

CITY OF MARSHALLTOWN
COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 W STATE STREET
DECEMBER 12, 2022, 5:30 PM

A. **CALL TO ORDER**

NOTICE TO THE PUBLIC: The Mayor and City Council welcome comments from the public during discussion of any of the agenda items.

You are required to step to the microphone, state your name and address for the record and limit the time used to present your remarks to 3 minutes or less in order for others to be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. **PLEDGE OF ALLEGIANCE**

C. **ROLL CALL**

Hoop, Isom, Kell, Ladehoff, Schneider, Thompson, Walker

D. **MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**

1. **Board And Commission - Years Of Service Recognition**

The following individuals will be recognized for milestone years of service as a board or commission member for the City of Marshalltown at a special ceremony on Wednesday, December 14th at 5:30 PM.

5 Years of Service

- Matt Brodin - Planning and Zoning Commission
- Tammie Engle - Board of Adjustment
- Steve Hay - Fire Code Board of Appeals
- Heidi Hogan - Fire Code Board of Appeals
- Phyllis Mazour - Fire Code Board of Appeals

- Wayne Waltermire - Fire Code Board of Appeals

10 Years of Service

- Laura Eilers - Water Works Board of Trustees
- Stephen Valbracht - Planning and Zoning Commission

E. CONSENT AGENDA

1. APPROVE MINUTES 11/28/22 AND 12/06/22 MEETING AND BILL LIST \$1,566,839.33

Documents:

[2022-11-28_SIGNED Council Minutes.pdf](#)
[2022-12-06_SIGNED Council Minutes.pdf](#)
[2022-12-12_BILL LIST Summary.pdf](#)
[2022-12-12_BILL LIST Detail.pdf](#)

2. APPROVE SEPTEMBER 2022 FINANCIAL STATEMENTS

Documents:

[September 2022 Financials Memo.pdf](#)
[September 2022 Financial Statements.pdf](#)

3. Receipt Of Building Permit Report, November 2022

Documents:

[1122.pdf](#)

4. RESOLUTION 2022-341 APPROVING COUNCIL-DESIGNATED LOCAL OPTION SALES TAX TO FOR THE PURCHASE OF SITE FURNISHINGS FOR THE FUTURE PHASES OF THE DOWNTOWN IMPROVEMENT PLAN AND AUTHORIZING THE PURCHASE OF SITE FURNISHINGS

Documents:

[2022-12-12_2022-341_Resolution Approving LOST for Downtown Site Furnishings.pdf](#)
[2022-12-12_2022-341_Memo Approving LOST for Downtown Site Furnishings.pdf](#)
[2022-12-12_2022-341_Downtown Site Furnishings.pdf](#)

5. RESOLUTION 2022-342 APPROVING SETTLEMENT AGREEMENT FOR 107 EAST LINCOLN STREET, MARSHALLTOWN

Documents:

[2022-12-12_2022-342_Resolution Authorizing Settlement Agreement 107 E Lincoln St.pdf](#)
[2022-12-12_2022-342_Memo Settlement Agreement 107 E Lincoln St.pdf](#)
[2022-12-12_2022-342_Settlement Agreement \(SCL 12.1.22\).pdf](#)

6. RESOLUTION 2022-343 APPROVING ENGINEER'S STATEMENT OF COMPLETION AND ACCEPTING PILLAR INC FOR THE VETERANS COURTYARD PROJECT #PRK20002

Documents:

[2022-12-12_2022-343_Resolution Approving Eng Statement of Completion for Veterans Courtyard.pdf](#)
[2022-12-12_2022-343_Memo Veterans Courtyard Substantial Completion.pdf](#)
[2022-12-12_2022-343_PRK20-002 SOSC and NOA - Signed.pdf](#)

7. RESOLUTION 2022-344 ACCEPTING AND AWARDING THE BID FOR PARK STUMP REMOVAL IN THE CITY OF MARSHALLTOWN, IOWA TO CSW SERVICES IN THE AMOUNT OF \$53,040

Documents:

[2022-12-12_2022-344_Resolution Awarding Park Stump Removal Bid to CSW Services.pdf](#)
[2022-12-12_2022-344_MEMO Park and City Stump and Ash Tree Removal 2022-2023.pdf](#)

8. RESOLUTION 2022-345 ACCEPTING BID AND AUTHORIZING THE PURCHASE OF A 2024 INTERNATIONAL DUMP TRUCK HV507 WITH PREWET SYSTEM FOR THE PRICE OF \$212,415 AND A 2024 INTERNATIONAL DUMP TRUCK FOR THE PRICE OF \$207,865 FROM O'HALLORAN FOR USE IN THE STREET DEPARTMENT

Documents:

[2022-12-12_2022-345_Resolution Approving Purchase of Dump Trucks for Street Dept.pdf](#)
[2022-12-12_2022-345_Memo_Street Dump Trucks 22 12 12.pdf](#)
[2022-12-12_2022-345_Quote OHalloran Intl.pdf](#)

9. RESOLUTION 2022-346 APPROVING AN AGREEMENT TO PROVIDE WASTEWATER SAMPLES TO VERILY LIFE SCIENCES LLC FOR THE WPC WASTEWATER TESTING PROJECT, IN THE CITY OF MARSHALLTOWN, IOWA

Documents:

[2022-12-12_2022-346_Resolution Approving WPC Sample Agreement.pdf](#)
[2022-12-12_2022-346_Memo - WastewaterSCAN National Sampling Program 22 12 12.pdf](#)
[2022-12-12_2022-346_DRAFT_Wastewater Verily_Inbound Material Transfer Agreement.pdf](#)
[2022-12-12_2022-346_FINAL_Wastewater Verily_Inbound Material Transfer Agreement.pdf](#)

10. RESOLUTION 2022-347 TO APPROVE TRANSFERRING FUNDS FOR FISCAL YEAR 2023 THROUGH SEPTEMBER 30, 2023

Documents:

[2022-12-12_2022-347_Resolution Approving Transfers for FY23 ending 09.30.22.pdf](#)
[2022-12-12_2022-347_Memo for Approval of Transfers Through September 30 2022.pdf](#)

11. RESOLUTION 2022-348 APPROVING A TEMPORARY EASEMENT AGREEMENT WITH ITC MIDWEST LLC

Documents:

[2022-12-12_2022-348_Resolution Approving Power Easement ITC.pdf](#)
[2022-12-12_2022-348_Memo - ITC Midwest Easement 22 12 12.pdf](#)
[2022-12-12_2022-348_Exhibit - ITC Midwest.pdf](#)
[2022-12-12_2022-348_Temporary Easement - ITC Midwest.pdf](#)

12. RESOLUTION 2022-349 APPROVING CONTRACT CHANGE ORDERS #1 AND #2 FOR THE SIDEWALK GAPS YEAR 2 PROJECT #SDW20002, A DECREASE OF \$14,091.55

Documents:

[2022-12-12_2022-349_Resolution Approving CO1 and CO2 Sidewalk Gap SDW20002.pdf](#)
[2022-12-12_2022-349_Memo - Sidewalk Gap Change Order 1_SDW 20-002 _ 2022 12 12.pdf](#)
[2022-12-12_2022-349_SDW 20-002 Sidewalk Gap Change Order No 1 - signed to council.pdf](#)
[2022-12-12_2022-349_Memo - Sidewalk Gap Change Order 2_SDW 20-002 _ 2022 12 12.pdf](#)
[2022-12-12_2022-349_SDW 20-002 Sidewalk Gap Change Order No 2 - signed to council.pdf](#)

13. RESOLUTION 2022-350 APPROVING ENGINEER'S STATEMENT OF COMPLETION AND ACCEPTING BOULDER CONTRACTING, SIDEWALK GAP PROJECT SDW20002

Documents:

2022-12-12_2022-350_Resolution Completion of Sidewalk Gap Project SDW20002.pdf
2022-12-12_2022-350_Memo - Sidewalk Gap Completion _SDW 20-002 _ 22 12 12.pdf
2022-12-12_2022-350_SOSC and NOA_Sidewalk Gap Completion _ SDW 20-002.pdf

14. RESOLUTION 2022-351 APPROVING CONTRACT CHANGE ORDER #5 FOR THE 4TH AND MEADOW LANE STORM SEWER ENHANCEMENTS PROJECT #SMW17001, AN INCREASE OF \$14,039.15

Documents:

2022-12-12_2022-351_Resolution Approving CO5 4th and Meadow Lane SMW17001.pdf
2022-12-12_2022-351_Memo SMW17001 4th Meadow Change Order 5 _ 22 12 12.pdf
2022-12-12_2022-351_SMW17001 CO-5 Time Extension and Addl work_r2_signed to council.pdf

15. RESOLUTION 2022-352 APPROVING CONTRACT CHANGE ORDER #6 FOR THE 4TH AND MEADOW LANE STORM SEWER ENHANCEMENTS PROJECT #SMW17001, AN DECREASE OF \$34,500

Documents:

2022-12-12_2022-352_Resolution Approving CO6 4th and Meadow Lane SMW17001.pdf
2022-12-12_2022-352_Memo - SMW17001 4th Meadow Change Order 6 _ 22 12 12.pdf
2022-12-12_2022-352_SMW17001 CO-6 Completion Date Settlement_r2-signed to council.pdf

16. RESOLUTION 2022-353 APPROVING THE MARSHALLTOWN MUNICIPAL AIRPORT FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Documents:

2022-12-12_2022-353_Resolution Approving Airport 5 yr CIP.pdf
2022-12-12_2022-353_Memo - Federal AIP Application FY24.pdf
2022-12-12_2022-353_MIW FY24 Federal CIP 5yr CIP.pdf

17. RESOLUTION 2022-354 APPROVING USE OF FUND 360 2019 GO BOND FUNDS IN LIEU OF LOCAL OPTION SALES TAX- CAPITAL FUNDS FOR THE CREEKSIDE ESTATES STREET ADDITION

Documents:

[2022-12-12_2022-354_Resolution Approving Use of Fund 360 2019 GO Bond Funds for Creekside Estates Street Add.pdf](#)
[2022-12-12_2022-354_Memo Using Fund 360 Bond Funds Instead of LOST Dec 2022.pdf](#)

F. MOTIONS

1. MOTION TO APPROVE NEW SPECIAL CLASS C RETAIL ALCOHOL LICENSE FOR HAMPTON INN AND SUITES, 20 IOWA AVE WEST
2. MOTION TO APPROVE FY2024 BUDGET SCHEDULE INCLUDING SPECIAL MEETING JANUARY 30, 2023 AT 5:30 P.M.

Documents:

[Budget schedule for FY24.pdf](#)

3. MOTION TO SET THE LAST COUNCIL MEETING IN DECEMBER 2023 FOR FRIDAY, DECEMBER 22, 2023 AT NOON
*City holidays are scheduled for Monday, December 25, 2023, and Tuesday, December 26, 2023.

G. RESOLUTIONS

1. RESOLUTION 2022-355 APPROVING AMENDMENT 1 TO THE BUILDING DEPARTMENT SERVICES AGREEMENT WITH VEENSTRA & KIMM, INC.

Documents:

[2022-12-12_2022-355_RES Approving VK Contract Amendment 1_Building Services.pdf](#)
[2022-12-12_2022-355_MEMO Approving VK Contract Amendment 1.pdf](#)
[2022-12-12_2022-355_VK Contract Amendment 1_121222.pdf](#)

2. RESOLUTION 2022-356 APPROVING CITY FEE SCHEDULE

Documents:

[2022-12-12_2022-356_Resolution Approving City Fee Schedule.pdf](#)
[2022-12-12_2022-356_MEMO Building Division Fees.pdf](#)
[2022-12-12_2022-356_MEMO Rental Inspection Fees.pdf](#)
[2022-12-12_2022-356_Memo Fire Department Fee Changes.pdf](#)
[2022-12-12_2022-356_MASTER Fee Schedule.pdf](#)

3. RESOLUTION 2022-357 SETTING A SPECIAL ELECTION TO AMEND THE ELECTRIC FRANCHISE AGREEMENT WITH INTERSTATE POWER AND LIGHT COMPANY TO IMPLEMENT A FRANCHISE FEE ON ELECTRIC SERVICES

Documents:

[2022-12-12_2022-357_Resolution Approving Special Election for Electric Franchise Fee.pdf](#)
[2022-12-12_2022-357_Proposal for Use of a Franchise Fee.pdf](#)

4. RESOLUTION 2022-358 SETTING A SPECIAL ELECTION TO AMEND THE ELECTRIC FRANCHISE AGREEMENT WITH INTERSTATE POWER AND LIGHT COMPANY TO IMPLEMENT A FRANCHISE FEE ON GAS SERVICES

Documents:

[2022-12-12_2022-358_Resolution Approving Special Election for Gas Franchise Fee.pdf](#)
[2022-12-12_2022-358_Proposal for Use of a Franchise Fee.pdf](#)

5. RESOLUTION 2022-359 OF SUPPORT FOR THE CITY OF MARSHALLTOWN APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT – DISASTER RECOVERY FUNDING FOR INFILL FOR SALE HOUSING

Documents:

[2022-12-12_2022-359_Resolution Support for City CDBG-DR Infill Housing Project.pdf](#)

6. PUBLIC HEARING FOR A MARSHALLTOWN COMMUNITY DEVELOPMENT AND HOUSING NEEDS ASSESSMENT AND REVIEW OF THE APPLICATIONS FOR HUD COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) DERECHO DISASTER FUNDS

1. RESOLUTION 2022-360 OF SUPPORT FOR HUEGERICH HOLDINGS SERIES 2 LLC APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY FUNDING FOR INFILL FOR-SALE HOUSING

Documents:

[2022-12-12_2022-360_Resolution Support for Huegerich Holdings Series 2 LLC Disaster Funds Grant.pdf](#)

7. PUBLIC HEARING FOR THE STATUS OF FUNDING UPDATE FOR THE IOWA ECONOMIC DEVELOPMENT AUTHORITY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PUBLIC FACILITIES GRANT PROGRAM FOR THE ELKS PARK

IMPROVEMENT PROJECT

H. ORDINANCES

1. ORDINANCE 15054 TO REPEAL CHAPTER 152: HOUSING CODE OF THE MUNICIPAL CODE OF THE CITY OF MARSHALLTOWN, IOWA AND TO ADOPT BY REFERENCE THE 2021 INTERNATIONAL PROPERTY MAINTENANCE CODE WITH AMENDMENTS

- 3RD READING
- PROPOSED EFFECTIVE DATE 1/1/23

Documents:

[2022-12-12_ORD 15054_CH 152 Housing Code Amendment.pdf](#)
[2022-12-12_ORD 15054_MEMO Housing Code Adoption.pdf](#)

2. ORDINANCE 15055 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, CHAPTER 70: GENERAL PROVISIONS TO PROVIDE REGULATIONS FOR AUTOMATED TRAFFIC ENFORCEMENT

2ND READING

Documents:

[2022-12-12_ORD 15055_Amend CH 70 Automated Traffic Enforcement.pdf](#)
[2022-12-12_ORD 15055 MEMO Automated Traffic Enforcement Ordinance.pdf](#)

I. DISCUSSION

1. DISCUSSION - Agreement For Paratransit Services With Peoplerides/Region 6

Documents:

[2022-12-12_DISCUSSION1_Memo Paratransit Agreement.pdf](#)
[2022-12-12_DISCUSSION1_Agreement for Paratransit Services.pdf](#)
[2022-12-12_DISCUSSION1_04-22-2019_2019-072_Peoplerides Agreement.pdf](#)

2. DISCUSSION- Request For Funding For PeopleRides Non-Paratranist Riders

Documents:

Memo - PeopleRides Additional Funding Request.pdf
PeopleRides in Marshalltown.pdf

3. DISCUSSION - Draft Of Strategic Plan

Documents:

23.24 Strategic Plan DRAFT.pdf

4. DISCUSSION - Accounting For Automated Traffic Enforcement Proceeds

Documents:

Memo for Accounting for Automated Traffic Enforcement funds.pdf

5. DISCUSSION - Year End Inflationary Payment Proposal

Documents:

2022-12-12_DISCUSSION_Memo Mid-Year Inflationary Payment.pdf

6. Discussion - RFP Recommendation For Non-Union Compensation Survey

Documents:

2022-12-12_DISCUSSION_Memo RFPs for Compensation Study.pdf

7. DISCUSSION - Proposed Amendments To The Council Manual

The current version of the Council Manual can be found at

<https://www.marshalltown-ia.gov/DocumentCenter/View/61/Council-Manual-PDF-v-2021>

Documents:

Memo- Proposed Council Rule Amendments.pdf

J. **PUBLIC COMMENT**

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be

taken on items raised in public comments in order to comply with open meetings laws.

K. CLOSED SESSION - PERSONNEL

Closed session pursuant to Section 21.5, Subsection (1) Paragraph (i) OF THE CODE OF IOWA to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. The City of Marshalltown has an attorney-client relationship with Lynch Dallas P.C., by Council Resolution 2022-161, approved 06/13/22. There may be council action by motion following the closed session if directed by the city's attorney.

L. ADJOURNMENT

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. www.marshalltown-ia.gov

**COUNCIL PROCEEDINGS
NOVEMBER 28, 2022**

Mayor Greer called the meeting to order at 5:30 pm, November 28, 2022, at the City Hall Council Chambers, 10 W State Street, and led the pledge of allegiance. Roll call–Present: Hoop, Isom, Kell, Ladehoff, Schneider, Thompson, Walker. Councilor Ladehoff recognized the Holiday Stroll and the Courthouse Rededication. Mayor Greer recognized employee years of service for November.

CONSENT AGENDA

Motion by Isom, second by Schneider to adopt the consent agenda: APPROVE MINUTES 11/14/22 MEETING AND BILL LIST \$2,844,651.33; APPROVE LIQUOR LICENSE RENEWAL FOR DAVE'S, 207 E MAIN ST; RESOLUTION 2022-310 SETTING A PUBLIC HEARING FOR THE STATUS OF FUNDING UPDATE FOR THE IOWA ECONOMIC DEVELOPMENT AUTHORITY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PUBLIC FACILITIES GRANT PROGRAM FOR THE ELKS PARK IMPROVEMENT PROJECT; RESOLUTION 2022-311 APPROVING TRANSIT DIVISION EQUIPMENT PURCHASE CONTRACT BY AND BETWEEN THE CITY OF MARSHALLTOWN, IOWA, AND CYRIDE IN AMES, IOWA FOR TWO TRANSIT VEHICLES; RESOLUTION 2022-312 APPROVING A HOME AND COMMUNITY BASED PROVIDER SERVICES AGREEMENT WITH MOLINA HEALTHCARE OF IOWA, INC. AS THE STATEWIDE MANAGED CARE ORGANIZATION FOR TRANSIT RIDES COVERED BY MEDICARE; RESOLUTION 2022-313 APPROVING THE FIRST STATE OF IOWA NEMT AMENDMENT LETTER OF AGREEMENT WITH MEDICAL TRANSPORTATION MANAGEMENT, INC. (MTM) FOR PUBLIC NON-EMERGENCY MEDICAL TRANSPORT; RESOLUTION 2022-314 APPROVING VOLUNTARY PRE-ANNEXATION AGREEMENT FOR 2236 HIGHLAND ACRES ROAD BETWEEN THE CITY OF MARSHALLTOWN AND GLENN AND LORRAINE ASH; RESOLUTION 2022-315 SETTING A PUBLIC HEARING FOR A MARSHALLTOWN COMMUNITY DEVELOPMENT AND HOUSING NEEDS ASSESSMENT AND REVIEW OF THE APPLICATION FOR HUD COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) DERECHO DISASTER FUNDS; RESOLUTION 2022-316 TO APPROVE A 4-MONTH EXTENSION OF TIME TO COMPLETE THE CITY CODE UPGRADE GRANT WORK FOR 210 E. MAIN STREET; RESOLUTION 2022-317 APPROVING CONTRACT CHANGE ORDER #13 FOR THE AIRPORT HANGAR/TERMINAL PROJECT, A DECREASE OF \$2633.37; RESOLUTION 2022-318 APPROVING ENGINEER'S STATEMENT OF COMPLETION AND ACCEPTING CONSTRUCT, INC, THE AIRPORT TERMINAL DEMOLITION; RESOLUTION 2022-319 APPROVING THE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDING 2022; RESOLUTION 2022-320 OBLIGATING FUNDS FROM THE URBAN RENEWAL TAX REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT SUCCEEDING FISCAL YEAR FOR URBAN RENEWAL AREA 3; RESOLUTION 2022-321 OBLIGATING FUNDS FROM THE URBAN RENEWAL TAX REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT SUCCEEDING FISCAL YEAR FOR URBAN RENEWAL AREA 4;

RESOLUTION 2022-322 AUTHORIZING INTERNAL DEBT REIMBURSEMENT TO TAX INCREMENT REVENUE FUND, FOR URBAN RENEWAL AREA NO. 2; RESOLUTION 2022-323 AUTHORIZING INTERNAL DEBT REIMBURSEMENT TO TAX INCREMENT REVENUE FUND, FOR URBAN RENEWAL AREA NO. 3; RESOLUTION 2022-324 AUTHORIZING INTERNAL DEBT REIMBURSEMENT TO TAX INCREMENT REVENUE FUND, FOR URBAN RENEWAL AREA NO. 4; RESOLUTION 2022-325 AUTHORIZING INTERNAL DEBT REIMBURSEMENT TO TAX INCREMENT REVENUE FUND, FOR URBAN RENEWAL AREA NO. 7. Motion carried 7-0.

REPORTS

Shelli Lovell, General Manager of the Marshalltown Water Works provided a presentation on the facility expansion project which outlined the current water system of 9 wells that provide groundwater to the lime softening treatment plant through two trains. There are 165 miles of pipe in the distribution system and 4 water towers with an average demand of 6 million gallons per day and a peak demand of 10 million gallons per day. The design process is underway with HDR Engineering for a modular expansion just north of the current facility with a membrane softening system. They plan to award the contract in October 2023 with a completion date in December 2025.

RESOLUTIONS

Motion by Isom, second by Ladehoff to adopt RESOLUTION 2022-326 AUTHORIZING AND APPROVING A LOAN AGREEMENT, PROVIDING FOR THE ISSUANCE OF \$9,555,000 GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2022A, AND PROVIDING FOR THE LEVY OF TAXES TO PAY THE SAME. Motion carried 5-2, Hoop and Thompson dissenting.

Motion by Isom, second by Ladehoff to adopt RESOLUTION 2022-327 AUTHORIZING AND APPROVING A LOAN AGREEMENT, PROVIDING FOR THE ISSUANCE OF \$610,000 TAXABLE GENERAL OBLIGATION PROPERTY RESTORATION BONDS, SERIES 2022B, AND PROVIDING FOR THE LEVY OF TAXES TO PAY THE SAME. Motion carried 5-2, Hoop and Thompson dissenting.

Motion by Isom, second by Schneider to adopt RESOLUTION 2022-328 APPROVING THE ANNUAL STREET FINANCIAL REPORT FOR FISCAL YEAR ENDING 2022. Diana Steiner, Finance Director reviewed the report outlining the use of \$3,813,251 in Road Use Tax funds. Motion carried 7-0.

Motion by Isom, second by Walker to adopt RESOLUTION 2022-329 APPROVING MASTER SERVICES AGREEMENT FOR AUTOMATED TRAFFIC ENFORCEMENT SERVICES WITH SENSYS GATSO GROUP. Captain Chris Jones, Marshalltown Police Department advised it is a 5-year contract with the vendor covering all equipment, initial expenses, maintenance costs, software, and training for two fixed cameras and one mobile camera unit. Motion carried 6-1, Schneider dissenting.

Motion by Ladehoff, second by Isom to adopt RESOLUTION 2022-330 APPROVING CONTRACT CHANGE ORDER #5 FOR THE BOX CULVERT PROJECT #SMW20003, AN

INCREASE OF \$7620.00. Heather Thomas, Public Works Director advised this change order addresses the concerns raised with the railing installation at the box culverts on Nevada Street, East Boone Street, Marshall Drive, and North 16th Street. A field modification was approved when it was discovered the fabricated railings were too long, work is not completed on this modification. If the change order is approved, field-fabricated modifications to the lengths of the railing sections would be completed. Motion carried 4-3, Hoop, Ladehoff, Thompson dissenting.

Motion by Isom, second by Kell to adopt RESOLUTION 2022-331 APPROVING CONTRACT CHANGE ORDER #3 FOR THE AIRPORT HANGAR, TERMINAL AND SITE PROFESSIONAL SERVICES, AN INCREASE OF \$12,500.00. Motion failed 1-6, Hoop, Isom, Kell, Ladehoff, Schneider, and Walker dissenting.

Motion by Isom, second by Ladehoff to adopt RESOLUTION 2022-332 APPROVING CONTRACT CHANGE ORDER #4 FOR THE AIRPORT HANGAR, TERMINAL AND SITE PROFESSIONAL SERVICES, AN INCREASE OF \$14,000.00. Motion failed 1-6, Hoop, Isom, Kell, Ladehoff, Schneider, and Walker dissenting.

Motion by Isom, second by Kell to adopt RESOLUTION 2022-333 APPROVING CONTRACT CHANGE ORDER #14 FOR THE AIRPORT HANGAR/TERMINAL PROJECT, A DECREASE OF \$5,500.00. Jessica Kinser, City Administrator advised this is negotiated liquidated damages with Garling Construction for the actual loss of rent for Marshalltown Aviation. Motion carried 7-0.

Mayor Greer opened a public hearing at 6:44 pm on Providing for the Conveyance and Transfer of Title to a Portion of Vacated but Unconveyed Alley to 918 South 11th Avenue. No written or oral comments were received. Mayor Greer closed the public hearing at 6:45 pm. Motion by Ladehoff, second by Isom to adopt RESOLUTION 2022-334 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE TO A PORTION OF VACATED BUT UNCONVEYED ALLEY TO 918 SOUTH 11TH AVENUE. Motion carried 6-1, Hoop dissenting.

Mayor Greer opened a public hearing at 6:46 pm on the Development Agreement with Marshalltown Central Business District, Inc. Façade Improvement Program. No written or oral comments were received. Jessica Kinser, City Administrator advised this is the annual agreement authorizing \$50,000 in TIF for the fiscal year 2023. Mayor Greer closed the public hearing at 6:47 pm. Motion by Ladehoff, second by Schneider to adopt RESOLUTION 2022-335 APPROVING DEVELOPMENT AGREEMENT WITH MARSHALLTOWN CENTRAL BUSINESS DISTRICT, INC., AUTHORIZING TAX INCREMENT PAYMENTS AND PLEDGING CERTAIN TAX INCREMENT REVENUES TO THE PAYMENT OF THE AGREEMENT (FAÇADE IMPROVEMENT PROGRAM). Motion carried 7-0.

Mayor Greer opened a public hearing at 6:48 pm for a Marshalltown Community Development and Housing Needs Assessment and Review of Applications for HUD Community Development Block Grant (CDBG) Derecho Disaster Funds. Marty Wymore, Director of Region 6 Resource Partners outlined the projects for HCI50158 Investment LLC, Huegerich Holdings LLC, Huegerich Construction Company. Jessica Kinser, City Administrator outlined the projects for the

City of Marshalltown to include Project 1—construction of 7 for-sale houses on infill lots owned by the city at 506 E Boone St, 506 N 2nd St, 101 E Ferner St, 702 Swayze St, 510 E Main St, 817 N 5th Ave, and 411 W Linn St and Project 2—construction of 5 for-sale houses at 8 N 5th Ave and Parcel 8318-10-279-004 (2500 block of S 6th St) which would be sub-divided into 4 lots. Each site would have a 1200-1500 square foot modular home based on the lot size, with a minimum of 2 bedrooms and 1 bathroom, a basement with an egress window, and an attached or detached garage. They will meet basic accessibility standards, and include mitigation improvements such as a fortified roof standard, a whole house generator for backup power, and stormwater management on-site. Michelle Spohnheimer, Housing and Community Development Director completed a Community Development and Housing Needs Assessment. Written comment: Tom Wertzberger, 806 W Merle Hibbs Blvd, urged the council to oppose Resolution 2022-336 questioning the City's role as a developer competing with the private sector and the appropriateness of creating 4 lots on South 6th Street and the negative effect on the property tax base. Public comments: Karen Berger, 812 W Merle Hibbs Blvd noted concerns with the proposed 4 houses on South 6th Street due to the modular home style not cottage style, the high cost of the sewer infrastructure, the heavy traffic on 6th Street, and the City being the developer. Mark Eaton, 1007 S 10th Ave stated the city has acted as a contractor before and been unsuccessful and we already have over 580+ LMI units which bring the average income down for the town. Julia Feld, 2610 S 8th St suggested utilizing the South 6th Street parcel as a green space for the neighborhood. Ted Williams, 808 W Merle Hibbs Blvd stated this is not the place for low-income housing because it is very expensive with the infrastructure, feels there is value in a green space, and has concerns about what it will do to property valuations and traffic safety. Gerry Gazaway, 816 W Merle Hibbs Blvd also has traffic safety concerns in the area and agrees a park area would be positive. Councilors Walker, Thompson, and Schneider all stated they do not feel it is a good area for development. Councilors Isom, Ladehoff, and Kell all stated they believe it is a good investment in housing. Mayor Greer closed the public hearing at 7:20 pm.

Motion by Isom, second by Kell to adopt RESOLUTION 2022-336 OF SUPPORT FOR PROJECT 1 AND PROJECT 2 OF THE CITY OF MARSHALLTOWN APPLICATIONS FOR COMMUNITY DEVELOPMENT BLOCK GRANT – DISASTER RECOVERY FUNDING FOR INFILL FOR SALE HOUSING. Motion failed 3-4, Hoop, Schneider, Thompson, Walker dissenting.

Motion by Thompson, second by Schneider to adopt RESOLUTION 2022-337 OF SUPPORT FOR HUEGERICH CONSTRUCTION COMPANY, HCI50158 INVESTMENT LLC, HUEGERICH HOLDINGS LLC APPLICATIONS FOR COMMUNITY DEVELOPMENT BLOCK GRANT – DISASTER RECOVERY FUNDING FOR INFILL FOR SALE HOUSING. Motion carried 6-1, Hoop dissenting.

Mayor Greer opened a public hearing at 7:23 pm on a Development Agreement with Marshalltown Company. No written comments were received. Public comment: John Christens, Marshalltown Company advised the next phase of their expansion is for stormwater improvements. Jessica Kinser, City Administrator advised the development agreement would be for the use of incremental taxes not to exceed \$2.9 million over 10 years to pay for public infrastructure improvements and a rebate of funds in lieu of property tax exemption. Mayor Greer closed the public hearing at 7:27 pm. Motion by Ladehoff, second by Thompson to adopt RESOLUTION

2022-338 APPROVING DEVELOPMENT AGREEMENT WITH MARSHALLTOWN COMPANY, AUTHORIZING TAX INCREMENT PAYMENTS AND PLEDGING CERTAIN TAX INCREMENT REVENUES TO THE PAYMENT OF THE AGREEMENT. Motion carried 7-0.

Motion by Isom, second by Ladehoff to adopt RESOLUTION 2022-339 OBLIGATING FUNDS FROM THE URBAN RENEWAL TAX REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT SUCCEEDING FISCAL YEAR FOR URBAN RENEWAL AREA 2. Motion carried 7-0.

Motion by Thompson, second by Ladehoff to adopt RESOLUTION 2022-340 AUTHORIZING CERTIFICATION OF CODE OF IOWA 403.19 TAX INCREMENT FINANCING (TIF) INDEBTEDNESS TO THE COUNTY AUDITOR FOR EACH URBAN RENEWAL AREA WITHIN THE CITY OF MARSHALLTOWN FOR FY24. Motion carried 7-0.

ORDINANCES

Motion by Ladehoff, second by Isom to adopt the third reading of ORDINANCE 15053 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA CHAPTER 117 JUNK DEALERS AND PAWNBROKERS. Councilor Thompson declared a conflict of interest by abstaining from the vote. Motion carried 6-0.

Motion by Thompson, second by Schneider to adopt the second reading of ORDINANCE 15054 TO REPEAL CHAPTER 152: HOUSING CODE OF THE MUNICIPAL CODE OF THE CITY OF MARSHALLTOWN, IOWA AND TO ADOPT BY REFERENCE THE 2021 INTERNATIONAL PROPERTY MAINTENANCE CODE WITH AMENDMENTS. Motion carried 7-0.

Motion by Ladehoff, second by Walker to adopt the first reading of ORDINANCE 15055 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, CHAPTER 70: GENERAL PROVISIONS TO PROVIDE REGULATIONS FOR AUTOMATED TRAFFIC ENFORCEMENT. Captain Chris Jones, Marshalltown Police Department advised this ordinance outlines the process for issuing a violation, contesting a violation, collection on a violation, and the fee schedule in order to comply with State law. Motion carried 6-1, Schneider dissenting.

DISCUSSION

Jessica Kinser, City Administrator presented the bench, trash can, and bike racks that will be used in the Downtown Implementation Plan. The site furnishings for State Street are fully funded with a \$25,000 T-Mobile grant and funding from the Martha-Ellen Tye Foundation however funding for Main Street has not been established. Motion by Ladehoff, second by Kell to bring forward a resolution allocating a not to exceed amount of \$120,000 to purchase site furnishings for Main Street from council-designated local option sales tax. Motion carried 6-1, Thompson dissenting.

Councilors Walker, Schneider, and Isom presented a proposal to implement a 5% franchise fee on gas and electric bills which would generate an estimated \$2,625,000 annually used for street improvements, municipal building maintenance, public safety measures with police and fire, and

continued property tax relief. They recommend holding multiple informational sessions on the purpose of this fee and to set a special election on March 7, 2023, to allow for a public vote on the measure. Motion by Isom, second by Schneider to bring forward a resolution setting the ballot language for a March 7, 2023, special election. Motion carried 6-1, Hoop dissenting.

Michelle Spohnheimer, Housing and Community Development Director provided an update on the \$300,000 2021 EPA Brownfields Community-Wide Assessment Grant Program. The city contracted with Impact7G to provide environmental site assessments. Phase I environmental assessments and Phase II work plans are complete on 7 properties with EPA approval on 5 of those properties. Phase II field work is complete on 4 of the 5 EPA approved properties. Staff have implemented a Brownfield page on the City website and have conducted various community outreach activities.

PUBLIC COMMENT

No public comments.

ADJOURNMENT

The meeting adjourned at 8:05 pm.

Respectfully Submitted,



Alicia Hunter, City Clerk

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

**COUNCIL PROCEEDINGS
DECEMBER 6, 2022**

Mayor Greer called the special meeting to order at noon, December 6, 2022, at the City Hall Council Chambers, 10 W State Street. Roll call–Present: Hoop, Isom, Kell, Ladehoff, Schneider, Thompson, Walker. Councilors Schneider and Walker were present via Go-To-Meeting.

MOTIONS

Motion by Isom, second by Kell to Reconsider Resolution 2022-336 Of Support for Project 1 and Project 2 of the City of Marshalltown Applications for Community Development Block Grant – Disaster Recovery Funding for Infill For-Sale Housing. Motion failed due to lack of supermajority 4-3, Schneider, Thompson, Walker dissenting.

Motion by Thompson, second by Schneider to adjourn the meeting. Motion failed 2-5, Hoop, Isom, Kell, Ladehoff, and Walker dissenting.

Councilor Ladehoff discussed the need for housing in Ward 1 and made a motion to move forward with all of Project 1 and also 8 N 5th Avenue from Project 2, excluding the South 6th Street parcel. Pat O’Connell, City Attorney advised the only recommended action would be to direct staff to separate resolutions for projects 1 and 2 and to bring those forward to a later meeting, which would meet the council manual rule for a substantially different resolution. Jessica Kinser, City Administrator advised the projects were set up this way because if you exceed 7 units it is subject to Davis-Bacon rules, so Project 1 was set up as 7 units and Project 2 was the remaining units. Councilor Thompson disagreed with legal interpretation because his objection is that he does not believe the city should serve as a developer against the private sector.

Motion by Ladehoff, second by Isom, to direct staff to prepare a resolution of support for only Project 1 for the Infill Housing Grant application for the December 12th meeting. Public comment: Mark Eaton, 1007 S 10th Ave, spoke against the city being a developer and referenced 4th Ward being an opportunity zone and he was stopped from rehabbing a property due to a city insurance hold. Lyle Hineman, 2804 Arnold Dr does not agree with the City being a developer. Motion carried 5-2, Schneider and Thompson dissenting.

ADJOURNMENT

The meeting adjourned at 12:18 pm.

Respectfully Submitted,



Alicia Hunter, City Clerk

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

BILL LIST 12/12/22

Advertising

Trending.Media/2 150.00

Consulting & Professional Fees

AHLERS.COONEY/1 60.00
Bernie.Lowe/1 167.46
Bolton&Menk.Inc/6 32,252.00
Calhoun-Burns/1 2,394.40
Eide.Bailly.LLP/1 17,000.00
Five.Star.R.E./1 500.00
Iowa.One.Call/3 265.00
Stanley.Consult/2 84,512.00
Ulteig Eng/1 142.00
WHKS.Co/2 7,324.36

Contracts

ARL/1 6,666.67
BDH/19 10,664.74
Boulder.Contract/2 84,360.00
CIRO.DIIORIO/1 9,053.54
CityofMtown-PD/1 220.00
Cntrl.IA.Machin/1 64.25
ESRI.Inc./2 2,257.26
Fisher Gov Foun/1 8,333.33
Impact.7G.Inc/2 14,794.00
Iowa.Hometown.S/4 1,139.22
Karl.Chevrolet/1 49,756.20
KELTEK.INC/1 22,677.01
Koch.Office/4 69.55
Marsh.Co.Landfi/1 15.10
Marsh.Co.Treas/1 34,296.00
Mtn.Aviation/2 4,416.00
Premier.Equip/1 59.00
Racom.Corp/1 1,226.89
Region 6/1 13,905.55
RICOH.USA.INC/6 125.09
Stericycle.Inc/2 93.79
Stone.Sanit/8 1,552.33
Tyler.Technolog/5 35,325.18
Uitermarkt, Mel/1 40,000.00
Xerox.Corp/1 39.57

Equipment

Construct/1 149,692.37

Land & Improvements

Cronin, Kristi/1 2,000.00

Medical

Bernie.Lowe/1 2,264.64
HARTFORD.ACCTS/3 6,622.69
Health.Partners/4 150,781.52
Hunter Lane LLC/2 534.24
McFarland.Cl/1 73.92
Philip.Aschman/1 960.00
The Iowa Clinic/1 296.00

Payroll.Deductions

I.R.S./1 17,908.87

Payroll.Net

Payroll/1 318,917.95

Refund/Reimbursed

Alfaro, Maria/1 74.64
Allison, Julie/1 262.80
Bell,T/1 264.35
Brannaman,Roger/1 59.09
Brown,D/1 65.28
Burr, Steve/1 245.69
Carver, Pam/1 40.43
Chapman, Kris/1 26.44
DREY,F/1 141.51
Eilers, Laura/1 82.42
Freese, Kristy/1 34.21
Gaffney, Jordan/1 391.86
Gilbertson,R/1 186.60
Hagen, Harley/1 83.97
Health.Partners/2 -37,641.47
Jacobsen, Charl/1 563.17
JENSEN,K/1 202.15
Kelderman,Debra/1 90.19
Lange, Richard/1 121.29
Laubenthal,A/1 111.96
Lavender, Julie/1 130.62
Moore,R/1 236.36
NabloDeSchamp,K/1 469.61
PERSI/1 180.00
Ramirez, Belen/1 160.00
Schlessinger,M/1 80.86
Sharp, Marion/1 149.31
Sheldon, Craig/1 49.76
Shomo, Robert/1 180.38
Solar Grids/1 50.00
Solis, Patricia/1 171.00
Streff Electric/1 65.00
Tietje,J/1 41.99
VanCleave, Lee/1 160.17
Weatherman, Ran/1 90.19

Rents/Leases

201 E Main MT/13 4,345.00
A.White/1 505.00
Ackley.Housing/2 328.00
Alejo, Jerry/1 164.00
AMES,STEVEN/28 7,896.00
Barnes,L/1 274.00
BJ&J.LLC/1 265.00
BLOOD,A/1 413.00
Borota,K/2 580.00
BOULDER.COOP.HS/2 924.00
Brodin,C/1 114.00
Buchanan,Steven/1 252.00
Buckaroo.LLC/2 841.00
Burr,Robert/1 232.00
Chedester,James/1 400.00
CIRSI/8 794.00
CMHC.INVEST/1 230.00
Colson, Mary/2 741.00

BILL LIST 12/12/22

D.D.Rentals/5	2,209.00	RMB Cooperative/3	518.00
Daters, Toni Ra/1	549.00	Schmidt,M/1	30.00
DC Brown Rental/1	494.00	SESKER,R/1	173.00
ECKLOR,S/1	298.00	Squire,B/1	177.00
Elwayne.Inc./5	1,444.00	Steffensen, G/1	290.00
Engel, Drew/1	220.00	Sunrise.Apt/1	116.00
EPC LC/5	1,193.00	Swiff, Scott/1	413.00
EPM IA LLC/1	297.00	Tallcorn.Tower/23	6,475.00
Etter, W/1	582.00	TOWN.APARTMENT/2	210.00
Eubanks,C/1	284.00	Walker, Angela/1	282.00
Frese.Propts/1	292.00	Weatherly.Erin/1	221.00
Friendly. Valley/3	310.00	WEB III Invest/1	550.00
Gonzales,G/1	110.00	Worent.Inc/1	143.00
Gorrell, Joseph/1	430.00	Worsfold Farm/1	384.00
Gray,D/3	1,791.00	Service/Repairs	
Gutierrez,Humbe/2	369.00	AG.LIME.TRUCKG/2	1,065.00
Hala,J/5	1,293.00	Airgas.U.S.A./1	72.63
HARRIS,T/1	324.00	Aponte,M/1	27.00
Hatch,R/4	1,683.00	BG.HVAC.INC/1	177.00
Hilltop.Village/4	721.00	Century.Link/75	1,235.63
Hinmon,Linda/1	260.00	Electric.Supply/1	124.12
HOWARD,J/1	206.00	FIRSTNET.ATT/1	209.35
HUBBARD.MAPLE/1	181.00	Garling.Constr/8	80,528.19
Ibarra,Mayra/1	172.00	Goken, Briana/1	7.00
JB.I.COOP.Assn/5	1,608.00	Hannam.Autom/2	4,118.78
Judge,M/27	6,503.00	Heart.of.Iowa/14	3,579.40
Kading Prop LLC/1	759.00	IA.NAHRO/1	150.00
Klinefelter,R/1	450.00	IA.Treasurer/3	16,201.93
Kramer,M/1	218.00	Inteconnect.Inc/1	512.00
LAWSON,R/1	49.00	Kastein, Elizab/2	76.00
Lawthers.Prop.M/1	222.00	Language.Line.S/1	468.40
LBO Investments/2	945.00	LARRY'S.TOWING/2	475.00
Lopez, Jaime/1	395.00	M.Co.Recorder/1	191.20
LUENSE,B/8	3,307.00	McAtee.Tire/4	470.00
Mansager, C/1	370.00	Mediacom/1	406.23
Manship,W/1	167.00	Menards/3	109.07
Marion.Manor2/1	559.00	Mtwn.Aviation/1	30.05
Moore, Michelle/1	426.00	Mtwn.Wtrwrks/3	8,617.18
Mtown Lofts LLC/3	1,388.00	Occ.Med.Plus/2	207.00
Mtwn/Westown/25	6,622.00	Plumb.Supply/3	68.92
Nelson,L/1	288.00	RAMIREZ,J/1	31.00
North.Tama.Hsg/1	184.00	Raven Creek/1	151.00
Oetker,D/2	373.00	Samuel,Twyna/2	136.00
Palisade.Holdng/1	76.00	Scharnweber.Wtr/1	27.00
Pilot.Creek/1	120.00	Schmudlach,Cody/1	10.00
PizanoCisnerosA/1	411.00	Shattuck,Tracy/1	10.00
Plymat Jr, Will/1	646.00	Sheets, Stephen/1	175.00
Premier.RE.Mgmt/7	3,112.00	Vajgrt.R/1	290.00
PremierIowaCity/8	3,041.00	Vung, Cing/1	63.00
Pyramind Prop/3	1,064.00	Weatherly,Cass/2	62.00
RA.Rental.Prop/1	478.00	Werner,Jessica/1	13.00
RD.Toledo,LLP/1	834.00	Wilson, Ranae/1	13.00
Reed,T/5	2,237.00	WW.Grainger/1	227.80
River.Birch/3	969.00	Supplies/Parts	
River.Oaks/7	2,739.00	Airgas.U.S.A./4	561.24

BILL LIST 12/12/22

Arnold.Motor.Su/18	2,084.26	I.R.U.A./1	158.00
Barco.MuniProd/2	317.38	Mtwn.Aviation/1	62.50
BDH/2	471.94	Mtwn.Wtrwrks/24	727.23
Bound.Tree.Medi/1	284.20	WoodRiver.Enrgy/3	2,851.12
Brown.Supply.Co/2	4,765.30	Wage Assignment	
Cessford.Constr/4	793.86	American.Educa./1	64.41
City.Laundering/8	386.02	Collection.Svs./5	1,274.03
CntrlLakeArmor/1	2,284.08	Colonial.Life/2	413.78
Crop.Rite.Inc/1	600.00	Fidelity.Securt/2	421.68
Electric.Supply/1	165.00	I.M.W.C.A/1	14,822.00
Fire Serv Trn/1	50.00	I.R.S./6	91,487.91
Fire-Dex GW LLC/3	566.56	IA.Treasurer/2	19,646.51
FIRSTNET.ATT/1	819.97	ICMA457Mission/13	14,940.85
Galls.LLC/8	766.69	Polk.Co.Sheriff/1	638.92
Gillig.LLC/1	1,340.00	TotalAdmin.Serv/5	6,641.38
Hillers,C/1	117.06	Total/868	1,566,839.33
Interstate Batt/5	318.90		
Jensen.Inc/3	393.93		
Keystone.Lab/1	168.50		
Knox. Co/1	5,430.00		
Kriss.Premium/1	14.79		
Macqueen.Equip/1	655.97		
Marsh.Co.Engr/28	26,084.05		
Martin.Marietta/2	220.29		
McAtee.Tire/1	3,377.04		
Menards/27	1,484.41		
Midland.Concret/11	2,577.29		
Midland.Scienti/5	2,327.46		
Midwest.Safety./1	474.41		
Midwest.Wheel/2	757.00		
Napa.Auto/3	163.78		
Nebraska Air/1	168.00		
Northern.Lights/3	1,195.38		
Nutrien.Ag.Sol/4	6,300.20		
Office.Express/4	571.05		
Park,K/1	1,768.00		
Plumb.Supply/1	36.58		
Premier Safety/2	1,246.62		
Racom.Corp/1	225.00		
Rasmusson.Svc/2	743.95		
SE.Jones.Indust/1	621.85		
Sheets, Stephen/1	63.42		
Shetler,D/1	56.00		
Spahn.Rose.Lmbr/2	315.05		
Supr.Welding/1	31.56		
Thiesens.Supply/6	744.24		
Thompson.Ent/1	15.98		
Thompsons True/2	26.77		
Tri.State.Lock/1	150.00		
VermeerIA N Mis/1	473.00		
WW.Grainger/3	561.48		
Taxes Paid			
IA.Treasurer/1	30.35		
Utilities			
Alliant.Energy/33	27,083.75		

BILL LIST 12/12/22

Account Number	Vendor Name	Description (Item)	Amount
001.1010.5132.000	Shetler, Dennis	sew on chevrons	\$ 56.00
001.1010.5132.000	GALLS LLC	PD Duty uniform	\$ 50.40
001.1010.5132.000	GALLS LLC	PD Employee cap	\$ 15.30
001.1010.5132.000	GALLS LLC	PD Duty gear	\$ 58.65
001.1010.5132.000	GALLS LLC	PD duty gear	\$ 54.00
001.1010.5132.000	GALLS LLC	PD employee duty gear	\$ 157.25
001.1010.5132.000	GALLS LLC	PD employee duty gear	\$ 225.50
001.1010.5132.000	GALLS LLC	PD employee clothing	\$ 30.80
001.1010.5132.000	HILLERS, CHAD A	clothing allowance	\$ 117.06
001.1010.5132.000	Sheets, Stephen	clothing allowance	\$ 63.42
001.1010.5344.000	RACOM CORPORATION	PD December maintence	\$ 1,226.89
001.1010.5344.000	Stericycle Inc	Police dept	\$ 50.99
001.1010.5347.000	BDH INFORMATION TECHNOLOGY LLC	Police dept block time of hours	\$ 1,266.25
001.1010.5347.000	BDH INFORMATION TECHNOLOGY LLC	PD Covert internet	\$ 79.34
001.1010.5347.000	BDH INFORMATION TECHNOLOGY LLC	Backup 4500 Veeam Backup & Recovery PD	\$ 38.80
001.1010.5359.000	LARRYS TOWING & TIRE SERVICE	PD vehicle towed	\$ 125.00
001.1010.5359.000	LARRYS TOWING & TIRE SERVICE	PD 504 tow to Ames	\$ 350.00
001.1010.5410.000	MCATEE TIRE SALES & SERVICE INC	PD 517 tire repair	\$ 30.00
001.1010.5410.000	MCATEE TIRE SALES & SERVICE INC	PD 513 tire repair	\$ 30.00
001.1010.5410.000	MCATEE TIRE SALES & SERVICE INC	PD 513 tire repair	\$ 30.00
001.1010.5410.000	Sheets, Stephen	window tint on undercover vehicle	\$ 175.00
001.1010.5431.000	LANGUAGE LINE SERV INC	over the phone interpretation	\$ 468.40
001.1010.5450.000	FIRSTNET-AT&T Mobility	PD cell phones/ hotspots/ cameras/ car phones	\$ 209.35
001.1010.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 106.56
001.1010.5450.000	CENTURYLINK	TRUNK LINES	\$ 94.46
001.1010.5450.000	CENTURYLINK	TRUNK LINES	\$ 94.46
001.1010.5451.000	FIRSTNET-AT&T Mobility	PD cell phones/ hotspots/ cameras/ car phones	\$ 819.97
001.1010.5565.000	ARNOLD MOTOR SUPPLY LLP	PD 513 Holgen light	\$ 6.21
001.1010.5565.000	ARNOLD MOTOR SUPPLY LLP	PD 500 air filter	\$ 11.46
001.1010.5565.000	ARNOLD MOTOR SUPPLY LLP	PD 513 Halogen light	\$ 11.82
001.1010.5565.000	ARNOLD MOTOR SUPPLY LLP	PD 522 control arm	\$ 122.84
001.1010.5565.000	ARNOLD MOTOR SUPPLY LLP	PD 516 strut assembly	\$ 256.03
001.1010.5565.000	ARNOLD MOTOR SUPPLY LLP	PD 516 control arms and brake pads	\$ 295.15
001.1010.5565.000	ARNOLD MOTOR SUPPLY LLP	PD 522 control arm, strut assembly	\$ 351.20
001.1010.5565.000	ARNOLD MOTOR SUPPLY LLP	PD 500 alternator	\$ 356.44
001.1010.5565.000	Interstate Batteries of Upper Iowa	PD warranty	\$ (343.90)
001.1010.5565.000	JENSEN INC	PD 516 windshield repair	\$ 22.75
001.1010.5565.000	JENSEN INC	PD 504 brake calipers	\$ 360.20
001.1010.5570.000	MARSHALL COUNTY ENGINEER	November fuel purchases	\$ 5,978.70
001.1010.5600.000	OFFICE EXPRESS	overpayment	\$ (0.20)
001.1010.5600.000	OFFICE EXPRESS	PD cable, duster kit	\$ 37.74
001.1010.5600.000	OFFICE EXPRESS	PD towels, toilet tissue, cleaner	\$ 425.10
001.1010.5600.000	OFFICE EXPRESS	PD bio hazard bags for drug drop	\$ 108.41
001.1010.5703.000	BDH INFORMATION TECHNOLOGY LLC	Watchguard 16 repair	\$ 205.19
001.1010.5718.000	RACOM CORPORATION	PD speaker mic	\$ 225.00
001.1030.5331.000	MARSHALL COUNTY TREASURER	FY23 Emergency Management Assessment	\$ 34,296.00
001.1050.5132.000	Fire-Dex GW LLC	FD bunker pant repair	\$ 85.78
001.1050.5132.000	Fire-Dex GW LLC	FD bunker pant repair	\$ 320.00
001.1050.5132.000	Fire-Dex GW LLC	FD bunker coat repair	\$ 160.78
001.1050.5132.000	GALLS LLC	FD employee work pants	\$ 174.79
001.1050.5413.000	Rasmusson Service Center	FD RITI engine leak	\$ 283.95
001.1050.5413.000	Rasmusson Service Center	FD RITI engine leak	\$ 460.00
001.1050.5413.000	JENSEN INC	FD 177 cap filler	\$ 10.98
001.1050.5450.000	CENTURYLINK	ALL PHONE LINES	\$ 38.75
001.1050.5450.000	CENTURYLINK	TRUNK LINES	\$ 34.35
001.1050.5450.000	CENTURYLINK	TRUNK LINES	\$ 34.35
001.1050.5460.000	Fire Services Training Bureau	Driver operator pumper training	\$ 50.00
001.1050.5565.000	ARNOLD MOTOR SUPPLY LLP	FD 177 master cylinder caps	\$ (7.23)
001.1050.5565.000	ARNOLD MOTOR SUPPLY LLP	FD 177 brake pads	\$ 57.25
001.1050.5565.000	ARNOLD MOTOR SUPPLY LLP	FD 177 disc breaks	\$ 109.19

001.1050.5570.000 MARSHALL COUNTY ENGINEER	November fuel purchases	\$ 1,379.99
001.1050.5570.000 MARSHALL COUNTY ENGINEER	November fuel purchases	\$ 305.81
001.1050.5630.000 AIRGAS USA, LLC	Fire dept - oxygen	\$ 47.79
001.1050.5630.000 Bound Tree Medical LLC	Fire dept nitrile gloves	\$ 284.20
001.1050.5703.000 BDH INFORMATION TECHNOLOGY LLC	FD keyboard	\$ 266.75
001.1070.5450.000 CENTURYLINK	ALL PHONE LINES	\$ 9.69
001.1070.5450.000 CENTURYLINK	TRUNK LINES	\$ 8.59
001.1070.5450.000 CENTURYLINK	TRUNK LINES	\$ 8.59
001.1070.5570.000 MARSHALL COUNTY ENGINEER	November fuel purchases	\$ 28.85
001.1071.5450.000 CENTURYLINK	ALL PHONE LINES	\$ 9.69
001.1071.5450.000 CENTURYLINK	TRUNK LINES	\$ 8.59
001.1071.5450.000 CENTURYLINK	TRUNK LINES	\$ 8.59
001.1071.5570.000 MARSHALL COUNTY ENGINEER	November fuel purchases	\$ 15.85
001.1071.5570.000 MARSHALL COUNTY ENGINEER	November fuel purchases	\$ 37.50
001.1072.5980.000 Solar Grids	overpayment	\$ 50.00
001.1072.5980.000 Streff Electric	overpayment 211 W Main electrical permit	\$ 65.00
001.1075.5450.000 CENTURYLINK	ALL PHONE LINES	\$ 9.69
001.1075.5450.000 CENTURYLINK	TRUNK LINES	\$ 8.59
001.1075.5450.000 CENTURYLINK	TRUNK LINES	\$ 8.59
001.1075.5485.000 MARSHALLTOWN WATER WORKS	702 Swayze St storm sewer	\$ 8.00
001.1075.5485.000 MARSHALLTOWN WATER WORKS	708 Lee St storm sewer	\$ 8.00
001.1075.5485.000 MARSHALLTOWN WATER WORKS	308 S 7th Ave storm sewer	\$ 8.00
001.1075.5485.000 MARSHALLTOWN WATER WORKS	101 E Ferner St storm sewer	\$ 8.00
001.1075.5485.000 MARSHALLTOWN WATER WORKS	5103 Bromley St storm sewer	\$ 8.00
001.1075.5485.000 MARSHALLTOWN WATER WORKS	506 E Boone St	\$ 16.00
001.1075.5485.000 MARSHALLTOWN WATER WORKS	406 N 1st Ave storm sewer	\$ 8.00
001.1075.5485.000 MARSHALLTOWN WATER WORKS	510 Bromley St storm sewer	\$ 1.84
001.1075.5485.000 MARSHALLTOWN WATER WORKS	506 N 2nd St	\$ 8.00
001.1090.5331.000 ANIMAL RESCUE LEAGUE	Annual contract taking care of animals city limits	\$ 6,666.67
001.1099.5342.000 STONE SANITATION	Police & Fire Bldg	\$ 118.78
001.1099.5410.000 Inteconnect Inc	service call replace Netway adapter/ converter	\$ 512.00
001.1099.5450.000 MEDIACOM	POLICE & FIRE internet -December	\$ 406.23
001.1099.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	Police & Fire Bldg	\$ 2,130.14
001.1099.5481.000 ALLIANT ENERGY	909 S 2nd St Fire & Police Bldg	\$ 4,577.71
001.1099.5482.000 ALLIANT ENERGY	909 S 2nd St Fire & Police Bldg	\$ 313.19
001.1099.5482.000 WoodRiver Energy LLC	Police & Fire Bldg 11672	\$ 2,259.21
001.2020.5570.000 MARSHALL COUNTY ENGINEER	November fuel purchases	\$ 207.44
001.2060.5344.000 RICOH USA INC	Engineering color copies	\$ 24.79
001.2060.5344.000 RICOH USA INC	Engineering BW copies	\$ 6.24
001.2080.5342.000 MARSHALLTOWN AVIATION INC	November Airport Services-	\$ 2,333.00
001.2080.5344.000 MARSHALLTOWN AVIATION INC	November Airport Services-	\$ 2,083.00
001.2080.5450.000 MARSHALLTOWN AVIATION INC	November Airport Services-	\$ 30.05
001.2080.5481.000 ALLIANT ENERGY	2651 170th St Runway lights	\$ 333.78
001.2080.5481.000 ALLIANT ENERGY	2651 170th St TEMP	\$ 420.54
001.2080.5481.000 MARSHALLTOWN AVIATION INC	November Airport Services-	\$ 62.50
001.2080.5483.000 Iowa Regional Utilities Association	Airport water usage	\$ 158.00
001.2090.5220.000 MARSHALLTOWN WATER WORKS	LANDFILL BILLS	\$ 264.60
001.4010.5151.000 Occupational Medicine Plus PC	pre-employment physicals	\$ 64.00
001.4010.5342.000 STONE SANITATION	Library - 105 W Boone St	\$ 115.56
001.4010.5347.000 BDH INFORMATION TECHNOLOGY LLC	Parks block time of hours	\$ 633.13
001.4010.5410.000 PLUMB SUPPLY	drinking fountain push bar- Library	\$ 42.76
001.4010.5450.000 CENTURYLINK	ALL PHONE LINES	\$ 19.38
001.4010.5450.000 CENTURYLINK	TRUNK LINES	\$ 17.17
001.4010.5450.000 CENTURYLINK	TRUNK LINES	\$ 17.17
001.4010.5482.000 WoodRiver Energy LLC	Library gas #7078	\$ 517.35
001.4030.5151.000 Occupational Medicine Plus PC	pre-employment physicals	\$ 143.00
001.4030.5342.000 CENTRAL IOWA MACHINE SHOP INC	remove 2" from small blade	\$ 64.25
001.4030.5342.000 MARSHALL COUNTY LANDFILL	Parks garbage	\$ 15.10
001.4030.5342.000 STONE SANITATION	roll off	\$ 251.80
001.4030.5344.000 KOCH Office Group	copies 11/25/21-2/24/22	\$ 6.95
001.4030.5380.000 Vajgrt, Roger	Excavator rental	\$ 290.00
001.4030.5450.000 CENTURYLINK	ALL PHONE LINES	\$ 9.69
001.4030.5450.000 CENTURYLINK	TRUNK LINES	\$ 8.59
001.4030.5450.000 CENTURYLINK	TRUNK LINES	\$ 8.59

001.4030.5481.000 ALLIANT ENERGY	311 E ANSON ST PARK	\$	27.09
001.4030.5481.000 ALLIANT ENERGY	915 S 4th Ave Anson Park	\$	27.09
001.4030.5481.000 ALLIANT ENERGY	HIGHLAND ACRES RD	\$	23.31
001.4030.5481.000 ALLIANT ENERGY	500 Plaza Hts Rd	\$	62.25
001.4030.5481.000 ALLIANT ENERGY	KIWANIS PARK	\$	21.04
001.4030.5481.000 ALLIANT ENERGY	Arnolds Park	\$	13.56
001.4030.5481.000 ALLIANT ENERGY	220 N 13th St Rest room	\$	56.60
001.4030.5481.000 ALLIANT ENERGY	N 13th St	\$	91.53
001.4030.5481.000 ALLIANT ENERGY	407 Marion St	\$	27.65
001.4030.5565.000 ARNOLD MOTOR SUPPLY LLP	Parks 811 engine oil filters	\$	10.19
001.4030.5565.000 ARNOLD MOTOR SUPPLY LLP	cold weather diesel treatment	\$	71.00
001.4030.5565.000 NAPA AUTO PARTS	Halogen beam	\$	13.71
001.4030.5570.000 MARSHALL COUNTY ENGINEER	November fuel purchases	\$	787.48
001.4030.5571.000 MARSHALL COUNTY ENGINEER	November fuel purchases	\$	180.60
001.4030.5571.000 MARSHALL COUNTY ENGINEER	November fuel purchases	\$	354.14
001.4030.5600.000 THOMPSON ENTERPRISES	Parks - paint	\$	15.98
001.4030.5600.000 MENARDS	drive way markers	\$	27.50
001.4030.5611.000 CESSFORD CONSTRUCTION COMPANY	Parks gravel	\$	118.55
001.4030.5611.000 CESSFORD CONSTRUCTION COMPANY	Parks gravel	\$	105.20
001.4030.5611.000 MENARDS	materials for return 4" trap PWB	\$	8.03
001.4030.5611.000 MENARDS	ball valve, plumbing supplies	\$	23.27
001.4030.5718.000 MENARDS	drill kit, bits, anchors, cables, zip ties	\$	182.32
001.4030.5980.000 Ramirez, Belen	Riverview Park Bldg rental	\$	160.00
001.4040.5441.000 TREASURER ST OF IOWA	Sales/ use tax	\$	173.86
001.4040.5442.000 TREASURER ST OF IOWA	Sales/ use tax	\$	30.35
001.4040.5450.000 CENTURYLINK	ALL PHONE LINES	\$	9.69
001.4040.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.4040.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.4045.5386.000 AG LIME TRUCKING & MOWING INC	October Park mowings	\$	450.00
001.4045.5450.000 CENTURYLINK	ALL PHONE LINES	\$	19.38
001.4045.5450.000 CENTURYLINK	TRUNK LINES	\$	17.17
001.4045.5450.000 CENTURYLINK	TRUNK LINES	\$	17.17
001.4045.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	Aquatic Center	\$	10.00
001.4045.5481.000 ALLIANT ENERGY	Aquatic Center	\$	474.66
001.4045.5482.000 WoodRiver Energy LLC	SWIMMING POOL 7077	\$	74.56
001.4045.5607.000 AIRGAS USA, LLC	Pleasant Hill pool carbon dioxide	\$	152.54
001.4060.5331.000 Fisher Governor Foundation	Property taxes levied for Civic Center	\$	8,333.33
001.4065.5344.000 Iowa Hometown Security INC	Fire alarm testing- Coliseum	\$	230.00
001.4065.5410.000 MENARDS	Parks washer / dryer plumbing	\$	98.23
001.4065.5410.000 MENARDS	light switch cover for gym	\$	6.35
001.4065.5450.000 CENTURYLINK	ALL PHONE LINES	\$	9.69
001.4065.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.4065.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.4065.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	Coliseum	\$	62.00
001.4065.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	flat rate plan 641-758-3204 Coliseum	\$	0.10
001.4065.5611.000 MENARDS	materials for 4" trap PWB	\$	113.49
001.4065.5611.000 Nebraska Air Filter Inc	HVAC filters for Coliseum	\$	168.00
001.4065.5718.000 MENARDS	cable wraptor	\$	28.74
001.4066.5613.000 NORTHERN LIGHTS DISTRIBUTING	Coliseum resale products	\$	657.23
001.4066.5613.000 NORTHERN LIGHTS DISTRIBUTING	Coliseum resale product	\$	(19.95)
001.4066.5613.000 NORTHERN LIGHTS DISTRIBUTING	Coliseum resale products	\$	558.10
001.5040.5230.000 Bolton & Menk Inc	Data management	\$	90.00
001.6010.5450.000 CENTURYLINK	ALL PHONE LINES	\$	9.69
001.6010.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.6010.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.6012.5450.000 CENTURYLINK	ALL PHONE LINES	\$	9.69
001.6012.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.6012.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.6020.5250.000 MARSHALL COUNTY RECORDER	Quit claim deeds and certificates	\$	191.20
001.6020.5344.000 RICOH USA INC	City Clerk color copies	\$	39.73
001.6020.5344.000 RICOH USA INC	City Clerk BW copies	\$	23.30
001.6020.5450.000 CENTURYLINK	ALL PHONE LINES	\$	9.69
001.6020.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.6020.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59

001.6021.5232.000 EIDEBAILLY LLP	Audit work for FY22 thru Nov	\$ 17,000.00
001.6021.5347.000 TYLER TECHNOLOGIES INC	Cashering	\$ 4,691.75
001.6021.5347.000 TYLER TECHNOLOGIES INC	Financials	\$ 21,855.51
001.6021.5347.000 TYLER TECHNOLOGIES INC	ESS Time and attendance	\$ 4,247.50
001.6021.5347.000 TYLER TECHNOLOGIES INC	Content Manager	\$ 3,676.70
001.6021.5347.000 TYLER TECHNOLOGIES INC	Document manager	\$ 853.72
001.6021.5450.000 CENTURYLINK	ALL PHONE LINES	\$ 38.70
001.6021.5450.000 CENTURYLINK	TRUNK LINES	\$ 34.31
001.6021.5450.000 CENTURYLINK	TRUNK LINES	\$ 34.31
001.6021.5870.000 INTERNAL REVENUE SERVICE	Late payment fee 941 deposit July 7 payroll	\$ 17,908.87
001.6025.5450.000 CENTURYLINK	ALL PHONE LINES	\$ 9.69
001.6025.5450.000 CENTURYLINK	TRUNK LINES	\$ 8.59
001.6025.5450.000 CENTURYLINK	TRUNK LINES	\$ 8.59
001.6040.5230.000 Five Star Real Estate Group	Earnest money Parcel ID# 8318-10-279-004	\$ 500.00
001.6040.5235.000 AHLERS & COONEY	labor relations	\$ 60.00
001.6050.5342.000 STONE SANITATION	City Hall	\$ 118.78
001.6050.5410.000 PLUMB SUPPLY	replace shut off valve in wash bay	\$ 13.08
001.6050.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	City Hall	\$ 320.09
001.6050.5570.000 MARSHALL COUNTY ENGINEER	November fuel purchases	\$ 253.78
001.6050.5600.000 KRISS PREMIUM PRODUCTS INC	boiler test chemicals	\$ 14.79
001.6050.5611.000 MENARDS	Carnegie floor hole patch/dropbox materials	\$ 13.96
001.6050.5611.000 WW GRAINGER	latex gloves, custodial products	\$ 75.92
001.6050.5611.000 WW GRAINGER	Air Filters- City Hall/ carnegie	\$ 198.14
001.6050.5718.000 PLUMB SUPPLY	copper tube for use on all buildings	\$ 36.58
001.6051.5344.000 Iowa Hometown Security INC	Fire alarm testing- Carnegie	\$ 479.70
001.6051.5410.000 ELECTRIC SUPPLY OF MARSHALLTOWN	Carnegie Bldg furnace flue extension on roof	\$ 124.12
001.6051.5410.000 PLUMB SUPPLY	replace shut off valve in wash bay	\$ 13.08
001.6051.5410.000 MENARDS	Carnegie floor hole patch/ dropbox materials	\$ 4.49
001.6051.5611.000 WW GRAINGER	Air Filters- City Hall/ carnegie	\$ 287.42
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	ESET endpoint license 12/3/22-12/3/25	\$ 3,914.25
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	Veeam monthly services for Tyler users	\$ 116.40
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	OpenDNS Enterprise Monthly Subscription	\$ 152.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	Mailfilter Spam/Virus Email Filtering	\$ 175.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	Remote monitoring desktop services, patches	\$ 375.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	Block time of hours	\$ 3,165.62
030.1010.5718.000 Central Lake Armor Express Inc	SWAT vests	\$ 2,284.08
030.1010.5750.000 Keltek Inc	Equipment Installation for 2022 K9 Truck	\$ 22,677.01
030.4030.5611.000 KAY PARK-REC CORP	Galv. table frames	\$ 1,768.00
110.2010.5132.000 THEISENS SUPPLY INC	Street dept employee clothing	\$ 244.95
110.2010.5132.000 THEISENS SUPPLY INC	Street dept gloves	\$ 10.99
110.2010.5132.000 THEISENS SUPPLY INC	Street dept employee clothing allowance	\$ 317.96
110.2010.5132.000 THEISENS SUPPLY INC	Street dept safety coat	\$ 49.99
110.2010.5132.000 CITY LAUNDERING COMPANY	Street dept uniform cleaning	\$ 54.75
110.2010.5132.000 CITY LAUNDERING COMPANY	Street dept uniform cleaning	\$ 136.22
110.2010.5132.000 CITY LAUNDERING COMPANY	Street dept uniform cleaning	\$ 54.75
110.2010.5342.000 STONE SANITATION	Street Dept	\$ 118.78
110.2010.5342.000 STONE SANITATION	Bullpen Woodland Dr	\$ 95.00
110.2010.5342.000 BOULDER CONTRACTING LLC	SMW20003 2020 Box Culvert	\$ 64,358.59
110.2010.5344.000 Iowa Hometown Security INC	Fire alarm testing- PW Bldg	\$ 214.76
110.2010.5344.000 KOCH Office Group	copies 11/25/21-2/24/22	\$ 34.78
110.2010.5347.000 BDH INFORMATION TECHNOLOGY LLC	ESET endpoint license 12/3/22-12/3/25	\$ 153.50
110.2010.5347.000 BDH INFORMATION TECHNOLOGY LLC	Backup 4500 Veeam Backup & Recovery PW	\$ 19.40
110.2010.5380.000 AIRGAS USA, LLC	Stree dept rentals	\$ 72.63
110.2010.5386.000 AG LIME TRUCKING & MOWING INC	October Park mowings	\$ 615.00
110.2010.5410.000 Raven Creek Repair	Truck 33-patch wagon tire repair	\$ 151.00
110.2010.5450.000 CENTURYLINK	ALL PHONE LINES	\$ 9.69
110.2010.5450.000 CENTURYLINK	TRUNK LINES	\$ 8.59
110.2010.5450.000 CENTURYLINK	TRUNK LINES	\$ 8.59
110.2010.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	PW Bldg	\$ 55.04
110.2010.5481.000 ALLIANT ENERGY	1600 S Center St irrigation system	\$ 21.86
110.2010.5489.000 Premier Safety LLC	Street dept chest harness and hooks	\$ 1,119.67
110.2010.5565.000 THEISENS SUPPLY INC	Street truck 61 LED light	\$ 59.46
110.2010.5565.000 Vermeer Iowa & N Missouri	knives for chipper	\$ 473.00
110.2010.5570.000 MARSHALL COUNTY ENGINEER	November fuel purchases	\$ 739.70

110.2010.5570.000 MARSHALL COUNTY ENGINEER	November fuel purchases	\$ 18.07
110.2010.5571.000 MARSHALL COUNTY ENGINEER	November fuel purchases	\$ 3,995.16
110.2010.5571.000 MARSHALL COUNTY ENGINEER	November fuel purchases	\$ 1,097.20
110.2010.5600.000 CROP RITE INC	Pathway -10 gallons	\$ 600.00
110.2010.5600.000 NUTRIEN AG SOLUTIONS INC	Street dept windshield wash	\$ 2,410.00
110.2010.5600.000 SPAHN & ROSE LUMBER CO	Street dept lumber	\$ 8.45
110.2010.5600.000 SPAHN & ROSE LUMBER CO	Street dept lumber	\$ 306.60
110.2010.5600.000 THEISENS SUPPLY INC	50:1 oil, safety flags	\$ 60.89
110.2010.5600.000 Thompsons True Value	fastener	\$ 3.29
110.2010.5600.000 Thompsons True Value	barrel bolts	\$ 23.48
110.2010.5600.000 AIRGAS USA, LLC	argon gas and welding rod	\$ 106.31
110.2010.5600.000 AIRGAS USA, LLC	wheel cut off, clamp, electric stub, flap discs	\$ 254.60
110.2010.5600.000 ARNOLD MOTOR SUPPLY LLP	Street dept truck 61 lights	\$ 21.64
110.2010.5600.000 ARNOLD MOTOR SUPPLY LLP	Street dept sign paint	\$ 56.60
110.2010.5600.000 ARNOLD MOTOR SUPPLY LLP	Street dept thread lockers	\$ 75.44
110.2010.5600.000 MENARDS	caution tape	\$ 8.99
110.2010.5600.000 MENARDS	4" diamond cut wheel	\$ 39.99
110.2010.5600.000 SUPERIOR WELDING SUPPLY	connector for welding hoses	\$ 31.56
110.2010.5611.000 TRI STATE LOCK SERVICE	replace door handle at PWB	\$ 150.00
110.2010.5611.000 MENARDS	materials for return 4" trap PWB	\$ 18.75
110.2010.5620.000 MARTIN MARIETTA MATERIALS	Street dept asphalt emulsion	\$ 118.44
110.2010.5718.000 SE Jones Industries Inc	Street dept tools sockets	\$ 621.85
110.2010.5718.000 Interstate Batteries of Upper Iowa	Street tester	\$ 99.95
110.2010.5750.000 KARL CHEVROLET	Street 2023 Silverado 3500 Crew Diesel	\$ 49,756.20
110.2030.5481.000 ALLIANT ENERGY	S 6TH ST	\$ 54.59
110.2030.5481.000 ALLIANT ENERGY	1707 Laurel Dr Viaduct Light	\$ 30.84
110.2030.5481.000 ALLIANT ENERGY	MARSHALLTOWN	\$ 19,220.52
110.2030.5481.000 ALLIANT ENERGY	N 13th Street lights	\$ 166.75
110.2030.5481.000 ALLIANT ENERGY	25 N 13th St	\$ 68.89
110.2030.5481.000 ALLIANT ENERGY	207 W Main St	\$ 50.99
110.2030.5718.000 MENARDS	ratchet/ tie down straps	\$ 24.70
110.2030.5718.000 Premier Safety LLC	Safety harness replacement lanyards for Utility	\$ 126.95
110.2040.5132.000 CITY LAUNDERING COMPANY	uniform cleaning Utility Dept.	\$ 22.64
110.2040.5132.000 CITY LAUNDERING COMPANY	uniform cleaning Utility Dept.	\$ 22.64
110.2040.5132.000 CITY LAUNDERING COMPANY	uniform cleaning Utility Dept.	\$ 22.64
110.2040.5230.000 IOWA ONE CALL	Utility division on call charges	\$ 18.00
110.2040.5450.000 CENTURYLINK	ALL PHONE LINES	\$ 9.69
110.2040.5450.000 CENTURYLINK	TRUNK LINES	\$ 8.59
110.2040.5450.000 CENTURYLINK	TRUNK LINES	\$ 8.59
110.2040.5481.000 ALLIANT ENERGY	E ANSON ST CNR 3RD AVE	\$ 64.24
110.2040.5481.000 ALLIANT ENERGY	S CENTER ST CNR ANSON	\$ 58.18
110.2040.5481.000 ALLIANT ENERGY	W High St & S 6th St	\$ 23.49
110.2040.5481.000 ALLIANT ENERGY	S 1ST AVE & E ANSON	\$ 59.66
110.2040.5481.000 ALLIANT ENERGY	S CENTER ST & SOUTH ST	\$ 36.26
110.2040.5481.000 ALLIANT ENERGY	S CENTER ST CNR OLIVE	\$ 42.97
110.2040.5481.000 ALLIANT ENERGY	W Meadowlane cnr Center	\$ 41.18
110.2040.5481.000 ALLIANT ENERGY	Westwood Dr cnr Center	\$ 34.30
110.2040.5481.000 ALLIANT ENERGY	N 3rd Ave Cnr State	\$ 110.88
110.2040.5565.000 Interstate Batteries of Upper Iowa	Battery -2018 RAM truck- Utility	\$ 140.95
110.2040.5570.000 MARSHALL COUNTY ENGINEER	November fuel purchases	\$ 209.21
110.2050.5600.000 ARNOLD MOTOR SUPPLY LLP	cold weather diesel treatment	\$ 71.00
110.2050.5600.000 ARNOLD MOTOR SUPPLY LLP	power service 911	\$ 208.03
110.2060.5230.000 Bolton & Menk Inc	Data viewer development	\$ 1,035.00
110.2060.5344.000 RICOH USA INC	Engineering BW copies	\$ 6.24
110.2060.5344.000 RICOH USA INC	Engineering color copies	\$ 24.79
110.2060.5347.000 BDH INFORMATION TECHNOLOGY LLC	ESET endpoint license 12/3/22-12/3/25	\$ 214.90
110.2060.5347.000 BDH INFORMATION TECHNOLOGY LLC	Backup 4500 Veeam Backup & Recovery PW	\$ 19.40
110.2060.5450.000 CENTURYLINK	ALL PHONE LINES	\$ 9.69
110.2060.5450.000 CENTURYLINK	TRUNK LINES	\$ 8.59
110.2060.5450.000 CENTURYLINK	TRUNK LINES	\$ 8.59
110.2060.5570.000 MARSHALL COUNTY ENGINEER	November fuel purchases	\$ 289.94
110.2070.5565.000 MACQUEEN EQUIPMENT	Tow bar assembly	\$ 655.97
110.2070.5571.000 MARSHALL COUNTY ENGINEER	November fuel purchases	\$ 667.50
130.1075.5410.000 HANNAM AUTOMOTIVE LLC	insurance related repairs	\$ 2,614.78

130.1075.5410.000 HANNAM AUTOMOTIVE LLC	insurance related repairs	\$ 1,504.00
130.2080.5980.000 PERSI	overpayment Hangar 10 Stall 27-36	\$ 180.00
132.5020.5331.000 Uitermarkt, Melinda Diane	Shared Wall Repair - Stepping Stones	\$ 40,000.00
132.5020.5342.000 Ciro DiIorio Masonry & Landscaping LLC	14 W Main St	\$ 9,053.54
133.2900.5342.000 Impact 7G Inc	Brownfields Assistance Contract	\$ 4,494.00
140.4030.5410.000 B&G HVAC INC	RiverView Park install parts	\$ 177.00
140.4030.5600.000 MIDLAND CONCRETE PRODUCTS	Elks park stones	\$ 682.74
140.4030.5600.000 MIDLAND CONCRETE PRODUCTS	pallet deposit	\$ (30.00)
140.4030.5600.000 MIDLAND CONCRETE PRODUCTS	pallet deposit	\$ (60.00)
140.4030.5600.000 MIDLAND CONCRETE PRODUCTS	Elks Park stones	\$ 479.30
140.4030.5600.000 MIDLAND CONCRETE PRODUCTS	Elks Park adhesive	\$ (183.52)
140.4030.5600.000 CESSFORD CONSTRUCTION COMPANY	Parks gravel	\$ 111.52
140.4030.5611.000 MIDLAND CONCRETE PRODUCTS	Elks Park stones	\$ 717.28
140.4030.5611.000 MIDLAND CONCRETE PRODUCTS	Galvanized table frame	\$ (60.00)
140.4030.5611.000 MIDLAND CONCRETE PRODUCTS	pallet deposit Elks Park	\$ (30.00)
140.4030.5611.000 MIDLAND CONCRETE PRODUCTS	Elks Park stones	\$ 341.37
140.4030.5611.000 MIDLAND CONCRETE PRODUCTS	Elks Park stone	\$ 682.74
140.4030.5611.000 CESSFORD CONSTRUCTION COMPANY	Parks rock	\$ 458.59
140.4030.5611.000 MENARDS	Parks trash cans, lids, diesel fuel supplement	\$ 365.89
142.4030.5481.000 ALLIANT ENERGY	800 S 6TH ST	\$ 201.83
156.1050.5718.000 Knox Company	FD emergency boxes	\$ 5,430.00
177.1010.5331.000 City Of Marshalltown- PD Buy Money	Tobacco compliance	\$ 220.00
184.5030.5242.000 BLOOD, ALEX	Housing Assitance Payment	\$ 413.00
184.5030.5242.000 JUDGE, MIKE	Housing Assitance Payment	\$ 406.00
184.5030.5242.000 JUDGE, MIKE	Housing Assitance Payment	\$ 518.00
184.5030.5242.000 Kading Properties LLC	Housing Assitance Payment	\$ 759.00
184.5030.5242.000 SCHMIDT, Michael T	Housing Assitance Payment	\$ 30.00
184.5030.5242.000 RMB Cooperative	Housing Assitance Payment	\$ 757.00
184.5030.5242.000 RMB Cooperative	Housing Assitance Payment	\$ 509.00
184.5030.5242.000 RMB Cooperative	Housing Assitance Payment	\$ (748.00)
184.5030.5242.000 201 E Main MT LLC	Housing Assitance Payment	\$ 489.00
184.5030.5242.000 201 E Main MT LLC	Housing Assitance Payment	\$ 418.00
184.5030.5242.000 201 E Main MT LLC	Housing Assitance Payment	\$ 403.00
184.5030.5242.000 201 E Main MT LLC	Housing Assitance Payment	\$ 296.00
184.5030.5242.000 201 E Main MT LLC	Housing Assitance Payment	\$ 291.00
184.5030.5242.000 201 E Main MT LLC	Housing Assitance Payment	\$ 255.00
184.5030.5242.000 201 E Main MT LLC	Housing Assitance Payment	\$ 564.00
184.5030.5242.000 201 E Main MT LLC	Housing Assitance Payment	\$ 494.00
184.5030.5242.000 201 E Main MT LLC	Housing Assitance Payment	\$ 227.00
184.5030.5242.000 201 E Main MT LLC	Housing Assitance Payment	\$ 208.00
184.5030.5242.000 201 E Main MT LLC	Housing Assitance Payment	\$ 137.00
184.5030.5242.000 201 E Main MT LLC	Housing Assitance Payment	\$ 120.00
184.5030.5242.000 ACKLEY HOUSING INC	Housing Assitance Payment	\$ 250.00
184.5030.5242.000 ACKLEY HOUSING INC	Housing Assitance Payment	\$ 78.00
184.5030.5242.000 Alejo, Jerry	Housing Assitance Payment	\$ 164.00
184.5030.5242.000 AMES, STEVEN	Housing Assitance Payment	\$ 329.00
184.5030.5242.000 AMES, STEVEN	Housing Assitance Payment	\$ 326.00
184.5030.5242.000 AMES, STEVEN	Housing Assitance Payment	\$ 323.00
184.5030.5242.000 AMES, STEVEN	Housing Assitance Payment	\$ 315.00
184.5030.5242.000 AMES, STEVEN	Housing Assitance Payment	\$ 327.00
184.5030.5242.000 AMES, STEVEN	Housing Assitance Payment	\$ 515.00
184.5030.5242.000 AMES, STEVEN	Housing Assitance Payment	\$ 348.00
184.5030.5242.000 AMES, STEVEN	Housing Assitance Payment	\$ 333.00
184.5030.5242.000 AMES, STEVEN	Housing Assitance Payment	\$ 333.00
184.5030.5242.000 AMES, STEVEN	Housing Assitance Payment	\$ 327.00
184.5030.5242.000 AMES, STEVEN	Housing Assitance Payment	\$ 327.00
184.5030.5242.000 AMES, STEVEN	Housing Assitance Payment	\$ 327.00
184.5030.5242.000 AMES, STEVEN	Housing Assitance Payment	\$ 327.00
184.5030.5242.000 AMES, STEVEN	Housing Assitance Payment	\$ 223.00
184.5030.5242.000 AMES, STEVEN	Housing Assitance Payment	\$ 307.00
184.5030.5242.000 AMES, STEVEN	Housing Assitance Payment	\$ 302.00
184.5030.5242.000 AMES, STEVEN	Housing Assitance Payment	\$ 296.00
184.5030.5242.000 AMES, STEVEN	Housing Assitance Payment	\$ 263.00

184.5030.5242.000 AMES, STEVEN	Housing Assitance Payment	\$	221.00
184.5030.5242.000 AMES, STEVEN	Housing Assitance Payment	\$	308.00
184.5030.5242.000 AMES, STEVEN	Housing Assitance Payment	\$	60.00
184.5030.5242.000 AMES, STEVEN	Housing Assitance Payment	\$	106.00
184.5030.5242.000 AMES, STEVEN	Housing Assitance Payment	\$	160.00
184.5030.5242.000 AMES, STEVEN	Housing Assitance Payment	\$	171.00
184.5030.5242.000 AMES, STEVEN	Housing Assitance Payment	\$	175.00
184.5030.5242.000 AMES, STEVEN	Housing Assitance Payment	\$	208.00
184.5030.5242.000 AMES, STEVEN	Housing Assitance Payment	\$	312.00
184.5030.5242.000 Barnes, Lonnie	Housing Assitance Payment	\$	274.00
184.5030.5242.000 BJ&J LLC	Housing Assitance Payment	\$	265.00
184.5030.5242.000 Borota, Kent	Housing Assitance Payment	\$	308.00
184.5030.5242.000 Borota, Kent	Housing Assitance Payment	\$	272.00
184.5030.5242.000 BOULDER COOPERATIVE HOUSING ASSN	Housing Assitance Payment	\$	299.00
184.5030.5242.000 BOULDER COOPERATIVE HOUSING ASSN	Housing Assitance Payment	\$	625.00
184.5030.5242.000 BRODIN, CHRIS	Housing Assitance Payment	\$	114.00
184.5030.5242.000 Buchanan, Steven	Housing Assitance Payment	\$	252.00
184.5030.5242.000 Buckaroo LLC	Housing Assitance Payment	\$	468.00
184.5030.5242.000 Buckaroo LLC	Housing Assitance Payment	\$	373.00
184.5030.5242.000 Burr, Robert	Housing Assitance Payment	\$	232.00
184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assitance Payment	\$	123.00
184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assitance Payment	\$	115.00
184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assitance Payment	\$	112.00
184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assitance Payment	\$	110.00
184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assitance Payment	\$	108.00
184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assitance Payment	\$	58.00
184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assitance Payment	\$	66.00
184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assitance Payment	\$	102.00
184.5030.5242.000 Chedester, James	Housing Assitance Payment	\$	400.00
184.5030.5242.000 CMHC Investments LLC	Housing Assitance Payment	\$	230.00
184.5030.5242.000 Colson, Mary	Housing Assitance Payment	\$	238.00
184.5030.5242.000 Colson, Mary	Housing Assitance Payment	\$	503.00
184.5030.5242.000 D & D RENTALS INC	Housing Assitance Payment	\$	1,050.00
184.5030.5242.000 D & D RENTALS INC	Housing Assitance Payment	\$	434.00
184.5030.5242.000 D & D RENTALS INC	Housing Assitance Payment	\$	422.00
184.5030.5242.000 D & D RENTALS INC	Housing Assitance Payment	\$	157.00
184.5030.5242.000 D & D RENTALS INC	Housing Assitance Payment	\$	146.00
184.5030.5242.000 DATERS, TONI RAE	Housing Assitance Payment	\$	549.00
184.5030.5242.000 DC Brown Rentals	Housing Assitance Payment	\$	494.00
184.5030.5242.000 Ecklor, Shane	Housing Assitance Payment	\$	298.00
184.5030.5242.000 ELWAYNE INC	Housing Assitance Payment	\$	176.00
184.5030.5242.000 ELWAYNE INC	Housing Assitance Payment	\$	281.00
184.5030.5242.000 ELWAYNE INC	Housing Assitance Payment	\$	288.00
184.5030.5242.000 ELWAYNE INC	Housing Assitance Payment	\$	514.00
184.5030.5242.000 Engel, Drew	Housing Assitance Payment	\$	220.00
184.5030.5242.000 EPC LC	Housing Assitance Payment	\$	58.00
184.5030.5242.000 EPC LC	Housing Assitance Payment	\$	281.00
184.5030.5242.000 EPC LC	Housing Assitance Payment	\$	281.00
184.5030.5242.000 EPC LC	Housing Assitance Payment	\$	282.00
184.5030.5242.000 EPC LC	Housing Assitance Payment	\$	291.00
184.5030.5242.000 EPM Iowa LLC	Housing Assitance Payment	\$	297.00
184.5030.5242.000 ETTER, WILLIAM	Housing Assitance Payment	\$	582.00
184.5030.5242.000 EUBANKS, CHAD	Housing Assitance Payment	\$	284.00
184.5030.5242.000 FRESE PROPERTIES LLC	Housing Assitance Payment	\$	292.00
184.5030.5242.000 FRIENDLY VALLEY APARTMENTS INC	Housing Assitance Payment	\$	121.00
184.5030.5242.000 FRIENDLY VALLEY APARTMENTS INC	Housing Assitance Payment	\$	120.00
184.5030.5242.000 FRIENDLY VALLEY APARTMENTS INC	Housing Assitance Payment	\$	69.00
184.5030.5242.000 Gonzales, Gilbert	Housing Assitance Payment	\$	110.00
184.5030.5242.000 Gorrell, Joseph	Housing Assitance Payment	\$	430.00
184.5030.5242.000 GRAY, DENNIS	Housing Assitance Payment	\$	413.00
184.5030.5242.000 GRAY, DENNIS	Housing Assitance Payment	\$	900.00
184.5030.5242.000 GRAY, DENNIS	Housing Assitance Payment	\$	478.00
184.5030.5242.000 Gutierrez, Humberto Fabian	Housing Assitance Payment	\$	261.00
184.5030.5242.000 Gutierrez, Humberto Fabian	Housing Assitance Payment	\$	108.00

184.5030.5242.000 HALA, JANET	Housing Assitance Payment	\$ 70.00
184.5030.5242.000 HALA, JANET	Housing Assitance Payment	\$ 172.00
184.5030.5242.000 HALA, JANET	Housing Assitance Payment	\$ 275.00
184.5030.5242.000 HALA, JANET	Housing Assitance Payment	\$ 722.00
184.5030.5242.000 HALA, JANET	Housing Assitance Payment	\$ 54.00
184.5030.5242.000 HARRIS, TOM	Housing Assitance Payment	\$ 324.00
184.5030.5242.000 HATCH, Roger	Housing Assitance Payment	\$ 234.00
184.5030.5242.000 HATCH, Roger	Housing Assitance Payment	\$ 373.00
184.5030.5242.000 HATCH, Roger	Housing Assitance Payment	\$ 875.00
184.5030.5242.000 HATCH, Roger	Housing Assitance Payment	\$ 201.00
184.5030.5242.000 HILLTOP VILLAGE INC	Housing Assitance Payment	\$ 217.00
184.5030.5242.000 HILLTOP VILLAGE INC	Housing Assitance Payment	\$ 190.00
184.5030.5242.000 HILLTOP VILLAGE INC	Housing Assitance Payment	\$ 188.00
184.5030.5242.000 HILLTOP VILLAGE INC	Housing Assitance Payment	\$ 126.00
184.5030.5242.000 Hinmon, Linda	Housing Assitance Payment	\$ 260.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assitance Payment	\$ 247.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assitance Payment	\$ 148.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assitance Payment	\$ 270.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assitance Payment	\$ 257.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assitance Payment	\$ 250.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assitance Payment	\$ 247.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assitance Payment	\$ 219.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assitance Payment	\$ 222.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assitance Payment	\$ 225.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assitance Payment	\$ 237.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assitance Payment	\$ 277.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assitance Payment	\$ 247.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assitance Payment	\$ 316.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assitance Payment	\$ 382.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assitance Payment	\$ 92.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assitance Payment	\$ 549.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assitance Payment	\$ 112.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assitance Payment	\$ 136.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assitance Payment	\$ 449.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assitance Payment	\$ 439.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assitance Payment	\$ 416.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assitance Payment	\$ 388.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assitance Payment	\$ 350.00
184.5030.5242.000 HOWARD, JAMMIE	Housing Assitance Payment	\$ 206.00
184.5030.5242.000 HUBBARD MAPLE ST APTS, LLC	Housing Assitance Payment	\$ 181.00
184.5030.5242.000 Ibarra, Mayra	Housing Assitance Payment	\$ 172.00
184.5030.5242.000 JBI COOP ASSOCIATION	Housing Assitance Payment	\$ 160.00
184.5030.5242.000 JBI COOP ASSOCIATION	Housing Assitance Payment	\$ 276.00
184.5030.5242.000 JBI COOP ASSOCIATION	Housing Assitance Payment	\$ 372.00
184.5030.5242.000 JBI COOP ASSOCIATION	Housing Assitance Payment	\$ 397.00
184.5030.5242.000 JBI COOP ASSOCIATION	Housing Assitance Payment	\$ 403.00
184.5030.5242.000 JUDGE, MIKE	Housing Assitance Payment	\$ 191.00
184.5030.5242.000 JUDGE, MIKE	Housing Assitance Payment	\$ 153.00
184.5030.5242.000 JUDGE, MIKE	Housing Assitance Payment	\$ 172.00
184.5030.5242.000 JUDGE, MIKE	Housing Assitance Payment	\$ 111.00
184.5030.5242.000 JUDGE, MIKE	Housing Assitance Payment	\$ 120.00
184.5030.5242.000 JUDGE, MIKE	Housing Assitance Payment	\$ 149.00
184.5030.5242.000 JUDGE, MIKE	Housing Assitance Payment	\$ 142.00
184.5030.5242.000 JUDGE, MIKE	Housing Assitance Payment	\$ 137.00
184.5030.5242.000 JUDGE, MIKE	Housing Assitance Payment	\$ 257.00
184.5030.5242.000 JUDGE, MIKE	Housing Assitance Payment	\$ 252.00
184.5030.5242.000 JUDGE, MIKE	Housing Assitance Payment	\$ 249.00
184.5030.5242.000 JUDGE, MIKE	Housing Assitance Payment	\$ 218.00
184.5030.5242.000 JUDGE, MIKE	Housing Assitance Payment	\$ 217.00
184.5030.5242.000 JUDGE, MIKE	Housing Assitance Payment	\$ 195.00
184.5030.5242.000 JUDGE, MIKE	Housing Assitance Payment	\$ 349.00
184.5030.5242.000 JUDGE, MIKE	Housing Assitance Payment	\$ 329.00
184.5030.5242.000 JUDGE, MIKE	Housing Assitance Payment	\$ 327.00
184.5030.5242.000 JUDGE, MIKE	Housing Assitance Payment	\$ 299.00

184.5030.5242.000 JUDGE, MIKE	Housing Assitance Payment	\$	298.00
184.5030.5242.000 JUDGE, MIKE	Housing Assitance Payment	\$	289.00
184.5030.5242.000 JUDGE, MIKE	Housing Assitance Payment	\$	374.00
184.5030.5242.000 JUDGE, MIKE	Housing Assitance Payment	\$	368.00
184.5030.5242.000 JUDGE, MIKE	Housing Assitance Payment	\$	136.00
184.5030.5242.000 JUDGE, MIKE	Housing Assitance Payment	\$	131.00
184.5030.5242.000 JUDGE, MIKE	Housing Assitance Payment	\$	116.00
184.5030.5242.000 Klinefelter, Richard J	Housing Assitance Payment	\$	450.00
184.5030.5242.000 KRAMER, Marsha	Housing Assitance Payment	\$	218.00
184.5030.5242.000 LAWSON, RODNEY W	Housing Assitance Payment	\$	49.00
184.5030.5242.000 LAWTHERS PROPERTY MANAGEMENT	Housing Assitance Payment	\$	222.00
184.5030.5242.000 LBO INVESTMENTS	Housing Assitance Payment	\$	478.00
184.5030.5242.000 LBO INVESTMENTS	Housing Assitance Payment	\$	467.00
184.5030.5242.000 Lopez, Jaime	Housing Assitance Payment	\$	395.00
184.5030.5242.000 Luense, Brant	Housing Assitance Payment	\$	109.00
184.5030.5242.000 Luense, Brant	Housing Assitance Payment	\$	264.00
184.5030.5242.000 Luense, Brant	Housing Assitance Payment	\$	352.00
184.5030.5242.000 Luense, Brant	Housing Assitance Payment	\$	358.00
184.5030.5242.000 Luense, Brant	Housing Assitance Payment	\$	474.00
184.5030.5242.000 Luense, Brant	Housing Assitance Payment	\$	498.00
184.5030.5242.000 Luense, Brant	Housing Assitance Payment	\$	525.00
184.5030.5242.000 Luense, Brant	Housing Assitance Payment	\$	727.00
184.5030.5242.000 Mansager, Cynthia	Housing Assitance Payment	\$	370.00
184.5030.5242.000 Manship, Wyatt	Housing Assitance Payment	\$	167.00
184.5030.5242.000 Marion Manor 2	Housing Assitance Payment	\$	559.00
184.5030.5242.000 Marshalltown Lofts, LLC	Housing Assitance Payment	\$	527.00
184.5030.5242.000 Marshalltown Lofts, LLC	Housing Assitance Payment	\$	564.00
184.5030.5242.000 Marshalltown Lofts, LLC	Housing Assitance Payment	\$	297.00
184.5030.5242.000 Moore, Michelle	Housing Assitance Payment	\$	426.00
184.5030.5242.000 MTOWN/WESTOWN LLLP	Housing Assitance Payment	\$	313.00
184.5030.5242.000 MTOWN/WESTOWN LLLP	Housing Assitance Payment	\$	292.00
184.5030.5242.000 MTOWN/WESTOWN LLLP	Housing Assitance Payment	\$	282.00
184.5030.5242.000 MTOWN/WESTOWN LLLP	Housing Assitance Payment	\$	280.00
184.5030.5242.000 MTOWN/WESTOWN LLLP	Housing Assitance Payment	\$	278.00
184.5030.5242.000 MTOWN/WESTOWN LLLP	Housing Assitance Payment	\$	268.00
184.5030.5242.000 MTOWN/WESTOWN LLLP	Housing Assitance Payment	\$	268.00
184.5030.5242.000 MTOWN/WESTOWN LLLP	Housing Assitance Payment	\$	268.00
184.5030.5242.000 MTOWN/WESTOWN LLLP	Housing Assitance Payment	\$	264.00
184.5030.5242.000 MTOWN/WESTOWN LLLP	Housing Assitance Payment	\$	242.00
184.5030.5242.000 MTOWN/WESTOWN LLLP	Housing Assitance Payment	\$	235.00
184.5030.5242.000 MTOWN/WESTOWN LLLP	Housing Assitance Payment	\$	220.00
184.5030.5242.000 MTOWN/WESTOWN LLLP	Housing Assitance Payment	\$	219.00
184.5030.5242.000 MTOWN/WESTOWN LLLP	Housing Assitance Payment	\$	203.00
184.5030.5242.000 MTOWN/WESTOWN LLLP	Housing Assitance Payment	\$	196.00
184.5030.5242.000 MTOWN/WESTOWN LLLP	Housing Assitance Payment	\$	194.00
184.5030.5242.000 MTOWN/WESTOWN LLLP	Housing Assitance Payment	\$	139.00
184.5030.5242.000 MTOWN/WESTOWN LLLP	Housing Assitance Payment	\$	121.00
184.5030.5242.000 MTOWN/WESTOWN LLLP	Housing Assitance Payment	\$	313.00
184.5030.5242.000 MTOWN/WESTOWN LLLP	Housing Assitance Payment	\$	313.00
184.5030.5242.000 MTOWN/WESTOWN LLLP	Housing Assitance Payment	\$	408.00
184.5030.5242.000 MTOWN/WESTOWN LLLP	Housing Assitance Payment	\$	350.00
184.5030.5242.000 MTOWN/WESTOWN LLLP	Housing Assitance Payment	\$	321.00
184.5030.5242.000 MTOWN/WESTOWN LLLP	Housing Assitance Payment	\$	318.00
184.5030.5242.000 MTOWN/WESTOWN LLLP	Housing Assitance Payment	\$	317.00
184.5030.5242.000 Nelson, LaNeal	Housing Assitance Payment	\$	288.00
184.5030.5242.000 NORTH TAMA HOUSING, INC	Housing Assitance Payment	\$	184.00
184.5030.5242.000 OETKER, DEBRA	Housing Assitance Payment	\$	238.00
184.5030.5242.000 OETKER, DEBRA	Housing Assitance Payment	\$	135.00
184.5030.5242.000 PALISADE HOLDING CO	Housing Assitance Payment	\$	76.00
184.5030.5242.000 Pilot Creek Properties	Housing Assitance Payment	\$	120.00
184.5030.5242.000 Pizano-Cisneros, Angel	Housing Assitance Payment	\$	411.00
184.5030.5242.000 Plymat Jr, William	Housing Assitance Payment	\$	646.00
184.5030.5242.000 Premier Iowa City IA LLC	Housing Assitance Payment	\$	208.00
184.5030.5242.000 Premier Iowa City IA LLC	Housing Assitance Payment	\$	348.00

184.5030.5242.000 Premier Iowa City IA LLC	Housing Assitance Payment	\$	350.00
184.5030.5242.000 Premier Iowa City IA LLC	Housing Assitance Payment	\$	369.00
184.5030.5242.000 Premier Iowa City IA LLC	Housing Assitance Payment	\$	704.00
184.5030.5242.000 Premier Iowa City IA LLC	Housing Assitance Payment	\$	764.00
184.5030.5242.000 Premier Iowa City IA LLC	Housing Assitance Payment	\$	168.00
184.5030.5242.000 Premier Iowa City IA LLC	Housing Assitance Payment	\$	130.00
184.5030.5242.000 Premier Real Estate Mgmnt	Housing Assitance Payment	\$	721.00
184.5030.5242.000 Premier Real Estate Mgmnt	Housing Assitance Payment	\$	695.00
184.5030.5242.000 Premier Real Estate Mgmnt	Housing Assitance Payment	\$	580.00
184.5030.5242.000 Premier Real Estate Mgmnt	Housing Assitance Payment	\$	530.00
184.5030.5242.000 Premier Real Estate Mgmnt	Housing Assitance Payment	\$	302.00
184.5030.5242.000 Premier Real Estate Mgmnt	Housing Assitance Payment	\$	177.00
184.5030.5242.000 Premier Real Estate Mgmnt	Housing Assitance Payment	\$	107.00
184.5030.5242.000 Pyramind Property Solutions Inc	Housing Assitance Payment	\$	354.00
184.5030.5242.000 Pyramind Property Solutions Inc	Housing Assitance Payment	\$	361.00
184.5030.5242.000 Pyramind Property Solutions Inc	Housing Assitance Payment	\$	349.00
184.5030.5242.000 R & A RENTAL PROPERTIES LLC	Housing Assitance Payment	\$	478.00
184.5030.5242.000 RD TOLEDO LLP	Housing Assitance Payment	\$	834.00
184.5030.5242.000 REED, TONY	Housing Assitance Payment	\$	570.00
184.5030.5242.000 REED, TONY	Housing Assitance Payment	\$	560.00
184.5030.5242.000 REED, TONY	Housing Assitance Payment	\$	437.00
184.5030.5242.000 REED, TONY	Housing Assitance Payment	\$	408.00
184.5030.5242.000 REED, TONY	Housing Assitance Payment	\$	262.00
184.5030.5242.000 RIVER BIRCH APTS	Housing Assitance Payment	\$	29.00
184.5030.5242.000 RIVER BIRCH APTS	Housing Assitance Payment	\$	345.00
184.5030.5242.000 RIVER BIRCH APTS	Housing Assitance Payment	\$	595.00
184.5030.5242.000 RIVER OAKS APARTMENTS	Housing Assitance Payment	\$	755.00
184.5030.5242.000 RIVER OAKS APARTMENTS	Housing Assitance Payment	\$	515.00
184.5030.5242.000 RIVER OAKS APARTMENTS	Housing Assitance Payment	\$	485.00
184.5030.5242.000 RIVER OAKS APARTMENTS	Housing Assitance Payment	\$	317.00
184.5030.5242.000 RIVER OAKS APARTMENTS	Housing Assitance Payment	\$	286.00
184.5030.5242.000 RIVER OAKS APARTMENTS	Housing Assitance Payment	\$	201.00
184.5030.5242.000 RIVER OAKS APARTMENTS	Housing Assitance Payment	\$	180.00
184.5030.5242.000 SESKER, RICK	Housing Assitance Payment	\$	173.00
184.5030.5242.000 Squire, Bert	Housing Assitance Payment	\$	177.00
184.5030.5242.000 Steffensen, Gary	Housing Assitance Payment	\$	290.00
184.5030.5242.000 SUNRISE APARTMENTS, INC	Housing Assitance Payment	\$	116.00
184.5030.5242.000 Swift, Scott	Housing Assitance Payment	\$	413.00
184.5030.5242.000 Town Apartments Corporation	Housing Assitance Payment	\$	82.00
184.5030.5242.000 Town Apartments Corporation	Housing Assitance Payment	\$	128.00
184.5030.5242.000 Walker, Angela	Housing Assitance Payment	\$	282.00
184.5030.5242.000 WEATHERLY, ERIN & BOB	Housing Assitance Payment	\$	221.00
184.5030.5242.000 White, Amalia	Housing Assitance Payment	\$	505.00
184.5030.5242.000 Worent Inc	Housing Assitance Payment	\$	143.00
184.5030.5242.000 Worsfold Farm LLC	Housing Assitance Payment	\$	384.00
184.5030.5242.000 201 E Main MT LLC	Housing Assitance Payment	\$	443.00
184.5030.5242.000 ELWAYNE INC	Housing Assitance Payment	\$	185.00
184.5030.5242.000 WEB III Investments LLC	Housing Assitance Payment	\$	550.00
184.5030.5246.000 Kastein, Elizabeth	Housing Assitance Payment	\$	38.00
184.5030.5246.000 Weatherly, Cassandra	Housing Assitance Payment	\$	31.00
184.5030.5246.000 Weatherly, Cassandra	Housing Assitance Payment	\$	31.00
184.5030.5246.000 Aponte, Miguel	Housing Assitance Payment	\$	27.00
184.5030.5246.000 Goken, Briana	Housing Assitance Payment	\$	7.00
184.5030.5246.000 Kastein, Elizabeth	Housing Assitance Payment	\$	38.00
184.5030.5246.000 Ramirez, Juana	Housing Assitance Payment	\$	31.00
184.5030.5246.000 Samuel, Twyna	Housing Assitance Payment	\$	68.00
184.5030.5246.000 Schudlach, Cody	Housing Assitance Payment	\$	10.00
184.5030.5246.000 Shattuck, Tracy	Housing Assitance Payment	\$	10.00
184.5030.5246.000 Vung, Cing	Housing Assitance Payment	\$	63.00
184.5030.5246.000 Werner, Jessica	Housing Assitance Payment	\$	13.00
184.5030.5246.000 Wilson, Ranac	Housing Assitance Payment	\$	13.00
184.5030.5246.000 Samuel, Twyna	Housing Assitance Payment	\$	68.00
184.5030.5280.000 IOWA NAHRO	annual membership	\$	150.00
184.5030.5344.000 PREMIER OFFICE EQUIPMENT	copies and contract	\$	59.00

184.5030.5344.000 Stericycle Inc	Housing dept shredding	\$ 42.80
184.5030.5450.000 CENTURYLINK	ALL PHONE LINES	\$ 19.38
184.5030.5450.000 CENTURYLINK	TRUNK LINES	\$ 17.17
184.5030.5450.000 CENTURYLINK	TRUNK LINES	\$ 17.17
189.3040.5342.000 Impact 7G Inc	125 Homes LI/RA and HHA	\$ 10,300.00
189.3040.5450.000 CENTURYLINK	ALL PHONE LINES	\$ 9.69
189.3040.5450.000 CENTURYLINK	TRUNK LINES	\$ 8.59
189.3040.5450.000 CENTURYLINK	TRUNK LINES	\$ 8.59
311.2012.5230.000 Ulteig Engineers Inc	services through 9-30-22	\$ 142.00
311.2012.5233.000 Bolton & Menk Inc	Construction Services	\$ 23,140.50
312.2080.5348.000 Garling Construction Inc	ARP19001 Hangar Reskin	\$ 10,355.00
312.2080.5348.000 Garling Construction Inc	decrease	\$ 7,460.92
312.2080.5348.000 Garling Construction Inc	increase	\$ 8,937.56
312.2080.5348.000 Garling Construction Inc	increase	\$ 9,866.97
312.2080.5348.000 Garling Construction Inc	APR19001 Airport Hangar repair	\$ 13,765.24
312.2080.5348.000 Garling Construction Inc	increase	\$ 20,397.65
312.2080.5348.000 Garling Construction Inc	increase	\$ 5,086.66
312.2080.5348.000 Garling Construction Inc	increase	\$ 4,658.19
340.4030.5233.000 CALHOUN-BURNS AND ASSOCIATES, INC	TRL17002 Iowa River's Edge Trail	\$ 2,394.40
355.1075.5230.000 WHKS & Co	Demolition observation and testing	\$ 5,927.36
355.1075.5230.000 WHKS & Co	Limited site investigation	\$ 1,397.00
355.1075.5485.000 MARSHALLTOWN WATER WORKS	328 S 3rd Ave storm sewer	\$ 20.80
355.1075.5485.000 MARSHALLTOWN WATER WORKS	500 Lee St storm sewer	\$ 8.00
355.1075.5485.000 MARSHALLTOWN WATER WORKS	2 W Main St	\$ 8.00
355.1075.5485.000 MARSHALLTOWN WATER WORKS	519 S 5th St	\$ 8.00
355.1075.5485.000 MARSHALLTOWN WATER WORKS	330 S 3rd Ave storm sewer	\$ 31.20
355.1075.5485.000 MARSHALLTOWN WATER WORKS	719 N 4th Ave	\$ 8.00
355.1075.5485.000 MARSHALLTOWN WATER WORKS	102-104 W Main St storm sewer	\$ 8.00
355.1075.5485.000 MARSHALLTOWN WATER WORKS	101 W Main St storm water fees	\$ 10.40
355.1075.5485.000 MARSHALLTOWN WATER WORKS	15 S 1st St storm sewer	\$ 8.00
355.1075.5485.000 MARSHALLTOWN WATER WORKS	112 N 2nd Ave storm sewer	\$ 8.00
355.1075.5485.000 MARSHALLTOWN WATER WORKS	20 E Main St	\$ 10.40
355.1075.5485.000 MARSHALLTOWN WATER WORKS	10 W Main St storm sewer	\$ 8.00
355.1075.5485.000 MARSHALLTOWN WATER WORKS	105 N 2nd Ave storm sewer	\$ 8.00
355.1075.5485.000 MARSHALLTOWN WATER WORKS	4 N 12TH Ave storm sewer	\$ 8.00
355.1075.5600.000 MARTIN MARIETTA MATERIALS	Street dept crushed rock	\$ 101.85
355.1075.5781.000 Cronin, Kristi	107 E Lincoln St	\$ 2,000.00
360.2011.5342.000 BOULDER CONTRACTING LLC	SDW20002 Sidewalks Gaps Year 2	\$ 20,001.41
362.2012.5233.000 Bolton & Menk Inc	Professional Services - UPRR Quiet Zone Creation	\$ 7,536.50
363.2010.5233.000 STANLEY CONSULTANTS INC.	STR21002 S. Center St Bridge	\$ 11,120.00
363.2010.5233.000 STANLEY CONSULTANTS INC.	STR21002 S. Center St Bridge	\$ 73,392.00
363.2012.5233.000 Bolton & Menk Inc	Professional Services - State Street Reconstructio	\$ 270.00
395.2012.5779.000 CONSTRUCT INC	ECO22001 S 7th Ave Extension	\$ 149,692.37
610.8015.5220.000 MARSHALLTOWN WATER WORKS	Sanitary Collections Costs	\$ 8,095.43
610.8015.5342.000 STONE SANITATION	Waste Plant	\$ 118.78
610.8015.5342.000 STONE SANITATION	November 2022 grit/ screening removal	\$ 614.85
610.8015.5344.000 XEROX CORPORATION	November 2022 Xerox and copies	\$ 39.57
610.8015.5347.000 BDH INFORMATION TECHNOLOGY LLC	ESET endpoint license 12/3/22-12/3/25	\$ 122.80
610.8015.5347.000 BDH INFORMATION TECHNOLOGY LLC	Backup Veeam WPCP	\$ 19.40
610.8015.5380.000 SCHARNWEBER WATER CONDITIONING INC	November 2022 waer softener lease	\$ 27.00
610.8015.5441.000 TREASURER ST OF IOWA	Sales/ use tax	\$ 13,738.34
610.8015.5441.000 TREASURER ST OF IOWA	Sales/ use tax	\$ 2,289.73
610.8015.5450.000 CENTURYLINK	ALL PHONE LINES	\$ 29.06
610.8015.5450.000 CENTURYLINK	TRUNK LINES	\$ 25.76
610.8015.5450.000 CENTURYLINK	TRUNK LINES	\$ 25.76
610.8015.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	Direct Connection Internet PW/WPCP	\$ 430.92
610.8015.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	WPCP	\$ 42.57
610.8015.5483.000 MARSHALLTOWN WATER WORKS	November 2022 plant water usage	\$ 500.59
610.8015.5570.000 MARSHALL COUNTY ENGINEER	November fuel purchases	\$ 372.54
610.8015.5571.000 MARSHALL COUNTY ENGINEER	November fuel purchases	\$ 53.84
610.8015.5600.000 MIDWEST SAFETY COUNSELORS INC	Concrete Rm sensor replacement, air cylinder	\$ 474.41
610.8015.5600.000 NUTRIEN AG SOLUTIONS INC	WPCP Generator fuel	\$ 1,961.00
610.8015.5603.000 KEYSTONE LAB INC	lab analysis- TP, mercury, molybdenum	\$ 168.50
610.8015.5603.000 MIDLAND SCIENTIFIC INC	Lab supplies - spatula	\$ 20.60

610.8015.5603.000 MIDLAND SCIENTIFIC INC	Lab supplies - sodium hyd pellets	\$	312.94
610.8015.5603.000 MIDLAND SCIENTIFIC INC	Lab supplies - Latex gloves	\$	230.80
610.8015.5603.000 MIDLAND SCIENTIFIC INC	Lab supplies - Mo lamp	\$	790.41
610.8015.5603.000 MIDLAND SCIENTIFIC INC	lab supplies -pipets, beakers, COD vials	\$	972.71
610.8015.5980.000 Alfaro, Maria	Sewer refund 2022 - sod/ landscaping	\$	74.64
610.8015.5980.000 Allison, Julie	Sewer refund 2022 - seeding	\$	262.80
610.8015.5980.000 Bell, Tim	Sewer refund 2022 - seeding, landscaping	\$	264.35
610.8015.5980.000 Brannaman, Roger	Sewer refund 2022 - seeding/ trees	\$	59.09
610.8015.5980.000 Brown, Dennis	Sewer refund 2022 - seeding/ pool	\$	65.28
610.8015.5980.000 Burr, Steve	Sewer refund 2022 - sod	\$	245.69
610.8015.5980.000 Carver, Pam	Sewer Refund 2022 - landscaping/ bushes	\$	40.43
610.8015.5980.000 Chapman, Kris	Sewer refund 2022- trees	\$	26.44
610.8015.5980.000 DREY, FRANK	Sewer refund 2022 - sod	\$	141.51
610.8015.5980.000 EILERS, Laura	Sewer refund 2022 - seeding	\$	82.42
610.8015.5980.000 Freese, Kristy	Sewer refund 2022 - pool	\$	34.21
610.8015.5980.000 Gaffney, Jordan	Sewer refund 2022- sod	\$	391.86
610.8015.5980.000 Gilbertson, Robert	Sewer refund 2022 - seeding/ landscaping	\$	186.60
610.8015.5980.000 Hagen, Harley	Sewer refund 2022 - trees	\$	83.97
610.8015.5980.000 JENSEN, KURTIS	Sewer refund 2022 - seeding/ landscaping	\$	202.15
610.8015.5980.000 Kelderman, Debra	Sewer refund 2022 - sod	\$	90.19
610.8015.5980.000 Lange, Richard	Sewer refund 2022 - seeding	\$	121.29
610.8015.5980.000 Laubenthal, Anne	Sewer refund 2022 - sod/ landscaping	\$	111.96
610.8015.5980.000 Lavender, Julie	Sewer refund 2022 - seeding	\$	130.62
610.8015.5980.000 Moore, Rick	Sewer refund 2022 - sod	\$	236.36
610.8015.5980.000 Nablo-DeSchamp, Kelsey	Sewer refund 2022 - sod	\$	469.61
610.8015.5980.000 Schlesinger, Michael	Sewer refund 2022 - seeding/ landscaping	\$	80.86
610.8015.5980.000 Sharp, Marion	Sewer refund 2022 - sod	\$	149.31
610.8015.5980.000 Sheldon, Craig	Sewer refund 2022 - seeding/ landscaping	\$	49.76
610.8015.5980.000 Shomo, Robert	Sewer refund 2022 - sod	\$	180.38
610.8015.5980.000 Solis, Patricia	Storm water utility refund	\$	171.00
610.8015.5980.000 TIETJE, JASON	Sewer refund 2022 - pool	\$	41.99
610.8015.5980.000 VanCleave, Lee	Sewer refund 2022 - sod/ landscaping	\$	160.17
610.8015.5980.000 Weatherman, Randy	Sewer refund 2022 - seeding	\$	90.19
610.8016.5230.000 IOWA ONE CALL	Sewer dept underground location services	\$	148.20
610.8016.5230.000 Bolton & Menk Inc	Sanitary	\$	180.00
610.8016.5344.000 KOCH Office Group	copies 11/25/21-2/24/22	\$	17.39
610.8016.5347.000 BDH INFORMATION TECHNOLOGY LLC	ESET endpoint license 12/3/22-12/3/25	\$	73.68
610.8016.5347.000 ESRI INC	ARCGIS license & maintenance	\$	1,354.36
610.8016.5450.000 CENTURYLINK	ALL PHONE LINES	\$	11.63
610.8016.5450.000 CENTURYLINK	TRUNK LINES	\$	10.30
610.8016.5450.000 CENTURYLINK	TRUNK LINES	\$	10.30
610.8016.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	Direct Connection Internet PW/WPCP	\$	258.55
610.8016.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	WPCP	\$	25.54
610.8016.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	PW Bldg	\$	33.03
610.8016.5481.000 ALLIANT ENERGY	S 2nd St cnr Player	\$	258.40
610.8016.5481.000 ALLIANT ENERGY	N 22nd St	\$	67.92
610.8016.5570.000 MARSHALL COUNTY ENGINEER	November fuel purchases	\$	138.82
610.8016.5570.000 MARSHALL COUNTY ENGINEER	November fuel purchases	\$	202.82
610.8016.5571.000 MARSHALL COUNTY ENGINEER	November fuel purchases	\$	181.16
610.8016.5600.000 BROWN SUPPLY COMPANY INC	Sewer pipe and tap saddles	\$	2,859.18
610.8016.5600.000 BARCO MUNICIPAL PRODUCTS INC	locate flags	\$	190.43
610.8016.5600.000 MENARDS	cable, cutter, lamp holder, straps, tape, light	\$	239.29
610.8016.5600.000 MENARDS	rebate check 62964 82723	\$	(8.38)
610.8016.5600.000 MENARDS	rebate check 63014 79555	\$	(10.15)
610.8016.5600.000 MENARDS	rebate check 62961 89584	\$	(1.10)
610.8016.5600.000 MENARDS	connectors, outlet, wire, electric supplies	\$	104.96
610.8016.5600.000 MENARDS	pliers, screwdriver, screws	\$	36.58
610.8016.5615.000 NUTRIEN AG SOLUTIONS INC	Sanitary LS Generator Fuel - YMCA, May St, Marion	\$	1,611.20
690.8050.5132.000 CITY LAUNDERING COMPANY	uniform cleaning-Transit dept	\$	36.19
690.8050.5132.000 CITY LAUNDERING COMPANY	uniform cleaning-Transit dept	\$	36.19
690.8050.5210.000 Trending Media Inc	Transit advertising	\$	28.00
690.8050.5210.000 Trending Media Inc	Transit advertising	\$	122.00
690.8050.5331.000 Region 6 Resource Partners	Peoplerides July-September 2022	\$	13,905.55
690.8050.5344.000 Iowa Hometown Security INC	Fire alarm testing- Transit	\$	214.76

690.8050.5347.000 BDH INFORMATION TECHNOLOGY LLC	ESET endpoint license 12/3/22-12/3/25	\$ 76.75
690.8050.5410.000 MCATEE TIRE SALES & SERVICE INC	Bus 131 tires	\$ 380.00
690.8050.5450.000 CENTURYLINK	ALL PHONE LINES	\$ 9.69
690.8050.5450.000 CENTURYLINK	TRUNK LINES	\$ 8.59
690.8050.5450.000 CENTURYLINK	TRUNK LINES	\$ 8.59
690.8050.5565.000 ELECTRIC SUPPLY OF MARSHALLTOWN	Bus interior lights	\$ 165.00
690.8050.5565.000 GILLIG LLC	Bus 181 air spring assy, sensors	\$ 1,340.00
690.8050.5565.000 MCATEE TIRE SALES & SERVICE INC	Bus 131 tires	\$ 3,377.04
690.8050.5565.000 MIDWEST WHEEL COMPANIES	Bus stop box and brake drums	\$ 921.00
690.8050.5565.000 MIDWEST WHEEL COMPANIES	core deposits	\$ (164.00)
690.8050.5565.000 Interstate Batteries of Upper Iowa	Transit	\$ 535.90
690.8050.5565.000 Interstate Batteries of Upper Iowa	Transit core credits	\$ (114.00)
690.8050.5565.000 NAPA AUTO PARTS	Bus 101 hose clamp	\$ 61.68
690.8050.5565.000 NAPA AUTO PARTS	Bus battery and tool lube	\$ 88.39
690.8050.5570.000 MARSHALL COUNTY ENGINEER	November fuel purchases	\$ 787.60
690.8050.5571.000 MARSHALL COUNTY ENGINEER	November fuel purchases	\$ 7,451.82
690.8050.5611.000 MENARDS	materials for 4" trap PWB	\$ 48.99
690.8050.5611.000 MENARDS	materials for return 4" trap PWB	\$ (48.99)
690.8050.5611.000 MENARDS	materials for return 4" trap PWB	\$ 26.78
740.8065.5220.000 MARSHALLTOWN WATER WORKS	Storm Sewer Collection Services	\$ 257.15
740.8065.5230.000 IOWA ONE CALL	Sewer dept underground location services	\$ 98.80
740.8065.5344.000 KOCH Office Group	copies 11/25/21-2/24/22	\$ 10.43
740.8065.5347.000 BDH INFORMATION TECHNOLOGY LLC	ESET endpoint license 12/3/22-12/3/25	\$ 49.12
740.8065.5347.000 ESRI INC	ArcGIS license & Maintenance	\$ 902.90
740.8065.5450.000 CENTURYLINK	ALL PHONE LINES	\$ 7.75
740.8065.5450.000 CENTURYLINK	TRUNK LINES	\$ 6.87
740.8065.5450.000 CENTURYLINK	TRUNK LINES	\$ 6.87
740.8065.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	Direct Connection Internet PW/WPCP	\$ 172.37
740.8065.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	WPCP	\$ 17.03
740.8065.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	PW Bldg	\$ 22.02
740.8065.5570.000 MARSHALL COUNTY ENGINEER	November fuel purchases	\$ 92.54
740.8065.5570.000 MARSHALL COUNTY ENGINEER	November fuel purchases	\$ 135.22
740.8065.5571.000 MARSHALL COUNTY ENGINEER	November fuel purchases	\$ 120.77
740.8065.5600.000 BROWN SUPPLY COMPANY INC	Sewer pipe and tap saddles	\$ 1,906.12
740.8065.5600.000 MIDLAND CONCRETE PRODUCTS	blocks for catch basin repair 304 Orchard Dr	\$ 37.38
740.8065.5600.000 BARCO MUNICIPAL PRODUCTS INC	locate flags	\$ 126.95
740.8065.5600.000 MENARDS	cable, cutter, lamp holder, straps, tape, light	\$ 159.52
740.8065.5600.000 MENARDS	rebate check 63014 79555	\$ (6.76)
740.8065.5600.000 MENARDS	rebate check 62961 89584	\$ (0.73)
740.8065.5600.000 MENARDS	connectors, outlet, wire, electric supplies	\$ 69.97
740.8065.5600.000 MENARDS	rebate check 62964 82723	\$ (5.59)
740.8065.5600.000 MENARDS	pliers, screwdriver, screws	\$ 24.39
740.8065.5614.000 NUTRIEN AG SOLUTIONS INC	Stormwater LS Generator fuel -Riverview	\$ 318.00
750.8070.5410.000 WW GRAINGER	compost shack house replaced water heater	\$ 227.80
750.8070.5450.000 CENTURYLINK	ALL PHONE LINES	\$ 9.69
750.8070.5450.000 CENTURYLINK	TRUNK LINES	\$ 8.59
750.8070.5450.000 CENTURYLINK	TRUNK LINES	\$ 8.59
881.1010.5230.000 BERNIE LOWE & ASSOC Inc	paid medical claims	\$ 167.46
881.1010.5339.000 Philip L Ascheman Ph D	critical incident debriefs	\$ 960.00
881.1010.5339.000 The Iowa Clinic	special pre-employment screening	\$ 296.00
881.1010.5339.000 BERNIE LOWE & ASSOC Inc	paid medical claims	\$ 2,264.64
881.1010.5339.000 Hunter Lane LLC	paid med claims 11/16/11/30	\$ 11.58
881.1050.5339.000 Hunter Lane LLC	paid med claims 11/16/11/30	\$ 522.66
884.6021.4875.000 Health Partners	Health claims stop/ loss credits 11/17-11/23	\$ (19,260.82)
884.6021.4875.000 Health Partners	Health claims stop loss/credits 11/24-11/30	\$ (18,380.65)
884.7010.5337.000 HARTFORD- PRIORITY ACCTS	December insurance premium	\$ 6,002.09
884.7010.5339.000 Health Partners	Dental claims 11/17-11/23	\$ 4,138.80
884.7010.5339.000 Health Partners	Health claims stop/ loss credits 11/17-11/23	\$ 57,366.29
884.7010.5339.000 Health Partners	Dental claims 11/23-11/30	\$ 5,578.63
884.7010.5339.000 Health Partners	Health claims stop loss/credits 11/24-11/30	\$ 83,697.80
884.7010.5980.000 Jacobsen, Charlene	Health insurance premium	\$ 563.17
886.2010.5339.000 MCFARLAND CLINIC PC	Paid medical claims	\$ 73.92
913.1013.5337.000 HARTFORD- PRIORITY ACCTS	Life insurance balance from Inv 316909452290	\$ 254.79
913.1013.5337.000 HARTFORD- PRIORITY ACCTS	December insurance premium	\$ 365.81

999.1101.000	INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	\$ 29,707.08
999.1101.000	INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	\$ 15,290.99
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$ 13,382.35
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$ 6,264.16
999.1103.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	\$ 27,761.72
999.1103.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	\$ 5,164.94
999.1107.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	\$ 9,282.92
999.1107.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	\$ 4,280.26
999.1111.000	IMWCA	Workers Comp Premium installment 7:8	\$ 14,822.00
999.1121.000	American Education Services	PR WITHHOLDING	\$ 64.41
999.1121.000	Polk County Sheriff	PR WITHHOLDING	\$ 638.92
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$ 139.77
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$ 423.86
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$ 146.76
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$ 102.11
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$ 461.53
999.1125.000	FIDELITY SECURITY LIFE INSURANCE CO	VISION INSURANCE	\$ 317.61
999.1125.000	FIDELITY SECURITY LIFE INSURANCE CO	VISION INSURANCE	\$ 104.07
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	ROUNDING	\$ (0.19)
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX HEALTH BENEFITS	\$ 4,809.52
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX HEALTH BENEFITS	\$ 743.72
999.1129.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX DEP CARE BENEFITS	\$ 811.66
999.1129.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX DEP CARE BENEFITS	\$ 276.67
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 706.11
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 4,978.23
999.1131.000	ICMA 457-Mission Square Retirement	ADJ OVER AMT	\$ (250.00)
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEFERRED COMP	\$ 963.22
999.1131.000	ICMA 457-Mission Square Retirement	ICMA LOAN REPAYMENT	\$ 352.68
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 230.76
999.1131.000	ICMA 457-Mission Square Retirement	ROTH < 50	\$ 1,439.23
999.1131.000	ICMA 457-Mission Square Retirement	ROTH > 50	\$ 2,892.49
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 1,125.00
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 269.23
999.1131.000	ICMA 457-Mission Square Retirement	ROTH %	\$ 116.62
999.1131.000	ICMA 457-Mission Square Retirement	ROTH < 50	\$ 1,342.28
999.1131.000	ICMA 457-Mission Square Retirement	ROTH > 50	\$ 775.00
999.1133.000	COLONIAL LIFE	COLONIAL LIFE INSURANCE	\$ 384.52
999.1133.000	COLONIAL LIFE	COLONIAL LIFE INSURANCE	\$ 29.26
Payroll	Payroll	Payroll #25	\$ 318,917.95
TOTAL			\$1,566,839.33

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

TO: Mayor Greer and City Council
FROM: Diana Steiner, Finance Director
DATE: 12/8/2022
RE: September 2022 Monthly Financial Statements

Policy Issue: N/A

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action: Maintain a financially healthy organization

Recommendation: Staff recommends approving the September 2022 monthly financial statements

Budget Impact: N/A

Description/Background: The Finance department has prepared and reconciled the September 2022 financial statements for your review. The original FY23 budget that was adopted in March 2022 is reflected in the statements.

The attached reports include the following:

- Fund Balance Report, which includes the beginning balance at 6/30/22, the year-to-date revenues and expenses for 3 months and the ending fund cash balance.
- Cash & Investments Report, which includes current balances and interest rates for all city investments.
- Monthly Budget Report, which reflects monthly and year-to-date revenues and expenses by each fund and then in summary. If the YTD Activity amount is less than the YTD Budget amount, it will show as unfavorable for revenues and favorable for expenses.

Items of interest this month:

*Quarterly transfer of funds were completed (see separate agenda item). This includes transfers into the General fund of \$1,000,247 for employee benefits, \$309,361 Road Use Tax (RUT) wages, and \$7,446 from the emergency property tax levy. Transfers out of the General Fund include \$6,610 for the Transit property tax levy revenue into Fund 690 and \$2,231 transfer to RUT for a correction of an Alliant bill in prior fiscal year .

*Fund 311 had \$660,184 in costs for the Edgewood Street Extension

*Fund 395 had \$164,782 of costs for the Creekside Estates Street Addition

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	3,567,795.12	2,276,082.53	4,313,871.53	1,530,006.12
010 - CASH FLOW RESERVE FUND	2,597,495.17	12,781.68	-	2,610,276.85
030 - CAPITAL RESERVE	-	150,058.88	150,045.79	13.09
031 - CAPITAL RSRV-BLDG MAINT	260,113.94	961.25	16,384.00	244,691.19
110 - ROAD USE TAX	6,303,147.02	1,277,960.79	861,326.90	6,719,780.91
112 - EMPLOYEE BENEFITS FUND	3,417,943.48	86,551.34	699,202.87	2,805,291.95
117 - POLICE/FIRE RETIREMENT	582,899.93	38,225.11	301,044.46	320,080.58
119 - EMERGENCY FUND	-	7,446.23	7,446.23	-
121 - LOCAL OPTION SALES TAX	6,654,632.96	1,046,977.08	845,310.62	6,856,299.42
125 - TAX INCREMENT FINANCING	469,295.69	17,593.70	-	486,889.39
130 - CITY TORT LIABILITY	82,551.75	187,476.20	87,311.23	182,716.72
132 - GRANTS-STATE/LOCAL AGENCIES	(226,794.55)	4,859.00	225,818.29	(447,753.84)
133 - UNDESIGNATED FEDERAL GRANTS	(27,785.30)	27,785.30	39,161.58	(39,161.58)
140 - PARK & REC DONATION FUND	270,158.41	64,845.86	7,556.75	327,447.52
141 - MTOWN TENNIS ASSOC	2,821.58	10.67	-	2,832.25
142 - SOFTBALL ASSOCIATION FUND	(19,744.23)	30,000.00	15,370.86	(5,115.09)
144 - LIVE HEALTHY IOWA	6,128.83	23.17	-	6,152.00
145 - TORNADO GENERAL	231,916.46	-	7,450.00	224,466.46
148 - FEMA-COVID19	(16,057.20)	-	2,742.46	(18,799.66)
149 - FEMA - WINDS	(4,564,245.98)	3,310,009.85	2,297.79	(1,256,533.92)
150 - LOCAL PD GRANTS	(2,067.29)	12,680.55	16,698.96	(6,085.70)
151 - DEPT OF JUSTICE GRANTS	(32,359.86)	35,010.12	24,294.44	(21,644.18)
152 - POLICE UNDESIGNATED GRANTS	(36,541.82)	48,919.31	27,284.49	(14,907.00)
153 - POLICE DEPT DONATION FUND	68,938.82	1,323.53	2,630.85	67,631.50
156 - FIRE DEPT DONATION FUND	61,515.49	2,333.94	4,494.41	59,355.02
160 - ECONOMIC DEVELOPMENT GIFT	53,662.00	202.87	-	53,864.87
161 - SURETY DEPOSITS/SUBDIVIDER	11,195.29	42.32	-	11,237.61
170 - LIBRARY DONATION FUND	122,407.61	5,602.61	4,414.66	123,595.56
177 - SEIZED ASSETS (POLICE)	25,431.36	1,108.97	2,082.59	24,457.74
183 - FY 08 EDI (ECON DEV INCENTIVE)	(13,389.25)	-	-	(13,389.25)
184 - VOUCHERS - 002, 003	177,459.99	330,111.21	309,393.28	198,177.92
189 - #6 HUD LEAD GRANT	23,925.54	160,111.22	250,658.23	(66,621.47)
200 - GO BONDS DEBT FUND	172,476.91	829,668.22	-	1,002,145.13
300 - CIP COLLECTION FUND	545,652.93	20,514.17	150,045.79	416,121.31
311 - RISE STREET GRANTS	-	-	1,468,079.37	(1,468,079.37)
312 - AIRPORT PROJECT FUND	(47,352.21)	465,862.51	187,051.06	231,459.24
320 - SPECIAL ASSESSMENT PROJECTS	(14,510.95)	-	-	(14,510.95)
340 - BIKE PATH PROJECT FUND	(61,197.07)	-	37,472.60	(98,669.67)
341 - TREES FOREVER PROJECT	34,323.40	24,059.07	-	58,382.47
350 - GO BONDS CAPITAL PROJECTS	9,120.40	34.48	-	9,154.88
354 - POLICE & FIRE STATIONS	741.00	-	741.00	-
355 - 2015 GO BONDS (D&D)	476,711.83	20,323.17	208,898.41	288,136.59
360 - 2019 GO BONDS & PROJECTS	1,333,276.13	3,026.62	1,222,831.92	113,470.83
361 - LIBRARY BUILDING ADDITION	1,587.78	6.00	-	1,593.78
362 - 2020 GO BONDS	721,249.58	2,713.79	6,170.02	717,793.35
363 - 2021 GO BONDS	8,432,914.27	260,153.95	217,132.52	8,475,935.70
389 - AMERICAN RESCUE PLAN	1,805,687.80	1,993,589.41	14,185.11	3,785,092.10
392 - TIF DISTRICT III CAP PROJECTS	7,208.04	27.25	-	7,235.29
395 - ECONOMIC DEVELOPMENT PROJECT FUND	-	344,190.08	440,382.94	(96,192.86)
610 - WATER POLLUTION CONTROL	-	1,156,850.63	1,160,488.79	(3,638.16)
611 - WPCP REVENUE	18,918,270.02	2,143,337.20	1,156,837.60	19,904,769.62
614 - WPCP CAPITAL IMPROVEMENT RSRV	1,094,108.09	4,136.26	-	1,098,244.35
615 - WPCP PLANT & IMPROVEMENTS	-	54,079.79	86,100.00	(32,020.21)
616 - SANITARY SEWER REHAB PROJECT	-	-	1,132.75	(1,132.75)
617 - SANITARY SEWER NEW CONSTRUCTN	147,976.84	3,597.00	-	151,573.84
690 - TRANSIT OPERATING	638,326.81	217,955.67	243,733.48	612,549.00
740 - STORM SEWER UTILITY	1,941,702.25	347,876.35	357,554.92	1,932,023.68
741 - 2016 GO STORM WATER PROJ	1,340,270.37	4,457.16	161,282.03	1,183,445.50
750 - COMPOSTING FACILITY	139,211.51	30,794.80	13,000.58	157,005.73
760 - P&R CONCESSIONS ENTERPRISE	(18,805.93)	13,273.66	26,372.51	(31,904.78)
881 - OCCUPATIONAL INSURANCE ESCROW	57,443.95	40,871.24	18,488.70	79,826.49
884 - GROUP HEALTH INSURANCE ESCROW	768,496.99	736,242.69	991,916.25	512,823.43
886 - WORKMAN'S COMP DEDUCTIBLE FUND	35,520.03	133.47	403.88	35,249.62
913 - 911 COMMISSION	(84,021.46)	152,735.05	260,781.07	(192,067.48)
952 - SURETY BONDS/DEPOSITS	4,331.42	138.66	-	4,470.08
TOTAL	58,453,171.69	18,007,743.64	16,655,376.57	59,805,538.76

Account	Name	Ending Balance	Interest Rate
BalObject: 0110 - P&R Deposits			
999.0110.100	GWB P&R Deposits	<u>302,996.22</u>	2.00
	Total BalObject: 0110 - P&R Deposits :	302,996.22	
BalObject: 0111 - Operating			
999.0111.100	GWB Operating	<u>799,413.60</u>	2.00
	Total BalObject: 0111 - Operating:	799,413.60	
BalObject: 0113 - Payroll			
999.0113.100	GWB Payroll	<u>350,000.00</u>	2.00
	Total BalObject: 0113 - Payroll:	350,000.00	
BalObject: 0114 - Dev Inspections			
999.0114.100	GWB Dev Inspections	<u>33,170.60</u>	2.00
	Total BalObject: 0114 - Dev Inspections:	33,170.60	
BalObject: 0115 - HUD Admin			
999.0115.100	GWB HUD Admin	<u>175,424.61</u>	2.00
	Total BalObject: 0115 - HUD Admin:	175,424.61	
BalObject: 0116 - HUD HAP			
999.0116.100	GWB HUD HAP	<u>27,814.07</u>	2.00
	Total BalObject: 0116 - HUD HAP:	27,814.07	
BalObject: 0117 - Police			
999.0117.100	GWB Police	<u>26,068.92</u>	2.00
	Total BalObject: 0117 - Police:	26,068.92	
BalObject: 0120 - PETTY CASH			
001.0120.000	PETTY CASH - RECORDS	100.00	0.00
750.0120.000	PETTY CASH	<u>300.00</u>	0.00
	Total BalObject: 0120 - PETTY CASH:	400.00	
BalObject: 0122 - PETTY CASH-CITY CLERK			
001.0122.000	PETTY CASH-CITY CLERK	<u>200.00</u>	0.00
	Total BalObject: 0122 - PETTY CASH-CITY CLERK:	200.00	
BalObject: 0123 - PETTY CASH-LIBRARY			
001.0123.000	PETTY CASH-LIBRARY	<u>100.00</u>	0.00
	Total BalObject: 0123 - PETTY CASH-LIBRARY:	100.00	
BalObject: 0124 - PETTY CASH-LIBRARY			
001.0125.000	PETTY CASH-LIBRARY	<u>200.00</u>	0.00
	Total BalObject: 0124 - PETTY CASH-LIBRARY:	200.00	
BalObject: 0125 - PETTY CASH-PARK			
001.0125.000	PETTY CASH-PARK	<u>225.00</u>	0.00
	Total BalObject: 0125 - PETTY CASH-PARK:	225.00	
BalObject: 0130 - CASH HELD BY INSUR ADMIN			
885.0130.000	CASH HELD BY INSUR ADMI	<u>1.00</u>	0.00
	Total BalObject: 0130 - CASH HELD BY INSUR ADM	1.00	
BalObject: 0215 - IPAIT MONEY MARKET			
999.0215.000	IPAIT MONEY MARKET	<u>130.35</u>	2.04
	Total BalObject: 0215 - IPAIT MONEY MARKET:	130.35	
BalObject: 0216 - GREAT WESTERN BANK MM			
999.0216.000	GREAT WESTERN BANK MM	<u>28,054,089.77</u>	2.00
	Total BalObject: 0216 - GREAT WESTERN BANK MM	28,054,089.77	
BalObject: 0240 - MIDWEST ONE CD (91-365 DAYS)			
611.0240.000	MIDWEST ONE CD	8,016,005.48	2.50 -- 2.70
999.0240.000	MIDWEST ONE CD	<u>15,000,000.00</u>	3.00 -- 4.65
	Total BalObject: 0240 - MIDWEST ONE CD	23,016,005.48	
BalObject: 0243 - GNB INV			
999.0243.000	GNB CD	<u>5,000,000.00</u>	3.41 -- 3.87
	Total BalObject: 0243 - GNB INV	5,000,000.00	
BalObject: 0273 - IPAIT GOV SEC			
121.0273.000	IPAIT GOV INV	999,965.82	2.21
611.0273.000	IPAIT GOV INV	<u>999,965.83</u>	2.21
	Total BalObject: 0273 - IPAIT GOV SEC	1,999,931.65	
BalObject: 0999 - POOLED CASH			
999.0999.000	POOLED CASH	<u>19,367.49</u>	0.00
	Total BalObject: 0999 - POOLED CASH:	19,367.49	
		<u>59,805,538.76</u>	



City of Marshalltown, IA

Monthly Budget Report - Marshalltown Group Summary

For Fiscal: Current Period Ending: 09/30/2022

Account Typ...	September Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 001 - GENERAL FUND					
Revenue	1,604,779.13	4,306,130.91	2,276,082.53	-2,030,048.38	17,225,737.00
Expense	1,716,207.70	4,305,114.99	4,313,871.53	-8,756.54	17,225,737.23
Total Fund: 001 - GENERAL FUND:	-111,428.57	1,015.92	-2,037,789.00	-2,038,804.92	-0.23
Fund: 010 - CASH FLOW RESERVE FUND					
Revenue	11,329.12	28,618.80	12,781.68	-15,837.12	114,512.00
Total Fund: 010 - CASH FLOW RESERVE FUND:	11,329.12	28,618.80	12,781.68	-15,837.12	114,512.00
Fund: 030 - CAPITAL RESERVE					
Revenue	150,058.88	199,149.75	150,058.88	-49,090.87	796,599.00
Expense	74,997.62	199,104.87	150,045.79	49,059.08	796,599.00
Total Fund: 030 - CAPITAL RESERVE:	75,061.26	44.88	13.09	-31.79	0.00
Fund: 031 - CAPITAL RSRV-BLDG MAINT					
Revenue	329.75	375.00	961.25	586.25	1,500.00
Expense	16,384.00	14,682.84	16,384.00	-1,701.16	58,750.00
Total Fund: 031 - CAPITAL RSRV-BLDG MAINT:	-16,054.25	-14,307.84	-15,422.75	-1,114.91	-57,250.00
Fund: 110 - ROAD USE TAX					
Revenue	688,317.90	872,499.99	1,277,960.79	405,460.80	3,490,000.00
Expense	583,186.67	1,257,105.09	861,326.90	395,778.19	5,028,771.00
Total Fund: 110 - ROAD USE TAX:	105,131.23	-384,605.10	416,633.89	801,238.99	-1,538,771.00
Fund: 112 - EMPLOYEE BENEFITS FUND					
Revenue	62,000.48	750,405.69	86,551.34	-663,854.35	3,001,623.00
Expense	699,202.87	733,515.21	699,202.87	34,312.34	2,935,235.00
Total Fund: 112 - EMPLOYEE BENEFITS FUND:	-637,202.39	16,890.48	-612,651.53	-629,542.01	66,388.00
Fund: 117 - POLICE/FIRE RETIREMENT					
Revenue	25,755.49	308,736.21	38,225.11	-270,511.10	1,234,945.00
Expense	301,044.46	302,761.98	301,044.46	1,717.52	1,211,048.00
Total Fund: 117 - POLICE/FIRE RETIREMENT:	-275,288.97	5,974.23	-262,819.35	-268,793.58	23,897.00
Fund: 119 - EMERGENCY FUND					
Revenue	5,281.05	63,976.95	7,446.23	-56,530.72	255,908.00
Expense	7,446.23	63,969.75	7,446.23	56,523.52	255,879.00
Total Fund: 119 - EMERGENCY FUND:	-2,165.18	7.20	0.00	-7.20	29.00
Fund: 121 - LOCAL OPTION SALES TAX					
Revenue	367,026.17	1,058,499.99	1,046,977.08	-11,522.91	4,234,000.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 09/30/2022

Account Typ...	September Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	830,465.62	1,255,421.91	845,310.62	410,111.29	5,023,547.00
Total Fund: 121 - LOCAL OPTION SALES TAX:	-463,439.45	-196,921.92	201,666.46	398,588.38	-789,547.00
Fund: 125 - TAX INCREMENT FINANCING					
Revenue	5,714.74	122,006.73	17,593.70	-104,413.03	488,027.00
Expense	0.00	190,299.48	0.00	190,299.48	761,198.00
Total Fund: 125 - TAX INCREMENT FINANCING:	5,714.74	-68,292.75	17,593.70	85,886.45	-273,171.00
Fund: 130 - CITY TORT LIABILITY					
Revenue	179,989.00	10,249.98	187,476.20	177,226.22	41,000.00
Expense	51,889.86	9,999.99	87,311.23	-77,311.24	40,000.00
Total Fund: 130 - CITY TORT LIABILITY:	128,099.14	249.99	100,164.97	99,914.98	1,000.00
Fund: 132 - GRANTS-STATE/LOCAL AGENCIES					
Revenue	3,557.00	952,342.26	4,859.00	-947,483.26	3,810,867.00
Expense	157,507.29	948,843.42	225,818.29	723,025.13	3,796,822.00
Total Fund: 132 - GRANTS-STATE/LOCAL AGENCIES:	-153,950.29	3,498.84	-220,959.29	-224,458.13	14,045.00
Fund: 133 - UNDESIGNATED FEDERAL GRANTS					
Revenue	0.00	58,414.11	27,785.30	-30,628.81	233,750.00
Expense	12,342.37	45,499.98	39,161.58	6,338.40	182,000.00
Total Fund: 133 - UNDESIGNATED FEDERAL GRANTS:	-12,342.37	12,914.13	-11,376.28	-24,290.41	51,750.00
Fund: 140 - PARK & REC DONATION FUND					
Revenue	57,396.37	12,724.98	64,845.86	52,120.88	50,900.00
Expense	943.90	13,724.94	7,556.75	6,168.19	54,900.00
Total Fund: 140 - PARK & REC DONATION FUND:	56,452.47	-999.96	57,289.11	58,289.07	-4,000.00
Fund: 141 - MTOWN TENNIS ASSOC					
Revenue	3.82	4.98	10.67	5.69	20.00
Total Fund: 141 - MTOWN TENNIS ASSOC:	3.82	4.98	10.67	5.69	20.00
Fund: 142 - SOFTBALL ASSOCIATION FUND					
Revenue	0.00	7,695.00	30,000.00	22,305.00	30,780.00
Expense	4,978.83	7,687.80	15,370.86	-7,683.06	30,780.00
Total Fund: 142 - SOFTBALL ASSOCIATION FUND:	-4,978.83	7.20	14,629.14	14,621.94	0.00
Fund: 144 - LIVE HEALTHY IOWA					
Revenue	8.29	1,884.24	23.17	-1,861.07	7,540.00
Expense	0.00	1,886.55	0.00	1,886.55	7,547.00
Total Fund: 144 - LIVE HEALTHY IOWA :	8.29	-2.31	23.17	25.48	-7.00
Fund: 145 - TORNADO GENERAL					
Expense	7,450.00	0.00	7,450.00	-7,450.00	0.00
Total Fund: 145 - TORNADO GENERAL:	7,450.00	0.00	7,450.00	-7,450.00	0.00
Fund: 148 - FEMA-COVID19					
Revenue	0.00	2,124.99	0.00	-2,124.99	8,500.00
Expense	1,775.91	0.00	2,742.46	-2,742.46	0.00

Monthly Budget Report - Marshelltown

For Fiscal: Current Period Ending: 09/30/2022

Account Typ...	September Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 148 - FEMA-COVID19:	-1,775.91	2,124.99	-2,742.46	-4,867.45	8,500.00
Fund: 149 - FEMA - WINDS					
Revenue	0.00	0.00	3,310,009.85	3,310,009.85	0.00
Expense	1,619.88	0.00	2,297.79	-2,297.79	0.00
Total Fund: 149 - FEMA - WINDS:	-1,619.88	0.00	3,307,712.06	3,307,712.06	0.00
Fund: 150 - LOCAL PD GRANTS					
Revenue	4,260.52	13,744.50	12,680.55	-1,063.95	55,000.00
Expense	-242.45	13,923.12	16,698.96	-2,775.84	55,715.00
Total Fund: 150 - LOCAL PD GRANTS:	4,502.97	-178.62	-4,018.41	-3,839.79	-715.00
Fund: 151 - DEPT OF JUSTICE GRANTS					
Revenue	0.00	31,437.39	35,010.12	3,572.73	125,800.00
Expense	12,339.78	30,867.63	24,294.44	6,573.19	123,520.00
Total Fund: 151 - DEPT OF JUSTICE GRANTS:	-12,339.78	569.76	10,715.68	10,145.92	2,280.00
Fund: 152 - POLICE UNDESIGNATED GRANTS					
Revenue	18,996.83	27,992.73	48,919.31	20,926.58	111,979.00
Expense	10,461.92	27,367.38	27,284.49	82.89	109,507.00
Total Fund: 152 - POLICE UNDESIGNATED GRANTS:	8,534.91	625.35	21,634.82	21,009.47	2,472.00
Fund: 153 - POLICE DEPT DONATION FUND					
Revenue	899.14	674.97	1,323.53	648.56	2,700.00
Expense	1,456.26	7,109.91	2,630.85	4,479.06	28,450.00
Total Fund: 153 - POLICE DEPT DONATION FUND:	-557.12	-6,434.94	-1,307.32	5,127.62	-25,750.00
Fund: 156 - FIRE DEPT DONATION FUND					
Revenue	2,189.99	499.98	2,333.94	1,833.96	2,000.00
Expense	290.00	1,749.99	4,494.41	-2,744.42	7,000.00
Total Fund: 156 - FIRE DEPT DONATION FUND:	1,899.99	-1,250.01	-2,160.47	-910.46	-5,000.00
Fund: 157 - FIRE DEPT GRANTS					
Revenue	0.00	15.00	0.00	-15.00	60.00
Total Fund: 157 - FIRE DEPT GRANTS:	0.00	15.00	0.00	-15.00	60.00
Fund: 160 - ECONOMIC DEVELOPMENT GIFT					
Revenue	72.59	87.48	202.87	115.39	350.00
Total Fund: 160 - ECONOMIC DEVELOPMENT GIFT:	72.59	87.48	202.87	115.39	350.00
Fund: 161 - SURETY DEPOSITS/SUBDIVIDER					
Revenue	15.14	46.23	42.32	-3.91	185.00
Total Fund: 161 - SURETY DEPOSITS/SUBDIVIDER:	15.14	46.23	42.32	-3.91	185.00
Fund: 170 - LIBRARY DONATION FUND					
Revenue	5,246.56	26,818.74	5,602.61	-21,216.13	107,275.00
Expense	2,022.26	37,614.15	4,414.66	33,199.49	150,487.00
Total Fund: 170 - LIBRARY DONATION FUND:	3,224.30	-10,795.41	1,187.95	11,983.36	-43,212.00

Monthly Budget Report - Marshelltown

For Fiscal: Current Period Ending: 09/30/2022

Account Typ...	September Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 177 - SEIZED ASSETS (POLICE)					
Revenue	42.78	812.19	1,108.97	296.78	3,250.00
Expense	0.00	999.69	2,082.59	-1,082.90	4,000.00
Total Fund: 177 - SEIZED ASSETS (POLICE):	42.78	-187.50	-973.62	-786.12	-750.00
Fund: 184 - VOUCHERS - 002, 003					
Revenue	112,652.74	311,407.35	330,111.21	18,703.86	1,245,630.00
Expense	103,983.15	305,697.00	309,393.28	-3,696.28	1,223,256.00
Total Fund: 184 - VOUCHERS - 002, 003:	8,669.59	5,710.35	20,717.93	15,007.58	22,374.00
Fund: 189 - #6 HUD LEAD GRANT					
Revenue	49,573.53	401,385.48	160,111.22	-241,274.26	1,605,541.99
Expense	37,596.64	401,186.67	250,658.23	150,528.44	1,605,324.00
Total Fund: 189 - #6 HUD LEAD GRANT:	11,976.89	198.81	-90,547.01	-90,745.82	217.99
Fund: 200 - GO BONDS DEBT FUND					
Revenue	820,511.49	1,467,307.41	829,668.22	-637,639.19	5,871,254.00
Expense	0.00	1,461,516.93	0.00	1,461,516.93	5,846,502.00
Total Fund: 200 - GO BONDS DEBT FUND:	820,511.49	5,790.48	829,668.22	823,877.74	24,752.00
Fund: 300 - CIP COLLECTION FUND					
Revenue	13,763.42	160,192.47	20,514.17	-139,678.30	640,770.00
Expense	150,045.79	199,149.75	150,045.79	49,103.96	796,599.00
Total Fund: 300 - CIP COLLECTION FUND:	-136,282.37	-38,957.28	-129,531.62	-90,574.34	-155,829.00
Fund: 311 - RISE STREET GRANTS					
Revenue	0.00	1,102,929.06	0.00	-1,102,929.06	4,413,371.00
Expense	660,184.45	1,102,386.60	1,468,079.37	-365,692.77	4,411,311.00
Total Fund: 311 - RISE STREET GRANTS:	-660,184.45	542.46	-1,468,079.37	-1,468,621.83	2,060.00
Fund: 312 - AIRPORT PROJECT FUND					
Revenue	253,859.92	41,666.49	465,862.51	424,196.02	166,666.00
Expense	159,239.68	0.00	187,051.06	-187,051.06	0.00
Total Fund: 312 - AIRPORT PROJECT FUND:	94,620.24	41,666.49	278,811.45	237,144.96	166,666.00
Fund: 320 - SPECIAL ASSESSMENT PROJECTS					
Revenue	0.00	1,249.98	0.00	-1,249.98	5,000.00
Total Fund: 320 - SPECIAL ASSESSMENT PROJECTS:	0.00	1,249.98	0.00	-1,249.98	5,000.00
Fund: 340 - BIKE PATH PROJECT FUND					
Revenue	0.00	90,063.48	0.00	-90,063.48	360,254.00
Expense	14,123.70	150,634.95	37,472.60	113,162.35	602,540.00
Total Fund: 340 - BIKE PATH PROJECT FUND:	-14,123.70	-60,571.47	-37,472.60	23,098.87	-242,286.00
Fund: 341 - TREES FOREVER PROJECT					
Revenue	78.68	2,499.99	24,059.07	21,559.08	10,000.00
Expense	0.00	4,999.98	0.00	4,999.98	20,000.00
Total Fund: 341 - TREES FOREVER PROJECT:	78.68	-2,499.99	24,059.07	26,559.06	-10,000.00

Monthly Budget Report - Marshelltown

For Fiscal: Current Period Ending: 09/30/2022

Account Typ...	September Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 350 - GO BONDS CAPITAL PROJECTS					
Revenue	12.34	0.00	34.48	34.48	0.00
Total Fund: 350 - GO BONDS CAPITAL PROJECTS:	12.34	0.00	34.48	34.48	0.00
Fund: 354 - POLICE & FIRE STATIONS					
Expense	0.00	0.00	741.00	-741.00	0.00
Total Fund: 354 - POLICE & FIRE STATIONS:	0.00	0.00	741.00	-741.00	0.00
Fund: 355 - 2015 GO BONDS (D&D)					
Revenue	7,648.30	155,064.96	20,323.17	-134,741.79	620,500.00
Expense	148,444.73	192,082.14	208,898.41	-16,816.27	768,600.00
Total Fund: 355 - 2015 GO BONDS (D&D):	-140,796.43	-37,017.18	-188,575.24	-151,558.06	-148,100.00
Fund: 360 - 2019 GO BONDS & PROJECTS					
Revenue	152.92	2,499.00	3,026.62	527.62	10,000.00
Expense	941,158.05	223,485.57	1,222,831.92	-999,346.35	894,300.00
Total Fund: 360 - 2019 GO BONDS & PROJECTS:	-941,005.13	-220,986.57	-1,219,805.30	-998,818.73	-884,300.00
Fund: 361 - LIBRARY BUILDING ADDITION					
Revenue	2.15	0.00	6.00	6.00	0.00
Total Fund: 361 - LIBRARY BUILDING ADDITION:	2.15	0.00	6.00	6.00	0.00
Fund: 362 - 2020 GO BONDS					
Revenue	967.31	93,768.21	2,713.79	-91,054.42	375,223.00
Expense	2,623.00	231,775.50	6,170.02	225,605.48	927,473.00
Total Fund: 362 - 2020 GO BONDS:	-1,655.69	-138,007.29	-3,456.23	134,551.06	-552,250.00
Fund: 363 - 2021 GO BONDS					
Revenue	214,813.68	856,488.75	260,153.95	-596,334.80	3,427,326.00
Expense	76,758.97	1,832,128.20	217,132.52	1,614,995.68	7,328,513.00
Total Fund: 363 - 2021 GO BONDS:	138,054.71	-975,639.45	43,021.43	1,018,660.88	-3,901,187.00
Fund: 364 - 2022 GO BONDS					
Revenue	0.00	2,499,000.00	0.00	-2,499,000.00	10,000,000.00
Expense	0.00	2,499,000.00	0.00	2,499,000.00	10,000,000.00
Total Fund: 364 - 2022 GO BONDS:	0.00	0.00	0.00	0.00	0.00
Fund: 389 - AMERICAN RESCUE PLAN					
Revenue	0.00	496,534.53	1,993,589.41	1,497,054.88	1,986,933.00
Expense	10,797.58	784,251.75	14,185.11	770,066.64	3,138,147.00
Total Fund: 389 - AMERICAN RESCUE PLAN:	-10,797.58	-287,717.22	1,979,404.30	2,267,121.52	-1,151,214.00
Fund: 392 - TIF DISTRICT III CAP PROJECTS					
Revenue	9.75	0.00	27.25	27.25	0.00
Total Fund: 392 - TIF DISTRICT III CAP PROJECTS:	9.75	0.00	27.25	27.25	0.00
Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND					
Revenue	344,190.08	396,071.46	344,190.08	-51,881.38	1,584,781.00
Expense	164,782.25	341,180.97	440,382.94	-99,201.97	1,365,270.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 09/30/2022

Account Typ...	September Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND:	179,407.83	54,890.49	-96,192.86	-151,083.35	219,511.00
Fund: 610 - WATER POLLUTION CONTROL					
Revenue	357,350.00	2,987,493.00	1,156,850.63	-1,830,642.37	11,949,972.00
Expense	363,471.30	2,987,243.04	1,160,488.79	1,826,754.25	11,949,972.00
Total Fund: 610 - WATER POLLUTION CONTROL:	-6,121.30	249.96	-3,638.16	-3,888.12	0.00
Fund: 611 - WPCP REVENUE					
Revenue	791,598.22	3,037,873.92	2,143,337.20	-894,536.72	12,151,496.00
Expense	357,350.00	3,188,326.89	1,156,837.60	2,031,489.29	12,753,333.00
Total Fund: 611 - WPCP REVENUE:	434,248.22	-150,452.97	986,499.60	1,136,952.57	-601,837.00
Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV					
Revenue	1,480.01	6,249.99	4,136.26	-2,113.73	25,000.00
Total Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV:	1,480.01	6,249.99	4,136.26	-2,113.73	25,000.00
Fund: 615 - WPCP PLANT & IMPROVEMENTS					
Revenue	54,079.79	1,999,999.98	54,079.79	-1,945,920.19	8,000,000.00
Expense	32,700.00	2,101,539.96	86,100.00	2,015,439.96	8,406,160.00
Total Fund: 615 - WPCP PLANT & IMPROVEMENTS:	21,379.79	-101,539.98	-32,020.21	69,519.77	-406,160.00
Fund: 616 - SANITARY SEWER REHAB PROJECT					
Expense	0.00	0.00	1,132.75	-1,132.75	0.00
Total Fund: 616 - SANITARY SEWER REHAB PROJECT:	0.00	0.00	1,132.75	-1,132.75	0.00
Fund: 617 - SANITARY SEWER NEW CONSTRUCTN					
Revenue	124.00	3,874.98	3,597.00	-277.98	15,500.00
Total Fund: 617 - SANITARY SEWER NEW CONSTRUCTN:	124.00	3,874.98	3,597.00	-277.98	15,500.00
Fund: 650 - URBAN TREE FUND					
Revenue	0.00	30,861.00	0.00	-30,861.00	123,444.00
Expense	0.00	30,230.01	0.00	30,230.01	120,959.00
Total Fund: 650 - URBAN TREE FUND:	0.00	630.99	0.00	-630.99	2,485.00
Fund: 690 - TRANSIT OPERATING					
Revenue	31,712.90	244,715.67	217,955.67	-26,760.00	978,863.00
Expense	95,853.64	245,062.68	243,733.48	1,329.20	980,540.00
Total Fund: 690 - TRANSIT OPERATING:	-64,140.74	-347.01	-25,777.81	-25,430.80	-1,677.00
Fund: 740 - STORM SEWER UTILITY					
Revenue	136,992.82	340,500.00	347,876.35	7,376.35	1,362,000.00
Expense	92,661.54	494,248.71	357,554.92	136,693.79	1,977,520.00
Total Fund: 740 - STORM SEWER UTILITY:	44,331.28	-153,748.71	-9,678.57	144,070.14	-615,520.00
Fund: 741 - 2016 GO STORM WATER PROJ					
Revenue	1,594.83	499.80	4,457.16	3,957.36	2,000.00
Expense	0.00	0.00	161,282.03	-161,282.03	0.00
Total Fund: 741 - 2016 GO STORM WATER PROJ:	1,594.83	499.80	-156,824.87	-157,324.67	2,000.00

Monthly Budget Report - Marshelltown

For Fiscal: Current Period Ending: 09/30/2022

Account Typ...	September Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 750 - COMPOSTING FACILITY					
Revenue	9,050.37	15,074.88	30,794.80	15,719.92	60,300.00
Expense	5,740.65	17,195.46	13,000.58	4,194.88	68,798.00
Total Fund: 750 - COMPOSTING FACILITY:	3,309.72	-2,120.58	17,794.22	19,914.80	-8,498.00
Fund: 760 - P&R CONCESSIONS ENTERPRISE					
Revenue	1,344.11	10,249.98	13,273.66	3,023.68	41,000.00
Expense	6,527.56	11,387.07	26,372.51	-14,985.44	45,558.00
Total Fund: 760 - P&R CONCESSIONS ENTERPRISE:	-5,183.45	-1,137.09	-13,098.85	-11,961.76	-4,558.00
Fund: 881 - OCCUPATIONAL INSURANCE ESCROW					
Revenue	17,123.52	0.00	40,871.24	40,871.24	0.00
Expense	1,606.48	0.00	18,488.70	-18,488.70	0.00
Total Fund: 881 - OCCUPATIONAL INSURANCE ESCROW:	15,517.04	0.00	22,382.54	22,382.54	0.00
Fund: 884 - GROUP HEALTH INSURANCE ESCROW					
Revenue	241,899.10	0.00	736,242.69	736,242.69	0.00
Expense	282,409.59	0.00	991,916.25	-991,916.25	0.00
Total Fund: 884 - GROUP HEALTH INSURANCE ESCROW:	-40,510.49	0.00	-255,673.56	-255,673.56	0.00
Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND					
Revenue	47.50	0.00	133.47	133.47	0.00
Expense	241.00	0.00	403.88	-403.88	0.00
Total Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND:	-193.50	0.00	-270.41	-270.41	0.00
Fund: 913 - 911 COMMISION					
Revenue	-1,940.24	0.00	152,735.05	152,735.05	0.00
Expense	110,834.99	0.00	260,781.07	-260,781.07	0.00
Total Fund: 913 - 911 COMMISION:	-112,775.23	0.00	-108,046.02	-108,046.02	0.00
Report Total:	-1,658,941.74	-2,660,468.91	1,352,228.41	4,012,697.32	-10,650,535.24

Fund Summary

Fund	September Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
001 - GENERAL FUND	-111,428.57	1,015.92	-2,037,789.00	-2,038,804.92	-0.23
010 - CASH FLOW RESERVE F	11,329.12	28,618.80	12,781.68	-15,837.12	114,512.00
030 - CAPITAL RESERVE	75,061.26	44.88	13.09	-31.79	0.00
031 - CAPITAL RSRV-BLDG M.	-16,054.25	-14,307.84	-15,422.75	-1,114.91	-57,250.00
110 - ROAD USE TAX	105,131.23	-384,605.10	416,633.89	801,238.99	-1,538,771.00
112 - EMPLOYEE BENEFITS F	-637,202.39	16,890.48	-612,651.53	-629,542.01	66,388.00
117 - POLICE/FIRE RETIREME	-275,288.97	5,974.23	-262,819.35	-268,793.58	23,897.00
119 - EMERGENCY FUND	-2,165.18	7.20	0.00	-7.20	29.00
121 - LOCAL OPTION SALES T	-463,439.45	-196,921.92	201,666.46	398,588.38	-789,547.00
125 - TAX INCREMENT FINAN	5,714.74	-68,292.75	17,593.70	85,886.45	-273,171.00
130 - CITY TORT LIABILITY	128,099.14	249.99	100,164.97	99,914.98	1,000.00
132 - GRANTS-STATE/LOCAL	-153,950.29	3,498.84	-220,959.29	-224,458.13	14,045.00
133 - UNDESIGNATED FEDER	-12,342.37	12,914.13	-11,376.28	-24,290.41	51,750.00
140 - PARK & REC DONATION	56,452.47	-999.96	57,289.11	58,289.07	-4,000.00
141 - MTOWN TENNIS ASSOC	3.82	4.98	10.67	5.69	20.00
142 - SOFTBALL ASSOCIATIO	-4,978.83	7.20	14,629.14	14,621.94	0.00
144 - LIVE HEALTHY IOWA	8.29	-2.31	23.17	25.48	-7.00
145 - TORNADO GENERAL	-7,450.00	0.00	-7,450.00	-7,450.00	0.00
148 - FEMA-COVID19	-1,775.91	2,124.99	-2,742.46	-4,867.45	8,500.00
149 - FEMA - WINDS	-1,619.88	0.00	3,307,712.06	3,307,712.06	0.00
150 - LOCAL PD GRANTS	4,502.97	-178.62	-4,018.41	-3,839.79	-715.00
151 - DEPT OF JUSTICE GRAI	-12,339.78	569.76	10,715.68	10,145.92	2,280.00
152 - POLICE UNDESIGNATEI	8,534.91	625.35	21,634.82	21,009.47	2,472.00
153 - POLICE DEPT DONATIO	-557.12	-6,434.94	-1,307.32	5,127.62	-25,750.00
156 - FIRE DEPT DONATION F	1,899.99	-1,250.01	-2,160.47	-910.46	-5,000.00
157 - FIRE DEPT GRANTS	0.00	15.00	0.00	-15.00	60.00
160 - ECONOMIC DEVELOPMI	72.59	87.48	202.87	115.39	350.00
161 - SURETY DEPOSITS/SUE	15.14	46.23	42.32	-3.91	185.00
170 - LIBRARY DONATION FU	3,224.30	-10,795.41	1,187.95	11,983.36	-43,212.00
177 - SEIZED ASSETS (POLIC	42.78	-187.50	-973.62	-786.12	-750.00
184 - VOUCHERS - 002, 003	8,669.59	5,710.35	20,717.93	15,007.58	22,374.00
189 - #6 HUD LEAD GRANT	11,976.89	198.81	-90,547.01	-90,745.82	217.99
200 - GO BONDS DEBT FUND	820,511.49	5,790.48	829,668.22	823,877.74	24,752.00
300 - CIP COLLECTION FUND	-136,282.37	-38,957.28	-129,531.62	-90,574.34	-155,829.00
311 - RISE STREET GRANTS	-660,184.45	542.46	-1,468,079.37	-1,468,621.83	2,060.00
312 - AIRPORT PROJECT FUN	94,620.24	41,666.49	278,811.45	237,144.96	166,666.00
320 - SPECIAL ASSESSMENT	0.00	1,249.98	0.00	-1,249.98	5,000.00
340 - BIKE PATH PROJECT FL	-14,123.70	-60,571.47	-37,472.60	23,098.87	-242,286.00
341 - TREES FOREVER PROJ	78.68	-2,499.99	24,059.07	26,559.06	-10,000.00
350 - GO BONDS CAPITAL PR	12.34	0.00	34.48	34.48	0.00

Monthly Budget Report - Marshelltown
For Fiscal: Current Period Ending: 09/30/2022

354 - POLICE & FIRE STATION	0.00	0.00	-741.00	-741.00	0.00
355 - 2015 GO BONDS (D&D)	-140,796.43	-37,017.18	-188,575.24	-151,558.06	-148,100.00
360 - 2019 GO BONDS & PROJ	-941,005.13	-220,986.57	-1,219,805.30	-998,818.73	-884,300.00
361 - LIBRARY BUILDING ADD	2.15	0.00	6.00	6.00	0.00
362 - 2020 GO BONDS	-1,655.69	-138,007.29	-3,456.23	134,551.06	-552,250.00
363 - 2021 GO BONDS	138,054.71	-975,639.45	43,021.43	1,018,660.88	-3,901,187.00
364 - 2022 GO BONDS	0.00	0.00	0.00	0.00	0.00
389 - AMERICAN RESCUE PL	-10,797.58	-287,717.22	1,979,404.30	2,267,121.52	-1,151,214.00
392 - TIF DISTRICT III CAP PR	9.75	0.00	27.25	27.25	0.00
395 - ECONOMIC DEVELOPMI	179,407.83	54,890.49	-96,192.86	-151,083.35	219,511.00
610 - WATER POLLUTION COI	-6,121.30	249.96	-3,638.16	-3,888.12	0.00
611 - WPCP REVENUE	434,248.22	-150,452.97	986,499.60	1,136,952.57	-601,837.00
614 - WPCP CAPITAL IMPROV	1,480.01	6,249.99	4,136.26	-2,113.73	25,000.00
615 - WPCP PLANT & IMPROV	21,379.79	-101,539.98	-32,020.21	69,519.77	-406,160.00
616 - SANITARY SEWER REH	0.00	0.00	-1,132.75	-1,132.75	0.00
617 - SANITARY SEWER NEW	124.00	3,874.98	3,597.00	-277.98	15,500.00
650 - URBAN TREE FUND	0.00	630.99	0.00	-630.99	2,485.00
690 - TRANSIT OPERATING	-64,140.74	-347.01	-25,777.81	-25,430.80	-1,677.00
740 - STORM SEWER UTILITY	44,331.28	-153,748.71	-9,678.57	144,070.14	-615,520.00
741 - 2016 GO STORM WATEF	1,594.83	499.80	-156,824.87	-157,324.67	2,000.00
750 - COMPOSTING FACILITY	3,309.72	-2,120.58	17,794.22	19,914.80	-8,498.00
760 - P&R CONCESSIONS EN	-5,183.45	-1,137.09	-13,098.85	-11,961.76	-4,558.00
881 - OCCUPATIONAL INSUR	15,517.04	0.00	22,382.54	22,382.54	0.00
884 - GROUP HEALTH INSUR	-40,510.49	0.00	-255,673.56	-255,673.56	0.00
886 - WORKMAN'S COMP DEI	-193.50	0.00	-270.41	-270.41	0.00
913 - 911 COMMISSION	-112,775.23	0.00	-108,046.02	-108,046.02	0.00
Report Total:	-1,658,941.74	-2,660,468.91	1,352,228.41	4,012,697.32	-10,650,535.24

BUILDING REPORT FOR THE MONTH OF NOVEMBER 2022

MARSHALLTOWN
IOWA

PERMIT NUMBER	OWNER OF IMPROVEMENT	LOCATION OF IMPROVEMENT	TYPE OF IMPROVEMENT	NEW DWELLING	ALTER DWELLING	MINOR RES. BUILDING	COMMERCIAL IMPROVEMENT	FEE
BLDC-008153-2022	Aust Incorporated	1101 Lincoln Way	New Construction				\$55,080.00	\$675.00
BLDC-008200-2022	Alley Energy Solutions	1106 Marion St	New Acc Bldg				\$51,384.95	\$647.00
BLDR-008220-2022	Mike Judge	404 Melody Ln	Residential Repairs		\$180.00			\$75.00
BLDR-008201-2022	Tony Fann	1322 Greenfield Dr	New Accessory Structure			\$20,160.00		\$327.00
BLDR-008109-2022	David Gomez	409 Marion St	New Accessory Structure			\$16,940.00		\$271.00
BLDR-008221-2022	Abel Sanchez	608 N 4th Ave	Residential Alteration		\$8,820.00			\$159.00
BLDR-008239-2022	Tim Nichols	411 Swayze St	Repairs on Acc Structure			\$8,400.00		\$159.00
BLDC-008242-2022	Bree Cooper	802 S Center St	Commercial interior Remodel				\$52,030.08	\$654.00
BLDC-008163-2022	Jacob Allen	211 W Main St	New Construction				\$454,761.00	\$3,113.00
BLDR-008225-2022	Stacy Voigt	11 Valley View	Residential Addition		\$25,200.00			\$393.00
BLDC-008229-2022	Alfonso Medina	308 Iowa Ave E	New Accessory Structure				\$30,000.00	\$433.00
BLDR-008175-2022	Orton Homes	2516 Knollway Dr	New Home Construction	\$365,311.40				\$2,579.00
BLDR-008286-2022	Randall Svendensen	1109 W Chruch St	Residential Alteration		\$13,500.00			\$229.00
BLDR-008283-2022	Graciela Reyes	517 N Center St	Demo Acc. Structure					\$50.00
			TOTALS:	\$365,311.40	\$47,700.00	\$45,500.00	\$643,256.03	\$9,764.00
			TOTAL IMPROVEMENT AMOUNT: \$1,101,767.43					
				Units	Permits	Permits	Permits	Demo Permits
<i>*Work started without a permit - fee is doubled</i>			# OF PERMITS:	1	1	4	3	1

Building Division Improvement Value & Fee Summary - Nov. 2022

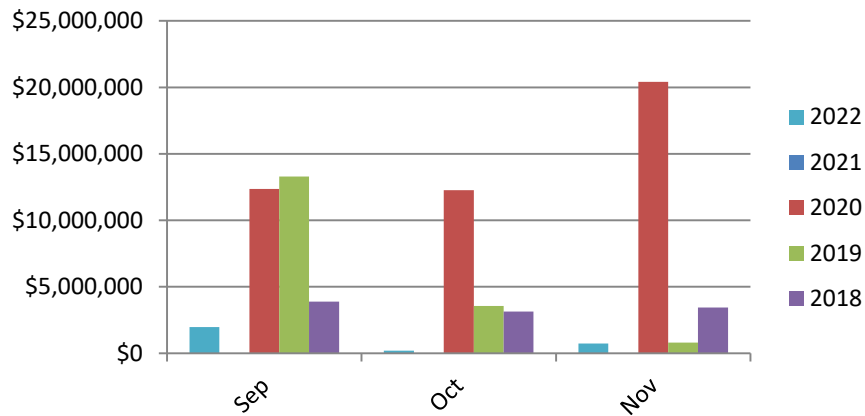
Total Improvement Value Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2022	\$2,912,000	\$937,862	\$494,839	\$2,580,043	\$254,164	\$200,269	\$777,111	\$870,171	\$1,973,656	\$186,890	\$746,220		\$11,933,227
2021	\$6,335,000	\$6,324,000	\$18,194,000	\$34,700,000	\$2,239,000	\$1,049,000	\$495,000	\$235,000	\$4,992,000	\$636,000	\$2,882,000		\$78,081,000
2020	\$1,921,000	\$339,000	\$1,660,000	\$4,186,000	\$382,000	\$3,260,000	\$2,367,000	\$501,000	\$12,368,000	\$12,265,000	\$20,405,970		\$59,654,970
2019	\$903,000	\$3,132,000	\$5,177,000	\$1,176,000	\$870,000	\$1,546,000	\$2,188,000	\$471,000	\$13,287,000	\$3,550,000	\$802,000		\$33,102,000
2018	\$205,000	\$1,722,000	\$271,000	\$3,050,000	\$1,104,000	\$306,000	\$2,725,000	\$12,653,000	\$3,882,000	\$3,136,000	\$3,432,000		\$32,486,000

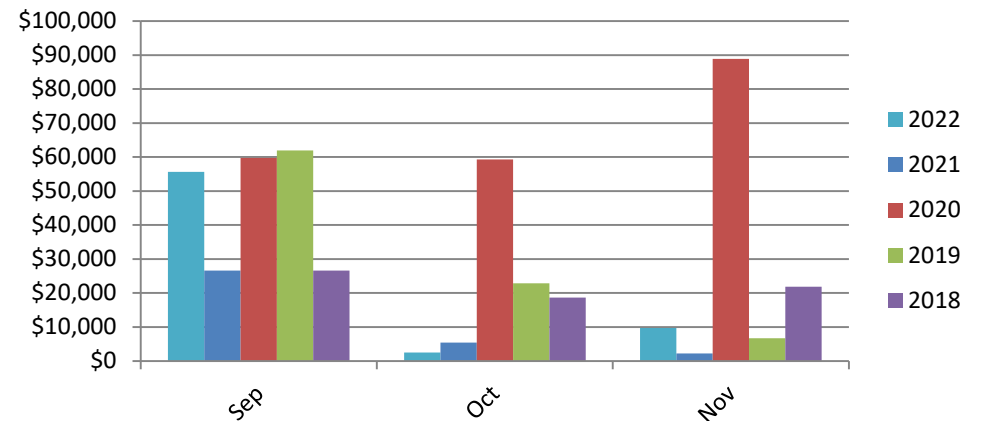
Total Fees Received Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2022	\$13,584	\$6,803	\$4,081	\$21,852	\$2,993	\$2,687	\$6,366	\$9,826	\$55,620	\$2,512	\$9,764		\$136,087
2021	\$48,028	\$47,605	\$86,696	\$160,445	\$13,361	\$8,998	\$6,020	\$3,654	\$26,620	\$5,410	\$2,219		\$409,056
2020	\$11,506	\$3,879	\$11,942	\$25,465	\$4,090	\$21,363	\$13,575	\$5,219	\$59,802	\$59,261	\$88,881		\$304,983
2019	\$6,828	\$16,366	\$27,102	\$11,467	\$11,308	\$16,389	\$15,200	\$6,479	\$61,975	\$22,847	\$6,751		\$202,712
2018	\$1,114	\$10,996	\$3,815	\$17,067	\$9,589	\$3,038	\$17,654	\$57,378	\$26,618	\$18,654	\$21,900		\$187,823

Total Improvement Value Comparison



Total Fees Received Comparison



**RESOLUTION APPROVING COUNCIL-DESIGNATED LOCAL OPTION SALES TAX
TO FOR THE PURCHASE OF SITE FURNISHINGS FOR THE FUTURE PHASES OF
THE DOWNTOWN IMPROVEMENT PLAN AND AUTHORIZING
THE PURCHASE OF SITE FURNISHINGS**

WHEREAS, the City of Marshalltown is executing phases of the Downtown Implementation Plan resulting in the need for new site furnishing (trash cans, benches, and bike racks); and

WHEREAS, a team of City staff members and other stakeholders met to discuss the design and aesthetics desired for new site furnishings as part of the Downtown Implementation Plan; and

WHEREAS, the team identified the two vendors to supply the highest ranked site furnishings, including Landscape Forms as the supplier of benches and Forms and Surfaces for the bike racks and trash cans; and

WHEREAS, the Veterans Courtyard is need of site furnishings as well;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, up to \$120,000 in Council-designated Local Option Sales Tax is hereby approved to fund the purchase of site furnishings for East and West Main Street and for the Veterans Courtyard.

BE IT FURTHER RESOLVED, the overall purchase between the two providers, estimated to be around \$160,000, is hereby approved, with the funding for the State Street site furnishings to come from the designated grants received for this purpose.

Passed this 12th day of December, 2022, and signed this ____ day of December, 2022.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

— I O W A —

City Administrator's Office

Joel Greer, Mayor
Jessica Kinser, Administrator
Alicia Hunter, City Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: November 22, 2022
RE: Downtown Site Furnishings

The start of the Downtown Implementation Plan work on State Street was the beginning of a discussion for the site furnishings—benches, bike racks, trash cans – for all of downtown moving forward. A group consisting of Deb Millizer (MCBD), Deb Borton (Martha-Ellen Tye Foundation), Amber Danielson (Arts & Culture Alliance), and City staff (Alicia, Geoff, Michelle, and Heather) met in August to go through the many different options to make Downtown Marshalltown a unique, creative destination. This meeting lasted more than two hours and resulted in the proposal before you tonight of the Parc Vue bench, Tonya trash receptacle, and the Bike Garden.

Originally we were discussing only making purchases for State Street, but decided to look at the bigger picture, knowing the same furnishings would be on Main Street as well. The table below shows the costs and quantities by project. Main Street, both east and west, has significantly more opportunities for site furnishings than State Street.

		State Street		Main Street	
	Cost	#	Total Cost	#	Total Cost
Parc Vue Bench- Backed	\$1,960	2	\$ 3,920	17	\$ 33,320
Parc Vue Bench- Backless	\$1,590	2	\$ 3,180	8	\$ 12,720
Tonyo Litter Receptacle	\$2,201	6	\$ 13,206	12	\$ 26,412
Bike Garden	\$1,971	5	\$ 9,855	8	\$ 15,768
Total			\$ 30,161		\$ 88,220
Contingency (10%)			\$ 3,016		\$ 8,822
Freight			\$ 5,000		\$ 10,000
Total			\$ 38,177		\$ 107,042

The costs for State Street are fully funded with the \$25,000 from the T-Mobile grant and funding from the Martha-Ellen Tye Foundation. However, no funding exists for Main Street. We also do not have funding for site furnishings in the Veterans Courtyard and would like to include those in this order as well. The cost for four benches, one garbage can and one bike rack are an additional \$11,272.

In order to proceed with an order that covers the most territory, **I would recommend the Council make a motion to bring a resolution forward on the December 12th meeting to dedicate not-to-exceed \$120,000 for the purchase of the site furnishings for Main Street.**

Pricing is set to increase 3-5% after the first of the year, so an order before the end of December is one way to help contain some costs moving forward.

City Council

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker





Warp Pattern

**RESOLUTION APPROVING SETTLEMENT AGREEMENT FOR
107 EAST LINCOLN STREET, MARSHALLTOWN**

WHEREAS, on September 29, 2022, the City filed a petition (“Petition”) in the Iowa District Court for Marshall County seeking a judicial determination that property locally known as 107 East Lincoln Street (“Property”) constitutes abandoned property within the meaning of Iowa Code §657A.10B, and further seeking an award of title to the Property. The resulting litigation (“Litigation”) is captioned City of Marshalltown v. Kristi A. Cronin, et. al., Case Number EQCI011616; and

WHEREAS, the record owner of the Property, Kristi A. Cronin, (hereinafter referred to “Owner”) has agreed that the Property constitutes an abandoned property; and

WHEREAS, the Property, however, remains encumbered by the interests of the other respondents named as parties to the Litigation; and

WHEREAS, for the City to nevertheless obtain title to the Property free and clear of the same, the City and Owner (collectively, “Parties”) have reached a compromise whereby Owner will file a Consent to Judgment in the Litigation and the City will, upon receiving an award of title to the Property pursuant to Iowa Code §657A.10B, pay Owner the sum of \$2,000.00.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Marshalltown, Iowa, that the attached Settlement Agreement is hereby approved and the Mayor and City Clerk are hereby authorized to execute the Settlement Agreement, and to take such further steps as may be necessary to facilitate the settlement of the above-referenced matter.

Passed this 12th day of December 2022, and signed this _____ day of December 2022.

CITY OF MARSHALLTOWN

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

TO: Mayor Greer and City Council
FROM: Jessica Kinser, City Administrator
DATE: December 2, 2022
RE: 107 E Lincoln Settlement Agreement

Policy Issue: The Council must approve all settlement agreements

☐ Goal 1: Expand and improve development	☐ Goal 3: Continually improve the City's organization & services
☒ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action: Objective 1- Eliminate blight throughout the community

Recommendation: To approve the resolution as proposed

Budget Impact: Unknown demolition costs; \$2,000 will come out of \$10,000 reserve

Description/Background: 107 East Lincoln was heavily damaged in a March fire. Over months of communication with the owner, Kristi Cronin, she requested that the City take over the property. A title search showed a number of liens, which meant that we had to proceed with a 657A case to clear those from the title. This was filed at the end of September. Kristi stopped in at City Hall on November 30th, where she was served notice of the case and went through the settlement agreement to ensure that this is what she wanted to do. She said that it was.

The insurance company did set aside the \$10,000 reserve as required by Iowa law (now \$20,000 for cases beyond July 1st), which the City has in our possession. The proposal is to pay Ms. Cronin \$2,000 for the consent, which the City would save in further filings and court appearances.

This house would be planned for a 2023 demolition as part of a larger demolition project.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



SETTLEMENT AGREEMENT

This Settlement Agreement ("Agreement") is made as of the "Effective Date," being the date of last signature set forth below, by and between the **CITY OF MARSHALLTOWN, IOWA** ("City") and **KRISTI A. CRONIN** ("Owner").

RECITALS

A. On March 10, 2022, Owner's property at 107 E. Lincoln Street ("Property") was destroyed by fire, necessitating demolition of what remains of the residential structure ("Structure") situated on the Property.

B. Despite the passage of almost ten (10) months since the fire, the Structure has not been demolished resulting in Owner's maintenance of an attractive nuisance.

C. On or about July 15, 2022, the City received a check from American Modern Property and Casualty Insurance Company for \$10,000.00 (jointly payable to the City and Owner), constituting a demolition cost reserve ("Demolition Reserve") pursuant to the provisions of Iowa Code §515.139, which the City has deposited and is holding in trust for the purposes of partially offsetting its cost to demolish the Structure. It is believed American Modern Property and Casualty Insurance Company erred in making this check jointly payable to the City and Owner and not simply payable to the City.

D. On September 29, 2022, the City filed a petition ("Petition") in the Iowa District Court for Marshall County seeking a judicial determination that the Property constitutes abandoned property within the meaning of Iowa Code §657A.10B, and further seeking an award of title to the Property. The resulting litigation ("Litigation") is captioned City of Marshalltown v. Kristi A. Cronin, et. al., Case Number EQCI011616.

E. Owner received a copy of the Petition on November 30, 2022.

F. Owner has agreed to settle the Litigation by selling the Property to the City for Two Thousand and 00/100 Dollars (\$2,000.00).

G. The Property, however, remains encumbered by the interests of the other respondents named as parties to the Litigation.

H. For the City to nevertheless obtain title to the Property free and clear of the same, the City and Owner (collectively, "Parties") have reached a compromise whereby Owner will file a Consent to Judgment in the Litigation and the City will, upon receiving an award of title to the Property pursuant to Iowa Code §657A.10B, pay Owner the sum of \$2,000.00.

I. Upon receiving title to the Property, it is the City's intention to demolish the Structure at public expense; it is not anticipated that the value of the underlaying land and application of the Demolition Reserve will be sufficient to fully offset related costs to the City.

J. Unless specifically provided otherwise in this Agreement, the Parties have agreed to settle the Litigation pursuant to the following terms:

AGREEMENT

NOW THEREFORE, in consideration of the mutual covenants herein set forth and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. CONSIDERATION: In consideration for Owner foregoing trial and filing a Consent to Judgment in the litigation, and in lieu of a voluntary sale of the Property, the City agrees to pay Owner the sum of \$2,000.00 within ten (10) days of the Court granting the City title to the Property pursuant to Iowa Code §657A.10B. Owner further agrees to waive any right to appeal the Court Order awarding title of the Property to the City pursuant to Iowa Code 657A.10B. As additional consideration, the City will permit Owner no less than sixty (60) days from the date the City obtains title to the Property to remove a hot tub and hot tub enclosure from the Property, provided Owner executes a corresponding liability waiver with respect to performance of this work.

2. DEMOLITION RESERVE: Owner hereby consents to the City's handling and application of the Demolition Reserve funds received from American Modern Property and Casualty Insurance Company pursuant to the provisions of Iowa Code §515.139, and further waives any rights in and/or claims to the Demolition Reserve that might otherwise result from American Modern Property and Casualty Insurance Company making its Demolition Reserve check jointly payable to the City and Owner, and not simply payable to the City.

3. NO ADMISSION: The Parties agree and understand that this Agreement is a settlement of disputed claims and that the terms and conditions set forth in this Agreement are in no way to be construed as an admission of fault by either party, any inference of fault being expressly denied. The Parties further acknowledge and agree that insofar as this Agreement is a settlement of disputed claims, no party to this Agreement is and no party to this Agreement shall purport to be a prevailing party.

4. NO OTHER REPRESENTATION: The Parties represent and warrant that no promise, inducement, or agreement not expressed in this Agreement, oral or written, express or implied, has been made and that the terms of this Agreement are contractual and not mere recitals.

5. BINDING EFFECT: This Agreement shall be binding upon and inure to the benefit of the Parties and their respective representatives, agents, successors, and assigns. Upon execution of this Agreement, each of the Parties shall have the right, but not the obligation, to enforce the terms of this Agreement at law or in equity.

6. NOTICES: Any notice required or necessitated by virtue of this Agreement shall be made in writing (which shall include email) to the following:

For City: City of Marshalltown, Iowa
 Steven C. Leidinger, City Attorney
 Lynch Dallas, P.C.
 526 Second Avenue S.E.
 Cedar Rapids, IA 52406-2457
 Telephone: (319) 365-9101, Ext. 139
 Fax: (319) 365-9512
 E-Mail: sleidinger@lynchdallas.com

For Owner: Kristi A. Cronin

 Marshalltown, IA 50158
 Telephone: _____
 E-Mail: _____

7. APPLICABLE LAW: This Agreement shall be construed in accordance with the laws of the State of Iowa.

8. EXECUTION OF DOCUMENTS: The Agreement may be executed at various times by the Parties. The Parties acknowledge and agree that all such executed documents shall be deemed originals.

9. LITIGATION COSTS AND ATTORNEY FEES. Each of the Parties shall be responsible for paying its or their own litigation costs, including, but not limited to, attorney fees, court costs, and other litigation expenses.

10. JOINTLY DRAFTED: This Agreement has been drafted jointly by the Parties and shall not be construed against any Party. The language shall be considered as a whole, according to its fair meaning, and not strictly for or against any Party.

11. ACKNOWLEDGMENT: **The Parties expressly acknowledge this Agreement was the result of negotiations between the Parties; that each Party has reviewed the Agreement with legal counsel or has had an opportunity to seek legal counsel; and that each Party is executing this Agreement solely in reliance upon its or their own knowledge, belief, and judgment (and not upon any representations made by the other Party or it's or their attorney, or others on its or their behalf). Each Party has carefully reviewed the Agreement and understands its effect and is executing this Agreement voluntarily and not under duress or coercion.**

12. CAPTIONS: The captions preceding the sections of this Agreement are inserted only as a matter of convenience and for reference purposes and should not be considered substantive or relied upon in interpreting any provision of this Agreement.

13. SEVERABILITY: If any term or provision of this Agreement is held to be invalid or unenforceable, the remaining terms and provisions shall not be affected.

14. CITY COUNCIL APPROVAL: This Agreement and the terms and conditions hereof are expressly conditioned upon approval by the City Council of the City of Marshalltown, Iowa.

15. OPEN RECORDS: The Parties acknowledge and recognize that they shall comply in all respects with applicable provisions of the Iowa Open Records Act, as the same pertains to this Agreement. Further, as this Agreement may constitute a settlement agreement pursuant to Iowa Code § 22.13, the City states that each party to this Agreement is identified above; that the dispute resolved hereby involved remediation of nuisance conditions caused by a dilapidated property; and that the terms of the settlement, including the payment to be made by the City, are identified above.

CAUTION: THIS IS A LEGALLY BINDING SETTLEMENT AGREEMENT – READ BEFORE SIGNING!

The Parties have caused this Agreement to be executed as of the date of the last signature set forth below.

KRISTI A. CRONIN

CITY OF MARSHALLTOWN, IOWA,
an Iowa municipal corporation

Dated this _____ day of _____ 2022

Dated this _____ day of _____ 2022

Kristi A. Cronin

By: _____
Joel Greer, Mayor

Attest: _____
Alicia Hunter, City Clerk

APPROVED AS TO FORM AND CONTENT

APPROVED AS TO FORM AND CONTENT

Dated this _____ day of _____ 2022

Dated this _____ day of _____ 2022

Lynch Dallas, P.C.

By: _____
(Name of Owner's Attorney)

By: Steven C. Leidinger, Shareholder

**RESOLUTION APPROVING ENGINEER'S STATEMENT OF COMPLETION AND
ACCEPTING PILLAR INC FOR THE VETERANS COURTYARD PROJECT
#PRK20002**

WHEREAS, the City of Marshalltown, Iowa has heretofore entered into a contract for labor and material for the Veterans Courtyard Project #PRK20002; and

WHEREAS, said project has been completed by Pillar, Inc., pursuant to the plans and specifications all as is set forth in the Engineer's Statement of Completion covering said project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA;

Section 1. That the labor and material for the Veterans Courtyard Project, being project #PRK20002, is hereby accepted pursuant to the Engineer's Statement of Completion and the City Clerk is hereby authorized and directed to do all things necessary to complete the contract with Pillar, Inc., including the payment of the items called for in said contract and Statement of Completion.

Passed this 12th day of December 2022 and signed this _____ day of December 2022.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

TO: Mayor Greer and City Council
FROM: Geoff Hubbard, Park & Recreation Director
DATE: December 5, 2022
RE: Veterans Courtyard Project Completion

Policy Issue: Public Infrastructure Projects Declaration of Completion are approved by City Council

☐ Goal 1: Expand and improve development	☐ Goal 3: Continually improve the City's organization & services
☒ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action:

Objective 2: Design and construct capital projects which enhance the aesthetics of the community.
Engineers Statement of Completion is required as part of contract

Recommendation: Staff is recommending the acceptance of the engineer's statement of completion.

Budget Impact: None.

Description/Background:

Pillar Inc was awarded the contract for the Pickleball Pocket Park, and then renamed by City Council the Veterans Courtyard. The project was completed and the engineer is recommending issuing completion.

The contract amount, after adjustment by Change Order #1, is \$157,199.44.

Retainage is being with-held in the amount of \$7,859.97. Retainage will be released between 30 and 40 days after council approval of completion.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner:	City of Marshalltown	Owner's Project No.:	PRK-20002
Construction Engineer:	City of Marshalltown	Engineer's Project No.:	PRK-20002
Contractor:	Pillar, Inc.	Contractor's Project No.:	
Project:	Pickleball Pocket Park		
Contract Name:	Pickleball Pocket Park, PRK-20002 Plus Change Order #1		

This ☐ Preliminary ☒ Final Certificate of Substantial Completion applies to:

☒ All Work ☐ The following specified portions of the Work:

All work as provided in the plans and as amended by change order.

Date of Substantial Completion: **July 22, 2022**

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

Amendments of contractual responsibilities recorded in this Certificate should be the product of mutual agreement of Owner and Contractor; see Paragraph 15.03.D of the General Conditions.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work must be as provided in the Contract, except as amended as follows:

Amendments to Owner's Responsibilities: ☒ None ☐ As follows:

None

Amendments to Contractor's Responsibilities: ☒ None ☐ As follows:

None

The following documents are attached to and made a part of this Certificate:

Notice of Acceptability

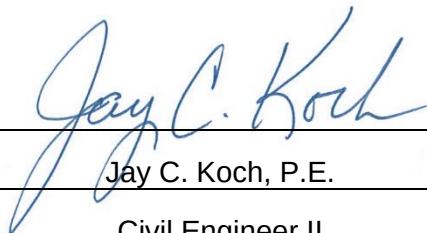
This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

Engineer

By (signature):

Name (printed):

Title:


Jay C. Koch, P.E.
Civil Engineer II

NOTICE OF ACCEPTABILITY OF WORK

Owner:	City of Marshalltown	Owner's Project No.:	PRK-20002
Construction Engineer:	City of Marshalltown	Engineer's Project No.:	PRK-20002
Contractor:	Pillar, Inc.	Contractor's Project No.:	
Project:	Pickleball Pocket Park		
Contract Name:	Pickleball Pocket Park, PRK-20002 Plus Change Order #1		

Notice Date: November 17, 2022 Effective Date of the Construction Contract: May 14, 2021

The Engineer hereby gives notice to the Owner and Contractor that Engineer recommends final payment to Contractor, and that the Work furnished and performed by Contractor under the Construction Contract is acceptable, expressly subject to the provisions of the Construction Contract's Contract Documents ("Contract Documents"). This Notice of Acceptability of Work (Notice) is made expressly subject to the following terms and conditions to which all who receive and rely on said Notice agree:

This Notice has been prepared with the skill and care ordinarily used by members of the engineering profession practicing under similar conditions at the same time and in the same locality.

This Notice reflects and is an expression of the Engineer's professional opinion.

This Notice has been prepared to the best of Engineer's knowledge, information, and belief as of the Notice Date.

This Notice is based entirely on and expressly limited by the scope of services Engineer has been employed by Owner to perform or furnish during construction of the Project (including observation of the Contractor's Work) under the Owner-Engineer Agreement, and applies only to facts that are within Engineer's knowledge or could reasonably have been ascertained by Engineer as a result of carrying out the responsibilities specifically assigned to Engineer under such Owner-Engineer Agreement.

This Notice is not a guarantee or warranty of Contractor's performance under the Construction Contract, an acceptance of Work that is not in accordance with the Contract Documents, including but not limited to defective Work discovered after final inspection, nor an assumption of responsibility for any failure of Contractor to furnish and perform the Work thereunder in accordance with the Contract Documents, or to otherwise comply with the Contract Documents or the terms of any special guarantees specified therein.

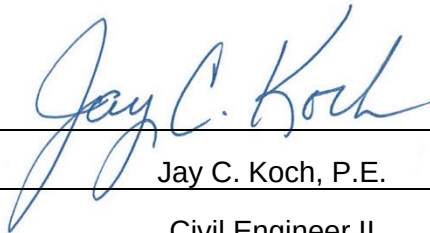
This Notice does not relieve Contractor of any surviving obligations under the Construction Contract, and is subject to Owner's reservations of rights with respect to completion and final payment.

Engineer

By (signature):

Name (printed):

Title:



Jay C. Koch, P.E.
Civil Engineer II

**RESOLUTION ACCEPTING AND AWARDING THE BID FOR PARK STUMP
REMOVAL IN THE CITY OF MARSHALLTOWN, IOWA TO CSW SERVICES IN
THE AMOUNT OF \$53,040**

WHEREAS, on November 14, 2022 the City Council approved the use of \$75,000 in council-designated LOST funds for the removal stumps in the parks and on the right-of-way, along with the removal of park ash trees; and

WHEREAS, the City of Marshalltown, Iowa, requested bids from various contractors, for the removal of 520 stumps in parks due to the 2020 derecho; and

WHEREAS, CSW Services, submitted a low bid of \$53,040 to the Parks & Recreation Department which is now before this Council for final approval.

Contractor	Park Stumps
CSW Services	\$53,040.00
All American Property	\$54,589.60
Wilkerson's Landscaping Services	\$57,950.00
Ledford Tree & Lawn	\$59,000.00
Manfull Construction	\$62,400.00
Top Notch Tree Service	\$78,000.00
Arborpro Tree Service	\$91,000.00
Cody's Tree Service	\$110,500.00
Pella Tree Service	\$318,000.00

After consideration of all bids filed, it is determined by the Council that the bid of CSW Services is the best and lowest responsible bid as is herein outlined.

WHEREAS, an additional \$11,340.00 is needed in council-designated LOST funds to complete all stump and ash tree removal projects.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the bid of CSW Services for the removal of 520 stumps in parks in the City of Marshalltown, Iowa, in the amount of \$53,040 is hereby accepted and approved.

Section 2. The additional \$11,340.00 in council-designated LOST funds is approved to complete all stump and ash tree removal projects.

Section 3. That the Mayor and City Clerk are hereby authorized to approve and execute the contract on behalf of the City of Marshalltown, Iowa with CSW Services.

Passed this 12th day of December 2022, and signed this _____ day of December 2022.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

TO: Mayor Greer and City Council
FROM: Geoff Hubbard, Park & Recreation Director
DATE: 12/7/22
RE: Award contract and provide additional LOST funds for City stump and ash tree removal in city parks and right-of-ways

Policy Issue: Authorization for use of Council Designated Local Option Sales Tax and award contracts over \$50,000.

☐ Goal 1: Expand and improve development	☐ Goal 3: Continually improve the City's organization & services
☒ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action: Objective 2: Enhance Marshalltown's Public Image

Recommendation: Staff is recommending approval of the use of \$86,340 in LOST funds to remove the remaining stumps left from the derecho and ash trees that are dead due to the Emerald Ash Borer. This amount is \$11,340 more than was previously approved by Council but feel these prices are fair and adding this amount in LOST would get rid of every stump left from the derecho and remove all the ash trees in City parks which would definitely enhance the public image of Marshalltown. Staff also recommending the award of the park stump removal contract to CSW Services in the amount of \$53,040. The other two contracts are at levels that can be signed by the City Administrator, and those are to Ledford Trees & Lawn for \$9800 to remove the 156 stumps in the City Right-of-Way in the NE and South side of town, and to Looks Great Services for \$23,500 for the removal of 61 ash trees in the parks.

Budget Impact: Council would designate \$86,340 in Local Option Sales Tax toward the contracts for stump and ash tree removals.

Description/Background: Staff has taken an inventory of how many stumps and ash trees are in the park and trail system. We have 520 stumps in the parks, 156 stumps in the Right-of-Way, and 61 ash trees in parks. We received bids on December 7th with the following results.

Contractor	Park Stumps	City Stumps	Park Ash Trees
All American Property	\$ 54,589.60	\$ 17,936.88	\$ -
Ledford Tree & Lawn	\$ 59,000.00	\$ 9,800.00	\$ 24,900.00
Top Notch Tree Service	\$ 78,000.00	\$ 31,200.00	\$ 27,450.00
Pella Tree Service	\$ 318,000.00	\$ 64,400.00	\$ 76,250.00
Cody's Tree Service	\$ 110,500.00	\$ 21,790.00	\$ -
Manfull Construction	\$ 62,400.00	\$ 18,720.00	\$ 4,277.00
CSW Services	\$ 53,040.00	\$ 18,132.00	\$ -

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



Wilkerson's Landscaping	\$	57,950.00	\$	-	\$	-
Arborpro Tree Service	\$	91,000.00	\$	33,400.00	\$	46,974.00
Looks Great Services	\$	-	\$	-	\$	23,500.00

This is \$11,340 more than was previously approved by Council but feel these prices are fair and adding this amount in LOST would get rid of every stump left from the derecho and remove all the ash trees in City parks which would definitely enhance the public image of Marshalltown.

Attachments: none

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



RESOLUTION ACCEPTING BID AND AUTHORIZING THE PURCHASE OF A 2024 INTERNATIONAL DUMP TRUCK HV507 WITH PREWET SYSTEM FOR THE PRICE OF \$212,415 AND A 2024 INTERNATIONAL DUMP TRUCK FOR THE PRICE OF \$207,865 FROM O'HALLORAN FOR USE IN THE STREET DEPARTMENT

WHEREAS, the City of Marshalltown (hereinafter referred to as the "City"), State of Iowa, is a political subdivision organized and existing under the law and the Constitution of the State of Iowa (the "State"); and

WHEREAS, the City of Marshalltown, Iowa desires to procure two new dump trucks to be utilized by the street department and sought quotes for this purpose; and

WHEREAS, O'Halloran submitted a quote on a 2024 International Dump Truck with a Pre- Wet System for a purchase price of \$212,415; and

WHEREAS, O'Halloran submitted a quote on a 2024 International Dump Truck for a purchase price of \$207,865; and

WHEREAS, acceptance of this bid is in the best interest of the City of Marshalltown.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:

Section 1. That the City of Marshalltown accepts the bid from O'Halloran for the purchase of both 2024 International Dump Trucks HV507 in the amounts of \$212,415 and \$207,865, to be used in the Street Department

Section 2. The Public Works Director of the City of Marshalltown is hereby authorized to enter into agreements on behalf of the City of Marshalltown to purchase said vehicles at the above referenced price and conditions.

Passed this 12th day of December 2022, and signed this _____ day of December 2022.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

IOWA

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: December 12, 2022
RE: Street Division – Authorization for 2 Dump Truck Purchase

Policy Issue: City purchasing policy requires City Council to approve all motor vehicle / equipment purchases.

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action: Objective 2: Develop comprehensive plans for City infrastructure and improvements. *(Maintaining a street division fleet so we are able to maintain and improve city infrastructure, handle snow, and manage the compost facility.)*

Recommendation: Recommend authorizing this street division equipment purchase for two dump trucks.

Budget Impact: Due to the long equipment lead times, we are requesting approval without hard purchase agreements. We have received the following budget numbers to use assuming a build date sometime in 2024:

Dump Truck #1 (w/ pre-wet system)

\$ 96,720	2024 International HV507
\$ 6,000	Engine Emissions Surcharge
<u>\$ 109,695</u>	Equipment including dump box, pre-wet system, snow plows, and lights
\$ 212,415	

Dump Truck #2

\$ 96,720	2024 International HV507
\$ 6,000	Engine Emissions Surcharge
<u>\$ 105,145</u>	Equipment including dump box, snow plows, and lights
\$ 207,865	

The pricing will be through the Sourcewell competitive contract for Internationals, which has a minimum 35% MSRP discount, and is reflected in the numbers shown above. The engine emissions surcharge shown is an estimate and will not come out until sometime in 2024 but will be a set price, we have budgeted \$6,000 for each surcharge based on the high end of the estimate provided to us by the supplier.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



We propose utilizing \$116,000 from the reimbursement we received from FEMA for the tornado. The street division had \$136,000 in equipment time, which we were reimbursed 85% of, or \$116,000. The remainder (estimated \$304,280) would be funded with Road Use Tax (Fund 110).

We also plan to surplus and trade/sell two existing dump trucks (2009 & 2011), but that value and estimated sale price is yet to be determined as there will be two snow removal seasons before the condition/hours of those are known.

Description/Background:

The city street division utilizes dump trucks for snow removal in the winter and material hauling during other times of the year. There are industry recommendations for an 8-year cycle for reliable municipal snow fleet; Marshalltown is working towards getting to a 10-year cycle. The city has been working towards an equipment replacement plan that would replace 2 dump trucks a year. If we maintain that replacement plan – we will get to a 10-year lifespan in FY26.

Equipment availability, lead times, and increased costs have been a challenge. Our most recent purchase for two dump trucks was authorized on 07/12/21 (Resolution 2021-182) and we are still awaiting those two dump trucks to be built. The latest build date we have heard is February 5, 2023 as a build date; however, it continues to get pushed. With approval tonight for these two dump trucks, the best estimates we are getting is a build date sometime in 2024. Between 07/21 and 12/22, we are also experiencing over an 18% price increase.

Attachments: Quote – O'Halloran International

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



Prepared For:

CITY OF MARSHALLTOWN - Mid-Mount Wing - REG
DUMP
Rick Legg
24 N Center St.
Marshalltown, IA 50158-4911
(641)754 - 5748

Presented By:

O'HALLORAN INTERNATIONAL
Shane Broderick
3311 ADVENTURELAND DRIVE
ALTOONA IA 50009 -
(515)967-3300

RICK,

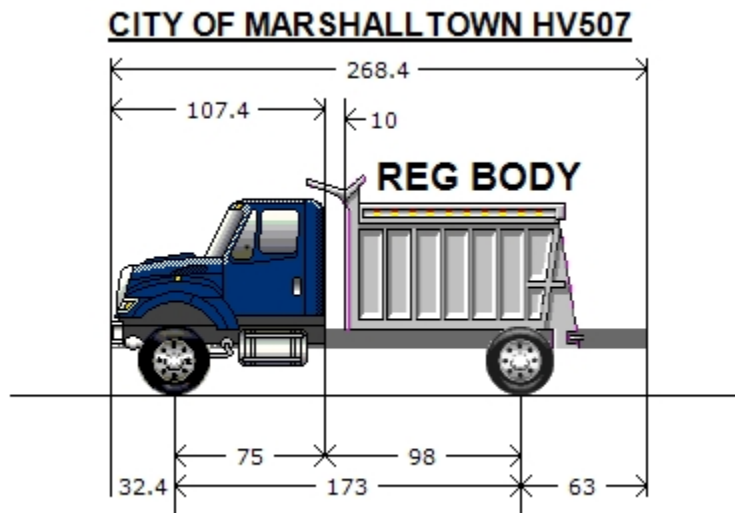
THE ATTACHED QUOTATION IS BASED OFF OF OUR LAST STATE OF IOWA SNOW REMOVAL EQUIPMENT CONTRACT DISCOUNT WHICH WAS BASED OFF OF THE SOURCEWELL/NJPA CONTRACT HELD BY INTERNATIONAL

\$96,720.00 2024 International HV507
\$109,695.00 Hawkeye Truck Equipment quote #25236

\$206,415.00

\$96,720.00 2024 International HV507
\$105,145.00 Hawkeye Truck Equipment quote #25237

\$201,865.00



Model Profile
2024 HV507 SFA (HV507)

AXLE CONFIG:	4X2
MISSION:	Requested GVWR: 36000. Calc. GVWR: 35350. Calc. GCWR: 80000 Calc. Geared Speed: 73.5 MPH
DIMENSION:	Wheelbase: 173.00, CA: 98.00, Axle to Frame: 63.00
ENGINE, DIESEL:	{Cummins L9 270} EPA 2021, 270HP @ 2200 RPM, 860 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, 270 Peak HP (Max)
TRANSMISSION, AUTOMATIC:	{Allison 3500 RDS} 6th Generation Controls, Wide Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max, On/Off Highway
CLUTCH:	Omit Item (Clutch & Control)
AXLE, FRONT NON-DRIVING:	{Meritor MFS-14-143A} Wide Track, I-Beam Type, 14,000-lb Capacity
AXLE, REAR, SINGLE:	{Meritor RS-23-160} Single Reduction, 23,000-lb Capacity, 200 Wheel Ends Gear Ratio: 5.63
CAB:	Conventional, Day Cab
TIRE, FRONT:	(2) 11R22.5 Load Range G HDR2+ (CONTINENTAL), 491 rev/mile, 75 MPH, Drive
TIRE, REAR:	(4) 11R22.5 Load Range G HDR2+ (CONTINENTAL), 491 rev/mile, 75 MPH, Drive
SUSPENSION, REAR, SINGLE:	23,500-lb Capacity, Vari-Rate Springs, with 4500-lb Capacity Auxiliary Rubber Springs
PAINT:	Cab schematic 100WK Location 1: 6E12, Blue Metallic (Std)

Chassis schematic N/A

<u>Code</u>	<u>Description</u>
HV50700	Base Chassis, Model HV507 SFA with 173.00 Wheelbase, 98.00 CA, and 63.00 Axle to Frame.

AXLE CONFIGURATION

1ANA	AXLE CONFIGURATION {Navistar} 4x2
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ENGINE

12ESK	ENGINE, DIESEL {Cummins L9 270} EPA 2021, 270HP @ 2200 RPM, 860 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, 270 Peak HP (Max)
12XCS	CARB EMISSION WARR COMPLIANCE Federal, Does Not Comply with CARB Emission Warranty
12WZE	CARB IDLE COMPLIANCE Federal, Does Not Comply with California Clean Air Idle Regulations
12VJH	EMISSION, CALENDAR YEAR {Cummins L9} EPA, OBD and GHG Certified for Calendar Year 2023
12UWZ	RADIATOR Aluminum, Cross Flow, Front to Back System, 1228 SqIn, with 1167 SqIn Charge Air Cooler, Includes In-Tank Oil Cooler
12THT	FAN DRIVE {Horton Drivemaster} Two-Speed Type, Direct Drive, with Residual Torque Device for Disengaged Fan Speed
12VBC	AIR CLEANER Single Element
12703	ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F/ -40 Degrees C, Freeze Protection
12VYP	ENGINE CONTROL, REMOTE MOUNTED No Provision for Remote Mounted Engine Control
12851	PTO EFFECTS, ENGINE FRONT Less PTO Unit, Includes Adapter Plate on Engine Front Mounted
12VXT	THROTTLE, HAND CONTROL Engine Speed Control; Electronic, Stationary, Variable Speed; Mounted on Steering Wheel

TRANSMISSION

13BDR	TRANSMISSION, AUTOMATIC {Allison 3500 RDS} 6th Generation Controls, Wide Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max, On/Off Highway
13WYH	TRANSMISSION TCM LOCATION Located Inside Cab
13WUC	ALLISON SPARE INPUT/OUTPUT for Rugged Duty Series (RDS) and Regional Haul Series (RHS), General Purpose Trucks, Construction, Package Number 223
13WVV	NEUTRAL AT STOP Allison Transmission Shifts to Neutral When Service Brake is Depressed and Vehicle is at Stop; Remains in Neutral Until Service Brake is Released
13XAL	PTO LOCATION Customer Intends to Install PTO at Left Side of Transmission
13WDZ	SHIFT CONTROL PARAMETERS {Allison} 3000 or 4000 Series Transmissions, S1 Performance in Primary and Fixed Programming in Secondary
13WLP	TRANSMISSION OIL Synthetic; 29 thru 42 Pints
13WET	TRANSMISSION SHIFT CONTROL Column Mounted Stalk Shifter, Not for Use with Allison 1000 & 2000 Series Transmission

CLUTCH

11001	CLUTCH Omit Item (Clutch & Control)
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REAR AXLES, SUSPENSIONS

14051	AXLE, REAR, SINGLE {Meritor RS-23-160} Single Reduction, 23,000-lb Capacity, 200 Wheel Ends . Gear Ratio: 5.63
14VAH	SUSPENSION, REAR, SINGLE 23,500-lb Capacity, Vari-Rate Springs, with 4500-lb Capacity Auxiliary Rubber Springs
14WAP	SHOCK ABSORBERS, REAR (2)

FRONT AXLES

2ARV	AXLE, FRONT NON-DRIVING {Meritor MFS-14-143A} Wide Track, I-Beam Type, 14,000-lb Capacity
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FRONT SUSPENSIONS

3AGU	SUSPENSION, FRONT, SPRING Multileaf, Shackle Type, 14,000-lb Capacity, for Reduced Deflection Vocational Use, with Shock Absorbers
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<u>Code</u>	<u>Description</u>
CABS, COWLS, BODIES	
16030	CAB Conventional, Day Cab
16ZBT	ACCESS, CAB Steel, Driver & Passenger Sides, Two Steps per Door, for use with Day Cab and Extended Cab
16BAM	AIR CONDITIONER with Integral Heater and Defroster
16WBY	ARM REST, RIGHT, DRIVER SEAT
16VKB	CAB INTERIOR TRIM Classic, for Day Cab
16WSK	CAB REAR SUSPENSION Air Bag Type
16WLS	FRESH AIR FILTER Attached to Air Intake Cover on Cowl Tray in Front of Windshield Under Hood
16GED	GAUGE CLUSTER Base Level; English with English Electronic Speedometer
16HGH	GAUGE, OIL TEMP, AUTO TRANS for Allison Transmission
16XJN	INSTRUMENT PANEL Flat Panel
16HKT	IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster
16SNS	MIRRORS (2) Aero Pedestal, Power Adjust, Heated, Black Heads and Arms, 6.5" x 14" Flat Glass, Includes 6.5" x 6" Convex Mirrors, for 102" Load Width
16WSL	MIRROR, CONVEX, HOOD MOUNTED {Lang Mekra} (2) Right and Left Sides, Black 7.5" Sq.
16VLV	MONITOR, TIRE PRESSURE Omit
16JNT	SEAT, DRIVER {National 2000} Air Suspension, High Back with Integral Headrest, Vinyl, Isolator, 1 Chamber Lumbar, with 2 Position Front Cushion Adjust, -3 to +14 Degree Angle Back Adjust
16SMN	SEAT, PASSENGER {National} Non Suspension, High Back, Fixed Back, Integral Headrest, Vinyl
16WJU	WINDOW, POWER (2) and Power Door Locks, Left and Right Doors, Includes Express Down Feature
16VSL	WINDSHIELD Heated, Single Piece

FRAMES

1CBU	FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 10.125" x 3.580" x 0.312" (257.2mm x 90.9mm x 8.0mm); 480.0" (12192) Maximum OAL
1LLA	BUMPER, FRONT Swept Back, Steel, Heavy Duty
1WDS	FRAME EXTENSION, FRONT Integral; 20" In Front of Grille
1MEJ	FRAME, SPECIAL EFFECTS Dimple on Left and Right Top Flange of Frame Rail to Reference Rear Axle Centerline
1570	TOW HOOK, FRONT (2) Frame Mounted
1WEV	WHEELBASE RANGE 146" (370cm) Through and Including 195" (495cm)

BRAKES

4091	BRAKE SYSTEM, AIR Dual System for Straight Truck Applications
4GBM	BRAKE, PARKING Manual Push-Pull Pneumatic Parking Brake
4AZJ	AIR BRAKE ABS {Bendix AntiLock Brake System} 4-Channel (4 Sensor/4 Modulator) Full Vehicle Wheel Control System, with Automatic Traction Control
4XDP	BRAKES, FRONT {Meritor 16.5X5 Q-PLUS CAST} Air S-Cam Type, Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 16.5" X 5", 14,700-lb Capacity
4EXP	BRAKE CHAMBERS, FRONT AXLE {Bendix} 20 SqIn
4LAG	SLACK ADJUSTERS, FRONT {Gunitex} Automatic
4WBX	DUST SHIELDS, FRONT BRAKE for Air Cam Brakes
4XDR	BRAKES, REAR {Meritor 16.5X7 Q-PLUS CAST} Air S-Cam Type, Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 16.5" X 7", 23,000-lb Capacity per Axle
4EXU	BRAKE CHAMBERS, REAR AXLE {Bendix EverSure} 30/30 SqIn Spring Brake
4LGG	SLACK ADJUSTERS, REAR {Gunitex} Automatic
4WDM	DUST SHIELDS, REAR BRAKE for Air Cam Brakes
4SPA	AIR COMPRESSOR {Cummins} 18.7 CFM
4EBS	AIR DRYER {Bendix AD-9} with Heater
4VKC	AIR DRYER LOCATION Mounted Inside Left Rail, Back of Cab
4VKJ	AIR TANK LOCATION (2) Mounted Under Battery Box, Outside Left Rail, Back of Cab, Perpendicular to Rail
4732	DRAIN VALVE {Berg} with Pull Chain, for Air Tank

STEERING

5PSA	STEERING GEAR {Sheppard M100} Power
5708	STEERING COLUMN Tilting
5CAW	STEERING WHEEL 4-Spoke; 18" Dia., Black

Code Description**DRIVELINES**

6DGG	DRIVELINE SYSTEM {Dana Spicer} 1710, for 4x2/6x2
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EXHAUST SYSTEMS

7BLW	EXHAUST SYSTEM Horizontal Aftertreatment System, Frame Mounted Right Side Under Cab, for Single Vertical Tail Pipe, Frame Mounted Right Side Back of Cab
7BEV	AFTERTREATMENT COVER Steel, Black
7WCM	EXHAUST HEIGHT 8' 10"
7WDN	MUFFLER/TAIL PIPE GUARD (1) Aluminum
7WAZ	TAIL PIPE (1) Turnback Type

ELECTRICAL SYSTEMS

8000	ELECTRICAL SYSTEM 12-Volt, Standard Equipment
12VYL	ACCESSORY WIRING, SPECIAL for Road Speed Wire Coiled Under Instrument Panel for Customer Use
8WXD	ALARM, PARKING BRAKE Electric Horn Sounds in Repetitive Manner When Vehicle Park Brake is "NOT" Set, with Ignition "OFF" and any Door Opened
8GXD	ALTERNATOR {Leece-Neville AVI160P2013} Brush Type, 12 Volt, 160 Amp Capacity, Pad Mount, with Remote Sense
8RPR	ANTENNA for Increased Roof Clearance Applications
8THJ	AUXILIARY HARNESS 3.0' for Auxiliary Front Head Lights and Turn Signals for Front Plow Applications
8VUL	BATTERY BOX Steel, with Plastic Cover, 18" Wide, 2-4 Battery Capacity, Mounted Left Side Back of Cab
8TNR	BATTERY CABLES with 36" of Extra Length Coiled and Strapped Near Battery Box
8MSG	BATTERY SYSTEM {Fleetrite} Maintenance-Free, (3) 12-Volt 1980CCA Total, Top Threaded Stud
8HAB	BODY BUILDER WIRING Back of Day Cab at Left Frame or Under Sleeper, Extended or Crew Cab at Left Frame; Includes Sealed Connectors for Tail/Amber Turn/Marker/ Backup/Accessory Power/Ground and Sealed Connector for Stop/Turn
8XAH	CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III with Trip Indicators, Replaces All Fuses
8WPH	CLEARANCE/MARKER LIGHTS (5) {Truck Lite} Amber LED Lights, Flush Mounted on Cab or Sunshade
8XNY	HEADLIGHTS Halogen
8WRB	HEADLIGHTS ON W/WIPERS Headlights Will Automatically Turn on if Windshield Wipers are turned on
8XHN	HORN, AIR Single Trumpet, Black, with Lanyard Pull Cord
8VAY	HORN, ELECTRIC Disc Style
8WWJ	INDICATOR, LOW COOLANT LEVEL with Audible Alarm
8RPT	RADIO AM/FM/WB/Clock/USB Input/Auxiliary Input
8RPB	RADIO, AUXILIARY CONTROLS Mounted in Steering Wheel, Radio Function Control Switch, Includes Volume Up/Down, Mute, Forward/Back and Bluetooth Answer/Disconnect
8RMZ	SPEAKERS (2) 6.5" Dual Cone Mounted in Both Doors, (2) 5.25" Dual Cone Mounted in Both B-Pillars
8WTK	STARTING MOTOR {Delco Remy 38MT Type 300} 12 Volt, Less Thermal Over-Crank Protection
8WPZ	TEST EXTERIOR LIGHTS Pre-Trip Inspection will Cycle all Exterior Lamps Except Back-up Lights
8XGT	TURN SIGNALS, FRONT Includes LED Side Turn Lights Mounted on Fender
8WGL	WINDSHIELD WIPER SPD CONTROL Force Wipers to Slowest Intermittent Speed When Park Brake Set and Wipers Left on for a Predetermined Time

FRONT END

9WBC	FRONT END Tilting, Fiberglass, with Three Piece Construction, for WorkStar/HV
9HAT	GRILLE Stationary, Painted Grille & Headlight Bezels 8752 Charcoal Metallic
9AAB	LOGOS EXTERIOR Model Badges
9AAE	LOGOS EXTERIOR, ENGINE Badges

SPEEDOMETER, TOOLS, MISC

10021	CHASSIS COATING Corrosion Resistant E-Coat Primer Coating for Single Frame Rails
10AGB	COMMUNICATIONS MODULE Telematics Device with Over the Air Programming; Includes Five Year Data Plan and International 360
10JPA	CUSTOMER IDENTITY for Sourcewell
10060	PAINT SCHEMATIC, PT-1 Single Color, Design 100
10761	PAINT TYPE Base Coat/Clear Coat, 1-2 Tone
10SLV	PROMOTIONAL PACKAGE Government Silver Package

<u>Code</u>	<u>Description</u>
FUEL TANKS	
15SGJ	FUEL TANK Top Draw, Non-Polished Aluminum, D-Style, 16" Tank Depth, 50 US Gal (189L), Mounted Left Side, Under Cab
15WDG	DEF TANK 7 US Gal (26L) Capacity, Frame Mounted Outside Left Rail, Under Cab
15LNS	FUEL/WATER SEPARATOR {Racor 400 Series} 12 VDC Electric Heater, Includes Pre-Heater, with Primer Pump, Includes Water-in-Fuel Sensor, Mounted on Engine

WHEELS, TIRES - FRONT

27DTT	WHEELS, FRONT {Accuride 28828} DISC; 22.5x8.25 Rims, Powder Coat Steel, 2-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with .472" Thick Increased Capacity Disc and with Steel Hubs
7372135444	(2) TIRE, FRONT 11R22.5 Load Range G HDR2+ (CONTINENTAL), 491 rev/mile, 75 MPH, Drive

WHEELS, TIRES - REAR

28DTT	WHEELS, REAR {Accuride 28828} DUAL DISC; 22.5x8.25 Rims, Powder Coat Steel, 2-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with .472" Thick Increased Capacity Disc and with Steel Hubs
7372135444	(4) TIRE, REAR 11R22.5 Load Range G HDR2+ (CONTINENTAL), 491 rev/mile, 75 MPH, Drive

WHEELS MISC OPTIONS

29PAW	PAINT IDENTITY, FRONT WHEELS Disc Front Wheels; with Vendor Applied Gray Powder Coat Paint
29PAX	PAINT IDENTITY, REAR WHEELS Disc Rear Wheels; with Vendor Applied Gray Powder Coat Paint

BODY INTEGRATION

60AAG	BDY INTG, REMOTE POWER MODULE Mounted Inside Cab Behind Driver Seat, Up to 6 Outputs & 6 Inputs, Max 20 amp per Channel, Max 80 amp Total; Includes 1 Switch Pack with Latched Switches Cab schematic 100WK Location 1: 6E12, Blue Metallic (Std) Chassis schematic N/A
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Services Section:**WARRANTY**

40128	WARRANTY Standard for HV507, HV50B, HV607 Models, Effective with Vehicles Built July 1, 2017 or Later, CTS-2025A
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Body/Allied Equipment

<u>Code</u>	<u>Description</u>
Goods Purchased	
<u>Code</u>	<u>Description</u>

(0012ESK)

ATTACHMENTS: 0012VXT 0012THT

<u>Parameter</u>	<u>Value</u>	<u>UOM</u>
Max Accelerator Vehicle Speed	73	MPH
Road Speed Governor Upper Droop	3	MPH
Road Speed Governor Lower Droop	0	MPH
Driver Initiated Override (DIO)	N, DISABLE FEATURE OR FUNCTION	N/A
DIO Maximum Road Speed Delta	3	MPH
DIO Maximum Distance	100	MILES
Max Engine Speed No Veh Speed Sensr	2185	RPM
LBSC Enable	N, DISABLE FEATURE OR FUNCTION	N/A
LBSC - Engine Speed Breakpoint	1800	RPM
Fuel Economy Adjustment Factor	4, MAXIMUM FUEL ECONOMY	N/A
Gear Down Protection Enable	N, DISABLE FEATURE OR FUNCTION	N/A
GDP - Heavy Load Vehicle Speed	62	MPH
GDP - Light Load Vehicle Speed	57	MPH
Driver Reward Enable	N, DISABLE FEATURE OR FUNCTION	N/A
Driver Reward Mode	0, ROAD SPEED GOVERNOR	N/A
Fuel Economy - Expected Level	7.00	MPG
Fuel Economy - Good Level	7.25	MPG
Fuel Economy - Best Level	7.50	MPG
% Idle Time - Expected Level	30	%
% Idle Time - Good Level	20	%
% Idle Time - Best Level	10	%
Speed Reward - Expected Level	0	MPH
Speed Reward - Good Level	0	MPH
Speed Reward - Best Level	0	MPH
Speed Reward - Penalty Level	0	MPH
Idle Speed Adjustment Enable	Y, ENABLE FEATURE OR FUNCTION	N/A
Low Idle Speed	750	RPM
Idle Shutdown Enable	N, DISABLE FEATURE OR FUNCTION	N/A
ISD Time Before Shutdown	15.0	MIN
ISD Percent Engine Loading	100	%
ISD In PTO	N, DISABLE FEATURE OR FUNCTION	N/A
ISD Manual Override	N, DISABLE FEATURE OR FUNCTION	N/A
ISD With Parking Brake Set	N, DISABLE FEATURE OR FUNCTION	N/A
ISD Ambient Temperature Override	N, DISABLE FEATURE OR FUNCTION	N/A
ISD Cold Ambient Air Temperature	30	F
ISD Intermediate Ambient Air Temp	40	F
ISD Hot Ambient Air Temperature	81	F
ISD Manual Override Inhibit Zone En	N, DISABLE FEATURE OR FUNCTION	N/A
ISD Hot Ambient Automatic Override	Y	N/A
ISD Engine Coolant Temp Threshold	53	F
Cruise Control Enable	Y, ENABLE FEATURE OR FUNCTION	N/A
CC Maximum Vehicle Speed	73	MPH
CC Save Set Speed	N, DISABLE FEATURE OR FUNCTION	N/A
CC Upper Droop	3.0	MPH
CC Lower Droop	0.0	MPH
CC Auto Resume	N, DISABLE FEATURE OR FUNCTION	N/A
CC Engine Brake Swtch Bypass Enable	N, DISABLE FEATURE OR FUNCTION	N/A
Engine Fan Min On Time For AC	30	SEC
Remote Accelerator Enable	N, DISABLE FEATURE OR FUNCTION	N/A
Remote Accelerator Mode	1, REMOTE ACCELERATOR PEDAL OR LEVER WITH TRANS VERIFICATION	N/A
PTO Enable	Y, ENABLE FEATURE OR FUNCTION	N/A
PTO In Cab Mode	Y, ENABLE FEATURE OR FUNCTION	N/A
Remote PTO Enable	N, DISABLE FEATURE OR FUNCTION	N/A
Remote Station PTO Enable	N, DISABLE FEATURE OR FUNCTION	N/A
PTO Max Engine Speed	2200	RPM
PTO Min Engine Speed	750	RPM
PTO Maximum Engine Load	800	LB-FT

PTO Max Vehicle Speed	2	MPH
PTO Accelerator Override	N, DISABLE FEATURE OR FUNCTION	N/A
PTO Accel Override Max Engine Speed	2400	RPM
PTO Clutch Override	N, DISABLE FEATURE OR FUNCTION	N/A
PTO Service Brake Override	Y, ENABLE FEATURE OR FUNCTION	N/A
PTO Parking Brake Interlock Mode	1, PTO PRK BRK INT TYPE SET TO CAB ONLY	N/A
PTO Transmission Neutral Interlock	N, DISABLE FEATURE OR FUNCTION	N/A
PTO Eng Spd Limit w/VSS Limit	N, DISABLE FEATURE OR FUNCTION	N/A
PTO Ignore Vehicle Speed Sensor	N, DISABLE FEATURE OR FUNCTION	N/A
PTO Resume Switch Speed	925	RPM
PTO Set Switch Speed	850	RPM
PTO Additional Switch Speed	950	RPM
PTO Ramp Rate	250	RPM/SEC
Remote PTO Number of Speed Settings	1	N/A
Remote PTO Speed Setting 1	1000	RPM
Remote PTO Speed Setting 2	1200	RPM
Remote PTO Speed Setting 3	1400	RPM
Remote PTO Speed Setting 4	1400	RPM
Remote PTO Speed Setting 5	1500	RPM
Remote Station PTO Resume Sw Spd	1000	RPM
Remote Station PTO Set Switch Speed	1500	RPM
Remote Station PTO Addition Sw Spd	1500	RPM
Transmission Driven PTO	N, DISABLE FEATURE OR FUNCTION	N/A
Transmission Driven PTO Type	0, ENGINE DRIVEN STEADY LOAD	N/A
Powertrain Protection Enable	N, DISABLE FEATURE OR FUNCTION	N/A
Max Torque Allow By Axle/Driveshaft	23602	LB-FT
Max Torque in Top Gear Range	2995	LB-FT
Max Torque in Int. Gear Range	2995	LB-FT
Max Torque in Low Gear Range	2995	LB-FT
Max Torque w/o Vehicle Speed	1475	LB-FT
Lowest Gear of Top Gear Range	2.00	N/A
Lowest Gear of Int. Gear Range	3.00	N/A
Lowest Gear of Low Gear Range	6.00	N/A
Engine Protection Shutdown	Y, ENABLE FEATURE OR FUNCTION	N/A
Engine Protection Restart Inhibit	Y, ENABLE FEATURE OR FUNCTION	N/A
Engine Prot Coolant Level Shutdown	N, DISABLE FEATURE OR FUNCTION	N/A
Sudden Veh Speed Decel Threshold	6.96	MPH
Trip Information Vehicle Ovrsped1	80	MPH
Trip Information Vehicle Ovrsped2	82	MPH
Veh Speed Sensor Anti Tamper Level	1, HIGH LEVEL	N/A
Maintenance Monitor Enable	N, DISABLE FEATURE OR FUNCTION	N/A
Maintenance Monitor Operating Mode	0, MAINTENANCE MONITOR AUTOMATIC MODE OF OPERATION	N/A
Maintenance Monitor Alert Percent	90	%
Maintenance Monitor Distance	15000	MILES
Maintenance Monitor Fuel	2000	GALLONS
Maintenance Monitor Time	500	HOURS
Maintenance Monitor Interval Factor	1.00	N/A
Master Password	000000	N/A
Adjustment Password	000000	N/A
Reset Password	000000	N/A
Predictive Gear Shifting	N, DISABLE FEATURE OR FUNCTION	N/A

These Electronic Parameters have been successfully finalized

**RESOLUTION APPROVING AN AGREEMENT TO PROVIDE WASTEWATER
SAMPLES TO VERILY LIFE SCIENCES LLC FOR THE WPC WASTEWATER
TESTING PROJECT, IN THE CITY OF MARSHALLTOWN, IOWA**

WHEREAS, the City Council of Marshalltown, Iowa, has negotiated an Agreement for samples with Verily Life Sciences LLC; and

WHEREAS, the City Council of Marshalltown finds that this Agreement for Samples is in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the attached Agreement for Samples with Verily Life Sciences LLC, is hereby approved in all respects and particulars.

Section 2. That the Mayor and City Clerk be authorized and directed to execute said Contract for Services on behalf of the City of Marshalltown, Iowa.

Passed this 12th day of December 2022, and signed this _____ day of December 2022.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

IOWA

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: December 12, 2022
RE: WastewaterSCAN National Sampling Program Agreement _ WPC

Policy Issue: Agreement approval pending City Council authorization.

☐ Goal 1: Expand and improve development	☐ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☒ Goal 4: Partner with others to improve quality of life

Specific Objective/Action: Objective 3: Work with other entities on partnerships which benefit the community. / Data collected will be used by public health organizations and research.

Recommendation: City Staff recommend approving form of agreement and participation in the sampling program.

Budget Impact: The city would be reimbursed for labor/mailling expenses in the amount of \$300/week (2 Samples for \$150/sample). City staff feel this revenue will exceed any costs associated with the WPC staff collecting and shipping the samples per the agreement.

Description/Background:

The City of Marshalltown's WPC facility has the opportunity to participate in wastewater testing in our wastewater for public health departments use/analysis. Initially this was targeted for COVID-19; however, influenza, RSV, and MPXV were also added as virus testing. Many communities throughout the US participate in this program already, but none from Iowa.

Bob, our WPC Superintendent and I have reviewed and are in favor of proceeding with supplying the liquid composite sample, which is estimated to be 2 samples per week). They have sent the attached agreement for us to review that would be effective through January 2024 with possibility for auto renewal through December 2026. The city attorney has also reviewed. We have made one request that IA law would be the governing law as opposed to CA law and have made that requested change. Due to this being a national program, the city attorney acknowledges we may have to keep CA law for consistency with the program – and if so, that would still be acceptable. The agreement would be electronically signed after approval by city council.

The wastewater sample results will be publicly available on the web, typically within 48 hours of sample analysis. The website/dashboard this info will be available on is: <https://publichealth.verily.com/>.

Attachments: Agreement

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



MATERIALS TRANSFER AGREEMENT

Verily Viral Pathogen Testing Services

This Materials Transfer Agreement (this “**Agreement**”) is entered into by and between Verily Life Sciences LLC, a Delaware limited liability company located at 269 East Grand Ave., South San Francisco, CA 94080, on behalf of itself, its affiliates and subsidiaries (“**Verily**”), and [redacted], [the City of Marshalltown], a municipality located at 1001 Woodland St. Marshalltown, IA 50158 [redacted] (“**Sample Provider**”), and is effective as of the date of the signature last signed below (“**Effective Date**”). Verily and Sample Provider are referred to herein individually as a “**Party**” and collectively as the “**Parties**.”

Sample Provider and Verily are interested in Sample Provider sending Verily Materials (as defined in Section 1) in order for Verily to test the Materials for pathogens (the “**Evaluation**”). In consideration of the foregoing, and for other good and valuable consideration, the receipt of which is hereby acknowledged, the Parties hereby agree as follows:

1. Evaluation; Payment.

- a. Promptly after the Effective Date and thereafter during the Term, Sample Provider will use reasonable efforts to provide either (i) two (2) 50 mL of solid wastewater samples (“**Solid Materials**”) or (ii) two containers of 500 mL of liquid influent wastewater samples (each of (i) or (ii) (“**Liquid Materials**”). Either Solid Materials or Liquid Materials are “**Materials**” under this Agreement. Sample Provider will provide either Solid Materials or Liquid Materials to Verily three times a week, for the duration of the Term, and Verily will conduct the Evaluation. Verily will pay Sample Provider two hundred United States dollars (\$200.00) per Solid Material or one hundred fifty United States dollars (\$150.00) per Liquid Material, not to exceed the quantity or cadence set forth in this Section 1, and Verily will be responsible for providing all shipping supplies and prepaid shipping labels reasonably necessary for the Materials to be sent from Sample Provider’s facility to Verily. If Sample Provider selects “yes” on Schedule A to this Agreement, Verily will schedule recurring pickups for the Materials as described in Schedule A.
- b. Subject to the terms of this Agreement, Sample Provider authorizes Verily to use the Materials to perform the Evaluation and report, disclose, and publish the Results as contemplated in this Agreement (the “**Permitted Purpose**”), and not for any other purpose. The Parties agree that after the initial Evaluation, the remaining Materials may be used for further Evaluation, for example if Verily desires to test for additional viral pathogens, provided that any use of the Materials will meet the definition of Evaluation, will remain consistent with the Permitted Purpose, and results of any future Evaluation will be Results under this Agreement. Verily may use subcontractors in performing the Evaluation.
- c. Sample Provider is solely responsible for the collection techniques used in collecting the Material, provided that Verily may provide reasonable feedback and suggestions on the collection techniques used by Sample Provider at Sample Provider’s request.
- d. Sample Provider will invoice Verily monthly in arrears by submitting an invoice, including the Site ID number and Site Name, for the previous month within ten (10) business days of the month end to pc-invoices@verily.com as a pdf or Microsoft Word document.

2. After completing the Evaluation for each set of Materials, Verily or Verily’s designee will provide the data and results arising from the Evaluation (the “**Results**”) by making the Results publicly available on a publicly accessible website and sending details related to accessing such Results to Sample Provider. Verily will use reasonable efforts to provide the Results within forty eight (48) hours of Verily’s receipt of the Materials. The Parties agree that Verily or Verily’s designee may disclose information about Sample Provider, including the name of Sample Provider, the number of people served by the Sample Provider (which will be provided to Verily by Sample Provider), the geographic location of Sample Provider’s sewershed, and characteristics of Sample Provider’s sewershed or process disclosed to Verily when publishing or presenting the Results or otherwise making the Results publicly available, which may be through an open source license or otherwise. The Parties acknowledge and agree that once made public, the Results and related information about Sample Provider, including the name of Sample Provider, the number of

people served by the Sample Provider, the geographic location of Sample Provider's sewershed, and characteristics of Sample Provider's sewershed or process disclosed to Verily and made public may be used by any party, including third parties, without restriction, and that Verily may submit such information to public health authorities.

3. The term of this Agreement will commence upon the Effective Date and, unless earlier terminated, will continue until January 31, 2024 (the "**Initial Term**"). After the Initial Term, the term of the Agreement will automatically renew on a month-to-month basis until December 31, 2026 unless either Party gives notice to the other Party of an intent not to renew for the next month (the "**Renewal Term**" and collectively with the Initial Term, the "**Term**"). Either Party has the right to terminate this Agreement for any reason on fourteen (14) days written notice to the other Party, and either Party has the right to terminate this Agreement for material breach upon seven (7) days written notice to the other Party. Upon the expiration or termination of the Agreement, Verily will not return any remaining Materials. Sections 1(b), 2, 3, 4, 6 and 8-12 shall survive any termination or expiration of this Agreement.

4. Verily shall have the right to publish and present the Results, and Sample Provider acknowledges and agrees that Verily will not have any obligation to provide such publication or presentation to Sample Provider prior to such publication or presentation. Sample Provider can request to be notified of research publications authored by Verily that contain Results, which for clarity exclude the Results posted to the publicly accessible website or publications by third parties, by indicating a desire to be notified of such publications in the client intake form sent to Sample Provider by Verily.

5. Verily will comply with all laws and regulations regarding the transportation, use and disposal of the Materials. Sample Provider will: (a) ensure it has all necessary rights, consents, and approvals to send the Materials to Verily and for Verily to use the Materials for the Permitted Purpose, (b) comply with all laws and regulations regarding the collection, transportation and use of the Materials, as well as follow any instructions received by Verily regarding the transportation of the Materials, and (c) only provide Materials collected in the United States.

6. All Materials are understood to be experimental in nature and potentially hazardous. THE MATERIALS AND RESULTS ARE PROVIDED "AS IS" AND WITHOUT WARRANTY OF ANY KIND, NOTWITHSTANDING ANY REQUESTS MADE BY Verily OR Service Provider, INCLUDING, WITHOUT LIMITATION, ANY PERFORMANCE CHARACTERISTICS OF THE MATERIALS OR ACCURACY OF THE RESULTS.

7. EACH PARTY'S LIABILITY UNDER THIS AGREEMENT IS LIMITED TO DIRECT DAMAGES. IN NO EVENT SHALL EITHER PARTY BE LIABLE OR RESPONSIBLE TO THE OTHER FOR ANY TYPE OF INCIDENTAL, PUNITIVE, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, WHETHER ARISING UNDER THEORY OF CONTRACT, TORT (INCLUDING WITHOUT LIMITATION NEGLIGENCE), STRICT LIABILITY OR OTHERWISE.

8. All notices of termination or breach must be in English, in writing and addressed to the other Party's Legal Department. The address for notices to Verily's Legal Department is verily-counsel@google.com. All other notices must be in English, in writing and addressed to the other Party's primary contact. Notice will be treated as given on receipt, as verified by written or automated receipt or by electronic log (as applicable).

9. Neither Party will be liable for failure or delay in performance to the extent caused by circumstances beyond its reasonable control. Neither Party will be treated as having waived any rights by not exercising (or delaying the exercise of) any rights under this Agreement. If any term (or part of a term) of this Agreement is invalid, illegal or unenforceable, the rest of the Agreement will remain in effect.

10. This Agreement does not create any agency, partnership, or joint venture between the Parties. This Agreement does not confer any benefits on any third party unless it expressly states that it does. The Parties may execute this Agreement in counterparts, including facsimile, PDF, and other electronic copies, which taken together will constitute one instrument. Any amendment must be in writing, signed by both Parties, and expressly state that it is amending this Agreement.

11. This Agreement sets out all terms agreed between the Parties and supersedes all other agreements between the Parties relating to its subject matter. In entering into this Agreement neither Party has relied on, and neither Party will have any right or remedy based on, any statement, representation or warranty (whether made negligently or innocently), except those expressly set out in this Agreement.

12. ALL CLAIMS ARISING OUT OF OR RELATING TO THIS AGREEMENT WILL BE GOVERNED BY ~~CALIFORNIA~~ IOWA LAW, ~~EXCLUDING CALIFORNIA'S CONFLICT OF LAWS RULES~~, AND WILL BE LITIGATED EXCLUSIVELY IN THE FEDERAL OR STATE COURTS OF ~~SANTA CLARA~~ MARSHALL COUNTY, ~~CALIFORNIA~~ IOWA, USA; THE PARTIES CONSENT TO PERSONAL JURISDICTION IN THOSE COURTS.

IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed under seal by their duly authorized officers, effective as of the Agreement Effective Date.

[REDACTED]

Verily Life Sciences LLC

DO NOT SIGN - VERILY TO COLLECT E-SIGNATURES

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

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SCHEDULE A

SCHEDULING RECURRING PICKUPS

Verily will, at request, arrange and pay for recurring pickups at the Sample Provider's location using UPS shipping services instead of the Sample Provider arranging for collection kit handoff with the logistics carrier without Verily intervention. The Sample Provider agrees to a reduction of labor offset stipends per sample by \$25.00

Are you in need of recurring pickup arrangements?

- ☐ Yes
- ☐ No

MATERIALS TRANSFER AGREEMENT

Verily Viral Pathogen Testing Services

This Materials Transfer Agreement (this “**Agreement**”) is entered into by and between Verily Life Sciences LLC, a Delaware limited liability company located at 269 East Grand Ave., South San Francisco, CA 94080, on behalf of itself, its affiliates and subsidiaries (“**Verily**”), and [the City of Marshalltown], a municipality located at 1001 Woodland St. Marshalltown, IA 50158 (“**Sample Provider**”), and is effective as of the date of the signature last signed below (“**Effective Date**”). Verily and Sample Provider are referred to herein individually as a “**Party**” and collectively as the “**Parties**.”

Sample Provider and Verily are interested in Sample Provider sending Verily Materials (as defined in Section 1) in order for Verily to test the Materials for pathogens (the “**Evaluation**”). In consideration of the foregoing, and for other good and valuable consideration, the receipt of which is hereby acknowledged, the Parties hereby agree as follows:

1. Evaluation; Payment.

- a. Promptly after the Effective Date and thereafter during the Term, Sample Provider will use reasonable efforts to provide either (i) two (2) 50 mL of solid wastewater samples (“**Solid Materials**”) or (ii) two containers of 500 mL of liquid influent wastewater samples (each of (i) or (ii) (“**Liquid Materials**”). Either Solid Materials or Liquid Materials are “**Materials**” under this Agreement. Sample Provider will provide either Solid Materials or Liquid Materials to Verily three times a week, for the duration of the Term, and Verily will conduct the Evaluation. Verily will pay Sample Provider two hundred United States dollars (\$200.00) per Solid Material or one hundred fifty United States dollars (\$150.00) per Liquid Material, not to exceed the quantity or cadence set forth in this Section 1, and Verily will be responsible for providing all shipping supplies and prepaid shipping labels reasonably necessary for the Materials to be sent from Sample Provider’s facility to Verily. If Sample Provider selects “yes” on Schedule A to this Agreement, Verily will schedule recurring pickups for the Materials as described in Schedule A.
- b. Subject to the terms of this Agreement, Sample Provider authorizes Verily to use the Materials to perform the Evaluation and report, disclose, and publish the Results as contemplated in this Agreement (the “**Permitted Purpose**”), and not for any other purpose. The Parties agree that after the initial Evaluation, the remaining Materials may be used for further Evaluation, for example if Verily desires to test for additional viral pathogens, provided that any use of the Materials will meet the definition of Evaluation, will remain consistent with the Permitted Purpose, and results of any future Evaluation will be Results under this Agreement. Verily may use subcontractors in performing the Evaluation.
- c. Sample Provider is solely responsible for the collection techniques used in collecting the Material, provided that Verily may provide reasonable feedback and suggestions on the collection techniques used by Sample Provider at Sample Provider’s request.
- d. Sample Provider will invoice Verily monthly in arrears by submitting an invoice, including the Site ID number and Site Name, for the previous month within ten (10) business days of the month end to pc-invoices@verily.com as a pdf or Microsoft Word document.

2. After completing the Evaluation for each set of Materials, Verily or Verily’s designee will provide the data and results arising from the Evaluation (the “**Results**”) by making the Results publicly available on a publicly accessible website and sending details related to accessing such Results to Sample Provider. Verily will use reasonable efforts to provide the Results within forty eight (48) hours of Verily’s receipt of the Materials. The Parties agree that Verily or Verily’s designee may disclose information about Sample Provider, including the name of Sample Provider, the number of people served by the Sample Provider (which will be provided to Verily by Sample Provider), the geographic location of Sample Provider’s sewershed, and characteristics of Sample Provider’s sewershed or process disclosed to Verily when publishing or presenting the Results or otherwise making the Results publicly available, which may be through an open source license or otherwise. The Parties acknowledge and agree that once made public, the Results and related information about Sample Provider, including the name of Sample Provider, the number of

people served by the Sample Provider, the geographic location of Sample Provider's sewershed, and characteristics of Sample Provider's sewershed or process disclosed to Verily and made public may be used by any party, including third parties, without restriction, and that Verily may submit such information to public health authorities.

3. The term of this Agreement will commence upon the Effective Date and, unless earlier terminated, will continue until January 31, 2024 (the "**Initial Term**"). After the Initial Term, the term of the Agreement will automatically renew on a month-to-month basis until December 31, 2026 unless either Party gives notice to the other Party of an intent not to renew for the next month (the "**Renewal Term**" and collectively with the Initial Term, the "**Term**"). Either Party has the right to terminate this Agreement for any reason on fourteen (14) days written notice to the other Party, and either Party has the right to terminate this Agreement for material breach upon seven (7) days written notice to the other Party. Upon the expiration or termination of the Agreement, Verily will not return any remaining Materials. Sections 1(b), 2, 3, 4, 6 and 8-12 shall survive any termination or expiration of this Agreement.

4. Verily shall have the right to publish and present the Results, and Sample Provider acknowledges and agrees that Verily will not have any obligation to provide such publication or presentation to Sample Provider prior to such publication or presentation. Sample Provider can request to be notified of research publications authored by Verily that contain Results, which for clarity exclude the Results posted to the publicly accessible website or publications by third parties, by indicating a desire to be notified of such publications in the client intake form sent to Sample Provider by Verily.

5. Verily will comply with all laws and regulations regarding the transportation, use and disposal of the Materials. Sample Provider will: (a) ensure it has all necessary rights, consents, and approvals to send the Materials to Verily and for Verily to use the Materials for the Permitted Purpose, (b) comply with all laws and regulations regarding the collection, transportation and use of the Materials, as well as follow any instructions received by Verily regarding the transportation of the Materials, and (c) only provide Materials collected in the United States.

6. All Materials are understood to be experimental in nature and potentially hazardous. THE MATERIALS AND RESULTS ARE PROVIDED "AS IS" AND WITHOUT WARRANTY OF ANY KIND, NOTWITHSTANDING ANY REQUESTS MADE BY Verily OR Service Provider, INCLUDING, WITHOUT LIMITATION, ANY PERFORMANCE CHARACTERISTICS OF THE MATERIALS OR ACCURACY OF THE RESULTS.

7. EACH PARTY'S LIABILITY UNDER THIS AGREEMENT IS LIMITED TO DIRECT DAMAGES. IN NO EVENT SHALL EITHER PARTY BE LIABLE OR RESPONSIBLE TO THE OTHER FOR ANY TYPE OF INCIDENTAL, PUNITIVE, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, WHETHER ARISING UNDER THEORY OF CONTRACT, TORT (INCLUDING WITHOUT LIMITATION NEGLIGENCE), STRICT LIABILITY OR OTHERWISE.

8. All notices of termination or breach must be in English, in writing and addressed to the other Party's Legal Department. The address for notices to Verily's Legal Department is verily-counsel@google.com. All other notices must be in English, in writing and addressed to the other Party's primary contact. Notice will be treated as given on receipt, as verified by written or automated receipt or by electronic log (as applicable).

9. Neither Party will be liable for failure or delay in performance to the extent caused by circumstances beyond its reasonable control. Neither Party will be treated as having waived any rights by not exercising (or delaying the exercise of) any rights under this Agreement. If any term (or part of a term) of this Agreement is invalid, illegal or unenforceable, the rest of the Agreement will remain in effect.

10. This Agreement does not create any agency, partnership, or joint venture between the Parties. This Agreement does not confer any benefits on any third party unless it expressly states that it does. The Parties may execute this Agreement in counterparts, including facsimile, PDF, and other electronic copies, which taken together will constitute one instrument. Any amendment must be in writing, signed by both Parties, and expressly state that it is amending this Agreement.

11. This Agreement sets out all terms agreed between the Parties and supersedes all other agreements between the Parties relating to its subject matter. In entering into this Agreement neither Party has relied on, and neither Party will have any right or remedy based on, any statement, representation or warranty (whether made negligently or innocently), except those expressly set out in this Agreement.

IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed under seal by their duly authorized officers, effective as of the Agreement Effective Date.

[REDACTED]

Verily Life Sciences LLC

DO NOT SIGN - VERILY TO COLLECT E-SIGNATURES

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

.

SCHEDULE A

SCHEDULING RECURRING PICKUPS

Verily will, at request, arrange and pay for recurring pickups at the Sample Provider's location using UPS shipping services instead of the Sample Provider arranging for collection kit handoff with the logistics carrier without Verily intervention. The Sample Provider agrees to a reduction of labor offset stipends per sample by \$25.00

Are you in need of recurring pickup arrangements?

- ☐ Yes
- ☐ No

RESOLUTION TRANSFERRING FUNDS FOR FISCAL YEAR 2023 THROUGH SEPTEMBER 30, 2023

WHEREAS, the fiscal year 2023 budget provides for certain transfers between funds; and,

WHEREAS, the books should now indicate appropriate transfers;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

That the Finance Director is hereby directed to make said transfers as follows:

Fund	Transferred From	Fund	Transferred To	Explanation of activity	Per Original Budget	Total Cash Transfers through Sept 30, 2022.	Remaining Budget Available
001	General fund	690	Transit	Property taxes collected in general (as required) with the cash being transferred to the transit enterprise fund	\$ 250,000	\$ 6,610.26	\$ 243,389.74
001	General fund	355	D&D Fund	Landfill revenue in excess of expenses for prior fiscal year	\$ 20,000	\$ -	\$ 20,000.00
001	General fund	110	Road use tax fund	Prior year Expenses Recorded in the RUT Fund that are Gen Fund Expenditures	\$ -	\$ 2,231.36	\$ (2,231.36)
030	Capital Reserve	132	Grants: State and Local	City Project Expense, Elks Park	\$ 110,000	\$ -	\$ 110,000.00
031	Capital Reserve - Building Maint	133	Undesignated Federal Grants	City Portion of Project Expenses	\$ 33,750		\$ 33,750.00
110	Road use tax fund	001	General	Reimbursement to general fund for employee wages associated with the public works department	\$ 1,211,244	\$ 309,361.09	\$ 901,882.91
110	Road use tax fund	362	2020A GO Bonds	City Portion of Project Costs	\$ 375,223	\$ -	\$ 375,223.00
110	Road use tax fund	395	Economic Development Project Fund	City Portion of Project Costs	\$ 428,520	\$ -	\$ 428,520.00
112	Employee benefits fund	001	General	Reimbursement to general fund for employee benefits: FICA, IPERS, group health insurance, workers comp, retirees health savings contributions (non-union payout in lieu of sick and vacation based upon guidelines for payouts)	\$ 2,935,235	\$ 699,202.87	\$ 2,236,032.13
117	Police & fire retirement	001	General	Reimbursement to general fund for civil service retirement payments to Municipal Fire & Police Retirement System of Iowa (MFPRSI)	\$ 1,200,148	\$ 301,044.46	\$ 899,103.54
119	Emergency Levy Fund	001	General	Property taxes collected in Emergency fund with the cash being transferred to the general fund	\$ 255,879	\$ 7,446.23	\$ 248,432.77
121	LOST - Council Desig -Cash Reserves	010	Cash Flow Reserve Fund	Transfer to have Reserve Fund at 15% of Fund 001 budgeted expenses	\$ 91,512	\$ -	\$ 91,512.00
121	LOST - Council Desig -Cash Reserves	132	Grants: State and Local	Downtown Revitalization	\$ 220,000	\$ -	\$ 220,000.00
121	Local Option Sales Tax	200	Debt Service Fund	Property tax relief from local option sales tax (LOST) collected	\$ 3,641,775	\$ 802,654.62	\$ 2,839,120.38
121	LOST - Storm Sewer/Street Improvements	311	RISE Street Grants	City Portion of Project Costs	\$ 689,030	\$ -	\$ 689,030.00
121	LOST - Storm Sewer/Street Improvements	395	Economic Development Project Fund	City Portion of Project Costs	\$ 284,235	\$ -	\$ 284,235.00
125	TIF tax collection fund	001	General	Façade project expenses paid by general fund. Cash is transferred from TIF collection fund where the property taxes are collected.	\$ 188,743	\$ -	\$ 188,743.00
125	TIF tax collection fund	200	Debt Service Fund	To Pay for TIF portion of GO Debt	\$ 386,365	\$ -	\$ 386,365.00
130	City Tort Liability	615	WPCP Plant & Improvement	Insurance Reimbursement For Project Expenses Recorded Project Fund.	\$ -	\$ 43,016.27	\$ (43,016.27)
145	Tornado Fund	130	City Tort Liability	Tornado Related Expenditures	\$ -	\$ 7,450.00	\$ (7,450.00)
149	FEMA- Winds	130	City Tort Liability	Derecho Related Expenditures	\$ -	\$ 614.96	\$ (614.96)
300	CIP Tax Collection Fund	030	Capital Improvement Reserve Fund	Capital expenditures paid from governmental capital reserve fund. Cash is transferred from the capital improvement levy funds where the property taxes were receipted.	\$ 796,599	\$ 150,045.79	\$ 646,553.21
360	2019 GO Bonds & Projects	110	Road use tax fund	Move Bond Proceeds to Corresponding Bond Projects	\$ -	\$ 244,285.24	\$ (244,285.24)

Fund	Transferred From	Fund	Transferred To	Explanation of activity	Per Original Budget	Total Cash Transfers through Sept 30, 2022.	Remaining Budget Available
360	2019 GO Bonds & Projects	363	2021 GO Bonds	Move Bond Proceeds to Corresponding Bond Projects	\$ -	\$ 203,391.37	\$ (203,391.37)
360	2019 GO Bonds & Projects	395	Economic Development Project Fund	Move Bond Proceeds to Corresponding Bond Projects	\$ 104,300	\$ 344,190.08	\$ (239,890.08)
364	2022 GO Bonds	355	D&D Fund	Move Bond Proceeds to cover D&D Expenditures as needed. Council approved reallocation after budget developed.	\$ 600,000		\$ 600,000.00
389	American Rescue Plan	001	General Fund	Bring Fiscal Year General Fund Deficit to Zero (will only transfer at end of FY up to amount needed)	\$ 288,147	\$ -	\$ 288,147.00
389	American Rescue Plan	311	RISE Street Grants	Edgewood Street of Project Costs	\$ 850,000	\$ -	\$ 850,000.00
389	American Rescue Plan	363	2021 GO Bonds	State Street of Project Costs	\$ 2,000,000		\$ 2,000,000.00
610	WPCP	200	Debt Service Fund	Fund WPCP GO Bond Payments	\$ 503,818	\$ -	\$ 503,818.00
611	WPCP	363	2021 GO Bonds	Sanitary Sewer Project Costs	\$ 740,000		\$ 740,000.00
611	WPCP	395	Economic Development Project Fund	Sanitary Sewer Project Costs	\$ 63,361		\$ 63,361.00
740	Storm Sewer Utility	200	Debt Service Fund	Fund Storm Sewer GO Bond Payments	\$ 527,606	\$ -	\$ 527,606.00
740	Storm Sewer Utility	363	2021 GO Bonds	Storm Sewer Costs for Project	\$ 77,326		\$ 77,326.00
740	Storm Sewer Utility	395	Economic Development Project Fund	Storm Sewer Costs for Project	\$ 236,405		\$ 236,405.00
				TOTAL FOR BUDGET	\$ 19,109,221	\$ 3,121,544.60	\$ 15,987,676.40
611	WPCP funds	610, 612, 617	WPCP funds	Cover consolidation of project funds within WPCP series and move dollars from WPCP revenue fund to WPCP expenditure fund	\$ 11,949,972	\$ 1,156,837.60	\$ 10,793,134.40
TOTALS INCLUDING INTERFUND					\$ 31,059,193	\$ 4,278,382.20	\$ 26,780,810.80

Passed this 12th day of December 2022.

Attest: _____

Mayor

Attest: _____

City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

TO: Mayor Greer and City Council
FROM: Diana Steiner, Finance Director
DATE: 12/8/2022
RE: Transfer of funds for FY2023 through September 30, 2022

Policy Issue: N/A

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action: Maintain a financially healthy organization

Recommendation: Staff recommends Council approve transfers that were budgeted and additional transfers that are now needed for the 3 months of this fiscal year.

Budget Impact: N/A. A budget amendment is not required if actual transfers exceed the budgeted transfer amounts; however, Council approval is required to actually make the transfers if the budget is exceeded.

Description/Background: Effective April 13, 2019, the City Finance Committee, organized under Iowa Administrative Code, approved changes to Administrative Rules Code 545-2 requiring greater disclosures for all interfund transfers. The rules require cities to provide the originating fund and receiving fund, purpose, and amount of the transfer during the budget process and also require additional resolutions any time transfers exceed the original or amended budget amounts.

Within the resolution, staff have outlined the original adopted budget transfers for the fiscal year ending June 30, 2023 and the actual transfers needed for the 3-month period ending September 30, 2022. In many instances, the revenue from property tax levies, road use tax, local option sales tax, and bond funds are shown in their originating fund and then transferred out to the fund where the expenditures are accounted for. See the explanation column for additional transfers.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



**RESOLUTION APPROVING A TEMPORARY EASEMENT
AGREEMENT WITH ITC MIDWEST LLC**

WHEREAS, the City of Marshalltown, which owns the WPC Farm, has been approached to grant a temporary easement to ITC Midwest LLC, to provide for the construction and access to an existing transmission line from ITC Midwest LLC to replace the top lightening line along this route; and

WHEREAS, the City Council believes it is in the best interest to support development of utilities that serve the public.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, the temporary easement with ITC Midwest LLC is hereby approved.

Passed this 12th day of December 2022 and signed this _____ day of December 2022.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: December 12, 2022
RE: ITC Midwest LLC Easement Request – WPC Farm

Policy Issue: Land ownership / easement changes shall be approved by City Council.

☒ Goal 1: Expand and improve development	☐ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action: Support development. Transmission lines are a necessity to allow for development and access to utilities that serve the public.

Recommendation: City Staff recommend approving easement.

Budget Impact: \$500 easement payment – recommend revenue be deposited into levee maintenance fund.

Description/Background: City staff received the attached request for a temporary easement to provide for construction and access to an existing transmission line from ITC Midwest LLC. They intend to replace the top lightening line along this route. See attached exhibit. They currently have an easement along the transmission route through the WPC Farm; however, feel access to the portion north of the levee will be easier to access on a proposed route inside the levee. ITC will be responsible for any restoration and protection of the trail system and levee. The city will require notification to the OHV Park operators.

Duration of the easement is the earlier of completion of the project or one year from when the easement is signed.

Attachments: Exhibit & Easement Documentation.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker

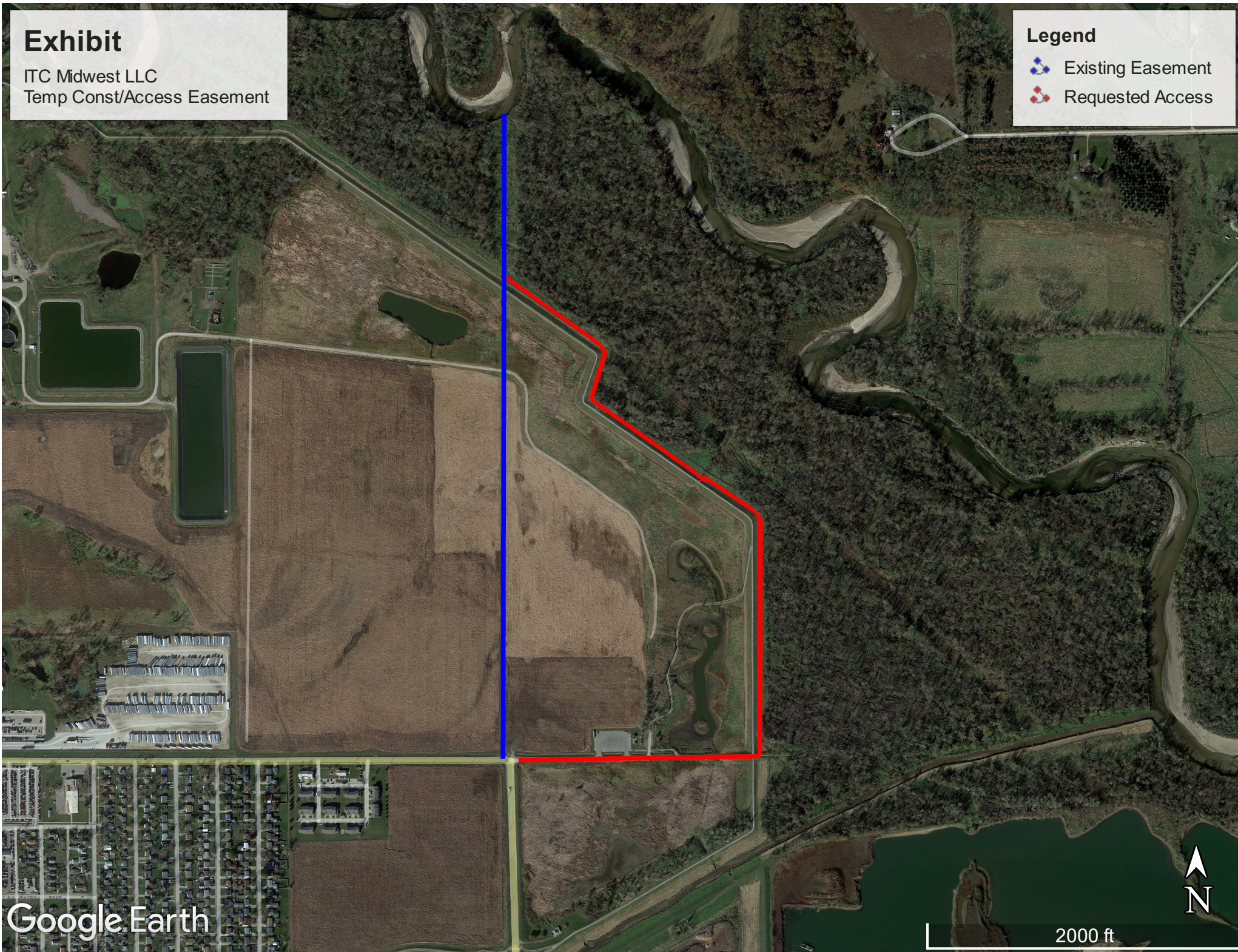


Exhibit

ITC Midwest LLC
Temp Const/Access Easement

Legend

-  Existing Easement
-  Requested Access



Return to: Mallory Huisman – JCG Land Services – 1715 South G Avenue, Nevada, Iowa 50201 (515) 382-1698
Prepared By: Holly Fisher – ITC Holdings Corp. – 123 5th Street SE, Cedar Rapids, IA 52401 (785) 414-5483

TEMPORARY CONSTRUCTION AND ACCESS EASEMENT

For good and other valuable consideration, the receipt of which is hereby acknowledged, **City of Marshalltown, Iowa**, 24 N. Center Street, Marshalltown, IA 50158 ("Grantor"), does hereby warrant and convey unto ITC Midwest LLC, a Michigan limited liability company, 27175 Energy Way, Novi, MI 48377, its successor and assigns, ("Grantee") a temporary construction and access easement (the "Easement"), upon, under, over and across the "Easement Area" within the "Premises" as described below and shown on Exhibit A, together with all the rights and privileges for the full enjoyment or use thereof for the purpose described below.

Premises: All of the South Half of the Southwest Quarter, South and West of the Iowa River, in Section 19, Township 84 North, Range 17 West of the 5th P.M., Marshall County, Iowa, **EXCEPT** that portion described as beginning at the Southwest corner of the Northwest Quarter of the Southwest Quarter of said Section 19, thence East along the North line of the Southwest Quarter of the Southwest Quarter to the center of the Iowa River, thence Southeasterly along the center of the Iowa River to its intersection with the South line of said Section 19, thence South 88° 59' West 477.89 feet along said line, thence North 48° 00' West 1911.24 feet to the point of beginning, containing 40.63 acres; and further **EXCEPTING** Parcel "B" described as commencing at the Southwest corner of said Section 19, thence North 0° 36.5' East 479.49 feet along the West line of the Southwest Quarter of the Southwest Quarter of said Section 19 to the point of beginning; thence continuing North 0° 36.5' East 824.76 feet; thence South 47° 09.5' East 1911.24 feet to a point on the South line of said Southwest Quarter of the Southwest Quarter of Section 19; thence South 89° 49.5' West 744.53 feet; thence North 54° 21' West 819.13 feet to the point of beginning, containing 17.49 acres, more or less; **AND** all of the Northwest Quarter, South and West of the Iowa River; and the South Half of the Northwest Quarter of the Northeast Quarter, South of the Iowa River and West of the public road, all in Section 30, Township 84 North, Range 17 West of the 5th P.M., Marshall County, Iowa; **EXCEPT** a portion of the North half of Section 30, Township 84 North, Range 17 West of the 5th P.M., Marshall County, Iowa, lying South and West of the center of the Iowa River described as beginning at the center of Section 30, Township 84 North, Range 17 West of the 5th P.M., Marshall County, Iowa, thence South 89° 02 ½' West 1037.13 feet along the South line of the Northwest Quarter of said Section 30, thence North 4° 24' East 2078.58 feet, thence North 48° 00' West 838.51 feet to the North line of said Section 30, thence North 88° 59' East 477.89 feet along said line to the center of the Iowa River, thence Southeasterly along the center of said river to its intersection with the centerline of the existing road projected Northeasterly, thence South 39° 01' West 553.51 feet along said

road center line, thence South 44° 04' West 64.46 feet along said centerline to the East line of the Northwest Quarter of said Section 30, thence South 0° 53 ½' East 1204.37 feet along said line to the point of beginning, containing 54.967 acres, subject to established highways and easements of record, and subject to agreements pertaining to the above real estate recorded in Book E-21 on Page 94 and Book E-21 on page 97 of the records of the Recorder's Office of Marshall County, Iowa; and further **EXCEPTING** Parcel "C" described as commencing at the Northwest corner of said Section 30, thence North 89° 49.5' East 670.71 feet along the North line of said Section 30 to the point of beginning; thence continuing North 89° 49.5' East 744.53 feet; thence South 47° 09.5' East 204.91 feet; thence South 0° 03.65' West 60.19 feet; thence South 89° 49.5' West 616.81 feet; thence North 54° 21' West 342.04 feet to the point of beginning, containing 3.27 acres, more or less; **AND** beginning at the center of Section 30, Township 84 North, Range 17 West of the 5th P.M., Marshall County, Iowa; thence South 89° 53' West 1037.13 feet along the South line of the Northwest Quarter of said Section 30; thence North 5° 14.5' East 2078.58 feet; thence North 47° 09.5' West 633.6 feet; thence North 0° 03.65' East 139.8 feet to the Northwest corner of the Northeast Quarter of the Northwest Quarter of said Section 30; thence North 89° 49.5' East approximately 327.5 feet along the North line of said Section 30 to the center of the Iowa River; thence Southeasterly along the center of said River to its intersection with the centerline of existing road projected Northeasterly; thence South 39° 51.5' West 553.51 feet along said road centerline; thence South 44° 54.5' West 64.46 feet along said centerline to the East line of the Northwest Quarter of said Section 30; thence South 0° 06' East 1204.37 feet to the point of beginning, containing 53.1 acres, more or less.

Easement Area: The Easement Area being the Premises as shown on Exhibit A.

1. **Grant of Rights.** The Easement includes the following rights:
 - (i) to enter upon the Easement Area with its construction vehicles and equipment and to operate said vehicles and equipment thereon, and to otherwise use the Easement Area for temporary work space in connection with the construction or reconstruction of Grantee's overhead electric and telecommunications line or lines, consisting of poles, towers, crossarms, insulators, wires, guy wires, anchors and other necessary fixtures, equipment and construction for transmitting electricity, communications and all corporate purposes (the "Electric Lines") wherever located;
 - (ii) the right to use the Easement Area for storage of materials and parking of construction equipment and for ingress to and egress from the Electric Lines;
 - (iii) the right of ingress and egress over and across the Premises for any of the Easement purposes stated herein to the Easement Area; by means of existing field roads and lanes, if any, otherwise by the use of the most reasonable and feasible route selected by Grantee in its reasonable discretion, together with the right to construct a temporary road, at Grantee's sole expense, across the route used for ingress and egress, provided that upon the later of Grantee's determination that a temporary road is no longer necessary and Grantor's request to remove, Grantee shall, to the extent reasonably practicable, restore any temporary road area to its condition at the time of entering into this Agreement;
 - (iv) the right to extend any or all of the rights granted in this Easement to another entity or person.
2. **Term.** Grantee's right to use the Easement shall terminate at the earlier of the completion of the Grantee's construction of the Electric Lines, including associated restoration activities, or one year from the date of this Easement.
3. **Damages and Repair.** Upon reasonable notice to Grantee that damage has occurred on the Premises, Grantor and Grantee shall work cooperatively to identify the damage and

to determine the scope of repair or replacement work and/or amount of reimbursement. Notwithstanding the foregoing, at no time shall Grantee be responsible for any damages to the extent that such damage results from Grantor's negligence or willful misconduct. Consistent with Iowa Code and as provided in Grantee's most current damages statement, Grantee shall:

- (i) re-grade, repair and restore, at Grantee's sole expense, any portions of the Premises damaged by Grantee in the exercise of any of Grantee's rights in this Easement;
- (ii) repair or replace at Grantee's sole expense any property damaged, including but not limited to any actual damage done to drain tiles or other farming equipment (collectively referred to as "Equipment") caused by Grantee's exercise of any of Grantee's rights under this Easement. In lieu of the foregoing, Grantor may elect to undertake such repair or replacement of the Equipment and Grantee shall reimburse the Grantor for the actual and reasonable cost of such repair or replacement; and
- (iii) upon Grantee's completion of construction, operation, maintenance, repair, reconstruction or use of the Electric Lines, Grantee shall reimburse Grantor, or the owner of the crops if different from the Grantor, for the value of any crops damaged by Grantee's exercise of any of Grantee's rights under this Easement.

4. **Structures, Trees, Permitted Fences.** Grantor shall not erect any buildings, structures or other objects, permanent or temporary, (collectively referred to herein as "Structures") upon the Easement Area. Grantor further agrees not to plant any trees or shrubs within the Easement Area without prior express written consent from Grantee, nor to perform any act which will interfere with or endanger the Electric Lines.

Grantee may remove, at its sole discretion, any existing Structures from the Easement Area. In addition, Grantee may remove, at its sole discretion, any prohibited future Structures from the Easement Areas without prior notice and without responsibility for any damage that occurs as a result of such removal. In the event a fence currently exists within the Easement Area as of the date of this Easement (each, a "Permitted Fence"), Grantee may: (1) install and maintain a gating system in the Permitted Fence, of Grantee's choice, in order to obtain access to the Easement Area for the purposes of construction and maintenance of the Electric Lines; and (2) cause such Permitted Fence to be removed as Grantee deems necessary provided that Grantee restores such Permitted Fence to substantially the same condition as it existed prior to removal.

5. **Representations and Warranties.** Grantor represents and warrants to Grantee that it is the sole owner(s) of the Premises; that it holds the Premises by title in fee simple and that it has the full authority and power to grant the Easement to Grantee.
6. **Integration/Severability.** It is agreed and understood that this Easement contains all agreements, promises and understandings between Grantor and Grantee and that no verbal or oral agreements, promises or understandings shall be binding upon either Grantor or Grantee in any dispute, controversy or proceeding at law, and any addition, variation or modification to this Easement shall be void and ineffective unless made in writing signed by the Grantor and Grantee. In the event any provision of the Easement is found to be invalid or unenforceable, such finding shall not affect the validity and enforceability of the remaining provisions of this Easement. The failure of either party to insist upon strict performance of any of the terms or conditions of this Easement or to exercise any of its rights under the Easement shall not waive such rights and such party shall have the right to enforce such rights at any time and take such action as may be lawful and authorized under this Easement, in law or in equity.

7. **Limited Use/Non-Use.** Limited use or non-use of the rights granted herein shall not prevent later use to the full extent herein conveyed.
8. **Governing Law.** This Easement and the performance thereof shall be governed, interpreted, construed and regulated by the laws of the State of Iowa.
9. **Binding Effect.** This conveyance shall run with the land and shall be binding upon the parties' successors, personal representatives, heirs, and assigns.
10. **Right of Cancellation.** Grantor shall have the right to cancel this Easement by mailing to Grantee a notice of cancellation by certified mail, with return receipt requested, to Grantee's principal place of business. Said notice must be received by Grantee within seven (7) days, excluding Saturday and Sunday, of the date of this agreement Grantor acknowledges that by signing this Easement, it has been notified by Grantee of its right to cancel this Easement and acknowledges receipt from Grantee of a duplicate copy of the "Notice of Cancellation." Grantee agrees that it will not record this agreement until after the cancellation period has expired. This right of cancellation may be exercised only once for this transmission line project.

IN WITNESS WHEREOF, the Grantor has executed and delivered this agreement, and the agreement shall be dated, as of the date of Grantor's execution of the agreement.

GRANTOR: City of Marshalltown, Iowa

Title: _____

Print: _____

Date: _____

Title: _____

Print: _____

Date: _____

STATE OF _____)
)ss:
 COUNTY OF _____)

This instrument was acknowledged before me on this _____ day of _____, 20____ by
 _____ as _____ of City of Marshalltown, Iowa.

 Notary in and for the State of _____

STATE OF _____)
)ss:
COUNTY OF _____)

This instrument was acknowledged before me on this _____ day of _____, 20____ by
_____ as _____ of City of Marshalltown, Iowa.

Notary in and for the State of _____

EXHIBIT A

PART OF SW1/4 SW1/4 SEC 19-T84N-R17W &
PART OF THE NW1/4 SEC 30-T84N-R17W
MARSHALL COUNTY, IA



OWNER:
CITY OF MARSHALLTOWN

JCG LAND SERVICES, INC.
1715 SOUTH G AVENUE
NEVADA, IOWA 50201
(515) 382-1698

www.jcgland.com



JCG LAND SERVICES

DRAWN: EASTRIDGE

MARSHALLTOWN 0810 OPGW

SCALE: 1" = 650'

DATE: 11/21/2022

Property Line

This product is for informational purposes and
may not have been prepared for, or be suitable
for legal, engineering, or surveying purposes.

EXHIBIT NOT TO SCALE

Date _____

Parcel # 8417-19-351-002, 8417-30-100-003

Easement Payment Calculation Sheet

A.	Value / Acre		/Acre
B.	Easement Value (100% of value per acre of line A above)		/Acre
C.	Easement Acreage (from easement plat - Exhibit A)		Acres
D.	Guy and Anchor Easement Payment		
E.	Temporary Construction & Access Easement Payment	\$500.00	
F.	Total Payment for Easement	\$500.00	

City of Marshalltown, Iowa

Landowner Name _____

By _____
Landowner

By _____
Landowner

By _____
Representing ITC Midwest LLC

Supporting notes:

Value per acre based on the Iowa State Farmland Value Survey

Current Use: Exempt

All Proceeds Shall be Made Payable to:

Additional Comments:

**RESOLUTION APPROVING CONTRACT CHANGE ORDERS #1 AND #2
FOR THE SIDEWALK GAPS YEAR 2 PROJECT #SDW20002, A TOTAL
DECREASE OF \$14,091.55**

WHEREAS, the City of Marshalltown, Iowa, has heretofore entered into a contract with Boulder Contracting, LLC., for the labor and material for the Sidewalk Gaps Year 2 Project #SDW20002; and

WHEREAS, a decrease is requested for items to complete the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the contract Change Orders #1 and #2 for the Sidewalk Gaps Year 2 Project #SDW20002, in the decreased amount of \$14,091.55 is hereby accepted and approved.

Passed this 12th day of December 2022, and signed this _____ day of December, 2022.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

IOWA

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: December 12, 2022
RE: Sidewalk Gap Project (SDW 20-002) _ Change Order #1

Policy Issue: Policy requires project change orders of more than \$25,000 to be approved by City Council.

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action:

Objective 2 – Develop comprehensive plans for City infrastructure and improvements – complete the sidewalk gap project near Anson and Fisher Elementary Schools

Recommendation: Staff recommends Change Order #1 in the amount of a decrease of \$27,254.25. It appears Change Order #1 was not fully processed in September and approved by council; however, Change Order #2 was built off of it. We are requesting approval of both Change Order 1 and 2 concurrently. – See Change Order 2 memo for additional information.

Budget Impact: This project has funds in the current project construction budget as outlined below:

Construction Costs:

Change Order #1 (deduct)	\$	-27,254.25	
Construction Base	\$	515,389.50	<i>Boulder Contracting</i>
	\$	488,135.25	TOTAL

Construction Funding Sources

2019 GO Bond (Fund 360)	\$	525,000.00	
	\$	525,000.00	TOTAL

Description/Background:

This change order adjusts quantities based on projections of final quantities from late September 2022. Refer to Change Order #2 for final quantity adjustments based on December 2022.

Attachments: SDW 20-002 Change Order 1

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CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



CHANGE ORDER NO.: 1

Owner:	City of Marshalltown	Owner's Project No.:	SDW 20-002
Engineer:	City of Marshalltown	Engineer's Project No.:	SDW 20-002
Contractor:	Boulder Contracting, LLC	Contractor's Project No.:	-
Project:	Marshalltown Sidewalk Gaps - Year 2		
Contract Name:	Marshalltown Sidewalk Gaps - Year 2, Division I and Division II		
Date Issued:	9/26/2022	Effective Date of Change Order:	10/10/2022

The Contract is modified as follows upon execution of this Change Order:

Description:

Change Order is for the reconciliation of as-constructed quantities as detailed on the attached sheet(s). Change order also added additional item CO-1.1 for additional work to grade yards and remove stumps and bushes.

Attachments:

See attached summary

Change in Contract Price	Change in Contract Times [State Contract Times as either a specific date or a number of days]
Original Contract Price:	Original Contract Times:
\$ 515,389.50	Substantial Completion: September 9, 2022
	Ready for final payment: May 30, 2023
[Increase] [Decrease] from previously approved Change Orders No. 0 to No. 0:	[Increase] [Decrease] from previously approved Change Orders No.0 to No. 0:
\$ 0.00	Substantial Completion: No Change
	Ready for final payment: No Change
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
\$ 515,389.50	Substantial Completion: September 9, 2022
	Ready for final payment: May 30, 2023
[Increase] [Decrease]-this Change Order:	[Increase] [Decrease] this Change Order:
\$ (27,254.25)	Substantial Completion: (Days) 0
	Ready for final payment: (Days) 0
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
\$ 488,135.25	Substantial Completion: September 9, 2022
	Ready for final payment: May 30, 2023

Recommended by Engineer

By: **Jay Koch**
 Title: Civil Engineer II
 Date: **09/26/22**

Authorized by Owner

By: _____
 Title: Mayor
 Date: _____

Accepted by Contractor

By: 
 Title: **P.M. / Estimator**
 Date: **12/8/2022**

Owner: City of Marshalltown
Engineer: City of Marshalltown
Contractor: Boulder Contracting, LLC
Project: Marshalltown Sidewalk Gaps - Year 2
Contract: Marshalltown Sidewalk Gaps - Year 2, Division I and Division II
Change Order No.: 1

Owner's Project No.: SDW 20-002
Engineer's Project No.: SDW 20-002
Contractor's Project No.: -

Bid Item No.	Description	Contract Information				Work Completed		Quantity and Value of	
		Item Quantity	Units	Unit Price	Value of Bid Item	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date	Change Order Quantity	Change Order Value
Original Contract									
Division I: Anson School Gap									
12	Compaction Testing	1.0	LS	\$3,500.00	\$3,500.00	0.0	\$0.00	-1.0	(\$3,500.00)
13	Subgrade Preparation, 6"	1736.0	SY	\$3.00	\$5,208.00	0.0	\$0.00	-1736.0	(\$5,208.00)
14	Granular Subbase, 4"	1285.0	SY	\$11.00	\$14,135.00	837.3	\$9,210.30	-447.7	(\$4,924.70)
15	Granular Subbase, 6"	451.0	SY	\$17.50	\$7,892.50	445.7	\$7,799.75	-5.3	(\$92.75)
16	Sidewalk, Class C, 5" PCC	873.0	SY	\$67.00	\$58,491.00	837.3	\$56,099.10	-35.7	(\$2,391.90)
17	Combined Concrete Sidewalk and Retaining Wall	53.0	CY	\$835.00	\$44,255.00	48.3	\$40,330.50	-4.7	(\$3,924.50)
18	Driveways, Class C, 6" PCC	373.0	SY	\$55.00	\$20,515.00	445.7	\$24,513.50	72.7	\$3,998.50
19	Driveways, Class M, 8" PCC	48.0	SY	\$106.00	\$5,088.00	51.1	\$5,416.60	3.1	\$328.60
20	Driveways, 12" Granular Surfacing	6.0	SY	\$40.00	\$240.00	7.1	\$284.00	1.1	\$44.00
21	Curb and Gutter, 2.5' PCC	258.0	LF	\$73.00	\$18,834.00	284.2	\$20,746.60	26.2	\$1,912.60
27	Painted Pavement Markings, Solvent/Waterbourne	1.0	LS	\$4,100.00	\$4,100.00	0.274	\$1,123.40	-0.726	(\$2,976.60)
28	Remove and Reinstall Fence Fabric	1.0	LS	\$2,750.00	\$2,750.00	0.0	\$0.00	-1.0	(\$2,750.00)
29	Wattles, Installation	300.0	LF	\$3.25	\$975.00	0.0	\$0.00	-300.0	(\$975.00)
30	Wattles, Removal	300.0	LF	\$1.00	\$300.00	0.0	\$0.00	-300.0	(\$300.00)
33	Rolled Erosion Control Products	60.0	SQ	\$21.00	\$1,260.00	0.0	\$0.00	-60.0	(\$1,260.00)
34	Concrete Washout	1.0	EA	\$1,500.00	\$1,500.00	0.0	\$0.00	-1.0	(\$1,500.00)
35	Temporary Seeding and Mulching	0.6	AC	\$3,100.00	\$1,860.00	0.0	\$0.00	-0.6	(\$1,860.00)
CO-1.1	Additional Stump Grinding, Bush Removal, Grading and Seeding	0.0	LS	\$3,827.00	\$0.00	1.0	\$3,827.00	1.0	\$3,827.00
TOTAL DIVISION I					\$326,882.50		\$301,502.75		(\$25,379.75)

Division II: Fisher School Gap									
12	Compaction Testing	1.0	LS	\$3,500.00	\$3,500.00	0.0	\$0.00	(1.0)	(\$3,500.00)
13	Subgrade Preparation, 6"	1260.0	SY	\$3.50	\$4,410.00	0.0	\$0.00	(1,260.0)	(\$4,410.00)
16	Sidewalk, Class C, 5" PCC	787.0	SY	\$67.00	\$52,729.00	774.0	\$51,858.00	(13.0)	(\$871.00)
18	Driveways, Class C, 6" PCC	304.0	SY	\$48.00	\$14,592.00	303.0	\$14,544.00	(1.0)	(\$48.00)
21	Curb and Gutter, 2.5' PCC	211.0	LF	\$73.00	\$15,403.00	422.3	\$30,827.90	211.3	\$15,424.90
24	Water Valve Box Adjustment	4.0	EA	\$250.00	\$1,000.00	2.0	\$500.00	(2.0)	(\$500.00)
27	Painted Pavement Markings, Solvent/Waterbourne	1.0	LS	\$5,100.00	\$5,100.00	0.221	\$1,127.10	(0.779)	(\$3,972.90)
29	Wattles, Installation	150.0	LF	\$3.25	\$487.50	0.0	\$0.00	(150.0)	(\$487.50)
30	Wattles, Removal	150.0	LF	\$1.00	\$150.00	0.0	\$0.00	(150.0)	(\$150.00)
34	Concrete Washout	1.0	EA	\$1,500.00	\$1,500.00	0.0	\$0.00	(1.0)	(\$1,500.00)
35	Temporary Seeding and Mulching	0.6	AC	\$3,100.00	\$1,860.00	0.0	\$0.00	(0.6)	(\$1,860.00)
TOTAL DIVISION II					\$188,507.00		\$186,632.50		(\$1,874.50)
TOTAL DIVISION I AND DIVISION II					\$515,389.50		\$488,135.25		(\$27,254.25)

MARSHALLTOWN

IOWA

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: December 12, 2022
RE: Sidewalk Gap Project (SDW 20-002) _ Change Order #2

Policy Issue: Policy requires project change orders of more than \$25,000 to be approved by City Council. With the multiple change orders, total adjustments have modified the project by more than \$25,000 (either increase or decrease).

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action:

Objective 2 – Develop comprehensive plans for City infrastructure and improvements – complete the sidewalk gap project near Anson and Fisher Elementary Schools

Recommendation: Staff recommends Change Order #2 in the amount of an increase of \$13,162.70.

Budget Impact: This project has funds in the current project construction budget as outlined below:

Construction Costs:

Change Order #2	\$	13,162.70	
Change Order #1 (deduct)	\$	-27,254.25	
Construction Base	\$	515,389.50	Boulder Contracting
	\$	501,297.95	TOTAL

Construction Funding Sources

2019 GO Bond (Fund 360)	\$	525,000.00	
	\$	525,000.00	TOTAL

Description/Background:

This change order adjusts final quantities based on the as-constructed quantities in the field. Some of these quantities were removed in Change Order #1 and are being added back in for Change Order #2, now that work is complete and quantities have been reconciled between construction engineering/administration personnel and the Contractor.

Attachments: SDW 20-002 Change Order 2

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CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



CHANGE ORDER NO.: 2

Owner:	City of Marshalltown	Owner's Project No.:	SDW 20-002
Engineer:	City of Marshalltown	Engineer's Project No.:	SDW 20-002
Contractor:	Boulder Contracting, LLC	Contractor's Project No.:	
Project:	Marshalltown Sidewalk Gaps - Year 2		
Contract Name:	Marshalltown Sidewalk Gaps - Year 2, Division I and Division II w/ CO 1		
Date Issued:	12/5/2022	Effective Date of Change Order:	12/12/2022

The Contract is modified as follows upon execution of this Change Order:
Description:

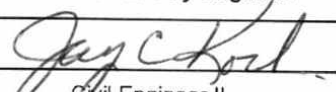
Change Order is for the reconciliation of as-constructed quantities as detailed on the attached sheet(s). Change Order includes adjustment of completion dates for the work.

Attachments:

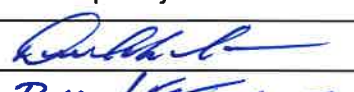
See attached summary

Change in Contract Price	Change in Contract Times [State Contract Times as either a specific date or a number of days]
Original Contract Price:	Original Contract Times:
\$ 515,389.50	Substantial Completion: September 9, 2022
	Ready for final payment: May 30, 2023
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 1:	[Increase] [Decrease] from previously approved Change Orders No.0 to No. 0:
\$ (27,254.25)	Substantial Completion: No Change
	Ready for final payment: No Change
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
\$ 488,135.25	Substantial Completion: September 9, 2022
	Ready for final payment: May 30, 2023
[Increase] [Decrease] this Change Order:	[Increase] [Decrease] this Change Order:
\$ 13,162.70	Substantial Completion: (Days) September 9, 2022
	Ready for final payment: (Days) December 5, 2022
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
\$ 501,297.95	Substantial Completion: September 9, 2022
	Ready for final payment: December 5, 2022

Recommended by Engineer

By: 
Title: Civil Engineer II
Date: 12/6/22

Accepted by Contractor

By: 
Title: P.M. / KS
Date: 12/6/2022

Authorized by Owner

By: _____
Title: Mayor
Date: _____

Owner: City of Marshalltown
Engineer: City of Marshalltown
Contractor: Boulder Contracting, LLC
Project: Marshalltown Sidewalk Gaps - Year 2
Contract: Marshalltown Sidewalk Gaps - Year 2,
 Division I and Division II
Change Order
 No.: 2

Owner's Project No.: SDW 20-002
Engineer's Project No.: SDW 20-002
Contractor's Project No.: -

Bid Item No.	Description	Contract Information				Work Completed		Quantity and Value of	
		Item Quantity	Units	Unit Price	Value of Bid Item	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date	Change Order Quantity	Change Order Value
Original Contract									
Division I: Anson School Gap									
5	Earthwork, Class 13	926.0	CY	\$27.00	\$25,002.00	927.9	\$25,053.30	1.90	\$51.30
9	Removal of Driveway or Pavement	360.0	SY	\$16.00	\$5,760.00	371.1	\$5,937.60	11.10	\$177.60
14	Granular Subbase, 4"	837.3	SY	\$11.00	\$9,210.30	1092.9	\$12,021.90	255.60	\$2,811.60
15	Granular Subbase, 6"	445.7	SY	\$17.50	\$7,799.75	473.8	\$8,291.50	28.10	\$491.75
16	Sidewalk, Class C, 5" PCC	837.3	SY	\$67.00	\$56,099.10	883.8	\$59,214.60	46.50	\$3,115.50
17	Combined Concrete Sidewalk and Retaining Wall	48.3	CY	\$835.00	\$40,330.50	52.2	\$43,587.00	3.90	\$3,256.50
18	Driveways, Class C, 6" PCC	445.7	SY	\$55.00	\$24,513.50	373.1	\$20,520.50	(72.60)	(\$3,993.00)
19	Driveways, Class M, 8" PCC	51.1	SY	\$106.00	\$5,416.60	52.5	\$5,565.00	1.40	\$148.40
21	Curb and Gutter, 2.5' PCC	284.2	LF	\$73.00	\$20,746.60	281.8	\$20,571.40	(2.40)	(\$175.20)
26	Relocate Sump or Drain Outlet	2.0	EA	\$100.00	\$200.00	3.0	\$300.00	1.00	\$100.00
TOTAL DIVISION I					\$301,502.75		\$311,314.20		\$5,984.45

Division II: Fisher School Gap									
5	Earthwork, Class 13	351.0	CY	\$27.00	\$9,477.00	364.8	\$9,849.60	13.80	\$372.60
9	Removal of Driveway or Pavement	349.0	SY	\$16.00	\$5,584.00	410.1	\$6,561.60	61.10	\$977.60
14	Granular Subbase, 4"	935.0	SY	\$11.00	\$10,285.00	869.4	\$9,563.40	(65.60)	(\$721.60)
15	Granular Subbase, 6"	325.0	SY	\$17.50	\$5,687.50	476.3	\$8,335.25	151.30	\$2,647.75
16	Sidewalk, Class C, 5" PCC	774.0	SY	\$67.00	\$51,858.00	790.4	\$52,956.80	16.40	\$1,098.80
18	Driveways, Class C, 6" PCC	303.0	SY	\$48.00	\$14,544.00	323.5	\$15,528.00	20.50	\$984.00
21	Curb and Gutter, 2.5' PCC	422.3	LF	\$73.00	\$30,827.90	439.0	\$32,047.00	16.70	\$1,219.10
24	Water Valve Box Adjustment	2.0	EA	\$250.00	\$500.00	4.0	\$1,000.00	2.00	\$500.00
26	Relocate Sump or Drain Outlet	2.0	EA	\$100.00	\$200.00	3.0	\$300.00	1.00	\$100.00
TOTAL DIVISION II					\$186,632.50		\$193,810.75		\$7,178.25
TOTAL DIVISION I AND DIVISION II					\$488,135.25		\$505,124.95		\$13,162.70

**RESOLUTION APPROVING ENGINEER'S STATEMENT OF COMPLETION AND
ACCEPTING BOULDER CONTRACTING, SIDEWALK GAP PROJECT SDW20002**

WHEREAS, the City of Marshalltown, Iowa has heretofore entered into a contract for labor and material for the Sidewalk Gap Project SDW20002; and

WHEREAS, said project has been completed by Boulder Contracting, pursuant to the plans and specifications all as is set forth in the Engineer's Statement of Completion covering said project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the labor and material for the Sidewalk Gap Project, being project SDW20002, is hereby accepted pursuant to the Engineer's Statement of Completion and the City Clerk is hereby authorized and directed to do all things necessary to complete the contract with Boulder Contracting, including the payment of the items called for in said contract and Statement of Completion.

Passed this 12th day of December 2022 and signed this _____ day of December 2022.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: December 12, 2022
RE: Sidewalk Gap Project (SDW 20-002) _ Completion

Policy Issue: Approval of completion for public bid projects shall be authorized by the Council.

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action:

Objective 2 – Develop comprehensive plans for City infrastructure and improvements – complete the sidewalk gap project near Anson and Fisher Elementary Schools

Recommendation: Staff recommends acceptance of completion.

Budget Impact: There is no direct budget impact for acceptance of the project completion. The total construction costs on this project were \$501,297.95.

Description/Background: The substantial completion certificate indicates the date at which the project was sufficiently complete so that the work can be utilized for the purposes for which it was intended and also the date when the warranty/bond period begins. The project engineer has issued September 9th, 2022 as that date. This was within the time of completion allowed by the construction contract. There is a 1-year corrective period by contract in addition to a warranty bond that is in effect until 5 years after project substantial completion (September 8th, 2027).

Note on seeding – overall the seeding that was completed did meet the Iowa DNR establishment guidelines for removing storm water controls and appeared satisfactory to project construction staff. With seeding, we do have the ability to review again in the spring and confirm no additional spot touch-up is needed based on the original coverage area, which can be handled during the corrective period since it has met establishment criteria.

The notice of acceptability of work document indicates the date at which the project is complete, without remaining punch list items. The project engineer has issued December 5th, 2022 as that date. Pending no claims, the city may release project retainage that was held after 30 days, but no later than 40 days from this date.

Attachments: SDW 20-002 Certificate of Substantial Completion & Notice of Acceptability of Work

i:\public works\council items\2022\sidewalk gap project _ sdw 20-002\memo - sidewalk gap completion - 22 12 12.docx

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner:	City of Marshalltown	Owner's Project No.:	SDW-20002
Construction Engineer:	City of Marshalltown	Engineer's Project No.:	SDW-20002
Contractor:	Boulder Contracting, LLC	Contractor's Project No.:	
Project:	Marshalltown Sidewalk Gaps - Year 2 Project		
Contract Name:	Marshalltown Sidewalk Gaps - Year 2 Project, SDW-20002 including Change Orders 1 and 2		

This ☐ Preliminary ☒ Final Certificate of Substantial Completion applies to:

☒ All Work ☐ The following specified portions of the Work:

Date of Substantial Completion: **September 9, 2022**

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected has been provided to the Contractor and work has been completed. The list may have not been all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

Amendments of contractual responsibilities recorded in this Certificate should be the product of mutual agreement of Owner and Contractor; see Paragraph 15.03.D of the General Conditions.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work must be as provided in the Contract, except as amended as follows:

Amendments to Owner's Responsibilities: ☒ None ☐ As follows:

None

Amendments to Contractor's Responsibilities: ☒ None ☐ As follows:

None

The following documents are attached to and made a part of this Certificate:

None

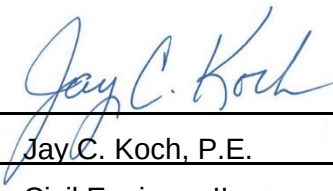
This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

Engineer

By (signature):

Name (printed):

Title:



Jay C. Koch, P.E.

Civil Engineer II

NOTICE OF ACCEPTABILITY OF WORK

Owner:	City of Marshalltown	Owner's Project No.:	SDW-20002
Construction Engineer:	City of Marshalltown	Engineer's Project No.:	SDW-20002
Contractor:		Contractor's Project No.:	
Project:	Marshalltown Sidewalk Gaps - Year 2 Project		
Contract Name:	Marshalltown Sidewalk Gaps - Year 2 Project, SDW-20002 including Change Orders 1 and 2		

Notice Date: December 5, 2022 Effective Date of the Construction Contract: January 10, 2022

The Engineer hereby gives notice to the Owner and Contractor that Engineer recommends final payment to Contractor, and that the Work furnished and performed by Contractor under the Construction Contract is acceptable, expressly subject to the provisions of the Construction Contract's Contract Documents ("Contract Documents"). This Notice of Acceptability of Work (Notice) is made expressly subject to the following terms and conditions to which all who receive and rely on said Notice agree:

This Notice has been prepared with the skill and care ordinarily used by members of the engineering profession practicing under similar conditions at the same time and in the same locality.

This Notice reflects and is an expression of the Engineer's professional opinion.

This Notice has been prepared to the best of Engineer's knowledge, information, and belief as of the Notice Date.

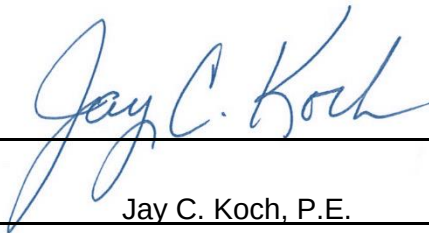
This Notice is based entirely on and expressly limited by the services Engineer has been employed by Owner to perform or furnish during construction of the Project (including observation of the Contractor's Work), and applies only to facts that are within Engineer's knowledge or could reasonably have been ascertained by Engineer as a result of carrying out the responsibilities specifically assigned to Engineer.

This Notice is not a guarantee or warranty of Contractor's performance under the Construction Contract, an acceptance of Work that is not in accordance with the Contract Documents, including but not limited to defective Work discovered after final inspection, nor an assumption of responsibility for any failure of Contractor to furnish and perform the Work thereunder in accordance with the Contract Documents, or to otherwise comply with the Contract Documents or the terms of any special guarantees specified therein.

This Notice does not relieve Contractor of any surviving obligations under the Construction Contract, and is subject to Owner's reservations of rights with respect to completion and final payment.

Engineer

By (signature):



Name (printed):

Jay C. Koch, P.E.

Title:

Civil Engineer II

RESOLUTION APPROVING CONTRACT CHANGE ORDER #5 FOR THE 4TH AND MEADOW LANE STORM SEWER ENHANCEMENTS PROJECT #SMW17001, AN INCREASE OF \$14,039.15

WHEREAS, the City of Marshalltown, Iowa, has heretofore entered into a contract with Vieth Construction Corporation, for professional services for the 4th and Meadow Lane Storm Sewer Enhancements Project #SMW17001; and

WHEREAS, an increase is requested for items to complete the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the contract Change Order #5 for the 4th and Meadow Lane Storm Sewer Enhancements Project #SMW17001, in the increased amount of \$14,039.15 is hereby accepted and approved.

Passed this 12th day of December 2022, and signed this _____ day of December, 2022.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

IOWA

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: December 12, 2022
RE: 4th St & Meadow Lane Storm Sewer (SMW 17-001)_Change Order #5

Policy Issue: Policy requires project change orders of more than \$25,000 to be approved by City Council. With the multiple change orders, total adjustments (increase/decrease) are over \$25,000.

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action:

Objective 2 – Develop comprehensive plans for City infrastructure and improvements. The 4th St & Meadow Lane Storm Sewer project was identified as a priority infrastructure improvement project in 2017.

Recommendation: Staff recommends Change Order #5 in the amount of an increase of \$14,039.15.

Budget Impact: This project has funds in the current project construction budget as outlined below:

Construction Costs:

Change Order #5	\$	14,039.15	
Change Order #4	\$	31,490.00	
Change Order #3	\$	2,300.00	
Change Order #2	\$	3,800.00	
Change Order #1 (deduct)	\$	- 112,140.00	
Construction Base	\$	3,090,669.55	Vieth
	\$	3,030,158.70	TOTAL

Construction Funding Sources

MWW (Relocation)	\$	182,134.00	estimated
GO Bond (construction)	\$	3,102,039.73	
	\$	3,284,173.73	TOTAL

Note: GO Bond 2020A & B funded the 4th St & Meadow Lane Storm Sewer project at \$3,300,000. The amount shown above (\$3,102,039.73) deducts \$195,018.59 in design engineering, \$2,761.68 in easement payments, and \$180,000 in permit fees.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



Description/Background:

This change order includes the following items:

- a. Removal of several items that were completed by the city:
 - i. Sign Removal & Replacement (\$14,500)
 - ii. Pavement Markings (\$10,850)
- b. Modifications needed due to utility conflicts:
 - i. Add extra drop inlet on Edgeland to raise storm sewer to avoid sanitary sewer.
 - ii. Adjust inlet (CI-3) on South 4th Street & raise the sanitary sewer and adjust storm intake boxes.
 - iii. Adjust inlets (CI-28 and CI-29) on Edgeland and South 3rd St for the gas main conflict.
 - iv. Lower the sanitary sewer service at 1807 S 4th St.
 - v. Lower the sanitary sewer service at 401 W Meadow Ln.
 - vi. Modify sanitary sewer service at the SW corner of Meadow Ln/S 4th St and revisions to inlet box.
 - vii. Alter inlets (CI-17 & CI-18) on SW & NW corners of S 4th Street and Meadow Lane.
 - viii. Change inlet (CI-X2) to a SW-501 inlet with grate due to utilities. The box planned would sit behind the curb and gutter and had to be moved out due to utilities.
 - ix. Change inlet (CI-1) to a SW-501 inlet with grate due to utilities. The box planned would sit behind the curb and gutter and had to be moved out due to utilities.
 - x. Add storm intakes and storm sewer to 3rd Street and Meadow Ln intersection. Original design did not adequately drain this intersection.
 - xi. Modify work location to allow water department to relocate utility on 3rd Street and Edgeland
- c. Adjustment of several quantities due to general field changes when field conditions did not match the plans:
 - iii. Refer to items shown on pages 2 and 3 of Change Order 5
 - iv. *Please note – more as built field quantity changes will be coming in Change Order 7 at a future council meeting.*
- d. Adjust completion date for extra work including:
 - i. Items shown under “a” above.
 - j. 7 days added due to box-outs that were changed ordered in with #4 without increasing working days. Also allows for discussion/coordination had on box out completion.

Attachments: Change Order 5

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CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



CHANGE ORDER NO.: 5

Owner: City of Marshalltown	Owner's Project No.: SMW17-001
Engineer: HDR, Inc.	Engineer's Project No.: SMW17-001
Contractor: Vieth Construction Corporation	Contractor's Project No.:
Project: 4th and Meadow Ln Storm Sewer Enhancements	
Contract Name: Base Bid plus Change Orders 1, 2, 3 and 4	
Date Issued: December 7, 2022	Effective Date of Change Order: December 12, 2022

The Contract is modified as follows upon execution of this Change Order:

Description:

This change order is for an extension of time due to field issues and utilities that were beyond the Contractor's control. A summary of the days added are included on attached sheet. This change order also adds additional work for changes made to box inlets due to utility conflicts. This also adds additional work on the intersection of Meadow Lane and S 3rd Street to correct drainage issues. A summary of the changes are provided on attached sheets. Items CO-5.3, CO-5.4, CO-5.5 and 100' of RCP pipe in Item 16 are for the intersection.

Attachments:

See attached summary

Change in Contract Price	Change in Contract Times
	[State Contract Times as either a specific date or a number of days]
Original Contract Price: \$3,090,669.55	Original Contract Times: Substantial Completion: November 30, 2021 Ready for final payment: January 31, 2022
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 4: -\$74,550.00	[Increase] [Decrease] from previously approved Change Orders No.1 to No. 4: Substantial Completion: June 24, 2022 Ready for final payment: August 23, 2022
Contract Price prior to this Change Order: \$3,016,119.55	Contract Times prior to this Change Order: Substantial Completion: June 24, 2022 Ready for final payment: August 23, 2022
[Increase] [Decrease] this Change Order: \$14,039.15	[Increase] [Decrease] this Change Order: Substantial Completion (Days): 66 Ready for final payment (Days): 66
Contract Price incorporating this Change Order: \$3,030,158.70	Contract Times with all approved Change Orders: Substantial Completion: August 29, 2022 Ready for final payment: October 28, 2022

	Recommended by Engineer	Accepted by Contractor
By:	Jay Koch, PE	
Title:	Civil Engineer II	P.M.
Date:	12/07/2022	12/8/22
	Authorized by Owner	Agency Approval, If Required
By:		N/A
Title:	Mayor	N/A
Date:		N/A

MARSHALLTOWN IOWA Marshalltown - 4th Street and Meadow Lane Storm Sewer Enhancements Change Order Summary																				
						VIETH CONSTRUCTION CORPORATION CEDAR FALLS, IOWA				Change Order #1		Change Order #2		Change Order #3		Change Order #4		Change Order #5		
Item No.	Item Code	Item	Unit	Division #1 Quantity	Division #2 Quantity	Unit Price	Division #1 Cost	Division #2 Cost	Total	Division #2 Change Order	Cost Difference	Division #1 Change Order	Cost Difference	Division #1 Change Order	Cost Difference	Division #1 Change Order	Cost Difference	Division #1 Change Order	Division #2 Change Order	Cost Difference
1	2010-108-K-1	FILLING AND PLUGGING OF KNOWN CULVERTS, PIPES, AND CONDUITS, RCP, 36 IN.	LF	50		\$130.00	\$6,500.00	\$0.00	\$6,500.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	0.0	0.00
2	2010-108-D-1	TOPSOIL, STRIP, SALVAGE AND SPREAD, 8"	SY	5,208		\$5.00	\$26,040.00	\$0.00	\$26,040.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	0.0	0.00
3	2010-108-E-0	EXCAVATION, CLASS 13, ROADWAY AND BORROW	CY	6,971		\$12.00	\$83,652.00	\$0.00	\$83,652.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	0.0	0.00
4	2010-108-G-0	SUBGRADE PREPARATION	SY	12,992		\$2.25	\$29,232.00	\$0.00	\$29,232.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	0.0	0.00
5	2010-108-H-0	SUBGRADE TREATMENT, GEOGRID	SY	12,992		\$3.50	\$45,472.00	\$0.00	\$45,472.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	0.0	0.00
6	2010-108-I-0	MODIFIED SUBBASE	SY	12,992		\$14.00	\$181,888.00	\$0.00	\$181,888.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	0.0	0.00
7	2010-108-L-0	COMPACTION TESTING	LS	1		\$5,750.00	\$5,750.00	\$0.00	\$5,750.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	0.0	0.00
8	2599-9999999	TREE REMOVAL	EACH	4		\$550.00	\$2,200.00	\$0.00	\$2,200.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	0.0	0.00
9	2599-9999999	REMOVE & REPLACE MAILBOX	EACH	15		\$555.00	\$8,325.00	\$0.00	\$8,325.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	0.0	0.00
10	2599-9999999	SIGN REMOVAL & REPLACEMENT	EACH	58		\$500.00	\$29,000.00	\$0.00	\$29,000.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	(29.0)		(14,500.00)
11	2599-9999999	PRIVATE DRAIN CONNECTION	EACH	1		\$900.00	\$900.00	\$0.00	\$900.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	6.0		5,400.00
12	2599-9999999	SUMP PUMP CONNECTION	EACH	5		\$1,200.00	\$6,000.00	\$0.00	\$6,000.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
13	2599-9999999	SPECIAL BACKFILL, COMPACTION, REMOVAL, AND INSTALLATION	LS	1		\$2,500.00	\$2,500.00	\$0.00	\$2,500.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
14	3010-108-A	GRANULAR BACKFILL	TON		1,275.0	\$35.00	\$0.00	\$44,625.00	\$44,625.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	(238.6)	(8,351.00)
15	3010-108-F-0	TRENCH COMPACTION TESTING	LS	1		\$5,750.00	\$5,750.00	\$0.00	\$5,750.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	0.0	0.00
16	4020-108-A-1	STORM SEWER, TRENCHED, RCP, 18 IN.	LF	2,570		\$73.00	\$187,610.00	\$0.00	\$187,610.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	68.0		4,964.00
17	4020-108-A-1	STORM SEWER, TRENCHED, RCP, 24 IN.	LF	291		\$101.00	\$29,391.00	\$0.00	\$29,391.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	(34.0)		(3,434.00)
18	4020-108-A-1	STORM SEWER, TRENCHED, RCP, 30 IN.	LF	438		\$120.00	\$52,560.00	\$0.00	\$52,560.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	(41.0)		(4,920.00)
19	4020-108-A-1	STORM SEWER, TRENCHED, RCP, 36 IN.	LF	1,860		\$137.00	\$254,820.00	\$0.00	\$254,820.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
20	4020-108-A-1	STORM SEWER, TRENCHED, RCP, 48 IN.	LF	709		\$235.00	\$166,615.00	\$0.00	\$166,615.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
21	4020-108-D-0	REMOVAL OF STORM SEWER, RCP, 12 IN.	LF	498		\$23.00	\$11,454.00	\$0.00	\$11,454.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	(53.0)		(1,219.00)
22	4020-108-D-0	REMOVAL OF STORM SEWER, RCP, 15 IN.	LF	180		\$30.00	\$5,400.00	\$0.00	\$5,400.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	(162.0)		(4,860.00)
23	4020-108-D-0	REMOVAL OF STORM SEWER, RCP, 18 IN.	LF	30		\$64.00	\$1,920.00	\$0.00	\$1,920.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	305.0		19,520.00
24	4020-108-D-0	REMOVAL OF STORM SEWER, RCP, 24 IN.	LF	634		\$25.00	\$15,850.00	\$0.00	\$15,850.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	(78.0)		(1,950.00)
25	#VALUE!	REMOVAL OF STORM SEWER, RCP, 30 IN.	LF	61		\$34.00	\$2,074.00	\$0.00	\$2,074.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
26	4020-108-D-0	REMOVAL OF STORM SEWER, RCP, 36 IN.	LF	546		\$44.00	\$24,024.00	\$0.00	\$24,024.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	(35.0)		(1,540.00)
27	4020-108-D-0	REMOVAL OF STORM SEWER, RCP, 40 IN.	LF	1,412		\$37.00	\$52,244.00	\$0.00	\$52,244.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	1.0		37.00
28	5010-108-A-1	WATER MAIN, TRENCHED, PVC, 6 IN.	LF		1,748	\$60.00	\$0.00	\$104,880.00	\$104,880.00	-1,224	-\$73,440.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	0.0	0.00
29	5010-108-A-1	WATER MAIN, TRENCHED, PVC, 8 IN.	LF		723	\$75.00	\$0.00	\$54,225.00	\$54,225.00	-308	-\$23,100.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	0.0	0.00
30	5010-108-C-1	FITTING, 45 DEGREE ELBOW, DIP, 6 IN.	EACH		58	\$160.00	\$0.00	\$9,280.00	\$9,280.00	-14	-\$2,240.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	0.0	0.00
31	5010-108-C-1	FITTING, 45 DEGREE ELBOW, DIP, 8 IN.	EACH		54	\$189.00	\$0.00	\$10,206.00	\$10,206.00	-30	-\$5,670.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	0.0	0.00
32	5010-108-C-1	FITTING, TEE, DIP, 8x8x6 IN.	EACH		6	\$245.00	\$0.00	\$1,470.00	\$1,470.00	-2	-\$490.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	0.0	0.00
33	5010-108-C-1	FITTING, TEE, DIP, 6x6x6 IN.	EACH		2	\$218.00	\$0.00	\$436.00	\$436.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	0.0	0.00
34	5010-108-C-1	FITTING, COUPLING, DIP, 6"	EACH		10	\$400.00	\$0.00	\$4,000.00	\$4,000.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	(2.0)	(800.00)
35	5010-108-C-1	FITTING, COUPLING, DIP, 8"	EACH		4	\$440.00	\$0.00	\$1,760.00	\$1,760.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	0.0	0.00
36	5010-108-C-1	RETAINER GLAND, 6"	EACH		108	\$104.00	\$0.00	\$11,232.00	\$11,232.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	0.0	0.00
37	5010-108-C-1	RETAINER GLAND, 8"	EACH		56	\$118.00	\$0.00	\$6,608.00	\$6,608.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	0.0	0.00
38	5010-108-C-1	MECHANICAL JOINT ADAPTER, DIP, 6"	EACH		5	\$180.00	\$0.00	\$900.00	\$900.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	0.0	0.00
39	5010-108-C-1	MECHANICAL JOINT ADAPTER, DIP, 8"	EACH		5	\$227.00	\$0.00	\$1,135.00	\$1,135.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	2.0	454.00
40	5010-108-D-0	WATER SERVICE STUB, COPPER, 3/4 IN.	EACH	6		\$425.00	\$2,550.00	\$0.00	\$2,550.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	5.0	2,125.00
41	5010-108-D-0	WATER SERVICE STUB, COPPER, 1 IN.	EACH	0		\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	0.0	0.00
42	5010-108-D-0	WATER SERVICE STUB, COPPER, 1-1/2 IN.	EACH	0		\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	0.0	0.00
43	5010-108-D-0	WATER SERVICE STUB, COPPER, 2 IN.	EACH	0		\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	0.0	0.00
44	5010-108-E-1	WATER SERVICE PIPE, COPPER, 3/4 IN.	LF		22	\$90.00	\$0.00	\$1,980.00	\$1,980.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	0.0	0.00
45	5010-108-E-2	WATER SERVICE CORPORATION, 3/4 IN.	EACH		3	\$228.00	\$0.00	\$684.00	\$684.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	0.0	0.00
46	5020-108-A-0	VALVE, GATE, 6 IN.	EACH		9	\$2,100.00	\$0.00	\$18,900.00	\$18,900.00	-1	-\$2,100.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	1.0	2,100.00
47	5020-108-A-0	VALVE, GATE, 8 IN.	EACH		6	\$2,550.00	\$0.00	\$15,300.00	\$15,300.00	-2	-\$5,100.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	(2.0)	(5,100.00)
48	5020-108-C-0	FIRE HYDRANT ASSEMBLY	EACH		4	\$6,000.00	\$0.00	\$24,000.00	\$24,000.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	(1.0)	(6,000.00)
49	5020-108-H-0	FIRE HYDRANT ADJUSTMENT	EACH	1		\$540.00	\$540.00	\$0.00	\$540.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	0.0	0.00

MARSHALLTOWN IOWA																				
Marshalltown - 4th Street and Meadow Lane Storm Sewer Enhancements																				
Change Order Summary																				
						VIETH CONSTRUCTION CORPORATION CEDAR FALLS, IOWA				Change Order #1		Change Order #2		Change Order #3		Change Order #4		Change Order #5		
Item No.	Item Code	Item	Unit	Division #1 Quantity	Division #2 Quantity	Unit Price	Division #1 Cost	Division #2 Cost	Total	Division #2 Change Order	Cost Difference	Division #1 Change Order	Cost Difference	Division #1 Change Order	Cost Difference	Division #1 Change Order	Cost Difference	Division #1 Change Order	Division #2 Change Order	Cost Difference
50	5020-108-I-0	FIRE HYDRANT ASSEMBLY REMOVAL	EACH		1	\$350.00	\$0.00	\$350.00	\$350.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0	0.0	0.00
51	6010-108-A-0	MANHOLE, SW-401, 60 IN.	EACH	5		\$5,600.00	\$28,000.00	\$0.00	\$28,000.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
52	6010-108-A-0	MANHOLE, SW-401, 72 IN.	EACH	3		\$6,350.00	\$19,050.00	\$0.00	\$19,050.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
53	6010-108-A-0	MANHOLE, SW-401, 84 IN.	EACH	5		\$7,250.00	\$36,250.00	\$0.00	\$36,250.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
54	6010-108-A-0	MANHOLE, SW-401, 96 IN.	EACH	1		#####	\$10,500.00	\$0.00	\$10,500.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
55	6010-108-B-0	INTAKE, SW-513	EACH	2		\$4,250.00	\$8,500.00	\$0.00	\$8,500.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
56	6010-108-B-0	INTAKE, SW-507	EACH	14		\$5,250.00	\$73,500.00	\$0.00	\$73,500.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
57	6010-108-B-0	INTAKE, SW-508	EACH	3		\$6,350.00	\$19,050.00	\$0.00	\$19,050.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
58	6010-108-B-0	INTAKE, SW-508 CIP	EACH	8		\$8,250.00	\$66,000.00	\$0.00	\$66,000.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
59	6010-108-B-0	INTAKE, SW-541	EACH	25		\$3,250.00	\$81,250.00	\$0.00	\$81,250.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
60	6010-108-E-0	MANHOLE ADJUSTMENT, MINOR	EACH	19		\$1,225.00	\$23,275.00	\$0.00	\$23,275.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
61	6010-108-G-0	CONNECTION TO EXISTING INTAKE	EACH	1		\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
62	6010-108-H-0	REMOVE MANHOLE	EACH	7		\$750.00	\$5,250.00	\$0.00	\$5,250.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
63	6010-108-H-0	REMOVE INTAKE	EACH	26		\$800.00	\$20,800.00	\$0.00	\$20,800.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
64	7010-108-E-0	CURB AND GUTTER, 2.5 FT. (WIDTH), 6 IN. (THICKNESS)	LF	6,175		\$35.00	\$216,125.00	\$0.00	\$216,125.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	(45.0)		(1,575.00)
65	7020-108-A-0	PAVEMENT, HMA, 7 IN.	TON	4,527.0		\$71.00	\$321,417.00	\$0.00	\$321,417.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	(71.3)		(5,062.30)
66	7020-108-I-0	HMA PAVEMENT SAMPLES AND TESTING	LS	1		\$2,750.00	\$2,750.00	\$0.00	\$2,750.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
67	7021-108-B-0	HMA OVERLAY, 2 IN.	SY	4,076		\$10.00	\$40,760.00	\$0.00	\$40,760.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	424.0		4,240.00
68	7030-108-A-0	REMOVAL OF SIDEWALK	SY	1,306.0		\$13.00	\$16,978.00	\$0.00	\$16,978.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	88.0		1,144.00
69	7030-108-A-0	REMOVAL OF DRIVEWAY	SY	1,057.0		\$17.00	\$17,969.00	\$0.00	\$17,969.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	50.0		850.00
70	7030-108-E-0	SIDEWALK, PCC, 5 IN.	SY	1,436.0		\$54.00	\$77,544.00	\$0.00	\$77,544.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	188.0		10,152.00
71	7030-108-E-0	SIDEWALK, PCC, 6 IN.	SY	204.0		\$77.00	\$15,708.00	\$0.00	\$15,708.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	5.0		385.00
72	7030-108-G-0	DETECTABLE WARNINGS	SF	419		\$60.50	\$25,349.50	\$0.00	\$25,349.50	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	10.0		605.00
73	7030-108-H-1	DRIVEWAY, PAVED, PCC, 6 IN.	SY	1,199.0		\$66.00	\$79,134.00	\$0.00	\$79,134.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	59.2		3,907.20
74	7040-108-G-0	MILLING, VARIABLE DEPTH	SY	4,076		\$12.25	\$49,931.00	\$0.00	\$49,931.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	101.0		1,237.25
75	7040-108-H-0	PAVEMENT REMOVAL	SY	12,317		\$8.65	\$106,542.05	\$0.00	\$106,542.05	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
76	8020-108-E-0	PERMANENT TAPE MARKINGS, CROSSWALK	STA	7		\$1,550.00	\$10,850.00	\$0.00	\$10,850.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	(7.0)		(10,850.00)
77	8030-108-A-0	TEMPORARY TRAFFIC CONTROL	LS	1		#####	\$15,000.00	\$0.00	\$15,000.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
78	9010-108-A-0	CONVENTIONAL SEEDING, SEEDING, FERTILIZING, AND MULCHING	AC	1		\$5,550.00	\$6,660.00	\$0.00	\$6,660.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
79	9040-108-A-1	SWPPP PREPARATION	LS	1		\$1,950.00	\$1,950.00	\$0.00	\$1,950.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
80	9040-108-A-2	SWPPP MANAGEMENT	LS	1		\$2,775.00	\$2,775.00	\$0.00	\$2,775.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
81	9040-108-R-0	TURF REINFORCEMENT MATS, TYPE 4	SF	110		\$10.50	\$1,155.00	\$0.00	\$1,155.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
82	9040-108-T-1	INLET PROTECTION DEVICE, FILTER SOCK	EACH	53		\$55.00	\$2,915.00	\$0.00	\$2,915.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	(45.0)		(2,475.00)
83	11,010-108-A	CONSTRUCTION SURVEY	LS	1		#####	\$27,500.00	\$0.00	\$27,500.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
84	11,020-108-A	MOBILIZATION	LS	1		#####	\$90,000.00	\$0.00	\$90,000.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
85	11,030-108-A-0	MAINTENANCE OF POSTAL SERVICE	LS	1		\$6,000.00	\$6,000.00	\$0.00	\$6,000.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
86	11,030-108-B-0	MAINTENANCE OF SOLID WASTE COLLECTION	LS	1		\$5,500.00	\$5,500.00	\$0.00	\$5,500.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
87		CONCRETE WASHOUT	LS	1		\$5,500.00	\$5,500.00	\$0.00	\$5,500.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0		0.00
CO-2-1		MANWAY ENTRANCE, CASTING, AND ADJUSTMENTS	LS	1		\$3,800.00				0	\$0.00	1	\$3,800.00	0	\$0.00	0	\$0.00	0.0		0.00
CO-3-1		MODIFICATIONS TO SW-541 INLET DUE TO UTILITIES	LS	1		\$900.00				0	\$0.00	0	\$0.00	1	\$900.00	0	\$0.00	0.0		0.00
CO-3-2		MODIFICATIONS TO SW-507 INLET DUE TO UTILITIES	LS	1		\$1,400.00				0	\$0.00	0	\$0.00	1	\$1,400.00	0	\$0.00	0.0		0.00
CO-4.1		MANHOLE BOXOUTS FOR EXISTING SAN SEWER MANHOLES	EACH	0	0	\$1,210.00				0	\$0.00	0	\$0.00	0	\$0.00	19	\$22,990.00	0.0		0.00
CO-4.2		SW-507 BOX INLET CAST-IN-PLACE	LS	0	0	\$8,500.00				0	\$0.00	0	\$0.00	0	\$0.00	1	\$8,500.00	0.0		0.00
CO-5-1		MODIFICATIONS TO SW-507 INLET DUE TO UTILITIES (CI-1)	LS	0	0	\$2,310.00				0	\$0.00	0	\$0.00	0	\$0.00		\$0.00	1.0		2,310.00
CO-5-2		MODIFICATIONS TO SW-507 INLET DUE TO UTILITIES (CI-X2	LS	0	0	\$1,595.00				0	\$0.00	0	\$0.00	0	\$0.00		\$0.00	1.0		1,595.00
CO-5.3		SW-501 BOX INLET CAST-IN-PLACE	EACH	0	0	\$7,000.00				0	\$0.00	0	\$0.00	0	\$0.00		\$0.00	3.0		21,000.00
CO-5.4		HOURLY RATE DOZER AND OPERATOR	HR	0	0	\$240.00				0	\$0.00	0	\$0.00	0	\$0.00		\$0.00	10.0		2,400.00
CO-5.5		ADDITIONAL MOBILIZATION FOR ASPHALT ON INTERSECTION OF S 3RD STREET AND MEADOW LANE	LS	0	0	\$2,250.00				0	\$0.00	0	\$0.00	0	\$0.00		\$0.00	1.0		2,250.00
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The completion date for this project was extended until June 24, 2022. Allowing for delays to date this year, we have the following:

- 2 days for the extra drop inlet on Edgeland to raise the sanitary sewer.
- 4 days for the adjustment of inlet (CI-3) on South 4th Street to raise the sanitary sewer and adjust boxes.
- 1 day to adjust inlets (CI-28 and CI-29) on Edgeland and South 3rd St for the gas main.
- 1 day for lowering the sanitary sewer service at 1807 S 4th St.
- 1 day for lowering the sanitary sewer service at 401 W Meadow Ln.
- 2 days for sanitary sewer service at the SW corner of Meadow Ln/S 4th St and revisions to inlet box.
- 2 days for altering inlets (CI-17 & CI-18) on SW & NW corners of S 4th Street and Meadow Lane.
- 1 day for changing inlet (CI-X2) to a SW-501 inlet with grate due to utilities. The box planned would sit behind the curb and gutter and had to be moved out due to utilities.
- 1 day for changing inlet (CI-1) to a SW-501 inlet with grate due to utilities. The box planned would sit behind the curb and gutter and had to be moved out due to utilities.
- 18 days for the addition of 3rd Street and Meadow Ln inlets & piping. Original design did not adequately drain this intersection.
- 5 days due to modifying work location to allow water department to relocate utility on 3rd Street and Edgeland
- 7 days added due to box-outs that were changed ordered in with #4 without increasing working days. Also allows for discussion/coordination had on box out completion.
- 45 Working days total
- Calendar days total as of 9/8/2022
- Add working days to calendar dates from 06/24/22
- Completion Date of 08/29/22 (66 calendar days)

RESOLUTION APPROVING CONTRACT CHANGE ORDER #6 FOR THE 4TH AND MEADOW LANE STORM SEWER ENHANCEMENTS PROJECT #SMW17001, AN DECREASE OF \$34,500

WHEREAS, the City of Marshalltown, Iowa, has heretofore entered into a contract with Vieth Construction Corporation, for professional services for the 4th and Meadow Lane Storm Sewer Enhancements Project #SMW17001; and

WHEREAS, a decrease is requested for items to complete the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the contract Change Order #6 for the 4th and Meadow Lane Storm Sewer Enhancements Project #SMW17001, in the decreased amount of \$34,500 is hereby accepted and approved.

Passed this 12th day of December 2022, and signed this _____ day of December, 2022.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

IOWA

Joel Greer, Mayor
 Jessica Kinser, Administrator
 24 North Center Street
 Marshalltown, IA 50158-4911
 Tel - (641) 754-5701
 Fax - (641) 754-5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: December 12, 2022
RE: 4th St & Meadow Lane Storm Sewer (SMW 17-001)_Change Order #6

Policy Issue: Policy requires project change orders of more than \$25,000 to be approved by City Council. With the multiple change orders, total adjustments (increase/decrease) are over \$25,000.

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action:

Objective 2 – Develop comprehensive plans for City infrastructure and improvements. The 4th St & Meadow Lane Storm Sewer project was identified as a priority infrastructure improvement project in 2017.

Recommendation: Staff recommends Change Order #6 in the amount of a decrease of \$34,500.00.

Budget Impact: This project has funds in the current project construction budget as outlined below:

Construction Costs:

Change Order #6 (deduct)	\$ - 34,500.00	<i>if approved</i>
Change Order #5	\$ 14,039.15	
Change Order #4	\$ 31,490.00	
Change Order #3	\$ 2,300.00	
Change Order #2	\$ 3,800.00	
Change Order #1 (deduct)	\$ - 112,140.00	
Construction Base	\$ 3,090,669.55	<i>Vieth</i>
	\$ 2,995,658.70	TOTAL

Construction Funding Sources

MWW (Relocation)	\$ 182,134.00	<i>estimated</i>
GO Bond (construction)	\$ 3,102,039.73	
	\$ 3,284,173.73	TOTAL

Note: GO Bond 2020A & B funded the 4th St & Meadow Lane Storm Sewer project at \$3,300,000. The amount shown above (\$3,102,039.73) deducts \$195,018.59 in design engineering, \$2,761.68 in easement payments, and \$180.000 in permit fees.

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 Jeff Schneider, Gary Thompson, Dex Walker



Description/Background: The current contract completion date (with approval of Change Order #5) and the date at which Vieth Construction Corporation achieved substantial completion is shown below.

Current Contract Completion Date	Substantial Completion Date	Calendar Day Delay Difference
08/29/22	10/20/22	52 days

By the contract, liquidated damages were set at \$1,000/calendar day. Based on the dates above, this would result in 52 days of damages for a total of \$52,000.

Vieth Construction Corporation believe there are additional factors that caused further delay in the project that are not adequately accounted for in the current contract completion date, primarily in two areas:

- a. Additional delay by utility companies relocating their facilities that altered the area in which Vieth could continue working. While Vieth continued to work, they felt their progress was slowed by working in an area outside of their planned order of operation. City staff did provide for some time (5 working days) to allow for some of the moving of work areas, but Vieth continue to feel additional time was lost due to this.
- b. There were numerous utility conflicts on this project. Vieth crew members assisted city engineering staff in field determining solutions to modify the design to accommodate utilities in conflict. City staff did provide for time for any new/added intakes or utility relocations that Vieth performed directly; but did not reimburse the Contractor labor hours for the time where they may have held the end of a level so engineering staff and the Contractor could determine a solution to the conflict.

Ultimately, there were many times that only 2 or 3 workers/employees were on site and the city feels that Vieth did not provide the manpower needed to complete the project timely. [The original contract substantial completion date was November 30, 2021]. While Vieth acknowledges that few employees were on site, at times; they also feel with the number of utility conflicts on the projects and how frequently they were occurring, having additional manpower on-site would have meant additional employees would have been sitting around unutilized/unproductive at times when solutions were being determined to address conflicts.

Offers and negotiations between Vieth Construction Corporation and city staff to get to an agreed upon \$34,500 to settle the issue of completion dates and liquidated damages occurred between August 24, 2022 and December 2, 2022. City engineering staff have consulted with the City Administrator and are recommending approval of Change Order #6.

Note / Update on seeding: Both city staff and Vieth agree the seeding (performed by a sub-Contractor) on the project is inadequate. In the Spring, city staff will be doing a full walk thru of the project with Vieth to identify which yards will be required to be killed (due to number of weeds present), prepared, and reseed; which will only require overseeding; and which are acceptable. Final payment will not be made until seeding is accepted. The city may consider a partial reduction in retainage, but only after lien waivers are in hand. At no time, will retainage be released that would exceed the cost of the city hiring a professional landscaping company to address and completely redo seeding along the entire project.

Attachments: Change Order 6

i:\public works\council items\2022\4th and meadow stm sew\memo - 4th & meadow change order #6 - 22 12 12.docx

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



CHANGE ORDER NO.: 6

Owner:	City of Marshalltown	Owner's Project No.:	SMW 17-001
Engineer:	HDR, Inc.	Engineer's Project No.:	
Contractor:	Vieth Construction Corporation	Contractor's Project No.:	
Project: 4th and Meadow Ln Storm Sewer Enhancements			
Contract Name: Base Bid plus Change Orders 1, 2, 3, 4, and 5			
Date Issued:	December 2, 2022	Effective Date of Change Order:	December 12, 2022
The Contract is modified as follows upon execution of this Change Order:			
Description:			
This change order is document a negotiated agreement between the Owner and the Contractor in lieu of liquidated damages being assessed. There are 52 calendar days between the current substantial completion date of August 29, 2022 and the achieved substantial date of October 20, 2022. Both parties agree to a contract price deduct of \$34,500 for missing the substantial completion date. Additional seeding work is needed which will occur in the Spring of 2022. Final payment will not be made until seeding is appropriately established sometime in 2023.			
Attachments: None			
Change In Contract Price		Change In Contract Times	
		[State Contract Times as either a specific date or a number of days]	
Original Contract Price: \$3,090,669.55		Original Contract Times: Substantial Completion: November 30, 2021 Ready for final payment: January 31, 2022	
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 5: -\$60,510.85		[Increase] [Decrease] from previously approved Change Orders No.1 to No. 5: Substantial Completion: August 29, 2022 Ready for final payment: October 28, 2022	
Contract Price prior to this Change Order: \$3,030,158.70		Contract Times prior to this Change Order: Substantial Completion: August 29, 2022 Ready for final payment: October 28, 2022	
[Increase] [Decrease] this Change Order: -\$34,500.00		[Increase] [Decrease] this Change Order: Substantial Completion (Days): 52 Ready for final payment (Days): Seeding Dependent	
Contract Price incorporating this Change Order: \$2,995,658.70		Contract Times with all approved Change Orders: Substantial Completion: October 20, 2022 Ready for final payment: Est Late Spring 2023	
By:	Recommended by Engineer	Accepted by Contractor	
	City Engineer	P.M.	
	12/08/2022	12/8/22	
By:	Authorized by Owner	Agency Approval, If Required	
	Mayor	N/A	
	Date:	N/A	

**RESOLUTION APPROVING THE MARSHALLTOWN MUNICIPAL AIRPORT
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM**

WHEREAS, there is herewith submitted to the City Council of Marshalltown, Iowa, a proposed annual update of the Marshalltown Municipal Airport Five-Year Capital Improvement Program; and

WHEREAS, the Council has fully examined same and has found same to be in the best interests of the City of Marshalltown, Iowa and that same should now be approved and accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the Five-Year Capital Improvement Program is hereby fully approved in all respects and particulars and the Mayor and City Clerk are hereby authorized and directed to execute same for and on behalf of said City.

Passed this 12th day of December, 2022, and signed this _____ day of December, 2022.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, PE – Public Works Director
DATE: December 12, 2022
RE: Federal Airport Improvement Program (AIP) Preapplication FFY 24

Policy Issue: City staff desire Council approval on preapplication of federal funds for the airport.

☐ Goal 1: Expand and improve development	☐ Goal 3: Continually improve the City's organization & services
☒ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action: Objective 2: Design and construct capital projects which enhance the aesthetics of the community.

Recommendation: Approval of the city's 5-year FFY24 capital improvement plan (CIP) for use of federal and BIL funding at the airport. (Please note the submittal is not all inclusive of improvement projects at the airport, only those that plan to leverage federal funds available to the airport).

Budget Impact: The preapplication instructions do indicate that the sponsor shall be committed to accomplishing the projects shown in the first two years of the CIP (FY24 & FY25). Based on the projects shown on the CIP, this would indicate city council's commitment towards a minimum of 10% of snow removal equipment with an understanding that the city would need to obtain bids for this equipment by April 1, 2024. This would likely result in a majority of the funds being spent after July 1, 2024 – which would be in the city's 2025 FY.

All projects listed (and funded with these federal funds) do require a minimum 10% match. It is anticipated that the rehabilitation projects shown will not be funded at the level of federal funds shown; however, further scope investigation, planning, and funding work will be completed in the coming year.

Description/Background: Every year in December, airports coordinate with Iowa DOT and FAA to talk through upcoming airport projects. The purpose of this is for state and federal airport coordinators to have an idea of projects coming down the pipeline. There are several funding sources that review needs/wants from airports to help understand and in some cases, allocate limited prospective funding to projects.

Marshalltown's Airport (MIW) has regular access (pending continued legislation) to the following two funds. The use of these funds is very restrictive to certain types of projects (drainage, lighting, apron construction/rehab, environmental studies, runway construction/rehab, snow removal equipment, taxiway construction/rehab, and weather observation stations). They can not be used on operational

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



expenses, addressing the sanitary sewer/wastewater treatment issues we are currently experiencing out at the airport, developing capital improvement planning, and many more improvements.

1. Nonprimary federal entitlement funds in the amount of \$150,000 per year
 - a. MIW has allocated these funds through FY22 towards the current airport hangar/terminal project.
 - b. FY23 entitlement funds are currently projected to be used for an upcoming pavement rehabilitation project.
 - c. Depending on costs of the snow removal equipment, it could be possible that a portion of entitlement funds could be applied to that equipment as well, provided we maintain our local 10% share.
2. Bipartisan Infrastructure Law (BIL) funds (FFY22 – FFY26)
 - a. This one-time funding is anticipated to span 5 years (starting in FFY22). It's uses can be used on the same projects as entitlement funds in addition to hangars and terminals.
 - b. FFY22 awards were announced and MIW received \$159,000. Early estimates were that it was hoped to be relatively consistent funding allocation per year; however, it does appear to have dropped in the most recent announcement.
 - c. FFY23 awards were announced on November 29th, 2022. MIW was awarded \$145,000.
 - d. Estimates for FFY24 – FFY26 are not available.

The city is in the process of going through engineering selection for airport consultants in accordance with FAA guidelines for the next 5 years. City staff are finalizing the solicitation for Statement of Qualifications with IowaDOT/FAA representatives with anticipation of issuing the request in December 2022 with responses due in January 2023. It is typical that airport consultants assist the city in preparation of these documents. Until an airport consultant is selected, city staff have worked to put together less detailed information on wants/needs at the airport and coordinated with IowaDOT/FAA in order to prepare this round of federal preapplication documents. We anticipate the airport consultant assisting to further review these projects, update opinions of costs, and assist in funding acquisition for many improvement projects at our airport.

City staff and Marshalltown Aviation have discussion the following priority items:

1. **Terminal Water Service Line Replacement** (Per coordination with FAA – not eligible for AIP/BIL funds) – The water service line that feeds the new hangar/terminal is believed to be an older corroded, galvanized service line. This line is causing discoloration of water, which is staining the new fixtures in our brand-new facility. City staff have pulled limited records on the lines and completed some investigation in the field. Staff are hoping to replace the line with limited outside assistance. We are in the process of putting together a materials list.

Once final project costs are known on the airport hangar/terminal project, City staff will be recommending reallocation of any unspent bond funds towards the water service line replacement.

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Jeff Schneider, Gary Thompson, Dex Walker



2. **Waste Handling/Treatment** (Per coordination with FAA – not eligible for AIP/BIL funds) - One project that has come to light over the past year is the need to address sanitary waste at the airport – we had hoped this would be a relatively small item. However, as we have been working on the terminal project, we’ve investigated further and we have more serious issues that need addressed.

The existing treatment includes conveyance sewers, a septic tank, and lateral lines. We have attempted to televise conveyance sewers and have not been able to run a camera through as we have been stopped at two places that are impassable and will require a point repair under the existing pavement to address. The septic tank lid has now collapsed and a metal plate is temporarily placed on top for safety. The lateral lines are plugged and not accessible. The 24-hour restroom sewer line does not get to the septic system currently. While additional investigation is needed, we’ve conceptually put together a \$235,000 estimate if we will need to tie the 24-hour restroom to the new treatment system. Additional investigation will be completed to evaluate more cost-effective methods, which may be a second treatment area.

Additional evaluation and direction determination will be completed once final project costs are known on the airport hangar/terminal project. City staff may recommend reallocation of any unspent bond funds towards the waste handling/treatment at the airport.

3. **CIP Planning Study** (Per coordination with FAA – not eligible for AIP/BIL funds) – The consultants that have put together the rehabilitation plans for the runways that are programmed in the next 5+ years will not be a part of this project moving forward as they no longer have an in-house airport engineer. We desire to have consultants review runway condition and put together scope of work needed and associated costs for these major upcoming projects. There has been mention of needs for airfield lighting improvements and fueling systems that are currently not shown in any CIP capacity. This planning will include a review of all of the project’s shown in the 5-year CIP and a brief look at 6–10-year CIP needs. Reprioritization may be needed. We desire to have this study completed as soon as financially feasible after consultant selection is completed.

4. **Snow Removal Equipment** – Existing snow removal equipment utilized at the airport are end of life equipment pieces from the city’s street division. These include:

2005 International 7300 DT466 w/ Monroe MP36R11-ISCT Blade

2005 John Deere 544J Wheel Loader w/ John Deere APC M Hyd SZ30 Bucket

The bucket/blades are causing damage to the pavement as a result of the poor joints in the runway and how they are used. A different process is needed to prevent further damage to existing pavement and equipment, but also ahead of investing millions of dollars in runway rehabilitation to prolong that investment. In discussions with other airports on best practices, many good things have been heard about a tractor with front PTO and broom. This allows the deep snow to be removed through conventional plowing methods (so some sort of plow would still be needed) – but instead of putting the blade down that could catch joints – it is left up ½ an inch or so and the broom follows to take care of the remaining amount. The tractor would be dual purposed and used in off snow time for mowing. Based on conversations with other airports / consultants familiar with this setup, a budgetary number is \$450,000. Including a consulting fee of \$50,000 – we are showing \$500,000 in our CIP for this need until further review is completed by an airport consultant.

CITY COUNCIL

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Jeff Schneider, Gary Thompson, Dex Walker



5. **Pavement Rehabilitation – Runway 18/36** – This is a major need of the airport and is only shown as late in the CIP as it is due to available entitlement funding being utilized by the current hangar/terminal project. The joints are in need of significant work. Attempts to seal the joints have not been successful due to the size of the voids under the joint – the sealant isn’t able to fill the void. Evaluation of use a backer rod or other material before joint sealant was reviewed, but not cost effective with the a much-needed rehabilitation project just a few years out.

The cost estimate shown in last year’s CIP was not updated from the previous year and there has been significant cost increases in these projects since the start of the pandemic. To accommodate these multi-year increases, we are estimating a 40% project increase since these estimates were previously prepared by CGA. Again, we plan to utilize the CIP Planning Study to provide better estimates in the scope and cost of this project in FY24 to aid in planning for FY26. There has been discussion as to whether runway 18/36 rehab is needed more or 18/36. This will be evaluated in the CIP Planning Study. We may need a joint sealing/repair project as a temporary measure until the runway rehab can be completed. A 40% increase results in total project cost of \$1,820,000, as we are now showing in our CIP.

6. **Pavement Rehabilitation – Taxiways** – This is a major need of the airport and is only shown as late in the CIP as it is due to available funding. The joints are in need of significant work. Attempts to seal the joints have not been successful due to the size of the voids under the joint – the sealant isn’t able to fill the void. Evaluation of use a backer rod or other material before joint sealant was reviewed, but not cost effective with the a much-needed rehabilitation project just a few years out. The estimate shown in last year’s CIP was not updated from the previous year and there has been significant cost increases in these projects since the start of the pandemic. To accommodate these multi-year increases, we are estimating a 40% project increase since these estimates were previously prepared by CGA. Again, we plan to utilize the CIP Planning Study to provide better estimates in the scope and cost of this project in FY24 to aid in planning for FY26. A 40% increase results in total project cost of \$2,660,000, as we are now showing in our CIP.

7. **Pavement Rehabilitation – Runway 13/31** – This is a major need of the airport and is only shown as late in the CIP as it is due to available funding. The joints are in need of significant work. Attempts to seal the joints have not been successful due to the size of the voids under the joint – the sealant isn’t able to fill the void. Evaluation of use a backer rod or other material before joint sealant was reviewed, but not cost effective with the a much-needed rehabilitation project just a few years out. The estimate shown in last year’s CIP was not updated from the previous year and there has been significant cost increases in these projects since the start of the pandemic. To accommodate these multi-year increases, we are estimating a 40% project increase since these estimates were previously prepared by CGA. Again, we plan to utilize the CIP Planning Study to provide better estimates in the scope and cost of this project in FY24 to aid in planning for this project. There has been discussion as to whether runway 18/36 rehab is needed more or 18/36. This will be evaluated in the CIP Planning Study. We may need a joint sealing/repair project as a temporary measure until the runway rehab can be completed. A 40% increase results in total project cost of \$5,460,000. Based on information supplied by the FAA in August of 2022, this project appears to have been pushed from the FY27 submittal shown in last

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Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
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year's CIP; I've gone ahead and left it on for now until we can better understand available funding.

8. Several additional projects are shown as future projects in past CIPs and the Proposed Airport Capital Plan provided by FAA (Jeff) in August – we have no changes to those projects shown. These include Rehabilitate Taxiway – Midfield Connector and 36 Connector; Extend Runway 13/31, and work on storage and 6-bay t-hangar.

CITY COUNCIL

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Jeff Schneider, Gary Thompson, Dex Walker



FIVE-YEAR AIRPORT CAPITAL IMPROVEMENT PROGRAM (CIP)

Attach additional sheets if necessary.

Airport Name, LOCID, City, State: Marshalltown Municipal, MIW, Marshalltown, Iowa

Prepared by: City of Marshalltown (rehab based on previous CGA)

Sponsor's E-mail: hthomas@marshalltown-ia.gov

Date Prepared: November 16, 2022

Sponsor's Signature: _____

Sponsor's Phone: 641-754-5734

Printed Name: Heather Thomas

FY	Detailed Project/Scope Description	Funding Source	Total Estimated Cost
2024	Snow Removal Equipment - Tractor with front PTO and broom. FFY22 BIL - \$159,000 FFY23 BIL - \$145,000 FFY24 BIL - \$146,000 (estimated)	Federal: \$ BIL: \$ State: \$ Local: \$ Total: \$	\$450,000.00 \$50,000.00 \$500,000.00
2026	Pavement Rehabilitation - Runway 18/36 FFY25 BIL - \$135,000 (estimated) FFY26 BIL - \$135,000 (estimated)	Federal: \$ BIL: \$ State: \$ Local: \$ Total: \$	\$1,399,500.00 \$270,000.00 \$150,500.00 \$1,820,000.00
2026	Pavement Rehabilitation - Taxiways	Federal: \$ BIL: \$ State: \$ Local: \$ Total: \$	\$2,394,000.00 \$266,000.00 \$2,660,000.00
2027	Pavement Rehabilitation - Runway 13/31	Federal: \$ BIL: \$ State: \$ Local: \$ Total: \$	\$4,914,000.00 \$546,000.00 \$5,460,000.00
		Federal: \$ BIL: \$ State: \$ Local: \$ Total: \$	\$0.00

**RESOLUTION APPROVING USE OF FUND 360 2019 GO BOND FUNDS IN LIEU OF
LOCAL OPTION SALES TAX- CAPITAL FUNDS FOR THE CREEKSIDE ESTATES
STREET ADDITION**

WHEREAS, Council originally approved in the Capital Improvement Plan to use Local Option Sales Tax (LOST) Capital Funds to pay for \$403,572 for the Creekside Estates Street Addition of which \$22,779.20 was spent in FY2022, leaving \$380,792.80 for FY23.

WHEREAS, it is advantageous to spend the 2019 GO Bond Funds in Fund 360 by the third year of its issuance (December 10, 2022) in order to avoid the possible return of interest earnings to the IRS; and

WHEREAS, the original bond yield rate of 1.6174% is less than current interest rates; and

WHEREAS, the LOST Capital Funds originally budgeted will be reallocated to the Street Improvement Program in the same amount as that being used in Fund 360;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Marshalltown, Iowa, the expenditure of \$343,276.08 originally allocated to LOST- Capital Funds is hereby approved to be paid for from the 2019 GO Bond Funds for the Creekside Estates Street Addition; and

BE IT FURTHER RESOLVED, LOST-Capital Funds in the amount of \$343,276.08 are hereby designated to be spent on future Street Improvement Program projects.

Passed this 12th day of December 2022, and signed this ____ day of December 2022.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

TO: Mayor Greer and City Council
FROM: Diana Steiner, Finance Director
DATE: 12/8/2022
RE: Change in funding source for Creekside Estates

Policy Issue: N/A

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action: Maintain a financially healthy organization

Recommendation: Staff is recommending using up Fund 360, which are the 2019 bond funds, instead of the Local Option Sales Tax (LOST) funds as originally budgeted .

Budget Impact: N/A.

Description/Background: The City has been benefitting from increased interest rates on our investment funds (i.e. CD's of 3.5% and above). However, since the bond yield for the 2019 General Obligation Bond is 1.6174%, any earnings over that rate will need to be paid back to the IRS when the arbitrage computation is completed. Staff are recommending changing the funding source for the Creekside Estates project to be paid out of Fund 360 using Bond street improvement funds (this uses up those bond funds first and then LOST can accumulate the interest earnings). The Creekside Estates project was partially budgeted from the LOST Capitals portion. Since Council originally approved this project for LOST funding, I wanted to bring it back to your attention and request that we use old bond funds of \$343,276.08 instead. This then frees up funds in the LOST-Capitals portion to replenish the Street Improvement project funds in Fund 363 2021 GO bond funds.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



Budget Schedule

New Fiscal Year 2024 and Budget Amendment for FY 2023

Department Head Deadlines

- December: Review of revenue & expenditures & CIP with department heads
- Secondary review with Department heads after receive valuations: week of Jan 3, 2023.

Council Meetings:

- November 1, 2022
 - o Strategic Planning Session
- January 9, 2023
 - o CIP and Capital Expenditure Purchases (1st Draft)
 - o Mayor and Council Budgets
- January 23, 2023
 - o Taxable valuations
 - o General Fund Discussion (break down of dollar figures by function)
 - o Employee Benefit Fund
 - o Road Use Tax Fund
 - o Transit Fund
 - o CIP and capital expenditure purchases (2nd Draft)
 - o Discussion regarding maximum property taxes requested
- January 30, 2023 (Special Council Meeting at 5:30)
 - o Long-term debt schedule
 - o Debt Service Fund
 - o Local Option Sales Tax (LOST): 22% Council designates
 - o Council orders notice of maximum property tax hearing for Feb. 13
- [Publication Date of maximum property tax hearing – Feb. 2 \(To TR by Feb 1 for publication\)](#)
- February 13, 2023
 - o Public hearing of maximum property tax and adoption of resolution
 - o Special Revenue Funds (including grants, donations, etc.)
 - o Capital Funds
 - o Enterprise funds –sewer, water pollution control, compost and pool concessions
 - o Transfers between funds
- February 27, 2023:
 - o Council receives and adopts final proposed budget and orders notice of hearing for CIP, FY24 Regular Budget and FY23 Budget Amendment)
- [Publication Date for final FY24 budget/CIP/FY23 budget amendment March 2 \(To TR by March 1 for publication\)](#)
- March 13, 2023: Council Final Approval Date –Public hearing and adoption of final budgets
- Budget Certified to County by Finance Director – on or before March 31, 2023
- Persons affected by budget have 10 days after the date of certification to file written protest
- IDOM certifies taxes back to county auditor June 15

**RESOLUTION APPROVING AMENDMENT 1 TO THE BUILDING DEPARTMENT
SERVICES AGREEMENT WITH VEENSTRA & KIMM, INC.**

WHEREAS the City of Marshalltown, Iowa, has contracted with Veenstra & Kimm, Inc. for Building Services; and

WHEREAS the City has identified a need to amend the contract to cover additional related services such as plumbing, mechanical and electrical code enforcement; and

WHEREAS the City Council has reviewed the proposed amendment and found it to be in the best interest of the City of Marshalltown.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That Amendment 1 to the contract with Veenstra & Kimm, Inc., is hereby accepted and approved.

Passed this 12th day of December 2022, and signed this _____ day of December 2022.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

TO: Mayor, City Council Members, and City Administrator

FROM: Michelle Spohnheimer, Housing & Community Development Director

DATE: December 12, 2022 Meeting

RE: **Amendment 1 to Veenstra & Kimm, Inc. contract related to inspection services**

Policy Issue: The City of Marshalltown has a contract with Veenstra & Kimm, Inc. for inspection services related to our building division. V&K has been involved with plumbing, mechanical and electrical inspections for the City at various levels over the past year.

Strategic Plan Goals:

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: partner with others to improve quality of life

Specific Objective/Action:

- *Goal 3 Objective 4:* Evaluate changes to inspection services.

Recommendation: Staff is recommended that the contract be amended to formerly cover plumbing, mechanical and electrical permitting, enforcement and inspections. We intend on implementing a Trade Permit to address these trades. The fees would be split between the City (20%) and the Contractor (80%). New fees are proposed in a separate resolution specific to City fees.

Budget Impact: Fees collected will be split as described above. The Contractor will bill the City and the City will collect all revenues. The general fund supports building, plumbing, mechanical and electrical inspections divisions. There will continue to be City supportive administrative services to assist in processing applications and invoices but all permit issuance, scheduling and inspections will be conducted by the contractor. The City will see a reduction in various expenses including items such as wages, benefits, vehicle expenses and office supplies within these divisions. This will be reflected in more detail during the budget discussions.

Background: Contracted inspections have been occurring for the past year with minimal challenges. We anticipated and have experienced transition changes.

Attachment(s): Resolution and Contract Amendment 1

Building Department Services Agreement

Contract Amendment 1 – December 2022

BUILDING INSPECTION

Marshalltown, Iowa

This Contract Amendment 1 is, made and entered into this _____ day of December, 2022 by and between the **CITY OF MARSHALLTOWN, IOWA**, a municipal corporation, hereinafter referred to as the **City**, and **VEENSTRA & KIMM, INC.**, a corporation organized and existing under the laws of the State of Iowa, hereinafter referred to as the **Contractor**.

WHEREAS, the City has entered into an agreement with the Contractor, dated February 1, 2022, to serve as the building official responsible for the enforcement of the City's building, plumbing, mechanical, fire, and dangerous/existing building codes.

WHEREAS, the City has identified the opportunity to expand the scope of services provided under that agreement to include plumbing, mechanical, and electrical code enforcement and inspections as determined necessary by the City.

NOW, THEREFORE, the parties agree to the following amendments to the Contract.

Amend Section 1. SCOPE OF SERVICES: Include references to plumbing, mechanical, and electrical code enforcement, permitting, and inspections throughout.

Amend Section 2. PLAN REVIEW AND PERMITTING: Include references to the plumbing, mechanical, and electrical code enforcement, permitting, and inspections throughout.

Amend Section 4. COMPENSATION: Compensation to Contractor based upon permit fees shall be amended as follows (compensation based upon plan review fees and hourly rates shall continue without amendment):

Permit Fees: Permit fees shall be established by the City Council through resolution.

- The Contractor shall be paid 65% of the building permit fee for all building permits issued by the Contractor.
- The Contractor shall be paid 80% of the trade permit fees for all the trade permits issued by the Contractor.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names on the date

first written above.

CITY OF MARSHALLTOWN, IOWA

ATTEST: _____

By _____
Mayor

Clerk

VEENSTRA & KIMM, INC.

By _____ **DATE:** _____, **2022.**

RESOLUTION APPROVING CITY FEE SCHEDULE

WHEREAS, the City of Marshalltown has established various fees to cover the costs of issuing permits, inspections and other direct services; and

WHEREAS, the City Clerk has prepared an Exhibit of the updated fee schedule; and

WHEREAS, these fees are authorized by law and have been previously established by the City of Marshalltown; and

WHEREAS, it is appropriate to review and confirm the fees.

THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The fees are established as shown on the attached fee Exhibit are approved and effective January 1, 2023.

Passed this 12th day of December 2022, and signed this _____ day of December 2022.

CITY OF MARSHALLTOWN

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

TO: Mayor, City Council Members, and City Administrator

FROM: Michelle Spohnheimer, Housing & Community Development Director

DATE: December 12, 2022 Meeting

RE: **Fee Schedule Changes – Building Division (including Plumbing, Mechanical and Electrical Trades)**

Policy Issue: The City has the authority to set fees for services including items such as permits, inspections and plan review. Previously we had several items separated, moving forward plumbing, mechanical and electrical are categorized under the building division for Trades.

Strategic Plan Goals:

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: partner with others to improve quality of life

Specific Objective/Action:

- *Goal 3 Objective 5:* Review City fees and charges.

Recommendation: Staff is recommending with the adoption of contract changes new fees are also put into effect, effective January 1, 2023, as it relates to the trades and plan review fees. Trade Permit fees would be split between the City (20%) and the Contractor (80%). Plan review fees will be paid 100% to the Contractor and Building Permit fees will remain a City (65%) Contractor (35%) split.

Previously approved fees for the various trades will be replaced by the following:

- Trade Permit – New - Single-Family Residential Dwelling: \$125
- Trade Permit – Alteration - Single-Family Residential Dwelling: \$85
- Trade Permit – Minor equipment/appliance replacement: \$62
- Trade Permit – Commercial (Includes all other uses except single-family residential): Fee based on project valuation. \$50 for the first \$1,000 and \$5 for each additional \$1,000 of valuation.
- Plan Review Fee – Based on the 65% of the building permit valuation table

Budget Impact: Fees collected will be split as described above. The Contractor will bill the City and the City will collect all revenues. The general fund supports building, plumbing, mechanical and electrical inspections divisions. There will continue to be City supportive administrative services to assist in processing applications and invoices but all permit issuance,

scheduling and inspections will be conducted by the contractor. The City will see a reduction in various expenses including items such as wages, benefits, vehicle expenses and office supplies within these divisions. This will be reflected in more detail during the budget discussions.

Background: Contracted inspections have been occurring for the past year with minimal challenges. We anticipated and have experienced transition changes.

Attachment(s): Resolution and Updated Fee Schedule

MARSHALLTOWN

I O W A

TO: Mayor, City Council Members, and City Administrator

FROM: Michelle Spohnheimer, Housing & Community Development Director

DATE: December 12, 2022 Meeting

RE: **Fee Schedule Changes – Rental Inspections Division**

Policy Issue: The City has the authority to set fees for rental inspection services including, rental application, registration, late fees and inspections. With the addition of contracted services, a change to the fees is also required.

Strategic Plan Goals:

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: partner with others to improve quality of life

Specific Objective/Action:

- *Goal 3 Objective 5:* Review City fees and charges.

Recommendation: Staff is recommending with program changes including the new ordinance and contract for services that the following fees be implemented effective January 1, 2023.

- Annual Registration Fee: \$15 per unit
- Inspection fees:
 - Rental Property Inspection - 1st Unit per Parcel: \$90
 - Rental Property Inspection - 2nd Unit per Parcel: \$50
 - Rental Property Inspection -3rd-15th Unit per Parcel: \$20
 - Rental Property Inspection -16 Units and above per Parcel: Max fee of \$400

Budget Impact: The Contractor will bill the City and the City will collect all revenues. The general fund supports the rental inspections division. There will continue to be City supportive administrative and limited inspection services. The City will see a reduction in various expenses including items such as wages, benefits, vehicle expenses and office supplies within this division due to the staff reduction. This will be reflected in more detail during the budget discussions.

Background: This change has been in discussion for more than a year with anticipated staff retirement.

Attachment(s): Resolution and Updated Fee Schedule

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

TO: Mayor Greer and City Council
FROM: David Rierson
DATE: 12/12/22
RE: Changes to Fire Department Fee Schedule

Policy Issue: Change and Addition to Fee Schedule

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action: Increase response fees to hazardous materials incidents and create a fee for obtaining an administrative warrant to enter and inspect a property.

Recommendation: Staff recommends approval of both items.

Budget Impact: Budget impact for hazmat fees will be minimal. The number of responses for hazardous materials spills/releases has not increased significantly for years. The administrative warrant fee is a new fee. The impact is unknown as this process is uncommon, however, needs to be included so the City can recoup the fees for this process.

Description/Background: Each year, the Iowa Fire Service publishes a response fee schedule for hazardous materials incidents. The fee schedule is supported by the Iowa Firefighters Association, Iowa Fire Chiefs Association, Iowa Professional Fire Chiefs Association, and the Iowa Hazardous Materials Task Force. The fee is adjusted according to the consumer price index.

The administrative warrant process is used when a property (business) owner refuses entry to conduct a fire code compliance inspection. The Fire Code in Chapter 1, Section 104.3 authorizes the fire code official to enter a building or premise at all reasonable times to inspect for compliance with the fire code or to investigate a complaint. Fortunately, this is a rare occurrence. Our current fee schedule does not contain a fee for the procurement of the warrant, which is approximately \$350. This would allow the City a means to recoup the funds.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Admin	Collections	Accounts Receivable - Admin Fee - Collection		Resolution	15.00		annual		
Admin	Collections	Assessments fee general		Resolution	45.00		per property tax assessment filing for unpaid property related charges		
Admin	Collections	Income/offset filing with the state (annual fee)		Resolution	15.00		per customer account processed for offset		
Admin	Collections	Parking tickets overdue (annual fee) per ticket		Resolution	5.00		per ticket		
Admin	Collections	Returned Item Overdraft Fee (NSF)		Resolution	30.00				
Admin	FOIA	Non-routine requests		Resolution			see policy		
Admin	FOIA	Routine requests		Resolution			see policy		
Admin	Lease	Parking Spaces in City Lots - policy establishing lease	Rent	Resolution	25.00		\$25 per month per space for no longer than 3 year terms		
Admin	Other	Alcohol >50% gross Sales	112.003	No Charge	-		food sales exceeding 60% gross sales allows minor in estab without parents		
Admin	Other	Animal Rescue League - Kennel and Disposition Chgs	90.052	Ordinance	-		ARL administers		
Admin	Permit	Cable Franchise Application Fee	114.002	Ordinance	100.00				
Admin	Permit	Cable Franchise Fee	114.002	Resolution	-		5% of revenue paid quarterly		
Admin	Permit	Carnivals	113.006	Resolution	100.00		\$100 first day, \$50 additional days		
Admin	Permit	Circuses Or menageries	113.002	Resolution	200.00		\$200 per first day, \$100 additional days		
Admin	Permit	Hauler - Garbage & Refuse	50.020 - 50.026	Resolution	100.00		Annual		
Admin	Permit	Hauler - Recycling	50.020 - 50.026	Resolution	25.00		Annual		
Admin	Permit	Hauler - Yard Waste	50.020 - 50.026	Resolution	15.00		Annual		
Admin	Permit	License Required to Carry on Business	110.002		-		varies -		
Admin	Permit	Liquor Licensing	State N/A	State	-		Annual - see state's schedule		
Admin	Permit	Secondhand Dealers, Itinerant Dealers, Pawnbrokers	117.004	Resolution	50.00		Annual		
Admin	Permit	Peddler or Solicitor (per person)	118.011	Resolution	10.00		Per day, per person		
Admin	Permit	Tobacco/Nicotine/Vape	State N/A	State	100.00		Annual permit issued by city		
Admin	Permit	Transient Merchant - annual	118.011	Resolution	200.00		Annual		
Admin	Permit	Transient Merchant - annual (brick & mortar operation owner)	118.011	Resolution	25.00		Annual		
Admin	Permit	Transient Merchant - 24-hr license	118.011	Resolution	50.00		Operation on private or public property		
Admin	Permit	Vicious Animal	90.050	Resolution	15.00		Annual		
Admin	Rent	Lease with School District	Rent	Resolution	1.00		\$1.00 per year for ten years - Anson Parking Lot		
Admin	Rent	Marshall County 911 Commission	Rent	Resolution	1.00		TBD (\$228 per month estab 3/10/2003 Res 2003-046) - See New 28E Agreement		
Admin	Rent	Marshall County Arts & Culture Alliance - ECHO	Rent	Resolution	1.00		1 per year - through 2038		
Admin	Rent	Rent - Iowa River OHV Club	Rent	Resolution	1.00		1.00 per year for fifteen year lease - exp 4-25-2025		
Admin	Rent	Rent - Marshalltown Football League	Rent	Resolution	1.00		1.00 per year for 3 years, payable in advance		

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Admin	Rent	Rent - Marshalltown Little League	Rent	Resolution	1.00		1.00 per year for 10 years		
Admin	Rent	Rent - Marshalltown Softball Association	Rent	Resolution	1.00		1.00 per year for 3 years, exp 12/31/2020 softball complex		
Admin	Rent	Rent - Radio Flyers	Rent	Resolution	100.00		in advance for ten years - \$10 per year		
Admin	Rent	Rent - American Legion	Rent	Resolution	2.50		\$2.50 per year, payable in advance. Lease expires 12-15-2033		
Admin	Rent	Rent - Central Iowa River Gun	Rent	Resolution	1.00		1.00 per year for 10 years		
Admin	Rent	Rent - Community Theatre	Rent	Resolution	10.00		10 per year, 20 years, exp 1-1-2023		
Admin	Rent	Rent - Great Western Bank - 113 E State St Parking lot 1/2	Rent	Resolution	600.00		per year		
Admin	Rent	Rent - Marshall Gun Club	Rent	Resolution	75.00		\$75 per acre, term of 3 years		
Admin	Rent	Rent - Steve Ames - 113 E State St Parking lot 1/2	Rent	Resolution	600.00		per year		
Airport	Rent	Rent - Airport Lights	Rent	Resolution	420.00		Airport 6-1-2024		
Airport	Rent	Rent - Aviation	Rent	Resolution	2,164.36		Airport 6-1-2024		
Airport	Rent	Rent - Aviation Svc fee	Rent	Resolution	50.00		Airport 6-1-2024		
Airport	REnt	Fixed-Base Operation Lease & Fuel Agreement	111.004	Resolution 2021-355	-		set by Management Contract		
Airport	REnt	Airport Services	111-004	Resolution	-		set by Management Contract		
Fire	Accident	Response Fee Non-Resident		Resolution	331.61		Hazmat fee sch - min 1 hr + materials		
Fire	Accident	Response Fee Resident		Resolution	Materials		Cost of materials; over 1 hr bill 15 min increments per HAZMAT sch		
Fire	Accident	Spill pad	OTHER FEES		3.50				
Fire	Accident	Oil dry	OTHER FEES		12.00				
Fire	Accident	Vehicle Leaking Fluid		Resolution	Materials		Cost of materials; over 1 hr bill 15 min increments per HAZMAT sch		
Fire	HazMat	HazMat-Heavy Response Apparatus with 4 Personnel		Iowa Fire Service	331.61	357.14	per hour (minimum 1 hr, billed in 15 min increments after 1st hr)		
Fire	HazMat	HazMat-Light Response Apparatus with 2 Personnel		Iowa Fire Service	264.28	284.63	per hour (minimum 1 hr, billed in 15 min increments after 1st hr)		
Fire	HazMat	HazMat-Extra Response Personnel		Iowa Fire Service	25.56	27.53	per hour (minimum 1 hr, billed in 15 min increments after 1st hr)		
Fire	HazMat	HazMat-Expended Materials (replacement cost including shipping)		Iowa Fire Service	cost+		actual cost, labor and shipping		
Fire	HazMat	HazMat-Equipment Repair or Cleaning (cost plus labor including shipping)		Iowa Fire Service	cost+		actual cost, labor and shipping		
Fire	HazMat	HazMat-Damaged Equipment/Property (replacement/repair cost including shipping)		Iowa Fire Service	cost+		actual cost, labor and shipping		
Fire	HazMat	HazMat-Other (Contracted services, contracted equip, evacuation of people, etc.)		Iowa Fire Service	Cost		Billed as used		
Fire	IllegalBurn	Illegal Burn - 1st Offense	91.026	Resolution	110.00				
Fire	IllegalBurn	Illegal Burn - 2nd Offense	91.026	Resolution	210.00				
Fire	IllegalBurn	Illegal Burn - 3rd Offense	91.026	Resolution	310.00				
Fire	IllegalBurn	Illegal Burn - Commercial Property	91.026	Resolution	Permit fee		Shall be charged the permit fee for violations		
Fire	IllegalBurn	Illegal Burn - Late Fee (past due 30 days)		Resolution	20.00		Violations will be assessed a late fee after 30 days	10/24/2022	

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Fire	Admin	Administrative Warrant - Building Inspection		Resolution		350.00	Fee to obtain administrative warrant when business is non-compliant in request for building inspection.		
Fire	Annual Permit	Aerosol Products	IFC 105.6.1	Ordinance	65.00				
Fire	Annual Permit	Amusement Buildings	IFC 105.6.2	Ordinance	65.00				
Fire	Annual Permit	Assembly <50 occupants	IFC 105.6.36	ordinance	40.00				
Fire	Annual Permit	Assembly 50-100 occupants	IFC 105.6.36	Ordinance	50.00				
Fire	Annual Permit	Assembly 101-300 occupants	IFC 105.6.36	Ordinance	70.00				
Fire	Annual Permit	Assembly 301-500 occupants	IFC 105.6.36	Ordinance	90.00				
Fire	Annual Permit	Assembly 501+ occupants	IFC 105.6.36	Ordinance	110.00				
Fire	Annual Permit	Aviation Facilities	IFC 105.6.3	Ordinance	70.00				
Fire	Annual Permit	Carbon Dioxide Systems	IFC 105.6.4	Ordinance	70.00				
Fire	Annual Permit	Carnivals & Fairs	IFC 105.6.5	Ordinance	70.00				
Fire	Annual Permit	Cellulose Nitrate Film or Storage	IFC 105.6.6	Ordinance	70.00				
Fire	Annual Permit	Combustible Dust Producing Ops	IFC 105.6.7	ordinance	70.00				
Fire	Annual Permit	Combustible Fiber Storage Permit	IFC 105.6.8	Ordinance	70.00				
Fire	Annual Permit	Compressed Gases	IFC 105.6.9	Ordinance	70.00				
Fire	Annual Permit	Commercial Burn Permit	91.021	Resolution	225.00				
Fire	Annual Permit	Confined Space Response	OTHER FEES	Resolution	2,500.00		annual beginning 7/1/2011, three years		
Fire	Annual Permit	Confined Space Permit- Lennox	OTHER FEES	Resolution	2,500.00		Annual		
Fire	Annual Permit	Covered/Open Mall buildings	IFC 105.6.10	Ordinance	70.00				
Fire	Annual Permit	Cryogenic Fluids	IFC 105.6.11	Ordinance	70.00				
Fire	Annual Permit	Cutting/Welding	IFC 105.6.12	Ordinance	70.00				
Fire	Annual Permit	Dry Cleaning	IFC 105.6.13	Ordinance	70.00				
Fire	Annual Permit	Exhibits/Trade Shows	IFC 105.6.14	Ordinance	70.00				
Fire	Annual Permit	Explosives/Fireworks	IFC 105.6.15	Ordinance	85.00				
Fire	Annual Permit	Fire Excessive Alarm (6-9)	32.003	Ordinance	65.00		First 5 free, fee per alarm		
Fire	Annual Permit	Fire Excessive Alarm (10-14)	32.003	Ordinance	90.00		First 5 free, fee per alarm		
Fire	Annual Permit	Fire Excessive Alarm (15+)	32.003	Ordinance	115.00		First 5 free, fee per alarm		
Fire	Annual Permit	Fire Hydrants/Valves	IFC 105.6.16	Ordinance	70.00				
Fire	Annual Permit	Flammable/Combustible Liquids <1000 gal	IFC 105.6.17	Ordinance	70.00				
Fire	Annual Permit	Flammable/Combustible Liquids 1001-10,000 gal	IFC 105.6.17	Ordinance	90.00				
Fire	Annual Permit	Flammable/Combustible Liquids >10,001 gal	IFC 105.6.17	Ordinance	115.00				

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Fire	Annual Permit	Floor Finishing >350 sq ft using class 1/2 liquids	IFC 105.6.18	Ordinance	70.00				
Fire	Annual Permit	Fruit/Crop Ripening	IFC 105.6.19	Ordinance	70.00				
Fire	Annual Permit	Fumigation/Insecticide Fogging	IFC 105.6.20	Ordinance	70.00				
Fire	Annual Permit	Hazardous Materials	IFC 105.6.21	Ordinance	80.00				
Fire	Annual Permit	HPM Facilities-Use/Storage (Hazardous Production Materials	IFC 105.6.22	Ordinance	70.00				
Fire	Annual Permit	High-Piles Storage	IFC 105.6.23	Ordinance	70.00				
Fire	Annual Permit	Hot Work Operations	IFC 105.6.24	Ordinance	70.00				
Fire	Annual Permit	Industrial Ovens	IFC 105.6.25	Ordinance	70.00				
Fire	Annual Permit	Liquid/Gas-Fueled Equipment in Assembly	IFC 105.6.27		70.00				
Fire	Annual Permit	LP Gas/Use/Storage/Dispensing <5,000 gal	IFC 105.6.28	Ordinance	70.00				
Fire	Annual Permit	LP Gas/Use/Storage/Dispensing 5-10,000 gal	IFC 105.6.28	Ordinance	90.00				
Fire	Annual Permit	LP Gas/Use/Storage/Dispensing 10,000+ gal	IFC 105.6.28	Ordinance	115.00				
Fire	Annual Permit	Lumber yard/Woodworking Plants	IFC 105.6.26	Ordinance	70.00				
Fire	Annual Permit	Magnesium Use	IFC 105.6.29	Ordinance	70.00				
Fire	Annual Permit	Misc Combustible Storage	IFC 105.6.30	Ordinance	70.00				
Fire	Annual Permit	Motor Fuel Dispensing Facilities 1-1,000 gal	IFC 105.6.31	Ordinance	70.00				
Fire	Annual Permit	Motor Fuel Dispensing Facilities 1,001-10,000 gal	IFC 105.6.31	Ordinance	90.00				
Fire	Annual Permit	Motor Fuel Dispensing Facilities 10,001+ gal	IFC 105.6.31	Ordinance	115.00				
Fire	Annual Permit	Open Flames & Torches	IFC 105.6.33	Ordinance	70.00				
Fire	Annual Permit	Open Flames & Candles	IFC 105.6.34	Ordinance	70.00				
Fire	Annual Permit	Organic Coatings	IFC 105.6.35	Ordinance	70.00				
Fire	Annual Permit	Pyrotechniques/Special Effects	IFC 105.6.38	Ordinance	265.00				
Fire	Annual Permit	Pyroxylin Plastics >25# storage, assembly, manufacturing	IFC 105.6.39	Ordinance	70.00				
Fire	Annual Permit	Refrigeration Equipment/Commercial	IFC 105.6.40	Ordinance	70.00				
Fire	Annual Permit	Repair Garages/Fuel Dispensing Facilities	IFC 105.6.41	Ordinance	70.00				
Fire	Annual Permit	Rooftop Heliports	IFC 105.6.42	Ordinance	70.00				
Fire	Annual Permit	Spraying and Dipping	IFC 105.6.43	Ordinance	70.00				
Fire	Annual Permit	Scrap Tire Storage	IFC105.6.44	Ordinance	70.00				
Fire	Annual Permit	Temporary Membrane/Tent Structures	IFC 105.6.45	Ordinance	70.00				
Fire	Annual Permit	Tire Rebuilding Plants	IFC 105.6.46	Ordinance	70.00				
Fire	Annual Permit	Waste Handling - wrecking & junk yards, waste handling facilities	IFC 105.6.47	Ordinance	70.00				

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Fire	Annual Permit	Liquor License/Mercantile Inspection		Resolution	70.00				
Fire	PlanReview	Plan Review - Alarm System		Resolution	110.00		*does not include 3rd party reviewer charges for factory, hazardous, educational, institutional, storage occupancy		
Fire	PlanReview	Plan Review - Building		Resolution	110.00				
Fire	PlanReview	Plan Review - Sprinkler System		Resolution	110.00				
Fire	Biennial Permit	Commercial Space <3000 sq/ft (initial)		Resolution	100.00				
Fire	Biennial Permit	Commercial Space <3000 sq/ft (Reinspection)		Resolution	100.00				
Fire	Biennial Permit	Commercial Space 3001-6000 sq/ft (initial)		Resolution	200.00				
Fire	Biennial Permit	Commercial Space 3001-6000 sq/ft (Reinspection)		Resolution	200.00				
Fire	Biennial Permit	Commercial Space 6000-9000 sq/ft (initial)		Resolution	300.00				
Fire	Biennial Permit	Commercial Space 6000-9000 sq/ft (Reinspection)		Resolution	300.00				
Fire	Biennial Permit	Commercial Space 9000+ sq/ft (initial)		Resolution	400.00				
Fire	Biennial Permit	Commercial Space 9000+ sq/ft (Reinspection)		Resolution	400.00				
Housing	Building	Backflow Prevention	153.002	Ordinance	10.00				
Housing	Building	Building Investigation Fee		Resolution	-				
Housing	Building	Building Permit	Current Schedule	Resolution	-		Infil Code Council Building Valuation Data Table & Schedule		
Housing	Building	Trade Permit (Plumbing, Mechanical & Electrical) - Residential - New home construction		Resolution	-	125.00			
Housing	Building	Trade Permit (Plumbing, Mechanical & Electrical) - Residential - Alteration		Resolution	-	85.00			
Housing	Building	Trade Permit (Plumbing, Mechanical & Electrical) - Residential - Minor equipment/appliance replacement		Resolution	-	62.00			
Housing	Building	Trade Permit (Plumbing, Mechanical & Electrical) - Commercial (inc. all uses other than single-family)		Resolution	-	Valuation	\$50 for first \$1,000 then \$5 for each additional \$1,000 valuation		
Housing	Building	Demolition Permit - Residential		Resolution	50.00		Each building		
Housing	Building	Demolition Permit - Commercial		Resolution	100.00		Each building		
Housing	Building	Gas & Plumbing Permits - schedules of fees	115.003	Resolution	-				DELETE
Housing	Building	Plan Review Fees	151.002		-	Valuation	Based on 65% of building permit valuation schedule for projects with valuation over \$500,000		
Housing	Building	Plumbing Permits -schedules of fees	153.002	Resolution	-		Schedule		DELETE
Housing	Code Enf	Certified Mail Fee		Ordinance	cost		recoup actual cost for nuisance cleanup		
Housing	Code Enf	Code Enforcement Admin Fee		Resolution	100.00		per cleanup		
Housing	Code Enf	Landfill Fee - Nuisance		Ordinance	cost		recoup actual cost for nuisance cleanup		
Housing	Code Enf	Nuisance Abatement Cleanup Fee		Ordinance	cost		recoup actual cost for nuisance cleanup		
Housing	Code Enf	Nuisance Vehicle - Impound Fee	95.009	Resolution	cost		reasonable fee for less than 14 days storage		
Housing	Code Enf	Towing Fee - Nuisance charges		Ordinance	cost		recoup actual cost for nuisance cleanup		
Housing	Code Enf	Vacant Property Code Registration		Resolution	100.00		Annual Registration		

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Housing	Code Enf	Vacant Property Code Uninsured Property Fee		Resolution	3,000.00				
Housing	Gas	Gas Dealer		Ordinance/Resolution	-		Annual, expires 12/31		DELETE
Housing	Gas	Gas Fitter		Resolution	50.00		Annual, expires 12/31		DELETE
Housing	Gas	Gas Heating Contractor		Resolution	-		Annual, expires 12/31		DELETE
Housing	Gas	Gas-Utility Co Annual		Resolution	-		Annual, expires 12/31		DELETE
Housing	Gas	Heating Contractor		Resolution	-		Annual, expires 12/31		DELETE
Housing	Lead Program	Lead hazard Control Grant Program Subordination		Resolution	100.00				
Housing	Plumbing	JP JourneyPlumber		Resolution	-		Annual, expires 12/31		DELETE
Housing	Plumbing	MP Master Plumber		Resolution	-		Annual, expires 12/31		DELETE
Housing	Plumbing	PC Plumbing Contractor		Ordinance/Resolution	-		Annual, expires 12/31		DELETE
Housing	Plumbing	Plumbing - Backflow Prevent		Water Works/Ordinance	10.00		Renewal		DELETE
Housing	Plumbing	Plumbing Gas Fees 2012		Resolution	-				DELETE
Housing	Plumbing	Plumbing License (factory)		Resolution	25.00		Annual, expires 12/31		DELETE
Housing	Plumbing	Plumbing Permits for Work	153.002	Resolution	-		See schedule		DELETE
Housing	Rental	Application Fee - new rental properties (unoccupied)		Resolution	50.00				
Housing	Rental	Application Fee - new rental properties (occupied)		Resolution	500.00				Previously adopted but not on the sheet
Housing	Rental	Assessment fee - rental housing	152.005	Resolution	25.00		per parcel item assessed to taxes		
Housing	Rental	Complaint - Housing Advisory Board	152.008	Resolution	-		Per instance \$100 deposit		
Housing	Rental	Rental Property Inspection - 1st Unit per Parcel	152.004	Resolution & Service Agreement	-	90.00	Per rental unit inspection per parcel		New inspection fee
Housing	Rental	Rental Property Inspection - 2nd Unit per Parcel	152.004	Resolution & Service Agreement	-	50.00	Per rental unit inspection per parcel		New inspection fee
Housing	Rental	Rental Property Inspection -3rd-15th Unit per Parcel	152.004	Resolution & Service Agreement	-	20.00	Per rental unit inspection per parcel		New inspection fee
Housing	Rental	Rental Property Inspection -16 Units and above per Parcel	152.004	Resolution & Service Agreement	-	400.00	Max fee for large complex per parcel		New inspection fee
Housing	Rental	Rental Property Registration	152.004	Resolution	-	15.00	Per rental unit		New per unit/annual fee
Housing	Rental	Rental Property1-1st Unit	152.005	Resolution	40.00	-			DELETE
Housing	Rental	Rental Property2-2nd Unit	152.005	Resolution	32.00	-			DELETE
Housing	Rental	Rental Property3 3-12th units	152.005	Resolution	25.00	-			DELETE
Housing	Rental	Rental Property4-13 and more Units	152.005	Resolution	20.00	-			DELETE
Housing	Zoning	Annexation - Voluntary for non taxable property		Resolution	250.00				
Housing	Zoning	Final Subdivision Plat		Resolution	100 + 50/ac.				
Housing	Zoning	Home Occupation Special Use Permit		Resolution	50.00				

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Housing	Zoning	Home Occupation Special Use Permit		Resolution	150.00				
Housing	Zoning	Ordinance change request		Resolution	500.00				
Housing	Zoning	Planned Unit Development Amendment (no requiring hearings)		Resolution	200.00				
Housing	Zoning	Planned Unit Development Amendment (requiring hearings)		Resolution	500.00				
Housing	Zoning	Planned Unit Development base fee		Resolution	300 + 50/ac		\$300 base fee plus \$50 per acre		
Housing	Zoning	Rezoning Request		Resolution	500.00				
Housing	Zoning	Severance Fee		Resolution	250.00				
Housing	Zoning	Sidewalk Deferment Application	57.039	Resolution	250.00				
Housing	Zoning	Sign Permit		Resolution	50.00				
Housing	Zoning	Special Use Permit		Resolution	300.00				
Housing	Zoning	Subdivision Final Plat base fee		Resolution	100.00				
Housing	Zoning	Subdivision Final Plat per acre fee		Resolution	50.00				
Housing	Zoning	Subdivision Preliminary Plat Base fee		Resolution	250.00				
Housing	Zoning	Subdivision Preliminary Plat per acre fee		Resolution	50.00				
Housing	Zoning	Variance - any other building		Resolution	200.00				
Housing	Zoning	Variance - owner occupied dwelling		Resolution	150.00				
Housing	Zoning	Zoning Verification Letter (Multi-family, Commercial, Industrial, Non-SF)		Resolution	100.00				
Housing	Zoning	Zoning Verification Letter (Single Family Residential)		Resolution	25.00				
Parks	Aquatic	Adult/Tot Swim (T,Th, Sat) 15-pass scan card		Resolution	40.00				
Parks	Aquatic	Adult/Tot Swim (T,Th, Sat) daily		Resolution	3.00				
Parks	Aquatic	Aquatic center admission - 10-tickets sheet		Resolution	45.00				
Parks	Aquatic	Aquatic center admission - after 5 pm		Resolution	3.00				
Parks	Aquatic	Aquatic center admission - daily		Resolution	5.00				
Parks	Aquatic	Birthday Splash - 10 plus hot dog and drink		Resolution	50.00				
Parks	Aquatic	Birthday Splash - 10 plus pizza and drink		Resolution	60.00				
Parks	Aquatic	Birthday Splash - 10 plus small drink		Resolution	70.00				
Parks	Aquatic	Doggie Dip (per dog)		Resolution	5.00				
Parks	Aquatic	Rental - Entire aquatic center		Resolution	600.00				
Parks	Aquatic	Season Pass - 1-person		Resolution	110.00				
Parks	Aquatic	Season Pass - 2-person family		Resolution	180.00				
Parks	Aquatic	Season Pass - additional family members		Resolution	30.00				

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Parks	Aquatic	Season Pass - nanny		Resolution	95.00				
Parks	Aquatic	Splash Dance		Resolution	3.00				
Parks	Aquatic	Swimming Lesson- indoor learn to swim		Resolution	40.00				
Parks	Aquatic	Swimming Lesson- indoor preschool		Resolution	40.00				
Parks	Aquatic	Swimming Lesson- outdoor learn to swim		Resolution	42.00				
Parks	Aquatic	Swimming Lesson- outdoor preschool		Resolution	32.00				
Parks	Aquatic	Water walking / lap swim - 15-pass scan card		Resolution	40.00				
Parks	Aquatic	Water walking / lap swim - daily		Resolution	3.00				
Parks	Campground	Camping - Electric only	93.001	Resolution	20.00		per day		
Parks	Campground	Camping - Full Hookup	93.001	Resolution	25.00		per day		
Parks	Campground	Camping - no electric	93.001	Resolution	15.00		per day		
Parks	Dog Park	Dog Park Pass-Intact Animal		Resolution	25.00		ANNUAL		
Parks	Dog Park	Dog Park Pass-Spayed or Neutered Animal		Resolution	20.00		ANNUAL		
Parks	Memorial	Memorial Bench		Resolution	2,000.00		Includes installation on concrete pad		
Parks	Memorial	Memorial Plaque		Resolution	100.00				
Parks	Memorial	Memorial Tree		Resolution	400.00				
Parks	Shelter	Adding Alcohol to Rental		Resolution	30.00		Daily Rate		
Parks	Shelter	Shelter - Anson (seasonal)		Resolution	80.00		Daily Rate		
Parks	Shelter	Shelter - Riverview Community Bldg		Resolution	150.00		Daily Rate		
Parks	Shelter	Shelter - Kiwanis (seasonal)		Resolution	70.00		Daily Rate		
Parks	Shelter	Shelter - Riverview Log Cabin (seasonal)		Resolution	45.00		Daily Rate		
Parks	Shelter	Shelter - Riverview Reunion Hall		Resolution	125.00		Daily Rate		
Parks	Terrace	Tree Planting- terrace		Resolution	-		None issued - moratorium		
PARKS	VMC	SUMMER BLAST			95.00		per child per week		
Parks	VMC	Half Gym - 1 court (hourly/weekday)		Res 2020-360	25.00		Hourly/weekday		
Parks	VMC	Half Gym - 1 court (all day/weekday)		Res 2020-360	300.00		Allday/weekday		
Parks	VMC	Half Gym - 1 court (hourly/weekend)		Res 2020-360	50.00		Hourly/weekend		
Parks	VMC	Half Gym - 1 court (hourly/weekend)		Res 2020-360	400.00		Allday/weekend		
Parks	VMC	Whole Gym (hourly/weekday)		Res 2020-360	50.00		Hourly/weekday		
Parks	VMC	Whole Gym (all day/weekday)		Res 2020-360	600.00		Allday/weekday		
Parks	VMC	Whole Gym (hourly/weekend)		Res 2020-360	100.00		Hourly/weekend		

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Parks	VMC	Whole Gym (hourly/weekend)		Res 2020-360	800.00		All day/weekend		
Parks	VMC	Flex Rooms (hourly/weekday)		Res 2020-360	25.00		Hourly/weekday		
Parks	VMC	Flex Rooms (all day/weekday)		Res 2020-360	300.00		All day/weekday		
Parks	VMC	Flex Rooms (hourly/weekend)		Res 2020-360	50.00		Hourly/weekend		
Parks	VMC	Flex Rooms (hourly/weekend)		Res 2020-360	400.00		All day/weekend		
Parks	VMC	Multi-Room Discount (hourly/weekday)		Res 2020-360	5.00		Hourly/weekday		
Parks	VMC	Multi-Room Discount (all day/weekday)		Res 2020-360	50.00		All day/weekday		
Parks	VMC	Multi-Room Discount (hourly/weekend)		Res 2020-360	5.00		Hourly/weekend		
Parks	VMC	Multi-Room Discount (hourly/weekend)		Res 2020-360	50.00		All day/weekend		
Parks	VMC	Conference Room (hourly/weekday)	*Free to non-profit/service clubs, M-F 7am-5pm	Res 2020-360	25.00		Hourly/weekday		
Parks	VMC	Conference Room (all day/weekday)	*Free to non-profit/service clubs, M-F 7am-5pm	Res 2020-360	300.00		All day/weekday		
Parks	VMC	Conference Room (hourly/weekend)	*Free to non-profit/service clubs, M-F 7am-5pm	Res 2020-360	50.00		Hourly/weekend		
Parks	VMC	Conference Room (hourly/weekend)	*Free to non-profit/service clubs, M-F 7am-5pm	Res 2020-360	400.00		All day/weekend		
Parks	VMC	Daily Drop-in Fee (Adults)		Res 2020-360	3.00		per hr		
Parks	VMC	Bounce House		Res 2020-360	75.00		for 2 hours		
Parks	VMC	Tournament Fee		Res 2020-360	200.00		Day		
Parks	VMC	Large Event Fee (Setup, tear down, Fri setup, Sun cleanup)		Res 2020-360	600.00		per event		
Parks	VMC	Deposit for all day events, large events, tournaments		Res 2020-360	500.00				
Police	Alarm	Alarm- failure to notify PD of service changes	33.024	Resolution	-				
Police	Alarm	Alarm Police - Failure to Notify PD Service Fee	33-024	Ordinance	25.00				
Police	Alarm	Alarm Police - False	33.022	Resolution	40.00		First two in calendar year are free		
Police	Alarm	Malfunctioning Alarm - Service fee to disable	33.023		-				
Police	Noise Control	Noise Permit for 24 hours or less	134.006	Ordinance	25.00		Each		
Police	Noise Control	Noise Permit for one to seven days	134.006	Ordinance	40.00		Each date		
Police	Operations	Social Host Ordinance Enforcement fee	112.040	Ordinance	cost		Officers time on investigation		
Police	Operations	X-duty Police Security Services		Resolution	80.00		per hour		
Police	Operations	Towing Admin Fee		Ordinance	50.00				
Police	Parking	Parking - impounded pursuant to 72.071			50.00				
Police	Parking	Parking Violations	72.001	Ordinance	20.00		per ticket		
Police	Parking	Parking Violations - Over 30 days	72.001	Ordinance	5.00		per ticket		
Police	Parking	Parking Ticket - multiple offenses and charges	72.001, 72-002, 72.003 - 72.999	Ordinance	varies				

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Police	Parking	Skof Tow Fee	72.070 - 72.0076		50.00				
Police	Records	Copying of Public Records		Resolution	-		Actual cost for providing digital media		
Police	Records	Copying of Public Records		Resolution	0.25		per page		
Police	Records	Copying of Public Records		Resolution	1.00		per DVD/CD		
Police	Records	Fingerprinting services		Resolution	20.00		No card limit, waive fee for MCSD staff		
Police	Records	Local Criminal History		Resolution	13.00				
Public Works	Compost	Yard Waste and tree Debris Disposal - Kraft bag disposal	50.006	Resolution	1.00				
Public Works	Compost	Yard Waste and tree Debris Disposal - Resusable Container	50.006	Resolution	3.00		minimum		
Public Works	Compost	Yard Waste and tree Debris Disposal - Car/Van/SUV	50.006	Resolution	6.00				
Public Works	Compost	Yard Waste and tree Debris Disposal - Pickup Truck Under 8' bed length	50.006	Resolution	10.00	15.00			EFFECTIVE 1/1/23
Public Works	Compost	Yard Waste and tree Debris Disposal - Pickup Truck 8' bed length	50.006	Resolution	15.00	20.00			EFFECTIVE 1/1/23 - 8' and over
Public Works	Compost	Yard Waste and tree Debris Disposal - Pickup Truck Over 8' bed length	50.006	Resolution	20.00				EFFECTIVE 1/1/23 - Delete
Public Works	Compost	Yard Waste and tree Debris Disposal - Dump Truck Small (1 ton)	50.006	Resolution	30.00				
Public Works	Compost	Yard Waste and tree Debris Disposal - Dump Truck Medium (single axle)	50.006	Resolution	50.00	65.00			EFFECTIVE 1/1/23
Public Works	Compost	Yard Waste and tree Debris Disposal - Dump Truck Large (tandem axle)	50.006	Resolution	75.00	115.00			EFFECTIVE 1/1/23
Public Works	Compost	Yard Waste and tree Debris Disposal - Semi-Truck & Trailer	50.006	Resolution	150.00	200.00			EFFECTIVE 1/1/23
Public Works	Compost	Yard Waste and tree Debris Disposal - Trailer Under 8' long	50.006	Resolution	10.00	25.00			
Public Works	Compost	Yard Waste and tree Debris Disposal - Trailer 8' to 10' long	50.006	Resolution	20.00	40.00			
Public Works	Compost	Yard Waste and tree Debris Disposal - Trailer Over 10' long (with sides <18")	50.006	Resolution	35.00	60.00			EFFECTIVE 1/1/23
Public Works	Compost	Yard Waste and tree Debris Disposal - Trailer Over 10' long (with sides >=18")	50.006	Resolution		105.00			EFFECTIVE 1/1/23
Public Works	Compost	Loading Fee - Compost or Mulch/Wood Chips	50.006	Resolution	20.00				
Public Works	Compost	Sale of Compost - Reusable Container	50.006	Resolution	3.00		minimum		
Public Works	Compost	Sale of Compost - Pickup Truck Under 8' bed length	50.006	Resolution	20.00				
Public Works	Compost	Sale of Compost - Pickup Truck 8' bed length	50.006	Resolution	30.00				
Public Works	Compost	Sale of Compost - Dump Truck Small (1 ton)	50.006	Resolution	50.00				
Public Works	Compost	Sale of Compost - Dump Truck Medium (single axle)	50.006	Resolution	90.00				
Public Works	Compost	Sale of Compost - Dump Truck Large (tandem axle)	50.006	Resolution	180.00				
Public Works	Compost	Sale of Mulch/Wood Chips (processed) - Reusable Container	50.006	Resolution	3.00				
Public Works	Compost	Sale of Mulch/Wood Chips (processed) - Pickup Truck 8' bed length	50.006	Resolution	30.00				
Public Works	Compost	Sale of Mulch/Wood Chips (processed) - Dump Truck Small (1 ton)	50.006	Resolution	40.00				
Public Works	Compost	Sale of Mulch/Wood Chips (processed) - Dump Truck Medium (single axle)	50.006	Resolution	80.00				

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Public Works	Compost	Sale of Firewood (unprocessed) - Pickup Truck	50.006	Resolution	10.00	-			EFFECTIVE 1/1/23 - Unprocessed firewood & mulch available on a first come basis (loading fee applies)
Public Works	Compost	Sale of Firewood (unprocessed) - Dump Truck Small (1 ton)	50.006	Resolution	20.00				EFFECTIVE 1/1/23 - Delete
Public Works	Compost	Sale of Firewood (unprocessed) - Dump Truck Medium (single axle)	50.006	Resolution	30.00				EFFECTIVE 1/1/23 - Delete
Public Works	Compost	Access fee to compost in off season		Resolution	500.00				
Public Works	Electrical	New or Addition: Single-Family Residential (Whole House Inspection Lump Sum: up to 3 trips-1 temp service, 1 rough-in, 1 joint meter/final inspection, admin fee)	154.058	Resolution	125.00				DELETE - See Housing - Building - Trade Permits
Public Works	Electrical	Modification: Single-Family Residential (Residential Base: 1 inspection trip, admin fee)	154.058	Resolution	55.00				DELETE - See Housing - Building - Trade Permits
Public Works	Electrical	Modification: Single-Family Residential (fee per each applicable item modified or added)	154.058	Resolution	7.00		each		DELETE - See Housing - Building - Trade Permits
Public Works	Electrical	Solar: Single-Family Residential (Solar Base: simple plan review & 2 inspection trips, admin fee)	154.058	Resolution	95.00				Move to Housing - Building Section
Public Works	Electrical	New, Major Remodel, or Addition: Multi-Family Residential, Commercial, or Industrial (MFR-C-I Base, admin fee)	154.058	Resolution	85.00		Fixture fee, electrical plan review fee additional to this fee		DELETE - See Housing - Building - Trade Permits
Public Works	Electrical	Modification: Multi-Family Residential, Commercial, or Industrial modification (MFR-C-I Base, admin fee)	154.058	Resolution	85.00		Fixture fee additional to this fee		DELETE - See Housing - Building - Trade Permits
Public Works	Electrical	Reinspection fees due to faulty construction or extra trip charges for single-family residential	154.058	Resolution	40.00		each		DELETE - See Housing - Building - Trade Permits
Public Works	Electrical	MFR-C-I Each Meter	154.058	Resolution	8.00		each		DELETE - See Housing - Building - Trade Permits
Public Works	Electrical	MFR-C-I Openings/Devices: Switches, Outlets, Fixtures (fee for each 25 rounded to the nearest whole number)	154.058	Resolution	10.00		each 25		DELETE - See Housing - Building - Trade Permits
Public Works	Electrical	MFR-C-I Fixed or Stationary Appliance	154.058	Resolution	5.00		each		DELETE - See Housing - Building - Trade Permits
Public Works	Electrical	MFR-C-I Central Air Conditioning & Motors over 1 Hp	154.058	Resolution	5.00		each		DELETE - See Housing - Building - Trade Permits
Public Works	Electrical	MFR-C-I Generators, Transformers, All Devices Rated in KVA or Watts: Sum is 0 - 5 KVA or KW	154.058	Resolution	10.00		lump sum		DELETE - See Housing - Building - Trade Permits
Public Works	Electrical	MFR-C-I Generators, Transformers, All Devices Rated in KVA or Watts: Sum is >5 - 20 KVA or KW	154.058	Resolution	15.00		lump sum		DELETE - See Housing - Building - Trade Permits
Public Works	Electrical	MFR-C-I Generators, Transformers, All Devices Rated in KVA or Watts: Sum is >20 KVA or KW	154.058	Resolution	30.00		lump sum		DELETE - See Housing - Building - Trade Permits
Public Works	Electrical	MFR-C-I Electrically Powered Outside Signs	154.058	Resolution	10.00		each		DELETE - See Housing - Building - Trade Permits
Public Works	Electrical	MFR-C-I Temporary Service	154.058	Resolution	10.00		each		DELETE - See Housing - Building - Trade Permits
Public Works	Electrical	MFR-C-I Solar Install	154.058	Resolution	50.00		each		DELETE - See Housing - Building - Trade Permits
Public Works	Electrical	MFR-C-I Maximum Fee for Each Building/Job	154.058	Resolution	915.00		max fee		DELETE - See Housing - Building - Trade Permits
Public Works	Electrical	MFR-C-I Electrical Plan Review Fee: 0 - 3,000 SF	154.058	Resolution	100.00		lump sum		DELETE - See Housing - Building - Trade Permits
Public Works	Electrical	MFR-C-I Electrical Plan Review Fee: 3,001 - 6,000 SF	154.058	Resolution	200.00		lump sum		DELETE - See Housing - Building - Trade Permits
Public Works	Electrical	MFR-C-I Electrical Plan Review Fee: 6,001 - 9,000 SF	154.058	Resolution	300.00		lump sum		DELETE - See Housing - Building - Trade Permits
Public Works	Electrical	MFR-C-I Electrical Plan Review Fee: more than 9,000 SF	154.058	Resolution	400.00		lump sum		DELETE - See Housing - Building - Trade Permits
Public Works	Electrical	MFR-C-I Electrical Plan Review Fee: extra plan review time charged by hour	154.058	Resolution	94.00		hour		DELETE - See Housing - Building - Trade Permits
Public Works	Electrical	Electrical Contractor License	154.085 - renewal 154.088	Ordinance	100.00		Annual, expires 12/31		
Public Works	Electrical	Electrical License - Apprentice	154.058	Ordinance	20.00		Annual, expires 12/31		
Public Works	Electrical	Electrical work by homeowner	154.058	Resolution	-		Annual, expires 12/31		
Public Works	Electrical	Journeyman Electric License	154.085 - renewal 154.088	Ordinance	30.00		Annual, expires 12/31		

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Public Works	Electrical	Restricted Electrician	154.085 - renewal 154.088	Ordinance	70.00		Annual, expires 12/31		
Public Works	Electrical	Electrical Vehicle Charging Station - Energy Cost	N/A	Resolution	1.80		per hour energy cost while charging w/ free parking	10/24/2022	
Public Works	Electrical	Electrical Vehicle Charging Station - Parking Cost (after 1 hr grace period after charging stops)	N/A	Resolution	5.00		per hour	10/24/2022	
Public Works	Engineering	Construction Bond	57.023	Resolution	10,000.00				
Public Works	Engineering	Driveway Application Non-Standard	72.039	Resolution	34.00		EACH		
Public Works	Engineering	Driveway Approach Inspection	72.039	Resolution	34.00		EACH		
Public Works	Engineering	Driveway Approach Permit	72.039	Resolution	34.00		EACH		
Public Works	Engineering	Driveway Approach Re-Inspection Fee	72.039	Resolution	27.00		EACH		
Public Works	Engineering	Driveway Extension w/Authorization	72-039	Resolution	47.00		EACH		
Public Works	Engineering	Driveway Extension w/o Authorization	72-039	Resolution	97.00		EACH		
Public Works	Engineering	Entrance/Curb Cut	57.016	Resolution	26.00		EACH		
Public Works	Engineering	Excavation Bond - Annual	57.023	Resolution	10,000.00				
Public Works	Engineering	Excavation Bond - Site Specific	57.023	Resolution	10,000.00				
Public Works	Engineering	Excavation Permit (Work with the ROW)	57.021	Resolution	23.00		EACH		
Public Works	Engineering	Excavation Permit (Work within the ROW)	57.021	Resolution	23.00		EACH		
Public Works	Engineering	Failure to Obtain Permit Before Starting Work		Resolution	50.00				
Public Works	Engineering	Flood Plain Survey		Resolution	-		we do not perform surveys - requires licensed surveyor		
Public Works	Engineering	Mailbox - max reimbursement for city-damaged post	59.007 - 59.008	Resolution	50.00		max reimb for replacement		
Public Works	Engineering	Moving Building		Resolution	50.00		Each Building		
Public Works	Engineering	Moving Building (loads exceeding vehicle weight limits)		Resolution	200.00		Each building		
Public Works	Engineering	Public Works Sale of Asphalt Millings, per ton	OTHER FEES	Resolution	5.00		per ton		
Public Works	Engineering	Sewer Cutoff			31.00				
Public Works	Engineering	Sewer Repair			31.00				
Public Works	Engineering	Sidewalk Inspection Fee (Full Sidewalk Construction)	57.042		45.00		EACH		
Public Works	Engineering	Sidewalk Inspection Fee (Partial Construction)	57.042		34.00		EACH		
Public Works	Engineering	Solid Waste Management Assessment- Commercial	51.001	Resolution	72.60		Annual - billed by waterworks		
Public Works	Engineering	Solid Waste Management Assessment-Agricultural with a water meter	51.001	Resolution	8.40		Annual - billed by waterworks		
Public Works	Engineering	Solid Waste Management Assessment-Industrial	51.001	Resolution	72.60		Annual - billed by waterworks		
Public Works	Engineering	Solid Waste Management Assessment-Multiple Family Residential, per family unit	51.001	Resolution	8.40		Annual - billed by waterworks		
Public Works	Engineering	Solid Waste Management Assessment-Single Family Residential	51.001	Resolution	8.40		Annual - billed by waterworks		
Public Works	Engineering	Solid Waste Management Assessment-Trailer Court / each lot	51.001	Resolution	8.40		Annual - billed by waterworks		

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Public Works	Engineering	Street Patch Inspection			34.00		EACH		
Public Works	Engineering	Tunneling Permit	57.017	Resolution	34.00				
Public Works	Sewer	Sewer Connection Fee(New Div)	52-007	Resolution	300.00				
Public Works	Sewer	Sewer Connection Fee(WPCP)	52-004	Resolution	3,200.00				
Public Works	Sewer	Sewer Cutoff		Resolution	31.00				
Public Works	Sewer	Sewer Repair		Resolution	31.00				
Public Works	Sewer	Sanitary Sewer Connection - after 1/1/1974	52.005	Ordinance	3,200.00		Each connection		
Public Works	Sewer	Sanitary Sewer Connection - assessed	52.005	Ordinance	-		Each connection		
Public Works	Sewer	Sanitary Sewer Connection - assessed - deferred	52.005	Ordinance	3,200.00		Each connection		
Public Works	Sewer	Sanitary Sewer Connection - before 1/1/1974	52.005	Ordinance	-		Each connection		
Public Works	Sewer	Sanitary Sewer connection fee - non assessed properties	52.005		-				
Public Works	Sewer	Sanitary Sewer Connection to existing line	52.007	Ordinanc	300.00				
Public Works	Sewer	Sanitary Sewer Utility Conn-City Constructed		Ordinance	3,200.00		Each connection		
Public Works	Sewer	Sanitary Sewer Utility Conn-Developer Constructed		Ordinance	300.00		Each connection		
Public Works	Sewer	Sanitary Sewer Utility Connection	52.007	Ordinance	3,200.00		Each connection		
Public Works	Sewer	Sewer Deposit	52.006	Ordinance	40.00				
Public Works	Sewer	assessment of costs when required to make connection	52.004		-				
Public Works	Sewer	New Sewer Connection			34.00		EACH		
Public Works	Sewer	Sewer Connection Fee(City Installed)			3,200.00		EACH		
Public Works	Sewer	Sewer Connection Fee(Subdivision Installed)			300.00		EACH		
Public Works	Sewer	Sewer Cutoff			31.00		EACH		
Public Works	Sewer	Sewer Repair			31.00		EACH		
Public Works	Sewer	Sewer Equip Chg 4" Pump (4 hour minimum)	52.074	Resolution	7.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg 6" Pump (4 hour minimum)	52.074	Resolution	13.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Air Compressor	52.074	Resolution	25.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Back Hoe	52.074	Resolution	50.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Back Hoe w/ Hammer or tamper	52.074	Resolution	65.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Concrete Saw	52.074	Resolution	45.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Dump Truck (2.5 ton)	52.074	Resolution	35.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg End loader	52.074	Resolution	65.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Hole Coring Saw	52.074	Resolution	20.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Public Works	Sewer	Sewer Equip Chg Jet Truck	52.074	Resolution	65.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Jet Vacuum truck	52.074	Resolution	90.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg One Ton Truck	52.074	Resolution	15.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Pickup Truck	52.074	Resolution	12.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Television truck	52.074	Resolution	90.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Tap Charge 4" Service Lateral Connection	52.074	Resolution	200.00		(including labor, equipment & saddle)		
Public Works	Sewer	Sewer Tap Charge 6" Service Lateral Connection	52.074	Resolution	225.00		(including labor, equipment & saddle)		
Public Works	Sewer	Personnel Chgs Sewer Dept. Labor			40.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Personnel Chgs Sewer Dept. Labor Overtime			60.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Personnel Chgs Sewer Superintendent			55.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Storm Sewer	COSESCO Permit - per acre plus \$20 additional acre or portion thereof		Resolution	120.00		PER ACRE PLUS ADDL FEE \$20 PER ACRE		
Public Works	Storm Sewer	Major Erosion Control Permit	55.003-55.013	Resolution	-		based on parcel size 120 per acre + 20 addl acre		
Public Works	Storm Sewer	Minor Erosion Control Permit	55.004 - 55.013	Resolution	-		based on parcel size 120 per acre + 20 addl acre		
Public Works	Storm Sewer	Public Works Construction Site Erosion Sediment	55.013	Resolution	-		based on parcel size 120 per acre + 20 addl acre		
Public Works	Storm Sewer	Storm Sewer Revision		Resolution	31.00		Each		
Public Works	Storm Sewer	Storm Water Rate	53.006 - 55.013	Ordinance	4.00		per ERU (2800 sq ft)		
Public Works	Storm Sewer	Storm water runoff - detention exception fee: commercial	53.026	Ordinance	13,500.00		per acre, \$.90 runoff coefficient		
Public Works	Storm Sewer	Storm water runoff - detention exception fee: industrial	53.026	Ordinance	12,000.00		per acre, \$.80 runoff coefficient		
Public Works	Storm Sewer	Storm water runoff - detention exception fee: low density and single/two family residential	53.026	Ordinance	6,000.00		per acre, \$.40 runoff coefficient		
Public Works	Storm Sewer	Storm water runoff - medium-high-density and multi-family residential	53.026	Ordinance	12,000.00		per acre, \$.80 runoff coefficient		
Public Works	Storm Sewer	Storm Water Utility rate - exemption and credit application fee	53.024	Resolution	100.00		100 for non residential and \$50 for residential properties		
Public Works	Storm Sewer	SUDAS - in lieu of Detention-Commercial	53.026	Ordinance	13,500.00		per acre		
Public Works	Storm Sewer	SUDAS - in lieu of Detention-Industrial	53.026	Ordinance	12,000.00		per acre		
Public Works	Storm Sewer	SUDAS - in lieu of Detention-Low Density	53.026	Ordinance	6,000.00		per acre		
Public Works	Storm Sewer	SUDAS - in lieu of Detention-Medium High	53.026	Ordinance	12,000.00		per acre		
Public Works	Storm Sewer	Utility Rate - per ERU	53.006	Ordinance	4.00		per month		
Public Works	Street	Special Events Trailer (delivery/pickup)	130.003	Ordinance	150.00				
Public Works	Street	Special Events (delivery/pickup 2+ barricades at specific locations)	130.003	Ordinance	300.00				
Public Works	Street	Special Events (delivery/pickup 1 or 2 barricades)	130.003	Ordinance	75.00				
Public Works	WPCP	Annual Inspection	52.074	Resolution	65.00		per hour		
Public Works	WPCP	Copies			0.25		per policy		

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Public Works	WPCP	Copies - min 15 minutes labor charge			-		per policy		
Public Works	WPCP	Digestion (Emergency)	52.074	Resolution	20.00				
Public Works	WPCP	Digestion Fee (Metals)	52.074	Resolution	10.00				
Public Works	WPCP	Hourly pH	52.074	Resolution	15.00				
Public Works	WPCP	Investigation of Accidental Discharges/Slug Discharge	52.074	Resolution	62.00		per hour		
Public Works	WPCP	Lab Analysis Alkalinity			10.00				
Public Works	WPCP	Lab Analysis Ammonia Nitrogen			15.00				
Public Works	WPCP	Lab Analysis Arsenic Furnace			19.00				
Public Works	WPCP	Lab Analysis BOD/CBOD			20.00				
Public Works	WPCP	Lab Analysis Cadmium Flame			12.00				
Public Works	WPCP	Lab Analysis Cadmium Furnace			19.00				
Public Works	WPCP	Lab Analysis Chromium (Hexavalent)			12.00				
Public Works	WPCP	Lab Analysis Chromium (Total) Flame			12.00				
Public Works	WPCP	Lab Analysis Chromium (Total) Furnace			19.00				
Public Works	WPCP	Lab Analysis COD			15.00				
Public Works	WPCP	Lab Analysis Copper Flame			12.00				
Public Works	WPCP	Lab Analysis Cyanide			28.00				
Public Works	WPCP	Lab Analysis Hach TKN			20.00				
Public Works	WPCP	Lab Analysis Lead Flame			12.00				
Public Works	WPCP	Lab Analysis Molybdenum			19.00				
Public Works	WPCP	Lab Analysis Nickel Furnace			12.00				
Public Works	WPCP	Lab Analysis Nitrogen (Nitrate)			13.00				
Public Works	WPCP	Lab Analysis Oil & Grease			20.00				
Public Works	WPCP	Lab Analysis pH			5.00				
Public Works	WPCP	Lab Analysis Potassium			12.00				
Public Works	WPCP	Lab Analysis Selenium			19.00				
Public Works	WPCP	Lab Analysis Settleable Solids			7.00				
Public Works	WPCP	Lab Analysis Silver Flame			12.00				
Public Works	WPCP	Lab Analysis TKN EPA Method			25.00				
Public Works	WPCP	Lab Analysis Total Phosphorus			20.00				
Public Works	WPCP	Lab Analysis Total Solids			10.00				

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Public Works	WPCP	Lab Analysis Total Suspended Solids (TSS)			10.00				
Public Works	WPCP	Lab Analysis Total Volatile Solids			10.00				
Public Works	WPCP	Lab Analysis Vol. Suspended Solids			10.00				
Public Works	WPCP	Lab Analysis Volatile Acids			20.00				
Public Works	WPCP	Lab Analysis Zinc Flame			12.00				
Public Works	WPCP	Monthly Billing for Lab Analysis			10.00		per month		
Public Works	WPCP	Mudpit Facility Registration			100.00		Annual		
Public Works	WPCP	Personnel Charges - Administrative Secretary			43.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	WPCP	Personnel Charges - Director			70.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	WPCP	Personnel Charges - Lab Chemist			52.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	WPCP	Personnel Charges - Plant Maintenance Overtime			69.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	WPCP	Personnel Charges - Plant Maintenance Personnel			49.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	WPCP	Sample Handling	52.074	Resolution	20.00				
Public Works	WPCP	Sampling Equipment / per day	52.074	Resolution	40.00		per day		
Public Works	WPCP	Waste Hauler	52.046	Ordinance	50.00		Annual - per vehicle		
Public Works	WPCP	Waste Water Appeal Filing Fee	52.074		100.00				
Public Works	WPCP	Waste Water Discharger Application Fee	52.074		125.00				
Public Works	WPCP	Waste Water Discharger Permit	52.075	Ordinance	250.00		establishes fee		
Public Works	WPCP	Waste Disposal - Grease Trap - In City		Ordinance	0.135		per gallon		
Public Works	WPCP	Waste Disposal - Grease Trap - Out of City	52.051	Ordinance	0.270		per gallon		
Public Works	WPCP	Waste Disposal - Septage Waste	52.051	Ordinance	0.118		per gallon		
Public Works	WPCP	Waste Disposal - Septage Waste - meter reading fee	52.051	Ordinance	10.00				
Public Works	WPCP	Waste Disposal - Mudpit Waste - In City	52.051	Ordinance	50.00		min per vehicle plus \$25 for more than 2 cu. yd.		
Public Works	WPCP	Work Order	52.074	Resolution	10.00		each		

**RESOLUTION SETTING A SPECIAL ELECTION TO AMEND THE ELECTRIC
FRANCHISE AGREEMENT WITH INTERSTATE POWER AND LIGHT COMPANY
TO IMPLEMENT A FRANCHISE FEE ON ELECTRIC SERVICES**

WHEREAS, the City of Marshalltown (“City”) adopted ordinance 14806 on April 9, 2007, granting a twenty-five (25) year electric franchise to Interstate Power and Light Company (“Company”); and

WHEREAS, Section 9 of the franchise agreement provides that the Company shall include a zero percent (0%) franchise fee for electric services; and

WHEREAS, the City Council has discussed a proposal to implement a five percent (5%) franchise fee on electric services, which would require an amendment to the ordinance and franchise agreement with the Company; and

WHEREAS, the City Council has determined it to be in the best interests of the City and citizens of Marshalltown to hold a special election to ask the electorate to implement a five percent franchise fee on electric services;

NOW, THEREFORE, IT IS HEREBY APPROVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

Section 1. A five percent (5%) electric franchise fee shall be imposed in Marshalltown, Iowa, after passage by the electorate, and the further terms and conditions thereof are as follows:

- a. The franchise fee which will be subject to the terms of the current agreement with Iowa Power and Light Company.
- b. The effective date of the change in use of the tax shall be the 1st day of July, 2023.
- c. Twelve percent (12%) of the franchise fee revenues collected shall be used for property tax relief.
- d. Nine percent (9%) of the franchise fee revenues collected shall be used for the repair, remediation, restoration, cleanup, replacement and improvement of existing public improvements and other publicly owned property, buildings, and facilities.
- e. Nine percent (9%) of the franchise fee revenues collected shall be used for public safety, including the equipping of fire, police, emergency services, sanitation, street and civil defense departments.
- f. Seventy percent (70%) of franchise fee revenues collected shall be used for the construction, reconstruction, or repair of streets, highways, bridges, sidewalks, pedestrian

underpasses and overpasses, street lighting fixtures, and public grounds and the acquisition of real estate needed for such purposes.

Section 2. The Marshalltown City Clerk shall certify a copy of this Resolution to the Marshall County Commission of Elections and to the Marshall County Board of Supervisors.

Section 3. The text of the measure to be on the ballot shall be as follows:

SHALL THE FOLLOWING PUBLIC MEASURE BE ADOPTED?

Should the City of Marshalltown amend the City's Electric Franchise Agreement with Interstate Power and Light Company, and establish a franchise fee equal to five percent (5%) of the Company's electric gross revenues pursuant to the provisions of Section 364.2 of the Code of Iowa?

YES

NO

Passed this 12th day of December 2022, and signed this ____ day of December 2022.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

Proposal for Use of a Franchise Fee

Three City Council members (Isom, Schneider, Walker) and Mayor Greer met to discuss the ways in which a Franchise Fee could be used and how to enact such a fee. The goal of this proposal is to increase the funding available for use on essential City services and enhance infrastructure upgrades throughout the community.

Proposed Use of Funds

Iowa Code section 384.3A provides multiple ways in which a Franchise Fee can be used within a community. The City can pursue a franchise fee of no more than 5 percent, and that is what is proposed. A 5 percent fee will allow the City to maintain current property tax relief dollars while also making drastic improvements in streets and operations. With one percent equating to approximately \$525,000, a 5 percent fee is estimated to generate \$2.625 million dollars annually.

The City of Marshalltown is putting out an **S.O.S. (Streets, Operations, Safety)** and providing a long-term vision to fund vital parts of our community's infrastructure.

- **Streets – Addressing the Top Citizen Concern**
 - o \$1.8 million annually (~70% of franchise fee)
 - o **\$35 million in street improvements in 5 years**
 - o Prioritized list with ward-specific projects
 - o Work to kick-off in 2024
- **Operations – Setting the Example for Building Maintenance**
 - o \$227,500 annually (~10% of franchise fee)
 - o \$25 million of new/renovated facilities since 2016
 - o Build community pride
- **Safety – Protecting Our Biggest Asset – the Community**
 - o \$227,500 annually (~10% of franchise fee)
 - o Support for K-9 Program, equipment purchases
 - o Increased training opportunities for Police and Fire staff
- **Property Tax Relief – Maintaining a Stable Tax Levy**
 - o \$350,000 (current LOST funding)

Implementation Process

The recommendation is to bring forward the necessary resolutions for the City Council to set a special election on March 7, 2023, in order to allow the voters to provide input on the implementation of the franchise fee starting July 1, 2023. The City must work together with the citizens of Marshalltown on moving the community forward, and calling for a special election as a first step is the best way to show transparency on this item. It

is recommended that both elected officials and City staff work together to host multiple education sessions in February in order to provide information to voters ahead of the election. Staff should also come up with a website, handout and other requested materials to help educate voters on the issue.

The following schedule is proposed for moving forward with a franchise fee:

- December 12, 2022 - City Council considers ballot language for special election
- January/February 2023 – City holds informational sessions throughout the community
- March 7, 2023 – Special election held
- May/June 2023 – Council sets and holds a public hearing for general obligation bond for street improvements
- July 1, 2023 – Franchise fee is implemented

**RESOLUTION SETTING A SPECIAL ELECTION TO AMEND THE ELECTRIC
FRANCHISE AGREEMENT WITH INTERSTATE POWER AND LIGHT COMPANY
TO IMPLEMENT A FRANCHISE FEE ON GAS SERVICES**

WHEREAS, the City of Marshalltown (“City”) adopted ordinance 14807 on April 9, 2007, granting a twenty-five (25) year gas franchise to Interstate Power and Light Company (“Company”); and

WHEREAS, Section 7 of the franchise agreement provides that the Company shall include a zero percent (0%) franchise fee for natural gas services; and

WHEREAS, the City Council has discussed a proposal to implement a five percent (5%) franchise fee on natural gas services, which would require an amendment to the ordinance and franchise agreement with the Company; and

WHEREAS, the City Council has determined it to be in the best interests of the City and citizens of Marshalltown to hold a special election to ask the electorate to implement a five percent franchise fee on natural gas services;

NOW, THEREFORE, IT IS HEREBY APPROVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

Section 1. A five percent (5%) gas franchise fee shall be imposed in Marshalltown, Iowa, after passage by the electorate, and the further terms and conditions thereof are as follows:

- a. The franchise fee which will be subject to the terms of the current agreement with Iowa Power and Light Company.
- b. The effective date of the change in use of the tax shall be the 1st day of July, 2023.
- c. Twelve percent (12%) of the franchise fee revenues collected shall be used for property tax relief.
- d. Nine percent (9%) of the franchise fee revenues collected shall be used for the repair, remediation, restoration, cleanup, replacement and improvement of existing public improvements and other publicly owned property, buildings, and facilities.
- e. Nine percent (9%) of the franchise fee revenues collected shall be used for public safety, including the equipping of fire, police, emergency services, sanitation, street and civil defense departments.
- f. Seventy percent (70%) of franchise fee revenues collected shall be used for the construction, reconstruction, or repair of streets, highways, bridges, sidewalks, pedestrian

underpasses and overpasses, street lighting fixtures, and public grounds and the acquisition of real estate needed for such purposes.

Section 2. The Marshalltown City Clerk shall certify a copy of this Resolution to the Marshall County Commission of Elections and to the Marshall County Board of Supervisors.

Section 3. The text of the measure to be on the ballot shall be as follows:

SHALL THE FOLLOWING PUBLIC MEASURE BE ADOPTED?

Should the City of Marshalltown amend the City's Gas Franchise Agreement with Interstate Power and Light Company, and establish a franchise fee equal to five percent (5%) of the Company's electric gross revenues pursuant to the provisions of Section 364.2 of the Code of Iowa?

YES

NO

Passed this 12th day of December 2022, and signed this ____ day of December 2022.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

Proposal for Use of a Franchise Fee

Three City Council members (Isom, Schneider, Walker) and Mayor Greer met to discuss the ways in which a Franchise Fee could be used and how to enact such a fee. The goal of this proposal is to increase the funding available for use on essential City services and enhance infrastructure upgrades throughout the community.

Proposed Use of Funds

Iowa Code section 384.3A provides multiple ways in which a Franchise Fee can be used within a community. The City can pursue a franchise fee of no more than 5 percent, and that is what is proposed. A 5 percent fee will allow the City to maintain current property tax relief dollars while also making drastic improvements in streets and operations. With one percent equating to approximately \$525,000, a 5 percent fee is estimated to generate \$2.625 million dollars annually.

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 - Prioritized list with ward-specific projects
 - Work to kick-off in 2024
- **Operations – Setting the Example for Building Maintenance**
 - \$227,500 annually (~10% of franchise fee)
 - \$25 million of new/renovated facilities since 2016
 - Build community pride
- **Safety – Protecting Our Biggest Asset – the Community**
 - \$227,500 annually (~10% of franchise fee)
 - Support for K-9 Program, equipment purchases
 - Increased training opportunities for Police and Fire staff
- **Property Tax Relief – Maintaining a Stable Tax Levy**
 - \$350,000 (current LOST funding)

Implementation Process

The recommendation is to bring forward the necessary resolutions for the City Council to set a special election on March 7, 2023, in order to allow the voters to provide input on the implementation of the franchise fee starting July 1, 2023. The City must work together with the citizens of Marshalltown on moving the community forward, and calling for a special election as a first step is the best way to show transparency on this item. It

is recommended that both elected officials and City staff work together to host multiple education sessions in February in order to provide information to voters ahead of the election. Staff should also come up with a website, handout and other requested materials to help educate voters on the issue.

The following schedule is proposed for moving forward with a franchise fee:

- December 12, 2022 - City Council considers ballot language for special election
- January/February 2023 – City holds informational sessions throughout the community
- March 7, 2023 – Special election held
- May/June 2023 – Council sets and holds a public hearing for general obligation bond for street improvements
- July 1, 2023 – Franchise fee is implemented

**RESOLUTION OF SUPPORT FOR THE CITY OF MARSHALLTOWN APPLICATION
FOR COMMUNITY DEVELOPMENT BLOCK GRANT – DISASTER RECOVERY
FUNDING FOR INFILL FOR SALE HOUSING**

WHEREAS, the State of Iowa has received a Community Development Block Grant for the purposes of Disaster Recovery, resulting from the federally declared disaster of the derecho in 2020, that is being administered by the Iowa Economic Development Authority; and

WHEREAS, one of the major program funding goals is to increase the number of housing units, both for sale and for rent, in four Iowa counties, including Marshall County; and

WHEREAS, the grant funding includes a \$100,000 grant per unit in the for-sale program, with a \$25,000 hazard mitigation grant per unit to undertake specific disaster hardening improvements; and

WHEREAS, other grant funding includes up to \$15,000 per unit for qualifying buyers for closing costs and \$5,000 per unit to the City of Marshalltown for grant administration; and

WHEREAS, the City of Marshalltown has proposed an infill for-sale housing project which would result in new modular homes being placed on infill lots at the following addresses:

- 506 East Boone Street
- 506 North 2nd Street
- 101 East Ferner Street
- 702 Swayze Street
- 510 East Main Street
- 817 North 5th Avenue
- 411 West Linn Street; and

WHEREAS, the City of Marshalltown Strategic Plan identifies increasing the housing opportunities at all levels and types of housing as an objective; and

WHEREAS, the CDBG-DR grant provides the City of Marshalltown the opportunity to provide new construction, for sale housing opportunities for income qualifying individuals;

NOW, THEREFORE, BE IT RESOLVED BY CITY COUNCIL OF THE CITY OF MARSHALLTOWN, the application of the City of Marshalltown for the infill for sale housing project, which includes \$1,820,000 in project costs supported with the application of \$1,015,000 in CDBG-DR funds, is hereby supported, and the Mayor, City Clerk and City Administrator are directed to execute the documents necessary for the City of Marshalltown applications.

Passed this 12th day of December, 2022, and signed this _____ day of December, 2022.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

**RESOLUTION OF SUPPORT FOR HUEGERICH HOLDINGS SERIES 2 LLC
APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER
RECOVERY FUNDING FOR INFILL FOR-SALE HOUSING**

WHEREAS, the City of Marshalltown is eligible to apply for multiple projects under the CDBG derecho program; and

WHEREAS, Marshalltown needs additional housing to help the area recover from past disaster events, including the derecho.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The Huegerich Holdings Series 2 LLC \$1,526,550 project to build 6 owner occupied townhomes units at 601 E South St, Marshalltown is approved. The CDBG derecho share of this is estimated at \$860,000. The other funds for the project will be provided by the developer and property sales.

Section 2. The Mayor is hereby authorized to sign all forms and documents for the project. The staffing plan includes Region 6 Resource Partners CDBG derecho administration.

Passed this 12th day of December 2022, and signed this _____ day of December 2022.

CITY OF MARSHALLTOWN

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

ORDINANCE 15054

AN ORDINANCE TO REPEAL CHAPTER 152: HOUSING CODE OF THE MUNICIPAL CODE OF THE CITY OF MARSHALLTOWN, IOWA AND TO ADOPT BY REFERENCE THE 2021 INTERNATIONAL PROPERTY MAINTENANCE CODE WITH AMENDMENTS

WHEREAS, the Code of Ordinance of the City of Marshalltown, Iowa Chapter 152: Housing Code, contains regulations administering a rental housing program as required by Iowa Code 364.17; and

WHEREAS, recommendations have been presented to the City Council to repeal the current chapter 152 and adopt by reference the 2021 International Property Maintenance Code with Amendments as the City of Marshalltown Housing Code; and

WHEREAS, the City Council of the City of Marshalltown finds it is in the best interest of the City to repeal Chapter 152 and enact and adopt by reference the 2021 International Property Maintenance Code with Amendments in its place.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN IOWA:

Section 1. The Code of Ordinance, City of Marshalltown, Iowa is amended by repealing Chapter 152: Housing Code and adopting the 2021 International Property maintenance Code with Amendments.

§152.001 CITATION OF CHAPTER.

This chapter may be referred to as the “Marshalltown Housing Code”

§152.002 ADOPTION OF HOUSING STANDARDS.

The International Property Maintenance Code, 2021 Edition, published by the International Code Council, is hereby adopted in full except for such portions as may hereinafter be deleted, modified or amended.

§152.003 AMENDMENTS, MODIFICATION, ADDITIONS AND DELETIONS.

The following amendments, modifications, additions and deletions to the International Property Maintenance Code, 2021 Edition, are hereby made:

(A) Amend Section 101.1 Title. (insert): [Marshalltown]

(B) Amend Section 101.2 Scope. Delete language and insert in lieu of the following: The provisions of this code shall apply to all renter-occupied residential structures and all existing renter-occupied residential premises and constitute minimum requirements and standards for premises, structures, equipment and facilities for light, ventilation, space, heating, sanitation, protection from the elements, a reasonable level of safety from fire and other hazards, and for a reasonable level of sanitary maintenance; the responsibility of owners, an owner’s authorized agent, operators and occupants; the occupancy of existing structures and premises, and for

administration, enforcement and penalties.

(C) Amend Section 103.1 Creation of agency. (insert) [Housing and Community Development]

(D) Amend Section 107.1 General. Insert the following sentence at the end of the section. The City of Marshalltown Building Board of Appeals shall serve as the official board of appeals.

(E) Amend Section 202 General Definitions.
RENTER-OCCUPIED. A dwelling-unit that is occupied by a person or group of persons who are not the owner or immediate family member of the owner; family member includes a parent, child, grand-parent, grand-child or sibling.

(F) Amend Section 302.4 Weeds. (insert) [ten (10) inches] and amend the final sentence as follows. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers, gardens or storm water retention and/or detention areas approved by the City.

(G) Amend Section 303.2 Enclosures. Delete language and insert in lieu of the following: A swimming pool shall comply with the Marshalltown Code of Ordinances Chapter 155: Swimming Pools.

(H) Amend Section 304.14 Insect Screens. (insert) [April 15th] to [October 15th]

(I) Amend Section 308.2.1 Rubbish storage facilities. Delete language and insert in lieu of the following: The *owner* of every occupied *premises* consisting of three or more dwelling units shall supply *approved* covered containers for *rubbish*, and the *owner* of the premises shall be responsible for the removal of *rubbish*. The *owner* or *occupant* of a single-family attached, single-family detached and two-family dwelling unit shall supply *approved* covered containers for *rubbish* and be responsible for the removal of *rubbish*.

(J) Add new Section 602.2.1 Supplemental Heat Supply. Portable unvented fuel-burning space heaters and electric space heaters which are not listed and labeled (UL 1278) are prohibited form use in a residential occupancy. Electric space heaters which are listed and labeled (UL 1278) must have an auto shutoff, shall not be plugged into an extension cord, and shall not be operated within three (3) feet of any combustible material.

(K) Amend Section 602.3 Heat Supply. (insert) [September 15th] to [May 15th]

(L) Amend Section 602.4 Occupiable work spaces. (insert) [September 15th] to [May 15th]

(M) Amend Section 605.2 Receptacles. Insert new sentence prior to last sentence of paragraph in Section 605.2 with the following language: Any accessible receptacle within 6 feet of a water source shall be provided with ground fault circuit interrupter protection.

(N) Amend Section 705.1 General. Insert the following language to the end of the paragraph:

In addition, carbon monoxide alarms and detectors shall be installed in accordance with Iowa Code Section 661—Chapter 211.

(O) Add new Section 705.3 Installation Locations. Installation locations shall be in conformance with the International Fire Code, the International Residential Code, Iowa Code, and at the location closest to the hazard of an attached garage or fuel-fired appliance.

§152.004 APPLICATION; CERTIFICATE OF COMPLIANCE; YEARLY REGISTRATION; FEES; INSPECTIONS; DENIAL OR REVOCATION

(A) Application. A completed application and applicable fee shall be submitted prior to occupancy of any dwelling unit.

(B) Issuance of Certificate of Compliance. A certificate of compliance shall be issued by the City for a dwelling unit following a passing inspection. The certificate of compliance shall remain in effect until the next scheduled inspection unless sooner revoked by the City due to violations of the Housing Code. A single certificate of compliance may be issued for a multiple dwelling units at the same location if all dwelling units have passed inspection.

(C) Yearly Registration. The City shall require a yearly registration of all dwelling units. The owner shall register all dwelling units and pay any applicable fees. Failure to register a dwelling unit may result in the revocation of the certificate of compliance.

(D) Fees. The City Council shall establish, by resolution, a schedule of fees associated with the administration and enforcement of the Housing Code.

(E) Inspections. The City shall establish an inspection schedule for registered dwelling units. Failure to comply with the established inspection schedule may result in the revocation of the certificate of compliance.

(F) Denial or Revocation. The owner shall be notified by the City if a dwelling unit is not in compliance and shall be given thirty (30) days to bring the dwelling unit into compliance or vacate the dwelling unit before the certificate of compliance is denied or revoked.

§152.005 APPEALS

Appeals must be filed in writing to the Housing and Community Development Department within thirty (30) days of the code official's decision. Appeals are heard by the Building Board of Appeals.

§152.006 VIOLATIONS

Violations of the provisions of this chapter shall constitute municipal infractions punishable as provided in § 10.999 of this code of ordinances including but not limited to the imposition of civil penalties and/or requests for injunctive relief. After written notice of such violation, each day a violation is permitted to exist beyond the expiration of the time designated on said notice shall constitute a separate offense.

Section 2. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

Section 4. That this ordinance shall be in full force and in effect January 1, 2023, after its

passage and publication as by law.

Passed this ____ day of _____ 2022, and signed this ____ day of _____, 2022.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the ____ day of _____ 2022, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the ____ day of _____ 2022.

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

TO: Mayor Greer and City Council
FROM: Michelle Spohnheimer, Housing & Community Development Director
DATE: 11/14/2022
RE: Rental Inspections - Adoption of updated Housing Code including by reference the 2021 International Property Maintenance Code

Policy Issue:

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action:

- *Goal 3: Objective 1: Review policies, procedures and ordinances for updates.* One of our goals has been to adopt the International Property Maintenance Code related to the rental housing program.

Recommendation: The City is required under Iowa Code to administer a rental housing inspection program and adopt minimum housing standards. Based on prior discussions staff is proposing the adoption of the 2021 International Property Maintenance Code (IPMC) with amendments to serve as the new Housing Code standards. The IPMC is part of the International Code Council series which we use for other codes. Many communities use the IPMC as their Housing Code.

I have reviewed the IPMC and made some recommended amendments based on our current codes and common amendments identified by other communities as a comparison. This change will bring us more in line with comparable communities.

Staff recommends holding all three readings for the opportunity to receive public input.

Budget Impact: Updating the code does not have a direct budget impact to the City. We are required to adopt standards and the IPMC is a commonly accepted code.

Once adopted, we will purchase a copy for the library for public viewing. The code is also available online to view at <https://codes.iccsafe.org/content/IPMC2021P2>

Description/Background: This proposal was discussed at the strategic planning session in 2021 for 2022 implementation.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, CHAPTER 70: GENERAL PROVISIONS TO PROVIDE REGULATIONS FOR AUTOMATED TRAFFIC ENFORCEMENT

WHEREAS, the City Council of the City of Marshalltown, Iowa established Chapter 70: General Provisions on August 14, 1950, to provide regulations for the administration and enforcement of traffic code; and

WHEREAS, on October 24, 2022, the City Council of the City of Marshalltown, Iowa authorized the Marshalltown Police Department to negotiate an agreement for Automated Traffic Enforcement; and

WHEREAS, the City of Marshalltown desires an amendment to the Code of Ordinances to adopt regulations for Automated Traffic Enforcement; and

WHEREAS, the City Council of the City of Marshalltown finds it is in the best interest of the City to amend Chapter 70: General Provisions of the City Code of Ordinances.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The Code of Ordinances is hereby amended by adopting the following sections:

§ 70.012 SCHEDULED FINES FOR VIOLATION OF CERTAIN PROVISIONS.

- A) Violations of sections of this chapter specified in this section shall be scheduled violations, and the scheduled fine for each of those violations shall be as found in state law as it relates to city ordinances. The city has adopted the following ordinances, the violation of which may be considered a scheduled violation:
- 1) For excessive speed violations under Chapter 76, Schedule VIII, division (A) of this code of ordinances, and Automated Traffic Enforcement excessive speed violations under 70.072;

AUTOMATED TRAFFIC ENFORCEMENT (ATE)

§ 70.070 DEFINITIONS.

Automated Traffic Citation. Shall mean a notice of violation generated in connection with the automated traffic enforcement system.

Automated Traffic Enforcement Contractor. Shall mean the company or entity, if any, with which the City of Marshalltown contracts to provide equipment and/or services in connection with the Automated Traffic Enforcement System.

Automated Traffic Enforcement System. Shall mean an electronic system consisting of a photographic, video, or electronic camera and a vehicle sensor installed to work in conjunction with an official traffic controller or police department employee to automatically produce photographs, video, or digital images of each vehicle violating a standard traffic control device or speed restriction.

Vehicle Owner. Shall mean the person or entity identified by the Iowa Department of Transportation or identified by any other state vehicle registration office, as the registered owner of a vehicle detected violating traffic law by failing to obey speed regulations within the City. Notwithstanding the foregoing, in the event the Iowa Department of Transportation or any other State vehicle registration office identifies a person or entity as the lessee of the vehicle, that lessee shall be the vehicle owner for purposes of this subsection. In the event, a state registration office does not specify whether a person or entity listed on the registration for the vehicle is the owner or the lessee of the vehicle, any person or entity listed on that vehicle registration may be deemed the vehicle owner and held jointly and respectively responsible for a violation of this section.

§ 70.071 GENERAL.

The City of Marshalltown, in accordance with its police powers, may deploy, erect or cause to be erected an automated traffic enforcement system for capturing images of motor vehicles that violate traffic laws by failing to obey speed regulations within the City. The system may be managed by a private contractor that owns and operates the requisite equipment. The Police Chief shall retain supervisory control over the system and, with prior City Council approval, shall determine the exact deployment of the system components throughout the City. The contractor shall provide photographic and/or video images of any potential violations to the police department to review and, in the event the police department determines a vehicle was operated in violation of the City's traffic code ordinances, the police department shall direct that a notice of Automated Traffic Citation be issued to the vehicle owner in accordance with the provisions of this Section.

§ 70.072 VEHICLE OWNER SUBJECT TO CIVIL FINE FOR AUTOMATED TRAFFIC CITATIONS.

- A) If a vehicle is detected traveling at a speed above the posted limit, the Vehicle Owner shall be subject to a civil fine as scheduled below in subsection 70.074.
- B) Exemptions from this section are outlined in subsection 70.077, and shall not be considered violations for purposes of the Automated Traffic Enforcement System.
- C) In no event will an Automated Traffic Citation be sent or reported to the Iowa Department of Transportation or a similar department of any other state for the purpose of being added to the Vehicle Owner's driving record.

§ 70.073 NOTICE OF AUTOMATED TRAFFIC CITATION.

- A) Upon a Marshalltown Police Officer's determination that the Automated Traffic Enforcement System has detected a violation described in subsection 70.072, a notice of an Automated Traffic Citation will be mailed to the Vehicle Owner for each such violation recorded by the Automated Traffic Enforcement System. The Automated Traffic Enforcement Contractor shall mail the notice within 10 days of receiving information about the Vehicle Owner. The notice shall include the name and address of the Vehicle Owner; the vehicle make if available and readily discernable; the vehicle registration number; the violation alleged; the time, date, and location of the alleged violation; the applicable fine; information as to how the Automated Traffic Citation may be challenged; and that the basis of the notice is a photographic or video record generated by an Automated Traffic Enforcement System.

§ 70.074 FINES.

- A) Any violation of subsection 70.072 above shall be subject to a civil fine as scheduled in the table below, and the fine for any violation committed in a designated construction zone as provided by the Code of Iowa shall be doubled with a maximum fine of \$750, as scheduled below, subject in any event to the limit on fines sought in municipal infractions.

Speed Over the Limit	Civil Fine	Construction Zone Fine
11 through 20 MPH	\$100	\$200
21 through 25 MPH	\$150	\$300
26 through 30 MPH	\$250	\$500
Over 30 MPH	\$400	\$750

§ 70.075 CHALLENGING AN AUTOMATED TRAFFIC CITATION.

Within 30 days from the date appearing at the top of a notice of Automated Traffic Citation sent to the Vehicle Owner, the Vehicle Owner may either pay the fee associated with the citation or challenge the citation by submitting a written challenge to the citation or requesting that a municipal infraction be filed pursuant to Iowa Code §364.22, as amended. Any such written challenge or request must be on a form specified by and available from the City as indicated on the notice, and be sent to the City according to the instructions on the form. Upon receipt of a written challenge, a Marshalltown Police Officer shall determine whether the citation should be rescinded. Within 15 days after the City receives such a challenge, the City shall notify the Vehicle Owner whether the challenge to the Automated Traffic Citation is granted, in which case, the citation shall be rescinded. Otherwise, the citation shall stand. Thereafter, the City may seek voluntary payment and/or file the citation as a municipal infraction against the Vehicle Owner.

§ 70.076 FAILURE TO TIMELY PAY OR CHALLENGE AUTOMATED TRAFFIC CITATION.

If the recipient of an Automated Traffic Citation does not either pay the fine by the due date stated on the original citation or successfully challenge the citation as provided herein above, the City may conduct collection procedures in accordance with all applicable laws. The City holds the right to file a municipal infraction against the Vehicle Owner in accordance with the City of Marshalltown Code Chapter 70 and §364.22 of the Code of Iowa as amended, seeking judgment for the applicable civil fine provided in subsections 70.074 (B) and 70.074 (C) above, plus State mandated filing fee and court costs. If a judgment is entered for the City in the municipal infraction proceeding, the City may, subject to applicable law, pursue enforcement of the judgment together with interest as permitted by law.

§ 70.077 EXEMPTIONS FROM SECTION 70.072.

The following shall not be considered violations for purposes of the Automated Traffic Enforcement System.

- A) The operator of the vehicle in question was issued a uniform traffic citation for the violation in question pursuant to Marshalltown Municipal Code Chapter 76 or Chapter 321 of the Code of Iowa.
- B) The violation occurred at any time after the vehicle in question or its State registration plates were reported to a law enforcement agency as having been stolen, provided, however, the

vehicle or its plates had not been recovered by the Vehicle Owner at the time of the alleged violation.

- C) The vehicle in question was an authorized emergency vehicle.
- D) The foregoing list of exemptions from this section shall not be construed as limiting the defenses available to challenge an Automated Traffic Citation or defend a municipal infraction.

Section 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

Section 4. WHEN EFFECTIVE. This ordinance shall be in full force and effect after its passage and publication as required by law.

Passed this ____ day of _____ 2022, and signed this ____ day of _____, 2022.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the ____ day of _____, 2022, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the ____ day of _____, 2022.

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

TO: Mayor Greer and City Council
FROM: Captain Christopher Jones
DATE: November 8, 2022
RE: Chapter 70 Ordinance Amendment for Automated Traffic Enforcement Regulations

Policy Issue: Council must adopt ordinance amendments.

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☒ Goal 4: Partner with others to improve quality of life

Specific Objective/Action: Objective 1: Review policies, procedures, and ordinances for updates.

Recommendation: Approval of the proposed ordinance to implement an automated traffic enforcement program.

Budget Impact: There is no cost to the city to implement the program which will result in generated revenue for the general fund.

Description/Background: Due to limited resources, many local governments have turned to automated traffic enforcement to enforce city ordinance traffic violations without diverting law enforcement resources from other areas. Speeding is a significant problem that negatively impacts the safety of everyone on the road.

By entering into an automated traffic enforcement contract the City of Marshalltown would be required to create an Automated Traffic Enforcement (ATE) ordinance as part of its proposed ATE program.

Working closely with city leadership and Lynch Dallas, P.C., a proposed ordinance was created for council approval. This ordinance was developed by analyzing the needs of the City of Marshalltown in implementing an ATE program in combination with a thorough review of existing city policies received from the following Iowa cities:

- Des Moines
- Cedar Rapids
- Waterloo
- Muscatine
- Oelwein
- Independence
- LeClaire
- Chester

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



Utilizing existing civil fine structures currently in place within the State of Iowa for ATE and comparing the proposed civil penalties against state-imposed schedule violations for speeding the following civil infraction schedule was developed.

Speed Over the Limit	Civil Fine	Iowa Scheduled Violation
11 through 20 MPH	\$100	\$175.75 - \$193.00
21 through 25 MPH	\$150	\$216.00-\$239.00
26 through 30 MPH	\$250	\$244.00-\$267.75
Over 30 MPH	\$400	\$5 each mile per hour over

*Iowa scheduled violation total includes mandatory court cost and a 15% surcharge

All imposed fines are considered civil penalties and will not be distributed to the Iowa Department of Transportation or a violator's insurance provider.

Challenges to issued violations will be handled through an administrative review and municipal infraction process to ensure due process.

Non-payment of penalties will be entered into a collections process dictated by the City of Marshalltown.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



MARSHALLTOWN

I O W A

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

TO: Mayor Greer and City Council
FROM: Jessica Kinser, City Administrator
DATE: December 5, 2022
RE: Paratransit Agreement

Policy Issue: The City Council is required to approval a renewal of the agreement for Paratransit Services

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action: Objective 4: Review existing functions for efficiencies

Recommendation: To move the contract forward to the 12/27 meeting for approval

Budget Impact: Estimated at \$50,000 annually

Description/Background: The City contracts with Region 6/PeopleRides for a majority of our paratransit services. We do keep some services in-house, like Dialysis and Adult Day Services, which we call subscription services. Otherwise the non-subscription items are handled through Region 6. Our agreement with Region 6 for paratransit services expires June 30, 2023, and needs to be renewed. Renewal now will help formulate tax levy needs fro the upcoming budget process.

There are a few changes to point out in the agreement compared to the existing agreement. First, we are proposing a cost increase to the City of \$25 per ride, whereas this is currently set at \$40 per hour. Region 6 has said they cannot operate the paratransit service for less than \$25 per ride. We are also providing a way for Region 6 to increase the number of paratransit riders by allowing them to go into a facility to pick up a client. For example, the driver could go into a nursing home and retrieve the rider, but could not go into a private residence. Increasing the number of eligible riders has a cost impact to the City but also increases our ridership, which plays into the State and Federal funding equation.

We do believe there are many riders currently using PeopleRides for non-paratransit services who would qualify as paratransit riders. We have offered to work with Region 6 to help send out applications to encourage more use of the service, which is a lower cost to the rider.

Should the economics of paratransit services change, we have left the door open with this being a 3 year contract with renewal for up to two one year terms. There is a threshold where we would be paying Region 6 more than it would cost us to operate the service, but we are not there yet, nor do we have a way to quickly mobilize the vehicles and personnel to be able to provide the service by the end of the current contract.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



AGREEMENT FOR PARATRANSIT SERVICE

This Agreement for Paratransit Services (“Agreement”) is made as of the date of last signature below between the **CITY OF MARSHALLTOWN, IOWA** (“City”), an Iowa municipal corporation, and **REGION 6 RESOURCE PARTNERS dba PEOPLERIDES** (“Peoplerides”), a voluntary association of local governments.

RECITALS

WHEREAS, Marshalltown Municipal Transport (“MMT”) has been officially designated as the urban transit system for the City of Marshalltown pursuant to Iowa Code §324.A.1; and

WHEREAS, MMT does not have sufficient staffing, equipment, or dispatching capabilities to provide paratransit service within the City of Marshalltown; and

WHEREAS, Peoplerides, a division of Region 6 Resource Partners, currently provides paratransit service within the City of Marshalltown and throughout Region 6 (Hardin, Marshall, Poweshiek, and Tama Counties); and

WHEREAS, Peoplerides has sufficient staffing, equipment, experience, and dispatching capabilities to effectively and efficiently provide paratransit service within the City of Marshalltown.

AGREEMENT

NOW THEREFORE, in consideration of the compensation, mutual covenants, and other good and valuable consideration set forth in this Agreement, the City and Peoplerides agree as follows:

A. **PURPOSE.** The purpose of this Agreement shall be to provide for public paratransit service under the auspices of MMT, the officially designated public transit system for the City.

B. **TERM; TERMINATION.** This term of this Agreement shall commence July 1, 2023, and shall expire June 30, 2026. The City may, upon provision of written notice to Peoplerides and submitted prior to the expiration of the current term, renew this Agreement for up to two additional fiscal years. This Agreement may be terminated by either party through written notice to the other party provided at least 30 days prior to the date of termination.

C. **SERVICES.**

1. All services provided pursuant to this Agreement shall be provided in vehicles that are open and available to the public without discrimination.

2. Service shall consist of ADA paratransit service available the same days and hours as MMT fixed route services (7:20 AM to 6:00 PM Monday-Friday). All

passengers shall undergo a paratransit review process jointly administered by the City and Peoplerides to determine whether they are ADA paratransit eligible prior to utilizing paratransit service. Paratransit service shall include service that requires Peoplerides' staff to pass through a door to a facility (i.e., senior housing, nursing homes, assisted living homes, and medical facilities) to assist the rider. Rides that require Peoplerides' staff to pass through a door of a private residence to assist the rider shall not be considered paratransit service.

3. Members of the general public may obtain access to paratransit service by contacting Peoplerides at (641) 752-6202 between the hours of 7:00 AM to 4:00 PM Monday-Friday.

D. COMPENSATION.

1. For purposes of this Agreement, a ride shall be defined as each time an eligible rider boards a Peoplerides vehicle providing paratransit service.

2. The City shall pay Peoplerides \$25.00 per ride for paratransit service.

3. The cost to eligible passengers residing within $\frac{3}{4}$ mile of the MMT fixed-route system shall be \$2.00 per ride. The cost to eligible passengers residing beyond $\frac{3}{4}$ mile of the MMT fixed-route system, and eligible riders requesting day-of-call service, shall be \$7.00 per ride (hereinafter referred to as "premium rides").

4. The City shall retain \$2.00 of every rider charge, or \$7.00 if it is considered a premium ride, to offset its expense pursuant to this Agreement.

5. Riders shall be provided one warning for not riding on the vehicle at a pre-scheduled time (hereinafter referred to as a "no show"). After this first warning, a rider shall be charged the regular fee for all no shows. To avoid charges for no shows, riders shall contact Peoplerides at least 30 minutes prior to their scheduled pick-up time by calling (641) 752-6202. A live person, or staff-monitored voicemail, is available 24 hours a day / 7 days a week that is checked by drivers/dispatchers.

6. Failure to pay for regular trips or no shows will result in Peoplerides suspending a rider's paratransit service until the rider's balance is paid in full. The rider, however, may appeal this suspension to the City Public Works Director and Region 6 Executive Director. Peoplerides shall provide a rider written notice of this appeal process prior to suspending services. The Peoplerides transit manager is responsible for any decision to refuse service to a rider.

7. All rider revenues shall be applied to the costs of paratransit services prior to application of federal transit funding and shall be considered to have expanded the level of services compared to what would be available without such resources.

8. If local revenue sources or state and federal resources available to

Peoplerides decrease, service hours may be decreased and/or prices may be increased.

E. RESPONSIBILITIES OF PEOPLERIDES

1. Peoplerides shall serve as an independent contractor and Peoplerides' employees shall under no circumstances be considered employees of the City.

2. Peoplerides shall employ and train clean and courteous personnel as necessary to provide the services described in this Agreement. All drivers shall have commercial drivers' licenses, annual criminal background checks, and current Iowa Department of Transportation ("IDOT") physicals with the appropriate card. All Region 6 safety sensitive employees and management will be part of the Federal Transit Administration ("FTA") Drug & Alcohol program. On an annual basis Peoplerides shall provide a copy of motor vehicle records ("MVR") to the City. Peoplerides shall follow all FTA Drug & Alcohol testing procedures. Nobody shall be permitted to drive any Peoplerides' vehicle except authorized Peoplerides staff.

3. Peoplerides shall, in the exercise of its responsibilities pursuant to this Agreement, comply with all applicable state and federal laws and regulations, including but not limited to equal employment opportunity laws, nondiscrimination laws, traffic laws, motor vehicle equipment laws, confidentiality laws, and freedom of information laws.

4. Peoplerides' provision of services pursuant to this Agreement shall include scheduling and dispatching support.

5. Peoplerides shall maintain accounting and records for all services rendered.

6. Peoplerides shall, upon request of the City, secure and provide an independent audit of its transportation program, including services provided pursuant to this Agreement.

7. Upon request of the City, Peoplerides shall permit inspection of its vehicles, services, books, and records.

8. When an individual calls Peoplerides 641-752-6202 for ride information, Peoplerides shall adhere to the following procedure:

i. Peoplerides' staff shall answer the line "Peoplerides."

ii. When a paratransit eligible individual requests a ride within the City of Marshalltown, the City will be invoiced for those rides.

iii. When an individual requests a ride and is not paratransit eligible or is not presumed to be paratransit eligible under the ADA, and the individual is not requesting a ride to a medical appointment that is financially supported by Unity Point – Marshalltown or Medicaid, that individual will be referred to the MMT

fixed route system at (641) 754-5719.

9. Peoplerides shall provide rides for Premium riders at the rates specified in this Agreement.

10. Peoplerides shall wait 3 minutes at a location to pick up a rider. If a rider is not ready within that time the vehicle will depart. In such an event, Peoplerides will follow the hereinabove described no-show policy.

11. Peoplerides shall not be responsible for contacting any scheduled riders to confirm that they will be riding at their scheduled time.

12. Peoplerides shall provide a copy of all incident and/or accident reports involving riders covered under this Agreement within 10 days of occurrence.

13. Peoplerides shall require all wheelchairs to be secured to the extent possible. Peoplerides will still transport a rider if the rider's wheelchair cannot be secured. All common wheelchairs will be transported. A rider may only be refused transport if the rider's wheelchair exceeds "common wheelchair" standards. A common wheelchair is defined as up to 48" long, 30" wide, and up to 600 total pounds (including the rider).

14. Peoplerides may request, but not require, a rider in a scooter or a structurally weak wheelchair to transfer to a vehicle seat.

15. Peoplerides shall transport service animals aboard vehicles. Peoplerides may inquire if the animal is a pet or service animal and/or how the animal communicates to the owner but may not request a demonstration or in any other manner require a rider to prove the animal an actual service animal.

16. Peoplerides may not require a rider in a wheelchair to use a seatbelt unless everyone else on the vehicle is required to use a seatbelt. Peoplerides' written policy states that all riders shall use a seatbelt.

17. Peoplerides shall allow a rider to bring a "personal supply of oxygen" on board the vehicle. Peoplerides may require that an oxygen tank be safely secured which may require a special seating location.

18. All Peoplerides drivers shall be trained in both the power and manual methods of operating wheelchair lifts and/or ramps.

19. Peoplerides shall provide paratransit brochures, upon request, to the public.

20. All ADA equipment, including lifts or ramps, must be checked daily. Upon request, Peoplerides will provide copies of vehicle inspection reports.

21. Peoplerides uses Relay Iowa for hearing impaired people. Large print

materials will be made available by Peoplerides for people requesting those services.

22. Peoplerides offices and meeting rooms shall be accessible to individuals with disabilities and on a bus route. Meetings about paratransit service shall be jointly scheduled with MMT. MMT shall provide any special accommodations for disabled attendees.

23. Peoplerides wheelchair lifts and ramps and their safety interlock systems shall be in good working order. Otherwise, a replacement vehicle shall be substituted.

24. Visitors to Marshalltown are to be considered as eligible to ride the paratransit service for up to 21 days. Beyond that time, an application shall be required for continued service.

25. Peoplerides shall accept a paratransit card from any U.S. public transit system, no different than an MMT paratransit card.

26. Peoplerides shall not place any restrictions on how often a disabled individual may ride. There are no restricted purposes either.

27. Each ADA eligible rider may have one personal care attendant and one companion ride with him or her. Additional members of a group may ride to the extent there is sufficient room in the vehicle, as determined by the driver in the driver's discretion. There shall be no charge for a personal care attendant if the individual can attend to the eligible rider.

28. If Peoplerides cannot, at any time, provide vehicles or drivers to satisfy its responsibilities pursuant this Agreement it shall immediately contact MMT for assistance.

29. All vehicles utilized by Peoplerides to provide services pursuant to this Agreement shall be part of the Peoplerides fleet and be rotated/changed as needed. Peoplerides shall be solely responsible for its vehicles including all necessary maintenance, repair, and replacement.

30. Peoplerides shall indemnify and hold the City harmless for any losses related to this Agreement.

31. All services funded pursuant to this Agreement and all uses made of vehicles provided by Peoplerides shall be insured by Peoplerides with the following coverages:

i. Commercial Automobile Liability - Combined Single Limit \$2,000,000; and

ii. Uninsured and underinsured motorist - \$250,000

32. Peoplerides shall operate no charter services or school bus services under this Agreement.

F. RESPONSIBILITIES OF THE CITY OF MARSHALLTOWN.

1. The City shall pay all justified billings in a timely basis.
2. The City shall comply with all state and federal laws regarding nondiscrimination in relation to the services provided pursuant to this Agreement.
3. The City shall work with Peoplerides to determine if individuals are paratransit eligible. Peoplerides will issue application materials upon request.

G. **REPORTING.** Peoplerides shall provide ridership, hours, and mileage data to MMT monthly. Trip denials and no shows shall be provided to MMT quarterly. All quarterly statistics (miles, hours, passengers) shall be provided to MMT within 30 days after the end of every quarter. MMT will count all statistics. MMT may also review Peoplerides dispatch sheets upon request. All materials shall be on Peoplerides' forms. Peoplerides shall bill the City of Marshalltown monthly for services provided pursuant to this Agreement. Transportation invoices must be submitted the month after services were rendered. Should Peoplerides not provide the City data required for reimbursement and the State of Iowa does not reimburse the City for costs incurred, the City shall have no obligation to pay Peoplerides for the unreimbursed services.

H. ASSIGNABILITY AND SUBCONTRACTING.

1. This Agreement is not assignable to any other party without the express written approval of the other party.
2. No part of the paratransit services described in this Agreement may be subcontracted by Peoplerides without the express written approval of the City and the Iowa DOT Office of Public Transit. Notwithstanding the foregoing, it is hereby agreed that Peoplerides may, under emergency circumstances, temporarily subcontract any portion of the service if it is deemed necessary by Peoplerides to avoid a service interruption. The City shall be notified in advance, if possible, each time this provision is invoked.

I. **GENERAL PROVISIONS.** In the performance of each part of this Agreement, time shall be of the essence. Failure to promptly assert rights herein shall not, however, be a waiver of such rights or a waiver of any existing or subsequent default. This Agreement shall apply to and bind the successors in interest of the parties. This Agreement contains the entire agreement of the parties and shall not be amended, except by a written instrument duly signed by the City and Peoplerides. Paragraph headings are for convenience of reference and shall not limit or affect the meaning of this Agreement. Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine, or neuter gender according to the

context. Should any provision of this Agreement be deemed unenforceable by a court of law, all other provisions shall remain in effect.

J. **COUNCIL APPROVAL.** This Agreement is expressly contingent upon approval by the City Council of Marshalltown, Iowa.

K. **EXECUTION.** When and if executed by both the City and Peoplerides, this Agreement shall become a binding contract.

**REGION 6 RESOURCE PARTNERS dba
PEOPLERIDES**, a voluntary association of
local governments

CITY OF MARSHALLTOWN, IOWA,
an Iowa municipal corporation

Dated this ____ day of _____ 2022

Dated this ____ day of _____ 2022

By: _____

By: _____

Joel T.S. Greer, Mayor

(Print Name), (Print Title)

Attest: _____

Alicia Hunter, City Clerk

Address: 903 East Main Street
Marshalltown, IA 50158

Address: Marshalltown City Hall
P.O. Box 155
24 North Center Street
Marshalltown, IA 50158

Telephone: (641) 752-6202

Telephone: (641) 754-5701

**PEOPLERIDES CONTRACT
FOR TRANSPORTATION SERVICES
WITH THE CITY OF MARSHALLTOWN**

WHEREAS Peoplerides currently provides approximately 6,000 demand response rides in Marshalltown (Carevan 5,000 and Paratransit 600) provides approximately 50,000 demand response rides in the remaining parts of Region 6 (Hardin, Marshall, Poweshiek, and Tama Counties),

WHEREAS Marshalltown Municipal Transit has very limited staff for dispatching demand response services in Marshalltown,

WHEREAS Peoplerides has available dispatch capacity with current Peoplerides dispatch hours to effectively handle demand response services currently provided by Marshalltown Municipal Transit,

WHEREAS Peoplerides also has available vehicle capacity to effectively handle demand response services,

WHEREAS Peoplerides is a department of the Region 6 Planning Commission,

WHEREAS Peoplerides uses a cost allocation system for transit administration costs across all services,

WHEREAS Marshalltown Transit will focus available administrative staff on fixed routes and some subscription routes within Marshalltown.

NOW, THEREFORE, THE PARTIES DO HEREBY MUTUALLY AGREE AS FOLLOWS:

A. Purpose and Timeframe

1. The purpose of this contract is to most effectively utilize limited available administrative staff, best coordinate transit rolling stock and transit driver personnel, and to establish a "one-stop" place for Marshalltown public transit demand response rides.
2. This contract shall begin on July 1, 2018 and continue through June 30, 2023.

B. Description of Contract Services

1. All transit services will be provided in vehicles, which are open to the public without discrimination.
2. Service shall be complementary ADA paratransit service available the same hours as Marshalltown Municipal Transit (MMT) fixed route services (7:20 to 6:00, M-F). All passengers shall be approved through the paratransit review process. Any ride that requires peoplerides to go through the door will not be considered a paratransit ride under this contract. These through the door rides are the responsibility of Peoplerides under other agreements.
3. Access to demand response service shall be obtained by contacting Peoplerides (641-752-6202). Fixed route and subscription route information shall be dispatched by MMT at 641-754-5719. Dispatchers are available from 7:00 am to 4:00 pm, Monday-Friday.
4. This contract shall be for paratransit and premium demand response services. All individuals must be Americans with Disabilities Act (ADA) paratransit eligible. The only service that will not be provided under this contract is MMT fixed route and subscription service. PeopleRides' ability to handle other subscription rides under this contract will be handled on a case-by-case basis.
5. A ride is defined as each time a person boards/enters onto the vehicle.
6. All services funded under this contract and all uses made of vehicles provided by Peoplerides, shall be insured by Peoplerides with the following coverages:
 - a) Commercial Automobile Liability - Combined Single Limit \$2,000,000
 - b) Uninsured and underinsured motorist - \$250,000

C. Responsibilities of Peoplerides

1. Peoplerides shall serve as an independent contractor.
2. Peoplerides shall employ and train, clean and courteous personnel as necessary to provide the services described above. All drivers shall have commercial drivers' licenses. All drivers shall have annual criminal background checks and shall have current IDOT physicals with the appropriate card. All Region 6 safety sensitive employees and management will be part of the Federal Transit Administration (FTA) Drug & Alcohol program. On an annual basis Peoplerides will provide a copy of motor vehicle records (MVRs') to the City of Marshalltown. Peoplerides will follow all FTA Drug & Alcohol

- testing procedures. Nobody is allowed to drive the vehicle except authorized Peoplerides staff.
3. Peoplerides shall operate the above services including scheduling and dispatching support.
 4. Peoplerides shall maintain accounting and records for all services rendered.
 5. Peoplerides shall secure an independent audit of its transportation program including services provided under this contract and shall provide a copy of the audit report upon request to The City of Marshalltown.
 6. Peoplerides shall permit inspection of its vehicles, services, books, and records by the City of Marshalltown upon the request of the City of Marshalltown.
 7. When an individual calls 641-752-6202 for ride information the procedure shall be generally as follows. The phone line will be answered "peoplerides".
 - a) When a paratransit eligible person requests a ride within the city of Marshalltown, the city of Marshalltown will be invoiced for those rides. Anyone within the City of Marshalltown may be paratransit eligible.
 - b) When a person requests a ride and is not paratransit eligible or presumed to be under the ADA provisions, and is not riding to a medical appointment that is financially supported by Unity Point - Marshalltown that individual will be referred to the Marshalltown Municipal Transit fixed route system (641-754-5719).
 - c) Peoplerides will provide rides for Premium riders at the rates specified under this agreement.
 8. Peoplerides shall comply with all applicable state and federal laws, including but not limited to, Equal Employment opportunity laws, nondiscrimination laws, traffic laws, motor vehicle equipment laws, confidentiality laws and freedom of information laws.
 9. Peoplerides will wait 3 minutes at a location to pick-up a rider. If a rider is not ready within that time the vehicle will depart. Peoplerides will follow the no-show policy listed herein for these cases.
 10. Peoplerides will not be responsible for contacting any scheduled riders to reconfirm that they will be riding on the vehicle (s).
 11. Peoplerides will provide a copy of all incident and/or accident reports involving passengers covered under this contract, within 10 days of their occurrence.
 12. Peoplerides will require wheelchairs to be secured, if possible. Peoplerides will still transport the passenger if the wheelchair cannot be secured. All common wheelchairs will be transported. A ride may only be refused if the wheelchair exceeds "common wheelchair" standards. A common wheelchair is defined as up to 48" long, 30" wide, and up to 600 total pounds (including the person).
 13. Peoplerides may request, but not require, someone in either a scooter or a structurally weak wheelchair to transfer to a vehicle seat.
 14. Peoplerides will accept service animals aboard vehicles. Peoplerides can ask if the animal is a pet or service animal. Peoplerides can ask how the animal communicates to the owner. Peoplerides, however, cannot ask for a demonstration or in any other way prove that it is an actual service animal.
 15. Peoplerides cannot require someone in a wheelchair to use a seatbelt, unless everyone else in the bus is required to use one. Peoplerides written policy states that all riders shall use a seatbelt.
 16. Peoplerides will allow a person to bring a "personal supply of oxygen" on board the vehicle. Peoplerides may require that the tank be safely secured which may require a special seating location.
 17. All Peoplerides drivers will be trained in both the power and manual methods of operating wheelchair lifts and/or ramps.
 18. Peoplerides will provide paratransit brochures, upon request, to the general public.
 19. All ADA equipment, including the lift or ramp, must be checked daily. Upon request, Peoplerides will provide a copy of the vehicle inspection reports.
 20. When asked by the public for either assistance in interacting about public transportation availability, or to schedule rides, there must be at least one method available to the public on how to effectively communicate. Peoplerides uses Relay Iowa for hearing impaired people.

Large print materials will be made available by Peoplerides, for people requesting those services.

21. Peoplerides offices and meeting rooms are accessible to people with disabilities, and on a bus route. Meetings about paratransit service shall be jointly scheduled with Marshalltown Municipal Transit. Marshalltown Municipal Transit shall provide any special accommodations for disabled attendees.
22. Peoplerides wheelchair lifts and ramps and their safety interlock systems shall be in good working order. Otherwise, a replacement vehicle shall be substituted.
23. Visitors to Marshalltown are to be considered as eligible to ride the paratransit service for up to 21 days. Beyond that time, an application should be submitted for continued service.
24. Peoplerides shall accept a paratransit card from any U.S. public transit system, no different than a MMT paratransit card.
25. Peoplerides will not have any restrictions on how often a disabled person can ride. There are no restricted purposes either.
26. Each ADA eligible person may have one personal care attendant and one companion ride with him or her. Additional people in the group can ride, as long as there is room in the vehicle for them. There is to be no charge for the personal care attendant, as long as the person posing as such can actually perform care needed.
27. If Peoplerides cannot provide vehicles or drivers, we will immediately contact MMT for assistance.
28. Peoplerides is responsible for the vehicles including all necessary repairs and replacement. All vehicles for this service shall be part of the Peoplerides fleet and will be rotated/changed as needs exist.
29. Peoplerides shall indemnify and hold the City of Marshalltown harmless for any losses under this contract.
30. Peoplerides shall operate no charter services or school bus services under the contract.

D. Responsibilities of the City of Marshalltown

1. The City of Marshalltown shall pay all justified billings in a timely basis.
2. The City of Marshalltown shall comply with all state and federal laws regarding nondiscrimination in relation to the services covered by this contract.
3. The City of Marshalltown shall assist with determining paratransit eligibility for clients.
4. The City of Marshalltown together with Peoplerides shall determine if a person is paratransit eligible. Peoplerides will issue the application materials upon request.

E. Compensation

1. For purposes of this contract. If Peoplerides has to go into a destination to get a client they are not considered as paratransit eligible.
2. For paratransit approved people the passenger shall pay \$2.00 for this trip.
3. Notwithstanding E.1 under this contract, if the passenger resides more than $\frac{3}{4}$ mile from the Marshalltown Fixed Route system they will be considered as a "premium" rider and shall pay \$7.00 per ride. Those riders that call the same day that they ride shall be considered as a "premium" ride and shall pay \$7.00 per ride. The only paratransit premium rides are those that reside more than $\frac{3}{4}$ mile from the current MMT fixed routes.
4. The MMT rate is \$40/Hour less passenger revenues (\$2.00 per ride generally).
5. All riders shall be provided one warning for not riding on the vehicle at a pre-scheduled time. After this first warning, the rider shall be charged the regular fee for not riding at a pre-scheduled time. Riders shall contact Peoplerides at least 30 minutes prior to their scheduled pick up time to avoid this no-show charge. An answering machine or person is available 24 hours a day – 7 days/week that is checked by drivers/dispatchers. The rider shall be responsible for paying for the full net cost on any no shows.
6. Failure to pay for no-shows or regular trips will result in Peoplerides transportation termination, until the balance is paid in full. The client, however, may appeal the transportation termination to the MMT Transit Manager. This appeal process will be provided in writing to the person. The Peoplerides transit manager is responsible for any decision to refuse service to a passenger.
7. All passenger revenues shall be applied to the costs of transportation services prior to

application of federal transit funding and shall be considered to have expanded the level of services compared to what would be available without such resources.

8. If the local revenue sources decrease or state and federal resources available to peoplerides, service hours could be decreased or prices increased.

F. Reporting

1. Peoplerides will provide ridership, hours, and mileage data on a monthly basis. Trip denials and no shows will be provided on a quarterly basis. MMT will count all the statistics. MMT can also review Peoplerides dispatch sheets if requested. All materials will be on Peoplerides forms. Peoplerides will bill monthly for services. Transportation invoices will be submitted the month after services were rendered. All quarterly statistics (miles, hours, passengers) will be provided to MMT within 30 days after the end of every quarter.

G. Entire Agreement

1. This contract contains the entire agreement between the City of Marshalltown and Peoplerides. There are no other agreements or understandings, written or verbal, which shall take precedence over the items contained herein unless made a part of this contract by amendment procedure.

H. Amendments

1. Any changes to this contract must be in writing and be mutually agreed upon by both Peoplerides and the City of Marshalltown.

I. Termination

1. Cancellation of this contract may be effected by either party through written notice to the other party at least 30 days prior to the date of cancellation.

J. Saving Clause

1. Should any provision of this contract be deemed unenforceable by a court of law, all other provisions shall remain in effect.

K. Assignability and Subcontracting

1. This contract is not assignable to any other party without the express written approval of Peoplerides and the City of Marshalltown.
2. No part of the transportation services described in this contract may be subcontracted by Peoplerides without the express written approval of the City of Marshalltown and the Iowa DOT Office of Public Transit.
3. Notwithstanding the provisions in K.1 above, it is hereby agreed that Peoplerides may under emergency circumstances temporarily subcontract any portion of the service if it is deemed necessary by Peoplerides to avoid a service interruption. The City of Marshalltown shall be notified, in advance if possible, each time this provision is invoked.

For The City of Marshalltown:



Date: 4-22-2019

Res 2019-072 4/22/2019

For Peoplerides:



Date: 4/29/19

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

TO: Mayor Greer and City Council
FROM: Jessica Kinser, City Administrator
DATE: December 5, 2022
RE: Request for Funding- PeopleRides

Policy Issue: Council must approve requests for funding

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action: Objective 4: Review existing City functions for efficiencies

Recommendation: To deny the request for additional funding

Budget Impact: TBD

Description/Background: PeopleRides is a transportation provider operated by Region 6 Resource Partners which provides Medicaid-funded rides, operates the Paratransit service for the City, and provides door-to-door rides to the general public. Region 6 is asking for additional funding to support this service, specifically the door-to-door rides where another funding source is not used. These are generally referred to as personal pay riders.

City staff does not recommend any additional payments to Region 6 to support the personal pay rides for the following reasons.

1. Competition with Marshalltown Municipal Transit

The City's transit system might not get you from Point A to Point B in the least amount of time, but the service is available in most cases to provide the transportation necessary. If a person is choosing to not use the fixed route service for \$1 per ride and to pay \$7 per ride with PeopleRides, that is a choice that we do not believe the City should subsidize. Also, by a rider using PeopleRides as a personal pay option, they are counted as a ride for federal and state funding purposes for Region 6. This means that this ridership does not benefit the Marshalltown Municipal Transit as a ride.

2. Paratransit service not maximized

Individuals can qualify for Paratransit services on a short-term or long-term basis, and some of the current personal pay riders would qualify for Paratransit services. Region 6 did qualify more riders as Paratransit eligible in 2021, but has not made further efforts despite there still being an estimate 1,200 riders who are personal pay. The City has strongly encouraged and offered assistance in getting additional applications to current personal pay riders. PeopleRides should NOT be providing door-to-

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



door rides to the general public who are not paratransit eligible in Marshalltown in accordance with our current and proposed agreement for Paratransit services. We do not think Marshalltown Municipal Transit should subsidize rides that are not in compliance with what they are allowed to provide in accordance with the agreement between the City and PeopleRides.

If the Council does want to contribute to PeopleRides, we recommend that be done with Council-designated local option sales tax. An agreement stating the public purpose would also need to be created and approved by Council to enact this type of funding.

CITY COUNCIL

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Jeff Schneider, Gary Thompson, Dex Walker



December 8, 2022



CURRENT PEOPLERIDES SERVICES IN MARSHALLTOWN –

SERVICE	ANNUAL RIDES	FEE	CITY PARTICIPATION
Paratransit	2,512	\$2/ride	\$40/hour minus passenger fare = \$25,850 in FY 22
Medicaid – R6 Contract	2,740	\$15/ride ambulatory \$18/ride wheelchair	none
Nursing Homes	1,956	\$2/ride (Wolfe Clinic & Unity Point) \$7/ride (other Mtown destinations)	none
NEI3A	196 (all trips are not paratransit approved)	\$2/ride (Wolfe Clinic & Unity Point) \$7/ride (other Mtown destinations)	none
Private Pay	952	\$2/ride (Wolfe Clinic & Unity Point) \$7/ride (other Mtown destinations)	none
Marshalltown Total	8,356		

- No rides are currently denied.
- Estimated cost for 4,160 driver hours = \$234k (fully allocated cost of all drivers and admin). R6 state/federal \$68k, City \$26k, Medicaid \$41k, fares/fees \$22k, other R6 \$77k. Deficit = \$63k.
- All R6 services have 2 full time ride schedulers with appropriate backup. Shared over 22,100 regional driver/service hours. Extra drivers have been used many times historically to meet peak demands.

PEOPLERIDES SERVICES IN MARSHALLTOWN AT 7/1/23 -

SERVICE	ANNUAL ESTIMATED RIDES	FEE	CITY PARTICIPATION
Paratransit	4,664 to 5,500	\$2/ride	\$25/ride minus \$2/ride = \$107,272 to \$126,500
Medicaid – R6 contract	2,740	\$15/ride ambulatory \$18/ride wheelchair	none R6 Counts rides
Private pay	denied	denied	denied
Marshalltown Total	7,404		

- Will deny all trips that are not Medicaid or Paratransit approved per the city agreement.
- City counts stats for Paratransit service. The gross cost of this is at least \$25/ride. State and Federal funds currently cover 40% of our cost - \$10/ride in Mtown. Cost detail for FY 24 - \$234k. 6 state/federal \$68k (will decrease in FY 25 and beyond by at least \$30k range), City \$107k, fares \$9k, Medicaid \$41k, Other R6 \$9k.



**MARSHALLTOWN
MORE THAN EVER**

STRATEGIC PLAN

2023-2024

MISSION

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Mayor Joel Greer

City Council Members

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,

Jeff Schneider, Gary Thompson, Dex Walker

STRATEGY 1

Expand and improve development in the community

Part of our mission is to be a growing community, which is why development of housing, commercial and retail opportunities, and industrial providers is so important. In order to expand and improve development in the community, we will do the following...

⇒ **Plan for and construct new infrastructure**

Infrastructure (streets, water, sewer) are needed for development to occur. Whether for residential, commercial or industrial opportunities, plans will be developed for the Council to consider proactively to spur development or reactively to respond to a developer need.

⇒ **Increase housing opportunities at all levels**

Marshalltown must have new housing opportunities in order for the community to grow. Each type of housing – single family, multi-family, attached, detached, market rate, income restricted – is important to providing the most options possible for residential growth.

⇒ **Incentivize redevelopment of existing buildings**

Marshalltown has buildings throughout the community which provide economic value but need a renovation or repurposing in order to remain productive. We will seek to incentivize redevelopment at the malls, the old hospital campus and other locations which contribute to a strong tax base.

⇒ **Invest in Downtown redevelopment**

As the owner of vacant lots and two buildings, the City will play a vital role in the redevelopment of Downtown Marshalltown. We will consider all options and continue to enhance infrastructure to make Downtown an economic contributor to the community.

⇒ **Enhance the public assets of both the Linn Creek District and the 13th Street District**

To be the destination for people to live, work, play and learn, Marshalltown needs amenities to grow our population and grow our tourism dollars. Both districts contribute to quality of life, and we will invest in quality of life projects to see growth and development.

KEY INDICATORS

- # of new single family/ owner-occupied residential units
- # of new rental units
- Total building permit valuation by year
- Assessed Valuation growth by Urban Renewal Area
- Community Survey Data
 - Overall economic health rating
 - Vibrancy of Downtown
 - Variety of housing options
 - Overall utility infrastructure



**MARSHALLTOWN
MORE THAN EVER**

STRATEGY 2

Enhance Marshalltown's public image

Community pride is a key facet to both the internal and external image a community portrays. Our mission puts safety, vibrancy, and welcoming as priorities to work towards, all of which contribute to how others view Marshalltown.

In order to enhance our public image, we will do the following...

⇒ **Enhance the attractiveness of the entrances to the community**

First impressions mean a lot when it comes to showcasing a community, and the entry points into Marshalltown – Highway 14 North and South, West Lincolnway, Iowa Avenue – need to be enhanced.

⇒ **Identify opportunities for public art in City projects**

Working towards being known as a destination for public arts requires the City to be a participant in finding ways to use public projects to advance this initiative.

⇒ **Reduce blight and promote safety in neighborhoods**

Dilapidated and dangerous buildings decrease adjacent property values and contribute towards neighborhood decline. We will continue to pursue blighted properties and find ways to promote property maintenance to keep structures from being demolished.

⇒ **Identify public projects where aesthetics can be enhanced through functional improvements**

The City's Capital Improvement Plan is a great resource to identify ways in which aesthetic improvements can happen as part of an overall project. Whether moving curbs for more parking, plantings to enhance an area, or many other options, the City will use capital projects as opportunities to enhance beauty in functionality.

⇒ **Communicate with citizens to better promote Marshalltown**

Communication is constantly changing with new technologies and platforms. In Marshalltown it also means communicating in multiple languages to conduct business with the City. We will look at multiple ways to manage resources available to effectively issue City information.

KEY INDICATORS

- # of demolition permits issued
- # of City demolitions
- # of nuisance cases opened/closed by year
- # of Facebook followers
- # of website news subscribers
- Community Survey Data
 - Overall image of Marshalltown
 - Overall appearance of Marshalltown
 - Overall image or reputation
 - Sense of civic pride
 - Marshalltown as a place to live
 - Public information services rating
 - Marshalltown as a place to visit

STRATEGY 3

Continually improve and sustain the City's infrastructure, organization, and services

The City as an organization has to be a strong, viable organization in order to provide services to the community. In order to continually improve our organization, we will do the following...

⇒ **Plan and fund improvements to the City's infrastructure and buildings**

A plan is the basis for progress and multiple plans will be developed as part of ensuring Marshalltown's infrastructure and buildings last many years.

⇒ **Review City policies, procedures, plans, ordinances, programs and services for updates and efficiencies**

The rules which we operate by require review from time-to-time. Conducting reviews in a way which maximizes operational efficiency and ensures cost effectiveness is necessary to remain a strong organization.

⇒ **Focus on employee retention and training**

A strong, prepared workforce is at the heart of everything we do. Ensuring employees have the tools and training needed to exceed expectations will improve customer service and employee retention.

KEY INDICATORS

- Bond rating by year
- Employer Modification Factor by year
- Community Survey Data
 - City service ratings
 - Value of services for taxes paid
 - Overall employee customer service
 - Variety of housing options
 - Overall utility infrastructure

OUR VALUES

Inclusion

We strive to provide equal access to all community members.

Innovation

We seek to challenge the status quo to provide a better benefit in the delivery of services.

Stewardship

We respect and care for the human, financial, natural resources and infrastructure of the community.

Trust

We are responsible and reliable public servants.

Integrity

We demonstrate accountability, transparency and professional respect.

Excellence

We strive to perform at the highest level.

STRATEGY 4

Partner with citizens, for-profit, non-profit, and others to improve quality of life

A vibrant and welcoming community requires a number of partners focusing on areas the City typically does not. Our mission is to collaborate, and we excel in this area. To improve quality of life through partnerships, we will do the following...

⇒ **Identify partners to address community issues like homelessness and mental health**

There are many issues in Marshalltown where the City is not the backbone organization. Homelessness and mental health take a team approach of multiple groups working together. We will learn what resources are available and identify ways in which the City can play a role.

⇒ **Facilitate relationships to provide more recreational opportunities in Marshalltown**

A variety of recreational opportunities and facilities contributes to a high quality of life. While the City has a role in recreation, many other entities also work in this space. To overcome hurdles for lacking facilities and programs, we will work with community partners to ensure Marshalltown residents can live, learn, work and play in Marshalltown.

⇒ **Partner with Trails Inc. for the building of the River's Edge Trail**

The City owns a vital asset in the Iowa River's Edge Trail, and Trails Inc. is our development partner. We will work with Trails Inc. towards the end goal of getting the trail to the Marshall County line.

⇒ **Utilize the Arts and Culture Master Plan to partner with the Arts & Culture Alliance on projects and initiatives**

Arts and culture are vital components to quality of life, and a partnership with the Arts & Culture Alliance is necessary to work towards community goals to enhance opportunities.

KEY INDICATORS

- Community Survey Data
 - Community support for the arts
 - Opportunities to attend cultural/arts/music activities
 - Opportunities to attend special events
 - Overall health and wellness opportunities
 - Availability of walking paths/trails



**MARSHALLTOWN
MORE THAN EVER**

Our Process

Each year, the Mayor and City Council members come together to have a discussion about the future of Marshalltown and the role the City plays in the future. This year, the Council met on November 1, 2022, with Susan Parker of Sparker Solutions. The Strategic Plan for 2023-2024 and beyond is the product of the discussions and ideas proposed in that session.

MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

TO: Mayor Greer and City Council
FROM: Diana Steiner, Finance Director
DATE: 12/8/2022
RE: Accounting for Automated Traffic Enforcement (ATE) proceeds

Policy Issue: N/A

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action: Maintain a financially healthy organization

Recommendation: Staff recommend that the direct revenue and expenses related to the automated traffic enforcement either be shown in Fund 001 General Fund under function 1010 Police Department or establish a new function 1011 ATE.

Budget Impact: N/A.

Description/Background: The above recommendation is made due to the following:

- (1) This program is not being initiated to generate revenue; rather it is to help prevent speeding.
- (2) Even though the contractor will be responsible for the equipment, the City's police officers are to review the violation before tickets are mailed, may spend time if a ticket is challenged, will need to review the contractor's monthly bill for payment, plus Finance/City clerk staff may be involved in collections.
- (3) The amount of revenues in excess of expenditures are unknown at this point since it is a new program, but if we estimate proceeds from 100 tickets written for \$100 each, that is \$10,000 in revenue. If all of these were paid, the contractor would bill us \$3,500. That leaves \$6,500 to help cover staff time.
- (4) Most of all, this is a general fund activity, since the funding is not restricted by any external sources. Special revenue funds are restricted by legislation (RUT, TIF), referendums (LOST), grantors, donations, etc.

If Council desires to keep the activity separate, then I would suggest establishing a separate function within the General Fund 001, such as function 1011.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



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— I O W A —

City Administrator's Office

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Tel - (641) 754-5799
Fax - (641) 754-5717

To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: December 5, 2022
RE: Request for One-Time Inflationary Payment

Council Member Ladehoff requested a discussion of a one-time payment to full-time and part-time employees to compensate for the inflationary pressures experienced over the last year. Upon further research, this is something that other Iowa cities/governmental organizations are doing and deserves further consideration.

The City of Grinnell is doing a \$2,000 payment for full-time and \$1,000 payment to part-time employees. The City of Ottumwa is looking at paying up to \$2,000 total for full-time and \$1,000 total for part-time employees if they were employed from 12/31/21 to 6/30/23, with lesser payments with less time employed during this period. Two municipal utility companies are also implementing a payment. Muscatine Power and Water is giving a 3% payment of total wages up to \$5,000 to every employee, while Des Moines Water Works is doing \$1,000 for full-time and a pro-rated amount for part-time employees. There are likely others out there, but these were who responded on an HR listserv.

Based on the information above, I would propose the Council consider a one-time payment to occur at the end of December, which would be \$1,000 pre-tax for all full-time employees as of December 30th and \$500 for all permanent part-time employees as of December 30th.

	Full-Time	Part-Time
# of Employees	154	30
Cost of Payment	\$154,000	\$15,000

The total expense based on the figures above (estimates until an actual payroll packet is put together) is \$169,000. For funding, I would recommend the Council consider adopting a resolution not-to-exceed \$175,000 of Council-designated local option sales tax to fund this end of year payment. This amount would provide flexibility to ensure no one got excluded. The resolution would need to be on the December 27th agenda in order for a payment to be processed at the end of the year.



Jeff Schneider, Gary Thompson, Dex Walker

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Tel - (641) 754-5701
Fax - (641) 754-5717

TO: Mayor Greer and City Council
FROM: Jill Petermeier, Human Resources Director
DATE: December 5, 2022
RE: RFP Results for Non-Bargaining Wage Study

Policy Issue: City Council approval is required for professional services contracts.

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action:

Objective 3 - Issue an RFP for a consultant to review the non-bargaining wage scale if ILOC is inadequate

Recommendation: To direct staff to bring forward a contract and resolution committing LOST for funding the proposal by GovHR for a compensation and classification study

Budget Impact: Estimated initial cost of \$23,400; additional charges for additional work

Description/Background: At the September 26, 2022 Council meeting, direction was given to send out a RFP to complete a non-bargaining compensation study which would review wages for 98 non-union employees in 63 different positions.

There were 7 different organizations that submitted proposals. All of the organizations would cover the scope of work requested. Attached is a list of each organization and their proposed initial fees, as well as any additional fees.

GovHR's proposal covers the requested scope of duties for the lowest fixed fee. They are a reputable organization in the public sector who has worked with a number of cities in Iowa. As a participant in some of their survey's for other Cities, the tool they use is quick and easy to complete, which fosters greater participation. Please note, they do offer optional services, and those fees have been included in the bid tabulation. At this time, we do not feel these services are needed as we regularly review job descriptions.

If the Council would like to move forward with GovHR's proposal, staff would need to bring a contract as well as a resolution committing funding from Council-designated local option sales tax (LOST) to a future meeting.

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Company	Timeline to Complete	Proposed fee	Extra fees	Expiration date of proposal cost	Previous City experience
Gov HR LLC - Northbrook, IL	3 - 4 months	\$23,400	\$2,700 for benefits review \$12,600 Update existing job descriptions (63 @ \$200 each) \$150 per hour for additional services	1 year	in Iowa
HR Consultants, Inc.- Johnstown, PA	15 months	\$62,460 (utilizing existing published sources) - \$78,210 (utilizing a custom survey took)	N/A	N/A	No previous experience in Iowa
Newport Group, Inc. - Cedar Rapids, IA	3 - 4 months	\$29,470 - 30,570	Additional professional services beyond the outlined scope of services.	N/A	Previous City/Utility experience in Iowa
Gallagher - Minneapolis, MN	8 months	\$56,000 - \$71,000 (difference includes if position questionnaires are utilized and if published sources are utilized in addition to custom)	\$4,500 per day for on site visits	N/A	Previous City/County/School experience in Iowa
Paypoint HR, LLC - Davidsonville, MD	4 months	\$37,500	\$125 for additional hours beyond 300 budgeted	90 days	Previous City experience in Iowa

McGrath Human Resources Group - Jamestown, TN	5 months	\$37,250	Additional professional services beyond the outlined scope of services.	90 days	No previous experience in Iowa
Logic Compensation Group - Marion, IA	4 months	\$36,500	Additional fees will be involved based on an hourly rate of \$175 - 325 (based on experience level of individual assisting)	2023	Previous Iowa City/County/Utility experience

Desired Scope of Services				
(a) Review the current compensation and pay ranges for all employees not covered under a collective bargaining agreement.				
(b) Review and analyze Marshalltown's current job descriptions, FLSA designations and classification structure. Assist with updating and revising position descriptions as needed to be ADA/EEO compliant.				
(c) Recommend title modifications and reclassifications for consideration.				
(d) Identify positions to utilize as salary survey benchmark job classifications.				
(e) Recommend assignment of each position to an appropriate pay grade based on appropriate marketplace considerations and internal equity. Identify any potential pay compression issues and provide alternative solutions.				
(f) Provide fiscal impact estimates for implementing recommended adjustments.				
(g) Review the current process for ongoing internal maintenance of the classification and compensation system, making recommendations as appropriate.				
(h) Prepare and present a final report with plan for implementation of classification and compensation plan. Assist with communicating to employees.				

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To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: December 6, 2022
RE: Proposed Council Manual Amendments

One of the items that came up in Strategic Planning was a desire to revisit the Council Manual to make updates. I have presented some updates below that I would like to discuss further.

- Page 7- City Attorney

The Manual states that the City Attorney shall attend all meetings unless excused. After working with Lynch Dallas over the last 4 months, I feel that we can probably proceed in meetings without Steve or another attorney present. The exception would be closed session meetings.

RECOMMENDATION – Restate to the following:

The City Attorney shall attend all closed session meetings of the City Council. The Mayor and City Administrator shall determine other instances when the City Attorney shall be required to attend a Council meeting in-person or virtually. When present, the City Attorney shall act as the Council's parliamentarian.

- Pages 11-13 Order of Business

1. **Public Comment-** this item is currently item K, or the second to last item on the agenda. Over the years there have been questions about why we make people wait until the very end of the meeting to talk about something not on the agenda. This is a fair point, and not something that has to stay at the end of the meeting. I also put a message out on my listserv, and I would say 90 percent of cities, regardless of size have their public comments at the beginning of the meeting.

- RECOMMENDATION 1- Move Public Comment to the first item after roll call (item c)

If the Public Comment period gets moved to the beginning of the meeting, I would recommend the Council consider further changes in Order of Business to remove language that allows members of the public to address each resolution and ordinance and require those comments to be made during the 3-minute general public comment period. Waukee operates in a similar manner having an Open Forum at the beginning of the Council meeting. The following is the Waukee rules around the Open Forum:

“Open Forum is for members of the public to address the Council on any item ON the agenda OTHER than an item posted as a public hearing, or on any subject over which the Council has the authority to act. If anyone in attendance tonight wishes to address the council at this time, please approach the podium. If you are participating via Zoom and wish to address the council at this time, click on the RAISE HAND icon, which is located in the Chat function of Zoom. If you are participating via phone, raise your hand

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by hitting STAR-NINE. After you are recognized by the chair, please clearly state your name and address before making your comments.”

Clinton, Polk City and a few other cities have rules which require all public comments except for those pertaining to a listed public hearing to the front of the agenda and not allow for comment on items throughout the meeting. This would be a big change and one that I wanted to make you aware of though I would anticipate this to be an unpopular move. Through this whole discussion, I am reminded of an old adage from the League of Cities...It is not a public meeting. It is a business meeting held for public inspection.

2. **Consent Agenda-** The current rules allow for any Council member to request an item to be pulled off the Consent Agenda by notifying the Mayor or City Administrator prior to the meeting and the reason for it. This has not been occurring per the rules.

A different way to do things would be to change the last sentence under Consent Agenda which states “no second shall be required to remove an item and no vote on such a request shall be required”. If the language was changed to require a vote to remove an item or group of items from the Consent Agenda, this would allow for other Council members to have input into the decision to pull an item for further discussion. Any change in procedure does not preclude a Council member from voting no to the Consent Agenda.

RECOMMENDATION- Amend the Consent Agenda language to the following:

“The consent agenda shall consist of non-controversial, routine items such as, but not limited to, refunds, routine appointments requiring Council approval, department reports, applications, simple service contracts already vetted by the City Staff and not requiring Council attention, and communication not requiring action. The items comprising the consent agenda will not be considered individually but will be adopted in one motion. Council members or the Mayor may remove any item on the consent agenda to abstain from a vote because of a potential conflict of interest by notifying the City Administrator or Mayor of the removal and reason before the City Council meeting. Should a Council member wish to remove an item(s) for a reason other than a conflict of interest, that Council member should make a motion to remove the item(s). The motion will then be seconded and voted on by all Council members, requiring a simple majority of those present.”

3. **Reports-** This section provides a space outside of discussion for “cooperating agencies or private groups who are working with the Council on official projects or other community initiatives” a time to give updates to the Council. This does not include requests for funding or anything that would require discussion. Council member Thompson brought up the idea of broadening this to include more groups and others coming forward during regular City Council meetings to present to the Council.

While this is a great idea to connect with different groups and individuals from around the community, I do not believe the best forum is a City Council meeting. For example, I am working on setting up a special work session about homelessness, which is a more productive and engaging forum than a regular business meeting to better understand the different things a group does in the community. Rules currently exist on page 8 regarding work sessions, which could be amended to include broader language requested.

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