

CITY OF MARSHALLTOWN
COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 W STATE STREET
DECEMBER 28, 2020, 5:30 PM

GO TO MEETING **Mon, Dec 28, 2020 5:30 PM - 7:30 PM (CST)**

Please join my meeting from your computer, tablet or smartphone. <https://global.gotomeeting.com/join/543583557>

You can also dial in using your phone. United States: +1 (646) 749-3129 / Access Code: 543-583-557

A. NOTICE TO PUBLIC

The Mayor and City Council welcome comment from the public during discussion of any of the agenda items. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks 3 minutes or less in order that others may be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. CALL TO ORDER

Mayor Joel T.S. Greer

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

Cahill, Gowdy, Hoop, Isom, Martin, Thompson, Wirin.

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS

1. YEARS OF SERVICE - DECEMBER

Bob Ranson - 25 years
Geri Larson - 25 years
Eric Siemens - 10 years
Cody Schmidt - 5 years
Wyatt Shelangoski - 5 years
Tanner Hunt - 5 years

F. CONSENT AGENDA

1. APPROVE MINUTES 12/14/20 AND 12/21/20 MEETINGS AND BILL LIST \$1,299,929.92

Documents:

[2020-12-14 Council Minutes.pdf](#)
[2020-12-21 Council Minutes.pdf](#)
[12-28-2020_BILL LIST Summary.pdf](#)
[12-28-2020_BILL LIST Detail.pdf](#)

2. APPROVE TREE TRIMMER LICENSES

MPR Tree Enterprises
Pella Tree Service Inc.

Documents:

[12-28-2020_CONSENT_Tree Trimmer License_MPR Tree Enterprises.pdf](#)
[12-28-2020_CONSENT_Tree Trimmer License_Pella Tree Service Inc..pdf](#)

3. APPROVE SEPTEMBER 2020 FINANCIAL STATEMENTS

Documents:

[September 2020 Financials Memo.pdf](#)
[SEPTEMBER 2020 FINANCIAL STATEMENTS.pdf](#)

4. APPROVE OCTOBER 2020 FINANCIAL STATEMENTS

Documents:

[October 2020 Financials Memo.pdf](#)
[OCTOBER 2020 FINANCIAL STATEMENTS.pdf](#)

5. RESOLUTION 2020-360 APPROVING FEES CHARGED BY THE PARKS AND RECREATION DEPARTMENT FOR THE RENTAL AND USE OF THE VETERANS MEMORIAL COLISEUM

Documents:

[12-28-2020_2020-360_Resolution to Set Rental and Use Fees for the VMC.pdf](#)

6. RESOLUTION 2020-361 APPROVING THE LIQUOR LICENSE APPLICATION PROCESS FOR THE VETERAN'S MEMORIAL COLISEUM

Documents:

[12-28-2020_2020-_Resolution Approving Liquor License Application for VMC.pdf](#)

7. RESOLUTION 2020-362 APPROVING A MODIFICATION OF AN AGREEMENT WITH THE FISHER COMMUNITY CENTER BOARD OF TRUSTEES AND THE FISHER GOVERNOR FOUNDATION FOR THE PUBLIC USE OF THE FISHER COMMUNITY CENTER

Documents:

[Resolution Approving a Modification of Agreement.pdf](#)
[MODIFICATION OF LEASE AGREEMENT.pdf](#)

8. RESOLUTION 2020-363 WAIVING CONFLICT OF INTERESTS RELATED TO AHLERS & COONEY, P.C.'S REPRESENTATION OF THE MARSHALLTOWN COMMUNITY SCHOOL DISTRICT IN AN EXCHANGE OF REAL PROPERTY

Documents:

[Res Waiving Conflict MCSD Legal.pdf](#)
[Conflict Waiver Letter - Marshalltown CSD City of Marshalltown \(01806683x7F7E1\).PDF](#)

9. TENTATIVE RESOLUTION 2020-364 AND SETTING OF PUBLIC HEARING FOR PROVIDING FOR THE VACATION, CONVEYANCE, AND TRANSFER OF STREET AND ALLEY HEREIN DESCRIBED FROM THE CITY OF MARSHALLTOWN, IOWA, TO THE MARSHALLTOWN COMMUNITY SCHOOL DISTRICT

Documents:

[12-28-2020_2020-_Resolution Tentative Vacate Street and Alley to MCSD.pdf](#)
[Memo on PH for Alley Street Vacation.pdf](#)
[12-28-2020_2020-_77861 Anson Ballfield Plats of Survey - Plat with Aerial - CGA Oct 2020.pdf](#)
[12-28-2020_2020-_77861 Anson Ballfield Plats of Survey - Descriptions - CGA Oct 2020.pdf](#)
[12-28-2020_2020-_77861 Anson Ballfield Plats of Survey - Plat - CGA Oct 2020.pdf](#)

10. RESOLUTION 2020-365 TRANSFERRING FUNDS FOR FISCAL YEAR 2021 THROUGH SEPTEMBER 30, 2020

Documents:

[12-28-2020_2020-365_Resolution Transferring Funds for Fiscal Year 2021 Through September 30 2020.pdf](#)
[Memo for Transfer of Funds in FY21 through September 30 2020.pdf](#)

11. RESOLUTION 2020-366 APPROVING THORP LOGGING CONTRACT CHANGE ORDER FOR EXTENSION OF TIME TO COMPLETE CHIPPING AND HAULING LOGS

Documents:

[12-28-2020_2020-366_Resolution Thorp Change Order for Time Extension.pdf](#)
[12-28-2020_2020-366_Thorp Request for Time Extension.pdf](#)

12. RESOLUTION 2020-367 ORDERING CONSTRUCTION OF THE 4TH STREET AND MEADOW LANE STORM SEWER ENHANCEMENTS PROJECT SMW17001, SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS

Documents:

[12-28-2020_2020-367_Resolution Order Construction and Setting PH SMW17001.pdf](#)
[SMW17001 Memo to Order Construction.pdf](#)
[SMW17001 Official Notice of Hearing and Letting.pdf](#)
[SMW17001 PLANS Marshalltown Storm Sewer Enhancements.pdf](#)
[SMW17001 Timeline PrePlanning Project based-FINAL.pdf](#)
[SMW17001 BID DOCUMENTS 4th St Meadow Ln.pdf](#)

13. RESOLUTION 2020-368 APPROVING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH CLAPSADDLE-GARBER ASSOCIATES, INC. FOR THE SIDEWALK GAP YEAR 2 PROJECT #SDW20002, IN THE CITY OF MARSHALLTOWN, IOWA, IN THE AMOUNT OF \$69,170.00

Documents:

[Professional Services agreement Reso.pdf](#)
[Mtown Sidewalks Gap Year 2 - E-500-2014-MODIFIED-Form-Agreement-between-Owner-and-Engineer-for-Professional-Services to City \(1\).pdf](#)
[12-28-2020_2020 Memo CGA Sidewalk ESA.pdf](#)

G. MOTIONS

1. TABLED ITEM: APPOINTMENT TO FILL THE VACANCY OF FIRST WARD COUNCILOR
1. RESOLUTION 2020-369 APPOINTING _____ TO FILL THE VACANCY OF FIRST WARD COUNCILOR

Documents:

[12-28-2020_2020-369_Resolution Approving Appointment of 1st Ward Council Vacancy.pdf](#)

H. RESOLUTIONS

1. RESOLUTION 2020-370 APPROVING THE FY2020 COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE CITY OF MARSHALLTOWN

Documents:

[12-28-2020_2020-370_Resolution Approving FY20 Comprehensive Annual Financial Report \(CAFR\).pdf](#)
[CAFR memo for FY20.pdf](#)
[Marshalltown CAFR 2020.pdf](#)

2. RESOLUTION 2020-371 APPROVING AN AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN AND YSS OF MARSHALL COUNTY TO IMPLEMENT A PILOT PROJECT TO STUDY THE DELIVERY OF SOCIAL SERVICES IN COLLABORATION WITH CITY LAW ENFORCEMENT SERVICES AND THE ALLOCATION OF \$150,000.00 TO SUPPORT THIS PROJECT

Documents:

[RES YSS Services Agreement 12_28_2020.pdf](#)
[MPD YSS Pilot Project Social Services Dec 2020.pdf](#)
[MPACT MOU ver. 1 YSS DRAFT 12102020 FINAL.pdf](#)

3. PUBLIC HEARING AND RESOLUTION 2020-372 APPROVING DEVELOPMENT AGREEMENT WITH MCFARLAND CLINIC, AUTHORIZING ANNUAL APPROPRIATION TAX INCREMENT PAYMENTS AND PLEDGING CERTAIN TAX INCREMENT REVENUES TO THE PAYMENT OF THE AGREEMENT

Documents:

[12-28-2020_2020-372_HrgApprvDevAgmtMcFarlandMarshalltown422742-41-v1.pdf](#)
[12-28-2020_2020-372_McFarland Development Agreement.pdf](#)

4. 2020 AMENDMENTS TO THE PLANS FOR THE MARSHALLTOWN URBAN REVITALIZATION AREA NO. 1 AND MARSHALLTOWN URBAN REVITALIZATION AREA NO. 2

1. PUBLIC HEARING ON PROPOSED 2020 AMENDMENT OF URBAN REVITALIZATION PLAN FOR URBAN REVITALIZATION AREA NO. 1

Documents:

[12-28-2020_2020-373_Resolution 2020HrngAmend Revite Plans and Ords\(3\)Marshalltown422742-41-v1.pdf](#)

2. PUBLIC HEARING ON PROPOSED 2020 AMENDMENT OF URBAN REVITALIZATION PLAN FOR URBAN REVITALIZATION AREA NO. 2

Documents:

[12-28-2020_2020-373_Resolution 2020HrngAmend Revite Plans and Ords\(3\)Marshalltown422742-41-v1.pdf](#)

3. RESOLUTION 2020-373 ADOPTING THE 2020 AMENDMENTS TO THE PLANS FOR THE MARSHALLTOWN URBAN REVITALIZATION AREA NO. 1 AND MARSHALLTOWN URBAN REVITALIZATION AREA NO. 2

Documents:

[12-28-2020_2020-373_Resolution 2020HrngAmend Revite Plans and Ords\(3\)Marshalltown422742-41-v1.pdf](#)

I. ORDINANCES

1. ORDINANCE 15005 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING CHAPTER 77, PARKING SCHEDULES, SCHEDULE II, NO PARKING ANY TIME
2nd Reading

Documents:

[12-28-2020_ORDINANCE 15005 Revise No Parking CH 77 Schedule II - 2nd Reading.pdf](#)

2. ORDINANCE 15006 TO AMEND THE CODE OF ORDINANCE, CITY OF MARSHALLTOWN, IOWA BY AMENDING CHAPTER 76 TRAFFIC SCHEDULES, SCHEDULE IV STOP INTERSECTIONS
2nd Reading

Documents:

[12-28-2020_ORDINANCE 15006 CH 76 NEW SCHEDULES Stop Signs - 2nd Reading.pdf](#)

3. ORDINANCE 15007 RATIFYING AND REPEALING PRIOR ORDINANCES RELATED TO MARSHALLTOWN URBAN REVITALIZATION AREA NO. 1.
1st Reading

Documents:

[12-28-2020_ORDINANCES_2020HrngAmend Revite Plans and Ords\(3\)Marshalltown422742-41-v1.pdf](#)

4. ORDINANCE 15008 RATIFYING AND REPEALING PRIOR ORDINANCES RELATED TO MARSHALLTOWN URBAN REVITALIZATION AREA NO. 2

Documents:

[12-28-2020_ORDINANCES_2020HrngAmend Revite Plans and Ords\(3\)Marshalltown422742-41-v1.pdf](#)

J. DISCUSSION

1. STRATEGIC PLAN REVIEW

Documents:

12.28 Strategic Plan Memo.pdf
Mission.Values.pdf
DRAFT SWOT Analysis.pdf
2021 Marshalltown GoalObjAct.pdf
DRAFT 2021.2022 Strategic Plan Implementation Guide.pdf
Goal 3.Goal 4 Priorities.pdf
Draft Comm Survey 2 Year Focus.pdf

K. **PUBLIC COMMENT**

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

L. **CLOSED SESSION - REAL ESTATE**

Closed session pursuant to Section 21.5 subsection (1) paragraph (j) OF THE CODE OF IOWA to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The City of Marshalltown has an attorney-client relationship with Attorney Roger Schoell, appointed as City Attorney on May 5, 2014, by Council Resolution #2014-047; and with Lynch Dallas P.C., by Council Resolution #2017-093, approved May 8, 2017. There may be council action by motion following the closed session if directed by the city's attorney.

M. **ADJOURN**

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. www.marshalltown-ia.gov