



Joel Greer, Mayor
Jessica Kinser, City Administrator
Jill Petermeier, Human Resources Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 844-1899

**Civil Service Commission
April 30, 2019
Minutes**

Commissioners Mary Stevens, Chair
Present: Nancy Harris, Commissioner

Absent: Paul Peglow, Commissioner
Gregg Davison, Ex officio member

Other Staff Present: Justin Nickel, Public Works Director

The Civil Service Commission met on April 30, 2019, in the City Council Chambers Conference Room at located at 10 W State Street, according to posted notices.

Stevens called the meeting to order at 5:00 PM.

Item #1 – March 25, 2019, minutes

Harris moved to approve the minutes for March 25, 2019, second by Stevens. Motion approved 2-0.

Item #2 – Street Mechanic – Testing Process

The Street Mechanic position is vacant due to an internal transfer to another division. The position will be posted internally for 3 days, then externally. Applications will be reviewed and 3 essay questions scored. There will be a written test containing 50 questions and interview containing 10 questions. This will be followed by a hands on test. Stevens moved to approve the testing process, second by Harris. Motion approved 2-0.

The Commission meeting adjourned at 5:08 PM.

Respectfully submitted,

Shari L. Coughenour, CMC, City Clerk

City Council
Leon Lamer, Bill Martin, Gabe Isom, Al Hoop,
Sue Cahill, Mike Gowdy, Bethany Wirin

