



Joel Greer, Mayor
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**Civil Service Commission
February 5, 2019
Minutes**

Commissioners Nancy Harris, Commissioner
Present: Paul Peglow, Commissioner – by phone call

Absent: Mary Stevens, Chair
Gregg Davison, Ex officio member

Other Staff Present: Justin Nickel, Public Works Director
Bob Ranson, WPCP Superintendent
Kevin Pigors, Transit Administrator

The Civil Service Commission met on February 5, 2019, in the City Council Chamber at located at 10 W State Street, according to posted notices.

Harris called the meeting to order at 5:20 PM.

Item #1 – December 20, 2018 minutes

Peglow moved to approve the minutes for December 20, 2018, second by Harris. Motion approved 2-0.

Item #2 – WPCP Operator – New Hire List

The WPCP Operator testing process was followed for the new hire list. The process consisted of application questions and an interview, independently rated by 3 City staff. Eight applications were received, four interviewed, with a natural score break. Superintendent Ranson said the natural break was very obvious, with only one individual qualified for the list. The department may have another opening due to a retirement and testing will be required at that time for another new hire list. A ranked list of one individual was presented by Public Works Director Justin Nickel to the Commission for approval. Harris moved to approve the ranked list, second by Peglow. Motion approved 2-0.

Item #3 – Public Works Construction Inspector – New Hire List

The Public Works Construction Inspector testing process was followed for the new hire list. Justin Nickel explained three applicants were interviewed, with one of them having construction inspection experience. A ranked list of one individual was presented by Public Works Director Justin Nickel to the Commission for approval. Harris moved to approve the ranked list, second by Peglow. Motion approved 2-0.

City Council
Leon Lamer, Bill Martin, Gabe Isom, Al Hoop,
Sue Cahill, Mike Gowdy, Bethany Wirin



Item #4 – Transit Mechanic – Testing Process

Transit Administrator Pigors explained the testing process for the Transit Mechanic will consist of both hands on and written tests with an application and interview. A ranked list will brought back to the commission for approval. Harris moved to approve the testing process, second by Peglow. Motion approved 2-0.

Item #4 – Transit Operator – Testing Process

Transit Administrator Pigors explained the testing process for the Transit Operator will consist of both an application and interview. An in-house candidate is expected to apply for the full time position. A ranked list will brought back to the commission for approval. Harris moved to approve the testing process, second by Peglow. Motion approved 2-0.

The Commission meeting adjourned at 5:35 PM.

Respectfully submitted,

Shari L. Coughenour, CMC, City Clerk