

CITY OF MARSHALLTOWN
COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 W STATE STREET
OCTOBER 11, 2021, 5:30 PM

A. **NOTICE TO PUBLIC**

The Mayor and City Council welcome comment from the public during discussion of any of the agenda items. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks 3 minutes or less in order that others may be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. **CALL TO ORDER**

Mayor Joel T.S. Greer

C. **PLEDGE OF ALLEGIANCE**

D. **ROLL CALL**

Gowdy, Hoop, Isom, Ladehoff, Martin, Thompson, Wirin

E. **MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**

F. **CONSENT AGENDA**

1. **APPROVE MINUTES 09/27/21 MEETING AND BILL LIST**
\$1,728,473.93

Documents:

[2021-09-27 SIGNED Council Minutes.pdf](#)
[2021-10-11_BILL LIST Summary.pdf](#)
[2021-10-11_BILL LIST Detail.pdf](#)

2. **Receipt Of Building Permit Report, September 2021**

Documents:

[0921.pdf](#)

3. **APPROVE JULY 2021 FINANCIAL STATEMENTS**

Documents:

[July 2021 Financials Memo.pdf](#)
[July 2021 Financial Statements.pdf](#)

4. APPROVE LIQUOR LICENSE RENEWALS

- WALMART, 2802 S CENTER ST
- OLD TIMERS TAVERN, 401 S CENTER ST
- ALDIS, INC #43 (WITH OWNERSHIP UPDATE), 2405 S CENTER ST

5. RESOLUTION 2021-266 APPROVING AN AGREEMENT FOR TOBACCO ENFORCEMENT SERVICES BETWEEN THE CITY OF MARSHALLTOWN, IOWA, AND THE IOWA ALCOHOLIC BEVERAGES DIVISION, STATE OF IOWA, CREATED PURSUANT TO CHAPTER 28E.12 OF THE IOWA CODE

Documents:

[2021-10-11_2021-266_RES Appv 28E Agreement Tobacco Enforcement FYE 2022.pdf](#)
[2021-10-11_2021-266_FY 2021 2022 Tobacco 28E Agreement 09242021.pdf](#)
[2021-10-11_2021-266_Memo Iowa ABD Tobacco Enforcement 28E.pdf](#)

6. RESOLUTION 2021-267 APPROVING ALLIANT ENERGY STREET LIGHTING FOR SOUTHRIDGE ESTATES SUBDIVISION

Documents:

[2021-10-11_2021-_Resolution Street Lighting.pdf](#)
[2021-10-11_2021-_Street Lighting Extension Agreement Southridge Estates.pdf](#)
[2021-10-11_2021-_Street Lighting Southridge Estates Subdivision.pdf](#)

7. RESOLUTION 2021-268 APPROVING CONTRACT CHANGE ORDER FOR THE GRINDING AND HAULING WOOD CHIPS

Documents:

[2021-10-11_2021-268_Resolution Approving Thorp CO Time Extension.pdf](#)
[2021-10-11_2021-268_Thorp Request Letter.pdf](#)

8. RESOLUTION 2021-269 APPROVING A CONSENT TO ASSIGNMENT OF SOFTWARE LICENSES TO CENTRALSQUARE TECHNOLOGIES LLC
CONSENT AGENDA

Documents:

[2021-10-11_2021-269_Resolution Software Consent to Assignment.pdf](#)
[Marshalltown Police - Marshalltown Fire Consent to](#)

9. RESOLUTION 2021-270 ACKNOWLEDGING THE PURCHASE OF ONE BOOKMOBILE OUTREACH VEHICLE FROM FARBER SPECIALTY VEHICLES FOR THE PRICE OF \$189,342.00 FOR USE BY THE MARSHALLTOWN PUBLIC LIBRARY

Documents:

[2021-10-11_2021-270_Resolution Acknowledging Purchase of Bookmobile.pdf](#)
[2021-10-11_2021-270_Memo bookmobile purchase City Council final.pdf](#)

10. RESOLUTION 2021-271 APPROVING CONTRACT CHANGE ORDER #3 FOR THE HANGAR, TERMINAL AND SITE IMPROVEMENTS #APR190001 AN INCREASE OF \$9,866.97

Documents:

[2021-10-11_2021-271_Resolution CO3 for Airport.pdf](#)
[Garling CO001.pdf](#)

11. RESOLUTION 2021-272 SETTING ADMINISTRATIVE PUBLIC OFFICE HOURS FOR THE MARSHALLTOWN POLICE AND FIRE DEPARTMENT

Documents:

[2021-10-11_2021-272_Resolution to Set Public Office Hours for Police and Fire Dept.pdf](#)

G. **REPORTS**

1. Report- Marshalltown Area Chamber Of Commerce Tourism And Marketing Update

Documents:

[City Council Presentation- 10-11-21.pdf](#)

2. Marshalltown Police And Community Team (MPACT) - Update

H. **RESOLUTIONS**

1. RESOLUTION 2021-273 ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE ADA SIDEWALK BID PROJECT #SDW20001 IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF \$128,798.06

Documents:

[2021-10-11_2021-273_Resolution Accepting Bid ADA Sidewalk Repairs SDW20001.pdf](#)
[SDW20001 Memo to Award Contract to Pillar.pdf](#)

2. RESOLUTION 2021-274 APPROVING THE AMENDMENT OF THE COMPREHENSIVE PLAN OF 2030, CHANGING THE WEST 500 FEET OF PARCEL 8417-30-100-003 (2002 MARION STREET) TO HEAVY INDUSTRY

Documents:

2021-10-11_2021-274_RES_Amend Comprehensive Plan-Heavy Industry.pdf
2021-10-11_2021-274_MEMO Amend Comprehensive Plan-Heavy Industry.pdf

3. RESOLUTION 2021-275 APPROVING CONTRACT CHANGE ORDER #1 FOR THE 2021 DERECHO STREAM CHANNEL CLEARING PROJECT #SMW21001 AN INCREASE OF \$674,575.00

Documents:

2021-10-11_2021-275_Resolution Approving CO1 Derecho Clearing SMW21001.pdf
SMW21001 Change Order 1.pdf
SMW21001 Memo for Change Order 1.pdf

4. PUBLIC HEARING AND RESOLUTION 2021-276 TO APPROVE APPLICATION FOR THE IOWA ECONOMIC DEVELOPMENT AUTHORITY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) COVID GRANT PROGRAM FOR PUBLIC FACILITIES

Documents:

2021-10-11_2021-276_RES_CDBG-CV_Elks Park Grant Application.pdf
2021-10-11_2021-276_CDBG-CV__Housing Needs Assessment_Elks Park.pdf

5. PUBLIC HEARING AND RESOLUTION 2021-277 TO APPROVE APPLICATION FOR THE IOWA ECONOMIC DEVELOPMENT AUTHORITY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) COVID GRANT PROGRAM FOR FOOD PROGRAM ASSISTANCE

Documents:

2021-10-11_2021-277_RES_CDBG-CV_Emergency Food Box.pdf
2021-10-11_2021-277_CDBG-CV__Housing Needs Assessment_Emergency Food Box.pdf

6. PUBLIC HEARING AND RESOLUTION 2021-278 TO APPROVE APPLICATION FOR THE IOWA ECONOMIC DEVELOPMENT

AUTHORITY COMMUNITY DEVELOPMENT BLOCK GRANT
(CDBG) COVID GRANT PROGRAM FOR HOUSING CONVERSION

Documents:

[2021-10-11_2021-278_RES_CDBG-CV_Housing
Conversion.pdf](#)
[2021-10-11_2021-278_CDBG-CV__Housing Needs
Assessment_Housing Conversion.pdf](#)

7. PUBLIC HEARING AND RESOLUTION 2021-279 PROVIDING FOR
THE VACATION, CONVEYANCE, AND TRANSFER OF THE
ALLEY HEREIN DESCRIBED FROM THE CITY OF
MARSHALLTOWN, IOWA TO DAVID J. STORJOHANN

Documents:

[2021-10-11_2021-279_Resolution Vacate Alley 906
Jackson St.pdf](#)

I. **ORDINANCES**

1. ORDINANCE 15024 TO AMEND THE CODE OF ORDINANCES,
CITY OF MARSHALLTOWN TO REMOVE REFERENCES TO THE
BOARD OF ELECTRICAL EXAMINERS

3RD READING

Documents:

[2021-10-11_ORDINANCE 15024 Remove Ref to Board of
Electrical Examiners.pdf](#)

2. ORDINANCE 15025 TO AMEND THE MARSHALLTOWN FIRE
CODE TO PROVIDE GUIDANCE ON THE OPERATIONS OF THE
FIRE CODE BOARD OF APPEALS

2ND READING

Documents:

[2021-10-11_ORDINANCE 15025 Amended - Fire Code to
Board of Appeals.pdf](#)

3. ORDINANCE 15026 TO AMEND THE CODE OF ORDINANCES,
CITY OF MARSHALLTOWN, IOWA BY REPEALING CHAPTER 94
HUMAN RIGHTS; NON-DISCRIMINATION

2ND READING

Documents:

[2021-10-11 ORDINANCE 15026 Repealing Chapter 94](#)

4. PUBLIC HEARING AND ORDINANCE 15027 APPROVING THE REZONING OF APPROXIMATELY 225 ACRES INCLUDING PARCELS 8418-25-126-001, 8418-25-176-001, 8418-25-201-001, 8418-25-201-002, 8418-25-226-001, 8418-25-276-001, THE WEST 500 FEET OF PARCEL 8417-30-100-003 (2002 MARION ST.) FROM R-2 LOW DENSITY RESIDENTIAL AND A-1 AGRICULTURAL RESERVE TO M-2 HEAVY INDUSTRY
PUBLIC HEARING AND 2ND READING. OPTION TO WAIVE 3RD READING.

Documents:

[2021-10-11_ORDINANCE 15027 Rezone City Property to M-2_2021.pdf](#)
[2021-10-11_ORDINANCE 15027 Memo ORD M-2 rezone City Property_2021.pdf](#)
[2021-10-11_ORDINANCE 15027 Application M-2 rezone City Property_2021.docx.pdf](#)

1. MOTION TO WAIVE THE THIRD READING OF ORDINANCE 15027

J. DISCUSSION

1. 3rd Quarter Strategic Plan Update

Documents:

[Q3 2021 Strategic Plan Update.pdf](#)

2. Board And Commission Manual - First Draft

Documents:

[10.4.21 BoardCommission Manual Memo.pdf](#)
[DRAFT Board and Commission Manual.pdf](#)

3. Expiration Of Nicholson Area Management Agreement With The Iowa DNR

Documents:

[Memo Nicholson Area Agreement.pdf](#)
[Nicholson Area DNR-owned property agreement 1996.pdf](#)
[Map.pdf](#)

K. PUBLIC COMMENT

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to

three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

L. ADJOURN

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. www.marshalltown-ia.gov

COUNCIL PROCEEDINGS
September 27, 2021

Mayor Greer called the meeting to order at 5:30 PM, September 27, 2021, at the City Hall Council Chambers, 10 W State Street and led the pledge of allegiance. Roll call–Present: Gowdy, Hoop, Isom, Ladehoff, Thompson, Wirin. Absent: Martin. Chief Rierson swore in firefighters Austin White and Jacob Patterson. Chief Tupper recognized police volunteer Mike Nablo for his years of service. Jessica Kinser invited the community to the ribbon-cutting event for the 1st and Church St Parking Lot on Thursday, September 30th at 4:30 pm. Mayor Greer thanked volunteers for the Oktoberfest celebration, the Class of the 1950's reunion, and the 13th Street events.

CONSENT AGENDA

Motion by Wirin, second by Isom to adopt the consent agenda: APPROVE MINUTES 09/13/21 MEETING AND BILL LIST \$1,923,509.18; REAPPOINT RUZAN MORRISON TO THE LIBRARY BOARD OF TRUSTEES, TERM EXPIRING 8/31/27; APPROVE LIQUOR LICENSE RENEWALS-APPLEBEE'S, 3101 S CENTER ST, KWIK STAR #394, 2500 S CENTER ST, CASEY'S #3508, 108 IOWA AVE W; RESOLUTION 2021-243 APPROVING ENGINEER'S STATEMENT OF COMPLETION AND ACCEPTING THE CON-STRUCT, INC. 2017 MANHOLE AND POINT REPAIR PROJECT, BEING PROJECT NO. 59016002; RESOLUTION 2021-244 SETTING PUBLIC OFFICE HOURS FOR CITY HALL AND CARNEGIE BUILDING COMPLEX; RESOLUTION 2021-245 CERTIFYING THE POPULATION OF ANNEXED TERRITORY 2430 233RD ST, MARSHALLTOWN, IA, TO THE STATE OF IOWA TREASURER; RESOLUTION 2021-246 APPROVING CONTRACT CHANGE ORDER #2 FOR THE FINAL CLARIFIER REHABILITATION PROJECT #WPC20001 AN INCREASE OF \$1277.65; TENTATIVE RESOLUTION 2021-247 PROVIDING FOR THE VACATION, CONVEYANCE, AND TRANSFER OF THE ALLEY HEREIN DESCRIBED FROM THE CITY OF MARSHALLTOWN, IOWA TO DAVID J. STORJOHANN; RESOLUTION 2021-248 APPROVING CONTRACT CHANGE ORDER #4 FOR THE S. 1ST STREET PARKING LOT STORMWATER IMPROVEMENT PROJECT #PLT19001 ENGINEERING SERVICES FOR FOX ENGINEERING ASSOCIATES, INC. A DECREASE OF \$21,221.71; RESOLUTION 2021-249 APPROVING ENGINEER'S STATEMENT OF COMPLETION AND ACCEPTING THE FOX ENGINEERING ASSOCIATES, INC. S. 1ST STREET PARKING LOT STORMWATER IMPROVEMENTS PROJECT, BEING PROJECT NO. PLT19001; RESOLUTION 2021-250 AUTHORIZING THE CITY OF MARSHALLTOWN TO ACCEPT A GRANT AWARD FROM THE STATE OF IOWA, GOVERNOR'S TRAFFIC SAFETY BUREAU, STATE AND COMMUNITY HIGHWAY SAFETY GRANT APPLICATION, CONTRACT PERIOD OCTOBER 1, 2021 – SEPTEMBER 30, 2022 IN THE AMOUNT OF \$23,250.00; RESOLUTION 2021-251 AUTHORIZING THE CITY OF MARSHALLTOWN TO SUBMIT A GRANT APPLICATION TO THE STATE OF IOWA, GOVERNOR'S TRAFFIC SAFETY BUREAU, STATE AND COMMUNITY HIGHWAY SAFETY, IMPAIRED DRIVING COUNTERMEASURES GRANT APPLICATION, SECTION 405D, CONTRACT PERIOD OCTOBER 1, 2021 – SEPTEMBER 30, 2022, TO ADDRESS PEDESTRIAN SAFETY; RESOLUTION 2021-252 SETTING A PUBLIC HEARING TO REVIEW THE IOWA ECONOMIC DEVELOPMENT AUTHORITY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PUBLIC FACILITIES GRANT PROGRAM FOR THE ELKS PARK IMPROVEMENT PROJECT; RESOLUTION 2021-253 SETTING A PUBLIC HEARING TO REVIEW THE IOWA ECONOMIC DEVELOPMENT

AUTHORITY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) HOUSING CONVERSION GRANT PROGRAM; RESOLUTION 2021-254 TO APPROVE THE FACADE GRANT APPLICATION FOR 202 E CHURCH ST, MARSHALLTOWN, IOWA; RESOLUTION 2021-255 AUTHORIZING A CONTRACT WITH GARLING CONSTRUCTION NOT-TO-EXCEED \$360,000 FOR DERECHO REPAIR WORK AT THE AIRPORT; RESOLUTION 2021-256 DECLARING CERTAIN PROPERTY SURPLUS PROPERTY AND AUTHORIZING DISPOSAL THEREOF, 2013 CHEVY TAHOE; RESOLUTION 2021-257 SETTING A PUBLIC HEARING TO REVIEW THE IOWA ECONOMIC DEVELOPMENT AUTHORITY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FOOD PROGRAM ASSISTANCE GRANT PROGRAM. Motion carried 5-1, Hoop dissenting.

MOTIONS

Motion by Thompson, second by Isom TO APPROVE 5-DAY LIQUOR LICENSE FOR THE IMPALA BALLROOM AT THE CENTRAL IOWA FAIRGROUNDS ARENA FOR A RODEO ON 10/9/21. Motion carried 5-1, Hoop dissenting.

RESOLUTIONS

Motion by Isom, second by Gowdy to adopt RESOLUTION 2021-258 APPROVING A PROFESSIONAL SERVICES AGREEMENT FOR \$64,485 WITH WHKS & CO. FOR COMMERCIAL DEMOLITION PLAN AND SPECIFICATION PREPARATION AND OBSERVATION AND TESTING. Jessica Kinser, City Administrator advised this is for the demolition of 330 S 3rd Ave, 24 N 1st Ave, and 101 W Main St. Motion carried 5-1, Thompson dissenting.

Motion by Gowdy, second by Ladehoff to adopt RESOLUTION 2021-259 APPROVING PRELIMINARY PLAT FOR CREEKSIDE ESTATES ADDITION. Motion carried 6-0.

Motion by Isom, second by Ladehoff to adopt RESOLUTION 2021-260 AUTHORIZING THE USE OF COUNCIL-DESIGNATED LOCAL OPTION SALES TAX FOR THE DEVELOPMENT OF AN ARTS AND CULTURE MASTER PLAN BY THE MARSHALL COUNTY ARTS AND CULTURE ALLIANCE. Motion carried 4-1, Hoop dissenting and Thompson abstaining.

Motion by Isom, second by Gowdy to adopt RESOLUTION 2021-261 APPROVING QUALIFIED ENVIRONMENTAL PROFESSIONAL SERVICES AGREEMENT FOR THE EPA BROWNFIELDS COMMUNITY-WIDE ASSESSMENT PROJECT BF97786801, WITH IMPACT7G, INC., IN THE AMOUNT NOT TO EXCEED \$278,000. Motion carried 6-0.

Mayor Greer opened a public hearing at 5:53 pm APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND COST FOR THE ADA SIDEWALK REPAIRS, PROJECT NO. SDW20001. Mayor Greer closed the public hearing at 5:54 pm. Motion by Thompson, second by Wirin to adopt RESOLUTION 2021-262 APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND COST FOR THE ADA SIDEWALK REPAIRS, PROJECT NO. SDW20001. Motion carried 6-0.

Mayor Greer opened a public hearing at 5:55 pm ON THE PROPOSAL TO ENTER INTO AN ESSENTIAL PURPOSE LOAN AGREEMENT. Diana Steiner, Finance Director advised this is for the borrowing of \$9.4M for the Center Street viaduct, street improvements, dangerous and dilapidated buildings, and the downtown implementation project. The bond sale will be on 11/8. Mayor Greer closed the public hearing at 5:57 pm.

Mayor Greer opened a public hearing at 5:57 pm ON THE PROPOSAL TO ENTER INTO AN GENERAL PURPOSE LOAN AGREEMENT. Jessica Kinser, City Administrator advised this is for the borrowing of \$200,000 for the 6th Street Softball Complex parking lot. Mayor Greer closed the public hearing at 5:57 pm.

Motion by Thompson, second by Isom to adopt RESOLUTION 2021-263 TAKING ADDITIONAL ACTION ON PROPOSALS TO ENTER INTO GENERAL OBLIGATION LOAN AGREEMENTS AND COMBINING LOAN AGREEMENTS. Motion carried 6-0.

Motion by Wirin, second by Ladehoff to adopt RESOLUTION 2021-264 APPROVING A PROFESSIONAL SERVICES AGREEMENT FOR \$923,326 WITH BOLTON AND MENK FOR DESIGN SERVICES AND CONSTRUCTION OVERSIGHT FOR THE RECONSTRUCTION OF STATE STREET. Jessica Kinser, City Administrator advised approving this contract prior to the bond sale would add 6 weeks to the design process in order to get this to bid in February/March. Public comment: Mark Eaton, 1007 S 10th Ave stated we would be entering into a contract to spend money we don't have yet. Motion carried 5-1, Thompson dissenting.

Motion by Isom, second by Gowdy to adopt RESOLUTION 2021-265 APPROVING CONTRACT CHANGE ORDER FOR THE SOUTH CENTER STREET RAILROAD BRIDGE IMPROVEMENTS PROJECT STR21001 AN INCREASE OF \$222,400.00. Justin Nickel, Public Works Director advised this contract is for design and bidding services for the viaduct repairs. Motion carried 5-1, Thompson dissenting.

ORDINANCES

Motion by Ladehoff, second by Wirin to adopt the second reading of ORDINANCE 15024 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN TO REMOVE REFERENCES TO THE BOARD OF ELECTRICAL EXAMINERS. Motion carried 6-0.

Motion by Isom, second by Gowdy to adopt the first reading of ORDINANCE 15025 TO AMEND THE MARSHALLTOWN FIRE CODE TO PROVIDE GUIDANCE ON THE OPERATIONS OF THE FIRE CODE BOARD OF APPEALS. Motion carried 6-0.

Motion by Ladehoff, second by Wirin to adopt the first reading of ORDINANCE 15026 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY REPEALING CHAPTER 94 HUMAN RIGHTS; NON-DISCRIMINATION. Mayor Greer thanked Pastor Gregg Davison for his years of service on this board. Motion carried 6-0.

Motion by Wirin, second by Isom to adopt the first reading of ORDINANCE 15027 APPROVING THE REZONING OF APPROXIMATELY 225 ACRES INCLUDING PARCELS 8418-25-126-001, 8418-25-176-001, 8418-25-201-001, 8418-25-201-002, 8418-25-226-001, 8418-25-276-001,

THE WEST 500 FEET OF PARCEL 8417-30-100-003 (2002 MARION ST.) FROM R-2 LOW DENSITY RESIDENTIAL AND A-1 AGRICULTURAL RESERVE TO M-2 HEAVY INDUSTRY. Michelle Spohnheimer, Housing and Community Development Director advised this is the rezoning of city property for future industrial development. Motion carried 6-0.

DISCUSSION

Brian Arrowood with the Iowa River OHV Club was present to request a lease of 5 additional acres of land for an off-highway vehicle skills development course. Marshalltown is one of 8 parks in Iowa and attracts riders from across the state. Construction would begin in the Spring of 2022. Jessica Kinser, City Administrator advised the 28E agreement would need to be amended and 2 existing leases would need to be addressed. Motion by Ladehoff, second by Thompson to proceed with the lease of 5 additional acres for the Iowa River OHV Club. Motion carried 6-0.

PUBLIC COMMENT

Justin Nickel, Public Works Director provided an update on the construction at 4th Street and Olive. There has been some utility locate issues that have resulted in delays. He estimates at least another 2 weeks before Olive Street is open.

The meeting adjourned at 6:28 pm.

Respectfully Submitted,



Alicia Hunter, City Clerk

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

BILL LIST 10/11/21

Advertising

TR/5	975.45
Trending.Media/2	296.00

Consulting & Professional Fees

AHLERS.COONEY/1	88.50
Bernie.Lowe.Asc/1	380.09
Calhoun-Burns/1	386.36
CGA.Assoc/8	31,272.19
Dorsey&Whitney/1	8,000.00
Eide.Bailly.LLP/1	12,000.00
I.C.A.P./1	231.38
Kendig Keast/1	15,833.75
Lynch.Dallas.PC/6	7,094.10
MarshallCo.Abst/1	125.00

Contracts

A-1.Pest/2	65.00
Aramark.Unfrm/2	52.60
ARL/1	4,333.33
BDH/1	1,096.76
Bjelland.Plmbg/1	4,432.63
Blake, Tom/1	14,465.00
Calhoun-Burns/1	1,928.43
Construct/1	62,372.25
Fisher.Comm.Ctr/1	8,333.33
Frost Control/1	4,500.00
Hansen,S/1	656.00
Koch.Office/1	347.86
Marsh.Co.Landfi/1	55,182.00
Marshall.Co.Aud/1	8,013.50
MJM Holdings/1	6,610.00
Premier.Equip/1	53.24
Quad.City.Tstg/1	2,245.00
Racom.Corp/1	108.00
Region 6/1	2,684.55
RICOH.USA.INC/4	166.01
Servicemaster/1	544.10
Slifer Solution/1	701.00
Stone.Sanit/10	3,578.70
TOP.NOTCH.TREE./1	7,400.00
Vajgrt.R/1	500.00

Equipment

BDH/1	7,523.80
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Medical

HARTFORD.ACCTS/1	6,734.26
McFarland.Cl/1	36.08
Occ.Med.Plus/2	386.00

Payroll.Net

Payroll/1	331,356.68
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Refund/Reimbursed

Bishop, Adam/1	24.95
Erom,C/1	56.87
Fuccio, Lisa/1	55.44

GOODING.B/1	876.61
Klaas, Patricia/1	82.36
Martin, David/1	120.12
Shaffer, Gerry/1	38.68
Yepez,Y/1	135.52

Rents/Leases

Ackley.Housing/3	485.00
ALCALA,R/2	524.00
AMES,STEVEN/19	5,676.00
Barnes,L/1	239.00
BJ&J.LLC/1	254.00
BLOOD,A/2	729.00
Borota,K/2	592.00
BOULDER.COOP.HS/3	953.00
Brodin,C/1	132.00
Brown,B/2	794.00
Bryngelson.Corp/1	327.00
Buckaroo.LLC/2	897.00
Bunch, John/1	278.00
Burr,Robert/1	370.00
Charlier,Q/1	133.00
Chedester,James/1	400.00
Chilton,M/1	450.00
CIRSI/9	772.00
CMHC.INVEST/1	244.00
D.D.Rentals/2	1,060.00
DC Brown Rental/1	207.00
Eakin,R/1	209.00
ECKLOR,S/3	759.00
Elwayne.Inc./3	904.00
Engel, Drew/1	184.00
EPM IA LLC/2	541.00
Etter, W/1	482.00
Eubanks,C/3	818.00
Ferneau, Gary/1	585.00
Frese.Propts/3	813.00
Friendly.Valley/2	280.00
Gonzales,G/1	551.00
Gorrell, Joseph/1	432.00
Gossard.Mobile/1	284.00
Grant.Park.LLC/17	4,288.00
Gray,D/2	1,121.00
Hala,J/4	1,509.00
HARRIS,T/1	324.00
Hatch,J/1	475.00
Hatch,R/5	1,906.00
HESENIUS,R/2	274.00
Hilltop.Village/5	768.00
HOBSON,W/1	154.00
Hodges,K/1	294.00
HUBBARD.MAPLE/2	363.00
Ibarra,S/1	143.00
JB.I.COOP.Assn/3	797.00

BILL LIST 10/11/21

JDL.Rental.Coop/1	845.00	AAA.Septic/1	235.00
Johnson,S/1	550.00	Advance.Garage./1	8,995.00
Judge,M/7	2,765.00	Airgas.U.S.A./1	57.60
Klinefelter,R/1	450.00	Aponte,M/1	27.00
Kramer,M/1	119.00	Atcher,R/1	3,380.00
LAWSON,R/2	284.00	Century.Link/25	451.94
Lawthers.Prop.M/1	290.00	Dicks Concrete/1	1,900.00
LBO Investments/1	360.00	Elizarraras,E/1	550.00
Lopez, Jaime/1	370.00	FIRSTNET.ATT/10	1,724.94
LUENSE,B/7	2,768.00	Garling.Constr/1	247,623.03
Mansager, C/1	305.00	Grewell Lawn/1	750.00
Manship,W/1	839.00	Hansen,S/1	110.00
Marion.Manor2/1	559.00	Heart.of.Iowa/10	2,717.46
Marshalltown.Sr/6	1,529.00	Hutchens, Laura/1	46.00
Miller,P/1	143.00	IA.Pub.Transit/1	1,630.00
Moore, Michelle/1	583.00	IMFOA/1	50.00
Mtwn/Westown/23	5,682.00	Johnson,Alesha/1	31.00
MURPHY,P/1	283.00	Kiwanis.PM/1	660.00
Nelson,L/1	303.00	Lynch.Dallas.PC/1	30.00
North.Tama.Hsg/2	307.00	M.Co.Recorder/1	197.20
Oetker,D/3	669.00	Manneh, Nancy/1	43.00
Optimal Life/1	34.00	Marsh.Co.Treas/19	8,378.00
Palisade.Holdng/1	206.00	McAtee.Tire/1	120.00
Pilot.Creek/1	152.00	Mello, Allison/1	29.00
Pizano, Serio/1	498.00	Mikes.Turf.Righ/4	1,922.00
Premier.RE.Mgmt/8	4,185.00	Moran-Million,J/1	33.00
PremierIowaCity/6	1,475.00	Mtwn.Wtrwrks/3	8,520.18
RD.Toledo,LLP/2	785.00	Nan.MckayAssoc/1	239.00
Ream,AJ/1	415.00	Occ.Med.Plus/2	704.00
Reed,T/6	2,388.00	QMG.Inc./1	136.00
River.Birch/7	3,348.00	Racom.Corp/1	523.40
River.Oaks/8	3,260.00	Raven Creek/1	235.00
Rush,R/1	265.00	Rodisch, Sara/1	21.00
S.E.Invst/1	650.00	Saenz,Mary/1	31.00
Schmidt,M/3	480.00	Scharnweber.Wtr/1	27.00
SCOTT,L/1	434.00	Schmudlach,Cody/1	10.00
SESKER,R/1	182.00	Sierra, Glorivy/1	34.00
Specht,G/1	259.00	Squires,Chris/1	40.00
Squire,B/1	191.00	Thomas, Earl/1	7.00
SS & R Prop/1	126.00	TOP.NOTCH.TREE./1	31,600.00
Steelsmith,G/3	970.00	Tri.State.Lock/1	130.00
Sunrise.Apt/1	138.00	Werner,Jessica/1	13.00
Swiff, Scott/1	370.00	Wilson, Ranae/1	13.00
Switzer,T/1	555.00	Wolfe.Eye.Clinic/7	175.00
Tallcorn.Tower/22	5,801.00	WRH Inc/1	96,782.42
Titus,T/1	364.00	Ziegler/1	4,736.24
TOWN.APARTMENT/3	363.00	Supplies/Parts	
VC.Investment/8	1,572.00	Airgas.U.S.A./1	2,161.60
Weatherly.Erin/2	954.00	Aramark.Unfrm/1	26.25
Worent.Inc/4	1,073.00	Arnold.Motor.Su/12	969.02
Worsfold Farm/1	364.00	BLUEGLOBES.INC/1	528.38
ZMOLEK,M/1	250.00	Bowermaster,D/1	83.48
Service/Repairs		Browns.Shoe.Fit/2	193.97

BILL LIST 10/11/21

Cessford.Constr/1	559.48	I.M.W.C.A/1	7,788.00
City.Laundering/6	385.20	I.P.E.R.S./12	122,762.26
Cntrl.IA.Farm/2	397.42	I.R.S./7	93,119.28
Concrete/2	659.26	IA.Treasurer/6	38,074.00
Crop.Rite.Inc/3	475.00	ICMA457Mission/13	15,377.64
DMF Gardens/2	11,383.22	M.F.P.R.S.I./7	194,810.69
Doll Distrib/1	663.98	TotalAdmin.Serv/6	7,625.20
Euroilins.Test/2	295.50	United.Way/7	1,514.94
Evergreen.Srv/1	7,000.00		
Fastenal.Co/2	220.13	Total/721	1,728,473.93
Galls.LLC/5	374.85		
Gillig.LLC/1	148.10		
Grimes.Asphalt/2	1,581.18		
HyVee.Accts/1	4.40		
IA.Prison.Ind/1	2,322.15		
IMFOA/1	125.00		
Inland.Truck/1	30.99		
Jones, Chris/1	116.04		
Keystone.Lab/1	64.00		
Kriss.Premium/3	422.91		
Logan.Contract/3	10,653.36		
Marsh.Co.Engr/50	38,635.05		
McAtee.Tire/2	104.60		
Menards/5	271.61		
Midland.Scienti/1	176.28		
Murphy.Tractor./1	200.00		
Napa.Auto/2	534.94		
Paul Butler/1	5,000.00		
QMG.Inc./1	206.31		
Racom.Corp/1	11.00		
Sandry.Fire.Sup/1	105.16		
Sho.Biz Inc/1	124.78		
Sign.Creations/1	72.00		
Slifer Solution/1	950.00		
STAPLES/1	486.45		
Thiesens.Supply/1	139.95		
Tri.State.Lock/1	302.00		
Ziegler/1	4,070.49		
Travel/Training			
Allen, Justin/1	42.52		
Bowermaster,D/1	143.26		
Fire Serv Trn/1	50.00		
Nickel,J/1	141.96		
Sheets, Stephen/1	82.97		
Shelangoski,W/1	45.66		
Utilities			
Alliant.Energy/23	23,871.48		
I.R.U.A./1	154.86		
WoodRiver.Enrgy/3	944.00		
Wage Assignment			
American.Educa./1	64.41		
Collection.Svs./5	1,441.11		
Family Sup Pay/1	152.31		

BILL LIST 10/11/21

Account Number	Vendor Name	Description (Item)	Amount
001.1010.5132.000	BROWNS SHOE FIT CO	PD Employee shoes	\$ 49.97
001.1010.5132.000	BROWNS SHOE FIT CO	PD employee shoes	\$ 144.00
001.1010.5132.000	GALLS LLC	PD employee nameplate for shirt	\$ 10.20
001.1010.5132.000	GALLS LLC	PD employee clothing	\$ 157.25
001.1010.5132.000	GALLS LLC	PD employee clothing	\$ 59.50
001.1010.5132.000	GALLS LLC	PD Employee clothing	\$ 105.40
001.1010.5132.000	GALLS LLC	PD Employee clothing	\$ 42.50
001.1010.5210.000	TIMES REPUBLICAN	Advertising and public notices	\$ 72.00
001.1010.5344.000	KOCH Office Group	PD Contract copies	\$ 347.86
001.1010.5347.000	BDH INFORMATION TECHNOLOGY LLC	PD/ cradlepoint renewal -7 devices til 11/22/22	\$ 1,096.76
001.1010.5410.000	MCATEE TIRE SALES & SERVICE INC	PD 522 wheel alignments	\$ 120.00
001.1010.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 108.07
001.1010.5464.000	ALLEN, JUSTIN	In-State Meals during Defensive Tactics Course	\$ 42.52
001.1010.5464.000	SHELANGOSKI, WYATT	Reimb meals for training 8/17, 8/30-9/2	\$ 45.66
001.1010.5464.000	BOWERMASTER, DANE M	meals	\$ 143.26
001.1010.5464.000	Sheets, Stephen	NTOA conference meals	\$ 82.97
001.1010.5565.000	MCATEE TIRE SALES & SERVICE INC	PD 522 wheel alignments	\$ 9.60
001.1010.5565.000	ARNOLD MOTOR SUPPLY LLP	PD 525 oxygen sensor	\$ (36.90)
001.1010.5565.000	ARNOLD MOTOR SUPPLY LLP	PD 522 ignition coil and spark plugs	\$ 134.01
001.1010.5565.000	ARNOLD MOTOR SUPPLY LLP	PD 500 purge valve	\$ 35.31
001.1010.5565.000	ARNOLD MOTOR SUPPLY LLP	PD 525 oxygen sensor	\$ 73.80
001.1010.5565.000	ARNOLD MOTOR SUPPLY LLP	PD 516 hub assembly	\$ 169.89
001.1010.5565.000	ARNOLD MOTOR SUPPLY LLP	Humvee Bulb	\$ 85.86
001.1010.5565.000	ARNOLD MOTOR SUPPLY LLP	PD 516 front left lower control arm	\$ 109.06
001.1010.5565.000	ARNOLD MOTOR SUPPLY LLP	PD 516 Tie rod end	\$ 63.23
001.1010.5565.000	ARNOLD MOTOR SUPPLY LLP	Shipping	\$ 5.00
001.1010.5570.000	MARSHALL COUNTY ENGINEER	August fuel master charges	\$ 5,546.98
001.1010.5570.000	MARSHALL COUNTY ENGINEER	July Fuel master charges	\$ 5,231.28
001.1010.5570.000	BOWERMASTER, DANE M	gas	\$ 83.48
001.1010.5570.000	Jones, Christopher	gas for travel to training courses	\$ 116.04
001.1010.5571.000	MARSHALL COUNTY ENGINEER	July Fuel master charges	\$ 40.27
001.1010.5600.000	RACOM CORPORATION	PD radio ear insert	\$ 11.00
001.1050.5347.000	RACOM CORPORATION	Fire dept paging system upgrade	\$ 108.00
001.1050.5413.000	MCATEE TIRE SALES & SERVICE INC	Fire dept tire repair	\$ 95.00
001.1050.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 39.30
001.1050.5470.000	Fire Services Training Bureau	Fire inspector certification fee	\$ 50.00
001.1050.5570.000	MARSHALL COUNTY ENGINEER	August fuel master charges	\$ 392.15
001.1050.5570.000	MARSHALL COUNTY ENGINEER	July Fuel master charges	\$ 184.07
001.1050.5571.000	MARSHALL COUNTY ENGINEER	August fuel master charges	\$ 899.50
001.1050.5571.000	MARSHALL COUNTY ENGINEER	July Fuel master charges	\$ 885.90
001.1050.5600.000	STAPLES BUSINESS CREDIT	Fire Dept cleaning supplies	\$ 486.45
001.1050.5600.000	ARNOLD MOTOR SUPPLY LLP	Fire dept oil dry	\$ 97.92
001.1050.5600.000	MENARDS	Fire dept P-cord cam	\$ 20.94
001.1050.5600.000	SANDRY FIRE SUPPLY LLC	Fire dept rebuild kit for YVA	\$ 105.16
001.1070.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 9.82
001.1070.5570.000	MARSHALL COUNTY ENGINEER	August fuel master charges	\$ 88.97
001.1070.5570.000	MARSHALL COUNTY ENGINEER	August fuel master charges	\$ 31.60
001.1070.5570.000	MARSHALL COUNTY ENGINEER	July Fuel master charges	\$ 62.97
001.1070.5570.000	MARSHALL COUNTY ENGINEER	July Fuel master charges	\$ 28.99
001.1071.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 9.82
001.1071.5570.000	MARSHALL COUNTY ENGINEER	August fuel master charges	\$ 44.20
001.1071.5570.000	MARSHALL COUNTY ENGINEER	August fuel master charges	\$ 10.93
001.1071.5570.000	MARSHALL COUNTY ENGINEER	July Fuel master charges	\$ 22.11
001.1071.5570.000	MARSHALL COUNTY ENGINEER	July Fuel master charges	\$ 21.64
001.1075.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 9.82
001.1075.5570.000	MARSHALL COUNTY ENGINEER	August fuel master charges	\$ 139.97
001.1075.5570.000	MARSHALL COUNTY ENGINEER	July Fuel master charges	\$ 106.72
001.1090.5331.000	ANIMAL RESCUE LEAGUE	October 2021	\$ 4,333.33

001.1099.5342.000	STONE SANITATION	Police & Fire Bldg	\$ 118.78
001.1099.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	Police & Fire Bldg	\$ 2,130.14
001.1099.5482.000	WoodRiver Energy LLC	Police & Fire Bldg 11672	\$ 757.55
001.2020.5570.000	MARSHALL COUNTY ENGINEER	August fuel master charges	\$ 163.55
001.2020.5570.000	MARSHALL COUNTY ENGINEER	July Fuel master charges	\$ 192.90
001.2060.5344.000	RICOH USA INC	Engineering BW copies	\$ 5.54
001.2060.5344.000	RICOH USA INC	Engineering color copies	\$ 8.29
001.2080.5483.000	Iowa Regional Utilities Assocaiton	Airport water	\$ 154.86
001.2080.5565.000	CENTRAL IOWA FARM STORE INC	parts for Airport tractor	\$ 317.62
001.2080.5600.000	BLUEGLOBES, INC.	Airport-cordsets and incandescent lights	\$ 528.38
001.2090.5220.000	MARSHALLTOWN WATER WORKS	LANDFILL BILLS	\$ 265.70
001.2090.5331.000	MARSHALL COUNTY LANDFILL	28E Solid Waste fee per capita 2021-2022	\$ 55,182.00
001.4010.5151.000	Occupational Medicine Plus PC	pre-employment physicals-Library	\$ 358.00
001.4010.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 19.65
001.4010.5482.000	WoodRiver Energy LLC	Library gas #7078	\$ 102.18
001.4030.5342.000	STONE SANITATION	100 park barrels	\$ 848.58
001.4030.5342.000	Top Notch Tree Service Inc	Ash Tree Removal	\$ 7,400.00
001.4030.5342.000	ARAMARK UNIFORM SERVICES INC	mops and towels	\$ 26.30
001.4030.5342.000	ARAMARK UNIFORM SERVICES INC	mops and towels	\$ 26.30
001.4030.5380.000	AAA SEPTIC SERVICE INC	West End Park 9/20-10/19/21	\$ 235.00
001.4030.5386.000	MIKES TURF RIGHT	Park and softball field	\$ 825.00
001.4030.5386.000	MIKES TURF RIGHT	Mega 10 park	\$ 450.00
001.4030.5386.000	MIKES TURF RIGHT	West End park	\$ 500.00
001.4030.5386.000	MIKES TURF RIGHT	Turtle park	\$ 147.00
001.4030.5386.000	Atcher, Robert	August and Sept Park mowings	\$ 3,380.00
001.4030.5386.000	KIWANIS CLUB PM	Wet End and Tankersly Park contract mowings	\$ 660.00
001.4030.5410.000	TRI STATE LOCK SERVICE	Parks panic bar levers	\$ 130.00
001.4030.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 9.82
001.4030.5481.000	ALLIANT ENERGY	HIGHLAND ACRES ROAD	\$ 24.22
001.4030.5481.000	ALLIANT ENERGY	220 N 13th St Rest room	\$ 54.11
001.4030.5481.000	ALLIANT ENERGY	500 Plaza Hts Rd	\$ 49.03
001.4030.5481.000	ALLIANT ENERGY	407 Marion St	\$ 27.69
001.4030.5481.000	ALLIANT ENERGY	KIWANIS PARK	\$ 39.19
001.4030.5565.000	ARNOLD MOTOR SUPPLY LLP	brake master cylinder	\$ 162.06
001.4030.5570.000	MARSHALL COUNTY ENGINEER	August fuel master charges	\$ 741.54
001.4030.5570.000	MARSHALL COUNTY ENGINEER	July Fuel master charges	\$ 858.75
001.4030.5571.000	MARSHALL COUNTY ENGINEER	August fuel master charges	\$ 358.62
001.4030.5571.000	MARSHALL COUNTY ENGINEER	July Fuel master charges	\$ 570.37
001.4030.5611.000	TRI STATE LOCK SERVICE	Parks panic bar levers	\$ 302.00
001.4030.5718.000	CENTRAL IOWA FARM STORE INC	Parks chain saw	\$ 79.80
001.4030.5718.000	MENARDS	Parks- hand saw and pruning blade	\$ 13.96
001.4040.5210.000	TIMES REPUBLICAN	Advertising and public notices	\$ 58.50
001.4040.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 9.82
001.4041.5210.000	TIMES REPUBLICAN	Advertising and public notices	\$ 58.50
001.4041.5342.000	SERVICEMASTER OF M'TOWN INC	Coliseum carpet extraction	\$ 544.10
001.4045.5386.000	HANSEN, STEVE	Softball complex & Aquatic Ctr lawn care treatment	\$ 110.00
001.4045.5410.000	RACOM CORPORATION	portable radio replacements	\$ 523.40
001.4045.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 19.65
001.4045.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	Aquatic Center	\$ 10.00
001.4045.5481.000	ALLIANT ENERGY	Aquatic Center	\$ 486.97
001.4045.5482.000	WoodRiver Energy LLC	SWIMMING POOL 7077	\$ 84.27
001.4060.5331.000	FISHER COMMUNITY CENTER	October 2021	\$ 8,333.33
001.4065.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 9.82
001.4065.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	Coliseum	\$ 62.00
001.4066.5613.000	Doll Distributing LLC	Coliseum resale products	\$ 663.98
001.5010.5342.000	STONE SANITATION	Central Business District	\$ 200.00
001.5040.5210.000	TIMES REPUBLICAN	Advertising and public notices	\$ 18.14
001.6010.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 9.82
001.6012.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 9.82
001.6020.5210.000	TIMES REPUBLICAN	Advertising and public notices	\$ 768.31
001.6020.5250.000	MARSHALL COUNTY RECORDER	Warranty deed/ groundwater hazard	\$ 197.20

001.6020.5344.000	RICOH USA INC	City Clerk color copies	\$ 118.18
001.6020.5344.000	RICOH USA INC	City Clerk BW copies	\$ 34.00
001.6020.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 9.82
001.6021.5232.000	EIDEBAILLY LLP	Audit of FY21 Financial Statements	\$ 12,000.00
001.6021.5280.000	IMFOA	IMFOA dues	\$ 50.00
001.6021.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 39.38
001.6021.5460.000	IMFOA	IMFOA Conference 10/21 & 10/22	\$ 125.00
001.6025.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 9.82
001.6040.5230.000	LYNCH DALLAS PC	Abstract Fees	\$ 1,735.00
001.6040.5230.000	LYNCH DALLAS PC	Nuisance/Enforcement - title and sheriff fees	\$ 231.50
001.6040.5230.000	CLAPSADDLE GARBER ASSOC INC	Boundry surveys- north & south	\$ 5,600.00
001.6040.5234.000	LYNCH DALLAS PC	Real estate legal services 7/26/21-9/7/21	\$ 496.00
001.6040.5234.000	LYNCH DALLAS PC	Legal Fees for Zoning	\$ 262.00
001.6040.5234.000	LYNCH DALLAS PC	Nuisance/Enforcement - mileage for hearings	\$ 243.60
001.6040.5234.000	LYNCH DALLAS PC	Nuisanc/Enforcement 8/9-9/17/21	\$ 4,126.00
001.6040.5234.000	ICAP	Case reimb.	\$ 231.38
001.6040.5236.000	AHLERS & COONEY	Labor relations	\$ 88.50
001.6040.5250.000	LYNCH DALLAS PC	Nuisance/Enforcement recording fee	\$ 30.00
001.6050.5342.000	STONE SANITATION	City Hall	\$ 118.78
001.6050.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	City Hall	\$ 320.09
001.6050.5600.000	KRISS PREMIUM PRODUCTS INC	dispersant	\$ 46.94
001.6050.5600.000	KRISS PREMIUM PRODUCTS INC	closed loop treatments	\$ (98.43)
001.6050.5600.000	KRISS PREMIUM PRODUCTS INC	boiler treatment and dispersant	\$ 474.40
030.1010.5740.000	BDH INFORMATION TECHNOLOGY LLC	MPD 503 & 531	\$ 7,523.80
110.2010.5132.000	THEISENS SUPPLY INC	Street dept employee clothing	\$ 139.95
110.2010.5132.000	CITY LAUNDERING COMPANY	Street dept uniform cleaning	\$ 100.35
110.2010.5132.000	CITY LAUNDERING COMPANY	Street dept uniform cleaning	\$ 138.74
110.2010.5342.000	STONE SANITATION	Bullpen Woodland Dr 9/1-10/31	\$ 95.00
110.2010.5342.000	STONE SANITATION	Street Dept	\$ 118.78
110.2010.5352.000	Top Notch Tree Service Inc	Ash Tree Removal	\$ 31,600.00
110.2010.5380.000	AIRGAS USA, LLC	cylinder rentals	\$ 57.60
110.2010.5410.000	Raven Creek Repair	Loader #62 repairs	\$ 235.00
110.2010.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 9.82
110.2010.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	PW Bldg	\$ 55.04
110.2010.5565.000	MURPHY TRACTOR & EQUIPMENT CO	core credit reimbursement	\$ 200.00
110.2010.5565.000	NAPA AUTO PARTS	dump truck mirror	\$ 512.95
110.2010.5570.000	MARSHALL COUNTY ENGINEER	August fuel master charges	\$ 918.05
110.2010.5570.000	MARSHALL COUNTY ENGINEER	July Fuel master charges	\$ 900.58
110.2010.5571.000	MARSHALL COUNTY ENGINEER	August fuel master charges	\$ 1,037.63
110.2010.5571.000	MARSHALL COUNTY ENGINEER	July Fuel master charges	\$ 1,008.82
110.2010.5600.000	CROP RITE INC	weed killer	\$ 137.50
110.2010.5600.000	CROP RITE INC	weed killer	\$ 137.50
110.2010.5600.000	ARNOLD MOTOR SUPPLY LLP	nitrile gloves- Street dept	\$ 69.78
110.2010.5600.000	FASTENAL COMPANY	Street dept- nuts and bolts	\$ 68.25
110.2010.5600.000	MENARDS	Street 18" black cable	\$ 19.70
110.2010.5600.000	MENARDS	padlock returned	\$ (5.98)
110.2010.5600.000	MENARDS	Street dept shelf and drill bit	\$ 222.99
110.2010.5611.000	Slifer Solutions	Gate entrance 18th Ave repairs	\$ 950.00
110.2010.5611.000	ZIEGLER INC	Engine and generator repairs for PW Bldg	\$ 4,070.49
110.2010.5618.000	GRIMES ASPHALT AND PAVING CORP.	Street cold mix	\$ 716.86
110.2010.5618.000	GRIMES ASPHALT AND PAVING CORP.	Street dept cold mix	\$ 864.32
110.2010.5619.000	LOGAN CONTRACTORS SUPPLY INC	Street dept sealing tips with shoes	\$ (56.64)
110.2010.5619.000	LOGAN CONTRACTORS SUPPLY INC	Street Dept 4 pallets pleximelt	\$ 7,140.00
110.2010.5619.000	LOGAN CONTRACTORS SUPPLY INC	Pleximelt -2 pallets	\$ 3,570.00
110.2010.5620.000	CESSFORD CONSTRUCTION COMPANY	Street dept crushed rock	\$ 559.48
110.2010.5626.000	IOWA PRISON INDUSTRIES	posts and signs	\$ 2,322.15
110.2010.5718.000	AIRGAS USA, LLC	Street dept plasma cutter	\$ 2,161.60
110.2012.5233.000	CALHOUN-BURNS AND ASSOCIATES, INC	Barricades 6/20-9/18/21	\$ 386.36
110.2012.5349.000	CALHOUN-BURNS AND ASSOCIATES, INC	8/22-9/18 Bridge inspections	\$ 1,928.43
110.2030.5481.000	ALLIANT ENERGY	S 6TH ST	\$ 51.50
110.2030.5481.000	ALLIANT ENERGY	MARSHALLTOWN	\$ 18,772.82

110.2030.5481.000	ALLIANT ENERGY	N 13th Street lights	\$	132.73
110.2030.5481.000	ALLIANT ENERGY	25 N 13th St	\$	60.39
110.2030.5481.000	ALLIANT ENERGY	207 W Main St	\$	46.30
110.2030.5481.000	ALLIANT ENERGY	1707 Laurel Dr Viaduct Light	\$	30.99
110.2040.5132.000	CITY LAUNDERING COMPANY	uniform cleaning Utility Dept.	\$	42.22
110.2040.5132.000	CITY LAUNDERING COMPANY	uniform cleaning Utility Dept.	\$	46.03
110.2040.5450.000	CENTURYLINK	ALL PHONE LINES	\$	9.82
110.2040.5450.000	FIRSTNET-AT&T Mobility	PW cell phones July	\$	131.35
110.2040.5450.000	FIRSTNET-AT&T Mobility	PW cell phones July	\$	131.37
110.2040.5481.000	ALLIANT ENERGY	Westwood Dr cnr Center	\$	34.62
110.2040.5481.000	ALLIANT ENERGY	W Meadowlane cnr Center	\$	43.80
110.2040.5481.000	ALLIANT ENERGY	S CENTER ST & SOUTH ST	\$	44.06
110.2040.5481.000	ALLIANT ENERGY	S CENTER ST CNR ANSON	\$	65.98
110.2040.5481.000	ALLIANT ENERGY	S 1ST AVE & E ANSON	\$	63.83
110.2040.5481.000	ALLIANT ENERGY	S CENTER ST CNR OLIVE	\$	54.14
110.2040.5481.000	ALLIANT ENERGY	S 6TH ST CNR OLIVE	\$	33.83
110.2040.5570.000	MARSHALL COUNTY ENGINEER	August fuel master charges	\$	397.61
110.2040.5570.000	MARSHALL COUNTY ENGINEER	July Fuel master charges	\$	486.37
110.2040.5571.000	MARSHALL COUNTY ENGINEER	July Fuel master charges	\$	49.84
110.2050.5344.000	Frost Control Systems Inc	Road weather information systems	\$	4,500.00
110.2060.5351.000	DICKS CONCRETE WORK	206 E Church St 12x22 concrete	\$	1,900.00
110.2060.5450.000	CENTURYLINK	ALL PHONE LINES	\$	9.82
110.2060.5450.000	FIRSTNET-AT&T Mobility	PW cell phones July	\$	543.77
110.2060.5450.000	FIRSTNET-AT&T Mobility	PW cell phones July	\$	543.77
110.2060.5472.000	NICKEL, JUSTIN	APWA conference mileage	\$	141.96
110.2060.5570.000	MARSHALL COUNTY ENGINEER	August fuel master charges	\$	361.22
110.2060.5570.000	MARSHALL COUNTY ENGINEER	July Fuel master charges	\$	534.71
110.2070.5571.000	MARSHALL COUNTY ENGINEER	August fuel master charges	\$	649.83
110.2070.5571.000	MARSHALL COUNTY ENGINEER	July Fuel master charges	\$	618.34
121.5040.5230.000	Kendig Keast Collaborative	Zoning Ordinance Rewrite	\$	15,833.75
130.1010.5410.000	Advance Garage Doors Inc	PD Warehouse- 3 commerical doors	\$	8,995.00
132.5020.5342.000	BLAKE, TOM	211 N 21st St	\$	14,465.00
142.4030.5342.000	STONE SANITATION	South 6th St complex 10/1/21-9/30/22	\$	620.00
142.4030.5342.000	STONE SANITATION	Softball complex barrels	\$	990.00
142.4030.5344.000	HANSEN, STEVE	Softball complex & Aquatic Ctr lawn care treatment	\$	656.00
142.4030.5481.000	ALLIANT ENERGY	800 S 6TH ST	\$	738.46
151.1010.5331.000	MARSHALL COUNTY AUDITOR	50% JAG Grant -ammunition, rifle sling, mount	\$	8,013.50
177.1010.5471.000	Paul Butler Presentation sLLC	PD leadership and teamwork training	\$	5,000.00
184.5030.5242.000	BLOOD, ALEX	Housing Assistance Payments	\$	360.00
184.5030.5242.000	BLOOD, ALEX	Housing Assistance Payments	\$	369.00
184.5030.5242.000	HESSENIUS, ROBERT	Housing Assistance Payments	\$	158.00
184.5030.5242.000	HESSENIUS, ROBERT	Housing Assistance Payments	\$	116.00
184.5030.5242.000	JUDGE, MIKE	Housing Assistance Payments	\$	427.00
184.5030.5242.000	JUDGE, MIKE	Housing Assistance Payments	\$	750.00
184.5030.5242.000	JUDGE, MIKE	Housing Assistance Payments	\$	359.00
184.5030.5242.000	JUDGE, MIKE	Housing Assistance Payments	\$	581.00
184.5030.5242.000	SCHMIDT, Michael T	Housing Assistance Payments	\$	115.00
184.5030.5242.000	SCHMIDT, Michael T	Housing Assistance Payments	\$	27.00
184.5030.5242.000	SCHMIDT, Michael T	Housing Assistance Payments	\$	338.00
184.5030.5242.000	SCOTT, LESLIE	Housing Assistance Payments	\$	434.00
184.5030.5242.000	ACKLEY HOUSING INC	Housing Assistance Payments	\$	176.00
184.5030.5242.000	ACKLEY HOUSING INC	Housing Assistance Payments	\$	73.00
184.5030.5242.000	ACKLEY HOUSING INC	Housing Assistance Payments	\$	236.00
184.5030.5242.000	Alcala, Rigoberto	Housing Assistance Payments	\$	343.00
184.5030.5242.000	Alcala, Rigoberto	Housing Assistance Payments	\$	181.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payments	\$	347.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payments	\$	361.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payments	\$	297.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payments	\$	318.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payments	\$	321.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payments	\$	347.00

184.5030.5242.000	AMES, STEVEN	Housing Assistance Payments	\$	281.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payments	\$	328.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payments	\$	341.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payments	\$	341.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payments	\$	341.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payments	\$	347.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payments	\$	89.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payments	\$	168.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payments	\$	202.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payments	\$	341.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payments	\$	341.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payments	\$	243.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payments	\$	322.00
184.5030.5242.000	Barnes, Lonnie	Housing Assistance Payments	\$	239.00
184.5030.5242.000	BJ&J LLC	Housing Assistance Payments	\$	254.00
184.5030.5242.000	Borota, Kent	Housing Assistance Payments	\$	270.00
184.5030.5242.000	Borota, Kent	Housing Assistance Payments	\$	322.00
184.5030.5242.000	BOULDER COOPERATIVE HOUSING ASSN	Housing Assistance Payments	\$	194.00
184.5030.5242.000	BOULDER COOPERATIVE HOUSING ASSN	Housing Assistance Payments	\$	625.00
184.5030.5242.000	BOULDER COOPERATIVE HOUSING ASSN	Housing Assistance Payments	\$	134.00
184.5030.5242.000	BRODIN, CHRIS	Housing Assistance Payments	\$	132.00
184.5030.5242.000	BROWN, BETTY	Housing Assistance Payments	\$	164.00
184.5030.5242.000	BROWN, BETTY	Housing Assistance Payments	\$	630.00
184.5030.5242.000	BRYNGELSON CORP	Housing Assistance Payments	\$	327.00
184.5030.5242.000	Buckaroo LLC	Housing Assistance Payments	\$	402.00
184.5030.5242.000	Buckaroo LLC	Housing Assistance Payments	\$	495.00
184.5030.5242.000	Bunch, John	Housing Assistance Payments	\$	278.00
184.5030.5242.000	Burr, Robert	Housing Assistance Payments	\$	370.00
184.5030.5242.000	CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assistance Payments	\$	46.00
184.5030.5242.000	CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assistance Payments	\$	58.00
184.5030.5242.000	CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assistance Payments	\$	64.00
184.5030.5242.000	CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assistance Payments	\$	96.00
184.5030.5242.000	CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assistance Payments	\$	99.00
184.5030.5242.000	CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assistance Payments	\$	102.00
184.5030.5242.000	CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assistance Payments	\$	112.00
184.5030.5242.000	CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assistance Payments	\$	118.00
184.5030.5242.000	CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assistance Payments	\$	77.00
184.5030.5242.000	Charlier, Quinten	Housing Assistance Payments	\$	133.00
184.5030.5242.000	Chedester, James	Housing Assistance Payments	\$	400.00
184.5030.5242.000	CHILTON, Michael	Housing Assistance Payments	\$	450.00
184.5030.5242.000	CMHC Investments LLC	Housing Assistance Payments	\$	244.00
184.5030.5242.000	D & D RENTALS INC	Housing Assistance Payments	\$	512.00
184.5030.5242.000	D & D RENTALS INC	Housing Assistance Payments	\$	548.00
184.5030.5242.000	DC Brown Rentals	Housing Assistance Payments	\$	207.00
184.5030.5242.000	EAKIN, Robert	Housing Assistance Payments	\$	209.00
184.5030.5242.000	Ecklor, Shane	Housing Assistance Payments	\$	42.00
184.5030.5242.000	Ecklor, Shane	Housing Assistance Payments	\$	364.00
184.5030.5242.000	Ecklor, Shane	Housing Assistance Payments	\$	353.00
184.5030.5242.000	ELWAYNE INC	Housing Assistance Payments	\$	245.00
184.5030.5242.000	ELWAYNE INC	Housing Assistance Payments	\$	463.00
184.5030.5242.000	ELWAYNE INC	Housing Assistance Payments	\$	196.00
184.5030.5242.000	Engel, Drew	Housing Assistance Payments	\$	184.00
184.5030.5242.000	EPM Iowa LLC	Housing Assistance Payments	\$	236.00
184.5030.5242.000	EPM Iowa LLC	Housing Assistance Payments	\$	305.00
184.5030.5242.000	ETTER, WILLIAM	Housing Assistance Payments	\$	482.00
184.5030.5242.000	EUBANKS, CHAD	Housing Assistance Payments	\$	314.00
184.5030.5242.000	EUBANKS, CHAD	Housing Assistance Payments	\$	206.00
184.5030.5242.000	EUBANKS, CHAD	Housing Assistance Payments	\$	298.00
184.5030.5242.000	Ferneau, Gary	Housing Assistance Payments	\$	585.00
184.5030.5242.000	FRESE PROPERTIES LLC	Housing Assistance Payments	\$	240.00
184.5030.5242.000	FRESE PROPERTIES LLC	Housing Assistance Payments	\$	255.00

184.5030.5242.000	FRESE PROPERTIES LLC	Housing Assistance Payments	\$	318.00
184.5030.5242.000	FRIENDLY VALLEY APARTMENTS INC	Housing Assistance Payments	\$	143.00
184.5030.5242.000	FRIENDLY VALLEY APARTMENTS INC	Housing Assistance Payments	\$	137.00
184.5030.5242.000	Gonzales, Gilbert	Housing Assistance Payments	\$	551.00
184.5030.5242.000	Gorrell, Joseph	Housing Assistance Payments	\$	432.00
184.5030.5242.000	GOSSARD MOBILE HOMES INC	Housing Assistance Payments	\$	284.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payments	\$	346.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payments	\$	156.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payments	\$	318.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payments	\$	161.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payments	\$	86.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payments	\$	328.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payments	\$	136.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payments	\$	327.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payments	\$	151.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payments	\$	335.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payments	\$	298.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payments	\$	175.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payments	\$	297.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payments	\$	187.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payments	\$	111.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payments	\$	360.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payments	\$	516.00
184.5030.5242.000	GRAY, DENNIS	Housing Assistance Payments	\$	650.00
184.5030.5242.000	GRAY, DENNIS	Housing Assistance Payments	\$	471.00
184.5030.5242.000	HALA, JANET	Housing Assistance Payments	\$	322.00
184.5030.5242.000	HALA, JANET	Housing Assistance Payments	\$	647.00
184.5030.5242.000	HALA, JANET	Housing Assistance Payments	\$	330.00
184.5030.5242.000	HALA, JANET	Housing Assistance Payments	\$	210.00
184.5030.5242.000	HARRIS, TOM	Housing Assistance Payments	\$	324.00
184.5030.5242.000	HATCH, JAMES	Housing Assistance Payments	\$	475.00
184.5030.5242.000	HATCH, Roger	Housing Assistance Payments	\$	548.00
184.5030.5242.000	HATCH, Roger	Housing Assistance Payments	\$	316.00
184.5030.5242.000	HATCH, Roger	Housing Assistance Payments	\$	316.00
184.5030.5242.000	HATCH, Roger	Housing Assistance Payments	\$	172.00
184.5030.5242.000	HATCH, Roger	Housing Assistance Payments	\$	554.00
184.5030.5242.000	HILLTOP VILLAGE INC	Housing Assistance Payments	\$	206.00
184.5030.5242.000	HILLTOP VILLAGE INC	Housing Assistance Payments	\$	196.00
184.5030.5242.000	HILLTOP VILLAGE INC	Housing Assistance Payments	\$	145.00
184.5030.5242.000	HILLTOP VILLAGE INC	Housing Assistance Payments	\$	116.00
184.5030.5242.000	HILLTOP VILLAGE INC	Housing Assistance Payments	\$	105.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payments	\$	369.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payments	\$	297.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payments	\$	248.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payments	\$	439.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payments	\$	228.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payments	\$	227.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payments	\$	226.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payments	\$	180.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payments	\$	294.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payments	\$	364.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payments	\$	173.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payments	\$	144.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payments	\$	99.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payments	\$	439.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payments	\$	89.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payments	\$	261.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payments	\$	248.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payments	\$	284.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payments	\$	316.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payments	\$	265.00

184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payments	\$	350.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payments	\$	261.00
184.5030.5242.000	HOBSON, WILLIAM L	Housing Assistance Payments	\$	154.00
184.5030.5242.000	Hodges, Kristin	Housing Assistance Payments	\$	294.00
184.5030.5242.000	HUBBARD MAPLE ST APTS, LLC	Housing Assistance Payments	\$	192.00
184.5030.5242.000	HUBBARD MAPLE ST APTS, LLC	Housing Assistance Payments	\$	171.00
184.5030.5242.000	Ibarra, Samuel	Housing Assistance Payments	\$	143.00
184.5030.5242.000	JB I COOP ASSOCIATION	Housing Assistance Payments	\$	180.00
184.5030.5242.000	JB I COOP ASSOCIATION	Housing Assistance Payments	\$	370.00
184.5030.5242.000	JB I COOP ASSOCIATION	Housing Assistance Payments	\$	247.00
184.5030.5242.000	JDL Rentals Cooperative	Housing Assistance Payments	\$	845.00
184.5030.5242.000	Johnson, Sandra	Housing Assistance Payments	\$	550.00
184.5030.5242.000	JUDGE, MIKE	Housing Assistance Payments	\$	364.00
184.5030.5242.000	JUDGE, MIKE	Housing Assistance Payments	\$	167.00
184.5030.5242.000	JUDGE, MIKE	Housing Assistance Payments	\$	117.00
184.5030.5242.000	Klinefelter, Richard J	Housing Assistance Payments	\$	450.00
184.5030.5242.000	KRAMER, Marsha	Housing Assistance Payments	\$	119.00
184.5030.5242.000	LAWSON, RODNEY W	Housing Assistance Payments	\$	249.00
184.5030.5242.000	LAWSON, RODNEY W	Housing Assistance Payments	\$	35.00
184.5030.5242.000	LAWTHERS PROPERTY MANAGEMENT	Housing Assistance Payments	\$	290.00
184.5030.5242.000	LBO INVESTMENTS	Housing Assistance Payments	\$	360.00
184.5030.5242.000	Lopez, Jaime	Housing Assistance Payments	\$	370.00
184.5030.5242.000	Luense, Brant	Housing Assistance Payments	\$	525.00
184.5030.5242.000	Luense, Brant	Housing Assistance Payments	\$	486.00
184.5030.5242.000	Luense, Brant	Housing Assistance Payments	\$	423.00
184.5030.5242.000	Luense, Brant	Housing Assistance Payments	\$	321.00
184.5030.5242.000	Luense, Brant	Housing Assistance Payments	\$	253.00
184.5030.5242.000	Luense, Brant	Housing Assistance Payments	\$	272.00
184.5030.5242.000	Luense, Brant	Housing Assistance Payments	\$	488.00
184.5030.5242.000	Mansager, Cynthia	Housing Assistance Payments	\$	305.00
184.5030.5242.000	Manship, Wyatt	Housing Assistance Payments	\$	839.00
184.5030.5242.000	Marion Manor 2	Housing Assistance Payments	\$	559.00
184.5030.5242.000	MARSHALLTOWN SENIOR RESIDENCES LLC	Housing Assistance Payments	\$	187.00
184.5030.5242.000	MARSHALLTOWN SENIOR RESIDENCES LLC	Housing Assistance Payments	\$	253.00
184.5030.5242.000	MARSHALLTOWN SENIOR RESIDENCES LLC	Housing Assistance Payments	\$	260.00
184.5030.5242.000	MARSHALLTOWN SENIOR RESIDENCES LLC	Housing Assistance Payments	\$	370.00
184.5030.5242.000	MARSHALLTOWN SENIOR RESIDENCES LLC	Housing Assistance Payments	\$	394.00
184.5030.5242.000	MARSHALLTOWN SENIOR RESIDENCES LLC	Housing Assistance Payments	\$	65.00
184.5030.5242.000	Miller, Phyllis	Housing Assistance Payments	\$	143.00
184.5030.5242.000	Moore, Michelle	Housing Assistance Payments	\$	583.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payments	\$	304.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payments	\$	123.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payments	\$	163.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payments	\$	446.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payments	\$	399.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payments	\$	168.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payments	\$	337.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payments	\$	183.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payments	\$	189.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payments	\$	204.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payments	\$	211.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payments	\$	230.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payments	\$	232.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payments	\$	322.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payments	\$	138.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payments	\$	233.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payments	\$	95.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payments	\$	287.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payments	\$	243.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payments	\$	281.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payments	\$	287.00

184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payments	\$	315.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payments	\$	292.00
184.5030.5242.000	MURPHY, Peter	Housing Assistance Payments	\$	283.00
184.5030.5242.000	Nelson, LaNeal	Housing Assistance Payments	\$	303.00
184.5030.5242.000	NORTH TAMA HOUSING, INC	Housing Assistance Payments	\$	159.00
184.5030.5242.000	NORTH TAMA HOUSING, INC	Housing Assistance Payments	\$	148.00
184.5030.5242.000	OETKER, DEBRA	Housing Assistance Payments	\$	162.00
184.5030.5242.000	OETKER, DEBRA	Housing Assistance Payments	\$	252.00
184.5030.5242.000	OETKER, DEBRA	Housing Assistance Payments	\$	255.00
184.5030.5242.000	Optimal Life Services	Housing Assistance Payments	\$	34.00
184.5030.5242.000	PALISADE HOLDING CO	Housing Assistance Payments	\$	206.00
184.5030.5242.000	Pilot Creek Properties	Housing Assistance Payments	\$	152.00
184.5030.5242.000	Pizano, Sergio	Housing Assistance Payments	\$	498.00
184.5030.5242.000	Premier Iowa City IA LLC	Housing Assistance Payments	\$	309.00
184.5030.5242.000	Premier Iowa City IA LLC	Housing Assistance Payments	\$	305.00
184.5030.5242.000	Premier Iowa City IA LLC	Housing Assistance Payments	\$	268.00
184.5030.5242.000	Premier Iowa City IA LLC	Housing Assistance Payments	\$	228.00
184.5030.5242.000	Premier Iowa City IA LLC	Housing Assistance Payments	\$	201.00
184.5030.5242.000	Premier Iowa City IA LLC	Housing Assistance Payments	\$	164.00
184.5030.5242.000	Premier Real Estate Mgmnt	Housing Assistance Payments	\$	665.00
184.5030.5242.000	Premier Real Estate Mgmnt	Housing Assistance Payments	\$	691.00
184.5030.5242.000	Premier Real Estate Mgmnt	Housing Assistance Payments	\$	536.00
184.5030.5242.000	Premier Real Estate Mgmnt	Housing Assistance Payments	\$	494.00
184.5030.5242.000	Premier Real Estate Mgmnt	Housing Assistance Payments	\$	431.00
184.5030.5242.000	Premier Real Estate Mgmnt	Housing Assistance Payments	\$	243.00
184.5030.5242.000	Premier Real Estate Mgmnt	Housing Assistance Payments	\$	567.00
184.5030.5242.000	Premier Real Estate Mgmnt	Housing Assistance Payments	\$	558.00
184.5030.5242.000	RD TOLEDO LLP	Housing Assistance Payments	\$	720.00
184.5030.5242.000	RD TOLEDO LLP	Housing Assistance Payments	\$	65.00
184.5030.5242.000	Ream, AJ	Housing Assistance Payments	\$	415.00
184.5030.5242.000	REED, TONY	Housing Assistance Payments	\$	409.00
184.5030.5242.000	REED, TONY	Housing Assistance Payments	\$	351.00
184.5030.5242.000	REED, TONY	Housing Assistance Payments	\$	320.00
184.5030.5242.000	REED, TONY	Housing Assistance Payments	\$	248.00
184.5030.5242.000	REED, TONY	Housing Assistance Payments	\$	530.00
184.5030.5242.000	REED, TONY	Housing Assistance Payments	\$	530.00
184.5030.5242.000	RIVER BIRCH APTS	Housing Assistance Payments	\$	204.00
184.5030.5242.000	RIVER BIRCH APTS	Housing Assistance Payments	\$	361.00
184.5030.5242.000	RIVER BIRCH APTS	Housing Assistance Payments	\$	365.00
184.5030.5242.000	RIVER BIRCH APTS	Housing Assistance Payments	\$	381.00
184.5030.5242.000	RIVER BIRCH APTS	Housing Assistance Payments	\$	632.00
184.5030.5242.000	RIVER BIRCH APTS	Housing Assistance Payments	\$	675.00
184.5030.5242.000	RIVER BIRCH APTS	Housing Assistance Payments	\$	730.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Housing Assistance Payments	\$	605.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Housing Assistance Payments	\$	621.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Housing Assistance Payments	\$	175.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Housing Assistance Payments	\$	243.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Housing Assistance Payments	\$	290.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Housing Assistance Payments	\$	352.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Housing Assistance Payments	\$	526.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Housing Assistance Payments	\$	448.00
184.5030.5242.000	Rush, Ryan	Housing Assistance Payments	\$	265.00
184.5030.5242.000	S & E INVESTMENT LLC	Housing Assistance Payments	\$	650.00
184.5030.5242.000	SESKER, RICK	Housing Assistance Payments	\$	182.00
184.5030.5242.000	SPECHT, GREGORY	Housing Assistance Payments	\$	259.00
184.5030.5242.000	Squire, Bert	Housing Assistance Payments	\$	191.00
184.5030.5242.000	SS & R Properties LLC	Housing Assistance Payments	\$	126.00
184.5030.5242.000	STEELSMITH, GREG	Housing Assistance Payments	\$	298.00
184.5030.5242.000	STEELSMITH, GREG	Housing Assistance Payments	\$	328.00
184.5030.5242.000	STEELSMITH, GREG	Housing Assistance Payments	\$	344.00
184.5030.5242.000	SUNRISE APARTMENTS, INC	Housing Assistance Payments	\$	138.00

184.5030.5242.000	Swift, Scott	Housing Assistance Payments	\$ 370.00
184.5030.5242.000	SWITZER, TOM	Housing Assistance Payments	\$ 555.00
184.5030.5242.000	TITUS, TROY	Housing Assistance Payments	\$ 364.00
184.5030.5242.000	Town Apartments Corporation	Housing Assistance Payments	\$ 140.00
184.5030.5242.000	Town Apartments Corporation	Housing Assistance Payments	\$ 121.00
184.5030.5242.000	Town Apartments Corporation	Housing Assistance Payments	\$ 102.00
184.5030.5242.000	V&C INVESTMENTS LC	Housing Assistance Payments	\$ 246.00
184.5030.5242.000	V&C INVESTMENTS LC	Housing Assistance Payments	\$ 31.00
184.5030.5242.000	V&C INVESTMENTS LC	Housing Assistance Payments	\$ 97.00
184.5030.5242.000	V&C INVESTMENTS LC	Housing Assistance Payments	\$ 13.00
184.5030.5242.000	V&C INVESTMENTS LC	Housing Assistance Payments	\$ 241.00
184.5030.5242.000	V&C INVESTMENTS LC	Housing Assistance Payments	\$ 246.00
184.5030.5242.000	V&C INVESTMENTS LC	Housing Assistance Payments	\$ 400.00
184.5030.5242.000	V&C INVESTMENTS LC	Housing Assistance Payments	\$ 298.00
184.5030.5242.000	WEATHERLY, ERIN & BOB	Housing Assistance Payments	\$ 434.00
184.5030.5242.000	WEATHERLY, ERIN & BOB	Housing Assistance Payments	\$ 520.00
184.5030.5242.000	Worent Inc	Housing Assistance Payments	\$ 182.00
184.5030.5242.000	Worent Inc	Housing Assistance Payments	\$ 251.00
184.5030.5242.000	Worent Inc	Housing Assistance Payments	\$ 295.00
184.5030.5242.000	Worent Inc	Housing Assistance Payments	\$ 345.00
184.5030.5242.000	Worsfold Farm LLC	Housing Assistance Payments	\$ 364.00
184.5030.5242.000	Zmolek, Mark	Housing Assistance Payments	\$ 250.00
184.5030.5246.000	Aponte, Miguel	Housing Assistance Payments	\$ 27.00
184.5030.5246.000	Hutchens, Laura	Housing Assistance Payments	\$ 46.00
184.5030.5246.000	Johnson, Alesha	Housing Assistance Payments	\$ 31.00
184.5030.5246.000	MANNEH, NANCY	Housing Assistance Payments	\$ 43.00
184.5030.5246.000	Mello, Allison	Housing Assistance Payments	\$ 29.00
184.5030.5246.000	Moran-Million, Jade	Housing Assistance Payments	\$ 33.00
184.5030.5246.000	Rodisch, Sara	Housing Assistance Payments	\$ 21.00
184.5030.5246.000	Saenz, Mary	Housing Assistance Payments	\$ 31.00
184.5030.5246.000	Schmudlach, Cody	Housing Assistance Payments	\$ 10.00
184.5030.5246.000	Sierra, Glorivy Puente	Housing Assistance Payments	\$ 34.00
184.5030.5246.000	Squires, Christina	Housing Assistance Payments	\$ 40.00
184.5030.5246.000	Thomas, Earl	Housing Assistance Payments	\$ 7.00
184.5030.5246.000	Werner, Jessica	Housing Assistance Payments	\$ 13.00
184.5030.5246.000	Wilson, Ranae	Housing Assistance Payments	\$ 13.00
184.5030.5280.000	NAN MCKAY & ASSOCIATES	Model Admin Plan Digital revision-Housing Dept	\$ 239.00
184.5030.5344.000	PREMIER OFFICE EQUIPMENT	Housing contract copies	\$ 53.24
184.5030.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 19.65
189.3040.5433.000	Elizarraras, Elizabeth	Lead Hazard reduction program	\$ 550.00
189.3040.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 9.82
312.2080.5233.000	CLAPSADDLE GARBER ASSOC INC	APR19001 Airport Hangar Improvements	\$ 330.00
312.2080.5233.000	CLAPSADDLE GARBER ASSOC INC	APR19001 Airport Hangar Improvements	\$ 4,240.74
312.2080.5233.000	CLAPSADDLE GARBER ASSOC INC	increase	\$ 8,540.80
312.2080.5348.000	Garling Construction Inc	APR19001 Airport Hangar repair	\$ 247,623.03
340.4030.5233.000	CLAPSADDLE GARBER ASSOC INC	increase	\$ 2,537.50
341.5010.5370.000	SIGN CREATIONS	2'x4' Bammer grommets	\$ 72.00
341.5010.5609.000	DMF GARDENS	Parks dept trees	\$ 7,363.59
341.5010.5609.000	DMF GARDENS	Parks dept trees	\$ 4,019.63
341.5010.5609.000	EVERGREEN SERVICES LLC	Parks dept trees	\$ 7,000.00
355.1075.5230.000	MARSHALL COUNTY ABSTRACT CO	title certificate 808 N Center St	\$ 125.00
355.1075.5342.000	BJELLAND PLUMBING INC	24 N 1st Ave disconnect sewer & water	\$ 4,432.63
355.1075.5342.000	Slifer Solutions	20 temp panels 21 stands for hazardous houses	\$ 701.00
355.1075.5342.000	Vajgrt, Roger	Housing enclosed trailer rental	\$ 500.00
355.1075.5440.000	MARSHALL COUNTY TREASURER	24 N 1st Ave Parcel 8418-26-456-033	\$ 123.00
355.1075.5440.000	MARSHALL COUNTY TREASURER	Sidewalk assessment 24 N 1st Ave 8418-26-456-033	\$ 524.00
355.1075.5440.000	MARSHALL COUNTY TREASURER	610 W Nevada St PIN 8418-34-279-013	\$ 65.00
355.1075.5440.000	MARSHALL COUNTY TREASURER	406 W Linn St Parcel 8418-35-108-004	\$ 406.00
355.1075.5440.000	MARSHALL COUNTY TREASURER	15 S 1st St. Parcel 8418-35-127-022	\$ 702.00
355.1075.5440.000	MARSHALL COUNTY TREASURER	330 S 3rd Ave Parcel 8418-35-276-020	\$ 276.00
355.1075.5440.000	MARSHALL COUNTY TREASURER	328 S 3rd Ave Parcel 8418-35-276-024	\$ 236.00

355.1075.5440.000	MARSHALL COUNTY TREASURER	Delq Taxes and Nuisance Assess @ 406 W Linn St. -	\$ 903.00
355.1075.5440.000	MARSHALL COUNTY TREASURER	Delq Taxes and Nuisance Assess @ 406 W Linn St.	\$ 315.00
360.2011.5233.000	CLAPSADDLE GARBER ASSOC INC	SDW20002 Sidewalk Gap Year 2	\$ 7,384.90
362.2020.5342.000	MJM Holdings Inc	Softball complex parking lot painting	\$ 6,610.00
381.2011.5233.000	CLAPSADDLE GARBER ASSOC INC	TRL19002 12th Ave Shared Use Path Services	\$ 1,739.25
395.2012.5233.000	CLAPSADDLE GARBER ASSOC INC	ECO21001 Unity Point Secondary Access	\$ 899.00
610.8015.5151.000	Occupational Medicine Plus PC	physical and or immunization	\$ 346.00
610.8015.5151.000	WOLFE EYE CLINIC P C	physical and or immunization -WPCP	\$ 35.00
610.8015.5151.000	WOLFE EYE CLINIC P C	physical and or immunization -WPCP	\$ 35.00
610.8015.5151.000	WOLFE EYE CLINIC P C	physical and or immunization	\$ 35.00
610.8015.5220.000	MARSHALLTOWN WATER WORKS	Sanitary Collections Costs	\$ 7,995.43
610.8015.5342.000	STONE SANITATION	Waste Plant	\$ 118.78
610.8015.5342.000	QUAD CITY TESTING LABORATORY	WPCP annual crane/hoist inspections	\$ 2,245.00
610.8015.5351.000	WRH Inc	WPC20001 Final Clarifier Rehab	\$ 96,782.42
610.8015.5380.000	SCHARNWEBER WATER CONDITIONING INC	Sept. 2021 water softener lease	\$ 27.00
610.8015.5386.000	Grewell Lawn & Snow Removal Services LLC	September 2021 mowing services	\$ 750.00
610.8015.5410.000	ZIEGLER INC	service call- CAT132 1/0 card	\$ 4,736.24
610.8015.5440.000	MARSHALL COUNTY TREASURER	District 64-02-26 39acres Parcel 8418-25-101-002	\$ 653.00
610.8015.5440.000	MARSHALL COUNTY TREASURER	40 acres 25-84-17 Parcel	\$ 568.00
610.8015.5440.000	MARSHALL COUNTY TREASURER	District 64-02-26 Ag Parcel 8418-25-151-001	\$ 416.00
610.8015.5440.000	MARSHALL COUNTY TREASURER	District 64-02-26 Ag Parcel 8418-25-151-015	\$ 45.00
610.8015.5440.000	MARSHALL COUNTY TREASURER	District 26-02-26 15.9acres Parcel 8418-25-176-001	\$ 220.00
610.8015.5440.000	MARSHALL COUNTY TREASURER	District 64-02-26 37.34acre Parcel 8418-25-201-001	\$ 432.00
610.8015.5440.000	MARSHALL COUNTY TREASURER	District 64-02-26 26.05ares Parcel 8418-25-201-002	\$ 570.00
610.8015.5440.000	MARSHALL COUNTY TREASURER	District 64-02-26 39acres Parcel 8418-25-226-001	\$ 822.00
610.8015.5440.000	MARSHALL COUNTY TREASURER	District 64-02-26 37.2acres Parcel 8418-25-276-001	\$ 810.00
610.8015.5440.000	MARSHALL COUNTY TREASURER	14.76 Acres26-84-18 Parcel 8418-26-229-015	\$ 292.00
610.8015.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 29.47
610.8015.5450.000	FIRSTNET-AT&T Mobility	PW cell phones July	\$ 104.80
610.8015.5450.000	FIRSTNET-AT&T Mobility	PW cell phones July	\$ 104.80
610.8015.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	WPCP	\$ 42.57
610.8015.5482.000	ALLIANT ENERGY	1001 WOODLAND ST DISP PLANT	\$ 2,647.66
610.8015.5570.000	MARSHALL COUNTY ENGINEER	August fuel master charges	\$ 147.95
610.8015.5570.000	MARSHALL COUNTY ENGINEER	July Fuel master charges	\$ 110.77
610.8015.5571.000	MARSHALL COUNTY ENGINEER	August fuel master charges	\$ 70.76
610.8015.5600.000	CROP RITE INC	Lawn supplies - GrazonNext	\$ 200.00
610.8015.5600.000	FASTENAL COMPANY	WPCP bolts and screws	\$ 151.88
610.8015.5603.000	Eurofins TestAmerica	WPCP lab analysis Sept 2021	\$ 220.50
610.8015.5603.000	Eurofins TestAmerica	WPCP lab analysis - DMRQA	\$ 75.00
610.8015.5603.000	KEYSTONE LAB INC	WPCP lab analysis- Dig #3	\$ 64.00
610.8015.5603.000	MIDLAND SCIENTIFIC INC	WPCP lab supplies-cylinders	\$ 176.28
610.8015.5980.000	Bishop, Adam	sewer refund 2021-pool	\$ 24.95
610.8015.5980.000	Eurom, Craig	sewer refund 2021-pool	\$ 56.87
610.8015.5980.000	Fuccio, Lisa	sewer refund 2021-sod	\$ 55.44
610.8015.5980.000	Klaas, Patricia	sewer refund 2021- pool	\$ 82.36
610.8015.5980.000	Martin, David	sewer refund 2021-outside faucet	\$ 120.12
610.8015.5980.000	Shaffer, Gerry	sewer refund 2021-pool	\$ 38.68
610.8015.5980.000	Yepez, Yadira	sewer refund 2021-pool & sod	\$ 135.52
610.8016.5151.000	WOLFE EYE CLINIC P C	physical and or immunization- Sewer	\$ 21.00
610.8016.5151.000	WOLFE EYE CLINIC P C	physical and or immunization- Sewer dept	\$ 21.00
610.8016.5342.000	A-1 PEST CONTROL	Fall service	\$ 39.00
610.8016.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 11.79
610.8016.5450.000	FIRSTNET-AT&T Mobility	PW cell phones July	\$ 49.52
610.8016.5450.000	FIRSTNET-AT&T Mobility	PW cell phones July	\$ 49.52
610.8016.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	WPCP	\$ 25.54
610.8016.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	PW Bldg	\$ 33.03
610.8016.5481.000	ALLIANT ENERGY	S 2nd St cnr Player	\$ 271.38
610.8016.5481.000	ALLIANT ENERGY	N 22nd St	\$ 97.78
610.8016.5570.000	MARSHALL COUNTY ENGINEER	August fuel master charges	\$ 509.97
610.8016.5570.000	MARSHALL COUNTY ENGINEER	July Fuel master charges	\$ 361.20
610.8016.5571.000	MARSHALL COUNTY ENGINEER	August fuel master charges	\$ 53.35

610.8016.5571.000	MARSHALL COUNTY ENGINEER	July Fuel master charges	\$ 103.30
610.8016.5600.000	CONCRETE INC	W Merle Hibbs manhole box out replaced	\$ 158.75
612.8016.5234.000	DORSEY & WHITNEY LLP	legal services through 09/22/21	\$ 8,000.00
690.8050.5132.000	ARAMARK UNIFORM SERVICES INC	uniform cleaning-Transit dept	\$ 26.25
690.8050.5132.000	CITY LAUNDERING COMPANY	uniform cleaning-Transit dept	\$ 31.61
690.8050.5132.000	CITY LAUNDERING COMPANY	uniform cleaning-Transit dept	\$ 26.25
690.8050.5210.000	Trending Media Inc	Transit advertising	\$ 240.00
690.8050.5210.000	Trending Media Inc	Transit advertising	\$ 56.00
690.8050.5280.000	IOWA PUBLIC TRANSIT ASSOC	membership dues	\$ 1,630.00
690.8050.5331.000	Region 6 Resource Partners	August para-transit rides	\$ 2,684.55
690.8050.5339.000	MCFARLAND CLINIC PC	Transit medical testing	\$ 36.08
690.8050.5410.000	QMG Inc	Transit bus window	\$ 136.00
690.8050.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 9.82
690.8050.5565.000	GILLIG LLC	Transit sensor and radiator cap	\$ 148.10
690.8050.5565.000	INLAND TRUCK PARTS COMPANY	Transit #121 solenoid	\$ 30.99
690.8050.5565.000	NAPA AUTO PARTS	Transit windshield wash	\$ 21.99
690.8050.5565.000	QMG Inc	Transit bus window	\$ 206.31
690.8050.5570.000	MARSHALL COUNTY ENGINEER	August fuel master charges	\$ 636.68
690.8050.5570.000	MARSHALL COUNTY ENGINEER	July Fuel master charges	\$ 534.71
690.8050.5571.000	MARSHALL COUNTY ENGINEER	August fuel master charges	\$ 5,990.93
690.8050.5571.000	MARSHALL COUNTY ENGINEER	July Fuel master charges	\$ 5,614.24
690.8050.5605.000	Sho Biz Inc dba Central Office Supply	Transit -ink, planner, pencil sharpener	\$ 124.78
740.8065.5151.000	WOLFE EYE CLINIC P C	physical and or immunization- Sewer	\$ 14.00
740.8065.5151.000	WOLFE EYE CLINIC P C	physical and or immunization- Sewer dept	\$ 14.00
740.8065.5220.000	MARSHALLTOWN WATER WORKS	Storm Sewer Collection Services	\$ 259.05
740.8065.5342.000	A-1 PEST CONTROL	Fall service	\$ 26.00
740.8065.5342.000	CONSTRUCT INC	SMW21001 Derecho Stream Channel Clearing	\$ 62,372.25
740.8065.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 7.86
740.8065.5450.000	FIRSTNET-AT&T Mobility	PW cell phones July	\$ 33.02
740.8065.5450.000	FIRSTNET-AT&T Mobility	PW cell phones July	\$ 33.02
740.8065.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	PW Bldg	\$ 22.02
740.8065.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	WPCP	\$ 17.03
740.8065.5570.000	MARSHALL COUNTY ENGINEER	August fuel master charges	\$ 339.98
740.8065.5570.000	MARSHALL COUNTY ENGINEER	July Fuel master charges	\$ 240.80
740.8065.5571.000	MARSHALL COUNTY ENGINEER	August fuel master charges	\$ 35.56
740.8065.5571.000	MARSHALL COUNTY ENGINEER	July Fuel master charges	\$ 68.86
740.8065.5600.000	CONCRETE INC	908 Benjamin Dr intake replacements	\$ 500.51
740.8067.5571.000	MARSHALL COUNTY ENGINEER	August fuel master charges	\$ 229.01
750.8070.5342.000	STONE SANITATION	Compost facility 10/1/21-9/30/22	\$ 350.00
750.8070.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 9.82
760.8080.5608.000	HYVEE ACCOUNTS RECEIVABLE	Parks resale products	\$ 4.40
881.1010.5339.000	Occupational Medicine Plus PC	paid medical claim	\$ 132.00
881.1010.5339.000	Occupational Medicine Plus PC	paid medical claims	\$ 254.00
884.7010.5230.000	BERNIE LOWE & ASSOCIATES, INC	ACA Consulting Fees August 199 members	\$ 380.09
884.7010.5337.000	HARTFORD- PRIORITY ACCTS	October insurance premium	\$ 6,734.26
910.1010.5114.000	GOODING, BETTY	October 2021	\$ 876.61
999.1101.000	INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	\$ (243.91)
999.1101.000	INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	\$ 30,928.89
999.1101.000	INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	\$ 15,946.70
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$ (63.98)
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$ 12,407.65
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$ 5,974.72
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$ 13,340.91
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$ 6,414.44
999.1102.000	TREASURER STATE OF IOWA	ROUNDING	\$ 0.26
999.1103.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	\$ 28,385.06
999.1103.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	\$ 4,581.02
999.1105.000	MUNICIPAL FIRE & POLICE RETIREMENT	PRIOR MONTH MFPRSI CONTRIBUTIONS	\$ 29,727.98
999.1105.000	MUNICIPAL FIRE & POLICE RETIREMENT	PRIOR MONTH MFPRSI CONTRIBUTIONS	\$ 34,867.09
999.1105.000	MUNICIPAL FIRE & POLICE RETIREMENT	PRIOR MONTH MFPRSI CONTRIBUTIONS	\$ 29,633.45
999.1105.000	MUNICIPAL FIRE & POLICE RETIREMENT	PRIOR MONTH MFPRSI CONTRIBUTIONS	\$ 35,914.89

999.1105.000	MUNICIPAL FIRE & POLICE RETIREMENT	PRIOR MONTH MFPRSI CONTRIBUTIONS	\$ 28,053.14
999.1105.000	MUNICIPAL FIRE & POLICE RETIREMENT	PRIOR MONTH MFPRSI CONTRIBUTIONS	\$ 34,863.04
999.1105.000	MUNICIPAL FIRE & POLICE RETIREMENT	PRIOR MONTH MFPRSI CONTRIBUTIONS	\$ 1,751.10
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	SEPTEMBER ROUNDING	\$ (0.22)
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PRIOR MONTH IPERS CONTRIBUTIONS	\$ 34,698.14
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PRIOR MONTH IPERS CONTRIBUTIONS	\$ 117.91
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PRIOR MONTH IPERS CONTRIBUTIONS	\$ 5,902.94
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PRIOR MONTH IPERS CONTRIBUTIONS	\$ 34,767.52
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PRIOR MONTH IPERS CONTRIBUTIONS	\$ 117.91
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PRIOR MONTH IPERS CONTRIBUTIONS	\$ 6,310.37
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PRIOR MONTH IPERS CONTRIBUTIONS	\$ 33,678.40
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PRIOR MONTH IPERS CONTRIBUTIONS	\$ 117.91
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PRIOR MONTH IPERS CONTRIBUTIONS	\$ 5,841.98
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PRIOR MONTH IPERS CONTRIBUTIONS	\$ 1,078.82
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	EMPLOYER REFUND ADJ	\$ 130.58
999.1107.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	\$ 9,113.58
999.1107.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	\$ 4,407.94
999.1111.000	IMWCA	installment 4:7	\$ 7,788.00
999.1112.000	UNITED WAY	UNITED WAY	\$ 472.98
999.1112.000	UNITED WAY	UNITED WAY	\$ 32.00
999.1112.000	UNITED WAY	UNITED WAY	\$ 472.98
999.1112.000	UNITED WAY	UNITED WAY	\$ 32.00
999.1112.000	UNITED WAY	UNITED WAY	\$ 355.98
999.1112.000	UNITED WAY	UNITED WAY	\$ 32.00
999.1112.000	UNITED WAY	UNITED WAY	\$ 117.00
999.1121.000	American Education Services	PAYROLL DEDUCTION	\$ 64.41
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$ 139.77
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$ 423.86
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$ 313.84
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$ 102.11
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$ 461.53
999.1121.000	Family Support Payment Center	CHILD SUPPORT	\$ 152.31
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	ROUNDING	\$ (0.21)
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	ADJUSTMENT	\$ (1.64)
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX HEALTH BENEFITS	\$ 5,190.84
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX HEALTH BENEFITS	\$ 757.48
999.1129.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX DEP CARE BENEFITS	\$ 1,337.07
999.1129.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX DEP CARE BENEFITS	\$ 341.66
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 716.70
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 4,630.60
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEFERRED COMP	\$ 935.10
999.1131.000	ICMA 457-Mission Square Retirement	ICMA LOAN REPAYMENT	\$ 352.68
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 230.76
999.1131.000	ICMA 457-Mission Square Retirement	ROTH < 50	\$ 2,108.32
999.1131.000	ICMA 457-Mission Square Retirement	ROTH > 50	\$ 2,541.98
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 1,025.00
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 269.23
999.1131.000	ICMA 457-Mission Square Retirement	ROTH < 50	\$ 1,336.52
999.1131.000	ICMA 457-Mission Square Retirement	ROTH > 50	\$ 900.00
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 100.00
999.1131.000	ICMA 457-Mission Square Retirement	ROTH > 50	\$ 230.75
Payroll	Payroll	Payroll #20	\$ 331,356.68
			\$1,728,473.93

BUILDING REPORT FOR THE MONTH OF SEPTEMBER 2021

MARSHALLTOWN
IOWA

PERMIT NUMBER	OWNER OF IMPROVEMENT	LOCATION OF IMPROVEMENT	TYPE OF IMPROVEMENT	NEW DWELLING	ALTER DWELLING	MINOR BUILDING	MISC. IMPROVEMENT	FEE
25747	Jeffrey Choate	1103 Benjamin Drive	New Shed			\$4,000		\$97
25748	Al Wickam (storm)	1707 Elder Drive	Demolish Garage					\$25
25749	Al Wickam (storm)	1707 Elder Drive	New Garage			\$16,000		\$265
25750	Kwik Trip/Kwik Star, Inc.	814 South 6th Street	Demolish Building					\$25
25751	Wesley VanLaw	2705 W. Lincolnway	New Shed			\$6,000		\$125
25752	Spahn & Rose	110 W. Madison St.	Alter Building				\$40,000	\$542
25753	Julie McGrew	1102 West Main St.	New Shed			\$2,000		\$69
25754	Karl Swanson	303 South 15th Avenue	New Shed			\$3,000		\$83
25755	Damian Gomez	2605 Fremont Street	New Garage			\$13,000		\$223
25756	Rochelle Thomas	429 Swayze Street	New Garage			\$15,000		\$251
25757	Brett Stewart	1215 E. Boone St.	New Garage			\$11,000		\$195
25758	Ernesto Castanon	1017 East South St.	Alter Dwelling		\$39,000			\$532
25759	Roger Aneweer	102 North 16th Street	New Dwelling	\$113,000				\$1,072
25760	Marcel Oden	2106 Bittersweet Rd.	New Shed			\$4,000		\$97
25761	Eliel Ocampo	2205 South Center St.	New Garage			\$19,000		\$307
25762	Midwest 786, LLC	11 North 3rd Avenue	Alter Building				\$150,000	\$1,294
25763	City of Marshalltown	204 North 1st Avenue	Demolish Dwelling					Fee Waived
25764	City of Marshalltown	310 North 5th Street	Demolish Dwelling					Fee Waived
25765	Fisher Governor Foundation Inc.(st	709 S. Center Street	Alter Building				\$4,111,000	\$18,178
25766	Darrell Gardner	403 Nicholas Drive	New Shed			\$5,000		\$111
25767	Darrell Gardner	403 Nicholas Drive	Alter Dwelling		\$6,000			\$125
25768	Scooter's Coffee	1708 S. Center Street	New Building				\$435,000	\$3,004
			TOTALS:	\$113,000	\$45,000	\$98,000	\$4,736,000	\$26,620
			TOTAL IMPROVEMENT AMOUNT: \$4,992,000					
				Units	Permits	Permits	Permits	Demo Permits
Scott A. Riemenschneider, Chief Building Official			# OF PERMITS:	1	1	2	11	4

Building Division Improvement Value & Fee Summary - Sept. 2021

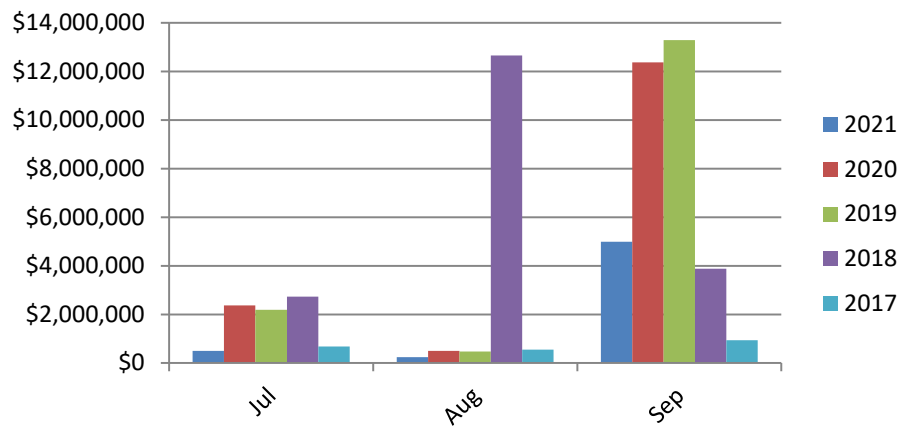
Total Improvement Value Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2021	\$6,335,000	\$6,324,000	\$18,194,000	\$34,700,000	\$2,239,000	\$1,049,000	\$495,000	\$235,000	\$4,992,000				\$74,563,000
2020	\$1,921,000	\$339,000	\$1,660,000	\$4,186,000	\$382,000	\$3,260,000	\$2,367,000	\$501,000	\$12,368,000				\$26,984,000
2019	\$903,000	\$3,132,000	\$5,177,000	\$1,176,000	\$870,000	\$1,546,000	\$2,188,000	\$471,000	\$13,287,000				\$28,750,000
2018	\$205,000	\$1,722,000	\$271,000	\$3,050,000	\$1,104,000	\$306,000	\$2,725,000	\$12,653,000	\$3,882,000				\$25,918,000
2017	\$74,000	\$331,000	\$7,559,000	\$1,214,000	\$8,277,000	\$1,171,000	\$671,000	\$547,000	\$937,000				\$20,781,000

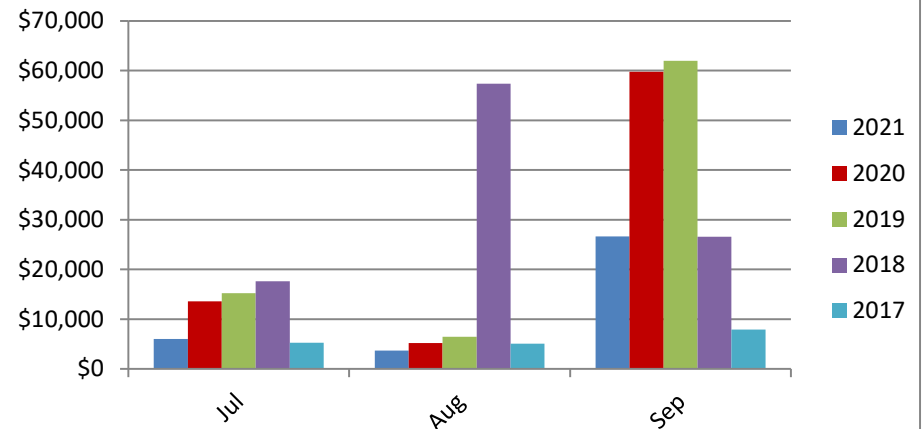
Total Fees Received Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2021	\$48,028	\$47,605	\$86,696	\$160,445	\$13,361	\$8,998	\$6,020	\$3,654	\$26,620				\$401,427
2020	\$11,506	\$3,879	\$11,942	\$25,465	\$4,090	\$21,363	\$13,575	\$5,219	\$59,802				\$156,841
2019	\$6,828	\$16,366	\$27,102	\$11,467	\$11,308	\$16,389	\$15,200	\$6,479	\$61,975				\$173,114
2018	\$1,114	\$10,996	\$3,815	\$17,067	\$9,589	\$3,038	\$17,654	\$57,378	\$26,618				\$147,269
2017	\$1,006	\$3,995	\$35,959	\$9,819	\$39,400	\$10,063	\$5,237	\$5,075	\$7,933				\$118,487

Total Improvement Value Comparison



Total Fees Received Comparison



MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

October 7, 2021

To: Mayor Joel Greer
Members of the City Council

From: Diana Steiner, Finance Director

Re: July Monthly Financial Statements

Policy Issue: N/A.

Recommendation: Staff recommends approving the July 2021 monthly financial statements. The final June financial statements will be brought forth when the Annual Financial Report has been completed.

Background: The Finance department has prepared and reconciled the July 2021 financial statements for your review. July is the beginning of our new fiscal year, so the monthly activity and year-to-date activity are the same. The attached reports include the following:

- Fund Balance Report, which includes the beginning balance at 6/30/2021, the year-to-date revenues and expenses for 1 month and the ending fund cash balance.
- Cash & Investments Report, which includes current balances and interest rates for all city investments.
- Monthly Budget Report, which reflects monthly and year-to-date revenues and expenses by each fund and then in summary. If the YTD Activity amount is less than the YTD Budget amount, it will show as unfavorable for revenues and favorable for expenses.

Items of interest this month:

*The revenue in fund 121 local option sales tax includes \$247,700 from the sale of Viejo Bluffs lots.

*Fund 149 expenditures of \$173,560 includes hazardous tree removal on terraces from the Derecho. This will be submitted to FEMA for 75% reimbursement and the State for 10% reimbursement.

*Most of fund 312 expenditures of \$324,706 relate to airport repairs related to the Derecho damage, which is covered by insurance.

*Fund 395 expenditures of \$557,680 includes ongoing construction of Merle Hibbs Blvd.

*Fund 741 expenditures of \$367,146 includes the 4th & Meadow Lane Storm Sewer Enhancement.

Budget Impact: N/A

Attachment: July 2021 Financial Statements

cc: Jessica Kinser, City Administrator

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	3,567,795.12	323,174.81	1,332,900.45	2,558,069.48
010 - CASH FLOW RESERVE FUND	2,476,383.21	1,904.37	-	2,478,287.58
030 - CAPITAL RESERVE	-	-	13,334.03	(13,334.03)
031 - CAPITAL RSRV-BLDG MAINT	341,534.20	259.15	4,544.16	337,249.19
032 - CIP LARGE VEHICLE/EQUIPMENT	(110,377.15)	-	-	(110,377.15)
050 - COLISEUM ACTIVITY FUND	-	-	-	-
110 - ROAD USE TAX	5,601,593.86	431,006.49	58,351.29	5,974,249.06
112 - EMPLOYEE BENEFITS FUND	3,176,821.36	41,766.36	-	3,218,587.72
117 - POLICE/FIRE RETIREMENT	542,719.16	17,837.87	-	560,557.03
119 - EMERGENCY FUND	-	3,678.15	-	3,678.15
121 - LOCAL OPTION SALES TAX	5,487,716.86	571,643.09	-	6,059,359.95
125 - TAX INCREMENT FINANCING	303,191.51	17,816.65	-	321,008.16
126 - TIF-LMI	27,806.10	21.38	-	27,827.48
130 - CITY TORT LIABILITY	659,947.57	37,235.52	324,706.24	372,476.85
132 - GRANTS-STATE/LOCAL AGENCIES	(5,036.79)	-	90,448.11	(95,484.90)
140 - PARK & REC DONATION FUND	127,747.45	2,570.24	129.95	130,187.74
141 - MTOWN TENNIS ASSOC	2,794.99	2.15	-	2,797.14
142 - SOFTBALL ASSOCIATION FUND	7,846.47	-	7,863.60	(17.13)
144 - LIVE HEALTHY IOWA	5,086.09	989.67	-	6,075.76
145 - TORNADO GENERAL	46,043.33	-	-	46,043.33
146 - FEMA VALOR	(55,164.71)	-	-	(55,164.71)
147 - FEMA DEMO	(16,074.93)	-	-	(16,074.93)
148 - FEMA-COVID19	(15,258.99)	4,635.19	-	(10,623.80)
149 - FEMA - WINDS	(4,340,242.96)	-	173,560.29	(4,513,803.25)
151 - DEPT OF JUSTICE GRANTS	(8,719.91)	-	-	(8,719.91)
152 - POLICE UNDESIGNATED GRANTS	(17,735.98)	18,492.90	6,873.13	(6,116.21)
153 - POLICE DEPT DONATION FUND	91,808.70	2,058.52	17,708.46	76,158.76
156 - FIRE DEPT DONATION FUND	97,948.53	1,112.78	17,362.35	81,698.96
157 - FIRE DEPT GRANTS	4,924.79	3.79	-	4,928.58
160 - ECONOMIC DEVELOPMENT GIFT	53,156.38	40.88	-	53,197.26
161 - SURETY DEPOSITS/SUBDIVIDER	11,089.79	8.53	-	11,098.32
170 - LIBRARY DONATION FUND	112,894.69	1,910.61	845.50	113,959.80
177 - SEIZED ASSETS (POLICE)	36,257.32	30.79	-	36,288.11
179 - OTHER COMM AND ECON DEVELOPMENT	79,157.96	60.87	-	79,218.83
180 - HOUSING GRANTS	27,833.65	21.40	-	27,855.05
183 - FY 08 EDI (ECON DEV INCENTIVE)	(13,389.25)	-	-	(13,389.25)
184 - VOUCHERS - 002, 003	131,098.97	103,430.30	96,749.41	137,779.86
189 - #6 HUD LEAD GRANT	(13,016.78)	49,203.06	75,843.97	(39,657.69)
200 - GO BONDS DEBT FUND	125,335.52	15,210.91	14,243.00	126,303.43
300 - CIP COLLECTION FUND	455,875.42	9,553.04	-	465,428.46
310 - FEDERAL STREET GRANTS	40,092.42	30.83	-	40,123.25
311 - RISE STREET GRANTS	-	-	310.00	(310.00)
312 - AIRPORT PROJECT FUND	1,707,289.39	140,831.78	152,723.84	1,695,397.33
320 - SPECIAL ASSESSMENT PROJECTS	(15,047.95)	-	-	(15,047.95)
340 - BIKE PATH PROJECT FUND	(132,190.44)	-	25,058.30	(157,248.74)
341 - TREES FOREVER PROJECT	22,727.03	2,639.49	-	25,366.52
350 - GO BONDS CAPITAL PROJECTS	9,034.46	6.95	-	9,041.41
354 - POLICE & FIRE STATIONS	604,756.91	460.72	5,650.00	599,567.63
355 - 2015 GO BONDS (D&D)	13,404.73	6.23	5,301.42	8,109.54
360 - 2019 GO BONDS & PROJECTS	3,189,664.60	2,451.33	2,039.65	3,190,076.28
361 - LIBRARY BUILDING ADDITION	1,572.80	1.21	-	1,574.01
362 - 2020 GO BONDS	1,186,310.11	703.53	271,470.24	915,543.40
381 - 2019 CY STREET, SIDEWALK, PARKING PROJE	746,755.34	563.69	13,747.55	733,571.48
383 - COLISEUM REMODEL	-	100.01	8,243.75	(8,143.74)
392 - TIF DISTRICT III CAP PROJECTS	7,140.12	5.49	-	7,145.61
393 - TIF DISTRICT IV CAP PROJECTS	-	-	-	-
395 - ECONOMIC DEVELOPMENT PROJECT FUND	-	-	557,679.70	(557,679.70)
610 - WATER POLLUTION CONTROL	2,465.14	390,009.92	392,475.06	-
611 - WPCP REVENUE	18,204,827.68	740,169.19	390,009.92	18,554,986.95
612 - WPCP REVENUE BOND FUND	(3,837.86)	3,837.86	95,366.78	(95,366.78)
614 - WPCP CAPITAL IMPROVEMENT RSRV	1,083,798.98	833.46	-	1,084,632.44
617 - SANITARY SEWER NEW CONSTRUCTN	142,643.84	28.00	2,900.00	139,771.84
618- TORNADO-WPCP	(580.97)	-	-	(580.97)
690 - TRANSIT OPERATING	483,353.76	155,463.21	61,100.89	577,716.08
740 - STORM SEWER UTILITY	2,259,467.96	127,940.26	33,722.33	2,353,685.89
741 - 2016 GO STORM WATER PROJ	2,949,646.81	1,985.98	367,145.98	2,584,486.81
742- TORNADO - STORM/SEWER	(898.25)	-	-	(898.25)
750 - COMPOSTING FACILITY	100,150.95	12,759.41	6,264.83	106,645.53
760 - P&R CONCESSIONS ENTERPRISE	(17,546.78)	16,655.00	19,836.48	(20,728.26)
881 - OCCUPATIONAL INSURANCE ESCROW	32,652.43	11,246.45	4,602.23	39,296.65
884 - GROUP HEALTH INSURANCE ESCROW	1,547,599.17	263,989.39	397,339.93	1,414,248.63
886 - WORKMAN'S COMP DEDUCTIBLE FUND	36,513.15	28.08	-	36,541.23
910 - POLICE PENSION - T & A	-	-	1,753.22	(1,753.22)
913 - 911 COMMISSION	(78,883.05)	-	88,648.62	(167,531.67)
951 - SALES TAX REIMBURSEMENT	(1,672.84)	1,870.44	2,928.26	(2,730.66)
952 - SURETY BONDS/DEPOSITS	4,002.87	27.78	-	4,030.65
TOTAL	53,132,604.06	3,530,325.16	5,141,782.92	51,521,146.30

Account	Name	Ending Balance	Interest Rate
BalObject: 0110 - P&R Deposits			
999.0110.100	GWB P&R Deposits	335,435.76	1.00
	Total BalObject: 0110 - P&R Deposits :	335,435.76	
BalObject: 0111 - Operating			
999.0111.000	UB&T Operating	13,919.69	0.00
999.0111.100	GWB Operating	962,938.79	1.00
	Total BalObject: 0111 - Operating:	976,858.48	
BalObject: 0112 - COLISEUM			
999.0112.100	GWB COLISEUM	101.02	0.00
	Total BalObject: 0112 - COLISEUM:	101.02	
BalObject: 0113 - Payroll			
999.0113.100	GWB Payroll	350,297.26	1.00
	Total BalObject: 0113 - Payroll:	350,297.26	
BalObject: 0114 - Dev Inspections			
999.0114.100	GWB Dev Inspections	32,731.17	1.00
	Total BalObject: 0114 - Dev Inspections:	32,731.17	
BalObject: 0115 - HUD Admin			
999.0115.100	GWB HUD Admin	126,562.51	1.00
	Total BalObject: 0115 - HUD Admin:	126,562.51	
BalObject: 0116 - HUD HAP			
999.0116.100	GWB HUD HAP	7,805.43	1.00
	Total BalObject: 0116 - HUD HAP:	7,805.43	
BalObject: 0117 - Police			
999.0117.100	GWB Police	36,278.17	1.00
	Total BalObject: 0117 - Police:	36,278.17	
BalObject: 0120 - PETTY CASH			
001.0120.000	PETTY CASH - RECORDS	100.00	0.00
750.0120.000	PETTY CASH	300.00	0.00
760.0120.000	PETTY CASH	350.00	0.00
	Total BalObject: 0120 - PETTY CASH:	750.00	
BalObject: 0121 - PETTY CASH-SWIMMING POOLS			
001.0121.000	PET	300.00	0.00
	Total BalObject: 0121 - PETTY CASH-SWIMMING	300.00	
BalObject: 0122 - PETTY CASH-CITY CLERK			
001.0122.000	PETTY CASH-CITY CLERK	200.00	0.00
	Total BalObject: 0122 - PETTY CASH-CITY CLERK:	200.00	
BalObject: 0123 - PETTY CASH-LIBRARY			
001.0123.000	PETTY CASH-LIBRARY	100.00	0.00
	Total BalObject: 0123 - PETTY CASH-LIBRARY:	100.00	
BalObject: 0125 - PETTY CASH-PARK			
001.0125.000	PETTY CASH-PARK	225.00	0.00
	Total BalObject: 0125 - PETTY CASH-PARK:	225.00	
BalObject: 0130 - CASH HELD BY INSUR ADMIN			
885.0130.000	CASH HELD BY INSUR ADMI	1.00	0.00
	Total BalObject: 0130 - CASH HELD BY INSUR ADM	1.00	
BalObject: 0216 - GREAT WESTERN BANK MM			
999.0216.000	GREAT WESTERN BANK MM	49,636,912.66	1.00
	Total BalObject: 0216 - GREAT WESTERN BANK MI	49,636,912.66	
BalObject: 0999 - POOLED CASH			
999.0999.000	POOLED CASH	16,587.84	0.00
	Total BalObject: 0999 - POOLED CASH:	16,587.84	
		51,521,146.30	



City of Marshalltown, IA

Monthly Budget Report - Marshalltown

Group Summary

For Fiscal: Current Period Ending: 07/31/2021

Account Typ...	July Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 001 - GENERAL FUND					
Revenue	323,174.81	1,364,575.40	323,174.81	-1,041,400.59	16,375,558.00
Expense	1,332,900.45	1,375,607.91	1,332,900.45	42,707.46	16,512,751.46
Total Fund: 001 - GENERAL FUND:	-1,009,725.64	-11,032.51	-1,009,725.64	-998,693.13	-137,193.46
Fund: 010 - CASH FLOW RESERVE FUND					
Revenue	1,904.37	12,001.91	1,904.37	-10,097.54	144,023.00
Total Fund: 010 - CASH FLOW RESERVE FUND:	1,904.37	12,001.91	1,904.37	-10,097.54	144,023.00
Fund: 030 - CAPITAL RESERVE					
Revenue	0.00	60,657.66	0.00	-60,657.66	727,892.00
Expense	13,334.03	60,641.27	13,334.03	47,307.24	727,892.00
Total Fund: 030 - CAPITAL RESERVE:	-13,334.03	16.39	-13,334.03	-13,350.42	0.00
Fund: 031 - CAPITAL RSRV-BLDG MAINT					
Revenue	259.15	125.00	259.15	134.15	1,500.00
Expense	4,544.16	14,889.87	4,544.16	10,345.71	178,750.00
Total Fund: 031 - CAPITAL RSRV-BLDG MAINT:	-4,285.01	-14,764.87	-4,285.01	10,479.86	-177,250.00
Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT					
Revenue	0.00	9,005.89	0.00	-9,005.89	108,114.00
Total Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT:	0.00	9,005.89	0.00	-9,005.89	108,114.00
Fund: 110 - ROAD USE TAX					
Revenue	431,006.49	283,333.33	431,006.49	147,673.16	3,400,000.00
Expense	58,351.29	397,096.20	58,351.29	338,744.91	4,765,927.03
Total Fund: 110 - ROAD USE TAX:	372,655.20	-113,762.87	372,655.20	486,418.07	-1,365,927.03
Fund: 112 - EMPLOYEE BENEFITS FUND					
Revenue	41,766.36	236,849.23	41,766.36	-195,082.87	2,842,191.00
Expense	0.00	230,844.25	0.00	230,844.25	2,770,131.00
Total Fund: 112 - EMPLOYEE BENEFITS FUND:	41,766.36	6,004.98	41,766.36	35,761.38	72,060.00
Fund: 117 - POLICE/FIRE RETIREMENT					
Revenue	17,837.87	108,397.90	17,837.87	-90,560.03	1,300,775.00
Expense	0.00	106,127.91	0.00	106,127.91	1,273,535.00
Total Fund: 117 - POLICE/FIRE RETIREMENT:	17,837.87	2,269.99	17,837.87	15,567.88	27,240.00
Fund: 119 - EMERGENCY FUND					
Revenue	3,678.15	20,972.57	3,678.15	-17,294.42	251,671.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 07/31/2021

Account Typ...	July Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	0.00	20,972.58	0.00	20,972.58	251,671.00
Total Fund: 119 - EMERGENCY FUND:	3,678.15	-0.01	3,678.15	3,678.16	0.00
Fund: 121 - LOCAL OPTION SALES TAX					
Revenue	571,643.09	310,416.66	571,643.09	261,226.43	3,725,000.00
Expense	0.00	406,948.51	0.00	406,948.51	4,883,444.00
Total Fund: 121 - LOCAL OPTION SALES TAX:	571,643.09	-96,531.85	571,643.09	668,174.94	-1,158,444.00
Fund: 125 - TAX INCREMENT FINANCING					
Revenue	17,816.65	76,386.74	17,816.65	-58,570.09	916,641.00
Expense	0.00	59,639.24	0.00	59,639.24	715,671.00
Total Fund: 125 - TAX INCREMENT FINANCING:	17,816.65	16,747.50	17,816.65	1,069.15	200,970.00
Fund: 126 - TIF-LMI					
Revenue	21.38	0.83	21.38	20.55	10.00
Total Fund: 126 - TIF-LMI:	21.38	0.83	21.38	20.55	10.00
Fund: 130 - CITY TORT LIABILITY					
Revenue	37,235.52	2,583.33	37,235.52	34,652.19	31,000.00
Expense	324,706.24	16,786.28	324,706.24	-307,919.96	201,500.00
Total Fund: 130 - CITY TORT LIABILITY:	-287,470.72	-14,202.95	-287,470.72	-273,267.77	-170,500.00
Fund: 132 - GRANTS-STATE/LOCAL AGENCIES					
Revenue	0.00	100,549.91	0.00	-100,549.91	1,206,599.00
Expense	90,448.11	95,671.87	90,448.11	5,223.76	1,148,062.50
Total Fund: 132 - GRANTS-STATE/LOCAL AGENCIES:	-90,448.11	4,878.04	-90,448.11	-95,326.15	58,536.50
Fund: 140 - PARK & REC DONATION FUND					
Revenue	2,570.24	4,241.66	2,570.24	-1,671.42	50,900.00
Expense	129.95	4,574.98	129.95	4,445.03	54,900.00
Total Fund: 140 - PARK & REC DONATION FUND:	2,440.29	-333.32	2,440.29	2,773.61	-4,000.00
Fund: 141 - MTOWN TENNIS ASSOC					
Revenue	2.15	1.66	2.15	0.49	20.00
Total Fund: 141 - MTOWN TENNIS ASSOC:	2.15	1.66	2.15	0.49	20.00
Fund: 142 - SOFTBALL ASSOCIATION FUND					
Revenue	0.00	2,578.66	0.00	-2,578.66	30,944.11
Expense	7,863.60	2,572.08	7,863.60	-5,291.52	30,894.11
Total Fund: 142 - SOFTBALL ASSOCIATION FUND:	-7,863.60	6.58	-7,863.60	-7,870.18	50.00
Fund: 144 - LIVE HEALTHY IOWA					
Revenue	989.67	624.75	989.67	364.92	7,500.00
Expense	0.00	612.53	0.00	612.53	7,351.12
Total Fund: 144 - LIVE HEALTHY IOWA :	989.67	12.22	989.67	977.45	148.88
Fund: 147 - FEMA DEMO					
Revenue	0.00	293,840.75	0.00	-293,840.75	3,527,500.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 07/31/2021

Account Typ...	July Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	0.00	345,695.00	0.00	345,695.00	4,150,000.00
Total Fund: 147 - FEMA DEMO:	0.00	-51,854.25	0.00	51,854.25	-622,500.00
Fund: 148 - FEMA-COVID19					
Revenue	4,635.19	0.00	4,635.19	4,635.19	0.00
Total Fund: 148 - FEMA-COVID19:	4,635.19	0.00	4,635.19	4,635.19	0.00
Fund: 149 - FEMA - WINDS					
Revenue	0.00	765,803.12	0.00	-765,803.12	9,193,255.00
Expense	173,560.29	506,553.54	173,560.29	332,993.25	6,078,995.00
Total Fund: 149 - FEMA - WINDS:	-173,560.29	259,249.58	-173,560.29	-432,809.87	3,114,260.00
Fund: 150 - COPS FAST GRANTS					
Revenue	0.00	4,581.50	0.00	-4,581.50	55,000.00
Expense	0.00	4,481.88	0.00	4,481.88	53,804.24
Total Fund: 150 - COPS FAST GRANTS:	0.00	99.62	0.00	-99.62	1,195.76
Fund: 151 - DEPT OF JUSTICE GRANTS					
Revenue	0.00	8,664.32	0.00	-8,664.32	103,972.00
Expense	0.00	8,663.87	0.00	8,663.87	103,972.00
Total Fund: 151 - DEPT OF JUSTICE GRANTS:	0.00	0.45	0.00	-0.45	0.00
Fund: 152 - POLICE UNDESIGNATED GRANTS					
Revenue	18,492.90	7,626.36	18,492.90	10,866.54	91,553.00
Expense	6,873.13	6,885.22	6,873.13	12.09	82,653.00
Total Fund: 152 - POLICE UNDESIGNATED GRANTS:	11,619.77	741.14	11,619.77	10,878.63	8,900.00
Fund: 153 - POLICE DEPT DONATION FUND					
Revenue	2,058.52	224.99	2,058.52	1,833.53	2,700.00
Expense	17,708.46	2,369.97	17,708.46	-15,338.49	28,450.00
Total Fund: 153 - POLICE DEPT DONATION FUND:	-15,649.94	-2,144.98	-15,649.94	-13,504.96	-25,750.00
Fund: 156 - FIRE DEPT DONATION FUND					
Revenue	1,112.78	166.66	1,112.78	946.12	2,000.00
Expense	17,362.35	1,116.66	17,362.35	-16,245.69	13,400.00
Total Fund: 156 - FIRE DEPT DONATION FUND:	-16,249.57	-950.00	-16,249.57	-15,299.57	-11,400.00
Fund: 157 - FIRE DEPT GRANTS					
Revenue	3.79	5.00	3.79	-1.21	60.00
Total Fund: 157 - FIRE DEPT GRANTS:	3.79	5.00	3.79	-1.21	60.00
Fund: 160 - ECONOMIC DEVELOPMENT GIFT					
Revenue	40.88	29.16	40.88	11.72	350.00
Total Fund: 160 - ECONOMIC DEVELOPMENT GIFT:	40.88	29.16	40.88	11.72	350.00
Fund: 161 - SURETY DEPOSITS/SUBDIVIDER					
Revenue	8.53	15.41	8.53	-6.88	185.00
Total Fund: 161 - SURETY DEPOSITS/SUBDIVIDER:	8.53	15.41	8.53	-6.88	185.00

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For Fiscal: Current Period Ending: 07/31/2021

Account Typ...	July Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 170 - LIBRARY DONATION FUND					
Revenue	1,910.61	6,856.24	1,910.61	-4,945.63	82,275.00
Expense	845.50	7,892.97	845.50	7,047.47	94,740.00
Total Fund: 170 - LIBRARY DONATION FUND:	1,065.11	-1,036.73	1,065.11	2,101.84	-12,465.00
Fund: 177 - SEIZED ASSETS (POLICE)					
Revenue	30.79	270.73	30.79	-239.94	3,250.00
Expense	0.00	333.23	0.00	333.23	4,000.00
Total Fund: 177 - SEIZED ASSETS (POLICE):	30.79	-62.50	30.79	93.29	-750.00
Fund: 179 - OTHER COMM AND ECON DEVELOPMENT					
Revenue	60.87	0.00	60.87	60.87	0.00
Total Fund: 179 - OTHER COMM AND ECON DEVELOPMENT:	60.87	0.00	60.87	60.87	0.00
Fund: 180 - HOUSING GRANTS					
Revenue	21.40	25.00	21.40	-3.60	300.00
Total Fund: 180 - HOUSING GRANTS:	21.40	25.00	21.40	-3.60	300.00
Fund: 184 - VOUCHERS - 002, 003					
Revenue	103,430.30	89,938.99	103,430.30	13,491.31	1,079,630.00
Expense	96,749.41	90,483.36	96,749.41	-6,266.05	1,086,217.45
Total Fund: 184 - VOUCHERS - 002, 003:	6,680.89	-544.37	6,680.89	7,225.26	-6,587.45
Fund: 189 - #6 HUD LEAD GRANT					
Revenue	49,203.06	133,795.16	49,203.06	-84,592.10	1,605,541.99
Expense	75,843.97	133,746.66	75,843.97	57,902.69	1,605,541.99
Total Fund: 189 - #6 HUD LEAD GRANT:	-26,640.91	48.50	-26,640.91	-26,689.41	0.00
Fund: 200 - GO BONDS DEBT FUND					
Revenue	15,210.91	356,406.90	15,210.91	-341,195.99	4,276,883.00
Expense	14,243.00	353,874.41	14,243.00	339,631.41	4,246,493.00
Total Fund: 200 - GO BONDS DEBT FUND:	967.91	2,532.49	967.91	-1,564.58	30,390.00
Fund: 300 - CIP COLLECTION FUND					
Revenue	9,553.04	52,527.57	9,553.04	-42,974.53	630,331.00
Expense	0.00	60,574.33	0.00	60,574.33	726,892.00
Total Fund: 300 - CIP COLLECTION FUND:	9,553.04	-8,046.76	9,553.04	17,599.80	-96,561.00
Fund: 310 - FEDERAL STREET GRANTS					
Revenue	30.83	0.00	30.83	30.83	0.00
Total Fund: 310 - FEDERAL STREET GRANTS:	30.83	0.00	30.83	30.83	0.00
Fund: 311 - RISE STREET GRANTS					
Revenue	0.00	430,922.63	0.00	-430,922.63	5,173,141.00
Expense	310.00	431,095.08	310.00	430,785.08	5,173,141.00
Total Fund: 311 - RISE STREET GRANTS:	-310.00	-172.45	-310.00	-137.55	0.00
Fund: 312 - AIRPORT PROJECT FUND					
Revenue	140,831.78	118,593.33	140,831.78	22,238.45	1,423,120.00

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Account Typ...	July Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	152,723.84	224,765.00	152,723.84	72,041.16	2,697,180.00
Total Fund: 312 - AIRPORT PROJECT FUND:	-11,892.06	-106,171.67	-11,892.06	94,279.61	-1,274,060.00
Fund: 320 - SPECIAL ASSESSMENT PROJECTS					
Revenue	0.00	416.66	0.00	-416.66	5,000.00
Total Fund: 320 - SPECIAL ASSESSMENT PROJECTS:	0.00	416.66	0.00	-416.66	5,000.00
Fund: 340 - BIKE PATH PROJECT FUND					
Revenue	0.00	79,166.66	0.00	-79,166.66	950,000.00
Expense	25,058.30	79,378.32	25,058.30	54,320.02	952,540.00
Total Fund: 340 - BIKE PATH PROJECT FUND:	-25,058.30	-211.66	-25,058.30	-24,846.64	-2,540.00
Fund: 341 - TREES FOREVER PROJECT					
Revenue	2,639.49	833.33	2,639.49	1,806.16	10,000.00
Expense	0.00	833.33	0.00	833.33	10,000.00
Total Fund: 341 - TREES FOREVER PROJECT:	2,639.49	0.00	2,639.49	2,639.49	0.00
Fund: 350 - GO BONDS CAPITAL PROJECTS					
Revenue	6.95	0.00	6.95	6.95	0.00
Total Fund: 350 - GO BONDS CAPITAL PROJECTS:	6.95	0.00	6.95	6.95	0.00
Fund: 354 - POLICE & FIRE STATIONS					
Revenue	460.72	0.00	460.72	460.72	0.00
Expense	5,650.00	0.00	5,650.00	-5,650.00	0.00
Total Fund: 354 - POLICE & FIRE STATIONS:	-5,189.28	0.00	-5,189.28	-5,189.28	0.00
Fund: 355 - 2015 GO BONDS (D&D)					
Revenue	6.23	1,833.32	6.23	-1,827.09	22,000.00
Expense	5,301.42	9,999.89	5,301.42	4,698.47	120,000.00
Total Fund: 355 - 2015 GO BONDS (D&D):	-5,295.19	-8,166.57	-5,295.19	2,871.38	-98,000.00
Fund: 360 - 2019 GO BONDS & PROJECTS					
Revenue	2,451.33	833.00	2,451.33	1,618.33	10,000.00
Expense	2,039.65	31,237.50	2,039.65	29,197.85	375,000.00
Total Fund: 360 - 2019 GO BONDS & PROJECTS:	411.68	-30,404.50	411.68	30,816.18	-365,000.00
Fund: 361 - LIBRARY BUILDING ADDITION					
Revenue	1.21	0.00	1.21	1.21	0.00
Total Fund: 361 - LIBRARY BUILDING ADDITION:	1.21	0.00	1.21	1.21	0.00
Fund: 362 - 2020 GO BONDS					
Revenue	703.53	0.00	703.53	703.53	0.00
Expense	271,470.24	41,416.66	271,470.24	-230,053.58	497,000.00
Total Fund: 362 - 2020 GO BONDS:	-270,766.71	-41,416.66	-270,766.71	-229,350.05	-497,000.00
Fund: 381 - 2019 CY STREET,SIDEWALK,PARKING PROJECTS					
Revenue	563.69	0.00	563.69	563.69	0.00
Expense	13,747.55	0.00	13,747.55	-13,747.55	0.00

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Account Typ...	July Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 381 - 2019 CY STREET,SIDEWALK,PARKING PROJECTS:	-13,183.86	0.00	-13,183.86	-13,183.86	0.00
Fund: 383 - COLISEUM REMODEL					
Revenue	100.01	0.00	100.01	100.01	0.00
Expense	8,243.75	0.00	8,243.75	-8,243.75	0.00
Total Fund: 383 - COLISEUM REMODEL:	-8,143.74	0.00	-8,143.74	-8,143.74	0.00
Fund: 392 - TIF DISTRICT III CAP PROJECTS					
Revenue	5.49	0.00	5.49	5.49	0.00
Total Fund: 392 - TIF DISTRICT III CAP PROJECTS:	5.49	0.00	5.49	5.49	0.00
Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND					
Expense	557,679.70	0.00	557,679.70	-557,679.70	0.00
Total Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND:	557,679.70	0.00	557,679.70	-557,679.70	0.00
Fund: 610 - WATER POLLUTION CONTROL					
Revenue	390,009.92	615,021.49	390,009.92	-225,011.57	7,380,257.88
Expense	392,475.06	614,960.32	392,475.06	222,485.26	7,380,257.88
Total Fund: 610 - WATER POLLUTION CONTROL:	-2,465.14	61.17	-2,465.14	-2,526.31	0.00
Fund: 611 - WPCP REVENUE					
Revenue	740,169.19	648,524.64	740,169.19	91,644.55	7,782,296.00
Expense	390,009.92	627,516.49	390,009.92	237,506.57	7,530,257.88
Total Fund: 611 - WPCP REVENUE:	350,159.27	21,008.15	350,159.27	329,151.12	252,038.12
Fund: 612 - WPCP REVENUE BOND FUND					
Revenue	3,837.86	12,495.00	3,837.86	-8,657.14	150,000.00
Expense	95,366.78	12,500.00	95,366.78	-82,866.78	150,000.00
Total Fund: 612 - WPCP REVENUE BOND FUND:	-91,528.92	-5.00	-91,528.92	-91,523.92	0.00
Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV					
Revenue	833.46	2,083.33	833.46	-1,249.87	25,000.00
Total Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV:	833.46	2,083.33	833.46	-1,249.87	25,000.00
Fund: 617 - SANITARY SEWER NEW CONSTRUCTN					
Revenue	28.00	1,291.66	28.00	-1,263.66	15,500.00
Expense	2,900.00	0.00	2,900.00	-2,900.00	0.00
Total Fund: 617 - SANITARY SEWER NEW CONSTRUCTN:	-2,872.00	1,291.66	-2,872.00	-4,163.66	15,500.00
Fund: 690 - TRANSIT OPERATING					
Revenue	155,463.21	70,386.79	155,463.21	85,076.42	844,662.00
Expense	61,100.89	72,571.85	61,100.89	11,470.96	871,123.80
Total Fund: 690 - TRANSIT OPERATING:	94,362.32	-2,185.06	94,362.32	96,547.38	-26,461.80
Fund: 740 - STORM SEWER UTILITY					
Revenue	127,940.26	123,916.66	127,940.26	4,023.60	1,487,000.00
Expense	33,722.33	212,760.74	33,722.33	179,038.41	2,553,291.15
Total Fund: 740 - STORM SEWER UTILITY:	94,217.93	-88,844.08	94,217.93	183,062.01	-1,066,291.15

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Account Typ...	July Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 741 - 2016 GO STORM WATER PROJ					
Revenue	1,985.98	105,357.95	1,985.98	-103,371.97	1,264,295.51
Expense	367,145.98	362,787.50	367,145.98	-4,358.48	4,353,450.00
Total Fund: 741 - 2016 GO STORM WATER PROJ:	-365,160.00	-257,429.55	-365,160.00	-107,730.45	-3,089,154.49
Fund: 750 - COMPOSTING FACILITY					
Revenue	12,759.41	5,004.13	12,759.41	7,755.28	60,050.00
Expense	6,264.83	5,337.14	6,264.83	-927.69	64,071.99
Total Fund: 750 - COMPOSTING FACILITY:	6,494.58	-333.01	6,494.58	6,827.59	-4,021.99
Fund: 760 - P&R CONCESSIONS ENTERPRISE					
Revenue	16,655.00	3,416.66	16,655.00	13,238.34	41,000.00
Expense	19,836.48	2,965.08	19,836.48	-16,871.40	35,586.65
Total Fund: 760 - P&R CONCESSIONS ENTERPRISE:	-3,181.48	451.58	-3,181.48	-3,633.06	5,413.35
Fund: 881 - OCCUPATIONAL INSURANCE ESCROW					
Revenue	11,246.45	0.00	11,246.45	11,246.45	0.00
Expense	4,602.23	0.00	4,602.23	-4,602.23	0.00
Total Fund: 881 - OCCUPATIONAL INSURANCE ESCROW:	6,644.22	0.00	6,644.22	6,644.22	0.00
Fund: 884 - GROUP HEALTH INSURANCE ESCROW					
Revenue	263,989.39	0.00	263,989.39	263,989.39	0.00
Expense	397,339.93	0.00	397,339.93	-397,339.93	0.00
Total Fund: 884 - GROUP HEALTH INSURANCE ESCROW:	-133,350.54	0.00	-133,350.54	-133,350.54	0.00
Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND					
Revenue	28.08	0.00	28.08	28.08	0.00
Total Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND:	28.08	0.00	28.08	28.08	0.00
Fund: 910 - POLICE PENSION - T & A					
Expense	1,753.22	0.00	1,753.22	-1,753.22	0.00
Total Fund: 910 - POLICE PENSION - T & A:	1,753.22	0.00	1,753.22	-1,753.22	0.00
Fund: 913 - 911 COMMISION					
Expense	88,648.62	0.00	88,648.62	-88,648.62	0.00
Total Fund: 913 - 911 COMMISION:	88,648.62	0.00	88,648.62	-88,648.62	0.00
Report Total:	-1,610,427.72	-511,603.29	-1,610,427.72	-1,098,824.43	-6,142,092.76

Fund Summary

Fund	July Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
001 - GENERAL FUND	-1,009,725.64	-11,032.51	-1,009,725.64	-998,693.13	-137,193.46
010 - CASH FLOW RESERVE FUND	1,904.37	12,001.91	1,904.37	-10,097.54	144,023.00
030 - CAPITAL RESERVE	-13,334.03	16.39	-13,334.03	-13,350.42	0.00
031 - CAPITAL RSRV-BLDG MAINT	-4,285.01	-14,764.87	-4,285.01	10,479.86	-177,250.00
032 - CIP LARGE VEHICLE/EQUIPMI	0.00	9,005.89	0.00	-9,005.89	108,114.00
110 - ROAD USE TAX	372,655.20	-113,762.87	372,655.20	486,418.07	-1,365,927.03
112 - EMPLOYEE BENEFITS FUND	41,766.36	6,004.98	41,766.36	35,761.38	72,060.00
117 - POLICE/FIRE RETIREMENT	17,837.87	2,269.99	17,837.87	15,567.88	27,240.00
119 - EMERGENCY FUND	3,678.15	-0.01	3,678.15	3,678.16	0.00
121 - LOCAL OPTION SALES TAX	571,643.09	-96,531.85	571,643.09	668,174.94	-1,158,444.00
125 - TAX INCREMENT FINANCING	17,816.65	16,747.50	17,816.65	1,069.15	200,970.00
126 - TIF-LMI	21.38	0.83	21.38	20.55	10.00
130 - CITY TORT LIABILITY	-287,470.72	-14,202.95	-287,470.72	-273,267.77	-170,500.00
132 - GRANTS-STATE/LOCAL AGEN	-90,448.11	4,878.04	-90,448.11	-95,326.15	58,536.50
140 - PARK & REC DONATION FUNI	2,440.29	-333.32	2,440.29	2,773.61	-4,000.00
141 - MTOWN TENNIS ASSOC	2.15	1.66	2.15	0.49	20.00
142 - SOFTBALL ASSOCIATION FUN	-7,863.60	6.58	-7,863.60	-7,870.18	50.00
144 - LIVE HEALTHY IOWA	989.67	12.22	989.67	977.45	148.88
147 - FEMA DEMO	0.00	-51,854.25	0.00	51,854.25	-622,500.00
148 - FEMA-COVID19	4,635.19	0.00	4,635.19	4,635.19	0.00
149 - FEMA - WINDS	-173,560.29	259,249.58	-173,560.29	-432,809.87	3,114,260.00
150 - COPS FAST GRANTS	0.00	99.62	0.00	-99.62	1,195.76
151 - DEPT OF JUSTICE GRANTS	0.00	0.45	0.00	-0.45	0.00
152 - POLICE UNDESIGNATED GRAI	11,619.77	741.14	11,619.77	10,878.63	8,900.00
153 - POLICE DEPT DONATION FUN	-15,649.94	-2,144.98	-15,649.94	-13,504.96	-25,750.00
156 - FIRE DEPT DONATION FUND	-16,249.57	-950.00	-16,249.57	-15,299.57	-11,400.00
157 - FIRE DEPT GRANTS	3.79	5.00	3.79	-1.21	60.00
160 - ECONOMIC DEVELOPMENT G	40.88	29.16	40.88	11.72	350.00
161 - SURETY DEPOSITS/SUBDIVIDI	8.53	15.41	8.53	-6.88	185.00
170 - LIBRARY DONATION FUND	1,065.11	-1,036.73	1,065.11	2,101.84	-12,465.00
177 - SEIZED ASSETS (POLICE)	30.79	-62.50	30.79	93.29	-750.00
179 - OTHER COMM AND ECON DE	60.87	0.00	60.87	60.87	0.00
180 - HOUSING GRANTS	21.40	25.00	21.40	-3.60	300.00
184 - VOUCHERS - 002, 003	6,680.89	-544.37	6,680.89	7,225.26	-6,587.45
189 - #6 HUD LEAD GRANT	-26,640.91	48.50	-26,640.91	-26,689.41	0.00
200 - GO BONDS DEBT FUND	967.91	2,532.49	967.91	-1,564.58	30,390.00
300 - CIP COLLECTION FUND	9,553.04	-8,046.76	9,553.04	17,599.80	-96,561.00
310 - FEDERAL STREET GRANTS	30.83	0.00	30.83	30.83	0.00
311 - RISE STREET GRANTS	-310.00	-172.45	-310.00	-137.55	0.00
312 - AIRPORT PROJECT FUND	-11,892.06	-106,171.67	-11,892.06	94,279.61	-1,274,060.00

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320 - SPECIAL ASSESSMENT PROJ	0.00	416.66	0.00	-416.66	5,000.00
340 - BIKE PATH PROJECT FUND	-25,058.30	-211.66	-25,058.30	-24,846.64	-2,540.00
341 - TREES FOREVER PROJECT	2,639.49	0.00	2,639.49	2,639.49	0.00
350 - GO BONDS CAPITAL PROJECT	6.95	0.00	6.95	6.95	0.00
354 - POLICE & FIRE STATIONS	-5,189.28	0.00	-5,189.28	-5,189.28	0.00
355 - 2015 GO BONDS (D&D)	-5,295.19	-8,166.57	-5,295.19	2,871.38	-98,000.00
360 - 2019 GO BONDS & PROJECTS	411.68	-30,404.50	411.68	30,816.18	-365,000.00
361 - LIBRARY BUILDING ADDITION	1.21	0.00	1.21	1.21	0.00
362 - 2020 GO BONDS	-270,766.71	-41,416.66	-270,766.71	-229,350.05	-497,000.00
381 - 2019 CY STREET, SIDEWALK, P	-13,183.86	0.00	-13,183.86	-13,183.86	0.00
383 - COLISEUM REMODEL	-8,143.74	0.00	-8,143.74	-8,143.74	0.00
392 - TIF DISTRICT III CAP PROJECT	5.49	0.00	5.49	5.49	0.00
395 - ECONOMIC DEVELOPMENT P	-557,679.70	0.00	-557,679.70	-557,679.70	0.00
610 - WATER POLLUTION CONTROL	-2,465.14	61.17	-2,465.14	-2,526.31	0.00
611 - WPCP REVENUE	350,159.27	21,008.15	350,159.27	329,151.12	252,038.12
612 - WPCP REVENUE BOND FUND	-91,528.92	-5.00	-91,528.92	-91,523.92	0.00
614 - WPCP CAPITAL IMPROVEMENT	833.46	2,083.33	833.46	-1,249.87	25,000.00
617 - SANITARY SEWER NEW CON	-2,872.00	1,291.66	-2,872.00	-4,163.66	15,500.00
690 - TRANSIT OPERATING	94,362.32	-2,185.06	94,362.32	96,547.38	-26,461.80
740 - STORM SEWER UTILITY	94,217.93	-88,844.08	94,217.93	183,062.01	-1,066,291.15
741 - 2016 GO STORM WATER PRC	-365,160.00	-257,429.55	-365,160.00	-107,730.45	-3,089,154.49
750 - COMPOSTING FACILITY	6,494.58	-333.01	6,494.58	6,827.59	-4,021.99
760 - P&R CONCESSIONS ENTERPR	-3,181.48	451.58	-3,181.48	-3,633.06	5,413.35
881 - OCCUPATIONAL INSURANCE	6,644.22	0.00	6,644.22	6,644.22	0.00
884 - GROUP HEALTH INSURANCE I	-133,350.54	0.00	-133,350.54	-133,350.54	0.00
886 - WORKMAN'S COMP DEDUCT	28.08	0.00	28.08	28.08	0.00
910 - POLICE PENSION - T & A	-1,753.22	0.00	-1,753.22	-1,753.22	0.00
913 - 911 COMMISSION	-88,648.62	0.00	-88,648.62	-88,648.62	0.00
Report Total:	-1,610,427.72	-511,603.29	-1,610,427.72	-1,098,824.43	-6,142,092.76

RESOLUTION APPROVING AN AGREEMENT FOR TOBACCO ENFORCEMENT SERVICES BETWEEN THE CITY OF MARSHALLTOWN, IOWA, AND THE IOWA ALCOHOLIC BEVERAGES DIVISION, STATE OF IOWA, CREATED PURSUANT TO CHAPTER 28E.12 OF THE IOWA CODE

WHEREAS, the City of Marshalltown, Iowa, has negotiated an Agreement for Tobacco Enforcement Services pursuant to Chapter 28E of the Iowa Code, with the Iowa Alcoholic Beverages Division, State of Iowa; and

WHEREAS, the City Council of Marshalltown finds this Agreement for Services is in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:

Section 1. That the attached Agreement for Services is hereby approved in all respects and particulars.

Section 2. The Agreement for Services shall begin on October 1, 2021, and continue through June 30, 2022, and remain in effect until either party terminates the Agreement by written notice at least 20 days prior to the date of cancelation.

Section 3. That the Chief of Police and City Clerk are hereby authorized and directed to execute said Agreement for Services on behalf of the City of Marshalltown, and the City Clerk is authorized and directed to file this Agreement for Services with the Secretary of State, as required by law.

Passed this 11th day of October 2021, and signed this _____ day of October 2021.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk



Kim Reynolds *Governor of Iowa*
Adam Gregg *Lieutenant Governor*

Stephen Larson *Administrator*

September 17, 2021

Dear I-PLEDGE Partner,

The Iowa Alcoholic Beverages Division (ABD) invites your department to participate in the I-PLEDGE Tobacco, Alternative Nicotine and Vapor Product Enforcement Program for fiscal year 2022 (July 1, 2021 – June 30, 2022). The benefit of a partnership between ABD and law enforcement agencies is evidenced by the 90% statewide compliance rate obtained by tobacco retailers in FY2021.

In order to be an I-PLEDGE partner in fiscal year 2022, you must sign and return the enclosed 28E Agreement. After reviewing the agreement and verifying the contact information for your department, please sign the agreement with a witness on the last page and return the entire agreement in the self-addressed envelope provided. A copy of the executed agreement will be returned to your office along with an enforcement handbook.

It is important to remember that ABD is required to conduct one (1) compliance check of each tobacco, alternative nicotine and vapor product retailer during FY2022, with a repeat check of any business that fails the first compliance check. Section 5.1.2 of the 28E Agreement details the dates by which compliance checks need to be performed. Once compliance checks are completed, it is imperative that your department electronically submit compliance check results to ABD in a timely manner to ensure prompt payment to your department. Instructions on how to electronically submit compliance check results to ABD will be included in the enforcement handbook.

Keep in mind that alternative nicotine and vapor products are age-restricted according to Iowa Code § 453A.2, and therefore included as part of the I-PLEDGE program. Attempts to purchase alternative nicotine and vapor products may be conducted at any retailer that sells these products. Additional details regarding these age-restricted products will be included in the enforcement handbook.

On June 29, 2020, Governor Reynolds signed legislation which increased the state minimum age to purchase tobacco, alternative nicotine and vapor products from 18 to 21 years. State of Iowa law is now reflective of the federal minimum age to purchase which was raised on December 20, 2019. Due to this law change, underage purchasers from the age of sixteen to twenty years old may be utilized in the program. If utilizing multiple underage purchasers to perform compliance checks, please ensure that a representative mix of 16, 17, 18, 19 and 20 year old underage purchasers are used when feasible.

In an effort to accommodate departments due to the Covid 19 pandemic, all departments are assigned to Schedule 3 during fiscal year 2022. This continued effort from fiscal year 2021, means compliance check due dates were expanded for departments that are usually a Schedule 1 or Schedule 2. You will find details on compliance check due dates within the enclosed agreement. Please remember to reach out to ABD if your department experiences difficulties meeting compliance check due dates during the program year.

The necessary materials to carry out the agreement will be sent to the contact person specified in Section 13.10 of the 28E Agreement. In the meantime, feel free to contact 515.281.7434 or iapledge@iowaabd.com with questions regarding the enclosed agreement.

Sincerely,

Jessica Ekman
Tobacco Program Coordinator

28E AGREEMENT FOR TOBACCO, ALTERNATIVE NICOTINE AND VAPOR PRODUCT ENFORCEMENT

SCHEDULE 3

THIS AGREEMENT is made and entered into on this ____ day of _____, 2021 by and between the Iowa Alcoholic Beverages Division ("ABD"), and the Marshalltown Police Department (The "Department"). The parties agree as follows:

SECTION 1. IDENTITY OF THE PARTIES.

1.1 Iowa ABD. The ABD is authorized pursuant to Iowa Code Chapter 453A and a Memorandum of Understanding with the Iowa Department of Public Health to provide enforcement for Iowa's tobacco, alternative nicotine and vapor product laws. The ABD's address is: 1918 SE Hulsizer Road, Ankeny, Iowa 50021.

1.2 Department. The Department operates a duly recognized Iowa law enforcement agency. The Department's address is:

Marshalltown Police Department
909 South 2nd Street, Marshalltown, Iowa 50158

SECTION 2. PURPOSE. The parties have entered into this Agreement for the purpose of providing and funding tobacco, alternative nicotine and vapor product enforcement activities in compliance with Iowa Code § 453A.2.

SECTION 3. TERM. The term of the Agreement shall be from the aforementioned date through June 30, 2022, unless earlier terminated in accordance with the terms of the Agreement.

SECTION 4. FILING. Pursuant to Iowa Code § 28E.8, the ABD shall electronically file the Agreement with the Iowa Secretary of State, after the parties have executed the agreement.

SECTION 5. RESPONSIBILITIES OF THE PARTIES.

5.1 Responsibilities of the Department.

5.1.1 Local Tobacco, Alternative Nicotine and Vapor Product Enforcement. The Department shall provide tobacco, alternative nicotine and vapor product enforcement of Iowa Code Chapter 453A.

5.1.2 Compliance Checks. "Compliance checks" mean activity to enforce tobacco, alternative nicotine and vapor product laws in accordance with Iowa Code § 453A.2 within the jurisdiction of the Department. Compliance checks also may include

enforcement of § 453A.2 within additional jurisdictions upon agreement of the Parties. ABD shall make available to the Department the location of each tobacco, alternative nicotine and vapor product permit holder subject to a compliance check by the Department at <https://tobacco.iowaabd.com/>.

The Department shall perform one (1) compliance check of each tobacco, alternative nicotine and vapor product permit holder within the jurisdiction of the Department during the term of the Agreement. Please note that alternative nicotine and vapor products are age-restricted pursuant to Iowa Code § 453A.2, and are therefore included in the I-PLEDGE program. Attempts to purchase alternative nicotine and vapor products may be conducted at any retailer that sells these products.

The Department shall not begin to conduct any retailer compliance checks until October 1, 2021.

The compliance check shall be completed and submitted for reimbursement to ABD by **February 15, 2022**. The Department should try to complete a compliance check of all seasonal businesses such as golf courses, marinas and bait shops before the businesses close for the 2021 business year, but not before October 1, 2021. If the department is unable to complete the compliance checks on seasonal businesses prior to the businesses close for the 2021 business year, the Department shall work with ABD to establish a plan for completing these compliance checks.

The Department shall conduct a second compliance check on any retailer that is found to be non-compliant during the first inspection. The second compliance check on the non-compliant retailer shall be completed and entered no later than **May 15, 2022**.

Clerks that fail compliance checks shall be ticketed criminally.

The Department shall, within seven (7) business days, notify the retail owner or manager of any violation. Within seventy-two (72) hours of the Department issuing a citation for a violation of Iowa Code § 453A.2(1) to a permit-holder or employee of a permit-holder, the Department must notify the local permit-issuing authority that issued the tobacco, alternative nicotine and vapor product permit to the retailer where the offense was committed.

If the Department fails to complete and submit reimbursement for compliance checks to ABD by **February 15, 2022**, ABD will consult with the Department to establish a plan for completing the remaining compliance checks. In the event that the Department fails to execute the agreed upon plan, the Department agrees that ABD may authorize the Iowa State Patrol or other law enforcement agency to conduct any remaining compliance checks.

- 5.1.3 Underage Purchaser Volunteers.** Utilization of underage purchaser volunteers is strongly encouraged where feasible. The Department may compensate the underage purchasers involved in the compliance checks in a manner consistent with

Section 6. Underage purchasers from the age of sixteen to twenty years old may be utilized in the program. Keep in mind that the federal government (SYNAR) will not allow underage purchasers under the age of sixteen to be used to conduct compliance checks. Please ensure that the officers assigned to conduct the compliance checks do not work with an underage purchaser younger than age of sixteen. If utilizing multiple underage purchasers to perform compliance checks, please ensure that a representative mix of 16, 17, 18, 19 and 20 year old underage purchasers are used when feasible.

- 5.1.4 **Routine Enforcement.** In addition to conducting compliance checks, the Department agrees to regularly enforce underage tobacco, alternative nicotine and vapor product laws by ticketing underage offenders.
- 5.1.5 **Civil Proceedings.** The Department shall cooperate with city, county and state prosecutors if civil permit proceedings are initiated against a tobacco, alternative nicotine and vapor product permit holder. The Department shall also cooperate in proceedings against cited clerks and underage persons. Cooperation shall include, but not be limited to, sharing investigative reports and copies of issued citations, as well as providing witness statements and testimony.
- 5.1.6 **Compliance Reports.** The Department shall provide monthly reports to the ABD in the manner prescribed by the ABD.
- 5.1.7 **Miscellaneous.** The Department shall be responsible for the day-to-day administration of its tobacco, alternative nicotine and vapor product enforcement activities. The Department shall provide all office space, equipment and personnel necessary to conduct tobacco, alternative nicotine and vapor product enforcement activities under the Agreement. The Department is solely responsible for the selection, hiring, disciplining, firing and compensation of its officers.

5.2 **Responsibilities of the ABD.**

- 5.2.1 **Enforcement Guidance.** The ABD shall provide guidance on tobacco, alternative nicotine and vapor product enforcement to the Department, if needed, and cooperate with the Department in the performance of the Agreement.
- 5.2.4 **Payment.** The ABD shall pay the Department in the manner described in Section 6.
- 5.2.5 **Cooperation.** If ABD believes that any officer of the Department fails to perform duties in a manner that is consistent with the Agreement, the ABD shall notify the Department. The Department shall then take such action as necessary to investigate and, if appropriate, discipline or reassign the officer away from tobacco, alternative nicotine and vapor product enforcement activities. The ABD shall have no authority to discipline or reassign an officer, except that the ABD shall have the

authority to stipulate that a particular officer not be assigned to provide services under the Agreement.

- 5.2.6 Insurance, Benefits and Compensation.** The ABD shall not provide for, nor pay, any employment costs of the Department's officers including, but not limited to, worker's compensation, unemployment insurance, health insurance, life insurance and any other benefits or compensation, nor make any payroll payments with respect to the Department's officers. The ABD shall have no liability whatsoever for all such employment costs or other expenses relating to, or for the benefit of, the Department's officers.

SECTION 6. PAYMENT TO DEPARTMENT.

- 6.1 Method of Payment.** In consideration for providing the services required by the Agreement, the Department shall be paid on a flat fee basis of seventy-five dollars (\$75) per reported compliance check. The flat fee payment for each compliance check constitutes the full and exclusive remuneration for the compliance checks. For example, compensation of underage purchasers is the sole responsibility of the Department and is to be paid from the flat fee payment.
- 6.2 Eligible Claims.** Compliance checks that are conducted on or after **October 1, 2021** are eligible for payment provided that the results are reported in accordance with Section 5. Any compliance checks that were funded by a non-departmental entity are not eligible for payment.
- 6.3 Allocations.** The costs of the services referred to in Section 6.1 shall be allocated as follows:
- 6.3.1 Sole Activity.** Money paid to the Department, pursuant to the Agreement, shall be used to fund overtime of full- or part-time peace officer positions solely for tobacco, alternative nicotine and vapor product enforcement activities described in the Agreement. Money also shall be used for compensation, if any, of underage purchasers. In addition, the Department may use money paid pursuant to the Agreement for reasonable Department expenditures, including, but not limited to, officer training and equipment, provided that such expenditures do not impair the Department's ability to perform tobacco, alternative nicotine and vapor product enforcement activities.
- 6.3.2 Payment in Arrears.** The ABD may pay all approved invoices in arrears and in conformance with Iowa Code § 8A.514. The ABD, consistent with Iowa Code § 8A.514, may pay in less than the specified time period. Payment by the ABD in fewer than sixty (60) days, however, does not constitute an implied waiver of that Code section.

SECTION 7. ADMINISTRATION OF AGREEMENT. The ABD and the Department shall jointly administer the Agreement.

SECTION 8. NO SEPARATE ADMINISTRATIVE ENTITY. No new or separate legal or administrative entity is created by the Agreement.

SECTION 9. NO PROPERTY ACQUIRED. The ABD and the Department, in connection with the performance of the Agreement, shall acquire no real or personal property.

SECTION 10. TERMINATION.

10.1 Termination for Convenience. Following twenty (20) days written notice, either party may terminate the Agreement, in whole or in part, for convenience without the payment of any penalty or incurring any further obligation to the non-terminating party. Following termination for convenience, the non-terminating party shall be entitled to compensation, upon submission of invoices and proper proof of claim, for services provided under the Agreement to the terminating party up to and including the date of termination.

10.2 Termination Due to Lack of Funds or Change in the Law. Notwithstanding anything in this Contract to the contrary, and subject to the limitations set forth below, ABD shall have the right to terminate this Contract without penalty and without any advance notice as a result of any of the following:

10.2.1 The legislature or governor fail in the sole opinion of ABD to appropriate funds sufficient to allow ABD to either meet its obligations under this Contract or to operate as required and to fulfill its obligations under this Contract:

10.2.2 If funds are de-appropriated, reduced, not allocated, or receipt of funds is delayed, or if any funds or revenues needed by ABD to make any payment hereunder are insufficient or unavailable for any other reason as determined by ABD in its sole discretion.

10.3 Termination for Cause. The occurrence of any one or more of the following events shall constitute cause for any party to declare another party in default of its obligations under the Agreement:

10.3.1 Failure to observe and perform any covenant, condition or obligation created by the Agreement;

10.3.2 Failure to make substantial and timely progress toward performance of the Agreement;

10.3.3 Failure of the party's work product and services to conform with any specifications noted herein;

10.3.4 Infringement of any patent, trademark, copyright, trade dress or any other intellectual property right.

10.4 Notice of Default. If there occurs a default event under Section 10.3, the non-defaulting party shall provide written notice to the defaulting party requesting that the breach or noncompliance be immediately remedied. In the event that the breach or noncompliance continues to be evidenced ten days beyond the date specified in the written notice, the non-defaulting party may either:

10.4.1 Immediately terminate the Agreement without additional written notice; or,

10.4.2 Enforce the terms and conditions of the Agreement and seek any available legal or equitable remedies.

In either event, the non-defaulting party may seek damages as a result of the breach or failure to comply with the terms of the Agreement.

SECTION 11. INDEMNIFICATION.

11.1 By ABD. Consistent with Article VII, Section 1 of the Iowa Constitution and Iowa Code Chapter 669, ABD agrees to defend and indemnify the Department and hold it harmless against any and all liabilities, damages, settlements, judgments, costs and expenses, including reasonable attorney's fees of counsel required to defend the Department, related to or arising out of ABD's negligent or wrongful acts or omissions in the performance of the Agreement.

11.2 By the Department. Consistent with Article VII, Section 1 of the Iowa Constitution and Iowa Code Chapter 670, the Department agrees to defend and indemnify and hold the State of Iowa and ABD harmless from any and all liabilities, damages, settlements, judgments, costs and expenses, including reasonable governmental attorney's fees and the costs and expenses of attorney fees of other counsel required to defend the ABD, related to or arising from any negligent or wrongful acts or omissions of the Department in the performance of this Agreement.

SECTION 12. CONTACT PERSON.

12.1 Contact Person. At the time of execution of the Agreement, each party shall designate, in writing, a Contact Person to serve until the expiration of the Agreement or the designation of a substitute Contact Person. During the term of the Agreement, each Contact Person shall be available to meet, as otherwise mutually agreed, to plan the services being provided under the Agreement.

SECTION 13. CONTRACT ADMINISTRATION.

- 13.1 **Amendments.** The Agreement may be amended in writing from time to time by mutual consent of the parties. All amendments to the Agreement must be fully executed by the parties.
- 13.2 **Third Party Beneficiaries.** There are no third party beneficiaries to the Agreement. The Agreement is intended only to benefit ABD and the Department.
- 13.3 **Choice of Law and Forum.** The terms and provisions of the Agreement shall be construed in accordance with the laws of the State of Iowa. Any and all litigation or actions commenced in connection with the Agreement shall be brought in Des Moines, Iowa, in Polk County District Court for the State of Iowa. This provision shall not be construed as waiving any immunity to suit or liability that may be available to the State of Iowa, ABD or the Department.
- 13.4 **Assignment and Delegation.** The Agreement may not be assigned, transferred or conveyed in whole or in part without the prior written consent of the other party.
- 13.5 **Integration.** The Agreement represents the entire Agreement between the parties and neither party is relying on any representation that may have been made which is not included in the Agreement.
- 13.6 **Headings or Captions.** The paragraph headings or captions are for identification purposes only and do not limit nor construe the contents of the paragraphs.
- 13.7 **Not a Joint Venture.** Nothing in the Agreement shall be construed as creating or constituting the relationship of a partnership, joint venture, association of any kind or agent and principal relationship between the parties. Each party shall be deemed an independent contractor acting toward the expected mutual benefits. No party, unless otherwise specifically provided for herein, has the authority to enter into any contract or create an obligation or liability on behalf of, in the name of, or binding upon the other party to the Agreement.
- 13.8 **Supersedes Former Agreements.** The Agreement supersedes all prior Agreements between ABD and the Department for the services provided in connection with the Agreement.
- 13.9 **Waiver.** Except as specifically provided for in a waiver signed by duly authorized representatives of ABD and the Department, failure by any party at any time to require performance by the other party or to claim a breach of any provision of the Agreement shall not be construed as affecting any subsequent breach or the right to require performance with respect thereto or to claim a breach with respect thereto.
- 13.10 **Notices.** Notices under the Agreement shall be in writing and delivered to the representative of the party to receive notice (identified below) at the address of the party to

receive notice as it appears below or as otherwise provided for by proper notice here under. This person shall be the Contact Person. The effective date for any notice under the Agreement shall be the date of delivery of such notice (not the date of mailing) which may be effected by certified U.S. Mail return receipt requested with postage prepaid thereon or by recognized overnight delivery service, such as Federal Express or UPS. Failure to accept "receipt" shall constitute delivery.

If to ABD:

Jessica Ekman
Tobacco Program Coordinator
Iowa Alcoholic Beverages Division
1918 SE Hulsizer Road
Ankeny, Iowa 50021
515-281-7434
Email: Ekman@IowaABD.com

If to Department:

Chief Michael Tupper
Marshalltown Police Department
909 South 2nd Street
Marshalltown, Iowa 50158
Email: mtupper@marshalltown-ia.gov

- 13.11 Cumulative Rights.** The various rights, powers, options, elections and remedies of any party provided in the Agreement, shall be construed as cumulative and not one of them is exclusive of the others or exclusive of any rights, remedies or priorities allowed any party by law, and shall in no way affect or impair the right of any party to pursue any other equitable or legal remedy to which any party may be entitled as long as any default remains in any way un-remedied, unsatisfied or un-discharged.
- 13.12 Severability.** If any provision of the Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other part or provision of the Agreement.
- 13.13 Time is of the Essence.** Time is of the essence with respect to the performance of the terms of the Agreement.
- 13.14 Authorization.** Each party to the Agreement represents and warrants to the other that:
- 13.14.1** It has the right, power and authority to enter into and perform its obligations under the Agreement.
- 13.14.2** It has taken all requisite action (corporate, statutory or otherwise) to approve execution, delivery and performance of the Agreement, and the Agreement constitutes a legal, valid and binding obligation upon itself in accordance with its terms.

- 13.15 **Successors in Interest.** All the terms, provisions and conditions of the Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors, assigns and legal representatives.
- 13.16 **Record Retention and Access.** The Department shall maintain books, records and documents which sufficiently and properly document and calculate all charges billed to ABD throughout the term of the Agreement for a period of at least three (3) years following the date of final payment or completion of any required audit, whichever is later. The Department shall permit the Auditor of the State of Iowa or any authorized representative of the State and where federal funds are involved, the Comptroller General of the United States or any other authorized representative of the United States government, to access and examine, audit, excerpt and transcribe any directly pertinent books, documents, papers, electronic or optically stored and created records or other records of the Department relating to orders, invoices, or payments or any other documentation or materials pertaining to the Agreement. The Department shall not impose a charge for audit or examination of the books and records.
- 13.17 **Additional Provisions.** The parties agree that any Addendum, Rider or Exhibit, attached hereto by the parties, shall be deemed incorporated herein by reference.
- 13.18 **Further Assurances and Corrective Instruments.** The parties agree that they shall, from time to time, execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may reasonably be required for carrying out the expressed intention of the Agreement.

SECTION 14. EXECUTION.

IN WITNESS WHEREOF, in consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into the Agreement and have caused their duly authorized representatives to execute the Agreement.

By Alcoholic Beverages Division

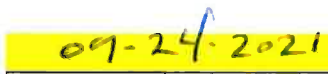
Joshua Happe
Regulatory Compliance Bureau Chief

Date

By Law Enforcement Agency



Department Official



Date



Department Witness



Date

Marshalltown PD



POLICE DEPARTMENT

Joel T.S. Greer, Mayor
Jessica Kinser, City Administrator
Michael W. Tupper, Chief of Police
909 South 2nd Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5725
Fax - (641) 752-1211

TO: Mayor Joel T.S. Greer
Members of the City Council
Jessica Kinser, City Administrator

FROM: Michael W. Tupper
Chief of Police

DATE: 6 October 2021

RE: 28E Agreement with Iowa ABD for Tobacco, Alternative Nicotine & Vapor Product Enforcement
FY 2021-2022

Policy Issue: City policy requires governing body approval of agreements and contracts.

Recommendation: Staff recommends the Marshalltown City Council approve the FY 2021-2022 28E Agreement with the Iowa Alcoholic Beverages Division (ABD) for the enforcement of Iowa's tobacco, alternative nicotine and vapor product laws. Staff also recommends the City Council authorize the Chief of Police to sign this agreement.

Background: The City of Marshalltown and the Marshalltown Police Department have a long standing relationship with the Iowa ABD for the enforcement of tobacco laws and public education connected to tobacco regulations in Iowa. Historically, the police department has partnered with Iowa ABD to conduct tobacco compliance checks at all licensed tobacco retail outlets in the city limits of Marshalltown. The attached agreement requires the police department to conduct compliance checks on all Marshalltown tobacco retailers before February 15, 2022. Non-compliant establishments must be checked again before May 15, 2022. The Iowa ABD will pay the police department \$75.00 per reported compliance check. The police department believes this is an important public health and public policy initiative. Staff recommends approval of this agreement.

Budget Impact: Not Applicable

Attachment: 28E Agreement with Iowa ABD for Tobacco, Alternative Nicotine & Vapor Product Enforcement for FY 2021-2022

Marshalltown



CITY COUNCIL

Mike Gowdy, Gabe Isom, Al Hoop, Mike Ladehoff,
Bill Martin, Gary Thompson, Bethany Wirin

2012



STREET LIGHTING RESOLUTION

The following Resolution _____ was adopted by the City Council of the City of _____ at a meeting held on _____, 20 _____.

Be it resolved by the City Council of the City of _____, that Alliant Energy Inc. is hereby directed to make the following changes to the existing system, at the locations described below (or shown on an attached map made a part of this Resolution) according to the terms expressed in the IPL Tariff regarding street lights:

NEW INSTALLATION OR CHANGES IN EXISTING SYSTEM					
ADD NUMBER	DELETE NUMBER	WATTAGE	STYLE OF LUMINAIRE	TYPE AND HEIGHT OF POLE	WIRING (<i>check one</i>)
1. <u>4</u>	_____	<u>72 W</u>	<u>LED</u>	<u>New dedicated wood-35'</u>	☐ OH ☒ UG
2. <u>1</u>	_____	<u>72 W</u>	<u>LED</u>	<u>Shared wood</u>	☒ OH ☐ UG
3. _____	_____	_____	_____	_____	☐ OH ☐ UG

LOCATION OF NEW INSTALLATION OR CHANGES	
1.	<u>4 new dedicated wood light poles will be installed in Southridge Estates Subdivision.</u>
2.	<u>New lights Located between lots 1/2, NW corner of lot 5, between lots 9/10, & between lots 15 and Tract A</u>
3.	<u>Shared wood pole is located to the east of intersection of E Southridge Rd and Edgbrook Dr.</u>

City Official _____
declared said Resolution duly passed and adopted the _____
day of _____, 20 _____.

Attest _____
Title _____

Interstate Power & Light Company (Applicable to the Iowa Service Area)

EXHIBIT "B"

ATTACHED STREET LIGHTING FACILITIES EXTENSION AGREEMENT

Customer Name: CITY OF MARSHALLTOWN

Date: 9/16/2021

Contact Name:

Mailing Address: 24 N CENTER ST

Phone # 641-754-5760

MARSHALLTOWN, IA 50158

The lighting contemplated herein is based upon the Company's Standard Charges for installation of new facilities.

Standard Charge Description	Billing Code	QTY	Installed Cost
NEW DEDICATED WOOD LIGHTING POLE	S-01	4 each	\$1,404.00
LIGHTING OVERHEAD CONDUCTOR	S-31	0 feet	\$0.00
LIGHTING UNDERGROUND CABLE	S-30	0 feet	\$0.00
TRENCH/PLOW	I-19	0 feet	\$0.00

Iowa Total Free Conductor Footage = 360 feet

Iowa Total Free Cable Footage = 324 feet

Iowa Free Trenching Footage = 324 feet

Street Lighting Facilities Installed Standard Charge = \$1,404.00

Iowa Contribution Tax Adder = 8.434%

Tax Amount = \$118.41

Non-Refundable Contribution In Aid of Construction Required = \$1,522.41

Reimbursable Charge Description	Billing Code	Amount

Non-Refundable Reimbursement Required = \$0.00

Tariff Item Description	Rate Code	QTY	Total Charge
Roadway: 47-113 Watts / 150 HPS	640	5 each	\$46.05
Shared Wood	640	1 each	\$3.59

monthly Tariff cost without energy charge and taxes = \$49.64

Total Non-Refundable Project Contribution = \$1,522.41

UPFRONT COST TO INSTALL 4 NEW DEDICATED WOOD STREET LIGHT POLES, TRENCH AND CABLE COVERED WITH FREE FOOTAGE PER LIGHT. MONTHLY PRICE REFLECTS LIGHT CHARGE ONLY

Pricing valid for 30 calendar days. (until 10/16/2021)

SOUTHRIDGE ESTATES SUBDIVISION

CITY OF MARSHALLTOWN

MARSHALL COUNTY, IOWA

LINE DATA		
LINE NUMBER	BEARING	DISTANCE
L1	S88°25'08"W	55.00'
L2	N1°27'44"W	4.87'
L3	N1°27'44"W	5.00'
L4	N1°24'04"W	119.97'
L5	S1°24'04"E	119.97'

	(GROSS-ACRES)	(EASE-ACRES)	(NET-ACRES)
NW1/4 NW1/4 SEC 12-83-18	0.43 AC	0.00 AC	0.43 AC
NE1/4 NW1/4 SEC 12-83-18	3.44 AC	0.00 AC	3.44 AC
TOTAL	3.87 AC	0.00 AC	3.87 AC

Curve Table					
CURVE DATA	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD BEARING	CHORD
C1	118.91'	271.67'	25°04'42"	N11°04'37"E	117.96'
C2	117.45'	331.72'	20°17'12"	N8°40'52"E	116.84'

NE1/4 NW1/4
SEC. 12-83-18
UNPLATTED

ZONING
RESIDENTIAL-2A

Between lots 9 and 10

Between lot 15 and tract a

Between lots 1 and 2

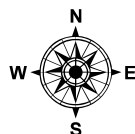
NW corner lot 5

Existing pole
Install primary riser

Finish loop to existing pole

THE FINAL DIMENSIONS OF THE SWE SHALL BE BASED UPON THE LOT GRADING COMPLETED BY THE BUILDER, DEVELOPER OR PROPERTY OWNER. THE SWE SHALL ACCOMMODATE OVERLAND STORM WATER FLOW FROM THE AREA ALONG THE CROSS COUNTRY ESTATES SECOND ADDITION LOT 14/LOT 15 ALONG THE SOUTH EDGES OF SOUTHRIDGE ESTATES LOTS 5, 6 AND 7 AND THE WEST EDGE OF SOUTHRIDGE ESTATES LOT 5. THE SWE ON THESE LOTS SHALL COVER OVERLAND FLOW IN THE AMOUNT OF 200 CFS AND IN AREAS WHERE THE GROUND ELEVATION IS BELOW 924.00.

SOUTHRIDGE ESTATES SUBDIVISION
MARSHALLTOWN, IA 50158
ELECTRIC
EXHIBIT A



CGA
Clapsaddle-Garber Associates, Inc.
16 East Main Street
Marshalltown, Iowa 50158
Ph 641-752-6701
www.cgaconsultants.com

DRAWN: CAQ
SHEET NO.: 2 OF 2

**RESOLUTION APPROVING THORP LOGGING AND SAWMILL CONTRACT
CHANGE ORDER FOR THE GRINDING AND HAULING WOOD CHIPS**

WHEREAS, the City of Marshalltown, Iowa, has heretofore entered into a contract with Thorp Logging and Sawmill, for the labor and material for Grinding and Hauling Wood Chips

WHEREAS, an extension of time is requested for items to complete the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the contract Change Order for the Grinding and Hauling Wood Chip Project, in the extension of time to November 30, 2021 is hereby accepted and approved.

Passed this 11th day of October 2021, and signed this _____ day of October 2021.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

Justin,

I am requesting a 30 day extension for grinding and hauling wood chips. I understand the original completion date is scheduled for [October 31](#), 2021. Due to unforeseen logistics, I have not had the trucks I've needed to move the chips in a timely manner. The new date we are requesting is [November 30](#), 2021. Please let me know if you have any questions or concerns.

Thank you -
Billy Thorp

**RESOLUTION APPROVING A CONSENT TO ASSIGNMENT OF SOFTWARE
LICENSES TO CENTRALSQUARE TECHNOLOGIES LLC**

WHEREAS, the Marshalltown Police and Fire Departments both have software licenses provide by Zuercher Technologies, LLC; and

WHEREAS, Zuercher Technologies has now become CentralSquare Technologies LLC; and

WHEREAS, CentralSquare Technologies LLC is requesting the City of Marshalltown consent to the assignment of current licensing and agreements;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, hereby approves the Consent to Assignment of Software Licenses with CentralSquare Technologies LLC and the Mayor is authorized to execute the Agreement.

Passed this 11th day of October, 2021, and signed this _____ day of October, 2021.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

CONSENT TO ASSIGNMENT OF SOFTWARE LICENSES

This Consent to Assignment of Software Licenses (“Consent”) is entered into between CentralSquare Technologies, LLC (“CentralSquare”) (formerly Zuercher Technologies, LLC (“Zuercher”)), Marshalltown Police Department, IA (“Assignor”), and Marshalltown Fire Department, IA (“Assignee”).

1. Zuercher and Assignor entered into a Software License and Service Agreement (“Agreement”) for the purchase of certain Zuercher Suite public safety software applications (“the System”), dated March 3, 2014. Pursuant to this Agreement and as the host agency, Assignor purchased additional software licenses for subagency Assignee, as set forth in Attachment A (“Software Licenses to Be Assigned”) of this Consent to Assignment.
2. Subsequent to Assignor’s initial purchase of these software licenses, Assignor desires to assign the software licenses listed in Attachment A (“Software Licenses to Be Assigned”), including without limitation all of the license rights, title, interest and duties thereunder, to Assignee. Following the assignment of these licenses, Assignee will be responsible for all annual software maintenance and support fees.
3. Zuercher and Assignee entered into a Consent to Assignment on April 7, 2020, for this purpose. This Consent to Assignment supersedes and serves to correct the previous one in its entirety.
4. Effective January 1, 2020, CentralSquare has absorbed all assets and ownership rights to all Zuercher intellectual property and contractual obligations, including but not limited to the software licenses listed in Attachment A.
5. In consideration of and subject to the conditions set forth below, CentralSquare hereby consents to such assignment, to be effective upon the date this Consent is signed by all parties below. This Consent may be signed in counterparts.
6. Assignee hereby accepts such assignment and agrees to be bound by the terms and conditions of the End User License Agreement (“EULA”) entered into on November 28, 2017 by and between Zuercher and Assignee, under which these assigned licenses will hereby be governed, including without limitation the License, and the terms and conditions of the EULA.

- SIGNATURE PAGE FOLLOWS -

Consent to Assignment

**MARSHALLTOWN POLICE
DEPARTMENT**

Accepted By (Signature)

Printed Name

Title

Date

**MARSHALLTOWN FIRE
DEPARTMENT**

Accepted By (Signature)

Printed Name

Title

Date

**CENTRALSQUARE
TECHNOLOGIES, LLC**

Accepted By (Signature)

Printed Name

Title

Date

ATTACHMENT A – SOFTWARE LICENSES TO BE ASSIGNED

License Description/Type	Quantity
ledsCAD – Fire Birdge RMS Interface (Export)	1

**RESOLUTION ACKNOWLEDGING THE PURCHASE OF ONE BOOKMOBILE
OUTREACH VEHICLE FROM FARBER SPECIALTY VEHICLES FOR THE PRICE
OF \$189,342.00 FOR USE BY THE MARSHALLTOWN PUBLIC LIBRARY**

WHEREAS, the Marshalltown Public Library desires to procure a new vehicle to be utilized as an outreach vehicle and sought quotes for this purpose; and

WHEREAS, Farber Special Vehicles, Columbus, Ohio submitted a quote on a 2022 Bookmobile for a purchase price of \$189,342; and

WHEREAS, the Marshalltown Library Board of Trustees held a Special Board Meeting on October 4, 2021 and approved the acceptance of this bid.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
MARSHALLTOWN, IOWA:**

Section 1. That the City of Marshalltown acknowledges the bid from Farber Specialty Vehicles for the purchase of one 2022 Bookmobile to be used as said outreach vehicle for \$189,432.

Section 2. The Library Director of the City of Marshalltown is hereby authorized to enter into agreements on behalf of the City of Marshalltown to purchase said vehicle at the above referenced price and conditions.

Passed this 11th^h day of October 2021, and signed this _____ day of October 2021

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

TO: Mayor Joel Greer
Members of the Marshalltown City Council
Jessica Kinser, City Administrator

FROM: Sarah Rosenblum, Library Director

DATE: October 11th, 2021

RE: Marshalltown Public Library Purchase of Mobile Outreach Vehicle

Recommendation: The Marshalltown Library Board of Trustees has voted to approve the purchase of a Mobile Outreach Vehicle from Farber Specialty Vehicles. The Mobile Outreach Vehicle will bring library resources out to the Marshalltown community by utilizing this vehicle. Purchase price is \$189,342.00. The Library plans to purchase some accessories for the vehicle such as additional book carts to facilitate swapping out collections for a quick turnover. The stated purchase price does not include these items and the Library will fundraise to purchase these items.

Background: The purchase of a Mobile Outreach Vehicle would allow members of the Marshalltown community to access the Library in different locations around town. On a regular schedule, we would bring collections, Internet Access and Digital Literacy through hotspots and devices and programming materials to locations around Marshalltown. Library users could apply for a library card, check out and return items at the vehicle. Potential stops would be local schools, assisted living and senior residences, IVH, the Farmer's Market and special events at locations like 13th Street and the Oktoberfest Parade.

Library staff has worked with our consultant Specialty Vehicle Services, LLC (SVS) to design and spec the vehicle to meet our needs to best serve the community. SVS issued the Request for Proposal (RFP) and received 2 responses. In this difficult manufacturing climate, this is a good response due to the special nature of the vehicle. We feel this new vehicle will great enhance library service for the community.

Budget Impact: This purchase will be paid by CIP FY 21-22, Friends of the Library contribution, ARPA grant allocated through Iowa State Library and other donors.

**RESOLUTION APPROVING CONTRACT CHANGE ORDER #3 FOR THE HANGAR,
TERMINAL AND SITE IMPROVEMENTS #APR190001
AN INCREASE OF \$9,866.97**

WHEREAS, the City of Marshalltown, Iowa, has heretofore entered into a contract with Garling Construction, Inc., for the services for the Airport Hangar, Terminal and Site Improvements #APR190001; and

WHEREAS, an increase is requested to complete the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the contract Change Order #3 for the Airport Hangar, Terminal and Site Improvements Project, in the increased amount of \$9,866.97 is hereby accepted and approved.

Passed this 11th day of October 2021, and signed this _____ day of October 2021.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

Project: Hangar, Terminal and Site Improvements		Change Order # 3	
AIP No. 3-19-0058-017-2020, DOT No. 22652, 21627, 21653		CGA PN: 4482.06	
Owner: City of Marshalltown		Contract Date: August 27, 2020	
Contractor: Garling Construction, Inc.		Contract Amount: \$2,716,167.50	
<i>List below or on a separate sheet each change proposed in this order describing briefly and giving reasons for the changes. Attach copy of supplemental agreement covering any contract amendment.</i>			
PROPOSED CHANGES		Amount Increase or Decrease	
Materials and labor to provide for replacing overexcavated soil with additional concrete under proposed footings for the Hangar Building. Add Item No. BP1-CO3-1, Footing Overexcavation Material Replacement 1LS @ \$3,152.31		+\$3,152.31	
Materials and labor to provide for FBO Downspout drainage by way of 4" HDPE under drains and core hole into proposed intake after Existing Terminal Demolition per COR #0006. Add Item No. BP2-CO3-2, FBO Downspout Drainage 1LS @ \$6,714.66/LS.....		+\$6,714.66	
Net Change This Order (+ or -)		+\$9,866.97	
Net Changes Previous Orders:		\$29,335.21	
Total Net Changes to Date:		+\$39,202.18	
Contract Completion Date N/A	Days Increased 0	Days Decreased 0	Revised Completion Date N/A
<i>If and when approved, I hereby accept this order both as to work to be performed and prices on which payment shall be based.</i>			
Contractor: Garling Construction, Inc.		Date: 10-5-21	
By: 		Title: President	
Recommended	By: 	Title: Project Manager	Date: 10-5-21
Approved	By:	Title:	Date:

**RESOLUTION SETTING ADMINISTRATIVE PUBLIC OFFICE HOURS FOR THE
MARSHALLTOWN POLICE AND FIRE DEPARTMENT**

WHEREAS, on September 27, 2021 the Marshalltown City Council approved new public hours for City Hall and Carnegie Building Complex of 8:30 am – 4:30 pm; and

WHEREAS, the public office hours at the Marshalltown Police and Fire Department are currently 8:00 am – 5:00 pm; and

WHEREAS, to establish consistency of operations and operational efficiency for administrative staff, the Council finds the following to be in the best interest of the City of Marshalltown, Iowa.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
MARSHALLTOWN, IOWA, AS FOLLOWS:**

1. Administrative Public Office hours for the Marshalltown Police and Fire building are set for 8:00 am – 4:30 pm, Monday – Friday, starting November 1, 2021.

Passed this 11th day of October, 2021, and signed this _____ day of October, 2021.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk



TOURISM

MARSHALLTOWN
AREA CHAMBER
OF COMMERCE



**MARSHALLTOWN
MORE THAN EVER**

Promote Marshalltown for conferences and meetings

In contact regularly with meeting planners, our local hotel general managers, statewide associations and more to promote Marshalltown as a meeting destination.

Some recent conferences:

August- Slick Ford Trucks (50)

August- National Plowing Contest (300)

August- Paranormal Festival (1,000+)

September – Fabulous 50s MHS reunion group (140)



Assist with special events

We assist with more than 100 special events per year in Marshalltown, from connecting people to resources, to helping promote the events and more.

Example: Chamber Assistance with Oktoberfest:

- Radio advertising
- Social media videos- nearly 2,000 views
- Festival photos and other
Oktoberfest posts on Chamber social media reached more than 20,000 people
- Goody bags and prizes for 5K runners
- Loaned our Chamber Tourism pop-up tents and sandwich boards



Other event promotions

- Maintain Community Calendar at www.marshalltown.org/events
- Weekly email newsletter and social media post “This Week in Marshalltown”
- Update sign outside of Hy-Vee with community events



Wednesday, October 6 - Downtown Farmer's Market, 108 N. 2nd Ave., 4-6 p.m.

Wednesday, October 6 - MTown YP young professionals social gathering, Dave and Sally's Bar, 207 E. Main St., 5 p.m.

Thursday, October 7 - Live music by the Bob Dorr Band, Grimes Farm Amphitheater, 5:30 p.m.

Friday, October 8 - Live music by Austin Chadderdon, Old Timer Tavern, 401 S. Center St. 8 p.m.

Saturday, October 9 - Downtown Farmers Market, 108 N. 2nd Ave., 9 a.m.- noon.

Saturday, October 9 - Craft show, Central Iowa Fairgrounds, 9 a.m.- 2 p.m.

Saturday, October 9 - Craft show, Veterans Memorial Coliseum, 10 a.m. - 5 p.m.

Sunday, October 10 - Paper clip project presentation (Remembering the Holocaust), Marshalltown Public Library, 2 p.m.

Sunday, October 10 - Live on Stage presents Branden and James, Marshalltown Performing Arts Center, 2 p.m.

Live on Stage
presents
Branden &
James



THIS WEEK IN
MARSHALLTOWN



MARSHALLTOWN
AREA CHAMBER
OF COMMERCE

Promote area attractions

- Through use of photos, videos, social media, and more



Community video projects

Recent examples include:

- “Above Marshalltown” videos featuring the [Aquatic Center](#) and [Grimes Farm](#) (Nearly 3,000 total views on YouTube, Facebook and other social media)
- [Shaping the Future of The MACC](#) (used for grant applications, other promotions)



Central location for sports

Marshalltown has been seeing growth in sports tournaments in recent years, especially with new facilities coming on board.

Another year of successful sporting events such as:

Disc Golf Palooza

USTA Adult Districts and youth tournaments (at new tennis courts)

Adult softball tournaments and more

Upcoming

State Girls High School Swimming –YMCA-YWCA

November 12-13



Tourism Grants

Since 2018, Chamber Tourism **has awarded 44 grants totaling more than \$145,000** to support events and capital projects that attract visitors and promote the community. Awarded on a quarterly basis.

Recent Tourism Grants:

Awarded July 2021

\$2,500 for Mid-Iowa Antique Power Show
(Attendance 1,200)

\$2,700 for 13th Street District Cruise in and
Harvest Market (Attendance 3,000+)

\$1,000 for Paranormal Festival
(pending 501(c) 3) (Nearly 1,000 in attendance)

\$1,500 for MCBBD and Arts and
Culture Alliance Celebrate Downtown – (Awarded \$5,000
in a previous tourism grant for the new mural on south
side of Tremont)



Marketing & other projects



- Undergoing refresh of Chamber hospitality materials with new visitor's guide and more
- Advertise in statewide publications such as This is Iowa and Travel Iowa magazine
- City tours for prospective and new employees with Marshalltown Schools, McFarland Clinic, UnityPoint Health, Emerson and Times-Republican
- Planning for Regional Marketing Plan to bring statewide exposure to Marshalltown after first of year.



**RESOLUTION ACCEPTING BID AND AUTHORIZING THE AWARD OF
CONTRACT FOR THE ADA SIDEWALK BID PROJECT #SDW20001 IN THE CITY
OF MARSHALLTOWN, IOWA IN THE AMOUNT OF \$128,798.06**

WHEREAS, notice to bidders has been duly given as required by law publication in the Marshalltown Times-Republican for the ADA Sidewalk Project, in the City of Marshalltown, as described in the plans and specifications therefore, and

WHEREAS, there has been filed with the City Clerk in response to the published notice to the bidders referred to above, certain proposals for the construction of the above designated improvement with the required certified checks or bid bond accompanying each proposal from the following bidders, to-wit:

<u>Name and Address of Bidders</u>	<u>Amount of Bid</u>
Pillar, Inc.	\$128,798.06
TK Concrete, Inc	\$179,093.00
Caliber Concrete LLC	\$217,435.31

After consideration of all bids filed, there was determined by the Council that the bid of Pillar, Inc. is the best and lowest responsible bid for the public improvement as is herein outlined.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the bid of Pillar, Inc., and the same is hereby accepted for the construction of the improvement as described in the plans and specifications therefore, as previously ordered by the Council, and that the contract for the construction of same is now awarded to said contractor in the total amount One Hundred Twenty-Eight Thousand Seven Hundred and Ninety-Eight and .06/100 (\$128,798.06) Dollars.

Section 2. Pursuant to Iowa Code section 26.10, the City Council authorizes the Public Works Director to retain the bid security furnished by the successful bidder until the approved contract form has been executed, a bond has been filed by the bidder guaranteeing the performance of the contract, and to approve the properly executed contract and bond. Checks or bidder's bonds of unsuccessful bidders shall be returned to the bidders as soon as the successful bidder is determined or within thirty days, whichever is sooner.

Section 3. The final settlement upon the contract, as referred to herein with said contractor, shall be upon the basis of the unit prices as are set forth in the bid of said contractor and for the actual quantities for each item of materials furnished or work performed in the construction of this public improvement. The said contract is subject to all of the conditions as are contained in the resolution ordering construction of this improvement, the notice to bidders as published, the

terms of the bidders written proposal, the plans and specifications as are provided therefore, all of which are made a part of this resolution and the said bidders contract by reference as though the same were set out herein verbatim and in specific detail.

Section 4. This resolution as now adopted shall be in full force and binding effect upon the City of Marshalltown, Iowa, upon the final approval of the completed contract with the successful bidder and the approval of the contractor's surety bond by resolution of this Council.

Passed this 11th day of October, 2021, and signed this _____ day of October, 2021.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk



Joel Greer, Mayor
Jessica Kinser, Administrator
Justin Nickel, Public Works
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

October 7, 2021

To: Mayor Joel Greer
Members of the City Council

From: Jay C. Koch
Civil Engineer II

Re: Accept Bid and Award Construction Contract – Pillar, Inc. for the 2020 ADA Sidewalk Repair, Project No. SDW20001, in the amount of \$128,798.06.

Policy Issue: City policy requires Governing Body approval of agreements when consideration exceeds \$36,000.

Recommendation: Staff recommends accepting the bid and awarding the construction contract to Pillar, Inc. for the 2020 ADA Sidewalk Repair for an amount equal to \$128,798.06. The Engineers Estimate of probable cost was \$134,487.00.

Background: Construction includes replacement of deteriorated concrete sidewalk in areas owned and maintained by the City of Marshalltown. Work will include replacement of sidewalk, ADA ramps and other miscellaneous work.

Budget Impact: This project will be funded with Road Use Tax revenues.

Attachment: Bid Tabulation & Notice of Award

cc: Jessica Kinser, City Administrator

City Council
Mike Ladehoff, Mike Gowdy, Al Hoop,
Gary Thompson, Bill Martin, Bethany Wirin, Gabriel Isom



**2020 ADA SIDEWALK REPAIR
PROJECT NO. SDW20001
DECEMBER 18, 2020**

BID TABULATION

Section	Description	Quantity	Units	Unit Price	Total Price	Pillar	TK Concrete	Caliber	
1	2010 Excavation, Class 13	145	CuYd	\$22.00	\$3,190.00	\$ 20.00	\$ 2,900.00	\$ 25.00 \$ 3,625.00	\$ 70.00 \$ 10,150.00
2	2010 Subgrade Preparation	1078	SqYd	\$8.00	\$8,624.00	\$ 7.00	\$ 7,546.00	\$ 5.00 \$ 5,390.00	\$ 9.00 \$ 9,702.00
3	2010 Subbase, Modified (Type)	1078	SqYd	\$10.00	\$10,780.00	\$ 8.00	\$ 8,624.00	\$ 12.50 \$ 13,475.00	\$ 15.00 \$ 16,170.00
4	7010 Pavement, PCC, 7" (Fillet)	169.7	SqYd	\$80.00	\$13,576.00	\$ 63.59	\$ 10,791.22	\$ 100.00 \$ 16,970.00	\$ 119.12 \$ 20,214.66
5	7010 Curb and Gutter, 30" (Width), 7" (Thickness)	225.5	LF	\$40.00	\$9,020.00	\$ 48.43	\$ 10,920.97	\$ 50.00 \$ 11,275.00	\$ 52.12 \$ 11,753.06
6	7030 Removal of Sidewalk	715.2	SqYd	\$10.00	\$7,152.00	\$ 8.00	\$ 5,721.60	\$ 12.50 \$ 8,940.00	\$ 18.00 \$ 12,873.60
7	7030 Sidewalk, PCC 6"	262.6	SqYd	\$55.00	\$14,443.00	\$ 60.22	\$ 15,813.77	\$ 100.00 \$ 26,260.00	\$ 119.22 \$ 31,307.17
8	7030 Sidewalk, PCC 4"	583.4	SqYd	\$45.00	\$26,253.00	\$ 48.97	\$ 28,569.10	\$ 60.00 \$ 35,004.00	\$ 109.77 \$ 64,039.82
9	7030 Detectable Warning	248	SqFt	\$50.00	\$12,400.00	\$ 40.00	\$ 9,920.00	\$ 50.00 \$ 12,400.00	\$ 50.00 \$ 12,400.00
10	7040 Pavement Removal	169.7	SqYd	\$20.00	\$3,394.00	\$ 12.00	\$ 2,036.40	\$ 20.00 \$ 3,394.00	\$ 15.00 \$ 2,545.50
11	7040 Curb and Gutter Removal	225.5	LF	\$10.00	\$2,255.00	\$ 10.00	\$ 2,255.00	\$ 20.00 \$ 4,510.00	\$ 9.00 \$ 2,029.50
12	8030 Temporary Traffic Control	1	LS	\$2,500.00	\$2,500.00	\$ 1,500.00	\$ 1,500.00	\$ 5,500.00 \$ 5,500.00	\$ 5,000.00 \$ 5,000.00
11	9010 Seeding, Fertilizing and Hydraulic Mulching	220	SqYd	\$10.00	\$2,200.00	\$ 10.00	\$ 2,200.00	\$ 17.50 \$ 3,850.00	\$ 25.00 \$ 5,500.00
13	9040 SWPPP Preparation	1	LS	\$2,500.00	\$2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 3,500.00 \$ 3,500.00	\$ 1,500.00 \$ 1,500.00
14	9040 SWPPP Management	1	LS	\$2,500.00	\$2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 3,500.00 \$ 3,500.00	\$ 3,250.00 \$ 3,250.00
19	11020 Mobilization	1	LS	\$12,200.00	\$12,200.00	\$ 14,000.00	\$ 14,000.00	\$ 19,500.00 \$ 19,500.00	\$ 8,000.00 \$ 8,000.00
20	11050 Concrete Washout	1	LS	\$1,500.00	\$1,500.00	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00 \$ 2,000.00	\$ 1,000.00 \$ 1,000.00
Total Estimated Costs					\$134,487.00	\$ 128,798.06	\$ 179,093.00	\$ 217,435.31	

0.08

NOTICE OF AWARD

Date of Issuance:

Owner: City of Marshalltown

Owner's Project No.: SDW20001

Engineer: City of Marshalltown

Engineer's Project No.:

Project: 2020 ADA Sidewalk Repair

Contract Name: Base Bid

Bidder: Pillar, Inc.

Bidder's Address: 906 W. 18th Blvd., Nevada, IA 50201

You are notified that Owner has accepted your Bid dated **October 5, 2021** for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

Base Bid, ADA Sidewalk Repairs

The Contract Price of the awarded Contract is **\$128,798.06**. Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

1 Digital unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

☒ Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner **three (3)** counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) three (3) copies of the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any): **None**

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: **City of Marshalltown, Iowa**

By (signature):

Name (printed):

Joel Greer

Title:

Mayor

Copy: Engineer

RESOLUTION APPROVING THE AMENDMENT OF THE COMPREHENSIVE PLAN OF 2030, CHANGING THE WEST 500 FEET OF PARCEL 8417-30-100-003 (2002 MARION STREET) TO HEAVY INDUSTRY

WHEREAS as the request to rezone the west 500 feet of parcel 8417-30-100-003 (2002 Marion St.) to Heavy Industry has been submitted for review and approval to the City; and

WHEREAS the Plan Zoning Commission has found the Comprehensive Plan 2030 must also be amended to Heavy Industry for the west 500 feet of parcel 8417-30-100-003 (2002 Marion St.); and

WHEREAS the Plan Zoning Commission determined that Heavy Industry is appropriate due to the potential for industrial development in the area; and

WHEREAS the City Council has reviewed the same and found it to be in the best interest of the City.

NOW, THEREFORE BE IT RESOLVED BY THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the Comprehensive Plan of 2030 is hereby amended to change the west 500 feet of parcel 8417-30-100-003 (2002 Marion St.) to Heavy Industry as under the conditions as set forth therein.

Passed this 11th day of October 2021 and signed this _____ day of October 2021.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

October 11, 2021

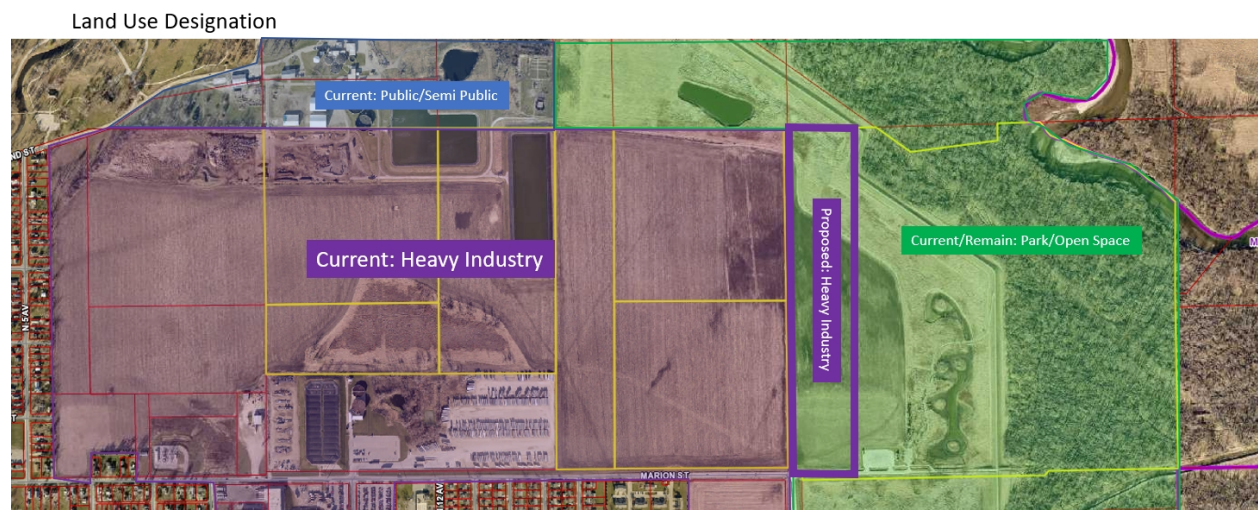
To: Mayor, Members of the City Council and City Administrator

From: Michelle Spohnheimer, Housing & Community Development Director

**RE: Amendment of the Comprehensive Plan Land Use Map for
The west 500 feet of parcel 8417-30-100-003 (2002 Marion St.) to Heavy Industry**

Policy Issue: The City of Marshalltown has adopted a Comprehensive Plan which includes a Land Use Plan. As property is rezoned the City reviews the Comprehensive Plan for consistency and if needed may amend the Land Use Plan based on the recommendation for rezoning.

Background: The City has proposed rezoning property generally located north of Marion Street to M-2 Heavy Industry. The majority of the area is already identified that way in the Land Use Plan. The west 500 feet of parcel 8417-30-100-003 (2002 Marion St.) is designated as Park/Open Space. The recommendation is to extend the Heavy Industry designation to this section for consistency.



Recommendation: It is the recommendation of staff and the Plan Zoning Commission that the Comprehensive Plan of 2030 Land Use Plan be amended with respect to west 500 feet of parcel 8417-30-100-003 (2002 Marion St.) to Heavy Industry.

Budget Impact: None.

Attachment: Resolution.

Housing & Community Development
36 North Center Street, Marshalltown, IA 50158
Tel. (641) 754-5756 - Fax (641) 754-5742

**RESOLUTION APPROVING CONTRACT CHANGE ORDER #1 FOR THE 2021
DERECHO STREAM CHANNEL CLEARING PROJECT #SMW21001
AN INCREASE OF \$674,575.00**

WHEREAS, the City of Marshalltown, Iowa, has heretofore entered into a contract with Con-Struct, Inc., for the services for the 2021 Derecho Stream Channel Clearing #SMW21001; and

WHEREAS, an increase is requested to complete the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the contract Change Order #1 for the 2021 Derecho Stream Channel Clearing Project, in the increased amount of \$674,575.00 is hereby accepted and approved.

Passed this 11th day of October 2021, and signed this _____ day of October 2021.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

CHANGE ORDER NO.: 1

Owner:	City of Marshalltown	Owner's Project No.:	SMW21001
Engineer:	City of Marshalltown	Engineer's Project No.:	
Contractor:	Con-Struct, Inc.	Contractor's Project No.:	
Project:	2021 DERECHO STREAM CHANNEL CLEARING		
Contract Name:	2021 DERECHO STREAM CHANNEL CLEARING, BASE BID		
Date Issued:	10/7/2021	Effective Date of Change Order:	10/11/2021

The Contract is modified as follows upon execution of this Change Order:

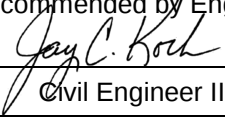
Description:

Increase in quantity of debris removed from channel. The quantity of debris removed from Melcher Creek and Anson Creek was significantly higher than estimated. The summary of quantities include the estimated quantities still to be removed. NRCS has submitted a change of status for additional funding, but word has not yet been received on the status.

Attachments:

Summary of changes.

Change in Contract Price	Change in Contract Times [State Contract Times as either a specific date or a number of days]
Original Contract Price: \$ <u>212,410.00</u>	Original Contract Times: Substantial Completion: <u>November 30, 2021</u> Ready for final payment: <u>December 30, 2021</u>
[Increase] [Decrease] from previously approved Change Orders No. 0 to No. 0: \$ <u>0.00</u>	[Increase] [Decrease] from previously approved Change Orders No.1 to No. [Number of previous Change Order]: Substantial Completion: <u>No Change</u> Ready for final payment: <u>No Change</u>
Contract Price prior to this Change Order: \$ <u>212,410.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>November 30, 2021</u> Ready for final payment: <u>December 30, 2021</u>
[Increase] [Decrease] this Change Order: \$ <u>674,575.00</u>	[Increase] [Decrease] this Change Order: Substantial Completion: <u>No Change</u> Ready for final payment: <u>No Change</u>
Contract Price incorporating this Change Order: \$ <u>886,985.00</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>November 30, 2021</u> Ready for final payment: <u>December 30, 2021</u>

Recommended by Engineer By: <u></u> Title: <u>Civil Engineer II</u> Date: <u>10/7/12021</u> Authorized by Owner By: _____ Title: _____ Date: <u>10/11/2021</u>	Accepted by Contractor _____ 10/7/2021 Approved by Funding Agency (if applicable) _____ _____ _____
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Bid Item No.	Description	Change Order Information			
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)
1	Removal of debris buildup from culverts	720.00	CY	75.00	54,000.00
2	Removal of trees, branches and root balls from stream	4,300.00	CY	120.00	516,000.00
3	Grinding Trees and Branches	4,300.00	CY	45.00	193,500.00
4	Hauling and Disposal of Wood Chips	3,225.00	CY	25.00	80,625.00
5	Temporary Traffic Control	1.00	LS	3,000.00	3,000.00
6	Hydraulic Seeding, Fertilizing, and Mulching	16.20	Acre	1,800.00	29,160.00
7	SWPPP Preparation	1.00	LS	1,600.00	1,600.00
8	SWPPP Management	1.00	LS	4,100.00	4,100.00
9	Mobilization	1.00	LS	5,000.00	5,000.00
Change Order Totals					\$886,985.00

MARSHALLTOWN

— I O W A —

Department of Public Works

Joel Greer, Mayor
Jessica Kinser, Administrator
Justin Nickel, Public Works Dir.
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

April 5, 2021

**To: Mayor Joel T.S. Greer
Members of the City Council**

From: Jay C. Koch, P.E.
Civil Engineer II

Re: Change order number 1 for ConStruct, Inc. for the 2021 Derecho Stream Channel Clearing, Project No. SMW21001. CO #1 is for an increase of the project costs for the additional debris removed from the stream channels. The change order is an increase of \$674,575.00 for a current project cost of \$886,985.00.

Policy Issue: City policy requires approval of all Change Orders exceeding \$25,000

Recommendation: Staff recommends approval of the Change Order as submitted

Background: The quantity of debris removed from Melcher Creek and Anson Creek was significantly higher than estimated. The summary of quantities include the estimated quantities still to be removed.

Budget Impact: NRCS has submitted a change of status for additional funding, but word has not yet been received on the status. This is a substantial change, but the funds would be available without additional funding.

Attachment: Change Order #1

cc: Jessica Kinser, City Administrator

City Council

Mike Ladehoff, Michael Gowdy, Al Hoop,
Gabriel Isom, Gary Thompson, Bill Martin, Bethany Wirin



**RESOLUTION TO APPROVE APPLICATION FOR THE IOWA ECONOMIC
DEVELOPMENT AUTHORITY COMMUNITY DEVELOPMENT BLOCK GRANT
(CDBG) COVID GRANT PROGRAM FOR PUBLIC FACILITIES**

WHEREAS the Iowa Economic Development Authority “IEDA” established a CDBG Public Facilities Grant Program with a maximum grant award of \$500,000; and

WHEREAS the City is an eligible applicant and has identified a need for assistance at Elks Park, located at 516 North 3rd Street in Marshalltown, with a total project cost estimated at \$82,400; and

WHEREAS the park improvements will help area low income families recover from the Covid pandemic by providing more social distancing options for outdoor recreation; and

WHEREAS the park improvements will add sidewalks, lighting, signage, a grill, picnic tables, and more flat space to utilize for outdoor recreation; and

WHEREAS the City of Marshalltown will provide \$16,000 in cash to the proposed project; and

WHEREAS the City Council has reviewed the request and found it to be in the best interest of the City.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF
MARSHALLTOWN, IOWA:**

Section 1. The City of Marshalltown IEDA CDBG-CV Public Facilities Grant application in the amount of \$66,400 for Elks Park improvements is hereby approved and the Mayor and City staff are authorized to sign and submit any required documents associated with the grant application and award. The total project budget of \$82,400 will have a cash match from the City of Marshalltown in the amount of \$16,000.

Passed this _____ day of October 2021 and signed this _____ day of October 2021.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

City of Marshalltown Community Development Needs Assessment

The City of Marshalltown is applying for three CDBG-CV grants: Housing Conversion for 26 East Main Street, Elks Park Improvements, and Community Food Box Program material purchases. Below are community development and housing needs for Marshalltown as well as potential or planned activities to address those needs. The projects in consideration for these CDBG-CV grants are included below, as well as other development needs.

Marshalltown Community Development and Housing Needs of LMI Persons

- More affordable housing needed, all housing options
- More affordable housing needed in the downtown and close to other services
- Continue to improve existing housing stock
- Better facilities for groups that provide community services in Marshalltown
- Updated service model and increased storage capacity needed for groups that serve the public through emergency food assistance
- Affordable access to internet service
- Improve sidewalk gaps and ADA accessibility
- Continue to maintain and improve park facilities that are accessible to all
- Continue to maintain and upgrade water, sewer and storm sewer infrastructure

Other Community Development and Housing Needs

- **Downtown improvements:** Streetscaping, parking improvements, Church and Linn Street two-way conversion, pedestrian connectivity.
- **Bring more vitality to the downtown through more housing options:** Increase housing density in the downtown through upper story housing (both market rate and affordable housing), pocket neighborhoods, and cottage homes.
- **Downtown building improvements:** Lots of investment has already taken place in the downtown since the 2018 tornado. Several buildings still have great potential for expanded use as well as needed repairs and restoration of historic elements.
- **Consider redevelopment options for downtown UnityPoint Health campus:** Redevelopment study will be needed. The facility and land is currently for sale.
- **Dilapidated building removal in the downtown:** Several areas.
- **Downtown vacant lot redevelopment.** Several vacant lots are available due to demolitions to buildings that were significantly damaged in the 2018 tornado.
- **Iowa River's Edge Trail:** Creation of a 34-mile rail to trail conversion that will connect Marshalltown to Albion, Liscomb, Union, Eldora, and Steamboat Rock. When completed, the trail will stretch from Marshall County to Hardin County.

Planned or Potential Activities to Address Housing and Community Needs

- **2021 DTR Façade Grant:** To address downtown revitalization of 11 downtown facades.
- **2021 Elks Park Improvement Grant:** To address needed improvements for Elks Park, which is a neighborhood park in great need of more recreational amenities to enhance social distancing recreation options and accessibility.
- **2021 26 East Main Upper Story Housing Grant:** To create more affordable housing options in the downtown.
- **2021 Community Food Box Project Grant:** To enhance and improve capacity and user experience of the Marshalltown Community Food Box emergency food service.
- **Downtown Upper Story Housing:** Several projects in the works with various owners.
- **2021 CDBG Community Facilities Grant:** Mid-Iowa Community Action (MICA) Agency community services and Head Start building
- **Future CDBG Community Facilities Grant:** Center Associates for medical, counseling, and administration office expansion
- **Downtown Demolitions, Repairs:** Future planned demolitions for several downtown dilapidated buildings. Some shared wall repairs will be needed following demolition of buildings with shared walls. Working with FEMA on possible demolition assistance due to the 2020 Derecho.
- **Affordable Housing:** New 52- unit LIHTC affordable housing project being built in downtown Marshalltown. Proposed 40-unit senior LIHTC project on one of the UnityPoint Health parcels.
- **Rental Housing:** Possible 103-unit multi-family workforce housing development (South 7th Avenue). Construction of 79 rental single family attached/detached housing units (Washington Street)
- **Open lots for single-family housing:** 15 platted lots available for new single-family housing in the community (E. Southridge Street). Preliminary plat completed for Glenwood Park which includes an additional 35 lots.
- **Homebuyer incentive:** \$10,000 homebuyer incentive available for anyone building a new home in Marshalltown over \$180,000.
- **Zoning Ordinance Rewrite:** In process of updating the City's Zoning Ordinance which addresses residential development standards. Completion date January 2022.
- **Pickleball Pocket Park:** Creating new park in downtown Marshalltown in 2021.
- **Other Parks and Recreation Improvements:** Anson Park shelter improvements (2021), West End Park improvements (2021), tennis court reconstruction (2021).
- **Trail Resurfacing for local Linn Creek Trail.** Occurring in 2021.
- **Downtown Implementation Plan:** Several implementation steps identified from the downtown implantation plan for the coming years including parking improvements, streetscaping, Church St and Linn St two-way conversion, and pedestrian connections/walkability.
- **Edgewood Extension Project:** Construction of a new roadway, the creation of industrial lots for private development, storm water improvements to the area, and utility infrastructure improvements.
- **New airport hangar and terminal:** Occurring in 2021.

- **ADA transition plan:** City working on sidewalk ramp improvements and other improvements to pedestrian connectivity and ADA accessibility.
- **Broadband expansion:** Marshall County will be part of a \$16 million industry and research initiative to improve rural broadband connectivity. Project will be in Story, Boone, and Marshall Counties.
- **Brownfields Program:** City was awarded \$300,000 for a Community-wide Brownfields Assessment grant which is set to begin no later than October 1, 2021.

Date of Public Hearing when assessment was prepared and discussed: 10/11/21

Number of residents participating: _____

RESOLUTION TO APPROVE APPLICATION FOR THE IOWA ECONOMIC DEVELOPMENT AUTHORITY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) COVID GRANT PROGRAM FOR FOOD PROGRAM ASSISTANCE

WHEREAS the Iowa Economic Development Authority “IEDA” established a CDBG Food Program Assistance Grant Program with a maximum grant award of \$100,000; and

WHEREAS the City is an eligible applicant and has identified a need for assistance at the Marshall County Emergency Food Box program with a total project cost estimated at \$55,778; and

WHEREAS the Marshall County Emergency Food Box program will relocate to 107 N 1st Street in Marshalltown and start a new emergency food distribution model where clients can choose food items from different categories with volunteer guidance; and

WHEREAS this new food distribution model will help area very low-income families recover from the Covid pandemic; and

WHEREAS this new food distribution model will require more freezer and refrigerator space and these items can be purchased with help from the CDBG Covid grant program, and

WHEREAS the Marshall County Emergency Food Box will provide \$10,000 in cash to the proposed project; and

WHEREAS the City Council has reviewed the request and found it to be in the best interest of the City.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:

Section 1. The City of Marshalltown IEDA CDBG-CV Food Program Assistance Grant application in the amount of \$45,778 for 1 commercial 2-glass door refrigerator, 1 commercial 2-glass door freezer, 1 walk-in freezer, 1 walk-in refrigerator, installation, utility carts, pallet jacket, racks, and CDBG admin is hereby approved and the Mayor and City staff are authorized to sign and submit any required documents associated with the grant application and award. The total project budget of \$55,778 will have a cash match from the Marshall County Emergency Food Box in the amount of \$10,000.

Passed this 11th day of October 2021 and signed this ____ day of October 2021.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

City of Marshalltown Community Development Needs Assessment

The City of Marshalltown is applying for three CDBG-CV grants: Housing Conversion for 26 East Main Street, Elks Park Improvements, and Community Food Box Program material purchases. Below are community development and housing needs for Marshalltown as well as potential or planned activities to address those needs. The projects in consideration for these CDBG-CV grants are included below, as well as other development needs.

Marshalltown Community Development and Housing Needs of LMI Persons

- More affordable housing needed, all housing options
- More affordable housing needed in the downtown and close to other services
- Continue to improve existing housing stock
- Better facilities for groups that provide community services in Marshalltown
- Updated service model and increased storage capacity needed for groups that serve the public through emergency food assistance
- Affordable access to internet service
- Improve sidewalk gaps and ADA accessibility
- Continue to maintain and improve park facilities that are accessible to all
- Continue to maintain and upgrade water, sewer and storm sewer infrastructure

Other Community Development and Housing Needs

- **Downtown improvements:** Streetscaping, parking improvements, Church and Linn Street two-way conversion, pedestrian connectivity.
- **Bring more vitality to the downtown through more housing options:** Increase housing density in the downtown through upper story housing (both market rate and affordable housing), pocket neighborhoods, and cottage homes.
- **Downtown building improvements:** Lots of investment has already taken place in the downtown since the 2018 tornado. Several buildings still have great potential for expanded use as well as needed repairs and restoration of historic elements.
- **Consider redevelopment options for downtown UnityPoint Health campus:** Redevelopment study will be needed. The facility and land is currently for sale.
- **Dilapidated building removal in the downtown:** Several areas.
- **Downtown vacant lot redevelopment.** Several vacant lots are available due to demolitions to buildings that were significantly damaged in the 2018 tornado.
- **Iowa River's Edge Trail:** Creation of a 34-mile rail to trail conversion that will connect Marshalltown to Albion, Liscomb, Union, Eldora, and Steamboat Rock. When completed, the trail will stretch from Marshall County to Hardin County.

Planned or Potential Activities to Address Housing and Community Needs

- **2021 DTR Façade Grant:** To address downtown revitalization of 11 downtown facades.
- **2021 Elks Park Improvement Grant:** To address needed improvements for Elks Park, which is a neighborhood park in great need of more recreational amenities to enhance social distancing recreation options and accessibility.
- **2021 26 East Main Upper Story Housing Grant:** To create more affordable housing options in the downtown.
- **2021 Community Food Box Project Grant:** To enhance and improve capacity and user experience of the Marshalltown Community Food Box emergency food service.
- **Downtown Upper Story Housing:** Several projects in the works with various owners.
- **2021 CDBG Community Facilities Grant:** Mid-Iowa Community Action (MICA) Agency community services and Head Start building
- **Future CDBG Community Facilities Grant:** Center Associates for medical, counseling, and administration office expansion
- **Downtown Demolitions, Repairs:** Future planned demolitions for several downtown dilapidated buildings. Some shared wall repairs will be needed following demolition of buildings with shared walls. Working with FEMA on possible demolition assistance due to the 2020 Derecho.
- **Affordable Housing:** New 52- unit LIHTC affordable housing project being built in downtown Marshalltown. Proposed 40-unit senior LIHTC project on one of the UnityPoint Health parcels.
- **Rental Housing:** Possible 103-unit multi-family workforce housing development (South 7th Avenue). Construction of 79 rental single family attached/detached housing units (Washington Street)
- **Open lots for single-family housing:** 15 platted lots available for new single-family housing in the community (E. Southridge Street). Preliminary plat completed for Glenwood Park which includes an additional 35 lots.
- **Homebuyer incentive:** \$10,000 homebuyer incentive available for anyone building a new home in Marshalltown over \$180,000.
- **Zoning Ordinance Rewrite:** In process of updating the City's Zoning Ordinance which addresses residential development standards. Completion date January 2022.
- **Pickleball Pocket Park:** Creating new park in downtown Marshalltown in 2021.
- **Other Parks and Recreation Improvements:** Anson Park shelter improvements (2021), West End Park improvements (2021), tennis court reconstruction (2021).
- **Trail Resurfacing for local Linn Creek Trail.** Occurring in 2021.
- **Downtown Implementation Plan:** Several implementation steps identified from the downtown implantation plan for the coming years including parking improvements, streetscaping, Church St and Linn St two-way conversion, and pedestrian connections/walkability.
- **Edgewood Extension Project:** Construction of a new roadway, the creation of industrial lots for private development, storm water improvements to the area, and utility infrastructure improvements.
- **New airport hangar and terminal:** Occurring in 2021.

- **ADA transition plan:** City working on sidewalk ramp improvements and other improvements to pedestrian connectivity and ADA accessibility.
- **Broadband expansion:** Marshall County will be part of a \$16 million industry and research initiative to improve rural broadband connectivity. Project will be in Story, Boone, and Marshall Counties.
- **Brownfields Program:** City was awarded \$300,000 for a Community-wide Brownfields Assessment grant which is set to begin no later than October 1, 2021.

Date of Public Hearing when assessment was prepared and discussed: 10/11/21

Number of residents participating: _____

**RESOLUTION TO APPROVE APPLICATION FOR THE IOWA ECONOMIC
DEVELOPMENT AUTHORITY COMMUNITY DEVELOPMENT BLOCK GRANT
(CDBG) COVID GRANT PROGRAM FOR HOUSING CONVERSION**

WHEREAS the Iowa Economic Development Authority “IEDA” established a CDBG Housing Conversion Grant Program with a maximum grant award of \$550,000; and

WHEREAS the City is an eligible applicant and has identified a need for assistance at the project location of 26 East Main Street with a total project cost estimated at \$761,661; and

WHEREAS, the housing conversion project will help area low income families recover from the Covid pandemic by providing more affordable housing options in Marshalltown; and

WHEREAS, the building owner of 25 East Main Street will provide \$211,661 in cash to the proposed project; and

WHEREAS the City Council has reviewed the request and found it to be in the best interest of the City.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:

Section 1. The City of Marshalltown IEDA CDBG-CV Housing Conversion Grant Program application in the amount of \$550,000 for the housing conversion project at 26 East Main Street is hereby approved and the Mayor and City staff are authorized to sign and submit any required documents associated with the grant application and award. The total project budget of \$761,661 will have a cash match from the building owner in the amount of \$211,661.

Passed this 11th day of October 2021 and signed this ____ day of October 2021.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

City of Marshalltown Community Development Needs Assessment

The City of Marshalltown is applying for three CDBG-CV grants: Housing Conversion for 26 East Main Street, Elks Park Improvements, and Community Food Box Program material purchases. Below are community development and housing needs for Marshalltown as well as potential or planned activities to address those needs. The projects in consideration for these CDBG-CV grants are included below, as well as other development needs.

Marshalltown Community Development and Housing Needs of LMI Persons

- More affordable housing needed, all housing options
- More affordable housing needed in the downtown and close to other services
- Continue to improve existing housing stock
- Better facilities for groups that provide community services in Marshalltown
- Updated service model and increased storage capacity needed for groups that serve the public through emergency food assistance
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- Continue to maintain and improve park facilities that are accessible to all
- Continue to maintain and upgrade water, sewer and storm sewer infrastructure

Other Community Development and Housing Needs

- **Downtown improvements:** Streetscaping, parking improvements, Church and Linn Street two-way conversion, pedestrian connectivity.
- **Bring more vitality to the downtown through more housing options:** Increase housing density in the downtown through upper story housing (both market rate and affordable housing), pocket neighborhoods, and cottage homes.
- **Downtown building improvements:** Lots of investment has already taken place in the downtown since the 2018 tornado. Several buildings still have great potential for expanded use as well as needed repairs and restoration of historic elements.
- **Consider redevelopment options for downtown UnityPoint Health campus:** Redevelopment study will be needed. The facility and land is currently for sale.
- **Dilapidated building removal in the downtown:** Several areas.
- **Downtown vacant lot redevelopment.** Several vacant lots are available due to demolitions to buildings that were significantly damaged in the 2018 tornado.
- **Iowa River's Edge Trail:** Creation of a 34-mile rail to trail conversion that will connect Marshalltown to Albion, Liscomb, Union, Eldora, and Steamboat Rock. When completed, the trail will stretch from Marshall County to Hardin County.

Planned or Potential Activities to Address Housing and Community Needs

- **2021 DTR Façade Grant:** To address downtown revitalization of 11 downtown facades.
- **2021 Elks Park Improvement Grant:** To address needed improvements for Elks Park, which is a neighborhood park in great need of more recreational amenities to enhance social distancing recreation options and accessibility.
- **2021 26 East Main Upper Story Housing Grant:** To create more affordable housing options in the downtown.
- **2021 Community Food Box Project Grant:** To enhance and improve capacity and user experience of the Marshalltown Community Food Box emergency food service.
- **Downtown Upper Story Housing:** Several projects in the works with various owners.
- **2021 CDBG Community Facilities Grant:** Mid-Iowa Community Action (MICA) Agency community services and Head Start building
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- **ADA transition plan:** City working on sidewalk ramp improvements and other improvements to pedestrian connectivity and ADA accessibility.
- **Broadband expansion:** Marshall County will be part of a \$16 million industry and research initiative to improve rural broadband connectivity. Project will be in Story, Boone, and Marshall Counties.
- **Brownfields Program:** City was awarded \$300,000 for a Community-wide Brownfields Assessment grant which is set to begin no later than October 1, 2021.

Date of Public Hearing when assessment was prepared and discussed: 10/11/21

Number of residents participating: _____

**RESOLUTION ADOPTING TENTATIVE RESOLUTION PROVIDING FOR THE
VACATION, CONVEYANCE, AND TRANSFER OF TITLE TO THE ALLEY HEREIN
DESCRIBED FROM THE CITY OF MARSHALLTOWN, IOWA, TO
DAVID J. STORJOHANN AND AUTHORIZING EXECUTION AND
DELIVERY OF A QUIT CLAIM DEED**

WHEREAS, the Council of the City of Marshalltown, Iowa, did, on the 27th day of September, 2021, place on file a Tentative Resolution proposing to vacate, convey and transfer a part of the existing North-South alley located in Block 2, Wood's Second Addition to the Town of Marshall described herein and owned by the CITY OF MARSHALLTOWN, IOWA, to David J. Storjohann; and

WHEREAS, published notice as required by the law of the intended conveyance by the CITY OF MARSHALLTOWN, IOWA, of the alley hereinafter described has been duly published and no objections to the proposed conveyance have been filed in writing with the City Clerk and no objections thereto are made in open Council meeting to the proposed conveyance for the consideration therein described and that this is the time and place provided for in said Tentative Resolution and in the published notice for this Council to take final action upon said Tentative Resolution; and

WHEREAS, the purpose of this Resolution is to authorize the conveyance by the CITY OF MARSHALLTOWN, IOWA, to David J. Storjohann, of said alley as described herein.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The Tentative Resolution placed on file in the office of the Clerk of the CITY OF MARSHALLTOWN, IOWA, on the 27th day of September, 2021, whereby it is proposed to vacate, convey, and transfer title subject to existing all easements for utility purposes of a part of the North-South alley located in Block 2, Wood's Second Addition to the Town of Marshall, described as follows:

The South 140 feet of the North-South alley in Block 2, Wood's Second Addition to the Town of Marshall, Marshall County, Iowa, subject to all existing easements for utility purposes.

to David J. Storjohann, is hereby approved.

Section 2. The conveyance of the vacated alley as described in Section 1 of this Resolution shall be by Quit Claim Deed, from the CITY OF MARSHALLTOWN, to David J. Storjohann.

Section 3. The Mayor and Clerk are hereby authorized to execute the Quit Claim Deed and deliver the deed to David J. Storjohann upon payment of the required consideration and do all things necessary to carry out said vacation, conveyance, and transfer.

Passed this 11th day of October 2021, and signed this _____ day of October, 2021.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

ORDINANCE 15024

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN TO REMOVE REFERENCES TO THE BOARD OF ELECTRICAL EXAMINERS

WHEREAS, the City Council of Marshalltown, Iowa, by ordinance established a Board of Electrical Examiners in 1992 for the purpose of conducting examinations of applicants for electrical licenses, and

WHEREAS, the State of Iowa in 2007 established a state licensing system for electricians and electrical contractors throughout the state which has eliminated the need for a Board of Electrical Examiners to be maintained by the City, and

WHEREAS, the City Council and the Electrical Inspector believe that the Code of Ordinances should now be amended to remove all references to the Board of Electrical Examiners.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, as follows:

Section 1. The Code of Ordinances, City of Marshalltown is hereby amended by repealing in its entirety, Section 154.019 of said Code: “MEMBERS NOT TO BE MEMBERS OF EXAMINING BOARD”.

Section 2. The Code of Ordinances, City of Marshalltown is hereby amended by striking from Section 154.082 (A) of said Code the words “qualified by the Board of Examiners and”.

Section 3. The Code of Ordinances, City of Marshalltown is hereby amended by repealing in its entirety, Section 154.084 of said Code: “BOARD OF EXAMINERS”.

Section 4. The Code of Ordinances, City of Marshalltown is hereby amended by striking the first sentence of Section 154.085 (A) of said Code and substituting the following in lieu thereof;

“Any person who does not hold a valid electrical contractor or electrician license issued by the State of Iowa, and who desires to be licensed as an electrical contractor, a journeyman electrician or a restricted electrician in the City of Marshalltown shall make application to the Electrical Inspector for an examination.”

Section 5. The Code of Ordinances, City of Marshalltown is hereby amended by striking Section 154.085 (C) of said Code in its entirety and substituting the following:

“(C) (1). An electrical journeyman or restricted electrician applicant shall be entitled to an examination written 45 days after filing an application therefore. The examination shall be practical, written or oral, or a combination thereof, and

shall be of such a nature as to test the capabilities of all applicants for the same type of license uniformly. The applicant shall clearly demonstrate to the Electrical Inspector his or her qualifications for the particular license in which he or she has applied, and show satisfactory knowledge of the methods and standards for doing work under the National Electrical Code and other provisions of the chapter and ordinances of the City.”

“(2). A license for electrical contractor work shall be obtained by successfully passing an exam approved by the ELECTRICAL INSPECTOR. Procedures for testing and application forms shall be available at the office of the Electrical Inspector during normal business hours.”

Section 6. The Code of Ordinances, City of Marshalltown is hereby amended by striking from Section 154.90 of said Code the word “BOARD”, and substituting in lieu thereof “Electrical Inspector”.

Section 7. The Code of Ordinances, City of Marshalltown is hereby amended by striking from Section 154.91 of said Code the words “BOARD OF ELECTRICAL EXAMINERS”, and substituting in lieu thereof “Electrical Inspector”.

Section 8. The Code of Ordinances, City of Marshalltown is hereby amended by striking Section 154.092 in its entirety and substituting the following:

“154.092 APPEALS FROM ELECTRICAL INSPECTOR ACTION

In the event any person shall feel aggrieved by any action of the Electrical Inspector, he or she may appeal from such action to the City Council by filing written notice of his or her appeal within ten days from the date of such action. The Council shall give the appealing party and the Electrical Inspector five days written notice by certified mail of the date, time and place of hearing. All interested persons shall be given opportunity to be heard at such hearing and the Council shall affirm, modify or overrule the action of the Electrical Inspector.”

Section 9. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 10. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 11. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed by the Council on this ____ day of _____, 2021, and on the ____ day of _____, 2021.

The Mayor did the following:

____ Approved the ordinance; ____ Vetoed the ordinance; ____ Took no action on the ordinance

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the ____ day of _____, 2021, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the ____ day of _____, 2021.

Alicia Hunter, City Clerk

ORDINANCE 15025

AN ORDINANCE TO AMEND THE MARSHALLTOWN FIRE CODE TO PROVIDE GUIDANCE ON THE OPERATIONS OF THE FIRE CODE BOARD OF APPEALS

WHEREAS, the Marshalltown Fire Code provides for appeals of the decision of the Chief of the Fire Department to the Fire Code Board of Appeals, as provided by §108 of the International Fire Code, and

WHEREAS, §108 of the International Fire Code does not provide sufficient guidance for the operations of the Fire Code Board of Appeals which should be provided, and

WHEREAS, the City Council desires to provide details for guidance to the Fire Code Board of Appeals.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, as follows:

Section 1. The Code of Ordinances of the City of Marshalltown is hereby amended by adding the following new subsection to Section 91.002 of said Code:

“(UU) Section 108 of the International Fire Code, is hereby amended to read as follows;

Fire Code Board of Appeals

i. Creation, Purpose.

The Fire Code Board of Appeals is hereby established within the City of Marshalltown for the purpose of hearing applications for modification of the requirements of the International Fire Code. The board shall be authorized to hear evidence from appellants and the Fire Chief pertaining to the application and intent of this code for the purpose of issuing orders pursuant to these provisions.

ii. Membership

The membership of the Board shall consist of five voting members having the qualifications established by this section. Members shall be nominated by the Mayor, subject to confirmation by a majority vote of the City Council. Members shall serve without remuneration or compensation, and shall be removed from office prior to the end of their appointed terms only for cause. The Fire Chief shall serve as an ex-officio member of the Board.

Membership on the board shall consist of the following positions:

- a) One member shall be a practicing design professional registered in the practice of engineering or architecture in the state in which the board is established.

- b) One member shall be a qualified engineer, technologist, technician or safety professional trained in fire protection engineering, fire science or fire technology. Qualified representatives in this category shall include fire protection contractors and certified technicians engaged in fire protection system design.
- c) One member shall be a registered industrial or chemical engineer, certified hygienist, certified safety professional, certified hazardous materials manager or comparably qualified specialist experienced
- d) One member shall be a contractor regularly engaged in the construction, alteration, maintenance, repair or remodeling of buildings or building services and systems regulated by the code.
- e) One member shall be a representative of business or industry not represented by a member from one of the other categories of board members described above.

iii. Terms of office.

Members shall be appointed for terms of 4 years. Members shall not be reappointed to serve more than two consecutive full terms. Of the members first appointed, two shall be appointed for a term of 1 year, two for a term of 2 years, one for a term of 3 years. Vacancies shall be filled for an unexpired term in the manner in which original appointments are required to be made. Members appointed to fill a vacancy in an unexpired term shall be eligible for reappointment to two full terms.

iv. Quorum.

Three members of the board shall constitute a quorum. In varying the application of any provisions of this code or in modifying an order of the Fire Chief, affirmative votes of the majority present, but not less than three, shall be required.

v. Secretary of board.

The Fire Chief shall act as secretary of the board and shall keep a detailed record of all its proceedings, which shall set forth the reasons for its decisions, the vote of each member, the absence of a member and any failure of a member to vote.

vi. Meetings, Rules of Procedure.

The board shall meet at regular intervals, to be determined by the Chairperson. In any event, the board shall meet within 10 days after notice of appeal has been received. The Board shall adopt its own rules of procedure for meeting and hearing operations.

vii. Decisions.

Every decision shall be promptly filed in writing in the office of the Fire Chief and shall be open to public inspection. A certified copy shall be

sent by mail or otherwise to the appellant, and a copy shall be kept publicly posted in the office of the Fire Chief for 2 weeks after filing.”

Section 2. The Code of Ordinances of the City of Marshalltown is hereby amended by adding to Section 91.004 of said Code, after the words “International Fire Code”; the following: “as amended in Section 91.002 (UU) of this Code.”

Section 3. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed by the Council on this ____ day of _____, 2021, and on the ____ day of _____, 2021.

The Mayor did the following:

____Approved the ordinance; ____Vetoed the ordinance; ____Took no action on the ordinance

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the ____ day of _____, 2021, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the ____ day of _____, 2021.

Alicia Hunter, City Clerk

ORDINANCE 15026

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF
MARSHALLTOWN, IOWA BY REPEALING
CHAPTER 94 HUMAN RIGHTS; NON-DISCRIMINATION**

WHEREAS, the City Council of the City of Marshalltown, Iowa, adopted ordinance 14175, known as the Marshalltown Human Rights Ordinance, on February 13, 1984, to create the Human Rights Commission and set forth the rules and regulations for receiving, hearing and investigating unfair or discriminatory practices against individuals and/or groups of protected classes; and

WHEREAS, the City of Marshalltown population does not meet the threshold established in the Iowa Code for requiring a local Human Rights Commission; and

WHEREAS, City of Marshalltown has been unable to consistently maintain committee members on the Human Rights Commission; and

WHEREAS, residents of Marshalltown are able to file complaints of unfair practices or discrimination through the Iowa Civil Rights Commission for investigation; and

WHEREAS, the City Council of the City of Marshalltown finds it is in the best interest of the City to repeal Chapter 94 Human Rights; Non-Discrimination of the City Code of Ordinances.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The Code of Ordinances, City of Marshalltown, Iowa is hereby amended by repealing in its entirety, Chapter 94 of the City Code: “Human Rights; Non-Discrimination.”

Section 2. That this ordinance shall be in full force and effect after its passage and publication as by law.

Passed this _____ day of _____, 2021, and signed this _____ day of _____, 2021.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of

Marshalltown, Iowa, on the ____ day of _____, 2021, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the ____ day of _____, 2021.

Alicia Hunter, City Clerk

ORDINANCE SUMMARY

Marshalltown Ordinance #15024 repeals Chapter 94: Human Rights; Non-Discrimination from the Code of Ordinances in its entirety. This ordinance becomes effective upon publication of this summary. A full copy of the ordinance is available online at www.marshalltown-ia.gov.

Alicia Hunter, City Clerk

ORDINANCE NO. 15027

AN ORDINANCE APPROVING THE REZONING OF APPROXIMATELY 225 ACRES INCLUDING PARCELS 8418-25-126-001, 8418-25-176-001, 8418-25-201-001, 8418-25-201-002, 8418-25-226-001, 8418-25-276-001, THE WEST 500 FEET OF PARCEL 8417-30-100-003 (2002 MARION ST.) FROM R-2 LOW DENSITY RESIDENTIAL AND A-1 AGRICULTURAL RESERVE TO M-2 HEAVY INDUSTRY

WHEREAS the City of Marshalltown currently owns parcels 8418-25-126-001, 8418-25-176-001, 8418-25-201-001, 8418-25-201-002, 8418-25-226-001, 8418-25-276-001, AND THE WEST 500 FEET OF PARCEL 8417-30-100-003 (2002 MARION ST.) and is proposing the rezoning of approximately 225 acres, currently zoned R-2 Low Density Residential and A-1 Agricultural Reserve to be rezoned to M-2 Heavy Industry; and

WHEREAS the Plan and Zoning Commission reviewed this rezoning request, held a public hearing on September 23, 2021, and recommended approval of the rezoning at said meeting; and

WHEREAS the City Council has fully examined the same and has found the same to be in the best interests of the City of Marshalltown, Iowa and that the same should now be approved and accepted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:

Section 1. Parcels 8418-25-126-001, 8418-25-176-001, 8418-25-201-001, 8418-25-201-002, 8418-25-226-001, 8418-25-276-001, AND THE WEST 500 FEET OF PARCEL 8417-30-100-003 (2002 MARION ST.), be rezoned to M-2 Heavy Industry.

Section 2. The public hearing required on this zoning amendment shall be held in the Council Chambers of City Hall, 10 West State Street, Marshalltown, Iowa at 5:30 p.m., local time, on the 11th day of October 2021, and the City Clerk is directed to cause a publication of the notice of the public hearing in one issue of the Marshalltown Times-Republican, a newspaper published in Marshalltown, Marshall County, Iowa, not less than 7 days nor more than 20 days prior to the date of the public hearing fixed herein.

Section 3. This Ordinance shall be in full force and effect from and after public notice of hearing on this Rezoning has been duly given as required by the said Zoning Ordinance and the statutes of the State of Iowa and said public hearing has been duly held and after passage by this Council and publication as is provided by law.

Passed this ____ day of _____, 2021, and signed this ____ day of _____, 2021.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the ____ day of _____, 2021, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the ____ day of _____, 2021.

Alicia Hunter, City Clerk

— I O W A —

TO: Mayor, Members of City Council and City Administrator

FROM: Michelle Spohnheimer, Housing & Community Development Director

DATE: September 27, 2021 – Meeting Date

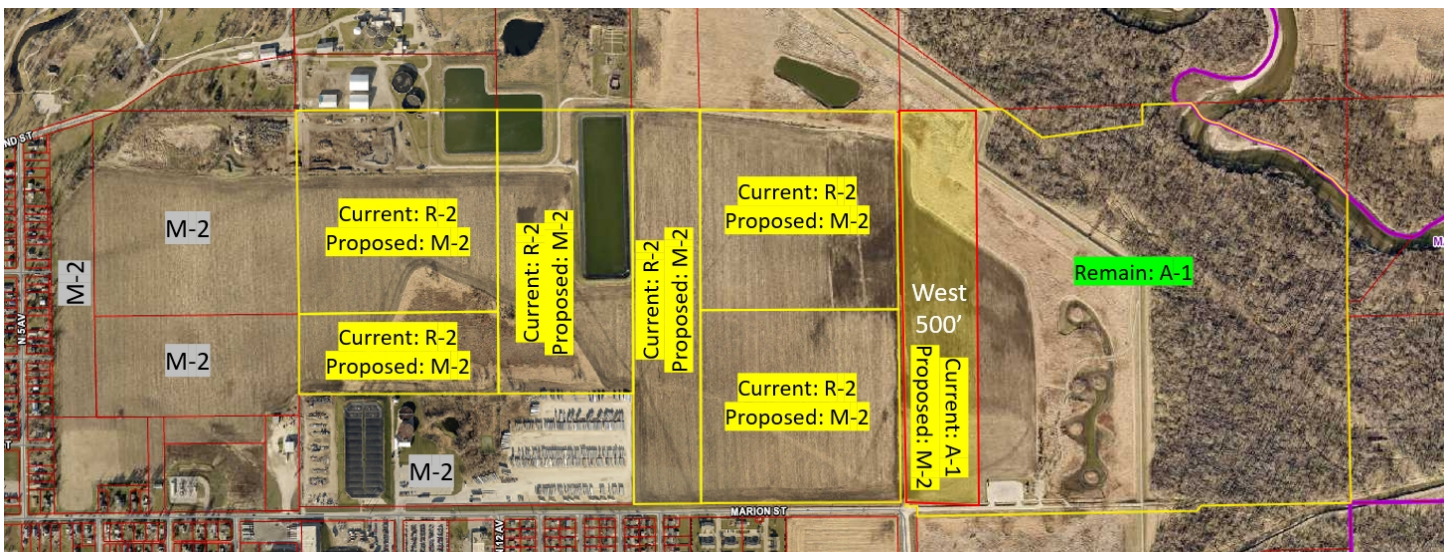
Rezoning Request:

PROPERTY OWNER: City of Marshalltown

SUBJECT: PIN 8418-25-126-001, 8418-25-176-001, 8418-25-201-001, 8418-25-201-002, 8418-25-226-001, 8418-25-276-001, the west 500 feet of parcel 8417-30-100-003 (2002 Marion St.) – Rezone from R-2 and A-1 to M-2

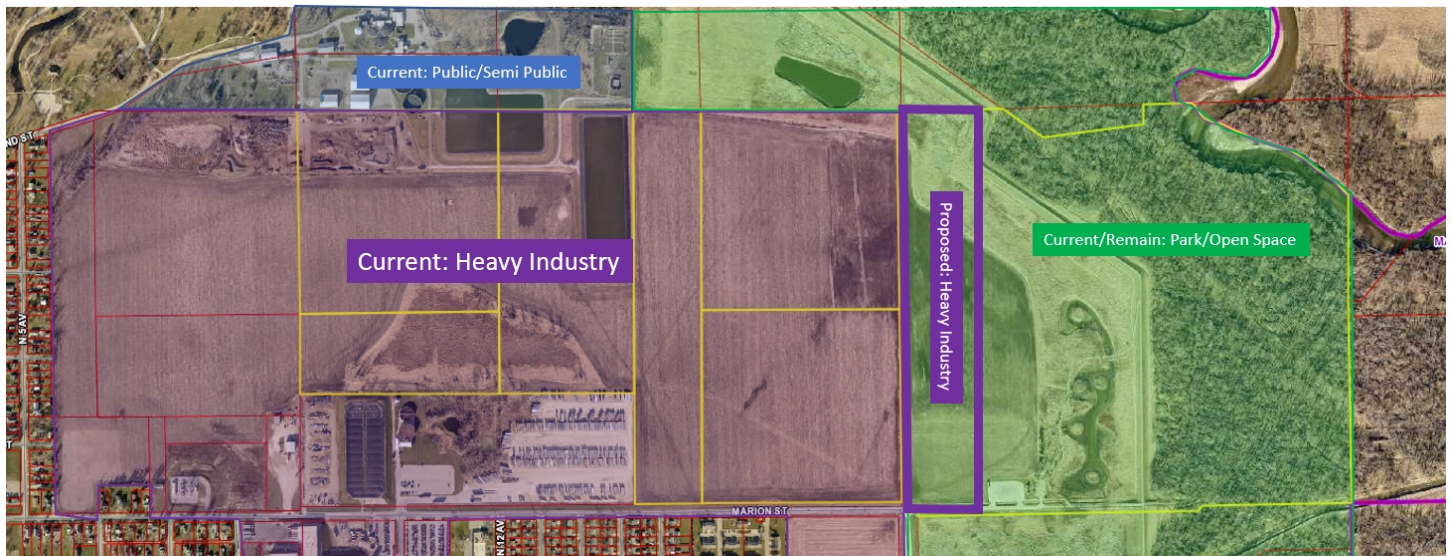
Policy Issue: A rezoning is an amendment to the Zoning Map, which is part of the Zoning Ordinance. Rezoning requests go before the Plan Zoning Commission for a review and public hearing where a recommendation is made to the City Council.

Recommendation: The Plan Zoning Commission met on Thursday, September 9th to discuss the proposal, recommended limiting the rezoning of parcel 8417-30-100-003 to the west 500 feet and then held a public hearing on September 23rd to receive comments. The Commission recommended approval of the rezoning proposal to rezone the parcels included from R-2, Low Density Residential and A-1, Agricultural Reserve to M-2, Heavy Industry. The rezoning is being completed now to encourage new industrial development.



Background: The majority of the property currently has a Land Use designation of Heavy Industry except for parcel 8417-30-100-003 (2002 Marion St.) which is Parks/Open Space. Changing the zoning or land use of the west 500 feet for this parcel will not limit the area from being used for park/open space. This majority of the area was identified as future industrial development area as part of the Comprehensive Plan.

Land Use Designation



Budget Impact: None

Attachment: Rezoning application form and ordinance with public hearing scheduled for October 11, 2021 at the Council level.

MARSHALLTOWN

— I O W A —

HOUSING & COMMUNITY DEVELOPMENT DEPARTMENT

36 North Center Street, Marshalltown, IA 50158

Ph: 641-754-5756 Fax: 641-754-5742

www.marshalltown-ia.gov

Rezoning Request Application Packet

Application: Applications will not be accepted unless complete. All required items must be submitted with the application. Failure to complete and submit all the required materials as a part of this application will result in a delay in accepting your application until it is complete.

Notifications: The City will place a sign on the property to notify the public that a rezoning request has been submitted. The sign includes the city's phone number so that concerned individuals will have an opportunity to learn about the proposal and can present information on this matter to the Commission and/or Council at the public hearing. A notice of public hearing is also published in the newspaper.

1. The burden of providing sufficient evidence to make the applicant's case shall be on the applicant in all cases.
2. The rezoning request must be considered by the Plan Zoning Commission and the City Council. Contact the Housing & Community Development Director for a schedule of the upcoming meetings. Please note the deadline dates for each meeting. The commission will review the request at a regularly scheduled meeting at least once prior to the public hearing. A public hearing must be held by the commission prior to making a recommendation to the City Council. The Plan Zoning Commission meets in the City Council Chambers at City Hall at 5:00 PM on the Thursday following the first Council meeting of the month.
3. The Marshalltown City Council meets on the 2nd and 4th Mondays of the month at 5:30 p.m. in the City Hall Council Chambers. According to Iowa Code, the rezoning requires three readings and a public hearing.
4. Under optimum conditions it takes about 4-6 months to rezone property if the issue is not controversial. Larger projects may require additional time.
5. Applicants are encouraged to provide all applicable information as early as possible to facilitate the process.

Date Submitted & Fee Paid: _____

Rezoning Request Application Form

36 N. Center Street, Marshalltown, IA 50158 Ph: 641-754-5756 Fax: 641-754-5742

www.marshalltown-ia.gov

All items listed must be submitted with this application:

Failure to complete and submit all the required materials as a part of this application will result in a delay in accepting your application until it is complete.

_____ **Legal description of the property.** The property owner must provide a copy of the full legal description. If you do not have a copy, you can obtain one from the Marshall County Recorder's Office for a fee. The tax description found on the County Assessor's website is not the full legal description.

_____ **Application fee.** A \$500 fee is required payable to "City of Marshalltown." The fee must be paid when the application is submitted to the Zoning Office.

Please type or print legibly in ink.

Property Address:	
Owner:	
Mailing Address:	
Phone:	E-mail:
Current Zoning Classification:	
Current Use:	
Proposed Zoning Classification:	
Proposed Use:	
Please list the uses of surrounding properties:	
Signature and Date:	

MARSHALLTOWN



City Administrator's Office

Joel Greer, Mayor
Jessica Kinser, Administrator
Alicia Hunter, City Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: October 6, 2021
RE: 3rd Quarter Strategic Plan Update

Attached is the third quarter update of the Strategic Plan, which is our last update prior to a strategic planning session to be held in November or December. This document helps track what we have done, what we haven't done, and what is in-process but needs to due dates. As you go through each goal, you will note that some items are in red. I have tried to give an honest assessment about where a project is and if we will see any action in this calendar year. Overall, I am pleased there is much more green, meaning something has been completed, and yellow, meaning we are missing a deadline, but work is happening.

Goal 1: Expand and improve development in the community

I am really pleased to see the things that we have completed in this goal, including multiple grant submissions and new projects and incentives to help with development. The work on enhancing our internal functions for development, like the zoning ordinance update and implementation of design standards and software upgrades, are all in-process and will carry over into the new calendar year, along with some projects that will not be complete by the end of the year.

Goal 2: Enhance Marshalltown's public image

This is the goal where I think the most has been accomplished over the last quarter. We awarded a contract for the demolition of 8 residential structures, which is still underway. We have also formed partnerships with OnMedia and Vision Marshalltown to help boost internal community pride. We do have some projects that focus on quality of life that are behind schedule and will continue, like the railroad crossing safety improvement project.

Goal 3: Continually improve the City's organization & services

There are still a number of items on this to-do list, but we have gotten through a few of them in the last quarter. Specifically, addressing the Human Rights Commission and Council Manual were two big ones. This goal tends to unearth other things that need to be fixed when addressing one issue, which was very true with the creation of the Board and Commission Manual and looking at gaps in our ordinances. We will certainly have more code-related changes coming forward in this last quarter and into 2022 to help ensure we are operating as efficiently and effectively as possible.

Goal 4: Partner with citizens, non-profit and others to improve quality of life

We have continued to work with a number of organizations on projects/programs that enhance the quality of life in the community. We will still need to have a number of discussions of public art related to a number of public projects in 2022 and beyond. We have assisted Trails Inc. by serving as the applicant for a number of governmental funding opportunities. And we continue our relationship with the Iowa League of Cities and continue to work to educate our legislators on issues impacting Marshalltown.

City Council

Michael Gowdy, Al Hoop, Gabriel Isom
Mike Ladehoff, Bill Martin, Gary Thompson, Bethany Wirin



GOAL 1: Expand and improve development in the community	Projected Completion	NOTES
Objective 1: Support the Marshalltown Central Business District and development in Downtown		
Implement Downtown design standards	3/31/2021	Part of Zoning Ordinance process; new ordinance to come before Council in Jan. 2022
Administer Catalyst Building grant program	4/30/2023	Continued work with possible projects for both upper story and
Administer the shared wall grant program	4/30/2022	No update; awaiting reveal of additional walls to committ to
Prepare and apply for a CDBG Downtown Revitalization Grant	6/30/2021	DTR Grant submitted in August; awaiting notice
Complete the Downtown Implementation Plan and schedule improvements	6/30/2021	Final Plan presented to Council on 6/14; discussion on funding Phase 1/State Street throughout Q3
Send property maintenance notices to owners not in a grant program or demolition phase	6/30/2021	Q2 notices resulted in 1 compliance, 1 municipal infraction filing, 1 657A; additional properties identified with notices to be sent in
Demolish properties acquired through 657A and evaluate for future use	12/31/2021	Acquired additional residential properties through court-ordered titles; filed on others; awaiting trials on 2 properties
Objective 2: Support and promote commercial and industrial development		
Construct the Edgewood/North 8th Avenue Extension	12/31/2021	Design in-process with bid likely in December; construction date moved to 2022
Plat the Edgewood industrial area and sell available lots	12/31/2022	Awaiting final design before marketing of lots; realtor selected
Complete the selective rezoning of the Highway 14 Corridor	6/30/2021	Now part of Zoning Ordinance process; to Council in Jan. 2022
Apply for a BUILD grant for the Highway 14 Corridor Improvments	7/1/2021	Grant submitted on 7/12
Add additional land to Urban Revitalization Area #2 to enhance commercial growth	3/31/2021	Final ordinance reading on 3/22
Enhance information for developers on the City's website including fillable forms	3/31/2021	Part of Energov update process; not likely to go live until 2022
Implement software changes to create efficiencies in staff review, developer experience	12/31/2021	Energov development process underway; not likely to go live until 2022
Objective 3: Look at innovative ways to further enhance housing quality and quantity		
Implement at least one new TIF residential district to support public infrastructure costs	12/31/2021	Marshalltown Glenwood LLC development agreement approved in Q2
Create a program to support low-to-moderate income housing	12/31/2021	Convened a working group to develop a program with ARPA/TIF CDC will transition to Chamber in the coming months w/ board changes; role TBD
Participate in the founding of the Marshalltown Community Development Corporation (CDC)	3/31/2021	changes; role TBD
Evaluate current incentives for existing home renovations with a recommendation to Council	6/30/2021	No update
Provide funding to 10 homes under the Chamber's new home buyer incentive	12/31/2021	Program announced in Q2; no applications in Q3
Identify greenfield development locations and develop marketing info for locations	9/30/2021	No update
Objective 4: Ensure appropriate infrastructure exists for all types of development		
Construct Phase 1 of East Merle Hibbs extension	12/31/2021	Complete
Discuss alternatives connections to East Merle Hibbs extension	4/30/2021	Sold remaining parcels in Q2
Identify City roles in findings of Chamber's Industrial Barriers Work Group and develop plans	3/31/2021	Awaiting a new Chamber CEO for futher discussion
Consider other infrastructure projects for development projects	Ongoing	Creekside Estates approved on 3/22; HCI/S. 7th Ave. approved on 7/12

GOAL 2: Enhance Marshalltown's public image	Projected Completion	NOTES
Objective 1: Eliminate blight throughout the community		
Demolish 10 structures under the D&D program	12/31/2021	3 properties demolished in Q2; 8 properties demolished in Q3; additional bids to go out in Q4
Complete 51 projects under the HUD Lead Abatement grant program	12/31/2021	4 projects completed in Q3
Pursue FEMA funding for derecho-related demolitions	6/30/2021	Report submitted to FEMA in Q3; status of projects to be known in Q4
Create and hold a training on citizen role in nuisance abatement	12/31/2021	Will wait for Energov update with new Citizen Portal; now 2022
Consider an ordinance for the registration of abandoned/vacant buildings	6/30/2021	Ordinance adopted in May; effective 7/1/21; identification of properties and mailing to occur in Q4
Implement a Brownfield Program and partner with KSU-TAB to gather data	12/31/2021	EPA grant underway; Impact 7G awarded contact at 9/27 meeting
Objective 2: Design and construct capital projects which enhance the aesthetics of the community		
Complete the Pickleball Pocket Park	8/30/2021	Construction delayed; expected to be completed in Q4
Complete the construction of the Airport Terminal/Hangar	12/31/2021	Construction underway; supply and material delays are an issue; likely completion date in early 2022
Complete the installation of one monument entry sign as part of the Wayfinding Plan	12/31/2021	No update; no funding in current fiscal year
Implement Riverview Park and Airport wayfinding signs	12/31/2021	Awaiting quote for Riverview Park sign; no work on Airport sign
Install wayfinding directional signs	12/31/2021	Sign installation underway
Accept bids for railroad crossing safety improvements/quiet zone; continue with construction	6/30/2021	Awaiting final requirements and cost estimates from Union Pacific
Complete the engineering study of the Center Street viaduct; continue with construction	12/31/2021	Council approved engineering agreement with Stanley Consultants at 9/27 meeting; design to occur in 2022; work to occur in 2023
Complete the FEMA project for street repairs from the derecho	12/31/2022	FEMA finding project ineligible; appeal filed with no response from FEMA
Plan for and complete Elk Park Improvements	12/31/2021	Public meeting held and designs underway; CDBG grant being pursued in Q4 for project; work to happen in 2022
Aquire land for Phase 2 of West End Park Master Plan	12/31/2021	No update
Complete the Anson Park Shelter renovation project	9/30/2021	No renovation project due to costs; minor repairs to be done; will talk to Council about reallocating bond proceeds to another project
Replace the parking lots at the MSA complex	6/30/2022	Council funded both phases; project closeout in Q3
Renovate the parking lot at 1st and Church Street	7/31/2021	Project completed in Q3
Objective 3: Improve communication of City programs and initiatives		
Provide the Citizens Police Academy	TBD	Academy kicked off in August; concludes in October
Provide the Citizens Fire Academy	TBD	Will not be held in 2021; looking at 2022
Update and hold Budgeting 101 info meetings	12/31/2021	No update; watching COVID and impacts on public gatherings
Identify other social media platforms for use and specify types of communciation	9/30/2021	No update
Develop and implement a public campaign for stormwater education	12/31/2021	No update
Implement a Community Survey working group to analyze results, make recommendations	12/31/2021	No update
Objective 4: Support public relations and marketing of Marshalltown		
Place More Than Ever logo and tagline in Council Chambers	6/30/2021	Sign Creations to install in Q4
Review the promotions and marketing agreement with the Chamber	6/30/2021	Council approved in Q2
Utilize More Than Ever in City communications/promotions	Ongoing	Ordered standing info banners for City facilities; started community marketing with OnMedia/Vision Marshalltown in Q3

GOAL 3: Continually improve the City's organization & services	Projected Completion	NOTES
Objective 1: Review policies, procedures, and ordinances for updates		
Place an item on the November 2021 ballot to renew LOST through 6/30/35	11/30/2021	Holding until 2022 countywide election; date TBD
Complete the rewriting of the City's Zoning Ordinance	12/31/2021	P&Z approval process to start in November; ordinance to come to Council in January 2022
Amend the Emergency Operations Plan to reflect lessons learned from the derecho	6/30/2021	No work done in Q3
Collect data on odor levels in the community to determine if ordinance changes are needed	12/31/2021	Working with JBS on what they utilize for hedonic tone meters
Consider the adoption of the International Property Maintenane Code	12/31/2021	No update
Review the Fire Code open burning as part of a discussion of odors in the community	12/31/2021	No update
Review the role of and need for a Human Rights Commission	6/30/2021	Reviewed in Q3, with first reading of ordinance to repeal on 9/27
Compile and review mandatory and discretionary functions of the City	12/31/2021	No update; no work likley to happen on this in 2021
Review the sanitary sewer rate study	3/31/2021	Council adopted new ordinance in Q2
Complete a stormwater rate study	12/31/2021	HDR hired as consultant for study
Recognize volunteer board and commission members for years of service milestones	12/31/2021	Will start planning in Q4
Review the Council Manual	9/30/2021	New Manual adopted on 9/13/21; Board and Commission Manual in Q4
Review City-issued licenses and permits for necessity	6/30/2021	Internal review underway;
Objective 2: Develop comprehensive plans for City infrastructure and improvements		
Present an Annual Street Improvement Program to the City Council	3/31/2021	Presentation to City Council on 7/12; part of FY22 GO bond discussion
Complete the 12th Avenue sidewalk project	12/31/2021	Construction underway; completion by year end
Complete the sidewalk gap projects near Fisher and Anson Elementary Schools	12/31/2021	Reviewing with CGA; likely Council discussion
Fund and construct an addition to the Marshalltown Public Library	12/31/2025	No update
Complete the 1st phase of trail replacement	12/31/2021	Work to occur in Q4
Present an annual report of ADA compliance related work for the prior calendar year	3/31/2021	Delayed; change date to end of year
Complete City Hall building updates	12/31/2022	Work likely not to be finished in new Finance office until Dec. 21
Objective 3: Recruit, retain, and train employees in order to maintain a successful workforce		
Continue annual training days on Veteran's Day and Presidents Day	11/30/2021	President's Day training held; planning for Veterans Day at Coliseum
Issue an RFP for a consultant to review the non-bargaining wage scale	6/30/2021	Will come to Council for discussion in Q4
Continue monthly Safety Committee meetings	Ongoing	Safety Committee meeting held in July
Re-initiate the 30 minute mini-trainings for staff	Ongoing	On hold due to COVID
Discuss setting building business hours to be 8:30-4:30 to assist employee family flexibility	6/30/2021	Council approved new hours on 9/27
Create a work group of employees to make recommendations from the Employee Survey	12/31/2021	Presentation to Council in Q4; departments receiving individual info in Q4
Objective 4: Review existing functions and finances for efficiencies		
Present long term financial projections for the General Fund revenues and expenditures	3/31/2021	FY22 Budget process included projections
Convene a discussion on recreation programming in Marshalltown	12/31/2021	No update
Complete the FEMA reimbursement process from the 2018 tornado	12/31/2021	Cat C Street reimbursement reviewed by FEMA and corrected by City in Sept; Cat Z Admin request in process
Complete all insurance and FEMA-related reimbursements for 2020 derecho	12/31/2021	Projects still not obligated with FEMA; most insurance-related projects closed/reimbursed
Review City fees and charges	6/30/2021	Approved by Council on 6/28
Evaluate Rental Inspection Program operations and make recommendation for CY 2022	3/31/2021	Presentation of changes to IPMC in Q2 w/ discussion of outsourcing a vacancy
Complete a LEAN process for Library donations	12/31/2021	Planning for November

GOAL 4: Partner with citizens, for-profit, non-profit & others to improve quality of life

Projected
Completion

NOTES

Objective 1: Partner with the Marshall County Arts and Culture Alliance/MPAC to promote public art in the community

Discuss public art as part of the Airport Terminal project	9/30/2021	No discussion; project delayed
Complete the sidewalk poetry project as part of the Pickleball Pocket Park	6/30/2021	Poems stamped into concrete; awaiting project completion
Discuss public art as part of the 3rd Ave/Highway 14 resurfacing project	6/30/2022	No update
Discuss a process for a public art project in the City Council Chambers	6/30/2021	No update
Discuss public art as part of the Library addition	6/30/2025	No update
Support the Alliance's mural program	Ongoing	No specific support requested at this time
Consider the creation of a City Public Art Master Plan	9/30/2021	Council approved funding to Alliance of \$5,000 on 9/27 for Art and Culture Master Plan
Consider a policy with a set-aside for public art in City projects	12/31/2021	No update
Partner with the Alliance on an Iowa Great Places grant application	10/31/2021	Application submitted by City in Q3 for Marshalltown Arts and Civic Center

Objective 2: Partner with Trails Inc. on trail-related initiatives

Maintain sharrows through the community on designated routes	9/30/2021	Paint in short supply so no sharrows painted in 2021
Assist Trails Inc. with plan development and grant applications	12/31/2021	State Rec Trail grant, special ARPA grant support
Complete a City Trails Master Plan to develop better accessibility, connectivity between trails	12/31/2021	No update
Complete the trail connection from the Freedom Rock to MSA	12/31/2021	Project not funded for FY22 GO Bond; will continue to FY23 CIP
Promote the fundraising efforts of Trails Inc.	Ongoing	No update
Initiate planning/fundraising for a trailhead for the Iowa River's Edge Trail	9/30/2021	Not funded with FY22 GO Bond; will continue into FY23 CIP

Objective 3: Work with other entities on partnerships which benefit the community

Work with YSS on the MPACT program	12/31/2021	Program continues to operate, show success; additional funding sources pursued by YSS; possible funding w/ City ARPA funds through 2024
Initiate a public nuisance tax sale with each annual tax sale	5/31/2021	5 properties not sold on public nuisance tax sale; awaiting tax certificates from Treasurer
Review a list of County-held tax certificates to determine if reuse opportunities exist	12/31/2021	Redemption process started for 3 tax certificates in Q3
Discuss the future of the Fisher Community Center land situation/governance	6/30/2021	Governance ordinance amended in Q2; awaiting final documents from DOT on land
Partner with MCSD to exchange land at Anson Park for that near Bicentennial Park	3/31/2021	Council voted not to proceed; issue complete
Create a community event trailer	6/30/2021	Trailer delivered/equipped in Q2; currently available to public
Partner with Marshalltown Little League on site improvements	6/30/2021	No update
Participate in the Welcoming America initiative through the YMCA	Ongoing	No update
Participate in a community discussions on mental health substance abuse issues	12/31/2021	City to participate in National Opioids Settlement; no entity actively coordinating this

Objective 4: Use legislative resources to affect positive change for the City

Attend League of Cities or other state or local association legislative events	Ongoing	ILOC Legislative Day not held in 2021
Regularly contact state and federal legislators with updates	Ongoing	Multiple outreaches to Rep. Cahill, Sen. Edler

MARSHALLTOWN

— I O W A —

City Administrator's Office

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Marshalltown, IA 50158-4911
Tel - (641) 754-5799
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To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: October 4, 2021
RE: Board and Commission Manual

Through the revision of the Council Manual in prior months, language related to boards and commissions specifically was removed from the Manual. This was based on the decision to move forward with creating a separate Board and Commission Manual. This has now been drafted and is ready for your initial review.

The Manual is based on the City of Decorah's Board and Commission Manual, as well as language from our Council Manual. However, many of our boards and commissions are defined by State Code or the Code of Ordinances which might provide more specific information. Mostly importantly as part of this review process has been making changes to the code language of various boards and commissions to clean-up what we are and are not able to do as an organization. Currently, the Council is in the process of considering ordinances for the following boards/commissions which impact the Manual:

- Electricians Examining Board
- Fire Code Board of Appeals
- Human Rights Commission

The one remaining code change to come before you in the near future is related to the Water Works Board of Trustees. Currently no language exists in our Code of Ordinances outside of reference to quarterly payments to the three Board members. Shelli Lovell, Water Works General Manager, brought this issue to my attention when she first started. We have identified ordinance language which is consistent with Chapter 388 of the Code of Iowa, and matches the practice of membership, terms, and appointment. This will likely come forward for a first reading at our second meeting of the month or in November.

The Board and Commission Manual is presented as a draft. If the Council is ready to adopt this, a resolution for adoption would come forward at the October 25th meeting.

City Council

Michael Gowdy, Al Hoop, Gabriel Isom
Mike Ladehoff, Bill Martin, Gary Thompson, Bethany Wirin



Board and Commission Manual

Rules and Procedures

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INTRODUCTION

Boards and commissions are a necessary and vital part of a local government's operations. Some are created to meet ongoing needs of the community and continue to exist for as long as they provide assistance to the Council, while others are mandated by state law. The structure, duties, and responsibilities of these bodies vary depending on each board or commission's specific purpose or mission. However, all have one feature in common—they were established to improve the quality of life for the citizens of Marshalltown. Thus, by serving on one of these bodies, residents have an opportunity to join with local government and administrative staff to ensure that the needs of Marshalltown citizens are served.

Serving on a board or commission is a significant and meaningful way to participate in civic life. As a board or commission member, you can share your expertise while directly participating in shaping your community. Many people choose to serve on boards and commissions as a means of gaining new skills, sharing diverse viewpoints, or to “step out of a comfort zone.” Some might also choose to utilize their seats as a means to attain higher leadership positions, appointed or elected.

This Manual is intended to provide information to those interested in serving on a board or commission as well as serving as a guidebook for current board and commission members to operate their meetings and understand the specific rules and regulations provided for their operations. For more information about boards and commissions and to apply, visit www.marshalltown-ia.gov.

CITY GOVERNMENT STRUCTURE

Mayor and Mayor Pro Tem

The Mayor is the chief executive officer of the City and carries out the responsibilities specified in the Code of Ordinances. When present, the Mayor is the presiding officer at meetings of the City Council. The Mayor has veto powers authorized by the Iowa Code. The Mayor appoints all board and commission members as provided for in these rules. The roles of these committees are detailed in the Board and Commission Manual, which is consistent with Iowa Code § 372.14.

The Mayor Pro Tem is vice president of the City Council. When the Mayor is absent or unable to act, the Mayor Pro Tem shall perform the Mayor's duties. The Mayor Pro Tem retains all of the powers of a Councilmember while performing the duties of the Mayor.

City Council

The City Council is the legislative body elected by the citizens of Marshalltown to make laws and policies for the community. The Council approves the budget and determines the tax rate, among other required duties set forth in the Iowa Code and Code of Ordinances. The Council is responsible for major issues, such as community growth, land use development, capital improvement plans, capital financing, and strategic planning. The Council appoints the City Administrator, who is tasked under the Code of Ordinances with the supervision of the City staff

and with carrying out most day-to-day functions of the City government when the Council is not in session. The Council supervises and evaluates the City Administrator's performance.

The role of a City Council member is similar to being a member of the board of directors of a large business. The City Council provides a focal point or the conscience of the community. It is not the job of Council members to become directly involved in the daily operations of the City. The City Administrator and the Department Directors are responsible for overseeing the implementation of services. The Council sets the level of services and the policies by which the City operates.

City Administrator

The City Council shall select a City Administrator, who serves as the Chief Administrative Officer, and shall evaluate his or her performance on a routine basis. The City Administrator shall work with, coordinate, and supervise the Department Directors who have the knowledge, ability, and expertise to manage their departments, including day-to-day operations, personnel supervision and assignment, expenditures within the limitations of the City budget, the administration of laws, rules and regulations applicable to their departments, and staffing. Except for the purposes of fact-finding, City Councilmembers shall deal with the administrative agencies of the City through the City Administrator.

Department Heads/City Staff

The City has multiple appointed positions which serve as the directors of multiple departments and functions throughout the City. These are the individuals leading the actions taken by City staff members on a daily basis as we carry out the essential duties of a local government. These are also the people boards and commissions are most likely to interact with as coordinators of their respective boards or commissions.

SELECTION AND APPOINTMENT

In general, all board or commission members are appointed by the Mayor with the advice and consent of the City Council. To be considered for a board/commission, a person must complete an application, which is available at www.marshalltown-ia.gov or by contacting the City Clerk. Applications are kept on file and are reviewed by the Mayor as positions on boards/commissions become available.

No committee appointed shall have powers other than advisory to the City Council or the City Administrator, except as otherwise specified by the Code of Ordinances or the Code of Iowa. Members of boards, committees, and commissions should be independent of the City Council, or other boards, committees and commissions, and of other governmental units, so they may exercise unbiased judgment in addressing the tasks and issues before them.

Selection criteria vary depending upon the purpose, mission, and requirements of each body. The following characteristics, however, are common to all board or commission members:

- An interest in the board's / commission's area of concern
- The ability and willingness to work

- The ability to work with other people in a tactful and cooperative manner
- The time to carry out the board's/commission's duties/responsibilities
- A community point of view

Prior to accepting a position on a board or commission, citizens should be aware of that body's meeting schedule to ensure they will be able to make the necessary time commitment. Citizens who accept a position on a board or commission also accept responsibility for committing a portion of their time to prepare for meetings.

Ineligible Appointments

The following persons shall not be eligible for appointments to standing boards, committees, or commissions of the City of Marshalltown:

- a) Spouse, child, mother, father, mother-in-law, father-in-law, brother, sister, brother-in-law, sister-in-law, stepmother, stepfather, stepchild, aunt, or uncle of a current City Council member.
- b) A current member of a comparable County board, committee, or commission, unless dual or joint memberships are provided for in the ordinance, resolution, or statute, which creates the board, committee, or commission to which appointment is being made.

Gender Balance

In 2009, the Iowa Legislature passed a law requiring appointive boards and commissions to be gender balanced by 2012, or as close as possible for boards and commissions with an uneven number of members. Only after making a good faith effort for 90 days to find sufficient volunteers to create gender balance may the City proceed to fill positions in a manner that does not evenly balance boards and commissions.

MEETINGS

Notices of meetings and agendas for all meetings of City boards/commissions shall be given in compliance with the requirements of Chapter 21 of the Code of Iowa, also known as Iowa's Open Meetings Law. Meeting notices shall be posted at least twenty-four (24) hours prior to the meeting at City Hall, 24 North Center Street. Meeting agendas will also be posted on the City's website, www.marshalltown-ia.gov. Meeting agendas will also be distributed to board and commission members by signing up for notifications for a specific board or commission on www.marshalltown-ia.gov.

All official meetings of boards/commissions shall be open to the public, except those legally designated as closed sessions. Meetings shall be held in a building or room that is accessible to persons with disabilities, which is normally the Council Chambers at the Marshalltown City Hall, located on the second floor of the building at 10 West State Street. For meetings held at other locations for any purpose, that meeting space shall be accessible to persons with disabilities to the maximum extent possible. Special arrangements for the hearing impaired, or for interpreters, will be considered upon request to the City Clerk.

Iowa Code Section 21.5 permits closed sessions for certain limited, and narrowly defined, reasons. If a board or commission is seeking to go into a closed session for a legally allowed purpose, the City Attorney or designee must have authorized the closed session and attend the closed session. A vote to go into a closed session requires an affirmative vote of either two-thirds (2/3) of the entire board or commission or all of the board or commission members present at the meeting. No formal action may be taken in closed session. Closed sessions are rarely used in board or commission meetings, but could occur. Specific procedures are to be followed with closed sessions, which will be explained by the City Attorney and/or City staff member coordinating the meeting.

The following rules only apply if no formal rule or regulation is adopted by the Code of Ordinances or the Code of Iowa related to a specific board or commission.

Designation of a Chairperson

Annually, each board or commission shall designate a chairperson to serve as the presiding officer at meetings. A vice-chairperson shall also be selected to serve as the presiding officer in the absence of the chairperson.

Quorum and Majority Vote

A quorum is necessary for the conduct of business. A majority of the board or commission members present shall constitute a quorum unless otherwise specified. If a quorum is not present, those in attendance may elect to discuss items, but may not take official action, except to adjourn to a later date.

A simple majority of all members present is required for board/commission votes unless otherwise specified for a specific situation. An “abstain” vote is a “no” vote unless the board or commission member states he or she has a conflict of interest and states the nature of the conflict.

Public Hearing Procedures

Some boards and commissions are required to hold public hearings as part of how they conduct business. Hearings shall be fair and impartial. If a board or commission member has a personal interest in the outcome of a hearing, such that there is a legally recognized conflict of interest, he or she should disqualify himself or herself from participation. Persons and groups who may be affected by the matter being discussed in the hearing shall be provided at least the minimum statutory notice of the time and place of the hearing. Such persons and groups attending the hearing shall be given a reasonable opportunity to be heard. Persons or groups requesting to address the Council may be represented by legal counsel and may present oral and documentary evidence.

The presiding officer should open the hearing and explain the hearing procedures. The presiding officer should inquire whether any comment on the public matter at issue has been received in writing for the record prior to the public attending the meeting to address the board/commission. If there are numerous persons representing the same views and opinions, the presiding officer may ask that a spokesperson be selected to speak on behalf of the group. If this arrangement cannot be made, the presiding officer may restrict each speaker to a limited time (generally three minutes) so that all may be heard. Irrelevant comments or speakers who run over the time allotted may be ruled out of order by the presiding officer.

Following comments from the public, staff persons who have information to present should be invited to present their respective reports.

When all interested persons (except as reasonably limited by the presiding officer, as stated above) have had the opportunity to speak, the hearing is closed, ending audience participation. Board or commission members may then discuss and take action on the proposal following the hearing if notice of such action is stated on the meeting agenda.

Action by Verbal Motion

When a board or commission member wishes to propose a possible action, the member must make a motion. In order to make a motion, these steps must be taken:

- a) The board/commission member asks to be recognized by the presiding officer.
- b) After being recognized, the member makes the motion (“I move...”).
- c) Another board/commission member seconds the motion.
- d) The presiding officer states the motion and asks for discussion.
- e) When there has been sufficient discussion, the presiding officer will close debate (“Are you ready for the question?” or “Is there any further discussion?”).
- f) If no one requests to make additional comments, the presiding officer puts the question to vote.
- g) After the vote, the presiding officer announces the outcome of the motion (“The motion is carried” or “Motion fails”).

Until the presiding officer states the motion (step d), the board/commission member making the motion may rephrase (amend) or withdraw it. After an amendment, the motion as amended must still be seconded and then voted upon. It is particularly important when a motion is amended that the presiding officer restate the motion, as amended.

MINUTES

Each board and commission is required to record the minutes of each of their meetings. A City staff member or a designated board/commission member will be responsible for recording the minutes of each meeting. The date, time, place, members present and action taken at each meeting must be recorded in the minutes. The minutes must also show the results of each vote taken and contain information sufficient to indicate the vote of each member present. Minutes are required to be approved at a subsequent meeting.

The minutes are public records open to public examination. Minutes of boards and commissions are not required to be published in the newspaper but are made available in the Agenda Center on the City's website.

ROLES AND RESPONSIBILITIES

The City Council and all appointed boards and commissions are policy-oriented groups. When a board or commission has an item on a City Council meeting agenda, a representative from that body, which may be a staff representative, should be present at the City Council meeting. Similarly, when a member of any board or commission addresses the City Council at a public meeting, he or she should always clearly state whether he or she is speaking on behalf of the group or as an individual.

The City Council considers input and recommendations from a variety of sources in its decision-making process. Therefore, the Council may not always follow the specific recommendations of any one particular board, committee, or commission in adopting policy or procedure. Once the Council has established its position, members of advisory groups may continue to have reservations or individual objections. As representatives of the larger group, however, members should remember they are expected to act in a manner consistent with the established policy and/or program as approved by the City Council.

Legislative Issues Statements

The City Council is ultimately responsible for establishing City policy and determines the public position of the City on legislative matters. Therefore, commissions, boards, or committees shall not issue public statements on legislation pending before the City Council, unless said statements are reviewed and approved by the Council. This policy is not intended to prevent advisory groups from carrying out their normal functions publicly and openly; rather, its purpose is to establish that boards, committees, and commissions do not issue policy statements or take public positions which fall within the purview of the City Council.

Submitting a Formal Request for Consideration – Procedure

In the event a board, committee, or commission wishes to request the City Council endorse or approve a particular position or idea formulated by the board, committee, or commission, said request should first be reflected in the minutes of the meeting of the board, committee, or commission at which the action was approved. Following such action, the board, committee, or commission's secretary or staff liaison should submit a written request to the City Council, with a copy to the City Administrator's office for inclusion on the agenda of an upcoming City Council meeting. In the interim, copies of the request will be made available to all Council members. The

communication should include the degree of urgency and a specific statement of the action requested.

Public Participation and Input

Members of appointed boards or commissions are encouraged to maintain awareness of public opinion. Citizen input should be welcomed and heard at meetings, and members should be considerate of all interests, attitudes, and differences of opinion. Members should be vigilant about maintaining not only the appearance but also the principle of impartiality.

Conflicts of Interest

Board or commission members must determine and declare if they have a conflict of interest on a given issue.

Iowa Code Chapter 362.5 states that, “A city officer or employee shall not have an interest, direct or indirect, in any contract or job of work or material or the profits thereof or services to be furnished or performed for the officer's or employee's city. A contract entered into in violation of this section is void.” This provision is very broad. It not only prohibits the City from doing business with a company in which a city officer or employee has a direct interest, but it would also apply if the officer or employee had an indirect interest in such a company, such as if the officer’s or employee’s spouse or dependent child has an interest in a company doing business with the City. The prohibition also applies to any kind of work performed for the city, and to the provision of goods or services to the city, whether there is a formal contract in place or not.

However, there are instances or exceptions where this rule would not apply. Most common to cities are the following:

- Contracts that are competitively bid, publicly invited, and opened
- Contracts for the purchase of goods or services by a city which benefit a city officer or employee, if the purchases benefiting that officer or employee do not exceed a cumulative total purchase price of \$6,000 in a fiscal year

Section 362.5 also exempts contracts in which a city officer or employee has an interest solely by reason of employment if the contract is done through competitive bid, contracts with a corporation in which a city officer or employee has an interest by reason of stock holdings of less than 5 percent, and contracts that were made before the time the officer or employee was elected or appointed (but such contracts may not be renewed).

Code of Iowa Section 68B.2A states that, “Any person who serves or is employed by the state or a political subdivision of the state shall not engage in any outside employment or activity which is in conflict with the person's official duties and responsibilities.” If a board or commission member has outside employment or an activity that is subject to official control, inspection review, audit, or enforcement of the City board or commission in which they serve, the board or commission member is either required to publicly disclose the existence of the conflict and refrain from taking any official action or performing any official duty that would detrimentally affect or create a benefit for the outside employment or activity.

REMOVAL AND ABOLISHMENT

Iowa Administrative Code 372.15 provides the procedures for the removal of an appointed board or commission member. The Mayor shall provide a written order providing the reasons for the removal from a board or commission. This order will be filed with the City Clerk and sent by certified mail to the person who is being removed. The board/commission member being removed may request a public hearing before the City Council on all issues connected with the removal. This request must be filed with the City Clerk within 30 days of the date of mailing the order. The hearing shall then be held within 30 days of the date the request was filed unless a later date is requested.

The City Council may take actions to abolish boards and commissions as necessary. This would not include those boards and commissions legally required to exist in the community. The necessary action for abolishment would be a resolution or ordinance to make the change, depending on how the board or commission was originally established and governed.

BOARDS AND COMMISSIONS

The City of Marshalltown currently has a number of boards and commissions. The information below is a brief summary of each of the existing boards and commissions, as well as some of the stated responsibilities and procedures.

Board of Adjustment

Assigned Department: Housing & Community Development

The Zoning Board of Adjustment is a board required by Iowa Code. This board includes five members appointed to five year terms. No more than two of the five members may also be appointed to the Plan and Zoning Commission. A majority of the members shall be representatives of the public at large and shall not be involved in the business of purchasing or selling real estate.

The duties of the Board are spelled out in Chapter 156.620 of the Marshalltown Code of Ordinances, as well as the Iowa Code. This group is the group that hears appeals related to the denial of permits or interpretations issued by the Zoning Administrator. This group also hears requests for variances from the zoning regulations as well as requests for special uses including home occupation special use permits.

Building Board of Appeals

Assigned Department: Housing & Community Development

The Building Board of Appeals is created through the adoption of the International Building Code in 151.002 of the Code of Ordinances. This Board consists of five members who are qualified by experience and training to deliberate and rule on matters of building construction. Terms for each board member are five years. This board meets on an as needed basis. The City's Building Official shall serve as an ex-officio member of the Board.

The purpose of the Building Board of Appeals is to provide for reasonable interpretation of the

Building Code in cases where the interpretation of the Building Code is brought into question. This Board also hears appeals for dangerous buildings as well. All decisions must be rendered within 30 days of a hearing.

Civil Service Commission

Assigned Department: Human Resources

In the State of Iowa, all cities with populations greater than 8,000 are required to have a Civil Service Commission. Marshalltown's Civil Service Commission consists of three members that are citizens of Iowa and Marshalltown and are eligible electors. Terms are for four years. Civil Service Commissioners are required to have no financial relationships with the City of Marshalltown unless awarded by competitive bid.

The Civil Service Commission functions as an approval arm for the hiring of civil service employees. The Commission approves hiring and promotional processes and ultimately a hiring or promotional list which is then received by the City Council. The Civil Service Commission also hears appeals of disciplinary actions of civil service employees and functions as a judicial body for this review.

Electrical Appeal Board

Assigned Department: Public Works

The Electrical Appeal Board consists of three members who are to be Marshalltown residents: one member of the public, one journeymen electrician, and one licensed electrical contractor. Each term is for 6 years. A member of the Electrical Appeal Board shall not also be a member of the Electrical Examiners Board.

This Board hears appeals of those who disagree with the rulings and interpretations of the City Electrical Inspector. This group may also allow for variances from the adopted version of the National Electric Code.

Fire Code Board of Appeals

Assigned Department: Fire Department

The Fire Code Board of Appeals is created in Chapter 91 of the Code of Ordinances. This five-member board is to hear appeals on the application of the adopted International Fire Code. The Fire Chief serves as an ex-officio member of the board. Each board member is appointed to a four-year term. This board meets infrequently.

Membership for the Fire Code Board of Appeals requires a very specific skill set. One member needs to be a practicing design professional registered in the practice of engineering or architecture. One member needs to be a qualified engineer, technologist, technician, or safety professional trained in fire protection engineering, fire science, or fire technology. One member is to be a registered industrial or chemical engineer, certified hygienist, certified safety professional, certified hazardous materials manager, or comparably qualified specialist experience. One member shall be a contractor regularly engaged in the construction, alteration, maintenance, repair, or remodeling of buildings or building services and systems regulated by the International Fire

Code. And finally, one member shall be a representative of business or industry not represented by a member from one of the other categories of board members described above.

Housing Advisory Board

Assigned Department: Housing & Community Development

The Housing Advisory Board consists of six members, four of which are qualified by experience and training to understand Housing Code enforcement. Membership on the Board shall satisfy the following required positions: one state-licensed realtor; one state-registered architect or engineer; one contractor experienced in remodeling; one lending institution representative; and two representatives of the general public, one of whom shall be a landlord. Each Board member shall have had at least five years' experience in his or her respective field.

The Housing Advisory Board serves as a place for appeal for actions taking by the Housing Officer as part of the City's registered rental program. This group may also grant variances of the Housing Code and make recommendations on rules and regulations for the City Council to consider. This Board meets as needed.

Investment Committee

Assigned Department: Finance Department

The City of Marshalltown Investment Policy creates an Investment Committee to review the City's investments and compliance with the Investment Policy. This Committee consists of three members possessing financial and investment backgrounds. Each member is appointed to a four-year term. The group typically meets monthly.

Library Board of Trustees

Assigned Department: Library

The Library Board of Trustees of the Marshalltown Public Library consists of seven members, six of whom are required to be residents of Marshalltown and one who is a non-resident confirmed by the County Board of Supervisors. Each trustee is appointed to a term of six years unless filling a vacancy, which is for the unexpired term of the Trustee vacating the office. Terms start on July 1st and are to be staggered every two years. This board has monthly meetings.

The Board of Library Trustees functions as the supervisory board for the Marshalltown Public Library operations, budget and staff. The Board of Trustees hires a Library Director to take on the day-to-day management while ensuring the materials and programs of the Library meet the needs of the community. Further specific duties and rules can be found in the Marshalltown Code of Ordinances, Chapter 31.045.

Parks & Recreation Advisory Committee

Assigned Department: Parks and Recreation

The Parks & Recreation Advisory Committee is a seven-member board made up of Marshalltown residents over the age of 18. Two of the members are required to have status as a veteran. Advisory Committee members are appointed to two-year terms, with no limit to the number of times they can be reappointed.

The role of the Parks & Recreation Advisory Committee is to provide a community view of the many facets of the operations of the Parks and Recreation Department. This group makes recommendations on a capital improvement plan, fees, programming, and more. Further specific duties and rules can be found in the Marshalltown Code of Ordinances, Chapter 31.048.

Plan & Zoning Commission

Assigned Department: Housing & Community Development

The City's Plan & Zoning Commission (P&Z for short) consists of seven members who must be residents of Marshalltown. Members also must have some qualifications in terms of knowledge or experience related to planning and zoning. Each term is for a period of 5 years.

P&Z is responsible for a number of requirements as set forth in the Iowa Code, which have been adopted locally into the Marshalltown Code of Ordinances, Chapter 150. Duties include making recommendations to the City Council on zoning regulations and districts, preparing the City's Comprehensive Plan, and approval of all subdivisions. P&Z also makes recommendations to the Board of Adjustment on special use permits. This Commission meets monthly or as needed to address new applications for rezoning requests, special use permits, subdivisions, and more.

Solid Waste Management Commission of Marshall County

Assigned Department: City Clerk

The City of Marshalltown is able to appoint five members to the Solid Waste Commission of Marshall County. Two of the appointees are City Council members and are the City's designated representatives on the Executive Board of the Solid Waste Commission. The remaining three appointees must be a resident of Marshalltown. This group oversees the operations and management of the Marshall County Landfill. The full Commission is required to meet once every six months, with other meetings to occur as needed.

Water Works Board of Trustees

Assigned Department: Marshalltown Water Works

In 1903, the City Council approved an ordinance creating the Water Works Department and the Water Works Board of Trustees. This Board consists of three members who serve six year terms and meet monthly. This is one of the only non-elected boards in the City that are compensated for their service.

The Board of Trustees selects and hires a General Manager to oversee the daily operations. This group is also responsible for approving policies related to the operations and use of the water system, ensuring compliance with federal and state regulations, and setting rates to pay for the operations of the system and capital improvements.

MARSHALLTOWN

— I O W A —

City Administrator's Office

Joel Greer, Mayor
Jessica Kinser, Administrator
Shari L. Coughenour, Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: October 4, 2021
RE: Nicholson Management Agreement

Policy Issue: Council is required to approve agreements with State agencies

Recommendation: To not renew the agreement

Background: In May 1996, the City signed a 25 year management agreement with the Iowa DNR to manage DNR-owned land along the Iowa River. This seems to have been related to a REAP grant for the creation of some wetlands either on this property or on City-owned land along the Iowa River. The attached agreement has a map, but I have attached a separate map which outlines the OHV areas which are adjacent. The agreement has some requirements which have not been complied with for years, but would require time which Parks and Recreation does not have to put toward a new agreement. We are recommending the City allow this lease to expire and not pursue further management responsibilities for this area.

This does not impact the OHV Park. The DNR has confirmed in multiple conversations that this area is not for use for off-highway vehicles and is a use they would not permit.

Budget Impact: If continued, staff time will be required for management of the area

Attachment: 1996 Resolution and Agreement
Map of the Area

City Council

Michael Gowdy, Al Hoop, Gabriel Isom
Mike Ladehoff, Bill Martin, Gary Thompson, Bethany Wirin



RESOLUTION APPROVING MANAGEMENT AGREEMENT
FOR THE NICHOLSON AREA BETWEEN IOWA DEPARTMENT
OF NATURAL RESOURCES AND THE CITY OF MARSHALLTOWN

WHEREAS, the Iowa Department of Natural Resources has proposed a Management Agreement concerning the Nicholson area, and

WHEREAS, the City of Marshalltown finds this Management Agreement to be in the best interests of all citizens.

THEREFORE, IT IS HEREBY RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

1. Attached hereto is a Management Agreement required by the Iowa Department of Natural Resources concerning the Nicholson area. It is appropriate that this Agreement be approved and ratified by the Council of the City of Marshalltown. Said Management Agreement is so approved and ratified.

2. The Mayor and City Clerk are hereby authorized and directed to execute said Agreement on behalf of the City of Marshalltown.

Passed this 13 day of May, 1996, and signed this 15 day of May, 1996.

CITY OF MARSHALLTOWN

BY:

Bob Fahrenkrug

Bob Fahrenkrug, Mayor Pro-Tem

ATTEST:

Mary Skartvedt

Mary Skartvedt, City Clerk

Joan A. Smith-Legg

FILED
SECRETARY OF STATE
IOWA

JUL 10 8 02 AM '99 607875

NOT. NO. 1 REC. MGMT 100
FEE 30.00 FEE 100
REC. FEE 30.00 AUD. FEE 100

PREPARED BY EILEEN BARTLETT, ACTING FOR THE IOWA DEPARTMENT OF NATURAL RESOURCES, WALLACE STATE
OFFICE BUILDING, DES MOINES, IOWA 50319-0034, 515-281-5728.

MANAGEMENT AGREEMENT NICHOLSON AREA MARSHALL COUNTY

THIS AGREEMENT made and entered into by and between the Iowa Department of Natural Resources, hereinafter called the Department, and City of Marshalltown, Marshalltown, Iowa hereinafter called the City.

WHEREAS, the Department and City have jointly determined that it is in the public interest to transfer the care and maintenance of state-owned real property in Marshall County, Iowa, locally known as Nicholson Ford Area, containing 82.11 acres, more or less and more particularly described to-wit:

A portion of the Northeast Quarter of the Southeast Quarter of Section 24, Township 84 North, Range 18 West of the 5th P.M., Marshall County, Iowa, described as: Beginning at the Southeast corner of said Northeast Quarter of the Southeast Quarter of said Section 24; thence North 38 Rods to the South bank of the Iowa River; thence North 71-1/2° West 32 Rods; thence South 64-3/4° West 12 Rods and 22 Links; thence South 42 Rods and 12 Links to the South line of said Northeast Quarter of the Southeast Quarter; thence East 42 Rods to the place of beginning, containing 11.43 acres.

Also, a portion of the Southwest Quarter of Section 19, Township 84 North, Range 17 West of the 5th P.M., Marshall County, Iowa, lying South and West of the Iowa River described as: Beginning at the Southwest corner of the Northwest Quarter of the Southwest Quarter of said Section 19; thence North 0° 14' West along the West line of said Southwest Quarter to the center of the Iowa River; thence Southeasterly along the center of the Iowa River to its intersection with the South line of said Section 19; thence South 88° 59' West 477.89 feet along said line; thence North 48° 00' West 1911.24 feet to the point of beginning, containing 40.63 acres.

Commencing at the Southeast corner of Section 24, T84N, R18W of the 5th P.M., Marshall County, Iowa; thence N 0° 36.5' E 479.49 feet along the East line of the SE 1/4 SE 1/4 of said Section 24 to the point of beginning; thence N 54° 21' West 846.40 feet; thence N 0° 36.5' East 343.43 feet to a point on the North line of the SE 1/4 SE 1/4 of said Section 24; thence S 89° 00.5' East 693.0 feet along said North line; thence South 0° 36.5' West 824.76 feet along the East line of said Section 24 to the point of beginning, containing 9.29 acres, more or less.

Commencing at the Southwest corner of Section 19, T84N, R17W of the 5th P.M., Marshall County, Iowa; thence N 0° 36.5' East 479.49 feet along the West line of the SW 1/4 SW 1/4 of said Section 19 to the point of beginning; thence continuing N 0° 36.5' East 824.76 feet; thence South 47° 09.5' East 1911.24 feet to a point on the South line of said SW 1/4 SW 1/4 of Section 19; thence South 89° 49.5' West 744.53 feet; thence N 54° 21' West 819.13 feet to the point of beginning, containing 17.49 acres, more or less. Subject to the following: "There is reserved to the City an easement for road right-of-way 120 feet in width lying east of and contiguous to the West line of Section 19-84-18 for future highway extension along the northerly projection of North 18th Avenue in the City of Marshalltown, Iowa.

Commencing at the Northwest corner of Section 30, T84N, R17W of the 5th P.M., Marshall County, Iowa; thence N 89° 49.5' East 670.71 feet along the North line of said Section 30 to the point of beginning; thence continuing N 89° 49.5' East 744.53 feet; thence S 47° 09.5' East 204.91 feet; thence S 0° 03.65' West 60.19 feet; thence S 89° 49.5' West 616.81 feet; thence N 54° 21' West 342.04 feet to the point of beginning, containing 3.27 acres, more or less.

AND WHEREAS, this agreement is being entered into by both parties under the joint authorities of Chapter 28E and 461A.27 of the 1995 Code of Iowa.

THEREFORE, pursuant to the Code provisions set forth above, it is mutually agreed by the parties hereto that City shall undertake the development, care and maintenance of state-owned real property described above according to the following terms and conditions:

1. **TERM OF AGREEMENT.** This agreement is effective on the date it is signed by the Director of the Department and continue in full force and effect to and including December 31, 2021.
2. **INDEMNIFICATION.** City agrees to hold harmless and indemnify the State of Iowa and the Department from any and all claims, demands, losses, liabilities or legal expenses which might arise on account of injury to any person or damage to any property occurring in connection with the care and management by the City

of the above-described premises except the City will not assume any responsibility for the acts or omissions of the State of Iowa or its agents.

3. **MANAGEMENT OF PREMISES.** The City agrees to develop, maintain and manage the premises covered by this agreement as an area for the citizens thereof and for the people of the State of Iowa in substantially the same manner as state areas are developed, cared for, maintained and managed by the Department. Construction of the Department's portion of new area boundary fences and fence maintenance shall be the responsibility of the City.
4. **BOUNDARY MANAGEMENT.** The City shall annually inspect the boundary of the premises covered by this agreement and submit a written report of each inspection to the Department no later than each September 1 during the term of this agreement. The Department shall be responsible for addressing any boundary problems affecting title to said premises.
5. **APPLICABILITY OF LAWS.** All laws, rules and regulations applying to the use of state areas under the jurisdiction of the Department shall apply to this property insofar as possible, taking into account the terms of this agreement.
6. **DEPARTMENT'S USE OF PREMISES.** The Department reserves the right to enter upon the premises at any time for any purpose in connection with programs of the Department and temporarily use the area in such manner as to not materially interfere with the use of the area by the City.
7. **PRESERVATION OF NATURAL FEATURES.** No trees or other vegetation may be removed or other natural features of the area disturbed without permission of the Department. Removal of vegetation deemed a public hazard is permitted.
8. **IMPROVEMENTS.** No improvements are to be made to the area until the development plans for such improvements have been submitted to and approved in writing by the Department. All improved development shall be the express responsibility of the City.
9. **COMMERCIAL USE OF PREMISES.** The City may conduct agricultural operations for the benefit of wildlife and forest harvest may be conducted with the written approval of the Department. Sale of timber from any such harvest shall be subject to approval of the Department including, but not limited to, the right of the Department to review and disapprove any or all bids for such sale. Receipts from agricultural operations and timber sales shall be retained by the City and shall be used to make improvements to and maintain the premises covered by this agreement. No other commercial use may be made of the premises.

10. **SURRENDER OF PREMISES.** At the expiration of the term of this agreement, or if either party cancels the agreement before expiration, the City will yield possession of the premises to the Department and will, within 90 days after such time, remove all improvements, structures, and equipment thereon from said land. Said premises at the time of such delivery of possession shall be in as good order and condition as when the same was entered upon by the City.
11. **SIGNS.** All Department signs (e.g., boundary, directional, area name or regulation) shall remain in place. the City may add additional signs as it deems necessary.
12. **EXPENDITURE OF FUNDS.** Nothing in this agreement shall obligate or bind either party to the expenditure of funds in excess of funds available to each party.
13. **PUBLIC USE OF PREMISES.** Nothing in this agreement shall deny the right of the public to enter upon and use the premises for any lawful purpose whatsoever.
14. **NONDISCRIMINATION.** It is agreed that, with respect to use of the premises covered by this agreement, the City will not exclude anyone from participation in, deny anyone the benefits of, or otherwise subject anyone to discrimination because of the person's race, color, national origin, age or disability.
15. **TERMINATION FOR CAUSE.** This agreement may be terminated upon 30 days' written notice to either party should it be determined that either party is failing to comply with the terms of the agreement.
16. **TERMINATION BY MANDATE.** In the event the Iowa Legislature or any other duly elected or appointed body or official mandates that the Department terminate this agreement, this agreement shall terminate upon 90 days written notice to the City.
17. **ADDITIONAL PROVISIONS.** The Department reserves to the public an Easement for Access to the Iowa River an area on the lands described as:
Commencing at the center of Section 30, T84N, R17 West of the 5th. P.M.; thence N. 0° 06' E. 1204.37 ft. along the East line of the NW 1/4 of said Section 30; thence N. 44° 54.5' E. 64.46 ft. to the point of beginning; thence N 47° 34.6' W. 1212.2 ft.; thence N. 47° 09.5' W. 633.6 feet; thence N. 0° 03.65' E. 139.8 feet to the Northwest corner of the NE 1/4 NW 1/4 of said Section 30; thence N. 89° 49.5' E., approximately 327.5 feet along the North line of said Section 30 to the center of the Iowa River; thence southeasterly along the center of said River to its intersection with the centerline of existing road projected northeasterly; thence South 39° 51.5' West 553.51 feet along said road centerline to the point of beginning, containing 15.8 acres, more or less.

9607875 07/18/1996 12:47P 5 of 6
Joan A Smith-Legg Marshall County Recorder

CITY OF MARSHALLTOWN, IOWA

By Bob Fahrenkrug
Bob Fahrenkrug, Mayor Pro-Tem

ATTEST

Mary Skartvedt
Mary Skartvedt, City Clerk

STATE OF IOWA)
) ss:

MARSHALL COUNTY)

On this 3rd day of June 1996, before me Pat W. Brooks, a Notary Public in and for the State of Iowa, personally appeared T.R. Thompson, Jr., and Mary Skartvedt, to me personally known, and,, who being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Marshalltown, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in Resolution No. 96-148 passed by the City Council of the City of Marshalltown, Iowa on the 13 day of May 1996, and that T.R. Thompson Jr., and Mary Skartvedt acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation by its voluntary executed.

Pat W. Brooks
Pat W. Brooks, Notary Public

Commission expires: 4-26-99

IOWA DEPARTMENT OF NATURAL RESOURCES

By  Larry B. Wilson Director

Date July 1, 1996

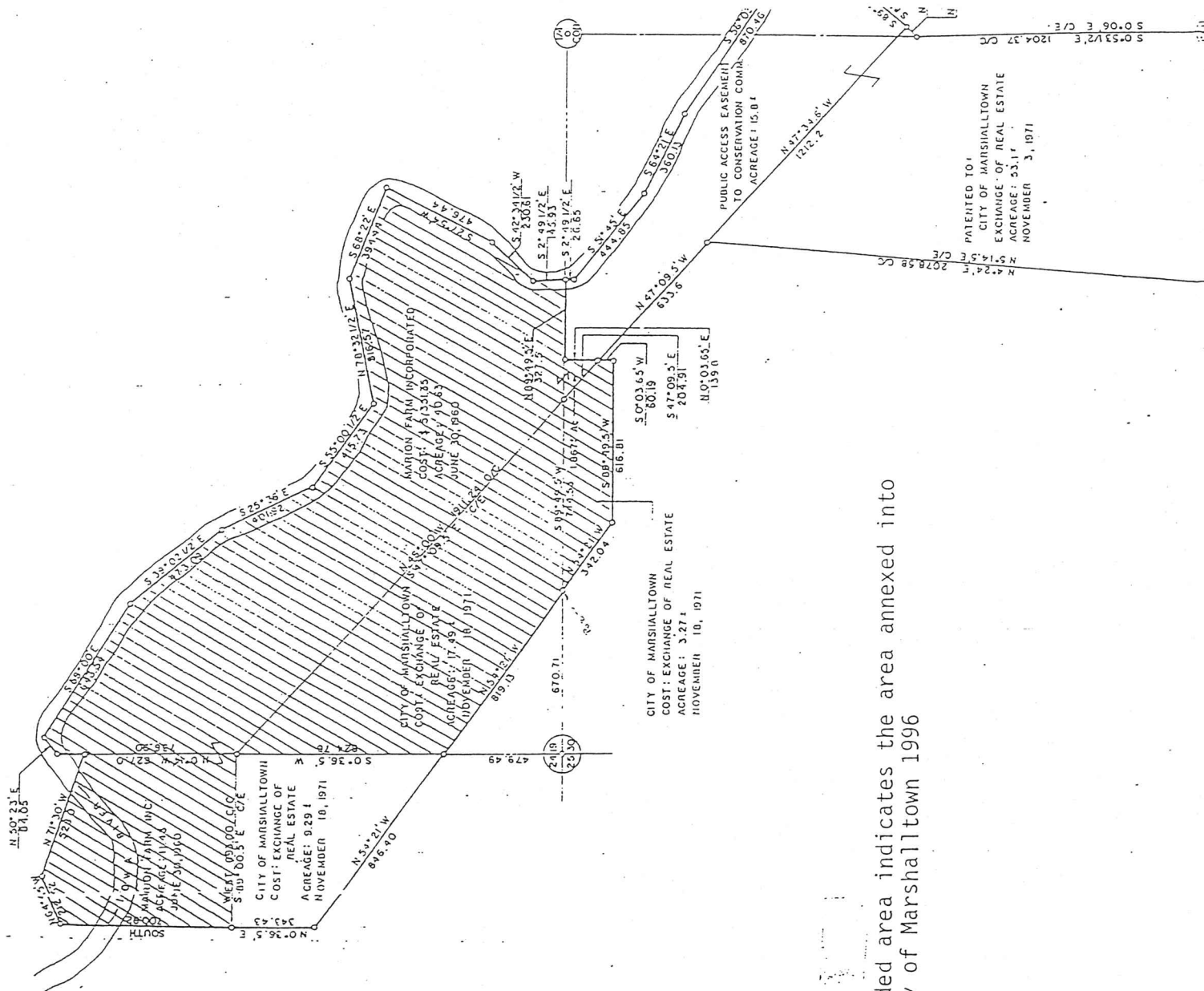
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on the 1 day of July, A.D. 19 96,
before me, a Notary Public in and for said State, personally appeared
LARRY J. WILSON who stated that he is the duly appointed and actively
serving Director of the Iowa Department of Natural Resources that the
Iowa Natural Resource Commission by majority vote at its meeting on
 authorized him to execute the foregoing
instrument, and that he executed the foregoing instrument as his
voluntary act and deed and as the voluntary act and deed of the Iowa
Department of Natural Resources.

June R. Goshen
 Notary Public



North



The shaded area indicates the area annexed into the City of Marshalltown 1996



PAUL D. PATE
SECRETARY OF STATE

HOOVER BUILDING
STATE OF IOWA
DES MOINES, IOWA 50319

TEL (515) 281-5204
FAX (515) 242-5953

July 10, 1996

Eileen Bartlett
Iowa Dept. of Natural Resources
Wallace State Office Bldg
Des Moines IA 50319

RE: Filing of to 28E Agreement between the Iowa Dept of
Natural Resources
and the City of Marshalltown

Dear Ms. Bartlett :

We have received the above described agreement which
you have submitted to this office for filing, pursuant to
the provisions of Chapter 28E, Code of Iowa.

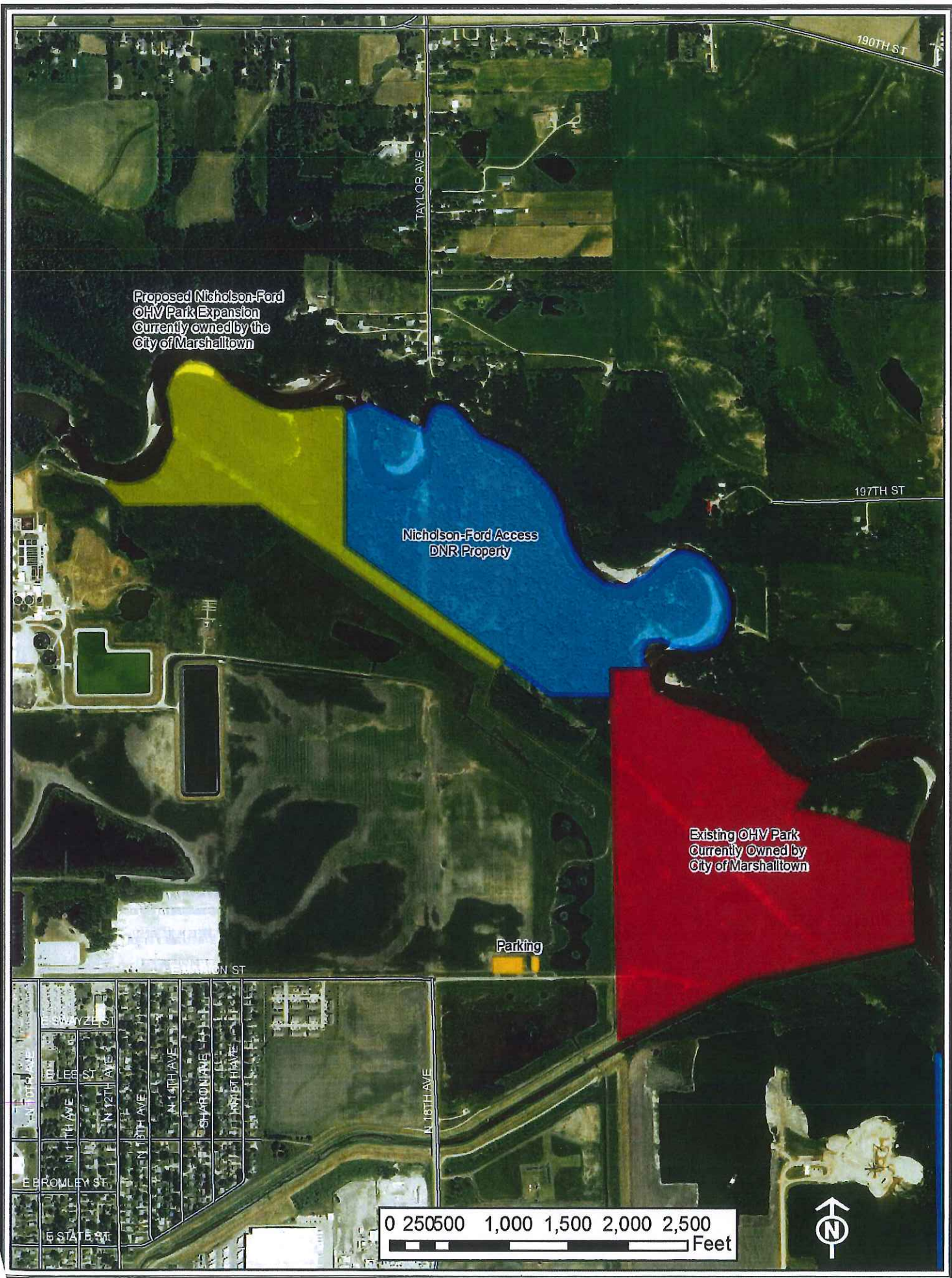
You may consider the same filed as of July 10, 1996.

Sincerely,

A handwritten signature in cursive script, appearing to read "Paul D. Pate".

Paul D. Pate
Secretary of State

PDP/klw
Enclosures



Proposed Nicholson-Ford
OHV Park Expansion
Currently owned by the
City of Marshalltown

Nicholson-Ford Access
DNR Property

Existing OHV Park
Currently Owned by
City of Marshalltown

Parking

0 250 500 1,000 1,500 2,000 2,500
Feet

