

CITY OF MARSHALLTOWN
COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 W STATE STREET
JULY 22, 2019, 5:30 PM

A. NOTICE TO PUBLIC

The Mayor and City Council welcome comment from the public during discussion of any of the agenda items. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks 3 minutes or less in order that others may be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. CALL TO ORDER

Mayor Joel T.S. Greer

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

Cahill, Gowdy, Hoop, Isom, Lamer, Martin, Wirin.

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS

1. Years Of Service - July
Scott Doe - 30 years

F. CONSENT AGENDA

1. Approve Minutes For 7/8/2019, And Bill List Of \$1,832,156.31

Documents:

[2019-07-08_Council-minutes.pdf](#)
[2019-07-22_BillList.pdf](#)

2. Approve May 2019 Financial Statements

Documents:

[May 2019 Financials Memo.pdf](#)
[May 2019 Financial Statements.pdf](#)

3. Boards & Commissions:

Reappointments:

Library Board

Maureen Lyons, term expires 7/1/2025

Housing Appeals Board
Karen Shipley Cooper, term expires 9/1/2025

Solid Waste Commission
Merrill Price, term expires 9/1/2025

Resignation:
Fisher Center Board
Julie Squiers

4. Receipt Of Board & Commission Members Vacancy List

Fisher Center Board

Vacant - one public member, indefinite term.

Solid Waste Commission

Vacant - two public members, five year terms.
Monthly meetings at the Landfill office, mandatory meetings in
November and May.

Electrician Examining Board

Vacant - licensed journeyman, three years term.
Vacant - licensed as restricted, three years term.
Vacant - licensed contractor, three years term.
Vacant - council member appointment

Public Housing Advisory Governing Board

Vacant - Resident Advisory Board member, one year term.
Meets infrequently, as needed.

Dangerous Building Board of Appeals

Vacant - one public member, term is indefinite.
Meets infrequently, as needed.

Electric Appeals Board

Vacant - three public members, six year terms.
Meets infrequently, as needed.

Housing Appeals Board

Vacant - one member, indefinite terms.
Required experience: Iowa Registered Architect or Engineer
Meets infrequently, as needed.

Uniform Building Board of Appeals

Vacant - one member, five year term.
Meets infrequently, as needed.

5. RESOLUTION 2019-162 TRANSFERRING FUNDS FOR FISCAL
YEAR 2018-2019

Documents:

[Resolution Transferring Funds for Fiscal Year 2018-2019 Through May 2019.pdf](#)
[Transfer Funds in FY19 through May 31 2019.pdf](#)

6. RESOLUTION 2019-163 DECLARING CERTAIN PROPERTY SURPLUS PROPERTY AND AUTHORIZING SALE AND DISPOSAL THEREOF, 1978 CASE BACKHOE AND A HYDRAULIC PAVING BREAKER.

Documents:

[Res Sewer Surplus.pdf](#)

7. RESOLUTION 2019-164 APPROVING QUOTE AND AWARD TO HAY CONSTRUCTION SERVICES, INC. FOR THE INSTALLATION OF THE CITY HALL WEST ANNEX WALL IN THE CITY OF MARSHALLTOWN, IOWA, IN THE AMOUNT OF \$71,845.00

Documents:

[Res Annex Wall.pdf](#)
[Hay.pdf](#)

8. RESOLUTION 2019-165 APPROVING AMENDED ENGINEERING SERVICES AGREEMENT FOR THE 2014 SANITARY SEWER REHABILITATION PROJECT # 59014007 FOR FOX ENGINEERING ASSOCIATES, INC AN INCREASE OF \$14,303.00

Documents:

[Fox Engineering change.pdf](#)
[Fox Sewer.pdf](#)

9. RESOLUTION 2019-166 AUTHORIZING THE PURCHASE OF A FALCON ASPHALT RECYCLER & HOT BOX TRAILER FOR THE STREET DEPARTMENT, FROM FOR THE PRICE OF \$32,375.00

Documents:

[truck purchase resolution.pdf](#)
[Falcon.pdf](#)
[07-22-2019_asphalt patch wagon purchase Memo.pdf](#)

10. RESOLUTION 2019-167 APPROVING QUOTE AND AWARD TO CIRO DIORIO MASONRY & LANDSCAPING FOR THE REPAIR OF THE SALT STORAGE BUILDING PROJECT TOR18018 IN THE CITY OF MARSHALLTOWN, IOWA, IN THE AMOUNT OF \$99,090.00

Documents:

[Salt bin repair quote.pdf](#)

11. RESOLUTION 2019-168 APPROVING QUOTE AND AWARD TO CLEAR SPAN FABRIC STRUCTURES INTERNATIONAL FOR THE SALT STORAGE BUILDING REPAIR PROJECT TOR18018 IN THE CITY OF MARSHALLTOWN, IOWA, IN THE AMOUNT OF \$92,950.00

Documents:

[Clear Span quote.pdf](#)
[Clear Span.pdf](#)

12. RESOLUTION 2019-173 APPROVING ENGINEER'S STATEMENT OF COMPLETION AND ACCEPTING THE IOWA RIVER TRAIL PHASE 3, BEING PROJECT NO. TRL17001, WITH A FINAL PROJECT COST IN THE AMOUNT OF \$224,671.20

Documents:

[Res Completion.pdf](#)
[TRL17001 Completion Statement.pdf](#)

13. RESOLUTION 2019-174 APPROVING CONTRACT CHANGE ORDER #1 FOR THE IOWA RIVER TRAIL PHASE 3 PROJECT # TRL17001 A DECREASE OF \$20,666.65

Documents:

[Res Concrete Pros Change order 2017.pdf](#)
[TRL17001 Change Order1 to City.pdf](#)

14. Renewal Liquor Licenses (September)
Wal-Mart Supercenter #581, 2802 S Center St
Casey's General Store #3508, 108 Iowa Ave W
Calvin Rockett, 2013 South Center St
La Raza Taco Shop, 822 North 3rd Avenue
Totem Bowl, 1101 S 6th Street

G. RESOLUTIONS

1. RESOLUTION 2019-169 APPROVING THE CREATION OF A FULL-TIME TRANSIT OPERATIONS ASSISTANT II IN FISCAL YEAR 2019

Documents:

[07-22-2019_2019-169_RES Transit pos.pdf](#)

2. TENTATIVE RESOLUTION 2019-170 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE TO THE PROPERTY HEREIN DESCRIBED, 108 N 7th AVENUE, FROM THE CITY OF MARSHALLTOWN, IOWA TO DAN OSWALD

One bid received. Public hearing set for August 12, 2019.

Documents:

108 N 7TH AVE BID REQUEST.pdf
108 N 7TH AVE SALE NPH .pdf
07-22-2019_2019-170_108 N 7TH AVE SALE TENT
RES .pdf
07-22-2019_2019-170_OSWALD BID.pdf

3. TENTATIVE RESOLUTION 2019-171 PROVIDING FOR THE
CONVEYANCE AND TRANSFER OF TITLE TO THE PROPERTY
HEREIN DESCRIBED, 707 S 4TH STREET, FROM THE CITY OF
MARSHALLTOWN, IOWA TO MARSHALLTOWN WATER WORKS
Public hearing on sale set for August 12, 2019.

Documents:

707 S 4TH ST SALE WATERWORKS Offer to Buy.pdf
707 S 4TH ST SALE NPH.pdf
707 S 4TH ST SALE TENT RES.pdf
707 S 4TH ST SALE RES ADOPT.pdf

4. RESOLUTION 2019-172 TO APPROVE FEDERAL GRANT
AGREEMENT #3-19-0058-016-2019 TO CONSTRUCT T-HANGAR:
PHASE 1 FOR THE MARSHALLTOWN MUNICIPAL AIRPORT
PROJECT ARP19001

Documents:

Airport Approve Grant .pdf
FFA Original.pdf
Airport letter.pdf
07-22-2019_FAA agreement Memo.pdf

5. Building Code And Facade Grant Items:

1. Resolution 2019-175 To Approve Code Building Upgrade At 30 E.
Main Street

Documents:

Resolution to Approve Code Building Upgrade Grant
Application for 30 E Main Street.pdf
Incentive Grant Applications Memo.pdf
07-22-2019_2019-175_City Code Building Upgrade Grant
Application for 30 E Main St.pdf
Grant Applications July 2019.pdf

2. Resolution 2019-176 To Approve Facade Application At 30 E.
Main Street

Documents:

07-22-2019_2019-176_Resolution to Approve Facade
Application for 30 E Main Street.pdf

6. Police And Fire Building Change Orders:

1. RESOLUTION 2019-177 APPROVING CONTRACT CHANGE ORDER FOR THE POLICE & FIRE HEADQUARTERS PROJECT # BLD17001 BP# 22-1 PLUMBING & MECHANICAL FOR TONY'S PLUMBING & HEATING LLC. AN INCREASE OF \$468.56

Documents:

[Tonys Plumbing \(2\).pdf](#)

2. RESOLUTION 2019-178 APPROVING CONTRACT CHANGE ORDER FOR THE POLICE & FIRE HEADQUARTERS PROJECT # BLD17001 BP#21-1 FIRE SUPPRESSION FOR BLACKHAWK AUTOMATIC SPRINKLER A DECREASE OF \$193.15

Documents:

[Blackhawk Fire Suppression CO.pdf](#)

3. RESOLUTION 2019-179 APPROVING CONTRACT CHANGE ORDER FOR THE POLICE & FIRE HEADQUARTERS PROJECT # BLD17001 BP#26-1 ELECTRICAL COMMUNICATIONS & SECURITY FOR DEVRIES ELECTRIC A DECREASE OF \$1,360.50

Documents:

[Devries CO.pdf](#)

4. RESOLUTION 2019-180 APPROVING CONTRACT CHANGE ORDER FOR THE POLICE & FIRE HEADQUARTERS PROJECT # BLD17001 BP#3-1 CONCRETE FOUNDATIONS FOR CALIBER CONCRETE A DECREASE OF \$3867.38

Documents:

[Caliber \(2\).pdf](#)

5. RESOLUTION 2019-181 APPROVING CONTRACT CHANGE ORDER FOR THE POLICE & FIRE HEADQUARTERS PROJECT # BLD17001 BP#5-1 STEEL FOR CENTRAL WESTERN FABRICATORS A DECREASE OF \$16,373.11

Documents:

[Central Western Fabr.pdf](#)

6. RESOLUTION 2019-182 APPROVING CONTRACT CHANGE ORDER FOR THE POLICE & FIRE HEADQUARTERS PROJECT # BLD17001 BP#6-1 GENERAL SUPPLIES FOR GARLING

CONSTRUCTION AN INCREASE OF \$14,911.91

Documents:

[Garling CO.pdf](#)

7. RESOLUTION 2019-183 APPROVING CONTRACT CHANGE ORDER FOR THE POLICE & FIRE HEADQUARTERS PROJECT # BLD17001 BP#8-1 ALUMINUM STOREFRONTS,CURTAINWALLS RESOLUTION APPROVING CONTRACT CHANGE ORDER FOR THE POLICE & FIRE & GLAZING FOR FORMAN FORD AN INCREASE OF \$18,678.64

Documents:

[Forman Ford CO.pdf](#)

8. RESOLUTION 2019-184 APPROVING CONTRACT CHANGE ORDER FOR THE POLICE & FIRE HEADQUARTERS PROJECT # BLD17001 BP#9-1 GYMPSUM WALL ASSEMBLIES FOR HILSABEK SCHACHT, INC. A DECREASE OF \$618.00

Documents:

[Hilsabek CO.pdf](#)

9. RESOLUTION 2019-185 APPROVING CONTRACT CHANGE ORDER FOR THE POLICE & FIRE HEADQUARTERS PROJECT # BLD17001 BP#9-2 FLOOR COVERINGS FOR ALLIED CONSTRUCTION SERVICES, INC. AN INCREASE OF \$6143.00

Documents:

[Allied Construction Services.pdf](#)
[7.12.19 CRS Recommendation Letter .pdf](#)

10. RESOLUTION 2019-186 APPROVING CONTRACT CHANGE ORDER FOR THE POLICE & FIRE HEADQUARTERS PROJECT # BLD17001 BP#9-3 PAINTING FOR HEARTLAND FINISHES AN INCREASE OF \$3798.65

Documents:

[Heartland Finishes.pdf](#)

7. PUBLIC HEARING AND RESOLUTION 2019-187 APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND COST FOR THE WPCP CONCRETE REPAIR PHASE 3 PROJECT, IN THE CITY OF MARSHALLTOWN, IOWA, BEING PROJECT NO. WPC19001

Documents:

[07-22-2019_2019-187_Estimate of Cost.pdf](#)
[07-22-2019_2019-187_RES APPV PLANS SPECS WPCP](#)

[CONCRETE PROJECT.pdf](#)

8. PUBLIC HEARING AND RESOLUTION 2019-188 APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND COST FOR THE ANSON PARK PROJECT, IN THE CITY OF MARSHALLTOWN, IOWA, BEING PROJECT NO. PRK190011

Documents:

[07-22-2019_2019-188_RES APPV PLANS SPECS ANSON PARK PROJECT.pdf](#)

H. ORDINANCES

1. PUBLIC HEARING And Ordinance 14984 Adopting 2015 Building Code, Third Reading

PUBLIC HEARING RE: ADOPTION OF CODE BY REFERENCE.

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF MARSHALLTOWN, IOWA, BY REPEALING CHAPTER 151, SECTIONS 151.001 THROUGH 151.003 THEREOF ENTITLED "BUILDING CODE," CONSISTING OF THE INTERNATIONAL BUILDING CODE (IBC), 2006 EDITION AS AMENDED; AND ENACTING AND ADOPTING A NEW CHAPTER 151, SECTIONS 151.001 THROUGH 151.003 IN LIEU THEREOF ENTITLED "BUILDING CODE," BEING THIS ORDINANCE HEREAFTER SET OUT, WHICH ADOPTS BY REFERENCE, WITH CERTAIN AMENDMENTS, THE INTERNATIONAL BUILDING CODE 2015 EDITION, INTERNATIONAL RESIDENTIAL CODE 2015 EDITION, AND THE INTERNATIONAL EXISTING BUILDING CODE PUBLISHED BY THE INTERNATIONAL CODE COUNCIL, INC., REGULATING BUILDING CONDITIONS AND REQUIREMENTS IN THE CITY OF MARSHALLTOWN, IOWA; AND CONTINUE A BUILDING DEPARTMENT AND PROVIDING FOR A BUILDING OFFICIAL THEREOF, AND DEFINING THEIR POWERS AND DUTIES IN THE ISSUANCE OF PERMITS AND COLLECTION OF FEES THEREOF; AND BY REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THERE WITH.

Documents:

[ORD IBC BUILDING.pdf](#)
[14984_NPH ADOPTION OF CODES BY REFERENCE IBC IRH IEBC.pdf](#)

2. PUBLIC HEARING And Ordinance 14985 Adopting 2015 Fire Code As Amended, Third Reading.

Amended ordinance, changes to open burning language.

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF MARSHALLTOWN, IOWA, BY REPEALING CHAPTER

91 THERE OF ENTITLED "FIRE PREVENTION CODE," CONSISTING OF THE INTERNATIONAL FIRE CODE (IFC), 2006 EDITION AS AMENDED; AND ENACTING AND ADOPTING A NEW CHAPTER 91 IN LIEU THEREOF ENTITLED "FIRE PREVENTION CODE," BEING THIS ORDINANCE HEREAFTER SET OUT, WHICH ADOPTS BY REFERENCE, WITH CERTAIN AMENDMENTS, THE INTERNATIONAL FIRE CODE 2015 EDITION, INCLUDING APPENDICES A, B, C, D, E, F, G, H, I, J, K, L, AND M AND PUBLISHED BY THE INTERNATIONAL CODE COUNCIL, INC., REGULATING CONDITIONS HAZARDOUS TO LIFE AND/OR PROPERTY FROM FIRE OR EXPLOSION IN THE CITY OF MARSHALLTOWN, IOWA; AND CONTINUE A BUREAU OF FIRE PREVENTION AND PROVIDING OFFICERS THEREOF, AND DEFINING THEIR POWERS AND DUTIES IN THE ISSUANCE OF PERMITS AND COLLECTION OF FEES THEREOF; AND REGULATION THE PROHIBITION, STORAGE, HANDING AND USE OF FLAMMABLE OR COMBUSTIBLE OR HAZARDOUS MATERIAL, AND PROVIDING PENALTIES FOR THE VIOLATION THEREOF; AND BY REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THERE WITH

Documents:

[Ordinance 2015 IFC.doc](#)
[14985 FIRE AS AMENDED.pdf](#)

3. ORDINANCE 14986 PROVIDING FOR THE DIVISION OF TAXES LEVIED ON TAXABLE PROPERTY IN AMENDMENT NO. 7 TO THE URBAN RENEWAL PLAN FOR MARSHALLTOWN URBAN RENEWAL AREA NO. 3, PURSUANT TO SECTION 403.19 OF THE CODE OF IOWA, THIRD READING

Documents:

[2019OrdinanceAmdmtNo.7URNo. 3Marshalltown422742-33-v1.pdf](#)

I. DISCUSSION

1. Quiet Zone Study Presentation

Documents:

[QZMemo.pdf](#)
[QuietZoneBrochure.pdf](#)
[Flow Chart.pdf](#)

2. 12th Avenue Shared Use Path Project Update
3. Discussion Of Incentives For Development In Downtown/Urban Renewal Area #4

Documents:

J. **PUBLIC COMMENT**

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

K. **ADJOURN**

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. www.marshalltown-ia.gov