

1. Agenda

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[URBAN RENEWAL REPORT.PDF](#)



COUNCIL AGENDA

CITY HALL COUNCIL CHAMBERS, 10 W STATE STREET

November 28, 2016, at 5:30 PM

NOTICE TO PUBLIC: The Mayor and City Council welcome comment from the public during discussion. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks in order that others may be given the opportunity to speak.

CALL TO ORDER: Mayor James L. Lowrance

PLEDGE OF ALLEGIANCE:

ROLL CALL: Gowdy, Greer, Hoop, Lamer, Martin, Schubert, Wirin.

MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS:

Service Awards

Fifteen Years: Marc Grant

Ten Years: Grant Wall

APPROVAL OF AGENDA:

CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.

1. Approve Council meeting Minutes of November 14, 2016.
2. Approve Bill List in the amount of \$ 5,024,257.99
3. Receipt of Building Report for October, 2016.
4. Receipt of List of Purchases and Vertical Public Improvements between \$10,000 and \$35,000 approved by City Administrator: Primex Controls, YMCA Lift Station, \$24,500; Primex Controls, Riverview Park Storm Water Station, \$27,700; Cascade Pump Co., Preact Pump Parts for Pump Fail Repair, \$27,610.
5. Motion setting the last council meeting in December for noon, December 27, 2016.
6. Approve Annual Financial Report for fiscal year ending June 30, 2016.
7. Approve Annual State Urban Renewal Report, fiscal year ending June 30, 2016.
8. Resolution 2016-229 Authorizing Loan to Tax increment fund – MEDIC – Urban Renewal Area #3, \$50,000 to be certified as on obligation that is eligible to be repaid from future incremental property tax revenues, as of December 1, 2016.
9. Resolution 2016-230 Authorizing Loan to Tax increment fund – CENTRAL BUSINESS DISTRICT / MAIN STREET PROGRAM – Urban Renewal Area #4, \$24,000 to be certified as on obligation that is eligible to be repaid from future incremental property tax revenues, as of December 1, 2016.
10. Resolution 2016-231 Authorizing Loan to Tax increment fund – DOWNTOWN FAÇADE / CODE UPGRADE GRANT PROGRAM – Urban Renewal Area #4, \$50,000 to be certified as on obligation that is eligible to be repaid from future incremental property tax revenues, as of December 1, 2016.
11. Resolution 2016-232 Approving Tax Increment Financing Indebtedness Certification to County Auditor, Report due December 1, 2016.

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Please refer to the previous Council packet for attachments not included with this agenda packet. Complete agenda packets are available for inspection for the public at the City Clerk's Office, the Marshalltown Public Library and the city's website.



12. Resolution 2016-233 Approving Certificate of Completion and final project costs of \$234,695.40 with DENCO Highway Construction for construction of the 2016 Asphalt Crack Seal Project 76016007.
13. Resolution 2016-234 Approving Certificate of Completion and final project costs of \$230,400.98 with CON-STRUCT, Inc., for construction of the 2016 Ingledue Street and Pine Street repair project 76016013.
14. Airport Hangar Floor Replacement Phase II Project 77016009
 - a) Resolution 2016-235 Approving Contract Change Order #1, decrease of \$1,143.43
 - b) Resolution 2016-236 Approving Certificate of Completion and final project costs of \$61,696.57
15. Renewal liquor licenses: Mama DiGrado's Pasta and Pizza.

(end of consent agenda items)

RESOLUTIONS:

16. Resolution 2016-237 Terminating Contract as of December 29, 2016, for Payroll Services with ADP, as established by Resolution 2015-057, April 27, 2015.
17. Resolution 2016-238 Approving Application Fee for Severance of Property within the City of Marshalltown, Iowa.
18. Resolution 2016-239 Accepting Bid and Authorizing the Purchase of One 2012 Chevrolet Traverse LT AWD Vehicle for use in the Recreation Department and for Special Olympics Events, from Clemons Chevrolet, in the amount of \$18,675.00
19. Resolution 2016-240 Approving Agreement for Joint Exercise of Governmental Powers Pursuant to Iowa Code Chapter 28E and 28D between Marshalltown Softball Association, Inc., and The City of Marshalltown, for operation of the City's Softball Program.
20. Resolution 2016-241 Approving Lease between the City of Marshalltown, Iowa, and Marshalltown Softball Association, Inc., for a term not to exceed three years, beginning January 1, 2017, through noon on December 31, 2020, for the softball complex area.
21. Resolution 2016-242 Approving Quote and Award to YELLOWBLUELED Co., for the lighting replacement of City Hall, Carnegie Building, Public Library and Public Works Facility, in the amount of \$49,916.53.
22. Resolution 2016-243 Approving Temporary Construction and Access Easement with ITC to complete the reconstruction of the electric transmission line, generally located north of the Marion Street and 18th Avenue intersection.

DISCUSSION:

1. Conversion of Linn Street and Church Street to two way traffic
2. New street light request by First Congregational Church at West Church and South 4th Street for extra security near their south door.

PUBLIC COMMENT:

ADJOURNMENT:

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COUNCIL DATE: November 28, 2016

CHECKS	\$3,927,645.57	CHECKS, ACH's & DRAFTS
PAYROLL#22-23	\$1,096,612.42	PERIODS ENDING 10/29/16 & 11/12/16
\$5,024,257.99 TOTAL FOR COUNCIL		

Account Number	Vendor Name	Description (Item)	Amount
001.6070.5347.000	01.COM INC	ZIMBRA SUPPORT 11/30/16-17	1,986.50
142.4030.5342.000	AAA SEPTIC SERVICE INC	MSA Concession Service	95.00
001.4010.5600.000	ADLAND ENGRAVING CO INC	Nametags	38.00
153.1010.5600.000	ADLAND ENGRAVING CO INC	Service plaque - Scott Johnson	48.75
001.6040.5234.000	AHLERS & COONEY	Legal Fees through 10/19/2016	1,012.64
001.6040.5236.000	AHLERS & COONEY	Legal Fees through 10/19/2016	375.00
001.1010.5450.000	ALLIANCE\AUREON	Police Dept	439.48
001.1010.5450.000	ALLIANCE\AUREON	Crime Stoppers	31.11
001.1050.5450.000	ALLIANCE\AUREON	Fire Station	125.78
001.1070.5450.000	ALLIANCE\AUREON	Building Dept	32.57
001.1071.5450.000	ALLIANCE\AUREON	Housing Inspections	32.57
001.1075.5450.000	ALLIANCE\AUREON	Nuisance	31.07
001.2080.5450.000	ALLIANCE\AUREON	Airport	32.57
001.3900.5450.000	ALLIANCE\AUREON	Senior Citizen Center	29.57
001.4010.5450.000	ALLIANCE\AUREON	Library	125.78
001.4040.5450.000	ALLIANCE\AUREON	Park & Rec	181.92
001.4045.5450.000	ALLIANCE\AUREON	Aquatic Center	59.14
001.5040.5450.000	ALLIANCE\AUREON	Planning and Zoning	31.07
001.6010.5450.000	ALLIANCE\AUREON	Mayor	32.57
001.6012.5450.000	ALLIANCE\AUREON	City Administrator	32.57
001.6020.5450.000	ALLIANCE\AUREON	City Clerk	63.64
001.6021.5450.000	ALLIANCE\AUREON	Finance Dept	63.64
001.6025.5450.000	ALLIANCE\AUREON	Personnel	31.07
001.6070.5450.000	ALLIANCE\AUREON	Finance Fax	29.57
001.6900.5450.000	ALLIANCE\AUREON	City Hall	156.83
050.4065.5450.000	ALLIANCE\AUREON	Coliseum	31.07
110.2010.5450.000	ALLIANCE\AUREON	Street Department	93.21
110.2040.5450.000	ALLIANCE\AUREON	Traffic/ Utility	31.07
110.2060.5450.000	ALLIANCE\AUREON	Engineering	32.57
142.4030.5450.000	ALLIANCE\AUREON	Ball Park	29.57
184.5030.5450.000	ALLIANCE\AUREON	Rent Assistance	94.71
188.3040.5450.000	ALLIANCE\AUREON	Safe House 112 W Linn St	32.57
188.3040.5450.000	ALLIANCE\AUREON	Safe House	32.57
188.3040.5450.000	ALLIANCE\AUREON	Lead Grant	31.07
190.1013.5450.000	ALLIANCE\AUREON	Joint Communications	221.99
610.8015.5450.000	ALLIANCE\AUREON	Water Pollution Control Plant	102.21

610.8016.5450.000	ALLIANCE\AUREON	Storm & Sewer	20.44
690.8050.5450.000	ALLIANCE\AUREON	Transit	60.64
740.8065.5450.000	ALLIANCE\AUREON	Storm & Sewer	13.63
001.3900.5481.000	ALLIANT UTILITIES IES	Senior Citizens Bldg	197.20
001.4010.5481.000	ALLIANT UTILITIES IES	Library Utilities	2,398.64
001.4010.5482.000	ALLIANT UTILITIES IES	Library Utilities	154.48
001.4030.5481.000	ALLIANT UTILITIES IES	Riverview Park Eastside	119.00
001.4030.5481.000	ALLIANT UTILITIES IES	110 S 12th Ave- Judge Park	19.99
001.4030.5481.000	ALLIANT UTILITIES IES	Woodland Street Shop	44.55
001.4030.5481.000	ALLIANT UTILITIES IES	Assistance League	12.34
001.4030.5482.000	ALLIANT UTILITIES IES	Woodland St Log Cabin	18.03
001.4030.5482.000	ALLIANT UTILITIES IES	402 Woodland St Comm Bldg	18.63
001.6050.5481.000	ALLIANT UTILITIES IES	30 N Center St Rear	50.44
110.2030.5481.000	ALLIANT UTILITIES IES	407 Player St Bridge Lite	131.49
110.2030.5481.000	ALLIANT UTILITIES IES	HIGHWAYS 30 & 14	59.87
110.2030.5481.000	ALLIANT UTILITIES IES	RR 1 Runway lights	274.79
110.2030.5481.000	ALLIANT UTILITIES IES	17 N Center St Metered	24.38
110.2030.5481.000	ALLIANT UTILITIES IES	36 E Main St Alley	36.28
110.2030.5481.000	ALLIANT UTILITIES IES	120 E Main Alley	39.63
110.2030.5481.000	ALLIANT UTILITIES IES	Market St Bridge Lights	77.92
110.2040.5481.000	ALLIANT UTILITIES IES	S Center & W Berle	30.05
110.2040.5481.000	ALLIANT UTILITIES IES	219 Westwood Dr Flashing	17.60
110.2040.5481.000	ALLIANT UTILITIES IES	E Anson St cnr 4th Ave	17.60
110.2040.5481.000	ALLIANT UTILITIES IES	5 N 5th St cnr State	17.60
110.2040.5481.000	ALLIANT UTILITIES IES	N 18th Ave & E Main	25.80
110.2040.5481.000	ALLIANT UTILITIES IES	S Center St cnr Boone	33.87
110.2040.5481.000	ALLIANT UTILITIES IES	13 S 13th St Cnr Main	26.44
110.2040.5481.000	ALLIANT UTILITIES IES	S 12th Ave E of Olive St	31.62
110.2040.5481.000	ALLIANT UTILITIES IES	S Center north of mall	28.12
110.2040.5481.000	ALLIANT UTILITIES IES	S Center St Cnr Linn	25.31
110.2040.5481.000	ALLIANT UTILITIES IES	211 S 9th St Front Terr	15.80
110.2040.5481.000	ALLIANT UTILITIES IES	Riverside Dr Cnr 3rd Ave	26.88
110.2040.5481.000	ALLIANT UTILITIES IES	502 E SOUTHRIDGE RD	19.14
186.5030.5481.000	ALLIANT UTILITIES IES	710 Wood St	47.09
186.5030.5481.000	ALLIANT UTILITIES IES	114 N 10th Ave	20.40
186.5030.5482.000	ALLIANT UTILITIES IES	710 Wood St	9.15
186.5030.5482.000	ALLIANT UTILITIES IES	114 N 10th Ave	11.08
188.3040.5481.000	ALLIANT UTILITIES IES	112 W Linn St	15.51
188.3040.5482.000	ALLIANT UTILITIES IES	112 W Linn St	26.19
610.8015.5481.000	ALLIANT UTILITIES IES	Riverview Park	21,887.09
610.8015.5481.000	ALLIANT UTILITIES IES	JBS 402 N 10th Ave	16.80
610.8016.5481.000	ALLIANT UTILITIES IES	608 Turner St Pump Station	199.67
610.8016.5481.000	ALLIANT UTILITIES IES	S 12th Ave cnr E Main	102.67
610.8016.5481.000	ALLIANT UTILITIES IES	Marion Street	79.23
610.8016.5481.000	ALLIANT UTILITIES IES	Rolling Meadows Road	96.91
740.8065.5481.000	ALLIANT UTILITIES IES	301 N 18TH AVE LIFTSTATION	1,005.74
740.8065.5481.000	ALLIANT UTILITIES IES	N 3rd Ave	228.66
001.4030.5342.000	ARAMARK UNIFORM SERVICES INC	Cleaning materials	35.84
001.4030.5342.000	ARAMARK UNIFORM SERVICES INC	Cleaning services	35.84

999.1131.000	AXA EQUITABLE	Police IRA	450.00
001.4010.5732.000	BAKER & TAYLOR INCORP	Books	46.48
001.4010.5732.000	BAKER & TAYLOR INCORP	Books	19.68
001.4010.5732.000	BAKER & TAYLOR INCORP	Book	14.00
001.4010.5732.000	BAKER & TAYLOR INCORP	Book	16.24
001.4010.5732.000	BAKER & TAYLOR INCORP	Books	80.14
001.4010.5732.000	BAKER & TAYLOR INCORP	Book	15.68
001.4010.5732.000	BAKER & TAYLOR INCORP	Books	126.80
001.4010.5732.000	BAKER & TAYLOR INCORP	Book	14.53
001.4010.5732.000	BAKER & TAYLOR INCORP	Book	14.55
001.4010.5732.000	BAKER & TAYLOR INCORP	Books	31.89
001.4010.5732.000	BAKER & TAYLOR INCORP	Book	15.11
001.4010.5732.000	BAKER & TAYLOR INCORP	Book	5.99
001.4010.5732.000	BAKER & TAYLOR INCORP	Books	73.85
001.4010.5732.000	BAKER & TAYLOR INCORP	Book	16.24
001.4010.5732.000	BAKER & TAYLOR INCORP	Book	2.99
001.4010.5732.000	BAKER & TAYLOR INCORP	Books	146.27
001.4010.5732.000	BAKER & TAYLOR INCORP	Books	91.25
001.4010.5732.000	BAKER & TAYLOR INCORP	Book	11.97
001.4010.5732.000	BAKER & TAYLOR INCORP	Book	16.23
001.4010.5732.000	BAKER & TAYLOR INCORP	Books	101.76
170.4010.5732.000	BAKER & TAYLOR INCORP	Welcome Center books	108.58
170.4010.5732.000	BAKER & TAYLOR INCORP	Large type book	16.24
170.4010.5732.000	BAKER & TAYLOR INCORP	Welcome Center book	8.40
170.4010.5732.000	BAKER & TAYLOR INCORP	Honor book	16.80
170.4010.5732.000	BAKER & TAYLOR INCORP	Books	34.76
170.4010.5732.000	BAKER & TAYLOR INCORP	Large type book	17.39
170.4010.5734.000	BAKER & TAYLOR INCORP	Memorial Book	13.79
200.7010.5820.000	BANKERS TRUST	FY 17 GO Debt Payments 31134	22,993.75
200.7010.5820.000	BANKERS TRUST	FY 17 GO Debt Payments 31130	19,197.50
200.7010.5820.000	BANKERS TRUST	FY 17 GO Debt Payments 31131	40,837.50
200.7010.5820.000	BANKERS TRUST	FY 17 GO Debt Payments 31132	18,600.00
200.7010.5820.000	BANKERS TRUST	FY 17 GO Debt Payments 31122	19,250.00
200.7010.5820.000	BANKERS TRUST	FY 17 GO Debt Payments 31129	40,968.75
200.7010.5820.000	BANKERS TRUST	FY 17 GO Debt Payments 31128	19,958.75
200.7010.5820.000	BANKERS TRUST	FY 17 GO Debt Payments 31125	9,400.00
200.7010.5830.000	BANKERS TRUST	FY 17 GO Debt Payments 31134	250.00
200.7010.5830.000	BANKERS TRUST	FY 17 GO Debt Payments 31131	250.00
200.7010.5830.000	BANKERS TRUST	FY 17 GO Debt Payments 31122	250.00
200.7010.5830.000	BANKERS TRUST	FY 17 GO Debt Payments 31129	250.00
200.7010.5830.000	BANKERS TRUST	FY 17 GO Debt Payments 31128	250.00
200.7010.5830.000	BANKERS TRUST	FY 17 GO Debt Payments 31125	250.00
200.7010.5830.000	BANKERS TRUST	FY 17 GO Debt Payments 31130	250.00
200.7010.5830.000	BANKERS TRUST	FY 17 GO Debt Payments 31132	250.00
610.8015.5820.000	BANKERS TRUST	2016 WPCP Bond Payments	63,083.75
610.8015.5830.000	BANKERS TRUST	2016 WPCP Bond Payments	250.00
610.8015.5830.000	BANKERS TRUST	2016 WPCP Bond Payments	250.00
610.8016.5810.000	BANKERS TRUST	2016 WPCP Bond Payments	116,000.00
610.8016.5820.000	BANKERS TRUST	2016 WPCP Bond Payments	33,978.60

610.8016.5820.000	BANKERS TRUST	2016 WPCP Bond Payments	32,802.55
610.8016.5820.000	BANKERS TRUST	2016 WPCP Bond Payments	70,977.50
610.8016.5820.000	BANKERS TRUST	2016 WPCP Bond Payments	75,858.00
610.8016.5830.000	BANKERS TRUST	2016 WPCP Bond Payments	250.00
610.8016.5830.000	BANKERS TRUST	2016 WPCP Bond Payments	250.00
610.8016.5830.000	BANKERS TRUST	2016 WPCP Bond Payments	250.00
610.8016.5600.000	BARCO MUNICIPAL PRODUCTS INC	PAINT - GREEN	135.95
740.8065.5600.000	BARCO MUNICIPAL PRODUCTS INC	PAINT - GREEN	90.64
881.1010.5230.000	BERNIE LOWE & ASSOC	411 Medical Claims	6.12
881.1010.5339.000	BERNIE LOWE & ASSOC	411 Medical Claims	134.30
881.1050.5230.000	BERNIE LOWE & ASSOC	411 Medical Claims	4.41
881.1050.5339.OBJ	BERNIE LOWE & ASSOC	411 Medical Claims	129.36
884.7010.5230.000	BERNIE LOWE & ASSOC	October Consulting Fee	2,173.50
001.4010.5732.000	BRODART CO	Juvenile books	318.09
001.4010.5732.000	BRODART CO	Juvenile books	114.46
001.4010.5732.000	BRODART CO	Juvenile book	9.34
001.4010.5732.000	BRODART CO	Juvenile book	18.55
001.4010.5732.000	BRODART CO	Juvenile books	35.76
001.4010.5732.000	BRODART CO	Juvenile books	29.12
001.4010.5732.000	BRODART CO	Juvenile book	5.57
001.4010.5732.000	BRODART CO	Juvenile books	63.31
001.4010.5732.000	BRODART CO	Juvenile books	150.43
001.4010.5732.000	BRODART CO	Juvenile book	5.84
001.4010.5732.000	BRODART CO	Juvenile book	9.34
001.4010.5732.000	BRODART CO	Lost books replaced & Juvenile	144.63
001.4010.5734.000	BRODART CO	Lost juvenile books replaced	45.53
001.4010.5734.000	BRODART CO	Lost books replaced	68.47
001.4010.5734.000	BRODART CO	Lost books replaced	186.33
001.4010.5734.000	BRODART CO	Lost books replaced	239.05
001.4010.5734.000	BRODART CO	Lost books replaced & Juvenile	46.45
355.2010.5350.000	BRYCON CORPORATION	76016006 PCC PATCH REPAIR	11,237.36
610.8015.5600.000	CARL ZEISS VISION-NORTH CENTRAL	Safety Glasses - Draper	63.47
690.8050.5605.000	CENTRAL OFFICE SUPPLY	INK CART HP 61XL TRI COLOR	37.57
690.8050.5605.000	CENTRAL OFFICE SUPPLY	INK CART HP 61XLBK	35.84
690.8050.5605.000	CENTRAL OFFICE SUPPLY	PAPER	30.45
001.1010.5450.000	CENTURYLINK	City phone lines	60.82
001.1050.5450.000	CENTURYLINK	City phone lines	15.93
001.1070.5450.000	CENTURYLINK	City phone lines	0.69
001.1901.5450.000	CENTURYLINK	City phone lines	1.18
001.3900.5450.000	CENTURYLINK	City phone lines	3.02
001.4010.5450.000	CENTURYLINK	City phone lines	12.13
001.4030.5450.000	CENTURYLINK	City phone lines	1.18
001.4040.5450.000	CENTURYLINK	City phone lines	12.72
001.6010.5450.000	CENTURYLINK	City phone lines	3.33
001.6012.5450.000	CENTURYLINK	City phone lines	3.53
001.6020.5450.000	CENTURYLINK	City phone lines	0.47
001.6021.5450.000	CENTURYLINK	City phone lines	13.63
001.6025.5450.000	CENTURYLINK	City phone lines	1.61
001.6900.5450.000	CENTURYLINK	City phone lines	5.90

110.2010.5450.000	CENTURYLINK	City phone lines	3.65
110.2060.5450.000	CENTURYLINK	City phone lines	6.44
184.5030.5450.000	CENTURYLINK	City phone lines	7.91
188.3040.5450.000	CENTURYLINK	City phone lines	7.31
190.1013.5450.000	CENTURYLINK	Monthly -Oct 28 thru Nov 27	482.80
190.1013.5450.000	CENTURYLINK	Monthly -Nov 1 thru Nov 30	76.00
190.1013.5450.000	CENTURYLINK	Monthly-Nov 1 thru Nov 30	20.37
190.1013.5450.000	CENTURYLINK	Montly -Nov 1 thru Nov 30	418.00
190.1013.5450.000	CENTURYLINK	City phone lines	40.99
610.8015.5450.000	CENTURYLINK	City phone lines	5.16
690.8050.5450.000	CENTURYLINK	City phone lines	1.65
110.2010.5619.000	CESSFORD CONSTRUCTION COMPANY	COLD MIX	267.60
610.8016.5600.000	CESSFORD CONSTRUCTION COMPANY	1" ROADSTONE	175.88
740.8065.5600.000	CESSFORD CONSTRUCTION COMPANY	1" ROADSTONE	117.26
690.8050.5600.000	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	97.61
110.2040.5132.000	CITY LAUNDERING COMPANY	UNIFORM SERVICE	28.47
110.2040.5132.000	CITY LAUNDERING COMPANY	UNIFORM SERVICE	28.47
110.2040.5132.000	CITY LAUNDERING COMPANY	UNIFORM SERVICE	28.47
110.2040.5132.000	CITY LAUNDERING COMPANY	UNIFORM SERVICE	28.47
690.8050.5132.000	CITY LAUNDERING COMPANY	LAUNDRY SERVICE	9.95
690.8050.5132.000	CITY LAUNDERING COMPANY	LAUNDRY	9.95
690.8050.5132.000	CITY LAUNDERING COMPANY	LAUNDRY	9.95
690.8050.5132.000	CITY LAUNDERING COMPANY	LAUNDRY	9.95
001.1052.5600.000	COAST TO COAST SOLUTIONS	Static Cling Decals	279.75
999.1133.000	COLONIAL LIFE	Short Term Insurance	372.28
740.8065.5600.000	CONCRETE INC	W LINN BTWN 1ST & 2ND ST	236.44
740.8065.5600.000	CONCRETE INC	15TH AVE AND LAUREL DR	206.89
740.8065.5600.000	CONCRETE INC	15TH AVE AND LAUREL DR	163.84
740.8065.5600.000	CONCRETE INC	7TH AVE AND OLIVE	295.55
312.2080.5342.000	CONSTRUCT INC	77016009 HANGAR PHASE II	56,711.74
340.4030.5351.000	CONSTRUCT INC	IOWA RIVER TRAILS PH 2	16,340.00
355.1075.5264.780	CONSTRUCT INC	Demolition_708 Lee Street	9,270.00
355.1075.5264.780	CONSTRUCT INC	Demolition_108 N 7th Avenue	9,052.00
355.1075.5264.780	CONSTRUCT INC	Demolition_412 E State Street	10,622.00
355.1075.5264.780	CONSTRUCT INC	Demolition_512 E Main Street	16,371.00
355.1075.5264.780	CONSTRUCT INC	Demolition_612 Bromley St	15,292.00
110.2030.5481.000	CONSUMERS ENERGY CO-OP	CITY OF MARSHALLTOWN	406.06
110.2040.5481.000	CONSUMERS ENERGY CO-OP	CITY OF MARSHALLTOWN	63.86
001.6050.5600.000	CRESCENT ELECTRIC SUPPLY CO	unapplied credit refund	149.62
001.2080.5571.000	CROP PRODUCTION SERVICES INC	SOY DIESEL RED OFF ROAD	424.86
001.1075.5261.000	DEVIG, TAYLOR	919 Jackson St - cleanup PD	2,200.00
001.1075.5263.000	DEVIG, TAYLOR	405 Union St - mow & trim, PD	125.00
110.2010.5628.000	DIAMOND VOGEL PAINTS	WEATHER PLATE	283.50
001.4010.5980.000	DIRKS, BRITTANI	Refund for books returned	69.94
001.1050.5600.000	ED M FELD EQUIPMENT CO INC	Ratchet Pad	15.00
110.2060.5344.000	ELECTRONIC ENGINEERING CO INC	GPS	19.00
610.8016.5344.000	ELECTRONIC ENGINEERING CO INC	GPS	1.80
740.8065.5344.000	ELECTRONIC ENGINEERING CO INC	GPS	1.20
188.3040.5604.000	ENVIRONMENTAL HAZARDS SERV	Lead in wipe for 700 Broadway	78.00

188.3040.5604.000	ENVIRONMENTAL HAZARDS SERV	Lead in wipe for 110 3rd St NW	84.00
188.3040.5604.000	ENVIRONMENTAL HAZARDS SERV	Lead in wipe for 303 N 15th Av	72.00
188.3040.5604.000	ENVIRONMENTAL HAZARDS SERV	Lead in wipe for 602 E Church	66.00
188.3040.5604.000	ENVIRONMENTAL HAZARDS SERV	Lead on wipe 706 W Church St	101.50
188.3040.5606.000	ENVIRONMENTAL HAZARDS SERV	Lead in soil for 110 3rd St NW	12.00
188.3040.5606.000	ENVIRONMENTAL HAZARDS SERV	Lead in soil for 700 S Broadway	18.00
188.3040.5606.000	ENVIRONMENTAL HAZARDS SERV	Lead in soil for 303 N 15th Ave	6.00
188.3040.5606.000	ENVIRONMENTAL HAZARDS SERV	Lead in soil for 602 E Church St	12.00
188.3040.5606.000	ENVIRONMENTAL HAZARDS SERV	Lead in soil 706 W Church St	7.25
110.2010.5600.000	FASTENAL COMPANY	MISC PARTS	75.29
110.2010.5600.000	FASTENAL COMPANY	MISC PARTS	140.81
110.2010.5600.000	FASTENAL COMPANY	MISC PARTS	29.40
110.2010.5600.000	FASTENAL COMPANY	MISC PARTS	6.75
610.8016.5600.000	FASTENAL COMPANY	MISC ITEMS	19.51
690.8050.5565.000	FASTENAL COMPANY	MISC SUPPLIES	40.24
690.8050.5565.000	FASTENAL COMPANY	MISC SUPPLIES	20.99
690.8050.5565.000	FASTENAL COMPANY	MISC SUPPLIES	(40.24)
690.8050.5565.000	FASTENAL COMPANY	MISC SUPPLIES	(20.99)
740.8065.5600.000	FASTENAL COMPANY	MISC ITEMS	13.00
188.3040.5410.000	FEXSTEVE LIMITED COMPANY	LHCP_1101 State Street,Tama	1,500.00
188.3040.5410.000	FEXSTEVE LIMITED COMPANY	LHCP_1101 State Street,Tama	900.00
188.3040.5460.000	FEXSTEVE LIMITED COMPANY	Training : 24 hr Lead Abatemt	975.00
999.1125.000	FIDELITY SECURITY LIFE INSUARANCE CC	Avesis Vision Plan	47.32
999.1125.000	FIDELITY SECURITY LIFE INSUARANCE CC	Avesis Vision Plan	75.18
999.1125.000	FIDELITY SECURITY LIFE INSUARANCE CC	Avesis Vision Plan	36.85
999.1125.000	FIDELITY SECURITY LIFE INSUARANCE CC	Avesis Vision Plan	170.64
001.4010.5732.000	FINK, KATHRYN S	Reimbursement for books	22.94
999.1109.000	FIRE UNION DUES #61-401-7 LOCAL	Fire Union Dues	1,200.00
001.1010.5472.000	FOGT, JACOB	Mileage - week of 11/14	43.20
001.1010.5472.000	FOGT, JACOB	Mileage - week of 11/7	43.20
001.1010.5472.000	FOGT, JACOB	Mileage - week of 11/28	43.20
001.1010.5472.000	FOGT, JACOB	Mileage - week of 11/21	43.20
001.4040.5358.000	GALE-HAZEN, EMILY	Zumba Classes	120.00
001.4040.5358.000	GALE-HAZEN, KAREN A	Zumba Classes	180.00
001.4041.5358.000	GALE-HAZEN, KAREN A	Zumba Classes	15.00
354.1010.5290.000	GBSBH TRUST	Closing Columbus Hall-Insur	102.00
354.1010.5481.000	GBSBH TRUST	Closing Columbus Hall-Elect	160.96
354.1010.5483.000	GBSBH TRUST	Closing Columbus Hall-Water	55.67
354.1010.5781.000	GBSBH TRUST	Closing on Columbus Hall	75,875.00
354.1050.5290.000	GBSBH TRUST	Closing Columbus Hall-Insur	102.00
354.1050.5481.000	GBSBH TRUST	Closing Columbus Hall-Elect	160.96
354.1050.5483.000	GBSBH TRUST	Closing Columbus Hall-Water	55.68
354.1050.5781.000	GBSBH TRUST	Closing on Columbus Hall	75,875.00
616.8016.5342.000	GEISLINGER AND SONS INC	59012009- TURNER ST	2,218,934.24
312.2080.5344.000	GRUSS CONSTRUCTION	HANGAR FLOOR REPLACEMENT	1,000.00
142.4030.5342.000	HANKE REFRIGERATION	MSA winterization trip charge	5.00
142.4030.5342.000	HANKE REFRIGERATION	MSA Winterization CO2	10.00
142.4030.5342.000	HANKE REFRIGERATION	Service - MSA winterization	81.50
001.1010.5410.000	HARTWIG PLUMBING & HEATING	Plugged Urinal	167.20

001.4030.5410.000	HARTWIG PLUMBING & HEATING	women restroom repair	150.00
001.4030.5410.000	HARTWIG PLUMBING & HEATING	women restroom repair	2.58
001.4010.5450.000	HEART OF IOWA COMMUNICATION	Internet service	260.09
110.2010.5450.000	HEART OF IOWA COMMUNICATION	internet PWD building	238.62
190.1013.5450.000	HEART OF IOWA COMMUNICATION	911 Emerg Nov 01-Nov 30	450.00
190.1013.5450.000	HEART OF IOWA COMMUNICATION	Special Circuit - Nov 1-Nov 30	88.00
610.8016.5450.000	HEART OF IOWA COMMUNICATION	internet service PWD building	71.58
690.8050.5450.000	HEART OF IOWA COMMUNICATION	internet service PWD building	119.31
740.8065.5450.000	HEART OF IOWA COMMUNICATION	internet service PWD building	47.72
354.1010.5781.000	HINSHAW, DANIELSON & MARQUE	YMCA land acquisition- escrow	12,500.00
354.1050.5781.000	HINSHAW, DANIELSON & MARQUE	YMCA land acquisition- escrow	12,500.00
001.1010.5132.000	Hoyt, Jerad	Reimb damaged polo	44.50
001.1010.5132.000	HUNT, TANNER	Reimb damaged polos	94.00
616.8016.5342.000	HYDRO-KLEAN LLC	SANITARY SEWER 2014	76,391.64
616.8016.5342.000	HYDRO-KLEAN LLC	SANITARY SEWER 2014	13,132.15
001.1050.5061.010	ICMA RETIREMENT 457	ICMA Retirement Trust	18,952.31
001.1050.5112.010	ICMA RETIREMENT 457	ICMA Retirement Trust	744.96
999.1131.000	ICMA RETIREMENT 457	ICMA Retirement Trust	3,747.14
999.1131.000	ICMA RETIREMENT 457	ICMA Retirement Trust	745.00
999.1131.000	ICMA RETIREMENT 457	ICMA Retirement Trust	476.38
999.1131.000	ICMA RETIREMENT 457	ICMA Retirement Trust	2,862.00
999.1131.000	ICMA RETIREMENT 457	ICMA Retirement Trust	260.00
610.8016.5410.000	INTERSTATE POWER SYSTEMS	VACTOR TRANSMISSION REP	3,218.69
740.8065.5410.000	INTERSTATE POWER SYSTEMS	VACTOR TRANSMISSION REP	2,145.79
001.4010.5251.000	IOWA DIVISION OF LABOR SERV	Boiler Inspection fees	240.00
001.6010.5460.000	IOWA LEAGUE OF CITIES	Mayor Mid Size Cities Conf	12.64
110.2040.5342.000	IOWA ONE CALL	LOCATES	62.10
110.2010.5626.000	IOWA PRISON INDUSTRIES	SIGN SHOP	274.84
690.8050.5280.000	IOWA PUBLIC TRANSIT ASSOC	MEMBERSHIP DUES	1,630.00
610.8015.5342.000	JERICO SERVICES INC	Fall 2016 Biosolids App	760.00
001.6050.5600.000	KRISS PREMIUM PRODUCTS INC	TESTING DEVICE	162.53
001.1010.5431.000	LANGUAGE LINE SERV INC	Over the phone interpretation	13.65
190.1013.5450.000	LANGUAGE LINE SERV INC	Over the phone interpretation	585.15
001.1010.5359.000	LARRY'S TOWING & TIRE SERVICE	Stolen vehicle tow	125.00
001.4010.5342.000	LENZ, LEROY DUANE	Mowing service	320.00
188.3040.5320.000	LENZ, LEROY DUANE	Mowing service	80.00
188.3040.5320.000	LENZ, LEROY DUANE	Mowing service	60.00
110.2010.5352.000	LISKOWIAK, M.	Tree Removal	5,880.00
310.2012.5350.000	Manatt Inc	MILL & OVERLAY	446,265.99
355.1075.5234.000	MARSHALL COUNTY ABSTRACT CO	917 Jackson St title certificate	125.00
001.1010.5570.000	MARSHALL COUNTY ENGINEER	OCTOBER GAS & OR DIESEL	4,547.19
001.1050.5570.000	MARSHALL COUNTY ENGINEER	OCTOBER GAS & OR DIESEL	236.74
001.1050.5571.000	MARSHALL COUNTY ENGINEER	OCTOBER GAS & OR DIESEL	369.64
001.1070.5570.000	MARSHALL COUNTY ENGINEER	OCTOBER GAS & OR DIESEL	41.19
001.1071.5570.000	MARSHALL COUNTY ENGINEER	OCTOBER GAS & OR DIESEL	35.95
001.1071.5570.000	MARSHALL COUNTY ENGINEER	OCTOBER GAS & OR DIESEL	19.44
001.1075.5570.000	MARSHALL COUNTY ENGINEER	OCTOBER GAS & OR DIESEL	57.99
001.4030.5570.000	MARSHALL COUNTY ENGINEER	OCTOBER GAS & OR DIESEL	447.43
001.4030.5571.000	MARSHALL COUNTY ENGINEER	OCTOBER GAS & OR DIESEL	295.66

110.2010.5570.000	MARSHALL COUNTY ENGINEER	OCTOBER GAS & OR DIESEL	511.56
110.2010.5571.000	MARSHALL COUNTY ENGINEER	OCTOBER GAS & OR DIESEL	1,264.66
110.2040.5570.000	MARSHALL COUNTY ENGINEER	OCTOBER GAS & OR DIESEL	85.11
110.2040.5571.000	MARSHALL COUNTY ENGINEER	OCTOBER GAS & OR DIESEL	50.42
110.2060.5570.000	MARSHALL COUNTY ENGINEER	OCTOBER GAS & OR DIESEL	73.14
150.1010.5570.000	MARSHALL COUNTY ENGINEER	OCTOBER GAS & OR DIESEL	11.57
610.8015.5570.000	MARSHALL COUNTY ENGINEER	OCTOBER GAS & OR DIESEL	111.28
610.8016.5570.000	MARSHALL COUNTY ENGINEER	OCTOBER GAS & OR DIESEL	247.66
610.8016.5571.000	MARSHALL COUNTY ENGINEER	OCTOBER GAS & OR DIESEL	197.93
690.8050.5571.000	MARSHALL COUNTY ENGINEER	OCTOBER GAS & OR DIESEL	3,580.07
740.8065.5570.000	MARSHALL COUNTY ENGINEER	OCTOBER GAS & OR DIESEL	165.10
740.8065.5571.000	MARSHALL COUNTY ENGINEER	OCTOBER GAS & OR DIESEL	131.96
740.8067.5571.000	MARSHALL COUNTY ENGINEER	OCTOBER GAS & OR DIESEL	108.08
001.1075.5261.000	MARSHALL COUNTY LANDFILL	304 S 16th Ave - Landfill fee	11.00
001.4030.5342.000	MARSHALL COUNTY LANDFILL	Waste	51.15
001.5020.5250.000	MARSHALL COUNTY RECORDER	Release of Lien 207 W Nevada	7.00
001.2080.5342.000	MARSHALLTOWN AVIATION INC	OCTOBER 2016 FEES	642.00
001.2080.5410.000	MARSHALLTOWN AVIATION INC	OCTOBER 2016 FEES	23.40
001.2080.5410.000	MARSHALLTOWN AVIATION INC	OCTOBER 2016 FEES	2,940.39
001.2080.5410.000	MARSHALLTOWN AVIATION INC	OCTOBER 2016 FEES	17.70
001.2080.5450.000	MARSHALLTOWN AVIATION INC	OCTOBER 2016 FEES	30.50
050.4065.5483.000	MARSHALLTOWN WATER WORKS	Coliseum water/sewage	233.54
186.5030.5483.000	MARSHALLTOWN WATER WORKS	710 Wood St water bill	81.44
188.3040.5483.000	MARSHALLTOWN WATER WORKS	112 W Linn St water bill	116.21
188.3040.5483.000	MARSHALLTOWN WATER WORKS	110 W Linn St water bill	77.78
001.1010.5132.000	Mayer, Christopher	Reimb for damaged polo	44.50
001.1010.5565.000	MCATEE TIRE SALES & SERVICE INC	Install snow tires	44.00
001.1010.5565.000	MCATEE TIRE SALES & SERVICE INC	Snow tires 511	271.18
001.1010.5565.000	MCATEE TIRE SALES & SERVICE INC	Install snow tires 516	44.90
001.1010.5565.000	MCATEE TIRE SALES & SERVICE INC	Install snow tires 527	89.80
001.1010.5565.000	MCATEE TIRE SALES & SERVICE INC	Install snow tires	89.80
001.1010.5565.000	MCATEE TIRE SALES & SERVICE INC	Snow tires 500	506.36
001.1050.5565.000	MCATEE TIRE SALES & SERVICE INC	Tire Repair	22.50
110.2010.5410.000	MCATEE TIRE SALES & SERVICE INC	TIRE REPAIR	423.77
690.8050.5565.000	MCATEE TIRE SALES & SERVICE INC	NEW TIRES	2,281.98
610.8015.5410.000	MEAD O'BRIEN INC	SBR Decant Actuator Valve #2	271.38
881.1010.5339.000	MEDTRAK SERVICES LLP	411 Meds	33.45
881.1050.5339.000	MEDTRAK SERVICES LLP	411 Meds	814.78
001.4010.5732.000	MICROMARKETING LLC	Audio book	34.99
001.4010.5732.000	MICROMARKETING LLC	Audio books	67.94
001.4010.5732.000	MICROMARKETING LLC	Juvenile audio books	39.90
001.4010.5732.000	MICROMARKETING LLC	Juvenile audio books	54.90
001.4010.5732.000	MICROMARKETING LLC	Audio book	35.00
001.4010.5732.000	MICROMARKETING LLC	Audio books	417.93
001.4010.5732.000	MICROMARKETING LLC	Juvenile audiobook	39.99
001.4010.5732.000	MICROMARKETING LLC	Audio book	59.99
190.1013.5450.000	MINERVA VALLEY TELEPHONE	Service 11/01/16-11/30/16	50.00
750.8070.5600.000	MINUTEMAN INC	RECEIPT BOOKS	358.32
110.2010.5565.000	NAPA AUTO PARTS	outlet	8.69

110.2010.5565.000	NAPA AUTO PARTS	RTV	7.99
110.2010.5600.000	NAPA AUTO PARTS	OUTLET	8.63
690.8050.5565.000	NAPA AUTO PARTS	OIL CAP	19.04
610.8015.5980.000	Naughton, Marilyn	Sewer Ref Outside Watering	25.01
001.4010.5344.000	NAVIANT	Microfilm preventative maint	1,500.00
001.2080.5484.000	NEW CENTURY FS INC	LP CHARGE	122.24
001.1010.5230.000	NMS LABS	Return specimen handling	50.00
001.4010.5344.000	OCLC, INC	Cataloging & ILL Subscription	859.72
001.4010.5732.000	ODE Design	Book	74.00
001.4010.5732.000	OVERDRIVE,INC.	eBooks	215.99
190.1013.5450.000	PARTNER COMMUNICATIONS	Service 11/01/16-11/30/16	511.24
190.1013.5450.000	PARTNER COMMUNICATIONS	Service 11/01/16-11/30/16	1,174.84
610.8015.5410.000	PERKIN ELMER HEALTH SCIENCES	Repair AA Lab Sampler	650.00
188.3040.5410.000	PETTENGILL CONSTRUCTION	LHCP_211 N 3rd Street_JB	600.00
188.3040.5410.000	PETTENGILL CONSTRUCTION	LHCP_211 N 3rd Street_JB	900.00
188.3040.5410.000	PETTENGILL CONSTRUCTION	LHCP_211 N 3rd Street_JB	1,800.00
188.3040.5410.000	PETTENGILL CONSTRUCTION	LHCP_211 N 3rd Street_JB	3,000.00
188.3040.5410.000	PETTENGILL CONSTRUCTION	LHCP_211 N 3rd Street_JB	900.00
188.3040.5410.000	PETTENGILL CONSTRUCTION	LHCP_211 N 3rd Street_JB	2,250.00
188.3040.5410.000	PETTENGILL CONSTRUCTION	LHCP_211 N 3rd Street_JB	500.00
188.3040.5410.000	PETTENGILL CONSTRUCTION	LHCP_211 N 3rd Street_JB	450.00
188.3040.5410.000	PETTENGILL CONSTRUCTION	LHCP_211 N 3rd Street_JB	900.00
188.3040.5410.000	PETTENGILL CONSTRUCTION	LHCP_211 N 3rd Street_JB	1,500.00
188.3040.5410.000	PETTENGILL CONSTRUCTION	LHCP_211 N 3rd Street_JB	1,000.00
188.3040.5415.000	PETTENGILL CONSTRUCTION	LHCP_211 N 3rd Street_JB	1,950.00
001.1075.5261.000	PILLE, DAVID	304 S 16th Ave - cleanup	90.00
001.4010.5600.000	PITNEY BOWES INC	Postage supplies	260.03
001.1050.5344.000	PUSH PEDAL PULL	Labor	30.00
001.1050.5344.000	PUSH PEDAL PULL	Trip Charge	60.00
001.1050.5344.000	PUSH PEDAL PULL	Faceplate	309.00
001.1010.5132.000	RACOM CORPORATION	D-Ring w/ shoulder	10.00
001.1010.5132.000	RACOM CORPORATION	Knob kit, outer	15.00
001.1010.5132.000	RACOM CORPORATION	Belt clip, metal	20.00
001.1010.5132.000	RACOM CORPORATION	Earpiece	42.00
001.1010.5132.000	RACOM CORPORATION	Knob kit, outer	15.00
001.1010.5132.000	RACOM CORPORATION	Belt clip, P7300, XG-75	20.00
001.1010.5132.000	RACOM CORPORATION	Earpiece - Deutmeyer	40.00
030.1010.5750.000	RACOM CORPORATION	Install 504	2,432.00
030.1010.5750.000	RACOM CORPORATION	Removal car 524	150.00
030.1010.5750.000	RACOM CORPORATION	Install undercover lights	150.00
001.4010.5731.000	RECORDED BOOKS Inc	Periodical subscription	233.30
690.8050.5331.000	REGION SIX PLANNING	AUGUST PARATRANSIT BILLING	1,387.00
690.8050.5331.000	REGION SIX PLANNING	SEPTEMBER PARATRANSIT BILL	864.00
001.1050.5565.000	RELIANT FIRE APPARATUS	Socket Connector	2.19
001.1050.5565.000	RELIANT FIRE APPARATUS	Housing Connector	5.57
001.1050.5565.000	RELIANT FIRE APPARATUS	Boot, Connector	11.40
001.1050.5565.000	RELIANT FIRE APPARATUS	Harness Wiring	420.29
001.1050.5565.000	RELIANT FIRE APPARATUS	Pin Connector	2.32
690.8050.5280.000	RIDE SYSTEMS	GPS SERVICES	850.00

001.6050.5410.000	SCHENDEL PEST CONTROL	PEST CONTROL CITY HALL	58.00
050.4065.5342.000	SCHENDEL PEST CONTROL	Coliseum Pest Control	22.50
001.1010.5342.000	SERVICEMASTER OF M'TOWN INC	Janitorial Services - November 20:	1,000.00
001.4010.5342.000	SERVICEMASTER OF M'TOWN INC	Cleaning service	1,369.33
884.7010.5230.000	SHEAKLEY	Monthly Bill	366.72
030.1010.5750.000	SHOWROOM AUTO GROOM	Floormats - 521	115.95
030.1010.5750.000	SHOWROOM AUTO GROOM	Floormats - 514	115.95
610.8015.5342.000	SJE-RHOMBUS	2nd Qtr. Oct. - Dec. 2016	1,388.40
001.1010.5431.000	SOLMS, NATALIE	1.25 hrs Interpreting	37.50
001.1050.5342.000	STONE SANITATION	City of Marshalltown services	205.83
001.3900.5342.000	STONE SANITATION	City of Marshalltown services	101.83
001.4010.5342.000	STONE SANITATION	Garbage service - library	99.07
001.6021.5342.000	STONE SANITATION	City of Marshalltown services	155.49
110.2010.5342.000	STONE SANITATION	City of Marshalltown services	101.83
610.8015.5342.000	STONE SANITATION	City of Marshalltown services	101.83
001.6025.5600.000	STOREY KENWORTHY	Office Supplies	18.98
001.1010.5132.000	STREICHER'S	ASP Baton 26"	95.00
001.1010.5132.000	STREICHER'S	ASP carrier	29.00
001.1010.5132.000	STREICHER'S	Double Mag Holder	37.00
001.1010.5132.000	STREICHER'S	Holster #6360	129.00
030.1010.5750.000	STREICHER'S	Charge cord: 12V DC	11.00
030.1010.5750.000	STREICHER'S	Flashlight - Pelican 8060	169.00
110.2040.5565.000	SWEEPER PARTS SALES	MOTOR, ELEVATOR	1,134.30
999.1128.000	TASC	FLEX BENEFITS	4,878.22
999.1128.000	TASC	FLEX BENEFITS	(0.20)
999.1129.000	TASC	FLEX BENEFITS	1,874.59
610.8015.5603.000	TESTAMERICA INC	Lab Analysis - Lennox	121.80
001.1010.5210.000	TIMES-REPUBLICAN	Advertising	266.25
001.1050.5210.000	TIMES-REPUBLICAN	Advertising	340.50
190.1013.5210.000	TIMES-REPUBLICAN	Advertising	340.50
611.1520.010	TREASURER, STATE OF IOWA	SALES TAX	334.00
611.1520.010	TREASURER, STATE OF IOWA	SALES TAX	13,006.00
611.1520.020	TREASURER, STATE OF IOWA	SALES TAX	56.00
611.1520.020	TREASURER, STATE OF IOWA	SALES TAX	2,168.00
951.1520.020	TREASURER, STATE OF IOWA	SALES TAX	8.00
991.1520.010	TREASURER, STATE OF IOWA	SALES TAX	47.00
001.2080.5410.000	TRI STATE LOCK SERVICE	KEYS	12.00
001.4010.5410.000	TRI STATE LOCK SERVICE	Service call, install locks	210.00
001.6021.5347.000	TYLER TECHNOLOGIES INC	TYLER SOFTWARE MAINT	16,721.31
030.6021.5741.000	TYLER TECHNOLOGIES INC	Tyler Software	4,000.00
999.1117.000	U A W LOCAL 893	Park & Rec Union	148.48
110.2010.5450.000	U S CELLULAR	Public Works cell phones	49.96
110.2040.5450.000	U S CELLULAR	Public Works cell phones	69.82
110.2060.5450.000	U S CELLULAR	Public Works cell phones	145.26
610.8016.5450.000	U S CELLULAR	Public Works cell phones	29.98
690.8050.5450.000	U S CELLULAR	Public Works cell phones	30.36
740.8065.5450.000	U S CELLULAR	Public Works cell phones	19.98
999.1112.000	UNITED WAY	Payroll Withholdings	784.66
001.2010.5151.000	UNITY POINT-SIOUX CITY	Drug Screens for October	37.00

690.8050.5151.000	UNITY POINT-SIOUX CITY	Drug Screens for October	74.00
030.4010.5380.000	US BANK EQUIPMENT FINANCE	Contract payment for copier	341.25
030.4010.5380.000	US BANK EQUIPMENT FINANCE	Contract Payment on Copier	341.25
610.8015.5718.000	VAN METER INC	DAF PLC Analog Input Module	1,832.95
110.2060.5450.000	VERIZON WIRELESS	Engineering Cellphone invoice	200.05
110.2060.5450.000	VERIZON WIRELESS	Engineering 10/11-11/10	200.11
610.8016.5450.000	VERIZON WIRELESS	Sewer Dept Cellphone invoice	48.01
690.8050.5450.000	VERIZON WIRELESS	Sewer Dept 10/11-11/10/16	48.01
740.8065.5450.000	VERIZON WIRELESS	Sewer Dept Cellphone invoice	32.01
740.8065.5450.000	VERIZON WIRELESS	Sewer Dept 10/11-11/10/16	32.01
188.3040.5410.000	VF SERVICES LLC	LHCP_706 W Church_JB	400.00
188.3040.5410.000	VF SERVICES LLC	LHCP_706 W Church_JB	2,500.00
188.3040.5410.000	VF SERVICES LLC	LHCP_706 W Church_JB	7,200.00
188.3040.5410.000	VF SERVICES LLC	LHCP_706 W Church_JB	75.00
188.3040.5410.000	VF SERVICES LLC	LHCP_706 W Church_JB	150.00
188.3040.5410.000	VF SERVICES LLC	LHCP_706 W Church_JB	200.00
188.3040.5410.000	VF SERVICES LLC	LHCP_706 W Church_JB	1,200.00
188.3040.5410.000	VF SERVICES LLC	LHCP_706 W Church_JB	1,500.00
188.3040.5410.000	VF SERVICES LLC	LHCP_706 W Church_JB	400.00
188.3040.5410.000	VF SERVICES LLC	LHCP_706 W Church_JB	3,000.00
188.3040.5415.000	VF SERVICES LLC	LHCP_706 W Church_JB	200.00
001.1010.5132.000	WEEKLEY, SADIE J	Reimbt for damaged polo	49.25
884.7010.5339.000	WELLMARK INC	Medical Claims	38,986.71
001.4040.5358.000	WICKHAM, MICHAEL L	Taekwondo Instruction	30.00
001.1010.5132.000	WOLF, LOGAN	Reimb for damaged polos	89.00
610.8015.5151.000	WOLFE CLINIC P C	Hearing Test 2016	70.00
610.8016.5151.000	WOLFE CLINIC P C	Hearing Test 2016	42.00
740.8065.5151.000	WOLFE CLINIC P C	Hearing Test 2016	28.00
001.6050.5600.000	WW GRAINGER	returned fitting covers	(5.82)
110.2040.5600.000	WW GRAINGER	GLOW ROD, AIR COMPRESSOR	343.86
110.2040.5600.000	WW GRAINGER	GLOW ROD, AIR COMPRESSOR	108.14
110.2040.5600.000	WW GRAINGER	GLOW ROD, AIR COMPRESSOR	25.00
001.1050.5344.000	XEROX CORPORATION	Monthly Maintenance Contract	24.00
001.1050.5344.000	XEROX CORPORATION	Black Copies	11.58
001.1050.5344.000	XEROX CORPORATION	Color Copies	5.31
690.8050.5280.000	YELLOW PAGES	YEARLY SUBSCRIPTION	229.00
610.8015.5360.000	YRC	Ship Gas Compressor	172.00
			<u>3,927,645.57</u>

COUNCIL PROCEEDINGS

November 28, 2016

The Marshalltown City Council met in regular session on November 28, 2016, at 5:30 PM, in the Council Chambers at City Hall. Mayor Lowrance called the meeting to order and led the Pledge of Allegiance. Present: Gowdy, Greer, Hoop, Lamar, Martin, Schubert, Wirin. Lamar fully participated via speakerphone, being ill at home. Schubert moved to approve the agenda, second by Greer. Motion approved 7-0.

CONSENT AGENDA:

Greer moved to approve the Consent Agenda: Approve Council meeting Minutes of November 14, 2016; Approve Bill List in the amount of \$ 5,024,257.99; Receipt of Building Report for October, 2016; Receipt of List of Purchases and Vertical Public Improvements between \$10,000 and \$35,000 approved by City Administrator: Primex Controls, YMCA Lift Station, \$24,500; Primex Controls, Riverview Park Storm Water Station, \$27,700; Cascade Pump Co., Preact Pump Parts for Pump Fail Repair, \$27,610; Motion setting the last council meeting in December for noon, December 27, 2016; Approve Annual Financial Report for fiscal year ending June 30, 2016; Approve Annual State Urban Renewal Report, fiscal year ending June 30, 2016; Resolution 2016-229 Authorizing Loan to Tax increment fund – MEDIC – Urban Renewal Area #3, \$50,000 to be certified as on obligation that is eligible to be repaid from future incremental property tax revenues, as of December 1, 2016; Resolution 2016-230 Authorizing Loan to Tax increment fund – CENTRAL BUSINESS DISTRICT / MAIN STREET PROGRAM – Urban Renewal Area #4, \$24,000 to be certified as on obligation that is eligible to be repaid from future incremental property tax revenues, as of December 1, 2016; Resolution 2016-231 Authorizing Loan to Tax increment fund – DOWNTOWN FAÇADE / CODE UPGRADE GRANT PROGRAM – Urban Renewal Area #4, \$50,000 to be certified as on obligation that is eligible to be repaid from future incremental property tax revenues, as of December 1, 2016; Resolution 2016-232 Approving Tax Increment Financing Indebtedness Certification to County Auditor, Report due December 1, 2016; Resolution 2016-233 Approving Certificate of Completion and final project costs of \$234,695.40 with DENCO Highway Construction for construction of the 2016 Asphalt Crack Seal Project 76016007; Resolution 2016-234 Approving Certificate of Completion and final project costs of \$230,400.98 with CON-STRUCT, Inc., for construction of the 2016 Ingledue Street and Pine Street repair project 76016013; Airport Hangar Floor Replacement Phase II Project 77016009; Resolution 2016-235 Approving Contract Change Order #1, decrease of \$1,143.43; Resolution 2016-236 Approving Certificate of Completion and final project costs of \$61,696.57; Renewal liquor licenses: Mama DiGrado's Pasta and Pizza; second by Martin. Consent agenda adopted 7-0.

RESOLUTIONS:

Wirin moved to adopt Resolution 2016-237 Terminating Contract as of December 29, 2016, for Payroll Services with ADP, as established by Resolution 2015-057, April 27, 2015, second by Greer. Resolution adopted 7-0..

Gowdy moved to adopt Resolution 2016-238 Approving Application Fee for Severance of Property within the City of Marshalltown, Iowa, second by Greer. Resolution adopted 7-0.

Gowdy moved to adopt Resolution 2016-239 Accepting Bid and Authorizing the Purchase of One 2012 Chevrolet Traverse LT AWD Vehicle for use in the Recreation Department and for Special Olympics Events, from Clemons Chevrolet, in the amount of \$18,675.00, second by Hoop. Resolution adopted 7-0.

Martin moved to adopt Resolution 2016-240 Approving Agreement for Joint Exercise of Governmental Powers Pursuant to Iowa Code Chapter 28E and 28D between Marshalltown Softball Association, Inc., and The City of Marshalltown, for operation of the City's Softball Program, second by Wirin. Resolution adopted 7-0.

Wirin moved to adopt Resolution 2016-241 Approving Lease between the City of Marshalltown, Iowa, and Marshalltown Softball Association, Inc., for a term not to exceed three years, beginning January 1, 2017, through noon on December 31, 2020, for the softball complex area, second by Gowdy. Resolution adopted 7-0.

COUNCIL PROCEEDINGS

November 28, 2016

Greer moved to adopt Resolution 2016-242 Approving Quote and Award to YELLOWBLUELED Co., for the lighting replacement of City Hall, Carnegie Building, Public Library and Public Works Facility, in the amount of \$49,916.53, second by Gowdy. Resolution adopted 7-0.

Wirin moved to adopt Resolution 2016-243 Approving Temporary Construction and Access Easement with ITC to complete the reconstruction of the electric transmission line, generally located north of the Marion Street and 18th Avenue intersection, second by Greer. Resolution adopted 7-0.

DISCUSSION

Conversion of Linn Street and Church Street to two way traffic. Greer asked the council to consider the change, based on a survey of the downtown businesses, with 2/3 of the businesses in favor of the change, noting the change will slow traffic and reduce accidents. Two individuals from the community spoke against the change, Paul Podhasky, 709 W Linn St and Roger Bauder, 111 N 18th St. The council provided direction to staff to draft an ordinance with the change of the street to two way traffic from 9th Street to 9th Avenue. Public Works Director will provide additional information as to cost of changing the traffic lanes for only 3rd Avenue to 3rd Street. The council discussed street width, parked cars and emergency vehicle traffic.

New street light request by First Congregational Church at West Church and South 4th Street for extra security near their south door. Wirin asked that the council either deny the request or change the policy as the request does not comply with existing policy. Due to the location of existing infrastructure and the need to provide additional wiring to get the light installed, the cost of installing the pole is estimated at \$4,000. Gowdy suggested the church install a light on an existing pole on their property.

PUBLIC COMMENT

Chief Tupper updated the council on the body camera project, as there are 16 cameras in the field with ten more to be added. Each camera costs \$795, and he estimates the department will need about fifty. The data storage cost will be determined in a few months. Data will be kept for at least 180 days, with the records being retained for criminal investigation purposes, and will be segregated from other "public records."

ADJOURNMENT

The meeting adjourned at 6:30 PM.

Respectfully submitted,

Shari L. Coughenour, CMC, City Clerk

CITY OF MARSHALLTOWN

ATTEST:

James L. Lowrance, Mayor

Shari L. Coughenour, CMC, City Clerk



COUNCIL AGENDA

CITY HALL COUNCIL CHAMBERS, 10 W STATE STREET

November 28, 2016, at 5:30 PM

NOTICE TO PUBLIC: The Mayor and City Council welcome comment from the public during discussion. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks in order that others may be given the opportunity to speak.

CALL TO ORDER: Mayor James L. Lowrance

PLEDGE OF ALLEGIANCE:

ROLL CALL: Gowdy, Greer, Hoop, Lamer, Martin, Schubert, Wirin.

MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS:

Service Awards

Fifteen Years: Marc Grant

Ten Years: Grant Wall

APPROVAL OF AGENDA:

CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.

1. Approve Council meeting Minutes of November 14, 2016.
2. Approve Bill List in the amount of \$ 5,024,257.99
3. Receipt of Building Report for October, 2016.
4. Receipt of List of Purchases and Vertical Public Improvements between \$10,000 and \$35,000 approved by City Administrator: Primex Controls, YMCA Lift Station, \$24,500; Primex Controls, Riverview Park Storm Water Station, \$27,700; Cascade Pump Co., Preact Pump Parts for Pump Fail Repair, \$27,610.
5. Motion setting the last council meeting in December for noon, December 27, 2016.
6. Approve Annual Financial Report for fiscal year ending June 30, 2016.
7. Approve Annual State Urban Renewal Report, fiscal year ending June 30, 2016.
8. Resolution 2016-229 Authorizing Loan to Tax increment fund – MEDIC – Urban Renewal Area #3, \$50,000 to be certified as on obligation that is eligible to be repaid from future incremental property tax revenues, as of December 1, 2016.
9. Resolution 2016-230 Authorizing Loan to Tax increment fund – CENTRAL BUSINESS DISTRICT / MAIN STREET PROGRAM – Urban Renewal Area #4, \$24,000 to be certified as on obligation that is eligible to be repaid from future incremental property tax revenues, as of December 1, 2016.
10. Resolution 2016-231 Authorizing Loan to Tax increment fund – DOWNTOWN FAÇADE / CODE UPGRADE GRANT PROGRAM – Urban Renewal Area #4, \$50,000 to be certified as on obligation that is eligible to be repaid from future incremental property tax revenues, as of December 1, 2016.
11. Resolution 2016-232 Approving Tax Increment Financing Indebtedness Certification to County Auditor, Report due December 1, 2016.

Visit www.ci.marshalltown.ia.us

Please refer to the previous Council packet for attachments not included with this agenda packet. Complete agenda packets are available for inspection for the public at the City Clerk's Office, the Marshalltown Public Library and the city's website.

Marshalltown



2012

12. Resolution 2016-233 Approving Certificate of Completion and final project costs of \$234,695.40 with DENCO Highway Construction for construction of the 2016 Asphalt Crack Seal Project 76016007.
13. Resolution 2016-234 Approving Certificate of Completion and final project costs of \$230,400.98 with CON-STRUCT, Inc., for construction of the 2016 Ingledue Street and Pine Street repair project 76016013.
14. Airport Hangar Floor Replacement Phase II Project 77016009
 - a) Resolution 2016-235 Approving Contract Change Order #1, decrease of \$1,143.43
 - b) Resolution 2016-236 Approving Certificate of Completion and final project costs of \$61,696.57
15. Renewal liquor licenses: Mama DiGrado's Pasta and Pizza.

(end of consent agenda items)

RESOLUTIONS:

16. Resolution 2016-237 Terminating Contract as of December 29, 2016, for Payroll Services with ADP, as established by Resolution 2015-057, April 27, 2015.
17. Resolution 2016-238 Approving Application Fee for Severance of Property within the City of Marshalltown, Iowa.
18. Resolution 2016-239 Accepting Bid and Authorizing the Purchase of One 2012 Chevrolet Traverse LT AWD Vehicle for use in the Recreation Department and for Special Olympics Events, from Clemons Chevrolet, in the amount of \$18,675.00
19. Resolution 2016-240 Approving Agreement for Joint Exercise of Governmental Powers Pursuant to Iowa Code Chapter 28E and 28D between Marshalltown Softball Association, Inc., and The City of Marshalltown, for operation of the City's Softball Program.
20. Resolution 2016-241 Approving Lease between the City of Marshalltown, Iowa, and Marshalltown Softball Association, Inc., for a term not to exceed three years, beginning January 1, 2017, through noon on December 31, 2020, for the softball complex area.
21. Resolution 2016-242 Approving Quote and Award to YELLOWBLUELED Co., for the lighting replacement of City Hall, Carnegie Building, Public Library and Public Works Facility, in the amount of \$49,916.53.
22. Resolution 2016-243 Approving Temporary Construction and Access Easement with ITC to complete the reconstruction of the electric transmission line, generally located north of the Marion Street and 18th Avenue intersection.

DISCUSSION:

1. Conversion of Linn Street and Church Street to two way traffic
2. New street light request by First Congregational Church at West Church and South 4th Street for extra security near their south door.

PUBLIC COMMENT:

ADJOURNMENT:

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COUNCIL PROCEEDINGS

November 14, 2016

The Marshalltown City Council met in regular session on November 14, 2016, at 5:30 PM, in the Council Chambers at City Hall. Mayor Lowrance called the meeting to order and led the Pledge of Allegiance. Individuals representing Crime Stoppers presented information to the council regarding a security camera network, proposing to initially install cameras at three locations, with shared cost of the city, county and crimestoppers. Present: Gowdy, Greer, Martin, Schubert, Wirin. Absent: Hoop and Lamer. Schubert moved to approve the agenda, second by Gowdy. Motion approved 5-0.

CONSENT AGENDA:

Gowdy moved to approve the Consent Agenda: Approve Council meeting Minutes of October 24, 2016, and special council meeting minutes of October 27, 2016; Receive Civil Service New Hire Lists: Deputy Fire Chief, Police Officer and Communications Operator; Approve Bill List in the amount of \$ 3,839,616.70; Renewal liquor licenses: BPOE Lodge #312, Toms Cue and Brew, Plaza Mexico; second by Wirin. Consent agenda adopted 5-0.

REPORT:

Parks and Recreation Director Selness presented the 2016 Aquatic Center report.

MOTION:

Martin moved to approve the liquor license for Mi Ranchito Mexican Grill & Seafood, 1010 W Lincoln Way, second by Greer. Motion carried 5-0.

PUBLIC HEARING

Mayor Lowrance declared the public hearing open regarding the request of Interstate Power and Light Company to obtain land for a project. There were no public or written comments either for or against the proposal. There were no public comments. Mayor Lowrance declared the public hearing closed.

Greer moved to adopt Resolution 2016-221 Adopting Tentative Resolution 2016-213 Providing for the Conveyance and Transfer of Title to the Property described to Interstate Power and Light Company, second by Schubert. Resolution adopted 5-0.

Greer moved to adopt Resolution 2016-222 Approving Selection of Construction Manager for Joint Police-Fire Project, being Story Construction, second by Schubert. Resolution adopted 5-0.

Schubert moved to adopt Resolution 2016-223 Approving Purchase of Property for the joint Police-Fire Station Project with the Marshalltown YMCA-YWCA, second by Wirin. Resolution adopted 5-0.

Wirin moved to adopt Resolution 2016-224 Approving Payment to Marshalltown Columbus Hall, Inc., for property in connection with the joint Police-Fire Station Project, \$154,750, second by Martin. Resolution adopted 5-0.

Greer moved to adopt Resolution 2016-225 Approving Park and Recreation Rates for Aquatic Center, Campground and Rental Facilities for the 2017 season, second by Schubert. Resolution adopted 5-0.

Gowdy moved to adopt Resolution 2016-226 Approving Certificate of Completion and Final Project Costs with ConStruct Inc., for construction of the Craig Circle Rebuild project 76016005, \$285,009.25, second by Greer. Resolution adopted 5-0.

Wirin moved to adopt Resolution 2016-227 Approving Contract Change Order #1 for the 2016 Ingledue and Pine Street Repair Project 76016013, addition of \$22,237.73, second by Greer. Resolution adopted 5-0.

Greer moved to adopt Resolution 2016-228 Authorizing the Issuance of \$4,870,000 General Obligation Municipal Building Bonds, Series 2016B and providing for the levy of taxes to pay the same, second by Schubert. Resolution adopted 5-0.

COUNCIL PROCEEDINGS

November 14, 2016

Martin moved to discuss the conversion of Linn Street and Church Street to two way traffic, as it was previously tabled, second by Gowdy. Motion carried 5-0. Greer asked for the topic to be discussed on the next agenda. Public Works Director Justin Nickel estimated the cost of traffic poles and other equipment required for the change at \$50,000. City staff will be able to do the work. The poles have a six month order time. The annual deadline for partial funding by the DOT is August 1.

DISCUSSION

Fire Chief Rierison thanked the fire and police staff for hosting the annual community appreciation event.

ADJOURNMENT

The meeting adjourned at 6:34 PM.

Respectfully submitted,

Shari L. Coughenour, CMC, City Clerk

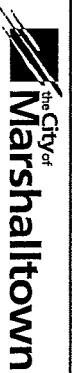
CITY OF MARSHALLTOWN

ATTEST:

James L. Lowrance, Mayor

Shari L. Coughenour, CMC, City Clerk

BUILDING REPORT FOR THE MONTH OF OCTOBER 2016



PERMIT NUMBER	OWNER OF IMPROVEMENT	LOCATION OF IMPROVEMENT	TYPE OF IMPROVEMENT	NEW DWELLING	ALTER DWELLING	MINOR BUILDING	MISC. IMPROVEMENT	FEE
24274	Dennis Davis	916 Finkle Avenue	Demolish Garage					\$25
24275	Dennis Davis	916 Finkle Avenue	New Garage			\$17,000		\$279
24276	David Heddens	505 Highland Drive	New Garage			\$8,000		\$153
24277	Woodlands Construction Co.	1205 E. Nevada St.	New Dwelling/Garage	\$78,000				\$840
24278	Scott Adkins	209 South 17th Avenue	Alter Dwelling		\$3,000			\$83
24279	Darin & Jackie Vaughn	1513 Greenfield Dr.	Alter Dwelling		\$7,000			\$139
24280	Gulshan Abbas	114 North Center St.	Alter Building				\$20,000	\$321
24281	Hy-Vee, Inc.	808 South Center St.	Alter Building				\$9,000	\$167
24282	First Congregational Church	312 West Main Street	Alter Building				\$29,000	\$432
24283	St. Mary's Church	109 South 1st Street	Demolish Dwelling					\$25
24284	St. Mary's Church	103 West Linn Street	Demolish Dwelling					\$25
24285	St. Mary's Church	105 West Linn Street	Demolish Dwelling					\$25
24286	Marshalltown Little League	1000 South 12th St.	Alter Building				\$3,000	\$83
24287	Greg DeSainiers	6 South 29th Street	New Dwelling/Garage	\$362,000				\$2,566
24288	Jason Aschan	1002 Fremont Street	Alter Dwelling		\$128,000			\$1,162
24289	Salvador Carrillo	219 Westwood Drive	Alter Dwelling		\$3,000			\$166
24290	Randy Eash	2519 Recif Drive	New Shed			\$7,000		\$139
24291	Delos Steward	13210 West Main St.	New Garage			\$10,000		\$181
24292	Jesse Ryan	2601 Fremont Street	New Garage			\$18,000		\$293
24293	Raul Ramirez	205 South 4th Street	New Shed			\$14,000		\$237
24294	Mechdyne Corp.	611 East Boone St.	Demolish Building					\$25
24295	Glenwood Place, LLC	2907 S. 6th Street	Alter Building				\$1,873,000	\$9,226
24296	Dr. Beau Beecher, DDS	105 W. Merle Hibbs	New Building				\$820,000	\$4,834
24297	Vic Hellberg	9 West Main Street	Alter Building				\$3,000	\$83
24298	Thomas Bernau	2901 South Center St.	Alter Building				\$4,000	\$97
TOTALS:				\$440,000	\$141,000	\$74,000	\$2,761,000	\$21,606
TOTAL IMPROVEMENT AMOUNT:				\$3,416,000				
# OF PERMITS:				Units	Permits	Permits	Permits	Demo Permits
				2	2	4	6	8

Scott A. Riemenschneider, Chief Building Official



Marshalltown

Building Division Improvement Value & Fee Summary - Oct. 2016

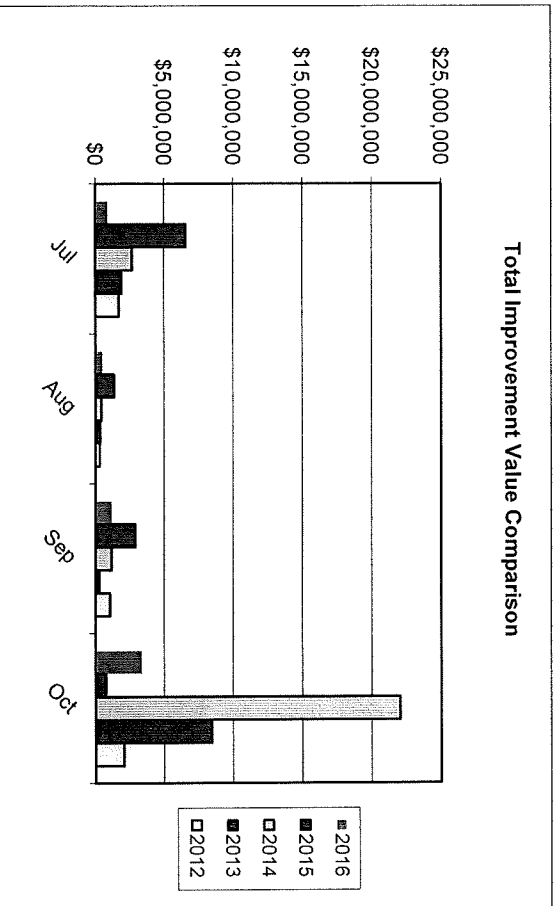
Total Improvement Value Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2016	\$479,000	\$1,034,000	\$1,699,000	\$1,699,000	\$2,257,000	\$113,000	\$945,000	\$555,000	\$1,246,000	\$3,416,000			\$13,443,000
2015	\$0	\$57,000	\$941,000	\$3,671,000	\$1,516,000	\$3,067,000	\$6,572,000	\$1,391,000	\$2,944,000	\$788,000			\$20,947,000
2014	\$311,000	\$206,000	\$4,457,000	\$4,101,000	\$25,076,000	\$35,000,000	\$2,712,000	\$470,000	\$1,203,000	\$22,044,000			\$95,580,000
2013	\$1,470,000	\$101,000	\$953,000	\$2,413,000	\$91,000	\$1,952,000	\$1,922,000	\$373,000	\$308,000	\$8,471,000			\$18,054,000
2012	\$489,000	\$449,000	\$178,000	\$292,000	\$1,105,000	\$1,500,000	\$1,732,000	\$316,000	\$1,091,000	\$2,109,000			\$9,261,000

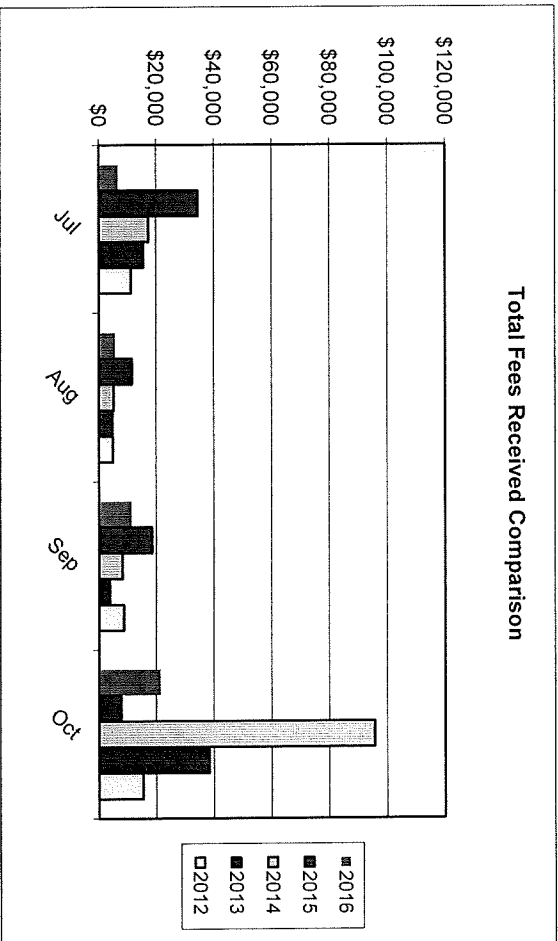
Total Fees Received Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2016	\$3,860	\$7,490	\$18,014	\$12,229	\$16,500	\$1,553	\$6,946	\$5,912	\$11,609	\$21,606			\$105,719
2015	\$0	\$762	\$8,610	\$24,464	\$12,214	\$18,787	\$34,441	\$11,625	\$18,742	\$7,793			\$137,438
2014	\$2,414	\$1,980	\$21,811	\$22,054	\$106,382	\$20,451	\$17,496	\$5,278	\$8,360	\$95,674			\$301,900
2013	\$9,824	\$1,416	\$7,030	\$15,486	\$1,408	\$10,443	\$15,753	\$4,939	\$3,882	\$38,468			\$108,649
2012	\$4,789	\$4,470	\$2,640	\$4,259	\$7,811	\$12,060	\$11,267	\$4,962	\$8,788	\$15,489			\$76,535

Total Improvement Value Comparison



Total Fees Received Comparison



Purchases between \$10,000 & \$35,000
and Vertical Public Improvements (*) Below \$36,000
Approved by City Administrator
For Informational Purposes Only

* Vertical Public Improvements means buildings, all appurtenant structures, utilities, incidental street improvements including Vertical infrastructure does not include any work constructed in conjunction with or ancillary to highway, street, bridge or As defined in Iowa Administrative Code Chapter 180 section 761-180.3(314) definitions

Date	Vendor	Type or Description	Dollar Amount	Reported to Council Date
11/18/2016	Primex Controls	YMCA Lift Station - Motor Control Center	\$ 24,500.00	11/28/2016
11/18/2016	Primex Controls	Riverview Park Storm Water Station - MCC	\$ 27,700.00	11/28/2016
11/15/2016	Cascade Pump Co.	Preact Pump Parts for Pump Fail Repair	\$ 27,610.00	11/28/2016



James L. Lowrance, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

November 22, 2016

**To: Mayor James L. Lowrance
Members of the City Council**

From: Diana Steiner, Finance Director 

Re: 2016 Annual Financial Report

Policy Issue: Council must approve the annual report

Recommendation: Staff recommends approving the FY2016 annual financial report. The report will be published in the Marshalltown Times Republican on November 29th. This report is due to the State Auditor by December 1st.

Background: The Finance Department has prepared the Fiscal Year 2016 financial report for your review. This report reflects the final numbers for fiscal year 2016 for the City on a cash-basis. It also includes amounts from the Marshalltown Water Works.

Budget Impact: N/A

Attachment: FY2016 Annual Financial Report

cc: Jessica Kinser, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin



STATE OF IOWA 2016 FINANCIAL REPORT FISCAL YEAR ENDED JUNE 30, 2016 CITY OF <u> MARSHALLTOWN </u> , IOWA		16206400800000 Finance Director 24 N Center St Marshalltown, IA 50158		
ALL FUNDS				
Item description	Governmental (a)	Proprietary (b)	Total actual (c)	Budget (d)
Revenues and Other Financing Sources				
Taxes levied on property	9,536,306		9,536,306	10,329,114
Less: Uncollected property taxes-levy year	0		0	0
Net current property taxes	9,536,306		9,536,306	10,329,114
Delinquent property taxes	2,820		2,820	0
TIF revenues	1,287,160		1,287,160	1,408,940
Other city taxes	5,537,459	0	5,537,459	4,902,498
Licenses and permits	289,403	5,425	294,828	245,125
Use of money and property	75,674	100,399	176,073	146,642
Intergovernmental	7,902,167	363,188	8,265,355	9,299,064
Charges for fees and service	1,140,440	10,694,019	11,834,459	7,613,184
Special assessments	12,999	0	12,999	26,678
Miscellaneous	796,884	173,319	970,203	876,820
Other financing sources	7,873,226	6,441,321	14,314,547	17,275,755
Total revenues and other sources	34,454,538	17,777,671	52,232,209	52,123,820
Expenditures and Other Financing Uses				
Public safety	9,415,762	0	9,415,762	9,797,815
Public works	3,379,417	0	3,379,417	4,954,475
Health and social services	1,378,186	0	1,378,186	1,674,585
Culture and recreation	2,697,993	0	2,697,993	3,076,086
Community and economic development	1,431,331	0	1,431,331	1,638,259
General government	1,257,788	0	1,257,788	1,521,758
Debt service	3,491,018	0	3,491,018	3,491,284
Capital projects	2,663,127	0	2,663,127	3,158,917
Total governmental activities expenditures	25,714,622	0	25,714,622	29,313,179
Business type activities	0	12,749,579	12,749,579	11,697,817
Total ALL expenditures	25,714,622	12,749,579	38,464,201	41,010,996
Other financing uses, including transfers out	6,219,725	0	6,219,725	9,181,333
Total ALL expenditures/And other financing uses	31,934,347	12,749,579	44,683,926	50,192,329
Excess revenues and other sources over (under) Expenditures/And other financing uses	2,520,191	5,028,092	7,548,283	1,931,491
Beginning fund balance July 1, 2015	14,004,330	12,303,928	26,308,258	23,270,843
Ending fund balance June 30, 2016	16,524,521	17,332,020	33,856,541	25,202,334
Note - These balances do not include <u>\$2,709,157</u> held in non-budgeted internal service funds; <u>\$0</u> held in Pension Trust Funds; <u>\$0</u> held in Private Purpose Trust Funds and <u>\$257,692</u> held in agency funds which were not budgeted and are not available for city operations.				
Indebtedness at June 30, 2016				
General obligation debt	\$20,441,693	Other long-term debt	\$554,863	
Revenue debt	\$16,308,000	Short-term debt	\$0	
TIF Revenue debt	\$3,208,307			
		General Obligation Debt Limit	\$66,514,074	



James L. Lowrance, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

November 22, 2016

**To: Mayor James L. Lowrance
Members of the City Council**

From: Diana Steiner, Finance Director 

Re: FY2016 Annual Urban Renewal Report

Policy Issue: Council must approve the annual report

Recommendation: Staff recommends approving the FY2016 annual urban renewal report. This report is due to the Iowa Department of Management by December 1st.

Background: The Finance Department has prepared the Fiscal Year 2016 annual urban renewal report for your review. This report reflects the activity for fiscal year 2016.

Budget Impact: N/A

Attachment: FY2016 Annual Urban Renewal Report

cc: Jessica Kinser, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin





James L. Lowrance, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

November 22, 2016

**To: Mayor James L. Lowrance
Members of the City Council**

From: Diana Steiner, Finance Director

A handwritten signature in dark ink, appearing to be "DS", is written over the name "Diana Steiner".

Re: Authorizing loans to TIF programs and TIF certification to the county.

Policy Issue: Council must approve the loans and certification.

Recommendation: Staff recommends approving the annual program payments from TIF funds and the certification to the County. This is due to Marshall County December 1st.

Background: The Finance Department has prepared the program payment documents and the certification to the county and is requesting your review. The TIF funds will be collected by the County and remitted to the City in fiscal year 2018.

Budget Impact: N/A

Attachment: Authorizing program payments and TIF certification.

cc: Jessica Kinser, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin



RESOLUTION NO .
AUTHORIZING LOAN TO TAX INCREMENT FUND
MEDIC

WHEREAS, the City of Marshalltown, Iowa, has established an urban renewal area in the City known as the Marshalltown Urban Renewal Area No. 3 (the "Urban Renewal Area"); and

WHEREAS, the City Council has created the Marshalltown Urban Renewal Area No. 3 Tax Increment Revenue Fund (the "Tax Increment Revenue Fund"), into which all incremental property tax revenues received from the Urban Renewal Area shall be deposited; and

WHEREAS, each year, the City incurs expenses related to funding MEDIC in the Urban Renewal Area that would be eligible under state law to be reimbursed from incremental property tax revenues (the "Project Expenses"); and

WHEREAS, in order to make the Medic payment for the current fiscal year eligible to be paid from future incremental property tax revenues, it is necessary to create an internal debt;

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Marshalltown, Iowa, as follows:

Section 1. It is hereby directed that \$50,000 be advanced to the Tax Increment Revenue Fund from the General Reserve Fund, in order to pay the Project Expenses in the current fiscal year. This advance shall be treated as a loan (the "Loan") to the Tax Increment Revenue Fund and shall be repaid to the General Fund out of incremental tax revenues received with respect to the Urban Renewal Area.

Once appropriated, payments shall be made on the Loan on June 1 of each year to the extent there are incremental tax revenues available for such purpose which have been allocated to or accrued in the Tax Increment Revenue Fund. The right is hereby reserved to issue additional obligations, or to enter into additional loans, payable from the Tax Increment Revenue Fund, which may either rank on a parity with the Loan or may have a priority over the Loan with respect to the revenues in the Tax Increment Revenue Fund.

Section 2. The Tax Increment Revenue Fund is hereby pledged to the repayment of the Loan, and a copy of this Resolution shall be filed in the office of the Marshall County Auditor to evidence this pledge. Pursuant to Section 403.19 of the Code of Iowa, the City Clerk is hereby directed to certify to the Marshall County Auditor, no later than December 1, 2016, the original amount of the Loan as an obligation that is eligible to be repaid from future incremental property tax revenues, and to certify no later than December 1 of each succeeding year, any remaining outstanding balance of the Loan

Section 3. All resolutions or parts thereof in conflict herewith, are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED the 28th day of November, 2016.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor
ATTEST:

Shari L. Coughenour, CMC, City Clerk

RESOLUTION NO
AUTHORIZING LOAN TO TAX INCREMENT FUND
CENTRAL BUSINESS DISTRICT / MAIN STREET PROGRAM

WHEREAS, the City of Marshalltown, Iowa, has established an urban renewal area in the City known as the Marshalltown Urban Renewal Area No. 4 (the "Urban Renewal Area"); and

WHEREAS, the City Council has created the Marshalltown Urban Renewal Area No. 4 Tax Increment Revenue Fund (the "Tax Increment Revenue Fund"), into which all incremental property tax revenues received from the Urban Renewal Area shall be deposited; and

WHEREAS, each year, the City incurs expenses related to funding to the Central District Main Street Program in the Urban Renewal Area that would be eligible under state law to be reimbursed from incremental property tax revenues (the "Project Expenses"); and

WHEREAS, in order to make the Project Expenses for the current fiscal year eligible to be paid from future incremental property tax revenues, it is necessary to create an internal debt;

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Marshalltown, Iowa, as follows:

Section 1. It is hereby directed that \$24,000 be advanced to the Tax Increment Revenue Fund from the General Reserve Fund, in order to pay the Project Expenses in the current fiscal year. This advance shall be treated as a loan (the "Loan") to the Tax Increment Revenue Fund and shall be repaid to the General Fund out of incremental tax revenues received with respect to the Urban Renewal Area.

Once appropriated, payments shall be made on the Loan on June 1 of each year to the extent there are incremental tax revenues available for such purpose which have been allocated to or accrued in the Tax Increment Revenue Fund. The right is hereby reserved to issue additional obligations, or to enter into additional loans, payable from the Tax Increment Revenue Fund, which may either rank on a parity with the Loan or may have a priority over the Loan with respect to the revenues in the Tax Increment Revenue Fund.

Section 2. The Tax Increment Revenue Fund is hereby pledged to the repayment of the Loan, and a copy of this Resolution shall be filed in the office of the Marshall County Auditor to evidence this pledge. Pursuant to Section 403.19 of the Code of Iowa, the City Clerk is hereby directed to certify to the Marshall County Auditor, no later than December 1, 2016, the original amount of the Loan as an obligation that is eligible to be repaid from future incremental property tax revenues, and to certify no later than December 1 of each succeeding year, any remaining outstanding balance of the Loan

Section 3. All resolutions or parts thereof in conflict herewith, are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED the 28th day of November, 2016.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor
ATTEST:

Shari L. Coughenour, CMC, City Clerk

RESOLUTION NO
AUTHORIZING LOAN TO TAX INCREMENT FUND
DOWNTOWN FAÇADE AND CODE UPGRADE GRANT PROGRAM

WHEREAS, the City of Marshalltown, Iowa, has established an urban renewal area in the City known as the Marshalltown Urban Renewal Area No. 4 (the "Urban Renewal Area"); and

WHEREAS, the City Council has created the Marshalltown Urban Renewal Area No. 4 Tax Increment Revenue Fund (the "Tax Increment Revenue Fund"), into which all incremental property tax revenues received from the Urban Renewal Area shall be deposited; and

WHEREAS, each year, the City incurs Façade Grant expenses related to projects in the Urban Renewal Area that would be eligible under state law to be reimbursed from incremental property tax revenues (the "Project Expenses"); and

WHEREAS, in order to make the Project Expenses for the current fiscal year eligible to be paid from future incremental property tax revenues, it is necessary to create an internal debt;

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Marshalltown, Iowa, as follows:

Section 1. It is hereby directed that \$50,000 be advanced to the Tax Increment Revenue Fund from the General Reserve Fund, in order to pay the Project Expenses in the current fiscal year. This advance shall be treated as a loan (the "Loan") to the Tax Increment Revenue Fund and shall be repaid to the General Fund out of incremental tax revenues received with respect to the Urban Renewal Area.

Once appropriated, payments shall be made on the Loan on June 1 of each year to the extent there are incremental tax revenues available for such purpose which have been allocated to or accrued in the Tax Increment Revenue Fund. The right is hereby reserved to issue additional obligations, or to enter into additional loans, payable from the Tax Increment Revenue Fund, which may either rank on a parity with the Loan or may have a priority over the Loan with respect to the revenues in the Tax Increment Revenue Fund.

Section 2. The Tax Increment Revenue Fund is hereby pledged to the repayment of the Loan, and a copy of this Resolution shall be filed in the office of the Marshall County Auditor to evidence this pledge. Pursuant to Section 403.19 of the Code of Iowa, the City Clerk is hereby directed to certify to the Marshall County Auditor, no later than December 1, 2016, the original amount of the Loan as an obligation that is eligible to be repaid from future incremental property tax revenues, and to certify no later than December 1 of each succeeding year, any remaining outstanding balance of the Loan

Section 3. All resolutions or parts thereof in conflict herewith, are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED the 28th day of November, 2016.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor
ATTEST:

Shari L. Coughenour, CMC, City Clerk



James L. Lowrance, Mayor
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

DEPARTMENT OF PUBLIC WORKS

November 21, 2016

**To: Mayor James L. Lowrance
Members of the City Council**

From: Justin Nickel
Director of Public Works

Re: Prj # 76016007 – Statement of Completion – Denco Highway Construction for construction services for the 2016 Asphalt Crack Seal in the City of Marshalltown.

Policy Issue: City policy requires Governing Body approval of all Change Orders and Certificates of Completion.

Recommendation: Staff recommends approving the Statement of Completion with Denco Highway Construction for construction services for the 2016 Asphalt Crack Seal Project in the City of Marshalltown.

Background: Work was completed to satisfaction with the contract. The Statement of Completion is being recommended for approval.

Budget Impact: The Road Use Tax has sufficient funds for the improvements of this project.

Attachment: Statement of Completion

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin



RESOLUTION APPROVING CERTIFICATE OF COMPLETION
AND FINAL PROJECT COSTS WITH DENCO HIGHWAY CONSTRUCTION
IN THE AMOUNT OF \$234,695.40 FOR CONSTRUCTION OF THE
2016 ASPHALT CRACK SEAL PROJECT
IN THE CITY OF MARSHALLTOWN, IOWA,
BEING PROJECT NO. 76016007

WHEREAS, the City of Marshalltown, Iowa has heretofore entered into a contract for labor and material for the 2016 Asphalt Crack Seal Project.

WHEREAS, said project has been completed by Denco Highway Construction, of Mingo, Iowa, pursuant to the plans and specifications covering said project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA;

That the labor and material for the 2016 Asphalt Crack Seal Project being project number 76016007, is hereby accepted pursuant to the Engineer's Statement of Completion for the final project cost of \$234,695.40.

BE IT FURTHER RESOLVED that the Mayor and City Clerk is hereby authorized and directed to do all things necessary to complete the contract with Denco Highway Construction, including the payment of the items called for in said contract and approved for final payment.

Passed this 28th day of November 2016, and signed this ____ day of November 2016.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

CITY OF MARSHALLTOWN, IOWA

CERTIFICATE OF COMPLETION AND FINAL ACCEPTANCE WORK

CONTRACTOR: Denco Highway Construction PROJECT NO.: 76016007

ADDRESS: 416 E. Main St., Mingo, IA. 50168

SURETY: Merchants National Bonding Inc.

ADDRESS: P.O. Box 14498, Des Moines, IA. 50306

KIND OF WORK: Asphalt Crack Seal

CONTRACT COMPLETION DATE: September 29th, 2016

This is to certify that the work covered by the contract with Denco Highway Construction

On the above project, let June 21st, 2016 and dated June 28th, 2016 with an original

contract amount of \$246,669.00 consisting of 2016 G.O. Bond Project – Asphalt Crack Seal and

located in the City of Marshalltown was completed on the 28th day of September, 2016 and that the

materials listed on the attached final estimate were delivered and placed by the Contractor.

Final Contract Amount: \$234,695.40 Liquidated Damages: None Retainage: \$11,734.77

Tax Form ST-172 Rec'd X Lien Waivers Received: None I hereby further

certify that this report was prepared by me or under my direct personal supervision and that I am a duly

registered Professional Engineer under the laws of the State of Iowa and I hereby recommend acceptance

of this work.

Signed: Justin E. Nickel Iowa Reg. No. 18950 Date: 11/22/16

Justin E. Nickel, PE, City Engineer

APPROVED AND WORK ACCEPTED BY THE CITY OF MARSHALLTOWN, IOWA

By: _____

James L. Lowrance, Mayor

Attest: _____

Shari L. Coughenour, CMC, City Clerk



James L. Lowrance, Mayor
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

DEPARTMENT OF PUBLIC WORKS

November 21, 2016

**To: Mayor James L. Lowrance
Members of the City Council**

From: Justin Nickel
Director of Public Works

Re: Prj # 76016013 – Statement of Completion – Con-Struct for construction services for the Ingledue St & Pine St Repair Project in the City of Marshalltown.

Policy Issue: City policy requires Governing Body approval of all Change Orders and Certificates of Completion.

Recommendation: Staff recommends approving the Statement of Completion with Con-Struct for construction services for the Ingledue St & Pine St Repair Project in the City of Marshalltown.

Background: Work was completed to satisfaction with the contract. The Statement of Completion is being recommended for approval.

Budget Impact: The Road Use Tax has sufficient funds for the improvements of this project.

Attachment: Statement of Completion

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin



RESOLUTION APPROVING CERTIFICATE OF COMPLETION
AND FINAL PROJECT COSTS WITH CON-STRUCT INC.
IN THE AMOUNT OF \$230,400.98 FOR CONSTRUCTION OF THE
2016 INGLEDUE ST. AND PINE ST. REPAIR PROJECT
IN THE CITY OF MARSHALLTOWN, IOWA,
BEING PROJECT NO. 76016013

WHEREAS, the City of Marshalltown, Iowa has heretofore entered into a contract for labor and material for the 2016 Ingledue St. and Pine St. Repair Project.

WHEREAS, said project has been completed by Con-Struct Inc., of Marshalltown, Iowa, pursuant to the plans and specifications covering said project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA;

That the labor and material for the 2016 Ingledue St. and Pine St. Repair Project being project number 76016013, is hereby accepted pursuant to the Engineer's Statement of Completion for the final project cost of \$230,400.98.

BE IT FURTHER RESOLVED that the Mayor and City Clerk is hereby authorized and directed to do all things necessary to complete the contract with Con-Struct Inc., including the payment of the items called for in said contract and approved for final payment.

Passed this 28th day of November 2016, and signed this ____ day of November 2016.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

CITY OF MARSHALLTOWN, IOWA

CERTIFICATE OF COMPLETION AND FINAL ACCEPTANCE WORK

CONTRACTOR: Con-Struct Inc. PROJECT NO.: 76016013

ADDRESS: 1710 E. Main St., Marshalltown, IA. 50158

SURETY: Merchants National Bonding Inc.

ADDRESS: 6700 Westown Parkway, West Des Moines, IA. 50266

KIND OF WORK: Subbase work with Asphalt Overlay

CONTRACT COMPLETION DATE: October 14th, 2016

This is to certify that the work covered by the contract with Con-Struct

On the above project, let August 16th, 2016 and dated August 23rd, 2016 with an original contract amount of \$208,163.25 consisting of 2016 Ingledue St & Pine St Repair Project and located in the City of Marshalltown was completed on the 17th day of October, 2016 and that the materials listed on the attached final estimate were delivered and placed by the Contractor.

Final Contract Amount: \$230,400.98 Liquidated Damages: None Retainage: \$11,520.05

Tax Form ST-172 Rec'd X Lien Waivers Received: None I hereby further certify that this report was prepared by me or under my direct personal supervision and that I am a duly registered Professional Engineer under the laws of the State of Iowa and I hereby recommend acceptance of this work.

Signed: Justin E. Nickel Iowa Reg. No. 18950 Date: 11/21/16

Justin E. Nickel, PE, City Engineer

APPROVED AND WORK ACCEPTED BY THE CITY OF MARSHALLTOWN, IOWA

By: _____
James L. Lowrance, Mayor

Attest: _____
Shari L. Coughenour, CMC, City Clerk



James L. Lowrance, Mayor
Jessica Kinser, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

DEPARTMENT OF PUBLIC WORKS

November 18, 2016

**To: Mayor James L. Lowrance
Members of the City Council**

From: Justin Nickel
Director of Public Works

Re: CO #1 and Engineers Certificate of Completion Con-Struct, Inc. – Hangar Floor Replacement Phase II Project (77016009)

Policy Issue: City policy requires all change orders and certificates of completion be approved and reported in the same manner as the original contract

Recommendation: Staff recommends approving the change order #1 with Con-Struct, reducing the contract in the amount of \$1,143.43.

Background: Change Order #1 decreases the contract price by \$1,143.43 adjusting the final contract quantities. The updated contract price is \$61,696.57. The original contract price was \$62,840.00.

Budget Impact: This project is funded with grant money from the Iowa DOT and the local match has been budgeted in the CIP.

Attachment: CO #1 and Engineers Certificate of Completion

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin



RESOLUTION APPROVING CONTRACT CHANGE ORDER #1
FOR THE AIRPORT HANGAR FLOOR REPLACEMENT PHASE II
PROJECT NUMBER 77016009
A DECREASE OF \$1,143.43

WHEREAS the City of Marshalltown, Iowa, has heretofore entered into a contract with Construct Inc., of Marshalltown, IA, for the labor and material for the Airport Hangar Floor Replacement Phase II, Project 77016009; and

WHEREAS A decrease is requested for adjust for final quantities to successfully complete the project for the Airport Hangar Floor Replacement Phase II Project in the amount of \$1,143.43.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section1. That the contract Change Order #1 for the Airport Hangar Floor Replacement Project 77016009 in the decreased amount of \$1,143.43, is hereby accepted and approved.

Passed this 28th day of November 2016, and signed this _____ day of November 2016 .

CITY OF MARSHALLTOWN, IOWA

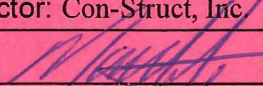
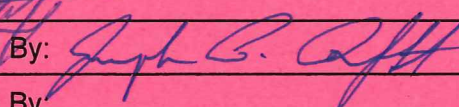
James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

Project: Hangar Floor Replacement – Phase II	CGA PN: 4451.06	Change Order # 1
Owner: City of Marshalltown	Contract Date: June 27, 2016	
Contractor: Con-Struct, Inc.	Contract Amount: \$62,840.00	

List below or on a separate sheet each change proposed in this order describing briefly and giving reasons for the changes. Attach copy of supplemental agreement covering any contract amendment.

PROPOSED CHANGES				Amount Increase or Decrease
This Change Order adjusts plan quantities to final field measured quantities.				
2. Subgrade Preparation – Decrease 20.05 SY @ \$7.00/SY				-\$140.35
3. Granular Removal – Decrease 8.76 SY @ \$13.00/SY				-\$113.88
4. 6" PCC Pavement – Decrease 15.51 SY @ \$60.00/SY				-\$930.60
5. Pavement Removal – Increase 12.03 SY @ \$20.00/SY				+\$240.60
A-2. Subgrade Preparation – Decrease 2.49 SY @ \$7.00/SY				-\$17.43
A-3. Granular Removal – Decrease 2.49 SY @ \$13.00/SY				-\$32.37
A-4. 6" PCC Pavement – Decrease 2.49 SY @ \$60.00/SY				-\$149.40
Changes On This Change Order:				-\$1,143.43
Net Changes Previous Orders:				-
Total Net Changes to Date:				-\$1,143.43
Total Contract Time 18 Working Days	Days Increased -	Days Decreased -	New Total (Working Days) -	
If and when approved, I hereby accept this order both as to work to be performed and prices on which payment shall be based.				
Contractor: Con-Struct, Inc.			Date: 9/19/16	
By: 		Title: <i>Gerald May</i>		
Recommended	By: 	Title: Project Engineer	Date: 9/20/16	
Approved	By:	Title: Mayor	Date:	
Attested	By:	Title: City Clerk	Date:	

RESOLUTION APPROVING CERTIFICATE OF COMPLETION
AND FINAL PROJECT COSTS WITH CON-STRUCT INC.,
IN THE AMOUNT OF \$61,696.57 FOR CONSTRUCTION OF THE
AIRPORT HANGAR FLOOR REPLACEMENT PHASE II PROJECT
IN THE CITY OF MARSHALLTOWN, IOWA,
BEING PROJECT NO. 77016009

WHEREAS, the City of Marshalltown, Iowa has heretofore entered into a contract for labor and material for the Airport Hangar Floor Replacement Phase II Project.

WHEREAS, said project has been completed by Con-Struct Inc., of Marshalltown, Iowa, pursuant to the plans and specifications covering said project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA;

That the labor and material for the Airport Hangar Floor Replacement Phase II, being project number 77016009, is hereby accepted pursuant to the Engineer's Statement of Completion for the final project cost of \$61,696.57.

BE IT FURTHER RESOLVED that the Mayor and City Clerk is hereby authorized and directed to do all things necessary to complete the contract with Con-Struct Inc., including the payment of the items called for in said contract and approved for final payment.

Passed this 28th day of November 2016, and signed this ____ day of November 2016.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

Engineer's Statement of Completion

Project: Hangar Floor Replacement – Phase II
Marshalltown Municipal Airport
Iowa DOT PN 9I160MIW300
Marshalltown, IA

Contractor: Con-Struct, Inc.
1710 East Main Street
Marshalltown, IA 50158

TO: City of Marshalltown, Iowa

I hereby state that the Hangar Floor Replacement – Phase II project at the Marshalltown Municipal Airport by a Contract dated June 27, 2016, has been substantially completed in general compliance with the terms, conditions, and stipulations of said Contract. The work was substantially completed within the specified contract working days for the project.

I further state that the total amount due to the Contractor for the fulfillment of said Contract is Sixty One Thousand, Six Hundred Ninety Six and 57/100 dollars (\$61,696.57). The derivation of this total amount is tabulated on the attached sheets.

This contract was a sales tax exempt project so the Contractor did not pay sales tax and so a certification of the amount of sales tax paid was not required. Therefore the remaining balance of the total amount earned, as detailed in the attached sheets, can now be paid. The Contractor will receive interest on any unpaid balance at the maximum legal rate from and after thirty (30) days following acceptance of the project by the Council.

CLAPSADDLE-GARBER ASSOCIATES, INC.



Joseph P. Roenfeldt, P.E.
Iowa License No. 21134

Date: November 17, 2016

Accepted by: _____
Resolution: _____ Date: _____

Distribution: Engineer
Contractor
Iowa DOT
City

Signed: _____

Attest: _____

#2016-

RESOLUTION TERMINATING AN AGREEMENT WITH ADP
TO PROVIDE PAYROLL SERVICES FOR THE CITY OF MARSHALLTOWN
FOLLOWING COMPLETION OF THE PAYROLL ACTIVITIES FOR 2016.

WHEREAS the City of Marshalltown approved an agreement with ADP by Resolution 2015-057 on April 27, 2015, to provide payroll services; and

WHEREAS it is in the best interests of the City to terminate said agreement.

THEREFORE, IT IS HEREBY RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

Section 1. The contract for payroll services with ADP is hereby terminated by the City of Marshalltown, Iowa, following preparation of the December 29, 2016, payroll and completion of year end filings, including issuing the 2016 W-2s to the employees and the Social Security Administration, fourth quarter payroll returns, and other payroll filings.

Section 2. The Finance Director is hereby authorized and directed to execute such termination on behalf of the City of Marshalltown, Iowa

Passed this 28th day of November, 2016, and signed this ____ day of November, 2016.

CITY OF MARSHALLTOWN, IOWA

James L Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



James L. Lowrance, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

November 29, 2016

Ms. Natalie Andrews
Major Account District Manager
ADP, LLC
One ADP Boulevard
Roseland, N.J. 07068

ADP
General Counsel – Major Accounts
One ADP Boulevard
Roseland, NJ 07068

To Whom It May Concern,

The City of Marshalltown signed a contract with ADP on April 23, 2015 and ADP started performing payroll services in July of 2015. This letter serves as an official written notice of termination with your product and services. We need you to continue to prepare our payrolls through the December 29, 2016 payday, complete the tax withholding remittances, complete the fourth quarter payroll returns, issue the 2016 W-2's to the employee and the Social Security Administration, etc.

Please contact me to make final arrangements.

Sincerely,

Diana Steiner
Finance Director
City of Marshalltown
641-754-5760

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin



RESOLUTION APPROVING APPLICATION FEE FOR SEVERANCE OF PROPERTY
WITHIN THE CITY OF MARSHALLTOWN, IOWA

WHEREAS the Housing and Community Development Department of the City of Marshalltown, Iowa, is authorized to charge fees for various applications, permits and performance of services; and

WHEREAS the Housing and Community Development Department has submitted a new application fee in the amount of \$250 per parcel for applications where a request has been made to sever property from the corporate limits of Marshalltown; and

WHEREAS the recovery of these fees and service charges will reimburse the General Fund; and

WHEREAS the City Council has fully examined this proposed application fee and has found it to be in the best interest of the City of Marshalltown, Iowa, and that the same should now be approved and accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the proposed application fee of \$250 per parcel for Severance of Property from the City of Marshalltown, Iowa, is adopted by the Council of the City of Marshalltown.

Section 2. This resolution shall be in full force and effect from and after its passage and signature as provided by law.

Passed this __ day of _____, 2016, and signed this __ day of _____, 2016.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



James L. Lowrance, Mayor
36 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5756
Fax - (641) 754-5742

November 21, 2016

To: Mayor James L. Lowrance and City Administrator Jessica Kinser
Members of the City Council

From: Michelle Spohnheimer
Housing & Community Development Director

Re: Application fee for Severance of Property

Policy Issue: The City of Marshalltown has had a couple of recent requests to sever property from the corporate City limits. Previously we have not had a process in place to accommodate such requests. Staff has spent time reviewing the Iowa code and has identified the necessary steps required.

Recommendation: Staff recommends approving the resolution establishing an application fee in the amount of \$250 per parcel. The fee would help offset the staff costs associated with review of the request, agenda preparation, mailing required notifications and recording fees. This is equal to the annexation fee we have previously established.

Background: The City has not had a request of this nature in the past so there was not an established process or fee.

Budget Impact: Fees received offset the expenses incurred by City staff as part of the application process.

Attachment: Resolution.

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop,
Robert Schubert, Bill Martin, Bethany Wirin





James L. Lowrance, Mayor
Jessica Kinser, Administrator
Shari L. Coughenour, City Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

CITY CLERK'S OFFICE

November 16, 2016

**To: Mayor James L. Lowrance
Members of the City Council**

From: Anne Selness
Parks and Recreation Director

Re: Chevy Traverse Purchase

Policy Issue: City policy requires governing body approval of all vehicle purchases.

Recommendation: Staff recommends approving the purchase of an eight seat 2012 Chevrolet Traverse LT AWD. This vehicle will be used by the Parks and Recreation Department for trips to the Aquatic Center, City Parks, Out of Town meetings and transporting students for Special Olympics events as well as Summer Blast and Camp Marshalltown field trips.

Background: Parks and Recreation staff drive to parks all over the city, the aquatic center and attend out of town meetings. We also transport children on a daily basis to numerous events in the summer and other events throughout the year. This is the first year we have not had two vehicles for staff and transportation needs. At this time we will be keeping our 2005 Dodge Caravan since the additional vehicle's price comes in under budget.

Staff hand delivered bid requirements to five area vendors seeking quotes for used vehicles which could be utilized as a second vehicle for us with room for transporting up to eight people. Following the review of bids, staff recommends Council approve the purchase of a 2012 Chevy Traverse LT AWD from Clemons Chevrolet. This is the only vehicle that had room for eight passengers.

Budget Impact: The CIP budget for FY 2016-2017 has sufficient funds for this vehicle.

Attachment: Memo and related documents.

cc: Jessica Kinser, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin



2016-

RESOLUTION ACCEPTING BID AND AUTHORIZING THE PURCHASE OF ONE 2012 CHEVROLET TRAVERSE LT AWD VEHICLE FOR USE IN THE RECREATION DEPARTMENT AND FOR SPECIAL OLYMPICS EVENTS, CLEMONS CHEVROLET \$18,675.

WHEREAS the City of Marshalltown, Iowa desires to procure a used vehicle to be utilized by the Parks and Recreation Department for trips to the Aquatic Center, City Parks, Out of Town meetings and Special Olympics events and sought quotes for this purpose; and

WHEREAS Clemons Chevrolet, Marshalltown, Iowa submitted a bid for \$18,675 with seating for eight people needed for transporting participants for Special Olympics events, for Summer Blast Day Camp and Camp Marshalltown field trips and offered the City of Marshalltown a drive train warranty of 5 years/100,000 miles and a 1,000 mile/30 day guarantee on all major components, and

WHEREAS acceptance of this bid is in the best interest of the City of Marshalltown.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:

Section 1. That the City of Marshalltown accepts the bid from Clemons Chevrolet for said Parks and Recreation vehicle in the amount of \$18,675.

Section 2. The Parks and Recreation Director of the City of Marshalltown is hereby authorized to enter into agreements on behalf of the City of Marshalltown to purchase said vehicle at the above referenced price and conditions.

Passed this 28th day of November, 2016, and signed this 28th day of November, 2016.

CITY OF MARSHALLTOWN, IOWA

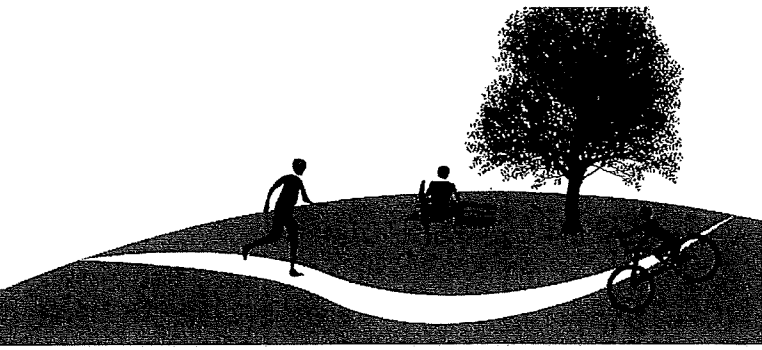
James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

Marshalltown

Parks and Recreation



Staff:

Annemarie Selness
Director
aselness@ci.marshalltown.ia.us

Brad Weuve
Parks Superintendent
bweuve@ci.marshalltown.ia.us

Jennifer Hart
Recreation Supervisor
jhart@ci.marshalltown.ia.us

Becky Baedke
Administrative Assistant
bbaedke@ci.marshalltown.ia.us

Office:

10 West State Street
Marshalltown, IA 50158

Hours:

Monday – Friday
8:30 am – 4:30 pm

Contact Us:

precoffice@ci.marshalltown.ia.us
Office: 641-754-5715
marshalltownparkandrec.com
Fax: 641-754-5728

Follow us on:



To: Annemarie Selness, Parks and Recreation Director

From: Jennifer Hart, Recreation Supervisor

Date: November 16, 2016

RE: FY 16/17 Vehicle Purchase

The 2016/2017 Capital Improvement Plan budget has allocated \$20,000 for the purchase of a vehicle to be used by the Parks and Recreation Department.

On October 27th, 2016 the attached bid requirements were hand delivered to the following used car dealers; Clemons Chevrolet, Jensen Ford, Ken Wise Chrysler, Ken Wise Honda and Luethje Auto Sales. Bids were due no later than 5pm on Tuesday, November 8th, 2016. The department received timely bids from Jensen Ford, Ken Wise Chrysler and Clemons Chevrolet. No bid was received from Luethje Auto Sales.

Following the review of all bids, we recommend the Council approve the purchase of a 2012 Chevrolet Traverse LT AWD from Clemons Chevrolet with the purchase price of \$18,675. This vehicle is an 8 passenger with a drive train warranty of 5 years/100,000 and a 1,000mile/30 day guarantee on all major components.

Thank you for your consideration,

Jennifer Hart
Recreation Supervisor

Vehicle Purchase 2016

Clemons Chevrolet

2016 Dodge Journey SXT
14,000 miles
7 Passanger
Color: White
Price: \$21,000

Ken Wise Chrysler & Honda

2016 Dodge Journey SXT
20,000 miles
7 Passanger
Color: Gray
Price: \$21,000

Jensen Ford

2014 Ford Expedition
41,532 miles
8 passanger
Color: Black
Price: \$28,000

Luethje Auto Sales

No Bid

2015 Dodge Journey SXT
24,000 miles
7 Passanger
Color: Gray
Price: \$19,500

2015 Dodge Journey SXT
40,000 miles
7 Passanger
Color: Red
Price: \$17,900

2012 Chevrolet Traverse LT
52,000 miles
8 Passanger
Color: Silver
Price: \$18,675



James L. Lowrance, Mayor
Jessica Kinser, Administrator
Shari L. Coughenour, City Clerk
24 North Center Street
Marshalltown, IA 50158-4911
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CITY CLERK'S OFFICE

November 4, 2016

**To: Mayor James L. Lowrance
Members of the City Council**

From: Anne Selness
Parks and Recreation Director

Re: Marshalltown Softball Association, Inc. (MSA) MOU

Policy Issue: For Council approval

Recommendation: Staff recommends approval of the MOU with the Marshalltown Softball Association, Inc. for responsibilities pertaining to summer softball leagues.

Background: The Parks and Recreation Department has been responsible for running the summer softball league program for many years. With the reduction of a recreation staff person last year, we no longer have the ability to maintain this program. MSA is forming a 501©3 with a goal of having this in effect by March 31, 2017. The MOU lists the responsibilities for each organization before and after March 31, 2017.

Budget Impact: None

Attachment: Yes

cc: Jessica Kinser, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin



RESOLUTION APPROVING AGREEMENT FOR JOINT EXERCISE OF
GOVERNMENTAL POWERS PURSUANT TO
IOWA CODE CHAPTER 28E AND 28D
BETWEEN
MARSHALLTOWN SOFTBALL ASSOCIATION, INC.
AND
THE CITY OF MARSHALLTOWN

WHEREAS the City of Marshalltown, Iowa, has negotiated a MEMORANDUM OF UNDERSTANDING AGREEMENT TO ADMINISTER A SUMMER SOFTBALL LEAGUE PURSUANT TO IOWA CODE CHAPTER 28E AND 28D BETWEEN MARSHALLTOWN SOFTBALL ASSOCIATION, INC. AND THE CITY OF MARSHALLTOWN, (the Agreement) for joint exercise of governmental powers pursuant to Iowa Code Chapter 28E and 28D with the Marshalltown Softball Association, Inc. to define set responsibilities for each organization within the Marshalltown 6th Street Softball Complex boundaries; and

WHEREAS the City Council of Marshalltown finds that the Memorandum of Understanding Agreement is in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:

Section 1. That the attached Memorandum of Understanding Agreement regarding defined responsibilities for the administration of a summer softball league is hereby approved in all respects and particulars.

Section 2. That the Mayor and City Clerk are hereby authorized and directed to execute said Memorandum of Understanding Agreement on behalf of the City of Marshalltown, and the City Clerk is authorized and directed to file this Agreement with the Secretary of State, as required by law.

Passed this ____ day of November, 2016, and signed this ____ day of November, 2016.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor
ATTEST:

Shari L. Coughenour, CMC, City Clerk

October 24, 2016
Memorandum of Understanding
Marshalltown Parks and Recreation Department and the
Marshalltown Softball Association

- I. This memorandum of understanding is for the items the Marshalltown Parks and Recreation Department (P & R) will continue doing, if needed, until such time as Marshalltown Softball Association, Inc. (MSA) obtains its 501(c)3 status by March 31, 2017 and items MSA will be responsible for. It is an effort to ensure the responsibilities of each entity are understood and agreed.

P & R Responsibilities:

1. Pay all expenses related to softball diamond maintenance, leagues and tournaments, including part-time staff and contracted entities.
2. Provide a brochure box outside of our office for MSA to place registration materials, schedules and other documents.
3. Provide a link on our website to your website for people to access MSA Softball information (registration/leagues/tournaments).
4. Hire diamond maintenance workers, scorekeepers and complex supervisor for league play. MSA will take over this duty when you have your 501(c)3 status confirmed (March 31).
5. Approve any agreements for maintenance of the complex.
6. Provide for the repair and maintenance of all facilities at the complex.
7. Provide monthly revenue and expense reports to MSA.
8. Provide a contact person to work in conjunction with a MSA representative to make the decision to postpone games due to weather.

MSA Responsibilities:

1. Collect all revenue, including, but not limited to, registration fees, sponsorship fees, advertising fees, rentals and concession proceeds and provide 1 check each week by NOON Friday to P & R.
2. Maintain team rosters.
3. Schedule all league play and tournaments and provide schedules to P & R.
4. Reschedule games postponed due to weather or other reasons. Provide notice of rescheduled games to P & R, umpires, scorekeepers and/or supervisors.
5. Provide a contact person to work in conjunction with the P & R contact person to make the decision to postpone games due to weather.
6. Receive approval from P & R prior to any expenditure being made.
7. Notify P & R of any proposed arrangement made with any other entities for use of the complex.

8. Arrange for diamond maintenance for tournament and secure approval of P & R for arrangements made.
9. Receive approval from P & R prior to any agreement or contract being entered into, including but not limited to, sponsorships, signage, rentals, diamond maintenance, etc.
10. MSA determines whether or not paid scorekeepers or complex supervisors will be utilized.
11. Schedule, supervise and maintain time sheets for scorekeepers and/or supervisors, if utilized.
12. Arrange for timely submission of scorekeeper and/or supervisors time sheets in accordance with P & R policies and time table.
13. Maintain league standings.
14. Maintain MSA Facebook and MSA Website page.

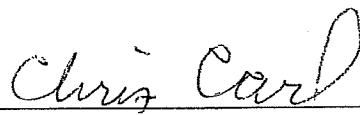
Contact information for individuals best suited to address various areas of responsibility shall be maintained on a current basis by each entity. Every effort shall be made by each entity to communicate information in a timely fashion to the appropriate individual, as identified on the current contact information list. The list shall be an attachment to this memorandum of understanding.

- II. This portion of the memorandum of understanding is for the items P & R will continue doing after MSA has obtained its 501(c)3 status confirmation.

P & R Responsibilities:

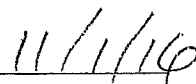
1. Provide a brochure box outside of our office for MSA to place registration materials, schedules and other documents.
2. Provide a link on our website to your website for people to access MSA Softball information (registration/leagues/tournaments).
3. Provide maintenance as needed for the lights at the softball complex. MSA will pay for electricity and other supplies as required.

Contract information for individuals best suited to address various areas of responsibility shall be maintained on a current basis.



Marshalltown Softball Association, Inc.

City of Marshalltown, Iowa



Date

Date



James L. Lowrance, Mayor
Jessica Kinser, Administrator
Shari L. Coughenour, City Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

CITY CLERK'S OFFICE

November 4, 2016

**To: Mayor James L. Lowrance
Members of the City Council**

From: Anne Selness
Parks and Recreation Director

Re: Marshalltown Softball Association, Inc.- 6th Street Softball Complex Lease

Policy Issue: For Council approval

Recommendation: Staff recommends approval of the lease agreement with the Marshalltown Softball Association, Inc. for the 6th street softball complex effective January 1, 2017.

Background: The Parks and Recreation Department has been responsible for running the summer softball league program for many years. With the reduction of a recreation staff person last year, we no longer have the ability to maintain this program. MSA is forming a 501©3 with a goal of having this in effect by March 31, 2017. In order to continue the softball program they will need to lease the 6th street softball complex from the City.

Budget Impact: None

Attachment: Yes

cc: Jessica Kinser, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin



RESOLUTION APPROVING LEASE BETWEEN THE CITY OF MARSHALLTOWN, IOWA
AND MARSHALLTOWN SOFTBALL ASSOCIATION, INC

WHEREAS, there is herewith submitted to the City Council of Marshalltown, Iowa a proposed Lease Agreement by and between the City of Marshalltown, Iowa and Marshalltown Softball Association, Inc., for the purpose of providing recreational softball programs to the youth and adults of this community; and

WHEREAS there has been presented to the Marshalltown City Council a form of lease for approval by the City of Marshalltown, Iowa, and the Marshalltown Softball Association, Inc., Marshalltown, Iowa, for a term of not to exceed three (3) years from and after the 1st day of January 2017, and up to noon of the 31st day of December 2020, for the use and occupancy by Lessee of property described therein for the purpose of providing recreational softball programs to the youth and adults of this community; and

WHEREAS this Council has considered the terms, conditions and intended use of such property, and that such Lease Agreement is in the best interest of the city and should be approved.

WHEREAS, the Council has fully examined same and has found same to be in the best interest of the City of Marshalltown, Iowa, and that same should now be approved and accepted.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MARSHALLTOWN, IOWA:

Section 1: That the Lease Agreement by and between the City of Marshalltown, Iowa and Marshalltown Softball Association, Inc., for the lease of the property for the purposes detailed in the lease, is hereby fully approved and the Mayor and City Clerk are hereby authorized and directed to execute same for and on behalf of said City. A copy of said Agreement is attached hereto setting forth the terms and legal description.

City of Marshalltown, Iowa

by _____
James L. Lowrance, Mayor

ATTEST:

by _____
Shari Coughenour, City Clerk

SOUTH 6th STREET SOFTBALL COMPLEX LEASE AGREEMENT

This Agreement is made and entered into on this 14th day of November, 2016, by and between the City of Marshalltown, Iowa through its PARKS & RECREATION DEPARTMENT, hereinafter referred to as the Lessor and MARSHALLTOWN SOFTBALL ASSOCIATION, INC., of Marshalltown, Iowa, Lessees, herein after referred to as the Lessee, is mutually agreed as follows, to wit:

Lessor does hereby lease the Lessee the following described premises in Marshalltown, Marshall County, Iowa, to wit:

SEE ATTACHED LEGAL DESCRIPTION

That the term of this Lease Agreement shall be from the 1st day of January, 2017, to the 31st day of December, 2020, for the consideration of Three (\$3.00) Dollars payable in full in advance of the lease term at the office of Lessor in Marshalltown, Iowa, as follows, to-wit:

The parking lot located on this leased premises shall be mutually maintained by Lessor and Lessee. Lessor will sweep the lot three times per year: spring, summer and fall. Lessor shall plow a fire access to the Concession stand and maintenance shed during the winter and will not use the parking lot as a snow dump site.

Lessor reserves the right to use the east portion of the Parking lot for one weekend in July or August for its appliance and scrap metal pickup. The date to be determined. Lessor reserves right of use of the parking lot for skate park and recreational trail users at all times and for Marshalltown Football League during its season.

Lessee shall properly mow and trim all areas within the yellow-lined boundaries of the attached drawing.

Lessor agrees to provide labor and equipment necessary to maintain and/or repair field lights and scoreboards and to perform other electrical repairs needed and agreed upon by both parties. Lessee shall be responsible for the cost of any repair parts. Lessee will be responsible for winterization, maintenance, or repairs of any water or plumbing issues including the field sprinkler systems.

Lessor agrees to provide storage for Lessee's Toro slicer and to slice all ballfields one time per month from May to October. Lessee agrees to allow Lessor to use the slicer as needed on other properties within the City. Lessor agrees to aerate all fields once every year after season's end. The purpose of this Lease Agreement is to provide a softball program in conformity with the programs operated by Lessee in the past. In the event a dispute arises as to the terms and conditions of this Lease Agreement the Parties agree to meet to resolve these disputes in conformity with the stated purpose hereof.

If at any time the softball program now promoted and handled by Lessee should no longer exist, this Lease Agreement shall immediately terminate.

Lessee shall be responsible for the maintenance and upkeep of any building or structures located upon said premises for Lessee's use. In the event, any buildings or structures are removed with agreement of Lessor it is the responsibility of Lessee to remove any vertical structures and in-ground infrastructures and fill any holes with dirt and seed.

Lessee shall at no time sub-lease said property without Lessor's prior written approval.

Lessee shall immediately notify Lessor of any proposed improvements to be placed upon the premises, to the end that Lessor shall be made fully aware thereof. No improvements shall be allowed without Lessor's consent.

Lessee will maintain liability insurance coverage on the leased premises, naming Lessor as an additional insured. Coverage shall be not less than \$1,000,000 per person and \$2,000,000 per event. Proof of insurance shall be provided by Lessee upon request of Lessor. Lessee shall hold Lessor harmless from any claims made for personal injury or property damage arising out of any activity authorized by Lessee upon said premises by anyone present thereon as a spectator, laborer, or otherwise. If the Lessor shall use these properties after the closing of the softball season, the Lessee shall be held harmless for injury arising out of Lessor's use.

Lessee shall be solely responsible for any utility charges such as electricity, water, sewer and gas, all turf maintenance of the diamonds and areas outside the playing area.

Lessee will not in any way prohibit the general public access to the Bike/Walk/Jog Path which is located on the leased premises. Lessee shall be allowed to drive maintenance equipment on the Path to enter ball diamonds to perform routine maintenance.

by Chris Carl
, President

by Subbarao, Secretary

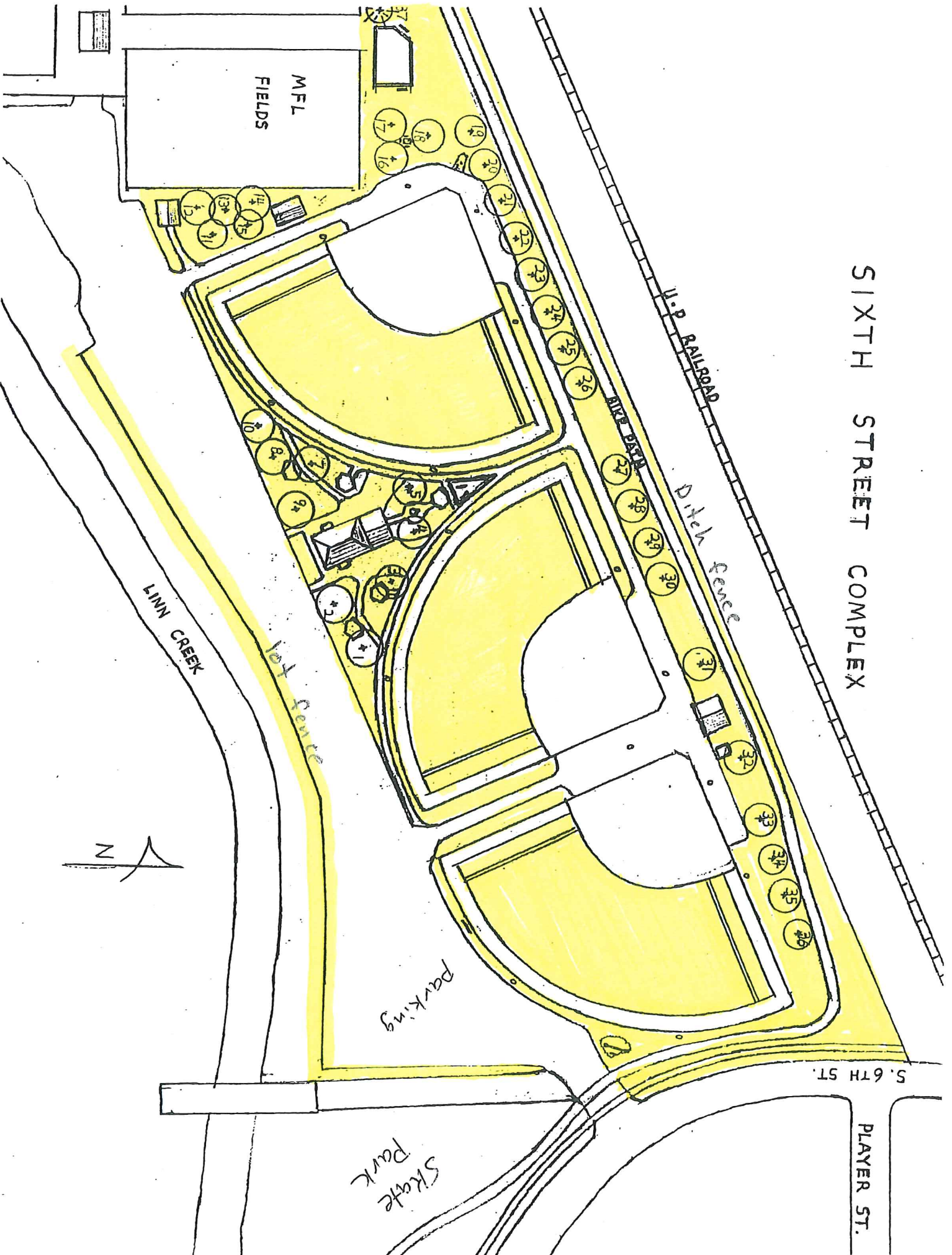
by _____
James L. Lowrance, Mayor

by _____
Shari Coughenour, City Clerk

LEGAL DESCRIPTION

Lot 3 of the Northeast Quarter of the Southeast Quarter, AND Lot 1 of the Southeast Quarter of the Southeast Quarter, except that part of Lot 1 leased to the Marshalltown Football League, all in Section 34, Township 84, West of the 5th P.M., Marshall County, Iowa.

SIXTH STREET COMPLEX



RESOLUTION APPROVING QUOTE AND AWARD TO YELLOWBLUE LED CO.
FOR THE LIGHTING REPLACEMENT OF CITY HALL, CARNEGIE BUILDING, PUBLIC
LIBRARY AND PUBLIC WORKS FACILITY
IN THE CITY OF MARSHALLTOWN, IOWA,
IN THE AMOUNT OF \$49,916.53

WHEREAS, the City of Marshalltown, Iowa, requested quotes from various local contractors, for the replacement of lighting for City Hall, Carnegie Building, Public Library and Public Works Facility and,

WHEREAS, Yellowblue LED Co, of Ankeny, Iowa, submitted the low bid quote which is now before this Council for final approval.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

That the quote of Yellowblue LED Co. for the replacement of lighting in THE CITY OF MARSHALLTOWN, IOWA, IN THE AMOUNT OF \$49,916.53 is hereby accepted and approved and shall be used to pay for said replacement lighting.

BE IT FURTHER RESOLVED that the Mayor and City Clerk be authorized and directed to accept the quote for and on behalf of the City of Marshalltown, Iowa.

Passed this 28th day of November 2016, and signed this ____ day of November 2016.

CITY OF MARSHALLTOWN

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



James L. Lowrance, Mayor
Randy Wetmore, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

To: Mayor Lowrance and Marshalltown City Council

From: Dave Daters, Facility Superintendent/City Electrician

Subject: LED relamping of City Hall, Carnegie Building, Public Library and Public Works Building

Below you will see the cost estimates for the four buildings mentioned above.

1. Yellowblue LED Co. Ankeny
Initial cost \$ 49,916.53 less rebate = \$ 27,627.79 Final cost = \$22,288.74
2. Electrical Engineering and Equipment Co, Des Moines
Initial cost \$ 50,543.24 less rebate = \$ 27,627.79 Final cost = \$ 22,915.45
3. Crescent Electric Marshalltown
Initial cost \$67,919.94 less rebate = \$ 21,582.00 Final cost = \$ 46,337.94

I recommend we use Yellowblue Co from Ankeny Iowa as the supplier for this change over.

Our city electrical department will do the work and Yellow blue will take care of the rebate filing.

The projected payback to the City due to reduced energy consumption and combined with the rebates is estimated to be less than 6 months.

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin

Marshalltown



CUSTOMER ACKNOWLEDGMENTS

- Pricing Valid for 30 days
- Figures or percentages indicated in this proposal are considered to be generated on the best efforts basis, based on certain stipulated conditions concerning blended kWh electricity rate; hours of operation; existing lighting system data, and proposed lighting system data. **All calculations or figures are estimates or based on estimated information.**
- HVAC operating hours source: Controlling Energy Consumption in Single Buildings, U.S. Department of the Navy, Naval Civil Engineering Lab, CR82.028, 1982
- HVAC savings calculated using formulas created by Rundquist Associates, using data from ASHRAE, validated by DOE-2 Computer modeling. Available at <http://www.lightsearch.com/resources/lightguides/hvac.html>

PROPOSAL ACCEPTANCE

Investments

Product, Sales Tax and Shipping	\$22,101.97
Estimated Installation	TBD
Total Proposed Amount	\$22,101.97
Estimated Rebate	\$11,124.80
Estimated Net Cost	\$10,977.17

yellowblue LED, LLC proposes hereby to furnish materials and services as specified herein:

Cash

- ☐ Standard cash payment is due with approval and customer purchase order. With regard to miscellaneous project costs and change orders (if any), a final invoice will be issued and due on receipt of invoice. All major credit cards accepted.

Finance/Lease

- ☐ Lessee will approve and sign off on payment being made by Leasing Company to yellowblue LED, LLC upon availability of funds.

☒ ***Acceptance of proposal:** The prices, specifications and terms contained herein are satisfactory and are hereby accepted. I accept and agree to the items selected above and understand that best effort practices were used in the evaluation of my property. I accept that if some product was missed in the initial review and count of my property, I will be expected to pay for any additional product I choose to add during the installation process. yellowblue LED, LLC is authorized to proceed with the project and to provide the products and services as specified. Payments will be made as outlined above. I have read and agree to the terms, conditions, and statements contained herein. yellowblue LED, LLC is not affiliated with, nor represents, any utility company. Any and all presented rebate programs and rebate amounts are estimated and solely based on information given to yellowblue LED, LLC from the utility company. All rebate matters are handled directly between the customer and the utility company.

Customer Signature:

Date:

Name:

Email:

Title:

Purchase Order#:

Yellow Blue Signature:

Name:

Date:

CUSTOMER ACKNOWLEDGMENTS

- Pricing Valid for 30 days
- Figures or percentages indicated in this proposal are considered to be generated on the best efforts basis, based on certain stipulated conditions concerning blended kWh electricity rate; hours of operation; existing lighting system data, and proposed lighting system data. **All calculations or figures are estimates or based on estimated information.**
- HVAC operating hours source: Controlling Energy Consumption in Single Buildings, U.S. Department of the Navy, Naval Civil Engineering Lab, CR82.028, 1982
- HVAC savings calculated using formulas created by Rundquist Associates, using data from ASHRAE, validated by DOE-2 Computer modeling. Available at <http://www.lightsearch.com/resources/lightguides/hvac.html>

PROPOSAL ACCEPTANCE

Investments

Product, Sales Tax and Shipping	\$5,467.76
Estimated Installation	TBD
Total Proposed Amount	\$5,467.76
Estimated Rebate	\$2,478.59
Estimated Net Cost	\$2,989.17

yellowblue LED, LLC proposes hereby to furnish materials and services as specified herein:

Cash

- ☐ Standard cash payment is due with approval and customer purchase order. With regard to miscellaneous project costs and change orders (if any), a final invoice will be issued and due on receipt of invoice. All major credit cards accepted.

Finance/Lease

- ☐ Lessee will approve and sign off on payment being made by Leasing Company to yellowblue LED, LLC upon availability of funds.

☒ ***Acceptance of proposal:** The prices, specifications and terms contained herein are satisfactory and are hereby accepted. I accept and agree to the items selected above and understand that best effort practices were used in the evaluation of my property. I accept that if some product was missed in the initial review and count of my property, I will be expected to pay for any additional product I choose to add during the installation process. yellowblue LED, LLC is authorized to proceed with the project and to provide the products and services as specified. Payments will be made as outlined above. I have read and agree to the terms, conditions, and statements contained herein. yellowblue LED, LLC is not affiliated with, nor represents, any utility company. Any and all presented rebate programs and rebate amounts are estimated and solely based on information given to yellowblue LED, LLC from the utility company. All rebate matters are handled directly between the customer and the utility company.

Customer Signature:

Date:

Name:

Email:

Title:

Purchase Order#:

Yellow Blue Signature:

Name:

Date:

CUSTOMER ACKNOWLEDGMENTS

- Pricing Valid for 30 days
- Figures or percentages indicated in this proposal are considered to be generated on the best efforts basis, based on certain stipulated conditions concerning blended kWh electricity rate; hours of operation; existing lighting system data, and proposed lighting system data. **All calculations or figures are estimates or based on estimated information.**
- HVAC operating hours source: Controlling Energy Consumption in Single Buildings, U.S. Department of the Navy, Naval Civil Engineering Lab, CR82.028, 1982
- HVAC savings calculated using formulas created by Rundquist Associates, using data from ASHRAE, validated by DOE-2 Computer modeling. Available at <http://www.lightsearch.com/resources/lightguides/hvac.html>

PROPOSAL ACCEPTANCE

Investments

Product, Sales Tax and Shipping	\$6,218.72
Estimated Installation	TBD
Total Proposed Amount	\$6,218.72
Estimated Rebate	\$4,500.00
Estimated Net Cost	\$1,718.72

yellowblue LED, LLC proposes hereby to furnish materials and services as specified herein:

Cash

- ☐ Standard cash payment is due with approval and customer purchase order. With regard to miscellaneous project costs and change orders (if any), a final invoice will be issued and due on receipt of invoice. All major credit cards accepted.

Finance/Lease

- ☐ Lessee will approve and sign off on payment being made by Leasing Company to yellowblue LED, LLC upon availability of funds.

☒ ***Acceptance of proposal:** The prices, specifications and terms contained herein are satisfactory and are hereby accepted. I accept and agree to the items selected above and understand that best effort practices were used in the evaluation of my property. I accept that if some product was missed in the initial review and count of my property, I will be expected to pay for any additional product I choose to add during the installation process. yellowblue LED, LLC is authorized to proceed with the project and to provide the products and services as specified. Payments will be made as outlined above. I have read and agree to the terms, conditions, and statements contained herein. yellowblue LED, LLC is not affiliated with, nor represents, any utility company. Any and all presented rebate programs and rebate amounts are estimated and solely based on information given to yellowblue LED, LLC from the utility company. All rebate matters are handled directly between the customer and the utility company.

Customer Signature:

Date:

Name:

Email:

Title:

Purchase Order#:

Yellow Blue Signature:

Name:

Date:

CUSTOMER ACKNOWLEDGMENTS

- Pricing Valid for 30 days
- Figures or percentages indicated in this proposal are considered to be generated on the best efforts basis, based on certain stipulated conditions concerning blended kWh electricity rate; hours of operation; existing lighting system data, and proposed lighting system data. **All calculations or figures are estimates or based on estimated information.**
- HVAC operating hours source: Controlling Energy Consumption in Single Buildings, U.S. Department of the Navy, Naval Civil Engineering Lab, CR82.028, 1982
- HVAC savings calculated using formulas created by Rundquist Associates, using data from ASHRAE, validated by DOE-2 Computer modeling. Available at <http://www.lightsearch.com/resources/lightguides/hvac.html>

PROPOSAL ACCEPTANCE

Investments

Product, Sales Tax and Shipping	\$16,128.08
Estimated Installation	TBD
Total Proposed Amount	\$16,128.08
Estimated Rebate	\$9,524.40
Estimated Net Cost	\$6,603.68

yellowblue LED, LLC proposes hereby to furnish materials and services as specified herein:

Cash

- ☐ Standard cash payment is due with approval and customer purchase order. With regard to miscellaneous project costs and change orders (if any), a final invoice will be issued and due on receipt of invoice. All major credit cards accepted.

Finance/Lease

- ☐ Lessee will approve and sign off on payment being made by Leasing Company to yellowblue LED, LLC upon availability of funds.

☒ ***Acceptance of proposal:** The prices, specifications and terms contained herein are satisfactory and are hereby accepted. I accept and agree to the items selected above and understand that best effort practices were used in the evaluation of my property. I accept that if some product was missed in the initial review and count of my property, I will be expected to pay for any additional product I choose to add during the installation process. yellowblue LED, LLC is authorized to proceed with the project and to provide the products and services as specified. Payments will be made as outlined above. I have read and agree to the terms, conditions, and statements contained herein. yellowblue LED, LLC is not affiliated with, nor represents, any utility company. Any and all presented rebate programs and rebate amounts are estimated and solely based on information given to yellowblue LED, LLC from the utility company. All rebate matters are handled directly between the customer and the utility company.

Customer Signature:

Date:

Name:

Email:

Title:

Purchase Order#:

Yellow Blue Signature:

Name:

Date:



James L. Lowrance, Mayor
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

DEPARTMENT OF PUBLIC WORKS

November 21, 2016

**To: Mayor James L. Lowrance
Members of the City Council**

From: Justin Nickel
Director of Public Works

Re: ITC Requesting - Temporary Construction and Access Easements

Policy Issue: City policy requires approval by resolution to grant temporary construction and access easements.

Recommendation: Staff recommends approving the resolution authorizing ITC temporary construction access to complete the reconstruction of the electric transmission line.

Background: ITC is requesting the temporary construction/access easement to allow construction vehicles and equipment access during reconstruction of the local electric transmission line.

Budget Impact: The granting of the temporary construction and access easement documentation will have no budget impact.

Attachment: Temporary Construction and Access Easement Documentation

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin



RESOLUTION NO. 2016-_____

**RESOLUTION APPROVING TEMPORARY
CONSTRUCTION AND ACCESS EASEMENT**

WHEREAS, ITC Midwest, LLC is in the process of reconstruction of certain electric transmissions lines within the City of Marshalltown, Iowa, and

WHEREAS, there is a need for a temporary easement to allow access and work space in connection with said reconstruction, and

WHEREAS, the proposed temporary easement is over farm land owned by the City which currently has crop removed, and

WHEREAS, the proposed consideration is fair and reasonable, and

WHEREAS, the City Council has been fully advised in the premises and finds it to be in the best interest of the City of Marshalltown and that said temporary construction and access easement should be granted.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF
MARSHALLTOWN, IOWA:

Section 1: That the temporary construction and access easement is approved and should be executed.

Section 2: That this resolution shall be in full force and effect from and after its passage and signature as provided by law.

Passed and approved this _____ day of _____, 2016.

James L. Lowrance, Mayor

Attest:

Shari L. Coughenour, CMC, City Clerk

Return to: Ken Wunsch – Universal Field Services, 3815 NW 109th Street, Urbandale, Iowa 50322 (515) 334-3334
Prepared By: Nick Stark – ITC Midwest LLC, 123 5th Street, SE, Cedar Rapids, Iowa 52401 (319) 297-6841

TEMPORARY CONSTRUCTION AND ACCESS EASEMENT

For and in consideration of the sum of Five Hundred Dollars (\$500.00) and other valuable consideration, the receipt of which is hereby acknowledged, **City of Marshalltown**, 24 N Center Street, Marshalltown, Iowa 50158 ("Grantor(s)"), do(es) hereby warrant and convey unto ITC Midwest LLC, a Michigan limited liability company, ("Grantee"), its successor and assigns, a temporary easement on, under, over and across the following described lands located in the County of Marshall, and the State of Iowa (the "Temporary Easement Area"):

Southeast Quarter of the Northeast Quarter of Section 25, Except the East Thirty-three (33) feet and the South Sixty (60) feet, Township 84 North, Range 18 West of the 5th P.M., Marshall County, Iowa.

THE TEMPORARY EASEMENT AREA BEING: A strip of land Fifty (50) feet in width, lying West of, Parallel and Adjacent to the East property line; said strip beginning at the Southeast Corner of the above-described property and running North for Three Hundred (300) feet.

This easement is conveyed solely to allow Grantee to enter upon the Temporary Easement Area with its construction vehicles and equipment and to operate said vehicles and equipment thereon, and to otherwise use the Temporary Easement Area for temporary work space in connection with the reconstruction of Grantee's electric transmission line located within the above-described lands. Without limiting the generality of the foregoing, Grantee may use the Temporary Easement Area for storage of materials and parking of construction equipment, and for ingress to and egress from the construction site.

Grantee's right to use the Temporary Easement Area shall terminate at the completion of the Grantee's construction project or on January 14, 2017, whichever shall occur first, including associated restoration activities.

Grantee, its contractor or agent, may enter said premises for the purpose of making surveys and preliminary estimates immediately upon the execution of this easement.

Grantee shall pay for damage to lands, fences, livestock and/or crops arising out of Grantee's exercise of the rights herein granted.



James L. Lowrance, Mayor
Jessica Kinser, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

DEPARTMENT OF PUBLIC WORKS

November 23, 2016

**To: Mayor James L. Lowrance
Members of the City Council**

From: Justin Nickel
Director of Public Works

Re: Request for Street Light from First Congregational Church (vicinity of W Church Street and S 4th Street)

Policy Issue: None

Recommendation: Staff does not recommend the City be responsible for the costs of installing an additional street light at the requested intersection. If a street light is desired the requestor should be responsible for the cost of installation and the City will be responsible for energy costs over the life of the street light.

Background: Staff received a verbal and written request for installation of a street light from the Church. The existing lighting meets the requirements of the current street light policy. As such, standard practice has been for the requestor to pay for the installation of a light and the City will pay the ongoing energy costs.

Budget Impact: Alliant estimates the cost of this new street light at approximately \$5,000.

Attachment: Request.

cc: Jessica Kinser, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin



Row

STREET LIGHTING POLICY

The following is adopted by the Council of the City of Marshalltown, Iowa, as the official policy of the said City in regard to street lighting installation and all departments concerned are hereby ordered to comply with same.

1. Street light requests in platted areas of the City existing before July 26, 1973 must be made in writing to the City Electrician, and all wiring shall be underground unless it is difficult or impossible, in the judgment of the utility committee to accomplish same. The City Electrician shall estimate the cost of the underground installation based on current costs and including pole conduit and the requesting party shall agree to pay said sum in advance after approval of the installation by the City Council. Only one person may make the written request per pole installation and if it is a joint request the obligation to arrange contribution among the several parties will be a private matter to be handled by the requesting party. All additional expenses over those agreed to shall be borne by the City and any excess will be refunded.
2. In areas platted under the subdivision Ordinance of July 26, 1973, the final plat shall indicate the location of street lights and an indication of when same shall be installed. It is declared the policy of the Council that intersections be lighted as soon as practical after energy becomes available as well as mid-block if the distance between intersections is greater than 550 feet, and that further lighting commence with the development of homes in the subdivision.

The Council may require that a bond, equal to the total expense of installing all the street lights as indicated on the plat be posted with the City Clerk by the subdivider, providing for the installation aforesaid, to insure said installation as needed. After every light is either properly installed or its necessity waived by Council action, the bond may be released.

- A. If, the resident or developer of the area desire not to have a designated light or lights, in a new development they shall petition the Council to have the light requirement waived. The petition shall state the names of the parties requesting the removal of the light or lights from the plat designation, prior to installation, as well as the complete legal description of their respective properties and shall be accompanied by payment in an amount equal to recording the petition in the County Recorder's Office. This will allow subsequent purchaser to be aware that the light was waived. Any request for lighting subsequent to the waiver shall be treated as set forth in paragraph 1, except the requesting party will pay all costs of labor and material in installing the entire light.
3. Lighting in areas where pre-platting ordinance property adjoin post-platting ordinance property will be handled by the utility committee upon approval by the Council on an individual basis. The utility committee shall consider all relevant factors involved, apportion the costs in a fair manner and report same to the Council.
4. Areas that are developed and annexed to the City shall be handled under the provisions of paragraph 1 unless the area was platted under the July 26, 1973 platting ordinance in which event paragraph 2 shall apply.

April 13, 2016

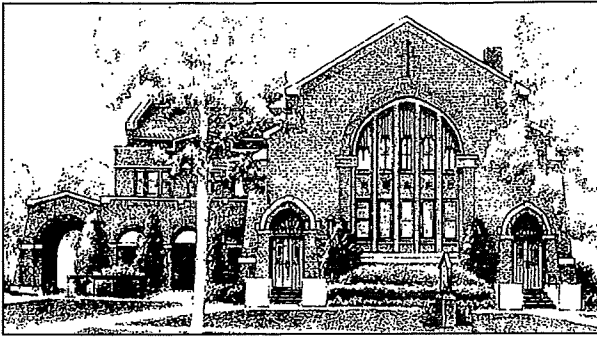
Subject: City of Marshalltown Street Lights

Location	Date	Who paid to install
South Fairway Dr.	2012	Requesting party
Greenfield Dr	2010	Developer
East Nevada St	2007	Requesting party
South 5 th Ave.	2003	Developer
South 2 nd St.	2002	Developer
Country Club Lane	2000	Alliant
South 2 nd St.	2000	Developer (3 lights)
Glenda Drive	2000	Developer
Baily Drive	2000	Developer
Thunderbird Dr.	2000	Developer
Wilson Circle	1999	Alliant
Cross Country Estates	1999	Developer (6 lights)
Knollway Dr.	1998	Developer

The City did not pay any installation costs for any of the above installs.

The City does pay for the maintenance and the energy costs for these lights.

Information provided by the City of Marshalltown Public Works Department Utility Division



First Congregational Church

312 W. Main Street
Marshalltown, IA 50158
Pastor Daniel Vellinga
641-752-4239

November 3rd, 2016

Justin Nickel
Director of Public Works
City of Marshalltown
24 N. Center Street
Marshalltown, Iowa 50158

Dear Justin,

This letter is in response to your email of October 14th requesting written notification of our street light request.

Please be advised that First Congregational Church, 312 West Main Street, Marshalltown, Iowa is requesting that a new street light be placed at the corner of West Church Street and South 4th Street. We have a large number of people entering and leaving our church during evening hours at our south door. Having an additional street light at the intersection of Church and S. 4th Street would provide us with some extra security.

Thank you Justin for your positive consideration of our request.

Sincerely,

First Congregational Church Trustees

Robert McGregor - Trustee member
rsm472@gmail.com
641-751-6844

CC. Aaron Dickey, Lenny Reeder



James L. Lowrance, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

November 22, 2016

**To: Mayor James L. Lowrance
Members of the City Council**

From: Diana Steiner, Finance Director 

Re: Authorizing loans to TIF programs and TIF certification to the county.

Policy Issue: Council must approve the loans and certification.

Recommendation: Staff recommends approving the annual program payments from TIF funds and the certification to the County. This is due to Marshall County December 1st.

Background: The Finance Department has prepared the program payment documents and the certification to the county and is requesting your review. The TIF funds will be collected by the County and remitted to the City in fiscal year 2018.

Budget Impact: N/A

Attachment: Authorizing program payments and TIF certification.

cc: Jessica Kinser, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin



RESOLUTION NO
AUTHORIZING LOAN TO TAX INCREMENT FUND
MEDIC

WHEREAS, the City of Marshalltown, Iowa, has established an urban renewal area in the City known as the Marshalltown Urban Renewal Area No. 3 (the "Urban Renewal Area"); and

WHEREAS, the City Council has created the Marshalltown Urban Renewal Area No. 3 Tax Increment Revenue Fund (the "Tax Increment Revenue Fund"), into which all incremental property tax revenues received from the Urban Renewal Area shall be deposited; and

WHEREAS, each year, the City incurs expenses related to funding MEDIC in the Urban Renewal Area that would be eligible under state law to be reimbursed from incremental property tax revenues (the "Project Expenses"); and

WHEREAS, in order to make the Medic payment for the current fiscal year eligible to be paid from future incremental property tax revenues, it is necessary to create an internal debt;

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Marshalltown, Iowa, as follows:

Section 1. It is hereby directed that \$50,000 be advanced to the Tax Increment Revenue Fund from the General Reserve Fund, in order to pay the Project Expenses in the current fiscal year. This advance shall be treated as a loan (the "Loan") to the Tax Increment Revenue Fund and shall be repaid to the General Fund out of incremental tax revenues received with respect to the Urban Renewal Area.

Once appropriated, payments shall be made on the Loan on June 1 of each year to the extent there are incremental tax revenues available for such purpose which have been allocated to or accrued in the Tax Increment Revenue Fund. The right is hereby reserved to issue additional obligations, or to enter into additional loans, payable from the Tax Increment Revenue Fund, which may either rank on a parity with the Loan or may have a priority over the Loan with respect to the revenues in the Tax Increment Revenue Fund.

Section 2. The Tax Increment Revenue Fund is hereby pledged to the repayment of the Loan, and a copy of this Resolution shall be filed in the office of the Marshall County Auditor to evidence this pledge. Pursuant to Section 403.19 of the Code of Iowa, the City Clerk is hereby directed to certify to the Marshall County Auditor, no later than December 1, 2016, the original amount of the Loan as an obligation that is eligible to be repaid from future incremental property tax revenues, and to certify no later than December 1 of each succeeding year, any remaining outstanding balance of the Loan

Section 3. All resolutions or parts thereof in conflict herewith, are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED the 28th day of November, 2016.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor
ATTEST:

Shari L. Coughenour, CMC, City Clerk

RESOLUTION NO
AUTHORIZING LOAN TO TAX INCREMENT FUND
CENTRAL BUSINESS DISTRICT / MAIN STREET PROGRAM

WHEREAS, the City of Marshalltown, Iowa, has established an urban renewal area in the City known as the Marshalltown Urban Renewal Area No. 4 (the "Urban Renewal Area"); and

WHEREAS, the City Council has created the Marshalltown Urban Renewal Area No. 4 Tax Increment Revenue Fund (the "Tax Increment Revenue Fund"), into which all incremental property tax revenues received from the Urban Renewal Area shall be deposited; and

WHEREAS, each year, the City incurs expenses related to funding to the Central District Main Street Program in the Urban Renewal Area that would be eligible under state law to be reimbursed from incremental property tax revenues (the "Project Expenses"); and

WHEREAS, in order to make the Project Expenses for the current fiscal year eligible to be paid from future incremental property tax revenues, it is necessary to create an internal debt;

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Marshalltown, Iowa, as follows:

Section 1. It is hereby directed that \$24,000 be advanced to the Tax Increment Revenue Fund from the General Reserve Fund, in order to pay the Project Expenses in the current fiscal year. This advance shall be treated as a loan (the "Loan") to the Tax Increment Revenue Fund and shall be repaid to the General Fund out of incremental tax revenues received with respect to the Urban Renewal Area.

Once appropriated, payments shall be made on the Loan on June 1 of each year to the extent there are incremental tax revenues available for such purpose which have been allocated to or accrued in the Tax Increment Revenue Fund. The right is hereby reserved to issue additional obligations, or to enter into additional loans, payable from the Tax Increment Revenue Fund, which may either rank on a parity with the Loan or may have a priority over the Loan with respect to the revenues in the Tax Increment Revenue Fund.

Section 2. The Tax Increment Revenue Fund is hereby pledged to the repayment of the Loan, and a copy of this Resolution shall be filed in the office of the Marshall County Auditor to evidence this pledge. Pursuant to Section 403.19 of the Code of Iowa, the City Clerk is hereby directed to certify to the Marshall County Auditor, no later than December 1, 2016, the original amount of the Loan as an obligation that is eligible to be repaid from future incremental property tax revenues, and to certify no later than December 1 of each succeeding year, any remaining outstanding balance of the Loan

Section 3. All resolutions or parts thereof in conflict herewith, are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED the 28th day of November, 2016.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor
ATTEST:

Shari L. Coughenour, CMC, City Clerk

RESOLUTION NO
AUTHORIZING LOAN TO TAX INCREMENT FUND
DOWNTOWN FAÇADE AND CODE UPGRADE GRANT PROGRAM

WHEREAS, the City of Marshalltown, Iowa, has established an urban renewal area in the City known as the Marshalltown Urban Renewal Area No. 4 (the "Urban Renewal Area"); and

WHEREAS, the City Council has created the Marshalltown Urban Renewal Area No. 4 Tax Increment Revenue Fund (the "Tax Increment Revenue Fund"), into which all incremental property tax revenues received from the Urban Renewal Area shall be deposited; and

WHEREAS, each year, the City incurs Façade Grant expenses related to projects in the Urban Renewal Area that would be eligible under state law to be reimbursed from incremental property tax revenues (the "Project Expenses"); and

WHEREAS, in order to make the Project Expenses for the current fiscal year eligible to be paid from future incremental property tax revenues, it is necessary to create an internal debt;

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Marshalltown, Iowa, as follows:

Section 1. It is hereby directed that \$50,000 be advanced to the Tax Increment Revenue Fund from the General Reserve Fund, in order to pay the Project Expenses in the current fiscal year. This advance shall be treated as a loan (the "Loan") to the Tax Increment Revenue Fund and shall be repaid to the General Fund out of incremental tax revenues received with respect to the Urban Renewal Area.

Once appropriated, payments shall be made on the Loan on June 1 of each year to the extent there are incremental tax revenues available for such purpose which have been allocated to or accrued in the Tax Increment Revenue Fund. The right is hereby reserved to issue additional obligations, or to enter into additional loans, payable from the Tax Increment Revenue Fund, which may either rank on a parity with the Loan or may have a priority over the Loan with respect to the revenues in the Tax Increment Revenue Fund.

Section 2. The Tax Increment Revenue Fund is hereby pledged to the repayment of the Loan, and a copy of this Resolution shall be filed in the office of the Marshall County Auditor to evidence this pledge. Pursuant to Section 403.19 of the Code of Iowa, the City Clerk is hereby directed to certify to the Marshall County Auditor, no later than December 1, 2016, the original amount of the Loan as an obligation that is eligible to be repaid from future incremental property tax revenues, and to certify no later than December 1 of each succeeding year, any remaining outstanding balance of the Loan

Section 3. All resolutions or parts thereof in conflict herewith, are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED the 28th day of November, 2016.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor
ATTEST:

Shari L. Coughenour, CMC, City Clerk

TIF INDEBTEDNESS NOT PREVIOUSLY CERTIFIED ELIGIBLE FOR TAX COLLECTIONS NEXT FISCAL YEARCity: Marshalltown County: MarshallUrban Renewal Area Name: Marshalltown Eside TIFUrban Renewal Area Number: 64009 (Use five-digit Area Number Assigned by the County Auditor)

Individual TIF Indebtedness Type/Description/Details:	Date Approved*:	Total Amount:
1. Menards Inc. Resolution 2015-011 Rebate of taxes over 20 fiscal years not to exceed \$1,325,000	1-26-15	1,325,000
☒ 'X' this box if a rebate agreement. List administrative details on lines above.		
2. 2015A Bond Issue - Eastside TIF district portion Total bond issue \$ 2 million Total bond issue applicable to TIF \$404,400 + \$54,343.92 interest	11-24-15	458,744
☐ 'X' this box if a rebate agreement. List administrative details on lines above.		
3.		
☐ 'X' this box if a rebate agreement. List administrative details on lines above.		
4.		
☐ 'X' this box if a rebate agreement. List administrative details on lines above.		
5.		
☐ 'X' this box if a rebate agreement. List administrative details on lines above.		

If more indebtedness entry lines are needed continue to Form 1.1 Page 2.

Total For City TIF Form 1.1 Page 1: 1,783,744

* "Date Approved" is the date that the local governing body initially approved the TIF indebtedness.

Telephone

**CODE OF IOWA SECTION 403.19 TAX INCREMENT FINANCING (TIF) INDEBTEDNESS
CERTIFICATION TO COUNTY AUDITOR**

**Due To County Auditor By December 1 Prior To The Fiscal Year TIF Increment Tax Is Requested
Use One Certification Per Urban Renewal Area**

City: Marshalltown County: Marshall

Urban Renewal Area Name: Marshalltown Retail TIF & Retail AG TIF #3

Urban Renewal Area Number: 64108 (Use five-digit Area Number Assigned by the County Auditor)

I hereby certify to the County Auditor that for the Urban Renewal Area within the City and County named above the City has outstanding loans, advances, indebtedness, or bonds, none of which have been previously certified, in the collective amount shown below, all of which qualify for repayment from the special fund referred to in paragraph 2 of Section 403.19 of the Code of Iowa.

Urban Renewal Area Indebtedness Not Previously Certified*: \$ **290,000**

*There must be attached a supporting itemized listing of the dates that individual loans, advances, indebtedness, or bonds were initially approved by the governing body. (Complete and attach 'CITY TIF FORM 1.1'.)

The County Auditor shall provide the available TIF increment tax in subsequent fiscal years without further certification until the above-stated amount of indebtedness is paid to the City. However, for any fiscal year a City may elect to receive less than the available TIF increment tax by certifying the requested amount to the County Auditor on or before the preceding December 1. (File 'CITY TIF FORM 2' with the County Auditor by the preceding December 1 for each of those fiscal years where all of the TIF increment tax is not requested.)

A City reducing certified TIF indebtedness by any reason other than application of TIF increment tax received from the County Treasurer shall certify such reduced amounts to the County Auditor no later than December 1 of the year of occurrence. (File 'CITY TIF FORM 3' with the County Auditor when TIF indebtedness has been reduced by any reason other than application of TIF increment tax received from the County Treasurer.)

Notes/Additional Information:

Dated this _____ day of _____, _____

Signature of Authorized Official Telephone

TIF INDEBTEDNESS NOT PREVIOUSLY CERTIFIED ELIGIBLE FOR TAX COLLECTIONS NEXT FISCAL YEARCity: Marshalltown County: MarshallUrban Renewal Area Name: Marshalltown Retail TIF & Retail AG TIF #3Urban Renewal Area Number: 64108 (Use five-digit Area Number Assigned by the County Auditor)

Individual TIF Indebtedness Type/Description/Details:	Date Approved*:	Total Amount:
1. Medic - Resolution #2016-xxx for Fiscal Year 2017-2018 Pledge		50,000
☐ 'X' this box if a rebate agreement. List administrative details on lines above.		
2. Theisens Inc	2015-096	140,000
Resolution 2015-096		
Rebate of taxes over 6 fiscal years not to exceed \$140,000		
☒ 'X' this box if a rebate agreement. List administrative details on lines above.		
3. Plumb Supply	6-24-13	100,000
Resolution 2013-110		
Rebate of taxes over 5 fiscal years not to exceed \$100,000		
☒ 'X' this box if a rebate agreement. List administrative details on lines above.		
4.		
☐ 'X' this box if a rebate agreement. List administrative details on lines above.		
5.		
☐ 'X' this box if a rebate agreement. List administrative details on lines above.		

If more indebtedness entry lines are needed continue to Form 1.1 Page 2.

Total For City TIF Form 1.1 Page 1: 290,000

* "Date Approved" is the date that the local governing body initially approved the TIF indebtedness.

Telephone

**CODE OF IOWA SECTION 403.19 TAX INCREMENT FINANCING (TIF) INDEBTEDNESS
CERTIFICATION TO COUNTY AUDITOR**

**Due To County Auditor By December 1 Prior To The Fiscal Year TIF Increment Tax Is Requested
Use One Certification Per Urban Renewal Area**

City: Marshalltown County: Marshall

Urban Renewal Area Name: Marshalltown Uptown TIF #4

Urban Renewal Area Number: 64118 (Use five-digit Area Number Assigned by the County Auditor)

I hereby certify to the County Auditor that for the Urban Renewal Area within the City and County named above the City has outstanding loans, advances, indebtedness, or bonds, none of which have been previously certified, in the collective amount shown below, all of which qualify for repayment from the special fund referred to in paragraph 2 of Section 403.19 of the Code of Iowa.

Urban Renewal Area Indebtedness Not Previously Certified*: \$ 74,000

*There must be attached a supporting itemized listing of the dates that individual loans, advances, indebtedness, or bonds were initially approved by the governing body. (Complete and attach 'CITY TIF FORM 1.1'.)

The County Auditor shall provide the available TIF increment tax in subsequent fiscal years without further certification until the above-stated amount of indebtedness is paid to the City. However, for any fiscal year a City may elect to receive less than the available TIF increment tax by certifying the requested amount to the County Auditor on or before the preceding December 1. (File 'CITY TIF FORM 2' with the County Auditor by the preceding December 1 for each of those fiscal years where all of the TIF increment tax is not requested.)

A City reducing certified TIF indebtedness by any reason other than application of TIF increment tax received from the County Treasurer shall certify such reduced amounts to the County Auditor no later than December 1 of the year of occurrence. (File 'CITY TIF FORM 3' with the County Auditor when TIF indebtedness has been reduced by any reason other than application of TIF increment tax received from the County Treasurer.)

Notes/Additional Information:

Dated this _____ day of _____, _____

Signature of Authorized Official

Telephone

TIF INDEBTEDNESS NOT PREVIOUSLY CERTIFIED ELIGIBLE FOR TAX COLLECTIONS NEXT FISCAL YEAR

City: Marshalltown County: Marshall

Urban Renewal Area Name: Marshalltown Uptown TIF #4

Urban Renewal Area Number: 64118 (Use five-digit Area Number Assigned by the County Auditor)

Individual TIF Indebtedness Type/Description/Details:	Date Approved*:	Total Amount:
1. _____ _____ _____ _____	_____	_____
☐ 'X' this box if a rebate agreement. List administrative details on lines above.		
2. <u>Central Business District pledge for operations FY 17-18 amount</u> _____ _____ _____	_____	<u>24,000</u>
☐ 'X' this box if a rebate agreement. List administrative details on lines above.		
3. <u>Downtown Façade and Code Upgrade Grant</u> _____ _____ _____	_____	<u>50,000</u>
☐ 'X' this box if a rebate agreement. List administrative details on lines above.		
4. _____ _____ _____ _____	_____	_____
☐ 'X' this box if a rebate agreement. List administrative details on lines above.		
5. _____ _____ _____ _____	_____	_____
☐ 'X' this box if a rebate agreement. List administrative details on lines above.		

If more indebtedness entry lines are needed continue to Form 1.1 Page 2.

Total For City TIF Form 1.1 Page 1: 74,000

* "Date Approved" is the date that the local governing body initially approved the TIF indebtedness.

City: Marshalltown County: Marshall

Urban Renewal Area Name: Marshalltown Uptown TIF #4

Urban Renewal Area Number: 64118 (Use five-digit Area Number Assigned by the County Auditor)

Provide sufficient detail so that the County Auditor will know how to specifically administer your request. For example you may have multiple indebtedness certifications in an Urban Renewal Area, and want the maximum tax for rebate agreement property that the County has segregated into separate taxing districts, but only want a portion of the available increment tax from the remainder of the taxing districts in the Area.

Dated this _____ day of _____, _____

Signature of Authorized Official	Telephone
----------------------------------	-----------

**CODE OF IOWA SECTION 403.19 TAX INCREMENT FINANCING (TIF) INDEBTEDNESS
CERTIFICATION TO COUNTY AUDITOR**

**Due To County Auditor By December 1 Prior To The Fiscal Year TIF Increment Tax Is Requested
Use One Certification Per Urban Renewal Area**

City: Marshalltown County: Marshall

Urban Renewal Area Name: Marshalltown Eside TIF

Urban Renewal Area Number: 64009 (Use five-digit Area Number Assigned by the County Auditor)

I hereby certify to the County Auditor that for the Urban Renewal Area within the City and County named above the City has outstanding loans, advances, indebtedness, or bonds, none of which have been previously certified, in the collective amount shown below, all of which qualify for repayment from the special fund referred to in paragraph 2 of Section 403.19 of the Code of Iowa.

Urban Renewal Area Indebtedness Not Previously Certified*: \$ 1,783,744

*There must be attached a supporting itemized listing of the dates that individual loans, advances, indebtedness, or bonds were initially approved by the governing body. (Complete and attach 'CITY TIF FORM 1.1'.)

The County Auditor shall provide the available TIF increment tax in subsequent fiscal years without further certification until the above-stated amount of indebtedness is paid to the City. However, for any fiscal year a City may elect to receive less than the available TIF increment tax by certifying the requested amount to the County Auditor on or before the preceding December 1. (File 'CITY TIF FORM 2' with the County Auditor by the preceding December 1 for each of those fiscal years where all of the TIF increment tax is not requested.)

A City reducing certified TIF indebtedness by any reason other than application of TIF increment tax received from the County Treasurer shall certify such reduced amounts to the County Auditor no later than December 1 of the year of occurrence. (File 'CITY TIF FORM 3' with the County Auditor when TIF indebtedness has been reduced by any reason other than application of TIF increment tax received from the County Treasurer.)

Notes/Additional Information:

Dated this _____ day of _____, _____

Signature of Authorized Official

Telephone



James L. Lowrance, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

November 22, 2016

**To: Mayor James L. Lowrance
Members of the City Council**

From: Diana Steiner, Finance Director 

Re: FY2016 Annual Urban Renewal Report

Policy Issue: Council must approve the annual report

Recommendation: Staff recommends approving the FY2016 annual urban renewal report. This report is due to the Iowa Department of Management by December 1st.

Background: The Finance Department has prepared the Fiscal Year 2016 annual urban renewal report for your review. This report reflects the activity for fiscal year 2016.

Budget Impact: N/A

Attachment: FY2016 Annual Urban Renewal Report

cc: Jessica Kinser, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin



Annual Urban Renewal Report, Fiscal Year 2015 - 2016

Levy Authority Summary

Local Government Name: MARSHALLTOWN
Local Government Number: 64G611

Active Urban Renewal Areas

	U.R. #	# of Tif Taxing Districts
MARSHALLTOWN RETAIL CENTER URBAN RENEWAL	64008	3
MARSHALLTOWN ESIDE URBAN RENEWAL	64009	2
MARSHALLTOWN UPTOWN URBAN RENEWAL	64011	1

TIF Debt Outstanding: 5,997,155

TIF Sp. Rev. Fund Cash Balance			Amount of 07-01-2015 Cash Balance
as of 07-01-2015:	227,901	0	Restricted for LMI

TIF Revenue:	1,416,880
TIF Sp. Revenue Fund Interest:	2,580
Property Tax Replacement Claims	0
Asset Sales & Loan Repayments:	0
Total Revenue:	1,419,460

Rebate Expenditures:	4,228
Non-Rebate Expenditures:	882,915
Returned to County Treasurer:	0
Total Expenditures:	887,143

TIF Sp. Rev. Fund Cash Balance			Amount of 06-30-2016 Cash Balance
as of 06-30-2016:	760,218	0	Restricted for LMI

Year-End Outstanding TIF
Obligations, Net of TIF Special
Revenue Fund Balance: 4,349,794

Urban Renewal Area Data Collection

Local Government Name: MARSHALLTOWN (64G611)
 Urban Renewal Area: MARSHALLTOWN RETAIL CENTER URBAN RENEWAL
 UR Area Number: 64008

UR Area Creation Date: 02/1996

Area suffered from the impacts of blighting influences, including the absence of public improvements and utilities. Structures within the area showed varying degrees of deterioration. Many structure are in need of moderate to substantial rehabilitation.

UR Area Purpose:

Tax Districts within this Urban Renewal Area

	Base No.	Increment No.	Increment Value Used
MARSHALLTOWN CITY/MARSHALLTOWN SCH/RETAIL UR TIF INCREM	64107	64108	18,953,249
MARSHALLTOWN CITY AG/MARSHALLTOWN SCH/RETAIL UR TIF INCREM	64109	64110	0
MARSHALLTOWN CITY AG/EAST MARSHALL SCH/RETAIL UR 2 TIF INCREM	64161	64162	0

Urban Renewal Area Value by Class - 1/1/2014 for FY 2016

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	385,855	8,940,142	95,631,450	184,105	0	-25,928	105,115,624	0	105,115,624
Taxable	172,485	4,982,651	86,068,305	165,695	0	-25,928	91,363,208	0	91,363,208
Homestead Credits									0

TIF Sp. Rev. Fund Cash Balance as of 07-01-2015:

8,217

0

Amount of 07-01-2015 Cash Balance Restricted for LMI

TIF Revenue: 670,660
 TIF Sp. Revenue Fund Interest: 2,193
 Property Tax Replacement Claims: 0
 Asset Sales & Loan Repayments: 0
Total Revenue: 672,853

Rebate Expenditures: 4,228
 Non-Rebate Expenditures: 654,328
 Returned to County Treasurer: 0
Total Expenditures: 658,556

TIF Sp. Rev. Fund Cash Balance as of 06-30-2016:

22,514

0

Amount of 06-30-2016 Cash Balance Restricted for LMI

Projects For MARSHALLTOWN RETAIL CENTER URBAN RENEWAL

Iowa Ave/Menards

Description:	Add 3rd lane to highway 30 & install traffic lights
Classification:	Roads, Bridges & Utilities
Physically Complete:	Yes
Payments Complete:	No

Southridge Road

Description:	Major rebuild of street and sewer improvements
Classification:	Roads, Bridges & Utilities
Physically Complete:	Yes
Payments Complete:	No

Olive Street

Description:	Major rebuild of street and relocate traffic signals
Classification:	Roads, Bridges & Utilities
Physically Complete:	Yes
Payments Complete:	No

Detention ponds

Description:	6th Street and Southridge Roads - help sewer improvements
Classification:	Roads, Bridges & Utilities
Physically Complete:	Yes
Payments Complete:	No

Medic

Description:	Aid in Expenses Associated with Marshalltown Economic Development impact committee (MEDIC)
Classification:	Mixed use property (ie: a significant portion is residential and significant portion is commercial)
Physically Complete:	No
Payments Complete:	No

Theisen's Inc

Description:	Rebate of Taxes - Building Exp
Classification:	Commercial - retail
Physically Complete:	Yes
Payments Complete:	No

Plumb Supply

Description:	Rebate of Taxes - Building Improvements
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Classification:	Commercial - retail
Physically Complete:	Yes
Payments Complete:	No

Jimmy Johns

Description:	Rebate of Taxes - New Building
Classification:	Commercial - retail
Physically Complete:	Yes
Payments Complete:	Yes

Bobcat Academy

Description:	Rebate of Taxes - Building Improvements
Classification:	Commercial - retail
Physically Complete:	No
Payments Complete:	No

Debts/Obligations For MARSHALLTOWN RETAIL CENTER URBAN RENEWAL

2011A Bond Issue

Debt/Obligation Type:	Gen. Obligation Bonds/Notes
Principal:	315,000
Interest:	5,512
Total:	320,512
Annual Appropriation?:	No
Date Incurred:	03/17/2011
FY of Last Payment:	2016

2008A Essntl Corp Rfnding

Debt/Obligation Type:	Gen. Obligation Bonds/Notes
Principal:	26,000
Interest:	9,100
Total:	35,100
Annual Appropriation?:	No
Date Incurred:	04/30/2008
FY of Last Payment:	2016

2012A Esstnl Corp Purpose

Debt/Obligation Type:	Gen. Obligation Bonds/Notes
Principal:	333,600
Interest:	51,296
Total:	384,896
Annual Appropriation?:	No
Date Incurred:	04/12/2012
FY of Last Payment:	2027

Medic

Debt/Obligation Type:	Other Debt
Principal:	50,000
Interest:	0
Total:	50,000
Annual Appropriation?:	Yes
Date Incurred:	11/24/2009
FY of Last Payment:	2015

Theisen's Inc

Debt/Obligation Type:	Rebates
Principal:	140,000
Interest:	0
Total:	140,000
Annual Appropriation?:	No

Date Incurred:	06/08/2015
FY of Last Payment:	2023

Plumb Supply

Debt/Obligation Type:	Rebates
Principal:	100,000
Interest:	0
Total:	100,000
Annual Appropriation?:	No
Date Incurred:	06/24/2013
FY of Last Payment:	2022

Bobcat Academy

Debt/Obligation Type:	Rebates
Principal:	125,000
Interest:	0
Total:	125,000
Annual Appropriation?:	No
Date Incurred:	09/14/2015
FY of Last Payment:	2023

Non-Rebates For MARSHALLTOWN RETAIL CENTER URBAN RENEWAL

TIF Expenditure Amount:	269,100
Tied To Debt:	2008A Essntl Corp Rfnding
Tied To Project:	Detention ponds

TIF Expenditure Amount:	321,012
Tied To Debt:	2011A Bond Issue
Tied To Project:	Iowa Ave/Menards

TIF Expenditure Amount:	14,216
Tied To Debt:	2012A Esstnl Corp Purpose
Tied To Project:	Olive Street

TIF Expenditure Amount:	50,000
Tied To Debt:	Medic
Tied To Project:	Medic

Rebates For MARSHALLTOWN RETAIL CENTER URBAN RENEWAL

Center Street

TIF Expenditure Amount:	4,228
Rebate Paid To:	Freedom 8 dba Jimmy Johns
Tied To Debt:	Theisen's Inc
Tied To Project:	Jimmy Johns
Projected Final FY of Rebate:	2016

♣ Annual Urban Renewal Report, Fiscal Year 2015 - 2016

TIF Taxing District Data Collection

Local Government Name: MARSHALLTOWN (64G611)
 Urban Renewal Area: MARSHALLTOWN RETAIL CENTER URBAN RENEWAL (64008)
 TIF Taxing District Name: MARSHALLTOWN CITY/MARSHALLTOWN SCH/RETAIL UR TIF INCREM
 TIF Taxing District Inc. Number: 64108
 TIF Taxing District Base Year: 1996
 FY TIF Revenue First Received: 1999
 Subject to a Statutory end date? Yes
 Fiscal year this TIF Taxing District statutorily ends: 2021

UR Designation	
Slum	02/1996
Blighted	02/1996
Economic Development	02/1996

TIF Taxing District Value by Class - 1/1/2014 for FY 2016

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	8,940,142	95,631,450	184,105	0	-25,928	104,729,769	0	104,729,769
Taxable	0	4,982,651	86,068,305	165,695	0	-25,928	91,190,723	0	91,190,723
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2016	40,649,734	64,105,963	18,953,249	45,152,714	1,579,955

FY 2016 TIF Revenue Received: 670,660

TIF Taxing District Data Collection

Local Government Name: MARSHALLTOWN (64G611)
 Urban Renewal Area: MARSHALLTOWN RETAIL CENTER URBAN RENEWAL (64008)
 TIF Taxing District Name: MARSHALLTOWN CITY AG/MARSHALLTOWN SCH/RETAIL UR TIF INCREM
 TIF Taxing District Inc. Number: 64110
 TIF Taxing District Base Year: 1996
 FY TIF Revenue First Received:
 Subject to a Statutory end date? No

UR Designation	
Slum	No
Blighted	02/1996
Economic Development	02/1996

TIF Taxing District Value by Class - 1/1/2014 for FY 2016

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	320,294	0	0	0	0	0	320,294	0	320,294
Taxable	143,178	0	0	0	0	0	143,178	0	143,178
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2016	60,721	143,178	0	143,178	3,811

FY 2016 TIF Revenue Received: 0

♣ Annual Urban Renewal Report, Fiscal Year 2015 - 2016

TIF Taxing District Data Collection

Local Government Name: MARSHALLTOWN (64G611)
 Urban Renewal Area: MARSHALLTOWN RETAIL CENTER URBAN RENEWAL (64008)
 TIF Taxing District Name: MARSHALLTOWN CITY AG/EAST MARSHALL SCH/RETAIL UR 2 TIF INCREM
 TIF Taxing District Inc. Number: 64162
 TIF Taxing District Base Year: 2006
 FY TIF Revenue First Received:
 Subject to a Statutory end date? No

UR Designation	
Slum	No
Blighted	02/1996
Economic Development	02/1996

TIF Taxing District Value by Class - 1/1/2014 for FY 2016

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	65,561	0	0	0	0	0	65,561	0	65,561
Taxable	29,307	0	0	0	0	0	29,307	0	29,307
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2016	17,650	29,307	0	29,307	686

FY 2016 TIF Revenue Received: 0

Urban Renewal Area Data Collection

Local Government Name: MARSHALLTOWN (64G611)
 Urban Renewal Area: MARSHALLTOWN ESIDE URBAN RENEWAL
 UR Area Number: 64009

UR Area Creation Date: 05/1993

Create a public/private partnership which will stimulate and facilitate residential, commercial and industrial redevelopment in the area. Strengthen the economy by enhancing the tax base. Create employment opportunities.

UR Area Purpose: Encourage expansion of existing

Tax Districts within this Urban Renewal Area

	Base No.	Increment No.	Increment Value Used
MARSHALLTOWN CITY/MARSHALLTOWN SCH/ESIDE UR TIF INCREM	64111	64112	0
MARSHALLTOWN CITY AG/MARSHALLTOWN SCH/ESIDE UR TIF INCREM	64113	64114	0

Urban Renewal Area Value by Class - 1/1/2014 for FY 2016

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	1,774,763	24,502,590	19,316,430	41,525,186	0	-105,564	87,013,405	0	87,013,405
Taxable	793,354	13,656,146	17,384,787	37,372,668	0	-105,564	69,101,391	0	69,101,391
Homestead Credits									0

TIF Sp. Rev. Fund Cash Balance as of 07-01-2015:

114,765

0

Amount of 07-01-2015 Cash Balance Restricted for LMI

TIF Revenue: 0
 TIF Sp. Revenue Fund Interest: 387
 Property Tax Replacement Claims: 0
 Asset Sales & Loan Repayments: 0
Total Revenue: 387

Rebate Expenditures: 0
 Non-Rebate Expenditures: 0
 Returned to County Treasurer: 0
Total Expenditures: 0

TIF Sp. Rev. Fund Cash Balance as of 06-30-2016:

115,152

0

Amount of 06-30-2016 Cash Balance Restricted for LMI

Projects For MARSHALLTOWN ESIDE URBAN RENEWAL

TIG Development

Description:	New Road for Warehouse
Classification:	Administrative expenses
Physically Complete:	Yes
Payments Complete:	No

Menards

Description:	Rebate of Taxes - Building
Classification:	Commercial - retail
Physically Complete:	Yes
Payments Complete:	No

SE South Street Ext

Description:	Extension of Road for Development
Classification:	Roads, Bridges & Utilities
Physically Complete:	No
Payments Complete:	No

Debts/Obligations For MARSHALLTOWN ESIDE URBAN RENEWAL

Menards

Debt/Obligation Type:	Rebates
Principal:	1,325,000
Interest:	0
Total:	1,325,000
Annual Appropriation?:	No
Date Incurred:	01/26/2015
FY of Last Payment:	2036

2015 A Bond Issue

Debt/Obligation Type:	Gen. Obligation Bonds/Notes
Principal:	404,400
Interest:	54,344
Total:	458,744
Annual Appropriation?:	No
Date Incurred:	11/24/2015
FY of Last Payment:	2024

Non-Rebates For MARSHALLTOWN ESIDE URBAN RENEWAL

TIF Expenditure Amount:	0
Tied To Debt:	2015 A Bond Issue
Tied To Project:	SE South Street Ext

TIF Taxing District Data Collection

Local Government Name: MARSHALLTOWN (64G611)
 Urban Renewal Area: MARSHALLTOWN ESIDE URBAN RENEWAL (64009)
 TIF Taxing District Name: MARSHALLTOWN CITY/MARSHALLTOWN SCH/ESIDE UR TIF INCREM
 TIF Taxing District Inc. Number: 64112
 TIF Taxing District Base Year: 1992
 FY TIF Revenue First Received: 1993
 Subject to a Statutory end date? Yes
 Fiscal year this TIF Taxing District statutorily ends: 2018

UR Designation	
Slum	05/1993
Blighted	05/1993
Economic Development	05/1993

TIF Taxing District Value by Class - 1/1/2014 for FY 2016

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	24,502,590	19,316,430	41,525,186	0	-105,564	85,238,642	0	85,238,642
Taxable	0	13,656,146	17,384,787	37,372,668	0	-105,564	68,308,037	0	68,308,037
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2016	37,638,940	47,705,266	0	47,705,266	1,669,273

FY 2016 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: MARSHALLTOWN (64G611)
 Urban Renewal Area: MARSHALLTOWN ESIDE URBAN RENEWAL (64009)
 TIF Taxing District Name: MARSHALLTOWN CITY AG/MARSHALLTOWN SCH/ESIDE UR TIF INCREM
 TIF Taxing District Inc. Number: 64114
 TIF Taxing District Base Year: 1992
 FY TIF Revenue First Received: 1993
 Subject to a Statutory end date? Yes
 Fiscal year this TIF Taxing District statutorily ends: 2018

UR Designation	
Slum	05/1993
Blighted	05/1993
Economic Development	05/1993

TIF Taxing District Value by Class - 1/1/2014 for FY 2016

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	1,774,763	0	0	0	0	0	1,774,763	0	1,774,763
Taxable	793,354	0	0	0	0	0	793,354	0	793,354
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2016	1,265,750	509,013	0	509,013	13,548

FY 2016 TIF Revenue Received: 0

▲ Annual Urban Renewal Report, Fiscal Year 2015 - 2016

Urban Renewal Area Data Collection

Local Government Name: MARSHALLTOWN (64G611)
 Urban Renewal Area: MARSHALLTOWN UPTOWN URBAN RENEWAL
 UR Area Number: 64011

UR Area Creation Date: 06/1998

With the use of taxes and private funding the City wishes to implement the Marshalltown Downtown Vision Plan by strengthening the economy by attracting developers, creating greater job opportunities and a stronger tax base to help support the tax base.

UR Area Purpose:

Tax Districts within this Urban Renewal Area

	Base No.	Increment No.	Increment Value Used
MARSHALLTOWN CITY/MARSHALLTOWN SCH/UPTOWN UR TIF INCREM	64117	64118	21,241,508

Urban Renewal Area Value by Class - 1/1/2014 for FY 2016

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	18,403,810	49,864,175	13,264,545	0	-68,524	81,464,006	0	81,464,006
Taxable	0	10,257,162	44,877,758	11,938,091	0	-68,524	67,004,487	0	67,004,487
Homestead Credits									0

**TIF Sp. Rev. Fund Cash Balance
as of 07-01-2015:**

104,919

0

**Amount of 07-01-2015 Cash Balance
Restricted for LMI**

TIF Revenue: 746,220

TIF Sp. Revenue Fund Interest: 0

Property Tax Replacement Claims 0

Asset Sales & Loan Repayments: 0

Total Revenue: 746,220

Rebate Expenditures: 0

Non-Rebate Expenditures: 228,587

Returned to County Treasurer: 0

Total Expenditures: 228,587

**TIF Sp. Rev. Fund Cash Balance
as of 06-30-2016:**

622,552

0

**Amount of 06-30-2016 Cash Balance
Restricted for LMI**

Projects For MARSHALLTOWN UPTOWN URBAN RENEWAL

Emerson - Fisher Controls

Description:	Center Street Warehouse Renovation
Classification:	Commercial - warehouses and distribution facilities
Physically Complete:	Yes
Payments Complete:	No

Madison Street

Description:	Rebuild of Madison Street and add sewers
Classification:	Roads, Bridges & Utilities
Physically Complete:	Yes
Payments Complete:	No

Caleris-Max Building

Description:	New generator and workstations
Classification:	Commercial - office properties
Physically Complete:	Yes
Payments Complete:	Yes

Facade & Code Upgrade

Description:	Aid in facade improvements & code upgrade-downtown area
Classification:	Commercial - retail
Physically Complete:	No
Payments Complete:	No

Main Street Program

Description:	City share to aid Main Street Program
Classification:	Main Street Iowa Program-Iowa Economic Development Authority
Physically Complete:	No
Payments Complete:	No

Debts/Obligations For MARSHALLTOWN UPTOWN URBAN RENEWAL

2011B Bond Issue

Debt/Obligation Type:	Gen. Obligation Bonds/Notes
Principal:	827,731
Interest:	135,468
Total:	963,199
Annual Appropriation?:	No
Date Incurred:	10/26/2011
FY of Last Payment:	2027

2012A Bond Issue

Debt/Obligation Type:	Gen. Obligation Bonds/Notes
Principal:	1,751,400
Interest:	269,304
Total:	2,020,704
Annual Appropriation?:	No
Date Incurred:	04/12/2012
FY of Last Payment:	2027

Main Street Program

Debt/Obligation Type:	Other Debt
Principal:	24,000
Interest:	0
Total:	24,000
Annual Appropriation?:	No
Date Incurred:	11/27/2006
FY of Last Payment:	2016

Facade and Code Upgrade

Debt/Obligation Type:	Internal Loans
Principal:	50,000
Interest:	0
Total:	50,000
Annual Appropriation?:	No
Date Incurred:	11/27/2006
FY of Last Payment:	2016

Non-Rebates For MARSHALLTOWN UPTOWN URBAN RENEWAL

TIF Expenditure Amount:	53,769
Tied To Debt:	Facade and Code Upgrade
Tied To Project:	Facade & Code Upgrade

TIF Expenditure Amount:	24,000
Tied To Debt:	Main Street Program
Tied To Project:	Main Street Program

TIF Expenditure Amount:	76,184
Tied To Debt:	2011B Bond Issue
Tied To Project:	Madison Street

TIF Expenditure Amount:	74,634
Tied To Debt:	2012A Bond Issue
Tied To Project:	Madison Street

Jobs For MARSHALLTOWN UPTOWN URBAN RENEWAL

Project:	Emerson - Fisher Controls
Company Name:	Emerson - Fisher Controls
Date Agreement Began:	11/13/2006
Date Agreement Ends:	06/30/2014
Number of Jobs Created or Retained:	15
Total Annual Wages of Required Jobs:	27,248
Total Estimated Private Capital Investment:	19,000,000
Total Estimated Cost of Public Infrastructure:	0

Project:	Caleris-Max Building
Company Name:	RACOM
Date Agreement Began:	02/11/2013
Date Agreement Ends:	02/11/2017
Number of Jobs Created or Retained:	50
Total Annual Wages of Required Jobs:	17,940
Total Estimated Private Capital Investment:	200,000
Total Estimated Cost of Public Infrastructure:	0

The City is currently finalizing a reconciliation of TIF funds and at that time will be submitting a payment to the County.

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Sum of Private Investment Made Within This Urban Renewal Area
during FY 2016

▲ Annual Urban Renewal Report, Fiscal Year 2015 - 2016

TIF Taxing District Data Collection

Local Government Name: MARSHALLTOWN (64G611)
 Urban Renewal Area: MARSHALLTOWN UPTOWN URBAN RENEWAL (64011)
 TIF Taxing District Name: MARSHALLTOWN CITY/MARSHALLTOWN SCH/UPTOWN UR TIF INCREM
 TIF Taxing District Inc. Number: 64118
 TIF Taxing District Base Year: 1997
 FY TIF Revenue First Received: 1999
 Subject to a Statutory end date? Yes
 Fiscal year this TIF Taxing District statutorily ends: 2018

UR Designation	
Slum	06/1998
Blighted	06/1998
Economic Development	06/1998

TIF Taxing District Value by Class - 1/1/2014 for FY 2016

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	18,403,810	49,864,175	13,264,545	0	-68,524	81,464,006	0	81,464,006
Taxable	0	10,257,162	44,877,758	11,938,091	0	-68,524	67,004,487	0	67,004,487
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2016	44,758,296	36,774,234	21,241,508	15,532,726	543,511

FY 2016 TIF Revenue Received: 746,220