

CITY OF MARSHALLTOWN
COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 W STATE STREET
AUGUST 9, 2021, 5:30 PM

GO-TO Meeting: Mon, Aug 9, 2021 5:30 PM - 7:30 PM (CDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/639064805>

You can also dial in using your phone. United States: +1 (872) 240-3212 / Access Code: 639-064-805

A. NOTICE TO PUBLIC

The Mayor and City Council welcome comment from the public during discussion of any of the agenda items. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks 3 minutes or less in order that others may be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. CALL TO ORDER

Mayor Joel T.S. Greer

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

Gowdy, Hoop, Isom, Ladehoff, Martin, Thompson, Wirin

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS

F. CONSENT AGENDA

1. APPROVE MINUTES 07/26/21 MEETING AND BILL LIST
\$1,738,749.48

Documents:

[2021-07-26 SIGNED Council Minutes.pdf](#)
[2021-08-09_BILL LIST Summary.pdf](#)
[2021-08-09_BILL LIST Detail.pdf](#)

2. APPROVE LIQUOR LICENSE AMENDMENT FOR TANNIN, INC
ADDING SUNDAY SALES

3. APPROVE PREMISE UPDATE FOR KWIK STAR #607 LIQUOR LICENSE

The new store opens 09/09/21. The address will remain at 814 S 6th Street.

Documents:

[2021-09-09 Sketch.pdf](#)

4. APPROVE TREE TRIMMER LICENSE - BROTHERS TREE SERVICE LLC

Documents:

[Brothers Tree Service LLC.pdf](#)

5. RESOLUTION 2021-200 ADOPTING SUPPLEMENT 2018-S4 TO THE CODE OF ORDINANCES OF THE CITY OF MARSHALLTOWN, IOWA, THROUGH ORDINANCE 15020

Documents:

[2021-08-09_2021-Resolution Approving Code of Ordinances Supplement 2018-S4.pdf](#)

6. RESOLUTION 2021-201 DIRECTING THE DISTRIBUTION OF SALE PROCEEDS FROM THE SALE OF LOTS IN THE VIEJO BLUFFS SUBDIVISION

Documents:

[Res Designating Viejo Bluffs Sale Proceeds.pdf](#)

7. RESOLUTION 2021-202 SETTING A PUBLIC HEARING ON THE CDBG APPLICATION FOR THE 1ST AVENUE MICA PROJECT

Documents:

[2021-08-09_2021-202_Resolution Setting PH for the CDBG App for MICA Project.pdf](#)

8. RESOLUTION 2021-203 APPROVING CONTRACT CHANGE ORDER #3 FOR THE 6TH STREET SOFTBALL PARKING LOT IMPROVEMENTS PROJECT #PRK21001, A DECREASE OF \$43,485.95

Documents:

[Decrease CO.pdf](#)
[PRLT21001 Change Order 3 Final Signed JCK.pdf](#)

9. RESOLUTION 2021-204 APPROVING ENGINEER'S STATEMENT OF COMPLETION AND ACCEPTING THE CON-STRUCT, INC. 6TH

STREET SOFTBALL PARKING LOT PROJECT, BEING PROJECT NO. PLT21001, WITH A FINAL PROJECT COST IN THE AMOUNT OF \$523,307.67

Documents:

[2021-08-09_2021-204_Resolution of Completion PLT21001.pdf](#)
[PLT21001 Notice of Acceptability of Work.pdf](#)
[PLT21001 Certificate of Substantial Completion.pdf](#)

10. RESOLUTION 2021-205 ORDERING CONSTRUCTION OF THE 2021 CRACK SEALING & LEVELING PROJECT STR21003, SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS

Documents:

[2021-08-09_2021-205_Resolution Ordering Construction STR21003.pdf](#)
[STR21003 2021 Crack Seal Plans.pdf](#)
[STR21003 Crack Sealing Project Manual.pdf](#)
[STR21003 Memo to Order Construction.pdf](#)
[STR21003 Notice of Hearing and Letting.pdf](#)

11. RESOLUTION 2021-206 APPROVING ENGINEERING SERVICES AGREEMENT FOR THE HEADWORKS & DIGESTER IMPROVEMENTS PROJECT FOR FOX ENGINEERING, IN THE AMOUNT OF \$501,300.00

Documents:

[Engineering service.pdf](#)
[Task Order - 240720C - Design and Bidding.pdf](#)

12. RESOLUTION 2021-207 TO APPROVE A 6-MONTH EXTENSION OF TIME TO COMPLETE THE CODE BUILDING UPGRADE GRANT WORK FOR 13 N 1ST STREET

Documents:

[RESOLUTION TO APPROVE 6-MONTH EXTENSION OF TIME TO COMPLETE THE CODE BUILDING UPGRADE GRANT WORK FOR 13 N. 1ST STREET..pdf](#)

13. RESOLUTION 2021-208 TO APPROVE THE STATE RECREATIONAL TRAIL APPLICATION FOR THE IOWA RIVER'S EDGE TRAIL

Documents:

[marshalltown state rec trail resolution 08092021.pdf](#)

14. RESOLUTION 2021-209 APPROVING AN AGREEMENT WITH

ONMEDIA FOR COMMUNITY MARKETING

Documents:

[Res for OnMedia Marketing.pdf](#)
[Agreement with OnMedia for Marketing.pdf](#)

15. RESOLUTION 2021-210 APPROVING AN AGREEMENT WITH VISION MARSHALLTOWN FOR COMMUNITY MARKETING

Documents:

[Res for Vision Marshalltown Marketing.pdf](#)
[Agreement with VM for Marketing.pdf](#)

G. MOTIONS

1. MOTION TO APPROVE BEER GARDEN AND RESOLUTION 2021-211 ALLOWING OPEN CONTAINERS ON PUBLIC WAYS FOR OKTEMBERFEST 9/23-9/25/21

Documents:

[2021-08-09_2021-211_Resolution Approving Alcohol Public Way for Oktoberfest.pdf](#)
[Special Events Application - Oktoberfest.pdf](#)
[Oktoberfest-map.pdf](#)
[parade route barricades - 2021-07-28.pdf](#)

2. MOTION TO APPROVE DAVE'S 5-DAY LIQUOR LICENSE FOR THE PARANORMAL SYMPOSIUM AT RIVERVIEW PARK 8/20-8/22/21

Council approved beer garden 03/08/21.

3. MOTION TO APPROVE 5-DAY LIQUOR LICENSE FOR JESSE SWITZER FOR "RESURRECTION FEST" EVENT AT RIVERVIEW PARK 8/27-8/28/21

Council approved beer garden 7/12/21.

4. MOTION TO APPROVE 5-DAY LIQUOR LICENSE FOR IMPALA BALLROOM AT THE CENTRAL IOWA FAIRGROUNDS ARENA FOR A RODEO ON 8/21/21

5. MOTION TO APPROVE NEW LIQUOR LICENSE FOR THE FLYING ELBOW, 229 N 13TH ST

6. MOTION TO APPROVE NEW LIQUOR LICENSE FOR EAST SIDE LIQUOR & GROCERY, 1116 E NEVADA ST (NEW OWNERSHIP)

H. REPORTS

1. Marshalltown Police Department - 2020 Annual Report

Documents:

I. **RESOLUTIONS**

1. RESOLUTION 2021-212 SETTING A PUBLIC HEARING TO REVIEW THE IOWA ECONOMIC DEVELOPMENT AUTHORITY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) UPPER STORY HOUSING CONVERSION GRANT PROGRAM

Documents:

[2021-08-09_2021-212_RES_Set Public Hearing for CDBG Upper Story.pdf](#)
[Memo on CDBG Upper Story Housing.pdf](#)
[2021-08-09_2021-212_Notice of Public Hearing IEDA CDBG Upper Story Housing Grant.pdf](#)

2. RESOLUTION 2021-213 AMENDING THE DEBT POLICY TO INCREASE THE DEBT CAPACITY THRESHOLD TO 70 PERCENT OF LEGAL DEBT CAPACITY

Documents:

[Res Amending Debt Policy to 70 Percent Capacity.pdf](#)
[City Debt Policy Revised 08-09-2021.pdf](#)

3. RESOLUTION 2021-214 AUTHORIZING THE PURCHASE OF PROPERTY AT 310 NORTH 5TH STREET

Documents:

[2021-08-09_2021-Resolution Authorizing the Purchase of 310 N 5th St.pdf](#)
[Offer to Purchase 310 N 5th St.pdf](#)

4. RESOLUTION 2021-215 AUTHORIZING THE CITY TO SUBMIT AN ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) U.S. DEPARTMENT OF COMMERCE (DOC), AMERICAN RESCUE PLAN ACT (ARPA) ECONOMIC ADJUSTMENT ASSISTANCE (EAA) GRANT

Documents:

[2021-08-09_2021-215_RES_Approving EDA ARPA EAA Grant Application.pdf](#)
[2021-08-09_2021-215_MEMO_EDA ARPA EAA Grant Application.pdf](#)

5. RESOLUTION 2021-216 AUTHORIZING THE CITY TO SUBMIT AN IOWA GREAT PLACE (IGP) GRANT APPLICATION TO THE IOWA DEPARTMENT OF CULTURAL AFFAIRS (DCA)

Documents:

[2021-08-09 2021-216 RES Approving Iowa Great Place](#)

[Grant Application.pdf](#)
[2021-08-09_2021-216_MEMO_Iowa Great Place Grant Application.pdf](#)

6. PUBLIC HEARING AND RESOLUTION 2021-217 FOR THE CONVEYANCE AND TRANSFER OF TITLE OF PARCEL 8318-11-301-034 HEREIN DESCRIBED FROM THE CITY OF MARSHALLTOWN, IOWA TO LARRY J. AND MARY ANN WEBER

Documents:

[2021-08-09_2021-217_Resolution Providing for the Transfer of Title of Parcel 8318-11-301-034.pdf](#)

7. PUBLIC HEARING ON THE STATUS OF CDBG TORNADO HOUSING REHAB PROJECT 19-HSG-005

Documents:

[2021-08-09_Public Hearing_MEMO_Status of CDBG Funds 19-OT-005.pdf](#)
[2021-08-09_Public Hearing_HAND OUT_Status of CDBG Funds 19-OT-005.pdf](#)
[2021-08-09_Public Hearing_Status of CDBG Funds 19-OT-005.pdf](#)

J. DISCUSSION

1. Incentives For 36 West Main Street Restoration

Documents:

[Willard-Hopkins - Letter to Council - August 5 2021 \(002\).pdf](#)
[Memo on 36 W Main Incentive.pdf](#)

2. American Rescue Plan Update/Fiscal Year 2022 GO Borrowing Discussion

Documents:

[Memo on ARP.FY22 Borrowing 8.2.21.pdf](#)
[State Street Project Memo.pdf](#)
[ARP Uses.pdf](#)
[Debt Capacity Project Workbook FY22 70 percent.pdf](#)

3. Discussion - Council Manual Revisions

Documents:

[Memo Council Manual Updates.pdf](#)
[2021 REVISED Council Manual.pdf](#)
[Table of Motions.pdf](#)

K. PUBLIC COMMENT

Members of the public may make comments on any item which was not on

the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

L. ADJOURN

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. www.marshalltown-ia.gov