CITY OF MARSHALLTOWN
COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 W STATE STREET
MAY 23, 2022, 5:30 PM

A. **CALL TO ORDER**

NOTICE TO THE PUBLIC: The Mayor and City Council welcome comments from the public during discussion of any of the agenda items. You are required to step to the microphone, state your name and address for the record and limit the time used to present your remarks to 3 minutes or less in order for others to be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. **PLEDGE OF ALLEGIANCE**

C. **ROLL CALL**

Hoop, Isom, Kell, Ladehoff, Schneider, Thompson, Walker

D. **MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**

1. Recognition Of MPD Employee Of The Year - Lt. Tricia Thein
2. Years Of Service - May

   Brian DeMoss - Finance - 10 years

E. **CONSENT AGENDA**

1. APPROVE MINUTES 05/09/22 MEETING AND BILL LIST $1,706,435.13

   Documents:

   2022-05-09 SIGNED Council Minutes.pdf
   2022-05-23_BILL LIST_Summary.pdf
   2022-05-23_BILL LIST_Detail.pdf

2. APPROVE LIQUOR LICENSE RENEWALS

   - Git-n-Go Convenience Stores #34, 3302 S Center St

- Git-n-Go Convenience Stores #35, 902 W Lincolnway
- El Portal, 1716 S Center St
- JB's Bar, 915 Turner St

3. APPROVAL OF RENEWAL APPLICATIONS FOR STATE OF IOWA RETAIL CIGARETTE, TOBACCO, NICOTINE AND VAPOR LICENSES, THROUGH 6/30/2023

    - Fareway Stores, Inc #467, 102 W Anson St
    - Walgreens #03196, 5 E Anson St
    - 7 Rayos Liquor Store, 120 E Main St
    - Goldenland Asian Food, 11 E State St

4. Approve Civil Service Lists-Parking Enforcement Officer And Police Officer

    Documents:

    2022-05-23_CONSENT_Civil Service - New Hire List Parking Enforcement.pdf
    2022-05-23_CONSENT_Civil Service - New Hire List Police Officer.pdf

5. Approve April 2022 Financial Statements

    Documents:

    April 2022 Financials Memo.pdf
    April 2022 Financial Statements.pdf

6. RESOLUTION 2022-132 AUTHORIZING THE USE OF COUNCIL-DESIGNATED LOCAL OPTION SALES TAX FOR THE PUBLIC SAFETY CAMERA PROGRAM

    Documents:

    2022-05-23_2022-132_Resolution Approving LOST for Public Safety Camera Program.pdf
    2022-05-23_2022-132_Memo Public Safety Camera Program 5.9.22.pdf

7. RESOLUTION 2022-133 AMENDING PERSONNEL POLICY 1.4 – APPROPRIATE USE OF THE CITY OF MARSHALLTOWN'S COMPUTING, NETWORK RESOURCES AND EQUIPMENT

    Documents:

    2022-05-23_2022-133_Resolution Amending Policy 1.4 -

Acceptable Use Policy.pdf
2022-05-23_2022-133_Memo Personnel Policy 1.4.pdf
2022-05-23_2022-133_Personnel Policy 1.4.pdf

8. RESOLUTION 2022-134 AMENDING THE POLICY FOR THE EXAMINATION AND COPYING OF PUBLIC RECORDS

   Documents:

   2022-05-23_2022-134_Resolution Amending the Policy for Examination and Copying of Public Records.pdf
   2022-05-23_2022-134_Memo Examination and Copying of Public Records.pdf
   2022-05-23_2022-134_Examination and Copying of Public Records.pdf
   2022-05-23_2022-134_Senate File 2322_GovLetter.pdf

9. RESOLUTION 2022-135 APPROVING A DEVELOPMENT AGREEMENT WITH SIMMS COMPANY LLC FOR A $250,000 CATALYST BUILDING REMEDIATION GRANT FOR THE CREATION OF UPPER STORY HOUSING

   Documents:

   2022-05-23_2022-135_Resolution for 26 E Main St Upper Story Catalyst DA.pdf
   2022-05-23_2022-135_Memo for 26 E Main St Catalyst.pdf
   2022-05-23_2022-135_Simms Development Agreement.pdf

10. RESOLUTION 2022-136 TO APPROVE A SECOND 6-MONTH EXTENSION OF TIME TO COMPLETE THE CITY CODE UPGRADE GRANT WORK FOR 210 E. MAIN STREET

    Documents:

    2022-05-23_2022-136_Resolution to Approve Extension Facade 210 E Main St.pdf
    2022-05-23_2022-136_Memo Extension Request Deim Holdings.pdf

11. RESOLUTION 2022-137 APPROVING CONTRACT CHANGE ORDER #3 FOR THE RIVERVIEW PARK STORM WATER PUMP STATION RETAINING WALL

    Documents:

    2022-05-23_2022-137_Resolution CO3 Time Extension SMW20001.pdf
    2022-05-23_2022-137_Memo CO3 SMW20001.pdf
    2022-05-23_2022-137_SMW20001 Change Order 3 to Council.pdf

12. RESOLUTION 2022-138 APPROVING A DEVELOPMENT AGREEMENT WITH JOSEPH AND JANELLE CARTER FOR THE

$300,000 DOWNTOWN HOUSING GRANT

Documents:

2022-05-23_2022-138_Resolution Approving DA with Carters for Downtown Housing Grant.pdf
2022-05-23_2022-138_Memo Downtown Housing Grant.pdf
2022-05-23_2022-138_Carters Development Agreement.pdf

13. RESOLUTION 2022-139 APPROVING CONTRACT CHANGE ORDER #8 FOR THE AIRPORT HANGAR AND TERMINAL PROJECT #ARP19002, A DECREASE OF $28,947.32

Documents:

2022-05-23_2022-139_Resolution Approving ARP19002 Decrease CO.pdf
Memo_ARP 19-002 _CO .pdf
4482 Hangar-Terminal - Change Order 8_City Mod.pdf

14. RESOLUTION 2022-140 ALLOWING OPEN CONTAINERS ON PUBLIC WAYS FOR A NEIGHBORHOOD BLOCK PARTY

Documents:

2022-05-23_2022-140_Resolution Approving Alcohol Public Way.pdf
2022-05-23_2022-140_Special Event Application.pdf

15. RESOLUTION 2022-141 TO AMEND THE POLICY AND PROCEDURES FOR PERSONALLY IDENTIFIABLE INFORMATION AND PROTECTED PERSONALLY IDENTIFIABLE INFORMATION FOR THE CITY OF MARSHALLTOWN

Documents:

2022-05-23_2022-141_Resolution to Amend Personally Identifiable Information.pdf
2022-05-23_2022-141_Memo - Update Protected Personally Identifiable Information Policy.pdf
2022-05-23_2022-141_Policy and Procedures for Personally Identifiable Info and Protected Personally Identifiable Info.pdf

F. **MOTIONS**

1. MOTION TO APPROVE 5-DAY LIQUOR LICENSE FOR IMPALA BALLROOM AT THE CENTRAL IOWA FAIRGROUNDS ARENA WITH OUTDOOR SERVICE FOR A RODEO & CONCERT ON 06/11/22

Documents:

2022-06-11_Service Area.pdf

2. MOTION TO APPROVE NEW CLASS C LIQUOR LICENSE WITH OUTDOOR SERVICE FOR MIDNIGHT BALLROOM LLC AT 1501 S 17TH AVE

3. MOTION TO APPROVE TEMPORARY OUTDOOR SERVICE AMENDMENT FOR THE 918 ON 06/12/22

   Documents:

   2022-06-12 Temporary Outdoor Service Area.pdf

G. **RESOLUTIONS**

1. RESOLUTION 2022-142 ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE STATE STREET RECONSTRUCTION PROJECT #STR21004 IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF $6,062,985.50

   Documents:

   2022-05-23_2022-142_Resolution Accepting Bid State St STR21004.pdf
   2022-05-23_2022-142_Memo - Award State Street 22 05 23.pdf
   2022-05-23_2022-142_State Street - Bid Tab.pdf

2. RESOLUTION 2022-143 ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE 2020 SANITARY SEWER CIPP PROJECT #SAN21001 IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF $4,768,210.10

   Documents:

   2022-05-23_2022-143_Resolution Accepting Bid SanSew SAN21001.pdf
   2022-05-23_2022-143_Memo - Award SanSewCIPP 22 05 23.pdf
   2022-05-23_2022-143_Bid Tab 2020 Sanitary Sewer Rehab Project.pdf

H. **ORDINANCES**

1. ORDINANCE 15041 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA CHAPTER 118 PEDDLERS, SOLICITORS, TRANSIENT MERCHANTS

   3RD READING

   Documents:

   2022-05-23_ORD 15041 Amend Chapter 118 Peddlers, Solicitors, and Transient Merchants (3rd reading).pdf
   2022-05-23_ORD 15041_Memo Chapter 118 Peddler,

Solicitor, Transient Merchants.pdf

2. ORDINANCE 15042 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, REPEALING CHAPTER 58: VEGETATION AND ENACTING AND ADOPTING A NEW CHAPTER 58: VEGETATION

   2ND READING

   Documents:

   2022-05-23_ORD 15042_Repealing Chapter 58 and Adopting New Chapter 58 Vegetation (2nd reading).pdf

3. ORDINANCE 15043 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY REPEALING CODE SECTION 90.036 DOGS AT PUBLIC EVENTS

   2ND READING

   Documents:

   2022-05-23_ORD 15043_Repealing Code Section 90.036 Dogs at Public Events (2nd reading).pdf
   2022-05-23_ORD 15043_Memo Dogs at Public Events.pdf

I. **DISCUSSION**

1. Urban Renewal Area 7 Project- Karl Of Marshalltown

   Documents:

   Memo - Karl TIF Proposal.pdf
   Memo on New Urban Renewal Area 7.pdf
   TIF Options Karl of Marshalltown UR7.pdf

2. Karl Of Marshalltown Request To Purchase Land

   Documents:

   Memo - Karl Request to Purchase Land.pdf

3. Discussion - Remaining 2017 Bond Funds From Police/Fire Building

   Documents:

   Memo - Discussion to use 2017 Bond Funds.pdf
   Powerpoint 2017 Bond Discussion on Remaining funds May 23 2022.pdf

4. Discussion - Fire Department Calls

   Documents:

2022-05-23_DISCUSSION_Memo Fire Dept Calls.pdf
Overlapping Calls - 2022.pdf

5. Discussion Of Compost Fee And Regulations

Documents:

Compost Fee Memo.pdf
Draft Compost Utility Fee Resolution.pdf
COMPOST FEES 2022 (1).pdf

J. **PUBLIC COMMENT**

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

K. **ADJOURNMENT**

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. www.marshalltown-ia.gov

COUNCIL PROCEEDINGS
MAY 9, 2022

Mayor Greer called the meeting to order at 5:30 PM, May 9, 2022, at the City Hall Council Chambers, 10 W State Street, and led the pledge of allegiance. Roll call–Present: Hoop, Isom, Kell, Ladehoff, Schneider, Thompson, Walker. Council Walker advised he spent some time with the Fire Department learning about their services and commended them for serving our community. City Administrator Kinser advised there will be dumpsters available to the public for Spring Cleanup Day 5/23, 7:30-11:00 am in the parking lot North of JBS. Mayor Greer recognized Cleaniac for their efforts in cleaning up the bike path.

CONSENT AGENDA

Motion by Ladehoff, second by Schneider to adopt the consent agenda: APPROVE MINUTES 04/25/22 MEETING AND BILL LIST $7,411,659.18; APPROVE LIQUOR LICENSE RENEWALS FOR TREMONT ON MAIN, 22-26 W MAIN ST, WALGREENS #03196, 5 E ANSON ST; REAPPOINT THOMAS MACK TO THE WATER WORKS BOARD OF TRUSTEES, 6 YR TERM 5/1/22-5/1/28; RECEIPT OF BUILDING PERMIT REPORT, APRIL 2022; APPROVAL OF RENEWAL APPLICATIONS FOR STATE OF IOWA RETAIL CIGARETTE, TOBACCO, NICOTINE AND VAPOR LICENSES, THROUGH 06/30/23 CASEY'S #3228, 916 E MAIN ST, CASEY'S #3508, 108 IOWA AVE W, CASEY'S #1303, 111 N 3RD AVE, CASEY'S #1441, 1402 S 12TH AVE, CASEY'S #1564, 1009 W LINCOLN WAY, DOLLAR GENERAL #2019, 409 S 9TH ST, DOLLAR GENERAL #4206, 2413 S CENTER ST, DOLLAR GENERAL #21858, 104 W STATE ST, HY-VEE, 802 S CENTER ST, HY-VEE GAS, 808 S CENTER ST, WALMART #581, 2802 S CENTER ST, YESWAY #1148, 1701 IOWA AVE E; RESOLUTION 2022-118 ALLOWING OPEN CONTAINERS ON PUBLIC WAYS FOR A NEIGHBORHOOD BLOCK PARTY; RESOLUTION 2022-119 APPROVING CITY FEE SCHEDULE; RESOLUTION 2022-120 APPROVING CONTRACT CHANGE ORDER #1 FOR THE 2020 ADA SIDEWALK REPAIR PROJECT #SDW20001, AN INCREASE OF $15,680.97; RESOLUTION 2022-121 TO NAME BANK DEPOSITORIES, ESTABLISH MAXIMUM DEPOSIT AMOUNTS, AND IDENTIFY POSITIONS AUTHORIZED TO CONDUCT BUSINESS ON BEHALF OF THE CITY OF MARSHALLTOWN; RESOLUTION 2022-122 REPEALING RESOLUTION 2008-090 DESIGNATING PUBLIC EVENTS AT WHICH DOGS ARE PROHIBITED; RESOLUTION 2022-123 DIRECTING ALLIANT ENERGY TO MAKE CHANGES IN EXISTING STREET LIGHTING SYSTEM; RESOLUTION 2022-124 APPROVING AMENDMENT 2 TO THE PROFESSIONAL SERVICES AGREEMENT FOR THE IEDA DOWNTOWN REVITALIZATION GRANT (DTR), WITH RDG IA INC, IN THE AMOUNT OF $4,850.00; RESOLUTION 2022-125 PLEDGING $250,000 TO TRAILS INC. FOR THE DESTINATION IOWA PROJECT APPLICATION FOR THE IOWA RIVER'S EDGE TRAIL; RESOLUTION 2022-126 AUTHORIZING THE REQUEST OF CERTAIN DELINQUENT PROPERTIES BE DESIGNATED FOR THE 2022 PUBLIC NUISANCE TAX SALE. Motion carried 6-1, Hoop dissenting.

RESOLUTIONS

Motion by Ladehoff, second by Isom to adopt RESOLUTION 2022-127 ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE DEMOLITION OF 101 WEST

MAIN STREET TO LANSING BROTHERS CONSTRUCTION INC. FOR A COST OF $228,200. Motion carried 5-2, Hoop and Thompson dissenting.

Motion by Schneider, second by Isom to adopt RESOLUTION 2022-128 ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE EDGEWOOD STREET EXTENSION PROJECT #STR19003 IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF $6,088,627.50. Heather Thomas, Public Works Director advised the low bid was Con-Struct Inc. and came in under the $6.5 million estimate. The project completion date is September 2023. Motion carried 6-1, Thompson dissenting.

Mayor Greer opened a public hearing at 5:44 pm for THE CONVEYANCE AND TRANSFER OF TITLE FOR 308 SOUTH 7TH AVENUE FROM THE CITY OF MARSHALLTOWN, IOWA TO DUANE E. YILEK. Mayor Greer closed the public hearing at 5:45 pm. Motion by Isom, second by Schneider to adopt RESOLUTION 2022-129 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE FOR 308 SOUTH 7TH AVENUE FROM THE CITY OF MARSHALLTOWN, IOWA TO DUANE E. YILEK. Motion carried 6-1, Thompson dissenting.

Mayor Greer opened a public hearing at 5:46 pm for APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND COST FOR THE STATE STREET RECONSTRUCTION PROJECT, IN THE CITY OF MARSHALLTOWN, IOWA, BEING PROJECT NO. STR21004. Heather Thomas, Public Works Director, advised the project will start at North 3rd Avenue and work towards 3rd Street and will be restricted to two construction seasons. Mayor Greer closed the public hearing at 5:48 pm. Motion by Ladehoff, second by Schneider to adopt RESOLUTION 2022-130 APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND COST FOR THE STATE STREET RECONSTRUCTION PROJECT, IN THE CITY OF MARSHALLTOWN, IOWA, BEING PROJECT NO. STR21004. Motion carried 7-0.

Mayor Greer opened a public hearing at 5:49 pm for APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND COST FOR THE 2020 SANITARY SEWER REHABILITATION – CIPP PROJECT, IN THE CITY OF MARSHALLTOWN, IOWA, BEING PROJECT NO. SAN21001. Mayor Greer closed the public hearing at 5:51 pm. Motion by Isom, second by Schneider to adopt RESOLUTION 2022-131 APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND COST FOR THE 2020 SANITARY SEWER REHABILITATION – CIPP PROJECT, IN THE CITY OF MARSHALLTOWN, IOWA, BEING PROJECT NO. SAN21001. Motion carried 7-0.

ORDINANCES

Motion by Schneider, second by Isom to adopt the third reading of ORDINANCE 15040 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, REPEALING CODE SECTION 130.003 ASSEMBLIES, PARADES AND DEMONSTRATIONS AND ADOPTING A NEW CODE SECTION 130.003 PUBLIC USE AND SPECIAL EVENT PERMITS. Motion carried 7-0.

Motion by Isom, second by Kell to adopt the second reading of ORDINANCE 15041 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA CHAPTER 118 PEDDLERS, SOLICITORS, TRANSIENT MERCHANTS. Motion carried 7-0.

Motion by Isom, second by Schneider to adopt the first reading of ORDINANCE 15042 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, REPEALING CHAPTER 58: VEGETATION AND ENACTING AND ADOPTING A NEW CHAPTER 58: VEGETATION. Motion carried 7-0.

Motion by Isom, second by Ladehoff to adopt the first reading of ORDINANCE 15043 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY REPEALING CODE SECTION 90.036 DOGS AT PUBLIC EVENTS. Motion carried 6-1, Schneider dissenting.

DISCUSSION

Chief Tupper requested $150,000 in council-designated local option sales tax to expand the Public Safety Camera Program originally established through the Marshall County Crime Stoppers. A committee would be formed to determine eligible sites. This program helps solve crimes and protect community property. Motion by Isom, second by Kell to designate $150,000 council-designated local option sales tax for the Public Safety Camera Program. Motion carried 7-0.

Jessica Kinser, City Administrator, requested to sell 9 city-owned vacant lots through a sealed bid process. Motion by Schneider, second by Ladehoff to sell the lots by sealed bid. Motion carried 7-0.

PUBLIC COMMENT

Sarah Rosenblum, Library Director, advised the Holocaust exhibit has wrapped up and about 10,000 visited the exhibit. Special thanks to Andrew Potter with the Chamber of Commerce and Andy Schwandt with Mediacom for their promotion of the exhibit.

Dean Vaughn, 1712 W Lincolnway, owner of a financial services business at 104 S 1st St, advised City Administrator Kinser did follow up by email after the last meeting however he didn't feel it addressed how the flooding occurred and he is looking for help from the council to figure it out.

Linda Clark, 306 S 2nd Ave, noted the city has previously worked with Hydro-Clean and they should have pictures of the storm sewer lines to help with Mr. Vaughn's issue.

The meeting adjourned at 6:30 pm.

Respectfully Submitted,

Alicia Hunter

Alicia Hunter, City Clerk

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

BILL LIST 05/23/22

Buildings/Improvements	
Cntrl.IA.Machin/1	505.00
Slifer Solution/1	4,335.00
Consulting & Professional Fees	
Bernie.Lowe/1	25.47
Bolton&Menk.Inc/1	1,146.50
CottinghamButle/2	550.00
Fox.Engrg.Assc/3	65,488.00
HDR.Engrg/1	2,833.94
Health.Partners/1	12,064.46
Iowa.One.Call/2	106.20
Kendig Keast/1	550.00
Lynch.Dallas.PC/1	7,984.56
Mtown.Partnersh/1	6,375.00
YSS Grants Bill/7	17,674.10
Contracts	
AAA.Septic/1	100.00
CIVICPLUS.INC/3	14,301.72
Construct/2	16,184.00
Controlled.Acce/2	79.00
Cummins.Service/1	942.00
Impact.7G.Inc/3	12,313.75
Koch.Office/1	11.46
KuehnerConstruc/2	9,275.00
Lansing.Bros/1	203,000.00
Ledford,M/1	200.00
Mtwn.Aviation/1	2,333.00
Mtwn.Wtrwrks/2	1,769.39
Nutri.Ject.Sys/1	45,220.43
O.C.L.C.Inc/1	957.93
Premier.Equip/1	97.13
Region 6/2	10,121.00
Schumacher.Elev/3	784.91
Servicemaster/1	1,847.00
Stericycle.Inc/2	112.35
Stone.Sanit/2	153.56
Tri.State.Lock/2	104.00
Veenstra&Kimms/1	480.00
Weblinx/1	135.00
Xerox.Corp/1	27.08
Equipment	
BDH/1	21,566.26
Construct/1	28,131.87
Library Books	
Baker.Taylor/19	1,344.23
BRODART.CO/7	1,105.75
Cengage.Learng/3	199.42
CenterPoint.Prn/3	205.76
EBSCO.Subscr/1	8,718.00
MicroMarketing./5	313.95
OVERDRIVE,INC./9	1,686.75
PENWORTHY.CO/1	236.00
Medical	
Bernie.Lowe/1	460.09
Health.Partners/9	491,758.70
Hunter Lane LLC/2	1,203.66
Occ.Med.Plus/2	386.00
Payroll.Deductions	
IA.Treasurer/1	-1,240.00
Payroll.Net	
Payroll/1	302,461.68
Refund/Reimbursed	
Alliant.Energy/13	-207.93
Baker.Taylor/11	678.02
Boyd, Kimberly/1	115.07
Brand, Paula/1	12.99
BRODART.CO/1	28.40
Cengage.Learng/1	26.99
Findaway.World/2	271.44
Hartwig,A/1	31.64
Health.Partners/3	-18,509.03
IA.Treasurer/1	-291.98
Mahoney,J/1	31.64
Markham,Tim/1	33.26
Menards/4	-32.37
Rents/Leases	
Daters, Toni Ra/1	549.00
River.Oaks/1	346.00
Service/Repairs	
IAAI/1	400.00
AAA.Septic/1	235.00
AG.LIME.TRUCKG/2	710.00
Airgas.U.S.A./2	453.39
AssuredPartners/1	5,141.00
BDH/1	369.00
BG.HVAC.INC/1	822.00
BRAMMER,R/1	500.00
Century.Link/76	1,097.27
Centurylink.ld/6	10.16
CIVICPLUS.INC/1	716.98
CorradoHomesLLC/1	55,000.00
Crow,D/1	300.00
Cummins.Service/1	720.00
DANS.OVERHEAD.D/1	3,700.00
Devig,T/6	3,854.68
Fexsteve Ltd Co/4	52,650.00
Gale-Hazen,K/1	517.50
Gummert,Tiffany/1	550.00
Heart.of.Iowa/13	3,557.51
Hogeland Body/1	150.00
IA.Treasurer/3	12,708.86
IA.Valley.Cont./1	150.00
Interconnect/1	665.88
Kapaun.Brown/1	374.64
Language.Line.S/1	1,455.92
Loeb, Jen/1	250.00
M.Co.Recorder/1	126.00
Marsh.Co.Treas/1	826.00
McAtee.Tire/1	30.00
Mediacom/1	395.84

BILL LIST 05/23/22

Midwest.Liq.Sys/1	289.95
Mtwn.Aviation/2	2,113.05
Occ.Med.Plus/6	716.00
ONE.SOURCE/5	75.00
Perry, Sarah/1	135.00
QMG.Inc./1	2,926.04
Ricken, Jessica/1	550.00
Science.Center/1	250.00
Sports.Plus.Med/2	75.00
Vung, Cing/1	63.00
Walker, Crystal/1	550.00
WICKHAM,M/1	630.00
Sewer	
Mtwn.Wtrwrks/1	66.64
Supplies/Parts	
Airgas.U.S.A./1	32.14
AJ.BODY.SHOP/1	666.00
Arnold.Motor.Su/13	874.29
Baker.Taylor/12	497.77
BDH/8	10,384.43
BookPage/1	390.00
Bound.Tree.Medi/2	1,888.99
Bowermaster,D/1	30.01
Browns.Shoe.Fit/2	342.00
Cessford.Constr/5	5,734.62
City.Laundering/6	371.29
Cntrl.IA.Distr/1	742.30
Cntrl.IA.Farm/5	654.98
Consolidated.Wa/1	1,653.42
Construct/1	700.00
Cowan.Roofing/1	140.00
CTI Ready Mix/1	216.47
Cummins.Service/2	2,858.56
Fareway.Stores/1	4.08
Fast Lane Auto/1	146.20
Fastenal.Co/1	12.72
Galls.LLC/5	668.10
Gillig.LLC/2	250.04
Hawkeye.Truck/1	222.59
HEITMAN,P/1	161.77
Hillers,C/1	24.49
Kieslers/5	10,309.78
Lampe, Steph/1	164.80
LIBRARY.STORE/1	22.49
Macqueen.Equip/1	523.05
Marsh.Co.Engr/24	26,676.15
Menards/21	909.09
Midland.Concret/4	1,031.63
Mtwn.Aviation/2	76.64
Napa.Auto/1	36.74
Northern.Lights/1	89.84
Nutrien.Ag.Sol/4	6,087.80
Office.Express/2	48.83
Oreilly.Automot/1	15.99
SE.Jones.Indust/1	875.00
Shelangoski,W/1	96.19
ShoBiz,Minutema/3	28.60
Showcases,Inc/1	649.08
STAPLES/4	393.46
Star.Equipmt/1	47.57
Streichers.Inc/1	33.98
Sub.City/2	221.50
Thiesens.Supply/6	378.90
Titan.Machinery/1	58.75
Treasurer-ISU/1	1,990.00
Tritech Foren/1	287.64
Watson,T/1	153.00
Taxes Paid	
IA.Treasurer/1	19.80
Travel/Training	
Tejada,J/1	10.00
Utilities	
Alliant.Energy/64	59,104.95
Consumr.Energy/2	393.98
Mtwn.Aviation/1	62.50
Mtwn.Wtrwrks/21	898.00
WoodRiver.Enrgy/2	949.19
Wage Assignment	
American.Educa./1	64.41
CityPettyCash/1	300.00
Collection.Svs./5	1,441.11
Colonial.Life/2	213.74
DeMoss,B/1	350.00
Family Sup Pay/1	138.46
Fidelity.Securt/2	462.13
I.R.S./9	83,053.75
IA.Treasurer/3	17,295.04
ICMA457Mission/11	14,796.00
Linn.Co.Sheriff/1	303.35
TotalAdmin.Serv/5	7,018.45
Total/632	**1,706,435.13**

BILL LIST 05/23/22

Account Number	Vendor Name	Description (Item)	Amount
001.0121.000	City of Marshalltown Petty Cash	Aquatic Center Admission opening funds	$ 300.00
001.1010.5132.000	BROWNS SHOE FIT CO	PD employee boots	$ 139.50
001.1010.5132.000	GALLS LLC	PD employee boots	$ 210.80
001.1010.5132.000	GALLS LLC	BD tactical gear	$ 173.40
001.1010.5132.000	GALLS LLC	PD employee clothing	$ 69.70
001.1010.5132.000	GALLS LLC	PD Quest 40 Forces	$ 204.00
001.1010.5132.000	GALLS LLC	PD nameplates	$ 10.20
001.1010.5132.000	HEITMAN, PAUL	clothing allowance	$ 161.77
001.1010.5132.000	HILLERS, CHAD A	clothing allowance	$ 24.49
001.1010.5132.000	LAMPE, STEPHANIE	clothing allowance	$ 164.80
001.1010.5132.000	SHELANGOSKI, WYATT	employee allowance	$ 96.19
001.1010.5132.000	STREICHER'S INC	PD round magazine with window	$ 33.98
001.1010.5132.000	WATSON, THOMAS M	clothing allowance	$ 153.00
001.1010.5230.000	Cottingham & Butler Insurance Services Inc	Civil service review- PD Captain and planner	$ 275.00
001.1010.5230.000	YSS Grants Billing	YSS MPACT agreement City funded	$ 4,717.71
001.1010.5280.000	CivicPlus Inc	Website upgrades	$ 716.98
001.1010.5344.000	Stericycle Inc	Housing and Police services	$ 69.55
001.1010.5359.000	HOGELAND BODY SHOP	PD towing	$ 150.00
001.1010.5370.000	Sho Biz Inc dba Minuteman	PD soft lamination	$ 8.00
001.1010.5410.000	MCATEE TIRE SALES & SERVICE INC	PD 527 tire repair	$ 30.00
001.1010.5431.000	LANGUAGE LINE SERV INC	over the phone interpretation	$ 1,455.92
001.1010.5450.000	CENTURYLINK	TRUNK LINES	$ 94.46
001.1010.5450.000	CENTURYLINK	TRUNK LINES	$ 94.46
001.1010.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	$ 54.57
001.1010.5464.000	TEJADA, JUAN J	meal during training	$ 10.00
001.1010.5565.000	ARNOLD MOTOR SUPPLY LLP	PD 521 contorl arm	$ 122.70
001.1010.5565.000	ARNOLD MOTOR SUPPLY LLP	PD 521 control arm	$ 122.70
001.1010.5565.000	ARNOLD MOTOR SUPPLY LLP	PD Vehicle oil filter	$ 4.80
001.1010.5565.000	ARNOLD MOTOR SUPPLY LLP	rear blade	$ 10.60
001.1010.5570.000	BOWERMASTER, DANE M	gasoline for case TF22-00026	$ 30.01
001.1010.5570.000	MARSHALL COUNTY ENGINEER	April fuel usage	$ 6,963.35
001.1010.5600.000	Tritech Forensics	PD torniquets, vent chest seals	$ 287.64
001.1010.5605.000	STAPLES BUSINESS CREDIT	printer cartridges	$ 59.49
001.1010.5610.000	KIESLER'S	PD ammunition	$ 3,549.00
001.1010.5610.000	KIESLER'S	PD ammunitiion	$ 3,706.00
001.1010.5610.000	KIESLER'S	PD ammunition	$ 2,652.78
001.1030.5481.000	ALLIANT ENERGY	2801 S 12th St EMG Sirens	$ 22.42
001.1050.5280.000	Intl Assoc of Arson Investigators Inc	Arson Investigators memberships	$ 400.00
001.1050.5347.000	CivicPlus Inc	Website upgrades	$ 716.98
001.1050.5413.000	A&J BODY SHOP	FD replace grille/ fix headlamp	$ 666.00
001.1050.5450.000	CENTURYLINK	TRUNK LINES	$ 34.35
001.1050.5450.000	CENTURYLINK	TRUNK LINES	$ 34.35
001.1050.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	$ 19.84
001.1050.5565.000	ARNOLD MOTOR SUPPLY LLP	FD electrical tape	$ 11.28
001.1050.5565.000	ARNOLD MOTOR SUPPLY LLP	FD - heat wrap	$ 10.76
001.1050.5570.000	MARSHALL COUNTY ENGINEER	April fuel usage	$ 382.96
001.1050.5571.000	MARSHALL COUNTY ENGINEER	April fuel usage	$ 1,302.95
001.1050.5600.000	ARNOLD MOTOR SUPPLY LLP	FD oil dry	$ 112.54
001.1050.5600.000	STAPLES BUSINESS CREDIT	FD cleaning supplies	$ 295.74
001.1050.5605.000	STAPLES BUSINESS CREDIT	FD post cards	$ 22.52
001.1050.5605.000	STAPLES BUSINESS CREDIT	FD Staples and note pads	$ 15.71
001.1050.5630.000	AIRGAS USA, LLC	FD oxygen tank rental	$ 32.14
001.1050.5630.000	Bound Tree Medical LLC	EMS supplies- stat padz. adult mask, tips, tubes	$ 305.39
001.1070.5450.000	CENTURYLINK	TRUNK LINES	$ 8.59
001.1070.5450.000	CENTURYLINK	TRUNK LINES	$ 8.59
001.1070.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	$ 4.96
001.1070.5570.000	MARSHALL COUNTY ENGINEER	April fuel usage	$ 97.67
001.1071.5450.000	CENTURYLINK	TRUNK LINES	$ 8.59
001.1071.5450.000	CENTURYLINK	TRUNK LINES	$ 8.59
001.1071.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	$ 4.96
001.1071.5570.000	MARSHALL COUNTY ENGINEER	April fuel usage	$ 28.55
001.1072.5342.000	Veenstra & Kimms Inc	Contracted Electrical Inspections	$ 480.00
001.1075.5261.000	DEVIG, TAYLOR	Board up 101 W Main St	$ 130.00
001.1075.5261.000	DEVIG, TAYLOR	materials	$ 420.68
001.1075.5261.000	DEVIG, TAYLOR	506 N 2nd St bore up garage/ window	$ 65.00
001.1075.5261.000	DEVIG, TAYLOR	materials	$ 54.00
001.1075.5262.000	DEVIG, TAYLOR	Contract sanding Main St properties	$ 162.50
001.1075.5262.000	DEVIG, TAYLOR	City owned property snow removals	$ 3,022.50
001.1075.5450.000	CENTURYLINK	TRUNK LINES	$ 8.59

001.1075.5450.000	CENTURYLINK	TRUNK LINES	$	8.59
001.1075.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	$	4.96
001.1075.5485.000	MARSHALLTOWN WATER WORKS	512 E Main St storm sewer	$	8.00
001.1075.5485.000	MARSHALLTOWN WATER WORKS	702 Swayze St storm sewer	$	8.00
001.1075.5485.000	MARSHALLTOWN WATER WORKS	708 Lee St storm sewer	$	8.00
001.1075.5485.000	MARSHALLTOWN WATER WORKS	308 S 7th Ave storm sewer	$	8.00
001.1075.5485.000	MARSHALLTOWN WATER WORKS	101 E Ferner St storm sewer	$	8.00
001.1075.5485.000	MARSHALLTOWN WATER WORKS	5103 Bromley St storm sewer	$	8.00
001.1075.5485.000	MARSHALLTOWN WATER WORKS	510 E Main St storm sewer	$	8.00
001.1075.5485.000	MARSHALLTOWN WATER WORKS	506 E Boone St	$	8.00
001.1075.5570.000	MARSHALL COUNTY ENGINEER	April fuel usage	$	111.05
001.1099.5344.000	CUMMINS Sales & Service	Annual service- PD generator	$	942.00
001.1099.5344.000	SCHUMACHER ELEVATOR COMPANY	PD & FD elevator quarterly maintenance	$	315.00
001.1099.5410.000	Interconnect Inc	FD/PD camera repair	$	665.88
001.1099.5450.000	CENTURYLINK long distance	Long distance lines	$	2.50
001.1099.5450.000	CENTURYLINK long distance	Long distance lines	$	1.04
001.1099.5450.000	HEART OF IOWA COMMUNICATIONS CO-(	Police & Fire Bldg	$	2,130.14
001.1099.5450.000	MEDIACOM	PF and FD internet	$	395.84
001.2080.5342.000	MARSHALLTOWN AVIATION INC	Airport management	$	2,333.00
001.2080.5410.000	Dans Overhead Doors	Airport Hangar #1-door repair	$	3,700.00
001.2080.5410.000	MARSHALLTOWN AVIATION INC	Airfield maintenance	$	2,083.00
001.2080.5410.000	MIDWEST LIQUID SYSTEMS INC	Av gas wire repair	$	289.95
001.2080.5450.000	MARSHALLTOWN AVIATION INC	Internet	$	30.05
001.2080.5481.000	MARSHALLTOWN AVIATION INC	electrical services	$	62.50
001.2080.5565.000	CENTRAL IOWA FARM STORE INC	Airport mower blades	$	91.59
001.2080.5565.000	CENTRAL IOWA FARM STORE INC	Airport mower blades	$	164.19
001.2080.5565.000	CENTRAL IOWA FARM STORE INC	Airport mower blades	$	(91.59)
001.2080.5565.000	CENTRAL IOWA FARM STORE INC	hitch pin for tractor/ batwing mower	$	23.00
001.2080.5600.000	MARSHALLTOWN AVIATION INC	Airport reimbursements	$	44.67
001.2080.5600.000	MARSHALLTOWN AVIATION INC	Airport reimbursement-Menards	$	31.97
001.2080.5600.000	NUTRIEN AG SOLUTIONS INC	Airport Roundup	$	750.00
001.2080.5776.000	CENTRAL IOWA MACHINE SHOP INC	Hangar #1 door repair	$	505.00
001.4010.5151.000	Occupational Medicine Plus PC	pre-employment physicals	$	179.00
001.4010.5216.000	ONE SOURCE-THE BACKGROUND CHECK	new applicants	$	15.00
001.4010.5342.000	SERVICEMASTER OF M'TOWN INC	Library- May Janitorial service	$	1,847.00
001.4010.5342.000	STONE SANITATION	Library services	$	115.56
001.4010.5343.000	Brammer, Rick	Bubble Stations	$	500.00
001.4010.5343.000	IOWA VALLEY CONTINUING EDUCATION	Rental- DeJardin Hall	$	150.00
001.4010.5343.000	SCIENCE CENTER OF IOWA	Membership- One pass	$	250.00
001.4010.5343.000	Loeb, Jen	Everest Presentation	$	250.00
001.4010.5343.000	Crow, Darrin	Summer Reading Adult storytelling program	$	300.00
001.4010.5344.000	PREMIER OFFICE EQUIPMENT	Library copies/ rental	$	97.13
001.4010.5344.000	OCLC, INC	Cataloging and Metadata Subscription	$	957.93
001.4010.5347.000	WEBLINX	Hourly website design changes	$	135.00
001.4010.5410.000	KAPAUN & BROWN INC	Library replace belts on units 6 and 10	$	374.64
001.4010.5410.000	QMG Inc	Windows for Library	$	2,926.04
001.4010.5450.000	CENTURYLINK	TRUNK LINES	$	17.17
001.4010.5450.000	CENTURYLINK	TRUNK LINES	$	17.17
001.4010.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	$	9.92
001.4010.5450.000	CENTURYLINK long distance	Long distance lines	$	1.25
001.4010.5600.000	LIBRARY STORE INC, THE	classification labels	$	22.49
001.4010.5600.000	SHOWCASES INC	DVD cases	$	649.08
001.4010.5703.000	BDH INFORMATION TECHNOLOGY LLC	Set up Library Patron computers	$	1,106.25
001.4010.5730.000	BAKER & TAYLOR INCORP	reference book	$	11.99
001.4010.5730.000	BAKER & TAYLOR INCORP	reference books	$	107.92
001.4010.5730.000	BAKER & TAYLOR INCORP	reference books	$	13.79
001.4010.5730.000	BAKER & TAYLOR INCORP	reference books	$	92.53
001.4010.5730.000	BAKER & TAYLOR INCORP	reference books	$	59.96
001.4010.5730.000	BAKER & TAYLOR INCORP	reference books	$	28.78
001.4010.5730.000	BAKER & TAYLOR INCORP	reference books	$	51.57
001.4010.5730.000	BAKER & TAYLOR INCORP	reference books	$	32.96
001.4010.5730.000	BAKER & TAYLOR INCORP	reference books	$	53.98
001.4010.5730.000	BAKER & TAYLOR INCORP	reference book	$	16.11
001.4010.5730.000	BAKER & TAYLOR INCORP	reference book	$	11.99
001.4010.5730.000	BAKER & TAYLOR INCORP	reference book	$	16.19
001.4010.5731.000	BOOKPAGE	Subscription 6/22-5/23	$	390.00
001.4010.5732.000	OVERDRIVE,INC.	Adult E-books	$	8.97
001.4010.5732.000	OVERDRIVE,INC.	Adult E-books	$	8.97
001.4010.5732.000	BAKER & TAYLOR INCORP	DVD	$	10.80
001.4010.5732.000	BAKER & TAYLOR INCORP	DVDs	$	27.96
001.4010.5732.000	BAKER & TAYLOR INCORP	adult graphic novels	$	5.99
001.4010.5732.000	BRODART CO	juvenile books	$	172.05
001.4010.5732.000	PENWORTHY COMPANY	juvenile books	$	236.00

001.4010.5732.000	BAKER & TAYLOR INCORP	DVDs	$	57.37
001.4010.5732.000	MICROMARKETING LLC	Audiobook	$	49.99
001.4010.5732.000	BAKER & TAYLOR INCORP	DVDs	$	103.52
001.4010.5732.000	BAKER & TAYLOR INCORP	DVDs	$	249.02
001.4010.5732.000	BRODART CO	juvenile books	$	119.39
001.4010.5732.000	BAKER & TAYLOR INCORP	DVDs	$	118.93
001.4010.5732.000	OVERDRIVE,INC.	Adult E-books	$	92.50
001.4010.5732.000	MICROMARKETING LLC	Adult audio book	$	59.99
001.4010.5732.000	MICROMARKETING LLC	Adult audio book	$	136.99
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	$	8.99
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	$	18.99
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	$	15.38
001.4010.5732.000	BRODART CO	juvenile books	$	184.39
001.4010.5732.000	BAKER & TAYLOR INCORP	DVDs	$	30.77
001.4010.5732.000	OVERDRIVE,INC.	Adult audio books	$	847.93
001.4010.5732.000	BAKER & TAYLOR INCORP	DVDs	$	123.77
001.4010.5732.000	BAKER & TAYLOR INCORP	DVDs	$	436.46
001.4010.5732.000	BAKER & TAYLOR INCORP	DVD	$	13.99
001.4010.5732.000	BAKER & TAYLOR INCORP	adult graphic novel	$	10.19
001.4010.5732.000	OVERDRIVE,INC.	Adult E-books	$	243.45
001.4010.5732.000	MICROMARKETING LLC	Audio book	$	26.99
001.4010.5732.000	BRODART CO	juvenile books	$	224.79
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	$	17.10
001.4010.5732.000	BRODART CO	Memorial and Juvenile books	$	169.18
001.4010.5732.000	BAKER & TAYLOR INCORP	DVDs	$	51.76
001.4010.5732.000	OVERDRIVE,INC.	Electronic book	$	65.00
001.4010.5732.000	OVERDRIVE,INC.	Audio book	$	65.00
001.4010.5732.000	BRODART CO	juvenile books	$	73.67
001.4010.5732.000	BAKER & TAYLOR INCORP	DVDs	$	27.28
001.4010.5732.000	OVERDRIVE,INC.	Electronic books	$	129.99
001.4010.5732.000	OVERDRIVE,INC.	Audio books	$	224.94
001.4010.5732.000	MICROMARKETING LLC	adult audio book	$	39.99
001.4010.5732.000	BRODART CO	juvenile books	$	162.28
001.4010.5734.000	BAKER & TAYLOR INCORP	lost and replaced book	$	37.46
001.4010.5734.000	BAKER & TAYLOR INCORP	lost and replaced book	$	10.79
001.4010.5734.000	FINDAWAY WORLD LLC	lost and replaced juvenile books	$	223.95
001.4010.5734.000	BAKER & TAYLOR INCORP	lost and replaced fiction/non fiction books	$	13.76
001.4010.5734.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	$	28.45
001.4010.5734.000	BAKER & TAYLOR INCORP	lost and replaced book	$	40.92
001.4010.5734.000	BAKER & TAYLOR INCORP	lost and replaced book	$	5.99
001.4010.5734.000	FINDAWAY WORLD LLC	lost and replaced juvenile books	$	47.49
001.4010.5734.000	BAKER & TAYLOR INCORP	lost/ replaced books	$	413.94
001.4010.5736.000	EBSCO SUBSCRIPTION SRVC COMPANY	reference databases	$	8,718.00
001.4010.5980.000	Brand, Paula	Lost and returned book	$	12.99
001.4030.4875.000	ALLIANT ENERGY	regional transmission service credit	$	(7.37)
001.4030.4875.000	ALLIANT ENERGY	tax credits	$	(1.45)
001.4030.4875.000	ALLIANT ENERGY	regional transmission service credit	$	(20.66)
001.4030.4875.000	ALLIANT ENERGY	regional transmission service credit	$	(23.59)
001.4030.4875.000	ALLIANT ENERGY	regional transmission service credit	$	(20.66)
001.4030.5342.000	CivicPlus Inc	Website upgrades	$	716.99
001.4030.5342.000	LEDFORD, MARVIN	Parks tree removal	$	200.00
001.4030.5380.000	AAA SEPTIC SERVICE INC	Went End Park rentals	$	235.00
001.4030.5450.000	CENTURYLINK	TRUNK LINES	$	8.59
001.4030.5450.000	CENTURYLINK	TRUNK LINES	$	8.59
001.4030.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	$	4.96
001.4030.5481.000	ALLIANT ENERGY	915 S 4th Ave Anson Park	$	25.22
001.4030.5481.000	ALLIANT ENERGY	915 S 4th Ave Anson Park	$	26.89
001.4030.5481.000	ALLIANT ENERGY	915 S 4th Ave Anson Park	$	23.29
001.4030.5481.000	ALLIANT ENERGY	915 S 4th Ave Anson Park	$	25.85
001.4030.5481.000	ALLIANT ENERGY	915 S 4th Ave Anson Park	$	25.11
001.4030.5481.000	ALLIANT ENERGY	915 S 4th Ave Anson Park	$	23.37
001.4030.5481.000	ALLIANT ENERGY	915 S 4th Ave Anson Park	$	25.90
001.4030.5481.000	ALLIANT ENERGY	802 S 3rd St Skate Park	$	18.17
001.4030.5481.000	ALLIANT ENERGY	915 S 4th Ave Anson Park	$	23.65
001.4030.5481.000	ALLIANT ENERGY	N 13th St	$	97.79
001.4030.5481.000	ALLIANT ENERGY	407 Marion St	$	27.47
001.4030.5481.000	ALLIANT ENERGY	RIVERVIEW PARK EAST SIDE	$	133.37
001.4030.5481.000	ALLIANT ENERGY	402 Woodland St BATH HOUSE	$	412.31
001.4030.5481.000	ALLIANT ENERGY	801 WOODLAND ST SHOP	$	47.42
001.4030.5481.000	ALLIANT ENERGY	1103 S 12th Ave JUDGE PARK- May	$	19.73
001.4030.5481.000	ALLIANT ENERGY	JUDGE PARK	$	19.73
001.4030.5481.000	ALLIANT ENERGY	602 W Merle Hibbs Blvd	$	19.73
001.4030.5482.000	ALLIANT ENERGY	402 Woodland St BATH HOUSE	$	41.25

001.4030.5482.000	ALLIANT ENERGY	LOG CABIN	$	56.12
001.4030.5482.000	ALLIANT ENERGY	905 E MAIN ST PARK SHOP	$	86.65
001.4030.5482.000	ALLIANT ENERGY	402 WOODLAND ST COMM BLDG	$	71.78
001.4030.5565.000	ARNOLD MOTOR SUPPLY LLP	Parks #725 air/ fuel filters	$	26.72
001.4030.5570.000	MARSHALL COUNTY ENGINEER	April fuel usage	$	867.81
001.4030.5571.000	MARSHALL COUNTY ENGINEER	April fuel usage	$	214.74
001.4030.5611.000	MENARDS	lumber	$	59.96
001.4030.5611.000	MENARDS	Parks-shop vac, tape measure, Craft case	$	34.96
001.4030.5611.000	MENARDS	rebate 62810 85409	$	(0.57)
001.4030.5611.000	MENARDS	rebate 62803 75427	$	(6.69)
001.4030.5611.000	MENARDS	rebate 628230 26062	$	(10.55)
001.4030.5611.000	MENARDS	Parks spray paint	$	24.91
001.4030.5611.000	MENARDS	Restroom sign	$	7.98
001.4030.5611.000	MIDLAND CONCRETE PRODUCTS	Riverview Parks blocks	$	(308.48)
001.4030.5611.000	MIDLAND CONCRETE PRODUCTS	Riverview Parks blocks	$	(123.31)
001.4030.5718.000	MENARDS	Parks-shop vac, tape measure, Craft case	$	184.99
001.4040.5216.000	ONE SOURCE-THE BACKGROUND CHECK	new applicants	$	30.00
001.4040.5358.000	GALE-HAZEN, Karen A	classes 4/4-5/8/22	$	517.50
001.4040.5358.000	Perry, Sarah	classes 4/4-5/8/22	$	135.00
001.4040.5358.000	WICKHAM, MICHAEL L	classes 5/02-6/07	$	630.00
001.4040.5441.000	TREASURER ST OF IOWA	Sales Use Tax	$	119.34
001.4040.5442.000	TREASURER ST OF IOWA	Sales Use Tax	$	19.80
001.4040.5450.000	CENTURYLINK	TRUNK LINES	$	8.59
001.4040.5450.000	CENTURYLINK	TRUNK LINES	$	8.59
001.4040.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	$	4.96
001.4045.4875.000	ALLIANT ENERGY	regional transmission service credit	$	(20.66)
001.4045.5151.000	Occupational Medicine Plus PC	pre-employment physicals	$	89.50
001.4045.5151.000	Sports Plus Medicine & Physical Therapy Cer	Therapy	$	37.50
001.4045.5386.000	AG LIME TRUCKING & MOWING INC	Aquatic Ctr, Viaduct, Turner St, South St	$	300.00
001.4045.5450.000	CENTURYLINK	TRUNK LINES	$	17.17
001.4045.5450.000	CENTURYLINK	TRUNK LINES	$	17.17
001.4045.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	$	9.92
001.4045.5450.000	HEART OF IOWA COMMUNICATIONS CO-(	Aquatic Center	$	10.00
001.4045.5481.000	ALLIANT ENERGY	Aquatic Center	$	235.10
001.4045.5704.000	BDH INFORMATION TECHNOLOGY LLC	FortiGate malware protection 6/27/22-6/26/23 Pool	$	369.00
001.4065.5151.000	Occupational Medicine Plus PC	pre-employment physicals	$	89.50
001.4065.5151.000	Sports Plus Medicine & Physical Therapy Cer	Therapy	$	37.50
001.4065.5450.000	CENTURYLINK	TRUNK LINES	$	8.59
001.4065.5450.000	CENTURYLINK	TRUNK LINES	$	8.59
001.4065.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	$	4.96
001.4065.5450.000	CENTURYLINK	Coliseum Backup Analog Lines	$	79.08
001.4065.5450.000	HEART OF IOWA COMMUNICATIONS CO-(	Coliseum	$	62.25
001.4065.5483.000	MARSHALLTOWN WATER WORKS	Coliseum water	$	53.32
001.4065.5488.000	MARSHALLTOWN WATER WORKS	Coliseum sewer	$	66.64
001.4066.5613.000	NORTHERN LIGHTS DISTRIBUTING	Aquatic Ctr resale products	$	89.84
001.5040.5230.000	Cottingham & Butler Insurance Services Inc	Civil service review- PD Captain and planner	$	275.00
001.5900.5565.000	THEISENS SUPPLY INC	Even trailter wheel, rope, trash bags	$	103.94
001.6010.5450.000	CENTURYLINK	TRUNK LINES	$	8.59
001.6010.5450.000	CENTURYLINK	TRUNK LINES	$	8.59
001.6010.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	$	4.96
001.6012.5450.000	CENTURYLINK	TRUNK LINES	$	8.59
001.6012.5450.000	CENTURYLINK	TRUNK LINES	$	8.59
001.6012.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	$	4.96
001.6020.5250.000	MARSHALL COUNTY RECORDER	Quit claim deeds	$	126.00
001.6020.5450.000	CENTURYLINK	TRUNK LINES	$	8.59
001.6020.5450.000	CENTURYLINK	TRUNK LINES	$	8.59
001.6020.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	$	4.96
001.6021.5450.000	CENTURYLINK	TRUNK LINES	$	34.31
001.6021.5450.000	CENTURYLINK	TRUNK LINES	$	34.31
001.6021.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	$	19.86
001.6021.5612.000	BDH INFORMATION TECHNOLOGY LLC	cables for Finance Directors computer from move	$	67.50
001.6025.5450.000	CENTURYLINK	TRUNK LINES	$	8.59
001.6025.5450.000	CENTURYLINK	TRUNK LINES	$	8.59
001.6025.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	$	4.96
001.6050.5344.000	SCHUMACHER ELEVATOR COMPANY	City Hall Elevator Maintenance	$	233.77
001.6050.5450.000	CENTURYLINK long distance	Long distance lines	$	2.50
001.6050.5450.000	CENTURYLINK long distance	Long distance lines	$	0.37
001.6050.5450.000	HEART OF IOWA COMMUNICATIONS CO-(	City Hall	$	320.09
001.6050.5611.000	COWAN ROOFING	Roof Repair over City Hall- Finance area	$	140.00
001.6051.5344.000	SCHUMACHER ELEVATOR COMPANY	Carnegie Bldg elevator	$	236.14
001.6900.5290.000	Assured Partners Capital Inc	Crime policy 4/1/22-3/31/23	$	5,141.00
001.6900.5600.000	OFFICE EXPRESS	case of copy paper	$	38.95
001.6900.5600.000	OFFICE EXPRESS	box of non window envelopes	$	9.88

030.4030.5342.000	CONSTRUCT INC	Trail replacement- Riverview Park on levee	$	11,904.00
030.6070.5612.000	BDH INFORMATION TECHNOLOGY LLC	upgrade memory for PD/FD bldg systems	$	48.00
030.6070.5612.000	BDH INFORMATION TECHNOLOGY LLC	update internal SSD for PD/FD bldg systems	$	90.00
030.6070.5703.000	BDH INFORMATION TECHNOLOGY LLC	Library staff computers	$	3,781.80
030.6070.5703.000	BDH INFORMATION TECHNOLOGY LLC	Fire dept ready room computer	$	945.45
030.6070.5703.000	BDH INFORMATION TECHNOLOGY LLC	PD desktop computer	$	945.45
030.6070.5703.000	BDH INFORMATION TECHNOLOGY LLC	PD Surface Pro Tablets	$	3,399.98
030.6070.5740.000	BDH INFORMATION TECHNOLOGY LLC	Council Chambers A/V equipment	$	21,566.26
110.2010.4875.000	MENARDS	Rebate 62802 71539	$	(5.34)
110.2010.4875.000	MENARDS	Rebate 62803.75959	$	(5.31)
110.2010.5132.000	BROWNS SHOE FIT CO	Street dept employee boots	$	202.50
110.2010.5132.000	CITY LAUNDERING COMPANY	Street dept uniform cleaning	$	66.12
110.2010.5132.000	CITY LAUNDERING COMPANY	Street dept uniform cleaning	$	149.89
110.2010.5380.000	AIRGAS USA, LLC	cylinder rentals	$	68.54
110.2010.5386.000	AG LIME TRUCKING & MOWING INC	Aquatic Ctr, Viaduct, Turner St, South St	$	410.00
110.2010.5450.000	CENTURYLINK	TRUNK LINES	$	8.59
110.2010.5450.000	CENTURYLINK	TRUNK LINES	$	8.59
110.2010.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	$	4.96
110.2010.5450.000	HEART OF IOWA COMMUNICATIONS CO-(	PW Bldg	$	55.04
110.2010.5481.000	ALLIANT ENERGY	905 E Main PW Bldg	$	828.52
110.2010.5482.000	WoodRiver Energy LLC	905 E Main St	$	569.51
110.2010.5565.000	OREILLY AUTOMOTIVE INC	oil filter	$	15.99
110.2010.5565.000	STAR EQUIPMENT LTD	choke control and air filter	$	47.57
110.2010.5565.000	TITAN MACHINERY, INC.	Puma sender unit	$	58.75
110.2010.5570.000	MARSHALL COUNTY ENGINEER	April fuel usage	$	1,205.65
110.2010.5570.000	MARSHALL COUNTY ENGINEER	April fuel usage	$	39.41
110.2010.5570.000	MARSHALL COUNTY ENGINEER	April fuel usage	$	71.38
110.2010.5571.000	MARSHALL COUNTY ENGINEER	April fuel usage	$	81.58
110.2010.5571.000	MARSHALL COUNTY ENGINEER	April fuel usage	$	3,450.15
110.2010.5600.000	ARNOLD MOTOR SUPPLY LLP	break cleaner and carb cleaner	$	98.23
110.2010.5600.000	CENTRAL IOWA FARM STORE INC	shield kit	$	467.79
110.2010.5600.000	Fast Lane Auto Care	cleaner spray wax, wax pads	$	146.20
110.2010.5600.000	FASTENAL COMPANY	Street dept nuts/ bolts	$	12.72
110.2010.5600.000	HAWKEYE TRUCK EQUIPMENT INC	20 ton pintle hook cans and tube	$	222.59
110.2010.5600.000	MENARDS	Batteries, ant killer	$	16.90
110.2010.5600.000	MENARDS	padded flat hook	$	90.93
110.2010.5600.000	MENARDS	return padded flathook	$	(90.93)
110.2010.5600.000	MENARDS	27' J-hook, padded	$	90.93
110.2010.5600.000	MENARDS	acrylic pour crack filler	$	12.34
110.2010.5600.000	MENARDS	concrete bonding additive	$	16.97
110.2010.5600.000	MENARDS	post it notes and batteries	$	24.54
110.2010.5600.000	THEISENS SUPPLY INC	Streets #9 multi plane swivel	$	39.98
110.2010.5600.000	THEISENS SUPPLY INC	safety shield	$	99.99
110.2010.5600.000	THEISENS SUPPLY INC	return safety shield	$	(99.99)
110.2010.5620.000	CESSFORD CONSTRUCTION COMPANY	Ball diamond lime and roadstone	$	726.35
110.2010.5620.000	CESSFORD CONSTRUCTION COMPANY	road stone	$	867.70
110.2010.5620.000	CESSFORD CONSTRUCTION COMPANY	road stone	$	801.53
110.2010.5620.000	CESSFORD CONSTRUCTION COMPANY	road stone	$	3,122.72
110.2010.5718.000	ARNOLD MOTOR SUPPLY LLP	shop truck wrench	$	14.10
110.2010.5718.000	SE Jones Industries Inc	wrench set and gauge set	$	875.00
110.2030.4875.000	ALLIANT ENERGY	regional transmission service credits	$	(8.79)
110.2030.5481.000	ALLIANT ENERGY	MARSHALLTOWN	$	18,645.90
110.2030.5481.000	ALLIANT ENERGY	207 W Main St	$	38.80
110.2030.5481.000	ALLIANT ENERGY	N 18th Ave Bridge	$	30.52
110.2030.5481.000	ALLIANT ENERGY	HWY 14 & HWY 30 STREET LIGHTS	$	87.14
110.2030.5481.000	ALLIANT ENERGY	211 S 9TH ST FRONT TERRACE	$	19.88
110.2030.5481.000	CONSUMERS ENERGY CO-OP	City of Marshalltown-street lights	$	326.82
110.2040.4875.000	ALLIANT ENERGY	taxes	$	(1.45)
110.2040.4875.000	ALLIANT ENERGY	regional transmission service credit	$	(20.66)
110.2040.4875.000	ALLIANT ENERGY	regional transmission service credit	$	(20.66)
110.2040.4875.000	ALLIANT ENERGY	regional transmission service credit	$	(20.66)
110.2040.4875.000	ALLIANT ENERGY	regional transmission service credit	$	(20.66)
110.2040.5132.000	CITY LAUNDERING COMPANY	uniform cleaning Utility Dept.	$	46.03
110.2040.5132.000	CITY LAUNDERING COMPANY	uniform cleaning Utility Dept.	$	46.03
110.2040.5450.000	CENTURYLINK	TRUNK LINES	$	8.59
110.2040.5450.000	CENTURYLINK	TRUNK LINES	$	8.59
110.2040.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	$	4.96
110.2040.5481.000	ALLIANT ENERGY	W High St & S 6th St	$	26.76
110.2040.5481.000	ALLIANT ENERGY	W High St & S 6th St	$	30.75
110.2040.5481.000	ALLIANT ENERGY	W High St & S 6th St	$	23.78
110.2040.5481.000	ALLIANT ENERGY	W High St & S 6th St	$	26.46
110.2040.5481.000	ALLIANT ENERGY	W High St & S 6th St	$	29.20
110.2040.5481.000	ALLIANT ENERGY	W High St & S 6th St	$	25.67

110.2040.5481.000	ALLIANT ENERGY	W High St & S 6th St	$	26.54
110.2040.5481.000	ALLIANT ENERGY	W High St & S 6th St	$	28.43
110.2040.5481.000	ALLIANT ENERGY	S CENTER ST & SOUTH ST	$	36.61
110.2040.5481.000	ALLIANT ENERGY	S CENTER ST CNR OLIVE	$	44.52
110.2040.5481.000	ALLIANT ENERGY	N 3rd Ave Cnr State	$	98.20
110.2040.5481.000	ALLIANT ENERGY	N 18TH AVE & E MAIN	$	30.20
110.2040.5481.000	ALLIANT ENERGY	S 12TH AVE E OLIVE ST	$	39.84
110.2040.5481.000	ALLIANT ENERGY	W Southridge Rd Cnr Center	$	40.31
110.2040.5481.000	ALLIANT ENERGY	RIVERSIDE DR CNR 3RD AVE	$	33.84
110.2040.5481.000	ALLIANT ENERGY	502 E Southridge Rd- May	$	21.19
110.2040.5481.000	ALLIANT ENERGY	502 E SOUTHRIDGE RD-April	$	19.89
110.2040.5481.000	ALLIANT ENERGY	S CENTER ST & W BERLE	$	36.46
110.2040.5481.000	ALLIANT ENERGY	S CENTER ST N OF MALL	$	43.72
110.2040.5481.000	ALLIANT ENERGY	S Center St Cnr Hibbs	$	39.92
110.2040.5481.000	ALLIANT ENERGY	13 S 13TH ST CNR MAIN	$	34.88
110.2040.5481.000	CONSUMERS ENERGY CO-OP	City of Marshalltown-traffic signals	$	67.16
110.2040.5570.000	MARSHALL COUNTY ENGINEER	April fuel usage	$	416.38
110.2050.5565.000	MACQUEEN EQUIPMENT	snow wheel tires	$	523.05
110.2060.5450.000	CENTURYLINK	TRUNK LINES	$	8.59
110.2060.5450.000	CENTURYLINK	TRUNK LINES	$	8.59
110.2060.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	$	4.96
110.2060.5570.000	MARSHALL COUNTY ENGINEER	April fuel usage	$	429.02
110.2060.5600.000	Sho Biz Inc dba Minuteman	Engineering color paper, batteries	$	9.30
110.2060.5605.000	Sho Biz Inc dba Minuteman	Engineering color paper, batteries	$	11.30
110.2070.5571.000	MARSHALL COUNTY ENGINEER	April fuel usage	$	979.31
121.4030.5233.000	Bolton & Menk Inc	Riverview Park Concept Master Plan	$	1,146.50
121.5040.5230.000	Kendig Keast Collaborative	Zoning Ordinance Rewrite	$	550.00
121.5900.5230.000	MARSHALLTOWN MAIN ST PARTNERSHIF	Vision Marshalltown community marketing services	$	6,375.00
121.6070.5741.000	CivicPlus Inc	Website upgrades	$	12,867.75
130.4030.5342.000	Kuehner Construction LLC	new gutters	$	2,525.00
130.4030.5342.000	Kuehner Construction LLC	Riverview Parks project	$	6,750.00
132.5020.5331.000	Region 6 Resource Partners	CDBG Housing tech services and admin	$	9,515.00
132.5020.5331.000	Region 6 Resource Partners	CDBG downtown facade services	$	606.00
133.2900.5342.000	Impact 7G Inc	Brownfields Assistance Contract	$	8,863.75
140.4030.5611.000	MENARDS	Parks- bungee, screws, treated wood	$	164.77
140.4030.5611.000	MIDLAND CONCRETE PRODUCTS	Riverview Park stones	$	1,432.57
140.4030.5611.000	MIDLAND CONCRETE PRODUCTS	Parks - adhesive	$	30.85
142.4030.5620.000	CESSFORD CONSTRUCTION COMPANY	Ball diamond lime and roadstone	$	216.32
148.1050.5630.000	Bound Tree Medical LLC	FEMA supplies- latex gloves	$	1,583.60
149.2900.5331.600	MARSHALLTOWN WATER WORKS	90% FederalShare FEMA CAT B Emergency Overtime MWW	$	1,056.55
149.2900.5331.600	MARSHALLTOWN WATER WORKS	Fed share of CAT F water main repair	$	712.84
151.1010.5230.000	YSS Grants Billing	Community Advocates	$	7,561.38
151.1010.5230.000	YSS Grants Billing	Cell Phone Reimbursement	$	77.46
151.1010.5230.000	YSS Grants Billing	Benefits	$	1,890.35
152.1010.5230.000	YSS Grants Billing	Two full time employees	$	2,144.44
152.1010.5230.000	YSS Grants Billing	Benefits	$	685.44
152.1010.5230.000	YSS Grants Billing	Supervisor	$	597.32
153.1010.5600.000	FAREWAY STORES INC	Food for Citizen Academy	$	4.08
153.1010.5600.000	SUB CITY	food for Citizen Academy	$	103.50
153.1010.5600.000	SUB CITY	food for Citizen Academy	$	118.00
170.4010.5601.000	Treasurers Office-ISU	program supplies	$	1,990.00
170.4010.5732.000	CENTER POINT LARGE PRINT	Tye grant books	$	162.99
170.4010.5732.000	CENTER POINT LARGE PRINT	Tye grant book	$	22.77
170.4010.5732.000	CENGAGE LEARNING INC	Tye grant books	$	110.21
170.4010.5732.000	CENTER POINT LARGE PRINT	Tye grant book	$	20.00
170.4010.5732.000	CENGAGE LEARNING INC	Tye grant books	$	67.47
170.4010.5732.000	BAKER & TAYLOR INCORP	memorial book	$	15.96
170.4010.5732.000	CENGAGE LEARNING INC	Tye grant book	$	21.74
170.4010.5734.000	BAKER & TAYLOR INCORP	Klocke memorial book	$	16.52
170.4010.5734.000	BAKER & TAYLOR INCORP	Memorial book	$	18.00
170.4010.5734.000	BAKER & TAYLOR INCORP	Memorial books	$	57.99
170.4010.5734.000	BAKER & TAYLOR INCORP	Memorial book	$	34.20
170.4010.5734.000	CENGAGE LEARNING INC	Spicer memorial book	$	26.99
170.4010.5734.000	BRODART CO	Memorial and Juvenile books	$	28.40
177.1010.5600.000	KIESLER'S	PD trade ins	$	(885.00)
177.1010.5600.000	KIESLER'S	PD pistols	$	1,287.00
184.5030.5242.000	DATERS, TONI RAE	Housing Assistance Payment	$	549.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Housing Assistance Payment	$	346.00
184.5030.5246.000	Vung, Cing	Housing Assistance Payment	$	63.00
184.5030.5344.000	KOCH Office Group	Housing Assistance Payment	$	11.46
184.5030.5344.000	Stericycle Inc	Housing Assistance Payment	$	42.80
184.5030.5450.000	CENTURYLINK	TRUNK LINES	$	17.17
184.5030.5450.000	CENTURYLINK	TRUNK LINES	$	17.17

184.5030.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	$	9.92
189.3040.5342.000	Impact 7G Inc	125 Homes LI/RA and HHA	$	1,950.00
189.3040.5342.000	Impact 7G Inc	125 Homes LI/RA and HHA	$	1,500.00
189.3040.5410.000	FEXSTEVE LIMITED CO	109 S 5TH AVE, LOWER UNIT	$	26,475.00
189.3040.5410.000	FEXSTEVE LIMITED CO	109 S 5TH AVE, UPPER UNIT	$	19,575.00
189.3040.5415.000	FEXSTEVE LIMITED CO	109 S 5TH AVE, UPPER UNIT	$	1,650.00
189.3040.5415.000	FEXSTEVE LIMITED CO	109 S 5TH AVE, LOWER UNIT	$	4,950.00
189.3040.5433.000	Gummert, Tiffany	Lead hazard reduction program	$	550.00
189.3040.5433.000	Ricken, Jessica	Lead Hazard reduction program	$	550.00
189.3040.5433.000	Walker, Crystal	Lead Hazard Reduction program	$	550.00
189.3040.5450.000	CENTURYLINK	TRUNK LINES	$	8.59
189.3040.5450.000	CENTURYLINK	TRUNK LINES	$	8.59
189.3040.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	$	4.96
354.1099.5234.000	LYNCH DALLAS PC	Breach of Contract- defense	$	7,984.56
354.1099.5260.000	Corrado Homes LLC	Corrado Settlement	$	55,000.00
355.1075.5264.000	Lansing Brothers Construction Co Inc	Emergency Demo of 3 City owned properties	$	203,000.00
355.1075.5342.000	TRI STATE LOCK SERVICE	20 E Main keys and service call	$	60.00
355.1075.5342.000	TRI STATE LOCK SERVICE	20 E Main keys and service call	$	44.00
355.1075.5440.000	MARSHALL COUNTY TREASURER	901, 817, 819 N 5th Ave taxes	$	826.00
355.1075.5485.000	MARSHALLTOWN WATER WORKS	328 S 3rd Ave storm sewer	$	20.80
355.1075.5485.000	MARSHALLTOWN WATER WORKS	500 Lee St storm sewer	$	8.00
355.1075.5485.000	MARSHALLTOWN WATER WORKS	2 W Main St storm sewer	$	4.20
355.1075.5485.000	MARSHALLTOWN WATER WORKS	330 S 3rd Ave storm sewer	$	31.20
355.1075.5485.000	MARSHALLTOWN WATER WORKS	storm sewer	$	8.00
355.1075.5485.000	MARSHALLTOWN WATER WORKS	102-104 W Main St storm sewer	$	8.00
355.1075.5485.000	MARSHALLTOWN WATER WORKS	101 W Main St	$	10.40
355.1075.5485.000	MARSHALLTOWN WATER WORKS	15 S 1st St storm sewer	$	8.00
355.1075.5485.000	MARSHALLTOWN WATER WORKS	112 N 2nd Ave storm sewer	$	8.00
355.1075.5485.000	MARSHALLTOWN WATER WORKS	10 W Main St storm sewer	$	8.00
355.1075.5485.000	MARSHALLTOWN WATER WORKS	105 N 2nd Ave storm sewer	$	8.00
395.2012.5779.000	CONSTRUCT INC	ECO21006 Creekside Estates	$	28,131.87
610.8015.4875.000	ALLIANT ENERGY	regional transmission service credit	$	(20.66)
610.8015.5342.000	NUTRI JECT SYSTEMS INC	Spring 2022 Biosolids Hauling/Land Application	$	45,220.43
610.8015.5342.000	STONE SANITATION	Dumpster service- removing roof digester lid	$	38.00
610.8015.5344.000	Controlled Access	May 2022 Lift Master Monthly subscription	$	39.50
610.8015.5344.000	XEROX CORPORATION	April 2022 Xerox & Copies	$	27.08
610.8015.5380.000	AIRGAS USA, LLC	WPCP cylinder rental to 5-31-23	$	384.85
610.8015.5410.000	B&G HVAC INC	service call - Lab A/C	$	822.00
610.8015.5441.000	TREASURER ST OF IOWA	Sales Use Tax	$	1,798.50
610.8015.5441.000	TREASURER ST OF IOWA	Sales Use Tax	$	10,791.02
610.8015.5450.000	CENTURYLINK	TRUNK LINES	$	25.76
610.8015.5450.000	CENTURYLINK	TRUNK LINES	$	25.76
610.8015.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	$	14.88
610.8015.5450.000	CENTURYLINK long distance	Long distance lines	$	2.50
610.8015.5450.000	HEART OF IOWA COMMUNICATIONS CO-(	Direct connection Internet PW/WPCP	$	419.90
610.8015.5450.000	HEART OF IOWA COMMUNICATIONS CO-(	WPCP	$	42.57
610.8015.5481.000	ALLIANT ENERGY	N 3rd Ave River Sign	$	24.97
610.8015.5481.000	ALLIANT ENERGY	RIVERVIEW PARK LIFTSTATION -May	$	21.04
610.8015.5481.000	ALLIANT ENERGY	RIVERVIEW PARK LIFTSTATION	$	20.38
610.8015.5481.000	ALLIANT ENERGY	1001 Woodland St Water Pollution	$	27,679.94
610.8015.5481.000	ALLIANT ENERGY	JBS 402 N 10TH AVE	$	19.73
610.8015.5482.000	ALLIANT ENERGY	1001 WOODLAND ST DISP PLANT	$	7,288.98
610.8015.5483.000	MARSHALLTOWN WATER WORKS	April 2022 plant water usage	$	658.08
610.8015.5570.000	MARSHALL COUNTY ENGINEER	April fuel usage	$	236.69
610.8015.5571.000	MARSHALL COUNTY ENGINEER	April fuel usage	$	62.23
610.8015.5600.000	CENTRAL IOWA DISTRIBUTING INC	operating & cleaning supplies	$	742.30
610.8015.5600.000	CONSOLIDATED WATER SOLUTIONS	DAF Ploymer	$	1,653.42
610.8015.5600.000	CONSTRUCT INC	black dirt for seeding areas	$	700.00
610.8015.5600.000	NUTRIEN AG SOLUTIONS INC	WPCP plant generator diesel	$	2,152.80
610.8015.5600.000	NUTRIEN AG SOLUTIONS INC	Mobil Pegasus 610 oil	$	1,313.00
610.8015.5776.000	Slifer Solutions	Water Pollution Control Plant Fencing	$	4,335.00
610.8015.5980.000	Boyd, Kimberly	Sewer refund 2022 - water pipe break	$	115.07
610.8015.5980.000	Hartwig, Allie	Sewer refund 2022 - pool	$	31.64
610.8015.5980.000	Mahoney, Jeff	Sewer refund 2022- pool	$	31.64
610.8015.5980.000	Markham, Tim	Sewer refund 2022 - pool	$	33.26
610.8016.5132.000	THEISENS SUPPLY INC	Chest waders for Sewer dept	$	140.99
610.8016.5151.000	Occupational Medicine Plus PC	pre-employment physicals	$	107.40
610.8016.5216.000	ONE SOURCE-THE BACKGROUND CHECK	new applicants	$	9.00
610.8016.5230.000	IOWA ONE CALL	underground location services	$	63.72
610.8016.5233.000	FOX ENGINEERING ASSOCIATES INC	SAN21001 Sanitary CIPP	$	4,090.00
610.8016.5450.000	CENTURYLINK	TRUNK LINES	$	10.30
610.8016.5450.000	CENTURYLINK	TRUNK LINES	$	10.30
610.8016.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	$	5.95

610.8016.5450.000	HEART OF IOWA COMMUNICATIONS CO-(	Direct connection Internet PW/WPCP	$	251.94
610.8016.5450.000	HEART OF IOWA COMMUNICATIONS CO-(	WPCP	$	25.54
610.8016.5450.000	HEART OF IOWA COMMUNICATIONS CO-(	PW Bldg	$	33.03
610.8016.5481.000	ALLIANT ENERGY	608 Turner St Pump Station	$	238.60
610.8016.5481.000	ALLIANT ENERGY	S 12TH AVE CNR E MAIN	$	122.16
610.8016.5481.000	ALLIANT ENERGY	Marion St - WPCP	$	156.29
610.8016.5482.000	ALLIANT ENERGY	1001 Woodland St Shed	$	143.79
610.8016.5570.000	MARSHALL COUNTY ENGINEER	April fuel usage	$	457.83
610.8016.5571.000	MARSHALL COUNTY ENGINEER	April fuel usage	$	112.48
610.8016.5600.000	MENARDS	Sewer dept- Great Stuff foam	$	23.98
610.8016.5615.000	NUTRIEN AG SOLUTIONS INC	Sanitary LS generator diesel	$	1,872.00
610.8016.5718.000	MENARDS	Sewer dept window AC	$	107.86
615.8015.5233.000	FOX ENGINEERING ASSOCIATES INC	WPC21001 WPCP Headworks & Digestor Improvements	$	61,300.00
616.8016.5233.000	FOX ENGINEERING ASSOCIATES INC	59016002 Manhole & Point Repair increase	$	98.00
690.8050.4875.000	MENARDS	rebate 62811 88449	$	(18.74)
690.8050.4875.000	MENARDS	rebate 628007 70687	$	(2.98)
690.8050.5132.000	CITY LAUNDERING COMPANY	uniform cleaning-Transit dept	$	31.61
690.8050.5132.000	CITY LAUNDERING COMPANY	uniform cleaning-Transit dept	$	31.61
690.8050.5280.000	CUMMINS Sales & Service	Transit Insite Lite	$	720.00
690.8050.5342.000	AAA SEPTIC SERVICE INC	Fisher Comm Ctr bus shelter	$	100.00
690.8050.5450.000	CENTURYLINK	TRUNK LINES	$	8.59
690.8050.5450.000	CENTURYLINK	TRUNK LINES	$	8.59
690.8050.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	$	4.96
690.8050.5481.000	ALLIANT ENERGY	905 E Main PW Bldg	$	552.35
690.8050.5482.000	WoodRiver Energy LLC	905 E Main St	$	379.68
690.8050.5565.000	ARNOLD MOTOR SUPPLY LLP	Transit -filters	$	97.39
690.8050.5565.000	ARNOLD MOTOR SUPPLY LLP	Transit air filters	$	236.45
690.8050.5565.000	CUMMINS Sales & Service	Transit #013 oil gauge tube	$	199.97
690.8050.5565.000	CUMMINS Sales & Service	Transit #013 control module kit & ECMs	$	2,658.59
690.8050.5565.000	GILLIG LLC	Transit #131 gortex membrane cap assy	$	136.40
690.8050.5565.000	GILLIG LLC	Transit #011 threaded rods & oil filters	$	113.64
690.8050.5565.000	NAPA AUTO PARTS	Transit Cartridge AD9	$	36.74
690.8050.5570.000	MARSHALL COUNTY ENGINEER	April fuel usage	$	627.49
690.8050.5571.000	MARSHALL COUNTY ENGINEER	April fuel usage	$	8,157.27
690.8050.5600.000	MENARDS	Transit headlamp and caulk	$	67.93
740.8065.5132.000	THEISENS SUPPLY INC	Chest waders for Sewer dept	$	93.99
740.8065.5151.000	Occupational Medicine Plus PC	pre-employment physicals	$	71.60
740.8065.5216.000	ONE SOURCE-THE BACKGROUND CHECK	new applicants	$	6.00
740.8065.5230.000	IOWA ONE CALL	underground location services	$	42.48
740.8065.5233.000	HDR Engineering Inc	Stormwater Rate Study Update	$	2,833.94
740.8065.5450.000	CENTURYLINK	TRUNK LINES	$	6.87
740.8065.5450.000	CENTURYLINK	TRUNK LINES	$	6.87
740.8065.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	$	3.97
740.8065.5450.000	HEART OF IOWA COMMUNICATIONS CO-(	Direct connection Internet PW/WPCP	$	167.96
740.8065.5450.000	HEART OF IOWA COMMUNICATIONS CO-(	WPCP	$	17.03
740.8065.5450.000	HEART OF IOWA COMMUNICATIONS CO-(	PW Bldg	$	22.02
740.8065.5481.000	ALLIANT ENERGY	301 N 18TH AVE LIFTSTATION	$	501.80
740.8065.5481.000	ALLIANT ENERGY	N 3rd Ave - WPCP	$	298.65
740.8065.5570.000	MARSHALL COUNTY ENGINEER	April fuel usage	$	305.22
740.8065.5571.000	MARSHALL COUNTY ENGINEER	April fuel usage	$	74.98
740.8065.5600.000	CTI Ready Mix Inc	802 W Main St	$	216.47
740.8065.5600.000	MENARDS	Sewer dept- Great Stuff foam	$	15.98
740.8065.5718.000	MENARDS	Sewer dept window AC	$	71.90
740.8067.5342.000	CONSTRUCT INC	RipRap to protect slope Riverview Pump Station	$	4,280.00
750.8070.5344.000	Controlled Access	May 2022 Lift Master Monthly subscription	$	39.50
750.8070.5450.000	CENTURYLINK	TRUNK LINES	$	8.59
750.8070.5450.000	CENTURYLINK	TRUNK LINES	$	8.59
750.8070.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	$	4.96
750.8070.5481.000	ALLIANT ENERGY	COMPOST PILE	$	140.02
750.8070.5565.000	ARNOLD MOTOR SUPPLY LLP	Vibe screen oil filter	$	6.02
760.0120.000	Brian DeMoss	Aquatic Center Concessions opening funds	$	350.00
881.1010.5339.000	Hunter Lane LLC	Paid claim charges	$	29.04
881.1010.5339.000	Occupational Medicine Plus PC	health insurance claim	$	254.00
881.1010.5339.000	Occupational Medicine Plus PC	health insurance claim	$	132.00
881.1050.5230.000	BERNIE LOWE & ASSOC Inc	paid medical claims	$	25.47
881.1050.5339.000	BERNIE LOWE & ASSOC Inc	paid medical claims	$	460.09
881.1050.5339.000	Hunter Lane LLC	Paid claim charges	$	1,174.62
884.6021.4875.000	Health Partners	Health claims 4/7-4/13	$	(300.65)
884.6021.4875.000	Health Partners	Health claims 04/21-04/27	$	(4,958.33)
884.6021.4875.000	Health Partners	Health claims 04/25-05/04	$	(13,250.05)
884.7010.5230.000	Health Partners	Monthly Fees and premiums	$	12,064.46
884.7010.5337.000	Health Partners	Monthly Fees and premiums	$	24,355.15
884.7010.5339.000	Health Partners	Dental claims 4/07-4/13	$	1,991.60

884.7010.5339.000	Health Partners	Health claims 4/7-4/13	$ 89,259.92
884.7010.5339.000	Health Partners	Dental claims 4/14-4/20	$ 4,991.10
884.7010.5339.000	Health Partners	Health claims 4/14-4/20	$ 199,039.18
884.7010.5339.000	Health Partners	Dental claims 04/21-04/27	$ 115.74
884.7010.5339.000	Health Partners	Health claims 04/21-04/27	$ 85,576.62
884.7010.5339.000	Health Partners	Dental claims 04/28-05/04	$ 7,216.80
884.7010.5339.000	Health Partners	Health claims 04/25-05/04	$ 79,212.59
886.2010.5151.000	Occupational Medicine Plus PC	pre-employment physicals	$ 179.00
886.2010.5216.000	ONE SOURCE-THE BACKGROUND CHECK	new applicants	$ 15.00
951.1520.010	TREASURER ST OF IOWA	Sales Use Tax	$ (1,240.00)
951.1520.020	TREASURER ST OF IOWA	Sales Use Tax	$ (291.98)
999.1101.000	INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	$ 26,713.27
999.1101.000	INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	$ 12,579.57
999.1101.000	INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	$ 238.23
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	$ 11,993.27
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	$ 5,198.73
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	$ 103.04
999.1103.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	$ 26,494.24
999.1103.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	$ 4,202.70
999.1103.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	$ 291.06
999.1107.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	$ 8,607.32
999.1107.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	$ 3,859.30
999.1107.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	$ 68.06
999.1121.000	LINN COUNTY SHERIFF	PR WITHHOLDING	$ 303.35
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	$ 139.77
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	$ 423.86
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	$ 313.84
999.1121.000	Family Support Payment Center	CHILD SUPPORT	$ 138.46
999.1121.000	American Education Services	PR WITHHOLDING	$ 64.41
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	$ 102.11
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	$ 461.53
999.1125.000	FIDELITY SECURITY LIFE INSURANCE CO	VISION INSURANCE	$ 338.52
999.1125.000	FIDELITY SECURITY LIFE INSURANCE CO	VISION INSURANCE	$ 123.61
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	ROUNDING	$ (0.19)
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX HEALTH BENEFITS	$ 5,038.68
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX HEALTH BENEFITS	$ 891.63
999.1129.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX DEP CARE BENEFITS	$ 811.66
999.1129.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX DEP CARE BENEFITS	$ 276.67
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	$ 686.76
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	$ 4,928.23
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEFERRED COMP	$ 935.10
999.1131.000	ICMA 457-Mission Square Retirement	ICMA LOAN REPAYMENT	$ 352.68
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	$ 230.76
999.1131.000	ICMA 457-Mission Square Retirement	ROTH < 50	$ 1,439.23
999.1131.000	ICMA 457-Mission Square Retirement	ROTH > 50	$ 2,661.73
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	$ 1,075.00
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	$ 269.23
999.1131.000	ICMA 457-Mission Square Retirement	ROTH < 50	$ 1,342.28
999.1131.000	ICMA 457-Mission Square Retirement	ROTH > 50	$ 875.00
999.1133.000	COLONIAL LIFE	COLONIAL LIFE INSURANCE	$ 184.48
999.1133.000	COLONIAL LIFE	COLONIAL LIFE INSURANCE	$ 29.26
Payroll	Payroll	Payroll #10	$ 302,461.68
TOTAL			**$ 1,706,435.13**

the City of Marshalltown

POLICE DEPARTMENT

Joel Greer, Mayor
Jessica Kinser, City Administrator
Michael W. Tupper, Chief of Police
909 South 2nd Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5725
Fax - (641) 752-1211

MAY 10, 2022

TO: CIVIL SERVICE COMMISSION

FROM: MICHAEL W. TUPPER, CHIEF OF POLICE

RE: CERTIFIED HIRE LIST

POSITION: PARKING ENFORCEMENT OFFICER

AFTER REVIEWING ALL APPLICANTS AND THEIR QUALIFICATIONS, THE FOLLOWING PERSONS WERE TESTED, INTERVIEWED AND CONSIDERED TO BEST MEET THE QUALIFICATIONS FOR THE ABOVE LISTED POSITION AND ARE RANKED BY FINAL SCORE AS FOLLOWS;

CHASE SIEMENS 175/268

THIS LIST WILL BE VALID FOR A PERIOD NOT TO EXCEED MAY 4, 2023.

CERTIFIED BY CIVIL SERVICE COMMISSION ON THE 4TH DAY OF MAY 2022.

Nancy A. Harris

NANCY HARRIS, CIVIL SERVICE COMMISSION CHAIR

Attest:

Alicia Hunter

Alicia Hunter, Clerk of the Commission

the City of Marshalltown

POLICE DEPARTMENT

Joel Greer, Mayor
Jessica Kinser, City Administrator
Michael W. Tupper, Chief of Police
909 South 2nd Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5725
Fax - (641) 752-1211

MAY 18, 2022

TO: CIVIL SERVICE COMMISSION

FROM: MICHAEL W. TUPPER, CHIEF OF POLICE

RE: CERTIFIED HIRE LIST

POSITION: POLICE OFFICER

AFTER REVIEWING ALL APPLICANTS AND THEIR QUALIFICATIONS, THE FOLLOWING PERSONS WERE TESTED, INTERVIEWED AND CONSIDERED TO BEST MEET THE QUALIFICATIONS FOR THE ABOVE LISTED POSITION AND ARE RANKED BY FINAL SCORE AS FOLLOWS;

1. SAM SHEER – 117.3*
2. DALTON RUSH – 102.3

*VETERANS PREFERENCE

THIS LIST WILL BE VALID FOR A PERIOD NOT TO EXCEED MAY 18, 2023.

CERTIFIED BY CIVIL SERVICE COMMISSION ON THE 18TH DAY OF MAY 2022.

Nancy A. Harris

CIVIL SERVICE COMMISSION CHAIR

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

MARSHALLTOWN
IOWA

TO: Mayor Greer and City Council
FROM: Diana Steiner, Finance Director
DATE: 5/17/2022
RE: April Monthly Financial Statements

Policy Issue: N/A

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action: Maintain a financially healthy organization

Recommendation: Staff recommends approving the April 2022 monthly financial statements

Budget Impact: N/A

Description/Background: The Finance department has prepared and reconciled the April 2022 financial statements for your review. The budget amendment is now reflected in the statements. The attached reports include the following:

• Fund Balance Report, which includes the beginning balance at 6/30/21, the year-to-date revenues and expenses for 10 months and the ending fund cash balance.
• Cash & Investments Report, which includes current balances and interest rates for all city investments.
• Monthly Budget Report, which reflects monthly and year-to-date revenues and expenses by each fund and then in summary. If the YTD Activity amount is less than the YTD Budget amount, it will show as unfavorable for revenues and favorable for expenses.

Items of interest this month:
*$4,403,743 in property taxes, excise taxes, backfill, and tax credits were received from the County.
*$350,000 was received from the Iowa Great Places Grant and a payment of $350,000 was made to Fisher Governor Foundation (included in Fund 132)
*$125,000 was received from the Martha Ellen Tye Foundation for State Street (included in Fund 363)

MARSHALLTOWN
IOWA

FUND BALANCE REPORT
AS OF 04/30/22

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	3,567,795.12	13,126,957.84	13,576,322.47	3,118,430.49
010 - CASH FLOW RESERVE FUND	2,476,383.21	118,518.28	-	2,594,901.49
030 - CAPITAL RESERVE	-	351,612.00	362,948.28	(11,336.28)
031 - CAPITAL RSRV-BLDG MAINT	341,534.20	2,502.30	84,295.61	259,740.89
032 - CIP LARGE VEHICLE/EQUIPMENT	(110,377.15)	117,494.37	7,117.22	-
110 - ROAD USE TAX	5,601,593.86	3,171,704.51	2,475,646.19	6,297,652.18
112 - EMPLOYEE BENEFITS FUND	3,176,821.36	2,468,679.39	1,987,061.83	3,658,438.92
117 - POLICE/FIRE RETIREMENT	542,719.16	1,112,348.45	960,086.56	694,981.05
119 - EMERGENCY FUND	-	217,707.22	145,047.66	72,659.56
121 - LOCAL OPTION SALES TAX	5,487,716.86	4,228,389.20	3,646,807.58	6,069,298.48
125 - TAX INCREMENT FINANCING	303,191.51	833,391.84	270,745.71	865,837.64
126 - TIF-LMI	27,806.10	152.00	27,958.10	-
130 - CITY TORT LIABILITY	659,947.57	320,204.46	818,012.03	162,140.00
132 - GRANTS-STATE/LOCAL AGENCIES	(5,036.79)	668,563.97	843,727.24	(180,200.06)
133 - UNDESIGNATED FEDERAL GRANTS	-	-	14,329.84	(14,329.84)
140 - PARK & REC DONATION FUND	127,747.45	72,012.73	16,787.41	182,972.77
141 - MTOWN TENNIS ASSOC	2,794.99	21.83	-	2,816.82
142 - SOFTBALL ASSOCIATION FUND	7,846.47	321.62	19,022.03	(10,853.94)
144 - LIVE HEALTHY IOWA	5,086.09	1,032.40	-	6,118.49
145 - TORNADO GENERAL	46,043.33	137,951.68	-	183,995.01
146 - FEMA VALOR	(55,164.71)	-	-	(55,164.71)
147 - FEMA DEMO	(16,074.93)	-	-	(16,074.93)
148 - FEMA-COVID19	(15,258.99)	10,556.73	9,173.75	(13,876.01)
149 - FEMA - WINDS	(4,340,242.96)	18,096.25	358,676.77	(4,680,823.48)
150 - LOCAL PD GRANTS	-	33,549.58	41,967.94	(8,418.36)
151 - DEPT OF JUSTICE GRANTS	(8,719.91)	19,676.37	34,391.07	(23,434.61)
152 - POLICE UNDESIGNATED GRANTS	(17,735.98)	114,480.57	93,808.84	2,935.75
153 - POLICE DEPT DONATION FUND	91,808.70	5,586.69	31,702.89	65,692.50
156 - FIRE DEPT DONATION FUND	97,948.53	3,792.51	38,300.62	63,440.42
157 - FIRE DEPT GRANTS	4,924.79	38.46	-	4,963.25
160 - ECONOMIC DEVELOPMENT GIFT	53,156.38	415.08	-	53,571.46
161 - SURETY DEPOSITS/SUBDIVIDER	11,089.79	86.61	-	11,176.40
170 - LIBRARY DONATION FUND	112,894.69	24,955.55	15,104.51	122,745.73
177 - SEIZED ASSETS (POLICE)	36,257.32	6,728.06	12,263.55	30,721.83
179 - OTHER COMM AND ECON DEVELOPMENT	79,157.96	618.13	-	79,776.09
180 - HOUSING GRANTS	27,833.65	217.34	-	28,050.99
183 - FY 08 EDI (ECON DEV INCENTIVE)	(13,389.25)	-	-	(13,389.25)
184 - VOUCHERS - 002, 003	131,098.97	1,047,327.81	1,025,089.54	153,337.24
189 - #6 HUD LEAD GRANT	(13,016.78)	405,507.73	427,640.24	(35,149.29)

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
200 - GO BONDS DEBT FUND	125,335.52	3,730,048.98	466,217.00	3,389,167.50
300 - CIP COLLECTION FUND	455,875.42	548,157.54	461,191.49	542,841.47
310 - FEDERAL STREET GRANTS	40,092.42	(30.42)	40,062.00	-
311 - RISE STREET GRANTS	-	219,587.84	224,464.75	(4,876.91)
312 - AIRPORT PROJECT FUND	1,707,289.39	695,440.27	2,448,959.06	(46,229.40)
320 - SPECIAL ASSESSMENT PROJECTS	(15,047.95)	537.00	-	(14,510.95)
340 - BIKE PATH PROJECT FUND	(132,190.44)	-	63,786.56	(195,977.00)
341 - TREES FOREVER PROJECT	22,727.03	32,473.65	19,444.40	35,756.28
350 - GO BONDS CAPITAL PROJECTS	9,034.46	70.55	-	9,105.01
354 - POLICE & FIRE STATIONS	604,756.91	4,665.72	19,757.35	589,665.28
355 - 2015 GO BONDS (D&D)	13,404.73	1,326,828.53	623,217.61	717,015.65
360 - 2019 GO BONDS & PROJECTS	3,189,664.60	14,746.25	1,873,384.34	1,331,026.51
361 - LIBRARY BUILDING ADDITION	1,572.80	12.30	-	1,585.10
362 - 2020 GO BONDS	1,126,310.11	414,152.06	818,333.76	722,128.41
363 - 2021 GO BONDS	-	9,689,583.80	1,624,276.43	8,065,307.37
381 - 2019 CY STREET,SIDEWALK,PARKING PROJECT	746,755.34	390,647.57	1,107,786.24	29,616.67
383 - COLISEUM REMODEL	-	32,312.19	32,312.19	-
389 - AMERICAN RESCUE PLAN	-	1,993,589.42	-	1,993,589.42
392 - TIF DISTRICT III CAP PROJECTS	7,140.12	55.75	-	7,195.87
395 - ECONOMIC DEVELOPMENT PROJECT FUND	-	1,218,371.91	1,218,371.91	-
610 - WATER POLLUTION CONTROL	2,465.14	4,482,294.88	4,483,039.52	1,720.50
611 - WPCP REVENUE	18,204,827.68	7,097,639.30	4,606,030.83	20,696,436.15
612 - WPCP REVENUE BOND FUND	(3,837.86)	659,029.96	660,192.10	(5,000.00)
614 - WPCP CAPITAL IMPROVEMENT RSRV	1,083,798.98	8,463.03	-	1,092,262.01
615 - WPCP PLANT & IMPROVEMENTS	-	125,005.50	281,618.00	(156,612.50)
616 - SANITARY SEWER REHAB PROJECT	-	-	775.00	(775.00)
617 - SANITARY SEWER NEW CONSTRUCTN	142,643.84	7,876.00	2,900.00	147,619.84
618 - TORNADO-WPCP	(580.97)	-	-	(580.97)
690 - TRANSIT OPERATING	483,353.76	717,247.14	697,188.89	503,412.01
740 - STORM SEWER UTILITY	2,259,467.96	1,190,117.48	1,868,516.64	1,581,068.80
741 - 2016 GO STORM WATER PROJ	3,009,646.81	13,473.51	1,685,321.21	1,337,799.11
742 - TORNADO - STORM/SEWER	(898.25)	-	-	(898.25)
750 - COMPOSTING FACILITY	100,150.95	78,771.09	59,469.20	119,452.84
760 - P&R CONCESSIONS ENTERPRISE	(17,546.78)	20,124.82	33,124.45	(30,546.41)
881 - OCCUPATIONAL INSURANCE ESCROW	32,652.43	125,336.68	85,854.41	72,134.70
884 - GROUP HEALTH INSURANCE ESCROW	1,547,599.17	2,340,140.10	2,993,884.46	893,854.81
886 - WORKMAN'S COMP DEDUCTIBLE FUND	36,513.15	281.91	895.20	35,899.86
910 - POLICE PENSION - T & A	-	7,012.88	7,012.88	-
913 - 911 COMMISION	(78,883.05)	851,957.82	863,856.42	(90,781.65)
951 - SALES TAX REIMBURSEMENT	(1,672.84)	4,431.95	5,822.64	(3,063.53)
952 - SURETY BONDS/DEPOSITS	4,002.87	273.41	-	4,276.28
TOTAL	53,132,604.06	66,681,927.93	56,721,102.42	63,093,429.57

MARSHALLTOWN
IOWA

CASH AND INVESTMENTS
AS OF 03/31/22

Account	Name	Ending Balance	Interest Rate
BalObject: 0110 - P&R Deposits			
999.0110.100	GWB P&R Deposits	109,216.42	1.00
	Total BalObject: 0110 - P&R Deposits :	**109,216.42**	
BalObject: 0111 - Operating			
999.0111.100	GWB Operating	626,438.33	1.00
	Total BalObject: 0111 - Operating:	**626,438.33**	
BalObject: 0113 - Payroll			
999.0113.100	GWB Payroll	350,287.67	1.00
	Total BalObject: 0113 - Payroll:	**350,287.67**	
BalObject: 0114 - Dev Inspections			
999.0114.100	GWB Dev Inspections	32,976.80	1.00
	Total BalObject: 0114 - Dev Inspections:	**32,976.80**	
BalObject: 0115 - HUD Admin			
999.0115.100	GWB HUD Admin	146,584.22	1.00
	Total BalObject: 0115 - HUD Admin:	**146,584.22**	
BalObject: 0116 - HUD HAP			
999.0116.100	GWB HUD HAP	5,660.66	1.00
	Total BalObject: 0116 - HUD HAP:	**5,660.66**	
BalObject: 0117 - Police			
999.0117.100	GWB Police	30,721.83	1.00
	Total BalObject: 0117 - Police:	**30,721.83**	
BalObject: 0120 - PETTY CASH			
001.0120.000	PETTY CASH - RECORDS	100.00	0.00
750.0120.000	PETTY CASH	300.00	0.00
	Total BalObject: 0120 - PETTY CASH:	**400.00**	
BalObject: 0122 - PETTY CASH-CITY CLERK			
001.0122.000	PETTY CASH-CITY CLERK	200.00	0.00
	Total BalObject: 0122 - PETTY CASH-CITY CLERK:	**200.00**	
BalObject: 0123 - PETTY CASH-LIBRARY			
001.0123.000	PETTY CASH-LIBRARY	100.00	0.00
	Total BalObject: 0123 - PETTY CASH-LIBRARY:	**100.00**	
BalObject: 0125 - PETTY CASH-PARK			
001.0125.000	PETTY CASH-PARK	225.00	0.00
	Total BalObject: 0125 - PETTY CASH-PARK:	**225.00**	
BalObject: 0130 - CASH HELD BY INSUR ADMIN			
885.0130.000	CASH HELD BY INSUR ADMI	1.00	0.00
	Total BalObject: 0130 - CASH HELD BY INSUR ADM	**1.00**	
BalObject: 0216 - GREAT WESTERN BANK MM			
999.0216.000	GREAT WESTERN BANK MM	61,845,768.21	1.00
	Total BalObject: 0216 - GREAT WESTERN BANK MI	**61,845,768.21**	
BalObject: 0999 - POOLED CASH			
999.0999.000	POOLED CASH	(55,150.57)	0.00
	Total BalObject: 0999 - POOLED CASH:	**(55,150.57)**	
		63,093,429.57	

Monthly Budget Report - Marshalltown

City of Marshalltown, IA

Group Summary

For Fiscal: Current Period Ending: 04/30/2022

Account Typ...	April Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 001 - GENERAL FUND					
Revenue	2,611,344.80	14,023,414.60	13,126,957.84	-896,456.76	16,829,943.50
Expense	1,216,735.22	14,020,880.40	13,576,322.47	444,557.93	16,829,943.84
Total Fund: 001 - GENERAL FUND:	**1,394,609.58**	**2,534.20**	**-449,364.63**	**-451,898.83**	**-0.34**
Fund: 010 - CASH FLOW RESERVE FUND					
Revenue	1,995.07	101,685.70	118,518.28	16,832.58	122,023.00
Total Fund: 010 - CASH FLOW RESERVE FUND:	**1,995.07**	**101,685.70**	**118,518.28**	**16,832.58**	**122,023.00**
Fund: 030 - CAPITAL RESERVE					
Revenue	0.00	658,561.30	351,612.00	-306,949.30	790,274.00
Expense	11,336.28	658,501.10	362,948.28	295,552.82	790,274.00
Total Fund: 030 - CAPITAL RESERVE:	**-11,336.28**	**60.20**	**-11,336.28**	**-11,396.48**	**0.00**
Fund: 031 - CAPITAL RSRV-BLDG MAINT					
Revenue	199.70	1,250.00	2,502.30	1,252.30	1,500.00
Expense	31,405.22	146,058.20	84,295.61	61,762.59	175,270.00
Total Fund: 031 - CAPITAL RSRV-BLDG MAINT:	**-31,205.52**	**-144,808.20**	**-81,793.31**	**63,014.89**	**-173,770.00**
Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT					
Revenue	0.00	97,898.10	117,494.37	19,596.27	117,494.00
Expense	0.00	5,930.10	7,117.22	-1,187.12	7,117.00
Total Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT:	**0.00**	**91,968.00**	**110,377.15**	**18,409.15**	**110,377.00**
Fund: 110 - ROAD USE TAX					
Revenue	413,499.94	2,833,333.30	3,171,704.51	338,371.21	3,400,000.00
Expense	72,243.53	3,396,342.20	2,475,646.19	920,696.01	4,076,150.00
Total Fund: 110 - ROAD USE TAX:	**341,256.41**	**-563,008.90**	**696,058.32**	**1,259,067.22**	**-676,150.00**
Fund: 112 - EMPLOYEE BENEFITS FUND					
Revenue	823,899.99	2,372,393.20	2,468,679.39	96,286.19	2,846,872.00
Expense	0.00	2,277,882.60	1,987,061.83	290,820.77	2,734,553.00
Total Fund: 112 - EMPLOYEE BENEFITS FUND:	**823,899.99**	**94,510.60**	**481,617.56**	**387,106.96**	**112,319.00**
Fund: 117 - POLICE/FIRE RETIREMENT					
Revenue	370,692.31	1,085,052.30	1,112,348.45	27,296.15	1,302,063.00
Expense	0.00	1,046,278.20	960,086.56	86,191.64	1,255,534.00
Total Fund: 117 - POLICE/FIRE RETIREMENT:	**370,692.31**	**38,774.10**	**152,261.89**	**113,487.79**	**46,529.00**
Fund: 119 - EMERGENCY FUND					
Revenue	72,659.56	210,083.20	217,707.22	7,624.02	252,100.00

Account Typ…	April Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	0.00	209,725.80	145,047.66	64,678.14	251,671.00
Total Fund: 119 - EMERGENCY FUND:	**72,659.56**	**357.40**	**72,659.56**	**72,302.16**	**429.00**
Fund: 121 - LOCAL OPTION SALES TAX					
Revenue	311,803.34	4,133,021.50	4,228,389.20	95,367.70	4,959,626.00
Expense	11,819.25	4,892,903.10	3,646,807.58	1,246,095.52	5,872,252.00
Total Fund: 121 - LOCAL OPTION SALES TAX:	**299,984.09**	**-759,881.60**	**581,581.62**	**1,341,463.22**	**-912,626.00**
Fund: 125 - TAX INCREMENT FINANCING					
Revenue	259,030.63	773,849.00	833,391.84	59,542.84	928,619.00
Expense	0.00	795,534.80	270,745.71	524,789.09	954,642.00
Total Fund: 125 - TAX INCREMENT FINANCING:	**259,030.63**	**-21,685.80**	**562,646.13**	**584,331.93**	**-26,023.00**
Fund: 126 - TIF-LMI					
Revenue	0.00	0.00	152.00	152.00	0.00
Expense	0.00	23,171.60	27,958.10	-4,786.50	27,806.00
Total Fund: 126 - TIF-LMI:	**0.00**	**-23,171.60**	**-27,806.10**	**-4,634.50**	**-27,806.00**
Fund: 130 - CITY TORT LIABILITY					
Revenue	8,847.15	564,379.40	320,204.46	-244,174.94	677,432.00
Expense	6,944.80	817,657.00	818,012.03	-355.03	981,428.00
Total Fund: 130 - CITY TORT LIABILITY:	**1,902.35**	**-253,277.60**	**-497,807.57**	**-244,529.97**	**-303,996.00**
Fund: 132 - GRANTS-STATE/LOCAL AGENCIES					
Revenue	350,000.00	1,137,939.80	668,563.97	-469,375.83	1,366,007.00
Expense	389,963.27	1,145,940.30	843,727.24	302,213.06	1,375,584.00
Total Fund: 132 - GRANTS-STATE/LOCAL AGENCIES:	**-39,963.27**	**-8,000.50**	**-175,163.27**	**-167,162.77**	**-9,577.00**
Fund: 133 - UNDESIGNATED FEDERAL GRANTS					
Revenue	0.00	167,641.20	0.00	-167,641.20	201,250.00
Expense	6,625.91	166,007.80	14,329.84	151,677.96	199,250.00
Total Fund: 133 - UNDESIGNATED FEDERAL GRANTS:	**-6,625.91**	**1,633.40**	**-14,329.84**	**-15,963.24**	**2,000.00**
Fund: 140 - PARK & REC DONATION FUND					
Revenue	2,625.68	53,250.00	72,012.73	18,762.73	63,900.00
Expense	7,462.45	51,299.70	16,787.41	34,512.29	61,560.00
Total Fund: 140 - PARK & REC DONATION FUND:	**-4,836.77**	**1,950.30**	**55,225.32**	**53,275.02**	**2,340.00**
Fund: 141 - MTOWN TENNIS ASSOC					
Revenue	2.17	16.60	21.83	5.23	20.00
Total Fund: 141 - MTOWN TENNIS ASSOC:	**2.17**	**16.60**	**21.83**	**5.23**	**20.00**
Fund: 142 - SOFTBALL ASSOCIATION FUND					
Revenue	20.66	23,090.10	321.62	-22,768.48	27,708.12
Expense	397.18	29,605.60	19,022.03	10,583.57	35,554.59
Total Fund: 142 - SOFTBALL ASSOCIATION FUND:	**-376.52**	**-6,515.50**	**-18,700.41**	**-12,184.91**	**-7,846.47**
Fund: 144 - LIVE HEALTHY IOWA					
Revenue	4.70	6,280.80	1,032.40	-5,248.40	7,540.00

Account Typ…	April Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	0.00	6,282.70	0.00	6,282.70	7,540.00
Total Fund: 144 - LIVE HEALTHY IOWA :	**4.70**	**-1.90**	**1,032.40**	**1,034.30**	**0.00**
Fund: 145 - TORNADO GENERAL					
Revenue	0.00	199,890.70	137,951.68	-61,939.02	239,869.00
Expense	0.00	1,232.20	0.00	1,232.20	1,479.00
Total Fund: 145 - TORNADO GENERAL:	**0.00**	**198,658.50**	**137,951.68**	**-60,706.82**	**238,390.00**
Fund: 146 - FEMA VALOR					
Revenue	0.00	45,970.80	0.00	-45,970.80	55,165.00
Total Fund: 146 - FEMA VALOR:	**0.00**	**45,970.80**	**0.00**	**-45,970.80**	**55,165.00**
Fund: 147 - FEMA DEMO					
Revenue	0.00	12,757.30	0.00	-12,757.30	15,315.00
Total Fund: 147 - FEMA DEMO:	**0.00**	**12,757.30**	**0.00**	**-12,757.30**	**15,315.00**
Fund: 148 - FEMA-COVID19					
Revenue	0.00	8,793.90	10,556.73	1,762.83	10,557.00
Expense	1,477.66	8,499.80	9,173.75	-673.95	10,200.00
Total Fund: 148 - FEMA-COVID19:	**-1,477.66**	**294.10**	**1,382.98**	**1,088.88**	**357.00**
Fund: 149 - FEMA - WINDS					
Revenue	0.00	4,144,725.50	18,096.25	-4,126,629.25	4,973,821.00
Expense	367.14	706,280.80	358,676.77	347,604.03	847,837.00
Total Fund: 149 - FEMA - WINDS:	**-367.14**	**3,438,444.70**	**-340,580.52**	**-3,779,025.22**	**4,125,984.00**
Fund: 150 - LOCAL PD GRANTS					
Revenue	6,028.92	45,815.00	33,549.58	-12,265.42	55,000.00
Expense	8,418.36	45,219.30	41,967.94	3,251.36	54,285.00
Total Fund: 150 - LOCAL PD GRANTS:	**-2,389.44**	**595.70**	**-8,418.36**	**-9,014.06**	**715.00**
Fund: 151 - DEPT OF JUSTICE GRANTS					
Revenue	0.00	67,319.90	19,676.37	-47,643.53	80,790.00
Expense	5,844.88	61,933.40	34,391.07	27,542.33	74,350.00
Total Fund: 151 - DEPT OF JUSTICE GRANTS:	**-5,844.88**	**5,386.50**	**-14,714.70**	**-20,101.20**	**6,440.00**
Fund: 152 - POLICE UNDESIGNATED GRANTS					
Revenue	32,425.72	143,604.10	114,480.57	-29,123.53	172,394.00
Expense	9,353.90	130,904.30	93,808.84	37,095.46	157,130.00
Total Fund: 152 - POLICE UNDESIGNATED GRANTS:	**23,071.82**	**12,699.80**	**20,671.73**	**7,971.93**	**15,264.00**
Fund: 153 - POLICE DEPT DONATION FUND					
Revenue	250.51	4,748.30	5,586.69	838.39	5,700.00
Expense	433.56	27,054.00	31,702.89	-4,648.89	32,478.00
Total Fund: 153 - POLICE DEPT DONATION FUND:	**-183.05**	**-22,305.70**	**-26,116.20**	**-3,810.50**	**-26,778.00**
Fund: 156 - FIRE DEPT DONATION FUND					
Revenue	248.78	3,416.60	3,792.51	375.91	4,100.00
Expense	0.00	38,333.20	38,300.62	32.58	46,000.00

Account Typ…	April Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 156 - FIRE DEPT DONATION FUND:	**248.78**	**-34,916.60**	**-34,508.11**	**408.49**	**-41,900.00**
Fund: 157 - FIRE DEPT GRANTS					
Revenue	3.82	50.00	38.46	-11.54	60.00
Total Fund: 157 - FIRE DEPT GRANTS:	**3.82**	**50.00**	**38.46**	**-11.54**	**60.00**
Fund: 160 - ECONOMIC DEVELOPMENT GIFT					
Revenue	41.19	291.60	415.08	123.48	350.00
Total Fund: 160 - ECONOMIC DEVELOPMENT GIFT:	**41.19**	**291.60**	**415.08**	**123.48**	**350.00**
Fund: 161 - SURETY DEPOSITS/SUBDIVIDER					
Revenue	8.59	154.10	86.61	-67.49	185.00
Total Fund: 161 - SURETY DEPOSITS/SUBDIVIDER:	**8.59**	**154.10**	**86.61**	**-67.49**	**185.00**
Fund: 170 - LIBRARY DONATION FUND					
Revenue	658.19	69,470.70	24,955.55	-44,515.15	83,365.00
Expense	1,229.81	84,388.00	15,104.51	69,283.49	101,290.00
Total Fund: 170 - LIBRARY DONATION FUND:	**-571.62**	**-14,917.30**	**9,851.04**	**24,768.34**	**-17,925.00**
Fund: 177 - SEIZED ASSETS (POLICE)					
Revenue	25.23	5,622.80	6,728.06	1,105.26	6,750.00
Expense	0.00	10,333.60	12,263.55	-1,929.95	12,405.00
Total Fund: 177 - SEIZED ASSETS (POLICE):	**25.23**	**-4,710.80**	**-5,535.49**	**-824.69**	**-5,655.00**
Fund: 179 - OTHER COMM AND ECON DEVELOPMENT					
Revenue	61.34	333.30	618.13	284.83	400.00
Expense	0.00	66,271.80	0.00	66,271.80	79,558.00
Total Fund: 179 - OTHER COMM AND ECON DEVELOPMENT:	**61.34**	**-65,938.50**	**618.13**	**66,556.63**	**-79,158.00**
Fund: 180 - HOUSING GRANTS					
Revenue	21.57	250.00	217.34	-32.66	300.00
Expense	0.00	23,435.60	0.00	23,435.60	28,134.00
Total Fund: 180 - HOUSING GRANTS:	**21.57**	**-23,185.60**	**217.34**	**23,402.94**	**-27,834.00**
Fund: 184 - VOUCHERS - 002, 003					
Revenue	109,751.70	1,043,599.40	1,047,327.81	3,728.41	1,252,320.00
Expense	100,334.81	1,029,126.80	1,025,089.54	4,037.26	1,235,018.00
Total Fund: 184 - VOUCHERS - 002, 003:	**9,416.89**	**14,472.60**	**22,238.27**	**7,765.67**	**17,302.00**
Fund: 189 - #6 HUD LEAD GRANT					
Revenue	979.20	1,429,908.90	405,507.73	-1,024,401.17	1,715,933.99
Expense	16,853.60	1,327,808.90	427,640.24	900,168.66	1,593,943.00
Total Fund: 189 - #6 HUD LEAD GRANT:	**-15,874.40**	**102,100.00**	**-22,132.51**	**-124,232.51**	**121,990.99**
Fund: 200 - GO BONDS DEBT FUND					
Revenue	293,422.15	4,441,337.90	3,730,048.98	-711,288.92	5,329,983.00
Expense	58,025.00	4,405,023.10	466,217.00	3,938,806.10	5,288,143.00
Total Fund: 200 - GO BONDS DEBT FUND:	**235,397.15**	**36,314.80**	**3,263,831.98**	**3,227,517.18**	**41,840.00**

Account Typ…	April Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 300 - CIP COLLECTION FUND					
Revenue	182,066.02	528,540.70	548,157.54	19,616.84	634,249.00
Expense	0.00	691,652.30	461,191.49	230,460.81	829,999.00
Total Fund: 300 - CIP COLLECTION FUND:	**182,066.02**	**-163,111.60**	**86,966.05**	**250,077.65**	**-195,750.00**
Fund: 310 - FEDERAL STREET GRANTS					
Revenue	0.00	25.00	-30.42	-55.42	30.00
Expense	0.00	33,435.00	40,062.00	-6,627.00	40,122.00
Total Fund: 310 - FEDERAL STREET GRANTS:	**0.00**	**-33,410.00**	**-40,092.42**	**-6,682.42**	**-40,092.00**
Fund: 311 - RISE STREET GRANTS					
Revenue	0.00	2,170,712.20	219,587.84	-1,951,124.36	2,605,897.00
Expense	4,876.91	2,172,578.10	224,464.75	1,948,113.35	2,607,957.00
Total Fund: 311 - RISE STREET GRANTS:	**-4,876.91**	**-1,865.90**	**-4,876.91**	**-3,011.01**	**-2,060.00**
Fund: 312 - AIRPORT PROJECT FUND					
Revenue	0.00	909,941.60	695,440.27	-214,501.33	1,091,930.00
Expense	4,779.91	2,473,137.50	2,448,959.06	24,178.44	2,967,781.00
Total Fund: 312 - AIRPORT PROJECT FUND:	**-4,779.91**	**-1,563,195.90**	**-1,753,518.79**	**-190,322.89**	**-1,875,851.00**
Fund: 320 - SPECIAL ASSESSMENT PROJECTS					
Revenue	0.00	4,166.60	537.00	-3,629.60	5,000.00
Total Fund: 320 - SPECIAL ASSESSMENT PROJECTS:	**0.00**	**4,166.60**	**537.00**	**-3,629.60**	**5,000.00**
Fund: 340 - BIKE PATH PROJECT FUND					
Revenue	0.00	222,393.20	0.00	-222,393.20	266,872.00
Expense	5,078.34	85,608.20	63,786.56	21,821.64	102,730.00
Total Fund: 340 - BIKE PATH PROJECT FUND:	**-5,078.34**	**136,785.00**	**-63,786.56**	**-200,571.56**	**164,142.00**
Fund: 341 - TREES FOREVER PROJECT					
Revenue	5,027.49	12,583.30	32,473.65	19,890.35	15,100.00
Expense	0.00	21,726.30	19,444.40	2,281.90	26,072.00
Total Fund: 341 - TREES FOREVER PROJECT:	**5,027.49**	**-9,143.00**	**13,029.25**	**22,172.25**	**-10,972.00**
Fund: 350 - GO BONDS CAPITAL PROJECTS					
Revenue	7.00	66.60	70.55	3.95	80.00
Expense	0.00	7,591.90	0.00	7,591.90	9,114.00
Total Fund: 350 - GO BONDS CAPITAL PROJECTS:	**7.00**	**-7,525.30**	**70.55**	**7,595.85**	**-9,034.00**
Fund: 354 - POLICE & FIRE STATIONS					
Revenue	453.36	4,641.60	4,665.72	24.12	5,570.00
Expense	12,107.85	508,603.80	19,757.35	488,846.45	610,327.00
Total Fund: 354 - POLICE & FIRE STATIONS:	**-11,654.49**	**-503,962.20**	**-15,091.63**	**488,870.57**	**-604,757.00**
Fund: 355 - 2015 GO BONDS (D&D)					
Revenue	4,753.46	1,122,364.40	1,326,828.53	204,464.13	1,347,368.00
Expense	205,191.84	741,015.00	623,217.61	117,797.39	889,500.00
Total Fund: 355 - 2015 GO BONDS (D&D):	**-200,438.38**	**381,349.40**	**703,610.92**	**322,261.52**	**457,868.00**

Account Typ…	April Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 360 - 2019 GO BONDS & PROJECTS					
Revenue	1,023.35	11,662.00	14,746.25	3,084.25	14,000.00
Expense	73,672.69	1,919,243.50	1,873,384.34	45,859.16	2,303,945.00
Total Fund: 360 - 2019 GO BONDS & PROJECTS:	**-72,649.34**	**-1,907,581.50**	**-1,858,638.09**	**48,943.41**	**-2,289,945.00**
Fund: 361 - LIBRARY BUILDING ADDITION					
Revenue	1.22	8.30	12.30	4.00	10.00
Total Fund: 361 - LIBRARY BUILDING ADDITION:	**1.22**	**8.30**	**12.30**	**4.00**	**10.00**
Fund: 362 - 2020 GO BONDS					
Revenue	555.20	344,820.30	414,152.06	69,331.76	413,950.00
Expense	589.50	758,864.30	818,333.76	-59,469.46	910,986.00
Total Fund: 362 - 2020 GO BONDS:	**-34.30**	**-414,044.00**	**-404,181.70**	**9,862.30**	**-497,036.00**
Fund: 363 - 2021 GO BONDS					
Revenue	131,200.94	7,979,299.90	9,689,583.80	1,710,283.90	9,575,160.00
Expense	135,778.50	4,021,724.20	1,624,276.43	2,397,447.77	4,826,678.00
Total Fund: 363 - 2021 GO BONDS:	**-4,577.56**	**3,957,575.70**	**8,065,307.37**	**4,107,731.67**	**4,748,482.00**
Fund: 381 - 2019 CY STREET,SIDEWALK,PARKING PROJECTS					
Revenue	22.77	376,197.50	390,647.57	14,450.07	451,617.00
Expense	0.00	935,372.50	1,107,786.24	-172,413.74	1,122,679.38
Total Fund: 381 - 2019 CY STREET,SIDEWALK,PARKING PROJECTS:	**22.77**	**-559,175.00**	**-717,138.67**	**-157,963.67**	**-671,062.38**
Fund: 383 - COLISEUM REMODEL					
Revenue	0.00	24,946.60	32,312.19	7,365.59	29,948.00
Expense	0.00	24,864.90	32,312.19	-7,447.29	29,850.00
Total Fund: 383 - COLISEUM REMODEL:	**0.00**	**81.70**	**0.00**	**-81.70**	**98.00**
Fund: 389 - AMERICAN RESCUE PLAN					
Revenue	0.00	1,661,325.00	1,993,589.42	332,264.42	1,993,590.00
Expense	0.00	192,070.60	0.00	192,070.60	230,577.00
Total Fund: 389 - AMERICAN RESCUE PLAN:	**0.00**	**1,469,254.40**	**1,993,589.42**	**524,335.02**	**1,763,013.00**
Fund: 392 - TIF DISTRICT III CAP PROJECTS					
Revenue	5.53	41.60	55.75	14.15	50.00
Total Fund: 392 - TIF DISTRICT III CAP PROJECTS:	**5.53**	**41.60**	**55.75**	**14.15**	**50.00**
Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND					
Revenue	0.00	1,462,106.60	1,218,371.91	-243,734.69	1,754,714.00
Expense	0.00	1,644,529.20	1,218,371.91	426,157.29	1,974,225.00
Total Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND:	**0.00**	**-182,422.60**	**0.00**	**182,422.60**	**-219,511.00**
Fund: 610 - WATER POLLUTION CONTROL					
Revenue	310,465.87	6,286,862.50	4,482,294.88	-1,804,567.62	7,544,235.00
Expense	311,228.51	6,288,297.60	4,483,039.52	1,805,258.08	7,546,701.00
Total Fund: 610 - WATER POLLUTION CONTROL:	**-762.64**	**-1,435.10**	**-744.64**	**690.46**	**-2,466.00**

Account Typ…	April Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 611 - WPCP REVENUE					
Revenue	683,235.22	6,768,110.50	7,097,639.30	329,528.80	8,121,733.00
Expense	310,419.38	7,072,812.00	4,606,030.83	2,466,781.17	8,487,604.00
Total Fund: 611 - WPCP REVENUE:	**372,815.84**	**-304,701.50**	**2,491,608.47**	**2,796,309.97**	**-365,871.00**
Fund: 612 - WPCP REVENUE BOND FUND					
Revenue	0.00	553,418.50	659,029.96	105,611.46	664,220.00
Expense	0.00	550,104.30	660,192.10	-110,087.80	660,382.00
Total Fund: 612 - WPCP REVENUE BOND FUND:	**0.00**	**3,314.20**	**-1,162.14**	**-4,476.34**	**3,838.00**
Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV					
Revenue	839.78	20,833.30	8,463.03	-12,370.27	25,000.00
Total Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV:	**839.78**	**20,833.30**	**8,463.03**	**-12,370.27**	**25,000.00**
Fund: 615 - WPCP PLANT & IMPROVEMENTS					
Revenue	0.00	426,879.10	125,005.50	-301,873.60	512,460.00
Expense	49,202.00	427,050.00	281,618.00	145,432.00	512,460.00
Total Fund: 615 - WPCP PLANT & IMPROVEMENTS:	**-49,202.00**	**-170.90**	**-156,612.50**	**-156,441.60**	**0.00**
Fund: 616 - SANITARY SEWER REHAB PROJECT					
Expense	0.00	0.00	775.00	-775.00	0.00
Total Fund: 616 - SANITARY SEWER REHAB PROJECT:	**0.00**	**0.00**	**775.00**	**-775.00**	**0.00**
Fund: 617 - SANITARY SEWER NEW CONSTRUCTN					
Revenue	2,124.00	4,916.60	7,876.00	2,959.40	5,900.00
Expense	0.00	2,416.60	2,900.00	-483.40	2,900.00
Total Fund: 617 - SANITARY SEWER NEW CONSTRUCTN:	**2,124.00**	**2,500.00**	**4,976.00**	**2,476.00**	**3,000.00**
Fund: 618 - TORNADO-WPCP					
Revenue	0.00	484.10	0.00	-484.10	581.00
Total Fund: 618 - TORNADO-WPCP:	**0.00**	**484.10**	**0.00**	**-484.10**	**581.00**
Fund: 690 - TRANSIT OPERATING					
Revenue	21,633.37	720,852.80	717,247.14	-3,605.66	865,044.00
Expense	66,873.27	740,736.00	697,188.89	43,547.11	889,146.00
Total Fund: 690 - TRANSIT OPERATING:	**-45,239.90**	**-19,883.20**	**20,058.25**	**39,941.45**	**-24,102.00**
Fund: 740 - STORM SEWER UTILITY					
Revenue	127,855.91	1,836,565.30	1,190,117.48	-646,447.82	2,203,878.55
Expense	143,750.21	2,533,959.10	1,868,516.64	665,442.46	3,041,156.92
Total Fund: 740 - STORM SEWER UTILITY:	**-15,894.30**	**-697,393.80**	**-678,399.16**	**18,994.64**	**-837,278.37**
Fund: 741 - 2016 GO STORM WATER PROJ					
Revenue	1,028.55	12,495.00	13,473.51	978.51	15,000.00
Expense	180.00	2,212,674.90	1,685,321.21	527,353.69	2,655,210.00
Total Fund: 741 - 2016 GO STORM WATER PROJ:	**848.55**	**-2,200,179.90**	**-1,671,847.70**	**528,332.20**	**-2,640,210.00**

Account Typ…	April Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 742 - TORNADO - STORM/SEWER					
Revenue	0.00	748.30	0.00	-748.30	898.00
Total Fund: 742 - TORNADO - STORM/SEWER:	**0.00**	**748.30**	**0.00**	**-748.30**	**898.00**
Fund: 750 - COMPOSTING FACILITY					
Revenue	6,615.27	72,405.40	78,771.09	6,365.69	86,887.00
Expense	4,816.88	125,691.20	59,469.20	66,222.00	150,846.00
Total Fund: 750 - COMPOSTING FACILITY:	**1,798.39**	**-53,285.80**	**19,301.89**	**72,587.69**	**-63,959.00**
Fund: 760 - P&R CONCESSIONS ENTERPRISE					
Revenue	1.50	34,166.60	20,124.82	-14,041.78	41,000.00
Expense	17.99	34,180.50	33,124.45	1,056.05	41,024.00
Total Fund: 760 - P&R CONCESSIONS ENTERPRISE:	**-16.49**	**-13.90**	**-12,999.63**	**-12,985.73**	**-24.00**
Fund: 881 - OCCUPATIONAL INSURANCE ESCROW					
Revenue	11,184.50	0.00	125,336.68	125,336.68	0.00
Expense	3,085.79	0.00	85,854.41	-85,854.41	0.00
Total Fund: 881 - OCCUPATIONAL INSURANCE ESCROW:	**8,098.71**	**0.00**	**39,482.27**	**39,482.27**	**0.00**
Fund: 884 - GROUP HEALTH INSURANCE ESCROW					
Revenue	240,593.28	0.00	2,340,140.10	2,340,140.10	0.00
Expense	439,688.23	0.00	2,993,884.46	-2,993,884.46	0.00
Total Fund: 884 - GROUP HEALTH INSURANCE ESCROW:	**-199,094.95**	**0.00**	**-653,744.36**	**-653,744.36**	**0.00**
Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND					
Revenue	27.60	0.00	281.91	281.91	0.00
Expense	179.00	0.00	895.20	-895.20	0.00
Total Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND:	**-151.40**	**0.00**	**-613.29**	**-613.29**	**0.00**
Fund: 910 - POLICE PENSION - T & A					
Revenue	0.00	0.00	7,012.88	7,012.88	0.00
Expense	0.00	0.00	7,012.88	-7,012.88	0.00
Total Fund: 910 - POLICE PENSION - T & A:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Fund: 913 - 911 COMMISION					
Revenue	103,852.25	0.00	851,957.82	851,957.82	0.00
Expense	85,271.21	0.00	863,856.42	-863,856.42	0.00
Total Fund: 913 - 911 COMMISION:	**18,581.04**	**0.00**	**-11,898.60**	**-11,898.60**	**0.00**
Report Total:	**3,691,066.21**	**-390,003.60**	**9,961,942.79**	**10,351,946.39**	**-479,650.57**

Fund Summary

Fund	April Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
001 - GENERAL FUND	1,394,609.58	2,534.20	-449,364.63	-451,898.83	-0.34
010 - CASH FLOW RESERVE FUND	1,995.07	101,685.70	118,518.28	16,832.58	122,023.00
030 - CAPITAL RESERVE	-11,336.28	60.20	-11,336.28	-11,396.48	0.00
031 - CAPITAL RSRV-BLDG MAINT	-31,205.52	-144,808.20	-81,793.31	63,014.89	-173,770.00
032 - CIP LARGE VEHICLE/EQUIPMI	0.00	91,968.00	110,377.15	18,409.15	110,377.00
110 - ROAD USE TAX	341,256.41	-563,008.90	696,058.32	1,259,067.22	-676,150.00
112 - EMPLOYEE BENEFITS FUND	823,899.99	94,510.60	481,617.56	387,106.96	112,319.00
117 - POLICE/FIRE RETIREMENT	370,692.31	38,774.10	152,261.89	113,487.79	46,529.00
119 - EMERGENCY FUND	72,659.56	357.40	72,659.56	72,302.16	429.00
121 - LOCAL OPTION SALES TAX	299,984.09	-759,881.60	581,581.62	1,341,463.22	-912,626.00
125 - TAX INCREMENT FINANCING	259,030.63	-21,685.80	562,646.13	584,331.93	-26,023.00
126 - TIF-LMI	0.00	-23,171.60	-27,806.10	-4,634.50	-27,806.00
130 - CITY TORT LIABILITY	1,902.35	-253,277.60	-497,807.57	-244,529.97	-303,996.00
132 - GRANTS-STATE/LOCAL AGEN	-39,963.27	-8,000.50	-175,163.27	-167,162.77	-9,577.00
133 - UNDESIGNATED FEDERAL GR	-6,625.91	1,633.40	-14,329.84	-15,963.24	2,000.00
140 - PARK & REC DONATION FUNI	-4,836.77	1,950.30	55,225.32	53,275.02	2,340.00
141 - MTOWN TENNIS ASSOC	2.17	16.60	21.83	5.23	20.00
142 - SOFTBALL ASSOCIATION FUN	-376.52	-6,515.50	-18,700.41	-12,184.91	-7,846.47
144 - LIVE HEALTHY IOWA	4.70	-1.90	1,032.40	1,034.30	0.00
145 - TORNADO GENERAL	0.00	198,658.50	137,951.68	-60,706.82	238,390.00
146 - FEMA VALOR	0.00	45,970.80	0.00	-45,970.80	55,165.00
147 - FEMA DEMO	0.00	12,757.30	0.00	-12,757.30	15,315.00
148 - FEMA-COVID19	-1,477.66	294.10	1,382.98	1,088.88	357.00
149 - FEMA - WINDS	-367.14	3,438,444.70	-340,580.52	-3,779,025.22	4,125,984.00
150 - LOCAL PD GRANTS	-2,389.44	595.70	-8,418.36	-9,014.06	715.00
151 - DEPT OF JUSTICE GRANTS	-5,844.88	5,386.50	-14,714.70	-20,101.20	6,440.00
152 - POLICE UNDESIGNATED GRAI	23,071.82	12,699.80	20,671.73	7,971.93	15,264.00
153 - POLICE DEPT DONATION FUN	-183.05	-22,305.70	-26,116.20	-3,810.50	-26,778.00
156 - FIRE DEPT DONATION FUND	248.78	-34,916.60	-34,508.11	408.49	-41,900.00
157 - FIRE DEPT GRANTS	3.82	50.00	38.46	-11.54	60.00
160 - ECONOMIC DEVELOPMENT G	41.19	291.60	415.08	123.48	350.00
161 - SURETY DEPOSITS/SUBDIVIDI	8.59	154.10	86.61	-67.49	185.00
170 - LIBRARY DONATION FUND	-571.62	-14,917.30	9,851.04	24,768.34	-17,925.00
177 - SEIZED ASSETS (POLICE)	25.23	-4,710.80	-5,535.49	-824.69	-5,655.00
179 - OTHER COMM AND ECON DE	61.34	-65,938.50	618.13	66,556.63	-79,158.00
180 - HOUSING GRANTS	21.57	-23,185.60	217.34	23,402.94	-27,834.00
184 - VOUCHERS - 002, 003	9,416.89	14,472.60	22,238.27	7,765.67	17,302.00
189 - #6 HUD LEAD GRANT	-15,874.40	102,100.00	-22,132.51	-124,232.51	121,990.99
200 - GO BONDS DEBT FUND	235,397.15	36,314.80	3,263,831.98	3,227,517.18	41,840.00
300 - CIP COLLECTION FUND	182,066.02	-163,111.60	86,966.05	250,077.65	-195,750.00

310 - FEDERAL STREET GRANTS	0.00	-33,410.00	-40,092.42	-6,682.42	-40,092.00
311 - RISE STREET GRANTS	-4,876.91	-1,865.90	-4,876.91	-3,011.01	-2,060.00
312 - AIRPORT PROJECT FUND	-4,779.91	-1,563,195.90	-1,753,518.79	-190,322.89	-1,875,851.00
320 - SPECIAL ASSESSMENT PROJE(	0.00	4,166.60	537.00	-3,629.60	5,000.00
340 - BIKE PATH PROJECT FUND	-5,078.34	136,785.00	-63,786.56	-200,571.56	164,142.00
341 - TREES FOREVER PROJECT	5,027.49	-9,143.00	13,029.25	22,172.25	-10,972.00
350 - GO BONDS CAPITAL PROJECT	7.00	-7,525.30	70.55	7,595.85	-9,034.00
354 - POLICE & FIRE STATIONS	-11,654.49	-503,962.20	-15,091.63	488,870.57	-604,757.00
355 - 2015 GO BONDS (D&D)	-200,438.38	381,349.40	703,610.92	322,261.52	457,868.00
360 - 2019 GO BONDS & PROJECTS	-72,649.34	-1,907,581.50	-1,858,638.09	48,943.41	-2,289,945.00
361 - LIBRARY BUILDING ADDITION	1.22	8.30	12.30	4.00	10.00
362 - 2020 GO BONDS	-34.30	-414,044.00	-404,181.70	9,862.30	-497,036.00
363 - 2021 GO BONDS	-4,577.56	3,957,575.70	8,065,307.37	4,107,731.67	4,748,482.00
381 - 2019 CY STREET,SIDEWALK,P.	22.77	-559,175.00	-717,138.67	-157,963.67	-671,062.38
383 - COLISEUM REMODEL	0.00	81.70	0.00	-81.70	98.00
389 - AMERICAN RESCUE PLAN	0.00	1,469,254.40	1,993,589.42	524,335.02	1,763,013.00
392 - TIF DISTRICT III CAP PROJECT:	5.53	41.60	55.75	14.15	50.00
395 - ECONOMIC DEVELOPMENT P	0.00	-182,422.60	0.00	182,422.60	-219,511.00
610 - WATER POLLUTION CONTRO	-762.64	-1,435.10	-744.64	690.46	-2,466.00
611 - WPCP REVENUE	372,815.84	-304,701.50	2,491,608.47	2,796,309.97	-365,871.00
612 - WPCP REVENUE BOND FUND	0.00	3,314.20	-1,162.14	-4,476.34	3,838.00
614 - WPCP CAPITAL IMPROVEMEI	839.78	20,833.30	8,463.03	-12,370.27	25,000.00
615 - WPCP PLANT & IMPROVEME	-49,202.00	-170.90	-156,612.50	-156,441.60	0.00
616 - SANITARY SEWER REHAB PR(	0.00	0.00	-775.00	-775.00	0.00
617 - SANITARY SEWER NEW CONS	2,124.00	2,500.00	4,976.00	2,476.00	3,000.00
618 - TORNADO-WPCP	0.00	484.10	0.00	-484.10	581.00
690 - TRANSIT OPERATING	-45,239.90	-19,883.20	20,058.25	39,941.45	-24,102.00
740 - STORM SEWER UTILITY	-15,894.30	-697,393.80	-678,399.16	18,994.64	-837,278.37
741 - 2016 GO STORM WATER PRC	848.55	-2,200,179.90	-1,671,847.70	528,332.20	-2,640,210.00
742 - TORNADO - STORM/SEWER	0.00	748.30	0.00	-748.30	898.00
750 - COMPOSTING FACILITY	1,798.39	-53,285.80	19,301.89	72,587.69	-63,959.00
760 - P&R CONCESSIONS ENTERPR	-16.49	-13.90	-12,999.63	-12,985.73	-24.00
881 - OCCUPATIONAL INSURANCE	8,098.71	0.00	39,482.27	39,482.27	0.00
884 - GROUP HEALTH INSURANCE	-199,094.95	0.00	-653,744.36	-653,744.36	0.00
886 - WORKMAN'S COMP DEDUCT	-151.40	0.00	-613.29	-613.29	0.00
910 - POLICE PENSION - T & A	0.00	0.00	0.00	0.00	0.00
913 - 911 COMMISION	18,581.04	0.00	-11,898.60	-11,898.60	0.00
Report Total:	**3,691,066.21**	**-390,003.60**	**9,961,942.79**	**10,351,946.39**	**-479,650.57**

2022-132

RESOLUTION AUTHORIZING THE USE OF COUNCIL-DESIGNATED LOCAL OPTION SALES TAX FOR THE PUBLIC SAFETY CAMERA PROGRAM

WHEREAS, the City of Marshalltown implemented a Public Safety Camera Program in 2017 which was initially funded by the Marshall County Crime Stoppers organization; and

WHEREAS, camera sites were established at Center & Anson, 3rd Avenue & Anson, and the City Centre parking lot. RACOM and the 13th Street District have also added cameras that can be accessed by the police department; and

WHEREAS, the police department would like to expand this program and add additional camera sites; and

WHEREAS, the City Council has reviewed the request and found it to be in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, that $150,000 is approved in Council-designated Local Option Sales Tax funds for the Public Safety Camera Program.

Passed this 23rd day of May 2022, and signed this _____ day of May 2022.

CITY OF MARSHALLTOWN, IOWA

____
Joel T.S. Greer, Mayor

ATTEST:

____
Alicia Hunter, City Clerk

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

MARSHALLTOWN
IOWA

TO: Mayor Greer and City Council
FROM: Michael W. Tupper, Chief of Police
DATE: 5 May 2022
RE: Public Safety Cameras

Policy Issue: City policy requires governing body approval of major capital project purchases and investments.

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☒ Goal 2: Enhance Marshalltown's public image	☒ Goal 4: Partner with others to improve quality of life

Specific Objective/Action: Build upon the current public safety camera program by adding camera sites for the purpose of enhancing public safety and dettering crime.

Recommendation: Authorize the police chief to build a public safety camera team to plan camera site priorities and build a preliminary plan for a project not to exceed $150,000.00.

Budget Impact: Dependent upon the scope of the project. See attached RACOM document for equipment pricing. $100,000.00 would be quickly spent on a limited scope project dependent upon equipment needs. It is important to remember there will be costs for system maintenance, software maintenance and data storage on the back end of these projects.

Description/Background: Since 2017 the city has had a limited public safety camera program. This program was initially funded by the Marshall County Crime Stoppers organization. Crime Stoppers conducted fundraising efforts that subsequently led to public safety camera sites being located in Marshalltown and in rural Marshall County. In Marshalltown, the camera sites are:

1. Center & Anson
2. 3rd Avenue & Anson
3. Parking lot behind Center Street Station bar

Since 2017, RACOM has installed cameras around the RACOM property the police department can access. The 13th Street District also funded a project in the 13th Street area. Although our current program is very limited, public safety cameras have assisted law enforcement is solving criminal offenses. The police department would like to expand this program. The department feels adding camera sites would enhance public safety and improve the overall effectiveness of this program.

The police department has the following priority sites but a discussion about sites needs to be refreshed.

1. 3rd Avenue & Linn
2. Mega 10 Park
3. Skate Park
4. Gallery Garden
5. General downtown locations
6. Entire Highway 14 Corridor
7. Vet's Colisuem & City Hall Complex
8. Riverview Park
9. Nicholson Ford OHV Park

As new commecial developments, park projects, and road projects occur, there are opportunities to discuss how we can protect these projects and leverage these projects to enhance the public safety camera program.

Single Camera, Installed at a location that has existing network connection

Axis Q1615-LE MK III
Network Switch
Milestone Licensne
Camera Install

Total	$ 3,000.00

Single Camera, and Wireless Network Backhaul

Axis Q1615-LE MK III
Network Switch
Milestone Licensne
Camera/Network Install
Network Microwave

Total	$ 11,500.00

Intersection with (4) Cameras and Wireless Network Backhaul

Axis Q1615-LE MK III (4)
Network Switch
Milestone Licensne
Camera/Network Install
Network Microwave

Total	$ 17,500.00

Adding Access Points @ Existing Tower Site

Network Switch
(4) 90 Degree Antennas
Tower Crew
Install

Total	$ 23,550.00

2022-133

RESOLUTION AMENDING PERSONNEL POLICY 1.4 – APPROPRIATE USE OF THE CITY OF MARSHALLTOWN'S COMPUTING, NETWORK RESOURCES AND EQUIPMENT

WHEREAS, the City of Marshalltown has an Employee Policy Manual which provides multiple rules and regulations regarding employment with the City of Marshalltown; and

WHEREAS, a recent loss control visit from the Iowa Communities Assurance Pool (ICAP) focusing on information technology resulted in recommendations to adopt or amend policies related to employee computer and email use and access; and

WHEREAS, the City was also notified in the April 1, 2022, insurance renewal with ICAP that additional cyber coverage could not be purchased without implementing Multi-Factor Authentication for the City's network and email systems; and

WHEREAS, Personnel Policy 1.4 is related to appropriate use of the City's computer systems and equipment and was the most logical policy which to amend to codify changes requested by ICAP to reduce risks related to computer and internet use and enhance security; and

WHEREAS, the City Council finds adopting this policy is in the best interest of the City of Marshalltown;

NOW THEREFORE BE IT RESOLVED THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, the attached Policy for the Appropriate Use of the City of Marshalltown's Computing Network Resources and Equipment is hereby approved.

Passed this 23rd day of May, 2022, and signed this _____ day of May, 2022.

CITY OF MARSHALLTOWN, IOWA

____

Joel Greer, Mayor

ATTEST:

____

Alicia Hunter, City Clerk

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

MARSHALLTOWN
IOWA

TO: Mayor Greer and City Council
FROM: Jessica Kinser, City Administrator
DATE: May 17, 2022
RE: Personnel Policy 1.4

Policy Issue: Council is required to approve amendments to personnel policies

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action: Objective 1: Review policies, procedures, and ordinances for updates

Recommendation: To approve the resolution as presented

Budget Impact: TBD based on personnel allocations of licenses and tokens for MFA

Description/Background: The City has had Personnel Policy 1.4 on file for many years governing employee use of the City's computer equipment and network, and recent events have resulted in a need to update this policy. The Employee Policy Manual can be found at https://www.marshalltown-ia.gov/289/Employee-Policy-Manual.

Diana Steiner, Finance Director, arranged for a cyber security loss control visit from ICAP, the City's insurer, which resulted in five recommendations coming forward for strengthening passwords, better defining appropriate use and risks for employees using City computers, and more. This policy and training associated with it, covers three of the five recommendations.

In March, the City's insurance renewal was well underway when we ran into an issue with purchasing additional cyber coverage above and beyond the limits offered by ICAP. No other insurer would even look at the City without having multi-factor authentication (MFA) in place. This policy outlines rules for MFA and will be rolled out to all employees, including elected officials, upon approval. This will require remote access into the City's network through logging into City device to use the two-factor authentication. It will also require remote access the City's email serve to use the two-factor authentication.

1 - GENERAL INFORMATION

1.4 – Appropriate use of the City of Marshalltown's Computing, Network Resources and Equipment.

Revised: May 2022

This policy applies to all City officials and City employees while using the City's computing, network resources and equipment and shall apply to use of the Internet, World Wide Web, electronic mail (both in-house and Internet), or any similar forms of electronic communications including printing and file copying. City employees shall be required to comply with this policy and shall be required to sign the Statement of Compliance form **prior to** usage.

Use of the City's equipment and computer-based services shall be **only** for city business purposes. Any other use, whether during work hours or at any other time, shall be prohibited. All electronic messages stored in or transmitted by the City's computer equipment are the sole property of the City and the City may access and monitor officials' and employees' communications and files as appropriate.

Transfer of files, by any method, presents a serious opportunity for infection of local systems with computer viruses. Files shall only be downloaded to a machine equipped with an approved anti-virus program that is loaded into the machine's memory and that is running at the time of the download.

All city employees covered by this policy shall maintain the highest level of ethical standards. Appropriate conduct is expected and required. The following list of expected conduct is not all-inclusive and is provided as a general guideline:

- Avoid sexual harassment, voyeurism, and other sexual behavior.
- Avoid all harassment and discrimination based on race, creed, color, age, national origin, religion, sexual orientation, gender identity, marital status or disability.
- Protect all confidential city information, personal identifiable information and other sensitive or regulated information.
- Protect all city resources and assets.
- Protect hardware, software and mobile devices from theft by not allowing the use of such devices by anyone outside the organization unless specifically authorized.
- Handle all City devices, or personal devices with City systems on them, with extra precautions.
- Do not transport confidential city information, personal identifiable information or other sensitive or regulated information on unprotected devices such as, but not limited to, a flash drive or CD unless it is a part of a regular duty or task.
- Do not author, generate, or forward anything that might damage community relations or have a harmful effect on the City's image either within the community or elsewhere.
- Adhere to all software licensing agreements; copying, downloading, or uploading of software or information that is not consistent with the supplier's licensing agreement is forbidden. Do not duplicate copyrighted materials without permission.
- There are numerous unanswered legal questions as to use of electronic communication and state open meetings and open-records laws. City employees are advised that instant messaging and chat rooms may raise open meeting questions, so consultation with the City Attorney prior to use of this service is suggested.

USER NAMES AND PASSWORDS

- Default administrative and initial passwords for all computers/devices, systems, and applications shall be changed during initial setup/use.
- Personal identifiable information, such as, but not limited to, social security numbers shall not be used as a user ID or password.
- Passwords shall be:
  - Changed every 180 days. A system notification will prompt you to do so.
  - Include an uppercase, lower case, number AND special character.
  - Not contain any part of the username, first or last name.
  - At least 8 characters long.
- Passwords cannot ever be re-used.
- Usernames and password shall be assigned to single individual and not a group or entity.
- Authentication information, including but not limited to user names and passwords, shall not be shared with anyone.
- Authentication information, including but not limited to user names and passwords, shall not be openly displayed, and systems and applications shall be configured to mask passwords during entry.

MULTI-FACTOR AUTHENTICATION (MFA)

- MFA shall be used for remote network connections, including but not limited to, VPN or remote desktop.
- MFA shall be used for any device that an employee or official is accessing their City based email accounts.
- Employees and Officials will be given the option to use a City issued token or be able to choose to use an application on their personal device or City issued device.

TRAINING

Training will be provided on security awareness as necessary or requested.

CITY ISSUED TOKENS FOR MFA

- Employees and officials opting for a City issued token for purposes of MFA shall be stored in a secured area when not in use and not directly on the work station of the assigned user.
- Employees and officials will be responsible for the replacement cost of any lost or damaged tokens.
- Tokens that are lost shall be reported immediately to their supervisor or designee.

PERSONAL DEVICES USE FOR MFA

- Employees and Officials choosing to use their personal devices for MFA, will not receive any stipend for using their personal device.
- Nonexempt employees may not use their personal devices for MFA purposes outside of their normal work schedule, or while on leave, without authorization in advance from their supervisor or designee.

STATEMENT OF COMPLIANCE

I have read and agree to comply with the requirements contained in this policy and in this statement of compliance. Additionally, I agree not to allow unauthorized use of my Internet access privileges, through either city-owned equipment or any equipment located elsewhere.

I am aware that transfer of files presents an opportunity for infection with computer viruses and I agree that files shall only be downloaded to a machine equipped with an approved anti-virus program that is loaded into the machine's memory and that is running at the time of the download.

I shall have no expectation of privacy while sending messages or documents using these computer-based services, whether in-house or via the Internet, and I understand that usage may be monitored for compliance with this policy.

I understand choosing to use my personal device to access my City based email accounts subjects my personal device to open records laws. I further understand that if I am choosing to use my personal device for purposes of MFA, I will not receive a stipend from the City.

I understand that if I choose to use a City issued token for purposes of MFA, I am fully responsible for maintaining this device in good working condition. I further understand that if the device is lost or damaged, I am responsible for the replacement cost of said device.

I understand that the City has the right to amend, change, or delete this policy at any time, and that additional policy statements may be issued pertaining to related issues, processes, and procedures.

I understand that violations of this policy may result in disciplinary action, which may include oral or written reprimands, loss of computer system privileges, suspensions, or termination of employment. Violations could also result in prosecution.

Signature: ______________________________ Date: ___________________

City of Marshalltown – Multi-Factor Authentication (MFA) Election Form

☐ **I am electing to use a CITY ISSUED TOKEN FOR MFA.**

By signing below, I am acknowledging my understanding that:

- This token shall be stored in a secured area when not in use and not directly on my work station.
- I will be responsible for the replacement cost if my token is lost or damaged. By signing below, I am authorizing that the replacement cost will be deducted from my next available paycheck. I further understand I will be given written notice that this is occurring in advance of that deduction.
- I will have the responsibility to immediately report to my supervisor, or designee, that my token has been lost or damaged.
- I will be responsible for returning my token in good working order upon resignation or termination.

☐ **I am electing to use my PERSONAL DEVICE FOR MFA.**

By signing below, I am acknowledging my understanding that:

- I will not receive any stipend from the City for using my personal device.
- I am voluntarily making this election and have been offered another option (a token) for purposes of MFA.
- I understand if I am a nonexempt employee that I may not use my personal device for MFA purposes outside of my normal work schedule, or while on leave, without authorization in advance from my supervisor or designee.

Signature: ____

Print Name: ____

Date: ______________________________

Token #: ___________________________

2022-134

RESOLUTION AMENDING THE POLICY FOR THE EXAMINATION AND COPYING OF PUBLIC RECORDS

WHEREAS, the City of Marshalltown has a policy governing the examination and copy of public records, last amended on August 13, 2018, which provides procedures related to complying with the Code of Iowa Chapter 22 relating to open records; and

WHEREAS, staff have made amendments to comply with Senate File 2322 relating to the assessment of fees beginning July 1, 2022; and

WHEREAS, the City Council finds adopting this policy is in the best interest of the City of Marshalltown.

NOW THEREFORE BE IT RESOLVED THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, the attached Policy for the Examination and Copying of Public Records is hereby approved.

Passed this 23rd day of May 2022, and signed this _____ day of May 2022.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

MARSHALLTOWN
IOWA

TO: Mayor Greer and City Council
FROM: Alicia Hunter, City Clerk
DATE: May 19, 2022
RE: Examination and Copying of Public Records Policy

Policy Issue: Council is required to approve amendments to city policies.

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action: Objective 1: Review policies, procedures, and ordinances for updates.

Recommendation: To approve the resolution and policy as presented.

Budget Impact: Minimal - Color copy reduced from $.50 to $25.

Description/Background: The City of Marshalltown has a policy on the Examination and Copying of Public Records. Legislation relating to the assessment of fees when a person requests examination and copying of public records was issued and goes into effect July 1, 2022. The City policy and fee schedule was reviewed. City policy did provide a routine records request at no cost, other than copying costs, for a record which took less than 15 minutes. This is now updated to 30 minutes. The cost for any copy is now $.25 per page regardless of color or black and white.

CITY OF MARSHALLTOWN
EXAMINATION AND COPYING OF PUBLIC RECORDS

Effective: July 1, 2022

GENERAL POLICY:

It is the policy of the City of Marshalltown to comply with all requests for records within the constraints of Iowa Code Chapter 22. The purpose of this policy is to define the procedures and the fees associated with handling open records requests made to the City of Marshalltown.

PROVISIONS:

Iowa Code Section 22.1(2) requires government bodies to delegate an official or employee as its "lawful custodian" responsible for implementing the requirements of Iowa Code Chapter 22 and to provide that information to the public. The City's "lawful custodian" is the City Clerk or any employee delegated such responsibilities by the City Clerk.

Records requests are preferred in writing, but can come in any form, including the online form provided on the City's website at this address: [www.marshalltown-ia.gov/FOIA], by e-mail: clerk@marshalltown-ia.gov, by fax: 641-754-5717, or by letter: City Clerk, 24 N Center Street, Marshalltown, Iowa, 50158. If a requestor is unable to put the request in writing, the requestor should contact the City Clerk, either via telephone at 641-754-5701 or in-person during regular business hours and the City Clerk will assist.

In order to accurately and timely process a records request, the City needs to know the full extent of the request and how to contact the requestor (name, address, and phone number) in case the Clerk has any questions or concerns. Requests for documents should identify the requestor and provide a method to contact the requestor and need to be sufficiently specific in order to allow City staff to accurately identify the records being sought and timely respond to the request.

Routine Requests and Non-Routine Requests

Routine Requests. Examples of routine records requests include, but are not limited to a customer's request for copies of his or her own billing records, requests for meeting minutes or agendas, and requests for copies of specific resolutions or ordinances. Routine records requests may be handled directly by the department involved with notice of the request.

Non-Routine Requests. City staff should provide a copy of any non-routine records requests to the City Clerk immediately upon receipt. The City Clerk will coordinate the response to all non-routine records requests with affected departments through the chain of command. All non-routine requests will be vetted through the City Attorney.

The City Clerk shall consult the City Attorney or his designee concerning requests for records that may be considered confidential records pursuant to Iowa Code Section 22.7. All such requests are automatically considered non-routine requests.

The City shall have the final determination of what constitutes a routine and a non-routine request.

The City Clerk/Lawful Custodian will make every attempt to fill all open record requests in a timely manner, not to exceed twenty (20) days. If it becomes apparent that the custodian will be unable to fulfill the request in twenty (20) days, the custodian will contact the requestor and provide him or her with an anticipated fulfillment date. For larger requests, the City Clerk/Lawful Custodian may provide the responsive records in batches as they become available.

Requestor's Options for Examining or Copying Records

In-person Examination of Records. Persons seeking public records within the control of the City may examine such records at City Hall during normal business hours, Monday through Friday, from 8:30 am to 4:30 pm, except during City Hall closures. In-person examinations will be coordinated by the City Clerk. An appointment is required for all in-person examinations. Adequate notice is required for in-person examinations as prior review of confidential or otherwise protected information may need to occur prior to a requestor's in-person review. In-person examinations will be supervised by City staff and conducted in a manner as directed by staff to prevent destruction, misappropriation, manipulation, or disorganization of the original materials. After examination, persons seeking copies of public records, including electronic records, need to specifically and clearly indicate which records are requested for copying.

Personal Review Not Required. Requestors are not required by law to be personally present for the examination of records and, therefore, may ask that the City examine its records and provide copies of records that correspond to the request in accordance with the terms and conditions of this policy.

Form of Response to an Open Records Request

The City Clerk/Lawful Custodian shall make every reasonable effort to provide the public record requested at no cost other than copying costs for a record which takes less than thirty (30) minutes to produce. In the event expenses are necessary, such expenses shall be reasonable and communicated to the requester upon receipt of the request. A person may contest the reasonableness of the custodian's expenses as provided for in Chapter 22.

Records requests will be provided in electronic form by email whenever possible. Should the digital media be too large to email, it may be provided on a thumb drive, CD, or DVD. Paper copies maybe requested.

The following fee schedule shall apply:

(a) Photocopies: $0.25 per page

(b) digital media: $1.00 per DVD/CD or the actual cost of the thumb drive.

(c) hourly rate for the clerical time needed for the reproduction of copies or other media: Actual cost(s) of employee time if the time involved exceeds thirty (30) minutes

(d) hourly rate for professional staff time needed to produce or review the documents: Actual costs(s) of employee time if the time involved exceeds thirty (30) minutes.

(e) Costs for legal services should only be utilized for the redaction or review of legally protected confidential information.

(f) Postage for copies mailed. Cost of actual postage. All requests will be mailed certified, return receipt requested.

(g) Any costs not covered by the above fee schedule shall be charged to the requestor based on the actual costs incurred by the City, including but not limited to all amounts charged to the City by third parties in connection with the fulfillment of any records request.

The charges outlined herein are cumulative to the extent they reflect the reasonable cost to the City. For example, if a one-page document takes 45 minutes to locate and the requestor wants the document copied and mailed, the charges will include charges for the 15 minutes of retrieval services, $0.25 for the black and white photocopy, or $0.50 for a color photocopy, and the applicable postage charge for certified mail delivery.

Advance Deposits. If the City estimates the fees for the requested services will be greater than ten dollars ($10.00), the City may require the requestor to make an advance deposit to cover all or part of the estimated fees. If a deposit is required, no work will begin on a request until the deposit is received. Any funds collected by the City in excess of the actual fees will be refunded to the requestor in a timely manner. If any requestor has not paid a previous amount due under this policy, the City shall require full payment of the previous amount due plus a full deposit for estimated services before processing a new request.

This policy does not cover departmental records which are subject to a specific departmental policy and fee schedule, such as police records and oversize or unique documents.

All open records requests that are responded to by electronic media shall be done so that the document may not be altered.

Kim Reynolds
GOVERNOR

Office of the Governor

Adam Gregg
LT GOVERNOR

May 2, 2022

The Honorable Paul Pate
Secretary of State of Iowa
State Capitol
Des Moines, Iowa 50319

Dear Mr. Secretary,

I hereby transmit:

> Senate File 2322, an Act relating to the assessment of fees when a person requests examination and copying of public records.

The above Senate File is hereby approved on this date.

Sincerely,

Kim Reynolds
Governor of Iowa

cc: Secretary of the Senate
Clerk of the House

Senate File 2322

AN ACT

RELATING TO THE ASSESSMENT OF FEES WHEN A PERSON REQUESTS EXAMINATION AND COPYING OF PUBLIC RECORDS.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF IOWA:

Section 1. Section 22.3, Code 2022, is amended to read as follows:

22.3 Supervision — fees.

1. The examination and copying of public records shall be done under the supervision of the lawful custodian of the records or the custodian's authorized designee. The lawful custodian shall not require the physical presence of a person requesting or receiving a copy of a public record and shall fulfill requests for a copy of a public record received in writing, by telephone, or by electronic means. ~~Fulfillment~~ Although fulfillment of a request for a copy of a public record may be contingent upon receipt of payment of

reasonable expenses ~~to be incurred in fulfilling the request and~~, the lawful custodian shall make every reasonable effort to provide the public record requested at no cost other than copying costs for a record which takes less than thirty minutes to produce. In the event expenses are necessary, such ~~estimated~~ expenses shall be reasonable and communicated to the requester upon receipt of the request. A person may contest the reasonableness of the custodian's expenses as provided for in this chapter. The lawful custodian may adopt and enforce reasonable rules regarding the examination and copying of the records and the protection of the records against damage or disorganization. The lawful custodian shall provide a suitable place for the examination and copying of the records, but if it is impracticable to do the examination and copying of the records in the office of the lawful custodian, the person desiring to examine or copy shall pay any necessary expenses of providing a place for the examination and copying.

2. All reasonable expenses of the examination and copying shall be paid by the person desiring to examine or copy. The lawful custodian may charge a reasonable fee for the services of the lawful custodian or the custodian's authorized designee in supervising the examination and copying of the records. If copy equipment is available at the office of the lawful custodian of any public records, the lawful custodian shall provide any person a reasonable number of copies of any public record in the custody of the office upon the payment of a fee. The fee for the copying service as determined by the lawful custodian shall not exceed the actual cost of providing the service. Actual costs shall include only those reasonable expenses directly attributable to supervising the examination of and making and providing copies of public records. Actual costs shall not include charges for ordinary expenses or costs such as employment benefits, depreciation, maintenance, electricity, or insurance associated with the administration of the office of the lawful custodian. Costs for legal services should only be utilized for the redaction or review of legally protected confidential information. However, a county recorder shall not charge a fee for the examination and copying of public records necessary to complete and file claims for

benefits with the Iowa department of veterans affairs or the United States department of veterans affairs.

JAKE CHAPMAN
President of the Senate

PAT GRASSLEY
Speaker of the House

I hereby certify that this bill originated in the Senate and is known as Senate File 2322, Eighty-ninth General Assembly.

W. Charles Smithson

W. CHARLES SMITHSON
Secretary of the Senate

Approved May 2nd, 2022

Kim Reynolds

KIM REYNOLDS
Governor

2022-135

RESOLUTION APPROVING A DEVELOPMENT AGREEMENT WITH SIMMS COMPANY LLC FOR A $250,000 CATALYST BUILDING REMEDIATION GRANT FOR THE CREATION OF UPPER STORY HOUSING

WHEREAS, the City of Marshalltown has been granted $1.5 million in Catalyst Building Remediation funds through the Iowa Economic Development Authority, of which $500,000 is to be dedicated to the creation of new upper story housing units; and

WHEREAS, Simms Company LLC owns 26 East Main Street and is proposing the creation of three upper story housing units; and

WHEREAS, Simms Company LLC submitted an application for $250,000 in the upper story Catalyst Building Remediation grant funds, or the City of Marshalltown's final allocation; and

WHEREAS, the Iowa Economic Development Authority concurred with the grant and the amount;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, that the attached development agreement with Simms Company LLC for the creation of new upper story residential units at 26 East Main Street, is hereby approved and the Mayor is directed to execute the agreement; and

BE IT FURTHER RESOLVED, the City hereby commits $100,000 in Council-designated Local Option Sales Tax to the project.

Passed this 23rd day of May, 2022, and signed this _______ day of May, 2022.

CITY OF MARSHALLTOWN, IOWA

____
Joel T.S. Greer, Mayor

ATTEST:

____
Alicia Hunter, City Clerk

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

MARSHALLTOWN
IOWA

TO: Mayor Greer and City Council
FROM: Jessica Kinser, City Administrator
DATE: May 23, 2022
RE: 26 E Main Development Agreement

Policy Issue: Council is required to approve an agreement for the allocation of Catalyst funds; Council is required to approve a resolution to utilize Council-designated Local Option Sales Tax

☒ Goal 1: Expand and improve development	☐ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action: Obj 1: Support the MCBD and development in Downtown- administer the Catalyst Building Grant Program

Recommendation: Approve the resolution as proposed

Budget Impact: $100,000 in LOST

Description/Background: The City was granted $1.5 million in emergency Catalyst Building grant funds from the Iowa Economic Development Authority (IEDA) following the 2018 tornado. These funds were granted for properties in the Marshalltown Central Business District for two purposes: $1 million for building projects and $500,000 specifically for upper story housing. All funds except $250,000 for upper story housing have been spent/designated. IEDA has recently extended the deadline, but is encouraging the final amount be awarded to a shovel-ready project.

At this time, 26 East Main Street is the only project that has the design work complete and could apply for a building permit. This is important due to the time left on these grant funds (June 30, 2023), and the ability to start and complete an upper story housing project by this date. The project is for 3 upper story units, which will result in the front and rear facades being reconstructed/updated.

In addition to the Catalyst fund, this resolution proposes using $100,000 in Council-designated LOST to provide the City funding towards the project. This amount of funding is too small for TIF, which would have upwards of $10,000 in legal costs to do the plan amendment and development agreement. All TIF funds on-hand from the Downtown district have been allocated to the MCBD's incentive grant programs.

IEDA has concurred with the award and we are now ready to move forward with approval of the development agreement.

DEVELOPMENT AGREEMENT

19-CTBF-003

This Development Agreement ("Agreement") made this day _______ of May, 2022 by and between the CITY OF MARSHALLTOWN, IOWA ("City") and SIMMS COMPANY LLC ("Developer").

WHEREAS, the City submitted a grant application to the Iowa Economic Development Authority ("IEDA") for a Community Catalyst Building Remediation Grant for a proposed Project located at 26 EAST MAIN STREET to be completed at property owned by Developer; and

WHEREAS, the Grant request of $250,000 was approved for this project by IEDA and accepted by the City upon the terms and conditions set out by IEDA; and

WHEREAS, the Developer, as owner of the property, accepts the grant upon the terms and conditions set out in this Agreement;

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement and other good and valuable consideration, the Parties agree as follows:

1. PROJECT. "Project" means the activities and other obligations to be performed or accomplished by the City and the Developer as described in this Agreement, in the Scope of Work set out herein and, in the application, submitted through IowaGrants.gov.

2. PROJECT COMPLETION PERIOD. The "Project Completion Period" commences with the Date of approval by the City Council of this Agreement and ends with the Project Completion Date set out in the grant agreement with IEDA, April 11, 2023.

3. COSTS TO BE REIMBURSED. The costs to be reimbursed under this agreement are those costs that are directly related to the Project, as set out in Section 261-45.2 of Iowa Administrative Code. Those costs specifically do not include expenditures for furnishings, appliances, accounting services, legal services, loan origination and other financing costs, syndication fees and related costs, developer fees, or the costs associated with selling or renting dwelling unites whether incurred before or after completion of the Project.

4. PRIOR EXPENSES. No expenditures made prior to the Date of Award Letter may be included as Project Costs.

5. MAINTENANCE OF INSURANCE. The Developer shall maintain the project property in good repair and condition, ordinary wear and tear excepted, and shall not suffer or commit waste or damage upon the project property. The Developer shall pay for and maintain insurance in an amount not less than the full insurable value of the project property. The Developer shall name the City and the IEDA as mortgagees and/or an additional loss payee(s). The Developer shall provide the City with a copy of each and every insurance policy in effect.

6. SCOPE OF WORK. The Project includes the renovation of the interior of the building into a commercial space as more specifically described in the Grant application.

7. WORK RESPONSIBILITIES. Subject to the terms of this Agreement, Developer will be solely responsible for completing all work on the Project. Neither party will be considered an agent of the other for purposes of this Project, and each will hold harmless and indemnify the other for any damages suffered by any person or entity as a result of its own or its agents' acts or failures to act in performance of its obligations under this Agreement.

8. FINANCIAL OBLIGATION. In addition to the Catalyst Grant, the City of Marshalltown is obligating $100,000 of Council-designated Local Option Sales Tax towards the project.

9. ASSIGNMENT OF AGREEMENT. The Parties may not assign, transfer or convey in whole or in part this Agreement, without the consent of each Party. Consent shall not be unreasonably withheld.

10. WRITING REQUIRED. No change, modification, or termination of any of the terms, provisions or conditions of this Agreement shall be effective unless made in writing and signed by the Parties.

11. PAYMENT PROCEDURES FOR GRANT FUNDS. Payment under the Grant shall be made on a reimbursement basis. Requests for reimbursement shall be submitted at two points in the Project. The first request shall be made at the Project Mid-Point after costs directly related to the Project are equal or greater than 60% of the Grant funding. The final request for reimbursement shall be made within thirty (30) days of the Project Completion Date. Each request for reimbursement will include reports of the work completed, including photographs of the Project. Payments will be made to Developer within thirty (30) days of the receipt by the City of funds from the IEDA.

12. MISCELLANEOUS.

a. Any publications or media releases related to the Project will contain the following. This Project is Sponsored in Part by the Iowa Economic Development Authority and the City of Marshalltown;

b. The City's obligation to provide funds is contingent on funds being available to the City from the IEDA under the Community Catalyst Grant Program. Developer will hold the City harmless from any damage Developer sustains as a result of funds for the Project being unavailable through the Community Catalyst Grant Program;

c. If the City's agreement with IEDA is modified in any way, this Agreement will be similarly modified, if necessary, to comply with or carry out the obligations of the IDEA agreement. Developer will hold the City harmless from any damage. Developer sustains as a result of modifications to the City's agreement with IEDA over which the City has no control.

13. ENTIRE AGREEMENT.

This Agreement contains the entire understanding between the City and the Developer with respect to the Project contained herein.

IN WITNESS WHEREOF the parties have executed this Agreement at Marshalltown, Marshall County, Iowa, the day and year first stated.

CITY OF MARSHALLTOWN

BY:	___________________________ Mayor	ATTEST:	___________________________ City Clerk

SIMMS COMPANY LLC

BY: _____________________________

2022-136

RESOLUTION TO APPROVE A SECOND 6-MONTH EXTENSION OF TIME TO COMPLETE THE CITY CODE UPGRADE GRANT WORK FOR 210 E. MAIN STREET

WHEREAS, the City created a program under which grants are provided to owners or business tenants of buildings in the Urban Renewal Area No. 4 for the purpose of upgrading to City code and the Marshalltown Central Business District administers the Code Building Upgrade Grant Program; and

WHEREAS, the Council already approved a grant on November 23, 2020 up to $19,617.54 on Resolution 2020-317 for code upgrade work at 210 E Main Street, which included sprinkler and electrical upgrades, fire monitoring panel, watermain & sprinkler main shutoff, and self- closing doors; and

WHEREAS, the original application for the code upgrade grant funds requires that all improvements must be completed within 365 days of the date of the application approval, unless otherwise authorized or extended; and

WHEREAS, Council approved a 6-month extension from November 23, 2021 to May 23, 2022 on Resolution 2021-302 on November 8, 2021; and

WHEREAS, the owners of Deim Holdings LLC, Tom Deimerly and Libby Brown, are requesting a second 6-month extension to complete the project as it is taking the contractor longer than expected due to supply chain shortages.

THEREFORE, IT IS HEREBY RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, to extend the completion requirements for the facade grant until November 23, 2022.

Passed this 23rd day of May, 2022, and signed this ____ day of May, 2022.

CITY OF MARSHALLTOWN, IOWA

____
Joel T.S. Greer, Mayor

ATTEST:

____
Alicia Hunter, City Clerk

Marshalltown Central Business District
16 East Main St., Ste. 280
Marshalltown, IA 50158
director@marshalltownmainstreet.org
641-844-2001 – Office

City Council
Marshalltown, IA

May 17, 2022

Dear Mayor and Councilors,

I am writing to submit a City Code Ugrade Grant Extension Request, on behalf of Tom Deimerly and Libby Brown, the owners of Deim Holdings LLC, located at 210 E. Main St. Grant applicants are permitted one year to complete work; otherwise an extension is required. City Council approved the City Code grant on November 23, 2020, then approved an extension in November 2021. The request for additional time to complete the project is due the accessibility of the contractor. As the council is aware, almost all industries are struggling with supply chains, which in turn affects the timeline that contractors can fulfill their project scopes. The Incentive Grant Committee recommends extending the completion date to November 23rd, 2022. The electrical and fire doors are due to be completed in the next few weeks, so this extension should serve the needs of Deim Holdings.

There would be no budget impact for this extension as $19,617.54 was previously approved by council in November of 2020. The total of the project is $78,470.18, of which the grant pays 25%.

Thank you for your consideration of this extension.

Respectfully,

Deb Millizer

Deb Millizer
Executive Director
Marshalltown Central Business District

2022-137

RESOLUTION APPROVING CONTRACT CHANGE ORDER #3 FOR THE RIVERVIEW PARK STORM WATER PUMP STATION RETAINING WALL

WHEREAS, the City of Marshalltown, Iowa, has heretofore entered into a contract with Woodruff Construction, for the labor and material for Riverview Park Storm Water Pump Station Retaining Wall Project

WHEREAS, an extension of time is requested for items to complete the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the contract Change Order for the Riverview Park Storm Water Pump Station Retaining Wall Project, in the extension of time to June 30, 2022 is hereby accepted and approved.

Passed this 23rd day of May 2022, and signed this _____ day of May 2022.

CITY OF MARSHALLTOWN, IOWA

____
Joel Greer, Mayor

ATTEST:

____
Alicia Hunter , City Clerk

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

MARSHALLTOWN
IOWA

TO:	Mayor Greer and City Council
FROM:	Heather Thomas, Public Works Director
DATE:	May 23, 2022
RE:	Riverview Park Storm Water Pump Station – Change Order #3, SMW 20-001

Policy Issue:
Change orders must be approved by City Council if the change order increases the cost of the project by more than $25,000 or 10% or project costs. Previous change orders on this project hit that threshold; therefore, all current and future change orders on this project will be presented to City Council for approval.

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☒ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action:
Goal 2: Objective 2 – Design and construct capital projects which enhance the aesthetics of the community & Goal 3: Objective 2: Develop comprehensive plans for City infrastructure and improvements.

Recommendation:
Staff recommends approval of Change Order #3.

Budget Impact:
This is a zero dollar change order; therefore, no budget impact.

Description/Background:
In April, City Staff reviewed the progress of the Riverview Park Storm Water Pump Station project. Extra work was requested of a local Contractor, Con-Struct, who also happened to be the subcontractor on this project, in the same vicinity of this project in two areas:

1. Some damage to a section of the trail occurred during construction and some had already been planned to be replaced. These areas were replaced as part of the project. City staff evaluated the small section of trail in between that was asphalt and had alligator cracking and obtained pricing from Con-Struct to replace that section. Pricing came back favorable and within the Park's departments available budget for trail repair that this extra work was authorized (outside of the Riverview Park project).
2. City staff reviewed the steepness of grade around the pump station and identified three small areas that would benefit from the placement of revetment stone. City staff obtained pricing from Con-Struct to place the revetment in these areas; pricing came back favorable and city

staff authorized this as part of the stormwater maintenance budget (outside of the Riverview Park project).

During discussions with Woodruff (Prime Contractor) and Con-Struct, this extra work outside of the project was estimated to take an additional 7 days. Due to the heavy rains in early May, the grading and seeding work was delayed once the extra work was completed. City staff recommends extending the substantial completion date to accommodate the extra work the City had performed in this area outside the Contract.

Attachments:
SMW 20-001, Change Order #3

j:\prj\projects by year\2020\smw20001 retaining wall and paving at riverview park stormwater pump station\payment estimates and change orders\change order 3\memo_smw 20-001 _co #3 2022 05 23.docx

CHANGE ORDER NO. 3

Owner:	City of Marshalltown	Owner's Project No.:	SMW 20-001
Engineer:	Stanley Consultants, Inc.	Engineer's Project No.:	23958
Contractor:	Woodruff Construction	Contractor's Project No.:	20-052
Project:	RIVERVIEW PARK STORM WATER PUMP STATION RETAINING WALL AND PAVING		
Contract Name:	RIVERVIEW PARK STORM WATER PUMP STATION RETAINING WALL AND PAVING		
Date Issued:	05/23/22	Effective Date of Change Order:	05/24/22

The Contract is modified as follows upon execution of this Change Order:

Description:

This change order is to provide for a time extension of 11 calendar days for substantial completion based upon extra work the City had Con-Struct complete in the area which delayed final grading and seeding for the project.

Attachments:

None.

Change in Contract Price	Change in Contract Times [State Contract Times as a specific date]
Original Contract Price: $ 211,700.00	Original Contract Times: Substantial Completion: September 15, 2020 Ready for final payment: October 15, 2020
Increase from previously approved Change Orders No. 1 to No. 2: $ 44,488.00	**[Increase] [Decrease]** from previously approved Change Orders No.1 to No. 2: Substantial Completion: April 30, 2022 Ready for final payment: June 30, 2022
Contract Price prior to this Change Order: $ 256,188.00	Contract Times prior to this Change Order: Substantial Completion: April 30, 2022 Ready for final payment: June 30, 2022
Increase this Change Order: $ 0	**Increase** this Change Order: Substantial Completion: 11 Days Ready for final payment: No Change
Contract Price incorporating this Change Order: $ 256,188.00	Contract Times with all approved Change Orders: Substantial Completion: May 11, 2022 Ready for final payment: June 30, 2022

	Recommended by Engineer	Accepted by Contractor
By:	Heather Thomas	[signature]
Title:	Public Works Director	Jason Rechkemmer
Date:	05 / 18 / 2022	5/18/2022

	Authorized by Owner
By:	
Title:	
Date:	05 / 23 / 2022

2022-138

RESOLUTION APPROVING A DEVELOPMENT AGREEMENT WITH JOSEPH AND JANELLE CARTER FOR THE $300,000 DOWNTOWN HOUSING GRANT

WHEREAS, the City of Marshalltown applied for a $300,000 Downtown Housing Grant in support of the Hopkins Building located at 32-34 West Main Street; and

WHEREAS, Joseph and Janelle Carter own 32-34 West Main Street and proposing a renovation of the building to create upper story housing; and

WHEREAS, the City of Marshalltown was awarded the $300,000 Downtown Housing grant for the Hopkins Building project and has executed an agreement with the State of Iowa for the funds; and

WHEREAS, the City of Marshalltown desires to have an agreement with the developers to pass along certain requirements of the City's grant agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, that the attached development agreement with Joseph and Janelle Carter for the creation of new upper story residential units at 32-34 West Main Street, is hereby approved and the Mayor is directed to execute the agreement.

Passed this 23rd day of May 2022, and signed this _____ day of May 2022.

CITY OF MARSHALLTOWN, IOWA

____
Joel T.S. Greer, Mayor

ATTEST:

____
Alicia Hunter, City Clerk

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

MARSHALLTOWN
IOWA

TO: Mayor Greer and City Council
FROM: Jessica Kinser, City Administrator
DATE: May 18, 2022
RE: Development Agreement- Downtown Housing Grant

Policy Issue: The Council is required to approve development agreements

☒ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action:
Goal 1, Objective 1: Support the MCBD and development in Downtown;
Goal 1, Objective 3: Increase housing opportunities at all levels
Goal 3, Objective 5: Maintain a financially healthy organization --> Pursue grant funding

Recommendation: Approve the resolution as presented

Budget Impact: $0- the grant award of $300,000 will be passed through the City to the Developer

Description/Background: The Iowa Economic Development Authority dedicated $20 million in ARPA funds to create a new one-time grant program to help fund the creation of upper-story housing units in Downtown areas. In January, the City submitted an application for $300,000 of this funding to support upper story housing at the Hopkins Building, 32-34 West Main Street. The City was awarded this funding and has executed a grant agreement.

This development agreement is between the City and the developers, Joe and Janelle Carter, to pass along certain requirements like the timeframe for the funds to be used, and other things which the City has to comply with.

DEVELOPMENT AGREEMENT

IEDA Award 22-ARPDH-035

This Development Agreement ("Agreement") made this day __________ of May, 2022 by and between the CITY OF MARSHALLTOWN, IOWA ("City") and JOSEPH AND JANELLE CARTER, ("Developer").

WHEREAS, the City submitted a grant application to the Iowa Economic Development Authority ("IEDA") for a Downtown Housing Grant for a proposed Project located at 32-34 West Main Street to be completed at property owned by Developer; and

WHEREAS, the Grant application of $300,000 was approved for this project by IEDA and accepted by the City upon the terms and conditions set out by IEDA; and

WHEREAS, the Developer, as owner of the property, accepts the grant upon the terms and conditions set out in this Agreement;

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement and other good and valuable consideration, the Parties agree as follows:

1) **PROJECT.** "Project" means the activities and other obligations to be performed or accomplished by the City and the Developer as described in this Agreement, in the Scope of Work set out herein and, in the application, submitted through IowaGrants.gov.

2) **PROJECT COMPLETION PERIOD.** The "Project Completion Period" commences with the Date of Award Letter from IEDA, April 30, 2022, and ends with the Project Completion Date set out in the grant, April 30, 2024.

3) **COSTS TO BE REIMBURSED.** The costs to be reimbursed under this agreement are those costs that are directly related to the Project, as set out in Section 261-45.2 of Iowa Administrative Code. Those costs specifically do not include expenditures for furnishings, appliances, accounting services, legal services, loan origination and other financing costs, syndication fees and related costs, developer fees, or the costs associated with selling or renting dwelling unites whether incurred before or after completion of the Project.

4) **PRIOR EXPENSES.** No expenditures made prior to the Date of Award Letter may be included as Project Costs.

5) **MAINTENANCE OF INSURANCE.** The Developer shall maintain the project property in good repair and condition, ordinary wear and tear excepted, and shall not suffer or commit waste or damage upon the project property. The Developer shall pay for and maintain insurance in an amount not less than the full insurable value of the project property. The Developer shall name the City and the IEDA as mortgagees and/or an additional loss payee(s). The Developer shall provide the City with a copy of each and every insurance policy in effect.

6) **SCOPE OF WORK.** The Project includes the creation of four residential units located on the second story of the building as more specifically described in the Grant application.

7) **WORK RESPONSIBILITIES.** Subject to the terms of this Agreement, Developer will be solely responsible for completing all work on the Project. Neither party will be considered an agent of the other for purposes of this Project, and each will hold harmless and indemnify the other for any damages suffered by any person or entity as a result of its own or its agents' acts or failures to act in performance of its obligations under this Agreement.

8) **FINANCIAL OBLIGATION.** In addition to the $300,000 Grant funding, the parties agree no additional financial commitments are part of this project, except those already executed between the City and the Developer.

9) **ASSIGNMENT OF AGREEMENT.** The Parties may not assign, transfer or convey in whole or in part this Agreement, without the consent of each Party. Consent shall not be unreasonably withheld.

10) **WRITING REQUIRED.** No change, modification, or termination of any of the terms, provisions or conditions of this Agreement shall be effective unless made in writing and signed by the Parties.

11) **PAYMENT PROCEDURES FOR GRANT FUNDS.** Payment under the Grant shall be made on a reimbursement basis. Requests for reimbursement shall be submitted at two points in the Project. The first request shall be made at the Project Mid-Point after costs directly related to the Project are equal or greater than 60% of the Grant Fund The final request for reimbursement shall be made within thirty (30) days of the Project Completion Date. Each request for reimbursement will include reports of the work completed, including photographs of the Project. Payments will be made to Developer within thirty (30) days of the receipt by the City of funds from the IEDA.

12) **MISCELLANEOUS.**

(a) Any publications or media releases related to the Project will contain the following. This Project is Sponsored in Part by the Iowa Economic Development Authority and the City of Marshalltown.

(b) The City's obligation to provide funds is contingent on funds being available to the City from the IEDA under the Community Catalyst Grant Program Developer will hold the City harmless from any damage Developer sustains as a result of funds for the Project being unavailable through the Community Catalyst Grant Program.

(c) If the City's agreement with IEDA is modified in any way, this Agreement will be similarly modified, if necessary, to comply with or carry out the obligations of the IDEA agreement. Developer will hold the City harmless from any damage. Developer sustains as a result of modifications to the City's agreement with IEDA over which the City has no control.

(d) The City's Mayor, City Council members, and employees, and their immediate family members will not be paid for any work they perform on the Project through contracts with the Developer unless that work was contracted through a competitive bidding process.

13) **<u>ENTIRE AGREEMENT.</u>** This Agreement contains the entire understanding between the City and the Developer with respect to the Project contained herein.

IN WITNESS WHEREOF the parties have executed this Agreement at Marshalltown, Marshall County, Iowa, the day and year first stated.

City of Marshalltown

BY: ________________________ ATTEST: ________________________
Mayor City Clerk

Joseph Carter, Developer **Janelle Carter, Developer**

BY: ____________________________ BY: ________________________

2022-139

RESOLUTION APPROVING CONTRACT CHANGE ORDER #8 FOR THE AIRPORT HANGAR AND TERMINAL PROJECT #ARP19002, A DECREASE OF $28,947.32

WHEREAS, the City of Marshalltown, Iowa, has heretofore entered into a contract with CGA., for the labor and material for the Airport Hangar & Terminal Project #ARP19002

WHEREAS, a decrease is requested for items to complete the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the contract Change Order #8 for the Airport Hangar & Terminal Project, in the decreased amount of $28,947.32 is hereby accepted and approved.

Passed this 23rd day of May 2022, and signed this _____ day of May, 2022.

CITY OF MARSHALLTOWN, IOWA

____
Joel Greer, Mayor

ATTEST:

____
Alicia Hunter, City Clerk

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

MARSHALLTOWN
IOWA

TO:	Mayor Greer and City Council
FROM:	Heather Thomas, Public Works Director
DATE:	May 23, 2022
RE:	Airport Hangar, Terminal, and Site Improvements – Change Order #8_City Mod, ARP 19-002

Policy Issue: Change orders must be approved by City Council if the change order increases the cost of the project by more than $25,000 or 10% or project costs. Previous change orders on this project hit that threshold; therefore, all current and future change orders on this project will be presented to City Council for approval.

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☒ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action:
Goal 2: Objective 2 – Design and construct capital projects which enhance the aesthetics of the community & Goal 3: Objective 2: Develop comprehensive plans for City infrastructure and improvements.

Recommendation:
Staff recommends approval of Change Order #8_City Mod.

Budget Impact:
This is a deduct order; therefore, no increased budget is needed.

Description/Background:
City staff and the Contractor have been requesting a change order from CGA (Construction Administrators) since February so progress could continue on the airport project. City staff received a draft of Change Order #8 (black text) from CGA on May 13th and provided comments back for revisions the same day. As of the time of preparing to publish the agenda (Thursday, May 19th), we have not received responses or revisions from CGA to City Staff comments on the Change Order. City staff made several modifications (red text) to the Change Order and are recommending approval through City Council, so we may provide direction to the Contractor and not further delay the Contractor's work.

Attachments:
ARP 19-002, Change Order #8_City Mod
Garling Change Order Requests referenced in the Change Order

i:\public works\council items\2022\aiport change order - city\memo_arp 19-002 _co #8_city mod 2022 05 23.docx

GARLING
CONSTRUCTION, INC.

General Contractors

1120 11th Street ● Belle Plaine, IA 52208 ● Phone: (319) 444-3409 319-444-3409 ● Fax: (319) 444-2437 319-444-2437

COR #. **0016**

CITY OF MARSHALLTOWN
24 N CENTER STREET
MARSHALLTOWN, IA 50158

Date Tuesday, February 15, 2022

Project: Marshalltown Hangar Improvements
Project #: **54138**

Raise storm drain at downspouts.

#	Description	Type	Qty	Rate	Expense Amount	MarkUp	Cost
00016	Raise PVC Storm Pipe	Subcontractor Exp			2520.000	10.0000	$2,772.00
00016	Supervisor- Admin	Labor Expense			150.000	15.0000	$172.50
00016	PM- Admin	Labor Expense			85.000	15.0000	$97.75
00016	Bond 2%	Other Expense			60.850	0.0000	$60.85
00016							

PROPOSAL SUMMARY

Subcontractor Expense	$2,772.00
Labor Expense	$270.25
Other Expense	$60.85
Net Costs	**$3,103.10**
Proposal Total	**$3,103.10**

PLEASE REVIEW AND SIGN BELOW FOR INCLUSION IN THE NEXT OWNER CHANGE ORDER

Architect: x ______________________ **Date:** ______________

Owner: x ______________________ **Date:** ______________
CITY OF MARSHALLTOWN

PM: x Doug R Mert______________________ **Date:** 2-16-22
Douglas R Mertens, Project Manager

COR016-Raise storm drain at downspouts to miss other buried conduits. AS OF: 2/14/2022

PHASE	DESCRIPTION	QT	Unit	Unit Cost	QT	Unit	Unit Cost	EQUIP	MATERIAL	LABOR		SUB	OTHER	TOTALS	
										HRS	$				
020-052	Veith Const - Raise PVC Storm Pipe	1	ls		1	sub			0.00	0.00	0.00	2,520.00		2,520.00	
010-050	Supervisor-Admin				2	hr	75.00		0.00	2.00	150.00			150.00	
010-020	PM-Admin				1	hr	85.00		0.00	1.00	85.00			85.00	
	PHASE TOTAL														2,755.00
	JOB TOTAL							0.00	0.00	3.00	235.00	2,520.00	0.00		2,755.00

NET CHANGE	2,755.00
Sub Mark up 10%	252.00
Mark up 15% on self performed	35.25
Subtotal Change	3,042.25
Bond 2%	60.85
Total	$3,103.10

Doug Mertens

From: Alex Weber <aweber.vcc@gmail.com>
Sent: Monday, January 10, 2022 11:05 AM
To: Doug Mertens
Subject: [External] Fwd: FW: [External] RE: [External] Re: [External] Roof Drains

Follow Up Flag: Follow up
Flag Status: Flagged

Doug,

I'd be willing to drop the hours of each item to 8 hrs for a total of $2,520. I know the guys had to run to town for material, but instead of tracking down what they used, I'd prefer to just bury that in the hours total. Let me know if that works.

Thanks,
Alex

---------- Forwarded message ---------
From: **Doug Mertens** <Mert@garlingconstruction.com>
Date: Thu, Sep 2, 2021 at 3:02 PM
Subject: FW: [External] RE: [External] Re: [External] Roof Drains
To: Tim Rasplicka <trasplicka@garlingconstruction.com>, Alex Weber (aweber.vcc@gmail.com) <aweber.vcc@gmail.com>

Note below from Joshua.

Thank You,

Douglas "Mert" Mertens

Project Manager

GARLING
CONSTRUCTION, INC.
GENERAL CONTRACTORS SINCE 1971

1120 11th Street, Belle Plaine, IA 52208

GARLING
CONSTRUCTION, INC.

General Contractors

1120 11th Street ● Belle Plaine, IA 52208 ● Phone: (319) 444-3409 319-444-3409 ● Fax: (319) 444-2437 319-444-2437

COR #. **0017**

CITY OF MARSHALLTOWN
24 N CENTER STREET
MARSHALLTOWN, IA 50158

Date Thursday, March 10, 2022

Project: Marshalltown Hangar Improvements
Project #: **54138**

Bent Plate at Canopy Tubes

#	Description	Type	Qty	Rate	Expense Amount	Mark Up	Cost
00017	Install Bent Plate	Subcontractor Exp			1158.000	10.0000	$1,273.80
00017	Bent Plate	Subcontractor Exp			1975.000	15.0000	$2,271.25
00017	Supervision	Labor Expense			150.000	15.0000	$172.50
00017	Admin	Labor Expense			85.000	15.0000	$97.75
00017	Bond 2%	Other Expense			76.310	0.0000	$76.31

PROPOSAL SUMMARY

Subcontractor Expense	$3,545.05
Labor Expense	$270.25
Other Expense	$76.31
Proposal Total	**$3,891.61**

✍ **PLEASE REVIEW AND SIGN BELOW FOR INCLUSION IN THE NEXT OWNER CHANGE ORDER** ✍

Architect: x ______________________ **Date:** ______________

Owner: x ______________________ **Date:** ______________
CITY OF MARSHALLTOWN

PM: x Doug R Mert ______________________ **Date:** 3-10-22
Douglas R Mertens, Project Manager

COR017-Bent Plate at Canopy Tubes

AS OF: 3/10/2022

54138

PHASE	DESCRIPTION	QT	Unit	Unit Cost	QT	Unit	Unit Cost	EQUIP	MATERIAL	LABOR HRS	LABOR $	SUB	OTHER	TOTALS	
050-353	Hawkeye Weld - Bent Plate	1	ls	1975.00	1	sub			1,975.00	0.00	0.00			1,975.00	
050-354	Bowker - Install Bent Plate	1	ls		1	sub			0.00	0.00	0.00	1,158.00		1,158.00	
010-050	Supervisor-Admin				2	hr	75.00		0.00	2.00	150.00			150.00	
010-020	PM-Admin				1	hr	85.00		0.00	1.00	85.00			85.00	
	PHASE TOTAL														3,368.00
	JOB TOTAL							0.00	1,975.00	3.00	235.00	1,158.00	0.00		3,368.00

NET CHANGE	3,368.00
Sub Mark up 10%	115.80
Mark up 15% on self performed	331.50
Subtotal Change	3,815.30
Bond 2%	76.31
Total	$3,891.61

BOWKER MECHANICAL CONTRACTORS, LLC.

C.O.R. PRICING SUMMARY

TO:DOUG MERTENS

FROM:
BRAD DAVIDSON

COMPANY:GARLING CONSTRUCTION

DATE:2/16/2022

RE: MARSHALLTOWN AIRPORT

PROJECT: MARSHALLTOWN AIRPORT TERMINAL BLDG

DESCRIPTION: INSTALL ANGLE @ BOTH CANOPIES FOR WALL PANEL SUPPORT

WE PROVIDE THE FOLLOWING ADDITIONAL COST INFORMATION:

LABOR	8 HRS @ $88 HR	$704.00
EQUIPMENT:	BOOM LIFT	$270.00
	WELDER	$184.00
	TOTAL	**$1,158.00**

PLEASE CALL IF YOU HAVE ANY QUESTIONS.

1000 32ND AVENUE SW • P.O. BOX 1273 • CEDAR RAPIDS, IA 52406
PHONE: (319)-364-2403 • FAX: (319)-364-8753

HAWKEYE
WELD & REPAIR, INC.
2650 S. Riverside Drive
IOWA CITY, IOWA 52246

(319) 354-9353
Fax: (319) 354-2962

invoice

Invoice # 103760
Invoice Date 10/25/21
Customer ID GARLINGC
P.O. No. 54138

Garling Construction,Inc.
1120 11th St.
Belle Plaine, IA 52208-0097

> **add support angle on top of tube and deliver for Marshalltown Airport**

Item Code	Description	Quantity	Amount
GARLING-S	Support Angle	1.00	1975.00

>

Please Pay By: 11/30/21

Sub Total	1,975.00
Sales Tax	0.00
Total Invoice	1,975.00
Invoice Balance	1975.00

GARLING
CONSTRUCTION, INC.

General Contractors

1120 11th Street ● Belle Plaine, IA 52208 ● Phone: (319) 444-3409 319-444-3409 ● Fax: (319) 444-2437 319-444-2437

COR #. **0018**

CITY OF MARSHALLTOWN
24 N CENTER STREET
MARSHALLTOWN, IA 50158

Date Friday, March 11, 2022

Project: Marshalltown Hangar Improvements
Project #: **54138**

Exhaust Control System balance of system not specified.

#	Description	Type	Qty	Rate	Expense Amount	Mark Up	Cost
00018	Exhaust Control	Subcontractor Exp			3673.000	10.0000	$4,040.30
00018	RKI 65-2649RK-HC	Subcontractor Exp			-1400.000	10.0000	($1,540.00)
00018	3rd Door Switch	Subcontractor Exp			127.000	10.0000	$139.70
00018	Cond/Wires- Low Vltg	Subcontractor Exp			1291.940	10.0000	$1,421.14
00018	Supervision	Labor Expense			150.000	15.0000	$172.50
00018	Admin	Labor Expense			340.000	15.0000	$391.00
00018	Bond 2%	Other Expense			92.490	0.0000	$92.49

PROPOSAL SUMMARY

Subcontractor Expense	$4,061.14
Labor Expense	$563.50
Other Expense	$92.49
Net Costs	**$4,717.13**
Proposal Total	**$4,717.13**

✍ **PLEASE REVIEW AND SIGN BELOW FOR INCLUSION IN THE NEXT OWNER CHANGE ORDER** ✍

Architect: x ______________________________ **Date:** ______________

Owner: x ______________________________ **Date:** ______________
CITY OF MARSHALLTOWN

PM: x ______________________________ **Date:** ______________
Douglas R Mertens, Project Manager

COR018-Exhaust Control System, balance of system not specified. AS OF: 3/11/2022

54138

PHASE	DESCRIPTION	QT	Unit	Unit Cost	QT	Unit	Unit Cost	EQUIP	MATERIAL	LABOR HRS	LABOR $	SUB	OTHER	TOTALS	
150-760	S&S - Exhaust Control System	1	ls		1	sub			0.00	0.00	0.00	3,673.00		3,673.00	
150-760	S&S - RKI 65-2649RK-HC	1	ls		1	sub			0.00	0.00	0.00	(1,400.00)		(1,400.00)	
150-760	S&S - 3rd door switch CPR-113015	1	ls		1	sub			0.00	0.00	0.00	127.00		127.00	
160-800	VanMaanen- Cond/Wires	1	ls		1	sub			0.00	0.00	0.00	1,291.94		1,291.94	
010-050	Supervisor-Admin				2	hr	75.00		0.00	2.00	150.00			150.00	
010-020	PM-Admin				4	hr	85.00		0.00	4.00	340.00			340.00	
	PHASE TOTAL														4,181.94
	JOB TOTAL							0.00	0.00	6.00	490.00	3,691.94	0.00		4,181.94

NET CHANGE	4,181.94
Sub Mark up 10%	369.19
Mark up 15% on self performed	73.50
Subtotal Change	4,624.63
Bond 2%	92.49
Total	$4,717.13

S & S

Plumbing, Heating and Air Conditioning LLC

550 East South Street Marengo, Iowa 52301
Phone 319-642-5259 Fax 319-642-5559

Bid Proposal	Date 03-10-22

Marshalltown Airport
Hexane sensor

Automation Direct Quote	$808
RKI Quote	$1665
Labor to build, wire and test control box	$1200
Total cost for Hexane sensor	$3673

This does not include item #3 on Steven's list as we already have exhaust fan.

INSTRUMENTS

RKI Instruments Inc.
33248 Central Avenue
Union City, CA 94587

Quotation Number
220310-JM-115

To:	Travis Schlabach	**RFQ #:**	
Company:	S&S Plumbing	**Phone:**	3196425259
Email:	ssplumbtravis@netins.net	**Fax:**	
Address:		**City/State:**	Marengo, IA 52301

Date	FOB	Availability	Price Firm	Net Terms
3/10/2022	Union City, CA	5 Days	90 Days	

Part No.	Qty	Description	Price Each	Price Ext.
		FIXED HEADS		
65-2649RK-HC	1	M2A, IR Hydrocarbons (isobutane) LEL 0-100% sensor / transmitter with j-box, cULus version	$1,400.00	$1,400.00
		CAL KITS		
81-F023RK-LV	1	Cal kit, fixed, 34L cyl 15% LEL Hexane in Air, reg with gauge & knob, cal cup for IR 3/4" NPT sensor, screwdriver, case & tubing	$265.00	$265.00
			Total	**$1,665.00**

ADC Shopping Cart Contents as of 03/09/22 17:15:20

Item Code	Qty	Short Description	Price	Total(US $)
PSM24-090S-N	1	RHINO SELECT PSM series switching power supply, 24-28 VDC output, 3.75A, 90W, 120/240 VAC nominal input, 1-phase, enclosed, metal housing, 35mm DIN rail mount, removable screw terminal, NEC Class 2.	$152.00	$152.00
GS1-10P5	1	AutomationDirect GS1 series AC micro drive, enclosed, 120 VAC, 1/2hp with 1-phase input, V/Hz mode, A frame, RS-485, Modbus, 5kA SCCR.	$131.00	$131.00
CPR-113015	2	IDEM safety switch set, non-contact magnetic, (1) N.C. safety output(s), (1) N.O. monitoring output(s), plastic housing, 83 x 20mm, pigtail, 32.8ft/10m cable length.	$127.00 Need 3 switches	$254.00
MS4SM-CE-ADC	1	Fuji Electric multi-mode relay timer, LED indicator(s), 0.05 seconds to 60 hours selectable timing range, 24 VAC/VDC operating voltage, (1) DPDT timed relay output(s), socket mount, 11-pin.	$56.00	$56.00
TP411X	1	Fuji Electric timer socket, 35mm DIN rail mount. For use with MS4SM series timers.	$8.00	$8.00
B141208CH	1	Wiegmann enclosure, NEMA 12/13, 14 x 12 x 8in (HxWxD), wall mount, carbon steel, ANSI 61 gray, powder coat finish, single-door, (2) plated steel clamps.	$174.00	$174.00
P1412	1	Wiegmann subpanel, carbon steel, white, powder coat finish. For use with 14x12 (HxW) B14120xxx and BN414120xxxx enclosures.	$14.50	$14.50
DN-R35SAL1-2	2	DINnector DIN rail, slotted, 35mm, 10mm height, 1m length, aluminum. Package of 2.	$9.25	$18.50
			Subtotal:	$808.00

*Note: this file can not be used for import to the ADC E-commerce system. Please export a .CSV format file for that purpose

PROPOSAL REQUEST

Van Maanen Electric Inc.
500 Iowa Speedway Drive
Newton, Iowa 50208
Telephone: 641-791-9473

CCN # 4
Date: 3/15/2022
Project Name: Marshalltown Airport Terminal Building
Page Number: 1

Garling Construction
Contact: Doug Mertens
1120 11th St
Belle Plaine, Ia 52208
E-mail: mert@garlingconstruction.com

Work Description

Scope: Materials and labor to install all conduit pathways and line voltage conductors for Fuel Vapor Exhaust System for the breezeway HVAC controls.

Breakdown

Description	Qty
3/4" CONDUIT - EMT	50
3/4" CONN SS STL - EMT	8
3/4" COUPLING SS STL - EMT	10
3/4" CONDUIT - RMC - GALV	10
3/4" COUPLING - RMC - GALV	1
3/4" LOCKNUT - STEEL	2
3/4" FEM SEAL FTG - VERT ONLY - MALL	1
3/4" 1-H STRAP - EMT - STEEL	10
#12 THHN SOLID BLACK	20
#12 THHN SOLID WHITE	20
#12 THHN SOLID GREEN	20
10X1 HEX HEAD TEK SCREW	20
Totals	**172**

Summary

Material		263.48
LABOR	(13.23 Hrs @ $65.00)	859.95
O&M	(@ 15.000 %)	168.51
Final Amount		**$1,291.94**

Van Maanen Authorization:

Project Manager: Austin O'Brien
Phone Number: 641-791-9473
E-mail: aobrien@vanmaanenelectric.com

Signature: Austin O'Brien Date: 03/15/2022

ORIGINAL

PROPOSAL REQUEST

CCN # 4
Date: 3/15/2022
Project Name: Marshalltown Airport Terminal Building
Page Number: 2

Van Maanen Electric Inc.
500 Iowa Speedway Drive
Newton, Iowa 50208

Garling Construction Authorization

Name: Doug Mertens

Signature: ______________________________ Date: ____________

ORIGINAL

GARLING
CONSTRUCTION, INC.

General Contractors

1120 11th Street ● Belle Plaine, IA 52208 ● Phone: (319) 444-3409 319-444-3409 ● Fax: (319) 444-2437 319-444-2437

COR #. **0019**

CITY OF MARSHALLTOWN
24 N CENTER STREET
MARSHALLTOWN, IA 50158

Date Wednesday, March 23, 2022

Project: Marshalltown Hangar Improvements
Project #: **54138**

Supply surge protection device that wasn't specified.

#	Description	Type	Qty	Rate	Expense Amount	MarkUp	Cost
00019	Surge Devise	Subcontractor Exp			3408.520	10.0000	$3,749.37
00019	Supervisor/Admin	Labor Expense			150.000	15.0000	$172.50
00019	PM-Admin	Labor Expense			340.000	15.0000	$391.00
00019	Bond 2%	Other Expense			86.260	0.0000	$86.26

PROPOSAL SUMMARY

Subcontractor Expense	$3,749.37
Labor Expense	$563.50
Other Expense	$86.26
Proposal Total	**$4,399.13**

PLEASE REVIEW AND SIGN BELOW FOR INCLUSION IN THE NEXT OWNER CHANGE ORDER

Architect: x ______________________ **Date:** ____________

Owner: x ______________________ **Date:** ____________
CITY OF MARSHALLTOWN

PM: x Doug R Mert ______________________ **Date:** 3-24-22
Douglas R Mertens, Project Manager

COR019-Supply Surge Protection Device

AS OF: 3/23/2022

54138

PHASE	DESCRIPTION	QT	Unit	Unit Cost	QT	Unit	Unit Cost	EQUIP	MATERIAL	LABOR HRS	LABOR $	SUB	OTHER	TOTALS	
160-800	VanMaanen- Surge Devise	1	ls		1	sub			0.00	0.00	0.00	3,408.52		3,408.52	
010-050	Supervisor-Admin				2	hr	75.00		0.00	2.00	150.00			150.00	
010-020	PM-Admin				4	hr	85.00		0.00	4.00	340.00			340.00	
	PHASE TOTAL														3,898.52
	JOB TOTAL							0.00	0.00	6.00	490.00	3,408.52	0.00		3,898.52

NET CHANGE	3,898.52
Sub Mark up 10%	340.85
Mark up 15% on self performed	73.50
Subtotal Change	4,312.87
Bond 2%	86.26
Total	$4,399.13

Van Maanen Electric Inc.

PROPOSAL REQUEST

Van Maanen Electric Inc.
500 Iowa Speedway Drive
Newton, Iowa 50208
Telephone: 641-791-9473

CCN #	6
Date:	3/22/2022
Project Name:	Marshalltown Airport Terminal Building
Page Number:	1

Garling Construction
Contact: Doug Mertens
1120 11th St
Belle Plaine, Ia 52208
E-mail: mert@garlingconstruction.com

Work Description

Scope: Materials and labor to install Eaton surge protection device.

Breakdown

Summary

SURGE PROTECTION DEVICE		2,963.93
O&M	(@ 15.000 %)	444.59
Final Amount		**$3,408.52**

Van Maanen Authorization:

Project Manager: Austin O'Brien
Phone Number: 641-791-9473
E-mail: aobrien@vanmaanenelectric.com

Signature: Austin O'Brien Date: 03/22/2022

Garling Construction Authorization

Name: Doug Mertens

Signature: ______________________ Date: __________

ORIGINAL

GARLING
CONSTRUCTION, INC.

General Contractors

1120 11th Street ● Belle Plaine, IA 52208 ● Phone: (319) 444-3409 319-444-3409 ● Fax: (319) 444-2437 319-444-2437

COR #. **0020**

CITY OF MARSHALLTOWN
24 N CENTER STREET
MARSHALLTOWN, IA 50158

Date Thursday, March 31, 2022

Project: Marshalltown Hangar Improvements
Project #: **54138**

East Wall – Concrete Knee Wall Cap

#	Description	Type	Qty	Rate	Expense Amount	Mark Up	Cost
00020	Dumpster	Other Expense			50.000	15.0000	$57.50
00020	Material	Material Expense			820.000	15.0000	$943.00
00020	Trim	Subcontractor Exp			2000.000	10.0000	$2,200.00
00020	Supervision	Labor Expense			150.000	15.0000	$172.50
00020	Project Manager	Labor Expense			170.000	15.0000	$195.50
00020	Bond 2%	Other Expense			71.370	0.0000	$71.37

PROPOSAL SUMMARY

Other Expense	$128.87
Material Expense	$943.00
Subcontractor Expense	$2,200.00
Labor Expense	$368.00
Proposal Total	**$3,639.87**

✍ **PLEASE REVIEW AND SIGN BELOW FOR INCLUSION IN THE NEXT OWNER CHANGE ORDER** ✍

Architect: x ______________________________ **Date:** ______________

Owner: x ______________________________ **Date:** ______________
CITY OF MARSHALLTOWN

PM: x Doug R Mert ______________________________ **Date:** 3-31-22
Douglas R Mertens, Project Manager

COR 000 - East Wall Knee Wall Cap

AS OF: 3/28/2022

54138

PHASE	DESCRIPTION	QT	Unit	Unit Cost	QT	Unit	Unit Cost	EQUIP	MATERIAL	LABOR HRS	LABOR $	SUB	OTHER	TOTALS	
010-005	Dumpster	1	ls		1	ls			0.00	0.00	0.00		50.00	50.00	
130-700	American Bldgs?Precision	1	ls	600.00	1	ls			600.00	0.00	0.00			600.00	
130-700	Misc/Freight/Banding	1	ls	220.00	1	ls			220.00	0.00	0.00			220.00	
130-703	Yoder - Install Trim	1	ls		1	sub			0.00	0.00	0.00	2,000.00		2,000.00	
010-050	Supervisor-Admin				2	hr	75.00		0.00	2.00	150.00			150.00	
010-020	PM-Admin				2	hr	85.00		0.00	2.00	170.00			170.00	
	PHASE TOTAL														3,190.00
	JOB TOTAL							0.00	820.00	4.00	320.00	2,000.00	50.00		3,190.00

NET CHANGE	3,190.00
Sub Mark up 10%	200.00
Mark up 15% on self performed	178.50
Subtotal Change	3,568.50
Bond 2%	71.37
Total	$3,639.87

GARLING
CONSTRUCTION, INC.

General Contractors

1120 11th Street ● Belle Plaine, IA 52208 ● Phone: (319) 444-3409 319-444-3409 ● Fax: (319) 444-2437 319-444-2437

COR #. 0022

CITY OF MARSHALLTOWN
24 N CENTER STREET
MARSHALLTOWN, IA 50158

Date Thursday, March 31, 2022

Project: Marshalltown Hangar Improvements
Project #: **54138** **cc: Superintendent**

1 3/4' Mount kits for auto operator buttons in lieu of base bid boxes

#	Description	Type	Qty	Rate	Expense Amount	Mark Up	Cost
00022	Door Hardware	Material Expense			864.000	15.0000	$993.60
00022	Supervision	Labor Expense			75.000	15.0000	$86.25
00022	Project Manager	Labor Expense			85.000	15.0000	$97.75
00022	Bond 2%	Other Expense			23.550	0.0000	$23.55

PROPOSAL SUMMARY

Material Expense	$993.60
Labor Expense	$184.00
Other Expense	$23.55
Proposal Total	**$1,201.15**

PLEASE REVIEW AND SIGN BELOW FOR INCLUSION IN THE NEXT OWNER CHANGE ORDER

Architect: x ______________________ **Date:** ______________

Owner: x ______________________ **Date:** ______________
CITY OF MARSHALLTOWN

PM: x ______________________ **Date:** **3-31-22**
Douglas R Mertens, Project Manager

COR 000 - 1 3/4" Mount Kits for Auto Operator Buttons in lieu of base bid boxes

AS OF: 3/31/2022

54138

PHASE	DESCRIPTION	QT	Unit	Unit Cost	QT	Unit	Unit Cost	EQUIP	MATERIAL	LABOR		SUB	OTHER	TOTALS	
										HRS	$				
080-502	Door Hardware	6	ea	144.00	1	ls			864.00	0.00	0.00			864.00	
010-050	Supervisor-Admin				1	hr	75.00		0.00	1.00	75.00			75.00	
010-020	PM-Admin				1	hr	85.00		0.00	1.00	85.00			85.00	
	PHASE TOTAL														1,024.00
	JOB TOTAL							0.00	864.00	2.00	160.00	0.00	0.00		1,024.00

NET CHANGE	1,024.00
Sub Mark up 10%	0.00
Mark up 15% on self performed	153.60
Subtotal Change	1,177.60
Bond 2%	23.55
Total	$1,201.15

GARLING
CONSTRUCTION, INC.

General Contractors

1120 11th Street ● Belle Plaine, IA 52208 ● Phone: (319) 444-3409 319-444-3409 ● Fax: (319) 444-2437 319-444-2437

COR #. **0023**

CITY OF MARSHALLTOWN
24 N CENTER STREET
MARSHALLTOWN, IA 50158

Date Friday, April 22, 2022

Project: Marshalltown Hangar Improvements
Project #: **54138**

Black rubber mulch in lieu of river rock, credit 11.18 perimeter edging/river rock and use black rubber mulch.

#	Description	Type	Qty	Rate	Expense Amount	Mark Up	Cost
00023	Rubber mulch	Subcontractor Exp			3000.000	10.0000	$3,300.00
00023	Supervision-admin	Labor Expense		0.000	150.000	15.0000	$172.50
00023	Project manager	Labor Expense		0.000	85.000	15.0000	$97.75
00023	Bond 2%	Other Expense		0.000	71.410	0.0000	$71.41

PROPOSAL SUMMARY

Subcontractor Expense	$3,300.00
Labor Expense	$270.25
Other Expense	$71.41
Proposal Total	**$3,641.66**

✍ **PLEASE REVIEW AND SIGN BELOW FOR INCLUSION IN THE NEXT OWNER CHANGE ORDER** ✍

Architect: x ______________________ **Date:** ______________

Owner: x ______________________ **Date:** ______________
CITY OF MARSHALLTOWN

PM: x Doug R Mert ______________________ **Date:** 8-22-22
Douglas R Mertens, Project Manager

COR 023 - black rubber mulch in lieu of river rock, credit 11.18 perimeter edging/river rock and use black rubber mulch. AS OF: 4/21/2022

54138

PHASE	DESCRIPTION	QT	Unit	Unit Cost	QT	Unit	Unit Cost	EQUIP	MATERIAL	LABOR HRS	LABOR $	SUB	OTHER	TOTALS	
020-063	Dirt to Turf - Black Rubber Mulch in lieu of Rrock	1	sub		1	ls			0.00	0.00	0.00	3,000.00		3,000.00	
010-050	Supervisor-Admin				2	hr	75.00		0.00	2.00	150.00			150.00	
010-020	PM-Admin				1	hr	85.00		0.00	1.00	85.00			85.00	
	PHASE TOTAL														3,235.00
	JOB TOTAL							0.00	0.00	3.00	235.00	3,000.00	0.00		3,235.00

NET CHANGE	3,235.00
Sub Mark up 10%	300.00
Mark up 15% on self performed	35.25
Subtotal Change	3,570.25
Bond 2%	71.41
Total	$3,641.66

Dirt to Turf

125 W. Merle Hibbs Blvd 307

Marshalltown, IA 50158

Bryan: cell 641.750.5308

email bryan.dirttoturf@gmail.com

Steph: cell 641.481.0120

email steph.dirttoturf@gmail.com

Fax: 641.484.2243

Change Order Request

Marshalltown Hanger Improvements

Deduct the 11.18 Perimeter Landscaping Edging/River Rock -$3000.00

Add in Black Rubber Mulch 200sy at $30.00sy = $6000.00

-$ 3,000.00
+$ 6,000.00
+$ 3,000.00 Add

Project: Hangar, Terminal and Site Improvements	Change Order # 8_City Mod
AIP No. 3-19-0058-017-2020, DOT No. 22652, 21627, 21653	CGA PN: 4482.06
Owner: City of Marshalltown	Contract Date: August 27, 2020
Contractor: Garling Construction, Inc.	Contract Amount: $2,716,167.50

List below or on a separate sheet each change proposed in this order describing briefly and giving reasons for the changes. Attach copy of supplemental agreement covering any contract amendment.

PROPOSED CHANGES	Amount Increase or Decrease
During site utility installation, a conflict between storm sewer pipe serving downspouts and conduit was discovered. The adjustment will be shown on the record drawings. The cost to adjust work already completed is reflected in this change. (COR-016) • Add Item No. BP2-CO8-1, Raise Storm Drain 1LS @ $3,103.10/LS…………	+$3,103.10
A structural steel adjustment was made to secure the IMP during the course of construction. The contractor has requested this price adjustment to account for the changes as a result of inaccurate and incomplete information being shown on the design plans. (COR-017) • Add Item No. BP2-CO8-2, Bent Plate at Canopy 1LS @ $3,891.61/LS…………	+$3,891.61
A surge protection device was added to meet the same protection levels specified in the vault project. The cost to add the device is reflected in this change. (COR-019) • Add Item No. BP2-CO8-3, Surge Protection Device 1LS @ $4,399.13/LS…………	+$4,399.13
A change in auto operator button locations required a change of mounting kits. The buttons were made smaller in order to be located more conveniently. (COR-022) • Add Item No. BP2-CO8-4, 1 ¾" Mount Kits 1LS @ $1,201.15/LS…………	+$1,201.15
Owner requested a change in landscaping material due to proximity of windows and parking and concern for a mower picking up a rock and damaging the adjacent windows. This change deducts the rock landscaping material and adds rubber mulch. (COR-023) • Add Item No. BP2-CO8-5, Rubber Mulch Perimeter Landscaping 200SY @ $33.21/SY…………	+$6,642.00
• Deduct Item No. BP2-11.18, Perimeter Landscaping 200SY @ $15.00/SY…………	-$3,000.00
~~The mechanical contractor required additional product information for an exhaust system required due to the hangar being classified as a hazardous space. The contractor has requested this price adjustment to account for the changes. 1LS @ $4,717.13/LS~~ (COR-018; City waiting on additional information from CGA. CGA has contested that the plans did not show adequate information on the specifications of this system for several months and then it showed up on this draft change order.)	
The manufacturer's standard flashing detail did not adequately seal and drain the top of the concrete knee wall on the hangar's southeast face. This change covers the removal and replacement of the standard flashing with flashing that will extend to the edge of the knee wall for drainage. (COR-020) • Add Item No. BP1-CO8-1, Knee Wall Flashing 1LS @ $3,639.87/LS…………	+$3,639.87

PROPOSED CHANGES	Amount Increase or Decrease
Adjust the quantity of the following items to reflect the difference from estimated bid quantities to actual as constructed quantities.	
• Deduct Item No. BP1-3, Engineers Field Office 1 MONTH @ $350.00/MONTH	-$350.00
• Deduct Item No. BP1-5, Modified Subbase, 8” - Hangar 150 SY @ $20.00/SY	-$3,000.00
• Deduct Item No. BP1-6, PCC Paving, 9” – Hangar Floor 16.8 SY @ $88.00/SY	-$1,478.40
• Deduct Item No. BP1-A4-13, Cement Treated Subgrade Prep, 12” Hangar 16.7 SY @ $8.75/SY	-$146.13
• Deduct Item No. BP1-A4-14, Cement 20.5 TON @ $185.00/TON	-$3,792.50
• Deduct Item No. BP2-2.09, Subbase, Modified, 6” - Terminal 26.2 SY @ $17.00/SY	-$445.40
• Deduct Item No. BP2-11.02, PCC Paving, 4” Terminal Floor 12.4 SY @ $54.00/SY	-$669.60
• Deduct Item No. BP2-2.10, Subbase, Modified, 8” - Approach 117.2 SY @ $14.00/SY	-$1,640.80
• Deduct Item No. BP2-2.11, Removal and Replacement of Unsuitable Material 250 CY @ $80.00/CY	-$20,000.00
• Deduct Item No. BP2-4.01, Sanitary Sewer Gravity Main, Trenched, “ PVC, SDR-26 7.2 LF @ $65.00/LF	-$468.00
• Deduct Item No. BP2-4.02, 6” PVC Sanitary Sewer Service, Trenched, Temporary 10 LF @ $75.00/LF	-$750.00
• Add Item No. BP2-4.03, Sanitary Sewer Abandonment, Fill and Plug 2 LF @ $25.00/LF	$50.00
• Add Item No. BP2-4.04, Removal of Sanitary Sewer, 8” CIP 44 LF @ $25.00/LF	$1,100
• Add Item No. BP2-4.06, Storm Sewer Trenched, 8” PVC 30.6 LF @ $92.00/LF	$2,815.20
• Deduct Item No. BP2-4.07, Storm Sewer Trenched, 10” PVC 77 LF @ $47.00/LF	-$3,619.00
• Add Item No. BP2-4.10, Removal of Storm Sewer, 12” RCP 10 LF @ $35.00/LF	$350.00
• Deduct Item No. BP2-4.12, Sanitary Sewer Service, Trenched, 4” PVC 11 LF @ $60.00/LF	-$660.00
• Deduct Item No. BP2-5.01, Water Main, Trenched, PVC, 6” 5 LF @ $75.00/LF	-$375.00
• Deduct Item No. BP2-5.04, Removal of Pipe, Existing Water Main 100 LF @ $35.00/LF	-$3,500.00
• Add Item No. BP2-6.05, Remove, Storm Sewer, Manhole or Intake 1 EA @ $650.00/EA	$650.00
• Deduct Item No. BP2-6.06, Remove, Manhole, Sanitary Sewer 1 EA @ $2,000.00/EA	-$2,000.00
• Deduct Item No. BP2-7.02, PCC Paving, 9” Approach 37 SY @ $60.00/SY	-$2,220.00
• Deduct Item No. BP2-11.04, Propane Service Line, Copper, Including Trenching and Backfill 30 LF @ $12.00/LF	-$360.00
• Deduct Item No. BP2-A4-2.13, Cement Treated Subgrade Prep, 12” - Terminal 7.7 SY @ $11.50/SY	-$88.55
• Deduct Item No. BP2-A4-2.14, Cement Treated Subgrade Prep, 12” - Approach 117.5 SY @ $16.00/SY	-$1,880.00

PROPOSED CHANGES	Amount Increase or Decrease
Adjust the quantity of the following items due to site conditions increasing or decreasing these bid items.	
• Deduct Item No. BP2-A4-2.16, Cement - Terminal 7.4 TON @ $190.00/ TON	-$1,406.00
• Deduct Item No. BP2-A4-2.17, Cement - Approach 12.1 TON @ $190.00/ TON	-$2,299.00
• Deduct Item No. BP2-A5-2.12, Cement Treated Subgrade Prep, 12" - Parking 58.4 SY @ $10.50/SY	-$613.20
• Deduct Item No. BP2-A5-2.15, Cement - Parking 7.8 TON @ $190.00/TON	-$1,482.00
Due to damage from construction, a monitoring cable was not functional during a state mandated inspection. The reinspection fee shall be reimbursed as follows.	
• Deduct Item No. BP2-CO8-6, Petroleum Leak Detector Extra Trip 1 LS @ $545.80/LS	-$545.80
~~Building occupancy date extended to June 30, 2022 from last revision of February 28, 2022. This additional extension is due to conditions similar to the previous delays. All parties including the engineer, the architect, the contractor, vendors, and the city have continued to experience staffing changes, labor shortages, and supply chain issues.~~ City disagrees and is waiting on additional information from CGA; City is unwilling to accept a 122-day extension without responsibility being taken for liquidated damages. At the specified liquidated damages of $250/ calendar day, this equates to $30,500. There have been significant, on-going, and continuing performance and responsiveness issues with CGA's work that have resulted in additional delays to the Contractor. We also feel there may be some liability in this time extension that falls on the Contractor. There are and have been additional time and costs to the city as a result of this. City staff will not be recommending to City Council that these liquidated damages are not pursued.	
The City has made changes shown in red to this draft Change Order to recommend approval to City Council in order to not further delay the Contractor's progress while the City continues to wait on CGA.	
Net Change This Order (+ or -)	- $ 28,947.32
Net Changes Previous Orders:	+ $ 42,241.58
Total Net Changes to Date:	+ $ 13,294.26

Contract Completion Date	Days Increased	Days Decreased	Revised Completion Date
02/28/22			n/a

If and when approved, I hereby accept this order both as to work to be performed and prices on which payment shall be based.

Contractor: Garling Construction, Inc.			Date:
By:		Title:	
Recommended	By:	Title:	Date:
Approved	By:	Title:	Date:

2022-140

RESOLUTION ALLOWING OPEN CONTAINERS ON PUBLIC WAYS FOR A NEIGHBORHOOD BLOCK PARTY

WHEREAS, the City of Marshalltown Code of Ordinances 130.030(1) states that "it shall be unlawful for any person to possess an open or unsealed bottle, can, jar or other receptacle containing an alcoholic beverage on any public sidewalk, street, alley or parking lot, or within a motor vehicle; and

WHEREAS, Section 130.030(2) grants the City Council the power to grant exceptions to Section 130.030(B) for special events and activities; and

WHEREAS, Les Davis has requested the ability to have a neighborhood block party in the 300 block of North 8th Street from Jerome to Summit Street on Saturday, June 4, 2022, and be able to bring your own alcoholic beverages in the barricaded area from 3:30 pm to 08:00 pm; and

WHEREAS, staff has reviewed the request and recommend approval of the special event exception for this neighborhood block party;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, that the Neighborhood Block Party in the 300 block of North 8th Street from Jerome to Summit Street on Saturday, June 4, 2022, from 3:30 pm to 08:00 pm is granted an exemption to allow for open containers in a public way.

Passed this 23rd day of May 2022 and signed this _____ day of May 2022.

CITY OF MARSHALLTOWN, IOWA

____
Joel T.S. Greer, Mayor

ATTEST:

____
Alicia Hunter, City Clerk

Welcome to the city of MARSHALLTOWN

Form Center

My Forms

Special Events Application

Save Progress

Governor's Proclamation on Gatherings

All gathering organizers or hosts are strongly encouraged to take reasonable measures under the circumstances to ensure the health of participants and members of the public, including social distancing practices, increased hygiene practices, and other public health measures to reduce the risk of transmission of COVID-19 consistent with guidance issued by the Iowa Department of Public Health. (Issued 4/2/21)

Event planning assistance

☐ I could use planning assistance from the Marshalltown Chamber of Commerce to help with big or small ideas or details

Click here for links to more information

Do you need to rent a park shelter?

☐

Please rent park shelters separately.

Start Date

mm/dd/yyyy
06-04-2022

End Date

mm/dd/yyyy
← SAME

Event Start and End Times

hh:mm am/pm — hh:mm am/pm
4:00 PM — 7:00 PM

Activity Name

NORTHWEST NEIGHBORHOOD BLOCK PARTY

Describe event, add multiple dates and times here

BLOCK PARTY FOR 3 HOURS - SEE ABOVE TIME

Help

Desired event location

Type of Event

- [ ] Event will be held in the park or uses a trail
- [ ] 5k / fun run
- [x] Neighborhood block party
- [ ] Community-wide event

Park location request, if requesting a park

– Select One –

Using the drop down box, please select your park location.

Park Amenities

Park Amenities

Upload event summary, if you have one

Choose File No file chosen

Upload google map of area

Choose File No file chosen

Upload certificate of insurance holding the City of Marshalltown harmless. Not generally required for small events or local gatherings.

Choose File No file chosen

Sponsoring Organization

NORTHWEST NEIGHBORHD

Type of Organization

- ( ) Profit
- ( ) Non-Profit
- (x) Individual

Contact Name

LES DAVIS

Contact Phone

Email

Special Events Trailer

Effective 7/1/21 the City of Marshalltown is utilizing a Special Events Trailer when barricades, cones, and channelizers are requested for use. There is a required fee of $150 for the delivery and pickup of the stocked trailer. For a fee of $300 barricades and cones can be delivered and picked up from specific locations. Keys for the trailer will be provided to the organizer prior to the event. All equipment must be returned as provided.

Are you requesting street closure?*

- (x) Yes
- ( ) No

Will you need barricades?

- (x) Yes
- ( ) No

Do you need...

- [ ] parking cones
- [ ] channelizers

Barricade Begin and End Time

hh:mm am/pm — hh:mm am/pm

3:30 PM 8:00 PM

Enter number of barricades, cones, and channelizers needed:

Required Fee

- [ ] $150 for delivery and pickup of trailer with equipment
- [ ] $300 for specific site delivery and pickup of equipment

Attach Sketch Showing Desired Traffic Control

Choose File No file chosen

I CAN PICK-UP THE BARRICADES AND RETURN THEM.

Help

Barricade layout instructions

Barricade Layout (PDF)

When a street is closed, traffic patterns should be the main consideration in determining barricade placement to avoid creating a dead-end trap by placing barricades at the end of the block. A barricade should be placed at the entrance of the block in the inbound lane so drivers have notice of the street being closed. Alleys shall not be considered outlets for through traffic. The single barricade at the entry to the closed block still allows vehicles to exit the block or drive around the barricade to enter for the purpose of parking. Following this guideline lessens the need for police or volunteer traffic control and avoids frustration to the public in either coming to the event or traveling through the area.

Will the event allow consumption of beer, wine, or other alcoholic beverages?*

- [x] Yes
- [ ] No

Please refer to the best practice guides on the Special Events Page

City areas allowing alcohol consumption with approval:

- [x] City street, alley, or sidewalk
- [ ] Riverview Park
- [ ] West End Park

Select the area for requesting alcoholic beverages. If the park isn't listed, alcoholic beverages may not be consumed in that park.

How will alcoholic beverages be served?

- [ ] Beer or wine coolers will be sold
- [x] Bring your own*
- [ ] Alcohol will be included with gate fee or in ticket price*
- [ ] Catered event. Caterer serving alcohol and has their own license

*It is not lawful to bring your own bottle or to include the cost of the alcohol in the ticket price.

Additional alcohol beverage comments or questions:

WE MONITOR ALCOHOL CONSUMPTION. MOST PEOPLE WALK. WE STRIVE TO HAVE A SAFE EVENT.

The city usually requires two officers to be present at events allowing consumption of alcoholic beverages.

The minimum fee is $220 for two officers, billed for two hours. If officers are needed for more than two hours, the rate is $55 per hour per officer, or $110 per hour.

Alcohol permission. Questions? Contact the city clerk.

A Council Resolution is required to allow consumption of alcohol on public property, which includes beer gardens and street parties. A valid liquor license is required to serve or sell alcohol to the public. Alcohol licenses generally require 30-45 days to be approved, depending on the council meeting schedule.

Other considerations....

Inflatables

Inflatables are not provided by the city and if hired, operator must submit certificate of insurance holding the CIty of Marshalltown harmless.

Electricity

Please provide your own generator. Contact the Fire Department for safety regulations.

Food Vendors

Food Vendors are required to have Iowa State Food Licenses. A city permit is NOT required when selling with an approved Special Event. Food trucks must be inspected by the Fire Department to ensure fire code compliance.

Help

Park items available for rent

- [ ] picnic tables (max 6) $20 each
- [ ] 55 gallon trash barrels (max 40) $5 each
- [ ] bleachers (max 2) $75 each

Please contact Park & Recreation to reserve these items for rental. Events must supply their own trash liners and provide trash removal.

Other needs?

N/A

Agreement:

The applicant hereby states that he/she is authorized to represent the above named organization and agrees to accept responsibility for payment of repair of any damages to public or private property that may be incurred due to the applicant's activities under this permit. ~~Any amount the permit fee is in excess of the damage cost shall be refunded to the applicant.~~ The applicant also agrees that the regulations stated herewith shall govern activities under this permit.

Dogs are prohibited at most public events and event sponsors are responsible for noting on all advertising that the event is a dog-free event if attendance is expected to exceed 100 persons. THIS HAS BEEN DONE, EVEN THOUGH WE EXPECT FEWER THAN 100 PEOPLE

If permit requirements are not met, including advertisement of a dog-free event, the deposit will not be returned.

Applicant's E-Signature

[illegible signature]

Date

mm/dd/yyyy

05-19-2022

Regulations

Regulations for Activities Requiring Use of Public Property (PDF)

Permit Details Map

Public Use Permit Details Map (PDF)

Letter to Holders

Letter to Public Use Permit Holders (PDF)

Dog Ordinance Compliant Advertising Language:

"No Dogs Allowed at This Event by Order of the City of Marshalltown"

Resolution

Resolution Amending Resolution 2008-040 and Further Designating Public Events at Which Dogs Are Prohibited (PDF)

Ordinance

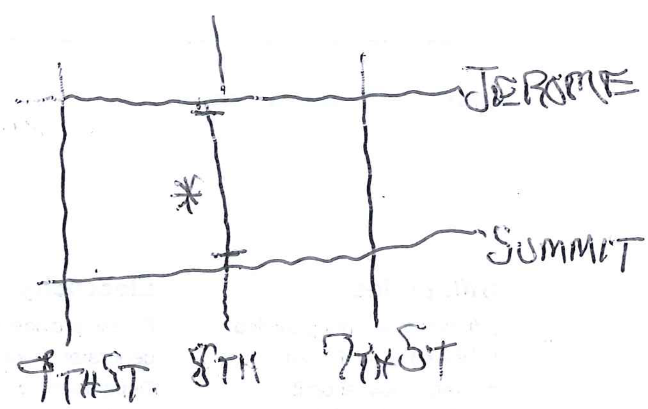
Ordinance Relating to the Prohibition of Dogs at Public Events (PDF)

- [x] Receive an email copy of this form.

Email address I MADE A HARD COPY

This field is not part of the form submission.

Submit | Submit and Print



* indicates a required field

Help

2022-141

RESOLUTION TO AMEND THE POLICY AND PROCEDURES FOR PERSONALLY IDENTIFIABLE INFORMATION AND PROTECTED PERSONALLY IDENTIFIABLE INFORMATION FOR THE CITY OF MARSHALLTOWN

WHEREAS, the City of Marshalltown, Iowa created a policy and procedures for personally identifiable information and protected personally identifiable information May 26, 2020 in order to protect employees, customers, vendors, contractors, volunteers, etc. and to comply with the Uniform Grant Guidance in Title 2 Code of Federal Regulations (CFR) Grants and Agreements and Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; and

WHEREAS, the updated policy now indicates that if a City-owned electronic device is lost, it should be reported to the City's Information Technology Contractor immediately after discovery; and

WHEREAS, the updated policy outlines record disposal procedures in more detail; and

WHEREAS the council finds that adopting this policy is in the best interest of the City of Marshalltown, Iowa.

THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA: to update the Policy and Procedures for Personally Identifiable Information and Protected Personally Identifiable Information.

Passed this 23rd day of May 2022, and signed this _____ day of May 2022.

CITY OF MARSHALLTOWN, IOWA

____
Joel Greer, Mayor

ATTEST:

____
Alicia Hunter, City Clerk

MARSHALLTOWN
IOWA

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

TO: Mayor Greer and City Council
FROM: Diana Steiner, Finance Director
DATE: 5/18/2022
RE: Policy Revision

Policy Issue: Council is required to approve amendments to city policies.

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action: Goal 3, Objective 1: Review policies, procedures and ordinances for updates.

Recommendation: Staff recommend updating the Policy and Procedures for Personally Identifiable Information and Protected Personally Identifiable Information

Budget Impact: N/A

Description/Background: The original policy was approved in May 2020 to comply with FEMA requirements. Recently, a CyberSecurity evaluation was performed by our insurance company and from those recommendations the City wanted to address in more detail what should be done if a City-owned electronic device is lost and how to dispose of personally identifiable information. The new language added is highlighted in the policy.

Staff that have access to personally identifiable information will be required to acknowledge receipt and understanding of this policy.

CITY OF MARSHALLTOWN, IOWA

POLICY AND PROCEDURES FOR PERSONALLY IDENTIFABLE INFORMATION AND PROTECTED PERSONALLY IDENTIFIABLE INFORMATION

Original Publication: May 26, 2020
Revised: May 23, 2022

Council Resolution: 2022- ____

In compliance with Uniform Grant Guidance in Title 2 Code of Federal Regulation (C.F.R.) Grants and Agreements, Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, it is the policy of the City of Marshalltown, Iowa to protect Personally Identifiable Information (PII) of employees, customers, vendors, contractors, volunteers, etc. The electronic restrictions and safeguards outlined in 2 C.F.R. 200.79 Personally Identifiable Information, and 200.82 Protected Personally Identifiable Information (PPII), along with 2 C.F.R 200.303 Internal Controls, this policy provides guidance for employees, volunteers, agents, etc. with access to PII and PPII.

Personally Identifiable Information (2 C.F.R. 200.79) is any information pertaining to an individual that can be used to distinguish or trace a person's identity. Some information that is considered PII is available in public sources such as telephone books, public websites, etc. This type of information is considered to be Public PII and includes:

1. First and Last name
2. Address
3. Work telephone number
4. Work e-mail address
5. Home telephone number
6. General educational credentials
7. Photos and video

The definition of PII is not anchored to any single category of information or technology. Rather, it requires a case-by-case assessment of the specific risk that an individual can be identified. Non-PII can become PII whenever additional information is made publicly available, in any medium and from any source, that, when combined with other available information, could be used to identify an individual.

Protected PII (2 C.F.R. 200.82) means an individual's first name or first initial and last name in combination with any one or more of types of information, including, but not limited to:

1. Social security number
2. Username and password
3. Passport number
4. Credit card number
5. Clearances
6. Banking information
7. Biometrics
8. Data and place of birth
9. Mother's maiden name
10. Criminal, medical and financial records
11. Educational transcripts
12. Photos and video including any of the above

This does not include PII that is required by law, statute, or regulation to be disclosed, such as a law enforcement or court order right to know.

Internal controls (2 C.F.R. 200.303)

The non-Federal entity must:

(e) Take reasonable measures to safeguard protected personally identifiable information and other information the Federal awarding agency or pass-through entity designates as sensitive or the non-Federal entity considers sensitive consistent with applicable Federal, state, local, and tribal laws regarding privacy and obligations of confidentiality.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75883, Dec. 19, 2014]

Procedures

Guidelines on how to maintain and discard PII. All electronic files that contain Protected PII will reside within a protected information system location. All physical files that contain Protected PII will reside within a locked/secured/monitored location when not being actively viewed or modified. Protected PII is not to be downloaded to personally owned employee workstations or mobile devices (such as laptops, personal digital assistants, mobile phones, tablets or removable media). PII will also not be sent through any form of insecure electronic communication e.g. e-mail or instant messaging systems. Significant security risks emerge when PII is transferred from a secure location to a less secure location or is disposed of improperly. When disposing of PII the physical or electronic file should be shredded or securely deleted.

Incident Reporting

The City Administrator and City Finance Director must be informed of a real or suspected disclosure or breach of Protected PII data within 24 hours after discovery. Examples: misplacing a paper report containing PII, loss of a laptop, mobile device, or removable media containing PII, accidental email of PII, possible virus, or malware infection or a computer containing PII.

Audits

Periodic audits of organization owned equipment and physical locations may be performed to ensure that protected PII is stored in approved information systems or locations. The purpose of the audit is to ensure compliance with this policy and to provide information necessary to continuously improve practices.

Enforcement

Anyone found to be in violation of this policy may be subject to disciplinary action as deemed appropriate based on the facts and circumstances giving rise to the violation.

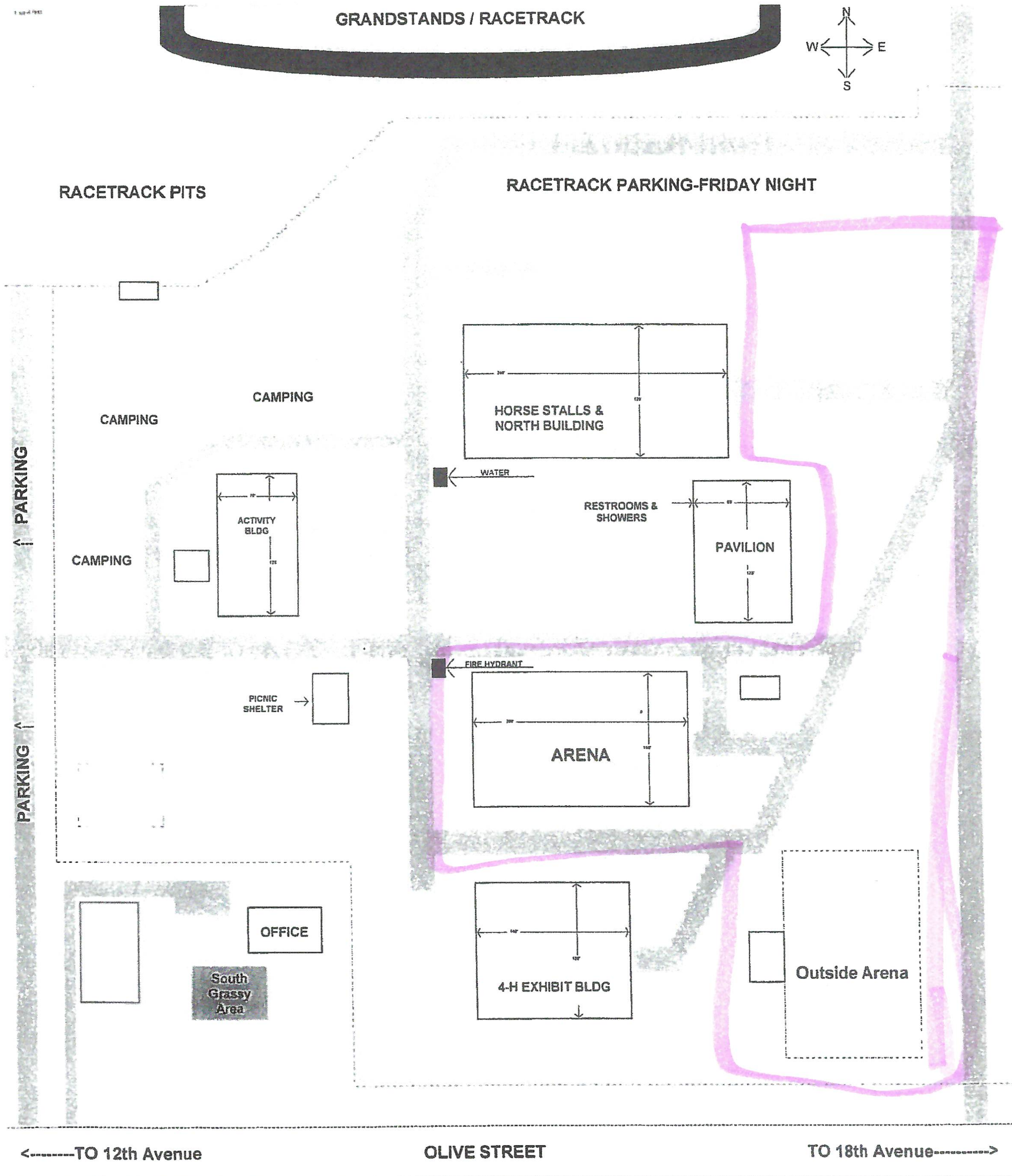
Records Disposal

Records containing personal data are to be disposed of so as to prevent inadvertent compromise of data and will use a disposal method that will render all personal data unrecognizable and beyond reconstruction. Subject to record retention requirements, documents containing confidential information or restricted release information must be shredded, torn, or cut into pieces such that the information is no longer recognizable prior to it being placed in trash or recycling bins. Likewise electronic storage media (for example, diskettes, compact disks, tapes, disk drives, flash drives, etc.) containing confidential information or restricted release information must be completely erased, reformatted, or destroyed prior to being discarded or placed in trash bins. (The City's IT Contractor will collect, erase and collect a certificate of destruction for each piece of electronic storage media equipment).

Acknowledgement:

I acknowledge that I have received a copy of the Personally Identifiable Information and Protected Personally Identifiable Information. I understand that I am responsible for reading and abiding by this policy. I also understand that the purpose of this policy is to inform me of the City's policy and procedure, and it is not a contract of employment. I understand that the City of Marshalltown has the right to change any provision of this policy at any time through a Council resolution and that I will be bound by such changes.

Signature Full Name (please print) Date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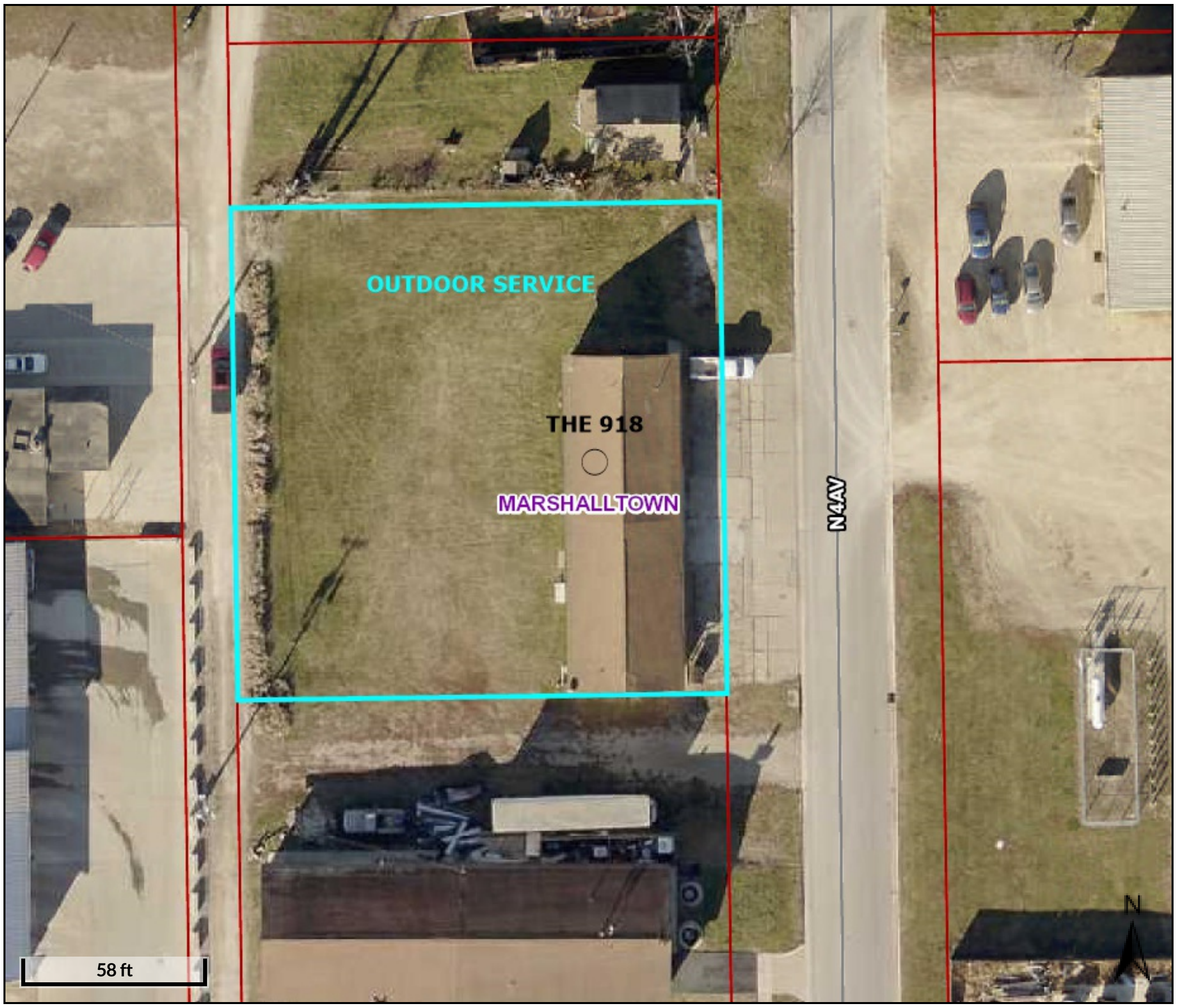
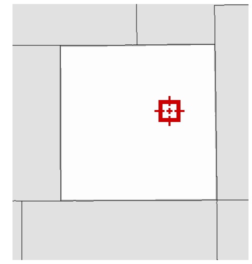
HORSE STALLS &
NORTH BUILDING
WATER
ACTIVITY
BLDG
RESTROOMS &
SHOWERS
PAVILION
FIRE HYDRANT
PICNIC
SHELTER
ARENA
OFFICE
South
Grassy
Area
4-H EXHIBIT BLDG
Outside Arena
<--------TO 12th Avenue
OLIVE STREET
TO 18th Avenue---------->

Beacon™ Marshall County, IA



Overview



Legend

- Parcels
- Corporate Limits
- Roads

Major Highways

- U.S. Hwy 30
- Hwy 330
- State Paved

Parcel ID	8418-26-227-030	**Alternate ID**	n/a	**Owner Address**	JACOBSON, ROBERT C 703 MARION ST MARSHALLTOWN, IA 50158
Sec/Twp/Rng	--	**Class**	COMMERCIAL		
Property Address	918 N 4TH AVE MARSHALLTOWN	**Acreage**	n/a		

Last 2 Sales

Date	**Price**	**Reason**	**Q**
10/4/2018	$50000	Normal	Q
8/20/2018	0	Foreclosures,forfeitures,Sheriff and Tax Sales or transfers arising from default	U

District	640228-Mtown City/Mtown/Mtown
Brief Tax Description	LOTS 43-45
	(Note: Not to be used on legal documents)

Date created: 5/18/2022
Last Data Uploaded: 5/18/2022 7:16:10 AM

Developed by Schneider GEOSPATIAL

RESOLUTION ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE STATE STREET EXTENSION PROJECT #STR21004 IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF $6,062,985.50

WHEREAS, notice to bidders has been duly given as required by law publication in the Marshalltown Times-Republican for the State Street Extension Project, in the City of Marshalltown, as described in the plans and specifications therefore, and

WHEREAS, there has been filed with the City Clerk in response to the published notice to the bidders referred to above, certain proposals for the construction of the above designated improvement with the required certified checks or bid bond accompanying each proposal from the following bidders, to-wit:

Name and Address of Bidders	Amount of Bid
Con-Struct, Inc	$6,062,985.50
AllStar Concrete	$7,712,947.11

After consideration of all bids filed, there was determined by the Council that the bid of Con-Struct is the best and lowest responsible bid for the public improvement as is herein outlined.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the bid of Con-Struct and the same is hereby accepted for the construction of the improvement as described in the plans and specifications therefore, as previously ordered by the Council, and that the contract for the construction of same is now awarded to said contractor in the total amount Six Million Sixty-Two Thousand Nine Hundred and Eighty-Five and .50/100 ($6,062,985.50) Dollars.

Section 2. Pursuant to Iowa Code section 26.10, the City Council authorizes the Public Works Director to retain the bid security furnished by the successful bidder until the approved contract form has been executed, a bond has been filed by the bidder guaranteeing the performance of the contract, and to approve the properly executed contract and bond. Checks or bidder's bonds of unsuccessful bidders shall be returned to the bidders as soon as the successful bidder is determined or within thirty days, whichever is sooner.

Section 3. The final settlement upon the contract, as referred to herein with said contractor, shall be upon the basis of the unit prices as are set forth in the bid of said contractor and for the actual quantities for each item of materials furnished or work performed in the construction of this public improvement. The said contract is subject to all of the conditions as are contained in the resolution ordering construction of this improvement, the notice to bidders as published, the terms of the bidders written proposal, the plans and specifications as are provided therefore, all of which are made a part of this resolution and the said bidders contract by reference as though the same were set out herein verbatim and in specific detail.

Section 4. This resolution as now adopted shall be in full force and binding effect upon the City of Marshalltown, Iowa, upon the final approval of the completed contract with the successful bidder and the approval of the contractor's surety bond by resolution of this Council.

Passed this 23rd day of May 2022, and signed this _____ day of May 2022.

CITY OF MARSHALLTOWN, IOWA

____

Joel T.S. Greer, Mayor

ATTEST:

____

Alicia Hunter, City Clerk

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

MARSHALLTOWN
IOWA

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: May 23, 2022
RE: State Street Reconstruction (STR 21-004)

Policy Issue: City purchasing policy requires horizontal infrastructure projects to go through a competitive bidding process with City Council approval.

☒ Goal 1: Expand and improve development	☐ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action: Objective 1 – Support the Marshalltown Central Business District and development in Downtown – Complete the State Street Reconstruction Project

Recommendation: Staff recommends accepting the base bid and awarding the STR 21-004, State Street Reconstruction project to Con-Struct, Inc in the amount of $6,062,985.50.

Budget Impact: This project is planned to be funded through a combination of Bond, ARPA, Sanitary Sewer, Donation, and Marshalltown Water Works Funding. The bid price came in above estimated and budgeted, so City Staff are proposing the following funding source/amount adjustments:

Construction Costs:

Construction	$ 6,062,985.50	*Con-Struct, Inc.*
	$ 6,062,985.50 TOTAL	

Funding Sources

	Previous Planned Budget	**Proposed Funding**
21 GO Bond	$ 2,575,918.00	$ 2,575,918.00
ARPA Funds	$ 2,000,000.00	$ 2,461,741.00
Sanitary Sewer Enterprise Fund	$ 740,000.00	$ 523,900.00
MWW	$ 500,000.00	$ 500,000.00
Storm Water Enterprise Fund	$ 77,236.00	-
Class of 69 Donation	$ 40,000.00	$ 40,000.00
Total Funding	$ 5,933,154.00	**$ 6,101,559.00**

This proposed funding scenario would provide $ 38,573.50 in funding to have on hand for use in construction contingency.

Explanation of changes in proposed funding:

ARPA Funds:

i. Currently we have $ 211,741.00 unobligated that we are proposing to allocate towards this project

ii. The awarded Edgewood Street Extension project bid came in under estimated, in large part to the storm water ponds which ARPA funds had been designated for. We are proposing to reallocate $ 250,000.00 of ARPA funds from the Edgewood Street Extension Project to the State Street Reconstruction project.

This would reduce the current Edgewood project funding exceeding current construction project by $ 323,700 down $ 250,000 to $73,700.

Sanitary Sewer Enterprise Funds:

i. Original budget estimates were prepared from a preliminary design and cost estimate prepared during design. During design, a 2-foot buffer of pavement was added between the east bound lane of traffic and the parallel parking area. This change shifted the street centerline enough that less sanitary sewer manhole work was needed. A review of the bid tab split down by utility items came to:

Sanitary Sewer	$523,900
Storm Sewer	$512,905
Water	$552,582

We are proposing to reduce the funding from the sanitary sewer enterprise fund to match the sanitary sewer bid items.

Storm Water Enterprise Funds:

i. Due to enterprise fund balance and other projects where storm water funds were used coming in over budget, we are proposing utilizing ARPA funds to cover storm water components on this project.

Description/Background: The State Street Reconstruction Project was identified through the 2019 Downtown Master Plan and 2021 Downtown Implementation Plan. The project is to provide for complete reconstruction of State Street from N 3rd St to N 3rd Ave and pavement marking modifications from N 3rd Ave to N 5th Ave. The street section will include one east bound vehicular traffic lane, one west bound vehicular traffic lane, and one parallel parking lane on the south side of the traveled way. In addition to pavement reconstruction, significant public utility work and replacement is being completed for water, sanitary sewer, and storm sewer; a raised cycle track will be installed on the north side of State Street; and improved pedestrian access and safety through new sidewalks and intersection bump outs will be installed.

Design Engineering for this project was performed by Bolton & Menk. Construction was originally estimated to cost $ 5,715,546.50 for the base bid prior to addendums issued during construction. Three addendums were issued during the bid process.

We opened 2 valid bids on May 17th as summarized below:

		Base Bid		Alternate A Bid
Engineer's Estimate (w Adndm)	$	5,753,369.50	$	8,888.00
Con-Struct, Inc.	$	**6,062,985.50**	$	366,912.00
All Star Concrete	$	7,712,947.11	$	127,774.00

We are not recommending award of the Alternate A Bid, which provided temporary water service to minimize shut down times. We are recommending the Base Bid only.

In addition to the items included in this construction bid, additional project components include site furnishings, a structural/artistic monument, and street signs. Grant funds have been applied for in relation to site furnishings and monument.

Due to the supply chain issues, the exact start of construction will be dependent on material delays and the Contractor's schedule. We have staged the project to limit construction to two construction seasons. If work begins in 2022, the substantial completion date is August 25th 2023. If work begins in 2023, the substantial completion date is August 31st, 2024. The project requires traffic and pavement to be opened over the winter with the construction shut down required by late October. The first phase of construction is anticipated to be the stretch from N 1st Avenue to N 3rd Avenue.

Based on preliminary conversations with the low bid, there is an estimated 6-8 month lead time on some of the materials, so we anticipate construction not to start until 2023.

Attachments: Bid Tabulation

i:\public works\council items\2022\state st bid\memo - award state street 22 05 23.docx

TABULATION OF BIDS
State Street Reconsturction
City of Marshalltown
Marshalltown Coliseum

May 17, 2022 @ 10:00 AM

Item No.	Description	Unit	Quantity	Engineer's Estimate Bolton & Menk, Inc.			Con-Struct Marshalltown, IA		AllStar Concrete Johnston, IA	
					Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	CLEARING AND GRUBBING	LS	1	$	2,500.00	$2,500.00	$3,000.00	$3,000.00	$3,090.00	$3,090.00
2	AMENDED PLANTING SOIL	CY	83	$	80.00	$6,640.00	$158.00	$13,114.00	$154.50	$12,823.50
3	TOPSOIL, OFF-SITE	CY	352	$	50.00	$17,600.00	$65.00	$22,880.00	$65.92	$23,203.84
4	STRUCTURAL SOIL	CY	400	$	200.00	$80,000.00	$260.00	$104,000.00	$618.00	$247,200.00
5	EXCAVATION, CLASS 13	CY	5295	$	18.00	$95,310.00	$15.00	$79,425.00	$25.75	$136,346.25
6	SUBGRADE PREPARATION, 12 INCH	SY	14057	$	3.50	$49,199.50	$3.00	$42,171.00	$2.06	$28,957.42
7	SUBGRADE TREATMENT, CEMENT STABILIZATION	TON	122	$	150.00	$18,300.00	$400.00	$48,800.00	$437.75	$53,405.50
8	SUBGRADE TREATMENT, TRIAX GEO-GRID	SY	14057	$	4.50	$63,256.50	$3.00	$42,171.00	$4.12	$57,914.84
9	SUBBASE, MODIFIED, 4 INCH	SY	9982	$	10.00	$99,820.00	$7.00	$69,874.00	$9.27	$92,533.14
10	SUBBASE, MODIFIED, 6 INCH	SY	1181	$	12.00	$14,172.00	$10.00	$11,810.00	$18.54	$21,895.74
11	SUBBASE, MODIFIED, 8 INCH	SY	14057	$	14.00	$196,798.00	$11.00	$154,627.00	$13.39	$188,223.23
12	SUBBASE, TEMPORARY GRANULAR MATERIAL	TON	200	$	50.00	$10,000.00	$50.00	$10,000.00	$49.44	$9,888.00
13	REMOVAL OF STRUCTURE, LIGHT POLE FOOTINGS	EA	8	$	500.00	$4,000.00	$500.00	$4,000.00	$772.50	$6,180.00
14	COMPACTION TESTING	LS	1	$	5,000.00	$5,000.00	$23,000.00	$23,000.00	$10,300.00	$10,300.00
15	EXPLORATORY EXCAVATION	HR	20	$	200.00	$4,000.00	$250.00	$5,000.00	$659.20	$13,184.00
16	TRENCH FOUNDATION	TON	200	$	50.00	$10,000.00	$30.00	$6,000.00	$61.80	$12,360.00
17	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	CY	400	$	30.00	$12,000.00	$15.00	$6,000.00	$57.68	$23,072.00
18	TRENCH COMPACTION TESTING	LS	1	$	4,000.00	$4,000.00	$24,000.00	$24,000.00	$10,866.50	$10,866.50
19	DISPOSAL OF CONTAMINATED SOIL	TONS	2087	$	150.00	$313,050.00	$68.00	$141,916.00	$92.70	$193,464.90
20	DISPOSAL OF CONTAMINATED GROUNDWATER	GAL	2000	$	1.75	$3,500.00	$4.00	$8,000.00	$10.30	$20,600.00
21	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC, SDR	LF	2772	$	50.00	$138,600.00	$100.00	$277,200.00	$144.20	$399,722.40
22	SANITARY SEWER SERVICE REPLACEMENT, 6 INCH	EA	24	$	2,000.00	$48,000.00	$4,000.00	$96,000.00	$3,399.00	$81,576.00
23	SANITARY SEWER SERVICE REPLACEMENT, 8 INCH	EA	1	$	2,500.00	$2,500.00	$5,000.00	$5,000.00	$5,819.50	$5,819.50
24	SANITARY SEWER SERVICE REPLACEMENT, 10 INCH	EA	2	$	3,000.00	$6,000.00	$7,600.00	$15,200.00	$5,974.00	$11,948.00
25	SANITARY SEWER CLEANOUT	EA	1	$	1,200.00	$1,200.00	$1,500.00	$1,500.00	$1,545.00	$1,545.00
26	STORM SEWER, TRENCHED, PVC, 6 INCH	LF	105	$	18.00	$1,890.00	$30.00	$3,150.00	$113.30	$11,896.50
27	STORM SEWER, TRENCHED, RCP, 12 INCH	LF	54	$	65.00	$3,510.00	$90.00	$4,860.00	$133.90	$7,230.60
28	STORM SEWER, TRENCHED, RCP, 15 INCH	LF	970	$	70.00	$67,900.00	$80.00	$77,600.00	$139.05	$134,878.50
29	STORM SEWER, TRENCHED, RCP, 18 INCH	LF	156	$	75.00	$11,700.00	$85.00	$13,260.00	$118.45	$18,478.20
30	STORM SEWER, TRENCHED, RCP, 24 INCH	LF	818	$	90.00	$73,620.00	$100.00	$81,800.00	$125.66	$102,789.88
31	STORM SEWER, TRENCHED, RCP, 30 INCH	LF	521	$	95.00	$49,495.00	$125.00	$65,125.00	$169.95	$88,543.95
32	STORM SEWER, TRENCHED, RCP, 36 INCH	LF	292	$	110.00	$32,120.00	$150.00	$43,800.00	$200.85	$58,648.20
33	STORM SEWER, TRENCHED, RCAP, 36 INCH EQUIVALENT	LF	368	$	150.00	$55,200.00	$200.00	$73,600.00	$262.65	$96,655.20
34	STORM SEWER, TRENCHED, RCAP, 42 INCH EQUIVALENT	LF	427	$	150.00	$64,050.00	$235.00	$100,345.00	$314.15	$134,142.05
35	LINEAR TRENCH DRAIN	LF	9	$	250.00	$2,250.00	$400.00	$3,600.00	$721.00	$6,489.00
36	REMOVAL OF STORM SEWER, RCP, 36 INCH OR LESS	LF	3051	$	10.00	$30,510.00	$15.00	$45,765.00	$30.90	$94,275.90

Item No.	Description	Unit	Quantity	Engineer's Estimate Bolton & Menk, Inc. Unit Price	Engineer's Estimate Bolton & Menk, Inc. Amount	Con-Struct Marshalltown, IA Unit Price	Con-Struct Marshalltown, IA Amount	AllStar Concrete Johnston, IA Unit Price	AllStar Concrete Johnston, IA Amount
37	STORM SEWER ABANDONMENT, FILL AND PLUG	LF	106	$ 12.00	$1,272.00	$15.00	$1,590.00	$61.80	$6,550.80
38	SUBDRAIN, PVC, 6 INCH	LF	2519	$ 18.00	$45,342.00	$18.00	$45,342.00	$28.84	$72,647.96
39	SUBDRAIN CLEANOUT, TYPE A-1, 6 INCH	EA	7	$ 1,200.00	$8,400.00	$1,000.00	$7,000.00	$1,081.50	$7,570.50
40	SUBDRAIN OUTLETS AND CONNECTIONS	EA	29	$ 500.00	$14,500.00	$400.00	$11,600.00	$824.00	$23,896.00
41	BYPASS PUMPING	LS	1	$ 40,000.00	$40,000.00	$30,000.00	$30,000.00	$51,500.00	$51,500.00
42	WATERMAIN, TRENCHED, DIP WITH NITRILE GASKETS, 4	LF	12	$ 42.00	$504.00	$120.00	$1,440.00	$1,030.00	$12,360.00
43	WATERMAIN, TRENCHED, DIP WITH NITRILE GASKETS, 6	LF	604	$ 48.00	$28,992.00	$70.00	$42,280.00	$231.75	$139,977.00
44	WATERMAIN, TRENCHED, DIP WITH NITRILE GASKETS, 10	LF	140	$ 85.00	$11,900.00	$100.00	$14,000.00	$412.00	$57,680.00
45	WATERMAIN, TRENCHED, DIP WITH NITRILE GASKETS, 12	LF	2847	$ 95.00	$270,465.00	$135.00	$384,345.00	$166.86	$475,050.42
46	WATERMAIN, TRENCHED, DIP WITH NITRILE GASKETS, 16	LF	3	$ 200.00	$600.00	$1,000.00	$3,000.00	$1,030.00	$3,090.00
47	FITTING, DUCTILE IRON,	LB	4800	$ 9.00	$43,200.00	$16.00	$76,800.00	$32.96	$158,208.00
48	WATER SERVICE PIPE, COPPER, 3/4 INCH	LF	281	$ 33.00	$9,273.00	$48.00	$13,488.00	$89.61	$25,180.41
49	WATER SERVICE PIPE, COPPER, 1 INCH	LF	89	$ 35.00	$3,115.00	$50.00	$4,450.00	$92.70	$8,250.30
50	WATER SERVICE PIPE, COPPER, 1 1/4 INCH	LF	73	$ 37.50	$2,737.50	$53.00	$3,869.00	$101.97	$7,443.81
51	WATER SERVICE PIPE, COPPER, 2 INCH	LF	33	$ 40.00	$1,320.00	$70.00	$2,310.00	$252.35	$8,327.55
52	WATER SERVICE PIPE, PVC, 3 INCH	LF	32	$ 42.00	$1,344.00	$200.00	$6,400.00	$319.30	$10,217.60
53	WATER SERVICE PIPE, PVC, 4 INCH FIRE PROTECTION	LF	19	$ 45.00	$855.00	$150.00	$2,850.00	$412.00	$7,828.00
54	WATER SERVICE PIPE, PVC, 6 INCH FIRE PROTECTION	LF	157	$ 50.00	$7,850.00	$160.00	$25,120.00	$154.50	$24,256.50
55	WATER SERVICE CURB STOP AND BOX	EA	35	$ 900.00	$31,500.00	$900.00	$31,500.00	$1,107.25	$38,753.75
56	WATER MAIN REMOVAL	LF	6203	$ 10.00	$62,030.00	$15.00	$93,045.00	$25.75	$159,727.25
57	VALVE, GATE, 6 INCH	EA	10	$ 2,000.00	$20,000.00	$2,400.00	$24,000.00	$2,317.50	$23,175.00
58	VALVE, GATE, 10 INCH	EA	2	$ 3,000.00	$6,000.00	$4,000.00	$8,000.00	$3,713.15	$7,426.30
59	VALVE, GATE, 12 INCH	EA	15	$ 4,000.00	$60,000.00	$4,500.00	$67,500.00	$4,429.00	$66,435.00
60	FIRE HYDRANT ASSEMBLY	EA	6	$ 7,000.00	$42,000.00	$6,500.00	$39,000.00	$6,854.65	$41,127.90
61	FLUSHING DEVICE (TEMPORARY BLOWOFF HYDRANT)	EA	21	$ 3,000.00	$63,000.00	$2,000.00	$42,000.00	$2,060.00	$43,260.00
62	VALVE BOX ADJUSTMENT	EA	5	$ 500.00	$2,500.00	$600.00	$3,000.00	$772.50	$3,862.50
63	VALVE BOX REPLACEMENT	EA	2	$ 1,000.00	$2,000.00	$1,000.00	$2,000.00	$1,442.00	$2,884.00
64	FIRE HYDRANT ASSEMBLY REMOVAL	EA	6	$ 1,500.00	$9,000.00	$2,000.00	$12,000.00	$2,060.00	$12,360.00
65	VALVE REMOVAL	EA	35	$ 400.00	$14,000.00	$600.00	$21,000.00	$1,030.00	$36,050.00
66	SANITARY MANHOLE, SW-301, 48 INCH	EA	10	$ 5,500.00	$55,000.00	$6,000.00	$60,000.00	$4,635.00	$46,350.00
67	STORM MANHOLE, SW-401, 48 INCH	EA	3	$ 5,000.00	$15,000.00	$5,000.00	$15,000.00	$4,326.00	$12,978.00
68	STORM MANHOLE, SW-401, 60 INCH	EA	2	$ 6,200.00	$12,400.00	$7,800.00	$15,600.00	$7,235.75	$14,471.50
69	STORM MANHOLE, SW-401, 72 INCH	EA	3	$ 7,500.00	$22,500.00	$10,000.00	$30,000.00	$9,373.00	$28,119.00
70	STORM MANHOLE, SW-402, 6'X6'	EA	3	$ 10,000.00	$30,000.00	$15,000.00	$45,000.00	$10,969.50	$32,908.50
71	INTAKE, SW-501	EA	2	$ 3,500.00	$7,000.00	$3,500.00	$7,000.00	$3,296.00	$6,592.00
72	INTAKE, SW-505	EA	10	$ 5,500.00	$55,000.00	$5,600.00	$56,000.00	$6,180.00	$61,800.00
73	INTAKE, SW-507	EA	9	$ 6,000.00	$54,000.00	$6,400.00	$57,600.00	$6,746.50	$60,718.50
74	INTAKE, SW-509	EA	14	$ 6,500.00	$91,000.00	$10,000.00	$140,000.00	$8,188.50	$114,639.00
75	INTAKE, SW-510, MODIFIED	EA	12	$ 8,000.00	$96,000.00	$12,000.00	$144,000.00	$9,785.00	$117,420.00
76	INTAKE, SW-541	EA	4	$ 6,500.00	$26,000.00	$11,000.00	$44,000.00	$6,952.50	$27,810.00
77	INTAKE, SW-512	EA	1	$ 2,200.00	$2,200.00	$3,000.00	$3,000.00	$3,090.00	$3,090.00
78	MANHOLE ADJUSTMENT, MINOR	EA	3	$ 1,200.00	$3,600.00	$2,000.00	$6,000.00	$1,648.00	$4,944.00
79	MANHOLE ADJUSTMENT, MAJOR	EA	3	$ 2,500.00	$7,500.00	$3,000.00	$9,000.00	$3,090.00	$9,270.00
80	CONNECTION TO EXISTING MANHOLE	EA	1	$ 1,000.00	$1,000.00	$3,000.00	$3,000.00	$5,150.00	$5,150.00
81	REMOVE MANHOLE	EA	21	$ 1,200.00	$25,200.00	$1,000.00	$21,000.00	$978.50	$20,548.50

Item No.	Description	Unit	Quantity	Engineer's Estimate Bolton & Menk, Inc. Unit Price	 Amount	Con-Struct Marshalltown, IA Unit Price	 Amount	AllStar Concrete Johnston, IA Unit Price	 Amount
82	REMOVE INTAKE	EA	25	$ 1,000.00	$25,000.00	$800.00	$20,000.00	$978.50	$24,462.50
83	PAVEMENT, PCC, 8 INCH	SY	12674	$ 70.00	$887,180.00	$73.00	$925,202.00	$75.00	$950,550.00
84	CURB AND GUTTER, PCC, 6 INCH	LF	340	$ 45.00	$15,300.00	$35.00	$11,900.00	$70.00	$23,800.00
85	BEAM CURB	LF	22	$ 40.00	$880.00	$58.00	$1,276.00	$75.00	$1,650.00
86	PCC PAVEMENT SAMPLES AND TESTING	LS	1	$ 6,000.00	$6,000.00	$10,000.00	$10,000.00	$8,240.00	$8,240.00
87	PAVEMENT, HMA, 5"	SY	60	$ 60.00	$3,600.00	$400.00	$24,000.00	$352.63	$21,157.80
88	REMOVAL OF SIDEWALK	SY	4411	$ 11.00	$48,521.00	$7.00	$30,877.00	$12.36	$54,519.96
89	REMOVAL OF DRIVEWAY	SY	1965	$ 11.00	$21,615.00	$7.00	$13,755.00	$13.39	$26,311.35
90	CYCLE TRACK, INTEGRAL COLORED PCC, 5 INCH	SY	1788	$ 115.00	$205,620.00	$68.00	$121,584.00	$85.00	$151,980.00
91	CYCLE TRACK, INTEGRAL COLORED PCC, 6 INCH	SY	286	$ 125.00	$35,750.00	$74.00	$21,164.00	$100.00	$28,600.00
92	CYCLE TRACK, INTEGRAL COLORED PCC, 8 INCH	SY	54	$ 145.00	$7,830.00	$95.00	$5,130.00	$115.00	$6,210.00
93	CYCLE TRACK, STAMPED INTEGRAL COLORED PCC, 6 INCH	SY	15	$ 140.00	$2,100.00	$225.00	$3,375.00	$200.00	$3,000.00
94	SIDEWALK, PCC, 5 INCH	SY	5957	$ 55.00	$327,635.00	$55.00	$327,635.00	$60.00	$357,420.00
95	SIDEWALK, PCC, 6 INCH	SY	661	$ 60.00	$39,660.00	$60.00	$39,660.00	$85.00	$56,185.00
96	CONCRETE UNIT PAVERS WITH SAND SETTING BED & PCC	SF	4920	$ 29.00	$142,680.00	$37.00	$182,040.00	$25.00	$123,000.00
97	DETECTABLE WARNING	SF	919	$ 40.00	$36,760.00	$58.00	$53,302.00	$55.00	$50,545.00
98	DRIVEWAY, PAVED, PCC, 6 INCH	SY	923	$ 55.00	$50,765.00	$51.00	$47,073.00	$85.00	$78,455.00
99	DRIVEWAY, PAVED, PCC, 8 INCH	SY	204	$ 55.00	$11,220.00	$63.00	$12,852.00	$90.00	$18,360.00
100	SIDEWALK ASSURANCE TESTING	LS	1	$ 4,000.00	$4,000.00	$5,000.00	$5,000.00	$3,502.00	$3,502.00
101	CYCLE ASSURANCE TESTING	LS	1	$ 4,000.00	$4,000.00	$5,000.00	$5,000.00	$3,502.00	$3,502.00
102	DRIVEWAY ASSURANCE TESTING	LS	1	$ 4,000.00	$4,000.00	$5,000.00	$5,000.00	$3,502.00	$3,502.00
103	REINFORCED CONCRETE BAND, VARIABLE WIDTH	SF	1041	$ 12.00	$12,492.00	$20.00	$20,820.00	$25.00	$26,025.00
104	CONCRETE RAMP & STAIRS	SF	118	$ 250.00	$29,500.00	$300.00	$35,400.00	$257.50	$30,385.00
105	PAVEMENT REMOVAL	SY	16763	$ 11.00	$184,393.00	$7.00	$117,341.00	$13.39	$224,456.57
106	TRAFFIC SIGNAL MODIFICATIONS	LS	1	$ 20,000.00	$20,000.00	$37,500.00	$37,500.00	$49,424.55	$49,424.55
107	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	STA	200	$ 75.00	$15,000.00	$48.00	$9,600.00	$46.35	$9,270.00
108	PAINTED SYMBOLS AND LEGENDS	EA	33	$ 400.00	$13,200.00	$920.00	$30,360.00	$901.25	$29,741.25
109	PAVEMENT MARKINGS REMOVED	STA	20	$ 40.00	$800.00	$80.00	$1,600.00	$77.25	$1,545.00
110	SYMBOLS AND LEGENDS REMOVED	EA	6	$ 140.00	$840.00	$158.00	$948.00	$154.50	$927.00
111	TEMPORARY TRAFFIC CONTROL	LS	1	$ 40,000.00	$40,000.00	$40,000.00	$40,000.00	$39,140.00	$39,140.00
112	REMOVAL OF SIGN AND SIGN POST	EA	37	$ 125.00	$4,625.00	$50.00	$1,850.00	$77.25	$2,858.25
113	CONVENTIONAL SEEDING, SEEDING (TYPE 1), FERTILIZING,	AC	0.01	$ 2,500.00	$25.00	$10,500.00	$105.00	$20,600.00	$206.00
114	CONVENTIONAL SEEDING, SEEDING (LOW MOW),	AC	0.05	$ 2,500.00	$125.00	$5,250.00	$262.50	$20,600.00	$1,030.00
115	SOD	SQ	164	$ 90.00	$14,760.00	$158.00	$25,912.00	$72.10	$11,824.40
116	PERENNIAL GROUND COVER (1 GAL)	EA	1052	$ 24.00	$25,248.00	$26.50	$27,878.00	$18.54	$19,504.08
117	DECIDUOUS TREE	EA	42	$ 600.00	$25,200.00	$683.00	$28,686.00	$669.50	$28,119.00
118	TREE GRATE AND FRAME	EA	27	$ 4,500.00	$121,500.00	$3,800.00	$102,600.00	$3,500.00	$94,500.00
119	SWPPP PREPARATION	LS	1	$ 1,500.00	$1,500.00	$2,100.00	$2,100.00	$1,030.00	$1,030.00
120	SWPPP MANAGEMENT	LS	1	$ 5,000.00	$5,000.00	$14,500.00	$14,500.00	$3,090.00	$3,090.00
121	FILTER SOCK, 8 INCH	LF	4000	$ 4.00	$16,000.00	$3.00	$12,000.00	$2.06	$8,240.00
122	SILT FENCE OR SILT FENCE DITCH CHECK	LF	444	$ 4.00	$1,776.00	$3.00	$1,332.00	$3.09	$1,371.96
123	STABILIZED CONSTRUCTION ENTRANCE	SY	600	$ 10.00	$6,000.00	$7.00	$4,200.00	$20.60	$12,360.00
124	EROSION CONTROL MULCHING, HYDROMULCHING	AC	1	$ 1,500.00	$1,500.00	$4,200.00	$4,200.00	$1,854.00	$1,854.00
125	INLET PROTECTION DEVICE,	EA	52	$ 200.00	$10,400.00	$210.00	$10,920.00	$66.95	$3,481.40
126	HANDRAIL, STEEL	LF	51	$ 225.00	$11,475.00	$340.00	$17,340.00	$149.35	$7,616.85

Item No.	Description	Unit	Quantity	Engineer's Estimate Bolton & Menk, Inc.			Con-Struct Marshalltown, IA		AllStar Concrete Johnston, IA	
					Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
127	CONSTRUCTION SURVEY	LS	1	$	50,000.00	$50,000.00	$43,000.00	$43,000.00	$42,745.00	$42,745.00
128	MONUMENT PRESERVATION AND REPLACEMENT	LS	1	$	2,500.00	$2,500.00	$4,000.00	$4,000.00	$7,776.50	$7,776.50
129	MOBILIZATION	LS	1	$	326,000.00	$326,000.00	$150,000.00	$150,000.00	$475,000.00	$475,000.00
130	MAINTENANCE OF POSTAL SERVICE	LS	1	$	5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00
131	MAINTENANCE OF SOLID WASTE COLLECTION	LS	1	$	2,000.00	$2,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00
132	TEMPORARY PEDESTRIAN RESIDENTIAL ACCESS	SY	400	$	8.00	$3,200.00	$20.00	$8,000.00	$30.90	$12,360.00
133	CONCRETE WASHOUT	LS	1	$	1,000.00	$1,000.00	$5,000.00	$5,000.00	$8,240.00	$8,240.00
134	MONUMENT FOUNDATION	EA	1	$	5,000.00	$5,000.00	$2,500.00	$2,500.00	$5,150.00	$5,150.00
135	ROCK MULCH	TON	10	$	140.00	$1,400.00	$263.00	$2,630.00	$206.00	$2,060.00
136	ELECTRICAL CONDUIT, OPEN CUT, HDPE OR PVC, 2-INCH	LF	226	$	4.00	$904.00	$14.00	$3,164.00	$15.45	$3,491.70
137	JUNCTION BOX, ELECTRICAL, 12"X18"	EA	2	$	2,200.00	$4,400.00	$1,155.00	$2,310.00	$1,133.00	$2,266.00
138	GFCI RECEPTACLE, PEDESTAL	EA	6	$	750.00	$4,500.00	$2,230.00	$13,380.00	$2,641.95	$15,851.70
139	IRRIGATION SYSTEM ADJUSTMENTS	LS	1	$	1,200.00	$1,200.00	$3,000.00	$3,000.00	$3,000.00	$3,000.00
140										
141										
142										
	TOTAL BASE BID					**$5,753,369.50**		**$6,062,985.50**		**$7,712,947.11**

ALTERNATE A

A1	TEMPORARY WATER SERVICE (ADDITIVE)	LS	1	$	50,000.00	$50,000.00	$400,000.00	$400,000.00	$169,950.00	$169,950.00
A2	WATERMAIN FITTINGS (DEDUCT)	LB	-568	$	9.00	-$5,112.00	$16.00	-$9,088.00	$32.00	-$18,176.00
A3	FLUSHING DEVICE - TEMPORARY BLOWOFF HYDRANT (DEDUCT)	EA	-12	$	3,000.00	-$36,000.00	$2,000.00	-$24,000.00	$2,000.00	-$24,000.00
	TOTAL ALTERNATE A					**$8,888.00**		**$366,912.00**		**$127,774.00**

17-May-22
H:\MRTNIA_CI_IA\0A1125646\6_Plans-Specs\C_Bids Received\[State Street - Bid Tab.xlsm]Bid Tab

Denotes math error on proposal

RESOLUTION ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE 2020 SANITARY SEWER CIPP PROJECT #SAN21001 IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF $4,768,210.10

WHEREAS, notice to bidders has been duly given as required by law publication in the Marshalltown Times-Republican for the 2020 Sanitary Sewer CIPP Project, in the City of Marshalltown, as described in the plans and specifications therefore, and

WHEREAS, there has been filed with the City Clerk in response to the published notice to the bidders referred to above, certain proposals for the construction of the above designated improvement with the required certified checks or bid bond accompanying each proposal from the following bidders, to-wit:

Name and Address of Bidders	Amount of Bid
Municipal Pipe Tool Co. LLC	$4,768,210.10
Visu-Sewer, Inc	$5,662,715.88

After consideration of all bids filed, there was determined by the Council that the bid of Municipal Pipe Tool Co. is the best and lowest responsible bid for the public improvement as is herein outlined.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the bid of Municipal Pipe Tool Co. and the same is hereby accepted for the construction of the improvement as described in the plans and specifications therefore, as previously ordered by the Council, and that the contract for the construction of same is now awarded to said contractor in the total amount Four Million Seven Hundred Sixty-Eight Thousand Two Hundred and Ten and .10/100 ($4,768,210.10) Dollars.

Section 2. Pursuant to Iowa Code section 26.10, the City Council authorizes the Public Works Director to retain the bid security furnished by the successful bidder until the approved contract form has been executed, a bond has been filed by the bidder guaranteeing the performance of the contract, and to approve the properly executed contract and bond. Checks or bidder's bonds of unsuccessful bidders shall be returned to the bidders as soon as the successful bidder is determined or within thirty days, whichever is sooner.

Section 3. The final settlement upon the contract, as referred to herein with said contractor, shall be upon the basis of the unit prices as are set forth in the bid of said contractor and for the actual quantities for each item of materials furnished or work performed in the construction of this public improvement. The said contract is subject to all of the conditions as are contained in the resolution ordering construction of this improvement, the notice to bidders as published, the terms of the bidders written proposal, the plans and specifications as are provided therefore, all of which are made a part of this resolution and the said bidders contract by reference as though the same were set out herein verbatim and in specific detail.

<u>Section 4.</u> This resolution as now adopted shall be in full force and binding effect upon the City of Marshalltown, Iowa, upon the final approval of the completed contract with the successful bidder and the approval of the contractor's surety bond by resolution of this Council.

Passed this 23rd day of May 2022, and signed this _____ day of May 2022.

CITY OF MARSHALLTOWN, IOWA

____
Joel Greer, Mayor

ATTEST:

____
Alicia Hunter, City Clerk

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

MARSHALLTOWN
IOWA

TO:	Mayor Greer and City Council
FROM:	Heather Thomas, Public Works Director
DATE:	May 23, 2022
RE:	2020 Sanitary Sewer Rehabilitation Project - CIPP (SAN 21-001)

Policy Issue: City purchasing policy requires horizontal infrastructure projects to go through a competitive bidding process with City Council approval.

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action: Objective 2 – Develop comprehensive plans for City infrastructure and improvements

Recommendation: Staff recommends accepting bid and awarding the SAN 21-001, 2020 Sanitary Sewer Rehabilitation Project to Municipal Pipe Tool Co. LLC in the amount of $4,768,210.10.

Budget Impact: This project is planned to be funded through a combination of Sanitary Sewer Enterprise Fund Revenue and an SRF Revenue Loan, planned to be issued later this year in combination with the Headworks and Digester Project at WPC. The bid price came in above estimated/budgeted funds and the overage is being recommended to be funded through Sanitary Sewer Enterprise Fund.

Construction Costs:			
Construction	$	4,768,210.10	*Municipal Pipe Tool Co.*
	$	**4,768,210.10**	**TOTAL**
Funding Sources			
Sanitary Sewer Enterprise Fund	$	868,210.10	
SRF Loan	$	3,900,000.00	
	$	**4,768,210.10**	**TOTAL**

Based on the FY23 budget approved earlier this year, we will look at doing a budget amendment in FY23 to increase the budgeted amount and pull from cash on hand within the enterprise fund. We also had budgeted approximately $308,000 for construction engineering that we are now taking on in-house and have reduced our construction engineering contract to $24,500. These construction engineering funds will be reallocated to construction. In addition, with the several year delay in this and the next phase of the consent order for our sanitary sewer, we do not anticipate needing to increase the planned SRF loan amount of $13.125 Million later this year, as we will utilize the 2-3 years of revenue for the planned loan repayment towards this project.

Description/Background: The city is under an administrative consent order through Iowa DNR, issued in 2012, to complete projects necessary to alleviate unauthorized bypassing throughout the sanitary sewer collection and conveyance system. Bypassing occurs because there is storm water and ground water ("clean water") that gets into the sanitary sewer system. This is frequently referred to as inflow and infiltration, or I/I. The sanitary sewer system was not designed to accommodate this amount of clean water flow; it also requires the treatment plant to treat more volume of wastewater.

This project is one of the phases within the plan of action that was identified to alleviate the unauthorized bypassing. The project will utilize cured-in-place-pipe lining (CIPP) to seal up underground sanitary sewer to reduce clean water entering the system. We also get a structural benefit that will extend the life of the sewer at a significantly lower cost than full replacement through open cutting / trenching. There are also several point repairs that will be dig up so areas can be repaired that the CIPP lining process cannot be used until a repair has occurred.

Design Engineering for this project was performed by FoxStrand. Construction was estimated to cost $4,141,400.28.

We opened 3 bids on May 17th, one was invalid due to not acknowledging the addendum. These are summarized below:

Municipal Pipe Tool Co. LLC	$	4,768,210.10
Visu-Sewer, Inc	$	5,662,715.88
Insituform	$	Invalid Bid

We reviewed bid tabs and areas where the bids came in substantially over estimated unit prices. Much of the overage is in relation to the point repairs that are needed to be performed in order to line the sewer main. Discussions have been had amongst City staff and FoxStrand and we don't feel like removing those areas, splitting the bid, or delaying a portion of this work to result in a lower overall price given the bidding/construction environment that we are in. The City is also under a consent order to get this work performed; therefore, we do recommend proceeding and awarding to Municipal Pipe Tool.

The substantial completion date is September 22nd, 2023.

Attachments: Bid Tabulation

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BID TABULATION

2020 SANITARY SEWER REHABILITATION PROJECT - CIPP
Marshalltown, Iowa

BID DATE: May 17, 2022
FOX Strand PN: 2407-20A.440

	CONTRACTORS:			Engineer's Opinion Probable Cost		Municipal Pipe Tool Co. LLC 515 5th St Hudson, IA 50643		Visu-Sewer, Inc. W230 N4855 Betker Dr Pewaukee, WI 53072	
	CHECK OR BID BOND					Bid Bond		Bid Bond	
ITEM NO.	DESCRIPTION	UNITS	QTY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
	DIVISION 1 - GENERAL PROVISIONS AND COVENANTS								
1.01	TRAFFIC CONTROL & STAGING	LS	1	$ 75,000.00	$ 75,000.00	$ 102,395.00	$ 102,395.00	$ 320,000.00	$ 320,000.00
1.02	EXPLORATORY DIGGING AND UTILITY POTHOLING	HR	40	$ 400.00	$ 16,000.00	$ 315.00	$ 12,600.00	$ 336.00	$ 13,440.00
1.03	UTILITY CROSSING	EA	5	$ 2,500.00	$ 12,500.00	$ 1,050.00	$ 5,250.00	$ 1,120.00	$ 5,600.00
1.04	DEWATERING	LS	1	$ 25,000.00	$ 25,000.00	$ 31,500.00	$ 31,500.00	$ 33,600.00	$ 33,600.00
1.05	RAILROAD PROTECTIVE LIABILITY INSURANCE	LS	1	$ 2,500.00	$ 2,500.00	$ 20,250.00	$ 20,250.00	$ 5,600.00	$ 5,600.00
1.06	RAILROAD FLAGGER	DAY	7	$ 2,000.00	$ 14,000.00	$ 1,050.00	$ 7,350.00	$ 1,120.00	$ 7,840.00
1.07	BYPASS PUMPING	LS	1	$ 25,000.00	$ 25,000.00	$ 151,500.00	$ 151,500.00	$ 450,000.00	$ 450,000.00
1.08	MISCELLANEOUS REMOVALS	LS	1	$ 1,500.00	$ 1,500.00	$ 7,350.00	$ 7,350.00	$ 7,840.00	$ 7,840.00
	DIVISION 2 - EARTHWORK								
2.01	CLEARING AND GRUBBING, TREE REMOVAL, TREE TRIMMING	LS	1	$ 2,500.00	$ 2,500.00	$ 66,150.00	$ 66,150.00	$ 11,200.00	$ 11,200.00
2.02	EARTHWORK, ROADWAY EXCAVATION	CY	150	$ 22.00	$ 3,300.00	$ 105.00	$ 15,750.00	$ 112.00	$ 16,800.00
2.03	EARTHWORK, UNSUITABLE SOILS REMOVAL, DISPOSAL, AND REPLACEMENT	CY	250	$ 55.00	$ 13,750.00	$ 53.00	$ 13,250.00	$ 56.00	$ 14,000.00
2.04	SUBGRADE PREPARATION, 8-INCH	SY	506	$ 5.00	$ 2,530.00	$ 6.00	$ 3,036.00	$ 6.72	$ 3,400.32
	DIVISION 3 - TRENCH AND TRENCHLESS CONSTRUCTION								
3.01	TRENCH FOUNDATION	TON	50	$ 35.00	$ 1,750.00	$ 42.00	$ 2,100.00	$ 44.80	$ 2,240.00
3.02	SPECIAL PIPE EMBEDMENT OR ENCASEMENT	CY	50	$ 150.00	$ 7,500.00	$ 210.00	$ 10,500.00	$ 224.00	$ 11,200.00
3.03	TRENCH COMPACTION TESTING	LS	1	$ 10,000.00	$ 10,000.00	$ 8,400.00	$ 8,400.00	$ 8,960.00	$ 8,960.00
	DIVISION 4 - SEWERS AND DRAINS								
4.01	SANITARY SEWER, MAIN REPLACEMENT, 6-INCH	LF	25	$ 385.00	$ 9,625.00	$ 578.00	$ 14,450.00	$ 616.00	$ 15,400.00
4.02	SANITARY SEWER, MAIN REPLACEMENT, 8-INCH	LF	40	$ 390.00	$ 15,600.00	$ 630.00	$ 25,200.00	$ 672.00	$ 26,880.00
4.03	SANITARY SEWER, MAIN REPLACEMENT, 10-INCH	LF	80	$ 400.00	$ 32,000.00	$ 683.00	$ 54,640.00	$ 728.00	$ 58,240.00
4.04	SANITARY SEWER, MAIN REPLACEMENT, 12-INCH	LF	10	$ 500.00	$ 5,000.00	$ 683.00	$ 6,830.00	$ 728.00	$ 7,280.00
4.05	SANITARY SEWER, MAIN REPLACEMENT, 15-INCH	LF	10	$ 560.00	$ 5,600.00	$ 709.00	$ 7,090.00	$ 756.00	$ 7,560.00
4.06	SANITARY SEWER, MAIN REPLACEMENT, 18-INCH	LF	10	$ 600.00	$ 6,000.00	$ 761.00	$ 7,610.00	$ 812.00	$ 8,120.00
4.07	SANITARY SEWER, MAIN REPLACEMENT, 24-INCH	LF	10	$ 750.00	$ 7,500.00	$ 1,365.00	$ 13,650.00	$ 1,456.00	$ 14,560.00
4.08	SANITARY SEWER, MAIN REPLACEMENT, 27-INCH	LF	10	$ 800.00	$ 8,000.00	$ 1,785.00	$ 17,850.00	$ 1,904.00	$ 19,040.00
4.09	SANITARY SEWER, MAIN REPLACEMENT, 30-INCH	LF	10	$ 850.00	$ 8,500.00	$ 2,415.00	$ 24,150.00	$ 2,476.00	$ 24,760.00
4.10	SANITARY SEWER, MAIN REPLACEMENT, 33-INCH	LF	10	$ 900.00	$ 9,000.00	$ 2,835.00	$ 28,350.00	$ 3,024.00	$ 30,240.00
4.11	SANITARY SEWER, MAIN REPLACEMENT, 36-INCH	LF	10	$ 950.00	$ 9,500.00	$ 3,360.00	$ 33,600.00	$ 3,584.00	$ 35,840.00
4.12	SANITARY SEWER SERVICE RECONNECTION, WYE REPLACEMENT	EA	10	$ 4,500.00	$ 45,000.00	$ 4,200.00	$ 42,000.00	$ 4,480.00	$ 44,800.00
4.13	SANITARY SEWER CLEANOUT	EA	5	$ 2,000.00	$ 10,000.00	$ 2,100.00	$ 10,500.00	$ 2,240.00	$ 11,200.00
4.14	CCTV 6-INCH SANITARY SEWER, PRECONSTRUCTION INSPECTION	LF	7900	$ 1.25	$ 9,875.00	$ 3.00	$ 23,700.00	$ 4.00	$ 31,600.00
4.15	CCTV 8-INCH SANITARY SEWER, PRECONSTRUCTION INSPECTION	LF	46708	$ 1.50	$ 70,062.00	$ 3.00	$ 140,124.00	$ 4.00	$ 186,832.00
4.16	CCTV 10-INCH SANITARY SEWER, PRECONSTRUCTION INSPECTION	LF	7093	$ 1.50	$ 10,639.50	$ 3.00	$ 21,279.00	$ 4.00	$ 28,372.00
4.17	CCTV 12-INCH SANITARY SEWER, PRECONSTRUCTION INSPECTION	LF	2327	$ 1.75	$ 4,072.25	$ 3.00	$ 6,981.00	$ 4.00	$ 9,308.00
4.18	CCTV 15-INCH SANITARY SEWER, PRECONSTRUCTION INSPECTION	LF	1231	$ 2.00	$ 2,462.00	$ 3.00	$ 3,693.00	$ 4.00	$ 4,924.00
4.19	CCTV 18-INCH SANITARY SEWER, PRECONSTRUCTION INSPECTION	LF	1572	$ 2.50	$ 3,930.00	$ 4.00	$ 6,288.00	$ 4.00	$ 6,288.00
4.20	CCTV 24-INCH SANITARY SEWER, PRECONSTRUCTION INSPECTION	LF	1018	$ 3.00	$ 3,054.00	$ 8.00	$ 8,144.00	$ 4.00	$ 4,072.00
4.21	CCTV 27-INCH SANITARY SEWER, PRECONSTRUCTION INSPECTION	LF	647	$ 3.50	$ 2,264.50	$ 8.00	$ 5,176.00	$ 4.00	$ 2,588.00
4.22	CCTV 30-INCH SANITARY SEWER, PRECONSTRUCTION INSPECTION	LF	1182	$ 4.00	$ 4,728.00	$ 10.00	$ 11,820.00	$ 4.00	$ 4,728.00
4.23	CCTV 33-INCH SANITARY SEWER, PRECONSTRUCTION INSPECTION	LF	474	$ 4.50	$ 2,133.00	$ 10.00	$ 4,740.00	$ 4.00	$ 1,896.00
4.24	CCTV 36-INCH SANITARY SEWER, PRECONSTRUCTION INSPECTION	LF	432	$ 5.00	$ 2,160.00	$ 10.00	$ 4,320.00	$ 4.00	$ 1,728.00
4.25	CCTV 6-INCH SANITARY SEWER W/REPORT, POST CONSTRUCTION INSPECTION	LF	7900	$ 0.75	$ 5,925.00	$ 0.50	$ 3,950.00	$ 1.00	$ 7,900.00
4.26	CCTV 8-INCH SANITARY SEWER W/REPORT, POST CONSTRUCTION INSPECTION	LF	46708	$ 0.75	$ 35,031.00	$ 0.50	$ 23,354.00	$ 1.00	$ 46,708.00
4.27	CCTV 10-INCH SANITARY SEWER W/REPORT, POST CONSTRUCTION INSPECTION	LF	7093	$ 1.00	$ 7,093.00	$ 0.50	$ 3,546.50	$ 1.00	$ 7,093.00
4.28	CCTV 12-INCH SANITARY SEWER W/REPORT, POST CONSTRUCTION INSPECTION	LF	2327	$ 1.00	$ 2,327.00	$ 0.50	$ 1,163.50	$ 1.00	$ 2,327.00
4.29	CCTV 15-INCH SANITARY SEWER W/REPORT, POST CONSTRUCTION INSPECTION	LF	1231	$ 1.25	$ 1,538.75	$ 0.50	$ 615.50	$ 1.00	$ 1,231.00
4.30	CCTV 18-INCH SANITARY SEWER W/REPORT, POST CONSTRUCTION INSPECTION	LF	1572	$ 1.50	$ 2,358.00	$ 0.50	$ 786.00	$ 1.00	$ 1,572.00
4.31	CCTV 24-INCH SANITARY SEWER W/REPORT, POST CONSTRUCTION INSPECTION	LF	1018	$ 1.75	$ 1,781.50	$ 1.00	$ 1,018.00	$ 1.00	$ 1,018.00
4.32	CCTV 27-INCH SANITARY SEWER W/REPORT, POST CONSTRUCTION INSPECTION	LF	647	$ 2.00	$ 1,294.00	$ 1.00	$ 647.00	$ 1.00	$ 647.00
4.33	CCTV 30-INCH SANITARY SEWER W/REPORT, POST CONSTRUCTION INSPECTION	LF	1182	$ 2.25	$ 2,659.50	$ 1.00	$ 1,182.00	$ 1.00	$ 1,182.00
4.34	CCTV 33-INCH SANITARY SEWER W/REPORT, POST CONSTRUCTION INSPECTION	LF	474	$ 2.50	$ 1,185.00	$ 1.00	$ 474.00	$ 1.00	$ 474.00
4.35	CCTV 36-INCH SANITARY SEWER W/REPORT, POST CONSTRUCTION INSPECTION	LF	432	$ 3.00	$ 1,296.00	$ 1.00	$ 432.00	$ 1.00	$ 432.00
4.36	CCTV INSPECTION REVERSAL	EA	100	$ 500.00	$ 50,000.00	$ 50.00	$ 5,000.00	$ 175.00	$ 17,500.00
4.37	SANITARY SEWER MAIN LINE, HEAVY CLEANING	HR	100	$ 500.00	$ 50,000.00	$ 425.00	$ 42,500.00	$ 350.00	$ 35,000.00
4.38	HIGH PRESSURE JETTING AND ROBOTIC CUTTING	EA	2	$ 3,500.00	$ 7,000.00	$ 5,500.00	$ 11,000.00	$ 1,500.00	$ 3,000.00
4.39	SANITARY SEWER MAIN LINE, REMOVAL OF HEAVY ROOTS	HR	100	$ 100.00	$ 10,000.00	$ 425.00	$ 42,500.00	$ 350.00	$ 35,000.00
4.40	SANITARY SEWER MAIN LINE, REMOVAL OF HEAVY SCALE	HR	80	$ 500.00	$ 40,000.00	$ 425.00	$ 34,000.00	$ 350.00	$ 28,000.00
4.41	SANITARY SEWER MAIN LINE, PROTRUDING TAP CUT	EA	200	$ 250.00	$ 50,000.00	$ 250.00	$ 50,000.00	$ 125.00	$ 25,000.00

BID TABULATION

2020 SANITARY SEWER REHABILITATION PROJECT - CIPP
Marshalltown, Iowa

BID DATE: May 17, 2022
FOX Strand PN: 2407-20A.440

	CONTRACTORS:			Engineer's Opinion Probable Cost		Municipal Pipe Tool Co. LLC 515 5th St Hudson, IA 50643		Visu-Sewer, Inc. W230 N4855 Betker Dr Pewaukee, WI 53072	
	CHECK OR BID BOND					Bid Bond		Bid Bond	
4.42	SANITARY SEWER CIPP POINT REPAIR DEBRIS CUTTING	HR	50	$ 1,000.00	$ 50,000.00	$ 575.00	$ 28,750.00	$ 350.00	$ 17,500.00
4.43	SANITARY SEWER CIPP POINT REPAIR, GROUTING VOID AROUND LATERAL INTERNALLY	EA	10	$ 1,000.00	$ 10,000.00	$ 1,000.00	$ 10,000.00	$ 1,200.00	$ 12,000.00
4.44	SANITARY SEWER CIPP POINT REPAIR, 6-INCH	LF	15	$ 750.00	$ 11,250.00	$ 2,500.00	$ 37,500.00	$ 1,350.00	$ 20,250.00
4.45	SANITARY SEWER CIPP POINT REPAIR, 8-INCH	LF	25	$ 1,000.00	$ 25,000.00	$ 1,500.00	$ 37,500.00	$ 500.00	$ 12,500.00
4.46	SANITARY SEWER CIPP POINT REPAIR, 10-INCH	LF	15	$ 1,250.00	$ 18,750.00	$ 1,575.00	$ 23,625.00	$ 525.00	$ 7,875.00
4.47	SANITARY SEWER CIPP POINT REPAIR, 12-INCH	LF	10	$ 1,300.00	$ 13,000.00	$ 1,775.00	$ 17,750.00	$ 530.00	$ 5,300.00
4.48	SANITARY SEWER CIPP POINT REPAIR, 15-INCH	LF	5	$ 1,400.00	$ 7,000.00	$ 1,825.00	$ 9,125.00	$ 630.00	$ 3,150.00
4.49	SANITARY SEWER CIPP POINT REPAIR, 18-INCH	LF	5	$ 1,500.00	$ 7,500.00	$ 1,875.00	$ 9,375.00	$ 725.00	$ 3,625.00
4.50	SANITARY SEWER CIPP POINT REPAIR, 24-INCH	LF	20	$ 2,000.00	$ 40,000.00	$ 2,275.00	$ 45,500.00	$ 950.00	$ 19,000.00
4.51	SANITARY SEWER CIPP POINT REPAIR, 27-INCH	LF	5	$ 2,200.00	$ 11,000.00	$ 2,725.00	$ 13,625.00	$ 1,125.00	$ 5,625.00
4.52	SANITARY SEWER CIPP POINT REPAIR, 30-INCH	LF	5	$ 2,400.00	$ 12,000.00	$ 2,775.00	$ 13,875.00	$ 1,230.00	$ 6,150.00
4.53	SANITARY SEWER CIPP POINT REPAIR, 33-INCH	LF	5	$ 2,800.00	$ 14,000.00	$ 3,037.50	$ 15,187.50	$ 1,500.00	$ 7,500.00
4.54	SANITARY SEWER CIPP POINT REPAIR, 36-INCH	LF	5	$ 3,000.00	$ 15,000.00	$ 3,187.50	$ 15,937.50	$ 1,700.00	$ 8,500.00
4.55	SANITARY SEWER CIPP LCR REPAIR, 2 FT	EA	34	$ 3,500.00	$ 119,000.00	$ 4,025.00	$ 136,850.00	$ 3,528.00	$ 119,952.00
4.56	SUBDRAIN, TYPE 1, CASE B, 6-INCH	LF	25	$ 35.00	$ 875.00	$ 32.00	$ 800.00	$ 33.60	$ 840.00
4.57	CIPP LINING, 6" O.D.	LF	7900	$ 30.00	$ 237,000.00	$ 29.75	$ 235,025.00	$ 36.00	$ 284,400.00
4.58	CIPP LINING, 8" O.D.	LF	46708	$ 25.00	$ 1,167,700.00	$ 23.95	$ 1,118,656.60	$ 25.35	$ 1,184,047.80
4.59	CIPP LINING, 10" O.D.	LF	7093	$ 30.00	$ 212,790.00	$ 25.00	$ 177,325.00	$ 30.15	$ 213,853.95
4.60	CIPP LINING, 12" O.D.	LF	2327	$ 35.00	$ 81,445.00	$ 32.00	$ 74,464.00	$ 35.00	$ 81,445.00
4.61	CIPP LINING, 15" O.D.	LF	1231	$ 40.00	$ 49,240.00	$ 49.00	$ 60,319.00	$ 63.75	$ 78,476.25
4.62	CIPP LINING, 18" O.D.	LF	1572	$ 85.00	$ 133,620.00	$ 70.00	$ 110,040.00	$ 87.00	$ 136,764.00
4.63	CIPP LINING, 24" O.D.	LF	1018	$ 110.00	$ 111,980.00	$ 100.00	$ 101,800.00	$ 157.00	$ 159,826.00
4.64	CIPP LINING, 27" O.D.	LF	647	$ 133.00	$ 86,051.00	$ 125.00	$ 80,875.00	$ 245.00	$ 158,515.00
4.65	CIPP LINING, 30" O.D.	LF	1182	$ 150.00	$ 177,300.00	$ 147.00	$ 173,754.00	$ 247.00	$ 291,954.00
4.66	CIPP LINING, 33" O.D.	LF	474	$ 170.00	$ 80,580.00	$ 170.00	$ 80,580.00	$ 300.00	$ 142,200.00
4.67	CIPP LINING, 36" O.D.	LF	432	$ 185.00	$ 79,920.00	$ 230.00	$ 99,360.00	$ 305.00	$ 131,760.00
4.68	CIPP LINING, SERVICE REINSTATEMENTS	EA	1284	$ 75.00	$ 96,300.00	$ 75.00	$ 96,300.00	$ 25.00	$ 32,100.00
	DIVISION 5 - WATER MAIN AND APPURTENANCES								
5.01	RELOCATE WATER MAIN, TRENCHED, RESTRAINED JOINT CLASS 350 DIP, 4-INCH	LF	20	$ 80.00	$ 1,600.00	$ 368.00	$ 7,360.00	$ 392.00	$ 7,840.00
5.02	RELOCATE WATER MAIN, TRENCHED, RESTRAINED JOINT CLASS 350 DIP, 6-INCH	LF	20	$ 90.00	$ 1,800.00	$ 420.00	$ 8,400.00	$ 448.00	$ 8,960.00
5.03	RELOCATE WATER MAIN, TRENCHED, RESTRAINED JOINT CLASS 350 DIP, 8-INCH	LF	20	$ 105.00	$ 2,100.00	$ 420.00	$ 8,400.00	$ 448.00	$ 8,960.00
5.04	RELOCATE WATER MAIN, TRENCHED, RESTRAINED JOINT CLASS 350 DIP, 12-INCH	LF	20	$ 115.00	$ 2,300.00	$ 735.00	$ 14,700.00	$ 784.00	$ 15,680.00
5.05	FITTING, 45 DEGREE MJ BEND, 4-INCH	EA	4	$ 400.00	$ 1,600.00	$ 420.00	$ 1,680.00	$ 448.00	$ 1,792.00
5.06	FITTING, 45 DEGREE MJ BEND, 6-INCH	EA	4	$ 500.00	$ 2,000.00	$ 473.00	$ 1,892.00	$ 504.00	$ 2,016.00
5.07	FITTING, 45 DEGREE MJ BEND, 8-INCH	EA	4	$ 700.00	$ 2,800.00	$ 578.00	$ 2,312.00	$ 616.00	$ 2,464.00
5.08	FITTING, 45 DEGREE MJ BEND, 12-INCH	EA	4	$ 850.00	$ 3,400.00	$ 1,155.00	$ 4,620.00	$ 1,232.00	$ 4,928.00
5.09	FITTING, MJ SLEEVE, 4-INCH	EA	2	$ 450.00	$ 900.00	$ 578.00	$ 1,156.00	$ 616.00	$ 1,232.00
5.10	FITTING, MJ SLEEVE, 6-INCH	EA	2	$ 500.00	$ 1,000.00	$ 683.00	$ 1,366.00	$ 728.00	$ 1,456.00
5.11	FITTING, MJ SLEEVE, 8-INCH	EA	2	$ 650.00	$ 1,300.00	$ 893.00	$ 1,786.00	$ 952.00	$ 1,904.00
5.12	FITTING, MJ SLEEVE, 12-INCH	EA	2	$ 800.00	$ 1,600.00	$ 1,155.00	$ 2,310.00	$ 1,232.00	$ 2,464.00
5.13	WATER SERVICE RELOCATION AND REPLACEMENT	EA	5	$ 2,200.00	$ 11,000.00	$ 6,195.00	$ 30,975.00	$ 6,608.00	$ 33,040.00
	DIVISION 6 - STRUCTURES FOR SANITARY AND STORM SEWERS								
6.01	SANITARY SEWER MANHOLE, 48-INCH SW-301, 0 TO 5 VERTICAL FEET	EA	2	$ 6,000.00	$ 12,000.00	$ 10,500.00	$ 21,000.00	$ 11,200.00	$ 22,400.00
6.02	SANITARY SEWER MANHOLE, 48-INCH SW-301, 5 TO 10 VERTICAL FEET	EA	4	$ 8,000.00	$ 32,000.00	$ 15,750.00	$ 63,000.00	$ 16,800.00	$ 67,200.00
6.03	REMOVE EXISTING MANHOLE	EA	2	$ 2,100.00	$ 4,200.00	$ 8,400.00	$ 16,800.00	$ 8,960.00	$ 17,920.00
6.04	SANITARY SEWER MANHOLE, SW-307, DROP CONNECTION	EA	1	$ 3,500.00	$ 3,500.00	$ 10,500.00	$ 10,500.00	$ 11,200.00	$ 11,200.00
6.05	MANHOLE FIELD ADJUSTMENTS	EA	3	$ 2,000.00	$ 6,000.00	$ 3,675.00	$ 11,025.00	$ 3,920.00	$ 11,760.00
6.06	MANHOLE TESTING	LS	1	$ 500.00	$ 500.00	$ 15,750.00	$ 15,750.00	$ 16,800.00	$ 16,800.00
	DIVISION 7 - PAVEMENT AND APPURTENANCES								
7.01	REMOVAL AND DISPOSITION OF PAVEMENT	SY	506	$ 10.00	$ 5,060.00	$ 42.00	$ 21,252.00	$ 44.80	$ 22,668.80
7.02	PCC CURB AND GUTTER, 30-INCH	LF	50	$ 31.00	$ 1,550.00	$ 105.00	$ 5,250.00	$ 112.00	$ 5,600.00
7.03	HMA PAVEMENT SAMPLES AND TESTING	LS	1	$ 15,000.00	$ 15,000.00	$ 5,250.00	$ 5,250.00	$ 5,600.00	$ 5,600.00
7.04	DRIVEWAY PAVEMENT REMOVAL	SY	50	$ 11.50	$ 575.00	$ 42.00	$ 2,100.00	$ 44.80	$ 2,240.00
7.05	PCC PAVEMENT, DRIVEWAY, 6-INCH	SY	50	$ 80.00	$ 4,000.00	$ 105.00	$ 5,250.00	$ 112.00	$ 5,600.00
7.06	MODIFIED SUBBASE STONE, 8-INCH	TON	300	$ 28.00	$ 8,400.00	$ 42.00	$ 12,600.00	$ 44.80	$ 13,440.00
7.07	SUBBASE STABILIZATION, MACADAM STONE	TON	50	$ 27.00	$ 1,350.00	$ 53.00	$ 2,650.00	$ 56.00	$ 2,800.00
7.08	SIDEWALK REMOVAL	SY	25	$ 12.00	$ 300.00	$ 42.00	$ 1,050.00	$ 44.80	$ 1,120.00
7.09	SIDEWALK, PCC, 5-INCH	SY	25	$ 68.00	$ 1,700.00	$ 84.00	$ 2,100.00	$ 89.60	$ 2,240.00
7.10	PEDESTRIAN RAMPS, PCC, 6-INCH	SY	8	$ 92.00	$ 736.00	$ 158.00	$ 1,264.00	$ 168.00	$ 1,344.00
7.11	DETECTABLE WARNING PANELS	SF	10	$ 41.00	$ 410.00	$ 58.00	$ 580.00	$ 61.60	$ 616.00
7.12	CURB AND GUTTER REMOVAL	LF	50	$ 3.75	$ 187.50	$ 53.00	$ 2,650.00	$ 56.00	$ 2,800.00
7.13	ROADWAY GEOGRID	SY	506	$ 3.00	$ 1,518.00	$ 8.00	$ 4,048.00	$ 8.96	$ 4,533.76
7.14	HMA FULL DEPTH COMPOSITE PATCH	SY	161	$ 130.00	$ 20,930.00	$ 263.00	$ 42,343.00	$ 280.00	$ 45,080.00
7.15	PCC FULL DEPTH PATCH	SY	345	$ 75.00	$ 25,875.00	$ 158.00	$ 54,510.00	$ 168.00	$ 57,960.00
7.16	PCC SAMPLES AND TESTING	LS	1	$ 7,500.00	$ 7,500.00	$ 15,750.00	$ 15,750.00	$ 16,800.00	$ 16,800.00
7.17	SURFACING, REMOVE AND REPLACE, CLASS A ROADSTONE	TON	10	$ 27.00	$ 270.00	$ 79.00	$ 790.00	$ 84.00	$ 840.00
	DIVISION 8 - TRAFFIC SIGNALS (NOT USED)								
	DIVISION 9 - SITE WORK AND LANDSCAPING								
9.01	HYDRAULIC SEEDING, FERTILIZING, AND MULCHING - TYPE 1	SQ	10	$ 150.00	$ 1,500.00	$ 315.00	$ 3,150.00	$ 336.00	$ 3,360.00
9.02	HYDRAULIC SEEDING, FERTILIZING, AND MULCHING - TYPE 3	SQ	10	$ 8.00	$ 80.00	$ 315.00	$ 3,150.00	$ 336.00	$ 3,360.00
9.03	HYDRAULIC SEEDING, FERTILIZING, AND MULCHING - TYPE 4	SQ	10	$ 4.00	$ 40.00	$ 210.00	$ 2,100.00	$ 224.00	$ 2,240.00
9.04	TEMPORARY ROLLED EROSION CONTROL PRODUCT, TYPE 2.D	SY	10	$ 5.00	$ 50.00	$ 105.00	$ 1,050.00	$ 112.00	$ 1,120.00
9.05	SILT FENCE	LF	100	$ 5.00	$ 500.00	$ 7.00	$ 700.00	$ 7.84	$ 784.00
9.06	FILTER SOCK	LF	100	$ 5.00	$ 500.00	$ 7.00	$ 700.00	$ 7.84	$ 784.00
9.07	STABILIZED CONSTRUCTION ENTRANCE, 3-INCH	TON	50	$ 40.00	$ 2,000.00	$ 105.00	$ 5,250.00	$ 112.00	$ 5,600.00
9.08	INLET PROTECTION, SURFACE APPLIED	EA	25	$ 200.00	$ 5,000.00	$ 315.00	$ 7,875.00	$ 336.00	$ 8,400.00
	DIVISION 10 - DEMOLITION (NOT USED)								
	DIVISION 11 - MISCELLANEOUS								
11.01	MOBILIZATION	LS	1	$ 232,444.00	$ 232,444.00	$ 282,633.00	$ 282,633.00	$ 315,000.00	$ 315,000.00
11.02	MOBILIZATION, MANHOLE INSTALLS AND POINT REPAIR LOCATIONS	EA	30	$ 2,500.00	$ 75,000.00	$ 1,050.00	$ 31,500.00	$ 1,120.00	$ 33,600.00
	TOTAL				**$ 4,141,400.50**		**$ 4,768,210.10**		**$ 5,662,715.88**

ORDINANCE 15041

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA CHAPTER 118 PEDDLERS, SOLICITORS, TRANSIENT MERCHANTS

WHEREAS, the City Council of the City of Marshalltown, Iowa, adopted an ordinance defining, regulating, and licensing peddlers and transient merchants on July 25, 1932. Since the enactment multiple revisions have been submitted; and

WHEREAS, recommendations have been presented to the City Council to amend the ordinance to update application and licensing requirements; and

WHEREAS, the City Council of the City of Marshalltown finds it is in the best interest of the City to amend Chapter 118 of the City Code of Ordinances.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The Code of Ordinances, City of Marshalltown, Iowa is hereby amended by repealing code sections 118.001 through 118.999 and enacting and adopting the following in its place:

CHAPTER 118: PEDDLERS, SOLICITORS, AND TRANSIENT MERCHANTS

§ 118.001 DEFINITIONS.

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

PEDDLER. Any person who sells or offers for sale for immediate delivery goods or merchandise from house-to-house, business-to-business, or upon public property.

SOLICITOR. Any person who solicits or attempts to solicit from house-to-house, business-to-business, or upon public property an order for goods, subscriptions or merchandise to be delivered at a future date.

SPECIAL COMMUNITY-WIDE EVENT. An event or community celebration for which a public use permit under § 130.003 has been issued and deemed exempt from licensing in this chapter at the discretion of the City Clerk.

TRANSIENT MERCHANT. Any person, firm, or corporation who engages in a merchandising business from a mobile facility (self-contained motorized or trailer) on any parcel.

§ 118.002 LICENSE REQUIRED.

Unless otherwise exempted by other provisions of this subchapter, any peddler, solicitor, or transient merchant operating within the city without first obtaining a license for such activity as herein provided, or operating in violation of the terms of the license, commits a simple misdemeanor subject to a fine.

§ 118.003 CERTAIN EXEMPTIONS.

(A) The following shall be exempt from the license requirement:

(1) Newspaper carriers;

(2) Youth fundraisers such as Scouts of America, community school districts

(3) Farmer's Market Vendors

(4) Farmer and gardener stand selling agricultural products they have grown; and

(5) Persons operating during special community-wide events, at the discretion of the City Clerk.

(B) While exempted from the license fee requirement, authorized representatives of religious, non-profit, and charitable organizations, or sponsors of a charitable event, desiring to solicit money or to distribute pertinent literature, must first apply to the City Clerk for approval. Such application shall set forth the name of such organization or sponsor and charitable purpose for which such activity is sought, the names and addresses of the officers and directors of the organization, satisfactory verification of its 501(c)(3) tax-exempt status, specification of the dates and times during which such activities are to be conducted and of the amounts of any commissions, fees or wages which are to be charged in connection with the activity. Upon proper application by a bona fide charitable or religious organization, the City Clerk shall issue the applicable license containing the above information to the applicant free of charge, subject to the time limitations as set forth in this subchapter.

§ 118.004 LICENSE APPLICATION.

A written application shall be filed with the City Clerk for a license under this subchapter unless exempted under § 118.003 of this chapter. Such application shall set forth the applicant's company name; contact person, phone number, address, and email address. An applicant for a license shall also submit recent photo identification and a copy of a current Department of Criminal Investigations (DCI) background check. The application shall also set forth the locations of activities and the length of time requested to be covered by the license and be accompanied by current written permission from any property owner upon whose property a transient merchant will be operating, or whose property (including parking) will be affected by the transient merchant's operation. Transient merchants shall make the facility or vehicle available for visual inspection by the Fire Marshal or their designee at a reasonably convenient location.

§ 118.005 SALES TAX PERMIT REQUIRED.

Before a license is issued under provisions of this subchapter, the applicant for the license shall submit to the City Clerk for inspection and copying a state sales tax permit when taxable items are intended to be sold.

§ 118.006 STATE FOOD LICENSE REQUIRED.

Before such license is issued under provisions of this subchapter, the applicant for the license shall submit to the City Clerk a state food sales license when applicable food items are intended to be sold.

§ 118.007 LICENSE ISSUANCE.

If the City Clerk finds the application in conformity with the requirements of this subchapter, that all federal and state law requirements have been met, that the facts stated within the application are accurate, that the applicant has not committed a crime of violence, theft, fraud or dishonesty, other than simple misdemeanors, has committed no prior violations of this subchapter and is not a person required to register as a sex offender, the City Clerk shall issue a license upon payment of the applicable fee. The Clerk may rely upon the results of any routine background check without responsibility for verifying the accuracy of any information contained therein. The Chief of Police or City Attorney may authorize exceptions to criminal histories based on circumstances such as the number of years since the charge. A State of Iowa Division of Criminal Investigation background check is valid for one year.

§ 118.008 PERMITTED LOCATIONS.

(A) Peddler or solicitor licenses are issued for use in locations across the city without restrictions.

(B) Transient merchants issued an annual license are permitted to operate only on paved portions of private commercial property locations. A license must be obtained even if the transient merchant is operating on their commercial property.

(C) Transient merchants issued a 24-hour license are authorized to operate on public or private property locations as approved on the application.

(D) Requests to operate in the Marshalltown Central Business District will only be considered if it is at the request of a Main Street Business. Parking will only be permitted in front of the said business with the 24-hour Transient Merchant license.

§ 118.009 TIME RESTRICTIONS.

(A) Peddler or solicitor licenses allow activity only between the hours of 9:00 a.m. and 7:00 p.m., Monday through Saturday.

(B) Transient merchant licenses issued for private commercial properties shall be allowed at all times, Sunday through Saturday, upon authorization that the owner of the location where sales occur consents to use of its business premises for that purpose and that neither traffic nor nearby residents will be adversely affected.

§ 118.010 PERMITTED MOBILE FACILITIES OR VEHICLES.

(A) Mobile vendors shall operate only from facilities or vehicles which are structurally sound, in good repair and appearance, with no visible rust or damage. Adequate waste disposal receptacles shall be conveniently provided for customer use. No waste or garbage shall be allowed to accumulate on the exterior of the facility or vehicle. All grease shall be disposed of lawfully. Electrical connections shall be outdoor-rated with functioning ground fault interrupters (GFIs) and no extension cords shall cross any sidewalk or public access.

(B) Electrical connections across any sidewalk or public access shall be made by proper underground wiring method in compliance with the National Electric Code (NEC).

(C) Vendors shall comply with Chapter 91: Fire Prevention and Protection of this code.

Penalty, see § 118.999

§ 118.011 FEES.

(A) Except as provided in § 118.003 of this chapter, every applicant for a license under this subchapter shall pay the fee, set by Council resolution before a license shall be issued.

(B) A peddler or solicitor license shall be issued by the day per person.

(C) A transient merchant license shall be issued annually per unit for operation on private commercial property and shall expire on May 1st of each year.

(1) Transient merchants who also have a brick and mortar operation shall be issued an annual license for operation on private commercial property.

(D) A 24-hour transient merchant license may be issued for operation on public or private property. This is the only eligible license for operation on public property. It may be issued in addition to an annual license.

§ 118.012 LICENSE DISPLAY.

(A) Each solicitor or peddler shall, at all times while doing business in the city, keep in his or her possession and display upon request of any city official, peace officer, or prospective customer, the license issued pursuant to this subchapter, and shall, upon the request of prospective customers, exhibit the license as evidence that they have complied with all requirements of this subchapter.

(B) Each transient merchant shall publicly and visibly display the license at its temporary place of business.

(C) Licenses issued to any entity under the provisions of this subchapter are not transferable in any situation and grants authority only to the entity applying.

§ 118.013 LICENSE REVOCATION; RIGHT TO APPEAL.

(A) If the licensee, in the application for the license or in the course of conducting his or her business, has made incorrect or fraudulent statements, has conducted his or her business or activity unlawfully, or violated an ordinance or statute, including placement of illegal signage, or if the licensee has conducted his or her business in such manner as to endanger the public welfare or safety, the City Clerk may revoke any license issued under this subchapter. If a license is revoked the licensee is not eligible for reimbursement of any portion of the license fee.

(B) The licensee may appeal the revocation of the license to the City Council at its next regularly scheduled meeting by filing with the Clerk a written request for an appeal to the City Council. The City Council may affirm, modify or reverse its decision or the decision of the Clerk to revoke such license.

§ 118.014 TRANSFER OF LICENSE AND LIMITED USE.

No license provided for in this chapter shall be transferred without the consent of the Mayor endorsed thereon in writing. No license issued under this chapter shall include more than one transient merchant or extend to or include more than one peddler or solicitor under a single license.

§ 118.999 PENALTY.

(A) Any person violating any provision of this chapter for which no specific penalty is prescribed shall be subject to § 10.999 of this code of ordinances.

(B) Anyone violating any of the provisions of §§ 118.001 through 118.014 of this chapter shall, upon conviction, be subject to the penalties as provided in §§ 10.999(A) and (B) of this code of ordinances.

Section 2. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.
Section 4. That this ordinance shall be in full force and effect after its passage and publication as by law.

Passed this _____ day of _____________, 2022, and signed this _____ day of ____________, 2022.

CITY OF MARSHALLTOWN, IOWA

____
Joel Greer, Mayor

ATTEST:

____
Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the _____ day of _____________, 2022, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the _____ day of _____________, 2022.

____
Alicia Hunter, City Clerk

MARSHALLTOWN
IOWA
CITY CLERK'S OFFICE

Joel Greer, Mayor
Jessica Kinser, Administrator
Alicia Hunter, City Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

March 23, 2022

To: Mayor Joel Greer & Members of the City Council
From: Alicia Hunter, City Clerk
Re: Chapter 118 Permits

Policy Issue: Goal 3 / Objective 1 of the Strategic Plan: Review City-issued licenses and permits for necessity.

Recommendation: To amend Chapter 118 with the attached revisions and to amend the fee schedule.

Background: Chapter 118 – Peddlers and Solicitors, outlines the permit requirements for a peddler, solicitors, or transient merchants. Staff recommend separating the currently combined application to two separate applications for Peddler/Solicitors and Transient Merchants since they have different requirements.

Currently, transient merchants are limited to selling only seven days or less during any calendar month. There is no restriction on peddler/solicitors. A State of Iowa food license is a requirement of our Transient Merchant permit and it does not have any sales restrictions. The city also does not have staff to monitor when Transient Merchants are operating. It is staff recommendation to eliminate the restriction on the number of days.

Currently, transient merchants are only allowed to operate on private commercial property. Staff would like to allow operation on public property with a new 24-hour license. This license would be in addition to an annual license.

The current fee schedule for all 3 permits is: $200 per year, $60 per month, $25 per week, $6 per day. Staff recommendations include the following: eliminating weekly and monthly rates; issuing Peddler/Solicitors licenses by the day and increasing the fee to $10; issuing annual Transient Merchant licenses at the $200 per unit that expire May 1st each year (the State of Iowa license is $250); issuing annual Transient Merchant licenses for owners who also have a brick and mortar business at a reduced rate of $25 annually; creating a new 24-hour public property transient merchant license at $50 per day.

Budget Impact:

License	Current Fee	New Fee
Peddler/Solicitor (per person)	$6 per day	$10 per day
Peddler/Solicitor (per person)	$25 per week	N/A
Peddler/Solicitor (per person)	$60 per month	N/A
Peddler/Solicitor (per person)	$200 per year	N/A
Transient Merchant (per unit)	$6 per day	$50 per day
Transient Merchant (per unit)	$25 per week	N/A
Transient Merchant (per unit)	$60 per month	N/A
Transient Merchant (per unit)	$200 per year	$200 per year
Transient Merchant (with brick & mortar)	N/A	$25 per year
24-hr Transient Merchant (on public/private property)	N/A	$50 per day

Attachment: Chapter 118 Markup Revision

April 8, 2022

To: Mayor Joel Greer & Members of the City Council
From: Alicia Hunter, City Clerk
Re: Chapter 118 Permits

Further discussion was requested on this item regarding the approval of Transient Merchants in the Marshalltown Central Business District.

Suggested options for language for § 118.008 PERMITTED LOCATIONS.

(D) Requests to operate in the Marshalltown Central Business District will only be considered if it is at the request of a Main Street Business. Parking will only be permitted in front of said business with the 24-hour Transient Merchant license.

OR

(D) Transient Merchants are not allowed to operate on Main Street from 3rd Street to 3rd Avenue unless authorized as part of a special community-wide approved by the City Clerk referenced in § 118.003 CERTAIN EXEMPTIONS.

ORDINANCE 15042

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, REPEALING CHAPTER 58: VEGETATION AND ENACTING AND ADOPTING A NEW CHAPTER 58: VEGETATION

WHEREAS, the City Council of the City of Marshalltown, Iowa, adopted ordinance 14429 Providing for the Management and Preservation of Trees, Shrubs, and Other Greenery within the City of Marshalltown, Iowa; and

WHEREAS, recommendations have been presented to the City Council to re-write the current Chapter 58 Vegetation to better define permits for right-of-way trees, add the responsibility of trimming right-of-way trees to the City and create the mechanism for the City Council to impose a fee for public trees and composting activities; and

WHEREAS, the City Council of the City of Marshalltown finds it is in the best interest of the City to amend Chapter 58 Vegetation of the City Code of Ordinances.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The Code of Ordinances, City of Marshalltown, Iowa is hereby amended by repealing Chapter 58 Vegetation and enacting and adopting the following in its place:

58.001 PURPOSE.

(A) It is the policy of the city to regulate and control the planting, removal, pruning and protection of trees and other vegetation within streets, highways and alley rights-of-way and public park areas within the boundaries of the city; to eliminate and guard against dangerous conditions which may result in injury to persons using the public areas of the city; to prevent damage to any public sewer or water main, street, sidewalk or other public property; to protect trees located in public areas from undesirable and unsafe planting, removal, pruning and protection practices; and to guard all trees within the public areas of the city against the spread of disease or pests. The provisions of this chapter shall apply to all trees, shrubs, weeds, vines and brush planted in or upon any public area and in certain instances on private property within the city and any existing trees that violate other sections of this chapter.

(B) It is also the intent of this chapter to maintain all public and private areas in the city in such a manner that they are free of weeds, vines and brush; to eliminate and guard against dangerous conditions which may cause injury or illness to persons using the public areas; to promote and enhance the beauty of the city; and to guard against pestilence and widespread weed invasion of any area of the city. State legislation or State Department of Transportation rules take precedence over this chapter if along a state-designated highway.

58.002 DEFINITIONS.

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

ALLEY. A thoroughfare through the middle of a block giving access to the rear of a building.

PARK. Any property owned in whole or in part by the city used in whole or in part for recreational purposes, wildlife purposes or other municipally-owned public purpose related to recreation or wildlife, but does not include parking or terraces or municipal parking lots.

PROPERTY OWNER. The contract purchaser if there is one of record, otherwise the record holder of legal title.

PUBLIC AREA. Parks and other lands owned or leased by the city and all terraces along all streets, highways, boulevards and alleys.

PUBLIC RIGHT-OF-WAY. Dedicated public property containing or proposed to contain publicly owned street surfaces, curb and gutter, sidewalks and planted strips.

SHRUB. A woody plant with several stems and usually with a low mature height of eight feet or less.

STREET INTERSECTION. The intersection of the public street right-of-way lines of the two intersecting streets. On streets that have sidewalks, this would be the intersection of the inside edges on the private property side of the sidewalks.

TREE. Any woody perennial plant of any age with a main trunk and many branches, and includes living or dead trees and standing or fallen trees.

58.003 REMOVAL OF WEEDS, VINES AND BRUSH.

All areas of the city are to be kept free of any noxious weeds and shall also be kept free of any other weeds, vines or brush for health and safety reasons.

TREES

58.004 INJURING OR DAMAGING.

(A) No person shall in any public area of the city break, injure, mutilate, kill or destroy any tree or shrub; permit any animal under his or her control to do so; permit any fire to injure any portion of any tree or shrub; or permit any toxic chemicals or materials to seep, drain, be emptied on or otherwise enter into any tree or shrub.

(B) It shall be unlawful for any person to cut, damage, carve, transplant or remove any tree, or injure the bark of any tree located in a park, except for authorized city personnel in the performance of his, her or their duties.

(C) During building operations, commercial promotions or public promotions, the builder or sponsor shall erect suitable protective barriers around public trees and shrubs that may be injured.

58.005 FASTENING MATERIALS.

No person shall fasten any sign, rope, wire or other materials to or around or through any trees or shrubs in any public area, except in emergencies such as storms or accidents.

58.006 PLANTING IN PUBLIC RIGHT-OF-WAY EASEMENTS.

It shall be unlawful to plant any tree or other woody plant material within any dedicated utility easement area within the city. Any tree or other wood plant material planted within public right of way requires a planting permit.

58.007 PLANTING PERMIT.

(A) No person shall plant a tree in a public right-of-way unless the individual has completed a planting permit application at the Parks and Recreation Office and has been issued a permit by the Parks and Recreation Director or their designee.

(B) (1) Trees shall be subject to conditions of the permit. Conditions of the permit shall include a requirement for diversity of species withal, the planting area, as well as other conditions as may be provided elsewhere in this subchapter.

(2) Whenever a tree is planted in conflict with the provisions of the permit or without obtaining a permit, it shall be lawful for city staff to remove or cause removal of the tree.

(3) The cost of the removal of such tree may be charged to the property owner responsible for the planting.

(C) The City may consider the following review criteria in permit approvals but not limited to:

- Visibility triangles at streets, alleys and driveways
- Sign visibility
- Proximity to other trees
- Proximity to utilities
- Proximity to pavement
- Area of space available

§ 58.008 CERTAIN SPECIES PROHIBITED.

(A) It shall be unlawful to plant any tree species on or within 25 feet of public right-of-way in the city that has been identified on a list of prohibited species compiled by city staff. The list shall be kept on file at the Parks and Recreation Office and on the city website.

(B) (1) The Parks & Recreation Department may issue a planting permit for planting evergreen and deciduous shrubs with a mature height greater than 12 inches within the public right-of-way for decorative purposes.

(2) Each request will be reviewed upon its own merits, and the proposed plantings at mature height shall not interfere with pedestrian and vehicular safety or the free use of the street or sidewalk.

(C) It shall also be unlawful to plant any tree species that bears fruit, except for male sterile varieties, on a public right-of-way or on private property in a location where the tree will overhang the public right-of-way.

(D) Any plant species prohibited by this section, but in place on the effective date of this ordinance, need not be removed by virtue of its mere existence unless interference with other sections of this chapter so requires.

58.009 SPACING AND PLACEMENT IN PUBLIC RIGHT-OF-WAY AREAS.

(A) No tree shall be planted nearer than three feet to the curb. No tree shall be planted within three feet of sidewalk in residential areas.

(B) (1) Trees planted on or adjacent to Highway 14 right-of-way shall be planted ten feet back from the back of the curb line.

(2) Other special considerations do exist and a special permit must be secured from the state's Department of Transportation; contact the local state's Department of Transportation Engineer.

(C) Trees shall be planted no closer than the sum of half of the mature spread of each tree from one another.

(D) Trees shall be planted no closer to a utility pole than a distance equal to half of the mature spread of the tree species being planted.

58.010 REMOVAL AND TRIMMING ON PUBLIC PROPERTY.

(A) The City shall be responsible for the removal of all dead and diseased trees from the public right-of-way and other public areas.

(B) The adjacent property owner shall be responsible for the trimming of all trees in the public right-of-way. The City shall be responsible for the trimming of trees in other public areas.

(1) Trees shall be so trimmed that the overhanging branches shall be at least fifteen feet above the surface of the street and at least eight feet above the surface of the sidewalk so as not to interfere with the street lighting or the free and safe use of the street and sidewalk by the public, taking into consideration tree maturity and size.

(2) Property owners, agents or occupants may trim limbs or branches not exceeding six inches in diameter from trees on public right-of-way areas adjacent to their property. Such cutting or trimming shall conform to the arboricultural specifications and standards of practice adopted by the city staff.

(3) Only City staff, tree trimming or removal contractor, or public service company can trim branches exceeding six inches in diameter from the public right-of-way area. Adjacent property owners, agents or occupants must obtain a contractor at their expense to have branches exceeding six inches removed from trees in the public right-of-way.

(C) The City shall have the authority to trim or remove any tree, shrub or other plant material planted on any public right-of-way for non-compliance of this subchapter. This work shall be done at City expense if notice is not given to the adjacent property owner.

58.011 REMOVAL AND TRIMMING ON PRIVATE PROPERTY.

(A) The property owner, agent or occupant of any lot or parcel of land shall keep the trees on their property so trimmed that the overhanging branches shall be at least 15 feet above the surface of the street and at least eight feet above the surface of the sidewalk so as not to interfere with the street lighting or the free and safe use of the street and sidewalk by the public and shall be kept free of dead limbs and branches, taking into consideration the tree maturity and size.

(B) The city shall have the right to trim or prune any tree or shrub on private property without notice when it overhangs public property and interferes with the proper spread of light along the street from a streetlight or interferes with visibility of any traffic control device or sign. The city may serve notice on the abutting property owner as per § 58.024 of this chapter to remedy the situation and assess the cost to the property.

§ 58.012 NOTICE AND ASSESSMENT OF COSTS TO PROPERTY OWNERS.

(A) If the property owner does not perform an action required under this subchapter within a reasonable time after written notice, the City may perform the required action and assess the costs against the property for collection in the same manner as a property tax. Notice shall be by certified mail or other personal service to the address of the property owner as well as the occupant of the premises as shown by the records of the County Auditor. The notice shall describe the violation and location of the violation, state the act(s) necessary to cure the violation, state the time within which action is required, and state that if the violation is not cured and no request of hearing is made within a set period of time, the City will assess costs as set forth above.

(B) In an emergency, the city may perform any action which may be required under this subchapter without prior notice if it is deemed an imminent hazard to the safety and well-being of the public and assess the costs as provided in this section after notice to the property owner and hearing. All action taken by the City without notice to the property owner is done at the City’s expense and shall not be assessed to the property owner.

§ 58.013 BARRICADES AND OTHER PROTECTIVE DEVICES REQUIRED.

When necessary for the protection of the public, guards, barricades or other protective devices or warnings shall be maintained on any sidewalk, street or other public places where trees are being trimmed or removed. Barricades and other protective devices shall meet the standards set forth by the Public Works Department. Traffic on any street shall not be barricaded without first obtaining permission therefor from the Public Works Department and notifying the Fire Department, Police Department and the ambulance service of the closing and again when the street is reopened.

§ 58.014 ESTABLISHMENT OF A COMPOST UTILITY.

A compost utility is hereby established to provide for the operations of the Marshalltown Compost Facility, which includes the breaking down, processing and re-use of vegetative and tree materials.

§ 58.015 COMPOST FEE.

The City Council shall, by resolution, set the fee for the operation of the Marshalltown Compost Facility. This includes the initial establishment of fees and subsequent changes to the fees as deemed necessary by the City Council.

§ 58.016 PENALTY.

Violation of any section of this chapter shall be deemed to be a municipal infraction and be punished by a penalty as provided in § 10.999(A) of this code of ordinances.

Section 2. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 4. That this ordinance shall be in full force and effect after its passage and publication as by law.

Passed this _____ day of _____________, 2022, and signed this _____ day of ____________, 2022.

CITY OF MARSHALLTOWN, IOWA

____
Joel Greer, Mayor

ATTEST:

____
Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the _____ day of _____________, 2022, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the _____ day of _____________, 2022.

____
Alicia Hunter, City Clerk

ORDINANCE 15043

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY REPEALING CODE SECTION 90.036 DOGS AT PUBLIC EVENTS

WHEREAS, the City Council of the City of Marshalltown, Iowa, adopted ordinance 14827 known as An Ordinance Relating to the Prohibition of Dogs at Public Events on March 10, 2008; and

WHEREAS, since 2008, communities throughout Central Iowa have adopted more lenient rules at public events and our outdated practice has become more difficult to enforce; and

WHEREAS, the City of Marshalltown will leave it to the event organizers to implement and enforce any rules regarding animals at public events; and

WHEREAS, the City Council of the City of Marshalltown finds it is in the best interest of the City to repeal code section 90.036 Dogs at Public Events of the City Code of Ordinances.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The Code of Ordinances, City of Marshalltown, Iowa is hereby amended by repealing in its entirety, code section 90.036 Dogs at Public Events.

Section 2. That this ordinance shall be in full force and effect after its passage and publication as by law.

Passed this _____ day of _____________, 2022, and signed this _____ day of ____________, 2022.

CITY OF MARSHALLTOWN, IOWA

____
Joel Greer, Mayor

ATTEST:

____
Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the _____ day of _____________, 2022, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the _____ day of _____________, 2022.

____
Alicia Hunter, City Clerk

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

MARSHALLTOWN
IOWA

TO:	Mayor Greer and City Council
FROM:	Michael W. Tupper, Chief of Police
DATE:	April 20, 2022
RE:	Dogs At Public Events

Policy Issue: Council approval is required for resolution and ordinance revision.

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action: Objective 1: Review policies, procedures, and ordinances for updates.

Recommendation: Staff recommends repealing Resolution 2008-090 Designating Public Events at Which Dogs are Prohibited and repealing Code of Ordinance section 90.036 Dogs at Public Events.

Budget Impact: N/A

Description/Background: In 2008 the City Council implemented an ordinance prohibiting dogs from the immediate vicinity of certain public events in the city. A resolution was then adopted establishing the specific events they were prohibited at.

Since 2008, communities throughout Central Iowa have adopted more lenient rules for public events as it relates to dogs being allowed to be present at public events while under the supervision of the pet owner. The current rule in Marshalltown is an outdated practice and has become difficult to enforce.

The use of service animals is also more common today than in 2008. Consequently, the current rule leads to confusion. We should not keep service dogs out of a public event. When people see a service dog, they may not understand the purpose of the service animal and they assume law enforcement is either ignoring the rule or picking and choosing who can or cannot have a dog at a public event.

Whether dogs are allowed at public events or not is not a matter of public safety and should not be a concern of government requiring police intervention. Asking law enforcement to enforce these minor rules is a poor use of law enforcement resources and can diminish the relationship law enforcement has with community members. Enforcement of these minor rules comes off as trivial and can lead to unnecessary confrontation between police and the community. There are already ordinances on the books that require dog owners to have their animal under control and on a leash. Further government restriction is unnecessary.

For these reasons, staff recommends repealing the ordinance and resolution and allowing event organizers to determine if dogs are allowed at an event. The event organizer would then be responsible for enforcement.

Joel Greer, Mayor
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TO: Mayor Greer and City Council
FROM: Jessica Kinser, City Administrator
DATE: May 19, 2022
RE: Karl of Marshalltown TIF

Policy Issue: The Council must authorize the use of Tax Increment Financing

☒ Goal 1: Expand and improve development	☐ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action: Objective 2: Support and promote commercial and industrial development--Create UR Area #7 for the Highway 14 Corridor

Recommendation: To direct staff to proceed with the development of Urban Renewal Area #7 and a development agreement with Karl of Marshalltown

Budget Impact: TBD- All taxing entities will still collect property tax off of the existing value

Description/Background: At the January 24th City Council meeting, we discussed the creation of Urban Renewal Area #7, to encompass the North 3rd Avenue corridor not covered by the Downtown Urban Renewal Area (Bromley Street north). A plan needs to state specific projects, whether public or private, so further movement hinged upon a conversation with Karl of Marshalltown to offer an incentive for the renovation and new construction being undertaken at 906 and 1000 North 3rd Avenue.

After that meeting, I prepared some TIF rebate scenarios and presented those to Karl of Marshalltown, which are included in the packet. Option 1 was the equivalent of what a 3 year, 100% tax abatement would be (not set up for this area), while options 2 and 3 looked sliding scales on a 7 and 10 year basis, with the City and other taxing entities seeing additional taxable value in year 2 or year 1 respectively.

Karl of Marshalltown has stated that they would like to go with option 3, which is the 10 year sliding scale. While this option allows for possible valuation adjustments to result in more money over time, a cap of not-to-exceed $1.8 million will provide a limit to the incentive. Please note that Karl is still finalizing building design for the new constrution, which is the major driver of this incentive. The numbers used are estimates only and are subject to change based on final building design and assessment by the County Assessor.

The next step is to include this specific incentive in the Urban Renewal Plan for this area and proceed with a development agreement following the adoption of the Urban Renewal Plan.

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MARSHALLTOWN
IOWA

City Administrator's Office

To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: January 18, 2022
RE: Creation of New Urban Renewal Area

A number of positive things are occurring in the North 3rd Avenue/Highway 14 area which are leading to now being an ideal time to create a new urban renewal area. This was a recommendation of the 2018 Highway 14 Corridor Study. An urban renewal area would freeze all values at the most recent valuation year (2022), which would then create incremental value moving forward. The incremental value is the amount of property valuation between the frozen valuation and the new valuation. This then becomes tax increment financing (TIF) revenue which can be rebated as an incentive for the development that created the new higher property valuations.

In the first half of 2022, the area will be proposed to a new mixed-use zoning, making redevelopment opportunities easier. Karl of Marshalltown has also recently purchased both car dealerships at the north end of the corridor, and is planning a significant renovation and a new building. We are also looking at what possibilities exist for redevelopment with the opening of the Edgewood Industrial Park in 2023.

The process to create an urban renewal plan can take a number of weeks, as it is a lot of moving pieces. An urban renewal area can be created based on a slum and blight (no sunset date) or economic development (20-year sunset). Legal counsel at Dorsey and Whitney will be in the best position to advise what is the best path forward for the area. Bolton & Menk will create the map and legal description needed of an area. The proposed boundaries are shown on the map on the next page, but would encompass North 3rd Avenue from Bromley Street (current terminus of the Downtown Urban Renewal Area) to the Iowa River, encompassing parcels on both sides of the street. We are also proposing to capture the area of the "avenues"- 4th and 5th Avenue from Woodland Street to Marion Street, as these are proposed for a new zoning classification as well. In addition, we can look at adding in the Edgewood Industrial Park land to the east of the blue boundaries, but as vacant ag land, it might change the ability to qualify for a slum/blight designation.

At this time, I am asking for the Council to direct me/staff to begin work on establishing a new urban renewal area. If given that direction, the next step would be to come back on the February 14th Council meeting with a proposed incentive project for Karl of Marshalltown to be included in the plan. Once that is finalized, we should be able to set a public hearing on the February 28th meeting and then hold a public hearing and consider adoption at the March 28th meeting. During that time, a development agreement with Karl of Marshalltown can be worked out to time as closely as possible with adoption of the plan.


N 3 AV
WOODLAND ST
Future
Edgewood
Industrial
Park
N 3 AV
N 5 AV
IVERSIDE ST
UNION ST
N 7 AV
WOODBURY ST
N 2 AV
N 4 AV
E STATE

City of Marshalltown
Karl of Marshalltown
Incentive Options

ASSUMPTIONS	
New Assessed Value	11,900,000
Taxable Value	COMM
Frozen Base Value	890,937
Incremental Value	See Below
Valuation Date	1/1/2024
Total Tax Rate	41
TIF Tax Rate	36

Assess Yr	FY	Rollback
2024	2026	90.00%
2025	2027	90.00%
2026	2028	90.00%
2027	2029	90.00%
2028	2030	90.00%
2029	2031	90.00%
2030	2032	90.00%
2031	2033	90.00%
2032	2034	90.00%
2033	2035	90.00%

		Option 1	Option 2	Option 3
Taxable	Increment	4 years, 100%	7 years	10 years
10,710,000	9,819,063	$ 353,486	$ 385,560	$ 318,138
10,710,000	9,819,063	$ 353,486	$ 327,726	$ 282,789
10,710,000	9,819,063	$ 353,486	$ 269,892	$ 229,766
10,710,000	9,819,063	$ 353,486	$ 192,780	$ 176,743
10,710,000	9,819,063		$ 154,224	$ 141,395
10,710,000	9,819,063		$ 115,668	$ 106,046
10,710,000	9,819,063		$ 96,390	$ 106,046
10,710,000	9,819,063			$ 106,046
10,710,000	9,819,063			$ 106,046
10,710,000	9,819,063			$ 106,046
		1,413,945	1,542,240	1,679,060
	NTE	$ 1,500,000	$ 1,675,000	$ 1,800,000

7	10
100%	90%
85%	80%
70%	65%
50%	50%
40%	40%
30%	30%
25%	30%
	30%
	30%
	30%

MARSHALLTOWN
IOWA

City Administrator's Office

Joel Greer, Mayor
Jessica Kinser, Administrator
Alicia Hunter, City Clerk
24 North Center Street
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Tel - (641) 754-5799
Fax - (641) 754-5717

To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: May 17, 2022
RE: Karl Request to Purchase Land

Karl of Marshalltown is in the process of planning and design for the new building to be located at 906 North 3rd Avenue for the Chrysler/Dodge/Jeep/Ram sales and services. They have a building currently located at 1000 North 3rd Avenue which they would like to move to 906 for storage of property maintenance-related equipment, but need additional land. They have requested the City sell a portion of the City-owned land to the west to help facilitate this move.

The City's land is part of our flood protection area and is necessary for the City to be able to respond to pumping of water over the levee at times of high river levels and heavy rains. That said, staff is proposing the creation of a parcel that would be approximately 55 feet wide and 150 feet in length to sell to Karl of Marshalltown, with the following process/requirements:

- Buyer must acknowledge the flood risk associated with the property
- Buyer must record an affidavit of non-severability to permanently join the new parcel to the 906 North 3rd Avenue parcel
- Buyer will be responsible for the costs of the survey
- Buyer will pay the price of the new parcel based on the actual acreage and using a formula for the average land value of adjacent parcels, shown below, or pay for an appraisal of the parcel and agree to pay the appraised value.

Address	Acres	Land Value	Price/Acre
906 N 3rd Ave.	3.69	180,850	49,010.84
1000 N 3rd Ave	5.67	277,620	48,962.96
City- Unimproved	5.16	8,740	1,693.80
	Average Price/Acre		$33,222.53
	0.19 Acre Cost		**$ 6,312.28**

If this is all acceptable, the following timeline is proposed:

- May 24th: City staff orders the survey
- June 13th: City Council approves a formal offer to buy based on the above-noted requirements for approximately 0.19 acres
- July 11th: City Council sets a public hearing on the sale of property (assuming survey completed by this time and not earlier)
- July 25th: City Council holds a public hearing and consider a resolution to convey the property

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TO: Mayor Greer and City Council
FROM: Diana Steiner, Finance Director
DATE: 5/18/2022
RE: 2017 Police/Fire Building Bond

Policy Issue:

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action: Maintain a financially healthy organization

Recommendation: Staff recommend using 2017 bond funds remaining from Police/Fire Building project for street, sidewalk projects.

Budget Impact: Funds originally allocated to be spent from the 2021 bond, will be redirected to be spent out of the 2017 bond

Description/Background:

There are two categories of general obligation bonds that the City uses. One is a general corporate purpose which is for public buildings, airports, swimming pools, etc. The second is essential corporate purpose which is for streets, sidewalks, etc.

When the 2017 bonds were issued for the Police/Fire building, they were categorized as general corporate purpose. Therefore, the remaining funds of approximately $540,000 cannot be used for essential purposes unless action is taken by Council.

An arbitrage computation is required to be done by the end of September since the bond issuance has been 5 years ago. If funds are not spent by then, additional computations will be needed. Having unspent funds could draw more attention for an audit from the IRS as well.

Staff recommend setting a public hearing date at the June 13th Council meeting for the hearing on June 27th to use up to $540,000 for essential purposes. If Council approves, staff would use costs already incurred or will be incurred this summer from the 2021 bond and apply it against the 2017 bond funds.

This action will then free up funds within the 2021 bond by $540,000. This could be used for any essential corporate purpose without further Council action. If needed for the Police/Fire building, then Council would need to need to set a reverse referendum hearing.

Iowa Code Section 384.26

“General Obligation Bonds for General Purposes”

General Corporate Purpose Bonds include but are not limited to:

- public buildings (i.e. Police/Fire Building),
- airports,
- swimming pools,
- recreation centers

2017 Bond for Police/Fire Building

Background:

A general corporate purpose bond requires either:

(1) a city special election with a 60% super-majority approval or
(2) a reverse referendum hearing if the amount borrowed is less than $700,000

- The Police/Fire building $17.5 million project was approved via an election with 2 bonds issued (2016B $4,780,000 and 2017 $12,720,000).

2017 Bond for Police/Fire Building

Discussion of remaining funds

* Approximately $540,000 of the 2017 bond funds are unobligated.

* The bond is coming up on 5 years of issuance. If we can spend by the end of September than we will only need to pay for one arbitrage computation.

*This bond was a large issuance for the City and not having it spent within 5 years could draw more attention to it for audit.

2017 Bond for Police/Fire Building

Solutions

*At the June 13th Council meeting set a public hearing date for June 27th to redirect the general corporate purpose bond funds to essential corporate purpose bond funds.

*Use the remaining funds on street/sidewalk projects either for costs we already incurred or will incur over the next few months originally budgeted from 2021 Bond.

2017 bond ==➔ decrease building
- increase streets

2021 bond ==➔ increase building (if needed)
- decrease streets

MARSHALLTOWN
IOWA

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
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Tel - (641) 754-5701
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TO: Mayor Greer and City Council
FROM: David Rierson - Fire Chief
DATE: 05/23/22
RE: Fire Department Calls

Policy Issue:

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action: Objective 4 - Review existing functions

Recommendation: None - Discussion Only

Budget Impact: None - Discussion Only

Description/Background: On April 11, 2022, the 2021 Fire Department Annual Report was presented to the City Council. During the presentation, the topic of overlapping calls was presented and discussed as an area to watch due to the increasing number of calls for service and the number of times calls overlapped. Specific information regarding calls was requested by the Council and is attached for discussion.

Marshalltown Fire Department

Marshalltown, IA
This report was generated on 5/17/2022 10:41:19 AM

Count of Overlapping Incidents for Date Range

Start Date: 01/01/2022 | End Date: 03/31/2022

# OVERLAPPING	% OVERLAPPING	TOTAL
197	24.62	800

OVERLAPPING INCIDENT DETAILS					
ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
1/1/2022					
1/1/2022 4:06:15 AM	1/1/2022 4:29:10 AM	2022-0000003	311	Station 1	EMS
1/1/2022 4:28:00 AM	1/1/2022 4:56:15 AM	2022-0000004	311	Station 1	EMS
1/1/2022 10:42:39 AM	1/1/2022 11:08:47 AM	2022-0000008	311	Station 1	EMS
1/1/2022 10:43:21 AM	1/1/2022 11:01:07 AM	2022-0000009	311	Station 1	EMS
1/1/2022 7:19:35 PM	1/1/2022 8:05:40 PM	2022-0000014	311	Station 1	EMS
1/1/2022 8:04:17 PM	1/1/2022 8:20:37 PM	2022-0000015	113	Station 1	FIRE
1/1/2022 8:17:49 PM	1/1/2022 8:32:12 PM	2022-0000016	311	Station 1	EMS
1/2/2022					
1/2/2022 1:07:52 PM	1/2/2022 1:55:51 PM	2022-0000023	311	Station 1	EMS
1/2/2022 1:25:30 PM	1/2/2022 1:52:23 PM	2022-0000024	311	Station 1	EMS
1/2/2022 4:33:33 PM	1/2/2022 5:02:10 PM	2022-0000026	311	Station 1	EMS
1/2/2022 4:37:14 PM	1/2/2022 4:56:23 PM	2022-0000027	311	Station 1	EMS
1/2/2022 11:05:06 PM	1/2/2022 11:21:12 PM	2022-0000031	311	Station 1	EMS
1/2/2022 11:09:42 PM	1/2/2022 11:26:14 PM	2022-0000032	311	Station 1	EMS
1/3/2022					
1/3/2022 11:27:33 AM	1/3/2022 11:43:50 AM	2022-0000038	311	Station 1	EMS
1/3/2022 11:42:56 AM	1/3/2022 12:01:39 PM	2022-0000039	311	Station 1	EMS
1/6/2022					
1/6/2022 4:57:18 PM	1/6/2022 5:10:15 PM	2022-0000064	622	Station 1	NO INCIDENT FOUND
1/6/2022 5:09:05 PM	1/6/2022 5:26:22 PM	2022-0000065	311	Station 1	EMS
1/6/2022 5:20:42 PM	1/6/2022 5:40:33 PM	2022-0000066	311	Station 1	EMS
1/8/2022					
1/8/2022 7:15:59 PM	1/8/2022 8:16:52 PM	2022-0000081	311	Station 1	EMS
1/8/2022 8:14:52 PM	1/8/2022 8:18:22 PM	2022-0000082	611	Station 1	CANCELLED ENROUTE
1/9/2022					
1/9/2022 8:49:59 AM	1/9/2022 9:09:52 AM	2022-0000084	311	Station 1	EMS
1/9/2022 8:55:05 AM	1/9/2022 9:11:15 AM	2022-0000085	311	Station 1	EMS
1/10/2022					
1/10/2022 4:48:34 AM	1/10/2022 5:14:56 AM	2022-0000093	311	Station 1	EMS
1/10/2022 5:10:20 AM	1/10/2022 5:28:30 AM	2022-0000094	311	Station 1	EMS

Percentage of incidents overlapping from total incidents in month,year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.

OVERLAPPING INCIDENT DETAILS

ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
1/11/2022					
1/11/2022 1:58:46 PM	1/11/2022 2:12:35 PM	2022-0000108	311	Station 1	EMS
1/11/2022 1:59:10 PM	1/11/2022 4:04:35 PM	2022-0000109	362	Station 1	ICE RESCUE
1/11/2022 2:15:01 PM	1/11/2022 2:42:49 PM	2022-0000110	611	Station 1	CANCELLED
1/12/2022					
1/12/2022 8:24:41 AM	1/12/2022 8:28:24 AM	2022-0000114	611	Station 1	CANCELLED
1/12/2022 8:24:50 AM	1/12/2022 8:43:31 AM	2022-0000113	311	Station 1	EMS
1/12/2022 1:32:38 PM	1/12/2022 2:05:37 PM	2022-0000115	311	Station 1	EMS
1/12/2022 1:33:39 PM	1/12/2022 1:46:34 PM	2022-0000116	622	Station 1	NO INCIDENT
1/12/2022 3:29:26 PM	1/12/2022 3:55:02 PM	2022-0000117	311	Station 1	EMS
1/12/2022 3:43:45 PM	1/12/2022 3:52:00 PM	2022-0000118	311	Station 1	EMS
1/13/2022					
1/13/2022 5:49:51 PM	1/13/2022 6:14:36 PM	2022-0000128	311	Station 1	EMS
1/13/2022 6:04:36 PM	1/13/2022 6:38:12 PM	2022-0000129	311	Station 1	EMS
1/14/2022					
1/14/2022 1:17:16 PM	1/14/2022 1:40:17 PM	2022-0000136	311	Station 1	EMS
1/14/2022 1:38:35 PM	1/14/2022 1:50:18 PM	2022-0000137	311	Station 1	EMS
1/14/2022 4:30:55 PM	1/14/2022 4:49:22 PM	2022-0000138	311	Station 1	EMS
1/14/2022 4:45:14 PM	1/14/2022 5:01:08 PM	2022-0000139	311	Station 1	EMS
1/16/2022					
1/16/2022 12:52:27 PM	1/16/2022 1:13:36 PM	2022-0000155	311	Station 1	EMS
1/16/2022 1:01:07 PM	1/16/2022 1:13:28 PM	2022-0000156	311	Station 1	EMS
1/17/2022					
1/17/2022 1:02:30 PM	1/17/2022 1:16:59 PM	2022-0000167	311	Station 1	EMS
1/17/2022 1:04:26 PM	1/17/2022 1:50:57 PM	2022-0000168	412	Station 1	GAS LEAK
1/17/2022 1:23:46 PM	1/17/2022 1:40:25 PM	2022-0000169	311	Station 1	EMS
1/18/2022					
1/18/2022 7:05:03 PM	1/18/2022 7:24:46 PM	2022-0000180	311	Station 1	EMS
1/18/2022 7:11:28 PM	1/18/2022 7:35:40 PM	2022-0000181	311	Station 1	EMS
1/19/2022					
1/19/2022 6:49:06 AM	1/19/2022 6:58:36 AM	2022-0000186	311	Station 1	EMS
1/19/2022 6:52:25 AM	1/19/2022 7:14:41 AM	2022-0000187	311	Station 1	EMS
1/19/2022 2:39:01 PM	1/19/2022 2:58:00 PM	2022-0000191	322	Station 1	MOTOR VEHICLE ACCIDENT
1/19/2022 2:57:46 PM	1/19/2022 3:16:37 PM	2022-0000192	311	Station 1	EMS
1/19/2022 10:53:41 PM	1/19/2022 11:03:26 PM	2022-0000193	611	Station 1	CANCELLED
1/19/2022 11:03:06 PM	1/19/2022 11:48:25 PM	2022-0000194	352	Station 1	VEHICLE EXTRICATION
1/20/2022					
1/20/2022 10:12:36 AM	1/20/2022 10:41:30 AM	2022-0000195	311	Station 1	EMS
1/20/2022 10:15:41 AM	1/20/2022 10:32:12 AM	2022-0000196	311	Station 1	EMS
1/21/2022					
1/21/2022 12:46:42 PM	1/21/2022 12:59:06 PM	2022-0000210	311	Station 1	EMS
1/21/2022 12:50:21 PM	1/21/2022 1:09:11 PM	2022-0000211	311	Station 1	EMS

Percentage of incidents overlapping from total incidents in month,year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.

OVERLAPPING INCIDENT DETAILS					
ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
1/21/2022 12:59:06 PM	1/21/2022 1:13:37 PM	2022-0000212	311	Station 1	EMS
1/21/2022 6:10:29 PM	1/21/2022 6:36:08 PM	2022-0000216	611	Station 1	CANCELLED
1/21/2022 6:24:36 PM	1/21/2022 6:43:05 PM	2022-0000215	561	Station 1	ILLEGAL BURN
1/22/2022					
1/22/2022 6:12:01 AM	1/22/2022 2:19:18 PM	2022-0000219	111	Station 1	BUILDING FIRE
1/22/2022 6:58:14 AM	1/22/2022 7:12:02 AM	2022-0000220	550	Station 1	PUBLIC SERVICE
1/22/2022 8:48:17 AM	1/22/2022 9:05:41 AM	2022-0000221	311	Station 1	EMS
1/22/2022 10:09:15 AM	1/22/2022 11:10:21 AM	2022-0000222	311	Station 1	EMS
1/22/2022 11:56:45 AM	1/22/2022 12:08:06 PM	2022-0000223	900	Station 1	SPECIAL INCIDENT
1/22/2022 1:53:01 PM	1/22/2022 2:05:37 PM	2022-0000224	611	Station 1	CANCELLED
1/22/2022 3:06:06 PM	1/22/2022 3:26:53 PM	2022-0000226	311	Station 1	EMS
1/22/2022 3:18:04 PM	1/22/2022 3:40:41 PM	2022-0000227	311	Station 1	EMS
1/23/2022					
1/23/2022 10:44:06 PM	1/23/2022 11:07:13 PM	2022-0000235	311	Station 1	EMS
1/23/2022 11:06:14 PM	1/23/2022 11:34:16 PM	2022-0000236	611	Station 1	CANCELLED
1/24/2022					
1/24/2022 5:43:26 AM	1/24/2022 6:06:53 AM	2022-0000237	671	Station 1	HAZ MAT
1/24/2022 5:46:14 AM	1/24/2022 6:01:21 AM	2022-0000238	322	Station 1	MOTOR VEHICLE ACC.
1/25/2022					
1/25/2022 10:14:32 AM	1/25/2022 10:32:07 AM	2022-0000248	311	Station 1	EMS
1/25/2022 10:21:07 AM	1/25/2022 11:01:00 AM	2022-0000249	100	Station 1	FIRE
1/26/2022					
1/26/2022 7:08:02 AM	1/26/2022 7:28:14 AM	2022-0000253	311	Station 1	EMS
1/26/2022 7:25:34 AM	1/26/2022 7:39:52 AM	2022-0000254	743	Station 1	DETECTOR ACTIVATION NO-FIRE
1/26/2022 2:01:26 PM	1/26/2022 2:23:22 PM	2022-0000259	463	Station 1	ACCIDENT CLEAN-UP
1/26/2022 2:02:35 PM	1/26/2022 2:16:05 PM	2022-0000258	311	Station 1	EMS
1/26/2022 2:15:55 PM	1/26/2022 2:32:35 PM	2022-0000260	311	Station 1	EMS
1/27/2022					
1/27/2022 7:19:51 PM	1/27/2022 10:02:39 PM	2022-0000268	311	Station 1	EMS
1/27/2022 10:01:41 PM	1/27/2022 10:23:45 PM	2022-0000269	311	Station 1	EMS
1/27/2022 10:11:28 PM	1/27/2022 10:43:01 PM	2022-0000270	671	Station 1	HAZ MAT
1/28/2022					
1/28/2022 11:05:55 AM	1/28/2022 11:19:04 AM	2022-0000273	311	Station 1	EMS
1/28/2022 11:10:58 AM	1/28/2022 11:32:26 AM	2022-0000277	311	Station 1	EMS
1/28/2022 2:22:58 PM	1/28/2022 2:37:03 PM	2022-0000274	311	Station 1	EMS
1/28/2022 2:26:40 PM	1/28/2022 2:39:49 PM	2022-0000275	311	Station 1	EMS
1/29/2022					
1/29/2022 7:39:33 PM	1/29/2022 7:59:56 PM	2022-0000284	311	Station 1	EMS
1/29/2022 7:46:40 PM	1/29/2022 7:54:22 PM	2022-0000285	611	Station 1	CANCELLED
1/29/2022 11:06:52 PM	1/29/2022 11:25:17 PM	2022-0000286	311	Station 1	EMS
1/29/2022 11:10:58 PM	1/29/2022 11:25:47 PM	2022-0000287	311	Station 1	EMS

Percentage of incidents overlapping from total incidents in month,year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.

OVERLAPPING INCIDENT DETAILS					
ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
1/30/2022					
1/30/2022 12:58:10 PM	1/30/2022 1:29:30 PM	2022-0000292	745	Station 1	
1/30/2022 1:20:56 PM	1/30/2022 1:40:00 PM	2022-0000293	311	Station 1	EMS
2/1/2022					
2/1/2022 1:28:50 PM	2/1/2022 1:51:10 PM	2022-0000307	671	Station 1	HAZMAT
2/1/2022 1:45:45 PM	2/1/2022 1:54:38 PM	2022-0000308	611	Station 1	CANCELLED
2/2/2022					
2/2/2022 5:12:06 PM	2/2/2022 5:35:40 PM	2022-0000319	311	Station 1	EMS
2/2/2022 5:34:13 PM	2/2/2022 5:37:23 PM	2022-0000320	611	Station 1	CANCELLED
2/2/2022 8:36:50 PM	2/3/2022 3:46:18 AM	2022-0000324	111	Station 1	BUILDING FIRE
2/2/2022 10:08:07 PM	2/2/2022 10:37:43 PM	2022-0000325	671	Station 1	HAZMAT
2/7/2022					
2/7/2022 9:02:47 AM	2/7/2022 9:19:28 AM	2022-0000355	311	Station 1	EMS
2/7/2022 9:04:23 AM	2/7/2022 9:26:09 AM	2022-0000356	311	Station 1	EMS
2/7/2022 12:48:10 PM	2/7/2022 1:00:55 PM	2022-0000357	311	Station 1	EMS
2/7/2022 12:52:13 PM	2/7/2022 1:11:43 PM	2022-0000358	311	Station 1	EMS
2/7/2022 12:54:23 PM	2/7/2022 1:15:29 PM	2022-0000359	311	Station 1	EMS
2/8/2022					
2/8/2022 1:20:34 PM	2/8/2022 1:38:47 PM	2022-0000371	500	Station 1	SERVICE CALL
2/8/2022 1:33:42 PM	2/8/2022 1:44:12 PM	2022-0000372	311	Station 1	EMS
2/9/2022					
2/9/2022 3:46:23 PM	2/9/2022 4:03:27 PM	2022-0000379	311	Station 1	EMS
2/9/2022 3:48:22 PM	2/9/2022 4:01:50 PM	2022-0000380	311	Station 1	EMS
2/12/2022					
2/12/2022 5:21:56 PM	2/12/2022 5:32:19 PM	2022-0000408	311	Station 1	EMS
2/12/2022 5:29:25 PM	2/12/2022 5:46:28 PM	2022-0000409	311	Station 1	EMS
2/14/2022					
2/14/2022 6:51:41 AM	2/14/2022 8:54:17 AM	2022-0000421	721	Station 1	BOMB SCARE
2/14/2022 7:17:40 AM	2/14/2022 7:29:43 AM	2022-0000420	311	Station 1	EMS
2/14/2022 12:36:47 PM	2/14/2022 12:47:54 PM	2022-0000423	311	Station 1	EMS
2/14/2022 12:45:42 PM	2/14/2022 12:53:48 PM	2022-0000424	611	Station 1	CANCELLED
2/14/2022 6:37:24 PM	2/14/2022 6:54:42 PM	2022-0000428	311	Station 1	EMS
2/14/2022 6:53:57 PM	2/14/2022 6:55:55 PM	2022-0000429	611	Station 1	CANCELLED
2/14/2022 9:09:49 PM	2/14/2022 9:38:28 PM	2022-0000430	311	Station 1	EMS
2/14/2022 9:30:48 PM	2/14/2022 9:38:17 PM	2022-0000431	611	Station 1	CANCELLED
2/15/2022					
2/15/2022 11:27:02 AM	2/15/2022 11:42:20 AM	2022-0000434	311	Station 1	EMS
2/15/2022 11:39:46 AM	2/15/2022 11:54:28 AM	2022-0000435	311	Station 1	EMS
2/15/2022 1:36:08 PM	2/15/2022 2:13:41 PM	2022-0000437	311	Station 1	EMS
2/15/2022 2:02:14 PM	2/15/2022 2:09:11 PM	2022-0000438	611	Station 1	CANCELLED
2/15/2022 4:54:41 PM	2/15/2022 5:21:10 PM	2022-0000440	531	Station 1	SMOKE REMOVAL
2/15/2022 4:57:11 PM	2/15/2022 5:44:55 PM	2022-0000441	442	Station 1	OVERHEATED MOTOR

Percentage of incidents overlapping from total incidents in month,year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.

OVERLAPPING INCIDENT DETAILS					
ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
2/15/2022 10:19:55 PM	2/15/2022 11:05:42 PM	2022-0000444	311	Station 1	EMS
2/15/2022 10:57:25 PM	2/15/2022 11:36:50 PM	2022-0000445	731	Station 1	SPRINKLER ACTIVATION
2/16/2022					
2/16/2022 1:43:54 PM	2/16/2022 1:59:14 PM	2022-0000452	311	Station 1	EMS
2/16/2022 1:56:41 PM	2/16/2022 2:17:39 PM	2022-0000453	311	Station 1	EMS
2/18/2022					
2/18/2022 8:11:16 AM	2/18/2022 8:41:58 AM	2022-0000457	311	Station 1	EMS
2/18/2022 8:19:51 AM	2/18/2022 8:36:59 AM	2022-0000458	311	Station 1	EMS
2/18/2022 3:05:48 PM	2/18/2022 3:32:39 PM	2022-0000461	311	Station 1	EMS
2/18/2022 3:25:45 PM	2/18/2022 3:51:41 PM	2022-0000462	311	Station 1	EMS
2/18/2022 3:42:37 PM	2/18/2022 3:54:28 PM	2022-0000463	311	Station 1	EMS
2/19/2022					
2/19/2022 11:04:16 PM	2/20/2022 11:40:38 AM	2022-0000471	111	Station 1	FIRE
2/20/2022					
2/20/2022 10:25:54 AM	2/20/2022 10:41:17 AM	2022-0000472	671	Station 1	HAZMAT
2/20/2022 11:31:33 AM	2/20/2022 11:43:00 AM	2022-0000473	611	Station 1	EMS
2/20/2022 8:56:46 PM	2/20/2022 9:12:10 PM	2022-0000480	311	Station 1	EMS
2/20/2022 9:09:58 PM	2/20/2022 9:25:29 PM	2022-0000481	311	Station 1	EMS
2/21/2022					
2/21/2022 3:13:48 PM	2/21/2022 3:25:54 PM	2022-0000486	311	Station 1	EMS
2/21/2022 3:17:31 PM	2/21/2022 3:35:31 PM	2022-0000487	311	Station 1	EMS
2/22/2022					
2/22/2022 7:02:18 PM	2/22/2022 8:03:31 PM	2022-0000499	311	Station 1	EMS
2/22/2022 7:27:37 PM	2/22/2022 7:50:31 PM	2022-0000498	322	Station 1	MVA
2/23/2022					
2/23/2022 4:25:37 AM	2/23/2022 4:39:59 AM	2022-0000502	311	Station 1	EMS
2/23/2022 4:29:15 AM	2/23/2022 4:51:19 AM	2022-0000503	311	Station 1	EMS
2/23/2022 6:49:33 PM	2/23/2022 7:23:55 PM	2022-0000508	311	Station 1	EMS
2/23/2022 7:15:53 PM	2/23/2022 7:27:11 PM	2022-0000509	700	Station 1	FALSE ALARM
3/1/2022					
3/1/2022 2:26:04 PM	3/1/2022 2:37:42 PM	2022-0000550	311	Station 1	EMS
3/1/2022 2:36:23 PM	3/1/2022 2:48:14 PM	2022-0000551	412	Station 1	GAS LEAK
3/2/2022					
3/2/2022 5:59:13 AM	3/2/2022 11:30:44 AM	2022-0000556	111	Station 1	EMS
3/2/2022 6:08:00 AM	3/2/2022 6:08:48 AM	2022-0000557	611	Station 1	CANCELLED
3/4/2022					
3/4/2022 9:55:27 PM	3/4/2022 10:12:39 PM	2022-0000580	311	Station 1	EMS
3/4/2022 10:03:09 PM	3/4/2022 10:16:06 PM	2022-0000581	611	Station 1	CANCELLED
3/6/2022					
3/6/2022 10:48:15 AM	3/6/2022 10:08:32 PM	2022-0000591	141	Station 1	FIRE
3/6/2022 12:49:27 PM	3/6/2022 1:01:52 PM	2022-0000592	311	Station 1	EMS

Percentage of incidents overlapping from total incidents in month,year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.

OVERLAPPING INCIDENT DETAILS					
ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
3/6/2022 2:11:02 PM	3/6/2022 2:28:30 PM	2022-0000593	611	Station 1	CANCELLED
3/6/2022 4:16:10 PM	3/6/2022 4:20:20 PM	2022-0000594	611	Station 1	CANCELLED
3/6/2022 4:42:27 PM	3/6/2022 5:04:26 PM	2022-0000595	311	Station 1	EMS
3/6/2022 9:10:41 PM	3/6/2022 9:28:25 PM	2022-0000596	411	Station 1	GAS SPILL
3/6/2022 11:04:33 PM	3/6/2022 11:18:32 PM	2022-0000597	311	Station 1	EMS
3/6/2022 11:16:18 PM	3/6/2022 11:22:12 PM	2022-0000598	611	Station 1	CANCELLED
3/8/2022					
3/8/2022 2:05:44 AM	3/8/2022 2:34:54 AM	2022-0000608	311	Station 1	EMS
3/8/2022 2:18:38 AM	3/8/2022 2:27:33 AM	2022-0000609	611	Station 1	CANCELLED
3/9/2022					
3/9/2022 1:57:56 PM	3/9/2022 2:14:11 PM	2022-0000620	311	Station 1	EMS
3/9/2022 2:11:48 PM	3/9/2022 2:25:08 PM	2022-0000621	445	Station 1	SHORT CIRCUIT
3/10/2022					
3/10/2022 1:02:28 AM	3/10/2022 1:18:42 AM	2022-0000624	311	Station 1	EMS
3/10/2022 1:09:14 AM	3/10/2022 1:29:04 AM	2022-0000625	311	Station 1	EMS
3/10/2022 11:44:14 AM	3/10/2022 3:15:31 PM	2022-0000627	111	Station 1	FIRE
3/10/2022 2:03:12 PM	3/10/2022 2:04:41 PM	2022-0000628	611	Station 1	CANCELLED
3/12/2022					
3/12/2022 11:50:47 PM	3/13/2022 12:11:32 AM	2022-0000637	311	Station 1	EMS
3/13/2022					
3/13/2022 12:09:46 AM	3/13/2022 12:26:49 AM	2022-0000638	321	Station 1	EMS
3/13/2022 1:21:15 AM	3/13/2022 1:48:29 AM	2022-0000639	412	Station 1	GAS LEAK
3/13/2022 1:32:30 AM	3/13/2022 3:15:26 AM	2022-0000640	611	Station 1	CANCELLED
3/13/2022 3:26:38 PM	3/13/2022 4:30:59 PM	2022-0000645	542	Station 1	ANIMAL RESCUE
3/13/2022 3:30:22 PM	3/13/2022 3:47:04 PM	2022-0000644	311	Station 1	EMS
3/14/2022					
3/14/2022 5:30:47 PM	3/14/2022 6:00:19 PM	2022-0000654	311	Station 1	EMS
3/14/2022 5:57:14 PM	3/14/2022 6:26:32 PM	2022-0000655	411	Station 1	GAS SPILL
3/14/2022 10:11:43 PM	3/14/2022 10:45:37 PM	2022-0000656	311	Station 1	EMS
3/14/2022 10:28:15 PM	3/14/2022 10:52:11 PM	2022-0000657	311	Station 1	EMS
3/15/2022					
3/15/2022 1:26:59 PM	3/15/2022 1:44:48 PM	2022-0000666	311	Station 1	EMS
3/15/2022 1:35:03 PM	3/15/2022 1:51:23 PM	2022-0000667	311	Station 1	EMS
3/16/2022					
3/16/2022 9:42:44 PM	3/16/2022 9:57:35 PM	2022-0000676	311	Station 1	EMS
3/16/2022 9:48:31 PM	3/16/2022 10:10:04 PM	2022-0000677	311	Station 1	EMS
3/17/2022					
3/17/2022 3:01:00 AM	3/17/2022 3:26:31 AM	2022-0000680	311	Station 1	EMS
3/17/2022 3:01:50 AM	3/17/2022 3:17:19 AM	2022-0000679	311	Station 1	EMS
3/23/2022					
3/23/2022 6:36:56 PM	3/23/2022 6:54:31 PM	2022-0000738	311	Station 1	EMS
3/23/2022 6:50:29 PM	3/23/2022 7:16:53 PM	2022-0000740	611	Station 1	CANCELLED

Percentage of incidents overlapping from total incidents in month,year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.

OVERLAPPING INCIDENT DETAILS					
ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
3/23/2022 7:11:09 PM	3/23/2022 7:13:29 PM	2022-0000739	611	Station 1	CANCELLED
3/25/2022					
3/25/2022 10:09:04 AM	3/25/2022 10:22:41 AM	2022-0000755	311	Station 1	EMS
3/25/2022 10:21:21 AM	3/25/2022 10:39:14 AM	2022-0000756	311	Station 1	EMS
3/26/2022					
3/26/2022 8:07:54 PM	3/26/2022 8:15:00 PM	2022-0000769	311	Station 1	EMS
3/26/2022 8:10:22 PM	3/26/2022 8:19:09 PM	2022-0000770	611	Station 1	CANCELLED
3/26/2022 9:37:04 PM	3/26/2022 9:49:45 PM	2022-0000772	311	Station 1	EMS
3/26/2022 9:49:15 PM	3/26/2022 10:04:26 PM	2022-0000773	324	Station 1	VEHICLE ACCIDENT
3/28/2022					
3/28/2022 4:04:04 PM	3/28/2022 4:22:27 PM	2022-0000789	311	Station 1	EMS
3/28/2022 4:10:15 PM	3/28/2022 4:21:29 PM	2022-0000790	311	Station 1	EMS
3/30/2022					
3/30/2022 4:01:45 PM	3/30/2022 4:15:58 PM	2022-0000805	311	Station 1	EMS
3/30/2022 4:15:10 PM	3/30/2022 4:30:00 PM	2022-0000806	311	Station 1	EMS
3/31/2022					
3/31/2022 1:00:25 PM	3/31/2022 1:14:26 PM	2022-0000807	311	Station 1	EMS
3/31/2022 1:02:06 PM	3/31/2022 1:21:23 PM	2022-0000808	311	Station 1	EMS

Percentage of incidents overlapping from total incidents in month,year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.

Marshalltown Fire Department

Marshalltown, IA

This report was generated on 5/17/2022 10:39:13 AM

Count of Overlapping Incidents for Date Range

Start Date: 04/01/2022 | End Date: 06/30/2022

# OVERLAPPING	% OVERLAPPING	TOTAL
90	22.9	393

OVERLAPPING INCIDENT DETAILS					
ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
4/1/2022					
4/1/2022 7:05:53 PM	4/1/2022 7:26:11 PM	2022-0000818	611	Station 1	CANCELLED
4/1/2022 7:15:40 PM	4/1/2022 7:33:23 PM	2022-0000817	311	Station 1	EMS
4/1/2022 8:41:42 PM	4/1/2022 8:54:53 PM	2022-0000820	311	Station 1	EMS
4/1/2022 8:43:38 PM	4/1/2022 9:24:58 PM	2022-0000821	311	Station 1	EMS
4/4/2022					
4/4/2022 9:37:00 AM	4/4/2022 10:05:00 AM	2022-0000839	311	Station 1	EMS
4/4/2022 9:56:52 AM	4/4/2022 10:08:38 AM	2022-0000840	311	Station 1	EMS
4/4/2022 10:01:49 AM	4/4/2022 10:20:21 AM	2022-0000841	311	Station 1	EMS
4/5/2022					
4/5/2022 12:58:22 PM	4/5/2022 1:02:00 PM	2022-0000847	611	Station 1	CANCELLED
4/5/2022 12:59:28 PM	4/5/2022 1:33:04 PM	2022-0000848	151	Station 1	TRASH FIRE
4/6/2022					
4/6/2022 12:07:54 AM	4/6/2022 12:28:32 AM	2022-0000852	353	Station 1	ELEVATOR RESCUE
4/6/2022 12:25:12 AM	4/6/2022 12:51:06 AM	2022-0000853	311	Station 1	EMS
4/6/2022 12:38:39 PM	4/6/2022 12:57:24 PM	2022-0000857	744	Station 1	DETECTOR ACTIVATION
4/6/2022 12:50:32 PM	4/6/2022 12:56:53 PM	2022-0000858	311	Station 1	EMS
4/6/2022 10:38:05 PM	4/6/2022 11:20:48 PM	2022-0000860	322	Station 1	MVA
4/6/2022 10:54:08 PM	4/6/2022 11:33:54 PM	2022-0000861	311	Station 1	EMS
4/8/2022					
4/8/2022 6:12:07 AM	4/8/2022 6:30:29 AM	2022-0000870	311	Station 1	EMS
4/8/2022 6:25:18 AM	4/8/2022 6:35:35 AM	2022-0000871	651	Station 1	ODOR OF SMOKE
4/9/2022					
4/9/2022 4:12:29 PM	4/9/2022 4:35:30 PM	2022-0000882	142	Station 1	GRASS FIRE
4/9/2022 4:13:29 PM	4/9/2022 4:15:06 PM	2022-0000883	611	Station 1	CANCELLED
4/10/2022					
4/10/2022 11:01:26 AM	4/10/2022 12:54:14 PM	2022-0000892	142	Station 1	GRASS FIRE
4/10/2022 12:34:48 PM	4/10/2022 12:45:07 PM	2022-0000893	311	Station 1	EMS
4/11/2022					
4/11/2022 4:07:12 PM	4/11/2022 5:57:43 PM	2022-0000906	142	Station 1	GRASS FIRE
4/11/2022 5:06:15 PM	4/11/2022 5:19:11 PM	2022-0000907	311	Station 1	EMS
4/11/2022 5:15:09 PM	4/11/2022 5:33:00 PM	2022-0000908	311	Station 1	EMS

Percentage of incidents overlapping from total incidents in month,year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.

OVERLAPPING INCIDENT DETAILS					
ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
4/12/2022					
4/12/2022 10:00:13 AM	4/12/2022 10:19:42 AM	2022-0000911	311	Station 1	EMS
4/12/2022 10:01:32 AM	4/12/2022 10:27:47 AM	2022-0000912	611	Station 1	CANCELLED
4/16/2022					
4/16/2022 3:37:26 PM	4/16/2022 4:04:40 PM	2022-0000944	311	Station 1	EMS
4/16/2022 4:04:19 PM	4/16/2022 4:24:35 PM	2022-0000945	311	Station 1	EMS
4/17/2022					
4/17/2022 12:35:03 AM	4/17/2022 12:49:07 AM	2022-0000948	311	Station 1	EMS
4/17/2022 12:44:26 AM	4/17/2022 12:48:42 AM	2022-0000949	311	Station 1	EMS
4/17/2022 12:46:20 AM	4/17/2022 1:11:20 AM	2022-0000950	322	Station 1	MVA
4/17/2022 1:37:55 AM	4/17/2022 1:39:35 AM	2022-0000952	611	Station 1	CANCELLED
4/17/2022 1:39:05 AM	4/17/2022 4:15:09 AM	2022-0000951	111	Station 1	BUILDING FIRE
4/17/2022 3:28:09 AM	4/17/2022 3:28:09 AM	2022-0000953	611	Station 1	CANCELLED
4/18/2022					
4/18/2022 5:40:29 AM	4/18/2022 6:01:37 AM	2022-0000961	311	Station 1	EMS
4/18/2022 5:56:18 AM	4/18/2022 6:10:09 AM	2022-0000962	311	Station 1	EMS
4/18/2022 7:08:09 AM	4/18/2022 7:37:20 AM	2022-0000963	311	Station 1	EMS
4/18/2022 7:26:08 AM	4/18/2022 7:35:08 AM	2022-0000964	740	Station 1	FALSE ALARM
4/18/2022 7:29:56 AM	4/18/2022 7:43:18 AM	2022-0000965	311	Station 1	EMS
4/19/2022					
4/19/2022 8:19:47 AM	4/19/2022 8:34:45 AM	2022-0000974	745	Station 1	ALARM MALFUNCTION
4/19/2022 8:32:17 AM	4/19/2022 8:47:51 AM	2022-0000975	311	Station 1	EMS
4/20/2022					
4/20/2022 9:58:58 AM	4/20/2022 10:19:54 AM	2022-0000985	311	Station 1	EMS
4/20/2022 10:14:51 AM	4/20/2022 10:27:32 AM	2022-0000986	311	Station 1	EMS
4/20/2022 11:34:44 AM	4/20/2022 1:00:00 PM	2022-0000987	444	Station 1	POWER LINE DOWN
4/20/2022 12:58:11 PM	4/20/2022 1:09:26 PM	2022-0000988	311	Station 1	EMS
4/23/2022					
4/23/2022 9:08:28 PM	4/23/2022 9:28:51 PM	2022-0001008	561	Station 1	ILLEGAL BURN
4/23/2022 9:08:28 PM	4/23/2022 9:28:52 PM	2022-0001009	561	Station 1	ILLEGAL BURN
4/25/2022					
4/25/2022 1:10:24 AM	4/25/2022 1:25:17 AM	2022-0001018	311	Station 1	EMS
4/25/2022 1:24:19 AM	4/25/2022 1:41:50 AM	2022-0001019	311	Station 1	EMS
4/25/2022 2:06:21 PM	4/25/2022 2:57:42 PM	2022-0001025	324	Station 1	MVA
4/25/2022 2:21:55 PM	4/25/2022 2:38:22 PM	2022-0001026	311	Station 1	EMS
4/25/2022 9:07:40 PM	4/25/2022 9:24:07 PM	2022-0001027	421	Station 1	CHEMICAL SPILL
4/25/2022 9:19:25 PM	4/25/2022 9:33:48 PM	2022-0001028	311	Station 1	EMS
4/27/2022					
4/27/2022 6:16:18 AM	4/27/2022 6:36:17 AM	2022-0001036	311	Station 1	EMS
4/27/2022 6:31:22 AM	4/27/2022 6:40:16 AM	2022-0001037	700	Station 1	FALSE ALARM
4/29/2022					
4/29/2022 4:41:40 PM	4/29/2022 6:04:52 PM	2022-0001054	311	Station 1	EMS

Percentage of incidents overlapping from total incidents in month,year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.

OVERLAPPING INCIDENT DETAILS					
ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
4/29/2022 4:54:12 PM	4/29/2022 5:20:47 PM	2022-0001055	736	Station 1	CO DETECTOR
5/1/2022					
5/1/2022 1:06:39 AM	5/1/2022 1:17:49 AM	2022-0001066	311	Station 1	EMS
5/1/2022 1:17:26 AM	5/1/2022 1:22:51 AM	2022-0001067	311	Station 1	EMS
5/1/2022 6:13:50 AM	5/1/2022 7:03:17 AM	2022-0001069	311	Station 1	EMS
5/1/2022 6:16:50 AM	5/1/2022 6:31:21 AM	2022-0001070	311	Station 1	EMS
5/4/2022					
5/4/2022 4:40:43 PM	5/4/2022 4:57:39 PM	2022-0001091	311	Station 1	EMS
5/4/2022 4:54:30 PM	5/4/2022 5:21:23 PM	2022-0001092	311	Station 1	EMS
5/4/2022 10:02:58 PM	5/4/2022 10:23:38 PM	2022-0001094	311	Station 1	EMS
5/4/2022 10:09:07 PM	5/4/2022 10:16:48 PM	2022-0001095	611	Station 1	CANCELLED
5/7/2022					
5/7/2022 4:18:12 PM	5/7/2022 4:28:05 PM	2022-0001114	311	Station 1	EMS
5/7/2022 4:23:28 PM	5/7/2022 4:36:24 PM	2022-0001115	311	Station 1	EMS
5/9/2022					
5/9/2022 11:18:30 PM	5/9/2022 11:31:19 PM	2022-0001130	311	Station 1	EMS
5/9/2022 11:27:46 PM	5/9/2022 11:38:38 PM	2022-0001131	311	Station 1	EMS
5/9/2022 11:38:18 PM	5/9/2022 11:52:56 PM	2022-0001132	311	Station 1	EMS
5/11/2022					
5/11/2022 8:55:01 AM	5/11/2022 9:19:18 AM	2022-0001144	311	Station 1	EMS
5/11/2022 8:57:19 AM	5/11/2022 9:14:02 AM	2022-0001145	311	Station 1	EMS
5/11/2022 9:54:32 AM	5/11/2022 10:10:32 AM	2022-0001146	311	Station 1	EMS
5/11/2022 10:08:38 AM	5/11/2022 10:21:14 AM	2022-0001147	311	Station 1	EMS
5/11/2022 10:11:15 AM	5/11/2022 10:41:29 AM	2022-0001149	311	Station 1	EMS
5/11/2022 10:11:45 AM	5/11/2022 10:28:01 AM	2022-0001148	311	Station 1	EMS
5/11/2022 10:34:58 AM	5/11/2022 11:13:38 AM	2022-0001150	611	Station 1	CANCELLED
5/12/2022					
5/12/2022 1:03:13 PM	5/12/2022 1:24:00 PM	2022-0001160	311	Station 1	EMS
5/12/2022 1:08:40 PM	5/12/2022 1:20:00 PM	2022-0001161	311	Station 1	EMS
5/12/2022 1:35:24 PM	5/12/2022 2:01:34 PM	2022-0001162	311	Station 1	EMS
5/12/2022 1:59:18 PM	5/12/2022 2:18:24 PM	2022-0001163	352	Station 1	EXTRICATION
5/13/2022					
5/13/2022 10:27:10 AM	5/13/2022 10:36:56 AM	2022-0001170	311	Station 1	EMS
5/13/2022 10:31:10 AM	5/13/2022 11:02:01 AM	2022-0001171	311	Station 1	EMS
5/13/2022 11:13:22 AM	5/13/2022 11:36:53 AM	2022-0001172	311	Station 1	EMS
5/13/2022 11:36:02 AM	5/13/2022 11:49:44 AM	2022-0001173	311	Station 1	EMS
5/14/2022					
5/14/2022 5:41:09 PM	5/14/2022 6:09:01 PM	2022-0001191	322	Station 1	MVA
5/14/2022 6:09:01 PM	5/14/2022 6:27:10 PM	2022-0001192	311	Station 1	EMS
5/15/2022					
5/15/2022 2:05:06 PM	5/15/2022 2:19:05 PM	2022-0001198	311	Station 1	EMS
5/15/2022 2:15:03 PM	5/15/2022 2:32:00 PM	2022-0001199	311	Station 1	EMS

Percentage of incidents overlapping from total incidents in month,year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.

OVERLAPPING INCIDENT DETAILS					
ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
5/15/2022 2:20:58 PM	5/15/2022 2:27:30 PM	2022-0001200	611	Station 1	CANCELLED

Percentage of incidents overlapping from total incidents in month,year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.

Joel Greer, Mayor
Jessica Kinser, Administrator
Alicia Hunter, City Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

MARSHALLTOWN
IOWA

City Administrator's Office

To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: May 18, 2022
RE: Compost- Fee and Rules and Regs

The City Council is in the process of considering an amendment to Chapter 58 of the Code of Ordinances, which provides for the creation of a Compost Utility and the ability of the Council to implement a fee by resolution. When this was initially discussed on March 28th, the Council provided direction to move forward with a $1.50 per month fee for residential customers. The implementation date was also discussed as July 1st. Knowing that there is only one meeting after the proposed third reading of the ordinance, I wanted to bring forward a discussion know related to the fee, start time, and rules and regulations.

I have attached a draft of a resolution for this conversation. Rather than a July 1st start date, I am recommending that we change this to a January 1, 2023, start date and let the current season conclude under the existing schedule. I am also recommending a delay so that staff has adequate time to set up a system and communicate a system to the public to ensure that this is limited to residents only. A driver's license or state-issued ID is not sufficient for determining residency as these do not update automatically when you move to Marshalltown, and Marshalltown mailing addresses are outside of City limits. Using a utility bill or creating a registration system to issue a numbered sticker for each season could help with a residency requirement as well as provide a basis for tracking usage of the Compost Facility. This would be difficult to implement and roll out in a matter of weeks.

If the Council does not wish to put any boundaries around ensuring only residents use the Compost Facility, we could certainly shift to a July 1st start date for residential use.

These are just a few ideas on how to move the Compost Utility forward, and hopefully discussion starters for what the Council would like to see happen with this new way of funding our compost operations. If we are to start this on July 1st, we will need to adopt a resolution no later than the June 27th meeting to be able to implement the fee.

2022-

RESOLUTION IMPLEMENTING A COMPOST FEE AND SETTING FORTH RULES AND REGULATIONS FOR CHARGING SUCH FEE AND USE OF THE COMPOST FACILITY BY COMMERCIAL AND INDUSTRIAL USERS

WHEREAS, the City of Marshalltown adopted Ordinance 15042 on June 13, 2022, which creates a City Compost Utility; and

WHEREAS, said Ordinance requires the fee for the operations of the Compost Facility to be set by resolution of the City Council; and

WHEREAS, creating the City Compost Utility and adopting the fee also creates a need to set forth rules governing use of the Compost Facility and a fee schedule for commercial and industrial customers;

NOW THEREFORE BE IT RESOLVED THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, the monthly Compost Fee is hereby set at $1.50 for each residential unit, with the following definition adopted for a residential unit:

> ***RESIDENTIAL UNIT/OCCUPANT.*** Each single-family home or multi-family dwelling located within the corporate limits of the city and occupied by a person or group of persons, except mobile home parks as described in the definition of "commercial and industrial units" in this section. However, all residential rental structures or residential complexes of four or more rental units are considered commercial units. Any home occupation found in areas zoned RL, RM, and RH, all as defined by Ch. 156 of this code of ordinances, shall be considered a ***RESIDENTIAL UNIT/OCCUPANT*** under this chapter for purposes of yard waste disposal at the Compost Facility.

BE IT FURTHER RESOLVED, the effective date for the Compost Fee is January 1, 2023;

BE IT FURTHER RESOLVED, residents must bring a Marshalltown Water Works utility bill to the Compost Facility when seeking to drop-off yard waste. Residents can be assigned a number with their vehicle to avoid this for future use of the Compost Facility;

BE IT FURTHER RESOLVED, commercial and industrial customers shall not be billed the Compost Fee, but shall continue to pay load charges as follows for use of the Compost Facility per the current fee structure;

BE IT FURTHER RESOLVED, residents can only drop off using cars, vans, SUVs, pick-up trucks, or pick-up truck with a trailer; a dump truck will not be considered a residential use and will be charged the commercial rates;

Passed this _____ day of _______________, 2022, and signed this _____ day of _____________, 2022.

CITY OF MARSHALLTOWN, IOWA

____
Joel Greer, Mayor
ATTEST:

____
Alicia Hunter, City Clerk

MARSHALLTOWN COMPOST FACILITY

HOURS OF OPERATION

Monday-Friday	10:00 AM – 6:00 PM
Saturday	9:00 AM – 4:00 PM
Sunday	NOON – 4:00 PM

**********************************DISPOSAL FEES**********************************

ABSOLUTELY NO DISPOSABLE PLASTIC BAGS

RE-USABLE CONTAINERS............$3 MINIMUM

Cars/Vans/SUVs:..$6

Pick-up Trucks: UNDER 8' bed length $10
8' bed length ……………….........$15
OVER 8' bed length……..................$20

Dump Trucks: SMALL (1 ton truck)......................$30
MEDIUM (single axle)......................$50
LARGE (tandem axle).....................$75
SEMI-TRUCK & TRAILER………$150

Trailers: UNDER 8' long……….............$10
8' TO 10' long…………............$20
OVER 10' long $35

******************************PRODUCT SALE FEES******************************

LOADING FEE - $20.00

COMPOST (processed):

Pick-up Trucks: UNDER 8' bed length……………..$20
8' bed length……………………..…..$30

Dump Trucks: SMALL (1 ton)……………………$50
MEDIUM (single axle)……………$90
LARGE (tandem axle).....................$180

MULCH/WOOD CHIPS (processed):

Pick-up Trucks: 8' bed length................................$30

Dump Trucks: SMALL (1 ton)...........................$40
MEDIUM (single axle)................$80

Firewood (unprocessed): PICK-UP TRUCK................................$10
SMALL DUMP TRUCK (1 ton)...........$20
LARGE DUMP TRUCK.(single axle)..$30