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Civil Service Commission
June 21, 2017
Minutes

Commissioners Present:	Mary Stevens, Chair Nancy Harris, Commissioner Paul Peglow, Commissioner
Absent:	Gregg Davison, Ex officio member
Other Staff Present:	Steve Simons, Sewer Superintendent Mike Hanken, Captain, Police Department David Rierson, Chief, Fire department Chris Cross, Deputy Chief, Fire Department

The Civil Service Commission met on June 21, 2017 in the City Council Chambers at the City Carnegie Building located at 10 W State St, according to posted notices.

Stevens called the meeting to order at 7:30AM.

Item #1 – April 12, 2017 minutes
Peglow moved to approve the minutes for April 12 ,2017, second by Harris. Motion approved 3-0.

Item #2 – Police Officer – New Hire List

Captain Hanken presented information related to the testing process followed for the Police Officer position. There were 30 applicants, 2 eliminated prior to testing and an additional 4 withdrew. 11 showed up for testing, 1 did not pass the physical and another did not pass the POST test. 9 were interviewed, with 5 of those having an average score above 70 percent. Stevens moved to approve the new hire list, second by Harris. Motion carried 3-0.

Item #3 – Storm Water Coordinator – New Hire List

Four individuals applied for the Storm Water Coordinator opening. After scoring the applications there was a distinct natural break after the top candidate. That candidate was interviewed and clearly had the qualifications and experience to perform the duties of the position. Peglow moved to approve the testing process, second by Harris. Motion carried 3-0.

Item #4 – Firefighter – entrance Testing Process

Chief Rierson reviewed the testing process for entrance level firefighter. This process consist of a physical agility test, written test, followed by an interview. Candidates scoring over 70 percent will be brought back to the Commission in September/October. Peglow moved to approve the testing process, second by Harris. Motion carried 3-0.

Stevens moved to adjourn, second by Harris. Motion carried 3-0. The Commission meeting adjourned at 7:46AM.

Respectfully submitted,

Jill Petermeier, HR Director