

CITY OF MARSHALLTOWN
COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 W STATE STREET
AUGUST 23, 2021, 5:30 PM

GO-TO MEETING: Mon, Aug 23, 2021 5:30 PM - 7:30 PM (CDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/185917045>

You can also dial in using your phone. United States: +1 (408) 650-3123 / Access Code: 185-917-045

A. NOTICE TO PUBLIC

The Mayor and City Council welcome comment from the public during discussion of any of the agenda items. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks 3 minutes or less in order that others may be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. CALL TO ORDER

Mayor Joel T.S. Greer

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

Gowdy, Hoop, Isom, Ladehoff, Martin, Thompson, Wirin

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS

1. Year Of Service - August

- Daniel McCready - 10 years
- Jessica Ruiz - 10 years
- Olivia Smith - 10 years
- Casee Veren - 15 years
- David Powell - 25 years

F. CONSENT AGENDA

1. APPROVE MINUTES 08/09/21 MEETING AND BILL LIST

\$2,227,917.30

Documents:

[2021-08-09 SIGNED Council Minutes.pdf](#)
[2021-08-23_BILL LIST Summary.pdf](#)
[2021-08-23_BILL LIST Detail.pdf](#)

2. APPOINT CHAD HAMMAR TO THE LIBRARY BOARD
3. APPROVE TREE TRIMMER LICENSE - TOP NOTCH
4. Receipt Of Building Permit Report, July 2021

Documents:

[0721.pdf](#)

5. RESOLUTION 2021-218 TO APPROVE THE CODE BUILDING UPGRADE GRANT APPLICATION FOR THE SECOND STORY AT 207 E. MAIN STREET, MARSHALLTOWN, IOWA

Documents:

[2021-08-23_2021-218_Resolution to Approve Code Upgrade Grant at 207 E. Main Street Upper Story.pdf](#)
[REM Homes Code Upgrade Grant for 207 E. Main Upper Story.pdf](#)
[FacadeGrantsListing Updated Aug 2021.pdf](#)

6. RESOLUTION 2021-219 TO APPROVE A 6-MONTH EXTENSION OF TIME TO COMPLETE THE FACADE GRANT WORK FOR 4 EAST MAIN STREET

Documents:

[2021-08-23_2021-219_Resolution to Approve 6-Month Facade Extension 4 E Main St.pdf](#)

7. RESOLUTION 2021-220 APPROVING A 5-YEAR AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN, IOWA AND THE IOWA DEPARTMENT OF TRANSPORTATION FOR THE MAINTENANCE AND REPAIR OF PRIMARY ROADS IN MUNICIPALITIES

Documents:

[2021-08-23_2021-_Resolution Approving DOT Agreement for Maintenance and Repair of Primary Roads.pdf](#)
[2021-08-23_2021-_Iowa DOT 5-yr Agreement for Maintenance and Repair of Primary Roads.pdf](#)

8. RESOLUTION 2021-221 ACCEPTING BID AND AUTHORIZING THE PURCHASE OF A 2021 CHEVROLET SILVERADO 1500 FOR THE PRICE OF \$20,875.50 AND A 2022 CHEVROLET SILVERADO

3500 HD FOR THE PRICE OF \$29,523.44 FROM KARL
CHEVROLET FOR USE IN THE SEWER DEPARTMENT

Documents:

[2021-08-23_2021-221_Resolution Authorizing the Purchase of 2 Chevy Silverados for the Sewer Dept.pdf](#)
[2021-08-23_2021-221_Memo Purchase of 2022 Chevy Silverado 1500 for Sewer Dept.pdf](#)
[2021-08-23_2021-221_Memo Purchase of 2022 Chevy Silverado 3500 for Sewer Dept.pdf](#)
[2021-08-23_2021-221_Karl Chevroet Quote 1500.pdf](#)
[2021-08-23_2021-221_Karl Chevrolet Quote 3500.pdf](#)

9. RESOLUTION 2021-222 IN SUPPORT OF MARSHALLTOWN
CENTRAL BUSINESS DISTRICT'S MAIN STREET IOWA
CHALLENGE GRANT APPLICATION TO THE IOWA ECONOMIC
DEVELOPMENT AUTHORITY FOR 32-34 WEST MAIN STREET-
HOPKINS BUILDING

Documents:

[2021-08-23_2021-222_Resolution Supporting MCBF Main St Iowa Challenge Grant.pdf](#)
[Hopkins Council Support Request 8.18.21.pdf](#)
[Hopkins Building Photos.pdf](#)

10. RESOLUTION 2021-223 AUTHORIZING A CONTRACT WITH US
METAL BUILDERS FOR \$360,000 FOR DERECHO REPAIR
WORK AT THE AIRPORT

Documents:

[2021-08-23_2021-223_Resolution Authorizing Contract with US Metal Builders.pdf](#)

G. MOTIONS

1. MOTION TO APPROVE BEER GARDEN AND RESOLUTION 2021-
224 ALLOWING OPEN CONTAINERS ON PUBLIC WAYS FOR THE
13TH DISTRICT HARVEST MARKET 9/9-9/10/21

Documents:

[2021-08-23_2021-_Resolution Approving Alcohol Public Way for the Harvest Market.pdf](#)
[Special Events Application.pdf](#)
[map for harvest market 2021.pdf](#)

2. MOTION TO APPROVE THE 13TH STREET DISTRICT 5-DAY
LIQUOR LICENSE FOR THE HARVEST MARKET 9/9-9/10/21

3. MOTION TO APPROVE THIRSTY PIGS LLC 5-DAY LIQUOR
LICENSE FOR FOR OKTEMBERFEST 9/24-9/26/21

4. MOTION TO APPROVE NEW LIQUOR LICENSE FOR GOLDEN LAND ASIAN FOOD GROCERY STORE

Name of Legal Entity Changed

H. **RESOLUTIONS**

1. RESOLUTION 2021-225 AUTHORIZING THE CITY OF MARSHALLTOWN TO APPROVE THE SUBMISSION OF A WATER RESOURCES RESTORATION PROJECT APPLICATION FOR CLEAN WATER SRF WATER RESOURCES RESTORATION SPONSORED PROJECT FUNDS

Documents:

[2021-08-23_2021-225_Resolution Authorizing the Submission for a Water Resources Restoration.pdf](#)
[State Revolving Fund ltr Water Resource Restoration-Marshalltown.pdf](#)
[Sponsored_Projects_Application_Form_DF10D80F3EC0B.pdf](#)

2. RESOLUTION 2021-226 TO FIX A DATE FOR A PUBLIC HEARING ON PROPOSAL TO ENTER INTO AN AMENDED SEWER REVENUE LOAN AND DISBURSEMENT AGREEMENT AND TO BORROW MONEY THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$3,790,000

Documents:

[2021-08-23_2021-226_Resolution 1st Half Set Hrg Sewer Rev Rfdg WRR \(Marshalltown 2021\)-v1.pdf](#)
[Memo to Set Public Hearing to Amend State Revolving Fund Borrowing to include Sponsored Project.pdf](#)

3. PUBLIC HEARING AND RESOLUTION 2021-227 TO APPROVE THE CDBG FACILITIES & SERVICES APPLICATION FOR THE MICA MARSHALL COUNTY SERVICE CENTER

Documents:

[2021-08-23_2021-227_RES to Apply CDBG MICA grant.pdf](#)
[2021-08-23_2021-227_MEMO to Apply CDBG MICA grant.pdf](#)

4. PUBLIC HEARING AND RESOLUTION 2021-228 TO APPROVE THE CDBG UPPER STORY APPLICATION FOR THE WILLARD PROPERTY, LLC PROJECT

Documents:

[2021-08-23_2021-228_RES to Apply CDBG Upper Story Grant Willards.pdf](#)
[2021-08-23_2021-228_MEMO to Apply CDBG Upper Story Grant Willards.pdf](#)

5. RESOLUTION 2021-229 PLEDGING FINANCIAL SUPPORT IN THE FORM OF TAX INCREMENT FINANCING TO MHS PROPERTIES LLC FOR THE RENOVATION OF THE WILLARDS BUILDING

Documents:

[2021-08-23_2021-229_Resolution for TIF Support for Willards Building.pdf](#)

[2021-08-23_2021-229_Memo for TIF Support for Willards Building.pdf](#)

I. ORDINANCES

1. ORDINANCE 15022 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY REPEALING CHAPTER 35 COUNCIL MANUAL

Recommend waiving of readings - separate motion required for waiving

Documents:

[2021-08-23_15022 ORDINANCE Repealing Chapter 35 Council Manual.pdf](#)

J. DISCUSSION

1. Discussion Of Disposal Of D&D Properties

A. RFP for Buyer to Complete Demolition

B. Sale of Split Lot

2. Review Of Revised Council Manual

Documents:

[Memo Revised Council Manual.pdf](#)
[2021 Updated City Council Manual.pdf](#)

3. FY22 Borrowing/American Rescue Plan Update

Documents:

[Memo on ARP.FY22 Borrowing 8.18.21.pdf](#)
[Debt Capacity Project Workbook FY22 70 percent.pdf](#)
[ARP Uses 8.18.21.pdf](#)

K. PUBLIC COMMENT

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The

speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

L. CLOSED SESSION - REAL ESTATE

Closed session pursuant to Section 21.5 subsection (1) paragraph (j) OF THE CODE OF IOWA to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The City of Marshalltown has an attorney-client relationship with Attorney Roger Schoell, appointed as City Attorney on May 5, 2014, by Council Resolution #2014-047; and with Lynch Dallas P.C., by Council Resolution #2017-093, approved May 8, 2017. There may be council action by motion following the closed session if directed by the city's attorney.

M. CLOSED SESSION - REAL ESTATE

Closed session pursuant to Section 21.5 subsection (1) paragraph (j) OF THE CODE OF IOWA to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The City of Marshalltown has an attorney-client relationship with Attorney Roger Schoell, appointed as City Attorney on May 5, 2014, by Council Resolution #2014-047; and with Lynch Dallas P.C., by Council Resolution #2017-093, approved May 8, 2017. There may be council action by motion following the closed session if directed by the city's attorney.

N. ADJOURN

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. www.marshalltown-ia.gov

COUNCIL PROCEEDINGS

August 9, 2021

Mayor Greer called the meeting to order at 5:30 PM, August 9, 2021, at the City Hall Council Chambers, 10 W State Street, and led the pledge of allegiance. Roll call—Present: Gowdy, Hoop, Isom, Ladehoff, Martin, Thompson, Wirin. Jessica Kinser, City Administrator, announced that the Veteran's Memorial Coliseum will be in the Iowa League of Cities, People All-Star Award Bracket for public voting starting 8/16. John Hall, CEO of the Marshalltown Area Chamber of Commerce was introduced.

CONSENT AGENDA

Motion by Thompson, second by Isom to adopt the consent agenda less item 14 and 15: APPROVE MINUTES 07/26/21 MEETING AND BILL LIST \$1,738,749.48; APPROVE LIQUOR LICENSE AMENDMENT FOR TANNIN, INC ADDING SUNDAY SALES; APPROVE PREMISE UPDATE FOR KWIK STAR #607 LIQUOR LICENSE; APPROVE TREE TRIMMER LICENSE - BROTHERS TREE SERVICE LLC; RESOLUTION 2021-200 ADOPTING SUPPLEMENT 2018-S4 TO THE CODE OF ORDINANCES OF THE CITY OF MARSHALLTOWN, IOWA, THROUGH ORDINANCE 15020; RESOLUTION 2021-201 DIRECTING THE DISTRIBUTION OF SALE PROCEEDS FROM THE SALE OF LOTS IN THE VIEJO BLUFFS SUBDIVISION; RESOLUTION 2021-202 SETTING A PUBLIC HEARING ON THE CDBG APPLICATION FOR THE 1ST AVENUE MICA PROJECT; RESOLUTION 2021-203 APPROVING CONTRACT CHANGE ORDER #3 FOR THE 6TH STREET SOFTBALL PARKING LOT IMPROVEMENTS PROJECT #PRK21001, A DECREASE OF \$43,485.95; RESOLUTION 2021-204 APPROVING ENGINEER'S STATEMENT OF COMPLETION AND ACCEPTING THE CON-STRUCT, INC. 6TH STREET SOFTBALL PARKING LOT PROJECT, BEING PROJECT NO. PLT21001, WITH A FINAL PROJECT COST IN THE AMOUNT OF \$523,307.67; RESOLUTION 2021-205 ORDERING CONSTRUCTION OF THE 2021 CRACK SEALING & LEVELING PROJECT STR21003, SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS; RESOLUTION 2021-206 APPROVING ENGINEERING SERVICES AGREEMENT FOR THE HEADWORKS & DIGESTER IMPROVEMENTS PROJECT FOR FOX ENGINEERING, IN THE AMOUNT OF \$501,300.00; RESOLUTION 2021-207 TO APPROVE A 6-MONTH EXTENSION OF TIME TO COMPLETE THE CODE BUILDING UPGRADE GRANT WORK FOR 13 N 1ST STREET; RESOLUTION 2021-208 TO APPROVE THE STATE RECREATIONAL TRAIL APPLICATION FOR THE IOWA RIVER'S EDGE TRAIL. Motion carried 7-0.

Motion by Wirin, second by Martin to adopt RESOLUTION 2021-209 APPROVING AN AGREEMENT WITH ONMEDIA FOR COMMUNITY MARKETING. Public comment: Mark Eaton, 1007 S 10th Ave, stated concerns about the process to select these contracts. Jessica Kinser, City Administrator advised her role was to facilitate the review meetings and not provide input. Motion carried 6-0, Thompson abstaining due to conflict of interest.

Motion by Wirin, second by Gowdy to adopt RESOLUTION 2021-210 APPROVING AN AGREEMENT WITH VISION MARSHALLTOWN FOR COMMUNITY MARKETING. Public comment: Mark Eaton, 1007 S 10th Ave, stated Vision Marshalltown is a network not an

Motion by Isom, second by Wirin to adopt RESOLUTION 2021-214 AUTHORIZING THE PURCHASE OF PROPERTY AT 310 NORTH 5TH STREET. Westwood Tax Service XX purchased the tax certificate for \$3,053 and have asked the city to purchase it for this amount. This property is a priority on the dangerous and dilapidated list. Motion carried 7-0.

Motion by Isom, second by Ladehoff to adopt RESOLUTION 2021-215 AUTHORIZING THE CITY TO SUBMIT AN ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) U.S. DEPARTMENT OF COMMERCE (DOC), AMERICAN RESCUE PLAN ACT (ARPA) ECONOMIC ADJUSTMENT ASSISTANCE (EAA) GRANT. Michelle Spohnheimer, Housing and Community Development, advised this grant will be for the downtown infrastructure project estimated at \$6M as part of the Downtown Implementation Plan. The anticipated contribution from the city could be \$1.2M. Motion carried 7-0.

Motion by Wirin, second by Isom to adopt RESOLUTION 2021-216 AUTHORIZING THE CITY TO SUBMIT AN IOWA GREAT PLACE (IGP) GRANT APPLICATION TO THE IOWA DEPARTMENT OF CULTURAL AFFAIRS (DCA). Michelle Spohnheimer, Housing and Community Development, advised this grant application will request \$350,000 for the Marshalltown Arts & Civic Center, formerly the Fisher Community Center, to assist with phase I renovations. Motion carried 7-0.

Mayor Greer opened a public hearing at 6:19 pm for THE CONVEYANCE AND TRANSFER OF TITLE OF PARCEL 8318-11-301-034 HEREIN DESCRIBED FROM THE CITY OF MARSHALLTOWN, IOWA TO LARRY J. AND MARY ANN WEBER. Jessica Kinser, City Administrator, advised we are waiting on a formal legal description from CGA to complete the sale for \$1. Mayor Greer closed the public hearing at 6:20 pm. Motion by Thompson, second by Gowdy to adopt RESOLUTION 2021-217 FOR THE CONVEYANCE AND TRANSFER OF TITLE OF PARCEL 8318-11-301-034 HEREIN DESCRIBED FROM THE CITY OF MARSHALLTOWN, IOWA TO LARRY J. AND MARY ANN WEBER. Motion carried 7-0.

Mayor Greer opened a public hearing at 6:21 pm ON THE STATUS OF CDBG TORNADO HOUSING REHAB PROJECT 19-HSG-005. Michelle Spohnheimer, Housing and Community Development Director, advised they have completed 9 of 15 projects and summarized the expenditures to date along with a description of the remaining work. Mayor Greer closed the public hearing at 6:23 pm. This was informational only; no action is required.

DISCUSSION

Joe and Janelle Carter, 610 Elmwood Drive along with Scott Cutler, Cutler Development and Pete Cutler, Capital Homes, presented a \$4.8M project for the restoration of the Willard's Building at 36 W Main St which would tie into the renovation of the Hopkin's Building at 32-34 W Main St. Plans include 13 loft spaces, 1 apartment, 3 retail spaces, and 1 work/live space that is ADA accessible. After all the possible City and outside funding sources, there is a \$750,000 shortage on both buildings, with \$300,000 being for 36 W Main St which is the primary focus at this time. Councilor Thompson suggested utilizing the downtown TIF to cover the \$300,000. Jessica Kinser advised if we did that we would structure payments with milestones. The City and the developers will review this option. Motion by Thompson, second by Isom to bring forward a resolution pledging support for the 36 West Main Street project.

Jessica Kinser, City Administrator, presented discussion on the American Rescue Plan and FY22 General Obligation Borrowing. The State Street Project is proposed to utilize \$2M American Rescue Plan funds and \$4.5M GO bonds which could be reduced. The council removed the \$650,000 in Water Works requested projects from ARP consideration. General Fund Revenue replacement was discussed as there is a \$170,000-\$180,000 structural deficit. Councilors agreed to reduce borrowing for the downtown implementation plan. A formula error was found on the borrowing project spreadsheet so it will be reviewed and brought back to the next meeting.

Jessica Kinser, City Administrator, presented a review of the Council Manual. The council will discontinue the use of an electronic meeting service as a means for public participation unless there are State of Iowa implemented closures. The Committees, Boards, and Commissions section will be removed to create its own handbook. A table of motions will be added to the manual. An ordinance will be drafted to repeal the Council Manual from the Code of Ordinances.

PUBLIC COMMENT

Sarah Rosenblum, Library Director, recognized beloved volunteers Thelma Kelly and Valois Brintnall who recently passed. The library was also notified by the Organ Donor Network that past library employee Kevin Maring, made 45 organ donations across the world following his passing.

The meeting adjourned at 7:56 pm.

Respectfully Submitted,



Alicia Hunter, City Clerk

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

BILL LIST 08/19/21**Advertising**

TR/3	807.14
Trending.Media/2	176.00

Consulting & Professional Fees

Bernie.Lowe/1	1.44
Fox.Engrg.Assc/7	34,784.85
GRIMES.BUCK.SCH/1	1,995.00
Health.Partners/1	13,342.86
McClure.Engrg/1	1,375.00
Pillar Inc/1	45,778.54
Stanley.Consult/1	33,992.00
WHKS.Co/1	495.92

Contracts

AceK9.com/1	211.91
Aramark.Unfrm/2	52.60
Construct/2	399,669.97
Ed.M.Feld.Eq/2	471.90
Envisionware/1	1,000.00
ESRI.Inc./3	12,900.00
Fareway.Stores/1	65,000.00
Impact.7G.Inc/3	12,375.00
Marsh.Co.Landfi/1	40.00
Marshall.Co.Aud/1	2,500.00
Midwest Office/2	4,062.70
Mtwn.Aviation/1	642.00
O.C.L.C.Inc/1	957.93
OMJC.Signal/1	9,500.00
Premier.Equip/1	134.16
Schendel.Pest.C/2	87.50
Schumacher.Elev/2	451.84
Servicemaster/1	1,847.00
Tri.State.Lock/1	84.00
TriTech Softwar/1	14,940.93
Xerox.Corp/1	24.00

Equipment

Wenthold Excav/1	459,885.27
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Land & Improvements

Westwood Tax Sv/1	3,503.00
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Library Books

Baker.Taylor/26	3,519.61
Cengage.Learn/5	350.10
CenterPoint.Prn/2	227.70
MicroMarketing./2	229.95
Midwest.Tape/1	5.24
OVERDRIVE,INC./4	487.33

Medical

Bernie.Lowe/1	18.22
Health.Partners/9	275,137.77
Hunter Lane LLC/4	853.76
Occ.Med.Plus/1	254.00

Refund/Reimbursed

Alliant.Energy/2	-61.58
Baker.Taylor/3	150.09
Buffington,D/1	8.00

CATRON,J/1	31.33
Cengage.Learn/2	86.22
Claus,Angelina/1	16.00
Dolash, Cari/1	89.32
Fonseca, Alicia/1	13.95
Garcia,Marisol/1	10.00
Hale, Vicki/1	36.96
Health.Partners/4	-2,124.92

Rents/Leases

Marshalltown.Sr/1	253.00
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Service/Repairs

AIR MACH INC/1	1,221.00
Alliant.Energy/1	149.00
BG.HVAC.INC/1	570.00
Century.Link/100	1,478.42
Centurylink.Id/5	10.20
Cntrl.IA.Farm/2	208.24
Crescnt.Electrc/1	268.74
Devig,T/23	7,809.97
Dirt.to.Turf/3	1,860.00
ESRI.Inc./1	713.42
Global Paymt/1	1,372.52
Grout.Museum/1	200.00
Heart.of.Iowa/13	3,661.98
Language.Line.S/1	1,249.88
Ledford,M/1	125.00
LENZ,D/1	495.00
Life Time Inc/1	700.00
M.Co.Recorder/1	153.00
Marsh.Co.Treas/1	965.00
McAtee.Tire/1	15.00
Mph.Industries/1	52.50
Mtwn.Aviation/2	2,548.59
Murphy.Tractor./1	400.00
Racom.Corp/1	105.00
Showroom.Auto/1	35.00
Stevenson,K&N/1	359.10
T.S.Y.S./2	139.88
UPHDM.Medicine/1	904.00
Vajgrt.R/2	30.00
WW.Grainger/1	117.49
Ziegler/1	8,162.54

Supplies/Parts

Acco.Unlimited/1	417.60
Adland.Engrvg/1	52.95
Baker.Taylor/3	79.01
Baldazo,A/1	34.64
Barco.MuniProd/4	1,057.41
BDH/1	250.00
Bert.Gurney.Asc/1	2,541.00
BG.HVAC.INC/1	4,915.00
Bituminous.Mat/1	289.03
Bound.Tree.Medi/3	971.41
Bowermaster,D/1	39.71
Cessford.Constr/2	973.36

BILL LIST 08/19/21

City.Laundering/6	340.92	ICMA457Mission/10	14,943.31
Cntrl.IA.Farm/2	55.95	M.F.P.R.S.I./4	128,030.59
Concrete/4	834.18	Payroll/1	326,113.86
Elliott,Equip/3	2,252.80	TotalAdmin.Serv/14	15,375.40
Envisionware/6	15,913.90	United.Way/4	1,013.96
Fastenal.Co/1	27.53		
Galls.LLC/5	4,292.15	Total/547	2,227,917.30
Grimes.Asphalt/1	2,357.90		
Hanke,R/1	3,834.70		
Hillers,C/1	275.51		
Iowa.Hometown.S/1	255.15		
LIBRARY.STORE/2	1,100.23		
Martin.Marietta/1	631.13		
McAtee.Tire/1	215.28		
Menards/5	303.40		
Midland.Scienti/2	692.68		
Mph.Industries/1	121.05		
Mtwn.Aviation/1	14.63		
Napa.Auto/2	385.64		
Nelson.Fab/1	287.12		
Nutrien.Ag.Sol/2	1,068.00		
Office.Express/4	185.20		
Racom.Corp/2	618.00		
Rasmusson.Svc/2	8,035.12		
Sandry.Fire.Sup/2	2,381.50		
ShoBiz,Minutema/3	318.15		
Showcases,Inc/2	352.43		
Slifer Solution/1	3,399.00		
STAPLES/1	85.55		
Streamlight/1	13.08		
Tags.Screen.Prt/1	801.25		
Thiesens.Supply/9	503.63		
Thompsons True/2	10.11		
Tri.State.Lock/1	36.00		
Vajgrt.R/2	51.00		
Vanwall Equip/5	1,211.54		
WW.Grainger/5	439.35		
Xcessories.Sqrd/2	847.53		
Ziegler/1	210.00		
Travel/Training			
Hy-Vee,Johnston/1	1,925.00		
Utilities			
Alliant.Energy/58	39,984.80		
Consumr.Energy/2	391.30		
Mtwn.Wtrwrks/1	934.33		
WoodRiver.Enrgy/2	98.15		
Wage Assignment			
American.Educa./1	64.41		
Collection.Svs./5	1,441.11		
Colonial.Life/2	425.50		
Family Sup Pay/1	152.31		
Fidelity.Securt/2	443.93		
I.P.E.R.S./8	83,214.38		
I.R.S./10	89,940.57		
IA.Treasurer/5	18,282.00		

BILL LIST 08/23/21

Account Number	Vendor Name	Description (Item)	Amount
001.1010.5132.000	GALLS LLC	invoice 0180124064 mirage ultra dutybelt	\$ 48.99
001.1010.5132.000	GALLS LLC	PD employee clothing	\$ 110.50
001.1010.5132.000	GALLS LLC	PD employee clothing	\$ 105.40
001.1010.5132.000	GALLS LLC	PD Employee clothing	\$ 3,827.51
001.1010.5132.000	HILLERS, CHAD A	Clothing reimbursement	\$ 275.51
001.1010.5151.000	UPHDM OCCUPATIONAL MEDICINE	pre-employment testing	\$ 904.00
001.1010.5210.000	TIMES REPUBLICAN	Legals - JAG Grant	\$ 19.07
001.1010.5321.000	AceK9.COM	AceWatchDog replacement	\$ 211.91
001.1010.5342.000	SCHENDEL PEST CONTROL INC	PD Monthly pest control	\$ 45.00
001.1010.5347.000	TriTech Software Systems	Annual Maintenance Contract 10/28/21-10/27/22	\$ 14,940.93
001.1010.5410.000	MPH INDUSTRIES INC	PD Vehicle service call	\$ 52.50
001.1010.5410.000	RACOM CORPORATION	PD fuse block and labor	\$ 105.00
001.1010.5410.000	SHOWROOM AUTO GROOM	PD K9 vehicle install tailgate seal	\$ 35.00
001.1010.5431.000	LANGUAGE LINE SERV INC	On line phone interpretations	\$ 1,249.88
001.1010.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 108.12
001.1010.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$ 56.50
001.1010.5450.000	CENTURYLINK	TRUNK LINES	\$ 94.46
001.1010.5450.000	CENTURYLINK	TRUNK LINES	\$ 94.46
001.1010.5470.000	Johnston Hy-Vee	PD Basic academy meals	\$ 1,925.00
001.1010.5565.000	GALLS LLC	PD equipment bags and clipboards	\$ 199.75
001.1010.5565.000	MPH INDUSTRIES INC	PD Vehicle service call	\$ 121.05
001.1010.5565.000	RACOM CORPORATION	PD fuse block and labor	\$ 30.00
001.1010.5570.000	Baldazo, Anthony	gas for transport from Council Bluffs	\$ 34.64
001.1010.5570.000	BOWERMASTER, DANE M	travel gas for Police case	\$ 39.71
001.1010.5600.000	OFFICE EXPRESS	PD desk calendar	\$ 12.60
001.1010.5600.000	OFFICE EXPRESS	PD seal tape and garbage liners	\$ 49.76
001.1010.5600.000	OFFICE EXPRESS	PD soap	\$ 112.20
001.1010.5600.000	Streamlight	PD battery stinger	\$ 13.08
001.1010.5601.000	ADLAND ENGRAVING CO INC	MPD oustanding volunteer recognition	\$ 52.95
001.1010.5605.000	OFFICE EXPRESS	PD paper	\$ 10.64
001.1030.5481.000	ALLIANT ENERGY	2801 S 12th St EMG Sirens	\$ 21.73
001.1050.5132.000	SANDRY FIRE SUPPLY LLC	Fire gear for new employee	\$ 1,059.50
001.1050.5132.000	SANDRY FIRE SUPPLY LLC	Fire gear for new employee	\$ 1,322.00
001.1050.5132.000	TAGS SCREEN PRINTING	Fire dept uniform shirts	\$ 801.25
001.1050.5344.000	Midwest Office Technology	Copier contract 7/21-10/20/21	\$ 59.70
001.1050.5344.000	XEROX CORPORATION	Fire Dept contract copies 7/1-8/1	\$ 24.00
001.1050.5413.000	RACOM CORPORATION	vehicle maint and replace siren	\$ 588.00
001.1050.5413.000	Rasmusson Service Center	Ladder #175 hydraulic cylinder work	\$ 7,378.87
001.1050.5413.000	Rasmusson Service Center	Ladder #175 hydraulic cylinder work	\$ 656.25
001.1050.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 39.32
001.1050.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$ 20.55
001.1050.5450.000	CENTURYLINK	TRUNK LINES	\$ 34.35
001.1050.5450.000	CENTURYLINK	TRUNK LINES	\$ 34.35
001.1050.5605.000	STAPLES BUSINESS CREDIT	Fire dept office supplies	\$ 85.55
001.1050.5630.000	Bound Tree Medical LLC	EMS Supplies	\$ 255.99
001.1050.5630.000	Bound Tree Medical LLC	EMS Supplies	\$ 665.43
001.1050.5630.000	Bound Tree Medical LLC	EMS supplies	\$ 49.99
001.1070.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 9.83
001.1070.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$ 5.14
001.1070.5450.000	CENTURYLINK	TRUNK LINES	\$ 8.59
001.1070.5450.000	CENTURYLINK	TRUNK LINES	\$ 8.59
001.1071.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 9.83
001.1071.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	\$ 5.14
001.1071.5450.000	CENTURYLINK	TRUNK LINES	\$ 8.59
001.1071.5450.000	CENTURYLINK	TRUNK LINES	\$ 8.59

001.1075.5261.000 DEVIG, TAYLOR	109 N 9th St remove junk and tree debris	\$	650.00
001.1075.5261.000 DEVIG, TAYLOR	24 N 1st Ave board up 2 doors	\$	65.00
001.1075.5261.000 DEVIG, TAYLOR	311 N 11th Ave remove big pile of trash	\$	390.00
001.1075.5261.000 DEVIG, TAYLOR	405 E Boone St remove brush pile	\$	130.00
001.1075.5261.000 DEVIG, TAYLOR	505 S 4th St alley clean up tree debris	\$	325.00
001.1075.5261.000 DEVIG, TAYLOR	505 S 4th St pile of junk, trash, brush, tires	\$	520.00
001.1075.5261.000 DEVIG, TAYLOR	908 S 6th Ave remove trees and junk	\$	260.00
001.1075.5261.000 DEVIG, TAYLOR	appliance disposal fee	\$	15.00
001.1075.5261.000 DEVIG, TAYLOR	compost fee	\$	318.00
001.1075.5261.000 DEVIG, TAYLOR	compost fee	\$	35.00
001.1075.5261.000 DEVIG, TAYLOR	compost fee	\$	65.00
001.1075.5261.000 DEVIG, TAYLOR	landfill fee	\$	52.30
001.1075.5261.000 DEVIG, TAYLOR	landfill fee	\$	560.00
001.1075.5261.000 DEVIG, TAYLOR	landfill fee	\$	312.60
001.1075.5261.000 DEVIG, TAYLOR	landfill fee	\$	381.81
001.1075.5261.000 DEVIG, TAYLOR	material	\$	100.26
001.1075.5261.000 DEVIG, TAYLOR	tire disposal fee	\$	60.00
001.1075.5261.000 DEVIG, TAYLOR	tractor tire disposal	\$	100.00
001.1075.5263.000 DEVIG, TAYLOR	City owned property contract mowings	\$	805.00
001.1075.5263.000 DEVIG, TAYLOR	City owned property contract mowings	\$	1,085.00
001.1075.5263.000 DEVIG, TAYLOR	City owned property mowings	\$	770.00
001.1075.5263.000 DEVIG, TAYLOR	Nuisance mowings 110 E Merle Hibbs Blvd	\$	450.00
001.1075.5263.000 DEVIG, TAYLOR	Nuisance mowings 6 E Merle Hibbs Blvd	\$	360.00
001.1075.5450.000 CENTURYLINK	ALL PHONE LINES	\$	9.83
001.1075.5450.000 CENTURYLINK	Non published direct dial lines fees 9853	\$	5.14
001.1075.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.1075.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.1075.5605.000 Sho Biz Inc dba Minuteman	Yellow notice signs	\$	4.47
001.1099.5450.000 CENTURYLINK long distance	Long distance lines	\$	2.68
001.1099.5450.000 CENTURYLINK long distance	Long distance lines	\$	0.82
001.1099.5450.000 HEART OF IOWA COMMUNICATIONS CO.	Police & Fire Bldg	\$	2,130.14
001.2060.5210.000 TIMES REPUBLICAN	Legals - July 2021	\$	759.70
001.2080.5342.000 MARSHALLTOWN AVIATION INC	Airport managers fee	\$	642.00
001.2080.5410.000 CENTRAL IOWA FARM STORE INC	Airport- lawnmower cutter	\$	103.29
001.2080.5410.000 MARSHALLTOWN AVIATION INC	Airport city ground maintenance	\$	2,518.54
001.2080.5410.000 WW GRAINGER	Airport sensor activation kit for hydro boost	\$	117.49
001.2080.5450.000 MARSHALLTOWN AVIATION INC	Airport internet service	\$	30.05
001.2080.5565.000 MARSHALLTOWN AVIATION INC	Airport- Arnold Motor reimbursement	\$	14.63
001.2080.5571.000 NUTRIEN AG SOLUTIONS INC	Airport soy diesel	\$	510.00
001.4010.5215.000 TSYS	-36 Library credit card transaction fees	\$	83.41
001.4010.5342.000 SERVICEMASTER OF M'TOWN INC	August library cleaning services	\$	1,847.00
001.4010.5343.000 Grout Museum District	GROUT Museum Adventure passes	\$	200.00
001.4010.5344.000 OCLC, INC	cataloging and metadata subscription	\$	957.93
001.4010.5344.000 PREMIER OFFICE EQUIPMENT	Library copies 6/30-7/29	\$	134.16
001.4010.5386.000 LENZ, DUANE	Library contract mowings 6/27, 7/11, 7/18	\$	495.00
001.4010.5450.000 CENTURYLINK	ALL PHONE LINES	\$	19.66
001.4010.5450.000 CENTURYLINK	Non published direct dial lines fees 9853	\$	10.27
001.4010.5450.000 CENTURYLINK	TRUNK LINES	\$	17.17
001.4010.5450.000 CENTURYLINK	TRUNK LINES	\$	17.17
001.4010.5450.000 CENTURYLINK long distance	Long distance lines	\$	1.34
001.4010.5600.000 ENVISIONWARE	DVD labels	\$	508.00
001.4010.5600.000 LIBRARY STORE INC, THE	polypropylene laminate	\$	1,300.23
001.4010.5600.000 LIBRARY STORE INC, THE	previous payment	\$	(200.00)
001.4010.5600.000 SHOWCASES INC	inserts to create double DVD cases	\$	153.36
001.4010.5600.000 SHOWCASES INC	Vinyl CD Albums	\$	199.07
001.4010.5600.000 Thompsons True Value	super glue	\$	4.12
001.4010.5703.000 BDH INFORMATION TECHNOLOGY LLC	Library - install cafe switch	\$	250.00
001.4010.5730.000 BAKER & TAYLOR INCORP	reference book	\$	17.10

001.4010.5730.000 BAKER & TAYLOR INCORP	reference book	\$	17.00
001.4010.5730.000 BAKER & TAYLOR INCORP	reference books	\$	44.91
001.4010.5732.000 BAKER & TAYLOR INCORP	adult graphic novel	\$	8.99
001.4010.5732.000 BAKER & TAYLOR INCORP	adult graphic novels	\$	22.18
001.4010.5732.000 BAKER & TAYLOR INCORP	adult graphic novels	\$	10.19
001.4010.5732.000 BAKER & TAYLOR INCORP	adult graphic novels	\$	106.21
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$	200.63
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$	50.76
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$	5.39
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$	122.02
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$	40.42
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$	537.54
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$	16.21
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$	50.97
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$	14.38
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$	15.12
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$	414.59
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$	145.27
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$	740.49
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$	76.97
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$	30.78
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$	717.07
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$	15.67
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$	78.40
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$	14.56
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$	31.92
001.4010.5732.000 BAKER & TAYLOR INCORP	DVDs	\$	27.54
001.4010.5732.000 BAKER & TAYLOR INCORP	DVDs	\$	25.34
001.4010.5732.000 CENGAGE LEARNING INC	Large-type books	\$	89.21
001.4010.5732.000 MICROMARKETING LLC	adult audio book	\$	39.99
001.4010.5732.000 MICROMARKETING LLC	adult audio books	\$	189.96
001.4010.5732.000 MIDWEST TAPE	DVD	\$	5.24
001.4010.5732.000 OVERDRIVE,INC.	adult audio books	\$	442.48
001.4010.5734.000 BAKER & TAYLOR INCORP	lost and replaced books	\$	43.70
001.4010.5734.000 BAKER & TAYLOR INCORP	lost and replaced books	\$	31.29
001.4010.5734.000 BAKER & TAYLOR INCORP	lost and replaced books	\$	75.10
001.4010.5736.000 OVERDRIVE,INC.	library databases	\$	11.96
001.4010.5736.000 OVERDRIVE,INC.	library databases	\$	20.93
001.4010.5736.000 OVERDRIVE,INC.	library databases	\$	11.96
001.4010.5980.000 Claus, Angelina	returned lost book	\$	16.00
001.4010.5980.000 Fonseca, Alicia	returned lost book	\$	13.95
001.4010.5980.000 Garcia, Marisol	returned lost book	\$	10.00
001.4030.5215.000 Globalpayments	Park & Rec credit card fee	\$	1,372.52
001.4030.5342.000 ARAMARK UNIFORM SERVICES INC	mops and towels	\$	26.30
001.4030.5342.000 ARAMARK UNIFORM SERVICES INC	mops and towels	\$	26.30
001.4030.5342.000 SCHENDEL PEST CONTROL INC	Riverview Park bldg bi-monthly services	\$	42.50
001.4030.5370.000 Sho Biz Inc dba Minuteman	campground envelopes	\$	310.50
001.4030.5386.000 DIRT TO TURF	Parks contract mowings	\$	890.00
001.4030.5410.000 CENTRAL IOWA FARM STORE INC	Parks chain saw repairs	\$	104.95
001.4030.5450.000 CENTURYLINK	ALL PHONE LINES	\$	9.83
001.4030.5450.000 CENTURYLINK	Non published direct dial lines fees 9853	\$	5.14
001.4030.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.4030.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.4030.5481.000 ALLIANT ENERGY	407 Marion St	\$	27.75
001.4030.5481.000 ALLIANT ENERGY	602 W Merle Hibbs Blvd	\$	172.60
001.4030.5481.000 ALLIANT ENERGY	801 WOODLAND ST SHOP	\$	54.07
001.4030.5481.000 ALLIANT ENERGY	JUDGE PARK	\$	18.41
001.4030.5481.000 ALLIANT ENERGY	RIVERVIEW PARK EAST SIDE	\$	228.64

001.4030.5482.000 ALLIANT ENERGY	402 WOODLAND ST COMM BLDG	\$	34.65
001.4030.5482.000 ALLIANT ENERGY	905 E MAIN ST PARK SHOP	\$	34.65
001.4030.5482.000 ALLIANT ENERGY	LOG CABIN	\$	34.65
001.4030.5565.000 VANWALL EQUIPMENT INC	Parks #713 spindle	\$	138.06
001.4030.5565.000 VANWALL EQUIPMENT INC	Parks #805 gear case	\$	1,065.04
001.4030.5565.000 VANWALL EQUIPMENT INC	Parks #806 cover and freight	\$	85.10
001.4030.5565.000 VANWALL EQUIPMENT INC	Parks #806 cover return and freight	\$	(85.10)
001.4030.5565.000 VANWALL EQUIPMENT INC	Parks #806 latch	\$	8.44
001.4030.5600.000 CENTRAL IOWA FARM STORE INC	Parks chainsaw bar	\$	32.64
001.4030.5600.000 MENARDS	Parks - round up	\$	95.97
001.4030.5600.000 MENARDS	Parks - zinc Y connect shut off	\$	29.90
001.4030.5611.000 WW GRAINGER	pressure washer parts at 6th St Complex	\$	96.15
001.4040.5450.000 CENTURYLINK	ALL PHONE LINES	\$	9.83
001.4040.5450.000 CENTURYLINK	Non published direct dial lines fees 9853	\$	5.14
001.4040.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.4040.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.4040.5980.000 Buffington, Darci	Summer blast day camp refund	\$	8.00
001.4041.5358.000 Life Time Inc	Tennis instructions for July	\$	700.00
001.4045.5251.000 MARSHALL COUNTY TREASURER	Yearly pool inspections	\$	965.00
001.4045.5450.000 CENTURYLINK	ALL PHONE LINES	\$	19.66
001.4045.5450.000 CENTURYLINK	Non published direct dial lines fees 9853	\$	10.27
001.4045.5450.000 CENTURYLINK	TRUNK LINES	\$	17.17
001.4045.5450.000 CENTURYLINK	TRUNK LINES	\$	17.17
001.4045.5450.000 HEART OF IOWA COMMUNICATIONS CO-	Aquatic Center	\$	80.14
001.4045.5607.000 ACCO UNLIMITED CORP	Aquatic center pool cleaner	\$	417.60
001.4065.5450.000 CENTURYLINK	ALL PHONE LINES	\$	9.83
001.4065.5450.000 CENTURYLINK	Non published direct dial lines fees 9853	\$	5.14
001.4065.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.4065.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.4065.5450.000 HEART OF IOWA COMMUNICATIONS CO-	Coliseum	\$	62.00
001.4065.5600.000 WW GRAINGER	Coliseum air filters	\$	66.24
001.5040.5347.000 ESRI INC	GIS maint agreement 8/25/21-8/24/22	\$	399.90
001.6010.5450.000 CENTURYLINK	ALL PHONE LINES	\$	9.83
001.6010.5450.000 CENTURYLINK	Non published direct dial lines fees 9853	\$	5.14
001.6010.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.6010.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.6012.5450.000 CENTURYLINK	ALL PHONE LINES	\$	9.83
001.6012.5450.000 CENTURYLINK	Non published direct dial lines fees 9853	\$	5.14
001.6012.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.6012.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.6020.5250.000 MARSHALL COUNTY RECORDER	Document recording - July	\$	153.00
001.6020.5450.000 CENTURYLINK	ALL PHONE LINES	\$	9.83
001.6020.5450.000 CENTURYLINK	Non published direct dial lines fees 9853	\$	5.14
001.6020.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.6020.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.6021.5215.000 TSYS	Finance credit card transaction fees	\$	56.47
001.6021.5450.000 CENTURYLINK	ALL PHONE LINES	\$	39.29
001.6021.5450.000 CENTURYLINK	Non published direct dial lines fees 9853	\$	20.50
001.6021.5450.000 CENTURYLINK	TRUNK LINES	\$	34.31
001.6021.5450.000 CENTURYLINK	TRUNK LINES	\$	34.31
001.6025.5450.000 CENTURYLINK	ALL PHONE LINES	\$	9.83
001.6025.5450.000 CENTURYLINK	Non published direct dial lines fees 9853	\$	5.14
001.6025.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.6025.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.6040.5234.000 GRIMES BUCK SCHOELL BEACH & HITC	Professional services 7/27-8/13	\$	1,995.00
001.6040.5331.000 MARSHALL COUNTY AUDITOR	Qtr 4/16/21-7/16/21	\$	2,500.00
001.6050.5344.000 SCHUMACHER ELEVATOR COMPANY	City Hall Elevator Maintenance	\$	224.78
001.6050.5450.000 CENTURYLINK long distance	Long distance lines	\$	2.68

001.6050.5450.000 HEART OF IOWA COMMUNICATIONS CO-	City Hall	\$	320.09
001.6050.5600.000 WW GRAINGER	HVAC air filter systems	\$	121.74
001.6051.5342.000 SCHUMACHER ELEVATOR COMPANY	Carnegie Bldg elevator	\$	227.06
001.6051.5410.000 B&G HVAC INC	Conference room AC	\$	570.00
001.6051.5410.000 CRESCENT ELECTRIC SUPPLY CO	enclosure screw cover	\$	268.74
001.6051.5600.000 WW GRAINGER	HVAC air filter systems	\$	121.74
001.6051.5718.000 B&G HVAC INC	Conference room AC	\$	4,915.00
030.1050.5750.000 Midwest Office Technology	Fire Dept copy machine	\$	4,003.00
030.4010.5347.000 ENVISIONWARE	Library Collaborative Services	\$	1,000.00
030.4010.5600.000 ENVISIONWARE	Library RFID tag DVDBL SLIX2	\$	500.00
030.4010.5600.000 ENVISIONWARE	Library RFID tags 2X2BL SLIX2	\$	1,016.00
030.4010.5600.000 ENVISIONWARE	Library RFID tags 2X2CL SLIX2	\$	4,800.00
030.4010.5703.000 ENVISIONWARE	Library Media Case Controller	\$	4,990.00
030.4010.5703.000 ENVISIONWARE	Library X11 Countertop Touch Display	\$	4,099.90
032.1050.5750.000 ED M FELD EQUIPMENT CO INC	PMI fast for new fire truck	\$	291.00
032.1050.5750.000 ED M FELD EQUIPMENT CO INC	Spanners w/ holders for new fire truck	\$	180.90
110.2010.5132.000 CITY LAUNDERING COMPANY	Street dept uniform cleaning	\$	100.35
110.2010.5132.000 CITY LAUNDERING COMPANY	Street dept uniform cleaning	\$	100.35
110.2010.5132.000 NAPA AUTO PARTS	Street gloves	\$	3.14
110.2010.5251.000 ESRI INC	Online Field worker license 8/18/21-8/24/22	\$	713.42
110.2010.5342.000 MARSHALL COUNTY LANDFILL	dispose of car and truck tires	\$	40.00
110.2010.5352.000 LEDFORD, MARVIN	take down broken branch-114 N 8th St	\$	125.00
110.2010.5380.000 MURPHY TRACTOR & EQUIPMENT CO	CWP blade rental	\$	400.00
110.2010.5386.000 DIRT TO TURF	Parks contract mowings	\$	550.00
110.2010.5410.000 MCATEE TIRE SALES & SERVICE INC	Street #2 tire repair	\$	15.00
110.2010.5410.000 Vajgrt, Roger	12" Stihl chain and sharpening	\$	10.00
110.2010.5410.000 Vajgrt, Roger	sharpen two chain saws	\$	20.00
110.2010.5450.000 CENTURYLINK	ALL PHONE LINES	\$	9.83
110.2010.5450.000 CENTURYLINK	Non published direct dial lines fees 9853	\$	5.14
110.2010.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
110.2010.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
110.2010.5450.000 HEART OF IOWA COMMUNICATIONS CO-	PW Bldg	\$	55.04
110.2010.5481.000 ALLIANT ENERGY	1600 S Center St irrigation system June 28-July29	\$	21.27
110.2010.5481.000 ALLIANT ENERGY	1600 S Center St irrigation system May 26-June 28	\$	22.73
110.2010.5481.000 ALLIANT ENERGY	905 E Main PW Bldg	\$	1,118.77
110.2010.5481.000 ALLIANT ENERGY	regional transmission service credit JUNE	\$	(30.79)
110.2010.5482.000 WoodRiver Energy LLC	905 E Main St	\$	58.89
110.2010.5565.000 CENTRAL IOWA FARM STORE INC	Street tractor seal kit	\$	23.31
110.2010.5565.000 MCATEE TIRE SALES & SERVICE INC	Street #2 tire repair	\$	215.28
110.2010.5565.000 Nelson Fabrication LLC	Grapple repairs	\$	287.12
110.2010.5565.000 THEISENS SUPPLY INC	sidewind swivel jack	\$	59.99
110.2010.5565.000 THEISENS SUPPLY INC	tongue jack for trailer	\$	94.99
110.2010.5571.000 ZIEGLER INC	fuel charge for grader demo unit	\$	210.00
110.2010.5600.000 FASTENAL COMPANY	grade 8 screws and nuts	\$	27.53
110.2010.5600.000 MENARDS	Street dept mail box exchange	\$	(67.99)
110.2010.5600.000 NAPA AUTO PARTS	Street dept oil dry	\$	382.50
110.2010.5600.000 THEISENS SUPPLY INC	propane and aluminum sleeves	\$	68.54
110.2010.5600.000 THEISENS SUPPLY INC	weed sprayer pump and manifold quick release	\$	184.99
110.2010.5600.000 THEISENS SUPPLY INC	weed sprayer pump and manifold quick release	\$	22.99
110.2010.5600.000 TRI STATE LOCK SERVICE	2 padlocks	\$	36.00
110.2010.5600.000 Vajgrt, Roger	12" Stihl chain and sharpening	\$	15.00
110.2010.5600.000 Vajgrt, Roger	16" Stihl chains	\$	36.00
110.2010.5611.000 Iowa Hometown Security INC	sensor on emergency environmental alarm repair	\$	255.15
110.2010.5611.000 MENARDS	Street dept mail box	\$	69.97
110.2010.5611.000 MENARDS	Street dept, mailbox, post and 4x4	\$	175.55
110.2010.5618.000 BITUMINOUS MATERIALS & SUPPLY LLC	emulsified asphalt	\$	289.03
110.2010.5618.000 GRIMES ASPHALT AND PAVING CORP.	cold mix	\$	2,357.90
110.2010.5620.000 CESSFORD CONSTRUCTION COMPANY	crushed rock	\$	87.69

110.2010.5620.000 CESSFORD CONSTRUCTION COMPANY	crushed rock	\$	885.67
110.2010.5620.000 MARTIN MARIETTA MATERIALS	Street dept asphalt emulsion	\$	631.13
110.2010.5626.000 Xcessories Squared	lock and key relase adapter	\$	337.89
110.2010.5626.000 Xcessories Squared	Street dept sign supplies	\$	509.64
110.2012.5600.000 Thompsons True Value	Engineering - nails	\$	5.99
110.2030.5481.000 ALLIANT ENERGY	207 W Main St	\$	43.10
110.2030.5481.000 ALLIANT ENERGY	211 S 9TH ST FRONT TERRACE	\$	18.60
110.2030.5481.000 ALLIANT ENERGY	HWY 14 & HWY 30 STREET LIGHTS	\$	88.45
110.2030.5481.000 ALLIANT ENERGY	N 18th Ave Bridge	\$	30.82
110.2030.5481.000 ALLIANT ENERGY	N 18th Ave Bridge	\$	27.98
110.2030.5481.000 ALLIANT ENERGY	regional transmission service credit	\$	(30.79)
110.2030.5481.000 CONSUMERS ENERGY CO-OP	City of Marshalltown-street lights	\$	46.50
110.2040.5132.000 CITY LAUNDERING COMPANY	uniform cleaning Utility Dept.	\$	42.22
110.2040.5132.000 CITY LAUNDERING COMPANY	uniform cleaning Utility Dept.	\$	42.22
110.2040.5450.000 CENTURYLINK	ALL PHONE LINES	\$	9.83
110.2040.5450.000 CENTURYLINK	Non published direct dial lines fees 9853	\$	5.14
110.2040.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
110.2040.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
110.2040.5481.000 ALLIANT ENERGY	13 S 13TH ST CNR MAIN	\$	39.19
110.2040.5481.000 ALLIANT ENERGY	402 Woodland St BATH HOUSE	\$	1,180.18
110.2040.5481.000 ALLIANT ENERGY	502 E Southridge Rd July 8 to Aug 9	\$	21.04
110.2040.5481.000 ALLIANT ENERGY	502 E SOUTHRIDGE RD June 8 to July 8	\$	19.73
110.2040.5481.000 ALLIANT ENERGY	credit from double payment ck 103271 dated May 27	\$	(40.41)
110.2040.5481.000 ALLIANT ENERGY	N 18TH AVE & E MAIN August	\$	31.74
110.2040.5481.000 ALLIANT ENERGY	N 18TH AVE & E MAIN July	\$	29.41
110.2040.5481.000 ALLIANT ENERGY	N 3rd Ave Cnr State	\$	108.95
110.2040.5481.000 ALLIANT ENERGY	regional tranmission service credit JULY	\$	(30.79)
110.2040.5481.000 ALLIANT ENERGY	regional transmission service credit	\$	(30.79)
110.2040.5481.000 ALLIANT ENERGY	regional transmission service credit JUNE	\$	(30.79)
110.2040.5481.000 ALLIANT ENERGY	regional transmission service credit JUNE	\$	(30.79)
110.2040.5481.000 ALLIANT ENERGY	RIVERSIDE DR CNR 3RD AVE	\$	35.14
110.2040.5481.000 ALLIANT ENERGY	S 12TH AVE E OLIVE ST	\$	42.15
110.2040.5481.000 ALLIANT ENERGY	S CENTER ST & SOUTH ST July	\$	45.20
110.2040.5481.000 ALLIANT ENERGY	S CENTER ST & SOUTH ST June	\$	41.14
110.2040.5481.000 ALLIANT ENERGY	S CENTER ST & W BERLE	\$	40.09
110.2040.5481.000 ALLIANT ENERGY	S Center St Cnr Hibbs	\$	42.04
110.2040.5481.000 ALLIANT ENERGY	S CENTER ST CNR OLIVE	\$	53.51
110.2040.5481.000 ALLIANT ENERGY	S CENTER ST N OF MALL	\$	48.97
110.2040.5481.000 ALLIANT ENERGY	tax credits JUNE	\$	(2.16)
110.2040.5481.000 ALLIANT ENERGY	W High St & S 6th St June 23 to July 26	\$	30.91
110.2040.5481.000 ALLIANT ENERGY	W High St & S 6th St May 24 to June 23	\$	27.96
110.2040.5481.000 ALLIANT ENERGY	W Southridge Rd Cnr Center	\$	43.44
110.2040.5481.000 CONSUMERS ENERGY CO-OP	City of Marshalltown-traffic signals	\$	344.80
110.2040.5482.000 ALLIANT ENERGY	402 Woodland St BATH HOUSE	\$	64.21
110.2040.5600.000 WW GRAINGER	safety red marking paint	\$	33.48
110.2040.5750.000 OMJC SIGNAL INC	Pop-up portable traffic signal	\$	9,500.00
110.2060.5210.000 TIMES REPUBLICAN	Legals - Derecho Channel Clearing	\$	28.37
110.2060.5347.000 ESRI INC	GIS maint agreement 8/25/21-8/24/22	\$	10,000.08
110.2060.5450.000 CENTURYLINK	ALL PHONE LINES	\$	9.83
110.2060.5450.000 CENTURYLINK	Non published direct dial lines fees 9853	\$	5.14
110.2060.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
110.2060.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
110.2070.5565.000 ELLIOTT EQUIPMENT CO	bolt for roller on leaf gate	\$	331.01
110.2070.5565.000 ELLIOTT EQUIPMENT CO	roller leaf gate	\$	1,650.05
110.2070.5565.000 ELLIOTT EQUIPMENT CO	rubber squeegees	\$	271.74
121.5900.5331.000 FAREWAY STORES INC	L.O.S.T. Grant - Construction of New Fareway Store	\$	65,000.00
132.4030.5233.000 Pillar Inc	Pickleball Pocket Park	\$	45,778.54
170.4010.5732.000 CENGAGE LEARNING INC	Tye grant books	\$	130.45

170.4010.5732.000 CENGAGE LEARNING INC	Tye grant books	\$	80.96
170.4010.5732.000 CENGAGE LEARNING INC	Tye grant books	\$	24.74
170.4010.5732.000 CENGAGE LEARNING INC	Tye grant large type book	\$	24.74
170.4010.5732.000 CENTER POINT LARGE PRINT	Tye grant books	\$	205.53
170.4010.5732.000 CENTER POINT LARGE PRINT	Tye grant large print books	\$	22.17
170.4010.5734.000 CENGAGE LEARNING INC	memorial books	\$	56.98
170.4010.5734.000 CENGAGE LEARNING INC	Tye grant lost and replaced books	\$	29.24
184.5030.5242.000 MARSHALLTOWN SENIOR RESIDENCES I	rent assistance	\$	253.00
184.5030.5450.000 CENTURYLINK	ALL PHONE LINES	\$	19.66
184.5030.5450.000 CENTURYLINK	Non published direct dial lines fees 9853	\$	10.27
184.5030.5450.000 CENTURYLINK	TRUNK LINES	\$	17.17
184.5030.5450.000 CENTURYLINK	TRUNK LINES	\$	17.17
184.5030.5605.000 Sho Biz Inc dba Minuteman	Housing office supplies	\$	3.18
189.3040.5342.000 Impact 7G Inc	125 Homes LI/RA and HHA July	\$	8,700.00
189.3040.5342.000 Impact 7G Inc	Program Management	\$	875.00
189.3040.5450.000 CENTURYLINK	ALL PHONE LINES	\$	9.83
189.3040.5450.000 CENTURYLINK	Non published direct dial lines fees 9853	\$	5.14
189.3040.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
189.3040.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
310.2012.5233.000 STANLEY CONSULTANTS INC.	STR21001 S. Center St Bridge	\$	33,992.00
312.2080.5348.000 ALLIANT ENERGY	install underground temp electric service	\$	149.00
355.1075.5233.000 WHKS & Co	Engineering services 5/15-7/16/21	\$	495.92
355.1075.5342.000 Impact 7G Inc	323 & 330 S 3rd Ave inspections	\$	2,800.00
355.1075.5342.000 TRI STATE LOCK SERVICE	service call locks and keys	\$	84.00
355.1075.5600.000 Slifer Solutions	temporary fencing delapidated buildings	\$	3,399.00
355.1075.5781.000 Westwood Tax Service XX	310 N 5th St Marshalltown, IA 50158	\$	3,503.00
381.2020.5233.000 FOX ENGINEERING ASSOCIATES INC	PLT19001 1st St Parking Lot	\$	8,287.60
381.2020.5342.000 CONSTRUCT INC	PLT19001 1st St Parking Lot Repair	\$	249,390.63
381.2020.5342.000 CONSTRUCT INC	PLT19001 1st St Parking Lot Repair July	\$	150,279.34
395.5020.5233.000 McClure Engineering Co	account increase	\$	1,375.00
395.5020.5779.000 Wenthold Excavating LLC	ECO19001 E Merle Hibbs Ext Construction thru 8/1	\$	459,885.27
610.8015.5210.000 Trending Media Inc	Transit advertising	\$	56.00
610.8015.5233.000 FOX ENGINEERING ASSOCIATES INC	2020 Sewer Rehab CIPP	\$	4,388.50
610.8015.5233.000 FOX ENGINEERING ASSOCIATES INC	WPCP20001 WPCP Clarifier Rehab	\$	6,396.25
610.8015.5233.000 FOX ENGINEERING ASSOCIATES INC	WPCP Headworks & Digester Improvements	\$	4,885.00
610.8015.5410.000 AIR MACH INC	service call for air compressor #1	\$	1,221.00
610.8015.5410.000 ZIEGLER INC	service call CAT132-exhaust manifold	\$	8,162.54
610.8015.5450.000 CENTURYLINK	ALL PHONE LINES	\$	29.49
610.8015.5450.000 CENTURYLINK	Non published direct dial lines fees 9853	\$	15.41
610.8015.5450.000 CENTURYLINK	TRUNK LINES	\$	25.76
610.8015.5450.000 CENTURYLINK	TRUNK LINES	\$	25.76
610.8015.5450.000 CENTURYLINK long distance	Long distance lines	\$	2.68
610.8015.5450.000 HEART OF IOWA COMMUNICATIONS CO-	direct connect internet PW/WPCP	\$	437.19
610.8015.5450.000 HEART OF IOWA COMMUNICATIONS CO-	WPCP	\$	42.57
610.8015.5481.000 ALLIANT ENERGY	1001 Woodland St RIVERVIEW PARK	\$	34,053.53
610.8015.5481.000 ALLIANT ENERGY	JBS 402 N 10TH AVE	\$	19.26
610.8015.5481.000 ALLIANT ENERGY	N 3rd Ave River Sign	\$	23.70
610.8015.5481.000 ALLIANT ENERGY	N 3rd Ave River Sign	\$	21.81
610.8015.5481.000 ALLIANT ENERGY	RIVERVIEW PARK LIFTSTATION July 8 to Aug 8	\$	20.38
610.8015.5481.000 ALLIANT ENERGY	RIVERVIEW PARK LIFTSTATION Jun 8 to Jul 8	\$	19.73
610.8015.5483.000 MARSHALLTOWN WATER WORKS	July 2021 Plant water usage	\$	934.33
610.8015.5600.000 NUTRIEN AG SOLUTIONS INC	Mobil SHC634	\$	558.00
610.8015.5603.000 MIDLAND SCIENTIFIC INC	WPCP lab supplies	\$	664.50
610.8015.5603.000 MIDLAND SCIENTIFIC INC	WPCP lab supplies	\$	28.18
610.8015.5718.000 HANKE, RICKIE L	lab bldg sample refrigerator	\$	3,834.70
610.8015.5980.000 Catron, Jessica	Sewer refund 2021- pool replacement	\$	31.33
610.8015.5980.000 Dolash, Cari	Sewer refund 2021- pool	\$	89.32
610.8015.5980.000 Hale, Vicki	Sewer refund 2021- outside water hose left on	\$	36.96

610.8016.5233.000 FOX ENGINEERING ASSOCIATES INC	Turner St interceptor	\$	53.75
610.8016.5347.000 ESRI INC	GIS maint agreement 8/25/21-8/24/22	\$	2,500.02
610.8016.5450.000 CENTURYLINK	ALL PHONE LINES	\$	11.80
610.8016.5450.000 CENTURYLINK	Non published direct dial lines fees 9853	\$	6.16
610.8016.5450.000 CENTURYLINK	TRUNK LINES	\$	10.30
610.8016.5450.000 CENTURYLINK	TRUNK LINES	\$	10.30
610.8016.5450.000 HEART OF IOWA COMMUNICATIONS CO-	direct connect internet PW/WPCP	\$	262.31
610.8016.5450.000 HEART OF IOWA COMMUNICATIONS CO-	PW Bldg	\$	33.03
610.8016.5450.000 HEART OF IOWA COMMUNICATIONS CO-	WPCP	\$	25.54
610.8016.5481.000 ALLIANT ENERGY	1511 Rolling Meadows Rd	\$	157.92
610.8016.5481.000 ALLIANT ENERGY	608 Turner St Pump Station	\$	168.02
610.8016.5481.000 ALLIANT ENERGY	Marion St - WPCP	\$	109.99
610.8016.5481.000 ALLIANT ENERGY	S 12TH AVE CNR E MAIN	\$	108.96
610.8016.5600.000 BARCO MUNICIPAL PRODUCTS INC	green spray paint and survey flags	\$	250.45
610.8016.5600.000 BARCO MUNICIPAL PRODUCTS INC	green spray paint and survey flags	\$	384.00
610.8016.5600.000 THEISENS SUPPLY INC	Fuel injector and silicone caulk	\$	21.08
610.8016.5600.000 THEISENS SUPPLY INC	saw blades for cordless Dewalt	\$	22.19
610.8016.5719.000 BERT GURNEY & ASSOCIATES INC.	Marion St LS hydro ranger & transducer replacment	\$	2,541.00
611.8015.4875.000 ALLIANT ENERGY	regional transmission service credit	\$	(30.79)
611.8015.4875.000 ALLIANT ENERGY	regional transmission service credit	\$	(30.79)
612.8016.5233.000 FOX ENGINEERING ASSOCIATES INC	increase	\$	4,648.75
690.8050.5132.000 CITY LAUNDERING COMPANY	uniform cleaning-Transit dept	\$	27.89
690.8050.5132.000 CITY LAUNDERING COMPANY	uniform cleaning-Transit dept	\$	27.89
690.8050.5210.000 Trending Media Inc	Transit advertising	\$	120.00
690.8050.5450.000 CENTURYLINK	ALL PHONE LINES	\$	9.83
690.8050.5450.000 CENTURYLINK	Non published direct dial lines fees 9853	\$	5.14
690.8050.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
690.8050.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
690.8050.5481.000 ALLIANT ENERGY	905 E Main PW Bldg	\$	745.84
690.8050.5482.000 WoodRiver Energy LLC	905 E Main St	\$	39.26
740.8065.5220.000 Stevenson, Kevin & Nikki	overpaid sewer refund 411 N Center St	\$	359.10
740.8065.5233.000 FOX ENGINEERING ASSOCIATES INC	2021 Sponsered Project Application Submittal No 1	\$	6,125.00
740.8065.5450.000 CENTURYLINK	ALL PHONE LINES	\$	7.86
740.8065.5450.000 CENTURYLINK	Non published direct dial lines fees 9853	\$	4.11
740.8065.5450.000 CENTURYLINK	TRUNK LINES	\$	6.87
740.8065.5450.000 CENTURYLINK	TRUNK LINES	\$	6.87
740.8065.5450.000 HEART OF IOWA COMMUNICATIONS CO-	direct connect internet PW/WPCP	\$	174.88
740.8065.5450.000 HEART OF IOWA COMMUNICATIONS CO-	PW Bldg	\$	22.02
740.8065.5450.000 HEART OF IOWA COMMUNICATIONS CO-	WPCP	\$	17.03
740.8065.5481.000 ALLIANT ENERGY	301 N 18TH AVE LIFTSTATION	\$	507.52
740.8065.5481.000 ALLIANT ENERGY	N 3rd Ave - WPCP	\$	242.48
740.8065.5600.000 BARCO MUNICIPAL PRODUCTS INC	green spray paint and survey flags	\$	166.96
740.8065.5600.000 BARCO MUNICIPAL PRODUCTS INC	green spray paint and survey flags	\$	256.00
740.8065.5600.000 CONCRETE INC	2308 Knollway	\$	233.57
740.8065.5600.000 CONCRETE INC	Theisens - storm sewer repair	\$	233.57
740.8065.5600.000 CONCRETE INC	Westwood & Vermillion	\$	233.57
740.8065.5600.000 CONCRETE INC	Westwood & Vermillion	\$	133.47
740.8065.5600.000 THEISENS SUPPLY INC	Fuel injector and silicone caulk	\$	14.06
740.8065.5600.000 THEISENS SUPPLY INC	saw blades for cordless Dewalt	\$	14.80
740.8067.5386.000 DIRT TO TURF	Parks contract mowings	\$	420.00
750.8070.5450.000 CENTURYLINK	ALL PHONE LINES	\$	9.83
750.8070.5450.000 CENTURYLINK	Non published direct dial lines fees 9853	\$	5.14
750.8070.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
750.8070.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
750.8070.5481.000 ALLIANT ENERGY	COMPOST PILE	\$	69.10
881.1010.5230.000 BERNIE LOWE & ASSOC Inc	Paid medical claims	\$	1.44
881.1010.5339.000 BERNIE LOWE & ASSOC Inc	Paid medical claims	\$	18.22
881.1010.5339.000 Hunter Lane LLC	8/1-8/15 paid medical claims	\$	20.87

881.1010.5339.000 Hunter Lane LLC	paid medical claims 7/16-7/31	\$ 5.21
881.1010.5339.000 Occupational Medicine Plus PC	paid medical claim	\$ 254.00
881.1050.5339.000 Hunter Lane LLC	8/1-8/15 paid medical claims	\$ 7.93
881.1050.5339.000 Hunter Lane LLC	paid medical claims 7/16-7/31	\$ 819.75
884.6021.4875.000 Health Partners	Health claims and stop loss credits	\$ (395.67)
884.6021.4875.000 Health Partners	Health claims and stop loss/ credits 7/15-7/21	\$ (527.94)
884.6021.4875.000 Health Partners	Health claims and stop/loss credits 7/22-7/28	\$ (649.79)
884.6021.4875.000 Health Partners	Health claims and stop/loss credits 7/29-8/4	\$ (551.52)
884.7010.5230.000 Health Partners	Monthly fees and premiums	\$ 13,342.86
884.7010.5337.000 Health Partners	Monthly fees and premiums	\$ 23,586.26
884.7010.5339.000 Health Partners	Dental claims 7/08-7/14	\$ 4,920.80
884.7010.5339.000 Health Partners	Dental claims 7/15-7/21	\$ 2,561.30
884.7010.5339.000 Health Partners	Dental claims 7/22-7/28	\$ 5,456.40
884.7010.5339.000 Health Partners	Dental claims 7/29-8/04	\$ 3,875.59
884.7010.5339.000 Health Partners	Health claims and stop loss credits	\$ 47,810.80
884.7010.5339.000 Health Partners	Health claims and stop loss/ credits 7/15-7/21	\$ 65,798.63
884.7010.5339.000 Health Partners	Health claims and stop/loss credits 7/22-7/28	\$ 48,910.12
884.7010.5339.000 Health Partners	Health claims and stop/loss credits 7/29-8/4	\$ 72,217.87
999.1101.000 INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	\$ 29,091.53
999.1101.000 INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	\$ 13,235.29
999.1101.000 INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	\$ 3.12
999.1101.000 INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	\$ 14.39
999.1102.000 TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$ 12,778.34
999.1102.000 TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$ 5,487.33
999.1102.000 TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$ 10.07
999.1102.000 TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$ 6.44
999.1102.000 TREASURER STATE OF IOWA	ROUNDING	\$ (0.18)
999.1103.000 INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	\$ 29,833.18
999.1103.000 INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	\$ 4,470.40
999.1105.000 MUNICIPAL FIRE & POLICE RETIREMENT PRIOR MONTH MFPRSI CONTRIBUTIONS		\$ 29,676.92
999.1105.000 MUNICIPAL FIRE & POLICE RETIREMENT PRIOR MONTH MFPRSI CONTRIBUTIONS		\$ 34,452.46
999.1105.000 MUNICIPAL FIRE & POLICE RETIREMENT PRIOR MONTH MFPRSI CONTRIBUTIONS		\$ 29,448.35
999.1105.000 MUNICIPAL FIRE & POLICE RETIREMENT PRIOR MONTH MFPRSI CONTRIBUTIONS		\$ 34,452.86
999.1106.000 IOWA PUBLIC EMPLOYEE'S RETIREMENT PRIOR MONTH IPERS CONTRIBUTIONS		\$ 35,749.51
999.1106.000 IOWA PUBLIC EMPLOYEE'S RETIREMENT PRIOR MONTH IPERS CONTRIBUTIONS		\$ 117.91
999.1106.000 IOWA PUBLIC EMPLOYEE'S RETIREMENT PRIOR MONTH IPERS CONTRIBUTIONS		\$ 4,814.98
999.1106.000 IOWA PUBLIC EMPLOYEE'S RETIREMENT PRIOR MONTH IPERS CONTRIBUTIONS		\$ 35,217.27
999.1106.000 IOWA PUBLIC EMPLOYEE'S RETIREMENT PRIOR MONTH IPERS CONTRIBUTIONS		\$ 117.91
999.1106.000 IOWA PUBLIC EMPLOYEE'S RETIREMENT PRIOR MONTH IPERS CONTRIBUTIONS		\$ 5,859.63
999.1106.000 IOWA PUBLIC EMPLOYEE'S RETIREMENT ROUNDING		\$ (0.12)
999.1106.000 IOWA PUBLIC EMPLOYEE'S RETIREMENT EMPLOYER PORTION		\$ 1,337.29
999.1107.000 INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	\$ 9,328.24
999.1107.000 INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	\$ 3,936.52
999.1107.000 INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	\$ 14.52
999.1107.000 INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	\$ 13.38
999.1112.000 UNITED WAY	UNITED WAY	\$ 476.98
999.1112.000 UNITED WAY	UNITED WAY	\$ 32.00
999.1112.000 UNITED WAY	UNITED WAY	\$ 472.98
999.1112.000 UNITED WAY	UNITED WAY	\$ 32.00
999.1121.000 American Education Services	payroll deduction	\$ 64.41
999.1121.000 COLLECTION SERVICES CENTER	CHILD SUPPORT	\$ 139.77
999.1121.000 COLLECTION SERVICES CENTER	CHILD SUPPORT	\$ 102.11
999.1121.000 COLLECTION SERVICES CENTER	CHILD SUPPORT	\$ 423.86
999.1121.000 COLLECTION SERVICES CENTER	CHILD SUPPORT	\$ 461.53
999.1121.000 COLLECTION SERVICES CENTER	CHILD SUPPORT	\$ 313.84
999.1121.000 Family Support Payment Center	CHILD SUPPORT	\$ 152.31
999.1125.000 FIDELITY SECURITY LIFE INSURANCE CC VISION INSURANCE		\$ 337.06
999.1125.000 FIDELITY SECURITY LIFE INSURANCE CC VISION INSURANCE		\$ 106.87

999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORF FLEX HEALTH BENEFITS	\$	5,253.34
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORF FLEX HEALTH BENEFITS	\$	757.48
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORF FLEX HEALTH BENEFITS	\$	5,190.84
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORF FLEX HEALTH BENEFITS	\$	757.48
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORF J. RUIZ ADJ	\$	(1.64)
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORF J. RUIZ DIFFERENCE	\$	(1.64)
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORF K. ALLEN FLEX ADJ	\$	62.50
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORF ROUNDING	\$	(0.12)
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORF ROUNDING 8.5.21	\$	(0.21)
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORF TASC ROUNDING ADJ	\$	(0.09)
999.1129.000	TOTAL ADMINISTRATIVE SERVICE CORF FLEX DEP CARE BENEFITS	\$	1,337.07
999.1129.000	TOTAL ADMINISTRATIVE SERVICE CORF FLEX DEP CARE BENEFITS	\$	341.66
999.1129.000	TOTAL ADMINISTRATIVE SERVICE CORF FLEX DEP CARE BENEFITS	\$	1,337.07
999.1129.000	TOTAL ADMINISTRATIVE SERVICE CORF FLEX DEP CARE BENEFITS	\$	341.66
999.1131.000	ICMA 457-Mission Square Retirement ICMA DEF COMP	\$	673.52
999.1131.000	ICMA 457-Mission Square Retirement ICMA DEF COMP	\$	4,730.60
999.1131.000	ICMA 457-Mission Square Retirement ICMA DEF COMP	\$	230.76
999.1131.000	ICMA 457-Mission Square Retirement ICMA DEF COMP	\$	1,025.00
999.1131.000	ICMA 457-Mission Square Retirement ICMA DEF COMP	\$	230.76
999.1131.000	ICMA 457-Mission Square Retirement ICMA DEFERRED COMP	\$	935.10
999.1131.000	ICMA 457-Mission Square Retirement ROTH < 50	\$	2,108.32
999.1131.000	ICMA 457-Mission Square Retirement ROTH < 50	\$	1,336.52
999.1131.000	ICMA 457-Mission Square Retirement ROTH > 50	\$	2,772.73
999.1131.000	ICMA 457-Mission Square Retirement ROTH > 50	\$	900.00
999.1133.000	COLONIAL LIFE COLONIAL LIFE INSURANCE	\$	396.24
999.1133.000	COLONIAL LIFE COLONIAL LIFE INSURANCE	\$	29.26
60	Payroll Payroll #17	\$	326,113.86
TOTAL:		\$	2,227,917.30

BUILDING REPORT FOR THE MONTH OF JULY 2021

MARSHALLTOWN
IOWA

PERMIT NUMBER	OWNER OF IMPROVEMENT	LOCATION OF IMPROVEMENT	TYPE OF IMPROVEMENT	NEW DWELLING	ALTER DWELLING	MINOR BUILDING	MISC. IMPROVEMENT	FEE
25698	Jonathan Bizios	2208 S. 12th Street	New Shed			\$8,000		\$153
25699	Karen Mendoza	909 South 9th Avenue	Demolish Garage					\$25
25700	Karen Mendoza	909 South 9th Avenue	New Garage			\$10,000		\$181
25701	Cam Himes (storm)	923 May Street	Alter Dwelling		\$23,000			\$363
25702	Jose Garcia	309 North 15th Avenue	Alter Dwelling		\$20,000			\$160
25703	Christopher Damman	108 North 11th Street	Demolish Dwelling					\$25
25704	Shannon Robinson	1412 Greenfield Drive	New Garage			\$19,000		\$307
25705	Jose Avalos	508 East State Street	New Garage			\$19,000		\$307
25706	Casey's	1402 South 12th Ave.	Alter Building				\$25,000	\$392
25707	Jose Bautista	301 South 4th Street	Demolish Garage					\$25
25708	Jose Bautista	301 South 4th Street	New Garage			\$11,000		\$195
25709	Levis Ndiokubwayo (storm)	302 Bromley Street	Alter Dwelling		\$85,000			\$889
25710	Mike Webber	311 West Madison St.	Alter Dwelling		\$201,000			\$1,600
25711	Andres Rodriguez	307 1/2 s. 2nd Street	Alter Dwelling		\$3,000			\$83
25712	Gladis Gonzalez	614 North 4th Avenue	New Shed			\$4,000		\$97
25713	David Hauser (storm)	2201 Governor Road	Demolish Garage					\$25
25714	David Hauser (storm)	2201 Governor Road	New Garage			\$14,000		\$237
25715	Clare Willsher	510 West Madison St.	Demolish Dwelling					\$25
25716	MCSD	1315 West Main St.	Demolish Structure					\$25
25717	Jose Gonzalez	107 South 16th Street	New Garage			\$11,000		\$195
25718	Tanya Gardner	403 Nicholas Drive	Alter Dwelling		\$11,000			\$195
25719	Sherri Krukow	205 South 9th Street	New Garage			\$12,000		\$209
25720	Hy-Vee, Inc.	808 S. Center Street	Alter Building				\$19,000	\$307
			TOTALS:	\$0	\$343,000	\$108,000	\$44,000	\$6,020
			TOTAL IMPROVEMENT AMOUNT: \$495,000					
				Units	Permits	Permits	Permits	Demo Permits
Scott A. Riemenschneider, Chief Building Official			# OF PERMITS:	0	0	6	9	2

Building Division Improvement Value & Fee Summary - July 2021

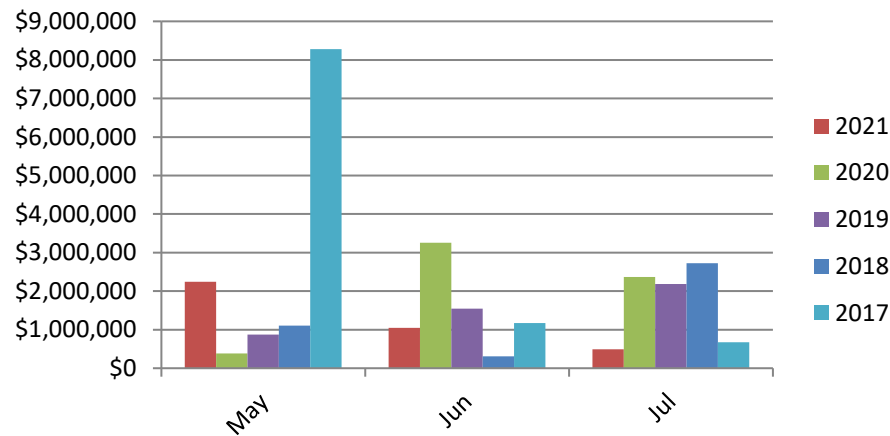
Total Improvement Value Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2021	\$6,335,000	\$6,324,000	\$18,194,000	\$34,700,000	\$2,239,000	\$1,049,000	\$495,000						\$69,336,000
2020	\$1,921,000	\$339,000	\$1,660,000	\$4,186,000	\$382,000	\$3,260,000	\$2,367,000						\$14,115,000
2019	\$903,000	\$3,132,000	\$5,177,000	\$1,176,000	\$870,000	\$1,546,000	\$2,188,000						\$14,992,000
2018	\$205,000	\$1,722,000	\$271,000	\$3,050,000	\$1,104,000	\$306,000	\$2,725,000						\$9,383,000
2017	\$74,000	\$331,000	\$7,559,000	\$1,214,000	\$8,277,000	\$1,171,000	\$671,000						\$19,297,000

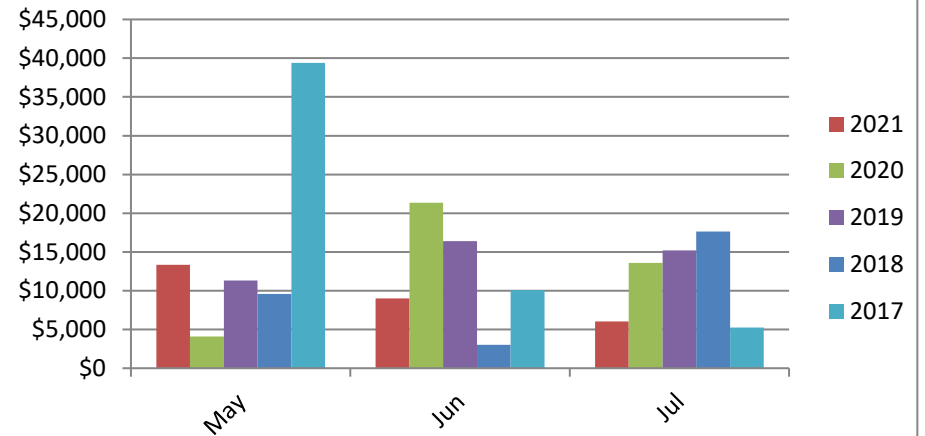
Total Fees Received Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2021	\$48,028	\$47,605	\$86,696	\$160,445	\$13,361	\$8,998	\$6,020						\$371,153
2020	\$11,506	\$3,879	\$11,942	\$25,465	\$4,090	\$21,363	\$13,575						\$91,820
2019	\$6,828	\$16,366	\$27,102	\$11,467	\$11,308	\$16,389	\$15,200						\$104,660
2018	\$1,114	\$10,996	\$3,815	\$17,067	\$9,589	\$3,038	\$17,654						\$63,273
2017	\$1,006	\$3,995	\$35,959	\$9,819	\$39,400	\$10,063	\$5,237						\$105,479

Total Improvement Value Comparison



Total Fees Received Comparison



**RESOLUTION TO APPROVE THE CODE BUILDING UPGRADE GRANT
APPLICATION FOR THE SECOND STORY AT 207 E. MAIN STREET,
MARSHALLTOWN, IOWA**

WHEREAS, the City created a program under which grants are provided to owners or business tenants of buildings in the Urban Renewal Area No. 4 for the purpose of upgrading to City code and the Marshalltown Central Business District administers the Code Building Upgrade Grant Program; and

WHEREAS, the Council approved a code building upgrade grant for the first floor per Resolution 2020-172 in the amount of \$3819.50 for a sprinkler and fire alarm system; and

WHEREAS, the Downtown Incentive Grant Committee has received an application for 207 E. Main St., which is owned by REM Homes LLC, to expand the 1st floor sprinkler system into the 2nd floor in order to meet City code for 3 upper story one-bedroom apartments; and

WHEREAS, the property owners or business tenants who will make at least \$5,000 in qualifying improvements for City code upgrade expenses are eligible to receive a matching grant and the grant can reimburse eligible construction costs up to 25% or up to \$20,000, whichever is less; and

WHEREAS, the owner has provided an estimate for the second story of \$11,380.00 so 25% would be \$2,845.00; and

WHEREAS, the Downtown Incentive Grant Committee is recommending that Council approve this grant application since the project meets the requirements, this property has not exceeded the \$20,000 grant per property, and funds are available to cover this expenditure.

THEREFORE, IT IS HEREBY RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, to approve up to \$2,845 for the City code building upgrade grant and for the reimbursement to REM Homes.

Passed this 23rd day of August, 2021, and signed this ____ day of August, 2021.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk



Marshalltown Central Business District
16 East Main St., Ste. 280
Marshalltown, IA 50158
director@marshalltownmainstreet.org
641-844-2001 – Office

City Council
Marshalltown, IA

August 11, 2021

Dear Mayor and Councilors,

I am writing to submit a City Code Upgrade Grant request, on behalf of Denny Gray (REM Homes), the owner of 207 E. Main St. Denny will be remodeling 3 upper story one-bedroom apartments, above his establishment, Dave & Sally's. To meet city code and make these apartments habitable, Denny will have Blackhawk Sprinklers expand the 1st floor sprinkler system into the 2nd floor.

The Downtown Incentive Committee had discussion on August 10, regarding this request. The request is as follows:

The 2nd floor will have a sprinkler system installed by Blackhawk Sprinklers.

$\$11,380.00 \times 25\% \text{ Reimbursement} = \text{\$2,845.00 Grant Request}$

This request complies with the Façade Incentive Grant guidelines. Committee members, Diana Steiner, Doug Husak, Joe Roenfeldt, and Deb Millizer recommend to approve this request.

On behalf of the downtown community, thank you for your continued support of downtown Marshalltown.

Regards,

Deb Millizer
Executive Director
Marshalltown Central Business District

Marshalltown Central Business District City Code Building Upgrade Grant Application

Property Information:

Address: 2017 E. Main

Current Tenant (Business Name): Dave's

Use: Mixed Zoning: _____

Applicant Information:

☐ For IRS purposes, please check if this is where payment is to be sent, if grant is approved.

Name of Applicant: KEM HAMES Denny Grey

Mailing Address: 1905 Vine Ave Marshalltown IA 50158
Street City, State Zip

Phone: _____ Fax: _____ Cell: 641-751-0075

Owner Information (If different from applicant information):

☐ For IRS purposes, please check if this is where payment is to be sent, if grant is approved.

Legal Name of Owner: _____

Mailing Address: _____

Street	City,	State	Zip
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Phone: _____ Fax: _____ Cell: _____

Proposed use of funds City Code Expense
(Check all that apply)

Est. Cost

	Est. Cost
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☒ Sprinkler Systems _____ \$11,380

Fire Alarms	\$
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Exit Doors	\$
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Windows	\$
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\$

Total estimated cost \$11,380

Grant amount requested \$ 2,845

Note: Note: *Applicant must provide a copy of all proposed materials and design drawings for estimated scope of work and, upon completion, a copy of the contractor's waiver of lien for*

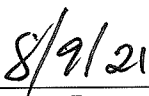
evidence of payment. Before reimbursement, a member of the Main Street Downtown Incentive Committee must inspect that the work has been completed, as well as contractor invoices and proof of payment to contractors for work completion must be submitted. The Main Street Downtown Incentive Committee/City reserves the right to request additional information.

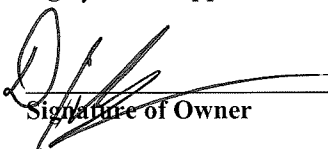
I hereby affirm that I have full legal capacity to authorize the filing of this application and that all information and exhibits herewith submitted are true and correct to the best of my knowledge. The owner invites Main Street Downtown Incentive Committee/City representatives to make all reasonable inspections, investigations and take pictures of the subject property during the processing period of this request.

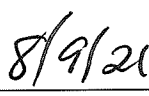
I understand that this is a voluntary program. I also understand the Main Street Downtown Incentive Committee/City has the right and discretion to approve or deny any project portions thereof.

I authorize the use of any pictures involving this project by the Main Street Downtown Incentive Committee/City


Signature of Applicant


Date


Signature of Owner


Date

Return to:
Marshalltown Central Business District, Debbie Millizer, Director
16 E Main St, Suite #280
Marshalltown, IA 50158
Phone: 641-844-2001 Fax: 641-844-2002
director@marshalltownmainstreet.org

Work commenced prior to Approval of the City Code
Building Upgrade Application is not eligible.

Marshalltown Central Business District/City
City Code Building Upgrade Grant Application

BLACKHAWK AUTOMATIC SPRINKLERS, INC.

FIRE PROTECTION CONTRACTORS • DESIGN, INSTALLATION & MAINTENANCE

P.O. BOX 998	CEDAR FALLS, IA 50613	TELEPHONE: (800) 232-7721
EMPLOYEE OWNED	525 EAST 18 th STREET	FAX: (319) 277-0000
PROPOSAL		DATE May 28, 2021

TO: Owner

RE: Eastgate Mall – 2nd Floor
Marshalltown, IA
Automatic Fire Sprinklers

Att: Denny Gray

BLACKHAWK AUTOMATIC SPRINKLERS, INC. (SELLER) PROPOSES TO PROVIDE &/OR INSTALL:

EQUIPMENT	QUANTITY	SIZE & DESCRIPTION
SPRINKLERS	39	½" Chrome Sidewall
SYSTEM DESIGN	Exist -Wet	Light hazard Occupancy
ALARM ACTUATING DEVICE	None	Existing
ALARM	None	Existing
CONTROL VALVES	None	Existing
WATER SUPPLY	None	Existing 6" underground sprinkler main.
FIRE DEPT. CONN.	None	Existing.
STANDARD ITEMS	1 lot	Reserve Head Cabinet, Wrench, Inspectors Test & Main Drain Piped Outside.
SPECIALS	<i>Notes:</i>	<i>Includes local permit fee, figures to replace the 4" elbow on 1st floor with T and extends up to 2nd floor for new coverage of apartments and storage rooms with sidewalls. Includes 1 final system test.</i>
APPROVAL BY:		Local Fire Marshal

EXCLUSIONS: Painting, Wiring, Supervisory Alarms, Special Markers, Special Environmental Requirements, Sprinklers In Combustible Blind Spaces, Installation From Other Than Concrete Slab Floors, Underground Piping, More than one System Test, Holes in Ceiling Tiles or Beams, or any Overtime. **NOTE: Due to the current tariff related volatility & unpredictability of the steel market our price is subject to change to cover potential material increases.**

NET Price Eleven Thousand Three Hundred Eighty Dollars ----- (\$ 11,380.00)

Includes Freight & Transportation of Men to Site. Subject to General Terms & Conditions. Quote good for 30 days.

Alternate No. NA Alternate No. NA

Alternate No. NA Alternate No. NA

We Acknowledge Addendum No. None By Jenny Kruger

Jenny Kruger Sales/Project Manager
jkruger@blackhawksprinklers.com

MCBD - Main Street Program, Façade and Code Grants - since inception

F=Façade C=Code		<u>Address</u>	<u>Owner</u>	<u>Total</u>	
<u>Year</u>	<u>B=Both</u>			<u>Grant Amt</u>	<u>Investment</u>
2006	F	36 E Main St	Those Ink Guys	5,003.00	\$20,015
2007	F	219 E Main St	Bob's Furniture	7,110.00	\$30,325
2007	F	117 W Main St	Mike's Bikes	7,395.00	\$31,927
2008	F	118 W Main St	Headliner	5,743.00	\$22,973
2010	F	107 N Center St	Showroom Auto	21,698.00	\$179,528
2010	F	118 E Main St	Peglow Law	8,500.00	\$49,545
2010	B	101 W Main St	Devaul Inc	14,994.00	\$105,000
2010	F	5 W Main St	Ocean City	16,693.00	\$91,243
2011	B	4 E Main St	Zamora Market	2,688.50	\$50,000
2012	B	5 W Boone St	Don Anderson	13,121.50	\$160,609
2013	B	134 E Main St	Common Bond	45,500.00	\$8,000,000
2013	B	119 E Main St	Kester	20,000.00	\$160,000
2014	F	105 W Main St	McGregor - Antique	12,500.00	\$180,000
2015	B	125-131 E Main St	Hagstrand - Kibbey (Downtown Lease	50,972.50	\$282,776
2015	C	208 E Church St	Aaron Benscoster	20,000.00	\$490,000
2015	F	16 E Main St	CGA	5,740.00	\$22,960
2015	F	119 E Main St	Kester	5,445.70	\$24,053
2015	F	207 E Church St	Stufflebeam Plaza	2,583.75	\$29,622
2017	B	116 W Main St; Optical Center	Schossow	8,500.00	\$38,650
2019	F	216-218 E. Main St.	Hawkins & Urbanowski	2,539.50	\$10,158
2019	F	14 E. Main: Northwestern	CGA Properties	8,371.75	\$33,487
2019	F	17 N. 1st St.	Avalos	8,500.00	\$35,303
2019	F	19-21 S. 2nd Ave	Hagstrand	8,368.68	\$33,475
2019	F	30 E Main (Façade)	Miller	5,500.73	\$22,003
2019-328	F	128 E. Main Street (Façade)	CKROBIN: Craig Robinson	1,821.16	\$7,285
2019-336	F	116 W Main St; Optical Center (East wall)	Schossow	12,500.00	\$84,240
2020-160	F	102 E. State Street	Big 8 Tyre	4,869.82	\$19,479
2020-172	F	207 E. Main St. (Code upgrade)	Grey: Dave's Bar	3,819.50	\$15,278
2020-190	F	32 E. Main/8 N 1st St	Bplus Properties (SportsPlus & In-Stitc	10,163.75	\$40,655
2020-195	C	201 E. Main Street (Code upgrade)	M'town Senior Living Residences	20,000.00	\$103,580
2020-195	F	201 E. Main Street (Façade)	M'town Senior Living Residences (3 si	21,408.50	\$121,484
2020-239	F	4 E. Main Street (Façade)	Zamora's Fresh Market	12,500.00	\$102,356
2020-274	F	14-16 E. Main St (Façade)	Matt Garber (NW Mutual & CGA)	4,250.00	\$17,000
2020-275	C	13 N. 1st Street (Code upgrade)	Gabriella Vagas Avalos	16,569.01	\$66,276
2020-279	F	120 E. Main Street (Façade)	Sonia Morceigo (7 Rayos Liquor Store	3,009.38	\$12,250
2020-316	F	118 W. Main St. (Façade)	Marla Grabenbauer (Headliner)	1,890.03	\$7,560
2020-317	C	210 E. Main St. (Code upgrade)	Deim Holdings LLC	19,642.54	\$78,470
2021-164	C	4 E. Main Street (Code)	Zamora's Fresh Market	17,746.75	\$70,987
2021-	C	207 E. Main St. (Code upgrade)	REM Homes LLC	2,845.00	\$11,380
SUB-TOTAL				460,504.05	\$10,861,932
COUNCIL REALLOCATED TO MCB D FOR OPERATIONS DUE TO TORNADO FY19				40,000.00	
TOTAL COMMITTED				500,504.05	
CERTIFIED FUNDS				390,000.00	
9-28-19 Council approved additional funding for FY20 from TIF Cash on Hand				20,000.00	
9-28-19 Council approved additional funding for FY21 \$40,000				40,000.00	
7-13-20 Council approved additional funding for FY21 \$80,000				80,000.00	
11-23-20 Council approved for FY22 (Res 2020-323) \$40,000				40,000.00	
BALANCE REMAINING PENDING COUNCIL APPROVAL OF 207 E. MAIN ST. ON AUG 23 2021				69,495.95	

**RESOLUTION TO APPROVE A 6-MONTH EXTENSION OF TIME TO COMPLETE
THE FACADE GRANT WORK FOR 4 E. MAIN STREET**

WHEREAS, the City created a program under which grants are provided to owners or business tenants of buildings in the Urban Renewal Area No. 4 for the purpose of improving building facades and the Marshalltown Central Business District administers the Façade Improvement Program; and

WHEREAS, the Council already approved on August 24, 2020, a grant up to \$12,500.00 on Resolution 2020-239 for facade work at 4 E. Main Street, which included storefront rehabilitation/restoration, signage, window and door; and

WHEREAS, the original application for the facade grant funds requires that all improvements must be completed within 365 days of the date of the application approval, unless otherwise authorized or extended; and

WHEREAS, the owner, Zamora's Fresh Market, is requesting a 6-month extension to complete the project, due to issues discovered with the brick wall that needs to be repaired first.

THEREFORE, IT IS HEREBY RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, to extend the completion requirements for the facade grant until February 24, 2022.

Passed this 23rd day of August, 2021, and signed this _____ day of August, 2021.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

RESOLUTION APPROVING A 5-YEAR AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN, IOWA AND THE IOWA DEPARTMENT OF TRANSPORTATION FOR THE MAINTENANCE AND REPAIR OF PRIMARY ROADS IN MUNICIPALITIES

WHEREAS, the City Council of Marshalltown, Iowa, has negotiated an Agreement with the Iowa Department of Transportation for the maintenance and repair of state routes within the corporate limits of Marshalltown; and

WHEREAS, the City Council of Marshalltown finds that this Maintenance Agreement is in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:

Section 1. That the attached Agreement for Maintenance and Repair of Primary Roads in Municipalities with the Iowa Department of Transportation is hereby approved in all respects and particulars.

Section 2. The contract for services shall begin on July 1, 2021, and continue through June 30, 2026.

Section 3. That the Mayor and City Clerk are hereby authorized and directed to execute said Agreement for Services on behalf of the City of Marshalltown.

Passed this 23rd day of August, 2021 and signed this _____ day of August, 2021.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

May 19, 2021

Justin Nickel, P.E.
Public Works Director
24 N. Center Street
Marshalltown, IA 50158

Subject: Five Year Agreement with City of Marshalltown for Maintenance and Repair of Primary Roads in Municipalities

Dear Justin,

Enclosed is a copy of the proposed the five year Agreement for Maintenance and Repair of Primary Roads in Municipalities. This agreement is for state routes within the corporate limits of Marshalltown and will be effective for the period beginning July 1, 2021 and ending June 30, 2026.

This agreement is in accordance with the Iowa Code and reiterates the maintenance and repair responsibilities of the Department of Transportation and the municipality.

Please sign and return a scanned copy by **email** or an original copy by **mail**. If mailing, please return to the District office. That address is:

Iowa DOT District 1
5 Year Maintenance Agreements c/o Cheryl Parrish
1020 S. 4th Street
Ames, IA 50010

A scanned copy will be emailed for your records. A paper copy can be mailed upon request.

If you have any questions, please contact me at 515-239-1039 or allison.smyth@iowadot.us.

Sincerely,



Allison Smyth
Assistant District 1 Engineer

Enclosure

cc: Bob Ellis, IA DOT, District 1 Maintenance
Cheryl Parrish, IA DOT, District 1 Office
File



Iowa Department of Transportation

Agreement for Maintenance and Repair of Primary Roads in Municipalities

This Agreement made and entered into by and between the Municipality of Marshalltown, Marshall County, Iowa, hereinafter referred to as the Municipality, and the Iowa Department of Transportation, Ames, Iowa, hereinafter referred to as the Department.

AGREEMENT:

In accord with Provisions of Chapter 28E, Sections 306.3, 306.4, 313.3-5, 313.21-23, 313.27, 313.36, 314.5, 321.348 and 384.76 of the Code of Iowa and the Iowa Administrative Rules 761 – Chapter 150 (IAC) the Municipality and Department enter into the following agreement regarding maintenance, repair and minor reconstruction of the primary roads within the boundaries of the Municipality.

I. The Department shall maintain and repair:

A. Freeways (functionally classified and constructed)

1. Maintain highway features including ramps and repairs to bridges.
2. Provide bridge inspection.
3. Highway lighting.

B. Primary Highways – Urban Cross-Section (curbed) (See Sec. II.A)

1. Pavement: Maintain and repair pavement and subgrade from face of curb to face of curb (excluding parking lanes, drainage structures, intakes, manholes, public or private utilities, sanitary sewers and storm sewers).
2. Traffic Services: Provide primary road signing for moving traffic, pavement marking for traffic lanes, guardrail, and stop signs at intersecting streets.
3. Drainage: Maintain surface drainage within the limits of pavement maintenance described in I.B.1 above.
4. Snow and Ice Removal: Plow traffic lanes of pavement and bridges and treat pursuant to the Department's policy.
5. Vehicular Bridges: Structural maintenance and painting as necessary.
6. Provide bridge inspection.

C. Primary Highways – Rural Cross-Section (uncurbed) (See II.B)

1. Maintain, to Department standards for rural roads, excluding tree removal, sidewalks, and repairs due to utility construction and maintenance.

D. City Streets Crossing Freeway Rights of Way (See II.C)

1. Roadsides within the limits of the freeway fence.
2. Surface drainage of right of way.
3. Traffic signs and pavement markings required for freeway operation.
4. Guardrail at piers and bridge approaches.
5. Bridges including deck repair, structural repair, berm slope protection and painting.
6. Pavement expansion relief joints and leveling of bridge approach panels.

II. The Municipality shall maintain and repair:

A. Primary Highways – Urban Cross-Section (curbed) (See Sec. I.B)

1. Pavement: Maintain and repair pavement in parking lanes, intersections beyond the limits of state pavement maintenance; curbs used to contain drainage; and repairs to all pavement due to utility construction, maintenance and repair.
2. Traffic Services: Paint parking stalls, stop lines and crosswalks. Maintain, repair and provide energy to traffic signals and street lighting.
3. Drainage: Maintain storm sewers, manholes, intakes, catch basins and culverts used for collection and disposal of surface drainage.
4. Snow and ice removal: Remove snow windrowed by state plowing operations, remove snow and ice from all areas outside the traffic lanes and load or haul snow which the Municipality considers necessary. Remove snow and ice from sidewalks on bridges used for pedestrian traffic.

5. Maintain sidewalks, retaining walls and all areas between curb and right-of-way line. This includes the removal of trees as necessary and the trimming of tree branches as necessary.
6. Clean, sweep and wash streets when considered necessary by the Municipality.
7. Maintain and repair pedestrian overpasses and underpasses including snow removal, painting and structural repairs.

B. Primary Highways – Rural Cross-Section (uncurbed) (See Sec. I.C)

1. Maintain and repair highway facilities due to utility construction and maintenance.
2. Removal of trees as necessary and the trimming of tree branches as necessary.
3. Maintain sidewalks.

C. City Streets Crossing Freeway Rights of Way (See I.D)

1. All pavement, subgrade and shoulder maintenance on cross streets except expansion relief joints and bridge approach panel leveling.
2. Mark traffic lanes on the cross street.
3. Remove snow on the cross street, including bridges over the freeway.
4. Clean and sweep bridge decks on streets crossing over freeway.
5. Maintain all roadside areas outside the freeway fence.
6. Maintain pedestrian overpasses and underpasses including snow removal, painting, lighting and structural repair.

III. The Municipality further agrees:

- A. That all traffic control devices placed by the Municipality on primary roads within the Municipal boundaries shall conform to the "Manual on Uniform Traffic Control Devices for Streets and Highways."
 - B. To prevent encroachment or obstruction within the right of way, the erection of any private signs on the right of way, or on private property which may overhang the right of way and which could obstruct the view of any portion of the road or the traffic signs or traffic control devices contrary to Section 318.11 of the Code of Iowa.
 - C. To comply with all current statutes and regulations pertaining to overlength and overweight vehicles using the primary roads, and to issue special permits for overlength and overweight vehicles only with approval of the Department.
 - D. To comply with the current Utility Accommodation Policy of the Department.
 - E. To comply with the access control policy of the Department by obtaining prior approval of the Department for any changes to existing entrances or for the construction of new entrances.
- IV. Drainage district assessments levied against the primary road within the Municipality shall be shared equally by the Department and the Municipality.
- V. Major construction initiated by the Department and all construction initiated by the Municipality shall be covered by separate agreements.
- VI. The Department and the Municipality may by a separate annual Supplemental Agreement, reallocate any of the responsibilities covered in Section I of this agreement.
- VII. This Agreement shall be in effect for a five year period from July 1, 2021 to June 30, 2026.

IN WITNESS WHEREOF, The Parties hereto have set their hands, for the purposes herein expressed, on the dates indicated below.

Marshalltown

MUNICIPALITY

IOWA DEPARTMENT OF TRANSPORTATION

By _____

BY _____
District Engineer

Date _____

Date _____

**RESOLUTION ACCEPTING BID AND AUTHORIZING THE PURCHASE OF A 2021
CHEVROLET SILVERADO 1500 FOR THE PRICE OF \$20,875.50 AND A 2022
CHEVROLET SILVERADO FOR THE PRICE OF \$29,523.44 FROM KARL
CHEVROLET FOR USE IN THE SEWER DEPARTMENT**

WHEREAS the City of Marshalltown (hereinafter referred to as the “City”), State of Iowa, is a political subdivision organized and existing under the law and the Constitution of the State of Iowa (the “State”); and

WHEREAS the City of Marshalltown, Iowa desires to procure a new truck to be utilized by the sewer department and sought quotes for this purpose; and

WHEREAS Karl Chevrolet submitted a quote on a Chevrolet Silverado 1500 for a purchase price of \$20,875.50 and a Chevrolet Silverado 3500 HD for \$29,523.44; and

WHEREAS acceptance of this bid is in the best interest of the City of Marshalltown; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
MARSHALLTOWN, IOWA:**

Section 1. That the City of Marshalltown accepts the bid from Karl Chevrolet for the purchase of a 2021 Chevy Silverado 1500 in the amount of \$20,875.50, and a 2022 Chevy Silverado 3500 HD in the amount of \$29,523.44 to be used in the Sewer Department.

Section 2. The Public Works Director of the City of Marshalltown is hereby authorized to enter into agreements on behalf of the City of Marshalltown to purchase said vehicle at the above referenced price and conditions.

Passed this 23rd day of August, 2021 and signed this ____ day of August, 2021.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

— I O W A —

DEPARTMENT OF PUBLIC WORKS

Joel T.S. Greer, Mayor
Jessica Kinser, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

August 12th, 2022

To: Mayor Joel T.S. Greer
Members of the City Council

From: Justin Nickel, P.E.
Public Works Director

Re: Purchase of one 2022 Chevy 1500 locate vehicle from Karl Chevrolet in Ankeny, IA.

Policy Issue: City policy requires Governing Body approval of equipment purchases when consideration exceeds \$5,000.

Recommendation: Staff recommends approving the purchase of a 2022 Chevy 1500 for \$20,875.50 as quoted by Karl Chevrolet.

Background: The Sewer Division proposes to purchase this vehicle to replace a 2005 Ford Ranger used to perform locates, inspections, and initial response to call outs around town. The Ranger will be declared surplus and sold via protocol after purchase of new vehicle.

Budget Impact: The Capital Improvements Program has \$9,600 in 612 fund and \$6,400 in 740/741 fund budgeted in FY 2021 for the purchase of this truck.

Attachment: Purchase Agreement

cc: Jessica Kinser, City Administrator

City Council
Susan Cahill, Michael Gowdy, Al Hoop,
Gabriel Isom, Gary Thompson, Bill Martin, Bethany Wirin



MARSHALLTOWN

— I O W A —

DEPARTMENT OF PUBLIC WORKS

Joel T.S. Greer, Mayor
Jessica Kinser, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

August 12th, 2021

To: Mayor Joel T.S. Greer
Members of the City Council

From: Justin Nickel, P.E.
Public Works Director

Re: Purchase of one 2022 Chevy Silverado 3500 work truck from Karl Chevrolet in Ankeny, IA.

Policy Issue: City policy requires Governing Body approval of equipment purchases when consideration exceeds \$5,000.

Recommendation: Staff recommends approving the purchase of one 2022 Chevy Silverado 3500 work truck for \$31,088.24 as quoted by Karl Chevrolet.

Background: The Sewer Division proposes to purchase vehicle with no trade in as the replaced vehicle will be claimed by the WPCP.

Budget Impact: The Capital Improvements Program has \$24,000 in 612 Revenue Fund and 16,000 in 740/741 Storm Water budgeted in FY 2021 for the purchase of this vehicle.

Attachment: Purchase Agreement

cc: Jessica Kinser, City Administrator

City Council
Susan Cahill, Michael Gowdy, Al Hoop,
Gabriel Isom, Gary Thompson, Bill Martin, Bethany Wirin





Karl Chevrolet

Dennis Rudolph - Government Fleet Accounts | 515-299-4409 | d.rudolph@karlchevrolet.com

Vehicle: [Fleet] 2021 Chevrolet Silverado 1500 (CC10753) 2WD Double Cab 147" Work Truck (Complete)

Quote Worksheet

	MSRP
Base Price	\$32,500.00
Dest Charge	\$1,595.00
Total Options	(\$1,350.00)
Subtotal	\$32,745.00
Govt and Karl Discount	(\$10,339.00)
Subtotal Pre-Tax Adjustments	(\$10,339.00)
Less Customer Discount	(\$1,530.50)
Subtotal Discount	(\$1,530.50)
Trade-In	\$0.00
Excluded from Sales Tax	Subtotal Trade-In
	\$0.00
	Taxable Price
	\$20,875.50
Sales Tax	\$0.00
Subtotal Taxes	\$0.00
Subtotal Post-Tax Adjustments	\$0.00
Total Sales Price	\$20,875.50

Comments:

Government Agencies are allowed 20 days from date of delivery for balance to be paid in full. There will be a \$5.00 per calendar day after 20 days assessed to the account until payment received in full by Karl Chevrolet. By signing below you accept these terms as well as the quote in general.

Dealer Signature / Date

Customer Signature / Date

IP At the user's request, prices for this vehicle have been formulated on the basis of Initial Pricing for the vehicle, however GM cannot guarantee that Initial Pricing is available. This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 14242. Data Updated: Jul 13, 2021 11:46:00 PM PDT.



Karl Chevrolet

Dennis Rudolph - Government Fleet Accounts | 515-299-4409 | d.rudolph@karlchevrolet.com

Vehicle: [Fleet] 2021 Chevrolet Silverado 1500 (CC10753) 2WD Double Cab 147" Work Truck (Complete)

Window Sticker

SUMMARY

[Fleet] 2021 Chevrolet Silverado 1500 (CC10753) 2WD Double Cab 147" Work Truck

MSRP:\$32,500.00

Interior:Jet Black, Cloth seat trim

Exterior 1:Red Hot

Exterior 2:No color has been selected.

Engine, 4.3L EcoTec3 V6

Transmission, 6-speed automatic, electronically controlled

OPTIONS

CODE	MODEL	MSRP
CC10753	[Fleet] 2021 Chevrolet Silverado 1500 (CC10753) 2WD Double Cab 147" Work Truck	\$32,500.00
OPTIONS		
1WT	Work Truck Preferred Equipment Group	\$0.00
AE7	Seats, front 40/20/40 split-bench	\$0.00
AQQ	Remote Keyless Entry, with 2 transmitters	Inc.
DLF	Mirrors, outside heated power-adjustable	Inc.
FE9	Emissions, Federal requirements	\$0.00
G7C	Red Hot	\$0.00
GU6	Rear axle, 3.42 ratio	\$0.00
H1T	Jet Black, Cloth seat trim	\$0.00
IOR	Audio system, Chevrolet Infotainment 3 system	\$0.00
K34	Cruise control, electronic	Inc.
LV3	Engine, 4.3L EcoTec3 V6	\$0.00
MYC	Transmission, 6-speed automatic, electronically controlled	\$0.00
QBN	Tires, 255/70R17 all-season, blackwall	\$0.00
QBR	Tire, spare 255/70R17 all-season, blackwall	\$0.00
QT5	Tailgate, gate function manual with EZ Lift	Inc.
R9Y	Fleet Free Maintenance Credit.	(\$45.00)



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Data Version: 14242. Data Updated: Jul 13, 2021 11:46:00 PM PDT.



Karl Chevrolet

Dennis Rudolph - Government Fleet Accounts | 515-299-4409 | d.rudolph@karlchevrolet.com

Vehicle: [Fleet] 2021 Chevrolet Silverado 1500 (CC10753) 2WD Double Cab 147" Work Truck (Complete)

RD6	Wheels, 17" x 8" (43.2 cm x 20.3 cm) Ultra Silver painted steel	\$0.00
VK3	License plate kit, front	\$0.00
ZLQ	WT Fleet Convenience Package	\$695.00
—	Option/package discount	(\$2,000.00)
SUBTOTAL		\$31,150.00
Adjustments Total		\$0.00
Destination Charge		\$1,595.00
TOTAL PRICE		\$32,745.00

FUEL ECONOMY

Est City:16 MPG
Est Highway:21 MPG
Est Highway Cruising Range:504.00 mi

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Karl Chevrolet

Dennis Rudolph - Government Fleet Accounts | 515-299-4409 | d.rudolph@karlchevrolet.com

Vehicle: [Fleet] 2022 Chevrolet Silverado 3500HD CC (CC31403) 2WD Reg Cab 171" WB, 84.5" CA
Work Truck (✔ Complete)

Quote Worksheet

	MSRP
Base Price	\$35,800.00
Dest Charge	\$1,695.00
Total Options	\$1,278.00
Subtotal	\$38,773.00
Govt and Karl Discount	(\$6,839.00)
Subtotal Pre-Tax Adjustments	(\$6,839.00)
Less Customer Discount	(\$2,410.56)
Subtotal Discount	(\$2,410.56)
Trade-In	\$0.00
Excluded from Sales Tax	Subtotal Trade-In
	\$0.00
	Taxable Price
	\$29,523.44
Sales Tax	\$0.00
Subtotal Taxes	\$0.00
Subtotal Post-Tax Adjustments	\$0.00
Total Sales Price	\$29,523.44

Comments:

Government Agencies are allowed 20 days from date of delivery for balance to be paid in full. There will be a \$5.00 per calendar day after 20 days assessed to the account until payment received in full by Karl Chevrolet. By signing below you accept these terms as well as the quote in general.

Dealer Signature / Date

Customer Signature / Date

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Data Version: 14242. Data Updated: Jul 13, 2021 11:46:00 PM PDT.



Karl Chevrolet

Dennis Rudolph - Government Fleet Accounts | 515-299-4409 | d.rudolph@karlchevrolet.com

Vehicle: [Fleet] 2022 Chevrolet Silverado 3500HD CC (CC31403) 2WD Reg Cab 171" WB, 84.5" CA Work Truck (✔ Complete)

Window Sticker

SUMMARY

[Fleet] 2022 Chevrolet Silverado 3500HD CC (CC31403) 2WD Reg Cab 171" WB, 84.5" CA Work Truck

MSRP:\$35,800.00

Interior:Jet Black, Cloth seat trim

Exterior 1:Red Hot

Exterior 2:No color has been selected.

Engine, 6.6L V8

Transmission, 6-speed automatic, heavy-duty

OPTIONS

CODE	MODEL	MSRP
CC31403	[Fleet] 2022 Chevrolet Silverado 3500HD CC (CC31403) 2WD Reg Cab 171" WB, 84.5" CA Work Truck	\$35,800.00
OPTIONS		
1WT	Work Truck Preferred Equipment Group	\$0.00
5N5	Rear Camera Kit.	\$73.00
9L3	Spare tire delete	\$0.00
AE7	Seats, front 40/20/40 split-bench	\$0.00
AED	Window, power front, passenger express down	Inc.
AQQ	Remote Keyless Entry, with 2 transmitters	Inc.
AU3	Door locks, power	Inc.
AXG	Window, power front, drivers express up/down	Inc.
DBG	Mirrors, outside power-adjustable vertical trailing	Inc.
FE9	Emissions, Federal requirements	\$0.00
G7C	Red Hot	\$0.00
GT4	Rear axle, 3.73 ratio	\$0.00
H1T	Jet Black, Cloth seat trim	\$0.00
IOR	Audio system, Chevrolet Infotainment 3 system, 7" diagonal color touchscreen, AM/FM stereo.	\$0.00
K34	Cruise control, electronic	Inc.

P At the user's request, prices for this vehicle have been formulated on the basis of Initial Pricing for the vehicle, however GM cannot guarantee that Initial Pricing is available. This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 14242. Data Updated: Jul 13, 2021 11:46:00 PM PDT.



Karl Chevrolet

Dennis Rudolph - Government Fleet Accounts | 515-299-4409 | d.rudolph@karlchevrolet.com

Vehicle: [Fleet] 2022 Chevrolet Silverado 3500HD CC (CC31403) 2WD Reg Cab 171" WB, 84.5" CA
Work Truck (Complete)

L8T	Engine, 6.6L V8	\$0.00
MYD	Transmission, 6-speed automatic, heavy-duty	\$0.00
QQO	Tires, LT235/80R17E all-season highway, blackwall	\$0.00
R9Y	Fleet Free Maintenance Credit	(\$45.00)
VK3	License plate kit, front	\$0.00
ZLQ	WT Fleet Convenience Package	\$1,250.00
SUBTOTAL		\$37,078.00
Adjustments Total		\$0.00
Destination Charge		\$1,695.00
TOTAL PRICE		\$38,773.00

FUEL ECONOMY

Est City:N/A

Est Highway:N/A

Est Highway Cruising Range:N/A

 At the user's request, prices for this vehicle have been formulated on the basis of Initial Pricing for the vehicle, however GM cannot guarantee that Initial Pricing is available. This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 14242. Data Updated: Jul 13, 2021 11:46:00 PM PDT.

**RESOLUTION IN SUPPORT OF MARSHALLTOWN CENTRAL BUSINESS
DISTRICT'S MAIN STREET IOWA CHALLENGE GRANT APPLICATION TO THE
IOWA ECONOMIC DEVELOPMENT AUTHORITY FOR 32-34 WEST MAIN
STREET- HOPKINS BUILDING**

WHEREAS, the Marshalltown Central Business District is requesting the support of the Marshalltown City Council for application of a Main Street Iowa Challenge Grant administered through the Iowa Economic Development Authority; and

WHEREAS, if awarded, Challenge Grant Funds will be utilized to fund a first phase renovation of the Hopkins Building, located at 32-34 West Main Street, in Marshalltown, Iowa; and

WHEREAS, the Property owner is responsible for matching funds and is eligible to make application for the Incentive Grant program; and

WHEREAS, representatives of the City Council and local building and fire code officials who may be responsible for inspection of project properties have reviewed the project proposal; and

WHEREAS, all historically significant properties submitted for consideration in the application will comply with the Secretary of Interiors' Standards for historic property rehabilitation.

WHEREAS, the City Council of Marshalltown, Iowa, finds that supporting the Main Street Iowa Challenge Grant application is in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the City Council of Marshalltown, Iowa, supports the Central Business District's application for a Main Street Iowa Challenge Grant for the Hopkins Building at 32-34 West Main Street.

Passed this 23rd day of August, 2021, and signed this ____ day of August, 2021.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk



Marshalltown Central Business District
16 East Main St., Ste. 280
Marshalltown, IA 50158
director@marshalltownmainstreet.org
641-844-2001 – Office

August 18, 2021

City Council
Marshalltown, IA

Der Mayor & Councilors,

The Marshalltown Central Business District (MCBD) is requesting in writing the support from the City Council for the 2021 Iowa Economic Authority – Main Street Iowa Challenge Grant. This grant is administered by the office of Main Street Iowa, Des Moines.

We are hoping to acquire Main Street Iowa Challenge Grant funds for the purpose of a historic restoration of the Hopkins Building, located at 32-34 W. Main St. Once this project is completed, this building constructed in ca. 1868/1903, will provide eight (8) units for downtown living, and two (2) retail spaces. As the City Council is aware, these are both needs of the downtown community.

I have attached current photos of the building, for your review.

The MCBD would very much appreciate the Marshalltown City Council's written support for the project.

Respectfully,

Deb Millizer
Executive Director, MCBD

Hopkins Building
32-34 W. Main St



**RESOLUTION AUTHORIZING A CONTRACT WITH US METAL BUILDERS FOR
\$360,000 FOR DERECHO REPAIR WORK AT THE AIRPORT**

WHEREAS, the derecho on August 10, 2020, caused significant damage throughout Marshalltown, including at the Marshalltown Airport; and

WHEREAS, the Iowa Communities Assurance Pool (ICAP) has approved a number of repairs at the Marshalltown Airport, including the following:

Location	Property
Airport- Hangar #4	\$ 188,683.39
Airport- Hangar #2	\$ 58,118.47
Airport- Hangar Stalls 11-20	\$ 55,561.31
Airport- Hangar #6	\$ 105,412.02
Airport- Hangar-Stalls 1-10	\$ 25,242.21
Airport- Hangar- stalls 27-36	\$ 120,368.37
Airport- Main Office/Maintenance	\$ 2,406.92
Airport- Hangar #3	\$ 6,752.01
Airport- Old Fisher Hangar	\$ 30,717.48
Airport- Hangar Building #5	\$ 69,442.36
Airport Fencing and Flagpole	\$ 7,380.00

; and

WHEREAS, ICAP has approved US Metal Builders to complete the metal-related repair work as part of the total scope of work of the damaged facilities;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, the Purchasing Policy is hereby waived to forgo the requirement to get another bid for the metal-related work at the Marshalltown Airport, resulting from the 2020 derecho, and the Mayor is authorized to execute an agreement when available with US Metal Builders for the ICAP-approved work of \$360,000.

Passed this 23rd day of August, 2021, and signed this _____ day of August, 2021

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

**RESOLUTION ALLOWING OPEN CONTAINERS ON PUBLIC WAYS FOR 13TH
STREET DISTRICT HARVEST MARKET, SEPTEMBER 9-10, 2021**

WHEREAS, the City of Marshalltown Code of Ordinances 130.030(1) states that “it shall be unlawful for any person to possess an open or unsealed bottle, can, jar or other receptacle containing an alcoholic beverage on any public sidewalk, street, alley or parking lot, or within a motor vehicle; and

WHEREAS, Section 130.030(2) grants the City Council the power to grant exceptions to Section 130.030(B) for special events and activities; and

WHEREAS, the 13th Street District has requested the ability to have a beer garden on 13th Street from Summit Street to Jerome Street to include the public parking lot on Thursday, September 9th, 5-7:30 pm and Friday, September 10th, 5-8:30 pm; and

WHEREAS, the beer garden will be barricaded with a street closure and operated under a 5-day event liquor license; and

WHEREAS, staff has reviewed the request and recommend approval of the special event exception for this community event;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, that the 13th Street District is granted an exemption to allow for open containers in a public way within the designated area for this event.

Passed this 23rd day of August 2021 and signed this ____ day of August 2021.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

Online Form Submission #2008 for Special Events Application

From : noreply@civicplus.com

Tue, Aug 03, 2021 04:36 PM

Subject : Online Form Submission #2008 for Special Events Application**To :** clerk@marshalltown-ia.gov

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Special Events Application

Governor's Proclamation on Gatherings

All gathering organizers or hosts are strongly encouraged to take reasonable measures under the circumstances to ensure the health of participants and members of the public, including social distancing practices, increased hygiene practices, and other public health measures to reduce the risk of transmission of COVID-19 consistent with guidance issued by the Iowa Department of Public Health. (Issued 4/2/21)

Event planning assistance	Field not completed.
---------------------------	----------------------

Do you need to rent a park shelter?
Please rent park shelters separately.

	Field not completed.
--	----------------------

Start Date	9/9/2021
------------	----------

End Date	9/10/2021
----------	-----------

Event Start and End Times	5:00 PM - 8:30 PM
---------------------------	-------------------

Activity Name	13th Street - Car Cruise In and Harvest Market
---------------	--

Describe event, add multiple dates and times here	Car Cruise In - 5-7:30pm The 13th Street District will be hosting a free family friendly event featuring "Classic Cars, Timeless Tunes and Good Eats." Join us to enjoy a variety of classic cars, listen to timeless tunes, and savor some great eats.
---	--

	Harvest Market - 5-8:30pm 13th Street District Harvest Market will feature 30+ unique vendors and live musical performances. This fun, family friendly event will have a variety of vendors, from fall produce, baked goods, local produce, artisan goods, caramel apples, face painting and much more.
--	--

Desired event location	13th Street District
------------------------	----------------------

Type of Event	Community-wide event
---------------	----------------------

Park location request, if requesting a park	Field not completed.
---	----------------------

Park Amenities	Park Amenities
Upload event summary, if you have one	Field not completed.
Upload google map of area	Field not completed.
Upload certificate of insurance holding the City of Marshalltown harmless. Not generally required for small events or local gatherings.	map for harvest market 2021.JPG
Sponsoring Organization	13th Street District
Type of Organization	Non-Profit
Contact Name	Amber Danielson
Contact Phone	641-751-1329
Email	director@artsandculturealliance.org
(Section Break)	
Special Events Trailer Effective 7/1/21 the City of Marshalltown is utilizing a Special Events Trailer when barricades, cones, and channelizers are requested for use. There is a required fee of \$150 for the delivery and pickup of the stocked trailer. For a fee of \$300 the trailer will be delivered, set up, and picked up. Keys for the trailer will be provided to the organizer prior to the event. All equipment must be returned as provided.	
Are you requesting street closure?	No
Will you need barricades?	Yes
Do you need...	parking cones
Barricade Begin and End Time	3:30 PM - 10:00 PM
Enter number of barricades, cones, and channelizers needed:	we will need barricades delivered Thursday Sept 9th in the afternoon around 1-2pm and we will need them the following evening for the Harvest Market. Barricades can be picked up over the weekend or first thing Monday. Barricades qty 7 Cones qty 20 Channelizers 0
Required Fee	\$150 for delivery and pickup
Attach Sketch Showing Desired Traffic Control	Field not completed.
Barricade layout instructions	Barricade Layout (PDF)
(Section Break)	
Will the event allow consumption of beer, wine, or other alcoholic beverages?	Yes
How will alcoholic beverages	Beer or wine coolers will be sold

be served?

City areas allowing alcohol consumption with approval:	City street, alley, or sidewalk
--	---------------------------------

Additional alcohol beverage comments or questions:	selling beer and wine, same as we did in 2019. We have already talked to Chief Tupper about volunteering time for an officer at the event. Alcohol will only be sold at the Harvest Market, not at the Car Cruise in on Thursday. Our license application number with the state is 145498. Sam Vance will be sending you her background check as she is the one on the 13th St Board who submitted the request for the beer/wine license. I will email you the certificate of insurance once we have it and the background check. Thank you!
--	---

The city usually requires two officers to be present at events allowing consumption of alcoholic beverages.

The minimum fee is \$220 for two officers, billed for two hours. If officers are needed for more than two hours, the rate is \$55 per hour per officer, or \$110 per hour.

Alcohol permission. Questions? Contact the city clerk.

A Council Resolution is required to allow consumption of alcohol on public property, which includes beer gardens and street parties. A valid liquor license is required to serve or sell alcohol to the public. Alcohol licenses generally require 30-45 days to be approved, depending on the council meeting schedule.

(Section Break)

Other considerations....

Food Vendors

Food Vendors are required to have Iowa State Food Licenses. A city permit is NOT required when selling with an approved Special Event. Food trucks must be inspected by the Fire Department to ensure fire code compliance.

Inflatables

Inflatables are not provided by the city and if hired, operator must submit certificate of insurance holding the City of Marshalltown harmless.

Electricity

Please provide your own generator. Contact the Fire Department for safety regulations.

Park items available for rent	55 gallon trash barrels (max 40) \$5 each
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Other needs?	10 trash barrels no picnic tables or bleachers needed
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(Section Break)

Agreement:

The applicant hereby states that he/she is authorized to represent the above named organization and agrees to accept responsibility for payment of repair of any damages to public or private property that may be incurred due to the applicant's activities under this permit. Any amount the permit fee is in excess of the damage cost shall be refunded to the applicant. The applicant also agrees that the regulations stated herewith shall govern activities under this permit.

Dogs are prohibited at most public events and event sponsors are responsible for noting on all advertising that the event is a dog-free event if attendance is expected to exceed 100 persons.

****If permit requirements are not met, including advertisement of a dog-free event, the deposit will not be returned.****

Applicant's E-Signature	Amber Danielson
-------------------------	-----------------

Date	8/3/2021
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Regulations	Regulations for Activities Requiring Use of Public Property (PDF)
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Permit Details Map	Public Use Permit Details Map (PDF)
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Letter to Holders	Letter to Public Use Permit Holders (PDF)
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Dog Ordinance Compliant Advertising Language: "No Dogs Allowed at This Event by Order of the City of Marshalltown"	
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Resolution	Resolution Amending Resolution 2008-040 and Further Designating Public Events at Which Dogs Are Prohibited (PDF)
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Ordinance	Ordinance Relating to the Prohibition of Dogs at Public Events (PDF)
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Email not displaying correctly? [View it in your browser.](#)



**RESOLUTION AUTHORIZING THE CITY OF MARSHALLTOWN TO APPROVE THE
SUBMISSION OF A WATER RESOURCES RESTORATION PROJECT APPLICATION FOR
CLEAN WATER SRF WATER RESOURCES RESTORATION SPONSORED PROJECT FUNDS**

WHEREAS, during 2009 Iowa General Assembly session, legislation was passed to allow a new method of funding water quality protection. SF 339 amended the Iowa Code to add a new category of projects that can be financed with sewer revenues. This new category, called "water resource restoration sponsored projects," includes locally directed, watershed-based projects to address water quality problems; and

WHEREAS, this program will be implemented through the Clean Water State Revolving Fund (CWSRF), a loan program for construction of water quality facilities and practices. On a typical CWSRF loan, the utility borrows principal and repays principal plus interest and fees. On a CWSRF loan with a sponsored project, a portion of the interest due on the loan is used to fund the work of the sponsored project, so the utility's ratepayers do not pay any more than they would have for just the wastewater improvements. Instead, two water quality projects are completed for the cost of one; and

WHEREAS, the Wastewater Department is listed on the CWSRF FY 2021 Intended use Plan project list with a CWSRF project in the wastewater collection system. The City of Marshalltown Staff is in the process of identifying projects that may meet the criteria for this program for water resources restoration projects. The City of Marshalltown is working on an application for use of a portion of the interest due on the CWSRF loan repayment to cover the cost of one or more projects to be identified, if eligible; and

WHEREAS, the applications are due on September 1, 2021, with the notice of award expected in December, 2021; and

WHEREAS, the city staff recommends that the City Council approve the resolution authorizing the City of Marshalltown to apply for Water Resources Restoration Sponsored Project funding and designating Justin Nickel, Public Works Director, as the Authorized Representative for the City for the application process; and

NOW THEREFORE BE IT RESOLVED BY THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the City of Marshalltown staff be authorized to make application for Clean Water SRF Water Resources Restoration Sponsored Project funding, and that Justin Nickel, Public Works Director, is hereby designated as the Authorized Representative for the City of Marshalltown for the application process.

Passed this 23rd day of August, 2021 and signed this ____ day of August, 2021.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

August 18, 2021

VIA ELECTRONIC MAIL

State Revolving Fund
Iowa Department of Natural Resources
c/o Lee Wagner
401 SW 7th Street, Suite M
Des Moines, IA 50309

Re: Water Resource Restoration Project/Marshalltown, Iowa
Our File No. 422742

To the Iowa Department of Natural Resources:

Dorsey & Whitney LLP serves as bond counsel to the City of Marshalltown, Iowa (the "City") and we have been asked to submit this correspondence to you as an accompaniment to the City's Water Resource Restoration Sponsored Project Application. As bond counsel, we have reviewed the application and the provisions of Chapter 384 of the Code of Iowa (the "Code") related to the financing of water resource restoration projects.

For purposes of our review, we have assumed that the project (the "Project") described by the City in the application meets the statutory definition of "water resource restoration project" as set forth in Section 384.80(15) of the Code. Based upon our review, we concur that the City will have legal authority to approve financing for the Project either through the issuance or modification of general obligation debt or sewer utility revenue debt. As is typical, in order to become vested with the legal authority to borrow money, the City will need to follow the procedures set forth in Chapter 384 of the Code.

We hope that you will contact us if you have any questions regarding our correspondence. We are looking forward to working with you on the City's behalf to complete the proposed financing transaction.

Best regards,


John P. Danos

Clean Water SRF
WATER RESOURCE RESTORATION
Sponsored Projects



APPLICATION COMPLETENESS CHECKLIST

- ☒ Pre-application consultation held **June 28, 2021** (date – must be by **July 2, 2021**)
- ☐ Application and required attachments (in pdf format) submitted electronically via e-mail, sent by **11:59 p.m. on September 1, 2021.**
 - ☐ (If submitting application by mail, a hard copy with original signatures and media containing electronic files must be postmarked by **September 1, 2021**)
- ☐ Application signed by authorized official
- ☒ CWSRF wastewater project is eligible
- ☐ Acquisition of Property Form signed by authorized official
- ☐ Authorizing resolution passed by the wastewater utility's governing board for the sponsored project application
- ☒ Identification of any third-party entity involved and the potential need for a 28E agreement between the utility and the qualified entity
- ☒ Identification of water quality organization and any other parties and their expected contribution to the project
- ☐ Letters of support from project partners
- ☐ Letter from the wastewater utility's bond counsel indicating concurrence with the sponsored project concept
- ☐ Project Conceptual Plan including:
 - ☐ Identification of the waterbody, watershed, and water quality concern
 - ☐ Assessment of the impacted waterbody and its watershed
 - ☐ Discussion of project goals and objectives
 - ☐ Evaluation of priority areas identified in the watershed assessment and possible water quality practices that could be implemented
 - ☐ Description of potential practices to be implemented with the expected water quality outcomes
 - ☐ Discussion of project locations, land ownership, and any plans for acquiring properties or easements
 - ☐ Proposed project schedule with major milestones, and discussion of the associated infrastructure project schedule
 - ☐ Proposed evaluation procedures and measures
 - ☐ Explanation of the proposed budget
 - ☐ Discussion of maintenance for the life of the proposed practice(s)
- ☐ Preliminary communication plan

Clean Water SRF

WATER RESOURCE RESTORATION

Sponsored Project Application



Application Instructions:

- Review and follow the application requirements in the Sponsored Project Application Process and Guidelines.
- Please print or type the information on the form.
- Complete each section of the application form.
- Sign the application.
- Attach supporting documentation.
- Scan and submit the entire application, with attachments, in PDF form to srf-iup@dnr.iowa.gov.

Application must be e-mailed by 11:59 p.m. on September 1, 2021

OR, if attachments are too large to transmit, e-mail the application form only by the deadline above **and** mail the complete application form with original signatures, all attachments, and media storage device containing electronic files to the following address:

State Revolving Fund
Iowa Department of Natural Resources
Wallace State Office Building, 502 E. 9th Street
Des Moines, IA 50319-0034

Applications submitted by mail must be postmarked by September 1, 2021

Section 1: Applicant Information

(This information relates to the wastewater utility that will be the Clean Water SRF borrower.)

Applicant Name:	City of Marshalltown
Mailing Address:	24 N Center Street
City, State, Zip + 4	Marshalltown, Iowa 50158
Authorized Representative:	Justin Nickel, P.E.
Signature:	
Title:	Public Works Director
Telephone Number:	641-754-5734
E-mail:	jnickel@marshalltown-ia.gov

Section 2: SRF Project Status

Choose One	☐ The project is on the CWSRF Intended Use Plan and is in the "Planning" phase, SRF Number CS1920
	☒ We are submitting this sponsored project application in conjunction with our CWSRF Intended Use Plan application for DNR Project Number S2020-0410A

Section 3: Information on the Identified Watershed and Water Quality Issues

(Summarize the information here and expand or add documentation, maps, monitoring data, and other data in the project conceptual plan attached to this application as shown in Section 7.)

Name of Waterbody:	Brady Creek, Anson Creek, Linn Creek, and the Iowa River
HUC Number and Name (where both wastewater utility and waterbody are located):	07080208 Iowa River
Uses for the Waterbody (e.g. recreation, drinking water, other):	Drainage, recreation, drinking water
Water Quality Concerns (e.g. sediment, bacteria, nutrients):	Sediment, suspended solids, phosphorus, nitrates, and bacteria
Sources of Water Quality Data (e.g. DNR water monitoring, IOWATER, US Geological Survey, utilities, other):	IOWATER and STORET
Nonpoint Source Contributions to Water Quality Concerns (e.g. urban stormwater, soil erosion, livestock operations, other):	Urban stormwater, agricultural runoff, and soil erosion
Primary Water Quality Goal of the Sponsored Project:	Reduce sediment, nutrient, and bacteria transport

Section 4: Brief Summary of Proposed Water Resource Restoration Sponsored Project

Describe the scope of the proposed project (i.e., specific solution to the water quality problem). Summarize the process of analyzing and selecting the most appropriate nonpoint source practices relating to the unique issues and characteristics of the identified waterbody and planning area. Provide additional detail in the attachments to this application.
This project's objective is to reduce sediment, nutrient, and bacteria transport within the Iowa River Watershed. More specifically, the project is targeted to the City of Marshalltown and the creeks and detention areas within the city. The project area includes new stormwater quality improvement measures and improvements to existing stormwater facilities. The proposed project may use water quality practices such as wetlands, permeable pavers, retention ponds, detention ponds, stream channel restoration, bioretention, and bioswales to provide water quality improvements. It is anticipated that these projects will reduce sediment load downstream, decrease nutrient and bacteria transport from urban and rural areas, and restore project areas to a more sustainable ecologically diverse environment.

Section 5: Water Quality Organization(s) Involved in Project Planning

Organization	Contact Person	Email Address
IDALS	Jennifer Welch	Jennifer.welch@ia.nacdnet.net
Marshall Co Conservation	Mike Stegmann	mccb@co.marshall.ia.us
IDNR	Kyle Ament	kyle.ament@dnr.iowa.gov
NRCS	Dana Holland	Dana.Holland@ia.usda.gov

Section 6: Qualified Entity Information

Is the applicant proposing to enter into an agreement with a qualified third party entity to implement the sponsored project?

☒ No		
☐ Yes	Organization:	

Section 7: Sponsored Project Cost

Cost Category	Total Estimated Project Costs	Costs to be Covered from Other Funds	Costs to be Allocated from Up to 1% of SRF Loan Interest
Land and Easements			
Relocation Expenses			
Professional Planning Fees	\$25,000		\$25,000
Professional Design Fees	\$132,500		\$132,500
Professional Construction Fees	\$145,800		\$145,800
Construction	\$944,200		\$944,200
Equipment			
Miscellaneous	\$5,500		\$5,500
Bond Counsel Fees	\$6,700		\$6,700
Contingencies	\$65,000		\$65,000
TOTAL			\$1,324,700

Section 8: Attachments

Attachments must be submitted with the application. Applications will not be considered complete unless all required attachments are submitted.

- Authorizing resolution passed by the wastewater utility's governing board for the sponsored project application;
- Identification of any third-party entity involved and the potential need for a 28E agreement between the utility and the qualified entity;
- Identification of water quality organization and any other parties involved in the project, including a description of their expected involvement and contribution to funding, planning, design, selection, and/or implementation;
- Letters of support from project partners including a description of their involvement or contribution to the project;
- Letter from the wastewater utility's bond counsel indicating concurrence with the sponsored project concept;
- Project conceptual plans, including:
 - Clearly identified waterbody and water quality concern that are the focus of the application as well as the clearly identified watershed within which the project will be located;
 - Assessment of the impacted waterbody and the entire contributing watershed identified as the focus of the application. Include water quality data, maps, and other documentation that evaluates land use, topography, soils, hydrology, etc. adequately to identify the water quality concern being addressed, sources of the water quality concern, and priority areas contributing to the identified water quality;
 - Discussion of specific project goals and objectives for addressing the identified water quality concern and the impacted waterbody;
 - Evaluation of priority areas identified by the watershed assessment and the possible water quality practices that could be implemented, considering the unique demographic, topographic, hydrologic, and institutional characteristics of the planning area. Include discussion of how the potential project areas were selected and prioritized based on the contributions to the water quality concern identified in the assessment and other factors that were considered in the prioritization process;
 - Description of potential practices to be implemented with the expected water quality outcomes. Include drainage area and water quality volume, pollutant inputs and load reductions estimates or calculations, as applicable, for the areas where practices are proposed in the project;
 - Discussion of project locations, land ownership, and any plans for acquiring properties or easements. Proposed projects not on City owned land will need to provide a letter of support from the land owner;
 - Proposed project schedule for the associated CWSRF project and proposed sponsored project with major milestones, along with a discussion of how the sponsored project construction schedule coordinates with the infrastructure project schedule;
 - Proposed evaluation procedures and measures that will be utilized to determine the water quality improvement and overall success of the project;
 - Explanation of the proposed budget, including identification of all other potential or secured funding sources and amounts, discussion of how the project could be adjusted according to final amount available through sponsored project mechanism and other funding sources;
 - Discussion of plans to maintain the practices and how maintenance will be funded for the life of the practice.
- Preliminary communication plan indicating how information about the proposed project will be communicated to and from key audiences, such as community residents, neighbors, city council or other decision-makers, and other stakeholder groups.

Section 9: Acquisition of Property – Required Form

U.S. ENVIRONMENTAL PROTECTION AGENCY
ASSURANCE WITH RESPECT TO REAL PROPERTY ACQUISITION
OF TITLE III OF THE UNIFORM RELOCATION ASSISTANCE AND REAL PROPERTY
ACQUISITION POLICIES ACT OF 1970 AS AMENDED

The City of Marshalltown (Applicant) hereby assures that it has authority under applicable State and local law to comply with Section 213 of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, Public Law 91-646, 84 Stat. 1894 (42 U.S.C. 4601) as amended by the Surface Transportation and Uniform Relocation Assistance Act of 1987, Title IV of Public Law 100-17, 101 Stat. 246-256 (42 U.S.C. 4601 note) and 49 CFR 1.48(cc); and certifies, assures and agrees that, notwithstanding any other provision set forth in the application.

1. For projects resulting in the displacement of any person:
 - a. It will adequately inform the public of the relocation payments and services which will be available as set forth in Subparts A, C, D and E of 49 CFR 24.
 - b. It will provide fair and reasonable relocation payments to displaced persons as required by Subparts D and E of 49 CFR 24.
 - c. It will provide a relocation assistance program for displaced persons offering services described in Subpart C of 49 CFR 24.
 - d. Comparable replacement dwellings will be available pursuant to Subpart F of 49 CFR 24, or provided if necessary, a reasonable period in advance of the time any person is displaced.
 - e. In acquiring real property, it will provide at least 90 days written notice to each lawful occupant of real property acquired, stating the date such occupant is required to move from a dwelling or to move his business or farm operation.
2. For projects resulting in the acquisition of real property:
 - a. It will fully comply with the requirements of Subpart B of 49 CFR 24.
 - b. It will adequately inform the public of the acquisition policies, requirements and payments which apply to the project.
 - c. It will make every effort to acquire real property expeditiously through negotiation.
 - d. Before the initiation of negotiations it will have the real property appraised and give the owner or his representative an opportunity to accompany the appraiser during inspection of the property, except as provided in 49 CFR 24.102(c)(2).
 - e. Before the initiation of negotiations it will establish an amount which it believes to be just compensation for the real property, and make a prompt offer to acquire the property for that amount; and at the same time it will provide the owner a written statement of the basis for such amount in accordance with 49 CFR 24.102.
 - f. Before requiring any owner to surrender possession of real property it will pay the agreed purchase price; or deposit with the court, for the benefit of the owner, an amount not less than the approved appraisal of the fair market value of the property; or pay the amount of the award of compensation in a condemnation proceeding for the property.
 - g. If interest in real property is to be acquired by exercise of the power of eminent domain, it will institute formal condemnation proceedings and not intentionally make it necessary for an owner to institute legal proceedings to prove the fact of the taking of this real property; and
 - h. It will offer to acquire the entire property, if acquisition of only part of a property would leave its owner with an uneconomic remnant.

References to 49 CFR are citations to Title 49, Code of Federal Regulations, Part 24, published in the Federal Register Vol. 54, No. 40, March 2, 1989.

This document is hereby made part of and incorporated in any contract or agreement, or any supplements and amendments thereto, relating to the above-identified application and shall be deemed to supersede any provision therein to the extent that such provisions conflict with the assurances or agreements provided therein.

City of Marshalltown

(Legal Name of Applicant)

By _____ (Date)

(Signature of Authorized Representative)

MINUTES TO SET DATE FOR HEARING
ON ENTERING INTO AN AMENDED
LOAN AND DISBURSEMENT
AGREEMENT

422742-44 (N/I)

Marshalltown, Iowa

August 23, 2021

The City Council of the City of Marshalltown, Iowa, met on August 23, 2021, at 5:30 pm, at the City Council Chambers, 10 West State Street, Marshalltown, Iowa.

The Mayor presided and the roll was called showing the following members of the Council present and absent:

Present: _____

Absent: _____.

Council Member _____ introduced the resolution hereinafter next set out and moved its adoption, seconded by Council Member _____; and after due consideration thereof by the Council, the Mayor put the question upon the adoption of the said resolution and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted as follows:

RESOLUTION NO. 2021-226

RESOLUTION TO FIX A DATE FOR A PUBLIC HEARING ON PROPOSAL TO ENTER INTO AN AMENDED SEWER REVENUE LOAN AND DISBURSEMENT AGREEMENT AND TO BORROW MONEY THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$3,790,000

WHEREAS, the City of Marshalltown (the “City”), in Marshall County, State of Iowa, did heretofore establish a Municipal Sanitary Sewer System (the “Utility”) in and for the City which has continuously supplied sanitary sewer service in and to the City and its inhabitants since its establishment; and

WHEREAS, the management and control of the Utility are vested in the City Council (the “Council”) and no board of trustees exists for this purpose; and

WHEREAS, pursuant to a prior resolution of the Council, the City has heretofore issued its \$3,700,000 Sewer Revenue Bonds, Series 2013, dated June 18, 2013 (the “Series 2013 Bonds”), a portion of which remain outstanding; and

WHEREAS, pursuant to a prior resolution of the Council, the City has heretofore issued its \$5,065,000 Sewer Revenue Refunding Bond, Series 2020, dated January 8, 2020 (the “Series 2020 Bond”), a portion of which remains outstanding; and

WHEREAS, pursuant to a prior resolution of the Council, the City has heretofore issued its \$4,335,000 Sewer Revenue Refunding Bonds, Series 2021, dated April 1, 2021 (the “Series 2021 Bond”), a portion of which remain outstanding; and

WHEREAS, pursuant to the resolutions (the “Outstanding Bond Resolutions”) authorizing the issuance of the Series 2013 Bonds, the Series 2020 Bond and the Series 2021 Bonds (hereinafter collectively referred to as the “Outstanding Bonds”), the City reserved the right to issue additional obligations payable from the net revenues of the Utility and ranking on a parity with the Outstanding Bonds under the terms and conditions set forth in the Outstanding Bond Resolutions; and

WHEREAS, pursuant to a prior resolution of the Council (the “Series 2019 Bond Resolution”), the City has heretofore issued its \$3,500,000 Sewer Revenue Bond, SRF Series 2019, dated July 19, 2019 (the “Series 2019 Bond”) to the Iowa Finance Authority (the “Lender”), a portion of which remains outstanding; and

WHEREAS, pursuant to the Series 2019 Bond Resolution, the City reserved the right to call the Series 2019 Bond for early redemption, subject to the conditions set forth in the Series 2019 Bond Resolution; and

WHEREAS, the City will undertake the construction of a certain water resource restoration project (the “Project”); and

WHEREAS, the Lender has agreed to provide financing for the Project by refinancing the Series 2019 Bond, increasing its principal amount and decreasing the interest rate thereon; and

WHEREAS, the City now proposes to enter into an amended Sewer Revenue Loan and Disbursement Agreement (the "Agreement") and to borrow money thereunder in a principal amount not to exceed \$3,790,000, pursuant to the provisions of Section 384.24A of the Code of Iowa, for the purpose of paying the cost, to that extent, of (1) current refunding the Series 2019 Bond; and (2) constructing the Project; and it is necessary to fix a date of meeting of the City Council at which it is proposed to take action to enter into the Agreement and to give notice thereof as required by such law;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Marshalltown, Iowa, as follows:

Section 1. This City Council shall meet at the City Council Chambers, 10 W State Street, Marshalltown, Iowa, on September 13, 2021, at 5:30 pm, at which time and place a hearing will be held and proceedings will be instituted and action taken to enter into the Agreement.

Section 2. The City Clerk is hereby directed to give notice of the proposed action on the Agreement setting forth the amount and purpose thereof, the time when and place where the said meeting will be held, by publication at least once, not less than four (4) and not more than twenty (20) days before the meeting, in a legal newspaper which has a general circulation in the City. The notice shall be in substantially the following form:

NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS
TO ENTER INTO AN AMENDED LOAN AND DISBURSEMENT AGREEMENT
IN A PRINCIPAL AMOUNT NOT TO EXCEED \$3,790,000

(SEWER REVENUE)

The City Council of the City of Marshalltown, Iowa, will meet on September 13, 2021, at _____ o'clock ____m., at the _____, in the City, for the purpose of instituting proceedings and taking action to enter into an amended loan and disbursement agreement (the "Agreement") and to borrow money thereunder in a principal amount not to exceed \$3,790,000, for the purpose of paying the cost, to that extent, of (1) current refunding the City's outstanding Sewer Revenue Bond, SRF Series 2019, dated July 19, 2019; and (2) undertaking the construction of a certain water resource restoration project.

The Agreement will not constitute a general obligation of the City, nor will it be payable in any manner by taxation but, together with the City's outstanding Sewer Revenue Bonds, Series 2013, dated June 18, 2013; Sewer Revenue Refunding Bond, Series 2020, dated January 8, 2020; Sewer Revenue Refunding Bonds, Series 2021, dated April 1, 2021; and any additional obligations of the City as may be hereafter issued and outstanding from time to time ranking on a parity therewith, will be payable solely and only from the Net Revenues of the Municipal Sanitary Sewer System of the City.

At the aforementioned time and place, oral or written objections may be filed or made to the proposal to enter into the Agreement. After receiving objections, the City may determine to enter into the Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the City Council of the City of Marshalltown, Iowa.

Alicia Hunter
City Clerk

Section 3. Pursuant to Section 1.150-2 of the Income Tax Regulations (the “Regulations”) of the Internal Revenue Service, the City declares (a) that it intends to undertake the Project which is reasonably estimated to cost approximately \$290,000, (b) that other than (i) expenditures to be paid or reimbursed from sources other than the issuance of bonds, notes or other obligations (the “Bonds”), or (ii) expenditures made not earlier than 60 days prior to the date of this Resolution or a previous intent resolution of the City, or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds, or (iv) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the Project have heretofore been made by the City and no expenditures will be made by the City until after the date of this Resolution or a prior intent resolution of the City, and (c) that the City reasonably expects to reimburse the expenditures made for costs of the City out of the proceeds of the Bonds. This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

Section 4. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved this August 23, 2021.

Mayor

Attest:

City Clerk

• • • •

On motion and vote, the meeting adjourned.

Mayor

Attest:

City Clerk

ATTESTATION CERTIFICATE:

STATE OF IOWA
COUNTY OF MARSHALL
CITY OF MARSHALLTOWN

SS:

I, the undersigned, City Clerk of the aforementioned City, do hereby certify that attached hereto is a true and correct copy of the proceedings of the City Council relating to fixing a date for hearing on the City Council's proposal to take action in connection with a Sewer Revenue Loan and Disbursement Agreement.

WITNESS MY HAND this ____ day of _____, 2021.

City Clerk

ORGANIZATION AND ESTABLISHMENT CERTIFICATE:

STATE OF IOWA
COUNTY OF MARSHALL
CITY OF MARSHALLTOWN

SS:

I, the undersigned City Clerk, do hereby certify that the City of Marshalltown is organized and operating under the provisions of Title IX of the Code of Iowa and not under any special charter and that such City is operating under the Mayor-Council form of government and that there is not pending or threatened any question or litigation whatsoever touching the incorporation of the City, the inclusion of any territory within its limits or the incumbency in office of any of the officials hereinafter named.

And I do further certify that the following named parties are officials of the City as indicated:

_____	Mayor
_____	City Administrator
_____	City Clerk/Treasurer
_____	Finance Director
_____	Council Member/Mayor Pro Tem
_____	Council Member
_____	Council Member
_____	Council Member
_____	Council Member
_____	Council Member
_____	Council Member

I further certify that the City established the Municipal Sanitary Sewer System (the "Utility") and that the Utility has been in continuous operation by the City since its establishment as aforesaid in supplying sanitary sewer service to the City and its inhabitants.

I further certify that the management and control of the Utility are vested in the City Council of the City, and that no board of trustees exists which has any part of the control and management of such Utility.

WITNESS MY HAND this ____ day of _____, 2021.

City Clerk

OUTSTANDING DEBT CERTIFICATE:

STATE OF IOWA

COUNTY OF MARSHALL

CITY OF MARSHALLTOWN

SS:

I, the undersigned, City Clerk of the City of Marshalltown, Iowa (the “City”), do hereby certify that the City has no bonds or other obligations of any kind now outstanding which are secured by and payable from the revenues derived from the operation of the Municipal Sanitary Sewer System (the “Utility”), except as follows:

Date	Type	Principal Amount Outstanding	Maturity
06-18-2013	Sewer Revenue	\$1,926,000	06-01-2028
07-19-2019	Sewer Revenue	\$3,356,000	06-01-2040
01-08-2020	Sewer Revenue	\$4,075,000	06-01-2029
04-01-2021	Sewer Revenue	\$3,833,000	06-01-2028

(Attach here a separate sheet listing any other outstanding obligations of the City secured by and payable from the revenues of the Utility excluding the proposed issue.)

WITNESS MY HAND this ____ day of _____, 2021.

City Clerk

PUBLICATION CERTIFICATE:

(PLEASE NOTE: Please do not date and return this certificate until you have received the publisher's affidavit and have verified that the notice was published on the date indicated in the affidavit, but please return all other completed pages to us as soon as they are available.)

STATE OF IOWA
COUNTY OF MARSHALL
CITY OF MARSHALLTOWN

SS:

I, the undersigned, City Clerk of the aforementioned City, do hereby certify that pursuant to the resolution of its City Council fixing a date of meeting at which it is proposed to take action to enter into a loan and disbursement agreement, the notice, of which the printed slip attached to the publisher's affidavit hereto attached is a true and complete copy, was published on the date and in the newspaper specified in such affidavit, which newspaper has a general circulation in the City.

WITNESS MY HAND this ____ day of _____, 2021.

City Clerk

(Attach here the publisher's original affidavit with clipping of the notice, as published.)

August 17, 2021

VIA EMAIL

Alicia Hunter
City Clerk/City Hall
Marshalltown, Iowa

Re: \$3,790,000 SRF Water Resource Restoration Project
File No. 422742-44

Dear Alicia:

We have prepared and attach proceedings for the August 23, 2021 City Council meeting to enable the Council to set September 13, 2021 as the date for a hearing on the proposal to enter into the amended Loan and Disbursement Agreement in connection with the water resource restoration project and the correspondence refinancing of the City's Sewer Revenue Bond, SRF Series 2019.

The documents attached include the following items:

1. Resolution fixing the date of meeting at which it is proposed to take action to enter into the Agreement. The form of notice is set out in Section 2 of the resolution. Please print an extra copy for delivery to the newspaper. Please insert the time and place of the hearing in both the resolution and the notice.
2. Attestation Certificate with respect to the validity of the transcript.
3. Organization and Establishment Certificate.
4. Outstanding Debt Certificate with respect to the outstanding debt of the Sewer Utility.
5. Publication Certificate with respect to publication of the notice, to which must be attached the publisher's affidavit of publication with a clipping of the notice as published.

The notice must be published at least once, not less than four (4) and not more than twenty (20) days before the meeting date set for the hearing, in a legal newspaper which has a general circulation in Marshalltown. The last date on which this notice can be effectively published is September 9, 2021.

As soon as the notice appears in the newspaper, please have a copy emailed to lemke.susan@dorsey.com or faxed to our office at (515) 283-1060.

Please return one fully executed copy of all completed pages to us as soon as they are available.

Please call Emily Hammond or me if you have questions.

Best regards,

John P. Danos

Attachments

cc: Diana Steiner
Jessica Kinser
Tracy Scebold
Tony Toigo
Maggie Burger



Joel Greer, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

August 19, 2021

To: Mayor Joel Greer
Members of the City Council

From: Diana Steiner, Finance Director

Re: State Revolving Fund (SRF) and State Sponsored Project loan

Policy Issue: A public hearing must take place before Council approves the refinancing of loans/bonds.

Recommendation: Staff recommends setting a public hearing for September 13, 2021 to refinance a loan agreement with the Iowa Finance Authority to include sponsored project funds of \$290,000 that the City is eligible to receive. This will change the original borrowing of \$3.5 million in principal up to \$3.79 million.

Background: In 2017, the Iowa Department of Natural Resources (DNR) approved the City's Intended Use Plan (IUP) for the Manhole and Point repair project in the amount of \$2.9 million and the Council opted to fund this through the State Revolving Fund (SRF). The interest rate was 1.75% plus a 0.25% annual servicing fee of the outstanding principal. Going through the SRF project made the City eligible for a sponsored water quality project of 10% of the targeted loan amount or \$290,000. The Council approved the borrowing of \$3.5 million when the bids came in higher for the Manhole and Point repair project, but the sponsored project remains at a maximum of \$290,000.

The Council decided that the sponsored project would help fund the water resource restoration project at the City-owned parking lot at Church and 1st Streets. A refinancing agreement is needed to increase the \$3.5M loan to \$3.79M, so it includes the sponsored project. However, the interest paid will still only be the same amount the City would have paid on the \$3.5M.

Budget Impact: The City will receive \$290,000 less a loan initiation fee of \$1,450, but still only has to pay the same amount of interest as we would have if just borrowing the original \$3.5M



loan. This loan is being repaid with sewer fees (an Enterprise Fund), so it has no effect on property tax rates.

Attachment: None

cc: Jessica Kinser, City Administrator

**A RESOLUTION TO APPROVE THE CDBG FACILITIES & SERVICES
APPLICATION FOR THE MICA MARSHALL COUNTY SERVICE CENTER**

WHEREAS MICA has a need for a one-stop shop for family development services in downtown Marshalltown; and

WHEREAS the current MICA estimated non-grant share of the project at 204 S 1st Ave in Marshalltown is estimated at \$1,361,787 and the CDBG program can help reduce that so that MICA can serve more family development needs; and

WHEREAS the CDBG program can help cover \$880,000 of construction costs and help them purchase part of the future power needs from solar; and

WHEREAS the City Council has reviewed the request and found it to be in the best interest of the City.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1: The CDBG request is \$880,000. This includes \$800,000 for general construction and administration, and \$80,000 for solar panels. The Mayor and City staff are authorized to sign and submit any required documents associated with the grant application and award.

Section 2: MICA will provide \$849,068 of other funds for this project.

Section 3: CDBG general administrative services will be provided by Region 6 Resource Partners.

Passed this 23rd day of August, 2021 and signed this ____ day of August, 2021.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

FROM: Michelle Spohnheimer, Housing & Community Development Director

DATE: August 23, 2021 Meeting

RE: CDBG Facilities & Services Grant Program

Policy Issue: The Iowa Economic Development Authority has a CDBG facilities & services grant program. The City is an eligible applicant for funding. A public hearing will be held on as part of the Council meeting followed by approval of the resolution approving an application to be submitted.

Background: A proposed renovation project is being completed by MICA for the property at 204 S 1st Avenue. A request is being made to the State for assistance. The maximum grant award is \$880,000.

Recommendation: The City and MICA are working with Region 6 Resource Partners to prepare and administer this grant. Staff is requesting authorization to apply for funding and accept the award if granted.

Budget Impact: MICA is matching the project with \$849,068 in funding.

Attachment: Resolution

If you have questions please do not hesitate to contact me at 641-754-5756 or e-mail me at mspohnheimer@marshalltown-ia.gov.

**A RESOLUTION TO APPROVE THE CDBG UPPER STORY APPLICATION
FOR THE WILLARD PROPERTY, LLC PROJECT**

WHEREAS the Willard Property, LLC project has a gap financing need that can be assisted with the CDBG Upper Story multi-family funding; and

WHEREAS the project includes three efficiency apartments and two one-bedroom apartments. Two (2) of the efficiency apartments and one (1) of the one-bedroom apartments will be rented to households under 80% of the county median for the affordability time period. The other two apartments will be rented at market rates; and

WHEREAS there is a need for quality affordable housing units for market rate and low- and moderate-income households in downtown Marshalltown; and

WHEREAS the City Council has reviewed the request and found it to be in the best interest of the City.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1: The CDBG request is \$550,000. This includes \$500,000 for general construction and administration, and \$50,000 for solar panels. And the Mayor and City staff are authorized to sign and submit any required documents associated with the grant application and award.

Section 2: Willard Property, LLC will provide \$489,740 of other funds for this project.

Section 3: CDBG general administrative services will be provided by Region 6 Resource Partners.

Passed this 23rd day of August, 2021 and signed this _____ day of August, 2021.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

FROM: Michelle Spohnheimer, Housing & Community Development Director

DATE: August 23, 2021 Meeting

RE: CDBG Upper Story Grant Program

Policy Issue: The Iowa Economic Development Authority has an Upper Story housing grant program. The City is an eligible applicant for funding. A public hearing will be held on as part of the Council meeting followed by approval of the resolution approving an application to be submitted.

Background: As part of a proposed renovation project of the Willards Building at 36 W. Main Street upper story housing units will be created. A portion of those units will be made available to low income households under this grant program. The maximum grant award is \$550,000.

Recommendation: The City and developer are working with Region 6 Resource Partners to prepare and administer this grant. Staff is requesting authorization to apply for funding and accept the award if granted.

Budget Impact: The City has discussed support of this project which is being acted on as a separate agenda item. The developer is contributing and seeking other funding such as historic tax credits for this project.

Attachment: Resolution

If you have questions please do not hesitate to contact me at 641-754-5756 or e-mail me at mspohnheimer@marshalltown-ia.gov.

**RESOLUTION PLEDGING FINANCIAL SUPPORT IN THE FORM OF TAX
INCREMENT FINANCING TO MHS PROPERTIES LLC FOR THE RENOVATION OF
THE WILLARDS BUILDING**

WHEREAS, the City of Marshalltown is pursuing a \$500,000 Community Development Block Grant for MHS Properties LLC for the renovation of the Willards Building at 36 West Main Street; and

WHEREAS, the renovation of the Willards Building includes the creation of five upper-story housing units, one Main Street commercial space, and a main floor live/work space; and

WHEREAS, MHS Properties LLC has demonstrated a funding gap in the project of \$400,000, half of which is for the residential project and half of which is for the commercial/first floor space, and has requested assistance from the City to close the funding gap; and

WHEREAS, the project location is in Urban Renewal Area #4;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, the City Council shall consider a Development Agreement for a grant of incremental taxes in an amount of \$400,000, of which \$200,000 would be for the upper story residential space and the remaining \$200,000 for the first floor commercial space, to assist with the renovation of the Willards Building at 36 West Main Street, with details to be determined at a later date; and

BE IT FURTHER RESOLVED, the consideration of the Development Agreement shall occur in conjunction with the funding gap for 32-34 West Main Street, which will be a project occurring in tandem with 36 West Main Street.

Passed this 23rd day of August, 2021, and signed this ____ day of August, 2021.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

— I O W A —

City Administrator's Office

Joel Greer, Mayor
Jessica Kinser, Administrator
Shari L. Coughenour, Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: August 16, 2021
RE: Incentives for 36 W Main

Policy Issue: Council is required to hold a public hearing before an application can be submitted

Recommendation: To approve the resolution as proposed

Background: At the August 9th Council meeting, the Council directed using TIF to fill a \$300,000 gap on the Willards Building renovation project. This counted an application to Main Street Iowa for the Challenge Grant in the amount of \$100,000 as part of other funding sources being pursued. Deb Millizer with the Marshalltown Central Business District started conversations with Main Street Iowa about the Challenge Grant and was told that the Challenge Grant could not be mixed with the Community Development Block Grant for upper story housing. The MCBG is planning to apply for the Challenge Grant for the Hopkins Building at 32-34, meaning the gap is reduced on that building should the funds be awarded.

The resolution is written to provide a \$400,000 grant of TIF funds, with terms to be determined. If the Council would like to substitute other funds in for the purpose of the resolution, a motion to amend the resolution can be made at the meeting.

Budget Impact: \$400,000 in future tax increment financing funds

Attachment: None

City Council

Michael Gowdy, Al Hoop, Gabriel Isom
Mike Ladehoff, Bill Martin, Gary Thompson, Bethany Wirin

Marshalltown



ORDINANCE 15022

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY REPEALING CHAPTER 35 COUNCIL MANUAL

WHEREAS, the City Council of the City of Marshalltown, Iowa, adopted an resolution in 2017 to establish the Council Manual of Rules and Procedures which was added into the 2018 recodification of the Code of Ordinances; and

WHEREAS, the City Council of the City of Marshalltown, has requested the City of Marshalltown repeal this chapter as ordinances are the laws of Marshalltown and the Council Manual are rules that govern our processes and procedures; and

WHEREAS, the City Council of the City of Marshalltown finds it is in the best interest of the City to repeal Chapter 35 Council Manual of the City Code of Ordinances.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The Code of Ordinances, City of Marshalltown, Iowa is hereby amended by repealing in its entirety, Chapter 35 of the City Code: “Council Manual.”

Section 2. That this ordinance shall be in full force and effect after its passage and publication as by law.

Passed this ____ day of _____, 2021, and signed this ____ day of _____, 2021.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the ____ day of _____, 2021, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the ____ day of _____, 2021.

Alicia Hunter, City Clerk

ORDINANCE SUMMARY

Marshalltown Ordinance #15022 repeals Chapter 35: Council Manual from the Code of Ordinances in its entirety. This ordinance becomes effective upon publication of this summary. A full copy of the ordinance is available online at www.marshalltown-ia.gov.

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

City Administrator's Office

Joel Greer, Mayor
Jessica Kinser, Administrator
Alicia Hunter, City Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: August 19, 2021
RE: Revised Council Manual

Following the initial discussion at the August 9th meeting, I am bringing back a new draft of the Council Manual. This is organized in a very different way than the current version, as I was able to group actions together and eliminate repetitive and redundant language. A lot of language has also been eliminated related to boards and commissions and a Board and Commission Manual is being drafted.

I still have a few items highlighted in the draft that you can choose to discuss or leave as is. Specifically, the highlighted items show areas where we choose to be different than Roberts Rules of Order. This is completely our right to determine our own rules, so no changes need to be made unless you as a body want to do so. The table below summarizes those differences:

Motion	Reference	Debatable	Amendable	Required Vote	Council Comment
To suspend the rules	Page 4	Yes	No	2/3 Council or unanimous of all present	Keep as is
To change the order of business	Page 11	Yes	Yes	Majority of Council Members present RR is 2/3 of Council	No opinion
To refer to a committee	Page 18	No	Yes	Majority of all Council Members	Keep as is
To object to consideration	Page 19	No	Yes	2/3 of all Council Members	Change to debatable
To recess	Page 19	No	Yes	Majority of all Council Members	No opinion
To fix a time for adjournment	Page 19	No	Yes	Majority of all Council Members	Change to debatable

I have heard back from one Council member prior to the agenda being issued, whose comments are represented above. The goal for tonight is to come to agreement on the draft as presented, including the decisions related to our conflict points with Robert's Rules. If the draft is agreed to as is or with amendments, it would come back before you at the September 13th City Council meeting for adoption.

City Council

Michael Gowdy, Al Hoop, Gabriel Isom
Mike Ladehoff, Bill Martin, Gary Thompson, Bethany Wirin



CITY OF MARSHALLTOWN, IOWA

Council Manual

Rules and Procedures

Adopted October 9, 2017

Amended XXXXXX

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AUTHORITY

Iowa Code Section 372.13(5) provides that the City Council shall determine its own rules of procedure. The following set of rules shall be in effect upon adoption by the Council until such time as they are amended or new rules adopted.

The Iowa Open Meetings Law, Chapter 21 of the Code of Iowa, is the governing law of public meetings held by the City of Marshalltown. Direct references to the law are not made throughout the document but are noted as the authority being followed. Chapter 22 of the Code of Iowa is the Iowa Open Records Law, which is also a governing law of public records of the City of Marshalltown.

INTERPRETATION OF THE RULES OF PROCEDURE

The City Attorney shall act as parliamentarian and rule on any questions regarding the application or interpretation of these rules and procedures. In the absence of the City Attorney, the City Administrator shall be considered the final authority on the rules of procedure for the conduct of City Council business. Any good faith, non-intentional error in the application of these rules shall not void any public action taken if, notwithstanding the good faith, non-intentional error, the action taken otherwise complied with the Marshalltown Code of Ordinances and the Iowa Code.

RULE ENFORCEMENT

The presiding officer, whether it be the Mayor, Mayor Pro Tem or Acting Mayor Pro Tem, shall enforce these rules and procedures. Any Councilmember who believes the presiding officer is failing to enforce the rules may call attention to it by making a point of order referencing the Rule or Procedure the Councilmember believes is applicable. The raising of a point of order has the effect of requiring the presiding officer to make a ruling on the question involved and, if appropriate, to enforce the applicable rule.

Unless otherwise specified by law or these rules, all business will be conducted by the majority rule of those present and voting.

Following any adverse ruling on a point of order, any Councilmember may move to appeal the decision of the presiding officer and, in so doing, state the appropriate action which the Councilmember believes should have been taken. If this motion receives the required second, the City Council may, by majority vote, adopt the alternative ruling stated in the motion.

SUSPENSION AND AMENDMENT OF THESE RULES

These rules may be temporarily suspended by a vote of two-thirds of all Councilmembers, or the unanimous consent of all the Councilmembers present if fewer than five are present.

Temporary Suspension.

These rules may be temporarily suspended by the unanimous consent of all the Councilmembers present, or by a vote of two-thirds of all the Councilmembers. The vote on any such suspension shall be taken by “yeses” and “nos” and entered upon the record.

Amendment of These Rules.

These rules may be amended or new rules adopted, by a majority vote of all Councilmembers and shall, at a minimum, be reviewed every two (2) years.

Supplemental Rules.

The current edition of Robert’s Rules of Order is adopted to supplement these rules, if not in conflict with these rules. However, any good faith, non-intentional error in the application of Roberts Rules of Order shall not void any public action taken if, notwithstanding the good faith, non-intentional error, the action taken otherwise complied with the Marshalltown Code of Ordinances and the Iowa Code.

CITY GOVERNMENT STRUCTURE

Mayor.

The Mayor is the chief executive officer of the City and carries out the responsibilities specified in the Code of Ordinances. When present, the Mayor is the presiding officer at meetings of the City Council. The Mayor has veto powers authorized by the Iowa Code. The Mayor appoints all board and commission members as provided for in these rules. The roles of these committees are detailed in the Board and Commission Manual, which is consistent with Iowa Code § 372.14.

Mayor Pro Tem.

The Mayor Pro Tem is vice president of the City Council. When the Mayor is absent or unable to act, the Mayor Pro Tem shall perform the Mayor’s duties. The Mayor Pro Tem retains all of the powers of a Councilmember while performing the duties of the Mayor.

City Council.

The City Council is the legislative body elected by the citizens of Marshalltown to make laws and policies for the community. The Council approves the budget and determines the tax rate, among other required duties set forth in the Iowa Code and Code of Ordinances. The Council is responsible for major issues, such as community growth, land use development, capital improvement plans, capital financing, and strategic planning. The Council appoints the City Administrator, who is tasked under the Code of Ordinances with the supervision of the City staff and with carrying out most day-to-day functions of the City government when the Council is not in session. The Council supervises and evaluates the City Administrator’s performance.

The role of a City Councilmember is similar to being a member of the board of directors of a large business. The City Council provides a focal point or the conscience of the community. It is not the job of Councilmembers to become directly involved in the daily operations of the City. The City Administrator and the Department Directors are responsible for overseeing the implementation of services. The Council sets the level of services and the policies by which the City operates.

City Administrator.

The City Council shall select a City Administrator, who serves as the Chief Administrative Officer and shall evaluate his or her performance on a routine basis. The City Administrator shall work with, coordinate and supervise the Department Directors who have the knowledge, ability, and expertise to manage their departments, including day-to-day operations, personnel supervision and assignment, expenditures within the limitations of the City budget, the administration of laws, rules and regulations applicable to their departments, and staffing. Except for the purposes of fact-finding, City Councilmembers shall deal with the administrative agencies of the City through the City Administrator.

MAYOR'S DUTIES**Chairperson.**

The Mayor, when present, shall act as presiding officer of all meetings of the City Council. In the absence of the Mayor, the Mayor Pro Tem shall act as presiding officer. In the absence of both the Mayor and the Mayor Pro Tem, the longest-serving Councilmember, including all combined terms and years of service on the Council, shall act as presiding officer.

Substitution Procedure for Presiding Officer.

In the case of the Mayor's absence or recusal due to conflict of interest, the Mayor will call on the Mayor Pro Tem, or the longest-serving Councilmember then present and available, to temporarily preside over the meeting. Said temporary arrangement shall not continue beyond adjournment, or cessation of discussion of the matter requiring recusal.

Council Rules.

These rules, including any amendments to these rules which may be made from time to time, shall be effective when adopted by a majority vote of the entire Council.

Call to Order.

The meetings of the Council shall be formally called to order by the presiding officer.

Right of Floor.

Any Councilmember desiring to speak shall be first recognized by the Mayor unless requested to be recognized or seconding a motion. Councilmembers shall confine their remarks to the subject under consideration.

Order and Decorum.

The presiding officer shall preserve order and decorum, and shall decide all questions of order, subject to an appeal to the Council. The presiding officer shall ensure that debate and discussion of an agenda item focuses on the item and the policy in question. The presiding officer shall abide by the following rules when controlling discussion:

- a) Debate on policy is healthy and necessary, but ad hominem criticisms of other Councilmembers is not. The Mayor has the right to stop discussion which is personal in nature, abusive, unduly loud, inappropriate, repetitive, or excessively

time-consuming.

- b) One person shall have the floor at a time, and the speaker shall be recognized by the presiding officer before proceeding to speak.

Veto Authority.

While the Mayor does not get to vote on matters before the City Council, the Mayor does have the authority to veto a resolution, ordinance or amendment to an ordinance within 14 days after the Council passes it. The mayor must give the council a written explanation of the reasons for the veto at the time of the veto. The Mayor cannot veto a simple motion. Within 30 days after the veto, the council may re-pass the resolution, ordinance or amendment with a two-thirds vote of the Council.

ROLE OF CITY STAFF AT COUNCIL MEETINGS

City Administrator.

The City Administrator or designee shall attend all meetings of the Council unless excused by the Mayor. The City Administrator shall make recommendations to the Council when appropriate, either in writing prior to the meeting, or orally as necessary during the meeting.

City Attorney.

The City Attorney or designee shall attend all meetings of the Council, unless excused by the Mayor or the City Administrator. The City Attorney shall act as the Council's parliamentarian when present.

City Clerk.

The City Clerk or designee shall attend all meetings of the Council, unless excused by the Mayor or the City Administrator, and shall keep the official minutes and perform such other duties at the meeting as may be requested by the Council.

City Employees.

Department heads or other designated employees of the City shall attend those Council meetings where an item on the agenda may require some departmental explanation, unless excused by the Mayor or the City Administrator.

TYPES OF MEETINGS, NOTICE, PROCEDURES

Notices of, and agendas for, all meetings of the City Council meetings shall be given in compliance with the requirements of Iowa Code Section 21.4. Meeting notices shall be posted by the City Clerk, or designee, at least twenty-four (24) hours prior to the meeting.

The City Council meeting agenda and pertinent packet information shall be posted on the City's website, www.marshalltown-ia.gov. The Mayor and Councilmembers should contact the City Clerk with any routine questions concerning the agenda prior to the meeting. Questions regarding policy issues on the agenda and clarification of action items should be directed to the City Administrator ahead of the meeting, whenever possible.

All official meetings of the Council shall be open to the public, except those legally designated as closed sessions. Regular Council meetings shall be held in a building or room that is accessible to persons with disabilities, which shall normally be the Council Chambers at the Marshalltown City Hall, located on the second floor of the building at 10 West State Street. For Council meetings held in part or in whole at other locations for any purpose, that meeting space shall be accessible to persons with disabilities to the maximum extent possible. Special arrangements for the hearing impaired, or for interpreters, will be considered upon request to the City Clerk's Office.

Regular Meeting.

The regular Council meetings will be held the second and fourth Mondays of every month. Meetings will commence at 5:30 p.m., unless the Council directs otherwise. When the regular meeting date is a holiday, the meeting will be held at 5:30 p.m. on the following day or at such other time .

Work Sessions.

The Council may meet informally as needed in work sessions which are open to the public. Starting times will be dependent on the number of items scheduled for discussion. The purposes for work sessions include, but are not limited to, budget sessions, joint meetings, reviewing upcoming programs, receiving progress reports on current programs, receiving information from the City Administrator or discussing other matters of concern. No formal action on any item may be taken at a work session, but matters may, by motion, be placed on the agenda for a later City Council meeting.

Items may be placed on the work session agenda by the City Administrator, Mayor or a Councilmember. The City Attorney or other City staff may place items on the agenda if approved by the City Administrator. Agenda items must be submitted at least five (5) days prior to the scheduled work session. No public comment shall be permitted during a work session unless public comment is specifically called for on the agenda, or unless solicited by the presiding officer.

Special Meetings.

Special meetings of the City Council may be held if called by the Mayor, with the required public notice under Chapter 21. In such cases, the Mayor shall provide written notice to each Councilmember by email or other appropriate means. The cost of calling a special Council meeting for approval of a permit, license or similar instrument is \$500.00 and shall be the responsibility of the petitioner unless waived by the Mayor or City Administrator.

Budget Process.

Annually, the City Council works with staff to review and adopt a budget for the next fiscal year. The budget process typically requires meetings outside of the regular City Council meetings to cover the different funds and topics necessary. The Finance Director will work with the Mayor and Council to bring forth a budget calendar near the end of each calendar year to ensure open communication about meetings outside the regular meeting times.

Open Session.

Except as provided in the Iowa Code, all actions and discussions at meetings of governmental bodies, whether formal or informal, shall be conducted and executed in open session.

Closed and Exempt Sessions.

Iowa Code Section 20.17 permits public bodies to hold exempt sessions (i.e., not subject to the Open Meetings Law) to discuss collective bargaining with their bargaining representatives. Iowa Code Sections 21.5 and 21.9 permit closed sessions for certain limited, and narrowly defined, reasons. A vote to go into a closed session requires an affirmative vote of either two-thirds (2/3) of the Councilmembers or all of the Councilmembers present at the meeting. No ordinance, resolution, motion or other formal action may be taken in closed session.

In the case of any exempt or closed session, the agenda shall be drafted with the assistance of legal counsel to state the specific statutory basis under which the closed session will be held. The City Attorney or other legal counsel shall provide, in writing, the legal basis for the closed session and provide the same to the Mayor and Council prior to the meeting or, in the alternative, the City Attorney or outside legal counsel shall attend the meeting and state publicly the basis for the closed session. The written or oral opinion shall specify the particular Iowa Code section which allows the exempt or closed session and a short statement of why the subject matter to be discussed in closed session makes the section applicable. The Council shall not enter closed session until this opinion is provided.

PUBLIC ACCESS AND PARTICIPATION

One of the goals of the City Council rules is to create an atmosphere of efficiency, fairness and maximum participation. It is the responsibility of the Mayor, Council members, City staff and members of the public to maintain common courtesy and decorum throughout any meeting. The Mayor, Councilmembers, City staff, and members of the public should speak one at a time in a civil and courteous manner to be heard by all persons in attendance.

All official meetings of the City Council shall be open to the public and the media. All meetings may be recorded by radio, television, and photographic services at any time provided that such arrangements do not interfere with the orderly conduct of the meetings.

Members of the public have the right to attend City Council meetings, subject to the need to maintain order and space limitations. The City Council meeting space will, to the extent possible, be arranged so that all interested persons can observe the meeting and hear all Council discussions and votes. All cell phones or other communication devices should be silenced during City Council meetings. No one should take a voice phone call during a Council meeting without first leaving the Council chambers and closing the chamber doors.

In the event that the State of Iowa and/or the City implement closure requirements or restrict in-person access to a meeting, the City will utilize an electronic meeting service, like GoToMeeting, for the public to participate in a City Council meeting. An electronic meeting service will not be a method for the public to participate if City Council Chambers are open to the public with no restrictions.

In addition to attending the meeting in person, the public can access a live stream of the City Council meetings by going to <https://www.marshalltown-ia.gov/731/City-Council-Meetings>. The archive of past Council meetings available on YouTube is also available on this webpage.

Rules of Public Participation.

All persons attending are asked to observe the following when speaking:

- a) Only persons recognized by the Mayor will be allowed to speak. During public hearings or at other allowable times, members of the public will not address items on the agenda unless and until recognized by the presiding officer.
- b) A person recognized to speak should approach the podium, state his or her name and address, and make his or her statement as brief as possible. Speaking times are limited to three (3) minutes.
- c) All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilmember specifically.
- d) A person recognized to speak should maintain a courteous and polite demeanor, as well as refrain from using inappropriate, combative, profane, or abusive language, or attacking the character of City officials and employees in a personal manner.
- e) Persons may address the City Council for the reading of protests, petitions or communications relating to any matter over which the Council has jurisdiction. When anyone appears before the City Council stating he or she has a petition, the Mayor will accept the petition and the minutes will reflect that action.
- f) A person should not address the City Council about issues that are known to be within the responsibility of other City staff/officials and have not been previously presented to that responsible party.
- g) Persons should not engage other members of the public while addressing the City Council or engage individual Councilmembers in a discussion, except as permitted by the Mayor.
- h) The Mayor and City Council are not permitted to respond to or engage in debate or discussion concerning subjects raised by members of the public which are not on the posted agenda. Council members may, in their individual discretion, make themselves available to persons attending the meeting before or after the City Council meeting.

AGENDA PREPARATION

Agenda Deadline.

Except in cases of pressing need or emergency, no business may be submitted for placement on the regular Council agenda after 12:00 p.m. of the 5th day (Wednesday) prior to the meeting day.

Items may be placed on the agenda by the City Administrator, Mayor, or a Council member. The

City Attorney or other City staff may place items on the agenda if approved by the City Administrator. When a holiday falls on a Friday, the City Clerk may revise the agenda cutoff time and shall, with the concurrence of the City Administrator, notify all staff, the Mayor and Council members of the same.

Agenda and Agenda Packet Preparation.

The Mayor, City Administrator, and City Clerk are responsible for the preparation of the agenda and packet. Council members should promptly review their packets and contact the City Administrator if there are any questions regarding the information. The Mayor and City Administrator, after considering any requests for agenda items, shall approve the tentative agenda. Any request for an agenda item from the general public shall not be placed on the agenda unless and until timely requested by the Mayor or City Administrator. Staff may also place on the agenda items brought forward by the public if approved by the City Administrator.

Council members should, whenever possible, avoid using Council meeting time as a fact-finding exercise. Council members are instead encouraged to consult with the City Administrator ahead of the meeting to clarify any packet materials that are unclear. Meeting time should be used, as much as possible, for bona fide debate of public matters, rather than fact gathering which could have been accomplished with due diligence before the meeting.

Agendas for public meetings shall be posted at City Hall – 24 North Center Street ADA entrance. Individuals signing up for notifications on www.marshalltown-ia.gov will be notified as soon as an agenda is posted. Elected officials, city staff and the public will need to access the agenda on the City's website, as paper copies are no longer distributed.

Withdrawn Items.

Agenda items may be withdrawn by either the Mayor or the City Administrator prior to agenda distribution. Further, under circumstances where unforeseen problems are discovered with an agenda item after distribution of the agenda, the agenda may be modified as necessary by the Mayor.

Consideration of Emergency Matters.

If, under Iowa Code 21.4(2), and after conferring with the City Attorney, the City Council determines by majority vote that an emergency exists, agenda items may be added without twenty-four (24) hours' notice to the public. In such cases, the reasons for said emergency shall be noted in the minutes and, particularly, the reasons why the Council determined the items could not reasonably be deferred to a later meeting. Such action should rarely occur, and only when the Council believes irreparable harm may or will likely occur if action is not taken immediately.

ORDER OF BUSINESS

The order of business shall be as contained in the agenda. The order of business may also be changed by a majority vote of Councilmembers present, for reasons of efficiency. Reasons of efficiency include, but may not be limited to, the convenience of persons attending the meeting, the lateness of the hour, and similar concerns.

Meetings shall normally be conducted in the following order:

- a) CALL MEETING TO ORDER
- b) PLEDGE OF ALLEGIANCE
- c) ROLL CALL
- d) COMMENTS BY THE MAYOR, COUNCILMEMBERS, CITY ADMINISTRATOR AND PRESENTATIONS. Informational, explanatory, or educational comments by the Mayor, Council members and City Administrator that do not require any action. These comments may also include announcements of events, welcoming special guests or recognition of an achievement.
- e) CONSENT AGENDA. The consent agenda shall consist of non-controversial, routine items such as, but not limited to, refunds, routine appointments requiring Council approval, department reports, applications, simple service contracts already vetted by City staff, and not requiring Council attention, and communications not requiring action. The items comprising the consent agenda will not be considered individually, but will be adopted on one motion. Council members or the Mayor may remove any item on the consent agenda for individual discussion, or to abstain from a vote because of a potential conflict of interest, or to register a vote against the item, by notifying, before the meeting, the City Administrator or Mayor of the removal and the reason for it. No second shall be required to remove an item and no vote on such a request shall be required.
- f) REPORTS. The Council may request reports from cooperating agencies or private groups who are working with the Council on official projects or other community initiatives.
- g) MOTIONS. Motions are proposals to move a matter forward or to take some action in circumstances where no written resolution has been prepared. Council members should make a motion when there is new or non-routine business requiring Council discussion prior to a vote, including, but not limited to, new liquor licenses and cigarette permits. Example: "I move the liquor license for XYZ Restaurant be approved." Any motions concerning any procedural matter, such as the order of business or the general conduct of the meeting, may be made prior to the consideration of other business.

- h) **RESOLUTIONS.** Resolutions are written directives of the City Council directing certain actions, such as the approval of contracts. Resolutions typically direct the Mayor to sign the resolution and frequently direct the City Clerk to take whatever actions are necessary to carry out the resolution, such as to “place the contract on file in the usual manner.” Resolutions are necessary for more formal actions where a definite record of Council action is important. Resolutions presented and seconded shall first be discussed by the City Council and Mayor. After discussion by the Council and Mayor, a resolution may, at the discretion of the presiding officer, be addressed by members of the general public upon the same conditions provided under public comments.

A resolution pertaining directly to other items of business should be placed first in order of resolutions being considered. Resolutions requiring a public hearing shall be considered immediately following the public hearing. Resolutions requiring a public hearing will be considered last in order of resolutions. When a blank is to be filled, and different sums or times are proposed, the question shall be taken first on the largest sum, or the longest time.

- i) **ORDINANCES.** Ordinances are the laws of the City. Ordinances must be read, considered and passed three separate times at three separate meetings of the City Council in order to become law. However, if the agenda provides the required public notice, a motion may be made to allow all three readings to occur at one meeting. If the motion is approved by three-fourths (3/4) of all Councilmembers (i.e., not just those Councilmembers present), then the requirement of making the readings at three separate meetings may be waived, and all three readings may occur at the present meeting. Such a motion to waive the three meetings requirement may occasionally be appropriate when an ordinance is not controversial and where time is of the essence. After discussion by the Council, members of the general public, at the discretion of the presiding officer, may address an ordinance, upon the same conditions as provided under public comments.

An ordinance that requires a public hearing prior to adoption will be placed last in the order of ordinances being considered. In the case of any ordinance to amend or repeal an ordinance or section of an ordinance, the proposed amendment shall contain the entire text of the ordinance or section to be amended or repealed. Ordinances amending or repealing existing ordinances shall be drafted to repeal the former ordinance or section in its entirety, and set forth the entire text of the proposed ordinance or section, as amended.

- j) **DISCUSSION.** Items placed on the agenda solely for discussion purposes will not be acted upon. Such discussion items determined to require action may be placed on a subsequent agenda by motion or, if no motion is made, by the placement of the item on a subsequent meeting agenda through the usual process described in the “Agenda Preparation” section of these rules.
- k) **PUBLIC COMMENT.** Members of the general public may, during the allotted timeframe on the meeting agenda, make comments on any item that was not on the

agenda. The proposed speaker shall, after being recognized by the presiding officer, approach the microphone, and state his or her name and address. Comments shall be limited to three minutes unless a longer comment is authorized by the presiding officer. The speaker shall direct comments to the presiding officer and the Council as a whole. The presiding officer and Councilmembers shall not engage in discussion or debate on items raised by members of the public unless the subject matter concerns an item on the posted agenda. No action may be taken on items raised in public comments.

- l) **ADJOURNMENT.** When the City Council has finished its business, the Mayor may declare the meeting adjourned.

PUBLIC HEARINGS

Informal Public Hearings.

An informal public hearing is called in order to give the public an opportunity to comment on a matter of public interest before the Council. Informal hearings are not required by State law or City ordinance. The board, committee or commission concerned may set rules for notifying the public of an informal hearing, establish a time frame and conduct the hearing in any fair manner it chooses.

Formal Public Hearings.

A formal public hearing is required by State laws or City ordinances and is designed to solicit comment from the general public.

Hearing Procedures.

Hearings shall be fair and impartial. If a Councilmember has a personal interest in the outcome of a hearing, such that there is a legally recognized conflict of interest, he or she should disqualify himself or herself from participation.

Persons and groups who may be affected by the matter being discussed in the hearing shall be provided at least the minimum statutory notice of the time and place of the hearing. Such persons and groups attending the hearing shall be given a reasonable opportunity to be heard. Persons or groups requesting to address the Council may be represented by legal counsel and may present oral and documentary evidence.

The presiding officer should open the hearing and explain the hearing procedures. The presiding officer should inquire whether any comment on the public matter at issue has been received in the Clerk's office, and the Clerk should then relate any such comments for the record.

Following the report of the Clerk, the public should be invited to address the Council. If there are numerous persons representing the same views and opinions, the presiding officer may ask that a spokesperson be selected to speak on behalf of the group. If this arrangement cannot be made, the presiding officer may restrict each speaker to a limited time (generally three minutes) so that all may be heard. Irrelevant comments or speakers who run over the time allotted may be ruled out of order by the presiding officer.

Following comments from the public, staff persons who have information to present should be invited to present their respective reports.

When all interested persons (except as reasonably limited by the presiding officer, as stated above) have had the opportunity to speak, the hearing is closed, ending audience participation. Councilmembers may then discuss and take action on the proposal following the hearing if notice of such action is stated on the meeting agenda.

OTHER MEETING PROCEDURES

Individual Electronic Participation.

An absent Councilmember may participate electronically in any City Council meeting by speaker phone or other device, provided the comments of the Council member are plainly audible to the public. This could include an electronic meeting service if requested by a Council member. With advance notice, staff members and select consultants may be available via phone or an electronic meeting service.

Quorum.

A quorum is necessary for the conduct of business. A majority of the Council members shall constitute a quorum. If a quorum is not present, those in attendance may elect to discuss items, but may not take official action, except to adjourn to a later date.

Recording of Votes.

Affirmative and negative votes shall be recorded on all motions, resolutions, and ordinances and entered into the official minutes of the City Council. The name of the Council member making the motion shall be recorded in the minutes, along with the “Ayes” and “Nays.” The outcome of a vote on a motion shall be announced by the Mayor and recorded by the Clerk.

Action by Verbal Motion.

Verbal motions of the Council shall be stated clearly. In the case of an ambiguous or confusing motion capable of several interpretations, the presiding officer shall, as soon as practicable following the initial statement of the motion, clarify the intent of the motion to ensure all Council members understand its meaning and intent. In such cases, Council members should be asked to amend their motions by friendly amendment.

Majority Vote Required.

Unless otherwise provided by State Code, an affirmative vote of at least four (4) Council members shall be necessary to pass an ordinance or resolution. When any vote is called, each Council member shall respond: “yes,” “no” or “abstain.” An “abstain” vote of a Council member is a “no” vote, unless the Council member states he or she has a conflict of interest and states the nature of the conflict. In the case of a conflict of interest, the number of votes to approve any action is recalculated to exclude the abstaining Councilmember. For example, if two Councilmembers

abstain due to a conflict of interest, an item could pass on a three to two vote (provided the vote does not require a majority of the entire Council).

Ordinance and Resolution Passage Procedure.

When passed by the City Council, an ordinance or resolution shall be signed by the legally required person (normally the Mayor) and shall be attested to by the City Clerk. It shall be immediately filed and thereafter preserved in the office of the City Clerk.

Making a Motion.

When a Councilmember wishes to propose an idea for discussion and possible action, the Councilmember must make a motion. In order to make a motion, these steps must be taken:

1. The Councilmember asks to be recognized by the presiding officer.
2. After being recognized, the Councilmember makes the motion (“I move...”).
3. Another Councilmember seconds the motion.
4. The presiding officer states the motion and asks for discussion.
5. When there has been sufficient discussion, the presiding officer will close the debate (“Are you ready for the question?” or “Is there any further discussion?”).

If no one requests to make additional comments, the presiding officer puts the question to vote. After the vote, the presiding officer announces the outcome of the motion (“The motion is carried” or “Motion fails”).

Until the presiding officer states the motion (step 4), the Council member making the motion may rephrase (amend) or withdraw it. After an amendment, the motion as amended must still be seconded and then voted upon. It is particularly important when a motion is amended that the presiding officer restate the motion, as amended.

In making a motion, Council members must avoid combining multiple proposals in the same motion. If a Council member prefers to see proposals divided and voted upon separately, the Council member should ask the presiding officer to divide the motion into separate motions for consideration. The presiding officer may then proceed to treat each distinct proposal as a distinct motion, each requiring its own second, and to be acted upon separately. The presiding officer should solicit motions when the situation demands by either inviting a motion or suggesting a motion to the Council members.

Debate Procedures and Rules.

No motion or resolution shall be debated unless seconded. When a matter is seconded, the Mayor shall restate the motion or resolution and open the floor for debate.

- a) **Three-minute Rule.** Council members speaking on a matter shall confine their remarks strictly to the matter under consideration, and shall limit their remarks to three minutes in duration.

- b) **Vote Required when Present.** Every Council member present when a question is stated from the presiding officer shall vote thereon, unless the Council member has declared a conflict of interest in the outcome of the question under consideration.
- c) **Motion or Resolution Withdrawn.** After a motion or resolution is seconded and stated by the Mayor, it may be withdrawn at any time before decision, but if any amendment has been proposed and adopted, it shall not be withdrawn without the consent of the mover of such amendment.
- d) **Several Distinct Propositions.** If the question in debate contains several distinct propositions, any Councilmember may have the same divided, and the item(s) considered separately.

TYPES OF MOTIONS

Please see the Table of Motions on page 23 for more information as to whether the motion is debatable, amendable, and the vote required. Specific State laws require the passage of motions, resolutions and ordinances greater than that of a simple majority. During debate and discussion of a motion, the maker of the motion on the floor may, at any time, interrupt a speaker to withdraw his or her motion from the floor. The motion is immediately deemed withdrawn, although the Mayor may ask the person who seconded the motion if he or she wishes to make the motion, and any other Councilmember may make the motion, if properly recognized.

Main Motion.

The main motion is to put forward a decision for consideration. Example: “I move that we create a five-member committee to plan the annual fundraiser.” This is the most common motion used in a Council meeting to conduct business and bring forth items on the agenda for consideration.

Subsidiary Motions.

The following are considered subsidiary motions, which can be utilized by the City Council in handling the main motion.

- a) **To amend.** Changes a basic motion under consideration. Example: “I move we amend the motion to have a ten-member committee.” A motion to amend requires a second and must be decided before the Council returns to consideration of the original motion.
- b) **To amend an amendment.** Seeks to modify an amendment. Example: “I move we amend the amended motion to have an eight-member committee.” A motion to amend an amendment requires a second and cannot be amended further.
- c) **To postpone to a date certain or indefinitely.** Proposes delay in further discussion of the matter under consideration until a specific, stated time at which the item will be debated further or indefinitely. Example: “I move we postpone further discussion of this item until our first regular meeting in October.” This motion is not debatable except the date certain.

- d) To lay on the table. Postpones discussion of an item indefinitely, unless taken off the table. Example: “I move we table this item.” Tabling an item leaves it on the table and no specific time is stated for further discussion. It stays “on the table,” until a later agenda item provides notice it will be brought from the table for further discussion. This motion is not debatable.
- e) To take from the table. Considers bringing forth a tabled motion for further discussion or action. Example: “I move to remove item X from the table.” This cannot be debated or amended. Once a majority vote in favor, the original tabled item can be acted upon.
- f) To End Debate or the “Previous Question.” The most common form of this motion is to say: “I move the previous question,” or “I move the question,” or “I call for the question.” When a Council member makes such a motion, the Council member is really saying, “I’ve had enough debate. Let’s get on with the vote.” The motion requires a second. If the motion carries by two-thirds (2/3) majority of those Council members present, all further debate is concluded, and the question put in this order: first upon the amendments pending, and then upon the main proposition before the Council.
- g) To limit debate. An alternative to the previous question is a motion to limit debate, which includes, by its stated terms, a time limit. For example: “I move we limit debate on this agenda item to fifteen minutes.” The motion to limit debate requires a two-thirds (2/3) vote of the Council.
- h) To Refer to Committee. This motion directs that the item under consideration be sent to a committee for further analysis and recommendations. More information about committees can be found on page 20.

Motion to Reconsider.

After a vote is taken, the matter is deemed concluded and is subject to reconsideration only upon a timely motion. A motion to reconsider shall only be made by a Council Member who voted with the majority on the original motion. A motion to reconsider requires a two-thirds (2/3) vote of the City Council to pass, with the following limitations:

-A motion to reconsider may be made at the meeting where the item was first voted on at any time before adjournment.

-A motion to reconsider may be made at a subsequent meeting within ten (10) days of the original measure’s failure.

If the motion to reconsider passes, then the original matter is back before the City Council, and a new original motion is in order. The matter may be discussed and debated as if it were on the floor for the first time. Once a matter has been duly reconsidered, no further motion to reconsider the issue can or shall be made without the unanimous consent of the City Council.

No question shall be reconsidered more than once, nor shall a vote to reconsider be reconsidered. This rule does not prevent substantively different iterations of the measure from being brought forth at later meetings of the Council. Further, once a new City Council is seated following the next regular election, any matter may be revived.

Motions Limiting Debate and Discussion.

Debate and discussion should be focused, but free and open. At the same time, the Mayor may limit the time allotted to speakers, including Council members, in the interest of efficiently and effectively using time. Generally, a Councilmember will not be interrupted by other Council members, but may be under the following circumstances:

- a) To Object to Consideration. This motion is not debatable and, if passed, precludes the Council from even considering an item on the agenda. It also requires a two-thirds (2/3) vote. Normally, such a motion is unnecessary, because the objectionable item is usually tabled or defeated. However, when Councilmembers do not wish there to be any consideration of an item, such a motion is in order.
- b) To Request a Point of Privilege. The proper interruption would be: “Point of Privilege.” The Mayor would then ask the interrupter to “state your point.” Appropriate points of privilege relate to anything that would interfere with the comfort of the meeting participants. For example, the room may be too hot or too cold, or a blowing fan might interfere with a person’s ability to hear.
- c) To Raise a Point of Order. The proper statement by a Council member would be: “Point of Order.” The Mayor would ask the interrupter to “state your point.” Appropriate points of order relate to anything that would not be considered appropriate conduct of the meeting; for example, if the Mayor moved to a vote on a motion that permits debate without allowing discussion or debate.
- d) To Appeal. If the Mayor makes a ruling with which a Councilmember disagrees, that Council member may appeal the ruling of the Mayor to the Parliamentarian. This motion is not debatable.
- e) To Call for Orders of the Day. This is another way of saying, “Let’s return to the agenda.” If a Council member believes the Council has drifted from the agenda, such a motion may be made. It does not require a second or a vote. When the Mayor discovers that the agenda has not been followed, the Mayor simply reminds the Council to return to the agenda item properly before them.
- f) To Recess. This motion, if passed, requires the Council to immediately take a recess. Normally, the presiding officer determines the length of the recess, which may range from a few minutes to an hour. It requires a simple majority vote.
- g) To Fix the Time to Adjourn. This motion, if passed, requires the Council to adjourn the meeting at the specific time set in the motion. For example, the motion

might be: “I move we adjourn this meeting at midnight.” It requires a simple majority vote.

- h) To Adjourn. This motion, if passed, requires the Council to immediately adjourn to its next regularly scheduled meeting. This motion requires a simple majority vote. This would occur outside of the adjournment in the Order of Business, which is called for by the Mayor.

REQUIRED PUBLICATIONS

Minutes of all proceedings of the City Council shall be kept by the City Clerk or designee, and shall be entered in the official record of the Council. Minutes of the proceedings shall be open to public inspection, except those of closed sessions. Minutes shall be published in the Times Republican within fifteen (15) days of the Council meeting, as required by the Iowa Code. Additions and corrections to the minutes may be made only in public meetings, with the approval of the Council, and not by the private request of individual Council members.

City Council policy does not require that minutes be recorded verbatim. Minutes record the essence of decisions made and of actions taken. Minutes shall show the date, time, and place of the meeting, Council members present, action taken, the results of each vote taken, and information sufficient to indicate the vote of each Council member present.

Minutes of meetings and closed session recordings are retained as required by State law. Minutes of all meetings must be prepared by the City Clerk or the City Clerk’s designee. A copy of all such minutes must be filed with the City Clerk’s office. Personal notes or recordings made by the City Clerk for personal reference and convenience in preparing minutes shall not be considered part of the record and need not be preserved.

In addition to the publication of the minutes, all ordinances, public hearing or other notices will be published in the Times Republican.

CREATION OF COMMITTEES, BOARDS, AND COMMISSIONS

As permitted by the Iowa Code and the Marshalltown Code of Ordinances, the Mayor and/or the City Council may create committees, boards, and commissions to assist with such public duties as the Council may specify. When a board, committee, or commission is established by the City Council, the specific duties of the group are set forth in the ordinance or resolution which created it. If a commission, board, or committee determines its activities should be expanded beyond its existing authority, the commission, board or committee should formally request specific authorization from the City Council to consider the additional matters and to formulate recommendations accordingly.

Any special or ad-hoc committee will be formally approved by the City Council. Special committees shall report their findings and recommendations in writing. Committees will make reports to the City Council as requested by the Council. All committee recommendations,

decisions, or proposed actions shall be subject to the final approval and adoption of the City Council. Upon submission of a final report to the City Council, the special or ad-hoc committee shall dissolve, unless tasked with additional work by the Council.

Special committees of the City Council shall be empowered to require the attendance of witnesses, and for that purpose, the chairperson of such committee is authorized to issue subpoenas. Subpoenas shall be provided to the Chief of Police, who shall immediately cause service of the same on the summoned individuals, in the usual manner required by law.

The abolishment or modification of a board or commission shall be done in accordance with applicable State law or City Code.

Steering committees are sometimes used by City staff members to provide broader viewpoints on specific projects or plans. A steering committee is not considered a special committee of the City Council unless the Council takes such actions to form it as a special committee. Steering committee members will be determined in consultation with the Mayor and City staff. Membership of a steering committee ceases to exist when a plan or project is brought to fruition.

MEETING CONDUCT

Disorderly Conduct.

No person shall disrupt the orderly conduct of a Council meeting. Prohibited disruptive behavior includes, but is not limited to, shouting, making disruptive noises, such as boos or hisses, creating or participating in a physical disturbance, speaking out of turn or in violation of applicable rules, preventing or attempting to prevent others who have the floor from speaking, preventing others from observing the meeting, entering into or remaining in an area of the meeting room that is not open to the public, or approaching the Council table without consent. Any message to or contact with any Council member while the Council is in session must be made through the City Clerk. Other rules include the following:

- a) Council members shall not address the meeting until recognized by the presiding officer.
- b) When two or more Council members request to be recognized at once, the presiding officer shall recognize and name the Council member who is to speak first.
- c) No Council member shall be recognized to speak twice on the same matter until every Council member desiring to comment on the matter has spoken.
- d) The Mayor, Council members, City Administrator, and City staff shall at all times conduct themselves civilly. No person shall be permitted to shout, curse or use personally offensive language directed at other individuals.

- e) Any person called to order by the presiding officer shall immediately desist in the objectionable behavior.
- f) While any person is addressing the meeting, who has been duly recognized by the presiding officer, no person shall hold any disruptive or distracting private conversation.
- g) Any of the following shall be sufficient cause for law enforcement personnel, by order of the presiding officer, to remove any person from the Council chambers or meeting hall for the duration of the meeting:
 - 1. Unreasonably loud or disruptive language, noise or conduct which obstructs the work of conducting of the business of the Council.
 - 2. Willful injury of furnishings or the interior of the Council chambers or meeting hall.
 - 3. Refusal to obey the rules of conduct, including the limitations on occupancy and seating capacity.
 - 4. Refusal to obey an order of the presiding officer or an order approved by a majority of the Council present.

Except where a disruptive person presents a physical danger to others (in which case law enforcement personnel will immediately apprehend and remove the person), the presiding officer shall give a warning to a disruptive person before ordering the person's removal. If a meeting is disrupted by more than one member of the audience and where it appears a general breakdown of order has occurred or will occur, the presiding officer or a majority of the Council present may order that the Council chambers or other meeting hall be cleared.

Enforcement of Decorum.

The presiding officer is the Sergeant-at-Arms of the Council meetings. That person maintains order and decorum at the Council meetings. Physical removal, when necessary, will be undertaken by law enforcement personnel.

TABLE OF MOTIONS

Motion	Reference	Debatable	Amendable	Required Vote
To suspend the rules	Page 4	Yes	No	2/3 Council or unanimous of all present
To go into closed or exempt session	Page 9	Yes	No	2/3 Council or unanimous of all present
To change the order of business	Page 11	Yes	Yes	Majority of Council Members present
To approve a resolution	Page 12	Yes	Yes	Majority of all Council Members
To approve an ordinance reading	Page 13	Yes	Yes	Majority of all Council Members
To waive readings of an ordinance	Page 13	Yes	Yes	¾ of all Council Members
To amend	Page 17	Yes	Yes	Majority of all Council Members
To amend an amendment	Page 17	Yes	No	Majority of all Council Members
To postpone to a date certain	Page 17	Yes	Yes	Majority of all Council Members
To lay on the table	Page 17	No	No	Majority of all Council Members
To take from the table	Page 17	No	No	Majority of all Council Members
To end debate (previous question)	Page 18	No	No	2/3 of all Council Members
To limit debate	Page 18	No	Yes	2/3 of all Council Members
To refer to a committee	Page 18	No	Yes	Majority of all Council Members
To reconsider	Page 18	No	No	2/3 of all Council Members
To object to consideration	Page 19	No	Yes	2/3 of all Council Members
To request a point of privilege	Page 19	No	No	Mayor
To raise a point of order	Page 19	No	No	Mayor
To appeal	Page 19	No	No	Mayor or Parliamentarian
To call for orders of the day	Page 19	No	No	Mayor
To recess	Page 19	No	Yes	Majority of all Council Members
To fix a time for adjournment	Page 19	No	Yes	Majority of all Council Members
To adjourn (prior to adjournment on agenda)	Page 19	No	Yes	Majority of all Council Members

MARSHALLTOWN

— I O W A —

City Administrator's Office

Joel Greer, Mayor
Jessica Kinser, Administrator
Alicia Hunter, City Clerk
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Marshalltown, IA 50158-4911
Tel - (641) 754-5799
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To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: August 18, 2021
RE: American Rescue Plan/FY22 GO Borrowing Update

Following the discussion from the August 8th Council meeting, I have proposed an FY22 GO Borrowing List, which takes into consideration American Rescue Plan funds need for Phase 1 of the Downtown Implementation Plan/State Street. A worksheet for each is attached, and summarized below.

FY22 GO Borrowing Project List

The maximum borrowing amount of \$9.75 million has been accounted for in the attached sheet through some changes from prior versions. Those reductions/changes include the following:

- Remove \$30,000 for Riverview Park Master Plan and fund with LOST
- Reduce D&D borrowing to \$1.05 million
- Reduce State Street to \$3.5 million
- Reduce the 6th Street Trail Project/change scope to be pavement only; \$300,000 is a bit higher than the cost opinion, but gets to the \$9.75 million total and can be allocated to other projects if more than necessary. The bridge would be a separate project coming at a later date.

American Rescue Plan

The City has our first half of American Rescue Plan (ARP) funds on-hand, which nearly \$2 million or half of a \$3.9 million total. At this time, the only commitments needed from the City Council are for \$850,000 for the Edgewood Extension Stormwater and \$2 million for Phase 1/State Street. A motion to reaffirm the support for these projects is requested, though a formal commitment of funds would likely not occur until the bid and/or budget process.

After subtracting these two items from the total, \$1,123,865 remain to be allocated.

- General Fund Revenue Replacement- The calculations have not been updated to reflect final year-end figures. This is not included in the total on the ARP spreadsheet, and the Council needs to determine if you want to do any revenue replacement in the General Fund.

City Council

Michael Gowdy, Al Hoop, Gabriel Isom
Mike Ladehoff, Bill Martin, Gary Thompson, Bethany Wirin



- MPACT- We have included full funding for the program through December 31, 2024, with no funds needed until July 1, 2022. Additional grants have been applied for, so the funding needs could shift depending on future awards.
- Lead Hazard Remediation- There are still projects on the burner that came in over budget and need additional funding. \$200,000 over two years will assist in helping more Marshalltown homes be lead free.
- Neighborhood Beautification Program- The \$50,000 a year is just an estimate as no formal program or areas for home repairs and other work has been created.
- Affordable Housing Project Support- There is a low-income housing tax credit project in the application process for Marshalltown, which will request assistance if funded. More should be known in the coming weeks and months.
- LMI Housing Program- This is only an estimate for the starting funds for a program. A planning group has met and has come up with some options which will be formulated and brought forward in the near future. Using ARP funds would precede a likely start in the TIF-LMI reimbursement for the Glenwood development agreement.

The requests tonight are to finalize the borrowing list to get to the City's financial advisor and bond counsel to begin their work to get us proceedings to formally start the borrowing process. For the American Rescue Plan, we are looking to formalize that \$2.85 million of the total is spoken for with the projects specified. No decisions are needed on the remaining funds at this time, but will likely be discussed individually at future meetings.

City Council

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CIP FY22-26
Projected Debt Capacity and Potential Projects

		FY22 Proposed	FY2022 Revised	FY2023	FY2024	FY20205	FY20206
REMAINING DEBT CAPACITY 70%			15,471,999	10,596,702	(402,535)	(3,034,214)	(1,155,064)
	<i>IEDA Forgivable Loan</i>	(500,000)	(500,000)				
353	Library Addition					500,000	
353	Softball Complex Parking Lot	200,000	200,000				
353	Kiwanis Park Improvements			235,000			
353	Splash Pad				500,000		
353	Riverview Park Improvements	30,000	-				
353	West End Park Phase 2			600,000			
353	6th St Trail Connection	650,000	300,000				
353	River's Edge Trailhead			475,000			
353	South Center Street Viaduct- Phases	1,700,000	1,700,000				4,010,000
353	Street Improvement	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
353	Highway 14 Corridor Improvements						
353	Downtown Implementation Plan	4,500,000	3,500,000		4,000,000	2,000,000	4,000,000
353	Sidewalk Gap Projects			750,000	400,000	550,000	
355	Dangerous & Dilapidated Buildings	1,500,000	1,050,000				
	TOTAL	11,580,000	9,750,000	5,060,000	7,900,000	6,050,000	11,010,000
	Max to borrow		\$ 9,750,000				
			-				
			(3,432,771)	(9,978,571)	(8,346,026)	(9,127,922)	(12,208,990)
NOTES: Viaduct work in phases; \$2M of ARP funds applied to Phase 1A Downtown Plan							

City of Marshalltown
Proposed Uses - American Rescue Plan Funds

	FY22	FY23	FY24	FY25 (12/31/24)
General Fund Revenue Replacement- All Available	\$ 240,930	\$ 711,816	\$1,202,008	\$ -
General Fund Revenue Replacement- Backfill Only		\$ 26,532	\$ 53,064	\$ 79,595
Edgewood Stormwater Project	\$ 850,000		Asking for commitment of these funds	
State Street Water/Sewer		\$ 2,000,000		
MPACT	\$ -	\$ 150,000	\$ 150,000	\$ 75,000
Lead Hazard Remediation	\$ 150,000	\$ 50,000	\$ -	
Neighborhood Beautification Program	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Affordable Housing Project Support		\$ 300,000		
LMI Housing Program	\$ 50,000	\$ 50,000	\$ 50,000	\$ 25,000
Total- No Revenue Replacement	\$1,100,000	\$2,600,000	\$ 250,000	\$ 150,000

Total Award **\$3,973,865**

Total Projects \$4,100,000

Difference \$ (126,135)