Untiedt- 7/1/2024.

Documents:

[GAFFNEY-LIBRARY BOARD APP.pdf](#)
[rpt_BoardsRoster-Library.pdf](#)

5. Approve August 2018 Financial Statements

Documents:

[August 2018 Financials Memo.pdf](#)
[August 2018 Financial Statements.pdf](#)

6. Approve September 2018 Financial Statements

Documents:

[September 2018 Financials Memo.pdf](#)
[September 2018 Financial Statements.pdf](#)

7. RESOLUTION 2018-223 TO CERTIFY UNPAID BILLS FOR COLLECTION WITH TAXES

Documents:

[02-12-2018_2018-006_RES Unpaid bills-Rental Registration.pdf](#)
[2018-12-10_Assessment-Council Doc.pdf](#)

8. RESOLUTION 2018-224 APPROVING PURCHASING POLICY AND PROCEDURE MANUAL FOR THE CITY OF MARSHALLTOWN

Documents:

[Resolution Purchasing Policy Approval.pdf](#)
[Purchasing Policy Memo.pdf](#)
[Purchasing Policy Revised Dec 10 2018.pdf](#)

9. RESOLUTION 2018-225 APPROVING A PURCHASE AGREEMENT WITH STAR EQUIPMENT FOR A NEW CIMLINE DURAPATCHER

Documents:

[Res Approving Durapatcher Purchase.pdf](#)
[Star Equip Purchase Agreement.pdf](#)

10. RESOLUTION 2018-227 APPROVING THE MARSHALLTOWN MUNICIPAL AIRPORT FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM AND FEDERAL FUNDING APPLICATION

Documents:

11. New Tree Trimmer: Finco Tree And Wood Service, LLC

Documents:

[FINCO TREE AND WOOD SERVICE LLC insurance expires 06-14-19.pdf](#)

12. New Tree Trimmer - Cody's Tree Service, LLC

Documents:

[CODYS TREE SERVICE LLC exp 04-11-2019.pdf](#)

G. **REPORTS**

1. Convention & Visitors Bureau- Val Ruff

H. **RESOLUTIONS**

1. RESOLUTION 2018-228 APPROVING AN ECONOMIC DEVELOPMENT GRANT TO DAVID E. AND KATHLEEN A. THOMPSON FOR DEMOLITION

Documents:

[Res for Demo Assistance Thompson.pdf](#)

2. RESOLUTION 2018-229 AUTHORIZING THE PURCHASE OF A 2020 INTERNATIONAL DUMP TRUCK FOR THE STREET DEPARTMENT, FROM O'HALLORAN INTERNATIONAL FOR THE PRICE OF \$141,860.00

Documents:

[truck purchase resolution.pdf](#)
[Customer Proposal HV507 Single Axle Plow Truck 10-22-18.pdf](#)
[Hawkeye City of Marshalltown 061818.pdf](#)
[Snow Plow Memo \(2\).pdf](#)

I. **DISCUSSION**

1. Police And Fire Building Update

Documents:

[Police Fire Building Budget Update Memo.pdf](#)
[Costs for Police and Fire Building through Dec 11 2018 For Council.pdf](#)

2. Strategic Planning Update

Documents:

3. Discussion On Change Of City Business Hours

Documents:

[Memo -Office Hour change.pdf](#)

J. **PUBLIC COMMENT**

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

K. **CLOSED SESSION - REAL ESTATE**

Closed session pursuant to Section 21.5 subsection (1) paragraph (j) OF THE CODE OF IOWA to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The City of Marshalltown has an attorney-client relationship with Attorney Roger Schoell, appointed as City Attorney on May 5, 2014, by Council Resolution #2014-047; and with Lynch Dallas P.C., by Council Resolution #2017-093, approved May 8, 2017.

There may be council action by motion following the closed session if directed by the city's attorney.

L. **CLOSED SESSION - PERSONNEL**

Closed session pursuant to Section 21.5, Subsection (1) Paragraph (i) OF THE CODE OF IOWA to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. The City of Marshalltown has an attorney-client relationship with Attorney Roger Schoell, appointed as City Attorney on May 5, 2014, by Council Resolution #2014-047; and with Lynch Dallas P.C., by Council Resolution #2017-093, approved May 8, 2017.

Documents:

[Closed Session Request JK.pdf](#)

M. **ADJOURN**

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. www.marshalltown-ia.gov

Council Proceedings
Work Session
November 28, 2018

A work session of the Marshalltown City Council was convened on November 28, 2018, at 1:00 pm, at the Marshalltown Public Library, according to posted notices. The council discussed council goals and strategic planning.

The meeting adjourned at 4:45 pm.

Respectfully submitted,

Shari L. Coughenour, CMC, City Clerk

CITY OF MARSHALLTOWN

Joel Greer, Mayor

ATTEST:

Shari L. Coughenour, City Clerk

Council Proceedings
November 26, 2018

Mayor Greer called the meeting to order at 5:30 PM, November 26, 2018, in the Council Chambers at 10 W State Street and led the pledge of allegiance. Roll call- Present: Cahill, Gowdy, Hoop, Isom, Lamer, Martin and Wirin. Mayor Greer asked for a moment of silence in memory of John Veldey. Ellen Youds was recognized for five years of service at the Library.

CONSENT AGENDA:

Wirin moved to adopt the consent agenda: Approve Council Minutes, November 12, 2018; Approve Bill List In The Amount Of \$1,910,961.46; RESOLUTION 2018-206 AUTHORIZING A GRANT APPLICATION FOR \$100,000 TO THE IOWA DEPARTMENT OF NATURAL RESOURCES URBAN CONSERVATION WATER QUALITY INITIATIVE GRANT FOR THE PARKING LOT RENOVATION AT CHURCH AND FIRST STREETS; RESOLUTION 2018-207 APPROVING A QUOTE FROM CLEAR SPAN FOR TORNADO-RELATED REPAIRS TO THE HOOP BARNS; Approve Alcohol License Renewals: BPOE Lodge #312, East Side Liquor & Grovery, Rumours Sports Bar, 7 Rayos Liquor Store, Mama DiGrado's Pasta and Pizza, Iowa River Brewing Company, Inc., Ocean City Chinese Restaurant, Abarrotes La Salud, Inc., Kwik Star \$607, Express Mart.; second by Isom. Motion carried 7-0.

RESOLUTIONS:

Mayor Greer opened the public hearing at 5:36 PM regarding the proposed sale of 213 E Main Street. There were no written comments received. Lamer commented private real estate is going for \$3.40 per square feet, and that the proposed sale price of \$1.00 is too cheap, and that one owner refuses to sell. Hoop agreed \$1.00 is too low. Administrator Kinser reminded the council the project is conceptual and contingent on property acquisition. No property will be acquired until the Iowa Finance Authority approves the project and tax credits. Greer declared the public hearing closed at 5:43 PM. Wirin moved to adopt RESOLUTION 2018-208 AUTHORIZING SALE OF CITY-OWNED PROPERTY LOCATED AT 213 EAST MAIN STREET, second by Martin. Resolution carried 4-3 with Hoop, Lamer and Martin dissenting.

Mayor Greer opened the public hearing at 5:44 PM for the agreement funded by Tax Increment Financing. There were no written comments received. Nate McCormick, President of the MCBF was present to answer questions. Kinser reviewed the agreement, for FY 2019-2020, provides \$30,000 funding for the MCBF from the Downtown TIF, Urban Renewal Area #4. Greer declared the public hearing closed at 5:47 PM.

Wirin moved to adopt RESOLUTION 2018-209 APPROVING FY 2019-20 AGREEMENT WITH MARSHALLTOWN CENTRAL BUSINESS DISTRICT, second by Cahill. The council's undesignated local option sales tax fund will pay for the agreement. Resolution adopted 7-0.

Martin moved to adopt RESOLUTION 2018-210 APPROVING A CONTRIBUTION OF \$6,780 TO THE 13TH STREET DISTRICT FOR SECURITY CAMERAS, second by Isom. Resolution adopted 7-0.

Wirin moved to adopt RESOLUTION 2018-211 APPROVING AMENDMENT TO THE COMPREHENSIVE PLAN OF 2030 FOR PARCEL 8318-11-426-005 AND PARCEL 8318-11-426-007 FROM LOW DENSITY RESIDENTIAL TO MIXED USE, second by Isom. Approximately 40 acres of agricultural land will be classified as mixed use, located east of Walmart. Plan Zoning recommended approval. Resolution adopted 7-0.

Wirin moved to adopt RESOLUTION 2018-212 APPROVING THE FY2018 ANNUAL FINANCIAL REPORT FOR THE CITY OF MARSHALLTOWN, second by Cahill. Resolution adopted 7-0.

Gowdy moved to adopt RESOLUTION 2018-213 APPROVING THE ANNUAL URBAN RENEWAL REPORT FOR THE CITY OF MARSHALLTOWN, second by Wirin. Resolution adopted 7-0.

Martin moved to adopt RESOLUTION 2018-214 AUTHORIZING CERTIFICATION OF CODE OF IOWA 403.19 TAX INCREMENT FINANCING (TIF) INDEBTEDNESS TO THE COUNTY AUDITOR FOR EACH URBAN RENEWAL AREA WITHIN THE CITY OF MARSHALLTOWN, second by Wirin. Resolution adopted 7-0.

Wirin moved to adopt the following Resolutions relating to the Police and Fire Building: RESOLUTION 2018-215 APPROVING CONTRACT CHANGE ORDER FOR THE POLICE & FIRE HEADQUARTERS PROJECT # BLD17001 BP#6-1 GENERAL SUPPLIES FOR GARLING CONSTRUCTION AN INCREASE OF \$7959.47; RESOLUTION 2018-216 APPROVING CONTRACT CHANGE ORDER FOR THE POLICE & FIRE HEADQUARTERS PROJECT # BLD17001 BP#8-1 ALUMINUM STOREFRONTS, CURTAIN WALLS & GLAZING FOR FORMAN FORD AN INCREASE OF \$719.00; RESOLUTION 2018-217 APPROVING CONTRACT CHANGE ORDER FOR THE POLICE & FIRE HEADQUARTERS PROJECT # BLD17001 BP#9-1 GYMPSUM

WALL ASSEMBLIES FOR HILSABEK SCHACHT, INC. AN INCREASE OF \$18,848.00; RESOLUTION 2018-218 APPROVING CONTRACT CHANGE ORDER FOR THE POLICE & FIRE HEADQUARTERS PROJECT # BLD17001 BP# 22-1 PLUMBING & MECHANICAL FOR TONY'S PLUMBING & HEATING LLC. A DECREASE OF \$3,051.00; RESOLUTION 2018-219 APPROVING CONTRACT CHANGE ORDER FOR THE POLICE & FIRE HEADQUARTERS PROJECT # BLD17001 BP#26-1 ELECTRICAL COMMUNICATIONS & SECURITY FOR DEVRIES ELECTRIC AN INCREASE OF \$8,202.30; RESOLUTION 2018-220 APPROVING CONTRACT CHANGE ORDER FOR THE POLICE & FIRE HEADQUARTERS PROJECT # BLD17001 BP#2-1 SITE DEMOLITION AND EARTHWORK FOR CON-STRUCT, INC. AN INCREASE OF \$20,072.82; RESOLUTION 2018-221 APPROVING CONTRACT CHANGE ORDER FOR THE POLICE & FIRE HEADQUARTERS PROJECT # BLD17001 BP#9-2 FLOOR COVERINGS FOR ALLIED CONSTRUCTION SERVICES, INC. A DECREASE OF \$5,701.00; second by Isom. Resolutions adopted 7-0.

Isom moved to adopt RESOLUTION 2018-222 APPROVING AN ENGINEERING SERVICES AGREEMENT WITH FOX ENGINEERING ASSOCIATES INC., FOR THE 1ST STREET PARKING LOT IMPROVEMENTS, second by Wirin. Funding for the project includes \$100,000 of grant application and \$500,000 bonded funds. Fox Engineering will provide design and construction oversight. Resolution adopted 6-1, with Hoop dissenting.

ORDINANCES:

Mayor Greer opened the public hearing at 6:14 PM for rezoning about 40 acres located east of Walmart. There were no written comments received. Spohnheimer reviewed the change, indicating Plan Zoning recommended approval of the rezoning from R-2 to TN, Traditional Neighborhood. Hibbs Blvd and LaFrentz Road will be extended. Greer declared the public hearing closed at 6:17 PM. Wirin moved to adopt the first reading of, waive second and third readings, and adopt AN ORDINANCE 14979 APPROVING REZONING APPROXIMATELY 34.7 INCLUDING PARCEL 8318-11-426-005 AND PARCEL 8318-11-426-007 FROM R-2 LOW DENSITY RESIDENTIAL TO TN TRADITIONAL NEIGHBORHOOD, second by Isom. Three readings and Ordinance adopted 7-0.

PUBLIC COMMENT:

There were no public comments.

The meeting adjourned at 6:22 PM.

Respectfully submitted,

Shari L. Coughenour, CMC, City Clerk

CITY OF MARSHALLTOWN

ATTEST:

Joel T.S. Greer, Mayor

Shari L. Coughenour, CMC, City Clerk

BILL LIST – DECEMBER 10, 2018

Advertising		Refund/Reimbursed	
Great.Wstrn.Bnk/2	430.00	Baker.Taylor/12	918.38
Buildings/Improvements		BRODART.CO/3	489.27
Allied.Constr/1	101,650.00	Fink,K/1	79.90
BLACK.HAWK.ROOF/1	29,550.28	GOODING.B/1	806.12
BLACKHAWK.SPRNK/1	16,625.57	Great.Wstrn.Bnk/4	129.46
Caliber.Concret/2	138,317.05	Hunt,J/1	70.81
Central.W.Fabri/1	22,747.28	Ibarra,A/1	105.00
DeVries.Electri/1	117,209.10	MicroMarketing./1	18.98
Forman.Ford/1	24,567.00	Midwest.Tape/3	197.84
Garling.Constr/1	232,964.70	Ottilie,S/1	24.95
Great.Wstrn.Bnk/1	3,782.84	OVERDRIVE,INC./1	95.00
Hilsabeck.Schac/1	70,572.65	Poole,E/1	60.00
MIDWEST.STORAGE/1	56,709.20	Swartz.R/1	9.99
Sabre/1	101,236.80	Rents/Leases	
TONYS.PLUMBG/1	174,080.85	/0	86.00
Consulting & Professional Fees		Ackley.Housing/10	1,518.00
Bernie.Lowe/1	725.54	ALCALA,R/1	194.00
CGA.Assoc/3	5,706.70	Altringer,J/1	331.00
Eide.Bailly.LLP/1	18,000.00	AMES,STEVEN/22	5,943.00
Fox.Engrg.Assc/1	9,125.00	BJ&J.LLC/2	379.00
Great.Wstrn.Bnk/1	38.40	BLOOD,A/1	493.00
HDR.Engrg/1	5,239.00	BOULDER.COOP.HS/1	289.00
Lynch.Dallas.PC/6	3,314.23	Brodin,C/1	188.00
Olsson/1	2,967.50	BROWN,B/1	47.00
Prochaska.Assoc/1	11,911.15	Carbajal,S/1	322.00
RUBY,T/1	188.80	Chadderdon,A/1	322.00
Story.Constr/1	73,900.01	Chicago.Hsg.Aut/1	945.00
Contracts		CHOATE,A/1	572.00
Aramark.Unfrm/4	75.70	CIRSI/6	759.00
ARL/1	4,333.33	CLAWSON,J/2	358.00
BDH/8	5,925.50	CMHC.INVEST/1	294.00
Construct/1	19,069.18	Crosser,D/1	216.00
Devig,T/4	1,203.20	CROSSER,R/1	132.00
Fisher.Comm.Ctr/1	6,396.67	Eakin,R/1	236.00
Great.Wstrn.Bnk/7	604.70	ECKLOR,S/3	1,010.00
Hartwig.Plmbg/1	189.00	Elwayne.Inc./2	872.00
Jensen.Inc/1	25,000.00	Etter, W/1	366.00
Karl.Chevrolet/1	27,741.50	Eubanks,C/1	192.00
Lucity.Inc./3	10,522.08	Farrell.Propert/7	2,046.00
Marsh.Co.Landfi/1	53.90	FISCHELS,R/2	399.00
Marsh.Co.Treas/5	868.50	Frese.Propts/3	893.00
MMIT.INC/1	132.57	FRIEND,T/1	244.00
Morford.Constr/2	1,550.00	Friendly.Valley/4	592.00
Noble,C/1	10.00	Grant.Park.LLC/22	4,524.00
O.C.L.C.Inc/1	905.21	Gray,D/1	409.00
ONSITE.INFO.DES/2	80.00	Hala,J/3	820.00
Premier.Equip/7	228.00	HARRIS,T/1	324.00
Region.6.Planng/1	660.00	Hatch,J/1	475.00
Ricken.Tiling/20	10,012.41	Hatch,R/2	777.00
Schendel.Pest.C/1	60.00	HAVELKA,B/1	500.00
Servicemaster/3	3,447.00	HESSENIUS,R/2	245.00
Sterling.Fire/11	985.00	Hilltop.Village/8	1,187.00
Stucky.Vacuum.S/2	96.97	HOULIHAN,D/1	240.00
Unique.Mgmt.Svc/1	107.40	HOVERSTEN,R/1	900.00
UTTERBACK,A/1	1,550.00	Hsg.Auth.CookCo/8	6,078.00
Velocity.EHS/2	1,123.00	Hsg.Auth.Joliet/2	2,489.00
Zuercher.Techng/1	858.00	Hsg.St.Cloud/2	1,337.00
Debt Service		HUBBARD.MAPLE/2	370.00
CRBT/2	8,707.57	Jared,S/2	420.00
Library Books		JASPERS,M/1	131.00
Baker.Taylor/76	4,211.62	JBI.COOP.Assn/4	993.00
BOOK.FARM/1	3,229.29	Judge,M/9	2,634.00
BRODART.CO/4	614.85	KLOCKE,C/1	288.00
Cengage.Learng/9	874.14	Landherr,J/1	415.00
CenterPoint.Prn/1	79.01	LAWSON,R/2	310.00
Gardner.Publish/1	156.90	Lawthers.Prop.M/1	460.00
Great.Wstrn.Bnk/20	1,082.20	LL.Enterprises/1	217.00
Info.Group/1	1,000.00	Lodge.Ind/2	654.00
MicroMarketing./16	2,429.49	LUENSE,B/4	1,537.00
OVERDRIVE,INC./2	258.98	MATNEY,L/1	264.00
Sentimental.Pro/1	122.00	Mtnw/Westown/15	3,150.00
Medical		MURPHY,P/1	184.00
Bernie.Lowe/1	2,897.87	Natl.Mngmt.Corp/2	823.00
Payroll.Deductions		NAUGHTON,R/1	825.00
American.Educa./1	64.41	North.Tama.Hsg/3	470.00
AXA/1	425.00	Oakland.Prop/1	115.00
Collection.Svs./6	2,438.33	Oetker,D/3	578.00
Galls.LLC/1	68.57	Oetker.Jr.,J/1	471.00
I.M.W.C.A/1	6,123.00	Palisade.Holdng/1	208.00
I.P.E.R.S./11	108,968.60	Park.Elms,LLC/4	1,025.00
I.R.S./6	85,083.06	Pheasant.Run.Ap/1	277.00
IA.Treasurer/3	20,788.00	Polley,M/1	795.00
ICMA.457/11	10,749.05	Premier.RE.Mgmt/2	520.00
M.F.P.R.S.I./6	175,656.39	PYLE,D/2	552.00
Meskwaki Nation/1	300.34	R.E.P.Corp/1	263.00
Texas.Child.Sup/2	252.57	RA.Rental.Prop/1	364.00
United.Way/7	1,239.81	RD.Toledo,LLP/2	890.00
Payroll.Net		Reed,T/12	4,337.00
Payroll/1	299,688.03	River.Birch/4	2,042.00
		River.Oaks/4	2,208.00
		S.E.Invst/2	602.00
		Schmidt,M/2	406.00

BILL LIST – DECEMBER 10, 2018

SCOTT,L/1	384.00	Kieslers/2	678.00
SESKER,R/1	192.00	Kinser,J/1	42.63
Specht,G/1	468.00	Mid.Iowa.Ent/1	40.00
Squire,B/1	234.00	Midland.Scienti/4	1,132.90
Steelsmith,G/5	964.00	MINITEX.UN.MINN/1	1,432.00
Sunrise.Apt/2	132.00	Minuteman/2	1,738.00
Switzer,T/1	187.00	Napa.Auto/6	81.39
Tallcorn.Tower/15	4,628.00	Noble,C/1	9.31
TAYLOR,M/1	211.00	Office.Express/1	48.95
Titus,T/1	314.00	Oreilly.Automot/1	72.90
TOWN.APARTMENT/4	508.00	Perkin.Elmer./2	1,027.10
TREVRON,LLC/1	332.00	Pitney.Bowes/1	226.04
TT.C.Coop.Hsg/2	538.00	Racorn.Corp/1	54.00
VEST,L/1	329.00	Reliant.Fire.Ap/5	2,527.53
WARREN,C/1	222.00	Showcases,Inc/2	444.90
Weatherly.Erin/2	664.00	Staples,A/2	1,198.49
Welter,T/1	319.00	Sterling.Fire/1	135.00
ZMOLEK,M/1	263.00	Storey.Kenwrthy/4	6,155.95
Service/Repairs		Terminal.Supply/1	207.54
A.J.Body.Shop/1	60.00	Vajgrt.R/1	24.00
Advance.Garage./1	390.00	Venmill.Industr/1	139.98
AG.LIME.TRUCKG/6	8,004.00	Veren,C/1	120.00
ANDERSON,S/1	46.00	Verizon.Wireles/1	756.70
Aponte,M/1	27.00	Waterlo.Courier/1	543.50
B&G.HVAC.INC/1	196.00	Witmer.Public.S/3	680.53
Bohl,P/1	28.00	Travel/Training	
Century.Link/30	728.05	Great.Wstrn.Bnk/12	3,203.37
Centurylink.Id/6	11.95	Nickel,J/1	163.80
Chicago.Hsg.Aut/1	36.31	Treasurer-ISU/1	50.00
Devig,T/6	2,004.90	Utilities	
Elect.Engr.Eqpt/1	165.00	AlliantEnergy/32	29,155.91
Great.Wstrn.Bnk/34	4,718.86	CENTRAL.IA.WATE/1	148.92
Hsg.Auth.CookCo/1	276.64	WoodRiver.Enrgy/7	1,676.30
Hsg.Auth.Joliet/1	72.62	Total/1095	
Hsg.St.Cloud/1	37.08	2,307,532.60	
JOHNSON,C/1	46.00		
Kapaun.Brown/2	628.50		
KROENER,L/1	4.00		
LARRY'S.TOWING/1	326.35		
Ledford,M/1	500.00		
LENZ,D/1	345.00		
McAtee.Tire/3	225.00		
Morford.Constr/1	952.00		
Mtwن.Wtrwrks/3	8,379.78		
ONE.SOURCE/1	15.00		
Racom.Corp/3	255.00		
Record.AutoDoor/1	296.00		
Safelite.AutoGs/2	306.45		
Scroggins,J/1	100.00		
Showroom.Auto/1	25.00		
Vajgrt.R/1	10.00		
Verizon.Wireles/6	608.67		
WICKHAM,M/1	30.00		
WOAHTEE,G/1	46.00		
Supplies/Parts			
A.J.Body.Shop/1	67.50		
Adland.Engrvg/1	12.50		
Advance.Garage./1	60.00		
Ames.Libร. Found/1	2,690.00		
Arnold.Motor.Su/28	2,079.34		
B&G.HVAC.INC/1	106.25		
Baker.Taylor/16	637.81		
BDH/4	4,250.59		
BLUEGLOBES.INC/1	124.23		
Chamber.Commerc/1	785.00		
Chemsearch/1	505.90		
City.Laundering/15	1,068.59		
Cntrl.IA.Distr/4	1,957.25		
Cntrl.Office/5	120.95		
Crescnt.Electrc/1	90.00		
Dairy.Queen/1	3,087.90		
Dave.WrightCDR/2	774.54		
DEMCO.INCORP./2	1,170.57		
EBSCO.Subscr/1	7,786.59		
Electric.Pump/1	1,350.43		
Engineered.Equi/1	1,712.05		
Entenmann.Rovin/1	304.50		
Ethington.Htg/1	2,736.00		
Fastenal.Co/1	3.71		
Galls.LLC/9	186.71		
Gervich.Sons/1	48.00		
Gillig.LLC/6	400.28		
Graphic.Edge/1	61.59		
Graymont.Lime/1	4,958.24		
Great.Wstrn.Bnk/119	15,589.53		
Hach.Co/1	310.89		
Hannam.Autom/1	550.00		
Hillers,C/1	200.00		
Hotsy.Cleaning/1	30.26		
IA.Poetry.Assc/1	9.00		
In.Stitches/2	22.00		
Kapaun.Brown/4	645.85		
Keystone.Lab/2	128.00		

BUILDING DEPARTMENT**BUILDING PERMIT SUMMARY 2018**

MONTH	NEW DWELLINGS	ALTER DWELLINGS	MINOR DWELLINGS	MISC. IMPROVEMENTS	TOTAL IMPROVEMENTS	FEES
JANUARY	\$185,000	\$10,000	\$0	\$10,000	\$205,000	\$1,114
FEBRUARY	\$785,000	\$14,000	\$0	\$923,000	\$1,722,000	\$10,996
MARCH	\$0	\$45,000	\$77,000	\$149,000	\$271,000	\$3,815
APRIL	\$0	\$36,000	\$0	\$3,014,000	\$3,050,000	\$17,067
MAY	\$922,000	\$100,000	\$33,000	\$49,000	\$1,104,000	\$9,589
JUNE	\$228,000	\$64,000	\$14,000	\$0	\$306,000	\$3,038
JULY	\$2,056,000	\$14,000	\$22,000	\$633,000	\$2,725,000	\$17,654
AUGUST	\$0	\$256,000	\$264,000	\$12,133,000	\$12,653,000	\$57,378
SEPTEMBER	\$0	\$342,000	\$217,000	\$3,323,000	\$3,882,000	\$26,618
OCTOBER	\$473,000	\$259,000	\$304,000	\$2,100,000	\$3,136,000	\$18,654
NOVEMBER	\$0	\$315,000	\$90,000	\$3,027,000	\$3,432,000	\$21,900
DECEMBER	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS	\$4,649,000	\$1,455,000	\$1,021,000	\$25,361,000	\$32,486,000	\$187,823

Building Division Improvement Value & Fee Summary - Nov. 2018

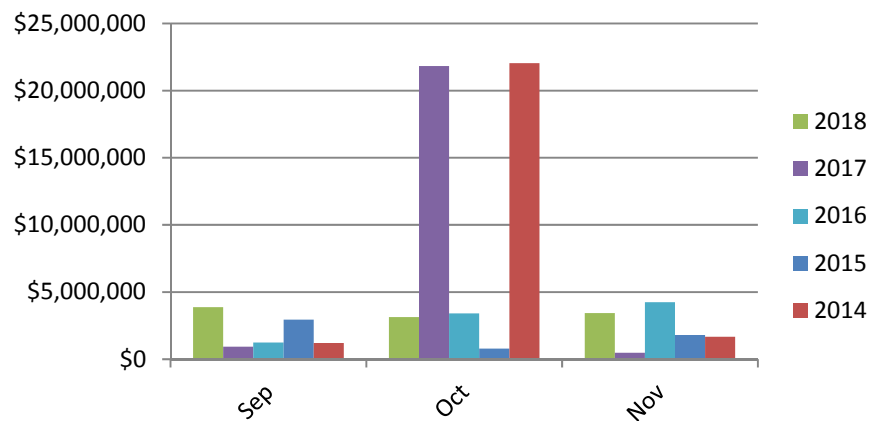
Total Improvement Value Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2018	\$205,000	\$1,722,000	\$271,000	\$3,050,000	\$1,104,000	\$306,000	\$2,725,000	\$12,653,000	\$3,882,000	\$3,136,000	\$3,432,000		\$32,486,000
2017	\$74,000	\$331,000	\$7,559,000	\$1,214,000	\$8,277,000	\$1,171,000	\$671,000	\$547,000	\$937,000	\$21,827,000	\$480,000		\$43,088,000
2016	\$479,000	\$1,034,000	\$2,977,000	\$1,699,000	\$2,257,000	\$113,000	\$945,000	\$555,000	\$1,246,000	\$3,416,000	\$4,254,000		\$18,975,000
2015	\$0	\$57,000	\$941,000	\$3,671,000	\$1,516,000	\$3,067,000	\$6,572,000	\$1,391,000	\$2,944,000	\$788,000	\$1,803,000		\$22,750,000
2014	\$311,000	\$206,000	\$4,457,000	\$4,101,000	\$25,076,000	\$35,000,000	\$2,712,000	\$470,000	\$1,203,000	\$22,044,000	\$1,678,000		\$97,258,000

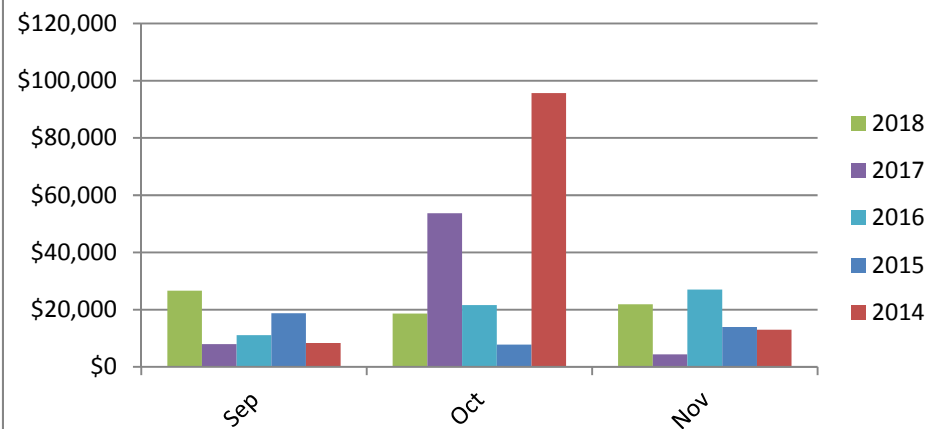
Total Fees Received Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2018	\$1,114	\$10,996	\$3,815	\$17,067	\$9,589	\$3,038	\$17,654	\$57,378	\$26,618	\$18,654	\$21,900		\$187,823
2017	\$1,006	\$3,995	\$35,959	\$9,819	\$39,400	\$10,063	\$5,237	\$5,075	\$7,933	\$53,706	\$4,385		\$176,578
2016	\$3,860	\$7,490	\$18,014	\$12,229	\$16,500	\$1,553	\$6,946	\$5,912	\$11,069	\$21,606	\$27,022		\$132,201
2015	\$0	\$762	\$8,610	\$24,464	\$12,214	\$18,787	\$34,441	\$11,625	\$18,742	\$7,793	\$13,969		\$151,407
2014	\$2,414	\$1,980	\$21,811	\$22,054	\$106,382	\$20,451	\$17,496	\$5,278	\$8,360	\$95,674	\$12,971		\$314,871

Total Improvement Value Comparison



Total Fees Received Comparison



BUILDING REPORT FOR THE MONTH OF NOVEMBER 2017



PERMIT NUMBER	OWNER OF IMPROVEMENT	LOCATION OF IMPROVEMENT	TYPE OF IMPROVEMENT	NEW DWELLING	ALTER DWELLING	MINOR BUILDING	MISC. IMPROVEMENT	FEE
24825	Brant Luense (storm)	408 West State St.	Alter Dwelling		\$9,000			Fee Waived
24826	Black Tire Bikes (storm)	117 West Main St.	Alter Building				\$80,000	\$854
24827	Century Link (storm)	19 West State St.	Alter Building				\$172,000	\$1,426
24828	David Thompson	106 South Center St.	New Building				\$1,219,000	\$6,610
24829	Bonnie Gaskill (storm)	19-21 South 1st St.	Demolish Portion Bldg					Fee Waived
24830	Bonnie Gaskill (storm)	19-21 South 1st St.	Alter Building				\$352,000	\$2,506
24831	Greg Spillman	10 Crestview Drive	Alter Dwelling/Garage		\$13,000			\$223
24832	REM Homes (storm)	207-209 E. Main St.	Alter Building				\$10,000	\$181
24833	Marshalltown Waterworks (storm)	207 East State Street	Demolish Building					Fee Waived
24834	Marshalltown Waterworks (storm)	207 East State Street	New Building				\$33,000	\$472
24835	Maria Gomez (storm)	402 East State Street	Demolish Attached Gar					Fee Waived
24836	Maria Gomez (storm)	402 East State Street	Alter Dwelling/Garage		\$13,000			Fee Waived
24837	Chin Baptist Church (storm)	9 North 5th Avenue	Alter Building				\$105,000	\$1,024
24838	Chin Baptist Church (storm)	206 West Church St.	Alter Dwelling		\$19,000			Fee Waived
24839	Casey's Marketing Co. (storm)	111 North 3rd Avenue	Demolish Building					Fee Waived
24840	Pat Bell (storm)	109 Noth 10th Street	Alter Dwelling		\$49,000			Fee Waived
24841	Casey's Marketing Co. (storm)	111 North 3rd Avenue	New Building				\$815,000	\$4,809
24842	Casey's Marketing Co. (storm)	111 North 3rd Avenue	Demolish Canopy					Fee Waived
24843	Weatherly Properties LLC (storm)	202 East State Street	Demolish Buildings					Fee Waived
24844	Rogelio Sanchez	103 North 9th Avenue	Demolish Dwelling					Fee Waived
24845	Casey's Marketing Co. (storm)	111 North 3rd Avenue	New Canopy				\$47,000	\$612
24846	Alex Pence	208 W. Meadow Lane	Demolish Dwelling					\$25
24847	Jose Cordova (storm)	208 North 6th Street	Demolish Dwelling					Fee Waived
24848	Dean Calkins (storm)	520 Bromley Street	Demolish Garage					Fee Waived
24849	Dean Calkins (storm)	520 Bromley Street	New Garage			\$18,000		Fee Waived
24850	Accurra Health Care of M'town	2401 South 2nd St.	Alter Building				\$20,000	\$321
24851	Jim Johnson (storm)	107 North Center St.	Demolish Portion Bldg					Fee Waived
24852	Mindy Hadley (storm)	1907 Summit Street	Demolish Garage					Fee Waived
24853	Mindy Hadley (storm)	1907 Summit Street	New Garage			\$18,000		Fee Waived
24854	Win Kyaw (storm)	11 East State Street	Alter Building				\$80,000	\$854
24855	Ismael Lopez (storm)	515 Woodbury Street	Alter Dwelling		\$10,000			Fee Waived
24856	Travis Peters (storm)	810 East Main Street	Alter Building				\$4,000	\$97
24857	Shelley Backes (storm)	101 Byron Street	Alter Dwelling		\$70,000			Fee Waived
24858	Obed Mendoza	912 Jackson Street	Alter Dwelling		\$5,000			\$111
24859	Jose Avalos (storm)	508 East State Street	Alter Dwelling		\$10,000			Fee Waived
24860	Marshalltown Co.	707 Noble street	Demolish Dwelling					\$25
24861	Marshalltown Co.	709 Noble Street	Demolish Dwelling					\$25
24862	Marshalltown Co.	711 Noble Street	Demolish Dwelling					\$25
24863	Marshalltown Co.	713 Noble Street	Demolish Dwelling					\$25

BUILDING REPORT FOR THE MONTH OF NOVEMBER 2017



PERMIT NUMBER	OWNER OF IMPROVEMENT	LOCATION OF IMPROVEMENT	TYPE OF IMPROVEMENT	NEW DWELLING	ALTER DWELLING	MINOR BUILDING	MISC. IMPROVEMENT	FEE
24864	Marshalltown Co.	715 Noble Street	Demolish Dwelling					\$25
24865	Marshalltown Co.	11 South 8th Avenue	Demolish Dwelling					\$25
24866	Juanita Himes	1009 South 1st Avenue	Demolish Dwelling					\$25
24867	Timothy Sletten (storm)	709 West State Street	Demolish Dwelling					Fee Waived
24868	Jack Welch (storm)	203 North 11th Ave.	Demolish Dwelling					Fee Waived
24869	Patrick Hageman	2006 West Main Street	Demolish Garage					\$25
24870	Top Farm, LLLP	204 West State Street	Alter Building				\$30,000	\$442
24871	Ramon Gomez	505 North 3rd Avenue	Alter Building				\$20,000	\$321
24872	Francisco Ordaz (storm)	404 Fremont Street	Demolish Dwelling					Fee Waived
24873	Dave Thompson	107 South Center St.	Demolish Building					\$25
24874	Casey's Marketing Co. (storm)	303 1/2 Bromley St.	Demolish Dwelling					Fee Waived
24875	Casey's Marketing Co. (storm)	305 Bromley Street	Demolish Dwelling					Fee Waived
24876	Iglesia Pentecostes (storm)	617 West State Street	Demolish Dwelling					Fee Waived
24877	Iglesia Pentecostes (storm)	619 West State Street	Demolish Building					Fee Waived
24878	John & Jill Craft	613 North 5th Street Pl.	Demolish Dwelling					\$25
24879	Rochelle Smith (storm)	110 North 10th Ave.	Demolish Garage					Fee Waived
24880	Rochelle Smith (storm)	110 North 10th Ave.	New Garage			\$10,000		Fee Waived
24881	Darriel Coatney (storm)	210 North 8th Avenue	Demolish Garage					Fee Waived
24882	Darriel Coatney (storm)	210 North 8th Avenue	New Garage			\$8,000		Fee Waived
24883	Patrick Hogan (storm)	304 North 5th Street	Alter Dwelling		\$92,000			Fee Waived
24884	Amanda Merical	308 North 6th avenue	Demolish Garage					\$25
24885	Amanda Merical	308 North 6th avenue	New Garage			\$11,000		\$195
24886	Rogelio Rivas (storm)	105 1/2 N. 3rd Ave.	Demolish Garage					Fee Waived
24887	Rogelio Rivas (storm)	105 1/2 N. 3rd Ave.	New Garage			\$7,000		Fee Waived
24888	Jose Ramirez (storm)	404 East State Street	Alter Dwelling		\$5,000			Fee Waived
24889	Salvation Army Corps (storm)	107-109 W.State st.	Alter Building				\$40,000	\$542
24890	Lewis Oswald (storm)	1503 Summit Street	Demolish Garage					Fee Waived
24891	Lewis Oswald (storm)	1503 Summit Street	New Garage			\$7,000		Fee Waived
24982	Judy Downs (storm)	1206 West State St.	Demolish Garage					Fee Waived
24983	Judy Downs (storm)	1206 West State St.	New Garage			\$11,000		Fee Waived
24984	Jeff Niedermann (storm)	202 North 15th Street	Alter Dwelling		\$20,000			Fee Waived
			TOTALS:	\$0	\$315,000	\$90,000	\$3,027,000	\$21,900
			TOTAL IMPROVEMENT AMOUNT:		\$3,432,000			

BUILDING REPORT FOR THE MONTH OF NOVEMBER 2017



PERMIT NUMBER	OWNER OF IMPROVEMENT	LOCATION OF IMPROVEMENT	TYPE OF IMPROVEMENT	NEW DWELLING		ALTER DWELLING	MINOR BUILDING	MISC. IMPROVEMENT	FEE
				Units	Permits	Permits	Permits	Permits	Demo Permits
Scott A. Riemenschneider, Chief Building Official			# OF PERMITS:	0	0	12	8	15	35

CITY OF MARSHALLTOWN

APPLICATION FOR APPOINTMENT TO BOARDS AND COMMISSIONS

<i>DATE:</i> 11/13/2018				
<i>Last Name</i> Gaffney		<i>First Name</i> Tonya		<i>Middle Initial</i> M
<i>STREET ADDRESS</i> 1013 Ratcliffe Dr.		<i>CITY</i> Marshalltown	<i>STATE</i> Iowa	<i>ZIP</i> 50158
<i>DAY PHONE #</i> 641-799-4697		<i>EVENING PHONE #</i> 641-799-4697		<i>CELL PHONE #</i> 641-799-4697
<i>EMPLOYER: (If retired, please indicate last employer and position held.)</i> Marshalltown Community Schools - Lenihan				
<i>Email address:</i> tonya.thomas07@gmail.com				

VOLUNTEER CIVIC/COMMUNITY ACTIVITY

Please list the organizations in which you have been involved, the nature and duration of your involvement, and any offices or positions you have held. If necessary, continue on another sheet and attach. Include any innovative programs you have developed or participated in at work or in other volunteer capacity.

Please check which of the following City Boards and/or Commissions you would like to be appointed to.

- | | |
|--|--|
| ☐ Bike Path Committee
☐ Board of Adjustment
☐ Civil Service Commission
☐ Claims Appeal Board
☐ Coliseum Commission
☐ Dangerous Building Board of Appeals
☐ Electrical Appeals Board
☐ Electricians Examining Board
☐ Enterprise Zone
☐ Gas & Plumbing Board
☐ Housing Appeals Board
☐ Human Rights Commission | ☐ Investment Advisory Board
☒ Library Board
☐ Marshalltown Softball Association
☐ Municipal Art Gallery/Fisher Center
☐ Parks Advisory Committee
☐ Public Housing Advisory Governing Board
☐ Planning & Zoning Commission
☐ Trees Forever /Branching Out Committee
☐ Uniform Building Board of Appeals
☐ Uniform Fire Code Board of Appeals
Water Board
Other: _____ |
|--|--|

IN ADDITION, MEMBERS OF THE COUNCIL ARE APPOINTED AS REPRESENTATIVES TO THE FOLLOWING:

- | | |
|--|---|
| ☐ Cable TV Advisory Committee
☐ Convention & Visitors Bureau (CVB)
☐ Landfill Commission
☐ Main Street Central Business (MCB) | ☐ Marshalltown Economic Development
☐ Impact Commission (MEDIC)
☐ 911 Commission
☐ Senior Citizen's Committee
☐ Sister City Ad Hoc Committee |
|--|---|

Please indicate why you have designated a particular Board/Commission on which you would like to serve. For instance, previous experience, expertise or interest, improvements, etc., you believe you would bring to the Board/Commission.

I am asking to be a member of the library board. The library is one of the highlights of our town. The offer much more than access to great books. Their programming gives citizens things to do and groups to connect with. Parents, teens, seniors, and kids alike can find a group or activity to be a part of at the Marshalltown Public Library.

As a reading teaching and instruction coach at Lenihan Intermediate, I have seen firsthand how powerful the library can be in growing citizens within our community. I helped take 6th grade students to the library, where they learned not only how to check out books but how reading can be a part of their lives. This experience was one of the best experiences I have every provided for my students!

As a parent, I take advantage of many of the library activities for young kids and parents. These give me a space to meet others while also growing the minds of my children. I look forward to being a part of the board that helps to make our library the best for our community.

ATTENDANCE OF MEMBERS OF ALL BOARDS AND COMMISSION

Attendance of Board and Commission members will be reviewed on a quarterly basis by the staff member who works most directly with any Board or Commission. If attendance of any member is at a level of less than 75% for two consecutive quarters, the staff member will report that attendance to the member and to the Mayor. If attendance of any member is at a level below 60% in any four consecutive quarters (or over a span of six or more meetings for groups which meet fewer than six times annually), the Mayor will request a resignation from that member unless there were extenuating circumstances, outside the control of the member, which were reported to the staff member prior to the absences. If a Board or Commission has been unable to conduct business at more than one scheduled meeting in the previous year due to lack of a quorum, the 60% requirement will be enforced regardless of extenuating circumstances.

I do not intend to leave the city for long periods of time during my appointment:

Yes ☒

No ☐

If you have a resume, please attach it to this form so that the Mayor and City Council can most effectively evaluate your interests and match you with the appropriate Board/Commission vacancy.

The City appreciates your time and volunteer spirit. This interest form will be retained for one year and if during that time you are not appointed to a City Board/Commission, you will receive a notice asking that you renew your interest in serving.

Return to: City Clerk's Office
City Hall, 24 North Center Street
Marshalltown, Iowa 50158
(641) 754-5701

Applicant Signature

Meeting notifications are provided via email and posted on the City's website.

Tonya Gaffney

1013 Ratcliffe Drive, Marshalltown, IA, 50158 - (641) 799-4697 - tgaffney@marshalltown.k12.ia.us

OBJECTIVE

To obtain a position on the Marshalltown Public Library Board in order to assist in providing the resident of Marshalltown and Marshall County with materials and services to meet their recreational, informational, educational, and cultural awareness needs.

PROFESSIONAL EXPERIENCE

Instructional Coach

Lenihan Intermediate, Marshalltown Community School District

August 2017 - Present

- Plan and support professional development for staff including the use of technology and interactive activities
- Teach small groups of students in need of additional support
- Model and co-teach with teachers desiring additional support
- Collaborate with teams of teachers to create curricular materials for the district
- Participate on Battle of the Books committee, organizing teams, communicating with teachers, and prepare for the Bash (culminating activity)
- Organize assessment three times a year, including rostering students, training staff on FAST technology, and interpreting data
- Learn about various aspects of leadership, including implementing change, building relationships with others, and developing a professional learning community

Sixth Grade Literacy and Social Studies Teacher

Lenihan Intermediate, Marshalltown Community School District

August 2012 - August 2017

- Created and co-taught a classroom that met the needs of a variety of students, including English Learners, Special Education, and XLP students
- Piloted and implemented CLM and workshop model, including reader's workshop, writer's workshop, and language study; made recommendations for building-wide implementation
- Designed and implemented reading and social studies curriculum aligned to the Iowa Core and ELP Standards.
- Mentored colleagues through the mentor program and as a model classroom teacher
- Analyzed student achievement data in order to determine classroom interventions and instructional strategies
- Piloted initial format for data wall and MTSS meetings; collaborated in problem solving during MTSS meetings
- Analyzed building wide data in order to determine building goals and needed professional development
- Analyzed behavioral data as a part of the PBIS committee; determined classroom management strategies and interventions
- Participated in the IPI committee to collect student engagement data; designed and delivered professional development
- Reflected on teaching and instructional practice as a model classroom teacher; conferenced with colleagues before and after observations

Third Grade Teacher

August 2011 - 2012

Fifth Grade Teacher

August 2010 - 2011

Irving Elementary, Waterloo Community School District

- Implemented explicit instruction in terms of comprehension think-alouds and reading/writing talk-alouds
- Made application for and participated in a pilot to implement iPads as a tool for learning in the classroom, increasing student engagement and motivation
- Fostered student ownership of learning and ideas through implementation of PWIM to support cross-curricular units
- As a team leader, participated in leadership meetings to develop grant proposal for Persistently Low Achieving Schools (PLAS)
- Collaborated at the district level to study and select *Investigations* math series
- Participated as a mentor to a new teacher, meeting weekly and providing guidance, observation feedback, and classroom management strategies

Third Grade Teacher

Windsor Elementary, Des Moines Public School District

October 2007 - May

2010

- Implemented a keyboarding program to introduce students to daily computer use
- Considered assessment results when planning instruction in math and reading through benchmarking, running records, pre- and post-tests, and Skills Iowa
- Fostered a cooperative learning environment with careful grouping of students for activities such as *FOSS* science investigations

Related Experience**Child Care Summer Supervisor**

May 2007 - August 2007

Child Care Provider

May 2004 - August 2009

Indianola Child Care, Indianola Iowa

- Organized weekly and daily schedules for 45 employees
- Supervised child care providers, assigning duties and responsibilities as needed
- Ensured the health and safety of children at the center, outdoor play areas, and on field trips
- Served as Head Teacher for summer program (set up interactive classroom, planned daily team-building activities and weekly character building activities)

EDUCATION

- Grand Canyon University, Phoenix, Arizona

Master of Education - Reading Curriculum and Instruction, August 2013

- Viterbo University, West Des Moines, Iowa

Middle School endorsement, December 2009

- Simpson College, Indianola, Iowa

Bachelor of Arts Degree, May 2007

Major: Elementary Education and Liberal Arts**Endorsements: Math, Reading, and Coaching**



Board and Commission Roster

Library Board of Trustees

Department: Library

Dept. Phone: (641) 754-5738

The Marshalltown Public Library Board of Trustees consists of six city and one rural Marshall County residents with a term of six years. The Board sets library policy, establishes an annual budget, approves all expenditures, and supervises the library director. The Board has charge, control and supervision of the Public Library, its appurtenances, fixtures and rooms containing the same. Directs and controls all the affairs of the Library.

<u>Term End</u> <u>Date</u>	<u>Member Contact Information</u>		
7/1/2021	Megan Bell 2015 S 5th Ave Marshalltown, IA 50158	(641) 752-1401 (641) 481-5299	bellhouse12@aol.com <i>replaces Sue Fink</i> Appointed: 12/10/2018
7/1/2024	Tonya Gaffney 1013 Ratcliffe Dr Marshalltown, IA 50158	(641) 799-4697	tonya.thomas07@gmail.com <i>replaces Leah Mattox</i> Appointed: 12/10/2018
7/1/2021	Judith Lindholm 2375 M 186th St Marshalltown, IA 50158	(641) 485-2768	judyindholm@heartofiowa.net <i>County Representative/Replaces B Burt</i> Appointed: 12/10/2018
7/1/2019	Maureen Lyons 2002 Elmcrest Drive Marshalltown, IA 50158	(641) 752-3137	klyons@mchsi.com <i>President</i> Appointed:
7/1/2023	Ronnie Manis 506 W Main St Marshalltown, IA 50158		rmanis@marshalltown.k12.ia.us Appointed: 12/10/2018
7/1/2022	Allan Robert Thoreson 504 Thomas Drive Marshalltown, IA 50158	(641) 753-7344	aithoreson@centurylink.net <i>12/3/2018</i> Appointed:
7/1/2024	Robert Untiedt 2401 W State St Marshalltown, IA 50158	(641) 644-5920 (319) 899-4123	bob.untiedt@iavalley.edu Appointed: 12/10/2018

Monday, December 03, 2018



State of Iowa gender equality statistics

Males - Count / %	3	42.86%
Females - Count / %	4	57.14%
Total Members	7	

MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

December 5, 2018

To: Mayor Joel Greer
Members of the City Council

From: Diana Steiner, Finance Director

Re: August Monthly Financial Statements

Policy Issue: N/A.

Recommendation: Staff recommends approving the August 2018 monthly financial statements.

Background: The Finance department has prepared and reconciled the August 2018 financial statements for your review. The attached reports include the following:

- Fund Balance Report, which includes the beginning balance at 6/30/18, the year-to-date revenues and expenses for 2 months and the ending fund cash balance.
- Cash & Investments Report, which includes current balances and interest rates for all city investments.
- Monthly Budget Report, which reflects monthly and year-to-date revenues and expenses by each fund and then in summary. If the YTD Activity amount is less than the YTD Budget amount, it will show as unfavorable for revenues and favorable for expenses.

Items of interest this month:

*The Police & Fire Building expenses were \$834,855, primarily from steel, concrete, roofing, walls, aluminum storefront, electric and plumbing work.

*Excluding staff time, payments to vendors related to the tornado in fund 145 was \$460,931. The City received \$1,357,637 in August from the insurance company.

Budget Impact: N/A

Attachment: August 2018 Financial Statements

cc: Jessica Kinser, City Administrator

MARSHALLTOWN

IOWA

FUND BALANCE REPORT AS OF 08/31/18

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	1,556,085.70	575,896.85	2,240,790.73	(108,808.18)
010 - CASH FLOW RESERVE FUND	2,086,100.92	10,486.83	-	2,096,587.75
030 - CAPITAL RESERVE	224,801.61	99,624.26	114,466.40	209,959.47
031 - CAPITAL RSRV-BLDG MAINT	440,029.28	1,246.83	-	441,276.11
032 - CIP LARGE VEHICLE/EQUIPMENT	106,000.00	-	-	106,000.00
050 - COLISEUM ACTIVITY FUND	-	(178.70)	4,871.85	(5,050.55)
110 - ROAD USE TAX	4,534,210.54	679,374.12	145,568.28	5,068,016.38
112 - EMPLOYEE BENEFITS FUND	2,443,812.88	2,871.23	2,891.84	2,443,792.27
117 - POLICE/FIRE RETIREMENT	423,994.86	10,626.88	28.28	434,593.46
119 - EMERGENCY FUND	-	1,859.74	-	1,859.74
121 - LOCAL OPTION SALES TAX	4,084,222.31	503,045.36	25,469.75	4,561,797.92
125 - TAX INCREMENT FINANCING	500,738.78	1,856.74	100,972.50	401,623.02
130 - CITY TORT LIABILITY	71,645.60	1,155.31	6,379.33	66,421.58
132 - GRANTS-STATE/LOCAL AGENCIES	(5,261.13)	25,008.92	12,672.00	7,075.79
140 - PARK & REC DONATION FUND	67,724.68	7,470.29	1,184.98	74,009.99
141 - MTOWN TENNIS ASSOC	1,685.91	4.78	-	1,690.69
142 - SOFTBALL ASSOCIATION FUND	1,020.65	8,003.25	6,448.95	2,574.95
144 - LIVE HEALTHY IOWA	1,434.31	3.18	309.76	1,127.73
145 - TORNADO GENERAL	-	1,357,637.11	679,956.66	677,680.45
146 - FEMA VALOR	-	-	-	-
147 - FEMA DEMO	-	-	-	-
150 - COPS FAST GRANTS	(3,749.78)	4,996.77	14,541.13	(13,294.14)
151 - DEPT OF JUSTICE GRANTS	(685.68)	344.50	350.00	(691.18)
152 - POLICE UNDESIGNATED GRANTS	(3,264.76)	6,981.77	18,713.47	(14,996.46)
153 - POLICE DEPT DONATION FUND	151,172.19	50,691.02	967.22	200,895.99
155 - (D)POLICE PENSION - SPEC REV	-	-	-	-
156 - FIRE DEPT DONATION FUND	16,896.39	34.87	6,735.74	10,195.52
157 - FIRE DEPT GRANTS	4,608.45	13.06	-	4,621.51
160 - ECONOMIC DEVELOPMENT GIFT	50,000.17	141.67	-	50,141.84
161 - SURETY DEPOSITS/SUBDIVIDER	10,431.31	29.56	-	10,460.87
170 - LIBRARY DONATION FUND	97,429.97	1,691.17	7,531.95	91,589.19
177 - SEIZED ASSETS (POLICE)	40,445.23	1,537.43	286.60	41,696.06
179 - OTHER COMM AND ECON DEVELOPMENT	155,352.52	466.91	15,395.08	140,424.35
180 - HOUSING GRANTS	16,123.55	45.69	-	16,169.24
183 - FY 08 EDI (ECON DEV INCENTIVE)	(12,189.25)	-	320.00	(12,509.25)
184 - VOUCHERS - 002, 003	83,916.62	247,011.48	223,218.64	107,709.46
190 - 911 SURCHARGE	464.27	47,035.11	996.90	46,502.48
200 - GO BONDS DEBT FUND	86,909.39	25,253.01	14,243.00	97,919.40

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
300 - CIP COLLECTION FUND	169,223.58	5,141.96	-	174,365.54
310 - FEDERAL STREET GRANTS	(66,984.26)	-	-	(66,984.26)
311 - RISE STREET GRANTS	(98,178.29)	-	-	(98,178.29)
312 - AIRPORT PROJECT FUND	(123,355.17)	-	-	(123,355.17)
320 - SPECIAL ASSESSMENT PROJECTS	(38,528.95)	1,981.00	-	(36,547.95)
340 - BIKE PATH PROJECT FUND	(225,706.49)	60,901.42	7,331.80	(172,136.87)
341 - TREES FOREVER PROJECT	2,196.27	4,517.61	-	6,713.88
350 - GO BONDS CAPITAL PROJECTS	8,498.01	24.08	-	8,522.09
354 - POLICE & FIRE STATIONS	11,912,130.55	28,500.83	1,977,299.92	9,963,331.46
355 - 2015 GO BONDS (D&D)	112,035.15	1,296.85	650.00	112,682.00
356 - 2016 BONDS - STREET PROJECTS	-	12,532.40	12,532.40	-
357 - 2018 CY STREET PROJECTS	(14.91)	-	-	(14.91)
392 - TIF DISTRICT III CAP PROJECTS	(8,017.10)	-	11,543.76	(19,560.86)
610 - WATER POLLUTION CONTROL	5,778.00	380,048.50	383,143.36	2,683.14
611 - WPCP REVENUE	10,296,770.66	1,224,128.78	380,048.50	11,140,850.94
612 - WPCP REVENUE BOND FUND	(31.52)	-	8,482.50	(8,514.02)
614 - WPCP CAPITAL IMPROVEMENT RSRV	1,020,098.91	2,890.47	-	1,022,989.38
615 - WPCP PLANT & IMPROVEMENTS	-	-	150.00	(150.00)
617 - SANITARY SEWER NEW CONSTRUCTN	89,981.26	-	-	89,981.26
618 - TORNADO-WPCP	-	-	3,862.02	(3,862.02)
690 - TRANSIT OPERATING	126,125.70	35,194.32	96,606.03	64,713.99
740 - STORM SEWER UTILITY	1,891,776.85	221,988.57	80,691.31	2,033,074.11
741 - 2016 GO STORM WATER PROJ	1,561,196.20	5,428.28	41,785.00	1,524,839.48
742 - TORNADO - STORM/SEWER	-	-	3,779.79	(3,779.79)
750 - COMPOSTING FACILITY	181,573.75	8,544.47	4,092.96	186,025.26
751 - TORNADO - COMPOST	-	-	2,333.20	(2,333.20)
760 - P&R CONCESSIONS ENTERPRISE	(13,460.81)	20,220.23	21,874.46	(15,115.04)
881 - OCCUPATIONAL INSURANCE ESCROW	84,635.27	20,928.48	92,149.78	13,413.97
884 - GROUP HEALTH INSURANCE ESCROW	2,369,657.85	468,281.04	580,197.00	2,257,741.89
886 - WORKMAN'S COMP DEDUCTIBLE FUND	37,367.51	105.89	-	37,473.40
910 - POLICE PENSION - T & A	-	-	2,418.36	(2,418.36)
913 - 911 COMMISSION	(26,445.05)	99,469.81	207,154.12	(134,129.36)
950 - SUBDIVIDER IMPROVEMENT ESCROW	-	-	-	-
951 - SALES TAX REIMBURSEMENT	(2,113.56)	1,173.38	2,131.00	(3,071.18)
952 - SURETY BONDS/DEPOSITS	2,018.60	122.81	-	2,141.41
953 - IA STATE SLEUTH USR GRP	14,971.67	-	-	14,971.67
	46,515,307.17	6,275,688.18	7,565,568.31	45,225,427.04

Account	Name	Ending Balance	Interest Rate
BalObject: 0110 - US Bank Acct			
999.0110.000	CASH US BANK	37,007.58	0.00
Total BalObject: 0110 - US Bank Acct:		37,007.58	
BalObject: 0111 - UB&T Operating			
999.0111.000	UB&T Operating	10,444,637.74	2.34
Total BalObject: 0111 - UB&T Operating:		10,444,637.74	
BalObject: 0112 - UB&T AP			
999.0112.000	UB&T AP	11,707.45	2.34
Total BalObject: 0112 - UB&T AP:		11,707.45	
BalObject: 0113 - UB&T Payroll			
999.0113.000	UB&T Payroll	42,592.96	2.34
Total BalObject: 0113 - UB&T Payroll:		42,592.96	
BalObject: 0114 - UB&T Dev Inspections			
999.0114.000	UB&T Dev Inspections	30,841.93	2.34
Total BalObject: 0114 - UB&T Dev Inspections:		30,841.93	
BalObject: 0115 - UB&T HUD Admin			
999.0115.000	UB&T HUD Admin	122,979.11	2.34
Total BalObject: 0115 - UB&T HUD Admin:		122,979.11	
BalObject: 0116 - UB&T HUD HAP			
999.0116.000	UB&T HUD HAP	66,957.31	2.34
Total BalObject: 0116 - UB&T HUD HAP:		66,957.31	
BalObject: 0117 - UB&T Police			
999.0117.000	UB&T Police	24,496.03	2.34
Total BalObject: 0117 - UB&T Police:		24,496.03	
BalObject: 0120 - PETTY CASH			
610.0120.000	PETTY CASH	200.00	0.00
750.0120.000	PETTY CASH	200.00	0.00
Total BalObject: 0120 - PETTY CASH:		400.00	
BalObject: 0122 - PETTY CASH-CITY CLERK			
001.0122.000	PETTY CASH-CITY CLERK	200.00	0.00
Total BalObject: 0122 - PETTY CASH-CITY CLERK:		200.00	
BalObject: 0123 - PETTY CASH-LIBRARY			
001.0123.000	PETTY CASH-LIBRARY	100.00	0.00
Total BalObject: 0123 - PETTY CASH-LIBRARY:		100.00	
BalObject: 0125 - PETTY CASH-PARK			
001.0125.000	PETTY CASH-PARK	200.00	0.00
Total BalObject: 0125 - PETTY CASH-PARK:		200.00	
BalObject: 0130 - CASH HELD BY INSUR ADMI			
885.0130.000	CASH HELD BY INSUR ADMI	1.00	0.00
Total BalObject: 0130 - CASH HELD BY INSUR ADMI:		1.00	
BalObject: 0216 - GREAT WESTERN BANK MM			
354.0216.000	GREAT WESTERN BANK MM	841,091.78	2.09
741.0216.000	GREAT WESTERN BANK MM	1,663,860.48	2.09
999.0216.000	GREAT WESTERN BANK MM	3,565,107.33	2.09
Total BalObject: 0216 - GREAT WESTERN BANK MM:		6,070,059.59	

BalObject: 0223 - MIDWEST ONE (0-90 DAYS)			
354.0223.000	MIDWEST ONE (0-90 DAYS)	750,000.00	2.35
Total BalObject: 0223 - MIDWEST ONE (0-90 DAYS):		750,000.00	
BalObject: 0240 - MIDWEST ONE CD (91-365 DAYS)			
354.0240.000	MIDWEST ONE CD (91-365 DAYS)	750,000.00	2.40
Total BalObject: 0240 - MIDWEST ONE CD (91-365 DAYS):		750,000.00	
BalObject: 0242 - GREAT WESTRN CD (91-365 DYS)			
354.0242.000	GREAT WESTERN CD (91-364)	1,750,000.00	2.04 -- 2.35
Total BalObject: 0242 - GREAT WESTRN CD (91-365 DYS):		1,750,000.00	
BalObject: 0243 - GNB CD (91-364 DYS)			
354.0243.000	GNB CD (91-364 DAYS)	2,007,878.36	1.58 -- 2.38
611.0243.000	GNB CD (91-364 DAYS)	503,290.96	2.15
Total BalObject: 0243 - GNB CD (91-364 DYS):		2,511,169.32	
BalObject: 0247 - FRMRS SVGS BK CD (91-365)			
121.0247.000	FRMRS SVGS BK CD (91-364 DAYS)	503,394.91	2.06
354.0247.000	FRMRS SVGS BK CD (91-364 DAYS)	504,129.88	1.99
999.0247.000	FRMRS SVGS BK CD (91-364 DAYS)	506,988.78	1.70
Total BalObject: 0247 - FRMRS SVGS BK CD (91-365):		1,514,513.57	
BalObject: 0252 - GNB 365 INV			
354.0252.000	GNB CD (365 DAYS)	2,016,205.49	1.61 -- 1.65
999.0252.000	GNB CD (365 DAYS)	2,503,620.00	1.46 -- 2.54
Total BalObject: 0252 - GNB 365 INV:		4,519,825.49	
BalObject: 0262 - GREAT WESTERN BANK (> 1 YR CD)			
010.0262.000	GREAT WESTRN CD (365 DAYS)	500,000.00	2.02
121.0262.000	GREAT WESTERN CD (365 DAYS)	1,000,173.56	1.68 -- 1.81
611.0262.000	GREAT WESTERN CD (365 DAYS)	1,000,000.00	1.49 -- 2.41
884.0262.000	GREAT WESTERN CD (365 DAYS)	500,000.00	2.52
999.0262.000	GREAT WESTERN CD (365 DAYS)	6,000,223.15	1.68 -- 2.52
Total BalObject: 0262 - GREAT WESTERN BANK (> 1 YR CD):		9,000,396.71	
BalObject: 0265 - IPAIT CD (365)			
999.0265.000	IPAIT CD (365 DAYS)	500,000.00	1.50
Total BalObject: 0265 - IPAIT CD (365):		500,000.00	
BalObject: 0266 - CENTRAL STATE BANK CD (> 1 YR)			
010.0266.000	CENTRAL STATE BANK (365 DAYS)	500,000.00	2.65
121.0266.000	CENTRAL STATE BANK (365 DAYS)	500,000.00	2.46
884.0266.000	CENTRAL STATE BANK (365 DAYS)	1,020,952.93	1.96
999.0266.000	CENTRAL STATE BANK (365 DAYS)	3,513,520.00	1.75 -- 2.70
Total BalObject: 0266 - CENTRAL STATE BANK CD (> 1 YR):		5,534,472.93	
BalObject: 0267 - FARMERS CD (> 1 YR)			
611.0267.000	FRMRS SVGS BK CD (365)	506,360.34	1.72
884.0267.000	FRMRS SVGS BK CD (365 DAYS)	505,354.24	1.85
999.0267.000	FRMRS SVGS BK CD (365 DAYS)	505,354.24	1.85
Total BalObject: 0267 - FARMERS CD (> 1 YR):		1,517,068.82	
BalObject: 999 - POOLED CASH			
999.0999.000	POOLED CASH	25,799.50	0.00
Total BalObject: 999 - POOLED CASH		25,799.50	
Grand Totals:		45,225,427.04	



City of Marshalltown, IA

Monthly Budget Report - Marshalltown

Group Summary

For Fiscal: Current Period Ending: 08/31/2018

Account Typ...	August Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 001 - GENERAL FUND					
Revenue	338,744.47	2,532,248.36	575,896.85	-1,956,351.51	15,194,506.00
Expense	1,005,790.86	2,531,969.74	2,240,790.73	291,179.01	15,194,506.00
Total Fund: 001 - GENERAL FUND:	-667,046.39	278.62	-1,664,893.88	-1,665,172.50	0.00
Fund: 010 - CASH FLOW RESERVE FUND					
Revenue	8,782.25	29,113.82	10,486.83	-18,626.99	174,683.00
Total Fund: 010 - CASH FLOW RESERVE FUND:	8,782.25	29,113.82	10,486.83	-18,626.99	174,683.00
Fund: 030 - CAPITAL RESERVE					
Revenue	99,242.27	107,528.48	99,624.26	-7,904.22	645,429.00
Expense	27,054.45	107,462.18	114,466.40	-7,004.22	644,929.00
Total Fund: 030 - CAPITAL RESERVE:	72,187.82	66.30	-14,842.14	-14,908.44	500.00
Fund: 031 - CAPITAL RSRV-BLDG MAINT					
Revenue	556.23	500.00	1,246.83	746.83	3,000.00
Total Fund: 031 - CAPITAL RSRV-BLDG MAINT:	556.23	500.00	1,246.83	746.83	3,000.00
Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT					
Revenue	0.00	17,666.66	0.00	-17,666.66	106,000.00
Total Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT:	0.00	17,666.66	0.00	-17,666.66	106,000.00
Fund: 050 - COLISEUM ACTIVITY FUND					
Revenue	-685.88	6,711.64	-178.70	-6,890.34	40,270.00
Expense	2,731.50	6,710.40	4,871.85	1,838.55	40,270.00
Total Fund: 050 - COLISEUM ACTIVITY FUND:	-3,417.38	1.24	-5,050.55	-5,051.79	0.00
Fund: 110 - ROAD USE TAX					
Revenue	416,607.15	566,666.66	679,374.12	112,707.46	3,400,000.00
Expense	76,546.42	696,360.26	145,568.28	550,791.98	4,178,967.00
Total Fund: 110 - ROAD USE TAX:	340,060.73	-129,693.60	533,805.84	663,499.44	-778,967.00
Fund: 112 - EMPLOYEE BENEFITS FUND					
Revenue	7.53	435,646.64	2,871.23	-432,775.41	2,613,880.00
Expense	0.00	421,900.80	2,891.84	419,008.96	2,531,406.00
Total Fund: 112 - EMPLOYEE BENEFITS FUND:	7.53	13,745.84	-20.61	-13,766.45	82,474.00
Fund: 117 - POLICE/FIRE RETIREMENT					
Revenue	572.46	203,889.64	10,626.88	-193,262.76	1,223,338.00
Expense	0.00	198,393.52	28.28	198,365.24	1,190,365.00
Total Fund: 117 - POLICE/FIRE RETIREMENT:	572.46	5,496.12	10,598.60	5,102.48	32,973.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 08/31/2018

Account Typ...	August Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 119 - EMERGENCY FUND					
Revenue	1.95	38,746.98	1,859.74	-36,887.24	232,482.00
Expense	0.00	38,747.00	0.00	38,747.00	232,482.00
Total Fund: 119 - EMERGENCY FUND:	1.95	-0.02	1,859.74	1,859.76	0.00
Fund: 121 - LOCAL OPTION SALES TAX					
Revenue	256,334.60	524,166.66	503,045.36	-21,121.30	3,145,000.00
Expense	11,043.00	602,355.84	25,469.75	576,886.09	3,614,290.00
Total Fund: 121 - LOCAL OPTION SALES TAX:	245,291.60	-78,189.18	477,575.61	555,764.79	-469,290.00
Fund: 125 - TAX INCREMENT FINANCING					
Revenue	506.25	140,441.48	1,856.74	-138,584.74	842,649.00
Expense	50,972.50	140,699.96	100,972.50	39,727.46	844,200.00
Total Fund: 125 - TAX INCREMENT FINANCING:	-50,466.25	-258.48	-99,115.76	-98,857.28	-1,551.00
Fund: 130 - CITY TORT LIABILITY					
Revenue	83.72	166.66	1,155.31	988.65	1,000.00
Expense	1,200.00	2,499.98	6,379.33	-3,879.35	15,000.00
Total Fund: 130 - CITY TORT LIABILITY:	-1,116.28	-2,333.32	-5,224.02	-2,890.70	-14,000.00
Fund: 132 - GRANTS-STATE/LOCAL AGENCIES					
Revenue	25,008.92	33.32	25,008.92	24,975.60	200.00
Expense	12,672.00	0.00	12,672.00	-12,672.00	0.00
Total Fund: 132 - GRANTS-STATE/LOCAL AGENCIES:	12,336.92	33.32	12,336.92	12,303.60	200.00
Fund: 140 - PARK & REC DONATION FUND					
Revenue	4,991.78	966.66	7,470.29	6,503.63	5,800.00
Expense	69.95	816.64	1,184.98	-368.34	4,900.00
Total Fund: 140 - PARK & REC DONATION FUND:	4,921.83	150.02	6,285.31	6,135.29	900.00
Fund: 141 - MTOWN TENNIS ASSOC					
Revenue	2.13	0.00	4.78	4.78	0.00
Total Fund: 141 - MTOWN TENNIS ASSOC:	2.13	0.00	4.78	4.78	0.00
Fund: 142 - SOFTBALL ASSOCIATION FUND					
Revenue	8,003.25	4,886.70	8,003.25	3,116.55	29,332.00
Expense	4,285.87	4,883.98	6,448.95	-1,564.97	29,332.00
Total Fund: 142 - SOFTBALL ASSOCIATION FUND:	3,717.38	2.72	1,554.30	1,551.58	0.00
Fund: 144 - LIVE HEALTHY IOWA					
Revenue	1.42	1,066.66	3.18	-1,063.48	6,400.00
Expense	0.00	1,258.34	309.76	948.58	7,551.00
Total Fund: 144 - LIVE HEALTHY IOWA :	1.42	-191.68	-306.58	-114.90	-1,151.00
Fund: 145 - TORNADO GENERAL					
Revenue	1,357,637.11	0.00	1,357,637.11	1,357,637.11	0.00
Expense	646,369.03	0.00	679,956.66	-679,956.66	0.00
Total Fund: 145 - TORNADO GENERAL:	711,268.08	0.00	677,680.45	677,680.45	0.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 08/31/2018

Account Typ...	August Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 150 - COPS FAST GRANTS					
Revenue	4,996.77	8,230.36	4,996.77	-3,233.59	49,402.00
Expense	7,638.37	8,230.32	14,541.13	-6,310.81	49,402.00
Total Fund: 150 - COPS FAST GRANTS:	-2,641.60	0.04	-9,544.36	-9,544.40	0.00
Fund: 151 - DEPT OF JUSTICE GRANTS					
Revenue	0.00	3,833.32	344.50	-3,488.82	23,000.00
Expense	350.00	3,833.32	350.00	3,483.32	23,000.00
Total Fund: 151 - DEPT OF JUSTICE GRANTS:	-350.00	0.00	-5.50	-5.50	0.00
Fund: 152 - POLICE UNDESIGNATED GRANTS					
Revenue	0.00	15,252.72	6,981.77	-8,270.95	91,553.00
Expense	10,267.38	15,254.34	18,713.47	-3,459.13	91,553.00
Total Fund: 152 - POLICE UNDESIGNATED GRANTS:	-10,267.38	-1.62	-11,731.70	-11,730.08	0.00
Fund: 153 - POLICE DEPT DONATION FUND					
Revenue	1,928.90	449.98	50,691.02	50,241.04	2,700.00
Expense	220.37	1,574.54	967.22	607.32	9,450.00
Total Fund: 153 - POLICE DEPT DONATION FUND:	1,708.53	-1,124.56	49,723.80	50,848.36	-6,750.00
Fund: 156 - FIRE DEPT DONATION FUND					
Revenue	8.68	833.32	34.87	-798.45	5,000.00
Expense	6,524.04	833.32	6,735.74	-5,902.42	5,000.00
Total Fund: 156 - FIRE DEPT DONATION FUND:	-6,515.36	0.00	-6,700.87	-6,700.87	0.00
Fund: 157 - FIRE DEPT GRANTS					
Revenue	5.83	0.00	13.06	13.06	0.00
Total Fund: 157 - FIRE DEPT GRANTS:	5.83	0.00	13.06	13.06	0.00
Fund: 160 - ECONOMIC DEVELOPMENT GIFT					
Revenue	63.20	58.32	141.67	83.35	350.00
Total Fund: 160 - ECONOMIC DEVELOPMENT GIFT:	63.20	58.32	141.67	83.35	350.00
Fund: 161 - SURETY DEPOSITS/SUBDIVIDER					
Revenue	13.19	11.66	29.56	17.90	70.00
Total Fund: 161 - SURETY DEPOSITS/SUBDIVIDER:	13.19	11.66	29.56	17.90	70.00
Fund: 170 - LIBRARY DONATION FUND					
Revenue	187.95	3,437.48	1,691.17	-1,746.31	20,625.00
Expense	1,147.82	5,433.30	7,531.95	-2,098.65	32,600.00
Total Fund: 170 - LIBRARY DONATION FUND:	-959.87	-1,995.82	-5,840.78	-3,844.96	-11,975.00
Fund: 177 - SEIZED ASSETS (POLICE)					
Revenue	1,110.15	603.96	1,537.43	933.47	3,625.00
Expense	35.40	499.98	286.60	213.38	3,000.00
Total Fund: 177 - SEIZED ASSETS (POLICE):	1,074.75	103.98	1,250.83	1,146.85	625.00
Fund: 179 - OTHER COMM AND ECON DEVELOPMENT					
Revenue	235.58	0.00	466.91	466.91	0.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 08/31/2018

Account Typ...	August Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	7,522.65	12,760.88	15,395.08	-2,634.20	76,582.00
Total Fund: 179 - OTHER COMM AND ECON DEVELOPMENT:	-7,287.07	-12,760.88	-14,928.17	-2,167.29	-76,582.00
Fund: 180 - HOUSING GRANTS					
Revenue	20.38	0.00	45.69	45.69	0.00
Expense	0.00	344.94	0.00	344.94	2,070.00
Total Fund: 180 - HOUSING GRANTS:	20.38	-344.94	45.69	390.63	-2,070.00
Fund: 183 - FY 08 EDI (ECON DEV INCENTIVE)					
Expense	160.00	0.00	320.00	-320.00	0.00
Total Fund: 183 - FY 08 EDI (ECON DEV INCENTIVE):	160.00	0.00	320.00	-320.00	0.00
Fund: 184 - VOUCHERS - 002, 003					
Revenue	121,157.32	228,771.58	247,011.48	18,239.90	1,372,630.00
Expense	109,320.99	240,676.82	223,218.64	17,458.18	1,444,155.00
Total Fund: 184 - VOUCHERS - 002, 003:	11,836.33	-11,905.24	23,792.84	35,698.08	-71,525.00
Fund: 190 - 911 SURCHARGE					
Revenue	47,035.11	0.00	47,035.11	47,035.11	0.00
Expense	532.90	0.00	996.90	-996.90	0.00
Total Fund: 190 - 911 SURCHARGE:	46,502.21	0.00	46,038.21	46,038.21	0.00
Fund: 200 - GO BONDS DEBT FUND					
Revenue	129.55	694,916.94	25,253.01	-669,663.93	4,169,648.00
Expense	0.00	685,546.64	14,243.00	671,303.64	4,113,282.00
Total Fund: 200 - GO BONDS DEBT FUND:	129.55	9,370.30	11,010.01	1,639.71	56,366.00
Fund: 300 - CIP COLLECTION FUND					
Revenue	224.67	97,284.30	5,141.96	-92,142.34	583,706.00
Expense	0.00	125,154.82	0.00	125,154.82	750,929.00
Total Fund: 300 - CIP COLLECTION FUND:	224.67	-27,870.52	5,141.96	33,012.48	-167,223.00
Fund: 310 - FEDERAL STREET GRANTS					
Revenue	0.00	83,333.32	0.00	-83,333.32	500,000.00
Expense	0.00	83,333.32	0.00	83,333.32	500,000.00
Total Fund: 310 - FEDERAL STREET GRANTS:	0.00	0.00	0.00	0.00	0.00
Fund: 312 - AIRPORT PROJECT FUND					
Revenue	0.00	7,500.00	0.00	-7,500.00	45,000.00
Expense	0.00	7,500.00	0.00	7,500.00	45,000.00
Total Fund: 312 - AIRPORT PROJECT FUND:	0.00	0.00	0.00	0.00	0.00
Fund: 320 - SPECIAL ASSESSMENT PROJECTS					
Revenue	0.00	1,666.64	1,981.00	314.36	10,000.00
Total Fund: 320 - SPECIAL ASSESSMENT PROJECTS:	0.00	1,666.64	1,981.00	314.36	10,000.00
Fund: 340 - BIKE PATH PROJECT FUND					
Revenue	0.00	0.00	60,901.42	60,901.42	0.00
Expense	7,125.50	0.00	7,331.80	-7,331.80	0.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 08/31/2018

Account Typ...	August Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 340 - BIKE PATH PROJECT FUND:	-7,125.50	0.00	53,569.62	53,569.62	0.00
Fund: 341 - TREES FOREVER PROJECT					
Revenue	4,068.46	500.00	4,517.61	4,017.61	3,000.00
Expense	0.00	500.00	0.00	500.00	3,000.00
Total Fund: 341 - TREES FOREVER PROJECT:	4,068.46	0.00	4,517.61	4,517.61	0.00
Fund: 350 - GO BONDS CAPITAL PROJECTS					
Revenue	10.74	0.00	24.08	24.08	0.00
Total Fund: 350 - GO BONDS CAPITAL PROJECTS:	10.74	0.00	24.08	24.08	0.00
Fund: 354 - POLICE & FIRE STATIONS					
Revenue	11,686.97	3,332.00	28,500.83	25,168.83	20,000.00
Expense	834,854.89	1,123,218.28	1,977,299.92	-854,081.64	6,742,000.00
Total Fund: 354 - POLICE & FIRE STATIONS:	-823,167.92	-1,119,886.28	-1,948,799.09	-828,912.81	-6,722,000.00
Fund: 355 - 2015 GO BONDS (D&D)					
Revenue	1,122.04	83.32	1,296.85	1,213.53	500.00
Expense	0.00	8,333.32	650.00	7,683.32	50,000.00
Total Fund: 355 - 2015 GO BONDS (D&D):	1,122.04	-8,250.00	646.85	8,896.85	-49,500.00
Fund: 356 - 2016 BONDS - STREET PROJECTS					
Revenue	0.00	0.00	12,532.40	12,532.40	0.00
Expense	0.00	0.00	12,532.40	-12,532.40	0.00
Total Fund: 356 - 2016 BONDS - STREET PROJECTS:	0.00	0.00	0.00	0.00	0.00
Fund: 357 - 2018 CY STREET PROJECTS					
Revenue	0.00	166,600.00	0.00	-166,600.00	1,000,000.00
Expense	0.00	166,600.00	0.00	166,600.00	1,000,000.00
Total Fund: 357 - 2018 CY STREET PROJECTS:	0.00	0.00	0.00	0.00	0.00
Fund: 392 - TIF DISTRICT III CAP PROJECTS					
Revenue	0.00	4.16	0.00	-4.16	25.00
Expense	11,543.76	0.00	11,543.76	-11,543.76	0.00
Total Fund: 392 - TIF DISTRICT III CAP PROJECTS:	-11,543.76	4.16	-11,543.76	-11,547.92	25.00
Fund: 393 - TIF DISTRICT IV CAP PROJECTS					
Revenue	0.00	27,197.44	0.00	-27,197.44	163,250.00
Expense	0.00	27,197.44	0.00	27,197.44	163,250.00
Total Fund: 393 - TIF DISTRICT IV CAP PROJECTS:	0.00	0.00	0.00	0.00	0.00
Fund: 610 - WATER POLLUTION CONTROL					
Revenue	182,797.24	0.00	380,048.50	380,048.50	0.00
Expense	182,797.24	1,092,973.56	383,143.36	709,830.20	6,558,474.00
Total Fund: 610 - WATER POLLUTION CONTROL:	0.00	-1,092,973.56	-3,094.86	1,089,878.70	-6,558,474.00
Fund: 611 - WPCP REVENUE					
Revenue	569,135.18	1,230,482.58	1,224,128.78	-6,353.80	7,382,896.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 08/31/2018

Account Typ...	August Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	182,797.24	0.00	380,048.50	-380,048.50	0.00
Total Fund: 611 - WPCP REVENUE:	386,337.94	1,230,482.58	844,080.28	-386,402.30	7,382,896.00
Fund: 612 - WPCP REVENUE BOND FUND					
Expense	8,020.00	0.00	8,482.50	-8,482.50	0.00
Total Fund: 612 - WPCP REVENUE BOND FUND:	8,020.00	0.00	8,482.50	-8,482.50	0.00
Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV					
Revenue	1,289.48	833.32	2,890.47	2,057.15	5,000.00
Total Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV:	1,289.48	833.32	2,890.47	2,057.15	5,000.00
Fund: 615 - WPCP PLANT & IMPROVEMENTS					
Expense	0.00	0.00	150.00	-150.00	0.00
Total Fund: 615 - WPCP PLANT & IMPROVEMENTS:	0.00	0.00	150.00	-150.00	0.00
Fund: 616 - SANITARY SEWER REHAB PROJECT					
Revenue	0.00	553,333.32	0.00	-553,333.32	3,320,000.00
Expense	0.00	449,826.66	0.00	449,826.66	2,700,000.00
Total Fund: 616 - SANITARY SEWER REHAB PROJECT:	0.00	103,506.66	0.00	-103,506.66	620,000.00
Fund: 617 - SANITARY SEWER NEW CONSTRUCTN					
Revenue	0.00	2,333.32	0.00	-2,333.32	14,000.00
Total Fund: 617 - SANITARY SEWER NEW CONSTRUCTN:	0.00	2,333.32	0.00	-2,333.32	14,000.00
Fund: 618 - TORNADO-WPCP					
Expense	3,431.11	0.00	3,862.02	-3,862.02	0.00
Total Fund: 618 - TORNADO-WPCP:	3,431.11	0.00	3,862.02	-3,862.02	0.00
Fund: 690 - TRANSIT OPERATING					
Revenue	17,463.01	183,954.76	35,194.32	-148,760.44	1,103,881.00
Expense	49,671.22	193,394.38	96,606.03	96,788.35	1,160,585.00
Total Fund: 690 - TRANSIT OPERATING:	-32,208.21	-9,439.62	-61,411.71	-51,972.09	-56,704.00
Fund: 740 - STORM SEWER UTILITY					
Revenue	121,373.74	247,833.32	221,988.57	-25,844.75	1,487,000.00
Expense	31,789.85	135,578.26	80,691.31	54,886.95	813,631.00
Total Fund: 740 - STORM SEWER UTILITY:	89,583.89	112,255.06	141,297.26	29,042.20	673,369.00
Fund: 741 - 2016 GO STORM WATER PROJ					
Revenue	2,618.57	375,500.00	5,428.28	-370,071.72	2,253,000.00
Expense	41,785.00	267,393.00	41,785.00	225,608.00	1,605,000.00
Total Fund: 741 - 2016 GO STORM WATER PROJ:	-39,166.43	108,107.00	-36,356.72	-144,463.72	648,000.00
Fund: 742 - TORNADO - STORM/SEWER					
Expense	2,895.16	0.00	3,779.79	-3,779.79	0.00
Total Fund: 742 - TORNADO - STORM/SEWER:	2,895.16	0.00	3,779.79	-3,779.79	0.00
Fund: 750 - COMPOSTING FACILITY					
Revenue	3,707.23	11,484.78	8,544.47	-2,940.31	68,909.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 08/31/2018

Account Typ...	August Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	-724.94	35,275.52	4,092.96	31,182.56	211,677.00
Total Fund: 750 - COMPOSTING FACILITY:	4,432.17	-23,790.74	4,451.51	28,242.25	-142,768.00
Fund: 751 - TORNADO - COMPOST					
Expense	2,182.83	0.00	2,333.20	-2,333.20	0.00
Total Fund: 751 - TORNADO - COMPOST:	2,182.83	0.00	2,333.20	-2,333.20	0.00
Fund: 760 - P&R CONCESSIONS ENTERPRISE					
Revenue	4,732.79	6,333.32	20,220.23	13,886.91	38,000.00
Expense	8,686.92	6,802.78	21,874.46	-15,071.68	40,825.00
Total Fund: 760 - P&R CONCESSIONS ENTERPRISE:	-3,954.13	-469.46	-1,654.23	-1,184.77	-2,825.00
Fund: 881 - OCCUPATIONAL INSURANCE ESCROW					
Revenue	10,038.13	0.00	20,928.48	20,928.48	0.00
Expense	7,328.98	0.00	92,149.78	-92,149.78	0.00
Total Fund: 881 - OCCUPATIONAL INSURANCE ESCROW:	2,709.15	0.00	-71,221.30	-71,221.30	0.00
Fund: 884 - GROUP HEALTH INSURANCE ESCROW					
Revenue	229,834.64	0.00	468,281.04	468,281.04	0.00
Expense	343,569.28	0.00	580,197.00	-580,197.00	0.00
Total Fund: 884 - GROUP HEALTH INSURANCE ESCROW:	-113,734.64	0.00	-111,915.96	-111,915.96	0.00
Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND					
Revenue	47.24	0.00	105.89	105.89	0.00
Total Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND:	47.24	0.00	105.89	105.89	0.00
Fund: 910 - POLICE PENSION - T & A					
Expense	806.12	0.00	2,418.36	-2,418.36	0.00
Total Fund: 910 - POLICE PENSION - T & A:	806.12	0.00	2,418.36	-2,418.36	0.00
Fund: 913 - 911 COMMISSION					
Revenue	61,638.41	0.00	99,469.81	99,469.81	0.00
Expense	134,234.70	0.00	207,154.12	-207,154.12	0.00
Total Fund: 913 - 911 COMMISSION:	-72,596.29	0.00	-107,684.31	-107,684.31	0.00
Report Total:	79,828.40	-885,691.82	-1,289,045.32	-403,353.50	-5,321,924.00

Fund Summary

Fund	August Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
001 - GENERAL FUND	-667,046.39	278.62	-1,664,893.88	-1,665,172.50	0.00
010 - CASH FLOW RESERVE FUND	8,782.25	29,113.82	10,486.83	-18,626.99	174,683.00
030 - CAPITAL RESERVE	72,187.82	66.30	-14,842.14	-14,908.44	500.00
031 - CAPITAL RSRV-BLDG MAINT	556.23	500.00	1,246.83	746.83	3,000.00
032 - CIP LARGE VEHICLE/EQUIPMI	0.00	17,666.66	0.00	-17,666.66	106,000.00
050 - COLISEUM ACTIVITY FUND	-3,417.38	1.24	-5,050.55	-5,051.79	0.00
110 - ROAD USE TAX	340,060.73	-129,693.60	533,805.84	663,499.44	-778,967.00
112 - EMPLOYEE BENEFITS FUND	7.53	13,745.84	-20.61	-13,766.45	82,474.00
117 - POLICE/FIRE RETIREMENT	572.46	5,496.12	10,598.60	5,102.48	32,973.00
119 - EMERGENCY FUND	1.95	-0.02	1,859.74	1,859.76	0.00
121 - LOCAL OPTION SALES TAX	245,291.60	-78,189.18	477,575.61	555,764.79	-469,290.00
125 - TAX INCREMENT FINANCING	-50,466.25	-258.48	-99,115.76	-98,857.28	-1,551.00
130 - CITY TORT LIABILITY	-1,116.28	-2,333.32	-5,224.02	-2,890.70	-14,000.00
132 - GRANTS-STATE/LOCAL AGEN	12,336.92	33.32	12,336.92	12,303.60	200.00
140 - PARK & REC DONATION FUNI	4,921.83	150.02	6,285.31	6,135.29	900.00
141 - MTOWN TENNIS ASSOC	2.13	0.00	4.78	4.78	0.00
142 - SOFTBALL ASSOCIATION FUN	3,717.38	2.72	1,554.30	1,551.58	0.00
144 - LIVE HEALTHY IOWA	1.42	-191.68	-306.58	-114.90	-1,151.00
145 - TORNADO GENERAL	711,268.08	0.00	677,680.45	677,680.45	0.00
150 - COPS FAST GRANTS	-2,641.60	0.04	-9,544.36	-9,544.40	0.00
151 - DEPT OF JUSTICE GRANTS	-350.00	0.00	-5.50	-5.50	0.00
152 - POLICE UNDESIGNATED GRAI	-10,267.38	-1.62	-11,731.70	-11,730.08	0.00
153 - POLICE DEPT DONATION FUN	1,708.53	-1,124.56	49,723.80	50,848.36	-6,750.00
156 - FIRE DEPT DONATION FUND	-6,515.36	0.00	-6,700.87	-6,700.87	0.00
157 - FIRE DEPT GRANTS	5.83	0.00	13.06	13.06	0.00
160 - ECONOMIC DEVELOPMENT G	63.20	58.32	141.67	83.35	350.00
161 - SURETY DEPOSITS/SUBDIVIDI	13.19	11.66	29.56	17.90	70.00
170 - LIBRARY DONATION FUND	-959.87	-1,995.82	-5,840.78	-3,844.96	-11,975.00
177 - SEIZED ASSETS (POLICE)	1,074.75	103.98	1,250.83	1,146.85	625.00
179 - OTHER COMM AND ECON DE	-7,287.07	-12,760.88	-14,928.17	-2,167.29	-76,582.00
180 - HOUSING GRANTS	20.38	-344.94	45.69	390.63	-2,070.00
183 - FY 08 EDI (ECON DEV INCENT	-160.00	0.00	-320.00	-320.00	0.00
184 - VOUCHERS - 002, 003	11,836.33	-11,905.24	23,792.84	35,698.08	-71,525.00
190 - 911 SURCHARGE	46,502.21	0.00	46,038.21	46,038.21	0.00
200 - GO BONDS DEBT FUND	129.55	9,370.30	11,010.01	1,639.71	56,366.00
300 - CIP COLLECTION FUND	224.67	-27,870.52	5,141.96	33,012.48	-167,223.00
310 - FEDERAL STREET GRANTS	0.00	0.00	0.00	0.00	0.00
312 - AIRPORT PROJECT FUND	0.00	0.00	0.00	0.00	0.00
320 - SPECIAL ASSESSMENT PROJE	0.00	1,666.64	1,981.00	314.36	10,000.00
340 - BIKE PATH PROJECT FUND	-7,125.50	0.00	53,569.62	53,569.62	0.00

Monthly Budget Report - Marshalltown
For Fiscal: Current Period Ending: 08/31/2018

341 - TREES FOREVER PROJECT	4,068.46	0.00	4,517.61	4,517.61	0.00
350 - GO BONDS CAPITAL PROJECT	10.74	0.00	24.08	24.08	0.00
354 - POLICE & FIRE STATIONS	-823,167.92	-1,119,886.28	-1,948,799.09	-828,912.81	-6,722,000.00
355 - 2015 GO BONDS (D&D)	1,122.04	-8,250.00	646.85	8,896.85	-49,500.00
356 - 2016 BONDS - STREET PROJEC	0.00	0.00	0.00	0.00	0.00
357 - 2018 CY STREET PROJECTS	0.00	0.00	0.00	0.00	0.00
392 - TIF DISTRICT III CAP PROJECT	-11,543.76	4.16	-11,543.76	-11,547.92	25.00
393 - TIF DISTRICT IV CAP PROJECT	0.00	0.00	0.00	0.00	0.00
610 - WATER POLLUTION CONTROL	0.00	-1,092,973.56	-3,094.86	1,089,878.70	-6,558,474.00
611 - WPCP REVENUE	386,337.94	1,230,482.58	844,080.28	-386,402.30	7,382,896.00
612 - WPCP REVENUE BOND FUND	-8,020.00	0.00	-8,482.50	-8,482.50	0.00
614 - WPCP CAPITAL IMPROVEMENT	1,289.48	833.32	2,890.47	2,057.15	5,000.00
615 - WPCP PLANT & IMPROVEMENT	0.00	0.00	-150.00	-150.00	0.00
616 - SANITARY SEWER REHAB PRC	0.00	103,506.66	0.00	-103,506.66	620,000.00
617 - SANITARY SEWER NEW CONS	0.00	2,333.32	0.00	-2,333.32	14,000.00
618 - TORNADO-WPCP	-3,431.11	0.00	-3,862.02	-3,862.02	0.00
690 - TRANSIT OPERATING	-32,208.21	-9,439.62	-61,411.71	-51,972.09	-56,704.00
740 - STORM SEWER UTILITY	89,583.89	112,255.06	141,297.26	29,042.20	673,369.00
741 - 2016 GO STORM WATER PRC	-39,166.43	108,107.00	-36,356.72	-144,463.72	648,000.00
742 - TORNADO - STORM/SEWER	-2,895.16	0.00	-3,779.79	-3,779.79	0.00
750 - COMPOSTING FACILITY	4,432.17	-23,790.74	4,451.51	28,242.25	-142,768.00
751 - TORNADO - COMPOST	-2,182.83	0.00	-2,333.20	-2,333.20	0.00
760 - P&R CONCESSIONS ENTERPR	-3,954.13	-469.46	-1,654.23	-1,184.77	-2,825.00
881 - OCCUPATIONAL INSURANCE	2,709.15	0.00	-71,221.30	-71,221.30	0.00
884 - GROUP HEALTH INSURANCE I	-113,734.64	0.00	-111,915.96	-111,915.96	0.00
886 - WORKMAN'S COMP DEDUCT	47.24	0.00	105.89	105.89	0.00
910 - POLICE PENSION - T & A	-806.12	0.00	-2,418.36	-2,418.36	0.00
913 - 911 COMMISSION	-72,596.29	0.00	-107,684.31	-107,684.31	0.00
Report Total:	79,828.40	-885,691.82	-1,289,045.32	-403,353.50	-5,321,924.00

MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
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FINANCE DEPARTMENT

December 6, 2018

To: Mayor Joel Greer
Members of the City Council

From: Diana Steiner, Finance Director

Re: September Monthly Financial Statements

Policy Issue: N/A.

Recommendation: Staff recommends approving the September 2018 monthly financial statements.

Background: The Finance department has prepared and reconciled the September 2018 financial statements for your review. The attached reports include the following:

- Fund Balance Report, which includes the beginning balance at 6/30/18, the year-to-date revenues and expenses for 3 months and the ending fund cash balance.
- Cash & Investments Report, which includes current balances and interest rates for all city investments.
- Monthly Budget Report, which reflects monthly and year-to-date revenues and expenses by each fund and then in summary. If the YTD Activity amount is less than the YTD Budget amount, it will show as unfavorable for revenues and favorable for expenses.

Items of interest this month:

*The Police & Fire Building expenses in fund 354 were \$782,207.

*Tornado related expenses in fund 145 were \$486,160.

*Transit paid for a 29 foot bus in fund 690 for \$403,712.

Budget Impact: N/A

Attachment: September 2018 Financial Statements

cc: Jessica Kinser, City Administrator



**FUND BALANCE REPORT
AS OF 09/30/18**

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	1,556,085.70	1,692,059.09	3,396,265.63	(148,120.84)
010 - CASH FLOW RESERVE FUND	2,086,100.92	171,161.14	-	2,257,262.06
030 - CAPITAL RESERVE	224,801.61	266,503.14	265,809.63	225,495.12
031 - CAPITAL RSRV-BLDG MAINT	440,029.28	1,946.85	-	441,976.13
032 - CIP LARGE VEHICLE/EQUIPMENT	106,000.00	-	-	106,000.00
050 - COLISEUM ACTIVITY FUND	-	894.84	5,467.48	(4,572.64)
110 - ROAD USE TAX	4,534,210.54	1,079,116.83	477,072.37	5,136,255.00
112 - EMPLOYEE BENEFITS FUND	2,443,812.88	10,871.39	583,231.07	1,871,453.20
117 - POLICE/FIRE RETIREMENT	423,994.86	37,277.55	169,528.42	291,743.99
119 - EMERGENCY FUND	-	3,933.28	3,933.28	-
121 - LOCAL OPTION SALES TAX	4,084,222.31	758,548.73	791,808.25	4,050,962.79
125 - TAX INCREMENT FINANCING	500,738.78	5,363.53	100,972.50	405,129.81
130 - CITY TORT LIABILITY	71,645.60	4,277.78	11,224.33	64,699.05
132 - GRANTS-STATE/LOCAL AGENCIES	(5,261.13)	25,008.92	20,772.00	(1,024.21)
140 - PARK & REC DONATION FUND	67,724.68	10,395.43	3,684.98	74,435.13
141 - MTOWN TENNIS ASSOC	1,685.91	7.40	-	1,693.31
142 - SOFTBALL ASSOCIATION FUND	1,020.65	8,006.01	7,286.38	1,740.28
144 - LIVE HEALTHY IOWA	1,434.31	4.97	309.76	1,129.52
145 - TORNADO GENERAL	-	1,357,737.11	1,166,116.37	191,620.74
146 - FEMA VALOR	-	-	-	-
147 - FEMA DEMO	-	-	-	-
150 - COPS FAST GRANTS	(3,749.78)	7,991.57	11,897.26	(7,655.47)
151 - DEPT OF JUSTICE GRANTS	(685.68)	344.50	11,261.22	(11,602.40)
152 - POLICE UNDESIGNATED GRANTS	(3,264.76)	8,849.80	23,024.51	(17,439.47)
153 - POLICE DEPT DONATION FUND	151,172.19	51,008.50	1,732.34	200,448.35
156 - FIRE DEPT DONATION FUND	16,896.39	45.79	10,047.22	6,894.96
157 - FIRE DEPT GRANTS	4,608.45	20.39	-	4,628.84
160 - ECONOMIC DEVELOPMENT GIFT	50,000.17	221.21	-	50,221.38
161 - SURETY DEPOSITS/SUBDIVIDER	10,431.31	46.15	-	10,477.46
170 - LIBRARY DONATION FUND	97,429.97	2,000.32	8,420.61	91,009.68
177 - SEIZED ASSETS (POLICE)	40,445.23	1,750.78	488.40	41,707.61
179 - OTHER COMM AND ECON DEVELOPMENT	155,352.52	730.75	22,879.72	133,203.55
180 - HOUSING GRANTS	16,123.55	9,850.83	-	25,974.38
183 - FY 08 EDI (ECON DEV INCENTIVE)	(12,189.25)	-	520.00	(12,709.25)
184 - VOUCHERS - 002, 003	83,916.62	363,675.18	332,236.83	115,354.97
190 - 911 SURCHARGE	464.27	47,035.11	996.90	46,502.48
200 - GO BONDS DEBT FUND	86,909.39	616,891.04	14,243.00	689,557.43

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
300 - CIP COLLECTION FUND	169,223.58	10,351.46	163,368.79	16,206.25
310 - FEDERAL STREET GRANTS	(66,984.26)	-	25,594.54	(92,578.80)
311 - RISE STREET GRANTS	(98,178.29)	-	-	(98,178.29)
312 - AIRPORT PROJECT FUND	(123,355.17)	-	-	(123,355.17)
320 - SPECIAL ASSESSMENT PROJECTS	(38,528.95)	1,981.00	-	(36,547.95)
340 - BIKE PATH PROJECT FUND	(225,706.49)	60,901.42	12,426.29	(177,231.36)
341 - TREES FOREVER PROJECT	2,196.27	4,754.02	-	6,950.29
350 - GO BONDS CAPITAL PROJECTS	8,498.01	37.60	-	8,535.61
354 - POLICE & FIRE STATIONS	11,912,130.55	42,581.73	2,759,506.45	9,195,205.83
355 - 2015 GO BONDS (D&D)	112,035.15	1,475.60	650.00	112,860.75
356 - 2016 BONDS - STREET PROJECTS	-	12,532.40	12,532.40	-
357 - 2018 CY STREET PROJECTS	(14.91)	-	1,455.50	(1,470.41)
381 - 2019 CY STREET, SIDEWALK, PARKING PROJECTS	-	-	-	-
392 - TIF DISTRICT III CAP PROJECTS	(8,017.10)	-	61,757.30	(69,774.40)
393 - TIF DISTRICT IV CAP PROJECTS	-	-	6,550.00	(6,550.00)
395 - ECONOMIC DEVELOPMENT PROJECT FUND	-	-	500.00	(500.00)
610 - WATER POLLUTION CONTROL	5,778.00	625,300.21	628,395.07	2,683.14
611 - WPCP REVENUE	10,296,770.66	1,872,558.18	622,635.84	11,546,693.00
612 - WPCP REVENUE BOND FUND	(31.52)	-	15,362.50	(15,394.02)
614 - WPCP CAPITAL IMPROVEMENT RSRV	1,020,098.91	4,513.30	-	1,024,612.21
615 - WPCP PLANT & IMPROVEMENTS	-	-	150.00	(150.00)
617 - SANITARY SEWER NEW CONSTRUCTN	89,981.26	-	-	89,981.26
618 - TORNADO-WPCP	-	-	4,402.42	(4,402.42)
690 - TRANSIT OPERATING	126,125.70	59,494.65	556,016.72	(370,396.37)
692 - TORNADO - TRANSIT	-	-	-	-
740 - STORM SEWER UTILITY	1,891,776.85	359,372.58	112,946.28	2,138,203.15
741 - 2016 GO STORM WATER PROJ	1,561,196.20	7,838.74	63,286.00	1,505,748.94
742 - TORNADO - STORM/SEWER	-	-	4,140.06	(4,140.06)
750 - COMPOSTING FACILITY	181,573.75	16,197.70	18,103.88	179,667.57
751 - TORNADO - COMPOST	-	-	334,353.01	(334,353.01)
760 - P&R CONCESSIONS ENTERPRISE	(13,460.81)	21,365.73	23,684.33	(15,779.41)
881 - OCCUPATIONAL INSURANCE ESCROW	84,635.27	31,250.42	96,003.09	19,882.60
884 - GROUP HEALTH INSURANCE ESCROW	2,369,657.85	682,727.12	737,798.45	2,314,586.52
886 - WORKMAN'S COMP DEDUCTIBLE FUND	37,367.51	165.34	-	37,532.85
910 - POLICE PENSION - T & A	-	3,224.48	3,224.48	-
913 - 911 COMMISSION	(26,445.05)	106,068.32	285,490.60	(205,867.33)
950 - SUBDIVIDER IMPROVEMENT ESCROW	-	-	-	-
951 - SALES TAX REIMBURSEMENT	(2,113.56)	1,748.87	3,228.23	(3,592.92)
952 - SURETY BONDS/DEPOSITS	2,018.60	180.07	-	2,198.67
953 - IA STATE SLEUTH USR GRP	14,971.67	-	-	14,971.67
	46,515,307.17	10,470,196.85	13,994,792.69	42,990,711.33

Account	Name	Ending Balance	Interest Rate
BalObject: 0110 - US Bank Acct			
999.0110.000	CASH US BANK	37,007.58	0.00
Total BalObject: 0110 - US Bank Acct:		37,007.58	
BalObject: 0111 - UB&T Operating			
999.0111.000	UB&T Operating	8,674,684.33	2.42
Total BalObject: 0111 - UB&T Operating:		8,674,684.33	
BalObject: 0112 - UB&T AP			
999.0112.000	UB&T AP	11,729.18	2.42
Total BalObject: 0112 - UB&T AP:		11,729.18	
BalObject: 0113 - UB&T Payroll			
999.0113.000	UB&T Payroll	42,710.45	2.42
Total BalObject: 0113 - UB&T Payroll:		42,710.45	
BalObject: 0114 - UB&T Dev Inspections			
999.0114.000	UB&T Dev Inspections	30,899.19	2.42
Total BalObject: 0114 - UB&T Dev Inspections:		30,899.19	
BalObject: 0115 - UB&T HUD Admin			
999.0115.000	UB&T HUD Admin	121,094.17	2.42
Total BalObject: 0115 - UB&T HUD Admin:		121,094.17	
BalObject: 0116 - UB&T HUD HAP			
999.0116.000	UB&T HUD HAP	79,615.83	2.42
Total BalObject: 0116 - UB&T HUD HAP:		79,615.83	
BalObject: 0117 - UB&T Police			
999.0117.000	UB&T Police	23,743.07	2.42
Total BalObject: 0117 - UB&T Police:		23,743.07	
BalObject: 0120 - PETTY CASH			
610.0120.000	PETTY CASH	200.00	0.00
750.0120.000	PETTY CASH	200.00	0.00
Total BalObject: 0120 - PETTY CASH:		400.00	
BalObject: 0122 - PETTY CASH-CITY CLERK			
001.0122.000	PETTY CASH-CITY CLERK	200.00	0.00
Total BalObject: 0122 - PETTY CASH-CITY CLERK:		200.00	
BalObject: 0123 - PETTY CASH-LIBRARY			
001.0123.000	PETTY CASH-LIBRARY	100.00	0.00
Total BalObject: 0123 - PETTY CASH-LIBRARY:		100.00	
BalObject: 0125 - PETTY CASH-PARK			
001.0125.000	PETTY CASH-PARK	200.00	0.00
Total BalObject: 0125 - PETTY CASH-PARK:		200.00	
BalObject: 0130 - CASH HELD BY INSUR ADMI			
885.0130.000	CASH HELD BY INSUR ADMI	1.00	0.00
Total BalObject: 0130 - CASH HELD BY INSUR ADMI:		1.00	

BalObject: 0216 - GREAT WESTERN BANK MM

354.0216.000	GREAT WESTERN BANK MM	866,289.67	2.16
741.0216.000	GREAT WESTERN BANK MM	1,505,748.94	2.16
999.0216.000	GREAT WESTERN BANK MM	3,731,603.02	2.16
Total BalObject: 0216 - GREAT WESTERN BANK MM:		6,103,641.63	

BalObject: 0223 - MIDWEST ONE (0-90 DAYS)

354.0223.000	MIDWEST ONE (0-90 DAYS)	750,000.00	2.35
Total BalObject: 0223 - MIDWEST ONE (0-90 DAYS):		750,000.00	

BalObject: 0240 - MIDWEST ONE CD (91-365 DAYS)

354.0240.000	MIDWEST ONE CD (91-365 DAYS)	750,000.00	2.40
611.0240.000	MIDWEST ONE CD (91-365 DAYS)	500,000.00	2.65
Total BalObject: 0240 - MIDWEST ONE CD (91-365 DAYS):		1,250,000.00	

BalObject: 0242 - GREAT WESTRN CD (91-365 DYS)

354.0242.000	GREAT WESTERN CD(91-364)	3,250,000.00	2.10 -- 2.35
Total BalObject: 0242 - GREAT WESTRN CD (91-365 DYS):		3,250,000.00	

BalObject: 0243 - GNB CD (91-364 DYS)

354.0243.000	GNB CD (91-364 DAYS)	1,000,000.00	2.38
611.0243.000	GNB CD (91-364 DAYS)	508,745.81	2.15
Total BalObject: 0243 - GNB CD (91-364 DYS):		1,508,745.81	

BalObject: 0247 - FRMRS SVGS BK CD (91-365)

121.0247.000	FRMRS SVGS BK CD (91-364 DAYS)	504,247.23	2.06
999.0247.000	FRMRS SVGS BK CD (91-364 DAYS)	507,693.01	1.70
Total BalObject: 0247 - FRMRS SVGS BK CD (91-365):		1,011,940.24	

BalObject: 0252 - GNB 365 INV

354.0252.000	GNB CD (365 DAYS)	2,016,205.49	1.61 -- 1.65
999.0252.000	GNB CD (365 DAYS)	2,505,419.18	2.15 -- 2.66
Total BalObject: 0252 - GNB 365 INV:		4,521,624.67	

BalObject: 0262 - GREAT WESTERN BANK (> 1 YR CD)

010.0262.000	GREAT WESTRN CD (365 DAYS)	500,000.00	2.02
121.0262.000	GREAT WESTERN CD (365 Days)	1,000,173.56	1.68 -- 1.81
611.0262.000	GREAT WESTRN CD (365 DAYS)	500,000.00	2.41
884.0262.000	GREAT WESTRN CD (365 DAYS)	500,000.00	2.52
999.0262.000	GREAT WESTRN CD (365 DAYS)	6,000,223.15	1.68 -- 2.52
Total BalObject: 0262 - GREAT WESTERN BANK (> 1 YR CD):		8,500,396.71	

BalObject: 0266 - CENTRAL STATE BANK CD (> 1 YR)

010.0266.000	CENTRAL STATE BANK (365 DAYS)	500,000.00	2.65
121.0266.000	CENTRAL STATE BANK (365 DAYS)	500,000.00	2.46
884.0266.000	CENTRAL STATE BANK (365 DAYS)	1,020,952.93	1.96
999.0266.000	CENTRAL STATE BANK (365 DAYS)	3,513,520.00	1.75 -- 2.70
Total BalObject: 0266 - CENTRAL STATE BANK CD (> 1 YR):		5,534,472.93	

BalObject: 0267 - FARMERS CD (> 1 YR)

611.0267.000	FRMRS SVGS BK CD (365)	507,072.02	1.72
884.0267.000	FRMRS SVGS BK CD (365 DAYS)	506,122.66	1.85
999.0267.000	FRMRS SVGS BK CD (365 DAYS)	506,122.66	1.85
Total BalObject: 0267 - FARMERS CD (> 1 YR):		1,519,317.34	

BalObject: 999 - POOLED CASH

999.0999.000	POOLED CASH	18,187.20	0.00
Total BalObject: 999 - POOLED CASH:		18,187.20	

Grand Total: **42,990,711.33**



City of Marshalltown, IA

Monthly Budget Report - Marshalltown

Group Summary

For Fiscal: Current Period Ending: 09/30/2018

Account Typ...	September Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 001 - GENERAL FUND					
Revenue	1,116,162.24	3,798,372.54	1,692,059.09	-2,106,313.45	15,194,506.00
Expense	1,155,474.90	3,797,954.61	3,396,265.63	401,688.98	15,194,506.00
Total Fund: 001 - GENERAL FUND:	-39,312.66	417.93	-1,704,206.54	-1,704,624.47	0.00
Fund: 010 - CASH FLOW RESERVE FUND					
Revenue	160,674.31	43,670.73	171,161.14	127,490.41	174,683.00
Total Fund: 010 - CASH FLOW RESERVE FUND:	160,674.31	43,670.73	171,161.14	127,490.41	174,683.00
Fund: 030 - CAPITAL RESERVE					
Revenue	166,878.88	161,292.72	266,503.14	105,210.42	645,429.00
Expense	151,343.23	161,193.27	265,809.63	-104,616.36	644,929.00
Total Fund: 030 - CAPITAL RESERVE:	15,535.65	99.45	693.51	594.06	500.00
Fund: 031 - CAPITAL RSRV-BLDG MAINT					
Revenue	700.02	750.00	1,946.85	1,196.85	3,000.00
Total Fund: 031 - CAPITAL RSRV-BLDG MAINT:	700.02	750.00	1,946.85	1,196.85	3,000.00
Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT					
Revenue	0.00	26,499.99	0.00	-26,499.99	106,000.00
Total Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT:	0.00	26,499.99	0.00	-26,499.99	106,000.00
Fund: 050 - COLISEUM ACTIVITY FUND					
Revenue	1,073.54	10,067.46	894.84	-9,172.62	40,270.00
Expense	595.63	10,065.60	5,467.48	4,598.12	40,270.00
Total Fund: 050 - COLISEUM ACTIVITY FUND:	477.91	1.86	-4,572.64	-4,574.50	0.00
Fund: 110 - ROAD USE TAX					
Revenue	399,742.71	849,999.99	1,079,116.83	229,116.84	3,400,000.00
Expense	331,504.09	1,044,540.39	477,072.37	567,468.02	4,178,967.00
Total Fund: 110 - ROAD USE TAX:	68,238.62	-194,540.40	602,044.46	796,584.86	-778,967.00
Fund: 112 - EMPLOYEE BENEFITS FUND					
Revenue	8,000.16	653,469.96	10,871.39	-642,598.57	2,613,880.00
Expense	580,339.23	632,851.20	583,231.07	49,620.13	2,531,406.00
Total Fund: 112 - EMPLOYEE BENEFITS FUND:	-572,339.07	20,618.76	-572,359.68	-592,978.44	82,474.00
Fund: 117 - POLICE/FIRE RETIREMENT					
Revenue	26,650.67	305,834.46	37,277.55	-268,556.91	1,223,338.00
Expense	169,500.14	297,590.28	169,528.42	128,061.86	1,190,365.00
Total Fund: 117 - POLICE/FIRE RETIREMENT:	-142,849.47	8,244.18	-132,250.87	-140,495.05	32,973.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 09/30/2018

Account Typ...	September Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 119 - EMERGENCY FUND					
Revenue	2,073.54	58,120.47	3,933.28	-54,187.19	232,482.00
Expense	3,933.28	58,120.50	3,933.28	54,187.22	232,482.00
Total Fund: 119 - EMERGENCY FUND:	-1,859.74	-0.03	0.00	0.03	0.00
Fund: 121 - LOCAL OPTION SALES TAX					
Revenue	255,503.37	786,249.99	758,548.73	-27,701.26	3,145,000.00
Expense	766,338.50	903,533.76	791,808.25	111,725.51	3,614,290.00
Total Fund: 121 - LOCAL OPTION SALES TAX:	-510,835.13	-117,283.77	-33,259.52	84,024.25	-469,290.00
Fund: 125 - TAX INCREMENT FINANCING					
Revenue	3,506.79	210,662.22	5,363.53	-205,298.69	842,649.00
Expense	0.00	211,049.94	100,972.50	110,077.44	844,200.00
Total Fund: 125 - TAX INCREMENT FINANCING:	3,506.79	-387.72	-95,608.97	-95,221.25	-1,551.00
Fund: 130 - CITY TORT LIABILITY					
Revenue	3,122.47	249.99	4,277.78	4,027.79	1,000.00
Expense	4,845.00	3,749.97	11,224.33	-7,474.36	15,000.00
Total Fund: 130 - CITY TORT LIABILITY:	-1,722.53	-3,499.98	-6,946.55	-3,446.57	-14,000.00
Fund: 132 - GRANTS-STATE/LOCAL AGENCIES					
Revenue	0.00	49.98	25,008.92	24,958.94	200.00
Expense	8,100.00	0.00	20,772.00	-20,772.00	0.00
Total Fund: 132 - GRANTS-STATE/LOCAL AGENCIES:	-8,100.00	49.98	4,236.92	4,186.94	200.00
Fund: 140 - PARK & REC DONATION FUND					
Revenue	2,925.14	1,449.99	10,395.43	8,945.44	5,800.00
Expense	2,500.00	1,224.96	3,684.98	-2,460.02	4,900.00
Total Fund: 140 - PARK & REC DONATION FUND:	425.14	225.03	6,710.45	6,485.42	900.00
Fund: 141 - MTOWN TENNIS ASSOC					
Revenue	2.62	0.00	7.40	7.40	0.00
Total Fund: 141 - MTOWN TENNIS ASSOC:	2.62	0.00	7.40	7.40	0.00
Fund: 142 - SOFTBALL ASSOCIATION FUND					
Revenue	2.76	7,330.05	8,006.01	675.96	29,332.00
Expense	837.43	7,325.97	7,286.38	39.59	29,332.00
Total Fund: 142 - SOFTBALL ASSOCIATION FUND:	-834.67	4.08	719.63	715.55	0.00
Fund: 144 - LIVE HEALTHY IOWA					
Revenue	1.79	1,599.99	4.97	-1,595.02	6,400.00
Expense	0.00	1,887.51	309.76	1,577.75	7,551.00
Total Fund: 144 - LIVE HEALTHY IOWA :	1.79	-287.52	-304.79	-17.27	-1,151.00
Fund: 145 - TORNADO GENERAL					
Revenue	100.00	0.00	1,357,737.11	1,357,737.11	0.00
Expense	486,159.71	0.00	1,166,116.37	-1,166,116.37	0.00
Total Fund: 145 - TORNADO GENERAL:	-486,059.71	0.00	191,620.74	191,620.74	0.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 09/30/2018

Account Typ...	September Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 150 - COPS FAST GRANTS					
Revenue	2,994.80	12,345.54	7,991.57	-4,353.97	49,402.00
Expense	-2,643.87	12,345.48	11,897.26	448.22	49,402.00
Total Fund: 150 - COPS FAST GRANTS:	5,638.67	0.06	-3,905.69	-3,905.75	0.00
Fund: 151 - DEPT OF JUSTICE GRANTS					
Revenue	0.00	5,749.98	344.50	-5,405.48	23,000.00
Expense	10,911.22	5,749.98	11,261.22	-5,511.24	23,000.00
Total Fund: 151 - DEPT OF JUSTICE GRANTS:	-10,911.22	0.00	-10,916.72	-10,916.72	0.00
Fund: 152 - POLICE UNDESIGNATED GRANTS					
Revenue	1,868.03	22,879.08	8,849.80	-14,029.28	91,553.00
Expense	4,311.04	22,881.51	23,024.51	-143.00	91,553.00
Total Fund: 152 - POLICE UNDESIGNATED GRANTS:	-2,443.01	-2.43	-14,174.71	-14,172.28	0.00
Fund: 153 - POLICE DEPT DONATION FUND					
Revenue	317.48	674.97	51,008.50	50,333.53	2,700.00
Expense	765.12	2,361.81	1,732.34	629.47	9,450.00
Total Fund: 153 - POLICE DEPT DONATION FUND:	-447.64	-1,686.84	49,276.16	50,963.00	-6,750.00
Fund: 156 - FIRE DEPT DONATION FUND					
Revenue	10.92	1,249.98	45.79	-1,204.19	5,000.00
Expense	3,311.48	1,249.98	10,047.22	-8,797.24	5,000.00
Total Fund: 156 - FIRE DEPT DONATION FUND:	-3,300.56	0.00	-10,001.43	-10,001.43	0.00
Fund: 157 - FIRE DEPT GRANTS					
Revenue	7.33	0.00	20.39	20.39	0.00
Total Fund: 157 - FIRE DEPT GRANTS:	7.33	0.00	20.39	20.39	0.00
Fund: 160 - ECONOMIC DEVELOPMENT GIFT					
Revenue	79.54	87.48	221.21	133.73	350.00
Total Fund: 160 - ECONOMIC DEVELOPMENT GIFT:	79.54	87.48	221.21	133.73	350.00
Fund: 161 - SURETY DEPOSITS/SUBDIVIDER					
Revenue	16.59	17.49	46.15	28.66	70.00
Total Fund: 161 - SURETY DEPOSITS/SUBDIVIDER:	16.59	17.49	46.15	28.66	70.00
Fund: 170 - LIBRARY DONATION FUND					
Revenue	309.15	5,156.22	2,000.32	-3,155.90	20,625.00
Expense	888.66	8,149.95	8,420.61	-270.66	32,600.00
Total Fund: 170 - LIBRARY DONATION FUND:	-579.51	-2,993.73	-6,420.29	-3,426.56	-11,975.00
Fund: 177 - SEIZED ASSETS (POLICE)					
Revenue	213.35	905.94	1,750.78	844.84	3,625.00
Expense	201.80	749.97	488.40	261.57	3,000.00
Total Fund: 177 - SEIZED ASSETS (POLICE):	11.55	155.97	1,262.38	1,106.41	625.00
Fund: 179 - OTHER COMM AND ECON DEVELOPMENT					
Revenue	263.84	0.00	730.75	730.75	0.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 09/30/2018

Account Typ...	September Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	7,484.64	19,141.32	22,879.72	-3,738.40	76,582.00
Total Fund: 179 - OTHER COMM AND ECON DEVELOPMENT:	-7,220.80	-19,141.32	-22,148.97	-3,007.65	-76,582.00
Fund: 180 - HOUSING GRANTS					
Revenue	9,805.14	0.00	9,850.83	9,850.83	0.00
Expense	0.00	517.41	0.00	517.41	2,070.00
Total Fund: 180 - HOUSING GRANTS:	9,805.14	-517.41	9,850.83	10,368.24	-2,070.00
Fund: 183 - FY 08 EDI (ECON DEV INCENTIVE)					
Expense	200.00	0.00	520.00	-520.00	0.00
Total Fund: 183 - FY 08 EDI (ECON DEV INCENTIVE):	200.00	0.00	520.00	-520.00	0.00
Fund: 184 - VOUCHERS - 002, 003					
Revenue	116,663.70	343,157.37	363,675.18	20,517.81	1,372,630.00
Expense	109,018.19	361,015.23	332,236.83	28,778.40	1,444,155.00
Total Fund: 184 - VOUCHERS - 002, 003:	7,645.51	-17,857.86	31,438.35	49,296.21	-71,525.00
Fund: 190 - 911 SURCHARGE					
Revenue	0.00	0.00	47,035.11	47,035.11	0.00
Expense	0.00	0.00	996.90	-996.90	0.00
Total Fund: 190 - 911 SURCHARGE:	0.00	0.00	46,038.21	46,038.21	0.00
Fund: 200 - GO BONDS DEBT FUND					
Revenue	591,638.03	1,042,375.41	616,891.04	-425,484.37	4,169,648.00
Expense	0.00	1,028,319.96	14,243.00	1,014,076.96	4,113,282.00
Total Fund: 200 - GO BONDS DEBT FUND:	591,638.03	14,055.45	602,648.04	588,592.59	56,366.00
Fund: 300 - CIP COLLECTION FUND					
Revenue	5,209.50	145,926.45	10,351.46	-135,574.99	583,706.00
Expense	163,368.79	187,732.23	163,368.79	24,363.44	750,929.00
Total Fund: 300 - CIP COLLECTION FUND:	-158,159.29	-41,805.78	-153,017.33	-111,211.55	-167,223.00
Fund: 310 - FEDERAL STREET GRANTS					
Revenue	0.00	124,999.98	0.00	-124,999.98	500,000.00
Expense	25,594.54	124,999.98	25,594.54	99,405.44	500,000.00
Total Fund: 310 - FEDERAL STREET GRANTS:	-25,594.54	0.00	-25,594.54	-25,594.54	0.00
Fund: 312 - AIRPORT PROJECT FUND					
Revenue	0.00	11,250.00	0.00	-11,250.00	45,000.00
Expense	0.00	11,250.00	0.00	11,250.00	45,000.00
Total Fund: 312 - AIRPORT PROJECT FUND:	0.00	0.00	0.00	0.00	0.00
Fund: 320 - SPECIAL ASSESSMENT PROJECTS					
Revenue	0.00	2,499.96	1,981.00	-518.96	10,000.00
Total Fund: 320 - SPECIAL ASSESSMENT PROJECTS:	0.00	2,499.96	1,981.00	-518.96	10,000.00
Fund: 340 - BIKE PATH PROJECT FUND					
Revenue	0.00	0.00	60,901.42	60,901.42	0.00
Expense	5,094.49	0.00	12,426.29	-12,426.29	0.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 09/30/2018

Account Typ...	September Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 340 - BIKE PATH PROJECT FUND:	-5,094.49	0.00	48,475.13	48,475.13	0.00
Fund: 341 - TREES FOREVER PROJECT					
Revenue	236.41	750.00	4,754.02	4,004.02	3,000.00
Expense	0.00	750.00	0.00	750.00	3,000.00
Total Fund: 341 - TREES FOREVER PROJECT:	236.41	0.00	4,754.02	4,754.02	0.00
Fund: 350 - GO BONDS CAPITAL PROJECTS					
Revenue	13.52	0.00	37.60	37.60	0.00
Total Fund: 350 - GO BONDS CAPITAL PROJECTS:	13.52	0.00	37.60	37.60	0.00
Fund: 354 - POLICE & FIRE STATIONS					
Revenue	14,080.90	4,998.00	42,581.73	37,583.73	20,000.00
Expense	782,206.53	1,684,827.42	2,759,506.45	-1,074,679.03	6,742,000.00
Total Fund: 354 - POLICE & FIRE STATIONS:	-768,125.63	-1,679,829.42	-2,716,924.72	-1,037,095.30	-6,722,000.00
Fund: 355 - 2015 GO BONDS (D&D)					
Revenue	178.75	124.98	1,475.60	1,350.62	500.00
Expense	0.00	12,499.98	650.00	11,849.98	50,000.00
Total Fund: 355 - 2015 GO BONDS (D&D):	178.75	-12,375.00	825.60	13,200.60	-49,500.00
Fund: 356 - 2016 BONDS - STREET PROJECTS					
Revenue	0.00	0.00	12,532.40	12,532.40	0.00
Expense	0.00	0.00	12,532.40	-12,532.40	0.00
Total Fund: 356 - 2016 BONDS - STREET PROJECTS:	0.00	0.00	0.00	0.00	0.00
Fund: 357 - 2018 CY STREET PROJECTS					
Revenue	0.00	249,900.00	0.00	-249,900.00	1,000,000.00
Expense	1,455.50	249,900.00	1,455.50	248,444.50	1,000,000.00
Total Fund: 357 - 2018 CY STREET PROJECTS:	-1,455.50	0.00	-1,455.50	-1,455.50	0.00
Fund: 392 - TIF DISTRICT III CAP PROJECTS					
Revenue	0.00	6.24	0.00	-6.24	25.00
Expense	50,213.54	0.00	61,757.30	-61,757.30	0.00
Total Fund: 392 - TIF DISTRICT III CAP PROJECTS:	-50,213.54	6.24	-61,757.30	-61,763.54	25.00
Fund: 393 - TIF DISTRICT IV CAP PROJECTS					
Revenue	0.00	40,796.16	0.00	-40,796.16	163,250.00
Expense	6,550.00	40,796.16	6,550.00	34,246.16	163,250.00
Total Fund: 393 - TIF DISTRICT IV CAP PROJECTS:	-6,550.00	0.00	-6,550.00	-6,550.00	0.00
Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND					
Expense	500.00	0.00	500.00	-500.00	0.00
Total Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND:	500.00	0.00	500.00	-500.00	0.00
Fund: 610 - WATER POLLUTION CONTROL					
Revenue	245,251.71	0.00	625,300.21	625,300.21	0.00
Expense	245,251.71	1,639,460.34	628,395.07	1,011,065.27	6,558,474.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 09/30/2018

Account Typ...	September Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 610 - WATER POLLUTION CONTROL:	0.00	-1,639,460.34	-3,094.86	1,636,365.48	-6,558,474.00
Fund: 611 - WPCP REVENUE					
Revenue	648,429.40	1,845,723.87	1,872,558.18	26,834.31	7,382,896.00
Expense	242,587.34	0.00	622,635.84	-622,635.84	0.00
Total Fund: 611 - WPCP REVENUE:	405,842.06	1,845,723.87	1,249,922.34	-595,801.53	7,382,896.00
Fund: 612 - WPCP REVENUE BOND FUND					
Expense	6,880.00	0.00	15,362.50	-15,362.50	0.00
Total Fund: 612 - WPCP REVENUE BOND FUND:	6,880.00	0.00	15,362.50	-15,362.50	0.00
Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV					
Revenue	1,622.83	1,249.98	4,513.30	3,263.32	5,000.00
Total Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV:	1,622.83	1,249.98	4,513.30	3,263.32	5,000.00
Fund: 615 - WPCP PLANT & IMPROVEMENTS					
Expense	0.00	0.00	150.00	-150.00	0.00
Total Fund: 615 - WPCP PLANT & IMPROVEMENTS:	0.00	0.00	150.00	-150.00	0.00
Fund: 616 - SANITARY SEWER REHAB PROJECT					
Revenue	0.00	829,999.98	0.00	-829,999.98	3,320,000.00
Expense	0.00	674,739.99	0.00	674,739.99	2,700,000.00
Total Fund: 616 - SANITARY SEWER REHAB PROJECT:	0.00	155,259.99	0.00	-155,259.99	620,000.00
Fund: 617 - SANITARY SEWER NEW CONSTRUCTN					
Revenue	0.00	3,499.98	0.00	-3,499.98	14,000.00
Total Fund: 617 - SANITARY SEWER NEW CONSTRUCTN:	0.00	3,499.98	0.00	-3,499.98	14,000.00
Fund: 618 - TORNADO-WPCP					
Expense	540.40	0.00	4,402.42	-4,402.42	0.00
Total Fund: 618 - TORNADO-WPCP:	540.40	0.00	4,402.42	-4,402.42	0.00
Fund: 690 - TRANSIT OPERATING					
Revenue	24,300.33	275,932.14	59,494.65	-216,437.49	1,103,881.00
Expense	459,410.69	290,091.57	556,016.72	-265,925.15	1,160,585.00
Total Fund: 690 - TRANSIT OPERATING:	-435,110.36	-14,159.43	-496,522.07	-482,362.64	-56,704.00
Fund: 740 - STORM SEWER UTILITY					
Revenue	137,384.01	371,749.98	359,372.58	-12,377.40	1,487,000.00
Expense	32,254.97	203,367.39	112,946.28	90,421.11	813,631.00
Total Fund: 740 - STORM SEWER UTILITY:	105,129.04	168,382.59	246,426.30	78,043.71	673,369.00
Fund: 741 - 2016 GO STORM WATER PROJ					
Revenue	2,410.46	563,250.00	7,838.74	-555,411.26	2,253,000.00
Expense	21,501.00	401,089.50	63,286.00	337,803.50	1,605,000.00
Total Fund: 741 - 2016 GO STORM WATER PROJ:	-19,090.54	162,160.50	-55,447.26	-217,607.76	648,000.00
Fund: 742 - TORNADO - STORM/SEWER					
Expense	360.27	0.00	4,140.06	-4,140.06	0.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 09/30/2018

Account Typ...	September Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 742 - TORNADO - STORM/SEWER:	360.27	0.00	4,140.06	-4,140.06	0.00
Fund: 750 - COMPOSTING FACILITY					
Revenue	7,653.23	17,227.17	16,197.70	-1,029.47	68,909.00
Expense	14,010.92	52,913.28	18,103.88	34,809.40	211,677.00
Total Fund: 750 - COMPOSTING FACILITY:	-6,357.69	-35,686.11	-1,906.18	33,779.93	-142,768.00
Fund: 751 - TORNADO - COMPOST					
Expense	332,019.81	0.00	334,353.01	-334,353.01	0.00
Total Fund: 751 - TORNADO - COMPOST:	332,019.81	0.00	334,353.01	-334,353.01	0.00
Fund: 760 - P&R CONCESSIONS ENTERPRISE					
Revenue	1,145.50	9,499.98	21,365.73	11,865.75	38,000.00
Expense	1,809.87	10,204.17	23,684.33	-13,480.16	40,825.00
Total Fund: 760 - P&R CONCESSIONS ENTERPRISE:	-664.37	-704.19	-2,318.60	-1,614.41	-2,825.00
Fund: 881 - OCCUPATIONAL INSURANCE ESCROW					
Revenue	10,321.94	0.00	31,250.42	31,250.42	0.00
Expense	3,853.31	0.00	96,003.09	-96,003.09	0.00
Total Fund: 881 - OCCUPATIONAL INSURANCE ESCROW:	6,468.63	0.00	-64,752.67	-64,752.67	0.00
Fund: 884 - GROUP HEALTH INSURANCE ESCROW					
Revenue	214,446.08	0.00	682,727.12	682,727.12	0.00
Expense	157,601.45	0.00	737,798.45	-737,798.45	0.00
Total Fund: 884 - GROUP HEALTH INSURANCE ESCROW:	56,844.63	0.00	-55,071.33	-55,071.33	0.00
Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND					
Revenue	59.45	0.00	165.34	165.34	0.00
Total Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND:	59.45	0.00	165.34	165.34	0.00
Fund: 910 - POLICE PENSION - T & A					
Revenue	3,224.48	0.00	3,224.48	3,224.48	0.00
Expense	806.12	0.00	3,224.48	-3,224.48	0.00
Total Fund: 910 - POLICE PENSION - T & A:	2,418.36	0.00	0.00	0.00	0.00
Fund: 913 - 911 COMMISSION					
Revenue	6,598.51	0.00	106,068.32	106,068.32	0.00
Expense	78,336.48	0.00	285,490.60	-285,490.60	0.00
Total Fund: 913 - 911 COMMISSION:	-71,737.97	0.00	-179,422.28	-179,422.28	0.00
Report Total:	-2,234,251.23	-1,328,537.73	-3,523,296.55	-2,194,758.82	-5,321,924.00

Fund Summary

Fund	September Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
001 - GENERAL FUND	-39,312.66	417.93	-1,704,206.54	-1,704,624.47	0.00
010 - CASH FLOW RESERVE FUND	160,674.31	43,670.73	171,161.14	127,490.41	174,683.00
030 - CAPITAL RESERVE	15,535.65	99.45	693.51	594.06	500.00
031 - CAPITAL RSRV-BLDG MAINT	700.02	750.00	1,946.85	1,196.85	3,000.00
032 - CIP LARGE VEHICLE/EQUIPMI	0.00	26,499.99	0.00	-26,499.99	106,000.00
050 - COLISEUM ACTIVITY FUND	477.91	1.86	-4,572.64	-4,574.50	0.00
110 - ROAD USE TAX	68,238.62	-194,540.40	602,044.46	796,584.86	-778,967.00
112 - EMPLOYEE BENEFITS FUND	-572,339.07	20,618.76	-572,359.68	-592,978.44	82,474.00
117 - POLICE/FIRE RETIREMENT	-142,849.47	8,244.18	-132,250.87	-140,495.05	32,973.00
119 - EMERGENCY FUND	-1,859.74	-0.03	0.00	0.03	0.00
121 - LOCAL OPTION SALES TAX	-510,835.13	-117,283.77	-33,259.52	84,024.25	-469,290.00
125 - TAX INCREMENT FINANCING	3,506.79	-387.72	-95,608.97	-95,221.25	-1,551.00
130 - CITY TORT LIABILITY	-1,722.53	-3,499.98	-6,946.55	-3,446.57	-14,000.00
132 - GRANTS-STATE/LOCAL AGEN	-8,100.00	49.98	4,236.92	4,186.94	200.00
140 - PARK & REC DONATION FUNI	425.14	225.03	6,710.45	6,485.42	900.00
141 - MTOWN TENNIS ASSOC	2.62	0.00	7.40	7.40	0.00
142 - SOFTBALL ASSOCIATION FUN	-834.67	4.08	719.63	715.55	0.00
144 - LIVE HEALTHY IOWA	1.79	-287.52	-304.79	-17.27	-1,151.00
145 - TORNADO GENERAL	-486,059.71	0.00	191,620.74	191,620.74	0.00
150 - COPS FAST GRANTS	5,638.67	0.06	-3,905.69	-3,905.75	0.00
151 - DEPT OF JUSTICE GRANTS	-10,911.22	0.00	-10,916.72	-10,916.72	0.00
152 - POLICE UNDESIGNATED GRAI	-2,443.01	-2.43	-14,174.71	-14,172.28	0.00
153 - POLICE DEPT DONATION FUN	-447.64	-1,686.84	49,276.16	50,963.00	-6,750.00
156 - FIRE DEPT DONATION FUND	-3,300.56	0.00	-10,001.43	-10,001.43	0.00
157 - FIRE DEPT GRANTS	7.33	0.00	20.39	20.39	0.00
160 - ECONOMIC DEVELOPMENT C	79.54	87.48	221.21	133.73	350.00
161 - SURETY DEPOSITS/SUBDIVIDI	16.59	17.49	46.15	28.66	70.00
170 - LIBRARY DONATION FUND	-579.51	-2,993.73	-6,420.29	-3,426.56	-11,975.00
177 - SEIZED ASSETS (POLICE)	11.55	155.97	1,262.38	1,106.41	625.00
179 - OTHER COMM AND ECON DE	-7,220.80	-19,141.32	-22,148.97	-3,007.65	-76,582.00
180 - HOUSING GRANTS	9,805.14	-517.41	9,850.83	10,368.24	-2,070.00
183 - FY 08 EDI (ECON DEV INCENT	-200.00	0.00	-520.00	-520.00	0.00
184 - VOUCHERS - 002, 003	7,645.51	-17,857.86	31,438.35	49,296.21	-71,525.00
190 - 911 SURCHARGE	0.00	0.00	46,038.21	46,038.21	0.00
200 - GO BONDS DEBT FUND	591,638.03	14,055.45	602,648.04	588,592.59	56,366.00
300 - CIP COLLECTION FUND	-158,159.29	-41,805.78	-153,017.33	-111,211.55	-167,223.00
310 - FEDERAL STREET GRANTS	-25,594.54	0.00	-25,594.54	-25,594.54	0.00
312 - AIRPORT PROJECT FUND	0.00	0.00	0.00	0.00	0.00
320 - SPECIAL ASSESSMENT PROJE	0.00	2,499.96	1,981.00	-518.96	10,000.00
340 - BIKE PATH PROJECT FUND	-5,094.49	0.00	48,475.13	48,475.13	0.00

Monthly Budget Report - Marshalltown
For Fiscal: Current Period Ending: 09/30/2018

341 - TREES FOREVER PROJECT	236.41	0.00	4,754.02	4,754.02	0.00
350 - GO BONDS CAPITAL PROJECT	13.52	0.00	37.60	37.60	0.00
354 - POLICE & FIRE STATIONS	-768,125.63	-1,679,829.42	-2,716,924.72	-1,037,095.30	-6,722,000.00
355 - 2015 GO BONDS (D&D)	178.75	-12,375.00	825.60	13,200.60	-49,500.00
356 - 2016 BONDS - STREET PROJECTS	0.00	0.00	0.00	0.00	0.00
357 - 2018 CY STREET PROJECTS	-1,455.50	0.00	-1,455.50	-1,455.50	0.00
392 - TIF DISTRICT III CAP PROJECT	-50,213.54	6.24	-61,757.30	-61,763.54	25.00
393 - TIF DISTRICT IV CAP PROJECT	-6,550.00	0.00	-6,550.00	-6,550.00	0.00
395 - ECONOMIC DEVELOPMENT PROJECTS	-500.00	0.00	-500.00	-500.00	0.00
610 - WATER POLLUTION CONTROL	0.00	-1,639,460.34	-3,094.86	1,636,365.48	-6,558,474.00
611 - WPCP REVENUE	405,842.06	1,845,723.87	1,249,922.34	-595,801.53	7,382,896.00
612 - WPCP REVENUE BOND FUND	-6,880.00	0.00	-15,362.50	-15,362.50	0.00
614 - WPCP CAPITAL IMPROVEMENTS	1,622.83	1,249.98	4,513.30	3,263.32	5,000.00
615 - WPCP PLANT & IMPROVEMENTS	0.00	0.00	-150.00	-150.00	0.00
616 - SANITARY SEWER REHAB PROJECTS	0.00	155,259.99	0.00	-155,259.99	620,000.00
617 - SANITARY SEWER NEW CONSTRUCTION	0.00	3,499.98	0.00	-3,499.98	14,000.00
618 - TORNADO-WPCP	-540.40	0.00	-4,402.42	-4,402.42	0.00
690 - TRANSIT OPERATING	-435,110.36	-14,159.43	-496,522.07	-482,362.64	-56,704.00
740 - STORM SEWER UTILITY	105,129.04	168,382.59	246,426.30	78,043.71	673,369.00
741 - 2016 GO STORM WATER PROJECTS	-19,090.54	162,160.50	-55,447.26	-217,607.76	648,000.00
742 - TORNADO - STORM/SEWER	-360.27	0.00	-4,140.06	-4,140.06	0.00
750 - COMPOSTING FACILITY	-6,357.69	-35,686.11	-1,906.18	33,779.93	-142,768.00
751 - TORNADO - COMPOST	-332,019.81	0.00	-334,353.01	-334,353.01	0.00
760 - P&R CONCESSIONS ENTERPRISE	-664.37	-704.19	-2,318.60	-1,614.41	-2,825.00
881 - OCCUPATIONAL INSURANCE	6,468.63	0.00	-64,752.67	-64,752.67	0.00
884 - GROUP HEALTH INSURANCE	56,844.63	0.00	-55,071.33	-55,071.33	0.00
886 - WORKMAN'S COMP DEDUCT	59.45	0.00	165.34	165.34	0.00
910 - POLICE PENSION - T & A	2,418.36	0.00	0.00	0.00	0.00
913 - 911 COMMISSION	-71,737.97	0.00	-179,422.28	-179,422.28	0.00
Report Total:	-2,234,251.23	-1,328,537.73	-3,523,296.55	-2,194,758.82	-5,321,924.00

RESOLUTION TO CERTIFY UNPAID BILLS
FOR COLLECTION WITH TAXES

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN,
IOWA:

Section 1. That the costs and expenses incurred by the City of Marshalltown, Iowa as set forth in the attached schedule are hereby approved for certification to the County Treasurer for collection with taxes and the City Clerk is hereby directed to transmit same.

Passed this 12th day of February, 2018, and signed this ____ day of February, 2018.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

List Distributed Separately

PUBLIC NOTICE OF FILING OF THE SCHEDULE OF ASSESSMENTS AGAINST PROPERTIES FOR UNPAID
NUISANCE ABATEMENT, ILLEGAL BURNING AND RENTAL HOUSING CHARGES
TO: The Owners of the following real estate situated in the City of Marshalltown, Iowa:

PIN / Property Address	TotalAssess		
841836380012 1001 S 10TH AVE	325.00	841828452001 2106 SUMMIT ST	99.00
841834254014 1002 W NEVADA ST	121.00	841835454006 217 E ANSON ST	228.00
841836328033 1005 TURNER ST	272.00	841825403041 304 SHARON AVE	459.00
841827459004 1008 W STATE ST	267.00	841835106011 305 W LINN ST	119.00
831802205016 101 E FERNER ST	393.00	841825401039 308 N 13TH AVE	302.00
841835480008 1016 S 5TH AVE	376.00	841826431022 309 N 3RD AVE	322.00
841835480008 1016 S 5TH AVE	316.00	841825331012 310 N 12TH AVE	173.00
841826405006 104 E LINCOLN ST	267.00	841826308008 310 N 5TH ST	689.00
841836102018 107 S 7TH AVE	121.00	841826308007 312 N 5TH ST	152.00
841826405008 108 E LINCOLN ST	274.00	841826308007 312 N 5TH ST	80.00
841826405008 108 E LINCOLN ST	316.00	841835155006 401 S 4TH ST	304.00
831811451015 108 IOWA AVE E	318.00	841826403030 402 N 3RD AVE	337.00
841835106004 108 S 4TH ST	153.00	841826403030 402 N 3RD AVE	407.00
841827476008 109 N 9TH ST	265.00	841826403030 402 N 3RD AVE	299.00
841825359022 11 N 8TH AVE	153.00	841835158009 406 W MADISON ST	236.00
841825451022 110 N 13TH AVE	119.00	841835158009 406 W MADISON ST	274.00
841827454012 1107 W STATE ST	246.00	841825402011 407 N 13TH AVE	280.00
841826453014 111 N 2ND AVE	317.00	841835180013 407 S 1ST ST	293.00
841834251002 1110 W BOONE ST	343.00	841825308009 408 N 8TH AVE	119.00
831802102016 1202 S 6TH ST	504.00	841825401010 409 N 12TH AVE	325.00
841834130003 1206 W CHURCH ST	209.00	841825401010 409 N 12TH AVE	260.00
841834130003 1206 W CHURCH ST	316.00	841825328011 410 N 11TH AVE	105.00
831801129012 1207 1/2 S 12TH AVE	535.00	841825328011 410 N 11TH AVE	119.00
831801129012 1207 1/2 S 12TH AVE	297.00	841835105006 411 W LINN ST	522.00
841834130002 1208 W CHURCH ST	338.00	841835105006 411 W LINN ST	30,223.00
831803153004 1516 CLINTON ST	425.00	841826480018 412 E STATE ST	217.00
841834301004 1601 W LINCOLN WAY	493.00	841826306011 412 N 3RD ST	274.00
841834103001 1608 W CHURCH ST	337.00	841826306011 412 N 3RD ST	482.00
841836281026 1702 ELDER DR	325.00	841826478010 502 BROMLEY ST	209.00
841836279025 1712 E NEVADA ST	325.00	841826478010 502 BROMLEY ST	323.00
841836279025 1712 E NEVADA ST	318.00	841826481004 503 BROMLEY ST	209.00
841826457022 2 N 2ND AVE	80.00	841826478002 503 WOODBURY ST	313.00
841731102002 2001 E CHURCH ST	269.00	841826478002 503 WOODBURY ST	209.00
841826451020 202 N 1ST AVE	80.00	841826478002 503 WOODBURY ST	323.00
841826476012 206 N 4TH AVE	119.00	841835101007 504 W MAIN ST	153.00
841835132009 207 S 2ND ST	166.00	841835277016 507 E BOONE ST	388.00
841836107016 207 S 8TH AVE	170.00	841835101013 507 W CHURCH ST	166.00
841826354014 208 N 3RD ST	318.00	841835429013 510 E ANSON ST	119.00
841825451002 209 N 12TH AVE	119.00	841835227016 510 E CHURCH ST	153.00
841826335005 209 N 1ST ST	252.00	841835277019 513 E BOONE ST	119.00
841826351003 210 N 6TH ST	153.00	841826157030 528 N 3RD ST	252.00
		841834426024 603 S 7TH ST	372.00
		841836103014 606 E BOONE ST	223.00

841834231025 608 W CHURCH ST	220.00	841826231013 814 N 5TH AVE	166.00
841825310012 616 WOODBURY ST	81.00	841836378005 906 S 11TH AVE	323.00
841826276013 708 N 4TH AVE	278.00	841835453003 908 S 2ND AVE	325.00
831812107012 709 NEWCASTLE RD	278.00	841835453003 908 S 2ND AVE	767.00
841834233010 711 W BOONE ST	279.00	841835453003 908 S 2ND AVE	322.00
841826277001 719 N 4TH AVE	275.00	841835453003 908 S 2ND AVE	300.00
841827476028 803 W STATE ST	346.00	841835478006 918 S 5TH AVE	511.00
841836310008 804 E ANSON ST	217.00	841826228019 920 N 5TH AVE	374.00
841834403012 808 S 12TH ST	286.00		

You are hereby notified that the schedule of assessments against said property for Nuisance Abatement, Illegal Burning, Rental Housing Charges and Sidewalk Improvement fees and charges now being assessed has been adopted and levied by the City of Marshalltown, and that said schedule of assessments has been certified to the County Treasurer of Marshall County, Iowa.

Assessments are payable in one installment, with interest on the unpaid balance, all as provided in Section 384.65, Code of Iowa.

You are further notified that assessments may be paid in full without additional interest **at the office of the County Treasurer of Marshall County, Iowa** if paid in full by September 30, 2019. Payments received on and after October 1, 2019, including those instances when the last day of September is a Saturday or Sunday, and will draw additionally the same delinquent interest as ordinary taxes.

All said properties have been assessed for the cost of abating each nuisance. The amount of each assessment having been set out in the Schedule of Assessments, which is now on file in the office of the City Clerk of Marshalltown, Iowa. For further information you are referred to said schedule of assessments.

This notice is given by direction of the Council of the City of Marshalltown, Iowa, as prescribed by Section 364.13 of the Code of Iowa.

TO BE PUBLISHED IN THE TIMES REPUBLICAN December 28, 2018, AND January 4, 2019.

/s/ Shari L. Coughenour, City Clerk, Marshalltown, Iowa

<u>PIN</u>	<u>Address</u>	<u>InvDate</u>	<u>Invoice</u>	<u>Acct#</u>	<u>Billed</u>	<u>Chg</u>	<u>Interest</u>	<u>TotalAssess</u>	<u>Description</u>
841836380012	1001 S 10TH AVE	05/31/2018	INV13701	122543	241.00	45.00	39.00	325.00	Nuis-000499-2018 5/31/18
841834254014	1002 W NEVADA ST	01/04/2018	INV10939	122593	58.00	45.00	18.00	121.00	RENTAL REG 2018
841836328033	1005 TURNER ST	10/05/2018	INV14797	125170	201.00	45.00	26.00	272.00	Nuis-000715-2018 10/5/18
841827459004	1008 W STATE ST	05/14/2018	INV13066	125130	189.00	45.00	33.00	267.00	Nuis-000462-2018 5/24/18
831802205016	101 E FERNER ST	06/08/2018	INV13719	122747	301.00	45.00	47.00	393.00	Nuis-000571-2018 6/8/18
841835480008	1016 S 5TH AVE	06/08/2018	INV13717	122447	286.00	45.00	45.00	376.00	Nuis-000558-2018 6/8/18
841835480008	1016 S 5TH AVE	10/05/2018	INV14787	122447	241.00	45.00	30.00	316.00	Nuis-000683-2018 10/5/18
841826405006	104 E LINCOLN ST	10/05/2018	INV14788	125211	196.00	45.00	26.00	267.00	Nuis-000684-2018 10/5/18
841836102018	107 S 7TH AVE	01/04/2018	INV11043	122524	58.00	45.00	18.00	121.00	RENTAL REG 2018
841826405008	108 E LINCOLN ST	06/08/2018	INV13714	125166	196.00	45.00	33.00	274.00	Nuis-000548-2018 6/8/18
841826405008	108 E LINCOLN ST	10/05/2018	INV14791	125166	241.00	45.00	30.00	316.00	Nuis-000692-2018 10/5/18
831811451015	108 IOWA AVE E	04/01/2018	INV11052	122454	231.00	45.00	42.00	318.00	RENTAL REG 2018
841835106004	108 S 4TH ST	04/01/2018	INV11055	122515	88.00	45.00	20.00	153.00	RENTAL REG 2018
841827476008	109 N 9TH ST	05/24/2018	INV13061	125126	188.00	45.00	32.00	265.00	Nuis-000440-2018 5/24/18
841825359022	11 N 8TH AVE	04/01/2018	INV11064	122459	88.00	45.00	20.00	153.00	RENTAL REG 2018
841825451022	110 N 13TH AVE	04/01/2018	INV11073	122462	58.00	45.00	16.00	119.00	RENTAL REG 2018
841827454012	1107 W STATE ST	07/31/2018	INV14021	125190	174.00	45.00	27.00	246.00	Nuis-000633-2018 7/31/18
841826453014	111 N 2ND AVE	09/18/2018	INV15040	125241	241.00	45.00	31.00	317.00	Nuis-000746-2018 9/1/18
841834251002	1110 W BOONE ST	09/15/2017	INV08695	122756	241.00	45.00	57.00	343.00	Nuis-000216-2017 9/15/17
831802102016	1202 S 6TH ST	10/05/2018	INV14781	125205	411.00	45.00	48.00	504.00	Nuis-000612-2018 10/5/18
841834130003	1206 W CHURCH ST	01/08/2018	INV08973	122505	133.00	45.00	31.00	209.00	Nuis-000397-2018 1/8/18 SNOW
841834130003	1206 W CHURCH ST	10/05/2018	INV14786	122505	241.00	45.00	30.00	316.00	Nuis-000675-2018 10/5/18
831801129012	1207 1/2 S 12TH AVE	05/31/2018	INV13703	122546	426.00	45.00	64.00	535.00	Nuis-000506-2018 5/31/18
831801129012	1207 1/2 S 12TH AVE	07/06/2018	INV14345	122546	218.00	45.00	34.00	297.00	Nuis-000636-2018 7/6/18
841834130002	1208 W CHURCH ST	10/05/2018	INV14785	125209	261.00	45.00	32.00	338.00	Nuis-000674-2018 10/5/18
831803153004	1516 CLINTON ST	06/26/2018	INV13726	125172	331.00	45.00	49.00	425.00	Nuis-000610-2018 6/26/18
841834301004	1601 W LINCOLN WAY	10/05/2018	INV14794	125227	401.00	45.00	47.00	493.00	Nuis-000710-2018 10/5/18
841834103001	1608 W CHURCH ST	09/15/2017	INV08696	122755	236.00	45.00	56.00	337.00	Nuis-000226-2017 9/15/17
841836281026	1702 ELDER DR	06/08/2018	INV13713	125165	241.00	45.00	39.00	325.00	Nuis-000547-2018 6/8/18
841836279025	1712 E NEVADA ST	05/31/2018	INV13705	123699	241.00	45.00	39.00	325.00	Nuis-000512-2018 5/31/18
841836279025	1712 E NEVADA ST	10/05/2018	INV14784	125207	243.00	45.00	30.00	318.00	Nuis-000673-2018 10/5/18
841826457022	2 N 2ND AVE	05/25/2018	INV12984	124471	25.00	45.00	10.00	80.00	RENTAL REG 2018 - LATE FEE UNPAID
841731102002	2001 E CHURCH ST	11/03/2018	INV15064	125245	200.00	45.00	24.00	269.00	ILLEGAL BURN 2ND 11/3/18
841826451020	202 N 1ST AVE	05/25/2018	INV12958	124439	25.00	45.00	10.00	80.00	RENTAL REG 2018 - LATE FEE UNPAID
841826476012	206 N 4TH AVE	04/01/2018	INV11339	124842	58.00	45.00	16.00	119.00	RENTAL REG 2018
841835132009	207 S 2ND ST	05/01/2018	INV12689	125112	100.00	45.00	21.00	166.00	ILLEGAL BURN 5/1/18
841836107016	207 S 8TH AVE	01/04/2018	INV08718	101311	100.00	45.00	25.00	170.00	Illegal burn 12/4/17
841826354014	208 N 3RD ST	07/02/2018	INV13708	124193	237.00	45.00	36.00	318.00	Nuis-000580-2018 7/2/18
841825451002	209 N 12TH AVE	04/01/2018	INV11375	122461	58.00	45.00	16.00	119.00	RENTAL REG 2018
841826335005	209 N 1ST ST	08/15/2018	INV14228	116601	180.00	45.00	27.00	252.00	Rental Inspection No show 8/15/18
841826351003	210 N 6TH ST	04/01/2018	INV11390	122470	88.00	45.00	20.00	153.00	RENTAL REG 2018
841828452001	2106 SUMMIT ST	11/09/2018	INV15066	124890	45.00	45.00	9.00	99.00	RENTAL INSP 3RD 11/9/18
841835454006	217 E ANSON ST	10/05/2018	INV14789	125212	161.00	45.00	22.00	228.00	Nuis-000686-2018 10/5/18
841825403041	304 SHARON AVE	05/24/2018	INV13062	125127	358.00	45.00	56.00	459.00	Nuis-000443-2018 5/24/18
841835106011	305 W LINN ST	04/01/2018	INV11498	124906	58.00	45.00	16.00	119.00	RENTAL REG 2018
841825401039	308 N 13TH AVE	05/24/2018	INV13065	125129	220.00	45.00	37.00	302.00	Nuis-000461-2018 5/24/18
841826431022	309 N 3RD AVE	01/15/2018	INV08958	123337	230.00	45.00	47.00	322.00	Nuis-000372-2017 1/15/18
841825331012	310 N 12TH AVE	10/11/2017	INV08208	122891	100.00	45.00	28.00	173.00	ILLEGAL BURN 10/11/17
841826308008	310 N 5TH ST	09/01/2018	INV15043	125242	574.00	45.00	70.00	689.00	Nuis-000752-2018 9/1/18
841826308007	312 N 5TH ST	07/10/2018	INV13763	115294	90.00	45.00	17.00	152.00	Rental Inspection No show 7/10/18
841826308007	312 N 5TH ST	05/25/2018	INV12988	125003	25.00	45.00	10.00	80.00	RENTAL REG 2018 - LATE FEE UNPAID

<u>PIN</u>	<u>Address</u>	<u>InvDate</u>	<u>Invoice</u>	<u>Acct#</u>	<u>Billed</u>	<u>Chg</u>	<u>Interest</u>	<u>TotalAssess</u>	<u>Description</u>
841835155006	401 S 4TH ST	06/11/2018	INV13709	125163	223.00	45.00	36.00	304.00	Nuis-000520-2018 6/11/18
841826403030	402 N 3RD AVE	05/31/2018	INV13699	122473	251.00	45.00	41.00	337.00	Nuis-000489-2018 5/31/18
841826403030	402 N 3RD AVE	07/06/2018	INV14344	122473	316.00	45.00	46.00	407.00	Nuis-000635-2018 7/6/18
841826403030	402 N 3RD AVE	10/05/2018	INV14793	122473	225.00	45.00	29.00	299.00	Nuis-000707-2018 10/5/18
841835158009	406 W MADISON ST	09/15/2017	INV08694	122757	151.00	45.00	40.00	236.00	Nuis-000211-2017 9/15/17
841835158009	406 W MADISON ST	06/06/2018	INV13711	122757	196.00	45.00	33.00	274.00	Nuis-000542-2018 6/6/18
841825402011	407 N 13TH AVE	05/24/2018	INV12954	122553	201.00	45.00	34.00	280.00	Nuis-000434-2018 5/24/18
841835180013	407 S 1ST ST	10/03/2017	INV08206	115072	200.00	45.00	48.00	293.00	Illegal burn 2nd 10/3/17
841825308009	408 N 8TH AVE	04/01/2018	INV11679	124894	58.00	45.00	16.00	119.00	RENTAL REG 2018
841825401010	409 N 12TH AVE	05/31/2018	INV13704	125162	241.00	45.00	39.00	325.00	Nuis-000507-2018 5/31/18
841825401010	409 N 12TH AVE	09/28/2018	INV15044	125162	190.00	45.00	25.00	260.00	Nuis-000758-2018 9/28/18
841825328011	410 N 11TH AVE	02/01/2018	INV09177	123383	45.00	45.00	15.00	105.00	RENTAL INSP NO SHOW 2/1/18
841825328011	410 N 11TH AVE	04/01/2018	INV11702	123383	58.00	45.00	16.00	119.00	RENTAL REG 2018
841835105006	411 W LINN ST	11/21/2017	INV08942	123334	396.00	45.00	81.00	522.00	Nuis-000358-2017 11/21/17 JUNK VEH
841835105006	411 W LINN ST	11/18/2017	INV08721	109070	25,498.00	45.00	4,680.00	30,223.00	Demo structure and hauling chgs
841826480018	412 E STATE ST	10/05/2018	INV14795	122560	151.00	45.00	21.00	217.00	Nuis-000712-2018 10/5/18
841826306011	412 N 3RD ST	05/31/2018	INV13700	125161	196.00	45.00	33.00	274.00	Nuis-000496-2018 5/31/18
841826306011	412 N 3RD ST	10/05/2018	INV14792	125161	391.00	45.00	46.00	482.00	Nuis-000702-2018 10/5/18
841826478010	502 BROMLEY ST	01/08/2018	INV08969	122482	133.00	45.00	31.00	209.00	Nuis-000393-2018 1/8/18 SNOW
841826478010	502 BROMLEY ST	06/26/2018	INV13723	122482	241.00	45.00	37.00	323.00	Nuis-000587-2018 6/26/18
841826481004	503 BROMLEY ST	01/08/2018	INV08967	122483	133.00	45.00	31.00	209.00	Nuis-000392-2018 1/8/18 SNOW
841826478002	503 WOODBURY ST	12/11/2017	INV08953	122444	220.00	45.00	48.00	313.00	Nuis-000346-2017 12/11/17
841826478002	503 WOODBURY ST	01/08/2018	INV08975	122444	133.00	45.00	31.00	209.00	Nuis-000398-2018 1/8/18 SNOW
841826478002	503 WOODBURY ST	06/26/2018	INV13722	122444	241.00	45.00	37.00	323.00	Nuis-000586-2018 6/26/18
841835101007	504 W MAIN ST	04/01/2018	INV11784	124191	88.00	45.00	20.00	153.00	RENTAL REG 2018
841835277016	507 E BOONE ST	10/05/2018	INV14798	125229	306.00	45.00	37.00	388.00	Nuis-000718-2018 10/5/18
841835101013	507 W CHURCH ST	05/01/2018	INV12688	125113	100.00	45.00	21.00	166.00	ILLEGAL BURN 5/1/18
841835429013	510 E ANSON ST	04/01/2018	INV11823	122521	58.00	45.00	16.00	119.00	RENTAL REG 2018
841835227016	510 E CHURCH ST	04/01/2018	INV11824	122520	88.00	45.00	20.00	153.00	RENTAL REG 2018
841835277019	513 E BOONE ST	04/01/2018	INV11849	123803	58.00	45.00	16.00	119.00	RENTAL REG 2018
841826157030	528 N 3RD ST	01/29/2018	INV09489	125029	171.00	45.00	36.00	252.00	Nuis-000407-2018 01/29/18
841834426024	603 S 7TH ST	07/31/2018	INV14014	125185	287.00	45.00	40.00	372.00	Nuis-000575-2018 7/31/18
841836103014	606 E BOONE ST	07/31/2018	INV14019	122541	154.00	45.00	24.00	223.00	Nuis-000626-2018 7/31/18
841834231025	608 W CHURCH ST	07/31/2018	INV14018	125188	151.00	45.00	24.00	220.00	Nuis-000625-2018 7/31/18
841825310012	616 WOODBURY ST	04/01/2018	INV11965	123667	25.00	45.00	11.00	81.00	RENTAL REG 2018 - LATE FEE UNPAID
841826276013	708 N 4TH AVE	10/05/2018	INV14790	125226	206.00	45.00	27.00	278.00	Nuis-000691-2018 10/5/18
831812107012	709 NEW CASTLE	05/24/2018	INV13064	125128	199.00	45.00	34.00	278.00	Nuis-000449-2018 5/24/18
841834233010	711 W BOONE ST	11/06/2017	INV08427	123069	190.00	45.00	44.00	279.00	Nuis-000339-2017 11/6/17
841826277001	719 N 4TH AVE	08/04/2018	INV14210	107642	200.00	45.00	30.00	275.00	Illegal burn 2nd 8/4/2018
841827476028	803 W STATE ST	10/02/2017	INV08945	123331	244.00	45.00	57.00	346.00	Nuis-000324-2017 11/6/17
841836310008	804 E ANSON ST	10/05/2018	INV14796	125228	151.00	45.00	21.00	217.00	Nuis-000714-2018 10/5/18
841834403012	808 S 12TH ST	11/06/2017	INV08424	123067	196.00	45.00	45.00	286.00	Nuis-000323-2017 11/6/17
841826231013	814 N 5TH AVE	05/02/2018	INV12690	125111	100.00	45.00	21.00	166.00	ILLEGAL BURN 5/2/18
841836378005	906 S 11TH AVE	06/26/2018	INV13721	122506	241.00	45.00	37.00	323.00	Nuis-000583-2018 6/26/18
841835453003	908 S 2ND AVE	06/06/2018	INV13712	122522	241.00	45.00	39.00	325.00	Nuis-000545-2018 6/6/18
841835453003	908 S 2ND AVE	07/31/2018	INV14016	122522	639.00	45.00	83.00	767.00	Nuis-000582-2018 7/31/18
841835453003	908 S 2ND AVE	07/09/2018	INV14346	122522	241.00	45.00	36.00	322.00	Nuis-000637-2018 7/9/18
841835453003	908 S 2ND AVE	09/21/2018	INV15041	122522	225.00	45.00	30.00	300.00	Nuis-000751-2018 9/21/18
841835478006	918 S 5TH AVE	07/31/2018	INV14015	125186	411.00	45.00	55.00	511.00	Nuis-000577-2018 7/31/18
841826228019	920 N 5TH AVE	06/26/2018	INV13725	122463	286.00	45.00	43.00	374.00	Nuis-000593-2018 6/26/18
					45,176.00	4,545.00	7,967.00	57,688.00	

RESOLUTION APPROVING PURCHASING POLICY AND PROCEDURE MANUAL FOR
THE CITY OF MARSHALLTOWN

WHEREAS the City of Marshalltown, Iowa wishes to update the existing purchasing policy and procedure manual

WHEREAS, this policy promotes efficiency, transparency, and fairness in procurement of goods and services

WHEREAS, the policy is being updated to incorporate federal procurement procedures when the City spends federal dollars

WHEREAS, it is the responsibility of the Department Director to ensure that his/her department follows all policies and procedures

WHEREAS the council finds that adopting this policy is in the best interest of the City of Marshalltown, Iowa.

THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA: to adopt the policy for the Purchasing Policy and Procedure Manual.

Passed this 10th day of December, 2018, and signed this ____ day of December, 2018.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor
ATTEST:

Shari L. Coughenour, CMC, City Clerk

MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

December 5, 2018

To: Mayor Joel Greer
Members of the City Council

From: Diana Steiner, Finance Director

Re: **Purchasing Policy**

Policy Issue: Council must approve changes to policies.

Recommendation: Staff recommends approving the updated purchasing policy

Background: In order to receive federal funds, FEMA is requiring that certain language be incorporated into our Purchasing Policy. The new section is added to the Table of Contents on page 1 and the changes are referred to on page 8 under State or Federal Grant Expenditures with the second sentence being added as follows "In regards to federal programs, all procurement will be done in accordance with 2 CFR; Part 200 unless federal requirements conflict with local or state requirements, then the most restrictive requirement will be followed (see Appendix A for federal requirements)." Appendix A is on pages 12-14. In addition, I also updated the threshold amounts for vertical and horizontal infrastructure on pages 2 and 3 per Iowa Department of Transportation's information, which is effective beginning 1/1/2019. The vertical threshold changed from \$55,000 to \$57,000 for competitive quotes and \$135,000 to \$139,000 for competitive bids. The horizontal threshold changed from \$47,000 to \$48,000 for competitive bids. Council will still approve any procurement of \$45,000 or more (no change to policy).

Budget Impact: N/A

Attachment: Purchasing Policy Revised Dec 10 2018

cc: Jessica Kinser, City Administrator

MARSHALLTOWN

— I O W A —

PURCHASING POLICY AND PROCEDURE MANUAL

Date of Version: December 10, 2018 Resolution No.: 2018-224

Title: FINANCIAL POLICY

Section: PURCHASING POLICY

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I. INTRODUCTION

This policy is to promote efficiency, transparency, and fairness in procurement of goods and services. Purchasing of goods and services for the City is to be accomplished impartially, with no favoritism toward any individual vendor and with no appearance of impropriety. This policy establishes consistent purchasing procedures while maintaining certain controls to obtain needed goods and services efficiently and economically. The cooperation of all City employees, administration and vendors is essential if the City is to obtain maximum value for each tax dollar spent. All purchases and procurements shall be reasonable and necessary. Only the purchasing methods described herein are available for purchasing goods and services on behalf of the City.

No purchase made by an employee shall bind the City to receive and/or pay for the goods or services procured, unless authorized by the methods described herein. Transactions shall not be split into smaller parts to circumvent the dollar limitations and requirements of this policy.

Responsibilities

It shall be the responsibility of the Department Director to ensure that his/her department follows all policies and procedures and expenditures are within the Department's budget. The City's purchasing system is considered decentralized (each departments' responsibility) except for those goods, services, and equipment that qualify or are designated for centralized purchasing.

Regulating Authorities

Requests and suggestions for changes to this policy may be submitted to the Finance Director at any time. All changes in this manual shall be approved by City Council by resolution to be effective.

Noncompliance

Noncompliance with these policies and procedures may result in the return of improperly authorized or prepared documents, nonpayment of vendor invoices, cancellation of purchase orders or purchasing privileges, or other sanctions as determined necessary after consultation with the Department Director and/or City Administrator.

II. PURCHASING POLICY

The City of Marshalltown utilizes different dollar value thresholds for determining what purchasing methods should be used as well as the level of approval required. These thresholds are established by the State of Iowa or federal rules, as well as the best judgement of the City Council in determining an appropriate level of oversight for activities. These purchases can generally be broken down into two categories: purchases that are considered public improvements and all other purchases.

Public Improvements

A Public Improvement is defined as a building or construction work which is constructed for the City of Marshalltown and is paid for in whole or in part with funds of the governmental entity. A public improvement project may involve new construction, reconstruction, or an improvement that results in betterment to a facility by improving either the original design of the facility or the function of the facility.

Repairs or maintenance work are subject to this policy unless performed by a City of Marshalltown employee. This is defined as the preservation of a building, storm sewer, sanitary sewer, or other public facility or structure so that it remains in sound or proper condition, including minor replacements and additions as necessary to restore the public facility or structure to its original condition with the same design.

Public improvement projects are broken down into two types: Vertical Infrastructure and Horizontal Infrastructure. When planning a public improvement and determining which bidding threshold applies, the estimated total cost of the project applies. This estimate should include labor, materials, equipment, and supplies and should exclude the cost of architectural, landscape architectural, or engineering design services or the cost of inspections.

Vertical infrastructure includes the following:

- Buildings and all appurtenant/accessory structures
- Utilities
- Incidental street improvements including sidewalks
- Site development features
- Recreational trails
- Parking facilities

Vertical infrastructure does not include any work constructed in conjunction with or ancillary to highway, street, bridge or culvert projects, including but not limited to utilities and sidewalks.

Estimated Total Project	Requirement	Approval Level
Equal to or less than \$57,000*	Informal Procedures	Department: less than \$10,000; Finance: \$10,000-\$24,999; City Administrator: -\$25,000 \$44,999; City Council- \$45,000-57,000
Greater than \$57,000* and less than \$139,000*	Competitive Quotation Procedures	City Council
Greater than \$139,000*	Competitive Bidding	City Council

Horizontal infrastructure includes the construction, reconstruction, improvement, or repair and maintenance of a highway, bridge or culvert.

Estimated Total Project	Requirement	Approval Level
Equal to or less than \$48,000*	Informal Procedures	Department: Less than \$10,000 Finance: \$10,000-\$24,999; City Administrator: \$25,000 - \$44,999 City Council: \$45,000 - \$48,000
Greater than \$48,000*	Competitive Bidding Procedures	City Council

**These amounts are effective as of January 1, 2019. The law requires these amounts be reviewed not less than biennially, effective January 1 following any such adjustment. This Policy shall automatically incorporate and the City shall properly follow any threshold adjustments which may occur subsequent to January 1, 2019. A listing of bid thresholds is available at: http://www.iowadot.gov/local_systems/publications/bid_limits.htm*

Some of projects may be combined and include portions that are both horizontal and vertical infrastructure. In that case, the more stringent bidding requirements should be used. For example, if utilities are constructed in conjunction with a street project, the horizontal infrastructure thresholds should be used. If the utilities are constructed independently, the vertical infrastructure thresholds can be used.

If donated funds are to cover the entire cost of the public improvement, the City does not need to utilize the processes specified above.

For public improvement projects, the City Engineer can approve change order(s) up to an aggregate amount of \$25,000 without additional council approval. However, if the change order(s) increases the cost of the project by more than 10% from the amount that the Council originally approved, then the current change order(s) and any future change order(s) for the project shall be approved by Council. After the change order has been approved, a report will be provided to Council indicating the vendor name, amount, purpose of contract, and reason for the change order.

All Other Purchases

Purchases of goods or services which fall outside of the definition of a public improvement are governed by different dollar thresholds and processes.

Estimated Total Project	Requirement	Approval Level
Less than \$25,000	Informal Procedures	Department: less than \$10,000 Finance: \$10,000-\$24,999
\$25,000 to \$44,999	Request for Sealed Quotations or Request for Proposal	City Administrator
\$45,000 or greater	Request for Sealed Quotations or Request	City Council

Purchases and Contracts less than \$5,000

Any goods and/or services under this threshold may be purchased by Department Directors or their respective designees without receiving quotes if the Department Director/Designee makes a conscious decision that it is not worthwhile based on the minimal savings and the investment of time for staff to get quotes. If Director/Designee makes the decision to get quotes, at least 2 must be obtained.

Purchases and Contracts \$5,000 to \$24,999

The purchase of any goods or services where the total value is between \$5,000 and less than \$24,999 shall require written quotations from at least three suppliers or documentation to substantiate effort to get three quotes. Once department supervisor and/or director approves and contract is signed, if applicable, requester can make the purchase. It is the responsibility of the Department to maintain the quotes.

Purchases and Contracts equal to or greater than \$25,000

For goods or services of \$25,000 or more, a Request for Sealed Quotations or Request for Proposal (RFP) must be utilized. Request for quotes will be solicited for when the specifications and requirements are sufficiently standardized that the quotes can be easily compared with one another. A Request for Proposal (RFP) will be solicited when specifications and requirements are not standardized and the City wishes the bidder to propose a solution or methodology.

For a Request for Sealed Quotation or Request for Proposal, the Director/designee shall approve the bidder specifications prior to release. The written specifications will include the time, place, and manner for filing quotations/proposals, which may be received by in person, by mail, fax, or e-mail as indicated in the specifications.

Exceptions

There are some circumstances which the thresholds for purchases other than public improvements will not apply. This includes the following situations:

- Already negotiated contracts including state contracts, federal supply schedule or other national procurement associations
- Sole source may be used for OEM (Original Equipment Manufacturer) and warranty repairs, if prior approval is obtained from Council. Sole source is defined as a vendor who is the only one qualified or allowed to perform maintenance based on the manufacturer's warranty or who is allowed to sell parts/goods in a particular geographic location for a product. All purchases involving a sole source vendor where competitive bids are required shall be accompanied by written justification from the Department Director detailing the reason for a sole source purchase.
- On-going services that are under a contract or 28E agreement, including rents and leases, maintenance and service agreements.
- Medical physicals and expenses, employee insurance and benefit programs, and the related third- party administrators.
- Services only provided by one vendor (i.e. utilities, annual dues, subscriptions).
- Travel and Training
- Projects being wholly funded by donated funds

Local preference Policy

The City Council has determined that it is in the best interest to make smaller dollar purchases through local businesses. A local business is defined as any business that owns or leases a building within the city limits of Marshalltown and uses the building for the conduct of business operations within the City. For the purchase of goods or services, if the anticipated cost is less than \$5,000 and the Department Director determines that significant savings to the city from competitive bid or quotation appears unlikely.

This policy shall be interpreted to give a local preference to the extent consistent with state law and this Purchasing Policy. It is not appropriate to solicit bids or quotations, then select a higher bid or quote because of local preference. It does not apply when awarding contracts for public improvements, nor to goods and services purchased with the assistance of federal, state or county funds. It does not apply to other specific circumstances when the application would make it unlawful under state or federal law, including the application under treaty or trade agreements.

Capital Improvement Plan

For goods or services already approved in the annual Capital Improvement Plan (CIP) budget, which is no greater than 10% of the original estimate, the department can proceed without additional Council approval. Other approval levels based on dollar thresholds still apply.

Change Orders

Department directors can approve change order(s) up to an aggregate amount of \$25,000 without additional Council approval. However, if the change order(s) increases the cost of the project by more than 10% from the amount that the Council originally approved, then the current change order(s) and any future change order(s) for the project shall be approved by Council. After the change order has been approved, a report will be provided to Council indicating the vendor name, amount, purpose of contract, and reason for the change order.

Motor Vehicles

Any motor vehicle licensed to be driven on the road must be approved by Council prior to purchase.

III. PURCHASING METHODS

The method of purchasing to be used, or how a bid or quote is obtained, is determined by the type of project/purchase as defined above. Regardless of the method required for a purchase, the City of Marshalltown strives to ensure full and open competition, guarantee the objective performance of the contract, and eliminate the possibility for unfair competitive advantages. Proposal selection shall be based on responsiveness to the solicitation, price, quality, deadlines of delivery, warranties, accountability and fulfillment of the service, and other relevant factors.

Informal Procedures

If the estimated total cost of the project is equal to or less than the minimum threshold amount as defined by type of project above, the City may proceed as deemed in the best interest of the City. If the Director/Designee makes the decision to get quotes, at least two must be obtained. A quote can be a telephone quotations, print screens from a website, information from a catalog, or a written amount. It is the responsibility of the Department to maintain the quotes.

For public improvement projects which require an informal procedure, a performance and

payment bond is required from the contractor for any work exceeding \$25,000 in total cost, including change orders.

Competitive Quotation Procedures

The competitive quotation process is for vertical infrastructure projects only. The City must make a good faith effort to obtain quotes from at least two contractors regularly engaged in the required work before awarding a contract. Quotes may be obtained after the city provides a description for the work to be completed, including plans and specification prepared by an architect or engineer, and allows all potential contractors and opportunity to inspect the project site.

The quotes received should detail the amount for labor, materials, equipment and supplies. The lowest responsive, responsible bidder shall be awarded the bid, or the City may reject all quotes. A resolution awarding the bid and approving a contract must be approved by the City Council prior to work commencing. The contractor's performance and payment bond, and certificate of insurance, must also be on file before work begins.

If the work can be performed by employees of the city, the city may file a competitive quotation for the work to be performed in the same manner as a contractor. For purposes of comparing the city's quotation to perform the work with city employees to a contractor's quotation to perform the work, the amount of estimated sales and fuel tax which a contractor identified in its quotation must be deducted from the contractor's quotation.

If no quotations are received to perform the work or if the city's estimated cost to do the work with its employees is less than the lowest responsive, responsible quotation, the city may authorize its employees to perform the work.

Competitive Sealed Bid Procedures

This process requires an architect or engineer to prepare plans and specifications as well as calculate the estimated total cost of the project. The process for selecting an architect or engineer is one that is qualifications based, meaning the City should select the best qualified firm to complete this task. See Request for Qualifications below for more information.

Once plans, specification and an engineer's cost estimate are prepared, the City Council must order and then hold a public hearing on the plans, specifications, form of contract and estimated cost of the project. Following the public hearing the City must then send a notice to bidders, which includes the time and place for filing sealed bids, time and place the bids will be opened, general nature of the public improvement, general timeline of the project, and detail the requirements of the bid security. The notice might also include other pertinent information and that the city reserves the right to reject any and all bids.

The City will also publish a notice not less than 13 and no more than 45 days before the bid filing deadline, as required by law, in the following locations:

- The Construction Update Network
- The City of Marshalltown website

Depending on the scope of the project, a pre-bidding meeting might be necessary to give potential contractors a chance to ask questions about the project. This decision shall be left to each Director/ designee.

After the deadline for bids to be received, a formal bid opening will be held. The City must record on the envelope containing the bid the time it was received and the name of the person who received it. Any bid received after the deadline cannot be considered and must be returned to the bidder unopened. After the bids have been opened, the city can award the contract, by resolution, to the lowest responsive, responsible bid or reject all bids and set a new date for receiving bids. The contractor's performance and payment

bond, and certificate of insurance, must also be on file before work begins.

Request for Qualifications

A Request for Qualifications should be issued when seeking the best qualified firm for providing professional services, such as architectural and engineering services. Where practical, however, those vendors providing such services should be asked to submit quote or bids to provide the services requested. Such proposals shall be evaluated on the basis of the vendor's reputation, experience, and understanding of the work to be done. Price, while being a factor, may not be the primary factor. City Director, City Administrator and City Council authorization or affirmation is still required at the same dollar limitations.

Request for Sealed Quotations

For purchases of goods or services meeting the above thresholds, the following request for bid process should be used. The Director/designee should have a written set of standards and specifications for which pricing is being sought. Bids are open at an announced time, and each bidder is identified along with the bid amount. The award should go to the lowest responsive, responsible bidder at the appropriate approval levels based on the dollar threshold.

Request for Proposals (RFP)

For purchases of goods services meeting the above thresholds, a Request for Proposal should be used when the City is seeking a service for which there is not a standardized specification for bidders. Instead, a scope of work provided by the City guides bidders on what items should be submitted in a response.

Evaluation criteria should also be specified in a bid document and then used to determine the best proposed process and/or firm for the given service. The City is not required to accept the lowest dollar bid in this process. At a minimum, advertisement of this bid should be posted on the City of Marshalltown website. The City may contact known vendors that provide this service to notify them of the RFP. Request for Proposals should be sealed bids so as to prevent any disclosure of process, cost or any other aspects of a proposal. The bid openings for RFPs are not public.

Request for Information (RFI)

This method can be used when the City wants to obtain valuable information from potential suppliers of goods or services by simply asking for the information from known and qualified firms. Potential suppliers may provide method-valuable information, alternative solutions, and enable the entity to evaluate their approach to the procurement of the good or service.

This method can also be used for contracts for leases or acquisition of real property. A lease or acquisition value is negotiated after considering competitively acquired information about alternatives and values.

The City Administrator and Finance Director must be included in these negotiations. Council action is required before any contract is signed for acquisition of real property.

IV. POLICIES RELATED TO THE PROCUREMENT

Outside of the dollar thresholds and approval levels, there are additional policies which departments and City personnel must consider when making a purchase.

Prepayments

The City does not prepay for goods or services or utilize prepaid devices such as gift cards. If a vendor requires prepayment for goods or services, authorization must be

obtained from the City Administrator or the Finance Director.

Sales Tax

The City does not pay sales tax for goods or services. Employees should provide the vendor the City's sales tax exemption number. If the vendor does charge sales tax, it will be the responsibility of the employee to get a credit or refund. The exception to paying sales tax is when an employee is paying for items personally and being reimbursed, such as travel expenses, or does not have a Pcard. In those instances, the employee will be reimbursed for sales tax.

Emergency Purchases

Emergency purchases are exempt from getting quotes or soliciting bids when the incident could not be foreseen and the repair/service is required to continue service to the public or to insure the safety of citizens or employees. The City Administrator must provide prior authorization for an emergency purchase.

Procurement Records

Departments are responsible for maintaining all specifications, quotations, selection criteria, performance and payment bonds, certificate of insurance, and contracts. Please see the Iowa Records Retention Manual for further guidance.

Iowa Gift Law

Please see Personnel Policy 2.16 for the City's policy regarding Iowa's Gift Law.

Conflict of Interest

If an elected official or an employee of the City of Marshalltown has a conflict of interest related to the selection, award, or administration of a contract supported by a Federal award, this must be disclosed to the City Administrator or Mayor immediately. A conflict of interest can include when an elected official or employee, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

Related Party Transactions

Purchase transactions for goods or services from an officer of the City or an employee of the City, including Board and Commission members, is limited to \$2,000, in any one occurrence, unless the sale is made after public notice and a competitive bidding process per State law. Regardless of the amount, the employee must disclose the purchase to his/her Supervisor, Department Director, and Finance Director.

State or Federal Grant Expenditures

All purchases funded through a State or Federal grant must follow all additional procedures required by the grantor. In regards to federal programs, all procurement will be done in accordance with 2 CFR; Part 200 unless federal requirements conflict with local or state requirements, then the most restrictive requirement will be followed (see Appendix A for federal requirements). All bid specifications for a purchase that is funded through a State or a Federal grant must list all additional specifications for the goods or services that are required by the grantor. Contractors must be evaluated when the bids are received on their ability to meet these State or Federal requirements. In addition, no purchases to be covered by the grant can be made prior to the execution of the grant agreement unless approved by the grantor.

Centralized Purchasing:

Goods, services, and equipment that are determined to qualify under any of the following

criteria will be purchased and bid by the Department:

- Where bulk purchasing or exclusiveness can save the City money.
- Where consistency across departments creates organizational efficiency
- Where no department is directly responsible for a good or service that affects many departments
- Where the City Administrator determines that it is beneficial for the City to do so

The ordering Department will create bid specifications, solicit bids, and manage contracts for goods, services, and equipment that are deemed to qualify.

For the goods, services, or equipment qualifying under this section, departments must contact the ordering Department for vendor issues, complaints or other related activities.

Qualification for centralized purchasing will be determined by the City Administrator and the Finance Department.

V. PURCHASING PROCEDURES

In order to complete a purchase, the following internal procedures must be used in order to pay for a purchase.

Requisitions and Purchase Order

For goods/services equal to or exceeding \$5,000, a purchase requisition must be created in the financial software and be approved by at least the Supervisor or higher authority prior to a purchase being made.

Purchase requisitions shall be approved in the following manner. Department directors may set more restrictive approval requirements within their departments if desired. A higher authority is defined as the City Administrator, Finance Director, or a designee of either.

- Between \$5,000 and \$9,999 must be approved by (a) a supervisor if applicable and (b) Department Director or higher authority
- \$10,000 and \$24,999 must be approved by (a) a supervisor if applicable, (b) a Department Director, and (c) Finance Director or higher authority
- \$25,000 and over must be approved by (a) a supervisor if applicable, (b) a Department Director, (c) Finance Director and (d) City Administrator or his/her designee.

If the purchase is being requested to be paid out of funds 030 /031(CIP) or is coded to an equipment/vehicle expense of \$5,000 or more, the Finance Department will also approve. Depending on the dollar threshold and the accounting codes used, the City Administrator or his/her designee and/or the Finance Department will approve requisitions within 48 hours of receiving a properly authorized requisition.

A purchase order is created from requisitions of \$5,000 or greater. The requisition must be approved prior to issuing the purchase order to the vendor. This number can then be provided to the vendor if requested.

Petty Cash

Petty cash may be used to make change for customers or to make purchases of under \$30 which could not be covered by a procurement card. Approval is required by the supervisor or higher authority and must be signed out from the petty cash custodian prior to making the purchase.

Petty cash should not be used for:

- Travel and training expenses or clothing expenses
- Purchases where the City has a credit account
- Purchases that can be made with the employee's procurement card.

A receipt is required for all petty cash purchases. It should indicate the description of the item, purpose, amount paid, account number to be expended and signature on the receipt.

The Finance Director must authorize any increases or decreases to a department's petty cash. If a petty cash fund is desired, it must be requested and approved through the Finance Director or his/her designee.

Procurement Card (Pcard)

Procurement card (Pcard) may be used to pick up needed items locally, pay for items on the internet, when it is necessary to expedite goods, and when an advance deposit is required (i.e. travel reservations).

Supervisors or Department Directors will approve the purchase and sign the monthly recap sheet when coding. The Pcard User must sign and date the invoice, receipt, or order acknowledgement indicating items were received and in good condition. See Purchasing Card Policy for more information.

Employee Reimbursement

Employee reimbursements are for staff that do not have a Pcard and/or need reimbursed for:

- Travel costs (i.e. mileage, motel, meals, parking). Please reference section 2.11, Appendices A-D of the Employee Policy Manual for acceptable travel expenses
- Training costs (i.e. registration fees, educational materials, office supplies)
- Clothing allowances
- Low-cost items that are needed that day (i.e. part)
- Library materials
- Personal cell phone allowance
- Emergency purchases as defined in this policy above.

Employees are required to submit original detailed receipts indicating vendor name, date & time of purchase, and items purchased. Supervisors and/or Directors must approve the employee reimbursement request.

Central Store

Central Store is used for items purchased and then available to all departments (i.e. paper products). The person picking up supplies will list them on a charge-out sheet. At the end of each quarter, the Finance Department will expense the supplies to the Departments.

Budget Approval

Department Directors are responsible to select the most appropriate account number and stay within their overall approved budget for each activity. This means that a specific budget expenditure line can be exceeded as long as the entire activity is not. If circumstances arise where the budget is not sufficient or if the Director wants to make a change, follow these guidelines:

Transfers

If the good or service exceeds the budgeted amount, the Director may request:

- A budget line transfer when moving from one expense line to the other within the same fund and department activity, which nets to zero. This only requires the Department Director's approval. The exception is that you cannot decrease wages or benefit lines and move the savings to other budget lines.
- A budget line transfer between funds or department activities, but within the same budgetary function as defined by State Code, requires the Department Director and Finance Director's approval.
- A budget transfer between budgetary functions requires approval of the public through a budget amendment. Prior authorization must be sought from the City Administrator and Finance Director who will in turn present it to the City Council for approval.

Exceptions

In the event that a purchase or service was not planned in the original budget and it exceeds planned budgetary function levels, prior authorization must be sought from the City Administrator and Finance Director who will in turn present it to the City Council for approval

APPENDIX A for federal procurement to be used if more restrictive than City's policy:

METHODS OF PROCUREMENT

Procurement under grants shall be made by one of the following methods, as described herein:

(a) small purchase procedures; (b) sealed bids (formal advertising); (c) competitive proposals; (d) noncompetitive proposals.

A. Micro-Purchase Procedures 200.320(a)

- i. The acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold - \$10,000 (200.67)
- ii. To the extent practicable, must distribute micro-purchases equitably among qualified suppliers
- iii. May be awarded without soliciting competitive quotations if the non-Federal entity considers the price to be reasonable

B. Small Purchase Procedures 200.320(b)

- i. Are those relatively simple and informal procurement methods for securing services, supplies, or other property that does not cost more than the simplified acquisition threshold - \$250,000 (200.88)
- ii. Price or rate quotations are to be obtained from an "adequate number" of qualified sources

C. Sealed Bidding (formal advertising) 200.320(c)

- i. Lowest priced, responsive, responsible, bidder WINS
- ii. The preferred method for construction when sealed bidding is "feasible", which is when certain conditions are present
- iii. Bids must be solicited from an "adequate number of known suppliers", providing them sufficient response time before date for the opening of bids
- iv. Bids will be opened at the time and place prescribed in the invitation for bids
- v. Must publicly advertise the invitation for bids
- vi. Bids must be opened publicly
- vii. Other procedural requirements at 200.320(c)(2)

D. Competitive Proposals 200.320(d)

- i. Used when conditions are not appropriate for the use of sealed bids
- ii. The appropriate method when more than one source is expected to submit an offer and either a fixed-price or cost-reimbursement type contract is awarded
- iii. Awards will be made to the responsible firm whose proposal is most advantageous to the program, with **price** and other factors considered
- iv. Requests for proposals **must be publicized** and identify all evaluation factors and their relative importance
- v. Proposals must be solicited from an adequate number of qualified sources
- vi. Must have written method for conducting technical evaluations of the proposals received and for selection of the contract

E. Noncompetitive Proposals 200.320(f)

- i. Procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:
 - a. **One Source:** the item is available only from a single source
 - b. **Exigency/Emergency:** an exigency or emergency will not permit a delay resulting from competitive solicitation
 - c. **Awarding Agency Approval:** the Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written

- request from the non-Federal entity
- d. **Inadequate Competition:** after the solicitation of a number of sources, competition is determined inadequate

CONTRACTING WITH SMALL AND MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS (200.321)

- A. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- B. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- C. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- D. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- E. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- F. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (a) through (e).

CONTRACT PRICING (200.323)

- A. The cost plus a percentage of cost and percentage of construction cost method of contracting shall not be used.
- B. The City shall perform some form of cost/price analysis for every procurement action, including contract modifications, amendments, or change orders. The City shall make an independent estimate prior to receiving a bid or proposal.
- C. The City shall negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. In determining a fair and reasonable profit, the City must consider the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance and the industry profit rates in the surrounding geographical area.

PROCUREMENT RECORDS

The City shall maintain records sufficient to detail the significant history of a procurement, including the rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.

(200.324)

(a) The City must make available, upon request of the Federal awarding agency or pass-through entity, technical specifications on proposed procurements where the Federal awarding agency or pass-through entity believes such review is needed to ensure that the item or service specified is the one being proposed for acquisition.

(b) The City must make available upon request, for the Federal awarding agency or pass-through entity preprocurement review, procurement documents, such as requests for proposals or invitations for bids, or independent cost estimates, when:

(1) The City's procurement procedures or operation fails to comply with the procurement

standards in this Part;

(2) The procurement is expected to exceed the Simplified Acquisition Threshold and is to be awarded without competition or only one bid or offer is received in response to a solicitation;

(3) The procurement, which is expected to exceed the Simplified Acquisition Threshold, specifies a "brand name" product;

(4) The proposed contract is more than the Simplified Acquisition Threshold and is to be awarded to other than the apparent low bidder under a sealed bid procurement; or

(5) A proposed contract modification changes the scope of a contract or increases the contract amount by more than the Simplified Acquisition Threshold.

(c) The City is exempt from the pre-procurement review in paragraph (b) of this section if the Federal awarding agency or pass-through entity determines that its procurement systems comply with the standards of this Part.

(1) The City may request that its procurement system be reviewed by the Federal awarding agency or pass-through entity to determine whether its system meets these standards in order for its system to be certified. Generally, these reviews must occur where there is continuous high-dollar funding, and third party contracts are awarded on a regular basis;

(2) The City may self-certify its procurement system. Such self-certification must not limit the Federal awarding agency's right to survey the system. Under a self-certification procedure, the Federal awarding agency may rely on written assurances from the City that it is complying with these standards. The City must cite specific policies, procedures, regulations, or standards as being in compliance with these requirements and have its system available for review.

AWARDED CONTRACTS

- A. The City will not award a contract to a party listed as debarred, suspended, or otherwise excluded in the System for Award Management (SAM). www.sam.gov (200.213)
- B. Contracts awarded shall contain the applicable contract provisions described in 2 CFR 200.326 and Appendix II to Part 200.
- C. The City will maintain written standards of conduct covering conflicts of interest and must provide for disciplinary action to be applied for violations of such standards as defined in 2 CFR 200.318 (c) (1).

**RESOLUTION APPROVING A PURCHASE AGREEMENT WITH STAR EQUIPMENT FOR A
NEW CIMLINE DURAPATCHER**

WHEREAS, the tornado on July 19, 2018, caused damage to multiple City facilities, including the Public Works Facility at 905 East Main Street; and

WHEREAS, a loss of power to the building resulted in significant, unrepairable damage to the Durapatcher, which required electricity in order to keep the interior materials at a specific temperature; and

WHEREAS, a new Cimline Durapatcher is available at Star Equipment for \$58,121.74; and

WHEREAS, the replacement of the Durapatcher will result in an out-of-pocket cost to the City of \$3,621.74 with the remainder being covered by the City's insurer;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, the Purchasing Policy is hereby waived to forgo the requirement to get another bid for the a new Durapatcher, and the Purchase Agreement with Star Equipment is hereby accepted.

Passed this 10th day of December, 2018, and signed this _____ day of December, 2018.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

Completed by: Luke Gordon

Purchase Agreement

CUST #

ORDER #


STAR EQUIPMENT, LTD.
 CONSTRUCTION EQUIPMENT & SUPPLIES
 SALES SERVICE RENTAL

- ☒ 1401 2ND AVENUE • DES MOINES, IA 50314 • (515) 283-2215
☐ 2100 E. LINCOLN WAY • AMES, IA 50010 • (515) 233-9500
☐ 2950 6TH STREET S.W. • CEDAR RAPIDS, IA 52404 • (319) 365-5139
☐ 2625 W. AIRLINE HWY • WATERLOO, IA 50703 • (319) 236-6830

☒ **PA** 181230844**PURCHASER'S INFORMATION**

Company City of Marshalltown
 Contact Jeff Roads
 Billing Address 905 East Main
 City, State, Zip Marshalltown, IA 50158
 County Marshall

Date 12/3/18
 Phone (641) 754-5748
 Cell Phone _____
 Email _____
 P.O. # _____

hereinafter called "Purchaser/Debtor", agrees to purchase from STAR EQUIPMENT, Ltd., 1401 2nd AVE., DES MOINES, IOWA, 50314. hereinafter called "Seller/Secured Party", subject to all terms, conditions and agreements herein contained and the additional provisions printed on the reverse side hereof, the following described: NEW equipment and is subject to the warranties for that class equipment as set forth on this agreement.

PURCHASED EQUIPMENT

QTY	PURCHASED EQUIPMENT	HOURS	SERIAL #	UNIT PRICE	EXTENDED PRICE
1	New Cimline P2 DuraPatcher 250'Gallon Trailer Mounted, 12 volt heater	4.00	021301	58,121.74	\$ 58,121.74
					0.00
		0.00			0.00
					0.00
		0.00			0.00
					0.00
					\$ 58,121.74

QTY	TRADE EQUIPMENT	HOURS	SERIAL #	UNIT PRICE	EXTENDED PRICE
					0.00
					0.00
					0.00

Purchaser hereby grants to Seller a purchase money security interest in the above-described equipment until the purchase price is paid in full. Purchaser agrees to execute before or at the time of delivery of the property covered by this Agreement, such security agreements and financing statements as may be appropriate to perfect the Seller's security interest. Purchaser grants Seller power of attorney security interest.

F.O.B. Star DSMFees and miscellaneous charge N/ABy ☐ cash, ☐ Check, ☐ CC with this agreement Due Upon Receipt of Invoice

Pre-Delivery & Inspection	\$ 0.00
Subtotal	\$ 58,121.74
Tax Rate & Tax Due	Exempt \$ 0.00
Freight	0.00
Other	\$ 0.00
Subtotal	\$ 58,121.74
Down Payment	\$ 0.00
TOTAL DUE	\$ 58,121.74

Equipment to be shipped to Purchaser at City of Marshalltown Shop via Star Sales 53

on or about TBD, subject to strikes, accidents, or other delays beyond the control of the Seller. The cash price shown above is subject to change, without notice, to reflect any increase in the manufacturer's cost to Seller prior to delivery.

PURCHASER AGREES THAT THIS AGREEMENT, INCLUDING THE ADDITIONAL PROVISION PRINTED BELOW HEREOF, CONSTITUTES THE ENTIRE AGREEMENT RELATING TO THE SALE OF SAID PROPERTY, AND THAT PURCHASER HAS RECEIVED A TRUE COPY THEREOF.

PURCHASER S NAME	PURCHASER S SIGNATURE	TERR. #	MANAGER SIGNATURE	DATE
		53		

NOTE: This agreement is subject to written acceptance by a duly authorized officer of Star Equipment, Ltd. Purchaser's deposit shall be returned if this agreement is not accepted;

ADDITIONAL TERMS AND PROVISIONS OF AGREEMENT

In the event that the trade in, or any part thereof is not to be delivered to Seller, until delivery to Purchaser of the property hereby purchased, the seller may at its option, request a reevaluation of the property at the time of such delivery to determine the allowance to then be made for such trade-in. In the event Purchaser and Seller, cannot agree upon a valuation, then each party shall select one appraiser, and the two selected shall select a third party, and the determination of said appraisers, or a majority of them, shall be binding upon and shall form the basis for computing the trade-in allowance. Further, in the event that either party shall fail to select an appraiser within five (5) days after the Seller has notified Purchaser of its intention to revalue said trade-in, then any appraiser selected hereunder shall make the appraisal which shall be binding upon the parties.

Purchaser agrees to pay to Seller the list price of said property in effect at the time of delivery and in the event that such cash delivery once is increased, Purchaser may, if dissatisfied, therewith by written notice to Seller within five (5) days after being notified by Seller of any increase in price cancel this Agreement in which event, if property has been traded in as a part of the consideration for the purchase of said property from Seller, it shall be returned to Purchaser upon the payment of reasonable charge for storage and repairs, if any, or if such trade-in property has been previously resold by Seller, then the amount received therefor less any salesman's commission and any other selling expense, including storing, conditioning, repairing, insuring or advertising said property, for sale, shall be returned to Purchaser. Until the property hereby ordered is delivered to and accepted by Purchaser, all property traded in by Purchaser shall remain at Purchaser's risk.

In the event this Agreement is not cancelled by Purchaser as herein above provided, and Purchaser shall fail or refuse to accept delivery of the property hereby ordered or to comply with any other terms and provisions of this Agreement, then Seller, in addition to any other right or remedy afforded by law, may retain as liquidated damages any cash deposit made by Purchaser and any property traded in by Purchaser.

Purchaser authorizes Seller, upon acceptance of this Agreement by Seller, to complete for and on behalf of Purchaser, the forms of promissory note(s), security agreement and financing statements which Purchaser may have signed contemporaneously herewith in blank, by inserting in such instruments, in the first instances, dates, names of parties, the description of the property purchased, amount and terms of payment, and in the event of changes or substitutions herein prior to final delivery by inserting the description of the property finally delivered and the final amount and terms of payment therefor.

If the property specified herein is new equipment, then Purchaser is entitled to all warranties of the manufacturer. The Seller makes no warranties with respect to new equipment, except that the Seller is lawfully entitled to sell same.

If the equipment is sold as a Class "A" machine, i.e. rebuilt and reconditioned, in the event any major parts or workmanship are proved to be defective within a period of thirty (30) days from date of delivery, (warranty does not apply to tires and battery), Seller, at its own expense agrees to furnish such parts and perform such labor as made necessary by inherent defects of material or workmanship. If, however, any major parts or workmanship are proved to be defective after a period of thirty (30) days from the date of delivery, but not more than sixty (60) days, from date of delivery, Seller agrees to furnish such parts and labor necessary to correct such inherent defects of material or workmanship, and Purchaser hereby agrees to pay one-half of the standard charges covering the parts and labor so furnished by Seller in any case herein mentioned. Purchaser agrees to deliver the equipment to the place designated by Seller for the purpose of making such repairs.

If the equipment is sold as Class "B" machine, which has been "serviced and conditioned" by Seller to be in good working condition, any major parts (tire and battery excluded), workmanship proved to be defective within a period of thirty (30) days from date of delivery. Seller agrees to furnish such parts and labor necessary to correct such inherent defects of material and workmanship and Purchaser hereby agrees to pay one-half of the standard charges covering major parts and labor so furnished by Seller. Purchaser agrees to deliver the equipment to place designated by Seller for purpose of making such repairs.

On a class "C" machine sold on an "as is" basis, it is distinctly understood that Seller does not represent, warrant, or guarantee in any manner, the condition, quality or fitness of the property herein specified, and Purchaser so acknowledges.

THE WARRANTIES HEREIN CONTAINED, AND SELLER'S OBLIGATIONS THEREUNDER, ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PARTICULAR PURPOSES; AND SELLER SHALL NOT BE RESPONSIBLE FOR DAMAGES OR DELAYS CAUSED BY DEFECTIVE MATERIAL OR WORKMANSHIP ON EITHER NEW OR USED EQUIPMENT, NOR SHALL ANY ALLOWANCE BE MADE BY SELLER TO REPAIRS, PARTS, OR ALTERATIONS OF THE PROPERTY HEREIN SPECIFIED, UNLESS THE SAME ARE AUTHORIZED IN WRITING BY SELLER.

ADDITIONAL TERMS AND PROVISIONS OF SECURITY AGREEMENT

If the Collateral is new property, the Debtor is entitled to all warranties with respect to new property. If the Collateral has been sold as a Class "A" machine, i.e. rebuilt and reconditioned, in the event any major parts or workmanship are proved to be defective within a period of thirty (30) days from date of delivery, (tire and battery excluded), Secured Party, at its own expense, agrees to furnish such parts and perform such labor as made necessary by inherent defects of material or workmanship. If, however, any parts or workmanship are proved to be defective after a period of thirty (30) days from date of delivery but no more than sixty (60) days thereafter, Secured Party agrees to furnish such parts and labor necessary to correct such inherent defects of material and workmanship, and Debtor hereby agrees to pay one-half (1/2) of the regular charges covering the parts and labor so furnished by Secured Party in any case herein mentioned. Debtor agrees to deliver the equipment to the place designated by Secured Party for purpose of making such repairs.

If the Collateral has been sold as a Class "B" machine, which has been serviced and "conditioned" by Secured party to be in good working condition, any major parts (tires and battery excluded), workmanship proved to be defective within a period of thirty (30) days from date of delivery, Secured party agrees to furnish such parts and labor necessary to correct such inherent defects of material and workmanship and Purchaser hereby agrees to pay one-half of the standard charges covering major parts and labor so furnished by Secured Party. Purchaser agrees to deliver the equipment to place designated by Secured Party for purpose of making such repairs.

On a Class "C" machine sold on an "as is" basis, it is distinctly understood that Secured party does not warrant, represent or guarantee in any manner the condition, quality or fitness of the Collateral and Debtor so acknowledges.

THE WARRANTIES HEREIN CONTAINED, AND SECURED PARTY'S OBLIGATIONS THEREUNDER, ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PARTICULAR PURPOSES; AND SECURED PARTY SHALL NOT BE RESPONSIBLE FOR DAMAGES OR DELAYS CAUSED BY DEFECTIVE MATERIAL OR WORKMANSHIP ON EITHER NEW OR USED COLLATERAL, NOR SHALL ANY ALLOWANCE BE MADE BY SECURED PARTY FOR REPAIRS, PARTS, OR ALTERATIONS OF THE PROPERTY HEREIN SPECIFIED, UNLESS THE SAME ARE AUTHORIZED IN WRITING BY THE SECURED PARTY.

If the Collateral, or any part thereof, is a motor vehicle subject to registration under the laws of the State of Iowa, then Debtor may pay in full at anytime before maturity the debt of this contract and in so paying such debt shall receive for such anticipation of payments a refund credit in an amount as provided by Sec. 537.25100 Code of Iowa, 1975.

DEBTOR WARRANTS, COVENANTS AND AGREES:

1. That no financing statement covering said Collateral, or any proceeds thereof, is on file in any public office.

2. That Debtor shall not sell, transfer, or otherwise dispose of the Collateral or any interest therein, and will not permit any other lien or security interest to be attached thereto without the prior written consent of Secured Party.

3. That Debtor shall promptly pay when due any and all taxes or charges which may be assessed or levied against the Collateral.

4. That Debtor shall keep said Collateral insured from loss or destruction by fire, theft, collision and all other perils, as Secured Party requires, in an amount not less than the full insurable value of the Collateral, or the amount secured hereby, whichever is lesser, with said insurance being payable to Secured Party as its interest may appear, and Debtor shall deliver to Secured Party a Certificate of said insurance which shall provide that said insurance may only be cancelled after ten (10) days written notice to Secured Party. To the extent of the security interest herein granted, Debtor hereby appoints the Secured Party the agent and attorney to the Debtor, in adjusting and canceling such insurance and endorsing settlement drafts, and hereby assigns to the Secured Party all sums, including return premiums and dividends, as additional security, specifically agreeing that Secured Party may cancel said insurance upon any default by Debtor and apply any refund to the balance due.

5. That Debtor will defend the Collateral against all claims and demands of all persons or any time claiming the same or any interest therein.

6. That Secured Party has the option, but is not obligated, without notice to Debtor, to pay and discharge taxes, liens, encumbrances or security interests upon the Collateral, to pay for the insurance on the Collateral, and to pay for repairs, maintenance and preservation of the Collateral. Any amounts so paid by Secured Party, shall become additional obligations secured by this Security Agreement and shall bear interest at the highest lawful contract rate from the dates of any such payments until repaid.

7. That Secured Party shall have the right to negotiate or assign the security interest evidenced by this agreement and the note(s) which it secures, and understand that Secured Party may do so, without any notice to Debtor. Debtor specifically agrees that if there is any assessment or transfer of the Security Agreement or note(s), the assignee or transferee shall have all of the Secured Party's rights and remedies under this agreement, but the assignee shall not be chargeable with any obligations or liabilities of the Secured Party, and Debtor will assert as a defense, counterclaim, setoff, cross complaint or otherwise any claim, known or unknown, which he now or hereafter acquires against the original Secured Party herein in any action commenced by any assignee or transferee of this agreement and the note(s) which it secures.

8. That any extension of the time for payment of any installment hereunder, or the acceptance of only parts of such installment, or the failure of the Secured Party to enforce the strict performance of any covenant, promise or condition herein contained on the part of the Debtor to be performed, shall not operate as a waiver of the right of the Secured Party, thereafter to require that the terms hereof be strictly performed according to the tenor hereof. No party to this agreement shall be discharged from liability to the Secured Party by reason of the Secured Party's extending the time for payment of any installment or installments owing or due upon said secured obligation, or by reason of the Secured Party's waiver or modification of any terms of the note evidencing such obligation, or of any terms of the agreement.

9. That Debtor will keep the Collateral in good repair, and will not sell, lease, exchange, waste, or remove the Collateral from the country of his residence above specified, or otherwise dispose of the Collateral or execute any financing statement covering this Collateral or create any security interest in the Collateral except that created by this agreement, without the written consent of the Secured Party.

10. That this agreement shall be deemed to have been made in the State of Iowa and shall be construed according to the laws of said State. If any part of this agreement is contrary to the laws of any state, the other parts of this agreement shall remain valid, effective and enforceable.

11. That the rights and remedies herein conferred upon the Secured Party shall be cumulative and not alternative and shall be in addition and not in substitution of, or in derogation of the rights and remedies conferred by the Uniform Commercial Code of Iowa and any other laws.

12. That all rights of the Secured Party hereunder shall inure to the benefit of its successors and assigns any and all obligations of the Debtor shall bind his heirs, personal representatives, successors or assigns. If there be more than one Debtor, there obligations hereunder shall be joint and several.

13. That at any reasonable time, the Debtor will allow the Secured Party or representatives of the Secured Party to examine and inspect the Collateral wherever located. That if the Collateral hereunder is inventory or equipment used for business purposes, the Debtor will keep accurate books and records of the Collateral and shall allow the Secured Party or representatives of the Secured Party to examine said books and records at any reasonable time as well as the Collateral itself.

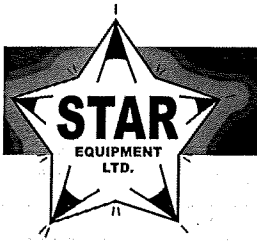
14. That if the Collateral is inventory, the security interest herein granted shall also extend to all proceeds realized by the Debtor from the sale of the Collateral.

15. That upon the occurrence of any of the following events, the Secured Party may accelerate any obligation secured by this agreement and may declare Debtor in default under this agreement said events being as follows: (a) If the Debtor fails to perform any obligation contained in any note evidencing any obligation hereby secured. (b) If the Debtor fails or neglects to fully comply with any provision, term, covenant, or warranty of this Security Agreement. (c) If any warranty, representation of statement made or furnished to the Secured Party by or on behalf of the Debtor was false in any material respect when made or furnished. (d) If there occurs the dissolution, termination of existence or business failure of the Debtor, or there is commenced any proceeding under any bankruptcy or insolvency laws by or against the Debtor or any guaranty or security for the Debtor, or if the Debtor shall make an assignment for the benefit of creditors. (e) If any loss, theft, or damage or destruction of the Collateral not covered by insurance containing a loss payable clause naming Secured Party occurs. (f) If a judgement is entered against the Debtor or any guarantor or surety for the Debtor in any court, in any jurisdiction or if any event occurs which results in the acceleration of the maturity of the indebtedness of the Debtor to the Secured Party or others under any other undertaking, or (g) The occurrence of any event that causes the Secured Party to deem itself insecure.

16. That upon default or breach of any of the terms, covenants, conditions or agreements of this Security Agreement herein provided to be observed and performed by Debtor, or at any time thereafter, Secured Party may without notice declare all obligations owed hereunder immediately due and payable and shall have all the rights and remedies of a secured party under the Uniform Commercial Code of Iowa and any other applicable laws. Debtor will, at Secured Party's request, assemble the Collateral and make it available to the Secured Party at such place as is designated by the Secured Party, which shall be reasonably convenient, if being specifically agreed by the Debtor that at any regular place of business of Secured Party which may be designated by the Secured Party shall be deemed reasonably convenient to Debtor and Secured Party. Any requirements of reasonable notice by the Secured Party shall be met if such notice is mailed by certified mail, postage prepaid to the address of the Debtor shown at the beginning of this Agreement (or to such other address as the Debtor may have requested in writing) at least seven (7) days before the time of the event set forth in such notice and such notice shall be deemed to have been given upon the date that the envelope containing the notice properly addressed is deposited in the United States mail. Expense of retaking, holding, repairing, preparing for sale, selling and the like include the Secured Party's reasonable attorney fees and legal expenses, allowable by law, incurred by Secured Party in enforcing its rights under this agreement.

17. That the Collateral shall in no use or manner become attached to real estate, nor shall it become a fixture.

PURCHASER'S INITIALS: _____ DATE: _____



Delivery / Pickup Receipt

STAR EQUIPMENT, LTD. CONSTRUCTION EQUIPMENT & SUPPLIES SALES SERVICE RENTAL

- ☒ 1401 2ND AVENUE · DES MOINES, IA 50314 · (515) 283-2215
☐ 2100 E. LINCOLN WAY · AMES, IA 50010 · (515) 233-9500
☐ 2950 6TH STREET S.W. · CEDAR RAPIDS, IA 52404 · (319) 365-5139
☐ 2625 W. AIRLINE HWY · WATERLOO, IA 50703 · (319) 236-6830

DR NO. 181230844

☒ DELIVERY TO CUSTOMER

☐ CUSTOMER PICK UP

☐ PICK UP FROM CUSTOMER

(MUST CHECK P/U LOCATION ABOVE)

S City of Marshalltown

O 905 East Main

D Marshalltown, IA 50158

T Marshal

CONTACT Jeff Roads

S City of Marshalltown

H 905 East Main

P Marshalltown, IA 50158

T

PHONE (641) 754-5748

EMPLOYEE		CUST. P.O.	F.O.B. POINT	SHIPPING POINT	SHIP VIA	DATE REQUIRED
53		7777	STAR	DM	STAR	12/3/18
QTY	DESCRIPTION			SERIAL NUMBER		
021101	New Cimline P2 Dura Patcher			021301		

DEALER'S CHECK:

- All guards in place and points of danger protected
Equipment modified or altered
Instruction booklet provided
Operating Instructions given
Warning or safety advisory decals in place
Roll Over Protection System in place
Roll Over Protection System Rejected by customer

YES	NO	N/A
☒	☐	☐
☐	☒	☐
☐	☐	☐
☐	☐	☐
☐	☐	☐
☐	☐	☐
☐	☐	☐
☐	☐	☒
☐	☐	☒

CUSTOMER'S ACCEPTANCE

- I have received sufficient safety and operational instructions on the above equipment, tools, or forms. I understand the instructions and will instruct others in their safe and proper use.
All equipment has been received by the consignee in good safe operable condition.
Quantities are subject to verification by seller.
I understand the seller can and will pick up the above items in the consignee becomes delinquent in their payments.
The dealer and I have read and completed this form and agree with the above information.

SIGNATURE _____

DATE _____

RESOLUTION APPROVING THE MARSHALLTOWN MUNICIPAL AIRPORT
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM AND
FEDERAL FUNDING APPLICATION

WHEREAS, there is herewith submitted to the City Council of Marshalltown, Iowa, a proposed annual update of the Marshalltown Municipal Airport Five-Year Capital Improvement Program and Federal Funding Application.

. WHEREAS, the Council has fully examined same and has found same to be in the best interests of the City of Marshalltown, Iowa and that same should now be approved and accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF MARSHALLTOWN,
IOWA:

Section 1. That the Five Year Capital Improvement Program and Federal Funding Application is hereby fully approved in all respects and particulars and the Mayor and City Clerk are hereby authorized and directed to execute same for and on behalf of said City.

Passed this 10th day of December, 2018, and signed this _____ day of December, 2018.

CITY OF MARSHALLTOWN

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



Joel Greer, Mayor
Jessica Kinser, Administrator
Justin Nickel, Public Works
24 North Center Street
Marshalltown, IA 50158-4911
Fax - (641) 754-5717
Tel - (641) 754-5701

December 12, 2018

Mr. Anthony Pollard, P.E.
Federal Aviation Administration
Airports Division, ACE-600, Room 364
901 Locust St.
Kansas City, MO 64106-2325

Re: Rehabilitate Pavement - Design
Marshalltown Municipal Airport (MIW)
AIP # 3-19-0058-014-2016
CGA PN 4450

Subject: Submittal of Grant Closeout Documentation for FAA Review

Dear Mr. Pollard:

We have physically completed all of the work included in the above-mentioned grant and are now ready to complete the financial and administrative requirements to close this grant. We are submitting electronically the following closeout documents for FAA review:

1. SF-271 Form (Outlay Report and Request for Reimbursement for Construction Programs)
2. SF-425 Form (Federal Financial Report)
3. Final Invoice Summary
4. Copy of Engineering and Testing Invoices

These documents have been prepared in accordance with the AIP Handbook, Subsection 5-57, and following the guidance provided in the AIP Sponsor Guide, Section 1600.

The purpose of this project was to rehabilitate the pavement at Runway end 18 and connecting taxiway to Runway End 36 and includes the design, specifications, grant administration and observation/testing. This project is closely tied to the construction grant 015, which rebid the project and constructed the improvements. These tasks/deliverables were completed by Clapsaddle-Garber Associates, Inc. and were completed within the grant amount.

	Grant Basis	Final Amount	Difference
Federal Share	\$59,400	\$59,380.00	-\$20.00
Local Match	\$ 6,600	\$6,598.52	-\$1.48
Total Project	\$66,000	\$65,978.52	-\$21.48

If you have any questions or comments, please contact me at 641-754-5434 or via email at jnickel@ci.marshalltown.ia.us.

Sincerely,

A handwritten signature in black ink, appearing to read "Justin Nickel". The signature is written in a cursive, flowing style with a large initial "J" and "N".

Justin Nickel
Public Works Director
Enc.



Joel Greer, Mayor
Jessica Kinser, Administrator
Justin Nickel, Public Works
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701

December 12, 2018

Mr. Anthony Pollard, P.E.
Federal Aviation Administration
Airports Division, ACE-600, Room 364
901 Locust St.
Kansas City, MO 64106-2325

Re: Marshalltown Municipal Airport (MIW), Marshalltown, IA
Rehabilitate Runway 18-36 from the north edge of runway intersection to the end of Runway 18(Joint Crack, Seal), Rehabilitate connector taxiway to Runway 36 end (Mill and Overlay)
(Phase 2 – Construction)
AIP Grant No. 3-19-0058-015-2017

Subject: Submittal of Grant Closeout Documentation for FAA Review

Dear Mr. Pollard:

We have physically completed all of the work included in the above-mentioned grant and are now ready to complete the financial and administrative requirements to close this grant. We are submitting electronically the following closeout documents for FAA review:

1. Construction Project Report
2. Financial Reports - Final SF-271 and SF-425, Final Invoice Summary
3. Copies of invoices, receipts, purchase orders, etc. documenting Sponsor administrative costs
4. Copies Engineering Invoices, contractor pay estimates
5. Copy of DBE Payment Record
6. Final quantity book and testing summary

These documents have been prepared in accordance with the AIP Handbook, Subsection 5-57, and following the guidance provided in the AIP Sponsor Guide, Section 1600.

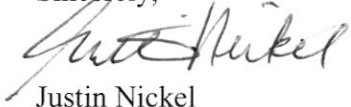
The purpose of this project was to rehabilitate the pavement on runway end 36 and the connecting taxiway. Final design, bidding and construction services were provided by Clapsaddle-Garber Associates, Inc. The contractor for the project was Mannatt's, Inc. Design and a portion of the construction engineering services were under grant 014. The final eligible grant amount is within the grant amount as shown in the table below.

	Grant Basis	Final Amount	Difference
Federal Share	\$445,500	\$444,390.00	-\$1,110.00
Local Match	\$ 49,500	\$49,377.19	-\$122.81
Total Project	\$495,000	\$493,767.19	-\$1,232.81

As a subconsultant to Manatts, Inc, Advanced Traffic Controls Company provided traffic control services. The attached DBE Payment Information shows that they were paid \$12,121.74, or 2.55% of the contract price, for their services. Because the final contract price included alternates, the DBE was slightly less than the contract goal of 2.9%

If you have any questions or comments, please contact me at 641-754-5434 or via email at jnickel@ci.marshalltown.ia.us.

Sincerely,

A handwritten signature in black ink, appearing to read "Justin Nickel". The signature is fluid and cursive, with the first name "Justin" and last name "Nickel" clearly distinguishable.

Justin Nickel
Public Works Director

CITY OF MARSHALLTOWN

APPLICATION FOR A TREE TRIMMER LICENSE

TREE TRIMMER LICENSES MUST BE APPROVED BY THE CITY COUNCIL OF MARSHALLTOWN

Name of Business: Finco Tree and Wood Services LLC

Address of Business: 52724 280th St Kelley IA 50134

Business Telephone: 515-769-2336

Owner(s) of Business: Todd Finch CFO

Home Address/
Telephone of Owners: (as above)

If incorporated, is business authorized to transact business in the State of Iowa? yes

Sales Tax Number: 1-85-017632M

If title is a trade name, has such name been registered? yes (Stacy Co)

Date of commencement of business: 1982

Has Owner(s) ever been convicted for violation of the law other than minor traffic offenses?
Yes ☐ No ☒ (A conviction record will not necessarily be a bar to approval. Factors such as nature and seriousness of the violation, age at time of the offense, and rehabilitation will be taken into account.) If you answered yes or if you are unsure, please explain:

EQUIPMENT TO BE USED IN TREE TRIMMING BUSINESS:

VEHICLES/MAJOR EQUIPMENT	LICENSE PLATE NUMBERS	OWNER(S)
2003 BT IHC Bucket truck	NA	
2017 F450 chip truck		
2018 Chevy K3500 Haul truck		

An Up-To-Date Certificate of Insurance showing liability insurance and worker's compensation coverage must be filed with the City Clerk prior to Issuance of a Tree Trimmer License

Date Insurance Certificate Received ✓ valid thru 6-14-19

[Signature]
Applicant

Applicant

Date: 11-29-18
\$25.00 Fee paid ✓

Approved by City Council on 12-10-18

City Administrator

7/98

Please remember that all brush and tree trimmings must be disposed of in a proper and legal fashion



CERTIFICATE OF LIABILITY INSURANCE

FINCH-2

OP ID: TS

DATE (MM/DD/YYYY)

11/29/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Severson Insurance Agency Inc
205 Clark - P O Box 743
Ames, IA 50010
Tim J Severson

515-232-7203

CONTACT

NAME:

PHONE

(A/C, No, Ext):

515-232-7203

FAX

(A/C, No):

515-232-7451

E-MAIL

ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A : Auto Owners Insurance Co

18988

INSURER B : Travelers Companies

INSURER C : Scottsdale Ins Co

INSURER D :

INSURER E :

INSURER F :

INSURED Finco Tree & Wood Service
Todd Finch
52724 280th St
Kelley, IA 50134

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:			CPS2690632	06/14/2018	06/14/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			4252859200	09/06/2018	09/06/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
B	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A	6JUB-0G32935-7-18	09/18/2018	09/18/2019	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Tree Trimming

CERTIFICATE HOLDER

The City of Marshalltown
24 N Center Street
Marshalltown, IA 50158

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

CITY OF MARSHALLTOWN

APPLICATION FOR A TREE TRIMMER LICENSE

TREE TRIMMER LICENSES MUST BE APPROVED BY THE CITY COUNCIL OF MARSHALLTOWN

Name of Business: Cody's Tree Service, LLC

Address of Business: 6131 NE Lakeshore Drive; Brooklyn, Ia 52211

Business Telephone: 515-520-4145

Owner(s) of Business: Cody D. Brown

Home Address/
Telephone of Owners: 5169 Buena Vista Drive; Brooklyn, IA 52211

If incorporated, is business authorized to transact business in the State of Iowa? Yes

Sales Tax Number: 1-79-007822

If title is a trade name, has such name been registered? no

Date of commencement of business: 10-23-17 (Incorporated)
2-21-16 (Private Owner)

Has Owner(s) ever been convicted for violation of the law other than minor traffic offenses?
Yes ☐ No ☒ (A conviction record will not necessarily be a bar to approval. Factors such as nature and seriousness of the violation, age at time of the offense, and rehabilitation will be taken into account.) If you answered yes or if you are unsure, please explain:

EQUIPMENT TO BE USED IN TREE TRIMMING BUSINESS:

VEHICLES/MAJOR EQUIPMENT	LICENSE PLATE NUMBERS	OWNER(S)
2013 Ford F250	EEA617	Cody Brown; Dee Brown
2008 Ford F750	Har 889	Cody Brown; Dee Brown
2018 PT Dump Trailer	ET 6387	Cody Brown; Dee Brown
2018 PT Flatbed Trailer	ET 6383	Cody Brown; Dee Brown
2009 Altec Disc Chopper	ET 6501	Cody Brown; Dee Brown
2016 Bobcat Skidloader	N/A	Cody Brown; Dee Brown
2016 Toro Stump Grinder	N/A	Cody Brown; Dee Brown

An Up-To-Date Certificate of Insurance showing liability insurance and worker's compensation coverage must be filed with the City Clerk prior to Issuance of a Tree Trimmer License

Date Insurance Certificate Received _____

Cody Brown
Applicant

Applicant

Date: _____
\$25.00 Fee paid _____

Approved by City Council on _____

City Administrator

7/98

Please remember that all brush and tree trimmings must be disposed of in a proper and legal fashion



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/05/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER West Bend Mutual Insurance Company 1900 South 18th Avenue West Bend WI 53095	CONTACT NAME: Customer Care Center	
	PHONE (A/C, No, Ext): (866) 926-4244 FAX (A/C, No): (262) 365-2200	
	E-MAIL ADDRESS: customercare@wbmi.com	
INSURED Cody's Tree Service, LLC 6131 NE Lakeshore Dr Brooklyn IA 52211-9595	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: West Bend Mutual Insurance Company	15350
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES**CERTIFICATE NUMBER:** CL183829523**REVISION NUMBER:**

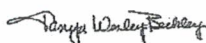
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY	Y		2088123	04/11/2018	04/11/2019	EACH OCCURRENCE \$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC						GENERAL AGGREGATE \$ 2,000,000
	OTHER:						PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY						FUNGI \$ 50,000
	☐ ANY AUTO						COMBINED SINGLE LIMIT (Ea accident) \$
	☐ OWNED AUTOS ONLY	☐ SCHEDULED AUTOS					BODILY INJURY (Per person) \$
	☐ HIRED AUTOS ONLY	☐ NON-OWNED AUTOS ONLY					BODILY INJURY (Per accident) \$
	☐ AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB						
	☐ EXCESS LIAB	☐ OCCUR					EACH OCCURRENCE \$
		☐ CLAIMS-MADE					AGGREGATE \$
	DED RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y / N					E.I. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					E.I. DISEASE - EA EMPLOYEE \$
							E.I. DISEASE - POLICY LIMIT \$

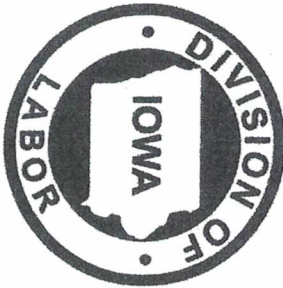
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is listed as additional insured for general liability.

CERTIFICATE HOLDER**CANCELLATION**

City of Marshalltown 905 E Main St Marshalltown IA 50158	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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CONTRACTOR REGISTRATION CERTIFICATE

STATE OF IOWA

**DIVISION OF LABOR
CONTRACTOR REGISTRATION**

1000 East Grand Avenue
Des Moines, IA 50319-0209
Phone (515) 242 - 5871
www.iowacontractor.gov

**DATE ISSUED:
11/16/2018**

**DATE EXPIRES:
11/17/2019**

**REGISTRATION NUMBER:
C128426**

**CODYS TREE SERVICE
6131 NE LAKESHORE DR
BROOKLYN, IA 52211**

Michael A. Mauro
Michael A. Mauro, Commissioner

**RESOLUTION APPROVING AN ECONOMIC DEVELOPMENT GRANT TO
DAVID E. AND KATHLEEN A. THOMPSON FOR DEMOLITION**

WHEREAS, the City of Marshalltown, Iowa (the “City”), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Marshalltown Urban Renewal Area No. 4 (the “Urban Renewal Area”); and

WHEREAS, this Council approved Amendment No. 2 to the urban renewal plan for the Urban Renewal Area on August 14, 2017, which included the description of an urban renewal project related to funding the demolition of dangerous and dilapidated buildings in the Urban Renewal Area and authorized the use of up to \$1,000,000 in incremental property tax revenues for this purpose; and

WHEREAS, the City has received an application from David E. and Kathleen A. Thompson for a grant of incremental property tax revenues in the amount of \$14,860, (the “Grant”) to be used in the demolition of the building located at 107 South Center Street (the “Project”); and

WHEREAS, Chapter 15A of the Code of Iowa (“Chapter 15A”) declares that economic development is a public purpose for which a City may provide grants, loans, tax incentives, guarantees and other financial assistance to or for the benefit of private persons; and

WHEREAS, Chapter 15A requires that before public funds are used for grants, loans, tax incentives or other financial assistance, a City Council must determine that a public purpose will reasonably be accomplished by the spending or use of those funds; and

WHEREAS, Chapter 15A requires that in determining whether funds should be spent, a City Council must consider any or all of a series of factors;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. Pursuant to the factors listed in Chapter 15A, the Council hereby finds that:

- (a) The Project will remove a blighted structure from the Urban Renewal Area and will make it possible for new development to occur;
- (b) The Project will generate public gains and benefits which are warranted in comparison to the amount of the proposed Grant.

Section 2. The Council further finds that a public purpose will reasonably be accomplished by providing a grant to David E. and Kathleen A. Thompson and the Grant, in the amount of \$14,860, is hereby approved.

Section 3. The Grant shall be paid from incremental property tax revenues generated within the Urban Renewal Area.

Section 4. All resolutions or parts thereof in conflict herewith are hereby repealed.

Passed this 10th day of December, 2018, and signed this _____ day of December, 2018.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

**RESOLUTION AUTHORIZING THE PURCHASE OF A 2020 INTERNATIONAL
DUMP TRUCK FOR THE STREET DEPARTMENT, FROM O'HALLORAN
INTERNATIONAL FOR THE PRICE OF \$141,860.00**

WHEREAS O'Halloran International submitted a price of \$141,860.00, and

WHEREAS acceptance of this amount is in the best interest of the City of Marshalltown.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALLTOWN,
IOWA:

Section 1. That the City of Marshalltown accepts the amount from O'Halloran International for said dump truck in the amount of \$141,860.00

Section 2. The Council of the City of Marshalltown is hereby authorized to enter into agreements on behalf of the City of Marshalltown to purchase said vehicle at the above referenced price and conditions.

Passed this 10th day of December, 2018, and signed this 10th day of December, 2018.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



HV507 SFA

Sales Proposal For:

**CITY OF MARSHALLTOWN - Mid-Mount
Wing**

Presented By:

O'HALLORAN INTERNATIONAL

Prepared For:

CITY OF MARSHALLTOWN - Mid-Mount Wing
 Jeff Roads
 24 N Center St.
 Marshalltown, IA 50158-4911
 (641)754 - 5748

Presented By:

O'HALLORAN INTERNATIONAL
 Bob Kayser
 3311 ADVENTURELAND DRIVE
 ALTOONA IA 50009 -
 (515)967-3300

JEFF, THE ATTACHED QUOTATION IS BASED OFF OF OUR LAST STATE OF IOWA SNOW REMOVAL EQUIPMENT CONTRACT DISCOUNT WHICH WAS BASED OFF OF THE NJPA CONTRACT HELD BY INTERNATIONAL AND IT MUST BE ORDERED PRIOR TO DECEMBER 15, 2018.

\$ 83,556.00 2020 International HV507 single axle truck chassis WITH 270 horsepower Cummins L9 engine

\$ 60,304.00 Equipment from Hawkeye Truck Equipment per their quotation number 20726

+++++

\$ 143,860.00 TOTAL COMBINED PRICE

(2,000.00) Trade Allowance for #36 1999 Chev with the rear box hinges pulled out of the long-sill on both sides

+++++

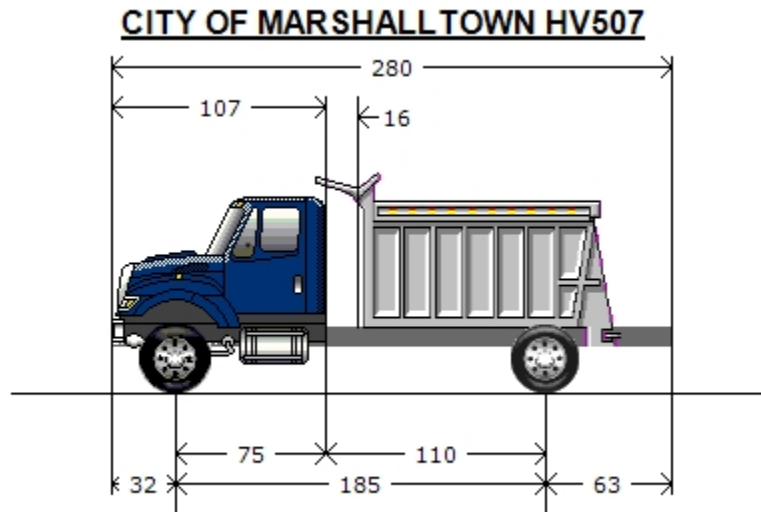
\$ 141,860.00 TOTAL TRADE DIFFERENCE

(\$750.00) FACTORY DIRECT REBATE TO THE CITY, CHECK WILL BE SENT AFTER TRUCK DELIVERY IS COMPLETE

+++++

\$ 141,110.00 TOTAL COMBINED PRICE AFTER REBATE

OPTIONS: 1.) 60-Month - 100,000 Miles - 3,600 Hours Engine Warranty includes Electronics and Injectors ADD \$2,500.00



Model Profile
2020 HV507 SFA (HV507)

AXLE CONFIG:

4X2

MISSION:

Requested GVWR: 36000. Calc. GVWR: 36220

Calc. Geared Speed: 73.5 MPH

DIMENSION:

Wheelbase: 185.00, CA: 110.00, Axle to Frame: 63.00

ENGINE, DIESEL:

{Cummins L9 270} EPA 2017, 270HP @ 2000 RPM, 800 lb-ft Torque @ 1300 RPM, 2200 RPM Governed Speed, 270 Peak HP (Max)

TRANSMISSION, AUTOMATIC:

{Allison 3500 RDS} 5th Generation Controls, Wide Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max, On/Off Highway

CLUTCH:

Omit Item (Clutch & Control)

AXLE, FRONT NON-DRIVING:

{Meritor MFS-14-143A} Wide Track, I-Beam Type, 14,000-lb Capacity

AXLE, REAR, SINGLE: {Meritor RS-23-160} Single Reduction, 23,000-lb Capacity, 200 Wheel Ends Gear Ratio: 5.63

CAB: Conventional

TIRE, FRONT: (2) 11R22.5 Load Range H HSC1 (CONTINENTAL), 496 rev/mile, 75 MPH, All-Position

TIRE, REAR: (4) 11R22.5 Load Range G HDR2 (CONTINENTAL), 491 rev/mile, 75 MPH, Drive

SUSPENSION, REAR, SINGLE: 23,500-lb Capacity, Vari-Rate Springs, with 4500-lb Capacity Auxiliary Rubber Springs

PAINT: Cab schematic 100WK
Location 1: 6E12, Blue Metallic (Std)
Chassis schematic N/A

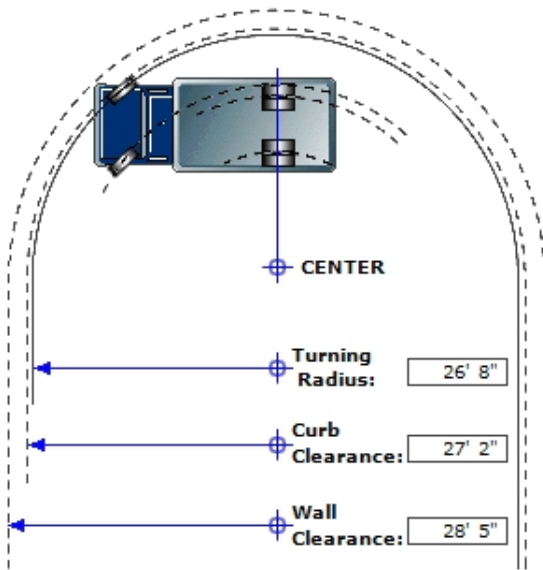
<u>Code</u>	<u>Description</u>
HV50700	Base Chassis, Model HV507 SFA with 185.00 Wheelbase, 110.00 CA, and 63.00 Axle to Frame.
1570	TOW HOOK, FRONT (2) Frame Mounted
1ANA	AXLE CONFIGURATION {Navistar} 4x2
	<u>Notes</u> : Pricing may change if axle configuration is changed.
1CBU	FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 10.125" x 3.580" x 0.312" (257.2mm x 90.9mm x 8.0mm); 480.0" (12192) Maximum OAL
1LLA	BUMPER, FRONT Steel, Swept Back
1WDS	FRAME EXTENSION, FRONT Integral; 20" In Front of Grille
1WEV	WHEELBASE RANGE 146" (370cm) Through and Including 195" (495cm)
2ARV	AXLE, FRONT NON-DRIVING {Meritor MFS-14-143A} Wide Track, I-Beam Type, 14,000-lb Capacity
3AGU	SUSPENSION, FRONT, SPRING Multileaf, Shackle Type, 14,000-lb Capacity, for Reduced Deflection Vocational Use, with Shock Absorbers
3WAJ	SPRINGS, FRONT AUXILIARY Air Bag, Right Side Only, Driver Control
4091	BRAKE SYSTEM, AIR Dual System for Straight Truck Applications
4732	DRAIN VALVE {Berg} with Pull Chain, for Air Tank
4AZJ	AIR BRAKE ABS {Bendix AntiLock Brake System} Full Vehicle Wheel Control System (4-Channel) with Automatic Traction Control
4EBS	AIR DRYER {Bendix AD-9} with Heater
4EXP	BRAKE CHAMBERS, FRONT AXLE {Bendix} 20 SqIn
4EXU	BRAKE CHAMBERS, REAR AXLE {Bendix EverSure} 30/30 Spring Brake
4JCJ	BRAKES, FRONT, AIR CAM S-Cam; 16.5" x 5.0"; Includes 20 Sq. In. Long Stroke Brake Chambers
4NDB	BRAKES, REAR, AIR CAM S-Cam; 16.5" x 7.0"; Includes 30/30 Sq.In. Long Stroke Brake Chamber and Spring Actuated Parking Brake
4SPA	AIR COMPRESSOR {Cummins} 18.7 CFM Capacity
4VKC	AIR DRYER LOCATION Mounted Inside Left Rail, Back of Cab
4VKJ	AIR TANK LOCATION (2) Mounted Under Battery Box, Outside Left Rail, Back of Cab, Perpendicular to Rail
4WBX	DUST SHIELDS, FRONT BRAKE for Air Brakes
4WDM	DUST SHIELDS, REAR BRAKE for Air Brakes
5708	STEERING COLUMN Tilting
5CAW	STEERING WHEEL 4-Spoke; 18" Dia., Black
5PSA	STEERING GEAR {Sheppard M100} Power
7BEV	AFTERTREATMENT COVER Steel, Black
7BKS	EXHAUST SYSTEM Single Horizontal Aftertreatment Device, Frame Mounted Right Side Under Cab; for Single Vertical Tail Pipe, Frame Mounted Right Side Back of Cab
7WAZ	TAIL PIPE (1) Turnback Type, Non-Bright, for Single Exhaust

<u>Code</u>	<u>Description</u>
7WCM	EXHAUST HEIGHT 8' 10"
7WDN	MUFFLER/TAIL PIPE GUARD (1) Non-Bright Aluminum
8000	ELECTRICAL SYSTEM 12-Volt, Standard Equipment
8GXD	ALTERNATOR {Leece-Neville AVI160P2013} Brush Type; 12 Volt 160 Amp. Capacity, Pad Mount, with Remote Sense
8HAB	BODY BUILDER WIRING Back of Standard or Sleeper Cab at Left Frame or Under Extended or Crew Cab at Left Frame; Includes Sealed Connectors for Tail/Amber Turn/Marker/ Backup/ Accessory Power/Ground and Sealed Connector for Stop/Turn
8MSG	BATTERY SYSTEM {Fleetrite} Maintenance-Free, (3) 12-Volt 1980CCA Total
8RMP	RADIO AM/FM/WB/Clock/3.5MM Auxiliary Input
8RMZ	SPEAKERS (2) 6.5" Dual Cone Mounted in Both Doors, (2) 5.25" Dual Cone Mounted in Both B-Pillars
8RPB	RADIO, AUXILIARY CONTROLS Mounted in Steering Wheel, Radio Function Control Switch, Includes Volume Up/Down, Mute, Forward/Back and Bluetooth Answer/Disconnect
8THJ	AUXILIARY HARNESS 3.0' for Auxiliary Front Head Lights and Turn Signals for Front Plow Applications
8TNR	BATTERY CABLES with 36" of Extra Length Coiled and Strapped Near Battery Box
8VAY	HORN, ELECTRIC Disc Style
8VUL	BATTERY BOX Steel with Plastic Cover, 18" Wide, 2, 3, or 4 Battery Capacity, Mounted Left Side Back of Cab
8WGL	WINDSHIELD WIPER SPD CONTROL Force Wipers to Slowest Intermittent Speed When Park Brake Set and Wipers Left on for a Predetermined Time
8WPH	CLEARANCE/MARKER LIGHTS (5) {Truck Lite} Amber LED Lights, Flush Mounted on Cab or Sunshade
8WPZ	TEST EXTERIOR LIGHTS Pre-Trip Inspection will Cycle all Exterior Lamps Except Back-up Lights
8WRB	HEADLIGHTS ON W/WIPERS Headlights Will Automatically Turn on if Windshield Wipers are turned on
8WTK	STARTING MOTOR {Delco Remy 38MT Type 300} 12 Volt; less Thermal Over-Crank Protection
8WWJ	INDICATOR, LOW COOLANT LEVEL with Audible Alarm
8WXD	ALARM, PARKING BRAKE Electric Horn Sounds in Repetitive Manner When Vehicle Park Brake is "NOT" Set, with Ignition "OFF" and any Door Opened
8XAH	CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III with Trip Indicators, Replaces All Fuses
8XGT	TURN SIGNALS, FRONT Includes LED Side Turn Lights Mounted on Fender
8XHN	HORN, AIR Black, Single Trumpet, with Lanyard Pull Cord
9AAB	LOGOS EXTERIOR Model Badges
9AAE	LOGOS EXTERIOR, ENGINE Badges
9HAT	GRILLE Stationary, with Vendor Painted Grille & Headlight Bezels, Argent NAV 8752
9WBC	FRONT END Tilting, Fiberglass, with Three Piece Construction; for WorkStar/HV

<u>Code</u>	<u>Description</u>
10021	CHASSIS COATING Corrosion Resistant E-Coat Primer Coating for Single Frame Rails
10060	PAINT SCHEMATIC, PT-1 Single Color, Design 100
	<u>Includes</u> : PAINT SCHEMATIC ID LETTERS "WK"
10761	PAINT TYPE Base Coat/Clear Coat, 1-2 Tone
10SLV	PROMOTIONAL PACKAGE Government Silver Package
11001	CLUTCH Omit Item (Clutch & Control)
12703	ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F/ -40 Degrees C, Freeze Protection
12851	PTO EFFECTS, ENGINE FRONT Less PTO Unit, Includes Adapter Plate on Engine Front Mounted
12EHT	ENGINE, DIESEL {Cummins L9 270} EPA 2017, 270HP @ 2000 RPM, 800 lb-ft Torque @ 1300 RPM, 2200 RPM Governed Speed, 270 Peak HP (Max)
12THT	FAN DRIVE {Horton Drivemaster} Direct Drive Type, Two Speed with Residual Torque Device for Disengaged Fan Speed
12UWZ	RADIATOR Cross Flow, Series System; 1228 SqIn Aluminum Radiator Core with Internal Water to Oil Transmission Cooler and 1167 In Charge Air Cooler
12VBC	AIR CLEANER Single Element
12VGZ	FEDERAL EMISSIONS {Cummins L9} EPA, OBD and GHG Certified for Calendar Year 2019
12VXT	THROTTLE, HAND CONTROL Engine Speed Control; Electronic, Stationary, Variable Speed; Mounted on Steering Wheel
12VYL	ACCESSORY WIRING, SPECIAL for Road Speed Wire Coiled Under Instrument Panel for Customer Use
12VYP	ENGINE CONTROL, REMOTE MOUNTED No Provision Furnished for Remote Mounted Engine Control
12WZE	EMISSION COMPLIANCE Federal, Does Not Comply with California Clean Air Idle Regulations
13AVL	TRANSMISSION, AUTOMATIC {Allison 3500 RDS} 5th Generation Controls, Wide Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max, On/Off Highway
13WDZ	SHIFT CONTROL PARAMETERS Allison S-1 Performance Programming in Primary and Allison Fixed Programming in Secondary
13WET	TRANSMISSION SHIFT CONTROL for Column Mounted Stalk Shifter
13WLP	TRANSMISSION OIL Synthetic; 29 thru 42 Pints
13WUC	ALLISON SPARE INPUT/OUTPUT for Rugged Duty Series (RDS); General Purpose Trucks, Construction
13WYH	TRANSMISSION TCM LOCATION Located Inside Cab
13XAM	PTO LOCATION Dual, Left and Right Side of Transmission
14051	AXLE, REAR, SINGLE {Meritor RS-23-160} Single Reduction, 23,000-lb Capacity, 200 Wheel Ends . Gear Ratio: 5.63
14VAH	SUSPENSION, REAR, SINGLE 23,500-lb Capacity, Vari-Rate Springs, with 4500-lb Capacity Auxiliary Rubber Springs
14WAP	SHOCK ABSORBERS, REAR (2)

<u>Code</u>	<u>Description</u>
15LLZ	LOCATION FUEL/WATER SEPARATOR Mounted Outside Left Rail, 41" Back of Cab
15LMN	FUEL/WATER SEPARATOR {Racor 400 Series,} 12 VDC Electric Heater, Includes Pre-Heater, with Primer Pump, Includes Water-in-Fuel Sensor
15SGJ	FUEL TANK Top Draw, Non-Polished Aluminum, D-Style, 16" Tank Depth, 50 US Gal (189L), with Quick Connect Outlet, Mounted Left Side, Under Cab
15WDG	DEF TANK 7 U.S. Gal. 26.5L Capacity, Frame Mounted Outside Left Rail, Under Cab
16030	CAB Conventional
16BAM	AIR CONDITIONER with Integral Heater & Defroster
16GDC	GAUGE CLUSTER Base Level; English with English Speedometer and Tachometer, for Air Brake Chassis, Includes Engine Coolant Temperature, Primary and Secondary Air Pressure, Fuel and DEF Gauges, Oil Pressure Gauge, Includes 3 Inch Monochromatic Text Display
16HGH	GAUGE, OIL TEMP, AUTO TRANS for Allison Transmission
16HKT	IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster
16JNT	SEAT, DRIVER {National 2000} Air Suspension, High Back with Integral Headrest, Vinyl, Isolator, 1 Chamber Lumbar, with 2 Position Front Cushion Adjust, -3 to +14 Degree Angle Back Adjust
16SMN	SEAT, PASSENGER {National} Non Suspension, High Back, Fixed Back, Integral Headrest, Vinyl
16SNM	MIRRORS (2) Thermostatically Controlled Heated Heads, Black Heads, Brackets and Arms, 7.55" x 14.1" Flat Glass, 7.48" x 6.77" Convex Glass Both Sides
16VKB	CAB INTERIOR TRIM Classic, for Day Cab
	<u>Includes</u>
	: CONSOLE, OVERHEAD Molded Plastic with Dual Storage Pockets, Retainer Nets and CB Radio Pocket; Located Above Driver and Passenger
	: DOME LIGHT, CAB Door Activated and Push On-Off at Light Lens, Timed Theater Dimming, Integral to Overhead Console, Center Mounted
	: SUN VISOR (2) Padded Vinyl; 2 Moveable (Front-to-Side) Primary Visors, Driver Side with Toll Ticket Strap
16VSL	WINDSHIELD Heated, Single Piece
16WBY	ARM REST, RIGHT, DRIVER SEAT
16WJU	WINDOW, POWER (2) and Power Door Locks, Left and Right Doors, Includes Express Down Feature
16WLS	FRESH AIR FILTER Attached to Air Intake Cover on Cowl Tray in Front of Windshield Under Hood
16WSK	CAB REAR SUSPENSION Air Bag Type
16WSL	MIRROR, CONVEX, HOOD MOUNTED (2) {Lang Mekra} for Left and Right Sides 7.44" Sq.
16XJN	INSTRUMENT PANEL Flat Panel
16ZBT	ACCESS, CAB Steel, Driver & Passenger Sides, Two Steps Per Door, for use with Regular and Extended Cabs
27DTT	WHEELS, FRONT {Accuride 28828} DISC; 22.5x8.25 Rims, Powder Coat Steel, 2-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with .472" Thick Increased Capacity Disc and with Steel Hubs
28DTT	WHEELS, REAR {Accuride 28828} DUAL DISC; 22.5x8.25 Rims, Powder Coat Steel, 2-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with .472" Thick Increased Capacity Disc and with Steel Hubs

<u>Code</u>	<u>Description</u>
29PAW	PAINT IDENTITY, FRONT WHEELS Disc Front Wheels; with Vendor Applied Gray Powder Coat Paint
29PAX	PAINT IDENTITY, REAR WHEELS Disc Rear Wheels; with Vendor Applied Gray Powder Coat Paint
60AAG	BDY INTG, REMOTE POWER MODULE Mounted Inside Cab behind Driver Seat; Up to 6 Outputs & 6 Inputs, Max. 20 amp. per Channel, Max. 80 amp Total (Includes 1 Switch Pack with Latched Switches)
7372135423	(4) TIRE, REAR 11R22.5 Load Range G HDR2 (CONTINENTAL), 491 rev/mile, 75 MPH, Drive
7382135419	(2) TIRE, FRONT 11R22.5 Load Range H HSC1 (CONTINENTAL), 496 rev/mile, 75 MPH, All-Position
OBD001	MISCELLANEOUS THE PROPOSAL IS TELLING ME I NEED AN SQ FOR 185" WHEELBASE WITH 63" AF BUT IN THE CHART IN TOPS IT MARKS BOTH AS YES???????????????????????????? Cab schematic 100WK Location 1: 6E12, Blue Metallic (Std) Chassis schematic N/A Services Section:
40128	WARRANTY Standard for HV507, HV50B, HV607 Models, Effective with Vehicles Built July 1, 2017 or Later, CTS-2025A



Series: HV
Model: HV507
Description: HV507 SFA
Model Year: 2020

Calculation Factors

Wheelbase: 185

Front Axle: 0002ARV
Description: AXLE, FRONT NON-DRIVING, {Meritor MFS-14-143A} Wide Track, I-Beam Type, 14,000-lb Capacity

Front Wheel: 0027DDT
Description: WHEELS, FRONT, {Accuride 28828} DISC; 22.5x8.25 Rims, Powder Coat Steel, 2-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with .472" Thick Increased Capacity Disc and with Steel Hubs

Front Tire: 07382135419
Description: TIRES, 11R22.5 Load Range H HSC1 (CONTINENTAL), 496 rev/mile, 75 MPH, All-Position

Steering Gear: 0005PSA
Description: STEERING GEAR, {Sheppard M100} Power

Turning Radius Statistics

General Information

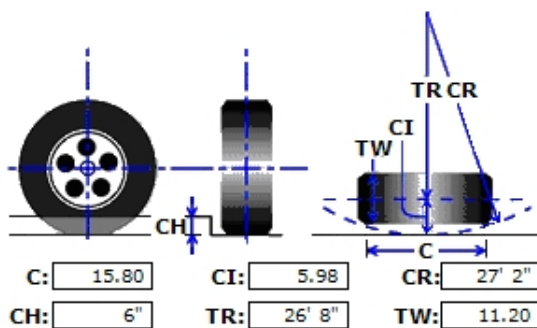
Inside Turn Angle: 45 Degrees
Radial Overhang: 21

Axle Information

KingPin Inclination: 6.25 Degrees
KingPin Center: 71.5

Turning Radius - Curb View

C - Curb Contact Length: 15.80
CI - Curb Clearance Increment: 5.98
CR - Curb Clearance Radius: 27'2"
CH - Curb Height: 6"
TR - Turning Radius: 26'8"
TW - Tire Width: 11.20



* All Measurements are in inches, unless otherwise specified.

This information is based on engineering information available at this time. Actual figures may vary. Navistar, Inc. cannot accept liability for consequences due to this variance.



HAWKEYE TRUCK EQUIPMENT

5800 - 2ND AVENUE, P.O. BOX 3283
DES MOINES, IOWA 50316-0283
1-800-622-8223 • 515-289-1755

" The Complete Truck Equipment Center "

Customer: 532000

O'HALLORAN INTERNATIONAL
P O BOX 1804

DES MOINES IA 50305-1804

Q U O T A T I O N

Job No.	20726
Quote Date	06/18/18
Expire Date	07/18/18

Payments by Credit Card may be subject to 3% handling fee.

Terms				
N10				
MM: Order Tkr				

ATTENTION: BOB

CITY OF MARSHALLTOWN---110"CA

1-11' HILBILT LIL GOOSE STEEL DUMP BOX, 5-7 CUBIC YARD CAPACITY, 26" HIGH SIDES, 32" HIGH ENDS, ENTIRE BODY CONSTRUCTED OF 3/16" AR-400 STEEL, FULL DEPTH REAR CORNER POSTS WITH OVAL STOP-TURN-TAIL LIGHTS INSTALLED, 3 SIDE BRACES, DOUBLE ACTING TAILGATE, SPREADER CHAIN KIT WITH WEBBING, 1/2 CABSHIELD, AIR TAILGATE RELEASE, SIDE TO FLOOR BRACING, BODY VIBRATOR, BODY-UP WARNING LIGHT IN CAB, BACK-UP ALARM, ANTI-SAIL MUDFLAPS FRONT AND REAR OF REAR TIRES, L.E.D. STROBES RECESSED IN REAR CORNERPOSTS AND IN BOXES ON FRONT OF TRUCK ATTACHED TO SNOW PLOW LIGHT BRACKETS, PAINTED SINGLE STAGE CENTARI TO MATCH CAB, DOUBLE ACTING UNDERBODY SCISSOR HOIST WITH AN 18 TON LIFTING CAPACITY, BODY SAFETY PROPS, INSTALLED.

1-MONROE MP36R11-ISCT SNOW PLOW, 11' LONG MOLDBOARD, 36" HIGH MOLDBOARD, SIX ONE-PIECE 1/2" VERTICLE RIBS, 4"x4"x3/4" BOTTOM MOLDBOARD REINFORCEMENT, 2"x2"x3/8" TOP MOLDBOARD REINFORCEMENT ANGLE, 3-1/2"x 3-1/2"x 1/2" REVERSING SEMI-CIRCLE, DUAL COMPRESSION TRIP ASSEMBLY, MONROE BUILT-IN LEVEL LIFT, MOLDBOARD AND FRAME ARE 100% CONTINUOUSLY WELDED, 3"x10" DOUBLE ACTING LIFT CYLINDER, TWO 3"x10" DOUBLE ACTING REVERSING CYLINDERS, 36" ORANGE SAFETY BLADE GUIDES, 12" RUBBER DEFLECTOR, 3/4"x6" CARBIDE CUTTING EDGE WITH 1/2"x6" COVER BLADE, WRAP-AROUND CURB GUARDS ON BOTH ENDS OF BLADE, SCREW ADJUSTABLE JACK STAND WITH REMOTE STORAGE, HEAVY DUTY THRUST ARMS, SHOTBLASTED AND POWDERCOATED ORANGE, HEAVY DUTY PIN STYLE HITCH, HITCH TO BE MOUNTED AS CLOSE TO GRILL AS POSSIBLE, HITCH TO BE BOLT-ON STYLE, BUMPER ENDS TO STAY ON CHASSIS WHEN HITCH IS REMOVED, ALL ABRASION RESISTANT HOSES, SNOW PLOW LIGHTS TO BE

*** CONTINUED NEXT PAGE ***



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Q U O T A T I O N

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Terms				
N10				
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MOUNTED USING EXISTING HOLES, INSTALLED.

1-MONROE MS969-OW-DD-DD STEEL TAILGATE SPREADER, 7 GAUGE TROUGH, 1/4" ENDPLATES, INTERIOR SEAMS ARE CONTINUOUSLY WELDED, FULL WIDTH UN-OBSTRUCTED TOP AND BOTTOM CLEAN-OUT, DUAL DISCHARGE, SPINNER TO BE MOUNTED INDEPENDANTLY OF BOTTOM ELIMINATING EXCESSIVE WEIGHT FOR EASE OF CLEAN-OUT, ALL LATCHES ARE CAPTIVE BIND-FREE, 9" DIAMETER AUGER WITH 1-1/2" SHAFT SUPPORTED BY 1-1/2" SEALED SELF-ALIGNING RELUBEABLE ANTI-FRICTION 4-BOLT FLANGE BEARINGS, DIRECT DRIVE HI-TORQUE HYDRAULIC MOTOR, 18" POLY SPINNER WITH REPLACEABLE FLIGHTS, SHOT-BLASTED AND POWDER COATED ORANGE, DR. SIDE SPINNER LIGHT, COMPLETELY INSTALLED.

1-MONROE JUNIOR WING, 8' LONG MOLDBOARD, 27" INTAKE HEIGHT AND 28" DISCHARGE HEIGHT ON MOLDBOARD, TWO DOUBLE ACTING CYLINDERS FOR DIRECT LIFT OF TOE AND HEEL, DIRECT-LIFT FRONT WING POST, MOLDBOARD IS SHOTBLASTED AND POWDER COAT PAINTED ORANGE, MOUNTING HARDWARE POWDER COAT PAINTED BLACK, 3/8" ONE PIECE TAPERED FLAME CUT RIBS, 10 GAUGE MOLDBOARD, PARA-GLIDE FRONT WING POST, SET UP PER CITY'S SPEC TO LEAVE ROOM SO THEY CAN ADD TIRE CHAINS, INSTALLED.

1-COMPLETE HYDRAULIC SYSTEM TO OPERATE THE FOLLOWING FUNCTIONS: DUMP BODY-UP/DOWN, PLOW-UP/DOWN, PLOW-ANGLE, WING TOE-UP/DOWN, WING HEEL-UP/DOWN, SANDER-FREEDOM ELECTRIC SPREADER CONTROL, 4.0 cu. DISPLACEMENT AXIS PISTION HYDRAULIC PUMP MOUNTED TO FRONT CRANKSHAFT, ALL CONTROLS TO BE MORSE CABLE CONTROLS WITH SEALED CABLES, SINGLE AXIS LEVERS, SLIM LINE RESERVOIR WITH SIGHT AND TEMP. GAUGE, RESERVOIR TO HAVE MAGNETIC BOTTOM MOUNT DRAIN PLUG AND

*** CONTINUED NEXT PAGE ***



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DES MOINES IA 50305-1804

Q U O T A T I O N

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Terms				
N10				
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VENTED FILLER CAP, IN-LINE HYDRAULIC FILTER WITH REPLACEABLE 10 MICRON ELEMENT, HYDRAULIC OIL SHUT OFF VALVE WITH PRESSURE RELIEF, 2" SUCTION LINE WITH MINIMAL 90 DEGREE BENDS, 37 DEGREE FLARE FITTING ON ALL PRESSURE LINES, PRESSURE HOSE IS 1" I.D. HIGH PRESSURE, SIX PACK SWITCHES TO BE PROVIDED BY TRUCK MANUFACTURER TO RUN VIBRATOR, STROBES, SPOT LIGHTS, WIRING WILL USE NEW HAWKEYE WIREING HARNESS THAT DECREASES INSTALL TIME AND MAKE REPLACMENT EASIER, FREEDOM 2.0 SPREADER CONTROL INSTALLED IN THE CAB, INSTALLED.

\$ 60,304.00

THANK YOU FOR THE OPPORTUNITY,
MATT MCDOWELL

Sub total	\$	0.00
Sales Tax	\$	0.00
Freight	\$	0.00
FET	\$	0.00
Total	\$	0.00



Joel T.S. Greer, Mayor
Jessica Kinser, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

DEPARTMENT OF PUBLIC WORKS

12/4/18

To: Mayor Joel T.S. Greer
Members of the City Council

From: Justin Nickel
Director of Public Works

Re: Purchase of 2020 International dump truck with snow removal equipment in the amount of \$141,860.00 after trade and factory rebate from O'Halloran International in Altoona.

Policy Issue: City policy requires Governing Body approval of equipment purchases when consideration exceeds \$5,000.

Recommendation: Staff recommends approving the purchase of a 2020 International single axle truck with snow removal equipment based on the State of Iowa snow removal equipment contract.

Budget Impact: The Capital Improvements Program has \$145,000 budgeted in FY 2018 for the purchase of this truck.

Attachment: Agreement.

City Council
Leon Lamer, Mike Gowdy, Susan Cahill, Al Hoop
Bill Martin, Gabriel Isom, Bethany Wirin



MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

December 6, 2018

To: Mayor Joel Greer
Members of the City Council

From: Diana Steiner, Finance Director

Re: **Update on costs for Police and Fire Building**

Policy Issue: N/A

Recommendation: This report is provided for information only.

Background: The first column of numbers on the report reflects the cumulative expenditures we have paid to date since the inception of the project through December 11, 2018. The middle column of numbers reflects the amount still owed for contracts that have been signed or estimates of costs. The far right column shows the revenue section. This includes the debt issuance of the \$17.5 million bonds plus the premiums, as well as the proceeds allocated from the 2014A bond. The storm water improvements encumbrance has been zeroed out, since at the June meeting Council approved paying for that out of the 2016A bond funds (see Note A on the report). The traffic signal improvements have been reduced from \$247,000 to \$95,000 and the median costs from \$371,000 to zero. There is approximately \$1,362,437 that is not yet spent or committed from the Police/Fire bond funds.

Budget Impact: This project is still within budget.

Attachment: Costs for Police and Fire Building through December 11 2018 Council

cc: Jessica Kinser, City Administrator

POLICE & FIRE BUILDING
CUMULATIVE THROUGH DECEMBER 11, 2018

REVENUES

DEBT ISSUANCE (2014A, 2016B, 2017A)	17,902,828.35
INTEREST ON INVESTMENTS	250,019.79
CONTRIBUTIONS	600.00
REIMBURSEMENTS	688.13
TOTAL REVENUES	18,154,136.27

EXPENDITURES

	Payments	Encumbered or Estimates	
ADVERTISING & LEGAL PUB	105.57	-	
BANK CHARGES	30.00	-	
CONSULTING & PROF FEES	2,546,226.77	31,628.23	
CONTRACT LAWN CARE	175.00	-	
CONTRACT-AUTO SPRINKLER	98,937.18	7,112.82	
CONTRACT-COMMUNICATIONS TOWER	142,831.10	2,874.00	
CONTRACT-CONCRETE SIDEWALKS & PAVING	464,130.10	55,869.90	
CONTRACT-ELECTRIC	660,307.00	448,690.12	
CONTRACT-ELEVATORS	66,219.75	5,035.25	
CONTRACT-FIBER FOR INTERNET	149,953.24		
CONTRACT-FLOOR COVERINGS	101,650.00	130,955.00	
CONTRACT-GENERAL	838,474.89	1,048,337.45	
CONTRACT-ALUMINUM STORE FRONTS	504,566.85	148,505.15	
CONTRACT-GYPSUM WALLS	951,128.60	144,551.40	
CONTRACT-MASONRY	1,218,173.50	732,781.00	
CONTRACT-OUTSIDE HELP	619,975.98	104,611.47	
CONTRACT-PAINTING	76,684.65	100,264.35	
CONTRACT-PLUMBING	1,537,446.75	281,491.25	
CONTRACT-ROOFING & WALL PANELS	372,514.24	200,372.15	
CONTRACT-STEEL	769,439.04	40,496.79	
ELECTION EXPENSE	15,276.41	-	
ELECTRICITY, NATURAL GAS	17,293.38	-	
GENERAL LIABILITY INSURANCE	204.00	-	
LAND ACQUISITION	676,000.00	-	
LEGAL EXPENSES	58,440.50	-	
LICENSE & PERMITS	350.00	-	
OPERATING SUPPLIES	6,938.74	-	
OTHER DEBT SERV EXP	515.00	-	
STORM WATER FEES	85.92	-	
TAXES PAID (KC HALL PROP)	1,542.00	-	
WATER UTILITY	111.35	-	
STORMWATER IMPROVEMENTS (see Note A)		-	
TRAFFIC SIGNAL IMPROVEMENTS		95,000.00	
MEDIAN - ANSON & CENTER		-	
DISPATCH EQUIPMENT		567,395.14	
COMPUTER SOFTWARE (CAD FOR FIRE DEPT)	20,250.00	375.00	
BUILDINGS & IMPROVEMENTS (MIDWEST STORAGE)	226,834.43	-	
FURNITURE/FIXTURES/EQUIPMENT (See Note B)	59,145.15	443,395.42	
TOTAL EXPENDITURES	12,201,957.09	4,589,741.89	16,791,698.98
TOTAL NOT YET SPENT OR COMMITTED FROM POLICE/FIRE BUILDING BOND FUNDS			1,362,437.29

Note A: Stormwater Improvements of @ \$225,000 to be paid out of Storm Water 2016A Bond Funds

Total spent to date with Bolton & Menk is \$159,193 for Engineering on High Street

Note B: Total FFE @ \$750,000; \$384,423.79 not encumbered yet

Mission Statement

- The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.



Values

- Inclusiveness – working as one to deliver exceptional outcomes
- Innovation – willing to take risks, looking to the future while respecting the past, progress
- Stewardship – human resources, financial and natural resources, assets of the city
- Trust – respect, being a caring community, establishing relationships
- Excellence – standard we are striving for



MARSHALLTOWN

I O W A

24 N Center Street
Marshalltown, IA 50158

December 6, 2018

To: Mayor Joel Greer
Members of the City Council

From: Jill Petermeier, Human Resources Director

Re: City Hall hours

Policy Issue: Operational consistency

Recommendation: In order to establish consistency of operations, staff recommends City Hall offices at 24 North Center Street and 36 North Center Street revise the hours that they are open to the public, effective January 1, 2019, to 8:30am – 4:30pm, Monday – Friday.

Background: The City Hall complex, 24 N Center Street and 36 N Center Street buildings are currently open to the public 8:30am – 5:00pm, Monday, through Friday, with the exception of the Park and Recreation Department, closing at 4:30pm.

County offices close at 4:30pm and some of the public already believe we are not open after 4:30pm, resulting in extremely light to nonexistent phone and foot traffic after 4:30pm. Standardizing closing hours to 4:30pm will benefit operations and the community.

Budget Impact: None. Employees may either reduce their lunchtime to half an hour or work outside of the hours open to public.

Attachment: None

cc: Jessica Kinser, City Administrator

City of Marshalltown
24 N Center Street
Marshalltown, IA 50158

TO THE MARSHALLTOWN CITY COUNCIL:

Section 21.5 subsection 1, paragraph (i) of The Iowa Code allows for a closed session meeting "To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session."

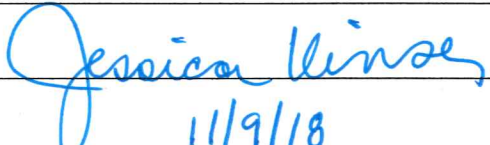
As an individual whose appointment, hiring, performance or discharge is being considered, I hereby request discussion of these matters in closed session on ____ December 10, 2018 ____ (date).

JESSICA KINSER

Printed Name of Requester:

Signed:

Date:



11/9/18