

**CITY OF MARSHALLTOWN COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 WEST STATE STREET
TUESDAY, DECEMBER 27, 2022, 5:30 PM**

A. CALL TO ORDER

NOTICE TO THE PUBLIC: The Mayor and City Council welcome comments from the public during the discussion of any of the agenda items. You are required to step to the microphone, state your name and address for the record and limit the time used to present your remarks to 3 minutes or less in order for others to be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Hoop, Isom, Kell, Ladehoff, Schneider, Thompson, Walker

D. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS

1. YEARS OF SERVICE - DECEMBER

- o Nick Svoboda - Police - 5 years

E. CONSENT AGENDA

1. APPROVE MINUTES 12/12/22 MEETING AND BILL LIST
\$1,041,665.19

Documents:

[2022-12-12 SIGNED Council Minutes.pdf](#)
[2022-12-27_BILL LIST Summary.pdf](#)
[2022-12-27_BILL LIST Detail.pdf](#)

2. APPROVE LIQUOR LICENSE RENEWALS

- o B.P.O.E. LODGE #312, 101 W CHURCH ST
- o RUMOURS SPORTS BAR, 309 S 12TH AVE PL
- o KWIK STAR #607, 814 S 6TH ST

3. Police Officer - Civil Service List

Documents:

[2022-12-27_CONSENT_Police Civil Service New Hire List 12.19.22.pdf](#)

4. APPROVE OCTOBER 2022 FINANCIAL STATEMENTS

Documents:

[October 2022 Financials Memo.pdf](#)
[October 2022 Financial Statements.pdf](#)

5. REAPPOINT JOHN MAHLSTEDE TO THE BUILDING BOARD OF APPEALS, TERM 1/1/23-12/31/27
6. REAPPOINT ANDREW POOL TO THE PARK & RECREATION ADVISORY COMMITTEE, TERM 1/1/22-1/1/24
7. REAPPOINT CINDY BRODIN AND STEVE STORJOHANN TO THE PARK & RECREATION ADVISORY COMMITTEE, TERM 1/1/23-1/1/25
8. ACCEPT TERM DATE 12/31/22 FOR JEFFREY SOGGE AND MATT TULLIS ON THE PARK AND RECREATION ADVISORY COMMITTEE
9. APPOINT JILLIAN HERINK AND NEIL DALAL TO THE PARK & RECREATION ADVISORY COMMITTEE, TERM 1/1/23-1/1/25
10. ACCEPT TERM DATE 12/31/22 FOR JERRY YOUNG ON THE WATER WORKS BOARD OF TRUSTEES
11. APPOINT NICK LONEY TO THE WATER WORKS BOARD OF TRUSTEES, TERM ENDING 04/30/23
Completing Jerry Young's term.
12. RESOLUTION 2022-361 APPROVING AMENDED PROFESSIONAL SERVICES AGREEMENT FOR FIRE CODE COMPLIANCE INSPECTION SERVICES WITH IOWA INSPECTIONS, LLC

Documents:

[2022-12-27_2022-361_Resolution Iowa Inspections Agreement Amendment.pdf](#)
[2022-12-27_2022-361_Memo Iowa Inspection Amendment.pdf](#)
[2022-12-27_2022-361_Iowa Inspections Contract.pdf](#)

13. RESOLUTION 2022-362 APPROVING CITY FEE SCHEDULE

Documents:

[2022-12-27_2022-362_Resolution Approving City Fee](#)

Schedule.pdf

2022-12-27_2022-362_MASTER Fee Schedule 12-27-22.pdf

14. RESOLUTION 2022-363 APPROVING AN AGREEMENT WITH REGION 6 RESOURCE PARTNERS TO PROVIDE PARATRANSIT SERVICES

Documents:

2022-12-27_2022-363_Resolution Approving Region 6 PeopleRides Paratransit Agreement.pdf

2022-12-27_2022-363_Memo Paratransit Agreement.pdf

2022-12-27_2022-363_PeopleRides Contract 12.13.22 FINAL.pdf

15. RESOLUTION 2022-364 APPROVING AN AMENDED FACILITIES MASTER AGREEMENT WITH YOUTH AND SHELTER SERVICES OF MARSHALL COUNTY

Documents:

2022-12-27_2022-364_Resolution Approving Amended YSS Facility Agreement.pdf

2022-12-27_2022-364_YSS Facility Master Agreement.pdf

16. RESOLUTION 2022-365 AMENDING THE CITY OF MARSHALLTOWN COUNCIL MANUAL

Documents:

2022-12-27_2022-365_Resolution Amending Council Manual.pdf

2022-12-27_2022-365_2023 City Council Manual.pdf

17. RESOLUTION 2022-366 ADOPTING THE 2023-2024 STRATEGIC PLAN

Documents:

2022-12-27_2022-366_Resolution Adopting 2023-2024 Strategic Plan.pdf

2022-12-27_2022-366_FINAL 2023-2024 Strategic Plan.pdf

18. RESOLUTION 2022-367 AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN AND GOVHR USA FOR A CLASSIFICATION AND COMPENSATION STUDY OF NON-BARGAINING POSITIONS AND USE OF COUNCIL-DESIGNATED LOCAL OPTION SALES TAX

Documents:

2022-12-27_2022-367_Resolution Approving Contract with GovHR.pdf

[2022-12-27_2022-367_Contract with GovHR.pdf](#)

19. RESOLUTION 2022-368 ADOPTING THE ADMINISTRATIVE POLICY AND PROCEDURES FOR THE RENTAL HOUSING INSPECTIONS PROGRAM

Documents:

[2022-12-27_2022-368_RES Adopting the Policy for Rental Housing Inspections Program.pdf](#)
[2022-12-27_2022-368_MEMO Policy and Procedures Rental Housing Inspections Program.pdf](#)
[2022-12-27_2022-368_Policy and Procedures for Rental Housing Inspections Program.pdf](#)

20. RESOLUTION 2022-369 APPROVING CONTRACT CHANGE ORDER #15 FOR THE AIRPORT HANGAR, TERMINAL AND SITE IMPROVEMENTS PROJECT #ARP19001, A DECREASE OF \$49,910.23

Documents:

[2022-12-27_2022-369_Resolution Approving CO15 ARP19001 Decrease.pdf](#)
[2022-12-27_2022-369_Memo_ARP 19-001_CO 15.pdf](#)
[2022-12-27_2022-369_4482 Hangar-Terminal - Change Order 15 RevisedGC ENG.pdf](#)

F. REPORTS

1. MPACT Quarterly Report

G. RESOLUTIONS

1. RESOLUTION 2022-370 SELECTING FOTH INFRASTRUCTURE & ENVIRONMENT LLC TO COMPLETE THE STEP 3 OF SITE CERTIFICATION STUDIES

Documents:

[2022-12-27_2022-370_Resolution Approving Site Certification Study RFP.pdf](#)
[2022-12-27_2022-370_Memo Site Certification Studies.pdf](#)
[2022-12-27_2022-370_Invitation to Step 3 - Marshalltown Industrial Site.pdf](#)
[2022-12-27_2022-370_Step 3 Site Certification Work_Foth.pdf](#)

2. RESOLUTION 2022-371 APPROVING A 2022 YEAR-END INFLATIONARY PAYMENT FOR FULL-TIME AND PART-TIME EMPLOYEES TO BE FUNDED WITH COUNCIL-DESIGNATED LOCAL OPTION SALES TAX

Documents:

[2022-12-27_2022-371_Resolution Approving Year-End Inflationary Payment.pdf](#)
[2022-12-27_2022-371_Memo Mid-Year Inflationary Payment.pdf](#)

3. RESOLUTION 2022-372 AUTHORIZING PROCUREMENT OF MATERIALS FOR THE CENTER STREET VIADUCT REPAIR PROJECT (STR 21-002) PER THE CITY OF MARSHALLTOWN PURCHASING POLICY FOR EMERGENCY PURCHASES

Documents:

[2022-12-27_2022-372_Resolution Authorizing Material Procurement Center St Viaduct STR21002.pdf](#)
[2022-12-27_2022-372_Memo_Material Procurement Center St Viaduct STR21002.pdf](#)

H. ORDINANCES

1. ORDINANCE 15055 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, CHAPTER 70: GENERAL PROVISIONS TO PROVIDE REGULATIONS FOR AUTOMATED TRAFFIC ENFORCEMENT

3RD READING

Documents:

[2022-12-27_ORD 15055 MEMO Automated Traffic Enforcement Ordinance.pdf](#)
[2022-12-27_ORD 15055_Amend CH 70 Automated Traffic Enforcement.pdf](#)

2. ORDINANCE 15056 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, CHAPTER 53: STORM WATER TO ESTABLISH A STORM WATER ADVISORY COMMITTEE

1ST READING

Documents:

[2022-12-27_ORD 15056_CH 53 Storm Water Advisory Committee.pdf](#)
[2022-12-27_ORD 15056_Memo Storm Water Advisory Committee.pdf](#)

I. DISCUSSION

1. DISCUSSION - Park Update

J. PUBLIC COMMENT

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone,

and state his or her name and address. Comments shall be limited to three minutes unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meeting laws.

K. ADJOURNMENT

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. www.marshalltown-ia.gov