

CITY OF MARSHALLTOWN
COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 W STATE STREET
SEPTEMBER 30, 2019, 5:30 PM

A. NOTICE TO PUBLIC

The Mayor and City Council welcome comment from the public during discussion of any of the agenda items. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks 3 minutes or less in order that others may be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. CALL TO ORDER

Mayor Joel T.S. Greer

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

Cahill, Gowdy, Hoop, Isom, Lamer, Martin, Wirin.

E. RECEIPT

1. Receipt Of Civil Service New Hire List - Transit Operator And Police Officer

No action required. The City Council receives the certified Civil Service Lists pursuant to Chapter 400 of the Iowa Code that have been approved by the Civil Service Commission based on the testing process established by the commission.

Documents:

[2019-09-25 Full Time Transit Op list.pdf](#)
[2019-9-25 Police New Hire List.pdf](#)

F. DISCUSSION

1. New Bond Borrowing For Calendar Year 2019

Documents:

[Memo for CY2019 Borrowing Sept 30 2019 meeting.docx](#)

G. ADJOURN

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. www.marshalltown-ia.gov



Jill Petermeier, Human Resources Director
City of Marshalltown, Iowa
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Marshalltown, IA 50158
Tel(641)754-5704 Fax (641)844-1899
jpetermeier@ci.marshalltown.ia.is

To: Civil Service Commission

From: Kevin Pigors, Transit Administrator
Justin Nickel, Public Works Director

Re: Certified Hire List

Position: Full Time Transit Operator

After reviewing all applicants and their qualifications, the following persons were tested and considered to best meet the qualifications for the above listed position:

Angel Smith	79/112
Kimberlee Welch	66/112

This list shall be valid for a period not to exceed September 25, 2020.

Date List Certified by Civil Service Commission:

September 25, 2019



Mary Stevens, Civil Service Commission Chair

Attest:



Shari Coughenour, Clerk of the Commission



POLICE DEPARTMENT

Joel Greer, Mayor
Jessica Kinser, City Administrator
Michael W. Tupper, Chief of Police
909 South 2nd Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5725
Fax - (641) 752-1211

25 September 2019

To: Civil Service Commission

From: Michael W. Tupper, Police Chief
Jill Petermeier, Human Resource Director

Re: Police Officer Hiring Eligibility List

After reviewing all applicants and their qualifications, the following persons were tested and considered to best meet the qualifications for the above listed position and are ranked as follows:

Rank	Name	Score (Actual/Total Possible)
1	Chris Roush*	233.5/263.55
2	Nicholas Krimmer*	191.1/263.55
3	Ross Wolken	180/263.55
4	Caleb Sheets*	176.7/263.55
5	Emy Moreno	169.65/263.55
6	Kaitlyn Randall	166.75/263.55

*Veterans Preference

This list shall be valid for a period not to exceed September 25, 2020.

Certified by Civil Service Commission on September 25, 2019.

A handwritten signature in blue ink, likely belonging to Mary Stevens.

Mary Stevens, Civil Service Commission Chair

Attest:

A handwritten signature in blue ink, likely belonging to Shari Coughenour.

Shari Coughenour, Clerk of the Commission



CITY COUNCIL

Sue Cahill, Mike Gowdy, Al Hoop, Gabriel Isom,
Leon Lamer, Bill Martin, Bethany Wirin

2019

MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

September 26, 2019

To: Mayor Joel Greer
Members of the City Council

From: Diana Steiner, Finance Director

Re: Amount to borrow in calendar year 2019

Policy Issue: Council must decide on what projects to fund and approve any amounts to be borrowed.

Recommendation: Staff recommends borrowing up to \$6.5 million to fund a portion of the listed projects below. Staff will provide a prioritized list at the September 30th Council meeting.

Background: Staff have identified numerous projects that could be funded through a bond issuance. Since the Council meeting on Monday, September 23, staff have added 2 more projects at the bottom of the list. This includes a \$1.1 million 100' Aerial Platform Fire Truck of which \$425,000 would be paid for with CIP funds that we will have accumulated through FY2021 and Council approved in the CIP plan, so the balance of \$675,000 would be bonded. The second project is for a Pumper Fire Truck at a cost of \$650,000.

There is a limit of \$10 million per calendar year to issue bank qualified (tax-exempt) debt. Due to our earlier borrowing in this calendar year of \$3.5 million for the State Revolving Fund for the Manhole & Point Repair Project that was bank qualified, we are now limited to borrowing \$6.5 million for the remainder of this calendar year, which is within our current policy's debt capacity.

Project	Estimated Cost	Options
<i>MCSD Tennis Court Project</i>	700,000	Placeholder pending Council discussion
<i>Quiet Zone Project</i>	600,000	Placeholder pending Council discussion
Timber Creek Bridge Replacement	500,000	
West End Park- Phase 1	425,000	
East Merle Hibbs- Phase 1	5,000,000	A portion could be repaid by TIF #3
Trail Resurfacing- 6th St to Marion	200,000	
Sidewalk Gaps- Years 2	375,000	Could reallocate 18 GO bond funds
Anson Park Shelter/Restrooms	300,000	
MSA Parking Lot Repaving- West End	250,000	
4th Street/Meadow Lane Stormwater Project	2,600,000	Repaid by Stormwater Fund
100' Aerial Platform Fire Truck	675,000	\$1.1M less CIP \$425,000
Pumper Fire Truck	650,000	
TOTAL	12,275,000	

Staff recommends that any new projects the Council desires to fund above the \$6.5 million would be bonded early in calendar year 2020.

	<u>Debt Margin</u>		<u>Existing Debt</u>
Property assessed valuations	\$ 1,651,195,822		
	5%		
Debt Limit per state statute	\$ 82,559,791	Outstanding GO debt principal	\$ 37,309,408
	60%	Development Agreements	\$ 3,740,303
Council imposed limit	\$ 49,535,875		\$ 41,049,711
Excess capacity		\$ 8,486,164	

Budget Impact: Debt paid for with property tax revenues affects the property tax levy rate. The \$2.6 million stormwater project would be repaid with stormwater fees, so there is not an impact on property tax rates for that project. The E. Merle Hibbs street project could all or partially be repaid with TIF debt.

Attachment: N/A

cc: Jessica Kinser, City Administrator