

CITY OF MARSHALLTOWN
COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 W STATE STREET
APRIL 26, 2021, 5:30 PM

GO-TO MEETING: Mon, Apr 26, 2021 5:30 PM - 7:30 PM (CDT)

Please join my meeting from your computer, tablet or smartphone. <https://global.gotomeeting.com/join/995258957>

You can also dial in using your phone. United States: +1 (646) 749-3122 / Access Code: 995-258-957

A. NOTICE TO PUBLIC

The Mayor and City Council welcome comment from the public during discussion of any of the agenda items. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks 3 minutes or less in order that others may be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. CALL TO ORDER

Mayor Joel T.S. Greer

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

Gowdy, Hoop, Isom, Ladehoff, Martin, Thompson, Wirin

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS

1. Proclamation - Neurofibromatosis (NF) Awareness Month, May 2021
Beth Koester, Volunteer for the Children's Tumor Foundation, will be present to accept the proclamation.

Documents:

[2021-05-01 NF Awareness Month.pdf](#)

2. Years Of Service - April
Pat Cornwell - 20 years, Kevin Pigors - 10 years, Rhonda Allen - 10 years

F. CONSENT AGENDA

1. APPROVE MINUTES 04/12/21 AND 04/14/21 MEETING AND BILL

LIST \$1,350,944.97

Documents:

[2021-04-12 Council Minutes.pdf](#)
[2021-04-14 Council Minutes.pdf](#)
[04-26-2021_BILL LIST Summary.pdf](#)
[04-26-2021_BILL LIST Detail.pdf](#)

2. APPROVE CIVIL SERVICE HIRE LISTS

Civil Service New Hire List - Transit Operator
Civil Service Promotional Hire List - Street Maintenance Worker IV

Documents:

[Civil Service New Hire List Transit Operator.pdf](#)
[Civil Service Promotional List Street Maintenance Worker IV.pdf](#)

3. Building Permit Report - March 2021

Documents:

[0321.pdf](#)

4. MARCH 2021 FINANCIAL STATEMENTS

Documents:

[March 2021 Financials Memo.pdf](#)
[March 2021 Financial Statements.pdf](#)

5. APPROVE LIQUOR LICENSE RENEWALS

Dollar General Store #21858, 104 W State St
Dollar General Store #4206, 2413 S Center St

6. RESOLUTION 2021-087 AUTHORIZING THE CITY OF MARSHALLTOWN TO REQUEST ASSIGNMENT OF A TAX CERTIFICATE FOR 503 WOODBURY STREET, PARCEL 8418-26-478-002, HELD BY MARSHALL COUNTY

Documents:

[Res for Tax Cert 503 Woodbury St.pdf](#)

7. RESOLUTION 2021-088 AMENDING A GRANT AGREEMENT FOR SHARED WALL REPAIR WITH JOEL BOTELLO AND ANTONIO BOTELLO TO \$53,450

Documents:

[Res Amending Botello 27 N Center Grant Agreement.pdf](#)
[Exhibit C botello-estimate1363.pdf](#)

8. RESOLUTION 2021-089 AMENDING A GRANT AGREEMENT FOR

SHARED WALL REPAIR WITH WIN KYAW TO \$68,170

Documents:

[Res Amending Kyaw 9 E State Grant Agreement.pdf](#)
[Exhibit C kyaw-estimate1364.pdf](#)

9. RESOLUTION 2021-090 AUTHORIZING AN AGREEMENT WITH FIVE STAR REAL ESTATE GROUP FOR THE LISTING OF LOTS IN THE VIEJO BLUFFS SUBDIVISION

Documents:

[Res Approving Five Star for Viejo Bluffs.pdf](#)
[Five Star Veijo Bluffs Response.pdf](#)

10. RESOLUTION 2021-091 TO APPROVE THE COVID-19 RELIEF RECREATIONAL TRAILS PROGRAM APPLICATION FOR THE IOWA RIVER'S EDGE TRAIL

Documents:

[marshalltown federal rec trail resolution for special covid funds.pdf](#)

11. RESOLUTION 2021-092 APPROVING AN OFFER TO BUY REAL ESTATE FOR 15 SOUTH 1ST STREET

Documents:

[Res Approving Offer 15 S 1st St.pdf](#)
[15 S 1st St Offer to Buy.pdf](#)

12. RESOLUTION 2021-093 RELATING TO THE FINANCING OF A PROPOSED PROJECT TO BE UNDERTAKEN BY THE CITY OF MARSHALLTOWN, IOWA; ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE

Documents:

[RES. FOR THE FINANCING OF A PROJECT TO BE UNDERTAKEN ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGS UNDER THE INTERNAL REVENUE CODE.pdf](#)
[Memo for Reimbursement Resolution for Parking Lot.pdf](#)

13. RESOLUTION 2021-094 APPROVING ENGINEER'S STATEMENT OF COMPLETION AND ACCEPTING THE VETERANS MEMORIAL COLISEUM RENOVATION PROJECT, BEING PROJECT NO. BLD19001, WITH A FINAL PROJECT COST IN THE AMOUNT OF \$4,148,752.00

Documents:

04-26-2021_2021-094_Resolution Approving Project Completion BLD19001 Veterans Memorial Coliseum.pdf
04-26-2021_2021-_Garling Coliseum 210218 G704-2017 Signed updated substantial completion certificate 2.pdf
3.31.21 FSR Marshalltown.pdf

14. RESOLUTION 2021-095 APPROVING CONTRACT CHANGE ORDER #2 FOR THE 12th AVENUE SHARED USE PATH PROJECT #TRL19002 ENGINEERING SERVICES FOR CLAPSADDLE-GARBER ASSOCIATES, INC. AN INCREASE OF \$11,520.00

Documents:

04-26-2021_2021-095_Resolution Approving CO2 TRL19002 CGA Engineering.pdf
TRL19002 Amendment 2 v2 to City 2020 10 23.pdf
04-26-2021_2021-095_TRL19002 Memo for Amendment No 2 for Clapsaddle Garber.pdf

15. RESOLUTION 2021-096 APPROVING CONTRACT CHANGE ORDER #2 FOR THE S. 1ST STREET PARKING LOT STORMWATER IMPROVEMENTS PROJECT #PLT19001, AN INCREASE OF \$17,509.50

Documents:

04-26-2021_2021-096_Resolution Approving CO2 PLT19001 Stormwater Improvements.pdf
Change Order No 2 - signed.pdf
PLT19001 Memo Change Order 2.pdf

16. RESOLUTION 2021-097 APPROVING CONTRACT CHANGE ORDER #2 FOR THE 6TH STREET SOFTBALL PARKING LOT IMPROVEMENTS PROJECT #PRK21001, AN INCREASE OF \$208,192.81

Documents:

04-26-2021_2021-097_Resolution Approving PRK21001 Increase CO 2.pdf
04-26-2021_2021-097_PRK201001 Memo on 6th Street Park Lot Improvement CO2.pdf
PRLT21001 Change Order 2 Entire Parking Area Expansion-Signed wedits.pdf

17. RESOLUTION 2021-098 ORDERING CONSTRUCTION OF THE ANSON PARK SHELTER IMPROVEMENTS PROJECT PRK20001, SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS

Documents:

04-26-2021_2021-_Resolution Order Construction Anson
Park Shelter.pdf
04-26-2021_2021-_PRK20001 Memo on Ordering
Construction for Anson Park Shelter.pdf

18. RESOLUTION 2021-099 TRANSFERRING FUNDS FOR FISCAL
YEAR 2021 THROUGH MARCH 31, 2021

Documents:

Resolution Transferring Funds for Fiscal Year 2021 Through
March 31, 2021.pdf
Memo to Transfer Funds in FY21 through March 31, 2021.pdf

19. RESOLUTION 2021-100 SETTING A PUBLIC HEARING AND
APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT
AND COST FOR THE LINN CREEK TRAIL IMPROVEMENTS
PROJECT 2021, IN THE CITY OF MARSHALLTOWN, IOWA, BEING
PROJECT NO. TRL21001

Documents:

04-26-2021_2021-_TRL21001 RES ORDERING
CONSTRUCTION LINN CREEK TRAIL IMPROVEMENTS
2021.pdf
TRL21001 Memo to Order Construction.pdf

G. **MOTIONS**

1. MOTION TO APPROVE OWNERSHIP UPDATES ON LIQUOR
LICENSE FOR DOLLAR GENERAL STORE #21858 AT 104 W
STATE ST

H. **REPORTS**

1. MARSHALLTOWN CENTRAL BUSINESS DISTRICT UPDATE

I. **RESOLUTIONS**

1. RESOLUTION 2021-101 APPROVING AN OFFER TO BUY REAL
ESTATE FOR 108-110 WEST MAIN STREET

Documents:

Res Approving Offer 108.110 W Main.pdf
108.110 W Main Offer to Buy.pdf

2. RESOLUTION 2021-102 APPROVING VIEJO FIRST ADDITION
PRELIMINARY PLAT

Documents:

04-26-2021_2021-102_RES_Viejo Bluffs First Addition
Preliminary Plat.pdf
04-26-2021 2021-102 MEMO Viejo Bluffs First Addition

Preliminary Plat.pdf
04-26-2021_2021-102_VIEJO BLUFFS First Addition
Preliminary Plat.pdf

3. PUBLIC HEARING AND RESOLUTION 2021-103 APPROVING
THE FY 2021 CONSOLIDATED TRANSIT FUNDING APPLICATION
FOR THE MARSHALLTOWN MUNICIPAL TRANSIT PUBLIC
TRANSIT PROGRAM

Documents:

_Resolution.pdf
_CTFA 21-22 Complete.pdf
_Certifications and Assurances 21-22.pdf
_Minority Impact 2022.pdf
_Memo Transit Funding FY2022.pdf

4. PUBLIC HEARING AND RESOLUTION 2021-104 APPROVING
DEVELOPMENT AGREEMENT WITH GLENWOOD
MARSHALLTOWN, LLC, AUTHORIZING ANNUAL
APPROPRIATION TAX INCREMENT PAYMENTS AND PLEDGING
CERTAIN TAX INCREMENT REVENUES TO THE PAYMENT OF
THE AGREEMENT

Documents:

04-26-2021_2021-
104_HrgApprvDevAgmtGlenwoodMarshalltown422742-42-
v1.pdf
GlenwoodMarshalltownLLCDvlpmtAgmt
Marshalltown422742-42-v1.pdf

J. ORDINANCES

1. ORDINANCE 15018 PROVIDING FOR THE DIVISION OF TAXES
LEVIED ON TAXABLE PROPERTY DESIGNATED AS SECTION A
OF THE MARSHALLTOWN URBAN RENEWAL AREA NO. 6,
PURSUANT TO SECTION 403.19 OF THE CODE OF IOWA
1ST READING

Documents:

04-26-2021_ORDINANCE_15018_SectionA TIF Ord
URArea No. 6 Marshalltown422742-42-v1.pdf

2. ORDINANCE 15019 ESTABLISHING A VACANT PROPERTY
CODE
1ST READING 4/26, 2ND READING 5/10, 3RD READING 5/24

Documents:

04-26-2021_ORDINANCE_15019 Establishing a Vacant
Property Code.pdf
04-26-2021 ORDINANCE 15019 MEMO Marshalltown

3. ORDINANCE 15020 TO AMEND CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, SECTIONS 52.029 CONCERNING WASTERWATER RATES

1ST READING 4/26, 2ND READING 5/10, 3RD READING 5/24

Documents:

[04-26-2021_15020_ordinance.wastewater.rate change FINAL.pdf](#)

K. **DISCUSSION**

1. Discussion Of McTV Funding

Documents:

[Memo on McTV 4.22.21.pdf](#)
[1998-172_MET12 IVCCD CABLE Agreement.pdf](#)

2. Discussion Of Logo In Council Chambers

Documents:

[Memo on Logo in Chambers.pdf](#)

L. **PUBLIC COMMENT**

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

M. **ADJOURN**

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. www.marshalltown-ia.gov

PROCLAMATION

By Mayor Joel Greer

WHEREAS, The Children's Tumor Foundation is observing May 17, 2021 as World Neurofibromatosis (NF) Awareness Day and May 2021 as NF Awareness Month to educate the public about this rare genetic disorder; and

WHEREAS, although over 2 million people around the world are living with NF and 1 in every 3,000 births is diagnosed with NF, it is still relatively unknown to the public; and

WHEREAS, NF affects all populations equally, regardless of race, ethnicity or gender; and

WHEREAS, NF causes tumors to grow on nerves throughout the body and also can affect the development of the brain, cardiovascular system, bones and skin; and

WHEREAS, the disorder can lead to blindness, deafness, bone abnormalities, disfigurement, learning disabilities, disabling pain, and cancer; and

WHEREAS, The Children's Tumor Foundation leads efforts to promote and financially sponsor world-class medical research aimed at finding effective treatments and, ultimately, a cure for NF; and

WHEREAS, The Children's Tumor Foundation is actively fostering collaborative partnerships in both science and industry to speed the drug research and development process through a number of consortia called Synodos; and

WHEREAS, The Children's Tumor Foundation works to improve access to quality patient healthcare through its national NF Clinic Network; and

WHEREAS, The Children's Tumor Foundation provides patient and family support through its information resources, youth programs, and local chapter activities; and

WHEREAS, much remains to be done in raising public awareness of NF to help promote early diagnosis, proper management and treatment, prevention of complications, and support for research;

NOW, THEREFORE, BE IT RESOLVED, that I, Mayor Joel T.S. Greer of the City Marshalltown, Iowa, in recognition of this important initiative, do hereby proclaim May 2021 as

“Neurofibromatosis (NF) Awareness Month”

and furthermore May 17, 2021 as “World Neurofibromatosis (NF) Awareness Day.”

IN WITNESS WHEREOF, I have hereunto set my hand and caused my seal to be affixed on this 26th day of April 2021.

Joel Greer, Mayor
City of Marshalltown

COUNCIL PROCEEDINGS

April 12, 2021

Mayor Joel Greer called the meeting to order at 5:30 PM, April 12, 2021, at the City Hall Council Chambers, 10 W State Street, and led the pledge of allegiance. Roll call—Present: Gowdy, Hoop, Isom, Ladehoff, Martin, Thompson, Wirin. Fire Chief David Riersen led the promotional ceremony for Lieutenant Jason Johnston. Councilor Thompson commended the street department's work on filling potholes and congratulated John Blabaum on the opening of Wax Xtatic at 18 W Main St. Mayor Greer welcomed the Boy Scouts who were in attendance.

CONSENT AGENDA

Motion by Isom, second by Wirin to adopt the consent agenda: APPROVE MINUTES 03/22/21 MEETING AND BILL LIST \$5,661,717.65; APPROVE TREE TRIMMER LICENSES-SASQUATCH TREE AND YARD SERVICES LLC AND EAGER BEAVER STUMP REMOVAL SERVICE; APPROVE LIQUOR LICENSE RENEWALS-DOLLAR GENERAL #2019, 408 S 9TH ST, THE SPOT, 217 ½ N 13TH STREET, AND LA CARRETA MEXICAN RESTAURANT, 308 IOWA AVE E; RESOLUTION 2021-076 ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE DEMOLITION OF THE AIRPORT TERMINAL AND HANGAR PROJECT IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF \$45,500.00; RESOLUTION 2021-077 APPROVING CONTRACT CHANGE ORDER #1 FOR THE RIVERVIEW PARK STORMWATER PUMP STATION PROJECT #SMW20001, AN INCREASE OF \$35,868.00; RESOLUTION 2021-078 TO APPROVE FEDERAL ACRGP FUNDING FOR THE MARSHALLTOWN MUNICIPAL AIRPORT. Motion carried 7-0.

Motion by Wirin, second by Martin to adopt RESOLUTION 2021-074 AUTHORIZING THE PURCHASE OF PROPERTY AT 610 WEST NEVADA STREET. Jessica Kinser, City Administrator, advised this property is part of the Dangerous and Dilapidated Building program and the owner has agreed to sell for the council pre-approved amount of \$2,000 which is more cost-effective than taking it through the legal system when it is clear of liens. Public comment: Mark Eaton, 1007 S 10th Ave, since this property will go to tax sale next year he was looking for clarification on the approved dollar amount offered, which was clarified. Motion carried 7-0.

Motion by Wirin, second by Ladehoff to adopt RESOLUTION 2021-075 SUPPORTING THE CITY OF MARSHALLTOWN HOUSING & COMMUNITY DEVELOPMENT DEPARTMENT TO APPLY FOR THE OLDER ADULTS HOME MODIFICATION PROGRAM GRANT FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT. Michelle Spohnheimer, Housing and Community Development Director advised this is a new HUD grant that would award a 3-year contract for up to \$1.25 million in funding to conduct minor home modifications to keep our aging population in their homes. It would cover staff administration of the program along with labor and supplies for the modifications. Grant awards are estimated to be issued in July. Mark Eaton, 1007 S 10th Ave, inquired if the grant would cover staff time and wanted the community to hear about this opportunity. Motion carried 7-0.

Motion by Isom, second by Wirin to adopt RESOLUTION 2021-079 SUPPORTING TRAILS INC. IN THEIR EFFORTS TO PURSUE FUNDING TO COMPLETE THE IOWA RIVER'S EDGE TRAIL IN MARSHALL COUNTY. Public comment: Jeff Schneider, 1906 Stratford Lane, President of TRAILS, Inc requested the council approve the resolution which is instrumental when applying for future grants. Mark Eaton, 1007 S 10th Ave, advised there is a 28E Agreement between the City and TRAILS, Inc preventing the City from using tax dollars for trail funding and recommends reviewing what has been spent. Mayor Greer advised the 28E agreement does not obligate the City to make any payments or donations but does not prohibit them from doing so. Grant applications are better received when there is support from the City and County. Councilor Thompson inquired about why the council has to approve some grants and not others. Jessica Kinser, City Administrator advised if there is a commitment of resources or staff that isn't budgeted then the council must approve. Motion carried 7-0.

MOTIONS

Motion by Isom, second by Ladehoff to APPROVE 5-DAY LIQUOR LICENSE FOR PALS FOR BLESSING OF THE BIKES 5/8/21. Motion carried 6-1, Hoop dissenting.

Motion by Wirin, second by Isom to MOTION TO APPROVE NEW CLASS E LIQUOR LICENSE FOR SUPERMARKET ABARROTES VILLACHUATO CORP at 107 S Center Street. Motion carried 6-1, Hoop dissenting.

REPORTS

Police Chief Tupper and David Hicks, YSS Director were present to give an update on the Marshalltown Police and Community Team (MPACT). The program has been live for 75 days and is making a difference. They will continue to collect data to apply for grants for future funding. YSS has hired two community advocates who are working with law enforcement personnel and providing short-term case management for those in need. From February to March they responded to 42 calls for service yielding services for 60 people and out of those 42 calls, 39 of them requested MPACT services. Councilor Thompson and Mayor Greer congratulated them for getting this pilot program off the ground.

RESOLUTIONS

Motion by Isom, second by Gowdy to adopt RESOLUTION 2021-081 APPROVING CONTRACT CHANGE ORDER #1 FOR THE 6TH STREET SOFTBALL PARKING LOT IMPROVEMENTS PROJECT #PRK210011, AN INCREASE OF \$75,182.63. Geoff Hubbard, Parks and Recreation Director advised the original bid came in lower than expected so this change order will cover from MFL to the east side of the center diamond. Motion carried 7-0.

Motion by Ladehoff, second by Isom to adopt RESOLUTION 2021-082 ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE PICKLEBALL POCKET PARK PROJECT IN THE CITY OF MARSHALLTOWN, IOWA BEING PROJECT NO. PRK20002 IN THE AMOUNT OF \$152,481.75. Geoff Hubbard, Parks and Recreation Director advised this project came in under the engineer's estimate of \$175,000. Councilor Thompson inquired if the public art was included in the budget. Jessica Kinser, City Administrator advised we received a \$3,000 grant from the Rebuild Marshalltown fund for the artist but additional funds may be needed. Motion carried 7-0.

Motion by Isom, second by Gowdy to adopt RESOLUTION 2021-083 APPROVING PRELIMINARY MASTER PLAN FOR GLENWOOD PARK PUD. Michelle Spohnheimer, Housing and Community Development Director advised Glenwood Park stretches from S 12th Street to S 6th Street and is zoned PUD. When a developer is interested in part of the area we require them to show how the development will function as a cohesive layout in the master plan. We have a developer moving forward with a portion North of Merle Hibbs in between S 8th St and the Village Cooperative. It would connect the extension of Knollway Drive and some new street infrastructure that would go East to West to create residential lots for single-family home development. Public comment: Karen Berger, 812 W Merle Hibbs Blvd, inquired about the types of homes being built, values, and the timeline. Meredith Miller, 2512 Knollway Drive, inquired about restrictive covenants such as minimum square footage of the homes and setbacks. Michelle Spohnheimer advised the city does not enforce restrictive covenants and a developer is not required to put covenants in place but if they are included they come back with the final plat. Trent Smith, McClure Engineering advised construction may begin in early summer. They are proposing two duplex units on the triangle parcel and extended lots instead of green space due to terrain. Proposed covenants are similar to what is in the area with a minimum lot size of 70 feet, 1300 minimum square footage with a 3-car garage valued at \$300,000. Jack Harkness, 1915 W Merle Hibbs Blvd, Village Coop along with the President of the Board of Directors Terry McCrary, offer their support of the preliminary plat. Motion carried 7-0.

Motion by Isom, second by Gowdy to adopt RESOLUTION 2021-084 APPROVING PRELIMINARY PLAT FOR GLENWOOD PARK 7TH ADDITION. Michelle Spohnheimer, Housing and Community Development Director advised this is the preliminary plat for the subdivision process related to the platting of property and creation of lots. The review process is being done with city and county departments. Public comment: Mark Eaton, 1007 S 10th Ave, recommended looking at a lot that is broken up. Trent Smith, McClure Engineering advised that the specific lot appears short but is 130 feet deep which is a standard compact sellable lot. Immediately east of the Village Coop there will be two stormwater swales that will be undevelopable. Motion carried 7-0.

Mayor Greer opened a public hearing at 6:47 pm for APPROVING THE CONVEYANCE AND TRANSFER OF TITLE OF PARCEL 8318-10-431-002 TO GLENWOOD MARSHALLTOWN LLC. Mayor Greer closed the public hearing at 6:48 pm. Motion by Martin, second by Ladehoff to adopt RESOLUTION 2021-085 APPROVING THE CONVEYANCE AND TRANSFER OF TITLE OF PARCEL 8318-10-431-002 TO GLENWOOD MARSHALLTOWN LLC. Motion carried 7-0.

Mayor Greer opened a public hearing at 6:49 pm TO DECLARE NECESSITY AND ESTABLISH AN URBAN RENEWAL AREA, PURSUANT TO SECTION 403.4 OF THE CODE OF IOWA AND APPROVE URBAN RENEWAL PLAN FOR THE MARSHALLTOWN URBAN RENEWAL AREA NO. 6. Jessica Kinser, City Administrator advised this will expand the urban renewal area to plan for future development. It also adds any possible projects the City could take on with potential infrastructure, which doesn't commit us to do so but allows us to use TIF. Mayor Greer closed the public hearing at 6:52 pm. Motion by Isom, second by Ladehoff to adopt RESOLUTION 2021-086 TO DECLARE NECESSITY AND ESTABLISH AN URBAN RENEWAL AREA, PURSUANT TO SECTION 403.4 OF THE CODE OF IOWA AND

APPROVE URBAN RENEWAL PLAN FOR THE MARSHALLTOWN URBAN RENEWAL AREA NO. 6. Motion carried 7-0.

ORDINANCES

Mayor Greer opened a public hearing at 6:53 pm for ORDINANCE 15014 AN ORDINANCE APPROVING THE REZONING OF 802 E. SOUTHRIDGE ROAD TO R-2A LOW DENSITY RESIDENTIAL. Mayor Greer closed the public hearing at 6:55 pm. Motion by Isom, second by Gowdy to adopt the third reading of ORDINANCE 15014 AN ORDINANCE APPROVING THE REZONING OF 802 E. SOUTHRIDGE ROAD TO R-2A LOW DENSITY RESIDENTIAL. Motion carried 7-0.

DISCUSSION

Justin Nickel, Public Works Director advised city staff selected DA Davidson, a financial consultant who partnered with HR Green, to analyze and make recommendations on our sanitary sewer rates. Michael Maloney, DA Davidson gave a presentation outlining the data collection and recommendation to maintain sustainable operation and capital expenditures. Justin Nickel advised they are recommending a 1% increase of the \$23.75 per month base rate on Jan 1, 2022, Jan 1, 2023, and Jan 1, 2024. Councilor Thompson recommended a 2% increase the first year and 1% thereafter. Councilor Ladehoff recommended going with the consultant's recommendation. Motion by Martin, second by Wirin to bring forward an ordinance revision with the 3-year plan as proposed. Motion carried 6-1, with Thompson dissenting.

Geoff Hubbard, Park and Recreation Director advised Construct has agreed to honor the pricing for the 6th Street Parking Lot Improvement and estimated they can finish the entire lot for an additional \$192,500 for a total cost of \$551,101. Diana Steiner, Finance Director advised there is \$26,327 available from the GO 2020A bond premium that could be used for funding or she would recommend the full amount be funded in the next bond issuance through a reimbursement resolution. If projects come in under we don't have to use the full reimbursement. Motion by Isom, second by Thompson to bring forward a reimbursement resolution for the full \$176,101. Motion carried 6-1, with Hoop dissenting.

Jessica Kinser, City Administrator advised 503 Woodbury Street is a vacant lot that is essentially abandoned. The City has been maintaining the lot for years and the charges totaling over \$5,000 have been specially assessed. The taxes have gone unpaid and there has not been a purchaser of the tax certificate so the City can request the tax certificate with the elimination of all past-due taxes and special assessments. Councilor Ladehoff and Thompson voiced support of this. Staff will bring forward a resolution to the next meeting to request the County-held tax certificate.

Jessica Kinser, City Administrator presented the first quarter update of the Strategic Plan. Goal 1 has seen continued work with economic development. Groundwork has been done on Goal 2 to meet assigned deadlines on enhancing Marshalltown's public image. More information will come forward in the second quarter regarding program changes and studies for Goal 3. The City has been actively following legislation this session for Goal 4.

Councilor Isom presented a discussion on temporarily amending the City's open burning ordinance to allow commercial businesses to burn outside of the current guidelines at the request of Elmwood

County Club. Councilor Thompson confirmed the compost facility was free of charge for commercial entities following the derecho. Corey Strait, 1734 Country Club Lane, Property Manager at Elmwood Country Club is requesting they be allowed to burn 24 hours a day for an extended weekend to take care of their 6 debris piles. They have a current burn permit allowing them to burn following the guidelines of the current ordinance with the help of the Rhodes and Melbourne volunteer fire departments. Councilor Thompson does not support open burning and does not agree with commercial burn permits. Councilor Wirin supports working with commercial businesses on these requests. Councilor Martin feels they should follow the current ordinance. Chief Rierson advised he is not in favor of open burning but has worked with them on a burn permit last year and this year. He feels they should follow the current ordinance. Councilor Isom supports them burning over an extended weekend. Public comment: Jeff Schneider, 1906 Stratford Lane shares a property line with Elmwood and supports them burning and advised the smoke did not bother him or his adjacent neighbors last fall. Mark Eaton, 1007 S 10th Ave, stated his mother lives on Country Club Lane and the smoke did bother her and he also feels if any councilors are club members there is a conflict with voting. Councilor Wirin would like Chief Rierson to be given the authorization to make any recommendation he sees fit. Jessica Kinser, City Administrator advised any changes must be done through an ordinance and if Chief Rierson doesn't recommend a change in the ordinance then she supports that decision. She requested the council makes a motion with any specific changes since staff feel the current ordinance is appropriate. No action was taken.

PUBLIC COMMENT

No public comment.

The meeting adjourned at 8:19 pm.

Respectfully Submitted,

Alicia Hunter
Alicia Hunter, City Clerk

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

COUNCIL PROCEEDINGS

April 14, 2021

Councilor Al Hoop called the special meeting to order at 5:00 PM, April 14, 2021, at the City Hall Council Chambers, 10 W State Street, and led the pledge of allegiance. Roll call–Present: Gowdy, Hoop, Isom, Ladehoff, Thompson; Absent: Martin, Wirin.

RESOLUTIONS

Motion by Isom, second by Gowdy to adopt RESOLUTION 2021-080 SETTING DATE FOR PUBLIC HEARING ON A DEVELOPMENT AGREEMENT WITH GLENWOOD MARSHALLTOWN, LLC, INCLUDING ECONOMIC DEVELOPMENT PAYMENTS IN AN ESTIMATED AMOUNT NOT TO EXCEED \$1,410,000. Jessica Kinser, City Administrator, advised under Developer's Covenants, item 2, the developer requested language be added to the first sentence "as set forth in the materials submitted to the City in conjunction with the final plat of the property approved by the City Council." The project will include 42 single-family units and 4 multi-family units. The developer will install infrastructure in the Glenwood Park 7th Addition estimated at \$1.4M. Once houses are built the city would rebate the incremental taxes back to the developer to reimburse them for the cost of the infrastructure. The developer will only get 59.17% of the incremental taxes for each of those properties since they are not low to moderate income. The public hearing is scheduled for 4/26. Motion carried 5-0.

CLOSED SESSION

Motion by Isom, second by Gowdy to go into a closed session pursuant to Section 21.5, subsection (1) paragraph (j) of the Code of Iowa to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property to reduce the price the governmental body would receive for that property. Motion carried 5-0 and the Council entered closed session at 5:10 pm. Councilor Thompson abstained from discussion and was dismissed from the chambers. Motion by Gowdy, second by Isom to return to open session. Motion carried 4-0 and the Council returned to open session at 5:24 pm. Roll call–Present in person: Gowdy, Hoop, Isom, Ladehoff, Thompson; Absent: Martin, Wirin. Motion by Ladehoff, second by Gowdy for the City Administrator to proceed as discussed in closed session. Motion carried 4-0, Thompson abstaining.

Motion by Thompson, second by Gowdy to go into a closed session pursuant to Section 21.5, subsection (1) paragraph (j) of the Code of Iowa to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property to reduce the price the governmental body would receive for that property. Motion carried 5-0 and the Council entered closed session at 5:27 pm. Motion by Gowdy, second by Isom to return to open session. Motion carried 5-0 and the Council returned to open session at 5:38 pm. Roll call–Present in person: Gowdy, Hoop, Isom, Ladehoff, Thompson; Absent: Martin, Wirin. Motion by Thompson, second by Ladehoff for the City Administrator to proceed as discussed in closed session. Motion carried 5-0.

The meeting adjourned at 5:38 pm.

Respectfully Submitted,


Alicia Hunter, City Clerk

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

BILL LIST 04/26/21

Advertising

TR/5 932.45

Buildings/Improvements

Siemens.Indust/5 3,937.40

Consulting & Professional Fees

Bernie.Lowe.Asc/1 345.71
Bolton&Menk.Inc/10 63,688.00
CGA.Assoc/2 8,502.25
CPMI LLC/1 2,710.00
Fox.Engrg.Assc/4 22,185.65
GRIMES.BUCK.SCH/1 3,840.00
Health.Partners/1 12,462.93
I.L.E.A./1 150.00
McClure.Engrg/1 2,000.00
Piper Sandler/1 27,093.75
Rally.Appraisal/2 2,400.00
Speer.Financial/1 8,550.00
Structural.Engr/1 760.00
YSS Grants Bill/6 10,146.01

Contracts

A-1.Pest/2 65.00
Aramark.Unfrm/9 101.45
Bowermaster,D/1 300.00
Central.Ia.Fair/1 12,500.00
Chamber.Commerc/1 62,717.03
Ed.M.Feld.Eq/1 3,852.86
IA.Dept.Insp.Ap/1 119.44
Impact.7G.Inc/2 7,100.00
Koch.Office/2 155.79
Marco.Holdings/1 75.00
Marsh.Co.Landfi/3 55,179.90
Mtn.Aviation/1 642.00
O.C.L.C.Inc/7 5,634.90
Premier.Equip/2 64.33
Region 6/1 3,226.95
Schendel.Pest.C/2 75.00
Servicemaster/2 2,090.00
Stericycle.Inc/2 161.97
Sterling.Fire/5 457.00
Stone.Sanit/1 115.56
Temp.Associates/2 858.99
Verizon.Connect/1 242.85
Weideman, M/1 34,005.17
Xerox.Corp/3 46.95

Land & Improvements

Meling, Judy/1 1,333.33
Meling, Karl/1 666.67

Library Books

Baker.Taylor/39 1,883.97

BRODART.CO/6 590.09
Cascade Library/1 22.00
Cengage.Learng/8 612.00
CenterPoint.Prn/4 647.15
Findaway.World/1 1,871.11
Kids.Reference/1 332.25
MicroMarketing./11 769.61
Midwest.Tape/1 10,000.00
OVERDRIVE,INC./6 1,698.44
RECORDED.BOOKS/2 544.85

Medical

Health.Partners/9 254,391.01
Occ.Med.Plus/3 832.00

Payroll.Deductions

IA WF Dev-Tax/1 9,925.00
IA.Treasurer/1 43.00

Payroll.Net

Payroll/1 301,758.77

Refund/Reimbursed

Baker.Taylor/16 726.00
BRODART.CO/1 36.27
Flores, Gabriel/1 425.04
Harmon, Sherry/1 38.41
IA.Treasurer/1 7.00
MicroMarketing./2 49.98
Midwest.Tape/6 419.38
Osgood, Judy/1 80.00
Riceville Libr/1 12.97

Service/Repairs

Affektive.Softw/1 461.19
BDH/2 1,022.00
Century.Link/26 318.48
Centurylink.Id/5 10.57
Crescnt.Electrc/1 484.00
Daves.Crane/1 550.00
GRIMES.PLIBRARY/1 225.00
Heart.of.Iowa/13 3,598.84
IA.Treasurer/2 15,174.00
Jensen.Inc/2 2,926.15
Language.Line.S/1 1,143.28
LARRY'S.TOWING/1 15.00
Marsh.Co.Treas/1 348.00
MarshallCo.Abst/1 125.00
Mary Greeley/1 1,001.95
McAtee.Tire/2 60.00
McFarland.Cl/1 656.92
Mikes.Turf.Righ/1 1,530.80
Mph.Industries/1 75.70
Mtn.Aviation/2 1,384.91
Mtn.Wtrwrks/4 8,909.08

BILL LIST 04/26/21

NEVCO Sports/1	897.00	Mtn.Aviation/1	55.96
Occ.Med.Plus/1	115.00	Napa.Auto/3	189.37
Racom.Corp/1	52.50	Nelson.Fab/2	48.00
Record.AutoDoor/1	215.00	Northern.Lights/1	136.01
Schendel.Pest.C/1	30.00	Office.Express/2	222.37
Science.Center/1	450.00	Ohalloran.Inter/1	489.77
T.S.Y.S./2	106.04	OVERDRIVE,INC./4	288.46
Tri.State.Lock/1	60.00	Qualitas Manf/1	3,267.30
VanMaanen.Elect/1	56,330.41	Racom.Corp/1	32.50
Supplies/Parts		Sho.Biz Inc/1	37.95
Accurate Hydrau/1	815.00	ShoBiz,Minutema/2	96.24
Airgas.U.S.A./1	44.25	Sign.Creations/1	66.00
Arnold.Motor.Su/11	173.03	St Francis/1	67.29
Baker.Taylor/13	601.65	STAPLES/1	1,412.14
Bauer, Jane/1	4.00	Thiesens.Supply/12	451.78
BDH/3	762.64	Tri.State.Lock/1	72.00
Bound.Tree.Medi/1	35.94	Vajgrt.R/1	183.18
Browns.Shoe.Fit/1	139.50	Vanwall Equip/3	399.55
Cessford.Constr/2	1,561.84	Witmer.Public.S/1	81.99
City.Laundering/6	330.20	WW.Grainger/3	364.74
City.Urbandale/1	10.00	Zero9.Holsters/1	48.47
Cntrl.IA.Distr/2	4,168.50	Travel/Training	
Cntrl.IA.Farm/3	558.10	Fire Serv Trn/1	75.94
Daggett, Michel/1	4.00	Hy-Vee,Johnston/1	2,018.50
Data Axle/1	261.00	Utilities	
Dehl, Ryan/1	63.45	Alliant.Energy/34	26,542.41
DEMCO.INCORP./1	95.35	Consumr.Energy/2	396.04
DMF Gardens/1	6,285.00	IA.DNR/1	175.00
Environ.Resourc/1	377.30	Mtn.Wtrwrks/1	739.34
Envisionware/1	1,041.00	Wage Assignment	
EPCO Ltd, Inc/1	172.00	American.Educa./1	64.41
Fastenal.Co/7	424.07	Collection.Svs./6	1,661.67
Fire Serv Trn/1	50.00	Colonial.Life/2	441.50
Gervich.Sons/1	35.00	Family Sup Pay/1	152.31
Gillig.LLC/2	1,174.67	Fidelity.Securt/2	467.72
Grimes.Asphalt/3	4,242.76	I.R.S./7	83,377.14
Hawkeye.Truck/1	137.01	IA.Treasurer/7	34,830.00
HyVee.Accts/1	44.06	ICMA.457/11	27,761.77
Inteconnex/2	855.00	Linn.Co.Sheriff/1	260.45
Jim Bell Floor/1	30.00	M.F.P.R.S.I./4	62,709.68
Jorgensen, Jerr/1	4.00	Polk.Co.Sheriff/1	258.46
Kieslers/1	1,700.00	Schendel.Pest.C/1	30.00
LARRY'S.TOWING/1	98.00	TotalAdmin.Serv/7	8,060.90
LIBRARY.STORE/1	1,140.24	Zero9.Holsters/1	6.48
Marco.Holdings/1	-13.51	Total/545	
Marsh.Co.Engr/24	15,939.16	1,350,944.97	
Menards/1	26.56		
Midland.Scienti/1	22.10		
MINITEX.UN.MINN/1	1,952.00		
Mph.Industries/1	83.90		

BILL LIST 04/26/21

Account Number	Vendor Name	Description (Item)	Amount
001.1010.5113.020	MUNICIPAL FIRE & POLICE RETIREMENT	Military leave contributions	\$ 13,667.66
001.1010.5113.020	MUNICIPAL FIRE & POLICE RETIREMENT	Military leave contributions	\$ 17,604.20
001.1010.5113.020	MUNICIPAL FIRE & POLICE RETIREMENT	Military leave contributions	\$ 4,767.25
001.1010.5113.020	MUNICIPAL FIRE & POLICE RETIREMENT	Military leave contributions	\$ 26,670.57
001.1010.5132.000	BROWNS SHOE FIT CO	PD - Garland- work shoes	\$ 139.50
001.1010.5132.000	Zero9 Holsters	portable radio holder	\$ 48.47
001.1010.5151.000	Occupational Medicine Plus PC	pre employment physical	\$ 115.00
001.1010.5230.000	ILEA	evaluation of new Police officer	\$ 150.00
001.1010.5230.000	YSS Grants Billing	Supervisor	\$ 397.92
001.1010.5230.000	YSS Grants Billing	Cell phone	\$ 75.16
001.1010.5230.000	YSS Grants Billing	Community Advocate-Reg	\$ 6,749.71
001.1010.5230.000	YSS Grants Billing	Admin Expense 10%	\$ 922.36
001.1010.5230.000	YSS Grants Billing	Benefits 20%	\$ 1,524.75
001.1010.5230.000	YSS Grants Billing	Community Advocate- OT	\$ 476.11
001.1010.5342.000	SCHENDEL PEST CONTROL INC	PD - monthly pest control	\$ 45.00
001.1010.5344.000	BOWERMASTER, DANE M	clothing allowance	\$ 300.00
001.1010.5344.000	Stericycle Inc	Monthly services	\$ 76.37
001.1010.5410.000	MCATEE TIRE SALES & SERVICE INC	PD #530 tire repair	\$ 30.00
001.1010.5410.000	MCATEE TIRE SALES & SERVICE INC	PD #516 tire repair	\$ 30.00
001.1010.5410.000	MPH INDUSTRIES INC	antenna assembly service call	\$ 75.70
001.1010.5431.000	LANGUAGE LINE SERV INC	over the phone interpretation	\$ 1,143.28
001.1010.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$ 56.71
001.1010.5470.000	Johnston Hy-Vee	Training Meals 5/2-8/20/21	\$ 2,018.50
001.1010.5565.000	ARNOLD MOTOR SUPPLY LLP	Task Force van oil filter	\$ 5.37
001.1010.5565.000	ARNOLD MOTOR SUPPLY LLP	Halogen light	\$ 5.44
001.1010.5565.000	ARNOLD MOTOR SUPPLY LLP	engine oil filters	\$ 7.98
001.1010.5565.000	ARNOLD MOTOR SUPPLY LLP	engine oil filters	\$ 7.98
001.1010.5565.000	ARNOLD MOTOR SUPPLY LLP	1 gallon prime/conv green 50/50	\$ 10.71
001.1010.5565.000	MPH INDUSTRIES INC	antenna assembly service call	\$ 83.90
001.1010.5570.000	MARSHALL COUNTY ENGINEER	March Fuelmaster system	\$ 4,098.08
001.1010.5600.000	DEHL, RYAN A	2x4-10' green treated lumber	\$ 63.45
001.1010.5600.000	OFFICE EXPRESS	toilet tissue	\$ 186.09
001.1010.5600.000	RACOM CORPORATION	PD metal belt clip	\$ 32.50
001.1010.5605.000	OFFICE EXPRESS	highliters and K-cups for coffee	\$ 36.28
001.1010.5610.000	KIESLER'S	ammunition	\$ 1,700.00
001.1010.5612.000	BDH INFORMATION TECHNOLOGY LLC	25ft extension cable	\$ 14.27
001.1030.5481.000	ALLIANT ENERGY	2801 S 12th St EMG Sirens	\$ 23.17
001.1030.5702.000	Marco Holdings LLC	overpayment	\$ (13.51)
001.1050.5132.000	Witmer Public Safety Group Inc	Fire Dept badge	\$ 81.99
001.1050.5151.000	MCFARLAND CLINIC PC	physical and or immunizations Fire Dept	\$ 656.92
001.1050.5151.000	Mary Greeley Medical Center	physical and or immunization -Fire Dept	\$ 1,001.95
001.1050.5344.000	ED M FELD EQUIPMENT CO INC	Annual function and fit testing	\$ 3,852.86
001.1050.5344.000	XEROX CORPORATION	Fire Dept March copies and services	\$ 24.00
001.1050.5344.000	XEROX CORPORATION	Fire Dept March copies and services	\$ 15.87
001.1050.5344.000	XEROX CORPORATION	Fire Dept March copies and services	\$ 7.08
001.1050.5413.000	CENTRAL IOWA FARM STORE INC	lawn mower serviced	\$ 184.10
001.1050.5413.000	CENTRAL IOWA FARM STORE INC	lawn mower serviced	\$ 350.00
001.1050.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$ 20.62
001.1050.5460.000	Fire Services Training Bureau	certification fees for Fire Officer	\$ 50.00
001.1050.5470.000	Fire Services Training Bureau	Fire Officer: Principles & Practive enhanced	\$ 75.94
001.1050.5570.000	MARSHALL COUNTY ENGINEER	March Fuelmaster system	\$ 324.79
001.1050.5571.000	MARSHALL COUNTY ENGINEER	March Fuelmaster system	\$ 563.17
001.1050.5630.000	Bound Tree Medical LLC	extrication collars	\$ 35.94
001.1070.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$ 5.16
001.1070.5570.000	MARSHALL COUNTY ENGINEER	March Fuelmaster system	\$ 12.36
001.1070.5570.000	MARSHALL COUNTY ENGINEER	March Fuelmaster system	\$ 19.95
001.1071.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$ 5.16
001.1071.5570.000	MARSHALL COUNTY ENGINEER	March Fuelmaster system	\$ 26.52
001.1071.5570.000	MARSHALL COUNTY ENGINEER	March Fuelmaster system	\$ 49.34
001.1075.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$ 5.16
001.1075.5570.000	MARSHALL COUNTY ENGINEER	March Fuelmaster system	\$ 50.56
001.1099.5450.000	CENTURYLINK long distance	Long distance lines	\$ 2.70
001.1099.5450.000	CENTURYLINK long distance	Long distance lines	\$ 1.12
001.1099.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	Police & Fire Bldg	\$ 2,130.14
001.1099.5611.000	Inteconnex	Security System service - 3 doors - 1 camera	\$ 570.00
001.1099.5611.000	Inteconnex	installed POE / 12v splitter	\$ 285.00
001.1099.5611.000	WW GRAINGER	PD and FD air filters	\$ 239.46
001.2020.5570.000	MARSHALL COUNTY ENGINEER	March Fuelmaster system	\$ 164.91
001.2080.5342.000	MARSHALLTOWN AVIATION INC	Airport Managers fee	\$ 642.00
001.2080.5410.000	MARSHALLTOWN AVIATION INC	Airport City Ground Maintenance	\$ 1,354.86
001.2080.5450.000	MARSHALLTOWN AVIATION INC	Airport internet reimbursement	\$ 30.05
001.2080.5565.000	CENTRAL IOWA FARM STORE INC	Airport #715 filter	\$ 24.00
001.2080.5565.000	MARSHALLTOWN AVIATION INC	Arnold Motor reimbursement to Airport	\$ 55.96
001.2090.5220.000	MARSHALLTOWN WATER WORKS	LANDFILL BILLS	\$ 245.75
001.2090.5331.000	MARSHALL COUNTY LANDFILL	Solid Waste Fee FY20-21 second half	\$ 55,104.00

001.4010.5215.000	TSYS	-36 Library credit card transaction fees	\$ 36.09
001.4010.5342.000	SERVICEMASTER OF MTOWN INC	Carpet cleaning conference rooms	\$ 318.00
001.4010.5342.000	SERVICEMASTER OF MTOWN INC	April library services	\$ 1,772.00
001.4010.5342.000	STONE SANITATION	March Library services	\$ 115.56
001.4010.5343.000	SCIENCE CENTER OF IOWA	membership fee	\$ 450.00
001.4010.5344.000	OCLC, INC	Cataloging and Metadata subscription	\$ 939.15
001.4010.5344.000	OCLC, INC	February Cataloging and Metadata	\$ 1,004.89
001.4010.5344.000	OCLC, INC	tax credit	\$ (65.74)
001.4010.5344.000	OCLC, INC	March Cataloging and Metadata	\$ 939.15
001.4010.5344.000	OCLC, INC	June 2020 Cataloging and Metadata	\$ 939.15
001.4010.5344.000	OCLC, INC	April Cataloging and Metadata subscription	\$ 939.15
001.4010.5344.000	OCLC, INC	May cataloging and metadata subscription	\$ 939.15
001.4010.5344.000	PREMIER OFFICE EQUIPMENT	contract copies	\$ 1.26
001.4010.5344.000	PREMIER OFFICE EQUIPMENT	contract copies 2/28-3/29/21	\$ 63.07
001.4010.5344.000	STERLING FIRE & SAFETY INC	8 annual inspections of fire extinguishers	\$ 24.00
001.4010.5386.000	MIKES TURF RIGHT	lawn care aeration	\$ 1,530.80
001.4010.5410.000	RECORD AUTOMATIC DOORS INC	service front doors	\$ 215.00
001.4010.5410.000	TRI STATE LOCK SERVICE	library service call	\$ 60.00
001.4010.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$ 10.31
001.4010.5450.000	CENTURYLINK long distance	Long distance lines	\$ 1.35
001.4010.5600.000	CENTRAL IOWA DISTRIBUTING INC	toilet paper, urnial floor mats, dish liquid	\$ 246.80
001.4010.5600.000	DEMCO INCORP	scotch filament tape	\$ 95.35
001.4010.5600.000	ENVISIONWARE	blank book labels	\$ 1,041.00
001.4010.5600.000	LIBRARY STORE INC, THE	laminate	\$ 1,140.24
001.4010.5612.000	MINITEX/ UNIV OF MINNESOTA	Voyager barcode scanner	\$ 1,952.00
001.4010.5704.000	BDH INFORMATION TECHNOLOGY LLC	FortiGate 1 year threat protrection	\$ 599.00
001.4010.5704.000	Grimes Public Library	TixKeeper software & authentication	\$ 225.00
001.4010.5730.000	BAKER & TAYLOR INCORP	reference books	\$ 47.61
001.4010.5730.000	BAKER & TAYLOR INCORP	reference books	\$ 163.42
001.4010.5730.000	BAKER & TAYLOR INCORP	reference book	\$ 15.11
001.4010.5730.000	BAKER & TAYLOR INCORP	reference books	\$ 17.92
001.4010.5730.000	BAKER & TAYLOR INCORP	reference books	\$ 90.50
001.4010.5730.000	BAKER & TAYLOR INCORP	reference book	\$ 20.15
001.4010.5730.000	BAKER & TAYLOR INCORP	reference books	\$ 32.38
001.4010.5730.000	BAKER & TAYLOR INCORP	reference books	\$ 47.98
001.4010.5730.000	BAKER & TAYLOR INCORP	reference books	\$ 44.89
001.4010.5730.000	BAKER & TAYLOR INCORP	reference books	\$ 33.59
001.4010.5730.000	BAKER & TAYLOR INCORP	reference book	\$ 26.99
001.4010.5730.000	BAKER & TAYLOR INCORP	reference books	\$ 47.67
001.4010.5730.000	BAKER & TAYLOR INCORP	reference book	\$ 13.44
001.4010.5730.000	Data Axle	City Directories	\$ 261.00
001.4010.5731.000	OVERDRIVE,INC.	periodicals	\$ 27.50
001.4010.5731.000	OVERDRIVE,INC.	periodicals	\$ 143.47
001.4010.5731.000	OVERDRIVE,INC.	periodicals	\$ 65.00
001.4010.5731.000	OVERDRIVE,INC.	periodicals	\$ 52.49
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$ 32.46
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$ 25.32
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$ 16.19
001.4010.5732.000	BAKER & TAYLOR INCORP	large type book	\$ 18.99
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$ 76.60
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$ 52.24
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$ 57.24
001.4010.5732.000	BAKER & TAYLOR INCORP	large type book	\$ 16.80
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$ 49.25
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$ 96.99
001.4010.5732.000	BAKER & TAYLOR INCORP	large type book	\$ 18.00
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$ 121.13
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$ 118.47
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$ 18.00
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$ 69.52
001.4010.5732.000	BAKER & TAYLOR INCORP	adult graphic novels	\$ 32.28
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$ 15.68
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$ 123.80
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$ 58.20
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$ 30.78
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$ 30.76
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$ 8.95
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$ 14.99
001.4010.5732.000	BAKER & TAYLOR INCORP	large type books	\$ 35.39
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$ 14.56
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$ 29.67
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$ 61.72
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$ 50.96
001.4010.5732.000	BAKER & TAYLOR INCORP	large type book	\$ 18.00
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$ 61.04
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$ 15.12
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$ 15.65
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$ 50.35
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$ 206.54

001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$	18.95
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$	20.55
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$	74.88
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$	84.15
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$	23.80
001.4010.5732.000	BRODART CO	juvenile books	\$	155.97
001.4010.5732.000	BRODART CO	juvenile books	\$	139.53
001.4010.5732.000	BRODART CO	juvenile books	\$	123.76
001.4010.5732.000	BRODART CO	juvenile books	\$	17.37
001.4010.5732.000	BRODART CO	Memorial and juvenile books	\$	29.11
001.4010.5732.000	BRODART CO	juvenile books	\$	124.35
001.4010.5732.000	Cascade Public Library	large print book	\$	22.00
001.4010.5732.000	CENGAGE LEARNING INC	Tye Grant books	\$	32.98
001.4010.5732.000	CENGAGE LEARNING INC	adult fiction or non fiction books	\$	24.69
001.4010.5732.000	CENGAGE LEARNING INC	large type books	\$	47.23
001.4010.5732.000	CENTER POINT LARGE PRINT	adult fiction or non fiction books	\$	60.00
001.4010.5732.000	CENTER POINT LARGE PRINT	adult fiction or non fiction books	\$	10.00
001.4010.5732.000	CENTER POINT LARGE PRINT	adult fiction or non fiction books	\$	310.98
001.4010.5732.000	FINDAWAY WORLD LLC	juvenile audio books	\$	1,871.11
001.4010.5732.000	KIDS REFERENCE COMPANY, INC	juvenile books	\$	332.25
001.4010.5732.000	MICROMARKETING LLC	audio book	\$	39.99
001.4010.5732.000	MICROMARKETING LLC	adult audio	\$	79.98
001.4010.5732.000	MICROMARKETING LLC	adult audio	\$	39.99
001.4010.5732.000	MICROMARKETING LLC	adult audio books	\$	139.93
001.4010.5732.000	MICROMARKETING LLC	adult audio book	\$	44.99
001.4010.5732.000	MICROMARKETING LLC	adult audio book	\$	39.99
001.4010.5732.000	MICROMARKETING LLC	adult audio books	\$	84.99
001.4010.5732.000	MICROMARKETING LLC	adult audio book	\$	31.79
001.4010.5732.000	MICROMARKETING LLC	audio books	\$	40.00
001.4010.5732.000	MICROMARKETING LLC	audio books and Thorn memorial book	\$	98.98
001.4010.5732.000	MICROMARKETING LLC	adult audio	\$	128.98
001.4010.5732.000	MIDWEST TAPE	Digital content : ebook, eaudiobooks, movies, tv	\$	10,000.00
001.4010.5732.000	OVERDRIVE,INC.	digital books	\$	228.92
001.4010.5732.000	OVERDRIVE,INC.	audio books	\$	421.15
001.4010.5732.000	OVERDRIVE,INC.	electronic books	\$	139.49
001.4010.5732.000	OVERDRIVE,INC.	adult audio books	\$	284.98
001.4010.5732.000	OVERDRIVE,INC.	electronic books	\$	114.99
001.4010.5732.000	OVERDRIVE,INC.	electronic books	\$	508.91
001.4010.5734.000	BAKER & TAYLOR INCORP	lost and replaced DVDs	\$	316.72
001.4010.5734.000	BAKER & TAYLOR INCORP	lost and replaced DVDs	\$	55.77
001.4010.5734.000	BAKER & TAYLOR INCORP	lost and replaced books	\$	20.39
001.4010.5734.000	BAKER & TAYLOR INCORP	lost and replaced DVDs	\$	10.87
001.4010.5734.000	BAKER & TAYLOR INCORP	lost and replaced DVD	\$	14.49
001.4010.5734.000	BAKER & TAYLOR INCORP	lost and replaced book	\$	28.15
001.4010.5734.000	BAKER & TAYLOR INCORP	lost and replaced book	\$	19.95
001.4010.5734.000	BAKER & TAYLOR INCORP	lost and replaced book	\$	5.40
001.4010.5734.000	BAKER & TAYLOR INCORP	lost and replaced books	\$	5.39
001.4010.5734.000	BAKER & TAYLOR INCORP	lost and replaced books	\$	29.49
001.4010.5734.000	BAKER & TAYLOR INCORP	lost and replaced books	\$	5.39
001.4010.5734.000	MIDWEST TAPE	lost and replaced DVDs	\$	133.89
001.4010.5734.000	MIDWEST TAPE	lost and replaced DVD	\$	11.24
001.4010.5734.000	MIDWEST TAPE	lost and replaced DVDs	\$	73.44
001.4010.5734.000	MIDWEST TAPE	lost and replaced DVDs	\$	19.48
001.4010.5734.000	MIDWEST TAPE	lost and replaced DVDs and videos	\$	170.09
001.4010.5734.000	MIDWEST TAPE	lost and replaced DVDs and videos	\$	11.24
001.4010.5736.000	RECORDED BOOKS Inc	digital books	\$	44.85
001.4010.5736.000	RECORDED BOOKS Inc	streaming video content deposit	\$	500.00
001.4010.5980.000	Riceville Public Library	refund on lost book	\$	12.97
001.4030.5342.000	ARAMARK UNIFORM SERVICES INC	dust mop handles	\$	0.08
001.4030.5342.000	ARAMARK UNIFORM SERVICES INC	mop synthetic	\$	8.00
001.4030.5342.000	ARAMARK UNIFORM SERVICES INC	roll towels	\$	13.66
001.4030.5342.000	ARAMARK UNIFORM SERVICES INC	mop frame	\$	0.08
001.4030.5342.000	ARAMARK UNIFORM SERVICES INC	mop frame	\$	0.08
001.4030.5342.000	ARAMARK UNIFORM SERVICES INC	mop synthetic	\$	8.00
001.4030.5342.000	ARAMARK UNIFORM SERVICES INC	roll towels	\$	13.66
001.4030.5342.000	ARAMARK UNIFORM SERVICES INC	dust mop handles	\$	0.08
001.4030.5342.000	MARSHALL COUNTY LANDFILL	Parks garbage	\$	30.25
001.4030.5342.000	MARSHALL COUNTY LANDFILL	Parks garbage	\$	45.65
001.4030.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$	5.16
001.4030.5481.000	ALLIANT ENERGY	801 WOODLAND ST SHOP	\$	33.76
001.4030.5481.000	ALLIANT ENERGY	RIVERVIEW PARK EAST SIDE	\$	106.30
001.4030.5481.000	ALLIANT ENERGY	602 W Merle Hibbs Blvd	\$	20.38
001.4030.5481.000	ALLIANT ENERGY	JUDGE PARK	\$	19.73
001.4030.5481.000	ALLIANT ENERGY	802 S 3rd St Skate Park	\$	15.66
001.4030.5482.000	ALLIANT ENERGY	LOG CABIN	\$	49.16
001.4030.5482.000	ALLIANT ENERGY	905 E MAIN ST PARK SHOP	\$	78.18
001.4030.5565.000	ARNOLD MOTOR SUPPLY LLP	#805 & 712 Parks - fuel filters	\$	16.80
001.4030.5565.000	VANWALL EQUIPMENT INC	balance	\$	9.00
001.4030.5570.000	MARSHALL COUNTY ENGINEER	March Fuelmaster system	\$	444.30

001.4030.5571.000	MARSHALL COUNTY ENGINEER	March Fuelmaster system	\$ 138.45
001.4030.5611.000	TRI STATE LOCK SERVICE	3 padlocks	\$ 72.00
001.4030.5980.000	Osgood, Judy	Building rental cancellation	\$ 80.00
001.4040.4999.000	SCHENDEL PEST CONTROL INC	City Hall monthly pest control	\$ 30.00
001.4040.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$ 5.16
001.4045.5280.000	Affektive Software LLC	Music for Aquatic Center	\$ 461.19
001.4045.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$ 10.31
001.4045.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	Aquatic Center	\$ 10.00
001.4045.5600.000	CENTRAL IOWA DISTRIBUTING INC	Aquatic Center bathroom supplies	\$ 3,921.70
001.4045.5613.000	CITY OF URBANDALE	17 padlocks	\$ 10.00
001.4065.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$ 5.16
001.4065.5450.000	CENTURYLINK	Coliseum Backup Analog Lines	\$ 81.32
001.4065.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	Coliseum	\$ 62.10
001.4065.5600.000	WW GRAINGER	Coliseum air filters	\$ 51.60
001.4065.5600.000	WW GRAINGER	Coliseum air filters	\$ 73.68
001.4065.5611.000	EPCO Ltd, Inc	toilet paper holders	\$ 172.00
001.4066.5613.000	HYVEE ACCOUNTS RECEIVABLE	Parks resale merchandise	\$ 44.06
001.4066.5613.000	NORTHERN LIGHTS DISTRIBUTING	Parks resale product	\$ 136.01
001.5020.5230.000	Bolton & Menk Inc	general engineering	\$ 1,020.00
001.5040.5210.000	TIMES REPUBLICAN	advertising and public notices	\$ 29.50
001.5040.5230.000	Bolton & Menk Inc	general engineering	\$ 1,445.00
001.5040.5230.000	Bolton & Menk Inc	Development of Downtown Design Guidelines	\$ 294.00
001.5900.5331.000	MARSHALLTOWN CHAMBER OF COMMERCE	Tourism & Promotional Services	\$ 62,717.03
001.6010.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$ 5.16
001.6012.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$ 5.16
001.6020.5210.000	TIMES REPUBLICAN	advertising and public notices	\$ 169.25
001.6020.5210.000	TIMES REPUBLICAN	advertising and public notices	\$ 699.28
001.6020.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$ 5.16
001.6021.5215.000	TSYS	Finance credit card transaction fees	\$ 69.95
001.6021.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$ 20.56
001.6021.5990.000	Bauer, Jane	overpaid registration fee 401 N. 17th St.	\$ 4.00
001.6021.5990.000	Daggett, Michelle	overpaid registration fee 107 W. Nevada	\$ 4.00
001.6021.5990.000	Jorgensen, Jerry	overpaid registration fee 326 Harrison Drive	\$ 4.00
001.6025.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$ 5.16
001.6040.5234.000	GRIMES BUCK SCHOELL BEACH & HITCHINS	professional services	\$ 3,840.00
001.6050.5450.000	CENTURYLINK long distance	Long distance lines	\$ 2.70
001.6050.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	City Hall	\$ 320.09
001.6050.5611.000	Qualitas Manufacturing Inc	'storm shelter' window shutters Carnegie basement	\$ 3,267.30
001.6051.5342.000	SCHENDEL PEST CONTROL INC	Carnegie Bldg monthly pest control	\$ 30.00
030.4030.5233.000	CLAPSADDLE GARBER ASSOC INC	Pickleball Pocket Park Project	\$ 2,940.80
030.6070.5703.000	BDH INFORMATION TECHNOLOGY LLC	Replace PC for Patrol315	\$ 698.37
110.2010.5132.000	CITY LAUNDERING COMPANY	Street dept uniform cleaning	\$ 99.95
110.2010.5132.000	CITY LAUNDERING COMPANY	Street dept uniform cleaning	\$ 99.95
110.2010.5132.000	THEISENS SUPPLY INC	Street Dept gloves	\$ 26.98
110.2010.5132.000	THEISENS SUPPLY INC	leather gloves	\$ 10.99
110.2010.5342.000	ARAMARK UNIFORM SERVICES INC	mat service	\$ 57.81
110.2010.5342.000	STERLING FIRE & SAFETY INC	7 annual fire extinguisher inspections	\$ 21.00
110.2010.5342.000	Verizon Connect NWF, INC.	March Street Dept GPS	\$ 242.85
110.2010.5359.000	DAVES CRANE & WRECKER SERVICE	tow dump truck from Mtown to Altoona	\$ 550.00
110.2010.5410.000	LARRYS TOWING & TIRE SERVICE	trailer tires	\$ 15.00
110.2010.5410.000	RACOM CORPORATION	testing service on monitor	\$ 52.50
110.2010.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$ 5.16
110.2010.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	PW Bldg	\$ 55.04
110.2010.5565.000	Accurate Hydraulics & Machine Services Inc	repair 2 snow plow angle cylinders	\$ 815.00
110.2010.5565.000	ARNOLD MOTOR SUPPLY LLP	80W90 oil	\$ 10.80
110.2010.5565.000	HAWKEYE TRUCK EQUIPMENT INC	cylinder link and pin	\$ 137.01
110.2010.5565.000	LARRYS TOWING & TIRE SERVICE	trailer tires	\$ 98.00
110.2010.5565.000	OHALLORAN INTERNATIONAL, INC.	seat u bolt front spring and shock absorber	\$ 489.77
110.2010.5570.000	MARSHALL COUNTY ENGINEER	March Fuelmaster system	\$ 968.02
110.2010.5571.000	MARSHALL COUNTY ENGINEER	March Fuelmaster system	\$ 1,665.86
110.2010.5600.000	AIRGAS USA, LLC	carbon dioxide balance argon	\$ 44.25
110.2010.5600.000	FASTENAL COMPANY	Street Dept nuts and bolts	\$ 15.25
110.2010.5600.000	FASTENAL COMPANY	Street Dept nuts and bolts	\$ 40.04
110.2010.5600.000	FASTENAL COMPANY	Street Dept screws and bolts	\$ 65.25
110.2010.5600.000	GERVICH & SONS INC	angled steel	\$ 35.00
110.2010.5600.000	NAPA AUTO PARTS	gloves	\$ 3.67
110.2010.5600.000	Nelson Fabrication LLC	4 adapters	\$ 24.00
110.2010.5600.000	Nelson Fabrication LLC	one 90degree adapter	\$ 24.00
110.2010.5600.000	THEISENS SUPPLY INC	black and white spray paint	\$ 22.26
110.2010.5600.000	Vajgrt, Roger	refill 100lb LB tank	\$ 183.18
110.2010.5618.000	GRIMES ASPHALT AND PAVING CORP.	Street Dept cold mix	\$ 2,306.80
110.2010.5618.000	GRIMES ASPHALT AND PAVING CORP.	Street Dept cold mix	\$ 940.24
110.2010.5618.000	GRIMES ASPHALT AND PAVING CORP.	Street Dept cold mix	\$ 995.72
110.2010.5620.000	CESSFORD CONSTRUCTION COMPANY	Street Dept road stone	\$ 1,453.06
110.2010.5620.000	CESSFORD CONSTRUCTION COMPANY	3" road stone	\$ 108.78
110.2010.5703.000	BDH INFORMATION TECHNOLOGY LLC	Standby UPS system	\$ 50.00
110.2010.5718.000	THEISENS SUPPLY INC	24" broom	\$ 32.99
110.2010.5718.000	THEISENS SUPPLY INC	balla hammer	\$ 11.99
110.2030.5481.000	ALLIANT ENERGY	N 18th Ave Bridge	\$ 29.24

110.2030.5481.000	ALLIANT ENERGY	HWY 14 & HWY 30 STREET LIGHTS	\$ 66.90
110.2030.5481.000	ALLIANT ENERGY	211 S 9TH ST FRONT TERRACE	\$ 20.52
110.2030.5481.000	ALLIANT ENERGY	407 Player St Bridge Light	\$ 66.08
110.2030.5481.000	CONSUMERS ENERGY CO-OP	City of Marshalltown-street lights	\$ 328.69
110.2040.5132.000	CITY LAUNDERING COMPANY	uniform cleaning Utility Dept.	\$ 38.90
110.2040.5132.000	CITY LAUNDERING COMPANY	uniform cleaning Utility Dept.	\$ 38.90
110.2040.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$ 5.16
110.2040.5481.000	ALLIANT ENERGY	S 12TH AVE E OLIVE ST	\$ 35.53
110.2040.5481.000	ALLIANT ENERGY	S CENTER ST & W BERLE	\$ 36.55
110.2040.5481.000	ALLIANT ENERGY	N 18TH AVE & E MAIN	\$ 26.45
110.2040.5481.000	ALLIANT ENERGY	402 Woodland St BATH HOUSE	\$ 125.02
110.2040.5481.000	ALLIANT ENERGY	N 3rd Ave Cnr State	\$ 102.26
110.2040.5481.000	ALLIANT ENERGY	S CENTER ST N OF MALL	\$ 42.98
110.2040.5481.000	ALLIANT ENERGY	S Center St Cnr Hibbs	\$ 39.47
110.2040.5481.000	ALLIANT ENERGY	13 S 13TH ST CNR MAIN	\$ 35.73
110.2040.5481.000	ALLIANT ENERGY	219 Westwood flashing lights	\$ 20.38
110.2040.5481.000	ALLIANT ENERGY	E Anson St cnr 4th Ave	\$ 20.38
110.2040.5481.000	ALLIANT ENERGY	5 N 5th St cnr State St	\$ 20.38
110.2040.5481.000	CONSUMERS ENERGY CO-OP	City of Marshalltown-traffic signals	\$ 67.35
110.2040.5482.000	ALLIANT ENERGY	402 Woodland St BATH HOUSE	\$ 33.53
110.2040.5570.000	MARSHALL COUNTY ENGINEER	March Fuelmaster system	\$ 308.94
110.2050.5571.000	MARSHALL COUNTY ENGINEER	March Fuelmaster system	\$ 107.52
110.2050.5600.000	THEISENS SUPPLY INC	grass seed for damaged lawns from snow plow	\$ 129.98
110.2060.5210.000	TIMES REPUBLICAN	advertising and public notices	\$ 19.22
110.2060.5230.000	Bolton & Menk Inc	general engineering	\$ 1,465.00
110.2060.5230.000	CLAPSADDLE GARBER ASSOC INC	Easement acquisition 2020 Derecho tree clean up	\$ 5,561.45
110.2060.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$ 5.16
110.2060.5485.000	DNR	Annual permit fee	\$ 175.00
110.2060.5565.000	ARNOLD MOTOR SUPPLY LLP	Engineering - LED on - off rocker	\$ 5.67
110.2060.5570.000	MARSHALL COUNTY ENGINEER	March Fuelmaster system	\$ 97.82
110.2070.5565.000	THEISENS SUPPLY INC	roller chain and offset link	\$ 37.98
110.2070.5571.000	MARSHALL COUNTY ENGINEER	March Fuelmaster system	\$ 791.31
121.6011.5331.000	Central Iowa Fairgrounds	Fireworks July 4th celebration resolution 2021-066	\$ 12,500.00
130.1099.5410.000	CRESCENT ELECTRIC SUPPLY CO	Industrial lights replaced at FD- insurance	\$ 484.00
130.4030.5410.000	NEVCO Sports LLC	scoreboard controllers	\$ 897.00
130.8015.5410.000	JENSEN INC	repairs 2020 Dodge Ram 2500	\$ 1,233.55
130.8015.5410.000	JENSEN INC	repairs 2020 Dodge Ram	\$ 1,692.60
142.4030.5565.000	VANWALL EQUIPMENT INC	Softball Assoc. blades for mower	\$ 70.00
142.4030.5565.000	VANWALL EQUIPMENT INC	Softball Assoc. blades for mower	\$ 320.55
147.1075.5230.000	STRUCTURAL ENGINEERS PC	330 S 3rd Ave buidling assessment	\$ 760.00
149.2010.5342.000	Weideman, Mitchell	Tree and rootball removal	\$ 34,005.17
170.4010.5601.000	St Francis of Assis Parish	Pizza for BOB awards	\$ 67.29
170.4010.5732.000	CENGAGE LEARNING INC	Tye Grant books	\$ 80.97
170.4010.5732.000	CENGAGE LEARNING INC	Tye Grant books	\$ 80.96
170.4010.5732.000	CENGAGE LEARNING INC	Tye Grant books	\$ 89.21
170.4010.5732.000	CENGAGE LEARNING INC	Tye Grant books	\$ 151.00
170.4010.5732.000	CENGAGE LEARNING INC	Tye Grant books	\$ 104.96
170.4010.5732.000	CENTER POINT LARGE PRINT	Tye Grant books	\$ 266.17
170.4010.5734.000	BAKER & TAYLOR INCORP	Brintnall memorial book	\$ 42.46
170.4010.5734.000	BAKER & TAYLOR INCORP	Brintnall memorial book	\$ 20.89
170.4010.5734.000	BAKER & TAYLOR INCORP	Handorf memorial books	\$ 117.60
170.4010.5734.000	BAKER & TAYLOR INCORP	Ballington memorial book	\$ 15.68
170.4010.5734.000	BAKER & TAYLOR INCORP	Fiscus memorial book	\$ 17.36
170.4010.5734.000	BRODART CO	Memorial and juvenile books	\$ 36.27
170.4010.5734.000	MICROMARKETING LLC	Barrigar-Williamson memorial book	\$ 34.99
170.4010.5734.000	MICROMARKETING LLC	audio books and Thorn memorial book	\$ 14.99
184.5030.5342.000	IOWA DEPT OF INSPECTIONS & APPEALS	January - March 2021 investigations	\$ 119.44
184.5030.5344.000	KOCH Office Group	Housing copies	\$ 53.80
184.5030.5344.000	KOCH Office Group	Housing copies	\$ 101.99
184.5030.5344.000	Stericycle Inc	Monthly services PD & Housing	\$ 85.60
184.5030.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$ 10.31
189.3040.5342.000	Impact 7G Inc	125 Homes LI/RA and HHA	\$ 6,000.00
189.3040.5342.000	Impact 7G Inc	125 Homes LI/RA and HHA	\$ 1,100.00
189.3040.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$ 5.16
311.2012.5233.000	Bolton & Menk Inc	Design	\$ 14,689.50
311.2012.5233.000	Bolton & Menk Inc	Storm Water Planning, Analysis & Design	\$ 5,170.00
311.2012.5233.000	Bolton & Menk Inc	Project Coordination	\$ 166.00
312.2080.5348.000	VanMaanen Electric Inc	APR19003 Vault Improvements	\$ 56,330.41
341.5010.5370.000	SIGN CREATIONS	4'x6' banner	\$ 66.00
341.5010.5609.000	DMF GARDENS	Spring 2021 order	\$ 6,285.00
354.1099.5776.000	SIEMENS INDUSTRY, INC.	Police & Fire Bldg moved and added smoke detectors	\$ 1,240.00
354.1099.5776.000	SIEMENS INDUSTRY, INC.	Police & Fire Bldg moved and added smoke detectors	\$ 848.72
354.1099.5776.000	SIEMENS INDUSTRY, INC.	Police & Fire Bldg moved and added smoke detectors	\$ 275.00
354.1099.5776.000	SIEMENS INDUSTRY, INC.	Police & Fire Bldg moved and added smoke detectors	\$ 144.00
354.1099.5776.000	SIEMENS INDUSTRY, INC.	Police & Fire Bldg moved and added smoke detectors	\$ 1,429.68
355.1075.5230.000	Rally Appraisal, LLC	appraisal 328 S 3rd Ave, Marshalltown	\$ 1,200.00
355.1075.5230.000	Rally Appraisal, LLC	appraisal 330 S 3rd Ave, Marshalltown	\$ 1,200.00
355.1075.5250.000	MARSHALL COUNTY ABSTRACT CO	Title certificate - 110 W Main St	\$ 125.00
355.1075.5440.000	MARSHALL COUNTY TREASURER	taxes for 610 W Nevada St land purchase	\$ 348.00

355.1075.5781.000	Meling, Judy	610 W Nevada St	\$ 1,333.33
355.1075.5781.000	Meling, Karl	610 W Nevada St	\$ 666.67
362.2012.5233.000	Bolton & Menk Inc	Professional Services - UPRR Quiet Zone Creation	\$ 4,127.50
362.5010.5233.000	Bolton & Menk Inc	Professional Fees - Downtown Planning Phase II	\$ 34,951.00
381.2020.5233.000	FOX ENGINEERING ASSOCIATES INC	PLT19001 1st St Parking Lot	\$ 546.25
383.4065.5230.000	CPMI LLC	CPMI CONSTRUCTION INSPECTION SERVICES VMC RENOV	\$ 2,710.00
383.4065.5342.000	Marco Holdings LLC	set up Polycom phone at Coliseum	\$ 75.00
383.4065.5702.000	STAPLES BUSINESS CREDIT	48"d x 240"w x 29"h, conference table	\$ 1,412.14
395.5020.5233.000	McClure Engineering Co	Professional Services 3/1/21-3/2721 - Final Plat M	\$ 2,000.00
610.8015.5220.000	MARSHALLTOWN WATER WORKS	Sanitary Collections Costs	\$ 8,045.43
610.8015.5233.000	FOX ENGINEERING ASSOCIATES INC	WPC20001 WPCP Clarifier Rehab	\$ 6,500.00
610.8015.5233.000	FOX ENGINEERING ASSOCIATES INC	2020 Sewer Rehab CIPP	\$ 10,705.00
610.8015.5344.000	STERLING FIRE & SAFETY INC	Annual Fire Extinguisher inspecting	\$ 126.00
610.8015.5441.000	TREASURER ST OF IOWA	Sales/ Use tax processing	\$ 2,168.00
610.8015.5441.000	TREASURER ST OF IOWA	Sales/ Use tax processing	\$ 13,006.00
610.8015.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$ 15.47
610.8015.5450.000	CENTURYLINK long distance	Long distance lines	\$ 2.70
610.8015.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	Direct connection Internet PW/WPCP	\$ 440.64
610.8015.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	WPCP	\$ 42.57
610.8015.5481.000	ALLIANT ENERGY	N 3rd Ave River Sign	\$ 23.09
610.8015.5481.000	ALLIANT ENERGY	RIVERVIEW PARK LIFTSTATION	\$ 19.73
610.8015.5481.000	ALLIANT ENERGY	1001 Woodland St RIVERVIEW PARK	\$ 20,105.49
610.8015.5481.000	ALLIANT ENERGY	JBS 402 N 10TH AVE	\$ 20.38
610.8015.5482.000	ALLIANT ENERGY	1001 WOODLAND ST DISP PLANT	\$ 4,502.45
610.8015.5483.000	MARSHALLTOWN WATER WORKS	March 2021 Plant water usage	\$ 739.34
610.8015.5570.000	MARSHALL COUNTY ENGINEER	March Fuelmaster system	\$ 126.24
610.8015.5600.000	FASTENAL COMPANY	WPCP operating supplies	\$ 3.50
610.8015.5600.000	FASTENAL COMPANY	WPCP operating supplies	\$ 285.23
610.8015.5603.000	ENVIRONMENTAL RESOURCE ASSOC INC	Quarterly lab analysis-2021	\$ 377.30
610.8015.5603.000	MIDLAND SCIENTIFIC INC	WPCP lab supplies	\$ 22.10
610.8015.5704.000	BDH INFORMATION TECHNOLOGY LLC	Fortigate protection	\$ 423.00
610.8015.5980.000	Flores, Gabriela	sewer refund 2021 water pipe break	\$ 425.04
610.8015.5980.000	Harmon, Sherry	sewer refund 2021-Pool	\$ 38.41
610.8016.5230.000	Piper Sandler & Co	Placement agent fees 2021 Sewer Rev Bond	\$ 27,093.75
610.8016.5230.000	SPEER FINANCIAL,INC.	issuance of 2021 sewer revenue bond	\$ 8,550.00
610.8016.5342.000	A-1 PEST CONTROL	Sewer Dept spring services	\$ 39.00
610.8016.5344.000	STERLING FIRE & SAFETY INC	annual inspection of 7 fire extinguishers	\$ 171.60
610.8016.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$ 6.19
610.8016.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	Direct connection Internet PW/WPCP	\$ 264.38
610.8016.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	PW Bldg	\$ 33.03
610.8016.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	WPCP	\$ 25.54
610.8016.5481.000	ALLIANT ENERGY	N 22nd St	\$ 80.63
610.8016.5481.000	ALLIANT ENERGY	608 Turner St Pump Station	\$ 193.07
610.8016.5481.000	ALLIANT ENERGY	1511 Rolling Meadows Rd	\$ 117.26
610.8016.5565.000	NAPA AUTO PARTS	oil and filters	\$ 111.42
610.8016.5570.000	MARSHALL COUNTY ENGINEER	March Fuelmaster system	\$ 344.78
610.8016.5571.000	MARSHALL COUNTY ENGINEER	March Fuelmaster system	\$ 109.92
610.8016.5600.000	FASTENAL COMPANY	safety glasses	\$ 8.88
610.8016.5600.000	MENARDS	casing gunstick	\$ 26.56
610.8016.5600.000	THEISENS SUPPLY INC	foam exterior sealant, quikrete mix	\$ 55.00
610.8016.5600.000	THEISENS SUPPLY INC	9lb pail bait	\$ 32.99
612.8016.5233.000	FOX ENGINEERING ASSOCIATES INC	increase	\$ 4,434.40
690.8050.5132.000	CITY LAUNDERING COMPANY	uniform cleaning-Transit dept	\$ 26.25
690.8050.5132.000	CITY LAUNDERING COMPANY	uniform cleaning-Transit dept	\$ 26.25
690.8050.5210.000	TIMES REPUBLICAN	advertising and public notices	\$ 15.20
690.8050.5331.000	Region 6 Resource Partners	March 2021 Para Transit billing	\$ 3,226.95
690.8050.5342.000	TEMP ASSOCIATES INC	Transit dept help w/e 4/04/21	\$ 391.82
690.8050.5342.000	TEMP ASSOCIATES INC	Transit dept help w/e 4/11/21	\$ 467.17
690.8050.5370.000	Sho Biz Inc dba Minuteman	request for time off forms and day passes	\$ 15.95
690.8050.5370.000	Sho Biz Inc dba Minuteman	request for time off forms and day passes	\$ 80.29
690.8050.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$ 5.16
690.8050.5565.000	ARNOLD MOTOR SUPPLY LLP	separator filter	\$ (22.89)
690.8050.5565.000	ARNOLD MOTOR SUPPLY LLP	separator air filter	\$ 25.30
690.8050.5565.000	ARNOLD MOTOR SUPPLY LLP	filters	\$ 99.87
690.8050.5565.000	GILLIG LLC	jumper speedometer harness	\$ 90.15
690.8050.5565.000	GILLIG LLC	bike rack assembly	\$ 1,084.52
690.8050.5570.000	MARSHALL COUNTY ENGINEER	March Fuelmaster system	\$ 340.56
690.8050.5571.000	MARSHALL COUNTY ENGINEER	March Fuelmaster system	\$ 4,882.63
690.8050.5605.000	Sho Biz Inc dba Central Office Supply	box of copy paper	\$ 37.95
740.8065.5220.000	MARSHALLTOWN WATER WORKS	Storm Sewer Collection Services	\$ 377.25
740.8065.5220.000	MARSHALLTOWN WATER WORKS	Storm Sewer Collection Services	\$ 240.65
740.8065.5230.000	Bolton & Menk Inc	general engineering	\$ 360.00
740.8065.5342.000	A-1 PEST CONTROL	Sewer Dept spring services	\$ 26.00
740.8065.5344.000	STERLING FIRE & SAFETY INC	annual inspection of 7 fire extinguishers	\$ 114.40
740.8065.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$ 4.12
740.8065.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	Direct connection Internet PW/WPCP	\$ 176.26
740.8065.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	PW Bldg	\$ 22.02
740.8065.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	WPCP	\$ 17.03
740.8065.5481.000	ALLIANT ENERGY	301 N 18TH AVE LIFTSTATION	\$ 338.59

740.8065.5565.000	NAPA AUTO PARTS	oil and filters	\$ 74.28
740.8065.5570.000	MARSHALL COUNTY ENGINEER	March Fuelmaster system	\$ 229.85
740.8065.5571.000	MARSHALL COUNTY ENGINEER	March Fuelmaster system	\$ 73.28
740.8065.5600.000	FASTENAL COMPANY	safety glasses	\$ 5.92
740.8065.5600.000	THEISENS SUPPLY INC	foam exterior sealant, quikrete mix	\$ 36.66
740.8065.5600.000	THEISENS SUPPLY INC	9lb pail bait	\$ 22.00
740.8065.5600.000	THEISENS SUPPLY INC	fast setting concrete mix	\$ 31.96
750.8070.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$ 5.16
750.8070.5481.000	ALLIANT ENERGY	COMPOST PILE	\$ 73.98
881.1010.5339.000	Occupational Medicine Plus PC	Medical claims paid by City	\$ 620.00
881.1010.5339.000	Occupational Medicine Plus PC	Medical claims paid by City	\$ 106.00
881.1010.5339.000	Occupational Medicine Plus PC	medical claims paid by City	\$ 106.00
884.7010.5230.000	Health Partners	April monthly fees	\$ 12,462.93
884.7010.5230.000	BERNIE LOWE & ASSOCIATES, INC	consulting fee 2/1/21-2/1/22	\$ 345.71
884.7010.5337.000	Health Partners	Monthly premium	\$ 23,228.27
884.7010.5339.000	Health Partners	Dental claims 3/18-3/24/21	\$ 94,983.15
884.7010.5339.000	Health Partners	Medical claims 3/18-3/24/21	\$ 2,587.46
884.7010.5339.000	Health Partners	Dental claims 03/25-03/31/21	\$ 6,313.83
884.7010.5339.000	Health Partners	Health claims 03/25-03/31/21	\$ 36,918.51
884.7010.5339.000	Health Partners	Dental claims 04	\$ 2,533.60
884.7010.5339.000	Health Partners	Medical claims 04/01-04/04/07/21	\$ 42,175.53
884.7010.5339.000	Health Partners	Dental Claims 4/8-4/14/21	\$ 3,388.00
884.7010.5339.000	Health Partners	Health Claims 4/8-4/14/21	\$ 42,262.66
913.1013.5192.020	Iowa Workforce Development-Tax Bureau	benefits paid	\$ 9,925.00
913.1013.5600.000	Jim Bell Flooring	24 ft Tarkett Covebase - Comm Center	\$ 30.00
951.1520.010	TREASURER ST OF IOWA	Sales/ Use tax processing	\$ 43.00
951.1520.020	TREASURER ST OF IOWA	Sales/ Use tax processing	\$ 7.00
999.1101.000	INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	\$ 27,271.22
999.1101.000	INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	\$ 12,612.71
999.1102.000	TREASURER STATE OF IOWA	State Income Tax	\$ 0.37
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$ 11,812.40
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$ 5,626.23
999.1102.000	TREASURER STATE OF IOWA	ROUNDING PR#8	\$ (0.37)
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$ 11,909.70
999.1102.000	TREASURER STATE OF IOWA	ROUNDING ADJ	\$ 0.46
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$ 5,481.21
999.1103.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	\$ 26,652.24
999.1103.000	INTERNAL REVENUE SERVICE	ER PORTION SS QTR END 3.31.21	\$ (132.39)
999.1103.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	\$ 4,546.24
999.1107.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	\$ 8,438.06
999.1107.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	\$ 3,989.06
999.1121.000	American Education Services	PR Withholding	\$ 64.41
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$ 139.77
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$ 423.86
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$ 313.84
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$ 220.56
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$ 102.11
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$ 461.53
999.1121.000	Family Support Payment Center	CHILD SUPPORT	\$ 152.31
999.1121.000	LINN COUNTY SHERIFF	PR Withholding	\$ 260.45
999.1121.000	Polk County Sheriff	PR Withholding	\$ 258.46
999.1125.000	FIDELITY SECURITY LIFE INSURANCE CO	VISION INSURANCE	\$ 347.79
999.1125.000	FIDELITY SECURITY LIFE INSURANCE CO	VISION INSURANCE	\$ 119.93
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX HEALTH BENEFITS	\$ 5,261.68
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX HEALTH BENEFITS	\$ 990.43
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	ROUNDING	\$ (0.24)
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	DIFFERENCE BETWEEN PR & TASC	\$ (1.64)
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	4.1.21 TASC STARTED EARLY	\$ 27.77
999.1129.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX DEP CARE BENEFITS	\$ 1,337.07
999.1129.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX DEP CARE BENEFITS	\$ 445.83
999.1131.000	ICMA RETIREMENT 457	ICMA DEF COMP	\$ 844.91
999.1131.000	ICMA RETIREMENT 457	ICMA DEF COMP	\$ 4,705.60
999.1131.000	ICMA RETIREMENT 457	ICMA DEFERRED COMP	\$ 912.30
999.1131.000	ICMA RETIREMENT 457	ICMA DEF COMP	\$ 230.76
999.1131.000	ICMA RETIREMENT 457	ROTH < 50	\$ 2,108.32
999.1131.000	ICMA RETIREMENT 457	ROTH > 50	\$ 2,737.73
999.1131.000	ICMA RETIREMENT 457	ICMA DEF COMP	\$ 715.00
999.1131.000	ICMA RETIREMENT 457	ICMA DEF COMP	\$ 230.76
999.1131.000	ICMA RETIREMENT 457	ROTH < 50	\$ 1,011.52
999.1131.000	ICMA RETIREMENT 457	ROTH > 50	\$ 840.00
999.1133.000	COLONIAL LIFE	COLONIAL LIFE INSURANCE	\$ 412.24
999.1133.000	COLONIAL LIFE	COLONIAL LIFE INSURANCE	\$ 29.26
999.1150.000	ICMA RETIREMENT 457	EMPLOYEE RHS CONTRIBUTION	\$ 13,424.87
999.1160.000	Zero9 Holsters	portable radio holder	\$ 6.48
PAYROLL	PAYROLL	PAYROLL #8	\$ 301,758.77
			\$ 1,350,944.97



Jill Petermeier
Human Resource Director
24 North Center Street
Marshalltown, IA 50158
Tel (641) 754-5704 Fax (641) 844-1899
jpetermeier@marshalltown-ia.gov

To: Civil Service Commission

From: Jill Petermeier, Human Resource Director
Kevin Pigors, Transit Administrator

Re: New Hire List

Position: Transit Operator

After reviewing applications and qualifications, the following person was tested and considered to best meet the qualifications for the above listed position:

Judy James (80)

This list shall be valid for a period not to exceed April 13, 2022.

Date List Certified by Civil Service Commission:

April 13, 2021

Mary Stevens (Electronically Signed)

Mary Stevens, Civil Service Commission Chair

Attest:



Alicia Hunter, Clerk of the Commission



Jill Petermeier
Human Resource Director
24 North Center Street
Marshalltown, IA 50158
Tel (641) 754-5704 Fax (641) 844-1899
jpetermeier@marshalltown-ia.gov

To: Civil Service Commission

MFrom: Jill Petermeier, Human Resource Director
Rick Legg, Street Superintendent

Re: Certified Promotional List

Position: Street Maintenance Worker IV

After reviewing all applicants and their qualifications, the following persons were tested and considered to best meet the qualifications for the above listed position:

Brad Meling (119)
Casey Madison (118)
Rick Weitzell (114)

This list shall be valid for a period not to exceed April 13, 2022.

Date List Certified by Civil Service Commission:

April 13, 2021

Mary Stevens (Electronically signed)

Mary Stevens, Civil Service Commission Chair

Attest:

Alicia Hunter

Alicia Hunter, Clerk of the Commission

BUILDING REPORT FOR THE MONTH OF MARCH 2021

MARSHALLTOWN
IOWA

PERMIT NUMBER	OWNER OF IMPROVEMENT	LOCATION OF IMPROVEMENT	TYPE OF IMPROVEMENT	NEW DWELLING	ALTER DWELLING	MINOR BUILDING	MISC. IMPROVEMENT	FEE
25584	VOID							
25585	America Zaragoza	4 East Main Street	Alter Building				\$147,000	\$1,276
25586	Kelly Clark	301 Sunset Lane	New Shed			\$4,000		\$97
25587	Hy-Vee Inc.	802 South Center SWt.	Alter Building				\$10,000	\$181
25588	MCSD	1602 South 2nd Ave.	Alter Building				\$2,863,000	\$13,186
25589	MCSD	1016 South 3rd Ave.	Alter Building				\$2,261,000	\$10,778
25590	Meadowlane Mall Associates, LP	1704 S. Center Street	Alter Building				\$239,000	\$3,656
25591	Wiley Ahn (storm)	1914 Summit Street	Demolish Garage					\$25
25592	Wiley Ahn (storm)	1914 Summit Street	New Garage			\$7,000		\$139
25593	Ramiro Hernandez	205 North 13th Avenue	Alter Dwelling		\$15,000			\$251
25594	Deschutes Investments, LLC	1704 S. Center Street	Tenant Finish				\$560,000	\$3,534
25595	Janet Alcala	916 South 5th Avenue	Demolish Garage					\$25
25596	Janet Alcala	916 South 5th Avenue	New Garage			\$15,000		\$251
25597	Shannon Naughton	3314 Lily Lane	Alter Dwelling		\$19,000			\$307
25598	Midwest Liquid Systems (storm)	110 West Madison St.	New Building				\$236,000	\$1,810
25599	Daryl Carmer	406 Fremont Street	New Garage			\$10,000		\$181
25600	Jeff Burr	1303 Marshall Drive	Demolish Garage					\$25
25601	Jeff Burr	1303 Marshall Drive	New Garage			\$15,000		\$251
25602	Carmen Thatcher	2001 S. 5th Avenue	New Shed			\$4,000		\$97
25603	M'town Builders, LLC	518 Craig Circle	New Dwelling/Garage	\$270,000				\$2,014
25604	Lennox International Inc. (storm)	200 South 12th Avenue	Alter Building				\$11,441,000	\$47,498
25605	Maria Godinez	303 North 13th Avenue	New Garage			\$8,000		\$153
25606	Midland Concrete Products (storm)	604 1/2 S. 3rd Avenue	Demolish Building					\$25
25607	Timothy Sletten	708 Fremont Street	Foundation Permit			\$5,000		\$111
25608	Stacey Galema (storm)	409 W. Ingledue St.	Alter Garage			\$5,000		\$111
25609	Wayne Galema (storm)	815 Roberts Terrace	Alter Dwelling		\$60,000			\$714
			TOTALS:	\$270,000	\$94,000	\$73,000	\$17,757,000	\$86,696
			TOTAL IMPROVEMENT AMOUNT: \$18,194,000					
				Units	Permits	Permits	Permits	Demo Permits
Scott A. Riemenschneider, Chief Building Official			# OF PERMITS:	1	1	3	9	4

Building Division Improvement Value & Fee Summary - March 2021

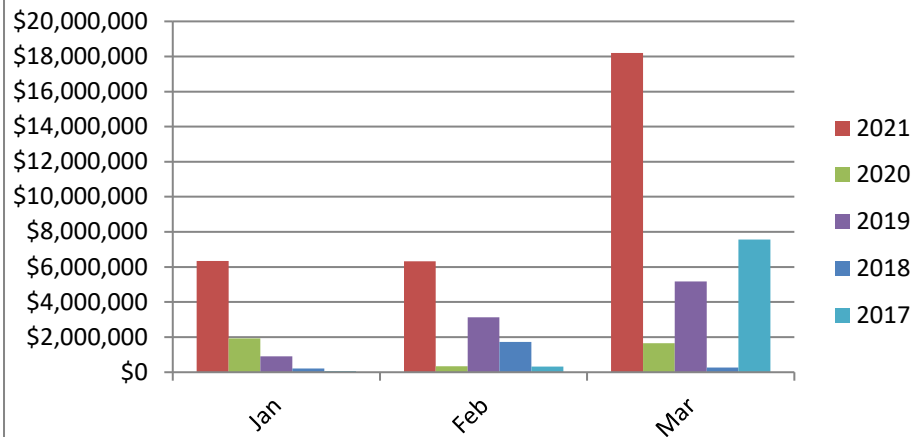
Total Improvement Value Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2021	\$6,335,000	\$6,324,000	\$18,194,000										\$30,853,000
2020	\$1,921,000	\$339,000	\$1,660,000										\$3,920,000
2019	\$903,000	\$3,132,000	\$5,177,000										\$9,212,000
2018	\$205,000	\$1,722,000	\$271,000										\$2,198,000
2017	\$74,000	\$331,000	\$7,559,000										\$7,964,000

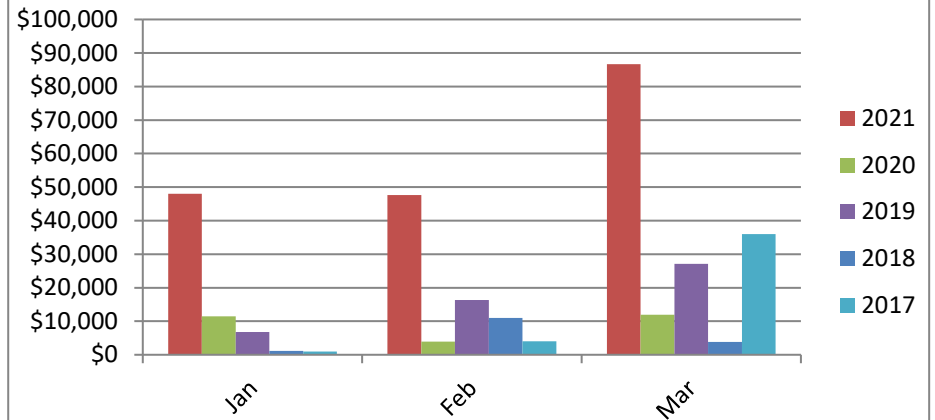
Total Fees Received Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2021	\$48,028	\$47,605	\$86,696										\$182,329
2020	\$11,506	\$3,879	\$11,942										\$27,327
2019	\$6,828	\$16,366	\$27,102										\$50,296
2018	\$1,114	\$10,996	\$3,815										\$15,925
2017	\$1,006	\$3,995	\$35,959										\$40,960

Total Improvement Value Comparison



Total Fees Received Comparison



MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

April 23, 2021

To: Mayor Joel Greer
Members of the City Council

From: Diana Steiner, Finance Director

Re: March Monthly Financial Statements

Policy Issue: N/A.

Recommendation: Staff recommends approving the March 2021 monthly financial statements.

Background: The Finance department has prepared and reconciled the March 2021 financial statements for your review. The attached reports include the following:

- Fund Balance Report, which includes the beginning balance at 6/30/20, the year-to-date revenues and expenses for 9 months and the ending fund cash balance.
- Cash & Investments Report, which includes current balances and interest rates for all city investments.
- Monthly Budget Report, which reflects monthly and year-to-date revenues and expenses by each fund and then in summary. If the YTD Activity amount is less than the YTD Budget amount, it will show as unfavorable for revenues and favorable for expenses.

Items of interest this month:

*Fund 001 includes our annual insurance payment for property and liability of \$326,094 to ICAP

*The quarterly transfers were made between funds, including a net transfer into the general fund of \$1.24 million.

Budget Impact: N/A

Attachment: March 2021 Financial Statements

cc: Jessica Kinser, City Administrator

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	2,123,673.41	11,100,167.21	11,192,951.53	2,030,889.09
010 - CASH FLOW RESERVE FUND	2,380,612.49	89,084.47	-	2,469,696.96
030 - CAPITAL RESERVE	(514.96)	200,214.18	199,699.22	-
031 - CAPITAL RSRV-BLDG MAINT	274,155.34	84,201.72	17,745.00	340,612.06
032 - CIP LARGE VEHICLE/EQUIPMENT	318,000.00	1,206,999.67	1,635,376.82	(110,377.15)
110 - ROAD USE TAX	5,937,455.97	2,744,242.11	3,781,138.01	4,900,560.07
112 - EMPLOYEE BENEFITS FUND	2,775,298.60	1,663,423.46	1,835,021.56	2,603,700.50
117 - POLICE/FIRE RETIREMENT	548,156.16	700,453.34	845,323.02	403,286.48
119 - EMERGENCY FUND	-	146,486.63	146,486.63	-
121 - LOCAL OPTION SALES TAX	4,513,756.99	3,202,857.63	2,492,120.81	5,224,493.81
125 - TAX INCREMENT FINANCING	465,193.03	401,235.76	250,544.77	615,884.02
126 - TIF-LMI	27,383.77	347.25	-	27,731.02
130 - CITY TORT LIABILITY	71,658.38	914,662.27	624,528.29	361,792.36
132 - GRANTS-STATE/LOCAL AGENCIES	(262,444.29)	416,899.50	607,570.47	(453,115.26)
140 - PARK & REC DONATION FUND	101,437.94	30,077.34	9,887.09	121,628.19
141 - MTOWN TENNIS ASSOC	1,766.29	21.15	-	1,787.44
142 - SOFTBALL ASSOCIATION FUND	(1,435.85)	10,165.75	16,722.22	(7,992.32)
144 - LIVE HEALTHY IOWA	1,518.28	3,554.08	-	5,072.36
145 - TORNADO GENERAL	143,981.30	1,331,687.94	1,563,359.14	(87,689.90)
146 - FEMA VALOR	(55,164.71)	-	-	(55,164.71)
147 - FEMA DEMO	(49,169.93)	35,105.00	1,250.00	(15,314.93)
148 - FEMA-COVID19	(19,078.56)	18,540.77	18,897.51	(19,435.30)
149 - FEMA - WINDS	-	-	4,140,847.67	(4,140,847.67)
150 - COPS FAST GRANTS	(8,109.02)	34,662.13	38,613.51	(12,060.40)
151 - DEPT OF JUSTICE GRANTS	(4,055.53)	8,343.13	10,347.51	(6,059.91)
152 - POLICE UNDESIGNATED GRANTS	(24,938.29)	77,272.32	89,924.53	(37,590.50)
153 - POLICE DEPT DONATION FUND	86,653.41	7,973.14	7,110.22	87,516.33
156 - FIRE DEPT DONATION FUND	6,522.62	150,741.06	53,453.01	103,810.67
157 - FIRE DEPT GRANTS	5,136.53	2,517.91	2,760.50	4,893.94
160 - ECONOMIC DEVELOPMENT GIFT	52,385.69	627.16	-	53,012.85
161 - SURETY DEPOSITS/SUBDIVIDER	10,928.99	130.85	-	11,059.84
170 - LIBRARY DONATION FUND	109,220.37	18,125.36	10,671.95	116,673.78
177 - SEIZED ASSETS (POLICE)	36,871.34	459.73	1,189.00	36,142.07
179 - OTHER COMM AND ECON DEVELOPMENT	78,010.32	933.92	-	78,944.24
180 - HOUSING GRANTS	27,430.10	328.40	-	27,758.50
182 - #4 HUD LEAD GRANT	100.00	-	100.00	-
183 - FY 08 EDI (ECON DEV INCENTIVE)	(13,389.25)	-	-	(13,389.25)
184 - VOUCHERS - 002, 003	90,853.88	934,803.77	892,382.49	133,275.16
189 - #6 HUD LEAD GRANT	(7,474.95)	263,328.87	256,635.83	(781.91)
200 - GO BONDS DEBT FUND	132,054.94	5,967,696.02	3,471,050.81	2,628,700.15
300 - CIP COLLECTION FUND	278,230.70	369,825.90	306,206.93	341,849.67
311 - RISE STREET GRANTS	-	-	63,970.45	(63,970.45)
312 - AIRPORT PROJECT FUND	(240,764.09)	2,194,094.05	201,134.53	1,752,195.43
320 - SPECIAL ASSESSMENT PROJECTS	(18,480.95)	3,433.00	-	(15,047.95)
340 - BIKE PATH PROJECT FUND	(96,269.36)	30,041.80	22,584.53	(88,812.09)
341 - TREES FOREVER PROJECT	13,400.87	6,752.61	5,588.00	14,565.48
350 - GO BONDS CAPITAL PROJECTS	8,903.48	106.58	-	9,010.06
354 - POLICE & FIRE STATIONS	670,433.34	34,446.72	95,162.42	609,717.64
355 - 2015 GO BONDS (D&D)	300,465.95	33,225.32	188,683.87	145,007.40
357 - 2018 CY STREET PROJECTS	-	135,811.85	135,811.85	-
360 - 2019 GO BONDS & PROJECTS	5,377,724.96	107,406.04	1,944,370.95	3,540,760.05
361 - LIBRARY BUILDING ADDITION	1,550.00	18.56	-	1,568.56
362 - 2020 GO BONDS	-	2,248,664.49	764,280.71	1,484,383.78
381 - 2019 CY STREET, SIDEWALK, PARKING PROJECTS	1,741,924.41	53,645.65	717,581.12	1,077,988.94
383 - COLISEUM REMODEL	2,075,348.03	609,872.67	2,664,723.52	20,497.18
392 - TIF DISTRICT III CAP PROJECTS	8,089.35	87.95	1,050.00	7,127.30
395 - ECONOMIC DEVELOPMENT PROJECT FUND	-	1,447,865.46	1,447,865.46	-
610 - WATER POLLUTION CONTROL	2,683.14	3,310,014.65	3,312,697.79	-
611 - WPCP REVENUE	15,968,833.94	6,339,691.63	3,420,028.50	18,888,497.07
612 - WPCP REVENUE BOND FUND	-	991,873.80	991,873.80	-
614 - WPCP CAPITAL IMPROVEMENT RSRV	1,068,085.66	12,787.05	-	1,080,872.71
617 - SANITARY SEWER NEW CONSTRUCTN	117,721.90	7,384.00	-	125,105.90
618 - TORNADO-WPCP	(580.97)	-	-	(580.97)
690 - TRANSIT OPERATING	168,574.85	780,036.56	585,327.36	363,284.05
740 - STORM SEWER UTILITY	2,329,808.26	1,048,465.12	532,409.99	2,845,863.39
741 - 2016 GO STORM WATER PROJ	(0.51)	3,397,358.55	36,363.56	3,360,994.48
742 - TORNADO - STORM/SEWER	(898.25)	-	-	(898.25)
750 - COMPOSTING FACILITY	74,969.52	19,832.32	19,985.27	74,816.57
751 - TORNADO - COMPOST	(44,096.75)	44,096.75	-	-
760 - P&R CONCESSIONS ENTERPRISE	(19,975.15)	16,818.67	22,183.47	(25,339.95)
881 - OCCUPATIONAL INSURANCE ESCROW	73,494.97	106,903.81	87,916.81	92,481.97
884 - GROUP HEALTH INSURANCE ESCROW	1,914,112.63	2,123,679.80	2,488,584.32	1,549,208.11
886 - WORKMAN'S COMP DEDUCTIBLE FUND	36,948.30	438.72	708.72	36,678.30
910 - POLICE PENSION - T & A	-	8,510.70	8,510.70	-
913 - 911 COMMISSION	(46,533.92)	656,031.63	791,397.06	(181,899.35)
951 - SALES TAX REIMBURSEMENT	(4,841.35)	3,805.73	3,765.05	(4,800.67)
952 - SURETY BONDS/DEPOSITS	3,503.12	404.74	-	3,907.86
	51,636,806.88	57,911,803.88	55,074,475.86	54,474,134.90

Account	Name	Ending Balance	Interst Rate
BalObject: 0110 - P&R Deposits			
999.0110.100	GWB P&R Deposits	171,622.87	1.25
	Total BalObject: 0110 - P&R Deposits :	171,622.87	
BalObject: 0111 - Operating			
999.0111.000	UB&T Operating	13,558.69	0.00
999.0111.100	GWB Operating	567,463.51	1.25
	Total BalObject: 0111 - Operating:	581,022.20	
BalObject: 0112 - COLISEUM			
999.0112.100	GWB COLISEUM	20,747.18	1.25
	Total BalObject: 0112 - COLISEUM:	20,747.18	
BalObject: 0113 - Payroll			
999.0113.100	GWB Payroll	350,287.08	1.25
	Total BalObject: 0113 - Payroll:	350,287.08	
BalObject: 0114 - Dev Inspections			
999.0114.100	GWB Dev Inspections	32,608.38	1.25
	Total BalObject: 0114 - Dev Inspections:	32,608.38	
BalObject: 0115 - HUD Admin			
999.0115.100	GWB HUD Admin	134,672.96	1.25
	Total BalObject: 0115 - HUD Admin:	134,672.96	
BalObject: 0116 - HUD HAP			
999.0116.100	GWB HUD HAP	24,953.17	1.25
	Total BalObject: 0116 - HUD HAP:	24,953.17	
BalObject: 0117 - Police			
999.0117.100	GWB Police	36,142.07	1.25
	Total BalObject: 0117 - Police:	36,142.07	
BalObject: 0120 - PETTY CASH			
610.0120.000	PETTY CASH	200.00	0.00
750.0120.000	PETTY CASH	300.00	0.00
	Total BalObject: 0120 - PETTY CASH:	500.00	
BalObject: 0122 - PETTY CASH-CITY CLERK			
001.0122.000	PETTY CASH-CITY CLERK	200.00	0.00
	Total BalObject: 0122 - PETTY CASH-CITY CLERK:	200.00	
BalObject: 0123 - PETTY CASH-LIBRARY			
001.0123.000	PETTY CASH-LIBRARY	100.00	0.00
	Total BalObject: 0123 - PETTY CASH-LIBRARY:	100.00	
BalObject: 0125 - PETTY CASH-PARK			
001.0125.000	PETTY CASH-PARK	225.00	0.00
	Total BalObject: 0125 - PETTY CASH-PARK:	225.00	
BalObject: 0130 - CASH HELD BY INSUR ADMI			
885.0130.000	CASH HELD BY INSUR ADMI	1.00	0.00
	Total BalObject: 0130 - CASH HELD BY INSUR ADMI	1.00	
BalObject: 0216 - GREAT WESTERN BANK MM			
999.0216.000	GREAT WESTERN BANK MM	53,110,570.19	1.25
	Total BalObject: 0216 - GREAT WESTERN BANK MN	53,110,570.19	
BalObject: 0999 - POOLED CASH			
999.0999.000	POOLED CASH	10,482.80	0.00
	Total BalObject: 0999 - POOLED CASH:	10,482.80	
		54,474,134.90	



City of Marshalltown, IA

Monthly Budget Report - Marshalltown

Group Summary

For Fiscal: Current Period Ending: 03/31/2021

Account Typ...	March Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 001 - GENERAL FUND					
Revenue	1,635,636.01	12,262,606.38	11,100,167.21	-1,162,439.17	16,350,752.00
Expense	1,373,731.20	12,258,906.93	11,192,951.53	1,065,955.40	16,350,752.46
Total Fund: 001 - GENERAL FUND:	261,904.81	3,699.45	-92,784.32	-96,483.77	-0.46
Fund: 010 - CASH FLOW RESERVE FUND					
Revenue	2,408.98	78,985.44	89,084.47	10,099.03	105,314.00
Total Fund: 010 - CASH FLOW RESERVE FUND:	2,408.98	78,985.44	89,084.47	10,099.03	105,314.00
Fund: 030 - CAPITAL RESERVE					
Revenue	99,717.13	385,914.69	200,214.18	-185,700.51	514,553.00
Expense	19,672.36	385,866.72	199,699.22	186,167.50	514,553.00
Total Fund: 030 - CAPITAL RESERVE:	80,044.77	47.97	514.96	466.99	0.00
Fund: 031 - CAPITAL RSRV-BLDG MAINT					
Revenue	332.24	2,250.00	84,201.72	81,951.72	3,000.00
Expense	0.00	135,974.97	17,745.00	118,229.97	181,300.00
Total Fund: 031 - CAPITAL RSRV-BLDG MAINT:	332.24	-133,724.97	66,456.72	200,181.69	-178,300.00
Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT					
Revenue	0.00	804,737.34	1,206,999.67	402,262.33	1,073,026.00
Expense	0.00	1,043,269.47	1,635,376.82	-592,107.35	1,391,026.00
Total Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT:	0.00	-238,532.13	-428,377.15	-189,845.02	-318,000.00
Fund: 110 - ROAD USE TAX					
Revenue	119,266.44	2,624,999.94	2,744,242.11	119,242.17	3,500,000.00
Expense	474,773.32	4,258,962.18	3,781,138.01	477,824.17	5,679,495.72
Total Fund: 110 - ROAD USE TAX:	-355,506.88	-1,633,962.24	-1,036,895.90	597,066.34	-2,179,495.72
Fund: 112 - EMPLOYEE BENEFITS FUND					
Revenue	29,756.08	2,092,426.38	1,663,423.46	-429,002.92	2,789,902.00
Expense	637,346.28	2,037,024.00	1,835,021.56	202,002.44	2,716,032.00
Total Fund: 112 - EMPLOYEE BENEFITS FUND:	-607,590.20	55,402.38	-171,598.10	-227,000.48	73,870.00
Fund: 117 - POLICE/FIRE RETIREMENT					
Revenue	12,794.93	942,284.79	700,453.34	-241,831.45	1,256,380.00
Expense	285,949.00	919,348.92	845,323.02	74,025.90	1,226,284.00
Total Fund: 117 - POLICE/FIRE RETIREMENT:	-273,154.07	22,935.87	-144,869.68	-167,805.55	30,096.00
Fund: 119 - EMERGENCY FUND					
Revenue	2,620.46	188,165.97	146,486.63	-41,679.34	250,888.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 03/31/2021

Account Typ...	March Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	11,157.63	183,186.00	146,486.63	36,699.37	244,248.00
Total Fund: 119 - EMERGENCY FUND:	-8,537.17	4,979.97	0.00	-4,979.97	6,640.00
Fund: 121 - LOCAL OPTION SALES TAX					
Revenue	677,199.36	2,561,999.94	3,202,857.63	640,857.69	3,416,000.00
Expense	688,776.46	3,740,333.85	2,492,120.81	1,248,213.04	4,987,119.00
Total Fund: 121 - LOCAL OPTION SALES TAX:	-11,577.10	-1,178,333.91	710,736.82	1,889,070.73	-1,571,119.00
Fund: 125 - TAX INCREMENT FINANCING					
Revenue	5,239.30	487,891.44	401,235.76	-86,655.68	650,522.00
Expense	57,738.50	517,037.85	250,544.77	266,493.08	689,384.00
Total Fund: 125 - TAX INCREMENT FINANCING:	-52,499.20	-29,146.41	150,690.99	179,837.40	-38,862.00
Fund: 126 - TIF-LMI					
Revenue	27.05	7.47	347.25	339.78	10.00
Total Fund: 126 - TIF-LMI:	27.05	7.47	347.25	339.78	10.00
Fund: 130 - CITY TORT LIABILITY					
Revenue	33,230.77	23,249.97	914,662.27	891,412.30	31,000.00
Expense	34,653.00	30,393.54	624,528.29	-594,134.75	40,525.00
Total Fund: 130 - CITY TORT LIABILITY:	-1,422.23	-7,143.57	290,133.98	297,277.55	-9,525.00
Fund: 132 - GRANTS-STATE/LOCAL AGENCIES					
Revenue	0.00	236,250.00	416,899.50	180,649.50	315,000.00
Expense	0.00	236,250.00	607,570.47	-371,320.47	315,000.00
Total Fund: 132 - GRANTS-STATE/LOCAL AGENCIES:	0.00	0.00	-190,670.97	-190,670.97	0.00
Fund: 140 - PARK & REC DONATION FUND					
Revenue	12,798.18	38,174.94	30,077.34	-8,097.60	50,900.00
Expense	229.95	41,174.82	9,887.09	31,287.73	54,900.00
Total Fund: 140 - PARK & REC DONATION FUND:	12,568.23	-2,999.88	20,190.25	23,190.13	-4,000.00
Fund: 141 - MTOWN TENNIS ASSOC					
Revenue	1.74	14.94	21.15	6.21	20.00
Total Fund: 141 - MTOWN TENNIS ASSOC:	1.74	14.94	21.15	6.21	20.00
Fund: 142 - SOFTBALL ASSOCIATION FUND					
Revenue	0.00	23,120.64	10,165.75	-12,954.89	30,840.00
Expense	79.90	23,108.13	16,722.22	6,385.91	30,839.87
Total Fund: 142 - SOFTBALL ASSOCIATION FUND:	-79.90	12.51	-6,556.47	-6,568.98	0.13
Fund: 144 - LIVE HEALTHY IOWA					
Revenue	4.95	5,622.75	3,554.08	-2,068.67	7,500.00
Expense	0.00	5,512.77	0.00	5,512.77	7,351.12
Total Fund: 144 - LIVE HEALTHY IOWA :	4.95	109.98	3,554.08	3,444.10	148.88
Fund: 145 - TORNADO GENERAL					
Revenue	68,848.69	353,486.07	1,331,687.94	978,201.87	471,315.00
Expense	526.70	0.00	1,563,359.14	-1,563,359.14	0.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 03/31/2021

Account Typ...	March Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 145 - TORNADO GENERAL:	68,321.99	353,486.07	-231,671.20	-585,157.27	471,315.00
Fund: 146 - FEMA VALOR					
Revenue	0.00	42,184.35	0.00	-42,184.35	56,246.00
Total Fund: 146 - FEMA VALOR:	0.00	42,184.35	0.00	-42,184.35	56,246.00
Fund: 147 - FEMA DEMO					
Revenue	0.00	45,000.00	35,105.00	-9,895.00	60,000.00
Expense	0.00	0.00	1,250.00	-1,250.00	0.00
Total Fund: 147 - FEMA DEMO:	0.00	45,000.00	33,855.00	-11,145.00	60,000.00
Fund: 148 - FEMA-COVID19					
Revenue	-2,984.37	0.00	18,540.77	18,540.77	0.00
Expense	-18,872.93	0.00	18,897.51	-18,897.51	0.00
Total Fund: 148 - FEMA-COVID19:	15,888.56	0.00	-356.74	-356.74	0.00
Fund: 149 - FEMA - WINDS					
Expense	66,497.87	0.00	4,140,847.67	-4,140,847.67	0.00
Total Fund: 149 - FEMA - WINDS:	66,497.87	0.00	4,140,847.67	-4,140,847.67	0.00
Fund: 150 - COPS FAST GRANTS					
Revenue	0.00	41,233.50	34,662.13	-6,571.37	55,000.00
Expense	-4,020.15	38,856.06	38,613.51	242.55	51,829.10
Total Fund: 150 - COPS FAST GRANTS:	4,020.15	2,377.44	-3,951.38	-6,328.82	3,170.90
Fund: 151 - DEPT OF JUSTICE GRANTS					
Revenue	3,940.00	17,623.89	8,343.13	-9,280.76	23,500.00
Expense	1,059.00	17,620.92	10,347.51	7,273.41	23,500.00
Total Fund: 151 - DEPT OF JUSTICE GRANTS:	2,881.00	2.97	-2,004.38	-2,007.35	0.00
Fund: 152 - POLICE UNDESIGNATED GRANTS					
Revenue	22,928.28	68,637.24	77,272.32	8,635.08	91,553.00
Expense	17,983.20	61,404.66	89,924.53	-28,519.87	81,903.00
Total Fund: 152 - POLICE UNDESIGNATED GRANTS:	4,945.08	7,232.58	-12,652.21	-19,884.79	9,650.00
Fund: 153 - POLICE DEPT DONATION FUND					
Revenue	85.36	2,024.91	7,973.14	5,948.23	2,700.00
Expense	5,215.61	7,085.43	7,110.22	-24.79	9,450.00
Total Fund: 153 - POLICE DEPT DONATION FUND:	-5,130.25	-5,060.52	862.92	5,923.44	-6,750.00
Fund: 156 - FIRE DEPT DONATION FUND					
Revenue	101.26	1,499.94	150,741.06	149,241.12	2,000.00
Expense	29,423.97	3,749.94	53,453.01	-49,703.07	5,000.00
Total Fund: 156 - FIRE DEPT DONATION FUND:	-29,322.71	-2,250.00	97,288.05	99,538.05	-3,000.00
Fund: 157 - FIRE DEPT GRANTS					
Revenue	4.77	45.00	2,517.91	2,472.91	60.00
Expense	0.00	0.00	2,760.50	-2,760.50	0.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 03/31/2021

Account Typ...	March Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 157 - FIRE DEPT GRANTS:	4.77	45.00	-242.59	-287.59	60.00
Fund: 160 - ECONOMIC DEVELOPMENT GIFT					
Revenue	51.71	262.44	627.16	364.72	350.00
Total Fund: 160 - ECONOMIC DEVELOPMENT GIFT:	51.71	262.44	627.16	364.72	350.00
Fund: 161 - SURETY DEPOSITS/SUBDIVIDER					
Revenue	10.79	138.69	130.85	-7.84	185.00
Total Fund: 161 - SURETY DEPOSITS/SUBDIVIDER:	10.79	138.69	130.85	-7.84	185.00
Fund: 170 - LIBRARY DONATION FUND					
Revenue	1,063.39	15,974.91	18,125.36	2,150.45	21,300.00
Expense	430.60	43,192.35	10,671.95	32,520.40	57,600.00
Total Fund: 170 - LIBRARY DONATION FUND:	632.79	-27,217.44	7,453.41	34,670.85	-36,300.00
Fund: 177 - SEIZED ASSETS (POLICE)					
Revenue	38.33	3,224.07	459.73	-2,764.34	4,300.00
Expense	0.00	2,999.07	1,189.00	1,810.07	4,000.00
Total Fund: 177 - SEIZED ASSETS (POLICE):	38.33	225.00	-729.27	-954.27	300.00
Fund: 179 - OTHER COMM AND ECON DEVELOPMENT					
Revenue	77.00	0.00	933.92	933.92	0.00
Total Fund: 179 - OTHER COMM AND ECON DEVELOPMENT:	77.00	0.00	933.92	933.92	0.00
Fund: 180 - HOUSING GRANTS					
Revenue	27.08	0.00	328.40	328.40	0.00
Total Fund: 180 - HOUSING GRANTS:	27.08	0.00	328.40	328.40	0.00
Fund: 182 - #4 HUD LEAD GRANT					
Expense	0.00	0.00	100.00	-100.00	0.00
Total Fund: 182 - #4 HUD LEAD GRANT:	0.00	0.00	100.00	-100.00	0.00
Fund: 183 - FY 08 EDI (ECON DEV INCENTIVE)					
Expense	0.00	479.79	0.00	479.79	640.00
Total Fund: 183 - FY 08 EDI (ECON DEV INCENTIVE):	0.00	479.79	0.00	479.79	640.00
Fund: 184 - VOUCHERS - 002, 003					
Revenue	107,114.25	809,450.91	934,803.77	125,352.86	1,079,630.00
Expense	97,513.59	790,785.00	892,382.49	-101,597.49	1,054,788.09
Total Fund: 184 - VOUCHERS - 002, 003:	9,600.66	18,665.91	42,421.28	23,755.37	24,841.91
Fund: 189 - #6 HUD LEAD GRANT					
Revenue	32,561.20	1,087,839.72	263,328.87	-824,510.85	1,450,453.00
Expense	22,516.24	1,087,405.38	256,635.83	830,769.55	1,450,453.13
Total Fund: 189 - #6 HUD LEAD GRANT:	10,044.96	434.34	6,693.04	6,258.70	-0.13
Fund: 200 - GO BONDS DEBT FUND					
Revenue	692,330.03	3,163,888.08	5,967,696.02	2,803,807.94	4,219,648.00
Expense	14,243.00	3,140,305.38	3,471,050.81	-330,745.43	4,187,074.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 03/31/2021

Account Typ...	March Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 200 - GO BONDS DEBT FUND:	678,087.03	23,582.70	2,496,645.21	2,473,062.51	32,574.00
Fund: 300 - CIP COLLECTION FUND					
Revenue	6,884.60	471,168.63	369,825.90	-101,342.73	628,225.00
Expense	99,717.13	464,664.69	306,206.93	158,457.76	619,553.00
Total Fund: 300 - CIP COLLECTION FUND:	-92,832.53	6,503.94	63,618.97	57,115.03	8,672.00
Fund: 311 - RISE STREET GRANTS					
Revenue	0.00	1,199,999.97	0.00	-1,199,999.97	1,600,000.00
Expense	6,646.00	1,196,999.91	63,970.45	1,133,029.46	1,596,000.00
Total Fund: 311 - RISE STREET GRANTS:	-6,646.00	3,000.06	-63,970.45	-66,970.51	4,000.00
Fund: 312 - AIRPORT PROJECT FUND					
Revenue	1,709.12	2,351,999.97	2,194,094.05	-157,905.92	3,136,000.00
Expense	5,764.13	2,351,999.97	201,134.53	2,150,865.44	3,136,000.00
Total Fund: 312 - AIRPORT PROJECT FUND:	-4,055.01	0.00	1,992,959.52	1,992,959.52	0.00
Fund: 320 - SPECIAL ASSESSMENT PROJECTS					
Revenue	0.00	3,749.94	3,433.00	-316.94	5,000.00
Total Fund: 320 - SPECIAL ASSESSMENT PROJECTS:	0.00	3,749.94	3,433.00	-316.94	5,000.00
Fund: 340 - BIKE PATH PROJECT FUND					
Revenue	0.00	76,905.00	30,041.80	-46,863.20	102,540.00
Expense	4,203.50	76,904.91	22,584.53	54,320.38	102,540.00
Total Fund: 340 - BIKE PATH PROJECT FUND:	-4,203.50	0.09	7,457.27	7,457.18	0.00
Fund: 341 - TREES FOREVER PROJECT					
Revenue	4,974.21	7,499.97	6,752.61	-747.36	10,000.00
Expense	0.00	7,499.97	5,588.00	1,911.97	10,000.00
Total Fund: 341 - TREES FOREVER PROJECT:	4,974.21	0.00	1,164.61	1,164.61	0.00
Fund: 350 - GO BONDS CAPITAL PROJECTS					
Revenue	8.79	0.00	106.58	106.58	0.00
Total Fund: 350 - GO BONDS CAPITAL PROJECTS:	8.79	0.00	106.58	106.58	0.00
Fund: 354 - POLICE & FIRE STATIONS					
Revenue	594.73	0.00	34,446.72	34,446.72	0.00
Expense	15.50	0.00	95,162.42	-95,162.42	0.00
Total Fund: 354 - POLICE & FIRE STATIONS:	579.23	0.00	-60,715.70	-60,715.70	0.00
Fund: 355 - 2015 GO BONDS (D&D)					
Revenue	141.44	16,124.94	33,225.32	17,100.38	21,500.00
Expense	11,391.04	95,294.25	188,683.87	-93,389.62	127,100.00
Total Fund: 355 - 2015 GO BONDS (D&D):	-11,249.60	-79,169.31	-155,458.55	-76,289.24	-105,600.00
Fund: 357 - 2018 CY STREET PROJECTS					
Revenue	6,790.59	37,499.94	135,811.85	98,311.91	50,000.00
Expense	0.00	37,485.00	135,811.85	-98,326.85	50,000.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 03/31/2021

Account Typ...	March Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 357 - 2018 CY STREET PROJECTS:	6,790.59	14.94	0.00	-14.94	0.00
Fund: 360 - 2019 GO BONDS & PROJECTS					
Revenue	3,453.71	352,359.00	107,406.04	-244,952.96	470,000.00
Expense	186,361.45	2,905,087.50	1,944,370.95	960,716.55	3,875,000.00
Total Fund: 360 - 2019 GO BONDS & PROJECTS:	-182,907.74	-2,552,728.50	-1,836,964.91	715,763.59	-3,405,000.00
Fund: 361 - LIBRARY BUILDING ADDITION					
Revenue	1.53	1,255,747.50	18.56	-1,255,728.94	1,675,000.00
Expense	0.00	1,255,747.50	0.00	1,255,747.50	1,675,000.00
Total Fund: 361 - LIBRARY BUILDING ADDITION:	1.53	0.00	18.56	18.56	0.00
Fund: 362 - 2020 GO BONDS					
Revenue	1,447.89	1,487,404.80	2,248,664.49	761,259.69	1,984,000.00
Expense	20,580.00	1,487,794.68	764,280.71	723,513.97	1,984,000.00
Total Fund: 362 - 2020 GO BONDS:	-19,132.11	-389.88	1,484,383.78	1,484,773.66	0.00
Fund: 381 - 2019 CY STREET,SIDEWALK,PARKING PROJECTS					
Revenue	37,930.60	727,274.97	53,645.65	-673,629.32	969,700.00
Expense	4,766.50	1,102,274.91	717,581.12	384,693.79	1,469,700.00
Total Fund: 381 - 2019 CY STREET,SIDEWALK,PARKING PROJECTS:	33,164.10	-374,999.94	-663,935.47	-288,935.53	-500,000.00
Fund: 383 - COLISEUM REMODEL					
Revenue	113,389.78	36,135.54	609,872.67	573,737.13	48,200.00
Expense	35,353.71	1,167,564.69	2,664,723.52	-1,497,158.83	1,556,783.00
Total Fund: 383 - COLISEUM REMODEL:	78,036.07	-1,131,429.15	-2,054,850.85	-923,421.70	-1,508,583.00
Fund: 392 - TIF DISTRICT III CAP PROJECTS					
Revenue	6.95	0.00	87.95	87.95	0.00
Expense	0.00	0.00	1,050.00	-1,050.00	0.00
Total Fund: 392 - TIF DISTRICT III CAP PROJECTS:	6.95	0.00	-962.05	-962.05	0.00
Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND					
Revenue	141,563.44	0.00	1,447,865.46	1,447,865.46	0.00
Expense	2,025.00	0.00	1,447,865.46	-1,447,865.46	0.00
Total Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND:	139,538.44	0.00	0.00	0.00	0.00
Fund: 610 - WATER POLLUTION CONTROL					
Revenue	335,647.44	5,670,576.00	3,310,014.65	-2,360,561.35	7,560,768.00
Expense	330,730.58	5,670,013.86	3,312,697.79	2,357,316.07	7,560,768.41
Total Fund: 610 - WATER POLLUTION CONTROL:	4,916.86	562.14	-2,683.14	-3,245.28	-0.41
Fund: 611 - WPCP REVENUE					
Revenue	708,563.94	5,836,721.76	6,339,691.63	502,969.87	7,782,296.00
Expense	338,770.94	5,783,031.00	3,420,028.50	2,363,002.50	7,710,768.00
Total Fund: 611 - WPCP REVENUE:	369,793.00	53,690.76	2,919,663.13	2,865,972.37	71,528.00
Fund: 612 - WPCP REVENUE BOND FUND					
Revenue	3,123.50	112,455.00	991,873.80	879,418.80	150,000.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 03/31/2021

Account Typ...	March Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	1,068.75	112,500.00	991,873.80	-879,373.80	150,000.00
Total Fund: 612 - WPCP REVENUE BOND FUND:	2,054.75	-45.00	0.00	45.00	0.00
Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV					
Revenue	1,054.30	18,749.97	12,787.05	-5,962.92	25,000.00
Total Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV:	1,054.30	18,749.97	12,787.05	-5,962.92	25,000.00
Fund: 617 - SANITARY SEWER NEW CONSTRUCTN					
Revenue	3,256.00	11,624.94	7,384.00	-4,240.94	15,500.00
Total Fund: 617 - SANITARY SEWER NEW CONSTRUCTN:	3,256.00	11,624.94	7,384.00	-4,240.94	15,500.00
Fund: 690 - TRANSIT OPERATING					
Revenue	42,248.98	605,328.48	780,036.56	174,708.08	807,105.00
Expense	83,080.58	601,281.18	585,327.36	15,953.82	801,936.92
Total Fund: 690 - TRANSIT OPERATING:	-40,831.60	4,047.30	194,709.20	190,661.90	5,168.08
Fund: 740 - STORM SEWER UTILITY					
Revenue	108,018.47	1,115,249.94	1,048,465.12	-66,784.82	1,487,000.00
Expense	60,696.79	718,363.08	532,409.99	185,953.09	958,024.69
Total Fund: 740 - STORM SEWER UTILITY:	47,321.68	396,886.86	516,055.13	119,168.27	528,975.31
Fund: 741 - 2016 GO STORM WATER PROJ					
Revenue	3,278.37	2,009,999.97	3,397,358.55	1,387,358.58	2,680,000.00
Expense	0.00	2,009,999.97	36,363.56	1,973,636.41	2,680,000.00
Total Fund: 741 - 2016 GO STORM WATER PROJ:	3,278.37	0.00	3,360,994.99	3,360,994.99	0.00
Fund: 750 - COMPOSTING FACILITY					
Revenue	2,774.68	45,037.17	19,832.32	-25,204.85	60,050.00
Expense	945.09	46,571.22	19,985.27	26,585.95	62,119.63
Total Fund: 750 - COMPOSTING FACILITY:	1,829.59	-1,534.05	-152.95	1,381.10	-2,069.63
Fund: 751 - TORNADO - COMPOST					
Revenue	0.00	462,301.38	44,096.75	-418,204.63	616,439.00
Total Fund: 751 - TORNADO - COMPOST:	0.00	462,301.38	44,096.75	-418,204.63	616,439.00
Fund: 760 - P&R CONCESSIONS ENTERPRISE					
Revenue	0.00	30,749.94	16,818.67	-13,931.27	41,000.00
Expense	436.77	30,214.89	22,183.47	8,031.42	40,294.17
Total Fund: 760 - P&R CONCESSIONS ENTERPRISE:	-436.77	535.05	-5,364.80	-5,899.85	705.83
Fund: 881 - OCCUPATIONAL INSURANCE ESCROW					
Revenue	12,154.09	0.00	106,903.81	106,903.81	0.00
Expense	21,919.62	0.00	87,916.81	-87,916.81	0.00
Total Fund: 881 - OCCUPATIONAL INSURANCE ESCROW:	-9,765.53	0.00	18,987.00	18,987.00	0.00
Fund: 884 - GROUP HEALTH INSURANCE ESCROW					
Revenue	229,107.21	0.00	2,123,679.80	2,123,679.80	0.00
Expense	302,953.05	0.00	2,488,584.32	-2,488,584.32	0.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 03/31/2021

Account Typ...	March Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 884 - GROUP HEALTH INSURANCE ESCROW:	-73,845.84	0.00	-364,904.52	-364,904.52	0.00
Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND					
Revenue	35.78	0.00	438.72	438.72	0.00
Expense	216.24	0.00	708.72	-708.72	0.00
Total Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND:	-180.46	0.00	-270.00	-270.00	0.00
Fund: 910 - POLICE PENSION - T & A					
Revenue	2,553.21	0.00	8,510.70	8,510.70	0.00
Expense	851.07	0.00	8,510.70	-8,510.70	0.00
Total Fund: 910 - POLICE PENSION - T & A:	1,702.14	0.00	0.00	0.00	0.00
Fund: 913 - 911 COMMISSION					
Revenue	80,827.90	0.00	656,031.63	656,031.63	0.00
Expense	91,261.28	0.00	791,397.06	-791,397.06	0.00
Total Fund: 913 - 911 COMMISSION:	-10,433.38	0.00	-135,365.43	-135,365.43	0.00
Report Total:	-17,606.38	-5,777,645.85	2,836,882.60	8,614,528.45	-7,711,465.31

Fund Summary

Fund	March Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
001 - GENERAL FUND	261,904.81	3,699.45	-92,784.32	-96,483.77	-0.46
010 - CASH FLOW RESERVE FUND	2,408.98	78,985.44	89,084.47	10,099.03	105,314.00
030 - CAPITAL RESERVE	80,044.77	47.97	514.96	466.99	0.00
031 - CAPITAL RSRV-BLDG MAINT	332.24	-133,724.97	66,456.72	200,181.69	-178,300.00
032 - CIP LARGE VEHICLE/EQUIPMI	0.00	-238,532.13	-428,377.15	-189,845.02	-318,000.00
110 - ROAD USE TAX	-355,506.88	-1,633,962.24	-1,036,895.90	597,066.34	-2,179,495.72
112 - EMPLOYEE BENEFITS FUND	-607,590.20	55,402.38	-171,598.10	-227,000.48	73,870.00
117 - POLICE/FIRE RETIREMENT	-273,154.07	22,935.87	-144,869.68	-167,805.55	30,096.00
119 - EMERGENCY FUND	-8,537.17	4,979.97	0.00	-4,979.97	6,640.00
121 - LOCAL OPTION SALES TAX	-11,577.10	-1,178,333.91	710,736.82	1,889,070.73	-1,571,119.00
125 - TAX INCREMENT FINANCING	-52,499.20	-29,146.41	150,690.99	179,837.40	-38,862.00
126 - TIF-LMI	27.05	7.47	347.25	339.78	10.00
130 - CITY TORT LIABILITY	-1,422.23	-7,143.57	290,133.98	297,277.55	-9,525.00
132 - GRANTS-STATE/LOCAL AGEN	0.00	0.00	-190,670.97	-190,670.97	0.00
140 - PARK & REC DONATION FUNI	12,568.23	-2,999.88	20,190.25	23,190.13	-4,000.00
141 - MTOWN TENNIS ASSOC	1.74	14.94	21.15	6.21	20.00
142 - SOFTBALL ASSOCIATION FUN	-79.90	12.51	-6,556.47	-6,568.98	0.13
144 - LIVE HEALTHY IOWA	4.95	109.98	3,554.08	3,444.10	148.88
145 - TORNADO GENERAL	68,321.99	353,486.07	-231,671.20	-585,157.27	471,315.00
146 - FEMA VALOR	0.00	42,184.35	0.00	-42,184.35	56,246.00
147 - FEMA DEMO	0.00	45,000.00	33,855.00	-11,145.00	60,000.00
148 - FEMA-COVID19	15,888.56	0.00	-356.74	-356.74	0.00
149 - FEMA - WINDS	-66,497.87	0.00	-4,140,847.67	-4,140,847.67	0.00
150 - COPS FAST GRANTS	4,020.15	2,377.44	-3,951.38	-6,328.82	3,170.90
151 - DEPT OF JUSTICE GRANTS	2,881.00	2.97	-2,004.38	-2,007.35	0.00
152 - POLICE UNDESIGNATED GRAI	4,945.08	7,232.58	-12,652.21	-19,884.79	9,650.00
153 - POLICE DEPT DONATION FUN	-5,130.25	-5,060.52	862.92	5,923.44	-6,750.00
156 - FIRE DEPT DONATION FUND	-29,322.71	-2,250.00	97,288.05	99,538.05	-3,000.00
157 - FIRE DEPT GRANTS	4.77	45.00	-242.59	-287.59	60.00
160 - ECONOMIC DEVELOPMENT C	51.71	262.44	627.16	364.72	350.00
161 - SURETY DEPOSITS/SUBDIVIDI	10.79	138.69	130.85	-7.84	185.00
170 - LIBRARY DONATION FUND	632.79	-27,217.44	7,453.41	34,670.85	-36,300.00
177 - SEIZED ASSETS (POLICE)	38.33	225.00	-729.27	-954.27	300.00
179 - OTHER COMM AND ECON DE	77.00	0.00	933.92	933.92	0.00
180 - HOUSING GRANTS	27.08	0.00	328.40	328.40	0.00
182 - #4 HUD LEAD GRANT	0.00	0.00	-100.00	-100.00	0.00
183 - FY 08 EDI (ECON DEV INCENT	0.00	-479.79	0.00	479.79	-640.00
184 - VOUCHERS - 002, 003	9,600.66	18,665.91	42,421.28	23,755.37	24,841.91
189 - #6 HUD LEAD GRANT	10,044.96	434.34	6,693.04	6,258.70	-0.13
200 - GO BONDS DEBT FUND	678,087.03	23,582.70	2,496,645.21	2,473,062.51	32,574.00

Monthly Budget Report - Marshalltown
For Fiscal: Current Period Ending: 03/31/2021

300 - CIP COLLECTION FUND	-92,832.53	6,503.94	63,618.97	57,115.03	8,672.00
311 - RISE STREET GRANTS	-6,646.00	3,000.06	-63,970.45	-66,970.51	4,000.00
312 - AIRPORT PROJECT FUND	-4,055.01	0.00	1,992,959.52	1,992,959.52	0.00
320 - SPECIAL ASSESSMENT PROJE	0.00	3,749.94	3,433.00	-316.94	5,000.00
340 - BIKE PATH PROJECT FUND	-4,203.50	0.09	7,457.27	7,457.18	0.00
341 - TREES FOREVER PROJECT	4,974.21	0.00	1,164.61	1,164.61	0.00
350 - GO BONDS CAPITAL PROJECT	8.79	0.00	106.58	106.58	0.00
354 - POLICE & FIRE STATIONS	579.23	0.00	-60,715.70	-60,715.70	0.00
355 - 2015 GO BONDS (D&D)	-11,249.60	-79,169.31	-155,458.55	-76,289.24	-105,600.00
357 - 2018 CY STREET PROJECTS	6,790.59	14.94	0.00	-14.94	0.00
360 - 2019 GO BONDS & PROJECTS	-182,907.74	-2,552,728.50	-1,836,964.91	715,763.59	-3,405,000.00
361 - LIBRARY BUILDING ADDITION	1.53	0.00	18.56	18.56	0.00
362 - 2020 GO BONDS	-19,132.11	-389.88	1,484,383.78	1,484,773.66	0.00
381 - 2019 CY STREET, SIDEWALK, P	33,164.10	-374,999.94	-663,935.47	-288,935.53	-500,000.00
383 - COLISEUM REMODEL	78,036.07	-1,131,429.15	-2,054,850.85	-923,421.70	-1,508,583.00
392 - TIF DISTRICT III CAP PROJECT	6.95	0.00	-962.05	-962.05	0.00
395 - ECONOMIC DEVELOPMENT P	139,538.44	0.00	0.00	0.00	0.00
610 - WATER POLLUTION CONTROL	4,916.86	562.14	-2,683.14	-3,245.28	-0.41
611 - WPCP REVENUE	369,793.00	53,690.76	2,919,663.13	2,865,972.37	71,528.00
612 - WPCP REVENUE BOND FUND	2,054.75	-45.00	0.00	45.00	0.00
614 - WPCP CAPITAL IMPROVEMENT	1,054.30	18,749.97	12,787.05	-5,962.92	25,000.00
617 - SANITARY SEWER NEW CON	3,256.00	11,624.94	7,384.00	-4,240.94	15,500.00
690 - TRANSIT OPERATING	-40,831.60	4,047.30	194,709.20	190,661.90	5,168.08
740 - STORM SEWER UTILITY	47,321.68	396,886.86	516,055.13	119,168.27	528,975.31
741 - 2016 GO STORM WATER PRC	3,278.37	0.00	3,360,994.99	3,360,994.99	0.00
750 - COMPOSTING FACILITY	1,829.59	-1,534.05	-152.95	1,381.10	-2,069.63
751 - TORNADO - COMPOST	0.00	462,301.38	44,096.75	-418,204.63	616,439.00
760 - P&R CONCESSIONS ENTERPR	-436.77	535.05	-5,364.80	-5,899.85	705.83
881 - OCCUPATIONAL INSURANCE	-9,765.53	0.00	18,987.00	18,987.00	0.00
884 - GROUP HEALTH INSURANCE I	-73,845.84	0.00	-364,904.52	-364,904.52	0.00
886 - WORKMAN'S COMP DEDUCT	-180.46	0.00	-270.00	-270.00	0.00
910 - POLICE PENSION - T & A	1,702.14	0.00	0.00	0.00	0.00
913 - 911 COMMISSION	-10,433.38	0.00	-135,365.43	-135,365.43	0.00
Report Total:	-17,606.38	-5,777,645.85	2,836,882.60	8,614,528.45	-7,711,465.31

**RESOLUTION AUTHORIZING THE CITY OF MARSHALLTOWN TO REQUEST
ASSIGNMENT OF A TAX CERTIFICATE FOR 503 WOODBURY STREET,
PARCEL 8418-26-478-002, HELD BY MARSHALL COUNTY**

WHEREAS, there are numerous parcels of real property within the City of Marshalltown (the “City”) with respect to which Marshall County holds tax certificates, and

WHEREAS, many of these parcels consist of raw land, have been abandoned, constitute nuisances, and/or are presently being maintained at a significant cost by the City; and

WHEREAS, the City has an interest in acquiring said parcels in order to facilitate the return of parcels back to the tax rolls and for the purposes of neighborhood stabilization and beautification; and

WHEREAS, a request from a citizen for the tax certificate for 503 Woodbury Street has been received and reviewed by the City Council;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, City staff is hereby authorized to work with the County Treasurer of Marshall County to request assignment of the tax certificate held by Marshall County for parcel number 8418-26-478-002 with an address of 503 Woodbury Street; and

BE IT FURTHER RESOLVED, the City acknowledges that if assignment of a tax certificate is requested any and all special assessments placed on the property by the City will be abated and not collectible by the City.

Passed this 26th day of April, 2021, and signed this _____ day of April 2021.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

**RESOLUTION AMENDING A GRANT AGREEMENT FOR SHARED WALL REPAIR WITH
JOEL BOTELLO AND ANTONIO BOTELLO TO \$53,450**

WHEREAS, the City of Marshalltown has secured a loan from the Nuisance Property and Abandoned Building Remediation Loan Program administered by the Iowa Economic Development Authority for the purpose of repairing exposed shared or party walls located in the Marshalltown Central Business District; and

WHEREAS, the City Council approved a Grant Agreement on May 11, 2020, with Resolution 2020-132, with Joel and Antonio Botello for the repair of the shared wall at 27 North Center Street in an amount not-to-exceed \$30,000; and

WHEREAS, the City Council approved an Amendment to the Grant Agreement on July 13, 2020, with Resolution 2020-207, amending the scope of work and the total contract to \$43,450; and

WHEREAS, the original scope of work was based on an adjoining building being constructed, which is not going to occur in 2021; and

WHEREAS, an additional \$10,000 contract amendment has been proposed to apply a finishing stucco to the entire area of the exposed wall in order to complete the project;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, that Section 3, "Grant Amount" of the Grant Agreement is hereby amended to a grant amount of \$53,450; and

BE IT FURTHER RESOLVED, the attached Exhibit C is hereby incorporated into the original Grant Agreement.

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Passed this 26th day of April, 2021, and signed this _____ day of April, 2021.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

Ciro Dilorio Masonry & Landscaping, LLC.

901 N. 3rd Ave
Marshalltown, IA 50158 US
(641) 351-4224
cirodiiorio@yahoo.com

Estimate

ADDRESS	ESTIMATE	1363
Antonio and Joel Botello	DATE	03/19/2021
27 N. Center Street		
Marshalltown, IA 50158		
DESCRIPTION	AMOUNT	
Stucco:	10,000.00	
Prepare and apply finished stucco to remainder of NORTH side of building.		
Payment Agreement:		
10% Upon Scheduling		
40% Upon Starting		
25% Midway		
25% Upon Completion		
TOTAL		\$10,000.00

Accepted By

Accepted Date

**RESOLUTION AMENDING A GRANT AGREEMENT FOR SHARED WALL REPAIR WITH
WIN KYAW TO \$68,170**

WHEREAS, the City of Marshalltown has secured a loan from the Nuisance Property and Abandoned Building Remediation Loan Program administered by the Iowa Economic Development Authority for the purpose of repairing exposed shared or party walls located in the Marshalltown Central Business District; and

WHEREAS, the City Council approved a Grant Agreement on May 26, 2020, with Resolution 2020-58, with Win Kyaw for the repair of the shared wall at 9-11 East State Street in an amount not-to-exceed \$30,000; and

WHEREAS, the City Council approved an Amendment to the Grant Agreement on July 13, 2020, with Resolution 2020-208, increasing the contract amount to \$55,170; and

WHEREAS, the original scope of work was based on an adjoining building being constructed, which is not going to occur in 2021; and

WHEREAS, an additional \$13,000 contract amendment has been proposed to apply a finishing stucco to the entire area of the exposed wall in order to complete the project;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, that Section 3, "Grant Amount" of the Grant Agreement is hereby amended to a grant amount of \$68,170; and

BE IT FURTHER RESOLVED, the attached Exhibit C is hereby incorporated into the original Grant Agreement.

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Passed this 26th day of April, 2021, and signed this _____ day of April, 2021.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

Ciro DiIorio Masonry & Landscaping, LLC.

901 N. 3rd Ave
Marshalltown, IA 50158 US
(641) 351-4224
cirodiiorio@yahoo.com

Estimate

ADDRESS	ESTIMATE	1364
Win Kyaw	DATE	03/19/2021
712 W. Nevada		
Marshalltown, IA 50158		

DESCRIPTION	AMOUNT
Stucco:	13,000.00
Prepare and apply finished stucco to remainder WEST side of building.	
Payment Agreement:	
10% Upon Scheduling	
40% Upon Starting	
25% Midway	
25% Upon Completion	

TOTAL	\$13,000.00

Accepted By

Accepted Date

**RESOLUTION AUTHORIZING AN AGREEMENT WITH FIVE STAR REAL ESTATE GROUP
FOR THE LISTING OF LOTS IN THE VIEJO BLUFFS SUBDIVISION**

WHEREAS, the City of Marshalltown is undertaking the construction of an extension of East Merle Hibbs Boulevard; and

WHEREAS, this new roadway creates two new lots owned by the City of Marshalltown on the north side of East Merle Hibbs Boulevard, which are currently zoned Traditional Neighborhood; and

WHEREAS, the City of Marshalltown seeks to sell the lots for continued development in the area; and

WHEREAS, the City of Marshalltown issued a Request for Proposal for real estate services to market and sell the property; and

WHEREAS, Five Star Real Estate was the only response received;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, the commission rate of five percent of gross sales price as proposed by Five Star Real Estate is agreed to and the Mayor is authorized to execute an agreement for the listing of the lots.

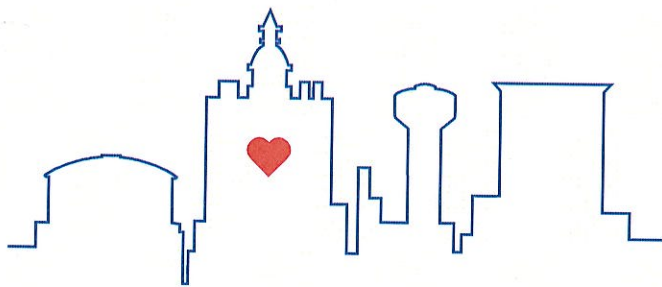
Passed this 26th day of April, 2021, and signed this _____ day of April, 2021.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk



BUY SELL LOVE MARSHALLTOWN
Love where you live. Live where you love.

4/8/21

City of Marshalltown
City Administrator's Office
24 N. Center St.
Marshalltown, IA 50158

Thank you for the opportunity to market Viejo Bluffs Subdivision, vacant development land along East Merle Hibbs Blvd (to be constructed 2021). Our firm has many years of experience selling development property and land in Marshalltown. We currently have strong relationships with multiple developers and builders that are active in our community and other towns.

It would be our strategy to market the plat to find the right developer for the proposed 2 lots. We have strong connections with agents in both Marshalltown and surrounding communities to also discuss potential buyers with. We would utilize current technology and commercial real estate web platforms to expose the property far beyond our city limits. We would also want to use signage that shows the proposed plat, with city approval.

We would be open to having a discussion with the City regarding the goals for pricing. Each lot will be priced accordingly based on location and desirability.

The commission our office would charge for this listing will be 5% of gross sales price.

Thank you for your time and consideration. Looking forward to working together.

Sincerely,

Kurt & Kristin Polley
Owners

MARSHALLTOWN'S NUMBER 1 REAL ESTATE TEAM

2110 SOUTH CENTER ST, MARSHALLTOWN, IA 50158

641-752-5500

RESOLUTION NO. _____

**A RESOLUTION TO APPROVE THE
COVID-19 RELIEF RECREATIONAL TRAILS PROGRAM
APPLICATION FOR THE IOWA RIVER'S EDGE TRAIL**

Whereas the Iowa River's Edge Trail runs from Marshalltown North to near Highway 20 in Hardin County, and

Whereas replacing Bridges #2 to #5 in Marshall County is funded and final engineering is being completed,

Whereas after the bridges are completed the City can request funding to pave the approximate 1.5 miles between bridge #2 and bridge #5.

NOW, THEREFORE, BE IT RESOLVED BY THE MARSHALLTOWN CITY COUNCIL:

Section 1: The \$300,000 Federal Recreational Trail grant has been approved by the IDOT which includes a \$75,000 non-federal cash match from the City of Marshalltown.

Section 2: The City of Marshalltown is requesting \$650,000 from the Covid-19 Relief Recreational Trails Program. The City of Marshalltown will not provide any additional cash match for this new application.

Section 3: the City of Marshalltown will adequately maintain the trail for its intended use and maintain the trail used to justify this project in public use for a minimum of 20 years following project completion.

Approved this _____ day of _____, 2021.

Joel Greer,
Mayor, City of Marshalltown

Attest:

**RESOLUTION APPROVING AN OFFER TO BUY REAL ESTATE FOR
15 SOUTH 1ST STREET**

WHEREAS, Marshalltown experienced a derecho in August 2020, resulting in a federal disaster declaration for public assistance on August 17, 2020; and

WHEREAS, the City of Marshalltown identified the demolition of certain damaged properties, including the building at 15 South 1st Street; and

WHEREAS, FEMA requires the City to own a property before obligating funds for demolition;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, the Offers to Buy Real Estate from Patricia Muratalla and Jose Castellanos for 15 South 1st Street are hereby approved and the Mayor and City Clerk are directed to execute the documents to effectuate the transfer of the property.

Passed this 26th day of April, 2021, and signed this _____ day of April, 2021.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk



OFFER TO BUY REAL ESTATE AND ACCEPTANCE (NONRESIDENTIAL)

TO: Jose Castellanos and Patricia Muratalla, husband and wife (Sellers)

The undersigned BUYERS hereby offer to buy and the undersigned SELLERS by their acceptance agree to sell the real property situated in Marshall County, Iowa, locally known as 15 S. 1st Street, Marshalltown, Iowa 50158 and legally described as:

The South Sixty Feet of the East Forty Feet of Lot One in Block Sixteen in the Town of Marshall, Marshall County, Iowa.

together with any easements and appurtenant servient estates, but subject to any reasonable easements of record for public utilities or roads, any zoning restrictions customary restrictive covenants and mineral reservations of record, if any, herein referred to as the "Property," upon the following terms and conditions provided BUYERS, on possession, are permitted to use the Property for Any Legal Use.

1. PURCHASE PRICE. The Purchase Price shall be \$10,000.00 and the method of payment shall be as follows: \$10,000.00 upon delivery of a Warranty Deed and abstract showing merchantable title in the Sellers.
2. REAL ESTATE TAXES. Sellers shall pay NO taxes. Buyer shall pay the taxes which were due in March 2021 with any penalty. Buyers shall pay all subsequent real estate taxes.
3. SPECIAL ASSESSMENTS.
 - A. SELLERS shall pay in full at time of closing all special assessments which are a lien on the Property as of the date of acceptance _____.
 - B. IF "A" is stricken, then SELLERS shall pay at time of closing all installments of special assessments which are a lien on the Property and, if not paid, would become delinquent during the calendar year this offer is accepted, and all prior installments thereof.
 - C. All charges for solid waste removal, sewage and maintenance that are attributable to SELLERS' possession, including those for which assessments arise after closing, shall be paid by SELLERS.
 - D. Any preliminary or deficiency assessment which cannot be discharged by payment shall be paid by SELLERS through an escrow account with sufficient funds to pay such liens when payable, with any unused funds returned to SELLERS.
 - E. BUYERS shall pay all other special assessments or installments not payable by SELLERS.
4. RISK OF LOSS AND INSURANCE. SELLERS shall bear the risk of loss or damage to the Property prior to closing or possession, whichever first occurs. In the event of substantial damage or destruction prior to closing, BUYERS shall have the option to complete the closing regardless of the extent of damages.

5. POSSESSION AND CLOSING. If BUYERS timely perform all obligations, possession of the Property shall be delivered to Buyers on closing, and any adjustments of rent, insurance, interest and all charges attributable to the SELLERS' possession shall be made as of the date of possession. Closing shall occur after the approval of title by BUYERS and vacation of the Property by SELLERS, but prior to possession by BUYERS. SELLERS agree to permit BUYERS to inspect the Property within 24 hours prior to closing to assure that the premises are in the condition required by this Agreement. If possession is given on a day other than closing, the parties shall make a separate agreement with adjustments as of the date of possession. This transaction shall be considered closed:
 - A. Upon the delivery of the title transfer documents to BUYERS and receipt of all funds then due at closing from BUYERS under the Agreement.
 - B. (If "A" is stricken) Upon the filing of the title transfer documents and receipt of all funds due at closing from BUYERS under the Agreement.
6. FIXTURES. Included with the Property shall be all fixtures that integrally belong to, are specifically adapted to or are a part of the real estate, whether attached or detached. Also included shall be the following: _____. The following items shall not be included: NO EXCEPTIONS
7. CONDITION OF PROPERTY. The property as of the date of this Agreement, including buildings, grounds, and all improvements, will be preserved by the SELLERS in its present condition until possession, ordinary wear and tear excepted. SELLERS make no warranties, expressed or implied, as to the condition of the property.
 - A. BUYERS acknowledge that they have made a satisfactory inspection of the Property and are purchasing the Property in its existing condition.
8. ABSTRACT AND TITLE. SELLERS, shall promptly obtain on the Property continued through the date of acceptance of this Agreement and deliver it to BUYERS for examination. It shall show marketable title in SELLERS in conformity with this Agreement, Iowa law, and title standards of the Iowa State Bar Association. The SELLERS shall make every reasonable effort to promptly perfect title. If closing is delayed due to SELLERS' inability to provide marketable title, this Agreement shall continue in force and effect until either party rescinds the Agreement after giving ten days written notice to the other party. The abstract shall become the property of BUYERS. SELLERS shall pay the costs of any additional abstracting and title work due to any act or omission of SELLERS. The abstract shall be obtained from an abstracter qualified by the Guaranty Division of the Iowa Housing Finance Authority.
9. SURVEY. BUYERS may, at BUYERS' expense prior to closing, have the property surveyed and certified by a registered land surveyor. _____. If the survey shows an encroachment on the Property or if any improvements located on the Property encroach on lands of others, the encroachments shall be treated as a title defect.
10. ENVIRONMENTAL MATTERS.
 - A. SELLERS warrant to the best of their knowledge and belief that there are no abandoned wells, solid waste disposal sites, hazardous wastes or substances, or underground storage tanks located on the Property, the Property does not contain levels of radon gas, asbestos, or urea-formaldehyde foam insulation which require remediation under current governmental standards, and SELLERS have done nothing to contaminate the Property with hazardous wastes or substances.

SELLERS warrant that the property is not subject to any local, state, or federal judicial or administrative action, investigation or order, as the case may be, regarding wells, solid waste disposal sites, hazardous wastes or substances, or underground storage tanks. SELLERS shall also provide BUYERS with a properly executed GROUNDWATER HAZARD STATEMENT showing no wells, private burial sites, solid waste disposal sites, private sewage disposal system, hazardous waste and underground storage tanks on the Property unless disclosed here: _____

B. BUYERS may at their expense, within 10 days after the date of acceptance, obtain a report from a qualified engineer or other person qualified to analyze the existence or nature of any hazardous materials, substances, conditions or wastes located on the Property. In the event any hazardous materials, substances, conditions or wastes are discovered on the Property, BUYERS' obligation hereunder shall be contingent upon the removal of such materials, substances, conditions or wastes or other resolution of the matter reasonably satisfactory to BUYERS. However, in the event SELLERS are required to expend any sum in excess of \$500.00 to remove any hazardous materials, substances, conditions or wastes, SELLERS shall have the option to cancel this transaction and refund to BUYERS all earnest money paid and declare this Agreement null and void. The expense of any inspection shall be paid by BUYERS. The expense of any action necessary to remove or otherwise make safe any hazardous material, substances, conditions or waste shall be paid by SELLERS, subject to SELLERS' right to cancel this transaction as provided above.

11. DEED. Upon payment of the Purchase Price, SELLERS shall convey the Property to BUYERS by Warranty deed, free and clear of all liens, restrictions, and encumbrances except as provided in this Agreement. General warranties of the title shall extend to the time of delivery of the deed excepting liens and encumbrances suffered or permitted by BUYERS.
12. JOINT TENANCY IN PROCEEDS AND IN REAL ESTATE. If SELLERS, immediately preceding acceptance of the offer, hold title to the Property in joint tenancy with full rights of survivorship, and the joint tenancy is not later destroyed by operation of law or by acts of the SELLERS, then the proceeds of this sale, and any continuing or recaptured rights of SELLERS in the Property, shall belong to SELLERS as joint tenants with full rights of survivorship and not as tenants in common; and BUYERS in the event of death of any SELLER, agree to pay any balance of the price due SELLERS under this contract to the surviving SELLERS and to accept a deed from the surviving SELLERS consistent with Paragraph 15.
13. JOINDER BY SELLER'S SPOUSE. SELLER'S spouse, if not a title holder immediately preceding acceptance, executes this Agreement only for the purpose of relinquishing all rights of dower, homestead and distributive share or in compliance with Section 561.13 of the Code of Iowa and agrees to execute the deed or real estate contract for this purpose.
14. STATEMENT AS TO LIENS. If Buyers intend to assume or take subject to a lien on the Property, SELLERS shall furnish BUYERS with a written statement prior to closing from the holder of such lien, showing the correct balance due.

15. USE OF PURCHASE PRICE. At time of settlement, funds of the Purchase Price may be used to pay taxes and other liens and to acquire outstanding interests, if any, of others.
16. APPROVAL OF COURT. If the Property is an asset of an estate, trust or conservatorship, this Agreement is contingent upon Court approval unless Court approval is not required under Iowa law and title standards of the Iowa State Bar Association. If the sale of the Property is subject to Court approval, the fiduciary shall promptly submit this Agreement for such approval. If this Agreement is not so approved by _____ either party may declare this Agreement null and void, and all payments made hereunder shall be made to BUYERS.
17. REMEDIES OF THE PARTIES.
- A. If BUYERS fail to timely perform this Agreement, SELLERS may forfeit it as provided in the Iowa Code (Chapter 656), and all payments made shall be forfeited; or, at SELLERS' option, upon thirty days written notice of intention to accelerate the payment of the entire balance because of BUYERS' default (during which thirty days the default is not corrected), SELLERS may declare the entire balance immediately due and payable. Thereafter this Agreement may be foreclosed in equity and the Court may appoint a receiver.
- B. If SELLERS fail to timely perform this Agreement, BUYERS have the right to have all payments made returned to them.
- C. BUYERS and SELLERS are also entitled to utilize any and all other remedies or actions at law or in equity available to them, and the prevailing parties shall be entitled to obtain judgment for costs and attorney fees.
18. NOTICE. Any notice under this Agreement shall be in writing and be deemed served when it is delivered by personal delivery or mailed by certified mail, addressed to the parties at the addresses given below.
19. GENERAL PROVISIONS. In the performance of each part of this Agreement, time shall be of the essence. Failure to promptly assert rights herein shall not, however, be a waiver of such rights or a waiver of any existing or subsequent default. This Agreement shall apply to and bind the successors in interest of the parties. This Agreement shall survive the closing. This Agreement contains the entire agreement of the parties and shall not be amended except by a written instrument duly signed by SELLERS and BUYERS. Paragraph headings are for convenience of reference and shall not limit or affect the meaning of this Agreement. Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender according to the context.
20. NO REAL ESTATE AGENT OR BROKER. Neither party has used the service of a real estate agent or broker in connection with this transaction.
21. CERTIFICATION. Buyers and Sellers each certify that they are not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and are not engaged in this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Each party hereby agrees to defend, indemnify and hold harmless the other party from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and

costs) arising from or related to my breach of the foregoing certification.

22. INSPECTION OF PRIVATE SEWAGE DISPOSAL SYSTEM. Seller represents and warrants to Buyer that the Property is not served by a private sewage disposal system, and there are no known private sewage disposal systems on the property.

23. ADDITIONAL PROVISIONS.

- A. This property is being sold and will be accepted in its "AS IS" condition
- B. This Offer is subject to the approval of the Marshalltown City Council.
- C. Buyer shall pay all costs for abstracting and deed preparation.

ACCEPTANCE. When accepted, this Agreement shall become a binding contract. If not accepted and delivered to BUYERS on or before April 30, 2021, this Agreement shall be null and void and all payments made shall be returned immediately to BUYERS. If accepted by SELLERS at a later date and acceptance is satisfied in writing, then this contract shall be valid and binding.

Accepted: _____, 2021

Dated: _____, 2021

SELLERS:

BUYERS: City of Marshalltown

Print Name: Jose Castellanos

SS# _____

By: Jessica Kinser,
City Administrator

Address: 24 North Center Street
Marshalltown, IA 50158

Print Name: Patricia Muratalla

SS# _____

Telephone: (641) 754-5799

Address : 200 1st Street NW
Hampton, IA 50441

Telephone: () _____

ADOPT FEDERAL REIMBURSEMENT RESOLUTION

City of Marshalltown, Iowa

April 26, 2021

The City Council of the City of Marshalltown, Iowa, met on April 26, 2021, at 5:30 p.m., in Council Chambers, 10 N. State Street, Marshalltown, Iowa.

The meeting was called to order by the Mayor, and the roll was called showing the following Council Members present and absent:

Present: _____

Absent: _____.

The Finance Director reported that, in order to preserve the City's eligibility to issue tax-exempt bonds to include the 6th Street Softball parking lot project, it would be necessary for the City Council to adopt a resolution declaring the Council's intent to expend current cash on-hand and to later reimburse those expenses from the proceeds of a future bond issue. Council Member _____ introduced the resolution next hereinafter set out, related to financing the project, and moved its adoption, seconded by Council Member _____. After due consideration and discussion, the Mayor put the question upon the adoption of said resolution, and the roll being called, the following Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted as hereinafter set out.

• • • •

Mayor

Attest:

City Clerk

RESOLUTION RELATING TO THE FINANCING OF A PROPOSED PROJECT TO BE UNDERTAKEN BY THE CITY OF MARSHALLTOWN, IOWA; ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE

WHEREAS the City Council wants to expand the area of the 6th Street Parking Lot Improvement project;

WHEREAS the original project of \$375,000 was to be paid from the 2020A bond proceeds;

WHEREAS the City Council wants to have the additional expansion area, up to \$200,000, paid from a future bond issuance if the 2020A bond proceeds are depleted;

BE IT RESOLVED by the City Council of the City of Marshalltown, Iowa (the “City”), as follows:

Section 1. Recitals.

(a) The Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the “Regulations”) dealing with the issuance of bonds, all or a portion of the proceeds of which are to be used to reimburse the City for project expenditures made by the City prior to the date of issuance.

(b) The Regulations generally require that the City make a prior declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued borrowing and that the borrowing occur and the reimbursement allocation be made from the proceeds of such borrowing within a certain period after the payment of the expenditure or the date the project is placed in service; and

(c) The City desires to comply with requirements of the Regulations with respect to certain projects hereinafter identified.

Section 2. Official Intent Declaration.

(a) The City proposes to undertake the following projects and to make original expenditures with respect thereto prior to the issuance of bonds, notes or other obligations (the “Bonds”) and reasonably expects to issue the Bonds for such projects in the maximum principal amount shown below:

<u>Project</u>	<u>Maximum Amount of Bonds Expected to be Issued for Project</u>
6 th Street Parking Lot Improvement	\$200,000.00

(b) Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds or (ii) expenditures made not earlier than sixty days prior to the date of this Resolution or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds or (iv) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the projects have heretofore been made by the City for which the City will seek reimbursement from the proceeds of the Bonds.

(c) This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

Section 3. Budgetary Matters.

As of the date hereof, there are no City funds reserved, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long term basis or otherwise set aside) to provide permanent financing for the expenditures related to the project, other than pursuant to the issuance of the Bonds. This resolution, therefore, is determined to be consistent with the City's budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof, all within the meaning and content of the Regulations.

Section 4. Reimbursement Allocations.

The City's Finance Director shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the City to make payment of the prior costs of the project. Each allocation shall be evidenced by an entry on the official books and records of the City maintained for the Bonds, shall specifically identify the actual prior expenditure being reimbursed or, in the case of reimbursement of a fund or account, the fund or account from which the expenditure was paid, and shall be effective to relieve the proceeds of the Bonds from any restriction under the bond resolution or other relevant legal documents for the Bonds, and under any applicable state statute, which would apply to the unspent proceeds of the Bonds.

Section 5. Repealer.

All resolutions, parts of resolutions, or actions of the City Council in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED this 26th day of April, 2021, and signed this _____ day of April, 2021.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

April 22, 2021

To: Mayor Joel Greer
Members of the City Council

From: Diana Steiner, Finance Director

Re: Reimbursement Resolution for 6th Street Parking Lot

Policy Issue: Council must approve a reimbursement resolution if they intend to designate future bond proceeds to reimburse costs of a specific project for work being completed prior to 60 days before the public hearing of a new bond sale.

Recommendation: Staff recommends that Council approves the reimbursement resolution of \$200,000, due to the updated cost estimate for change order #2 and to allow for any future change orders that could arise before construction is complete.

Background:

The 6th Street Parking Lot Improvement project was originally going to be completed in 2 phases over the next 2 years with phase 1 being completed by June 30, 2021 and Phase 2 happening in the spring of 2022. Bids came in lower than estimated from Con-Struct so they agreed to add the MFL gravel lot and more paving to the east for an additional \$75,206.63 (Council originally approved \$75,182.63). At the current rate of the Con-Struct contract, the 2nd change order to finish the entire project was an additional \$208,192.81. This would make the entire project cost to be \$566,793.65

At the time the City issued the 2020A bond, there was \$375,000 allocated for Phase 1 of the 6th Street Parking Lot. Therefore, we would need an additional \$191,794 to complete the entire project (softball and football parking lot). Staff recommend rounding up to \$200,000.

Total project costs	\$ 566,793.65
2020A bond allocation	\$ (375,000.00)
Future bond issuance needed	\$ 191,793.65
Round up to:	\$ 200,000.00

At the April 12th Council meeting, after a discussion, the City Council directed staff to bring back a reimbursement resolution in order to fund the remaining 6th Street Parking Lot Improvements with a future bond issuance.

Budget Impact: The City originally estimated that phase 1 and phase 2 of this project would be \$375,000 each for a total of \$750,000. By doing both phases this summer, the cost is estimated to be \$566,794, which is \$183,206 less than the original budget.

Attachment: none

Cc: Jessica Kinser, City Administrator

**RESOLUTION APPROVING ENGINEER'S STATEMENT OF COMPLETION AND
ACCEPTING THE VETERANS MEMORIAL COLISEUM RENOVATION PROJECT,
BEING PROJECT NO. BLD19001, WITH A FINAL PROJECT COST
IN THE AMOUNT OF \$4,148,752.00**

WHEREAS, the City of Marshalltown, Iowa has heretofore entered into a contract for labor and material for the Veterans Memorial Coliseum Renovation Project; and

WHEREAS, said project has been substantially completed by Garling Construction, LLC, pursuant to the plans and specifications all as is set forth in the Engineer's Statement of Completion covering said project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the labor and material for the Veterans Memorial Coliseum Renovation Project, being project No. BLD19001, is hereby accepted pursuant to the Engineer's Statement of Completion and the City Clerk is hereby authorized and directed to do all things necessary to complete the contract with Woodruff Construction, LLC, including the payment of the items called for in said contract and Statement of Completion.

Passed this 26th day of April 2021 and signed this _____ day of April 2021.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

**AIA**[®]**Document G704™ – 2017****Certificate of Substantial Completion****PROJECT:** *(name and address)*

Veteran Memorial Coliseum Reno
20 West State Street

OWNER: *(name and address)*

City of Marshalltown
24 North Center Street
Marshalltown, IA 50158

CONTRACT INFORMATION:

Contract For: Veteran Memorial Coliseum
Date: December 10, 2019

ARCHITECT: *(name and address)*

GTG Architects, LLC
6505 Merle Hay Rd Suite A
Johnston, IA 50131

CERTIFICATE INFORMATION:

Certificate Number: 01
Date: 1/22/2021

CONTRACTOR: *(name and address)*

Garling Construction, Inc.
1120 11th Street
Belle Plaine, IA 52208

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate. *(Identify the Work, or portion thereof, that is substantially complete.)*

Project listed above except for the items listed below.

GTG Architects, LLC
ARCHITECT *(Firm Name)*


SIGNATURE

Tyler Baugarten
Architect
PRINTED NAME AND TITLE

01/22/2021

DATE OF SUBSTANTIAL COMPLETION

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows: *(Identify the list of Work to be completed or corrected.)*

Items identified in the GTG Architectural punch list, the RCE MEP punch list and items previously discussed as change order requests.

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within Thirty

(30) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$ 3,500.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Garling Construction

CONTRACTOR *(Firm Name)*

SIGNATURE

Troy Pins, President

PRINTED NAME AND TITLE

DATE

City of Marshalltown

OWNER *(Firm Name)*

SIGNATURE

Joel Greer, Mayor

PRINTED NAME AND TITLE

DATE



Marshalltown Fire Department

Occupancy: **Veterans Memorial Coliseum**
Occupancy ID: **131**
Address: **20 W State ST**
Marshalltown IA 501584939

Inspection Type: **Alarm System Test**

Inspection Date: **1/22/2021**

By: Warnell , Joshua G (118108)

Time In: **12:00**

Time Out: **14:15**

Authorized Date: **01/22/2021**

By: Warnell , Joshua G (118108)

Form: Site Consultation

Inspection Description:

Site Consultation with owner or contractor.

Inspection Topics:

Additional Time Spent on Inspection:

Category	Start Date / Time	End Date / Time
----------	-------------------	-----------------

Notes: No Additional time recorded

Total Additional Time: 0 minutes

Inspection Time: 135 minutes

Total Time: 135 minutes

Summary:

Overall Result: Passed

Inspector Notes: Final test on the fire alarm system. All devices passed. 30 second time lapse from water flow to alarm activation. System is live. All emergency lights function properly and fire extinguishers are in place. Sprinkler system has been tested and is live. Master keys and elevator keys have been placed in the knox box. All life safety functions and devices have passed testing. The Building Department is granting Temporary Certificate of Occupancy.

CITY OF MARSHALLTOWN
BUILDING DEPARTMENT
36 NORTH CENTER STREET
MARSHALLTOWN, IOWA 50158

TEMPORARY CERTIFICATE OF OCCUPANCY
FOR THE TEMPORARY USE OF THE BUILDING OR STRUCTURE MENTIONED

DATE: 1-22-2021

OWNER: City of Marshalltown

ADDRESS: 20 West State Street

Marshalltown, Iowa 50158

THIS IS TO CERTIFY THAT THE Two STORY BUILDING OF Type III-B

CONSTRUCTION LOCATED ON LOT _____ ADDITION.

AND IS LOCALLY KNOWN AS 20 West State Street

AND FOR WHICH BUILDING PERMIT NUMBER 25277 WAS ISSUED ON 12-20-2019

TO: Garling Construction

ADDRESS: 1120 11th Street

Belle Plaine, Iowa 52208

COMPLIES WITH THE ZONING ORDINANCE AND BUILDING CODE OF THE CITY OF
MARSHALLTOWN.

SAID PROPERTY IS LOCATED IN A Central Business District ZONE.

SAID BUILDING MAY LAWFULLY BE USED FOR Group A-3 Occupancy



CHIEF BUILDING OFFICIAL

NOTICE: FINAL CERTIFICATE OF OCCUPANCY WILL BE ISSUED WHEN ALL WORK HAS BEEN COMPLETED.

Observation						
#	Flr	Rm #	Rm Name	Sub/Vendor	Description of Work	By Date Complete
1	-	-	General		One folding partition key being held by Garling for cleaning behind partitions	GTG 1/14/21
2	-	-	General		Final cleaning needed, was scheduled for late last week (Jan 15)	GTG 1/14/21
3	-	-	General		List does not include all blue tape marks, and all list items are not marked with blue	GTG 1/14/21
4	-	-	General		Provide keys to Owner with "DO NOT DUPLICATE" stamped	GTG 1/14/21
5	-	-	General		Caulk door frames to walls throughout	GTG 1/14/21
6	Exterior	-	General		Construction equipment, debris & porta potty still on site	GTG 1/14/21
7	Exterior	-	General		Storm water cleanout cover missing	GTG 1/14/21
8	Exterior	-	Sidewalks		Sealant needs placed in joints	GTG 1/14/21
9	Exterior	-	North Entry		Holes on both sides of doorways in existing mortar joints need filled.	GTG 1/14/21
10	Exterior	-	North Entry		Remove tape from around doorways	GTG 1/14/21
11	Exterior	-	North Entry		Paint handrails	GTG 1/14/21
12	Exterior	-	North Elevation		Remove existing caulking from masonry at new windows	GTG 1/14/21
13	Exterior	-	East Elevation		Repair asphalt from lightning protection	GTG 1/14/21
14	Exterior	-	South Gym Wall		Seal penetrations around lightning protection	GTG 1/14/21
15	Exterior	-	West Gym Wall		Patch concrete sidewalk from lightning protection	GTG 1/14/21
16	Exterior	-	West Gym Doors		Scrape, prime & paint existing steel lintels	GTG 1/14/21
17	Exterior	-	West Gym Doors		Fill holes in mortar joints	GTG 1/14/21
18	Exterior	-	West Gym Windows		Scrape, prime & paint existing steel lintels	GTG 1/14/21
19	Exterior	-	West Gym Wall		Remove loose bolts where possible, seal around non loose bolts	GTG 1/14/21
20	Exterior	-	Addition Stone		Caulk gap on the under side of flashing to stone	GTG 1/14/21
21	Exterior	-	Addition Stone		Tuckpoint mortar that has cracked	GTG 1/14/21
22	Exterior	-	Ramp & Stair		Paint handrails	GTG 1/14/21
23	1/B	002	Addition		Clean stair stringer & wall where water has ran down. Repaint as needed	GTG 1/14/21
24	1/B	002	Addition		Clean stairway	GTG 1/14/21
25	1/B	002	Addition		Finish wood trim	GTG 1/14/21
26	B	002	Addition		Install escutcheons around sprinkler pipes	GTG 1/14/21
27	B	002	Addition		Wall mount electrical box installed in gyp bd wall	GTG 1/14/21
28	B	002	Addition		Touch up paint	GTG 1/14/21
29	B	002	Addition		Honeycombs remain in formed walls	GTG 1/14/21
30	B	002	Addition		Clean construction debris from elevator pit	GTG 1/14/21
31	B	003	Elev Machine Room		Fire caulk the electrical conduit as it enters the concrete wall	GTG 1/14/21
32	B	006	Storage		Sections of clay tile wall remain between joists at grid line 9	GTG 1/14/21
33	B	014	Storage		Fill void above door 014A	GTG 1/14/21
34	B	014	Storage		Paint existing 014B door and frame	GTG 1/14/21
35	B	015	Storage		Fill the removed water supply pipes at floor level	GTG 1/14/21
36	B	015	Storage		Remove existing abandoned pipe in tunnel	GTG 1/14/21
37	B	015	Storage		Remove existing abandoned pipe in alcove going toward east stair 001	GTG 1/14/21
38	B	001	East Stair		Electrical cover needed on open junction box	GTG 1/14/21
39	1/B	001	East Stair		Install blank cover plate on removed electrical outlets / switches	GTG 1/14/21
40	1	100	Veterans Gallery		Overspray on ceiling SE corner	GTG 1/14/21
41	1	100	Veterans Gallery		Mud splatters on east and west walls	GTG 1/14/21
42	1	100	Veterans Gallery		Mud splatters on wall above stairs	GTG 1/14/21
43	1	100	Veterans Gallery		Cracks / unsanded joint @ 1st floor hallway entry	GTG 1/14/21
44	1	100	Veterans Gallery		Mud splatters on wall above Conf Rm 101	GTG 1/14/21
45	1	100	Veterans Gallery		Drywall repair at spots of blue tape locations	GTG 1/14/21
46	1	100	Veterans Gallery		Caulk north entry door frames to gyp board	GTG 1/14/21
47	1	100	Veterans Gallery		Drywall repair at north entry doors	GTG 1/14/21
48	1	100	Veterans Gallery		Touch up paint on north entry door frames	GTG 1/14/21
49	1	100	Veterans Gallery		Sand stringer base trim on east side of stairs	GTG 1/14/21
50	1	101	Conf Rm		Adhesive on p. lam cabinet doors	GTG 1/14/21
51	1	101	Conf Rm		Wipe down walls to remove hand prints	GTG 1/14/21
52	1	101	Conf Rm		Remove tools from cabinets & clean	GTG 1/14/21

VETERANS MEMORIAL COLISEUM RENOVATION FINANCIAL STATUS REPORT

4/2/2021

A	B	C	D	E	F	G	H	I	J	K	L
CODE	DESCRIPTION	BUDGET 02/19	ORIGINAL CONTRACT	CHANGE ORDERS TO DATE	ESTIMATED ADD TO COMPLETE	INDICATED FINAL COST (D+E+F)	PROJECT CONTINGENCY (C-G)	PAID THIS PERIOD	ACTUALS TO DATE	BALANCE TO COMPLETE (G-J)	% (J/G)
10.00	ADMINISTRATION	0	0	0	0	0	0	0	0	0	
20.00	PROFESSIONAL CONSULTANTS	107,737	109,664	6,970	0	116,634	-8,897	0	115,850	784	99%
30.00	PROJECT MANAGEMENT	160,460	160,460	0	0	160,460	0	5,880	143,345	17,115	89%
50.00	CONSTRUCTION	3,500,000	3,499,500	371,650	0	3,871,150	-371,150	0	3,677,009	194,142	95%
55.00	FF & E	0	508	0	0	508	-508	508	508	0	100%
60.00	CONTINGENCY	504,017	0	0	0	0	504,017		0	0	
70.00	PROJECT TOTALS	4,272,214	3,770,132	378,620	0	4,148,752	123,462	6,388	3,936,711	212,041	95%

EXCEPTION SUMMARY	
INDICATED FINAL COST FSR - 28 February 2021	4,148,752
10.00 ADMINISTRATION	0
20.00 PROFESSIONAL CONSULTANTS	0
30.00 PROJECT MANAGEMENT	0
40.00 GENERAL CONDITIONS	0
50.00 CONSTRUCTION	0
55.00 FF & E	0
CHANGE THIS PERIOD	0
INDICATED FINAL COST FSR - 31 March 2021	4,148,752

SCHEDULE	ES	EF	AS	AF
Design Development				
Contract Documents				
Bid	22-Oct-19	10-Dec-19		
Construction	1-Dec-19	10-Dec-19	1-Dec-20	19-Jan-21

EFFECTIVE CONTINGENCY	
CONTINGENCY FSR - February	118,053
CONTINGENCY FSR - March 2021	123,462
CHANGE THIS PERIOD	5,409
Note: Additional Funding added to contingency	-5,409
Construction Change This Period	0

CONSTRUCTION CHANGE ISSUES		
DISCRETIONARY	0	0%
NON-DISCRETIONARY	0	0%
TOTAL CHANGE ISSUE	0	
TOTAL CHANGES AS A % OF CONST.	0%	

FUNDING	
Grants/Donationss	1,350,000
Insurance	1,908,366
Alliant Rebate	48,200
City Sources	555,844
Additional City Funding 9/2020	392,000
Additional City Funding 12/2020	12,395
Additional Alliant Rebate 3/22/21	5,409
Total	4,272,214

VETERANS MEMORIAL COLISEUM RENOVATION FINANCIAL STATUS REPORT

A	B	C	D	E	F	G	H	I	J	K	L
CODE	DESCRIPTION	BUDGET 02/19	ORIGINAL CONTRACT	CHANGE ORDERS TO DATE	ESTIMATED ADD TO COMPLETE	INDICATED FINAL COST (D+E+F)	PROJECT CONTINGENCY (C-G)	PAID THIS PERIOD	ACTUALS TO DATE	BALANCE TO COMPLETE (G-J)	% (J/G)

VETERANS MEMORIAL COLISEUM RENOVATION FINANCIAL STATUS REPORT

A	B	C	D	E	F	G	H	I	J	K	L
CODE	DESCRIPTION	BUDGET 02/19	ORIGINAL CONTRACT	CHANGE ORDERS TO DATE	ESTIMATED ADD TO COMPLETE	INDICATED FINAL COST (D+E+F)	PROJECT CONTINGENCY (C-G)	PAID THIS PERIOD	ACTUALS TO DATE	BALANCE TO COMPLETE (G-J)	% (J/G)
10.00	ADMINISTRATION										
10.01	Printing	0			0	0	0	0.00	0.00	0	
10.02	Builders Risk Insurance by Owner	0			0	0	0		0.00	0	
10.03	Bond issuance Costs	0			0	0	0		0.00	0	
10.04	Land Purchase - NIC	0			0	0	0		0.00	0	
10.05	Land Holding Costs - NIC	0			0	0	0		0.00	0	
10.06	Legal, Engineering, Admin, Fiscal - NIC	0			0	0	0		0.00	0	
	ADMINISTRATION TOTAL	0	0	0	0	0	0	0.00	0	0	
20.00	PROFESSIONAL CONSULTANTS										
20.01	Architect Fee	102,450	102,450	0	0	102,450	0.00	0.00	102,450.00	0.00	100%
20.02	Architect Reimbursable - NIC	0	0		0	0	0.00	0.00	0.00	0.00	
20.03	Geotechnical - NIC	0	0		0	0	0.00	0.00	0.00	0.00	
20.04	Special Inspections (Impact 7G)	0	1,927		0	1,927	(1,927.00)	0.00	1,144.00	783.00	59%
20.05	Materials Testing (Terracon)	5,287	5,287	6,970	0	12,257	(6,970.00)	0.00	12,255.75	1.25	100%
20.06	Testing & Balance (base contract work)	0			0	0	0.00	0.00	0.00	0.00	
20.07	Utility Design - SRF (Incl in LEAF)	0			0	0	0.00	0.00			
	DESIGN TOTAL	107,737	109,664	6,970	0	116,634	-8,897	0	115,850	784	99%
30.00	Owner Representative										
30.01	CM Basic Services	158,200	158,200			158,200	0	5,855.00	142,875.00	15,325	90%
30.02	CM Reimbursables	2,260	2,260		0	2,260	0	25.00	469.56	1,790.44	21%
	CM TOTAL	160,460	160,460	0	0	160,460	0	5,880.00	143,344.56	17,115	89%
50.00	CONSTRUCTION										
50.01	Building Permit Incl SAC WAC	0			0.00	0.00	0.00			0.00	
50.02	Garling Construction, Inc.	3,500,000	3,499,500	371,650	0.00	3,871,150.37	(371,150.37)	0.00	3,677,008.61	194,141.76	95%
50.03	Site Prep	0	0		0.00	0.00	0.00	0.00	0.00	0.00	
50.04	Utilities to the Site	0			0.00	0.00	0.00			0.00	
50.05	Demolition of House - Viet		0			0.00	0.00			0.00	
	CONSTRUCTION TOTAL	3,500,000	3,499,500	371,650	0	3,871,150	-371,150	0	3,677,009	194,142	95%

VETERANS MEMORIAL COLISEUM RENOVATION FINANCIAL STATUS REPORT

A	B	C	D	E	F	G	H	I	J	K	L
CODE	DESCRIPTION	BUDGET 02/19	ORIGINAL CONTRACT	CHANGE ORDERS TO DATE	ESTIMATED ADD TO COMPLETE	INDICATED FINAL COST (D+E+F)	PROJECT CONTINGENCY (C-G)	PAID THIS PERIOD	ACTUALS TO DATE	BALANCE TO COMPLETE (G-J)	% (J/G)
55.00	FF & E	0			0	0					
	Radio				0	0	0	0.00	0.00	0	
	Tables/Chairs				0	0	0	0.00	0.00	0	
	Furniture -				0	0	0	0.00	0.00	0	
	Kitchen Equipment -				0	0	0	0.00	0.00	0	
	Floor Scrubber -				0	0	0	0.00	0.00	0	
	ASI Signs - RM Signs		508		0	508	-508	508.00	508.00	0	100%
	BDH Technology-Data/Access	0			0	0	0	0.00	0.00	0	
					0	0	0	0.00	0.00	0	
	FF & E Total	0	508	0	0	508	-508	508	508	0	100%
60.00	CONTINGENCY (includes Alliant rebate)	504,017					504,017				
	GRAND TOTAL	4,272,214	3,770,132	378,620	0	4,148,752	123,462	6,388	3,936,711	212,041	95%

**RESOLUTION APPROVING CONTRACT CHANGE ORDER #2 FOR THE 12th
AVENUE SHARED USE PATH PROJECT #TRL19002 ENGINEERING SERVICES
FOR CLAPSADDLE-GARBER ASSOCIATES, INC.
AN INCREASE OF \$11,520.00**

WHEREAS, the City of Marshalltown, Iowa, has heretofore entered into a contract with Clapsaddle – Garber Associates, Inc. for Engineering Services for the 12th Avenue Shared Use Path Project; and

WHEREAS, an increase is requested for services to complete the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the contract Change Order for the 12th Avenue Shared Use Path Project, in the increased amount of \$11,520.00 is hereby accepted and approved.

Passed this 26th day of April 2021, and signed this _____ day of April 2021.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

**Letter Amendment (#2)
To the Standard Agreement for
Engineering Services
Between
The City of Marshalltown, Iowa (Owner)**

**and
Clapsaddle-Garber Associates, Inc., Marshalltown, IA (the Engineer)**

**Project: 12th Avenue Shared Use Path Project
Marshalltown, Iowa
City PN TRL19002
CGA PN 1678**

Specific Scope of Engineering Services to be provided under this Letter Amendment and hereby added to Attachment A (Standard Agreement Scope of Services):

Project Description for Tasks 15.0 and 16.0: The Owner desires construction phase services for the sidewalk project to be constructed in 2021.

Task 15.0 – Construction Staking of 10/20/2020 Bid Plans: 12th Avenue Sidewalk

- a. Engineer will provide construction staking in accordance with the plans as further described below:
 - i. Set up to six control points set on site in one (1) trip.
 - ii. Set paving hubs at Contractor's requested offset for one side of the sidewalk @ no more than 25' intervals for alignment and profile.
 - iii. Set stakes for three proposed retaining walls.
- b. Engineer will provide electronic files for Contractor's convenience in grading sidewalk subgrade.

Note: Staking provided in addition to the items listed above or restaking, if required, shall be considered Supplemental Services.

Task 16.0 – Construction Administration

- a. Engineer shall be available to answer questions during construction, as requested by the Owner. Budget includes an estimated 20 hours.

Compensation to be provided under this Letter Amendment and hereby added to Attachment B (Standard Agreement Compensation):

- G. For the Services described in the Letter Amendment Attachment A, Tasks 15.0 through 16.0, fees shall not exceed the following total, as approximated in tasks shown below:

Construction Staking of 10/20/2020 Bid Plans: 12th Avenue Sidewalk	Task 15.0 - \$	8,800
Construction Administration	Task 16.0 - \$	2,720
	Total	\$ 11,520

The final fee shall be based on the actual expenses incurred and number hours spent working on the project multiplied by that employees' hourly rates. Please refer to Attachment F (2020) for CGA's 2020 hourly rates. Work completed in 2021 shall be based on 2021 hourly rates. Payments shall be made monthly in amounts which are consistent with the amount of services provided, as determined by the Engineer. Engineer shall prepare and submit final payment requests to the Owner, clearly marked FINAL.

Project Schedule (Additional Information hereby added to Attachment E): The Engineer agrees to commence work upon notification from the City or Contractor. A minimum of 3 working days shall be required for construction staking requests.

The following documents are hereby referenced:

Original Agreement, Approved by Council 01/28/19

Amendment, Approved by Council 10/28/2019

IN WITNESS THEREOF, the parties have made and authorize their representatives to execute this Letter Amendment to the *STANDARD AGREEMENT FOR ENGINEERING SERVICES* on this _____ day of _____, 2020.

Authorization to Proceed:

ENGINEER:

Clapsaddle-Garber Associates, Inc.

By  _____
Travis R. Stewart., PLS

OWNER:

The City of Marshalltown

By: _____

Title: _____

Attachment F (2020)
2020 CGA Hourly Rates



Hourly Rate Schedule
Clapsaddle-Garber Associates, Inc.

The following hourly rates shall be effective through December 31, 2020.

Sr. Project Manager	\$140.00	Sr. Professional Land Surveyor	\$117.00
Project Manager	\$120.00	Professional Land Surveyor	\$99.00
Associate Project Manager	\$113.00	Sr. Lead Surveyor	\$97.00
Sr. Project Engineer	\$107.00	Lead Surveyor	\$77.00
Project Engineer	\$101.00	Survey Tech	\$57.00
Sr. Design Engineer	\$92.00	Summer Intern	\$46.00
Design Engineer II	\$88.00		
Design Engineer I	\$81.00	Survey Crew (One Person)	\$85.00
		Survey Crew (Two Person)	\$129.00
Sr. Design Tech	\$82.00		
Design Tech	\$75.00		
Sr. CADD Tech	\$68.00	Construction Project Manager	\$89.00
CADD Tech	\$59.00	Sr. Construction Tech	\$69.00
		Construction Tech	\$59.00
GIS Director	\$115.00	Lab Manager	\$74.00
Planner, Project Manager	\$110.00		
Aviation Specialist	\$89.00	Sr. Administrative Assistant	\$66.00
ROW Agent	\$83.00	Administrative Assistant	\$56.00
GIS Technician	\$71.00		
Partner	\$202.00		
Principal	\$156.00		

Expenses: In addition to the above hourly labor rates, expenses shall be reimbursed in accordance with the following. Vehicle mileage shall be reimbursed at \$0.65 per mile for automobiles/light trucks and \$1.00 per mile for survey equipment vehicles. ATV's shall be reimbursed at \$55.00 per day. Total Station/GPS survey equipment shall be reimbursed at \$25.00 per hour. All other expenses incurred in connection with the services provided shall be reimbursed at the rate of the actual costs incurred.



Joel T.S. Greer, Mayor
Jessica Kinser, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

DEPARTMENT OF PUBLIC WORKS

April 14, 2021

**To: Mayor Joel T.S. Greer
Members of the City Council**

From: Jay C. Koch, P.E.
Civil Engineer II

Re: Amendment #2 to Engineering Services Agreement - Clapsaddle-Garber Associates, Inc., for engineering design services for 12th Avenue Shared Use Path Project (TRL 19002).

Policy Issue: City policy requires Governing Body approval of engineering services agreements.

Recommendation: Staff recommends approving the Amendment to agreement with Clapsaddle-Garber Associates, Inc. for engineering design services for a fee not to exceed \$11,520.00.

Background: The City executed a contract with Clapsaddle-Garber Associates, Inc. in January of 2019. This amendment to the contract includes construction services to provide construction staking and construction administration services. The construction staking services are necessary to complete the work on the project. The City does not have the capability to provide these services. The construction administration services are necessary to assist the City in the construction to assure the work is completed in accordance with the plans and specifications.

Budget Impact: The engineering costs will be funded with Capital Street Project funds.

Attachment: Agreement Amendment

cc: Jessica Kinser, City Administrator

City Council
Leon Lamer, Mike Gowdy, Sue Cahill, Al Hoop
Gabe Isom, Bill Martin, Bethany Wirin



**RESOLUTION APPROVING CONTRACT CHANGE ORDER #2 FOR THE S. 1ST
STREET PARKING LOT STORMWATER IMPROVEMENTS PROJECT #PLT19001,
AN INCREASE OF \$17,509.50**

WHEREAS, the City of Marshalltown, Iowa, has heretofore entered into a contract with Con-Struct, Inc., for the labor and material for the S. 1st Street Parking Lot Stormwater Improvements Project #PLT19001; and

WHEREAS, an increase is requested for items to complete the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the contract Change Order #2 for the S. 1st Street Parking Lot Stormwater Improvements Project, in the increased amount of \$17,509.50 is hereby accepted and approved.

Passed this 26th day of April 2021, and signed this _____ day of April, 2021.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

CHANGE ORDER NO. 2

Owner: City of Marshalltown	Owner's Project No.: PLT19001
Engineer: FOX Engineering	Engineer's Project No.: 7061-18A
Contractor: Con-Struct, Inc.	Contractor's Project No.:
Project: S 1 st Street Parking Lot Stormwater Improvements	
Contract Name: S 1 st Street Parking Lot Stormwater Improvements	
Date Issued: 4/26/2021	Effective Date of Change Order: 4/12/21

The Contract is modified as follows upon execution of this Change Order:

Description: This change order is to incorporate the work specified in Work Change Directive No. 2. This work change directive was done to add a set of stairs to the southwest corner of the parking lot as shown on the attached plan sheets. The brick/paver sidewalk with pavement base item locations for the project will be replaced with the 5-inch PCC sidewalk. Work includes omitting two observation wells, adding two SW-501 intakes and a set of stairs with handrails on each side of the stairs. Additional sidewalk will be installed at the top and base of the stairs and the paver configuration at the top of the stairs will be omitted from the plan.

This work will require an additional 10 working days to complete. The substantial completion date will be modified from 7/1/21 to 7/15/21. The final completion date will be modified from 8/6/21 to 8/20/21.

Attachments: *Work Change Directive No. 2.*

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ <u>961,594.50</u>	Original Contract Times: Substantial Completion: <u>11/13/20</u> Ready for final payment: <u>12/18/20</u>
Increase from previously approved Change Orders: \$ <u>2,677.00</u>	Increase from previously approved Change Orders: Substantial Completion: <u>7/1/21</u> Ready for final payment: <u>8/6/21</u>
Contract Price prior to this Change Order: \$ <u>964,271.50</u>	Contract Times prior to this Change Order: Substantial Completion: <u>7/1/21</u> Ready for final payment: <u>8/6/21</u>
Increase this Change Order: \$ <u>17,509.50</u>	Increase this Change Order: Substantial Completion: <u>7/15/21</u> Ready for final payment: <u>8/20/21</u>
Contract Price incorporating this Change Order: \$ <u>981,781.00</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>7/15/21</u> Ready for final payment: <u>8/20/21</u>

Recommended by Engineer (if required) By: <u>Jessica M. B. Fisher</u> Title: <u>Project Engineer</u> Date: <u>4/18/21</u> Authorized by Owner By: _____ Title: _____ Date: _____	Accepted by Contractor <u>[Signature]</u> <u>Vice President</u> <u>4/19/21</u> Approved by Funding Agency (if applicable) By: _____ Title: _____ Date: _____
--	--

WORK CHANGE DIRECTIVE NO. 2

Owner: City of Marshalltown, Iowa Owner's Project No.:
Engineer: FOX Engineering Engineer's Project No.: 7061-18A
Contractor: Con-Struct Contractor's Project No.:
Project: S. 1st Street Parking Lot Stormwater Improvements
Contract Name: S. 1st Street Parking Lot Stormwater Improvements
Date Issued: 4/12/21 Effective Date of Work Change Directive: 4/12/21

Contractor is directed to proceed promptly with the following change(s):

Description:

This work change directive is to add a set of stairs to the southwest corner of the parking lot as shown on the attached plan sheets. The brick/paver sidewalk with pavement base item locations for the project will be replaced with the 5-inch PCC sidewalk. Work includes omitting two observation wells, adding two SW-501 intakes and a set of stairs with handrails on each side of the stairs. Additional sidewalk will be installed at the top and base of the stairs and the paver configuration at the top of the stairs will be omitted from the plan.

Attachments:

Nine half size (11x17) plan sheets: G3.10, C2.1, C3.2, C4.1, C4.3, C4.6, C4.11, C5.1, and WCD-2

Purpose for the Work Change Directive:

The purpose of this directive is to provide additional pedestrian access to the parking lot and swap the sidewalk pavers to PCC pavement.

Directive to proceed promptly with the Work described herein, prior to agreeing to change in Contract Price and Contract Time, is issued due to:

☐ Non-agreement on pricing of proposed change. ☒ Necessity to proceed for schedule or other reasons.

Estimated Change in Contract Price and Contract Times (non-binding, preliminary):

Contract Price: \$17,509.50 increase

Contract Time: 10 Day increase

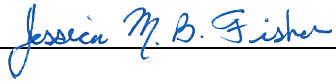
Basis of estimated change in Contract Price:

☐ Lump Sum ☒ Unit Price ☐ Cost of the Work ☐ Other

Recommended by Engineer

Authorized by Owner

By:

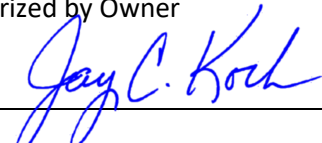


Title:

Project Engineer

Date:

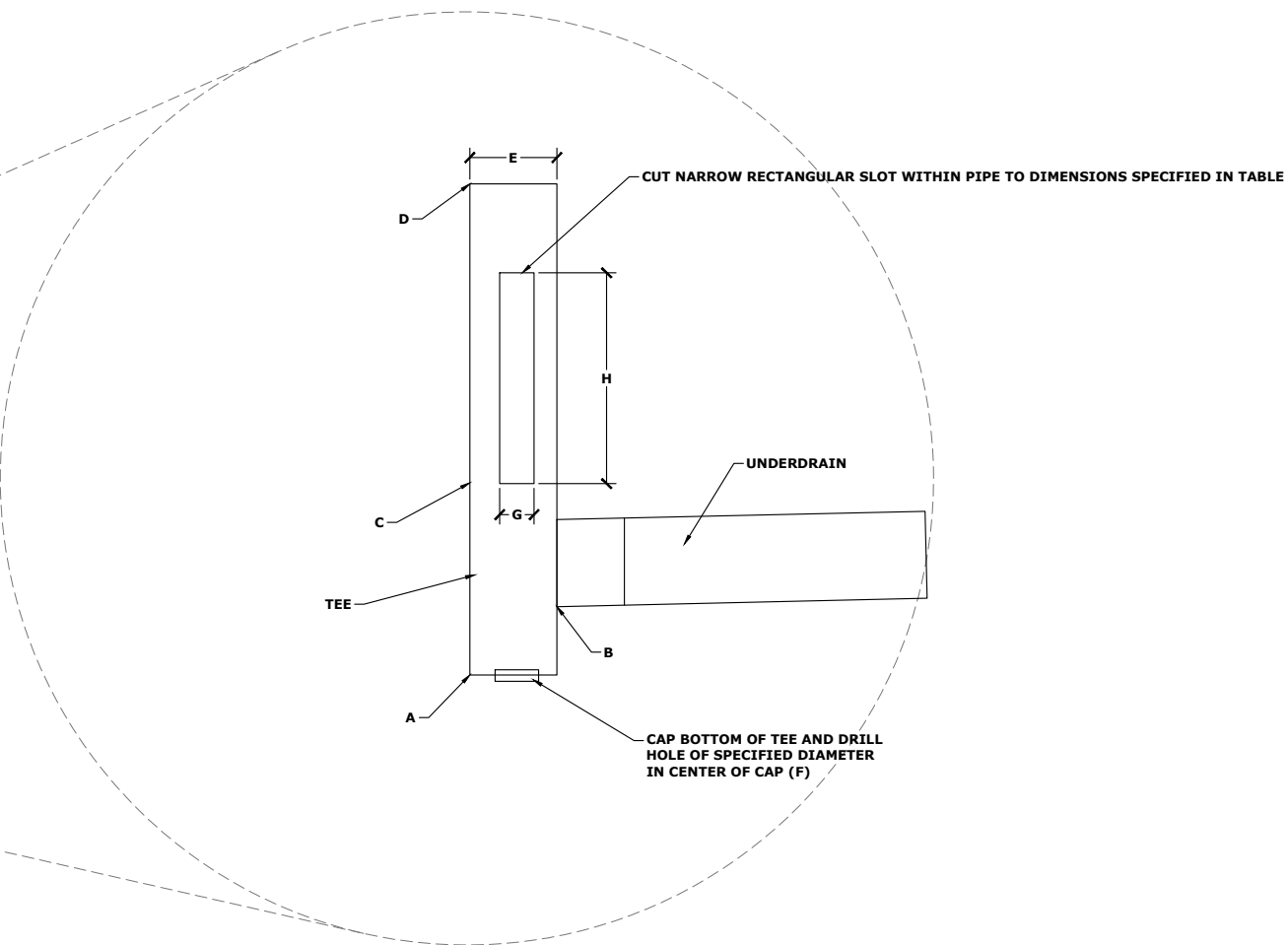
4/12/21



Civil Engineer II

4/12/2021

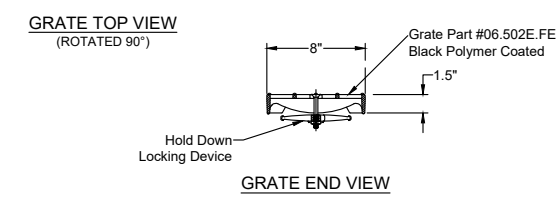
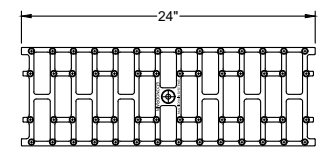
Item		Contract Information			WCD 2 Quantity		WCD 2
Bid Item No.	Description	Item Quantity	Units	Unit Price	Subtractions	Additions	PRICE
4.02	STORM SEWER, TRENCHED, RCP, 15-INCH	211	LF	\$60.00		26.00	1,560.00
6.06	STORM SEWER INTAKE, SW-501		EA	\$4,000.00		2.00	8,000.00
6.07	OBSERVATION WELLS		EA	\$500.00	2.00		-1,000.00
6.08	CORE DRILL EXISTING STRUCTURE		EA	\$2,000.00		2.00	4,000.00
7.09	5-INCH PCC SIDEWALK	485	SY	\$60.00		31.00	1,860.00
7.10	BRICK/PAVER SIDEWALK WITH PAVEMENT BASE	20	SY	\$230.00	20.00		-4,600.00
7.18	UNDERDRAIN, TYPE 1, 6-INCH	754	LF	\$40.00	32.00	8.00	-960.00
7.21	PERMEABLE INTERLOCKING PAVERS	1,130	SY	\$47.25	18.00		-850.50
11.03	STAIRS WITH HANDRAILS		EA	\$9,500.00		1.00	9,500.00
	Totals						\$17,509.50



WCD#2

WCD#1

WCD#2



1 DRAINAGE STRUCTURE DETAIL

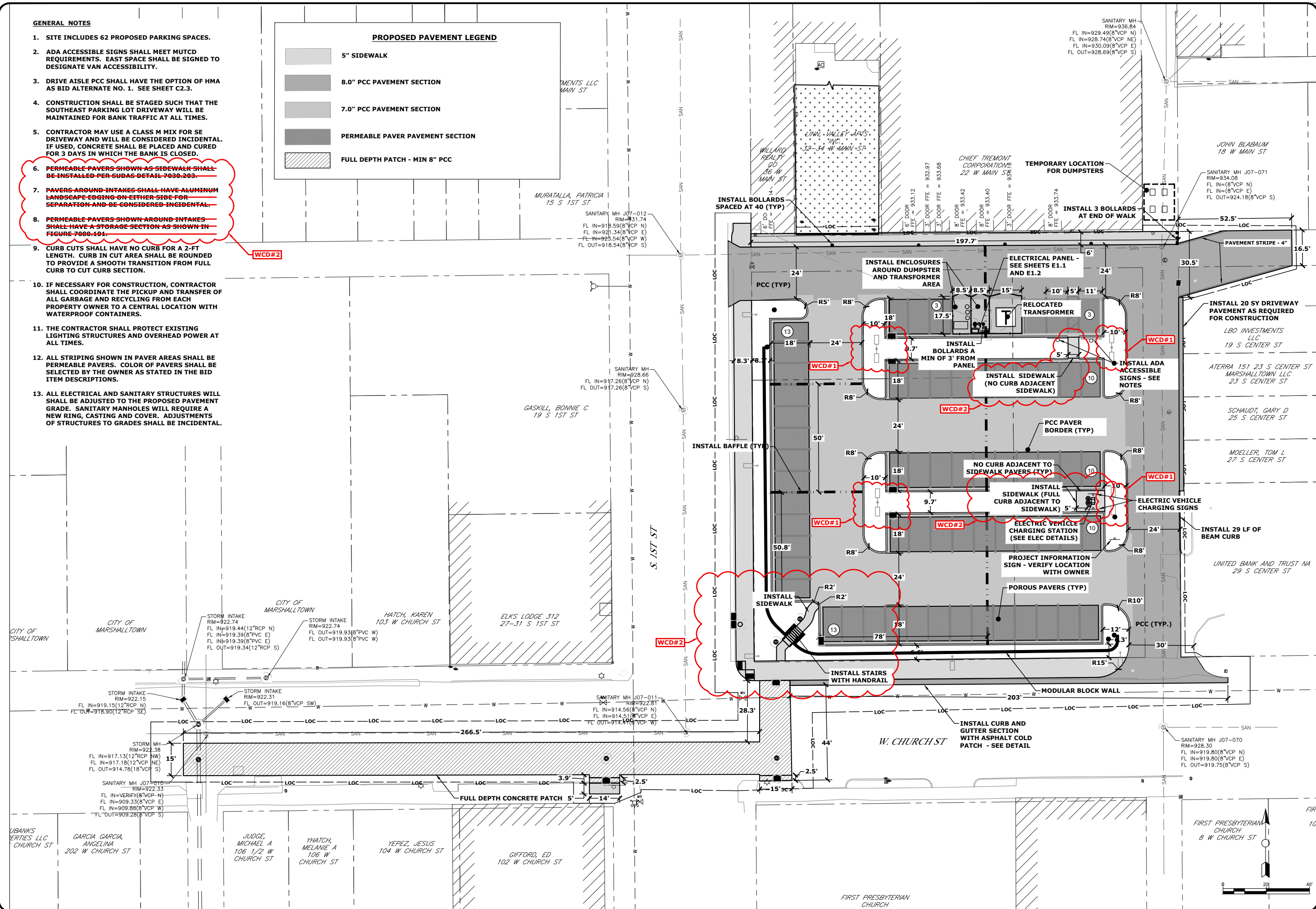
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PLOT STYLE TABLE
LAYER MGR NAME
LAYOUT NAME
C2.1
FoxGrayScale.ctb

GENERAL NOTES

1. SITE INCLUDES 62 PROPOSED PARKING SPACES.
2. ADA ACCESSIBLE SIGNS SHALL MEET MUTCD REQUIREMENTS. EAST SPACE SHALL BE SIGNED TO DESIGNATE VAN ACCESSIBILITY.
3. DRIVE AISLE PCC SHALL HAVE THE OPTION OF HMA AS BID ALTERNATE NO. 1. SEE SHEET C2.3.
4. CONSTRUCTION SHALL BE STAGED SUCH THAT THE SOUTHEAST PARKING LOT DRIVEWAY WILL BE MAINTAINED FOR BANK TRAFFIC AT ALL TIMES.
5. CONTRACTOR MAY USE A CLASS M MIX FOR SE DRIVEWAY AND WILL BE CONSIDERED INCIDENTAL. IF USED, CONCRETE SHALL BE PLACED AND CURED FOR 3 DAYS IN WHICH THE BANK IS CLOSED.
6. PERMEABLE PAVERS SHOWN AS SIDEWALK SHALL BE INSTALLED PER SUBAS DETAIL 7030-203.
7. PAVERS AROUND INTAKES SHALL HAVE ALUMINUM LANDSCAPE EDGING ON EITHER SIDE FOR SEPARATION AND BE CONSIDERED INCIDENTAL.
8. PERMEABLE PAVERS SHOWN AROUND INTAKES SHALL HAVE A STORAGE SECTION AS SHOWN IN FIGURE 7080-101.
9. CURB CUTS SHALL HAVE NO CURB FOR A 2-FT LENGTH. CURB IN CUT AREA SHALL BE ROUNDED TO PROVIDE A SMOOTH TRANSITION FROM FULL CURB TO CUT CURB SECTION.
10. IF NECESSARY FOR CONSTRUCTION, CONTRACTOR SHALL COORDINATE THE PICKUP AND TRANSFER OF ALL GARBAGE AND RECYCLING FROM EACH PROPERTY OWNER TO A CENTRAL LOCATION WITH WATERPROOF CONTAINERS.
11. THE CONTRACTOR SHALL PROTECT EXISTING LIGHTING STRUCTURES AND OVERHEAD POWER AT ALL TIMES.
12. ALL STRIPING SHOWN IN PAVER AREAS SHALL BE PERMEABLE PAVERS. COLOR OF PAVERS SHALL BE SELECTED BY THE OWNER AS STATED IN THE BID ITEM DESCRIPTIONS.
13. ALL ELECTRICAL AND SANITARY STRUCTURES WILL SHALL BE ADJUSTED TO THE PROPOSED PAVEMENT GRADE. SANITARY MANHOLES WILL REQUIRE A NEW RING, CASTING AND COVER. ADJUSTMENTS OF STRUCTURES TO GRADES SHALL BE INCIDENTAL.

PROPOSED PAVEMENT LEGEND

- 5" SIDEWALK
- 8.0" PCC PAVEMENT SECTION
- 7.0" PCC PAVEMENT SECTION
- PERMEABLE PAVER PAVEMENT SECTION
- FULL DEPTH PATCH - MIN 8" PCC



DATE	BY	DESIGNED	DRAWN	CHECKED	LAST UPDATE
08/14/20	SPS/JMF	WCD#1	JMF		08/14/20
04/21					
04/21					

REVISION

DATE

BY

DESIGNED

DRAWN

CHECKED

LAST UPDATE

FOX Engineering Associates, Inc.
414 South 17th Street, Suite 107
Ames, Iowa 50010
Phone: (515) 233-0000
FAX: (515) 233-0103

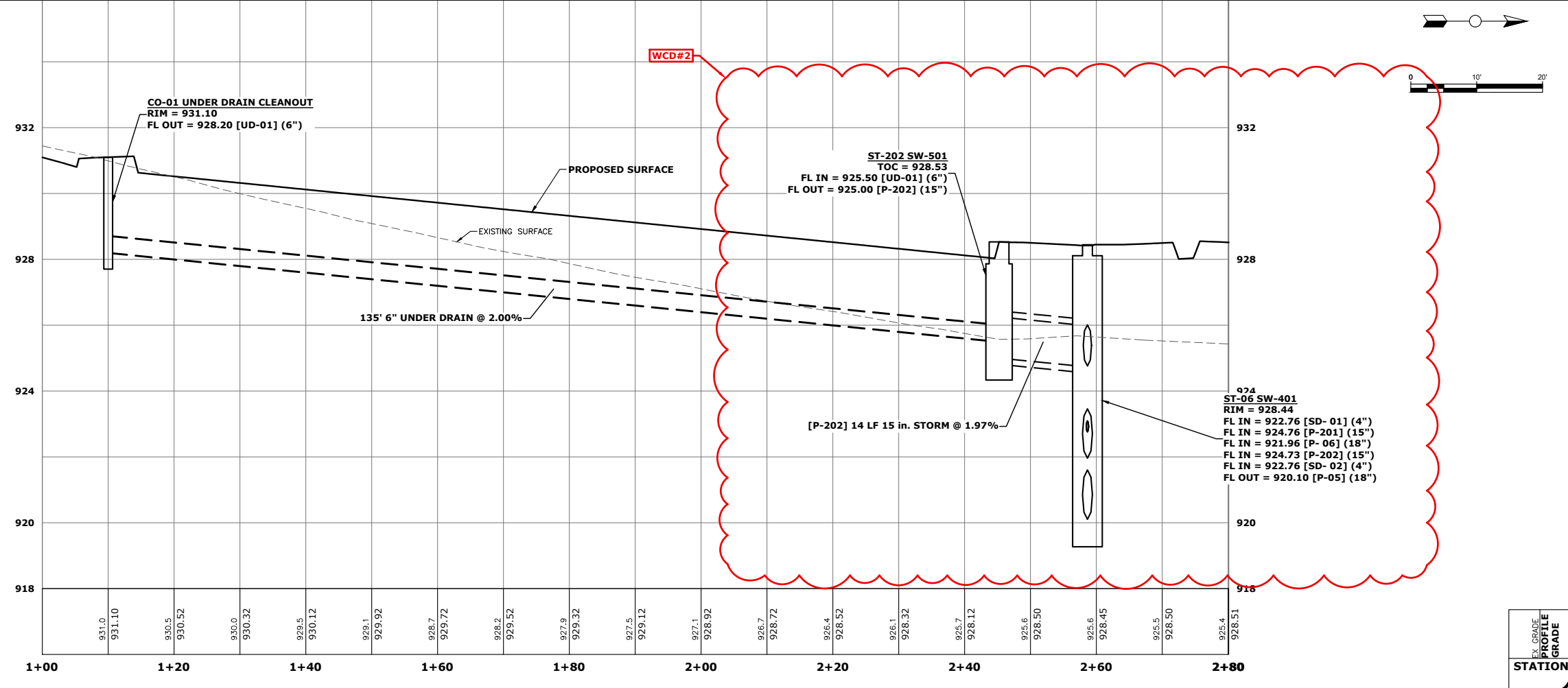
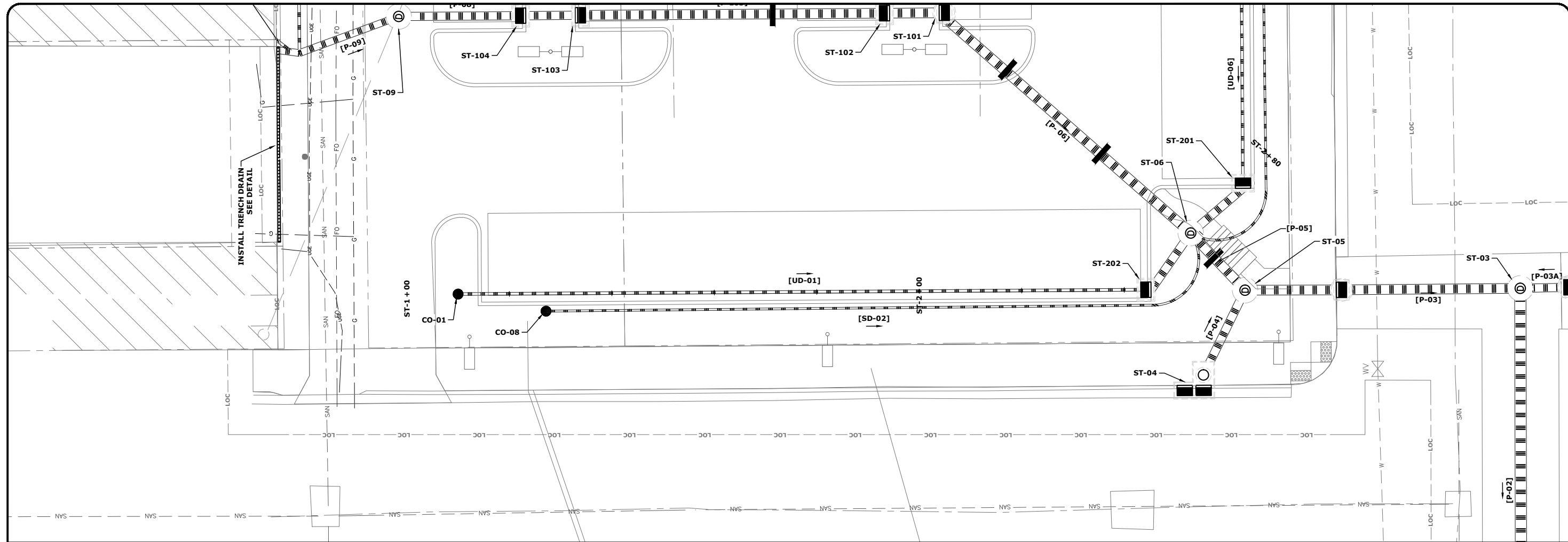
FOX Engineering

SITE LAYOUT & DIMENSION PLAN
S. 1ST STREET PARKING LOT STORMWATER IMPROVEMENT PROJECT
S. 1ST STREET AND W. CHURCH STREET
MARSHALLTOWN, IOWA

PROJECT NO.
7061-18A

SHEET
C2.1

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DRAWING FILENAME
PLOT STYLE TABLE
LAYER MNGR NAME
LAYOUT NAME
C4.6
FoxGrayScale.ctb



STATION
EX. GRADE PROFILE GRADE

STATION
EX. GRADE PROFILE GRADE

FOX Engineering Associates, Inc.
414 South 17th Street, Suite 107
Ames, Iowa 50010
Phone: (515) 233-0000
FAX: (515) 233-0103

STORM SEWER PLAN AND PROFILE
S. 1ST STREET PARKING LOT STORMWATER IMPROVEMENT PROJECT
S. 1ST STREET AND W. CHURCH STREET
MARSHALLTOWN, IOWA

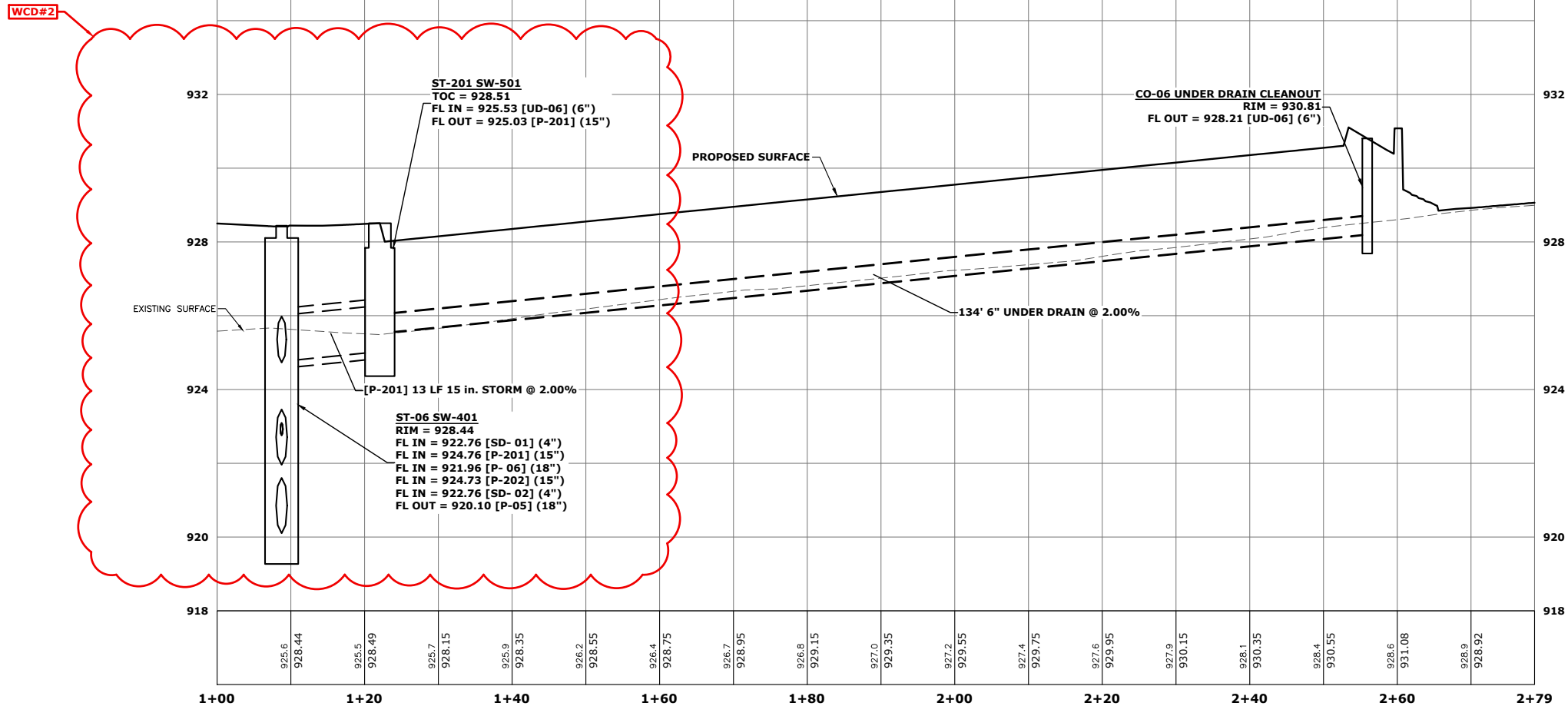
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WCD#2	04/08/21	DESIGNED: SPS/JMF	04/21
		DRAWN: JMF	04/21
		CHECKED:	
		LAST UPDATE:	08/14/20

PROJECT NO.
7061-18A
SHEET
C4.6

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DRAWING FILENAME	LAYOUT NAME
PLOT STYLE TABLE	FOxGrayScale.ctb
LAYER MNGR NAME	C4.11

STATION	EX. GRADE	PROFILE	GRADE
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STATION	EX. GRADE	PROFILE	GRADE
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STORM SEWER PLAN AND PROFILE
S. 1ST STREET PARKING LOT STORMWATER IMPROVEMENT PROJECT
S. 1ST STREET AND W. CHURCH STREET
MARSHALLTOWN, IOWA

FOX Engineering Associates, Inc.
414 South 17th Street, Suite 107
Ames, Iowa 50010
Phone: (515) 233-0000
FAX: (515) 233-0103

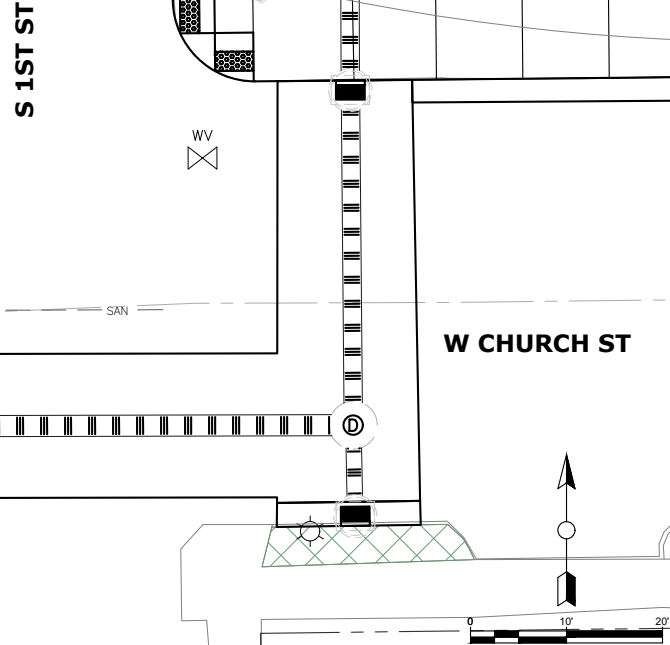


DATE	BY	REVISION	DATE
04/08/21	WCD#2	DESIGNED: SPS/JMF	04/21
		DRAWN: JMF	04/21
		CHECKED:	
		LAST UPDATE:	08/14/20

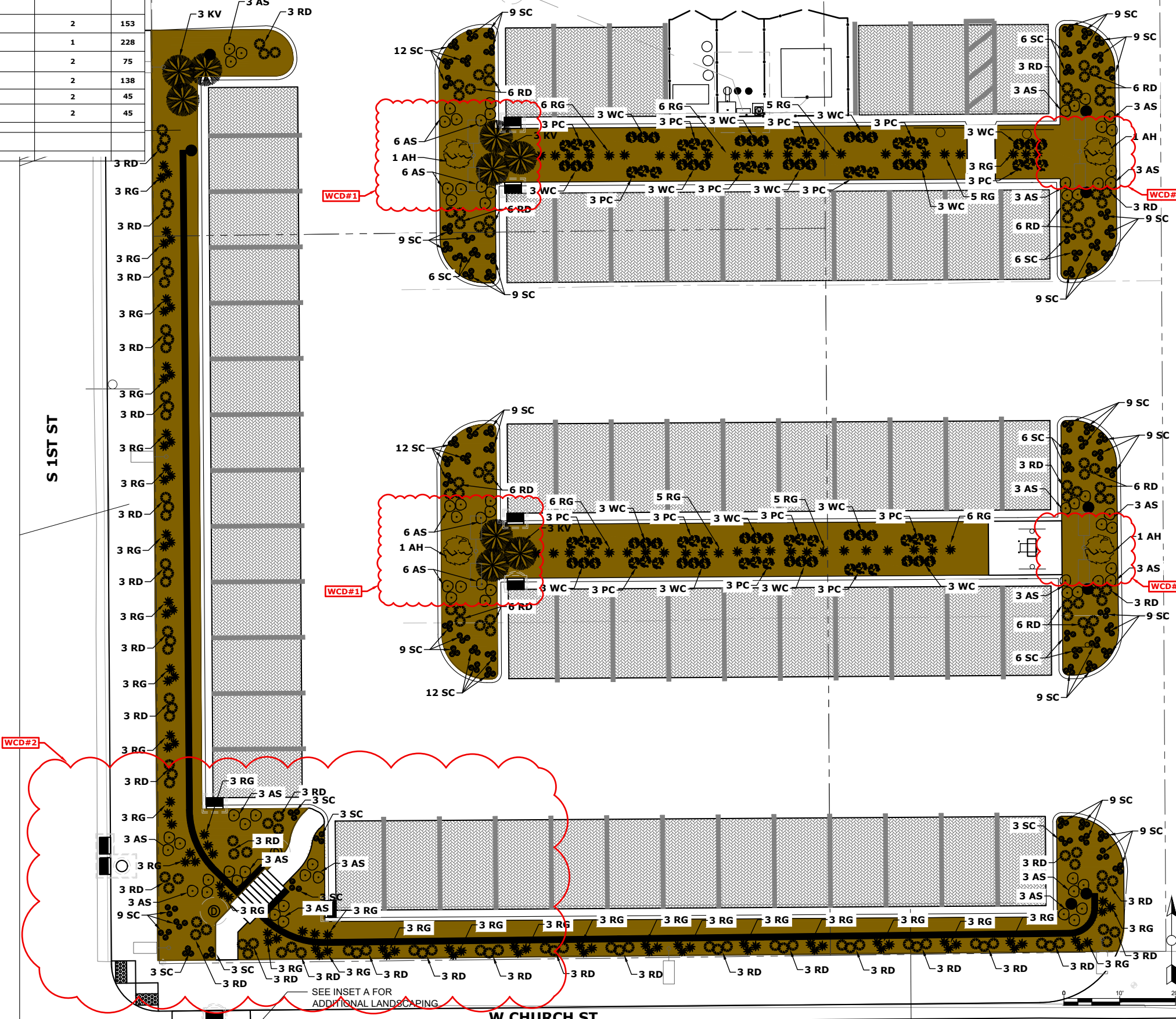
PROJECT NO.	7061-18A
SHEET	C4.11

	KV	Korean Spice Viburnum	Viburnum carlesii			6	6	9
	AH	American Hornbeam	Carpinus caroliniana	1.5"-2"	#15	20'-35'	20'-35'	4
	RD	Reblooming Daylily	Hemerocallis 'Indian Giver'			2	2	153
	SC	Sedum 'Brilliant' Stonecrop	Hylotelephium spectabile 'Brilliant'			1	1	228
	AS	Allium 'Summer Beauty'	Allium tanguticum 'Summer Beauty'			2	2	75
	RG	Foerster's Feather Reed Grass	Calamagrostis x acutiflora 'Karl Foerster'			6	2	138
	WC	White Coneflower	Echinacea 'Secret Pride'			3	2	45
	PC	Purple Coneflower	Echinacea purpurea 'Green Eyes'			3	2	45
		Synthetic Mulch						
		Type 1 Urban Seeding						

1. RUBBERIZED SYNTHETIC MUCH SHALL BE SPREAD TO A DEPTH OF 4-INCHES IN LANDSCAPE AREA SHOWN ON THIS SHEET.



INSET A



DATE	REVISION
7/2/20	A APPENDUM NO. 1 - MODIFIED GENERAL NOTE NO. 1
08/14/20	DRAWN BY SP5/JMF
04/06/21	CHECKED JMF
	LAST UPDATE: 08/14/20

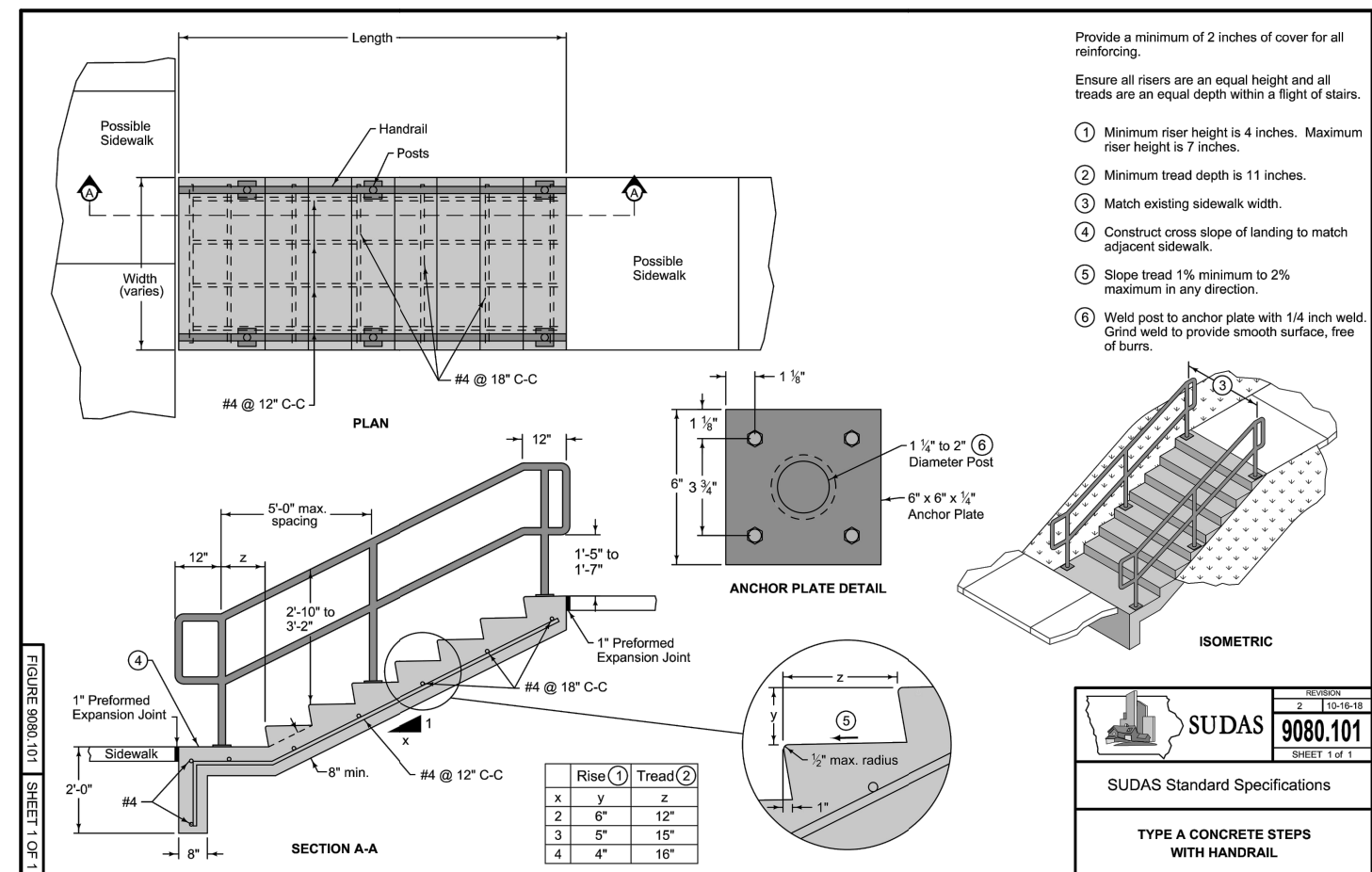
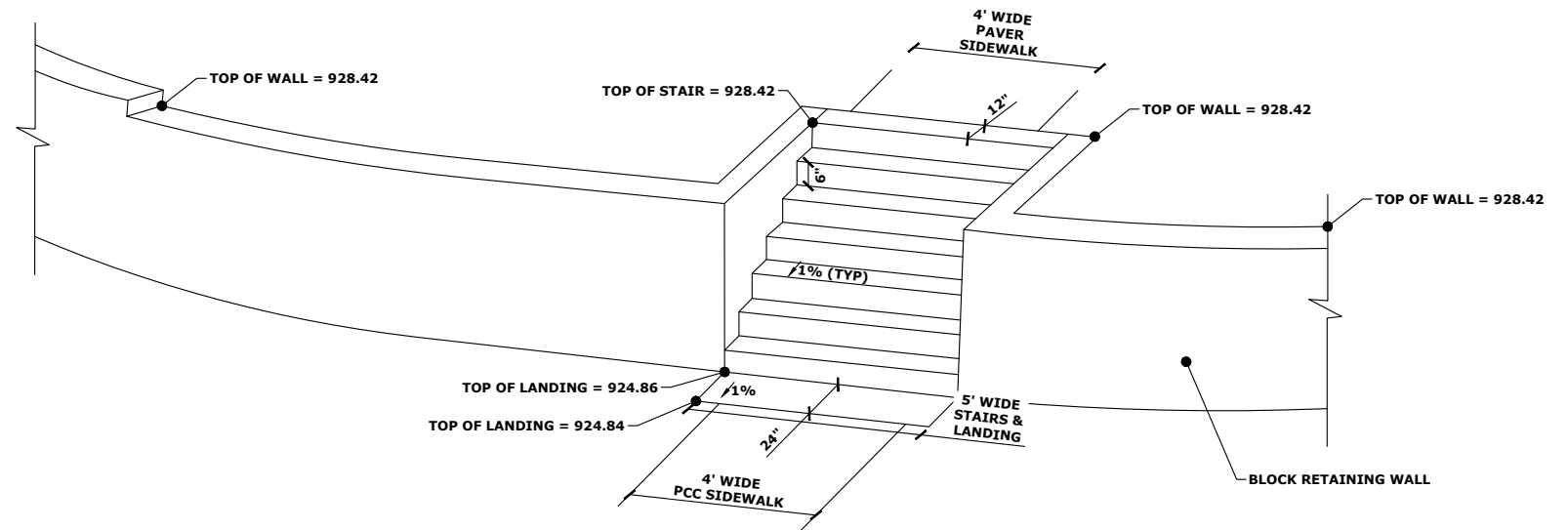
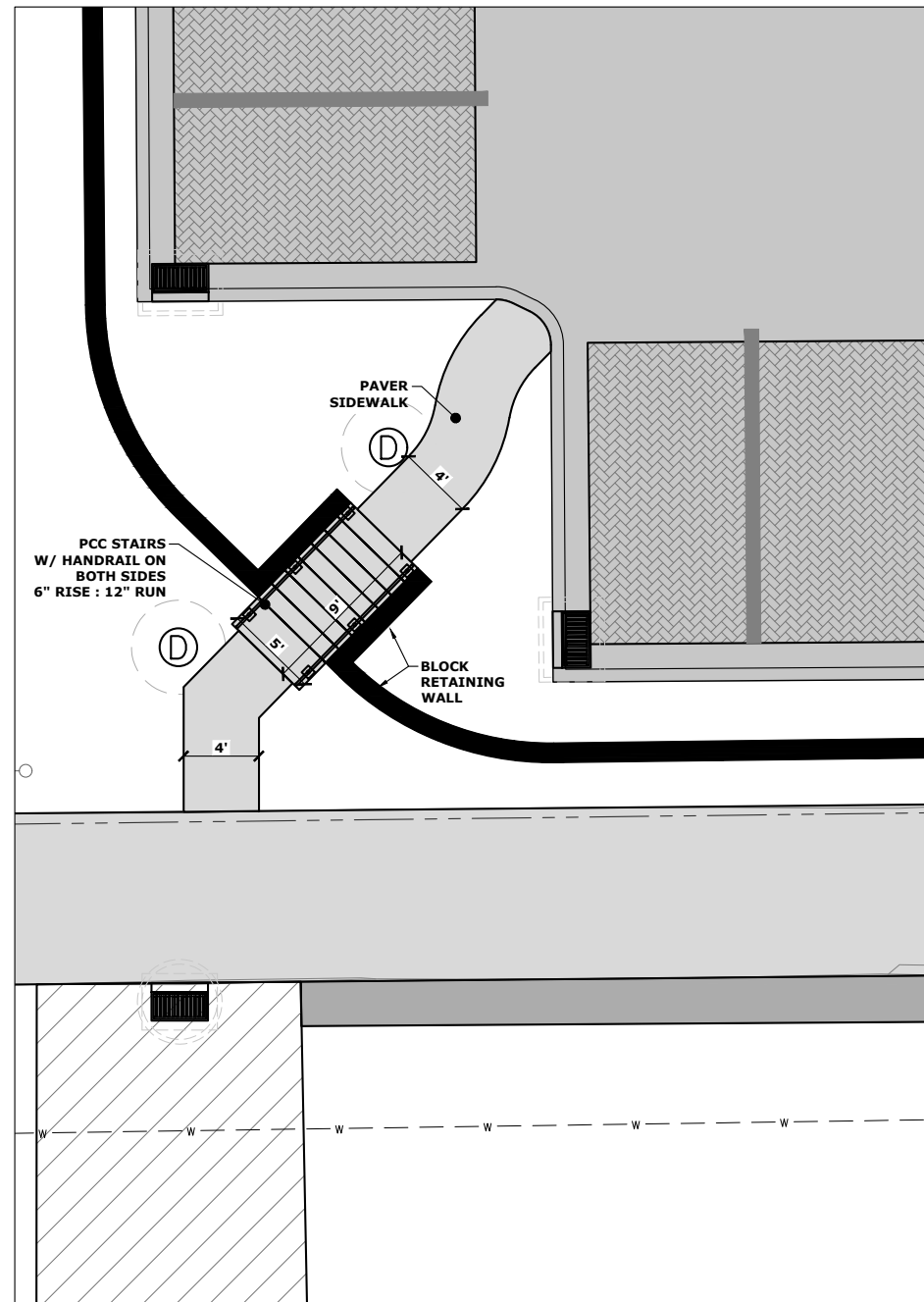
FOX Engineering Associates, Inc.
414 South 17th Street, Suite 107
Ames, Iowa 50010
Phone: (515) 233-0000
FAX: (515) 233-0103



LANDSCAPING / RESTORATION PLAN
PARKING LOT STORMWATER IMPROVEMENT PROJECT
S. S. 1ST STREET AND W. CHURCH STREET
MARSHALLTOWN, IOWA

PROJECT NO.
7061-18A
SHEET

C5.1



DATE	REVISION	BY	DATE
		DESIGNED: SPS/JMF	04/21
		DRAWN: JMF	04/21
		CHECKED:	
LAST UPDATE: 08/14/20			

FOX Engineering Associates, Inc.
414 South 17th Street, Suite 107
Ames, Iowa 50010
Phone: (515) 233-0000
FAX: (515) 233-0103



RETAINING WALL STAIRS
PARKING LOT STORMWATER IMPROVEMENT PROJECT
1ST STREET AND W. CHURCH STREET
MARSHALLTOWN, IOWA

PROJECT NO.
7061-18A
SHEET
WCD-2



Joel Greer, Mayor
Jessica Kinser, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

DEPARTMENT OF PUBLIC WORKS

April 21, 2021

To: Mayor Joel Greer
Members of the City Council

From: Jay C. Koch
Civil Engineer II

Re: Change Order #2 – 1st Street Parking Lot, PLT19001, This change order is to add a walkway and steps in the SW corner of the parking lot. This change order is an increase of \$17,509.50 and adds 10 days to the completion dates. With Change Order #2, the project costs would be \$981,781.00.

Policy Issue: City policy requires approval of all Change Orders exceeding \$25,000.

Recommendation: Staff recommends approving the Change Order for the 1st Street Parking Lot project.

Background: The change order for the steps was added to improve the access from the parking lot to adjacent businesses on the West side of 1st Street. The change order also includes drainage inlets in the corner to allow for better overflow during high rainfall events.

Budget Impact: There are sufficient funds for this work.

Attachment: Change Order #2.

cc: Jessica Kinser, City Administrator

City Council
Susan Cahill, Gary Thompson, Mike Gowdy,
Al Hoop, Gabriel Isom, Bill Martin, Bethany Wirin



**RESOLUTION APPROVING CONTRACT CHANGE ORDER #2 FOR THE 6TH
STREET SOFTBALL PARKING LOT IMPROVEMENTS PROJECT #PRK210011, AN
INCREASE OF \$208,192.81**

WHEREAS, the City of Marshalltown, Iowa, has heretofore entered into a contract with Con-Struct, Inc., for the labor and material for the 6th Street Softball Parking Lot Improvement Project #PRK21001

WHEREAS, an increase is requested for items to complete the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the contract Change Order #2 for the 6th Street Softball Parking Lot Improvement Project, in the increased amount of \$208,192.81, with a noted correction of \$24 from Change Order #1 is hereby accepted and approved.

Passed this 26th day of April 2021, and signed this _____ day of April, 2021.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

— I O W A —

City Administrator's Office

Joel Greer, Mayor
Jessica Kinser, Administrator
Shari L. Coughenour, Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

To: Mayor Greer and the City Council
From: Geoff Hubbard, Parks & Recreation Director
Date: April 22, 2021
RE: 6th Street Softball Parking Lot Improvements – PRK21001, Change Order #2

Policy Issue: City policy requires Governing Body approval of all Change Orders exceeding \$25,000

Recommendation: Staff recommends approving the Change Order #2 as submitted

Background: Council recently approved Change Order #1 for \$75,182.63 to include the west MFL lot and further east to east side of the Center diamond. At the last Council meeting it was discussed that Con-Struct could complete the entire parking lot for an additional \$192,000 and Council directed staff to proceed with that change and future funding. The City Engineer, Jay Koch, has gone over the change order with Con-Struct and the rates are staying the same but additional volume is needed to complete the project so the new amount for Change Order #2 is \$208,192.81 bringing the total cost to \$566,793.65. This includes a \$24 correction from Change Order #1. This is still a \$183,206.35 savings from the original estimates for the total parking lot replacement.

Budget Impact: This project will be funded with 2020A bond and future bond.

Attachment: Change Order #2

cc: Jessica Kinser, City Administrator

City Council

Susan Cahill, Michael Gowdy, Al Hoop,
Gabriel Isom, Leon Lamer, Bill Martin, Bethany Wirin



CHANGE ORDER NO.: 2

Owner:	City of Marshalltown	Owner's Project No.:	PRK21001
Engineer:	City of Marshalltown	Engineer's Project No.:	
Contractor:	Con-Struct, Inc.	Contractor's Project No.:	
Project:	6th Street Softball Parking Lot Improvement		
Contract Name:	Base Bid plus Alternate Bid #1		
Date Issued:	April 21, 2021	Effective Date of Change Order:	April 26, 2021

The Contract is modified as follows upon execution of this Change Order:

Description:

Expansion of Phase 1 parking area to the east to include the entire parking lot.

Attachments:

Summary of changes.

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ 356,000.84 283,394.21	Original Contract Times: Substantial Completion: <u>July 1, 2021</u> Ready for final payment: <u>August 1, 2021</u>
[Increase] [Decrease] from previously approved Change Orders No. 1 to No.1: \$ 75,102.00 75,206.63	[Increase] [Decrease] from previously approved Change Orders No.0 to No. 0 Substantial Completion: <u>No Change</u> Ready for final payment: <u>No Change</u>
Contract Price prior to this Change Order: \$ <u>358,600.84</u>	Contract Times prior to this Change Order: Substantial Completion: <u>July 1, 2021</u> Ready for final payment: <u>August 1, 2021</u>
[Increase] [Decrease] this Change Order: \$ <u>208,192.81</u>	[Increase] [Decrease] this Change Order: Substantial Completion: <u>August 1, 2021</u> Ready for final payment: <u>September 1, 2021</u>
Contract Price incorporating this Change Order: \$ <u>566,793.65</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>August 1, 2021</u> Ready for final payment: <u>September 1, 2021</u>

Recommended by Engineer (if required)	Accepted by Contractor
By: <u>Jay C. Koch</u>	<u>[Signature]</u>
Title: <u>Civil Engineer II</u>	<u>Vice President</u>
Date: <u>4/22/21</u>	<u>4/22/21</u>
Authorized by Owner	
By: _____	
Title: <u>Mayor</u>	
Date: <u>4/26/2021</u>	

PRK21001 - 6TH STREET SOFTBALL PARKING LOT IMPROVEMENTS
CITY OF MARSHALLTOWN
APRIL 21, 2021
CHANGE ORDER NUMBER 2

BASE BID - PHASE 1 PARKING LOT RECONSTRUCTION					Con-Struct, Inc. Marshalltown, IA	
Item No.	SUDAS No	Description	Quantity	Unit	Unit Price	Total Price
1	2010-108-E-0	Excavation, Class 10, Class 12, or Class 13	1124	CY	\$8.00	\$8,992.00
2	2010-108-G-0	Subgrade Preparation	4409	SY	\$3.00	\$13,227.00
3	2010-108-H-0	Subgrade Treatment, TriAx Geogrid	4409	SY	\$3.50	\$15,431.50
4	2010-108-I-0	Subbase, Salvaged	511.8	TON	\$8.00	\$4,094.40
5	2010-108-I-0	Subbase, Modified	1308.5	TON	\$20.00	\$26,170.00
6	2010-108-L-0	Compaction Testing	0.53	LS	\$3,000.00	\$1,590.00
7	6010-108-E-0	Manhole Adjustment, Minor	2	EA	\$1,800.00	\$3,600.00
8	7010-108-A-0	Pavement, PCC, 8" (Manhole Box Outs)	5.6	SY	\$120.00	\$672.00
9	7010-108-E-0	Curb and Gutter, 30" W x 7" D	528	LF	\$32.00	\$16,896.00
10	7020-108-A-0	Pavement, HMA	737.3	TON	\$82.50	\$60,827.25
11	7020-108-I-0	HMA Pavement Samples and Testing	0.53	LS	\$1,100.00	\$583.00
12	7040-108-G-0	Milling	4511	SY	\$4.00	\$18,044.00
13	7040-108-H-0	Pavement Removal	0	SY	\$40.00	\$0.00
14	8030-108-A-0	Temporary Traffic Control	0	LS	\$1,000.00	\$0.00
15	9010-108-B-0	Hydraulic Seeding, Fertilizing, and Mulching	7954.4	SY	\$3.90	\$31,022.16
16	9040-108-A-1	SWPPP Preparation	0	LS	\$1,700.00	\$0.00
17	9040-108-A-2	SWPPP Management	0.53	LS	\$2,000.00	\$1,060.00
18	9040-108-N-1	Silt Fence or Silt Fence Ditch Check	231	LF	\$2.50	\$577.50
19	11,010-1.08-A	Construction Survey	0.53	LS	\$2,500.00	\$1,325.00
20	11,020-108-A	Mobilization	0.53	LS	\$7,700.00	\$4,081.00
21	11,050-108-A-0	Concrete Washout	0	LS	\$300.00	\$0.00
Total Base Bid					\$208,192.81	

**RESOLUTION ORDERING CONSTRUCTION OF THE ANSON PARK SHELTER
IMPROVEMENTS PROJECT PRK20001, SETTING PUBLIC HEARING ON
PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED
COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS**

WHEREAS, there is now on file in the office of the City Clerk proposed plans, specifications, form of contract, and estimated costs for the construction of the Anson Park Shelter Improvements Project No. PRK20001, in the City of Marshalltown, Iowa, as is fully set forth in the plans and specifications for Project No. PRK21001; and

WHEREAS, the cost of the said improvement is in excess of \$25,000 and a public hearing on the plans, specifications, form of contract and the estimated cost of said improvement is required by law and that notice thereof shall be given as required by law; and

WHEREAS, it is intended that the cost of said improvement shall be paid from such funds as the City may legally use for such purposes or from the proceeds from the issuance of such bonds as may be legally issued for said purposes or any combination of the above methods of financing.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. This Council does hereby order the construction of the Anson Park Shelter Improvements Project in the City of Marshalltown, Iowa, which public improvement is fully and particularly described in the plans and specifications for Project No. PRK20001, now on file in the office of the City Clerk of Marshalltown, Iowa.

Section 2. That the method of construction shall be by contract in accordance with the plans and specifications and general stipulations for the said improvement approved by the City Council.

Section 3. The Contractor will be paid in monthly estimates for work completed as set out in the specifications. The project shall begin on or near the appropriate starting date as specified on the form of proposal and shall be completed within the specified number of calendar days also indicated thereon.

Section 4. That the said improvements shall be paid for from such funds of the City as may be legally used for such purposes, or from the proceeds of the issuance of such bonds as may be legally issued for such purposes or from any combination of such methods of financing and will be paid in accordance with the Notice to Bidders duly published in connection therewith. The Finance Director shall establish on the books an Anson Park Shelter Improvements Project fund and the bond proceeds or such funds of the City as may be legally used for such purposes are hereby appropriated to pay all costs of the improvements including legal publication, bond, design, engineering, survey and inspection, contract and contingency cost as estimated by the Engineer. The Finance Director is directed to advance all sums necessary from the project fund, and to set up on the books the obligations and receivables of the fund.

Section 5. The City Clerk is hereby directed to publish notice of hearing on plans, specifications, and form of contract and estimated cost in the manner provided by law for the public improvement outlined herein and that any person interested therein may appear and make objections thereto, if any he has. This Council will meet in the Council Chamber, Second Floor, 10 West State Street at Marshalltown, Iowa, at 5:30 P.M., local time on May 10, 2021, for the purpose of hearing all of said objections so made and for taking final action upon the plans, specifications, and form of contract now on file.

Section 6. The City Clerk is further directed to advertise for bids in the manner provided by law for the construction of said improvements, setting forth in said notice such necessary pertinent information as will advise prospective bidders thereof together with the proposed manner of payment of the work to be constructed and that such bids be filed and received in the office of the City Clerk of Marshalltown, Iowa, up to 10:00 A.M., local time, on May 20, 2021. The bids will be opened, read, and tabulated by the City Engineer or his designate at that time and will be acted upon by the City Council of said City at a meeting to be held in the Council Chambers, Second Floor, 10 West State Street, Marshalltown, Iowa, at 5:30 P.M., local time, on May 24, 2021, or at such later time and place as may then be fixed for considering such bids as shall be filed in connection with the improvement herein ordered and in compliance with the notice of taking bids therein, hereby ordered to be published.

Passed this 26nd day of April, 2021, and signed this _____ day of April, 2021.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

— I O W A —

City Administrator's Office

Joel Greer, Mayor
Jessica Kinser, Administrator
Shari L. Coughenour, Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

To: Mayor Greer and the City Council
From: Geoff Hubbard, Parks & Recreation Director
Date: April 22, 2021
RE: Order Construction – Anson Park Shelter Renovation

Policy Issue: City policy requires Governing Body approval of Resolution ordering construction.

Recommendation: Staff recommends approving the Resolution ordering construction of the Anson Park Shelter.

Background: In to 2019, Council approved GO Bond funding for several Parks & Recreation projects including the renovation of the Anson Park Shelter into year round rentable facility. This project was bid in 2020 but bids came in higher than expected so was not completed. Staff has worked with TSP Architects to scale back the project to get it within budget. The renovations will include a new roof and façade, heating and cooling, insulation, windows and new restrooms. This renovation will allow the building to be rented year round adding additional revenue and meet a need in the community. The other two buildings we have in Riverview Park get rented every weekend and many renters are turned away because those are the only two indoor places we have for larger gatherings.

Budget Impact: This project will be funded with 2019 GO Bonds.

Attachment: None

cc: Jessica Kinser, City Administrator

City Council

Susan Cahill, Michael Gowdy, Al Hoop,
Gabriel Isom, Leon Lamer, Bill Martin, Bethany Wirin



RESOLUTION TRANSFERRING FUNDS FOR FISCAL YEAR 2021 THROUGH MARCH 31, 2021

2021-

WHEREAS, the fiscal year 2021 budget provides for certain transfers between funds; and,

WHEREAS, the books should now indicate appropriate transfers;

THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA

that the Finance Director be directed to make said transfers as follows:

Fund	Transferred From	Fund	Transferred To	Explanation of activity	Per Original Budget	Total Cash Transfers through March 31, 2021	Remaining Budget Available
001	General fund	690	Transit	Property taxes collected in general (as required) with the cash being transferred to the transit enterprise fund	\$ 275,605	\$ 166,115.97	\$ 109,489.03
001	General fund	355	D&D Fund	Landfill revenue in excess of expenses for prior fiscal year	\$ 20,000	\$ 18,039.77	\$ 1,960.23
110	Road use tax fund	001	General	Reimbursement to general fund for employee wages associated with the public works department	\$ 1,234,161	\$ 786,601.22	\$ 447,559.78
110	Road use tax fund	145	Tornado Fund	Reimbursement to tornado fund for City portion of the tornado street repair project (BUDGET AMEND).	\$ -	\$ 778,787.43	\$ (778,787.43)
110	Road use tax fund	357	CY18 Streets	Various street projects	\$ 50,000	\$ 135,811.85	\$ (85,811.85)
112	Employee benefits fund	001	General	Reimbursement to general fund for employee benefits: FICA, IPERS, group health insurance, workman 's comp, retirees health savings contributions (non-union payout in lieu of sick and vacation based upon guidelines for payouts)	\$ 2,716,032	\$ 1,835,021.56	\$ 881,010.44
117	Police & fire retirement	001	General	Reimbursement to general fund for civil service retirement payments to Municipal Fire & Police Retirement System of Iowa (MEPRSD)	\$ 1,213,384	\$ 836,812.32	\$ 376,571.68
119	Emergency Levy Fund	001	General	Property taxes collected in Emergency fund with the cash being transferred to the general fund	\$ 244,248	\$ 146,486.63	\$ 97,761.37
121	Local Option Sales Tax	001	General	Council designated funds from local option sales tax (LOST) collected so budgeted Fund 001 revenues = expenses (WILL REMOVE W/BUDGET AMEND)	\$ 61,778	\$ -	\$ 61,778.00
121	Local Option Sales Tax	200	Debt Service Fund	Property tax relief from local option sales tax (LOST) collected	\$ 2,825,797	\$ 2,361,249.56	\$ 464,547.44
121	LOST - Council Desig - Cash Reserves	010	Cash Flow Reserve Fund	Transfer to have Reserve Fund at 15% of Fund 001 budgeted expenses	\$ 60,314	\$ 60,314.00	\$ -
121	LOST - Council Desig - Cash Reserves	145	Tornado fund	City's share of FEMA costs	\$ 16,912		\$ 16,912.00
121	LOST - Council Desig - Cash Reserves	146	FEMA-VALOR	City's share of FEMA costs	\$ 1,622	\$ -	\$ 1,622.00
121	LOST - Council Desig - Cash Reserves	147	FEMA-DEMO	City's share of FEMA costs	\$ 9,000	\$ -	\$ 9,000.00
121	LOST - Council Desig - Cash Reserves	751	Tornado Compost	City's share of FEMA costs	\$ 92,466	\$ -	\$ 92,466.00
125	TIF tax collection fund	200	Debt Service	Portion of 2015, 2011 B refunding bond & 2012A issue paid with tax increment financing property taxes	\$ 372,599	\$ -	\$ 372,599.00
125	TIF tax collection fund	001	General	Façade project expenses paid by general fund. Cash is transferred from TIF collection fund where the property taxes are collected. (CARRYFORWARD FROM FY20)	\$ 40,000	\$ 153,058.00	\$ (113,058.00)
156	Fire Department Donation Fund	157	Fire Department Grants	To cover City portion of grant	\$ -	\$ 1,174.50	\$ (1,174.50)
182	#4 HUD LEAD Grant	001	General fund	Move Offsetting revenue to General fund for Credit Application	\$ -	\$ 100.00	\$ (100.00)

Fund	Transferred From	Fund	Transferred To	Explanation of activity	Per Original Budget	Total Cash Transfers through March 31, 2021	Remaining Budget Available
184	Vouchers - Section 8 Housing	001	General fund	Move Offsetting revenue to General fund for Credit Application	\$ -	\$ 26,440.00	\$ (26,440.00)
300	CIP Tax Collection Fund	032	CIP Large Vehicle/Equipment Fund	Move cash to CIP Large vehicle fund to fund future purchase.	\$ 107,000	\$ 107,000.00	\$ -
300	CIP Tax Collection Fund	030	Capital Improvement Reserve Fund	Capital expenditures paid from governmental capital reserve fund. Cash is transferred from the capital improvement levy funds where the property taxes were receipted.	\$ 512,553	\$ 199,206.93	\$ 313,346.07
360	2019 GO Bonds & Projects	381	2019 GO Bonds & Projects	Move Bond Proceeds to Corresponding Bond Projects (BUDGET AMEND)	\$ -	\$ 36,879.11	\$ (36,879.11)
360	2019 GO Bonds & Projects	395	Economic Development Project Fund	Move Bond Proceeds to Corresponding Bond Projects (BUDGET AMEND)	\$ -	\$ 1,137,042.14	\$ (1,137,042.14)
381	2019 CY Street,Sidewalk, Parking Projects	395	Economic Development Project Fund	Move Bond Proceeds to Corresponding Bond Projects (BUDGET AMEND)	\$ -	\$ 203,731.32	\$ (203,731.32)
381	2019 CY Street,Sidewalk, Parking Projects	145	Tornado Fund	Reimburse Tornado fund for a poriton of the City sharee of the tornado repair project (BUDGET AMEND).	\$ -	\$ 400,000.00	\$ (400,000.00)
381	2019 CY Street,Sidewalk, Parking Projects	360	2019 GO Bonds & Projects	Move Bond Proceeds to Corresponding Bond Projects (BUDGET AMEND)	\$ -	\$ 3,000.00	\$ (3,000.00)
383	Coliseum Remodel	001	General fund	Reimburse General Fund for Coliseum remodel charges in prior fiscal years.	\$ -	\$ 8,854.14	\$ (8,854.14)
740	Storm Sewer Utility	395	Economic Development Project Fund	Cover Storm Sewer Costs for Economic Dev. Project (BUDGET AMENDMENT)	\$ -	\$ 107,092.00	\$ (107,092.00)
				TOTAL FOR BUDGET	\$ 9,853,471.00	\$ 9,508,818.45	\$ 344,652.55
740	Strom Sewer funds	741	Strom Sewer funds	Cover project expenditures within storm sewer funds	\$ -	\$ 2,744.12	\$ (2,744.12)
611	WPCP funds	610, 612, 617	WPCP funds	Cover consolidation of project funds within wpcp series and move dollars from WPCP revenue fund to WPCP expenditure fund	\$ 7,710,768	\$ 3,420,028.50	\$ 4,290,739.50
				TOTALS INCLUDING INTERFUND TRANS	\$ 17,564,239	\$ 12,931,591.07	\$ 4,632,647.93

Passed this 26th day of April 2021.

Attest: _____

Mayor

Attest: _____

City Clerk

MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

April 22, 2021

To: Mayor Joel Greer
Members of the City Council

From: Diana Steiner, Finance Director

Re: Approval of FY2021 Transfers between funds through March 31, 2021

Policy Issue: Council approves transfers between funds.

Recommendation: Staff recommends approving budgeted transfers and the additional transfers between funds for the first 9 months of this fiscal year.

Background: Effective April 13, 2019, the City Finance Committee, organized under Iowa Administrative Code, approved changes to Administrative Rules Code 545-2 requiring greater disclosures for all interfund transfers. The rules require cities to provide the originating fund and receiving fund, purpose, and amount of the transfer during the budget process and also require additional resolutions any time transfers exceed the original or amended budget amounts.

Within the attached resolution, staff have outlined the original adopted budget transfers for the fiscal year ending June 30, 2021 and the actual transfers for the 9-month period ending March 31, 2021. In many instances, the revenue from property tax levies are shown in one fund and then transferred out to the fund where the expenditures are accounted for. Other times, the Council has designated Local Option Sales Tax (LOST) to fund specific items. In addition, even though some funds have no budget, staff recommends transferring funds from one fund to the other as needed for specific construction projects already approved by Council. Budgets will be added when the City has its first budget amendment in May 2021.

Budget Impact: N/A. Total transfers in always equal total transfers out.

Attachment: Resolution Transferring Funds for Fiscal Year 2021 Through March 31, 2021
cc: Jessica Kinser, City Administrator

RESOLUTION ORDERING CONSTRUCTION OF THE LINN CREEK TRAIL IMPROVEMENTS
2021, SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF
CONTRACT AND ESTIMATED COST AND DIRECTING PUBLICATION OF NOTICE TO
BIDDERS, BEING PROJECT NUMBER TRL21001

WHEREAS there is now on file in the office of the City Clerk proposed plans, specifications, form of contract, and estimated costs for the construction of the LINN CREEK TRAIL IMPROVEMENTS 2021, Project No. TRL21001, in the City of Marshalltown, Iowa, as is fully set forth in the plans and specifications for Project No. TRL21001; and

WHEREAS the cost of the said improvement is in excess of \$25,000 and a public hearing on the plans, specifications, form of contract and the estimated cost of said improvement is required by law and that notice thereof shall be given as required by law; and

WHEREAS it is intended that the cost of said improvement shall be paid from such funds as the City may legally use for such purposes or from the proceeds from the issuance of such bonds as may be legally issued for said purposes or any combination of the above methods of financing.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. This Council does hereby order the construction of the LINN CREEK TRAIL IMPROVEMENTS 2021 in the City of Marshalltown, Iowa, which public improvement is fully and particularly described in the plans and specifications for Project No. TRL21001, now on file in the office of the City Clerk of Marshalltown, Iowa.

Section 2. That the method of construction shall be by contract in accordance with the plans and specifications and general stipulations for the said improvement approved by the City Council.

Section 3. The Contractor will be paid in monthly estimates for work completed as set out in the specifications. The project shall begin on or near the appropriate starting date as specified on the form of proposal and shall be completed within the specified number of calendar days also indicated thereon.

Section 4. That the said improvements shall be paid for from such funds of the City as may be legally used for such purposes, or from the proceeds of the issuance of such bonds as may be legally issued for such purposes or from any combination of such methods of financing and will be paid in accordance with the Notice to Bidders duly published in connection therewith. The Finance Director shall establish on the books a LINN CREEK TRAIL IMPROVEMENTS 2021 fund and the bond proceeds or such funds of the City as may be legally used for such purposes are hereby appropriated to pay all costs of the improvements including legal publication, bond, design, engineering, survey and inspection, contract and contingency cost as estimated by the Engineer. The Finance Director is directed to advance all sums necessary from the project fund, and to set up on the books the obligations and receivables of the fund.

Section 5. The City Clerk is hereby directed to publish notice of hearing on plans, specifications, and form of contract and estimated cost in the manner provided by law for the public improvement outlined herein and that any person interested therein may appear and make objections thereto, if any he has. This Council will meet in the Council Chamber, Second Floor, 10 West State Street at Marshalltown, Iowa, at 5:30 P.M., local time on 5/10/2021 for the purpose of hearing all of said objections so made and for taking final action upon the plans, specifications, and form of contract now on file.

Section 6. The City Clerk is further directed to advertise for bids in the manner provided by law for the construction of said improvements, setting forth in said notice such necessary pertinent information as will advise prospective bidders thereof together with the proposed manner of payment of the work to be constructed and that such bids be filed and received in the office of the City Clerk of Marshalltown, Iowa, up to 10:00 AM, local time, on May 18, 2021, The bids will be opened, read, and tabulated by the City Engineer or his designate at that time and will be acted upon by the City Council of said City at a meeting to be held in the Council Chambers, Second Floor, 10 West State Street, Marshalltown, Iowa, at 5:30 PM, local time, on May 24, 2021, or at such later time and place as may then be fixed for considering such bids as shall be filed in connection with the improvement herein ordered and in compliance with the notice of taking bids therein, hereby ordered to be published.

Passed this ___ day of April, 2021, and signed this _____ of April, 2021.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk



Joel Greer, Mayor
Jessica Kinser, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

DEPARTMENT OF PUBLIC WORKS

April 14, 2021

To: Mayor Joel Greer
Members of the City Council

From: Jay C. Koch
Civil Engineer II

Re: Order Construction – 2021 Trail Improvements, Project No. TRL21001.

Policy Issue: City policy requires Governing Body approval of Resolution ordering construction.

Recommendation: Staff recommends approving the Resolution ordering construction of the 2021 Trail Improvements Project.

Background: This project is for the rehabilitation Linn Creek Recreational Trail from the Mega 10 Park to the Turner Street Bridge and from East Main Street to the Nicholson-Ford Nature Area. There is also an Alternate Bid to rehabilitate the trail from East Nevada Street to East Main Street if funds allow. The rehabilitation will include grinding the existing asphaltic trail, shaping and compacting the ground asphalt and topping with 4 inches of fiber reinforced concrete.

Budget Impact: This project will be funded with 362 Funds.

Attachment: None

cc: Jessica Kinser, City Administrator

City Council
Mike Ladehoff, Gary Thompson, Mike Gowdy,
Al Hoop, Gabriel Isom, Bill Martin, Bethany Wirin



**RESOLUTION APPROVING AN OFFER TO BUY REAL ESTATE FOR
108-110 WEST MAIN STREET**

WHEREAS, Marshalltown experienced a derecho in August 2020, resulting in a federal disaster declaration for public assistance on August 17, 2020; and

WHEREAS, the City of Marshalltown identified the demolition of certain damaged properties, including the building at 108-110 West Main Street; and

WHEREAS, FEMA requires the City to own a property before obligating funds for demolition;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, the Offers to Buy Real Estate from Lisa and John Blabaum for 108-110 West Main Street are hereby approved and the Mayor and City Clerk are directed to execute the documents to effectuate the transfer of the property.

Passed this 26th day of April, 2021, and signed this _____ day of April, 2021.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk



OFFER TO BUY REAL ESTATE AND ACCEPTANCE (NONRESIDENTIAL)

TO: John A. Blabaum and Lisa M. Blabaum (Sellers)

The undersigned BUYERS hereby offer to buy and the undersigned SELLERS by their acceptance agree to sell the real property situated in Marshall County, Iowa, locally known as 110 W. Main Street, Marshalltown, IA 50158 and legally described as:

The East 30 feet of Lot 2 in Block Sixteen in the Town of Marshall, Marshall County, Iowa, subject to Easement established in Agreement recorded in Micro-File #2460-1974 of the records of the Recorder's Office of Marshall County, Iowa.

together with any easements and appurtenant servient estates, but subject to any reasonable easements of record for public utilities or roads, any zoning restrictions customary restrictive covenants and mineral reservations of record, if any, herein referred to as the "Property," upon the following terms and conditions provided BUYERS, on possession, are permitted to use the Property for any lawful use.

1. PURCHASE PRICE. The Purchase Price shall be \$1.00 and the method of payment shall be as follows: \$1.00 to be paid at time of closing upon delivery of a Warranty Deed conveying merchantable title
2. REAL ESTATE TAXES. Buyer shall pay all unpaid taxes and all subsequent real estate taxes.
3. SPECIAL ASSESSMENTS.
 - A. SELLERS shall pay in full at time of closing all special assessments which are a lien on the Property as of the date of acceptance, _____.
 - B. BUYER shall pay all other special assessments not payable by SELLERS.
4. RISK OF LOSS AND INSURANCE. SELLERS shall bear the risk of loss or damage to the Property prior to closing or possession, whichever first occurs. SELLERS agree to maintain existing insurance (if any) and BUYER may purchase additional insurance. In the event of substantial damage or destruction prior to closing, BUYER shall have the option to complete the closing and receive insurance proceeds regardless of the extent of damages.
5. POSSESSION AND CLOSING. If BUYER timely perform all obligations, possession of the Property shall be delivered to Buyer on closing, which shall be May 31, 2021, and any adjustments shall be made as of the date of possession. Closing shall occur after the approval of title by BUYER and vacation of the Property by SELLERS, but prior to possession by BUYER. SELLERS agree to permit BUYER to inspect the Property prior to closing. This transaction shall be considered closed:
 - A. ~~Upon the delivery of the title transfer documents to BUYERS and receipt of all funds then due at closing from BUYERS under the Agreement.~~
 - B. (If "A" is stricken) Upon the filing of the title transfer documents and receipt of all funds due at closing from BUYER under the Agreement.

6. **FIXTURES.** Included with the Property shall be all fixtures that integrally belong to, are specifically adapted to or are a part of the real estate, whether attached or detached. The following items shall not be included: NO EXCEPTIONS.
7. **CONDITION OF PROPERTY.** The property as of the date of this Agreement, including buildings, grounds, and all improvements, will be preserved by the SELLERS in its present condition until possession. SELLERS make no warranties, expressed or implied, as to the condition of the property.
8. **ABSTRACT AND TITLE.** SELLERS, shall not provide an abstract of title to the Property. Buyer shall obtain at Buyer's expense a Certificate of Title from an approved abstract company. The SELLERS shall make every reasonable effort to promptly perfect title. If closing is delayed due to SELLERS' inability to provide marketable title, this Agreement shall continue in force and effect until either party rescinds the Agreement after giving ten days written notice to the other party.
9. **SURVEY.** BUYER may, at BUYER'S expense prior to closing, have the property surveyed and certified by a registered land surveyor. _____. If the survey shows an encroachment on the Property or if any improvements located on the Property encroach on lands of others, the encroachments shall be treated as a title defect.
10. **ENVIRONMENTAL MATTERS.**
 - A. SELLERS warrant to the best of their knowledge and belief that there are no abandoned wells, solid waste disposal sites, hazardous wastes or substances, or underground storage tanks located on the Property, the Property does not contain levels of radon gas, asbestos, or urea-formaldehyde foam insulation which require remediation under current governmental standards, and SELLERS have done nothing to contaminate the Property with hazardous wastes or substances. SELLERS warrant that the property is not subject to any local, state, or federal judicial or administrative action, investigation or order, as the case may be, regarding wells, solid waste disposal sites, hazardous wastes or substances, or underground storage tanks. SELLERS shall also provide BUYER with a properly executed **GROUNDWATER HAZARD STATEMENT** showing no wells, private burial sites, solid waste disposal sites, private sewage disposal system, hazardous waste and underground storage tanks on the Property unless disclosed here:
 - B. BUYER may at their expense, within _____ days after the date of acceptance, obtain a report from a qualified engineer or other person qualified to analyze the existence or nature of any hazardous materials, substances, conditions or wastes located on the Property. In the event any hazardous materials, substances, conditions or wastes are discovered on the Property, BUYER'S obligation hereunder shall be contingent upon the removal of such materials, substances, conditions or wastes or other resolution of the matter reasonably satisfactory to BUYER. However, in the event SELLERS are required to expend any sum in excess of \$_____ to remove any hazardous materials, substances, conditions or wastes, SELLERS shall have the option to cancel this transaction and refund to BUYER all earnest money paid and declare this Agreement null and void. The expense of any inspection shall be paid by BUYER. The expense of any action necessary to remove or otherwise make safe any hazardous material, substances, conditions or waste shall be paid by

SELLERS, subject to SELLERS' right to cancel this transaction as provided above.

11. DEED. Upon payment of the Purchase Price, SELLERS shall convey the Property to BUYER by Warranty deed, free and clear of all liens, restrictions, and encumbrances except as provided in this Agreement. General warranties of the title shall extend to the time of delivery of the deed excepting liens and encumbrances suffered or permitted by BUYERS.
12. JOINT TENANCY IN PROCEEDS AND IN REAL ESTATE. If SELLERS, immediately preceding acceptance of the offer, hold title to the Property in joint tenancy with full rights of survivorship, and the joint tenancy is not later destroyed by operation of law or by acts of the SELLERS, then the proceeds of this sale, and any continuing or recaptured rights of SELLERS in the Property, shall belong to SELLERS as joint tenants with full rights of survivorship and not as tenants in common; and BUYERS in the event of death of any SELLER, agree to pay any balance of the price due SELLERS under this contract to the surviving SELLERS and to accept a deed from the surviving SELLERS consistent with Paragraph 15.
13. JOINDER BY SELLER'S SPOUSE. SELLER'S spouse, if not a title holder immediately preceding acceptance, executes this Agreement only for the purpose of relinquishing all rights of dower, homestead and distributive share or in compliance with Section 561.13 of the Code of Iowa and agrees to execute the deed or real estate contract for this purpose.
14. STATEMENT AS TO LIENS. If Buyer intends to assume or take subject to a lien on the Property, SELLERS shall furnish BUYER with a written statement prior to closing from the holder of such lien, showing the correct balance due.
15. USE OF PURCHASE PRICE. At time of settlement, funds of the Purchase Price may be used to pay taxes and other liens and to acquire outstanding interests, if any, of others.
16. APPROVAL OF COURT. If the Property is an asset of an estate, trust or conservatorship, this Agreement is contingent upon Court approval unless Court approval is not required under Iowa law and title standards of the Iowa State Bar Association. If the sale of the Property is subject to Court approval, the fiduciary shall promptly submit this Agreement for such approval. If this Agreement is not so approved by _____ either party may declare this Agreement null and void, and all payments made hereunder shall be made to BUYER.
17. REMEDIES OF THE PARTIES.
 - A. If BUYER fail to timely perform this Agreement, SELLERS may forfeit it as provided in the Iowa Code (Chapter 656), and all payments made shall be forfeited; or, at SELLERS' option, upon thirty days written notice of intention to accelerate the payment of the entire balance because of BUYER'S default (during which thirty days the default is not corrected), SELLERS may declare the entire balance immediately due and payable. Thereafter this Agreement may be foreclosed in equity and the Court may appoint a receiver.
 - B. If SELLERS fail to timely perform this Agreement, BUYER have the right to have all payments made returned to them.
 - C. BUYER and SELLERS are also entitled to utilize any and all other remedies or actions at law or in equity available to them, and the prevailing parties shall be entitled to obtain judgment for costs and attorney fees.

18. NOTICE. Any notice under this Agreement shall be in writing and be deemed served when it is delivered by personal delivery or mailed by certified mail, addressed to the parties at the addresses given below.
19. GENERAL PROVISIONS. In the performance of each part of this Agreement, time shall be of the essence. Failure to promptly assert rights herein shall not, however, be a waiver of such rights or a waiver of any existing or subsequent default. This Agreement shall apply to and bind the successors in interest of the parties. This Agreement shall survive the closing. This Agreement contains the entire agreement of the parties and shall not be amended except by a written instrument duly signed by SELLERS and BUYER. Paragraph headings are for convenience of reference and shall not limit or affect the meaning of this Agreement. Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender according to the context.
20. NO REAL ESTATE AGENT OR BROKER. Neither party has used the service of a real estate agent or broker in connection with this transaction.
21. CERTIFICATION. Buyer and Sellers each certify that they are not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and are not engaged in this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Each party hereby agrees to defend, indemnify and hold harmless the other party from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and costs) arising from or related to my breach of the foregoing certification.
22. INSPECTION OF PRIVATE SEWAGE DISPOSAL SYSTEM. Seller represents and warrants to Buyer that the Property is not served by a private sewage disposal system, and there are no known private sewage disposal systems on the property.
23. ADDITIONAL PROVISIONS. SEE ADDENDUM

ADDENDUM

24. This Agreement is subject to the approval of the Marshalltown City Council.
25. The property is being sold and is accepted in its "AS IS" condition.

ACCEPTANCE. When accepted, this Agreement shall become a binding contract. If not accepted and delivered to BUYERS on or before April 30, 2021, this Agreement shall be null and void and all payments made shall be returned immediately to BUYERS. If accepted by SELLERS at a later date and acceptance is satisfied in writing, then this contract shall be valid and binding.

Accepted: April _____, 2021
SELLERS

Dated: April _____, 2021
City of Marshalltown

Print Name: John A. Blabaum
SS# _____
Address : 2610 110th Street
Liscomb, IA 50148

Telephone: _____

By: _____
Print Name: Jessica Kinser
City Administrator
Address : 24 N. Center Street
Marshalltown, IA 50158

Telephone: (641) 754-5799

Print Name: Lisa M. Blabaum
SS# _____
Address: 2610 110th Street
Liscomb, IA 50148
Telephone: _____

**RESOLUTION APPROVING PRELIMINARY PLAT FOR VIEJO
BLUFFS FIRST ADDITION**

WHEREAS the Preliminary Plat, including lot layout plan and grading for Viejo Bluffs First Addition has been filed for review and approval; and

WHEREAS the Plan Zoning Commission reviewed and recommended approval of the Preliminary Plat for Viejo Bluffs First Addition at a meeting on April 15, 2021; and

WHEREAS the City Council has reviewed the same and found it to be in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the Preliminary Plat for Viejo Bluffs First Addition is hereby approved and accepted under the conditions as set forth therein.

Passed this 26th day of April 2021 and signed this _____ day of April 2021.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

TO: Mayor, City Council Members, and City Administrator

FROM: Michelle Spohnheimer, Housing & Community Development Director

DATE: April 26, 2021 Meeting

RE: **Viejo Bluffs First Addition Preliminary Plat**

Policy Issue: A subdivision is required when land is being divided into 3 or more parcels. The Plan Zoning Commission must review the plat and make a recommendation to the City Council. This Preliminary Plat is part of the City's project to extend E. Merle Hibbs Blvd. Following completion of the roadway the remaining land to the north can be divided and sold. Following the infrastructure improvements, we will return with a Final Plat as the last step in the process.

Background: Viejo Bluffs First Addition will include two parcels for development and the public right of way parcel. The property is currently zoned TN, Traditional Neighborhood and can be developed for mixed uses of commercial and/or residential.

Recommendation: On April 15, 2021, the Plan Zoning Commission reviewed the request and recommended approval of the Viejo Bluffs Preliminary Plat.

Budget Impact: This is a City project and platting costs are being covered by the City.

Attachments: Resolution and Preliminary Plat.

DRAWING PATH: N:\Projects\190227-000\06-Drawings\Survey\Merle Hibbs Preliminary Plat.dwg PLOT DATE: 04/21/2021 7:39 PM PLOTTED BY: JOHN DEWEY

VIEJO BLUFFS FIRST ADDITION
PRELIMINARY PLAT
MARSHALLTOWN, IOWA

AREA:

NE1/4 SE1/4
SEC. 11-83-18 - 8.62 ACS
NW1/4 SW1/4
SEC. 12-83-18 - 4.47 ACS
TOTAL - 13.09 ACS

ZONING:

TRADITIONAL
NEIGHBORHOOD

OWNER:

CITY OF
MARSHALLTOWN
24 N. CENTER STREET
MARSHALLTOWN, IA
50158

SURVEYOR:

MCCLURE
1360 NW 121ST STREET
CLIVE, IA 50325
(515) 964-1229
ATTN: JOHN DEWEY
jdewey@mecresults.com

GENERAL NOTES:

- IMPROVEMENTS SHOWN ARE THOSE FROM THE CITY OF MARSHALLTOWN E. MERLE HIBBS BLVD EAST EXTENSION ROAD CONSTRUCTION PROJECT
- CONSTRUCTION FOR PROJECT IS STILL UNDERWAY
- PROJECT INFORMATION IS SHOWN WITH INFORMATION COLLECTED PRIOR TO THE BEGINNING OF CONSTRUCTION

SETBACK SUMMARY:

USE ^a	Front Yard Setback (min/max)	Rear Yard Setback (minimum)	Side Yard Setbacks (minimum/ combined)	Minimum Lot Area Required/Unit	Maximum Height	Minimum Lot
Width						
COMMERCIAL c.	0/15 feet	0	None d.	800 Square Feet	45 Feet	25 Feet
MULTI-FAMILY	0/25 feet	10 feet	None d.	1,700 Square Feet	45 Feet	25 Feet
SINGLE-FAMILY ATTACHED	10/25 feet	15 feet	6/12 b.	2,000 Square Feet	35 Feet	25 Feet
SINGLE-FAMILY DETACHED	15/25 feet	15 feet	6/12	3,500 Square Feet	35 Feet	35 Feet

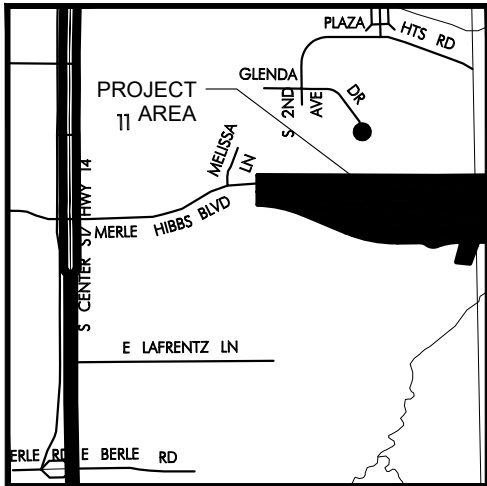
NOTES TO TABLE:

- DOES NOT INCLUDE RESIDENTIAL UNITS ABOVE A COMMERCIAL SPACE
- NONE IF SHARED WALLS
- INCLUDING RESIDENTIAL USES ABOVE COMMERCIAL SPACE
- 6-FOOT MINIMUM PER SIDE WHEN ADJACENT TO A RESIDENTIAL DWELLING

LEGAL DESCRIPTION:

A PART OF ACQUISITION PARCEL 1 OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 11, TOWNSHIP 83 NORTH, RANGE 18 WEST OF THE 5TH P.M., ALSO BEING A PART OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 12, TOWNSHIP 83 NORTH, RANGE 18 WEST OF THE 5TH P.M., AS RECORDED IN MARSHALL COUNTY RECORDS INSTRUMENT, 2020-00000789, ALL INCLUDED IN AND FORMING A PART OF THE CITY OF MARSHALLTOWN, COUNTY OF MARSHALL, STATE OF IOWA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SAID SECTION 11; THENCE ALONG THE NORTH LINE OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 12, N89°27'06"E, 432.87 FEET; THENCE S00°31'44"E, 416.18 FEET; THENCE S89°28'15"W, 174.17 FEET; THENCE S20°28'15"W, 146.89 FEET; THENCE N84°31'35"W, 87.27 FEET; THENCE N15°06'10"E, 132.92 FEET; THENCE S89°28'15"W, 21.14 FEET; THENCE 136.44 FEET ALONG A 382.00 FOOT RADIUS CURVE CONCAVE SOUTHEAST, HAVING A LONG CHORD S79°14'19"W, 135.72 FEET; THENCE 65.43 FEET ALONG A 68.00 FOOT RADIUS CURVE CONCAVE NORTH, HAVING A LONG CHORD BEARING N83°25'47"W, 62.93 FEET; THENCE 42.66 FEET ALONG A 102.00 FOOT RADIUS CURVE CONCAVE SOUTHWEST, HAVING A LONG CHORD N67°50'46"W, 42.35 FEET; THENCE S89°28'15"W, 150.65 FEET; THENCE 329.74 FEET ALONG A 815.00 FOOT RADIUS CURVE CONCAVE NORTHEAST, HAVING A LONG CHORD BEARING N78°56'19"W, 327.50 FEET; THENCE N67°20'52"W, 299.26 FEET; THENCE 289.76 FEET ALONG A 788.85 RADIUS CURVE CONCAVE SOUTHWEST, HAVING A LONG CHORD BEARING N77°52'15"W, 288.13 FEET; THENCE ALONG THE EXISTING EASTERLY RIGHT OF WAY OF E. MERLE HIBBS BOULEVARD, N00°25'52"W, 79.80 FEET; THENCE ALONG THE EAST LINE OF LOT 5 OF WAL-MART 2ND ADDITION TO MARSHALL, AN OFFICIAL PLAT AS RECORDED IN MARSHALL COUNTY RECORDS INSTRUMENT 0302885, N00°14'44"W, 105.31 FEET; THENCE ALONG THE NORTH LINE OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SAID SECTION 11, S89°43'35"E, 1128.29 FEET TO THE POINT OF BEGINNING. SAID PARCEL CONTAINING 13.09 ACRES AND BEING SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.



VICINITY MAP- NTS



I HEREBY CERTIFY
THAT THIS LAND
SURVEYING
DOCUMENT WAS
PREPARED AND THE
RELATED SURVEY
WORK WAS
PERFORMED BY ME
OR UNDER MY
DIRECT PERSONAL
SUPERVISION AND
THAT I AM A DULY
LICENSED LAND
SURVEYOR UNDER
THE LAWS OF THE
STATE OF IOWA.

NAME:

DATE:
JOHN DEWEY, PLS
NO. 23252

MY LICENSE
RENEWAL DATE IS
DECEMBER 31, 2021
SHEETS COVERED BY
THIS SEAL:
2 SHEETS



NORTH

VIEJO BLUFFS 1ST ADD.
PRELIMINARY
PLAT

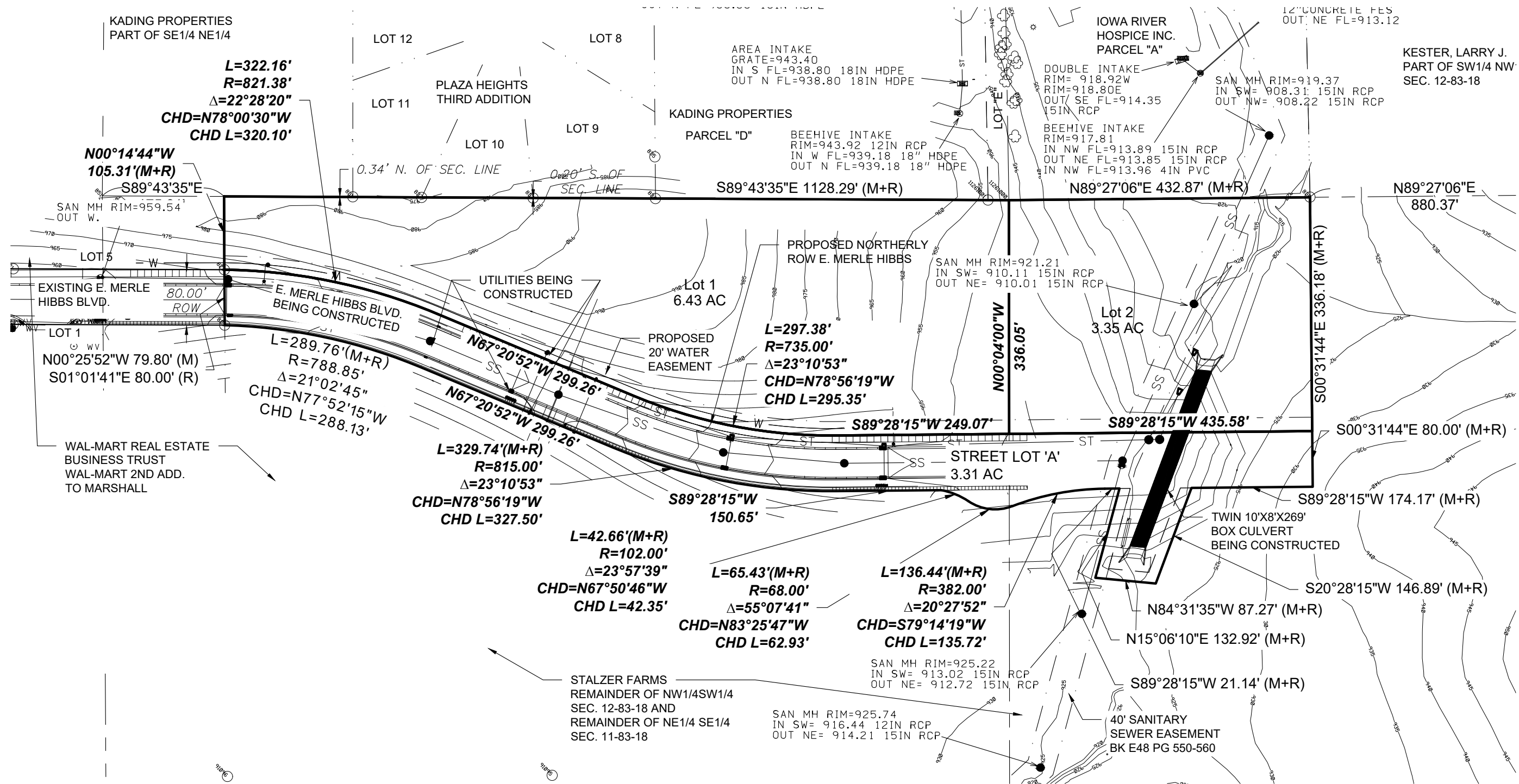
Marshalltown, IA
Marshall
210414
3/31/2021

REVISIONS
4/09/2021
4/21/2021

ENGINEER DRAWN BY
J.DEWEY
SURVEYOR CREW CHIEF
J.DEWEY B.MCGINTY

DRAWING# SHEET#
01/02

VIEJO BLUFFS FIRST ADDITION
PRELIMINARY PLAT
MARSHALLTOWN, IOWA



NORTH



VIEJO BLUFFS 1st ADD
PRELIMINARY
PLAT

Marshalltown, IA
Marshall
210414
3/19/2021

REVISIONS
4/09/2021
4/21/2021

ENGINEER DRAWN BY

J. DEWEY
SURVEYOR CREW CHIEF
J. DEWEY B. MCGINTY

DRAWING# SHEET#
02/02

Authorizing Resolution

We, hereby, authorize Joel Greer
(Name of Authorized Signatory)

on behalf of Marshalltown Municipal Transit
(Legal Name of Applicant)

to apply for financial assistance as noted below and to enter into related contract(s) with the Iowa Department of Transportation.

From the State Transit Assistance Program:

1.18 % of formula funds;
\$ 0 of Special Project funds

From federal funds for transit in non-urbanized areas and/or for transit serving primarily elderly persons and person with disabilities:

\$ 211,603

From statewide federal capital assistance for transit:

\$ 0

We understand acceptance of federal transit assistance involves an agreement to comply with certain labor protection provisions.

We certify that Marshalltown Municipal Transit
(Legal Name of Applicant)

has sufficient non-federal funds to provide required local match for capital projects and at time of delivery will have the funds to operate and maintain vehicles and equipment purchased under this project.

We request that State Transit Assistance formula funding be advanced as allowed by law, to improve transit system cash flow.

Adopted the 26 day of April, 2021

Name: City of Marshalltown
(Applicant's Governing Body)

By: _____
(Signature of Chief Executive Officer)

Title: Mayor

Address: 24 N. Center St., Marshalltown, Iowa 50158

Telephone: 641-754-5701

Labor Protection Agreement

The Marshalltown Municipal Transit

(Legal Name of Applicant)

as an applicant for federal non-urbanized area agrees that in the absence of a waiver by the Department of Labor, the terms and conditions of the Special Warranty Arrangement For Application to Other Than Urbanized and Over-the-Road Bus Accessibility Projects Pursuant to Section 5333(b) of Title 49, of the U.S. Code, Chapter 53 (hereinafter referred to as "Warranty"), shall apply for the protection of the employees of any employer providing transportation services assisted by the project and the employees of any other surface public transportation providers in the transportation service area of the Project. The Warranty shall be made part of the contract of assistance with the Iowa Department of Transportation and shall be binding and enforceable by and upon the parties thereto, by any covered employee or his/her representative.

Additionally, pursuant to the Department of Labor's procedures for application of the Warranty, included with this submission is a listing of all transportation providers which will be recipients of transportation assistance funded by the Project, a listing of other transportation providers in the geographic area of such Project, and any labor organization representing the employees of such providers.

I further certify that I have read and understand the terms and conditions of the Warranty, which can be found at http://www.dol.gov/olms/regs/compliance//transit/07_Special_Warranty.htm

Signature

Joel Greer

Print Name

Mayor

Title

City of Marshalltown

Name of Organization

Date Signed

Listing of Surface Transportation Providers in Project Area

Table 1: Transit Providers Operating Under Authority of Applicant

Note: List applicant as number one if it actually operates/provides services

Provider Operating Under Contract to (Legal Name of Applicant)								
Marshalltown Municipal Transt								
List transit operations showing their current status as of (date) April 26, 2021		Use Union Code		check if Yes				
Union Code ATU - Amalgamated Transit Union; AFSCME - American Federation of State, County, and Municipal Employees; IBEW - International Brotherhood of Electrical Workers; IBT - International Brotherhood of Teamsters; IUOE - International Union of Operating Engineers; IUPAT - International Union of Painters and Allied Trades; NONE; OTHER		Union Local Number	Union/ Bargaining Unit	Crosses Urban Boundary	Crosses Regional Boundary	Crosses State Boundary	Receiving Public Money	Private-For-Profit
Address and e-Mail Address must be included for all agencies with a union affiliation.								
1.	Peoplerides 903 E. Main St. Marshalltown, Iowa 50158			☒	☒	☐	☒	☐
2.				☐	☐	☐	☐	☐
3.				☐	☐	☐	☐	☐
4.				☐	☐	☐	☐	☐
5.				☐	☐	☐	☐	☐
6.				☐	☐	☐	☐	☐
7.				☐	☐	☐	☐	☐

Listing of Surface Transportation Providers in Project Area

Table 2: Transit Providers Not Operating Under Authority of Applicant

List all other public, private, and non-profit transportation providers which operate or offer services in Applicant's service area, including intercity bus companies, taxis, and social service agencies.

Services/Programs Operating Independently From: (Legal Name of Applicant)

Marshalltown Municipal Transit

List transit operations showing their current status as of (date)		Use Union Code		check if Yes				
April 26, 2021								
Union Code		Union Local Number	Union/ Bargaining Unit	Crosses Urban Boundary	Crosses Regional Boundary	Crosses State Boundary	Receiving Public Money	Private-For-Profit
Address and e-Mail Address must be included								
1.	Cabs of Marshalltown 3008 S. Center St. Marshalltown, Iowa 50158			☒	☒	☐	☐	☒
2.	Iowa Veterans' Home 1301 Summit St. Marshalltown, Iowa 50158			☒	☒	☐	☒	☐
3.				☐	☐	☐	☐	☐
4.				☐	☐	☐	☐	☐
5.				☐	☐	☐	☐	☐
6.				☐	☐	☐	☐	☐
7.				☐	☐	☐	☐	☐

CERTIFICATE OF COST ALLOCATION PLAN

This is to certify that I have reviewed the cost allocation plan submitted herewith and to the best of my knowledge and belief that:

- (1) All costs and information included in this proposal dated April 26, 2021 to establish cost allocations or billings for FY2021 are allowable in accordance with (please check the applicable CFR):
 - ☒ 2 CFR Part 225 (formerly OMB Circular A-87), "Cost Principles for State, Local and Indian Tribal Governments.", or
 - ☐ 2 CFR Part 230 (formerly OMB Circular A-122), "Cost Principles for Non-profit Organizations."
- (2) All costs have been accorded consistent treatment in accordance with generally accepted accounting principles,
- (3) An adequate accounting and statistical system exists to support claims that will be made under the Plan,
- (4) The information provided in support of the Cost Allocation Plan is accurate, and
- (5) All federally unallowable costs have been excluded from allocations.

I declare under penalty of perjury that the foregoing is true and correct.

Signed by the official having the authority to negotiate indirect cost rates for the organization or by a higher level official.
--

Signature

Joel Greer

Print Name

Mayor

Title

City of Marshalltown

Name of Organization

Date Signed

CERTIFICATE OF INDIRECT COSTS

This is to certify that I have reviewed the indirect cost proposal submitted herewith and to the best of my knowledge and belief:

- (1) All costs included in this proposal dated April 26, 2021 to establish billing or final indirect costs for **FY2021** are allowable in accordance with the requirements of the Federal award(s) to which they apply and (please check the applicable CFR):

- ☒ 2 CFR Part 225 (formerly OMB Circular A-87), "Cost Principles for State, Local and Indian Tribal Governments.", or
☐ 2 CFR Part 230 (formerly OMB Circular A-122), "Cost Principles for Non-profit Organizations."

All unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan or indirect cost rate proposal.

- (2) All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the agreements to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently, and the Federal Government will be notified of any accounting changes that would affect the negotiated rate (if any).

Subject to the provisions of the Program Fraud Civil Remedies Act of 1986, (31 USC 3801 et seq.), and the Department of Labor's implementing regulations, (29 CFR Part 22), the False Claims Act (18 USC 287 and 31 USC 3729); and the False Statement Act (18 USC 1001), I declare to the best of my knowledge that the foregoing is true and correct.

Signed by the official having the authority to negotiate indirect cost rates for the organization or by a higher level official.
--

Signature

Joel Greer

Print Name

Mayor

Title

City of Marshalltown

Name of Organization

Date Signed

LOBBYING COST CERTIFICATE

I hereby certify that Marshalltown Municipal Transit

(Legal Name of Applicant)

has complied with the requirements and standards on lobbying costs in 2 CFR Part 230 (formerly OMB Circular A-122), "Cost Principles for Non-profit Organizations." for **FY2021** in that:

- (1) No costs are used to attempt to influence outcomes of any Federal, State, or local election, referendum, initiative, or similar procedure, through in kind or cash contributions, endorsements, publicity, or similar activity.
- (2) No costs are used to establish, administer, contribute to, or pay the expenses of a political party, campaign, political action committee, or other organization established for the purpose of influencing the outcomes of elections.
- (3) No costs are used to attempt to influence and Federal or State legislation enactment or modification of any pending Federal or State legislation through communication with any member or employee of the Congress or State legislature (including efforts to influence State or local officials to engage in similar lobbying activity), or with any Government official or employee in connection with a decision to sign or veto enrolled legislation or by preparing, distributing or using publicity or propaganda, or by urging members of the general public or any segment thereof to contribute to, or participate in, any mass demonstration, march, rally, fundraising drive, lobbying campaign or letter writing or telephone campaign.
- (4) No costs are used for legislative liaison activities, including attendance at legislative sessions or committee hearings, gathering information regarding legislation, and analyzing the effect of legislation, when such activities are carried on in support of or in knowing preparation for an effort to engage in unallowable lobbying

I declare under penalty of perjury that the foregoing is true and **correct**.

Signed by the official having the authority to negotiate indirect cost rates for the organization or by a higher level official.
--

Signature

Joel Greer

Print Name

Mayor

Title

City Of Marshalltown

Name of Organization

Date Signed

Not every provision of every certification will apply to every applicant or award. If a provision of a certification does not apply to the applicant or its award, FTA will not enforce that provision. Refer to FTA's accompanying Instructions document for more information.

Text in italics is guidance to the public. It does not have the force and effect of law, and is not meant to bind the public in any way. It is intended only to provide clarity to the public regarding existing requirements under the law or agency policies.

CATEGORY 1. CERTIFICATIONS AND ASSURANCES REQUIRED OF EVERY APPLICANT.

All applicants must make the certifications in this category.

1.1. Standard Assurances.

The certifications in this subcategory appear as part of the applicant's registration or annual registration renewal in the System for Award Management (SAM.gov) and on the Office of Management and Budget's standard form 424B "Assurances—Non-Construction Programs". This certification has been modified in places to include analogous certifications required by U.S. DOT statutes or regulations.

As the duly authorized representative of the applicant, you certify that the applicant:

- (a) Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
- (b) Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- (c) Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- (d) Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- (e) Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728–4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 CFR 900, Subpart F).

- (f) Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to:
 - (1) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin, as effectuated by U.S. DOT regulation 49 CFR Part 21;
 - (2) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681–1683, and 1685–1686), which prohibits discrimination on the basis of sex, as effectuated by U.S. DOT regulation 49 CFR Part 25;
 - (3) Section 5332 of the Federal Transit Law (49 U.S.C. § 5332), which prohibits any person being excluded from participating in, denied a benefit of, or discriminated against under, a project, program, or activity receiving financial assistance from FTA because of race, color, religion, national origin, sex, disability, or age.
 - (4) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps, as effectuated by U.S. DOT regulation 49 CFR Part 27;
 - (5) The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101–6107), which prohibits discrimination on the basis of age;
 - (6) The Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse;
 - (7) The comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91–616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism;
 - (8) Sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records;
 - (9) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental, or financing of housing;
 - (10) Any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and,
 - (11) the requirements of any other nondiscrimination statute(s) which may apply to the application.
- (g) Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (“Uniform Act”) (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases. The requirements of the Uniform Act are effectuated by U.S. DOT regulation 49 CFR Part 24.

- (h) Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§ 1501–1508 and 7324–7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- (i) Will comply, as applicable, with the provisions of the Davis–Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. § 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327–333), regarding labor standards for federally assisted construction subagreements.
- (j) Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- (k) Will comply with environmental standards which may be prescribed pursuant to the following:
 - (1) Institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514;
 - (2) Notification of violating facilities pursuant to EO 11738;
 - (3) Protection of wetlands pursuant to EO 11990;
 - (4) Evaluation of flood hazards in floodplains in accordance with EO 11988;
 - (5) Assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.);
 - (6) Conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.);
 - (7) Protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and
 - (8) Protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93–205).
- (l) Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- (m) Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. § 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§ 469a-1 et seq.).
- (n) Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
- (o) Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§ 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded

- animals held for research, teaching, or other activities supported by this award of assistance.
- (p) Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
 - (q) Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and 2 CFR Part 200, Subpart F, “Audit Requirements”, as adopted and implemented by U.S. DOT at 2 CFR Part 1201.
 - (r) Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing the program under which it is applying for assistance.
 - (s) Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. § 7104) which prohibits grant award recipients or a sub-recipient from:
 - (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect;
 - (2) Procuring a commercial sex act during the period of time that the award is in effect; or
 - (3) Using forced labor in the performance of the award or subawards under the award.

1.2. Standard Assurances: Additional Assurances for Construction Projects.

This certification appears on the Office of Management and Budget’s standard form 424D “Assurances—Construction Programs” and applies specifically to federally assisted projects for construction. This certification has been modified in places to include analogous certifications required by U.S. DOT statutes or regulations.

As the duly authorized representative of the applicant, you certify that the applicant:

- (a) Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency; will record the Federal awarding agency directives; and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
- (b) Will comply with the requirements of the assistance awarding agency with regard to the drafting, review, and approval of construction plans and specifications.
- (c) Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work confirms with the approved plans and specifications, and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.

1.3. Procurement.

The Uniform Administrative Requirements, 2 CFR § 200.324, allow a recipient to self-certify that its procurement system complies with Federal requirements, in lieu of submitting to certain pre-procurement reviews.

The applicant certifies that its procurement system complies with:

- (a) U.S. DOT regulations, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,” 2 CFR Part 1201, which incorporates by reference U.S. OMB regulatory guidance, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,” 2 CFR Part 200, particularly 2 CFR §§ 200.317–200.326 “Procurement Standards;
- (b) Federal laws, regulations, and requirements applicable to FTA procurements; and
- (c) The latest edition of FTA Circular 4220.1 and other applicable Federal guidance.

1.4. Suspension and Debarment.

Pursuant to Executive Order 12549, as implemented at 2 CFR Parts 180 and 1200, prior to entering into a covered transaction with an applicant, FTA must determine whether the applicant is excluded from participating in covered non-procurement transactions. For this purpose, FTA is authorized to collect a certification from each applicant regarding the applicant’s exclusion status. 2 CFR § 180.300. Additionally, each applicant must disclose any information required by 2 CFR § 180.335 about the applicant and the applicant’s principals prior to entering into an award agreement with FTA. This certification serves both purposes.

The applicant certifies, to the best of its knowledge and belief, that the applicant and each of its principals:

- (a) Is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily or involuntarily excluded from covered transactions by any Federal department or agency;
- (b) Has not, within the preceding three years, been convicted of or had a civil judgment rendered against him or her for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public or private agreement or transaction; violation of Federal or State antitrust statutes, including those proscribing price fixing between competitors, allocation of customers between competitors, and bid rigging; commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; or commission of any other offense indicating a lack of business integrity or business honesty;

- (c) Is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any offense described in paragraph (b) of this certification;
- (d) Has not, within the preceding three years, had one or more public transactions (Federal, State, or local) terminated for cause or default.

1.5. Coronavirus Response and Relief Supplemental Appropriations Act, 2021, and CARES Act Funding.

The applicant certifies that, to the maximum extent possible, and consistent with the Consolidated Appropriations Act, 2021 (Public Law 116–260):

- (a) Funds made available under title IV of division M of the Consolidated Appropriations Act, 2021 (Public Law 116–260), and in title XII of division B of the CARES Act (Public Law 116–136; 134 Stat. 599) shall be directed to payroll and operations of public transit (including payroll and expenses of private providers of public transportation); or
- (b) The applicant certifies that the applicant has not furloughed any employees.

CATEGORY 2. PUBLIC TRANSPORTATION AGENCY SAFETY PLANS

This certification is required of each applicant under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), each rail operator that is subject to FTA’s state safety oversight programs, and each State that is required to draft and certify a public transportation agency safety plan on behalf of a small public transportation provider pursuant to 49 CFR § 673.11(d). This certification is required by 49 CFR § 673.13.

This certification does not apply to any applicant that receives financial assistance from FTA exclusively under the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310), the Formula Grants for Rural Areas Program (49 U.S.C. § 5311), or combination of these two programs.

If the applicant is an operator, the applicant certifies that it has established a public transportation agency safety plan meeting the requirements of 49 CFR Part 673.

If the applicant is a State, the applicant certifies that:

- (a) It has drafted a public transportation agency safety plan for each small public transportation provider within the State, unless the small public transportation provider provided notification to the State that it was opting-out of the State-drafted plan and drafting its own public transportation agency safety plan; and
- (b) Each small public transportation provider within the state has a public transportation agency safety plan that has been approved by the provider’s Accountable Executive

(as that term is defined at 49 CFR § 673.5) and Board of Directors or Equivalent Authority (as that term is defined at 49 CFR § 673.5).

CATEGORY 3. TAX LIABILITY AND FELONY CONVICTIONS.

If the applicant is a business association (regardless of for-profit, not for-profit, or tax exempt status), it must make this certification. Federal appropriations acts since at least 2014 have prohibited FTA from using funds to enter into an agreement with any corporation that has unpaid Federal tax liabilities or recent felony convictions without first considering the corporation for debarment. E.g., Consolidated Appropriations Act, 2021, Pub. L. 116-260, div. E, title VII, §§ 744–745. U.S. DOT Order 4200.6 defines a “corporation” as “any private corporation, partnership, trust, joint-stock company, sole proprietorship, or other business association”, and applies the restriction to all tiers of subawards. As prescribed by U.S. DOT Order 4200.6, FTA requires each business association applicant to certify as to its tax and felony status.

If the applicant is a private corporation, partnership, trust, joint-stock company, sole proprietorship, or other business association, the applicant certifies that:

- (a) It has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and
- (b) It has not been convicted of a felony criminal violation under any Federal law within the preceding 24 months.

CATEGORY 4. LOBBYING.

If the applicant will apply for a grant or cooperative agreement exceeding \$100,000, or a loan, line of credit, loan guarantee, or loan insurance exceeding \$150,000, it must make the following certification and, if applicable, make a disclosure regarding the applicant’s lobbying activities. This certification is required by 49 CFR § 20.110 and app. A to that part.

This certification does not apply to an applicant that is an Indian Tribe, Indian organization, or an Indian tribal organization exempt from the requirements of 49 CFR Part 20.

4.1. Certification for Contracts, Grants, Loans, and Cooperative Agreements.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or

an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

4.2. Statement for Loan Guarantees and Loan Insurance.

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

CATEGORY 5. PRIVATE SECTOR PROTECTIONS.

If the applicant will apply for funds that it will use to acquire or operate public transportation facilities or equipment, the applicant must make the following certification regarding protections for the private sector.

5.1. Charter Service Agreement.

To enforce the provisions of 49 U.S.C. § 5323(d), FTA's charter service regulation requires each applicant seeking assistance from FTA for the purpose of acquiring or operating any public transportation equipment or facilities to make the following Charter Service Agreement. 49 CFR § 604.4.

The applicant agrees that it, and each of its subrecipients, and third party contractors at any level who use FTA-funded vehicles, may provide charter service using equipment or facilities acquired with Federal assistance authorized under the Federal Transit Laws only in compliance with the regulations set out in 49 CFR Part 604, the terms and conditions of which are incorporated herein by reference.

5.2. School Bus Agreement.

To enforce the provisions of 49 U.S.C. § 5323(f), FTA's school bus regulation requires each applicant seeking assistance from FTA for the purpose of acquiring or operating any public transportation equipment or facilities to make the following agreement regarding the provision of school bus services. 49 CFR § 605.15.

- (a) If the applicant is not authorized by the FTA Administrator under 49 CFR § 605.11 to engage in school bus operations, the applicant agrees and certifies as follows:
 - (1) The applicant and any operator of project equipment agrees that it will not engage in school bus operations in competition with private school bus operators.
 - (2) The applicant agrees that it will not engage in any practice which constitutes a means of avoiding the requirements of this agreement, part 605 of the Federal Mass Transit Regulations, or section 164(b) of the Federal-Aid Highway Act of 1973 (49 U.S.C. 1602a(b)).
- (b) If the applicant is authorized or obtains authorization from the FTA Administrator to engage in school bus operations under 49 CFR § 605.11, the applicant agrees as follows:
 - (1) The applicant agrees that neither it nor any operator of project equipment will engage in school bus operations in competition with private school bus operators except as provided herein.
 - (2) The applicant, or any operator of project equipment, agrees to promptly notify the FTA Administrator of any changes in its operations which might jeopardize the continuation of an exemption under § 605.11.
 - (3) The applicant agrees that it will not engage in any practice which constitutes a means of avoiding the requirements of this agreement, part 605 of the Federal Transit Administration regulations or section 164(b) of the Federal-Aid Highway Act of 1973 (49 U.S.C. 1602a(b)).
 - (4) The applicant agrees that the project facilities and equipment shall be used for the provision of mass transportation services within its urban area and that any other

use of project facilities and equipment will be incidental to and shall not interfere with the use of such facilities and equipment in mass transportation service to the public.

CATEGORY 6. TRANSIT ASSET MANAGEMENT PLAN.

If the applicant owns, operates, or manages capital assets used to provide public transportation, the following certification is required by 49 U.S.C. § 5326(a).

The applicant certifies that it is in compliance with 49 CFR Part 625.

CATEGORY 7. ROLLING STOCK BUY AMERICA REVIEWS AND BUS TESTING.

7.1. Rolling Stock Buy America Reviews.

If the applicant will apply for an award to acquire rolling stock for use in revenue service, it must make this certification. This certification is required by 49 CFR § 663.7.

The applicant certifies that it will conduct or cause to be conducted the pre-award and post-delivery audits prescribed by 49 CFR Part 663 and will maintain on file the certifications required by Subparts B, C, and D of 49 CFR Part 663.

7.2. Bus Testing.

If the applicant will apply for funds for the purchase or lease of any new bus model, or any bus model with a major change in configuration or components, the applicant must make this certification. This certification is required by 49 CFR § 665.7.

The applicant certifies that the bus was tested at the Bus Testing Facility and that the bus received a passing test score as required by 49 CFR Part 665. The applicant has received or will receive the appropriate full Bus Testing Report and any applicable partial testing reports before final acceptance of the first vehicle.

CATEGORY 8. URBANIZED AREA FORMULA GRANTS PROGRAM.

If the applicant will apply for an award under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), or any other program or award that is subject to the requirements of 49 U.S.C. § 5307, including the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310); “flex funds” from infrastructure programs administered by the Federal Highways Administration (see 49 U.S.C. § 5334(i)); projects that will receive an award authorized by the Transportation Infrastructure Finance and Innovation Act (“TIFIA”) (23 U.S.C. §§ 601–609) or State Infrastructure Bank Program (23 U.S.C. § 610) (see 49 U.S.C. § 5323(o)); formula awards or competitive awards to urbanized areas under the Grants for

Buses and Bus Facilities Program (49 U.S.C. § 5339(a) and (b)); or low or no emission awards to any area under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339(c)), the applicant must make the following certification. This certification is required by 49 U.S.C. § 5307(c)(1).

The applicant certifies that it:

- (a) Has or will have the legal, financial, and technical capacity to carry out the program of projects (developed pursuant 49 U.S.C. § 5307(b)), including safety and security aspects of the program;
- (b) Has or will have satisfactory continuing control over the use of equipment and facilities;
- (c) Will maintain equipment and facilities in accordance with the applicant's transit asset management plan;
- (d) Will ensure that, during non-peak hours for transportation using or involving a facility or equipment of a project financed under this section, a fare that is not more than 50 percent of the peak hour fare will be charged for any—
 - (1) Senior;
 - (2) Individual who, because of illness, injury, age, congenital malfunction, or any other incapacity or temporary or permanent disability (including an individual who is a wheelchair user or has semi-ambulatory capability), cannot use a public transportation service or a public transportation facility effectively without special facilities, planning, or design; and
 - (3) Individual presenting a Medicare card issued to that individual under title II or XVIII of the Social Security Act (42 U.S.C. §§ 401 et seq., and 1395 et seq.);
- (e) In carrying out a procurement under 49 U.S.C. § 5307, will comply with 49 U.S.C. §§ 5323 (general provisions) and 5325 (contract requirements);
- (f) Has complied with 49 U.S.C. § 5307(b) (program of projects requirements);
- (g) Has available and will provide the required amounts as provided by 49 U.S.C. § 5307(d) (cost sharing);
- (h) Will comply with 49 U.S.C. §§ 5303 (metropolitan transportation planning) and 5304 (statewide and nonmetropolitan transportation planning);
- (i) Has a locally developed process to solicit and consider public comment before raising a fare or carrying out a major reduction of transportation;
- (j) Either—
 - (1) Will expend for each fiscal year for public transportation security projects, including increased lighting in or adjacent to a public transportation system (including bus stops, subway stations, parking lots, and garages), increased camera surveillance of an area in or adjacent to that system, providing an emergency telephone line to contact law enforcement or security personnel in an area in or adjacent to that system, and any other project intended to increase the security and safety of an existing or planned public transportation system, at least

- 1 percent of the amount the recipient receives for each fiscal year under 49 U.S.C. § 5336; or
- (2) Has decided that the expenditure for security projects is not necessary;
- (k) In the case of an applicant for an urbanized area with a population of not fewer than 200,000 individuals, as determined by the Bureau of the Census, will submit an annual report listing projects carried out in the preceding fiscal year under 49 U.S.C. § 5307 for associated transit improvements as defined in 49 U.S.C. § 5302; and
- (l) Will comply with 49 U.S.C. § 5329(d) (public transportation agency safety plan).

CATEGORY 9. FORMULA GRANTS FOR RURAL AREAS.

If the applicant will apply for funds made available to it under the Formula Grants for Rural Areas Program (49 U.S.C. § 5311), it must make this certification. Paragraph (a) of this certification helps FTA make the determinations required by 49 U.S.C. § 5310(b)(2)(C). Paragraph (b) of this certification is required by 49 U.S.C. § 5311(f)(2). Paragraph (c) of this certification, which applies to funds apportioned for the Appalachian Development Public Transportation Assistance Program, is necessary to enforce the conditions of 49 U.S.C. § 5311(c)(2)(D).

- (a) The applicant certifies that its State program for public transportation service projects, including agreements with private providers for public transportation service—
 - (1) Provides a fair distribution of amounts in the State, including Indian reservations; and
 - (2) Provides the maximum feasible coordination of public transportation service assisted under 49 U.S.C. § 5311 with transportation service assisted by other Federal sources; and
- (b) If the applicant will in any fiscal year expend less than 15% of the total amount made available to it under 49 U.S.C. § 5311 to carry out a program to develop and support intercity bus transportation, the applicant certifies that it has consulted with affected intercity bus service providers, and the intercity bus service needs of the State are being met adequately.
- (c) If the applicant will use for a highway project amounts that cannot be used for operating expenses authorized under 49 U.S.C. § 5311(c)(2) (Appalachian Development Public Transportation Assistance Program), the applicant certifies that—
 - (1) It has approved the use in writing only after providing appropriate notice and an opportunity for comment and appeal to affected public transportation providers; and
 - (2) It has determined that otherwise eligible local transit needs are being addressed.

**CATEGORY 10. FIXED GUIDEWAY CAPITAL INVESTMENT GRANTS AND THE
EXPEDITED PROJECT DELIVERY FOR CAPITAL INVESTMENT GRANTS
PILOT PROGRAM.**

If the applicant will apply for an award under any subsection of the Fixed Guideway Capital Investment Program (49 U.S.C. § 5309), including an award made pursuant to the FAST Act's Expedited Project Delivery for Capital Investment Grants Pilot Program (Pub. L. 114-94, div. A, title III, § 3005(b)), the applicant must make the following certification. This certification is required by 49 U.S.C. § 5309(c)(2) and Pub. L. 114-94, div. A, title III, § 3005(b)(3)(B).

The applicant certifies that it:

- (a) Has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award,
- (b) Has or will have satisfactory continuing control over the use of equipment and facilities acquired or improved under its Award.
- (c) Will maintain equipment and facilities acquired or improved under its Award in accordance with its transit asset management plan; and
- (d) Will comply with 49 U.S.C. §§ 5303 (metropolitan transportation planning) and 5304 (statewide and nonmetropolitan transportation planning).

**CATEGORY 11. GRANTS FOR BUSES AND BUS FACILITIES AND LOW OR NO
EMISSION VEHICLE DEPLOYMENT GRANT PROGRAMS.**

If the applicant is in an urbanized area and will apply for an award under subsection (a) (formula grants) or subsection (b) (competitive grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 8 for Urbanized Area Formula Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5339(a)(3) and (b)(6), respectively.

If the applicant is in a rural area and will apply for an award under subsection (a) (formula grants) or subsection (b) (competitive grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 9 for Formula Grants for Rural Areas (49 U.S.C. § 5311). This certification is required by 49 U.S.C. § 5339(a)(3) and (b)(6), respectively.

If the applicant, regardless of whether it is in an urbanized or rural area, will apply for an award under subsection (c) (low or no emission vehicle grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 8 for Urbanized Area Formula Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5339(c)(3).

Making this certification will incorporate by reference the applicable certifications in Category 8 or Category 9.

CATEGORY 12. ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES PROGRAMS.

If the applicant will apply for an award under the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program (49 U.S.C. § 5310), it must make the certification in Category 8 for Urbanized Area Formula Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5310(e)(1). Making this certification will incorporate by reference the certification in Category 8, except that FTA has determined that (d), (f), (i), (j), and (k) of Category 8 do not apply to awards made under 49 U.S.C. § 5310 and will not be enforced.

In addition to the certification in Category 8, the applicant must make the following certification that is specific to the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program. This certification is required by 49 U.S.C. § 5310(e)(2).

The applicant certifies that:

- (a) The projects selected by the applicant are included in a locally developed, coordinated public transit-human services transportation plan;
- (b) The plan described in clause (a) was developed and approved through a process that included participation by seniors, individuals with disabilities, representatives of public, private, and nonprofit transportation and human services providers, and other members of the public;
- (c) To the maximum extent feasible, the services funded under 49 U.S.C. § 5310 will be coordinated with transportation services assisted by other Federal departments and agencies, including any transportation activities carried out by a recipient of a grant from the Department of Health and Human Services; and
- (d) If the applicant will allocate funds received under 49 U.S.C. § 5310 to subrecipients, it will do so on a fair and equitable basis.

CATEGORY 13. STATE OF GOOD REPAIR GRANTS.

If the applicant will apply for an award under FTA's State of Good Repair Grants Program (49 U.S.C. § 5337), it must make the following certification. Because FTA generally does not review the transit asset management plans of public transportation providers, this certification is necessary to enforce the provisions of 49 U.S.C. § 5337(a)(4).

The applicant certifies that the projects it will carry out using assistance authorized by the State of Good Repair Grants Program, 49 U.S.C. § 5337, are aligned with the applicant's most recent

transit asset management plan and are identified in the investment and prioritization section of such plan, consistent with the requirements of 49 CFR Part 625.

CATEGORY 14. INFRASTRUCTURE FINANCE PROGRAMS.

If the applicant will apply for an award for a project that will include assistance under the Transportation Infrastructure Finance and Innovation Act (“TIFIA”) Program (23 U.S.C. §§ 601–609) or the State Infrastructure Banks (“SIB”) Program (23 U.S.C. § 610), it must make the certifications in Category 8 for the Urbanized Area Formula Grants Program, Category 10 for the Fixed Guideway Capital Investment Grants program, and Category 13 for the State of Good Repair Grants program. These certifications are required by 49 U.S.C. § 5323(o).

Making this certification will incorporate the certifications in Categories 8, 10, and 13 by reference.

CATEGORY 15. ALCOHOL AND CONTROLLED SUBSTANCES TESTING.

If the applicant will apply for an award under FTA’s Urbanized Area Formula Grants Program (49 U.S.C. § 5307), Fixed Guideway Capital Investment Program (49 U.S.C. § 5309), Formula Grants for Rural Areas Program (49 U.S.C. § 5311), or Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339) programs, the applicant must make the following certification. The applicant must make this certification on its own behalf and on behalf of its subrecipients and contractors. This certification is required by 49 CFR § 655.83.

The applicant certifies that it, its subrecipients, and its contractors are compliant with FTA’s regulation for the Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations, 49 CFR Part 655.

CATEGORY 16. RAIL SAFETY TRAINING AND OVERSIGHT.

If the applicant is a State with at least one rail fixed guideway system, or is a State Safety Oversight Agency, or operates a rail fixed guideway system, it must make the following certification. The elements of this certification are required by 49 CFR §§ 659.43, 672.31, and 674.39.

The applicant certifies that the rail fixed guideway public transportation system and the State Safety Oversight Agency for the State are:

- (a) Compliant with the requirements of 49 CFR Part 659, “Rail Fixed Guideway Systems; State Safety Oversight”;
- (b) Compliant with the requirements of 49 CFR Part 672, “Public Transportation Safety Certification Training Program”; and
- (c) Compliant with the requirements of 49 CFR Part 674, “State Safety Oversight”.

CATEGORY 17. DEMAND RESPONSIVE SERVICE.

If the applicant operates demand responsive service and will apply for an award to purchase a non-rail vehicle that is not accessible within the meaning of 49 CFR Part 37, it must make the following certification. This certification is required by 49 CFR § 37.77.

The applicant certifies that the service it provides to individuals with disabilities is equivalent to that provided to other persons. A demand responsive system, when viewed in its entirety, is deemed to provide equivalent service if the service available to individuals with disabilities, including individuals who use wheelchairs, is provided in the most integrated setting appropriate to the needs of the individual and is equivalent to the service provided other individuals with respect to the following service characteristics:

- (a) Response time;
- (b) Fares;
- (c) Geographic area of service;
- (d) Hours and days of service;
- (e) Restrictions or priorities based on trip purpose;
- (f) Availability of information and reservation capability; and
- (g) Any constraints on capacity or service availability.

CATEGORY 18. INTEREST AND FINANCING COSTS.

If the applicant will pay for interest or other financing costs of a project using assistance awarded under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), the Fixed Guideway Capital Investment Grants Program (49 U.S.C. § 5309), or any program that must comply with the requirements of 49 U.S.C. § 5307, including the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310), “flex funds” from infrastructure programs administered by the Federal Highways Administration (see 49 U.S.C. § 5334(i)), or awards to urbanized areas under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the following certification. This certification is required by 49 U.S.C. §§ 5307(e)(3) and 5309(k)(2)(D).

The applicant certifies that:

- (a) Its application includes the cost of interest earned and payable on bonds issued by the applicant only to the extent proceeds of the bonds were or will be expended in carrying out the project identified in its application; and
- (b) The applicant has shown or will show reasonable diligence in seeking the most favorable financing terms available to the project at the time of borrowing.

CATEGORY 19. CONSTRUCTION HIRING PREFERENCES.

If the applicant will ask FTA to approve the use of geographic, economic, or any other hiring preference not otherwise authorized by law on any contract or construction project to be assisted with an award from FTA, it must make the following certification. This certification is required by the Consolidated Appropriations Act, 2021, Pub. L. 116-260, div. L, title I, § 199(b).

The applicant certifies the following:

- (a) That except with respect to apprentices or trainees, a pool of readily available but unemployed individuals possessing the knowledge, skill, and ability to perform the work that the contract requires resides in the jurisdiction;
- (b) That the grant recipient will include appropriate provisions in its bid document ensuring that the contractor does not displace any of its existing employees in order to satisfy such hiring preference; and
- (c) That any increase in the cost of labor, training, or delays resulting from the use of such hiring preference does not delay or displace any transportation project in the applicable Statewide Transportation Improvement Program or Transportation Improvement Program.

CATEGORY 20. CYBERSECURITY CERTIFICATION FOR RAIL ROLLING STOCK AND OPERATIONS.

If the applicant operates a rail fixed guideway public transportation system, it must make this certification. This certification is required by 49 U.S.C. § 5323(v), a new subsection added by the National Defense Authorization Act for Fiscal Year 2020, Pub. L. 116-92, § 7613 (Dec. 20, 2019). For information about standards or practices that may apply to a rail fixed guideway public transportation system, visit <https://www.nist.gov/cyberframework> and <https://www.cisa.gov/>.

The applicant certifies that it has established a process to develop, maintain, and execute a written plan for identifying and reducing cybersecurity risks that complies with the requirements of 49 U.S.C. § 5323(v)(2).

CATEGORY 21. PUBLIC TRANSPORTATION ON INDIAN RESERVATIONS FORMULA AND DISCRETIONARY PROGRAM (TRIBAL TRANSIT PROGRAMS).

Before FTA may provide Federal assistance for an Award financed under either the Public Transportation on Indian Reservations Formula or Discretionary Program authorized under 49 U.S.C. § 5311(c)(1), as amended by the FAST Act, (Tribal Transit Programs), the applicant must select the Certifications in Category 21, except as FTA determines otherwise in writing.

Tribal Transit Program applicants may certify to this Category and Category 1 (Certifications and Assurances Required of Every Applicant) and need not make any other certification, to meet Tribal Transit Program certification requirements. If an applicant will apply for any program in addition to the Tribal Transit Program, additional certifications may be required.

FTA has established terms and conditions for Tribal Transit Program grants financed with Federal assistance appropriated or made available under 49 U.S.C. § 5311(c)(1). The applicant certifies that:

- (a) It has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award.
- (b) It has or will have satisfactory continuing control over the use of its equipment and facilities acquired or improved under its Award.
- (c) It will maintain its equipment and facilities acquired or improved under its Award, in accordance with its transit asset management plan and consistent with FTA regulations, “Transit Asset Management,” 49 CFR Part 625. Its Award will achieve maximum feasible coordination with transportation service financed by other federal sources.
- (d) With respect to its procurement system:
 - (1) It will have a procurement system that complies with U.S. DOT regulations, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,” 2 CFR Part 1201, which incorporates by reference U.S. OMB regulatory guidance, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,” 2 CFR Part 200, for Awards made on or after December 26, 2014,
 - (2) It will have a procurement system that complies with U.S. DOT regulations, “Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments,” 49 CFR Part 18, specifically former 49 CFR § 18.36, for Awards made before December 26, 2014, or
 - (3) It will inform FTA promptly if its procurement system does not comply with either of those U.S. DOT regulations.
- (e) It will comply with the Certifications, Assurances, and Agreements in:
 - (1) Category 05.1 and 05.2 (Charter Service Agreement and School Bus Agreement),
 - (2) Category 06 (Transit Asset Management Plan),
 - (3) Category 07.1 and 07.2 (Rolling Stock Buy America Reviews and Bus Testing),
 - (4) Category 09 (Formula Grants for Rural Areas),
 - (5) Category 15 (Alcohol and Controlled Substances Testing), and
 - (6) Category 17 (Demand Responsive Service).

**FEDERAL FISCAL YEAR 2021 CERTIFICATIONS AND ASSURANCES FOR FTA
ASSISTANCE PROGRAMS**

(Signature pages alternate to providing Certifications and Assurances in TrAMS.)

Name of Applicant: Marshalltown Municipal Transit

The Applicant certifies to the applicable provisions of categories 01–21. X

Or,

The Applicant certifies to the applicable provisions of the categories it has selected:

Category	Certification
01 Certifications and Assurances Required of Every Applicant	
02 Public Transportation Agency Safety Plans	
03 Tax Liability and Felony Convictions	
04 Lobbying	
05 Private Sector Protections	
06 Transit Asset Management Plan	
07 Rolling Stock Buy America Reviews and Bus Testing	
08 Urbanized Area Formula Grants Program	
09 Formula Grants for Rural Areas	
10 Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investment Grants Pilot Program	
11 Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs	

12 Enhanced Mobility of Seniors and Individuals with Disabilities Programs

13 State of Good Repair Grants

14 Infrastructure Finance Programs

15 Alcohol and Controlled Substances Testing

16 Rail Safety Training and Oversight

17 Demand Responsive Service

18 Interest and Financing Costs

19 Construction Hiring Preferences

20 Cybersecurity Certification for Rail Rolling Stock and Operations

21 Tribal Transit Programs

FEDERAL FISCAL YEAR 2021 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE

PAGE

(Required of all Applicants for federal assistance to be awarded by FTA in FY 2021)

AFFIRMATION OF APPLICANT

Name of the Applicant: Marshalltown Municipal Transit

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in federal fiscal year 2021, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply to each Award for which it now seeks, or may later seek federal assistance to be awarded during federal fiscal year 2021.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to

FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature _____ Date: _____

Name Joel Greer _____ Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): Marshalltown Municipal Transit _____

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature _____ Date: _____

Name _____ Attorney for Applicant

Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.



MINORITY IMPACT STATEMENT

Pursuant to 2008 Iowa Acts, HF 2393, Iowa Code Section 8.11, all grant applications submitted to the state of Iowa that are due beginning January 1, 2009 shall include a Minority Impact Statement. This is the state's mechanism for requiring grant applicants to consider the potential impact of the grant project's proposed programs or policies on minority groups.

Please choose the statement(s) that pertains to this grant application. Complete all the information requested for the chosen statement(s). Submit additional pages as necessary.

- ☒ The proposed grant project programs or policies could have a disproportionate or unique **positive** impact on minority persons.

Describe the positive impact expected from this project.

Indicate which group is impacted:

- ☒ Women ☒ Persons with a disability ☒ Blacks ☒ Latinos ☐ Asians
☐ Pacific Islanders ☒ American Indians ☐ Alaskan Native Americans ☒ Other

- ☐ The proposed grant project programs or policies could have a disproportionate or unique **negative** impact on minority persons.

Describe the negative impact expected from this project.

Present the rationale for the existence of the proposed program or policy.

Provide evidence of consultation with representatives of the minority groups impacted.

Indicate which group is impacted:

- ☐ Women ☐ Persons with a disability ☐ Blacks ☐ Latinos ☐ Asians
☐ Pacific Islanders ☐ American Indians ☐ Alaskan Native Americans ☐ Other

☒ The proposed grant project programs or policies are **not expected to have** a disproportionate or unique impact on minority persons.

Present the rationale for determining no impact. There will be no changes in service and there will be no significant changes on the fixed routes resulting in any environmental impacts.

I hereby certify that the information on this form is complete and accurate, to the best of my knowledge:

Name: _____

Title: Mayor

Definitions

"Minority Persons," as defined in Iowa Code Section 8.11, means individuals who are women, persons with a disability, Blacks, Latinos, Asians or Pacific Islanders, American Indians, and Alaskan Native Americans.

"Disability," as defined in Iowa Code Section 15.102, subsection 7, paragraph "b," subparagraph (1):

b. As used in this subsection:

- (1) "*Disability*" means, with respect to an individual, a physical or mental impairment that substantially limits one or more of the major life activities of the individual, a record of physical or mental impairment that substantially limits one or more of the major life activities of the individual, or being regarded as an individual with a physical or mental impairment that substantially limits one or more of the major life activities of the individual.

"*Disability*" does not include any of the following:

- (a) Homosexuality or bisexuality.
- (b) Transvestism, transsexualism, pedophilia, exhibitionism, voyeurism, gender identity disorders not resulting from physical impairments or other sexual behavior disorders.
- (c) Compulsive gambling, kleptomania, or pyromania.
- (d) Psychoactive substance abuse disorders resulting from current illegal use of drugs.

"State Agency," as defined in Iowa Code Section 8.11, means a department, board, bureau, commission, or other agency or authority of the state of Iowa.

MARSHALLTOWN

— I O W A —

Municipal Transit Office

Kevin Pigors, Transit Administrator
Kathy Holtry, Operations Assistant
905 E. Main Street
Marshalltown, IA 50158
Tel - (641) 754-5719
Fax - (641) 754-5748

April 26, 2021

To: Mayor Joel T. S. Greer
Members of the City Council

From: Kevin Pigors
Transit Administrator

Re: Iowa DOT Transit Funding Application

Policy Issue: City policy requires approval by resolution to apply for State funding

Recommendation: Staff recommends approving the resolution authorizing application to the Iowa Department of Transportation for transit funding as expressed by the certifications and assurances enclosed.

Background: Each year we apply for funding from the Iowa Department of Transportation to receive both state and federal dollars to cover the day-to-day expenses of the transit division for the following fiscal year. We are anticipating \$192,045 from the state and \$211,603 from the Federal Transit Administration.

Budget Impact: There is no expenditure with this Agreement. It is revenue for the daily operations of the transit division for the fiscal year 2021 - 2022.

Attachment: Certifications and Assurances

cc: Jessica Kinser, City Administrator

City Council
Bill Martin, Al Hoop, Gabe Isom, Gary Thompson
Mike Ladehoff, Mike Gowdy, Bethany Wirin

HOLD HEARING AND APPROVE
DEVELOPMENT AGREEMENT AND
TAX INCREMENT PAYMENTS

(Glenwood Marshalltown, LLC)

422742-42

Marshalltown, Iowa

April 26, 2021

A meeting of the City Council of the City of Marshalltown, Iowa, was held at 5:30 p.m., on April 26, 2021 at the Council Chambers, Marshalltown, Iowa, pursuant to the rules of the Council and to published notice.

The Mayor presided and the roll was called, showing members present and absent as follows:

Present: _____

Absent: _____.

It was reported that notice of the intention of the Council to conduct a public hearing on a Development Agreement between the City and Glenwood Marshalltown, LLC, in connection with development of a residential subdivision, which provides for certain property tax incentives in the form of annual appropriation, incremental property tax payments in a total amount not exceeding \$1,410,000, had been published according to law and as directed by the Council and that this is the time and place at which the Council shall receive oral or written objections from any resident or property owner of the City. All written objections, statements, and evidence heretofore filed were reported to the Council.

The following named persons presented oral objections, statements, or evidence; filed written objections or statements; or presented other exhibits:

(Here list all persons presenting written or oral statements or evidence

There being no further objections or comments, the Mayor announced that the hearing was closed.

Council Member _____ introduced the resolution next hereinafter set out and moved its adoption, seconded by Council Member _____; and after due consideration thereof by the Council, the Mayor put the question upon the adoption of said resolution, and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

The Mayor declared said resolution duly adopted, as follows:

RESOLUTION_____

APPROVING DEVELOPMENT AGREEMENT WITH GLENWOOD MARSHALLTOWN, LLC, AUTHORIZING ANNUAL APPROPRIATION TAX INCREMENT PAYMENTS AND PLEDGING CERTAIN TAX INCREMENT REVENUES TO THE PAYMENT OF THE AGREEMENT

WHEREAS, the City of Marshalltown, Iowa (the “City”), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Marshalltown Urban Renewal Area No. 6 (the “Urban Renewal Area”); and

WHEREAS, this Council will adopt an ordinance providing for the division of taxes levied on taxable property designated as Section A of the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the “Urban Renewal Tax Revenue Fund”), which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, an agreement between the City and Glenwood Marshalltown, LLC has been prepared (the “Agreement”), pursuant to which Glenwood Marshalltown, LLC would develop a residential subdivision in the Urban Renewal Area (the “Glenwood Marshalltown Project”) and the City would provide annual appropriation tax increment payments in a total amount not exceeding \$1,410,000; and

WHEREAS, pursuant to Section 403.9 of the Code of Iowa, the City Council has published notice, has held a public hearing on the Agreement, has determined that the Agreement is in compliance with the urban renewal plan for the Urban Renewal Area, and has otherwise complied with statutory requirements for the approval of the Agreement; and

WHEREAS, Chapter 15A of the Code of Iowa (“Chapter 15A”) declares that economic development is a public purpose for which a City may provide grants, loans, tax incentives, guarantees and other financial assistance to or for the benefit of private persons; and

WHEREAS, Chapter 15A requires that before public funds are used for grants, loans, tax incentives or other financial assistance, a City Council must determine that a public purpose will reasonably be accomplished by the spending or use of those funds; and

WHEREAS, Chapter 15A requires that in determining whether funds should be spent, a City Council must consider any or all of a series of factors;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Marshalltown, Iowa, as follows:

Section 1. Pursuant to the factors listed in Chapter 15A, the Council hereby finds that:

(a) The Glenwood Marshalltown Project will add diversity and generate new opportunities for the Marshalltown and Iowa economies;

(b) The Glenwood Marshalltown Project will contribute to the development of the Urban Renewal Area and will generate public gains and benefits, particularly in the creation of increased housing opportunities, new jobs, and the retention of existing jobs, which are warranted in comparison to the amount of the proposed property tax incentives.

Section 2. The Council further finds that a public purpose will reasonably be accomplished by entering into the Agreement and providing the property tax payments to Glenwood Marshalltown, LLC.

Section 3. The Agreement is hereby approved and the Mayor and City Clerk are hereby authorized and directed to execute and deliver the Agreement on behalf of the City, in substantially the form and content in which the Agreement has been presented to the City Council, and such officers are also authorized to make such changes, modifications, additions or deletions as they, with the advice of bond counsel, may believe to be necessary, and to take such actions as may be necessary to carry out the provisions of the Agreement.

Section 4. All payments by the City under the Agreement shall be subject to annual appropriation by the City Council, in the manner set out in the Agreement. As provided and required by Chapter 403 of the Code of Iowa, the City's obligations under the Agreement shall be payable solely from a subfund which is hereby established, into which shall be paid that portion of the income and proceeds of the Urban Renewal Tax Revenue Fund attributable to property taxes derived from the property described as follows:

WARRANTY DEED IN FILE#2015-00004865

LOT 3 OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 10, TOWNSHIP 83 NORTH, RANGE 18 WEST OF THE 5TH P.M., MARSHALL COUNTY, IOWA, EXCEPT SCHRODT'S SECOND ADDITION TO MARSHALL, MARSHALL COUNTY, IOWA AND EXCEPT GLENWOOD PARK FIFTH AND SIXTH ADDITIONS TO MARSHALL, MARSHALL COUNTY, IOWA, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY.

AND

WARRANTY DEED IN FILE#2015-00004866

THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER EXCEPT THE EAST 33 FEET THEREOF AND EXCEPT PARCEL C AS RECORDED IN MICRO-FILE NO. 9604913 AND EXCEPT GLENWOOD PLACE ADDITION TO MARSHALL, MARSHALL COUNTY, IOWA, AND EXCEPT GLENWOOD PARK FOURTH AND SIXTH ADDITIONS TO MARSHALL, MARSHALL

COUNTY, IOWA, AND EXCEPT WEST MERLE HIBBS BOULEVARD, ALL IN THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 10, TOWNSHIP 83 NORTH, RANGE 18 WEST OF THE 5TH P.M., MARSHALL COUNTY, IOWA, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY.

AND

WARRANTY DEED IN FILE#2015-00004862

LOT 1, LOT 3, LOT 4, LOT 5 AND LOT 6, GLENWOOD PARK FOURTH ADDITION TO MARSHALL, MARSHALL COUNTY, IOWA, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY.

AND

WARRANTY DEED IN FILE#2015-00004863

LOT 12, LOT 13, LOT 14, AND LOT 15, GLENWOOD PARK SIXTH ADDITION TO MARSHALL, MARSHALL COUNTY, IOWA, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY.

AND

FINAL PLAT OF GLENWOOD PARK FOURTH ADDITION 2003-193 WITH QUIT CLAIM DEED 2003-195

LOT 'G', GLENWOOD PARK FOURTH ADDITION TO MARSHALL, MARSHALL COUNTY, IOWA.

AND

PARCEL 'C' AS SHOWN ON THE PLAT OF SURVEY, OF LOT 6 OF LOT 3, OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 10, TOWNSHIP 83 NORTH, RANGE 18 WEST OF THE FIFTH PRINCIPAL MERIDIAN, AN OFFICIAL PLAT, IN THE CITY OF MARSHALLTOWN, MARSHALL COUNTY, STATE OF IOWA.

(the "Glenwood Marshalltown Subfund").

Section 5. The City hereby pledges to the payment of the Agreement the Glenwood Marshalltown Subfund and the taxes referred to in Subsection 2 of Section 403.19 of the Code of Iowa to be paid into such Subfund, provided, however, that no payment will be made under the Agreement unless and until monies from the Glenwood Marshalltown Subfund are appropriated for such purpose by the City Council.

Section 6. After its adoption, a copy of this resolution shall be filed in the office of the County Auditor of Marshall County to evidence the continuing pledging of the Glenwood Marshalltown Subfund and the portion of taxes to be paid into such Subfund and, pursuant to the direction of Section 403.19 of the Code of Iowa, the Auditor shall allocate the taxes in accordance therewith and in accordance with the tax allocation ordinance referred to in the preamble hereof.

Section 7. All resolutions or parts thereof in conflict herewith are hereby repealed.

Passed and approved April 26, 2021.

Mayor

Attest:

City Clerk

• • • • •

On motion and vote the meeting adjourned.

Mayor

Attest:

City Clerk

STATE OF IOWA
COUNTY OF MARSHALL SS:
CITY OF MARSHALLTOWN

I, the undersigned, Clerk of the City of Marshalltown, hereby certify that the foregoing is a true and correct copy of the minutes of the Council of the City relating to holding a public hearing and adopting a resolution to approve a Development Agreement.

WITNESS MY HAND this _____ day of _____, 2021.

City Clerk

STATE OF IOWA

SS:

COUNTY OF MARSHALL

I, the undersigned, County Auditor of Marshall County, in the State of Iowa, do hereby certify that on the ____ day of _____, 2021, the City Clerk of the City of Marshalltown filed in my office a certified copy of a resolution of the City shown to have been adopted by the Council and approved by the Mayor thereof on April 26, 2021, entitled: "Resolution Approving Development Agreement with Glenwood Marshalltown, LLC, Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement", and that I have duly placed the copy of the resolution on file in my records.

WITNESS MY HAND this ____ day of _____, 2021.

County Auditor

April 21, 2021

Alicia Hunter
City Clerk/City Hall
24 North Center Street
Marshalltown, IA 50158

Re: Approve Development Agreement with Glenwood Marshalltown, LLC
File No. 422742-42

Dear Alicia:

I have prepared proceedings that may be used by the Marshalltown City Council on April 26 to hold a public hearing on the proposed Development Agreement with Glenwood Marshalltown, LLC and to adopt a resolution approving the Agreement and pledging incremental tax revenues.

A copy of the Resolution must be filed with the Marshall County Auditor.

We would appreciate receiving one fully executed copy of these proceedings and of the executed Development Agreement as soon as they are available.

Very truly yours,

Robert E. Josten

Cc by email: Jessica Kinser
Diana Steiner

DEVELOPMENT AGREEMENT

This Development Agreement (the “Agreement”) is entered into between the City of Marshalltown, Iowa (the “City”) and Glenwood Marshalltown, LLC (the “Developer”) as of April 26, 2021.

WHEREAS, Chapter 403 of the Code of Iowa authorizes cities to establish urban renewal areas and to undertake economic development projects; and

WHEREAS, Chapter 15A of the Code of Iowa authorizes cities to provide grants, loans, guarantees, tax incentives and other financial assistance to or for the benefit of private persons; and

WHEREAS, the City has established Marshalltown Urban Renewal Area No. 6 (the “Urban Renewal Area”); and

WHEREAS, the Developer intends to provide for the construction of necessary public infrastructure and certain residential units (the “Project”) on certain property located within the Urban Renewal Area, the legal description of which is set out on Exhibit A to this Agreement (the “Property”); and

WHEREAS, the Developer has requested tax increment financing assistance for the Project; and

WHEREAS, Section 403.22 of the Code of Iowa requires that, in order for Incremental Property Tax Revenues (as hereinafter defined) to be made available to finance public improvements related to housing and residential development, a certain percentage of such revenues related to a project must be used to provide assistance to low and moderate income family housing;

NOW, THEREFORE, in consideration of the mutual obligations contained in this Agreement, the parties hereto agree as follows:

A. Developer’s Covenants

1. The Developer agrees to provide for the construction of residential units on the Property during the term of this Agreement, currently estimated to include 42 single-family units and 4 multi-family units.

2. The Developer agrees to provide for the installation of certain street, sanitary sewer, water and related infrastructure improvements on the Property, as set forth in the materials submitted to the City in conjunction with the final plat of the Property approved by the City Council, and in compliance with City ordinances and regulations. Upon completion of these improvements and acceptance by the City, the Developer will dedicate these improvements and related right-of-way to the City.

3. The Developer agrees to make, or make provision for, timely payment of property taxes levied against the Property when due, during the term of this Agreement.

B. City's Covenants

In recognition of the Developer's covenants set out above, the City agrees to make economic development Payments to the Developer in each fiscal year during the term of this Agreement, pursuant to Chapters 15A and 403 of the Code of Iowa, provided, however that the aggregate, total amount of the Payments shall not exceed \$1,410,000, and all Payments shall be subject to annual appropriation by the City Council as hereinafter set forth.

Payments will be made on December 1 and June 1 of each fiscal year, beginning on the first December 1 for which Incremental Property Tax Revenues (as hereinafter defined) are received by the City from the Marshall County Treasurer that are attributable to the Property, and continuing for a total of ten fiscal years, or until Payments in the total amount of \$1,410,000 have been made.

Each Payment shall be in an amount equal to 59.17% of the Incremental Property Tax Revenues received by the City with respect to the Property during the six (6) months immediately preceding each Payment date. "Incremental Property Tax Revenues" are produced by multiplying the consolidated property tax levy (city, county, school, etc.) times the incremental valuation of the Property, then subtracting debt service levies of all taxing jurisdictions, subtracting the school district physical plant and equipment levy and instructional support levy and subtracting any other levies which may be exempted from such calculation by action of the Iowa General Assembly.

An amount equal to 40.83% of the Incremental Property Tax Revenues received by the City with respect to the Property during the six months immediately preceding each Payment Date shall be retained by the City and used in accordance with the provisions of Section 403.22 of the Code of Iowa to provide assistance for low and moderate income family housing in the City. The Developer shall be eligible to apply to the City for allocations of this portion of the Incremental Property Tax Revenues for use in constructing low and moderate income family housing units.

The Payments shall not constitute general obligations of the City, but shall be made solely and only from Incremental Property Tax Revenues received by the City from the Marshall County Treasurer that are attributable to the Property.

Each Payment shall be subject to a finding by the City Council that the Developer is in full compliance with each of the Developer's Covenants set out above, and each Payment shall be subject to annual appropriation by the City Council. Prior to November 15 of each year during the term of this Agreement, the City Council shall consider the question of obligating for appropriation to the funding of the Payments due in the next succeeding fiscal year, and to the amount required to be set aside for assistance to low and moderate income housing, an amount of Incremental Property Tax Revenues to be

collected in such following fiscal year equal to the City's estimate of the amount of Incremental Property Tax Revenues that could be collected in such year (the "Appropriated Amount"). Each such estimate shall be based on then current consolidated property tax levy and most recent incremental valuation of the Property.

To the extent the City Council decides to obligate funds for appropriation to the Payments and to the low and moderate income set aside, the City agrees to certify to the Marshall County Auditor by December 1 of each year during the term of this Agreement, an amount equal to the most recently determined Appropriated Amount.

C. Administrative Provisions

1. This Agreement may not be amended or assigned by either party without the express permission of the other party. However, the City hereby gives its permission that the Developer's rights to receive Payments hereunder may be assigned by the Developer to a lender, as security, without further action on the part of the City.

2. This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties.

3. This Agreement shall be deemed to be a contract made under the laws of the State of Iowa and for all purposes shall be governed by and construed in accordance with laws of the State of Iowa.

The City and the Developer have caused this Agreement to be signed, in their names and on their behalf, by their duly authorized officers, all as of the day and date written above.

CITY OF MARSHALLTOWN, IOWA

By _____
Mayor

Attest:

City Clerk

GLENWOOD MARSHALLTOWN, LLC

EXHIBIT A
Legal Description of Property

WARRANTY DEED IN FILE#2015-00004865

LOT 3 OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 10, TOWNSHIP 83 NORTH, RANGE 18 WEST OF THE 5TH P.M., MARSHALL COUNTY, IOWA, EXCEPT SCHRODT'S SECOND ADDITION TO MARSHALL, MARSHALL COUNTY, IOWA AND EXCEPT GLENWOOD PARK FIFTH AND SIXTH ADDITIONS TO MARSHALL, MARSHALL COUNTY, IOWA, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY.

AND

WARRANTY DEED IN FILE#2015-00004866

THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER EXCEPT THE EAST 33 FEET THEREOF AND EXCEPT PARCEL C AS RECORDED IN MICRO-FILE NO. 9604913 AND EXCEPT GLENWOOD PLACE ADDITION TO MARSHALL, MARSHALL COUNTY, IOWA, AND EXCEPT GLENWOOD PARK FOURTH AND SIXTH ADDITIONS TO MARSHALL, MARSHALL COUNTY, IOWA, AND EXCEPT WEST MERLE HIBBS BOULEVARD, ALL IN THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 10, TOWNSHIP 83 NORTH, RANGE 18 WEST OF THE 5TH P.M., MARSHALL COUNTY, IOWA, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY.

AND

WARRANTY DEED IN FILE#2015-00004862

LOT 1, LOT 3, LOT 4, LOT 5 AND LOT 6, GLENWOOD PARK FOURTH ADDITION TO MARSHALL, MARSHALL COUNTY, IOWA, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY.

AND

WARRANTY DEED IN FILE#2015-00004863

LOT 12, LOT 13, LOT 14, AND LOT 15, GLENWOOD PARK SIXTH ADDITION TO MARSHALL, MARSHALL COUNTY, IOWA, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY.

AND

FINAL PLAT OF GLENWOOD PARK FOURTH ADDITION 2003-193 WITH QUIT CLAIM DEED 2003-195

LOT 'G', GLENWOOD PARK FOURTH ADDITION TO MARSHALL, MARSHALL COUNTY, IOWA.

AND

PARCEL 'C' AS SHOWN ON THE PLAT OF SURVEY, OF LOT 6 OF LOT 3, OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 10, TOWNSHIP 83 NORTH, RANGE 18 WEST OF THE FIFTH PRINCIPAL MERIDIAN, AN OFFICIAL PLAT, IN THE CITY OF MARSHALLTOWN, MARSHALL COUNTY, STATE OF IOWA.

MINUTES PROVIDING FOR PASSAGE OF
AN ORDINANCE ESTABLISHING AN
URBAN RENEWAL TAX INCREMENT
AREA DESIGNATED AS SECTION A OF
THE MARSHALLTOWN URBAN
RENEWAL AREA NO. 6

(Ord.–Initial Consideration)

422742-42

Marshalltown, Iowa

April 26, 2021

The City Council of the City of Marshalltown, Iowa, met on April 26, 2021, at 5:30 p.m., at the Council Chambers.

The Mayor presided and the roll was called showing members present and absent, as follows:

Present: _____

Absent: _____.

City Clerk Alicia Hunter introduced an ordinance entitled “Ordinance No. _____. An Ordinance Providing for the Division of Taxes Levied on Taxable Property Designated as Section A of the Marshalltown Urban Renewal Area No. 6, Pursuant to Section 403.19 of the Code of Iowa.”

It was moved by Council Member _____ and seconded by Council Member _____ that the ordinance be given its first consideration and that it be adopted.

The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

The Mayor declared the motion duly carried and declared that said ordinance had been given its initial consideration.

• • • • •

There being no further business to come before the meeting, it was upon motion adjourned.

Mayor

Attest:

City Clerk

ORDINANCE NO. _____

AN ORDINANCE PROVIDING FOR THE DIVISION OF TAXES LEVIED ON TAXABLE PROPERTY DESIGNATED AS SECTION A OF THE MARSHALLTOWN URBAN RENEWAL AREA NO. 6, PURSUANT TO SECTION 403.19 OF THE CODE OF IOWA

BE IT ENACTED by the Council of the City of Marshalltown, Iowa:

Section 1. Purpose. The purpose of this ordinance is to provide for the division of taxes levied on the taxable property in a portion of the Marshalltown Urban Renewal Area No. 6 of the City of Marshalltown, Iowa, designated as Section A, each year by and for the benefit of the state, city, county, school districts or other taxing districts after the effective date of this ordinance in order to create a special fund to pay the principal of and interest on loans, moneys advanced to or indebtedness, including bonds proposed to be issued by the City of Marshalltown to finance projects in such urban renewal area. Additional ordinances will be adopted in the future as further development occurs and as additional Sections of property are designated.

Section 2. Definitions. For use within this ordinance the following terms shall have the following meanings:

“City” shall mean the City of Marshalltown, Iowa.

“County” shall mean Marshall County, Iowa.

“Urban Renewal Area” shall mean Marshalltown Urban Renewal Area No. 6, approved by resolution of the City Council adopted on April 12, 2021.

“Section A Property” shall mean the taxable property included in a portion of the Marshalltown Urban Renewal Area No. 6 of the City of Marshalltown, Iowa, designated as Section A, approved by the City Council by resolution adopted on April 12, 2021, the description of which taxable property is set out as follows:

WARRANTY DEED IN FILE#2015-00004865

LOT 3 OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 10, TOWNSHIP 83 NORTH, RANGE 18 WEST OF THE 5TH P.M., MARSHALL COUNTY, IOWA, EXCEPT SCHRODT'S SECOND ADDITION TO MARSHALL, MARSHALL COUNTY, IOWA AND EXCEPT GLENWOOD PARK FIFTH AND SIXTH ADDITIONS TO MARSHALL, MARSHALL COUNTY, IOWA, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY.

AND

WARRANTY DEED IN FILE#2015-00004866

THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER EXCEPT THE EAST 33 FEET THEREOF AND EXCEPT PARCEL C AS RECORDED IN MICRO-FILE NO. 9604913 AND EXCEPT GLENWOOD PLACE ADDITION TO MARSHALL, MARSHALL COUNTY, IOWA, AND EXCEPT GLENWOOD PARK FOURTH AND SIXTH ADDITIONS TO MARSHALL, MARSHALL COUNTY, IOWA, AND EXCEPT WEST MERLE HIBBS BOULEVARD, ALL IN THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 10, TOWNSHIP 83 NORTH, RANGE 18 WEST OF THE 5TH

P.M., MARSHALL COUNTY, IOWA, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY.

AND

WARRANTY DEED IN FILE#2015-00004862

LOT 1, LOT 3, LOT 4, LOT 5 AND LOT 6, GLENWOOD PARK FOURTH ADDITION TO MARSHALL, MARSHALL COUNTY, IOWA, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY.

AND

WARRANTY DEED IN FILE#2015-00004863

LOT 12, LOT 13, LOT 14, AND LOT 15, GLENWOOD PARK SIXTH ADDITION TO MARSHALL, MARSHALL COUNTY, IOWA, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY.

AND

FINAL PLAT OF GLENWOOD PARK FOURTH ADDITION 2003-193 WITH QUIT CLAIM DEED 2003-195

LOT 'G', GLENWOOD PARK FOURTH ADDITION TO MARSHALL, MARSHALL COUNTY, IOWA.

AND

PARCEL 'C' AS SHOWN ON THE PLAT OF SURVEY, OF LOT 6 OF LOT 3, OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 10, TOWNSHIP 83 NORTH, RANGE 18 WEST OF THE FIFTH PRINCIPAL MERIDIAN, AN OFFICIAL PLAT, IN THE CITY OF MARSHALLTOWN, MARSHALL COUNTY, STATE OF IOWA.

Section 3. Provisions for Division of Taxes Levied on the Section A Property. After the effective date of this ordinance, the taxes levied on the Section A Property each year by and for the benefit of the State of Iowa, the City, the County and any school district or other taxing district in which the Section A Property is located, shall be divided as follows:

(a) that portion of the taxes which would be produced by the rate at which the tax is levied each year by or for each of the taxing districts upon the total sum of the assessed value of the Section A Property, as shown on the assessment roll as of January 1 of the calendar year preceding the first calendar year in which the City certifies to the County Auditor the amount of loans, advances, indebtedness, or bonds payable from the special fund referred to in paragraph (b) below, shall be allocated to and when collected be paid into the fund for the respective taxing district as taxes by or for said taxing district into which all other property taxes are paid. For the purpose of allocating taxes levied by or for any taxing district which did not include the Section A Property on the effective date of this ordinance, but to which the territory has been annexed or otherwise included after the effective date, the assessment roll applicable to property in the annexed territory as of January 1 of the calendar year preceding the effective date of the ordinance which amends the plan for the Section A Property to include the annexed area, shall be used in determining the assessed valuation of the taxable property in the annexed area.

(b) that portion of the taxes each year in excess of such amounts shall be allocated to and when collected be paid into a special fund of the City to pay the principal of and interest on loans, moneys advanced to or indebtedness, whether funded, refunded, assumed or otherwise,

including bonds issued under the authority of Section 403.9(1), of the Code of Iowa, incurred by the City to finance or refinance, in whole or in part, projects in the Urban Renewal Area, and to provide assistance for low and moderate-income family housing as provided in Section 403.22, except that taxes for the regular and voter-approved physical plant and equipment levy of a school district imposed pursuant to Section 298.2 of the Code of Iowa, to the extent authorized in Section 403.19(2) of the Code of Iowa, taxes for the instructional support program levy of a school district imposed pursuant to Section 257.19 of the Code of Iowa, to the extent authorized in Section 403.19(2) of the Code of Iowa, and taxes for the payment of bonds and interest of each taxing district shall be collected against all taxable property within the taxing district without limitation by the provisions of this ordinance. Unless and until the total assessed valuation of the Section A Property exceeds the total assessed value of the taxable property in such area as shown by the assessment roll referred to in subsection (a) of this section, all of the taxes levied and collected upon the Section A Property shall be paid into the funds for the respective taxing districts as taxes by or for said taxing districts in the same manner as all other property taxes. When such loans, advances, indebtedness, and bonds, if any, and interest thereon, have been paid, all money thereafter received from taxes upon the Section A Property shall be paid into the funds for the respective taxing districts in the same manner as taxes on all other property.

(c) the portion of taxes mentioned in subsection (b) of this section and the special fund into which that portion shall be paid may be irrevocably pledged by the City for the payment of the principal and interest on loans, advances, bonds issued under the authority of Section 403.9(1) of the Code of Iowa, or indebtedness incurred by the City to finance or refinance in whole or in part projects in the Urban Renewal Area.

(d) as used in this section, the word “taxes” includes, but is not limited to, all levies on an ad valorem basis upon land or real property.

Section 4. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 5. Saving Clause. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 6. Effective Date. This ordinance shall be effective after its final passage, approval and publication as provided by law.

Passed by the Council of the City of Marshalltown, Iowa, the ____ day of _____, 2021.

Mayor

Attest:

City Clerk

Approved this ____ day of _____, 2021.

Mayor

Attest:

City Clerk

MINUTES PROVIDING FOR PASSAGE OF
AN ORDINANCE ESTABLISHING AN
URBAN RENEWAL TAX INCREMENT
AREA DESIGNATED AS SECTION A OF
THE MARSHALLTOWN URBAN
RENEWAL AREA NO. 6

422742-42

(Ord.–Second Consideration)

Marshalltown, Iowa

_____, 2021

The City Council of the City of Marshalltown, Iowa, met on the ____ day of _____, 2021, at 5:30 p.m., at the Council Chambers.

The Mayor presided and the roll was called showing members present and absent, as follows:

Present: _____

Absent: _____.

It was reported that, on April 26, 2021, the Council had given its initial consideration to an ordinance entitled “Ordinance No. _____. An Ordinance Providing for the Division of Taxes Levied on Taxable Property Designated as Section A of the Marshalltown Urban Renewal Area No. 6, Pursuant to Section 403.19 of the Code of Iowa.”

It was moved by Council Member _____ and seconded by Council Member _____ that the ordinance be given its second consideration and that it be adopted. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

The Mayor declared the motion duly carried and declared that said ordinance had been given its second consideration.

* * * *

There being no further business to come before the meeting, it was upon motion adjourned.

Mayor

Attest:

City Clerk

MINUTES PROVIDING FOR PASSAGE OF
AN ORDINANCE ESTABLISHING AN
URBAN RENEWAL TAX INCREMENT
AREA DESIGNATED AS SECTION A OF
THE MARSHALLTOWN URBAN
RENEWAL AREA NO. 6

422742-42

(Final Consideration And Adoption)

Marshalltown, Iowa

_____, 2021

The City Council of the City of Marshalltown, Iowa, met on the ____ day of _____, 2021, at 5:30 p.m., at the Council Chambers.

The Mayor presided and the roll was called showing members present and absent, as follows:

Present: _____

Absent: _____.

It was reported that on April 26, 2021, and on _____, 2021, the Council had given initial and second consideration to an ordinance entitled "Ordinance No. _____. An Ordinance Providing for the Division of Taxes Levied on Taxable Property Designated as Section A of the Marshalltown Urban Renewal Area No. 6, Pursuant to Section 403.19 of the Code of Iowa".

It was moved by Council Member _____ and seconded by Council Member _____ that the ordinance be given its final consideration and that it be adopted. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

The Mayor declared the motion duly carried and declared that the ordinance had been given its final consideration and had been adopted.

* * * *

There being no further business to come before the meeting, it was upon motion adjourned.

Mayor

Attest:

City Clerk

STATE OF IOWA
COUNTY OF MARSHALL
CITY OF MARSHALLTOWN

SS:

I, the undersigned, do hereby certify that I am the duly appointed, qualified and acting City Clerk of the City of Marshalltown, and that as such I have in my possession or have access to the complete corporate records of the City and of its officers; and that I have carefully compared the transcript hereto attached with those records and that the attached is a true, correct and complete copy of the corporate records relating to the action taken by the City Council preliminary to and in connection with adoption of an ordinance designating Section A of Marshalltown Urban Renewal Area No. 6 for purposes of establishing eligibility to generate incremental property tax revenues.

WITNESS MY HAND this ____ day of _____, 2021.

City Clerk

STATE OF IOWA

SS:

MARSHALL COUNTY

I, the undersigned, County Auditor of Marshall County, Iowa, do hereby certify that on the ____ day of _____, 2021, the City Clerk of the City of Marshalltown, Iowa, filed in my office a copy of an ordinance of the City, shown to have been adopted by the City Council and approved by the Mayor thereof on _____ 2021, entitled: "Ordinance No._____. An Ordinance providing for the division of taxes levied on taxable property designated as Section A of the Marshalltown Urban Renewal Area No. 6, pursuant to Section 403.19 of the Code of Iowa", and that I have duly placed a copy of the ordinance on file in my records.

WITNESS MY HAND this _____ day of _____, 2021.

County Auditor

STATE OF IOWA

SS:

MARSHALL COUNTY
CITY OF MARSHALLTOWN

I, the undersigned, City Clerk of the City of Marshalltown, Iowa, do hereby certify that I caused to be published a summary of "Ordinance No._____. An Ordinance providing for the division of taxes levied on taxable property designated as Section A of the Marshalltown Urban Renewal Area No. 6, pursuant to Section 403.19 of the Code of Iowa", of which the printed slip attached to the publisher's original affidavit hereto attached is a true and complete copy, on the date and in the newspaper specified in such affidavit, and that such newspaper has a general circulation in the City.

WITNESS MY HAND this ____ day of _____, 2021.

City Clerk

(Attach hereto publisher's affidavit of publication with clipping of summary of ordinance as published.)

April 21, 2021

Alicia Hunter
City Clerk/City Hall
24 North Center Street
Marshalltown, Iowa 50158

Re: Tax Increment Ordinance/Marshalltown Urban Renewal Area No. 6
Our File No. 422742-42

Dear Alicia:

I have prepared proceedings that may be used by the Marshalltown City Council at their meeting on April 26 and at two subsequent meetings, to adopt an ordinance designating the taxable property in Section A of Urban Renewal Area No. 6 as a tax increment district.

I have prepared these materials with the assumption that the Council will want to consider the ordinance at three separate meetings.

A copy of the ordinance must be filed with your County Auditor, and a summary of the ordinance must be published. Please contact me after the ordinance has been adopted, and I will prepare the summary for publication.

We will appreciate receiving executed copies of these proceedings as soon as they are available. Please contact me if you have any questions.

Sincerely,

Robert E. Josten

Cc by email: Jessica Kinser

ORDINANCE 15019

AN ORDINANCE ESTABLISHING A VACANT PROPERTY CODE

WHEREAS the Marshalltown City Council has identified a desire to adopt a Vacant Property Code as part of the annual strategic planning sessions; and

WHEREAS the City Council finds that there are now, and may be in the future, vacant property/buildings which are dilapidated, unsafe, unhygienic, unfit for human habitation, occupancy, or use, and/or inadequately maintained so as to constitute public and/or private nuisances and create or contribute to blight, thereby jeopardizing public health, safety, prosperity, and welfare; and

WHEREAS the City seeks to facilitate the identification and inspection, and to assure the proper maintenance of vacant properties/buildings for the purpose of preserving and promoting public health, safety, prosperity and welfare, and to abate and prevent public and private nuisances and potential fire hazards.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:

Section 1. Chapter 158 of the Code of Ordinances of the City of Marshalltown Iowa is hereby created and shall be titled "Vacant Property Code", which shall read as follows:

CHAPTER 158: VACANT PROPERTY CODE

§ 158.001 PURPOSE

It is the purpose and intent of this ordinance to establish a vacant property code registration and maintenance program as a mechanism for preserving and promoting public health, safety, prosperity, and welfare; to abate and prevent public and private nuisances and potential fire hazards; and to provide for administration, enforcement, and penalties. This ordinance applies to all property types in the City of Marshalltown.

§ 158.002 DEFINITIONS

Definitions. For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

ACCESSORY BUILDING/STRUCTURE. A subordinate building the use of which is incidental to that of the dominant use of the main building or land. (e.g. a garden house, greenhouse, garage, carport or shed).

AGENT. A designated representative of the property owner who may act on behalf of and make decisions for the owner with regard to the vacant property.

AUTHORIZED OFFICIAL. The Housing & Community Development Director and the Director's designees, including but not limit to, members of the City staff such as the Building Official, Building Inspector, Rental Housing Inspector, Code Enforcement Inspector or independent contractors appointed by the Director alike, shall oversee the administration and enforcement of this code. Work may include but is not limited to completion of administrative work, inspections or assessments, and/or other necessary actions in order to ensure compliance.

BUILDING. Any Structure used or intended for supporting or sheltering any use or occupancy.

DANGEROUS BUILDING. A building is deemed to be dangerous if it meets any of the definitions set forth in § 151.036 or §95.002.

EXTERIOR PREMISES. The open space on the premises or the portion of the premises upon which there is not a structure.

GOOD REPAIR. "Good Repair" shall mean free from blight and hazardous conditions, clean, sanitary, and safe.

ILLEGALLY OCCUPIED. Shall include any occupancy in violation of City ordinances.

IMMINENT HAZARD. A condition which could cause serious or life-threatening injury or death at any time.

JUNK. Scrap metals or scrap materials, abandoned, dismantled or partially dismantled machinery, motor vehicles, other vehicles or appliances.

MIXED OCCUPANCY. Occupancy of a building in part for residential use and in part for some other use not accessory thereto.

OCCUPANT. An occupant is any person other than the record owner who leases or otherwise lawfully resides in a building or premises, or a portion of a building or premises.

OWNER. Any person holding title to the premises, or with a legal or equitable interest in the property, as recorded in the Office of the Recorder for Marshall County, or as recorded on the Marshall County assessment rolls.

PARTIALLY VACANT. A building that has one (1) or more stories or dwelling units vacant.

RESPONSIBLE PERSON. A natural person who is the owner, operator, agent or manager of any building, structure, or premises and is responsible for the property's maintenance and/or management.

REFUSE. All garbage, rubbish, ashes, or other substances offensive to sight or smell, dangerous to the public health, or detrimental to the best interests of the community.

STRUCTURE. Anything constructed or erected, which requires location on the ground or

attached to something having location on the ground.

UNOCCUPIED. A building which lacks of physical presence of an occupant for at least 180 consecutive days for the purpose for which it was erected or a building unfit for occupancy due to a failure to meet minimum standards set out by City ordinances. The storage of products, materials, or other personal property does not constitute occupancy unless authorized by the City zoning ordinance.

UNSECURED. A building or portion of a building that is open to entry by unauthorized persons without the use of tools.

VACANT BUILDING. A building shall be deemed to be vacant if it is unoccupied and/or no person currently resides in the building or operates a lawful business open regularly for business (with the exception of holidays and seasonal businesses), and if it meets one or more of the following:

- (A) Unsecured or secured by means other than those used in the design of the building;
- (B) Declared unfit for occupancy as determined by the Building Official or other authorized representative;
- (C) Been deemed a dangerous and/or dilapidated building by the City of Marshalltown;
- (D) Subject to housing, building, fire, health and safety, nuisance or zoning code violations; or
- (E) Lacks one or more utilities for a period of at least one hundred eighty (180) consecutive days.

Vacant buildings do not include any buildings being constructed pursuant to a valid building permit issued by the City of Marshalltown that is progressing in accordance with timelines authorized under the issuance of the permit.

VACANT LOT. A parcel of ground that does not contain a building or structure and is not owned by the owner of an adjoining parcel containing a principal building or structure.

VACANT PROPERTY. Includes both vacant lots and vacant buildings.

WASTE. Shall mean garbage, ashes, rubbish, refuse, or trash.

WEEDS. Dense growth of all weeds, vines, brush, or other vegetation which may constitute a health, safety, or fire hazard.

§ 158.002 APPLICABILITY

(A) General. The provisions of this Chapter shall apply to all buildings in any zoning district in the City of Marshalltown vacant or partially vacant for one hundred eighty (180) consecutive days.

(B) Conflict. In any case where a provision of this Chapter is found to be in conflict with a provision of any other provisions of the Code of Ordinances, the provision which established the higher standard for the protection of the public health, safety, and welfare shall prevail.

(C) Application of Other Ordinances. Nothing contained herein shall be deemed to

authorize the use of a structure or premises contrary to any other provision of the Code of Ordinances. Repairs, additions, or alterations to a structure shall be done in accordance with the procedures and provisions of State and local laws. Nothing in this Section shall be construed to cancel, modify, or set aside any provision of the City Zoning Ordinance or Building Code.

(D) Existing Remedies. The provisions in this Chapter shall not be construed to abolish or impair existing remedies of the City, or its officers or agencies, under State laws or this Code of Ordinances, including the Zoning Ordinance, relating to the removal or demolition of any structure which is dangerous, unsafe, and/or unsanitary, or the abatement of public nuisances.

(E) Historic Buildings. The provisions of this Chapter shall apply to structures designated by the Federal Government, State, or City as historic buildings. Any work to said structures shall also comply with current International Building Code or International Existing Building Code as applicable and as adopted by the City.

§ 158.003 REGISTRATION REQUIRED

(A) Vacant Property Registration Required.

- (1) Vacant Lot. The owner of any vacant lot to which this Chapter applies shall be required to register the property within ninety (90) days of acquisition.
- (2) Vacant Building. The owner of a vacant building to which this Chapter applies shall be required to register the property within ninety (90) days of becoming vacant. Upon enactment of this chapter of the City Code, any vacant building must register no later than July 1, 2021.

(B) Vacant Property Registration Form. The required form shall be completed by the property owner or agent and submitted to the Housing & Community Development Department. The owner/agent is responsible for updating the registration form annually and as changes occur.

The registration form shall require information including, but not be limited to, the following:

- (1) Contact information for all owners. If the owner does not reside within the State of Iowa, the owner shall provide the name, address, telephone number, and email address of an agent who is available for service of process within the State of Iowa. If the owner is other than a natural person or persons, the following shall apply, as appropriate:
 - (a) If the owner is a corporation, limited liability company, or limited or general partnership, the registration statement shall provide the names and addresses of all responsible persons and the name and business address of the registered agent for service of process appointed pursuant to the Iowa Code.
 - (b) If an estate, the name and address of the executor of the estate.
 - (c) If a trust, the names and addresses of the trustee or trustees.
 - (d) If a partnership, the names and address of the partner or partners.
- (2) Contact information for a responsible person, as defined by this Chapter, who is a natural person who may be contacted at all times for inspections, emergency repairs, or maintenance, and who can respond to the vacant property when requested.
- (3) Proof of insurance coverage for the property including the following minimum amounts.

- (a) \$100,000 in general liability coverage, and
 - (b) Fire and casualty coverage for all structures equal to no less than their replacement value, as determined by the applicant's insurance provider, or a minimum of \$50,000, or
 - (c) If insurance is not able to be obtained a Bond in the amount of \$50,000 can be secured in the City's favor to ensure all structures on the property can be properly demolished and removed in the event of destruction without taxing public resources.
 - (d) If neither insurance or bond is secured an Uninsured Property Fee will be charged annually.
 - (4) Proposed plans for the property and corresponding timeline for action. This may include any new construction, redevelopment, rehabilitation, or demolition plans for the property.
 - (5) An acknowledgement by the owner/agent that grass and weeds shall not exceed a height of ten (10") inches and a plan for how the owner will comply with this requirement, including (if applicable) the name and telephone number of any company engaged to manage grass and weeds at the property.
 - (6) An acknowledgement by the owner that snow and ice shall be removed from the public right-of-way within twenty-four (24) hours of snowfall and a plan for how the owner will comply with this requirement, including (if applicable) the name and telephone number of any company engaged to provide snow and ice removal services at the property.
 - (7) An acknowledgement by the applicant that the owner is aware of and understands the vacant property standards set forth in § 158.004.
- (C) Vacant Property Registration Fee. A *Registration Fee* shall be collected at the time of registration and annually thereafter. Failure to register a vacant property will result in the City charging an *Unregistered Property Fee*. All fees will be set by resolution.

§ 158.004 VACANT PROPERTY STANDARDS

- (A) All vacant buildings subject to registration shall comply with the following standards:
 - (1) Building Openings. Doors, windows, and other openings shall be weathertight and secured against entry by birds, vermin, and trespassers. Missing or broken glass in doors, windows, and other such openings shall be repaired and/or replaced with glass within twelve (12) months of becoming vacant. No building opening shall be boarded for more than twelve (12) months. All first floor or ground level windows, doors, and openings shall be free of any posters, paper, or fabric coverings.
 - (2) Waste Removal. All waste, debris, rubbish, and garbage shall be removed from the exterior of the property and from areas visible from the public right-of-way and adjacent properties such as porches, carports, or other open areas.
 - (3) Roofs. The roof and flashings shall be sound and tight, not admit moisture, or have defects which might admit moisture, rain, or roof draining and shall allow for sufficient drainage to prevent dampness or deterioration in the interior of the building.
 - (4) Building Structure. The building shall be maintained in good repair and structurally sound. The building shall be maintained in a sanitary manner and in a manner that does not pose a threat to the public health, safety, and welfare.

- (5) Structural Members. The structural members shall be free of deterioration and capable of safely bearing imposed dead and live loads.
- (6) Foundation Walls. The foundation walls shall be maintained in a structurally sound and sanitary condition so as not to pose a threat to the public health, safety, and welfare, shall be capable of supporting the load which normal use may cause to be placed thereon, and shall be free from open cracks and breaks, free from leaks, and resistant to vermin.
- (7) Exterior Walls. The exterior walls shall be free of holes, breaks, and loose or rotting materials. Exposed metal, wood, or other surfaces shall be protected from the elements and against decay or rust by periodic applications of weather-coating materials such as paint or similar surface treatment.
- (8) Decorative Features. The cornices, belt courses, corbels, terra cotta trim, wall facings, and similar decorative features shall be safe, anchored and in good repair. Exposed metal, wood, or other surfaces shall be protected from the elements and against decay or rust by periodic applications of weather-coating materials, such as paint or similar surface treatment.
- (9) Overhanging Extensions. All balconies, canopies, marquees, signs, metal awnings, stairways, fire escapes, standpipes, exhaust ducts, and similar features shall be in good repair, anchored, safe, and sound. Exposed metal, wood, or other surfaces shall be protected from the elements and against decay or rust by periodic applications of weather-coating materials, such as paint or similar surface treatment.
- (10) Appurtenance. Any portion of a building, or any member, appurtenance or ornamentation on the exterior thereof shall be of sufficient strength or stability, and anchored so as to be capable of resisting wind pressure of one-half (1/2) of that specified in the building code for new buildings of similar structure, purpose or location without exceeding the working stresses permitted in the building code for such buildings.
- (11) Chimneys and Towers. Chimneys, cooling towers, smokestacks, and similar appurtenances shall be structurally safe and in good repair. Exposed metal, wood, or other surfaces shall be protected from the elements and against decay or rust by periodic applications of weather-coating materials, such as paint or similar surface treatment.
- (12) Walkways. Public walkways shall be in good repair, shall be safe for pedestrian travel, and shall be free of snow and ice. Snow and ice removal shall be completed within twenty-four (24) hours of a snowfall.
- (13) Accessory Building/Structures. Accessory buildings and structures such as garages, sheds, and fences shall be free from safety, health, and fire hazards; and, shall comply with these Vacant Building Maintenance Standards.
- (14) Exterior Premises. The surrounding premises upon which the structure or building is located shall be clean, safe, sanitary, free from waste, rubbish, garbage, excessive vegetation, shall not be used for exterior storage, and shall not pose a threat to public health, welfare, or safety.

§ 158.005 EXEMPTIONS

- (A) Property actively listed for sale or lease. A vacant property that is actively listed and

offered for sale or lease shall be exempt from the registration requirement subject to the following conditions.

- (1) The property is offered for sale at a price not to exceed twenty-five percent the assessed value as documented by the Marshall County Assessor's Office unless the owner is able to submit recent comparable market data which justify a higher value.
 - (2) The property is offered for lease at a proposed rent that is comparable with the rental market throughout the community.
 - (3) If after twelve (12) months of active listing, the property remains vacant, registration shall be required.
- (B) Temporary Vacancy of Owner-Occupied Dwellings. A vacant owner-occupied residential property where the owner resides elsewhere for less than six (6) months per calendar year shall be exempt from the registration requirement.

§ 158.006 VIOLATION AND ENFORCEMENT

- (A) Inspection and Assessment. The City is authorized to inspect and assess the property for compliance. Access to the interior of any building shall be with owner consent or pursuant to an administrative search warrant.
- (B) Violations of this Chapter. If the City determines the property is in violation of any provision of this Chapter, the City may notify the owner of the violation by providing a Notice of Violation via regular and certified mail and posting at a conspicuous place on the property. The Notice of Violation shall identify the sections in violation, required corrective action, and a time frame for compliance.
- (C) Violations of other applicable City Codes. Registered properties shall remain subject to compliance with other applicable City Code provisions including but not limited to those pertaining to nuisances, property maintenance, zoning, building, and fire. Violations of other applicable code provisions will follow corresponding enforcement procedures.
- (D) Failure to Comply. If the owner fails to take corrective action within the specified time frame the City reserves the right to pursue all available legal remedies including without limitation issuance of a municipal infraction citation pursuant to City Code §10.999 or pursuit of title to the property pursuant to Iowa Code §657A.10B.

§ 158.007 APPEALS

- (A) Appeals. The owner shall have the right to appeal a Notice of Violation by the authorized official to the Building Board of Appeals as outlined in § 151.039.
 - (1) Written Request for Appeal. A written request for an appeal must be submitted within ten (10) calendar days from the date on the Notice of Violation to the Housing & Community Development Director. The written request shall include the following:
 - (a) Date
 - (b) Owner's name,
 - (c) Owner's address,
 - (d) Owner's phone number,
 - (e) Property address or parcel number,
 - (f) Information supporting the owner's position,

- (2) Setting the Hearing. As soon as practicable after receiving the written appeal, the Board of Appeals shall fix a date, time and place of hearing. Said hearing shall be not less than five days nor more than 20 days from the date the written notice of appeal is filed.
- (3) Failure to Appeal. Failure of any person to file an appeal in accordance with the provisions of this subchapter shall constitute a waiver of rights to an administrative hearing and adjudication of the notice and order or any portion thereof.
- (4) Matters of Consideration. Only those matters or issues specifically raised by the appellant shall be considered in the hearing of the appeal.
- (5) Decision. After hearing all testimony, the Board of Appeals shall have 15 days to issue a decision. The decision shall be in writing and shall contain findings of fact, a determination of the issues presented, and the requirements to be complied with. The decision shall be served on the appellant by certified mail, return receipt requested.

Section 2. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed this ____ day of _____ 2021 and signed this ____ day of _____ 2021.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the ____ day of _____, 2021, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the ____ day of _____, 2021.

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

April 26, 2021

To: Mayor, Members of the City Council and City Administrator
From: Michelle Spohnheimer, Housing & Community Development Director

Re: Vacant Property Code

Policy Issue: All new ordinances must be approved by the City Council. Staff has drafted a Vacant Property Code based on input from the City Council and other comparable ordinances. Our legal team has reviewed the code.

Background: At the March 8th Council meeting we discussed the creation of a Vacant Building Ordinance. Staff presented a series of questions for discussion. Based on the comments during the meeting, throughout the following week, and using several other communities for reference, a draft ordinance was completed and is now being presented for the first reading. A resolution setting applicable fees will be presented at the time of the 3rd reading.

Recommendation: The following is a list of code highlights.

- All property types are included.
- The registration requirement would be annually.
- Certain information is required to be submitted as part of the registration.
- Minimum insurance standards are included or alternatives if insurance is not available.
- There are defined property standards outlined.
- There is a section on exemptions.
- City would utilize the general code section for enforcement and penalty, such as municipal infractions, and there is an appeal process.
- Staff recommends that there be a Registration Fee, Unregistered Property Fee and Uninsured Property Fee. These would all be set by resolution.

Budget Impact: Initial start-up will be worked on by staff in the Housing & Community Development Department. I would anticipate that our Administrative Assistant may have to have some of her time allocated to this activity which would be charged to Code Enforcement.

Attachment: Ordinance

**AN ORDINANCE TO AMEND CODE OF ORDINANCES, CITY OF MARSHALLTOWN,
IOWA, SECTIONS 52.029 CONCERNING WASTEWATER RATES**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The Code of Ordinances, City of Marshalltown, Iowa is hereby amended by amending Chapter 52, Sewers and Sewage Disposal, Subchapter 52.029 Water Pollution control and Sanitary Sewer System, to read as follows:

DIVISION 2. WATER POLLUTION CONTROL AND SANITARY SEWER SYSTEM.

* * *

Sec. 52.029. User charge system.

a.) It is determined and declared to be necessary and conducive to the protection of the public health, safety, welfare and convenience of the city to collect charges from all users who contribute wastewater to the city's treatment works. The proceeds of such charges so derived will be used for the purpose of operating, maintaining and retiring the debt for such public wastewater treatment works.

* * *

h.) Base Charge and Flow Charge	<u>2022</u>	<u>2023</u>	<u>2024</u>
---------------------------------	--------------------	--------------------	--------------------

1.) Effective with the first billing after January 1st, of each year shown herein, each user shall pay the following user charge rates of:

a.) City contributors (except pretreated waste):

1.) Base charge per month per meter	\$23.99	\$24.23	\$24.47
2.) Flow charge per 100 cubic feet	\$3.11	\$3.14	\$3.17

b.) Pretreated wastes (requires only secondary treatment):

1.) Base charge per month per meter:	\$3.00	\$3.03	\$3.06
2.) Flow charge per 100 cubic feet	\$2.04	\$2.06	\$2.08

i.) Other Charges.

1.) The base charge shall be charged on each meter being used to register wastewater flow.

2.) Effective with the first billing after January 1st, of each year shown herein, a discharger of high strength waste greater than normal domestic (200 mg/l BOD, 200 mg/l SS, and 75 mg/l TKN) shall pay the following charges:

i.) For each day the discharge permit is exceeded, \$1,000.00, and/or a single charge of \$1,000.00 for exceeding the monthly average limit.

ii.) A sampling charge for each day the city performs wastewater sampling as spelled out in the users discharge permit, shall be at the sample testing

approved by resolution of the Marshalltown City Council.

iii.) For those contributors who contribute wastewater, the strength of which is greater than normal domestic sewage, a surcharge in addition to the normal user charge will be collected. The surcharge for operation and maintenance including replacement and debt is as follows:

	<u>2022</u>	<u>2023</u>	<u>2024</u>
a.) SS per pound	\$0.364	\$0.367	\$0.371
b.) BOD per pound	\$0.606	\$0.612	\$0.618
c.) TKN per pound	\$.0394	\$0.398	\$0.402

* * *

Passed by the Council on this __th day of _____, 2021, and signed this __ day of _____, 2021.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer. Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the __th day of _____, 2021, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the ____th day of _____, 2021.

Alicia Hunter, City Clerk

MARSHALLTOWN

— I O W A —

City Administrator's Office

Joel Greer, Mayor
Jessica Kinser, Administrator
Alicia Hunter, City Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: April 20, 2021
RE: Future of McTV

The City has been notified by Iowa Valley Community College District (IVCCD) that the employee who has been operating McTV for a number of years is resigning as of June 30th. Due to this announcement IVCCD has decided not to renew the contract for the operation of the cable tv channel. The operation of a cable television station requires more human capital than Iowa Valley can provide. The Advisory Board for McTV has been notified and did discuss whether another organization could take on the operations of the channel. The Advisory Board was unable to recommend a solid solution.

This brings the issue of the operations of the cable channel as well as the other things provided by McTV back to the City Council to discuss further. I have broken this down into the three areas that are most broadly covered, with a recommendation in each area for further discussion.

1. Operation of the Cable Channel

One of the main functions of the relationship with IVCCD is the operation of the cable channel. IVCCD houses and owns all the equipment needed to operate the cable channel and has provided the staff to do it. In asking the question of what it would take to move the equipment to City Hall, the response was that it would be difficult to move and would require an additional investment. I am also unsure of where exactly we would house all of the equipment as well. The City does not currently have a staff member for which the function of managing the channel would naturally flow through.

RECOMMENDATION: I am recommending that the City abandon the cable channel and focus on other forms of media for marketing and meetings.

2. Recording/Broadcasting of Council Meetings

Another function provided by IVCCD was the recording and broadcasting of our City Council meetings. We recently installed a digital camera which has improved video quality, but nearly everything else related to the system is 10+ years old. There were a few times during COVID where we were fully virtual and no staff was needed for the recording. While that is not the future of all Council meetings, online meeting software has presented another way for us to reach people, while providing an additional way for public participation. I have met with BDH to talk about a system

City Council

Michael Gowdy, Al Hoop, Gabriel Isom
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that could be utilized by current staff at Council meetings and not result in needing a separate contractor or employee to take on this task. It is estimated this could cost between \$30,000-\$40,000, but we do not have a complete scope or pricing at this time. The 2020 Community Survey asked yes/no questions regarding resident participation levels. One question was how often the respondent had “watched (online or on television) a local public meeting”. Only 24% said yes. While this number is similar to responses in the benchmark communities, it shows that the channel has not been widely used as a viewing source, despite feedback from community members.

RECOMMENDATION: Move forward with the technology updates to the City Council Chambers to better incorporate the online meetings and an enhanced viewing experience for live broadcasts on the City’s website and on the City’s YouTube page following meetings.

3. Internal Community Pride Marketing

The third big piece to the contract with IVCCD was the production of videos that were targeted at local residents with the goal of enhancing community pride. This is not something that we can complete as the City, but is being done through a number of other organizations like Vision Marshalltown, the Chamber of Commerce, the Arts and Culture Alliance and more. More needs to be done in this area as evidenced in the 2020 Community Survey, which has only 31% of respondents reporting a good/excellent rating of Marshalltown’s overall public image.

RECOMMENDATION: If the Council would like to see this continue, we could allocate the \$40,000 in Local Option Sales Tax (LOST) towards the marketing effort through the issuance of a Request for Proposal with a scope of work and options for deliverables.

One additional item to be worked out would be the relationship with KDAO and the placement of equipment in City Council Chambers to allow for the direct broadcast of the meetings. The original agreement for the channel from 1998 includes MTN Broadcasting (KDAO) as part of the agreement, but they were dropped from future agreements. Any placement of non-City equipment in a City building should be governed by an agreement in the future.

It is not easy to look at the end of a 23-year relationship. Times have certainly changed from 1998. Mediacom no longer has to get a cable franchise from the City (since 2008), eliminating our ability to leverage support for ongoing equipment needs as was done in 1998. As we close one chapter, we still have a very important task to be mindful of: public access. The numbers do not support investing in both cable tv and online access, with online access being the more cost-effective operational method. We do have a digital divide in this community, and we need to think creatively about how to better communicate access to public meetings moving forward. The last year has shown how we have had to create new methods for public access and that we can do so successfully in an environment of unknowns, which is the best way to embark on our own path for ensuring public access to meetings and other functions the Council desires.

City Council

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RESOLUTION APPROVING OPERATIONS AGREEMENT BETWEEN THE CITY
OF MARSHALLTOWN, IOWA VALLEY COMMUNITY COLLEGE DISTRICT
AND MTN BROADCASTING, INC.

WHEREAS, the City of Marshalltown has benefited by the operation of a local Government/Education television channel; and

WHEREAS, an agreement has been reached between the parties referred to above as to a revision of their Agreement previously approved by the City Council on April 13, 1998 for purposes of continued operation of the local Government/Education channel including duties and obligations thereto.

THEREFORE, IT IS HEREBY RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

Section 1. The attached revised Agreement, with attachments, between the City of Marshalltown, MTN Broadcasting, Inc., and IVVCD is hereby approved and ratified by the Council of the City of Marshalltown, Iowa.

Section 2. The Mayor and City Clerk are hereby authorized and directed to execute said revised Agreement on behalf of the City of Marshalltown.

Section 3. This revised Agreement shall be in full force and effect from and after its signature by all parties as required.

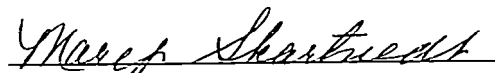
Passed this 13 day of July, 1998, and signed this 16 day of July, 1998.

CITY OF MARSHALLTOWN



Floyd P. Harthun, Mayor

ATTEST:


Mary Skartvedt, City Clerk

Received
8-27-98

FINAL-7-8-98

AN AGREEMENT

This Agreement is in reference to the Cable Television Franchise Renewal Granted to Heritage Cablevision Inc., d/b/a TCI of Central Iowa.

This Agreement is between the City of Marshalltown, Iowa (City), MTN BROADCASTING, INC. operating as KDAO and Iowa Valley Community College District (IVCCD) for the purpose of outlining the working relationship between them for the operation of the Government/Education channel on TCI Cablevision.

BACKGROUND

The City currently enjoys the use of one local educational and governmental channel, Channel 12 in accordance with the existing Cable TV Ordinance Section 8-4.4 (see Attachment A). IVCCD Continuing Education operates this channel from its site on South Center Street in Marshalltown. However, due to lack of funding, personnel and equipment, it shares air time with CSPAN. This has proven unsatisfactory to cable subscribers who prefer one program or the other, not both. The City proposes to use a portion (1% of the 5% franchise fee collected) of the funds it receives from franchise fees, approximately \$17,000 per year, for the purpose of assisting with the operation of this channel, new and replacement equipment and for programming. This would be known locally as the Cable TV Operations Fund. A glance at other comparably-sized cities shows that Marshalltown's only part-time educational-governmental channel offers far less than those received in other places. Local cable providers often help cities launch their local access channels. TCI recognizes this and agrees to provide Marshalltown with equipment needed to improve the local educational/governmental channel, according to the terms of this Agreement.

In the past, one of the greatest limitations in operating a successful local channel was the fact that it takes trained people to produce this programming. Since Marshalltown Community IVCCD has recently started a broadcasting program, students are being trained in TV Production and would be available to produce such programming. In addition KDAO has provided programming service to the City for various public broadcasts without charge as part of its community service effort. These KDAO programs have been very helpful to the City but, were limited by lack of personnel, equipment and funding to provide sufficient coverage of events.

CITY/IVCCD/ KDAO AGREEMENT The City plans to enter into an agreement with the IVCCD and KDAO to work jointly on the operation and oversight of the local Government/Education channel. The aim is to serve the community better by offering coverage of local events, providing access to more government meetings and to better inform and educate the public about issues facing Marshalltown and surrounding communities. The "Operations Funds" collected from the franchise fees will be set aside from other revenues by the City

specifically for the purpose of operating the government/educational channel, to repair or replace equipment, for production personnel time and to develop programming.

EQUIPMENT

TWO MODULATORS As indicated in Section 7C, System Design, Cable Television Franchise Renewal, TCI agrees to provide the City with two modulators, said equipment required to provide live broadcast capability at two additional sites in the City (Fisher Community Center and Marshalltown High School Auditorium). Those two modulators will be provided to the City who will determine their final distribution. This equipment may be used by any of the parties to this agreement or other entities approved by the City.

ADDITIONAL EQUIPMENT TCI has agreed to provide equipment or matching funds equivalent to \$20,000 for equipment as listed below within 24 months of the signing of the Cable Television Franchise Renewal Agreement - Ordinance No. 14587 (see Attachment B). IVCCD also agrees to provide a \$20,000 matching grant for equipment purchases. This grant may include "in-kind" match not to exceed \$5000 or 25%. This list is an example of potential equipment needs and may change depending upon actual needs, availability of TCI funds, and IVCCD matching funds.

<u>DESCRIPTION</u>	<u>PER UNIT</u>	<u>TOTALS</u>
2- TV Studio Cameras	\$ 8,230.	\$ 16,460.
2- Fluid Head Tripods	7,000.	14,000.
2- Lavalier Microphones	250.	500.
3- Color Program Monitor	700.	700.
1- Studio Teleprompter	2,500.	2,500.
1- Intercom system	1,500.	1,500.
2- Modulators (as in above paragraph)	2,000.	4,000.

TOTAL COST = \$39,660.00

PROPOSED USES OF EQUIPMENT With the proposed equipment for the Educational/Government Channel 12, the community of Marshalltown will be able to view more local programming. This would allow the city to better inform the community about important issues like law enforcement, fire safety, local elections, school issues, library, parks and recreation just to name a few of the topics that could be addressed in a local television talk show. Cable subscribers would be offered quality local programming and would be well-informed about community issues. The equipment that is purchased for this system through funds provided to the City by TCI will be shared with IVCCD. The use of the equipment will be managed by IVCCD.

Currently, city council meetings and a few local programs produced by Iowa Valley Continuing Education are the only local programs that can be viewed by cable subscribers. With the addition of the proposed equipment, Channel 12 would be able to air weekly programs informing the public about various events, activities, and issues facing the City of Marshalltown. In addition,

occasional local sporting events, concerts, and other entertainment type programs could be aired as well.

OPERATIONS PLAN

ADVISORY BOARD An advisory board may be established by the City of Marshalltown to oversee the operations and programming of the Government/Educational Channel. The name of this group would be the Cable TV Advisory Board. This board will be composed of four (4) members and a Chair person selected by the City of Marshalltown Mayor and four (4) members selected by the IVCCD. All members must be approved by the City Council of Marshalltown. The System Manager of the Government/Education channel and the City Administrator would be designated as staff liaisons to the Advisory Board for the purposes of assisting in setting up meetings, keeping minutes and performing other functions as requested. The Advisory Board will be responsible for making recommendations to the City, KDAO and IVCCD in the matters of operations, budgeting and programming. The System Manager and City Administrator will be responsible for development of an annual budget that will be submitted to the City. The salary of the System Manager may be included in the "in kind" maximum contribution allocation of up to \$5,000.

The purpose of this Advisory Board will be to oversee public programming, review and approve/disapprove special projects or requests from the public to be shown on the channel, to develop and approve of an annual budget that is to be submitted to the City for the operations of the system.

SYSTEM MANAGER The IVCCD President, or designee, will appoint a Manager of the system. The Manager will supervise the programming, use of equipment, supervise personnel and assist the public with information on the operation of the system. Most of the equipment purchased for the operation of this channel is expected to be housed at IVCCD except for those items which are assigned to the City for televising public meetings. Should the IVCCD decide not to appoint a manager of the Government/Educational channel, then the City shall appoint a System Manager. This agreement does not provide a means to pay the System Manager because that person on the IVCCD staff is already performing these same basic activities. Should the activity level of the System Manager change then the Advisory Board could make recommendations for adjustment of this agreement accordingly.

FISCAL AGENT The City of Marshalltown will be the fiscal agent for the Government/Education channel operations. Each participant in this agreement will maintain a list of equipment it has received and provide insurance coverage of this equipment. Employees may be retained by any of the parties to this agreement and each party is responsible for pay, benefits and related costs. These expenditures for operations will be reimbursed by the fiscal agent as approved.

APPROVAL AND ACCEPTANCE

This Letter of Agreement was approved by the City Council of Marshalltown, Iowa, on

July 14, 1998.

City of Marshalltown

Floyd P. Harthun
Floyd P. Harthun, Mayor

Witness:

Mary Skartvedt
Mary Skartvedt, City Clerk

This Letter of Agreement was approved by the Iowa Valley Community College District on

August 19, 1998.

IVCCD

Beryl Wellborn
Beryl Wellborn, Chairman
IVCCD Board of Directors

Witness:

Barbara Jennings

This Letter of Agreement was approved by the MTN Broadcasting operating as KDAO on

July 27, 1998, 1998.

MTN Broadcasting

Mark K. Osmundson
Mark K. Osmundson

Witness:

Nanda R. JUDGE

Attachment A

Cable TV Ordinance: Sec.8-4.4 EDUCATION AND GOVERNMENT CHANNELS.

During the term of the franchise, the Grantee (Heritage Cablevision, Inc., d/b/a TCI of Central Iowa) shall provide at least one (1) specially dedicated, non-commercial education and government channel to be made available to the public, groups, and individuals on a first-come, non-discriminatory basis. Such channels shall be operated in accord with FCC rules and regulations. The Grantee shall make no charge for use of such channel. The Franchising Authority or its designee shall exercise sole control over the operation and shall establish rules providing for access to the education and government channel.

~~Sec. 8-4.5 ACCESS EQUIPMENT AND FACILITIES FEES~~

~~If authorized by the Grantor, and after sixty (60) days notice from the Grantor to the Grantee, the Grantor shall provide ongoing support for public, educational, and governmental access equipment and facilities in the amount of not to exceed twenty five cents (\$.25), as adjusted for inflation, per subscriber per month for the entire term of this Franchise payable in the same manner as the franchise fee payment pursuant to Section 8-5.1 hereof. The maximum amount of this fee shall be adjusted on March 30th of each year of the term of the franchise by a percentage equal to the percentage of increase in the cost of living as defined by the Consumer Price Index (CPI) for the previous calendar year. The Grantor acknowledges that this amount shall not be considered gross revenues subject to the payment of franchise fees pursuant to Sec. 8-5.1 hereof. Furthermore, payments of this ongoing support shall not be deemed to be "franchise fees" within the meaning of Section 622 of the Cable Act and such payment shall not be deemed to be "payments in kind" or any involuntary payments chargeable against the compensation to be paid to the Grantor by Grantee pursuant to Sec. 8-5.1 hereof. The Grantee shall be allowed to collect such fee as a pass through to cable subscribers.~~

This section is not applicable 1

Sec. 8-4.6 LEASED ACCESS CHANNELS

The Grantee shall make a portion of the remaining unused channels available for lease to any organization, group, or individual on a first-come, first-served basis as provided in this Ordinance and as required by Section 612 of the Cable Act of 1992, as amended.

Franchise Agreement: Appendix D

Capital Equipment Grant

Grantee shall convey to the Grantor (The City of Marshalltown) title to any video production equipment requested by the Grantor, including any specific brand or model thereof, pursuant to the following guidelines:

1. The value of said video production equipment shall equal to the total amount of other grants or cash gifts made to the Grantor or Iowa Valley Community IVCCD District by entities or persons other than the Grantee, but not to exceed \$20,000.00, for the purchase of video production equipment.
2. When the Grantor has completed both of the following acts, the Grantee shall immediately thereafter order and purchase for the Grantor, and immediately tender to the Grantor after disbursement by the seller{s}, the video production equipment requested by the Grantor, including any specific brand or model thereof, if so done prior to August 1, 1998:
 - a} Provides the Grantee with a written list of the video production equipment it desires from the Grantee, including any specific brand or model thereof; and
 - b} Provides the Grantee with documentation indicating the total amount of other grants or cash gifts made to it or Iowa Valley Community IVCCD District by entities or persons other than the Grantee for the purchase of video production equipment.
3. If the Grantor completes the aforesaid acts on or after August 1, 1998, the Grantee shall tender to the Grantor the video production equipment requested by the Grantor no later than eighteen (18) months subsequent to the completion by the Grantor of the aforesaid acts.
4. Grantee shall furnish the Grantor with receipts received by the Grantee from the sellers for all the items of video production equipment tendered by the Grantee to the Grantor.

Operating Assistance

Grantee shall provide the Grantor and Iowa Valley Community IVCCD District with assistance in the operating of any cable related activities within its expertise.

MARSHALLTOWN

— I O W A —

City Administrator's Office

Joel Greer, Mayor
Jessica Kinser, Administrator
Alicia Hunter, City Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: April 21, 2021
RE: Logo in Council Chambers

Around 5 years ago, some Marshalltown City Council members visited Newton and noticed their Council Chambers contained their logo and tagline as a background in the Council Chambers. Given the blank space behind the dais in Council Chambers, something similar could be done in Marshalltown. We have also applied for a grant (unsuccessfully) to hire an artist to do some sort of mural on this wall as well, but nothing moved forward when the grant was not awarded.

In the last year, the partnership with the Chamber, Vision Marshalltown and the City produced a new logo and tagline for community use. We have adopted this into many things we produce and do, and we can take this one step further into the City Council Chambers as well. Kiley Leger, Executive Director of Vision Marshalltown, was able to get quotes from Sign Creations on two options for the logo and text. As a vinyl cutout, which would be flat on the wall, the quote is \$250. To do this as acrylic, which would have some minor dimension to it, the cost is \$1,189. Both quotes are attached.

I am requesting direction from the Council on proceeding with the logo and tagline or if something more artist driven is what is desired.



City Council

Michael Gowdy, Al Hoop, Gabriel Isom
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SIGN CREATIONS

111 S. 1st Ave.
Marshalltown, Ia. 50158
Phone 641-753-9394
Fax 641-754-4820

Estimate

Date	Estimate #
12/29/2020	3090

Name / Address
Vision Marshalltown 16 E. Main Street Suite 106 Marshalltown, IA 50158

			Project
Description	Qty	Cost	Total
Vinyl High Tack Wall Decal- logo 24"x24"	1	200.00	200.00T
"Marshalltown" letters 4.3"x 73.5" " More than Ever"			
letters 5.682"x 73.675"	1	50.00	50.00T
Installation			
Estimate may change after 30 days.		Subtotal	\$250.00
		Sales Tax (7.0%)	\$17.50
		Total	\$267.50

SIGN CREATIONS

111 S. 1st Ave.
Marshalltown, Ia. 50158
Phone 641-753-9394
Fax 641-754-4820

Estimate

Date	Estimate #
12/29/2020	3087

Name / Address
Vision Marshalltown 16 E. Main Street Suite 106 Marshalltown, IA 50158

			Project
Description	Qty	Cost	Total
Gemini LETTERS 3/8" laser cut acrylic plastic (logo 2'x2') Marshalltown 5" letters More Than Ever 6" letters-width 104"	1	1,009.00	1,009.00T
Installation	1	180.00	180.00T
This Estimate is for formed letters with logo installed. We can show you a sample of Gemini formed letters.			
Estimate may change after 30 days.		Subtotal	\$1,189.00
		Sales Tax (7.0%)	\$83.23
		Total	\$1,272.23