

**COUNCIL PROCEEDINGS**  
**November 28, 2016**

The Marshalltown City Council met in regular session on November 28, 2016, at 5:30 PM, in the Council Chambers at City Hall. Mayor Lowrance called the meeting to order and led the Pledge of Allegiance. Present: Gowdy, Greer, Hoop, Lamar, Martin, Schubert, Wirin. Lamar fully participated via speakerphone, being ill at home. Schubert moved to approve the agenda, second by Greer. Motion approved 7-0.

**CONSENT AGENDA:**

Greer moved to approve the Consent Agenda: Approve Council meeting Minutes of November 14, 2016; Approve Bill List in the amount of \$ 5,024,257.99; Receipt of Building Report for October, 2016; Receipt of List of Purchases and Vertical Public Improvements between \$10,000 and \$35,000 approved by City Administrator: Primex Controls, YMCA Lift Station, \$24,500; Primex Controls, Riverview Park Storm Water Station, \$27,700; Cascade Pump Co., Preact Pump Parts for Pump Fail Repair, \$27,610; Motion setting the last council meeting in December for noon, December 27, 2016; Approve Annual Financial Report for fiscal year ending June 30, 2016; Approve Annual State Urban Renewal Report, fiscal year ending June 30, 2016; Resolution 2016-229 Authorizing Loan to Tax increment fund – MEDIC – Urban Renewal Area #3, \$50,000 to be certified as on obligation that is eligible to be repaid from future incremental property tax revenues, as of December 1, 2016; Resolution 2016-230 Authorizing Loan to Tax increment fund – CENTRAL BUSINESS DISTRICT / MAIN STREET PROGRAM – Urban Renewal Area #4, \$24,000 to be certified as on obligation that is eligible to be repaid from future incremental property tax revenues, as of December 1, 2016; Resolution 2016-231 Authorizing Loan to Tax increment fund – DOWNTOWN FAÇADE / CODE UPGRADE GRANT PROGRAM – Urban Renewal Area #4, \$50,000 to be certified as on obligation that is eligible to be repaid from future incremental property tax revenues, as of December 1, 2016; Resolution 2016-232 Approving Tax Increment Financing Indebtedness Certification to County Auditor, Report due December 1, 2016; Resolution 2016-233 Approving Certificate of Completion and final project costs of \$234,695.40 with DENCO Highway Construction for construction of the 2016 Asphalt Crack Seal Project 76016007; Resolution 2016-234 Approving Certificate of Completion and final project costs of \$230,400.98 with CON-STRUCT, Inc., for construction of the 2016 Ingledue Street and Pine Street repair project 76016013; Airport Hangar Floor Replacement Phase II Project 77016009; Resolution 2016-235 Approving Contract Change Order #1, decrease of \$1,143.43; Resolution 2016-236 Approving Certificate of Completion and final project costs of \$61,696.57; Renewal liquor licenses: Mama DiGrado's Pasta and Pizza; second by Martin. Consent agenda adopted 7-0.

**RESOLUTIONS:**

Wirin moved to adopt Resolution 2016-237 Terminating Contract as of December 29, 2016, for Payroll Services with ADP, as established by Resolution 2015-057, April 27, 2015, second by Greer. Resolution adopted 7-0..

Gowdy moved to adopt Resolution 2016-238 Approving Application Fee for Severance of Property within the City of Marshalltown, Iowa, second by Greer. Resolution adopted 7-0.

Gowdy moved to adopt Resolution 2016-239 Accepting Bid and Authorizing the Purchase of One 2012 Chevrolet Traverse LT AWD Vehicle for use in the Recreation Department and for Special Olympics Events, from Clemons Chevrolet, in the amount of \$18,675.00, second by Hoop. Resolution adopted 7-0.

Martin moved to adopt Resolution 2016-240 Approving Agreement for Joint Exercise of Governmental Powers Pursuant to Iowa Code Chapter 28E and 28D between Marshalltown Softball Association, Inc., and The City of Marshalltown, for operation of the City's Softball Program, second by Wirin. Resolution adopted 7-0.

Wirin moved to adopt Resolution 2016-241 Approving Lease between the City of Marshalltown, Iowa, and Marshalltown Softball Association, Inc., for a term not to exceed three years, beginning January 1, 2017, through noon on December 31, 2020, for the softball complex area, second by Gowdy. Resolution adopted 7-0.

Greer moved to adopt Resolution 2016-242 Approving Quote and Award to YELLOWBLUELED Co., for the lighting replacement of City Hall, Carnegie Building, Public Library and Public Works Facility, in the amount of \$49,916.53, second by Gowdy. Resolution adopted 7-0.

Wirin moved to adopt Resolution 2016-243 Approving Temporary Construction and Access Easement with ITC to complete the reconstruction of the electric transmission line, generally located north of the Marion Street and 18th Avenue intersection, second by Greer. Resolution adopted 7-0.

**DISCUSSION**

Conversion of Linn Street and Church Street to two way traffic. Greer asked the council to consider the change, based on a survey of the downtown businesses, with 2/3 of the businesses in favor of the change, noting the change will slow traffic and reduce accidents. Two individuals from the community spoke against the change, Paul Podhasky, 709 W Linn St and Roger Bauder, 111 N 18<sup>th</sup> St. The council provided direction to staff to draft an ordinance with the change of the street to two way traffic from 9<sup>th</sup> Street to 9<sup>th</sup> Avenue. Public Works Director will provide additional information as to cost of changing the traffic lanes for only 3<sup>rd</sup> Avenue to 3<sup>rd</sup> Street. The council discussed street width, parked cars and emergency vehicle traffic.

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New street light request by First Congregational Church at West Church and South 4th Street for extra security near their south door. Wirin asked that the council either deny the request or change the policy as the request does not comply with existing policy. Due to the location of existing infrastructure and the need to provide additional wiring to get the light installed, the cost of installing the pole is estimated at \$4,000. Gowdy suggested the church install a light on an existing pole on their property.

**PUBLIC COMMENT**

Chief Tupper updated the council on the body camera project, as there are 16 cameras in the field with ten more to be added. Each camera costs \$795, and he estimates the department will need about fifty. The data storage cost will be determined in a few months. Data will be kept for at least 180 days, with the records being retained for criminal investigation purposes, and will be segregated from other “public records.”

**ADJOURNMENT**

The meeting adjourned at 6:30 PM.

Respectfully submitted,

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Shari L. Coughenour, CMC, City Clerk

CITY OF MARSHALLTOWN

ATTEST:

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James L. Lowrance, Mayor

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Shari L. Coughenour, CMC, City Clerk