

CITY OF MARSHALLTOWN
COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 W STATE STREET
JANUARY 10, 2022, 5:30 PM

A. **NOTICE TO PUBLIC**

The Mayor and City Council welcome comment from the public during discussion of any of the agenda items. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks 3 minutes or less in order that others may be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. **CALL TO ORDER**

Mayor Joel T.S. Greer

C. **PLEDGE OF ALLEGIANCE**

D. **ROLL CALL**

Hoop, Isom, Kell, Ladehoff, Schneider, Thompson, Walker

E. **MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**

1. Proclamation - National Mentoring Month
2. Proclamation - Slavery And Human Trafficking Prevention

F. **CONSENT AGENDA**

1. APPROVE MINUTES 12/27/21 MEETING AND BILL LIST \$1,038,984.13

Documents:

[2021-12-27 SIGNED Council Minutes.pdf](#)
[2022-01-10_BILL LIST_Summary.pdf](#)
[2022-01-10_BILL LIST_Detail.pdf](#)

2. APPROVE LIQUOR LICENSE RENEWALS

- 7 Rayos Liquor Store, 120 E Main St
- Dave's, 207 E Main St
- Jiffy, 111 S 3rd Ave
- Rumour's, 309 S 12th Ave Pl

3. APPROVE NOVEMBER 2021 FINANCIAL STATEMENTS

Documents:

[November 2021 Financials Memo.pdf](#)
[November 2021 Financial Statements.pdf](#)

4. Receipt Of Building Permit Report, December 2021 & Annual Report

Documents:

[1221.pdf](#)
[2021.pdf](#)

5. Civil Service New Hire List - Custodian

Documents:

[2022-01-10_CONSENT_Civil Service List_Custodian.pdf](#)

6. ACCEPT TERM DATE FOR MIKE GOWDY ON THE SOLID WASTE COMMISSION 12/31/21, APPOINTMENT OF DEX WALKER TO THE SOLID WASTE COMMISSION, TERM 1/1/22-12/31/26

7. RESOLUTION 2022-001 AMENDING BID AND AUTHORIZING THE PURCHASE OF A MAXI-110A DRUM PAINT STRIPER FOR THE PRICE OF \$251,444.00 FROM M-B COMPANIES, INC. FOR USE IN THE STREET DEPARTMENT

Documents:

[2022-01-10_2022-001_Resolution Amending Bid for Purchase of Paint Striper.pdf](#)
[2022-01-10_2022-001_Memo_Street Dept - Pavement Striping Equip 2022 01 10.pdf](#)
[2022-01-10_2022-001_M-B Companies Price Quotation.pdf](#)

8. RESOLUTION 2022-002 APPROVING A SETTLEMENT AGREEMENT WITH JOHN AND LISA BLABAUM REGARDING 108-110 WEST MAIN STREET

Documents:

[2022-01-10_2022-002_Resolution Authorizing Settlement Agreement.pdf](#)
[Settlement Agreement.pdf](#)

9. RESOLUTION 2022-003 APPROVING A SUBRECIPIENT AGREEMENT WITH YOUTH AND SHELTER SERVICES INC. FOR THE DEPARTMENT OF JUSTICE COMMUNITY ORIENTED POLICING SERVICES GRANT

Documents:

[2022-01-10_2022-003_Resolution YSS DOJ Subrecipient Agreement.pdf](#)
[2022-01-10_2022-003_YSS MPACT DOJ Subrecipient Agreement.pdf](#)
[2021 COPS Office CPD Program Grant Award Owners Manual.pdf](#)

G. **RESOLUTIONS**

1. RESOLUTION 2022-004 APPROVING THE PURCHASE OF 11.40 ACRES OF LAND FROM THE IOWA DEPARTMENT OF TRANSPORTATION FOR \$74,000

Documents:

[2022-01-10_2022-004_Resolution Authorizing the Purchase of DOT Land.pdf](#)
[2022-01-10_2022-004_Memo on FCC Land Purchase.pdf](#)
[DOT Offer to Buy.pdf](#)
[DOT Letter.pdf](#)

2. RESOLUTION 2022-005 ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE CREEKSIDE ESTATES BID PROJECT #ECO21004 IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF \$684,161.75

Documents:

[2022-01-10_2022-005_Resolution Awarding Contract for Creekside Estates ECO21004.pdf](#)
[Memo_Award ECO 21004_r1_2022 01 10.pdf](#)
[ECO21004 BID TABULATION-BASE ALT BID_r1.pdf](#)
[ECO21004 Notice of Award.pdf](#)

3. RESOLUTION 2022-006 IN SUPPORT OF THE DOWNTOWN HOUSING GRANT APPLICATION FOR 32-34 WEST MAIN STREET- HOPKINS BUILDING

Documents:

[2022-01-10_2022-006_Resolution Supporting Hopkins Downtown Housing Grant.pdf](#)
[2022-01-10_2022-006_Memo Downtown Housing Grant.pdf](#)
[DHG Info.pdf](#)

4. RESOLUTION 2022-007 ENDORSING COMMUNITY CATALYST BUILDING REMEDIATION GRANT APPLICATION FOR JANELLE AND JOSEPH CARTER FOR 32-34 WEST MAIN STREET- HOPKINS BUILDING

Documents:

[2022-01-10_2022_Resolution Endorsing Catalyst Grant Hopkins Building.pdf](#)

2022-01-10_2022-007_Memo to Endorse Catalyst
Application-Hopkins Building.pdf
Mtown.Catalyst.Full Application 32-34 W Main.pdf

5. RESOLUTION 2022-008 ENDORSING COMMUNITY CATALYST
UPPER STORY HOUSING BUILDING REMEDIATION GRANT
APPLICATION FOR JANELLE AND JOSEPH CARTER FOR 32-34
WEST MAIN STREET- HOPKINS BUILDING

Documents:

2022-01-10_2022-008_Resolution Endorsing Catalyst Grant
Upper Story Housing.pdf
2022-01-10_2022-008_Memo Catalyst Upper Story.pdf
2022-01-10_2022-008_Catalyst Building Grant Full
Application-Upper Story.pdf

6. RESOLUTION 2022-009 DESIGNATING THE CITY AS THE
DEVELOPER FOR THE PURPOSES OF DETERMINING SEWER
CONNECTION FEES

Documents:

2022-01-10_2022-009_Resolution Sewer Connection
Fees.pdf
Code of Ordinances 52.007.pdf

H. **DISCUSSION**

1. Update On Quiet Zone Project
2. Discussion - Review Of Real Property Disposal Policy

Documents:

2022-01-10_Policy for Sale of Surplus Property.pdf
2022-01-10_Res 2011-054 Approving Policy for Sale of
Surplus Property.pdf
2008-162_11-24-2008_POLICY FOR SALE OF SURPLUS
REAL ESTATE.pdf
12-12-1994 Resolution No. 1994-194.pdf

3. Discussion - Chapter 151 Moving Buildings Permit

Documents:

2022-01-10_DISCUSSION_Memo Chapter 151 Moving
Buildings.pdf
2022-01-10_DISCUSSION_Ordinance Revision Markup -
Moving Buildings.pdf
Application - Moving Buildings Permit.pdf

4. Review Of First Draft Of The 2022-2023 Strategic Plan

Documents:

2022-01-10_DISCUSSION_Memo First Draft of Strategic Plan.pdf
2022-01-10_DISCUSSION_SWOT Analysis.pdf
2022-01-10_DISCUSSION_2022.2023Marshalltown GoalObjActions.pdf
2022-01-10_DISCUSSION_3 Year Vision Statement Draft.pdf

5. Review Of First Draft Of FY22-26 Capital Improvement Plan (CIP)

Documents:

CIP Memo FY22.27 1.7.22.pdf
CIP22.26 PROJECTS BY FUND.pdf
CIP22.26 PROJECT WORKSHEETS.pdf
Debt Capacity Project Workbook FY23-27.pdf

6. Taxable Valuations For FY23

Documents:

Taxable valuations memo for FY23.pdf
Taxable valuations comparison FY19 to FY23.pdf
Valuations and levy history FY19 to FY23.pdf

7. Mayor And Council FY22 Amended And FY23 Budgets

Documents:

Memo for budgets for Mayor and Council functions.pdf
Mayor and Council Budgets.pdf

8. Discussion - General Fund Budget

Documents:

Memo for discussion of FY23 budget.pdf
FY23 General Fund Budgets.pdf

I. **PUBLIC COMMENT**

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

J. **ADJOURN**

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. www.marshalltown-ia.gov

**COUNCIL PROCEEDINGS
DECEMBER 27, 2021**

Mayor Joel Greer called the meeting to order at 5:30 PM, December 27, 2021, at the City Hall Council Chambers, 10 W State Street, and led the pledge of allegiance. Roll call–Present: Hoop, Ladehoff, Martin, Wirin; Absent: Gowdy, Isom, Thompson. Jessica Kinser, City Administrator invited everyone to the Coliseum following the meeting for a Celebration of Service for our departing councilors. Mayor Greer present Ken Huge, KFJB, with a Certificate of Appreciation for his years of council meeting coverage and congratulated him on his retirement.

CONSENT AGENDA

Motion by Wirin, second by Ladehoff to adopt the consent agenda: APPROVE MINUTES 12/13/21 MEETING AND BILL LIST \$1,362,858.36; APPROVE OCTOBER 2021 FINANCIAL STATEMENTS; RECEIPT OF BUILDING PERMIT REPORT, NOVEMBER 2021; RESOLUTION 2021-358 AUTHORIZING THE CITY OF MARSHALLTOWN TO ENTER INTO A MEMORANDUM OF UNDERSTANDING AND AGREEING TO THE TERMS OF THE IOWA OPIOID ALLOCATION MEMORANDUM OF UNDERSTANDING; RESOLUTION 2021-359 ADOPTING THE MARSHALL COUNTY HAZARD MITIGATION PLAN; RESOLUTION 2021-360 APPROVING CONTRACT CHANGE ORDER #3 FOR THE FINAL CLARIFIER REHABILITATION PROJECT #WPC20001, A DECREASE OF \$90,941.04; RESOLUTION 2021-361 AUTHORIZING THE TRANSIT ADMINISTRATOR AS THE SIGNATORY ON IOWA DEPARTMENT OF TRANSPORTATION CONTRACTS; RESOLUTION 2021-362 APPROVING AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN AND UAW AMALGAMATED LOCAL NO. 893; RESOLUTION 2021-363 APPROVING AN AMENDED FACILITIES MASTER AGREEMENT WITH YOUTH AND SHELTER SERVICES OF MARSHALL COUNTY; RESOLUTION 2021-364 APPROVING A SUBRECIPIENT AGREEMENT WITH THE FISHER GOVERNOR FOUNDATION FOR THE IOWA GREAT PLACES GRANT; RESOLUTION 2021-365 APPROVING SALARY ADJUSTMENT FOR CITY ADMINISTRATOR JESSICA KINSER. Motion carried 4-0.

REPORTS

Ryan Keller, Senior Therapist for YSS, provided a quarterly update on the MPACT Program. From February-November 2021 they have responded to 327 calls for service resulting in 475 contacts. Of these calls 35-40% deal with mental health issues. Sgt Accola, Marshalltown Police Department, provided testimonial that this program is able to provide immediate services for these types of calls, making a true difference. David Hicks, YSS Director, advised they will complete a homelessness assessment in January, noting The Bridge Home of Ames has been a great partner in providing resources.

RESOLUTIONS

Motion by Ladehoff, second by Martin to adopt RESOLUTION 2021-366 APPROVING AN AMENDED CONTRACT WITH YOUTH AND SHELTER SERVICES OF MARSHALL COUNTY FOR THE CONTINUATION OF THE MPACT PROGRAM. Motion carried 4-0.

Motion by Wirin, second by Martin to adopt RESOLUTION 2021-367 APPROVING 28E AGREEMENT WITH MARSHALL COUNTY FOR COMBINED LAW ENFORCEMENT OPERATIONS. Chief Tupper advised for many years the Marshalltown Police Department and Marshall County Sheriff's Office have had a joint Tactical Team and Crisis Negotiations Team.

This formal agreement is a recommendation from an insurance audit. Sheriff Philips has reviewed the agreement and provided edits that have been incorporated. Motion carried 4-0.

Motion by Martin, second by Wirin to adopt RESOLUTION 2021-368 ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE CREEKSIDE ESTATES BID PROJECT #ECO21004 IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF \$684,161.75. Heather Thomas, Public Works Director, advised the low bid for concrete construction of the street was Construct Inc. There is a correction of the funding split being \$464,652 public and \$219,000 private. Councilor Martin voiced concern about a public/private split. Motion failed 3-1, Martin dissenting.

Mayor Greer opened a public hearing at 6:02 pm for the PROPOSED DEVELOPMENT AGREEMENT WITH MARSHALLTOWN COMPANY. Jessica Kinser, City Administrator advised there will be some changes to the development agreement coming forward to the next meeting. This is for \$2.9M for stormwater infrastructure along South 8th Avenue and East Linn Street and to provide tax abatement on phase I and III of the project. Mayor Greer closed the public hearing at 6:03 pm.

ORDINANCES

Motion by Ladehoff, second by Wirin to adopt the third reading of ORDINANCE 15032 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY REPEALING CHAPTER 120 TREE TRIMMERS. Motion carried 4-0.

Motion by Wirin, second by Ladehoff to adopt the third reading of ORDINANCE 15033 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY CHAPTER 58: VEGETATION. Motion carried 4-0.

Motion by Ladehoff, second by Wirin to adopt the third reading of ORDINANCE 15035 REPEALING ORDINANCE NO. 14951 PROVIDING FOR THE DIVISION OF TAXES LEVIED ON TAXABLE PROPERTY IN THE MARSHALLTOWN URBAN RENEWAL AREA NO. 5. Motion carried 4-0.

PUBLIC COMMENT

Mayor Greer encouraged attendees to take a copy of the "This Is Iowa" publication which has a one-page ad on Marshalltown.

The meeting adjourned at 6:06 pm.

Respectfully Submitted,



Alicia Hunter, City Clerk

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

BILL LIST 01/10/22

Advertising

Trending.Media/2 296.00

Buildings/Improvements

I.C.A.P./1 384.00

Consulting & Professional Fees

AHLERS.COONEY/2 932.60
Bernie.Lowe/2 105.27
Bernie.Lowe.Asc/1 370.54
Bolton&Menk.Inc/1 5,212.00
CGA.Assoc/5 21,144.09
Fox.Engrg.Assc/2 677.00
Iowa.One.Call/2 175.10
Lynch.Dallas.PC/6 5,997.70
Mediacom Broad/3 1,372.00
Speer.Financial/1 28,315.00
TotalAdmin.Serv/1 2,297.62

Contracts

ARL/1 4,333.33
Arnold.Motor.Su/1 7,736.80
BDH/12 6,121.24
Central Salt/14 30,321.57
Fisher.Comm.Ctr/1 8,333.33
Ind.Ag.Services/1 755.21
Iowa.One.Call/1 9.90
Koch.Office/3 445.38
RDG.Planning/1 1,536.00
RICOH.USA.INC/4 169.72
RK.Dixon/1 53.24
SAFETY.KLEEN/1 250.00
Schendel.Pest.C/1 45.00
Schumacher.Elev/1 334.50
Siemens.Indust/1 560.00
Stone.Sanit/7 1,451.70
Tyler.Technolog/6 34,543.03

ElectionExpense

Marshall.Co.Aud/1 3,806.70

Equipment/Minor

Ziegler/1 1,603.68

Medical

Bernie.Lowe/2 1,613.40
HARTFORD.ACCTS/1 5,723.34
Health.Partners/6 133,558.90
Hunter Lane LLC/2 719.57

Payroll.Net

Payroll/1 322,457.34

Refund/Reimbursed

Davis,Jonathan/1 4,000.00
GOODING.B/1 876.61
Health.Partners/3 -961.62
Menards/5 -1.95
Reach Out&Read/1 250.00
Villa, Brenda/1 150.92

Rents/Leases

Ackley.Housing/3 485.00
ALCALA,R/1 343.00
Alejo, Jerry/1 183.00
AMES,STEVEN/23 6,903.00
Barnes,L/1 239.00
BJ&J.LLC/1 254.00
BLOOD,A/3 1,193.00
Borota,K/2 626.00
BOULDER.COOP.HS/3 953.00
Brodin,C/1 132.00
Buckaroo.LLC/2 897.00
Bunch, John/1 275.00
Burr,Robert/3 1,065.00
Charlier,Q/1 129.00
Chedester,James/1 400.00
Chilton,M/1 450.00
CIRSI/10 857.00
CMHC.INVEST/1 244.00
Colson, Mary/1 209.00
D.D.Rentals/3 1,354.00
DC Brown Rental/2 702.00
ECKLOR,S/3 759.00
Elwayne.Inc./3 904.00
Engel, Drew/1 184.00
EPM IA LLC/2 541.00
Etter, W/1 482.00
Eubanks,C/2 612.00
Ferneau, Gary/2 1,185.00
Frese.Propts/1 240.00
Friendly.Valley/2 280.00
Gonzales,G/1 551.00
Gonzalez, Pat/1 900.00
Gorrell, Joseph/1 432.00
Gossard.Mobile/1 270.00
Grant.Park.LLC/19 4,799.00
Gray,D/4 2,288.00
Hala,J/5 2,300.00
HARRIS,T/1 324.00
Hatch,J/1 475.00
Hatch,R/5 1,303.00
Hilltop.Village/6 995.00
HOBSON,W/1 154.00
Hodges,K/1 507.00
HUBBARD.MAPLE/1 171.00
Ibarra,S/1 143.00
JBI.COOP.Assn/4 1,330.00
Johnson,S/1 543.00
Judge,M/6 2,015.00
Klinefelter,R/1 450.00
Kramer,M/1 119.00
LAWSON,R/1 35.00
Lawthers.Prop.M/1 222.00
LBO Investments/1 442.00
Lopez, Jaime/1 370.00
LUENSE,B/7 2,766.00

BILL LIST 01/10/22

Mansager, C/1	301.00	M.T.I.Distr/1	33,567.47
Marion.Manor2/1	559.00	Martin, Vastae/1	54.00
Marshalltown.Sr/7	1,921.00	McAtee.Tire/2	335.00
Miller,P/1	143.00	Mtwn.Wtrwrks/5	8,914.23
Moore, Michelle/1	454.00	Ncrc.nahro/1	75.00
Mtwn/Westown/25	6,375.00	ONE.SOURCE/4	40.00
MURPHY,P/1	283.00	Racom.Corp/1	176.01
Nelson,L/1	303.00	Raven Creek/7	975.00
North.Tama.Hsg/2	299.00	Rodisch, Sara/1	21.00
Oetker,D/3	648.00	Saenz,Mary/1	31.00
Optimal Life/1	34.00	Schmudlach,Cody/1	10.00
Palisade.Holdng/1	206.00	Squires,Chris/1	40.00
Pilot.Creek/1	120.00	T.S.Y.S./2	198.75
Pizano, Serio/1	151.00	TR/1	236.60
Premier.RE.Mgmt/7	3,278.00	Werner,Jessica/1	13.00
PremierIowaCity/6	1,352.00	Wilson, Ranae/1	13.00
RD.Toledo,LLP/1	720.00	Ziegler/1	3,758.40
Ream,AJ/1	195.00		
Reed,T/5	1,983.00	Sewer	
River.Birch/6	2,075.00	Mtwn.Wtrwrks/1	75.22
River.Oaks/8	3,235.00	Supplies/Parts	
S.E.Invst/1	650.00	ACOM.Solutions/1	243.88
Schmidt,M/3	853.00	Adland.Engrvg/1	63.60
SCOTT,L/1	434.00	Airgas.U.S.A./1	124.25
SESKER,R/1	189.00	Ann.Alteration/1	32.00
Squire,B/1	191.00	Arnold.Motor.Su/7	639.72
SS & R Prop/1	126.00	BDH/1	65.99
Steelsmith,G/3	970.00	Brown.Supply.Co/1	1,300.00
Sunrise.Apt/1	138.00	Cessford.Constr/3	1,371.29
Swift, Scott/1	370.00	City.Laundring/2	77.64
Switzer,T/2	1,113.00	Cntrl.IA.Machin/1	900.00
Tallcorn.Tower/23	6,259.00	Concrete/1	301.94
TOWN.APARTMENT/3	363.00	Cummins.Service/2	491.85
VC.Investment/8	1,769.00	Diamond Vogel/1	69.46
Weatherly.Erin/1	710.00	Fastenal.Co/2	974.03
Worent.Inc/3	911.00	Galls.LLC/5	371.38
Worsfold Farm/1	364.00	Gervich.Sons/2	1,378.80
		Gillig.LLC/3	1,942.60
Service/Repairs		Hawkeye.Truck/1	764.93
Airgas.U.S.A./1	26.50	Jensen.Inc/1	22.75
Alaniz, Maria/1	31.00	Keystone.Lab/1	64.00
Aponte,M/1	27.00	Kinser,J/1	200.00
Arnold.Motor.Su/1	7.52	Kriss.Premium/1	311.94
Century.Link/25	448.23	Laney, Allison/1	123.02
Daniel, Sam/1	31.00	Marshall.Co.Ext/1	180.00
Fexsteve Ltd Co/2	27,275.00	McAtee.Tire/1	5,472.08
FIRSTNET.ATT/6	1,352.05	Menards/13	505.04
Global Paymt/1	519.09	Midland.Scienti/2	385.55
Hannam.Autom/1	2,200.00	Munic.Pipe.Tool/3	3,081.96
Heart.of.Iowa/10	2,717.46	MW Motor Supply/1	302.00
Hutchens, Laura/1	46.00	Napa.Auto/3	104.64
Interconnect/1	380.00	Nebraska Air/1	1,000.07
Johnson,Alesha/1	31.00	Nessa.Inc/2	179.80
Knox,Shontionna/1	16.00	Nutrien.Ag.Sol/3	1,250.06
Lynch.Dallas.PC/1	345.00	Office.Express/3	529.95
M.Co.Recorder/1	17.00	Racom.Corp/2	113.00

BILL LIST 01/10/22

Rainbow.Car.Was/8	1,276.93
Raven Creek/4	13,055.00
Shetler,D/1	141.00
ShoBiz,Minutema/3	101.72
Spahn.Rose.Lmbr/1	65.82
Titan.Machinery/1	2,608.33
Tyler.Forms/1	669.09
Vanwall Equip/1	24.29
Ziegler/2	3,061.09
Travel/Training	
Fire Serv Trn/1	50.00
Ortiz-Diaz,Adan/1	278.46
Shelangoski,W/1	38.98
Utilities	
Alliant.Energy/51	1,948.29
I.R.U.A./1	154.86
Mtwn.Wtrwrks/1	60.31
New.CenturyFS/1	832.70
WoodRiver.Enrgy/3	3,793.19
Wage Assignment	
American.Educa./1	64.41
Collection.Svs./5	1,441.11
Colonial.Life/2	496.09
Family Sup Pay/1	152.31
Fidelity.Securt/2	465.82
I.M.W.C.A/1	7,788.00
I.R.S./6	90,240.86
IA.Treasurer/3	18,919.00
ICMA457Mission/12	49,521.31
Linn.Co.Sheriff/1	322.00
TotalAdmin.Serv/5	7,365.65
Total/688	1,038,984.13

BILL LIST 01/10/22

Account Number	Vendor Name	Description (Item)	Amount
001.1010.5132.000	ANN'S ALTERATIONS & GIFTS	PD hem clothing	\$ 32.00
001.1010.5132.000	GALLS LLC	PD employee clothing	\$ 127.50
001.1010.5132.000	GALLS LLC	PD employee clothing	\$ 49.99
001.1010.5132.000	GALLS LLC	PD employee clothing	\$ 46.75
001.1010.5132.000	Shetler, Dennis	PD logo emroidery	\$ 141.00
001.1010.5342.000	SCHENDEL PEST CONTROL INC	PD monthly pest control	\$ 45.00
001.1010.5344.000	KOCH Office Group	PD contract copies 9/25-12/24/21	\$ 373.83
001.1010.5347.000	BDH INFORMATION TECHNOLOGY LLC	PD Covert internet service	\$ 79.34
001.1010.5347.000	BDH INFORMATION TECHNOLOGY LLC	Backup 4500 Veeam backup/ recovery -PD	\$ 38.80
001.1010.5347.000	BDH INFORMATION TECHNOLOGY LLC	Block time of hours - PD 20 hrs/mo	\$ 1,266.25
001.1010.5410.000	RACOM CORPORATION	Labor and mobile mic	\$ 176.01
001.1010.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 107.19
001.1010.5464.000	SHELANGOSKI, WYATT	FTO certification course meals	\$ 38.98
001.1010.5472.000	Ortiz-Diaz, Adan	ILEA mileage weeks 11-16	\$ 278.46
001.1010.5565.000	ARNOLD MOTOR SUPPLY LLP	PD #517 tubing	\$ 3.53
001.1010.5565.000	JENSEN INC	PD #517 hose for windshield	\$ 22.75
001.1010.5600.000	GALLS LLC	PD gun mount	\$ 123.16
001.1010.5600.000	OFFICE EXPRESS	flash drive	\$ 66.00
001.1010.5600.000	RACOM CORPORATION	battery	\$ 110.00
001.1010.5600.000	RACOM CORPORATION	ear mold	\$ 3.00
001.1010.5600.000	RAINBOW CAR WASH INC	Car wash pump fix	\$ 13.09
001.1010.5600.000	RAINBOW CAR WASH INC	30 gallon drums of soap	\$ 114.60
001.1050.4875.000	MENARDS	rebate 6269610673	\$ (0.66)
001.1050.4875.000	MENARDS	rebate 62770683+0	\$ (13.95)
001.1050.4875.000	MENARDS	rebate 6273484465	\$ (2.33)
001.1050.5132.000	GALLS LLC	FD cap bands	\$ 23.98
001.1050.5380.000	AIRGAS USA, LLC	FD- H20 cylinder rental	\$ 26.50
001.1050.5410.000	ARNOLD MOTOR SUPPLY LLP	air valve for plymovement system	\$ 7.52
001.1050.5410.000	Interconnect Inc	Security System service-FD	\$ 380.00
001.1050.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 38.98
001.1050.5450.000	FIRSTNET-AT&T Mobility	Fire Dept cellphones	\$ 490.17
001.1050.5470.000	Fire Services Training Bureau	certification fees for Fire Fighter 2	\$ 50.00
001.1050.5565.000	ARNOLD MOTOR SUPPLY LLP	FD windshield solvent	\$ 45.75
001.1050.5565.000	MENARDS	B176 pump replacement parts	\$ 244.81
001.1050.5565.000	MENARDS	FD oil for B-176	\$ 17.99
001.1050.5565.000	MENARDS	B176 pump replacement parts	\$ 57.06
001.1050.5565.000	MENARDS	parts to replace pump on B-156	\$ 17.90
001.1050.5565.000	MENARDS	return B176 pump parts	\$ 102.21
001.1050.5565.000	NESSA Inc	B-176 pump repair parts	\$ 80.86
001.1050.5565.000	NESSA Inc	B-176 pump repair parts	\$ 98.94
001.1050.5565.000	NUTRIEN AG SOLUTIONS INC	FD vehicle maint supplies- oils	\$ 790.00
001.1050.5600.000	MENARDS	FD- station supplies and rebates	\$ 24.94
001.1070.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 9.74
001.1071.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 9.74
001.1072.5216.000	ONE SOURCE-THE BACKGROUND CHECK CO	applicant checks	\$ 2.50
001.1075.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 9.74
001.1090.5331.000	ANIMAL RESCUE LEAGUE	January 2022	\$ 4,333.33
001.1099.5342.000	STONE SANITATION	Police & Fire Bldg	\$ 118.78
001.1099.5344.000	SIEMENS INDUSTRY, INC.	HVAC repairs at PD/FD	\$ 560.00
001.1099.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	Police & Fire Bldg	\$ 2,130.14
001.1099.5482.000	WoodRiver Energy LLC	Police & Fire Bldg 11672	\$ 2,743.77
001.2050.5300.000	ICAP	added property damage Portable Hopper Feeder	\$ 384.00
001.2060.5344.000	RICOH USA INC	Engineering color copies	\$ 30.28
001.2060.5344.000	RICOH USA INC	Engineering BW copies	\$ 8.56
001.2080.5483.000	Iowa Regional Utilities Association	Nov ember Airport water	\$ 154.86
001.2080.5484.000	NEW CENTURY FS INC	Airport bulk LP gas	\$ 832.70
001.2080.5600.000	FASTENAL COMPANY	Airport- nuts, bolts, cable	\$ 937.50
001.2090.5220.000	MARSHALLTOWN WATER WORKS	LANDFILL BILLS	\$ 249.55
001.4010.5215.000	TSYS	-36 Library credit card transaction fees	\$ 99.71
001.4010.5216.000	ONE SOURCE-THE BACKGROUND CHECK CO	applicant checks	\$ 15.00
001.4010.5347.000	BDH INFORMATION TECHNOLOGY LLC	Block time of hours - Library 10 hrs/mo	\$ 633.13

001.4010.5450.000	CENTURYLINK	ALL PHONE LINES	\$	19.49
001.4010.5482.000	WoodRiver Energy LLC	Library gas #7078	\$	969.54
001.4030.4875.000	MENARDS	rebate 6273463032	\$	13.47
001.4030.4875.000	MENARDS	rebate 6273451222	\$	1.52
001.4030.5132.000	Laney, Allison	clothing- boots reimb from Boot Barn	\$	123.02
001.4030.5215.000	Globalpayments	Park & Rec credit card fee	\$	519.09
001.4030.5342.000	STONE SANITATION	roll off	\$	671.58
001.4030.5450.000	CENTURYLINK	ALL PHONE LINES	\$	9.74
001.4030.5481.000	ALLIANT ENERGY	Arnolds Park July 2021	\$	13.57
001.4030.5481.000	ALLIANT ENERGY	Arnolds ParkAugust 2021	\$	13.58
001.4030.5481.000	ALLIANT ENERGY	Arnolds ParkSept 2021	\$	13.56
001.4030.5481.000	ALLIANT ENERGY	Arnolds Park Oct 2021	\$	13.49
001.4030.5481.000	ALLIANT ENERGY	Arnolds Park Nov 2021	\$	13.43
001.4030.5481.000	ALLIANT ENERGY	311 E ANSON ST PARK	\$	21.04
001.4030.5481.000	ALLIANT ENERGY	BROADMORE Assistance League	\$	14.88
001.4030.5481.000	ALLIANT ENERGY	HIGHLAND ACRES RD	\$	26.50
001.4030.5481.000	ALLIANT ENERGY	500 Plaza Hts Rd	\$	38.60
001.4030.5481.000	ALLIANT ENERGY	KIWANIS PARK	\$	19.73
001.4030.5481.000	ALLIANT ENERGY	Arnolds Park January 2020	\$	16.12
001.4030.5481.000	ALLIANT ENERGY	Arnolds Park Jan 2021	\$	13.06
001.4030.5481.000	ALLIANT ENERGY	Arnolds Park Feb 2020	\$	16.25
001.4030.5481.000	ALLIANT ENERGY	Arnolds Park Feb 2021	\$	13.10
001.4030.5481.000	ALLIANT ENERGY	Arnolds Park March 2020	\$	14.81
001.4030.5481.000	ALLIANT ENERGY	Arnolds Park March 2021	\$	12.94
001.4030.5481.000	ALLIANT ENERGY	Arnolds Park April 2020	\$	14.50
001.4030.5481.000	ALLIANT ENERGY	Arnolds Park April 2021	\$	13.01
001.4030.5481.000	ALLIANT ENERGY	Arnolds Park May 2020	\$	11.57
001.4030.5481.000	ALLIANT ENERGY	Arnolds Park May 2021	\$	13.09
001.4030.5481.000	ALLIANT ENERGY	Arnolds Park June 2020	\$	4.71
001.4030.5481.000	ALLIANT ENERGY	Arnolds Park June 2021	\$	9.11
001.4030.5481.000	ALLIANT ENERGY	Arnolds Park July 2020	\$	13.28
001.4030.5481.000	ALLIANT ENERGY	Arnolds Park Aug 2020	\$	13.18
001.4030.5481.000	ALLIANT ENERGY	Arnolds Park Sept 2020	\$	13.00
001.4030.5481.000	ALLIANT ENERGY	Arnolds Park Oct 2020	\$	12.97
001.4030.5481.000	ALLIANT ENERGY	Arnolds Park Nov 2020	\$	13.03
001.4030.5481.000	ALLIANT ENERGY	Arnolds ParkDec 2019	\$	16.03
001.4030.5481.000	ALLIANT ENERGY	Arnolds Park Dec 2020	\$	13.06
001.4030.5481.000	ALLIANT ENERGY	407 Marion St	\$	26.80
001.4030.5489.000	MENARDS	knee pads, screws returned	\$	(14.99)
001.4030.5565.000	ARNOLD MOTOR SUPPLY LLP	Parks #813 oil seals	\$	31.52
001.4030.5565.000	ARNOLD MOTOR SUPPLY LLP	Parks dept - vehicle bearings and o-ring kit	\$	179.19
001.4030.5565.000	ARNOLD MOTOR SUPPLY LLP	Parks #813 brakes	\$	311.89
001.4030.5600.000	MARSHALL COUNTY EXTENSION	Study guide materials	\$	180.00
001.4030.5600.000	MENARDS	bar&chain oil, bungee and sanding discs	\$	48.02
001.4030.5600.000	RAINBOW CAR WASH INC	Car wash pump fix	\$	13.10
001.4030.5600.000	RAINBOW CAR WASH INC	30 gallon drums of soap	\$	114.60
001.4030.5611.000	CENTRAL IOWA MACHINE SHOP INC	ramp plate and materials	\$	900.00
001.4030.5611.000	MENARDS	screws	\$	(34.76)
001.4040.5450.000	CENTURYLINK	ALL PHONE LINES	\$	9.74
001.4040.5601.000	ADLAND ENGRAVING CO INC	volley ball awards	\$	63.60
001.4041.5600.000	AIRGAS USA, LLC	Carbon Dioxide cylinder rental	\$	124.25
001.4045.5450.000	CENTURYLINK	ALL PHONE LINES	\$	19.49
001.4045.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	Aquatic Center	\$	10.00
001.4045.5481.000	ALLIANT ENERGY	Aquatic Center	\$	232.60
001.4045.5482.000	WoodRiver Energy LLC	SWIMMING POOL 7077	\$	79.88
001.4060.5331.000	FISHER COMMUNITY CENTER	January 2022	\$	8,333.33
001.4065.5450.000	CENTURYLINK	ALL PHONE LINES	\$	9.74
001.4065.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	Coliseum	\$	62.00
001.4065.5483.000	MARSHALLTOWN WATER WORKS	Coliseum water and sewer	\$	60.31
001.4065.5488.000	MARSHALLTOWN WATER WORKS	Coliseum sewer	\$	75.22
001.5010.5342.000	STONE SANITATION	Central Business District	\$	200.00
001.6010.5450.000	CENTURYLINK	ALL PHONE LINES	\$	9.74
001.6011.5600.000	KINSER, JESSICA	Refreshments for Council reception Res 2021-350	\$	200.00
001.6012.5450.000	CENTURYLINK	ALL PHONE LINES	\$	9.74

001.6020.5250.000	MARSHALL COUNTY RECORDER	December receipts	\$ 17.00
001.6020.5344.000	RICOH USA INC	City Clerk BW copies	\$ 35.92
001.6020.5344.000	RICOH USA INC	City Clerk color copies	\$ 94.96
001.6020.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 9.74
001.6021.5215.000	TSYS	Finance credit card transaction fees	\$ 99.04
001.6021.5344.000	KOCH Office Group	Finance copier contract copies 9/26-12/25/21	\$ 25.74
001.6021.5347.000	TYLER TECHNOLOGIES INC	Financials	\$ 20,814.77
001.6021.5347.000	TYLER TECHNOLOGIES INC	Document Management	\$ 813.07
001.6021.5347.000	TYLER TECHNOLOGIES INC	CIS/Cash receipts	\$ 4,468.33
001.6021.5347.000	TYLER TECHNOLOGIES INC	ESS Time and Attendance	\$ 4,045.24
001.6021.5347.000	TYLER TECHNOLOGIES INC	Content Manager	\$ 3,501.62
001.6021.5347.000	TYLER TECHNOLOGIES INC	Tyler University	\$ 900.00
001.6021.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 39.03
001.6021.5605.000	ACOM SOLUTIONS INC	2500 Checks	\$ 243.88
001.6021.5605.000	Tyler Business Forms	tax forms and envelopes	\$ 669.09
001.6021.5702.000	OFFICE EXPRESS	scanner for Accounting specialist	\$ 128.95
001.6025.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 9.74
001.6030.5365.000	MARSHALL COUNTY AUDITOR	City/School election 11/02/21	\$ 3,806.70
001.6040.5234.000	LYNCH DALLAS PC	Zoning	\$ 42.00
001.6040.5234.000	LYNCH DALLAS PC	Real estate	\$ 170.50
001.6040.5234.000	LYNCH DALLAS PC	General matters	\$ 496.00
001.6040.5234.000	LYNCH DALLAS PC	Nuisance/ enforcement	\$ 1,329.50
001.6040.5235.000	AHLERS & COONEY	labor relations	\$ 649.00
001.6040.5236.000	AHLERS & COONEY	labor relations	\$ 283.60
001.6050.5342.000	STONE SANITATION	City Hall	\$ 118.78
001.6050.5344.000	SCHUMACHER ELEVATOR COMPANY	City hall- key off other floors to access	\$ 334.50
001.6050.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	City Hall	\$ 320.09
001.6050.5600.000	KRISS PREMIUM PRODUCTS INC	dispersant	\$ 311.94
001.6070.5347.000	BDH INFORMATION TECHNOLOGY LLC	OpenDNS Ent Monthly subscription-Website security	\$ 313.50
001.6070.5347.000	BDH INFORMATION TECHNOLOGY LLC	Block time of hours 50/month	\$ 3,165.62
001.6070.5347.000	BDH INFORMATION TECHNOLOGY LLC	Mailfilter Spam/Virus email filtering	\$ 75.00
001.6070.5347.000	BDH INFORMATION TECHNOLOGY LLC	Veeam monthly subscription for Tyler servers	\$ 116.40
001.6070.5347.000	BDH INFORMATION TECHNOLOGY LLC	Remote monitoring, desktop service, patches	\$ 375.00
001.6900.5600.000	OFFICE EXPRESS	10,000 window envelopes	\$ 335.00
030.1010.5410.000	HANNAM AUTOMOTIVE LLC	PD vehicles 503&531 wrap and letter cars	\$ 2,200.00
110.2010.5342.000	SAFETY KLEEN SYSTEMS INC	dispose of used oil filters	\$ 250.00
110.2010.5342.000	STONE SANITATION	Street Dept	\$ 118.78
110.2010.5342.000	STONE SANITATION	Bullpen Woodland Dr	\$ 105.00
110.2010.5347.000	BDH INFORMATION TECHNOLOGY LLC	Backup Veeam & Recovery PW	\$ 19.40
110.2010.5410.000	MCATEE TIRE SALES & SERVICE INC	Trailer tire repair	\$ 35.00
110.2010.5410.000	Raven Creek Repair	used tire	\$ 235.00
110.2010.5410.000	Raven Creek Repair	John Deere mower repairs	\$ 115.00
110.2010.5410.000	Raven Creek Repair	Skidload repairs	\$ 170.00
110.2010.5410.000	Raven Creek Repair	Truck #33 repairs	\$ 110.00
110.2010.5410.000	Raven Creek Repair	Forklift repairs	\$ 105.00
110.2010.5410.000	Raven Creek Repair	Unit #28	\$ 75.00
110.2010.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 9.74
110.2010.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	PW Bldg	\$ 55.04
110.2010.5481.000	ALLIANT ENERGY	1600 S Center St irrigation system	\$ 20.51
110.2010.5565.000	Raven Creek Repair	Loader #64 repairs	\$ 235.00
110.2010.5565.000	VANWALL EQUIPMENT INC	bell crank	\$ 24.29
110.2010.5565.000	ZIEGLER INC	Cat vehicle rims	\$ 2,068.97
110.2010.5600.000	ARNOLD MOTOR SUPPLY LLP	multi purpose silicone	\$ 27.43
110.2010.5600.000	ARNOLD MOTOR SUPPLY LLP	add a curcuit fuses	\$ 40.41
110.2010.5600.000	BROWN SUPPLY COMPANY INC	Pick up plow cutting edges	\$ 1,300.00
110.2010.5600.000	FASTENAL COMPANY	Street dept bolts	\$ 36.53
110.2010.5600.000	GERVICH & SONS INC	Street dept square and flat steel	\$ 291.00
110.2010.5600.000	MENARDS	spray paint for truck #30	\$ 9.92
110.2010.5600.000	MENARDS	implement spray	\$ 11.96
110.2010.5600.000	Midwest Motor Supply Co	O-rings and seals	\$ 302.00
110.2010.5600.000	RAINBOW CAR WASH INC	Car wash pump fix	\$ 52.38
110.2010.5600.000	RAINBOW CAR WASH INC	30 gallon drums of soap	\$ 458.39
110.2010.5620.000	CESSFORD CONSTRUCTION COMPANY	Roadstone	\$ 255.25
110.2010.5620.000	CESSFORD CONSTRUCTION COMPANY	Roadstone	\$ 669.52

110.2010.5620.000	CESSFORD CONSTRUCTION COMPANY	Roadstone	\$	446.52
110.2010.5750.000	ARNOLD MOTOR SUPPLY LLP	14,000-lb. Capacity / Four-Post Lift / Extended /	\$	7,736.80
110.2030.5216.000	ONE SOURCE-THE BACKGROUND CHECK CO	applicant checks	\$	7.50
110.2030.5481.000	ALLIANT ENERGY	106 S CENTER ST METERED	\$	39.65
110.2030.5481.000	ALLIANT ENERGY	3098 LINCOLN WAY SIGN	\$	32.65
110.2030.5481.000	ALLIANT ENERGY	6 S 2nd St Alley	\$	67.13
110.2030.5481.000	ALLIANT ENERGY	36 W MAIN ST ALLEY	\$	69.65
110.2030.5481.000	ALLIANT ENERGY	N CENTER ST & CHURCH ST	\$	33.43
110.2030.5481.000	ALLIANT ENERGY	S 6TH ST	\$	53.93
110.2030.5481.000	ALLIANT ENERGY	1707 Laurel Dr Viaduct Light	\$	33.17
110.2040.5132.000	CITY LAUNDERING COMPANY	uniform cleaning Utility Dept.	\$	46.03
110.2040.5216.000	ONE SOURCE-THE BACKGROUND CHECK CO	applicant checks	\$	15.00
110.2040.5342.000	IOWA ONE CALL	underground location services	\$	9.90
110.2040.5450.000	CENTURYLINK	ALL PHONE LINES	\$	9.74
110.2040.5450.000	FIRSTNET-AT&T Mobility	PW cell phones July	\$	131.01
110.2040.5481.000	ALLIANT ENERGY	S Center St Cnr Hibbs	\$	39.69
110.2040.5481.000	ALLIANT ENERGY	13 S 13TH ST CNR MAIN	\$	37.76
110.2040.5481.000	ALLIANT ENERGY	S 3RD AVE CNR LINN	\$	98.54
110.2040.5481.000	ALLIANT ENERGY	E ANSON ST CNR 3RD AVE	\$	61.62
110.2040.5481.000	ALLIANT ENERGY	S CENTER ST CNR ANSON	\$	64.21
110.2040.5481.000	ALLIANT ENERGY	S 1ST AVE & E ANSON	\$	66.27
110.2040.5481.000	ALLIANT ENERGY	S 6TH ST CNR OLIVE	\$	32.22
110.2040.5481.000	ALLIANT ENERGY	S CENTER ST & SOUTH ST	\$	42.81
110.2040.5481.000	ALLIANT ENERGY	Westwood Dr cnr Center	\$	32.22
110.2050.5410.000	Raven Creek Repair	Grader repairs	\$	165.00
110.2050.5565.000	HAWKEYE TRUCK EQUIPMENT INC	wing plow & material spreader parts	\$	764.93
110.2050.5565.000	Raven Creek Repair	Grader repairs	\$	20.00
110.2050.5565.000	Raven Creek Repair	Unit #27 motor grader tires	\$	6,400.00
110.2050.5565.000	Raven Creek Repair	Unit #28 motor grader tires	\$	6,400.00
110.2050.5565.000	TITAN MACHINERY, INC.	Hitch for V-plow	\$	2,608.33
110.2050.5565.000	ZIEGLER INC	hitch for V-plow	\$	992.12
110.2050.5600.000	GERVICH & SONS INC	steel for snow plow repair	\$	1,087.80
110.2050.5622.000	Central Salt	bulk deicing salt	\$	1,875.19
110.2050.5622.000	Central Salt	bulk deicing salt	\$	1,929.64
110.2050.5622.000	Central Salt	bulk deicing salt	\$	1,987.08
110.2050.5622.000	Central Salt	bulk deicing salt	\$	1,880.41
110.2050.5622.000	Central Salt	bulk deicing salt	\$	1,854.31
110.2050.5622.000	Central Salt	bulk deicing salt	\$	1,968.43
110.2050.5622.000	Central Salt	bulk deicing salt	\$	1,870.72
110.2050.5622.000	Central Salt	bulk deicing salt	\$	1,931.88
110.2050.5622.000	Central Salt	bulk deicing salt	\$	1,871.46
110.2050.5622.000	Central Salt	bulk deicing salt	\$	1,886.38
110.2050.5622.000	Central Salt	bulk deicing salt	\$	3,719.06
110.2050.5622.000	Central Salt	bulk deicing salt	\$	3,692.20
110.2050.5622.000	Central Salt	bulk deicing salt	\$	1,858.78
110.2050.5622.000	Central Salt	bulk deicing salt	\$	1,996.03
110.2060.5347.000	BDH INFORMATION TECHNOLOGY LLC	Backup Veaam & Recovery PW	\$	19.40
110.2060.5450.000	CENTURYLINK	ALL PHONE LINES	\$	9.74
110.2060.5450.000	FIRSTNET-AT&T Mobility	PW cell phones July	\$	543.65
121.4030.5233.000	Bolton & Menk Inc	Riverview Park Concept Master Plan	\$	5,212.00
121.5900.5230.000	Mediacom Broadband LLC	Streaming audio	\$	866.00
121.5900.5230.000	Mediacom Broadband LLC	OTT	\$	200.00
121.5900.5230.000	Mediacom Broadband LLC	TV	\$	306.00
130.8050.5410.000	MTI Distributing	2010 Gillig 40' Transit bus repairs	\$	33,567.47
132.5020.5342.000	RDG Planning & Design	facade services throught 11/30/21	\$	1,536.00
142.4030.5481.000	ALLIANT ENERGY	800 S 6TH ST	\$	94.67
170.4010.5980.000	Reach Out & Read Marshall County	donation accidentally deposited in Library funds	\$	250.00
184.5030.5242.000	ACKLEY HOUSING INC	Housing Assistance Payment	\$	73.00
184.5030.5242.000	ACKLEY HOUSING INC	Housing Assistance Payment	\$	176.00
184.5030.5242.000	ACKLEY HOUSING INC	Housing Assistance Payment	\$	236.00
184.5030.5242.000	Alcala, Rigoberto	Housing Assistance Payment	\$	343.00
184.5030.5242.000	Alejo, Jerry	Housing Assistance Payment	\$	183.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payment	\$	89.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payment	\$	326.00

184.5030.5242.000	AMES, STEVEN	Housing Assistance Payment	\$	322.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payment	\$	321.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payment	\$	318.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payment	\$	297.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payment	\$	281.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payment	\$	341.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payment	\$	341.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payment	\$	341.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payment	\$	341.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payment	\$	341.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payment	\$	330.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payment	\$	361.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payment	\$	347.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payment	\$	347.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payment	\$	347.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payment	\$	174.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payment	\$	241.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payment	\$	243.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payment	\$	342.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payment	\$	189.00
184.5030.5242.000	AMES, STEVEN	Housing Assistance Payment	\$	323.00
184.5030.5242.000	Barnes, Lonnie	Housing Assistance Payment	\$	239.00
184.5030.5242.000	BJ&J LLC	Housing Assistance Payment	\$	254.00
184.5030.5242.000	BLOOD, ALEX	Housing Assistance Payment	\$	360.00
184.5030.5242.000	BLOOD, ALEX	Housing Assistance Payment	\$	413.00
184.5030.5242.000	BLOOD, ALEX	Housing Assistance Payment	\$	420.00
184.5030.5242.000	Borota, Kent	Housing Assistance Payment	\$	318.00
184.5030.5242.000	Borota, Kent	Housing Assistance Payment	\$	308.00
184.5030.5242.000	BOULDER COOPERATIVE HOUSING ASSN	Housing Assistance Payment	\$	625.00
184.5030.5242.000	BOULDER COOPERATIVE HOUSING ASSN	Housing Assistance Payment	\$	194.00
184.5030.5242.000	BOULDER COOPERATIVE HOUSING ASSN	Housing Assistance Payment	\$	134.00
184.5030.5242.000	BRODIN, CHRIS	Housing Assistance Payment	\$	132.00
184.5030.5242.000	Buckaroo LLC	Housing Assistance Payment	\$	402.00
184.5030.5242.000	Buckaroo LLC	Housing Assistance Payment	\$	495.00
184.5030.5242.000	Bunch, John	Housing Assistance Payment	\$	275.00
184.5030.5242.000	Burr, Robert	Housing Assistance Payment	\$	164.00
184.5030.5242.000	Burr, Robert	Housing Assistance Payment	\$	370.00
184.5030.5242.000	Burr, Robert	Housing Assistance Payment	\$	531.00
184.5030.5242.000	CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assistance Payment	\$	118.00
184.5030.5242.000	CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assistance Payment	\$	112.00
184.5030.5242.000	CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assistance Payment	\$	99.00
184.5030.5242.000	CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assistance Payment	\$	99.00
184.5030.5242.000	CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assistance Payment	\$	93.00
184.5030.5242.000	CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assistance Payment	\$	77.00
184.5030.5242.000	CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assistance Payment	\$	76.00
184.5030.5242.000	CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assistance Payment	\$	73.00
184.5030.5242.000	CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assistance Payment	\$	64.00
184.5030.5242.000	CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assistance Payment	\$	46.00
184.5030.5242.000	Charlier, Quinten	Housing Assistance Payment	\$	129.00
184.5030.5242.000	Chedester, James	Housing Assistance Payment	\$	400.00
184.5030.5242.000	CHILTON, Michael	Housing Assistance Payment	\$	450.00
184.5030.5242.000	CMHC Investments LLC	Housing Assistance Payment	\$	244.00
184.5030.5242.000	Colson, Mary	Housing Assistance Payment	\$	209.00
184.5030.5242.000	D & D RENTALS INC	Housing Assistance Payment	\$	548.00
184.5030.5242.000	D & D RENTALS INC	Housing Assistance Payment	\$	512.00
184.5030.5242.000	D & D RENTALS INC	Housing Assistance Payment	\$	294.00
184.5030.5242.000	DC Brown Rentals	Housing Assistance Payment	\$	500.00
184.5030.5242.000	DC Brown Rentals	Housing Assistance Payment	\$	202.00
184.5030.5242.000	Ecklor, Shane	Housing Assistance Payment	\$	353.00
184.5030.5242.000	Ecklor, Shane	Housing Assistance Payment	\$	42.00
184.5030.5242.000	Ecklor, Shane	Housing Assistance Payment	\$	364.00
184.5030.5242.000	ELWAYNE INC	Housing Assistance Payment	\$	463.00
184.5030.5242.000	ELWAYNE INC	Housing Assistance Payment	\$	245.00
184.5030.5242.000	ELWAYNE INC	Housing Assistance Payment	\$	196.00

184.5030.5242.000	Engel, Drew	Housing Assistance Payment	\$	184.00
184.5030.5242.000	EPM Iowa LLC	Housing Assistance Payment	\$	236.00
184.5030.5242.000	EPM Iowa LLC	Housing Assistance Payment	\$	305.00
184.5030.5242.000	ETTER, WILLIAM	Housing Assistance Payment	\$	482.00
184.5030.5242.000	EUBANKS, CHAD	Housing Assistance Payment	\$	314.00
184.5030.5242.000	EUBANKS, CHAD	Housing Assistance Payment	\$	298.00
184.5030.5242.000	Ferneau, Gary	Housing Assistance Payment	\$	600.00
184.5030.5242.000	Ferneau, Gary	Housing Assistance Payment	\$	585.00
184.5030.5242.000	FRESE PROPERTIES LLC	Housing Assistance Payment	\$	240.00
184.5030.5242.000	FRIENDLY VALLEY APARTMENTS INC	Housing Assistance Payment	\$	143.00
184.5030.5242.000	FRIENDLY VALLEY APARTMENTS INC	Housing Assistance Payment	\$	137.00
184.5030.5242.000	Gonzales, Gilbert	Housing Assistance Payment	\$	551.00
184.5030.5242.000	Gonzalez, Patricia	Housing Assistance Payment	\$	900.00
184.5030.5242.000	Gorrell, Joseph	Housing Assistance Payment	\$	432.00
184.5030.5242.000	GOSSARD MOBILE HOMES INC	Housing Assistance Payment	\$	270.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payment	\$	360.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payment	\$	471.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payment	\$	161.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payment	\$	175.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payment	\$	185.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payment	\$	215.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payment	\$	276.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payment	\$	297.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payment	\$	343.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payment	\$	335.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payment	\$	298.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payment	\$	327.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payment	\$	516.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payment	\$	161.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payment	\$	156.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payment	\$	146.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payment	\$	142.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payment	\$	136.00
184.5030.5242.000	GRANT PARK LLC	Housing Assistance Payment	\$	99.00
184.5030.5242.000	GRAY, DENNIS	Housing Assistance Payment	\$	675.00
184.5030.5242.000	GRAY, DENNIS	Housing Assistance Payment	\$	650.00
184.5030.5242.000	GRAY, DENNIS	Housing Assistance Payment	\$	413.00
184.5030.5242.000	GRAY, DENNIS	Housing Assistance Payment	\$	550.00
184.5030.5242.000	HALA, JANET	Housing Assistance Payment	\$	722.00
184.5030.5242.000	HALA, JANET	Housing Assistance Payment	\$	647.00
184.5030.5242.000	HALA, JANET	Housing Assistance Payment	\$	364.00
184.5030.5242.000	HALA, JANET	Housing Assistance Payment	\$	357.00
184.5030.5242.000	HALA, JANET	Housing Assistance Payment	\$	210.00
184.5030.5242.000	HARRIS, TOM	Housing Assistance Payment	\$	324.00
184.5030.5242.000	HATCH, JAMES	Housing Assistance Payment	\$	475.00
184.5030.5242.000	HATCH, Roger	Housing Assistance Payment	\$	(316.00)
184.5030.5242.000	HATCH, Roger	Housing Assistance Payment	\$	591.00
184.5030.5242.000	HATCH, Roger	Housing Assistance Payment	\$	548.00
184.5030.5242.000	HATCH, Roger	Housing Assistance Payment	\$	313.00
184.5030.5242.000	HATCH, Roger	Housing Assistance Payment	\$	167.00
184.5030.5242.000	HILLTOP VILLAGE INC	Housing Assistance Payment	\$	105.00
184.5030.5242.000	HILLTOP VILLAGE INC	Housing Assistance Payment	\$	116.00
184.5030.5242.000	HILLTOP VILLAGE INC	Housing Assistance Payment	\$	145.00
184.5030.5242.000	HILLTOP VILLAGE INC	Housing Assistance Payment	\$	196.00
184.5030.5242.000	HILLTOP VILLAGE INC	Housing Assistance Payment	\$	231.00
184.5030.5242.000	HILLTOP VILLAGE INC	Housing Assistance Payment	\$	202.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$	439.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$	364.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$	350.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$	439.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$	180.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$	173.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$	133.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$	227.00

184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$	549.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$	284.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$	99.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$	261.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$	250.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$	248.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$	248.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$	241.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$	271.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$	228.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$	316.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$	297.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$	294.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$	322.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$	46.00
184.5030.5242.000	HOBSON, WILLIAM L	Housing Assistance Payment	\$	154.00
184.5030.5242.000	Hodges, Kristin	Housing Assistance Payment	\$	507.00
184.5030.5242.000	HUBBARD MAPLE ST APTS, LLC	Housing Assistance Payment	\$	171.00
184.5030.5242.000	Ibarra, Samuel	Housing Assistance Payment	\$	143.00
184.5030.5242.000	JBH COOP ASSOCIATION	Housing Assistance Payment	\$	540.00
184.5030.5242.000	JBH COOP ASSOCIATION	Housing Assistance Payment	\$	370.00
184.5030.5242.000	JBH COOP ASSOCIATION	Housing Assistance Payment	\$	240.00
184.5030.5242.000	JBH COOP ASSOCIATION	Housing Assistance Payment	\$	180.00
184.5030.5242.000	Johnson, Sandra	Housing Assistance Payment	\$	543.00
184.5030.5242.000	JUDGE, MIKE	Housing Assistance Payment	\$	364.00
184.5030.5242.000	JUDGE, MIKE	Housing Assistance Payment	\$	167.00
184.5030.5242.000	JUDGE, MIKE	Housing Assistance Payment	\$	117.00
184.5030.5242.000	JUDGE, MIKE	Housing Assistance Payment	\$	359.00
184.5030.5242.000	JUDGE, MIKE	Housing Assistance Payment	\$	581.00
184.5030.5242.000	JUDGE, MIKE	Housing Assistance Payment	\$	427.00
184.5030.5242.000	Klinefelter, Richard J	Housing Assistance Payment	\$	450.00
184.5030.5242.000	KRAMER, Marsha	Housing Assistance Payment	\$	119.00
184.5030.5242.000	LAWSON, RODNEY W	Housing Assistance Payment	\$	35.00
184.5030.5242.000	LAWTHERS PROPERTY MANAGEMENT	Housing Assistance Payment	\$	222.00
184.5030.5242.000	LBO INVESTMENTS	Housing Assistance Payment	\$	442.00
184.5030.5242.000	Lopez, Jaime	Housing Assistance Payment	\$	370.00
184.5030.5242.000	Luense, Brant	Housing Assistance Payment	\$	525.00
184.5030.5242.000	Luense, Brant	Housing Assistance Payment	\$	498.00
184.5030.5242.000	Luense, Brant	Housing Assistance Payment	\$	488.00
184.5030.5242.000	Luense, Brant	Housing Assistance Payment	\$	423.00
184.5030.5242.000	Luense, Brant	Housing Assistance Payment	\$	321.00
184.5030.5242.000	Luense, Brant	Housing Assistance Payment	\$	272.00
184.5030.5242.000	Luense, Brant	Housing Assistance Payment	\$	239.00
184.5030.5242.000	Mansager, Cynthia	Housing Assistance Payment	\$	301.00
184.5030.5242.000	Marion Manor 2	Housing Assistance Payment	\$	559.00
184.5030.5242.000	MARSHALLTOWN SENIOR RESIDENCES LLC	Housing Assistance Payment	\$	421.00
184.5030.5242.000	MARSHALLTOWN SENIOR RESIDENCES LLC	Housing Assistance Payment	\$	394.00
184.5030.5242.000	MARSHALLTOWN SENIOR RESIDENCES LLC	Housing Assistance Payment	\$	341.00
184.5030.5242.000	MARSHALLTOWN SENIOR RESIDENCES LLC	Housing Assistance Payment	\$	260.00
184.5030.5242.000	MARSHALLTOWN SENIOR RESIDENCES LLC	Housing Assistance Payment	\$	253.00
184.5030.5242.000	MARSHALLTOWN SENIOR RESIDENCES LLC	Housing Assistance Payment	\$	187.00
184.5030.5242.000	MARSHALLTOWN SENIOR RESIDENCES LLC	Housing Assistance Payment	\$	65.00
184.5030.5242.000	Miller, Phyllis	Housing Assistance Payment	\$	143.00
184.5030.5242.000	Moore, Michelle	Housing Assistance Payment	\$	454.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$	211.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$	204.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$	196.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$	292.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$	289.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$	287.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$	287.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$	258.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$	251.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$	399.00

184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$	337.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$	327.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$	322.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$	315.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$	304.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$	446.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$	189.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$	183.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$	168.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$	157.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$	138.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$	230.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$	120.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$	232.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$	233.00
184.5030.5242.000	MURPHY, Peter	Housing Assistance Payment	\$	283.00
184.5030.5242.000	Nelson, LaNeal	Housing Assistance Payment	\$	303.00
184.5030.5242.000	NORTH TAMA HOUSING, INC	Housing Assistance Payment	\$	159.00
184.5030.5242.000	NORTH TAMA HOUSING, INC	Housing Assistance Payment	\$	140.00
184.5030.5242.000	OETKER, DEBRA	Housing Assistance Payment	\$	252.00
184.5030.5242.000	OETKER, DEBRA	Housing Assistance Payment	\$	234.00
184.5030.5242.000	OETKER, DEBRA	Housing Assistance Payment	\$	162.00
184.5030.5242.000	Optimal Life Services	Housing Assistance Payment	\$	34.00
184.5030.5242.000	PALISADE HOLDING CO	Housing Assistance Payment	\$	206.00
184.5030.5242.000	Pilot Creek Properties	Housing Assistance Payment	\$	120.00
184.5030.5242.000	Pizano, Sergio	Housing Assistance Payment	\$	151.00
184.5030.5242.000	Premier Iowa City IA LLC	Housing Assistance Payment	\$	342.00
184.5030.5242.000	Premier Iowa City IA LLC	Housing Assistance Payment	\$	305.00
184.5030.5242.000	Premier Iowa City IA LLC	Housing Assistance Payment	\$	268.00
184.5030.5242.000	Premier Iowa City IA LLC	Housing Assistance Payment	\$	228.00
184.5030.5242.000	Premier Iowa City IA LLC	Housing Assistance Payment	\$	164.00
184.5030.5242.000	Premier Iowa City IA LLC	Housing Assistance Payment	\$	45.00
184.5030.5242.000	Premier Real Estate Mgmnt	Housing Assistance Payment	\$	243.00
184.5030.5242.000	Premier Real Estate Mgmnt	Housing Assistance Payment	\$	18.00
184.5030.5242.000	Premier Real Estate Mgmnt	Housing Assistance Payment	\$	536.00
184.5030.5242.000	Premier Real Estate Mgmnt	Housing Assistance Payment	\$	558.00
184.5030.5242.000	Premier Real Estate Mgmnt	Housing Assistance Payment	\$	567.00
184.5030.5242.000	Premier Real Estate Mgmnt	Housing Assistance Payment	\$	665.00
184.5030.5242.000	Premier Real Estate Mgmnt	Housing Assistance Payment	\$	691.00
184.5030.5242.000	RD TOLEDO LLP	Housing Assistance Payment	\$	720.00
184.5030.5242.000	Ream, AJ	Housing Assistance Payment	\$	195.00
184.5030.5242.000	REED, TONY	Housing Assistance Payment	\$	253.00
184.5030.5242.000	REED, TONY	Housing Assistance Payment	\$	261.00
184.5030.5242.000	REED, TONY	Housing Assistance Payment	\$	409.00
184.5030.5242.000	REED, TONY	Housing Assistance Payment	\$	530.00
184.5030.5242.000	REED, TONY	Housing Assistance Payment	\$	530.00
184.5030.5242.000	RIVER BIRCH APTS	Housing Assistance Payment	\$	675.00
184.5030.5242.000	RIVER BIRCH APTS	Housing Assistance Payment	\$	365.00
184.5030.5242.000	RIVER BIRCH APTS	Housing Assistance Payment	\$	361.00
184.5030.5242.000	RIVER BIRCH APTS	Housing Assistance Payment	\$	288.00
184.5030.5242.000	RIVER BIRCH APTS	Housing Assistance Payment	\$	182.00
184.5030.5242.000	RIVER BIRCH APTS	Housing Assistance Payment	\$	204.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Housing Assistance Payment	\$	247.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Housing Assistance Payment	\$	175.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Housing Assistance Payment	\$	675.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Housing Assistance Payment	\$	530.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Housing Assistance Payment	\$	485.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Housing Assistance Payment	\$	473.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Housing Assistance Payment	\$	377.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Housing Assistance Payment	\$	273.00
184.5030.5242.000	S & E INVESTMENT LLC	Housing Assistance Payment	\$	650.00
184.5030.5242.000	SCHMIDT, Michael T	Housing Assistance Payment	\$	400.00
184.5030.5242.000	SCHMIDT, Michael T	Housing Assistance Payment	\$	338.00
184.5030.5242.000	SCHMIDT, Michael T	Housing Assistance Payment	\$	115.00

184.5030.5242.000	SCOTT, LESLIE	Housing Assistance Payment	\$	434.00
184.5030.5242.000	SESKER, RICK	Housing Assistance Payment	\$	189.00
184.5030.5242.000	Squire, Bert	Housing Assistance Payment	\$	191.00
184.5030.5242.000	SS & R Properties LLC	Housing Assistance Payment	\$	126.00
184.5030.5242.000	STEELSMITH, GREG	Housing Assistance Payment	\$	298.00
184.5030.5242.000	STEELSMITH, GREG	Housing Assistance Payment	\$	328.00
184.5030.5242.000	STEELSMITH, GREG	Housing Assistance Payment	\$	344.00
184.5030.5242.000	SUNRISE APARTMENTS, INC	Housing Assistance Payment	\$	138.00
184.5030.5242.000	Swift, Scott	Housing Assistance Payment	\$	370.00
184.5030.5242.000	SWITZER, TOM	Housing Assistance Payment	\$	558.00
184.5030.5242.000	SWITZER, TOM	Housing Assistance Payment	\$	555.00
184.5030.5242.000	Town Apartments Corporation	Housing Assistance Payment	\$	102.00
184.5030.5242.000	Town Apartments Corporation	Housing Assistance Payment	\$	121.00
184.5030.5242.000	Town Apartments Corporation	Housing Assistance Payment	\$	140.00
184.5030.5242.000	V&C INVESTMENTS LC	Housing Assistance Payment	\$	296.00
184.5030.5242.000	V&C INVESTMENTS LC	Housing Assistance Payment	\$	400.00
184.5030.5242.000	V&C INVESTMENTS LC	Housing Assistance Payment	\$	31.00
184.5030.5242.000	V&C INVESTMENTS LC	Housing Assistance Payment	\$	33.00
184.5030.5242.000	V&C INVESTMENTS LC	Housing Assistance Payment	\$	142.00
184.5030.5242.000	V&C INVESTMENTS LC	Housing Assistance Payment	\$	281.00
184.5030.5242.000	V&C INVESTMENTS LC	Housing Assistance Payment	\$	291.00
184.5030.5242.000	V&C INVESTMENTS LC	Housing Assistance Payment	\$	295.00
184.5030.5242.000	WEATHERLY, ERIN & BOB	Housing Assistance Payment	\$	710.00
184.5030.5242.000	Worent Inc	Housing Assistance Payment	\$	295.00
184.5030.5242.000	Worent Inc	Housing Assistance Payment	\$	271.00
184.5030.5242.000	Worent Inc	Housing Assistance Payment	\$	345.00
184.5030.5242.000	Worsfold Farm LLC	Housing Assistance Payment	\$	364.00
184.5030.5246.000	Alaniz, Maria	Housing Assistance Payment	\$	31.00
184.5030.5246.000	Aponte, Miguel	Housing Assistance Payment	\$	27.00
184.5030.5246.000	Daniel, Samantha	Housing Assistance Payment	\$	31.00
184.5030.5246.000	Hutchens, Laura	Housing Assistance Payment	\$	46.00
184.5030.5246.000	Johnson, Alesha	Housing Assistance Payment	\$	31.00
184.5030.5246.000	Knox, Shontionna	Housing Assistance Payment	\$	16.00
184.5030.5246.000	Martin, Vastae	Housing Assistance Payment	\$	54.00
184.5030.5246.000	Rodisch, Sara	Housing Assistance Payment	\$	21.00
184.5030.5246.000	Saenz, Mary	Housing Assistance Payment	\$	31.00
184.5030.5246.000	Schmudlach, Cody	Housing Assistance Payment	\$	10.00
184.5030.5246.000	Squires, Christina	Housing Assistance Payment	\$	40.00
184.5030.5246.000	Werner, Jessica	Housing Assistance Payment	\$	13.00
184.5030.5246.000	Wilson, Ranae	Housing Assistance Payment	\$	13.00
184.5030.5280.000	NCRC NAHRO	Yearly renewal fee	\$	75.00
184.5030.5280.000	TIMES REPUBLICAN	Housing 52 week subscription	\$	236.60
184.5030.5344.000	KOCH Office Group	Housing Contract copies 11/20-12/19	\$	45.81
184.5030.5344.000	RK DIXON	Housing contract based copies 11/29-1/28/22	\$	53.24
184.5030.5450.000	CENTURYLINK	ALL PHONE LINES	\$	19.49
189.3040.5410.000	FEXSTEVE LIMITED CO	912 E Anson St Lead Contractor payment	\$	22,300.00
189.3040.5415.000	FEXSTEVE LIMITED CO	912 E Anson St Lead Contractor payment	\$	4,975.00
189.3040.5450.000	CENTURYLINK	ALL PHONE LINES	\$	9.74
312.2080.5233.000	CLAPSADDLE GARBER ASSOC INC	APR19001 Airport Hangar Improvements	\$	275.00
312.2080.5233.000	CLAPSADDLE GARBER ASSOC INC	APR19001 Airport Hangar Improvements	\$	1,803.38
312.2080.5233.000	CLAPSADDLE GARBER ASSOC INC	APR19002 Airport Terminal paving	\$	3,192.00
312.2080.5233.000	CLAPSADDLE GARBER ASSOC INC	ARP19003 Airport Vault Repair	\$	8,316.41
355.1075.5230.000	LYNCH DALLAS PC	Nuisance/ enforcement	\$	307.20
355.1075.5234.000	LYNCH DALLAS PC	Nuisance/ enforcement	\$	3,652.50
355.1075.5250.000	LYNCH DALLAS PC	Nuisance/ enforcement	\$	345.00
355.1075.5980.000	Davis, Jonathan	reimbursed contents for demolished house	\$	4,000.00
363.6021.5230.000	SPEER FINANCIAL, INC.	Financial Advisor services for 2021 GO bond	\$	28,315.00
395.2012.5233.000	CLAPSADDLE GARBER ASSOC INC	ECO21001 Unity Point Secondary Access	\$	7,557.30
610.8015.5220.000	MARSHALLTOWN WATER WORKS	Sanitary Collections Costs	\$	7,995.43
610.8015.5342.000	INDEPENDENT AG SERVICES LLC	Fall 2021 biosolids-soil sampling	\$	755.21
610.8015.5342.000	STONE SANITATION	Waste Plant	\$	118.78
610.8015.5347.000	BDH INFORMATION TECHNOLOGY LLC	Backup Veeam & recovery WPCP	\$	19.40
610.8015.5450.000	CENTURYLINK	ALL PHONE LINES	\$	29.23
610.8015.5450.000	FIRSTNET-AT&T Mobility	PW cell phones July	\$	104.68

610.8015.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	WPCP	\$	42.57
610.8015.5481.000	ALLIANT ENERGY	JBS 402 N 10TH AVE	\$	21.04
610.8015.5600.000	Nebraska Air Filter Inc	MAU air filters- all bldgs	\$	1,000.07
610.8015.5603.000	KEYSTONE LAB INC	lab analysis- digester #3	\$	64.00
610.8015.5603.000	MIDLAND SCIENTIFIC INC	lab supplies- 75mm flasks	\$	314.74
610.8015.5603.000	MIDLAND SCIENTIFIC INC	lab supplies - sodium borate	\$	70.81
610.8015.5605.000	Sho Biz Inc dba Minuteman	WPCP letterhead	\$	45.00
610.8015.5980.000	Villa, Brenda	Sewer refund 2021-faucet break outside	\$	150.92
610.8016.5230.000	IOWA ONE CALL	Sewer dept underground location services	\$	105.06
610.8016.5412.000	ZIEGLER INC	Marion St LS Generator service and inspection	\$	1,603.68
610.8016.5450.000	CENTURYLINK	ALL PHONE LINES	\$	11.69
610.8016.5450.000	FIRSTNET-AT&T Mobility	PW cell phones July	\$	49.52
610.8016.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	WPCP	\$	25.54
610.8016.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	PW Bldg	\$	33.03
610.8016.5481.000	ALLIANT ENERGY	S 2nd St cnr Player	\$	312.52
610.8016.5565.000	MENARDS	wiper blades	\$	11.99
610.8016.5718.000	MUNICIPAL PIPE TOOL CO LLC	resuable packer tool for 12 inch pipes	\$	1,220.66
616.8016.5233.000	FOX ENGINEERING ASSOCIATES INC	59016002 Manhole & Point Repair increase	\$	392.00
616.8016.5233.000	FOX ENGINEERING ASSOCIATES INC	59016002 Manhole & Point Repair increase	\$	285.00
690.8050.5132.000	CITY LAUNDERING COMPANY	uniform cleaning-Transit dept	\$	31.61
690.8050.5210.000	Trending Media Inc	Transit advertising	\$	240.00
690.8050.5210.000	Trending Media Inc	Transit advertising	\$	56.00
690.8050.5410.000	MCATEE TIRE SALES & SERVICE INC	Bus tires	\$	300.00
690.8050.5450.000	CENTURYLINK	ALL PHONE LINES	\$	9.74
690.8050.5565.000	CONCRETE Inc	HyVee & E Anson St bus stop	\$	301.94
690.8050.5565.000	CUMMINS Sales & Service	Bus #121 gaskets	\$	168.76
690.8050.5565.000	CUMMINS Sales & Service	Bus #121 temperature sensor	\$	323.09
690.8050.5565.000	GILLIG LLC	Bus #131 windshield	\$	1,775.60
690.8050.5565.000	GILLIG LLC	bus #991 hand microphone	\$	84.71
690.8050.5565.000	GILLIG LLC	Bus #101 A-post trim	\$	82.29
690.8050.5565.000	MCATEE TIRE SALES & SERVICE INC	Bus tires	\$	5,472.08
690.8050.5565.000	NAPA AUTO PARTS	elbow connector	\$	4.27
690.8050.5565.000	NAPA AUTO PARTS	bus #109 connector and hose clamp	\$	27.16
690.8050.5565.000	Sho Biz Inc dba Minuteman	lamenating pouches	\$	9.90
690.8050.5565.000	SPAHN & ROSE LUMBER CO	Hy-Vee bus stop wood repairs	\$	65.82
690.8050.5600.000	NAPA AUTO PARTS	shop towels	\$	73.21
690.8050.5600.000	RAINBOW CAR WASH INC	Car wash pump fix	\$	52.38
690.8050.5600.000	RAINBOW CAR WASH INC	30 gallon drums of soap	\$	458.39
690.8050.5605.000	Sho Biz Inc dba Minuteman	address labels, time cards	\$	46.82
690.8050.5612.000	BDH INFORMATION TECHNOLOGY LLC	Transit dual monitor mount set up	\$	65.99
740.8065.5220.000	MARSHALLTOWN WATER WORKS	Storm Sewer Collection Services	\$	355.50
740.8065.5220.000	MARSHALLTOWN WATER WORKS	Storm Sewer Collection Services	\$	243.75
740.8065.5220.000	MARSHALLTOWN WATER WORKS	Storm Sewer Collection Services	\$	70.00
740.8065.5230.000	IOWA ONE CALL	Sewer dept underground location services	\$	70.04
740.8065.5387.000	ZIEGLER INC	Stormwater LS Generator service & inspection	\$	3,758.40
740.8065.5450.000	CENTURYLINK	ALL PHONE LINES	\$	7.80
740.8065.5450.000	FIRSTNET-AT&T Mobility	PW cell phones July	\$	33.02
740.8065.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	PW Bldg	\$	22.02
740.8065.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	WPCP	\$	17.03
740.8065.5565.000	MENARDS	wiper blades	\$	7.99
740.8065.5600.000	DIAMOND VOGEL INC	paint/brushes for storm sewer flip gates	\$	69.46
740.8065.5600.000	MUNICIPAL PIPE TOOL CO LLC	12" pipe repair patch sleeve for storm sewer	\$	1,047.52
740.8065.5614.000	NUTRIEN AG SOLUTIONS INC	Riverview Park SW LS generator fuel	\$	215.63
740.8065.5614.000	NUTRIEN AG SOLUTIONS INC	Riverview Park SW LS generator fuel	\$	244.43
740.8065.5718.000	MUNICIPAL PIPE TOOL CO LLC	resuable packer tool for 12 inch pipes	\$	813.78
750.8070.5450.000	CENTURYLINK	ALL PHONE LINES	\$	9.74
881.1010.5230.000	BERNIE LOWE & ASSOC Inc	paid medical claims	\$	4.89
881.1010.5339.000	BERNIE LOWE & ASSOC Inc	paid medical claims	\$	507.43
881.1010.5339.000	Hunter Lane LLC	paid medical claims 12/1-12/15	\$	11.58
881.1050.5230.000	BERNIE LOWE & ASSOC Inc	paid medical claims	\$	100.38
881.1050.5339.000	BERNIE LOWE & ASSOC Inc	paid medical claims	\$	1,105.97
881.1050.5339.000	Hunter Lane LLC	paid medical claims 12/1-12/15	\$	707.99
884.6021.4875.000	Health Partners	Stop/Loss credits and Health claims	\$	(479.08)
884.6021.4875.000	Health Partners	stop/loss credits and Health claims	\$	(13.32)

884.6021.4875.000	Health Partners	stop/loss credits and Health claims	\$ (469.22)
884.7010.5230.000	TOTAL ADMINISTRATIVE SERVICE CORP.	benefits payment	\$ 2,297.62
884.7010.5230.000	BERNIE LOWE & ASSOCIATES, INC	Consulting fees 2/1/21-2/1/22	\$ 370.54
884.7010.5337.000	HARTFORD- PRIORITY ACCTS	January insurance premium	\$ 5,723.34
884.7010.5339.000	Health Partners	Dental Claims	\$ 2,743.04
884.7010.5339.000	Health Partners	Stop/Loss credits and Health claims	\$ 41,301.17
884.7010.5339.000	Health Partners	Dental claims	\$ 1,862.00
884.7010.5339.000	Health Partners	stop/loss credits and Health claims	\$ 32,408.66
884.7010.5339.000	Health Partners	Dental Claims	\$ 5,036.00
884.7010.5339.000	Health Partners	stop/loss credits and Health claims	\$ 50,208.03
910.1010.5114.000	GOODING, BETTY	January 2022	\$ 876.61
999.1101.000	INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	\$ 28,834.15
999.1101.000	INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	\$ 14,998.57
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$ 12,646.31
999.1102.000	TREASURER STATE OF IOWA	rounding	\$ (0.49)
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$ 6,273.18
999.1103.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	\$ 28,279.70
999.1103.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	\$ 4,749.74
999.1107.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	\$ 9,058.82
999.1107.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	\$ 4,319.88
999.1111.000	IMWCA	installment 7:7	\$ 7,788.00
999.1121.000	American Education Services	PR WITHHOLDING	\$ 64.41
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$ 139.77
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$ 423.86
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$ 313.84
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$ 102.11
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$ 461.53
999.1121.000	Family Support Payment Center	CHILD SUPPORT	\$ 152.31
999.1121.000	LINN COUNTY SHERIFF	PR WITHHOLDING	\$ 322.00
999.1125.000	FIDELITY SECURITY LIFE INSURANCE CO	VISION INSURANCE	\$ 348.29
999.1125.000	FIDELITY SECURITY LIFE INSURANCE CO	VISION INSURANCE	\$ 117.53
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX HEALTH BENEFITS	\$ 5,132.51
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX HEALTH BENEFITS	\$ 757.48
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	PR#26 ROUNDING	\$ 5.26
999.1129.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX DEP CARE BENEFITS	\$ 1,128.74
999.1129.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX DEP CARE BENEFITS	\$ 341.66
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 734.13
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 4,828.23
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEFERRED COMP	\$ 935.10
999.1131.000	ICMA 457-Mission Square Retirement	ICMA LOAN REPAYMENT	\$ 352.68
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 230.76
999.1131.000	ICMA 457-Mission Square Retirement	ROTH < 50	\$ 2,068.46
999.1131.000	ICMA 457-Mission Square Retirement	ROTH > 50	\$ 2,872.73
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 1,075.00
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 269.23
999.1131.000	ICMA 457-Mission Square Retirement	ROTH < 50	\$ 1,161.52
999.1131.000	ICMA 457-Mission Square Retirement	ROTH > 50	\$ 875.00
999.1133.000	COLONIAL LIFE	COLONIAL LIFE INSURANCE	\$ 466.83
999.1133.000	COLONIAL LIFE	COLONIAL LIFE INSURANCE	\$ 29.26
999.1150.000	ICMA 457-Mission Square Retirement	EMPLOYEE RHS CONTRIBUTION	\$ 34,118.47
Payroll	Payroll	Payroll #1	\$ 322,457.34
TOTAL			\$ 1,038,984.13

MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

January 6, 2022

To: Mayor Joel Greer
Members of the City Council

From: Diana Steiner, Finance Director

Re: November 2021 Monthly Financial Statements

Policy Issue: N/A.

Recommendation: Staff recommends approving the November 2021 monthly financial statements.

Background: The Finance department has prepared and reconciled the November 2021 financial statements for your review. The attached reports include the following:

- Fund Balance Report, which includes the beginning balance at 6/30/2021, the year-to-date revenues and expenses for 5 months and the ending fund cash balance.
- Cash & Investments Report, which includes current balances and interest rates for all city investments.
- Monthly Budget Report, which reflects monthly and year-to-date revenues and expenses by each fund and then in summary. If the YTD Activity amount is less than the YTD Budget amount, it will show as unfavorable for revenues and favorable for expenses.

Items of interest this month:

* \$1,748,882 of property taxes and \$138,426 of TIF taxes were received from the County.

* In Fund 121 L.O.S.T., the Fisher Governor Foundation was paid 181,294 for their first pay application for the IA Great Places CAT grant.

* Bond payments of \$661,535 were made.

Budget Impact: N/A

Attachment: November 2021 Financial Statements

cc: Jessica Kinser, City Administrator



**FUND BALANCE REPORT
AS OF 11/30/21**

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	3,567,795.12	6,498,178.64	6,555,336.69	3,510,637.07
010 - CASH FLOW RESERVE FUND	2,476,383.21	9,613.66	-	2,485,996.87
030 - CAPITAL RESERVE	-	99,863.69	265,033.08	(165,169.39)
031 - CAPITAL RSRV-BLDG MAINT	341,534.20	1,298.29	8,794.16	334,038.33
032 - CIP LARGE VEHICLE/EQUIPMENT	(110,377.15)	51,008.85	7,266.54	(66,634.84)
110 - ROAD USE TAX	5,601,593.86	1,694,762.26	1,020,969.91	6,275,386.21
112 - EMPLOYEE BENEFITS FUND	3,176,821.36	1,469,048.39	663,879.03	3,981,990.72
117 - POLICE/FIRE RETIREMENT	542,719.16	660,931.07	334,999.06	868,651.17
119 - EMERGENCY FUND	-	129,549.82	8,108.74	121,441.08
121 - LOCAL OPTION SALES TAX	5,487,716.86	2,560,649.62	1,077,438.09	6,970,928.39
125 - TAX INCREMENT FINANCING	303,191.51	481,451.35	101,744.63	682,898.23
126 - TIF-LMI	27,806.10	107.95	-	27,914.05
130 - CITY TORT LIABILITY	659,947.57	200,045.47	398,541.86	461,451.18
131 - SPECIAL ASSESSMENTS SURPLUS	-	-	-	-
132 - GRANTS-STATE/LOCAL AGENCIES	(5,036.79)	39,876.00	222,185.78	(187,346.57)
133 - UNDESIGNATED FEDERAL GRANTS	-	-	700.00	(700.00)
140 - PARK & REC DONATION FUND	127,747.45	11,994.91	4,663.40	135,078.96
141 - MTOWN TENNIS ASSOC	2,794.99	10.85	-	2,805.84
142 - SOFTBALL ASSOCIATION FUND	7,846.47	300.00	16,714.59	(8,568.12)
144 - LIVE HEALTHY IOWA	5,086.09	1,008.56	-	6,094.65
145 - TORNADO GENERAL	46,043.33	-	-	46,043.33
146 - FEMA VALOR	(55,164.71)	-	-	(55,164.71)
147 - FEMA DEMO	(16,074.93)	-	-	(16,074.93)
148 - FEMA-COVID19	(15,258.99)	10,556.73	1,515.79	(6,218.05)
149 - FEMA - WINDS	(4,340,242.96)	5,873.17	354,020.41	(4,688,390.20)
150 - LOCAL PD GRANTS	-	10,106.54	23,173.82	(13,067.28)
151 - DEPT OF JUSTICE GRANTS	(8,719.91)	15,146.51	11,667.50	(5,240.90)
152 - POLICE UNDESIGNATED GRANTS	(17,735.98)	56,395.26	60,128.86	(21,469.58)
153 - POLICE DEPT DONATION FUND	91,808.70	2,980.17	29,451.97	65,336.90
156 - FIRE DEPT DONATION FUND	97,948.53	3,145.73	22,984.80	78,109.46
157 - FIRE DEPT GRANTS	4,924.79	19.12	-	4,943.91
160 - ECONOMIC DEVELOPMENT GIFT	53,156.38	206.36	-	53,362.74
161 - SURETY DEPOSITS/SUBDIVIDER	11,089.79	43.06	-	11,132.85
170 - LIBRARY DONATION FUND	112,894.69	12,591.42	5,708.59	119,777.52
177 - SEIZED ASSETS (POLICE)	36,257.32	152.22	8,402.55	28,006.99
179 - OTHER COMM AND ECON DEVELOPMENT	79,157.96	307.30	-	79,465.26
180 - HOUSING GRANTS	27,833.65	108.05	-	27,941.70
183 - FY 08 EDI (ECON DEV INCENTIVE)	(13,389.25)	-	-	(13,389.25)
184 - VOUCHERS - 002, 003	131,098.97	513,769.03	497,068.76	147,799.24
189 - #6 HUD LEAD GRANT	(13,016.78)	239,113.76	258,618.10	(32,521.12)

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
200 - GO BONDS DEBT FUND	125,335.52	1,309,220.13	405,908.00	1,028,647.65
300 - CIP COLLECTION FUND	455,875.42	325,884.75	99,103.69	682,656.48
310 - FEDERAL STREET GRANTS	40,092.42	61.66	74,054.00	(33,899.92)
311 - RISE STREET GRANTS	-	-	138,792.64	(138,792.64)
312 - AIRPORT PROJECT FUND	1,707,289.39	284,534.32	1,692,342.10	299,481.61
320 - SPECIAL ASSESSMENT PROJECTS	(15,047.95)	528.00	-	(14,519.95)
340 - BIKE PATH PROJECT FUND	(132,190.44)	-	44,179.60	(176,370.04)
341 - TREES FOREVER PROJECT	22,727.03	9,259.24	19,444.40	12,541.87
350 - GO BONDS CAPITAL PROJECTS	9,034.46	35.08	-	9,069.54
354 - POLICE & FIRE STATIONS	604,756.91	2,325.82	5,650.00	601,432.73
355 - 2015 GO BONDS (D&D)	13,404.73	251,722.61	206,716.76	58,410.58
360 - 2019 GO BONDS & PROJECTS	3,189,664.60	9,291.69	1,324,559.71	1,874,396.58
361 - LIBRARY BUILDING ADDITION	1,572.80	6.11	-	1,578.91
362 - 2020 GO BONDS	1,126,310.11	3,441.79	349,693.71	780,058.19
363 - 2021 GO BONDS	-	192,000.00	1,461.50	190,538.50
381 - 2019 CY STREET, SIDEWALK, PARKING PROJE	746,755.34	433,773.64	1,069,526.03	111,002.95
383 - COLISEUM REMODEL	-	15,447.49	15,447.49	-
389 - AMERICAN RESCUE PLAN	-	1,993,589.42	-	1,993,589.42
392 - TIF DISTRICT III CAP PROJECTS	7,140.12	27.72	-	7,167.84
395 - ECONOMIC DEVELOPMENT PROJECT FUND	-	1,035,513.62	1,195,261.56	(159,747.94)
610 - WATER POLLUTION CONTROL	2,465.14	2,284,428.01	2,284,410.01	2,483.14
611 - WPCP REVENUE	18,204,827.68	3,367,450.36	2,284,365.79	19,287,912.25
612 - WPCP REVENUE BOND FUND	(3,837.86)	287,387.86	654,771.01	(371,221.01)
614 - WPCP CAPITAL IMPROVEMENT RSRV	1,083,798.98	4,207.47	-	1,088,006.45
617 - SANITARY SEWER NEW CONSTRUCTN	142,643.84	784.00	2,900.00	140,527.84
618 - TORNADO-WPCP	(580.97)	-	-	(580.97)
690 - TRANSIT OPERATING	483,353.76	379,570.75	318,305.24	544,619.27
740 - STORM SEWER UTILITY	2,259,467.96	556,736.00	716,298.57	2,099,905.39
741 - 2016 GO STORM WATER PROJ	3,009,646.81	8,075.21	1,441,880.84	1,575,841.18
742 - TORNADO - STORM/SEWER	(898.25)	-	-	(898.25)
750 - COMPOSTING FACILITY	100,150.95	63,781.14	47,043.78	116,888.31
760 - P&R CONCESSIONS ENTERPRISE	(17,546.78)	20,121.25	32,440.99	(29,866.52)
881 - OCCUPATIONAL INSURANCE ESCROW	32,652.43	62,301.58	56,741.73	38,212.28
884 - GROUP HEALTH INSURANCE ESCROW	1,547,599.17	1,153,965.84	1,622,597.56	1,078,967.45
886 - WORKMAN'S COMP DEDUCTIBLE FUND	36,513.15	141.30	234.24	36,420.21
910 - POLICE PENSION - T & A	-	3,506.44	5,259.66	(1,753.22)
913 - 911 COMMISION	(78,883.05)	437,384.86	444,839.17	(86,337.36)
951 - SALES TAX REIMBURSEMENT	(1,672.84)	2,657.73	5,542.26	(4,557.37)
952 - SURETY BONDS/DEPOSITS	4,002.87	137.32	-	4,140.19
	53,132,604.06	29,279,514.02	28,518,888.75	53,893,229.33

Account	Name	Ending Balance	Interest Rate
BalObject: 0110 - P&R Deposits			
999.0110.100	GWB P&R Deposits	32,489.79	1.00
	Total BalObject: 0110 - P&R Deposits :	32,489.79	
BalObject: 0111 - Operating			
999.0111.000	UB&T Operating	13,921.10	0.00
999.0111.100	GWB Operating	730,739.47	1.00
	Total BalObject: 0111 - Operating:	744,660.57	
BalObject: 0112 - COLISEUM			
999.0112.100	GWB COLISEUM	0.11	0.00
	Total BalObject: 0112 - COLISEUM:	0.11	
BalObject: 0113 - Payroll			
999.0113.100	GWB Payroll	350,287.68	1.00
	Total BalObject: 0113 - Payroll:	350,287.68	
BalObject: 0114 - Dev Inspections			
999.0114.100	GWB Dev Inspections	32,840.71	1.00
	Total BalObject: 0114 - Dev Inspections:	32,840.71	
BalObject: 0115 - HUD Admin			
999.0115.100	GWB HUD Admin	140,109.09	1.00
	Total BalObject: 0115 - HUD Admin:	140,109.09	
BalObject: 0116 - HUD HAP			
999.0116.100	GWB HUD HAP	7,091.49	1.00
	Total BalObject: 0116 - HUD HAP:	7,091.49	
BalObject: 0117 - Police			
999.0117.100	GWB Police	36,409.54	1.00
	Total BalObject: 0117 - Police:	36,409.54	
BalObject: 0120 - PETTY CASH			
001.0120.000	PETTY CASH - RECORDS	100.00	0.00
750.0120.000	PETTY CASH	300.00	0.00
	Total BalObject: 0120 - PETTY CASH:	400.00	
BalObject: 0122 - PETTY CASH-CITY CLERK			
001.0122.000	PETTY CASH-CITY CLERK	200.00	0.00
	Total BalObject: 0122 - PETTY CASH-CITY CLERK:	200.00	
BalObject: 0123 - PETTY CASH-LIBRARY			
001.0123.000	PETTY CASH-LIBRARY	100.00	0.00
	Total BalObject: 0123 - PETTY CASH-LIBRARY:	100.00	
BalObject: 0125 - PETTY CASH-PARK			
001.0125.000	PETTY CASH-PARK	225.00	0.00
	Total BalObject: 0125 - PETTY CASH-PARK:	225.00	
BalObject: 0130 - CASH HELD BY INSUR ADMIN			
885.0130.000	CASH HELD BY INSUR ADM	1.00	0.00
	Total BalObject: 0130 - CASH HELD BY INSUR ADMIN:	1.00	
BalObject: 0216 - GREAT WESTERN BANK MM			
999.0216.000	GREAT WESTERN BANK MM	52,525,887.71	1.00
	Total BalObject: 0216 - GREAT WESTERN BANK MM:	52,525,887.71	
BalObject: 0999 - POOLED CASH			
999.0999.000	POOLED CASH	22,526.64	0.00
	Total BalObject: 0999 - POOLED CASH:	22,526.64	
		53,893,229.33	



City of Marshalltown, IA

Monthly Budget Report - Marshalltown

Group Summary

For Fiscal: Current Period Ending: 11/30/2021

Account Typ...	November Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 001 - GENERAL FUND					
Revenue	1,092,614.47	6,822,877.00	6,498,178.64	-324,698.36	16,375,558.00
Expense	1,080,956.05	6,878,039.55	6,555,336.69	322,702.86	16,512,751.46
Total Fund: 001 - GENERAL FUND:	11,658.42	-55,162.55	-57,158.05	-1,995.50	-137,193.46
Fund: 010 - CASH FLOW RESERVE FUND					
Revenue	1,918.20	60,009.55	9,613.66	-50,395.89	144,023.00
Total Fund: 010 - CASH FLOW RESERVE FUND:	1,918.20	60,009.55	9,613.66	-50,395.89	144,023.00
Fund: 030 - CAPITAL RESERVE					
Revenue	0.00	303,288.30	99,863.69	-203,424.61	727,892.00
Expense	50,362.26	303,206.35	265,033.08	38,173.27	727,892.00
Total Fund: 030 - CAPITAL RESERVE:	-50,362.26	81.95	-165,169.39	-165,251.34	0.00
Fund: 031 - CAPITAL RSRV-BLDG MAINT					
Revenue	257.74	625.00	1,298.29	673.29	1,500.00
Expense	0.00	74,449.35	8,794.16	65,655.19	178,750.00
Total Fund: 031 - CAPITAL RSRV-BLDG MAINT:	257.74	-73,824.35	-7,495.87	66,328.48	-177,250.00
Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT					
Revenue	0.00	45,029.45	51,008.85	5,979.40	108,114.00
Expense	0.00	0.00	7,266.54	-7,266.54	0.00
Total Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT:	0.00	45,029.45	43,742.31	-1,287.14	108,114.00
Fund: 110 - ROAD USE TAX					
Revenue	242,187.89	1,416,666.65	1,694,762.26	278,095.61	3,400,000.00
Expense	89,435.65	1,985,481.00	1,020,969.91	964,511.09	4,765,927.03
Total Fund: 110 - ROAD USE TAX:	152,752.24	-568,814.35	673,792.35	1,242,606.70	-1,365,927.03
Fund: 112 - EMPLOYEE BENEFITS FUND					
Revenue	347,147.34	1,184,246.15	1,469,048.39	284,802.24	2,842,191.00
Expense	0.00	1,154,221.25	663,879.03	490,342.22	2,770,131.00
Total Fund: 112 - EMPLOYEE BENEFITS FUND:	347,147.34	30,024.90	805,169.36	775,144.46	72,060.00
Fund: 117 - POLICE/FIRE RETIREMENT					
Revenue	156,635.00	541,989.50	660,931.07	118,941.57	1,300,775.00
Expense	0.00	530,639.55	334,999.06	195,640.49	1,273,535.00
Total Fund: 117 - POLICE/FIRE RETIREMENT:	156,635.00	11,349.95	325,932.01	314,582.06	27,240.00
Fund: 119 - EMERGENCY FUND					
Revenue	30,614.83	104,862.85	129,549.82	24,686.97	251,671.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 11/30/2021

Account Typ...	November Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	0.00	104,862.90	8,108.74	96,754.16	251,671.00
Total Fund: 119 - EMERGENCY FUND:	30,614.83	-0.05	121,441.08	121,441.13	0.00
Fund: 121 - LOCAL OPTION SALES TAX					
Revenue	939,264.32	1,552,083.30	2,560,649.62	1,008,566.32	3,725,000.00
Expense	191,096.95	2,034,742.55	1,077,438.09	957,304.46	4,883,444.00
Total Fund: 121 - LOCAL OPTION SALES TAX:	748,167.37	-482,659.25	1,483,211.53	1,965,870.78	-1,158,444.00
Fund: 125 - TAX INCREMENT FINANCING					
Revenue	138,952.72	381,933.70	481,451.35	99,517.65	916,641.00
Expense	101,744.63	298,196.20	101,744.63	196,451.57	715,671.00
Total Fund: 125 - TAX INCREMENT FINANCING:	37,208.09	83,737.50	379,706.72	295,969.22	200,970.00
Fund: 126 - TIF-LMI					
Revenue	21.54	4.15	107.95	103.80	10.00
Total Fund: 126 - TIF-LMI:	21.54	4.15	107.95	103.80	10.00
Fund: 130 - CITY TORT LIABILITY					
Revenue	2,981.01	12,916.65	200,045.47	187,128.82	31,000.00
Expense	20,715.00	83,931.40	398,541.86	-314,610.46	201,500.00
Total Fund: 130 - CITY TORT LIABILITY:	-17,733.99	-71,014.75	-198,496.39	-127,481.64	-170,500.00
Fund: 132 - GRANTS-STATE/LOCAL AGENCIES					
Revenue	0.00	502,749.55	39,876.00	-462,873.55	1,206,599.00
Expense	0.00	478,359.35	222,185.78	256,173.57	1,148,062.50
Total Fund: 132 - GRANTS-STATE/LOCAL AGENCIES:	0.00	24,390.20	-182,309.78	-206,699.98	58,536.50
Fund: 133 - UNDESIGNATED FEDERAL GRANTS					
Expense	700.00	0.00	700.00	-700.00	0.00
Total Fund: 133 - UNDESIGNATED FEDERAL GRANTS:	700.00	0.00	700.00	-700.00	0.00
Fund: 140 - PARK & REC DONATION FUND					
Revenue	1,865.23	21,208.30	11,994.91	-9,213.39	50,900.00
Expense	2,836.86	22,874.90	4,663.40	18,211.50	54,900.00
Total Fund: 140 - PARK & REC DONATION FUND:	-971.63	-1,666.60	7,331.51	8,998.11	-4,000.00
Fund: 141 - MTOWN TENNIS ASSOC					
Revenue	2.16	8.30	10.85	2.55	20.00
Total Fund: 141 - MTOWN TENNIS ASSOC:	2.16	8.30	10.85	2.55	20.00
Fund: 142 - SOFTBALL ASSOCIATION FUND					
Revenue	0.00	12,893.30	300.00	-12,593.30	30,944.11
Expense	2,146.23	12,860.40	16,714.59	-3,854.19	30,894.11
Total Fund: 142 - SOFTBALL ASSOCIATION FUND:	-2,146.23	32.90	-16,414.59	-16,447.49	50.00
Fund: 144 - LIVE HEALTHY IOWA					
Revenue	4.70	3,123.75	1,008.56	-2,115.19	7,500.00
Expense	0.00	3,062.65	0.00	3,062.65	7,351.12

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 11/30/2021

Account Typ...	November Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 144 - LIVE HEALTHY IOWA :	4.70	61.10	1,008.56	947.46	148.88
Fund: 147 - FEMA DEMO					
Revenue	0.00	1,469,203.75	0.00	-1,469,203.75	3,527,500.00
Expense	0.00	1,728,475.00	0.00	1,728,475.00	4,150,000.00
Total Fund: 147 - FEMA DEMO:	0.00	-259,271.25	0.00	259,271.25	-622,500.00
Fund: 148 - FEMA-COVID19					
Revenue	0.00	0.00	10,556.73	10,556.73	0.00
Expense	0.00	0.00	1,515.79	-1,515.79	0.00
Total Fund: 148 - FEMA-COVID19:	0.00	0.00	9,040.94	9,040.94	0.00
Fund: 149 - FEMA - WINDS					
Revenue	0.00	3,829,015.60	5,873.17	-3,823,142.43	9,193,255.00
Expense	163,058.74	2,532,767.70	354,020.41	2,178,747.29	6,078,995.00
Total Fund: 149 - FEMA - WINDS:	-163,058.74	1,296,247.90	-348,147.24	-1,644,395.14	3,114,260.00
Fund: 150 - LOCAL PD GRANTS					
Revenue	4,153.13	22,907.50	10,106.54	-12,800.96	55,000.00
Expense	8,914.13	22,409.40	23,173.82	-764.42	53,804.24
Total Fund: 150 - LOCAL PD GRANTS:	-4,761.00	498.10	-13,067.28	-13,565.38	1,195.76
Fund: 151 - DEPT OF JUSTICE GRANTS					
Revenue	0.00	43,321.60	15,146.51	-28,175.09	103,972.00
Expense	0.00	43,319.35	11,667.50	31,651.85	103,972.00
Total Fund: 151 - DEPT OF JUSTICE GRANTS:	0.00	2.25	3,479.01	3,476.76	0.00
Fund: 152 - POLICE UNDESIGNATED GRANTS					
Revenue	6,663.55	38,131.80	56,395.26	18,263.46	91,553.00
Expense	16,446.33	34,426.10	60,128.86	-25,702.76	82,653.00
Total Fund: 152 - POLICE UNDESIGNATED GRANTS:	-9,782.78	3,705.70	-3,733.60	-7,439.30	8,900.00
Fund: 153 - POLICE DEPT DONATION FUND					
Revenue	370.50	1,124.95	2,980.17	1,855.22	2,700.00
Expense	5,031.27	11,849.85	29,451.97	-17,602.12	28,450.00
Total Fund: 153 - POLICE DEPT DONATION FUND:	-4,660.77	-10,724.90	-26,471.80	-15,746.90	-25,750.00
Fund: 156 - FIRE DEPT DONATION FUND					
Revenue	1,710.27	833.30	3,145.73	2,312.43	2,000.00
Expense	300.00	5,583.30	22,984.80	-17,401.50	13,400.00
Total Fund: 156 - FIRE DEPT DONATION FUND:	1,410.27	-4,750.00	-19,839.07	-15,089.07	-11,400.00
Fund: 157 - FIRE DEPT GRANTS					
Revenue	3.81	25.00	19.12	-5.88	60.00
Total Fund: 157 - FIRE DEPT GRANTS:	3.81	25.00	19.12	-5.88	60.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 11/30/2021

Account Typ...	November Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 160 - ECONOMIC DEVELOPMENT GIFT					
Revenue	41.17	145.80	206.36	60.56	350.00
Total Fund: 160 - ECONOMIC DEVELOPMENT GIFT:	41.17	145.80	206.36	60.56	350.00
Fund: 161 - SURETY DEPOSITS/SUBDIVIDER					
Revenue	8.59	77.05	43.06	-33.99	185.00
Total Fund: 161 - SURETY DEPOSITS/SUBDIVIDER:	8.59	77.05	43.06	-33.99	185.00
Fund: 170 - LIBRARY DONATION FUND					
Revenue	3,125.80	34,281.20	12,591.42	-21,689.78	82,275.00
Expense	1,517.68	39,464.85	5,708.59	33,756.26	94,740.00
Total Fund: 170 - LIBRARY DONATION FUND:	1,608.12	-5,183.65	6,882.83	12,066.48	-12,465.00
Fund: 177 - SEIZED ASSETS (POLICE)					
Revenue	29.90	1,353.65	152.22	-1,201.43	3,250.00
Expense	3,402.55	1,666.15	8,402.55	-6,736.40	4,000.00
Total Fund: 177 - SEIZED ASSETS (POLICE):	-3,372.65	-312.50	-8,250.33	-7,937.83	-750.00
Fund: 179 - OTHER COMM AND ECON DEVELOPMENT					
Revenue	61.32	0.00	307.30	307.30	0.00
Total Fund: 179 - OTHER COMM AND ECON DEVELOPMENT:	61.32	0.00	307.30	307.30	0.00
Fund: 180 - HOUSING GRANTS					
Revenue	21.56	125.00	108.05	-16.95	300.00
Total Fund: 180 - HOUSING GRANTS:	21.56	125.00	108.05	-16.95	300.00
Fund: 184 - VOUCHERS - 002, 003					
Revenue	99,090.47	449,694.95	513,769.03	64,074.08	1,079,630.00
Expense	100,282.55	452,416.80	497,068.76	-44,651.96	1,086,217.45
Total Fund: 184 - VOUCHERS - 002, 003:	-1,192.08	-2,721.85	16,700.27	19,422.12	-6,587.45
Fund: 189 - #6 HUD LEAD GRANT					
Revenue	300.00	668,975.80	239,113.76	-429,862.04	1,605,541.99
Expense	38,463.68	668,733.30	258,618.10	410,115.20	1,605,541.99
Total Fund: 189 - #6 HUD LEAD GRANT:	-38,163.68	242.50	-19,504.34	-19,746.84	0.00
Fund: 200 - GO BONDS DEBT FUND					
Revenue	123,700.85	1,782,034.50	1,309,220.13	-472,814.37	4,276,883.00
Expense	391,665.00	1,769,372.05	405,908.00	1,363,464.05	4,246,493.00
Total Fund: 200 - GO BONDS DEBT FUND:	-267,964.15	12,662.45	903,312.13	890,649.68	30,390.00
Fund: 300 - CIP COLLECTION FUND					
Revenue	77,063.61	262,637.85	325,884.75	63,246.90	630,331.00
Expense	0.00	302,871.65	99,103.69	203,767.96	726,892.00
Total Fund: 300 - CIP COLLECTION FUND:	77,063.61	-40,233.80	226,781.06	267,014.86	-96,561.00
Fund: 310 - FEDERAL STREET GRANTS					
Revenue	0.00	0.00	61.66	61.66	0.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 11/30/2021

Account Typ...	November Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	0.00	0.00	74,054.00	-74,054.00	0.00
Total Fund: 310 - FEDERAL STREET GRANTS:	0.00	0.00	-73,992.34	-73,992.34	0.00
Fund: 311 - RISE STREET GRANTS					
Revenue	0.00	2,154,613.15	0.00	-2,154,613.15	5,173,141.00
Expense	13,152.00	2,155,475.40	138,792.64	2,016,682.76	5,173,141.00
Total Fund: 311 - RISE STREET GRANTS:	-13,152.00	-862.25	-138,792.64	-137,930.39	0.00
Fund: 312 - AIRPORT PROJECT FUND					
Revenue	231.08	592,966.65	284,534.32	-308,432.33	1,423,120.00
Expense	315,072.78	1,123,825.00	1,692,342.10	-568,517.10	2,697,180.00
Total Fund: 312 - AIRPORT PROJECT FUND:	-314,841.70	-530,858.35	-1,407,807.78	-876,949.43	-1,274,060.00
Fund: 320 - SPECIAL ASSESSMENT PROJECTS					
Revenue	28.00	2,083.30	528.00	-1,555.30	5,000.00
Total Fund: 320 - SPECIAL ASSESSMENT PROJECTS:	28.00	2,083.30	528.00	-1,555.30	5,000.00
Fund: 340 - BIKE PATH PROJECT FUND					
Revenue	0.00	395,833.30	0.00	-395,833.30	950,000.00
Expense	945.00	396,891.60	44,179.60	352,712.00	952,540.00
Total Fund: 340 - BIKE PATH PROJECT FUND:	-945.00	-1,058.30	-44,179.60	-43,121.30	-2,540.00
Fund: 341 - TREES FOREVER PROJECT					
Revenue	6,009.68	4,166.65	9,259.24	5,092.59	10,000.00
Expense	7,989.18	4,166.65	19,444.40	-15,277.75	10,000.00
Total Fund: 341 - TREES FOREVER PROJECT:	-1,979.50	0.00	-10,185.16	-10,185.16	0.00
Fund: 350 - GO BONDS CAPITAL PROJECTS					
Revenue	7.00	0.00	35.08	35.08	0.00
Total Fund: 350 - GO BONDS CAPITAL PROJECTS:	7.00	0.00	35.08	35.08	0.00
Fund: 354 - POLICE & FIRE STATIONS					
Revenue	464.07	0.00	2,325.82	2,325.82	0.00
Expense	0.00	0.00	5,650.00	-5,650.00	0.00
Total Fund: 354 - POLICE & FIRE STATIONS:	464.07	0.00	-3,324.18	-3,324.18	0.00
Fund: 355 - 2015 GO BONDS (D&D)					
Revenue	45.07	9,166.60	251,722.61	242,556.01	22,000.00
Expense	125,269.21	49,999.45	206,716.76	-156,717.31	120,000.00
Total Fund: 355 - 2015 GO BONDS (D&D):	-125,224.14	-40,832.85	45,005.85	85,838.70	-98,000.00
Fund: 360 - 2019 GO BONDS & PROJECTS					
Revenue	1,446.29	4,165.00	9,291.69	5,126.69	10,000.00
Expense	4,097.90	156,187.50	1,324,559.71	-1,168,372.21	375,000.00
Total Fund: 360 - 2019 GO BONDS & PROJECTS:	-2,651.61	-152,022.50	-1,315,268.02	-1,163,245.52	-365,000.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 11/30/2021

Account Typ...	November Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 361 - LIBRARY BUILDING ADDITION					
Revenue	1.22	0.00	6.11	6.11	0.00
Total Fund: 361 - LIBRARY BUILDING ADDITION:	1.22	0.00	6.11	6.11	0.00
Fund: 362 - 2020 GO BONDS					
Revenue	748.91	0.00	3,441.79	3,441.79	0.00
Expense	36,346.05	207,083.30	349,693.71	-142,610.41	497,000.00
Total Fund: 362 - 2020 GO BONDS:	-35,597.14	-207,083.30	-346,251.92	-139,168.62	-497,000.00
Fund: 363 - 2021 GO BONDS					
Revenue	192,000.00	0.00	192,000.00	192,000.00	0.00
Expense	1,461.50	0.00	1,461.50	-1,461.50	0.00
Total Fund: 363 - 2021 GO BONDS:	190,538.50	0.00	190,538.50	190,538.50	0.00
Fund: 381 - 2019 CY STREET,SIDEWALK,PARKING PROJECTS					
Revenue	100,085.65	0.00	433,773.64	433,773.64	0.00
Expense	22,192.22	0.00	1,069,526.03	-1,069,526.03	0.00
Total Fund: 381 - 2019 CY STREET,SIDEWALK,PARKING PROJECTS:	77,893.43	0.00	-635,752.39	-635,752.39	0.00
Fund: 383 - COLISEUM REMODEL					
Revenue	0.00	0.00	15,447.49	15,447.49	0.00
Expense	0.00	0.00	15,447.49	-15,447.49	0.00
Total Fund: 383 - COLISEUM REMODEL:	0.00	0.00	0.00	0.00	0.00
Fund: 389 - AMERICAN RESCUE PLAN					
Revenue	6,656.93	0.00	1,993,589.42	1,993,589.42	0.00
Total Fund: 389 - AMERICAN RESCUE PLAN:	6,656.93	0.00	1,993,589.42	1,993,589.42	0.00
Fund: 392 - TIF DISTRICT III CAP PROJECTS					
Revenue	5.53	0.00	27.72	27.72	0.00
Total Fund: 392 - TIF DISTRICT III CAP PROJECTS:	5.53	0.00	27.72	27.72	0.00
Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND					
Revenue	0.00	0.00	1,035,513.62	1,035,513.62	0.00
Expense	123,006.61	0.00	1,195,261.56	-1,195,261.56	0.00
Total Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND:	-123,006.61	0.00	-159,747.94	-159,747.94	0.00
Fund: 610 - WATER POLLUTION CONTROL					
Revenue	671,214.83	3,075,107.45	2,284,428.01	-790,679.44	7,380,257.88
Expense	671,214.83	3,074,801.60	2,284,410.01	790,391.59	7,380,257.88
Total Fund: 610 - WATER POLLUTION CONTROL:	0.00	305.85	18.00	-287.85	0.00
Fund: 611 - WPCP REVENUE					
Revenue	446,777.31	3,242,623.20	3,367,450.36	124,827.16	7,782,296.00
Expense	671,152.61	3,137,582.45	2,284,365.79	853,216.66	7,530,257.88
Total Fund: 611 - WPCP REVENUE:	-224,375.30	105,040.75	1,083,084.57	978,043.82	252,038.12
Fund: 612 - WPCP REVENUE BOND FUND					
Revenue	0.00	62,475.00	287,387.86	224,912.86	150,000.00

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For Fiscal: Current Period Ending: 11/30/2021

Account Typ...	November Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	0.00	62,500.00	654,771.01	-592,271.01	150,000.00
Total Fund: 612 - WPCP REVENUE BOND FUND:	0.00	-25.00	-367,383.15	-367,358.15	0.00
Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV					
Revenue	839.51	10,416.65	4,207.47	-6,209.18	25,000.00
Total Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV:	839.51	10,416.65	4,207.47	-6,209.18	25,000.00
Fund: 617 - SANITARY SEWER NEW CONSTRUCTN					
Revenue	84.00	6,458.30	784.00	-5,674.30	15,500.00
Expense	0.00	0.00	2,900.00	-2,900.00	0.00
Total Fund: 617 - SANITARY SEWER NEW CONSTRUCTN:	84.00	6,458.30	-2,116.00	-8,574.30	15,500.00
Fund: 690 - TRANSIT OPERATING					
Revenue	124,819.52	351,933.95	379,570.75	27,636.80	844,662.00
Expense	58,185.27	362,859.25	318,305.24	44,554.01	871,123.80
Total Fund: 690 - TRANSIT OPERATING:	66,634.25	-10,925.30	61,265.51	72,190.81	-26,461.80
Fund: 740 - STORM SEWER UTILITY					
Revenue	101,469.67	619,583.30	556,736.00	-62,847.30	1,487,000.00
Expense	330,570.88	1,063,803.70	716,298.57	347,505.13	2,553,291.15
Total Fund: 740 - STORM SEWER UTILITY:	-229,101.21	-444,220.40	-159,562.57	284,657.83	-1,066,291.15
Fund: 741 - 2016 GO STORM WATER PROJ					
Revenue	1,215.92	526,789.75	8,075.21	-518,714.54	1,264,295.51
Expense	210.00	1,813,937.50	1,441,880.84	372,056.66	4,353,450.00
Total Fund: 741 - 2016 GO STORM WATER PROJ:	1,005.92	-1,287,147.75	-1,433,805.63	-146,657.88	-3,089,154.49
Fund: 750 - COMPOSTING FACILITY					
Revenue	12,411.96	25,020.65	63,781.14	38,760.49	60,050.00
Expense	30,153.26	26,685.70	47,043.78	-20,358.08	64,071.99
Total Fund: 750 - COMPOSTING FACILITY:	-17,741.30	-1,665.05	16,737.36	18,402.41	-4,021.99
Fund: 760 - P&R CONCESSIONS ENTERPRISE					
Revenue	0.00	17,083.30	20,121.25	3,037.95	41,000.00
Expense	0.00	14,825.40	32,440.99	-17,615.59	35,586.65
Total Fund: 760 - P&R CONCESSIONS ENTERPRISE:	0.00	2,257.90	-12,319.74	-14,577.64	5,413.35
Fund: 881 - OCCUPATIONAL INSURANCE ESCROW					
Revenue	11,509.80	0.00	62,301.58	62,301.58	0.00
Expense	1,940.23	0.00	56,741.73	-56,741.73	0.00
Total Fund: 881 - OCCUPATIONAL INSURANCE ESCROW:	9,569.57	0.00	5,559.85	5,559.85	0.00
Fund: 884 - GROUP HEALTH INSURANCE ESCROW					
Revenue	219,750.39	0.00	1,153,965.84	1,153,965.84	0.00
Expense	356,568.71	0.00	1,622,597.56	-1,622,597.56	0.00
Total Fund: 884 - GROUP HEALTH INSURANCE ESCROW:	-136,818.32	0.00	-468,631.72	-468,631.72	0.00
Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND					
Revenue	28.10	0.00	141.30	141.30	0.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 11/30/2021

Account Typ...	November Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	0.00	0.00	234.24	-234.24	0.00
Total Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND:	28.10	0.00	-92.94	-92.94	0.00
Fund: 910 - POLICE PENSION - T & A					
Revenue	0.00	0.00	3,506.44	3,506.44	0.00
Expense	876.61	0.00	5,259.66	-5,259.66	0.00
Total Fund: 910 - POLICE PENSION - T & A:	-876.61	0.00	-1,753.22	-1,753.22	0.00
Fund: 913 - 911 COMMISION					
Revenue	80,441.75	0.00	437,384.86	437,384.86	0.00
Expense	80,826.89	0.00	444,839.17	-444,839.17	0.00
Total Fund: 913 - 911 COMMISION:	-385.14	0.00	-7,454.31	-7,454.31	0.00
Report Total:	128,796.57	-2,558,016.45	763,372.48	3,321,388.93	-6,142,092.76

Fund Summary

Fund	November Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
001 - GENERAL FUND	11,658.42	-55,162.55	-57,158.05	-1,995.50	-137,193.46
010 - CASH FLOW RESERVE FUND	1,918.20	60,009.55	9,613.66	-50,395.89	144,023.00
030 - CAPITAL RESERVE	-50,362.26	81.95	-165,169.39	-165,251.34	0.00
031 - CAPITAL RSRV-BLDG MAINT	257.74	-73,824.35	-7,495.87	66,328.48	-177,250.00
032 - CIP LARGE VEHICLE/EQUIPMI	0.00	45,029.45	43,742.31	-1,287.14	108,114.00
110 - ROAD USE TAX	152,752.24	-568,814.35	673,792.35	1,242,606.70	-1,365,927.03
112 - EMPLOYEE BENEFITS FUND	347,147.34	30,024.90	805,169.36	775,144.46	72,060.00
117 - POLICE/FIRE RETIREMENT	156,635.00	11,349.95	325,932.01	314,582.06	27,240.00
119 - EMERGENCY FUND	30,614.83	-0.05	121,441.08	121,441.13	0.00
121 - LOCAL OPTION SALES TAX	748,167.37	-482,659.25	1,483,211.53	1,965,870.78	-1,158,444.00
125 - TAX INCREMENT FINANCING	37,208.09	83,737.50	379,706.72	295,969.22	200,970.00
126 - TIF-LMI	21.54	4.15	107.95	103.80	10.00
130 - CITY TORT LIABILITY	-17,733.99	-71,014.75	-198,496.39	-127,481.64	-170,500.00
132 - GRANTS-STATE/LOCAL AGEN	0.00	24,390.20	-182,309.78	-206,699.98	58,536.50
133 - UNDESIGNATED FEDERAL GR	-700.00	0.00	-700.00	-700.00	0.00
140 - PARK & REC DONATION FUNI	-971.63	-1,666.60	7,331.51	8,998.11	-4,000.00
141 - MTOWN TENNIS ASSOC	2.16	8.30	10.85	2.55	20.00
142 - SOFTBALL ASSOCIATION FUN	-2,146.23	32.90	-16,414.59	-16,447.49	50.00
144 - LIVE HEALTHY IOWA	4.70	61.10	1,008.56	947.46	148.88
147 - FEMA DEMO	0.00	-259,271.25	0.00	259,271.25	-622,500.00
148 - FEMA-COVID19	0.00	0.00	9,040.94	9,040.94	0.00
149 - FEMA - WINDS	-163,058.74	1,296,247.90	-348,147.24	-1,644,395.14	3,114,260.00
150 - LOCAL PD GRANTS	-4,761.00	498.10	-13,067.28	-13,565.38	1,195.76
151 - DEPT OF JUSTICE GRANTS	0.00	2.25	3,479.01	3,476.76	0.00
152 - POLICE UNDESIGNATED GRAI	-9,782.78	3,705.70	-3,733.60	-7,439.30	8,900.00
153 - POLICE DEPT DONATION FUN	-4,660.77	-10,724.90	-26,471.80	-15,746.90	-25,750.00
156 - FIRE DEPT DONATION FUND	1,410.27	-4,750.00	-19,839.07	-15,089.07	-11,400.00
157 - FIRE DEPT GRANTS	3.81	25.00	19.12	-5.88	60.00
160 - ECONOMIC DEVELOPMENT G	41.17	145.80	206.36	60.56	350.00
161 - SURETY DEPOSITS/SUBDIVIDI	8.59	77.05	43.06	-33.99	185.00
170 - LIBRARY DONATION FUND	1,608.12	-5,183.65	6,882.83	12,066.48	-12,465.00
177 - SEIZED ASSETS (POLICE)	-3,372.65	-312.50	-8,250.33	-7,937.83	-750.00
179 - OTHER COMM AND ECON DE	61.32	0.00	307.30	307.30	0.00
180 - HOUSING GRANTS	21.56	125.00	108.05	-16.95	300.00
184 - VOUCHERS - 002, 003	-1,192.08	-2,721.85	16,700.27	19,422.12	-6,587.45
189 - #6 HUD LEAD GRANT	-38,163.68	242.50	-19,504.34	-19,746.84	0.00
200 - GO BONDS DEBT FUND	-267,964.15	12,662.45	903,312.13	890,649.68	30,390.00
300 - CIP COLLECTION FUND	77,063.61	-40,233.80	226,781.06	267,014.86	-96,561.00
310 - FEDERAL STREET GRANTS	0.00	0.00	-73,992.34	-73,992.34	0.00
311 - RISE STREET GRANTS	-13,152.00	-862.25	-138,792.64	-137,930.39	0.00

Monthly Budget Report - Marshalltown
For Fiscal: Current Period Ending: 11/30/2021

312 - AIRPORT PROJECT FUND	-314,841.70	-530,858.35	-1,407,807.78	-876,949.43	-1,274,060.00
320 - SPECIAL ASSESSMENT PROJE	28.00	2,083.30	528.00	-1,555.30	5,000.00
340 - BIKE PATH PROJECT FUND	-945.00	-1,058.30	-44,179.60	-43,121.30	-2,540.00
341 - TREES FOREVER PROJECT	-1,979.50	0.00	-10,185.16	-10,185.16	0.00
350 - GO BONDS CAPITAL PROJECT	7.00	0.00	35.08	35.08	0.00
354 - POLICE & FIRE STATIONS	464.07	0.00	-3,324.18	-3,324.18	0.00
355 - 2015 GO BONDS (D&D)	-125,224.14	-40,832.85	45,005.85	85,838.70	-98,000.00
360 - 2019 GO BONDS & PROJECTS	-2,651.61	-152,022.50	-1,315,268.02	-1,163,245.52	-365,000.00
361 - LIBRARY BUILDING ADDITION	1.22	0.00	6.11	6.11	0.00
362 - 2020 GO BONDS	-35,597.14	-207,083.30	-346,251.92	-139,168.62	-497,000.00
363 - 2021 GO BONDS	190,538.50	0.00	190,538.50	190,538.50	0.00
381 - 2019 CY STREET,SIDEWALK,P	77,893.43	0.00	-635,752.39	-635,752.39	0.00
383 - COLISEUM REMODEL	0.00	0.00	0.00	0.00	0.00
389 - AMERICAN RESCUE PLAN	6,656.93	0.00	1,993,589.42	1,993,589.42	0.00
392 - TIF DISTRICT III CAP PROJECT	5.53	0.00	27.72	27.72	0.00
395 - ECONOMIC DEVELOPMENT P	-123,006.61	0.00	-159,747.94	-159,747.94	0.00
610 - WATER POLLUTION CONTROL	0.00	305.85	18.00	-287.85	0.00
611 - WPCP REVENUE	-224,375.30	105,040.75	1,083,084.57	978,043.82	252,038.12
612 - WPCP REVENUE BOND FUND	0.00	-25.00	-367,383.15	-367,358.15	0.00
614 - WPCP CAPITAL IMPROVEMENT	839.51	10,416.65	4,207.47	-6,209.18	25,000.00
617 - SANITARY SEWER NEW CONS	84.00	6,458.30	-2,116.00	-8,574.30	15,500.00
690 - TRANSIT OPERATING	66,634.25	-10,925.30	61,265.51	72,190.81	-26,461.80
740 - STORM SEWER UTILITY	-229,101.21	-444,220.40	-159,562.57	284,657.83	-1,066,291.15
741 - 2016 GO STORM WATER PRC	1,005.92	-1,287,147.75	-1,433,805.63	-146,657.88	-3,089,154.49
750 - COMPOSTING FACILITY	-17,741.30	-1,665.05	16,737.36	18,402.41	-4,021.99
760 - P&R CONCESSIONS ENTERPR	0.00	2,257.90	-12,319.74	-14,577.64	5,413.35
881 - OCCUPATIONAL INSURANCE	9,569.57	0.00	5,559.85	5,559.85	0.00
884 - GROUP HEALTH INSURANCE I	-136,818.32	0.00	-468,631.72	-468,631.72	0.00
886 - WORKMAN'S COMP DEDUCT	28.10	0.00	-92.94	-92.94	0.00
910 - POLICE PENSION - T & A	-876.61	0.00	-1,753.22	-1,753.22	0.00
913 - 911 COMMISSION	-385.14	0.00	-7,454.31	-7,454.31	0.00
Report Total:	128,796.57	-2,558,016.45	763,372.48	3,321,388.93	-6,142,092.76

BUILDING REPORT FOR THE MONTH OF DECEMBER 2021

MARSHALLTOWN
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PERMIT NUMBER	OWNER OF IMPROVEMENT	LOCATION OF IMPROVEMENT	TYPE OF IMPROVEMENT	NEW DWELLING	ALTER DWELLING	MINOR BUILDING	MISC. IMPROVEMENT	FEE
25791	John & Jill Craft	523 South 5th Street	Demolish Building					\$25
25792	Stephanie Tietje	407 North 8th Street	New Garage			\$9,000		\$167
25793	Denny Gray	208 East Main Street	Demolish Portion Bldg					\$25
25794	Teresa Rodriguez	101 1/2 S. 6th Street	New Garage			\$13,000		\$223
25795	City of Marshalltown	330 South 3rd Avenue	Demolish Building					Fee Waived
25796	Angel Garcia	501 North 1st Street	New Garage			\$6,000		\$125
25797	Ben Smit (storm)	203 South 3rd Ave.	Alter Building				\$65,000	\$749
25798	Peggy Martin	404 North Center St.	Alter Dwelling		\$19,000			\$307
25799	JBS, USA	1103 E. Southridge Rd.	New Dwelling/Garage	\$147,000				\$1,276
25800	JBS, USA	1105 E. Southridge Rd.	New Dwelling/Garage	\$148,000				\$1,282
25801	JBS, USA	1107 E. Southridge Rd.	New Dwelling/Garage	\$147,000				\$1,276
25802	JBS, USA	1109 E. Southridge Rd.	New Dwelling/Garage	\$148,000				\$1,282
25803	Mountain West Wendy's	3010 South Center St.	Alter Building				\$364,000	\$2,578
			TOTALS:	\$590,000	\$19,000	\$28,000	\$429,000	\$9,315
			TOTAL IMPROVEMENT AMOUNT: \$1,066,000					
				Units	Permits	Permits	Permits	Demo Permits
Scott A. Riemenschneider, Chief Building Official			# OF PERMITS:	4	4	1	3	2

Building Division Improvement Value & Fee Summary - Dec. 2021

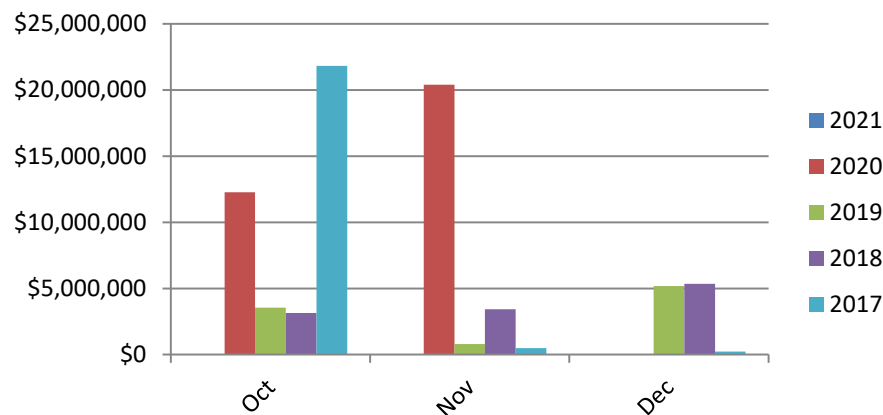
Total Improvement Value Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2021	\$6,335,000	\$6,324,000	\$18,194,000	\$34,700,000	\$2,239,000	\$1,049,000	\$495,000	\$235,000	\$4,992,000	\$636,000	\$2,882,000	\$1,066,000	\$79,147,000
2020	\$1,921,000	\$339,000	\$1,660,000	\$4,186,000	\$382,000	\$3,260,000	\$2,367,000	\$501,000	\$12,368,000	\$12,265,000	\$20,405,970	\$7,665	\$59,662,635
2019	\$903,000	\$3,132,000	\$5,177,000	\$1,176,000	\$870,000	\$1,546,000	\$2,188,000	\$471,000	\$13,287,000	\$3,550,000	\$802,000	\$5,172,000	\$38,274,000
2018	\$205,000	\$1,722,000	\$271,000	\$3,050,000	\$1,104,000	\$306,000	\$2,725,000	\$12,653,000	\$3,882,000	\$3,136,000	\$3,432,000	\$5,334,000	\$37,820,000
2017	\$74,000	\$331,000	\$7,559,000	\$1,214,000	\$8,277,000	\$1,171,000	\$671,000	\$547,000	\$937,000	\$21,827,000	\$480,000	\$234,000	\$43,322,000

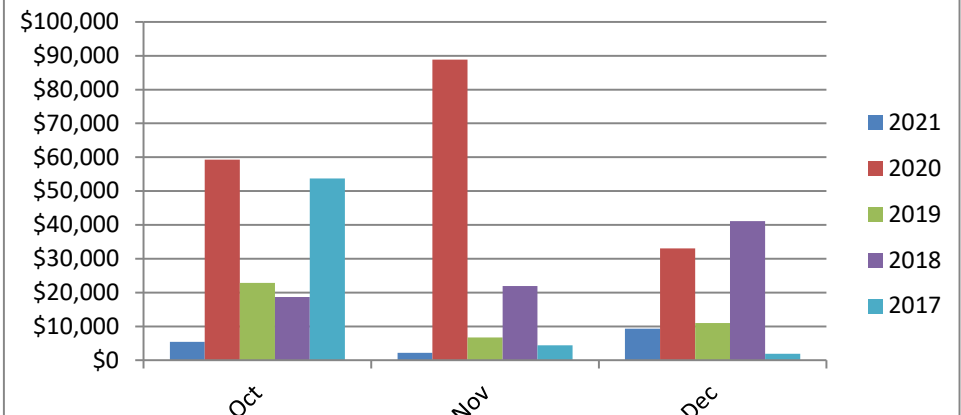
Total Fees Received Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2021	\$48,028	\$47,605	\$86,696	\$160,445	\$13,361	\$8,998	\$6,020	\$3,654	\$26,620	\$5,410	\$2,219	\$9,315	\$418,371
2020	\$11,506	\$3,879	\$11,942	\$25,465	\$4,090	\$21,363	\$13,575	\$5,219	\$59,802	\$59,261	\$88,881	\$33,070	\$338,053
2019	\$6,828	\$16,366	\$27,102	\$11,467	\$11,308	\$16,389	\$15,200	\$6,479	\$61,975	\$22,847	\$6,751	\$11,027	\$213,739
2018	\$1,114	\$10,996	\$3,815	\$17,067	\$9,589	\$3,038	\$17,654	\$57,378	\$26,618	\$18,654	\$21,900	\$41,131	\$228,954
2017	\$1,006	\$3,995	\$35,959	\$9,819	\$39,400	\$10,063	\$5,237	\$5,075	\$7,933	\$53,706	\$4,385	\$1,930	\$178,508

Total Improvement Value Comparison



Total Fees Received Comparison



BUILDING DEPARTMENT**BUILDING PERMIT SUMMARY 2021**

MONTH	NEW DWELLINGS	ALTER DWELLINGS	MINOR DWELLINGS	MISC. IMPROVEMENTS	TOTAL IMPROVEMENTS	FEES
JANUARY	\$5,940,000	\$64,000	\$1,000	\$330,000	\$6,335,000	\$48,028
FEBRUARY	\$3,997,000	\$62,000	\$0	\$2,265,000	\$6,324,000	\$47,605
MARCH	\$270,000	\$94,000	\$73,000	\$17,757,000	\$18,194,000	\$86,696
APRIL	\$3,249,000	\$178,000	\$95,000	\$31,178,000	\$34,700,000	\$160,445
MAY	\$0	\$42,000	\$56,000	\$2,141,000	\$2,239,000	\$13,361
JUNE	\$275,000	\$33,000	\$41,000	\$700,000	\$1,049,000	\$8,998
JULY	\$0	\$343,000	\$108,000	\$44,000	\$495,000	\$6,020
AUGUST	\$0	\$139,000	\$55,000	\$41,000	\$235,000	\$3,654
SEPTEMBER	\$113,000	\$45,000	\$98,000	\$4,736,000	\$4,992,000	\$26,620
OCTOBER	\$0	\$7,000	\$52,000	\$577,000	\$636,000	\$5,410
NOVEMBER	\$0	\$27,000	\$38,000	\$2,817,000	\$2,882,000	\$2,219
DECEMBER	\$590,000	\$19,000	\$28,000	\$429,000	\$1,066,000	\$9,315
TOTALS	\$14,434,000	\$1,053,000	\$645,000	\$63,015,000	\$79,147,000	\$418,371

BUILDING REPORT FOR THE YEAR 2021**MARSHALLTOWN**
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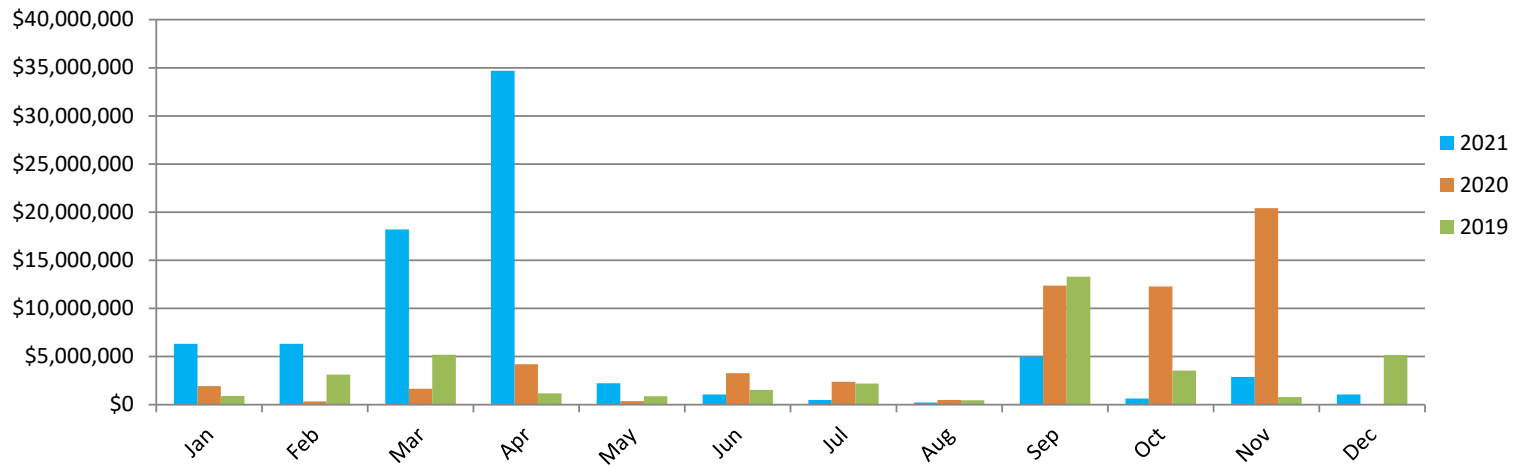
MONTH	TOTAL PERMITS	TOTAL VALUATION	LIVING UNITS	#	NEW DWELLINGS	#	ALTER DWELLINGS	#	MINOR DWELLINGS	#	MISC. IMPROVEMENTS	BUILDING PERMITS	DEMOLITION PERMITS	FEE
January	32	\$6,335,000	44	22	\$5,940,000	3	\$64,000	1	\$1,000	2	\$330,000	28	4	\$48,028
February	32	\$6,324,000	35	18	\$3,997,000	4	\$62,000	0	\$0	7	\$2,265,000	29	3	\$47,605
March	25	\$18,194,000	1	1	\$270,000	3	\$94,000	9	\$73,000	8	\$17,757,000	21	4	\$86,696
April	46	\$34,700,000	17	6	\$3,249,000	10	\$178,000	12	\$95,000	9	\$31,178,000	37	9	\$160,445
May	24	\$2,239,000	0	0	\$0	4	\$42,000	7	\$56,000	2	\$2,141,000	13	11	\$13,361
June	0	\$1,049,000	0	0	\$275,000	0	\$33,000	0	\$41,000	0	\$700,000	0	0	\$8,998
July	23	\$495,000	0	0	\$0	6	\$343,000	9	\$108,000	2	\$44,000	17	6	\$6,020
August	26	\$235,000	0	0	\$0	6	\$139,000	6	\$55,000	2	\$41,000	14	12	\$3,654
September	22	\$4,992,000	1	1	\$113,000	2	\$45,000	11	\$98,000	4	\$4,736,000	18	4	\$26,620
October	11	\$636,000	0	0	\$0	1	\$7,000	5	\$52,000	3	\$577,000	9	2	\$5,410
November	10	\$2,882,000	0	0	\$0	2	\$27,000	2	\$38,000	3	\$2,817,000	7	3	\$2,219
December	13	\$1,066,000	4	4	\$590,000	1	\$19,000	3	\$28,000	2	\$429,000	10	3	\$9,315
TOTALS	264	\$79,147,000	102	52	\$14,434,000	42	\$1,053,000	65	\$645,000	44	\$63,015,000	203	61	\$418,371

Scott A. Riemenschneider, Chief Building Official

Total Improvement Value Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2021	\$6,335,000	\$6,324,000	\$18,194,000	\$34,700,000	\$2,239,000	\$1,049,000	\$495,000	\$235,000	\$4,992,000	\$636,000	\$2,882,000	\$1,066,000	\$79,147,000
2020	\$1,921,000	\$339,000	\$1,660,000	\$4,186,000	\$382,000	\$3,260,000	\$2,367,000	\$501,000	\$12,368,000	\$12,265,000	\$20,405,970	\$7,665	\$59,662,635
2019	\$903,000	\$3,132,000	\$5,177,000	\$1,176,000	\$870,000	\$1,546,000	\$2,188,000	\$471,000	\$13,287,000	\$3,550,000	\$802,000	\$5,172,000	\$38,274,000
2018	\$205,000	\$1,722,000	\$271,000	\$3,050,000	\$1,104,000	\$306,000	\$2,725,000	\$12,653,000	\$3,882,000	\$3,136,000	\$3,432,000	\$5,334,000	\$37,820,000
2017	\$74,000	\$331,000	\$7,559,000	\$1,214,000	\$8,277,000	\$1,171,000	\$671,000	\$547,000	\$937,000	\$21,827,000	\$480,000	\$1,066,000	\$44,154,000
2016	\$479,000	\$1,034,000	\$2,977,000	\$1,699,000	\$2,257,000	\$113,000	\$945,000	\$555,000	\$1,246,000	\$3,416,000	\$4,254,000	\$443,000	\$19,418,000
2015	\$0	\$57,000	\$941,000	\$3,671,000	\$1,516,000	\$3,067,000	\$6,572,000	\$1,391,000	\$2,944,000	\$788,000	\$1,803,000	\$1,212,000	\$23,962,000
2014	\$311,000	\$206,000	\$4,457,000	\$4,101,000	\$25,076,000	\$3,500,000	\$2,712,000	\$470,000	\$1,203,000	\$22,044,000	\$1,678,000	\$538,000	\$66,296,000
2013	\$1,470,000	\$101,000	\$953,000	\$2,413,000	\$91,000	\$1,952,000	\$1,922,000	\$373,000	\$308,000	\$8,471,000	\$4,270,000	\$425,000	\$22,749,000
2012	\$489,000	\$449,000	\$178,000	\$292,000	\$1,105,000	\$1,500,000	\$1,732,000	\$316,000	\$1,091,000	\$2,109,000	\$6,665,000	\$170,000	\$16,096,000
2011	\$30,000	\$211,000	\$382,000	\$12,768,000	\$3,274,000	\$1,187,000	\$917,000	\$7,834,000	\$2,318,000	\$307,000	\$201,000	\$208,000	\$29,637,000

Total Improvement Value Comparison - 3 year history

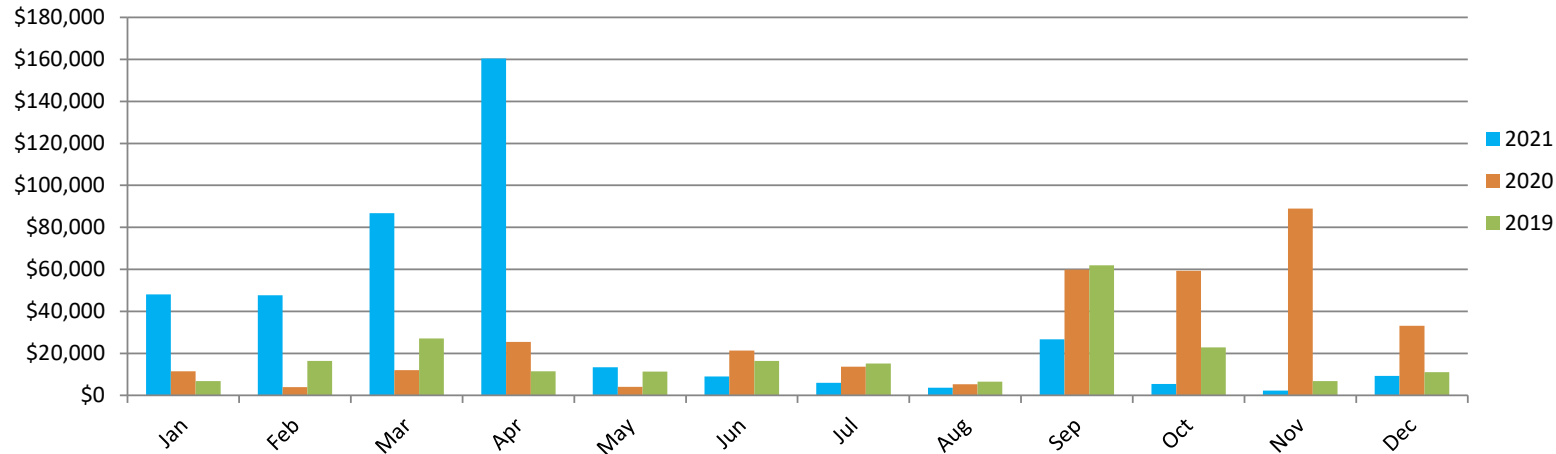


Building Division Improvement Fee Summary - 2021

Total Fees Received Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2021	\$48,028	\$47,605	\$86,696	\$160,445	\$13,361	\$8,998	\$6,020	\$3,654	\$26,620	\$5,410	\$2,219	\$9,315	\$418,371
2020	\$11,506	\$3,879	\$11,942	\$25,465	\$4,090	\$21,363	\$13,575	\$5,219	\$59,802	\$59,261	\$88,881	\$33,070	\$338,053
2019	\$6,828	\$16,366	\$27,102	\$11,467	\$11,308	\$16,389	\$15,200	\$6,479	\$61,975	\$22,847	\$6,751	\$11,027	\$213,739
2018	\$1,114	\$10,996	\$3,815	\$17,067	\$9,589	\$3,038	\$17,654	\$57,378	\$26,618	\$18,654	\$21,900	\$41,131	\$228,954
2017	\$1,006	\$3,995	\$35,959	\$9,819	\$39,400	\$10,063	\$5,237	\$5,075	\$7,933	\$53,706	\$4,385	\$1,930	\$178,508
2016	\$3,860	\$7,490	\$18,014	\$12,229	\$16,500	\$1,553	\$6,946	\$5,912	\$11,069	\$21,606	\$27,022	\$3,841	\$136,042
2015	\$0	\$762	\$8,610	\$24,464	\$12,214	\$18,787	\$34,441	\$11,625	\$18,742	\$7,793	\$13,969	\$8,935	\$160,342
2014	\$2,414	\$1,980	\$21,811	\$22,054	\$106,382	\$20,451	\$17,496	\$5,278	\$8,360	\$95,674	\$12,971	\$4,765	\$319,636
2013	\$9,824	\$1,416	\$7,030	\$15,486	\$1,408	\$10,443	\$15,753	\$4,939	\$3,882	\$38,468	\$22,346	\$3,484	\$134,479
2012	\$4,789	\$4,470	\$2,640	\$4,259	\$7,811	\$12,060	\$11,267	\$4,962	\$8,788	\$15,489	\$30,131	\$1,978	\$108,644
2011	\$593	\$2,266	\$4,377	\$37,412	\$16,471	\$9,698	\$8,081	\$38,227	\$17,675	\$4,020	\$2,473	\$2,336	\$143,629

Total Fees Received Comparison - 3 year history





Jill Petermeier
Human Resource Director
24 North Center Street
Marshalltown, IA 50158
Tel (641) 754-5704 Fax (641) 844-1899
jpetermeier@marshalltown-ia.gov

To: Civil Service Commission

From: Jill Petermeier, Human Resource Director
Dave Daters, Utility Superintendent

Re: Certified Hire List

Position: Custodian

After reviewing all applicants and their qualifications, the following person was tested and considered to best meet the qualifications for the above listed position:

Jessica Trickey (93)

This list shall be valid for a period not to exceed January 6, 2023.

Date List Certified by Civil Service Commission:

January 6, 2022



Nancy Harris, Civil Service Commission Chair

Attest:



Alicia Hunter, Clerk of the Commission

RESOLUTION AMENDING BID AND AUTHORIZING THE PURCHASE OF A MAXI-110A DRUM PAINT STRIPER FOR THE PRICE OF \$251,444.00 FROM M-B COMPANIES, INC. FOR USE IN THE STREET DEPARTMENT

WHEREAS, the City of Marshalltown (hereinafter referred to as the “City”), State of Iowa, is a political subdivision organized and existing under the law and the Constitution of the State of Iowa (the “State”); and

WHEREAS, the City of Marshalltown, Iowa desires to procure new paint striping equipment to be utilized by the street department and sought quotes for this purpose; and

WHEREAS, M-B Companies, Inc submitted a quote on a MAXI-110A Drum for a purchase price of \$251,444.00; and

WHEREAS, acceptance of this bid is in the best interest of the City of Marshalltown.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:

Section 1. That the City of Marshalltown accepts the bid from M-B Companies, Inc for the purchase of a MAXI-110A Drum in the amount of \$251,444.00, to be used in the Street Department

Section 2. The Public Works Director of the City of Marshalltown is hereby authorized to enter into agreements on behalf of the City of Marshalltown to purchase said vehicles at the above referenced price and conditions.

Passed this 10th day of January 2022, and signed this ____ day of January 2022.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk



Joel Greer, Mayor
Jessica Kinser, Administrator
Heather Thomas, Public Works
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

January 10, 2022

To: Mayor Joel Greer
Members of the City Council
From: Heather Thomas, P.E.
Public Works Director
Re: Street Department – Authorization for Change in Paint Striping Equipment

Policy Issue: City purchasing policy requires City Council to approve all motor vehicle purchases.

Recommendation: Staff recommends approving the resolution for amending the paint striper bid with MB Companies and provide notification of intent to purchase the quoted paint striping equipment and enter into contract with all payments due not until FY 2023.

Background: Council approved \$245,500 for new paint striper at December 13, 2021 council meeting. Upon ordering, we were notified that the equipment would not be available until at least calendar year 2023. The Street Department's existing paint striper is a pull behind Graco 1996 Model 231-378 Series H, Road Lazer Paint Line Striper and was purchased in 1998. The equipment is becoming more difficult to maintain in operation as replacement parts are no longer available. The Street Department desires to take possession in 2022 of a new machine so it may be used in 2022. The Street Department coordinated with MB to swap out the part that was causing the long delay (the gas chassis) with a diesel chassis. The increase in cost is \$5,944.00 above the previously authorized price. New Total = \$254,444.00
MB is providing Sourcwell government pricing.

Budget Impact: RUT has sufficient funds for increase in equipment from \$245,500 to \$251,444.

Attachments: MB Companies, Quotation for MAXI-110A Drum Paint Striper, w Diesel Chassis Change

cc: Jessica Kinser, City Administrator

i:\public works\council items\2022\street paint machine\memo_street dept - pavement striping equip 2022 01 10.docx

City Council
Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker





M-B Companies, Inc.
Pavement Marking Equipment
95 Blessing Drive
Muncy, PA 17756

Phone 920 898 4203
Fax 920 898 4588
www.m-bco.com

PRICE QUOTATION

QUOTATION NO. 122721CE-01

Please reference Quote #17142 110421 and Quote # 17142 - CHANGE

To: City of Marshalltown
905 E Main St
Marshalltown, IA 50158

Date: 12/27/21

Attn: Rick Legg

F.O.B. Marshalltown, IA

We appreciate the opportunity to submit the following quotation:

M-B Companies, Inc. MAXI-110A Drum

The following is included in the price shown below:

Product Code	Item Description	
MAXI110	M-B Companies, Inc. MAXI-110A Drum	\$243,000.00
	Per Spec: IA-City of Marshalltown Maxi-110A Drum 0621-2158	
CHASSIS	2023 NQR 17,950lbs GVW 132.5" Diesel Chassis to replace original Gas Chassis as ordered	\$5,944.00
DELIVER	Delivery to customer location	\$2,500.00
TOTAL FOR ABOVE:		\$251,444.00

CUSTOMER IS RESPONSIBLE FOR ALL APPLICABLE SALES TAXES

PAYMENT TERMS: NET 20 UPON SHIPMENT

This quotation is valid for 60 Days

Delivery: 90 to 120 days after receipt of chassis, not withstanding circumstances out of our control.

Unless otherwise Stated, prices quoted are for the above listed quantities shipped at one time. Prices may change if quantities differ from those shown above.

M-B Companies, Inc.

By: Mike Vander Zwaag, Territory Sales Manager
Pavement Marking Equipment Division

Customer Acceptance of Order

Signature

Date

THIS QUOTATION IS NOT AN OFFER AND IS NOT LEGALLY BINDING ON M-B. ALL SALES BY M-B SHALL BE SUBJECT EXCLUSIVELY TO M-B'S TERMS AND CONDITIONS OF SALES SET FORTH ON THE BACK HEREOF.

Standard Terms and Condition of Sale

M-B Companies, Inc. of Wisconsin ("Seller") agrees to sell products, parts or components to ("Buyer") on the terms and conditions set out in these Terms and Conditions (the "Terms and Conditions").

Placement of Orders: Processing of an order will not commence until Seller has received written confirmation. If Buyer does not issue a formal purchase order, written confirmation must include the following information: M-B model, size, other options (if applicable), prime mover model to which striper will be mounted, quantity, price, expected discount, expected delivery date, and shipping instructions. This information should appear on Buyer's letterhead, and be signed by an authorized representative of Buyer.

Acceptance: All orders are subject to final written acceptance by Seller at its home office. These Terms and Conditions constitute the final agreement between Seller and Buyer, and shall apply to all sales by Seller to Buyer. Seller's acceptance of this order is expressly conditioned on Buyer's agreement to these Terms and Conditions. Buyer shall be deemed to have consented to these Terms and Conditions in the event it accepts the shipment of any products from Seller. These Terms and Conditions supersede any and all conditions contained in Buyer's purchase order or other document furnished by Buyer. Any attempt by Buyer to vary these terms is hereby expressly objected to and rejected.

Price: Unless otherwise stated, all prices and deliveries are FOB Muncy, Pennsylvania. Prices do not include any taxes. All prices, specifications, terms and conditions are subject to change without notice. All orders will be invoiced at the price in effect when the order is received by Seller. All quotations shall be valid for a period of ninety (90) days unless otherwise noted.

Delivery Dates / Delays: Delivery date quoted shall be FOB shipping point date unless otherwise specified. Delivery dates are only estimations by Seller. In the event of delay attributable to Buyer, Buyer shall compensate Seller for delay costs. Seller shall not be liable for delays in delivery or failure to perform due to causes beyond its reasonable control, including but not limited to, acts of nature, acts of war or terrorism, Buyer's acts or failures to act, acts of government or military authority, delays in transportation or shortages, or inability due to causes beyond Seller's reasonable control to obtain necessary labor, materials, utilities, components, parts or manufacturing facilities.

Payment Terms: Payment terms are Net 20 days after invoice date (special terms may apply). Seller reserves the right to require cash payment if Seller develops doubt as to Buyer's ability to pay. Seller may charge Buyer interest at the rate of one percent (1.0%) over current prime rate per annum on past due accounts. In addition, in the event of late payment or default by Buyer, Seller shall be entitled to collect its attorneys' fees, expenses and other costs incurred in pursuing collection. Buyer shall not take any credit against payment due Seller without a written credit memorandum authorizing such credit issued in advance by Seller. Payments due to Seller, whether for the purchase of products or otherwise, shall be paid without deduction, set-off, or recoupment by Buyer.

Returns: Buyer shall not return any products unless authorized in writing by Seller with Seller's "returned materials authorization" number (RMA). The RMA must be prominently displayed on the outside of the return packaging. Any request to return products must be made within ten (10) days from the receipt of the products by Buyer. Returned products must be in first class saleable condition, in their original container, shipment prepaid. The issuance of an RMA number is not an admission of liability on Seller's part for reimbursement of any type. The returned products will be examined upon receipt, at which time proper disposition will be determined. Buyer will be advised at that time of any adjustments or credits that may be made. All products that are returned for any reason other than defective material will be subject to inspection to ensure the item's resaleable condition. In any event, a 30% restocking fee, as well as the freight charges both ways will be deducted from any credit. Nonstandard or used material, and components designed to meet Buyer's unique requirements or specifications, are not returnable. Unless otherwise expressly agreed, an order for equivalent value must accompany returned products and all such products are accepted for credit only after factory inspection. Buyer returning products must pay transportation charges and bear risks of loss or damage to goods while in transit.

Warranty: Seller provides a limited warranty pursuant to the terms of its separate Limited Warranty Policy. The Warranty is Buyer's exclusive remedy.

Limitation of Liability: Seller shall not be liable to Buyer or any Customer of Buyer for any incidental, consequential, special or punitive damages. In no event shall Seller be liable for damages which exceed the purchase price for the products.

Indemnification / Insurance: Buyer shall indemnify and hold Seller harmless from any loss, including, but not limited to, attorneys' fees and expenses, which Seller may sustain as the result of any claim arising out of or relating to use or sale of the products by Buyer, Buyer's customer, or any third party. If Buyer maintains insurance which may be applied to any liability it has to Seller pursuant to these Terms and Conditions, then Buyer agrees to take whatever actions are necessary to perfect said insurance coverage for the benefit of Seller.

Changes / Cancellation: Buyer may request changes in its order provided that Seller receives written notice of and accepts the desired changes and that Buyer accepts the additional charges as determined by Seller. Seller's refusal of Buyer's request to change its purchase order shall not be cause for Buyer's cancellation of its order except upon payment of a cancellation charge to be determined by Seller. Seller shall have the absolute right to cancel any undelivered orders upon breach thereof by Buyer, failure by Buyer to make any payment required hereunder, or insolvency or bankruptcy of Buyer. A purchase order or any part thereof which is accepted by Seller may not be cancelled by Buyer until Seller receives written notice of the cancellation, has determined reasonable additional charge to be made and the charge has been paid by Buyer.

Infringement: With respect to the products which are made by Seller based on any specifications, directions, models, or samples furnished by Buyer or commercial standards of Buyer's industry, Buyer will defend and hold Seller harmless from any and all liability and expenses arising out of or relating to any claims based on infringement or alleged infringement of patents, trademarks or copyrights from the use or sale of products made by Seller either as such or as part of complete items.

Notices: Any notice given pursuant to these Terms and Conditions shall be sent by means providing proof of delivery and: (1) if to Buyer, to its regular place of business; and (2) if to Seller: PO Box 200, 1615 Wisconsin Avenue, New Holstein, Wisconsin 53061.

Entire Agreement: The parties agree that there are no understandings, agreements or representations, express or implied not specified in these Terms and Conditions and that this instrument contains the entire agreement between Seller and Buyer, and that, consequently, no course of prior dealings and no usage of the trade shall be relevant to supplement or explain any of the terms used in these Terms and Conditions.

Governing Law: These Terms and Conditions shall be construed and interpreted under the laws of the State of Wisconsin. Any disputes arising hereunder or relating to the products shall be brought in Calumet County, Wisconsin.

RESOLUTION APPROVING SETTLEMENT AGREEMENT

WHEREAS, on September 22, 2021, the City filed a petition (“Petition”) in the Iowa District Court for Marshall County seeking a judicial determination that property locally known as 110 W. Main Street (“Property”) constitutes abandoned property within the meaning of Iowa Code §657A.10B, and further seeking an award of title to the Property. The resulting litigation (“Litigation”) is captioned City of Marshalltown v. John A. Blabaum, et. al., Case Number EQCI011247; and

WHEREAS, the record owner of the Property, John A. Blabaum, and his wife, Lisa Blabaum (hereinafter referred to collectively as “Owners”), filed an Answer to the Petition on October 15, 2021; and

WHEREAS, the Owners agreed, through legal counsel, to settle the matter by selling the Property to the City for Ten Thousand and 00/100 Dollars (\$10,000.00); and

WHEREAS, the Property, however, remains encumbered by a lien (“Lien”) in favor of Capital One Bank by virtue of a judgment entered in Case No. SCSC028242 in the Iowa District Court for Marshall County, Iowa; and

WHEREAS, although the Owners represent the judgment underlying the Lien has been satisfied, the Lien remains of record, and obtaining a release from Capital One Bank to effectuate the agreed upon sale of the Property to the City could be cumbersome and time consuming; and

WHEREAS, to avoid the above-referenced difficulty and delay relative to release of the Lien, but for the City to nevertheless obtain title to the Property free and clear of the same, the City and the Owners have reached a compromise whereby the Owners will file a Consent to Judgment in the Litigation and the City will, upon receiving an award of title to the Property pursuant to Iowa Code §657A.10B, pay the Owners Ten Thousand and 00/100 Dollars (\$10,000.00), as more fully set forth in the Settlement Agreement attached hereto and made a part hereof by this reference.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Marshalltown, Iowa, that the attached Settlement Agreement is hereby approved and the Mayor and City Clerk are hereby authorized to execute the Settlement Agreement, and to take such further steps as may be necessary to facilitate the settlement of the above-referenced matter.

Passed and approved by the City Council of the City of Marshalltown, Iowa, on the 10th day of January 2022 and signed this ____ day of January 2022.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

SETTLEMENT AGREEMENT

This Settlement Agreement ("Agreement") is made as of the "Effective Date," being the date of last signature set forth below, by and between the **CITY OF MARSHALLTOWN, IOWA** ("City") and **JOHN A. BLABAUM and LISA BLABAUM**, husband and wife (collectively, "Owners").

RECITALS

A. On September 22, 2021, the City filed a petition ("Petition") in the Iowa District Court for Marshall County seeking a judicial determination that property locally known as 110 W. Main Street ("Property") constitutes abandoned property within the meaning of Iowa Code §657A.10B, and further seeking an award of title to the Property. The resulting litigation ("Litigation") is captioned City of Marshalltown v. John A. Blabaum, et. al., Case Number EQCI011247.

B. Although only John A. Blabaum is the sole record owner of the Property, his wife Lisa Blabaum possesses dower rights in the Property by virtue of marriage and is accordingly considered an owner of the Property together with John A. Blabaum for purposes of this Agreement.

C. Owners, by and through their attorney, Michael Marquess, filed an Answer to the Petition on October 15, 2021.

D. The Owners subsequently agreed, through legal counsel, to settle the matter by selling the Property to the City for Ten Thousand and 00/100 Dollars (\$10,000.00).

E. The Property, however, remains encumbered by a lien ("Lien") in favor of Capital One Bank by virtue of a judgment entered in Case No. SCSC028242 in the Iowa District Court for Marshall County, Iowa.

F. While the Owners represent the judgment underlying the Lien has been satisfied, the Lien remains of record and obtaining a release from Capital One Bank to effectuate the agreed upon sale of the Property to the City could prove cumbersome and time consuming.

G. To avoid the above-referenced difficulty and delay relative to release of the Lien, but for the City to nevertheless obtain title to the Property free and clear of the same, the City and the Owners (collectively, "Parties") have reached a compromise whereby the Owners will file a Consent to Judgment in the Litigation and the City will, upon receiving an award of title to the Property pursuant to Iowa Code §657A.10B, pay the Owners Ten Thousand and 00/100 Dollars (\$10,000.00). See Iowa Code §657A.10B(4).

H. Unless specifically provided otherwise in this Agreement, the Parties have agreed to settle the Litigation pursuant to the following terms:

AGREEMENT

NOW THEREFORE, in consideration of the mutual covenants herein set forth and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. **CONSIDERATION:** In consideration for the Owners foregoing trial and filing a Consent to Judgment in the litigation, and in lieu of a voluntary sale of the Property, the City agrees to pay Owners the sum of Ten Thousand and 00/100 Dollars (\$10,000.00) within ten (10) days of the Court granting the City title to the Property pursuant to Iowa Code §657A.10B. The Owners further agree to waive any right to appeal the Court Order awarding title of the Property to the City pursuant to Iowa Code 657A.10B.

2. **NO ADMISSION:** The Parties agree and understand that this Agreement is a settlement of disputed claims and that the terms and conditions set forth in this Agreement are in no way to be

construed as an admission of fault by either party, any inference of fault being expressly denied. The Parties further acknowledge and agree that insofar as this Agreement is a settlement of disputed claims, no party to this Agreement is and no party to this Agreement shall purport to be a prevailing party.

3. **NO OTHER REPRESENTATION:** The Parties represent and warrant that no promise, inducement, or agreement not expressed in this Agreement, oral or written, express or implied, has been made and that the terms of this Agreement are contractual and not mere recitals.

4. **BINDING EFFECT:** This Agreement shall be binding upon and inure to the benefit of the Parties and their respective representatives, agents, successors, and assigns. Upon execution of this Agreement, each of the Parties shall have the right, but not the obligation, to enforce the terms of this Agreement at law or in equity.

5. **NOTICES:** Any notice required or necessitated by virtue of this Agreement shall be made in writing (which shall include email) to the following:

For City: City of Marshalltown, Iowa
Steven C. Leidinger, City Attorney
Lynch Dallas, P.C.
526 Second Avenue S.E.
Cedar Rapids, IA 52406-2457
Telephone: (319) 365-9101, Ext. 139
Fax: (319) 365-9512
E-Mail: sleidinger@lynchdallas.com

For Owners: Marquess Law Office, P.C.
Michael Marquess
203 W. High Street, P.O. Box 51
Toledo, IA 52342
Telephone: (641) 484-1001
E-Mail: mike@tamalaw.com

6. **APPLICABLE LAW:** This Agreement shall be construed in accordance with the laws of the State of Iowa.

7. **EXECUTION OF DOCUMENTS:** The Agreement may be executed at various times by the Parties. The Parties acknowledge and agree that all such executed documents shall be deemed originals.

8. **LITIGATION COSTS AND ATTORNEY FEES.** Each of the Parties shall be responsible for paying its or their own litigation costs, including, but not limited to, attorney fees, court costs, and other litigation expenses.

9. **JOINTLY DRAFTED:** This Agreement has been drafted jointly by the Parties and shall not be construed against any Party. The language shall be considered as a whole, according to its fair meaning, and not strictly for or against any Party.

10. **ACKNOWLEDGMENT:** The Parties expressly acknowledge this Agreement was the result of negotiations between the Parties; that each Party has reviewed the Agreement with legal counsel; and that each Party is executing this Agreement solely in reliance upon its or their own knowledge, belief, and judgment (and not upon any representations made by the other Party or its or their attorney, or others on its or their behalf). Each Party has carefully reviewed the Agreement and understands its effect and is executing this Agreement voluntarily and not under duress or coercion.

11. **CAPTIONS:** The captions preceding the sections of this Agreement are inserted only as a matter of convenience and for reference purposes and should not be considered substantive or relied upon in interpreting any provision of this Agreement.

12. **SEVERABILITY:** If any term or provision of this Agreement is held to be invalid or unenforceable, the remaining terms and provisions shall not be affected.

13. **CITY COUNCIL APPROVAL:** This Agreement and the terms and conditions hereof are expressly conditioned upon approval by the City Council of the City of Marshalltown, Iowa.

14. **OPEN RECORDS:** The Parties acknowledge and recognize that they shall comply in all respects with applicable provisions of the Iowa Open Records Act, as the same pertains to this Agreement. Further, as this Agreement may constitute a settlement agreement pursuant to Iowa Code § 22.13, the City states that each party to this Agreement is identified above; that the dispute resolved hereby involved remediation of nuisance conditions caused by a dilapidated property; and that the terms of the settlement, including the payment to be made by the City, are identified above.

CAUTION: THIS IS A LEGALLY BINDING SETTLEMENT AGREEMENT – READ BEFORE SIGNING!

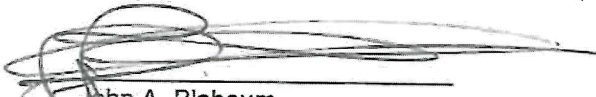
The Parties have caused this Agreement to be executed as of the date of the last signature set forth below.

**JOHN A. BLABAUM and
LISA BLABAUM, husband and wife**

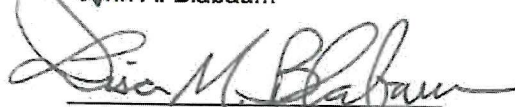
**CITY OF MARSHALLTOWN, IOWA,
an Iowa municipal corporation**

Dated this 22 day of Dec 2021.

Dated this _____ day of _____ 20__.


John A. Blabaum

By: _____
Joel Greer, Mayor


Lisa Blabaum

Attest: _____
Alicia Hunter, City Clerk

APPROVED AS TO FORM AND CONTENT

APPROVED AS TO FORM AND CONTENT

Dated this 3rd day of January 2022

Dated this _____ day of _____ 20__.

Marquess Law Office, P.C.

Lynch Dallas, P.C.


By: Michael Marquess

By: Steven C. Leidinger, Shareholder

RESOLUTION APPROVING A SUBRECIPIENT AGREEMENT WITH YOUTH AND SHELTER SERVICES INC. FOR THE DEPARTMENT OF JUSTICE COMMUNITY ORIENTED POLICING SERVICES GRANT

WHEREAS, the City of Marshalltown applied for a Community Oriented Policing Services (COPS) grant for Crisis Intervention to support the MPACT Program; and

WHEREAS, the Department of Justice awarded the City \$206,640 for the wages and benefits of two social workers along with monthly cell phone charges; and

WHEREAS, the City of Marshalltown has executed a Grant Agreement with the Department of Justice accepting a number of requirements which will actually be carried out through the Youth and Shelter Services Inc., resulting in a need for a Subrecipient Agreement to define the terms and conditions of the grant funding.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, the attached Subrecipient Agreement is hereby approved and the Mayor is hereby directed to execute the agreement.

Passed this 10th day of January 2022, and signed this _____ day of January 2022.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

SUBRECIPIENT AGREEMENT BY AND BETWEEN YOUTH AND SHELTER SERVICES, INC. AND THE CITY OF MARSHALLTOWN FOR A DEPARTMENT OF JUSTICE COMMUNITY ORIENTED POLICING SERVICES GRANT

WHEREAS, the City of Marshalltown (“City”) applied for and was awarded a Community Oriented Policing Services (“COPS”) 2021 Community Policing Development, Crisis Intervention Teams grant totaling \$206,640 from the Department of Justice (“DOJ”) for support of the MPACT Program; and

WHEREAS, Youth and Shelter Services Inc. (“Subrecipient”) is currently engaged in a contractual relationship with the City to provide social workers to carry out the functions of the MPACT program; and

WHEREAS, the City desires a Subrecipient Agreement to properly carry out the terms and conditions of the City’s grant agreement with the Department of Justice;

THEREFORE, THE PARTIES AGREE:

A. Grant Funds

The City has received a grant of \$206,640.00 for Crisis Intervention Teams Solicitation as part of the 2021 Community Policing Development grant through the DOJ.

B. Performance Date

The grant funds are available to the City to cover eligible expenses from September 1, 2021 through August 31, 2023.

C. Eligible Expenses

The following expenses incurred by YSS are eligible for reimbursement:

- Wages and benefits of two full-time equivalent Community Advocates/Social Workers, excluding overtime
- Cell Phone charges

D. Award Conditions

The full text of provisions for award conditions is hereby incorporated through the addition of the Award Owner’s Manual as an attachment to this Agreement. Below is a summary of the award conditions.

1. Conflict of Interest: The Subrecipient must disclose in writing to the City, as applicable, any potential conflict of interest affecting the awarded federal funding in 2 C.F.R. § 200.112.

2. Award Monitoring Activities: The Subrecipient must fully cooperate with and respond to any requests for information related to the grant award, including compliance and programmatic benefits. This could include site visits, office-based grant reviews, alleged noncompliance reviews, financial and programmatic reporting, and audit resolution. All information pertinent to the implementation of the grant award is subject to DOJ review throughout the life of the grant award, during the close-out process and for three years after the submission of the final expenditure report by the City.
3. Duplicative Funding: The Subrecipient must notify the City immediately if it receives, from any other source, funding for the same eligible costs under Section C.
4. Termination: The Subrecipient understands the City may terminate funding under this Agreement for the following reasons:
 - a. When the Subrecipient fails to comply with terms and conditions of this grant award.
 - b. When terminated by the DOJ as allowed by law or due to nonperformance or other termination provisions included in the grant Agreement between the City and the DOJ.
5. Award Owner's Manual: The Subrecipient agrees to comply with the terms and conditions in the 2021 COPS Office Program Award Owner's Manual, which is Appendix A of this agreement.
6. Federal Civil Rights: The Subrecipient agrees to comply with the following federal statutes and regulations applicable to the award made by the DOJ based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, including the following:
 - a. Section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d)
 - b. Section 504 of the Rehabilitation act of 1973 (29 U.S.C § 794)
 - c. Section 901 of the Education Amendments of 1972 (20 U.S.C § 1681)
 - d. Section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102)

Applicable statutes pertaining to nondiscrimination may also include the following:

- a. Section 809(c) of the Title 1 of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c))
- b. Section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e))
- c. Section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C § 11182(b))

The Subrecipient also agrees to the federal regulations applicable to this grant award made by the DOJ based on the application may include but are not limited to the following:

- a. 2 C.F.R. Part 2800

- b. 28 C.F.R. Parts 22 (confidentiality – research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance) and 46 (human subjects protection).
- 7. Mandatory Disclosure: The Subrecipient must timely disclose in writing to the City all federal criminal law violations involving fraud, bribery, or gratuity that may potentially affect the awarded federal funding.
- 8. False Statements: False statements or claims made in connection with the COPS Office awards may result in fines, imprisonment, debarment from participating in federal awards or contracts, and/or any other remedy available by law. 31 U.S.C. § 3729-3733
- 9. Enhancement of Contractor Protection from Reprisal for Disclosure of Certain Information: The Subrecipient agrees not to discharge, demote, or otherwise discriminate against an employee as reprisal for the employee disclosing information that he or she reasonably believes is evidence of gross mismanagement of a federal contract or award, a gross waste of federal funds, an abuse of authority relating to a federal contract or award, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a Federal contract (including the competition for and negotiation of a contract) or award. The Subrecipient also agrees to provide their employees in writing of the rights and remedies provided in 41 U.S.C. § 4712.
- 10. System for Award Management (SAM): The Subrecipient must provide the City with its SAM Unique Entity Identifier. If the Subrecipient does not already have this, the Subrecipient must obtain this Unique Entity Identifier before any funds can be reimbursed for eligible expenses.
- 11. Reporting Requirements for Subawards and Executive Compensation: The City is required to report specific information related to subawards to a non-Federal entity. The City is required to report this subaward no later than the end of the month following the month in which the obligation is made, or February 28, 2022. The Subrecipient must report total compensation for each of the five most highly compensated executives for the preceding completed fiscal year if the Subrecipient received
 - a. 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act (and subawards); and
 - b. \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and

The Subrecipient must also report this information if the public does not have access to information about the compensation of the executives through periodic reports filed

under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d) or section 6104 of the Internal Revenue Code of 1986.

12. Reports/Performance Goals: The Subrecipient will assist the City in providing data and information needed for submitting semi-annual programmatic progress reports and the quarterly SF-425 report.
13. Restrictions on Internal Confidentiality Agreements: The Subrecipient cannot require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts the lawful reporting of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information. Consolidated Appropriations Act, 2021, Public Law 116-260, Division E, Title VII, Section 742.
14. Debarment and Suspension: The Subrecipient agrees to notify the City immediately if they are debarred or suspended from participation in federal assistance programs. Should debarment or suspension happen during the award period, this is cause for termination of the Agreement with the Subrecipient.
15. News Media: The Subrecipient agrees to comply with the COPS Office policy on contact with the news media. The policy establishes the COPS Office Communications Division as the principal point of contact for the news media for issues relevant to the COPS Office or parameters of this award. The Subrecipient agrees to refer all media inquiries on these topics directly to the COPS Office Communications Division at 202-514-9079.
16. Public Information Release: The Subrecipient agrees to submit a copy of all reports and proposed publications resulting from this award sixty (60) days prior to public release. Any publications (written, curricula, visual, sound or websites) or computer programs, whether or not published at government expense, shall contain the following statement:

“This project was supported, in whole or in part, by federal award number 21-GG-02316 awarded to the City of Marshalltown, Iowa, by the U.S. Department of Justice, Office of Community Oriented Policing Services. The opinions contained herein are those of the author(s) or contributor(s) and do not necessarily represent the official position or policies of the U.S. Department of Justice. References to specific individuals, agencies, companies, products, or services should not be considered an endorsement by the author(s), contributor(s), or the U.S. Department of Justice. Rather, the references are illustrations to supplement discussion of the issues.

The Internet references cited in this publication were valid as of the date of the publication. Given that URLs and websites are in constant flux, neither the author(s) nor the COPS Office can vouch for the current validity.”

17. Other Federal Requirements: Any contracts made by the subrecipient under the award must contain the provisions required under 2 C.F.R. Part 200, Appendix II to Part 200. Subrecipient must comply with the federal regulations pertaining to the development and implementation of an Equal Employment Opportunity Plan.

E. Severability

If any portion of this contract is held to be illegal or unenforceable, such a finding shall not impact the other portions of the contract. The other portions shall remain in full effect and enforceable.

DATED and signed at Marshalltown, Iowa this _____ day of _____.

IN WITNESS WHEREOF, the parties have here unto signed their names the year and day first above written.

CITY OF MARSHALLTOWN

**YOUTH AND SHELTER SERVICES
INC.**

BY: _____
Joel Greer, Mayor

BY:

Attest: Alicia Hunter, City Clerk

SAM Unique Entity Identifier:



COPS
Community Oriented Policing Services
U.S. Department of Justice

2021 COPS Office Community Policing Development (CPD) Program

Award Owner's Manual

2021 COPS Office Community Policing Development (CPD) Program Award Owner's Manual

This manual was created to assist COPS Office Community Policing Development (CPD) Program recipients with the administrative and financial matters associated with their award.

For more information about your award, please contact your COPS Office Program Manager. If you do not know the name or telephone number of your COPS Office Program Manager, please contact the COPS Office Response Center at 800-421-6770.



U.S. Department of Justice
Office of Community Oriented Policing Services
145 N Street NE
Washington, DC 20530
Visit the COPS Office online: cops.usdoj.gov
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Getting Started

Congratulations on receiving an award from the U.S. Department of Justice (DOJ), Office of Community Oriented Policing Services (COPS Office). The 2021 COPS Office Community Policing Development (CPD) Program awards are used to develop the capacity of law enforcement to implement community policing strategies by providing guidance on promising practices through the development and testing of innovative strategies; building knowledge about effective practices and outcomes; and supporting new, creative approaches to preventing crime and promoting safe communities. According to the COPS Office, community policing is a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem-solving techniques to proactively address the immediate conditions that give rise to public safety issues such as violent crime, nonviolent crime, and fear of crime. For a complete definition, please see Community Policing Defined which can be found at <https://cops.usdoj.gov/RIC/ric.php?page=detail&id=COPS-P157>.

Compliance with this Award Owner's Manual is a condition of your award and this manual is binding guidance. This manual will assist your organization with the administrative and financial matters associated with your award. It was developed to ensure that all award recipients are able to clearly understand and meet the requirements of their award. Please review this manual carefully because failure to follow award requirements can have serious ramifications. Please do not hesitate to call your COPS Office Program Manager if you need assistance with the implementation of your award.

Thank you for providing us with the opportunity to work in partnership with you on this important project.

I. Award Acceptance, Terms, and Conditions

To officially accept and begin your COPS Office award, your organization must access **the Justice Grant System (JustGrants) website**. Prior to accepting an award, the entity administrator must assign a financial manager, a grant administrator, and an authorized representative for each award in JustGrants. COPS Office recipients will have two Authorized Representatives assigned to each award; both are required to accept the award. When the Authorized Representative(s) log(s) into their JustGrants account, they can view accepted awards and awards that need to be accepted. An email notification will also be sent to the Application Submitter, the Authorized Representatives, and the Entity Administrator to sign and accept their award.

To officially accept your award, you must carefully review and electronically sign **the Award Package (which includes your Award Information, Financial Information, Award Conditions, and Other Award Documents including the cooperative agreement, if applicable) within 45 days from the date shown on the award letter**. Please see the JustGrants training: **Grant Award Acceptance** for detailed information on accepting your award.

After funds have been obligated and the award package approved, JustGrants emails an award notification that the Automated Standard Application for Payments (ASAP) has begun. You need to enroll in the ASAP system if you haven't already, in order to complete additional documentation. Your organization will **not** be able to draw down award funds until the COPS Office receives your signed award package and you have completed all steps in the ASAP system. For more information on drawing down award funds, please see the section titled "Accessing Award Funds" in this manual.

Award package

The award package indicates your official award funding amount, the award number, the award terms and conditions, and the award start and end dates. Please note that if your award includes a cooperative agreement, it is incorporated by reference into the award document and that by signing the award document, your organization has entered into the cooperative agreement with the COPS Office and agrees to abide by all the requirements in the cooperative agreement.

If your Authorized Representative 1 and 2 have changed since the time of application, the Entity Administrator (EA) will need to update the Authorized Representative 1 and 2 in JustGrants. Be sure to familiarize yourself with all terms, conditions, and requirements of your award before signing the award package. To officially accept your award, please electronically sign the award package within 45 days of the date shown on the award letter. Print and retain a copy of the award package including the award terms and conditions, the financial information, and, if applicable, the cooperative agreement and any other award documents for your records.

The award start date indicated on the award package means that your organization may be reimbursed for any allowable costs incurred on or after this date. The duration of your award is listed on your award package.

Your award number is in the following format: 15JCOPS-21-GX-XXXXX-X for Fiscal Year (FY) 2021 awards. The COPS Office tracks award information based upon this number. Therefore, it is important to have your organization's award number (or your organization's DUNS number) readily available when corresponding with the COPS Office.

If you have any questions regarding your award, please refer to your award number or your organization's DUNS number when you contact the COPS Office.

Award terms and conditions

The award terms and conditions are listed on your organization's award package. By accepting this award, you are obtaining federal funds from the COPS Office. As part of that agreement, your organization acknowledges that it will comply with these terms and conditions (and, if applicable, any additional special or high risk conditions specific to your organization). The section that follows describes, in detail, all of the award conditions, their rationales, and their implications. It also addresses many frequently asked questions. If you have additional questions concerning any of these award conditions, please contact your COPS Office Program Manager.

In limited circumstances, your award may be subject to special conditions that prevent your organization from drawing down or accessing award funds until the special conditions are satisfied as determined by the COPS Office. Any special or high risk conditions will be included in the award document supplement. However, if you have questions about the special or high risk conditions, please contact your assigned COPS Office Program Manager.

Reasons for award terms and conditions

The requirements of your CPD award are established within

- the Public Safety Partnership and Community Policing Act of 1994, which established the COPS Office;
- the applicable rules, regulations and policies issued by the U.S. Department of Justice, Office of Management and Budget (OMB), the Government Accountability Office (GAO), and the United States Treasury;
- the specific CPD programmatic requirements established by the COPS Office.

A list of source documents for this manual is provided in the appendices. You may request copies of any source reference document from

Office of Administration, Publication Unit
New Executive Office Building
725 17th Street NW, Room G 236
Washington, D.C. 20503

COPS Office-specific documents may be requested directly from the COPS Office by contacting your COPS Office Program Manager.

Review of award terms and conditions

By signing the Award Package to accept this award, your organization agrees to abide by the following award terms and conditions:

1. Award Owner's Manual

Condition:

The recipient agrees to comply with the terms and conditions in the applicable 2021 COPS Office Program Award Owner's Manual; DOJ Grants Financial Guide; COPS Office statute (34 U.S.C. § 10381, et seq.) as applicable; Students, Teachers, and Officers Preventing (STOP) School Violence Act of 2018 (34 U.S.C. § 10551, et seq.) as applicable; the requirements of 2 C.F.R. Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards) as adopted by the U.S. Department of Justice in 2 C.F.R. § 2800.101; 48 C.F.R. Part 31 (FAR Part 31) as applicable (Contract Cost Principles and Procedures); the Cooperative Agreement as applicable; representations made in the application; and all other applicable program requirements, laws, orders, regulations, or circulars.

Why this condition:

This manual has been designed to inform you of the requirements, laws, regulations, and policies that apply to your award. Your organization will be responsible for the information and rules contained in this manual and for implementing your award in compliance with the applicable terms, conditions, and regulations. Please note that in accordance with 2 C.F.R. § 200.101(c), the COPS Office applies 2 C.F.R. Subparts A through E to for-profit (or commercial) entities. More detailed guidance regarding any particular award requirement or your agency's specific circumstances can be requested through your COPS Office Program Manager.

What you should do:

Please read the entire CPD Award Owner's Manual carefully prior to signing the award package. If you have any questions, please contact your COPS Office Program Manager. When accepting your award, you should ensure that the proper reporting and financial systems are in place to satisfy the award requirements.

2. Assurances and Certifications

Condition:

The recipient acknowledges its agreement to comply with the Assurances and Certifications forms that were signed as part of its application.

Why this condition:

Although the COPS Office has made every effort to simplify the process of applying for and receiving awards, several provisions of federal law require us to obtain the recipient's Assurances and Certifications regarding certain matters. Most of the Assurances and Certifications apply to all federal award programs.

What you should do:

Applicants to COPS Office award programs are required to sign the Assurances and Certifications forms at the time of application. Signing these documents assures the COPS Office that you have read, understood, and accepted the award terms and conditions outlined in the Assurances and Certifications. Please read these documents carefully, because signatures on these documents are treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice determines to make an award. Additional copies of the Assurances and Certifications forms are contained in the appendices of this manual. If you have any questions about the Assurances and Certifications, please contact your assigned COPS Office Program Manager.

3. Allowable Costs

Condition:

Allowable Costs: The funding under this award is for the payment of approved costs for program-specific purposes. The allowable costs approved for your agency's award are limited to those listed in your agency's award package. In accordance with 2 C.F.R. § 200.400(g), the recipient must forgo any profit or management fee. Your agency may not use award funds for any costs not identified as allowable in the award package.

Why this condition:

Funding may only be used to pay for items and services approved by the COPS Office as reflected in the financial information section of the Award Package. FY 2021 CPD funds must be used to develop the capacity of law enforcement to implement community policing strategies by providing guidance on promising practices through the development and testing of innovative strategies; building knowledge about effective practices and outcomes; and supporting new, creative approaches to preventing crime and promoting safe communities. Please note that in accordance with 2 C.F.R. § 200.101(c), the COPS Office applies the cost principles set forth in 2 C.F.R. Part 200, Subpart E to for-profit (or commercial) entities instead of the Federal Acquisition Regulation (FAR) at 48 C.F.R. Subpart 31.2. In addition, in accordance with 2 C.F.R. § 200.400(g), the recipient must forgo any profit or management fee.

To be eligible for payment under this award, the purchase of approved items must be made on or after the award start date and comply with the guidelines described in the section "Accessing Award Funds" in this manual. The section "Financial Record Maintenance" outlines the types of records you must keep to document that you followed this award condition. Purchases must also reflect the costs that were approved in the award package.

What you should do:

Refer to your award package for the list of approved allowable cost categories. Listed below are the budget categories that may appear. If your organization's operating budget categories differ from those approved in the award package, your organization should maintain a cross-reference to clearly identify where the funds were budgeted. As long as funds are spent during the award period on project costs that were documented in your application's budget summary and approved by the COPS Office through the issuance of the award package, this award condition will be satisfied. The award number should be indicated on all budgetary documentation including purchase orders, receipts, and other documentation. All recipients should keep and maintain the most recent, approved version of their 2021 CPD application and award package for future reference. For recipients that are

state, local, or Tribal Government entities, requests may be made only for items or positions that are not otherwise budgeted with state, local, or Bureau of Indian Affairs (BIA) funds and would not be funded in the absence of the CPD award.

Civilian Personnel (salaries and benefits)

Personnel expenses may be reimbursed for project activities that take place on or after the award start date. In addition, a position's salary must be reasonable for the services rendered and must be paid to a person appointed under the law or rules governing hiring by your agency. Salary payments must be based on payroll records. Time and attendance records or the equivalent must support payroll records. With respect to any CPD award, a recipient may not use federal funds to pay total cash compensation to any employee of the recipient at a rate that exceeds 110 percent of the maximum annual salary payable to a member of the Federal Government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. The 2021 salary table for SES employees is available at the Office of Personnel Management website: <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/2021/executive-senior-level>.

For recipients that are state, local, or tribal government entities, award-funded salary and benefit costs must supplement, not supplant (replace), locally funded personnel costs that would have been funded even in the absence of this award. If any civilian personnel are employed on a part-time or temporary basis, your agency must specify the percentage of time that each person is working solely on the project identified in your agency's CPD proposal. Fringe benefits may be paid if they are part of a reasonable compensation package offered to your employees. Particular items of fringe benefits must fall within the categories authorized by the COPS Office. Authorized fringe benefits include FICA, Social Security, health insurance, life insurance, vacation, sick leave, retirement, worker's compensation, and unemployment insurance.

Travel

Travel costs for transportation, lodging, meals, temporary dependent care, and incidental expenses incurred by personnel while on official business, such as attendance at an award-related meeting or conference when travel is further than 50 miles from program location, are allowable with prior approval from the COPS Office. In accordance with 2 C.F.R. § 200.474, travel costs for official business directly related to the award will be reimbursed based upon the recipient's written travel reimbursement policies if the costs are reasonable and allocable under the project. In the absence of an acceptable written policy regarding travel costs, allowable rates and amounts established by the U.S. General Services Administration (GSA) for the relevant geographic area will apply. The current GSA travel policy and per diem rates can be found at www.gsa.gov.

Allowable airfare costs will be reimbursed based upon the least expensive unrestricted accommodations class offered by commercial airlines—for example, lowest discount commercial airfare, the Federal Government contract airfare (if authorized and available), or standard coach airfare—unless otherwise authorized in advance by the COPS Office.

Temporary dependent care costs above and beyond regular dependent care that directly results from conference travels are allowable as long as the costs incurred (1) are a direct result of the individual's travel for the federal award; (2) are consistent with the recipient's documented travel policy for all entity travel; and (3) are only temporary during the travel period.

The CPD program will fund award-related travel costs for the recipient agency or other (nonrecipient) individuals to attend training and technical assistance conferences, seminars, or classes or to visit a site specified in the application. Allowable award-related travel costs that were included in the application have been approved by the COPS Office as part of the CPD award and final budget. Your organization should keep timely and accurate records of all travel expenses. If at any time these costs change, you should immediately contact your COPS Office Program Manager.

Equipment

To be eligible for payment under this award, the purchase of equipment and technology must occur on or after the award start date, the items must be those specifically applied for and approved by the COPS Office, and they must meet the guidelines described in 2 C.F.R. Part 200, Subpart E – Cost Principles. For recipients that are state, local, or tribal government entities, award-funded equipment and technology must supplement, not supplant (replace), locally funded items that would have been funded even in the absence of this award. Funds currently budgeted or obligated for the purchase of equipment and technology may not be reallocated to other purposes or reimbursed upon receiving the CPD award. Agencies should establish practices to receive, label, inventory, and track the location of all purchases made for award-funded equipment and/or technology.

Supplies

All supplies must be solely used for the project identified in your project proposal. Reimbursements for office supplies that are consumed by routine administrative purposes instead of project-related activities are prohibited. Items must meet the guidelines described in 2 C.F.R. Part 200, Subpart E – Cost Principles. For any training awards, the COPS Office allows the purchase of flash drives or USB devices to distribute training materials with approval prior to purchasing.

Sub-awards/Procurement Contracts

The applicant should distinguish clearly between subawards and contracts in allocating any funds to other entities. Pursuant to 2 C.F.R. § 200.330, a subaward is for the purpose of carrying out a portion of the federal award, and a contract is for the purpose of obtaining goods and services for the recipient's own use. The substance of the relationship is more important than the form of the agreement in determining whether the recipient of the pass-through funds is a subrecipient or a contractor. Keep in mind that the awarding and monitoring of contracts must follow documented procurement procedures, including full and open competition, pursuant to the procurement standards in 2 C.F.R. §§ 200.318- 200.327, and the issuance of subawards must meet the requirements of 2 C.F.R. § 200.332.

Any recipient of an award will be responsible for monitoring subawards and contracts in accordance with all applicable statutes, regulations, and guidelines. Primary recipients will be responsible for oversight of subrecipient or partner spending and monitoring specific performance measures and outcomes attributable to the use of COPS Office funds.

All sole-source procurements of goods and services (those not awarded competitively) in excess of \$250,000 require prior approval from the COPS Office. Please see appendix E beginning on page 84 for the Sole Source Justification fact sheet.

Consultant expenses include goods or services that directly contribute to the implementation or enhancement of the project. The use of a consultant should be more economical than direct employment. Compensation for individual consultant services procured under a COPS Office award must be reasonable and allocable in accordance with Office of Management and Budget (OMB) cost principles, and consistent with that paid for similar services in the marketplace. The services should be commensurate with the rate or salary paid by the primary employer.

Unless otherwise approved by the COPS Office, independent consultant rates will be approved based on the salary a consultant receives from his or her primary employer, as applicable, up to \$650 per day (or \$81.25 per hour). Please note that this does not mean that the rate can or should be as high as \$650 for all consultants. If individuals receive fringe benefits from their primary employer, such fringe benefit costs should not be included in the calculation of consultant rates. A consultant rate justification will need to be submitted for review and approval to the COPS Office for any consultants paid more than \$650 per day prior to incurring any costs. Determinations of approval will be made on a case-by-case basis. Please see appendix E beginning on page 84 of this guide for the Consultant Rate Justification fact sheet.

Consultant travel costs follow the same guidelines as the "Travel" category but should be costs associated with consultant travel. These costs should not be reflected in the "Civilian Personnel" or "Travel" categories.

All other consultant-related expenses should be included in this section such as supply and equipment requests. The same guidelines as previously stated in the above sections will apply.

If an applicant proposes a program or activity that would deliver services or benefits to individuals, the costs of taking reasonable steps to provide meaningful access to those services or benefits for individuals with limited English proficiency may be allowable. Reasonable steps to provide meaningful access to services or benefits may include interpretation or translation services, where appropriate. For additional information, see the "Civil Rights Compliance."

Other costs

Items that do not conform to any of the category descriptions specific above but that have a direct correlation to the overall success of a recipient's project objectives and are necessary for the project to reach full implementation will be considered on a case-by-case basis by the COPS Office.

If at any time you are unsure if an item is considered allowable or unallowable, please contact your COPS Office Program Manager for further assistance.

Indirect costs

Indirect (facilities and administrative, or F&A) costs are costs that are incurred for a common or joint purpose benefiting more than one cost objective and not readily assignable to a particular project but are necessary to the operation of the agency and the performance of the project. Indirect costs are allowable for this program, but must adhere to the standards set forth in the applicable Office of Management and Budget (OMB) guidance as stated in 2 C.F.R. Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards) as adopted by the U.S. Department of Justice in 2 C.F.R. § 2800.101. Examples of indirect costs include those incurred for facility operation and maintenance, depreciation, and administrative salaries.

Indirect cost rates are federally negotiated and approved rates that are based on audited and documented expenses approved to be included within an indirect cost rate. It is important that your agency carefully track and update its indirect cost rate during the COPS Office award period.

The recipient understands that if they were approved for indirect costs based on an expired indirect cost rate at the time of application, a special condition may have been added to the award prohibiting the drawdown of funds for reimbursement of indirect costs until a current indirect cost rate has been determined by their cognizant agency and a copy of the “new” approved and signed Indirect Cost Negotiation Agreement has been submitted to the COPS Office.

The recipient understands that indirect costs may typically only be requested at the time of application. Transferring funds into or out of the indirect cost category is not allowable without prior approval from the COPS Office. A budget modification is required.

If your agency's approved indirect cost rate expires during the award period, a current approved rate must be submitted to the COPS Office in order to continue to draw down award funding for indirect costs. Your expired rate must be renegotiated or extended by your cognizant federal agency. An approved indirect cost rate may be extended one time for up to four years, and once the cognizant federal agency has approved your extension, you must abide by that rate for the agreed-upon time period. At the end of the extension period, you must renegotiate a new indirect cost rate. Your agency must advise the COPS Office in writing of any changes to your approved indirect cost rate during the award period and must request a budget modification with the COPS Office to reflect any rate change.

In addition, if a provisional indirect cost rate is in effect at award closeout, your agency shall proceed with closeout, but you will need to complete an expenditure analysis upon receipt of the approved final indirect cost rate to determine if an adjustment is necessary. If your agency drew down excess COPS Office funding for indirect costs, then your agency must return the overpayment to the COPS Office and submit a revised Federal Financial Report (SF-425). If your agency incurred additional indirect costs, then your agency may request a budget modification if the award is still open and award funds are available. If your agency returns or draws down COPS Office funding, then your agency will need to submit a revised final Federal Financial Report (SF-425).

See the COPS Office website for a fact sheet on indirect costs: <https://cops.usdoj.gov/cpd#programdocuments>.

Please be advised that recipients may not use COPS Office funding for the same item or service also funded by another U.S. Department of Justice award.

See also award condition 13, “Duplicative Funding,” on page 17.

4. Supplementing, Not Supplanting

Condition:

State, local, and tribal government recipients must use award funds to supplement, and not supplant, state, local, or Bureau of Indian Affairs (BIA) funds that are already committed or otherwise would have been committed for award purposes (hiring, training, purchases, and/or activities) during the award period. In other words, state, local, and tribal government recipients may not use COPS Office funds to supplant (replace) state, local, or BIA funds that would have been dedicated to the COPS Office-funded item(s) in the absence of the COPS Office award. 34 U.S.C. § 10384(a).

Why this condition:

The COPS Office statutory nonsupplanting requirement mandates that award funds not be used to replace state or local funds (or, for tribal recipients, BIA funds) that would, in the absence of federal aid, be made available for the award purposes.

What you should do:

For state, local, and tribal recipients, CPD funds may not be used to pay for any item or cost funded under the award (equipment, personnel, training, etc.) if that item or cost was otherwise budgeted with state, local, or BIA funds. In addition, recipients may not reallocate state, local, or BIA funds already budgeted for award purposes as a result of receiving CPD award funds. If you have questions concerning this award term and how it pertains to your project budget, please contact your COPS Office Program Manager.

5. Extensions

Condition:

Your agency may request an extension of the award period to receive additional time to implement your award program. Such extensions do not provide additional funding. Only those recipients that can provide a reasonable justification for delays will be granted no-cost extensions. Extension requests must be received prior to the end date of the award. 2 C.F.R. §§ 200.308(e)(2) and 200.309.

Why this condition:

Under federal regulations, requests to extend the award period require prior written approval from the COPS Office. Without an approved extension, your agency is not permitted to draw down federal funding for costs incurred beyond the official award end date. When justified, the COPS Office will seek to accommodate reasonable requests for no-cost time extensions to fully implement the COPS Office award.

What you should do:

The COPS Office will contact your agency during the last quarter of the award period to determine whether a no-cost time extension is needed. Requests to extend the award period must be received by the COPS Office before the official award end date. Failure to submit a request for a no-cost time extension before the award end date may result in the immediate deobligation of any remaining award funds. Please note that the project period of performance will be extended, if necessary, until the deliverable is considered final. If the award is set to expire, prior to the final approval of the deliverable, a no-cost extension will be executed for a reasonable amount of time for the recipient to complete the final deliverable.

6. Modifications

Condition:

Award modifications are evaluated on a case-by-case basis in accordance with 2 C.F.R. § 200.308(f). For federal awards in excess of \$250,000, any modification request involving the reallocation of funding between budget categories that exceed or are expected to exceed 10 percent (10%) of the total approved budget requires prior

written approval by the COPS Office. Regardless of the federal award amount or budget modification percentage, any reallocation of funding is limited to approved budget categories. In addition, any budget modification that changes the scope of the project requires prior written approval by the COPS Office.

Why this condition:

The COPS Office realizes that agencies may need to reprogram award funds. Acceptable examples of such award modifications include purchasing additional equipment using cost-savings from approved items or purchasing a different type of equipment due to changing needs. Under federal regulations, you are required to expend federal funds only as approved in the award package. Requests to change or alter an award that meet certain threshold requirements must be submitted to the COPS Office for written approval, prior to their purchase or implementation. Without prior written approval, you must continue to implement your award as it was originally outlined and accepted by your agency. Reprogrammed funds must be allocated for items covered within the original scope of the award. Please be advised that reprogramming requests for unallowable costs will not be approved.

Your agency may reprogram its budget up to an aggregate (over the course of your project) of 10 percent of the total project cost without prior written approval from the COPS Office. However, you should notify your COPS Office Program Manager of any reprogramming that falls below the 10 percent threshold as well. For awards in excess of \$250,000, any reprogramming of funds that totals an aggregate of 10 percent or more of the approved budget requires prior written approval from the COPS Office.

What you should do:

You are required to notify your COPS Office Program Manager if you determine that your agency will need to reprogram award funds. If your modification exceeds an aggregated (over the course of your project) 10 percent of your overall award, your agency must log into JustGrants..Please contact your COPS Office Program Manager for further direction on any additional requirements that may apply to your modification request. The COPS Office will then evaluate your request and notify your agency of our decision in writing. Implementation of the modified award budget may begin following written approval from the COPS Office. Please note that modification approvals for active awards will be accompanied by a modified financial section reflecting the approved changes.

7. Evaluations

Condition:

The COPS Office may conduct monitoring or sponsor national evaluations of its award programs. The recipient agrees to cooperate with the monitors and evaluators. 34 U.S.C. § 10385(b).

Why this condition:

The Public Safety Partnership and Community Policing Act of 1994 states that evaluations of the program may be carried out or commissioned by the Attorney General for the furtherance of the purposes of the Act. The COPS Office conducts evaluations to determine which programs are working, how programs may be improved, and why certain programs are more successful than others. Specifically, the COPS Office may assess the way in which your agency implements its CPD award. COPS Office staff or evaluators may study the effectiveness of funded programs, projects, and activities. Evaluators may collect information about the programs' effect on crime, victims

of crime, and the quality of life in communities. In addition, they may ask questions about the challenges encountered during project implementation, how residents feel about community policing, and how police feel about their work. This information will be useful to other communities and police agencies across the country.

What you should do:

When evaluations are undertaken, you may be contacted in writing with specific requests for information. In general, evaluators may need to speak with individuals in your agency or department, observe activities, and obtain written reports about and from your agency or department. You will be asked to facilitate any site visits and information-gathering activities. In addition, you will be asked to provide accurate and timely information about your award activities. You should fully comply with any requests made regarding these evaluations.

8. Reports/Performance Goals

Condition:

To assist the COPS Office in monitoring and tracking the performance of your award, your agency will be responsible for submitting semi-annual programmatic progress reports that describe project activities during the reporting period and quarterly Federal Financial Reports using Standard Form 425 (SF-425). 2 C.F.R. §§ 200.328–200.329. The progress report is used to track your agency's progress toward implementing community policing strategies and to collect data to gauge the effectiveness of increasing your agency's community policing capacity through COPS Office funding. The Federal Financial Report is used to track the expenditures of the recipient's award funds on a cumulative basis throughout the life of the award.

Why this condition:

The Public Safety Partnership and Community Policing Act of 1994 and other federal regulations and policies require that financial assistance provided by the Federal Government must be monitored carefully to ensure the proper use of federal funds. In addition, the COPS Office seeks to document, on a continuing basis, the progress of our programs and recipients.

What you should do:

This award condition is designed to make your agency aware of reporting requirements associated with CPD awards. Semi-annual programmatic progress (or performance) reports and a final programmatic closeout report must be submitted directly to the COPS Office through the JustGrants system. Your organization is also required to submit quarterly Federal Financial Reports using Standard Form 425 (SF-425) within 30 days after the end of each calendar quarter. A final SF-425 will be due within 120 days after the end of the award period. This report reflects the actual cumulative federal expenditures incurred during the funding period, and the remaining unobligated balance of federal funds. Under federal regulations, your organization is not permitted to draw down federal funding for costs incurred after the official award end date; however, you will have a 120-day grace period after the award end date during which you can draw down funds for eligible expenditures incurred before the award end date. Organizations with more than one delinquent programmatic or financial report submission per fiscal year may be subject to delays in receiving reimbursement for allowable expenses and may be required to receive technical assistance to improve compliance with reporting. These reports are discussed in greater detail in the section titled "Reports" in this manual. All reports should be submitted within the deadlines given to avoid suspension or possible termination of award funds or other remedial actions; failure to submit required reports may also impact future funding opportunities.

9. Award Monitoring Activities

Condition:

Federal law requires that recipients receiving federal funding from the COPS Office must be monitored to ensure compliance with their award conditions and other applicable statutes and regulations. The COPS Office is also interested in tracking the progress of our programs and the advancement of community policing. Both aspects of award implementation—compliance and programmatic benefits—are part of the monitoring process coordinated by the U.S. Department of Justice. Award monitoring activities conducted by the COPS Office include site visits, office-based grant reviews, alleged noncompliance reviews, financial and programmatic reporting, and audit resolution. As a COPS Office award recipient, you agree to cooperate with and respond to any requests for information pertaining to your award. This includes all financial records, such as general accounting ledgers and all supporting documents. All information pertinent to the implementation of the award is subject to agency review throughout the life of the award, during the close-out process and for three-years after submission of the final expenditure report. 34 U.S.C. § 10385(a) and 2 C.F.R. §§ 200.334 and 200.337.

Why this condition:

The Public Safety Partnership and Community Policing Act of 1994 states that each award program must contain a monitoring component. The COPS Office actively monitors how recipients are complying with COPS Office award requirements. In addition, the monitoring component provides customer service and technical assistance to help ensure recipients understand how to remain in compliance while implementing their awards.

What you should do:

Your organization may be required to accommodate routine and nonroutine efforts by the COPS Office, or an entity designated by the COPS Office, to examine your agency's use of federal funds both programmatically and financially. The four primary means of ensuring recipients' compliance with the terms and conditions of their awards are as follows:

1. **Site visits.** The COPS Office strategically selects award recipients based on a variety of risk factors to conduct site visits to ensure compliance with award terms and conditions. The purpose of site visits is threefold:
 - i. To review for compliance with the terms and conditions of the award
 - ii. To review the recipient's community policing strategies
 - iii. To provide customer service and technical assistance

If selected, recipients will be notified in writing in advance with detailed instructions for how to prepare for the review of their COPS Office awards. This review is generally performed over a period of one or more days. Recipients will have an opportunity to resolve any identified noncompliance issues while on-site or, if necessary, following the site visit. In addition, recipients will also have an opportunity to seek customer service and/or technical assistance on the implementation of their award.

2. **Enhanced Office-Based Grant Reviews (EOBGR).** In lieu of a site visit, awards may be selected for an EOBGR conducted at the COPS Office via teleconference or video conference. EOBGRs serve as an alternative for conducting award monitoring reviews in support of the COPS Office's overall award monitoring strategy. The purpose of the EOBGR is threefold:
 - i. To review for compliance with the terms and conditions of the award
 - ii. To review the recipient's community policing strategies

iii. To provide customer service and technical assistance

If selected, the recipient will be notified in writing in advance of any EOBR of its COPS Office awards. This review is generally performed over a one- to two-day period. Recipients will have an opportunity to resolve any identified noncompliance issues, if necessary, following the EOBR interview. In addition, award recipients will also have an opportunity to seek customer service and/or technical assistance on the implementation of their award.

3. **Alleged Noncompliance Referral (ANCR).** An ANCR is an allegation of suspected noncompliance that originates from an internal source within the COPS Office or an external referral from one of many sources. Internal ANCRs generally originate from COPS Office Grants Administration Division, COPS Office Finance Division, or the COPS Office Legal Division, although any COPS Office component may refer a noncompliance issue to the ANCR. External noncompliance referrals may be received from anonymous complainants, media, citizens, law enforcement agencies, other Federal agencies, or other outside sources. On a case-by-case basis, COPS Office ANCR staff members determine the appropriate course of action to take to investigate complaints of alleged noncompliance. This may include phone or letter contact or a site visit by COPS Office staff or the OIG. Each ANCR referral is resolved as a violation or nonviolation based upon the preponderance of the supporting documentation or other facts to determine if the award recipient is in compliance or noncompliance.
4. **Audit liaison.** The OIG may conduct a random audit for any recipient of a COPS Office award. In the event your agency has undergone an OIG audit and there are audit recommendations (findings) resulting from noncompliance or poor accountability practices, the COPS Office Audit Liaison Section will work with your agency to resolve and close these recommendations. Remedies to close recommendations may include repayment of award funds, providing adequate documentation to demonstrate compliance, or providing proof of policies or procedures that were created or revised to directly address the causes for the noncompliance as a proactive preventative measure to avoid future noncompliance.

Recipients are responsible for remedying any award noncompliance that is identified during site visits, EOBRs, and/or ANCRs. In addition, recipients are responsible for remedying noncompliance stemming from audit recommendations identified in audits of COPS Office awards conducted by the OIG and the Office of the Chief Financial Officer (OCFO). Remedies for noncompliance may include but are not limited to repayment of award funds for unallowable or unsupported costs, providing adequate documentation to demonstrate compliance, suspending active award funding, voluntary withdrawal from or involuntary termination of remaining award funds, or a restriction from receiving future COPS Office awards for a period of time. Under certain conditions, additional actions may include referral and placement on the U.S. Department of Justice's High Risk List, which will include mandatory completion of the Office of Justice Programs Financial Management Training and being subject to increased monitoring of current and future awards while on the list. In the event of criminal misuse of award funds, recipients may also be subject to fines and imprisonment. To avoid findings of noncompliance, recipients are strongly encouraged to become familiar with the **COPS Office Grant Monitoring Division's Grant Monitoring Standards and Guidelines** and Award Owner's Manual for the year in which the award was made. Recipients should also contact their COPS Office Program Manager at any time during the life of a COPS Office award with questions concerning award conditions, terms, or requirements to seek guidance to avoid noncompliance. It is necessary for recipients to maintain all relevant documentation (administrative, financial, and programmatic) used to develop the application and implement the award that may be necessary or required to demonstrate award compliance for a period of three-years from the date of submission of the final expenditure report. For more information, please contact the COPS Office Response Center at 800-421-6770 or at AskCopsRC@usdoj.gov.

10. Federal Civil Rights

Condition:

The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition—

- 1. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);*
- 2. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;*
- 3. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and*
- 4. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.*

The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

Why this condition:

In establishing financial assistance programs, Congress linked the receipt of federal funding to compliance with federal civil rights and nondiscrimination laws. As a result, recipients are required to comply with the civil rights and nondiscrimination laws referenced above. A hold may be placed on your award if it is deemed that your organization is not in compliance with federal civil rights laws or is not cooperating with an ongoing federal civil rights investigation. If a hold is placed on your award, you will not be able to obligate or draw down federal funds under your agency's COPS Office award until you comply with federal civil rights laws or cooperate with any ongoing federal civil rights investigation.

What you should do:

The Office for Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice has been delegated the responsibility for ensuring that recipients of federal financial assistance from the COPS Office are not engaged in discrimination prohibited by law. Included with your award package is a memorandum from the OCR, which addresses the federal civil rights statutes and regulations applicable to your award. You should review this memorandum to understand your organization's civil rights responsibilities. For an overview of the civil rights laws and nondiscrimination requirements in connection with your award, please see

<https://www.ojp.gov/program/civil-rights/overview>.

As a recipient of federal financial assistance from the COPS Office, you are required to comply with the applicable federal civil rights and nondiscrimination laws to collect data and information sufficient to permit effective enforcement of such laws, and to cooperate with any federal civil rights investigation, which includes providing access to records, accounts, documents, information, facilities, and staff.

11. Equal Employment Opportunity Plan (EEO Plan)

Condition:

All recipients of funding from the COPS Office must comply with the federal regulations pertaining to the development and implementation of an Equal Employment Opportunity Plan. 28 C.F.R. Part 42 subpart E.

Why this condition:

It is the experience of the U.S. Department of Justice in implementing its responsibilities under the Omnibus Crime Control and Safe Streets Act of 1968 (Safe Streets Act), the statute that established the COPS Office, that “the full and equal participation of women and minority individuals in employment opportunities in the criminal justice system is a necessary component to the Safe Streets Act’s program to reduce crime and delinquency in the United States” 28 C.F.R. § 42.301. The Equal Employment Opportunity Plan (EEO Plan) does not impose quotas or hiring requirements on recipients of federal funds.

What you should do:

The obligations to comply with the EEO requirement differ depending on your organization’s legal status, the number of its employees, and the amount of the award. If your organization is a government agency or private business and has received a single award for \$25,000 or more and has fifty or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare a Utilization Report and submit it to the Office for Civil Rights (OCR) within 120 days from the date of the award. Although the OCR has discretion to review all submitted Utilization Reports, it will review the Utilization Reports from recipients that receive an award of \$500,000 or more.

To begin developing a Utilization Report, please consult the OCR's website at <https://ojp.gov/about/ocr/eeop.htm> and click EEO Reporting Tool Login. Additional assistance can be found online at the bottom of the same webpage by clicking the EEO Reporting Tool Job Aid and Frequently Asked Questions.

If your organization has fewer than 50 employees or receives an award of less than \$25,000 or is a nonprofit organization, a medical institution, an educational institution, or an Indian tribe, then it is exempt from the EEO requirement. To claim the exemption, however, your organization must certify that it is exempt by logging into the EEO Reporting Tool on the OCR website at <https://ojp.gov/about/ocr/eeop.htm>, providing the contact and organizational profile information, and then submitting a Certificate of Exemption.

If you have further questions regarding the EEO requirements, you may contact an EEO specialist at the OCR by telephone at 202-307-0690, by TTY at 202-0307-2027, or by email at EEOforms@usdoj.gov.

12. False Statements

Condition:

False statements or claims made in connection with COPS Office awards may result in fines, imprisonment, debarment from participating in federal awards or contracts, and/or any other remedy available by law. 31 U.S.C. § 3729–3733.

Why this condition:

This condition advises recipients of the consequences of submitting false claims or statements on applications, financial and programmatic reports, or other award documents.

What you should do:

Ensure that all documentation related to your agency's receipt and use of award funding (award applications, progress reports, Federal Financial Reports, etc.) is true and accurate.

13. Duplicative Funding

Condition:

The recipient understands and agrees to notify the COPS Office if it receives, from any other source, funding for the same item or service also funded under this award.

Why this condition:

This award was made to your agency for approved project costs that are not funded with other funds, including federal, state, local, tribal, or BIA funds. Consequently, your agency may not use this funding for items or services that you already have funding for from other sources.

What you should do:

If your agency receives funding from another source for the same item(s) or services(s) also funded under this award, please contact your COPS Office Program Manager. If necessary, the COPS Office will work with your agency to reprogram funding for items or services that are allowable under this award program.

14. Additional High-Risk Recipient Requirements

Condition:

The recipient agrees to comply with any additional requirements that may be imposed during the award performance period if the awarding agency determines that the recipient is a high-risk recipient. 2 C.F.R. § 200.208.

Why this condition:

In accordance with 2 C.F.R. § 200.207, the DOJ may impose additional requirements specific to your award, as needed, when it determines that there is unsatisfactory performance, financial or administrative instability, noncompliance with award terms and conditions, or other lack of responsibility risk factors. In such cases, the DOJ

may impose special conditions or restrictions that may include requiring the production of documentation, financial award administration training, on-site monitoring, prior approval for expenditure of funds, quarterly progress reports, separate bank accounts, or other requirements.

What you should do:

In order to obtain a COPS Office award, recipients must agree to comply with any additional requirements that may be imposed during the award performance period if the awarding agency determines that the recipient is a high-risk recipient.

15. System for Award Management (SAM) and Universal Identifier Requirements

Condition:

The recipient agrees to comply with the following requirements of 2 C.F.R. Part 25, Appendix A to Part 25 – Award Term:

I. System for Award Management and Universal Identifier Requirements

A. Requirement for System for Award Management

Unless you are exempted from this requirement under 2 CFR 25.110, you as the recipient must maintain current information in the SAM. This includes information on your immediate and highest level owner and subsidiaries, as well as on all of your predecessors that have been awarded a Federal contract or Federal financial assistance within the last three years, if applicable, until you submit the final financial report required under this Federal award or receive the final payment, whichever is later. This requires that you review and update the information at least annually after the initial registration, and more frequently if required by changes in your information or another Federal award term.

B. Requirement for Unique Entity Identifier

If you are authorized to make subawards under this Federal award, you:

- 1. Must notify potential subrecipients that no entity (see definition in paragraph C of this award term) may receive a subaward from you until the entity has provided its Unique Entity Identifier to you.*
- 2. May not make a subaward to an entity unless the entity has provided its Unique Entity Identifier to you. Subrecipients are not required to obtain an active SAM registration, but must obtain a Unique Entity Identifier.*

C. Definitions

For purposes of this term:

- 1. System for Award Management (SAM) means the Federal repository into which a recipient must provide information required for the conduct of business as a recipient. Additional information about registration procedures may be found at the SAM internet site (currently at <https://www.sam.gov>).*
- 2. Unique Entity Identifier means the identifier assigned by SAM to uniquely identify business entities.*

3. Entity includes non-Federal entities as defined at 2 CFR 200.1 and also includes all of the following, for purposes of this part:

a. A foreign organization;

b. A foreign public entity;

c. A domestic for-profit organization; and

d. A Federal agency.

4. Subaward has the meaning given in 2 CFR 200.1.

5. Subrecipient has the meaning given in 2 CFR 200.1.

Why this condition:

The purpose of this standard award term is to ensure government-wide uniformity in establishing the DUNS number as the universal a unique entity identifier for federal financial assistance applicants, as well as recipients and their direct subrecipients (if applicable) and to establish the SAM as the repository for standard information about applicants and recipients.

What you should do:

At the time of award application, your agency was required to provide its unique entity identifier and be registered in the SAM database.

Your organization should continue to use the same unique entity identifier provided in your award application and update, as needed, the information associated with that unique entity identifier. If your organization is authorized to make subawards under its award, your organization may make subawards only to entities that have unique entity identifiers.

Your agency must maintain active registration and current information in the SAM until you submit the final financial report or receive the final payment under your award, whichever is later. **Your agency must review and update its SAM information at least once per year to maintain an active registration status.** For more information about SAM registration, please visit www.sam.gov.

16. Reporting Subawards and Executive Compensation

Condition:

2 C.F.R. Part 170, Appendix A to Part 170

The recipient agrees to comply with the following requirements of 2 C.F.R. Part 170, Appendix A to Part 170 – Award Term:

I. Reporting Subawards and Executive Compensation

a. Reporting of first-tier subawards.

Applicability. Unless you are exempt as provided in paragraph d. of this award term, you must report each action that equals or exceeds \$30,000 in Federal funds for a subaward to a non-Federal entity or Federal agency (see definitions in paragraph e. of this award term).

2. Where and when to report.

i. The non-Federal entity or Federal agency must report each obligating action described in paragraph a.1. of this award term to <http://www.fsrs.gov>.

ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)

3. What to report. You must report the information about each obligating action that the submission instructions posted at <http://www.fsrs.gov> specify.

b. Reporting total compensation of recipient executives for non-Federal entities.

1. Applicability and what to report. You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if—

i. The total Federal funding authorized to date under this Federal award equals or exceeds \$30,000 as defined in 2 CFR 170.320;

ii. in the preceding fiscal year, you received—

(A) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards), and

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and,

iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/excomp.htm>.)

2. Where and when to report. You must report executive total compensation described in paragraph b.1. of this award term:

i. As part of your registration profile at <https://www.sam.gov>.

ii. By the end of the month following the month in which this award is made, and annually thereafter.

c. Reporting of Total Compensation of Subrecipient Executives.

1. Applicability and what to report. Unless you are exempt as provided in paragraph d. of this award term, for each first-tier non-Federal entity subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most highly compensated executives for the subrecipient's preceding completed fiscal year, if—

i. in the subrecipient's preceding fiscal year, the subrecipient received—

(A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards) and,

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and

ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)

2. Where and when to report. You must report subrecipient executive total compensation described in paragraph c.1. of this award term:

i. To the recipient.

ii. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (i.e., between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.

d. Exemptions.

If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:

i. Subawards, and

ii. The total compensation of the five most highly compensated executives of any subrecipient.

e. Definitions. For purposes of this award term:

1. Federal Agency means a Federal agency as defined at 5 U.S.C. 551(1) and further clarified by 5 U.S.C. 552(f).

2. Non-Federal entity means all of the following, as defined in 2 CFR part 25:

i. A Governmental organization, which is a State, local government, or Indian tribe;

ii. A foreign public entity;

iii. A domestic or foreign nonprofit organization; and,

iv. A domestic or foreign for-profit organization

3. Executive means officers, managing partners, or any other employees in management positions.

4. Subaward:

i. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.

ii. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see 2 CFR 200.331).

iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.

5. Subrecipient means a non-Federal entity or Federal agency that:

i. Receives a subaward from you (the recipient) under this award; and

ii. Is accountable to you for the use of the Federal funds provided by the subaward.

6. Total compensation means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)).

Why this condition:

To further federal spending transparency, the Federal Funding Accountability and Transparency Act of 2006 (FFATA) requires, among other things, that information on federal awards (federal financial assistance and expenditures) be made available to the public via a single, searchable website, which is www.USASpending.gov. Recipients are responsible for reporting their applicable executive compensation and subaward information, and the award term provides guidance to report the related information as required by FFATA.

What you should do:

At the time of award application, your agency was asked to ensure that it has the necessary processes and systems in place to comply with the applicable subaward and executive compensation reporting requirements should it receive funding. If your agency received awards of \$30,000 or more, you are required to report award information on any first-tier subawards totaling \$30,000 or more, and, in certain cases, to report information on the names and

total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients. The FFATA Subaward Reporting System (FSRS), accessible via the website at www.fsrs.gov, is the reporting tool that your agency will use to capture and report subaward information and any executive compensation data required by FFATA. The subaward information entered in FSRS will then be displayed on www.USASpending.gov associated with your agency's award, furthering federal spending transparency.

For additional information regarding the executive compensation and subaward reporting requirements, please see Vol. 75, No. 177 (September 14, 2010) of the Federal Register, www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22705.pdf.

17. Debarment and Suspension

Condition:

The recipient agrees not to award federal funds under this program to any party which is debarred or suspended from participation in Federal assistance programs. 2 C.F.R. Part 180 (Governmentwide Nonprocurement Debarment and Suspension) and 2 C.F.R. Part 2867 (DOJ Nonprocurement Debarment and Suspension).

Why this condition:

Under federal regulations, recipients are required to ensure that federal funds are not given to parties that are debarred or suspended from participation in federal assistance programs. This is to protect the public interest and to ensure proper management and integrity in federal activities by conducting business only with responsible parties. For details regarding the debarment and suspension requirements, please see 2 C.F.R. Part 180 (Governmentwide Nonprocurement Debarment and Suspension), and 2 C.F.R. Part 2867 (DOJ Nonprocurement Debarment and Suspension.)

What you should do:

If under a COPS Office award you enter into a contract for goods or services for \$25,000 or more or any subaward, you must verify that the vendor or subrecipient and their respective principals (e.g., owners, top managers) with whom you intend to do business are not excluded or disqualified from participation in federal assistance programs. In addition, you must include a term or condition in the contract or subaward requiring the vendor or subrecipient to comply with subpart C of the OMB guidance in 2 C.F.R. Part 180 (Governmentwide Nonprocurement Debarment and Suspension) and subpart C of 2 C.F.R. Part 2867 (DOJ Nonprocurement Debarment and Suspension).

18. Employment Eligibility

Condition:

The recipient agrees to complete and keep on file, as appropriate, the Department of Homeland Security, U.S. Citizenship and Immigration Services (USCIS) Employment Eligibility Verification Form (I-9). This form is to be used by recipients of federal funds to verify that persons are eligible to work in the United States. Immigration Reform and Control Act of 1986 (IRCA), Public Law 99-603.

Why this condition:

Under federal immigration law, all employers are required to take certain steps to ensure that persons that are hired are legally permitted to work in the United States. The United States Citizenship and Immigration Services Employment Eligibility Verification Form (I-9) outlines the types of documents that an employer should review to confirm that a new hire is eligible for employment.

What you should do:

You do not need to submit any documentation to the COPS Office to satisfy this condition. Rather, you should complete and maintain the I-9 forms for all new employees under the guidelines set forth by the United States Citizenship and Immigration Services. For further information about this requirement, please visit

<https://www.uscis.gov/i-9-central>.

19. Enhancement of Contractor Protection from Reprisal for Disclosure of Certain Information

Condition:

The recipient agrees not to discharge, demote, or otherwise discriminate against an employee as reprisal for the employee disclosing information that he or she reasonably believes is evidence of gross mismanagement of a federal contract or award; a gross waste of federal funds; an abuse of authority relating to a federal contract or award; a substantial and specific danger to public health or safety; or a violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or award. The recipient also agrees to provide to their employees in writing (in the predominant native language of the workforce) of the rights and remedies provided in 41 U.S.C. § 4712. Please see appendices in the Award Owner's Manual for a full text of the statute.

Why this condition:

Under "Enhancement of contractor protection from reprisal for disclosure of certain information" (41 U.S.C. § 4712), recipients are prohibited from taking reprisal actions against employees for certain whistleblowing activities in connection with federal awards and contracts. The law protects the public interest and ensures the proper management and use of federal funds.

What you should do:

The recipient must not take reprisal actions against an employee for disclosing misconduct under federal contracts and awards to certain persons and entities.

The recipient is prohibited from discharging, demoting, or otherwise discriminating against an employee as reprisal for disclosing information that he or she reasonably believes is evidence of

- gross mismanagement of a federal contract or award;
- a gross waste of federal funds;
- an abuse of authority relating to a federal contract or award;
- a substantial and specific danger to public health or safety; or
- a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or award.

In addition, the disclosure must also have been made to

- a member of Congress or a representative of a committee of Congress;
 - an inspector general;
 - the Government Accountability Office;
 - a federal employee responsible for contract or award oversight or management at the relevant agency;
 - an authorized official of the U.S. Department of Justice or other law enforcement agency;
 - a court or grand jury; or
 - a management official or other employee of the contractor, subcontractor, or recipient who has the responsibility
- to investigate, discover, or address misconduct.

An employee is deemed to have made a protected disclosure if he or she initiates or provides evidence of misconduct in any judicial or administrative proceeding relating to waste, fraud, or abuse on a federal contract or award.

The recipient must inform its employees in writing, in the predominant language of the workforce, of employee whistleblower rights, protections, and remedies under 41 U.S.C. § 4712.

Please see the appendices in this manual for a full text of the “Enhancement of contractor protection from reprisal for disclosure of certain information” (41 U.S.C. § 4712).

20. Mandatory Disclosure

Condition:

Recipients and subrecipients must timely disclose in writing to the COPS Office or pass-through entity, as applicable, all federal criminal law violations involving fraud, bribery, or gratuity that may potentially affect the awarded federal funding. Recipients that receive an award over \$500,000 must also report certain civil, criminal, or administrative proceedings in SAM and are required to comply with Term and Condition for Recipient Integrity and Performance Matters as outlined in 2 C.F.R part 200, Appendix XII to Part 200. Failure to make required disclosures can result in any of the remedies, including suspension and debarment, described in 2 C.F.R. § 200.339. 2 C.F.R. § 200.113.

Why this condition:

Federal regulations require recipients and subrecipients to report all federal violations involving fraud, bribery, or gratuity that may affect the awarded federal funds. In addition, recipients that receive an award of more than \$500,000 must also report certain civil, criminal, or administrative proceedings in SAM and are required to comply with the Term and Condition for Recipient Integrity and Performance Matters as set out in 2 C.F.R. Part 200, Appendix XII to Part 200. This condition advises your agency of the requirement and the consequences of failing to report such violations to the COPS Office or pass-through entity.

What you should do:

Ensure that you timely report in writing to the COPS Office or pass-through entity all federal violations involving fraud, bribery, or gratuity that may affect your federal award and, if applicable, report certain civil, criminal, or administrative proceedings in SAM.

21. Conflict of Interest

Condition:

Recipients and subrecipients must disclose in writing to the COPS Office or pass-through entity, as applicable, any potential conflict of interest affecting the awarded federal funding in accordance with 2 C.F.R. § 200.112.

Why this condition:

Recipients and subrecipients are required to use federal funding in the best interest of their award program. Any decisions related to these funds must be free of hidden personal or organizational conflicts of interest, both in fact and in appearance.

This means that recipients and subrecipients should not participate in any award-related decisions or recommendations that involve any of the following people or groups:

- an immediate family member
- a partner
- an organization in which they are serving as an officer, director, partner, or employee
- any person or organization with whom they are negotiating or who has an arrangement concerning prospective employment, has a financial interest, or for other reasons can have less than an unbiased transaction with the recipient or subrecipient

This also means that recipients and subrecipients should avoid any action which might result in or create the appearance of

- using your official position for private gain;
- giving special treatment to any person;
- losing complete independence or objectivity;
- making an official decision outside official channels; or
- affecting negatively the confidence of the public in the integrity of the Federal Government or the program.

What you should do:

Ensure that you report in writing to the COPS Office or pass-through entity, as applicable, any potential conflict of interest that may affect your federal award.

22. Contract Provision

Condition:

All contracts made by the award recipients under the federal award must contain the provisions required under 2 C.F.R. Part 200, Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards. Please see appendices in the Award Owner's Manual for a full text of the contract provisions.

Why this condition:

Federal regulations require recipients and subrecipients to comply with the necessary contract provisions in order to standardize and strengthen oversight of all contracts made under federal awards. This provision protects the public interest and ensures the proper management and use of federal funds as it relates to contracts entered into by the recipient.

What you should do:

The recipient should review all contracts made under the federal award to ensure that they contain the provisions required under 2 C.F.R. Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards in the appendices of this manual.

23. Restrictions on Internal Confidentiality Agreements

Condition:

No recipient or subrecipient under this award, or entity that receives a contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts the lawful reporting of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information. Consolidated Appropriations Act, 2021, Public Law 116-260, Division E, Title VII, Section 742.

Why this condition:

Under the Appropriations Act, neither the recipient, subrecipient, nor any entity that receives a contract or subcontract with any funds under this or any other Act may require its employees or contractors to sign an internal confidentiality agreement or statement prohibiting or otherwise restricting their lawful reporting of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency. This provision protects the public interest and ensures the proper management and use of federal funds. This limitation is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

What you should do:

In accepting this award, the recipient

- represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above;

- represents that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict) reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the agency making this award, and will resume such obligations only if expressly authorized to do so by that agency.

If the recipient does or is authorized to make subawards or contracts under this award, in accepting, the recipient

- represents that it has or will determine that no other entity that the recipient proposes may or will receive award funds (whether through a subaward, contract, or subcontract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above;
- represents that it has or will make appropriate inquiry, or otherwise has an adequate factual basis, to support this representation;
- represents that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict) reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

24. Recipient Integrity and Performance Matters

Condition:

2 C.F.R. Part 200, Appendix XII to Part 200

For awards over \$500,000, the recipient agrees to comply with the following requirements of 2 C.F.R. Part 200, Appendix XII to Part 200 – Award Term and Condition for Recipient Integrity and Performance Matters:

A. *Reporting of Matters Related to Recipient Integrity and Performance*

1. *General Reporting Requirement*

If the total value of your currently active awards, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain the currency of information reported to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in paragraph 2. of this award term and condition. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

2. *Proceedings About Which You Must Report*

Submit the information required about each proceeding that:

- a. Is in connection with the award or performance of an award, cooperative agreement, or procurement contract from the Federal Government;*

- b. Reached its final disposition during the most recent five year period; and
- c. Is one of the following:
- (1) A criminal proceeding that resulted in a conviction, as defined in paragraph 5. of this award term and condition;
 - (2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;
 - (3) An administrative proceeding, as defined in paragraph 5. of this award term and condition, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or
 - (4) Any other criminal, civil, or administrative proceeding if:
 - i. It could have led to an outcome described in paragraph 2.c.(1), (2), or (3) of this award term and condition;
 - ii. It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and
 - iii. The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.
3. **Reporting Procedures**
Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph 2. of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under Federal procurement contracts that you were awarded.
4. **Reporting Frequency**
During any period of time when you are subject to the requirement in paragraph 1. of this award term and condition, you must report proceedings information through SAM for the most recent five year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have Federal contract, award, and cooperative agreement awards with a cumulative total value greater than \$10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.
5. **Definitions**
For purposes of this award term and condition:
- a. **Administrative proceeding** means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or award. It does not include audits, site visits, corrective plans, or inspection of deliverables.
 - b. **Conviction**, for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.

- c. *Total value of currently active awards, cooperative agreements, and procurement contracts includes—*
- (1) *Only the Federal share of the funding under any Federal award with a recipient cost share or match; and*
 - (2) *The value of all expected funding increments under a Federal award and options, even if not yet exercised.*

Why this condition:

Under 2 C.F.R. § 200.210(b)(1)(iii), recipients of awards in excess of \$500,000 are required to report certain civil, criminal, and administrative proceedings if they have active federal grants, cooperative agreements, or contracts (or any combination of these) that total more than \$10,000,000 during the COPS Office award period. The purpose is to protect the public interest and to ensure proper management in federal activities by conducting business with responsible parties.

What you should do:

If the total value of your active grants, cooperative agreements, and contracts from all federal awarding agencies exceeds \$10,000,000 during the COPS Office award period, then you must ensure that the proceedings described in paragraph 2 of this award term that are reported in the System for Award Management (SAM) are current. The information about the reported proceedings is made available in SAM via the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIS)).

During the award period, you must either report for the most recent five year period new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. You must also disclose semiannually any information about criminal, civil, and administrative proceedings.

25. Computer Network Requirement

Condition:

The recipient understands and agrees that no award funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography. Nothing in this requirement limits the use of funds necessary for any federal, state, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities. Consolidated Appropriations Act, 2021, Public Law 116-260, Division B, Title V, Section 527.

Why this condition:

The Appropriations Act prohibits the use of federal funds to maintain or establish a computer network that does not block the viewing, downloading, and exchanging of pornography. This provision protects the public interest in the proper management and use of federal funds.

What you should do:

The recipient must not use award funds to maintain or establish a computer network unless the network blocks pornography. This does not limit the use of funds for criminal investigations, prosecution, or adjudication activities.

26. Travel Costs

Condition:

Travel costs for transportation, lodging and subsistence, and related items are allowable with prior approval from the COPS Office. Payment for allowable travel costs will be in accordance with 2 C.F.R. § 200.475.

Why this condition:

CPD funding will cover award-related travel costs for the recipient agency or other (nonrecipient) individuals to attend training and technical assistance conferences, seminars, or classes or to visit a site specified in the original application. Allowable expenses for award-related lodging, meals, temporary dependent care, and incidental expenses that were included in the application were approved by the COPS Office as part of your organization's CPD award and final budget. For more information, please refer to the award condition on "Allowable Costs."

What you should do:

Your organization should refer to your JustGrants approved budget for a list of approved travel costs and use CPD funds only for approved travel costs incurred during the award period. In addition, your organization should keep timely and accurate records of all travel expenses. If at any time these costs change, you should immediately contact your COPS Office Program Manager.

27. Sole Source Justification

Condition:

Recipients who have been awarded funding for the procurement of an item (or group of items) or service in excess of \$250,000 and who plan to seek approval for use of a noncompetitive procurement process must provide a written sole source justification to the COPS Office for approval prior to obligating, expending, or drawing down award funds for that item or service. 2 C.F.R. § 200.325(b)(2).

Why this condition:

In general, recipients are required to procure funded items through open and free competition. However, in some instances, recipients may have already determined that competition is not feasible.

What you should do:

If you have received an award for an item (or group of items) or service in excess of \$250,000 and have already determined that the award of a contract through a competitive process is infeasible, you must provide a justification in JustGrants that explains why it is necessary to contract noncompetitively (see Grant Award Modification Job Aid Reference Guide at

<https://justicegrants.usdoj.gov/sites/g/files/xyckuh296/files/media/document/jarg-grant-award-modifications.pdf>).

The initial determination that competition is not feasible can be made if one of the following circumstances exists:

- Competition is determined inadequate after solicitation of a number of sources.
- The COPS Office authorizes noncompetitive proposals in response to a written request from the recipient.

- The item/service is available only from one source.
- The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation.

The COPS Office will review your request and the supporting information that you provide and will make a determination as to whether or not an exception can be made to the general rule regarding competition. If submitting a sole source justification request to the COPS Office, please use the format described in the Sole Source Justification fact sheet in appendix E beginning on page 84 of this manual.

28. Public Release Information

Condition:

The recipient agrees to submit one copy of all reports and proposed publications resulting from this award ninety (90) days prior to public release. Any publications (written, curricula, visual, sound, reports, or websites) or computer programs, whether or not published at government expense, shall contain the following statement:

"This project was supported, in whole or in part, by federal award number 15JCOPS-21-GX-XXXXX-X awarded to [entity] by the U.S. Department of Justice, Office of Community Oriented Policing Services. The opinions contained herein are those of the author(s) or contributor(s) and do not necessarily represent the official position or policies of the U.S. Department of Justice. References to specific individuals, agencies, companies, products, or services should not be considered an endorsement by the author(s) or the U.S. Department of Justice. Rather, the references are illustrations to supplement discussion of the issues.

The internet references cited in this publication were valid as of the date of publication. Given that URLs and websites are in constant flux, neither the author(s) nor the COPS Office can vouch for their current validity."

Why this condition:

The COPS Office wants to ensure the quality, objectivity, utility, and integrity of information in funded projects that are disseminated to the public. However, award-funded reports and publications are not works of authorship by the Federal Government and should not be construed to reflect the official policy or position of the U.S. Department of Justice.

What you should do:

Ensure that all publications developed under your award contain the required statement listed above.

29. News Media

Condition:

The recipient agrees to comply with the COPS Office policy on contact with the news media. The policy establishes the COPS Office Communications Division as the principal point of contact for the news media for issues relevant to the COPS Office or parameters of this award. The recipient agrees to refer all media inquiries on these topics directly to the COPS Office Communications Division at 202-514-9079.

Why this condition:

The COPS Office Communications Division will coordinate contacts with the news media, provide supplemental information that may be helpful to you and the media outlet, and make the appropriate U.S. Department of Justice offices and personnel aware of pending articles and interviews.

What you should do:

If you are contacted by a media outlet seeking information, an interview, or other support related to your COPS Office project, please refer the requesting outlet to the COPS Office Communications Division at 202-514-9079.

30. Paperwork Reduction Act Clearance and Privacy Act Review

Condition:

The recipient agrees, if required, to submit all surveys, interview protocols, and other information collections to the COPS Office for submission to the Office of Management and Budget (OMB) for clearance under the Paperwork Reduction Act (PRA). Before submission to OMB, all information collections that request personally identifiable information must be reviewed by the COPS Office to ensure compliance with the Privacy Act. The Privacy Act compliance review and the PRA clearance process may take several months to complete. 44 U.S.C. §§ 3501-3520 and 5 U.S.C. § 552a.

Why this condition:

The purpose of the Paperwork Reduction Act is to reduce, minimize, and control paperwork burdens on the public while maximizing the practical utility and public benefit of information created, collected, disclosed, maintained, used, shared, and disseminated by or for the Federal Government. See 5 C.F.R. § 1320.1. In addition, the Privacy Act establishes a “code of fair information practices” that regulates the collection, maintenance, use, and disclosure of personally identifiable records. 5 U.S.C. § 552a.

A collection of information undertaken by a recipient is considered to be conducted or sponsored by a federal agency only if (1) the recipient is conducting the collection of information at the specific request of the agency, or (2) the terms and conditions of the award require specific approval by the agency of the collection of information or the collection procedures. See 5 C.F.R. § 1320.3(d).

What you should do:

When you undertake surveys, interviews, and other methods of information collection in furtherance of the objectives of the award, you should contact your COPS Office Program Manager. The COPS Office Program Manager will inform you whether Office of Management and Budget (OMB) approval of the information collection method is required and of the procedures necessary to obtain this approval. As part of the OMB approval process, a privacy assessment will be completed to determine if an information collection requires a privacy-related notice. OMB approval may take several months to receive, so recipients are advised to allow ample time for the processing of this request.

31. Human Subjects Research

Condition:

The recipient agrees to comply with the provisions of the U.S. Department of Justice's common rule regarding Protection of Human Subjects, 28 C.F.R. Part 46, prior to the expenditure of Federal funds to perform such activities, if applicable. The recipient also agrees to comply with 28 C.F.R. Part 22 regarding the safeguarding of individually identifiable information collected from research participants.

Why this condition:

Protections for human subjects of research are required under U.S. Department of Justice regulations at 28 C.F.R. Part 46. This regulation constitutes the Federal Policy (Common Rule) for the Protection of Human Subjects. Each institution engaged in (nonexempt) COPS Office–supported human subjects research must provide a written assurance of compliance, satisfactory to the COPS Office, that it will comply with the U.S. Department of Justice human subjects regulations.

What you should do:

If any part of your CPD project contains research or statistical activities which involve human subjects that are not covered by an exemption set forth in 28 C.F.R. Part 46.101(b), you must comply with the requirements in the U.S. Department of Justice's common rule regarding the Protection of Human Subjects, 28 C.F.R. Part 46, including, but not limited to Institutional Review Board (IRB) approval and the appropriate assurances prior to the expenditure of federal funds to perform such activities. By signing the award document, you also agree to comply with 28 C.F.R. Part 22 regarding the safeguarding of individually identifiable information collected from research participants.

32. Copyright

Condition:

If applicable, the recipient may copyright any work that is subject to copyright and was developed, or for which ownership was acquired, under this award in accordance with 2 C.F.R. § 200.315(b). The COPS Office reserves a royalty-free, nonexclusive and irrevocable license to reproduce, publish, or otherwise use the work, in whole or in part (including create derivative works), for Federal Government purposes, and to authorize others to do so. The COPS Office also reserves the right, at its discretion, not to publish deliverables and other materials developed under this award as a U.S. Department of Justice resource.

Products and deliverables developed with award funds and published as a U.S. Department of Justice resource will contain the following copyright notice:

"This resource was developed under a federal award and may be subject to copyright. The U.S. Department of Justice reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish, or otherwise use the work for Federal Government purposes and to authorize others to do so. This resource may be freely distributed and used for noncommercial and educational purposes only."

Why this condition:

U.S. Department of Justice regulations allow the recipient of a CPD award to copyright any work that is subject to copyright and was developed, or for which ownership was purchased, under an award.

As a Federal Government agency whose activities include producing and disseminating law enforcement materials to advance public safety through community policing across the nation, the COPS Office has an interest in making your deliverables and products widely available and accessible to the public. The COPS Office may make any work that was developed or purchased under this award publicly available by any means without restriction, including a U.S. Department of Justice website, social media account, a hard copy, or in electronic form. The COPS Office also reserves the right, at its discretion, to not publish deliverables and other materials (e.g., reports, publications, manuals, and training curricula) developed under this award as a U.S. Department of Justice resource.

What you should do:

The recipient is responsible for acquiring the rights, and ensuring that its subrecipients/contractors/authors acquire the rights, including the payment of required fees, to use copyrighted material for inclusion in deliverables that are developed under this award. All licensing, publishing, or similar agreements with a copyright holder, publisher, or other relevant party must include provisions giving the COPS Office a royalty-free, nonexclusive, and irrevocable license to reproduce, publish, or otherwise use the work in whole or in part (including create derivative works) for Federal Government purposes and to authorize others to do so. If the recipient retains a contractor or consultant to author or coauthor a work under this award, the recipient must ensure that there is a written agreement with the contractor or consultant that explicitly (1) assigns and transfers all rights to the copyright in the work to the recipient for the full term of copyright and, if a copyright transfer is not feasible, (2) awards the COPS Office the same royalty-free, nonexclusive, and irrevocable license to use, and authorize others to use, the work for Federal Government purposes.

The U.S. Department of Justice is a nonexclusive licensee to copyrighted work that was developed, or for which ownership was purchased, under this award. Only the legal or beneficial owner of an exclusive right under a copyright is entitled to institute an infringement action. The recipient should therefore consult its own legal counsel with any copyright infringement questions. For more information about registering a copyright, please visit the U.S. Copyright Office at www.copyright.gov.

33. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment

Condition:

Recipient agrees that it, and its subrecipients, will not use award funds to extend, renew, or enter into any contract to procure or obtain any covered telecommunication and video surveillance services or equipment as described in 2 CFR §200.216. Covered services and equipment include telecommunications or video surveillance services or equipment produced or provided by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities); Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities); or an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of China. The use of award funds on covered telecommunications or video surveillance services or equipment are unallowable. 2. C.F.R. § § 200.216 & 471. See also Section 889 of the John S. McCain National Defense Authorization Act of Fiscal Year 2019, Public Law 115–232.

Why this condition:

Section 889 of the John S. McCain National Defense Authorization Act of Fiscal Year 2019, Public Law 115–232, as implemented by 2 C.F.R. §200.216, prohibits the use of award funds to extend, renew, or enter into any contract to procure or obtain any covered telecommunication and video surveillance services or equipment as explained in the condition.

What you should do:

Ensure that your agency does not use award funds to extend, renew, or enter into any contract to procure or obtain any covered telecommunication and video surveillance services or equipment.

34. Domestic preferences for procurements.

Condition:

Recipient agrees that it, and its subrecipients, to the greatest extent practicable, will provide a preference for the purchase, acquisition, or use of goods, products, and materials produced in, and services offered in, the United States. 2. C.F.R. § 200.322 and Executive Order 14005, Ensuring the Future is Made in All of America by All of America's Worker, January 25, 2021.

Why this Condition:

It is the policy of the United States Government to use federal funds to buy American whenever possible. This condition promotes domestic preferences in procurements under federal awards.

What you should do:

Ensure that your agency provides a preference for American goods and services funded under your award to the greatest extent practicable and consistent with applicable law.

35. Termination

Condition:

Recipient understands and agrees that the COPS Office may terminate funding, in whole or in part, for the following reasons:

- (1) When the recipient fails to comply with the terms and conditions of a Federal award.*
- (2) When an award no longer effectuates the program goals or agency priorities, to the extent such termination is authorized by law.*
- (3) When the recipient agrees to the termination and termination conditions.*

(4) When the recipient provides the COPS Office written notification requesting termination including the reasons, effective date, and the portion of the award to be terminated. The COPS Office may terminate the entire award if the remaining portion will not accomplish the purposes of the award.

(5) Pursuant to any other termination provisions included in the award.

2. C.F.R. § 200.340.

Why this condition:

This condition sets forth the circumstances under which your federal award may be terminated.

What you should do:

Carefully review the reasons for termination in this condition to ensure that your agency is aware of when award funding may be terminated. If you have any questions regarding the provisions, please contact your COPS Office Program Manager or Grant Program Specialist at 800-421-6770.

What are the specific rules regarding termination of award funding?

The COPS Office may suspend, in whole or in part, or terminate funding or impose other sanctions on a recipient for the following reasons:

- Failure to substantially comply with the requirements or objectives of the Public Safety Partnership and
- Community Policing Act of 1994, program guidelines, or other provisions of federal law
- Failure to make satisfactory progress toward the goals or strategies set forth in this application
- Failure to adhere to award agreement requirements or special conditions
- Proposing substantial plan changes to the extent that, if originally submitted, would have resulted in the
- application not being selected for funding
- Failure to submit required or requested reports
- Filing a false statement or certification in this application or other report or document
- Other good cause shown

Prior to imposing sanctions, the COPS Office will provide reasonable notice to the recipient of its intent to impose sanctions and will attempt to resolve the problem informally. Appeal procedures will follow those in the U.S. Department of Justice regulations in 28 C.F.R. Part 18.

Awards terminated due to noncompliance with the federal statutes, regulations, or award terms and conditions will be reported to the integrity and performance system accessible through SAM (currently FAPIIS).

False statements or claims made in connection with COPS Office awards may result in fines, imprisonment, debarment from participating in federal awards or contracts, and any other remedy available by law.

Please be advised that recipients may not use COPS Office funding for the same item or service also funded by another U.S. Department of Justice award.

Accepting the award

After you have reviewed the conditions of your COPS Office CPD Program award and your organization agrees with these conditions, you are ready to accept the award. The Director of the COPS Office has signed the award package indicating approval of your award, an obligation of federal funds to your organization, and our commitment to the award. As stated at the beginning of this section, to officially begin your award and draw down your funds, the authorized representatives (see the Glossary of Terms in the appendices) of your organization must log in, review, and electronically sign the award package which includes the award terms and conditions; the project and financial information, and, if applicable, the special award conditions or high risk conditions in the award package within 45 days of the date shown on the award letter.

Prior to accepting an award, the entity administrator must assign a financial manager, a grant administrator, and two authorized representatives for each award. COPS recipients will have two Authorized Representatives assigned to each award; both are required to accept the award. When the Authorized Representative(s) log(s) into their JustGrants account, they can view accepted awards and awards that need to be accepted. An email notification will also be sent to the Application Submitter, the Authorized Representatives, and the Entity Administrator to sign and accept their award.

After funds have been obligated and the award package approved, JustGrants emails an award notification that the ASAP process has begun. You need to enroll in the ASAP system if you haven't already to complete additional documentation. You will complete the entire process of reviewing and accepting the award within JustGrants. All of the Award Package information is available on one screen, along with a Work Queue that calls out awards requiring your response.

Refer to the Job Aid Reference Guide titled Grantee Acceptance at <https://justicegrants.usdoj.gov/sites/g/files/xyckuh296/files/media/document/jarg-grantee-accept.pdf>, which will walk you through the necessary steps to follow in accepting an Award Package. The reference materials will support an Authorized Representative in learning how to accept or decline an award.

Who should sign the award package for our organization?

The authorized representatives are the law enforcement and government executives who have ultimate and final responsibility for all programmatic and financial decisions regarding this award as representatives of the legal recipient. COPS Office awards require that both the top law enforcement executive (e.g., chief of police, sheriff, or equivalent) and the top government executive (e.g., mayor, board chairman, or equivalent) sign the award document. For non-law enforcement agencies (institutions of higher education, private organizations, etc.), the authorized officials are the programmatic and financial officials who have the ultimate signatory authority to sign contracts on behalf of your organization. Typically, these are the same executives who signed the forms in your COPS Office application.

If the Authorized Representatives changes between the time of application submission and award receipt, the Entity Administrator (EA) will need to update the Authorized Representative in JustGrants.

By when must the award package be signed?

Please electronically sign the award package and all award condition pages within 45 days of the date on the award letter. Award funds will not be released until we have received your organization's signed award package, your budget has received final clearance, and any other relevant award conditions particular to your organization have been satisfied. Failure to electronically sign your original award document within the 45-day award acceptance period may result in your CPD award being withdrawn and the funds deobligated without additional notification. If your organization requires an extension for accepting the award beyond the 45-day acceptance timeframe, you will be able to request an extension through the online system. Be sure to explain the circumstances that prevent your organization from electronically signing the award document within the 45-day period, and identify the date by which the award package will be signed. The COPS Office will review such requests on a case-by-case basis. The COPS Office reserves the right to deny requests to extend the award acceptance period. If you have any questions, please contact your COPS Office Program Manager.

II. The Cooperative Agreement

If your project requires substantial involvement on the part of the COPS Office, a multi-page cooperative agreement document will accompany your award package. Please note that, if applicable to your award, the cooperative agreement is incorporated by reference into the award package and by signing the award package, your organization has entered into the cooperative agreement with the COPS Office and agrees to abide by all the requirements in the cooperative agreement.

Under the Federal Grant and Cooperative Agreement Act of 1977, a cooperative agreement is the legal instrument used by a federal agency to enter into a relationship with a state, local government, or other recipient when the principal purpose of assistance is to carry out a public purpose of support or stimulation authorized by federal law and substantial involvement is expected between the federal agency and the recipient. See 31 U.S.C. § 6305.

To officially accept and begin your award, your organization will review and approve the cooperative agreement document along with the award package and electronically sign for all documents within 45 days of the date shown on the award letter.

Your organization will not be able to draw down funds until the COPS Office receives your electronically signed award package in JustGrants.

If you have any additional questions concerning your cooperative agreement, please contact your designated COPS Office Program Manager.

III. Procurement Process

In general, recipients are required to procure funded items through open and free competition when feasible. For the purchase of equipment, technology, or services under a COPS Office award, recipients must follow their own policies and procedures on procurement as long as those requirements conform to the federal procurement requirements set forth in the uniform administrative requirements (2 C.F.R. §§ 200.317 – 200.326). Consistent with the uniform administrative requirements that prohibit procurement practices that restrict competition, recipients and subrecipients may not discriminate against any person or entity on the basis of a person or entity's status as an "associate of the Federal Government" (or on the basis of a person or entity's status as a parent, affiliate, or subsidiary of an associate of the Federal Government). The term "associate of the Federal Government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the Federal Government as an employee, contractor, subcontractor, award recipient, subrecipient, agent, or otherwise.

As described in the award condition titled "Sole Source Justification", recipients are required to submit a sole source justification (SSJ) request to the COPS Office for noncompetitive procurements in excess of \$250,000 prior to purchasing equipment, technology, or services; obligating funding for a contract; or entering into a contract with award funds. If submitting a sole source justification request to the COPS Office, please follow the steps described in the Sole Source Justification fact sheet in the appendices of this manual.

If you have any questions regarding the federal requirements that guide procurement procedures, please contact your COPS Office Program Manager.

For more information about COPS Office programs and resources, please call the COPS Office Response Center at 800-421-6770 or visit the COPS Office online at www.cops.usdoj.gov.

IV. Accessing Award Funds

This section provides answers to payment-related questions, including all the information needed to provide access to request payments from your COPS Office awards. For assistance with financial management and award administration, please contact the COPS Office Response Center at 800-421-6770 or visit our website at www.cops.usdoj.gov.

The Automatic Standard Application for Payments (ASAP) is the shared services payment system used by the Department of the Treasury that will replace the Grants Payment Request System (GPRS) for grants payments. Through this platform, recipients of DOJ grant awards and other forms of federal assistance will be able to request and receive payments for grants managed through JustGrants.

The Department of the Treasury's Bureau of the Fiscal Service – ISIM PP will send two emails to the entity's System for Award Management (SAM) Electronic Business Point of Contact (E-Biz POC)—one containing a username and one containing a temporary password and a link to create a new password.

After receiving both emails, the POC must complete the following steps:

1. Use the username and temporary password provided to log in to the ISIM system to change your password and complete your security questions.
2. Log in to ASAP using your username and your new password.
3. Accept the ASAP terms.
4. Select "1 notification awaiting review."
5. Select "Unread" from the Notification Status drop-down menu, then select "Continue."
6. Select the magnifying glass on the right side of the screen to view the Enrollment Notifications.

To learn more about the ASAP registration process, please see the [ASAP Registration Checklist](#).

If you have questions or need help using ASAP, you can contact the OCFO Customer Service Center by email at Ask.OCFO@usdoj.gov or by phone (800) 458-0786.

Payment method

What method of payment is used?

There is currently one payment system available for accessing federal award funds— The Automatic Standard Application for Payments (ASAP) is the shared services payment system used by the Department of the Treasury that will replace the Grants Payment Request System (GPRS) for grants payments <https://ojp.gov/about/offices/ocfogprs.htm>.

Setting up your account

The Automated Standard Application for Payments (ASAP) allows organizations receiving federal funds to draw monies securely from pre-authorized accounts established by the agency issuing the payment. To establish payment into an authorized recipient organization's account, refer to steps in the ASAP training reference materials at <https://justicegrants.usdoj.gov/sites/g/files/xyckuh296/files/media/document/training-user-guide-asap.pdf>.

When should Federal Financial Reports be filed?

Current regulations state that all COPS award recipients are required to submit their initial Federal Financial Report (FFR) using Standard Form 425 (SF-425) at the end of the period that includes the award start date, regardless of when the award was accepted, and thereafter, at the end of every calendar quarter, regardless of award activity. This report should reflect actual expenditures and unliquidated obligations incurred by your organization on a cumulative basis. You will not be able to make drawdowns from your ASAP account if the SF-425 report for the most recent reporting quarter is not on file with the COPS Office by the deadline date. Recipients are encouraged to submit their SF-425 reports via the Internet.

For more information on how to complete and where to submit your quarterly SF-425 report, see the section in this manual titled "Reporting Requirements."

Filing the Federal Financial Report (SF-425) identifies your federal and local expenditures made during that calendar quarter. However, to receive actual payment, you must request it through ASAP.

In JustGrants, an FFR is submitted by a Financial Manager. FFRs may be submitted 10 calendar days or less from a reporting period end date until the due date. Once the due date passes, a delinquent report can still be submitted by a Financial Manager. A Financial Manager also has privileges to edit and resubmit FFRs. The most recent Quarterly FFR can be reopened and resubmitted if the due date has not passed. Similarly, a Final FFR can be reopened and resubmitted up to 90 days after the project period end date. You must contact your awarding office to reopen and resubmit a final FFR anytime beyond 91 days after the award end date. Funds are frozen one day after the due date if the report is not submitted. Funds are released once the delinquent FFR is submitted. The FFR (SF-425) can be accessed via the following link: <https://www.grants.gov/web/grants/forms/postaward-reporting-forms.html>.

Additional payment questions

Can we receive advances?

Yes. If you receive funds through electronic transfer, the period allowed is 10 days in advance. In general, the concept of "minimum cash on hand" applies to COPS Office awards. This concept requires that your organization request funds based upon immediate cash disbursement needs. You should time your request for payment to ensure that federal cash on hand is the minimum that you need.

There should be no excess federal award funds on hand, except for advances not exceeding 10 days, as noted above.

The Federal Government has four basic rules regarding advances. Advances can be terminated if the recipient

1. is unwilling or unable to attain project goals;
2. maintains excess cash on hand;
3. does not adhere to the terms and conditions of the award;
4. fails to submit reliable or timely reports.

How often can we request reimbursement of costs?

There are no limitations on how often your organization may request reimbursements; however, your reimbursement requests should cover a specific time frame and include only costs that were approved in the award package. As a general guideline, most agencies request reimbursement on a monthly or quarterly basis. Also, please note that a date range for a reimbursement request can only be used once.

Can we earn interest on our award funds?

For states, payments are governed by Treasury-State CMIA agreements and default procedures codified at 31 C.F.R. Part 205 “Rules and Procedures for Efficient Federal-State Funds Transfers” and TFM 4A–2000 Overall Disbursing Rules for All Federal Agencies.

For nonfederal entities other than states, payment methods must minimize the time between your drawdown of federal funds and your payment of award costs to avoid earning excess interest on your award funds. You must account for interest earned on advances of federal funds as follows:

- The Office of Management and Budget (OMB) uniform guidance at 2 C.F.R. § 200.305(b)(9) states that interest earned on federal advance payments deposited in interest-bearing accounts **up to \$500 per year** may be retained by the nonfederal entity for administrative expenses.
- Any interest earned on federal advance payments deposited in interest-bearing accounts that is **in excess of \$500 per year** must be remitted annually to the Department of Health and Human Services Payment Management System (PMS) through an electronic medium using either Automated Clearing House (ACH) network or a Fedwire Funds Service payment. For detailed information on remittance, please see appendices for a full text of the electronic medium remittance options.
- If you do not have access to an electronic medium option, then please make a check payable to “The Department of Health and Human Services” and mail the check to Treasury-approved lockbox: HHS Program Support Center, P.O. Box 530231, Atlanta, GA 30353-0231. (Please allow 4–6 weeks for processing of a payment by check to be applied to the appropriate Payment Management System (PMS) account).
- Please notify your COPS Office Staff Accountant in the COPS Office Finance Business Unit when any interest that is earned is remitted to the Department of Health and Human Services, Payment Management System.

Matching funds

Under the COPS Office CPD Program, no local match is required. The COPS Office is funding 100 percent of the allowable items approved in your award package. Any organization desiring to contribute additional funds to this project is encouraged to do so by reporting these funds on the SF-425 as a recipient share of expenditures (line 10j).

V. Financial Record Maintenance

As an award recipient under the COPS Office CPD Program, your organization is required to establish and maintain accounting systems and financial records to accurately account for funds awarded and disbursed. These records must include both federal funds and any local funds contributed to this project.

Accounting systems and records

What accounting systems are required?

Your organization needs to establish and maintain accounting systems and financial records to accurately account for the funds awarded.

As required by 2.C.F.R. § 200.62 (Internal control over compliance requirements for federal awards), your accounting system should be designed to provide reasonable assurance regarding the achievement of the following objectives for federal awards:

- Transactions are properly recorded and accounted for in order to prepare reliable financial statements and federal reports and to maintain accountability over assets.
- Transactions are executed in compliance with all applicable federal statutes, regulations, and the award terms and conditions.
- Funds, property, and other assets are safeguarded against loss from unauthorized use or disposition.

What records must be kept?

Your organization's fiscal control and accounting systems should enable you to make accurate, current, and complete disclosure of the financial activity under your CPD award. Your accounting records should contain information showing expenditures under the award and must be supported by items such as payroll records, time and attendance records, canceled checks, purchase orders, or similar documents.

Your organization must adequately safeguard award funds and make sure that they are used for authorized purposes only. Your organization will be responsible for refunding any unallowable expenses.

How long must records be kept?

All financial records and supporting documents associated with your CPD award (including payroll, time and attendance records, canceled checks, and purchase orders) must be retained for a period of three years from the date of submission of the final expenditure report as stated in 2 C.F.R §C.F.R. § 200.333 (Retention requirements for records).

Your organization should maintain records so that you can identify them by award year or by fiscal year, whichever you find more convenient. If any litigation, claim, negotiation, audit, or other action involving these records has been started before the end of the three-year period, the records should be kept until completion of the action. These records should be easily located and should be properly protected against fire or other damage. *Failure to maintain adequate records to document award expenditures may result in a requirement to repay all federal funds that cannot be supported with appropriate records.*

What if we have more than one award?

If your organization has more than one COPS Office award or an award from another federal agency, funds received under one project may not be used to support another project without specific written authorization from the COPS Office, or in the case of an award from another agency, from both awarding agencies. Your accounting systems and financial records must reflect expenditures for each project separately.

Who may access our records?

Authorized federal representatives, including representatives from the U.S. Department of Justice, the Comptroller General of the United States, the COPS Office, and any entity designated by the COPS Office may access these records for the purposes of conducting audits, site visits, or other examinations.

VI. Federal Audit Requirements

In addition to oversight by the COPS Office, your award may be subject to an audit by independent examiners. The two primary types of audit are Single Audit Act (SAA) audits and U.S. Department of Justice, Office of the Inspector General (OIG) audits.

Single Audit Act (SAA) requirements

What are the regulations governing SAA requirements?

The Single Audit Act (SAA) of 1984 established uniform guidelines for state and local governments receiving federal financial assistance. The 1984 Act was amended in July 1996, was revised on June 27, 2003 and again on June 26, 2007, and is effective for fiscal years after December 31, 2003, to reflect revised audit criteria and reporting requirements. The Office of Management and Budget (OMB) issued final guidance for 2 C.F.R. Part 200—Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (Uniform Guidance) on December 26, 2013. This guidance applies to all federal awards or funding increments awarded on or after December 26, 2014, and provides additional guidelines regarding the implementation of SAA requirements. 2 C.F.R. Part 200, Subpart F – Audit Requirements, available at https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl, establishes the requirements for organizational audits that apply to COPS Office award recipients. Recipients must arrange for the required organization-wide (not award-by-award) audit in accordance with the requirements of Subpart F.

Who must have an SAA audit?

A recipient that expends \$750,000 or more during the recipient's fiscal year in federal awards must have a single audit conducted in accordance with 2 C.F.R. § 200.514 (Scope of audit) except when it elects to have a program-specific audit conducted in accordance with 2 C.F.R. § 200.501(c). An auditee may be a recipient, a subrecipient, or a vendor.

SAA audits are conducted annually unless a state or local government is required by constitution or statute, in effect on January 1, 1987, to undergo audits less frequently than annually. The primary objective of an SAA audit is to express opinions on the recipient's financial statements, internal controls, major and nonmajor award programs, and compliance with government laws and regulations. Single Audits may also address specific compliance issues with respect to COPS Office award requirements.

In cases of continued inability or unwillingness to have an audit conducted in accordance with this part, federal agencies and pass-through entities must take appropriate action as provided in §200.339. Remedies for noncompliance. See 2 C.F.R. § 200.505.

These sanctions under 2 C.F.R. § 200.339 could include the following:

- Temporarily withholding cash payments pending correction of the deficiency by the nonfederal entity or more severe enforcement action by the federal awarding agency or pass-through entity.
- Disallowing (that is, denying both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance.
- Wholly or partly suspending or terminating the federal award.

- Initiating suspension or debarment proceedings as authorized under 2 C.F.R. part 180 and federal awarding agency regulations (or in the case of a pass-through entity, recommending such a proceeding be initiated by a federal awarding agency).
- Withholding further federal awards for the project or program.
- Taking other remedies that may be legally available.

Your SAA reports should not be sent to the COPS Office.

If the U.S. Department of Justice is your cognizant federal agency (see the Glossary of Terms in the appendices), they should be sent to the Federal Audit Clearinghouse at:

**Federal Audit Clearinghouse
Bureau of Census
1201 East 10th Street
Jeffersonville, IN 47132**

The U.S. Department of Justice, Office of Justice Programs (OJP) serves as the liaison between recipients and auditors in the conduct of resolving and closing SAA audits. Questions and comments regarding SAA audits may be directed to the COPS Office Response Center at 800-421-6770.

Office of Inspector General (OIG) recipient audits

What is the role of the OIG for award audits?

The OIG is a separate component of the U.S. Department of Justice and is independent of the COPS Office. The primary objective of OIG recipient audits is to assess compliance with award terms and conditions. OIG audits are designed to prevent fraud, waste, and abuse of federal funds. The OIG audit process promotes efficiency and effectiveness in the administration and implementation of awards by evaluating compliance with the terms and conditions of awards.

How are COPS Office awards selected for an OIG audit?

The OIG randomly selects awards to be audited or may conduct a COPS Office recipient audit in response to a referral that the OIG believes warrants further evaluation. The OIG also surveys DOJ award-making agencies on an annual basis to solicit input on suggested audit areas for the upcoming fiscal year. In most instances, however, the OIG generally selects awards to be audited based on a number of factors, including the geographical distribution of awards funded, award amount, population served, award status (active and expired), and type of award (hiring and nonhiring). As such, the fact that a recipient has been selected for an OIG audit is not necessarily indicative of a suspected concern or problem area.

What are the steps in an OIG audit?

The COPS Office Grant Monitoring Division's Audit Liaison Section serves as the liaison between recipients and the OIG's Audit Division, which conducts the audit. The OIG steps in the audit process will determine the interactions between the OIG, the recipient, and the COPS Office Grant Monitoring Division Audit Liaison Section:

- **Call for award data.** The OIG requests award documentation from the COPS Office.
- **Entrance conference.** The OIG schedules to meet with the recipient to gather documentation and conduct audit.
- **Draft audit report.** The OIG reviews documentation and presents initial recommendations (findings) to the recipient and copies the COPS Office. The COPS Office interacts with the recipient to coordinate any repayments and/or policy or procedure documents to be submitted to the OIG before release of the Final Audit Report.
- **Final audit report.** The OIG has completed its direct interaction with the recipient. The COPS Office directs the recipient to formulate a Corrective Action Plan to address recommendations (findings). As each recommendation is successfully addressed by the recipient, the COPS Office requests closure on the recommendation.
- **Closing the audit.** When all recommendations have been closed, the COPS Office requests closure on the audit from the OIG and notifies the recipient that the audit is closed.

If you have any questions regarding an OIG audit, please contact the COPS Office Grant Monitoring Division's Audit Liaison Section via the COPS Office Response Center at 800-421-6770. Questions and comments regarding the administration of your COPS Office CPD award, not specifically related to an audit, should be referred to your COPS Office Program Manager.

Typical audit findings

The OIG has typically reported the following audit findings pertaining to awards as a result of lack of proper documentation, poor business practices, or inadequate accounting and record keeping systems:

- **Unallowable costs.** Recipient incurred costs that were not approved in the original budget or a budget modification, were in excess of the approved budget, or were charged to the award after the expiration date and an award extension was not obtained.
- **Unsupported costs.** Specific award expenditures and reimbursements could not be supported by adequate documentation (including but not limited to receipts or purchase orders), that may have been allowable under the program, but for which no prior written approval was obtained from the COPS Office, or award expenditures were in excess of actual approved award costs.
- **Lack of complete/timely programmatic and financial reporting.** Recipient failed to submit required programmatic and financial reports in a timely manner and/or had inadequate record keeping systems.
- **Funds to better use.** Funds could be used more efficiently based on management actions such as reductions in outlays; deobligation of funds; withdrawal; costs not incurred by implementing recommended improvements; and other identified savings.

- **Questioned costs.** Costs that are questioned by the auditor because of an audit finding which resulted from a violation or possible violation of a provision of law, regulation, award terms and conditions, or other document governing the use of federal funds; or because costs incurred appear unreasonable and do not reflect the actions a prudent person would take under the same circumstances; or because costs at the time of the audit are not supported by adequate documentation.
- **Policy and procedure.** Weaknesses are identified in a recipient's accounting practices, fiscal stewardship, accuracy of data used in the development of the award applications, and/or inventory controls that led to the recommendation cited in the audit. The recipient is required to develop or revise policies and/or procedures consistent with their existing practices and submit to the COPS Office to forward to the OIG to close the recommendation.

After the final OIG audit report has been issued, the COPS Office Grant Monitoring Division's Audit Liaison Section will continue working as the liaison between your organization and the OIG to obtain closure on any audit findings. The COPS Office will issue a closure letter once all audit recommendations have been closed by the OIG. You must keep all documentation related to the audit for a period of three years following the audit's closure.

VII. Reporting Requirements

As a COPS Office award recipient, your organization will be required to submit quarterly Federal Financial Reports as well as semi-annual Programmatic Performance Reports. Awarded organizations should be prepared to track and report award funding separately from all other funding sources (including other COPS Office awards) to ensure accurate financial and programmatic reporting on a timely basis. Your organization should ensure that you have adequate financial internal controls in place to monitor the use of all funding, and also to ensure that its use is consistent with the award terms and conditions. Good stewardship in this area includes written accounting practices, use of an accounting system that adequately tracks all award drawdowns and expenditures, and has the ability to track when COPS Office award-funded positions are filled or approved purchases are made. *Failure to submit complete reports or submit them in a timely manner may result in the suspension and possible termination of your organization's COPS Office award funding or other remedial actions.*

Federal Financial Reports

Your organization is required to submit a quarterly Federal Financial Report (FFR) using Standard Form 425 (SF-425) within 30 days after the end of each calendar quarter. A final SF-425 will be due within 120 days after the end of the award period. This report reflects the actual cumulative federal expenditures incurred during the funding period and the remaining unobligated balance of federal funds. Under federal regulations, your organization is not permitted to draw down federal funding for costs incurred after the official award end date; however, you will have a 120-day grace period after the award end date during which you can draw down funds for eligible expenditures incurred before the award end date.

How do we file Federal Financial Reports?

All COPS Office award recipients are strongly encouraged to submit the required quarterly SF-425 online.

To submit an FFR, follow these steps:

- Navigate to the Just Grants Home link on the left-hand side.
- Go to your Task List.
- Open the FFR you want to edit/submit.

Once the FFR opens, the Recipient Information appears, select Continue to move to the next screen. Note: The data on this page is prepopulated from the award document and the entity profile.

The Report Information screen contains several required fields.

- (a) Enter the Recipient Account Number.
- (b) Select the Report Type.
- (c) Select the Basis of Accounting. Scroll down to the Transactions section.

The following fields are not editable because they are not required for DOJ:

- (a) 10a. Cash Receipts
- (b) 10b. Cash Disbursements
- (c) 10c. Cash on Hand (line a minus b)

- Enter information in the following fields as appropriate:
 - (a) 10d. Total Federal funds authorized
 - (b) 10g. Total Federal share (sum of • Prepopulated from the Award Document lines e and f)
 - (c) 10e. Federal share of expenditures • System calculated • Enter the cumulative amount of federal
 - (d) 10h. Unobligated balance of Federal fund expenditures. Funds (line d minus g)
 - (e) 10f. Federal Share of Unliquidated • System Calculated Obligation • Insert as appropriate
 - (f) 10i. Total recipient share required

A new change for FY21: Cumulative expenditures must be entered in line 10e, 10j, 10f, 10j, 10m, and 10n. Cumulative expenditures are defined as: The amount from the awards inception to the end of the reporting period.

- Enter information in the following fields as appropriate:
 - (a) 10k. Remaining recipient share to be provided (line i minus j)
 - (b) 10l. Total Federal program income earned
 - (c) 10m. Program Income expended in accordance with the deduction alternative
 - (d) 10n. Program Income expended in accordance with the addition alternative
 - (e) 10o. Unexpended program income
- Select Continue

In the Remarks and Certification screen, enter text in box 12. Additional Information.
- 13 Note: If the figures in line 10e or 10j are less than the previous reporting period, you are required to add additional narrative in Box 12 "Remarks" explaining this discrepancy. Failure to do so will result in a validation error.
- Select Upload Supporting Documents to attach a document
- Review the certification information. Select the Submit button.

The FFR status will be changed to "Resolved-Completed" once the FFR data is transferred to the Unified Financial Management System (UFMS).

When are Federal Financial Reports due?

An SF-425 report must be submitted for each COPS Office award at the end of every calendar quarter and no later than 30 days after the last day of each reporting period, as detailed in table 1.

Table 1. Due dates of SF-425 by quarter

Reporting quarter	SF-425 due date
January 1–March 31	April 30
April 1–June 30	July 30
July 1–September 30	October 30
October 1–December 31	January 30

For your initial SF-425 submission, determine when the SF-425 reporting period that includes your award start date ended and complete an SF-425 to cover the period from the award start date to the end of that period (regardless of when the award was accepted). You are required to submit an SF-425 even if you have not spent any money or incurred any costs during a reporting period. The due dates for online filing of SF-425 reports are the same as for the submission of paper copies.

Example:

If your award start date is 09-01-21 and the current date is 11-15-21, then your first SF-425 would be due no later than 10-30-21 and would cover the period 09-01-21 (award start date) through 09-30-21 (end of the initial reporting quarter for this award). This SF-425 must be on file with the COPS Office before the submission deadline so that you can avoid being delinquent and successfully complete a drawdown of funds through ASAP (submit report as soon as you accept the award and have access JustGrants and ASAP).

Award recipients who do not submit an SF-425 report by the due date each quarter will be unable to draw down funds. The payment system contains a function which checks for SF-425 delinquency and will reject a drawdown attempt if the SF-425 is not current. Subsequent outreach through email, fax, or hard copy reminders may be sent to the recipient if the SF-425 is delinquent.

For general information concerning online filing of SF-425 reports, go to www.cops.usdoj.gov or contact the COPS Office Response Center by phone at 800-421-6770 or by email at AskCopsRC@usdoj.gov.

For assistance in completing the SF-425, contact the COPS Office Response Center at 800-421-6770 or by email at AskCopsRC@usdoj.gov

How will award funds be monitored?

The COPS Office and designated representatives from the Office of the Chief Financial Officer, Office of Justice Programs monitor the financial aspects of your agency's award through financial reports, on-site visits, office-based award reviews, meetings, telephone contacts, reports, audits, reviews of award change requests, and special request submissions.

Program Performance Reports

Semiannual Programmatic Performance Reports and a Final Programmatic Performance (Closeout) Report are required to be submitted directly to the COPS Office via JustGrants.

How do we file a Programmatic Performance Progress Report?

To submit your performance report, please log in to JustGrants and check your worklist or the "Funded Award Performance Management" tab for performance reports. If you experience issues with submitting your performance report, please contact JustGrants Support at JustGrants.Support@usdoj.gov or 833- 872-5175, Monday through Friday between the hours of 5:00 a.m. and 9:00 p.m. ET; and Saturday, Sunday, and federal holidays from 9:00 a.m. to 5:00 p.m. ET. Important reminder: The only role within JustGrants that can submit a performance report is the Grant Award Administrator

Entity management

If you do not have the ability to submit your federal financial report or performance report, this may indicate that the Entity Administrator for your organization has not made the correct work assignment to your award. To confirm the work assignment has been properly made, the Entity Administrator should follow the steps below to confirm: 1. Log in to JustGrants. 2. Click "Awards" from the left menu. 3. Click "Show/Hide Roles." 4. Click the

“Financial Manager” and “Grant Award Administrator” check boxes. 5. Click “Confirm.” If the Financial Manager and Grant Award Administrator’s names appear under the respective columns, then the work assignment has been properly made and those users should be able to complete and submit the reports.

If the names do not appear in the respective columns, the Entity Administrator should take the following steps: 1. Click the check box next to the award ID. 2. Choose a role (e.g., Financial Manager, Grant Award Administrator) from the “Choose Role” dropdown menu (bottom of the screen). 3. Choose the individual’s name from the “Assign to” drop-down menu. 4. Click “Assign.” Once the Entity Administrator has completed these steps, the assigned Financial Manager and Grant Award Administrator should be able to access and submit the respective reports.

Do we need to request a Programmatic Performance Report?

No. Notification of Semiannual Performance Report collection will be sent to recipients in the months of March and August. The information provided in the performance report will cover all your COPS Office award activities for the preceding calendar six months; the report is due 30 days after the notification is sent.

When are Programmatic Performance Reports due?

Semiannual performance reports are due March 30 and August 30, as shown in table 2.

Table 2. Due dates of Programmatic Performance Reports by semiannual dates

Reporting period	Programmatic Performance Report due date
August 1 – February 28	March 30
March 1 – July 31	August 30

What kind of information will these reports require?

These reports will request information about the status of your award in terms of purchasing equipment, hiring personnel, delivering services, and progress in meeting milestones identified in the cooperative agreement, as well as general information about your agency.

What if we make a mistake or need to modify the report after it is submitted?

You may log in to JustGrants to reopen and make edits to your Programmatic Performance Report.

Will the data that we submit be publicly available?

Programmatic Performance Reports submitted to the COPS Office may be reported publicly in response to a Freedom of Information Act (FOIA) request.

If your organization has any questions regarding the submission of these required reports, please call the COPS Office Progress Report Team at 800-659-7379.

Contact points to obtain technical assistance and report violations

Any alleged violations, serious irregularities, or acts that may result in the use of public funds in a manner inconsistent with the Public Safety Partnership and Community Policing Act of 1994 or the purposes of this award may be reported to the U.S. Department of Justice. Furthermore, the COPS Office welcomes the opportunity to provide assistance regarding the implementation of award provisions to help ensure that federal award funds are spent responsibly. As such, the following contacts are provided to address noncompliance and technical assistance issues:

- If you suspect violations of a criminal nature, please contact the U.S. Department of Justice, Office of the Inspector General (OIG) at <https://oig.justice.gov/hotline>, OIG.hotline@usdoj.gov, or 800-869-4499.
- If you suspect award violations (not criminal in nature) related to the award conditions listed in this manual, please contact the COPS Office Grant Monitoring Division at 800-421-6770.
- If you have any questions or need assistance regarding your award, please contact your COPS Office Program Manager.

VIII. When the Award Period Has Ended

At the end of your organization's award period, the COPS Office is responsible for the closeout of your award. As part of this process, the COPS Office requires documentation demonstrating that your organization has met all of the programmatic and financial requirements of the award.

After the end of the award period, your organization will be asked to submit a Final Federal Financial Report (SF-425) and any applicable final programmatic progress reports.

Final Federal Financial Report (SF-425)

The final Federal Financial Report (SF-425) for your award is due to the COPS Office no later than 120 days after the end date of the award period. To avoid being delinquent and having your funds frozen, you must submit an SF-425 report within the 30 day grace period, even if your final SF-425 is not due yet. You can revise that report to reflect your final actual costs and revise the status as final no later than 120 days after the end date of the award period. The final report should reflect the total amount of allowable federal expenditures that were incurred during the life of the award, as well as the amount of unobligated funds remaining, if any. The federal funds expended should reflect only the actual allowable costs incurred relative to the specific program requirements for that award. In addition, once you have completed your final drawdown, this report should reconcile with the total amount of federal funds drawn down by your agency. The final SF-425 should also include the required minimum total amount of local (recipient) cash match contributed, if applicable.

When should all of the award monies be spent?

Award funds reflecting allowable project costs must be obligated before the end of the award period. Obligated funds cover monies spent, and expenses incurred but not yet paid, for any approved items listed in the award package. Your organization has up to 120 days after the end of the award period to pay for eligible expenses previously incurred, and to request reimbursement for any remaining eligible balance. You cannot list an accrual on your final SF-425. Request an extension if you will not be able to pay for any obligations within the time frames listed above.

Please be advised that 2 C.F.R. § 200.344(a) requires recipients to submit final SF-425s and 2 C.F.R. § 200.344(b) requires recipients to draw down the final reimbursement for expended funds within 120 days after the expiration of the award. In addition, be advised that failure to complete the drawdown of funds within the 120-day period following award expiration will result in the forfeiture of the remaining eligible balance.

It is possible that your organization may have unobligated and unspent award funds remaining in your account following the award period due to an overestimate of item costs during the application period. Your organization should review its records carefully to ensure that it draws down and expends only the amount required for actual costs incurred during the award period. Any remaining unobligated or unspent funds should remain in your account and will be deobligated during the closeout process.

Final Program Performance (Closeout) Report

After your award period has ended, your organization may be sent a final performance or closeout report from the COPS Office and asked to complete it. This report will serve as your organization's final programmatic report on the award, and the information your organization provides in this report will be used to make a final assessment of your award progress.

Equipment disposition

Each recipient must use any equipment funded through a COPS Office award for approved award-related purposes and must retain the equipment for the life of the award. After the conclusion of the award period, property records must be maintained by the recipient. The records should include a description of the property; a serial number or other identification number; the source of the property; the name of the person or entity that holds the title; the acquisition date and cost of the property; the percentage of federal participation in the cost of the property; the location, use, and condition of the property; and any ultimate disposition data, including the date of disposal and sale price of the property. A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property.

When the award has expired and original or replacement equipment obtained under the award is no longer needed for the original project or for other activities currently or previously supported by a federal agency, disposition of the equipment shall be made as follows:

Items of equipment with a current per-unit fair market value of \$5,000 or less may be retained, sold, or otherwise disposed of with no further obligation to the awarding agency.

Items of equipment with a current per-unit fair market value in excess of \$5,000 may be retained or sold and the awarding agency is entitled to an amount calculated by multiplying the current market value or proceeds from sale by the awarding agency's federal share in the cost of the original purchase.

For more information, please see 2 C.F.R. § 200.313.

IX. Conclusion

We hope that this manual has assisted you and your organization with your award questions. We welcome and encourage any comments you have regarding the COPS Office CPD Program and the materials we have developed for its administration. If you have specific comments regarding this manual or have any questions about your award, please call your COPS Office Program Manager or the COPS Office Response Center at 800-421-6770.

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," the COPS Office encourages recipients of U.S. Department of Justice funds to adopt and enforce policies that ban text messaging while driving and to establish workplace safety policies to decrease crashes caused by distracted drivers.

In addition, pursuant to Executive Order 13043, "Increasing Seat Belt Use in the United States," the COPS Office encourages recipients of U.S. Department of Justice funds to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented, or personally owned vehicles.

Appendices

Appendix A. List of source documents

A. Primary Sources

Public Safety Partnership and Community Policing Act of 1994, 34 U.S.C. § 10381 et seq.

B. Secondary Sources

Code of Federal Regulations (CFR)/Office of Management and Budget (OMB):

2 C.F.R. Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards) as adopted by the U.S. Department of Justice in 2 C.F.R. § 2800.101

4 C.F.R. Parts 101-105, U.S. Department of Justice/Government Accountability Office, "Joint Federal Claims Collections Standards"

5 C.F.R. Part 1320, "Controlling Paperwork Burdens on the Public"

5 C.F.R. Part 151, "Political Activity of State and Local Officers or Employees"

28 C.F.R. Part 23, "Criminal Intelligence Systems Operating Policies"

28 C.F.R. Part 61, "Procedures for Implementing the National Environmental Policy Act"

28 C.F.R. Part 83, "Government-Wide Requirements for Drug-Free Workplaces (Grants)"

28 C.F.R. Part 69, "New Restrictions on Lobbying"

31 C.F.R. Part 205, "Rules and Procedures for Efficient Federal-State Funds Transfers"

OMB Circular A-129, "Policies for Federal Credit Programs and Non-Tax Receivables"

48 C.F.R. Part 31 (Federal Acquisition Regulation), "Contract Cost Principles and Procedures"

Executive Orders:

Executive Order 12291, "Regulations"

Executive Order 12372, 28 C.F.R. Part 30, "Intergovernmental Review of Federal Programs"

Executive Order 12547, "Non-Procurement Debarments and Suspension"

Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving,"

Executive Order 13043, "Increasing Seat Belt Use in the United States"

Appendix B. U.S. Department of Justice Certified Standard Assurances

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

- (1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.
- (2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.
- (3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--
 - a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
 - b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
 - c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.
- (4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--
 - A. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
 - b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;
 - c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
 - d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.
- (5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

- (6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).
- (7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.
- (8) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application--
- A. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
 - B. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.
- (9) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law—including, but not limited to, the Indian Self-Determination and Education Assistance Act—seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).
- (10) If the Applicant applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Signature of Law Enforcement Executive/Agency Executive
(For your electronic signature, please type in your name)

Date

Signature of Government Executive/Financial Official
(For your electronic signature, please type in your name)

Date

Appendix C. U.S. Department of Justice Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and Community Policing

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

- i. No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- ii. If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and
- iii. The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

- A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction," as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals—
 - i. is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction; violation of

Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;

- ii. is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or
- iii. has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by—

- i. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

- ii. Establishing an on-going drug-free awareness program to inform employees about—

- a. The dangers of drug abuse in the workplace;
- b. The Applicant's policy of maintaining a drug-free workplace;
- c. Any available drug counseling, rehabilitation, and employee assistance programs; and
- d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

- iii. Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

- iv. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will—

- a. Abide by the terms of the statement; and
- b. Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

- v. Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE, Washington, DC, 20530;

For OJP and OVW award recipients - U.S. Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 h Street, N.W., Washington, D.C. 20531.

Notice shall include the identification number(s) of each affected award;

- vi. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and
- vii. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

LAW ENFORCEMENT AGENCY CERTIFICATION REQUIRED UNDER DEPARTMENT OF JUSTICE DISCRETIONARY GRANT PROGRAMS ("SAFE POLICING CERTIFICATION")

If this application is for a discretionary award pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to a State, local, college, or university law enforcement agency, the Applicant certifies that any such law enforcement agency to which funds will be made available has been certified by an approved independent credentialing body or has started the certification process. To become certified, a law enforcement agency must meet two mandatory conditions: (a) the agency's use of force policies adhere to all applicable federal, State, and local laws; and (b) the agency's use of force policies prohibit chokeholds except in situations where use of deadly force is allowed by law.

For detailed information on this certification requirement, see <https://cops.usdoj.gov/SafePolicingEO>. The Applicant acknowledges that compliance with this safe policing certification requirement does not ensure compliance with federal, state, or local law, and that such certification shall not constitute a defense in any federal lawsuit. Nothing in the safe policing certification process or safe policing requirement is intended to be (or may be) used by third parties to create liability by or against the United States or any of its officials, officers, agents or employees under any federal law. Neither the safe policing certification process nor the safe policing certification requirement is intended to (or does) confer any right on any third-person or entity seeking relief against the United States or any officer or employee thereof. No person or entity is intended to be (or is) a third-party beneficiary of the safe policing certification process, or, with respect to the safe policing certification requirement, such a beneficiary for purposes of any civil, criminal, or administrative action.

5. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c)(5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Signature of Law Enforcement Executive/Agency Executive
(For your electronic signature, please type in your name)

Date

Signature of Government Executive/Financial Official
(For your electronic signature, please type in your name)

Date

Appendix D. Conference and Event Guidance

Conference and Event Approval, Planning, and Reporting FAQ

Prior Approval

i. Approximately how long should it take to adequately complete the Conference & Events Submission form?

The amount of time required to adequately complete the Conference & Events Submission Form will vary depending on the complexity of the proposed event. A small event (in terms of number of attendees, total cost, etc.) may require only an hour or two to complete the form because the event is basic/routine and data are not required in all of the available categories. On the other hand, a large event (in terms of number of attendees, multiple sessions occurring at the same time, etc.) may require several hours or days depending on the amount of required data (categories) and level of justification needed to support the event. Regardless of the size of any event, the supporting justification should be sufficient to support the agency's mission for conducting the event.

ii. Which types of events do not require prior approval?

Currently there are six types of events that do not require prior approval:

- a. Conferences held by grant recipients. (Note: Conferences held by cooperative agreement recipients do require prior approval.)
- b. Law enforcement operational activities, including staging, surveillance, investigation, intelligence, and undercover activities.
- c. Routine operational meetings (e.g., staff meetings or all-hands meetings) if held in a federal facility, if held by cooperative agreement recipients in a non-federal facility that does not charge for its use, and if there are neither costs to the DOJ for logistical conference planning nor government-provided food or beverages. In all three of these instances, the answer to all the questions on the Prior Approval Not Required Checklist must be "No." Site visits are considered routine operational meetings regardless of location so long as there are no costs to the DOJ for meeting rooms, logistical conference planning, or food and beverages.
- d. Testing activities where the primary purpose of the event is to evaluate an applicant's qualifications to perform certain duties necessary to his or her job. This includes firearms and weaponry proficiency testing and certifications. A majority of the event must be devoted to administering and taking the test. Testing activities that are incidental to a training course or conference or are given upon its completion do require prior approval.
- e. Video conferences and webinars where there are neither costs to the DOJ for logistical conference planning nor government-provided food or beverages.
- f. Technical assistance visits where travel was made by an individual or a small group of project staff members to provide training or technical assistance to a particular entity; in this instance, the answer to all the questions on the Prior Approval Not Required Checklist must be "No."

iii. Where should time staff spent working on the conference that is not related to planning be captured?

Time spent working on a conference by staff or contractors can be classified as either logistical planning time or programmatic planning time. Programmatic planning includes time spent on activities such as developing the conference content and agenda, identifying and recruiting subject matter experts, and preparing written materials. Logistical planning includes time spent on tasks such as selecting a venue, ordering and setting up audio-video equipment, securing hotel rooms, processing registrations, providing onsite support during the event, and undertaking other non-programmatic functions.

iv. If a cooperative agreement recipient or contractor is able to obtain a no-cost site for the event, are we still required to look into other facilities and provide justification for not selecting the other facilities?

Yes. Cooperative agreement recipients and contractors should compare three or more facilities in a location. Facilities being compared should have provided a cost estimate and be able to accommodate the event as detailed in the requirements. A desired hotel may offer an incentive of no overall facility cost (e.g., for meeting rooms or audio-visual equipment) but may not be economical in other cost comparison items such as the availability of lodging at per diem rates, travel distance for attendees, etc. Also, recipients and contractors should maintain written documentation justifying their decision to select the chosen location in the event of a future audit.

v. Is there a timeframe after the COPS Office accepts a conference request that a cooperative agreement recipient or contractor can expect notification of approval?

Each event request (meeting, conference, webinar, etc.) is unique in reference to how it will accomplish the COPS Office's mission. The key to any conference request moving through the review process depends on whether the package is complete. A complete package contains a detailed cost analysis and sufficient justification to support all categories within the package.

Example: An event is submitted for approval and consists of the following categories: printing and distribution, meals and incidental expenses (M&IE), lodging, transportation, and trainer or facilitator costs. The package contains a detailed cost analysis of each cost category (e.g., one trainer at \$450 per day x 2 days = \$900) and adequate justification explaining the purpose of the event and the role of the trainer. This package can move through the review process in a few days and allow ample time for travelers to make reservations, if the package was submitted within the required timeframe. However, if the trainer or facilitator's costs in the submitted package exceed the COPS Office's threshold and if supporting justification was not included, a delay may occur while this justification is being retrieved. To avoid delays in the approval process, all recipients and contractors should adhere to the timeframe requirements for the dollar amount of their proposed event.

vi. Once an event is approved, how do we handle any increases or decreases in the amount of attendees originally proposed on the cost analysis spreadsheet submitted to the DOJ for approval?

After receiving notification of approval from the COPS Office, all subsequent changes prior to the start day of the event should be sent to the COPS Office Conference Costs email address, as appropriate. **Example:** If the COPS Office approved on 9/1/2020 an event scheduled for 12/15/2020, the cooperative agreement recipient or contractor should notify the COPS Office of any changes in attendees as soon as possible (preferably 30 days or more in advance). This scenario holds true for changes to the start and end date, location, and any other cost-related category.

vii. Does the \$25 per person per day limit for meeting rooms and audio-visual costs also include service fees and taxes?

Yes. The cost allowed for conference space and audio-visual equipment and services (fees and taxes) is limited to \$25 per day per attendee and is not to exceed a cumulative total cost of \$20,000. Total costs are defined as direct and indirect costs.

viii. What if there are multiple meetings occurring within the larger event offered to all the attendees? Is the \$25 per day per attendee limit applicable to each meeting? Example: A general session meeting contains all attendees and later breakout sessions are offered to the groups. Can each breakout session have its own \$25 per person per day limit?

No. Despite the multiple meetings offered within the larger event, the COPS Office considers and approves this type of situation to be a single event.

ix. Can we accept complimentary food and beverage?

Yes. Complimentary food and beverages may be accepted if offered to everyone. **Example:** Hotel W offers a complimentary continental breakfast to all its overnight customers regardless of any status they may have with the hotel chain. This type of complimentary offer is considered a business strategy of the hotel to promote an increase in overnight stays. You are not required to reduce your M&IE by the value of the food and beverage it offered to all customers as noted in this example.

x. Are the thresholds (\$8,750 for logistical planner, \$35,000 for programmatic planner, and \$20,000 for conference space and audio-visual equipment and services) a cumulative cost for the entire event or a per day cost?

The cost allowed for conference space and audio-visual equipment and services (fees and taxes) is limited to \$25 per day per attendee and is not to exceed a cumulative total cost of \$20,000. The cost allowed for a logistical planner is the lesser of \$50 per attendee or \$8,750 per event. The cost allowed for a programmatic planner is the lesser of \$200 per attendee or \$35,000 per event.

xi. To whom should I submit event requests?

For all COPS Office events, the form should be sent to the COPS Office Conference Costs email address. Please do not send questions or other correspondence to this email address. This mailbox should be used only for the submission of conference forms and supporting documentation (e.g., hotel contracts).

xii. How far in advance do I have to submit an event for review and approval?

Requests for conferences costing \$100,000 or less, and not exceeding any cost thresholds (conference space and audio-visual equipment and services, logistical conference planner, and programmatic conference planner), must be submitted to the COPS Office 90 calendar days in advance of the earliest of the following:

- Start date of the conference;
- Deadline for signing conference-related contracts; or
- Obligation of funds for conference costs (except for minimal costs required to assemble and submit the approval request).

Requests for conferences costing more than \$100,000, or exceeding any one cost threshold (conference space and audio-visual equipment and services, logistical conference planner, or programmatic conference planner), must be submitted to the COPS Office 120 calendar days in advance of the earliest of the following:

- Start date of the conference;
- Deadline for signing conference-related contracts; or
- Obligation of funds for conference costs (except for minimal costs required to assemble and submit the approval request).

If approval requests are submitted less than the required number of days in advance (as noted above), the COPS Office, in its sole discretion, may consider the late requests but cannot ensure the requests will receive a decision in time to avoid having to cancel the conference (particularly if any issues arise with specific items of cost in the request). Cancellation costs associated with conference requests that are submitted for late prior approval may be determined to be unallowable costs by the COPS Office.

xiii. What are the most common mistakes made on the forms so that I can avoid them in the future and increase the likelihood of a quick review and approval decision for my event?

The following are the most common mistakes found:

- *Inaccurate calculation of daily per diem.* Daily per diem rates for locations across the nation can be found on the GSA website. Ensure the daily rate used in the calculations corresponds to the specific location and dates of the meeting. In addition, remember that travel days are reimbursed at a slightly lower rate than meeting days. The lower rates must be used for days of travel both before and after the event. Table 3 includes these lower rates:

Table 3. Per diem rates

Full per diem rate	Corresponding travel day rate (75%)
\$46.00	\$34.50
\$51.00	\$38.25
\$56.00	\$42.00
\$61.00	\$45.75
\$66.00	\$49.50
\$71.00	\$53.25

EXCEPTION: If your organization has its own formal, written travel policy, your event submissions can reflect that policy instead of the rates in the chart above. In these instances, state that you have a formal, written travel policy, and clearly explain the rates in the policy and how the corresponding numbers in your submission were derived.

- *Insufficient explanation and justification of transportation costs.* Remember to break out and briefly describe and justify the transportation costs that are included. **Example:** If participants are flying to your event and the tickets are being paid for with DOJ funding, you should include the anticipated number of people flying multiplied by the estimated cost per ticket. If cars will be rented, you should include a brief justification for why rental cars are being used instead of another form of ground transportation, such as taxis or shuttles.

- *Insufficient explanation and justification of audio-visual costs.* All audio-visual costs should be broken out and briefly described. The quantity of equipment to be rented (number of microphones, projectors, etc.) should be included, along with relevant costs and a brief justification for why the proposed equipment is required to conduct a successful meeting. A discussion of how the audio-visual services provider was selected should be included (for example, did you obtain three quotes?).
- *Insufficient explanation and justification of printing costs.* Proposed printing costs for participant materials should also be itemized and briefly described. Specifically, it is important to articulate why printed materials are needed instead of making materials available electronically (at low or no cost) to attendees before or after the event.
- *Insufficient explanation and justification of shipping costs.* Provide an itemization of these costs, along with a brief description of why the equipment and other materials being shipped are essential to hosting a successful conference.
- *Insufficient explanation and justification of consultant costs.* The maximum daily rate for subject matter experts who are being reimbursed for their time is noted in the Consultant/Contractor Fact Sheet at <https://cops.usdoj.gov/cpd#programdocuments>. Describe all consultant costs in detail, and include a brief yet compelling justification for the proposed costs. Daily rates for subject matter experts above the maximum daily rate require prior approval by the COPS Office and DOJ. In cases where higher rates are included in the event submission, written documentation of prior approval is required and should be attached.

xiv. Should I continue to exclude all food and beverage costs in my event submissions?

Yes. The inclusion of food and beverage costs will delay the review process, and these costs are not likely to be approved. The only exception is when the location of the conference does not allow attendees to obtain food or beverages on their own or when this restriction would greatly disrupt the conference schedule. If you believe your event qualifies for such a rare exception, contact your Program Manager to discuss it before completing and submitting your form. If meals are included in your event submission, remember that attendees must subtract the meal costs from the M&IE reimbursement for the days on which the meals will occur.

xv. Can you summarize what I can do to prevent follow-up questions about my submitted events that delay the review and approval process?

As a general rule, explain how you derived every cost that you include in the conference submission form. For lines that do not provide space for you to add descriptive narrative, include your explanations and specific cost breakdowns in a separate tab or in a separate document that is submitted with the form. In addition, include the cooperative agreement or contract number on the form.

xvi. What events qualify for the expedited review process?

There is no expedited review process. Every effort is made to review all events as quickly as possible. Most delays result from a need for additional information. Event requests are prioritized for review by balancing the following three criteria:

- The start date of the event;
- The date the event submission was received by COPS Office; and

- The overall cost and complexity of the event. For example, conferences requiring approval by the assistant attorney general's administration and the deputy attorney general (over \$100,000–\$250,000) typically take longer to process, as they must go through COPS Office and DOJ reviews, result in more questions, and are more likely to have issues related to cost thresholds.

Reporting

xvii. Where can I find the most updated version of the conference reporting form to use for my submissions?

The most updated version of the conference reporting form can be found under the Training Resources for award recipients section on the COPS Office Training page at <https://cops.usdoj.gov/training>.

xviii. If I have a question about conference reporting, to whom should I send it?

Send your questions to your designated Program Manager. They are great resources and will be happy to assist you.

xix. Are we expected to have our staff track their time hour for hour for time spent on the event for planning, etc., or are reasonable estimates adequate for cost reporting purposes?

Post-event reports must contain actual costs, not estimates. These costs should include logistical and programmatic planner staff time spent on these activities and any contracted planner costs.

xx. With conference cost reports now being due 30 days after the event, how should we handle costs for invoices that have not been received yet? Many invoices (such as for hotels) are not received within 30 days after the event. Should estimates be included on the cost report?

All conference costs for events held by cooperative agreement recipients or contractors costing more than \$20,000, or where more than 50% of attendees are DOJ employees, must be reported within 45 calendar days after the last day of the event.

xxi. On the DOJ Conference & Events Submission Form under "A. General Conference Information," is item 19, "Reporting Period," the period in which the actual cost of the event is being reported, or should this be based on the end date of the event?

This reporting requirement is based on the end date of the event. All conference costs for events held by cooperative agreement recipients or contractors costing over \$20,000, or where more than 50% of attendees are DOJ employees, must be reported within 45 calendar days after the last day of the event. Example: A COPS Office–approved conference was conducted from 3/16/2021 through 3/20/2021. A completed Conference & Events Submission Form must be submitted, showing the prior approval amounts compared to the actual costs and explaining all variances greater than 10% or \$1,000. Reports should be emailed to the COPS Office Conference Cost email address at COPS.Conferencecosts@cops.usdoj.gov.

The following pages contain the conference reporting form template.



Department of Justice-Sponsored Conference
Request and Report

A **RED** cell indicates that your entry exceeds the DOJ meal threshold AND cannot be submitted unless within the meal threshold.
A **YELLOW** cell indicates that your entry exceeds the DOJ threshold, and additional justification must be provided.
A **GREY** box indicates that no entry is required.

JMD FINANCE STAFF USE ONLY:									
JMD Tracking Number									
Date Received									
COMPONENT USE ONLY:									
Component Internal Tracking Number <i>(Optional)</i> :									
CA/Contract Number									
CA/Contract Recipient					CA/Contract PoC Name				
CA/Contract PoC Phone					CA/Contract PoC Email				
	Request Cost per Attendee	#DIV/0!	Actual Cost per Attendee		COPS Average Cost per Attendee		DOJ Average Cost per Attendee		
A. GENERAL CONFERENCE INFORMATION:									
1. Name of Requestor									
2. Component Name <i>(Drop Down)</i>		COPS - Office of Community Oriented Policing Services							
3. Is this submission for a conference request or report? <i>(Drop Down)</i>		Conference Request							
4. JMD Tracking # <i>(Report Only)</i>									
5. If this is a Re-Submission of a previously disapproved conference, indicate original JMD Tracking Number.									
6. Official Title of the Conference <i>(No Abbreviations)</i>									
7. Is this a blanket request? (Y/N) <i>(Drop Down) If "YES" Skip A9-13,A16 and Sections C,D,& E1, If "NO" Skip A8</i>		No							
8. If this is a Blanket Request, indicate for each: 1) Number of occurrences this fiscal year, 2) Locations, and 3) Start and End Dates									
9. Conference Start Date <i>(MM/DD/YYYY)</i>									
10. Conference End Date <i>(MM/DD/YYYY)</i>									

11. Location: Country <i>(Drop Down)</i>				
12. Location: State / Territory / Possession <i>(Drop Down)</i>				
13. Location: City				
14. Justification that conference is essential to accomplishing core mission				
15. Funding Appropriation Symbol				
16. Facility Name <i>(Specific)</i>				
17. Facility Type (Federal/Non-Federal) <i>(Drop Down)</i>				
18. Cooperative Agreement (Y/N) <i>(Drop Down)</i>				
<i>(Required when reporting actuals) (Drop Down)</i>				
	Conference REQUEST Information		Conference REPORT Information	
20. Number of DOJ Federal Attendees				
21. Number of Other Federal Attendees				
22. Number of Non-Federal Attendees				
23. Total Number of Attendees <i>(Auto-populates)</i>	0			
24. Total number of attendees whose travel expenses are paid for by DOJ <i>(required)</i>				
25. Total Cost <i>(Auto-populates from entries below)</i>	\$0			
26. Predominately Internal Event held at a Non-Federal Facility (Y/N) <i>(Auto-populates based on Facility Type and Number of Attendees)</i>	PLEASE PROVIDE NUMBER OF ATTENDEES			

Competitive Contracting:	
<i>(Drop Down)</i>	
<i>(Drop Down)</i>	

When REPORTING quarterly conferences, only complete the request information if JMD approved your request and you have a JMD tracking number

B. TOTAL CONFERENCE COSTS:	Conference REQUEST Information				Conference REPORT Information				
	ESTIMATED DIRECT COST	ESTIMATED INDIRECT COST <i>(Funding from Cooperative Agreement)</i>	ESTIMATED TOTAL COST <i>(Auto-populates)</i>	% OF TOTAL COST <i>(Auto-populates)</i>	ACTUAL DIRECT COST	ACTUAL INDIRECT COST <i>(Funding from Cooperative Agreement)</i>	ACTUAL TOTAL COST <i>(Auto-populates)</i>	VARIANCE <i>(Between Actual and Estimate) (Auto-populates)</i>	VARIANCE JUSTIFICATION (Provide justification if variance is >\$1,000 and >10% as indicated by a light yellow cell OR exceeds cost thresholds, as indicated by a bright yellow cell)

1. Conference Meeting Space (including rooms for break-out sessions)			\$ -	0.00%
2. Audio-visual Equipment and Services			-	0.00%
3. Printing and Distribution			-	0.00%
4. Meals Provided by DOJ				
a. Breakfast			-	0.00%
b. Lunch			-	0.00%
c. Dinner			-	0.00%
5. Refreshments Provided by DOJ			-	0.00%
6. M&IE for Attendees			-	0.00%
7. Lodging			-	0.00%
8. Common Carrier Transportation			-	0.00%
9. Local Transportation			-	0.00%
10. Conference Planner - Logistical			-	0.00%
11. Conference Planner - Programmatic			-	0.00%
12. Conference Trainer/Instructor/Presenter/Facilitator			-	0.00%
13. Other Costs: <i>(Itemize Below)</i>				
			-	0.00%
			-	0.00%
			-	0.00%
			-	0.00%
			-	0.00%
14. Total Conference Cost: <i>(Auto-populates)</i>	\$ -	\$ -	\$ -	0.00%

C. MEALS & REFRESHMENTS THRESHOLD CALCULATOR		
CONFERENCE LOCATION:	PER DIEM RATE	
1. Continental United States MI&E	GSA Per-Diem Rates	
2. Hawaii, Alaska, US Territories & Possessions MI&E	DOD Per-Diem Rates	
3. Foreign Country MI&E	State Department Per-Diem Rates	

D. MEALS	NUMBER OF TIMES MEAL IS SERVED	NUMBER OF ATTENDEES	PER PERSON THRESHOLD (\$)	TOTAL JMD THRESHOLD (\$)
1. Breakfast		0	SELECT PER DIEM RATE	N/A
2. Lunch		0	SELECT PER DIEM RATE	N/A
3. Dinner		0	SELECT PER DIEM RATE	N/A

E. OTHER THRESHOLDS CALCULATOR

COST CATEGORY:	NUMBER OF ATTENDEES	PER PERSON THRESHOLD (\$)	TOTAL JMD THRESHOLD (\$)
1. Conference Space & Audio-visual Equipment and Services	0	\$ 25	\$ -
2. Logistical Conference Planner	0	\$ 50	\$ -
3. Programmatic Conference Planner	0	\$ 200	\$ -

F. JUSTIFICATION IF SUBMITTING CONFERENCE REQUEST FORM WITH ESTIMATED COSTS OVER THRESHOLD (Complete if cells turn YELLOW):

1. Conference Space & Audio-visual Equipment and Services	
2. Refreshments	
3. Logistical Conference Planner	
4. Programmatic Conference Planner	

G. JUSTIFICATION REQUIRED FOR CONFERENCES WITH MEALS (Complete if cells turn YELLOW):

Government Provided Meals	
---------------------------	--

H. JUSTIFICATION FOR NON-FEDERAL FACILITY (Complete if cells turn YELLOW) :

Justification for Using a Non-Federal Facility (Drop Down)	
---	--

I. FACILITIES CONSIDERED

NAME	FACILITY TYPE (Drop Down)	TOTAL EST. CONFERENCE COST	SELECTED (Y/N)	REASON FOR USE OR NON-USE
	0	\$ -	YES	

J. ESTIMATED ATTENDEE INFORMATION		
ATTENDEE DUTY STATION	ATTENDEE ORGANIZATION	NUMBER OF ATTENDEES
TOTAL - <i>(Breakout must match entry on line A23)</i>		0

Please answer the following questions below:

Meeting/Event name:

Meeting/Event date:

Please select yes or no from the drop down:

Yes/No

1. Is the cost of the event greater than \$20,000?
2. Are there meeting room costs?
3. Are audio visual costs greater than \$25 per attendee or more than \$1000 in total?
4. Are there any food and beverage costs?
5. Did the request for the meeting come from multiple jurisdictions or agencies?
6. Do the participants represent multiple agencies that are not co-located or joined by an agreement (e.g., task force with MOU)?
7. Are there trinkets being purchased?
8. Is there a formal published agenda?
9. Are formal discussion or presentation panels planned?
10. Are there logistical planning costs beyond incidental internal administrative costs necessary to arrange travel and lodging for a small number of individuals?

If any question is answered "yes", the event must be submitted for prior approval. If all answers are "no", the event does not require additional prior approval. The CCRPOC must sign the certification below and this documentation along with the original cost estimate must be maintained in the award files in accordance with the record documentation guidelines outlined in the Financial Guide.

CCRPOC Certification (only to be used if all answers are "no"):

The CCRPOC for this award certifies that the answers to all the questions above are "no", thereby not requiring prior approval. The CCRPOC further certifies that actual costs charged to the cooperative agreement will not exceed \$20,000, including any applicable indirect costs.

Typed CCRPOC Name:

Date:

Please answer the following questions below to continue with your prior approval:

One sentence describing the event:

Purpose for the event:

How the purpose ties to the COPS Office/DOJ Mission:

COPS Office Mission: To advance the practice of community policing by the nation's state, local, territorial, and tribal law enforcement agencies through information and grant resources.

DOJ Mission: To enforce the law and defend the interests of the United States according to the law; to ensure public safety against threats foreign and domestic; to provide federal leadership in preventing and controlling crime; to seek just punishment for those guilty of unlawful behavior; and to ensure fair and impartial administration of justice for all Americans.

Brief discussion of how and why the venue (City, State and facility) was selected.

Answer:

Venue selection justification documents or venue selection matrix provided.

Intended audience (select all that apply "X")

	Community based organizations/NPOs
	Community Members/Volunteers/General Public
	Corrections / Detention Personnel
	Court Personnel
	Crime Scene Investigators
	Defense Attorneys
	Educators
	Faith-based Organizations
	Financial Managers
	Forensic Scientists
	Grant Managers
	Health services (medical, mental health, substance abuse treatment)
	Industry
	Judges
	Law Enforcement
	Probation /Community Corrections/Parole
	Prosecutors
	Tribal
	Victim Advocates
	Youth
	Other – describe below

Topic (select all that apply "X")

	Corrections
	Courts
	Crime Prevention
	Crime Scene Investigation
	Drugs
	Forensic Science
	Grants Management (financial, administrative, programmatic)
	Justice Systems
	Juvenile Justice
	Laboratory Operations
	Law Enforcement
	Standards
	Technical Working Groups / Advisory Groups
	Victims of Crime
	Other – describe below

ESTIMATED EXPENSE JUSTIFICATION/COST CALCULATION SECTION

Conference/Meeting Space

Justification	Item	Cost per Day	Number of Days	Total Direct Costs	Total Grantee Cost		Total Cost
				\$0	\$0		\$0
				\$0			
				\$0			
				\$0			
				\$0			
				\$0			

A/V Equipment & Services

Justification	Item	Cost per Day	Number of Days	Total Direct Costs	Total Grantee Cost		Total Cost
				\$0	\$0		\$0
				\$0			
				\$0			
				\$0			
				\$0			
				\$0			

Printing and Distribution

Justification	Item	Unit Cost	Quantity	Total Direct Costs	Total Grantee Cost		Total Cost
				\$0	\$0		\$0
				\$0			
				\$0			
				\$0			
				\$0			
				\$0			

Gov't Provided Meals

Justification	Item	Unit Cost	Number of Attendees	Number of Days	Total Direct Costs	Total Grantee Cost		Total Cost
	Breakfast				\$0	\$0		\$0
	Lunch				\$0			
	Dinner				\$0			
	Refreshment				\$0			

M & IE

Justification	Description	Per Diem Rate	Number of Travelers	Number of Days	Total Direct Costs	Total Grantee Cost		Total Cost
					\$0	\$0		\$0
					\$0			
					\$0			
					\$0			
					\$0			
					\$0			
DOJ Attendee M&IE					\$0		\$0.00	

Lodging

Justification	Description	Lodging Rate	Number of Travelers	Number of Nights	Total Direct Costs	Total Grantee Cost		Total Cost
					\$0	\$0		\$0
					\$0			
					\$0			
					\$0			
					\$0			
					\$0			
DOJ Attendee Lodging					\$0		\$0.00	

Transportation

Justification	Description	Rate	Number of Travelers		Total Direct Costs	Total Grantee Cost		Total Cost
					\$0	\$0		\$0
					\$0			
					\$0			
					\$0			
					\$0			
					\$0			
DOJ Attendee Transportation					\$0		\$0.00	

Local Transportation

Justification	Item	Cost/Rate	Number of trips, miles, vehicles, persons	Total Direct Costs	Total Grantee Cost		Total Cost
	Taxi			\$0.00	\$0		\$0
	Parking Fees			\$0.00			
	Shuttle Service			\$0.00			
	POV (mileage)			\$0.00			
				\$0.00			
				\$0.00			
DOJ Attendee Local Transportation				\$0		\$0.00	

Logistical Planner

Justification	Item	Cost/Rate	hours/days	Total Direct Costs	Total Grantee Cost		Total Cost
				\$0.00			
				\$0.00			

				\$0.00	\$0		\$0
				\$0.00			
				\$0.00			
Programmatic Planner							
Justification	Item	Cost/Rate	hours/days	Total Direct Costs	Total Grantee Cost		Total Cost
				\$0.00	\$0		\$0
				\$0.00			
				\$0.00			
				\$0.00			
Conference Facilitator							
Justification	Item	Cost/Rate	hours/days	Total Direct Costs	Total Grantee Cost		Total Cost
				\$0.00	\$0		\$0
				\$0.00			
				\$0.00			
				\$0.00			
Other Expense							
Justification	Item	Cost/Rate	Quantity	Total Direct Costs	Total Grantee Cost		Total Cost
				\$0.00	\$0		\$0
				\$0.00			
				\$0.00			
				\$0.00			
Indirect Cost							
Justification	Item	Rate	Base	Total Direct Costs	Total Grantee Cost		Total Cost
				\$0.00	\$0		\$0
				\$0.00			
				\$0.00			
				\$0.00			

Total Direct Costs	\$0
Total Indirect Costs	\$0
Total Grantee Costs	\$0
Total DOJ Costs	\$0.00
Total Conference Costs	\$0.00 figure should match submission form total

Total Number of Event Days	
Average Meeting Space and AV expenses /person /day	

Attached Documents

Please mark "X" in the box and provide a copy of the document

Hotel contract/proposal (if applicable please mark "X" in the box and provide a copy of the unsigned contract)

Meeting Agenda (required) Copy Provided

Indirect Cost Rate Agreement [REDACTED] Copy Provided

Attendees

List of attendees and where they are travelling from. Please add more spaces as necessary. (If attendee information is not known at this time please enter TBD in the chart below. If attendees are not yet known please write in a justification in the box below)

*Please note if other DOJ component attendance (FBI, DEA, USMS, USAO, etc.) is expected

If attendees are not known -
explanation:

[illegible]

Hotel Selection Justification and Cost Breakdown

Bid	Hotel	Total Cost	Availability	Food	Guest Room Rate per Night	Meeting Space Rental Fee + Service Fee	Microphones, Mixer, and Recording	Screen and Projector	Technician and Service Fee
1									
2									
3									

Audio/Visual Cost Justification

If A/V estimate costs are above the threshold, use the space below to explain and/or justify the cost.

Itemized Travel Costs Paid or Reimbursed with Cooperative Agreement Funds

Only complete this form when submitting Conference Report Actuals.

Name	Duty Station (Departure and Return Location)	Purpose/Role (Participant, Facilitator, Logistical Coordinator, etc.)	# of days	Total M&IE	Total Lodging (Include tax)	Common Carrier Transportation (Air, Rail, or Bus)	Baggage Fees*	Local Transportation (Includes taxi, parking, rental car, POV)	Total
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
TOTAL									\$ -

* Although there is a separate column for "Baggage Fees" that expense should be added to the "Common Carrier Transportation" in the actuals report.

Complete this form only when submitting Actual Costs and if there are particular itemized expense in "Part B Total Conference Costs" of the Reporting Form exceeds the threshold or the allowable variance. Provide justification/explanation and calculations in the below form.

Expense Category	Cost	Reporting Form Variance Justification/ Explanation
Conference Meeting Space	\$0	
A/V Equipment and Services	\$0	
Conference Meeting Space and A/V Equipment and Services	\$0	Total will auto-populate
Printing and Distribution	\$0	
Gov't Provided Meals*	\$0	
Breakfast	\$0	
Lunch	\$0	
Dinner	\$0	
Refreshments*	\$0	
M&IE	\$0	
Lodging	\$0	
Transportation	\$0	
Local Transportation	\$0	
Logistical Conference Planner	\$0	
Programmatic Conference Planner	\$0	
Conference Trainer/Instructor/Presenter/Facilitator	\$0	Conference trainer/instructor/presenter/facilitator costs should be broken out in the "Conference Request Questions" sheet.
Other Costs	\$0	
Indirect Costs	\$0	
	\$0	
	\$0	
	\$0	
	\$0	
	\$0	
	\$0	
	\$0	
	\$0	
Total:	\$0	Total will auto-populate

Appendix E. Financial/Budget Fact Sheets

This appendix contains fact sheets on Program Income, Consultant/Contractor Rates, Sole Source Justification, Indirect Costs, Grant Award Modification, and Background Screening.



Fact Sheet

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Program Income

What is program income?

Program income means gross income earned by the recipient or subrecipient that is directly generated by an award-supported activity or earned as a result of a federal award during the award period.¹ Program income includes income from fees for services performed, the use or rental of real or personal property acquired under federal awards, the sale of commodities or items fabricated under a federal award, license fees and royalties on patents and copyrights, and principal and interest on loans made with federal award funds.

Program income means gross income earned by the recipient or subrecipient that is directly generated by an award-supported activity or earned as a result of a federal award during the award period.

Examples of program income that has been generated from some COPS Office-funded activities include fees collected for conference registration, exhibit booths, and website advertisements. Interest earned on advances of federal funds is not program income. Except as otherwise provided for in federal statutes, regulations, or the award terms and conditions, program income does not include rebates, credits, discounts, or interest earned on any of these.

The recipient may not earn or keep any profit resulting from a federal award unless expressly authorized in writing by the COPS Office.²

How do I know if my COPS Office award generates program income?

Although recipients are encouraged to earn program income to defray program costs where appropriate, most COPS Office awards are not conducive to generating program income. Contact your COPS Office Program Manager or Grant Program Specialist to determine if revenue generated from your COPS Office award constitutes program income. They will help you assess whether or not the income is generated as a result of the award-supported activity.

How can program income be used?

Program income must be used in accordance with the standards set forth in 2 C.F.R. § 200.307. Program income generated from an award can be used in the following ways:

- Deducted from total allowable project costs to determine net allowable costs to reduce the federal award
- Added to the federal award to increase funds committed to the project
- Used to meet the cost sharing or matching requirement of the federal award

Unless otherwise specified in the award terms and conditions or approved by the COPS Office, program income will be used to defray program costs and reduce the federal share of the project. Program income not anticipated at the time of the award must be used to reduce the federal award and recipient contributions rather than to increase funds

1. Program income is defined by 2 C.F.R. § 200.80 in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards as adopted by the U.S. Department of Justice in 2 C.F.R. § 2800.101 for awards made after December 26, 2014. Prior awards would follow 28 C.F.R. §§ 66.25 and 70.24.

2. See 2 C.F.R. § 200.400(g).

committed to the project. For example, if you were awarded \$100,000 in COPS Office funding with no local match requirement to support a conference and earned \$5,000 in program income from registration fees generated by that conference, an excess of \$5,000 would remain in award funds at the completion of the project. The \$5,000 would be returned to the Federal Government, thereby reducing the federal share of the project.

In some cases, with prior approval, recipients may be able to work with their COPS Office Program Manager or Grant Program Specialist to identify additional project-related allowable costs that could be supported with program income.

Earned program income can be spent only on allowable costs incurred during the award period. Program income cannot be commingled with other awards and cannot be used for purposes outside the scope of the award that generated the income.

There are a variety of circumstances that can affect how program income is treated. If you anticipate generating program income, please contact your COPS Office Program Manager, Grant Program Specialist, or designated Financial Analyst for guidance.

How should recipients report program income?

You are required to report gross program income earned and expended on the Federal Financial Report (SF-425)³ submitted each quarter. How you complete the report depends on when you earn and spend the program income and the status of your award. Using the example discussed earlier in which you earned \$5,000 from registration fees, you would enter the total amount of program income earned (\$5,000) on 10.l and the total amount of program income expended on line 10.m.⁴

Program income earned and expended must be reported on a cumulative basis. You must manually enter these cumulative amounts each quarter, as the SF-425 form does not automatically calculate these amounts. For example, if \$5,000 in program income was earned in the 1st quarter and \$10,000 was earned in the 2nd quarter, you would add those amounts together and enter \$15,000 as earned on line 10.l of the 2nd quarter's SF-425. Similarly, if you spent \$5,000 of program income in the 1st quarter and an additional \$10,000 of program income in the 2nd quarter, you would enter \$15,000 as expended on line 10.m of the 2nd quarter's SF-425. See table 1 for explanation of what to include in form SF-425.

In the event of an audit or other award compliance review, your agency should maintain detailed records that identify the specific project activity source (e.g., conference

Table 1. Program income on the SF-425

Line	Transactions	Description
10.l	Total federal program income earned	Enter the amount of federal program income earned. Do not report any program income here that is being allocated as part of the recipient's cost-sharing amount included in line 10.j.
10.m	Program income expended in accordance with the deduction alternative	Enter the amount of program income that was used to reduce the federal share of the total project costs
10.n	Program income expended in accordance with the addition alternative	Enter the amount of program income that was approved and expended on the project
10.o	Unexpended program income (line l minus line m or line n)	Enter the remaining amount of unexpended program income by taking line l and subtracting either line m or line n, depending on which method you are using

Note: Use lines 10.d–10.o for single award reporting only. Do not complete these lines if reporting on multiple awards.

3. To access this form, visit https://www.cops.usdoj.gov/pdf/SF-425_Form.pdf.

4. For examples of when lines 10.n and 10.o on the SF-425 are used, contact your COPS Office Program Manager.

registration fees) and the amount of all program income generated. Line 12 (“Remarks”) on the SF-425 can be useful to provide narrative explanations supporting the financial information entered.

Can recipients keep program income as a cash reserve for future project costs?

No. Recipients should expend earned project income before drawing down award funds.⁵

How much time is available to spend program income?

Allowable project expenses can be supported by earned program income during the open award period. Funds cannot be drawn down for expenses that are incurred after the award end date.

Avoid retaining earned program income for extended periods of time. If you anticipate a significant lapse of time occurring between earning and spending program income, contact your COPS Office Program Manager or Grant Program Specialist. Unused program income should be deposited into your COPS Office award account to reduce your federal share.⁶ These funds remain available for future use on allowable costs, incurred before award expiration, to fully implement your project.

If you anticipate having unused program income remaining toward the end of the award period, you may submit a request to your COPS Office Program Manager or Grant Program Specialist for a no-cost extension to provide additional time for your organization to spend program income

on allowable costs to fully implement your project. No-cost extension requests must be submitted prior to the award end date and are approved on a case-by-case basis based on reasonable justification.

Unused program income remaining 120 days after the award end date must be promptly returned to the COPS Office. Please contact your COPS Office Program Manager or Grant Program Specialist for guidance on how to return excess program income and complete your final SF-425.

In the event that you earn interest on program income, please contact your designated COPS Office Financial Analyst for guidance on how to complete your final SF-425 to account for interest earned.

Important: Awards must be open and active to incur project expenses paid for by program income.

Contact the COPS Office

If you have any questions regarding the federal requirements on program income, please contact your COPS Office Program Manager, Grant Program Specialist, or designated Financial Analyst.

For more information about COPS Office programs and resources, please call the COPS Office Response Center at 800-421-6770 or by email at AskCopsRC@usdoj.gov or visit the COPS Office website at <https://cops.usdoj.gov>.

5. See 2 C.F.R. § 200.305(b)(5) for awards made after December 26, 2014. Prior awards would follow 28 C.F.R. §§ 66.21 and 70.22.

6. It can take up to six weeks for the returned program income to appear in your COPS Office account.



Fact Sheet

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Consultant/Contractor Rate Information for FY 2021 Awards

Recipient guidelines on consultant rate approval requests

Compensation for individual consultant services procured under a COPS Office award must be reasonable and allocable in accordance with 2 C.F.R. Part 200, Subpart E—Cost Principles and consistent with that paid for similar services in the marketplace.

Unless otherwise approved by the COPS Office, approved consultant rates will be based on the salary a consultant receives from his or her primary employer, as applicable, up to \$650 per day (or \$81.25 per hour). If individuals receive fringe benefits from their primary employer, such fringe benefit costs should not be included in the calculation of consultant rates. For consultant or contractor rates that exceed \$650 per day, the COPS Office requires written justification. **The recipient must provide justification for any consultant rate in excess of \$650 per day and receive COPS Office approval of that rate before drawing down award funds.** An organization may not expend award funds

or drawdown reimbursements for consultant rate increase requests until after the request has been approved by the COPS Office in writing. Any organization that does not provide sufficient written justification as outlined in the following section will be limited to \$650 per day for each consultant or contractor. Please note that this does not mean that the rate can or should be \$650 for all consultants.

NOTE: Consultant and contractor daily rates do not include travel or subsistence costs but may include preparation, evaluation, and travel time.

Compensation for individual consultant services procured under a COPS Office award must be reasonable, allocable, and consistent with that paid for similar services in the marketplace. The recipient must provide justification for any consultant rate in excess of \$650 per day and receive COPS Office approval of that rate before drawing down funds.

Guidance for requesting a consultant rate based on employment

- **Consultants associated with institutions of higher education (including state-run educational institutions).** If representing the academic institution, the maximum rate of compensation that will be allowed is the consultant's academic salary projected for 12 months, divided by 260. These individuals normally receive fringe benefits that include sick leave for a full 12-month period, even though they may only work 9 months per year in their academic positions. This does not apply to individuals

performing consultant work outside of their academic commitments. In such cases, the rate of compensation will be based on reasonable cost principles and requires documentation supporting the requested rate.

- **Consultants employed by state and local government.** Compensation for these consultants will be allowed only when the unit of government will not provide these services without cost. If a state or local government employee is providing services under a federal award and is representing his or her agency without pay from the respective unit of government, the rate of compensation

is not to exceed the daily salary rate for the employee paid by the unit of government. If the state or local government employee is providing services under a federal award and is not representing his or her agency, the rate of compensation is based on the necessary and reasonable cost principles. Please note that under the nonsupplanting requirement of the COPS Office statute, COPS Office funds may not be used to supplant (replace) local funding that otherwise would have been spent on consultants employed by state or local government. The statute bars federal funding of existing consultants and of newly hired consultants that a community is committed to fund in the absence of a COPS Office award.

- **Consultants employed by commercial and nonprofit organizations.** Independent consultant rates will be approved based on the salary a consultant receives from his or her primary employer, as applicable, up to \$650 per day (or \$81.25 per hour). If individuals receive fringe benefits from their primary employer, such fringe benefit costs should not be included in the calculation of consultant rates.

To request approval of a consultant rate in excess of \$650 per day, please submit the signed request on recipient organization letterhead and include the organization DUNS number and the award number for which the approval is being sought.

Please include the following:

- Description of the services to be provided by the consultant or contractor, including the following:
 - The number of days and hours to be worked by each consultant and contractor
 - The daily rate of each consultant and contractor that exceeds \$650 per day (indicate fringe benefits if applicable)

- A resume or curriculum vitae for each consultant or contractor whose rate exceeds \$650 per day
- Documented prior instances when a similar rate has been charged by or paid to the consultant or contractor
- If the consultant is not self-employed and has a primary employer, documentation showing that the requested daily rate is proportionate to the consultant's regular salary (e.g., pay stubs, letter from employer)

You may optionally submit other important information about the consultant or contractor at this time, such as letters of reference; lists of any relevant publications, papers, or honors; advanced experience as a practitioner or academic in the subject area; advanced training relating to the focus of your project; or any unique circumstances that you feel should be considered as the COPS Office reviews your proposed consultant/contractor rates.

To request approval of a consultant/contractor rate in excess of \$650 per day, please return this information to your Grant Program Specialist or Program Manager as soon as possible to expedite the consultant/contractor rate review process.

Contact the COPS Office

For more information about COPS Office programs and resources, please call the COPS Office Response Center at 800-421-6770 or visit the COPS Office website at <https://cops.usdoj.gov>.



Fact Sheet

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Sole Source Justification

What is “sole source” justification?

Sole source procurement or procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source. Sole source procurements must adhere to the standards set forth in 2 C.F.R. § 200.320(c) in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, as adopted by the U.S. Department of Justice in 2 C.F.R. § 2800.101.

When is sole source approval required by the COPS Office?

A recipient must request written approval from the COPS Office for sole source procurements in excess of \$250,000 prior to purchasing equipment, technology, or services; obligating funding for a contract; or entering into a contract with award funds. For the purchase of equipment, technology, or services under a COPS Office award, recipients must use their own documented procurement procedures that reflect applicable state and local laws and regulations, as long as those requirements conform to the federal procurement

An award recipient must request written approval from the COPS Office for sole source procurements in excess of \$250,000 prior to purchasing equipment, technology, or services; obligating funding for a contract; or entering into a contract with award funds.

standards set forth in 2 C.F.R. § 200.317 through 2 C.F.R. § 200.326. A sole source justification should be submitted to the COPS Office if a recipient determines that the award

of a contract through a competitive process is infeasible. Recipients may conduct noncompetitive proposals (or “sole source” procurement) by procurement through solicitation from only one source when one or more of the following circumstances apply:

- The aggregate dollar amount of the acquisition of property or services does not exceed the micro-purchase threshold.
- The item or service is available from only one source.
- The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation.
- The COPS Office authorizes noncompetitive proposals in response to a written request from the recipient.
- Competition is determined inadequate after solicitation of a number of sources.

Sole source procurement should be used only when competitive solicitation procedures like sealed bids or competitive proposals are not applicable to the requirements or are impractical.

What documentation must be submitted to the COPS Office for approval of a sole source procurement?

Requests for sole source procurements of equipment, technology, or services in excess of \$250,000 must be submitted to the COPS Office in writing certifying that the award of the contract through full and open competition is infeasible. An organization may not expend award funds or drawdown reimbursements for sole source justification requests until after the sole source request has been approved by the COPS Office in writing.

The outline that follows may be helpful in preparing your agency's sole source procurement request (which should include your sole source justification) and ensuring that all of the necessary information is included.

The sole source procurement request must be signed and submitted on the recipient's organization letterhead and must include the organization's DUNS number and the award number for which approval is being sought.

The request should also include the following information.

- **Section I.** A brief description of the project, the amount to be designated for the sole source procurement, and the purpose of the contract
- **Section II.** (a) An explanation as to why it is necessary to contract in a noncompetitive manner and (b) which one (or more) of the four circumstances identified here applies to the procurement transaction (include supporting information as identified under the applicable section(s)).

1. The item or service is available from only one source.

Please include the following:

- Uniqueness of items or services to be procured from the proposed contractor or vendor (compatibility, patent issues, etc.)
- How the organization determined that the item or service is available from only one source (market survey results, independent agency research, patented or proprietary system, etc.)
- Explanation of need for contractor's expertise linked to the current project (knowledge of project management, responsiveness, experience of contractor personnel, prior work on earlier phases of project, etc.)
- Any additional information that would support the case

2. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation.

Please include the following:

- When the contractual coverage is required by your department and why
- Impact on project if deadlines or dates are not met
- How long it would take an alternate contractor to

reach the same required level of competence (equate to dollar amounts if desired)

- Any additional information that would support the case

3. The COPS Office authorizes noncompetitive proposals in response to a written request from the recipient.

4. Competition is determined to be inadequate after solicitation of a number of sources.

Please include the following:

- Results of a market survey to determine competition availability; if no survey is conducted, please explain why not
- Any additional information that would support the case

- **Section III.** A budget breakdown for the subaward or procurement contract (see the Award Owner's Manual for budget requirements)

- **Section IV.** A declaration that this action or choice is in the best interest of the organization

Failure to provide all of the necessary information will delay the processing of your request. Your organization will be contacted if any of the identified information is missing or if additional supporting information is required. If the COPS Office determines that the request does not meet the standards set forth here, the request will be denied.

Please be advised that conflicts of interest are prohibited under the federal procurement standards set forth in 2 C.F.R. § 200.318(c). In addition, program funds should not be awarded to any party that is debarred or suspended from participation in federal assistance programs.

If you have any questions regarding the federal requirements that guide procurement procedures, please contact your Grant Program Specialist or Program Manager at 800-421-6770.

Contact the COPS Office

For more information about COPS Office programs and resources, please call the COPS Office Response Center at 800-421-6770 or visit the COPS Office website at <https://cops.usdoj.gov>.



Fact Sheet

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Indirect Cost Rate for FY 2021 Awards

COPS Office programs

If you are requesting indirect costs under a COPS Office program that allows those costs, a copy of your organization's most current, signed, federally approved Negotiated Indirect Cost Rate Agreement must be included with your application, or it must be noted in your budget narrative that you have never received an indirect cost rate. If the rate agreement is expired at the time of application, you should submit documentation demonstrating that the rate is under review by your cognizant federal agency.

If your organization requests indirect costs for a COPS Office award based on an expired rate, your organization may not draw down funding for indirect costs until the current approved rate agreement or an approved extension is submitted to the COPS Office.

In addition, if your organization's rate agreement expires or changes during the award period, you must submit the new rate agreement or approved one-time extension from your cognizant federal agency to the COPS Office.

What are indirect costs?

Indirect (facilities & administrative [F&A]) costs are costs incurred for a common or joint purpose benefiting more than one cost objective. They are not readily attributable to the cost objectives that are being benefited. To facilitate equitable distribution of indirect expenses to the specific cost objectives, it may be necessary to establish a number of pools of indirect (F&A) costs. Indirect (F&A) cost pools must be distributed to benefit cost objectives on bases that will produce equitable results in consideration of relative benefits derived.

Indirect (facilities & administrative [F&A]) costs are costs incurred for a common or joint purpose benefiting more than one cost objective. They are not readily attributable to the cost objectives that are being benefited.

What is an indirect cost rate proposal?

An indirect cost rate proposal as defined in 2 C.F.R. § 200.57 is the documentation prepared by a nonfederal entity to support its request for the establishment of an indirect cost rate, as described in appendix III to 2 C.F.R. Part 200, Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Institutions of Higher Education (IHE), through appendix VII to 2 C.F.R. Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals.

There are several types of indirect cost rates:

- **Final rate** is applicable to a specified past period that is based on the actual costs of the period. A final audited rate is not subject to adjustment.
- **Fixed rate** has the same characteristics as a predetermined rate (q.v.) except that the difference between estimated costs and actual allowable costs of the covered period is carried forward as an adjustment for a future period.

- **One-time extension** allows your organization to apply for a one-time extension of a negotiated indirect (F&A) cost rate. The negotiated cost rate may be extended for up to four years. Once your cognizant federal agency has approved an extension for indirect costs, you must abide by the rate for the agreed-upon time period. No further negotiations regarding indirect costs may occur until the extension has expired. At the end of the extension period, you must negotiate a new indirect cost rate.
- **Predetermined rate** is applicable to a specified current or future period and is not subject to adjustment. A predetermined rate may be used where there is reasonable assurance that the rate is not likely to exceed a rate based on the agency's actual costs. Predetermined rates may not be used by governmental units that have not submitted and negotiated the rate with the cognizant federal agency.
- **Provisional rate** is a temporary rate applicable to a specified time period that is used for funding, interim reimbursement, and reporting of indirect costs pending establishment of a final rate for that period.
- **De minimis indirect cost rate** provides the option for nonfederal entities that do not have a current negotiated or provisional rate (except for those nonfederal entities described in appendix VII to 2 C.F.R. Part 200, paragraph D.1.b) to elect a flat rate of 10 percent of modified total direct costs (MTDC), which may be used indefinitely. No documentation is required for the 10 percent flat rate. MTDC can include all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first \$25,000 of each subaward (regardless of the period of performance of the subawards under the award). MTDC excludes equipment, capital expenditures, rental costs, tuition remission, scholarships and fellowships, participant support costs, and the portion of each subaward in excess of \$25,000. Other items may only be excluded when necessary to avoid a serious inequity in the distribution of indirect costs and with the approval of the cognizant federal agency for indirect costs.

How does an organization establish an indirect cost rate?

If your organization does not have a previously established indirect cost rate, your organization can obtain a rate by contacting your organization's cognizant federal agency, which will review all documentation and approve a rate for the covered time period. For more information on the requirements for development and submission of indirect (F&A) cost rate proposals, please refer to 2 C.F.R. § 200.414(e) and appendices III–VII to 2 C.F.R. Part 200.

What is a cognizant federal agency?

Cognizant federal agency for indirect costs as defined in 2 C.F.R. § 200.1 is the federal agency responsible for reviewing, negotiation, and approving cost allocation plans or indirect cost proposals on behalf of all federal agencies. The cognizant federal agency for indirect cost is not necessarily the same as the cognizant federal agency for audit.

The COPS Office is not a cognizant federal agency. For nonprofit, state, local, and Tribal Governments your cognizant federal agency is generally the federal agency that provides your organization with the most federal financial assistance. For assignments of cognizant federal agencies, see the following:

- **For institutions of higher education.** Appendix III to 2 C.F.R. Part 200—Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Institutions of Higher Education (IHE), paragraph C.11
- **For nonprofit organizations.** Appendix IV to 2 C.F.R. Part 200—Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations, paragraph C.2.a
- **For state and local governments.** Appendix V to 2 C.F.R. Part 200—State/Local Government and Indian Tribe-Wide Central Service Cost Allocation Plans, paragraph F.1
- **For Indian tribes.** Appendix VII to 2 C.F.R. Part 200—States and Local Government and Indian Tribe Indirect Cost Proposal, paragraph D.1

What should an organization do if its indirect cost rate expires or changes during the award period?

If your organization's approved indirect cost rate agreement expires during the award period, a current approved rate agreement must be obtained from the cognizant federal agency and submitted to the COPS Office. The organization must advise the COPS Office of any changes to its approved indirect cost rate during the award period and, if necessary, request a budget modification that reflects the rate change. Please contact your COPS Office Grant Program Specialist or Program Manager to determine when a budget modification is necessary.

If the organization experiences an increase or a decrease in its indirect cost rate, it should submit the new rate to the COPS Office within 30 days of the change.

Can an organization reprogram indirect costs to direct costs?

Reprogramming requests of indirect costs to direct costs are administered through the budget modification process for the specific COPS Office award that your organization received. Please contact your COPS Office Grant Program Specialist or Program Manager to obtain guidance on any additional requirements that may apply to your modification request. The COPS Office will then evaluate your request and notify you in writing of our decision.

Please be advised that if your organization's revised indirect cost rate is lower than the rate approved at the time of award and a formal budget modification was not approved, excess indirect cost rate funds should not be drawn down and will be deobligated at closeout.

Contact the COPS Office

For more information about COPS Office programs and resources, please call the COPS Office Response Center at 800-421-6770 or visit the COPS Office website at <https://cops.usdoj.gov>.

What should an organization expect at the end of the award period regarding its indirect cost rate?

If a provisional indirect cost rate is in effect at award closeout, the recipient shall proceed with closeout but will complete an expenditure analysis upon receipt of the approved final indirect cost rate to determine if an adjustment is necessary. If the recipient drew down excess COPS Office funding for indirect costs, the recipient must return the overpayment to the COPS Office and submit a revised Federal Financial Report (SF-425). If the recipient incurred additional indirect costs, the recipient may request a budget modification if the award is still open and award funds are available. If the recipient returns or draws down COPS Office funding, the recipient will need to submit a revised final Federal Financial Report (SF-425).

Other important factors

To support the indirect cost rate agreement, recipients are responsible for ensuring independent audits are conducted in accordance with existing federal auditing and reporting standards set forth in 2 C.F.R. Part 200, Subpart F—Audit Requirements. A copy of the audit report must be submitted to the cognizant federal agency to support the indirect cost rate agreement.

In accordance with ensuring proper award management and use of funding awarded through the COPS Office, recipients may be selected for a site visit or an enhanced office-based grant review (EOBGR) or may need to address an alleged noncompliance complaint during a compliance review by the COPS Office Grant Monitoring Division.

Therefore, recipients must adhere to proper accounting practices and recordkeeping to ensure all necessary documentation is available for review if requested by the COPS Office. Noncompliance may result in the repayment of misused funds, suspension of funds, or other remedial actions available by law until the noncompliance is resolved.



Fact Sheet

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Grant Award Modifications: Budget Modifications

Under federal regulations, you are required to expend federal funds only as approved in your award package. The COPS Office realizes that agencies and organizations may need to reprogram award funds and has provided this fact sheet to assist with the process. If you require any reprogramming of award funds, please see table 1 for next steps.

Table 1. What to do if you require reprogramming of award funds

Award amount	Type of reprogramming	Next step
Less than \$250,000	Reprogramming at any level relative to total approved budget	Inform COPS Office program manager or grant program specialist prior to reprogramming of funds
More than \$250,000	Less than 10 percent of total approved budget (over the course of the award)	Notify your COPS Office program manager or grant program specialist prior to reprogramming of funds
	More than 10 percent of total approved budget	Submit a formal budget modification requiring approval from the COPS Office prior to reprogramming of funds

Reprogrammed funds must be allocated for items covered within the scope of the original award. Any funds that are being requested to account for a change in scope from the original funded project must first receive approval from the COPS Office to expand or change the scope. Be advised that reprogramming requests for unallowable costs will not be approved.

The COPS Office will not approve any modification request that results in an increase of federal funds. An organization may not expend award funds or drawdown reimbursements for budget modifications until after the modification has been approved by the COPS Office in writing.

What to do if you need a budget modification

If your budget requires a modification, please follow these steps:

1. Contact your program manager (PM) or grant management specialist (GMS) and discuss the modification and reasoning for the change in budget. This process may require back-and-forth discussion and further documentation.
2. Once your agency and the PM or GMS agree to the change, log in to your account via JustGrants and submit a Grant Award Modification (GAM). For instructions on submitting, please visit <https://justicegrants.usdoj.gov/training-resources/justgrants-training/grant-award-modifications>.
3. Each change will need to be entered in the system by either adding or modifying the amount. Every item that is modified must have an accompanying narrative explaining the modification. The narrative must include the following:
 - a. A brief description of each item and change that includes its purpose and how the item relates to the overall project
 - b. A calculation breakdown for each new item
4. Once your budget modification is submitted, inform your PM or GMS via email. In addition, include any relevant documentation as needed for the modification. This documentation may include the following:
 - a. For any new personnel or consultants you plan to hire noncompetitively, a resume must be submitted for pre-approval by the COPS Office.
 - b. For consultant rates over \$650 per day, a consultant rate justification must be submitted to the COPS Office for pre-approval (see the Consultant/Contractor Rate Information fact sheet).
 - c. If claiming indirect costs, beyond the de minimis rate, include a current Indirect Cost Rate Agreement.

Documentation for personnel and consultant costs

Once you have completed all of these steps, the COPS Office will review the budget modification. It is important to note that throughout the COPS Office review, no other processes including extensions can be submitted, and extension request should be submitted before requests for budget modifications. The budget modification typically takes 30 days to process.

Next steps

Your budget modification will be reviewed to ensure it meets programmatic and financial requirements. At any point, the PM, grant program specialist (GPS), or GMS may reach out to you for clarification, changes, or justification. Based on the changes, the modification may be returned to you for revisions. After receiving notice from the COPS Office/JustGrants, you will be able to access the modification, make the necessary budget adjustments, and resubmit the saved changes.

After the GAM is fully reviewed, you will receive an automated email from JustGrants when the modification has been processed and either approved or rejected.

Implementation of the modified award budget may begin following this written approval from the COPS Office. The modification approvals for active awards will be accompanied by a modified approved budget in JustGrants reflecting the approved changes.

Other resources

Your PM or GMS can provide you with a budget detail worksheet to help keep track of your costs and modifications. This tool can be used to track all of your costs, and when you submit a budget modification, it can be useful to submit as supplemental documentation to your PM or GMS.

For additional information, please review the Sole Source Justification, Consultant/Contractor Rate Information, and Indirect Cost Rate fact sheets. These fact sheets are available at <https://cops.usdoj.gov/programdocuments>.

Finally, your Award Owner's Manual, Award Package, Cooperative Agreement (if applicable), and Terms and Conditions will provide more information on specific requirements that are applicable to your award.

Please contact your PM or GMS for further direction on any additional requirements that may be applied to your modification request or any other questions.

Contact the COPS Office

For more information about COPS Office programs and resources, please call the COPS Office Response Center at 800-421-6770 or visit the COPS Office website at <https://cops.usdoj.gov>.



Fact Sheet

cops.usdoj.gov

Background Screening and Prevention Training Resources for Projects Involving Minors

To aid in the safeguarding of minors involved in U.S. Department of Justice (DOJ)–funded youth-centered programs, we have identified two relevant training programs that are available free of charge through the Office of Juvenile Justice and Delinquency Prevention (OJJDP)–funded National Children’s Advocacy Center (NCAC): (1) Preventing Child Sexual Abuse in Youth-Serving Organizations and (2) Rethinking Sexual Violence Prevention: Innovations With Bystanders, The Internet, and Youth Serving Organizations. These programs are accessible via the NCAC Virtual Training Center (www.nationalcac.org); you can search the training program by name from the home page.

The COPS Office has worked with the National Center for Missing and Exploited Children (NCMEC) to update the publication titled *What You Need to Know About Background Screening* (<https://cops.usdoj.gov/RIC/ric.php?page=detail&id=COPS-P260>). This publication addresses the importance of background screening, the range of screening options available to organizations, and best practices in conducting background screening and acting upon the results.

Contact the COPS Office

For more information about COPS Office programs and resources, please call the COPS Office Response Center at 800-421-6770 or visit the COPS Office website at <https://cops.usdoj.gov>.

Appendix F. Federal Civil Rights Memo

MEMORANDUM

TO: COPS Office Award Recipients

FROM: Michael L. Alston
Director, Office for Civil Rights, Office of Justice Programs

DATE: June 1, 2020

RE: Federal Civil Rights Statutes and Regulations

Congratulations on your recent award! The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972, require recipients of federal financial assistance to give assurances that they will comply with those laws. In addition to those civil rights laws, many grant program statutes contain nondiscrimination provisions that require compliance with them as a condition of receiving federal financial assistance. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with OJP and other DOJ awards, see <https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm>

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria. These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a non-discriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEO requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5). Please submit information about any adverse finding to the OCR at the above address.

We at the OCR are available to help you and your organization meet the civil rights requirements that are associated with OJP and other DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to let us know.

Appendix G. Enhancement of contractor protection from reprisal for disclosure of certain information (41 U.S.C. § 4712)

(a) Prohibition of reprisals.--

- (1) **In general.**--An employee of a contractor, subcontractor, grantee, or subgrantee or personal services contractor may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in paragraph (2) information that the employee reasonably believes is evidence of gross mismanagement of a Federal contract or grant, a gross waste of Federal funds, an abuse of authority relating to a Federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or grant.
- (2) **Persons and bodies covered.**--The persons and bodies described in this paragraph are the persons and bodies as follows:
 - (A) A Member of Congress or a representative of a committee of Congress.
 - (B) An Inspector General.
 - (C) The Government Accountability Office.
 - (D) A Federal employee responsible for contract or grant oversight or management at the relevant agency.
 - (E) An authorized official of the Department of Justice or other law enforcement agency.
 - (F) A court or grand jury.
 - (G) A management official or other employee of the contractor, subcontractor, or grantee who has the responsibility to investigate, discover, or address misconduct.
- (3) **Rules of construction.**--For the purposes of paragraph (1)--
 - (A) an employee who initiates or provides evidence of contractor, subcontractor, or grantee misconduct in any judicial or administrative proceeding relating to waste, fraud, or abuse on a Federal contract or grant shall be deemed to have made a disclosure covered by such paragraph; and
 - (B) a reprisal described in paragraph (1) is prohibited even if it is undertaken at the request of an executive branch official, unless the request takes the form of a non-discretionary directive and is within the authority of the executive branch official making the request.

(b) Investigation of complaints.--

- (1) **Submission of complaint.**--A person who believes that the person has been subjected to a reprisal prohibited by subsection (a) may submit a complaint to the Inspector General of the executive agency involved. Unless the Inspector General determines that the complaint is frivolous, fails to allege a violation of the prohibition in subsection (a), or has previously been addressed in another Federal or State judicial or administrative proceeding initiated by the complainant, the Inspector General shall investigate the complaint and, upon completion of such investigation, submit a report of the findings of the investigation to the person, the contractor or grantee concerned, and the head of the agency.

(2) Inspector General action.--

(A) Determination or submission of report on findings.--Except as provided under subparagraph (B), the Inspector General shall make a determination that a complaint is frivolous, fails to allege a violation of the prohibition in subsection (a), or has previously been addressed in another Federal or State judicial or administrative proceeding initiated by the complainant or submit a report under paragraph (1) within 180 days after receiving the complaint.

(B) Extension of time.--If the Inspector General is unable to complete an investigation in time to submit a report within the 180-day period specified in subparagraph (A) and the person submitting the complaint agrees to an extension of time, the Inspector General shall submit a report under paragraph (1) within such additional period of time, up to 180 days, as shall be agreed upon between the Inspector General and the person submitting the complaint.

(3) Prohibition on disclosure.--The Inspector General may not respond to any inquiry or disclose any information from or about any person alleging the reprisal, except to the extent that such response or disclosure is--

(A) made with the consent of the person alleging the reprisal;

(B) made in accordance with the provisions of section 552a of title 5 or as required by any other applicable Federal law; or

(C) necessary to conduct an investigation of the alleged reprisal.

(4) Time limitation.--A complaint may not be brought under this subsection more than three years after the date on which the alleged reprisal took place.

(c) Remedy and enforcement authority.--

(1) In general.--Not later than 30 days after receiving an Inspector General report pursuant to subsection (b), the head of the executive agency concerned shall determine whether there is sufficient basis to conclude that the contractor or grantee concerned has subjected the complainant to a reprisal prohibited by subsection (a) and shall either issue an order denying relief or shall take one or more of the following actions:

(A) Order the contractor or grantee to take affirmative action to abate the reprisal.

(B) Order the contractor or grantee to reinstate the person to the position that the person held before the reprisal, together with compensatory damages (including back pay), employment benefits, and other terms and conditions of employment that would apply to the person in that position if the reprisal had not been taken.

(C) Order the contractor or grantee to pay the complainant an amount equal to the aggregate amount of all costs and expenses (including attorneys' fees and expert witnesses' fees) that were reasonably incurred by the complainant for, or in connection with, bringing the complaint regarding the reprisal, as determined by the head of the executive agency.

Exhaustion of remedies.--If the head of an executive agency issues an order denying relief under paragraph (1) or has not issued an order within 210 days after the submission of a complaint under subsection (b), or in the case of an extension of time under paragraph (b)(2)(B), not later than 30 days after the expiration of the extension of time, and there is no showing that such delay is due to the bad faith of the complainant, the complainant shall be deemed to have exhausted all administrative remedies with respect to the complaint, and the complainant may bring a de novo action at law or equity against the contractor or grantee to seek compensatory damages and other relief available under this section in the appropriate district court of the United States, which shall have jurisdiction

over such an action without regard to the amount in controversy. Such an action shall, at the request of either party to the action, be tried by the court with a jury. An action under this paragraph may not be brought more than two years after the date on which remedies are deemed to have been exhausted.

- (2) Admissibility of evidence.**--An Inspector General determination and an agency head order denying relief under paragraph (2) shall be admissible in evidence in any de novo action at law or equity brought pursuant to this subsection.
- (3) Enforcement of orders.**--Whenever a person fails to comply with an order issued under paragraph (1), the head of the executive agency concerned shall file an action for enforcement of such order in the United States district court for a district in which the reprisal was found to have occurred. In any action brought under this paragraph, the court may grant appropriate relief, including injunctive relief, compensatory and exemplary damages, and attorney fees and costs. The person upon whose behalf an order was issued may also file such an action or join in an action filed by the head of the executive agency.
- (4) Judicial review.**--Any person adversely affected or aggrieved by an order issued under paragraph (1) may obtain review of the order's conformance with this subsection, and any regulations issued to carry out this section, in the United States court of appeals for a circuit in which the reprisal is alleged in the order to have occurred. No petition seeking such review may be filed more than 60 days after issuance of the order by the head of the executive agency. Review shall conform to chapter 7 of title 5. Filing such an appeal shall not act to stay the enforcement of the order of the head of an executive agency, unless a stay is specifically entered by the court.
- (5) Burdens of proof.**--The legal burdens of proof specified in section 1221(e) of title 5 shall be controlling for the purposes of any investigation conducted by an Inspector General, decision by the head of an executive agency, or judicial or administrative proceeding to determine whether discrimination prohibited under this section has occurred.
- (6) Rights and remedies not waivable.**--The rights and remedies provided for in this section may not be waived by any agreement, policy, form, or condition of employment.
- (d) Notification of employees.**--The head of each executive agency shall ensure that contractors, subcontractors, and grantees of the agency inform their employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.
- (e) Construction.**--Nothing in this section may be construed to authorize the discharge of, demotion of, or discrimination against an employee for a disclosure other than a disclosure protected by subsection (a) or to modify or derogate from a right or remedy otherwise available to the employee.
- (f) Exceptions.**--

 - (1)** This section shall not apply to any element of the intelligence community, as defined in section 3(4) of the National Security Act of 1947 (50 U.S.C. § 401a(4)).
 - (2)** This section shall not apply to any disclosure made by an employee of a contractor, subcontractor, or grantee of an element of the intelligence community if such disclosure--

 - (A)** relates to an activity of an element of the intelligence community; or
 - (B)** was discovered during contract, subcontract, or grantee services provided to an element of the intelligence community.

(g) Definitions.--In this section:

- (1)** The term “abuse of authority” means an arbitrary and capricious exercise of authority that is inconsistent with the mission of the executive agency concerned or the successful performance of a contract or grant of such agency.
- (2)** The term “Inspector General” means an Inspector General appointed under the Inspector General Act of 1978 and any Inspector General that receives funding from, or has oversight over contracts or grants awarded for or on behalf of, the executive agency concerned.

(h) Construction.--Nothing in this section, or the amendments made by this section, 1 shall be construed to provide any rights to disclose classified information not otherwise provided by law.

[(i) Repealed by Pub.L. 114-261, § 1(a)(3)(A)(ii), Dec. 14, 2016, 130 Stat. 1362]

Appendix H. 2 C.F.R. Appendix II to Part 200: Contract provisions for nonfederal entity contracts under federal awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of

40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) See § 200.323.

(K) See § 200.216.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75888, Dec. 19, 2014; 85 FR 49577, Aug. 13, 2020]

Appendix I. 2 C.F.R. Part 200, Appendix XII to Part 200—AWARD TERM AND CONDITION FOR RECEIPT INTEGRITY AND PERFORMANCE MATTERS

A. REPORTING OF MATTERS RELATED TO RECIPIENT INTEGRITY AND PERFORMANCE

1. General Reporting Requirement

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain the currency of information reported to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this award term and condition. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

2. Proceedings About Which You Must Report

Submit the information required about each proceeding that:

- a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;
- b. Reached its final disposition during the most recent five-year period; and
- c. Is one of the following:
 - (1) A criminal proceeding that resulted in a conviction, as defined in paragraph 5 of this award term and condition;
 - (2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;
 - (3) An administrative proceeding, as defined in paragraph 5. of this award term and condition, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or
 - (4) Any other criminal, civil, or administrative proceeding if:
 - (i) It could have led to an outcome described in paragraph 2.c.(1), (2), or (3) of this award term and condition;
 - (ii) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and
 - (iii) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

3. Reporting Procedures

Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph 2 of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under Federal procurement contracts that you were awarded.

4. Reporting Frequency

During any period of time when you are subject to the requirement in paragraph 1 of this award term and condition, you must report proceedings information through SAM for the most recent five year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.

5. Definitions

For purposes of this award term and condition:

- a. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.
- b. Conviction, for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.
- c. Total value of currently active grants, cooperative agreements, and procurement contracts includes—
 - (1) Only the Federal share of the funding under any Federal award with a recipient cost share or match; and
 - (2) The value of all expected funding increments under a Federal award and options, even if not yet exercised.

B. [Reserved]

[80 FR 43310, July 22, 2015, as amended at 85 FR 49582, Aug. 13, 2020]

Appendix J. 41 U.S.C. § 4712 - Enhancement of contractor protection from reprisal for disclosure of certain information

(a) Prohibition of reprisals.--

(1) In general.--An employee of a contractor, subcontractor, grantee, or subgrantee or personal services contractor may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in paragraph (2) information that the employee reasonably believes is evidence of gross mismanagement of a Federal contract or grant, a gross waste of Federal funds, an abuse of authority relating to a Federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or grant.

(2) Persons and bodies covered.--The persons and bodies described in this paragraph are the persons and bodies as follows:

(A) A Member of Congress or a representative of a committee of Congress.

(B) An Inspector General.

(C) The Government Accountability Office.

(D) A Federal employee responsible for contract or grant oversight or management at the relevant agency.

(E) An authorized official of the Department of Justice or other law enforcement agency.

(F) A court or grand jury.

(G) A management official or other employee of the contractor, subcontractor, or grantee who has the responsibility to investigate, discover, or address misconduct.

(3) Rules of construction.--For the purposes of paragraph (1)--

(A) an employee who initiates or provides evidence of contractor, subcontractor, or grantee misconduct in any judicial or administrative proceeding relating to waste, fraud, or abuse on a Federal contract or grant shall be deemed to have made a disclosure covered by such paragraph; and

(B) a reprisal described in paragraph (1) is prohibited even if it is undertaken at the request of an executive branch official, unless the request takes the form of a non-discretionary directive and is within the authority of the executive branch official making the request.

(b) Investigation of complaints.--

(1) Submission of complaint.--A person who believes that the person has been subjected to a reprisal prohibited by subsection (a) may submit a complaint to the Inspector General of the executive agency involved. Unless the Inspector General determines that the complaint is frivolous, fails to allege a violation of the prohibition in subsection (a), or has previously been addressed in another Federal or State judicial or administrative proceeding initiated by the complainant, the Inspector General shall investigate the complaint and, upon completion of such investigation, submit a report of the findings of the investigation to the person, the contractor or grantee concerned, and the head of the agency.

(2) Inspector General action.--

(A) Determination or submission of report on findings.--Except as provided under subparagraph (B), the Inspector General shall make a determination that a complaint is frivolous, fails to allege a violation of the prohibition in subsection (a), or has previously been addressed in another Federal or State judicial or administrative proceeding initiated by the complainant or submit a report under paragraph (1) within 180 days after receiving the complaint.

(B) Extension of time.--If the Inspector General is unable to complete an investigation in time to submit a report within the 180-day period specified in subparagraph (A) and the person submitting the complaint agrees to an extension of time, the Inspector General shall submit a report under paragraph (1) within such additional period of time, up to 180 days, as shall be agreed upon between the Inspector General and the person submitting the complaint.

(3) Prohibition on disclosure.--The Inspector General may not respond to any inquiry or disclose any information from or about any person alleging the reprisal, except to the extent that such response or disclosure is--

(A) made with the consent of the person alleging the reprisal;

(B) made in accordance with the provisions of section 552a of title 5 or as required by any other applicable Federal law; or

(C) necessary to conduct an investigation of the alleged reprisal.

(4) Time limitation.--A complaint may not be brought under this subsection more than three years after the date on which the alleged reprisal took place.

(c) Remedy and enforcement authority.--

(1) In general.--Not later than 30 days after receiving an Inspector General report pursuant to subsection (b), the head of the executive agency concerned shall determine whether there is sufficient basis to conclude that the contractor or grantee concerned has subjected the complainant to a reprisal prohibited by subsection (a) and shall either issue an order denying relief or shall take one or more of the following actions:

(A) Order the contractor or grantee to take affirmative action to abate the reprisal.

(B) Order the contractor or grantee to reinstate the person to the position that the person held before the reprisal, together with compensatory damages (including back pay), employment benefits, and other terms and conditions of employment that would apply to the person in that position if the reprisal had not been taken.

(C) Order the contractor or grantee to pay the complainant an amount equal to the aggregate amount of all costs and expenses (including attorneys' fees and expert witnesses' fees) that were reasonably incurred by the complainant for, or in connection with, bringing the complaint regarding the reprisal, as determined by the head of the executive agency.

(2) Exhaustion of remedies.--If the head of an executive agency issues an order denying relief under paragraph (1) or has not issued an order within 210 days after the submission of a complaint under subsection (b), or in the case of an extension of time under paragraph (b)(2)(B), not later than 30 days after the expiration of the extension of time, and there is no showing that such delay is due to the bad faith of the complainant, the complainant shall be deemed to have exhausted all administrative remedies with respect to the complaint, and the complainant may bring a de novo action at law or equity against the contractor or grantee to seek compensatory damages and other relief available under this section in the appropriate district court of the United States, which shall have jurisdiction

over such an action without regard to the amount in controversy. Such an action shall, at the request of either party to the action, be tried by the court with a jury. An action under this paragraph may not be brought more than two years after the date on which remedies are deemed to have been exhausted.

(3) Admissibility of evidence.--An Inspector General determination and an agency head order denying relief under paragraph (2) shall be admissible in evidence in any de novo action at law or equity brought pursuant to this subsection.

(4) Enforcement of orders.--Whenever a person fails to comply with an order issued under paragraph (1), the head of the executive agency concerned shall file an action for enforcement of such order in the United States district court for a district in which the reprisal was found to have occurred. In any action brought under this paragraph, the court may grant appropriate relief, including injunctive relief, compensatory and exemplary damages, and attorney fees and costs. The person upon whose behalf an order was issued may also file such an action or join in an action filed by the head of the executive agency.

(5) Judicial review.--Any person adversely affected or aggrieved by an order issued under paragraph (1) may obtain review of the order's conformance with this subsection, and any regulations issued to carry out this section, in the United States court of appeals for a circuit in which the reprisal is alleged in the order to have occurred. No petition seeking such review may be filed more than 60 days after issuance of the order by the head of the executive agency. Review shall conform to chapter 7 of title 5. Filing such an appeal shall not act to stay the enforcement of the order of the head of an executive agency, unless a stay is specifically entered by the court.

(6) Burdens of proof.--The legal burdens of proof specified in section 1221(e) of title 5 shall be controlling for the purposes of any investigation conducted by an Inspector General, decision by the head of an executive agency, or judicial or administrative proceeding to determine whether discrimination prohibited under this section has occurred.

(7) Rights and remedies not waivable.--The rights and remedies provided for in this section may not be waived by any agreement, policy, form, or condition of employment.

(d) Notification of employees.--The head of each executive agency shall ensure that contractors, subcontractors, and grantees of the agency inform their employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

(e) Construction.--Nothing in this section may be construed to authorize the discharge of, demotion of, or discrimination against an employee for a disclosure other than a disclosure protected by subsection (a) or to modify or derogate from a right or remedy otherwise available to the employee.

(f) Exceptions.--(1) This section shall not apply to any element of the intelligence community, as defined in section 3(4) of the National Security Act of 1947 (50 U.S.C. 401a(4)).

(2) This section shall not apply to any disclosure made by an employee of a contractor, subcontractor, or grantee of an element of the intelligence community if such disclosure--

(A) relates to an activity of an element of the intelligence community; or

(B) was discovered during contract, subcontract, or grantee services provided to an element of the intelligence community.

(g) Definitions.--In this section:

(1) The term "abuse of authority" means an arbitrary and capricious exercise of authority that is inconsistent with the mission of the executive agency concerned or the successful performance of a contract or grant of such agency.

(2) The term "Inspector General" means an Inspector General appointed under the Inspector General Act of 1978 and any Inspector General that receives funding from, or has oversight over contracts or grants awarded for or on behalf of, the executive agency concerned.

(h) Construction.--Nothing in this section, or the amendments made by this section, shall be construed to provide any rights to disclose classified information not otherwise provided by law.

(i) Repealed by Pub.L. 114-261, § 1(a)(3)(A)(ii), Dec. 14, 2016, 130 Stat. 1362]

Appendix K. Intergovernmental review process, points of contact by state

Executive Order 12372 requires applicants from state and local units of government or other organizations or individuals providing service within a state to submit a copy of the application to the state single point of contact (SPOC), if one exists and if this program has been selected for review by the state. Before the application due date, you must contact your state SPOC to find out if this program has been selected for review and comply with the state's process under Executive Order 12372. The Catalog of Federal Domestic Assistance reference for this program is number 16.710, "Public Safety and Community Policing Grants."

A current list of state SPOCs is listed at <https://www.archives.gov/federal-register/codification/executive-order/12372.html>. States that are not listed have chosen not to participate in the intergovernmental review process and therefore do not have an SPOC.

Appendix L. Federal Funding Accountability and Transparency Act (FFATA)—Reporting subaward and executive compensation award term

2 C.F.R. Part 170, Appendix A to Part 170—Award term

I. Reporting Subawards and Executive Compensation

a. Reporting of first-tier subawards.

Applicability. Unless you are exempt as provided in paragraph d. of this award term, you must report each action that equals or exceeds \$30,000 in Federal funds for a subaward to a non-Federal entity or Federal agency (see definitions in paragraph e. of this award term).

Where and when to report.

i. The non-Federal entity or Federal agency must report each obligating action described in paragraph a.1. of this award term to <http://www.fsrs.gov>.

ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)

What to report. You must report the information about each obligating action that the submission instructions posted at <http://www.fsrs.gov> specify.

b. Reporting total compensation of recipient executives for non-Federal entities.

Applicability and what to report. You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if—

The total Federal funding authorized to date under this Federal award equals or exceeds \$30,000 as defined in 2 CFR 170.320;

in the preceding fiscal year, you received—

(A) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards), and

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and,

The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)

2. Where and when to report. You must report executive total compensation described in paragraph b.1. of this award term:

i. As part of your registration profile at <https://www.sam.gov>.

ii. By the end of the month following the month in which this award is made, and annually thereafter.

c. Reporting of Total Compensation of Subrecipient Executives.

Applicability and what to report. Unless you are exempt as provided in paragraph d. of this award term, for each first-tier non-Federal entity subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most highly compensated executives for the subrecipient's preceding completed fiscal year, if—in the subrecipient's preceding fiscal year, the subrecipient received—

(A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards) and,

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and

The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at

<http://www.sec.gov/answers/execomp.htm>.)

Where and when to report.

You must report subrecipient executive total compensation described in paragraph c.1. of this award term:

To the recipient.

By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (i.e., between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.

d. Exemptions.

If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:

i. Subawards, and

ii. The total compensation of the five most highly compensated executives of any subrecipient.

e. Definitions.

For purposes of this award term:

Federal Agency means a Federal agency as defined at 5 U.S.C. 551(1) and further clarified by 5U.S.C. 552(f).

Non-Federal entity means all of the following, as defined in 2 CFR part 25:A Governmental organization, which is a State, local government, or Indian tribe;

A foreign public entity;

A domestic or foreign nonprofit organization; and,

A domestic or foreign for-profit organization

Executive means officers, managing partners, or any other employees in management positions.

Subaward: This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.

The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see 2 CFR 200.331).

A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.

Subrecipient means a non-Federal entity or Federal agency that:

- i. Receives a subaward from you (the recipient) under this award; and
- ii. Is accountable to you for the use of the Federal funds provided by the subaward.

Total compensation means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)).

[85 FR 49526, Aug. 13, 2020]

Appendix M. Remittance of Interest Earned Amounts

2 CFR § 200.305 (b)(9) – Payment (remittance of interest earned)

1. *Interest earned amounts up to \$500 per year may be retained by the non-federal entity for administrative expense. Any additional interest earned on federal advance payments deposited in interest-bearing accounts must be remitted annually to the Department of Health and Human Services Payment Management System (PMS) through an electronic medium using either Automated Clearing House (ACH) network or a Fedwire Funds Service payment. Remittances must include pertinent information of the payee and nature of payment in the memo area (often referred to as “addenda records” by Financial Institutions) as that will assist in the timely posting of interest earned on federal funds. Pertinent details include the Payee Account Number (PAN) if the payment originated from PMS, or Agency information if the payment originated from ASAP, NSF or another federal agency payment system. The remittance must be submitted as follows:*

- i. For ACH Returns:

Routing Number: 051036706

Account number: 303000

Bank Name and Location: Credit Gateway - ACH Receiver St. Paul, MN

- ii. For Fedwire Returns*:

Routing Number: 021030004

Account number: 75010501

Bank Name and Location: Federal Reserve Bank Treas NYC/Funds Transfer Division New York, NY

(* Please note organization initiating payment is likely to incur a charge from your Financial Institution for this type of payment)

- iii. For International ACH Returns:

Beneficiary Account: Federal Reserve Bank of New York/ITS (FRBNY/ITS)

Bank: Citibank N.A. (New York)

Swift Code: CITIUS33

Account Number: 36838868

Bank Address: 388 Greenwich Street, New York, NY 10013

Payment Details (Line 70): Agency

Name (abbreviated when possible) and ALC Agency POC: Michelle Haney, 301-492-5065

- iv. For recipients that do not have electronic remittance capability, please make check** payable to:
“The Department of Health and Human Services.”

Mail Check to Treasury approved lockbox:

HHS Program Support Center, P.O. Box 530231, Atlanta, GA 30353-0231

(** Please allow 4-6 weeks for processing of a payment by check to be applied to the appropriate PMS account)

Any additional information/instructions may be found on the PMS Web site at <https://pms.psc.gov/>

Appendix N. Additional resources for Cooperative Agreement recipients

Some recipients may be awarded Cooperative Agreements to develop reports, publications, manuals, training, videos, and other products. The Cooperative Agreement, which is incorporated by reference into the Award Document, includes customized tasks and deliverables that may require the recipient to follow one or more of these resource documents applicable to their project:

- **In Person Curriculum Standards Guide**
- **Online Curriculum Process Guide**
- **Instructor Quality Assurance Guide**
- **Non-TOT Instructor Guide Template**
- **Non-TOT Participant Guide Template**
- **Non-TOT PowerPoint Background**
- **TOT Instructor Guide Template**
- **TOT Participant Guide Template**
- **TOT PowerPoint Background**
- **Video Development Process Guide**
- **COPS Office Logo Standards Manual**
- **The COPS Office Editorial and Graphics Style Manual: Guide for Authors, New Revised Second Edition**
- **Section 508 of the Rehabilitation Act of 1973**



Fact Sheet

cops.usdoj.gov

Training Fact Sheet

The COPS Office has a series of requirements for the development and delivery of in-person and online training. These requirements can be found in the two COPS Office curriculum guides: (1) Online Curriculum Standards and Review: Process Guide at https://cops.usdoj.gov/pdf/training/Online_Curriculum_Process_Guide.pdf and (2) In-Person Curriculum Standards and Review: Process Guide at https://cops.usdoj.gov/pdf/training/In_Person_Curriculum_Standards_Guide.pdf. The guides were established to provide guidance to COPS Office training providers and program managers on instructional design, promising practices, and the process by which the COPS Office will review and approve curricula.

The COPS Office trainings are national in scope and should have a specific law enforcement audience: executives, first-line supervisors, line officers, dispatchers, joint community and officers, etc. COPS Office training supports the needs of the law enforcement field and strives to increase public safety.

The training goals of the COPS Office are as follows:

- Establish a common process for the development of COPS Office training initiatives.
- Manage quality control through a series of review and approval checkpoints.
- Standardize content, style, format, and quality.
- Establish clear outcome expectations of training initiatives.
- Maintain training relevance for the field.
- Prepare training for accreditation through national law enforcement training accreditation programs.

The COPS Office defines training as the teaching and learning activities carried out for the primary purpose of helping members of an organization acquire and apply the knowledge, skills, abilities, and attitudes needed by a particular job or organization. Training is driven by specific goals and objectives; it is not a single event but rather an ongoing process that requires continuous self-reflection and evaluation.

Learning outcomes and objectives. Objectives describe what learners should be able to know and do after training. Learning outcomes establish the criteria by which the training will be judged a success. Training objectives and learning outcomes should be aligned with an employee's position and with the organization's goals and mission.

Self-reflection and evaluation. Self-reflection should be a conscious process whereby trainees critically analyze the training materials and test their own understanding and retention; it is an internal check on the progress and outcomes of the training. Evaluation is the external check; it should consist of setting goals in accordance with the learning outcomes and objectives and conducting pre- and post-training testing and a final course evaluation to ensure those goals are met.

Training materials. Guides, webinars, articles, conference presentations, podcasts, videos, blogs, and newsfeeds (to provide a few examples) can serve as support material in trainings or as standalone materials to increase knowledge, but on their own they cannot be defined as training.

The COPS Office also has a series of requirements that instructors must meet prior to becoming instructors for COPS Office courses and for the duration of their instructor tenure. Those requirements can be found in the COPS Office's Instructor Quality Assurance Guide at https://cops.usdoj.gov/pdf/training/Instructor_Quality_Assurance_Guide.pdf.

Online trainings can be found on the COPS Office Training Portal at <https://copstrainingportal.org>.

Contact the COPS Office

For questions related to the development and delivery of in-person or online training or for more information about COPS Office programs and resources, please call the COPS Office Response Center at 800-421-6770 or visit the COPS Office website at <https://cops.usdoj.gov>.



The ADDIE Model of Instructional Design

The ADDIE model is a process traditionally used by instructional designers and training developers. The five phases—Analysis, Design, Development, Implementation, and Evaluation—represent a dynamic, flexible guideline for building effective training and performance support tools.

In the ADDIE model, each step has an outcome that feeds into the subsequent step.

Analysis Phase

The first stage of the ADDIE model is the analysis phase. In this phase, the instructional goals and objectives are established, and the learning environment and learner's existing knowledge and skills are identified. Incorporated in this phase are the needs assessment, the course outline, and the analysis of delivery methods most appropriate to learning. The following questions are addressed during the analysis phase:

- Who is the audience, and what are their characteristics?
- What is the behavioral outcome?
- What types of learning constraints exist?
- What are the delivery options?
- What is the timeline for project completion?

Design Phase

This stage of the ADDIE model focuses on creating the blueprint for the instructional experience—that is, creating the structure and content of the learning materials, the learning assessment process, and the resources and activities that will be used to attain and complement the learning outcomes. The following are some of the steps used during the design phase to create the curriculum:

- Documentation of the project's instructional, visual, and technical design strategy
- Application of instructional strategies according to the intended outcomes
- Prototype creation
- Exercise creation
- Graphic design

Development Phase

The development phase focuses on how the plans that were created in the design phase become a reality. This phase addresses how the instructional materials will be used to support learning and engage students in innovative and productive ways. During this phase, the curriculum is reviewed and revised according to any feedback given.

Implementation Phase

During the implementation phase, the procedure for training the facilitators is developed and delivered, and the procedure for training the participants is refined. This is also the phase where the project manager ensures that the supplemental resources (books, hands-on equipment, tools, CD-ROMs, and software) are in place and that the learning application or website is functional, available, and ready for use. In this stage, the course is also tested and deployed to determine whether the components function as designed within the identified environment. This phase validates the implementation and identifies any anomalies prior to full course deployment.

Evaluation Phase

The evaluation phase determines how students feel about the course experience, whether goals were achieved, whether the transfer of learning took place, and any long-term outcomes. This phase also identifies the gaps in student performance that need to be addressed. Two levels of evaluation may be conducted:

Level 1—Reactions. Learners provide reactions and comments to the course, usually in the form of a response to a questionnaire.

Level 2—Learning. Assessments of content retention, application, and institutionalization.

Contact the COPS Office

For more information about COPS Office programs and resources, please call the COPS Office Response Center at 800-421-6770 or visit the COPS Office website at <https://cops.usdoj.gov>.

Glossary of Terms

allowable costs. Allowable costs are expenses that may be funded by this award program. The COPS Office CPD award must be limited to funding for equipment, services, personnel, and other costs purchased or hired on or after the award start date. Upon review of your submitted budget, any unallowable costs were removed. Your award package specifies your allowable costs, contains the final budget category amounts for which your agency was approved, and notes any relevant revisions that were made to your original budget submission.

audit. Work done by auditors, including both the Office of the Inspector General (OIG) and state or local auditors, to examine financial statements and to review

- compliance with laws and regulations;
- economy and efficiency of operations;
- effectiveness in achieving program results;
- allowability of costs claimed against the award.

authorized representative. The authorized representatives are the individuals in your organization who have final authority and responsibility for all programmatic and financial decisions regarding this award. At the time of award application, your agency listed the authorized representatives for your agency. For non-law enforcement agencies (institutions of higher education, private organizations, etc.), the authorized representatives are the programmatic and financial officials who have the ultimate signatory authority to sign contracts on behalf of your organization. These executives are listed on your award document and are understood to be your authorized representatives. If any of the executive information is incorrect, please submit the correct information to the COPS Office by completing an official Change of Information form available online at <https://cops.usdoj.gov>.

award end date. This is the date until which your agency is authorized to purchase items or hire positions that were approved by the COPS Office. The award end date is found on your award document. Recipients may not make any purchases or hire any positions after this date without written approval from the COPS Office.

award number. The award number identifies your organization's specific CPD award and can be found on your award package. This number should be used as a reference when corresponding with the COPS Office. Your award number is in the format 15JCOPS-21-GX-XXXXX-X for awards made in FY 2021. The COPS Office tracks award information based upon this number.

award start date. This is the date on or after which your agency is authorized to purchase or hire any allowable equipment, services, personnel, or other costs that were approved by the COPS Office. The award start date is found on your award package. Recipients may not expend funds prior to this date without written approval from the COPS Office.

career law enforcement officer. The COPS Office statute defines a career law enforcement officer as a person hired on a permanent basis who is authorized by law, or by a state or local public agency, to engage in or oversee the prevention, detection, or investigation of violations of criminal laws.

Catalog of Federal Domestic Assistance (CFDA). The CFDA is an annual government-wide publication that contains a description and index of all forms of federal assistance. Each program is assigned a CFDA number, which is used by auditors to track award revenues under the Single Audit Act. It is also used in participating states by State Single Points of Contact in conducting the required intergovernmental reviews under Executive Order 12372. The CFDA number for the COPS Office CPD Program award is 16.710.

closeout. This is the process in which the awarding agency, the COPS Office, determines that all applicable administrative actions and all required work and conditions of the award have been completed and met by the recipient and awarding agency.

cognizant federal agency. Your cognizant federal agency is generally the federal agency that provides your agency with the most federal money. The Office of Management and Budget (OMB) may have already assigned your cognizant federal agency to you. If this is the first federal award that your organization has received, the U.S. Department of Justice (DOJ) is your cognizant federal agency.

community policing. Community policing is a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem-solving techniques to proactively address the immediate conditions that give rise to public safety issues such as violent crime, nonviolent crime, and fear of crime.

consortium. A consortium is a group of two or more governmental entities that agree to form a partnership to provide law enforcement services to their constituent communities.

computing devices. Computing devices are machines used to acquire, store, analyze, process, and publish data and other information electronically, including accessories (or “peripherals”) for printing, transmitting, and receiving, or storing electronic information.

cooperative agreement. A legal instrument of financial assistance between a federal awarding agency and a non-federal entity to carry out a public purpose authorized by a law of the United States that, consistent with 31 U.S.C. § 6302-6305, provides for substantial involvement between the federal awarding agency and the non-federal entity in carrying out the activity contemplated by the federal award.

COPS Office. The Office of Community Oriented Policing Services (COPS Office) is the office within the U.S. Department of Justice that is the grantor or awarding agency for your award. The COPS Office is responsible for assisting your agency with the administration and maintenance of your award for the entire award period. You can reach the COPS Office at 800-421-6770.

COPS Office finance staff. The COPS Office finance staff handles your agency's financial and budgetary needs related to this award. A staff accountant has been assigned to your state, and is available to answer any questions that you may have concerning the financial aspects of your award. To identify your staff accountant, please call the COPS Office Response Center at 800-421-6770, or visit the COPS Office website at www.cops.usdoj.gov.

COPS Office Program Manager. COPS Office Program Managers are trained to assist you with implementing and maintaining your CPD award. A Program Manager is assigned to your project and is available to answer any questions that you may have concerning the administrative, programmatic, and substantive aspects of your award. Your Program Manager can assist you with such matters as requesting an extension on your award or modifying the award, and reviewing outlines for project deliverables. The name and phone number of your COPS Office Program Manager is provided on the award congratulatory letter and available by contacting the COPS Office Response Center at 800-421-6770.

Data Universal Numbering System (DUNS) number. Since FY 2004, the Office of Management and Budget (OMB) has required all agencies applying for federal funding to obtain this number prior to application. The DUNS number is a unique nine- or thirteen-digit identification number that is assigned upon request to agencies by Dun & Bradstreet (D&B). This number will be used by the Federal Government to better track award recipient information throughout the award cycle and to provide consistent name and address data for electronic award application systems. To obtain a DUNS number, visit the Dun & Bradstreet website at www.dnb.com or call 866-705-5711.

disallowed costs. Disallowed costs means those charges that are determined to be unallowable, in accordance with the applicable Federal statutes, regulations, or the terms and conditions of the federal award.

Employer Identification Number (EIN) / OJP vendor number. This number is usually your agency's nine-digit federal tax identification number as assigned to you by the Internal Revenue Service (IRS). Your accounting/bookkeeping department should have this number. In some cases, the EIN has been previously assigned to another agency within your jurisdiction. In this instance, a new vendor number will be assigned to you by the Office of the Chief Financial Officer. The newly assigned number is to be used for COPS Office administrative purposes only and should not be used for IRS purposes.

equipment. Equipment is tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost that equals or exceeds \$5,000.

federally recognized tribe. Tribal entities that are recognized and eligible for funding and services from the Bureau of Indian Affairs (BIA) by virtue of their status as Indian tribes. They are acknowledged to have the immunities and privileges available to other federally recognized Indian tribes by virtue of their government-to-government relationship with the United States as well as the responsibilities, power, limitations, and obligations of such tribes. Only federally recognized tribes are eligible to apply for COPS Office tribal award funds. For further information, contact BIA, Division of Tribal Government Services, MS-4631 – MIB, 1849 C Street NW, Washington, DC 20240, 202-208-2475.

grant. A legal instrument of financial assistance between a federal awarding agency and a non-federal entity to carry out a public purpose authorized by a law of the United States that, consistent with 31 U.S.C. § 6302-6305, does not provide for substantial involvement between the federal awarding agency and the non-Federal entity in carrying out the activity contemplated by the federal award.

Grant Monitoring Specialist. COPS Office Grant Monitoring Specialists are trained and available to assist you in addressing any compliance-related questions regarding your award. Grant monitoring specialists plan and conduct site visits and office-based grant reviews. During the life of your award, you may be selected for a monitoring site visit to assess your compliance with the terms and agreements of the award program, to review your community policing initiatives, and to provide technical and administrative support for your award. Please contact the COPS Office Response Center at 800-421-6770 if you have any compliance-related questions.

Indian tribe. For purposes of COPS Office awards, Indian tribe means a tribe, band, pueblo, nation, or other organized group or community of Indians, including an Alaska Native village (as defined in or established under the Alaska Native Claims Settlement Act (43 U.S.C. § 1601 et seq.), that is recognized as eligible for the special programs and services provided by the United States to Indians because of their status as Indians. See 34 U.S.C. § 10389(3).

indirect costs. Indirect (facilities & administrative (F&A)) costs means those costs incurred for a common or joint purpose benefitting more than one cost objective, and not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved.

institutions of higher education (IHE). Institution of higher education is defined at 20 U.S.C. 1001.

local budget cycle. Your agency's fiscal year. Some common examples include January 1 to December 31, October 1 to September 30, and July 1 to June 30. Some local budget cycles may extend up to 24 months.

matching funds. What a locality must contribute as a cash match toward total allowable project costs over the life of the program.

mobile data computer/laptop. A Mobile Data Computer (MDC) is a computer terminal mounted in a vehicle that is linked via wireless communication to a network that is often integrated with a CAD system. MDCs enable officers to complete previously handwritten reports on a computer. This often eliminates the need to enter duplicate information on multiple reports.

modified total direct cost. Modified total direct cost (MTDC) means all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first \$25,000 of each subaward (regardless of the period of performance of the subawards under the award). MTDC excludes equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs and the portion of each subaward in excess of \$25,000. Other items may only be excluded when necessary to avoid a serious inequity in the distribution of indirect costs, and with the approval of the cognizant agency for indirect costs.

National Incident-Based Reporting System (NIBRS). A comprehensive reporting database. Agencies provide individual records for eight index crimes and 38 other offenses.

nonfederal entity. Nonfederal entity means a state, local government, Indian tribe, institution of higher education, or nonprofit organization that carries out a federal award as a recipient or subrecipient.

nonprofit organization. Nonprofit organization means any corporation, trust, association, cooperative, or other organization, not including institutions of higher education, that is operated primarily for scientific, educational, service, charitable, or similar purposes in the public interest; is not organized primarily for profit; and uses net proceeds to maintain, improve, or expand the operations of the organization.

obligation of funds. The COPS Office obligates federal funds when the award document is signed by the COPS Office Director or his or her designated official. For the recipient, award funds are obligated when monies are spent or orders are placed for purchasing approved technology or services under your CPD award. The term "encumbrance" is often used at the local and state levels to describe this type of transaction. Liquidated obligations are considered cash outlays or monies actually spent. Unliquidated obligations are obligations incurred and recorded but not yet paid (accrual basis of accounting) or not yet recorded and not yet paid (cash basis of accounting).

OJP vendor number/EIN number. This is your agency's nine-digit federal tax identification number assigned to you by the IRS. Your accounting/bookkeeping department should have this number.

If your EIN previously has been assigned to another agency within your jurisdiction, the Office of the Comptroller will assign a new OJP vendor number to you. The new assigned number is to be used for administrative purposes only, in connection with this award program, and should not be used for IRS purposes.

participant support costs. Participant support costs means direct costs for items such as stipends or subsistence allowances, travel allowances, and registration fees paid to or on behalf of participants or trainees (but not employees) in connection with conferences, or training projects.

primary law enforcement authority. An agency with primary law enforcement authority is the agency that is the first responder to calls for service, and has ultimate and final responsibility for the prevention, detection, or investigation of violations of criminal laws within its jurisdiction. Agencies are not considered to have primary law enforcement authority if they only respond to or investigate specific type(s) of crime(s); respond to or investigate crimes within a correctional institution; serve warrants; provide courthouse security; transport prisoners; and/or have cases referred to them for investigation or investigational support.

program income. Program income means gross income earned by the non-Federal entity that is directly generated by a supported activity or earned as a result of the Federal award during the period of performance.

Public Safety Partnership and Community Policing Act of 1994. The COPS Office is charged with fulfilling the mandates of this law. The purposes of the law are to

- increase the number of community policing officers on the beat;
- provide additional and more effective training to law enforcement officers to enhance their problem-solving, service, and other skills needed in interacting with members of the community;
- encourage the development and implementation of innovative programs to permit members of the community to assist law enforcement agencies in the prevention of crime;
- encourage the development of new technologies to assist law enforcement agencies in reorienting the emphasis of their activities from reacting to crime to preventing crime.

recipient. The Uniform Guidance defines it as "Recipient means a non-Federal entity that receives a Federal award directly from a Federal awarding agency to carry out an activity under a Federal program. The term recipient does not include subrecipients. See also § 200.69 Non-Federal entity." 2 C.F.R. § 200.86.

research and development. Research and development (R&D) means all research activities, both basic and applied, and all development activities that are performed by non-Federal entities. The term "research" also includes activities involving the training of individuals in research techniques where such activities use the same facilities as other research and development activities and where such activities are not included in the instruction function. "Research" is defined as a systematic study directed toward fuller scientific knowledge or understanding of the subject studied. "Development" is the systematic use of knowledge and understanding gained from research directed toward the production of useful materials, devices, systems, or methods, including design and development of prototypes and processes.

school resource officer (SRO). For purposes of COPS Office awards, school resource officer means a career law enforcement officer, with sworn authority, deployed in community-oriented policing, and assigned by the employing police department or agency to work in collaboration with schools and community-based organizations

to (a) address crime and disorder problems, gangs, and drug activities affecting or occurring in or around and elementary or secondary school; (b) deploy or expand crime prevention efforts for students; (c) educate likely school-age victims in crime prevention and safety; (d) develop or expand community justice initiatives for students; (e) train students in conflict resolution, restorative justice, and crime awareness; (f) assist in the identification of physical changes in the environment that may reduce crime in or around the school; and (g) assist in developing school policy that addresses crime and to recommend procedural changes. See 34 U.S.C. § 10389(4).

SAFECOM guidance. The U.S. Department of Homeland Security Office of Emergency Communications, in coordination with various stakeholder groups, develops the annual SAFECOM Guidance on Emergency Communications Grants. The guidance provides recommendations to recipients seeking funding for interoperable emergency communications projects, including allowable costs, items to consider when funding emergency communications projects, awards management best practices for emergency communications awards, and information on standards that ensure greater interoperability. The guidance is intended to ensure that federally funded investments are compatible and support national goals and objectives for improving interoperability nationwide. Recipients (including sub-recipients) that are using CPD funds to support emergency communications activities should comply with the latest version of SAFECOM Guidance, including provisions on technical standards that ensure and enhance interoperable communications. The most recent version of SAFECOM guidance is available at www.safecomprogram.gov/grant/Default.aspx.

simplified acquisition threshold. Simplified acquisition threshold means the dollar amount below which a non-Federal entity may purchase property or services using small purchase methods. Non-Federal entities adopt small purchase procedures in order to expedite the purchase of items costing less than the simplified acquisition threshold. The simplified acquisition threshold is set by the Federal Acquisition Regulation at 48 C.F.R. Subpart 2.1 (Definitions) and in accordance with 41 U.S.C. § 1908. Currently, the simplified acquisition threshold is \$250,000.

subaward. Subaward means an award provided by a pass-through entity to a subrecipient for the subrecipient to carry out part of a Federal award received by the pass-through entity. It does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal program. A subaward may be provided through any form of legal agreement, including an agreement that the pass-through entity considers a contract.

subrecipient. Subrecipient means a non-Federal entity that receives a subaward from a pass-through entity to carry out part of a Federal program; but does not include an individual that is a beneficiary of such program. A subrecipient may also be a recipient of other Federal awards directly from a Federal awarding agency.

supplanting. For the purposes of your COPS Office CPD award, supplanting means replacing state, local, or Bureau of Indian Affairs (BIA) funds that otherwise would have been spent on award purposes with federal COPS Office funds. State, local, and tribal governments are prohibited from supplanting throughout the award period. This means that your agency may not use COPS Office funds to pay for any equipment/technology, services, personnel, or other items which, in the absence of the COPS Office program, would otherwise have been funded with state or local funds or with funds supplied by the BIA. The COPS Office funds must instead be used to supplement, or increase, your budget on award purposes. For additional information on supplanting, please review the award condition titled 'Supplementing, Not Supplanting' in this manual.

supplies. Supplies means all tangible personal property other than those described under equipment. A computing device is a supply if the acquisition cost is less than the lesser of the capitalization level established by the non-Federal entity for financial statement purposes or \$5,000, regardless of the length of its useful life.

System for Award Management (SAM). The SAM database is the repository for standard information about federal financial assistance applicants, recipients, and sub-recipients. Organizations that have previously submitted applications via [Grants.gov](https://www.grants.gov) are already registered with SAM, as it is a requirement for [Grants.gov](https://www.grants.gov) registration. Please note, however, that applicants must update or renew their SAM at least once per year to maintain an active status. Information about registration procedures can be accessed at www.sam.gov.

2021 COPS Office Community Policing Development (CPD) Program Award Owner's Manual

This manual was created to assist COPS Office Community Policing Development (CPD) Program recipients with the administrative and financial matters associated with their award.

For more information about your award, please contact your COPS Office Program Manager. If you do not know the name or telephone number of your Program Manager, please contact the COPS Office Response Center at 800-421-6770.



U.S. Department of Justice
Office of Community Oriented Policing Services
145 N Street NE
Washington, DC 20530

To obtain details on COPS Office programs,
call the COPS Office Response Center at 800-421-6770.
Visit the COPS Office online at **cops.usdoj.gov**.
Published October 2021

**RESOLUTION APPROVING THE PURCHASE OF 11.40 ACRES OF LAND FROM
THE IOWA DEPARTMENT OF TRANSPORTATION FOR \$74,000**

WHEREAS, the Iowa Department of Transportation owns 11.40 acres of land located in the center of Marshalltown at in the northwest quadrant of Center Street and Anson Street, which has been leased to the City of Marshalltown since November 28, 1955; and

WHEREAS, the City of Marshalltown subsequently leased portions of the land to the Fisher Foundation for the construction of the Fisher Community, which then subsequently leased land to the Marshalltown YMCA for the construction of the YMCA Cultural Center; and

WHEREAS, the City of Marshalltown, working with the Department of Transportation and the Fisher Governor Foundation and the Marshalltown YMCA, deems it in the best interests of the community for the City to purchase the land at the fair market value of \$74,000 as remnant right-of-way through the process outlined in Section 306.23 of the Code of Iowa;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, the Mayor and City Clerk are authorized to execute the Iowa Department of Transportation Offer to Buy and other documents required for this acquisition; and

BE IT FURTHER RESOLVED, upon the recording of the State of Iowa Patent, City staff is directed to undertake the necessary process to dispose of the property through the payment of fair market value to the Fisher Governor Foundation and the Marshalltown YMCA for the respective portions which their structures reside on.

Passed this 10th day of January 2022, and signed this ____ day of January 2022.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

— I O W A —

City Administrator's Office

Joel Greer, Mayor
Jessica Kinser, Administrator
Alicia Hunter, City Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: June 8, 2021
RE: FCC Land Purchase

The history of the Fisher Community Center and the land it sits on is a long and complicated story, but one that is important in understanding how we got to where we are to how we move forward.

History

- November 28, 1955 - City approves a 99-year lease for \$3,000 with the Iowa State Highway Commission (now DOT) for the lease of land where the current Fischer Community Center and YMCA Cultural Center are located. J.W. Fisher requests the City of Marshalltown assigns the lease to the Fisher Foundation, with the Fisher Foundation to pay the City \$3,000.
- December 12, 1955 - City approves the assignment of the lease with the Fisher Foundation for the property. The Iowa State Highway Commission consents to the assignment on December 14, 1955.
- September 16, 1959 - J.W. Fisher gives notice to the City Council of the Fisher Foundation's intent to sublease a portion of the property to the YMCA. A few days later, Bill Fisher sends a letter to Mayor Crosby echoing support for the sublease and specifically mentions this area being a center for the community but a pedestrian bridge is needed.

The documents detailing this history are attached with this item. A resolution consenting to the sublease of land to the YMCA has never been found, but a lease of land obviously occurred to result in the Cultural Center being built.

Current Status

As it stands the Iowa DOT still owns the entire 10.64 acres, which are part of the 99-year lease, which expires in 2054. In 2017, conversations started with the Iowa DOT about their interest in the land, but never really gained momentum until the last year. The properties are considered "excess right-of-way" and therefore have a very specific process for the DOT to go through to dispose of the land. Iowa Code Chapter 306 governs how the DOT is to sell excess or unused right-of-way.

City Council

Michael Gowdy, Al Hoop, Gabriel Isom
Mike Ladehoff, Bill Martin, Gary Thompson, Bethany Wirin



It starts with an appraisal to determine the fair market value of any unused right-of-way. Once completed, the DOT has to offer the right-of-way first to the original owners at the new fair market value. In this case, the DOT will verify the original owners are deceased. When that has occurred, the DOT can then offer the right-of-way to the City of Marshalltown at the fair market value, which is where we are at currently. If the City does not want to purchase the property, this goes out to auction where anyone can make an offer to purchase.



The DOT completed the appraisal process for the 6.3 acres which the Fisher Community Center sits on and determined the fair market value is \$44,000.

Please keep in mind that this is only for the land on the south side of Linn Creek. We have asked the DOT to complete a fair market value assessment of the land on the north side of Linn Creek so that we can engage with the YMCA in the possibility of owning the land beneath their building as well.

Next Steps

If the Council would like to purchase the 6.3 acres which the Fisher Community Center sits on for the \$44,000, we would need to formally notify the DOT of our intent to acquire the 6.3 acres. This will start their process and hopefully have a change in ownership in the near future.

As part of investing millions into the Fisher Community Center, the Fisher Governor Foundation would like to be the owner of the land in which the building they own resides. The Fisher Governor Foundation is willing to pay the fair market value price to the City for the land.

I would recommend a motion be made to authorize Mayor Greer to issue a letter to the Iowa DOT to acquire the 6.3 acres of land for \$44,000.

City Council

Michael Gowdy, Al Hoop, Gabriel Isom
Mike Ladehoff, Bill Martin, Gary Thompson, Bethany Wirin



IOWADOT

OFFICE OF RIGHT OF WAY

County: Marshall
Project: FN-000-0(000)--21-64
Parcel No. 3-Seq. 2

OFFER TO BUY

☐ I herewith submit an unconditional offer of \$ _____ (minimum acceptable offer is the approved fair market appraised value of **\$74,000.00**) to the Iowa Department of Transportation (hereinafter known as Department) for the purchase of the following land:

See attached Legal Description

I herewith enclose a CHECK (the Department will NOT accept CASH) for the full amount of the offer made payable to the Iowa Department of Transportation. Should the Department not accept the bid or offer, the amount will be returned by mail.

I accept title by State Patent. I agree to accept the State Patent without an Abstract of Title, and am aware that the land is being sold in accord with the provisions of and subject to the limitations of Section 306.22 through and including 306.25 of the Code of Iowa. "Any sale of land as authorized therein shall be upon the conditions that the tract, parcel or piece of land so sold shall not be used in any manner so as to interfere with the use of the highway, or to the material damage of the adjacent owner, and shall be subject to the right of all utility associations, companies, or corporations to continue in possession of a right of way in use at the time of such sale."

I accept the following covenants and agree that they shall run with the land and be binding upon me and my heirs and assigns:

1. Direct access between the above-described parcel of land and IA 14 will be prohibited.
2. Sale of the above-described parcel is subject to all easements of record
3. The State retains the right of entry thereon for the purpose of constructing and maintaining the right of way fence. The fence shall be maintained for vehicle access control purposes only. The State will be held blameless and without liability for fencing private property or maintaining the same. The buyer may pasture against said fence at their own peril and the State will be held blameless and without liability for fencing private property or maintaining the same to restrain livestock.
4. These provisions run with the land and are binding upon buyers, their heirs, successors, and assigns.

The Iowa Department of Transportation reserves the right to waive any technicalities and to reject any or all bids or offers.

I certify that I have inspected this property to my complete and total satisfaction and that I am fully aware of all conditions of the property and the terms and conditions under which it is being offered for sale. I understand that the property is being sold as is with no warranties of any nature either expressed or implied. I therefore submit a bid, as shown above, for the property.

If my offer is accepted by the Department, please issue the Patent to:

Please print your name, or names, using one of the formats listed below:

- 1) John J. Doe
- 2) John J. Doe and Mary Ann Doe, as tenants in common
- 3) John J. Doe and Mary Ann Doe as joint tenants with full rights of survivorship and not as tenants in common
- 4) Any business name

(PLEASE PRINT OR TYPE)

Please print or type the **EXACT** name or names the bidder wishes to appear on Patent _____

Address _____ Printed or typed Names of signatories _____

City, State Zip Code _____ **X** Signed: _____

Email Address _____

Date _____ Telephone Number _____

WAIVER OF IOWA CODE SECTION 306.23

☐ I have received notice of the Iowa Department of Transportation's intent to sell the above-described land pursuant to Section 306.23, Iowa Code. By signing below, I hereby waive the right to be heard and make an offer on the land within 60 days of this notice. I do not wish to make an offer on the above-described property.

Date _____ Signed: _____

Print Name

LEGAL DESCRIPTION

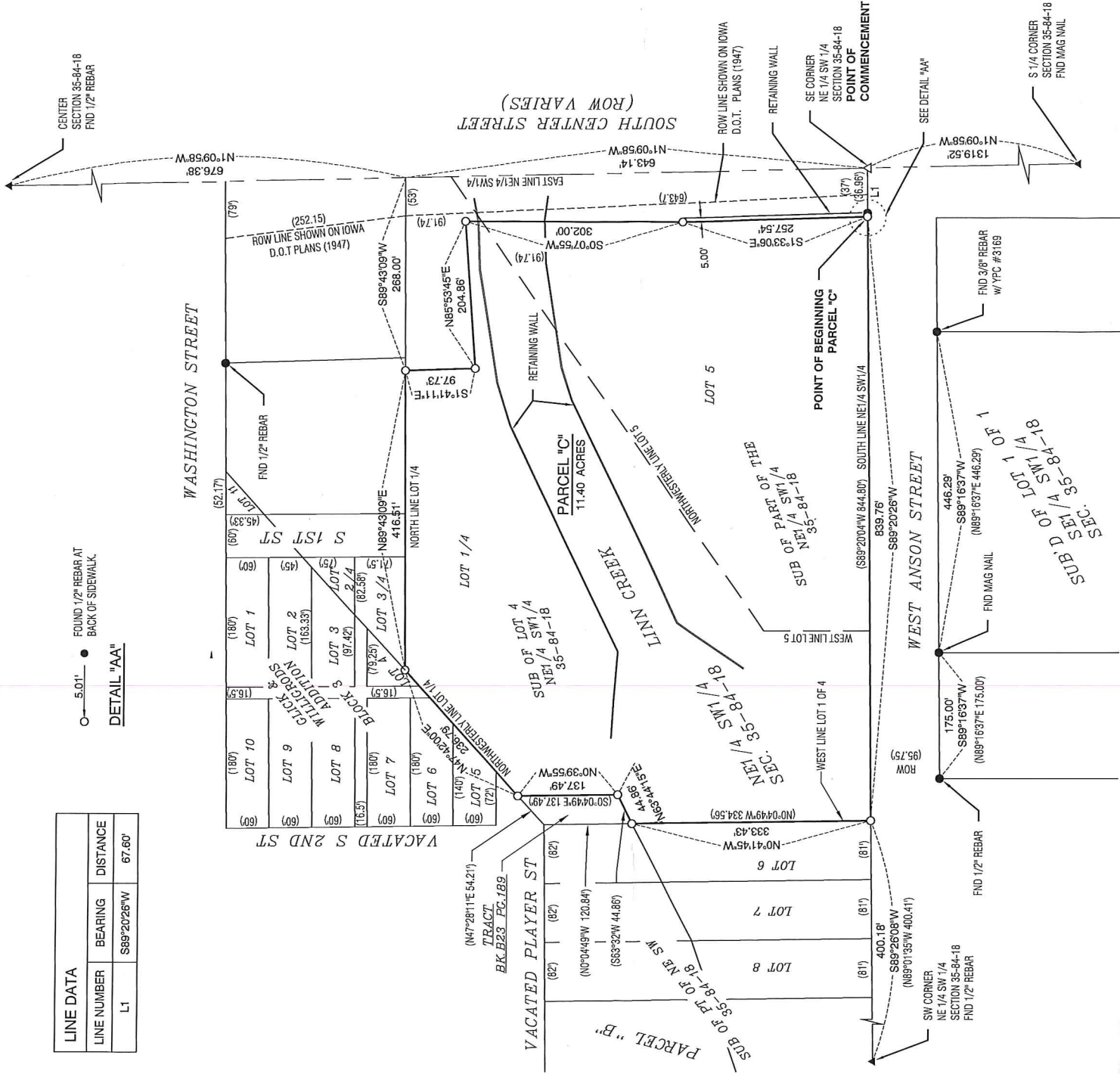
PARCEL "A" LOCATED IN A PART OF LOT 5 AND IN A PART OF LOT 1 OF LOT 4 IN THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 35, TOWNSHIP 84 NORTH, RANGE 18 WEST OF THE 5TH P.M., CITY OF MARSHALLTOWN, MARSHALL COUNTY, IOWA. MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 35, TOWNSHIP 84 NORTH, RANGE 18 WEST OF THE 5TH P.M.; THENCE, S89°20'26"W 67.60' ALONG THE SOUTH LINE OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 35 TO THE POINT OF BEGINNING; THENCE, CONTINUING S89°20'26"W 839.76' ALONG THE SOUTH LINE OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 35 TO THE WEST LINE OF SAID LOT 1 OF LOT 4; THENCE, N0°41'45"W 333.43' ALONG SAID WEST LINE TO THE SOUTHWEST CORNER OF A PARCEL OF LAND AS DESCRIBED IN BOOK B23, PAGE 189. IN THE OFFICE OF THE RECORDER, MARSHALL COUNTY, IOWA; THENCE, N63°44'15"E 44.86' ALONG THE SOUTH LINE OF SAID PARCEL TO THE SOUTHEAST CORNER OF SAID PARCEL; THENCE, N0°39'55"W 137.49' ALONG THE EAST LINE OF SAID TRACT TO THE NORTHEAST CORNER OF SAID TRACT, ALSO BEING THE NORTHWESTERLY LINE OF SAID LOT 1 OF LOT 4; THENCE, N47°42'00"E 236.79' ALONG THE NORTHWESTERLY LINE OF SAID LOT 1 OF LOT 4 TO THE NORTH LINE OF SAID LOT 1 OF LOT 4; THENCE, N89°43'09"E 416.51' ALONG THE NORTH LINE OF SAID LOT 1 OF LOT 4; THENCE, S1°41'11"E 97.73'; THENCE, N85°53'45"E 204.86'; THENCE, S0°07'55"W 302.00'; THENCE, S1°33'06"E 257.54' TO THE POINT OF BEGINNING, CONTAINING 11.40 ACRES. SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY.

PLAT OF SURVEY

INDEX LEGEND	
LOCATION:	PARCEL "C" IN PART OF LOT 1 OF 4 AND PART OF LOT 5 IN THE NE 1/4 OF THE SW 1/4, SECTION 35-84-18, MARSHALL COUNTY, IOWA
PROPRIETOR:	STATE OF IOWA
SURVEY REQUESTED BY:	JOSEPH GUCKERT, IOWA DOT
SURVEY PREPARED BY:	9/17/2021
RESPOND TO:	CLAPSADDLE-GARBER ASSOCIATES, INC., 16 EAST MAIN STREET, P.O. BOX 754, MARSHALLTOWN, IOWA 50156 PHONE 641-752-6701 TSTEWART@CGACONSULTANTS.COM

LINE DATA		
LINE NUMBER	BEARING	DISTANCE
L1	S89°20'26"W	67.60'

○ 5.01' FOUND 1/2" REBAR AT BACK OF SIDEWALK.
DETAIL "AA"



DESCRIPTION
SEE SHEET 2 OF 2

NOTE:
ALL BEARINGS ARE THE RESULT OF G.P.S. OBSERVATIONS.

LEGEND:

- ▲ GOVERNMENT CORNER MONUMENT FOUND
- △ GOVERNMENT CORNER MONUMENT SET 1/2" x 30" REBAR w/ORANGE PLASTIC ID CAP #17162
- PARCEL OR LOT CORNER MONUMENT FOUND
- SET 1/2" x 30" REBAR w/ORANGE PLASTIC ID CAP #17162
- () RECORDED AS

STATE OF IOWA SURVEY
MARSHALL COUNTY

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly Licensed Professional Land Surveyor under the laws of the State of Iowa.

Travis R. Stewart, PLS
Iowa License Number 17162
My License Renewal Date is December 31, 2021
Pages or sheets covered by this seal: SHEET 1 OF 2 AND SHEET 2 OF 2

CGA
Clapsaddle-Garber Associates, Inc.
16 East Main Street
Marshalltown, Iowa 50156
Ph 641-752-6701
www.cgaconsultants.com

DRAWN: TMM
SHEET NO. 1 OF 2
DATE: 9-17-2021
PROJECT NO. 5837.05

DESCRIPTION
PARCEL "C" LOCATED IN A PART OF LOT 5 AND IN A PART OF LOT 1 OF LOT 4 IN THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 35, TOWNSHIP 84 NORTH, RANGE 18 WEST OF THE 5TH P.M., CITY OF MARSHALLTOWN, MARSHALL COUNTY, IOWA.
MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 35, TOWNSHIP 84 NORTH, RANGE 18 WEST OF THE 5TH P.M.; THENCE, S89°20'26"W 67.60' ALONG THE SOUTH LINE OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 35 TO THE POINT OF BEGINNING; THENCE, CONTINUING S89°20'26"W 839.76' ALONG THE SOUTH LINE OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 35 TO THE WEST LINE OF SAID LOT 1 OF LOT 4; THENCE, N0°41'45"W 333.43' ALONG SAID WEST LINE TO THE SOUTHWEST CORNER OF A PARCEL OF LAND AS DESCRIBED IN BOOK B23, PAGE 189. IN THE OFFICE OF THE RECORDER, MARSHALL COUNTY, IOWA; THENCE, N63°44'15"E 44.86' ALONG THE SOUTH LINE OF SAID PARCEL TO THE SOUTHEAST CORNER OF SAID PARCEL; THENCE, N0°39'55"W 137.49' ALONG THE EAST LINE OF SAID TRACT TO THE NORTHEAST CORNER OF SAID TRACT, ALSO BEING THE NORTHWESTERLY LINE OF SAID LOT 1 OF LOT 4; THENCE, N47°42'00"E 236.79' ALONG THE NORTHWESTERLY LINE OF SAID LOT 1 OF LOT 4 TO THE NORTH LINE OF SAID LOT 1 OF LOT 4; THENCE, N89°43'09"E 416.51' ALONG THE NORTH LINE OF SAID LOT 1 OF LOT 4; THENCE, S1°41'11"E 97.73'; THENCE, N85°53'45"E 204.86'; THENCE, S0°07'55"W 302.00'; THENCE, S1°33'06"E 257.54' TO THE POINT OF BEGINNING, CONTAINING 11.40 ACRES. SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY.

CGA

Clapsaddle-Garber Associates, Inc
16 East Main Street
Marshalltown, Iowa 50158
Ph 641-752-6701
www.cgaconsultants.com

DRAWN	TMM	SHEET NO. 2 OF 2
DATE 9-15-2021	PROJECT NO. 5837.05	

Office of Right of Way - Property Management**CERTIFIED MAIL**

January 3, 2022

When corresponding, refer to:
Marshall County
Project No. FN-000-0(000)--21-64
Parcel No. 3-Seq. 2

City of Marshalltown
Attn: Jessica Kinser, City Administrator
24 North Center Street
Marshalltown, IA 50158

Dear Jessica:

This letter is sent to you to comply with the provisions of Section 306.23, Iowa Code. These provisions require the Iowa Department of Transportation to notify you as the present owner of the adjacent land from which certain lands were originally acquired, or as an owner of certain lands when originally purchased or condemned for highway purposes, that we are selling the tract of land described below:

PARCEL "A" LOCATED IN A PART OF LOT 5 AND IN A PART OF LOT 1 OF LOT 4 IN THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 35, TOWNSHIP 84 NORTH, RANGE 18 WEST OF THE 5TH P.M., CITY OF MARSHALLTOWN, MARSHALL COUNTY, IOWA. MORE PARTICULARLY DESCRIBED AS FOLLOWS:
COMMENCING AT THE SOUTHEAST CORNER OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 35, TOWNSHIP 84 NORTH, RANGE 18 WEST OF THE 5TH P.M.; THENCE, S89°20'26"W 67.60' ALONG THE SOUTH LINE OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 35 TO THE POINT OF BEGINNING; THENCE, CONTINUING S89°20'26"W 839.76' ALONG THE SOUTH LINE OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 35 TO THE WEST LINE OF SAID LOT 1 OF LOT 4; THENCE, N0°41'45"W 333.43' ALONG SAID WEST LINE TO THE SOUTHWEST CORNER OF A PARCEL OF LAND AS DESCRIBED IN BOOK B23, PAGE 189. IN THE OFFICE OF THE RECORDER, MARSHALL COUNTY, IOWA; THENCE, N63°44'15"E 44.86' ALONG THE SOUTH LINE OF SAID PARCEL TO THE SOUTHEAST CORNER OF SAID PARCEL; THENCE, N0°39'55"W 137.49' ALONG THE EAST LINE OF SAID TRACT TO THE NORTHEAST CORNER OF SAID TRACT, ALSO BEING THE NORTHWESTERLY LINE OF SAID LOT 1 OF LOT 4; THENCE, N47°42'00"E 236.79' ALONG THE NORTHWESTERLY LINE OF SAID LOT 1 OF LOT 4 TO THE NORTH LINE OF SAID LOT 1 OF LOT 4; THENCE, N89°43'09"E 416.51' ALONG THE NORTH LINE OF SAID LOT 1 OF LOT 4; THENCE, S1°41'11"E 97.73'; THENCE, N85°53'45"E 204.86'; THENCE, S0°07'55"W 302.00'; THENCE, S1°33'06"E 257.54' TO THE POINT OF BEGINNING, CONTAINING 11.40 ACRES. SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY

Fair market value for the tract has been established based upon an appraisal by an independent appraiser at **\$74,000.00**. You and all other persons qualified under these provisions are provided a period of 60 days from the date of this letter to be heard and make offers for this tract. The names and addresses of others receiving this notice, if any, are listed below. This office will give preference to the highest offer received from persons qualified under these provisions that is equal to **or exceeds** fair market value. In the event of a tie, a second opportunity to bid will be offered **ONLY** to the bidders who submitted tying offers and are persons qualified under these provisions. If you are interested in submitting an offer, please complete and return the enclosed *Offer to Buy* form, along with your payment.

If you know you are not interested in submitting an offer during the 60 day period, please complete the bottom portion of the enclosed *Offer to Buy* form under "WAIVER OF IOWA CODE SECTION 306.23" and return it in the enclosed self-addressed envelope. If no offers are expected or received by **March 7, 2022**, or no offer equals or exceeds the fair market value, the property may be disposed of by the Iowa Department of Transportation by other means.

If you have any questions regarding this disposal, please contact me at 515-239-1976.

Sincerely,



Joe E. Guckert
Property Manager

JEG
Enclosure

Others Receiving Notice:

None

**RESOLUTION ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT
FOR THE CREEKSIDE ESTATES BID PROJECT #ECO21004 IN THE CITY OF
MARSHALLTOWN, IOWA IN THE AMOUNT OF \$684,161.75**

WHEREAS, the Council of March 22, 2021, did by Resolution 2021-069 approve a Development Agreement for a project to be known as Creekside Estates and the Sixth Street Connection Project, and

WHEREAS, the Council on September 27, 2021, did by Resolution 2021-259 approve the preliminary plat for Creekside Estates Addition, and

WHEREAS, the Council on November 22, 2021, did by Resolution 2021-331 order the construction of the Creekside Estates Street Construction project and did set a public hearing on the plans, specifications, form of contract and estimated cost, and

WHEREAS, the Council on December 13, 2021, held a public hearing on the plans, specifications, form of contract, and estimated cost for the Creekside Estates Project and following said public hearing approved same in Resolution 2021-257, and

WHEREAS, notice to bidders has been duly given as required by law publication in the Marshalltown Times-Republican for the Creekside Estates Project, in the City of Marshalltown, as described in the plans and specifications therefore, and

WHEREAS, there has been filed with the City Clerk in response to the published notice to the bidders referred to above, certain proposals for the construction of the above designated improvement with the required certified checks or bid bond accompanying each proposal from the following bidders, to-wit:

<u>Name and Address of Bidders</u>	<u>Amount of Bid</u>
Con-Struct (Alternate Bid Material)	\$ 684,161.75
Vieth Construction (Base Bid Material)	\$ 709,432.00
All Star Concrete (Base Bid Material)	\$ 727,438.63
Veith Construction (Alternate Bid Material)	\$ 747,305.50
All Star Concrete (Alternate Bid Material)	\$ 769,528.85
Mainline Contracting (Base Bid Material)	\$ 862,634.17
Mainline Contracting (Alternate Bid Material)	\$ 905,779.32
J & K Contracting (Base Bid Material)	\$ 934,437.65
J & K Contracting (Alternate Bid Material)	\$ 987,177.15
Synergy Contracting (Base Bid Material)	\$ 1,190,996.00
Synergy Contracting (Alternate Bid Material)	\$ 1,236,254.00

After consideration of all bids filed, it was determined by the Council that the alternate bid of Con-Struct, Inc. is the best and lowest responsible bid for the public improvement as is herein outlined.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the bid of Con-Struct, Inc. is the best and lowest responsible bid and the same is hereby accepted for the construction of the improvement as described in the plans and specifications therefore, as previously ordered by the Council, and that the contract for the construction of same is now awarded to said contractor in the total amount Six Hundred Eighty-Four Thousand One Hundred and Sixty-One and .75/100 (\$684,161.75) Dollars.

Section 2. Pursuant to Iowa Code section 26.10, the City Council authorizes the Public Works Director to retain the bid security furnished by the successful bidder until the approved contract form has been executed, a bond has been filed by the bidder guaranteeing the performance of the contract, and to approve the properly executed contract and bond. Checks or bidder's bonds of unsuccessful bidders shall be returned to the bidders as soon as the successful bidder is determined or within thirty days, whichever is sooner.

Section 3. The final settlement upon the contract, as referred to herein with said contractor, shall be upon the basis of the unit prices as are set forth in the bid of said contractor and for the actual quantities for each item of materials furnished or work performed in the construction of this public improvement. The said contract is subject to all of the conditions as are contained in the resolution ordering construction of this improvement, the notice to bidders as published, the terms of the bidders written proposal, the plans and specifications as are provided therefore, all of which are made a part of this resolution and the said bidders contract by reference as though the same were set out herein verbatim and in specific detail.

Section 4. This resolution as now adopted shall be in full force and binding effect upon the City of Marshalltown, Iowa, upon the final approval of the completed contract with the successful bidder and the approval of the contractor's surety bond by resolution of this Council.

Passed this 10th day of January 2022, and signed this ____ day of January 2022.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk



Joel Greer, Mayor
Jessica Kinser, Administrator
Heather Thomas, Public Works
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

January 10, 2022

To: Mayor Joel Greer
Members of the City Council

From: Heather Thomas, P.E.
Public Works Director

Re: Award Bid for ECO 21-004, Construction of Creekside Estates Addition

Policy Issue: City policy requires City Council to approve award of Horizontal Infrastructure projects exceeding \$45,000.

Recommendation: Staff recommends approving the resolution for accepting bid and awarding the construction contract to Con-Struct, Inc for construction of the Alternate Bid of said project in the amount of \$684,161.75.

Background: Bids for said project were received on December 21st, 2021 and are valid thru January 20th, 2022. The lowest, responsive, responsible bidder was Con-Struct, Inc.

A motion to award the bid failed to obtain the necessary 4 supporting votes at the December 27th council meeting on a 3-1 vote, in part due to absence of 3 council members. In addition, revisions have been made to the supporting documentation and resolution to accurately reflect previous council motions and the public/private split of the project. These revisions, in consultation with the City Attorney, constitute this item to be considered substantively different and allow the motion to award to be considered at a later council meeting.

The project is a private/public partnership to install infrastructure needed to allow for the development of 25 units (duplexes and townhomes). The public/private split has been reviewed and is in conformance with the Council's Development Agreement approved in March of 2021. The project is also within the budget approved and allocated for the City portion.

Budget Impact: Bid is for \$684,161.75, of which \$464,652.00 is projected to be the City's portion in accordance with the approved Development Agreement.

Council previously designated \$510,000 in LOST funds for this project within Fund 395, Economic Development Project. A portion of the project (up to \$61,080 for public sanitary sewer main and manholes) is eligible to be paid for utilizing Fund 610.8016, for sanitary sewer.

Attachments: Bid Tabulation

cc: Jessica Kinser, City Administrator

j:\prj\projects by year\2021\eco21004 creekside estates street construction\bidding\bid results\memo_award eco 21004_r1_2022 01 10.docx

City Council
Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff
Jeff Schneider, Gary Thompson, Dex Walker



CREEKSIDE ESTATES ADDITION- MARSHALLTOWN, IOWA
Project #: ECO21004 Date: 12-21-2021
BIDDER'S TABULATION OF PROJECT COST- BASE BID

BASE BID						ENGINEER'S ESTIMATE ISG				CON-STRUCT, INC. MARSHALLTOWN, IA 10% BID BOND				VIETH CONSTRUCTION CORP. CEDAR FALLS, IA. 10% BID BOND			
ITEM NO.	CONSTRUCTION ITEM	UNIT	QUANTITY			UNIT PRICE	TOTAL AMOUNT			UNIT PRICE	TOTAL AMOUNT			UNIT PRICE	TOTAL AMOUNT		
			PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL
1	SOIL QUALITY RESTORATION	AC	0.00	1.22	1.22	\$5,000.00	\$0.00	\$6,100.00	\$6,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,500.00	\$0.00	\$10,370.00	\$10,370.00
2	EXCAVATION, CLASS 10	CY	7000.00	9785.00	16785	\$4.00	\$28,000.00	\$39,140.00	\$67,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.00	\$21,000.00	\$29,355.00	\$50,355.00
3	SUBGRADE PREPARATION	SY	2875.00	0.00	2875	\$3.00	\$8,625.00	\$0.00	\$8,625.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.50	\$4,312.50	\$0.00	\$4,312.50
4	SUBBASE, 10" MODIFIED SUBBASE	SY	2875.00	0.00	2875	\$13.00	\$37,375.00	\$0.00	\$37,375.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15.00	\$43,125.00	\$0.00	\$43,125.00
5	GEOGRID	SY	2875.00	0.00	2875	\$3.50	\$10,062.50	\$0.00	\$10,062.50	\$0.00	\$0.00	\$0.00	\$0.00	\$6.00	\$17,250.00	\$0.00	\$17,250.00
6	SANITARY SEWER GRAVITY MAIN, TRENCHED, SDR-26, 8"	LF	683.00	0.00	683	\$65.00	\$44,395.00	\$0.00	\$44,395.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$34,150.00	\$0.00	\$34,150.00
7	SANITARY SEWER SERVICE STUB, PVC SDR-23.5, 4"	EA	25.00	0.00	25	\$1,700.00	\$42,500.00	\$0.00	\$42,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$700.00	\$17,500.00	\$0.00	\$17,500.00
8	STORM SEWER, TRENCHED, RCP, 2000D, 15"	LF	109.00	0.00	109	\$65.00	\$7,085.00	\$0.00	\$7,085.00	\$0.00	\$0.00	\$0.00	\$0.00	\$56.00	\$6,104.00	\$0.00	\$6,104.00
9	STORM SEWER, TRENCHED, RCP, 2000D, 18"	LF	30.00	0.00	30	\$75.00	\$2,250.00	\$0.00	\$2,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00	\$1,800.00	\$0.00	\$1,800.00
10	STORM SEWER, TRENCHED, RCP, 2000D, 24"	LF	156.00	0.00	156	\$90.00	\$14,040.00	\$0.00	\$14,040.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00	\$12,480.00	\$0.00	\$12,480.00
11	PIPE APRON, 2000D, 15"	EA	1.00	0.00	1	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,600.00	\$2,600.00	\$0.00	\$2,600.00
12	PIPE APRON, 2000D, 24"	EA	1.00	0.00	1	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,400.00	\$3,400.00	\$0.00	\$3,400.00
13	WATER MAIN,TRENCHED, INCLUSIVE C-900 DR-14 OR DUCTILE IRON, 6"	LF	0.00	630.00	630	\$45.00	\$0.00	\$28,350.00	\$28,350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$52.00	\$0.00	\$32,760.00	\$32,760.00
14	WATER SERVICE, 1", TYPE K COPPER, TRENCHED	EA	0.00	25.00	25	\$2,200.00	\$0.00	\$55,000.00	\$55,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,050.00	\$0.00	\$26,250.00	\$26,250.00
15	CONNECT TO EXISTING WATER MAIN, TAPPING VALVE ASSEMBLY	EA	0.00	1.00	1	\$7,000.00	\$0.00	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	\$6,000.00
16	FIRE HYDRANT ASSEMBLY	EA	0.00	2.00	2	\$6,000.00	\$0.00	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,900.00	\$0.00	\$13,800.00	\$13,800.00
17	REMOVE EXISTING WATER SERVICE	LS	0.00	1.00	1	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
18	SANITARY SEWER MANHOLE, SW-301, 48"	EA	3.00	0.00	3	\$6,000.00	\$18,000.00	\$0.00	\$18,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,800.00	\$14,400.00	\$0.00	\$14,400.00
19	SANITARY SEWER MANHOLE, SW-303, 48"	EA	1.00	0.00	1	\$7,500.00	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,800.00	\$5,800.00	\$0.00	\$5,800.00
20	STORM SEWER INTAKE, SW-509, 96" x 36"	EA	2.00	0.00	2	\$8,000.00	\$16,000.00	\$0.00	\$16,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,200.00	\$12,400.00	\$0.00	\$12,400.00
21	PCC CURB AND GUTTER, 2'-6" WIDTH, 6" THICKNESS	LF	1385.00	0.00	1385	\$35.00	\$48,475.00	\$0.00	\$48,475.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37.50	\$51,937.50	\$0.00	\$51,937.50
22	HOT MIX ASPHALT HIGH TRAFFIC, 2" SURFACE COURSE, 1/2" MIX	TN	243.00	0.00	243	\$110.00	\$26,730.00	\$0.00	\$26,730.00	\$0.00	\$0.00	\$0.00	\$0.00	\$119.00	\$28,917.00	\$0.00	\$28,917.00
23	HOT MIX ASPHALT HIGH TRAFFIC, 3" BASE COURSE, 1" MIX	TN	359.00	0.00	359	\$110.00	\$39,490.00	\$0.00	\$39,490.00	\$0.00	\$0.00	\$0.00	\$0.00	\$108.00	\$38,772.00	\$0.00	\$38,772.00
24	BIKE PATH, 6", PCC	SY	820.00	0.00	820	\$60.00	\$49,200.00	\$0.00	\$49,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$85.00	\$69,700.00	\$0.00	\$69,700.00
25	DETECTABLE WARNINGS, CAST IRON OR STEEL	SF	40.00	0.00	40	\$60.00	\$2,400.00	\$0.00	\$2,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$66.00	\$2,640.00	\$0.00	\$2,640.00
26	FULL DEPTH PATCH, HMA	SY	108.00	0.00	108	\$130.00	\$14,040.00	\$0.00	\$14,040.00	\$0.00	\$0.00	\$0.00	\$0.00	\$94.00	\$10,152.00	\$0.00	\$10,152.00
27	PAVEMENT REMOVAL	SY	786.00	0.00	786	\$12.00	\$9,432.00	\$0.00	\$9,432.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.50	\$8,253.00	\$0.00	\$8,253.00
28	TEMPORARY TRAFFIC CONTROL	LS	1.00	0.00	1	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,500.00	\$5,500.00	\$0.00	\$5,500.00
29	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, TYPE 1 MIX	AC	0.57	4.56	5.13	\$5,000.00	\$2,850.00	\$22,800.00	\$25,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,400.00	\$2,508.00	\$20,064.00	\$22,572.00
30	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, DETENTION BASIN	AC	0.00	0.15	0.15	\$6,000.00	\$0.00	\$900.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,275.00	\$0.00	\$1,391.25	\$1,391.25
31	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, NO MOW FESCUE	AC	0.00	0.36	0.36	\$4,000.00	\$0.00	\$1,440.00	\$1,440.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,200.00	\$0.00	\$1,512.00	\$1,512.00
32	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, DRY SAND PRAIRE	AC	0.00	0.46	0.46	\$6,000.00	\$0.00	\$2,760.00	\$2,760.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,950.00	\$0.00	\$1,817.00	\$1,817.00
33	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, GOLF COURSE MIX	AC	0.00	0.25	0.25	\$8,000.00	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,275.00	\$0.00	\$2,318.75	\$2,318.75
34	SWPPP MANAGEMENT	LS	0.50	0.50	1	\$5,000.00	\$2,500.00	\$2,500.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,750.00	\$1,375.00	\$1,375.00	\$2,750.00
35	ROLLED EROSION CONTROL PRODUCT	SY	1750.00	1970.00	3720	\$3.00	\$5,250.00	\$5,910.00	\$11,160.00	\$0.00	\$3,500.00	\$3,940.00	\$0.00	\$2.00	\$3,500.00	\$3,940.00	\$7,440.00
36	WATTLES, STRAW 12"	LF	1145.00	160.00	1305	\$5.00	\$5,725.00	\$800.00	\$6,525.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.60	\$4,122.00	\$576.00	\$4,698.00
37	RIPRAP, CLASS E REVETMENT	TN	40.00	80.00	120	\$75.00	\$3,000.00	\$6,000.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00	\$2,400.00	\$4,800.00	\$7,200.00
38	EROSION STONE	TN	0.00	325.00	325	\$60.00	\$0.00	\$19,500.00	\$19,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$0.00	\$13,000.00	\$13,000.00
39	SILT FENCE INSTALLATION	LF	400.00	781.00	1181	\$1.75	\$700.00	\$1,366.75	\$2,066.75	\$0.00	\$0.00	\$0.00	\$0.00	\$2.50	\$1,000.00	\$1,952.50	\$2,952.50
40	SILT FENCE, CLEANOUT	LF	400.00	781.00	1181	\$0.50	\$200.00	\$390.50	\$590.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.75	\$300.00	\$585.75	\$885.75

CREEKSIDE ESTATES ADDITION- MARSHALLTOWN, IOWA
Project #: ECO21004 Date: 12-21-2021
BIDDER'S TABULATION OF PROJECT COST- BASE BID

BASE BID						ENGINEER'S ESTIMATE ISG				CON-STRUCT, INC. MARSHALLTOWN, IA 10% BID BOND				VIETH CONSTRUCTION CORP. CEDAR FALLS, IA. 10% BID BOND			
ITEM NO.	CONSTRUCTION ITEM	UNIT	QUANTITY			UNIT PRICE	TOTAL AMOUNT			UNIT PRICE	TOTAL AMOUNT			UNIT PRICE	TOTAL AMOUNT		
			PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL
41	SILT FENCE, REMOVAL	LF	400.00	781.00	1181	\$0.50	\$200.00	\$390.50	\$590.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.75	\$300.00	\$585.75	\$885.75
42	STABILIZED CONSTRUCTION ENTRANCE	TN	20.00	20.00	40	\$50.00	\$1,000.00	\$1,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$58.00	\$1,160.00	\$1,160.00	\$2,320.00
43	TURF REINFORCEMENT MAT	SY	61.00	47.00	108	\$125.00	\$7,625.00	\$5,875.00	\$13,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$137.00	\$8,357.00	\$6,439.00	\$14,796.00
44	INLET PROTECTION DEVICE	EA	5.00	0.00	5	\$250.00	\$1,250.00	\$0.00	\$1,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$475.00	\$2,375.00	\$0.00	\$2,375.00
45	TEMPORARY POND OUTLET DEVICE	LS	0.00	1.00	1	\$2,500.00	\$0.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00
46	REMOVAL OF FENCE	LF	0.00	1140.00	1140	\$2.00	\$0.00	\$2,280.00	\$2,280.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6.00	\$0.00	\$6,840.00	\$6,840.00
47	CONSTRUCTION SURVEY	LS	0.75	0.25	1	\$8,000.00	\$6,000.00	\$2,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,200.00	\$11,400.00	\$3,800.00	\$15,200.00
48	TESTING	LS	0.85	0.15	1	\$7,000.00	\$5,950.00	\$1,050.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,500.00	\$7,225.00	\$1,275.00	\$8,500.00
49	COORDINATION AND TEMPORARY MEASURES WITH GOLF COURSE	LS	0.00	1.00	1	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,750.00	\$0.00	\$5,750.00	\$5,750.00
50	MOBILIZATION	LS	0.80	0.20	1	\$38,000.00	\$30,400.00	\$7,600.00	\$38,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$40,000.00	\$10,000.00	\$50,000.00
TOTAL BASE BID CONSTRUCTION COSTS							\$507,749.50	\$242,652.75	\$750,402.25		NO BID	NO BID	NO BID		\$498,215.00	\$211,217.00	\$709,432.00

I HEREBY CERTIFY THAT THE FOREGOING IS AN ACCURATE REPRESENTATION AND TABULATION OF ALL BIDS RECEIVED AND THAT THE MATHEMATICS HAVE BEEN CHECKED AND IS TO THE BEST OF MY KNOWLEDGE CORRECT:

BY: Jay C. Koch DATE: 12/21/2021

CREEKSIDE ESTATES ADDITION- MARSHALLTOWN, IOWA
ISG Project #: 21-25151 Date: 10-29-2021
BIDDER'S TABULATION OF PROJECT COST- BASE BID

BASE BID						ALL STAR CONCRETE, LLC JOHNSTON, IA. 10% BID BOND				MAINLINE CONTRACTING, INC. WEST DES MOINES, IA. 10% BID BOND				J & K CONTRACTING URBANDALE, IA. 10% BID BOND			
ITEM NO.	CONSTRUCTION ITEM	UNIT	QUANTITY			UNIT PRICE	TOTAL AMOUNT			UNIT PRICE	TOTAL AMOUNT			UNIT PRICE	TOTAL AMOUNT		
			PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL
1	SOIL QUALITY RESTORATION	AC	0.00	1.22	1.22	\$9,265.00	\$0.00	\$11,303.30	\$11,303.30	\$23,000.00	\$0.00	\$28,060.00	\$28,060.00	\$26,150.00	\$0.00	\$31,903.00	\$31,903.00
2	EXCAVATION, CLASS 10	CY	7000.00	9785.00	16785	\$3.27	\$22,890.00	\$31,996.95	\$54,886.95	\$6.80	\$47,600.00	\$66,538.00	\$114,138.00	\$7.50	\$52,500.00	\$73,387.50	\$125,887.50
3	SUBGRADE PREPARATION	SY	2875.00	0.00	2875	\$1.75	\$5,031.25	\$0.00	\$5,031.25	\$4.20	\$12,075.00	\$0.00	\$12,075.00	\$2.25	\$6,468.75	\$0.00	\$6,468.75
4	SUBBASE, 10" MODIFIED SUBBASE	SY	2875.00	0.00	2875	\$16.35	\$47,006.25	\$0.00	\$47,006.25	\$17.85	\$51,318.75	\$0.00	\$51,318.75	\$12.50	\$35,937.50	\$0.00	\$35,937.50
5	GEOGRID	SY	2875.00	0.00	2875	\$6.54	\$18,802.50	\$0.00	\$18,802.50	\$5.25	\$15,093.75	\$0.00	\$15,093.75	\$4.50	\$12,937.50	\$0.00	\$12,937.50
6	SANITARY SEWER GRAVITY MAIN, TRENCHED, SDR-26, 8"	LF	683.00	0.00	683	\$54.50	\$37,223.50	\$0.00	\$37,223.50	\$76.00	\$51,908.00	\$0.00	\$51,908.00	\$50.50	\$34,491.50	\$0.00	\$34,491.50
7	SANITARY SEWER SERVICE STUB, PVC SDR-23.5, 4"	EA	25.00	0.00	25	\$763.00	\$19,075.00	\$0.00	\$19,075.00	\$1,900.00	\$47,500.00	\$0.00	\$47,500.00	\$1,775.00	\$44,375.00	\$0.00	\$44,375.00
8	STORM SEWER, TRENCHED, RCP, 2000D, 15"	LF	109.00	0.00	109	\$62.13	\$6,772.17	\$0.00	\$6,772.17	\$72.00	\$7,848.00	\$0.00	\$7,848.00	\$72.00	\$7,848.00	\$0.00	\$7,848.00
9	STORM SEWER, TRENCHED, RCP, 2000D, 18"	LF	30.00	0.00	30	\$70.85	\$2,125.50	\$0.00	\$2,125.50	\$75.00	\$2,250.00	\$0.00	\$2,250.00	\$88.00	\$2,640.00	\$0.00	\$2,640.00
10	STORM SEWER, TRENCHED, RCP, 2000D, 24"	LF	156.00	0.00	156	\$90.47	\$14,113.32	\$0.00	\$14,113.32	\$90.00	\$14,040.00	\$0.00	\$14,040.00	\$91.00	\$14,196.00	\$0.00	\$14,196.00
11	PIPE APRON, 2000D, 15"	EA	1.00	0.00	1	\$2,834.00	\$2,834.00	\$0.00	\$2,834.00	\$4,000.00	\$4,000.00	\$0.00	\$4,000.00	\$3,350.00	\$3,350.00	\$0.00	\$3,350.00
12	PIPE APRON, 2000D, 24"	EA	1.00	0.00	1	\$3,706.00	\$3,706.00	\$0.00	\$3,706.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$4,500.00	\$4,500.00	\$0.00	\$4,500.00
13	WATER MAIN,TRENCHED, INCLUSIVE C-900 DR-14 OR DUCTILE IRON, 6"	LF	0.00	630.00	630	\$57.77	\$0.00	\$36,395.10	\$36,395.10	\$42.00	\$0.00	\$26,460.00	\$26,460.00	\$45.00	\$0.00	\$28,350.00	\$28,350.00
14	WATER SERVICE, 1", TYPE K COPPER, TRENCHED	EA	0.00	25.00	25	\$1,199.00	\$0.00	\$29,975.00	\$29,975.00	\$1,850.00	\$0.00	\$46,250.00	\$46,250.00	\$1,625.00	\$0.00	\$40,625.00	\$40,625.00
15	CONNECT TO EXISTING WATER MAIN, TAPPING VALVE ASSEMBLY	EA	0.00	1.00	1	\$6,540.00	\$0.00	\$6,540.00	\$6,540.00	\$8,000.00	\$0.00	\$8,000.00	\$8,000.00	\$8,250.00	\$0.00	\$8,250.00	\$8,250.00
16	FIRE HYDRANT ASSEMBLY	EA	0.00	2.00	2	\$7,521.00	\$0.00	\$15,042.00	\$15,042.00	\$7,000.00	\$0.00	\$14,000.00	\$14,000.00	\$6,450.00	\$0.00	\$12,900.00	\$12,900.00
17	REMOVE EXISTING WATER SERVICE	LS	0.00	1.00	1	\$2,180.00	\$0.00	\$2,180.00	\$2,180.00	\$1,050.00	\$0.00	\$1,050.00	\$1,050.00	\$1,050.00	\$0.00	\$1,050.00	\$1,050.00
18	SANITARY SEWER MANHOLE, SW-301, 48"	EA	3.00	0.00	3	\$5,286.50	\$15,859.50	\$0.00	\$15,859.50	\$5,350.00	\$16,050.00	\$0.00	\$16,050.00	\$6,250.00	\$18,750.00	\$0.00	\$18,750.00
19	SANITARY SEWER MANHOLE, SW-303, 48"	EA	1.00	0.00	1	\$6,322.00	\$6,322.00	\$0.00	\$6,322.00	\$6,750.00	\$6,750.00	\$0.00	\$6,750.00	\$13,500.00	\$13,500.00	\$0.00	\$13,500.00
20	STORM SEWER INTAKE, SW-509, 96" x 36"	EA	2.00	0.00	2	\$6,867.00	\$13,734.00	\$0.00	\$13,734.00	\$6,500.00	\$13,000.00	\$0.00	\$13,000.00	\$8,750.00	\$17,500.00	\$0.00	\$17,500.00
21	PCC CURB AND GUTTER, 2'-6" WIDTH, 6" THICKNESS	LF	1385.00	0.00	1385	\$34.68	\$48,031.80	\$0.00	\$48,031.80	\$35.70	\$49,444.50	\$0.00	\$49,444.50	\$45.00	\$62,325.00	\$0.00	\$62,325.00
22	HOT MIX ASPHALT HIGH TRAFFIC, 2" SURFACE COURSE, 1/2" MIX	TN	243.00	0.00	243	\$118.54	\$28,805.22	\$0.00	\$28,805.22	\$114.00	\$27,702.00	\$0.00	\$27,702.00	\$124.00	\$30,132.00	\$0.00	\$30,132.00
23	HOT MIX ASPHALT HIGH TRAFFIC, 3" BASE COURSE, 1" MIX	TN	359.00	0.00	359	\$107.64	\$38,642.76	\$0.00	\$38,642.76	\$104.00	\$37,336.00	\$0.00	\$37,336.00	\$112.00	\$40,208.00	\$0.00	\$40,208.00
24	BIKE PATH, 6", PCC	SY	820.00	0.00	820	\$81.60	\$66,912.00	\$0.00	\$66,912.00	\$73.50	\$60,270.00	\$0.00	\$60,270.00	\$63.00	\$51,660.00	\$0.00	\$51,660.00
25	DETECTABLE WARNINGS, CAST IRON OR STEEL	SF	40.00	0.00	40	\$61.20	\$2,448.00	\$0.00	\$2,448.00	\$63.00	\$2,520.00	\$0.00	\$2,520.00	\$63.00	\$2,520.00	\$0.00	\$2,520.00
26	FULL DEPTH PATCH, HMA	SY	108.00	0.00	108	\$97.01	\$10,477.08	\$0.00	\$10,477.08	\$67.70	\$7,311.60	\$0.00	\$7,311.60	\$73.50	\$7,938.00	\$0.00	\$7,938.00
27	PAVEMENT REMOVAL	SY	786.00	0.00	786	\$13.08	\$10,280.88	\$0.00	\$10,280.88	\$10.00	\$7,860.00	\$0.00	\$7,860.00	\$25.00	\$19,650.00	\$0.00	\$19,650.00
28	TEMPORARY TRAFFIC CONTROL	LS	1.00	0.00	1	\$3,052.00	\$3,052.00	\$0.00	\$3,052.00	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	\$2,850.00	\$2,850.00	\$0.00	\$2,850.00
29	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, TYPE 1 MIX	AC	0.57	4.56	5.13	\$4,578.00	\$2,609.46	\$20,875.68	\$23,485.14	\$5,250.00	\$2,992.50	\$23,940.00	\$26,932.50	\$5,650.00	\$3,220.50	\$25,764.00	\$28,984.50
30	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, DETENTION BASIN	AC	0.00	0.15	0.15	\$4,469.00	\$0.00	\$670.35	\$670.35	\$5,250.00	\$0.00	\$787.50	\$787.50	\$5,650.00	\$0.00	\$847.50	\$847.50
31	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, NO MOW FESCUE	AC	0.00	0.36	0.36	\$4,469.00	\$0.00	\$1,608.84	\$1,608.84	\$5,250.00	\$0.00	\$1,890.00	\$1,890.00	\$5,650.00	\$0.00	\$2,034.00	\$2,034.00
32	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, DRY SAND PRAIRE	AC	0.00	0.46	0.46	\$4,687.00	\$0.00	\$2,156.02	\$2,156.02	\$5,250.00	\$0.00	\$2,415.00	\$2,415.00	\$5,650.00	\$0.00	\$2,599.00	\$2,599.00
33	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, GOLF COURSE MIX	AC	0.00	0.25	0.25	\$5,668.00	\$0.00	\$1,417.00	\$1,417.00	\$5,250.00	\$0.00	\$1,312.50	\$1,312.50	\$5,650.00	\$0.00	\$1,412.50	\$1,412.50
34	SWPPP MANAGEMENT	LS	0.50	0.50	1	\$2,725.00	\$1,362.50	\$1,362.50	\$2,725.00	\$3,150.00	\$1,575.00	\$1,575.00	\$3,150.00	\$2,850.00	\$1,425.00	\$1,425.00	\$2,850.00
35	ROLLED EROSION CONTROL PRODUCT	SY	1750.00	1970.00	3720	\$1.37	\$2,397.50	\$2,698.90	\$5,096.40	\$2.63	\$4,602.50	\$5,181.10	\$9,783.60	\$2.25	\$3,937.50	\$4,432.50	\$8,370.00
36	WATTLES, STRAW 12"	LF	1145.00	160.00	1305	\$2.73	\$3,125.85	\$436.80	\$3,562.65	\$4.20	\$4,809.00	\$672.00	\$5,481.00	\$4.50	\$5,152.50	\$720.00	\$5,872.50
37	RIPRAP, CLASS E REVETMENT	TN	40.00	80.00	120	\$65.40	\$2,616.00	\$5,232.00	\$7,848.00	\$98.00	\$3,920.00	\$7,840.00	\$11,760.00	\$91.00	\$3,640.00	\$7,280.00	\$10,920.00
38	EROSION STONE	TN	0.00	325.00	325	\$49.05	\$0.00	\$15,941.25	\$15,941.25	\$105.00	\$0.00	\$34,125.00	\$34,125.00	\$91.00	\$0.00	\$29,575.00	\$29,575.00
39	SILT FENCE INSTALLATION	LF	400.00	781.00	1181	\$2.29	\$916.00	\$1,788.49	\$2,704.49	\$2.10	\$840.00	\$1,640.10	\$2,480.10	\$2.25	\$900.00	\$1,757.25	\$2,657.25
40	SILT FENCE, CLEANOUT	LF	400.00	781.00	1181	\$0.55	\$220.00	\$429.55	\$649.55	\$0.26	\$104.00	\$203.06	\$307.06	\$1.15	\$460.00	\$898.15	\$1,358.15

CREEKSIDE ESTATES ADDITION- MARSHALLTOWN, IOWA
ISG Project #: 21-25151 Date: 10-29-2021
BIDDER'S TABULATION OF PROJECT COST- BASE BID

BASE BID						ALL STAR CONCRETE, LLC JOHNSTON, IA. 10% BID BOND				MAINLINE CONTRACTING, INC. WEST DES MOINES, IA. 10% BID BOND				J & K CONTRACTING URBANDALE, IA. 10% BID BOND			
ITEM NO.	CONSTRUCTION ITEM	UNIT	QUANTITY			UNIT PRICE	TOTAL AMOUNT			UNIT PRICE	TOTAL AMOUNT			UNIT PRICE	TOTAL AMOUNT		
			PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL
41	SILT FENCE, REMOVAL	LF	400.00	781.00	1181	\$0.66	\$264.00	\$515.46	\$779.46	\$0.26	\$104.00	\$203.06	\$307.06	\$0.50	\$200.00	\$390.50	\$590.50
42	STABILIZED CONSTRUCTION ENTRANCE	TN	20.00	20.00	40	\$65.40	\$1,308.00	\$1,308.00	\$2,616.00	\$50.00	\$1,000.00	\$1,000.00	\$2,000.00	\$68.25	\$1,365.00	\$1,365.00	\$2,730.00
43	TURF REINFORCEMENT MAT	SY	61.00	47.00	108	\$119.90	\$7,313.90	\$5,635.30	\$12,949.20	\$131.25	\$8,006.25	\$6,168.75	\$14,175.00	\$125.00	\$7,625.00	\$5,875.00	\$13,500.00
44	INLET PROTECTION DEVICE	EA	5.00	0.00	5	\$327.00	\$1,635.00	\$0.00	\$1,635.00	\$110.25	\$551.25	\$0.00	\$551.25	\$225.00	\$1,125.00	\$0.00	\$1,125.00
45	TEMPORARY POND OUTLET DEVICE	LS	0.00	1.00	1	\$3,270.00	\$0.00	\$3,270.00	\$3,270.00	\$3,500.00	\$0.00	\$3,500.00	\$3,500.00	\$4,000.00	\$0.00	\$4,000.00	\$4,000.00
46	REMOVAL OF FENCE	LF	0.00	1140.00	1140	\$7.63	\$0.00	\$8,698.20	\$8,698.20	\$3.15	\$0.00	\$3,591.00	\$3,591.00	\$5.50	\$0.00	\$6,270.00	\$6,270.00
47	CONSTRUCTION SURVEY	LS	0.75	0.25	1	\$10,900.00	\$8,175.00	\$2,725.00	\$10,900.00	\$7,350.00	\$5,512.50	\$1,837.50	\$7,350.00	\$8,000.00	\$6,000.00	\$2,000.00	\$8,000.00
48	TESTING	LS	0.85	0.15	1	\$8,175.00	\$6,948.75	\$1,226.25	\$8,175.00	\$5,000.00	\$4,250.00	\$750.00	\$5,000.00	\$9,100.00	\$7,735.00	\$1,365.00	\$9,100.00
49	COORDINATION AND TEMPORARY MEASURES WITH GOLF COURSE	LS	0.00	1.00	1	\$3,270.00	\$0.00	\$3,270.00	\$3,270.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	\$5,700.00	\$0.00	\$5,700.00	\$5,700.00
50	MOBILIZATION	LS	0.80	0.20	1	\$49,704.00	\$39,763.20	\$9,940.80	\$49,704.00	\$45,000.00	\$36,000.00	\$9,000.00	\$45,000.00	\$103,199.00	\$82,559.20	\$20,639.80	\$103,199.00
TOTAL BASE BID CONSTRUCTION COSTS							\$502,799.89	\$224,638.74	\$727,438.63		\$563,144.60	\$299,489.57	\$862,634.17		\$611,621.95	\$322,815.70	\$934,437.65

I HEREBY CERTIFY THAT THE FOREGOING IS AN ACCURATE REPRESENTATION AND TABULATION OF ALL BIDS RECEIVED AND THAT THE MATHEMATICS HAVE BEEN CHECKED AND IS TO THE BEST OF MY KNOWLEDGE CORRECT:

BY: Jay C. Koch DATE: 12/21/2021

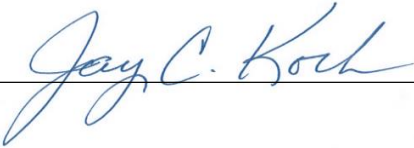
CREEKSIDE ESTATES ADDITION- MARSHALLTOWN, IOWA
ISG Project #: 21-25151 Date: 10-29-2021
BIDDER'S TABULATION OF PROJECT COST- BASE BID

BASE BID						SYNERGY CONTRACTING, LLC BONDURANT, IA. 10% BID BOND											
ITEM NO.	CONSTRUCTION ITEM	UNIT	QUANTITY			UNIT PRICE	TOTAL AMOUNT			UNIT PRICE	TOTAL AMOUNT			UNIT PRICE	TOTAL AMOUNT		
			PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL
1	SOIL QUALITY RESTORATION	AC	0.00	1.22	1.22	\$35,000.00	\$0.00	\$42,700.00	\$42,700.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
2	EXCAVATION, CLASS 10	CY	7000.00	9785.00	16785	\$8.00	\$56,000.00	\$78,280.00	\$134,280.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
3	SUBGRADE PREPARATION	SY	2875.00	0.00	2875	\$5.00	\$14,375.00	\$0.00	\$14,375.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
4	SUBBASE, 10" MODIFIED SUBBASE	SY	2875.00	0.00	2875	\$28.00	\$80,500.00	\$0.00	\$80,500.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
5	GEOGRID	SY	2875.00	0.00	2875	\$7.00	\$20,125.00	\$0.00	\$20,125.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
6	SANITARY SEWER GRAVITY MAIN, TRENCHED, SDR-26, 8"	LF	683.00	0.00	683	\$112.00	\$76,496.00	\$0.00	\$76,496.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
7	SANITARY SEWER SERVICE STUB, PVC SDR-23.5, 4"	EA	25.00	0.00	25	\$4,200.00	\$105,000.00	\$0.00	\$105,000.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
8	STORM SEWER, TRENCHED, RCP, 2000D, 15"	LF	109.00	0.00	109	\$105.00	\$11,445.00	\$0.00	\$11,445.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
9	STORM SEWER, TRENCHED, RCP, 2000D, 18"	LF	30.00	0.00	30	\$112.00	\$3,360.00	\$0.00	\$3,360.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
10	STORM SEWER, TRENCHED, RCP, 2000D, 24"	LF	156.00	0.00	156	\$154.00	\$24,024.00	\$0.00	\$24,024.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
11	PIPE APRON, 2000D, 15"	EA	1.00	0.00	1	\$3,780.00	\$3,780.00	\$0.00	\$3,780.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
12	PIPE APRON, 2000D, 24"	EA	1.00	0.00	1	\$4,760.00	\$4,760.00	\$0.00	\$4,760.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
13	WATER MAIN,TRENCHED, INCLUSIVE C-900 DR-14 OR DUCTILE IRON, 6"	LF	0.00	630.00	630	\$63.00	\$0.00	\$39,690.00	\$39,690.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
14	WATER SERVICE, 1", TYPE K COPPER, TRENCHED	EA	0.00	25.00	25	\$3,080.00	\$0.00	\$77,000.00	\$77,000.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
15	CONNECT TO EXISTING WATER MAIN, TAPPING VALVE ASSEMBLY	EA	0.00	1.00	1	\$7,700.00	\$0.00	\$7,700.00	\$7,700.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
16	FIRE HYDRANT ASSEMBLY	EA	0.00	2.00	2	\$8,120.00	\$0.00	\$16,240.00	\$16,240.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
17	REMOVE EXISTING WATER SERVICE	LS	0.00	1.00	1	\$3,500.00	\$0.00	\$3,500.00	\$3,500.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
18	SANITARY SEWER MANHOLE, SW-301, 48"	EA	3.00	0.00	3	\$6,125.00	\$18,375.00	\$0.00	\$18,375.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
19	SANITARY SEWER MANHOLE, SW-303, 48"	EA	1.00	0.00	1	\$5,040.00	\$5,040.00	\$0.00	\$5,040.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
20	STORM SEWER INTAKE, SW-509, 96" x 36"	EA	2.00	0.00	2	\$6,895.00	\$13,790.00	\$0.00	\$13,790.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
21	PCC CURB AND GUTTER, 2'-6" WIDTH, 6" THICKNESS	LF	1385.00	0.00	1385	\$48.00	\$66,480.00	\$0.00	\$66,480.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
22	HOT MIX ASPHALT HIGH TRAFFIC, 2" SURFACE COURSE, 1/2" MIX	TN	243.00	0.00	243	\$126.00	\$30,618.00	\$0.00	\$30,618.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
23	HOT MIX ASPHALT HIGH TRAFFIC, 3" BASE COURSE, 1" MIX	TN	359.00	0.00	359	\$132.00	\$47,388.00	\$0.00	\$47,388.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
24	BIKE PATH, 6", PCC	SY	820.00	0.00	820	\$90.00	\$73,800.00	\$0.00	\$73,800.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
25	DETECTABLE WARNINGS, CAST IRON OR STEEL	SF	40.00	0.00	40	\$66.00	\$2,640.00	\$0.00	\$2,640.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
26	FULL DEPTH PATCH, HMA	SY	108.00	0.00	108	\$102.00	\$11,016.00	\$0.00	\$11,016.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
27	PAVEMENT REMOVAL	SY	786.00	0.00	786	\$14.00	\$11,004.00	\$0.00	\$11,004.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
28	TEMPORARY TRAFFIC CONTROL	LS	1.00	0.00	1	\$6,000.00	\$6,000.00	\$0.00	\$6,000.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
29	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, TYPE 1 MIX	AC	0.57	4.56	5.13	\$6,300.00	\$3,591.00	\$28,728.00	\$32,319.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
30	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, DETENTION BASIN	AC	0.00	0.15	0.15	\$6,300.00	\$0.00	\$945.00	\$945.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
31	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, NO MOW FESCUE	AC	0.00	0.36	0.36	\$6,300.00	\$0.00	\$2,268.00	\$2,268.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
32	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, DRY SAND PRAIRE	AC	0.00	0.46	0.46	\$6,300.00	\$0.00	\$2,898.00	\$2,898.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
33	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, GOLF COURSE MIX	AC	0.00	0.25	0.25	\$6,300.00	\$0.00	\$1,575.00	\$1,575.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
34	SWPPP MANAGEMENT	LS	0.50	0.50	1	\$3,000.00	\$1,500.00	\$1,500.00	\$3,000.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
35	ROLLED EROSION CONTROL PRODUCT	SY	1750.00	1970.00	3720	\$3.00	\$5,250.00	\$5,910.00	\$11,160.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
36	WATTLES, STRAW 12"	LF	1145.00	160.00	1305	\$6.00	\$6,870.00	\$960.00	\$7,830.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
37	RIPRAP, CLASS E REVETMENT	TN	40.00	80.00	120	\$48.00	\$1,920.00	\$3,840.00	\$5,760.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
38	EROSION STONE	TN	0.00	325.00	325	\$30.00	\$0.00	\$9,750.00	\$9,750.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
39	SILT FENCE INSTALLATION	LF	400.00	781.00	1181	\$3.00	\$1,200.00	\$2,343.00	\$3,543.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
40	SILT FENCE, CLEANOUT	LF	400.00	781.00	1181	\$1.00	\$400.00	\$781.00	\$1,181.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00

CREEKSIDE ESTATES ADDITION- MARSHALLTOWN, IOWA
ISG Project #: 21-25151 Date: 10-29-2021
BIDDER'S TABULATION OF PROJECT COST- BASE BID

BASE BID						SYNERGY CONTRACTING, LLC BONDURANT, IA. 10% BID BOND											
ITEM NO.	CONSTRUCTION ITEM	UNIT	QUANTITY			UNIT PRICE	TOTAL AMOUNT			UNIT PRICE	TOTAL AMOUNT			UNIT PRICE	TOTAL AMOUNT		
			PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL
41	SILT FENCE, REMOVAL	LF	400.00	781.00	1181	\$1.00	\$400.00	\$781.00	\$1,181.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
42	STABILIZED CONSTRUCTION ENTRANCE	TN	20.00	20.00	40	\$78.00	\$1,560.00	\$1,560.00	\$3,120.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
43	TURF REINFORCEMENT MAT	SY	61.00	47.00	108	\$150.00	\$9,150.00	\$7,050.00	\$16,200.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
44	INLET PROTECTION DEVICE	EA	5.00	0.00	5	\$252.00	\$1,260.00	\$0.00	\$1,260.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
45	TEMPORARY POND OUTLET DEVICE	LS	0.00	1.00	1	\$7,200.00	\$0.00	\$7,200.00	\$7,200.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
46	REMOVAL OF FENCE	LF	0.00	1140.00	1140	\$6.00	\$0.00	\$6,840.00	\$6,840.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
47	CONSTRUCTION SURVEY	LS	0.75	0.25	1	\$11,200.00	\$8,400.00	\$2,800.00	\$11,200.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
48	TESTING	LS	0.85	0.15	1	\$14,140.00	\$12,019.00	\$2,121.00	\$14,140.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
49	COORDINATION AND TEMPORARY MEASURES WITH GOLF COURSE	LS	0.00	1.00	1	\$7,700.00	\$0.00	\$7,700.00	\$7,700.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
50	MOBILIZATION	LS	0.80	0.20	1	\$88,800.00	\$71,040.00	\$17,760.00	\$88,800.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
TOTAL BASE BID CONSTRUCTION COSTS							\$810,576.00	\$380,420.00	\$1,190,996.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00

I HEREBY CERTIFY THAT THE FOREGOING IS AN ACCURATE REPRESENTATION AND TABULATION OF ALL BIDS RECEIVED AND THAT THE MATHEMATICS HAVE BEEN CHECKED AND IS TO THE BEST OF MY KNOWLEDGE CORRECT:

BY: 

DATE: 12/21/2021

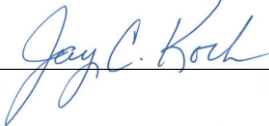
CREEKSIDE ESTATES ADDITION- MARSHALLTOWN, IOWA
Project #: ECO21004 Date: 12-21-2021
BIDDER'S TABULATION OF PROJECT COST- ALTERNATE BID

ALTERNATE BID						ENGINEER'S ESTIMATE ISG				CON-STRUCT, INC. MARSHALLTOWN, IA. 10% BID BOND				VIETH CONSTRUCTION CORP. CEDAR FALLS, IA 10% BID BOND			
ITEM NO.	CONSTRUCTION ITEM	UNIT	QUANTITY			UNIT PRICE	TOTAL AMOUNT			UNIT PRICE	TOTAL AMOUNT			UNIT PRICE	TOTAL AMOUNT		
			PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL
1	SOIL QUALITY RESTORATION	AC	0.00	1.22	1.22	\$5,000.00	\$0.00	\$6,100.00	\$6,100.00	\$8,000.00	\$0.00	\$9,760.00	\$9,760.00	\$8,500.00	\$0.00	\$10,370.00	\$10,370.00
2	EXCAVATION, CLASS 10	CY	7000.00	9785.00	16785	\$4.00	\$28,000.00	\$39,140.00	\$67,140.00	\$3.75	\$26,250.00	\$36,693.75	\$62,943.75	\$3.00	\$21,000.00	\$29,355.00	\$50,355.00
3	SUBGRADE PREPARATION	SY	2875.00	0.00	2875	\$3.00	\$8,625.00	\$0.00	\$8,625.00	\$1.00	\$2,875.00	\$0.00	\$2,875.00	\$1.50	\$4,312.50	\$0.00	\$4,312.50
4A	SUBBASE, 10" MODIFIED SUBBASE	SY	2875.00	0.00	2875	\$13.00	\$37,375.00	\$0.00	\$37,375.00	\$10.00	\$28,750.00	\$0.00	\$28,750.00	\$15.00	\$43,125.00	\$0.00	\$43,125.00
5	GEOGRID	SY	2875.00	0.00	2875	\$3.50	\$10,062.50	\$0.00	\$10,062.50	\$6.00	\$17,250.00	\$0.00	\$17,250.00	\$6.00	\$17,250.00	\$0.00	\$17,250.00
6	SANITARY SEWER GRAVITY MAIN, TRENCHED, SDR-26, 8"	LF	683.00	0.00	683	\$65.00	\$44,395.00	\$0.00	\$44,395.00	\$60.00	\$40,980.00	\$0.00	\$40,980.00	\$50.00	\$34,150.00	\$0.00	\$34,150.00
7	SANITARY SEWER SERVICE STUB, PVC SDR-23.5, 4"	EA	25.00	0.00	25	\$1,700.00	\$42,500.00	\$0.00	\$42,500.00	\$2,300.00	\$57,500.00	\$0.00	\$57,500.00	\$700.00	\$17,500.00	\$0.00	\$17,500.00
8	STORM SEWER, TRENCHED, RCP, 2000D, 15"	LF	109.00	0.00	109	\$65.00	\$7,085.00	\$0.00	\$7,085.00	\$60.00	\$6,540.00	\$0.00	\$6,540.00	\$56.00	\$6,104.00	\$0.00	\$6,104.00
9	STORM SEWER, TRENCHED, RCP, 2000D, 18"	LF	30.00	0.00	30	\$75.00	\$2,250.00	\$0.00	\$2,250.00	\$65.00	\$1,950.00	\$0.00	\$1,950.00	\$60.00	\$1,800.00	\$0.00	\$1,800.00
10	STORM SEWER, TRENCHED, RCP, 2000D, 24"	LF	156.00	0.00	156	\$90.00	\$14,040.00	\$0.00	\$14,040.00	\$85.00	\$13,260.00	\$0.00	\$13,260.00	\$80.00	\$12,480.00	\$0.00	\$12,480.00
11	PIPE APRON, 2000D, 15"	EA	1.00	0.00	1	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	\$2,600.00	\$2,600.00	\$0.00	\$2,600.00
12	PIPE APRON, 2000D, 24"	EA	1.00	0.00	1	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00	\$3,800.00	\$3,800.00	\$0.00	\$3,800.00	\$3,400.00	\$3,400.00	\$0.00	\$3,400.00
13	WATER MAIN,TRENCHED, INCLUSIVE C-900 DR-14 OR DUCTILE IRON, 6"	LF	0.00	630.00	630	\$45.00	\$0.00	\$28,350.00	\$28,350.00	\$40.00	\$0.00	\$25,200.00	\$25,200.00	\$52.00	\$0.00	\$32,760.00	\$32,760.00
14	WATER SERVICE, 1", TYPE K COPPER, TRENCHED	EA	0.00	25.00	25	\$2,200.00	\$0.00	\$55,000.00	\$55,000.00	\$2,000.00	\$0.00	\$50,000.00	\$50,000.00	\$1,050.00	\$0.00	\$26,250.00	\$26,250.00
15	CONNECT TO EXISTING WATER MAIN, TAPPING VALVE ASSEMBLY	EA	0.00	1.00	1	\$7,000.00	\$0.00	\$7,000.00	\$7,000.00	\$5,500.00	\$0.00	\$5,500.00	\$5,500.00	\$6,000.00	\$0.00	\$6,000.00	\$6,000.00
16	FIRE HYDRANT ASSEMBLY	EA	0.00	2.00	2	\$6,000.00	\$0.00	\$12,000.00	\$12,000.00	\$5,000.00	\$0.00	\$10,000.00	\$10,000.00	\$6,900.00	\$0.00	\$13,800.00	\$13,800.00
17	REMOVE EXISTING WATER SERVICE	LS	0.00	1.00	1	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$1,800.00	\$0.00	\$1,800.00	\$1,800.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
18	SANITARY SEWER MANHOLE, SW-301, 48"	EA	3.00	0.00	3	\$6,000.00	\$18,000.00	\$0.00	\$18,000.00	\$5,000.00	\$15,000.00	\$0.00	\$15,000.00	\$4,800.00	\$14,400.00	\$0.00	\$14,400.00
19	SANITARY SEWER MANHOLE, SW-303, 48"	EA	1.00	0.00	1	\$7,500.00	\$7,500.00	\$0.00	\$7,500.00	\$5,100.00	\$5,100.00	\$0.00	\$5,100.00	\$5,800.00	\$5,800.00	\$0.00	\$5,800.00
20	STORM SEWER INTAKE, SW-509, 96" x 36"	EA	2.00	0.00	2	\$8,000.00	\$16,000.00	\$0.00	\$16,000.00	\$6,400.00	\$12,800.00	\$0.00	\$12,800.00	\$6,200.00	\$12,400.00	\$0.00	\$12,400.00
21	PCC CURB AND GUTTER, 2'-6" WIDTH, 6" THICKNESS	LF	0.00	0.00	0	\$35.00	\$0.00	\$0.00	\$0.00	\$33.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22A	PCC PAVEMENT, 6" FIBER REINFORCED, INTEGRAL CURB AND GUTTER	SY	2625.00	0.00	2625	\$58.00	\$152,250.00	\$0.00	\$152,250.00	\$43.00	\$112,875.00	\$0.00	\$112,875.00	\$60.00	\$157,500.00	\$0.00	\$157,500.00
23	HOT MIX ASPHALT HIGH TRAFFIC, 3" BASE COURSE, 1" MIX	TN	0.00	0.00	0	\$110.00	\$0.00	\$0.00	\$0.00	\$111.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24	BIKE PATH, 6", PCC	SY	820.00	0.00	820	\$60.00	\$49,200.00	\$0.00	\$49,200.00	\$45.00	\$36,900.00	\$0.00	\$36,900.00	\$85.00	\$69,700.00	\$0.00	\$69,700.00
25	DETECTABLE WARNINGS, CAST IRON OR STEEL	SF	40.00	0.00	40	\$60.00	\$2,400.00	\$0.00	\$2,400.00	\$50.00	\$2,000.00	\$0.00	\$2,000.00	\$66.00	\$2,640.00	\$0.00	\$2,640.00
26A	FULL DEPTH PATCH, PCC	SY	108.00	0.00	108	\$115.00	\$12,420.00	\$0.00	\$12,420.00	\$80.00	\$8,640.00	\$0.00	\$8,640.00	\$94.00	\$10,152.00	\$0.00	\$10,152.00
27	PAVEMENT REMOVAL	SY	786.00	0.00	786	\$12.00	\$9,432.00	\$0.00	\$9,432.00	\$7.00	\$5,502.00	\$0.00	\$5,502.00	\$10.50	\$8,253.00	\$0.00	\$8,253.00
28	TEMPORARY TRAFFIC CONTROL	LS	1.00	0.00	1	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	\$5,500.00	\$5,500.00	\$0.00	\$5,500.00
29	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, TYPE 1 MIX	AC	0.57	4.56	5.13	\$5,000.00	\$2,850.00	\$22,800.00	\$25,650.00	\$4,200.00	\$2,394.00	\$19,152.00	\$21,546.00	\$4,400.00	\$2,508.00	\$20,064.00	\$22,572.00
30	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, DETENTION BASIN	AC	0.00	0.15	0.15	\$6,000.00	\$0.00	\$900.00	\$900.00	\$8,900.00	\$0.00	\$1,335.00	\$1,335.00	\$9,275.00	\$0.00	\$1,391.25	\$1,391.25
31	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, NO MOW FESCUE	AC	0.00	0.36	0.36	\$4,000.00	\$0.00	\$1,440.00	\$1,440.00	\$4,000.00	\$0.00	\$1,440.00	\$1,440.00	\$4,200.00	\$0.00	\$1,512.00	\$1,512.00
32	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, DRY SAND PRAIRE	AC	0.00	0.46	0.46	\$6,000.00	\$0.00	\$2,760.00	\$2,760.00	\$3,800.00	\$0.00	\$1,748.00	\$1,748.00	\$3,950.00	\$0.00	\$1,817.00	\$1,817.00
33	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, GOLF COURSE MIX	AC	0.00	0.25	0.25	\$8,000.00	\$0.00	\$2,000.00	\$2,000.00	\$8,900.00	\$0.00	\$2,225.00	\$2,225.00	\$9,275.00	\$0.00	\$2,318.75	\$2,318.75
34	SWPPP MANAGEMENT	LS	0.50	0.50	1	\$5,000.00	\$2,500.00	\$2,500.00	\$5,000.00	\$2,600.00	\$1,300.00	\$1,300.00	\$2,600.00	\$2,750.00	\$1,375.00	\$1,375.00	\$2,750.00
35	ROLLED EROSION CONTROL PRODUCT	SY	1750.00	1970.00	3720	\$3.00	\$5,250.00	\$5,910.00	\$11,160.00	\$1.85	\$3,237.50	\$3,644.50	\$6,882.00	\$2.00	\$3,500.00	\$3,940.00	\$7,440.00
36	WATTLES, STRAW 12"	LF	1145.00	160.00	1305	\$5.00	\$5,725.00	\$800.00	\$6,525.00	\$3.50	\$4,007.50	\$560.00	\$4,567.50	\$3.60	\$4,122.00	\$576.00	\$4,698.00
37	RIPRAP, CLASS E REVETMENT	TN	40.00	80.00	120	\$75.00	\$3,000.00	\$6,000.00	\$9,000.00	\$65.00	\$2,600.00	\$5,200.00	\$7,800.00	\$60.00	\$2,400.00	\$4,800.00	\$7,200.00
38	EROSION STONE	TN	0.00	325.00	325	\$60.00	\$0.00	\$19,500.00	\$19,500.00	\$60.00	\$0.00	\$19,500.00	\$19,500.00	\$40.00	\$0.00	\$13,000.00	\$13,000.00
39	SILT FENCE INSTALLATION	LF	400.00	781.00	1181	\$1.75	\$700.00	\$1,366.75	\$2,066.75	\$2.50	\$1,000.00	\$1,952.50	\$2,952.50	\$2.50	\$1,000.00	\$1,952.50	\$2,952.50
40	SILT FENCE, CLEANOUT	LF	400.00	781.00	1181	\$0.50	\$200.00	\$390.50	\$590.50	\$1.00	\$400.00	\$781.00	\$1,181.00	\$0.75	\$300.00	\$585.75	\$885.75

CREEKSIDE ESTATES ADDITION- MARSHALLTOWN, IOWA
Project #: ECO21004 Date: 12-21-2021
BIDDER'S TABULATION OF PROJECT COST- ALTERNATE BID

ALTERNATE BID						ENGINEER'S ESTIMATE ISG				CON-STRUCT, INC. MARSHALLTOWN, IA. 10% BID BOND				VIETH CONSTRUCTION CORP. CEDAR FALLS, IA 10% BID BOND			
ITEM NO.	CONSTRUCTION ITEM	UNIT	QUANTITY			UNIT PRICE	TOTAL AMOUNT			UNIT PRICE	TOTAL AMOUNT			UNIT PRICE	TOTAL AMOUNT		
			PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL
41	SILT FENCE, REMOVAL	LF	400.00	781.00	1181	\$0.50	\$200.00	\$390.50	\$590.50	\$1.00	\$400.00	\$781.00	\$1,181.00	\$0.75	\$300.00	\$585.75	\$885.75
42	STABILIZED CONSTRUCTION ENTRANCE	TN	20.00	20.00	40	\$50.00	\$1,000.00	\$1,000.00	\$2,000.00	\$40.00	\$800.00	\$800.00	\$1,600.00	\$58.00	\$1,160.00	\$1,160.00	\$2,320.00
43	TURF REINFORCEMENT MAT	SY	61.00	47.00	108	\$125.00	\$7,625.00	\$5,875.00	\$13,500.00	\$131.00	\$7,991.00	\$6,157.00	\$14,148.00	\$137.00	\$8,357.00	\$6,439.00	\$14,796.00
44	INLET PROTECTION DEVICE	EA	5.00	0.00	5	\$250.00	\$1,250.00	\$0.00	\$1,250.00	\$450.00	\$2,250.00	\$0.00	\$2,250.00	\$475.00	\$2,375.00	\$0.00	\$2,375.00
45	TEMPORARY POND OUTLET DEVICE	LS	0.00	1.00	1	\$2,500.00	\$0.00	\$2,500.00	\$2,500.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00
46	REMOVAL OF FENCE	LF	0.00	1140.00	1140	\$2.00	\$0.00	\$2,280.00	\$2,280.00	\$2.00	\$0.00	\$2,280.00	\$2,280.00	\$6.00	\$0.00	\$6,840.00	\$6,840.00
47	CONSTRUCTION SURVEY	LS	0.75	0.25	1	\$8,000.00	\$6,000.00	\$2,000.00	\$8,000.00	\$10,000.00	\$7,500.00	\$2,500.00	\$10,000.00	\$15,200.00	\$11,400.00	\$3,800.00	\$15,200.00
48	TESTING	LS	0.85	0.15	1	\$7,000.00	\$5,950.00	\$1,050.00	\$7,000.00	\$8,000.00	\$6,800.00	\$1,200.00	\$8,000.00	\$8,500.00	\$7,225.00	\$1,275.00	\$8,500.00
49	COORDINATION AND TEMPORARY MEASURES WITH GOLF COURSE	LS	0.00	1.00	1	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$5,750.00	\$0.00	\$5,750.00	\$5,750.00
50	MOBILIZATION	LS	0.80	0.20	1	\$38,000.00	\$30,400.00	\$7,600.00	\$38,000.00	\$25,000.00	\$20,000.00	\$5,000.00	\$25,000.00	\$50,000.00	\$40,000.00	\$10,000.00	\$50,000.00
TOTAL BASE BID CONSTRUCTION COSTS							\$543,684.50	\$242,652.75	\$786,337.25		\$464,652.00	\$219,509.75	\$684,161.75		\$536,088.50	\$211,217.00	\$747,305.50

I HEREBY CERTIFY THAT THE FOREGOING IS AN ACCURATE REPRESENTATION AND TABULATION OF ALL BIDS RECEIVED AND THAT THE MATHEMATICS HAVE BEEN CHECKED AND IS TO THE BEST OF MY KNOWLEDGE CORRECT:

BY:  DATE: 12/21/2021

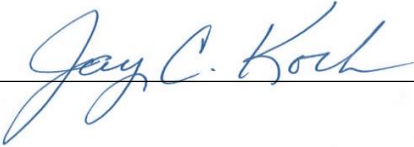
CREEKSIDE ESTATES ADDITION- MARSHALLTOWN, IOWA
Project #: ECO21004 Date: 12-21-2021
BIDDER'S TABULATION OF PROJECT COST- ALTERNATE BID

ALTERNATE BID						ALL STAR CONCRETE, LLC JOHNSTON, IA. 10% BID BOND				MAINLINE CONTRACTING, INC. WEST DES MOINES, IA. 10% BID BOND				J & K CONTRACTING URBANDALE, IA. 10% BID BOND			
ITEM NO.	CONSTRUCTION ITEM	UNIT	QUANTITY			UNIT PRICE	TOTAL AMOUNT			UNIT PRICE	TOTAL AMOUNT			UNIT PRICE	TOTAL AMOUNT		
			PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL
1	SOIL QUALITY RESTORATION	AC	0.00	1.22	1.22	\$9,265.00	\$0.00	\$11,303.30	\$11,303.30	\$23,000.00	\$0.00	\$28,060.00	\$28,060.00	\$26,150.00	\$0.00	\$31,903.00	\$31,903.00
2	EXCAVATION, CLASS 10	CY	7000.00	9785.00	16785	\$3.27	\$22,890.00	\$31,996.95	\$54,886.95	\$6.80	\$47,600.00	\$66,538.00	\$114,138.00	\$7.50	\$52,500.00	\$73,387.50	\$125,887.50
3	SUBGRADE PREPARATION	SY	2875.00	0.00	2875	\$1.75	\$5,031.25	\$0.00	\$5,031.25	\$4.20	\$12,075.00	\$0.00	\$12,075.00	\$2.25	\$6,468.75	\$0.00	\$6,468.75
4A	SUBBASE, 10" MODIFIED SUBBASE	SY	2875.00	0.00	2875	\$16.35	\$47,006.25	\$0.00	\$47,006.25	\$16.80	\$48,300.00	\$0.00	\$48,300.00	\$12.50	\$35,937.50	\$0.00	\$35,937.50
5	GEOGRID	SY	2875.00	0.00	2875	\$6.54	\$18,802.50	\$0.00	\$18,802.50	\$5.25	\$15,093.75	\$0.00	\$15,093.75	\$4.50	\$12,937.50	\$0.00	\$12,937.50
6	SANITARY SEWER GRAVITY MAIN, TRENCHED, SDR-26, 8"	LF	683.00	0.00	683	\$54.50	\$37,223.50	\$0.00	\$37,223.50	\$76.00	\$51,908.00	\$0.00	\$51,908.00	\$50.50	\$34,491.50	\$0.00	\$34,491.50
7	SANITARY SEWER SERVICE STUB, PVC SDR-23.5, 4"	EA	25.00	0.00	25	\$763.00	\$19,075.00	\$0.00	\$19,075.00	\$1,900.00	\$47,500.00	\$0.00	\$47,500.00	\$1,775.00	\$44,375.00	\$0.00	\$44,375.00
8	STORM SEWER, TRENCHED, RCP, 2000D, 15"	LF	109.00	0.00	109	\$62.13	\$6,772.17	\$0.00	\$6,772.17	\$72.00	\$7,848.00	\$0.00	\$7,848.00	\$72.00	\$7,848.00	\$0.00	\$7,848.00
9	STORM SEWER, TRENCHED, RCP, 2000D, 18"	LF	30.00	0.00	30	\$70.85	\$2,125.50	\$0.00	\$2,125.50	\$75.00	\$2,250.00	\$0.00	\$2,250.00	\$88.00	\$2,640.00	\$0.00	\$2,640.00
10	STORM SEWER, TRENCHED, RCP, 2000D, 24"	LF	156.00	0.00	156	\$90.47	\$14,113.32	\$0.00	\$14,113.32	\$90.00	\$14,040.00	\$0.00	\$14,040.00	\$61.00	\$9,516.00	\$0.00	\$9,516.00
11	PIPE APRON, 2000D, 15"	EA	1.00	0.00	1	\$2,834.00	\$2,834.00	\$0.00	\$2,834.00	\$4,000.00	\$4,000.00	\$0.00	\$4,000.00	\$3,350.00	\$3,350.00	\$0.00	\$3,350.00
12	PIPE APRON, 2000D, 24"	EA	1.00	0.00	1	\$3,706.00	\$3,706.00	\$0.00	\$3,706.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$4,500.00	\$4,500.00	\$0.00	\$4,500.00
13	WATER MAIN,TRENCHED, INCLUSIVE C-900 DR-14 OR DUCTILE IRON, 6"	LF	0.00	630.00	630	\$57.77	\$0.00	\$36,395.10	\$36,395.10	\$42.00	\$0.00	\$26,460.00	\$26,460.00	\$45.00	\$0.00	\$28,350.00	\$28,350.00
14	WATER SERVICE, 1", TYPE K COPPER, TRENCHED	EA	0.00	25.00	25	\$1,199.00	\$0.00	\$29,975.00	\$29,975.00	\$1,850.00	\$0.00	\$46,250.00	\$46,250.00	\$1,625.00	\$0.00	\$40,625.00	\$40,625.00
15	CONNECT TO EXISTING WATER MAIN, TAPPING VALVE ASSEMBLY	EA	0.00	1.00	1	\$6,540.00	\$0.00	\$6,540.00	\$6,540.00	\$8,000.00	\$0.00	\$8,000.00	\$8,000.00	\$8,250.00	\$0.00	\$8,250.00	\$8,250.00
16	FIRE HYDRANT ASSEMBLY	EA	0.00	2.00	2	\$7,521.00	\$0.00	\$15,042.00	\$15,042.00	\$7,000.00	\$0.00	\$14,000.00	\$14,000.00	\$6,450.00	\$0.00	\$12,900.00	\$12,900.00
17	REMOVE EXISTING WATER SERVICE	LS	0.00	1.00	1	\$2,180.00	\$0.00	\$2,180.00	\$2,180.00	\$1,050.00	\$0.00	\$1,050.00	\$1,050.00	\$1,050.00	\$0.00	\$1,050.00	\$1,050.00
18	SANITARY SEWER MANHOLE, SW-301, 48"	EA	3.00	0.00	3	\$5,286.50	\$15,859.50	\$0.00	\$15,859.50	\$5,350.00	\$16,050.00	\$0.00	\$16,050.00	\$6,250.00	\$18,750.00	\$0.00	\$18,750.00
19	SANITARY SEWER MANHOLE, SW-303, 48"	EA	1.00	0.00	1	\$6,322.00	\$6,322.00	\$0.00	\$6,322.00	\$6,750.00	\$6,750.00	\$0.00	\$6,750.00	\$13,500.00	\$13,500.00	\$0.00	\$13,500.00
20	STORM SEWER INTAKE, SW-509, 96" x 36"	EA	2.00	0.00	2	\$6,867.00	\$13,734.00	\$0.00	\$13,734.00	\$6,500.00	\$13,000.00	\$0.00	\$13,000.00	\$8,750.00	\$17,500.00	\$0.00	\$17,500.00
21	PCC CURB AND GUTTER, 2'-6" WIDTH, 6" THICKNESS	LF	0.00	0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$35.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22A	PCC PAVEMENT, 6" FIBER REINFORCED, INTEGRAL CURB AND GUTTER	SY	2625.00	0.00	2625	\$57.12	\$149,940.00	\$0.00	\$149,940.00	\$58.80	\$154,350.00	\$0.00	\$154,350.00	\$70.50	\$185,062.50	\$0.00	\$185,062.50
23	HOT MIX ASPHALT HIGH TRAFFIC, 3" BASE COURSE, 1" MIX	TN	0.00	0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$104.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24	BIKE PATH, 6", PCC	SY	820.00	0.00	820	\$81.60	\$66,912.00	\$0.00	\$66,912.00	\$73.50	\$60,270.00	\$0.00	\$60,270.00	\$63.00	\$51,660.00	\$0.00	\$51,660.00
25	DETECTABLE WARNINGS, CAST IRON OR STEEL	SF	40.00	0.00	40	\$61.20	\$2,448.00	\$0.00	\$2,448.00	\$63.00	\$2,520.00	\$0.00	\$2,520.00	\$63.00	\$2,520.00	\$0.00	\$2,520.00
26A	FULL DEPTH PATCH, PCC	SY	108.00	0.00	108	\$97.01	\$10,477.08	\$0.00	\$10,477.08	\$126.00	\$13,608.00	\$0.00	\$13,608.00	\$120.00	\$12,960.00	\$0.00	\$12,960.00
27	PAVEMENT REMOVAL	SY	786.00	0.00	786	\$13.08	\$10,280.88	\$0.00	\$10,280.88	\$10.00	\$7,860.00	\$0.00	\$7,860.00	\$25.00	\$19,650.00	\$0.00	\$19,650.00
28	TEMPORARY TRAFFIC CONTROL	LS	1.00	0.00	1	\$3,052.00	\$3,052.00	\$0.00	\$3,052.00	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	\$2,850.00	\$2,850.00	\$0.00	\$2,850.00
29	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, TYPE 1 MIX	AC	0.57	4.56	5.13	\$4,578.00	\$2,609.46	\$20,875.68	\$23,485.14	\$5,250.00	\$2,992.50	\$23,940.00	\$26,932.50	\$5,650.00	\$3,220.50	\$25,764.00	\$28,984.50
30	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, DETENTION BASIN	AC	0.00	0.15	0.15	\$4,469.00	\$0.00	\$670.35	\$670.35	\$5,250.00	\$0.00	\$787.50	\$787.50	\$5,650.00	\$0.00	\$847.50	\$847.50
31	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, NO MOW FESCUE	AC	0.00	0.36	0.36	\$4,469.00	\$0.00	\$1,608.84	\$1,608.84	\$5,250.00	\$0.00	\$1,890.00	\$1,890.00	\$5,650.00	\$0.00	\$2,034.00	\$2,034.00
32	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, DRY SAND PRAIRE	AC	0.00	0.46	0.46	\$4,687.00	\$0.00	\$2,156.02	\$2,156.02	\$5,250.00	\$0.00	\$2,415.00	\$2,415.00	\$5,650.00	\$0.00	\$2,599.00	\$2,599.00
33	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, GOLF COURSE MIX	AC	0.00	0.25	0.25	\$5,668.00	\$0.00	\$1,417.00	\$1,417.00	\$5,250.00	\$0.00	\$1,312.50	\$1,312.50	\$5,650.00	\$0.00	\$1,412.50	\$1,412.50
34	SWPPP MANAGEMENT	LS	0.50	0.50	1	\$2,725.00	\$1,362.50	\$1,362.50	\$2,725.00	\$3,150.00	\$1,575.00	\$1,575.00	\$3,150.00	\$2,850.00	\$1,425.00	\$1,425.00	\$2,850.00
35	ROLLED EROSION CONTROL PRODUCT	SY	1750.00	1970.00	3720	\$1.37	\$2,397.50	\$2,698.90	\$5,096.40	\$2.63	\$4,602.50	\$5,181.10	\$9,783.60	\$2.25	\$3,937.50	\$4,432.50	\$8,370.00
36	WATTLES, STRAW 12"	LF	1145.00	160.00	1305	\$2.73	\$3,125.85	\$436.80	\$3,562.65	\$4.20	\$4,809.00	\$672.00	\$5,481.00	\$4.50	\$5,152.50	\$720.00	\$5,872.50
37	RIPRAP, CLASS E REVETMENT	TN	40.00	80.00	120	\$65.40	\$2,616.00	\$5,232.00	\$7,848.00	\$98.00	\$3,920.00	\$7,840.00	\$11,760.00	\$91.00	\$3,640.00	\$7,280.00	\$10,920.00
38	EROSION STONE	TN	0.00	325.00	325	\$49.05	\$0.00	\$15,941.25	\$15,941.25	\$105.00	\$0.00	\$34,125.00	\$34,125.00	\$91.00	\$0.00	\$29,575.00	\$29,575.00
39	SILT FENCE INSTALLATION	LF	400.00	781.00	1181	\$2.29	\$916.00	\$1,788.49	\$2,704.49	\$2.10	\$840.00	\$1,640.10	\$2,480.10	\$2.25	\$900.00	\$1,757.25	\$2,657.25
40	SILT FENCE, CLEANOUT	LF	400.00	781.00	1181	\$0.55	\$220.00	\$429.55	\$649.55	\$0.26	\$104.00	\$203.06	\$307.06	\$1.15	\$460.00	\$898.15	\$1,358.15

CREEKSIDE ESTATES ADDITION- MARSHALLTOWN, IOWA
Project #: ECO21004 Date: 12-21-2021
BIDDER'S TABULATION OF PROJECT COST- ALTERNATE BID

ALTERNATE BID						ALL STAR CONCRETE, LLC JOHNSTON, IA. 10% BID BOND				MAINLINE CONTRACTING, INC. WEST DES MOINES, IA. 10% BID BOND				J & K CONTRACTING URBANDALE, IA. 10% BID BOND			
ITEM NO.	CONSTRUCTION ITEM	UNIT	QUANTITY			UNIT PRICE	TOTAL AMOUNT			UNIT PRICE	TOTAL AMOUNT			UNIT PRICE	TOTAL AMOUNT		
			PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL
41	SILT FENCE, REMOVAL	LF	400.00	781.00	1181	\$0.66	\$264.00	\$515.46	\$779.46	\$0.26	\$104.00	\$203.06	\$307.06	\$0.50	\$200.00	\$390.50	\$590.50
42	STABILIZED CONSTRUCTION ENTRANCE	TN	20.00	20.00	40	\$65.40	\$1,308.00	\$1,308.00	\$2,616.00	\$50.00	\$1,000.00	\$1,000.00	\$2,000.00	\$68.25	\$1,365.00	\$1,365.00	\$2,730.00
43	TURF REINFORCEMENT MAT	SY	61.00	47.00	108	\$119.90	\$7,313.90	\$5,635.30	\$12,949.20	\$131.25	\$8,006.25	\$6,168.75	\$14,175.00	\$125.00	\$7,625.00	\$5,875.00	\$13,500.00
44	INLET PROTECTION DEVICE	EA	5.00	0.00	5	\$327.00	\$1,635.00	\$0.00	\$1,635.00	\$110.25	\$551.25	\$0.00	\$551.25	\$225.00	\$1,125.00	\$0.00	\$1,125.00
45	TEMPORARY POND OUTLET DEVICE	LS	0.00	1.00	1	\$3,270.00	\$0.00	\$3,270.00	\$3,270.00	\$3,500.00	\$0.00	\$3,500.00	\$3,500.00	\$4,000.00	\$0.00	\$4,000.00	\$4,000.00
46	REMOVAL OF FENCE	LF	0.00	1140.00	1140	\$7.63	\$0.00	\$8,698.20	\$8,698.20	\$3.15	\$0.00	\$3,591.00	\$3,591.00	\$5.50	\$0.00	\$6,270.00	\$6,270.00
47	CONSTRUCTION SURVEY	LS	0.75	0.25	1	\$10,900.00	\$8,175.00	\$2,725.00	\$10,900.00	\$7,350.00	\$5,512.50	\$1,837.50	\$7,350.00	\$8,000.00	\$6,000.00	\$2,000.00	\$8,000.00
48	TESTING	LS	0.85	0.15	1	\$8,175.00	\$6,948.75	\$1,226.25	\$8,175.00	\$5,000.00	\$4,250.00	\$750.00	\$5,000.00	\$9,100.00	\$7,735.00	\$1,365.00	\$9,100.00
49	COORDINATION AND TEMPORARY MEASURES WITH GOLF COURSE	LS	0.00	1.00	1	\$3,270.00	\$0.00	\$3,270.00	\$3,270.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	\$5,700.00	\$0.00	\$5,700.00	\$5,700.00
50	MOBILIZATION	LS	0.80	0.20	1	\$57,334.00	\$45,867.20	\$11,466.80	\$57,334.00	\$45,000.00	\$36,000.00	\$9,000.00	\$45,000.00	\$103,199.00	\$82,559.20	\$20,639.80	\$103,199.00
TOTAL BASE BID CONSTRUCTION COSTS							\$543,364.11	\$226,164.74	\$769,528.85		\$606,289.75	\$299,489.57	\$905,779.32		\$664,361.45	\$322,815.70	\$987,177.15

I HEREBY CERTIFY THAT THE FOREGOING IS AN ACCURATE REPRESENTATION AND TABULATION OF ALL BIDS RECEIVED AND THAT THE MATHEMATICS HAVE BEEN CHECKED AND IS TO THE BEST OF MY KNOWLEDGE CORRECT:

BY:  DATE: 12/21/2021

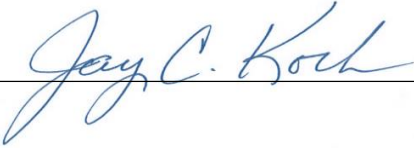
CREEKSIDE ESTATES ADDITION- MARSHALLTOWN, IOWA
Project #: ECO21004 Date: 12-21-2021
BIDDER'S TABULATION OF PROJECT COST- ALTERNATE BID

ALTERNATE BID						SYNERGY CONTRACTING, LLC BONDURANT, IA. 10% BID BOND											
ITEM NO.	CONSTRUCTION ITEM	UNIT	QUANTITY			UNIT PRICE	TOTAL AMOUNT			UNIT PRICE	TOTAL AMOUNT			UNIT PRICE	TOTAL AMOUNT		
			PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL
1	SOIL QUALITY RESTORATION	AC	0.00	1.22	1.22	\$35,000.00	\$0.00	\$42,700.00	\$42,700.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
2	EXCAVATION, CLASS 10	CY	7000.00	9785.00	16785	\$8.00	\$56,000.00	\$78,280.00	\$134,280.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
3	SUBGRADE PREPARATION	SY	2875.00	0.00	2875	\$5.00	\$14,375.00	\$0.00	\$14,375.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
4A	SUBBASE, 10" MODIFIED SUBBASE	SY	2875.00	0.00	2875	\$28.00	\$80,500.00	\$0.00	\$80,500.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
5	GEOGRID	SY	2875.00	0.00	2875	\$7.00	\$20,125.00	\$0.00	\$20,125.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
6	SANITARY SEWER GRAVITY MAIN, TRENCHED, SDR-26, 8"	LF	683.00	0.00	683	\$112.00	\$76,496.00	\$0.00	\$76,496.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
7	SANITARY SEWER SERVICE STUB, PVC SDR-23.5, 4"	EA	25.00	0.00	25	\$4,200.00	\$105,000.00	\$0.00	\$105,000.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
8	STORM SEWER, TRENCHED, RCP, 2000D, 15"	LF	109.00	0.00	109	\$105.00	\$11,445.00	\$0.00	\$11,445.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
9	STORM SEWER, TRENCHED, RCP, 2000D, 18"	LF	30.00	0.00	30	\$112.00	\$3,360.00	\$0.00	\$3,360.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
10	STORM SEWER, TRENCHED, RCP, 2000D, 24"	LF	156.00	0.00	156	\$154.00	\$24,024.00	\$0.00	\$24,024.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
11	PIPE APRON, 2000D, 15"	EA	1.00	0.00	1	\$3,780.00	\$3,780.00	\$0.00	\$3,780.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
12	PIPE APRON, 2000D, 24"	EA	1.00	0.00	1	\$4,760.00	\$4,760.00	\$0.00	\$4,760.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
13	WATER MAIN,TRENCHED, INCLUSIVE C-900 DR-14 OR DUCTILE IRON, 6"	LF	0.00	630.00	630	\$63.00	\$0.00	\$39,690.00	\$39,690.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
14	WATER SERVICE, 1", TYPE K COPPER, TRENCHED	EA	0.00	25.00	25	\$3,080.00	\$0.00	\$77,000.00	\$77,000.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
15	CONNECT TO EXISTING WATER MAIN, TAPPING VALVE ASSEMBLY	EA	0.00	1.00	1	\$7,700.00	\$0.00	\$7,700.00	\$7,700.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
16	FIRE HYDRANT ASSEMBLY	EA	0.00	2.00	2	\$8,120.00	\$0.00	\$16,240.00	\$16,240.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
17	REMOVE EXISTING WATER SERVICE	LS	0.00	1.00	1	\$3,500.00	\$0.00	\$3,500.00	\$3,500.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
18	SANITARY SEWER MANHOLE, SW-301, 48"	EA	3.00	0.00	3	\$6,125.00	\$18,375.00	\$0.00	\$18,375.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
19	SANITARY SEWER MANHOLE, SW-303, 48"	EA	1.00	0.00	1	\$5,040.00	\$5,040.00	\$0.00	\$5,040.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
20	STORM SEWER INTAKE, SW-509, 96" x 36"	EA	2.00	0.00	2	\$6,895.00	\$13,790.00	\$0.00	\$13,790.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
21	PCC CURB AND GUTTER, 2'-6" WIDTH, 6" THICKNESS	LF	0.00	0.00	0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
22A	PCC PAVEMENT, 6" FIBER REINFORCED, INTEGRAL CURB AND GUTTER	SY	2625.00	0.00	2625	\$72.00	\$189,000.00	\$0.00	\$189,000.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
23	HOT MIX ASPHALT HIGH TRAFFIC, 3" BASE COURSE, 1" MIX	TN	0.00	0.00	0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
24	BIKE PATH, 6", PCC	SY	820.00	0.00	820	\$90.00	\$73,800.00	\$0.00	\$73,800.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
25	DETECTABLE WARNINGS, CAST IRON OR STEEL	SF	40.00	0.00	40	\$66.00	\$2,640.00	\$0.00	\$2,640.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
26A	FULL DEPTH PATCH, PCC	SY	108.00	0.00	108	\$120.00	\$12,960.00	\$0.00	\$12,960.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
27	PAVEMENT REMOVAL	SY	786.00	0.00	786	\$14.00	\$11,004.00	\$0.00	\$11,004.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
28	TEMPORARY TRAFFIC CONTROL	LS	1.00	0.00	1	\$6,000.00	\$6,000.00	\$0.00	\$6,000.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
29	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, TYPE 1 MIX	AC	0.57	4.56	5.13	\$6,300.00	\$3,591.00	\$28,728.00	\$32,319.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
30	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, DETENTION BASIN	AC	0.00	0.15	0.15	\$6,300.00	\$0.00	\$945.00	\$945.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
31	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, NO MOW FESCUE	AC	0.00	0.36	0.36	\$6,300.00	\$0.00	\$2,268.00	\$2,268.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
32	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, DRY SAND PRAIRE	AC	0.00	0.46	0.46	\$6,300.00	\$0.00	\$2,898.00	\$2,898.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
33	SEEDING, FERTILIZING AND MULCHING, HYDRAULIC, GOLF COURSE MIX	AC	0.00	0.25	0.25	\$6,300.00	\$0.00	\$1,575.00	\$1,575.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
34	SWPPP MANAGEMENT	LS	0.50	0.50	1	\$3,000.00	\$1,500.00	\$1,500.00	\$3,000.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
35	ROLLED EROSION CONTROL PRODUCT	SY	1750.00	1970.00	3720	\$3.00	\$5,250.00	\$5,910.00	\$11,160.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
36	WATTLES, STRAW 12"	LF	1145.00	160.00	1305	\$6.00	\$6,870.00	\$960.00	\$7,830.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
37	RIPRAP, CLASS E REVETMENT	TN	40.00	80.00	120	\$48.00	\$1,920.00	\$3,840.00	\$5,760.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
38	EROSION STONE	TN	0.00	325.00	325	\$30.00	\$0.00	\$9,750.00	\$9,750.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
39	SILT FENCE INSTALLATION	LF	400.00	781.00	1181	\$3.00	\$1,200.00	\$2,343.00	\$3,543.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
40	SILT FENCE, CLEANOUT	LF	400.00	781.00	1181	\$1.00	\$400.00	\$781.00	\$1,181.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00

CREEKSIDE ESTATES ADDITION- MARSHALLTOWN, IOWA
Project #: ECO21004 Date: 12-21-2021
BIDDER'S TABULATION OF PROJECT COST- ALTERNATE BID

ALTERNATE BID						SYNERGY CONTRACTING, LLC BONDURANT, IA. 10% BID BOND											
ITEM NO.	CONSTRUCTION ITEM	UNIT	QUANTITY			UNIT PRICE	TOTAL AMOUNT			UNIT PRICE	TOTAL AMOUNT			UNIT PRICE	TOTAL AMOUNT		
			PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL		PUBLIC	PRIVATE	TOTAL
41	SILT FENCE, REMOVAL	LF	400.00	781.00	1181	\$1.00	\$400.00	\$781.00	\$1,181.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
42	STABILIZED CONSTRUCTION ENTRANCE	TN	20.00	20.00	40	\$78.00	\$1,560.00	\$1,560.00	\$3,120.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
43	TURF REINFORCEMENT MAT	SY	61.00	47.00	108	\$150.00	\$9,150.00	\$7,050.00	\$16,200.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
44	INLET PROTECTION DEVICE	EA	5.00	0.00	5	\$252.00	\$1,260.00	\$0.00	\$1,260.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
45	TEMPORARY POND OUTLET DEVICE	LS	0.00	1.00	1	\$7,200.00	\$0.00	\$7,200.00	\$7,200.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
46	REMOVAL OF FENCE	LF	0.00	1140.00	1140	\$6.00	\$0.00	\$6,840.00	\$6,840.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
47	CONSTRUCTION SURVEY	LS	0.75	0.25	1	\$11,200.00	\$8,400.00	\$2,800.00	\$11,200.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
48	TESTING	LS	0.85	0.15	1	\$14,140.00	\$12,019.00	\$2,121.00	\$14,140.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
49	COORDINATION AND TEMPORARY MEASURES WITH GOLF COURSE	LS	0.00	1.00	1	\$7,700.00	\$0.00	\$7,700.00	\$7,700.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
50	MOBILIZATION	LS	0.80	0.20	1	\$87,600.00	\$70,080.00	\$17,520.00	\$87,600.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
TOTAL BASE BID CONSTRUCTION COSTS							\$856,074.00	\$380,180.00	\$1,236,254.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00

I HEREBY CERTIFY THAT THE FOREGOING IS AN ACCURATE REPRESENTATION AND TABULATION OF ALL BIDS RECEIVED AND THAT THE MATHEMATICS HAVE BEEN CHECKED AND IS TO THE BEST OF MY KNOWLEDGE CORRECT:

BY:  DATE: 12/21/2021

NOTICE OF AWARD

Date of Issuance: January 10, 2022

Owner: City of Marshalltown

Owner's Project No.: ECO21004

Engineer: ISG Architectural & Engineering

Engineer's Project No.: 21-25151

Project: Creekside Estates Street Addition

Contract Name: Creekside Estates Street Addition – Base Bid (Alternate Bid)

Bidder: ConStruct, Inc.

Bidder's Address: 1710 East Main St., Marshalltown, IA 50158

You are notified that Owner has accepted your Bid dated **12/21/21** for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

Creekside Estates Street Addition – Alternate Bid

The Contract Price of the awarded Contract is **\$684,161.75**. Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

One (1) digital unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

☒ Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner three **(3)** counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) three (3) copies of the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any): **None**

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: **City of Marshalltown, Iowa**

By (signature):

Name (printed):

Joel Greer

Title:

Mayor

Copy: Engineer

**RESOLUTION IN SUPPORT OF THE DOWNTOWN HOUSING GRANT
APPLICATION FOR 32-34 WEST MAIN STREET- HOPKINS BUILDING**

WHEREAS, the Iowa Economic Development Authority has created a new one-time grant program with federal American Rescue Plan Act funds, known as the Downtown Housing Grant; and

WHEREAS, each community in Iowa with a population of less than 30,000 may apply for \$300,000 for projects creating up to 10 units in a downtown area; and

WHEREAS, the Hopkins Building, located at 32-34 West Main Street, is proposed for a historic restoration to create 8 new upper story housing units located in Downtown; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, City staff is authorized to submit a grant request for \$300,000 on behalf of the Hopkins Building; and

BE IT FURTHER RESOLVED, should the grant be awarded, City staff is authorized to undertake all actions necessary to accept and implement the grant.

Passed this 10th day of January, 2022, and signed this ____ day of January, 2022.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

— I O W A —

City Administrator's Office

Joel Greer, Mayor
Jessica Kinser, Administrator
Alicia Hunter, Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: January 4, 2022
RE: Downtown Housing Grant

Policy Issue: Council is required to authorize grant applications

Recommendation: To approve the resolution

Background: The Iowa Economic Development Authority is using some of the ARPA funds received by the State to create a new one-time grant program to help fund the creation of upper-story housing units in Downtown areas. Given that the City has been working closely on identifying funding for the Hopkins Building, we are recommending that City's application be on behalf of this project. By creating 8 units, this project is eligible for \$300,000.

If received, this grant will reduce the total amount of tax increment financing (TIF) that was originally contemplated for the combined Hopkins-Willards projects. Therefore, we recommend not finalizing the details of the City's TIF contribution to both projects until this grant status is known.

Budget Impact: Reduction in the originally contemplated amount of \$750,000 in tax increment financing if awarded.

Attachment: None

City Council

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker





Funding Opportunity

-423350-Downtown Housing Grant

Downtown Resource Center

Application Deadline: 01/31/2022 11:59 PM

Award Amount Range: \$100,000.00 - \$600,000.00

Project Start Date: 04/01/2022

Project End Date: 03/31/2024

Award Announcement Date:

Eligible Applicant: Incorporated communities in Iowa with populations less than 30,000

Program Officer: Nick Sorensen

Phone: 515-348-6182 x

Email: nick.sorensen@iowaeda.com

Categorical Area: Community Development, Economic Development, Historic Preservation, Housing, Rural Issues

Description

The Downtown Housing Grant provides financial assistance for projects that support local downtown revitalization through new and renovated housing opportunities in communities under 30,000. This funding will invest in projects that include:

- Building rehabilitation projects that increase local upper floor housing options,
- Projects that incorporate quality design and preservation-based strategies,
- Projects that support local revitalization efforts and stimulate additional district investment.

PROGRAM DETAILS

Projects creating or improving under 10 housing units are eligible for \$100,000 to \$300,000.

Projects creating 10 plus units are eligible for \$100,000 to \$600,000.

- Project must be located within the vicinity of the downtown area.
- The participating City must be the applicant for the Downtown Housing Grant in partnership with the local project owner/representative.
- No more than one (1) Downtown Housing Grant applications will be accepted per incorporated city.
- Grant requires a 25% local match.
- 24-month grant period

ELIGIBLE PROJECTS FOR FUNDING CONSIDERATION

- Project must be located in a community under 30,000 in population (2020 census).
- The focus of the project must be the creation of new housing.
- Project can include one building per community or two buildings with same ownership that are adjacent.
- Vacant school buildings or other large, underutilized facilities within the vicinity of the downtown area.
- Project expenses can include:
 - Upper floor rehabilitation for housing
 - Structural stabilization of historic downtown buildings
 - Exterior building improvements relating to housing project
 - Code and accessibility improvements

- Exterior building amenities that directly complement the housing project (e.g. rooftop, patios, tenant parking, etc.)
- Residential units will be subject to amenity requirements including laundry

INELIGIBLE PROJECTS

- Projects that include first floor storefront housing or residential temporary lodging
- Projects that are located outside of the downtown district vicinity
- Projects that do not include a housing element
- Acquisition costs are not considered part of the project costs or eligible expenses

Attachments

Click on the File Name to open attachment

Description	File Name	File Size
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Website Links

Click on the URL to go to website

URL	Description
https://www.iowagrants.gov/fileDownload.do?filename=1630428912653_DowntownHousingGrantScoringCriteria.docx	Downtown Housing Application Scoring Criteria
https://www.iowaeda.com/downtown-resource-center/downtown-housing-grant/	Downtown Housing Grant Web Pages
https://www.iowaeda.com/downtown-resource-center/downtown-housing-grant/	Frequently Asked Questions (pdf)

2022-

**RESOLUTION ENDORSING COMMUNITY CATALYST BUILDING REMEDIATION
GRANT APPLICATION FOR JANELLE AND JOSEPH CARTER FOR 32-34 WEST
MAIN STREET- HOPKINS BUILDING**

WHEREAS, the Iowa Economic Development Authority awarded \$1 million to the City of Marshalltown through the Community Catalyst Building Remediation Program to be allocated to buildings and projects located within the Marshalltown Central Business District; and

WHEREAS, the final funds remaining in this allocation total \$250,000; and

WHEREAS, the application of Janelle and Joseph Carter has expenses exceeding \$250,000 for the historic renovation of the first floor of the Hopkins Building, which has been vacant since the July 2018 tornado; and

WHEREAS, City staff is recommending the City Council endorse the application from Janelle and Joseph Carter for the renovation of first floor of 32-34 West Main Street at a grant amount of \$250,000, as it scores more than 30 of the 50 points required for the grant;

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, that the Community Catalyst Building Remediation Grants application of Janelle and Joseph Carter is hereby endorsed by the City Council, with staff being directed to submit the application to the Iowa Economic Development Authority for scoring and approval.

Passed this 10th day of January, 2022 and signed this ____ day of January, 2022.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

— I O W A —

City Administrator's Office

Joel Greer, Mayor
Jessica Kinser, Administrator
Alicia Hunter, Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: January 5, 2022
RE: Hopkins- Catalyst Tornado First Floor

Policy Issue: Council is required to endorse the Catalyst application

Recommendation: To approve the resolution

Background: The City was granted \$1,000,000 from the Iowa Economic Development Authority (IEDA) for the revitalization of Downtown properties following the 2018 tornado. The City only has \$250,000 remaining to allocate, and we are recommending this amount be granted to the Hopkins Building project. The first floor of the building has been vacant since the 2018 tornado, and this project will make the changes necessary for the building to become an active economic contributor to Downtown. The attached application provides the overview of the total costs as well as the sources of funds. This shows only this grant and private investment to fund the nearly \$654,000 cost.

The timeline for completing the funding for this project includes the following:

- Council endorses the project/application (current action)
- Application/resolution of endorsement submitted to IEDA to approve
- Council considers Agreement once IEDA approves

Budget Impact: None

Attachment: Application

City Council

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



Please answer the following questions and provide all of the requested information to complete the Full Application for the Catalyst Building Grant. Full Applications will not be reviewed and an award will not be considered until all required information is provided. Please complete the following form and return to Jessica Kinser at jkinser@marshalltown-ia.gov or drop-off at City Hall, 24 North Center Street. Please provide responses on a separate sheet if more space is needed.

Applicant(s) Name: Janelle and Joseph Carter

Applicant Address: 610 Elmwood Dr., Marshalltown, IA 50158

Applicant Phone & Email: 641-751-2736 jacarter@gmail.com

Building Address: 32-34 West Main Street

1. Describe how the proposed remediation will exhibit a strong impact on the community and Downtown Marshalltown. Include how the project will be a catalyst for economic development, improve the appearance of the site and community and, if appropriate, the safety of its immediate surroundings.

The proposed remediation will bring back needed downtown retail/commercial space on the lower level off Main Street that has been missing since the 2018 tornado. This historic renewal will add 8 housing units to the Hopkins Building that has an empty and dilapidated upper stories for decades. The remediation address beautification with a restored brick and store front and windows on the Main Street entrance. The rear grounds and entrances will be also be beautified and provide direct access to a new City parking lot. Bringing downtown upper story residences onto Main Street will add a vibrancy of life to the area. The original interior upper story design integrity will be preserved which will provide an historical attraction to the area. The addition of retail space on the lower level will improve the health and safety of a key commercial area of Main Street and bring a hub of daily activity and commercial restoration to the downtown.

2. Describe how the building fits into the surrounding and uses high quality and appropriate materials. Explain how the new building will complement existing neighboring buildings.

The remediation of the Hopkins building will showcase new windows and a clean front and back areas using existing bricks, restored to its 1902 glamour. This building nests in between two key historic buildings that have been neighbors for more than a century. The remediation of the Hopkins project will also include a remediation of neighbor, Willard, to the west and so the two buildings will complement one another nicely on the key corner of Main and First Streets.

3. Describe how the proposed project will exhibit ample and reasonable funding from a number of sources. Identify any likely project partners.

Funding sources for the Hopkins project are from local MCBG grants and from IEDA grants through the State of Iowa and the City of Marshalltown. The major portion of the project will be paid through the private funds of the owners/investors, Joe and Janelle Carter. Key partners in this project are Scott Cutler of Cutler Development in West Des Moines, Peter Cutler of Capital Homes, LLC in Waukee, IA and Architect Brent Schipper of ASK Studios of Des Moines.

SOURCES OF FUNDS

Please provide the information below on the funding for the Catalyst Project and if it is applied for or secured. If applied for, please explain when you will know if the funding is awarded.

Source of Funds	Amount	Status	Comments
Catalyst Grant	\$250,000	Applied for	
State/Federal	\$0		
City Incentives			
Private Equity Investment	\$403,679		Private Equity Investment; Private Loans
Tax Benefits • Workforce Housing Tax Credits • Federal Historic Tax Credits • State Historic Tax Credits • Tax Increment Financing (rebate) • Tax Increment Financing (grant) • New Markets Tax Credit • Other (explain)			
Other Funding (explain)			
TOTAL	\$653,679		

USES OF FUNDS

Please provide the breakdown of how the funds will be used for the project. The cost should include labor and materials.

Use of Funds	Cost
Construction- Exterior Envelope	153,748
Construction- Windows/Doors	51,168
Construction- Roofing	13,826
Construction- HVAC	13,554
Construction- Plumbing	8,296
Construction- Electrical	27,109
Construction- Insulation	5,530
Construction- General Carpentry	122,329
Construction- Finishes (paint, carpet, fixtures, etc).	98,812
Site Preparation (staging, demo/clean-up, asbestos, etc.)	5,483
Professional Services (architect, engineer, historic preservation consultant)	19,189
Fees & Permits (mortar test, Iowa tax credit application, building permit, etc.)	2,193
Other- please specify <i>Acquisition, construction loan interest, tenant improvement allowance, property costs during construction</i>	108,319
Contingencies	24,123
TOTAL:	\$ 653,679

**RESOLUTION ENDORSING COMMUNITY CATALYST UPPER STORY HOUSING
BUILDING REMEDIATION GRANT APPLICATION FOR JANELLE AND JOSEPH
CARTER FOR 32-34 WEST MAIN STREET- HOPKINS BUILDING**

WHEREAS, the Iowa Economic Development Authority awarded \$500,000 to the City of Marshalltown in October 2020 through the Community Catalyst Building Remediation Program to be allocated to the creation of new upper-story housing units within the Marshalltown Central Business District; and

WHEREAS, the application of Janelle and Joseph Carter has expenses exceeding \$250,000 for the renovation of the second and third floors of the Hopkins Building into eight rental housing units with an exterior elevator; and

WHEREAS, the second and third floors of the Hopkins Building, 32-34 West Main Street had previously been used for office uses but had been vacant prior to and since the July 2018 tornado; and

WHEREAS, City staff is recommending the City Council endorse the application from Janelle and Joseph Carter for the creation of eight upper-story housing units at 32-34 West Main Street at a grant amount of \$250,000, as it scores more than 30 of the 50 points required for the grant;

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, that the Community Catalyst Upper Story Housing Building Remediation Grants application of Janelle and Joseph Carter is hereby endorsed by the City Council, with staff being directed to submit the application to the Iowa Economic Development Authority for scoring and approval.

Passed this 10th day of January, 2022 and signed this ____ day of January, 2022.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

— I O W A —

City Administrator's Office

Joel Greer, Mayor
Jessica Kinser, Administrator
Alicia Hunter, Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: January 5, 2022
RE: Hopkins- Catalyst Upper Story

Policy Issue: Council is required to endorse the Catalyst application

Recommendation: To approve the resolution

Background: The City was granted \$500,000 from the Iowa Economic Development Authority (IEDA) for the creation of upper story housing units in the MCB. The Hopkins Building project proposes to create 8 new units, for which we are recommending a grant of \$250,000. The attached application provides the overview of the total costs as well as the sources of funds. We are showing all other sources, like the MCB grants, allocated to the upper story project and not the first-floor project. Please note that the historic tax credits are applied for but have not been awarded. Those are considered an equity item and not revenue and therefore do not factor into the total sources.

The timeline for completing the funding for this project includes the following:

- Council endorses the project/application (current action)
- Application/resolution of endorsement submitted to IEDA to approve
- Council considers Agreement once IEDA approves

In addition, we are proposing that the Council would approve a \$50,000 new construction grant as part of the Agreement once all approvals are obtained. This would be for the construction of an exterior elevator at the rear of this property to serve the second and third floors of the Hopkins Building. The application also shows the \$300,000 Downtown Housing Grant, which is also on the agenda for the City to apply for on behalf of this project. If this grant is awarded, the total TIF request for this building would be \$150,000 (\$300,000 proposed for Willards). Actions for a development agreement to commit the TIF portion for both buildings will begin at the January 24th meeting with setting a public hearing on an urban renewal plan amendment, with plans to have that public hearing and the public hearing on the development agreement on the February 28th meeting.

Budget Impact: None

Attachment: Application

City Council

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



Please answer the following questions and provide all of the requested information to complete the Full Application for the Catalyst Building Grant. Full Applications will not be reviewed and an award will not be considered until all required information is provided. Please complete the following form and return to Jessica Kinser at jkinser@marshalltown-ia.gov or drop-off at City Hall, 24 North Center Street. Please provide responses on a separate sheet if more space is needed.

Applicant(s) Name: Janelle and Joseph Carter

Applicant Address: 610 Elmwood Dr., Marshalltown, IA 50158

Applicant Phone & Email: 641-751-2736 jacarter@gmail.com

Building Address: 32-34 West Main Street

1. Describe how the proposed remediation will exhibit a strong impact on the community and Downtown Marshalltown. Include how the project will be a catalyst for economic development, improve the appearance of the site and community and, if appropriate, the safety of its immediate surroundings.

The proposed remediation will bring back needed downtown retail/commercial space on the lower level off Main Street that has been missing since the 2018 tornado. This historic renewal will add 8 housing units to the Hopkins Building that has an empty and dilapidated upper stories for decades. The remediation address beautification with a restored brick and store front and windows on the Main Street entrance. The rear grounds and entrances will be also be beautified and provide direct access to a new City parking lot. Bringing downtown upper story residences onto Main Street will add a vibrancy of life to the area. The original interior upper story design integrity will be preserved which will provide an historical attraction to the area. The addition of retail space on the lower level will improve the health and safety of a key commercial area of Main Street and bring a hub of daily activity and commercial restoration to the downtown.

2. Describe how the building fits into the surrounding and uses high quality and appropriate materials. Explain how the new building will complement existing neighboring buildings.

The remediation of the Hopkins building will showcase new windows and a clean front and back areas using existing bricks, restored to its 1902 glamour. This building nests in between two key historic buildings that have been neighbors for more than a century. The remediation of the Hopkins project will also include a remediation of neighbor, Willard, to the west and so the two buildings will complement one another nicely on the key corner of Main and First Streets.

3. Describe how the proposed project will exhibit ample and reasonable funding from a number of sources. Identify any likely project partners.

Funding sources for the Hopkins project are from local MCBG grants and from IEDA grants through the State of Iowa and the City of Marshalltown. The major portion of the project will be paid through the private funds of the owners/investors, Joe and Janelle Carter. Key partners in this project are Scott Cutler of Cutler Development in West Des Moines, Peter Cutler of Capital Homes, LLC in Waukee, IA and Architect Brent Schipper of ASK Studios of Des Moines.

SOURCES OF FUNDS

Please provide the information below on the funding for the Catalyst Project and if it is applied for or secured. If applied for, please explain when you will know if the funding is awarded.

Source of Funds	Amount	Status	Comments
Catalyst Grant	250,000	Applied for	
State/Federal	\$400,000		\$100,000 Main Street Challenge Grant- Awarded \$300,000 Downtown Housing Grant- Applied for
City Incentives	\$50,000		New construction incentive for elevator
Private Equity Investment	\$1,106,897		Private investment; bank debt
Tax Benefits • Workforce Housing Tax Credits • Federal Historic Tax Credits • State Historic Tax Credits • Tax Increment Financing (rebate) • Tax Increment Financing (grant) • New Markets Tax Credit • Other (explain)	TIF: \$150,000 Federal: 246,662 State: \$308,328		
Other Funding (explain)	\$82,000		Local Main Street Grants
TOTAL	\$ 2,038,897		

USES OF FUNDS

Please provide the breakdown of how the funds will be used for the project. The cost should include labor and materials.

Use of Funds	Cost
Construction- Exterior Envelope	291,405
Construction- Windows/Doors	107,773
Construction- Roofing	25,865
Construction- HVAC	71,849
Construction- Plumbing	109,575
Construction- Electrical	114,958
Construction- Insulation	10,346
Construction- General Carpentry	652,691
Construction- Finishes (paint, carpet, fixtures, etc).	375,441
Site Preparation (staging, demo/clean-up, asbestos, etc.)	19,517
Professional Services (architect, engineer, historic preservation consultant)	68,311
Fees & Permits (mortar test, Iowa tax credit application, building permit, etc.)	7,807
Other- please specify <i>Construction loan interest, property cost during construction, acquisition, tenant improvement allowance</i>	97,752
Contingencies	86,107
TOTAL:	\$ 2,038,667

**RESOLUTION DESIGNATING THE CITY AS THE DEVELOPER FOR THE
PURPOSES OF DETERMINING SEWER CONNECTION FEES**

WHEREAS, the City of Marshalltown has undertaken the process of installing infrastructure in subdivisions and other areas of the community as a way to promote new housing growth and development; and

WHEREAS, the City of Marshalltown Code of Ordinances Section 52.007(c) specifies that sewer connection fees for developer installed infrastructure are set at \$300 while the sewer connection fee for City-constructed sanitary sewer infrastructure is \$3,200; and

WHEREAS, the intent of the City of Marshalltown for the Washington Street Extension Project, Southridge Estates subdivision, Creekside Estates Addition, and the South Seventh Avenue Extension Project was not to pass along the cost of the City-constructed sanitary sewer infrastructure to those making sanitary sewer connections for the building of new housing;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, the Washington Street Connection Project, Southridge Estates subdivision, Creekside Estates Addition, and the South Seventh Avenue Extension Project are hereby deemed to be developer-installed sanitary sewer infrastructure for the purposes for determining the sanitary sewer connection fee.

Passed this 10th day of January 2022, and signed this ____ day of January 2022.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

§ 52.007 FEE FOR CONNECTION TO MUNICIPAL SANITARY SEWER UTILITY.

(A) *Sewer connection fee districts established.* Sewer connection fee districts are established for the purpose of collection within each such district of a fee from those property owners who shall make application to connect their properties to the municipal sanitary sewer utility of the city.

(B) *District descriptions.* The areas and properties included within the sewer connection fee districts shall be as set forth in the sanitary sewer preliminary connection fee schedule, dated 10-27-1997, referred to in this section as the "schedule", maintained in the office of the City Clerk, such areas being described as follows:

(1) Area 2 generally includes the lots and parcels within an area bounded by Anson Street on the north, an extension of South 14th Avenue on the west, the city limits on the east and the southern boundary approximately 1,320 feet south of Olive Street;

(2) Area 3 generally includes the lots and parcels within an area bounded by Anson Creek and an extension thereof on the west, approximately 1,320 feet south of the extension of Merle Hibbs Boulevard for the south boundary, and including properties abutting both sides of Governor Road from such south boundary to a point approximately 2,900 feet to the north of Merle Hibbs Boulevard, and terminating at the southern property line of Fisher Controls;

(3) Area 4 generally includes the lots and parcels within an area bounded by Highway 30 on the south, South Center Street on the west, 240th Street on the north and Governor Road on the east, and also including the south half of the southeast quarter of Section 11, the south half of the southwest quarter of Section 12, all within Township 83 North, Range 18 West, of the fifth principal meridian in the county;

(4) Area 5 generally includes the lots and parcels within an area bounded by Parker Avenue and the northerly extension thereof on the west, Highway 30 on the south, on the east by the east line of the northwest quarter of the northwest quarter of Section 14, Township 83 North, Range 18 West of the fifth principal meridian in the county, and including the properties abutting the north side of 240th Street from South 14th Street to South Sixth Street;

(5) Area 6 generally includes the lots and parcels within an area bounded by West Olive Street on the north, South Sixth Street on the east, Westwood Drive on the south and the western boundary of Elmwood Acres Subdivision on the west, and including the property located directly south of Westwood Drive at its intersection with Timberline Road;

(6) Area 7 generally includes the lots and parcels within an area bounded by Highland Acres Road on the east, 218th Street on the north, the city limits to the south and to the west line of the northeast quarter of Section 5, Township 83 North, Range 18 West of the fifth principal meridian in the county, including Milo Park Subdivisions and additions and properties abutting Marshalltown Boulevard;

(7) Area 8 generally includes the lots and parcels abutting the west side of Highland Acres Road from West Main Street to 218th Street, including all of the northeast quarter of the southeast quarter of Section 32, Township 84 North, Range 18 West of the county, but excluding the Pheasant Run Subdivision. Area 8 also includes properties abutting Highland Acres Road at its intersection with Arnold Drive, and the property described as Lot 1 of the subdivision of the northwest quarter of the southwest quarter of Section 33, Township 84 North, Range 18 West, except the Williamsburg Addition to the city;

(8) Area 9 generally includes the lots and parcels within an area bounded by the city limits on the north and the west, including the southwest quarter of the southwest quarter of Section 28; the properties abutting the south side of Summit Street from Union Pacific (C&NW) Railway to North 22nd Street, excepting the properties abutting the west side of North 22nd Street. Area 9 also includes the

properties located within the subdivision of the southeast quarter of the southwest quarter of Section 28, Township 84 North, Range 18 West of the county, and the properties abutting West Main Street from Valley View Drive to Highland Acres Road; and including the properties located on the south side of West State Street at or near its intersection with North 21st Street;

(9) Area 10 generally includes the lots and parcels within an area bounded by West Lincoln Way on the south, West Main Street on the north, an extension of Belaire Drive on the west and an extension of Orchard Drive on the east, and including the properties abutting Ann Rutledge Road on the east at or near its intersection with Reyclif Drive, and the properties abutting the north side of West Lincoln Way between Orchard Drive and Brentwood Road;

(10) Area 11 generally includes the lots and parcels within an area bounded by 233rd Street on the south from Highland Acres Road to its point of intersection as extended to South 12th Street on the east; South 12th Street from such point of intersection to West Lincoln Way being the east boundary, the north boundary being West Lincoln Way and the west boundary being Highland Acres Road; and

(11) Area 12 generally is described as the east 19 acres of the northeast quarter of Section 26 and the west half of the northwest quarter of Section 25, except the south 660 feet and the northwest one acre of such northwest quarter.

(C) *Sanitary sewer utility connection fee.*

(1) A connection fee is imposed for each connection made to the municipal sanitary sewer utility within the boundary of a sewer connection fee district described in division (B) above or any other location in the city that has not had a previous connection fee charged.

(2) The connection fee for all city-constructed sanitary sewers, no matter where or when they were constructed shall be \$3,200. This fee shall include any lateral stub out costs incurred as part of the city-constructed sewer project.

(3) Property owners subject to the connection fees are not mandated to connect to the municipal sanitary sewer utility if they currently have a properly operating private treatment system. If a property owner's private treatment system fails as determined by guidelines previously established by the Director of Public Works/City Engineer, the property owner will then be required to connect to the municipal sanitary sewer utility. If a property owner does not choose to connect to the sewer mains constructed as part of the a project, the property owner is not required to pay a connection fee until such time as a connection is made.

(4) If a property owner is subject to the connection fee and desires to connect to a sewer main constructed as part of the project, the connection fee amount shall be paid entirely at the time a sewer connection permit is obtained from the city by the property owner, or the property owner may pay 25% of such connection fee and may sign a waiver for deferred payments of the remaining balance of such cost, to be paid in five annual installments, together with interest at a rate set by I.C.A. § 74A.4, computed to December 1 following with the September payment of general taxes, and such property owner shall consent in writing for the filing of such assessment cost with the County Auditor for collection as provided in this section.

(5) Property owners may elect to pay the connection fee at any time, although they do not desire to use the municipal sanitary sewer utility, until such time as their private system is deemed to have failed.

(6) The connection fee for property owners connecting to a developer-constructed sewer or previously constructed special assessment sewer shall be \$300, no matter where or when constructed.

(7) The property owner paying a connection fee will be responsible for the cost of providing the service line from the house to the public main or lateral stub out being constructed as part of the

project.

(2013 Code, § 28-35) (Ord. 14731, passed 1-12-2004)

POLICY FOR THE SALE OF SURPLUS REAL PROPERTY

Adopted November 24, 2008

Amended April 11, 2011

Amended _____

Governing Law

The Code of Iowa prescribes rules and regulations for the disposal of real property by cities. The following code section is applicable to all sales of surplus real property by the City of Marshalltown.

364.7 Disposal of property.

A city may not dispose of an interest in real property by sale, lease for a term of more than three years, or gift, except in accordance with the following procedure:

1. The council shall set forth its proposal in a resolution and shall publish notice as provided in section 362.3, of the resolution and of a date, time, and place of a public hearing on the proposal.
2. After the public hearing, the council may make a final determination on the proposal by resolution.
3. A city may not dispose of real property by gift except to a governmental body for a public purpose.

Policy

The City of Marshalltown seeks to dispose of surplus City-owned real property utilizing a method that best fits the type of real property to be disposed of and which takes the following criteria into consideration:

- Equity
- Fair Market Value
- Highest and Best Use
- Taxable Value

The City shall only offer a Quit Claim Deed unless the history of the property is known and a Warranty Deed is determined to be appropriate under the circumstances and upon the advice of legal counsel.

Property Disposal Methods

The City of Marshalltown may utilize a number of disposal methods for the sale of surplus real property. Each method seeks to establish fair market value for the property.

- **Sealed Bid**
A Request for Sealed Bids is typically used when there are multiple known or unknown potential purchasers for a property. A public notice is issued with details on the property and requesting all bids be turned in by a specific date and time. The highest compliant bid received is the bid that is recommended to the City Council for the sale of the property, provided the Council has the right to waive irregularities and/or to reject any or all bids.
- **Live Auction or Online Auction**
A live auction or online auction is a format that works best with a higher value asset and in situations where multiple parties are interested in a property. The online option provides for a wider distribution/availability of bidders.
- **Listing with Realtor**
Listing a property with a realtor and reviewing offers is a method that aligns with real property that includes a structure or when multiple parcels are offered for sale together or individually. This also results in an independent professional with relevant knowledge and experience marketing and bringing attention to the real property.
- **Direct Sale**
A direct sale involves the City contracting directly with an individual or entity for the sale of surplus real property. This method is often utilized where the fair market value of property is known or easily ascertainable; or where the property due to its nature, size, or location is only marketable to a limited number of potential purchasers.
- **Request for Proposal**
This process can only be used for real property in an urban renewal area where slum and blight exist. It allows the Council to seek proposals for how the property would be used to determine the best proposal considering more than just the amount to be paid. The specific procedure set forth in Iowa Code Chapter 403.8.

Procedure

The appropriate procedure for the sale of real property will be determined on a case-by-case basis taking into consideration the totality of facts and circumstances. In most cases, the sales method will be subject to City Council approval upon a staff recommendation. This policy shall not be construed to limit the City's ability to utilize any lawful method of disposal with respect to any particular parcel or parcels of real property.

Determining Fair Market Value

Except for gifts of real property to another governmental body for a public purpose, or when future taxable value is part of a transaction, the City may not make gifts of public property; meaning the City may not dispose of real property for less than its fair market value. Fair market value is generally defined to mean the price for which real property will sell between a willing buyer and seller when exposed to market conditions. The City may utilize multiple

methods for determining fair market value to avoid a conveyance of real property constituting a gift, such as:

- Determining land value by reference to adjacent land values;
- Hiring an appraiser to determine the value;
- Listing the property with a realtor who determines the value;
- Requesting bids on the property; or
- Reviewing at most six months of similar property sales as provided on Beacon to determine an average

Rights-of-Way

The City of Marshalltown frequently receives requests for the vacation and sale of rights-of-way (portions of streets or alleys) from adjacent property owners. These types of requests tend to be unique to the extent the property involved is of interest only to a limited number of adjacent property owners. The direct sale method most common.

After receiving a request in writing from an adjacent property owner, the following process will be utilized.

1. Contact all utilities to determine whether there are utilities in the area and if easements must be maintained.
2. Determine a price per square foot based on adjacent land values. Provide this information to the individual(s) requesting the property and include it in the Council packet.
3. Place the item as a discussion item on a Council agenda. The packet should include the original request including the amount the owner is offering to pay for the property and a staff memo with information on the square foot value and adjacent owner objections, if any.

Since the Council may not dispose of a vacated alley or right-of-way to the individual requesting the vacation by way of gift, the City must receive fair market value for the property.

If Council moves to proceed with the vacation of an alley or right-of-way, staff will facilitate proceedings compliant with Iowa Code 364.7 and bring the matter back to the Council for action.

Vacant Lots

The City regularly acquires or through demolition of dilapidated structures creates vacant lots which are owned and maintained by the City, typically as part of the City's Dangerous & Dilapidated Building program. The City Administrator maintains a list of these properties, which is updated as demolition projects are closed out. There are a number of sales methods that can be used dispose of a vacant lot, and the location and characteristics of the vacant lot will be the best determinant of the most appropriate sales method. Regardless of the sales method

utilized, nothing shall preclude the City from obtaining an appraisal to help determine fair market value and/or to set a floor for pricing a property.

When the sale of a vacant lot is requested or is deemed suitable by staff, the City Administrator will place a discussion item on the agenda for the property or properties to be disposed of with a recommendation for an appropriate disposal method. The Council will then determine the best method for disposal and direct staff to proceed accordingly.

Facilities with Land

While less common, the City does have excess facilities to dispose of at times. The disposal method shall be at the election of the Council based upon the type of asset and relevant facts and circumstances.

When a facility is ready to sell, the City Administrator will place a discussion item on the agenda with the property or properties to be disposed of with a recommendation for the disposal method. The Council will then determine the best method for disposal and direct staff to proceed accordingly.

RESOLUTION APPROVING THE POLICY FOR THE SALE OF SURPLUS REAL
PROPERTY

WHEREAS the City of Marshalltown, Iowa, (hereinafter referred to as the "City") is a political subdivision organized and existing under the law and the Constitution of the State of Iowa; and

WHEREAS the City has a general policy as to the sale of surplus city real estate; and

WHEREAS the said general policy needs to be amended to allow the City to dispose of surplus real estate for a price which accurately reflects its fair market value; and

WHEREAS the City Council of the City finds that it is in the best interest of the City to amend said general policy to accomplish said goals.

THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

Section 1. The following revised general real estate surplus property policy, found in Section 2 of this Resolution, is hereby adopted by striking the present City policy on the sale of surplus real estate, and Section 2 of this Resolution is hereby approved and ratified.

Section 2. Policy.

**“GENERAL POLICY FOR SALE OF SURPLUS REAL PROPERTY
FROM THE CITY OF MARSHALLTOWN, IOWA”**

At least annually, the staff of the Housing and Zoning Department shall compile a list of real property that is to be declared as surplus. This list shall be submitted to the City Council for approval. After the declaration as surplus property by the City Council, the following procedures shall be used.

BASE VALUE: City staff shall determine a base value for the property by a review of the abutting land through the use of tax records. This base property value shall be used as a guide to establish a sale value.

REDUCTION FACTOR: An adjustment factor may be applied to the base property value. This may range from 0% to 100%. The adjustment factor shall be based upon factors affecting the use of the property such as utility easements, current improvements on the property, and any other considerations deemed appropriate.

MARKETING OF PROPERTY: Each abutting property owner shall be notified by letter of the City's intent to dispose of the property. A sign indicating the availability of the property shall be placed on the lot. Any other appropriate method to attract purchasers may be used by City staff.

BIDS: Bids will be accepted for a specified period of time. Each bid shall be accompanied by a cashier's or certified check for 10% of the bid amount or \$100, whichever is greater. The payment shall be returned to the purchaser, if the City denies the request.

COMMITTEE ACTION: The City Attorney or the City Attorney's designee, shall prepare an agreement for each property showing the names of the purchaser or purchasers, legal description of the parcel, the cost of the parcel to each property owner or owners, the fees to cover administrative expenses, and other appropriate costs. The agreement to purchase shall be submitted to the Committee of the Whole for review and recommendation to the City Council.

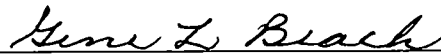
COUNCIL ACTION: Upon a favorable recommendation of the Committee of the Whole, the City Attorney will be requested to prepare the appropriate resolutions to transfer the property. The resolutions and all appropriate documentation shall be submitted to the City Council. A public hearing shall be held prior to final Council approval, if and as provided by law.

QUIT CLAIM DEED: Upon final approval of the City Council, a Quit Claim Deed shall be prepared, and upon final settlement, this Deed will be transferred to the approved purchaser.

Section 3. This Resolution shall be in full force and effect from after its passage and signature as provided by law.

Passed this 11 day of April, 2011, and signed this 12 day of April, 2011.

CITY OF MARSHALLTOWN, IOWA



Gene L. Beach, Mayor

ATTEST:



Shari L. Coughenour, CMC, City Clerk

Shari Coughenour

From: Curt Ward
Sent: Thursday, March 31, 2011 7:57 AM
To: Shari Coughenour
Subject: Surplus real estate sale

Shari, I would like to see a change to the policy regarding the "reduction factor." I would prefer to call that an "adjustment factor," capable of going up or down. Otherwise, the council's determination of fair market value is limited to the assessed value, which is too confining and may not reflect actual FMV, which is required. Can you get this before the council for consideration? Let me know if you want to discuss it first, or have other proposed changes to make at the same time. Thanks.
Curt

--
Curtis A. Ward
Ward & Robertson
11 E. Church Street, Suite 202
Marshalltown, IA 50158
Phone (641)-752-6413
Fax (641)-752-8959
cward50158@gmail.com

Please note the change in my email address.

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!DSPAM:4d947a24307331131020066!

Memo

To: Mayor and City Council
From: Dick Hierstein
Re: Revised Property Sale Policy
Date: November 10, 2008

The recent sale of an alley brought up questions regarding how we determine value for city land adjacent to tax exempt property. The attached revised policy is proposed.

The first change in the policy is to delete the annual listing of potential property for sale. That process was discontinued after two or three years with no bids being received for the excess properties.

The second change involves the determination of base value for land when the adjacent property is tax-exempt. It states that we will also consider the value of the nearest taxable property in determining square foot land value.

The third change deals with marketing and bid security. It deletes the requirement for a sign and makes it optional (since all adjacent owners will be notified and a public hearing will be held). It also deletes the requirement for bid security.

The fourth change removes references to the Policy and Administration Committee which no longer exists.

I recommend that these changes be adopted.

RESOLUTION APPROVING THE POLICY FOR THE SALE OF SURPLUS CITY
PROPERTY

WHEREAS, the City of Marshalltown, Iowa, (hereinafter referred to as the "City") is a political subdivision organized and existing under the law and the Constitution of the State of Iowa; and

WHEREAS, the City has a general policy as to the sale of surplus city real estate; and

WHEREAS, the said general policy needs to be amended to allow the City to dispose of surplus real estate for a price which accurately reflects its fair market value; and

WHEREAS, the City Council of the City finds that it is in the best interest of the City to amend said general policy to accomplish said goals.

THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

Section 1. The following revised general real estate surplus property policy, found in Section 2 of this Resolution, is hereby adopted by striking the present City policy on the sale of surplus real estate, and Section 2 of this Resolution is hereby approved and ratified.

Section 2. Policy.

**"GENERAL POLICY FOR SALE OF SURPLUS REAL PROPERTY
FROM THE CITY OF MARSHALLTOWN, IOWA"**

BASE VALUE: City staff shall determine a base value for the property by a review of the abutting land through the use of tax records. This base property value shall be used as a guide to establish a sale value. In the case of adjacent property being tax exempt, the value of nearby taxable property shall also be considered in determining base value.

REDUCTION FACTOR: A reduction factor may be applied to the base property value. This may range from 0% to 100%. The reduction factor shall be based upon factors affecting the use of the property such as utility easements, current improvements on the property, and any other considerations deemed appropriate.

MARKETING OF PROPERTY: Each abutting property owner shall be notified by letter of the City's intent to dispose of the property. A sign indicating the availability of the property may be placed on the lot. Any other appropriate method to attract purchasers may be used by City staff.

BIDS: Bids will be accepted for a specified period of time.

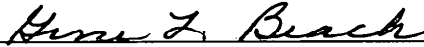
COUNCIL ACTION: A public hearing shall be held prior to final Council approval, if and as provided by law.

QUIT CLAIM DEED: Upon final approval of the City Council, a Quit Claim Deed shall be prepared, and upon final settlement, this Deed will be transferred to the approved purchaser.

Section 3. This Resolution shall be in full force and effect from after its passage and signature as provided by law.

Passed this 24th day of November, 2008, and signed this ~~24~~^{5th} day of November, 2008.

CITY OF MARSHALLTOWN, IOWA



Gene L. Beach, Mayor

ATTEST:



Shari L. Coughenour, CMC, City Clerk

RESOLUTION APPROVING POLICY FOR VACATION AND SALE OF CITY
STREETS AND ALLEYS

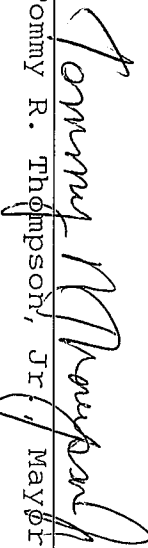
WHEREAS, there is herewith submitted to the City Council of Marshalltown, Iowa, a proposed policy for vacation and sale of city streets and alleys and

WHEREAS, the Council has fully examined the policy and has found it to be in the best interest of the City of Marshalltown, Iowa and that the same should now be approved and accepted.

NOW THEREFORE BE IT RESOLVED BY THE CITY OF MARSHALLTOWN, IOWA:

Section 1: The policy for vacation and sale of city streets and alleys is hereby approved.

Passed this 12 day of December, 1994, and signed
this 16 day of December, 1994.



Tommy R. Thompson, Jr., Mayor

ATTEST:



Mary Skartvedt, City Clerk

POLICY FOR VACATION AND SALE OF
CITY STREETS AND ALLEYS

1. Requests for the vacation and purchase of City street and alley rights of way shall be made in writing to the City Engineer.
2. The request shall be signed by all abutting property owners with the statement that they are willing to purchase the property according to the price as set out in this policy.
3. The City Engineer shall determine if the property is not required for any City purpose.
4. The City Engineer shall notify all utility companies of the requested vacation and ask for their approval in writing.
5. Upon receipt of the approvals of all utility companies, the City Engineer shall determine the market value of the abutting land (excluding buildings) as shown on the tax records of the County Assessor. These figures shall be averaged to determine an average cost per square foot or per acre and applied to the area of the proposed vacated parcel. This shall be the base property value of the parcel to be sold by the City.
6. A reduction factor may be applied to the base property value based upon the usefulness of the property to be sold. This may range from 0% up to 50%. In no case shall this factor be more than 50%. The reduction factor shall be based upon factors affecting the use of the property such as utility easements, surface drainage, current improvements on the property, need for the property by the adjacent owners, among other factors as may be realized.
7. In addition to the price of the parcel as determined above, there shall be a \$250.00 fee to cover the cost of all administrative expenses including all costs of recording, publication of notices, and other administrative expenses.
8. The City Engineer shall prepare an agreement for each abutting property owner to sign showing the names of the purchasers, legal description of the parcel, the cost of the parcel to each abutting property owners as determined above, the fee to cover administrative expenses, etc.
9. The abutting property owners shall submit a down payment of \$200.00 with the request. This amount will be forfeited if the purchasers fail to follow through with this request. The payment shall be returned to the purchasers if the City denies the request.
10. The request and signed agreement will be submitted to the Transportation Committee for review and recommendation to the City Council.

11. Upon a favorable recommendation of the Transportation Committee the City Attorney will then be requested to prepare an ordinance vacating the parcel, the appropriate easements for installing and maintaining utilities, and the appropriate resolutions to transfer the property to the abutting property owners.
12. The request, signed agreement, proposed ordinance vacating the parcel, and proposed resolutions will then be submitted to the City Council, in the time frame as required by Iowa Code, for their review and action.
13. Upon final approval of the City Council the Quit Claim Deed shall be prepared and the final settlement completed.

REQUEST FOR VACATION AND/OR
PURCHASE OF CITY STREET OR ALLEY

TO: THE CITY OF MARSHALLTOWN, IOWA:

1. The undersigned hereby requests that the City of Marshalltown, Iowa vacate and/or sell the following described property:

2. The undersigned acknowledges that said conveyance will be made by Quit Claim Deed without any warranty, expressed or implied and that no abstract of title will be furnished.

3. That the costs of said property are determined as follows:

Base price as averaged from abutting property assessor valuations	_____
Reduction factor (not to exceed 50%)	_____
Property selling price	_____
Administrative expenses	_____
(Recording publication, & administrative expenses)	250.00
Surveying expense	=====
Total purchase cost	=====

4. That the undersigned submits herewith a certified check (money order, bank draft or cash) in the amount of \$200.00 as down payment payable to the City of Marshalltown, Iowa. Said amount will be forfeited in the event the undersigned does not complete this agreement. In the event the City Council does not approve the vacation/sale the down payment will be refunded in full.

5. The undersigned agrees to pay the balance of the purchase price, costs and administrative expenses within 7 days of notification of the completion of Council proceedings and tender of deed.

Dated at Marshalltown, Iowa Signed _____

this _____ day of (Print name) _____
_____, 19____. Signed _____

(Print name) _____

Address _____

SS# _____

REPORTS

Décember 12, 1994

APPOINTMENTS

RESOLUTION APPROVING POLICY FOR

REFUNDS

VACATION AND SALE OF CITY STREETS

APPLICATIONS

AND ALLEYS

PEPETIONS

COMMITTEE REPORTS

RESOLUTIONS

PUBLIC HEARINGS

ORDINANCES

COMMUNICATIONS

COMMENTS FROM PUBLIC

SUBJECT

REMARKS

MOVED BY COUNCILMAN

SECONDED BY COUNCILMAN

MEMBER OF COUNCIL,

THE ROLL CALL VOTE WAS AS FOLLOWS

YES

NO

ABSTAINING

ABSENT

CURLLEY

DEMINGER

FAHRENKRUG

JOHNSON

SCHUBERT

WALTERMIRE

WESTBERG

MAYOR

MOTION CARRIED
RESOLUTION ADOPTED
ORDINANCE ADOPTED
1st reading
2nd reading
3rd reading

MARSHALLTOWN

— I O W A —

CITY CLERK'S OFFICE

Joel Greer, Mayor
Jessica Kinser, Administrator
Alicia Hunter, City Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

January 5, 2021

To: Mayor Joel Greer & Members of the City Council
From: Alicia Hunter, City Clerk
Re: Chapter 151 Moving Buildings Permit

Policy Issue: Goal 3 / Objective 1 of the Strategic Plan: Review City-issued licenses and permits for necessity.

Recommendation: To amend Chapter 151 to provide revision to the application process and increase the fee schedule.

Background:

Chapter 151 Moving Buildings, outlines the permit requirements to move any building or structure over any street, alley, avenue or public ground in the city.

Staff recommend revising the application process to be completed through the Public Works Division instead of the City Clerk. Applicants would complete an application and submit a routing and traffic control plan, and proof they meet the insurance requirements per current code section 10.009. Staff recommend removing the requirement for written consent from abutting property owners and updating the time requirements to no holidays or weekends and move hours of sunrise to sunset. The amendment would also update the appeal process should a permit be denied.

Staff recommend increasing the current permit fee from \$25 to \$50 to cover Public Works staff time to supervise the move and also add a \$200 fee for loads exceeding vehicle weight limits (Single Axle-20,000 lbs, Tandem Axle-34,000 lbs, Group Axles-exceeding 72,000 lbs).

Budget Impact: Increase revenue to cover staff supervision of move.

Attachment: Markup version of suggested ordinance revision
Application

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



MOVING BUILDINGS

§ 151.015 PERMIT REQUIRED.

It shall be unlawful to move any building or structure not upon wheels as part of its original equipment or construction and not subject to licensing by any public authority into, upon, along or over any street, alley, avenue or public ground in the city without first having obtained a permit therefor.

(2013 Code, § 7-17) (Ord. 10838, passed 12-17-1965) Penalty, see § 151.999

§ 151.016 PERMIT APPLICATION.

(A) (1) Application for a permit for the moving of any building or other structure, as provided in § 151.015 of this chapter, shall be made by the owner thereof to the ~~City Clerk~~Public Works Secretary with the payment of a fee set by resolution. Application must be made a minimum of 10 business days prior to the move date. Applications are valid for only the specified move and for no more than 60-days if the initial move date is postponed for any reason. Notification of change in move date shall be made as soon as possible.

~~(2) Such application shall be accompanied by the consent in writing of the owners of property abutting the sides of the lot or parcel of ground to which such building or structure is intended to be moved. A routing plan should be submitted with the application. The route approved shall be the shortest route compatible with the greatest public convenience and safety. A plan for traffic control and flaggers, if needed, shall also be submitted.~~

(2013 Code, § 7-18)

(B) As soon as possible after receipt of an application, routing plan, and traffic control plan for a permit required by § 151.015 of this chapter, the ~~City Clerk~~Public Works Secretary shall report the receipt of such ~~application~~ to the Director of Public Works, the Building Official, ~~and~~ the Chief of Police, and the Fire Chief.

(2013 Code, § 7-19)

(Ord. 10838, passed 12-17-1965; Ord. 14228, passed 4-14-1986)

§ 151.017 INSURANCE.

The moving of any building or structure under this subchapter shall be done and performed by a licensed building mover after presentation to the ~~City Clerk~~Public Works Secretary of a certificate of insurance ~~establishing liability insurance in the amount of \$500,000 for personal injury and property damage of \$100,000, which policy shall indemnify and hold the city harmless for all damages, claims and demands arising or growing out of or connected with the doing of any act or work covered or contemplated under the permit issued under this subchapter.~~ meeting the requirements set forth in § 10.009 Minimum Insurance Requirements of the code of ordinances.

(2013 Code, § 7-20) (Ord. 10838, passed 12-17-1965; Ord. 14286, passed 2-27-1989)

§ 151.018 REPLACEMENT OF UTILITY LINES; APPROVAL.

The licensed building mover shall be responsible for the removal and replacement of any telephone, ~~telegraph~~ internet, cable, or electric light or power lines, and such licensed building mover or the applicant granted a permit shall pay all costs connected therewith. He or she shall also obtain the necessary or required permission from the state and/or county for moving such building or structure upon, across or along any primary road or highway.

(2013 Code, § 7-21) (Ord. 10838, passed 12-17-1965)

§ 151.019 SUPERVISION BY ~~CITY ENGINEER~~ PUBLIC WORKS DIVISION.

The moving of any building or structure, as is provided in this subchapter, shall be under the ~~direct supervision of the City Engineer~~ Public Works Division, who is empowered to require the planking or other means of protecting any street paving, sidewalk or other public or private property from damage in connection with the moving of any such building or structure.

(2013 Code, § 7-22) (Ord. 10838, passed 12-17-1965)

§ 151.020 TIME LIMITS.

Any permit issued under this subchapter shall limit the time for the moving of any building or structure over the city streets and avenues, and the failure to accomplish such moving within the time limit provided in such permit shall be deemed a violation of this subchapter, and each additional day shall be considered a separate offense and shall be punishable accordingly. No building or similar structure shall be moved on a holiday or a Saturday or Sunday. Applicable building or similar structure moves shall take place between 30 minutes after sunrise and 30 minutes before sunset.

(2013 Code, § 7-23) (Ord. 10838, passed 12-17-1965)

§ 151.021 REMOVAL OF BUILDINGS REMAINING ON STREETS IN EXCESS OF FIVE DAYS.

If the building mover willfully or unnecessarily allows any building to remain upon any street or alley for a period of time in excess of five days, the city shall remove the building, either with its own facilities or by a hired house mover, and any and all expense thereof shall be charged to the applicant and the house mover engaged by him or her and be collectible against the house mover.

(2013 Code, § 7-24) (Ord. 10838, passed 12-17-1965)

§ 151.022 DISCONNECTION OF UTILITIES.

The owner of any lot or parcel of ground from which a building or structure is being moved, if served with utilities at its old location, shall disconnect such utilities in accordance with the requirements set forth by each utility.

(2013 Code, § 7-25) (Ord. 10838, passed 12-17-1965)

§ 151.023 RIGHT OF CITY TO DENY APPLICATION.

The ~~City Council~~ Public Works Director may deny ~~to~~ an applicant the right to move any building or structure when it appears that there is no feasible route available for such

moving or that the possible damage to the public streets or abutting city or private property will be substantially damaged or irreparable. If the license is denied, the applicant may appeal to the City Council by the procedure provided in § 110.003 of this code of ordinances.

(2013 Code, § 7-26) (Ord. 10838, passed 12-17-1965)

§ 151.024 ADDITIONAL PROVISIONS.

This subchapter shall be in addition to the provisions of the Building Code and of Ch. 156 of this code of ordinances with the regard to the moving of any building or structure within the city.

(2013 Code, § 7-27) (Ord. 10838, passed 12-17-1965)



**City of Marshalltown
Public Works Division**
24 North Center Street
Marshalltown, IA
50158 PH: 641-754-5734
FX: 641-754-5793

APPLICATION FOR MOVING BUILDINGS

Iowa D.O.T. Permit Required Yes No
If Yes, Permit No. _____

Complete Section A and deliver to Public Works, 24 North Center Street,
Marshalltown, IA 50158 or email to: pubwkssec@marshalltown-ia.gov

A. APPLICATION: The undersigned hereby applies for a Building Moving Permit and states as follows:

Company Name				Telephone #			
Address				Fax #			
City, State, Zip				E-Mail			
Building/structure being moved							
Required:	The applicant must have satisfied all City Code requirements in accordance with Code Section 151.015 - 151.024.						
	Route Map/Traffic Control Attached			Proof of Liability Insurance		Fee	
Origin Building Location				Destination Building Location			
Date to be moved				Time of Day			
Loaded Height		Loaded Width		Loaded Length		Gross Weight	
Tractor Make				License Number			
Trailer				License Number			
Axle Loads				No. of Axles			
Escort Required	Yes		No				
Route to be traveled:							

The applicant hereby states that all the statements set out herein are true and correct and agrees to comply with all ordinances of the CITY OF MARSHALLTOWN, IOWA and the weight limits as required by the State of Iowa. The applicant further agrees that no property shall be interfered with, except with the written consent of the owner, and agrees to report any damage done to the CITY OF MARSHALLTOWN, IOWA.

The applicant assumes and agrees to pay all loss and damage to any property whatsoever, and injury or death to any person or persons whomsoever, including all costs and expenses incident thereto, however arising from and in connection with the move described in this application, or the failure of applicant or officers, agents, or employees of applicant to abide by or comply with any of the terms and conditions of the application, and the applicant forever indemnifies the CITY OF MARSHALLTOWN, IOWA against and agrees to save it harmless from any and all claims, demands, lawsuits, or liability for any such loss, damage, injury or death, costs or expenses, even though the CITY OF MARSHALLTOWN, IOWA, may have caused or contributed thereto.

Signed: on this _____ day of _____, 20____.	Applicant Name (Signature) X
	Applicant Name (Printed)

B. FEE SCHEDULE

____ Standard Permit: \$50

____ Permit for Load Exceeding Vehicle Weight Limits Shown Below: \$200

Single Axle - 20,000 pounds (10 tons); Tandem Axle - 34,000 (17 tons); Group of Axles - for less than 72,000 pounds (36 tons), refer to Table 1 in the Iowa Truck Information Guide produced by the Iowa DOT or All vehicles exceeding 72,000 pounds (36 tons)

C. APPROVAL

Approved By: _____ Date: _____

MOVING BUILDINGS

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(2) Such application shall be accompanied by the consent in writing of the owners of property abutting the sides of the lot or parcel of ground to which such building or structure is intended to be moved.

(2013 Code, § 7-18)

(B) As soon as possible after receipt of an application for a permit required by §151.015 of this chapter, the City Clerk shall report the receipt of such application to the Director of Public Works, the Building Official and the Chief of Police.

(2013 Code, § 7-19)

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The moving of any building or structure under this subchapter shall be done and performed by a licensed building mover after presentation to the City Clerk of a certificate of insurance establishing liability insurance in the amount of \$500,000 for personal injury and property damage of \$100,000, which policy shall indemnify and hold the city harmless for all damages, claims and demands arising or growing out of or connected with the doing of any act or work covered or contemplated under the permit issued under this subchapter.

(2013 Code, § 7-20) (Ord. 10838, passed 12-17-1965; Ord. 14286, passed 2-27-1989)

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(2013 Code, § 7-27) (Ord. 10838, passed 12-17-1965)

MARSHALLTOWN

— I O W A —

City Administrator's Office

Joel Greer, Mayor
Jessica Kinser, Administrator
Alicia Hunter, City Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: January 7, 2022
RE: First Draft of Strategic Plan

The City's elected officials (incoming and outgoing) and the City department head team met on November 29th to go through a strategic planning process for the upcoming years. Susan Parker, Sparker Solutions, facilitated the half-day session, which produced a lot of conversation about what we should be doing in the next year. I have compiled all that information together into a first draft of a plan, which follows in sections.

1. SWOT Analysis

Attached is the updated SWOT analysis. Susan did not have our SWOT from 2020, so I adjusted this based on the new comments as well what we had from the prior year. Please review and share any changes you might have.

2. Goals, Objectives, Key Indicators, and Actions

The second attachment lists the goals, which did not change, with the objectives under each goal. In goal 1, I reworded objectives 3 and 4 to better reflect how certain actions/activities fit together. In goal 3, I added objective 5 related to the financial health of the organization, as this did not seem to fit with reviewing our functions for efficiencies any longer (financial actions grouped under objective 4 in prior year).

The key indicator information has been updated to match the data I was able to put together for each goal for the strategic planning. I do believe that there are other indicators out there that we have not identified. I have been very cognizant of not putting an indicator out there that is data that does not currently exist.

After each goal page is the page of actions, anticipated completion dates, and assignments for the actions under each objective. I have tried to highlight the new actions, which you will see many. This is the work plan for the next year to two years, and is what I think requires the most attention. It is these actions and deadlines that we track throughout the year through quarterly progress reports.

3. Vision Statement

With each goal, we were asked to add a word or phrase that would describe the completion of a specific goal. This attachment includes the words provided and some possible statements that come out of this work. Please review and plan to discuss if there is a statement that stands out to you as one we should adopt or if we keep working on this.

Once we have a document set that there is agreement with, this will come before the Council on a resolution for adoption.

City Council

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



The Mayor and City Council and department head team identified internal and external forces that positively or negatively impact our planning efforts in 2021 and beyond.

STRENGTHS

An internal look at what we do well

- Professionalism
- Partnerships with public-minded organizations
- Fiscal soundness and stability
- Planning— forward thinkers
- Quality services provided by quality employees
- Supported by the community
- Volunteerism and leadership of elected officials and staff
- Physical assets- facilities, infrastructure
- Collaborative internal culture
- Strong work ethic
- Optimism/Perseverance/Pride
- Adapting to an unknown environment

WEAKNESSES

An internal look at areas we can improve upon

- Hard on ourselves, not showing community pride
- Communication- lack other languages, capacity to communicate lacking
- Negativity
- General Fund stability/ overall declining revenues
- Lack of applicants for jobs
- Lack of representative boards/commissions
- Pay scale issues between bargaining, non-bargaining
- Lack of code enforcement
- personnel
- Support of neighborhood revitalization
- Lack of organizational diversity
- Limited cross-training/ succession planning
- Lack of staff capacity/ employee burnout
- Lack of cybersecurity/ continuity planning
- Appreciation, recognition
- Organizational unity
- Commuting of employees

OPPORTUNITIES

Positive external forces helping the City achieve our goals

- Infrastructure projects- Airport, Trails, Bookmobile, Coliseum
- Accessibility through sidewalks, ADA Transition Plan
- Tornado, derecho rebuilding and recovery
- Downtown Master and Implementation Plans
- Chance to change identity
- Highway 14 Corridor Study
- Diverse community
- Volunteers
- Education
- Economic Development at Chamber
- Partnerships for programming
- Housing Strategy
- Ability to work remotely
- Committed corporate community- housing
- Proximity to larger communities
- UPH Downtown Campus
- Federal funding availability
- Increasing per capita income/higher wages

THREATS

External obstacles facing the City/community

- Inflation
- Backfill
- Declining rollback rate
- High commuter rate
- City image and reputation, Qualified labor
- Loss/lack of medical, mental health services
- Loss of retail, box store and small business
- Nat'l economy slowdown
- Listening to 1% negative
- Stagnant population
- COVID-19 Pandemic
- Poverty, homelessness
- Shrinking middle class
- Federal grant cuts
- Supply chain issues
- Proximity to larger communities
- School open enrollment
- Attitudes towards diversity
- UPH Downtown Campus
- Volunteer burnout
- Employer issues- cybersecurity, work from home, retention, competitive wages, housing

GOAL 1: EXPAND AND IMPROVE DEVELOPMENT IN THE COMMUNITY

Objective 1: Support the Marshalltown Central Business District and development in Downtown

- Address blight in the MCBBD
- Administer Downtown Revitalization, Catalyst, and Shared Wall grant programs
- Implement the Downtown Improvement Plan and the high priority recommendations of the Downtown Master Plan
- Work with partners on the redevelopment of the UnityPoint site

Objective 2: Support and promote commercial and industrial development

- Continue to implement the Highway 14 Corridor Study
- Create and open the Edgewood Industrial Park
- Support the Chamber in the recruitment of new business and industry and retention of existing business and industry
- Plan to increase drinking water and wastewater capacity for industrial growth

Objective 3: Increase housing opportunities at all levels

- Identify/plan for the redevelopment of vacant lots through the D&D program
- Support the Community Development Corporation
- Review incentives for existing home renovations
- Partner with the Chamber on new housing construction
- Support the development of low-income & senior housing

Objective 4: Proactively prepare for development of all types

- Pursue site certification for an industrial site
- Complete transportation projects which provide development opportunities
- Identify and prioritize greenfield development locations
- Enhance/update developer experience with the City

We will know our actions were effective through development occurring and through the creation of areas which are ready for development.

Key indicators for measurement of this goal are the following:

⇒ **Community Survey Data**

- % positive overall economic health
- % positive vibrancy of Downtown
- % positive for variety of housing options
- % positive for overall quality of utility infrastructure

⇒ **Commercial & Industrial Growth**

- New building permit valuation– new residential, residential alteration, and commercial/industrial new construction and alteration
- Assessed valuation by Urban Renewal Area

⇒ **Residential Unit Demand**

- New residential unit development with the goal to build 1,000 new units by 2024

GOAL 1: Expand and improve development in the community**Projected
Completion****Assigned Resources*****Objective 1: Support the Marshalltown Central Business District and development in Downtown***

Implement Downtown design standards	3/31/2022	H&CD
Administer Catalyst Building grant program	4/30/2023	Admin
Administer the shared wall grant program	4/30/2022	Admin
Administer the Downtown Revitalization Grant	8/31/2024	H&CD
Complete the State Street Reconstruction Project	12/31/2023	Admin, H&CD, PW
Complete City-owned demolition projects in the downtown	12/31/2022	Admin, H&CD
Create a plan for the temporary improvements/long term use of 21 W Main St	6/30/2022	Admin
Meet monthly with UPH to discuss future of downtown campus	Ongoing	H&CD
Partner with the Chamber to create redevelopment scenarios for hospital, vacant lots	12/31/2022	Admin, H&CD, PW
Continue funding for the MCBD Incentive Grant Program	11/30/2022	Admin, Finance
Create a Downtown Wayfinding Plan/color scheme with MCBD	6/30/2022	Admin, H&CD

Objective 2: Support and promote commercial and industrial development

Construct the Edgewood/North 8th Avenue Extension	12/31/2022	PW
Plat the Edgewood industrial area and sell available lots	12/31/2022	Admin, H&CD
Complete the selective rezoning of the Highway 14 Corridor	3/31/2022	H&CD
Apply for a RAISE grant for the Highway 14 Corridor Improvements	7/1/2022	Admin, H&CD, PW
Create Urban Renewal Area #7 for the Highway 14 Corridor (north of Bromley)	5/31/2022	Admin
Promote and support Water Works' plans for enhanced water production	12/31/2022	Admin, PW
Assist Water Works with grant writing as needed	12/31/2022	Admin, H&CD, PW
Investigate industrial Wastewater Treatment Plant capacity enhancements	12/31/2022	PW

Objective 3: Increase housing opportunities at all levels

Implement at least one new TIF residential district to support public infrastructure costs	12/31/2022	Admin
Create a program to support low-to-moderate income housing using both ARPA and TIF LMI fund:	6/30/2022	Admin, H&CD
Support the Marshalltown Community Development Corporation (CDC)	Ongoing	Admin, H&CD
Implement ARPA-funded program for home repairs in low-income census tracts	6/30/2022	Admin, H&CD
Provide funding to 10 homes under the Chamber's new home buyer incentive	12/31/2022	Admin, H&CD
Support the Timber Creek Ridge Senior Housing project	5/31/2022	Admin, H&CD

Objective 4: Proactively prepare for development of all types

Construct Creekside Estates infrastructure	12/31/2022	PW
Construct UnityPoint Health secondary access	12/31/2022	PW
Construct South 7th Avenue extension (south of Olive Street)	12/31/2022	PW
Identify greenfield development locations and develop marketing info for locations	12/31/2022	Admin, H&CD, PW
Work with the Chamber on the Industrial Site Certification process	12/31/2022	Admin, H&CD, PW
Consider other infrastructure projects for development projects	Ongoing	Admin, H&CD, PW

GOAL 2: ENHANCE MARSHALLTOWN'S PUBLIC IMAGE

Objective 1: Eliminate blight throughout the community

- Continue the Dangerous and Dilapidated Building Program and obtaining title to properties
- Implement the Lead Program
- Enhance nuisance enforcement efforts
- Implement the EPA Brownfield grant

Objective 2: Design and construct capital projects which enhance quality of life and aesthetics

- Complete the Airport Hangar/Terminal project
- Implement the Wayfinding Master Plan
- Complete the railroad crossing safety improvements/Quiet Zone project
- Implement the Parks and Recreation Master Plan
- Identify and plan trail improvement projects throughout the community
- Incorporate recommendations from the Marshalltown Arts and Culture Master Plan

Objective 3: Improve communication of programs & initiatives

- Enhance the City's social media presence
- Conduct the biennial National Community Survey
- Continue to hold the Police and Fire Citizens Academies and find a permanent funding source
- Develop a public campaign for stormwater management
- Develop communications around understanding of the City's finances

Objective 4: Support positive community marketing

- Market the More Than Ever initiative/community through multiple forms of media
- Identify ways to implement the "M" logo
- Partner with the Chamber and Vision Marshalltown on other new initiatives to enhance community pride

We will know our actions were effective through the reduction of blighted properties, City projects which enhance the aesthetics and appearance of the community and enhanced community pride.

Key indicators for measurement of this goal are the following:

⇒ **Blight Reduction**

- Demolition permits issued
- City demolition permits issued
- # of nuisance cases initiated

⇒ **Quality of Life & Communication**

- % positive rating for the overall appearance of Marshalltown
- % positive rating of public information services
- % positive rating of Marshalltown as a place to visit
 - # of Facebook followers
 - # of News Flash subscribers

⇒ **Enhanced Community Pride**

- % positive rating for the overall image or reputation
- % positive rating of sense of civic/community pride
- % of positive rating of Marshalltown as place to live

GOAL 2: Enhance Marshalltown's public image**Projected
Completion****Assigned Resources****Objective 1: Eliminate blight throughout the community**

Demolish 10 structures under the D&D program	12/31/2022	H&CD, Admin
Submit Lead Grant extension request to HUD	3/31/2022	H&CD
Complete 25 projects under the HUD Lead Abatement grant program	12/31/2022	H&CD
Apply for HUD Lead Abatement and/or Healthy Homes grant	12/31/2022	H&CD
Create and hold a training on citizen role in nuisance abatement	12/31/2022	H&CD
Implement the EPA Brownfield Grant, create ongoing Brownfield Program	8/31/2024	H&CD

Objective 2: Design and construct capital projects which enhance the aesthetics of the community

Complete the Pickleball Pocket Park	5/31/2022	Admin, P&R, PW
Complete Elk Park Improvements	6/30/2022	Parks & Rec
Acquire land for Phase 2 of West End Park Master Plan	12/31/2022	Parks & Rec
Design, complete Peterson Park Improvements	12/31/2022	Parks & Rec
Design, complete Kiwanis Park Improvements	12/31/2023	Parks & Rec
Implement Phase 1 of Riverview Park Master Plan (stormwater)	12/31/2023	Parks & Rec
Design, complete Park 101 (101 West Main pocket park)	12/31/2023	Admin, P&R
Implement enhancements at the Cartwright Farmers Market	6/30/2023	Admin, P&R, PW
Complete the installation of one monument entry sign as part of the Wayfinding Plan	9/30/2023	Admin, PW
Implement Riverview Park and Airport wayfinding signs	6/30/2022	Admin, P&R
Install wayfinding directional signs	6/30/2022	PW
Install new park signs with park improvements	12/31/2022	Admin, P&R
Complete the Freedom Rock-Skate Park trail connection	6/30/2023	Admin, P&R, PW
Complete railroad crossing safety/quiet zone improvements	12/31/2022	Admin, PW
Design and bid the Center Street viaduct repair project	12/31/2022	PW
Complete the construction of the Airport Terminal/Hangar	2/28/2022	PW
Plan, design and bid SRF Sponsored project	12/31/2022	PW
Accept the recommendations of the Arts and Culture Master Plan	4/30/2022	Admin

Objective 3: Improve communication of City programs and initiatives

Provide the Citizens Police Academy	5/30/2022	Police
Provide the Citizens Fire Academy	11/30/2022	Fire
Provide Budgeting 101 in-person and online	3/31/2022	Finance
Identify other social media platforms for use and specify types of communication	9/30/2022	Admin
Develop and implement a public campaign for stormwater education	12/31/2022	PW
Conduct the National Community Survey	12/31/2022	Admin
Promote notifications on City website to increase users	12/31/2022	Admin
Identify key City forms/materials for translation into most common languages	12/31/2022	All Departments
Recognize volunteer board and commission members for years of service milestones	12/31/2022	Admin

Objective 4: Support positive community marketing

Complete community marketing contracts with OnMedia, Vision Marshalltown	8/31/2022	Admin
Review the need for ongoing marketing contracts	7/31/2022	Admin
Review the promotions and marketing agreement with the Chamber	6/30/2022	Admin
Continue to work with the Chamber, Vision Marshalltown on the More Than Ever initiative	Ongoing	Admin

GOAL 3: CONTINUALLY IMPROVE & SUSTAIN THE CITY'S ORGANIZATION AND SERVICES

Objective 1: Review policies, procedures, and ordinances for updates

- Rewrite the City's zoning ordinance
- Draft and review updated City plans
- Review odor ordinance
- Adopt the International Property Maintenance Code
- Review storm sewer rates
- Review Code of Ordinance sections for improvements
- Incorporate diversity, equity and inclusion into City policies

Objective 2: Develop comprehensive plans for City infrastructure and improvements

- Continue to implement the Street Improvement Plan
- Continue eliminating gaps in existing sidewalks
- Implement private ADA sidewalk improvements
- Complete the City Hall/Carnegie building updates

Objective 3: Recruit, retain, and train employees in order to maintain a successful workforce

- Review the non-bargaining wage scale
- Include Employee Survey data in decision-making
- Continue to focus on health and safety in the workplace
- Enhance employee communication and recognition

Objective 4: Review existing City functions for efficiencies

- Implement a LEAN process improvement program
- Work with others to evaluate recreation programming
- Evaluate changes to inspection services
- Review automated traffic enforcement as supplement to PD
- Consider Region 6 funding request for transportation

Objective 5: Maintain a financially healthy organization

- Review General Fund revenues and expenditures
- Close out disaster projects
- Consider new revenue possibilities
- Pursue grant funding

We will know our actions were effective by not having to amend to allow for the Council to take action on an item, modern infrastructure, a successful workforce, and fiscal stability.

Key indicators for measurement of this goal are the following:

⇒ **Policies and Procedures**

- % positive rating of City services (by service)
- % positive overall customer service provided by City employees

⇒ **Modern Infrastructure**

- Pavement condition index rating
- # of miles of new streets and sidewalks
 - # of miles of resurfaced streets
- % positive rating of overall utility infrastructure

⇒ **Successful Workforce**

- Employee satisfaction rating
- Employer Modification Factor for Workers' Comp

⇒ **Fiscal Stability**

- Bond Rating
- % positive rating for the value of services for taxes paid

GOAL 3: Continually improve the City's organization & services	Projected	Assigned Resources
	Completion	
Objective 1: Review policies, procedures, and ordinances for updates		
Place an item on the November 2022 ballot to renew LOST through 6/30/35	11/30/2022	Admin
Complete the rewriting of the City's Zoning Ordinance	3/31/2022	H&CD
Amend the Emergency Operations Plan to reflect changes from the derecho	6/30/2022	All Departments
Create Continuity of Operations Plan	9/30/2022	All Departments
Collect data on odor levels in the community to determine if ordinance changes are needed	12/31/2022	Admin, PW
Adopt the International Property Maintenance Code for rental inspection changes	6/30/2022	H&CD
Review the Fire Code open burning as part of a discussion of odors in the community	12/31/2022	Fire
Complete a stormwater rate study	6/30/2022	PW
Review City-issued licenses and permits for necessity	6/30/2022	Admin
Create a policy for the incorporation of diversity, equity and inclusion in City operations	4/30/2022	Admin
Create a taskforce to review City operations by department with a DEI policy	Ongoing	All Departments
Objective 2: Develop comprehensive plans for City infrastructure and improvements		
Present an Annual Street Improvement Program to the City Council	6/30/2022	PW
Complete the sidewalk gap project near Anson and Fisher Elementary Schools	12/31/2022	PW
Fund and complete the sidewalk gap projects near Hoglan Elementary School	8/30/2023	PW
Complete first round of dangerous sidewalk abatement notices and repairs	12/31/2022	PW
Complete new Finance space remodel in City Hall	6/30/2022	PW, Finance
Investigate reuse of second story of City Hall	12/31/2022	Admin, PW
Objective 3: Recruit, retain, and train employees in order to maintain a successful workforce		
Continue annual training days on Veteran's Day and Presidents Day	11/30/2022	HR
Issue an RFP for a consultant to review the non-bargaining wage scale if ILOC inadequate	9/30/2022	HR
Continue monthly Safety Committee meetings	Ongoing	HR
Plan and implement communication methods that reach all City employees	Ongoing	All Departments
Conduct the National Employee Survey	12/31/2022	HR
Create a city-wide employee recognition program	12/31/2022	All Departments
Objective 4: Review existing functions for efficiencies		
Convene a discussion on recreation programming in Marshalltown	6/30/2022	P&R
Implement Energov update for website enhancements for developers/process improvement	6/30/2022	H&CD
Complete a LEAN process for Library donations	6/30/2022	HR, Library
Review Region 6 funding request "carevan"/Peoplerides	6/30/2022	Admin, PW
Issue RFP and contract for Rental Inspection Services	6/30/2022	H&CD
Issue an RFP and contract for Building Official services	2/28/2022	H&CD
Issue an RFP and contract for Fire Inspection services	2/28/2022	Fire
Issue an RFP for implementation of automated traffic enforcement (ATE)	3/31/2022	Police
Objective 5: Maintain a financially healthy organization		
Present long term financial projections for the General Fund revenues and expenditures	3/31/2022	Finance
Complete all insurance and FEMA-related reimbursements for 2020 derecho	12/31/2022	Admin, Finance
Review City fees and charges	6/30/2022	All Departments
Investigate the implementation of a franchise fee on gas and electricity	12/31/2022	Admin, Finance
Consider the creation of new utilities to support specific functions- urban forest, street lights	6/30/2022	Admin, Finance, PW
Pursue grant funding for City functions and projects	Ongoing	All Departments

GOAL 4: PARTNER WITH CITIZENS, FOR-PROFIT, NON-PROFIT AND OTHER GROUPS TO IMPROVE QUALITY OF LIFE

Objective 1: Partner with the Arts & Culture Alliance/MPAC to promote public art in the community.

- *Develop a plan for public art to be part of City buildings and future improvements*
- *Continue to identify ways to incorporate art into parks and recreational spaces*
- *Implement the Marshalltown Arts and Culture Master Plan*

Objective 2: Partner with Trails Inc. on trail-related initiatives

- *Work with Trails Inc. on the implementation of the Placemaking Plan*
- *Identify outside funding for trail-related projects and promote the fundraising of Trails Inc.*
- *Strengthen communication & connection with the Hardin County Trails Commission*
- *Complete the bridge 2 to 5 replacement project*

Objective 3: Work with other entities on partnerships which benefit the community

- *Continue to work with the County Treasurer on public nuisance properties reuse*
- *Strengthen the relationship with the County Board of Supervisors*
- *Support public safety-related groups (Crimestoppers, Red Cross smoke detector installation, neighborhood watch)*
- *Serve as applicant and pass through for State/federal grants for non-profit entities*
- *Work with others to discuss solutions to community issues like homelessness, food scarcity, mental health, etc.*
- *Complete land transfer from the DOT to the Fisher Governor Foundation, YMCA*
- *Coordinate a conversation with community organizations with DEI initiatives*

We will know our actions were effective by promoting arts and cultural activities, providing trails, and supporting quality of life initiatives within the community.

Key indicators for measurement of this goal are the following:

⇒ **Arts and Culture**

- % positive rating for community support for the arts
 - % positive rating for opportunities to attend cultural/arts/music activities

⇒ **Trails**

- Pavement rating of existing trails
- % positive rating for the availability of walking paths and trails

⇒ **Quality of Life Initiatives**

- % positive rating of overall quality of life
- % positive rating of opportunities to attend special events
 - % positive rating of health and wellness opportunities

GOAL 4: Partner with citizens, for-profit, non-profit & others to improve quality of life

Projected
Completion
Assigned Resources

Objective 1: Partner with the Marshall County Arts and Culture Alliance/MPAC to promote public art in the community

Discuss public art as part of the Airport Terminal project	6/30/2022	Admin, PW
Discuss public art as part of the State Street reconstruction	12/31/2022	Admin, PW, H&CD
Support the Alliance's mural program	Ongoing	Admin, H&CD
Work with the Alliance to implement the Marshalltown Public Art Master Plan	Ongoing	Admin
Consider a policy with a set-aside for public art in City projects	9/30/2022	Admin

Objective 2: Partner with Trails Inc. on trail-related initiatives

Complete the replacement of bridges 2 through 5	12/31/2023	PW, P&R
Maintain sharrows through the community on designated routes	9/30/2022	PW
Assist Trails Inc. with plan development and grant applications	Ongoing	P&R, PW, Admin
Review trail connectivity throughout Marshalltown and to Marshall County w/ Trails Inc.	12/31/2022	P&R, PW, Admin
Promote the fundraising efforts of Trails Inc.	Ongoing	All Departments
Initiate planning/fundraising for a trailhead for the Iowa River's Edge Trail	12/31/2022	Admin, P&R, PW, H&CD
Hold annual meeting with Hardin County Trails Commission	12/31/2022	P&R

Objective 3: Work with other entities on partnerships which benefit the community

Continue the MPACT program with YSS	12/31/2026	Police
Initiate a public nuisance tax sale with each annual tax sale	5/31/2022	Admin, H&CD
Review a list of County-held tax certificates to determine if reuse opportunities exist	12/31/2022	Admin, H&CD
Work with Water Works to identify/implement mutually beneficial projects	Ongoing	Admin, PW
Meet quarterly with the County Board of Supervisors	Ongoing	Elected Officials, Admin
Dispose of land to Fisher Governor Foundation and YMCA (acquired through DOT)	6/30/2022	Admin
Implement the CDBG-Public Facilities grant with MICA for facility improvements	12/31/2023	Admin, H&CD
Implement the CDBG-CV grant with Emergency Food Box for equipment	6/30/2023	Admin, H&CD
Work with other entities to talk about diversity, equity, inclusion initiatives in Marshalltown	Ongoing	Admin
Invite agencies part of official City projects/community initiatives to Council meetings	Ongoing	All Departments
Attend Marshall & Hardin County Coordinating Board for homelessness discussion	Ongoing	Admin
Meet with community partner working on food scarcity	Ongoing	Admin
Research neighborhood safety programs for implementation	6/30/2022	Police

Vision Statement

With each goal, participants were asked to write one word or small series of words that would describe what the community would look like in three years if we had accomplished each goal.

<u>Goal 1: Expand and Improve Development in the Community</u> • Growth • More taxable valuation/revenue • Diverse options • Rebirth (infill) • Progress • Thriving	<u>Goal 2: Enhance Marshalltown's Public Image</u> • Consistent branding • Excitement • Pride • Inviting
<u>Goal 3: Continually Improve the City's Organization and Services</u> • Quality of life • Safer community • Fluid processes/zero backlog • Efficient • Happy • Customer-focused • Receptive	<u>Goal 4: Partner with Citizens, For-Profit, Non-Profit and Other Groups to Improve Quality of Life</u> • No poverty • Prosperity • Active community • Vibrant community

1. Prideful and prosperous, Marshalltown is a community where anyone can experience an active and vibrant quality of life.
2. Marshalltown's progress and growth has enhanced the quality of life and prosperity of those who live here.
3. Marshalltown is a vibrant, thriving community that takes pride in where we are and where we are going.
4. More than ever a diverse community striving to provide a thriving place to live, play, and learn.
5. More than ever a diverse community motivated to provide a thriving place to live, play, and learn.
6. More than ever a diverse community striving to provide a prosperous place to live, play, and learn.
7. More than ever a diverse community striving to provide an inviting place to live, play, and learn.
8. A resilient community working together to be Marshalltown Strong.
9. More than ever an organization focused on the revitalization of our community to provide quality of life.
10. Delivering quality public services to a diverse community with pride and respect.
11. Delivering quality public services to a diverse community to provide a thriving place to live, play, and learn.
12. Community-oriented organization providing public service to promote a prosperous, active, vibrant community.
13. As one of Iowa's most diverse communities, the City of Marshalltown will uphold its sense of community pride and quality of life.
14. Marshalltown invests in its community to provide a thriving place to live, play, and learn.
15. The City of Marshalltown will be recognized for its transformative efforts to continue to rebuild our community as a safe, inviting place to live, play, and learn.

MARSHALLTOWN

— I O W A —

City Administrator's Office

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Jessica Kinser, Administrator
Alicia Hunter, City Clerk
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Marshalltown, IA 50158-4911
Tel - (641) 754-5799
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To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: January 7, 2021
RE: Draft CIP FY22-26

Attached with this memo you will find three documents which comprise the first draft of the City's Capital Improvement Plan (CIP).

1. Projects by Fund- shows where the money comes from and what it is proposed to be used for. Some projects have funding from multiple funds and will appear in multiple funds. This report should always tie back to the Tyler financial system budget reports.
2. Project Worksheets- provides detail for each specific project, including descriptions and justifications. The funding sources for each project are identified near the bottom of each page. This could not be generated by fund and only by department, so they do not appear in an order that corresponds to the first report. To find a project in the many pages, I recommend using the search function in Adobe to get to what you are looking for.
3. Debt Capacity Workbook- this is where we examine the debt capacity available with what is proposed in fund 353 (holding fund for projects needing funding). We will present and discuss this spreadsheet in more detail and get direction on how to proceed. We experienced 6% growth in the 100% valuations, and are showing future fiscal years with 2.5% growth. This is also showing the newly adopted 70% debt capacity threshold.

The following are items to note for each of the funds presented:

- Fund 030- The revenue source in this fund is the CIP tax levy (\$0.675/\$1,000 of taxable valuation) and is used to fund the regular capital needs of departments rather than the General Fund (001). The revenue decreases in FY24 when we start to move some dollars to Fund 032 (see below) to fund a larger equipment purchase. We are maintaining the required 15% fund balance each year in the proposal.
- Fund 031- This is the Building Maintenance Fund, and is typically funded by the sale of City-owned buildings or other fixed assets. Ongoing projects are mostly focused on City Hall and the Carnegie Building. Please note that the City Hall boiler project is in the last year, as we are not intending to replace it but have it

City Council

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Jeff Schneider, Gary Thompson, Dex Walker



noted in case something happens (currently share the boiler with YSS). The bigger issue is that in FY26, we will run out of funds if no other revenues are added.

- Fund 032- This fund is only for the accounting of the purchase of larger dollar Fire vehicles. This is where the purchase of the two fire trucks with the 2020 bond occurred and where we are planning to set aside funds for the purchase of equipment in FY26.
- Fund 110- The Road Use Tax fund captures many project. Large projects to note are the repayment of the work to occur on Highway 14/South Center Street (3 installments); Railroad Crossing Safety Improvements/Quiet Zone (work outside of railroad right-of-way), and portions of development projects in 2022. This fund also purchases all equipment necessary for the Engineering, Street and Utility divisions of Public Works.
- Fund 121- This accounts for the LOST- Capital designated funds, which is no longer a funded category. Projects to utilize these funds include the Edgewood Extension (local, non-eligible grant costs) and Creekside Estates. The South 7th Avenue Extension is actually using Council-designated LOST (not shown in revenue), but can utilize the Capital LOST if overruns do not happen on the two budgeted projects.
- Fund 132- Two projects are partially accounted for in this fund- the grant for the Pickleball Pocket Park and DOT Traffic Safety Improvement grants, which is active for a traffic signal controller project currently. This fund does account for non-capital grants as well so more activity will show in the Tyler budget reports.
- Funds 151, 152 & 177- These fund accounts for Police special revenues, of which some capital spending occurs. There are no planned purchases but this provides budgetary authority to make purchases.
- Fund 170- The Library Gift Fund includes donations to the Library which are then allocated to specific uses. The planned capital expenses include a portion to the Bookmobile as well as the building of an accessory building to house the vehicle.
- Fund 311- This fund is accounting for the Edgewood Extension project. All federal and state grants will flow through this fund. The local portion of the project is shown in Fund 121.
- Fund 312- This is the Airport capital fund and is showing the activity for the terminal and hangar project. There will be some bond funds remaining once the contracts with Garling and CGA are completed. However, there are still some projects to complete, (signage and a 24-hour pilots lounge) which will happen outside of the current projects, but in the current and next fiscal years.
- Fund 353- This fund is a “holding” fund for future projects for which general obligation bonds are the proposed funding source and the debt service levy is the

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proposed repayment source. This includes a number of park projects as well as a lot of street and other work. We will discuss these items in more detail with the Debt Capacity Workbook, but the individual project worksheets have more detail for the proposed projects.

- Fund 355- The Dangerous and Dilapidated (D&D) Building Fund reflects the revenue transferred from the General Fund as well as recent bond revenues. The estimate of nearly \$1 million in the current fiscal year reflects no FEMA funding for the downtown properties. It is proposed to borrow \$600,000 more in FY23 to fund that year and future years.
- Fund 360- This fund accounts for the bond proceeds and projects from the 2019 GO Bond. The Fisher and Anson sidewalk projects will be active in the next fiscal years. This fund also has about \$275,000 for the Anson Shelter Project that we would like to discuss allocating to another park project. A portion of the UnityPoint Secondary Access project has been shifted to this fund as there are remaining proceeds from the East Merle Hibbs project.
- Fund 362- This fund accounts for the 2020 GO Bond and projects. The only project not complete in this fund is the Railroad Crossing Safety Improvements/Quiet Zone. The trail repaving project was completed in the current fiscal year.
- Fund 363- This fund accounts for the 2021 GO Bond projects, which are active in this current and into the next fiscal year, including the design of the South Center Street Viaduct Improvements, design and construction of the State Street project, and the start of some street projects. Engineering's proposed rehab of East Main Street from 3rd Avenue to 12th Avenue will require more than \$2.9 million available from the next round of Street Improvement Program funding.
- Fund 381- This fund accounts for the bond proceeds from the 2018 borrowing and will close out this fiscal year. Projects which are now completed include the 12th Avenue sidewalk and renovation of the parking lot at 1st and Church Streets. When all transfers are complete, we will identify how much funding the Council can reallocate.
- Fund 389- This fund accounts for the American Rescue Plan Act (ARPA) funds, which are currently allocated to the State Street project and the Edgewood detention pond project. Another non-capital expense of MPACT has been allocated \$400,000, meaning the current available balance is \$730,523.
- Fund 395- This is the fund that we capture a number of our economic development-related street projects in, including UnityPoint Secondary Access and Creekside Estates, which will both have developer payments to the City.
- Fund 612- This fund has all projects related to the Wastewater Treatment Plant. The largest project to note is an \$8 million replacement of the headworks, which

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will be part of a State Revolving Fund loan in early 2022. Other projects, including the engineering of the headworks, is being funded with cash available.

- Fund 616- This fund includes the very large sanitary sewer projects, including the support for the sanitary sewer portions of some street projects. The next large project is scheduled for FY23, with a bond issuance of \$3.9 million for additional point-in-place repair. It is also supported with sanitary sewer user fees.
- Fund 690- The Transit Fund captures capital purchase that support Marshalltown Municipal Transit. The largest purchase is a new bus is FY24, which will have an 85% federal grant for the standard length, and local cost for the remainder (and extra length as proposed).
- Fund 740/741- The Stormwater Fund includes equipment, vehicles, repairs, and maintenance for the stormwater collection system and lift stations. The 4th Street/Meadow Lane project is set to come out of this fund.
- Fund 750- Compost activities are accounted for in this fund, which are supported by user fees of the Compost Facility. The current fiscal year includes an equipment purchase and debris removal, with the next purchase not planned until FY26.

This is the first draft of the Capital Improvement Plan for fiscal years 2022-2026. The second draft will come back to the Council at the January 24th meeting with the goal to have all known changes in capital projects by that time.

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City of Marshalltown, Iowa
City Capital Plan Equipment Replacment
 FY '22 thru FY '26

SOURCES AND USES OF FUNDS

Source		FY '22	FY '23	FY '24	FY '25	FY '26
030 - CIP FUND						
Beginning Balance		455,875	255,298	98,543	97,194	104,282
<u>Revenues and Other Fund Sources</u>						
<i>USE OF MONEY & PROPERTY</i>						
4610.000 INTEREST EARNED		1,000	1,000	1,000	1,000	0
	<i>Total</i>	1,000	1,000	1,000	1,000	0
<i>Revenue</i>						
4610.000 INTEREST EARNED		0	0	0	0	1,000
	<i>Total</i>	0	0	0	0	1,000
<i>PROPERTY TAXES</i>						
4085.000 PROPERTY TAXES- CIP LEVY		572,916	625,036	605,000	585,000	565,000
	<i>Total</i>	572,916	625,036	605,000	585,000	565,000
<i>PROPERTY TAX BACKFILL</i>						
4339.000 SF295 BACKFILL		15,781	13,808	11,836	9,863	7,891
	<i>Total</i>	15,781	13,808	11,836	9,863	7,891
Total Revenues and Other Fund Sources		589,697	639,844	617,836	595,863	573,891
Total Funds Available		1,045,572	895,142	716,379	693,057	678,173
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>AIRPORT</u>						
Sealing Runway Materials (Labor from Street Dept)	AIR0002	(10,000)	0	0	0	0
	<i>Total</i>	(10,000)	0	0	0	0
<u>CITY ADMINISTRATION</u>						
Wayfinding Signage/Entryway Signage	Signs001	(25,472)	(25,000)	(50,000)	(50,000)	(50,000)
	<i>Total</i>	(25,472)	(25,000)	(50,000)	(50,000)	(50,000)
<u>CITY CLERK</u>						
Copier	E8402010001	0	(5,500)	0	0	0
	<i>Total</i>	0	(5,500)	0	0	0
<u>FIRE</u>						
Fire Hose	E0041fir	(19,000)	0	0	0	0
Thermal Imaging Camera	E0042fir	0	(8,000)	(8,000)	0	0
Alumacraft 16' Boat Replacement	E0045fir	0	0	(8,000)	0	0
Dexter T-600 40 lb Washer	E0049fir	0	0	(8,000)	0	0
Copier/Printer	E0050.1fir	(4,003)	0	0	0	0

Source		FY '22	FY '23	FY '24	FY '25	FY '26
030 - CIP FUND						
SCBA Bottles	E0073fir	0	(9,600)	0	0	0
Lucas CPR Device	E0074fir	0	(18,000)	0	0	0
Exercise Equipment	V0064fir	(6,000)	0	0	(8,000)	0
<i>Total</i>		(29,003)	(35,600)	(24,000)	(8,000)	0
<u>HOUSING</u>						
COPIER: Replace Lanier	E2018	0	(5,000)	0	0	0
<i>Total</i>		0	(5,000)	0	0	0
<u>INFORMATION SYSTEMS</u>						
Body Camera Servers - MPD	BdyCmraServ	(15,000)	0	0	0	0
Audio Visual Equipment for Council Chambers	Council22	(60,000)	0	0	0	0
Staff Computers	E1000	(18,000)	(22,500)	(22,500)	(22,500)	(22,500)
Servers	E3010	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)
Tyler Servers	Servers	(18,000)	(16,000)	0	0	0
SERVERS-PD (Evidence)	SERVERS-PD	(10,000)	0	(10,000)	0	(10,000)
VEHICLE IT EQUIPMENT - MPD	VEH IT	(14,207)	0	(5,000)	0	(5,000)
<i>Total</i>		(147,207)	(50,500)	(49,500)	(34,500)	(49,500)
<u>LIBRARY</u>						
Upgraded Automation System	11	(18,553)	(19,110)	(19,685)	(20,275)	(20,885)
Security Upgrade to RFID	LIB2122	(16,406)	0	0	0	0
Mobile Services Outreach Unit	LIBVEH	(87,106)	(61,489)	0	0	0
<i>Total</i>		(122,065)	(80,599)	(19,685)	(20,275)	(20,885)
<u>PARK & RECREATION</u>						
Aquatic Center Improvements	20PR009	(40,000)	(20,000)	(20,000)	(20,000)	(20,000)
Sidewalk and Trail Maintenance	20PR002	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
Pickleball Pocket Park	21ColAlley	(80,591)	0	0	0	0
Elks Park Improvements	21PR004	0	(110,000)	0	0	0
Replace 2001 Truck	21PR006	(50,000)	0	0	0	0
Replace Mower 823	22PR002	0	(22,000)	0	0	0
Replace Tool Cat 732	22PR003	(50,000)	0	0	0	0
Replace Tractor Mower 713	22PR004	(22,000)	0	0	0	0
Wood Fiber and Plastic Timbers	22PR005	(10,000)	0	0	0	0
Replace Truck 811 and Snow Blade	23PR007	0	(40,000)	0	0	0
Replace Mower 712	23PR008	0	(25,000)	0	0	0
Peterson Park Improvements	23PR010	0	(120,000)	0	0	0
Parks Wayfinding Signs	24PR001	0	0	(50,000)	0	0
Replace Truck 813 - 1 Ton Truck w/box	24PR003	0	0	(40,000)	0	0
Replace Mower 714 w/Snow Equipment	24PR004	0	0	(25,000)	0	0
Timber Creek Park equipment	24PR005	0	0	(70,000)	0	0
BPW Park Improvements	25PR001	0	0	0	(150,000)	0
Lawrence Park Improvements	25PR002	0	0	0	(50,000)	0
Arnolds Park Improvements	26PR001	0	0	0	0	(150,000)
Vehicle/Mower Replacement	26PR003	0	0	0	0	(50,000)
Timbercreek Fishing Dock	L2966	0	(15,000)	0	0	0

Source		FY '22	FY '23	FY '24	FY '25	FY '26
030 - CIP FUND						
Goldfinch fishing dock	L2973	0	(15,000)	0	0	0
Glenwood fishing dock	L3051	0	(15,000)	0	0	0
1999 New Holland TS100 709	TR709	0	0	(50,000)	0	0
<i>Total</i>		(302,591)	(432,000)	(305,000)	(270,000)	(270,000)
<u>POLICE</u>						
BODY CAMERAS	BODY CAMERA	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)
COPIER REPLACEMENT	COPIERS	0	0	0	(34,000)	0
TACTICAL EQUIPMENT	TACT EQUIP	(5,000)	0	(5,000)	0	(5,000)
TASERS	TASERS	(5,944)	(6,000)	(6,000)	(6,000)	(6,000)
TRAINING EQUIPMENT	TRN EQUIP	(2,992)	0	(5,000)	0	(5,000)
VEHICLE REPLACEMENT	VEH RPLCMT	(110,000)	(130,000)	(130,000)	(135,000)	(135,000)
BODY ARMOR REPLACEMENT	VESTS	(15,000)	(11,400)	(10,000)	(16,000)	(15,560)
<i>Total</i>		(153,936)	(162,400)	(171,000)	(206,000)	(181,560)
Total Expenditures and Uses		(790,274)	(796,599)	(619,185)	(588,775)	(571,945)
Change in Fund Balance		(200,577)	(156,755)	(1,349)	7,088	1,946
Ending Balance		255,298	98,543	97,194	104,282	106,228

Source		FY '22	FY '23	FY '24	FY '25	FY '26
031 - BUILDING MAINTENANCE						
Beginning Balance		341,534	167,764	110,014	38,014	28,514
<u>Revenues and Other Fund Sources</u>						
4085.000 INTEREST EARNED		1,500	1,000	1,000	500	0
	<i>Total</i>	1,500	1,000	1,000	500	0
Total Revenues and Other Fund Sources		1,500	1,000	1,000	500	0
Total Funds Available		343,034	168,764	111,014	38,514	28,514
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>CARNEGIE & COLISEUM BUILDINGS</u>						
Recarpet Front Entrance - Carnegie Bldg	3981	0	0	(5,000)	0	0
36 North Center Steps	3990	0	0	(25,000)	0	0
Carnegie/City Hall Security Updates	4010	0	(25,000)	0	0	0
Coliseum Generator	COLGenerator	0	(33,750)	0	0	0
Carnegie Generator	FY22	(4,545)	0	0	0	0
	<i>Total</i>	(4,545)	(58,750)	(30,000)	0	0
<u>CITY HALL</u>						
Replace Windows	CH0009	0	0	0	(10,000)	0
Replace East Entrance Door and Steps	CH0016	0	0	(25,000)	0	0
City Hall New Boiler	CH0023	0	0	0	0	(80,000)
City Hall / YSS Boiler Repair	CH0024	(14,000)	0	0	0	0
Remodel City Hall 1st Floor for Finance move	FY18 Finance	(69,025)	0	0	0	0
Controls System Update	FY22Controls	(7,700)	0	0	0	0
	<i>Total</i>	(90,725)	0	(25,000)	(10,000)	(80,000)
<u>FIRE</u>						
Fire/Police Bldg - Backflow Preventer Replacement	Bldg Mt 012	0	0	(18,000)	0	0
	<i>Total</i>	0	0	(18,000)	0	0
<u>LIBRARY</u>						
Library Emergency Generator Project	LIB2022	(80,000)	0	0	0	0
	<i>Total</i>	(80,000)	0	0	0	0
Total Expenditures and Uses		(175,270)	(58,750)	(73,000)	(10,000)	(80,000)
Change in Fund Balance		(173,770)	(57,750)	(72,000)	(9,500)	(80,000)
Ending Balance		167,764	110,014	38,014	28,514	(51,486)

Source	FY '22	FY '23	FY '24	FY '25	FY '26
032 - CIP LARGE VEHICLE/EQUIPMENT					
Beginning Balance	(110,377)	(1)	(1)	24,999	74,999
<u>Revenues and Other Fund Sources</u>					
<i>Revenue</i>					
4085.000 PROPERTY TAXES	40,634	0	25,000	50,000	75,000
Trade-In Value/Discounts	62,009	0	0	0	0
Transfer In- Fund 156 Fire Donations	15,000	0	0	0	0
<i>Total</i>	117,643	0	25,000	50,000	75,000
Total Revenues and Other Fund Sources	117,643	0	25,000	50,000	75,000
Total Funds Available	7,266	(1)	24,999	74,999	149,999
<u>Expenditures and Uses</u>					
<i>Capital Projects & Equipment</i>					
<u>FIRE</u>					
110' Aerial Fire Truck	V0062fir	(7,267)	0	0	0
R-177 Remount	V0070fir	0	0	0	(175,000)
<i>Total</i>		(7,267)	0	0	(175,000)
Total Expenditures and Uses		(7,267)	0	0	(175,000)
Change in Fund Balance	110,376	0	25,000	50,000	(100,000)
Ending Balance	(1)	(1)	24,999	74,999	(25,001)

Source		FY '22	FY '23	FY '24	FY '25	FY '26
110 - ROAD USE TAX \$						
Beginning Balance		0	0	(16,000)	(16,000)	267,000
<u>Revenues and Other Fund Sources</u>						
<i>ROAD USE TAX</i>						
4320.040 ROAD USE TAXES		1,567,629	2,114,557	1,283,500	1,000,000	1,000,000
	<i>Total</i>	1,567,629	2,114,557	1,283,500	1,000,000	1,000,000
Total Revenues and Other Fund Sources		1,567,629	2,114,557	1,283,500	1,000,000	1,000,000
Total Funds Available		1,567,629	2,114,557	1,267,500	984,000	1,267,000
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>ENGINEERING</u>						
Field Laptops	3504	0	(9,000)	0	0	0
Scanner & Plotter	E2181	0	0	0	0	(12,000)
Engineering - CAD Workstations	E2189	0	(16,000)	0	0	0
New GPS Unit	SE003	(34,752)	0	0	0	0
New Total Station	SE0047	0	0	0	0	(33,000)
	<i>Total</i>	(34,752)	(25,000)	0	0	(45,000)
<u>PARK & RECREATION</u>						
Replace Tractor Mower 713	22PR004	(14,000)	0	0	0	0
Replace Mower 714 w/Snow Equipment	24PR004	0	0	(15,000)	0	0
	<i>Total</i>	(14,000)	0	(15,000)	0	0
<u>PUBLIC WORKS</u>						
Median Improvements- Hwy 14 Olive to La Frenz	2019DOTHWY14	(240,650)	(383,500)	(383,500)	0	0
State St Culvert Overlay	BR007860	0	0	0	0	(110,000)
South Center St. Viaduct - Level 1 Rehab	BR035410	(66,770)	0	0	0	0
South Center St. Viaduct - Level 2 Rehab	BR035411	0	0	0	0	(200,000)
Unity Point Secondary Access	ECO000	0	(192,520)	0	0	0
South 7th Ave. Extension	ECON2022	0	(236,000)	0	0	0
Annual St. Resurface (Reallocate to SIP >FY22)	M3170	(350,000)	0	0	0	0
City-wide Bridge Repair	M3453	(45,000)	(45,000)	(45,000)	(45,000)	(45,000)
Concrete Repairs (Reallocate to SIP >FY22)	M3458	(200,000)	0	0	0	0
Annual ADA Curb Ramp (Reallocate to SIP >FY22)	M3655	(75,000)	0	0	0	0
Railroad Quiet Zones	RR 001	0	(421,537)	0	0	0
	<i>Total</i>	(977,420)	(1,278,557)	(428,500)	(45,000)	(355,000)
<u>STREET</u>						
Repeater at High Street Tower (for radio coms)	E REPEATER	0	0	0	(7,000)	0
Dump Truck	E3510	(152,957)	(320,000)	(330,000)	(340,000)	(350,000)
Street Sweeper	E3520	0	0	(220,000)	0	0
Self Propelled Paint Striper	E3550	0	(250,000)	0	0	0
Snow Blower	E3900	0	0	(250,000)	0	0
Slide in oil distributor	E3940	0	0	(40,000)	0	0
END LOADER	V2323	0	(165,000)	0	(170,000)	0

Source		FY '22	FY '23	FY '24	FY '25	FY '26
110 - ROAD USE TAX \$						
3/4 Ton Pickup	V3500	(35,000)	0	0	0	0
1 Ton Truck with Dump Body	V3502	0	(60,000)	0	0	0
Motor Grader	V3503	(304,000)	0	0	0	(350,000)
Motor Grader Tires	V3503t	(16,000)	0	0	0	0
Shop Hoist	V3506	(10,000)	0	0	0	0
Semi Tractor (Head Only_Used)	V3507	0	0	0	(50,000)	0
3/4 Ton Pickup	V3508	0	0	0	(40,000)	0
1/2 Ton Pickup - Extended Cab	V3509	0	0	0	(35,000)	0
UTV	V3510	0	0	0	(25,000)	0
Trailer, Low Boy	V3511	0	0	0	0	(75,000)
<i>Total</i>		(517,957)	(795,000)	(840,000)	(667,000)	(775,000)
<u>UTILITY</u>						
Portable Traffic Signal	21Tsig	(9,500)	0	0	0	0
Arc Flash Suit	E3701	0	0	0	(5,000)	0
LED Traffic Light Replacement	E3704	0	0	0	0	(11,000)
Traffic Signal Battery Back Ups	E3708	(14,000)	0	0	0	0
PICKUP	V2203	0	(32,000)	0	0	0
<i>Total</i>		(23,500)	(32,000)	0	(5,000)	(11,000)
Total Expenditures and Uses		(1,567,629)	(2,130,557)	(1,283,500)	(717,000)	(1,186,000)
Change in Fund Balance		0	(16,000)	0	283,000	(186,000)
Ending Balance		0	(16,000)	(16,000)	267,000	81,000

Source		FY '22	FY '23	FY '24	FY '25	FY '26
121 - LOCAL OPTION SALES TAX						
Beginning Balance		1,955,543	968,014	(3,191)	(3,191)	(3,191)
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>PUBLIC WORKS</u>						
Edgewood Extension	CY20EdgExt	(583,957)	(686,970)	0	0	0
Creekside Estates Infrastructure	ECO001	(403,572)	0	0	0	0
South 7th Ave. Extension	ECON2022	0	(284,235)	0	0	0
<i>Total</i>		(987,529)	(971,205)	0	0	0
Total Expenditures and Uses		(987,529)	(971,205)	0	0	0
Change in Fund Balance		(987,529)	(971,205)	0	0	0
Ending Balance		968,014	(3,191)	(3,191)	(3,191)	(3,191)

Source		FY '22	FY '23	FY '24	FY '25	FY '26
132 - MISC CAPITAL GRANTS						
Beginning Balance		0	0	0	0	0
<u>Revenues and Other Fund Sources</u>						
<i>Revenue</i>						
4820 - DONATIONS & GRANTS		28,000	0	0	0	0
TSIP Grant (IDOT)		60,000	0	60,000	0	60,000
	<i>Total</i>	88,000	0	60,000	0	60,000
Total Revenues and Other Fund Sources		88,000	0	60,000	0	60,000
Total Funds Available		88,000	0	60,000	0	60,000
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>PARK & RECREATION</u>						
Pickleball Pocket Park	21ColAlley	(28,000)	0	0	0	0
	<i>Total</i>	(28,000)	0	0	0	0
<u>UTILITY</u>						
Traffic Controllers (W IDOT Grant)	E3709	(60,000)	0	(60,000)	0	(60,000)
	<i>Total</i>	(60,000)	0	(60,000)	0	(60,000)
Total Expenditures and Uses		(88,000)	0	(60,000)	0	(60,000)
Change in Fund Balance		0	0	0	0	0
Ending Balance		0	0	0	0	0

Source	FY '22	FY '23	FY '24	FY '25	FY '26
133 - MISC PUBLIC WORKS GRANTS					
Beginning Balance	0	0	0	0	0
<u>Revenues and Other Fund Sources</u>					
<i>GRANT</i>					
CDBG-CV GRANT	0	66,250	0	0	0
FEDERAL HAZARD MITIGATION GRANT	0	101,250	0	0	0
<i>Total</i>	0	167,500	0	0	0
Total Revenues and Other Fund Sources	0	167,500	0	0	0
Total Funds Available	0	167,500	0	0	0
<u>Expenditures and Uses</u>					
<i>Capital Projects & Equipment</i>					
<u>CARNEGIE & COLISEUM BUILDINGS</u>					
Coliseum Generator	COLGenerator	0	(101,250)	0	0
<i>Total</i>		0	(101,250)	0	0
<u>PARK & RECREATION</u>					
Elks Park Improvements	21PR004	0	(66,250)	0	0
<i>Total</i>		0	(66,250)	0	0
Total Expenditures and Uses		0	(167,500)	0	0
Change in Fund Balance		0	0	0	0
Ending Balance		0	0	0	0

Source		FY '22	FY '23	FY '24	FY '25	FY '26
151 - POLICE GRANTS						
Beginning Balance		0	0	0	0	0
<u>Revenues and Other Fund Sources</u>						
<i>GRANT</i>						
4310.110 FEDERAL OPER GRNT-PD		10,000	10,000	10,000	10,000	10,000
	<i>Total</i>	10,000	10,000	10,000	10,000	10,000
Total Revenues and Other Fund Sources		10,000	10,000	10,000	10,000	10,000
Total Funds Available		10,000	10,000	10,000	10,000	10,000
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>POLICE</u>						
JAG GRANT	JAG	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
	<i>Total</i>	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Total Expenditures and Uses		(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Change in Fund Balance		0	0	0	0	0
Ending Balance		0	0	0	0	0

Source		FY '22	FY '23	FY '24	FY '25	FY '26
152 - OTHER POLICE GRANTS						
Beginning Balance			15,250	15,250	15,250	15,250
<u>Revenues and Other Fund Sources</u>						
<i>GRANT</i>						
4310.110 FEDERAL OPERATING GRNT		23,250	8,000	8,000	8,000	8,000
	<i>Total</i>	23,250	8,000	8,000	8,000	8,000
Total Revenues and Other Fund Sources		23,250	8,000	8,000	8,000	8,000
Total Funds Available		23,250	23,250	23,250	23,250	23,250
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>POLICE</u>						
GTSB GRANT	GTSB	(8,000)	(8,000)	(8,000)	(8,000)	(8,000)
	<i>Total</i>	(8,000)	(8,000)	(8,000)	(8,000)	(8,000)
Total Expenditures and Uses		(8,000)	(8,000)	(8,000)	(8,000)	(8,000)
Change in Fund Balance		15,250	0	0	0	0
Ending Balance		15,250	15,250	15,250	15,250	15,250

Source	FY '22	FY '23	FY '24	FY '25	FY '26
170 - LIBRARY GIFT FUND					
Beginning Balance	25,000	85,000	44,253	44,253	44,253
<u>Revenues and Other Fund Sources</u>					
<i>MISC REVENUES</i>					
4820.310 DOANTIONS-LIBRARY	0	50,000	0	0	0
4820.310 DONATIONS-LIBRARY	60,000	0	0	0	0
<i>Total</i>	60,000	50,000	0	0	0
Total Revenues and Other Fund Sources	60,000	50,000	0	0	0
Total Funds Available	85,000	135,000	44,253	44,253	44,253
<u>Expenditures and Uses</u>					
<i>Capital Projects & Equipment</i>					
<u>LIBRARY</u>					
Garage for Mobile Outreach Vehicle LIB2023	0	(50,000)	0	0	0
Mobile Services Outreach Unit LIBVEH	0	(40,747)	0	0	0
<i>Total</i>	0	(90,747)	0	0	0
Total Expenditures and Uses	0	(90,747)	0	0	0
Change in Fund Balance	60,000	(40,747)	0	0	0
Ending Balance	85,000	44,253	44,253	44,253	44,253

Source		FY '22	FY '23	FY '24	FY '25	FY '26
177 - SEIZED ASSETS						
Beginning Balance		36,257	36,257	36,257	36,257	36,257
<u>Revenues and Other Fund Sources</u>						
<i>MISC REVENUES</i>						
4862.000 SEIZED ASSETS		3,000	3,000	3,000	3,000	3,000
	<i>Total</i>	3,000	3,000	3,000	3,000	3,000
Total Revenues and Other Fund Sources		3,000	3,000	3,000	3,000	3,000
Total Funds Available		39,257	39,257	39,257	39,257	39,257
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>POLICE</u>						
MISC SEIZED ASSET ALLOCATION	SEIZD ASSET	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)
	<i>Total</i>	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)
Total Expenditures and Uses		(3,000)	(3,000)	(3,000)	(3,000)	(3,000)
Change in Fund Balance		0	0	0	0	0
Ending Balance		36,257	36,257	36,257	36,257	36,257

Source	FY '22	FY '23	FY '24	FY '25	FY '26
311 - RISE STREET GRANTS					
Beginning Balance	0	(2,000,000)	0	0	0
<u>Revenues and Other Fund Sources</u>					
<i>Revenue</i>					
EDA Grant	0	2,956,849	0	0	0
MWW Contribution	0	277,150	0	0	0
RISE Grant	0	1,640,342	0	0	0
<i>Total</i>	0	4,874,341	0	0	0
Total Revenues and Other Fund Sources	0	4,874,341	0	0	0
Total Funds Available	0	2,874,341	0	0	0
<u>Expenditures and Uses</u>					
<i>Capital Projects & Equipment</i>					
<u>PUBLIC WORKS</u>					
Edgewood Extension	CY20EdgExt	(2,000,000)	(2,874,341)	0	0
<i>Total</i>		(2,000,000)	(2,874,341)	0	0
Total Expenditures and Uses		(2,000,000)	(2,874,341)	0	0
Change in Fund Balance	(2,000,000)	2,000,000	0	0	0
Ending Balance	(2,000,000)	0	0	0	0

Source		FY '22	FY '23	FY '24	FY '25	FY '26
312 - AIRPORT PROJECTS						
Beginning Balance		1,707,289	(108,403)	58,263	224,929	224,929
<u>Revenues and Other Fund Sources</u>						
<i>Revenue</i>						
4310.000 STATE GRANT		540,000	0	0	0	0
4315.770 FEDERAL CAP GRANT-AIRPRT		549,788	166,666	166,666	0	1,215,000
	<i>Total</i>	1,089,788	166,666	166,666	0	1,215,000
Total Revenues and Other Fund Sources		1,089,788	166,666	166,666	0	1,215,000
Total Funds Available		2,797,077	58,263	224,929	224,929	1,439,929
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>AIRPORT</u>						
Rehab Original 12/30 Taxiway	77011017	0	0	0	0	(1,710,000)
120' x 100' Hangar & Terminal & Vault	B3011	(2,905,480)	0	0	0	0
Rehab Runway 18/36	L3229	0	0	0	0	(1,170,000)
	<i>Total</i>	(2,905,480)	0	0	0	(2,880,000)
Total Expenditures and Uses		(2,905,480)	0	0	0	(2,880,000)
Change in Fund Balance		(1,815,692)	166,666	166,666	0	(1,665,000)
Ending Balance		(108,403)	58,263	224,929	224,929	(1,440,071)

Source			FY '22	FY '23	FY '24	FY '25	FY '26
353 - CAPITAL PROJECTS							
Beginning Balance			0	0	(7,906,500)	(19,137,241)	(27,954,940)
<u>Revenues and Other Fund Sources</u>							
<i>Revenue</i>							
GRANTS/DONATIONS- TRAILHEAD			0	0	200,000	0	0
	<i>Total</i>		0	0	200,000	0	0
<i>Other Fund Sources</i>							
BOND PROCEEDS			0	0	0	0	0
	<i>Total</i>		0	0	0	0	0
Total Revenues and Other Fund Sources			0	0	200,000	0	0
Total Funds Available			0	0	(7,706,500)	(19,137,241)	(27,954,940)
<u>Expenditures and Uses</u>							
<i>Capital Projects & Equipment</i>							
<u>AIRPORT</u>							
Rehab Original 12/30 Taxiway	77011017		0	0	0	0	(190,000)
Rehab Runway 18/36	L3229		0	0	0	0	(130,000)
	<i>Total</i>		0	0	0	0	(320,000)
<u>PARK & RECREATION</u>							
Kiwanis Park Improvements	22PR006		0	(235,000)	0	0	0
Splash Pad	23PR004		0	0	(500,000)	0	0
Riverview Park Improvements	23PR009		0	(2,000,000)	(500,000)	(500,000)	0
West End Park Improvements Phase II	23PR011		0	(600,000)	0	(700,000)	0
Farmer's Market Improvements	FmrMrkt		0	(250,000)	0	0	0
Park 101 (101 West Main Street)	PRK101		0	(250,000)	0	0	0
Trail Connection- Freedom Rock to Skate Park	TRL1		0	(600,000)	0	0	0
River's Edge Trailhead	TRL2023		0	0	(975,000)	0	0
	<i>Total</i>		0	(3,935,000)	(1,975,000)	(1,200,000)	0
<u>PUBLIC WORKS</u>							
STREET IMPROVEMENT PROGRAM	CY22STREET		0	(3,000,000)	(3,000,000)	(3,000,000)	(3,000,000)
Phase 2- East Main Street	DIPphase2		0	0	(5,955,741)	0	0
Phase 3- West Main Street	DIPphase3		0	0	0	(4,067,699)	0
Phase 4- Church Street	DIPphase4		0	0	0	0	(5,717,653)
City Centre Parking Lot Extension	PLT22001		0	(71,500)	0	0	0
Sidewalk Gap Projects	SdwkGAP		0	(900,000)	(500,000)	(550,000)	0
	<i>Total</i>		0	(3,971,500)	(9,455,741)	(7,617,699)	(8,717,653)
Total Expenditures and Uses			0	(7,906,500)	(11,430,741)	(8,817,699)	(9,037,653)
Change in Fund Balance			0	(7,906,500)	(11,230,741)	(8,817,699)	(9,037,653)
Ending Balance			0	(7,906,500)	(19,137,241)	(27,954,940)	(36,992,593)

Source		FY '22	FY '23	FY '24	FY '25	FY '26
355 - D&D Program						
Beginning Balance		13,405	422,816	(306,684)	(406,184)	(505,684)
<u>Revenues and Other Fund Sources</u>						
<i>Revenue</i>						
Bond Proceeds		250,000	0	0	0	0
	<i>Total</i>	250,000	0	0	0	0
<i>Other Fund Sources</i>						
4610.000 INTEREST EARNED		1,000	500	500	500	500
Bond Proceeds		1,050,000	0	0	0	0
Transfer In from GF		20,000	20,000	20,000	20,000	20,000
	<i>Total</i>	1,071,000	20,500	20,500	20,500	20,500
Total Revenues and Other Fund Sources		1,321,000	20,500	20,500	20,500	20,500
Total Funds Available		1,334,405	443,316	(286,184)	(385,684)	(485,184)
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>PUBLIC WORKS</u>						
Dilapidated Building Removal	D&D001	(911,589)	(750,000)	(120,000)	(120,000)	(120,000)
	<i>Total</i>	(911,589)	(750,000)	(120,000)	(120,000)	(120,000)
Total Expenditures and Uses		(911,589)	(750,000)	(120,000)	(120,000)	(120,000)
Change in Fund Balance		409,411	(729,500)	(99,500)	(99,500)	(99,500)
Ending Balance		422,816	(306,684)	(406,184)	(505,684)	(605,184)

Source		FY '22	FY '23	FY '24	FY '25	FY '26
360 - 2019 GO BONDS						
Beginning Balance		3,189,665	1,267,782	677,782	677,782	677,782
<u>Revenues and Other Fund Sources</u>						
No Funds		0	0	0	0	0
	<i>Total</i>	0	0	0	0	0
Total Revenues and Other Fund Sources		0	0	0	0	0
Total Funds Available		3,189,665	1,267,782	677,782	677,782	677,782
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>PARK & RECREATION</u>						
Trail Replacement Project	21PR001	(250,000)	0	0	0	0
	<i>Total</i>	(250,000)	0	0	0	0
<u>PUBLIC WORKS</u>						
STREET IMPROVEMENT PROGRAM	CY22STREET	(1)	0	0	0	0
Unity Point Secondary Access	ECO000	(17,480)	(200,000)	0	0	0
East Merle Hibbs- Phase 1 Extension	EMHPh1	(1,189,402)	0	0	0	0
Annual St. Resurface (Reallocate to SIP >FY22)	M3170	(300,000)	0	0	0	0
Sidewalk Gap Projects	SdwlkGAP	(165,000)	(390,000)	0	0	0
	<i>Total</i>	(1,671,883)	(590,000)	0	0	0
Total Expenditures and Uses		(1,921,883)	(590,000)	0	0	0
Change in Fund Balance		(1,921,883)	(590,000)	0	0	0
Ending Balance		1,267,782	677,782	677,782	677,782	677,782

Source		FY '22	FY '23	FY '24	FY '25	FY '26
362 - 2020A GO Bond Projects						
Beginning Balance		1,126,310	758,915	202,915	202,915	202,915
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>PARK & RECREATION</u>						
Trail Replacement Project	21PR001	(250,000)	0	0	0	0
	<i>Total</i>	(250,000)	0	0	0	0
<u>PUBLIC WORKS</u>						
Railroad Quiet Zones	RR 001	(117,395)	(556,000)	0	0	0
	<i>Total</i>	(117,395)	(556,000)	0	0	0
Total Expenditures and Uses		(367,395)	(556,000)	0	0	0
Change in Fund Balance		(367,395)	(556,000)	0	0	0
Ending Balance		758,915	202,915	202,915	202,915	202,915

Source		FY '22	FY '23	FY '24	FY '25	FY '26
363- 2021 GO BOND						
Beginning Balance		0	4,449,988	538,801	(199,999)	(199,999)
<u>Revenues and Other Fund Sources</u>						
<i>Revenue</i>						
Grants		0	100,000	0	0	0
Water Works Contribution		0	500,000	0	0	0
<i>Total</i>		0	600,000	0	0	0
<i>Other Fund Sources</i>						
Bond Proceeds		8,200,000	0	0	0	0
<i>Total</i>		8,200,000	0	0	0	0
Total Revenues and Other Fund Sources		8,200,000	600,000	0	0	0
Total Funds Available		8,200,000	5,049,988	538,801	(199,999)	(199,999)
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>PARK & RECREATION</u>						
Parking Lot Replacement - 6th St Complex	21PR002	(200,000)	0	0	0	0
<i>Total</i>		(200,000)	0	0	0	0
<u>PUBLIC WORKS</u>						
South Center St. Viaduct - Level 1 Rehab	BR035410	(178,000)	(783,200)	(738,800)	0	0
STREET IMPROVEMENT PROGRAM	CY22STREET	(2,899,999)	0	0	0	0
State Street Reconstruction	DIPphase1	(472,013)	(3,627,987)	0	0	0
<i>Total</i>		(3,550,012)	(4,411,187)	(738,800)	0	0
<u>STORM WATER</u>						
SIP - E Boone 15th / 16th Ave	P400	0	(100,000)	0	0	0
<i>Total</i>		0	(100,000)	0	0	0
Total Expenditures and Uses		(3,750,012)	(4,511,187)	(738,800)	0	0
Change in Fund Balance		4,449,988	(3,911,187)	(738,800)	0	0
Ending Balance		4,449,988	538,801	(199,999)	(199,999)	(199,999)

Source		FY '22	FY '23	FY '24	FY '25	FY '26
381 - CAPITAL ST PROJECTS						
Beginning Balance		746,755	44,973	44,973	44,973	44,973
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>PUBLIC WORKS</u>						
Parking Lot Renovation- 1st/Church Street	20ParkingLot	(100,000)	0	0	0	0
12TH AVENUE SIDEWALK INSTALLATION	SWALKCY19	(601,782)	0	0	0	0
	<i>Total</i>	(701,782)	0	0	0	0
Total Expenditures and Uses		(701,782)	0	0	0	0
Change in Fund Balance		(701,782)	0	0	0	0
Ending Balance		44,973	44,973	44,973	44,973	44,973

Source		FY '22	FY '23	FY '24	FY '25	FY '26
389- AMERICAN RESCUE PLAN						
Beginning Balance		0	1,993,590	1,130,523	1,130,523	1,130,523
<u>Revenues and Other Fund Sources</u>						
<i>Revenue</i>						
Federal Grant		1,993,590	1,986,933	0	0	0
	<i>Total</i>	1,993,590	1,986,933	0	0	0
Total Revenues and Other Fund Sources		1,993,590	1,986,933	0	0	0
Total Funds Available		1,993,590	3,980,523	1,130,523	1,130,523	1,130,523
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>PUBLIC WORKS</u>						
Edgewood Extension	CY20EdgExt	0	(850,000)	0	0	0
State Street Reconstruction	DIPphase1	0	(2,000,000)	0	0	0
	<i>Total</i>	0	(2,850,000)	0	0	0
Total Expenditures and Uses		0	(2,850,000)	0	0	0
Change in Fund Balance		1,993,590	(863,067)	0	0	0
Ending Balance		1,993,590	1,130,523	1,130,523	1,130,523	1,130,523

Source		FY '22	FY '23	FY '24	FY '25	FY '26
395 - ECON DEV PROJ FUND						
Beginning Balance		0	0	0	0	0
<u>Revenues and Other Fund Sources</u>						
<i>Revenue</i>						
Reimbursement- Creekside		0	219,510	0	0	0
Reimbursement- UPH		0	248,450	0	0	0
	<i>Total</i>	0	467,960	0	0	0
Total Revenues and Other Fund Sources		0	467,960	0	0	0
Total Funds Available		0	467,960	0	0	0
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>PUBLIC WORKS</u>						
Unity Point Secondary Access	ECO000	0	(248,450)	0	0	0
Creekside Estates Infrastructure	ECO001	0	(219,510)	0	0	0
	<i>Total</i>	0	(467,960)	0	0	0
Total Expenditures and Uses		0	(467,960)	0	0	0
Change in Fund Balance		0	0	0	0	0
Ending Balance		0	0	0	0	0

Source			FY '22	FY '23	FY '24	FY '25	FY '26
612 - WPCP REVENUE FUND							
Beginning Balance			0	0	0	0	0
<u>Revenues and Other Fund Sources</u>							
<i>USER FEES</i>							
4433.000 SEWER RENTALS			2,540,390	1,391,760	2,150,900	1,182,550	316,998
	<i>Total</i>		2,540,390	1,391,760	2,150,900	1,182,550	316,998
<i>Revenue</i>							
Proceeds of Long Term Debt			0	8,000,000	0	0	0
	<i>Total</i>		0	8,000,000	0	0	0
Total Revenues and Other Fund Sources			2,540,390	9,391,760	2,150,900	1,182,550	316,998
Total Funds Available			2,540,390	9,391,760	2,150,900	1,182,550	316,998
<u>Expenditures and Uses</u>							
<i>Capital Projects & Equipment</i>							
<u>PUBLIC WORKS</u>							
Parking Lot Renovation- 1st/Church Street	20ParkingLot		(288,550)	0	0	0	0
Creekside Estates Infrastructure	ECO001		(61,080)	0	0	0	0
	<i>Total</i>		(349,630)	0	0	0	0
<u>SANITARY SEWER</u>							
Air Compressor - Sewer Depts	SWR 5000 004		0	0	0	(12,000)	0
TV Transporter - Sewer Depts	SWR 5000 008		0	0	0	(18,000)	0
1 Ton Dump Truck #223	VEH 9000 001		(17,760)	0	0	0	0
3/4 Ton Pickup, W/ 4X4	VEH 9000 002		0	0	0	(21,000)	0
Backhoe	VEH 9000 003		0	(57,000)	0	0	0
Jet Vacuum Truck	VEH 9000 012		0	(285,000)	0	0	0
Small Jet Truck	VEH 9000 016		0	0	(60,000)	0	0
Small Pickup	VEH 9000 017		(12,540)	0	0	0	0
	<i>Total</i>		(30,300)	(342,000)	(60,000)	(51,000)	0
<u>SANITARY SEWER LIFT STATIONS</u>							
PUMP #1 REPLACEMENT	LEN 3500 001		0	0	0	(3,800)	0
PUMP #2 REPLACEMENT	LEN 3500 002		0	0	0	(3,800)	0
SEAL, CAULK, & PAINT BLOCK	MAI 1000 001		0	(8,000)	0	0	0
PUMP #1 REPLACEMENT-E MAIN LIFT STATION	MAI 1000 002		0	0	(30,000)	0	0
PUMP #1 REBUILD	MAI 1000 003		0	0	0	(3,000)	0
PUMP #2 REPLACEMENT-E MAIN LIFT STATION	MAI 1000 004		0	0	(30,000)	0	0
TELEMETRY UPGRADE-E MAIN SIFT STATION	MAI 1000 007		0	(25,000)	0	0	0
LEVEL CONTROLLER	MAI 1000 008		0	0	0	(2,100)	0
ELECTRICAL PANEL MAINTENANCE	MAR 2000 005		0	(8,000)	0	0	0
SPARE PUMP	MAR 2000 008		0	0	0	0	(3,200)
LIFT STATION BLDG REPAIR	ROL 4000 009		0	(50,000)	0	0	0
PUMP #1 REPLACEMENT	SUM 6000 001		0	0	(4,000)	0	0
PUMP #2 REPLACEMENT	SUM 6000 003		0	0	(4,000)	0	0
REPLACE 50KW PORT. GENERATOR-	SWR 5000 002		0	0	(75,000)	0	0

612 - WPCP REVENUE FUND

SANITARY SEWERS

PAINT, SEAL, CAULK, & PAINT ROOF-TURNER LIFT STATI	TUR 7000 001	0	(10,000)	0	0	0
ELECTRICAL PANEL MAINTENANCE-TURNER LIFT STATION	TUR 7000 013	0	(8,000)	0	0	0
RADIO TELEMETRY SYSTEM-TURNER LIFT STATION	TUR 7000 014	0	0	(18,000)	0	0
SIPHON FLOW METER	TUR 7000 016	0	0	0	(1,800)	0
SIPHON WETWELL METER	TUR 7000 017	0	0	0	(1,800)	0
ACTUATOR/ WEIR GATE	TUR 7000 018	0	0	0	(4,000)	0
ACTUATOR/PLANT GATE	TUR 7000 019	0	0	0	(4,000)	0
PAINT INTERIOR	YMC 9500 001	0	0	0	(4,950)	0
PUMP #1 REPLACEMENT -YMCA LIFT STATION	YMC 9500 004	0	(10,000)	0	0	0
PUMP #2 REPLACEMENT-YMCA LIFT STATION	YMC 9500 006	0	(10,000)	0	0	0
PUMP #3 REPLACEMENT-YMCA LIFT STATION	YMC 9500 008	0	(10,000)	0	0	0
STANDBY GEN. REPLACEMENT-YMCA LIFT STATION	YMC 9500 011	0	(80,000)	0	0	0

Total

0 (219,000) (161,000) (29,250) (3,200)

WPCP

REPLACE FLOORING (DOWN)-ADMINISTRATION BLDG	ADM 0300 001	0	(9,000)	0	0	0
REPLACE HAV - ADMINISTRATION BLDG	ADM 0300 015	(7,000)	0	0	0	0
AERATION BASIN MEMBRANES	ARB 0500 002	0	(25,000)	0	0	0
TEST GAS BALL	BGR 0700 001	0	0	0	0	(15,000)
MEMBRANE ROOF REPLACEMENT-BOILER BLDG	BLR 1200 003	0	0	(15,000)	0	0
HWP #1 REPLACEMENT-BOILER BLDG	BLR 1200 010	0	0	0	0	(15,000)
HWP #2 REPLACEMENT - BOILER BLDG	BLR 1200 012	0	0	0	0	(15,000)
SUPERVISORY CONTROL UPGRADE-BOILER BLDG	BLR 1200 015	0	(15,000)	0	0	0
RE-ROOF - ENGINE BUILDING	CMP 1500 002	0	0	(25,000)	0	0
RAW WASTE PUMP #3 - COMPRESSOR BLDG	CMP 1500 014	0	(15,000)	0	0	0
HOFFMAN BLOWER #3 BEARINGS-COMP BLDG	CMP 1500 028	0	0	0	0	(2,000)
GENERATOR CONTROL REPLACEMENT-COMP BLDG	CMP 1500 033	0	0	0	(180,000)	0
NORTH TUNNEL MLSS XFER PUMP-COMP BLDG	CMP 1500 042	0	0	0	0	(10,000)
MASTER RADIO - RTU-COMP BLDG	CMP 1500 046	0	(25,000)	0	0	0
MAU - 1- COMP BLDG	CMP 1500 049	0	0	0	0	(70,000)
MAU-1 REBUILD-COMP BLDG	CMP 1500 050	0	(25,000)	0	0	0
FLUID COOLER-COMP BLDG	CMP 1500 051	0	0	0	(25,000)	0
SUPERVISORY CONTROL UPGRADE-COMP BLDG	CMP 1500 055	0	(15,000)	0	0	0
CONCENTRATE DRIVE (EAST)-& (WEST) CONCENTRATE BLDG	CNC 1700 001	0	0	(30,000)	0	0
RE-ROOF DAF-MAINT SHOP BLDG	DAF 1900 001	0	0	(20,000)	0	0
DAF #1 REPLACE w/ RDT-DAF BLDG	DAF 1900 013	0	0	(200,000)	0	0
DAF #2 REPLACE w/ RDT-DAF BLDG	DAF 1900 014	0	0	(200,000)	0	0

Source

FY '22

FY '23

FY '24

FY '25

FY '26

612 - WPCP REVENUE FUND

SUPERVISORY CONTROL UPGRADE-DAF BLDG	DAF 1900 025	0	(15,000)	0	0	0
AIR DIA. PUMP #1 REPLACEMENT-DIG CONTR BLDG	DCB 2100 014	0	0	(20,000)	0	0
AIR DIA. PUMP #2 REPLACEMENT-DIG CONTR BLDG	DCB 2100 015	0	0	(20,000)	0	0
GAS COMPRESSOR #2 REBUILD-DIG CONTR BLDG	DCB 2100 019	0	0	0	0	(9,000)
PIPE INSULATION-DIG CONTR BLDG	DCB 2100 028	0	(8,000)	0	0	0
MAU - 2 (CONCENTRATE)-DIG CONTR BLDG	DCB 2100 031	0	0	0	(30,000)	0
MAU-2 (CONCENTRATE) REBUILD-DIG CONTR BLDG	DCB 2100 032	0	(25,000)	0	0	0
WEMCO PUMP #2 (LOWER LEVEL)-DIG CONTR BLDG	DCB 2100 033	0	0	0	(20,000)	0
DAY TANK PROPELLER MIXER-DIG CONTR BLDG	DCB 2100 035	0	0	0	(13,000)	0
DIG FEED PUMP #1-DIG CONTR BLDG	DCB 2100 037	0	0	0	(10,000)	0
DIG FEED PUMP #2 REPLACEMENT-DIG CONTR BLDG	DCB 2100 039	0	0	0	(10,000)	0
DIG FEED PUMP GRINDER-DIG CONTR BLDG	DCB 2100 041	0	0	0	(8,000)	0
DIG TRANSFER PUMP #1 REPLACEME-DIG CONTR BLDG	DCB 2100 042	0	0	0	(10,000)	0
DIG TRANSER PUMP #2 REPLACEME-DIG CONTR BLDG	DCB 2100 044	0	0	0	(10,000)	0
DIG TRANS PUMP GRINDER REPLACE-DOG CONTR BLDG	DCB 2100 047	0	0	0	(8,000)	0
SPARE GRINDER-DIG CONTR BLDG	DCB 2100 049	0	0	0	(8,000)	0
GAS COMPRESSOR #1 SEPERATOR-DIG CONTR BLDG	DCB 2100 052	0	0	0	0	(4,750)
GAS COMPRESSOR #2 SEPERATOR-DIG CONTR BLDG	DCB 2100 053	0	0	0	0	(4,750)
#1 WEMCO PUMP-DIG CONTR BLDG	DCB 2100 054	0	0	(35,000)	0	0
WEMCO #3-DIG CONTR BLDG	DCB 2100 056	0	0	(30,000)	0	0
DIG#1 - MIXER #1 REPLACEMENT- DIG #1	DG1 2001 004	0	0	0	(25,000)	0
DIG#1-MIXER #2 REPLACEMENT-DIG #1	DG1 2001 006	0	0	0	(25,000)	0
DIG#1 - MIXER #3 REPLACEMENT-DIG #1	DG1 2001 008	0	0	0	(25,000)	0
MEMBRANE ROOF REPLACEMENT-DIG #2	DG2 2002 001	0	0	0	(38,000)	0
PAINT LID-DIG #2	DG2 2002 003	0	0	0	(32,000)	0
DIG#2 - MIXER #1 REPLACEMENT-DIG #2	DG2 2002 004	0	0	0	(25,000)	0
DIG#2 - MIXER #2 REPLACEMENT-DIG #2	DG2 2002 006	0	0	0	(25,000)	0
DIG#2 - MIXER #3 REPLACEMENT-DIG #2	DG2 2002 008	0	0	0	(25,000)	0
DIG#3 - MIXER #1 REPLACEMENT-DIG #3	DG3 2003 004	0	(25,000)	0	0	0
DIG#3 - MIXER #1 REBUILD	DG3 2003 005	0	(25,000)	0	0	0
REBUILD DRIVE - FINAL,#3	FCL 3100 002	0	0	0	0	(15,000)
FINAL CLARIFIER REHAB PROJECT	FCL 3100 016	(1,260,000)	0	0	0	0
F.E.B. VALVE REBUILD & ACUATOR REPLACEMENT	FEB 2900 002	0	0	0	0	(5,050)
HEATING & COOLING -LAB BLDG	LAB 3700 006	0	0	(12,000)	0	0
AA SPEC - LAB BLDG	LAB 3700 008	(60,000)	0	0	0	0

Source		FY '22	FY '23	FY '24	FY '25	FY '26
612 - WPCP REVENUE FUND						
INDUSTRIAL PRETREAT SOFTWARE - LAB BLDG	LAB 3700 024	0	(5,000)	0	0	0
SCADA WONDERWARE SOFTWARE UPGRADE- LAB BLDG	LAB 3700 025	0	(160,000)	0	0	0
60" LAB HOOD LAB BLDG	LAB 3700 027	0	0	(7,000)	0	0
REBUILD #1,2,3 PRIMARY CLARIFIER	PCL 4900 002	0	0	(60,000)	0	0
REBUILD #4, 5 PRIMARY CLARIFIER	PCL 4900 007	0	0	(60,000)	0	0
PRIMARY VALVE ACTUATORS (5 per/year)- PRIMARIES	PCL 4900 011	(35,000)	(35,000)	0	0	0
PRIMARY CLARIFIER#1 WEIR REPLACEMENT	PCL 4900 013	(40,000)	0	0	0	0
PRIMARY CLARIFIER #2 WEIR REPLACEMENT	PCL 4900 015	(40,000)	0	0	0	0
PRIMARY CLARIFIER #3 WEIR REPLACEMENT	PCL 4900 016	(40,000)	0	0	0	0
PUMP #4 REBUILD-PRELIM BLDG	PLM 4700 017	0	0	(25,000)	0	0
PUMP #5 REBUILD-PRELIM BLD	PLM 4700 019	0	0	(25,000)	0	0
REPLACE GRIT SNAIL BELT-PRELIM BLDG	PLM 4700 021	0	(11,100)	0	0	0
VFD REPLACEMENT(4,5,)-PRELIM BLDG	PLM 4700 025	0	0	(12,000)	0	0
VFD REPLACEMENT (1,2,3&6)-PRELIM BLDG	PLM 4700 028	0	0	(24,000)	0	0
MAU -3 REPLACEMENT-PRELIM BLDG	PLM 4700 032	0	0	0	(40,000)	0
SUPERVISORY CONTROL UPGRADE-PRELIM BLDG	PLM 4700 034	0	(25,000)	0	0	0
VERTICAL TURBINE PUMP #1-PRELIM BLDG	PLM 4700 035	0	0	0	(50,000)	0
VERT TURBINE PUMP #1,#2,#3,#6 REBUILD-PRELIM BLDG	PLM 4700 036	0	0	(60,000)	0	0
VERTICAL TURBINE PUMP#2 REPLAC-PRELIM BLDG	PLM 4700 037	0	0	0	(50,000)	0
VERTICAL TURBINE PUMP #3 REPLA-PRELIM BLDG	PLM 4700 039	0	0	0	(50,000)	0
VERTICAL TURBINE PUMP #6 REPLA-PRELIM BLDG	PLM 4700 041	0	0	0	(50,000)	0
BIOSOLIDS LOADING PUMP #1,#2 -PRELIM BLDG	PLM 4700 045	(20,000)	0	0	0	0
REPLACE PIPE SUPPORTS - PRELIM BLDG	PLM 4700 050	0	0	(6,000)	0	0
PRELIM VALVE ACTUATOR TO FEB	PLM 4700 051	0	0	0	(10,000)	0
SLUDGE LOADING FLOW METER	PLM 4700 053	0	0	0	(13,000)	0
HEADWORKS EQUIP REPL PROJECT	PLM 4700 067	(512,460)	(7,931,160)	(420,000)	0	0
PLANT SECURITY-PLANT	PLT 4500 001	0	0	0	(50,000)	0
VALVE EXERCISER-PLANT	PLT 4500 005	0	0	(8,000)	0	0
INDUSTRIAL PC REPLACEMENT-ALL	PLT 4500 012	0	0	(100,000)	0	0
RIVER GAUGE STATION-TELEMETRY	PLT 4500 018	0	(9,000)	0	0	0
JBS LAGOON-TELEMETRY	PLT 4500 020	0	0	(15,000)	0	0
MCC ELECTRICAL MAINTENANCE-PLANT	PLT 4500 021	(30,000)	(20,000)	(20,000)	0	0
CAPACITOR BANK PROJ	PLT 4500 151	(50,000)	0	0	0	0
RE-ROOF BUILDING-SBR BLDG	SBB 1100 001	0	0	0	0	(9,131)
RAW PUMP #2 REPLACEMENT-SBR BLDG	SBB 1100 012	0	0	0	0	(25,000)
EFFLUENT WATER STRAINER-SBR BLDG	SBB 1100 018	0	0	0	0	0
GAS MONITOR-SBR BLDG	SBB 1100 021	0	0	0	(6,000)	0
SUPERVISORY CONTROLS/COMPUTER-SBR	SBB 1100 023	0	(20,000)	0	0	0

612 - WPCP REVENUE FUND

BLDG						
SBR Blowe-SBR BLDG	SBB 1100 031	0	0	(50,000)	0	0
PC UPGRADE-SBR BLDG	SBB 1100 037	(2,000)	0	0	0	0
REPLACE SBR MIXER #1-SBR TANK#1	SBR 5500 002	0	(25,000)	0	0	0
REPLACE SBR DECANTOR #1-SBR TANK #1	SBR 5500 006	0	0	(38,000)	0	0
REPLACE SBR DECANTOR #2-SBR TANK #2	SBR 5500 007	0	0	(38,000)	0	0
SBR AERATION SYSTEM REPLACEMENT	SBR 5500 035	0	(200,000)	0	0	0
MCC J&K REPLACEMENT - SBR	SBR 5500 060	0	(100,000)	(100,000)	0	0
WASTING PUMP #1 REPLACEMENT- SECONDARY CONTR BLDG	SCB 5300 010	0	0	(5,700)	0	0
WASTING PUMP #2 REPLACEMENT- SECONDARY CONTR BLDG	SCB 5300 012	0	0	(5,700)	0	0
JET PUMP #1A,#2A,#3A VFD-SECONDARY CONTR BLDG	SCB 5300 023	(36,000)	0	0	0	0
JET PUMP #1B VFD-SECONDARY CONTR BLDG	SCB 5300 024	(12,000)	0	0	0	0
SUPERVISORY CONTROL UPGRADE- SECONDARY CONTR BLDG	SCB 5300 032	0	(15,000)	0	0	0
INDUSTRIAL PC UPGRADE-SECONDARY CONTR BLDG	SCB 5300 033	0	(12,500)	0	0	0
REPLACE JET PUMP/MOTOR #1A	SCB 5300 16	0	0	(75,000)	0	0
REPLACE JET PUMP/MOTOR #1B	SCB 5300 17	0	0	0	(75,000)	0
REPLACE JET PUMP/MOTOR #2A	SCB 5300 18	0	0	0	(75,000)	0
REPLACE JET PUMP/MOTOR #2B	SCB 5300 19	0	0	0	(75,000)	0
REPLACE JET PUMP/MOTOR #3A	SCB 5300 20	0	0	(75,000)	0	0
REPLACE JET PUMP/MOTOR #3B	SCB 5300 21	0	0	(75,000)	0	0
JET PUMP # 3B VFD-SECONDARY CONTR BLDG	SCB 5300 29A	(12,000)	0	0	0	0
MIXER #1 REPLACEMENT SLUDGE TANK#5	SH5 5900 001	0	0	0	0	(60,000)
AERATION MIXER-LIME SILO	SLO 4000 004	0	0	(10,000)	0	0
RE-ROOF -SLUDGE TRANSFER BLDG	STP 6100 001	0	0	0	0	(1,461)
SLUDGE FLOW METER-SLUDGE TRANSFER BLDG	STP 6100 006	0	0	(8,500)	0	0
RE-ROOF UV DISINFECTION BLDG	UVB 6900 001	0	0	0	0	(1,656)
FINAL EFFLUENT SS ANALYZER-UV CHANNEL	UVC 7100 002	0	0	0	0	(8,000)
LAB VAN-VEHICLE	VEH 8100 003	0	(35,000)	0	0	0
PICKUP 1/2 TON-VEHICLE	VEH 8100 004	0	0	0	0	(20,000)
PICKUP 3/4 TON-VEHICLE	VEH 8100 009	0	0	0	0	(23,000)
WASTE HOLDING PUMP #2	WHT 8800 001	(4,000)	0	0	0	0
WASTE HOLDING PUMP #1	WHT 8800 002	0	0	0	(6,300)	0
<i>Total</i>		(2,160,460)	(8,830,760)	(1,929,900)	(1,102,300)	(313,798)
Total Expenditures and Uses		(2,540,390)	(9,391,760)	(2,150,900)	(1,182,550)	(316,998)

Source	FY '22	FY '23	FY '24	FY '25	FY '26
612 - WPCP REVENUE FUND					
Change in Fund Balance	0	0	0	0	0
Ending Balance	0	0	0	0	0

Source	FY '22	FY '23	FY '24	FY '25	FY '26
616 - SAN SWR REHAB					
Beginning Balance	0	0	0	0	0
Revenues and Other Fund Sources					
<i>User Fees</i>					
4433.000 SEWER RENTALS	130,360	803,360	365,000	1,472,000	368,000
<i>Total</i>	130,360	803,360	365,000	1,472,000	368,000
<i>Other Fund Sources</i>					
4990.000 BOND SALES	0	3,900,000	0	0	0
<i>Total</i>	0	3,900,000	0	0	0
Total Revenues and Other Fund Sources	130,360	4,703,360	365,000	1,472,000	368,000
Total Funds Available	130,360	4,703,360	365,000	1,472,000	368,000

Expenditures and Uses					
<i>Capital Projects & Equipment</i>					
<u>PUBLIC WORKS</u>					
State Street Reconstruction	DIPphase1	0	(740,000)	0	0
South 7th Ave. Extension	ECON2022	0	(63,360)	0	0
<i>Total</i>		0	(803,360)	0	0
<u>SANITARY SEWER</u>					
SAN21001 Sanitary Sewer CIPP Rehab Project	59016003	(130,360)	(3,900,000)	(205,000)	0
Sanitary Sewer Manhole Rehabilitation Project	59018001	0	0	(160,000)	(1,472,000)
<i>Total</i>		(130,360)	(3,900,000)	(365,000)	(1,472,000)
Total Expenditures and Uses		(130,360)	(4,703,360)	(365,000)	(1,472,000)
Change in Fund Balance		0	0	0	0
Ending Balance		0	0	0	0

Source			FY '22	FY '23	FY '24	FY '25	FY '26
690 - TRANSIT							
Beginning Balance			483,354	473,354	458,354	375,354	319,354
<u>Revenues and Other Fund Sources</u>							
<i>Revenue</i>							
Federal Grant			0	0	382,000	0	0
<i>Total</i>			0	0	382,000	0	0
Total Revenues and Other Fund Sources			0	0	382,000	0	0
Total Funds Available			483,354	473,354	840,354	375,354	319,354
<u>Expenditures and Uses</u>							
<i>Capital Projects & Equipment</i>							
<u>TRANSIT</u>							
Engine ASM Dolly	E10111		0	0	0	0	(6,000)
Tow Bar and adapter	E10112		0	0	0	(6,000)	0
Transit Signs & Benches	F1000		0	(10,000)	0	0	(10,000)
NEW BUS - REPLACE THE 109	V3410		0	0	(465,000)	0	0
Shop Truck	V3417		0	0	0	(50,000)	0
Truck Transfer (from P&R)	V3419		(10,000)	0	0	0	0
Two Cy Ride Buses	V3420		0	(5,000)	0	0	0
<i>Total</i>			(10,000)	(15,000)	(465,000)	(56,000)	(16,000)
Total Expenditures and Uses			(10,000)	(15,000)	(465,000)	(56,000)	(16,000)
Change in Fund Balance			(10,000)	(15,000)	(83,000)	(56,000)	(16,000)
Ending Balance			473,354	458,354	375,354	319,354	303,354

Source			FY '22	FY '23	FY '24	FY '25	FY '26
740/741 - STORM WATER							
Beginning Balance			4,726,647	1,927,855	1,889,124	2,439,124	2,987,124
<u>Revenues and Other Fund Sources</u>							
<i>Revenue</i>							
4427.000 Storm Water Charges			853,450	682,000	700,000	707,000	0
	<i>Total</i>		853,450	682,000	700,000	707,000	0
<i>Other Fund Sources</i>							
4310.000 FEDERAL OPER GRNT			0	0	0	0	0
	<i>Total</i>		0	0	0	0	0
Total Revenues and Other Fund Sources			853,450	682,000	700,000	707,000	0
Total Funds Available			5,580,097	2,609,855	2,589,124	3,146,124	2,987,124
<u>Expenditures and Uses</u>							
<i>Capital Projects & Equipment</i>							
<u>PARK & RECREATION</u>							
Pickleball Pocket Park	21ColAlley		(54,617)	0	0	0	0
	<i>Total</i>		(54,617)	0	0	0	0
<u>PUBLIC WORKS</u>							
Median Improvements- Hwy 14 Olive to La Frenz	2019DOTHWY14		(142,850)	0	0	0	0
Parking Lot Renovation- 1st/Church Street	20ParkingLot		(156,575)	0	0	0	0
State Street Reconstruction	DIPphase1		0	(77,326)	0	0	0
South 7th Ave. Extension	ECON2022		0	(236,405)	0	0	0
	<i>Total</i>		(299,425)	(313,731)	0	0	0
<u>SANITARY SEWER</u>							
Air Compressor - Sewer Depts	SWR 5000 004		0	0	0	(8,000)	0
TV Transporter - Sewer Depts	SWR 5000 008		0	0	0	(12,000)	0
1 Ton Dump Truck #223	VEH 9000 001		(11,840)	0	0	0	0
3/4 Ton Pickup, W/ 4X4	VEH 9000 002		0	0	0	(14,000)	0
Backhoe	VEH 9000 003		0	(38,000)	0	0	0
Jet Vacuum Truck	VEH 9000 012		0	(190,000)	0	0	0
Small Jet Truck	VEH 9000 016		0	0	(40,000)	0	0
Small Pickup	VEH 9000 017		(8,360)	0	0	0	0
	<i>Total</i>		(20,200)	(228,000)	(40,000)	(34,000)	0
<u>STORM SEWER LIFT STATIONS</u>							
MAJ REBUILD DISCHARG PUMP # 1-18TH AVE STATION	18A 5910 001		0	0	(50,000)	0	0
TELEMETRY-18TH AVE STATION	18A 5910 011		0	(35,000)	0	0	0
REPLACE DRAIN MH PUMP # 1-18TH AVE STATION	18A 5910 012		0	(10,000)	0	0	0
REPLACE DRAIN MH PUMP # 2-18TH AVE STATION	18A 5910 013		0	(10,000)	0	0	0
SEAL, CAULK & PAINT-18TH AVE STATION	18A 5910 014		0	(10,000)	0	0	0
AIR CONDITIONING UNIT-1 NORTH	18A 5910 018		(8,000)	0	0	0	0
AIR CONDITIONING UNIT-2 SOUTH	18A 5910 019		(8,000)	0	0	0	0

Source		FY '22	FY '23	FY '24	FY '25	FY '26
740/741 - STORM WATER						
WET WELL CLEANING	18A 5910 020	0	(50,000)	0	0	0
RIVERVIEW STORMWATER PROJECT 2012	RIV 5900 000	(212,000)	0	0	0	0
SEAL, CAULK, & PAINT ROOF	RIV 5900 001	0	(4,000)	0	0	0
PUMP #2 REBUILD MOTOR	RIV 5900 007	0	(10,000)	0	0	0
STANDBY GENSET REBUILD	RIV 5900 033	0	0	(10,000)	0	0
REPLACE 250KW GENERATOR-SEWER	SWR 5000 012	0	0	0	(75,000)	0
	<i>Total</i>	(228,000)	(129,000)	(60,000)	(75,000)	0
STORM WATER						
STORM WATER EMERGENCY REPAIRS	53107005A	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
Dredging & Installing Settling Ponds	P100	0	0	0	0	(600,000)
4th St/Meadow Ln. Storm Sewer	P200	(3,000,000)	0	0	0	0
	<i>Total</i>	(3,050,000)	(50,000)	(50,000)	(50,000)	(650,000)
Total Expenditures and Uses		(3,652,242)	(720,731)	(150,000)	(159,000)	(650,000)
Change in Fund Balance		(2,798,792)	(38,731)	550,000	548,000	(650,000)
Ending Balance		1,927,855	1,889,124	2,439,124	2,987,124	2,337,124

Source		FY '22	FY '23	FY '24	FY '25	FY '26
750 - COMPOST						
Beginning Balance		100,151	0	0	0	0
<u>Revenues and Other Fund Sources</u>						
<i>Revenue</i>						
USER FEES		3,849	0	0	0	200,000
	<i>Total</i>	3,849	0	0	0	200,000
Total Revenues and Other Fund Sources		3,849	0	0	0	200,000
Total Funds Available		104,000	0	0	0	200,000
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>COMPOST</u>						
Grind Compost Pile_clean site for Edgewood Project	CG100	(24,000)	0	0	0	0
Vibratory Screen (or) Trommel Screen	E2192	0	0	0	0	(200,000)
Compost Turner	E2196	(80,000)	0	0	0	0
	<i>Total</i>	(104,000)	0	0	0	(200,000)
Total Expenditures and Uses		(104,000)	0	0	0	(200,000)
Change in Fund Balance		(100,151)	0	0	0	0
Ending Balance		0	0	0	0	0

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department AIRPORT

Contact Heather Thomas

Type Maintenance

Useful Life 8 years

Category 460770 AIRPORT PROJECT-

Priority Critical

Status Active

Total Project Cost: \$1,900,000

Project # 77011017

Project Name Rehab Original 12/30 Taxiway

Division AIRPORT

Object 5781.300 LAND IMPROVEME

Location

Description

Rehabilitate older portion of taxiway.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance					1,900,000	1,900,000
Total					1,900,000	1,900,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
312 - AIRPORT PROJECTS					1,710,000	1,710,000
353 - CAPITAL PROJECTS					190,000	190,000
Total					1,900,000	1,900,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5410.000: REPAIRS / MAINTENANCE					1,900,000	1,900,000
Total					1,900,000	1,900,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department AIRPORT

Contact Heather Thomas

Type Maintenance

Useful Life 5 years

Category 460770 AIRPORT PROJECT-

Priority Critical

Status Active

Total Project Cost: \$10,000

Project # AIR0002

Project Name Sealing Runway Materials (Labor from Street Dept)

Division AIRPORT

Object

Location

Description

Seal cracks/joints on runway at airport. Will use City staff for labor. Cost shown is estimate on materials only.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance	10,000					10,000
Total	10,000					10,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND	10,000					10,000
Total	10,000					10,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5410.000: REPAIRS / MAINTENANCE	10,000					10,000
Total	10,000					10,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department AIRPORT

Contact Heather Thomas

Type Improvement

Useful Life 40 years

Category 0012080 GEN'L-AIRPORT

Priority Critical

Status Active

Total Project Cost: \$3,595,404

Project # B3011

Project Name 120' x 100' Hangar & Terminal & Vault

Division AIRPORT

Object 5776.000 BUILDINGS & IMPR

Location AIRPORT TERMINAL

Description

This project would build a new 120 foot by 100 foot hangar at the Airport to handle larger jets and transient jets needing to be stored indoors for an overnight stay. Included with this would be a new terminal facility to provide a more passenger-friendly space for arrivals and departures. Also, is a new vault to control electrical and communication systems.

Justification

In order to draw back air traffic from some of the City's largest employers as well as provide a place for prospective businesses to land and stay, a hangar is needed to accommodate transient/overnight traffic and for larger planes in general. This is often the first image of Marshalltown, and a new terminal will help improve the image to those outside of the community.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Planning&Design	97,421					97,421
Construction	2,808,059					2,808,059
Total	2,905,480					2,905,480

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
312 - AIRPORT PROJECTS	2,905,480					2,905,480
Total	2,905,480					2,905,480

Budget Impact/Other

The City will be borrowing \$1.725 million to go with \$1,411,000 in state and federal grants to design and construct the project totaling \$3.137 million.

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5233.000: ENGINEERING	206,827	3,170				209,997
5776.000: BUILDINGS & IMPROVEMENTS=>5,000	2,490,353	100,311				2,590,664
Total	2,697,180	103,481				2,800,661

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department AIRPORT

Contact Heather Thomas

Type Improvement

Useful Life 20 years

Category 460770 AIRPORT PROJECT-

Priority Critical

Status Active

Total Project Cost: \$1,300,000

Project # L3229

Project Name Rehab Runway 18/36

Division AIRPORT

Object 5781.300 LAND IMPROVEME

Location

Description

Rehab Runway 18/36

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance					1,300,000	1,300,000
Total					1,300,000	1,300,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
312 - AIRPORT PROJECTS					1,170,000	1,170,000
353 - CAPITAL PROJECTS					130,000	130,000
Total					1,300,000	1,300,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5410.000: REPAIRS / MAINTENANCE					1,300,000	1,300,000
Total					1,300,000	1,300,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department CARNEGIE & COLISEUM B

Contact Lynn Couch

Type Maintenance

Useful Life 10 years

Category 0316051 Bldg Maint - Carnegi

Priority Very Important

Status Active

Total Project Cost: \$5,000

Project # 3981

Project Name Recarpet Front Entrance - Carnegie Bldg

Division BUILDING

Object 5410.000 REPAIRS/MAINT

Location

Description

Recarpet front entrance

*FUNDING NOT AVAILABLE.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance			5,000			5,000
Total			5,000			5,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
031 - BUILDING MAINTENANCE			5,000			5,000
Total			5,000			5,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5410.000: REPAIRS / MAINTENANCE			5,000			5,000
Total			5,000			5,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department CARNEGIE & COLISEUM B

Contact Heather Thomas

Type Maintenance

Useful Life 30 years

Category 0316051 Bldg Maint - Carnegi

Priority Very Important

Status Active

Total Project Cost: \$25,000

Project # 3990

Project Name 36 North Center Steps

Division BUILDING

Object 5410.000 REPAIRS/MAINT

Location

Description

This project will reconstruct the steps for the 36 North Center entrance (no longer a public entrance) and correct some water issues which have caused damage in the basement of the Carnegie Building.

Justification

This is a safety item for access and continually causes damage to the basement. This will be bid as a project alternate with the State Street project to try to complete when work would already be happening and causing closures on the north side of the Carnegie building.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance			25,000			25,000
Total			25,000			25,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
031 - BUILDING MAINTENANCE			25,000			25,000
Total			25,000			25,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5410.000: REPAIRS / MAINTENANCE			20,000			20,000
Total			20,000			20,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department CARNEGIE & COLISEUM B

Contact Heather Thomas

Type Maintenance

Useful Life 10 years

Category 0306051 CARNEGIE BLDG

Priority Very Important

Status Active

Total Project Cost: \$25,000

Project # 4010

Project Name Carnegie/City Hall Security Updates

Division BUILDING

Object 5749.000 OTHER CAPITAL EQ

Location

Description

This project would seek to enhance the security of City Hall and the Carnegie Building with a key card access system, controlled entrances, and security cameras.

Justification

The building currently has many unsecured entrances which result in uncontrolled access to areas of the building that are not staffed. This will also eliminate the need for employees to have keys and allow for tracked building access.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		25,000				25,000
Total		25,000				25,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
031 - BUILDING MAINTENANCE		25,000				25,000
Total		25,000				25,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		25,000				25,000
Total		25,000				25,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department CARNEGIE & COLISEUM B

Contact Heather Thomas

Project # COLGenerator
Project Name Coliseum Generator

Type Equipment
Useful Life 15 years
Category 0304065 CIP-COLISEUM
Priority Important
Status Active

Division BUILDING

Object

Location

Total Project Cost: \$135,000

Description

The Coliseum is outfitted with hookups for a permanent generator to be placed on the southwest corner of the building.

Justification

The Coliseum is a key facility for disaster response and planning, and can be used for sheltering and other purposes with a generator that will operate the entire building. Initial plans were to provide hookups for a portable generator but the derecho brought about the reality that a portable generator could not be easily located. This project provides the best case scenario for the long term use of the Coliseum in disaster response.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		135,000				135,000
Total		135,000				135,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
031 - BUILDING MAINTENANCE		33,750				33,750
133 - MISC PUBLIC WORKS GRANTS		101,250				101,250
Total		135,000				135,000

Budget Impact/Other

The City is working with Iowa Homeland Security and Emergency Management to submit a grant application for the generator to cover 75% of the cost. The City would be responsible for the remaining \$25%.

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		135,000				135,000
Total		135,000				135,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department CARNEGIE & COLISEUM B

Contact

Type Unassigned

Useful Life

Category 0011010 GEN'L-POLICE AD

Priority Not Applicable

Status Active

Total Project Cost: \$4,545

Project # FY22
Project Name Carnegie Generator

Division

Object

Location

Description

The Carnegie Building generator was relocated to an area in the new pocket park.

Justification

The previous location was between the Carnegie and City Hall Buildings, but it was not a permanent location. This is now the permanent location.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance	4,545					4,545
Total	4,545					4,545

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
031 - BUILDING MAINTENANCE	4,545					4,545
Total	4,545					4,545

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5410.000: REPAIRS / MAINTENANCE	4,545					4,545
Total	4,545					4,545

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department CITY ADMINISTRATION

Contact

Type Unassigned

Useful Life

Category 0011010 GEN'L-POLICE AD

Priority Not Applicable

Status Active

Total Project Cost: \$265,472

Project # Signs001
Project Name Wayfinding Signage/Entryway Signage

Division

Object

Location

Description

The City is undertaking a Wayfinding Master Plan in FY18. Budgets have been created in succeeding fiscal years to implement the study.

Justification

Wayfinding signage is not only functional in helping people get to where they want to go, but it also helps establish a communities identity and provide consistency throughout other aspects of the community.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	25,472	25,000	50,000	50,000	50,000	200,472
Total	25,472	25,000	50,000	50,000	50,000	200,472

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND	25,472	25,000	50,000	50,000	50,000	200,472
Total	25,472	25,000	50,000	50,000	50,000	200,472

Budget Impact/Other

The Wayfinding Master Plan will be supported with \$20,000 from LOST fund balance and \$20,000 from a grant from the Martha Ellen Tye Foundation. Other outside sources will be sought for the actual signage with the majority of the City's contribution coming from Road Use Tax.

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5776.000: BUILDINGS & IMPROVEMENTS=>5,000	25,472		50,000	50,000	50,000	175,472
Total	25,472		50,000	50,000	50,000	175,472

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department CITY CLERK

Contact

Type Equipment

Useful Life 6 years

Category 0306020 CIP-CITY CLERK

Priority Very Important

Status Active

Total Project Cost: \$15,500

Project # E8402010001

Project Name Copier

Division CITY CLERK'S OFFICE

Object 5749.000 OTHER CAPITAL EQ

Location City Clerk

Description

Ricoh MP C4503 Copier, serial: 13809159 - main floor

Replace FY22 \$5,500

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		5,500				5,500
Total		5,500				5,500

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND		5,500				5,500
Total		5,500				5,500

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000	5,500					5,500
Total	5,500					5,500

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department CITY HALL

Contact Heather Thomas

Type Maintenance

Useful Life 30 years

Category 0316050 Bldg Maint - City Hal

Priority Very Important

Status Active

Project # CH0009
Project Name Replace Windows

Division CITY HALL

Object 5410.000 REPAIRS/MAINT

Location

Total Project Cost: \$10,000

Description

City Hall has a number of original windows which are not energy efficient and contribute to loss of heating and cooling.

Justification

Replacing the windows provides a more comfortable work environment while also controlling heating and cooling costs by saving energy.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance				10,000		10,000
Total				10,000		10,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
031 - BUILDING MAINTENANCE				10,000		10,000
Total				10,000		10,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department CITY HALL

Contact Heather Thomas

Type Maintenance

Useful Life 40 years

Category 0316050 Bldg Maint - City Hal

Priority Very Important

Status Active

Total Project Cost: \$25,000

Project # CH0016

Project Name Replace East Entrance Door and Steps

Division BUILDING

Object 5340.200 CONTRACT - OTHE

Location CITY HALL

Description

Replace east entrance (24 N. Center) door to City Hall and replace th front steps and approach, which have deteriorated.

Justification

The hinges to the door are wearing out and the door and frame will need to be replaced in order to secure the building. The front steps provide necessary accessibility and should be replaced to ensure safe access into the building by employee and the public.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction			25,000			25,000
Total			25,000			25,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
031 - BUILDING MAINTENANCE			25,000			25,000
Total			25,000			25,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5410.000: REPAIRS / MAINTENANCE			25,000			25,000
Total			25,000			25,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department CITY HALL

Contact

Type Improvement

Useful Life 20 years

Category 0016050 GEN'L-CITY HALL

Priority Critical

Status Active

Total Project Cost: \$80,000

Project # CH0023

Project Name City Hall New Boiler

Division

Object

Location

Description

City Hall at 24 North Center Street shares some systems with YSS at 22 North Center Street, including a boiler system. This project is for the future replacement of that boiler. At this time, an agreement with YSS allows us to maintain that connection.

Justification

Seperating the City Hall from a boiler system in another building provides a clear break as to who is reponsible for what. No problems have occurred at this time.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction					80,000	80,000
Total					80,000	80,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
031 - BUILDING MAINTENANCE					80,000	80,000
Total					80,000	80,000

Budget Impact/Other

Boiler or all new HVAC- \$80,000

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5776.000: BUILDINGS & IMPROVEMENTS=>5,000					80,000	80,000
Total					80,000	80,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department CITY HALL

Contact Heather Thomas

Type Maintenance

Useful Life 5 years

Category 0316050 Bldg Maint - City Hal

Priority Critical

Status Active

Total Project Cost: \$14,000

Project # CH0024

Project Name City Hall / YSS Boiler Repair

Division CITY HALL

Object

Location

Description

Shared Boiler for YSS/City Hall needs repaired.
Gaskets are leaking. Had service call, quote for \$12,184 for repair.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Buildings	14,000					14,000
Total	14,000					14,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
031 - BUILDING MAINTENANCE	14,000					14,000
Total	14,000					14,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5410.000: REPAIRS / MAINTENANCE	14,000					14,000
Total	14,000					14,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department CITY HALL

Contact Diana Steiner

Type Improvement

Useful Life 20 years

Category 0016050 GEN'L-CITY HALL

Priority Important

Status Active

Total Project Cost: \$91,015

Project # FY18 Finance

Project Name Remodel City Hall 1st Floor for Finance move

Division BUILDING

Object

Location

Description

Remodel 1st floor City Hall so the Finance Dept. can move downstairs. This will entail providing a new doorway off the 1st floor hallway, building some walls for offices, replace carpet, etc. Total budget is \$53,000. \$4245 was spent in FY19 for new windows and doors and \$17,745 was spent in FY21 for new doors and windows and wall demolition. Left to complete is adding a wall, doorways, drywalling, painting, carpeting, HVAC, electrical, and acoustical tiles on ceiling. We have a quote from Hay for \$64,525 and will do HVAC and electrical in-house (material estimate \$4,500) to complete the project.

Justification

Remodel 1st floor City Hall so the Finance Dept. can move downstairs. Right now 3 staff are downstairs and 2 are upstairs. This move will provide a more efficient setting.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Buildings	69,025					69,025
Total	69,025					69,025

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
031 - BUILDING MAINTENANCE	69,025					69,025
Total	69,025					69,025

Budget Impact/Other

Could reduce utilities by only using 1st floor of City Hall.

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5776.000: BUILDINGS & IMPROVEMENTS=>5,000	69,025					69,025
Total	69,025					69,025

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department CITY HALL

Contact

Type Unassigned

Useful Life

Category 0011010 GEN'L-POLICE AD

Priority Not Applicable

Status Active

Total Project Cost: \$7,700

Project # FY22Controls

Project Name Controls System Update

Division

Object

Location

Description

The City was required to do an HTML system update to the heating/cooling control system. Work completed in December at a total cost of \$7,700 to Woodman Controls.

Justification

Upgrade necessary for the continued use of the controls system.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance	7,700					7,700
Total	7,700					7,700

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
031 - BUILDING MAINTENANCE	7,700					7,700
Total	7,700					7,700

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5776.000: BUILDINGS & IMPROVEMENTS=>5,000	7,700					7,700
Total	7,700					7,700

City Capital Plan Equipment Replacment

FY '22 *thru* FY '26

City of Marshalltown, Iowa

Department COMPOST

Contact Heather Thomas

Type Maintenance

Useful Life 1 year

Category 530540 COMPOST-SOLID W

Priority Very Important

Status Active

Total Project Cost: \$24,000

Project # CG100

Project Name Grind Compost Pile_clean site for Edgewood Project

Division COMPOST

Object

Location

Description

Desire to grind all remaining compost piles to clear room for Edgewood Project

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance	24,000					24,000
Total	24,000					24,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
750 - COMPOST	24,000					24,000
Total	24,000					24,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department COMPOST

Contact Heather Thomas

Type Equipment

Useful Life 15 years

Category 530540 COMPOST-SOLID W

Priority Very Important

Status Active

Total Project Cost: \$200,000

Project # E2192

Project Name Vibratory Screen (or) Trommel Screen

Division COMPOST

Object 5749.000 OTHER CAPITAL EQ

Location COMPOST FACILITY

Description

Screens compost by size. If go with trommel, it rotates in screen and produces higher quality compost than standard vibratory screen.

Existing screen equipment was purchased new in 1990 for \$90,000

Justification

Still deciding whether to go with vibratory or trommel. Vibratory is what we currently have. Trommel would provide a higher level of compost. Estimated costs are \$130k for vibratory and \$200k for trommel.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings					200,000	200,000
Total					200,000	200,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
750 - COMPOST					200,000	200,000
Total					200,000	200,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000					200,000	200,000
Total					200,000	200,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department COMPOST

Contact Heather Thomas

Type Equipment

Useful Life 15 years

Category 530540 COMPOST-SOLID W

Priority Very Important

Status Active

Total Project Cost: \$80,000

Project # E2196

Project Name Compost Turner

Division COMPOST

Object 5749.000 OTHER CAPITAL EQ

Location COMPOST FACILITY

Description

Replacement of a 1991 Scat 482 B Compost Turner. City acquired existing equipment in April 1991 at an original cost of \$52,867.

Rcvd quote 12/2021 for pull behind (\$76,450) and self propelled (\$366,600) - due to budget constraints, we will use pull behind and existing City tractors.

Justification

Existing equipment has safety concerns. City has made attempts to repair in house; however, parts are obsolete.

Note: This was not previously shown in CIP and was added 11/2021 due to safety concerns of existing equipment and difficulty to repair.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	80,000					80,000
Total	80,000					80,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
750 - COMPOST	80,000					80,000
Total	80,000					80,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000	80,000					80,000
Total	80,000					80,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department ENGINEERING

Contact Heather Thomas

Project # 3504
Project Name Field Laptops

Type Equipment

Useful Life 5 years

Category 1102060 RUT-ENGINEERING

Division ENGINEERING

Object 5704.000 MINOR SOFTWARE

Priority Critical

Location

Status Active

Total Project Cost: \$27,400

Description

Update of engineering field laptops to provide for the use of software necessary for the utilization of ESRI GIS Software

Justification

Replace outdated laptops.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		9,000				9,000
Total		9,000				9,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$		9,000				9,000
Total		9,000				9,000

Budget Impact/Other

Appropriate

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5740.000: COMPUTER EQUIPMENT =>5,000		9,000				9,000
Total		9,000				9,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department ENGINEERING

Contact Heather Thomas

Type Equipment

Useful Life 8 years

Category 1102060 RUT-ENGINEERING

Priority Critical

Status Active

Total Project Cost: \$19,515

Project # E2181

Project Name Scanner & Plotter

Division ENGINEERING

Object

Location CITY HALL

Description

Replacement plotter for the production of engineering drawings
 Scanner \$4610 in 2019
 HP Printer \$2905 in 2019

Justification

Necessary piece of equipment for the functioning of the division, the dollar figure will be split between the new scanner and plotter

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings					12,000	12,000
Total					12,000	12,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$					12,000	12,000
Total					12,000	12,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5740.000: COMPUTER EQUIPMENT =>5,000					12,000	12,000
Total					12,000	12,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department ENGINEERING

Contact Heather Thomas

Type Equipment

Useful Life 3 years

Category 0012060 GEN'L-ENGINEERI

Priority Very Important

Status Active

Project # E2189

Project Name Engineering - CAD Workstations

Division ENGINEERING

Object

Location

Total Project Cost: \$16,000

Description

Estimate for purchase of 2 CAD Work Stations with increase capacity for large data files and 1 CAD Work Station with standard capacity.

Justification

CAD Software is required for the production of engineering plans for in-house design and certain City map products. It is also needed to communicate with Engineering Consultants and other entities, such as Iowa DOT for projects and delivery of updated maps to government agencies.

In House Designs we are working on have file sizes / require processing that are too large for our existing computers to handle quickly. Sometimes we execute a command in CAD at the end of the day and hope it works and autosaved so we can continue the next day (or) we execute and wait for sometimes an hour+ for it to finish.

Existing CAD workstations that we replace get cycled down to engineering staff not needing CAD.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		16,000				16,000
Total		16,000				16,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$		16,000				16,000
Total		16,000				16,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department ENGINEERING

Contact Heather Thomas

Type Equipment

Useful Life 8 years

Category 1102060 RUT-ENGINEERING

Priority Critical

Status Active

Total Project Cost: \$107,752

Project # SE003
Project Name New GPS Unit

Division ENGINEERING

Object

Location

Description

Replace GPS head. The unit software will no longer be supported or updated. Repalcement pasrt are no longer available.

Justification

The unit software will no longer be supported or updated. Repalcement pasrt are no longer available.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	34,752					34,752
Total	34,752					34,752

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$	34,752					34,752
Total	34,752					34,752

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000	34,752					34,752
Total	34,752					34,752

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department ENGINEERING

Contact Heather Thomas

Type Equipment

Useful Life 7 years

Category 1102060 RUT-ENGINEERING

Priority Critical

Status Active

Project # SE0047
Project Name New Total Station

Division ENGINEERING

Object

Location

Total Project Cost: \$33,000

Description

Update equipment used for surveying. Maintenance of battery and software is not cost beneficial. Software updates for the equipment end in mid - year 2019.

Justification

Need for equipment to provide surveying capabilities.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings					33,000	33,000
Total					33,000	33,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$					33,000	33,000
Total					33,000	33,000

Budget Impact/Other

Appropriate

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000					33,000	33,000
Total					33,000	33,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department FIRE
Contact Heather Thomas
Type Maintenance
Useful Life 10 years
Category 0311050 Bldg Maint - Fire Dep
Priority Critical
Status Active

Project # Bldg Mt 012
Project Name Fire/Police Bldg - Backflow Preventer Replacement

Division BUILDING
Object
Location

Total Project Cost: \$18,000

Description

Backflow preventers (located on potable water connection lines) are required to have annual inspections. The January 2022 inspection required service and repair on the 3-inch and 5-inch cast iron backflow preventers. They are nearing end of their life.

Budget for replacement of these in FY24.
3" estimated at \$8,000
5" estimated at \$10,000

Justification

Backflow preventers are required as part of obtaining water service. Failure to provide proof of passing annual inspections to MWW could result in service disconnection.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Buildings			18,000			18,000
Total			18,000			18,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
031 - BUILDING MAINTENANCE			18,000			18,000
Total			18,000			18,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department FIRE

Contact

Project # E0041fir

Project Name Fire Hose

Type Equipment

Useful Life 20 years

Category 0301050 CIP-FIRE

Division FIRE

Object 5718.000 MINOR EQUIPMENT

Priority Critical

Location

Status Active

Total Project Cost: \$19,000

Description

Consists of 5 inch supply line, 2 1/2 inch supply and attack line, and 1 3/4 inch attack line.

Justification

Replacement of 20 sections of 5 inch supply line that was purchased in 1998. Currently, the hose is cracking and developing holes.

Replacement of 10 sections of 1/3/4 inch attack line purchased in 2011. Outer jackets have burn holes and rubber inner liners are drying put and cracking.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	19,000					19,000
Total	19,000					19,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND	19,000					19,000
Total	19,000					19,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000	19,000					19,000
Total	19,000					19,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department FIRE

Contact

Type Equipment

Useful Life 6 years

Category 0301050 CIP-FIRE

Priority Very Important

Status Active

Total Project Cost: \$26,000

Project # E0042fir

Project Name Thermal Imaging Camera

Division

Object

Location

Description

Thermal imaging cameras are designed to help firefighters locate victims in smoky conditions, as well as locate hidden fires.

Justification

Thermal imaging technology has improved significantly and the cost of technology has decreased. This equipment is a necessary firefighter safety tool allowing firefighters to detect and locate hidden fires, as well as assist in the location of victims. Current units are reaching end of life cycle.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		8,000	8,000			16,000
Total		8,000	8,000			16,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND		8,000	8,000			16,000
Total		8,000	8,000			16,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		8,000	8,000			16,000
Total		8,000	8,000			16,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department FIRE

Contact

Type Equipment

Useful Life 20 years

Category 0301050 CIP-FIRE

Priority Critical

Status Active

Total Project Cost: \$8,000

Project # E0045fir

Project Name Alumacraft 16' Boat Replacement

Division FIRE

Object 5749.000 OTHER CAPITAL EQ

Location

Description

PURCHASE DATE: 6/11/1997 MFG YEAR: 1997 PURCHASE PRICE: \$2866

Justification

Replacement of current water rescue boat. Current boat is having transom issues and has been reinforced and welded several times. There is concern over the safety of the boat

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			8,000			8,000
Total			8,000			8,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND			8,000			8,000
Total			8,000			8,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			8,000			8,000
Total			8,000			8,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department FIRE

Contact

Type Equipment

Useful Life 10 years

Category 0301050 CIP-FIRE

Priority Critical

Status Active

Total Project Cost: \$8,000

Project # E0049fir

Project Name Dexter T-600 40 lb Washer

Division FIRE

Object 5776.000 BUILDINGS & IMPR

Location

Description

Heavy duty commercial washer used to wash fire gear.

Justification

Removing carcinogens from fire gear is a proven step in reducing firefighter related cancer. Due to the weight of the gear, a heavy duty (40#) commercial extractor washer is required.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			8,000			8,000
Total			8,000			8,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND			8,000			8,000
Total			8,000			8,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			8,000			8,000
Total			8,000			8,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department FIRE

Contact

Type Equipment

Useful Life 6 years

Category 0301050 CIP-FIRE

Priority Very Important

Status Active

Total Project Cost: \$4,003

Project # E0050.1fir
Project Name Copier/Printer

Division FIRE

Object 5718.000 MINOR EQUIPMENT

Location

Description

Replacement of Copier, Scanner, Printer with 6 year lifespan.

Justification

Current copier will have reached its expected life span.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	4,003					4,003
Total	4,003					4,003

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND	4,003					4,003
Total	4,003					4,003

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5702.000 MINOR OFFICE FURN/EQUIP < 5,000	4,003					4,003
Total	4,003					4,003

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department FIRE

Contact

Type Equipment

Useful Life 10 years

Category 0301050 CIP-FIRE

Priority Very Important

Status Active

Total Project Cost: \$9,600

Project # E0073fir

Project Name SCBA Bottles

Division

Object

Location

Description

Additional SCBA bottles to be added to tour new fire apparatus.

Justification

Having additional air bottles is important when refitting a fire truck after a fire. Additionally, with the equipping of our new fire apparatus, the number of available cylinders has decreased.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		9,600				9,600
Total		9,600				9,600

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND		9,600				9,600
Total		9,600				9,600

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		9,600				9,600
Total		9,600				9,600

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department FIRE

Contact

Type Equipment

Useful Life 6 years

Category 0301050 CIP-FIRE

Priority Critical

Status Active

Total Project Cost: \$18,000

Project # E0074fir

Project Name Lucas CPR Device

Division

Object

Location

Description

Lucas CPR device delivers chest compressions mechanically, freeing people to do other procedures.

Justification

As EMS services from UnityPoint continue to be uncertain, the Lucas Device allows MFD personnel the ability to provide care similar to the UPM.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		18,000				18,000
Total		18,000				18,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND		18,000				18,000
Total		18,000				18,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		18,000				18,000
Total		18,000				18,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department FIRE

Contact

Type Equipment

Useful Life 25 years

Category 0301050 CIP-FIRE

Priority Critical

Status Active

Total Project Cost: \$998,437

Project # V0062fir

Project Name 110' Aerial Fire Truck

Division FIRE

Object 5749.000 OTHER CAPITAL EQ

Location

Description

2020 Pierce 110' Aerial Platform

Justification

Current vehicle will have been in service for 29 years and replacement parts are becoming difficult to find. City mechanics recommend replacement. Replacement vehicle cost is approximately \$1,028,295 but by paying upfront the City will save \$41,638 bringing the total purchase price to \$986,657. There is an additional cost of \$2250 for traffic signals and \$6218.82 for the bond fees. This is funded with Capital Improvement property tax levy and the 2020A GO Bond . This brings the entire purchase to \$995,125.82.

FY22 Update: Purchased in FY21. Additional equipment expenses in FY22.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	7,267					7,267
Total	7,267					7,267

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
032 - CIP LARGE VEHICLE/EQUIPMENT	7,267					7,267
Total	7,267					7,267

Budget Impact/Other

Funded with the Capital Improvements property tax levy and the 2020 GO Bond. Sale of existing trucks did not net as much as anticipated, so additional CIP tax levy funds and Fire Donation funds are being used to fill the gap.

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000	7,267					7,267
Total	7,267					7,267

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department FIRE

Contact

Project # V0064fir
Project Name Exercise Equipment

Type Equipment
Useful Life 5 years
Category 0301050 CIP-FIRE
Priority Very Important
Status Active

Division 19pr

Object 5718.000 MINOR EQUIPMENT

Location

Total Project Cost: \$39,174

Description

Partial Replacement of existing exercise equipment.

Justification

Replacement of exercise equipment, more specifically cardio equipment including treadmills and ellipitcals.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	6,000			8,000		14,000
Total	6,000			8,000		14,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND	6,000			8,000		14,000
Total	6,000			8,000		14,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department FIRE

Contact

Type Unassigned

Useful Life 10 years

Category 0301050 CIP-FIRE

Priority Very Important

Status Active

Total Project Cost: \$175,000

Project # V0070fir

Project Name R-177 Remount

Division

Object

Location

Description

Purchase a new chassis and remount existing box to new chassis.

Justification

R-177 runs the majority of calls in the department. When purchased, the intent was to remount to a new chassis. The current chassis will have 10 years of service in 2026. Remounting cuts the cost of a vehicle significantly.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings					175,000	175,000
Total					175,000	175,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
032 - CIP LARGE VEHICLE/EQUIPMENT					175,000	175,000
Total					175,000	175,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department HOUSING

Contact

Type Equipment

Useful Life 8 years

Category 0015030 GEN'L-HOUSING/Ur

Priority Less Important

Status Active

Total Project Cost: \$5,000

Project # E2018

Project Name COPIER: Replace Lanier

Division ADMINISTRATION

Object 5749.000 OTHER CAPITAL EQ

Location HOUSING OFFICE

Description

Replace Lanier copier purchased FYE 2015. - Anticipated replacement date FYE 2023

Justification

Replacing Lanier

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		5,000				5,000
Total		5,000				5,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND		5,000				5,000
Total		5,000				5,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		5,000				5,000
Total		5,000				5,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department INFORMATION SYSTEMS

Contact

Project # BdyCmraServ
Project Name Body Camera Servers - MPD

Type Equipment
Useful Life 5 years
Category 0016070 GEN'L-DATA PROC

Division
Location

Priority Critical
Status Active

Total Project Cost: \$27,325

Description
Servers to store body camera recordings
FY 18-19 - budget \$15,000, spent \$12,324.71
FY 19-20 - budget \$15,000, did not spend. BDH advises the servers are in good operation. Replacement is advised in 2 years.
FY 21-22 - \$15,000

Justification
This is needed in order to maintain the evidence of body camera footage.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	15,000					15,000
Total	15,000					15,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND	15,000					15,000
Total	15,000					15,000

Budget Impact/Other
N/A

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5740.000: COMPUTER EQUIPMENT =>5,000	15,000					15,000
Total	15,000					15,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department INFORMATION SYSTEMS

Contact

Type Unassigned

Useful Life

Category 0011010 GEN'L-POLICE AD

Priority Not Applicable

Status Active

Total Project Cost: \$60,000

Project # Council22

Project Name Audio Visual Equipment for Council Chambers

Division

Object

Location

Description

The audio visual equipment is needing updated with a change in how the Council meetings are recorded and broadcast.

Justification

The current equipment is original to the building, which is 2010. The new equipment will provide a better viewing experience for the online broadcast.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	60,000					60,000
Total	60,000					60,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND	60,000					60,000
Total	60,000					60,000

Budget Impact/Other

The estimated cost is \$65,000 and delivery is anticipated in spring 2022.

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department INFORMATION SYSTEMS

Contact

Type Equipment

Useful Life 5 years

Category 0016070 GEN'L-DATA PROC

Priority Important

Status Active

Total Project Cost: \$204,660

Project # E1000

Project Name Staff Computers

Division INFORMATION TECHNOLO

Object 5703.000 MINOR COMPUTER

Location

Description

Replace or upgrade staff computers as deemed necessary (estimate \$1500/each)

Justification

Need new computers or upgrades to continue to perform work. Replacements @ \$1,200 for PC or \$1,500 for Surface Pros. At this price range, should last 4-5 years. Less inexpensive computers may only last 3 years. May also be used to upgrade PC's. Budget 15 computers @1500

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	18,000	22,500	22,500	22,500	22,500	108,000
Total	18,000	22,500	22,500	22,500	22,500	108,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND	18,000	22,500	22,500	22,500	22,500	108,000
Total	18,000	22,500	22,500	22,500	22,500	108,000

Budget Impact/Other

Replace/upgrade several every year as needed.

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department INFORMATION SYSTEMS

Contact

Type Equipment

Useful Life 5 years

Category 0306070 CIP-IT DATAPROCE

Priority Very Important

Status Active

Total Project Cost: \$128,856

Project # E3010

Project Name Servers

Division INFORMATION TECHNOLO

Object

Location City Hall

Description

Routine server upgrades and replacements needed to maintain the information technology infrastructure and reliability.

Justification

Routine server upgrades and replacements. Server + Microsoft Windows server licenses = \$12,000.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	12,000	12,000	12,000	12,000	12,000	60,000
Total	12,000	12,000	12,000	12,000	12,000	60,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND	12,000	12,000	12,000	12,000	12,000	60,000
Total	12,000	12,000	12,000	12,000	12,000	60,000

Budget Impact/Other

Need to maintain servers for data.

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department INFORMATION SYSTEMS

Contact

Type Equipment

Useful Life 5 years

Category 0011010 GEN'L-POLICE AD

Priority Very Important

Status Active

Total Project Cost: \$34,000

Project # Servers
Project Name Tyler Servers

Division

Object

Location

Description

Servers and related licensing for accounting software

Justification

Two servers were purchased in 2016, when the City switched accounting software. Servers usually last between 5-7 years, so we need to budget for replacing them. We estimate \$9,000 for the primary server and \$7,000 for the backup server. An additional \$3,000 for Windows licensing and \$6,000 for SQL database licensing. The plan would be to replace one server with licensing in FY22 and one in FY23.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	18,000	16,000				34,000
Total	18,000	16,000				34,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND	18,000	16,000				34,000
Total	18,000	16,000				34,000

Budget Impact/Other

Need to replace servers and related licensing to keep accounting software running.

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5740.000: COMPUTER EQUIPMENT =>5,000	7,000					7,000
5741.000: COMPUTER SOFTWARE=>5,000	9,000					9,000
Total	16,000					16,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department INFORMATION SYSTEMS

Contact

Type Equipment

Useful Life 5 years

Category 0306070 CIP-IT DATAPROCE

Priority Critical

Status Active

Total Project Cost: \$70,000

Project # **SERVERS-PD**
Project Name **SERVERS-PD (Evidence)**

Division INFORMATION TECHNOLO

Object 5733.000 COMPUTER EQUIP

Location CITY HALL

Description

FY 21-22 Server equipment TOTAL: \$10,000
FY 23-24 Server equipment TOTAL: \$10,000
FY 25-26 Server equipment TOTAL: \$10,000

Justification

The police departments needs for data storage increases significantly each year. The cost estimates listed in this budget are very general and are subject to change as our electronic storage needs evolve.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	10,000		10,000		10,000	30,000
Total	10,000		10,000		10,000	30,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND	10,000		10,000		10,000	30,000
Total	10,000		10,000		10,000	30,000

Budget Impact/Other

N/A

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department INFORMATION SYSTEMS

Contact

Type Equipment

Useful Life

Category 0306070 CIP-IT DATAPROCE

Priority Very Important

Status Active

Total Project Cost: \$33,903

Project # VEH IT

Project Name VEHICLE IT EQUIPMENT - MPD

Division INFORMATION TECHNOLO

Object 5718.000 MINOR EQUIPMENT

Location CITY HALL, DATA PROCES

Description

NEW: VEHICLE IT EQUIPMENT, \$5,000
FY 21-22 - \$5,000
FY 23-24 - \$5,000
FY 25-26 - \$5,000

Justification

Maintain critically important vehicle IT equipment used for law enforcement reporting functions.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	14,207		5,000		5,000	24,207
Total	14,207		5,000		5,000	24,207

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND	14,207		5,000		5,000	24,207
Total	14,207		5,000		5,000	24,207

Budget Impact/Other

Spend \$5,000 every other year to update cameras, printers and scanners.

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department LIBRARY

Contact Heather Thomas

Type Equipment

Useful Life 10 years

Category 1102010 RUT-STR MAINTEN

Priority Critical

Status Active

Total Project Cost: \$206,813

Project # 11
Project Name Upgraded Automation System

Division

Object 5340.100 CONTRACT - OTHE

Location Library

Description

The Library's Integrated Library System (ILS) is the technical backbone of the library. It is used to track books and other materials owned, orders made, bills paid and library users who have checked out materials. Our ILS includes the following components:

Cataloging (classifying and indexing all library materials)

Circulation (tracks all materials borrowed and returned)

OPAC (public online card catalog for library user to locate material)

Budgeted 3% increase every year

Justification

The Library's Integrated Library System (ILS) is the technical backbone of the library. It is used to track books and other materials owned, orders made, bills paid and library users who have checked out materials. Our ILS includes the following components:

Cataloging (classifying and indexing all library materials)

Circulation (tracks all materials borrowed and returned)

OPAC (public online card catalog for library user to locate material)

Budgeted 3% increase every year

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	18,553	19,110	19,685	20,275	20,885	98,508
Total	18,553	19,110	19,685	20,275	20,885	98,508

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND	18,553	19,110	19,685	20,275	20,885	98,508
Total	18,553	19,110	19,685	20,275	20,885	98,508

Budget Impact/Other

3% increase

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department LIBRARY

Contact

Type Unassigned

Useful Life

Category 0011010 GEN'L-POLICE AD

Priority Not Applicable

Status Active

Total Project Cost: \$80,000

Project # LIB2022

Project Name Library Emergency Generator Project

Division

Object

Location

Description

The Library would like to purchase an emergency generator which would power the library in event of prolonged outage due to weather or other technical issues. In consultation with the Public Works Department, this generator would be diesel powered and would allow the library to function and serve the community during a weather related event such as an ice storm, wind shear or even another tornado.

Justification

In the aftermath of the EF3 tornado that struck Marshalltown on July 19, 2018 a large portable generator was delivered to the library on the next day which allowed the library to be up and running by that same day. During that weekend period, City Hall staff were able to move their operations to the library for the next month while repairs were done to their building. Prior to this event, library and public works staff have been planning to propose a large scale generator for the library in case of a prolonged outage.

A generator would allow the library to operate as a community assistance center when another event happens to our town. Having power would allow community members to charge electronic devices, obtain information and contact family members. If necessary, city staff could again occupy library space if needed. In case of a FEMA type disaster, community members could begin the online process of working with FEMA and their insurance companies.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	80,000					80,000
Total	80,000					80,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
031 - BUILDING MAINTENANCE	80,000					80,000
Total	80,000					80,000

Budget Impact/Other

Public Works feels that such a generator and installation would cost approximate \$80,000. This generator would benefit the community for a number of years and be an essential backup for our residents.

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000	80,000					80,000
Total	80,000					80,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department LIBRARY

Contact Sarah Rosenblum

Project # LIB2023

Project Name Garage for Mobile Outreach Vehicle

Type Improvement

Useful Life 30 years

Category 0011010 GEN'L-POLICE AD

Priority Very Important

Status Active

Division

Object

Location

Total Project Cost: \$50,000

Description

The Friends of the Library will be donating funds to enable the Library to build an accessory building on the northwest corner of the library block. This accessory building will house the Library's new Mobile Outreach Vehicle which should arrive in early fall of 2022. After input from the Marshalltown Chief of Police and the Marshalltown Transportation Director it was decided in order to keep the vehicle secure from theft and possible vandalism and to extend the life of the vehicle a place to house the vehicle was necessary. The Library Director also consulted with other cities that have a similar vehicle and it was highly recommended to have a safe and secure place to store the vehicle.

The Friends will donate the funds and the City will manage the project to construct the accessory building.

Justification

The Friends of the Library will be donating funds to enable the Library to build an accessory building on the northwest corner of the library block. This accessory building will house the Library's new Mobile Outreach Vehicle which should arrive in early fall of 2022. After input from the Marshalltown Chief of Police and the Marshalltown Transportation Director it was decided in order to keep the vehicle secure from theft and possible vandalism and to extend the life of the vehicle a place to house the vehicle was necessary. The Library Director also consulted with other cities that have a similar vehicle and it was highly recommended to have a safe and secure place to store the vehicle.

The Friends will donate the funds and the City will manage the project to construct the accessory building.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Buildings		50,000				50,000
Total		50,000				50,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
170 - LIBRARY GIFT FUND		50,000				50,000
Total		50,000				50,000

Budget Impact/Other

The Friends of the Library will fund the construction of the garage.

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5776.000: BUILDINGS & IMPROVEMENTS=>5,000		50,000				50,000
Total		50,000				50,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department LIBRARY

Contact

Type Unassigned

Useful Life

Category 0014010 GEN'L-LIBRARY

Priority Not Applicable

Status Active

Total Project Cost: \$41,632

Project # LIB2122
Project Name Security Upgrade to RFID

Division

Object

Location

Description

Replace the Library's current circulation and security system with a Radio Frequency Identification system or RFID. The library currently uses Tattle-Tape (security strips) and barcodes to identify and secure library materials.

Radio frequency identification technology enables the tracking and monitoring of physical items by attaching an RFID tag or transponder to an item. Each tag consists of an internal antenna and a computer chip that stores data. When the tag is scanned or interrogated by a reading device equipped with its own antenna, the tag communicates its data wirelessly via radio waves to the reader.

In libraries, RFID applications are used to automate circulation and collection management tasks. Systems developed by RFID vendors can now check in, sort, and deliver items to a designated shelving cart. Tags affixed to books, periodicals, CDs, DVDs, and other library items identify circulating materials, and readers can be incorporated into staff workstations, patron self-check stations, security gates, shelf readers, book drops, and automated sorting systems.

Original budget in CIP approved was \$75,000. Only needed \$41,631, so reallocated \$33,369 to mobile vehicle.

Justification

Increasing the speed of circulation: RFID has been shown to reduce circulation congestion at both self-check stations, and at the circulation desk, by allowing for stacks of items to be checked out simultaneously. Many librarians believe that reducing circulation waits translates into better customer satisfaction.

RFID offers significant benefits to libraries. Because RFID tags do not require a clear line of sight and allow multiple items to be read in a stack, far less time and human effort are spent on processing materials. Patrons using RFID-enabled self-check stations and automated sorting equipment further free up library staff for essential work. Handheld RFID readers can be moved along the shelving units to read the tags attached to books on the shelves, allowing for more efficient and frequent inventory of the library's collection.

By eliminating the need for the repetitive movements required by traditional barcode scanning technology, RFID can help reduce the incidence of repetitive stress injuries among staff and the costs associated with lost time and workers' compensation payments. Reducing repetitive stress injury: many librarians believe that RFID reduces elements of the circulation activities which may have contributed to repetitive stress complaints. Repetitive stress injury was a special concern in libraries which had to de-sensitize and re-sensitize their materials during circulation and open DVD and video cases to check contents. If RFID reduces item handling, then it should also reduce library repetitive stress problems.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	16,406					16,406
Total	16,406					16,406

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND	16,406					16,406
Total	16,406					16,406

Budget Impact/Other

The Library turned 11 years old on December 22, 2019. The library will need to replace the self-check machine and the original security gates purchased when the library opened in 2008. This was a good time to look at transitioning to RFID for the reasons listed above.

Costs for RFID conversion have been substantially reduced since its introduction for libraries in 1998. We feel by moving to RFID, this will free up existing staff to better serve library patrons.

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000	16,406					16,406

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department LIBRARY
Contact

Total	16,406	16,406
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City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department LIBRARY

Contact

Type Unassigned

Useful Life

Category 0014010 GEN'L-LIBRARY

Priority Not Applicable

Status Active

Total Project Cost: \$189,342

Project # LIBVEH

Project Name Mobile Services Outreach Unit

Division

Object

Location

Description

The purchase of this Mobile Outreach Services Unit would allow us to bring out collections, Internet access and digital literacy through hot spots and devices, programming materials, and target resources to the schools, assisted living facilities and community events like the Farmer's Market, 13th Street events, County Fair, etc.

Contract to manufacture vehicle is \$189,342. CIP will pay \$148,595 and donations/grants will pay for \$40,747.

Justification

We will measure our results by keeping the same kinds of data that we would for "in library" use: library card users registered (with a sortable "outreach" field added in our registration system), number of people attending programming and checking out, number of items checked out, reference questions asked.

Contract to manufacture vehicle is \$189,342 CIP will pay \$148,595 and donations/grants will pay for remainder.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	87,106	102,236				189,342
Total	87,106	102,236				189,342

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND	87,106	61,489				148,595
170 - LIBRARY GIFT FUND		40,747				40,747
Total	87,106	102,236				189,342

Budget Impact/Other

This project would create annual vehicle maintenance costs, which the Library intends to seek sponsorships for.

The total vehicle cost is \$189,342, of which \$40,747 is targeted for grants and donations to support the purchase cost.

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000	87,106	102,236				189,342
Total	87,106	102,236				189,342

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact Geoff Hubbard

Type Maintenance

Useful Life

Category 0304045 CIP-POOL

Priority Very Important

Status Active

Total Project Cost: \$140,000

Project # 20PR0009

Project Name Aquatic Center Improvements

Division PARKS

Object 5410.000 REPAIRS/MAINT

Location Aquatic Center

Description

Annual Maintenance, Repairs, and Replacement of Aquatic Center items like diving board, pool pumps and motors, deck chairs, lifeguard stands, chemical controllers, etc.

Justification

There is ongoing repairs and replacement of equipment to keep the pool running efficiently.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance	20,000	20,000	20,000	20,000	20,000	100,000
Total	20,000	20,000	20,000	20,000	20,000	100,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND	40,000	20,000	20,000	20,000	20,000	120,000
Total	40,000	20,000	20,000	20,000	20,000	120,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact Geoff Hubbard

Type Maintenance

Useful Life

Category 0304030 CIP-Parks

Priority Very Important

Status Active

Total Project Cost: \$350,000

Project # 20PR002

Project Name Sidewalk and Trail Maintenance

Division PARKS

Object

Location

Description

This project is to replace sections of trails and sidewalks in parks identified as the highest priority areas as identified in the ADA Transition Plan.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance	50,000	50,000	50,000	50,000	50,000	250,000
Total	50,000	50,000	50,000	50,000	50,000	250,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND	50,000	50,000	50,000	50,000	50,000	250,000
Total	50,000	50,000	50,000	50,000	50,000	250,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5348.000: CONTRACT - OTHER	50,000	50,000				100,000
Total	50,000	50,000				100,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact Geoff Hubbard

Project # 20PR005

Project Name Anson Park Shelter Improvements

Type Improvement

Useful Life 25 years

Category 0304030 CIP-Parks

Division PARKS

Object 5410.000 REPAIRS/MAINT

Priority Very Important

Location AP

Status Active

Total Project Cost: \$300,000

Description

This project is to make the shelter rentalable year round and will include improvements to the roof, exterior, windows, facia, lighting, and adding HVAC.

Justification

The shelter has a leaky roof and in need of updating.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction	270,000					270,000
Total	270,000					270,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact

Type Unassigned

Useful Life

Category 0014030 GEN'L-PARKS

Priority Not Applicable

Status Active

Total Project Cost: \$183,366

Project # 21ColAlley
Project Name Pickleball Pocket Park

Division

Object

Location

Description

The area behind City Hall/Carnegie Building needs to be restored to a functional space that can provide a benefit to Downtown Marshalltown. This project includes many facets to make this space a destination for recreation and accessibility while also enhancing the experience of those visiting the Coliseum.

The scope of the project includes installation a pickleball court and a walkable alley to include lighting, public art, stormwater improvements, benches and other fixtures, and repairing/replacing the existing asphalt in the alley and parking area.

Justification

This is an area that has not had a lot of attention since the tornado. With the opening of the Coliseum in 2020, we want to provide an aesthetic enhancement to the area while creating a place for people to gather and recreate while also handling a large amount of stormwater in the area.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction	152,825					152,825
Equip/Vehicles/Furnishings	3,425					3,425
Total	156,250					156,250

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND	80,591					80,591
132 - MISC CAPITAL GRANTS	28,000					28,000
740/741 - STORM WATER	54,617					54,617
Total	163,208					163,208

Budget Impact/Other

Pillar's bid was \$152,825, with design and other items related to the poetry aspect of the project costing \$30,541. Here is the breakdown by funding source:

CIP Fund: \$100,749

Grants: \$28,000

Stormwater: \$54,617

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact Geoff Hubbard

Type Improvement

Useful Life

Category 0014030 GEN'L-PARKS

Priority Important

Status Active

Total Project Cost: \$500,000

Project # 21PR001

Project Name Trail Replacement Project

Division

Object

Location

Description

The City has over 20 miles of asphalt trails that are in need of repair or replacement. Replacing sections of the trail with concrete is preferred and will do as many lineal feet as can be done each year.

Justification

This project will address trip hazards as well as other pavement condition issues.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction	500,000					500,000
Total	500,000					500,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
360 - 2019 GO BONDS	250,000					250,000
362 - 2020A GO Bond Projects	250,000					250,000
Total	500,000					500,000

Budget Impact/Other

The work in fiscal year 2022 was supported with \$250,000 from the 2019 GO Bond and \$250,000 from the 2020 GO Bond.

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact Geoff Hubbard

Type Improvement

Useful Life

Category 0014030 GEN'L-PARKS

Priority Important

Status Active

Total Project Cost: \$575,000

Project # 21PR002

Project Name Parking Lot Replacement - 6th St Complex

Division

Object

Location

Description

The 6th Street Softball Complex Parking lot is in need of replacement. The City will be constructing improvements to the west side of the parking lot in 2021.

Phase 2 is for the replacement of the east side of the existing parking lot as well as some additional pavement for a future Iowa River's Edge Trail trailhead.

Justification

By including pavement for the trailhead in the original phase 2 of the parking lot saves on mobilization and design costs by constructing the additional piece at the same time as the existing parking lot project.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction	200,000					200,000
Total	200,000					200,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
363- 2021 GO BOND	200,000					200,000
Total	200,000					200,000

Budget Impact/Other

The long-term outlook had identified \$375,000 as necessary for the east side of the parking lot for MSA. The additional scope adds another \$150,000 to the project. The proposed funding source is general obligation bonds.

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact Geoff Hubbard

Type Equipment

Useful Life

Category 403410 P/R CAP PRJCTS

Priority Very Important

Status Active

Total Project Cost: \$176,250

Project # 21PR004
Project Name Elks Park Improvements

Division

Object

Location

Description

Elks Park, a priority park, is in need of some updates to enhance the usability of the park. Improvements include new playground equipment, sidewalks, park sign, grading, and other improvements. We have received a grant of \$66,250 from Iowa Econ Development and the remaining \$110,000 will be paid with the CIP levy..

Justification

This addresses repair and maintnance issues and is a recommendation of the Master Plan.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction		66,250				66,250
Equip/Vehicles/Furnishings		110,000				110,000
Total		176,250				176,250

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND		110,000				110,000
133 - MISC PUBLIC WORKS GRANTS		66,250				66,250
Total		176,250				176,250

Budget Impact/Other

Capital Improvement Levy funds are supporting \$110,000 of the project. A CDBG-CV grant was also awarded for other elements of the project.

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5342.000: CONTRACT-OUTSIDE HELP		66,250				66,250
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		110,000				110,000
Total		176,250				176,250

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact

Type Equipment

Useful Life

Category 403410 P/R CAP PRJCTS

Priority Important

Status Active

Total Project Cost: \$50,000

Project # 21PR006
Project Name Replace 2001 Truck

Division

Object

Location

Description

Replace 2001 Chevy Silverado 1/2 ton with a new truck.

Justification

We need to keep up our fleet replacements on track for safety reasons and for a sense of pride in our city not to be driving junk.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	50,000					50,000
Total	50,000					50,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND	50,000					50,000
Total	50,000					50,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000	50,000					50,000
Total	50,000					50,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact

Type Unassigned

Useful Life

Category 0014030 GEN'L-PARKS

Priority Not Applicable

Status Active

Total Project Cost: \$25,000

Project #	21PR728
Project Name	Replace Mower and Snow Equipment

Division

Object

Location

Description
Replace 728 mower and snow removal equipment -this uni used for snow removal on viaducts

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	25,000					25,000
Total	25,000					25,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 *thru* FY '26

Department PARK & RECREATION

Contact Geoff Hubbard

Type Unassigned

Useful Life

Category 0304030 CIP-Parks

Priority Not Applicable

Status Active

Total Project Cost: \$22,000

Project # 22PR002

Project Name Replace Mower 823

Division PARKS

Object

Location

Description

Replacement of mowers every 8 years

Justification

Replacement of mowers every 8 years

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		22,000				22,000
Total		22,000				22,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND		22,000				22,000
Total		22,000				22,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 *thru* FY '26

Department PARK & RECREATION

Contact Geoff Hubbard

Type Unassigned

Useful Life

Category 0304030 CIP-Parks

Priority Not Applicable

Status Active

Total Project Cost: \$50,000

Project # 22PR003

Project Name Replace Tool Cat 732

Division PARKS

Object

Location

Description

Replacement of mowers every 8 years

Justification

Replacement of mowers every 8 years

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	50,000					50,000
Total	50,000					50,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND	50,000					50,000
Total	50,000					50,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 *thru* FY '26

Department PARK & RECREATION

Contact Geoff Hubbard

Type Unassigned

Useful Life

Category 0304030 CIP-Parks

Priority Not Applicable

Status Active

Total Project Cost: \$36,000

Project # 22PR004

Project Name Replace Tractor Mower 713

Division PARKS

Object

Location

Description

Replacement of mowers every 8 years. Includes mower, cab and broom

Justification

Replacement of mowers every 8 years. Includes mower, cab and broom

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	36,000					36,000
Total	36,000					36,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND	22,000					22,000
110 - ROAD USE TAX \$	14,000					14,000
Total	36,000					36,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 *thru* FY '26

Department PARK & RECREATION

Contact Geoff Hubbard

Type Unassigned

Useful Life

Category 0304030 CIP-Parks

Priority Not Applicable

Status Active

Total Project Cost: \$10,000

Project # 22PR005

Project Name Wood Fiber and Plastic Timbers

Division PARKS

Object

Location

Description

Order wood fiber for fall surfacing in playgrounds and replace old wooden timbers with plastic to hold in wood fiber surfacing.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance	10,000					10,000
Total	10,000					10,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND	10,000					10,000
Total	10,000					10,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact Geoff Hubbard

Type Improvement

Useful Life

Category 0304030 CIP-Parks

Priority Important

Status Active

Total Project Cost: \$235,000

Project # 22PR006

Project Name Kiwanis Park Improvements

Division PARKS

Object

Location

Description

Replace the basketball court at Kiwanis Court along with adding sidewalks, lighting, and replacing playground equipment. If budget allows, update the shelter.

Justification

The asphalt court at Kiwanis has numerous cracks and holes in the court and needs to be replaced. The Parks and Rec Master Plan recommends making safety and accessibility enhancements to all parks.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Planning&Design		35,000				35,000
Construction		200,000				200,000
Total		235,000				235,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
353 - CAPITAL PROJECTS		235,000				235,000
Total		235,000				235,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact Geoff Hubbard

Type Improvement

Useful Life

Category 0014030 GEN'L-PARKS

Priority Important

Status Active

Total Project Cost: \$500,000

Project # 23PR004
Project Name Splash Pad

Division

Object

Location

Description

Adding a splash pad would add to the quality of life for the community and is consistent with the Parks Master Plan. No location is determined at this point but would look at existing parks or other locations to determine the best site for this project

Justification

Adding a splash pad would add to the quality of life for the community and is consistent with the Parks Master Plan.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction			500,000			500,000
Total			500,000			500,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
353 - CAPITAL PROJECTS			500,000			500,000
Total			500,000			500,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 *thru* FY '26

Department PARK & RECREATION

Contact Geoff Hubbard

Type Unassigned

Useful Life

Category 0304030 CIP-Parks

Priority Not Applicable

Status Active

Total Project Cost: \$40,000

Project # 23PR007

Project Name Replace Truck 811 and Snow Blade

Division PARKS

Object

Location

Description

Replace Truck 811 and Snow Blade

Justification

Replace trucks every 10 years

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		40,000				40,000
Total		40,000				40,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND		40,000				40,000
Total		40,000				40,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 *thru* FY '26

Department PARK & RECREATION

Contact Geoff Hubbard

Type Unassigned

Useful Life

Category 0304030 CIP-Parks

Priority Not Applicable

Status Active

Total Project Cost: \$25,000

Project # 23PR008

Project Name Replace Mower 712

Division PARKS

Object

Location

Description

Replace Mower 712, mower only

Justification

Replacement of mowers every 8 years.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		25,000				25,000
Total		25,000				25,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND		25,000				25,000
Total		25,000				25,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact

Type Improvement

Useful Life

Category 0304030 CIP-Parks

Priority Very Important

Status Active

Total Project Cost: \$3,000,000

Project # 23PR009
Project Name Riverview Park Improvements

Division

Object

Location

Description

River Park is one of the most used parks in our system. It is also the entrance to Marshalltown coming from the north. The derecho changed the landscape of the park with the destruction of so many trees. Staff is currently working with Bolton & Menk on a Master Plan to help guide development and creation of amenities in the future.

Phase 1 for 2023 includes work on the existing detention ponds and the creation of new detention space to help prevent the overtopping of Woodland Drive in flood situations. This also includes funds for some minor building improvements which were planned.

Phase 2 and Phase 3 in later years are placeholder numbers for the renovation of the campgrounds and for the creation of an event pavillion/space and enhanced sidewalks and drives throughout the park.

Justification

These improvements are part of the Parks and Recreation Master Plan along with the new Riverview Park Master Plan.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction		2,000,000	500,000	500,000		3,000,000
Total		2,000,000	500,000	500,000		3,000,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
353 - CAPITAL PROJECTS		2,000,000	500,000	500,000		3,000,000
Total		2,000,000	500,000	500,000		3,000,000

Budget Impact/Other

The proposed funding source at this time is GO Bonds. Some grants are likely in the future phases.

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact

Type Improvement

Useful Life

Category 0014030 GEN'L-PARKS

Priority Important

Status Active

Total Project Cost: \$120,000

Project # 23PR010

Project Name Peterson Park Improvements

Division PARKS

Object

Location

Description

Peterson Park has play equipment over 15 years and needs replaced. Additional sidewalks and lighting is needed to make the park more accessible. The project would include a new entrance sign.

Justification

This project was identified as a priority park in the Parks Master Plan.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction		120,000				120,000
Total		120,000				120,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND		120,000				120,000
Total		120,000				120,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact

Type Improvement

Useful Life

Category 0014030 GEN'L-PARKS

Priority Important

Status Active

Total Project Cost: \$1,300,000

Project # 23PR011

Project Name West End Park Improvements Phase II

Division PARKS

Object

Location

Description

The second phase of the westend project includes the restroom/concession/tornado shelter building and utilities and other items necessary for the building. A third phase has been created to capture parking improvements and site amenities.

Justification

The West End Park project was approved by Council in September 2019 and is consistent with recommendations in the Parks Master Plan.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction		700,000		600,000		1,300,000
Total		700,000		600,000		1,300,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
353 - CAPITAL PROJECTS		600,000		700,000		1,300,000
Total		600,000		700,000		1,300,000

Budget Impact/Other

The proposed funding source is General Obligation bonds, but we would seek grant funds for parts of the project as applicable.

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact Geoff Hubbard

Type Improvement

Useful Life

Category 0014030 GEN'L-PARKS

Priority Important

Status Active

Project # 24PR001

Project Name Parks Wayfinding Signs

Division PARKS

Object 5340.010 CONTRACT-OUTSID

Location

Total Project Cost: \$50,000

Description

The Parks Master Plan calls out for uniform signage at the parks in accordance with the City Wayfinding Sign Plan. This would allow for 10 signs to be placed in parks.

Justification

This project addresses issues in the parks master plan with accessibility and access, along with the City's master wayfinding plan.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction			50,000			50,000
Total			50,000			50,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND			50,000			50,000
Total			50,000			50,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact Geoff Hubbard

Type Unassigned

Useful Life

Category 0304030 CIP-Parks

Priority Not Applicable

Status Active

Total Project Cost: \$40,000

Project # 24PR003

Project Name Replace Truck 813 - 1 Ton Truck w/box

Division PARKS

Object

Location

Description

Replace Truck 813 - 1 Ton Truck w/box

Justification

Truck 813 is over 10 years old and should be replaced

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			40,000			40,000
Total			40,000			40,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND			40,000			40,000
Total			40,000			40,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact Geoff Hubbard

Type Unassigned

Useful Life

Category 0011010 GEN'L-POLICE AD

Priority Not Applicable

Status Active

Total Project Cost: \$40,000

Project # 24PR004

Project Name Replace Mower 714 w/Snow Equipment

Division PARKS

Object

Location

Description

Replace Mower 714 w/Snow Equipment

Justification

Replace mowers every 8 years and include snow removal equipment for downtown and library sidewalks

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			40,000			40,000
Total			40,000			40,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND			25,000			25,000
110 - ROAD USE TAX \$			15,000			15,000
Total			40,000			40,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact Geoff Hubbard

Type Equipment

Useful Life

Category 0304030 CIP-Parks

Priority Very Important

Status Active

Total Project Cost: \$70,000

Project # 24PR005

Project Name Timber Creek Park equipment

Division PARKS

Object

Location

Description

Remove old playground equipment at Peterson Park and add new equipment and pave access to recreation trail (Trailhead Park) as per Master Plan.

Justification

This is a trailhead park and needs to have appropriate amenities as per the Master Plan.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			70,000			70,000
Total			70,000			70,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND			70,000			70,000
Total			70,000			70,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		70,000				70,000
Total		70,000				70,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact Geoff Hubbard

Type Improvement

Useful Life

Category 0014030 GEN'L-PARKS

Priority Important

Status Active

Total Project Cost: \$150,000

Project # 25PR001

Project Name BPW Park Improvements

Division PARKS

Object 5340.010 CONTRACT-OUTSID

Location

Description

The Park and Rec Master Plan called out several priority parks that need improvements including lighting, amenities, sidewalks, and signage. This project will address all of those.

Justification

Address priority park improvements to BPW Park per the Park & Rec Master Plan.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Planning&Design				30,000		30,000
Construction				120,000		120,000
Total				150,000		150,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND				150,000		150,000
Total				150,000		150,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact Geoff Hubbard

Type Improvement

Useful Life

Category 0014030 GEN'L-PARKS

Priority Important

Status Active

Total Project Cost: \$50,000

Project # 25PR002

Project Name Lawrence Park Improvements

Division PARKS

Object 5340.010 CONTRACT-OUTSID

Location

Description

The Park & Rec Master Plan called for improvementst to several parks including Lawerence Park to address accessibility, lighting, and updating the features like the play equipment and basketball court.

Justification

The Park & Rec Master Plan called for improvements to several parks including Lawerence Park.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction				50,000		50,000
Total				50,000		50,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND				50,000		50,000
Total				50,000		50,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact Geoff Hubbard

Project # 26PR001
Project Name Arnolds Park Improvements

Type Improvement

Useful Life 20 years

Category 0014030 GEN'L-PARKS

Division PARKS

Object 5340.010 CONTRACT-OUTSID

Priority Important

Location

Status Active

Total Project Cost: \$150,000

Description

Improvements to Arnolds Park per the Park & Recreation Master Plan

Justification

The park has old outdate equipment, no accessible sidewalks to amenities and needs updated sign and lighting for security

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings					150,000	150,000
Total					150,000	150,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND					150,000	150,000
Total					150,000	150,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5342.000: CONTRACT-OUTSIDE HELP					150,000	150,000
Total					150,000	150,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact Geoff Hubbard

Project # 26PR003
Project Name Vehicle/Mower Replacement

Type Equipment
Useful Life 10 years
Category 0304030 CIP-Parks
Priority Important
Status Active

Division

Object

Location

Total Project Cost: \$50,000

Description

Replace a vehicle/mower

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings					50,000	50,000
Total					50,000	50,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND					50,000	50,000
Total					50,000	50,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact

Type Improvement

Useful Life 30 years

Category 1424030 SOFTBALL ASSOC

Priority Less Important

Status Active

Project # B2653

Project Name MSA LITCHFIELD SHELTER

Division

Object 5776.000 BUILDINGS & IMPR

Location SC

Total Project Cost: \$15,000

Description

West side of complex COST: \$10000 PURCHASE DATE: 4/30/1996 MFG YEAR: 1996 PURCHASE PRICE: \$5852

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction					15,000	15,000
Total					15,000	15,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
142 - M. SOFTBALL ASSOC					15,000	15,000
Total					15,000	15,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5776.000: BUILDINGS & IMPROVEMENTS=>5,000					15,000	15,000
Total					15,000	15,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact Jessica Kinser

Type Improvement

Useful Life 20 years

Category 0012020 GEN'L - PARKING

Priority Less Important

Status Active

Total Project Cost: \$250,000

Project # FrmrMrkt
Project Name Farmer's Market Improvements

Division PARKS

Object

Location

Description

This project is to take on minimal improvements to the Cartwright Farmer's Market property located at 2nd Avenue and State Street. With State Street improvements coming in 2022, this project is to address some priorities for the area including the addition of a restroom and green space and sidewalks.

Justification

The property has not had any recent funding dedicated to it, and as a City property deserves some minimal enhancements to match the upgraded aesthetic qualities of the corridor.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction		250,000				250,000
Total		250,000				250,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
353 - CAPITAL PROJECTS		250,000				250,000
Total		250,000				250,000

Budget Impact/Other

The proposed funding source is General Obligation bonds, with potential for some grant funding.

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact

Type Maintenance

Useful Life 20 years

Category 0304030 CIP-Parks

Priority Critical

Status Active

Total Project Cost: \$15,000

Project # L2966

Project Name Timbercreek Fishing Dock

Division

Object 5749.000 OTHER CAPITAL EQ

Location TCP

Description

replace any of floating fish dock First purchased 2001 @ \$8297 each

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		15,000				15,000
Total		15,000				15,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND		15,000				15,000
Total		15,000				15,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		10,000				10,000
Total		10,000				10,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact

Type Maintenance

Useful Life 15 years

Category 0304030 CIP-Parks

Priority Critical

Status Active

Total Project Cost: \$15,000

Project # L2973

Project Name Goldfinch fishing dock

Division

Object 5749.000 OTHER CAPITAL EQ

Location GWP

Description

small fishing dock replacement. First purchased 2001 @ \$8297 each

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		15,000				15,000
Total		15,000				15,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND		15,000				15,000
Total		15,000				15,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		10,000				10,000
Total		10,000				10,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact

Type Maintenance

Useful Life 15 years

Category 0304030 CIP-Parks

Priority Critical

Status Active

Total Project Cost: \$15,000

Project # L3051

Project Name Glenwood fishing dock

Division

Object 5749.000 OTHER CAPITAL EQ

Location GWP

Description

Fishing pier with gangway replacement. First purchased 2001 @ \$8297 each

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		15,000				15,000
Total		15,000				15,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND		15,000				15,000
Total		15,000				15,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		10,000				10,000
Total		10,000				10,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact

Type Unassigned

Useful Life

Category 0014030 GEN'L-PARKS

Priority Not Applicable

Status Active

Total Project Cost: \$250,000

Project #	PRK101
Project Name	Park 101 (101 West Main Street)

Division

Object

Location

Description	
The City owns and is demolishing the building at 101 West Main Street. The lot is not likely to be redeveloped with a new building as it is only 3,600 square feet (40x90). Rather than leaving a vacant lot at such a prominent corner of downtown, the proposal is to create a pocket park, Park 101. An initial project would address accessibility and lighting, but likely not involve any unique elements.	

Justification	
The corner of 1st Street and Main Street is an important area of downtown and the historic distict and should be something more useful than a grass lot.	

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Planning&Design		25,000				25,000
Construction		225,000				225,000
Total		250,000				250,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
353 - CAPITAL PROJECTS		250,000				250,000
Total		250,000				250,000

Budget Impact/Other	
The proposal is to use General Obligation bonds for the project, looking at grant possibilities for enhancements beyond sidewalks, benches, plantings, and lighting.	

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact

Type Equipment

Useful Life 15 years

Category 0304030 CIP-Parks

Priority Critical

Status Active

Project # TR709

Project Name 1999 New Holland TS100 709

Division

Object 5749.000 OTHER CAPITAL EQ

Location SHOP

Total Project Cost: \$50,000

Description

PURCHASED NEW, CURRENT HOURS 50, EXCELLENT CONDITION, TRACTOR USED IN PARK WORK AND FLOOD CONTROL AREAS. COST: \$50000 PURCHASE DATE: 7/26/1999 MFG YEAR: 1999 PURCHASE PRICE: \$33500 Current hours 1535 used 378 this year.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			50,000			50,000
Total			50,000			50,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND			50,000			50,000
Total			50,000			50,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact

Type Unassigned

Useful Life

Category 0014030 GEN'L-PARKS

Priority Not Applicable

Status Active

Total Project Cost: \$600,000

Project # TRL1
Project Name Trail Connection- Freedom Rock to Skate Park

Division

Object

Location

Description

This project seeks to construct new trail segments to connect the Freedom Rock to the Crosby Park trail and from Wayward Social to the Skate Park. This includes the rehabilitation of the existing bridge over Linn Creek.

Justification

The easiest way to provide businesses near a trail which residents and visitors would utilize is to make a new connection versus expecting a new business to

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction		600,000				600,000
Total		600,000				600,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
353 - CAPITAL PROJECTS		600,000				600,000
Total		600,000				600,000

Budget Impact/Other

Proposed funding source is GO Bonds.

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PARK & RECREATION

Contact

Type Unassigned

Useful Life

Category 0014030 GEN'L-PARKS

Priority Not Applicable

Status Active

Total Project Cost: \$975,000

Project # TRL2023
Project Name River's Edge Trailhead

Division

Object

Location

Description

This project is to construct a trail head for the Iowa River's Edge Trail at the MSA Softball Complex and Skate Park. This project was identified as a key placemaking project in the Placemaking Plan for the River's Edge Trail and will serve residents and visitors using the Linn Creek Trail system, MSA, and Skatepark as well.

Justification

This project provides a new amenity to Marshalltown's park system which serves a number of different park and trail users. There is not currently a restroom available at the Skate Park, so this will make that space more user friendly while providing a resting point along the Linn Creek Trail and the ultimate starting/stopping destination for the River's Edge Trail.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Planning&Design		125,000				125,000
Construction			850,000			850,000
Total		125,000	850,000			975,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
353 - CAPITAL PROJECTS			975,000			975,000
Total			975,000			975,000

Budget Impact/Other

This project does have strong potential for outside funding. Trails Inc. has \$200,000 to dedicate to a trail head, The remainder (\$775,000) would be proposed to be a general obligation bond and other grants that could be available.

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department POLICE

Contact

Type Equipment

Useful Life 3 years

Category 0301010 CIP- POLICE

Priority Critical

Status Active

Total Project Cost: \$150,000

Project # BODY CAMERA
Project Name BODY CAMERAS

Division

Object 5718.000 MINOR EQUIPMENT

Location

Description
FY 16-17 - Cameras \$15,000 Purchased: 15 cameras, docking station
FY 17-18 - Cameras \$15,000 Purchased: 2 docking stations, ProServ-Standard Setup
FY 18-19 - moved to IT.
FY 19-20 - Body camera equipment \$15,000 Budget applied towards purchase of 10 WatchGuard Vista XLT DVR, charging bases
FY 20-21 - Body camera equipment \$15,000 Purchased: 10 VIS-XLT-WIF-DRV
FY 21-22 - Body camera equipment \$15,000
FY 21-22 - Body camera equipment \$15,000
FY 23-24 - Body camera equipment \$15,000
FY 24-25 - Body camera equipment \$15,000
FY 25-26 - Body camera equipment \$15,000
FY 26-27 - Body camera equipment: \$15,000

Justification
This is a city council implement equipment program. Funds will be used to maintain body cameras and data storage capabilities.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	15,000	15,000	15,000	15,000	15,000	75,000
Total	15,000	15,000	15,000	15,000	15,000	75,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND	15,000	15,000	15,000	15,000	15,000	75,000
Total	15,000	15,000	15,000	15,000	15,000	75,000

Budget Impact/Other

City Capital Plan Equipment Replacment

FY '22 thru FY '26

Department POLICE

City of Marshalltown, Iowa

Contact

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5718.000: MINOR EQUIPMENT <5,000	15,000	15,000	15,000	15,000	15,000	75,000
Total	15,000	15,000	15,000	15,000	15,000	75,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department POLICE

Contact

Type Equipment

Useful Life 5 years

Category 0301010 CIP- POLICE

Priority Very Important

Status Active

Total Project Cost: \$34,000

Project #	COPIERS
Project Name	COPIER REPLACEMENT

Division

Object

Location

Description	Total Project Cost: \$34,000
ORIGINAL PURCHASES: (Budgeted \$8500 per machine) Records - Lanier IMC300, #3109R900130, \$4588.50 Patrol - Lanier IMC300, #3109R200096, \$4588.50 Detectives - Lanier IMC300, #3109R100395, \$4588.50 Administration - Lanier IMC300, #3109R100318, \$4588.50 Booking - Lanier MPC4503-LD, \$6945.00 NEW PURCHASE: \$34,000 replacement budget for 5 units.	

Justification
The recommended replacement schedule on this equipment is every 5 years.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				34,000		34,000
Total				34,000		34,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND				34,000		34,000
Total				34,000		34,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				34,000		34,000
Total				34,000		34,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department POLICE

Contact

Type Equipment

Useful Life 5 years

Category 1521010 POLICE UNDESIGN

Priority Important

Status Active

Total Project Cost: \$81,400

Project # GTSB
Project Name GTSB GRANT

Division PATROL

Object 5718.000 MINOR EQUIPMENT

Location

Description
FY 14-15 - Requested \$8850 (1 lidar \$3000, 3 PBT \$1350, Speed Trailer \$4500) Received \$3900 for lidar & 2 PBTs PURCHASED: Truspeed Lidar, serial: TJ003107, \$2315; 2 PBTs, \$898 FY 15-16 - Requested \$16500 (2 moving radars \$3000, 3 in-car video cameras \$13500) PURCHASED: 2 in-car 4RE DVR Cam Systems, \$9,000; 2 radar units, \$3,000 TOTAL \$12,000 FY 16-17 - \$16500 for grant expenditures Received \$8,000 for overtime expenses, no equipment funding FY 17-18 - \$8,000 for grant expenditures Awarded: \$4,500 per in-car camera (2), \$1,500 per radar (1) = \$10,500 FY 18-19 - \$8000 for equipment expenditures Awarded: \$6,000 for 1 radar and 1 in-car camera FY 19-20 - \$8000 for equipment expenditures Received \$8,000 for overtime expenses, no equipment funding. FY 20-21 - \$4,500 for one in-car camera FY 21-22 - \$8000 for equipment expenditures FY 22-23 - \$8000 for equipment expenditures FY 23-24 - \$8000 for equipment expenditures FY 24-25 - \$8000 for equipment expenditures FY 25-26 - \$8000 for equipment expenditures

Justification
GTSB is our traffic safety partnership with the State of Iowa. We apply for annual grants to purchase traffic enforcement equipment, traffic safety training materials, and overtime dollars to fund traffic enforcement projects.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	8,000	8,000	8,000	8,000	8,000	40,000
Total	8,000	8,000	8,000	8,000	8,000	40,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
152 - OTHER POLICE GRANTS	8,000	8,000	8,000	8,000	8,000	40,000
Total	8,000	8,000	8,000	8,000	8,000	40,000

City Capital Plan Equipment Replacment

FY '22 *thru* FY '26

Department POLICE

City of Marshalltown, Iowa

Contact

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5718.000: MINOR EQUIPMENT <5,000	8,000	8,000	8,000	8,000	8,000	40,000
Total	8,000	8,000	8,000	8,000	8,000	40,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department POLICE

Contact

Type Equipment

Useful Life 5 years

Category 1511010 LLE BLOCK GRANT

Priority Important

Status Active

Total Project Cost: \$120,144

Project # JAG
Project Name JAG GRANT

Division

Object 5718.000 MINOR EQUIPMENT

Location

Description	Total Project Cost: \$120,144
FY 15 GRANT AWARD: \$18,855 - 50/50 split City/County - PD PORTION: \$9427.50 PURCHASED: 5 Glock Training Pistols \$2310; 2 TASERS, 2 power mags \$2124.80; TASER sim suit \$570; Tactical headset \$750; Camcorder \$899.99	
FY 15-16 - GRANT AWARD: \$19,304 - split city/county PD \$9,652 - Body camera project: hard drives, server components, 6 cameras & software	
FY 16-17 - GRANT AWARD: \$20,625 - split city/county PD \$10,312.50 - Body camera project: charging dock, 9 cameras	
FY 17-18 - Grant expenditures \$9000 AWARDED: \$21,822 - split city/county PD purchased alternate light source \$9,526.41, TASERS \$1,384.59	
FY 18-19 - Grant expenditures \$9000 AWARDED: \$20,765 - split city/county PD purchased Throwbot 2 Base Kit, SearchStick Pole \$10,382.50 (plus seized assets \$5,112.50)	
FY 19-20 - Grant expenditures \$9000 AWARDED: \$18,918 - split city/county PD \$9,459 for target system at range	
FY 20-21 - Grant expenditures \$10,000	
FY 21-22 - Grant expenditures \$10,000	
FY 22-23 - Grant expenditures \$10,000	
FY 23-24 - Grant expenditures \$10,000	
FY 24-25 - Grant expenditures \$10,000	
FY 25-26 - Grant expenditures \$10,000	

Justification
The Byrne JAG grant is awarded annually to agencies to assist with law enforcement equipment and training purchases. These dollars cannot be used to supplant normal operational expenses or equipment purchases. These dollars can only be used to enhance law enforcement initiatives. The amount of the grant varies year to year and is dependant upon your UCR crime statistics. Historically the City of Marshalltown splits the award 50/50 with Marshall County.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	10,000	10,000	10,000	10,000	10,000	50,000
Total	10,000	10,000	10,000	10,000	10,000	50,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
151 - POLICE GRANTS	10,000	10,000	10,000	10,000	10,000	50,000
Total	10,000	10,000	10,000	10,000	10,000	50,000

City Capital Plan Equipment Replacment
 City of Marshalltown, Iowa

FY '22 thru FY '26

Department POLICE
 Contact

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5718.000: MINOR EQUIPMENT <5,000	10,000	10,000	10,000	10,000	10,000	50,000
Total	10,000	10,000	10,000	10,000	10,000	50,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department POLICE

Contact

Type Unassigned

Useful Life

Category 1771010 SEIZED ASSETS-PO

Priority Important

Status Active

Total Project Cost: \$103,647

Project # SEIZD ASSET

Project Name MISC SEIZED ASSET ALLOCATION

Division

Object 5718.000 MINOR EQUIPMENT

Location policedept

Description

Miscellaneous Seized Asset Allocation

FY 18-19 - Throwbot \$5112.50 (\$10,382.50 paid by JAG grant)

FY 19-20 - Radio transmission equipment from MHS to PD, \$5,000

*Purchased 7 shotguns \$3,457.97

Justification

The amount of seized assets that we bring in on an annual basis is unpredictable and dependent on several factors outside of our control. Any figures listed in this CIP budget are very rough estimates.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	3,000	3,000	3,000	3,000	3,000	15,000
Total	3,000	3,000	3,000	3,000	3,000	15,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
177 - SEIZED ASSETS	3,000	3,000	3,000	3,000	3,000	15,000
Total	3,000	3,000	3,000	3,000	3,000	15,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5718.000: MINOR EQUIPMENT <5,000	3,000	3,000	3,000	3,000	3,000	15,000
Total	3,000	3,000	3,000	3,000	3,000	15,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 *thru* FY '26

Department POLICE

Contact

Project # TACT EQUIP
Project Name TACTICAL EQUIPMENT

Type Equipment
Useful Life 5 years
Category 0301010 CIP- POLICE
Priority Very Important
Status Active

Division

Object 5718.000 MINOR EQUIPMENT

Location Policedept

Total Project Cost: \$24,640

Description

FY 17-18 NEW PURCHASE: Tactical Equipment, COST: \$5,000, SPENT: \$5,000
FY 19-20, COST \$5,000, SPENT: \$4640.42
FY 21-22, COST \$5,000
FY 23-24, COST \$5,000
FY 25-26, COST \$5,000

Justification

This project is for the maintainance and replacement of tactical and special operations safety equipment.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	5,000		5,000		5,000	15,000
Total	5,000		5,000		5,000	15,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND	5,000		5,000		5,000	15,000
Total	5,000		5,000		5,000	15,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5718.000: MINOR EQUIPMENT <5,000	5,000		5,000		5,000	15,000
Total	5,000		5,000		5,000	15,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department POLICE

Contact

Type Equipment

Useful Life 3 years

Category 0301010 CIP- POLICE

Priority Critical

Status Active

Total Project Cost: \$66,675

Project # TASERS

Project Name TASERS

Division

Object 5718.000 MINOR EQUIPMENT

Location

Description

FY 16-17 - 5 TASERS \$6,000 total (Budget revised to \$5000)

Purchased: 4 TASERS, holsters, battery packs \$5,000 (total was \$6030.79)

FY 17-18 - TASERS, COST: \$6,000

Purchased: 5 Class III X2, tactical battery pack, 5 holsters

FY 18-19 - TASERS, COST: \$6,000

Purchased: 4 X2 Tasers, battery packs, cartridges, holsters (total: \$8577 CIP & JAG)

FY 19-20 - TASERS, COST: \$6,000

Purchased: 5 - TASER X2 CEW, \$5737.50

FY 20-21 - TASERS, COST: \$6,000

Purchased: 2 tasers, 6 battery packs, 90 cartridges, 1 target: \$5993.15

FY 21-22 - TASERS, COST: \$6,000

Purchased: 4 tasers, 5 batteries, 2 catridges, 1 target: \$5944.02

FY 22-23 - TASERS, COST: \$6,000

FY 23-24 - TASERS, COST: \$6,000

FY 24-25 - TASERS, COST: \$6,000

FY 25-26 - TASERS, COST: \$6,000

FY 26-27 - TASERS, COST: \$8,000

Justification

Electronic control devices are critically important officer safety tools. This project allows us to maintain and replace vital safety equipment.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	5,944	6,000	6,000	6,000	6,000	29,944
Total	5,944	6,000	6,000	6,000	6,000	29,944

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND	5,944	6,000	6,000	6,000	6,000	29,944
Total	5,944	6,000	6,000	6,000	6,000	29,944

City Capital Plan Equipment Replacment

FY '22 *thru* FY '26

Department POLICE

City of Marshalltown, Iowa

Contact

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5718.000: MINOR EQUIPMENT <5,000	5,944	6,000	6,000	6,000	6,000	29,944
Total	5,944	6,000	6,000	6,000	6,000	29,944

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department POLICE

Contact

Type Unassigned

Useful Life

Category 0301010 CIP- POLICE

Priority Very Important

Status Active

Total Project Cost: \$20,318

Project # TRN EQUIP
Project Name TRAINING EQUIPMENT

Division

Object 5718.000 MINOR EQUIPMENT

Location

Description

FY 17-18 NEW PURCHASE: Training Equipment, COST: \$5,000

FY 19-20: \$5,000

Purchase: Range equipment upgrade \$2325.80

FY 21-22: \$5,000

Purchased 74 Smart Catridges: \$2992.56

FY 23-24 \$5,000

FY 25-26 \$5,000

Justification

This project is to maintain training equipment for department use.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	2,992		5,000		5,000	12,992
Total	2,992		5,000		5,000	12,992

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND	2,992		5,000		5,000	12,992
Total	2,992		5,000		5,000	12,992

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5718.000: MINOR EQUIPMENT <5,000	2,992		5,000		5,000	12,992
Total	2,992		5,000		5,000	12,992

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department POLICE

Contact

Project # VEH RPLCMT
Project Name VEHICLE REPLACEMENT

Type Equipment

Useful Life 4 years

Category 0301010 CIP- POLICE

Division PATROL

Object 5749.000 OTHER CAPITAL EQ

Priority Critical

Location policedept

Status Active

Total Project Cost: \$1,563,489

Description	Total Project Cost: \$1,563,489
FY 13-14 - Replace 3 marked police vehicles, TOTAL: \$90,000 *Total: \$87,630.27 FY 14-15 - Replace 3 marked police vehicles, TOTAL: \$111,000 *Total: \$102,679.03 FY 15-16 - Replace 3 marked police vehicles, TOTAL: \$120,000 *Total: \$95,629.77 FY 16-17 - Replace 3 marked police vehicles, TOTAL: \$110,000 *Replaced 2 vehicles + costs uncovered by insurance for replacement of totaled vehicle, Total: \$62,598.17 --- FY 17-18 - Replace 3 marked police vehicles, TOTAL BUDGET: \$120,000, TOTAL SPENT: \$115,851.42 New squad: 2017 Ford Explorer, VIN: 1FM5K8AR9HGD57655 (Trade-in: 2009 Ford Crown Vic, VIN: 2FAHP71V39X126763, \$2,000) New squad: 2017 Ford Explorer, VIN: 1FM5K8AR7HGD57654 (Trade-in: 2014 Chevrolet Caprice, VIN: 6G3NS5U23EL950466, \$9,500) New squad: 2017 Ford Explorer, VIN: 1FM5K8AR0HGD57656 (Trade-in: 2014 Chevrolet Caprice, VIN: 6G3NS5U27EL978149, \$9,500) FY 18-19 - Replace 2 marked police vehicles Purchase: 2019 Ford Explorer, VIN: 1FM5K8AR7KGA12163 \$39,932.75 Purchase: 2019 Ford Explorer, VIN: 1FM5K8AR9KGA12164 \$45,165.24 Purchase: 2010 Ford F150 (Detective vehicle) \$20,962 FY 19-20 - Replace 3 marked police vehicles, \$120,000. Trade-in to be determined. Estimated trade value \$5,000 per vehicle. Purchase: 2020 Ford Explorer, VIN: 1FM5K8AW3LGA97042, \$48,336.34 (Car 510) Purchase: 2020 Ford Explorer, VIN: 1FM5K8AW5LGA97043, \$49,836.34 (Car 527) FY 20-21 - Replace two patrol vehicles with 2 2021 new patrol vehicles, purchase one used 2019 detective vehicle \$125,000. 26-JanJensen-\$11,000.00Trade in 2016 Charger 26-JanJensen-\$5,600.00Trade in 2017 Ford Explorer 26-JanJensen\$33,888.00Purchase 2021 Ford Explorer (VIN:1FM5K8AB4MGA96402) 26-JanJensen\$33,888.00Purchase 2021 Ford Explorer (VIN:1FM5K8AB2MGA96401) 26-Apr\$230.00Floor Mats 26-Mar\$645.71Trunk Caddies 9-FebBDH\$6,969.02Set up MDTs 9-MarS & S Body Shop \$200.00Parts 9-MarS & S Body Shop \$500.00Car 504 lettering 9-MarS & S Body Shop \$400.00Wrap doors in white 9-FebBDH\$498.00Warranties 12-MayRacom\$28,748.90Installation of equipment into both new vehicles 25-MayJensen \$34,899.00Purchase 2019 Ford Edge (VIN: 2FMPK4AP5KBB04654) 25-MayJensen -\$7,500.00Trade in 2011 Dodge Nitro 25-MayJense-\$900.00Trade in 1992 G10 total \$115,866.63 FY 21-22 - Replace 2 marked police vehicles, \$110,000. Trade-in to be determined. Estimated trade value \$5,000 per vehicle. FY 22-23 - Replace 3 police vehicles, \$130,000. Trade-in to be determined. Estimated trade value \$5,000 per vehicle. FY 23-24 - Replace 3 police vehicles, \$130,000. Trade-in to be determined. Estimated trade value \$5,000 per vehicle. FY 24-25 - Replace 3 police vehicles, \$135,000. Trade-in to be determined. Estimated trade value \$5,000 per vehicle. FY 25-26 - Replace 3 police vehicles, \$135,000. Trade-in to be determined. Estimated trade value \$5,000 per vehicle. FY 26-27- Replace 3 police vehicles, \$140,000. Trade-in to be determined. Estimated trade value \$5,000 per vehicle.	

City Capital Plan Equipment Replacment

FY '22 *thru* FY '26

Department POLICE

City of Marshalltown, Iowa

Contact

Justification

This project is for fleet maintenance replacement for marked squads. Each replacement will have a trade-in, estimated value of \$5,000.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	110,000	130,000	130,000	135,000	135,000	640,000
Total	110,000	130,000	130,000	135,000	135,000	640,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND	110,000	130,000	130,000	135,000	135,000	640,000
Total	110,000	130,000	130,000	135,000	135,000	640,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department POLICE

Contact

Type Equipment

Useful Life 5 years

Category 0301010 CIP- POLICE

Priority Critical

Status Active

Total Project Cost: \$137,036

Project # VESTS
Project Name BODY ARMOR REPLACEMENT

Division

Object 5718.000 MINOR EQUIPMENT

Location policedept

Description

FY 14-15 - Replace 15 body armor, cost: \$10,500 (Replaced 23 vests, \$10,165)

FY 15-16 - Replace 8 body armor, cost: \$5,600 (Replaced 10 vests, \$5,600)

FY 16-17 - Replace 9 body armor, cost \$6,300 (Replaced 7 duty vests, 2 tactical vests)

FY 17-18 - Replace body armor (8 duty, 2 tactical), TOTAL: \$10,000 (Replaced 10 duty vests, 2 tacticals \$7,787.14)

FY 18-19 - Replace body armor (6 duty, 2 tactical), TOTAL: \$8,600

Purchased 4 duty vests, 3 tactical vests \$7788.27

FY 19-20 - Replace body armor (21 duty), TOTAL: \$14,700

Purchased 18 duty vests, 1 tactical vest \$10,030.37

FY 20-21 - Replace body armor (13 duty, 2 tactical), TOTAL: \$13,500

Purchases 11 vests, \$5666.50

FY 21-22 - Replace body armor (12 duty, 3 tactical), TOTAL: \$15,000

FY 22-23 - Replace body armor (10 duty, 2 tactical), TOTAL: \$11,400

FY 23-24 - Replace body armor (8 duty, 2 tactical), TOTAL: \$10,000

FY 24-25 - Replace body armor (16 duty, 2 tactical), TOTAL: \$16,000

FY 25-26 - Replace body armor (15 duty, 2 tactical), TOTAL: \$15650

FY 26-27- Replace body armor (15 duty, 2 tactical), TOTAL: \$15650

Justification

This project is used to maintain required body armor for officer safety. Body armor has an expiration of 5 years from the date it is issued for wear.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	15,000	11,400	10,000	16,000	15,650	68,050
Total	15,000	11,400	10,000	16,000	15,650	68,050

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
030 - CIP FUND	15,000	11,400	10,000	16,000	15,560	67,960
Total	15,000	11,400	10,000	16,000	15,560	67,960

Budget Impact/Other

Grant award to be determined.

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PUBLIC WORKS

Contact

Type Improvement

Useful Life 20 years

Category 0012010 GEN'L-STREET MAI

Priority Very Important

Status Active

Total Project Cost: \$1,383,500

Project # 2019DOTHWY14
Project Name Median Improvements- Hwy 14 Olive to La Frenz

Division

Object

Location

Description

The DOT resurfacing project will include a portion of a City project related to the replacement of the current medians with new medians that utilize both landscaping and hardscaping. The scope of the project is only Center Street from La Frenz to Olive Street.

Justification

The DOT is planning their resurfacing project in 2019, which is likely the only opportunity in the next 10-20 years for the City to consider making changes to the medians. The current medians are also in poor condition due to vehicle damage and general deterioration. These are features that many people see as they come and go through Marshalltown and do not contribute currently to a positive image of the City.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction	383,500	383,500	383,500			1,150,500
Total	383,500	383,500	383,500			1,150,500

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$	240,650	383,500	383,500			1,007,650
740/741 - STORM WATER	142,850					142,850
Total	383,500	383,500	383,500			1,150,500

Budget Impact/Other

Road Use Tax Fund is covering the planning and design costs. The DOT has proposed a 3 year repayment plan upon completion and closeout of the project. The estimated cost is project to be \$1,125,000, with \$142,850 attributable to storm sewer improvements.

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5779.000: CAPITAL CONSTRUCT-STREETS	383,500	383,500	383,500			1,150,500
Total	383,500	383,500	383,500			1,150,500

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PUBLIC WORKS

Contact

Project # 20ParkingLot
Project Name Parking Lot Renovation- 1st/Church Street

Type Improvement
Useful Life 20 years
Category 490890 GO CAP PROJ-GEN'L
Priority Less Important
Status Active

Division PROJECTS

Object

Location

Total Project Cost: \$1,137,653

Description

The parking lot at 1st and Church Streets is one of the most heavily used lots in Downtown. The pavement is not in good condition, and there is no way to intercept any stormwater runoff, which currently sheets across the lot onto Church Street. By using Sponsored Project Funds, this will become a "green" parking lot, using porous pavers and bioswales to help catch stormwater. This project will also enhance the flow and usage of the lot as well.

Justification

This lot is heavily used and would need an overlay at some point. This project goes a step further to address environmental issues related to stormwater as a way to provide both an aesthetic and environmental improvement.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Planning&Design	32,915					32,915
Construction	512,210					512,210
Total	545,125					545,125

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
381 - CAPITAL ST PROJECTS	100,000					100,000
612 - WPCP REVENUE FUND	288,550					288,550
740/741 - STORM WATER	156,575					156,575
Total	545,125					545,125

Budget Impact/Other

The funding for this project includes \$500,000 in bond proceeds (borrowed in calendar year 2018), \$290,000 in Sponsored Project Funds, and \$100,000 in grant funds. The remaining projects costs will come from the Stormwater Fund.

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PUBLIC WORKS

Contact Heather Thomas

Type Maintenance

Useful Life 50 years

Category 0011010 GEN'L-POLICE AD

Priority Not Applicable

Status Active

Total Project Cost: \$110,000

Project # BR007860
Project Name State St Culvert Overlay

Division

Object

Location

Description

Includes asphalt overlay of existing culvert, approach wedges to taper overlay back to existing and Channel Cleanout.

Justification

Pavement maintenance needs surrounding and on top of the culvert on State Street just west of 14th Street.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance					110,000	110,000
Total					110,000	110,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$					110,000	110,000
Total					110,000	110,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5340.000: CONTRACT-BRIDGE & CULVERT					110,000	110,000
Total					110,000	110,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PUBLIC WORKS

Contact Heather Thomas

Type Maintenance

Useful Life 25 years

Category 0012060 GEN'L-ENGINEERI

Priority Critical

Status Active

Total Project Cost: \$1,821,400

Project # BR035410

Project Name South Center St. Viaduct - Level 1 Rehab

Division PROJECTS

Object

Location

Description

Includes resetting rockers, repairs/replacement of expansion joints, spot painting corroded superstructure areas near bearings, replacing intake pans on underside of deck, minor class 'A' PCC pathcing deck spalls.

Justification

Maintenance needs to the Center Street viaduct over the UP Railroad.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Planning&Design	244,770	44,400				289,170
Construction		738,800	738,800			1,477,600
Total	244,770	783,200	738,800			1,766,770

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$	66,770					66,770
363- 2021 GO BOND	178,000	783,200	738,800			1,700,000
Total	244,770	783,200	738,800			1,766,770

Budget Impact/Other

The initial study is proposed to be funded with Road Use Tax dollars at \$150,000, as well as \$300,000 for the actual development of plans and specs. The construction costs are unknown, but estimated at \$1,000,000 with general obligation bonds as the proposed funding source.

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PUBLIC WORKS

Contact Heather Thomas

Type Maintenance

Useful Life 10 years

Category 0012060 GEN'L-ENGINEERI

Priority Important

Status Active

Total Project Cost: \$4,630,000

Project # BR035411

Project Name South Center St. Viaduct - Level 2 Rehab

Division PROJECTS

Object

Location

Description

Recommended work from Bridge Evaluation Report for the South Center Street Bridge over UPRR Rail Yard and Madision St. Report completed by Stanley Consultants in November 2021.

Level 2 work consisted of repair work that could be delayed 5-15 years and includes:

Item #3 - Complete Repainting (\$2,500,000)

Item #7 - Pier 18 Tipped Bearing, Item #9 - Bearing/Beam Connections, Item #13 - Pier Cantilevers (\$40,000)

Item #10 - Pedestrian Railing, Item #11 Stairway Replacement (\$770,000)

Item #12 - Reoverlay, deducting North Abutment (\$800,000 - \$100,000 = \$700,000)

Total Repair Cost for Level 2 = \$4,010,000

Budget Items = \$200,000 Engineering (FY26) & \$4.43 M Construction (w/ 2% inflation) for FY27. Tentatively show Engineering design fees from Fund 110 - RUT, construction from future bond funds.

Justification

Rehab and maintenance of the Center St viaduct is the best long-term investment for the City. 2021 estimates of replacement costs for the bridge are \$18M.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Planning&Design					200,000	200,000
Total					200,000	200,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$					200,000	200,000
Total					200,000	200,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PUBLIC WORKS

Contact

Type Unassigned

Useful Life

Category 416756 STREET FED GRANT

Priority Not Applicable

Status Active

Total Project Cost: \$7,196,860

Project # CY20EdgExt
Project Name Edgewood Extension

Division

Object

Location

Description

This project is to extend Edgewood Street into City-owned agricultural land in order to make a new north-south 8th Avenue connection with Marion Street. The project will open up more than 45 acres for industrial development while diverting heavy truck traffic prior to Marion Street, helping to reduce traffic-related issues at Marion Street and Highway 14/ North 3rd Avenue. The project will also address stormwater requirements for each new lot as well as a large stormwater detention basin on the north side of the industrial park.

Total construction is estimated to be \$6,401,311, which includes nearly \$300,000 of work that Marshalltown Water Works will reimburse.

Justification

This project was a recommendation of the 2018 Highway 14 Corridor Study. The City has been awarded a RISE grant from the Iowa DOT of \$1.6 million towards the project, as well as a \$2.95 million grant from the US Economic Development Administration (EDA).

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Planning&Design	460,103	10,000				470,103
Land Acquisition	123,854					123,854
Construction	2,000,000	4,401,311				6,401,311
Total	2,583,957	4,411,311				6,995,268

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
121 - LOCAL OPTION SALES TAX	583,957	686,970				1,270,927
311 - RISE STREET GRANTS	2,000,000	2,874,341				4,874,341
389- AMERICAN RESCUE PLAN		850,000				850,000
Total	2,583,957	4,411,311				6,995,268

Budget Impact/Other

More than \$4.5 million has been received from outside federal and state sources, leaving \$1.66 million for the City to cover. This funding is coming from the LOST- Capital funds on-hand.

Engineering/Construction Oversight:
Grant Administration: \$20,000 (Region 6)
Construction:

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PUBLIC WORKS

Contact Heather Thomas

Project # CY22STREET
Project Name STREET IMPROVEMENT PROGRAM

Type Improvement

Useful Life 5 years

Category 489751 CAPITAL STREET PR

Division PROJECTS

Object

Priority Critical

Location

Status Active

Total Project Cost: \$17,900,000

Description

This is a general project for the Street Improvement Program with individual street work scopes to be determined based primarily on the PCI ranking criteria. Target of \$3M / year. Once projects are identified - the \$3M to be reduced and split into each identified projects.

Justification

The City's pavement condition ratings are low and funds are needed in order to raise this rating.

\$1 shown to indicate the desire to use remaining Fund 360, 2019 GO Bond Funds before utilizing 363, 2021 GO Bond Funds.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction	2,900,000	3,000,000	3,000,000	3,000,000	3,000,000	14,900,000
Total	2,900,000	3,000,000	3,000,000	3,000,000	3,000,000	14,900,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
353 - CAPITAL PROJECTS		3,000,000	3,000,000	3,000,000	3,000,000	12,000,000
360 - 2019 GO BONDS	1					1
363- 2021 GO BOND	2,899,999					2,899,999
Total	2,900,000	3,000,000	3,000,000	3,000,000	3,000,000	14,900,000

Budget Impact/Other

The proposed funding source is \$3 million annually to be funded with general obligation bonds.

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PUBLIC WORKS

Contact Jessica Kinser

Type Improvement

Useful Life

Category 0011075 GENL- NUISANCE

Priority Critical

Status Active

Total Project Cost: \$2,743,264

Project # D&D001

Project Name Dilapidated Building Removal

Division

Object

Location

Description

The City's Dangerous and Dilapidated Building program was initially funded by bond funds in 2017. Another round of bond funds in 2021 has helped keep the program alive, but there are some very large demolitions to occur in FY22 and FY23, which will require more funding.

Below is a summary of likely activity for FY22 and FY23, explaining the high costs:

FY22:

\$131,600 actual for 9 residential

\$126,200 for 330 S 3rd Ave

\$400,000 estimated for 10 W Main, 101 W Main and 24 N 1st Ave

\$80,000 estimated for 4 residential structures

FY23:

\$600,000 estimated for 15 S. 1st St, 102-110 W Main St

All city-owned residential properties planned to be demolished in FY22; unsure of when new properties will be acquired.

Justification

The City has created a program to help stabilize neighborhoods through removal of abandoned and blighted structures. This project is a Council priority.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction	911,589	721,600	120,000	120,000	120,000	1,993,189
Total	911,589	721,600	120,000	120,000	120,000	1,993,189

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
355 - D&D Program	911,589	750,000	120,000	120,000	120,000	2,021,589
Total	911,589	750,000	120,000	120,000	120,000	2,021,589

Budget Impact/Other

The Dangerous and Dilapidated Building Program was initially funding through \$250,000 of General Obligation bonds. The Council has approved a one-time transfer of solid waste fees from the General Fund, which will provide a funding source for a period of time and continues to provide an annual transfer of around \$20,000 to the D&D fund. GO bonds totaling \$1,050,000 were borrowed in FY22, but large projects have created the need for more funds.

Please see Fund 353 for the estimated \$910,000 needed in GO bonds to fund the program through FY2026.

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PUBLIC WORKS

Contact

Type Unassigned

Useful Life

Category 0012010 GEN'L-STREET MAI

Priority Not Applicable

Status Active

Total Project Cost: \$7,017,326

Project # DIPphase1
Project Name State Street Reconstruction

Division

Object

Location

Description

This project is for the complete reconstruction of State Street from 3rd Street to 3rd Avenue, with minor improvement from 3rd to 5th Avenues.

Justification

The project was proposed as Phase 1A and Phase 1B in the Downtown Improvement Plan adopted in June 2021.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Planning&Design	472,013	451,313				923,326
Construction		5,994,000				5,994,000
Total	472,013	6,445,313				6,917,326

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
363- 2021 GO BOND	472,013	3,627,987				4,100,000
389- AMERICAN RESCUE PLAN		2,000,000				2,000,000
616 - SAN SWR REHAB		740,000				740,000
740/741 - STORM WATER		77,326				77,326
Total	472,013	6,445,313				6,917,326

Budget Impact/Other

The 2021 GO Bond included \$3.5 million for the project. An additional \$2 million is pledged from the ARPA funds. Water Works will also be making a contribution to the project. Additional grants and use of sanitary sewer funds rounds out the revenues for the project.

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PUBLIC WORKS

Contact

Type Unassigned

Useful Life

Category 0011010 GEN'L-POLICE AD

Priority Not Applicable

Status Active

Total Project Cost: \$5,955,741

Project #	DIPphase2
Project Name	Phase 2- East Main Street

Division

Object

Location

Description	
Phase 2A of the 2021 Downtown Implementation Plan is the reconstruction of East Main Street from Center Street to 3rd Avenue. Phase 2B is the reconstruction of Center Street from State Street to Church Street.	

Justification	
This is the second planned phase in the Downtown Implementation Plan. Main Street is a busy corridor and the planned improvements are necessary to bring back the commercial vitality of the Downtown.	

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Planning&Design			852,010			852,010
Construction			2,000,000	3,103,731		5,103,731
Total			2,852,010	3,103,731		5,955,741

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
353 - CAPITAL PROJECTS			5,955,741			5,955,741
Total			5,955,741			5,955,741

Budget Impact/Other	
The 2021 estimate for the project is \$5,995,741. This is the number used for planning purposes for budgeting.	

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PUBLIC WORKS

Contact

Type Unassigned

Useful Life

Category 0011010 GEN'L-POLICE AD

Priority Not Applicable

Status Active

Total Project Cost: \$4,067,699

Project #	DIPphase3
Project Name	Phase 3- West Main Street

Division

Object

Location

Description	
Phase 3 of the Downtown Improvement Plan involves the reconstruction of West Main Street from 3rd Street to Center Street. Phase B also involves minor improvements along 3rd Street, pending pavement condition.	

Justification	
This is the third phase of the Downtown Improvement Plan and a vital area of downtown. These blocks are planned to see significant private investment in new retail and housing with additional redevelopment opportunities available.	

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Planning&Design				581,090		581,090
Construction				1,000,000	2,486,609	3,486,609
Total				1,581,090	2,486,609	4,067,699

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
353 - CAPITAL PROJECTS				4,067,699		4,067,699
Total				4,067,699		4,067,699

Budget Impact/Other	
The 2021 budget for the project \$4,067,699	

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PUBLIC WORKS

Contact

Type Unassigned

Useful Life

Category 150710 CIP-STREETS

Priority Not Applicable

Status Active

Total Project Cost: \$5,717,653

Project # DIPphase4
Project Name Phase 4- Church Street

Division

Object

Location

Description

Improvements along Church Street are Phase 4 of the Downtown Improvement Plan. This includes enhancements and utility replacement from 3rd Street to 5th Avenue, with the main emphasis on the project of changing from a one-way street to a two-way street. This change would necessitate improvements with the traffic signal at 3rd Avenue, which are included in the total cost.

Justification

This project is the fourth phase of the Downtown Improvement Plan and designed to create a better, safer traffic pattern in downtown while still providing for pavement enhancements and utility replacement.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Planning&Design					818,000	818,000
Construction					2,000,000	2,000,000
Total					2,818,000	2,818,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
353 - CAPITAL PROJECTS					5,717,653	5,717,653
Total					5,717,653	5,717,653

Budget Impact/Other

The 2021 project cost is \$5,717,653.

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PUBLIC WORKS

Contact Heather Thomas

Type Improvement

Useful Life 20 years

Category 0012060 GEN'L-ENGINEERI

Priority Important

Status Active

Total Project Cost: \$658,450

Project # ECO000
Project Name Unity Point Secondary Access

Division PROJECTS

Object

Location

Description

Public/Private partnership to have public road south of Unity Point Hospital. Private share will be equal to cost of putting in driveway in this location with the difference in public street and private drive costs being the share the City will provide.

Approved Engineering w/ CGA in amount of \$55,200.

Unverified Total Project Costs ~\$750.000 based on CGA Concept from June 2021

Breakdown:

\$340k UPH Costs (of which \$91,550 is completed based on CGA estimates)

\$410k City Costs :(\$55,200 Approved ESA & \$354,800 Other Services & Const)

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Planning&Design	55,200					55,200
Land Acquisition	57,980					57,980
Construction		545,270				545,270
Total	113,180	545,270				658,450

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$		192,520				192,520
360 - 2019 GO BONDS	17,480	200,000				217,480
395 - ECON DEV PROJ FUND		248,450				248,450
Total	17,480	640,970				658,450

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PUBLIC WORKS

Contact Heather Thomas

Type Improvement

Useful Life 20 years

Category 0012060 GEN'L-ENGINEERI

Priority Very Important

Status Active

Total Project Cost: \$684,162

Project # ECO001

Project Name Creekside Estates Infrastructure

Division

Object

Location

Description

The City entered into a public-private partnership with Prime Development for the construction of public infrastructure to help build a new housing subdivision along 6th Street. The City will pay for the total cost of the project and seek reimbursement from the developer for the private work to be done.

The current split for public private is the following:

PUBLIC: \$464,652

PRIVATE: \$219,510

Justification

The City has a shortage of homes for owner-occupied use and has created partnerships to help spur the development as well as help keep costs lower for future buyers.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction	684,162					684,162
Total	684,162					684,162

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
121 - LOCAL OPTION SALES TAX	403,572					403,572
395 - ECON DEV PROJ FUND		219,510				219,510
612 - WPCP REVENUE FUND	61,080					61,080
Total	464,652	219,510				684,162

Budget Impact/Other

The City will utilize remaining LOST- Capital funds for part of the expense, while using Sanitary Sewer revenues to offset the costs associated with the sanitary sewer installation.

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5342.000: CONTRACT-OUTSIDE HELP	684,162					684,162
Total	684,162					684,162

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PUBLIC WORKS

Contact Heather Thomas

Type Improvement

Useful Life 25 years

Category 0012060 GEN'L-ENGINEERI

Priority Important

Status Active

Total Project Cost: \$820,000

Project # ECON2022
Project Name South 7th Ave. Extension

Division PROJECTS

Object

Location

Description

The City Council approved a development agreement with Ryan Heugerich for the extension of South 7th Avenue to serve a new multi-family residential development. This extension also provides future access into undeveloped agricultural land, which is ideally situated for new residential development.

Justification

A public-private partnership accomplishes the City's objectives of not havign a dead-end or private drive and leaves room for future development while not leaving the developer with the entire cost of the infrastructure.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction		820,000				820,000
Total		820,000				820,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$		236,000				236,000
121 - LOCAL OPTION SALES TAX		284,235				284,235
616 - SAN SWR REHAB		63,360				63,360
740/741 - STORM WATER		236,405				236,405
Total		820,000				820,000

Budget Impact/Other

Multiple funding sources are proposed based on the \$820,000 cost estimate:

Sanitary Sewer: \$63,360

Storm Sewer: \$236,405

Road Use Tax: \$236,000 (special COVID payment received in FY21)

LOST- CD: \$284,235 (\$247,700 from sale of Viejo Bluffs deposited in Fund 121 to cover most of this amount).

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PUBLIC WORKS

Contact

Type Unassigned

Useful Life

Category 490750 GO CAP PROJ-STREE

Priority Not Applicable

Status Active

Total Project Cost: \$3,241,097

Project # EMHPh1

Project Name East Merle Hibbs- Phase 1 Extension

Division

Object

Location

Description

This project is to construct approximately 1,500 linear feet of East Merle Hibbs Boulevard and to place a 300 foot long box culvert for future development. McClure Engineering was designer. Wenthold was Contractor. Project extended from FY19 - FY22.

Also includes \$12,520 for McClure S 3rd Ave Concept Plan.

Justification

This project opens up some acres of agricultural land for commercial and residential development.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Planning&Design	9,535					9,535
Construction	1,167,347					1,167,347
Total	1,176,882					1,176,882

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
360 - 2019 GO BONDS	1,189,402					1,189,402
Total	1,189,402					1,189,402

Budget Impact/Other

Intended funding sources - Fund 381, GO Bond, for \$500k with remaining Fund 360 GO Bond.

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PUBLIC WORKS

Contact

Type Maintenance

Useful Life

Category 1102012 RUT-STREET CONS

Priority Critical

Status Active

Total Project Cost: \$3,725,000

Project # M3170

Project Name Annual St. Resurface (Reallocate to SIP >FY22)

Division PROJECTS

Object 5340.230 CONTRACT-ASPHA

Location

Description

Annual resurfacing of various streets identified on the basis of rating of need as part of an ongoing annual program.

Justification

Ongoing pavement maintenance needs

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance	650,000					650,000
Total	650,000					650,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$	350,000					350,000
360 - 2019 GO BONDS	300,000					300,000
Total	650,000					650,000

Budget Impact/Other

Appropriate

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5350.000: CONTRACT- ASPHALT RESURFACING	350,000					350,000
Total	350,000					350,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PUBLIC WORKS

Contact Heather Thomas

Type Maintenance

Useful Life

Category 1102012 RUT-STREET CONS

Priority Critical

Status Active

Total Project Cost: \$895,000

Project # M3453
Project Name City-wide Bridge Repair

Division PROJECTS

Object 5340.220 CONTRACT-BRIDGE

Location

Description

Annual Bridge Repair Program

Justification

Annual allocation for minor bridge repairs, engineering and federal bridge inspection requirements

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance	45,000	45,000	45,000	45,000	45,000	225,000
Total	45,000	45,000	45,000	45,000	45,000	225,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$	45,000	45,000	45,000	45,000	45,000	225,000
Total	45,000	45,000	45,000	45,000	45,000	225,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5340.000: CONTRACT-BRIDGE & CULVERT	90,000	45,000	45,000	45,000	45,000	270,000
Total	90,000	45,000	45,000	45,000	45,000	270,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PUBLIC WORKS

Contact Heather Thomas

Type Maintenance

Useful Life

Category 1102012 RUT-STREET CONS

Priority Critical

Status Active

Total Project Cost: \$1,923,126

Project # M3458

Project Name Concrete Repairs (Reallocate to SIP >FY22)

Division PROJECTS

Object 5340.240 CONTRACT-CONCR

Location

Description

Allocation for Annual Concrete Pavement Repairs

Justification

Estimated amount to be spent on concrete pavement repairs annually.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance	200,000					200,000
Total	200,000					200,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$	200,000					200,000
Total	200,000					200,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5351.000: CONTRACT- CONCRETE RPR	200,000					200,000
Total	200,000					200,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PUBLIC WORKS

Contact Heather Thomas

Type Improvement

Useful Life 30 years

Category 1102011 RUT-SIDEWALKS

Priority Critical

Status Active

Total Project Cost: \$542,959

Project # M3655

Project Name Annual ADA Curb Ramp (Reallocate to SIP >FY22)

Division PROJECTS

Object 5340.200 CONTRACT - OTHE

Location

Description

Annual program of the construction of ADA ramps and sidewalks throughout the city with the goal of providing accessible sidewalks.

Justification

ADA Compliance Requirement

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction	75,000					75,000
Total	75,000					75,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$	75,000					75,000
Total	75,000					75,000

Budget Impact/Other

Appropriate

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5351.000: CONTRACT- CONCRETE RPR	75,000					75,000
Total	75,000					75,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PUBLIC WORKS

Contact

Type Unassigned

Useful Life

Category 0302020 CIP - PARKING

Priority Very Important

Status Active

Total Project Cost: \$71,500

Project # PLT22001
Project Name City Centre Parking Lot Extension

Division

Object

Location

Description

The City acquired 24 North 1st Avenue as a dangerous building for demolition. This building backs up to the City Centre Parking Lot. This project is to put a concrete surface over the area of the demolished building in order to provide a 1st Street entrance to the lot and create additional parking.

Justification

The City Centre Parking Lot is the highest used parking lot in Downtown, as it serves multiple Main Street and State Street businesses. Additional parking potentially allows for the City to create permit only spots which could create a new revenue stream.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction		71,500				71,500
Total		71,500				71,500

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
353 - CAPITAL PROJECTS		71,500				71,500
Total		71,500				71,500

Budget Impact/Other

The proposed design would be done internally, with an estimate of \$70,500 for a concrete surface which is consistent with the rest of the parking lot.

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5776.000: BUILDINGS & IMPROVEMENTS=>5,000		70,500				70,500
Total		70,500				70,500

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PUBLIC WORKS

Contact Jessica Kinser

Type Improvement

Useful Life 20 years

Category 0012060 GEN'L-ENGINEERI

Priority Important

Status Active

Total Project Cost: \$1,128,182

Project # **RR 001**
Project Name **Railroad Quiet Zones**

Division PROJECTS

Object

Location

Description

The City is funding a study of the railroad crossings at 2nd, 6th and 12th streets and 12th Avenue to determine if future improvements which enhance the safety of the crossings while following FRA rules for a quiet zone are possible.

Justification

Making the improvements proposed by the report will not only enhance safety at our railroad crossings but will also give the ability to apply to Union Pacific for a quiet zone designation throughout the City. This would eliminate a majority of the train horn noise and help enhance quality of life. This project could also address the accessibility condition issues at each crossing.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Planning&Design	117,395					117,395
Construction		977,537				977,537
Total	117,395	977,537				1,094,932

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$		421,537				421,537
362 - 2020A GO Bond Projects	117,395	556,000				673,395
Total	117,395	977,537				1,094,932

Budget Impact/Other

Possible outside funds are available from the DOT. If the Council wants to pursue closing a crossing, Union Pacific will provide some funds as well.

Funding includes \$600,000 of 2020A General Obligation bond proceeds (fund 362) and \$400,000 from Road Use Tax for the street related improvements.

City Capital Plan Equipment Replacment

FY '22 thru FY '26

City of Marshalltown, Iowa

Department PUBLIC WORKS

Contact Heather Thomas

Project # SdwlkGAP
Project Name Sidewalk Gap Projects

Type Improvement
Useful Life 30 years
Category 1102011 RUT-SIDEWALKS
Priority Very Important
Status Active

Division

Object

Location

Total Project Cost: \$2,505,000

Description

In 2018, the City Council undertook a study of the areas in the community where sidewalk gaps exist with the purpose of identifying where the City should seek to install a sidewalk to enhance safety and accessibility.

The first project is the 12th Avenue Sidewalks (see fund 381).

The second year project is for areas around Fisher Elementary and Anson Elementary for \$525,000. See fund 360.

The following years are programmed for budget purposes are the following:

-FY23- Hoglan Elementary area- \$900,000
-FY24- Multiple Areas in 3rd Ward- \$500,000
-FY25- Palmer/Bohen area- \$550,000

Justification

A lack of sidewalks can create safety issues for pedestrians or cyclists. The areas around elementary schools are prone to having children in the area. Sidewalks also provide connectivity throughout the community, enhancing the quality of life by improving walkability.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction	555,000	900,000	500,000	550,000		2,505,000
Total	555,000	900,000	500,000	550,000		2,505,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
353 - CAPITAL PROJECTS		900,000	500,000	550,000		1,950,000
360 - 2019 GO BONDS	165,000	390,000				555,000
Total	165,000	1,290,000	500,000	550,000		2,505,000

Budget Impact/Other

All projects are proposed for future General Obligation debt. Road Use Tax Funds cannot be used for a sidewalk project unless it is in conjunction with a street maintenance or construction project.

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5779.000: CAPITAL CONSTRCT-STREETS	375,000	750,000	400,000	550,000		2,075,000
Total	375,000	750,000	400,000	550,000		2,075,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department PUBLIC WORKS

Contact Heather Thomas

Project # SWALKCY19
Project Name 12TH AVENUE SIDEWALK INSTALLATION

Type Unassigned

Useful Life 20 years

Category 1102011 RUT-SIDEWALKS

Priority Not Applicable

Status Active

Division PROJECTS

Object

Location

Total Project Cost: \$744,092

Description

Through a review of sidewalk gaps throughout the community, the area of 12th Avenue extending from Anson Street south to Olive Street, and continuing on Olive Street to 17th Avenue and terminating going north on 17th Avenue, was highlighted as the top priority project due to safety reasons. The City had previously started the engineering of this project, but it was never funded.

Justification

This area has shown the highest occurrence of vehicle and pedestrian accidents versus any other location in Marshalltown. Constructing a sidewalk will enhance the safety of a high number of pedestrians in the area.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Planning&Design	12,732					12,732
Construction	589,050					589,050
Total	601,782					601,782

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
381 - CAPITAL ST PROJECTS	601,782					601,782
Total	601,782					601,782

Budget Impact/Other

The City has borrowed the \$870,000 estimated for the project. (GO Fund 381)

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER

Contact Heather Thomas

Type Maintenance

Useful Life 50 years

Category 529590 SANITARY SEWER C

Priority Critical

Status Active

Total Project Cost: \$4,235,360

Project # 59016003
Project Name SAN21001 Sanitary Sewer CIPP Rehab Project

Division

Object

Location

Description

This is a consent order project through Iowa DNR.

Approximately 280 pipe segments targeted for rehab
Over 65,000 LF of CIPP lining (Cast in place pipe).
Will include additional point repairs found during televising review.

Final Design is to be completed mid March 2022 with tentative Bid Opening May 2022.
Anticipated construction from July 2022 - July 23.

The project's total budget is \$4,300,000.

Justification

DNR Consent Order Project

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Planning&Design	130,360					130,360
Maintenance		3,900,000	205,000			4,105,000
Total	130,360	3,900,000	205,000			4,235,360

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
616 - SAN SWR REHAB	130,360	3,900,000	205,000			4,235,360
Total	130,360	3,900,000	205,000			4,235,360

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5233.000: ENGINEERING	130,360					130,360
5342.000: CONTRACT- OUTSIDE HELP		3,900,000	205,000			4,105,000
Total	130,360	3,900,000	205,000			4,235,360

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER

Contact Heather Thomas

Type Maintenance

Useful Life 50 years

Category 529590 SANITARY SEWER C

Priority Critical

Status Active

Total Project Cost: \$2,000,000

Project # 59018001
Project Name Sanitary Sewer Manhole Rehabilitation Project

Division SANITARY SEWER

Object

Location

Description

Full project scope not yet developed, it is estimated that over 4,000 VF of MH to be rehabilitated.

Fox Estimate on Project Cost \$2M.

Fox Estimate to start design April 2022 with bidding in July 2022. Construction in FY 23.

City considering extension request for following schedule:

Engineering, Planning, Design in FY24

Construction from Fall 2024-Fall 2025 with 80/20 FY Split of Construction Costs

Justification

IDNR Consent Requirement, will need to request a compliance extension from Iowa DNR to delay to the timeframe shown.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Planning&Design			160,000			160,000
Maintenance				1,472,000	368,000	1,840,000
Total			160,000	1,472,000	368,000	2,000,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
616 - SAN SWR REHAB			160,000	1,472,000	368,000	2,000,000
Total			160,000	1,472,000	368,000	2,000,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5233.000: ENGINEERING			160,000			160,000
5342.000: CONTRACT- OUTSIDE HELP				1,472,000	368,000	1,840,000
Total			160,000	1,472,000	368,000	2,000,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER

Contact Heather Thomas

Project # **SWR 5000 004**
Project Name **Air Compressor - Sewer Depts**

Type Equipment

Useful Life 10 years

Category 520590 WPCP EXP-SANITAR

Division SANITARY SEWER

Object 5749.000 OTHER CAPITAL EQ

Priority Critical

Location

Status Active

Total Project Cost: \$20,000

Description

60-40% SPLIT SAN / STM FUNDS.

This is a 185 CFM portable air compressor used by the sewer department. This is to replace an existing Atlas Copco Air Compressor that was purchased in 2005. When the sewer department gets new, the old Atlas will be given to the Street department.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				20,000		20,000
Total				20,000		20,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				12,000		12,000
740/741 - STORM WATER				8,000		8,000
Total				20,000		20,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				20,000		20,000
Total				20,000		20,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER

Contact Heather Thomas

Type Equipment

Useful Life 10 years

Category 520590 WPCP EXP-SANITAR

Priority Critical

Status Active

Total Project Cost: \$30,000

Project # SWR 5000 008

Project Name TV Transporter - Sewer Depts

Division SANITARY SEWER

Object 5749.000 OTHER CAPITAL EQ

Location

Description

60/40 Split San/Stm

This is to replace the TV Transporter that is a part of the City's EnviroSight Television Inspection System. The system is within the City's 2017 Ford Transit Truck (Asset 7038).

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				30,000		30,000
Total				30,000		30,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				18,000		18,000
740/741 - STORM WATER				12,000		12,000
Total				30,000		30,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				30,000		30,000
Total				30,000		30,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER

Contact Heather Thomas

Project # VEH 9000 001
Project Name 1 Ton Dump Truck #223

Type Equipment

Useful Life 10 years

Category 520590 WPCP EXP-SANITAR

Division SANITARY SEWER

Object 5749.000 OTHER CAPITAL EQ

Priority Critical

Location

Status Active

Total Project Cost: \$29,600

Description

60/40 split SAN/STM

Got pushed back from FY21. It has been ordered through Karl, anticipate delivery in FY22.

This replaces a 2007 Ford F350 One-Ton Cab & Chassis Truck w/ Omaha Std Heavy Duty Platform (Sewer Assets 6484, 6506).

Old truck will go to WPC.

Estimated \$40,000 includes truck and hoist.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	29,600					29,600
Total	29,600					29,600

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND	17,760					17,760
740/741 - STORM WATER	11,840					11,840
Total	29,600					29,600

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000	29,600					29,600
Total	29,600					29,600

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER

Contact Heather Thomas

Project # VEH 9000 002
Project Name 3/4 Ton Pickup, W/ 4X4

Type Equipment

Useful Life 10 years

Category 520590 WPCP EXP-SANITAR

Division SANITARY SEWER

Object 5749.000 OTHER CAPITAL EQ

Priority Critical

Location

Status Active

Total Project Cost: \$35,000

Description

60/40 split SAN/STM

Plan to replace asset #6894, a 2015 Ford F250 SD w/ trade-in.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				35,000		35,000
Total				35,000		35,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				21,000		21,000
740/741 - STORM WATER				14,000		14,000
Total				35,000		35,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				35,000		35,000
Total				35,000		35,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER

Contact Heather Thomas

Type Equipment

Useful Life 15 years

Category 520590 WPCP EXP-SANITAR

Priority Important

Status Active

Total Project Cost: \$95,000

Project # VEH 9000 003

Project Name Backhoe

Division SANITARY SEWER

Object 5749.000 OTHER CAPITAL EQ

Location

Description

60/40 split SAN/STM

To update existing equipment. City has a 1997 Case 580 Super L Backhoe w/ Extendahoe (asset 4038). Vendor won't take the 1997 as a trade-in as it is not 4-wheel assist. City plans to keep old backhoe and utilize the vibratory compactor with it for the sanitary/storm sewer departments.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		95,000				95,000
Total		95,000				95,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		57,000				57,000
740/741 - STORM WATER		38,000				38,000
Total		95,000				95,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		95,000				95,000
Total		95,000				95,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER

Contact Heather Thomas

Project # VEH 9000 012
Project Name Jet Vacuum Truck

Type Equipment
Useful Life 12 years
Category 520590 WPCP EXP-SANITAR

Division SANITARY SEWER

Object 5749.000 OTHER CAPITAL EQ

Priority Critical

Location

Status Active

Total Project Cost: \$475,000

Description
60/40 split SAN/STM 12/21 update - pushed project back so it is all in FY23 instead of previous 50/50 split between FY22/FY23. Self contained unit that allows vacuuming debris up (ie from inside manholes). Existing equipment is 2011 Vactor 2100 Plus Model 2110916 (asset 6757) that was obtained in 2010. City has a hydro excavation kit attachment purchased in 2020. City working with Macqueen Equipment. City has not determined whether we desire to trade in old equipment.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		475,000				475,000
Total		475,000				475,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		285,000				285,000
740/741 - STORM WATER		190,000				190,000
Total		475,000				475,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		475,000				475,000
Total		475,000				475,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER

Contact Heather Thomas

Project # VEH 9000 016
Project Name Small Jet Truck

Type Equipment
Useful Life 15 years
Category 528590 WPCP EXP-SANITAR
Priority Important
Status Active

Division SANITARY SEWER

Object 5749.000 OTHER CAPITAL EQ

Location

Total Project Cost: \$100,000

Description

60/40 split SAN/STM

Contains simple water jet. Used in flushing and dyeing applications. Easier to use this equipment than larger during cold weather (freezing temps).

Will replace asset 5645, a 1989 Jet Truck Mounted On a 1989 GMC base. Will either trade or send old equipment to surplus.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			100,000			100,000
Total			100,000			100,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			60,000			60,000
740/741 - STORM WATER			40,000			40,000
Total			100,000			100,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			100,000			100,000
Total			100,000			100,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER

Contact Heather Thomas

Project # VEH 9000 017

Project Name Small Pickup

Type Equipment

Useful Life 10 years

Category 528590 WPCP EXP-SANITAR

Division SANITARY SEWER

Object 5749.000 OTHER CAPITAL EQ

Priority Very Important

Location

Status Active

Total Project Cost: \$20,900

Description

60/40 split SAN/STM

12/21 Update HAT - Pushed from CIP FY21 to FY22. Has been ordered but City has not taken delivery. Hope to have prior to end of FY22.

Used as a truck for locating utilities. Will replace asset 6256, a 2005 Ford Ranger XLT that was handed down from Utility Dept.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	20,900					20,900
Total	20,900					20,900

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND	12,540					12,540
740/741 - STORM WATER	8,360					8,360
Total	20,900					20,900

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000	20,900					20,900
Total	20,900					20,900

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER LIFT ST

Contact

Type Equipment

Useful Life 15 years

Category 520590 WPCP EXP-SANITAR

Priority Critical

Status Active

Project # LEN 3500 001

Project Name PUMP #1 REPLACEMENT

Division SANITARY SEWER

Object 5718.590 SABUTART SEWER-

Location 2003500

Total Project Cost: \$3,800

Description

REPLACED 1994 AS PART OF THE LENNOX EXPANSION. 1994 PURCHASE PRICE: \$2300 - REPLACED IN 2008 FOR \$3,800.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				3,800		3,800
Total				3,800		3,800

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				3,800		3,800
Total				3,800		3,800

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5718.590: SANITARY SEWER- LIFT STATION				3,800		3,800
Total				3,800		3,800

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER LIFT ST

Contact

Type Equipment

Useful Life 15 years

Category 520590 WPCP EXP-SANITAR

Priority Critical

Status Active

Project # LEN 3500 002

Project Name PUMP #2 REPLACEMENT

Division SANITARY SEWER

Object 5718.590 SABUTART SEWER-

Location 2003500

Total Project Cost: \$3,800

Description

REPLACED 1994 AS PART OF THE LENNOX EXPANSION. 1994 PURCHASE PRICE: \$2300. REPLACED IN 2008 FOR \$3,800.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				3,800		3,800
Total				3,800		3,800

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				3,800		3,800
Total				3,800		3,800

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5718.590: SANITARY SEWER- LIFT STATION				3,800		3,800
Total				3,800		3,800

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER LIFT ST

Contact

Type Maintenance

Useful Life 10 years

Category 520590 WPCP EXP-SANITAR

Priority Critical

Status Active

Total Project Cost: \$8,000

Project # MAI 1000 001

Project Name SEAL, CAULK, & PAINT BLOCK

Division SANITARY SEWER

Object 5410.590 REPAIRS/MAINT SA

Location 2001000

Description

PAINT OUTSIDE AND EQUIPMENT INSIDE COST: \$2700 in 1995

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance		8,000				8,000
Total		8,000				8,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		8,000				8,000
Total		8,000				8,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5410.590: REPAIRS /MAINT SANITARY SWR LIFT STATION		8,000				8,000
Total		8,000				8,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER LIFT ST

Contact

Type Equipment

Useful Life 40 years

Category 520590 WPCP EXP-SANITAR

Priority Critical

Status Active

Project # MAI 1000 002

Project Name PUMP #1 REPLACEMENT-E MAIN LIFT STATION

Division SANITARY SEWER

Object 5765.000 LIFT STATIONS >5,0

Location 2001000

Total Project Cost: \$30,000

Description

PURCHASED IN 1974. To replace with Flygt Wet pit-Drypit pumps, new valves and piping changes. Project estimated at \$16000 per pump.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			30,000			30,000
Total			30,000			30,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			30,000			30,000
Total			30,000			30,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5765.000: LIFT STATIONS =>5,000			30,000			30,000
Total			30,000			30,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER LIFT ST

Contact

Type Maintenance

Useful Life 10 years

Category 520590 WPCP EXP-SANITAR

Priority Critical

Status Active

Total Project Cost: \$3,000

Project # MAI 1000 003

Project Name PUMP #1 REBUILD

Division SANITARY SEWER

Object

Location 2001000

Description

Rebuild in 1995 for \$3000

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance				3,000		3,000
Total				3,000		3,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				3,000		3,000
Total				3,000		3,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5614.590: OPERATING SUPPLY - LIFT STATIONS				3,000		3,000
Total				3,000		3,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER LIFT ST

Contact

Type Equipment

Useful Life 40 years

Category 520590 WPCP EXP-SANITAR

Priority Critical

Status Active

Total Project Cost: \$30,000

Project # MAI 1000 004

Project Name PUMP #2 REPLACEMENT-E MAIN LIFT STATION

Division SANITARY SEWER

Object 5765.000 LIFT STATIONS >5,0

Location 2001000

Description

PURCHASED IN 1974. EST COST \$6,000

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			30,000			30,000
Total			30,000			30,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			30,000			30,000
Total			30,000			30,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5765.000: LIFT STATIONS =>5,000			30,000			30,000
Total			30,000			30,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER LIFT ST

Contact

Type Equipment

Useful Life 15 years

Category 520590 WPCP EXP-SANITAR

Priority Critical

Status Active

Total Project Cost: \$40,000

Project # MAI 1000 007

Project Name TELEMETRY UPGRADE-E MAIN SIFT STATION

Division SANITARY SEWER

Object 5765.000 LIFT STATIONS >5,0

Location 2001000

Description

RADIO TELEMETRY PURCHASED IN 2003 FOR \$18,000. RADIO UPGRADE=\$13000

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		25,000				25,000
Total		25,000				25,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		25,000				25,000
Total		25,000				25,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5765.000: LIFT STATIONS =>5,000		25,000				25,000
Total		25,000				25,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER LIFT ST

Contact

Type Equipment

Useful Life 15 years

Category 520590 WPCP EXP-SANITAR

Priority Critical

Status Active

Total Project Cost: \$4,200

Project # MAI 1000 008

Project Name LEVEL CONTROLLER

Division SANITARY SEWER

Object 5718.590 SABUTART SEWER-

Location 2001000

Description

Purchased in 2002 for \$1800. FAILURE IN SEPT. 2009 - REPLACED FOR \$2,100.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				2,100		2,100
Total				2,100		2,100

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				2,100		2,100
Total				2,100		2,100

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5718.590: SANITARY SEWER- LIFT STATION				2,100		2,100
Total				2,100		2,100

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER LIFT ST

Contact

Type Maintenance

Useful Life 15 years

Category 520590 WPCP EXP-SANITAR

Priority Critical

Status Active

Total Project Cost: \$8,000

Project # MAR 2000 005

Project Name ELECTRICAL PANEL MAINTENANCE

Division SANITARY SEWER

Object

Location 2002000

Description

This was done as a part of the telemetry upgrade In 2002

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance		8,000				8,000
Total		8,000				8,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		8,000				8,000
Total		8,000				8,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5614.590: OPERATING SUPPLY - LIFT STATIONS		8,000				8,000
Total		8,000				8,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER LIFT ST

Contact

Type Equipment

Useful Life 20 years

Category 520590 WPCP EXP-SANITAR

Priority Critical

Status Active

Total Project Cost: \$3,200

Project # MAR 2000 008

Project Name SPARE PUMP

Division SANITARY SEWER

Object

Location 2002000

Description

Spare pump to provide system maintenance. New Purchase 10/1/2004 COST: \$3200

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings					3,200	3,200
Total					3,200	3,200

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND					3,200	3,200
Total					3,200	3,200

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5718.590: SANITARY SEWER- LIFT STATION					3,200	3,200
Total					3,200	3,200

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 *thru* FY '26

Department SANITARY SEWER LIFT ST

Contact

Type Maintenance

Useful Life 10 years

Category 520590 WPCP EXP-SANITAR

Priority Critical

Status Active

Project # ROL 4000 009

Project Name LIFT STATION BLDG REPAIR

Division SANITARY SEWER

Object 5410.590 REPAIRS/MAINT SA

Location 2004000

Description

Repair to the floor of the lift station enclosure

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance		50,000				50,000
Total		50,000				50,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		50,000				50,000
Total		50,000				50,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER LIFT ST

Contact

Type Equipment

Useful Life 15 years

Category 520590 WPCP EXP-SANITAR

Priority Critical

Status Active

Total Project Cost: \$4,000

Project # SUM 6000 001

Project Name PUMP #1 REPLACEMENT

Division SANITARY SEWER

Object

Location 2006000

Description

Purchased in 1988 for \$4000. PURCHASED ON 10-1-07. INSTALLED 3-09

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			4,000			4,000
Total			4,000			4,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			4,000			4,000
Total			4,000			4,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5718.590: SANITARY SEWER- LIFT STATION			4,000			4,000
Total			4,000			4,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER LIFT ST

Contact

Type Equipment

Useful Life 15 years

Category 520590 WPCP EXP-SANITAR

Priority Critical

Status Active

Total Project Cost: \$4,000

Project # SUM 6000 003

Project Name PUMP #2 REPLACEMENT

Division SANITARY SEWER

Object

Location 2006000

Description

Purchased in 1988 for \$4000. PURCHASED ON 10-1-07. INSTALLED 3-09

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			4,000			4,000
Total			4,000			4,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			4,000			4,000
Total			4,000			4,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5718.590: SANITARY SEWER- LIFT STATION			4,000			4,000
Total			4,000			4,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER LIFT ST

Contact

Type Equipment

Useful Life 30 years

Category 520590 WPCP EXP-SANITAR

Priority Critical

Status Active

Total Project Cost: \$75,000

Project # SWR 5000 002

Project Name REPLACE 50KW PORT. GENERATOR-SANITARY SEWERS

Division SANITARY SEWER

Object 5765.000 LIFT STATIONS >5,0

Location 2005000

Description

SEE WPCP FOR PREVENTIVE MAINTENANCE . PURCHASED IN 1988 FOR \$17,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			75,000			75,000
Total			75,000			75,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			75,000			75,000
Total			75,000			75,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5765.000: LIFT STATIONS =>5,000			75,000			75,000
Total			75,000			75,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER LIFT ST

Contact

Type Maintenance

Useful Life 10 years

Category 520590 WPCP EXP-SANITAR

Priority Critical

Status Active

Project # TUR 7000 001

Project Name PAINT, SEAL, CAULK, & PAINT ROOF-TURNER LIFT STATI

Division SANITARY SEWER

Object 5410.590 REPAIRS/MAINT SA

Location 2007000

Total Project Cost: \$10,000

Description

INCLUDES - PAINTING INSIDE PIPING, OUTSIDE BLOCK & ROOF, CAULKING OF JOINTS. LAST COMPLETED IN 1995 FOR \$6,000. WILL NOT BE DONE UNTIL AFTER THE LIFT STATION PUMPS AND PIPING REPLACED.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance		10,000				10,000
Total		10,000				10,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		10,000				10,000
Total		10,000				10,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5410.590: REPAIRS /MAINT SANITARY SWR LIFT STATION		10,000				10,000
Total		10,000				10,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER LIFT ST

Contact

Type Maintenance

Useful Life 10 years

Category 520590 WPCP EXP-SANITAR

Priority Critical

Status Active

Total Project Cost: \$8,000

Project # TUR 7000 013

Project Name ELECTRICAL PANEL MAINTENANCE-TURNER LIFT STATI

Division SANITARY SEWER

Object 5765.000 LIFT STATIONS >5,0

Location 2007000

Description

LAST REBUILD WAS IN 1999 FOR \$6,000. UPGRADE IN 2009 CONST. PROJECT

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance		8,000				8,000
Total		8,000				8,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		8,000				8,000
Total		8,000				8,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5765.000: LIFT STATIONS =>5,000		8,000				8,000
Total		8,000				8,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER LIFT ST

Contact

Type Equipment

Useful Life 15 years

Category 520590 WPCP EXP-SANITAR

Priority Critical

Status Active

Project # TUR 7000 014

Project Name RADIO TELEMETRY SYSTEM-TURNER LIFT STATION

Division SANITARY SEWER

Object 5765.000 LIFT STATIONS >5,0

Location 2007000

Total Project Cost: \$18,000

Description

RADIO TELEMETRY PURCHASED IN 1999 FOR \$18,000. UPGRADE IN 2009 CONST. PROJECT

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			18,000			18,000
Total			18,000			18,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			18,000			18,000
Total			18,000			18,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5765.000: LIFT STATIONS =>5,000			18,000			18,000
Total			18,000			18,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER LIFT ST

Contact

Type Equipment

Useful Life 15 years

Category 520590 WPCP EXP-SANITAR

Priority Critical

Status Active

Total Project Cost: \$1,800

Project # TUR 7000 016

Project Name SIPHON FLOW METER

Division SANITARY SEWER

Object 5718.590 SABUTART SEWER-

Location 2007000

Description

INSTALLED IN PROJECT 2009

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				1,800		1,800
Total				1,800		1,800

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				1,800		1,800
Total				1,800		1,800

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5718.590: SANITARY SEWER- LIFT STATION				1,800		1,800
Total				1,800		1,800

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER LIFT ST

Contact

Type Equipment

Useful Life 15 years

Category 520590 WPCP EXP-SANITAR

Priority Critical

Status Active

Total Project Cost: \$1,800

Project # TUR 7000 017

Project Name SIPHON WETWELL METER

Division SANITARY SEWER

Object

Location 2007000

Description

INSTALLED IN PROJECT 2009

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				1,800		1,800
Total				1,800		1,800

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				1,800		1,800
Total				1,800		1,800

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5718.590: SANITARY SEWER- LIFT STATION				1,800		1,800
Total				1,800		1,800

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER LIFT ST

Contact

Type Equipment

Useful Life 15 years

Category 520590 WPCP EXP-SANITAR

Priority Critical

Status Active

Total Project Cost: \$4,000

Project # TUR 7000 018

Project Name ACTUATOR/ WEIR GATE

Division SANITARY SEWER

Object

Location 2007000

Description

INSTALLED IN PROJECT 2009

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				4,000		4,000
Total				4,000		4,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				4,000		4,000
Total				4,000		4,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5718.590: SANITARY SEWER- LIFT STATION				4,000		4,000
Total				4,000		4,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER LIFT ST

Contact

Type Equipment

Useful Life 15 years

Category 520590 WPCP EXP-SANITAR

Priority Critical

Status Active

Total Project Cost: \$4,000

Project # TUR 7000 019

Project Name ACTUATOR/PLANT GATE

Division SANITARY SEWER

Object

Location 2007000

Description

INSTALLED IN PROJECT 2009

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				4,000		4,000
Total				4,000		4,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				4,000		4,000
Total				4,000		4,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5718.590: SANITARY SEWER- LIFT STATION				4,000		4,000
Total				4,000		4,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER LIFT ST

Contact

Type Maintenance

Useful Life 20 years

Category 520590 WPCP EXP-SANITAR

Priority Critical

Status Active

Project # YMC 9500 001
Project Name PAINT INTERIOR

Division SANITARY SEWER

Object

Location 2009500

Total Project Cost: \$4,950

Description

SANDBLAST DRY WELL AND PAINT EQUIPMENT. BID AS PART OF PLANT PAINTING PROJECT. PAINTED IN 2005

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance				4,950		4,950
Total				4,950		4,950

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				4,950		4,950
Total				4,950		4,950

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5410.590: REPAIRS /MAINT SANITARY SWR LIFT STATION				4,950		4,950
Total				4,950		4,950

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER LIFT ST

Contact

Type Equipment

Useful Life 20 years

Category 520590 WPCP EXP-SANITAR

Priority Critical

Status Active

Total Project Cost: \$10,000

Project # YMC 9500 004

Project Name PUMP #1 REPLACEMENT -YMCA LIFT STATION

Division SANITARY SEWER

Object 5765.000 LIFT STATIONS >5,0

Location 2009500

Description

REPLACED IN DECEMBER OF 2002 FOR \$10,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		10,000				10,000
Total		10,000				10,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		10,000				10,000
Total		10,000				10,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5765.000: LIFT STATIONS =>5,000		10,000				10,000
Total		10,000				10,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER LIFT ST

Contact

Type Equipment

Useful Life 20 years

Category 520590 WPCP EXP-SANITAR

Priority Critical

Status Active

Total Project Cost: \$10,000

Project # YMC 9500 006

Project Name PUMP #2 REPLACEMENT-YMCA LIFT STATION

Division SANITARY SEWER

Object 5765.000 LIFT STATIONS >5,0

Location 2009500

Description

REPLACED IN DECEMBER OF 2002 FOR \$10,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		10,000				10,000
Total		10,000				10,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		10,000				10,000
Total		10,000				10,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5765.000: LIFT STATIONS =>5,000		10,000				10,000
Total		10,000				10,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER LIFT ST

Contact

Type Equipment

Useful Life 20 years

Category 520590 WPCP EXP-SANITAR

Priority Critical

Status Active

Project # YMC 9500 008

Project Name PUMP #3 REPLACEMENT-YMCA LIFT STATION

Division SANITARY SEWER

Object 5765.000 LIFT STATIONS >5,0

Location 2009500

Total Project Cost: \$10,000

Description

PUMPS ARE FAILING, NEW MODEL REQUIRES SOME PIPING CHANGES. COST: \$10000 PURCHASE DATE: 12/1/2002 MFG YEAR: 1974 PURCHASE PRICE: \$10000

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		10,000				10,000
Total		10,000				10,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		10,000				10,000
Total		10,000				10,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5765.000: LIFT STATIONS =>5,000		10,000				10,000
Total		10,000				10,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department SANITARY SEWER LIFT ST

Contact

Type Equipment

Useful Life 30 years

Category 520590 WPCP EXP-SANITAR

Priority Critical

Status Active

Total Project Cost: \$80,000

Project # YMC 9500 011

Project Name STANDBY GEN. REPLACEMENT-YMCA LIFT STATION

Division SANITARY SEWER

Object 5765.000 LIFT STATIONS >5,0

Location 2009500

Description

PURCHASED IN 1989 FOR \$16,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		80,000				80,000
Total		80,000				80,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		80,000				80,000
Total		80,000				80,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5765.000: LIFT STATIONS =>5,000		80,000				80,000
Total		80,000				80,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STORM SEWER LIFT STATI

Contact

Type Maintenance

Useful Life 20 years

Category 510531 STRM SEWER UTLT

Priority Critical

Status Active

Total Project Cost: \$85,000

Project # 18A 5910 001

Project Name MAJ REBUILD DISCHARG PUMP # 1-18TH AVE STATION

Division STORM WATER

Object 5765.000 LIFT STATIONS >5,0

Location 2005910

Description

MAJOR REBUILD INCLUDES REMOVAL, SEALS, BEARINGS AND O-RINGS. WORK TO BE DONE BY OUTSIDE CONTRACTOR. COST: \$8000 LAST DONE IN 1998. MAJOR REBUILD TO BE DONE IN 2011.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance			50,000			50,000
Total			50,000			50,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
740/741 - STORM WATER			50,000			50,000
Total			50,000			50,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5765.000: LIFT STATIONS =>5,000			50,000			50,000
Total			50,000			50,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STORM SEWER LIFT STATI

Contact

Type Equipment

Useful Life 15 years

Category 510531 STRM SEWER UTLT

Priority Critical

Status Active

Total Project Cost: \$35,000

Project # 18A 5910 011

Project Name TELEMETRY-18TH AVE STATION

Division STORM WATER

Object 5765.000 LIFT STATIONS >5,0

Location 2005910

Description

PURCHASED IN 1998 FOR \$17,000. UPGRADE RADIO AND CONNECTION TO PLC. DID NOT GET COMPLETED IN FY 2009, SO WAS IN FY2010 BUDGET. INCLUDED PROGRAMMING OF SLC500 PLC @ 18AV AND INSTALLTION OF ANTENNA @ PRELIM, COST \$19,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		35,000				35,000
Total		35,000				35,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
740/741 - STORM WATER		35,000				35,000
Total		35,000				35,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5765.000: LIFT STATIONS =>5,000		35,000				35,000
Total		35,000				35,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STORM SEWER LIFT STATI

Contact

Type Equipment

Useful Life 20 years

Category 510531 STRM SEWER UTLT

Priority Critical

Status Active

Total Project Cost: \$10,000

Project # 18A 5910 012

Project Name REPLACE DRAIN MH PUMP # 1-18TH AVE STATION

Division STORM WATER

Object 5765.000 LIFT STATIONS >5,0

Location 2005910

Description

PURCHASED IN 1998 FOR \$7,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		10,000				10,000
Total		10,000				10,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
740/741 - STORM WATER		10,000				10,000
Total		10,000				10,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5765.000: LIFT STATIONS =>5,000		10,000				10,000
Total		10,000				10,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STORM SEWER LIFT STATI

Contact

Type Equipment

Useful Life 20 years

Category 510531 STRM SEWER UTLT

Priority Critical

Status Active

Total Project Cost: \$10,000

Project # 18A 5910 013

Project Name REPLACE DRAIN MH PUMP # 2-18TH AVE STATION

Division STORM WATER

Object 5765.000 LIFT STATIONS >5,0

Location 2005910

Description

PURCHASED IN 1998 FOR \$7,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		10,000				10,000
Total		10,000				10,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
740/741 - STORM WATER		10,000				10,000
Total		10,000				10,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5765.000: LIFT STATIONS =>5,000		10,000				10,000
Total		10,000				10,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STORM SEWER LIFT STATI

Contact

Type Maintenance

Useful Life 10 years

Category 510531 STRM SEWER UTLT

Priority Critical

Status Active

Total Project Cost: \$10,000

Project # 18A 5910 014

Project Name SEAL, CAULK & PAINT-18TH AVE STATION

Division STORM WATER

Object 5410.531 REPAIRS/MAINT ST

Location 2005910

Description

PAINT STATION-INSIDE AND OUT

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance		10,000				10,000
Total		10,000				10,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
740/741 - STORM WATER		10,000				10,000
Total		10,000				10,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5410.531: REPAIRS / MAINT STORM SWR LIFT STATION		10,000				10,000
Total		10,000				10,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STORM SEWER LIFT STATI

Contact

Type Equipment

Useful Life 10 years

Category 510531 STRM SEWER UTLT

Priority Critical

Status Active

Total Project Cost: \$8,000

Project # 18A 5910 018

Project Name AIR CONDITIONING UNIT-1 NORTH

Division STORM WATER

Object 5765.000 LIFT STATIONS >5,0

Location 2005910

Description

AIR CONDITIONING UNIT AT NORTH END OF MOTOR CONTROL ENCLOSURE

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	8,000					8,000
Total	8,000					8,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
740/741 - STORM WATER	8,000					8,000
Total	8,000					8,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5765.000: LIFT STATIONS =>5,000	8,000					8,000
Total	8,000					8,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STORM SEWER LIFT STATI

Contact

Type Equipment

Useful Life 10 years

Category 510531 STRM SEWER UTLT

Priority Critical

Status Active

Total Project Cost: \$8,000

Project # 18A 5910 019

Project Name AIR CONDITIONING UNIT-2 SOUTH

Division STORM WATER

Object 5765.000 LIFT STATIONS >5,0

Location 2005910

Description

AIR CONDITIONING UNIT AT SOUTH END OF MOTOR CONTROL ENCLOSURE

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	8,000					8,000
Total	8,000					8,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
740/741 - STORM WATER	8,000					8,000
Total	8,000					8,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5765.000: LIFT STATIONS =>5,000	8,000					8,000
Total	8,000					8,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STORM SEWER LIFT STATI

Contact

Type Unassigned

Useful Life 20 years

Category 0011010 GEN'L-POLICE AD

Priority Not Applicable

Status Active

Total Project Cost: \$50,000

Project # 18A 5910 020

Project Name WET WELL CLEANING

Division STORM WATER

Object 5410.531 REPAIRS/MAINT ST

Location 2005910

Description

Removal of sand build up

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance		50,000				50,000
Total		50,000				50,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
740/741 - STORM WATER		50,000				50,000
Total		50,000				50,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5410.531: REPAIRS / MAINT STORM SWR LIFT STATION		50,000				50,000
Total		50,000				50,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STORM SEWER LIFT STATI

Contact

Type Improvement

Useful Life 20 years

Category 510531 STRM SEWER UTLT

Priority Very Important

Status Active

Total Project Cost: \$437,000

Project # RIV 5900 000

Project Name RIVERVIEW STORMWATER PROJECT 2012

Division WPC-PLANT

Object 5765.000 LIFT STATIONS >5,0

Location

Description

This project will include the addition of a mechanical screen and a manual screen that can be taken in and out of service. Also, the genset and transfer switch from Prelim will be set here and the pump motor starters will be replaced. Will also include the replacement of the Motor Control Center.

Justification

These improvements will help ensure reliable operation of this pump station, and with the addition of the mechanical screen and genset, staffing requirements to tend to this station during emergency situations will be relieved.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction	212,000					212,000
Total	212,000					212,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
740/741 - STORM WATER	212,000					212,000
Total	212,000					212,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5765.000: LIFT STATIONS =>5,000	212,000					212,000
Total	212,000					212,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STORM SEWER LIFT STATI

Contact

Type Maintenance

Useful Life 10 years

Category 510531 STRM SEWER UTLT

Priority Critical

Status Active

Total Project Cost: \$4,000

Project # RIV 5900 001

Project Name SEAL, CAULK, & PAINT ROOF

Division STORM WATER

Object 5410.531 REPAIRS/MAINT ST

Location 2005900

Description

painted in 1995 for \$2000. PAINT OUTSIDE WALLS, ROOF (INSIDE AND OUT)

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance		4,000				4,000
Total		4,000				4,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
740/741 - STORM WATER		4,000				4,000
Total		4,000				4,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5410.531: REPAIRS / MAINT STORM SWR LIFT STATION		4,000				4,000
Total		4,000				4,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STORM SEWER LIFT STATI

Contact

Type Maintenance

Useful Life 10 years

Category 510531 STRM SEWER UTLT

Priority Critical

Status Active

Total Project Cost: \$10,000

Project # RIV 5900 007

Project Name PUMP #2 REBUILD MOTOR

Division STORM WATER

Object

Location 2005900

Description

REBUILT IN 1994.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance		10,000				10,000
Total		10,000				10,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
740/741 - STORM WATER		10,000				10,000
Total		10,000				10,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5410.531: REPAIRS / MAINT STORM SWR LIFT STATION		10,000				10,000
Total		10,000				10,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STORM SEWER LIFT STATI

Contact

Type Equipment

Useful Life 10 years

Category 510531 STRM SEWER UTLT

Priority Critical

Status Active

Total Project Cost: \$10,000

Project # RIV 5900 033

Project Name STANDBY GENSET REBUILD

Division STORM WATER

Object 5765.000 LIFT STATIONS >5,0

Location 2005000

Description

GENERATOR AND TRANSFER SWITCH TAKEN FROM PRELIM BLDG AND INSTALLED MARCH 2013

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			10,000			10,000
Total			10,000			10,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
740/741 - STORM WATER			10,000			10,000
Total			10,000			10,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5765.000: LIFT STATIONS =>5,000			10,000			10,000
Total			10,000			10,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STORM SEWER LIFT STATI

Contact

Type Equipment

Useful Life 30 years

Category 510531 STRM SEWER UTLT

Priority Critical

Status Active

Total Project Cost: \$75,000

Project # SWR 5000 012

Project Name REPLACE 250KW GENERATOR-SEWER

Division STORM WATER

Object 5765.000 LIFT STATIONS >5,0

Location 2005000

Description

PORTABLE GENERATOR USED TO POWER RIVERVIEW PARK LIFT STATION PURCHASED IN 1988 FOR \$20,000. THIS UNIT HAS BEEN REPLACED WITH THE OLD PRELIM GENSET AND TRANSFER SWITCH INSTALLED 9-14 AS A FIXED UNIT

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				75,000		75,000
Total				75,000		75,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
740/741 - STORM WATER				75,000		75,000
Total				75,000		75,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5765.000: LIFT STATIONS =>5,000				75,000		75,000
Total				75,000		75,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STORM WATER

Contact Heather Thomas

Type Maintenance

Useful Life

Category 510531 STRM SEWER UTLT

Priority Not Applicable

Status Active

Total Project Cost: \$670,000

Project # 53107005A

Project Name STORM WATER EMERGENCY REPAIRS

Division STORM WATER

Object 5777.000 STORM SEWERS

Location 2005600

Description

REPAIR OF STORM SEWERS THAT NEED WORK AND CAN'T WAIT TILL ITS SCHEDULE.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance	50,000	50,000	50,000	50,000	50,000	250,000
Total	50,000	50,000	50,000	50,000	50,000	250,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
740/741 - STORM WATER	50,000	50,000	50,000	50,000	50,000	250,000
Total	50,000	50,000	50,000	50,000	50,000	250,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5342.000: CONTRACT- OUTSIDE HELP	50,000					50,000
Total	50,000					50,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STORM WATER

Contact Heather Thomas

Type Improvement

Useful Life 20 years

Category 510531 STRM SEWER UTLT

Priority Critical

Status Active

Total Project Cost: \$1,800,000

Project # P100

Project Name Dredging & Installing Settling Ponds

Division STORM WATER

Object 5777.000 STORM SEWERS

Location

Description

Dredging Merle Hibbs and 6th ponds and installing settling ponds

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance					600,000	600,000
Total					600,000	600,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
740/741 - STORM WATER					600,000	600,000
Total					600,000	600,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000					600,000	600,000
Total					600,000	600,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STORM WATER

Contact Heather Thomas

Type Improvement

Useful Life 50 years

Category 510531 STRM SEWER UTLT

Priority Critical

Status Active

Total Project Cost: \$3,450,000

Project # P200
Project Name 4th St/Meadow Ln. Storm Sewer

Division STORM WATER

Object 5340.200 CONTRACT - OTHE

Location

Description

New storm sewer along 4th St. from Meadow Ln. to High St.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction	3,000,000					3,000,000
Total	3,000,000					3,000,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
740/741 - STORM WATER	3,000,000					3,000,000
Total	3,000,000					3,000,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STORM WATER

Contact Heather Thomas

Type Improvement

Useful Life 30 years

Category 510531 STRM SEWER UTLT

Priority Critical

Status Active

Total Project Cost: \$100,000

Project #	P400
Project Name	SIP - E Boone 15th / 16th Ave

Division

Object

Location

Description
In house design to get rid of underground storm sewer run - install valley gutters

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction		100,000				100,000
Total		100,000				100,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
363- 2021 GO BOND		100,000				100,000
Total		100,000				100,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5342.000: CONTRACT- OUTSIDE HELP		100,000				100,000
Total		100,000				100,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STREET

Contact Heather Thomas

Project # **E REPEATER**
Project Name **Repeater at High Street Tower (for radio coms)**

Type Equipment

Useful Life 5 years

Category 1102010 RUT-REVENUE AC

Division STREET

Object

Priority Important

Location

Status Active

Total Project Cost: \$7,000

Description

The existing repeater @ High Street belonging to the City Public Works has been end of lifed by the manufacturer, we can continue to support it for approx. 3-5 years, but as time goes on parts will be harder and harder to come by. I would like to start talking about replacing/upgrading the repeater sooner rather than later given current supply/demand issues. (Unsure when this statement was first made - HAT)

We recently replaced the Community Schools Transit repeater and the cost was just shy of \$7000 and that equipment, a Tait TB9000 repeater (100w and DMR capable) is what Dave would suggest for replacing the Harris MASTR III that is current in use.

Talked to Dave D 12/2021, repeater seems to be working at High St (on water tower). Use for streets, sewer radio communications

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				7,000		7,000
Total				7,000		7,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$				7,000		7,000
Total				7,000		7,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				7,000		7,000
Total				7,000		7,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STREET

Contact Heather Thomas

Type Equipment

Useful Life 10 years

Category 1102010 RUT-STR MAINTEN

Priority Critical

Status Active

Total Project Cost: \$4,054,782

Project # E3510

Project Name Dump Truck

Division STREET

Object 5749.000 OTHER CAPITAL EQ

Location STREET GARAGE

Description

Replacement unit for existing dump truck w/ snow plow and sander equipped.

Note one of the FY22 trucks was paid for in FY21 - so this has been updated to shown 3 trucks in FY21 and only one in FY22. ~HAT 12/03/21

Existing trucks to be replaced in FY23 are both 2005 Internationals.

Existing trucks to be replaced in FY24 are a 2009 and 2011 International.

Existing trucks to be replaced in FY 25 are a 2012 and 2013 International.

Existing trucks to be replaced in FY 26 are a 2014 and 2015 International.

Existing truck to be replaced in FY 27 is a 2016 International.

Existing trucks to be replaced in FY 28 are both 2018 Internationals.

Note - The RDS (more expensive dump) truck is a 2021.

Justification

Street Department desires a 7-8 year rotation. If we maintain replacement of 2 trucks/year - we will get to a 10 year life in FY26.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	152,957	320,000	330,000	340,000	350,000	1,492,957
Total	152,957	320,000	330,000	340,000	350,000	1,492,957

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$	152,957	320,000	330,000	340,000	350,000	1,492,957
Total	152,957	320,000	330,000	340,000	350,000	1,492,957

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000	152,957	320,000	330,000	340,000	350,000	1,492,957
Total	152,957	320,000	330,000	340,000	350,000	1,492,957

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STREET

Contact Heather Thomas

Project # E3520
Project Name Street Sweeper

Type Equipment

Useful Life 8 years

Category 1102010 RUT-STR MAINTEN

Division STREET

Object

Priority Critical

Location STREET GARAGE

Status Active

Total Project Cost: \$995,280

Description

REPLACE STREET SWEEPER

Justification

Replacing a 2005 Johnston MX 450 with 2845 hours Expected to have some trade in value, unknown at this time.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			220,000			220,000
Total			220,000			220,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$			220,000			220,000
Total			220,000			220,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			220,000			220,000
Total			220,000			220,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STREET

Contact Heather Thomas

Type Equipment

Useful Life 15 years

Category 1102010 RUT-STR MAINTEN

Priority Critical

Status Active

Total Project Cost: \$250,000

Project # E3550

Project Name Self Propelled Paint Striper

Division STREET

Object 5749.000 OTHER CAPITAL EQ

Location STREET GARAGE

Description

Replace pull behind striper

Justification

Replacing a Graco 1996 Model 231-378 Series H Road Lazer, 3 pump 2 color system

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		250,000				250,000
Total		250,000				250,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$		250,000				250,000
Total		250,000				250,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		250,000				250,000
Total		250,000				250,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STREET

Contact Heather Thomas

Project # E3900
Project Name Snow Blower

Type Equipment

Useful Life 10 years

Category 1102010 RUT-STR MAINTEN

Division STREET

Object 5749.000 OTHER CAPITAL EQ

Priority Important

Location STREET GARAGE

Status Active

Total Project Cost: \$390,000

Description

Snow Blower replacement

Justification

Replacing a Sno Go Series Trojan 200Z/HH20 with 782 hours in fair condition

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			250,000			250,000
Total			250,000			250,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$			250,000			250,000
Total			250,000			250,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			250,000			250,000
Total			250,000			250,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STREET

Contact Heather Thomas

Project # E3940
Project Name Slide in oil distributor

Type Equipment

Useful Life 10 years

Category 1102010 RUT-STR MAINTEN

Division STREET

Object 5749.000 OTHER CAPITAL EQ

Priority Important

Location STREET GARAGE

Status Active

Total Project Cost: \$40,000

Description

Used for street repair

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			40,000			40,000
Total			40,000			40,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$			40,000			40,000
Total			40,000			40,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			40,000			40,000
Total			40,000			40,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STREET

Contact Heather Thomas

Project # V2323
Project Name END LOADER

Type Equipment

Useful Life 12 years

Category 1102010 RUT-STR MAINTEN

Division STREET

Object 5749.000 OTHER CAPITAL EQ

Priority Critical

Location

Status Active

Total Project Cost: \$681,500

Description

REPLACE END LOADER

Justification

Replacing a 1987 Dresser 515B. 3656 hours, very rough condition.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		165,000		170,000		335,000
Total		165,000		170,000		335,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$		165,000		170,000		335,000
Total		165,000		170,000		335,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		165,000		170,000		335,000
Total		165,000		170,000		335,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STREET

Contact Heather Thomas

Type Equipment

Useful Life 10 years

Category 1102010 RUT-STR MAINTEN

Priority Critical

Status Active

Total Project Cost: \$154,000

Project # V3500

Project Name 3/4 Ton Pickup

Division STREET

Object

Location STREET GARAGE

Description

3/4 Ton Crew cab for personell transport and snow removal duties.

Justification

Replacing a 2000 Ford F150 2WD with 83,950 miles in Fair Condition

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	35,000					35,000
Total	35,000					35,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$	35,000					35,000
Total	35,000					35,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000	35,000					35,000
Total	35,000					35,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STREET

Contact Heather Thomas

Type Equipment

Useful Life 10 years

Category 1102010 RUT-STR MAINTEN

Priority Critical

Status Active

Total Project Cost: \$60,000

Project # V3502

Project Name 1 Ton Truck with Dump Body

Division STREET

Object 5749.000 OTHER CAPITAL EQ

Location STREET GARAGE

Description

Replace 2006 Ford F-350 Dump that is a 2WD, gas.

Desire to upgrade to 4WD, diesel. Would like to be able to pull a trailer with skid steer

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		60,000				60,000
Total		60,000				60,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$		60,000				60,000
Total		60,000				60,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		60,000				60,000
Total		60,000				60,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STREET

Contact Heather Thomas

Type Equipment

Useful Life 8 years

Category 1102010 RUT-STR MAINTEN

Priority Important

Status Active

Total Project Cost: \$654,000

Project # V3503

Project Name Motor Grader

Division STREET

Object

Location

Description

Replace Motor Grader
Purchased 2 used 2016 Caterpillar 12M3 Motor graders approved 10/25/2021 by City Council

Justification

Replacing 1973 Cat Model 112F/ High hours / Poor condition

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	304,000				350,000	654,000
Total	304,000				350,000	654,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$	304,000				350,000	654,000
Total	304,000				350,000	654,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000	304,000				350,000	654,000
Total	304,000				350,000	654,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STREET

Contact Heather Thomas

Type Maintenance

Useful Life 5 years

Category 1102050 RUT-SNOW REMO

Priority Critical

Status Active

Total Project Cost: \$16,000

Project # V3503t

Project Name Motor Grader Tires

Division STREET

Object

Location

Description

Recently Purchased Motor Graders need new tires. Estimate 10 tires @ \$1,600 per tire.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	16,000					16,000
Total	16,000					16,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$	16,000					16,000
Total	16,000					16,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5565.000: VEHICLE MAINT	16,000					16,000
Total	16,000					16,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 *thru* FY '26

Department STREET

Contact Heather Thomas

Type Equipment

Useful Life 20 years

Category 1102012 RUT-STREET CONS

Priority Important

Status Active

Total Project Cost: \$10,000

Project #	V3506
Project Name	Shop Hoist

Division

Object

Location

Description

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	10,000					10,000
Total	10,000					10,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$	10,000					10,000
Total	10,000					10,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000	10,000					10,000
Total	10,000					10,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STREET

Contact Heather Thomas

Type Equipment

Useful Life 10 years

Category 1102010 RUT-STR MAINTEN

Priority Important

Status Active

Total Project Cost: \$50,000

Project # V3507

Project Name Semi Tractor (Head Only_Used)

Division STREET

Object

Location

Description

Used to haul around trackhoe. Want semi tractor head, will look at used ones.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				50,000		50,000
Total				50,000		50,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$				50,000		50,000
Total				50,000		50,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				50,000		50,000
Total				50,000		50,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STREET

Contact Heather Thomas

Type Equipment

Useful Life 8 years

Category 1102010 RUT-REVENUE AC

Priority Very Important

Status Active

Total Project Cost: \$40,000

Project # V3508

Project Name 3/4 Ton Pickup

Division STREET

Object

Location

Description

3/4 Ton to replace 04 Chevy

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				40,000		40,000
Total				40,000		40,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$				40,000		40,000
Total				40,000		40,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				40,000		40,000
Total				40,000		40,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STREET

Contact

Type Equipment

Useful Life 8 years

Category 0011010 GEN'L-POLICE AD

Priority Important

Status Active

Total Project Cost: \$35,000

Project # V3509

Project Name 1/2 Ton Pickup - Extended Cab

Division STREET

Object

Location

Description

To replace 03' Truck

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				35,000		35,000
Total				35,000		35,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$				35,000		35,000
Total				35,000		35,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				35,000		35,000
Total				35,000		35,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STREET

Contact Heather Thomas

Project # V3510

Project Name UTV

Type Equipment

Useful Life 10 years

Category 1102010 RUT-STR MAINTEN

Division STREET

Object

Priority Important

Location

Status Active

Total Project Cost: \$25,000

Description

Desire to get Polaris Ranger side by side. It is used for painting, weeds, spraying, etc.
Will trade in a 2012 John Deere Gator (Asset 7039)

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				25,000		25,000
Total				25,000		25,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$				25,000		25,000
Total				25,000		25,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				25,000		25,000
Total				25,000		25,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department STREET

Contact Heather Thomas

Type Equipment

Useful Life 10 years

Category 1102010 RUT-STR MAINTEN

Priority Very Important

Status Active

Total Project Cost: \$75,000

Project # V3511
Project Name Trailer, Low Boy

Division STREET

Object

Location

Description

Used for hauling excavator around. Want new trailer in FY26 to go on planned tractor head from FY25

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings					75,000	75,000
Total					75,000	75,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$					75,000	75,000
Total					75,000	75,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000					75,000	75,000
Total					75,000	75,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department TRANSIT

Contact Heather Thomas

Type Equipment

Useful Life 20 years

Category 550780 TRANSIT-OPERATIN

Priority Important

Status Active

Total Project Cost: \$6,000

Project # E10111
Project Name Engine ASM Dolly

Division

Object

Location

Description

Lift for removing engine and transmission as one

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings					6,000	6,000
Total					6,000	6,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
690 - TRANSIT					6,000	6,000
Total					6,000	6,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000					6,000	6,000
Total					6,000	6,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department TRANSIT

Contact Heather Thomas

Type Equipment

Useful Life 20 years

Category 550780 TRANSIT-OPERATIN

Priority Important

Status Active

Project # E10112

Project Name Tow Bar and adapter

Division

Object

Location

Total Project Cost: \$6,000

Description

Tow bar and adapter to tow buses back to shop for maintenance. Currently we have no tow bar and use the bumper to push buses back to the shop or call a tow truck.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				6,000		6,000
Total				6,000		6,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
690 - TRANSIT				6,000		6,000
Total				6,000		6,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				6,000		6,000
Total				6,000		6,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department TRANSIT

Contact Heather Thomas

Type Improvement

Useful Life 5 years

Category 550780 TRANSIT-OPERATIN

Priority Important

Status Active

Total Project Cost: \$20,000

Project # F1000

Project Name Transit Signs & Benches

Division TRANSIT

Object

Location

Description

Request additional benches and signs at bus stops

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		10,000			10,000	20,000
Total		10,000			10,000	20,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
690 - TRANSIT		10,000			10,000	20,000
Total		10,000			10,000	20,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		20,000				20,000
Total		20,000				20,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department TRANSIT

Contact Heather Thomas

Type Equipment

Useful Life 10 years

Category 550780 TRANSIT-OPERATIN

Priority Critical

Status Active

Project # V3410

Project Name NEW BUS - REPLACE THE 109

Division TRANSIT

Object 5749.000 OTHER CAPITAL EQ

Location

Total Project Cost: \$465,000

Description

Replace the 109 (like kind substitute the 991) with a new bus. 85% federal funding on like bus (29' length). Desire to replace with 40' bus. Extra cost for 29 ft to 40 ft is 100% local.

29' bus ~ \$450,000

Federal Cost - \$382,500

Local Cost - \$67,500

Local cost for extra length - \$15,000

Total Cost \$465,000 with assumed local cost of \$83,000 and fed cost of \$382,000

Justification

Hope to have bus programmed in February 2022 with delivery by June of 2024.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			465,000			465,000
Total			465,000			465,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
690 - TRANSIT			465,000			465,000
Total			465,000			465,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			465,000			465,000
Total			465,000			465,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department TRANSIT

Contact Heather Thomas

Type Equipment

Useful Life 10 years

Category 550780 TRANSIT-OPERATIN

Priority Important

Status Active

Total Project Cost: \$50,000

Project # V3417
Project Name Shop Truck

Division TRANSIT

Object

Location

Description

New Shop Truck, Replace Asset ID 6565, a 2005 Ford F-350 Pickup

(Possibility to remove this item if Transit can get Park & Rec's planned trade in for a 4WD truck)

Justification

Current Shop truck is 2005 F350 purchased from IDOT at auction, purchased in 2009

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				50,000		50,000
Total				50,000		50,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
690 - TRANSIT				50,000		50,000
Total				50,000		50,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				50,000		50,000
Total				50,000		50,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department TRANSIT

Contact Heather Thomas

Type Equipment

Useful Life 10 years

Category 550780 TRANSIT-OPERATIN

Priority Important

Status Active

Total Project Cost: \$10,000

Project # V3419

Project Name Truck Transfer (from P&R)

Division TRANSIT

Object

Location

Description

Park & Rec looking at trading in a 4WD truck w Tommy Gate, Transit is interested.

Need Trade In Value that Park & Rec obtains.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	10,000					10,000
Total	10,000					10,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
690 - TRANSIT	10,000					10,000
Total	10,000					10,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000	18,000					18,000
Total	18,000					18,000

City Capital Plan Equipment Replacment

FY '22 thru FY '26

City of Marshalltown, Iowa

Department TRANSIT

Contact Heather Thomas

Type Equipment

Useful Life 3 years

Category 550780 TRANSIT-OPERATIN

Priority Very Important

Status Active

Project # V3420

Project Name Two Cy Ride Buses

Division TRANSIT

Object

Location

Total Project Cost: \$5,000

Description

City can obtain old Cy-Ride buses for about \$500 scrap price and \$2,000 setup for \$2,500 a piece that will last 2-3 years. Desire to replace the '97 and '99 when two more Cy-Ride buses can be obtained.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		5,000				5,000
Total		5,000				5,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
690 - TRANSIT		5,000				5,000
Total		5,000				5,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		5,000				5,000
Total		5,000				5,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department UTILITY

Contact

Type Unassigned

Useful Life

Category 1102040 RUT-TRAFFIC SAFE

Priority Not Applicable

Status Active

Total Project Cost: \$9,500

Project # 21Tsig
Project Name Portable Traffic Signal

Division

Object

Location

Description

A portable traffic signal was purchased to accommodate accidents where a signal is damaged or destroyed.

Justification

Three signals have been damaged along Center Street in 2020 and 2021. This portable signal allows staff to respond quickly to the safety issue of not having a signal.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	9,500					9,500
Total	9,500					9,500

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$	9,500					9,500
Total	9,500					9,500

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000	9,500					9,500
Total	9,500					9,500

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department UTILITY

Contact Heather Thomas

Type Equipment

Useful Life 10 years

Category 1102040 RUT-TRAFFIC SAFE

Priority Critical

Status Active

Total Project Cost: \$5,000

Project #	E3701
Project Name	Arc Flash Suit

Division

Object

Location

Description

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				5,000		5,000
Total				5,000		5,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$				5,000		5,000
Total				5,000		5,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				5,000		5,000
Total				5,000		5,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department UTILITY

Contact Heather Thomas

Type Unassigned

Useful Life

Category 1102040 RUT-TRAFFIC SAFE

Priority Not Applicable

Status Active

Total Project Cost: \$21,000

Project #	E3704
Project Name	LED Traffic Light Replacement

Division

Object

Location

Description
Replacement of traffic signal light bulbs with energy efficient LED bulbs

Justification
Energy savings

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings					11,000	11,000
Total					11,000	11,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$					11,000	11,000
Total					11,000	11,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5780.000: TRAFFIC SIGNALS					11,000	11,000
Total					11,000	11,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department UTILITY

Contact Heather Thomas

Project # E3708
Project Name Traffic Signal Battery Back Ups

Type Improvement

Useful Life 10 years

Category 1102040 RUT-TRAFFIC SAFE

Priority Important

Status Active

Division

Object

Location

Total Project Cost: \$32,000

Description

Battery Back ups for major intersections to keep traffic signals operating during power outages instead of the need for manpower and placement of temporary stop signs. \$6,000 will fund approximately four intersections.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	14,000					14,000
Total	14,000					14,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$	14,000					14,000
Total	14,000					14,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5780.000: TRAFFIC SIGNALS	7,000					7,000
Total	7,000					7,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 *thru* FY '26

Department UTILITY
Contact Heather Thomas
Type Improvement
Useful Life 15 years
Category 0011010 GEN'L-POLICE AD
Priority Important
Status Active

Project # E3709
Project Name Traffic Controllers (W IDOT Grant)

Division UTILITY

Object

Location

Total Project Cost: \$240,000

Description

Rcvd 60k Grant to replace M60 Traffic Controllers . Have 33 intersections. 2 Done, 21 to Go. Budget \$60k every two years for 4 iterations

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	60,000		60,000		60,000	180,000
Total	60,000		60,000		60,000	180,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
132 - MISC CAPITAL GRANTS	60,000		60,000		60,000	180,000
Total	60,000		60,000		60,000	180,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department UTILITY

Contact

Type Equipment

Useful Life 12 years

Category 1102040 RUT-TRAFFIC SAFE

Priority Critical

Status Active

Project # V2203
Project Name PICKUP

Division UTILITY

Object 5749.000 OTHER CAPITAL EQ

Location

Total Project Cost: \$62,000

Description

New Half Ton Pickup will replace a 2006 Chevy Colorado with 116,401 miles for utility division use. The S-10 will be put in the Street Division Fleet.

New Half Ton Pickup will replace a 2005 Ford Ranger with 61,330 miles for utility division use. The Ford Ranger will be traded in.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		32,000				32,000
Total		32,000				32,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
110 - ROAD USE TAX \$		32,000				32,000
Total		32,000				32,000

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Maintenance

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$9,000

Project # ADM 0300 001

Project Name REPLACE FLOORING (DOWN)-ADMINISTRATION BLDG

Division WPC-PLANT

Object 5410.000 REPAIRS/MAINT

Location 1900300

Description

New tile 2009.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance		9,000				9,000
Total		9,000				9,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		9,000				9,000
Total		9,000				9,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5410.000: REPAIRS / MAINTENANCE		9,000				9,000
Total		9,000				9,000

City Capital Plan Equipment Replacment

FY '22 thru FY '26

City of Marshalltown, Iowa

Department WPCP

Contact

Type Improvement

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$7,000

Project # ADM 0300 015

Project Name REPLACE HAV - ADMINISTRATION BLDG

Division WPC-PLANT

Object 5776.000 BUILDINGS & IMPR

Location 1900300

Description

COST: \$7000 PURCHASE DATE: 8/7/2001

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Planning&Design	7,000					7,000
Total	7,000					7,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND	7,000					7,000
Total	7,000					7,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5776.000: BUILDINGS & IMPROVEMENTS=>5,000	7,000					7,000
Total	7,000					7,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 10 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$25,000

Project # ARB 0500 002

Project Name AERATION BASIN MEMBRANES

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1900500

Description

Aeration Basin Membranes - Basins 1-2-3

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		25,000				25,000
Total		25,000				25,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		25,000				25,000
Total		25,000				25,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		25,000				25,000
Total		25,000				25,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Maintenance

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$15,000

Project # BGR 0700 001

Project Name TEST GAS BALL

Division WPC-PLANT

Object 5776.000 BUILDINGS & IMPR

Location 1900700

Description

COST: \$13000 , LAST TESTED 1997.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance					15,000	15,000
Total					15,000	15,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND					15,000	15,000
Total					15,000	15,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5776.000: BUILDINGS & IMPROVEMENTS=>5,000					15,000	15,000
Total					15,000	15,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Maintenance

Useful Life 15 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$15,000

Project # BLR 1200 003

Project Name MEMBRANE ROOF REPLACEMENT-BOILER BLDG

Division WPC-PLANT

Object 5776.000 BUILDINGS & IMPR

Location 1901200

Description

COST: \$10900 IN SEPT. OF 2004.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance			15,000			15,000
Total			15,000			15,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			15,000			15,000
Total			15,000			15,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5776.000: BUILDINGS & IMPROVEMENTS=>5,000			15,000			15,000
Total			15,000			15,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$15,000

Project # BLR 1200 010

Project Name HWP #1 REPLACEMENT-BOILER BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1901200

Description

PURCHASE SEPT. OF 2004 FOR \$15,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings					15,000	15,000
Total					15,000	15,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND					15,000	15,000
Total					15,000	15,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000					15,000	15,000
Total					15,000	15,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$15,000

Project # BLR 1200 012

Project Name HWP #2 REPLACEMENT - BOILER BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1901200

Description

PURCHASED SEPT. OF 2004 FOR \$15,000

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings					15,000	15,000
Total					15,000	15,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND					15,000	15,000
Total					15,000	15,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000					15,000	15,000
Total					15,000	15,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 10 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$15,000

Project # BLR 1200 015

Project Name SUPERVISORY CONTROL UPGRADE-BOILER BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1901200

Description

PURCHASED SEPT. 2004 FOR 15,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		15,000				15,000
Total		15,000				15,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		15,000				15,000
Total		15,000				15,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		15,000				15,000
Total		15,000				15,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Maintenance

Useful Life 15 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$25,000

Project # CMP 1500 002

Project Name RE-ROOF - ENGINE BUILDING

Division WPC-PLANT

Object 5776.000 BUILDINGS & IMPR

Location 1901500

Description

RE-ROOFED IN 2004 FOR \$19,000

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance			25,000			25,000
Total			25,000			25,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			25,000			25,000
Total			25,000			25,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5776.000: BUILDINGS & IMPROVEMENTS=>5,000			25,000			25,000
Total			25,000			25,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 30 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$15,000

Project # CMP 1500 014

Project Name RAW WASTE PUMP #3 - COMPRESSOR BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1901500

Description

PURCHASED IN 1991 FOR \$6,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		15,000				15,000
Total		15,000				15,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		15,000				15,000
Total		15,000				15,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		15,000				15,000
Total		15,000				15,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Maintenance

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$2,000

Project # CMP 1500 028

Project Name HOFFMAN BLOWER #3 BEARINGS-COMP BLDG

Division WPC-PLANT

Object 5410.000 REPAIRS/MAINT

Location 1901500

Description

NEW IN 1991

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance					2,000	2,000
Total					2,000	2,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND					2,000	2,000
Total					2,000	2,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5410.000: REPAIRS / MAINTENANCE					2,000	2,000
Total					2,000	2,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$180,000

Project # CMP 1500 033

Project Name GENERATOR CONTROL REPLACEMENT-COMP BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1901500

Description

REPLACED IN SEPT. 2004 FOR \$180,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				180,000		180,000
Total				180,000		180,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				180,000		180,000
Total				180,000		180,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				180,000		180,000
Total				180,000		180,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$10,000

Project # CMP 1500 042

Project Name NORTH TUNNEL MLSS XFER PUMP-COMP BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1901500

Description

PURCHASED IN 1998 FOR \$8,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings					10,000	10,000
Total					10,000	10,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND					10,000	10,000
Total					10,000	10,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000					10,000	10,000
Total					10,000	10,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 10 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Project # CMP 1500 046

Project Name MASTER RADIO - RTU-COMP BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1901500

Total Project Cost: \$25,000

Description

REPLACEMENT RTU, CURRENT UNIT TO SMALL FOR ALL THE DATA HANDLING NEED TO UPGRADE FOR TURNER STREET LIFT STATION. Proposal # 061031BJW1DO-COMPLETED 10-6-08

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		25,000				25,000
Total		25,000				25,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		25,000				25,000
Total		25,000				25,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		25,000				25,000
Total		25,000				25,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$70,000

Project # CMP 1500 049

Project Name MAU - 1- COMP BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1901500

Description

PURCHASED SEPT. 2004 FOR \$70,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings					70,000	70,000
Total					70,000	70,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND					70,000	70,000
Total					70,000	70,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000					70,000	70,000
Total					70,000	70,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Maintenance

Useful Life 10 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$25,000

Project # CMP 1500 050

Project Name MAU-1 REBUILD-COMP BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1901500

Description

PURCHASED SEPT 2004, EST TO REBUILD \$10,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance		25,000				25,000
Total		25,000				25,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		25,000				25,000
Total		25,000				25,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		25,000				25,000
Total		25,000				25,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$25,000

Project # CMP 1500 051

Project Name FLUID COOLER-COMP BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1901500

Description

PURCHASED IN SEPT. 2004 FOR \$25,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				25,000		25,000
Total				25,000		25,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				25,000		25,000
Total				25,000		25,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				25,000		25,000
Total				25,000		25,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 10 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$15,000

Project # CMP 1500 055

Project Name SUPERVISORY CONTROL UPGRADE-COMP BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1901500

Description

PURCHASED SEPT. 2004 FOR \$15,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		15,000				15,000
Total		15,000				15,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		15,000				15,000
Total		15,000				15,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		15,000				15,000
Total		15,000				15,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 40 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$30,000

Project # CNC 1700 001

Project Name CONCENTRATE DRIVE (EAST)-& (WEST) CONCENTRATE B

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1901700

Description

PURCHASED IN 1972, EST COST \$15,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			30,000			30,000
Total			30,000			30,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			30,000			30,000
Total			30,000			30,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			30,000			30,000
Total			30,000			30,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Maintenance

Useful Life 15 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$20,000

Project # DAF 1900 001

Project Name RE-ROOF DAF-MAINT SHOP BLDG

Division WPC-PLANT

Object 5776.000 BUILDINGS & IMPR

Location 1901900

Description

RE-ROOFED IN 1999 FOR \$15250.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance			20,000			20,000
Total			20,000			20,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			20,000			20,000
Total			20,000			20,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5776.000: BUILDINGS & IMPROVEMENTS=>5,000			20,000			20,000
Total			20,000			20,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 25 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$200,000

Project # DAF 1900 013

Project Name DAF #1 REPLACE w/ RDT-DAF BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1901900

Description

PURCHASED IN 1987 FOR \$20,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			200,000			200,000
Total			200,000			200,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			200,000			200,000
Total			200,000			200,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			200,000			200,000
Total			200,000			200,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 25 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$200,000

Project #	DAF 1900 014
Project Name	DAF #2 REPLACE w/ RDT-DAF BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1901900

Description
PURCHASED IN 1987 FOR \$20,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			200,000			200,000
Total			200,000			200,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			200,000			200,000
Total			200,000			200,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			200,000			200,000
Total			200,000			200,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 10 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$15,000

Project # DAF 1900 025

Project Name SUPERVISORY CONTROL UPGRADE-DAF BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1901900

Description

PURCHASED SEPT. 2004, FOR \$15,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		15,000				15,000
Total		15,000				15,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		15,000				15,000
Total		15,000				15,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		15,000				15,000
Total		15,000				15,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$20,000

Project # DCB 2100 014

Project Name AIR DIA. PUMP #1 REPLACEMENT-DIG CONTR BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1902100

Description

PURCHASED IN 1988 FOR \$5,500.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			20,000			20,000
Total			20,000			20,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			20,000			20,000
Total			20,000			20,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			20,000			20,000
Total			20,000			20,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$20,000

Project # DCB 2100 015

Project Name AIR DIA. PUMP #2 REPLACEMENT-DIG CONTR BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1902100

Description

PURCHASED IN 1988 FOR \$5,500.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			20,000			20,000
Total			20,000			20,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			20,000			20,000
Total			20,000			20,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			20,000			20,000
Total			20,000			20,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Maintenance

Useful Life 10 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Project # DCB 2100 019

Project Name GAS COMPRESSOR #2 REBUILD-DIG CONTR BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1902100

Total Project Cost: \$9,000

Description

REBUILT 1992-93 WHEN COMPRESSOR ROOM FROZE UP, REBUILT IN 2002 FOR \$6,000. REBUILT 2007 FOR 6,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance					9,000	9,000
Total					9,000	9,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND					9,000	9,000
Total					9,000	9,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000					9,000	9,000
Total					9,000	9,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Improvement

Useful Life 15 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$8,000

Project # DCB 2100 028

Project Name PIPE INSULATION-DIG CONTR BLDG

Division WPC-PLANT

Object 5776.000 BUILDINGS & IMPR

Location 1902100

Description

Insulation of sludge piping that causes condensation from the cold pipes. New Purchase

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Buildings		8,000				8,000
Total		8,000				8,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		8,000				8,000
Total		8,000				8,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5776.000: BUILDINGS & IMPROVEMENTS=>5,000		8,000				8,000
Total		8,000				8,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$30,000

Project # DCB 2100 031

Project Name MAU - 2 (CONCENTRATE)-DIG CONTR BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1902100

Description

PURCHASED IN SEPT. 2004 FOR \$30,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				30,000		30,000
Total				30,000		30,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				30,000		30,000
Total				30,000		30,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				30,000		30,000
Total				30,000		30,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Maintenance

Useful Life 10 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$25,000

Project # DCB 2100 032

Project Name MAU-2 (CONCENTRATE) REBUILD-DIG CONTR BLDG

Division

Object 5749.000 OTHER CAPITAL EQ

Location 1902100

Description

REBUILD MAKEUP AIR UNIT, PURCHASED IN SEPT. 2004 , EST \$10,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance		25,000				25,000
Total		25,000				25,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		25,000				25,000
Total		25,000				25,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		25,000				25,000
Total		25,000				25,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$20,000

Project # DCB 2100 033

Project Name WEMCO PUMP #2 (LOWER LEVEL)-DIG CONTR BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1902100

Description

PURCHASED IN SEPT. 2004 FOR \$20,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				20,000		20,000
Total				20,000		20,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				20,000		20,000
Total				20,000		20,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				20,000		20,000
Total				20,000		20,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$13,000

Project # DCB 2100 035

Project Name DAY TANK PROPELLER MIXER-DIG CONTR BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1902100

Description

PURCHASED IN SEPT. 2004 FOR \$13,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				13,000		13,000
Total				13,000		13,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				13,000		13,000
Total				13,000		13,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				13,000		13,000
Total				13,000		13,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$10,000

Project # DCB 2100 037

Project Name DIG FEED PUMP #1-DIG CONTR BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1902100

Description

PURCHASED IN SEPT. 2004 FOR \$10,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				10,000		10,000
Total				10,000		10,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				10,000		10,000
Total				10,000		10,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				10,000		10,000
Total				10,000		10,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$10,000

Project # DCB 2100 039

Project Name DIG FEED PUMP #2 REPLACEMENT-DIG CONTR BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1902100

Description

PURCHASED IN SEPT. 2004 FOR \$10,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				10,000		10,000
Total				10,000		10,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				10,000		10,000
Total				10,000		10,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				10,000		10,000
Total				10,000		10,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$8,000

Project # DCB 2100 041

Project Name DIG FEED PUMP GRINDER-DIG CONTR BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1902100

Description

PURCHASED SEPT. 2004 FOR \$8,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				8,000		8,000
Total				8,000		8,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				8,000		8,000
Total				8,000		8,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				8,000		8,000
Total				8,000		8,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$10,000

Project # DCB 2100 042

Project Name DIG TRANSFER PUMP #1 REPLACEME-DIG CONTR BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1902100

Description

PURCHASED IN SEPT. 2004 FOR \$10,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				10,000		10,000
Total				10,000		10,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				10,000		10,000
Total				10,000		10,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				10,000		10,000
Total				10,000		10,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$10,000

Project # DCB 2100 044

Project Name DIG TRANSER PUMP #2 REPLACEME-DIG CONTR BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1902100

Description

PURCHASED IN SEPT. 2004 FOR \$10,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				10,000		10,000
Total				10,000		10,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				10,000		10,000
Total				10,000		10,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				10,000		10,000
Total				10,000		10,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$8,000

Project # DCB 2100 047

Project Name DIG TRANS PUMP GRINDER REPLACE-DOG CONTR BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1902100

Description

PURCHASED IN SEPT. 2004 FOR \$8,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				8,000		8,000
Total				8,000		8,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				8,000		8,000
Total				8,000		8,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				8,000		8,000
Total				8,000		8,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Project # DCB 2100 049

Project Name SPARE GRINDER-DIG CONTR BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1902100

Total Project Cost: \$8,000

Description

ROTATED IN WITH OTHER GRINDERS WHEN REBUILT PURCHASED IN SEPT. 2004 FOR \$8,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				8,000		8,000
Total				8,000		8,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				8,000		8,000
Total				8,000		8,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				8,000		8,000
Total				8,000		8,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 18 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$4,750

Project # DCB 2100 052

Project Name GAS COMPRESSOR #1 SEPERATOR-DIG CONTR BLDG

Division WPC-PLANT

Object 5718.000 MINOR EQUIPMENT

Location 1902100

Description

WATER SEPERATOR NEEDS REPLACED DO TO CORROSION PURCHASED FALL 2006 FOR \$4,740

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings					4,750	4,750
Total					4,750	4,750

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND					4,750	4,750
Total					4,750	4,750

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5718.000: MINOR EQUIPMENT <5,000					4,750	4,750
Total					4,750	4,750

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 18 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Project # DCB 2100 053

Project Name GAS COMPRESSOR #2 SEPERATOR-DIG CONTR BLDG

Division WPC-PLANT

Object 5718.000 MINOR EQUIPMENT

Location 1902100

Total Project Cost: \$4,750

Description

WATER SEPERATOR NEEDS REPLACED DO TO CORROSION PURCAHSED FALL OF 2006 FOR \$4,740

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings					4,750	4,750
Total					4,750	4,750

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND					4,750	4,750
Total					4,750	4,750

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5718.000: MINOR EQUIPMENT <5,000					4,750	4,750
Total					4,750	4,750

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 30 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Project # DCB 2100 054

Project Name #1 WEMCO PUMP-DIG CONTR BLDG

Division WPC-PLANT

Object

Location 1902100

Total Project Cost: \$40,000

Description

FRONT WEMCO - USED TO PUMP PRIMARIES. PURCHASED IN 1980. EST COST \$20,000. Rebuild to include a new motor, bearings, seal and empeller.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			35,000			35,000
Total			35,000			35,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			35,000			35,000
Total			35,000			35,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			35,000			35,000
Total			35,000			35,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 30 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Project # DCB 2100 056

Project Name WEMCO #3-DIG CONTR BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1902100

Total Project Cost: \$30,000

Description

REAR WEMCO LOCATED BY #3 DIGESTER,USED TO TRANSFER BIOSOLIDS COST: PURCHASED IN 1985, EST COST \$20,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			30,000			30,000
Total			30,000			30,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			30,000			30,000
Total			30,000			30,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			30,000			30,000
Total			30,000			30,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$25,000

Project # DG1 2001 004

Project Name DIG#1 - MIXER #1 REPLACEMENT- DIG #1

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1902001

Description

THERMO SECTION OF DIGESTER PURCHASED IN SEPT. 2004. EST COST \$25,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				25,000		25,000
Total				25,000		25,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				25,000		25,000
Total				25,000		25,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				25,000		25,000
Total				25,000		25,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$25,000

Project # DG1 2001 006

Project Name DIG#1-MIXER #2 REPLACEMENT-DIG #1

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1902001

Description

MESO SECTION OF DIGESTER PURCHASED IN SEPT. 2004. EST COST \$25,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				25,000		25,000
Total				25,000		25,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				25,000		25,000
Total				25,000		25,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				25,000		25,000
Total				25,000		25,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$25,000

Project # DG1 2001 008

Project Name DIG#1 - MIXER #3 REPLACEMENT-DIG #1

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1902001

Description

MESO SECTION OF DIGESTER. PURCHASED IN SEPT. 2004. EST COST \$25,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				25,000		25,000
Total				25,000		25,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				25,000		25,000
Total				25,000		25,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				25,000		25,000
Total				25,000		25,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Maintenance

Useful Life 15 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Project # DG2 2002 001

Project Name MEMBRANE ROOF REPLACEMENT-DIG #2

Division WPC-PLANT

Object 5776.000 BUILDINGS & IMPR

Location 1902002

Total Project Cost: \$38,000

Description

WILL REQUIRE REPLACEMENT OF INSULATION- MEMBRANE IS ADHERED TO INSULATION PURCHASED ON SEPT. 2004. EST COST \$29,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance				38,000		38,000
Total				38,000		38,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				38,000		38,000
Total				38,000		38,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5776.000: BUILDINGS & IMPROVEMENTS=>5,000				38,000		38,000
Total				38,000		38,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Maintenance

Useful Life 15 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$32,000

Project # DG2 2002 003

Project Name PAINT LID-DIG #2

Division WPC-PLANT

Object 5776.000 BUILDINGS & IMPR

Location 1902002

Description

NEW SEPT. 2004. EST COST \$25,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance				32,000		32,000
Total				32,000		32,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				32,000		32,000
Total				32,000		32,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5776.000: BUILDINGS & IMPROVEMENTS=>5,000				32,000		32,000
Total				32,000		32,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$25,000

Project # DG2 2002 004

Project Name DIG#2 - MIXER #1 REPLACEMENT-DIG #2

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1902002

Description

PURCHASED IN SEPT. 2004. EST COST \$25,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				25,000		25,000
Total				25,000		25,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				25,000		25,000
Total				25,000		25,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				25,000		25,000
Total				25,000		25,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$25,000

Project # DG2 2002 006

Project Name DIG#2 - MIXER #2 REPLACEMENT-DIG #2

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1902002

Description

PURCHASED IN SEPT. 2004. EST COST \$25,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				25,000		25,000
Total				25,000		25,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				25,000		25,000
Total				25,000		25,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				25,000		25,000
Total				25,000		25,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Project # DG2 2002 008

Project Name DIG#2 - MIXER #3 REPLACEMENT-DIG #2

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Priority Critical

Location 1902002

Status Active

Total Project Cost: \$25,000

Description

PURCHASED IN SEPT. 2004. EST COST \$25,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				25,000		25,000
Total				25,000		25,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				25,000		25,000
Total				25,000		25,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				25,000		25,000
Total				25,000		25,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$25,000

Project # DG3 2003 004

Project Name DIG#3 - MIXER #1 REPLACEMENT-DIG #3

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1902003

Description

PURCHASED IN SEPT. 2004. EST COST \$25,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		25,000				25,000
Total		25,000				25,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		25,000				25,000
Total		25,000				25,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5776.000: BUILDINGS & IMPROVEMENTS=>5,000		25,000				25,000
Total		25,000				25,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Maintenance

Useful Life 5 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$25,000

Project # DG3 2003 005

Project Name DIG#3 - MIXER #1 REBUILD

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1902003

Description

CRANE AND BEARING REPLACEMENT, NEW IN 2005

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance		25,000				25,000
Total		25,000				25,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		25,000				25,000
Total		25,000				25,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		25,000				25,000
Total		25,000				25,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 30 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$15,000

Project # FCL 3100 002

Project Name REBUILD DRIVE - FINAL,#3

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1903100

Description

ON HOLD. PURCHASED IN 1984. EST COST \$5,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance					15,000	15,000
Total					15,000	15,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND					15,000	15,000
Total					15,000	15,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000					15,000	15,000
Total					15,000	15,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Improvement

Useful Life 30 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$1,260,000

Project # FCL 3100 016

Project Name FINAL CLARIFIER REHAB PROJECT

Division WPC-PLANT

Object 5776.000 BUILDINGS & IMPR

Location 1903100

Description

Final Clarifier Rehab Project - weir replacement, floor repair, painting Clarifier 1-2.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Buildings	1,260,000					1,260,000
Total	1,260,000					1,260,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND	1,260,000					1,260,000
Total	1,260,000					1,260,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5776.000: BUILDINGS & IMPROVEMENTS=>5,000	1,260,000					1,260,000
Total	1,260,000					1,260,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 15 years

Category 520520 WPCP EXP-TREATM

Priority Not Applicable

Status Active

Total Project Cost: \$5,050

Project # FEB 2900 002

Project Name F.E.B. VALVE REBUILD & ACUATOR REPLACEMENT

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1902900

Description

REBUILD THE PLUG VALVE AND REPLACE THE ACTUATOR

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings					5,050	5,050
Total					5,050	5,050

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND					5,050	5,050
Total					5,050	5,050

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000					5,050	5,050
Total					5,050	5,050

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$12,000

Project # LAB 3700 006

Project Name HEATING & COOLING -LAB BLDG

Division WPC-PLANT

Object 5776.000 BUILDINGS & IMPR

Location 1903700

Description

PURCHASED IN 1980, REPLACED IN 2001 FOR \$9,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			12,000			12,000
Total			12,000			12,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			12,000			12,000
Total			12,000			12,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5776.000: BUILDINGS & IMPROVEMENTS=>5,000			12,000			12,000
Total			12,000			12,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 15 years

Category 520520 WPCP EXP-TREATM

Priority Less Important

Status Active

Project # LAB 3700 008

Project Name AA SPEC - LAB BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1903700

Total Project Cost: \$60,000

Description

Y2K UPGRADE SOFTWARE(\$2,014) & 1994 LAB COMPUTER PUT ON MACHINE IN 8/24/99. ORIGINAL PURCHASE IN 1992. CURRENT COST \$60,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	60,000					60,000
Total	60,000					60,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND	60,000					60,000
Total	60,000					60,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000	60,000					60,000
Total	60,000					60,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 10 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Project # LAB 3700 024

Project Name INDUSTRIAL PRETREAT SOFTWARE - LAB BLDG

Division WPC-PLANT

Object 5734.000 COMPUTER SOFTW

Location 1903700

Total Project Cost: \$5,000

Description

SOFTWARE USED TO MONITOR ALL THE INDUSTRIAL CONTRIBUTORS IN THE CITY AND IS USED FOR OUR FEDERAL REPORTING REQUIREMENTS. PURCHASED IN 1999 FOR \$5,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		5,000				5,000
Total		5,000				5,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		5,000				5,000
Total		5,000				5,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5741.000: COMPUTER SOFTWARE=>5,000		5,000				5,000
Total		5,000				5,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 5 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Project # LAB 3700 025

Project Name SCADA WONDERWARE SOFTWARE UPGRADE- LAB BLDG

Division WPC-PLANT

Object 5734.000 COMPUTER SOFTW

Location 1903700

Total Project Cost: \$160,000

Description

SYSTEM TO OPERATE AND LOG PLANT OPERATIONS, UPGRADED WITH Y2K SOFTWARE IN 1999. OTHER ADDITIONS IN 1998 INCLUDE: SS ANALYZER(\$2312), WEATHER STATION(\$2166), NUISANCE ALARMS(\$1728), 18TH AVE CONTROLS(\$3900). PURCHASED IN 1997 FOR \$200,000. WONDERWARE VERSION 9.5 UPGRADE NEEDED IN 2008. PROPOSAL # 060926DJO01. DUE TO WONDERWARE LICENSING THAT WILL NOT ALLOW US TO PURCHASE VERSION 10 AND INSTALLING 9.5, CITY TO BUY NEW IND. PC'S IN FY2010 AND THEN BUY NEW VERSION OF WONDERWARE.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		160,000				160,000
Total		160,000				160,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		160,000				160,000
Total		160,000				160,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5740.000: COMPUTER EQUIPMENT =>5,000		60,000				60,000
5741.000: COMPUTER SOFTWARE=>5,000		100,000				100,000
Total		160,000				160,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Less Important

Status Active

Total Project Cost: \$7,000

Project # LAB 3700 027

Project Name 60" LAB HOOD LAB BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1903700

Description

PURCHASE 2001 FOR \$7,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			7,000			7,000
Total			7,000			7,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			7,000			7,000
Total			7,000			7,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			7,000			7,000
Total			7,000			7,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$60,000

Project # PCL 4900 002

Project Name REBUILD #1,2,3 PRIMARY CLARIFIER

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1904900

Description

REPLACE DRIVE CHAIN 1997-98 FLIGHTS 1991.

Rebuild #1,2,3 Primary Clarifier

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			60,000			60,000
Total			60,000			60,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			60,000			60,000
Total			60,000			60,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			60,000			60,000
Total			60,000			60,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$60,000

Project # PCL 4900 007

Project Name REBUILD #4, 5 PRIMARY CLARIFIER

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1904900

Description

REPLACE DRIVE CHAIN 1997-98 FLIGHTS 1991.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			60,000			60,000
Total			60,000			60,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			60,000			60,000
Total			60,000			60,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			60,000			60,000
Total			60,000			60,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 15 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$70,000

Project # PCL 4900 011

Project Name PRIMARY VALVE ACTUATORS (5 per/year)-PRIMARIES

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1904900

Description

THERE ARE TWO VALVE ACTUATORS PER PRIMARY PURCHASED SEPT. 2004. EST COST \$35,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	35,000	35,000				70,000
Total	35,000	35,000				70,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND	35,000	35,000				70,000
Total	35,000	35,000				70,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000	35,000	35,000				70,000
Total	35,000	35,000				70,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Improvement

Useful Life 40 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$40,000

Project # PCL 4900 013

Project Name PRIMARY CLARIFIER#1 WEIR REPLACEMENT

Division WPC-PLANT

Object 5776.000 BUILDINGS & IMPR

Location 1904900

Description

REPLACEMENT OF PRIMARY CLARIFIER WEIRS.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	40,000					40,000
Total	40,000					40,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND	40,000					40,000
Total	40,000					40,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5776.000: BUILDINGS & IMPROVEMENTS=>5,000	40,000					40,000
Total	40,000					40,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Unassigned

Useful Life

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$40,000

Project # PCL 4900 015

Project Name PRIMARY CLARIFIER #2 WEIR REPLACEMENT

Division WPC-PLANT

Object 5776.000 BUILDINGS & IMPR

Location 1904900

Description

Replace aluminum overflow weirs

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	40,000					40,000
Total	40,000					40,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND	40,000					40,000
Total	40,000					40,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5776.000: BUILDINGS & IMPROVEMENTS=>5,000	40,000					40,000
Total	40,000					40,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Unassigned

Useful Life

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$40,000

Project # PCL 4900 016

Project Name PRIMARY CLARIFIER #3 WEIR REPLACEMENT

Division WPC-PLANT

Object 5776.000 BUILDINGS & IMPR

Location 1904900

Description

Replace aluminum weir

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	40,000					40,000
Total	40,000					40,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND	40,000					40,000
Total	40,000					40,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5776.000: BUILDINGS & IMPROVEMENTS=>5,000	40,000					40,000
Total	40,000					40,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Maintenance

Useful Life 10 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$25,000

Project # PLM 4700 017

Project Name PUMP #4 REBUILD-PRELIM BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1904700

Description

INSTALLED IN PEAK FLOW PROJECT 2012

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance			25,000			25,000
Total			25,000			25,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			25,000			25,000
Total			25,000			25,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			25,000			25,000
Total			25,000			25,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Maintenance

Useful Life 10 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$25,000

Project # PLM 4700 019

Project Name PUMP #5 REBUILD-PRELIM BLD

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1904700

Description

INSTALLED IN PEAK FLOW PROJECT 2012

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance			25,000			25,000
Total			25,000			25,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			25,000			25,000
Total			25,000			25,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			25,000			25,000
Total			25,000			25,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Maintenance

Useful Life 8 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$11,100

Project # PLM 4700 021

Project Name REPLACE GRIT SNAIL BELT-PRELIM BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1904700

Description

BELT REPLACED IN 1999. NEW BELT IS \$7,020.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance		11,100				11,100
Total		11,100				11,100

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		11,100				11,100
Total		11,100				11,100

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		11,100				11,100
Total		11,100				11,100

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 12 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$12,000

Project # PLM 4700 025

Project Name VFD REPLACEMENT(4,5,)-PRELIM BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1904700

Description

PURCHASED IN 2001 FOR \$6,000 EACH.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			12,000			12,000
Total			12,000			12,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			12,000			12,000
Total			12,000			12,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			12,000			12,000
Total			12,000			12,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 10 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$24,000

Project # PLM 4700 028

Project Name VFD REPLACEMENT (1,2,3&6)-PRELIM BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1904700

Description

PURCHASED IN 1998 FOR \$6,000 EACH.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			24,000			24,000
Total			24,000			24,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			24,000			24,000
Total			24,000			24,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			24,000			24,000
Total			24,000			24,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$40,000

Project # PLM 4700 032

Project Name MAU -3 REPLACEMENT-PRELIM BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1904700

Description

PURCHASED SEPT. 2004 FOR \$40,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				40,000		40,000
Total				40,000		40,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				40,000		40,000
Total				40,000		40,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				40,000		40,000
Total				40,000		40,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 10 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$25,000

Project # PLM 4700 034

Project Name SUPERVISORY CONTROL UPGRADE-PRELIM BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1904700

Description

PURCHASED SEPT. 2004 FOR \$15,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		25,000				25,000
Total		25,000				25,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		25,000				25,000
Total		25,000				25,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		25,000				25,000
Total		25,000				25,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$50,000

Project # PLM 4700 035

Project Name VERTICAL TURBINE PUMP #1-PRELIM BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1904700

Description

PURCHASED SEPT. 2004 FOR \$50,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				50,000		50,000
Total				50,000		50,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				50,000		50,000
Total				50,000		50,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				50,000		50,000
Total				50,000		50,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Maintenance

Useful Life 10 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$60,000

Project # PLM 4700 036

Project Name VERT TURBINE PUMP #1,#2,#3,#6 REBUILD-PRELIM BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1904700

Description

INSTALLED SEPT. 2004. EST. REBUILD COST \$15,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance			60,000			60,000
Total			60,000			60,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			60,000			60,000
Total			60,000			60,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			60,000			60,000
Total			60,000			60,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$50,000

Project # PLM 4700 037

Project Name VERTICAL TURBINE PUMP#2 REPLAC-PRELIM BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1904700

Description

PURCHASED SEPT. 2004 FOR \$50,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				50,000		50,000
Total				50,000		50,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				50,000		50,000
Total				50,000		50,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				50,000		50,000
Total				50,000		50,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$50,000

Project # PLM 4700 039

Project Name VERTICAL TURBINE PUMP #3 REPLA-PRELIM BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1904700

Description

PURCHASED SEPT. 2004 FOR \$50,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				50,000		50,000
Total				50,000		50,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				50,000		50,000
Total				50,000		50,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				50,000		50,000
Total				50,000		50,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$50,000

Project # PLM 4700 041

Project Name VERTICAL TURBINE PUMP #6 REPLA-PRELIM BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1904700

Description

PURCHASED IN SEPT. 2004 FOR \$50,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				50,000		50,000
Total				50,000		50,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				50,000		50,000
Total				50,000		50,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				50,000		50,000
Total				50,000		50,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 30 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Project # PLM 4700 045

Project Name BIOSOLIDS LOADING PUMP #1,#2 -PRELIM BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1904700

Total Project Cost: \$20,000

Description

PUMP USED TO PUMP BIOSOLIDS INTO TRUCKS FOR LAND APPLICATION COST: PURCHASED IN 1987 FOR \$10,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	20,000					20,000
Total	20,000					20,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND	20,000					20,000
Total	20,000					20,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000	20,000					20,000
Total	20,000					20,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Maintenance

Useful Life 15 years

Category 520520 WPCP EXP-TREATM

Priority Not Applicable

Status Active

Total Project Cost: \$6,000

Project # PLM 4700 050

Project Name REPLACE PIPE SUPPORTS - PRELIM BLDG

Division WPC-PLANT

Object 5776.000 BUILDINGS & IMPR

Location 1904700

Description

REPLACE RUSTING PIPE SUPPORTS ON TEA CUP LEVEL. (6)

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance			6,000			6,000
Total			6,000			6,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			6,000			6,000
Total			6,000			6,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5776.000: BUILDINGS & IMPROVEMENTS=>5,000			6,000			6,000
Total			6,000			6,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 15 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Project # PLM 4700 051

Project Name PRELIM VALVE ACTUATOR TO FEB

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1904700

Total Project Cost: \$10,000

Description

SAFETY ISSUE- VALVE ACTUATOR ON THE VALVE THAT CONTROLS THE FLOW OF WASTEWATER FROM #6 PUMP TO PLANT OF FEB. Valve cost is \$6300 + cost to wire and install (\$3700) Total \$10,000

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				10,000		10,000
Total				10,000		10,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				10,000		10,000
Total				10,000		10,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				10,000		10,000
Total				10,000		10,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 15 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$13,000

Project # PLM 4700 053

Project Name SLUDGE LOADING FLOW METER

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1904700

Description

REPLACEMENT OF FLOW METER AND BATCH CONTROLLER

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				13,000		13,000
Total				13,000		13,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				13,000		13,000
Total				13,000		13,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				13,000		13,000
Total				13,000		13,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact Heather Thomas

Project # **PLM 4700 067**
Project Name **HEADWORKS EQUIP REPL PROJECT**

Type Equipment

Useful Life 25 years

Category 520520 WPCP EXP-TREATM

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Priority Critical

Location 1904700

Status Active

Total Project Cost: **\$8,880,000**

Description

Headworks Equipment Replacement Project - includes Prelim equipment and Digester painting

Justification

This is necessary to address a number of issues with the 1980's equipment currently in place.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Planning&Design	512,460					512,460
Construction		7,931,160	420,000			8,351,160
Total	512,460	7,931,160	420,000			8,863,620

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND	512,460	7,931,160	420,000			8,863,620
Total	512,460	7,931,160	420,000			8,863,620

Budget Impact/Other

The engineering is being paid for with cash on-hand. The actual cost of the construction will be funded with a State Revolving Fund loan.

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5233.000: ENGINEERING	800,000					800,000
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		8,000,000				8,000,000
Total	800,000	8,000,000				8,800,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 15 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Project # PLT 4500 001

Project Name PLANT SECURITY-PLANT

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1904500

Total Project Cost: \$50,000

Description

POWERED ENTRY GATE FOR SECURITY & VIDEO CAMERAS (removed from budget in fy 2006 & fy2007 by City Administrator) EST COST AT \$40,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				50,000		50,000
Total				50,000		50,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				50,000		50,000
Total				50,000		50,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				50,000		50,000
Total				50,000		50,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 15 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$8,000

Project # PLT 4500 005

Project Name VALVE EXERCISER-PLANT

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1904500

Description

ELECTRIC POWERED WRENCH TO EXERCISE VALVES. EST COST \$8,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			8,000			8,000
Total			8,000			8,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			8,000			8,000
Total			8,000			8,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			8,000			8,000
Total			8,000			8,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 10 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Project # PLT 4500 012

Project Name INDUSTRIAL PC REPLACEMENT-ALL

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1904500

Total Project Cost: \$100,000

Description

REPLACEMENT OF INDUSTRIAL PC IN EACH MCC LOCATION (7). PLUS 3 STANDARD COMPUTERS.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			100,000			100,000
Total			100,000			100,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			100,000			100,000
Total			100,000			100,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			100,000			100,000
Total			100,000			100,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 10 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Project # PLT 4500 018

Project Name RIVER GAUGE STATION-TELEMETRY

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1904500

Total Project Cost: \$9,000

Description

RADIO TELEMETRY FROM RIVER GAUGE STATION TO PLANT SCADA SYSTEM. CONTROLS EFFLUENT GATE AND STORM WATER STATION. INSTALLED IN 2009

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		9,000				9,000
Total		9,000				9,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		9,000				9,000
Total		9,000				9,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		9,000				9,000
Total		9,000				9,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 10 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$15,000

Project # PLT 4500 020

Project Name JBS LAGOON-TELEMETRY

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1904500

Description

RADIO TELEMETRY UPGRADE TO NEW FCC REQUIREMENTS

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			15,000			15,000
Total			15,000			15,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			15,000			15,000
Total			15,000			15,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			15,000			15,000
Total			15,000			15,000

City Capital Plan Equipment Replacment

FY '22 thru FY '26

City of Marshalltown, Iowa

Department WPCP

Contact

Type Maintenance

Useful Life 5 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$130,000

Project # PLT 4500 021

Project Name MCC ELECTRICAL MAINTENANCE-PLANT

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1901100

Description

CONTRACT ELECTRICAL SERVICES TO INSPECT AND MAINTAIN ALL MOTOR CONTROL CENTERS AT THE PLANT

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance	20,000	30,000	20,000			70,000
Total	20,000	30,000	20,000			70,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND	30,000	20,000	20,000			70,000
Total	30,000	20,000	20,000			70,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000	30,000	20,000	20,000			70,000
Total	30,000	20,000	20,000			70,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 25 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$50,000

Project # PLT 4500 151

Project Name CAPACITOR BANK PROJ

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1904500

Description

Capacitor Bank installation, in conjunction with Alliant Energy Transformer Upgrade

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	50,000					50,000
Total	50,000					50,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND	50,000					50,000
Total	50,000					50,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000	50,000					50,000
Total	50,000					50,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Maintenance

Useful Life 15 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$9,131

Project # SBB 1100 001

Project Name RE-ROOF BUILDING-SBR BLDG

Division WPC-PLANT

Object 5410.000 REPAIRS/MAINT

Location 1901100

Description

INSTALLED IN 1991 FOR \$8,000. REROOFEDIN 12-2009.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance					9,131	9,131
Total					9,131	9,131

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND					9,131	9,131
Total					9,131	9,131

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5410.000: REPAIRS / MAINTENANCE					9,131	9,131
Total					9,131	9,131

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$25,000

Project # SBB 1100 012

Project Name RAW PUMP #2 REPLACEMENT-SBR BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1901100

Description

PURCHASED IN 1991 FOR \$10,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings					25,000	25,000
Total					25,000	25,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND					25,000	25,000
Total					25,000	25,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000					25,000	25,000
Total					25,000	25,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 15 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Project # SBB 1100 018

Project Name EFFLUENT WATER STRAINER-SBR BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1901100

Total Project Cost: \$0

Description

NOT IN USE AT THIS TIME. PURCHASED IN 1991

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings					0	0
Total					0	0

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND					0	0
Total					0	0

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000					0	0
Total					0	0

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 15 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$6,000

Project # SBB 1100 021

Project Name GAS MONITOR-SBR BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1901100

Description

INSTALLED IN 1991. RESEARCH IF WE NEED A CHLORINE MONITOR AS WELL

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				6,000		6,000
Total				6,000		6,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				6,000		6,000
Total				6,000		6,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				6,000		6,000
Total				6,000		6,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 10 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$20,000

Project # SBB 1100 023

Project Name SUPERVISORY CONTROLS/COMPUTER-SBR BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1901100

Description

NEW PLC AND COMPUTER IN 2002. COST IS \$20,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		20,000				20,000
Total		20,000				20,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		20,000				20,000
Total		20,000				20,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		20,000				20,000
Total		20,000				20,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 15 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Project # SBB 1100 031

Project Name SBR Blowe-SBR BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1901100

Total Project Cost: \$100,000

Description

BLOWER C-Standby-Blower COST: \$25000 PURCHASE DATE: 11/22/1991 SERIAL NUMBER: 90/121/2177

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			50,000			50,000
Total			50,000			50,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			50,000			50,000
Total			50,000			50,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			50,000			50,000
Total			50,000			50,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 10 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$2,000

Project # SBB 1100 037

Project Name PC UPGRADE-SBR BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1901100

Description

UPGRADE THE SCADA COMPUTER IN THE SBR BUILDING.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	2,000					2,000
Total	2,000					2,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND	2,000					2,000
Total	2,000					2,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000	2,000					2,000
Total	2,000					2,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 *thru* FY '26

Department WPCP

Contact

Type Equipment

Useful Life 2 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Project # SBR 5500 001

Project Name REPLACE SBR DIFFUSERS-SBR TANKS#2

Division WPC-PLANT

Object 5600.000 OPERATING SUPPLI

Location 1905500

Total Project Cost: \$0

Description

REPLACING JUST ONE TANKS WORTH (2300 MEMBRANES) COST: \$10300

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	0					0
Total	0					0

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$25,000

Project # SBR 5500 002

Project Name REPLACE SBR MIXER #1-SBR TANK#1

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1905500

Description

PURCHASED IN 1992 FOR \$25,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		25,000				25,000
Total		25,000				25,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		25,000				25,000
Total		25,000				25,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		25,000				25,000
Total		25,000				25,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$38,000

Project # SBR 5500 006

Project Name REPLACE SBR DECANTOR #1-SBR TANK #1

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1905500

Description

PURCHASED IN 1992 FOR \$38,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			38,000			38,000
Total			38,000			38,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			38,000			38,000
Total			38,000			38,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			38,000			38,000
Total			38,000			38,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$38,000

Project # SBR 5500 007

Project Name REPLACE SBR DECANTOR #2-SBR TANK #2

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1905500

Description

PURCHASED IN 1992 FOR \$38,000

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			38,000			38,000
Total			38,000			38,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			38,000			38,000
Total			38,000			38,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			38,000			38,000
Total			38,000			38,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 30 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$200,000

Project # SBR 5500 035

Project Name SBR AERATION SYSTEM REPLACEMENT

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1905500

Description

Replacement of original constructed aeration grid from 1989.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		200,000				200,000
Total		200,000				200,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		200,000				200,000
Total		200,000				200,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 30 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$200,000

Project # SBR 5500 060

Project Name MCC J&K REPLACEMENT - SBR

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1905500

Description

MCC J&K REPLACEMENT - SBR

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		100,000	100,000			200,000
Total		100,000	100,000			200,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		100,000	100,000			200,000
Total		100,000	100,000			200,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		100,000	100,000			200,000
Total		100,000	100,000			200,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$5,700

Project # SCB 5300 010

Project Name WASTING PUMP #1 REPLACEMENT-SECONDARY CONTR B

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1905300

Description

REPLACED IN 2004 FOR \$5,700.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			5,700			5,700
Total			5,700			5,700

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			5,700			5,700
Total			5,700			5,700

Budget Impact/Other

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 20 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$5,700

Project # SCB 5300 012

Project Name WASTING PUMP #2 REPLACEMENT-SECONDARY CONTR B

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1905300

Description

PURCHASED IN 2004 FOR \$5,700.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			5,700			5,700
Total			5,700			5,700

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			5,700			5,700
Total			5,700			5,700

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			5,700			5,700
Total			5,700			5,700

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 12 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$36,000

Project # SCB 5300 023

Project Name JET PUMP #1A,#2A,#3A VFD-SECONDARY CONTR BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1905300

Description

Justification

Drive taken from Prelim pumps. Is used

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	36,000					36,000
Total	36,000					36,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND	36,000					36,000
Total	36,000					36,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000	36,000					36,000
Total	36,000					36,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 15 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$12,000

Project # SCB 5300 024

Project Name JET PUMP #1B VFD-SECONDARY CONTR BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1905300

Description

Used from Prelim pumps

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	12,000					12,000
Total	12,000					12,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND	12,000					12,000
Total	12,000					12,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000	12,000					12,000
Total	12,000					12,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 10 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$15,000

Project # SCB 5300 032

Project Name SUPERVISORY CONTROL UPGRADE-SECONDARY CONTR

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1905300

Description

PURCHASED IN 2004 FOR \$15,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		15,000				15,000
Total		15,000				15,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		15,000				15,000
Total		15,000				15,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		15,000				15,000
Total		15,000				15,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 10 years

Category 520520 WPCP EXP-TREATM

Priority Not Applicable

Status Active

Project # SCB 5300 033

Project Name INDUSTRIAL PC UPGRADE-SECONDARY CONTR BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1905300

Total Project Cost: \$12,500

Description

UPGRADE THE COMPUTER AND MONITOR FOR THE SECONDARY CONTROL BUILDING. PROPOSAL 060303DJO02 REV.1

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		12,500				12,500
Total		12,500				12,500

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		12,500				12,500
Total		12,500				12,500

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		12,500				12,500
Total		12,500				12,500

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 37

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$75,000

Project # SCB 5300 16

Project Name REPLACE JET PUMP/MOTOR #1A

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1905300

Description

UNIT NEW IN 1982

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			75,000			75,000
Total			75,000			75,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			75,000			75,000
Total			75,000			75,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			75,000			75,000
Total			75,000			75,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 40 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$75,000

Project # SCB 5300 17

Project Name REPLACE JET PUMP/MOTOR #1B

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1905300

Description

UNIT NEW IN 1982

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				75,000		75,000
Total				75,000		75,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				75,000		75,000
Total				75,000		75,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				75,000		75,000
Total				75,000		75,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 37

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$75,000

Project # SCB 5300 18

Project Name REPLACE JET PUMP/MOTOR #2A

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1905300

Description

UNIT NEW IN 1982

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				75,000		75,000
Total				75,000		75,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				75,000		75,000
Total				75,000		75,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				75,000		75,000
Total				75,000		75,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 40 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$75,000

Project # SCB 5300 19

Project Name REPLACE JET PUMP/MOTOR #2B

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1905300

Description

UNIT NEW IN 1982

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				75,000		75,000
Total				75,000		75,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				75,000		75,000
Total				75,000		75,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				75,000		75,000
Total				75,000		75,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 37

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$75,000

Project # SCB 5300 20

Project Name REPLACE JET PUMP/MOTOR #3A

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1905300

Description

UNIT NEW IN 1982

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			75,000			75,000
Total			75,000			75,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			75,000			75,000
Total			75,000			75,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			75,000			75,000
Total			75,000			75,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 40 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$75,000

Project # SCB 5300 21

Project Name REPLACE JET PUMP/MOTOR #3B

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1905300

Description

UNIT NEW IN 1982

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			75,000			75,000
Total			75,000			75,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			75,000			75,000
Total			75,000			75,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			75,000			75,000
Total			75,000			75,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 15 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$12,000

Project # SCB 5300 29A

Project Name JET PUMP # 3B VFD-SECONDARY CONTRO BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1905300

Description

USED DRIVE FROM PRELIM PUMPS

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	12,000					12,000
Total	12,000					12,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND	12,000					12,000
Total	12,000					12,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000	12,000					12,000
Total	12,000					12,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 10 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$60,000

Project # SH5 5900 001

Project Name MIXER #1 REPLACEMENT SLUDGE TANK#5

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1905900

Description

PURCHASED IN 1991 FOR \$35,000. Need to increase size and horsepower to properly mix tank.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings					60,000	60,000
Total					60,000	60,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND					60,000	60,000
Total					60,000	60,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000					60,000	60,000
Total					60,000	60,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Improvement

Useful Life 10 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$10,000

Project # SLO 4000 004

Project Name AERATION MIXER-LIME SILO

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1904000

Description

MIXING DEVICE TO KEEP LIME FROM NOT DROPPING IN HOPPER. \$8000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			10,000			10,000
Total			10,000			10,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			10,000			10,000
Total			10,000			10,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			10,000			10,000
Total			10,000			10,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Maintenance

Useful Life 15 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$1,461

Project # STP 6100 001

Project Name RE-ROOF -SLUDGE TRANSFER BLDG

Division WPC-PLANT

Object 5410.000 REPAIRS/MAINT

Location 1906100

Description

INSTALLED IN 1991

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance					1,461	1,461
Total					1,461	1,461

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND					1,461	1,461
Total					1,461	1,461

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5410.000: REPAIRS / MAINTENANCE					1,461	1,461
Total					1,461	1,461

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 15 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$8,500

Project # STP 6100 006

Project Name SLUDGE FLOW METER-SLUDGE TRANSFER BLDG

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1906100

Description

NEW IN 1997, FOR \$8,500.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings			8,500			8,500
Total			8,500			8,500

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND			8,500			8,500
Total			8,500			8,500

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000			8,500			8,500
Total			8,500			8,500

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Maintenance

Useful Life 15 years

Category 520520 WPCP EXP-TREATM

Priority Not Applicable

Status Active

Total Project Cost: \$1,656

Project # UVB 6900 001

Project Name RE-ROOF UV DISINFECTION BLDG

Division WPC-PLANT

Object 5410.000 REPAIRS/MAINT

Location

Description

RE-ROOF BUILDING. ORIGINAL ROOF IN ?

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Maintenance					1,656	1,656
Total					1,656	1,656

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND					1,656	1,656
Total					1,656	1,656

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5410.000: REPAIRS / MAINTENANCE					1,656	1,656
Total					1,656	1,656

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 10 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$8,000

Project # UVC 7100 002

Project Name FINAL EFFLUENT SS ANALYZER-UV CHANNEL

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1907100

Description

PURCHASED IN 1999 FOR \$8,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings					8,000	8,000
Total					8,000	8,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND					8,000	8,000
Total					8,000	8,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000					8,000	8,000
Total					8,000	8,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 6 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$35,000

Project # VEH 8100 003

Project Name LAB VAN-VEHICLE

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1908100

Description

PURCHASED IN 2005 FOR \$20,000. WILL TRADE IN 2012 FOR APPROX. \$6,000

Justification

TRADE IN TO PURCHASE AN SUV TO BE MORE USEFUL ALL AROUND FOR MAINTENANCE

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings		35,000				35,000
Total		35,000				35,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND		35,000				35,000
Total		35,000				35,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000		35,000				35,000
Total		35,000				35,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 15 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Total Project Cost: \$20,000

Project # VEH 8100 004

Project Name PICKUP 1/2 TON-VEHICLE

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1908100

Description

PURCHASED IN 1996 FOR \$13,000.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings					20,000	20,000
Total					20,000	20,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND					20,000	20,000
Total					20,000	20,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000					20,000	20,000
Total					20,000	20,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 15 years

Category 520520 WPCP EXP-TREATM

Priority Not Applicable

Status Active

Total Project Cost: \$23,000

Project # VEH 8100 009

Project Name PICKUP 3/4 TON-VEHICLE

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1908100

Description

REPLACES 1/2 TON PICKUP WHICH IS STILL IN USE

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings					23,000	23,000
Total					23,000	23,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND					23,000	23,000
Total					23,000	23,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000					23,000	23,000
Total					23,000	23,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 15 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Project # WHT 8800 001

Project Name WASTE HOLDING PUMP #2

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1908800

Total Project Cost: \$4,000

Description

FLYGT SUBMERSIBLE PUMP AND RAIL SYSTEM. REPLACING THE OLD HYDROMATIC PUMPS. NEW 8-1-2006. REPLACE JUST PUMP IN 2022

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	4,000					4,000
Total	4,000					4,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND	4,000					4,000
Total	4,000					4,000

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000	4,000					4,000
Total	4,000					4,000

City Capital Plan Equipment Replacment
City of Marshalltown, Iowa

FY '22 thru FY '26

Department WPCP

Contact

Type Equipment

Useful Life 15 years

Category 520520 WPCP EXP-TREATM

Priority Critical

Status Active

Project # WHT 8800 002

Project Name WASTE HOLDING PUMP #1

Division WPC-PLANT

Object 5749.000 OTHER CAPITAL EQ

Location 1908800

Total Project Cost: \$6,300

Description

CURRENTLY A HYDROMATIC PUMP. AND WE HAVE A SPARE. WILL NOT CHANGE TO A FLYGT PUMP TILL HYDROMATIC FAILS. IN BUDGET FOR 09, BUT WILL NOT BE PURCHASED TILL PUMPS FAIL. REPLACED FY2010.

Justification

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings				6,300		6,300
Total				6,300		6,300

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
612 - WPCP REVENUE FUND				6,300		6,300
Total				6,300		6,300

Budget Impact/Other

Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
5750.000: OTHER CAPITAL EQUIPMENT=>5,000				6,300		6,300
Total				6,300		6,300

CIP FY23-27
Projected Debt Capacity and Potential Projects

		<u>FY2023</u>	<u>FY2024</u>	<u>FY20205</u>	<u>FY20206</u>	<u>FY2027</u>
		13,520,085	12,054,323	7,470,061	6,969,891	6,701,703
312	12/30 Airport Runway Rehab				190,000	
312	18/36 Airport Runway Rehab				130,000	
353	Kiwanis Park Improvements	235,000				
353	Splash Pad		500,000			
353	Riverview Park Improvements	2,000,000	500,000	500,000		
353	West End Park Phase 2	600,000		700,000		
353	Farmers Market Improvements	250,000				
353	Park 101	250,000				
353	Trail Connection- Freedom Rock/Sk	600,000				
353	River's Edge Trailhead		975,000			
353	Street Improvement	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
353	Downtown Implementation Plan		5,995,741	4,067,699	5,717,653	
353	Sidewalk Gap Projects	900,000	500,000	550,000		
355	Dangerous & Dilapidated Buildings	600,000				
740	Dredging of Detention Ponds	60,000			600,000	
	TOTAL	8,495,000	11,470,741	8,817,699	9,637,653	3,000,000
		5,025,085	583,582	(1,347,638)	(2,667,762)	3,701,703

MARSHALLTOWN

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Jessica Kinser, Administrator
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FINANCE DEPARTMENT

January 7, 2022

To: Mayor Joel Greer
Members of the City Council

From: Diana Steiner, Finance Director

Re: FY2023 Property Tax Valuations

Background: The first attached document shows a history of the taxable valuations by type of property. The last column shows the increase (decrease) from last year. The chart show a growth in residential, commercial, industrial, and multi-residential and a significant decline in utilities. These valuations were as of 1/1/21, so after the DERECHO. On the side of the chart, it shows the rollback percentages for FY18-23. The rollback is used to get from the assessed valuations to the taxable valuations. When the rollback was established, the state was supposed to appropriate the difference for the commercial and industrial property, but it is subject to an annual state appropriation. The backfill is currently being phased out over 8 years. The City receives no funds for the rollback for residential and multi-residential properties and the rollback percentages for multi-residential will continue to decrease until it is the same as the residential rate. The residential rollback decreased by 2.28% in FY23.

The second attached document shows how the regular taxable valuations affect our General Fund 001 revenues with the \$8.10 and \$.27 levies. The change from year to year has been very volatile. For FY23, that increase is only \$142,000. The small increase is not enough to sustain our increased costs. This results in a deficit in our General Fund budget which we will be discussing later in this meeting.

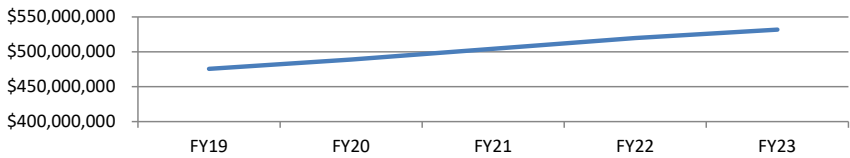
Attachment: Taxable valuations comparison FY19 to FY23
Valuations and levy history FY19 to FY23

cc: Jessica Kinser, City Administrator

City of Marshalltown
Taxable Valuations

	1/1/17 Valuations for FY19 Tax Levies	1/1/18 Valuations for FY20 Tax Levies	1/1/19 Valuations for FY21 Tax Levies	1/1/20 Valuations for FY22 Tax Levies	1/1/21 Valuations for FY23 Tax Levies	Increase (Decrease)
Residential Non-TIF	\$ 471,796,562	\$ 485,708,210	\$ 502,056,341	\$ 516,296,530	\$ 530,001,359	\$ 13,704,829
Residential TIF	\$ 3,801,272	\$ 3,266,027	\$ 2,238,069	\$ 3,483,444	\$ 1,807,697	\$ (1,675,747)
Total Residential	\$ 475,597,834	\$ 488,974,237	\$ 504,294,410	\$ 519,779,974	\$ 531,809,056	\$ 12,029,082
Commercial Non-TIF	\$ 189,737,930	\$ 196,851,727	\$ 205,938,772	\$ 201,679,406	\$ 220,402,490	\$ 18,723,084
Commercial TIF	\$ 14,345,082	\$ 10,052,352	\$ 11,432,930	\$ 15,578,062	\$ 7,283,855	\$ (8,294,207)
Total Commercial	\$ 204,083,012	\$ 206,904,079	\$ 217,371,702	\$ 217,257,468	\$ 227,686,345	\$ 10,428,877
Industrial Non-TIF	\$ 56,495,980	\$ 58,442,250	\$ 55,862,462	\$ 58,282,660	\$ 60,528,379	\$ 2,245,719
Industrial TIF	\$ 5,194,675	\$ 3,738,299	\$ 3,535,264	\$ 5,016,916	\$ 3,710,349	\$ (1,306,567)
Total Industrial	\$ 61,690,655	\$ 62,180,549	\$ 59,397,726	\$ 63,299,576	\$ 64,238,728	\$ 939,152
Multiresidential Non-TIF	\$ 27,860,015	\$ 32,069,892	\$ 27,264,034	\$ 28,839,194	\$ 29,048,904	\$ 209,710
Multiresidential TIF	\$ 1,198,077	\$ 667,190	\$ 404,001	\$ 715,063	\$ 234,322	\$ (480,741)
Total Multiresidential	\$ 29,058,092	\$ 32,737,082	\$ 27,668,035	\$ 29,554,257	\$ 29,283,226	\$ (271,031)
Gas & Electric Utilities	\$ 83,472,038	\$ 99,912,110	\$ 108,397,416	\$ 99,110,016	\$ 81,543,454	\$ (17,566,562)
TOTAL OF THESE TYPES	\$ 853,901,631	\$ 890,708,057	\$ 917,129,289	\$ 929,001,291	\$ 934,560,809	\$ 5,559,518

Residential

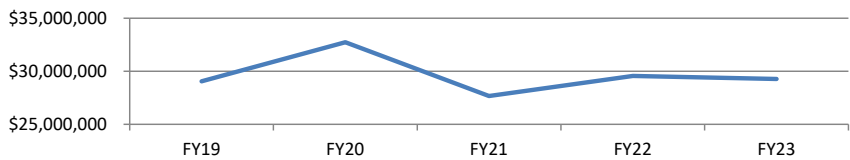


Rollback:

FY18:	56.9391%
FY19:	55.6209%
FY20:	56.9180%
FY21:	55.0743%
FY22:	56.4094%
FY23:	54.1302%

Growth capped at 3%; No state backfill

Multi-residential

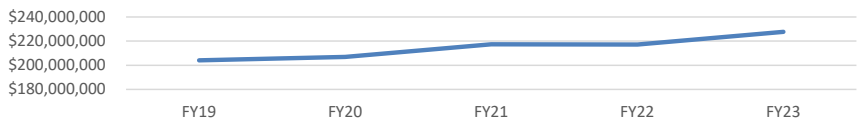


FY18:	82.50%
FY19:	78.75%
FY20:	75.00%
FY21:	71.25%
FY22:	67.50%
FY23:	63.75%

8 year rollback until = to residential

3.75% decrease (until approx 2025); No state backfill

Commercial

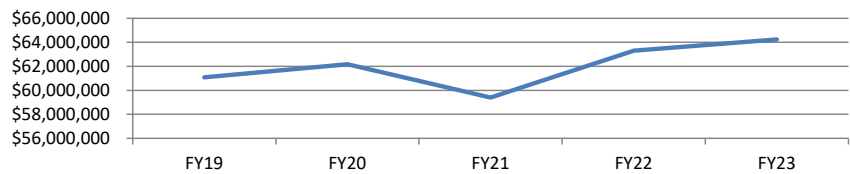


FY18:	90.00%
FY19:	90.00%
FY20:	90.00%
FY21:	90.00%
FY22:	90.00%
FY23:	90.00%

*State backfill to replace prop tax revenue (capped at FY17 level).

*State Legislature has to appropriate every year

Industrial



FY18:	90.00%
FY19:	90.00%
FY20:	90.00%
FY21:	90.00%
FY22:	90.00%
FY23:	90.00%

*State backfill to replace prop tax revenue (capped at FY17 level).

*State Legislature has to appropriate every year

City of Marshalltown
 Taxable Valuations

	FY19: January 1, 2017 With Gas & Electric	FY20: January 1, 2018 With Gas & Electric	FY21: January 1, 2019 With Gas & Electric	FY22: January 1, 2020 With Gas & Electric	FY23: January 1, 2021 With Gas & Electric
Regular (not debt or ag)	\$ 833,878,930	\$ 878,122,328	\$ 904,620,601	\$ 908,963,073	\$ 925,979,613
\$ increase	\$ 14,682,314	\$ 44,243,398	\$ 26,498,273	\$ 4,342,472	\$ 17,016,540
% increase	1.792%	5.306%	3.018%	0.480%	1.872%
 \$8.10 regular general levy	 6,754,419	 7,112,791	 7,327,427	 7,362,601	 7,500,435
\$.27 Emergency levy	\$ 225,147	\$ 237,093	\$ 244,248	\$ 245,420	\$ 250,014
	<u>\$ 6,979,567</u>	<u>\$ 7,349,884</u>	<u>\$ 7,571,674</u>	<u>\$ 7,608,021</u>	<u>\$ 7,750,449</u>
	\$ 122,891	\$ 370,317	\$ 221,791	\$ 36,346	\$ 142,428
	1.792%	5.306%	3.018%	0.480%	1.872%

MARSHALLTOWN

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FINANCE DEPARTMENT

January 7, 2022

To: Mayor Joel Greer
Members of the City Council

From: Diana Steiner, Finance Director

Re: Discussion on Mayor and Council General Fund Budgets

Policy Issue: Council approves budget amendments and budget certifications.

Recommendation: Staff would like approval or direction of any changes the Mayor and Council would like on the FY22 Budget Amendment and/or FY23 Budget Request for their General Fund budgets.

Background: As part of the budgeting process, the City Administrator and Finance Director meet with every department on their budgets. Staff are bringing forward the Mayor and Council General Fund budgets for your review. When looking at the report, the first column of amounts reflects the actual revenues and expenses from last fiscal year (FY21). The second column is the adopted budget for the current fiscal year (FY22) approved by Council last March. The third column reflects the actual revenues and expenses accumulated this fiscal year (July-Dec). The fourth column is the proposed budget amendment for this current fiscal year. The fifth column is the proposed budget for next fiscal year. The sixth and seventh columns show the change between the FY23 budget and the FY22 Budget Amendment.

Staff have incorporated the salary increases for the Mayor and Council that will go into effect Jan. 1, 2022. The Mayor's annual salary will increase from \$7,500 to \$11,000 and Council members' salaries will increase from \$3,000 to \$5,500. The salary increases only have a 6-month impact for FY22's budget since the increase becomes effective half way through the fiscal year.

Are there any changes Council wants to make to the General Fund budgets?

Budget Impact: Depends on any changes Council would request.

Attachment: Mayor and Council Budgets.

cc: Jessica Kinser, City Administrator



Budget Comparison Report

Account Summary

Account Number		2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 YTD Activity Through Dec	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2021-2022 FY2022 Amend	2022-2023 FY2023 Dept Request	Increase / (Decrease)	
Fund: 001 - GENERAL FUND								
Function: 6010 - Mayor								
Expense								
001.6010.5030.070	PART-TIME TEMPORARY	7,500.00	9,250.00	3,756.00	9,250.00	11,000.00	1,750.00	18.92%
Budget Notes								
Budget Code	Subject	Description						
FY2022 Amendment 1	Mayor	Increased from \$7,500/per year to \$11,000/per year effective 1/1/22						
001.6010.5102.070	MEDICARE-TEMPORARY	108.85	134.13	54.51	134.13	160.00	25.87	19.29%
001.6010.5111.070	IPERS-PT TEMP	708.07	873.20	354.60	873.20	1,038.00	164.80	18.87%
001.6010.5123.070	WORKCOMP-TEMPORARY	4.95	13.83	3.39	13.83	10.00	-3.83	-27.69%
001.6010.5280.000	DUES, MEMBER, SUBSCRIPTN	380.00	1,000.00	30.00	500.00	500.00	0.00	0.00%
001.6010.5300.000	INSURANCE - TORT LIAB	147.94	83.00	0.00	166.00	186.00	20.00	12.05%
001.6010.5450.000	TELEPHONE/OTHR COMMNCT	386.67	400.00	192.89	400.00	400.00	0.00	0.00%
001.6010.5460.000	CONFERENCE EXPENSE	0.00	1,500.00	0.00	750.00	1,000.00	250.00	33.33%
001.6010.5600.000	OPERATING SUPPLIES	0.00	250.00	0.00	250.00	250.00	0.00	0.00%
Total Expense:		9,236.48	13,504.16	4,391.39	12,337.16	14,544.00	2,206.84	17.89%
Total Function: 6010 - Mayor:		9,236.48	13,504.16	4,391.39	12,337.16	14,544.00	2,206.84	17.89%
Function: 6011 - Council								
Expense								
001.6011.5030.070	PART-TIME TEMPORARY	21,000.00	29,750.00	10,501.60	29,750.00	38,500.00	8,750.00	29.41%
Budget Notes								
Budget Code	Subject	Description						
FY2022 Amendment 1	Council members	Increased from \$3,000/per year to \$5,500/per year effective 1/1/22						
001.6011.5101.070	SOCIAL SECURITY-PT TEMP	743.76	744.00	214.62	744.00	682.00	-62.00	-8.33%
001.6011.5102.070	MEDICARE-TEMPORARY	304.01	431.38	152.03	431.38	558.00	126.62	29.35%
001.6011.5111.070	IPERS-PT TEMP	947.61	849.60	566.46	849.60	2,596.00	1,746.40	205.56%
001.6011.5123.070	WORKCOMP-TEMPORARY	14.56	44.48	9.10	44.48	34.00	-10.48	-23.56%
001.6011.5230.000	CONSULTING & PROF FEES	1,150.00	1,200.00	1,345.00	1,500.00	1,500.00	0.00	0.00%
Budget Notes								
Budget Code	Subject	Description						
FY2022 Amendment 1	Strategic Planning	Strategic Planning						

Budget Comparison Report

		2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 YTD Activity Through Dec	Comparison 1 Budget		Comparison 1 to Parent Budget	
Account Number					Parent Budget 2021-2022 FY2022 Amend	2022-2023 FY2023 Dept Request	Increase / (Decrease)	%
FY2023 Dept Request	Strategic Planning		Strategic Planning					
001.6011.5300.000	INSURANCE - TORT LIAB	864.59	481.00	0.00	968.00	1,085.00	117.00	12.09%
001.6011.5331.000	PAYMENTS - OTHER ENTITIES	640.24	1,200.00	42.00	500.00	500.00	0.00	0.00%
Budget Notes								
Budget Code	Subject	Description						
FY2022 Amendment 1	Virtual meetings	Virtual meetings						
FY2023 Dept Request	Virtual meetings	Virtual meetings						
001.6011.5344.000	CONTRACT-MAINTENANCE	0.00	0.00	37.45	40.00	0.00	-40.00	-100.00%
Budget Notes								
Budget Code	Subject	Description						
FY2022 Amendment 1	Contracted	Shredding services						
001.6011.5460.000	CONFERENCE EXPENSE	0.00	1,750.00	0.00	1,750.00	1,750.00	0.00	0.00%
001.6011.5600.000	OPERATING SUPPLIES	82.68	200.00	255.07	400.00	200.00	-200.00	-50.00%
001.6011.5702.000	MINOR OFFICE FURN/EQUIP	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Expense:		29,747.45	36,650.46	13,123.33	36,977.46	47,405.00	10,427.54	28.20%
Total Function: 6011 - Council:		29,747.45	36,650.46	13,123.33	36,977.46	47,405.00	10,427.54	28.20%
Total Fund: 001 - GENERAL FUND:		38,983.93	50,154.62	17,514.72	49,314.62	61,949.00	12,634.38	25.62%
Report Total:		38,983.93	50,154.62	17,514.72	49,314.62	61,949.00	12,634.38	25.62%

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FINANCE DEPARTMENT

January 7, 2022

To: Mayor Joel Greer
Members of the City Council
From: Diana Steiner, Finance Director
Re: Discussion on FY23 budgets

Policy Issue: Council approves budget amendments and budget certifications.

Recommendation: Provide staff direction on methods Council would like to see to offset General Fund deficit

Background: As part of the budgeting process, the City Administrator and Finance Director meet with every department on to go through their budgets line by line. Changes are then made in Tyler, the City's financial and budgeting software. After all the changes are made, we look at the bottom line to see where the budget is at. Both fiscal year 2022 (current) and fiscal year 2023 are showing significant deficits.

FISCAL YEAR 2022:

Staff has not gone back through and re-estimated wages and benefits based on vacancies and retirements through the first half of the year and what is known through June 30, 2022. This will take place for the January 24th meeting, so please ignore the deficit as not an accurate figure at this time.

FISCAL YEAR 2023:

The attached budget comparison report identifies all functions which are budgeted in the General Fund. To give the high level view, we have shown the revenues and expenditures by each function, which I am sure will spur a lot of questions. We ask that you hold those questions until the January 24th meeting when you will have the line item detail for each department.

On page 15, you will find a summary that shows the deficit for fiscal year 2023 as (\$567,879). It should be noted that staff has accounted for the personnel changes in the Building and Rental areas transitioning to contracted services for fiscal year 2023. Any savings from these decisions has already been taken into account. To facilitate a conversation about how to reduce or eliminate this deficit ahead of the January 24th and 31st meetings, we have prepared the following list of options to know if the Council would like to consider. These are not in any particular order for priority purposes.

Action/Reduction	Description
1. Reduce all General Fund conferences and travel by 50%	Many departments have added travel back into their budgets for the current and upcoming years. Some departments have requirements for education/training, so we are not recommending a full elimination. Also, this would not apply to the Police Department for training costs for new officers.
2. General Departmental Reductions	Last year, we estimated we could cut about \$30,000 of expenses from departments based on prior spending or increases proposed in certain line items. Council could set a dollar amount to cut and staff would try to reach this, or we can come back with a general proposal.
3. Legal Reduction	By contracting for all legal services with Lynch Dallas and eliminating the contract with Roger Schoell, we estimate some overall savings. Future discussion would be needed to determine if legal counsel needed to be present at meetings to better estimate costs.
4. Aquatic Center Changes	The proposed budget shows an increase of the daily fee from \$4 to \$5 to completely offset wage rate increases. The daily fee increase does not fully offset the increase in personnel costs, but comes close. If Council does not want to do this, we would remove it, and there would be some level of savings.
5. Grant Employee Wages	The lead grant will be ending soon, with hopes to extend. However, it will not extend the administration dollars to support two staff. The budget presented shows the two staff members remaining on-staff with additional wage allocations to the General Fund. If we do not allocate the wages, the employees would have their hours reduced from a full-time to part-time status (admin and planning positions).
6. Chamber Marketing and Tourism Agreement	The current year contract with the Chamber for marketing and tourism is for 67% of the

	hotel/motel tax revenues. Legally, we only need to fund 50% of the revenues to tourism. Reducing this contract would leave more of that revenue in the General Fund.
7. ARPA- Revenue Replacement	The Council can allocate ARPA funds for the purpose of revenue replacement.
8. Local Option Sales Tax- Council Designated	The Council can allocate portions of the local option sales tax from the 22% that is to be designated by the City Council.
9. Fund Balance	There is fund balance (funds leftover from prior fiscal years) that remains in the General Fund. This would be reflected by continuing to show a negative balance in the fiscal year 2023 budget.
10. Raise Taxes	The only way to raise taxes to support operations is to borrow money for operations. This is not recommended.
11. Access Cash Flow Reserve Fund	This fund is part of the overall General Fund balance and is a rainy day reserve. Use of funds requires a public hearing stating the specific purpose of the funds before the Council could authorize use. This is not recommended.

Staff would like the Council to ask questions and then vote on each item to know if a majority of the Council is in favor of bringing back any of the scenarios for further review. Staff would also like to hear of any other recommended reductions or revenues the Council would be interested in seeing.

Budget Impact: To be presented at 1/24 meeting

Attachment: FY23 General Fund Budgets.

cc: Jessica Kinser, City Administrator



Budget Comparison Report

Group Summary

Category	2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 YTD Activity Through Dec	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2021-2022 FY2022 Amend	2022-2023 FY2023 Dept Request	Increase / (Decrease)	
Function: 1010 - Police Operations/Crime Prevention							
Revenue							
42 - LICENSES AND PERMITS	84.00	100.00	42.00	100.00	100.00	0.00	0.00%
43 - INTERGOVERNMENTAL REVENUE	410,911.87	41,922.00	39,147.00	41,922.00	41,922.00	0.00	0.00%
44 - CHARGES FOR SERVICE	31,747.84	46,500.00	33,711.02	46,500.00	46,500.00	0.00	0.00%
46 - USE OF MONEY & PROPERTY	349.77	0.00	150.36	32.00	0.00	-32.00	-100.00%
48 - MISCELLANEOUS REVENUE	13,523.80	4,500.00	1,471.50	5,500.00	4,500.00	-1,000.00	-18.18%
49 - OTHER FINANCING SOURCE	9,600.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Revenue:	466,217.28	93,022.00	74,521.88	94,054.00	93,022.00	-1,032.00	-1.10%
Expense							
50 - PERSONAL SERVICES	4,512,327.45	4,795,012.08	2,330,007.36	4,806,757.08	5,031,668.00	224,910.92	4.68%
52 - OPERATING EXPENSES	380,120.64	411,067.00	179,387.25	507,462.70	384,387.00	-123,075.70	-24.25%
57 - EQUIPMENT(Other Computer, Minor)	242,399.99	7,500.00	6,071.17	9,593.00	9,500.00	-93.00	-0.97%
58 - REFUNDS/REIMB	112.50	0.00	330.00	330.00	0.00	-330.00	-100.00%
Total Expense:	5,134,960.58	5,213,579.08	2,515,795.78	5,324,142.78	5,425,555.00	101,412.22	1.90%
Total Function: 1010 - Police Operations/Crime Prevention:	-4,668,743.30	-5,120,557.08	-2,441,273.90	-5,230,088.78	-5,332,533.00	-102,444.22	1.96%
Function: 1030 - Emergency Mgmt							
Revenue							
48 - MISCELLANEOUS REVENUE	0.00	0.00	61.58	62.00	0.00	-62.00	-100.00%
Total Revenue:	0.00	0.00	61.58	62.00	0.00	-62.00	-100.00%
Expense							
52 - OPERATING EXPENSES	32,988.60	34,865.00	33,576.71	34,865.00	36,170.00	1,305.00	3.74%
57 - EQUIPMENT(Other Computer, Minor)	1,873.51	0.00	0.00	0.00	0.00	0.00	0.00%
Total Expense:	34,862.11	34,865.00	33,576.71	34,865.00	36,170.00	1,305.00	3.74%
Total Function: 1030 - Emergency Mgmt:	-34,862.11	-34,865.00	-33,515.13	-34,803.00	-36,170.00	-1,367.00	3.93%
Function: 1040 - Flood Control							
Expense							
52 - OPERATING EXPENSES	403.00	48.00	48.00	446.00	493.00	47.00	10.54%
Total Expense:	403.00	48.00	48.00	446.00	493.00	47.00	10.54%
Total Function: 1040 - Flood Control:	403.00	48.00	48.00	446.00	493.00	47.00	10.54%

Budget Comparison Report

Category	2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 YTD Activity Through Dec	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2021-2022 FY2022 Amend	2022-2023 FY2023 Dept Request	Increase / (Decrease)	
Function: 1050 - Fire Department							
Revenue							
42 - LICENSES AND PERMITS	14,716.05	13,500.00	6,785.00	13,500.00	13,500.00	0.00	0.00%
43 - INTERGOVERNMENTAL REVENUE	326,490.79	58,158.00	62,761.44	62,762.00	58,158.00	-4,604.00	-7.34%
44 - CHARGES FOR SERVICE	22,937.32	17,000.00	13,711.51	19,300.00	19,200.00	-100.00	-0.52%
46 - USE OF MONEY & PROPERTY	618.73	0.00	104.01	100.00	0.00	-100.00	-100.00%
48 - MISCELLANEOUS REVENUE	1,500.00	0.00	1.47	5.00	0.00	-5.00	-100.00%
49 - OTHER FINANCING SOURCE	0.00	0.00	110.00	110.00	0.00	-110.00	-100.00%
Total Revenue:	366,262.89	88,658.00	83,473.43	95,777.00	90,858.00	-4,919.00	-5.14%
Expense							
50 - PERSONAL SERVICES	3,164,620.02	3,166,135.14	1,631,002.52	3,206,495.14	3,296,992.00	90,496.86	2.82%
52 - OPERATING EXPENSES	125,360.21	137,439.00	75,775.90	149,985.00	152,373.00	2,388.00	1.59%
57 - EQUIPMENT(Other Computer, Minor)	3,960.66	8,500.00	8,833.80	11,950.00	11,950.00	0.00	0.00%
58 - REFUNDS/REIMB	0.00	0.00	100.00	100.00	0.00	-100.00	-100.00%
Total Expense:	3,293,940.89	3,312,074.14	1,715,712.22	3,368,530.14	3,461,315.00	92,784.86	2.75%
Total Function: 1050 - Fire Department:	-2,927,678.00	-3,223,416.14	-1,632,238.79	-3,272,753.14	-3,370,457.00	-97,703.86	2.99%
Function: 1070 - Building Inspections							
Revenue							
42 - LICENSES AND PERMITS	646,292.01	187,650.00	76,408.94	187,650.00	202,600.00	14,950.00	7.97%
46 - USE OF MONEY & PROPERTY	60.93	0.00	59.59	0.00	0.00	0.00	0.00%
Total Revenue:	646,352.94	187,650.00	76,468.53	187,650.00	202,600.00	14,950.00	7.97%
Expense							
50 - PERSONAL SERVICES	198,118.84	203,166.66	101,511.82	203,166.66	83,489.00	-119,677.66	-58.91%
52 - OPERATING EXPENSES	10,914.67	10,370.00	2,449.48	85,448.00	165,622.00	80,174.00	93.83%
57 - EQUIPMENT(Other Computer, Minor)	0.00	0.00	63.90	2,000.00	0.00	-2,000.00	-100.00%
Total Expense:	209,033.51	213,536.66	104,025.20	290,614.66	249,111.00	-41,503.66	-14.28%
Total Function: 1070 - Building Inspections:	437,319.43	-25,886.66	-27,556.67	-102,964.66	-46,511.00	56,453.66	-54.83%
Function: 1071 - Rental Inspections							
Revenue							
44 - CHARGES FOR SERVICE	100,312.83	53,000.00	10,819.17	53,000.00	162,000.00	109,000.00	205.66%
46 - USE OF MONEY & PROPERTY	7,307.17	2,000.00	3,297.52	3,000.00	2,000.00	-1,000.00	-33.33%
48 - MISCELLANEOUS REVENUE	0.00	200.00	0.00	200.00	200.00	0.00	0.00%
Total Revenue:	107,620.00	55,200.00	14,116.69	56,200.00	164,200.00	108,000.00	192.17%
Expense							
50 - PERSONAL SERVICES	147,134.37	110,717.78	76,268.77	110,717.78	77,235.00	-33,482.78	-30.24%
52 - OPERATING EXPENSES	4,247.78	7,049.00	1,856.35	6,649.00	105,841.00	99,192.00	1,491.83%
57 - EQUIPMENT(Other Computer, Minor)	70.00	0.00	63.90	0.00	0.00	0.00	0.00%

Budget Comparison Report

Category		2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 YTD Activity Through Dec	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2021-2022 FY2022 Amend	2022-2023 FY2023 Dept Request	Increase / (Decrease)	
	Total Expense:	151,452.15	117,766.78	78,189.02	117,366.78	183,076.00	65,709.22	55.99%
	Total Function: 1071 - Rental Inspections:	-43,832.15	-62,566.78	-64,072.33	-61,166.78	-18,876.00	42,290.78	-69.14%
Function: 1072 - Electrical Inspections								
Revenue								
	42 - LICENSES AND PERMITS	15,942.76	13,000.00	8,581.00	14,500.00	13,000.00	-1,500.00	-10.34%
	46 - USE OF MONEY & PROPERTY	57.42	0.00	16.08	20.00	0.00	-20.00	-100.00%
	Total Revenue:	16,000.18	13,000.00	8,597.08	14,520.00	13,000.00	-1,520.00	-10.47%
Expense								
	50 - PERSONAL SERVICES	70,892.84	83,642.28	40,791.25	83,642.28	83,190.00	-452.28	-0.54%
	52 - OPERATING EXPENSES	344.91	1,479.00	194.34	1,600.00	1,636.00	36.00	2.25%
	57 - EQUIPMENT(Other Computer, Minor)	216.00	150.00	252.97	150.00	150.00	0.00	0.00%
	Total Expense:	71,453.75	85,271.28	41,238.56	85,392.28	84,976.00	-416.28	-0.49%
	Total Function: 1072 - Electrical Inspections:	-55,453.57	-72,271.28	-32,641.48	-70,872.28	-71,976.00	-1,103.72	1.56%
Function: 1075 - Code Enforcement								
Revenue								
	44 - CHARGES FOR SERVICE	30,355.09	20,000.00	16,770.00	30,000.00	30,000.00	0.00	0.00%
	Total Revenue:	30,355.09	20,000.00	16,770.00	30,000.00	30,000.00	0.00	0.00%
Expense								
	50 - PERSONAL SERVICES	77,382.08	79,648.62	39,937.35	79,648.62	116,439.00	36,790.38	46.19%
	52 - OPERATING EXPENSES	32,335.64	60,299.00	17,861.56	64,029.00	64,224.00	195.00	0.30%
	57 - EQUIPMENT(Other Computer, Minor)	0.00	0.00	31.95	32.00	0.00	-32.00	-100.00%
	Total Expense:	109,717.72	139,947.62	57,830.86	143,709.62	180,663.00	36,953.38	25.71%
	Total Function: 1075 - Code Enforcement:	-79,362.63	-119,947.62	-41,060.86	-113,709.62	-150,663.00	-36,953.38	32.50%
Function: 1090 - Animal Control								
Expense								
	52 - OPERATING EXPENSES	52,000.00	52,000.00	30,333.31	52,000.00	52,000.00	0.00	0.00%
	Total Expense:	52,000.00	52,000.00	30,333.31	52,000.00	52,000.00	0.00	0.00%
	Total Function: 1090 - Animal Control:	52,000.00	52,000.00	30,333.31	52,000.00	52,000.00	0.00	0.00%
Function: 1099 - Police and Fire Building Exps								
Revenue								
	48 - MISCELLANEOUS REVENUE	9,937.15	4,212.00	0.00	4,212.00	4,212.00	0.00	0.00%
	Total Revenue:	9,937.15	4,212.00	0.00	4,212.00	4,212.00	0.00	0.00%
Expense								
	52 - OPERATING EXPENSES	163,525.86	174,369.98	72,669.96	179,241.98	181,280.98	2,039.00	1.14%

Budget Comparison Report

Category	2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 YTD Activity Through Dec	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2021-2022 FY2022 Amend	2022-2023 FY2023 Dept Request	Increase / (Decrease)	
Total Expense:	163,525.86	174,369.98	72,669.96	179,241.98	181,280.98	2,039.00	1.14%
Total Function: 1099 - Police and Fire Building Exps:	-153,588.71	-170,157.98	-72,669.96	-175,029.98	-177,068.98	-2,039.00	1.16%
Function: 2010 - Roads, Bridges, Sidewalks							
Revenue							
42 - LICENSES AND PERMITS	4,352.00	4,900.00	2,668.00	4,250.00	4,250.00	0.00	0.00%
43 - INTERGOVERNMENTAL REVENUE	40,907.00	40,907.00	0.00	40,907.00	40,907.00	0.00	0.00%
44 - CHARGES FOR SERVICE	0.00	0.00	229.14	230.00	0.00	-230.00	-100.00%
46 - USE OF MONEY & PROPERTY	20.83	0.00	11.29	20.00	0.00	-20.00	-100.00%
48 - MISCELLANEOUS REVENUE	2,013.45	1,000.00	436.66	1,000.00	1,000.00	0.00	0.00%
Total Revenue:	47,293.28	46,807.00	3,345.09	46,407.00	46,157.00	-250.00	-0.54%
Expense							
50 - PERSONAL SERVICES	738,069.15	1,018,175.61	465,660.71	1,034,980.61	1,073,339.00	38,358.39	3.71%
52 - OPERATING EXPENSES	31,075.53	29,769.00	0.00	34,804.00	38,981.00	4,177.00	12.00%
Total Expense:	769,144.68	1,047,944.61	465,660.71	1,069,784.61	1,112,320.00	42,535.39	3.98%
Total Function: 2010 - Roads, Bridges, Sidewalks:	-721,851.40	-1,001,137.61	-462,315.62	-1,023,377.61	-1,066,163.00	-42,785.39	4.18%
Function: 2011 - Sidewalks							
Revenue							
42 - LICENSES AND PERMITS	10,033.00	7,500.00	3,480.00	7,000.00	7,000.00	0.00	0.00%
46 - USE OF MONEY & PROPERTY	2.18	0.00	1.71	2.00	0.00	-2.00	-100.00%
Total Revenue:	10,035.18	7,500.00	3,481.71	7,002.00	7,000.00	-2.00	-0.03%
Total Function: 2011 - Sidewalks:	10,035.18	7,500.00	3,481.71	7,002.00	7,000.00	-2.00	-0.03%
Function: 2020 - Parking							
Revenue							
44 - CHARGES FOR SERVICE	79,396.56	93,500.00	22,817.35	40,000.00	40,000.00	0.00	0.00%
46 - USE OF MONEY & PROPERTY	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	0.00	0.00%
Total Revenue:	80,596.56	94,700.00	24,017.35	41,200.00	41,200.00	0.00	0.00%
Expense							
50 - PERSONAL SERVICES	66,111.55	69,658.45	25,503.46	69,658.45	63,281.00	-6,377.45	-9.16%
52 - OPERATING EXPENSES	8,752.26	10,488.00	7,242.45	10,638.00	10,728.00	90.00	0.85%
58 - REFUNDS/REIMB	29.00	0.00	30.00	30.00	0.00	-30.00	-100.00%
Total Expense:	74,892.81	80,146.45	32,775.91	80,326.45	74,009.00	-6,317.45	-7.86%
Total Function: 2020 - Parking:	5,703.75	14,553.55	-8,758.56	-39,126.45	-32,809.00	6,317.45	-16.15%
Function: 2030 - Street Lighting							
Expense							
50 - PERSONAL SERVICES	23,631.39	27,880.76	13,597.69	29,795.76	27,728.00	-2,067.76	-6.94%
52 - OPERATING EXPENSES	1,703.53	1,429.00	0.00	1,908.00	2,137.00	229.00	12.00%

Budget Comparison Report

Category		2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 YTD Activity Through Dec	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2021-2022 FY2022 Amend	2022-2023 FY2023 Dept Request	Increase / (Decrease)	
	Total Expense:	25,334.92	29,309.76	13,597.69	31,703.76	29,865.00	-1,838.76	-5.80%
	Total Function: 2030 - Street Lighting:	25,334.92	29,309.76	13,597.69	31,703.76	29,865.00	-1,838.76	-5.80%
Function: 2040 - Traffic Safety								
	Expense							
	50 - PERSONAL SERVICES	141,956.78	167,283.55	81,695.38	178,971.55	166,583.00	-12,388.55	-6.92%
	52 - OPERATING EXPENSES	6,173.15	5,585.00	0.00	6,914.00	7,743.00	829.00	11.99%
	Total Expense:	148,129.93	172,868.55	81,695.38	185,885.55	174,326.00	-11,559.55	-6.22%
	Total Function: 2040 - Traffic Safety:	148,129.93	172,868.55	81,695.38	185,885.55	174,326.00	-11,559.55	-6.22%
Function: 2050 - Snow Removal								
	Expense							
	50 - PERSONAL SERVICES	138,495.61	58,473.24	1,857.60	58,473.24	40,000.00	-18,473.24	-31.59%
	52 - OPERATING EXPENSES	1,031.94	840.00	0.00	1,156.00	1,294.00	138.00	11.94%
	Total Expense:	139,527.55	59,313.24	1,857.60	59,629.24	41,294.00	-18,335.24	-30.75%
	Total Function: 2050 - Snow Removal:	139,527.55	59,313.24	1,857.60	59,629.24	41,294.00	-18,335.24	-30.75%
Function: 2055 - Tree Removal								
	Expense							
	50 - PERSONAL SERVICES	4,323.54	0.00	1,840.71	0.00	0.00	0.00	0.00%
	Total Expense:	4,323.54	0.00	1,840.71	0.00	0.00	0.00	0.00%
	Total Function: 2055 - Tree Removal:	4,323.54	0.00	1,840.71	0.00	0.00	0.00	0.00%
Function: 2060 - Highway Engineering								
	Revenue							
	44 - CHARGES FOR SERVICE	560.00	200.00	651.00	800.00	800.00	0.00	0.00%
	Total Revenue:	560.00	200.00	651.00	800.00	800.00	0.00	0.00%
	Expense							
	50 - PERSONAL SERVICES	448,102.22	521,924.37	229,045.21	536,282.40	535,062.00	-1,220.40	-0.23%
	52 - OPERATING EXPENSES	4,424.30	2,776.00	1,428.31	8,442.00	8,981.00	539.00	6.38%
	Total Expense:	452,526.52	524,700.37	230,473.52	544,724.40	544,043.00	-681.40	-0.13%
	Total Function: 2060 - Highway Engineering:	-451,966.52	-524,500.37	-229,822.52	-543,924.40	-543,243.00	681.40	-0.13%
Function: 2080 - Airport								
	Revenue							
	43 - INTERGOVERNMENTAL REVENUE	30,000.00	0.00	13,000.00	45,000.00	0.00	-45,000.00	-100.00%
	44 - CHARGES FOR SERVICE	4,081.60	5,000.00	3,400.56	5,500.00	6,000.00	500.00	9.09%
	46 - USE OF MONEY & PROPERTY	84,856.25	45,670.00	14,191.98	50,635.50	50,500.00	-135.50	-0.27%
	48 - MISCELLANEOUS REVENUE	4,350.49	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	123,288.34	50,670.00	30,592.54	101,135.50	56,500.00	-44,635.50	-44.13%

Budget Comparison Report

Category	2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 YTD Activity Through Dec	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2021-2022 FY2022 Amend	2022-2023 FY2023 Dept Request	Increase / (Decrease)	
Expense							
52 - OPERATING EXPENSES	75,885.55	77,359.00	29,766.01	96,325.00	115,029.00	18,704.00	19.42%
57 - EQUIPMENT(Other Computer, Minor)	3,953.69	0.00	837.63	2,000.00	2,000.00	0.00	0.00%
Total Expense:	79,839.24	77,359.00	30,603.64	98,325.00	117,029.00	18,704.00	19.02%
Total Function: 2080 - Airport:	43,449.10	-26,689.00	-11.10	2,810.50	-60,529.00	-63,339.50	-2,253.67%
Function: 2090 - Garbage							
Revenue							
44 - CHARGES FOR SERVICE	147,883.57	150,000.00	74,857.82	150,000.00	150,000.00	0.00	0.00%
Total Revenue:	147,883.57	150,000.00	74,857.82	150,000.00	150,000.00	0.00	0.00%
Expense							
52 - OPERATING EXPENSES	113,518.95	113,708.00	56,472.15	113,708.00	113,708.00	0.00	0.00%
58 - REFUNDS/REIMB	9,986.11	0.00	0.00	0.00	0.00	0.00	0.00%
Total Expense:	123,505.06	113,708.00	56,472.15	113,708.00	113,708.00	0.00	0.00%
Total Function: 2090 - Garbage:	24,378.51	36,292.00	18,385.67	36,292.00	36,292.00	0.00	0.00%
Function: 2095 - Mosquito/Pest Control							
Expense							
52 - OPERATING EXPENSES	6,477.88	4,000.00	0.00	4,000.00	4,000.00	0.00	0.00%
Total Expense:	6,477.88	4,000.00	0.00	4,000.00	4,000.00	0.00	0.00%
Total Function: 2095 - Mosquito/Pest Control:	6,477.88	4,000.00	0.00	4,000.00	4,000.00	0.00	0.00%
Function: 2900 - Other Public Works							
Revenue							
42 - LICENSES AND PERMITS	75.00	294.00	0.00	100.00	100.00	0.00	0.00%
44 - CHARGES FOR SERVICE	2,231.50	1,514.00	987.49	1,514.00	1,514.00	0.00	0.00%
46 - USE OF MONEY & PROPERTY	6.99	0.00	2.05	3.00	0.00	-3.00	-100.00%
48 - MISCELLANEOUS REVENUE	1,432.13	0.00	0.00	3.00	0.00	-3.00	-100.00%
Total Revenue:	3,745.62	1,808.00	989.54	1,620.00	1,614.00	-6.00	-0.37%
Expense							
50 - PERSONAL SERVICES	0.00	0.00	299.64	0.00	0.00	0.00	0.00%
Total Expense:	0.00	0.00	299.64	0.00	0.00	0.00	0.00%
Total Function: 2900 - Other Public Works:	3,745.62	1,808.00	689.90	1,620.00	1,614.00	-6.00	-0.37%
Function: 4010 - Library Services							
Revenue							
43 - INTERGOVERNMENTAL REVENUE	50,873.55	50,898.00	15,029.79	50,898.00	50,898.00	0.00	0.00%
44 - CHARGES FOR SERVICE	6,353.24	12,500.00	2,669.86	12,600.00	11,500.00	-1,100.00	-8.73%
48 - MISCELLANEOUS REVENUE	2,675.63	9,100.00	2,566.90	5,100.00	5,100.00	0.00	0.00%
Total Revenue:	59,902.42	72,498.00	20,266.55	68,598.00	67,498.00	-1,100.00	-1.60%

Budget Comparison Report

Category	2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 YTD Activity Through Dec	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2021-2022 FY2022 Amend	2022-2023 FY2023 Dept Request	Increase / (Decrease)	
Expense							
50 - PERSONAL SERVICES	843,269.22	918,993.74	432,914.13	919,393.74	1,009,999.00	90,605.26	9.85%
52 - OPERATING EXPENSES	175,455.33	216,937.00	73,773.43	215,451.00	217,337.00	1,886.00	0.88%
57 - EQUIPMENT(Other Computer, Minor)	184,006.98	186,530.00	78,089.98	190,530.00	186,530.00	-4,000.00	-2.10%
58 - REFUNDS/REIMB	-56.52	0.00	50.48	0.00	0.00	0.00	0.00%
Total Expense:	1,202,675.01	1,322,460.74	584,828.02	1,325,374.74	1,413,866.00	88,491.26	6.68%
Total Function: 4010 - Library Services:	-1,142,772.59	-1,249,962.74	-564,561.47	-1,256,776.74	-1,346,368.00	-89,591.26	7.13%
Function: 4020 - Museum, Band, Theater							
Expense							
52 - OPERATING EXPENSES	11,511.93	11,000.00	5,806.15	11,000.00	11,000.00	0.00	0.00%
Total Expense:	11,511.93	11,000.00	5,806.15	11,000.00	11,000.00	0.00	0.00%
Total Function: 4020 - Museum, Band, Theater:	11,511.93	11,000.00	5,806.15	11,000.00	11,000.00	0.00	0.00%
Function: 4030 - Parks							
Revenue							
44 - CHARGES FOR SERVICE	48,148.77	60,000.00	32,011.29	60,000.00	60,000.00	0.00	0.00%
46 - USE OF MONEY & PROPERTY	-8.28	0.00	-3.45	0.00	0.00	0.00	0.00%
48 - MISCELLANEOUS REVENUE	12,536.57	1,500.00	344.72	1,500.00	1,500.00	0.00	0.00%
49 - OTHER FINANCING SOURCE	0.00	200.00	0.00	200.00	200.00	0.00	0.00%
Total Revenue:	60,677.06	61,700.00	32,352.56	61,700.00	61,700.00	0.00	0.00%
Expense							
50 - PERSONAL SERVICES	409,914.31	486,829.63	240,492.70	486,829.63	523,291.00	36,461.37	7.49%
52 - OPERATING EXPENSES	127,405.09	154,490.00	91,364.83	165,247.00	165,628.00	381.00	0.23%
57 - EQUIPMENT(Other Computer, Minor)	18,850.54	7,000.00	1,286.76	3,000.00	3,000.00	0.00	0.00%
58 - REFUNDS/REIMB	2,035.00	1,500.00	630.00	1,500.00	1,500.00	0.00	0.00%
Total Expense:	558,204.94	649,819.63	333,774.29	656,576.63	693,419.00	36,842.37	5.61%
Total Function: 4030 - Parks:	-497,527.88	-588,119.63	-301,421.73	-594,876.63	-631,719.00	-36,842.37	6.19%
Function: 4040 - Recreation							
Revenue							
44 - CHARGES FOR SERVICE	13,450.18	12,250.00	7,114.43	12,250.00	12,250.00	0.00	0.00%
48 - MISCELLANEOUS REVENUE	673.00	1,000.00	1,173.00	1,200.00	1,000.00	-200.00	-16.67%
Total Revenue:	14,123.18	13,250.00	8,287.43	13,450.00	13,250.00	-200.00	-1.49%
Expense							
50 - PERSONAL SERVICES	131,430.05	167,044.11	70,110.73	147,344.11	149,708.00	2,363.89	1.60%
52 - OPERATING EXPENSES	17,996.35	24,650.00	8,809.32	25,725.00	23,450.00	-2,275.00	-8.84%
57 - EQUIPMENT(Other Computer, Minor)	0.00	500.00	0.00	500.00	500.00	0.00	0.00%

Budget Comparison Report

Category	2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 YTD Activity Through Dec	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2021-2022 FY2022 Amend	2022-2023 FY2023 Dept Request	Increase / (Decrease)	
58 - REFUNDS/REIMB	110.04	750.00	626.00	750.00	750.00	0.00	0.00%
Total Expense:	149,536.44	192,944.11	79,546.05	174,319.11	174,408.00	88.89	0.05%
Total Function: 4040 - Recreation:	-135,413.26	-179,694.11	-71,258.62	-160,869.11	-161,158.00	-288.89	0.18%
Function: 4041 - Youth Recreation & Camps							
Revenue							
43 - INTERGOVERNMENTAL REVENUE	73,888.91	65,000.00	14,450.99	65,000.00	65,000.00	0.00	0.00%
44 - CHARGES FOR SERVICE	69,673.88	149,500.00	24,200.50	149,500.00	149,500.00	0.00	0.00%
Total Revenue:	143,562.79	214,500.00	38,651.49	214,500.00	214,500.00	0.00	0.00%
Expense							
50 - PERSONAL SERVICES	139,373.19	178,929.17	103,191.60	194,729.17	212,085.00	17,355.83	8.91%
52 - OPERATING EXPENSES	27,316.88	41,000.00	26,244.79	41,500.00	41,600.00	100.00	0.24%
58 - REFUNDS/REIMB	3,781.00	0.00	200.00	200.00	200.00	0.00	0.00%
Total Expense:	170,471.07	219,929.17	129,636.39	236,429.17	253,885.00	17,455.83	7.38%
Total Function: 4041 - Youth Recreation & Camps:	-26,908.28	-5,429.17	-90,984.90	-21,929.17	-39,385.00	-17,455.83	79.60%
Function: 4045 - Swimming Pools							
Revenue							
44 - CHARGES FOR SERVICE	98,431.09	122,500.00	35,936.22	138,000.00	141,000.00	3,000.00	2.17%
48 - MISCELLANEOUS REVENUE	33.87	100.00	88.73	200.00	100.00	-100.00	-50.00%
Total Revenue:	98,464.96	122,600.00	36,024.95	138,200.00	141,100.00	2,900.00	2.10%
Expense							
50 - PERSONAL SERVICES	110,541.19	153,563.07	64,879.86	169,563.07	184,101.16	14,538.09	8.57%
52 - OPERATING EXPENSES	69,430.15	88,782.00	47,113.05	93,348.00	92,809.00	-539.00	-0.58%
57 - EQUIPMENT(Other Computer, Minor)	1,244.70	4,000.00	1,297.44	4,000.00	4,000.00	0.00	0.00%
58 - REFUNDS/REIMB	784.50	150.00	610.74	700.00	150.00	-550.00	-78.57%
Total Expense:	182,000.54	246,495.07	113,901.09	267,611.07	281,060.16	13,449.09	5.03%
Total Function: 4045 - Swimming Pools:	-83,535.58	-123,895.07	-77,876.14	-129,411.07	-139,960.16	-10,549.09	8.15%
Function: 4060 - Community Center							
Expense							
52 - OPERATING EXPENSES	100,000.00	100,000.00	58,333.31	100,000.00	100,000.00	0.00	0.00%
Total Expense:	100,000.00	100,000.00	58,333.31	100,000.00	100,000.00	0.00	0.00%
Total Function: 4060 - Community Center:	100,000.00	100,000.00	58,333.31	100,000.00	100,000.00	0.00	0.00%
Function: 4065 - Coliseum							
Revenue							
44 - CHARGES FOR SERVICE	1,577.59	0.00	9,704.59	18,000.00	20,000.00	2,000.00	11.11%
46 - USE OF MONEY & PROPERTY	0.00	14,000.00	0.00	0.00	0.00	0.00	0.00%
48 - MISCELLANEOUS REVENUE	1,590.66	200.00	0.00	200.00	200.00	0.00	0.00%

Budget Comparison Report

Category		2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 YTD Activity Through Dec	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2021-2022 FY2022 Amend	2022-2023 FY2023 Dept Request	Increase / (Decrease)	
	Total Revenue:	3,168.25	14,200.00	9,704.59	18,200.00	20,200.00	2,000.00	10.99%
Expense								
50 - PERSONAL SERVICES		4,245.99	8,817.94	9,082.47	28,817.94	40,989.00	12,171.06	42.23%
52 - OPERATING EXPENSES		33,099.22	29,823.00	34,033.54	62,106.00	52,547.00	-9,559.00	-15.39%
57 - EQUIPMENT(Other Computer, Minor)		0.00	1,800.00	1,430.61	1,800.00	1,800.00	0.00	0.00%
58 - REFUNDS/REIMB		0.00	500.00	0.00	500.00	500.00	0.00	0.00%
Total Expense:		37,345.21	40,940.94	44,546.62	93,223.94	95,836.00	2,612.06	2.80%
Total Function: 4065 - Coliseum:		-34,176.96	-26,740.94	-34,842.03	-75,023.94	-75,636.00	-612.06	0.82%
Function: 4066 - Coliseum Concessions								
Revenue								
44 - CHARGES FOR SERVICE		3,207.25	6,000.00	7,259.50	12,000.00	14,000.00	2,000.00	16.67%
Total Revenue:		3,207.25	6,000.00	7,259.50	12,000.00	14,000.00	2,000.00	16.67%
Expense								
50 - PERSONAL SERVICES		0.00	1,653.36	0.00	1,653.36	1,639.00	-14.36	-0.87%
52 - OPERATING EXPENSES		3,105.06	4,000.00	7,333.80	10,810.00	12,127.00	1,317.00	12.18%
57 - EQUIPMENT(Other Computer, Minor)		0.00	0.00	2,175.22	2,177.00	1,000.00	-1,177.00	-54.07%
Total Expense:		3,105.06	5,653.36	9,509.02	14,640.36	14,766.00	125.64	0.86%
Total Function: 4066 - Coliseum Concessions:		102.19	346.64	-2,249.52	-2,640.36	-766.00	1,874.36	-70.99%
Function: 5010 - Community Beautification								
Expense								
50 - PERSONAL SERVICES		6,475.56	6,926.44	3,390.01	6,926.44	7,163.00	236.56	3.42%
52 - OPERATING EXPENSES		6,217.28	15,275.00	963.80	15,344.00	15,361.00	17.00	0.11%
Total Expense:		12,692.84	22,201.44	4,353.81	22,270.44	22,524.00	253.56	1.14%
Total Function: 5010 - Community Beautification:		12,692.84	22,201.44	4,353.81	22,270.44	22,524.00	253.56	1.14%
Function: 5020 - Econmic Development								
Expense								
52 - OPERATING EXPENSES		295,974.13	126,210.00	99,901.60	310,408.00	141,741.00	-168,667.00	-54.34%
Total Expense:		295,974.13	126,210.00	99,901.60	310,408.00	141,741.00	-168,667.00	-54.34%
Total Function: 5020 - Econmic Development:		295,974.13	126,210.00	99,901.60	310,408.00	141,741.00	-168,667.00	-54.34%
Function: 5040 - Planning & Zoning								
Revenue								
42 - LICENSES AND PERMITS		9,244.50	6,000.00	3,095.33	6,000.00	6,000.00	0.00	0.00%
48 - MISCELLANEOUS REVENUE		90.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Revenue:		9,334.50	6,000.00	3,095.33	6,000.00	6,000.00	0.00	0.00%
Expense								
50 - PERSONAL SERVICES		168,366.69	180,996.05	87,867.90	180,996.05	206,440.00	25,443.95	14.06%

Budget Comparison Report

Category	2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 YTD Activity Through Dec	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2021-2022 FY2022 Amend	2022-2023 FY2023 Dept Request	Increase / (Decrease)	
52 - OPERATING EXPENSES	32,679.05	29,025.00	2,132.60	25,365.00	26,951.00	1,586.00	6.25%
Total Expense:	201,045.74	210,021.05	90,000.50	206,361.05	233,391.00	27,029.95	13.10%
Total Function: 5040 - Planning & Zoning:	-191,711.24	-204,021.05	-86,905.17	-200,361.05	-227,391.00	-27,029.95	13.49%
Function: 5900 - Other Community and Economic Dev.							
Revenue							
46 - USE OF MONEY & PROPERTY	0.00	0.00	1,200.00	2,000.00	2,000.00	0.00	0.00%
49 - OTHER FINANCING SOURCE	0.00	0.00	0.00	74,000.00	0.00	-74,000.00	-100.00%
Total Revenue:	0.00	0.00	1,200.00	76,000.00	2,000.00	-74,000.00	-97.37%
Expense							
52 - OPERATING EXPENSES	248,276.70	268,000.00	167,291.44	321,600.00	321,600.00	0.00	0.00%
57 - EQUIPMENT(Other Computer, Minor)	0.00	0.00	0.00	74,000.00	0.00	-74,000.00	-100.00%
Total Expense:	248,276.70	268,000.00	167,291.44	395,600.00	321,600.00	-74,000.00	-18.71%
Total Function: 5900 - Other Community and Economic Dev.:	-248,276.70	-268,000.00	-166,091.44	-319,600.00	-319,600.00	0.00	0.00%
Function: 6010 - Mayor							
Expense							
50 - PERSONAL SERVICES	8,321.87	10,271.16	4,168.50	10,271.16	12,208.00	1,936.84	18.86%
52 - OPERATING EXPENSES	914.61	3,233.00	222.89	2,066.00	2,336.00	270.00	13.07%
Total Expense:	9,236.48	13,504.16	4,391.39	12,337.16	14,544.00	2,206.84	17.89%
Total Function: 6010 - Mayor:	9,236.48	13,504.16	4,391.39	12,337.16	14,544.00	2,206.84	17.89%
Function: 6011 - Council							
Expense							
50 - PERSONAL SERVICES	23,009.94	31,819.46	11,443.81	31,819.46	42,370.00	10,550.54	33.16%
52 - OPERATING EXPENSES	2,737.51	4,831.00	1,679.52	5,158.00	5,035.00	-123.00	-2.38%
57 - EQUIPMENT(Other Computer, Minor)	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Expense:	29,747.45	36,650.46	13,123.33	36,977.46	47,405.00	10,427.54	28.20%
Total Function: 6011 - Council:	29,747.45	36,650.46	13,123.33	36,977.46	47,405.00	10,427.54	28.20%
Function: 6012 - City Manager							
Revenue							
44 - CHARGES FOR SERVICE	0.00	1.00	0.00	1.00	1.00	0.00	0.00%
Total Revenue:	0.00	1.00	0.00	1.00	1.00	0.00	0.00%
Expense							
50 - PERSONAL SERVICES	153,980.39	159,931.62	79,859.98	159,931.62	170,633.00	10,701.38	6.69%
52 - OPERATING EXPENSES	24,152.91	5,933.00	7,287.44	9,974.00	8,413.00	-1,561.00	-15.65%

Budget Comparison Report

Category	2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 YTD Activity Through Dec	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2021-2022 FY2022 Amend	2022-2023 FY2023 Dept Request	Increase / (Decrease)	
57 - EQUIPMENT(Other Computer, Minor)	0.00	0.00	29.98	30.00	0.00	-30.00	-100.00%
Total Expense:	178,133.30	165,864.62	87,177.40	169,935.62	179,046.00	9,110.38	5.36%
Total Function: 6012 - City Manager:	-178,133.30	-165,863.62	-87,177.40	-169,934.62	-179,045.00	-9,110.38	5.36%
Function: 6020 - Clerk							
Revenue							
42 - LICENSES AND PERMITS	14,039.76	55,200.00	33,220.13	56,200.00	36,700.00	-19,500.00	-34.70%
44 - CHARGES FOR SERVICE	4,699.99	5,000.00	3,876.23	5,000.00	5,000.00	0.00	0.00%
46 - USE OF MONEY & PROPERTY	3,369.00	1,000.00	2,228.35	3,200.00	3,000.00	-200.00	-6.25%
48 - MISCELLANEOUS REVENUE	123.32	500.00	12.00	500.00	500.00	0.00	0.00%
Total Revenue:	22,232.07	61,700.00	39,336.71	64,900.00	45,200.00	-19,700.00	-30.35%
Expense							
50 - PERSONAL SERVICES	110,296.72	101,574.29	50,930.12	101,574.29	109,559.00	7,984.71	7.86%
52 - OPERATING EXPENSES	34,326.80	23,519.00	10,119.62	26,064.00	36,654.00	10,590.00	40.63%
57 - EQUIPMENT(Other Computer, Minor)	2,178.78	0.00	0.00	0.00	0.00	0.00	0.00%
58 - REFUNDS/REIMB	566.09	0.00	0.00	0.00	0.00	0.00	0.00%
Total Expense:	147,368.39	125,093.29	61,049.74	127,638.29	146,213.00	18,574.71	14.55%
Total Function: 6020 - Clerk:	-125,136.32	-63,393.29	-21,713.03	-62,738.29	-101,013.00	-38,274.71	61.01%
Function: 6021 - Finance							
Revenue							
40 - TAXES	8,379,512.02	8,741,481.00	4,603,095.83	8,836,886.00	9,034,159.00	197,273.00	2.23%
42 - LICENSES AND PERMITS	950.00	1,000.00	150.00	1,000.00	1,000.00	0.00	0.00%
43 - INTERGOVERNMENTAL REVENUE	761,252.96	206,003.00	385,087.23	235,098.00	208,143.00	-26,955.00	-11.47%
44 - CHARGES FOR SERVICE	122,076.94	113,632.00	58,597.65	113,915.00	141,308.00	27,393.00	24.05%
46 - USE OF MONEY & PROPERTY	162,423.62	166,000.00	48,273.33	126,000.00	117,000.00	-9,000.00	-7.14%
49 - OTHER FINANCING SOURCE	-2.34	0.00	-40.34	0.00	0.00	0.00	0.00%
Total Revenue:	9,426,213.20	9,228,116.00	5,095,163.70	9,312,899.00	9,501,610.00	188,711.00	2.03%
Expense							
50 - PERSONAL SERVICES	451,643.93	481,588.38	236,315.07	481,588.38	505,124.00	23,535.62	4.89%
52 - OPERATING EXPENSES	105,782.42	106,511.00	44,396.55	106,244.00	115,872.00	9,628.00	9.06%
57 - EQUIPMENT(Other Computer, Minor)	0.00	420.00	23.50	420.00	420.00	0.00	0.00%
58 - REFUNDS/REIMB	63.81	35.00	-46.85	35.00	35.00	0.00	0.00%
Total Expense:	557,490.16	588,554.38	280,688.27	588,287.38	621,451.00	33,163.62	5.64%
Total Function: 6021 - Finance:	8,868,723.04	8,639,561.62	4,814,475.43	8,724,611.62	8,880,159.00	155,547.38	1.78%
Function: 6025 - HR							
Revenue							
44 - CHARGES FOR SERVICE	15,000.00	15,000.00	3,750.00	15,000.00	15,000.00	0.00	0.00%

Budget Comparison Report

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					2021-2022 FY2022 Amend	2022-2023 FY2023 Dept Request	Increase / (Decrease)	
48 - MISCELLANEOUS REVENUE		0.00	0.00	5.00	5.00	0.00	-5.00	-100.00%
	Total Revenue:	15,000.00	15,000.00	3,755.00	15,005.00	15,000.00	-5.00	-0.03%
Expense								
50 - PERSONAL SERVICES		111,911.45	115,345.57	57,187.10	115,345.57	119,748.00	4,402.43	3.82%
52 - OPERATING EXPENSES		9,644.19	14,447.00	1,076.76	6,890.00	14,676.00	7,786.00	113.00%
	Total Expense:	121,555.64	129,792.57	58,263.86	122,235.57	134,424.00	12,188.43	9.97%
	Total Function: 6025 - HR:	-106,555.64	-114,792.57	-54,508.86	-107,230.57	-119,424.00	-12,193.43	11.37%
Function: 6030 - Elections								
Expense								
52 - OPERATING EXPENSES		5,528.34	5,000.00	0.00	3,807.00	0.00	-3,807.00	-100.00%
	Total Expense:	5,528.34	5,000.00	0.00	3,807.00	0.00	-3,807.00	-100.00%
	Total Function: 6030 - Elections:	5,528.34	5,000.00	0.00	3,807.00	0.00	-3,807.00	-100.00%
Function: 6040 - Legal Services								
Revenue								
48 - MISCELLANEOUS REVENUE		372.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	372.00	0.00	0.00	0.00	0.00	0.00	0.00%
Expense								
52 - OPERATING EXPENSES		79,176.73	86,281.00	59,343.77	92,433.00	88,623.00	-3,810.00	-4.12%
	Total Expense:	79,176.73	86,281.00	59,343.77	92,433.00	88,623.00	-3,810.00	-4.12%
	Total Function: 6040 - Legal Services:	-78,804.73	-86,281.00	-59,343.77	-92,433.00	-88,623.00	3,810.00	-4.12%
Function: 6050 - City Hall & Gen Buildings								
Revenue								
48 - MISCELLANEOUS REVENUE		4,738.17	4,000.00	0.00	3,700.00	3,700.00	0.00	0.00%
	Total Revenue:	4,738.17	4,000.00	0.00	3,700.00	3,700.00	0.00	0.00%
Expense								
50 - PERSONAL SERVICES		17,446.75	16,408.95	5,715.07	16,408.95	41,647.00	25,238.05	153.81%
52 - OPERATING EXPENSES		41,375.10	36,656.00	15,458.09	43,700.00	38,792.00	-4,908.00	-11.23%
57 - EQUIPMENT(Other Computer, Minor)		1,284.45	1,200.00	452.00	1,200.00	1,200.00	0.00	0.00%
	Total Expense:	60,106.30	54,264.95	21,625.16	61,308.95	81,639.00	20,330.05	33.16%
	Total Function: 6050 - City Hall & Gen Buildings:	-55,368.13	-50,264.95	-21,625.16	-57,608.95	-77,939.00	-20,330.05	35.29%
Function: 6051 - Carnegie Bldg								
Revenue								
48 - MISCELLANEOUS REVENUE		30.79	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	30.79	0.00	0.00	0.00	0.00	0.00	0.00%

Budget Comparison Report

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				2021-2022 FY2022 Amend	2022-2023 FY2023 Dept Request	Increase / (Decrease)	
Expense							
52 - OPERATING EXPENSES	33,201.32	26,796.00	11,747.70	28,529.00	28,439.00	-90.00	-0.32%
57 - EQUIPMENT(Other Computer, Minor)	273.75	0.00	5,788.94	5,800.00	0.00	-5,800.00	-100.00%
Total Expense:	33,475.07	26,796.00	17,536.64	34,329.00	28,439.00	-5,890.00	-17.16%
Total Function: 6051 - Carnegie Bldg:	-33,444.28	-26,796.00	-17,536.64	-34,329.00	-28,439.00	5,890.00	-17.16%
Function: 6070 - Data Processing,IT							
Expense							
52 - OPERATING EXPENSES	63,799.96	57,255.00	25,889.67	60,527.00	61,355.00	828.00	1.37%
57 - EQUIPMENT(Other Computer, Minor)	3,976.39	2,200.00	0.00	2,200.00	2,200.00	0.00	0.00%
Total Expense:	67,776.35	59,455.00	25,889.67	62,727.00	63,555.00	828.00	1.32%
Total Function: 6070 - Data Processing,IT:	67,776.35	59,455.00	25,889.67	62,727.00	63,555.00	828.00	1.32%
Function: 6075 - Cable TV							
Expense							
52 - OPERATING EXPENSES	72,405.09	40,000.00	0.00	0.00	0.00	0.00	0.00%
Total Expense:	72,405.09	40,000.00	0.00	0.00	0.00	0.00	0.00%
Total Function: 6075 - Cable TV:	72,405.09	40,000.00	0.00	0.00	0.00	0.00	0.00%
Function: 6900 - Other Gen Gov							
Revenue							
46 - USE OF MONEY & PROPERTY	600.00	0.00	3.00	0.00	0.00	0.00	0.00%
48 - MISCELLANEOUS REVENUE	6,036.03	500.00	904.94	1,010.00	500.00	-510.00	-50.50%
49 - OTHER FINANCING SOURCE	9,000.00	0.00	2.00	2.00	0.00	-2.00	-100.00%
Total Revenue:	15,636.03	500.00	909.94	1,012.00	500.00	-512.00	-50.59%
Expense							
50 - PERSONAL SERVICES	0.00	140,000.00	0.00	98,395.00	71,450.00	-26,945.00	-27.38%
52 - OPERATING EXPENSES	481.40	1,861.00	1,671.37	1,429.00	1,432.00	3.00	0.21%
57 - EQUIPMENT(Other Computer, Minor)	0.00	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00%
58 - REFUNDS/REIMB	126.00	150.00	22.60	150.00	150.00	0.00	0.00%
Total Expense:	607.40	143,011.00	1,693.97	100,974.00	74,032.00	-26,942.00	-26.68%
Total Function: 6900 - Other Gen Gov:	15,028.63	-142,511.00	-784.03	-99,962.00	-73,532.00	26,430.00	-26.44%
Function: 8016 - Sanitary Sewer							
Revenue							
46 - USE OF MONEY & PROPERTY	10.67	0.00	8.82	9.00	0.00	-9.00	-100.00%
Total Revenue:	10.67	0.00	8.82	9.00	0.00	-9.00	-100.00%
Total Function: 8016 - Sanitary Sewer:	10.67	0.00	8.82	9.00	0.00	-9.00	-100.00%

Budget Comparison Report

				Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2021-2022 FY2022 Amend	2022-2023 FY2023 Dept Request	Increase / (Decrease)	
Category	2020-2021 Total Activity	2021-2022 Total Budget	2021-2022 YTD Activity Through Dec				
Function: 9000 - 9000							
Revenue							
65 - TRANSFERS	5,409,042.84	5,742,066.00	1,316,044.77	5,925,919.00	5,896,800.00	-29,119.00	-0.49%
Total Revenue:	5,409,042.84	5,742,066.00	1,316,044.77	5,925,919.00	5,896,800.00	-29,119.00	-0.49%
Expense							
65 - TRANSFERS	317,244.54	170,000.00	9,270.59	178,602.00	170,000.00	-8,602.00	-4.82%
Total Expense:	317,244.54	170,000.00	9,270.59	178,602.00	170,000.00	-8,602.00	-4.82%
Total Function: 9000 - 9000:	5,091,798.30	5,572,066.00	1,306,774.18	5,747,317.00	5,726,800.00	-20,517.00	-0.36%
Report Total:	1,444,121.71	-137,193.46	-902,173.07	-427,070.69	-567,879.14	-140,808.45	32.97%