

CITY OF MARSHALLTOWN
COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 W STATE STREET
MARCH 9, 2020, 5:30 PM

A. NOTICE TO PUBLIC

The Mayor and City Council welcome comment from the public during discussion of any of the agenda items. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks 3 minutes or less in order that others may be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. CALL TO ORDER

Mayor Joel T.S. Greer

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

Cahill, Gowdy, Hoop, Isom, Martin, Thompson, Wirin.

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS

F. CONSENT AGENDA

1. Approve Minutes, 2/24/2020, And Bill List, \$1,521,306.18

Documents:

[2020-02-24_Council Minutes.pdf](#)
[2020-03-09_BillList.pdf](#)

2. Approve November 2019 Financial Statements

Documents:

[November 2019 Financials Memo.pdf](#)
[November 2019 Financial Statements.pdf](#)

3. Approve December 2019 Financial Statements

Documents:

[December 2019 Financials Memo.pdf](#)
[December 2019 Financial Statements.pdf](#)

4. RESOLUTION 2020-052 ACCEPTING QUOTE AND AUTHORIZING

THE PURCHASE OF A 2020 CHEVROLET SILVERADO 2500HD
FOR THE STREET DEPARTMENT, FROM KARL CHEVROLET
INC. FOR THE PRICE OF \$28,544.20

Documents:

[Res Buy Vehicle with multiple bids.pdf](#)
[Truck quotes.pdf](#)

5. RESOLUTION 2020-053 PROVIDING FOR THE DESIGNATION OF
A HEALTH OFFICER AS REQUIRED IN THE CITY OF
MARSHALLTOWN CODE OF ORDINANCES

Documents:

[Res Designating Health Officer.pdf](#)

6. Liquor License Renewals (March)
Vaughn's Pub

G. **MOTIONS**

1. Hall Of Fame Concessions (Joel Cordt) - Liquor License

Documents:

[2020-03-09-2020_Hall of Fame Concessions Liquor
App.pdf](#)

2. Impala Ballroom - Liquor License - Sole Proprietor Changing To
Corporation

Documents:

[2020-03-09_Impala Liquor License Application Lease and
Drawing.pdf](#)

H. **RESOLUTIONS**

1. RESOLUTION 2020-054 ALLOWING OPEN CONTAINERS IN
RIVERVIEW PARK, 402 WOODLAND STREET, FOR BLESSING
OF THE BIKES AND APPROVAL OF LIQUOR LICENSE AND
OUTDOOR SERVICE AREA EVENT ON MAY 2, 2020, FOR THE
POWESHIEK ANIMAL LEAGUE SHELTER

Documents:

[Res Alcohol RIVERVIEW PARK BLESSING BIKES.pdf](#)
[PALS NOTARIZED APP BLESSING BIKES and Special
Event Request.pdf](#)

2. RESOLUTION 2020-055 SETTING THE RESERVE FOR THE
AUCTION OF 109 SOUTH 1ST AVENUE AND 8 EAST LINN
STREET

Documents:

[Res for Reserve.Form of Bid 109 S1Ave, 8 E Linn.pdf](#)
[Memo on Auction Reserve.pdf](#)
[Memo from VanMetre.pdf](#)

3. RESOLUTION 2020-056 ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE 2019 PCC PATCH REPAIR PROJECT IN THE CITY OF MARSHALLTOWN, IOWA BEING PROJECT NO. STR 19002 IN THE AMOUNT OF \$149,021.00

Documents:

[Bid tab PCC.pdf](#)
[PCC bid tab.pdf](#)
[STR19002 Memo_Accept Bid_Award Contract.pdf](#)
[Res Accept BidS 3rd St Bridge STR 18003.pdf](#)

4. RESOLUTION 2020-057 ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE SOUTH 3RD STREET BRIDGE REPAIR IN THE CITY OF MARSHALLTOWN, IOWA BEING PROJECT NO. STR 18003 IN THE AMOUNT OF \$137,909.00

Documents:

[Bid tab bridge.pdf](#)
[S 3rd St Bridge bid tab.pdf](#)
[STR18003 Memo_Accept Bid_Award Contract.pdf](#)
[Res Accept BidS 3rd St Bridge STR 18003.pdf](#)

5. RESOLUTION 2020-058 ORDERING CONSTRUCTION OF THE WEST END PARK IMPROVEMENTS 2020, SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS, BEING PROJECT NUMBER PRK19004

[Link to Plans and Specifications](#)

Documents:

[PRK19004 RES ORDERING CONSTRUCTION WEST END PARK PRK19004.pdf](#)
[PRK19004 NPH FOR TR PUBLICATION WEST END PARK PRK19004.pdf](#)

6. RESOLUTION 2020-059 AUTHORIZING THE CITY OF MARSHALLTOWN TO SUBMIT A GRANT APPLICATION TO REGION 6 RESOURCE PARTNERS FOR A TRANSPORTATION ALTERNATIVE PROGRAM GRANT FOR THE IOWA RIVER TRAIL

Documents:

I. **ORDINANCES**

1. ORDINANCE 14995 RELATING TO THE ANNUAL COMPENSATION OF THE MAYOR AND CITY COUNCIL, First Reading

Documents:

[Ordinance MayorCouncilSalary.pdf](#)

J. **DISCUSSION**

1. 12th AVENUE SIDEWALK EASEMENT ACQUISITION UPDATE

Documents:

[1678 - Central Iowa Fair Exhibit 030520.pdf](#)
[03-09-2020_12th Ave Sidewalk Acquisition Memo.pdf](#)

2. Discussion Of City-Ordered Sidewalk Repairs

Documents:

[Memo on Sidewalk Repairs.pdf](#)
[Draft Sidewalk Repair Notice.pdf](#)
[Memo on Sidewalk Cost Sharing.pdf](#)
[05-14-2018_2018-075_Signed res SIDEWALK IMPV REIMB PROGRAM.pdf](#)

3. Police & Fire Building Cost Update

Documents:

[Police Fire Building Budget Update Memo March 2020.pdf](#)
[Costs for Police and Fire Building through March 10 2020 payments.pdf](#)

K. **PUBLIC COMMENT**

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

L. **CLOSED SESSION - COLLECTIVE BARGAINING PURPOSES**

Closed session pursuant to Section 20.17 subsection 3 of the Code of Iowa concerning strategy meetings of the public employer for collective bargaining purposes. The City of Marshalltown has an attorney-client

relationship with Michael Galloway, Ahlers & Cooney, PC, pursuant to an engagement letter dated July 1, 2011.

M. **ADJOURN**

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. www.marshalltown-ia.gov

Council Proceedings
February 24, 2020

Mayor Greer called the meeting to order at 5:30 PM, February 24, 2020, in the Council Chambers at 10 W State Street and led the pledge of allegiance. Roll call- Present: Cahill, Gowdy, Hoop, Martin, Thompson, Wirin. Isom was absent. Officer R Dehl was recognized for 15 years of service by Chief Tupper.

CONSENT AGENDA:

Gowdy moved to adopt the Consent Agenda: Approve 2/10/2020, 2/17/2020, Council Minutes and Bill List Of \$1,477,770.57; Approve Financial Statements For September 2019; October 2019 Financial Statements; RESOLUTION 2020-039 TO NAME DEPOSITORIES, ESTABLISH MAXIMUM DEPOSIT AMOUNTS; RESOLUTION 2020-040 AUTHORIZING THE CITY OF MARSHALLTOWN TO SUBMIT A GRANT APPLICATION TO THE STATE OF IOWA, GOVERNOR'S TRAFFIC SAFETY BUREAU, STATE AND COMMUNITY HIGHWAY SAFETY GRANT APPLICATION, CONTRACT PERIOD OCTOBER 1, 2020- SEPTEMBER 30, 2021; Liquor License Renewals for CASEY'S GENERAL STORE #1303; Dollar General Store # 2019; Dollar General Store # 4206; Jiffy Convenience Stores; THE 918; Wandering Creek; second by Wirin. Motion carried 6-0.

RESOLUTIONS:

Wirin moved to adopt RESOLUTION 2019-041 AUTHORIZING THE CITY OF MARSHALLTOWN TO SUBMIT A GRANT APPLICATION TO THE COPS HIRING PROGRAM (CHP), second by Martin. This second officer to be assigned at Miller and /or Lenihan School. Resolution adopted 6-0.

Cahill moved to adopt RESOLUTION 2020-042 ADOPTING THE AMERICANS WITH DISABILITIES SELF-EVALUATION AND TRANSITION PLAN, second by Martin. Resolution adopted 7-0.

Wirin moved to adopt RESOLUTION 2020-043 AUTHORIZING THE TRANSFER OF AN INSURANCE REIMBURSEMENT TO THE TAX INCREMENT FINANCING FUND 125 OF \$140,000 TO FUND 383 FOR THE COLISEUM RENOVATION, second by Gowdy. Resolution adopted 5-1, with Thompson dissenting.

Gowdy moved to adopt RESOLUTION 2020-051 APPROVING A DEVELOPMENT AGREEMENT WITH KADING PROPERTIES FOR THE CONSTRUCTION OF THE PARK PLACE CONDIMINIUMS AND WASHINGTON STREET, second by Cahill. Leland Searles, 911 May St., commented on the wetland mitigation issues with the development. Resolution adopted 5-1, with Thompson dissenting.

Wirin moved to adopt two resolutions associated with the Airport Improvements: RESOLUTION 2020-044 APPROVING AMENDED ENGINEERING SERVICES AMENDMENT #1 FOR THE TERMINAL BUILDING AND SITE IMPROVEMENTS PROJECT #APR19002 FOR CLAPSADDLE-GARBER ASSOCIATES, INC AN INCREASE OF \$133,400.00 and RESOLUTION 2020-045 APPROVING AMENDED ENGINEERING SERVICES AMENDMENT #1 FOR THE AIRFIELD VAULT IMPROVEMENTS PROJECT #APR19002 FOR CLAPSADDLE-GARBER ASSOCIATES, INC AN INCREASE OF \$46,150.00, second by Cahill. Resolution adopted 5-1, with Hoop dissenting.

Mayor Greer opened a public hearing on the plans, specifications, form of contract and cost for the 2019 PCC Patch Repair, Project No. STR10992 at 6:08 PM. No written or public comments were received. Civil Engineer I Jay Koch gave the staff review of the project. Mayor Greer closed the public hearing at 6:09 pm. Wirin moved to adopt RESOLUTION 2020-046 APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND COST FOR THE 2019 PCC PATCH REPAIR, PROJECT NO. STR19002, second by Cahill. Resolution adopted 6-0.

Mayor Greer opened a public hearing on the plans, specifications, form of contract and cost for the South 3rd Street Bridge Repair, Project No. STR18003 at 6:10pm. No written or public comments were received. Koch provided the staff review to the Council and answered questions. Mayor Greer closed the public hearing at 6:15pm. Wirin moved to adopt RESOLUTION 2020-047 APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT

AND COST FOR THE SOUTH 3RD STREET BRIDGE REPAIR, PROJECT NO. STR18003, second by Gowdy. Resolution adopted 6-0.

Wirin moved to adopt RESOLUTION 2020-048 SETTING PUBLIC HEARING PRIOR TO APPROVING THE FIVE YEAR CAPITAL IMPROVEMENT PROGRAM (CIP) FOR FISCAL YEARS ENDING JUNE 30, 2020-2024, second by Gowdy. Resolution adopted 6-0.

Wirin moved to adopt RESOLUTION 2020-049 SETTING PUBLIC HEARING PRIOR TO APPROVING THE BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2021 AND CERTIFYING THE PROPERTY TAX LEVY, second by Gowdy. Resolution adopted 6-0.

Wirin moved to adopt RESOLUTION 2020-050 SETTING PUBLIC HEARING PRIOR TO APPROVING THE AMENDED BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2020, second by Martin. Resolution adopted 6-0.

DISCUSSION:

City Administrator Jessica Kinser presented the Council with a proposal for ordering sidewalk repairs based on the sidewalk data categorized as “Not Accessible” in the ADA Self-Evaluation. Public comments were received from Mark Eaton, 1007 S. 10th Ave., concerned about the implementation in areas where no curb exists; Linda Clark, 306 S. 2nd Ave., with concerns about the responsibility for sidewalk maintenance being placed on property owners; and Leland Searles, 911 May St., who suggested incentivizing areas by address. The consensus of the Council was to bring this topic back to the March 9th meeting with an estimate for the cost to complete all 7.2 miles as well as what other cities do for incentives.

Kinser also asked for permission to sell 3 vacant lots by a request for sealed bid process. These properties are 105 N. 6th St., 712 E. Boone St., and 401 ½ May St. Thompson made a motion to sell the 3 properties as proposed with a \$1,000 reserve. No second was made and the motion failed. In public comment, April Long, 911 May St., stated the reserve should be set at \$5,000 or more due to the lots being suitable for new homes. Martin made a motion to sell the 3 properties as proposed with no reserve, second by Thompson. Motion approved 6-0.

Kinser proposed the Mayor and Council wages be increased to the average rates of cities of comparable populations, which would be \$11,000 annually for the Mayor and \$7,000 annually for each Council Member. If approved, the increase would be effective after the next election, or January 1, 2022. In public comment, April Long, 911 May St., questioned the use of comparable cities and if such wage increases should move forward; Linda Clark, 306 S. 2nd Ave., stated that she appreciates the elected officials and was concerned with many stating they did not intend to pursue another term. Based upon consensus of the Council an ordinance to effect this change will be brought forward to the next meeting.

PUBLIC COMMENT

Several individuals commented on the construction near Iowa River Hospice, and asked the council to consider the serenity of the area prior to planning street development.

ADJOURNMENT:

Meeting Adjourned at 7:52 PM

Respectfully submitted,

Shari L. Coughenour, CMC, City Clerk

CITY OF MARSHALLTOWN

ATTEST:

Joel T.S. Greer, Mayor

Shari L. Coughenour, CMC, City Clerk

Advertising		Great.Wstrn.Bnk/1	397.00
Trending.Media/1	176.00	I.R.S./6	81,284.80
Consulting & Professional Fees		IA.Treasurer/3	17,420.00
AHLERS.COONEY/1	199.50	ICMA.457/10	13,592.90
Bernie.Lowe/1	88.50	IUPAT.PPME/1	944.28
Bernie.Lowe.Asc/1	355.26	Streichers.Inc/2	183.99
Bolton&Menk.Inc/7	29,670.50	Teamsters238/2	1,856.56
C.P.M.I./1	4,811.56	Texas.Child.Sup/2	252.57
Calhoun-Burns/2	4,210.40	TotalAdmin.Serv/4	8,807.57
CGA.Assoc/8	56,983.40	Payroll.Net	
Fox.Engrg.Assc/1	1,952.50	Payroll/1	288,674.26
Great.Wstrn.Bnk/1	50.00	Refund/Reimbursed	
HDR.Engrg/1	11,408.98	GOODING.B/1	828.29
Ins.Strat.Consu/1	975.00	Great.Wstrn.Bnk/11	358.29
JCG.Land.Serv/1	885.55	Horner,K/1	375.70
Prime.Point.Inv/1	424.24	Rents/Leases	
Contracts		A LOT.INVESTMEN/1	806.00
Aramark.Unfrm/1	19.68	Ackley.Housing/7	1,275.00
ARL/1	4,333.33	ALCALA,R/1	188.00
BDH/9	6,044.90	AMES,STEVEN/20	5,679.00
Calhoun-Burns/1	813.00	Bahr,Larry/1	264.00
Cascade.Pump.Co/1	24,195.00	Barnes,L/1	295.00
Central.Ia.Fair/1	5,000.00	BJ&J.LLC/2	405.00
CIVICPLUS.INC/2	9,613.40	BLOOD,A/1	351.00
Fisher.Comm.Ctr/1	8,333.33	Borota,K/1	340.00
Great.Wstrn.Bnk/1	104.00	BOULDER.COOP.HS/5	1,036.00
IA.Pump.Works/1	9,852.17	Brodin,C/1	135.00
Iowa.One.Call/1	4.50	BROWN,B/2	192.00
Koch.Office/1	57.00	Bryngelson.Corp/1	646.00
Lansing.Bros/1	37,050.00	Buckaroo.LLC/3	1,258.00
McGregor.Co/1	44,530.00	Burr,Robert/1	268.00
Mtwn.Aviation/1	642.00	Carbajal,S/1	316.00
Premier.Equip/1	45.54	Chadderdon,A/1	316.00
Region.6.Planng/1	904.00	Charlier,Q/1	139.00
RICOH.USA.INC/4	190.33	Chilton,M/1	450.00
Stew.Hansen.Ddg/1	29,387.00	CIRSI/10	1,174.00
Stone.Sanit/7	1,506.06	CLAWSON,J/1	306.00
Thompson.Tr.V/1	50,000.00	CMHC.INVEST/1	251.00
Vajgrt.R/1	40.00	CROSSER,R/1	125.00
Xerox.Corp/1	159.48	Dj.Rentals.Coop/2	817.00
Debt Service		Double.D.Entrp/1	384.00
CRBT/2	8,707.57	Eakin,R/1	176.00
Land & Improvements		ECKLOR,S/2	448.00
Five.Star.R.E./1	293,772.00	Elwayne.Inc./3	1,261.00
Wildman,I/1	9,900.00	Etter, W/1	482.00
Library Books		Eubanks,C/4	1,507.00
Great.Wstrn.Bnk/15	1,040.40	Farrell.Propert/8	1,894.00
Medical		Fischel.Holding/2	383.00
Bernie.Lowe/1	372.00	Frese.Propts/4	962.00
HARTFORD.ACCTS/1	6,955.57	FRIEND,T/1	195.00
Health.Partners/3	153,457.58	Friendly.Valley/3	360.00
McFarland.Cl/3	56.32	Garcia,M/1	275.00
Medtrak.Service/2	141.96	Gonzales,G/1	409.00
Payroll.Deductions		Gossard.Mobile/1	270.00
American.Educa./1	64.41	Grant.Park.LLC/20	4,435.00
AXA/1	325.00	Gray,D/1	288.00
Collection.Svs./5	1,325.16	Hagele,D/1	200.00
Colonial.Life/1	435.76	Hala,J/4	1,448.00
Fidelity.Securt/2	465.79	HARRIS,T/1	324.00
Galls.LLC/1	29.95	Hatch,J/1	475.00
		Hatch,R/5	1,917.00

Henricksen,H/1	168.00	BDH/1	79.34
HESSENIUS,R/3	817.00	Belin,T/1	7.00
Hilltop.Village/5	841.00	Bohl,P/1	13.50
HOBSON,W/1	168.00	Century.Link/4	234.90
Hodges,K/1	365.00	CLEAR.SPAN/1	73,292.00
Hsg.St.Cloud/1	540.00	Danner,M/1	7.00
HUBBARD.MAPLE/3	576.00	FedEx/1	49.72
Iowa.PheasantAp/4	922.00	Gale-Hazen,E/1	30.00
Jared,S/2	401.00	Gale-Hazen,K/1	105.00
JB.I.COOP.Assn/5	1,236.00	Great.Wstrn.Bnk/46	6,329.27
JDL.Rental.Coop/1	810.00	Hartwig.Plmbg/1	208.00
Johnson,S/1	490.00	Hsg.St.Cloud/1	39.39
Judge,M/7	2,670.00	I.C.A.P./1	437.17
Klinefelter,R/1	450.00	IA.Auditor/1	850.00
Krogh,D/1	251.00	IA.Dept.Commrc/1	100.00
LAWSON,R/2	350.00	IMFOA/1	50.00
Lawthers.Prop.M/3	1,272.00	McAtee.Tire/9	863.76
LUENSE,B/5	1,599.00	Moran-Million,J/1	35.00
MATNEY,L/1	263.00	Mtwn.Aviation/3	2,254.62
Mtwn/Westown/19	3,782.00	Premier.Equip/1	110.00
MURPHY,P/1	191.00	Rodriguez,A/1	2.00
Natl.Mngmt.Corp/1	559.00	SAYDEE,F/1	38.00
NAUGHTON,R/1	825.00	Scharnweber.Wtr/1	27.00
NELSON,L/1	164.00	Serrano,A/1	6.00
North.Tama.Hsg/2	292.00	Smith,A/1	31.00
Oetker,D/3	519.00	Vajgrt.R/1	20.00
Palisade.Holdng/1	137.00	Supplies/Parts	
Park.Elms,LLC/2	335.00	Advance.AutoPts/1	14.69
Pilot.Creek/1	175.00	Arnold.Motor.Su/24	945.52
Premier.RE.Mgmt/5	2,271.00	BDH/3	2,229.63
PYLE,D/2	540.00	Bowermaster,D/1	15.00
RA.Rental.Prop/1	358.00	Browns.Shoe.Fit/1	157.50
RD.Toledo,LLP/1	587.00	City.Laundering/14	880.77
Ream,AJ/1	421.00	Crescnt.Electrc/1	579.02
Reed,T/11	3,225.00	Dave.WrightCDRJ/1	209.60
River.Birch/4	1,104.00	Fastenal.Co/2	78.58
River.Oaks/9	3,487.00	Galls.LLC/3	597.90
S.E.Invst/4	992.00	Gervich.Sons/1	460.00
Schmidt,M/1	261.00	Gillig.LLC/6	3,491.56
SCOTT,L/1	422.00	Graymont.Lime/1	5,247.55
SESKER,R/1	186.00	Great.Wstrn.Bnk/159	24,981.67
Specht,D/1	522.00	Hoglund.Bus/1	649.01
Specht,G/1	270.00	IA.NAHRO/1	375.00
Squire,B/1	228.00	IA.Prison.Ind/2	3,570.80
Steelsmith,G/4	798.00	ISS.of.CF.LLC/1	895.45
Stichter,R/1	229.00	Keystone.Lab/1	83.00
Sunrise.Apt/2	144.00	Kieslers/1	2,464.00
Tallcorn.Tower/19	4,586.00	McAtee.Tire/7	4,121.07
Titus,T/1	146.00	Menards/6	378.58
TOWN.APARTMENT/3	268.00	Midland.Scienti/8	2,990.73
TREVRON,LLC/1	326.00	MIDWEST.STORAGE/1	794.70
TTLC.Hsg/2	374.00	Mtwn.Aviation/1	25.98
VanVoorst,M/1	222.00	Napa.Auto/5	139.41
VEST,L/1	327.00	Oreilly.Automot/1	16.99
Weatherly.Erin/3	1,305.00	Park,K/1	600.00
Worent.Inc/1	258.00	Premier.Equip/1	241.80
ZA.Properties/2	772.00	Racom.Corp/2	52.00
ZMOLEK,M/1	257.00	SE.Jones.Indust/1	51.00
Service/Repairs		Sho.Biz Inc/1	5.90
Alvarez,F/1	31.00	Storey.Kenwrthy/1	245.60
Aponte,M/1	27.00	Thiesens.Supply/9	702.98
Arnold.Motor.Su/1	14.70	Those.Ink.Guys/1	26.95

Titan.Machinery/1	609.40
Tnemec.Co/1	617.82
Tri.State.Lock/1	18.00
Vajgrt.R/1	38.00
VARI.SALE.CORP/1	590.00
Verizon.Wireles/1	756.70
Watchguard.Vide/2	22,913.50
WW.Grainger/1	468.82
Travel/Training	
Great.Wstrn.Bnk/3	477.00
Krimmer,N/1	141.80
Utilities	
AlliantEnergy/40	27,279.11
WoodRiver.Enrgy/3	5,562.93
Total/867	1,521,306.18

MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

February 28, 2020

To: Mayor Joel Greer
Members of the City Council

From: Diana Steiner, Finance Director

Re: November Monthly Financial Statements

Policy Issue: N/A.

Recommendation: Staff recommends approving the November 2019 monthly financial statements.

Background: The Finance department has prepared and reconciled the November 2019 financial statements for your review. The attached reports include the following:

- Fund Balance Report, which includes the beginning balance at 6/30/19, the year-to-date revenues and expenses for 5 months and the ending fund cash balance.
- Cash & Investments Report, which includes current balances and interest rates for all city investments.
- Monthly Budget Report, which reflects monthly and year-to-date revenues and expenses by each fund and then in summary. If the YTD Activity amount is less than the YTD Budget amount, it will show as unfavorable for revenues and favorable for expenses.

Items of interest this month:

*The Police & Fire Building expenses in fund 354 were \$500,995 as the final payment was made to many contractors.

*TIF development agreement payments of \$100,223 were made.

*Bond payments of \$779,170 were made.

Budget Impact: N/A

Attachment: November 2019 Financial Statements

cc: Jessica Kinser, City Administrator



**FUND BALANCE REPORT
AS OF 11/30/19**

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	1,761,714.82	6,218,417.01	6,341,116.74	1,639,015.09
010 - CASH FLOW RESERVE FUND	2,295,731.37	17,695.47	-	2,313,426.84
030 - CAPITAL RESERVE	237,270.57	63,011.09	197,185.84	103,095.82
031 - CAPITAL RSRV-BLDG MAINT	274,259.88	2,613.70	-	276,873.58
032 - CIP LARGE VEHICLE/EQUIPMENT	212,000.00	-	-	212,000.00
110 - ROAD USE TAX	6,078,797.75	1,723,183.22	1,579,346.89	6,222,634.08
112 - EMPLOYEE BENEFITS FUND	2,694,901.22	1,394,408.05	603,033.31	3,486,275.96
117 - POLICE/FIRE RETIREMENT	510,413.10	586,700.81	249,159.19	847,954.72
119 - EMERGENCY FUND	-	122,410.28	3,553.21	118,857.07
121 - LOCAL OPTION SALES TAX	3,741,656.76	1,662,296.74	817,829.27	4,586,124.23
125 - TAX INCREMENT FINANCING	518,758.81	351,963.91	133,663.39	737,059.33
126 - TIF-LMI	-	24,499.35	-	24,499.35
130 - CITY TORT LIABILITY	83,777.25	16,760.81	19,689.19	80,848.87
132 - GRANTS-STATE/LOCAL AGENCIES	(49,516.79)	-	79,738.28	(129,255.07)
140 - PARK & REC DONATION FUND	95,747.77	15,598.13	13,092.93	98,252.97
141 - MTOWN TENNIS ASSOC	1,727.92	16.24	-	1,744.16
142 - SOFTBALL ASSOCIATION FUND	13,729.77	15,254.76	25,463.84	3,520.69
144 - LIVE HEALTHY IOWA	3,128.44	-	5,126.33	(1,997.89)
145 - TORNADO GENERAL	600,160.23	295,851.24	445,441.82	450,569.65
146 - FEMA VALOR	(64,348.56)	8,103.40	-	(56,245.16)
147 - FEMA DEMO	(29,608.21)	-	386.85	(29,995.06)
150 - COPS FAST GRANTS	(2,818.95)	15,596.75	31,731.31	(18,953.51)
151 - DEPT OF JUSTICE GRANTS	(11,019.59)	1,809.69	344.50	(9,554.40)
152 - POLICE UNDESIGNATED GRANTS	1,194.10	17,350.74	54,215.98	(35,671.14)
153 - POLICE DEPT DONATION FUND	94,557.84	8,833.70	13,173.17	90,218.37
156 - FIRE DEPT DONATION FUND	9,053.60	72.37	2,821.63	6,304.34
157 - FIRE DEPT GRANTS	4,723.45	44.41	-	4,767.86
160 - ECONOMIC DEVELOPMENT GIFT	51,247.83	481.83	-	51,729.66
161 - SURETY DEPOSITS/SUBDIVIDER	10,691.60	100.52	-	10,792.12
170 - LIBRARY DONATION FUND	110,317.71	6,728.77	9,740.38	107,306.10
177 - SEIZED ASSETS (POLICE)	42,225.68	(1,939.77)	186.04	40,099.87
179 - OTHER COMM AND ECON DEVELOPMENT	81,277.34	741.79	4,985.75	77,033.38
180 - HOUSING GRANTS	26,505.26	249.21	-	26,754.47
182 - #4 HUD LEAD GRANT	334.00	-	-	334.00
183 - FY 08 EDI (ECON DEV INCENTIVE)	(13,029.25)	-	360.00	(13,389.25)
184 - VOUCHERS - 002, 003	126,587.21	377,462.23	453,599.89	50,449.55
189 - #6 HUD LEAD GRANT	(12,834.57)	72,313.18	80,543.82	(21,065.21)
200 - GO BONDS DEBT FUND	146,285.51	1,200,739.62	440,015.50	907,009.63

300 - CIP COLLECTION FUND	122,311.52	307,710.23	59,259.46	370,762.29
311 - RISE STREET GRANTS	-	-	2,098.00	(2,098.00)
312 - AIRPORT PROJECT FUND	(22,135.42)	-	16,848.58	(38,984.00)
320 - SPECIAL ASSESSMENT PROJECTS	(24,083.95)	4,844.00	-	(19,239.95)
340 - BIKE PATH PROJECT FUND	(78,661.75)	5,000.00	62,369.14	(136,030.89)
341 - TREES FOREVER PROJECT	8,186.72	8,776.98	8,692.50	8,271.20
350 - GO BONDS CAPITAL PROJECTS	8,710.07	81.90	-	8,791.97
354 - POLICE & FIRE STATIONS	2,886,834.75	59,831.69	1,691,322.16	1,255,344.28
355 - 2015 GO BONDS (D&D)	533,217.44	4,819.80	36,026.23	502,011.01
357 - 2018 CY STREET PROJECTS	-	-	44,388.31	(44,388.31)
360 - 2019 GO BONDS & PROJECTS	-	176,600.00	83.66	176,516.34
381 - 2019 CY STREET, SIDEWALK, PARKING PROJECTS	2,331,666.52	15,108.31	166,739.30	2,180,035.53
383 - COLISEUM REMODEL	495,473.00	522,304.22	18,086.22	999,691.00
392 - TIF DISTRICT III CAP PROJECTS	7,913.64	74.41	-	7,988.05
393 - TIF DISTRICT IV CAP PROJECTS	107,871.50	-	100,996.50	6,875.00
395 - ECONOMIC DEVELOPMENT PROJECT FUND	-	-	116,330.68	(116,330.68)
610 - WATER POLLUTION CONTROL	(7,795.76)	1,679,125.22	1,698,646.32	(27,316.86)
611 - WPCP REVENUE	13,229,747.88	3,799,822.24	1,679,054.11	15,350,516.01
612 - WPCP REVENUE BOND FUND	-	477,848.20	829,570.26	(351,722.06)
614 - WPCP CAPITAL IMPROVEMENT RSRV	1,037,278.81	350.50	-	1,037,629.31
616 - SANITARY SEWER REHAB PROJECT	-	-	13,122.25	(13,122.25)
617 - SANITARY SEWER NEW CONSTRUCTN	104,843.90	6,757.00	-	111,600.90
618 - TORNADO-WPCP	(2,295.51)	-	-	(2,295.51)
690 - TRANSIT OPERATING	37,700.65	205,243.47	300,536.06	(57,591.94)
740 - STORM SEWER UTILITY	2,541,393.49	624,376.72	329,869.19	2,835,901.02
741 - 2016 GO STORM WATER PROJ	1,132,463.68	5,021.94	1,630,392.06	(492,906.44)
742 - TORNADO - STORM/SEWER	(4,140.06)	-	-	(4,140.06)
750 - COMPOSTING FACILITY	184,889.99	34,260.04	28,874.66	190,275.37
751 - TORNADO - COMPOST	(463,058.08)	-	153,380.00	(616,438.08)
760 - P&R CONCESSIONS ENTERPRISE	(14,588.69)	23,186.15	27,476.25	(18,878.79)
881 - OCCUPATIONAL INSURANCE ESCROW	72,836.76	55,425.60	50,337.81	77,924.55
884 - GROUP HEALTH INSURANCE ESCROW	2,309,319.84	1,426,430.45	1,512,453.35	2,223,296.94
886 - WORKMAN'S COMP DEDUCTIBLE FUND	37,287.84	383.05	584.96	37,085.93
910 - POLICE PENSION - T & A	-	3,313.16	4,969.74	(1,656.58)
913 - 911 COMMISION	(72,698.73)	298,967.80	423,658.94	(197,389.87)
951 - SALES TAX REIMBURSEMENT	5,713.34	3,555.96	14,217.55	(4,948.25)
952 - SURETY BONDS/DEPOSITS	2,833.61	297.01	-	3,130.62
953 - IA STATE SLEUTH USR GRP	14,971.67	-	-	14,971.67
TOTAL	46,169,609.54	23,968,885.30	22,625,929.30	47,512,565.54

Account	Name	Ending Balance	Interest Rate
BalObject: 0110 - P&R Deposits			
999.0110.100	GWB P&R Deposits	19,968.31	2.00
Total BalObject: 0110 - P&R Deposits :		19,968.31	
BalObject: 0111 - Operating			
999.0111.000	UB&T Operating	189,534.93	1.68
999.0111.100	GWB Operating	21,792,264.99	2.00
Total BalObject: 0111 - Operating:		21,981,799.92	
BalObject: 0112 - COLISEUM			
999.0112.100	GWB COLISEUM	660,636.83	2.00
Total BalObject: 0112 - COLISEUM:		660,636.83	
BalObject: 0113 - Payroll			
999.0113.100	GWB Payroll	43,177.91	2.00
Total BalObject: 0113 - Payroll:		43,177.91	
BalObject: 0114 - Dev Inspections			
999.0114.100	GWB Dev Inspections	31,831.14	2.00
Total BalObject: 0114 - Dev Inspections:		31,831.14	
BalObject: 0115 - HUD Admin			
999.0115.100	GWB HUD Admin	58,481.19	2.00
Total BalObject: 0115 - HUD Admin:		58,481.19	
BalObject: 0116 - HUD HAP			
999.0116.100	GWB HUD HAP	11,247.42	2.00
Total BalObject: 0116 - HUD HAP:		11,247.42	
BalObject: 0117 - Police			
999.0117.100	GWB Police	14,156.81	2.00
Total BalObject: 0117 - Police:		14,156.81	
BalObject: 0120 - PETTY CASH			
610.0120.000	PETTY CASH	200.00	0.00
750.0120.000	PETTY CASH	200.00	0.00
Total BalObject: 0120 - PETTY CASH:		400.00	
BalObject: 0122 - PETTY CASH-CITY CLERK			
001.0122.000	PETTY CASH-CITY CLERK	200.00	0.00
Total BalObject: 0122 - PETTY CASH-CITY CLERK:		200.00	
BalObject: 0123 - PETTY CASH-LIBRARY			
001.0123.000	PETTY CASH-LIBRARY	100.00	0.00
Total BalObject: 0123 - PETTY CASH-LIBRARY:		100.00	
BalObject: 0125 - PETTY CASH-PARK			
001.0125.000	PETTY CASH-PARK	225.00	0.00
Total BalObject: 0125 - PETTY CASH-PARK:		225.00	
BalObject: 0130 - CASH HELD BY INSUR ADMI			
885.0130.000	CASH HELD BY INSUR ADMI	1.00	0.00
Total BalObject: 0130 - CASH HELD BY INSUR ADMI:		1.00	

BalObject: 0216 - GREAT WESTERN BANK MM			
999.0216.000	GREAT WESTERN BANK MM	1,567,720.70	1.71
Total BalObject: 0216 - GREAT WESTERN BANK MM:		<u>1,567,720.70</u>	
BalObject: 0240 - MIDWEST ONE CD (91-365 DAYS)			
121.0240.000	MIDWEST ONE CD (91-365 DAYS)	503,175.89	2.52
381.0240.000	MIDWEST ONE CD (91-365 DAYS)	2,012,703.56	2.50
611.0240.000	MIDWEST ONE CD (91-365 DAYS)	1,513,397.85	2.05 -- 2.73
884.0240.000	MIDWEST ONE CD (91-365 DAYS)	510,241.19	2.70
999.0240.000	MIDWEST ONE CD (91-365 DAYS)	6,565,164.71	2.37 -- 2.73
Total BalObject: 0240 - MIDWEST ONE CD (91-365 DAYS):		<u>11,104,683.20</u>	
BalObject: 0243 - GNB CD (91-364 DYS)			
611.0243.000	GNB CD (91-364 DAYS)	500,000.00	2.25
999.0243.000	GNB CD (91-364 days)	1,002,835.62	2.15 -- 2.25
Total BalObject: 0243 - GNB CD (91-364 DYS):		<u>1,502,835.62</u>	
BalObject: 0245 - IPAIT CD (91-364 DAYS)			
010.0245.000	IPAIT CD (91-364 DAYS)	500,000.00	2.55
121.0245.000	IPAIT CD (91-364 DAYS)	500,000.00	2.55
611.0245.000	IPAIT CD (91-364 DAYS)	1,000,000.00	2.55
614.0245.000	IPAIT CD (91-364 DAYS)	1,000,000.00	2.55
740.0245.000	IPAIT CD (91-364 DAYS)	1,000,000.00	2.55
Total BalObject: 0245 - IPAIT CD (91-364 DAYS):		<u>4,000,000.00</u>	
BalObject: 0252 - GNB 365 INV			
010.0252.000	GNB CD (365 DAYS)	500,000.00	2.72
121.0252.000	GNB CD (365 DAYS)	507,030.68	2.82
884.0252.000	GNB CD (365 DAYS)	500,000.00	2.37
999.0252.000	GNB CD (365 DAYS)	3,533,957.53	2.15 -- 2.82
Total BalObject: 0252 - GNB 365 INV:		<u>5,040,988.21</u>	
BalObject: 0265 - IPAIT CD (365)			
999.0265.000	IPAIT CD (365 DAYS)	500,000.00	2.80
Total BalObject: 0265 - IPAIT CD (365):		<u>500,000.00</u>	
BalObject: 0267 - FARMERS CD (> 1 YR)			
884.0267.000	FRMRS SVGS BK CD (365 DAYS)	512,793.42	2.84
999.0267.000	FRMRS SVGS BK CD (365 DAYS)	511,626.75	2.84
Total BalObject: 0267 - FARMERS CD (> 1 YR):		<u>1,024,420.17</u>	
BalObject: 0999 - POOLED CASH			
999.0999.000	POOLED CASH	(50,307.89)	0.00
Total BalObject: 0999 - POOLED CASH		<u>(50,307.89)</u>	
TOTAL		<u><u>47,512,565.54</u></u>	



City of Marshalltown, IA

Monthly Budget Report - Marshalltown

Group Summary

For Fiscal: Current Period Ending: 11/30/2019

Account Typ...	November Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 001 - GENERAL FUND					
Revenue	1,580,688.23	6,552,256.80	6,218,417.01	-333,839.79	15,726,058.00
Expense	1,116,419.50	6,550,842.45	6,341,116.74	209,725.71	15,726,058.00
Total Fund: 001 - GENERAL FUND:	464,268.73	1,414.35	-122,699.73	-124,114.08	0.00
Fund: 010 - CASH FLOW RESERVE FUND					
Revenue	4,632.25	30,825.00	17,695.47	-13,129.53	74,000.00
Total Fund: 010 - CASH FLOW RESERVE FUND:	4,632.25	30,825.00	17,695.47	-13,129.53	74,000.00
Fund: 030 - CAPITAL RESERVE					
Revenue	431.02	211,872.75	63,011.09	-148,861.66	508,698.00
Expense	103,605.32	210,249.15	197,185.84	13,063.31	504,668.00
Total Fund: 030 - CAPITAL RESERVE:	-103,174.30	1,623.60	-134,174.75	-135,798.35	4,030.00
Fund: 031 - CAPITAL RSRV-BLDG MAINT					
Revenue	378.73	1,250.00	2,613.70	1,363.70	3,000.00
Expense	0.00	52,201.60	0.00	52,201.60	125,334.00
Total Fund: 031 - CAPITAL RSRV-BLDG MAINT:	378.73	-50,951.60	2,613.70	53,565.30	-122,334.00
Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT					
Revenue	0.00	44,166.65	0.00	-44,166.65	106,000.00
Total Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT:	0.00	44,166.65	0.00	-44,166.65	106,000.00
Fund: 110 - ROAD USE TAX					
Revenue	302,250.82	1,416,666.65	1,723,183.22	306,516.57	3,400,000.00
Expense	85,003.94	2,106,668.20	1,579,346.89	527,321.31	5,056,937.00
Total Fund: 110 - ROAD USE TAX:	217,246.88	-690,001.55	143,836.33	833,837.88	-1,656,937.00
Fund: 112 - EMPLOYEE BENEFITS FUND					
Revenue	500,893.64	1,158,417.85	1,394,408.05	235,990.20	2,780,203.00
Expense	0.00	1,122,495.00	603,033.31	519,461.69	2,693,988.00
Total Fund: 112 - EMPLOYEE BENEFITS FUND:	500,893.64	35,922.85	791,374.74	755,451.89	86,215.00
Fund: 117 - POLICE/FIRE RETIREMENT					
Revenue	209,919.00	484,468.25	586,700.81	102,232.56	1,162,724.00
Expense	0.00	473,014.95	249,159.19	223,855.76	1,135,685.00
Total Fund: 117 - POLICE/FIRE RETIREMENT:	209,919.00	11,453.30	337,541.62	326,088.32	27,039.00
Fund: 119 - EMERGENCY FUND					
Revenue	44,082.58	101,951.25	122,410.28	20,459.03	244,683.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 11/30/2019

Account Typ...	November Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	0.00	101,951.25	3,553.21	98,398.04	244,683.00
Total Fund: 119 - EMERGENCY FUND:	44,082.58	0.00	118,857.07	118,857.07	0.00
Fund: 121 - LOCAL OPTION SALES TAX					
Revenue	389,896.29	1,322,916.65	1,662,296.74	339,380.09	3,175,000.00
Expense	715.00	1,394,090.70	817,829.27	576,261.43	3,347,111.00
Total Fund: 121 - LOCAL OPTION SALES TAX:	389,181.29	-71,174.05	844,467.47	915,641.52	-172,111.00
Fund: 125 - TAX INCREMENT FINANCING					
Revenue	148,122.59	267,206.60	351,963.91	84,757.31	641,296.00
Expense	124,688.39	330,049.95	133,663.39	196,386.56	792,120.00
Total Fund: 125 - TAX INCREMENT FINANCING:	23,434.20	-62,843.35	218,300.52	281,143.87	-150,824.00
Fund: 126 - TIF-LMI					
Revenue	24,499.35	7,313.30	24,499.35	17,186.05	17,552.00
Total Fund: 126 - TIF-LMI:	24,499.35	7,313.30	24,499.35	17,186.05	17,552.00
Fund: 130 - CITY TORT LIABILITY					
Revenue	5,689.65	416.65	16,760.81	16,344.16	1,000.00
Expense	5,579.06	2,083.30	19,689.19	-17,605.89	5,000.00
Total Fund: 130 - CITY TORT LIABILITY:	110.59	-1,666.65	-2,928.38	-1,261.73	-4,000.00
Fund: 132 - GRANTS-STATE/LOCAL AGENCIES					
Revenue	0.00	20,833.30	0.00	-20,833.30	50,000.00
Expense	9,979.70	0.00	79,738.28	-79,738.28	0.00
Total Fund: 132 - GRANTS-STATE/LOCAL AGENCIES:	-9,979.70	20,833.30	-79,738.28	-100,571.58	50,000.00
Fund: 140 - PARK & REC DONATION FUND					
Revenue	5,783.55	2,416.65	15,598.13	13,181.48	5,800.00
Expense	776.95	2,041.60	13,092.93	-11,051.33	4,900.00
Total Fund: 140 - PARK & REC DONATION FUND:	5,006.60	375.05	2,505.20	2,130.15	900.00
Fund: 141 - MTOWN TENNIS ASSOC					
Revenue	2.39	8.30	16.24	7.94	20.00
Total Fund: 141 - MTOWN TENNIS ASSOC:	2.39	8.30	16.24	7.94	20.00
Fund: 142 - SOFTBALL ASSOCIATION FUND					
Revenue	4.82	12,221.65	15,254.76	3,033.11	29,332.00
Expense	134.99	12,209.95	25,463.84	-13,253.89	29,332.00
Total Fund: 142 - SOFTBALL ASSOCIATION FUND:	-130.17	11.70	-10,209.08	-10,220.78	0.00
Fund: 144 - LIVE HEALTHY IOWA					
Revenue	0.00	3,123.75	0.00	-3,123.75	7,500.00
Expense	0.00	3,062.55	5,126.33	-2,063.78	7,351.00
Total Fund: 144 - LIVE HEALTHY IOWA :	0.00	61.20	-5,126.33	-5,187.53	149.00
Fund: 145 - TORNADO GENERAL					
Revenue	31,685.87	1,384,429.30	295,851.24	-1,088,578.06	3,323,960.00
Expense	23,240.44	0.00	445,441.82	-445,441.82	0.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 11/30/2019

Account Typ...	November Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 145 - TORNADO GENERAL:	8,445.43	1,384,429.30	-149,590.58	-1,534,019.88	3,323,960.00
Fund: 146 - FEMA VALOR					
Revenue	0.00	0.00	8,103.40	8,103.40	0.00
Total Fund: 146 - FEMA VALOR:	0.00	0.00	8,103.40	8,103.40	0.00
Fund: 147 - FEMA DEMO					
Revenue	0.00	475,961.15	0.00	-475,961.15	1,142,764.00
Expense	143.13	502,923.75	386.85	502,536.90	1,207,500.00
Total Fund: 147 - FEMA DEMO:	-143.13	-26,962.60	-386.85	26,575.75	-64,736.00
Fund: 150 - COPS FAST GRANTS					
Revenue	0.00	22,907.50	15,596.75	-7,310.75	55,000.00
Expense	7,819.72	21,051.85	31,731.31	-10,679.46	50,545.00
Total Fund: 150 - COPS FAST GRANTS:	-7,819.72	1,855.65	-16,134.56	-17,990.21	4,455.00
Fund: 151 - DEPT OF JUSTICE GRANTS					
Revenue	0.00	9,583.30	1,809.69	-7,773.61	23,000.00
Expense	0.00	9,583.30	344.50	9,238.80	23,000.00
Total Fund: 151 - DEPT OF JUSTICE GRANTS:	0.00	0.00	1,465.19	1,465.19	0.00
Fund: 152 - POLICE UNDESIGNATED GRANTS					
Revenue	836.35	38,131.80	17,350.74	-20,781.06	91,553.00
Expense	11,686.10	39,215.95	54,215.98	-15,000.03	94,153.00
Total Fund: 152 - POLICE UNDESIGNATED GRANTS:	-10,849.75	-1,084.15	-36,865.24	-35,781.09	-2,600.00
Fund: 153 - POLICE DEPT DONATION FUND					
Revenue	248.41	1,124.95	8,833.70	7,708.75	2,700.00
Expense	632.28	3,936.35	13,173.17	-9,236.82	9,450.00
Total Fund: 153 - POLICE DEPT DONATION FUND:	-383.87	-2,811.40	-4,339.47	-1,528.07	-6,750.00
Fund: 156 - FIRE DEPT DONATION FUND					
Revenue	8.62	2,083.30	72.37	-2,010.93	5,000.00
Expense	93.58	2,083.30	2,821.63	-738.33	5,000.00
Total Fund: 156 - FIRE DEPT DONATION FUND:	-84.96	0.00	-2,749.26	-2,749.26	0.00
Fund: 157 - FIRE DEPT GRANTS					
Revenue	6.52	25.00	44.41	19.41	60.00
Total Fund: 157 - FIRE DEPT GRANTS:	6.52	25.00	44.41	19.41	60.00
Fund: 160 - ECONOMIC DEVELOPMENT GIFT					
Revenue	70.76	145.80	481.83	336.03	350.00
Total Fund: 160 - ECONOMIC DEVELOPMENT GIFT:	70.76	145.80	481.83	336.03	350.00
Fund: 161 - SURETY DEPOSITS/SUBDIVIDER					
Revenue	14.76	77.05	100.52	23.47	185.00
Total Fund: 161 - SURETY DEPOSITS/SUBDIVIDER:	14.76	77.05	100.52	23.47	185.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 11/30/2019

Account Typ...	November Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 170 - LIBRARY DONATION FUND					
Revenue	359.28	8,874.95	6,728.77	-2,146.18	21,300.00
Expense	3,798.56	13,583.25	9,740.38	3,842.87	32,600.00
Total Fund: 170 - LIBRARY DONATION FUND:	-3,439.28	-4,708.30	-3,011.61	1,696.69	-11,300.00
Fund: 177 - SEIZED ASSETS (POLICE)					
Revenue	88.27	1,791.15	-1,939.77	-3,730.92	4,300.00
Expense	0.00	1,666.15	186.04	1,480.11	4,000.00
Total Fund: 177 - SEIZED ASSETS (POLICE):	88.27	125.00	-2,125.81	-2,250.81	300.00
Fund: 179 - OTHER COMM AND ECON DEVELOPMENT					
Revenue	105.37	0.00	741.79	741.79	0.00
Expense	0.00	0.00	4,985.75	-4,985.75	0.00
Total Fund: 179 - OTHER COMM AND ECON DEVELOPMENT:	105.37	0.00	-4,243.96	-4,243.96	0.00
Fund: 180 - HOUSING GRANTS					
Revenue	36.60	0.00	249.21	249.21	0.00
Total Fund: 180 - HOUSING GRANTS:	36.60	0.00	249.21	249.21	0.00
Fund: 183 - FY 08 EDI (ECON DEV INCENTIVE)					
Expense	0.00	266.55	360.00	-93.45	640.00
Total Fund: 183 - FY 08 EDI (ECON DEV INCENTIVE):	0.00	266.55	360.00	-93.45	640.00
Fund: 184 - VOUCHERS - 002, 003					
Revenue	15,140.55	511,223.95	377,462.23	-133,761.72	1,226,938.00
Expense	94,202.13	516,355.30	453,599.89	62,755.41	1,239,330.00
Total Fund: 184 - VOUCHERS - 002, 003:	-79,061.58	-5,131.35	-76,137.66	-71,006.31	-12,392.00
Fund: 189 - #6 HUD LEAD GRANT					
Revenue	100.00	692,138.30	72,313.18	-619,825.12	1,661,132.00
Expense	13,241.66	654,532.05	80,543.82	573,988.23	1,571,506.00
Total Fund: 189 - #6 HUD LEAD GRANT:	-13,141.66	37,606.25	-8,230.64	-45,836.89	89,626.00
Fund: 200 - GO BONDS DEBT FUND					
Revenue	168,458.14	1,755,409.35	1,200,739.62	-554,669.73	4,213,129.00
Expense	425,772.50	1,740,775.45	440,015.50	1,300,759.95	4,179,531.00
Total Fund: 200 - GO BONDS DEBT FUND:	-257,314.36	14,633.90	760,724.12	746,090.22	33,598.00
Fund: 300 - CIP COLLECTION FUND					
Revenue	110,712.20	255,915.75	307,710.23	51,794.48	614,198.00
Expense	0.00	255,915.80	59,259.46	196,656.34	614,198.00
Total Fund: 300 - CIP COLLECTION FUND:	110,712.20	-0.05	248,450.77	248,450.82	0.00
Fund: 311 - RISE STREET GRANTS					
Expense	391.50	0.00	2,098.00	-2,098.00	0.00
Total Fund: 311 - RISE STREET GRANTS:	391.50	0.00	2,098.00	-2,098.00	0.00
Fund: 312 - AIRPORT PROJECT FUND					
Revenue	0.00	937,499.95	0.00	-937,499.95	2,250,000.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 11/30/2019

Account Typ...	November Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	7,946.48	937,500.00	16,848.58	920,651.42	2,250,000.00
Total Fund: 312 - AIRPORT PROJECT FUND:	-7,946.48	-0.05	-16,848.58	-16,848.53	0.00
Fund: 320 - SPECIAL ASSESSMENT PROJECTS					
Revenue	344.00	4,166.60	4,844.00	677.40	10,000.00
Total Fund: 320 - SPECIAL ASSESSMENT PROJECTS:	344.00	4,166.60	4,844.00	677.40	10,000.00
Fund: 340 - BIKE PATH PROJECT FUND					
Revenue	5,000.00	0.00	5,000.00	5,000.00	0.00
Expense	7,763.30	0.00	62,369.14	-62,369.14	0.00
Total Fund: 340 - BIKE PATH PROJECT FUND:	-2,763.30	0.00	-57,369.14	-57,369.14	0.00
Fund: 341 - TREES FOREVER PROJECT					
Revenue	11.31	4,166.65	8,776.98	4,610.33	10,000.00
Expense	0.00	4,166.65	8,692.50	-4,525.85	10,000.00
Total Fund: 341 - TREES FOREVER PROJECT:	11.31	0.00	84.48	84.48	0.00
Fund: 350 - GO BONDS CAPITAL PROJECTS					
Revenue	12.03	0.00	81.90	81.90	0.00
Total Fund: 350 - GO BONDS CAPITAL PROJECTS:	12.03	0.00	81.90	81.90	0.00
Fund: 354 - POLICE & FIRE STATIONS					
Revenue	38,450.64	0.00	59,831.69	59,831.69	0.00
Expense	500,994.57	0.00	1,691,322.16	-1,691,322.16	0.00
Total Fund: 354 - POLICE & FIRE STATIONS:	-462,543.93	0.00	-1,631,490.47	-1,631,490.47	0.00
Fund: 355 - 2015 GO BONDS (D&D)					
Revenue	686.70	833.30	4,819.80	3,986.50	2,000.00
Expense	4,094.70	20,833.30	36,026.23	-15,192.93	50,000.00
Total Fund: 355 - 2015 GO BONDS (D&D):	-3,408.00	-20,000.00	-31,206.43	-11,206.43	-48,000.00
Fund: 357 - 2018 CY STREET PROJECTS					
Revenue	0.00	110,372.50	0.00	-110,372.50	265,000.00
Expense	0.00	110,372.50	44,388.31	65,984.19	265,000.00
Total Fund: 357 - 2018 CY STREET PROJECTS:	0.00	0.00	-44,388.31	-44,388.31	0.00
Fund: 360 - 2019 GO BONDS & PROJECTS					
Revenue	176,600.00	0.00	176,600.00	176,600.00	0.00
Expense	83.66	0.00	83.66	-83.66	0.00
Total Fund: 360 - 2019 GO BONDS & PROJECTS:	176,516.34	0.00	176,516.34	176,516.34	0.00
Fund: 381 - 2019 CY STREET,SIDEWALK,PARKING PROJECTS					
Revenue	228.89	168,750.00	15,108.31	-153,641.69	405,000.00
Expense	59,964.28	1,114,583.30	166,739.30	947,844.00	2,675,000.00
Total Fund: 381 - 2019 CY STREET,SIDEWALK,PARKING PROJECTS:	-59,735.39	-945,833.30	-151,630.99	794,202.31	-2,270,000.00
Fund: 383 - COLISEUM REMODEL					
Revenue	24,069.99	1,425,062.05	522,304.22	-902,757.83	3,420,949.00
Expense	11,381.08	1,503,153.30	18,086.22	1,485,067.08	3,607,568.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 11/30/2019

Account Typ...	November Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 383 - COLISEUM REMODEL:	12,688.91	-78,091.25	504,218.00	582,309.25	-186,619.00
Fund: 392 - TIF DISTRICT III CAP PROJECTS					
Revenue	10.93	0.00	74.41	74.41	0.00
Total Fund: 392 - TIF DISTRICT III CAP PROJECTS:	10.93	0.00	74.41	74.41	0.00
Fund: 393 - TIF DISTRICT IV CAP PROJECTS					
Revenue	0.00	50,257.35	0.00	-50,257.35	120,666.00
Expense	0.00	50,257.35	100,996.50	-50,739.15	120,666.00
Total Fund: 393 - TIF DISTRICT IV CAP PROJECTS:	0.00	0.00	-100,996.50	-100,996.50	0.00
Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND					
Expense	7,465.70	0.00	116,330.68	-116,330.68	0.00
Total Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND:	7,465.70	0.00	116,330.68	-116,330.68	0.00
Fund: 610 - WATER POLLUTION CONTROL					
Revenue	522,800.13	0.00	1,679,125.22	1,679,125.22	0.00
Expense	552,800.13	2,880,162.25	1,698,646.32	1,181,515.93	6,913,461.00
Total Fund: 610 - WATER POLLUTION CONTROL:	-30,000.00	-2,880,162.25	-19,521.10	2,860,641.15	-6,913,461.00
Fund: 611 - WPCP REVENUE					
Revenue	1,025,812.03	3,123,873.15	3,799,822.24	675,949.09	7,497,296.00
Expense	522,800.13	0.00	1,679,054.11	-1,679,054.11	0.00
Total Fund: 611 - WPCP REVENUE:	503,011.90	3,123,873.15	2,120,768.13	-1,003,105.02	7,497,296.00
Fund: 612 - WPCP REVENUE BOND FUND					
Revenue	0.00	0.00	477,848.20	477,848.20	0.00
Expense	290,254.93	0.00	829,570.26	-829,570.26	0.00
Total Fund: 612 - WPCP REVENUE BOND FUND:	-290,254.93	0.00	-351,722.06	-351,722.06	0.00
Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV					
Revenue	51.47	5,416.65	350.50	-5,066.15	13,000.00
Total Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV:	51.47	5,416.65	350.50	-5,066.15	13,000.00
Fund: 616 - SANITARY SEWER REHAB PROJECT					
Revenue	0.00	796,666.65	0.00	-796,666.65	1,912,000.00
Expense	0.00	1,124,566.65	13,122.25	1,111,444.40	2,700,000.00
Total Fund: 616 - SANITARY SEWER REHAB PROJECT:	0.00	-327,900.00	-13,122.25	314,777.75	-788,000.00
Fund: 617 - SANITARY SEWER NEW CONSTRUCTN					
Revenue	420.00	5,833.30	6,757.00	923.70	14,000.00
Total Fund: 617 - SANITARY SEWER NEW CONSTRUCTN:	420.00	5,833.30	6,757.00	923.70	14,000.00
Fund: 690 - TRANSIT OPERATING					
Revenue	102,831.44	327,933.10	205,243.47	-122,689.63	787,040.00
Expense	63,470.10	327,837.40	300,536.06	27,301.34	787,040.00
Total Fund: 690 - TRANSIT OPERATING:	39,361.34	95.70	-95,292.59	-95,388.29	0.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 11/30/2019

Account Typ...	November Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 740 - STORM SEWER UTILITY					
Revenue	125,771.71	619,583.30	624,376.72	4,793.42	1,487,000.00
Expense	157,609.13	460,837.80	329,869.19	130,968.61	1,106,162.00
Total Fund: 740 - STORM SEWER UTILITY:	-31,837.42	158,745.50	294,507.53	135,762.03	380,838.00
Fund: 741 - 2016 GO STORM WATER PROJ					
Revenue	0.00	947,916.65	5,021.94	-942,894.71	2,275,000.00
Expense	81,554.27	695,562.50	1,630,392.06	-934,829.56	1,670,000.00
Total Fund: 741 - 2016 GO STORM WATER PROJ:	-81,554.27	252,354.15	-1,625,370.12	-1,877,724.27	605,000.00
Fund: 750 - COMPOSTING FACILITY					
Revenue	7,838.56	28,711.95	34,260.04	5,548.09	68,909.00
Expense	4,340.00	36,040.70	28,874.66	7,166.04	86,522.00
Total Fund: 750 - COMPOSTING FACILITY:	3,498.56	-7,328.75	5,385.38	12,714.13	-17,613.00
Fund: 751 - TORNADO - COMPOST					
Expense	0.00	0.00	153,380.00	-153,380.00	0.00
Total Fund: 751 - TORNADO - COMPOST:	0.00	0.00	153,380.00	-153,380.00	0.00
Fund: 760 - P&R CONCESSIONS ENTERPRISE					
Revenue	0.00	16,666.65	23,186.15	6,519.50	40,000.00
Expense	0.00	14,762.25	27,476.25	-12,714.00	35,435.00
Total Fund: 760 - P&R CONCESSIONS ENTERPRISE:	0.00	1,904.40	-4,290.10	-6,194.50	4,565.00
Fund: 881 - OCCUPATIONAL INSURANCE ESCROW					
Revenue	10,869.30	0.00	55,425.60	55,425.60	0.00
Expense	6,761.41	0.00	50,337.81	-50,337.81	0.00
Total Fund: 881 - OCCUPATIONAL INSURANCE ESCROW:	4,107.89	0.00	5,087.79	5,087.79	0.00
Fund: 884 - GROUP HEALTH INSURANCE ESCROW					
Revenue	260,678.58	0.00	1,426,430.45	1,426,430.45	0.00
Expense	289,414.45	0.00	1,512,453.35	-1,512,453.35	0.00
Total Fund: 884 - GROUP HEALTH INSURANCE ESCROW:	-28,735.87	0.00	-86,022.90	-86,022.90	0.00
Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND					
Revenue	50.73	0.00	383.05	383.05	0.00
Expense	126.48	0.00	584.96	-584.96	0.00
Total Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND:	-75.75	0.00	-201.91	-201.91	0.00
Fund: 910 - POLICE PENSION - T & A					
Revenue	0.00	0.00	3,313.16	3,313.16	0.00
Expense	828.29	0.00	4,969.74	-4,969.74	0.00
Total Fund: 910 - POLICE PENSION - T & A:	-828.29	0.00	-1,656.58	-1,656.58	0.00
Fund: 913 - 911 COMMISION					
Revenue	0.00	0.00	298,967.80	298,967.80	0.00
Expense	68,436.14	0.00	423,658.94	-423,658.94	0.00

Account Typ...		November	YTD	YTD	Variance	Total Budget
		Activity	Budget	Activity	Favorable (Unfavorable)	
	Total Fund: 913 - 911 COMMISION:	-68,436.14	0.00	-124,691.14	-124,691.14	0.00
	Report Total:	1,181,671.37	-31,621.20	1,353,320.58	1,384,941.78	-85,179.00

Fund Summary

Fund	November Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
001 - GENERAL FUND	464,268.73	1,414.35	-122,699.73	-124,114.08	0.00
010 - CASH FLOW RESERVE FUND	4,632.25	30,825.00	17,695.47	-13,129.53	74,000.00
030 - CAPITAL RESERVE	-103,174.30	1,623.60	-134,174.75	-135,798.35	4,030.00
031 - CAPITAL RSRV-BLDG MAINT	378.73	-50,951.60	2,613.70	53,565.30	-122,334.00
032 - CIP LARGE VEHICLE/EQUIPMI	0.00	44,166.65	0.00	-44,166.65	106,000.00
110 - ROAD USE TAX	217,246.88	-690,001.55	143,836.33	833,837.88	-1,656,937.00
112 - EMPLOYEE BENEFITS FUND	500,893.64	35,922.85	791,374.74	755,451.89	86,215.00
117 - POLICE/FIRE RETIREMENT	209,919.00	11,453.30	337,541.62	326,088.32	27,039.00
119 - EMERGENCY FUND	44,082.58	0.00	118,857.07	118,857.07	0.00
121 - LOCAL OPTION SALES TAX	389,181.29	-71,174.05	844,467.47	915,641.52	-172,111.00
125 - TAX INCREMENT FINANCING	23,434.20	-62,843.35	218,300.52	281,143.87	-150,824.00
126 - TIF-LMI	24,499.35	7,313.30	24,499.35	17,186.05	17,552.00
130 - CITY TORT LIABILITY	110.59	-1,666.65	-2,928.38	-1,261.73	-4,000.00
132 - GRANTS-STATE/LOCAL AGEN	-9,979.70	20,833.30	-79,738.28	-100,571.58	50,000.00
140 - PARK & REC DONATION FUNI	5,006.60	375.05	2,505.20	2,130.15	900.00
141 - MTOWN TENNIS ASSOC	2.39	8.30	16.24	7.94	20.00
142 - SOFTBALL ASSOCIATION FUN	-130.17	11.70	-10,209.08	-10,220.78	0.00
144 - LIVE HEALTHY IOWA	0.00	61.20	-5,126.33	-5,187.53	149.00
145 - TORNADO GENERAL	8,445.43	1,384,429.30	-149,590.58	-1,534,019.88	3,323,960.00
146 - FEMA VALOR	0.00	0.00	8,103.40	8,103.40	0.00
147 - FEMA DEMO	-143.13	-26,962.60	-386.85	26,575.75	-64,736.00
150 - COPS FAST GRANTS	-7,819.72	1,855.65	-16,134.56	-17,990.21	4,455.00
151 - DEPT OF JUSTICE GRANTS	0.00	0.00	1,465.19	1,465.19	0.00
152 - POLICE UNDESIGNATED GRAI	-10,849.75	-1,084.15	-36,865.24	-35,781.09	-2,600.00
153 - POLICE DEPT DONATION FUN	-383.87	-2,811.40	-4,339.47	-1,528.07	-6,750.00
156 - FIRE DEPT DONATION FUND	-84.96	0.00	-2,749.26	-2,749.26	0.00
157 - FIRE DEPT GRANTS	6.52	25.00	44.41	19.41	60.00
160 - ECONOMIC DEVELOPMENT G	70.76	145.80	481.83	336.03	350.00
161 - SURETY DEPOSITS/SUBDIVIDI	14.76	77.05	100.52	23.47	185.00
170 - LIBRARY DONATION FUND	-3,439.28	-4,708.30	-3,011.61	1,696.69	-11,300.00
177 - SEIZED ASSETS (POLICE)	88.27	125.00	-2,125.81	-2,250.81	300.00
179 - OTHER COMM AND ECON DE	105.37	0.00	-4,243.96	-4,243.96	0.00
180 - HOUSING GRANTS	36.60	0.00	249.21	249.21	0.00
183 - FY 08 EDI (ECON DEV INCENT	0.00	-266.55	-360.00	-93.45	-640.00
184 - VOUCHERS - 002, 003	-79,061.58	-5,131.35	-76,137.66	-71,006.31	-12,392.00
189 - #6 HUD LEAD GRANT	-13,141.66	37,606.25	-8,230.64	-45,836.89	89,626.00
200 - GO BONDS DEBT FUND	-257,314.36	14,633.90	760,724.12	746,090.22	33,598.00
300 - CIP COLLECTION FUND	110,712.20	-0.05	248,450.77	248,450.82	0.00
311 - RISE STREET GRANTS	-391.50	0.00	-2,098.00	-2,098.00	0.00
312 - AIRPORT PROJECT FUND	-7,946.48	-0.05	-16,848.58	-16,848.53	0.00

Monthly Budget Report - Marshalltown
For Fiscal: Current Period Ending: 11/30/2019

320 - SPECIAL ASSESSMENT PROJEC	344.00	4,166.60	4,844.00	677.40	10,000.00
340 - BIKE PATH PROJECT FUND	-2,763.30	0.00	-57,369.14	-57,369.14	0.00
341 - TREES FOREVER PROJECT	11.31	0.00	84.48	84.48	0.00
350 - GO BONDS CAPITAL PROJECT	12.03	0.00	81.90	81.90	0.00
354 - POLICE & FIRE STATIONS	-462,543.93	0.00	-1,631,490.47	-1,631,490.47	0.00
355 - 2015 GO BONDS (D&D)	-3,408.00	-20,000.00	-31,206.43	-11,206.43	-48,000.00
357 - 2018 CY STREET PROJECTS	0.00	0.00	-44,388.31	-44,388.31	0.00
360 - 2019 GO BONDS & PROJECTS	176,516.34	0.00	176,516.34	176,516.34	0.00
381 - 2019 CY STREET,SIDEWALK,P	-59,735.39	-945,833.30	-151,630.99	794,202.31	-2,270,000.00
383 - COLISEUM REMODEL	12,688.91	-78,091.25	504,218.00	582,309.25	-186,619.00
392 - TIF DISTRICT III CAP PROJECT	10.93	0.00	74.41	74.41	0.00
393 - TIF DISTRICT IV CAP PROJECT	0.00	0.00	-100,996.50	-100,996.50	0.00
395 - ECONOMIC DEVELOPMENT P	-7,465.70	0.00	-116,330.68	-116,330.68	0.00
610 - WATER POLLUTION CONTROL	-30,000.00	-2,880,162.25	-19,521.10	2,860,641.15	-6,913,461.00
611 - WPCP REVENUE	503,011.90	3,123,873.15	2,120,768.13	-1,003,105.02	7,497,296.00
612 - WPCP REVENUE BOND FUND	-290,254.93	0.00	-351,722.06	-351,722.06	0.00
614 - WPCP CAPITAL IMPROVEMENT	51.47	5,416.65	350.50	-5,066.15	13,000.00
616 - SANITARY SEWER REHAB PRC	0.00	-327,900.00	-13,122.25	314,777.75	-788,000.00
617 - SANITARY SEWER NEW CONS	420.00	5,833.30	6,757.00	923.70	14,000.00
690 - TRANSIT OPERATING	39,361.34	95.70	-95,292.59	-95,388.29	0.00
740 - STORM SEWER UTILITY	-31,837.42	158,745.50	294,507.53	135,762.03	380,838.00
741 - 2016 GO STORM WATER PRC	-81,554.27	252,354.15	-1,625,370.12	-1,877,724.27	605,000.00
750 - COMPOSTING FACILITY	3,498.56	-7,328.75	5,385.38	12,714.13	-17,613.00
751 - TORNADO - COMPOST	0.00	0.00	-153,380.00	-153,380.00	0.00
760 - P&R CONCESSIONS ENTERPR	0.00	1,904.40	-4,290.10	-6,194.50	4,565.00
881 - OCCUPATIONAL INSURANCE	4,107.89	0.00	5,087.79	5,087.79	0.00
884 - GROUP HEALTH INSURANCE I	-28,735.87	0.00	-86,022.90	-86,022.90	0.00
886 - WORKMAN'S COMP DEDUCT	-75.75	0.00	-201.91	-201.91	0.00
910 - POLICE PENSION - T & A	-828.29	0.00	-1,656.58	-1,656.58	0.00
913 - 911 COMMISSION	-68,436.14	0.00	-124,691.14	-124,691.14	0.00
Report Total:	1,181,671.37	-31,621.20	1,353,320.58	1,384,941.78	-85,179.00

MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
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Marshalltown, IA 50158-4911
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FINANCE DEPARTMENT

March 5, 2020

To: Mayor Joel Greer
Members of the City Council

From: Diana Steiner, Finance Director

Re: December Monthly Financial Statements

Policy Issue: N/A.

Recommendation: Staff recommends approving the December 2019 monthly financial statements.

Background: The Finance department has prepared and reconciled the December 2019 financial statements for your review. The attached reports include the following:

- Fund Balance Report, which includes the beginning balance at 6/30/19, the year-to-date revenues and expenses for 6 months and the ending fund cash balance.
- Cash & Investments Report, which includes current balances and interest rates for all city investments.
- Monthly Budget Report, which reflects monthly and year-to-date revenues and expenses by each fund and then in summary. If the YTD Activity amount is less than the YTD Budget amount, it will show as unfavorable for revenues and favorable for expenses.

Items of interest this month:

*The Police & Fire Building expenses in fund 354 were \$287,301.

*Marshalltown Chamber was paid \$94,402 for their 67% share of hotel/motel tax collections received.

*Fund 360 (2019 GO Bond) and Fund 611 (WPCP Revenue) include bond proceeds of \$5,515,052 and \$3,230,000 respectively. In Fund 610 (WPCP Expenses), the 2011 GO Bond was refunded and the payoff with interest was \$3,235,306.

Budget Impact: N/A

Attachment: December 2019 Financial Statements

cc: Jessica Kinser, City Administrator



**FUND BALANCE REPORT
AS OF 12/31/19**

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	1,761,714.82	8,195,049.88	7,758,474.57	2,198,290.13
010 - CASH FLOW RESERVE FUND	2,295,731.37	36,264.22	-	2,331,995.59
030 - CAPITAL RESERVE	237,270.57	279,209.21	274,478.77	242,001.01
031 - CAPITAL RSRV-BLDG MAINT	274,259.88	3,211.92	-	277,471.80
032 - CIP LARGE VEHICLE/EQUIPMENT	212,000.00	-	-	212,000.00
110 - ROAD USE TAX	6,078,797.75	1,941,542.24	2,140,975.96	5,879,364.03
112 - EMPLOYEE BENEFITS FUND	2,694,901.22	1,504,875.62	1,224,058.82	2,975,718.02
117 - POLICE/FIRE RETIREMENT	510,413.10	634,043.45	540,246.24	604,210.31
119 - EMERGENCY FUND	-	132,132.29	132,132.29	-
121 - LOCAL OPTION SALES TAX	3,741,656.76	2,315,384.49	1,921,512.22	4,135,529.03
125 - TAX INCREMENT FINANCING	518,758.81	529,450.13	147,664.12	900,544.82
126 - TIF-LMI	-	24,693.10	-	24,693.10
130 - CITY TORT LIABILITY	83,777.25	19,389.50	19,689.19	83,477.56
132 - GRANTS-STATE/LOCAL AGENCIES	(49,516.79)	-	85,520.01	(135,036.80)
140 - PARK & REC DONATION FUND	95,747.77	16,559.63	13,222.88	99,084.52
141 - MTOWN TENNIS ASSOC	1,727.92	20.01	-	1,747.93
142 - SOFTBALL ASSOCIATION FUND	13,729.77	15,260.78	26,199.83	2,790.72
144 - LIVE HEALTHY IOWA	3,128.44	-	5,126.33	(1,997.89)
145 - TORNADO GENERAL	600,160.23	295,851.24	649,491.91	246,519.56
146 - FEMA VALOR	(64,348.56)	8,103.40	-	(56,245.16)
147 - FEMA DEMO	(29,608.21)	-	386.85	(29,995.06)
150 - COPS FAST GRANTS	(2,818.95)	21,175.54	31,995.82	(13,639.23)
151 - DEPT OF JUSTICE GRANTS	(11,019.59)	1,809.69	344.50	(9,554.40)
152 - POLICE UNDESIGNATED GRANTS	1,194.10	27,816.51	55,448.32	(26,437.71)
153 - POLICE DEPT DONATION FUND	94,557.84	10,518.37	14,784.82	90,291.39
156 - FIRE DEPT DONATION FUND	9,053.60	2,040.20	2,821.63	8,272.17
157 - FIRE DEPT GRANTS	4,723.45	54.71	-	4,778.16
160 - ECONOMIC DEVELOPMENT GIFT	51,247.83	593.60	-	51,841.43
161 - SURETY DEPOSITS/SUBDIVIDER	10,691.60	123.84	-	10,815.44
170 - LIBRARY DONATION FUND	110,317.71	16,435.30	14,723.12	112,029.89
177 - SEIZED ASSETS (POLICE)	42,225.68	(1,829.47)	386.04	40,010.17
179 - OTHER COMM AND ECON DEVELOPMENT	81,277.34	908.23	4,985.75	77,199.82
180 - HOUSING GRANTS	26,505.26	307.02	-	26,812.28
182 - #4 HUD LEAD GRANT	334.00	-	7.00	327.00
183 - FY 08 EDI (ECON DEV INCENTIVE)	(13,029.25)	-	360.00	(13,389.25)
184 - VOUCHERS - 002, 003	126,587.21	461,041.26	556,369.87	31,258.60
189 - #6 HUD LEAD GRANT	(12,834.57)	92,101.97	93,311.85	(14,044.45)
200 - GO BONDS DEBT FUND	146,285.51	2,276,861.23	442,417.50	1,980,729.24

300 - CIP COLLECTION FUND	122,311.52	332,403.56	274,478.77	180,236.31
311 - RISE STREET GRANTS	-	-	3,994.50	(3,994.50)
312 - AIRPORT PROJECT FUND	(22,135.42)	-	26,139.22	(48,274.64)
320 - SPECIAL ASSESSMENT PROJECTS	(24,083.95)	4,844.00	-	(19,239.95)
340 - BIKE PATH PROJECT FUND	(78,661.75)	5,000.00	81,385.64	(155,047.39)
341 - TREES FOREVER PROJECT	8,186.72	8,794.85	8,692.50	8,289.07
350 - GO BONDS CAPITAL PROJECTS	8,710.07	100.90	-	8,810.97
354 - POLICE & FIRE STATIONS	2,886,834.75	61,923.27	1,978,623.47	970,134.55
355 - 2015 GO BONDS (D&D)	533,217.44	5,898.37	38,843.07	500,272.74
356 - 2016 BONDS - STREET PROJECTS	-	-	-	-
357 - 2018 CY STREET PROJECTS	-	44,388.31	44,388.31	-
360 - 2019 GO BONDS & PROJECTS	-	5,691,651.75	28,492.66	5,663,159.09
381 - 2019 CY STREET,SIDEWALK,PARKING PROJECTS	2,331,666.52	32,212.10	295,904.48	2,067,974.14
382 - PUBLIC WORKS FACILITY	-	-	-	-
383 - COLISEUM REMODEL	495,473.00	686,273.61	23,484.27	1,158,262.34
392 - TIF DISTRICT III CAP PROJECTS	7,913.64	91.67	-	8,005.31
393 - TIF DISTRICT IV CAP PROJECTS	107,871.50	-	100,996.50	6,875.00
610 - WATER POLLUTION CONTROL	(7,795.76)	5,319,340.35	5,308,911.31	2,633.28
611 - WPCP REVENUE	13,229,747.88	7,685,748.33	5,335,241.62	15,580,254.59
612 - WPCP REVENUE BOND FUND	-	480,698.33	1,083,603.07	(602,904.74)
614 - WPCP CAPITAL IMPROVEMENT RSRV	1,037,278.81	431.80	-	1,037,710.61
615 - WPCP PLANT & IMPROVEMENTS	-	-	-	-
616 - SANITARY SEWER REHAB PROJECT	-	13,122.25	13,122.25	-
617 - SANITARY SEWER NEW CONSTRUCTN	104,843.90	7,945.00	-	112,788.90
618 - TORNADO-WPCP	(2,295.51)	-	-	(2,295.51)
690 - TRANSIT OPERATING	37,700.65	397,353.53	364,295.78	70,758.40
740 - STORM SEWER UTILITY	2,541,393.49	715,172.93	912,558.72	2,344,007.70
741 - 2016 GO STORM WATER PROJ	1,132,463.68	531,003.41	1,663,462.47	4.62
742 - TORNADO - STORM/SEWER	(4,140.06)	-	-	(4,140.06)
750 - COMPOSTING FACILITY	184,889.99	36,983.35	44,121.86	177,751.48
751 - TORNADO - COMPOST	(463,058.08)	-	153,380.00	(616,438.08)
760 - P&R CONCESSIONS ENTERPRISE	(14,588.69)	23,186.15	27,488.94	(18,891.48)
881 - OCCUPATIONAL INSURANCE ESCROW	72,836.76	66,147.08	78,533.25	60,450.59
884 - GROUP HEALTH INSURANCE ESCROW	2,309,319.84	1,681,336.48	1,849,676.61	2,140,979.71
886 - WORKMAN'S COMP DEDUCTIBLE FUND	37,287.84	463.09	626.96	37,123.97
910 - POLICE PENSION - T & A	-	5,798.03	5,798.03	-
913 - 911 COMMISION	(72,698.73)	480,380.82	505,297.49	(97,615.40)
951 - SALES TAX REIMBURSEMENT	5,713.34	3,796.06	14,217.55	(4,708.15)
952 - SURETY BONDS/DEPOSITS	2,833.61	341.08	-	3,174.69
953 - IA STATE SLEUTH USR GRP	14,971.67	-	-	14,971.67
TOTAL	46,169,609.54	43,183,829.57	36,422,895.51	52,930,543.60

Account	Name	Ending Balance	Interest Rate
BalObject: 0110 - P&R Deposits			
999.0110.100	GWB P&R Deposits	27,159.96	2.00
Total BalObject: 0110 - P&R Deposits :		27,159.96	
BalObject: 0111 - Operating			
999.0111.000	UB&T Operating	187,703.94	1.68
999.0111.100	GWB Operating	34,003,068.43	2.00
Total BalObject: 0111 - Operating:		34,190,772.37	
BalObject: 0112 - COLISEUM			
999.0112.100	GWB COLISEUM	822,084.76	2.00
Total BalObject: 0112 - COLISEUM:		822,084.76	
BalObject: 0113 - Payroll			
999.0113.100	GWB Payroll	43,314.55	2.00
Total BalObject: 0113 - Payroll:		43,314.55	
BalObject: 0114 - Dev Inspections			
999.0114.100	GWB Dev Inspections	31,884.21	2.00
Total BalObject: 0114 - Dev Inspections:		31,884.21	
BalObject: 0115 - HUD Admin			
999.0115.100	GWB HUD Admin	36,381.09	2.00
Total BalObject: 0115 - HUD Admin:		36,381.09	
BalObject: 0116 - HUD HAP			
999.0116.100	GWB HUD HAP	10,331.90	2.00
Total BalObject: 0116 - HUD HAP:		10,331.90	
BalObject: 0117 - Police			
999.0117.100	GWB Police	14,180.85	2.00
Total BalObject: 0117 - Police:		14,180.85	
BalObject: 0120 - PETTY CASH			
610.0120.000	PETTY CASH	200.00	0.00
Total BalObject: 0120 - PETTY CASH:		200.00	
BalObject: 0122 - PETTY CASH-CITY CLERK			
001.0122.000	PETTY CASH-CITY CLERK	200.00	0.00
Total BalObject: 0122 - PETTY CASH-CITY CLERK:		200.00	
BalObject: 0123 - PETTY CASH-LIBRARY			
001.0123.000	PETTY CASH-LIBRARY	100.00	0.00
Total BalObject: 0123 - PETTY CASH-LIBRARY:		100.00	
BalObject: 0125 - PETTY CASH-PARK			
001.0125.000	PETTY CASH-PARK	225.00	0.00
Total BalObject: 0125 - PETTY CASH-PARK:		225.00	
BalObject: 0130 - CASH HELD BY INSUR ADMI			
885.0130.000	CASH HELD BY INSUR ADMI	1.00	0.00
Total BalObject: 0130 - CASH HELD BY INSUR ADMI:		1.00	

BalObject: 0216 - GREAT WESTERN BANK MM

999.0216.000	GREAT WESTERN BANK MM	69,700.82	1.65
Total BalObject: 0216 - GREAT WESTERN BANK MM:		69,700.82	

BalObject: 0240 - MIDWEST ONE CD (91-365 DAYS)

611.0240.000	MIDWEST ONE CD (91-365 DAYS)	1,519,403.48	2.55 -- 2.73
884.0240.000	MIDWEST ONE CD (91-365 DAYS)	510,241.19	2.70
999.0240.000	MIDWEST ONE CD (91-365 DAYS)	6,072,375.23	2.37 -- 2.76
Total BalObject: 0240 - MIDWEST ONE CD (91-365 DAYS):		8,102,019.90	

BalObject: 0243 - GNB CD (91-364 DYS)

999.0243.000	GNB CD (91-364 days)	500,000.00	2.15
Total BalObject: 0243 - GNB CD (91-364 DYS):		500,000.00	

BalObject: 0245 - IPAIT CD (91-364 DAYS)

010.0245.000	IPAIT CD (91-364 DAYS)	500,000.00	2.55
121.0245.000	IPAIT CD (91-364 DAYS)	500,000.00	2.55
611.0245.000	IPAIT CD (91-364 DAYS)	1,000,000.00	2.55
614.0245.000	IPAIT CD (91-364 DAYS)	1,000,000.00	2.55
740.0245.000	IPAIT CD (91-364 DAYS)	1,000,000.00	2.55
Total BalObject: 0245 - IPAIT CD (91-364 DAYS):		4,000,000.00	

BalObject: 0252 - GNB 365 INV

010.0252.000	GNB CD (365 DAYS)	500,000.00	2.72
884.0252.000	GNB CD (365 DAYS)	500,000.00	2.37
999.0252.000	GNB CD (365 DAYS)	3,026,926.85	2.37 -- 2.70
Total BalObject: 0252 - GNB 365 INV:		4,026,926.85	

BalObject: 0267 - FARMERS CD (> 1 YR)

884.0267.000	FRMRS SVGS BK CD (365 DAYS)	512,804.19	2.84
999.0267.000	FRMRS SVGS BK CD (365 DAYS)	512,804.19	2.84
Total BalObject: 0267 - FARMERS CD (> 1 YR):		1,025,608.38	

BalObject: 0999 - POOLED CASH

999.0999.000	POOLED CASH	29,451.96	0.00
Total BalObject: 0999 - POOLED CASH		29,451.96	

TOTAL	<u><u>52,930,543.60</u></u>
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City of Marshalltown, IA

Monthly Budget Report - Marshalltown

Group Summary

For Fiscal: Current Period Ending: 12/31/2019

Account Typ...	December Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 001 - GENERAL FUND					
Revenue	1,976,632.87	7,862,708.16	8,195,049.88	332,341.72	15,726,058.00
Expense	1,417,357.83	7,861,010.94	7,758,474.57	102,536.37	15,726,058.00
Total Fund: 001 - GENERAL FUND:	559,275.04	1,697.22	436,575.31	434,878.09	0.00
Fund: 010 - CASH FLOW RESERVE FUND					
Revenue	18,568.75	36,990.00	36,264.22	-725.78	74,000.00
Total Fund: 010 - CASH FLOW RESERVE FUND:	18,568.75	36,990.00	36,264.22	-725.78	74,000.00
Fund: 030 - CAPITAL RESERVE					
Revenue	216,198.12	254,247.30	279,209.21	24,961.91	508,698.00
Expense	77,292.93	252,298.98	274,478.77	-22,179.79	504,668.00
Total Fund: 030 - CAPITAL RESERVE:	138,905.19	1,948.32	4,730.44	2,782.12	4,030.00
Fund: 031 - CAPITAL RSRV-BLDG MAINT					
Revenue	598.22	1,500.00	3,211.92	1,711.92	3,000.00
Expense	0.00	62,641.92	0.00	62,641.92	125,334.00
Total Fund: 031 - CAPITAL RSRV-BLDG MAINT:	598.22	-61,141.92	3,211.92	64,353.84	-122,334.00
Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT					
Revenue	0.00	52,999.98	0.00	-52,999.98	106,000.00
Total Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT:	0.00	52,999.98	0.00	-52,999.98	106,000.00
Fund: 110 - ROAD USE TAX					
Revenue	218,359.02	1,699,999.98	1,941,542.24	241,542.26	3,400,000.00
Expense	561,629.07	2,528,001.84	2,140,975.96	387,025.88	5,056,937.00
Total Fund: 110 - ROAD USE TAX:	-343,270.05	-828,001.86	-199,433.72	628,568.14	-1,656,937.00
Fund: 112 - EMPLOYEE BENEFITS FUND					
Revenue	110,467.57	1,390,101.42	1,504,875.62	114,774.20	2,780,203.00
Expense	621,025.51	1,346,994.00	1,224,058.82	122,935.18	2,693,988.00
Total Fund: 112 - EMPLOYEE BENEFITS FUND:	-510,557.94	43,107.42	280,816.80	237,709.38	86,215.00
Fund: 117 - POLICE/FIRE RETIREMENT					
Revenue	47,342.64	581,361.90	634,043.45	52,681.55	1,162,724.00
Expense	291,087.05	567,617.94	540,246.24	27,371.70	1,135,685.00
Total Fund: 117 - POLICE/FIRE RETIREMENT:	-243,744.41	13,743.96	93,797.21	80,053.25	27,039.00
Fund: 119 - EMERGENCY FUND					
Revenue	9,722.01	122,341.50	132,132.29	9,790.79	244,683.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 12/31/2019

Account Typ...	December Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	128,579.08	122,341.50	132,132.29	-9,790.79	244,683.00
Total Fund: 119 - EMERGENCY FUND:	-118,857.07	0.00	0.00	0.00	0.00
Fund: 121 - LOCAL OPTION SALES TAX					
Revenue	653,087.75	1,587,499.98	2,315,384.49	727,884.51	3,175,000.00
Expense	1,103,682.95	1,672,908.84	1,921,512.22	-248,603.38	3,347,111.00
Total Fund: 121 - LOCAL OPTION SALES TAX:	-450,595.20	-85,408.86	393,872.27	479,281.13	-172,111.00
Fund: 125 - TAX INCREMENT FINANCING					
Revenue	177,486.22	320,647.92	529,450.13	208,802.21	641,296.00
Expense	14,000.73	396,059.94	147,664.12	248,395.82	792,120.00
Total Fund: 125 - TAX INCREMENT FINANCING:	163,485.49	-75,412.02	381,786.01	457,198.03	-150,824.00
Fund: 126 - TIF-LMI					
Revenue	193.75	8,775.96	24,693.10	15,917.14	17,552.00
Total Fund: 126 - TIF-LMI:	193.75	8,775.96	24,693.10	15,917.14	17,552.00
Fund: 130 - CITY TORT LIABILITY					
Revenue	2,628.69	499.98	19,389.50	18,889.52	1,000.00
Expense	0.00	2,499.96	19,689.19	-17,189.23	5,000.00
Total Fund: 130 - CITY TORT LIABILITY:	2,628.69	-1,999.98	-299.69	1,700.29	-4,000.00
Fund: 132 - GRANTS-STATE/LOCAL AGENCIES					
Revenue	0.00	24,999.96	0.00	-24,999.96	50,000.00
Expense	5,781.73	0.00	85,520.01	-85,520.01	0.00
Total Fund: 132 - GRANTS-STATE/LOCAL AGENCIES:	-5,781.73	24,999.96	-85,520.01	-110,519.97	50,000.00
Fund: 140 - PARK & REC DONATION FUND					
Revenue	961.50	2,899.98	16,559.63	13,659.65	5,800.00
Expense	129.95	2,449.92	13,222.88	-10,772.96	4,900.00
Total Fund: 140 - PARK & REC DONATION FUND:	831.55	450.06	3,336.75	2,886.69	900.00
Fund: 141 - MTOWN TENNIS ASSOC					
Revenue	3.77	9.96	20.01	10.05	20.00
Total Fund: 141 - MTOWN TENNIS ASSOC:	3.77	9.96	20.01	10.05	20.00
Fund: 142 - SOFTBALL ASSOCIATION FUND					
Revenue	6.02	14,665.98	15,260.78	594.80	29,332.00
Expense	735.99	14,651.94	26,199.83	-11,547.89	29,332.00
Total Fund: 142 - SOFTBALL ASSOCIATION FUND:	-729.97	14.04	-10,939.05	-10,953.09	0.00
Fund: 144 - LIVE HEALTHY IOWA					
Revenue	0.00	3,748.50	0.00	-3,748.50	7,500.00
Expense	0.00	3,675.06	5,126.33	-1,451.27	7,351.00
Total Fund: 144 - LIVE HEALTHY IOWA :	0.00	73.44	-5,126.33	-5,199.77	149.00
Fund: 145 - TORNADO GENERAL					
Revenue	0.00	1,661,315.16	295,851.24	-1,365,463.92	3,323,960.00
Expense	204,050.09	0.00	649,491.91	-649,491.91	0.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 12/31/2019

Account Typ...	December Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 145 - TORNADO GENERAL:	-204,050.09	1,661,315.16	-353,640.67	-2,014,955.83	3,323,960.00
Fund: 146 - FEMA VALOR					
Revenue	0.00	0.00	8,103.40	8,103.40	0.00
Total Fund: 146 - FEMA VALOR:	0.00	0.00	8,103.40	8,103.40	0.00
Fund: 147 - FEMA DEMO					
Revenue	0.00	571,153.38	0.00	-571,153.38	1,142,764.00
Expense	0.00	603,508.50	386.85	603,121.65	1,207,500.00
Total Fund: 147 - FEMA DEMO:	0.00	-32,355.12	-386.85	31,968.27	-64,736.00
Fund: 150 - COPS FAST GRANTS					
Revenue	5,578.79	27,489.00	21,175.54	-6,313.46	55,000.00
Expense	264.51	25,262.22	31,995.82	-6,733.60	50,545.00
Total Fund: 150 - COPS FAST GRANTS:	5,314.28	2,226.78	-10,820.28	-13,047.06	4,455.00
Fund: 151 - DEPT OF JUSTICE GRANTS					
Revenue	0.00	11,499.96	1,809.69	-9,690.27	23,000.00
Expense	0.00	11,499.96	344.50	11,155.46	23,000.00
Total Fund: 151 - DEPT OF JUSTICE GRANTS:	0.00	0.00	1,465.19	1,465.19	0.00
Fund: 152 - POLICE UNDESIGNATED GRANTS					
Revenue	10,465.77	45,758.16	27,816.51	-17,941.65	91,553.00
Expense	1,232.34	47,059.14	55,448.32	-8,389.18	94,153.00
Total Fund: 152 - POLICE UNDESIGNATED GRANTS:	9,233.43	-1,300.98	-27,631.81	-26,330.83	-2,600.00
Fund: 153 - POLICE DEPT DONATION FUND					
Revenue	1,684.67	1,349.94	10,518.37	9,168.43	2,700.00
Expense	1,611.65	4,723.62	14,784.82	-10,061.20	9,450.00
Total Fund: 153 - POLICE DEPT DONATION FUND:	73.02	-3,373.68	-4,266.45	-892.77	-6,750.00
Fund: 156 - FIRE DEPT DONATION FUND					
Revenue	1,967.83	2,499.96	2,040.20	-459.76	5,000.00
Expense	0.00	2,499.96	2,821.63	-321.67	5,000.00
Total Fund: 156 - FIRE DEPT DONATION FUND:	1,967.83	0.00	-781.43	-781.43	0.00
Fund: 157 - FIRE DEPT GRANTS					
Revenue	10.30	30.00	54.71	24.71	60.00
Total Fund: 157 - FIRE DEPT GRANTS:	10.30	30.00	54.71	24.71	60.00
Fund: 160 - ECONOMIC DEVELOPMENT GIFT					
Revenue	111.77	174.96	593.60	418.64	350.00
Total Fund: 160 - ECONOMIC DEVELOPMENT GIFT:	111.77	174.96	593.60	418.64	350.00
Fund: 161 - SURETY DEPOSITS/SUBDIVIDER					
Revenue	23.32	92.46	123.84	31.38	185.00
Total Fund: 161 - SURETY DEPOSITS/SUBDIVIDER:	23.32	92.46	123.84	31.38	185.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 12/31/2019

Account Typ...	December Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 170 - LIBRARY DONATION FUND					
Revenue	9,706.53	10,649.94	16,435.30	5,785.36	21,300.00
Expense	4,982.74	16,299.90	14,723.12	1,576.78	32,600.00
Total Fund: 170 - LIBRARY DONATION FUND:	4,723.79	-5,649.96	1,712.18	7,362.14	-11,300.00
Fund: 177 - SEIZED ASSETS (POLICE)					
Revenue	110.30	2,149.38	-1,829.47	-3,978.85	4,300.00
Expense	200.00	1,999.38	386.04	1,613.34	4,000.00
Total Fund: 177 - SEIZED ASSETS (POLICE):	-89.70	150.00	-2,215.51	-2,365.51	300.00
Fund: 179 - OTHER COMM AND ECON DEVELOPMENT					
Revenue	166.44	0.00	908.23	908.23	0.00
Expense	0.00	0.00	4,985.75	-4,985.75	0.00
Total Fund: 179 - OTHER COMM AND ECON DEVELOPMENT:	166.44	0.00	-4,077.52	-4,077.52	0.00
Fund: 180 - HOUSING GRANTS					
Revenue	57.81	0.00	307.02	307.02	0.00
Total Fund: 180 - HOUSING GRANTS:	57.81	0.00	307.02	307.02	0.00
Fund: 182 - #4 HUD LEAD GRANT					
Expense	7.00	0.00	7.00	-7.00	0.00
Total Fund: 182 - #4 HUD LEAD GRANT:	7.00	0.00	7.00	-7.00	0.00
Fund: 183 - FY 08 EDI (ECON DEV INCENTIVE)					
Expense	0.00	319.86	360.00	-40.14	640.00
Total Fund: 183 - FY 08 EDI (ECON DEV INCENTIVE):	0.00	319.86	360.00	-40.14	640.00
Fund: 184 - VOUCHERS - 002, 003					
Revenue	83,579.03	613,468.74	461,041.26	-152,427.48	1,226,938.00
Expense	102,769.98	619,626.36	556,369.87	63,256.49	1,239,330.00
Total Fund: 184 - VOUCHERS - 002, 003:	-19,190.95	-6,157.62	-95,328.61	-89,170.99	-12,392.00
Fund: 189 - #6 HUD LEAD GRANT					
Revenue	19,788.79	830,565.96	92,101.97	-738,463.99	1,661,132.00
Expense	12,768.03	785,438.46	93,311.85	692,126.61	1,571,506.00
Total Fund: 189 - #6 HUD LEAD GRANT:	7,020.76	45,127.50	-1,209.88	-46,337.38	89,626.00
Fund: 200 - GO BONDS DEBT FUND					
Revenue	1,076,121.61	2,106,491.22	2,276,861.23	170,370.01	4,213,129.00
Expense	2,402.00	2,088,930.54	442,417.50	1,646,513.04	4,179,531.00
Total Fund: 200 - GO BONDS DEBT FUND:	1,073,719.61	17,560.68	1,834,443.73	1,816,883.05	33,598.00
Fund: 300 - CIP COLLECTION FUND					
Revenue	24,693.33	307,098.90	332,403.56	25,304.66	614,198.00
Expense	215,219.31	307,098.96	274,478.77	32,620.19	614,198.00
Total Fund: 300 - CIP COLLECTION FUND:	-190,525.98	-0.06	57,924.79	57,924.85	0.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 12/31/2019

Account Typ...	December Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 311 - RISE STREET GRANTS					
Expense	1,896.50	0.00	3,994.50	-3,994.50	0.00
Total Fund: 311 - RISE STREET GRANTS:	1,896.50	0.00	3,994.50	-3,994.50	0.00
Fund: 312 - AIRPORT PROJECT FUND					
Revenue	0.00	1,124,999.94	0.00	-1,124,999.94	2,250,000.00
Expense	9,290.64	1,125,000.00	26,139.22	1,098,860.78	2,250,000.00
Total Fund: 312 - AIRPORT PROJECT FUND:	-9,290.64	-0.06	-26,139.22	-26,139.16	0.00
Fund: 320 - SPECIAL ASSESSMENT PROJECTS					
Revenue	0.00	4,999.92	4,844.00	-155.92	10,000.00
Total Fund: 320 - SPECIAL ASSESSMENT PROJECTS:	0.00	4,999.92	4,844.00	-155.92	10,000.00
Fund: 340 - BIKE PATH PROJECT FUND					
Revenue	0.00	0.00	5,000.00	5,000.00	0.00
Expense	19,016.50	0.00	81,385.64	-81,385.64	0.00
Total Fund: 340 - BIKE PATH PROJECT FUND:	-19,016.50	0.00	-76,385.64	-76,385.64	0.00
Fund: 341 - TREES FOREVER PROJECT					
Revenue	17.87	4,999.98	8,794.85	3,794.87	10,000.00
Expense	0.00	4,999.98	8,692.50	-3,692.52	10,000.00
Total Fund: 341 - TREES FOREVER PROJECT:	17.87	0.00	102.35	102.35	0.00
Fund: 350 - GO BONDS CAPITAL PROJECTS					
Revenue	19.00	0.00	100.90	100.90	0.00
Total Fund: 350 - GO BONDS CAPITAL PROJECTS:	19.00	0.00	100.90	100.90	0.00
Fund: 354 - POLICE & FIRE STATIONS					
Revenue	2,091.58	0.00	61,923.27	61,923.27	0.00
Expense	287,301.31	0.00	1,978,623.47	-1,978,623.47	0.00
Total Fund: 354 - POLICE & FIRE STATIONS:	-285,209.73	0.00	-1,916,700.20	-1,916,700.20	0.00
Fund: 355 - 2015 GO BONDS (D&D)					
Revenue	1,078.57	999.96	5,898.37	4,898.41	2,000.00
Expense	2,816.84	24,999.96	38,843.07	-13,843.11	50,000.00
Total Fund: 355 - 2015 GO BONDS (D&D):	-1,738.27	-24,000.00	-32,944.70	-8,944.70	-48,000.00
Fund: 357 - 2018 CY STREET PROJECTS					
Revenue	44,388.31	132,447.00	44,388.31	-88,058.69	265,000.00
Expense	0.00	132,447.00	44,388.31	88,058.69	265,000.00
Total Fund: 357 - 2018 CY STREET PROJECTS:	44,388.31	0.00	0.00	0.00	0.00
Fund: 360 - 2019 GO BONDS & PROJECTS					
Revenue	5,515,051.75	0.00	5,691,651.75	5,691,651.75	0.00
Expense	28,409.00	0.00	28,492.66	-28,492.66	0.00
Total Fund: 360 - 2019 GO BONDS & PROJECTS:	5,486,642.75	0.00	5,663,159.09	5,663,159.09	0.00
Fund: 381 - 2019 CY STREET,SIDEWALK,PARKING PROJECTS					
Revenue	17,103.79	202,500.00	32,212.10	-170,287.90	405,000.00

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For Fiscal: Current Period Ending: 12/31/2019

Account Typ...	December Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	129,165.18	1,337,499.96	295,904.48	1,041,595.48	2,675,000.00
Total Fund: 381 - 2019 CY STREET,SIDEWALK,PARKING PROJECTS:	-112,061.39	-1,134,999.96	-263,692.38	871,307.58	-2,270,000.00
Fund: 383 - COLISEUM REMODEL					
Revenue	163,969.39	1,710,074.46	686,273.61	-1,023,800.85	3,420,949.00
Expense	5,398.05	1,803,783.96	23,484.27	1,780,299.69	3,607,568.00
Total Fund: 383 - COLISEUM REMODEL:	158,571.34	-93,709.50	662,789.34	756,498.84	-186,619.00
Fund: 392 - TIF DISTRICT III CAP PROJECTS					
Revenue	17.26	0.00	91.67	91.67	0.00
Total Fund: 392 - TIF DISTRICT III CAP PROJECTS:	17.26	0.00	91.67	91.67	0.00
Fund: 393 - TIF DISTRICT IV CAP PROJECTS					
Revenue	0.00	60,308.82	0.00	-60,308.82	120,666.00
Expense	0.00	60,308.82	100,996.50	-40,687.68	120,666.00
Total Fund: 393 - TIF DISTRICT IV CAP PROJECTS:	0.00	0.00	-100,996.50	-100,996.50	0.00
Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND					
Expense	-116,330.68	0.00	0.00	0.00	0.00
Total Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND:	-116,330.68	0.00	0.00	0.00	0.00
Fund: 610 - WATER POLLUTION CONTROL					
Revenue	3,640,215.13	0.00	5,319,340.35	5,319,340.35	0.00
Expense	3,610,264.99	3,456,194.70	5,308,911.31	-1,852,716.61	6,913,461.00
Total Fund: 610 - WATER POLLUTION CONTROL:	29,950.14	-3,456,194.70	10,429.04	3,466,623.74	-6,913,461.00
Fund: 611 - WPCP REVENUE					
Revenue	3,885,926.09	3,748,647.78	7,685,748.33	3,937,100.55	7,497,296.00
Expense	3,656,187.51	0.00	5,335,241.62	-5,335,241.62	0.00
Total Fund: 611 - WPCP REVENUE:	229,738.58	3,748,647.78	2,350,506.71	-1,398,141.07	7,497,296.00
Fund: 612 - WPCP REVENUE BOND FUND					
Revenue	2,850.13	0.00	480,698.33	480,698.33	0.00
Expense	254,032.81	0.00	1,083,603.07	-1,083,603.07	0.00
Total Fund: 612 - WPCP REVENUE BOND FUND:	-251,182.68	0.00	-602,904.74	-602,904.74	0.00
Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV					
Revenue	81.30	6,499.98	431.80	-6,068.18	13,000.00
Total Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV:	81.30	6,499.98	431.80	-6,068.18	13,000.00
Fund: 616 - SANITARY SEWER REHAB PROJECT					
Revenue	13,122.25	955,999.98	13,122.25	-942,877.73	1,912,000.00
Expense	0.00	1,349,479.98	13,122.25	1,336,357.73	2,700,000.00
Total Fund: 616 - SANITARY SEWER REHAB PROJECT:	13,122.25	-393,480.00	0.00	393,480.00	-788,000.00
Fund: 617 - SANITARY SEWER NEW CONSTRUCTN					
Revenue	1,188.00	6,999.96	7,945.00	945.04	14,000.00
Total Fund: 617 - SANITARY SEWER NEW CONSTRUCTN:	1,188.00	6,999.96	7,945.00	945.04	14,000.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 12/31/2019

Account Typ...	December Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 690 - TRANSIT OPERATING					
Revenue	192,110.06	393,519.72	397,353.53	3,833.81	787,040.00
Expense	63,759.72	393,404.88	364,295.78	29,109.10	787,040.00
Total Fund: 690 - TRANSIT OPERATING:	128,350.34	114.84	33,057.75	32,942.91	0.00
Fund: 740 - STORM SEWER UTILITY					
Revenue	90,796.21	743,499.96	715,172.93	-28,327.03	1,487,000.00
Expense	582,689.53	553,005.36	912,558.72	-359,553.36	1,106,162.00
Total Fund: 740 - STORM SEWER UTILITY:	-491,893.32	190,494.60	-197,385.79	-387,880.39	380,838.00
Fund: 741 - 2016 GO STORM WATER PROJ					
Revenue	525,981.47	1,137,499.98	531,003.41	-606,496.57	2,275,000.00
Expense	33,070.41	834,675.00	1,663,462.47	-828,787.47	1,670,000.00
Total Fund: 741 - 2016 GO STORM WATER PROJ:	492,911.06	302,824.98	-1,132,459.06	-1,435,284.04	605,000.00
Fund: 750 - COMPOSTING FACILITY					
Revenue	2,723.31	34,454.34	36,983.35	2,529.01	68,909.00
Expense	15,247.20	43,248.84	44,121.86	-873.02	86,522.00
Total Fund: 750 - COMPOSTING FACILITY:	-12,523.89	-8,794.50	-7,138.51	1,655.99	-17,613.00
Fund: 751 - TORNADO - COMPOST					
Expense	0.00	0.00	153,380.00	-153,380.00	0.00
Total Fund: 751 - TORNADO - COMPOST:	0.00	0.00	153,380.00	-153,380.00	0.00
Fund: 760 - P&R CONCESSIONS ENTERPRISE					
Revenue	0.00	19,999.98	23,186.15	3,186.17	40,000.00
Expense	12.69	17,714.70	27,488.94	-9,774.24	35,435.00
Total Fund: 760 - P&R CONCESSIONS ENTERPRISE:	-12.69	2,285.28	-4,302.79	-6,588.07	4,565.00
Fund: 881 - OCCUPATIONAL INSURANCE ESCROW					
Revenue	10,721.48	0.00	66,147.08	66,147.08	0.00
Expense	28,195.44	0.00	78,533.25	-78,533.25	0.00
Total Fund: 881 - OCCUPATIONAL INSURANCE ESCROW:	-17,473.96	0.00	-12,386.17	-12,386.17	0.00
Fund: 884 - GROUP HEALTH INSURANCE ESCROW					
Revenue	254,906.03	0.00	1,681,336.48	1,681,336.48	0.00
Expense	337,223.26	0.00	1,849,676.61	-1,849,676.61	0.00
Total Fund: 884 - GROUP HEALTH INSURANCE ESCROW:	-82,317.23	0.00	-168,340.13	-168,340.13	0.00
Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND					
Revenue	80.04	0.00	463.09	463.09	0.00
Expense	42.00	0.00	626.96	-626.96	0.00
Total Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND:	38.04	0.00	-163.87	-163.87	0.00
Fund: 910 - POLICE PENSION - T & A					
Revenue	2,484.87	0.00	5,798.03	5,798.03	0.00
Expense	828.29	0.00	5,798.03	-5,798.03	0.00
Total Fund: 910 - POLICE PENSION - T & A:	1,656.58	0.00	0.00	0.00	0.00

Account Typ...	December Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 913 - 911 COMMISSION					
Revenue	181,413.02	0.00	480,380.82	480,380.82	0.00
Expense	81,638.55	0.00	505,297.49	-505,297.49	0.00
Total Fund: 913 - 911 COMMISSION:	99,774.47	0.00	-24,916.67	-24,916.67	0.00
Report Total:	5,417,693.89	-37,945.44	6,771,014.47	6,808,959.91	-85,179.00

Fund Summary

Fund	December Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
001 - GENERAL FUND	559,275.04	1,697.22	436,575.31	434,878.09	0.00
010 - CASH FLOW RESERVE FUND	18,568.75	36,990.00	36,264.22	-725.78	74,000.00
030 - CAPITAL RESERVE	138,905.19	1,948.32	4,730.44	2,782.12	4,030.00
031 - CAPITAL RSRV-BLDG MAINT	598.22	-61,141.92	3,211.92	64,353.84	-122,334.00
032 - CIP LARGE VEHICLE/EQUIPMI	0.00	52,999.98	0.00	-52,999.98	106,000.00
110 - ROAD USE TAX	-343,270.05	-828,001.86	-199,433.72	628,568.14	-1,656,937.00
112 - EMPLOYEE BENEFITS FUND	-510,557.94	43,107.42	280,816.80	237,709.38	86,215.00
117 - POLICE/FIRE RETIREMENT	-243,744.41	13,743.96	93,797.21	80,053.25	27,039.00
119 - EMERGENCY FUND	-118,857.07	0.00	0.00	0.00	0.00
121 - LOCAL OPTION SALES TAX	-450,595.20	-85,408.86	393,872.27	479,281.13	-172,111.00
125 - TAX INCREMENT FINANCING	163,485.49	-75,412.02	381,786.01	457,198.03	-150,824.00
126 - TIF-LMI	193.75	8,775.96	24,693.10	15,917.14	17,552.00
130 - CITY TORT LIABILITY	2,628.69	-1,999.98	-299.69	1,700.29	-4,000.00
132 - GRANTS-STATE/LOCAL AGEN	-5,781.73	24,999.96	-85,520.01	-110,519.97	50,000.00
140 - PARK & REC DONATION FUNI	831.55	450.06	3,336.75	2,886.69	900.00
141 - MTOWN TENNIS ASSOC	3.77	9.96	20.01	10.05	20.00
142 - SOFTBALL ASSOCIATION FUN	-729.97	14.04	-10,939.05	-10,953.09	0.00
144 - LIVE HEALTHY IOWA	0.00	73.44	-5,126.33	-5,199.77	149.00
145 - TORNADO GENERAL	-204,050.09	1,661,315.16	-353,640.67	-2,014,955.83	3,323,960.00
146 - FEMA VALOR	0.00	0.00	8,103.40	8,103.40	0.00
147 - FEMA DEMO	0.00	-32,355.12	-386.85	31,968.27	-64,736.00
150 - COPS FAST GRANTS	5,314.28	2,226.78	-10,820.28	-13,047.06	4,455.00
151 - DEPT OF JUSTICE GRANTS	0.00	0.00	1,465.19	1,465.19	0.00
152 - POLICE UNDESIGNATED GRAI	9,233.43	-1,300.98	-27,631.81	-26,330.83	-2,600.00
153 - POLICE DEPT DONATION FUN	73.02	-3,373.68	-4,266.45	-892.77	-6,750.00
156 - FIRE DEPT DONATION FUND	1,967.83	0.00	-781.43	-781.43	0.00
157 - FIRE DEPT GRANTS	10.30	30.00	54.71	24.71	60.00
160 - ECONOMIC DEVELOPMENT G	111.77	174.96	593.60	418.64	350.00
161 - SURETY DEPOSITS/SUBDIVIDI	23.32	92.46	123.84	31.38	185.00
170 - LIBRARY DONATION FUND	4,723.79	-5,649.96	1,712.18	7,362.14	-11,300.00
177 - SEIZED ASSETS (POLICE)	-89.70	150.00	-2,215.51	-2,365.51	300.00
179 - OTHER COMM AND ECON DE	166.44	0.00	-4,077.52	-4,077.52	0.00
180 - HOUSING GRANTS	57.81	0.00	307.02	307.02	0.00
182 - #4 HUD LEAD GRANT	-7.00	0.00	-7.00	-7.00	0.00
183 - FY 08 EDI (ECON DEV INCENT	0.00	-319.86	-360.00	-40.14	-640.00
184 - VOUCHERS - 002, 003	-19,190.95	-6,157.62	-95,328.61	-89,170.99	-12,392.00
189 - #6 HUD LEAD GRANT	7,020.76	45,127.50	-1,209.88	-46,337.38	89,626.00
200 - GO BONDS DEBT FUND	1,073,719.61	17,560.68	1,834,443.73	1,816,883.05	33,598.00
300 - CIP COLLECTION FUND	-190,525.98	-0.06	57,924.79	57,924.85	0.00
311 - RISE STREET GRANTS	-1,896.50	0.00	-3,994.50	-3,994.50	0.00

Monthly Budget Report - Marshalltown
For Fiscal: Current Period Ending: 12/31/2019

312 - AIRPORT PROJECT FUND	-9,290.64	-0.06	-26,139.22	-26,139.16	0.00
320 - SPECIAL ASSESSMENT PROJEC	0.00	4,999.92	4,844.00	-155.92	10,000.00
340 - BIKE PATH PROJECT FUND	-19,016.50	0.00	-76,385.64	-76,385.64	0.00
341 - TREES FOREVER PROJECT	17.87	0.00	102.35	102.35	0.00
350 - GO BONDS CAPITAL PROJECT	19.00	0.00	100.90	100.90	0.00
354 - POLICE & FIRE STATIONS	-285,209.73	0.00	-1,916,700.20	-1,916,700.20	0.00
355 - 2015 GO BONDS (D&D)	-1,738.27	-24,000.00	-32,944.70	-8,944.70	-48,000.00
357 - 2018 CY STREET PROJECTS	44,388.31	0.00	0.00	0.00	0.00
360 - 2019 GO BONDS & PROJECTS	5,486,642.75	0.00	5,663,159.09	5,663,159.09	0.00
381 - 2019 CY STREET, SIDEWALK, P	-112,061.39	-1,134,999.96	-263,692.38	871,307.58	-2,270,000.00
383 - COLISEUM REMODEL	158,571.34	-93,709.50	662,789.34	756,498.84	-186,619.00
392 - TIF DISTRICT III CAP PROJECT	17.26	0.00	91.67	91.67	0.00
393 - TIF DISTRICT IV CAP PROJECT	0.00	0.00	-100,996.50	-100,996.50	0.00
395 - ECONOMIC DEVELOPMENT P	116,330.68	0.00	0.00	0.00	0.00
610 - WATER POLLUTION CONTROL	29,950.14	-3,456,194.70	10,429.04	3,466,623.74	-6,913,461.00
611 - WPCP REVENUE	229,738.58	3,748,647.78	2,350,506.71	-1,398,141.07	7,497,296.00
612 - WPCP REVENUE BOND FUND	-251,182.68	0.00	-602,904.74	-602,904.74	0.00
614 - WPCP CAPITAL IMPROVEMENT	81.30	6,499.98	431.80	-6,068.18	13,000.00
616 - SANITARY SEWER REHAB PRC	13,122.25	-393,480.00	0.00	393,480.00	-788,000.00
617 - SANITARY SEWER NEW CON	1,188.00	6,999.96	7,945.00	945.04	14,000.00
690 - TRANSIT OPERATING	128,350.34	114.84	33,057.75	32,942.91	0.00
740 - STORM SEWER UTILITY	-491,893.32	190,494.60	-197,385.79	-387,880.39	380,838.00
741 - 2016 GO STORM WATER PRC	492,911.06	302,824.98	-1,132,459.06	-1,435,284.04	605,000.00
750 - COMPOSTING FACILITY	-12,523.89	-8,794.50	-7,138.51	1,655.99	-17,613.00
751 - TORNADO - COMPOST	0.00	0.00	-153,380.00	-153,380.00	0.00
760 - P&R CONCESSIONS ENTERPR	-12.69	2,285.28	-4,302.79	-6,588.07	4,565.00
881 - OCCUPATIONAL INSURANCE	-17,473.96	0.00	-12,386.17	-12,386.17	0.00
884 - GROUP HEALTH INSURANCE I	-82,317.23	0.00	-168,340.13	-168,340.13	0.00
886 - WORKMAN'S COMP DEDUCT	38.04	0.00	-163.87	-163.87	0.00
910 - POLICE PENSION - T & A	1,656.58	0.00	0.00	0.00	0.00
913 - 911 COMMISSION	99,774.47	0.00	-24,916.67	-24,916.67	0.00
Report Total:	5,417,693.89	-37,945.44	6,771,014.47	6,808,959.91	-85,179.00

2020-__

**RESOLUTION ACCEPTING QUOTE AND AUTHORIZING THE PURCHASE OF A
2020 CHEVROLET SILVERADO 2500HD FOR THE STREET DEPARTMENT, FROM
KARL CHEVROLET INC. FOR THE PRICE OF \$28,544.20**

WHEREAS the City of Marshalltown, Iowa desires to procure a 2020, Regular cab, 4x4, $\frac{3}{4}$ ton Truck and let bids for this purpose; and

Vendor	Address	Bid Price
Karl Chevrolet	Ankeny, Iowa	\$28,544.20
Jensen Ford Lincoln	Marshalltown, Iowa	\$29,219.00
Stew Hanson Dodge	Des Moines, Iowa	\$29,917.00
Clemons Inc	Marshalltown, Iowa	\$29,991.40
Dewey Ford	Ankeny, Iowa	\$30,283.00

WHEREAS Karl Chevrolet submitted the best quote for \$28,544.20, and

WHEREAS acceptance of this quote is in the best interest of the City of Marshalltown.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:

Section 1. That the City of Marshalltown accepts the quote from Karl Chevrolet for said truck in the amount of \$28,544.20.

Section 2. The Council of the City of Marshalltown is hereby authorized to enter into agreements on behalf of the City of Marshalltown to purchase said vehicle at the above referenced price and conditions.

Passed this 9th day of March, 2020, and signed this ____ day of _____, 2020.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



The City of Marshalltown, Iowa
Joel T.S. Greer, Mayor
Jessica Kinser, City Administrator
Rick Legg, Street Superintendent
905 East Main Street
Marshalltown, IA 50158
Tel - (641) 754-5746
Email - rlegg@marshalltown-ia.gov

Street Department

The Marshalltown Street Department is requesting quotes on a 2020, regular cab, 4x4, ¾ ton truck.

Options Requested:

- V8 gas engine. (minimum 6.6 liter & minimum 401 horsepower)
- 8' bed w/ OEM bed steps on both sides in front of rear wheels
- Factory towing package
- Factory snow plow package
- Air conditioning
- Tilt steering column
- Cruise control
- Rear corner steps in bumper
- 4000 lb minimum payload capacity
- 10,200 lb GVWR minimum capacity
- 5000 lb dead weight hitch
- 4-wheel anti-lock brakes
- Vinyl floors
- Power windows, locks and mirrors
- OEM factory Bluetooth
- Stability control system
- Electronic shift on the fly transfer case
- Factory back up camera with OEM 7" minimum display
- Color- Dark blue

Name and address of Dealer: Karl Chevrolet Inc.
1101 SE Oaklawn Rd, Ankeny IA 50021

Quoted Price: \$28,544.20

Expected Delivery Date after Purchase Approval: 6-8 weeks ARD

Please submit quotes by February 21, 2020 at 4:00 p.m. to:

Rick Legg
905 East Main Street
Marshalltown, IA 50158



The City of Marshalltown, Iowa
Joel T.S. Greer, Mayor
Jessica Kinser, City Administrator
Rick Legg, Street Superintendent
905 East Main Street
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- Power windows, locks and mirrors
- OEM factory Bluetooth
- Stability control system
- Electronic shift on the fly transfer case
- Factory back up camera with OEM 7" minimum display
- Color- Dark blue

~ 6.2 L V8 GAS

385 HP

430 FT-LBS TORQUE

Name and address of Dealer: JENSEN FORD LINCOLN
2805 S. CENTER ST. MARSHALLTOWN, IA 50158

Quoted Price: \$29,219

Expected Delivery Date after Purchase Approval: 8 WEEKS

Please submit quotes by February 21, 2020 at 4:00 p.m. to:

Rick Legg
905 East Main Street
Marshalltown, IA 50158



The City of Marshalltown, Iowa
Joel T.S. Greer, Mayor
Jessica Kinser, City Administrator
Rick Legg, Street Superintendent
905 East Main Street
Marshalltown, IA 50158
Tel - (641) 754-5746
Email - rlegg@marshalltown-ia.gov

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- Air conditioning
- Tilt steering column
- Cruise control
- Rear corner steps in bumper
- 4000 lb minimum payload capacity
- 10,200 lb GVWR minimum capacity
- 5000 lb dead weight hitch
- 4-wheel anti-lock brakes
- Vinyl floors
- Power windows, locks and mirrors
- OEM factory Bluetooth
- Stability control system
- Electronic shift on the fly transfer case
- Factory back up camera with OEM 7" minimum display
- Color- Dark blue

Name and address of Dealer: **STEW HANSEN DODGE CITY JEEP**
12103 HICKMAN RD
DES MOINES, IA 50323

Quoted Price: \$ 29,917

Expected Delivery Date after Purchase Approval: 10-12 weeks

Please submit quotes by February 21, 2020 at 4:00 p.m. to:

Rick Legg
905 East Main Street
Marshalltown, IA 50158



Clemons Inc

Vanessa Caracoza | 641-752-5491 | Vanessa@clemonsinc.com

Vehicle: [Fleet] 2020 Chevrolet Silverado 2500HD (CK20903) 4WD Reg Cab 142" Work Truck (Complete)

Quote: Street Dept. Quote

Quote Worksheet

	MSRP
Base Price	\$36,900.00
Dest Charge	\$1,595.00
Total Options	\$1,700.00
Subtotal	\$40,195.00
Subtotal Pre-Tax Adjustments	\$0.00
Less Customer Discount	(\$2,803.60)
Subtotal Discount	(\$2,803.60)
Trade-In	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$37,391.40
Sales Tax	\$0.00
Subtotal Taxes	\$0.00
fleet assistance	(\$7,400.00)
Subtotal Post-Tax Adjustments	(\$7,400.00)
Total Sales Price	\$29,991.40

Comments:

*This vehicle will be available for pickup 4 to 6 weeks from day the order is placed. This is an estimate only.

*This vehicle is subject to price increases implemented by general motors up until the order is placed and customer will be responsible for those at the time of delivery.

Dealer Signature / Date

Customer Signature / Date

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 10358. Data Updated: Feb 18, 2020 11:45:00 PM PST.

**RESOLUTION PROVIDING FOR THE DESIGNATION OF A HEALTH OFFICER AS
REQUIRED IN THE CITY OF MARSHALLTOWN CODE OF ORDINANCES**

WHEREAS, the City of Marshalltown has adopted a Code of Ordinances which provides different duties for a city Health Officer; and

WHEREAS, said duties appear in Chapter 52- Sewers and Sewage Disposal, Chapter 95- Public Nuisances, Chapter 151- Dangerous Buildings and Chapter 152- Housing Code; and

WHEREAS, the role of the Health Officer as required in the Code of Ordinances is wholly different and distinct from the role of Health Officer fulfilled by the Human Resources Director for the purposes of protecting private health information and records;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, that the Housing and Community Development Director hereby has the authority to designate a person or entity for the role of Health Officer to fulfill the duties as provided in the Code of Ordinances.

Passed this 9th day of March, 2020, and signed this _____ day of March, 2020.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



ALCOHOLIC
BEVERAGES
DIVISION
State of Iowa

Kim Reynolds *Governor of Iowa*
Adam Gregg *Lt. Governor*
Stephen Larson *Administrator*

APPLICANT

I hereby declare that all information contained in the E-license Application is true and correct. I understand that misrepresentation of material fact in the Application is a serious misdemeanor crime and grounds for denial of the license or permit under Iowa law.

Applicant's Signature

2/19/20

Date

NOTARY

State of Iowa

County of Marshall

Signed and sworn to before me on _____
Date

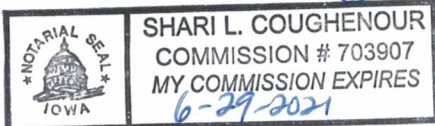
By Jel Cordt

Print Name of Applicant

Signature of Notary

2-19-2020

Date



Applicant License Application ()

Name of Applicant: <u>Joe Cordt</u>		
Name of Business (DBA): <u>Hall of Fame Concession</u>		
Address of Premises: <u>810 s 6th st</u>		
City <u>Marshalltown</u>	County: <u>Marshall</u>	Zip: <u>50158</u>
Business	<u>(641) 754-5718</u>	
Mailing	<u>1406 S 1st street</u>	
City <u>Marshalltown</u>	State <u>IA</u>	Zip: <u>50158</u>

Contact Person

Name <u>Joe Cordt</u>	
Phone: <u>(641) 751-4630</u>	Email <u>joe.cordt@yahoo.com</u>

Classification Class B Beer (BB) (Includes Wine Coolers)

Term: 6 months

Effective Date: 04/11/2020

Expiration Date: 01/01/1900

Privileges:

Class B Beer (BB) (Includes Wine Coolers)

Outdoor Service

Sunday Sales

Status of Business

BusinessType: <u>Limited Liability Company</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Joe Cordt

First Name: Joe

Last Name: Cordt

City: Marshalltown

State: Iowa

Zip: 50158

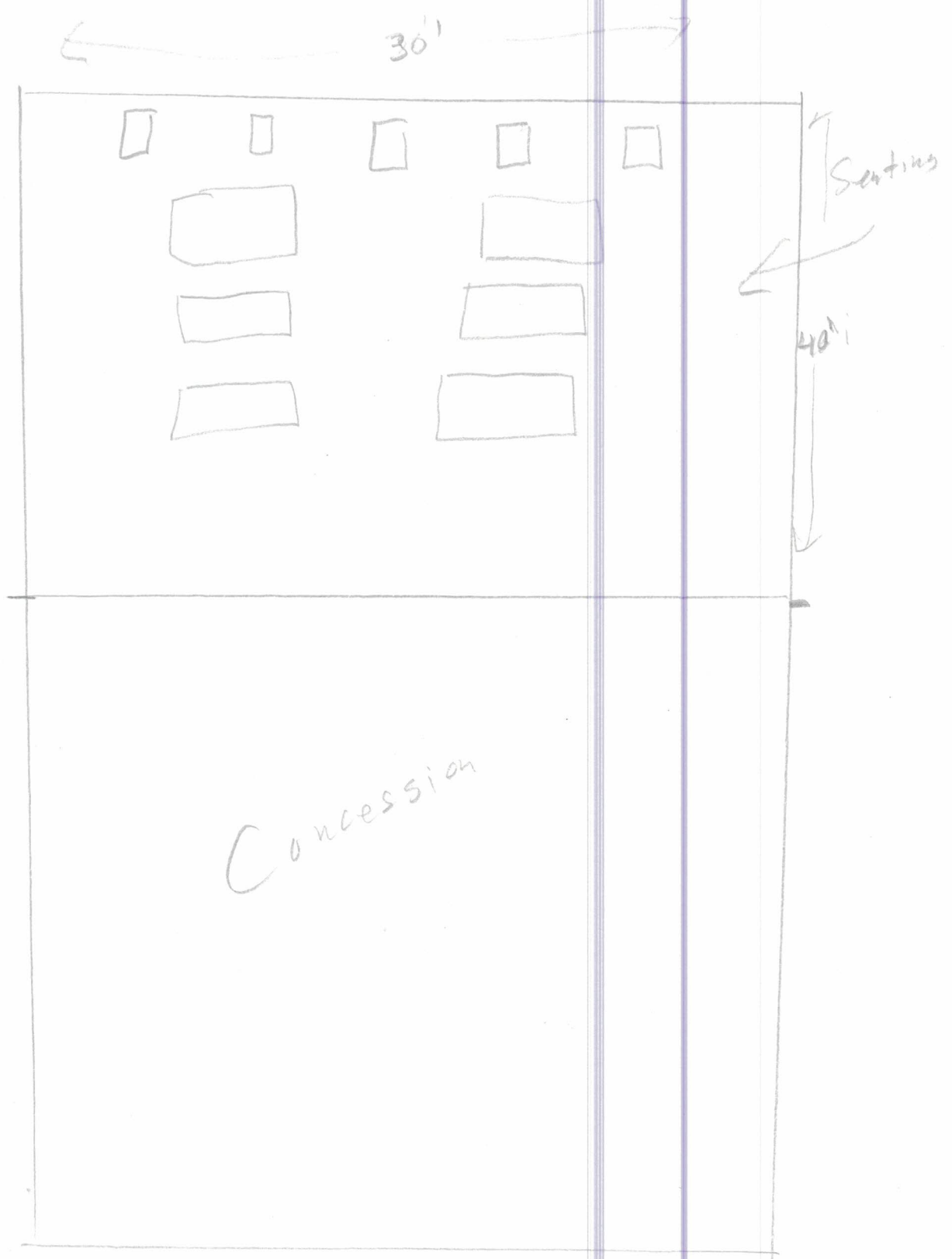
Position: Owner

% of Ownership: 100.00%

U.S. Citizen: Yes

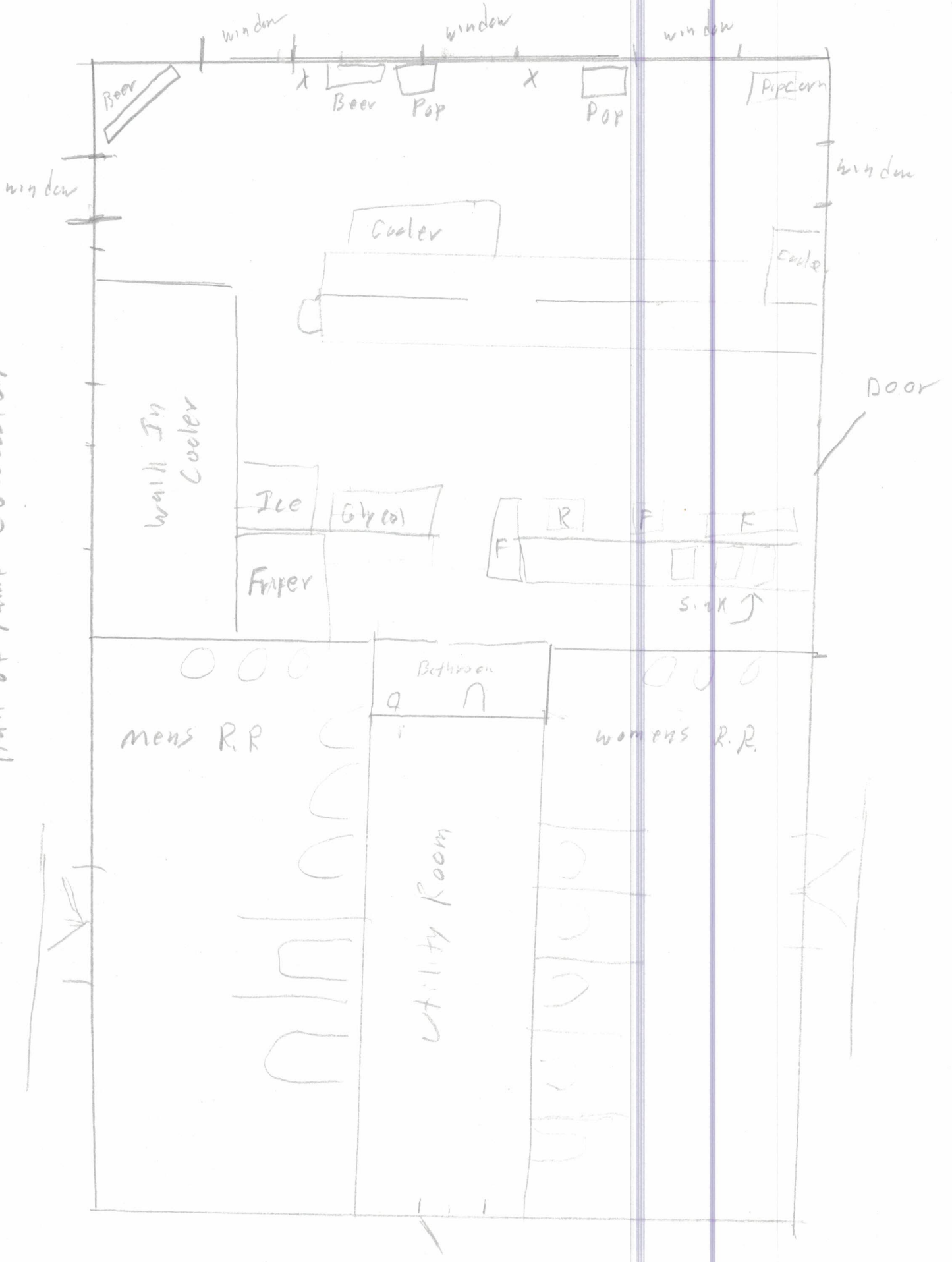
Insurance Company Information

Insurance Company: <u>Founders Insurance Company</u>	
Policy Effective Date:	Policy Expiration
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective Date	Temp Transfer Expiration Date:



Hall of Fame Concession Seating

Hall of Fame Concession



This Agreement is made and entered into on this 9 day of January, 2018, by and between the Marshalltown Softball Association, Iowa (hereinafter referred to as MSA), and Hall of Fame Concessions (hereinafter referred to as Concessionaire).

WITNESSETH: That MSA for and in consideration of the covenants and agreements hereinafter set out to be performed by Concessionaire does lease to Concessionaire the concession business located in the 800 block of South Sixth Street in Marshalltown, Iowa, which is defined as the concession stand located on the property, the concession stand extension, the seven gazebos, concrete areas and grassy area surrounding the concession stand.

The term of this lease agreement shall be for the period beginning March 15, 2018, through December 31, 2018 and for two additional one year periods which shall end on December 31, 2020.

1. Rent. Concessionaire shall pay to the MSA a sum equal to 23% of all gross sales less sales tax up to \$100,000 and 23.5% of all gross sales less sales tax over \$100,000. In the event the Concessionaire is open for USSSA Tournaments or Blessing of the Bikes, Concessionaire will pay the commission on gross sales in excess of \$500 per date. The Concessionaire shall provide weekly payment in the form of a check and will provide the cash register tapes, any original documents pertaining to sales, as well as sales recap sheets to the MSA. Said documents and payments to be provided on or before Thursday of each week by noon.

Concessionaire shall pay in a timely fashion all license fees, permit fees, any insurance required to operate the concession, all taxes, food expenses and other expenses in connection with operation of the business. Concessionaire agrees to hold the MSA harmless on all accounts. All permits, licenses and insurance payments shall be the responsibility of the Concessionaire to obtain and maintain throughout the term of the agreement. Suspension or revocation of a license shall constitute cause for immediate termination.

The MSA encourages the Concessionaire to submit a monthly recap, or give an oral presentation to the MSA board which meets monthly. Concessionaire will be made aware of each meeting via email by MSA board Secretary.

Hours of Operation. The Concessionaire shall be open to all players and the general public at times to coincide with regularly scheduled league games, tournament play, and rescheduling of games due to weather or mechanical failure at the South 6th Street Softball Complex. League and tournament games will include, but are not limited to, softball, kickball, USSSA, ASA or any other recreation deemed suitable for concessions at the South 6th Street Softball Complex.

3. Equipment. The MSA shall furnish and maintain the major equipment directly affixed to the concession premises. Major equipment shall include, but is not limited to, the following: walk-in cooler, ice making machine, beer dispensing equipment, soft drink dispenser, fryers and exhaust system.

In the event of equipment breakdown failure or malfunction, Concessionaire will immediately notify the MSA by contacting the MSA board via email. Any purchase, maintenance, or repair of machinery or equipment owned by the MSA must be approved in advance by the MSA via email.

4. Maintenance. Concessionaire shall not structurally alter the interior or exterior of the concession stand or any of the concession premises without the express written consent of the MSA. Routine building maintenance of the concession area will be the responsibility of the Concessionaire. The MSA will be responsible for any major repairs.

Concessionaire shall be responsible for maintaining the leased property in a clean and wholesome manner and shall provide regular grounds keeping maintenance for that purpose. Routine custodial maintenance for the concession stand is solely the responsibility of Concessionaire. Concessionaire is responsible for cleaning and wiping down metal picnic tables under the concession extension, cleaning, sweeping, hosing down the concrete floor, emptying garbage barrels and replacing plastic barrel liners in the concession stand area and in the area of the gazebos. The MSA shall maintain the restrooms and other outlying areas around the concession stand. Concessionaire is responsible for routine cleaning of the concession kitchen area, included but not limited to, cleaning equipment necessary to satisfy State Health Department and Fire Code Regulation. Concessionaire is responsible for the costs related to routine cleaning and all consumable cleaning supplies.

5. Insurance. Concessionaire shall maintain general liability insurance in a minimum amount of \$250,000/\$500,000 which shall list the MSA as co-insured. A copy of this policy shall be kept with the MSA. In addition, the Concessionaire shall be required to maintain any insurance required for the sale of beer or alcohol products at the leased property and shall provide proof of such insurance when requested.

6. Menu. Concessionaire shall continue with the current menu, which shall include the sale of beer and alcohol products as allowed under Concessionaire's permit. The Concessionaire shall establish the prices for food and beverages subject the right of MSA to review said prices. The Concessionaire shall have the option to introduce new items with the MSA reserving the right to approve or deny menu items. The sale of tobacco products is prohibited in all forms. It is recommended that the Concessionaire patronize local merchants to the extent possible and to discuss with them and with the MSA any out of town purchases before placing an order.
7. Access. The MSA reserves the right to enter and inspect or repair the premises at all reasonable hours without prior notice to the Concessionaire. The Concessionaire shall allow only Concessionaire employees, authorized repair person and delivery persons to be within the concession work area.
8. Utilities. The MSA shall be responsible for the payment of all utilities.
9. Other Duties. Concessionaire shall be responsible for the operation of television and stereo system. Only appropriate video and audio programming will be allowed with final determination to belong to the MSA. The Concessionaire is required to raise the American flag, State of Iowa flag and POW flag in accordance with proper flag etiquette before all games and to remove or lower the same after games when said flags are not lit.
10. Disaster Resulting In Destruction. In the event of an occurrence or disaster causing total or substantial destruction of the property, the MSA may terminate this agreement until such time as either party elects to proceed with building or repairing the property. If the MSA terminates the contract, Concessionaire has the option to continue services which would be solely at Concessionaire's cost and to pay a commission or lease fee to the MSA, which would be determined at that time. If the MSA reopens the property in a temporary structure, the Concessionaire shall continue to provide services described herein at the concession structure to the best of its ability.
11. Termination and Surrender. In the event Concessionaire desires to terminate this agreement prior to the final determination date of December 31, 2020, Concessionaire must give written notice of its intent by December 31 in the year prior to which termination is expected.
Concessionaire covenants and agrees that at the expiration of the term of this agreement, it will yield up possession of the concession business to the MSA without further demand or notice in good order and condition subject to reasonable ordinary wear as may be expected. Failure to deliver the premises in a good and satisfactory condition shall

require the Concessionaire to pay to the MSA for any time and labor required to repair and restore the concession operation to its previous standard and in addition shall pay to the MSA a daily fee of \$30 for each day the Concessionaire was held over.

12. Default. In the event Concessionaire defaults in any provision of this agreement, the MSA may at its option, proceed with any legal or equitable remedy available to it. Exercise of this option to pursue remedies shall not be deemed a waiver of the agreement. The MSA may terminate this agreement for any cause by written notice at any time.

IN WITNESS THEREOF: The parties have set their hands this day and year written above.

Hall of Fame Concessions

by

Joe Cordt

Marshalltown Softball Association

by

Corey Schoenfelder, MSA President

by

Deb Grove, MSA Secretary

by

Christina Malcom, MSA Treasurer

Applicant

I hereby declare that all information contained in the E-license Application is true and correct. I understand that misrepresentation of material fact in the Application is a serious misdemeanor crime and grounds for denial of the license or permit under Iowa law. Please submit this form to your local authority.

✓ Jose Angel Regalado
Applicant's Signature

✓ 2-21-20
Date

+++++

NOTARY

State of Iowa
County of Marshall

Signed and sworn to (or affirmed) before me

on February 21, 2020
Date

by Jose Angel Regalado
Print Name of Applicant

Milagro Nava
Signature of Notary Public

02/21/2020
Date



Applicant License Application ()

Name of Applicant: <u>Salon Impala Corporation</u>		
Name of Business (DBA): <u>Impala Ballroom</u>		
Address of Premises: <u>1005 W Lincoln Way</u>		
City <u>Marshalltown</u>	County: <u>Marshall</u>	Zip: <u>50158</u>
Business	<u>(515) 288-3188</u>	
Mailing	<u>1005 W Lincoln Way</u>	
City <u>Marshalltown</u>	State <u>IA</u>	Zip: <u>50158</u>

Contact Person

Name <u>Jose Regalado</u>	
Phone: <u>(515) 288-3188</u>	Email <u>dan@communitycpa.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term:12 months

Effective Date: 12/31/2019

Expiration Date: 01/01/1900

Privileges:

Class C Liquor License (LC) (Commercial)

Sunday Sales

Status of Business

BusinessType: <u>Privately Held Corporation</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Jose Regalado

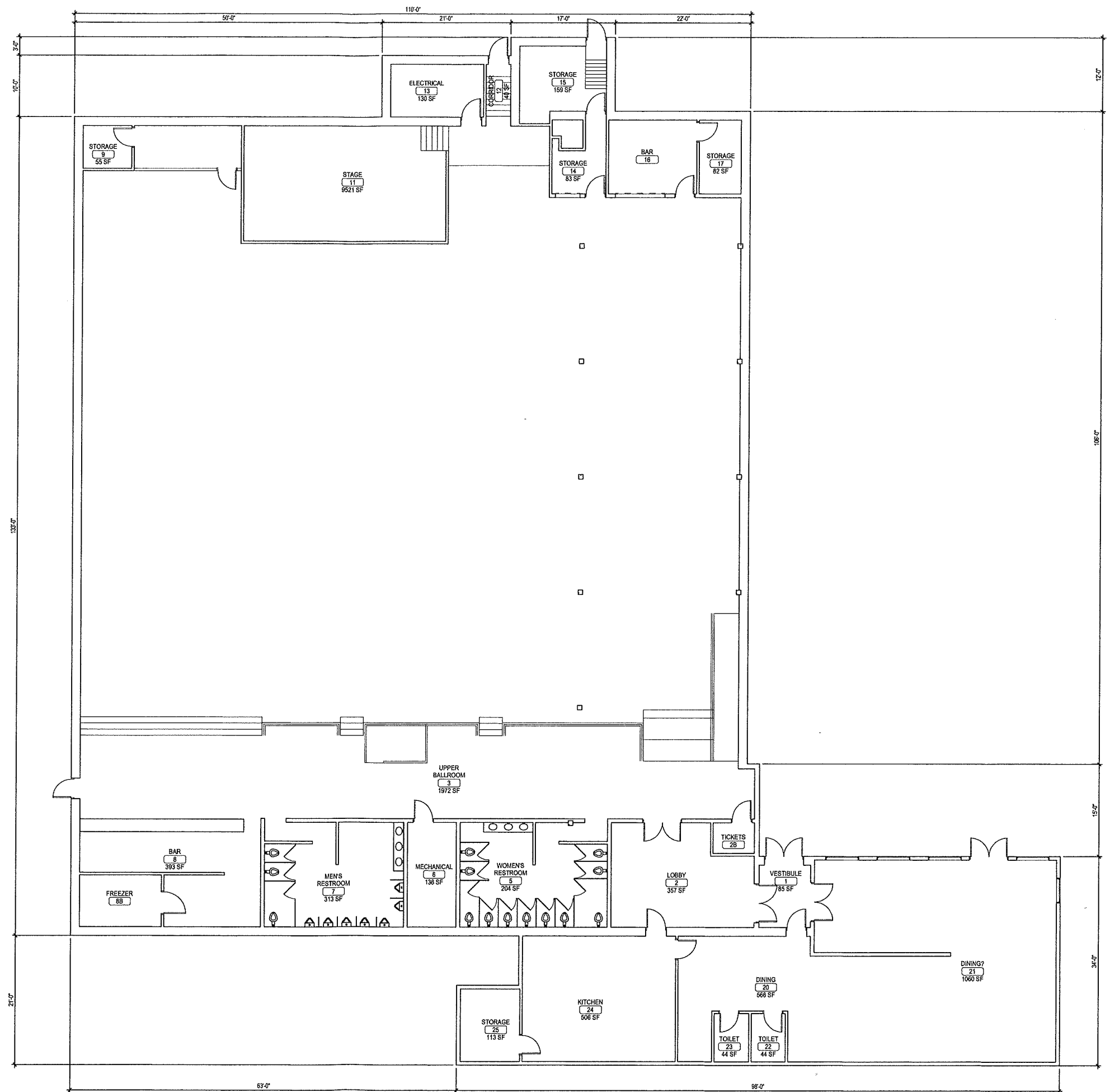
First Name: <u>Jose</u>	Last Name: <u>Regalado</u>	
City: <u>Marshalltown</u>	State: <u>Iowa</u>	Zip: <u>50158</u>
Position: <u>President</u>		
% of Ownership: <u>100.00%</u>	U.S. Citizen: <u>No</u>	

Insurance Company Information

Insurance Company: <u>Founders Insurance Company</u>	
Policy Effective Date:	Policy Expiration
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

IMPALA BALLROOM

1/8" = 1'-0" (IF PRINTED ON 24x36 PAPER)





LEASE - BUSINESS PROPERTY - SHORT FORM

THIS LEASE, made and entered into this December 2, 2019, by and between Regalados Realty Corp ("Landlord"), whose address, for the purpose of this lease, is 106 W. Ingledue St., Marshalltown, IA 50158 and Salon Impala Corporation ("Tenant"), whose address for the purpose of this lease is 106 W. Ingledue St., Marshalltown, IA 50158.

The parties agree as follows:

1. **PREMISES AND TERM.** Landlord leases to Tenant the following real estate, situated in Marshall County, Iowa:
Main ballroom portion of the property at 1005 W. Lincoln Way, Marshalltown IA

together with all improvements thereon, and all rights, easements and appurtenances thereto belonging, for a term beginning on January 1, 2019, and ending on December 31, 2019, upon the condition that Tenant performs as provided in this lease.
2. **RENT.** Tenant agrees to pay Landlord as rent \$2,000.00 per month, in advance commencing on January 1, 2019, and on the 1st day of each month thereafter, during the term of this lease. Rent for any partial month shall be prorated as additional rent. All sums shall be paid at the address of Landlord, or at such other place as Landlord may designate in writing. Delinquent payments shall draw interest at 5% per annum.
3. **POSSESSION.** Tenant shall be entitled to possession on the first day of the lease term, and shall yield possession to Landlord at the termination of this lease. SHOULD LANDLORD BE UNABLE TO GIVE POSSESSION ON SAID DATE, TENANT'S ONLY DAMAGES SHALL BE A PRO RATA ABATEMENT OF RENT.
4. **USE.** Tenant shall use the premises only for any legal purpose.
5. **CARE AND MAINTENANCE.**
 - A. Tenant takes the premises as is, except as herein provided.
 - B. Landlord shall keep the following in good repair: roof, exterior walls, foundation, sewer, plumbing, heating, wiring, air conditioning, plate glass, windows and window glass, parking area, driveways, sidewalks, exterior decorating, and interior decorating, Landlord shall not be liable for failure to make any repairs or replacements unless Landlord fails to do so within a reasonable time after written notice from Tenant.
 - C. Tenant shall maintain the premises in a reasonable safe, serviceable, clean and presentable condition, and except for the repairs and replacements provided to be made by Landlord in subparagraph (b) above, shall make all repairs, replacements and improvements to the premises, INCLUDING ALL CHANGES, ALTERATIONS OR ADDITIONS ORDERED BY ANY LAWFULLY CONSTITUTED GOVERNMENT AUTHORITY DIRECTLY RELATED TO TENANT'S USE OF THE PREMISES. Tenant shall make no structural changes or alterations without the prior written consent of Landlord. Unless otherwise provided, and if the premises include the ground floor, Tenant agrees to remove all snow and ice and other obstructions from the sidewalk on or abutting the

premises.

6. **UTILITIES AND SERVICES.** Landlord shall pay for all utilities and services which may be used on the premises. Landlord shall not be liable for damages for failure to perform as herein provided, or for any stoppage for needed repairs or for improvements or arising from causes beyond the control of Landlord, provided Landlord uses reasonable diligence to resume such services.
7. **SURRENDER.** Upon the termination of this lease, Tenant will surrender the premises to Landlord in good and clean condition, except for ordinary wear and tear or damage without fault or liability of Tenant. Continued possession, beyond the term of this Lease and the acceptance of rent by Landlord shall constitute a month-to-month extension of this lease.
8. **ASSIGNMENT AND SUBLETTING.** No assignment or subletting, either voluntary or by operation of law, shall be effective without the prior written consent of Landlord, which consent shall not unreasonably be withheld.
9. **INSURANCE.**
PROPERTY INSURANCE. Landlord and Tenant agree to insure their respective real and personal property for the full insurable value. Such insurance shall cover losses included in the special form causes of loss (formerly all risks coverage). To the extent permitted by their policies the Landlord and Tenant waive all rights of recovery against each other.
10. **LIABILITY FOR DAMAGE.** Each party shall be liable to the other for all damage to the property of the other negligently, recklessly or intentionally caused by that party (or their agents, employees or invitees), except to the extent the loss is insured and subrogation is waived under the owner's policy.
11. **INDEMNITY** Except for any negligence of Landlord, Tenant will protect, defend, and indemnify Landlord from and against any and all loss, costs, damage and expenses occasioned by, or arising out of, any accident or other occurrence causing or inflicting injury or damage to any person or property, happening or done in, upon or about the premises, or due directly or indirectly to the tenancy, use or occupancy thereof, or any part thereof by Tenant or any person claiming through or under Tenant.
12. **DAMAGE.** In the event of damage to the premises, so that Tenant is unable to conduct business on the premises, this lease may be terminated at the option of either party. Such termination shall be affected by notice of one party to the other **within 20 days** after such notice; and both parties shall thereafter be released from all future obligations hereunder.
13. **MECHANICS' LIENS.** Neither Tenant, nor anyone claiming by, through, or under Tenant, shall have the right to file any mechanic's lien against the premises. Tenant shall give notice in advance to all contractors and subcontractors who may furnish, or agree to furnish, any material, service or labor for any improvement on the premises.
14. **DEFAULT, NOTICE OF DEFAULT AND REMEDIES.**

EVENTS OF DEFAULT

- A. Each of the following shall constitute an event of default by Tenant: (1) Failure to pay rent when due; (2) failure to observe or perform any duties, obligations, agreements, or conditions imposed on Tenant pursuant to the terms of the lease; (3) abandonment of the premises. "Abandonment" means the Tenant has failed to engage in its usual and customary business activities on the premises for more than fifteen (15) consecutive business days; (4) institution of voluntary

bankruptcy proceedings by Tenant; institution of involuntary bankruptcy proceedings in which the Tenant thereafter is adjudged a bankruptcy; assignment for the benefit of creditors of the interest of Tenant under this lease agreement; appointment of a receiver for the property or affairs of Tenant, where the receivership is not vacated within ten (10) days after the appointment of the receiver.

NOTICE OF DEFAULT

- B. Landlord shall give Tenant a written notice specifying the default and giving the Tenant ten (10) days in which to correct the default. If there is a default (other than for nonpayment of a monetary obligation of Tenant, including rent) that cannot be remedied in ten (10) days by diligent efforts of the Tenant, Tenant shall propose an additional period of time in which to remedy the default. Consent to additional time shall not be unreasonably withheld by Landlord. Landlord shall not be required to give Tenant any more than three notices for the same default within any 365-day period.

REMEDIES

- C. In the event Tenant has not remedied a default in a timely manner following a Notice of Default, Landlord may proceed with all available remedies at law or in equity, including but not limited to the following: (1) Termination. Landlord may declare this lease to be terminated and shall give Tenant a written notice of such termination. In the event of termination of this lease, Landlord shall be entitled to prove claim for and obtain judgment against Tenant for the balance of the rent agreed to be paid for the term herein provided, plus all expenses of Landlord in regaining possession of the premises and the reletting thereof, including attorney's fees and court costs, crediting against such claim, however, any amount obtained by reason of such reletting; (2) Forfeiture. If a default is not remedied in a timely manner, Landlord may then declare this lease to be forfeited and shall give Tenant a written notice of such forfeiture, and may, at the time, give Tenant the notice to quit provided for in Chapter 648 of the Code of Iowa.
15. **SIGNS.** Landlord, during the last 90 days of this lease, shall have the right to maintain on the premises either or both a "For Rent" or "For Sale" sign. Tenant will permit prospective tenants or buyers to enter and examine the premises.
16. **NOTICES AND DEMANDS.** All notices shall be given to the parties hereto at the addresses designated unless either party notifies the other, in writing, of a different address. Without prejudice to any other method of notifying a party in writing or making a demand or other communication, such notice shall be considered given under the terms of this lease when it is deposited in the U.S. Mail, registered or certified, properly addressed, return receipt requested, and postage prepaid.
17. **PROVISIONS BINDING.** Each and every covenant and agreement herein contained shall extend to and be binding upon the respective successors, heirs, administrators, executors and assigns of the parties hereto.
18. **CERTIFICATION.** Tenant certifies that it is not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of

Foreign Assets Control; and it is not engaged in this transaction, directly or indirectly on behalf of, or instigating or facilitating this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Tenant hereby agrees to defend, indemnify and hold harmless Landlord from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and costs) arising from or related to any breach of the foregoing certification.

Regalados Realty Corp, LANDLORD

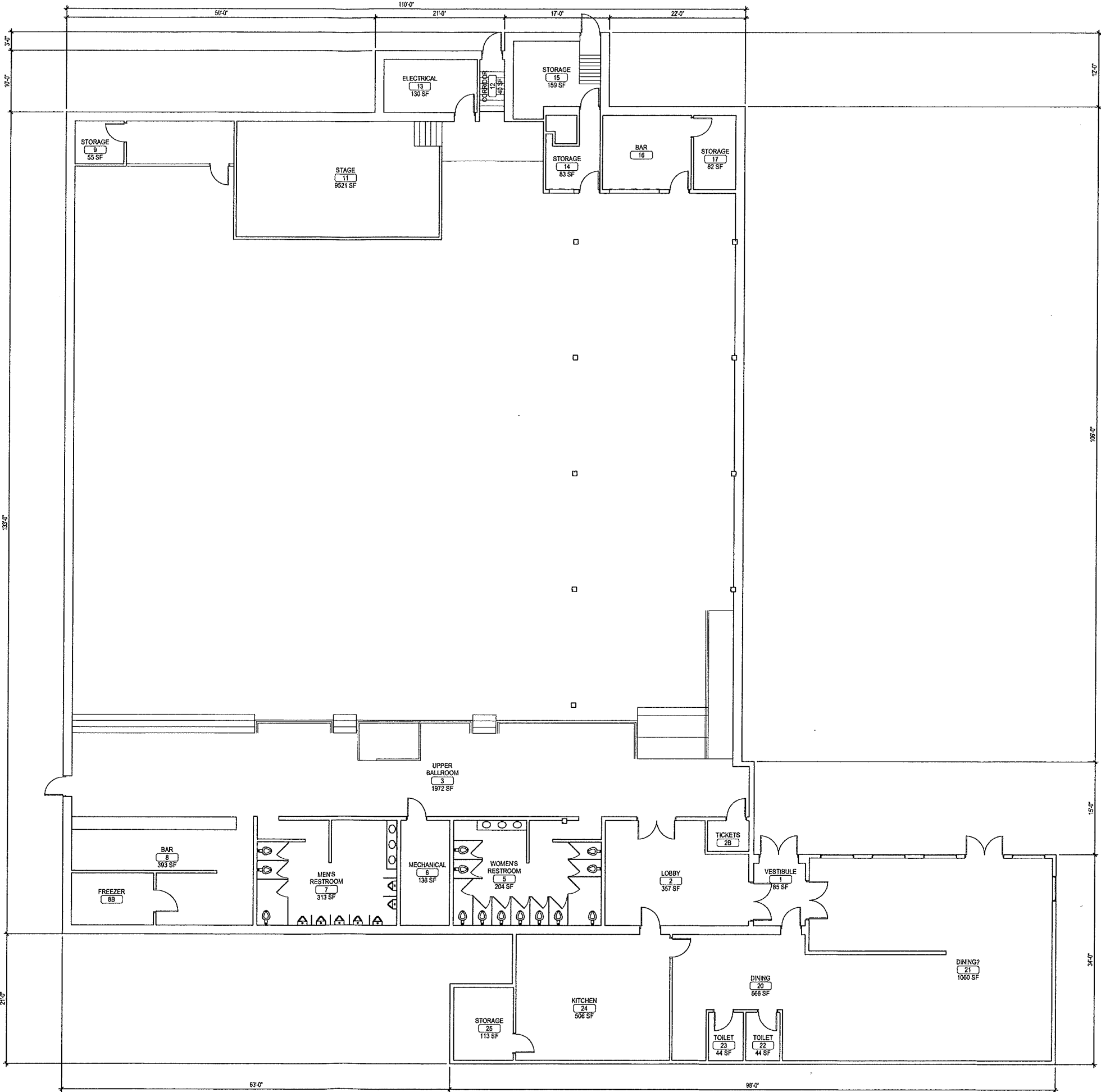
Salon Impala Corporation, TENANT

By: Jose Angel Regalado
Jose Angel Regalado

By: Jose Angel Regalado
Jose Angel Regalado

IMPALA BALLROOM

1/8" = 1'-0" (IF PRINTED ON 24x36 PAPER)



2020-__

**RESOLUTION ALLOWING OPEN CONTAINERS IN RIVERVIEW PARK, 402
WOODLAND STREET, FOR BLESSING OF THE BIKES AND APPROVAL OF
LIQUOR LICENSE AND OUTDOOR SERVICE AREA EVENT ON MAY 2, 2020,
FOR THE POWESHIEK ANIMAL LEAGUE SHELTER**

WHEREAS, the City of Marshalltown Code of Ordinances states that “it shall be unlawful for any person to possess an open or unsealed bottle, can, jar or other receptacle containing an alcoholic beverage on any public sidewalk, street, alley or parking lot, or within a motor vehicle in Section 130.030; and

WHEREAS, Section 130.030(B) grants the City Council the power to approve exceptions to Section 130.030(B) for special events and activities; and

WHEREAS, the City of Marshalltown Code of Ordinances states that ‘No person shall possess, use or consume beer, wine or alcoholic liquor in a public park or nature area, including park roads and parking areas’ in Section 93.007; and

WHEREAS, Section 93.007(A)(2) grants the City Council the power to approve exceptions to Section 93.007 for beer gardens as permitted by the Park and Recreation Department; and

WHEREAS POWESHIEK ANIMAL LEAGUE SHELTER, requests the closure of public areas as indicated on the attached liquor license application; and

WHEREAS, beer and other alcoholic beverages will be sold as part of the activity; and

WHEREAS, the City Council has reviewed this request and found it to be in the best interest of the City of Marshalltown.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
MARSHALLTOWN, IOWA,**

Section1. POWESHIEK ANIMAL LEAGUE SHELTER is permitted to utilize the areas identified on the liquor license application for outdoor sales.

Section 2. The Liquor License with Outdoor Service area is approved as submitted.

Passed this 9th day of March, 2020, and signed this ____ day of March, 2020.

CITY OF MARSHALLTOWN

Joel Greer, Mayor

Attest:

Shari L. Coughenour, City Clerk

APPLICANT

I hereby declare that all information contained in the E-license Application is true and correct. I understand that misrepresentation of material fact in the Application is a serious misdemeanor crime and grounds for denial of the license or permit under Iowa law. Please submit this form to your local authority.

Katherine A. Kerna
Applicant's Signature

28 Feb, 2020
Date

NOTARY

State of Iowa

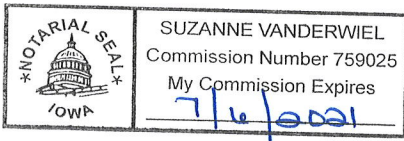
County of Maharsha

Signed and sworn to before me on February 28, 2020
Date

By Suzanne VanderWiel
Print Name of Applicant

Suzanne VanderWiel
Signature of Notary

2/28/20
Date



Applicant License Application ()

Name of Applicant: <u>Poweshiek Animal League Shelter</u>		
Name of Business (DBA): <u>PALS</u>		
Address of Premises: <u>4167 20th Ave</u>		
City <u>Grinnell</u>	County: <u>Poweshiek</u>	Zip: <u>50112</u>
Business	<u>(641) 236-4288</u>	
Mailing	<u>P.O. Box 123</u>	
City <u>Grinnell</u>	State <u>IA</u>	Zip: <u>50112</u>

Contact Person

Name <u>Kathy Klemm</u>	
Phone: <u>(641) 990-5340</u>	Email <u>pals.funrun@yahoo.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term:5 days

Effective Date: 04/30/2020

Expiration Date: 01/01/1900

Privileges:

Class C Liquor License (LC) (Commercial)

Outdoor Service

Status of Business

BusinessType: <u>Privately Held Corporation</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Katheryn Klemm

First Name: <u>Katheryn</u>	Last Name: <u>Klemm</u>	
City: <u>Grinnell</u>	State: <u>Iowa</u>	Zip: <u>50112</u>
Position: <u>Director - Board President</u>		
% of Ownership: <u>0.00%</u>	U.S. Citizen: <u>Yes</u>	

Insurance Company Information

Insurance Company: <u>Alliance of Nonprofits for Insurance</u>	
Policy Effective Date: <u>04/30/2020</u>	Policy Expiration <u>05/05/2020</u>
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

B



Marshalltown Parks and Recreation Department
Application Form For Special Event at a park or recreational trail

Date of Event May 2/2020 Start time 10:00am End time 4:00 PM
Renter/Contact Name F&J RACING - FRED JACKIE INGRAHAM
Home Phone 641-752-8743 Cell Phone 641-751-7162 Work Phone 641-752-7625
Address 701 N 3RD AVENUE City MARSHALLTOWN Zip 50158
Email Address FandJ@FandJracing.com

If business/group sponsored event, name and address of organization:

Organization BLESSING OF THE Address 701 N 3RD AVE - M'TOWN IA 50158
City MARSHALLTOWN BIKES Zip 50158

Type of Event FUND RAISER FOR M'TOWN CHARITIES

Number of Guests Expected 800 & UP

Event Location (Name of Park) RIVER VIEW

If trail: Starting & ending point; direction & distance _____

Is event open to public? ☒ Yes ☐ No Will signs or banners be used? ☒ Yes ☐ No

Will an amplified sound system be used? ☒ Yes ☐ No Will alcohol be served? ☒ Yes ☐ No

Will extra picnic tables be needed? ☒ Yes ☐ No If Yes, how many (up to 4) ?

Will extra trash receptacles be needed? ☒ Yes ☐ No If Yes, how many ?

Special Requests: JUST A NOTE IF ANYONE ASKS WE PROVIDE PORT A POTS

☐ \$100 Damage Deposit paid (DATE) _____

☐ \$200 Damage Deposit paid (DATE) _____

Will this event be using any city streets or right of way other than park facilities?

☐ Yes ☒ No

If Yes, please submit a sketch of area requested for use and / or barricade placement map.

DEPARTMENT REVIEW	COST	DEPARTMENTAL REQUIREMENTS
Police Appv by: <u>F&J TAKES CARE OF</u>		
Fire Appv by: <u>All departments approved.</u>		
Parks Appv by:		
Public Works Appv By:		

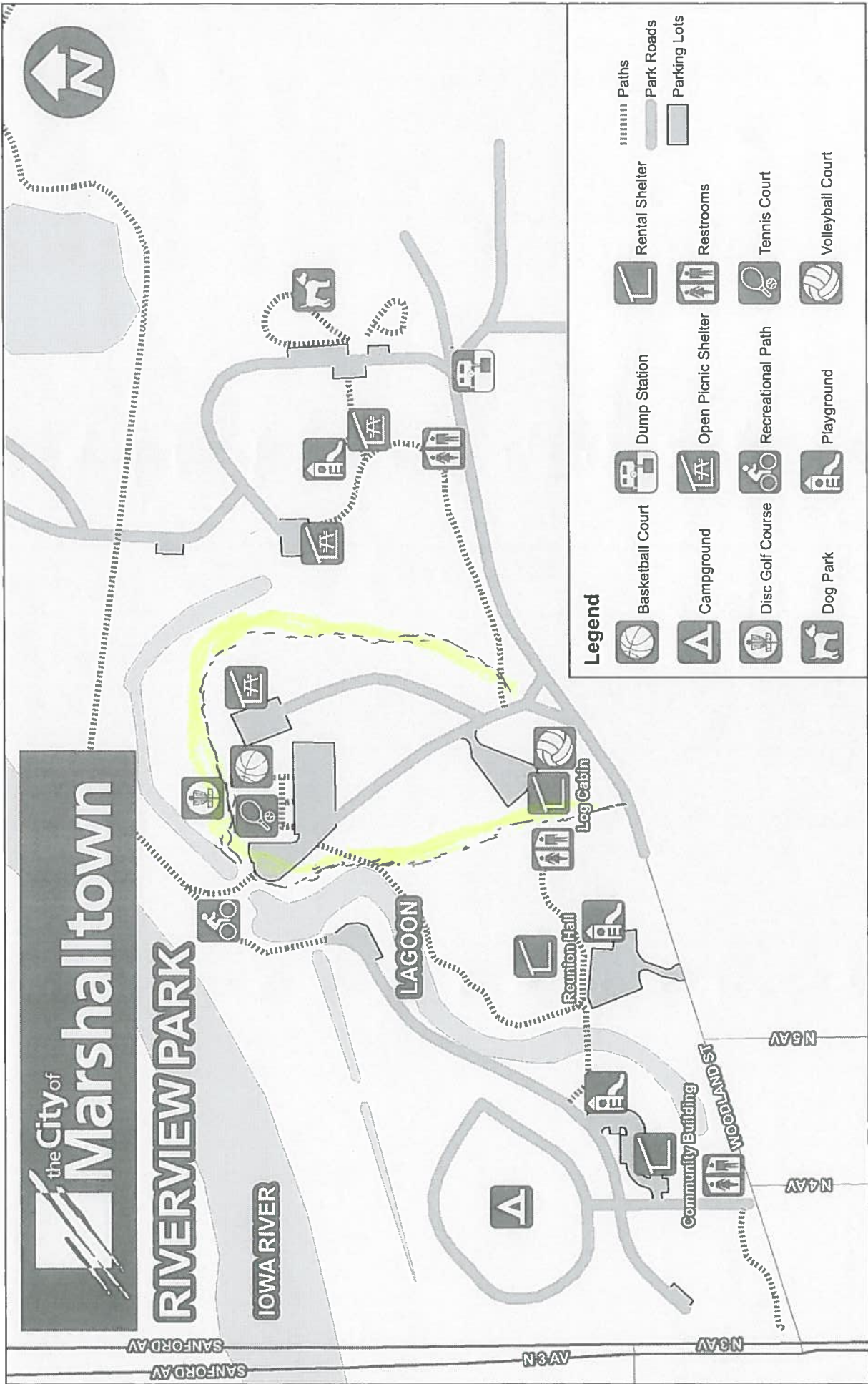
The City of Marshalltown reserves the right to decline acceptance of this application based on the nature of the event and to make inspections at any time. Failure to adhere to policies set forth may result in loss of deposit.

Dogs are prohibited at most public events. Sponsors are responsible for advertising the event as a dog-free event if attendance is expected to exceed 100 persons.

"My signature below indicates I have read and understand the City Park and Trail Special Event policy and agree to adhere to these policies. I also understand I am responsible for any/all damages to the property, and/or equipment while said premises are occupied by me and/or my guests. In addition I agree to indemnify and hold harmless the City of Marshalltown, Marshalltown Parks & Recreation and City personnel from all liability to myself or my guests as a result of my conduct or the conduct of my guests."

Signature Jackie Ingraham Date 2-5-2020

Return completed form and deposit to: Marshalltown Parks and Recreation, 10 West State Street, Marshalltown, IA 50158



**RESOLUTION SETTING THE RESERVE FOR THE AUCTION OF 109 SOUTH 1ST
AVENUE AND 8 EAST LINN STREET**

WHEREAS, the City of Marshalltown owns 109 South 1st Avenue, which has previously served as the Fire Station; and

WHEREAS, the City of Marshalltown also owns 8 East Linn Street, which has served as parking for employees working at the Fire Station; and

WHEREAS, the property at 109 South 1st Avenue is now vacant and the City of Marshalltown desires to dispose of the property; and

WHEREAS, Van Metre Realty has been retained to provide auction services for the sale of the property, with a date yet be determined; and

WHEREAS, Van Metre Realty has reviewed the building and has made a determination that the appropriate reserve price for 109 South 1st Avenue and 8 East Linn Street is \$80,000;

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, that the reserve for the auction of 109 South 1st Avenue and 8 East Linn Street is set at \$80,000.

Passed this 9th day of March, 2020 and signed this ____ day of March, 2020.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

MARSHALLTOWN

I O W A

City Administrator's Office

Joel Greer, Mayor
Jessica Kinser, Administrator
Shari L. Coughenour, Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: February 21, 2020
RE: Reserve for Fire Station Auction

Policy Issue: Council needs to set a reserve for the auction of the Fire Station properties

Recommendation: To approve the resolution as proposed

Background: The City Council approved a resolution to set a reserve on the auction of 109 S. 1st Avenue at the December 23rd City Council meeting, which was for \$80,000. There was a miscommunication with VanMetre Auction, and they believed the auction also included the 60x60 foot parking lot with an address of 8 East Linn Street. The City Council never discussed or included 8 East Linn Street in the discussion. This was only discovered days before the auction, which we decided would be best to postpone since potential bidders had been given information different than what the City Council approved.

VanMetre has included a memo which says that the 109 S. 1st Avenue parcel by itself would have a reserve value of \$50,000 versus the \$80,000 reserve value of both parcels. The resolution is written to reflect the addition of 8 East Linn Street to the auction and retain the \$80,000 reserve value. However, the City could have additional uses for 8 East Linn Street as a pocket park or a permit-only parking lot which would generate revenue for the City. The Council needs to determine if the auction should include both lots.

Budget Impact: By choosing not to include the 8 East Linn Street property, the reserve would be set lower

Attachment: Memo from Fred Van Metre

City Council
Susan Cahill, Michael Gowdy, Al Hoop,
Gabriel Isom, Leon Lamer, Bill Martin, Bethany Wirin



VAN METRE

IOWARealty

Iowa's Largest

Also Van Metre Auction
1603 Iowa Avenue West
Marshalltown, Iowa 50158
641-752-8753
www.vanmetre.net

February 28, 2020

City Clerk
24 North Center Street
Marshalltown, Iowa 50158

Re: Proposal For Property Auction Services
Marshalltown Fire Station
109 South 1st Avenue
Marshalltown, Iowa 50158

To Whom It May Concern:

I have determined a new reserve bid for the Fire Station excluding Marshall W 60' Lot 12 Block 21. My estimate for the new reserve bid would be around \$50,000.

It is such a nice building but it is functionally obsolete for a lot of businesses.

If we all keep a reasonable mind in the planning of the auction we can come up with a fair reserve price right up to sale day.

Respectfully,



Fred Van Metre
Broker/Auctioneer

Bid Tabulation

2019 PCC Patch Repair (STR-19002)

Engineer's Estimate: \$289,595.00

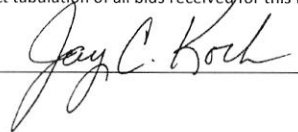
Budget: STR-19002

Bidder	Bid Bond	Total Bid
		Add
Con-struct	✓	✓ \$149,021.00
Ery Con	✓	✓ \$248,387.00
Minturn	✓	✓ \$192,127.00

Tuesday, March 3, 2020

BID TABULATION											
BIDS RECEIVED: MARCH 3, 2020											
Project No STR19002 2019 PCC PATCH REPAIR PROJECT (LINCOLN TOWER CIRCLE, 18TH STREET AND MARION STREET)						Bidder Con-Struct, Inc. Marshalltown, Iowa		Bidder Minturn, Inc. Brooklyn, Iowa		Bidder Brycon, LLC Marshalltown, Iowa	
ITEM NO.	ITEM	QUANTITY	UNIT	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST
BID SCHEDULE A – LINCOLN TOWER CIRCLE											
1	Full Depth Patches - 8" PCC Pavement	320.0	SqYd	\$140.00	\$44,800.00	\$135.00	\$43,200.00	\$165.00	\$52,800.00	\$232.00	\$74,240.00
2	Subbase Over-Excavation	18.0	Tons	\$50.00	\$900.00	\$100.00	\$1,800.00	\$50.00	\$900.00	\$74.00	\$1,332.00
3	Temporary Traffic Control	1.0	LS	\$1,500.00	\$1,500.00	\$3,500.00	\$3,500.00	\$2,500.00	\$2,500.00	\$1,800.00	\$1,800.00
4	Mobilization	1.0	LS	\$3,800.00	\$3,800.00	\$1,000.00	\$1,000.00	\$6,100.00	\$6,100.00	\$11,000.00	\$11,000.00
5	Concrete Washout	1.0	LS	\$500.00	\$500.00	\$100.00	\$100.00	\$100.00	\$100.00	\$1,000.00	\$1,000.00
	Total Bid Schedule A				\$51,500.00		\$49,600.00		\$62,400.00		\$89,372.00
BID SCHEDULE B – MARION STREET											
1	Full Depth Patches - 8" PCC Pavement	98.0	SqYd	\$140.00	\$13,720.00	\$165.00	\$16,170.00	\$230.00	\$22,540.00	\$273.00	\$26,754.00
2	Subbase Over-Excavation	5.4	Tons	\$50.00	\$270.00	\$100.00	\$540.00	\$60.00	\$324.00	\$112.00	\$604.80
3	Temporary Traffic Control	1.0	LS	\$3,500.00	\$3,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$4,000.00	\$4,000.00
4	Mobilization	1.0	LS	\$1,400.00	\$1,400.00	\$500.00	\$500.00	\$2,800.00	\$2,800.00	\$5,200.00	\$5,200.00
5	Concrete Washout	1.0	LS	\$500.00	\$500.00	\$100.00	\$100.00	\$100.00	\$100.00	\$1,000.00	\$1,000.00
	Total Bid Schedule B				\$19,390.00		\$19,810.00		\$28,264.00		\$37,558.80
BID SCHEDULE C – 18TH AVENUE											
1	Subgrade Treatment (TriAx Geogrid)	324.0	SqYd	\$3.50	\$1,134.00	\$4.00	\$1,296.00	\$10.00	\$3,240.00	\$2.50	\$810.00
2	Full Depth Patches - 8" PCC Pavement	408.0	SqYd	\$140.00	\$57,120.00	\$165.00	\$67,320.00	\$160.00	\$65,280.00	\$215.00	\$87,720.00
3	Subbase Over-Excavation	215.8	Tons	\$50.00	\$10,790.00	\$25.00	\$5,395.00	\$85.00	\$18,343.00	\$46.00	\$9,926.80
4	Temporary Traffic Control	1.0	LS	\$4,000.00	\$4,000.00	\$5,000.00	\$5,000.00	\$4,500.00	\$4,500.00	\$7,000.00	\$7,000.00
5	Mobilization	1.0	LS	\$5,900.00	\$5,900.00	\$500.00	\$500.00	\$10,000.00	\$10,000.00	\$15,000.00	\$15,000.00
6	Concrete Washout	1.0	LS	\$500.00	\$500.00	\$100.00	\$100.00	\$100.00	\$100.00	\$1,000.00	\$1,000.00
	Total Bid Schedule C				\$79,444.00		\$79,611.00		\$101,463.00		\$121,456.80
ALL BID SCHEDULES											
BID SCHEDULE A – LINCOLN TOWER CIRCLE					\$51,500.00		\$49,600.00		\$62,400.00		\$89,372.00
BID SCHEDULE B – MARION STREET					\$19,390.00		\$19,810.00		\$28,264.00		\$37,558.80
BID SCHEDULE C - 18TH AVENUE					\$79,444.00		\$79,611.00		\$101,463.00		\$121,456.80
TOTAL BID AMOUNT					\$150,334.00		\$149,021.00		\$192,127.00		\$248,387.60

I certify that this is a correct tabulation of all bids received for this Project on the date stated above.



DATE: 3/4/2020



Joel Greer, Mayor
Jessica Kinser, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

DEPARTMENT OF PUBLIC WORKS

March 4, 2020

To: Mayor Joel Greer
Members of the City Council

From: Jay C. Koch
Civil Engineer II

Re: Accept Bid and Award Construction Contract – Con-Struct, Inc. for the 2019 PCC Patch Repair Project (STR 19002) in the amount of \$149,021.00.

Policy Issue: City policy requires Governing Body approval of agreements when consideration exceeds \$36,000.

Recommendation: Staff recommends accepting the bid and awarding the construction contract to Con-Struct, Inc. for the 2019 PCC Patch Repair Project for an amount equal to \$149,021.00. The Engineers Estimate of probable cost was \$150,334.00.

Background: Construction includes replacement of deteriorated concrete pavement along Lincoln Tower Circle, 18th Street and Marion Street.

Budget Impact: This project will be funded with Road Use Tax revenues.

Attachment: None

cc: Jessica Kinser, City Administrator

City Council
Susan Cahill, Gary Thompson, Mike Gowdy,
Al Hoop, Gabriel Isom, Bill Martin, Bethany Wirin



RESOLUTION ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT
FOR THE SOUTH 3RD STREET BRIDGE REPAIR IN THE CITY OF MARSHALLTOWN,
IOWA BEING PROJECT NO. STR 18003
IN THE AMOUNT OF \$137,909.00

WHEREAS notice to bidders has been duly given as required by law publication in the Marshalltown Times-Republican for the South 3rd Street Bridge Repair Project, being Project No. STR 18003, in the City of Marshalltown, as described in the plans and specifications therefore, and

WHEREAS, there has been filed with the City Clerk in response to the published notice to the bidders referred to above, certain proposals for the construction of the above designated improvement with the required certified checks or bid bond accompanying each proposal from the following bidders, to-wit:

<u>Name and Address of Bidders</u>	<u>Amount of Bid</u>
Jasper Construction Newton, Iowa	\$137,909.00
Minturn Construction Brooklyn, Iowa	\$139,535.00

After consideration of all bids filed, there was determined by the Council that the bid of Jasper Construction, Newton, Iowa, is the best and lowest responsible bid for the public improvement as is herein outlined.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the bid of Jasper Construction, Newton, Iowa, and the same is hereby accepted for the construction of the improvement as described in the plans and specifications therefore, as previously ordered by the Council, and that the contract for the construction of same is now awarded to said contractor in the total amount One Hundred Thirty-Seven Thousand Nine Hundred Nine and .00/100 (\$137,909.00) Dollars.

Section 2. The Mayor and Clerk of the City of Marshalltown, Iowa are hereby authorized and directed to execute the contract with the contractor for the public improvement as is herein referred to, and that upon the contractor filing the required bond that the said bond and contract be then submitted to this Council for final approval as provided by law. Pursuant to Iowa Code section 26.10, the City Council authorizes the Public Works Director to retain the bid security furnished by the successful bidder until the approved contract form has been executed, a bond has been filed by the bidder guaranteeing the performance of the contract, and to approve the properly executed contract and bond. Checks or bidder's bonds of unsuccessful bidders shall be returned to the bidders as soon as the successful bidder is determined or within thirty days, whichever is sooner.

Section 3. The final settlement upon the contract, as referred to herein with said contractor, shall be upon the basis of the unit prices as are set forth in the bid of said contractor

and for the actual quantities for each item of materials furnished or work performed in the construction of this public improvement. The said contract is subject to all of the conditions as are contained in the resolution ordering construction of this improvement, the notice to bidders as published, the terms of the bidders written proposal, the plans and specifications as are provided therefore, all of which are made a part of this resolution and the said bidders contract by reference as though the same were set out herein verbatim and in specific detail.

Section 4. This resolution as now adopted shall be in full force and binding effect upon the City of Marshalltown, Iowa, upon the final approval of the completed contract with the successful bidder and the approval of the contractor's surety bond by resolution of this Council.

Passed this 9th day of March, 2020, and signed this _____day of March, 2020.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

Bid TabulationSouth 3rd Street Bridge Repair (STR-18003)

Engineer's Estimate: \$113,927.00

Budget: STR18003

Bidder	Bid Bond	Addendum 1	Total Bid
Jasper Const. Newton	✓	✓	\$137,909.00
Minturn Brooklyn, IA	✓	✓	\$139,535.00

Comments:

Tuesday, March 3, 2020

BID TABULATION
BIDS RECEIVED: MARCH 3, 2020

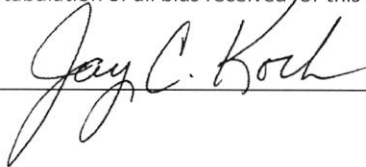
SOUTH 3RD STREET BRIDGE REPAIR PROJECT

Jasper Construction Services, Inc.
 Newton, Iowa

Minturn, Inc.
 Brooklyn, Iowa

ITEM NO.	ITEM	QUANTITY	UNIT	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST
1	Concrete Panel Removal	500.0	SqYd	\$26.00	\$13,000.00	\$10.00	\$5,000.00	\$15.00	\$7,500.00
2	Preformed Elastic Neoprene Joint	146.0	Ft	\$120.00	\$17,520.00	\$235.00	\$34,310.00	\$175.00	\$25,550.00
3	Neoprene Gland Installation and Testing	178.2	Ft	\$135.00	\$24,057.00	\$235.00	\$41,877.00	\$175.00	\$31,185.00
4	Rock Flume	4.0	Each	\$2,000.00	\$8,000.00	\$2,500.00	\$10,000.00	\$3,500.00	\$14,000.00
5	Granular Fill	320.0	Tons	\$35.00	\$11,200.00	\$22.50	\$7,200.00	\$35.00	\$11,200.00
6	Class A Riprap Revetment	330.0	Tons	\$65.00	\$21,450.00	\$25.00	\$8,250.00	\$50.00	\$16,500.00
7	Stormwater Pollution Prevention Plan	1.0	LS	\$1,000.00	\$1,000.00	\$250.00	\$250.00	\$100.00	\$100.00
8	Stormwater Management	1.0	LS	\$1,000.00	\$1,000.00	\$100.00	\$100.00	\$2,000.00	\$2,000.00
9	Seeding, Fertilizing, and Mulching	120.0	SqYd	\$15.00	\$1,800.00	\$5.00	\$600.00	\$25.00	\$3,000.00
10	Temporary Traffic Control	1.0	LS	\$4,000.00	\$4,000.00	\$9,000.00	\$9,000.00	\$10,000.00	\$10,000.00
11	Mobilization	1.0	LS	\$8,400.00	\$8,400.00	\$14,400.00	\$14,400.00	\$13,000.00	\$13,000.00
12	Railroad Protective Liability Insurance	1.0	LS	\$2,500.00	\$2,500.00	\$6,922.00	\$6,922.00	\$5,500.00	\$5,500.00
TOTAL BID AMOUNT					\$113,927.00		\$137,909.00		\$139,535.00

I certify that this is a correct tabulation of all bids received for this Project on the date stated above.



DATE: 3/4/2020



Joel Greer, Mayor
Jessica Kinser, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

DEPARTMENT OF PUBLIC WORKS

March 4, 2020

To: Mayor Joel Greer
Members of the City Council

From: Jay C. Koch
Civil Engineer II

Re: Accept Bid and Award Construction Contract – Jasper Construction Services, Inc. for the 2018 3rd Street Bridge Repair Project (STR 18003) in the amount of \$ 137,909.00.

Policy Issue: City policy requires Governing Body approval of agreements when consideration exceeds \$36,000.

Recommendation: Staff recommends accepting the bid and awarding the construction contract to Jasper Construction Services, Inc. for the 2018 3rd Street Bridge Repair Project for an amount equal to \$149,021.00. The Engineers Estimate of probable cost was \$114,000.00. The City received two bids for the work and both were within \$1,800.00 of each other. Therefore, it is believed that this is a fair bid and estimated costs were low.

Background: Construction includes repair of bridge deck joints, removal of concrete panels on bridge embankments, stabilization of bridge embankments, and concrete spall repair on the 3rd Street Bridge.

Budget Impact: This project will be funded with Road Use Tax revenues.

Attachment: None

cc: Jessica Kinser, City Administrator

City Council
Susan Cahill, Gary Thompson, Mike Gowdy,
Al Hoop, Gabriel Isom, Bill Martin, Bethany Wirin



RESOLUTION ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT
FOR THE SOUTH 3RD STREET BRIDGE REPAIR IN THE CITY OF MARSHALLTOWN,
IOWA BEING PROJECT NO. STR 18003
IN THE AMOUNT OF \$137,909.00

WHEREAS notice to bidders has been duly given as required by law publication in the Marshalltown Times-Republican for the South 3rd Street Bridge Repair Project, being Project No. STR 18003, in the City of Marshalltown, as described in the plans and specifications therefore, and

WHEREAS, there has been filed with the City Clerk in response to the published notice to the bidders referred to above, certain proposals for the construction of the above designated improvement with the required certified checks or bid bond accompanying each proposal from the following bidders, to-wit:

<u>Name and Address of Bidders</u>	<u>Amount of Bid</u>
Jasper Construction Newton, Iowa	\$137,909.00
Minturn Construction Brooklyn, Iowa	\$139,535.00

After consideration of all bids filed, there was determined by the Council that the bid of Jasper Construction, Newton, Iowa, is the best and lowest responsible bid for the public improvement as is herein outlined.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the bid of Jasper Construction, Newton, Iowa, and the same is hereby accepted for the construction of the improvement as described in the plans and specifications therefore, as previously ordered by the Council, and that the contract for the construction of same is now awarded to said contractor in the total amount One Hundred Thirty-Seven Thousand Nine Hundred Nine and .00/100 (\$137,909.00) Dollars.

Section 2. The Mayor and Clerk of the City of Marshalltown, Iowa are hereby authorized and directed to execute the contract with the contractor for the public improvement as is herein referred to, and that upon the contractor filing the required bond that the said bond and contract be then submitted to this Council for final approval as provided by law. Pursuant to Iowa Code section 26.10, the City Council authorizes the Public Works Director to retain the bid security furnished by the successful bidder until the approved contract form has been executed, a bond has been filed by the bidder guaranteeing the performance of the contract, and to approve the properly executed contract and bond. Checks or bidder's bonds of unsuccessful bidders shall be returned to the bidders as soon as the successful bidder is determined or within thirty days, whichever is sooner.

Section 3. The final settlement upon the contract, as referred to herein with said contractor, shall be upon the basis of the unit prices as are set forth in the bid of said contractor

and for the actual quantities for each item of materials furnished or work performed in the construction of this public improvement. The said contract is subject to all of the conditions as are contained in the resolution ordering construction of this improvement, the notice to bidders as published, the terms of the bidders written proposal, the plans and specifications as are provided therefore, all of which are made a part of this resolution and the said bidders contract by reference as though the same were set out herein verbatim and in specific detail.

Section 4. This resolution as now adopted shall be in full force and binding effect upon the City of Marshalltown, Iowa, upon the final approval of the completed contract with the successful bidder and the approval of the contractor's surety bond by resolution of this Council.

Passed this 9th day of March, 2020, and signed this _____day of March, 2020.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

RESOLUTION ORDERING CONSTRUCTION OF THE WEST END PARK IMPROVEMENTS 2020,
SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT
AND ESTIMATED COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS, BEING
PROJECT NUMBER PRK19004

WHEREAS there is now on file in the office of the City Clerk proposed plans, specifications, form of contract, and estimated costs for the construction of the WEST END PARK IMPROVEMENTS 2020, Project No. PRK19004, in the City of Marshalltown, Iowa, as is fully set forth in the plans and specifications for Project No. PRK19004; and

WHEREAS the cost of the said improvement is in excess of \$25,000 and a public hearing on the plans, specifications, form of contract and the estimated cost of said improvement is required by law and that notice thereof shall be given as required by law; and

WHEREAS it is intended that the cost of said improvement shall be paid from such funds as the City may legally use for such purposes or from the proceeds from the issuance of such bonds as may be legally issued for said purposes or any combination of the above methods of financing.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. This Council does hereby order the construction of the WEST END PARK IMPROVEMENTS 2020 in the City of Marshalltown, Iowa, which public improvement is fully and particularly described in the plans and specifications for Project No. PRK19004, now on file in the office of the City Clerk of Marshalltown, Iowa.

Section 2. That the method of construction shall be by contract in accordance with the plans and specifications and general stipulations for the said improvement approved by the City Council.

Section 3. The Contractor will be paid in monthly estimates for work completed as set out in the specifications. The project shall begin on or near the appropriate starting date as specified on the form of proposal and shall be completed within the specified number of calendar days also indicated thereon.

Section 4. That the said improvements shall be paid for from such funds of the City as may be legally used for such purposes, or from the proceeds of the issuance of such bonds as may be legally issued for such purposes or from any combination of such methods of financing and will be paid in accordance with the Notice to Bidders duly published in connection therewith. The Finance Director shall establish on the books a WEST END PARK IMPROVEMENTS 2020 fund and the bond proceeds or such funds of the City as may be legally used for such purposes are hereby appropriated to pay all costs of the improvements including legal publication, bond, design, engineering, survey and inspection, contract and contingency cost as estimated by the Engineer. The Finance Director is directed to advance all sums necessary from the project fund, and to set up on the books the obligations and receivables of the fund.

Section 5. The City Clerk is hereby directed to publish notice of hearing on plans, specifications, and form of contract and estimated cost in the manner provided by law for the public improvement outlined herein and that any person interested therein may appear and make objections thereto, if any he has. This Council will meet in the Council Chamber, Second Floor, 10 West State Street at Marshalltown, Iowa, at 5:30 P.M., local time on 3/23/2020 for the purpose of hearing all of said objections so made and for taking final action upon the plans, specifications, and form of contract now on file.

Section 6. The City Clerk is further directed to advertise for bids in the manner provided by law for the construction of said improvements, setting forth in said notice such necessary pertinent information as will advise prospective bidders thereof together with the proposed manner of payment of the work to be constructed and that such bids be filed and received in the office of the City Clerk of Marshalltown, Iowa, up to 10:00 AM, local time, on March 31, 2020,. The bids will be opened, read, and tabulated by the City Engineer or his designate at that time and will be acted upon by the City Council of said City at a meeting to be held in the Council Chambers, Second Floor, 10 West State Street, Marshalltown, Iowa, at 5:30 PM, local time, on April 13, 2020, or at such later time and place as may then be fixed for considering such bids as shall be filed in connection with the improvement herein ordered and in compliance with the notice of taking bids therein, hereby ordered to be published.

Passed this ___ day of March, 2020, and signed this _____ of March, 2020.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

NOTICE OF PUBLIC HEARING

A public hearing will be held at 5:30 p.m. local time on Monday, March 23, 2020, in the Council Chambers, Second Floor, 10 West State Street, Marshalltown, Iowa, on the proposed plans, specifications, proposed form of contract, and the estimated cost of improvements proposed to be constructed under Project No. PRK19004, the WEST END PARK IMPROVEMENTS 2020, is now on file in the office of the City Clerk and at said hearing any interested person may appear and file objection thereto or to the bidding process.

The Notice to Bidders is available on the Construction Update Network and on the city's website.

This Notice of Public Hearing is hereby published by authority of resolution duly adopted by the Council of the City of Marshalltown.

CITY OF MARSHALLTOWN, IOWA

/s/ Shari L. Coughenour, CMC, City Clerk

To be published no earlier than **Tuesday, March 3, 2020** and **no later** than **Tuesday, March 17, 2020** to meet the 4 and 20 day publication requirement.

We can not count the day of publication or Sunday since it is the last day we calculating the publication days.

**RESOLUTION AUTHORIZING THE CITY OF MARSHALLTOWN TO SUBMIT A GRANT
APPLICATION TO REGION 6 RESOURCE PARTNERS FOR A TRANSPORTATION
ALTERNATIVE PROGRAM GRANT FOR THE IOWA RIVER TRAIL**

WHEREAS the City of Marshalltown (hereinafter referred to as the “City”), State of Iowa, is a political subdivision organized and existing under the laws of the State of Iowa and the Constitution of the State of Iowa (the “State”); and

WHEREAS the REGION 6 RESOURCE PARTNERS is accepting grant applications for the Transportation Alternatives Program grant funding; and

WHEREAS the City intends on applying for this grant in the amount of \$300,000; and

WHEREAS the Council has found it to be in the best interests of the City of Marshalltown, Iowa, as there is no financial commitment made by the application for grant funds and that grant applications should be made.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
MARSHALLTOWN, IOWA, AS FOLLOWS:**

Section 1. The City of Marshalltown, Iowa authorizes and directs City staff to apply for grant funding for Transportation Alternative Program funding activities.

Section 2. The appropriate Department Director or designated staff are authorized and directed to sign on behalf of the City of Marshalltown this application and other necessary documents to effectuate this resolution.

Section 3. The City of Marshalltown, if awarded the grant, accepts the grant from the State of Iowa.

Passed this 24th day of February 2020, and signed this _____ day of February 2020.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor
ATTEST:

Shari L. Coughenour, CMC, City Clerk

AN ORDINANCE RELATING TO THE ANNUAL COMPENSATION OF THE MAYOR AND CITY COUNCIL

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. “**Section 31.001 Compensation**” of the Code of Ordinances, City of Marshalltown, Iowa is hereby amended by striking subsection “(A)” and inserting in lieu thereof the following:

“(A) *Elected officers.* The annual compensation of elected officers of the city, as set forth in this section, shall be as follows and paid bi-weekly:

1. The Mayor, \$11,000.00
2. Each Council Member, \$7,000.00”

Section 2. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. This ordinance shall be in full force and effect on January 1, 2022.

Passed this ____ day of _____, 2020, and signed this ____ day of _____, 2020.

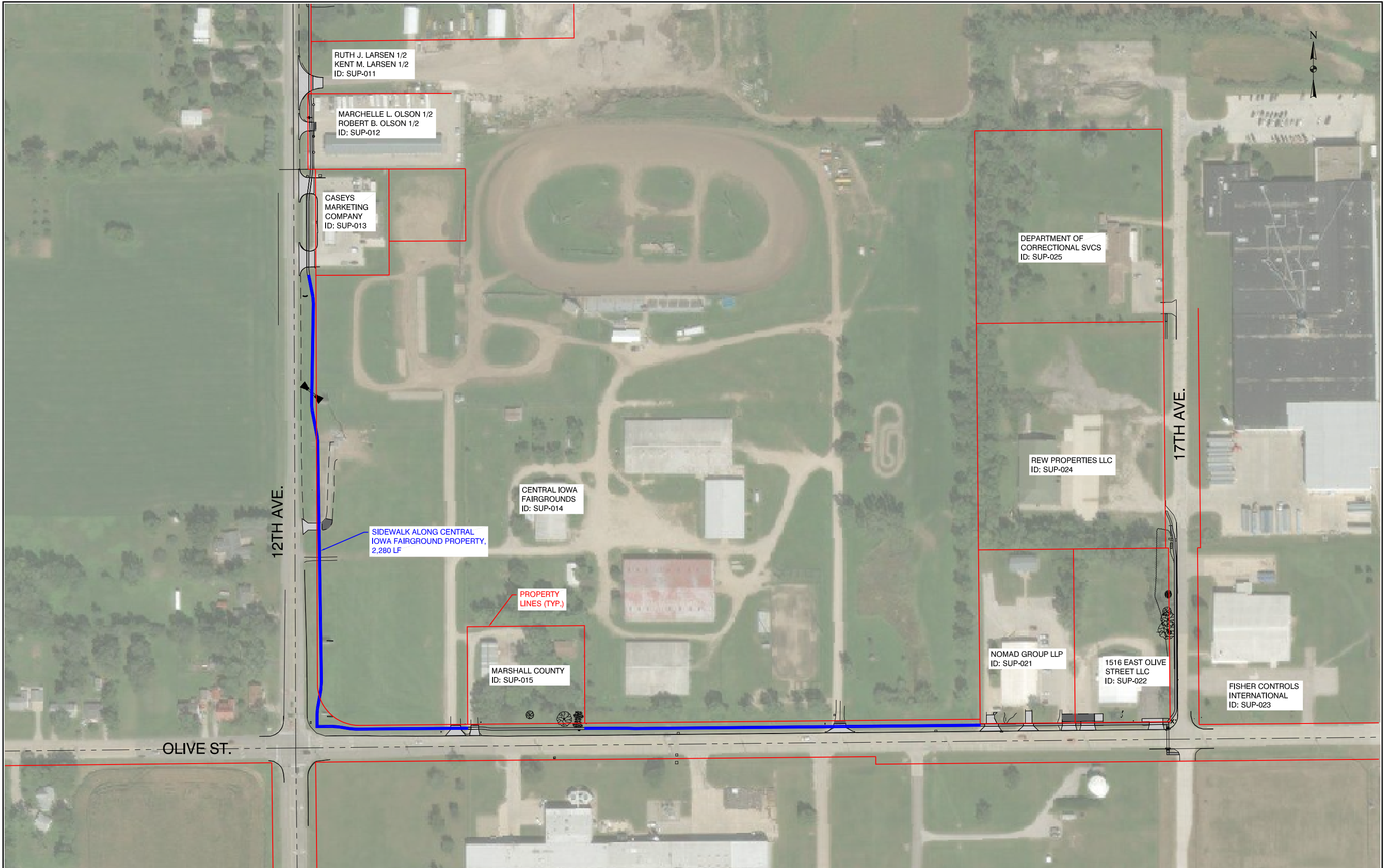
CITY OF MARSHALLTOWN

Joel Greer, Mayor
Attest:

Shari L. Coughenour, City Clerk

I, Shari L. Coughenour, CMC, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the ____ day of _____, 2020, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the ____ day of _____, 2020.

Shari L. Coughenour, CMC, City Clerk



12TH AVE.

17TH AVE.

OLIVE ST.

RUTH J. LARSEN 1/2
KENT M. LARSEN 1/2
ID: SUP-011

MARCHELLE L. OLSON 1/2
ROBERT B. OLSON 1/2
ID: SUP-012

CASEYS
MARKETING
COMPANY
ID: SUP-013

DEPARTMENT OF
CORRECTIONAL SVCS
ID: SUP-025

REW PROPERTIES LLC
ID: SUP-024

CENTRAL IOWA
FAIRGROUNDS
ID: SUP-014

SIDEWALK ALONG CENTRAL
IOWA FAIRGROUND PROPERTY,
2,280 LF

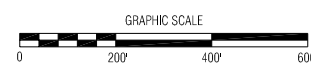
PROPERTY
LINES (TYP.)

MARSHALL COUNTY
ID: SUP-015

NOMAD GROUP LLP
ID: SUP-021

1516 EAST OLIVE
STREET LLC
ID: SUP-022

FISHER CONTROLS
INTERNATIONAL
ID: SUP-023



NO.	REVISION	BY	DATE	NO.	REVISION	BY	DATE



Clapsaddle-Garber Associates, Inc.
Toll Free (800) 542-7961
www.cgaconsultants.com

DESIGNED: _____	DATE: _____
DRAWN: _____	DATE: _____
CHECKED: _____	DATE: _____
APPROVED: _____	DATE: _____

12TH AVENUE SIDEWALK

MARSHALLTOWN, IOWA

CENTRAL IOWA FAIRGROUNDS

PROJECT NO. 1678
SHEET NO. Exhibit

J:\1678.dwg\Exhibits\1678 - Central Iowa Fair Exhibit.dwg - A103 - 09-05-20 - 11:57am - HA1323



Joel T.S. Greer, Mayor
Jessica Kinser, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

DEPARTMENT OF PUBLIC WORKS

March 4, 2020

To: Mayor Joel T.S. Greer
Members of the City Council

From: Justin Nickel, P.E.
Public Works Director

Re: Easement Acquisition- 12th Ave Sidewalk

Policy Issue: None

Recommendation: Staff would like direction on whether to forgo further engineering and cancel the 12th Avenue Sidewalk Project or to direct staff to work with legal counsel on eminent domain proceedings

Background: CGA has obtained all purchase agreements, indicating property owners willingness to sign temporary easements and permanent easements necessary to complete the project with the exception of the Central Iowa Fairgrounds (CIF). The City and CIF fail to agree on sidewalk maintenance, particularly snow removal. The CIF board is requesting the City be responsible for snow removal on the CIF property. City staff does not agree to this condition. The project cannot be completed without easement from the fairground property due to elevation differences between 12th Avenue/Governor Road and CIF property. In order to construct the sidewalk to ADA guidelines a level grade must be constructed. A level grade is impossible to achieve without access onto CIF property.

Budget Impact: None

Attachment: None

cc: Jessica Kinser, City Administrator

City Council
Gary Thompson, Mike Gowdy, Sue Cahill, Al Hoop
Gabe Isom, Bill Martin, Bethany Wirin



MARSHALLTOWN

— I O W A —

City Administrator's Office

Joel Greer, Mayor
Jessica Kinser, Administrator
Shari L. Coughenour, Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: March 3, 2020
RE: Follow-up on 2/24 Sidewalk Discussion

The discussion on February 24th, resulted in the request for more information before moving forward with the enforcement of sidewalk repair orders. I'm attaching a memo which was from 2018 and helped put together the incentive which was created in 2018 (resolution also attached).

In addition, the question was asked for a general cost estimate for the completion of 7.2 miles of sidewalks. The Engineering Department estimates the cost of installing all of the sidewalk at \$1,330,560. This estimate was derived using a unit cost \$35 per foot multiplied by 7.2 miles multiplied by 5,280 feet per mile.

Part of the discussion from the last meeting was whether the City should complete the scope of work for the sidewalks labeled as "Not Accessible" in the ADA Self-Evaluation. I would strongly encourage the Council to not pursue this path as we will be continuing ordering sidewalks to be replaced for years to come. Providing a benefit to one group but not another, with both groups having the same requirement in a relatively similar time period, will lead to multiple complaints. Ordering sidewalk repairs in general will also lead to complaints, but it is an ordinance of the City and allowed in the Code of Iowa

In an effort to consider the feedback given by the Council at the February 24th meeting, I have worked with staff and legal counsel to draft the attached notice, which provides three options to those needing to repair/replace/reconstruct their sidewalks:

1. Owner-Initiated Repair- As the property owner you would hire a contractor to make the necessary repairs/replacement/reconstruction. By doing this, you would be eligible for a reimbursement of 50 percent of the cost of the work, up to \$500. A sidewalk permit would be required from the Engineering Office, however, there would be no fee for the permit. All repairs must be completed no later than August 31, 2020.
2. Voluntary Assessment- The City would include your sidewalk as part of a larger replacement project if you, as the owner, agree to be assessed for a proportional cost of the design as well as the actual cost to repair/replace your sidewalk. This would require you to sign an agreement which would allow the City to do the work and assess it to your property taxes over a 5-year period. The City Code of

City Council
Susan Cahill, Michael Gowdy, Al Hoop,
Gabriel Isom, Bill Martin, Gary Thompson, Bethany Wirin



Ordinances and the Iowa Code do not require the City to spread out the assessment over a number of years, but this option is being offered as a convenience for impacted property owners. If you are interested in this option, please return the enclosed form no later than April 30, 2020. Additional contracts will be sent from the City when the formal scope of work for you property and a cost estimate has been developed.

3. City Repair – Direct Billing – You may choose to have the City complete the repair/replacement of your sidewalk and bill you directly. Please note that if you fail to pay the invoice within the time provided then the repair/replacement costs will be assessed against your property taxes. If you are interested in this option, please return the enclosed form no later than _____, 2020.

I am recommending the Engineering staff proceed with the sending of the attached notice with the above-listed options following the analysis of the data from the ADA Self-Evaluation. This would be with the proposed timeline for this work for notices to be sent by March 31st. If no options were acted upon, the City would complete the work and assess the costs of the project in the same manner as taxes as we would any other abatement project. This timeline would leave the City time for work to be completed in 2020 (not accounting for weather or other circumstances).

At this point, doing nothing is not a good option for the City. The City Council adopted the ADA Transition Plan, which provides that we will take actions to address accessibility in the community. Also, the biggest take away I have from our loss control representative through our insurer is that if you know a deficiency exists, doing nothing leaves the City in a precarious position should a sidewalk deficiency result in a legal action.

MARSHALLTOWN

— I O W A —

Public Works/Engineering

Joel Greer, Mayor
Jessica Kinser, Administrator
Shari L. Coughenour, Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

DATE

VIA CERTIFIED MAIL/RETURN RECEIPT REQUESTED

NAME

ADDRESS

CITY STATE ZIP

This letter is to notify you that a sidewalk located at [ADDRESS OR PIN] has been inspected by the City of Marshalltown and found to be in a condition that is deficient and requires repairs, replacement, or reconstruction. The City Code of Ordinances (53.037) and Iowa Code Section 364.12 provides that the Council may serve notice on such owner, by certified mail, requiring the owner to repair, replace or reconstruct sidewalks. Below are three (3) options for your consideration to complete the necessary repair and replacement work.

1. Owner-Initiated Repair- As the property owner you would hire a contractor to make the necessary repairs/replacement/reconstruction. By doing this, you would be eligible for a reimbursement of 50 percent of the cost of the work, up to \$500. A sidewalk permit would be required from the Engineering Office, however, there would be no fee for the permit. All repairs must be completed no later than August 31, 2020.
2. Voluntary Assessment- The City would include your sidewalk as part of a larger replacement project if you, as the owner, agree to be assessed for a proportional cost of the design as well as the actual cost to repair/replace your sidewalk. This would require you to sign an agreement which would allow the City to do the work and assess it to your property taxes over a 5-year period. The City Code of Ordinances and the Iowa Code do not require the City to spread out the assessment over a number of years, but this option is being offered as a convenience for impacted property owners. If you are interested in this option, please return the enclosed form no later than April 30, 2020. Additional contracts will be sent from the City when the formal scope of work for your property and a cost estimate has been developed.
3. City Repair – Direct Billing – You may choose to have the City complete the repair/replacement of your sidewalk and bill you directly. Please note that if you fail to pay the invoice within the time provided then the repair/replacement costs will be assessed against your property taxes. If you are interested in this option, please return the enclosed form no later than _____, 2020.

City Council

Susan Cahill, Michael Gowdy, Al Hoop,
Gabriel Isom, Bill Martin, Gary Thompson, Bethany Wirin



FAILURE TO TAKE ACTION PURSUANT TO THIS LETTER OR COMPLETE THE REQUIRED REPAIR/REPLACEMENT WORK PRIOR TO AUGUST 31, 2020, WILL RESULT IN THE CITY OF MARSHALLTOWN COMPLETING THE REQUIRED WORK AND ASSESSING THE COSTS AGAINST THE ABUTTING PROPERTY FOR COLLECTION IN THE SAME MANNER AS A PROPERTY TAX.

For questions, please visit <https://www.marshalltown-ia.gov/593/Sidewalks>, call 641-754-5734 or email XXXXX. Thank you in advance for your assistance in making Marshalltown a safe and accessible community.

Sincerely,

Justin Nickel
Public Works Director/City Engineer

City Council
Susan Cahill, Michael Gowdy, Al Hoop,
Gabriel Isom, Bill Martin, Gary Thompson, Bethany Wirin



MARSHALLTOWN

I O W A

City Administrator's Office

Joel Greer, Mayor
Jessica Kinser, Administrator
Shari L. Coughenour, Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: April 2, 2018
RE: Sidewalk Replacement Cost-Share Programs

As part of the comprehensive look at sidewalks in Marshalltown, we are including an evaluation of existing sidewalks to determine if conditions warrant replacement. At this point in time, the City of Marshalltown reactively responds to sidewalk complaints, using the nuisance abatement process to order repairs. If the owner does not comply, the City has the right to install the sidewalk and assess the charges as property taxes.

We do not currently have a formalized sidewalk inspection program, which provides an examination of all sidewalks in the City at some time interval. This is generally a requirement of the City's insurance carrier, and is also an effective way to proactively handle sidewalk condition issues as part of a walkable community.

If we move forward with a formalized sidewalk inspection program, one consideration for the Council should be the costs to install a sidewalk. Many cities (and Iowa Code) place the cost of sidewalk maintenance and replacement on the property owner. However, a cost-sharing program can help share the burden and potentially gain better acceptance/compliance. In order to start the conversation about whether or not cost-sharing should be done in Marshalltown, I have compiled information from the following cities which do have some sort of cost-sharing program. Please note that these cities are more the exception than the rule. Many other cities, large and small, have an inspection program whereby repairs and replacements are ordered but there is

City	City Share	Owner Share
Conrad	50%	50%
Osceola	\$7/linear foot, max \$500	Depends on scope of project
Vinton	All costs not covered under owner share	\$8/linear foot
Decorah	100% of width beyond 4 feet	4 feet of sidewalk

City Council
Susan Cahill, Michael Gowdy, Al Hoop,
Gabriel Isom, Leon Lamer, Bill Martin, Bethany Wirin



Ely	\$1.75/square foot	All other costs
Belmond	Concrete	Labor
Knoxville	Concrete	Labor
Davenport	50%	50%
Cedar Rapids	\$9/linear foot, max of \$1,000	
Spencer	Concrete	Labor
Bettendorf	All costs if certain criteria are met	None
Panora	50%, up to \$1,500	50%
Sioux Center	\$2.50/square foot	

To give you a better idea on how to interpret some of the information above, \$10-20 per linear foot is a range that the City has seen either in private developments or with our own replacement projects.

Many of the cities above operate their programs on a reimbursement basis, with the homeowner completing the work and then filing a request after the new sidewalk has been inspected by the city. However, some give property owners the choice to have the City hire a contractor to complete the work, with the idea that the cost to complete a sidewalk decreases when the scope of work is larger.

Another way that cities have tried to make replacement of sidewalks easier is by waiving any permit fees. The City of Marshalltown currently charges \$22 for a sidewalk permit and if excavation is required, \$17 additional.

Ordering the replacement of sidewalks is an action which is typically received negatively, but it is the right and the responsibility of the City of Marshalltown to ensure that sidewalks are free of defects which create trip hazards. Being a walkable city provides a higher quality of life. If a cost sharing program is something you would like to pursue, we can bring better cost estimates and funding recommendations to the April 23rd Council meeting for discussion.

City Council
Susan Cahill, Michael Gowdy, Al Hoop,
Gabriel Isom, Leon Lamer, Bill Martin, Bethany Wirin



2018-075

**RESOLUTION CREATING A PARTIAL REIMBURSEMENT PROGRAM FOR CITY-
ORDERED SIDEWALK IMPROVEMENTS**

WHEREAS, the City of Marshalltown desires to be a walkable community for people of all ages and abilities; and

WHEREAS, the City of Marshalltown also has the authority under Iowa Code and the City of Marshalltown Code of Ordinances to order sidewalk improvements when warranted; and

WHEREAS, the City will begin proactively addressing sidewalk condition issues in 2018 and beyond, and would like to provide some incentive for owners to make the improvements when ordered rather than the City having to complete the improvements and then assess the cost to the property;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, that all City-ordered sidewalk repairs are eligible for a reimbursement of fifty (50) percent of the cost, not to exceed \$500, which must be applied for by the property owner once the City has conducted a final inspection and approved the sidewalk improvement; and

BE IT FURTHER RESOLVED, a budget of \$30,000 is hereby set for the fiscal year beginning July 1, 2018, to come from the Road Use Tax Fund.

Passed this 14th day of May, 2018, and signed this 15 day of May, 2018.

CITY OF MARSHALLTOWN, IOWA


Joel T.S. Greer, Mayor

ATTEST:


Shari L. Coughenour, CMC, City Clerk

MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

March 6, 2020

To: Mayor Joel Greer
Members of the City Council

From: Diana Steiner, Finance Director

Re: Update on costs for Police and Fire Building

Policy Issue: N/A

Recommendation: This report is provided for information only.

Background: The first column of numbers on the report reflects the cumulative expenditures we have paid to date since the inception of the project through March 10, 2020. The middle column of numbers reflects the amount still owed for contracts that have been signed or estimates of costs. The far right column shows the revenue section. This includes the debt issuance of the \$17.5 million bonds plus the premiums, as well as the proceeds allocated from the 2014A bond. There is approximately \$267,894 that is not yet spent or committed. Staff recommend allocating \$110,000 for other project costs that may still arise. This would leave a balance of \$157,894. The contract for the mason work is still showing as being encumbered for \$333,123. We have not made the final payments on that contract due to a dispute.

Budget Impact: This project is still within budget.

Attachment: Costs for Police and Fire Building through March 10 2020 payments

cc: Jessica Kinser, City Administrator

POLICE & FIRE BUILDING**CUMULATIVE THROUGH MARCH 10, 2020****REVENUES**

DEBT ISSUANCE (2014A, 2016B, 2017A)	17,902,828.35
INTEREST ON INVESTMENTS	351,146.20
CONTRIBUTIONS	600.00
REIMBURSEMENTS	38,489.46
TOTAL REVENUES	18,293,064.01

EXPENDITURES

	Payments	Encumbered or Estimates	
ADVERTISING & LEGAL PUB	120.83	-	
BANK CHARGES	30.00	-	
CONSULTING & PROF FEES	2,833,172.99	-	
CONTRACT LAWN CARE	175.00	-	
CONTRACT-AUTO SPRINKLER	106,532.23	-	
CONTRACT-COMMUNICATIONS TOWE	142,831.10	-	
CONTRACT-CONCRETE SIDEWALKS & I	521,795.00	-	
CONTRACT-ELECTRIC	1,366,946.76	-	
CONTRACT-ELEVATORS	71,255.00	-	
CONTRACT-FIBER FOR INTERNET	170,564.05	-	
CONTRACT-FLOOR COVERINGS	238,118.00	-	
CONTRACT-GENERAL	1,717,516.84	-	
CONTRACT-ALUMINUM STORE FRONT	826,020.44	-	
CONTRACT-GYPSUM WALLS	1,184,112.86	-	
CONTRACT-MASONRY	1,627,569.68	333,122.83	
CONTRACT-OUTSIDE HELP	918,336.47	2,357.10	
CONTRACT-PAINTING	202,789.68	-	
CONTRACT-PLUMBING	1,837,757.60	-	
CONTRACT-ROOFING & WALL PANELS	596,819.99	-	
CONTRACT-STEEL	831,336.15	-	
RENTAL EQUIPMENT	467.00	-	
ELECTION EXPENSE	15,276.41	-	
ELECTRICITY, NATURAL GAS	90,620.18	-	
GENERAL LIABILITY INSURANCE	204.00	-	
LAND ACQUISITION	676,000.00	-	
LEGAL EXPENSES	65,758.95	-	
LICENSE & PERMITS	350.00	-	
OPERATING SUPPLIES	25,700.14	-	
OTHER DEBT SERV EXP	515.00	-	
STORM WATER FEES	85.92	-	
TAXES PAID (KC HALL PROP)	1,542.00	-	
WATER UTILITY	111.35	-	
STORMWATER IMPROVEMENTS (see I	-	-	
TRAFFIC SIGNAL IMPROVEMENTS	67,480.00	-	
ARTWORK	28,000.00	25,000.00	
DISPATCH EQUIPMENT	567,817.86	-	
COMPUTER SOFTWARE (CAD FOR FIRI	32,829.50	-	
BUILDINGS & IMPROVEMENTS (MIDW	228,548.18	-	
FURNITURE/FIXTURES/EQUIPMENT (S	586,621.96	82,960.58	
TOTAL EXPENDITURES	17,581,729.12	443,440.51	18,025,169.63

TOTAL NOT YET SPENT OR COMMITTED FROM POLICE/FIRE BUILDING BOND FUNDS	267,894.38
Other project costs to be determined	\$ (110,000.00)
BALANCE NOT YET COMMITTED	\$ 157,894.38

Note A: Stormwater Improvements to be paid out of Storm Water 2016A Bond Funds

Total spent to date with Bolton & Menk is \$246,821 for Engineering on High Street