

Public Participation in a City Council Meeting:

The Public Comment portion of the meeting is the time to address the Mayor and City Council on topics not on the agenda. If a member of the public wishes to comment on an item on the agenda, they may do so while that item is being discussed by coming to the microphone and stating your name and address. Comments should be limited to 3 minutes or less and should be addressed to the Mayor and Council as a whole and not individually. Response from elected officials or staff is at the Mayor's discretion.

**CITY OF MARSHALLTOWN COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 WEST STATE STREET
JUNE 12, 2023, 5:30 PM**

A. CALL TO ORDER**B. PLEDGE OF ALLEGIANCE****C. ROLL CALL**

Hoop, Isom, Kell, Ladehoff, Schneider, Thompson, Walker

D. PUBLIC COMMENT

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole.

The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meeting laws.

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**F. CONSENT AGENDA**

1. APPROVE MINUTES 05/22/23 MEETING AND BILL LIST
\$3,638,105.12

Documents:

[2023-05-22 SIGNED Council Minutes.pdf](#)
[2023-06-12_BILL LIST_Summary.pdf](#)
[2023-06-12_BILL LIST_Detail.pdf](#)

2. APPROVE LIQUOR LICENSE RENEWALS

- DEPOT LIQUOR & GROCERY, 114 N CENTER ST
- EL PORTAL, 1716 S CENTER ST

3. APPROVE IOWA RETAIL PERMIT APPLICATION FOR CIGARETTE/TOBACCO/NICOTINE/VAPOR FOR 7/1/23-6/30/24

- 7 RAYOS LIQUOR STORE, 120 EAST MAIN ST
- DOLLAR GENERAL #4206, 2413 S CENTER ST
- DOLLAR GENERAL #2019, 408 S 9TH ST
- DOLLAR GENERAL #21858, 104 WEST STATE ST
- JIFFY #922, 111 S 3RD AVE
- SHAG, 2501 S CENTER ST #1450
- VAUGHN'S PUB, 22 N 1ST AVE
- WALGREENS #03196, 5 E ANSON ST
- YESWAY #1148, 1701 IOWA AVENUE EAST

4. APPROVE CIVIL SERVICE NEW HIRE LISTS FOR POLICE OFFICER & ACCOUNTING CLERK II

Documents:

[2023-06-12_CONSENT_Civil Service New Hire List - Police Officer.pdf](#)
[2023-06-12_CONSENT_Civil Service New Hire List - Accounting Clerk II.pdf](#)

5. APPROVE APRIL 2023 FINANCIAL STATEMENTS

Documents:

[2023-06-12_CONSENT_April 2023 Financials Memo.pdf](#)
[2023-06-12_CONSENT_April 2023 Financials.pdf](#)

6. RECEIPT OF BUILDING & TRADE PERMIT REPORT - MAY 2023

Documents:

[0523.pdf](#)

7. APPOINT ABIGAIL PELZER TO THE STORM WATER ADVISORY COMMITTEE, 3 YEAR TERM ENDING 12/31/25

8. APPOINT ERIN CARPENTER TO THE STORM WATER ADVISORY COMMITTEE, 2 YEAR TERM ENDING 12/31/24

9. APPOINT MELISSA TAFT TO THE STORM WATER ADVISORY COMMITTEE, 1 YEAR TERM ENDING 12/31/23
10. RESOLUTION 2023-117 APPROVING CITY FEE SCHEDULE

Documents:

[2023-06-12_2023-117_Resolution Approving City Fee Schedule.pdf](#)
[2023-06-12_2023-117_Memo - Master Fee Schedule_Public Works Revisions.pdf](#)
[2023-06-12_2023-117_MASTER Fee Schedule Proposed Changes.pdf](#)

11. RESOLUTION 2023-118 APPROVING A CONTRACT FOR ROADWAY MAINTENANCE SERVICES AT THE IOWA HIGHWAY 14 FROM IOWA AVENUE TO WOODLAND STREET BETWEEN THE CITY OF MARSHALLTOWN, IOWA, AND THE IOWA DEPARTMENT OF TRANSPORTATION CREATED PURSUANT TO CHAPTER 28E.12 OF THE IOWA CODE

Documents:

[2023-06-12_2023-118_Resolution Approving DOT Annual Maintenance Agreement.pdf](#)
[2023-06-12_2023-118_Memo - DOT Maintenance Agreement_Hwy 14_23 06 12.pdf](#)
[2023-06-12_2023-118_FY 24 Iowa DOT Marshalltown Supplemental Maintenance Agreement_Hwy 14.pdf](#)
[2023-06-12_2023-118_Iowa DOT Marshalltown Maintenance Base Agreement 2021-2026.pdf](#)

12. RESOLUTION 2023-119 APPROVING A CONTRACT FOR ROADWAY MAINTENANCE SERVICES AT THE IOWA VETERANS HOME BETWEEN THE CITY OF MARSHALLTOWN, IOWA, AND THE IOWA DEPARTMENT OF TRANSPORTATION CREATED PURSUANT TO CHAPTER 28E.12 OF THE IOWA CODE

Documents:

[2023-06-12_2023-119_Resolution Approving Annual IVH Maintenance Agreement.pdf](#)
[2023-06-12_2023-119_Memo - DOT Maintenance Agreement_IVH_23 06 12.pdf](#)
[2023-06-12_2023-119_FY 24 Iowa DOT Marshalltown Supplemental Maintenance Agreement_IVH.pdf](#)

13. RESOLUTION 2023-120 APPROVING THE MARSHALLTOWN CENTRAL BUSINESS DISTRICT AGREEMENT FOR PUBLIC SERVICES

Documents:

[2023-06-12_2023-120_Resolution Approving MCB](#)

[Operations Agreement.pdf](#)
[2023-06-12_2023-120_Memo MCBF Operations Agreement.pdf](#)
[2023-06-12_2023-120_MCBF Operations Agreement.pdf](#)

14. RESOLUTION 2023-121 ACCEPTING AND AWARDING THE BID FOR PROVIDING SALT FOR ICE AND SNOW CONTROL FOR THE 2023-2024 FISCAL YEAR IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF \$72.03 PER TON

Documents:

[2023-06-12_2023-121_Resolution Awarding Salt Bid FY 23-24.pdf](#)
[2023-06-12_2023-121_Memo - Salt Bids 2023_23 06 12.pdf](#)
[2023-06-12_2023-121_2023 Salt Bid Tabulation.pdf](#)

15. RESOLUTION 2023-122 APPROVING AN ELECTRIC LINE EASEMENT WITH INTERSTATE POWER AND LIGHT COMPANY FOR PARCEL # 8418-26-457-005

Documents:

[2023-06-12_2023-122_Resolution Approving Interstate Power and Light Company Easement.pdf](#)
[2023-06-12_2023-122_Memo - Interstate Power Easement 100 blk E State St - City Parking Lot.pdf](#)
[2023-06-12_2023-122_Easement - IPL_City of Marshalltown 10x13 Ease REV.pdf](#)

16. RESOLUTION 2023-123 IN SUPPORT OF LOCAL OPTION SALES AND SERVICES TAX FOR THE CITY OF STATE CENTER

Documents:

[2023-06-12_2023-123_Resolution of Support of LOST \(State Center 33 2023\)-v3 \(1\).pdf](#)
[2023-06-12_2023-123_Memo of Support of LOST \(State Center 33 2023\)-v3 \(2\).pdf](#)
[2023-06-12_2023-123_Iowa Code 423B Local Option Taxes.pdf](#)

17. RESOLUTION 2023-124 AUTHORIZING THE USE OF \$5,000 IN COUNCIL-DESIGNATED LOCAL OPTION SALES TAX FOR THE MARSHALLTOWN 4TH OF JULY FIREWORKS DISPLAY

Documents:

[2023-06-12_2023-124_Resolution Approving Allocation to Fireworks Display.pdf](#)

18. RESOLUTION 2023-125 ALLOWING FOR ALCOHOLIC

BEVERAGES IN A PUBLIC PARK FOR THE LIVE AFTER FIVE EVENTS

Documents:

[2023-06-12_2023-125_Resolution Approving Alcohol Public Park - LAF.pdf](#)
[2023-06-12_2023-125_Map West End Park - LAF.pdf](#)

19. RESOLUTION 2023-126 ALLOWING OPEN CONTAINERS ON DESIGNATED PUBLIC WAYS FOR THE MCBD BEE RIDICULOUS DAY EVENT

Documents:

[2023-06-12_2023-126_Resolution Approving Alcohol Public Way-MCBD Bee Ridiculous Day.pdf](#)
[2023-06-12_2023-126_Map Bee Ridiculous Day.pdf](#)

20. RESOLUTION 2023-127 ALLOWING OPEN CONTAINERS ON DESIGNATED PUBLIC WAYS AND IN A PUBLIC PARK FOR THE 13TH STREET DISTRICT HARVEST MARKET EVENT

Documents:

[2023-06-12_2023-127_Resolution Approving Alcohol Public Way-Harvest Market.pdf](#)
[2023-06-12_2023-127_Map 13th Street District - Harvest Market.pdf](#)

G. REPORTS

1. COMMUNITY RISK ASSESSMENT 2023

Documents:

[Community Risk Assessment 2023.pdf](#)

H. MOTIONS

1. MOTION TO APPROVE TWO 14-DAY SPECIAL CLASS C ALCOHOL LICENSES FOR THIRSTY PIGS WITH OUTDOOR SERVICE FOR THE LIVE AFTER 5 EVENTS ON 7/7, 7/14, 7/21, 7/28
2. MOTION TO APPROVE 5-DAY SPECIAL CLASS C ALCOHOL LICENSE WITH OUTDOOR SERVICE FOR ZAMORA FRESH MARKET FOR THE MCBD BEE RIDICULOUS DAY ON 07/29/23
3. MOTION TO APPROVE 5-DAY SPECIAL CLASS C ALCOHOL LICENSE WITH OUTDOOR SERVICE FOR THE 13TH STREET DISTRICT, HARVEST MARKET EVENT 9/8

I. RESOLUTIONS

1. RESOLUTION 2023-128 CALLING AN ELECTION ON

PROPOSED ORDINANCE AMENDMENT INCREASING A
FRANCHISE FEE UNDER THE CITY'S GAS UTILITY FRANCHISE
WITH INTERSTATE POWER & LIGHT COMPANY

Documents:

[2023-06-12_2023-128_Set Election Proc Gas
Franchise \(IPL\) \(Marshalltown 53 2023\)-v2.pdf](#)
[2023-06-12_2023-128_Memo for Franchise Fee.pdf](#)

2. RESOLUTION 2023-129 CALLING AN ELECTION ON
PROPOSED ORDINANCE AMENDMENT INCREASING A
FRANCHISE FEE UNDER THE CITY'S ELECTRIC UTILITY
FRANCHISE WITH INTERSTATE POWER & LIGHT COMPANY

Documents:

[2023-06-12_2023-129_Set Election Proc Electric
Franchise \(IPL\) \(Marshalltown 53 2023\)-v1.pdf](#)
[2023-06-12_2023-129_Memo for Franchise Fee.pdf](#)

3. RESOLUTION 2023-130 CALLING AN ELECTION ON
PROPOSED ORDINANCE GRANTING CONSUMERS ENERGY
COOPERATIVE A NON-EXCLUSIVE ELECTRIC UTILITY
FRANCHISE AND ESTABLISHING A FRANCHISE FEE

Documents:

[2023-06-12_2023-130_Set Election Proc Electric
Franchise \(Consumers\) \(Marshalltown 53 2023\)-v1-
v1.pdf](#)
[2023-06-12_2023-130_Memo for Franchise Fee.pdf](#)

4. PUBLIC HEARING AND RESOLUTION 2023-131 PROVIDING
FOR THE CONVEYANCE AND TRANSFER OF TITLE TO A
PORTION OF VACATED BUT UNCONVEYED ALLEY TO THE
MARSHALLTOWN COMMUNITY SCHOOL DISTRICT

Documents:

[2023-06-12_2023-131_Resolution Conveying Alley
Miller Practice Field to MCSD.pdf](#)
[2023-06-12_2023-131_Memo MMS Practice Field Alley
Vacation 04.19.23.pdf](#)
[2023-06-12_2023-131_Recorded File 2023-
00001621_Alley Vacation MMS Practice Field
05.10.23.pdf](#)
[2023-06-12_2023-131_Council Proceedings 07-28-
1941.pdf](#)

J. ORDINANCES

1. ORDINANCE 15061 TO AMEND THE CODE OF ORDINANCES,
CITY OF MARSHALLTOWN, IOWA, BY REPEALING CHAPTER

91: FIRE PREVENTION AND PROTECTION AND ADOPTING A
NEW CHAPTER 91: FIRE PREVENTION AND PROTECTION
WHICH ADOPTS BY REFERENCE THE 2021 INTERNATIONAL
FIRE CODE WITH CERTAIN AMENDMENTS

3RD READING

Documents:

[2023-06-12_ORDINANCE_15061 Amend CH 91 Fire
Prevention and Protection.pdf](#)
[2023-06-12_ORDINANCE_15061 Memo Amend CH 91
Fire Prevention and Protection.pdf](#)

2. ORDINANCE 15062 TO AMEND THE CODE OF ORDINANCES,
CITY OF MARSHALLTOWN, IOWA BY AMENDING 93.007
ALCOHOLIC BEVERAGES

1ST READING

Documents:

[2023-06-12_ORDINANCE_15062 Amend 93.007
Alcoholic Beverages.pdf](#)
[2023-06-12_ORDINANCE_15062 Memo Amend 93.007
Alcoholic Beverages.pdf](#)
[2023-06-12_ORDINANCE_15062 Markup 93.007
Alcoholic Beverages.pdf](#)

3. ORDINANCE 15063 TO AMEND THE CODE OF ORDINANCES,
CITY OF MARSHALLTOWN, IOWA BY AMENDING CHAPTER
130: OFFENSES AGAINST PEACE AND SAFETY

1ST READING

Documents:

[2023-06-12_ORDINANCE_15063 Amend CH 130
Offenses Against Peace and Safety.pdf](#)
[2023-06-12_ORDINANCE_15063 Memo CH 130
Offenses Against Peace and Safety.pdf](#)
[2023-06-12_ORDINANCE_15063 Amend CH 130
Offenses Against Peace and Safety_MARKUP.pdf](#)

4. PUBLIC HEARING AND ORDINANCE 15064 TO AMEND THE
CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY
AMENDING PROVISIONS OF ORDINANCE 14806 AND THE
TABLE OF SPECIAL ORDINANCES, TABLE I: FRANCHISES,
WITH INTERSTATE POWER & LIGHT COMPANY FOR AN GAS
UTILITY FRANCHISE

PUBLIC HEARING AND 1ST READING

Documents:

[2023-06-12_ORDINANCE_15064 Franchise Fee Ordinance \(Gas\) \(IPL\) \(3 Cons\) \(Marshalltown 53 2023\)-v1.pdf](#)
[2023-06-12_ORDINANCE_15064 Memo for Franchise Fee.pdf](#)
[2023-06-12_ORDINANCE_15064 Interstate Power and Light Co_Gas Franchise \(FINAL\).pdf](#)

5. PUBLIC HEARING AND ORDINANCE 15065 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING PROVISIONS OF ORDINANCE 14807 AND THE TABLE OF SPECIAL ORDINANCES, TABLE I: FRANCHISES, WITH INTERSTATE POWER & LIGHT COMPANY FOR AN ELECTRIC UTILITY FRANCHISE
PUBLIC HEARING AND 1ST READING

Documents:

[2023-06-12_ORDINANCE_15065 Franchise Fee Ordinance \(Electric\) \(IPL\) \(3 Cons\) \(Marshalltown 53 2023\)-v1.pdf](#)
[2023-06-12_ORDINANCE_15065 Memo for Franchise Fee.pdf](#)
[2023-06-12_ORDINANCE_15065 Interstate Power and Light Co_Electric Franchise \(FINAL\).pdf](#)

6. PUBLIC HEARING AND ORDINANCE 15066 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING THE TABLE OF SPECIAL ORDINANCES, TABLE I: FRANCHISES BY ESTABLISHING A FRANCHISE AGREEMENT WITH CONSUMERS ENERGY COOPERATIVE FOR AN ELECTRIC UTILITY FRANCHISE
PUBLIC HEARING AND 1ST READING

Documents:

[2023-06-12_ORDINANCE_15066 Franchise Fee Ordinance \(Electric\) \(Consumers\) \(3 Cons\) \(Marshalltown 53 2023\)-v1.pdf](#)
[2023-06-12_ORDINANCE_15066 Memo for Franchise Fee.pdf](#)
[2023-06-12_ORDINANCE_15066 Consumers Energy_Electric Franchise \(FINAL\).pdf](#)

7. ORDINANCE 15067 TO AMEND THE CODE OF ORDINANCE, CITY OF MARSHALLTOWN, IOWA BY AMENDING 53.022 STORM WATER BILLING AND COLLECTION

1ST READING

Documents:

[2023-06-12_ORDINANCE_15067 Amend 53.022 Storm Water Billing and Collection.pdf](#)
[2023-06-12_ORDINANCE_15067 Memo Amend CH 53 Storm Water Billing and Collection.pdf](#)
[2023-06-12_ORDINANCE_15067 Amend 53.022 Storm Water Billing and Collection_MARKUP.pdf](#)

- 7.1. MOTION TO WAIVE THE SECOND AND THIRD READING OF ORDINANCE 15067 TO AMEND THE CODE OF ORDINANCE, CITY OF MARSHALLTOWN, IOWA BY AMENDING 53.022 STORM WATER BILLING AND COLLECTION

K. DISCUSSION

1. DISCUSSION - CITY ADMINISTRATOR HIRING PROCESS

Documents:

[2023-06-12_DISCUSSION1_Council Memo re CA Recruitment Process.pdf](#)
[2023-06-12_DISCUSSION1_RFP City Admin Proposal Review.pdf](#)

2. DISCUSSION - DOWNTOWN IMPLEMENTATION PLAN-EAST MAIN STREET

Documents:

[2023-06-12_DISCUSSION2_Memo - Downtown E Main St Discussion 23 06 12.pdf](#)
[2023-06-12_DISCUSSION2_E Main St 23 05 31 - 30 percent OPC.pdf](#)
[2023-06-12_DISCUSSION2_Main Street Exhibits 23 06 12.pdf](#)

L. ADJOURNMENT

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news at www.marshalltown-ia.gov.



**MARSHALLTOWN
MORE THAN EVER**

COUNCIL PROCEEDINGS
MAY 22, 2023

Mayor Greer called the meeting to order at 5:30 pm, May 22, 2023, at the City Hall Council Chambers, 10 W State Street, and led the pledge of allegiance. Roll call—Present: Hoop, Isom (via Go-To-Meeting), Kell, Ladehoff, Schneider, Thompson, Walker.

PUBLIC COMMENT

Jim Shaw, 522 N 2nd St, continued his comments about dog attacks and provided photos of a victim stressing the need for responsible ownership. Mark Eaton, 1007 S 10th Ave, shared stories of pit bull attacks in Marshalltown and advised the city needs to follow up with the developer of 1113 E Southridge on sidewalk installation. Erin Carpenter, 802 N 4th St, shared the benefits of trees in our community and the need to replant our tree canopy and encouraged people to volunteer with Trees Forever, donate, or spread the word.

MAYOR, COUNCIL, ADMINISTRATOR COMMENTS

Councilor Ladehoff reminded the public not to blow grass clippings into the street to comply with storm water regulations and also to prevent safety hazards for motorcycles.

City staff was recognized for years of service including Lt Tricia Thein, 20 years, Sgt Todd Tuttle, 20 years, Robert Fogt, 15 years, and Lt Nicholas Hanus, 15 years.

Chief Tupper presented Officer Adan Ortiz Diaz with the Employee of the Year recognition sponsored by the Times Republican for the Marshalltown Police Department. Officer Ortiz Diaz was selected by his peers for this honor.

Heather Thomas, Public Works Director presented the City of Marshalltown, Fox Strand, and Construct Inc with the APWA Project of the Year for the South 1st Street Parking Lot Storm Water Improvements project.

CONSENT AGENDA

Motion by Schneider, second by Thompson to adopt the consent agenda less items 3, 12, 13, 14: APPROVE MINUTES 05/08/23 MEETING AND BILL LIST \$8,881,486.68; APPROVE LIQUOR LICENSE RENEWALS FOR JB BAR, 915 TURNER ST, FAMILY DOLLAR #22186, 327 S 3RD AVE, MARSHALL BEER WINE SPIRITS, 11 N 3RD AVE, WALGREENS #03196, 5 E ANSON ST, ZENOS, 109 E MAIN ST; RESOLUTION 2023-104 SETTING A PUBLIC HEARING FOR THE CONVEYANCE AND TRANSFER OF TITLE OF THE EAST-WEST ALLEY THROUGH THE MILLER MIDDLE SCHOOL PRACTICE FIELD TO THE MARSHALLTOWN COMMUNITY SCHOOL DISTRICT; RESOLUTION 2023-105 TO AMEND THE POLICY FOR THE SALE OF SURPLUS REAL PROPERTY FOR THE CITY OF MARSHALLTOWN; RESOLUTION 2023-106 TO AMEND THE PURCHASING POLICY AND PROCEDURE MANUAL FOR THE CITY OF MARSHALLTOWN; RESOLUTION 2023-107 APPROVING EMPLOYMENT CONTRACT AND AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN, IOWA AND ROBERT FAGEN FOR ADMINISTRATIVE AND PROJECT MANAGEMENT SERVICES; RESOLUTION 2023-108 APPROVING AMENDMENT 3 TO THE PROFESSIONAL SERVICES AGREEMENT FOR THE IEDA

DOWNTOWN REVITALIZATION GRANT (DTR), WITH RDG IA INC, IN THE AMOUNT OF \$10,980.00; RESOLUTION 2023-109 APPROVING CONTRACT CHANGE ORDER #5 FOR THE EDGEWOOD EXTENSION PROJECT #STR19003, A DECREASE OF \$19,675.50; RESOLUTION 2023-110 AUTHORIZING THE USE OF COUNCIL-DESIGNATED LOCAL OPTION SALES TAX FOR LIFTING SIDEWALKS ALONG N 13TH STREET; RESOLUTION 2023-111 APPROVING A PERMANENT SANITARY SEWER EASEMENT WITH THE CITY OF MARSHALLTOWN ON PARCEL 'A' LOCATED IN THE NE ¼ OF SECTION 25, TOWNSHIP 84 NORTH, RANGE 18 WEST. Motion carried 7-0.

Motion by Walker, second by Ladehoff to APPROVE IOWA RETAIL PERMIT APPLICATION FOR CIGARETTE/TOBACCO/NICOTINE/VAPOR FOR 7/1/23-6/30/24 FOR EAST SIDE LIQUOR & GROCERY, 1116 E NEVADA ST, GREENLEAF TOBACCO & VAPE, 50 LAFRENTZ LANE, STE J, CASEY'S #3508, 108 IOWA AVE W, CASEY'S #3228, 916 E MAIN ST, CASEY'S #1441, 1402 S 12TH AVE, CASEY'S #1564, 1009 W LINCOLNWAY, CASEY'S #1303, 111 N 3RD AVE, GOLDEN LAND ASIAN FOOD INC, 11 E STATE ST, GIT-N-GO CONVENIENCE STORE #34, 3302 S CENTER ST, GIT-N-GO CONVENIENCE STORE #35, 902 W LINCOLN WAY. Councilor Thompson noted the compliance violations for Greenleaf Tobacco & Vape, however, the council doesn't have the power to deny the license renewal. Motion carried 6-1, Schneider dissenting.

Motion by Schneider, second by Isom to adopt RESOLUTION 2023-112 TO FIX A DATE FOR A PUBLIC HEARING ON PROPOSED ORDINANCE AMENDMENT ESTABLISHING A FRANCHISE FEE UNDER THE CITY'S GAS UTILITY FRANCHISE WITH INTERSTATE POWER AND LIGHT COMPANY AND TO ADOPT A REVENUE PURPOSE STATEMENT RELATED TO THE FRANCHISE FEE. City Clerk Alicia Hunter noted the packet was amended to change references to Alliant Energy Corporation to Interstate Power and Light Company per their request and the percentages were added to the revenue statement at 12% for property tax relief; 9% for public improvements to public buildings, 9% for public safety services, and 70% for streets. Public comment: Mark Eaton, 1007 S 10th Ave, stated he felt this should be on the ballot in November and will petition for a special election as it will negatively impact the poor, businesses, and non-profits. Doris Kinnick, 2020 Catalina Place, agreed it will negatively impact everyone in the community. Motion carried 6-1, Hoop dissenting.

Motion by Walker, second by Schneider to adopt RESOLUTION 2023-113 TO FIX A DATE FOR A PUBLIC HEARING ON PROPOSED ORDINANCE AMENDMENT ESTABLISHING A FRANCHISE FEE UNDER THE CITY'S ELECTRIC UTILITY FRANCHISE WITH INTERSTATE POWER AND LIGHT COMPANY AND TO ADOPT A REVENUE PURPOSE STATEMENT RELATED TO THE FRANCHISE FEE. Public comment: Mark Eaton, 1007 S 10th Ave, advised the public to contact him to sign the petition for a special election. Motion carried 6-1, Hoop dissenting.

Motion by Ladehoff, second by Schneider to adopt RESOLUTION 2023-114 TO FIX A DATE FOR A PUBLIC HEARING ON ORDINANCE GRANTING AN ELECTRIC UTILITY FRANCHISE TO CONSUMERS ENERGY COOPERATIVE, ESTABLISHING A FRANCHISE FEE AND ADOPTING A REVENUE PURPOSE STATEMENT RELATED TO THE FRANCHISE FEE. Motion carried 6-1, Hoop dissenting.

REPORTS

Chief Rierson presented the 2022 Marshalltown Fire Department Annual Report. In 2022 they responded to 3,423 requests for service which is an increase of 7.85% from the previous year. Calls include EMS, hazardous conditions, fires, false alarms, service calls, and hazardous materials. The property fire loss in 2022 is valued at \$449,320 which is a 12% increase from 2021. There was an increase of 16.8% in overlapping calls. Lt Nick Hanus, President of Local 16, stressed to the council the need for more staff as the workload continues to significantly increase.

MOTIONS

Motion by Thompson, second by Kell to APPROVE OUTDOOR SERVICE AMENDMENT FOR THE 918 FOR A BLESSING OF THE BIKES EVENT ON 6/4/23. Motion carried 7-0.

RESOLUTIONS

Motion by Schneider, second by Ladehoff to approve RESOLUTION 2023-115 APPROVING AN AMENDMENT TO THE AMERICAN LEGION GOLF COURSE LEASE. Geoff Hubbard, Parks and Recreation Director advised the amendment is for the agreement to allow for a trail connection from the Freedom Rock to the 6th Street Trailhead on leased city land. Motion carried 7-0.

Mayor Greer opened a public hearing at 6:30 pm for ADOPTING THE FY2023 BUDGET AMENDMENT #1 FOR THE FISCAL YEAR ENDING JUNE 30, 2023 AND THE TRANSFERS BETWEEN FUNDS. No written or oral comments were received. The public hearing was closed at 6:31 pm. Motion by Schneider, second by Walker to adopt RESOLUTION 2023-116 ADOPTING THE FY2023 BUDGET AMENDMENT #1 FOR THE FISCAL YEAR ENDING JUNE 30, 2023 AND THE TRANSFERS BETWEEN FUNDS. Motion carried 7-0.

ORDINANCES

Mayor Greer opened a public hearing at 6:32 pm for ORDINANCE 15061 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, CHAPTER 91: FIRE PREVENTION AND PROTECTION. No written or oral comments were received. Chief Rierson advised the city is currently using the 2015 International Fire Code and several updates have been made that need to be adopted. The public hearing was closed at 6:33 pm. Motion by Walker, second by Kell to adopt the second reading of ORDINANCE 15061 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, BY REPEALING CHAPTER 91: FIRE PREVENTION AND PROTECTION AND ADOPTING A NEW CHAPTER 91: FIRE PREVENTION AND PROTECTION WHICH ADOPTS BY REFERENCE THE 2021 INTERNATIONAL FIRE CODE WITH CERTAIN AMENDMENTS. Motion carried 7-0.

Motion by Ladehoff, second by Schneider to adopt the first reading of ORDINANCE 15062 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING 93.007 ALCOHOLIC BEVERAGES. Councilor Thompson requested language be added to also cover the needs of Riverview Park. Motion failed 1-6, Hoop, Isom, Kell, Schneider, Thompson, and Walker dissenting. The new language will be added and brought forward to the 6/12 meeting for a first reading.

DISCUSSION

Cindy Parks, President of the Marshalltown Central Business District, outlined their plan for the additional funding council previously discussed. They would like to implement a shared Event Coordinator position with the Chamber of Commerce which would allocate \$20,000 per year for a two-year contract. If an agreement is not reached with the Chamber for this, the funds would be used for new banners and wayfinding in the Central Business District. \$45,000 will continue to be used for operational funding, \$5,000 for training, and \$5,000 for rebranding. Public comment: Mark Eaton, 1007 S 10th Ave feels the MCBD and Chamber should combine as he sees them doing the same functions and we should not be giving them taxpayer dollars. Motion by Ladehoff, second by Schneider to bring forward an operations agreement for \$95,000 from council designated local option sales tax. Motion carried 6-1, Hoop dissenting.

Chief Tupper presented discussion on an ordinance amendment to Chapter 134 Noise Control to add language for an end time of 11:30 pm for outdoor music events along with an amendment for loud noise from vehicles. Councilors did not all agree with this time limit and wanted to hear from event organizers on how this would affect them. Public comment: Doris Kinnick, 2020 Catalina Place, feels Luisa Ortega should be given the chance to speak to the council on this and others who book shows. Motion by Schneider, second by Walker to bring forward the suggested ordinance amendment for first reading. Motion failed, 2-4, Kell, Ladehoff, Thompson, Walker dissenting, and Isom absent from the vote. Motion by Ladehoff, second by Thompson to table this issue until councilors can speak to constituents. Motion carried 5-1, Hoop dissenting and Isom absent from the vote.

ADJOURNMENT

The meeting adjourned at 7:01 pm.

Respectfully Submitted,



Alicia Hunter, City Clerk

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

BILL LIST 06/12/23

Advertising

FirstIntBank/11	646.00
Trending.Media/2	150.00

Consulting & Professional Fees

AHLERS.COONEY/1	99.00
Bernie.Lowe/2	440.90
Construct/1	219,839.73
Dorsey&Whitney/2	23,000.00
FirstIntBank/2	154.00
Health.Partners/1	12,343.26
Iowa.One.Call/3	239.40
WHKS.Co/1	1,173.29

Contracts

AAA.Septic/1	235.00
Adland.Engrvg/1	81.95
ARL/1	6,666.63
Backflow.Preven/2	1,121.80
BDH/28	6,879.34
BG.HVAC.INC/2	2,135.94
Boulder.Contrac/1	25,289.95
Chamber.Commerc/1	57,599.33
City.Laundering/4	232.68
Comm Eng Co/1	750.00
Construct/1	298,524.79
Control Access/2	79.00
FirstIntBank/3	917.52
Fisher Gov Foun/1	8,333.37
IA.Dpt.Safety/1	300.00
IAInspections/1	2,100.00
Idemia/1	2,906.00
Karl.Chevrolet/1	55,262.97
Koch.Office/4	52.64
KuehnerConstruc/1	1,140.00
Marsh.Co.Landfi/1	132.25
MEDIC/1	2,500.00
Nutri.Ject.Sys/1	55,210.36
Premier.Equip/1	59.00
Regalado's Real/1	62,590.74
Region 6/4	9,699.00
RICOH.USA.INC/4	63.15
Safe Building/1	8,190.00
Schendel.Pest.C/6	213.18
Sje.Rhombus/1	1,250.00
Stericycle.Inc/2	126.85
Stone.Sanit/9	2,333.98
Stucky.J/1	200.00
TOP.NOTCH.TREE./1	950.00
Veenstra & Kimm/3	51,224.05
Xerox.Corp/1	23.99
York, Barry/1	7,073.43

Debt Service

IA.Finance.Auth/5	196,164.31
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Equipment

Construct/1	168,636.40
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Library Books

FirstIntBank/15	907.78
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Medical

Bernie.Lowe/2	3,006.55
HARTFORD.ACCTS/2	6,636.89
Health.Partners/11	303,654.38
Hunter Lane LLC/4	1,235.65
Occ.Med.Plus/2	386.00

Payroll.Net

Payroll/2	640,832.21
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Refund/Reimbursed

Balvanz,Brenton/1	54.57
C.Howell/1	21.98
CARACOZA,T/1	31.95
DeRuiter,K/1	48.95
Diamond,Angela/1	23.78
Dougall,H/1	25.24
FirstIntBank/24	154.29
Frimml, Kim/1	40.43
Hazen, Jasmine/1	62.96
Jordan, Sadie/1	28.53
Ladehoff,D/1	35.94
Lee, Y/1	210.00
Mathis, Nancy/1	160.00
Ortiz, Ceaser/1	44.78
Runner, Andrea/1	35.68
Santana,Charlot/1	26.62
Sign.Creations/1	50.00
Westcott,Janell/1	22.18

Rents/Leases

201 E Main MT/14	4,260.00
6 Pack Propert/1	431.00
A.White/1	505.00
Ackley.Housing/2	279.00
Alejo, Jerry/1	164.00
AMES,STEVEN/1	329.00
Arrowhead Homes/1	315.00
Barnes,L/1	274.00
BJ&J.LLC/1	243.00
BLOOD,A/1	421.00
Borota,K/2	751.00
Brodin,C/1	58.00
Brown,L/1	316.00
Buchanan,Steven/1	252.00
Buckaroo.LLC/2	937.00
Chedester,James/1	400.00
CIRSI/7	706.00
CMHC.INVEST/1	230.00
Colson, Mary/2	416.00
Crestview Apts/23	8,368.00
D.D.Rentals/5	2,306.00
Daters, Toni Ra/1	410.00
DC Brown Rental/1	277.00
Double.D.Entrp/1	84.00
Douglas Ter Apt/2	1,310.00
ECKLOR,S/1	425.00

BILL LIST 06/12/23

Elwayne.Inc./4	923.00	Schmidt,M/1	471.00
Engel, Drew/1	479.00	Steffensen, G/1	428.00
EPC LLC/4	1,012.00	Sunrise.Apt/1	82.00
Etter, W/1	582.00	Swiff, Scott/1	413.00
Eubanks,C/1	262.00	Tallcorn.Tower/21	6,155.00
Frese.Propts/1	292.00	TOWN.APARTMENT/2	201.00
Friendly.Valley/1	37.00	TTLCHsg/1	788.00
Gonzales,G/1	181.00	Walker, Angela/1	298.00
Gorrell, Joseph/1	430.00	Weatherly.Erin/2	507.00
Gray,D/3	1,394.00	WEB III Invest/1	550.00
Gutierrez,Humbe/2	619.00	Worent.Inc/1	163.00
Hala,J/7	2,114.00	Worsfold Farm/1	384.00
HARRIS,T/1	317.00	Service/Repairs	
Hatch,R/3	808.00	AceK9.com/1	168.00
Hilltop.Village/4	663.00	Advance.Garage./5	1,860.00
Hinmon,Linda/1	260.00	AG.LIME.TRUCKG/2	1,775.00
HOWARD,J/1	206.00	Airgas.U.S.A./1	86.48
HUBBARD.MAPLE/2	407.00	BG.HVAC.INC/1	525.00
Ibarra-LedezmaR/1	692.00	Bly,Josh/1	3,480.00
JB.I.COOP.Assn/4	1,332.00	Century.Link/80	1,846.92
Judge,M/24	6,275.00	Cntrl.IA.Machin/1	735.00
Kading Prop LLC/3	2,371.00	Dirt.to.Turf/3	730.00
Klinefelter,R/1	450.00	Engineered.Equi/1	3,310.00
Kramer,M/1	138.00	FirstIntBank/64	6,484.86
LAWSON,R/1	93.00	FIRSTNET.ATT/2	812.21
Lawthers.Prop.M/2	1,214.00	Global Paymt/1	485.68
LBO Investments/1	467.00	Goken, Briana/1	7.00
Lopez, Jaime/1	373.00	Heart.of.Iowa/14	3,493.06
LUENSE,B/6	2,487.00	Hidalgo,Yesenia/1	10.00
Mansager, C/1	370.00	I.C.A.P./1	371.00
Manship,W/1	804.00	IA.League.Citie/1	30.00
Marion.Manor2/1	247.00	IA.Pump.Works/1	6,337.17
Moore, Michelle/1	372.00	IA.Treasurer/3	15,285.55
Mtown Lofts LLC/16	4,900.00	Iowa.Hometown.S/2	205.45
Mtwn/Westown/23	5,890.00	Johnson.Lawn/1	455.00
Nelson,L/1	266.00	Language.Line.S/1	2,420.99
North.Tama.Hsg/1	184.00	LeadsOnline/1	4,151.00
Oetker,D/2	373.00	Louis, Marie/1	7.00
Palisade.Holdng/1	76.00	M.Co.Recorder/2	220.00
Pebworth Homes/1	220.00	Macqueen.Equip/2	945.61
Pilot.Creek/1	165.00	McAtee.Tire/2	71.00
PizanoCisnerosA/1	411.00	Menards/4	83.39
Plymat Jr, Will/1	646.00	Midw.Auto.Fire/2	4,970.00
Premier.RE.Mgmt/7	3,630.00	Mobotrex.Inc./1	480.00
PremierIowaCity/6	2,258.00	MRI.Software/1	16.00
Pyramid Prop/2	611.00	Mtwn.Wtrwrks/3	8,613.13
RA.Rental.Prop/1	442.00	Munic.Pipe.Tool/1	520,563.62
Ramirez, Sergio/1	388.00	Nissen, Matthew/1	3,656.00
RD.Toledo,LLP/1	102.00	ONE.SOURCE/2	30.00
Redborg,Kirsten/1	275.00	Plaehn, Zachary/2	1,195.00
Reed,T/5	2,196.00	Potter, Karlie/1	7.00
River.Birch/4	1,387.00	RAMIREZ,J/1	31.00
River.Oaks/8	3,998.00	Ramirez,Valeria/1	11.00
RMB Cooperative/3	1,088.00	Scharnweber.Wtr/1	27.00
Roth, Kamaria/1	489.00	Schmudlach,Cody/1	10.00

BILL LIST 06/12/23

Schwenbach,Sara/1	204.00	Rangemaster.Tra/1	819.00
Stucky.Vacuum.S/2	194.14	Red.Cross/1	840.00
T.S.Y.S./2	229.85	Reliant.Fire.Ap/1	852.71
Thiesens.Supply/1	22.08	Sheets, Stephen/1	71.00
Velez, Yaralexi/1	13.00	Shetler,D/2	81.00
Vung, Cing/1	63.00	ShoBiz,Minutema/1	103.95
Werner,Jessica/1	13.00	Spahn.Rose.Lmbr/1	53.21
WW.Grainger/5	455.24	Star.Equipmt/3	213.63
YRC/1	225.00	Strands Inc/2	460.60
Supplies/Parts		Stucky.Vacuum.S/2	738.71
Acco.Unlimited/2	3,110.65	Thiesens.Supply/12	1,029.75
Adland.Engrvg/4	1,798.20	Thompsons True/1	29.99
Arnold.Motor/16	1,398.92	Titan.Machinery/1	80.25
Atlantic.Bottli/1	1,599.11	Vanwall Equip/3	1,159.97
BDH/1	5,586.00	Watson,C/1	300.00
Bitumnous/4	2,125.57	Weekley,S/1	145.30
Browns.Shoe.Fit/4	374.49	Witmer.Public.S/2	745.03
Carrico.Aq.Rs/1	458.89	WW.Grainger/2	167.62
City.Laundering/16	374.52	Zarnoth.Brush.W/1	1,456.20
Cntrl.IA.Distr/1	1,194.00	Ziegler/3	2,687.39
Cntrl.IA.Farm/1	71.50	Taxes Paid	
CTI Ready Mix/15	10,962.50	IA.Treasurer/1	18.68
Diamond Vogel/4	10,876.01	Travel/Training	
DingesFire/1	96.98	FirstIntBank/48	5,230.82
Ed.M.Feld.Eq/1	4,027.00	I.L.E.A./1	7,100.00
Electric.Pump/1	7,635.51	Utilities	
Engineered.Equi/4	34,920.66	Alliant.Energy/61	36,416.14
Environ.Resourc/1	652.49	FirstIntBank/1	67.29
Eurofins Enviro/1	256.40	I.R.U.A./1	164.32
Fastenal.Co/4	204.86	Mtwn.Wtrwrks/24	1,478.99
FirstIntBank/117	12,908.45	WoodRiver.Enrgy/3	1,453.41
FIRSTNET.ATT/1	789.85	Wage Assignment	
Galls.LLC/7	648.61	American.Educa./2	128.82
Gillig.LLC/2	289.63	Collection.Svs./20	4,138.44
Grimes.Asphalt/1	1,083.00	Colonial.Life/2	642.26
Hawkeye.Truck/1	4,364.84	Fidelity.Securt/4	858.45
HyVee.Accts/2	9.00	FirstIntBank/6	40.15
ISU/1	1,523.00	Harris, Jeremy/1	25.00
Keystone.Lab/1	77.50	I.M.W.C.A/1	32,634.00
Macqueen.Equip/3	2,107.89	I.P.E.R.S./7	79,783.29
Martin.Marietta/1	361.04	I.R.S./12	182,104.56
McAtee.Tire/2	180.50	IA.Treasurer/4	34,046.84
Menards/18	2,563.91	ICMA457Mission/24	30,752.44
Midland.Scienti/6	1,822.33	M.F.P.R.S.I./4	124,758.02
MW Motor Supply/2	934.45	PettyCash/2	650.00
Napa.Auto/1	17.13	TotalAdmin.Serv/4	6,449.76
Nebraska Air/1	1,566.96	United.Way/4	1,628.32
Northern.Lights/1	3,207.17	Total/1269	3,638,105.12
Nutrien.Ag.Sol/1	750.00		
Office.Express/1	199.75		
PECH Optical/1	249.99		
Powell,D/1	98.98		
Prodigy Disc/2	7,392.87		
QMG.Inc./1	369.54		
Racom.Corp/3	192.21		

BILL LIST 06/12/23

Account Number	Vendor Name	Description (Item)	Amount
184.5030.5242.000	201 E Main MT LLC	Housing Assistance Payment	\$ 15.00
184.5030.5242.000	201 E Main MT LLC	Housing Assistance Payment	\$ 120.00
184.5030.5242.000	201 E Main MT LLC	Housing Assistance Payment	\$ 137.00
184.5030.5242.000	201 E Main MT LLC	Housing Assistance Payment	\$ 227.00
184.5030.5242.000	201 E Main MT LLC	Housing Assistance Payment	\$ 249.00
184.5030.5242.000	201 E Main MT LLC	Housing Assistance Payment	\$ 291.00
184.5030.5242.000	201 E Main MT LLC	Housing Assistance Payment	\$ 443.00
184.5030.5242.000	201 E Main MT LLC	Housing Assistance Payment	\$ 570.00
184.5030.5242.000	201 E Main MT LLC	Housing Assistance Payment	\$ 296.00
184.5030.5242.000	201 E Main MT LLC	Housing Assistance Payment	\$ 304.00
184.5030.5242.000	201 E Main MT LLC	Housing Assistance Payment	\$ 385.00
184.5030.5242.000	201 E Main MT LLC	Housing Assistance Payment	\$ 393.00
184.5030.5242.000	201 E Main MT LLC	Housing Assistance Payment	\$ 403.00
184.5030.5242.000	201 E Main MT LLC	Housing Assistance Payment	\$ 427.00
184.5030.5242.000	6 Pack Properties LLC	Housing Assistance Payment	\$ 431.00
001.4030.5342.000	AAA SEPTIC SERVICE INC	West End Park rentals	\$ 235.00
001.4045.5607.000	ACCO UNLIMITED CORP	pool clarifier	\$ 311.40
001.4045.5607.000	ACCO UNLIMITED CORP	Pool chemicals	\$ 2,799.25
153.1010.5280.000	AceK9.COM	WatchDog service 1 year	\$ 168.00
184.5030.5242.000	ACKLEY HOUSING INC	Housing Assistance Payment	\$ 233.00
184.5030.5242.000	ACKLEY HOUSING INC	Housing Assistance Payment	\$ 46.00
001.1010.5342.000	ADLAND ENGRAVING CO INC	MPD employee of year award	\$ 81.95
001.4030.5132.000	ADLAND ENGRAVING CO INC	Grounds dept shirts	\$ 558.00
001.4041.5613.000	ADLAND ENGRAVING CO INC	Blastball, Camp, Summer Blast shirts	\$ 954.00
001.4041.5613.000	ADLAND ENGRAVING CO INC	Blastball, Camp, Summer Blast shirts	\$ 166.95
001.4041.5613.000	ADLAND ENGRAVING CO INC	Blastball, Camp, Summer Blast shirts	\$ 119.25
001.1010.5410.000	Advance Garage Doors Inc	Car Wash West bottom panel	\$ 122.00
001.4030.5410.000	Advance Garage Doors Inc	Car Wash West bottom panel	\$ 122.00
110.2010.5410.000	Advance Garage Doors Inc	Car Wash West bottom panel	\$ 488.00
690.8050.5410.000	Advance Garage Doors Inc	Transit #2 logic board	\$ 640.00
690.8050.5410.000	Advance Garage Doors Inc	Car Wash West bottom panel	\$ 488.00
001.4045.5386.000	AG LIME TRUCKING & MOWING INC	May Mowings	\$ 750.00
110.2010.5386.000	AG LIME TRUCKING & MOWING INC	May Mowings	\$ 1,025.00
001.6040.5236.000	AHLERS & COONEY	Labor relations	\$ 99.00
110.2010.5380.000	AIRGAS USA, LLC	cylinder rentals	\$ 86.48
184.5030.5242.000	Alejo, Jerry	Housing Assistance Payment	\$ 164.00
001.1030.5481.000	ALLIANT ENERGY	25 N Center St Civil Defense Sirens	\$ 100.00
001.1030.5481.000	ALLIANT ENERGY	Tornado siren	\$ 20.99
001.1099.5481.000	ALLIANT ENERGY	909 S 2nd St Fire & Police Bldg	\$ 6,016.50
001.1099.5482.000	ALLIANT ENERGY	909 S 2nd St Fire & Police Bldg	\$ 233.48
001.2020.5481.000	ALLIANT ENERGY	NE corner S 1st Ave / Church St parking lot	\$ 56.89
001.2080.5481.000	ALLIANT ENERGY	2651 170th St Runway lights	\$ 192.37
001.2080.5481.000	ALLIANT ENERGY	2651 170th St TEMP	\$ 370.91
001.4010.5481.000	ALLIANT ENERGY	Library - 105 W Boone St	\$ 2,796.98
001.4030.5481.000	ALLIANT ENERGY	802 S 3rd St Skate Park	\$ 15.47
001.4030.5481.000	ALLIANT ENERGY	108 N 2nd Ave Alley - Farmers Market	\$ 17.23
001.4030.5481.000	ALLIANT ENERGY	311 E ANSON ST PARK	\$ 73.95
001.4030.5481.000	ALLIANT ENERGY	915 S 4th Ave Anson Park	\$ 24.72
001.4030.5481.000	ALLIANT ENERGY	BROADMORE Assistance League	\$ 14.94
001.4030.5481.000	ALLIANT ENERGY	500 Plaza Hts Rd	\$ 39.60
001.4030.5481.000	ALLIANT ENERGY	KIWANIS PARK	\$ 41.63
001.4030.5481.000	ALLIANT ENERGY	Arnolds Park	\$ 13.51
001.4030.5481.000	ALLIANT ENERGY	220 N 13th St Rest room	\$ 38.95
001.4030.5481.000	ALLIANT ENERGY	N 13th St	\$ 69.75
001.4030.5481.000	ALLIANT ENERGY	407 Marion St	\$ 27.44
001.4045.5481.000	ALLIANT ENERGY	Aquatic Center	\$ 1,090.69
001.4065.5481.000	ALLIANT ENERGY	10 W State St COLISEUM	\$ 2,431.25
001.4065.5482.000	ALLIANT ENERGY	10 W State St COLISEUM	\$ 228.35
001.6050.5481.000	ALLIANT ENERGY	24 N Center St Municipal Bldg	\$ 95.29
001.6051.5481.000	ALLIANT ENERGY	36 N Center St- Carnegie Bldg	\$ 756.04
001.6051.5482.000	ALLIANT ENERGY	36 N Center St- Carnegie Bldg	\$ 255.92

110.2010.5481.000 ALLIANT ENERGY	1600 S Center St irrigation system	\$	22.69
110.2030.5481.000 ALLIANT ENERGY	407 Player St Bridge Light	\$	99.14
110.2030.5481.000 ALLIANT ENERGY	17 N Center St metered	\$	24.61
110.2030.5481.000 ALLIANT ENERGY	220 E MAIN ST ALLEY	\$	37.05
110.2030.5481.000 ALLIANT ENERGY	404 1/2 S Center St Viaduct	\$	69.32
110.2030.5481.000 ALLIANT ENERGY	36 E Main St Alley	\$	38.31
110.2030.5481.000 ALLIANT ENERGY	120 E MAIN ST ALLEY	\$	40.19
110.2030.5481.000 ALLIANT ENERGY	MARKET ST BRIDGE LIGHTS	\$	62.87
110.2030.5481.000 ALLIANT ENERGY	3098 LINCOLN WAY SIGN	\$	30.48
110.2030.5481.000 ALLIANT ENERGY	6 S 2nd St Alley	\$	36.97
110.2030.5481.000 ALLIANT ENERGY	36 W MAIN ST ALLEY	\$	36.81
110.2030.5481.000 ALLIANT ENERGY	106 S CENTER ST METERED	\$	35.54
110.2030.5481.000 ALLIANT ENERGY	N CENTER ST & CHURCH ST	\$	35.54
110.2030.5481.000 ALLIANT ENERGY	S 6TH ST	\$	43.14
110.2030.5481.000 ALLIANT ENERGY	1707 Laurel Dr Viaduct Light	\$	28.61
110.2030.5481.000 ALLIANT ENERGY	MARSHALLTOWN	\$	19,060.84
110.2030.5481.000 ALLIANT ENERGY	25 N 13th St	\$	49.14
110.2030.5481.000 ALLIANT ENERGY	N 13th Street lights	\$	105.90
110.2030.5481.000 ALLIANT ENERGY	207 W Main St	\$	41.24
110.2040.5481.000 ALLIANT ENERGY	219 Westwood flashing lights	\$	20.49
110.2040.5481.000 ALLIANT ENERGY	E Anson St cnr 4th Ave	\$	20.49
110.2040.5481.000 ALLIANT ENERGY	5 N 5th St cnr State St	\$	20.49
110.2040.5481.000 ALLIANT ENERGY	S CENTER ST CNR BOONE	\$	43.35
110.2040.5481.000 ALLIANT ENERGY	S CENTER ST CNR LINN	\$	34.67
110.2040.5481.000 ALLIANT ENERGY	S 3RD AVE CNR LINN	\$	92.78
110.2040.5481.000 ALLIANT ENERGY	E ANSON ST CNR 3RD AVE	\$	56.85
110.2040.5481.000 ALLIANT ENERGY	S CENTER ST CNR ANSON	\$	61.87
110.2040.5481.000 ALLIANT ENERGY	W High St & S 6th St	\$	25.06
110.2040.5481.000 ALLIANT ENERGY	S 1ST AVE & E ANSON	\$	56.22
110.2040.5481.000 ALLIANT ENERGY	S 6TH ST CNR OLIVE	\$	32.64
110.2040.5481.000 ALLIANT ENERGY	S CENTER ST & SOUTH ST	\$	39.37
110.2040.5481.000 ALLIANT ENERGY	W Meadowlane cnr Center	\$	39.28
110.2040.5481.000 ALLIANT ENERGY	Westwood Dr cnr Center	\$	36.52
142.4030.5481.000 ALLIANT ENERGY	800 S 6TH ST	\$	487.35
610.8016.5481.000 ALLIANT ENERGY	S 2nd St cnr Player	\$	311.85
610.8016.5481.000 ALLIANT ENERGY	N 22nd St	\$	115.62
999.1121.000 American Education Services	PR WITHHOLDING	\$	64.41
999.1121.000 American Education Services	PR WITHHOLDING	\$	64.41
184.5030.5242.000 AMES, STEVEN	Housing Assistance Payment	\$	329.00
001.1090.5331.000 ANIMAL RESCUE LEAGUE	Annual contract taking care of animals city limits	\$	6,666.63
001.1010.5565.000 Arnold Motor Supply	PD 514 rearview mirror	\$	7.24
001.1050.5600.000 Arnold Motor Supply	oil dry	\$	141.83
001.1071.5565.000 Arnold Motor Supply	Housing vehicle battery	\$	180.76
001.4030.5565.000 Arnold Motor Supply	Parks 806 filters	\$	16.30
110.2010.5565.000 Arnold Motor Supply	Street 63 filters	\$	43.09
110.2010.5600.000 Arnold Motor Supply	WD-40 gallon, spray applicator, ez reach	\$	66.11
110.2010.5600.000 Arnold Motor Supply	nitrile gloves	\$	259.17
110.2010.5600.000 Arnold Motor Supply	paint truck parts	\$	252.64
110.2010.5600.000 Arnold Motor Supply	paint truck parts	\$	106.02
110.2010.5600.000 Arnold Motor Supply	paint truck part	\$	13.17
110.2010.5600.000 Arnold Motor Supply	coupler safety pins	\$	8.46
110.2010.5718.000 Arnold Motor Supply	impact socket	\$	23.17
690.8050.5565.000 Arnold Motor Supply	Transit radiator part	\$	29.88
690.8050.5565.000 Arnold Motor Supply	Transit 131 brake chamber	\$	50.22
690.8050.5565.000 Arnold Motor Supply	Transit brake chamber	\$	100.43
690.8050.5565.000 Arnold Motor Supply	Transit brake chamber	\$	100.43
184.5030.5242.000 Arrowhead Homes LLC	Housing Assistance Payment	\$	315.00
760.8080.5608.000 ATLANTIC BOTTLING CO	Aquatic Center resale products	\$	1,599.11
001.4045.5342.000 B&G HVAC INC	Dewinterize Aquatic Center/ remount toilets	\$	1,192.44
001.4045.5342.000 B&G HVAC INC	Pool replace backflow device	\$	943.50
610.8015.5410.000 B&G HVAC INC	service repair- Locker room A/C	\$	525.00
001.4030.5344.000 Backflow Prevention Services of Iowa	13th St irrigation annual inspection	\$	85.00
001.4045.5344.000 Backflow Prevention Services of Iowa	Aquatic Center annual inspections/ repairs	\$	1,036.80
610.8015.5980.000 Balvanz, Brenton	Sewer refund 2023-pool	\$	54.57

184.5030.5242.000 Barnes, Lonnie	Housing Assistance Payment	\$ 274.00
001.1010.5347.000 BDH INFORMATION TECHNOLOGY LLC	PD Convert internet service	\$ 79.34
001.1010.5347.000 BDH INFORMATION TECHNOLOGY LLC	Veeam backup & recovery- PD	\$ 36.00
001.1010.5347.000 BDH INFORMATION TECHNOLOGY LLC	Block Time	\$ 1,266.25
001.4010.5347.000 BDH INFORMATION TECHNOLOGY LLC	Block Time	\$ 633.12
001.4010.5703.000 BDH INFORMATION TECHNOLOGY LLC	Library patron computers	\$ 5,586.00
001.4045.5347.000 BDH INFORMATION TECHNOLOGY LLC	Aquatic center remote monitoring	\$ 5.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	Standalone Advanced SPAM/ Virus emailing	\$ 175.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	Parks remote monitoring/ management	\$ 35.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	Library remote monitoring/ management	\$ 105.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	Police remote monitoring/ management	\$ 325.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	Coliseum remote monitoring/ management	\$ 30.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	City Council members remote monitoring	\$ 10.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	SentinelOne Singularity Complete Advanced EDR	\$ 160.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	Finance remote monitoring/ management	\$ 25.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	Veeam monthly subscription	\$ 108.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	Administration remote monitoring/ management	\$ 20.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	RMM desktop service/ patch management	\$ 87.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	Block Time	\$ 3,165.63
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	Fire dept remote monitoring/ management	\$ 150.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	Housing remote monitoring/ management	\$ 65.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	City Hall remote monitoring/ management	\$ 105.00
110.2010.5347.000 BDH INFORMATION TECHNOLOGY LLC	PW remote monitoring/ management	\$ 65.00
110.2010.5347.000 BDH INFORMATION TECHNOLOGY LLC	Veeam Backup & Recovery PW	\$ 18.00
110.2060.5347.000 BDH INFORMATION TECHNOLOGY LLC	Veeam Backup & Recovery PW	\$ 18.00
110.2060.5347.000 BDH INFORMATION TECHNOLOGY LLC	Engineering remote monitoring add'l	\$ 40.00
110.2060.5347.000 BDH INFORMATION TECHNOLOGY LLC	Engineering remote monitoring/ management	\$ 55.00
610.8015.5347.000 BDH INFORMATION TECHNOLOGY LLC	WPCP remote monitoring/ management	\$ 65.00
610.8015.5347.000 BDH INFORMATION TECHNOLOGY LLC	WPCP Veeam Backup & recovery	\$ 18.00
690.8050.5347.000 BDH INFORMATION TECHNOLOGY LLC	Transit remote monitoring/ management	\$ 15.00
881.1010.5230.000 BERNIE LOWE & ASSOC Inc	paid medical claims	\$ 134.04
881.1010.5339.000 BERNIE LOWE & ASSOC Inc	paid medical claims	\$ 790.95
881.1050.5230.000 BERNIE LOWE & ASSOC Inc	paid medical claims	\$ 306.86
881.1050.5339.000 BERNIE LOWE & ASSOC Inc	paid medical claims	\$ 2,215.60
110.2010.5617.000 Bitumnous Materials & Supply	emulsified asphalt	\$ 574.18
110.2010.5617.000 Bitumnous Materials & Supply	emulsified asphalt	\$ 476.45
110.2010.5617.000 Bitumnous Materials & Supply	emulsified asphalt	\$ 561.96
110.2010.5617.000 Bitumnous Materials & Supply	CRS-2	\$ 512.98
184.5030.5242.000 BJ&J LLC	Housing Assistance Payment	\$ 243.00
184.5030.5242.000 BLOOD, ALEX	Housing Assistance Payment	\$ 421.00
001.4030.5386.000 Bly, Josh	Contract mowings	\$ 3,480.00
184.5030.5242.000 Borota, Kent	Housing Assistance Payment	\$ 421.00
184.5030.5242.000 Borota, Kent	Housing Assistance Payment	\$ 330.00
110.2010.5342.000 BOULDER CONTRACTING LLC	SMW20003 2020 Box Culvert	\$ 25,289.95
184.5030.5242.000 BRODIN, CHRIS	Housing Assistance Payment	\$ 58.00
184.5030.5242.000 BROWN, LARRY & KAREN	Housing Assistance Payment	\$ 316.00
001.1010.5132.000 BROWNS SHOE FIT CO	PD employee shoes	\$ 58.50
001.1010.5132.000 BROWNS SHOE FIT CO	PD employee shoes	\$ 126.00
001.1010.5132.000 BROWNS SHOE FIT CO	PD employee shoes	\$ 99.99
001.1010.5132.000 BROWNS SHOE FIT CO	PD summer uniform shoes	\$ 90.00
184.5030.5242.000 Buchanan, Steven	Housing Assistance Payment	\$ 252.00
184.5030.5242.000 Buckaroo LLC	Housing Assistance Payment	\$ 491.00
184.5030.5242.000 Buckaroo LLC	Housing Assistance Payment	\$ 446.00
610.8015.5980.000 Caracoza, Tonya	Sewer refund 2023-pool	\$ 31.95
001.4045.5718.000 Carrico Aquatic Resources Inc	Stenner pump 85 MP5	\$ 458.89
001.4030.5600.000 CENTRAL IOWA DISTRIBUTING INC	Parks supplies	\$ 1,194.00
110.2010.5565.000 CENTRAL IOWA FARM STORE INC	batwing mower repairs	\$ 71.50
110.2010.5410.000 CENTRAL IOWA MACHINE SHOP INC	put keyway in gearbox for 15' batwing mower	\$ 735.00
184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assistance Payment	\$ 115.00
184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assistance Payment	\$ 58.00
184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assistance Payment	\$ 102.00
184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assistance Payment	\$ 108.00
184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assistance Payment	\$ 110.00
184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assistance Payment	\$ 112.00

184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC	Housing Assistance Payment	\$	101.00
001.1010.5450.000 CENTURYLINK	ALL PHONE LINES	\$	125.90
001.1010.5450.000 CENTURYLINK	TRUNK LINES	\$	94.46
001.1010.5450.000 CENTURYLINK	TRUNK LINES	\$	145.24
001.1050.5450.000 CENTURYLINK	ALL PHONE LINES	\$	45.78
001.1050.5450.000 CENTURYLINK	TRUNK LINES	\$	34.35
001.1050.5450.000 CENTURYLINK	TRUNK LINES	\$	52.81
001.1070.5450.000 CENTURYLINK	ALL PHONE LINES	\$	11.45
001.1070.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.1070.5450.000 CENTURYLINK	TRUNK LINES	\$	13.20
001.1071.5450.000 CENTURYLINK	ALL PHONE LINES	\$	11.45
001.1071.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.1071.5450.000 CENTURYLINK	TRUNK LINES	\$	13.20
001.1075.5450.000 CENTURYLINK	ALL PHONE LINES	\$	11.45
001.1075.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.1075.5450.000 CENTURYLINK	TRUNK LINES	\$	13.20
001.4010.5450.000 CENTURYLINK	Library Analog Backup Lines	\$	79.52
001.4010.5450.000 CENTURYLINK	ALL PHONE LINES	\$	22.89
001.4010.5450.000 CENTURYLINK	TRUNK LINES	\$	17.17
001.4010.5450.000 CENTURYLINK	TRUNK LINES	\$	26.41
001.4030.5450.000 CENTURYLINK	ALL PHONE LINES	\$	11.45
001.4030.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.4030.5450.000 CENTURYLINK	TRUNK LINES	\$	13.20
001.4040.5450.000 CENTURYLINK	ALL PHONE LINES	\$	11.45
001.4040.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.4040.5450.000 CENTURYLINK	TRUNK LINES	\$	13.20
001.4045.5450.000 CENTURYLINK	ALL PHONE LINES	\$	22.89
001.4045.5450.000 CENTURYLINK	TRUNK LINES	\$	17.17
001.4045.5450.000 CENTURYLINK	TRUNK LINES	\$	26.41
001.4065.5450.000 CENTURYLINK	Coliseum Backup Analog Lines	\$	79.52
001.4065.5450.000 CENTURYLINK	ALL PHONE LINES	\$	11.45
001.4065.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.4065.5450.000 CENTURYLINK	TRUNK LINES	\$	13.20
001.6010.5450.000 CENTURYLINK	ALL PHONE LINES	\$	11.45
001.6010.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.6010.5450.000 CENTURYLINK	TRUNK LINES	\$	13.20
001.6012.5450.000 CENTURYLINK	ALL PHONE LINES	\$	11.45
001.6012.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.6012.5450.000 CENTURYLINK	TRUNK LINES	\$	13.20
001.6020.5450.000 CENTURYLINK	ALL PHONE LINES	\$	11.45
001.6020.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.6020.5450.000 CENTURYLINK	TRUNK LINES	\$	13.20
001.6021.5450.000 CENTURYLINK	ALL PHONE LINES	\$	45.70
001.6021.5450.000 CENTURYLINK	TRUNK LINES	\$	34.31
001.6021.5450.000 CENTURYLINK	TRUNK LINES	\$	52.86
001.6025.5450.000 CENTURYLINK	ALL PHONE LINES	\$	11.45
001.6025.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
001.6025.5450.000 CENTURYLINK	TRUNK LINES	\$	13.20
110.2010.5450.000 CENTURYLINK	PW backup analog 641-752-4388	\$	47.71
110.2010.5450.000 CENTURYLINK	ALL PHONE LINES	\$	11.45
110.2010.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
110.2010.5450.000 CENTURYLINK	TRUNK LINES	\$	13.20
110.2040.5450.000 CENTURYLINK	ALL PHONE LINES	\$	11.45
110.2040.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
110.2040.5450.000 CENTURYLINK	TRUNK LINES	\$	13.20
110.2060.5450.000 CENTURYLINK	ALL PHONE LINES	\$	11.45
110.2060.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
110.2060.5450.000 CENTURYLINK	TRUNK LINES	\$	13.20
184.5030.5450.000 CENTURYLINK	ALL PHONE LINES	\$	22.89
184.5030.5450.000 CENTURYLINK	TRUNK LINES	\$	17.17
184.5030.5450.000 CENTURYLINK	TRUNK LINES	\$	26.41
189.3040.5450.000 CENTURYLINK	ALL PHONE LINES	\$	11.45
189.3040.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
189.3040.5450.000 CENTURYLINK	TRUNK LINES	\$	13.20

610.8015.5450.000 CENTURYLINK	WPCP Backup Analog 752-9779	\$	79.52
610.8015.5450.000 CENTURYLINK	ALL PHONE LINES	\$	34.34
610.8015.5450.000 CENTURYLINK	TRUNK LINES	\$	25.76
610.8015.5450.000 CENTURYLINK	TRUNK LINES	\$	39.61
610.8016.5450.000 CENTURYLINK	ALL PHONE LINES	\$	13.73
610.8016.5450.000 CENTURYLINK	TRUNK LINES	\$	10.30
610.8016.5450.000 CENTURYLINK	TRUNK LINES	\$	15.85
690.8050.5450.000 CENTURYLINK	PW backup analog 641-752-4388	\$	31.81
690.8050.5450.000 CENTURYLINK	ALL PHONE LINES	\$	11.45
690.8050.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
690.8050.5450.000 CENTURYLINK	TRUNK LINES	\$	13.20
740.8065.5450.000 CENTURYLINK	ALL PHONE LINES	\$	9.16
740.8065.5450.000 CENTURYLINK	TRUNK LINES	\$	6.87
740.8065.5450.000 CENTURYLINK	TRUNK LINES	\$	10.56
750.8070.5450.000 CENTURYLINK	ALL PHONE LINES	\$	11.45
750.8070.5450.000 CENTURYLINK	TRUNK LINES	\$	8.59
750.8070.5450.000 CENTURYLINK	TRUNK LINES	\$	13.20
184.5030.5242.000 Chedester, James	Housing Assistance Payment	\$	400.00
110.2010.5132.000 CITY LAUNDERING COMPANY	Street dept uniform cleaning	\$	8.79
110.2010.5132.000 CITY LAUNDERING COMPANY	Street dept uniform cleaning	\$	8.79
110.2010.5132.000 CITY LAUNDERING COMPANY	Street dept uniform cleaning	\$	8.79
110.2010.5132.000 CITY LAUNDERING COMPANY	Street dept uniform cleaning	\$	8.79
110.2010.5342.000 CITY LAUNDERING COMPANY	Street Dept. -comfort flow	\$	15.14
110.2010.5342.000 CITY LAUNDERING COMPANY	Street Dept. -comfort flow	\$	104.70
110.2010.5342.000 CITY LAUNDERING COMPANY	Street Dept. -comfort flow	\$	16.33
110.2010.5342.000 CITY LAUNDERING COMPANY	Street Dept. -comfort flow	\$	96.51
110.2010.5600.000 CITY LAUNDERING COMPANY	Street Dept. - supplies	\$	24.22
110.2010.5600.000 CITY LAUNDERING COMPANY	Street Dept. - supplies	\$	20.24
110.2010.5600.000 CITY LAUNDERING COMPANY	Street Dept. - supplies	\$	23.03
110.2010.5600.000 CITY LAUNDERING COMPANY	Street Dept. - supplies	\$	28.43
110.2040.5132.000 CITY LAUNDERING COMPANY	uniform cleaning Utility Dept.	\$	23.51
110.2040.5132.000 CITY LAUNDERING COMPANY	uniform cleaning Utility Dept.	\$	23.51
110.2040.5132.000 CITY LAUNDERING COMPANY	uniform cleaning Utility Dept.	\$	23.51
110.2040.5132.000 CITY LAUNDERING COMPANY	uniform cleaning Utility Dept.	\$	23.51
690.8050.5132.000 CITY LAUNDERING COMPANY	uniform cleaning-Transit dept	\$	37.35
690.8050.5132.000 CITY LAUNDERING COMPANY	uniform cleaning-Transit dept	\$	37.35
690.8050.5132.000 CITY LAUNDERING COMPANY	uniform cleaning-Transit dept	\$	37.35
690.8050.5132.000 CITY LAUNDERING COMPANY	uniform cleaning-Transit dept	\$	37.35
184.5030.5242.000 CMHC Investments LLC	Housing Assistance Payment	\$	230.00
999.1121.000 COLLECTION SERVICES CENTER	CHILD SUPPORT	\$	139.77
999.1121.000 COLLECTION SERVICES CENTER	CHILD SUPPORT	\$	423.86
999.1121.000 COLLECTION SERVICES CENTER	CHILD SUPPORT	\$	146.76
999.1121.000 COLLECTION SERVICES CENTER	CHILD SUPPORT	\$	191.92
999.1121.000 COLLECTION SERVICES CENTER	CHILD SUPPORT	\$	115.38
999.1121.000 COLLECTION SERVICES CENTER	CHILD SUPPORT	\$	363.23
999.1121.000 COLLECTION SERVICES CENTER	CHILD SUPPORT	\$	23.07
999.1121.000 COLLECTION SERVICES CENTER	CHILD SUPPORT	\$	101.59
999.1121.000 COLLECTION SERVICES CENTER	CHILD SUPPORT	\$	102.11
999.1121.000 COLLECTION SERVICES CENTER	CHILD SUPPORT	\$	461.53
999.1121.000 COLLECTION SERVICES CENTER	CHILD SUPPORT	\$	139.77
999.1121.000 COLLECTION SERVICES CENTER	CHILD SUPPORT	\$	423.86
999.1121.000 COLLECTION SERVICES CENTER	CHILD SUPPORT	\$	146.76
999.1121.000 COLLECTION SERVICES CENTER	CHILD SUPPORT	\$	191.92
999.1121.000 COLLECTION SERVICES CENTER	CHILD SUPPORT	\$	115.38
999.1121.000 COLLECTION SERVICES CENTER	CHILD SUPPORT	\$	363.23
999.1121.000 COLLECTION SERVICES CENTER	CHILD SUPPORT	\$	23.07
999.1121.000 COLLECTION SERVICES CENTER	CHILD SUPPORT	\$	101.59
999.1121.000 COLLECTION SERVICES CENTER	CHILD SUPPORT	\$	102.11
999.1121.000 COLLECTION SERVICES CENTER	CHILD SUPPORT	\$	461.53
999.1133.000 COLONIAL LIFE	COLONIAL LIFE INSURANCE	\$	321.13
999.1133.000 COLONIAL LIFE	COLONIAL LIFE INSURANCE	\$	321.13
184.5030.5242.000 Colson, Mary	Housing Assistance Payment	\$	178.00
184.5030.5242.000 Colson, Mary	Housing Assistance Payment	\$	238.00
001.6070.5342.000 Communications Engineering Co	computer service evaluation	\$	750.00

311.2012.5233.000 CONSTRUCT INC	STR19003 Edgewood Street Extension	\$ 219,839.73
363.2012.5342.000 CONSTRUCT INC	STR21004 State Street Reconstruction	\$ 298,524.79
395.2012.5779.000 CONSTRUCT INC	ECO22001 S 7th Ave Extension	\$ 168,636.40
610.8015.5344.000 Controlled Access LLC	May 2023 LiftMaster subscription	\$ 39.50
750.8070.5344.000 Controlled Access LLC	May 2023 LiftMaster subscription	\$ 39.50
184.5030.5242.000 Crestview Apts LLC	Housing Assistance Payment	\$ 251.00
184.5030.5242.000 Crestview Apts LLC	Housing Assistance Payment	\$ 208.00
184.5030.5242.000 Crestview Apts LLC	Housing Assistance Payment	\$ 331.00
184.5030.5242.000 Crestview Apts LLC	Housing Assistance Payment	\$ 327.00
184.5030.5242.000 Crestview Apts LLC	Housing Assistance Payment	\$ 303.00
184.5030.5242.000 Crestview Apts LLC	Housing Assistance Payment	\$ 415.00
184.5030.5242.000 Crestview Apts LLC	Housing Assistance Payment	\$ 415.00
184.5030.5242.000 Crestview Apts LLC	Housing Assistance Payment	\$ 413.00
184.5030.5242.000 Crestview Apts LLC	Housing Assistance Payment	\$ 411.00
184.5030.5242.000 Crestview Apts LLC	Housing Assistance Payment	\$ 411.00
184.5030.5242.000 Crestview Apts LLC	Housing Assistance Payment	\$ 405.00
184.5030.5242.000 Crestview Apts LLC	Housing Assistance Payment	\$ 635.00
184.5030.5242.000 Crestview Apts LLC	Housing Assistance Payment	\$ 443.00
184.5030.5242.000 Crestview Apts LLC	Housing Assistance Payment	\$ 437.00
184.5030.5242.000 Crestview Apts LLC	Housing Assistance Payment	\$ 425.00
184.5030.5242.000 Crestview Apts LLC	Housing Assistance Payment	\$ 421.00
184.5030.5242.000 Crestview Apts LLC	Housing Assistance Payment	\$ 296.00
184.5030.5242.000 Crestview Apts LLC	Housing Assistance Payment	\$ 285.00
184.5030.5242.000 Crestview Apts LLC	Housing Assistance Payment	\$ 270.00
184.5030.5242.000 Crestview Apts LLC	Housing Assistance Payment	\$ 342.00
184.5030.5242.000 Crestview Apts LLC	Housing Assistance Payment	\$ 343.00
184.5030.5242.000 Crestview Apts LLC	Housing Assistance Payment	\$ 188.00
184.5030.5242.000 Crestview Apts LLC	Housing Assistance Payment	\$ 393.00
363.2010.5617.000 CTI Ready Mix Inc	Riverside	\$ 2,385.00
363.2010.5617.000 CTI Ready Mix Inc	Glenda Dr IDOT flowable fill	\$ 685.00
363.2010.5617.000 CTI Ready Mix Inc	Glenda Dr	\$ 259.00
363.2010.5617.000 CTI Ready Mix Inc	Riverside	\$ 691.50
363.2010.5617.000 CTI Ready Mix Inc	Riverside	\$ 1,033.50
363.2010.5617.000 CTI Ready Mix Inc	Riverside	\$ 2,544.00
363.2010.5617.000 CTI Ready Mix Inc	S 10th Ave	\$ 656.50
740.8065.5600.000 CTI Ready Mix Inc	S 9th Ave and Henry	\$ 497.50
740.8065.5600.000 CTI Ready Mix Inc	S 9th and Henry Dr	\$ 418.00
740.8065.5600.000 CTI Ready Mix Inc	712 Washington St storm sewer	\$ 298.75
740.8065.5600.000 CTI Ready Mix Inc	712 Washington St storm sewer	\$ 338.50
740.8065.5600.000 CTI Ready Mix Inc	405 Nicholas Dr storm sewer	\$ 298.75
740.8065.5600.000 CTI Ready Mix Inc	Nicholas Dr storm sewer	\$ 259.00
740.8065.5600.000 CTI Ready Mix Inc	13th St & Linn St storm sewer	\$ 298.75
740.8065.5600.000 CTI Ready Mix Inc	Linn & 13th St storm sewer	\$ 298.75
184.5030.5242.000 D & D RENTALS INC	Housing Assistance Payment	\$ 422.00
184.5030.5242.000 D & D RENTALS INC	Housing Assistance Payment	\$ 415.00
184.5030.5242.000 D & D RENTALS INC	Housing Assistance Payment	\$ 349.00
184.5030.5242.000 D & D RENTALS INC	Housing Assistance Payment	\$ 70.00
184.5030.5242.000 D & D RENTALS INC	Housing Assistance Payment	\$ 1,050.00
184.5030.5242.000 DATERS, TONI RAE	Housing Assistance Payment	\$ 410.00
184.5030.5242.000 DC Brown Rentals	Housing Assistance Payment	\$ 277.00
610.8015.5980.000 DeRuiter, Kellie	Sewer refund-pool	\$ 48.95
110.2010.5628.000 DIAMOND VOGEL INC	glass beads for street paint	\$ 3,650.00
110.2010.5628.000 DIAMOND VOGEL INC	street painting supplies	\$ 656.01
110.2010.5628.000 DIAMOND VOGEL INC	glass beads	\$ 2,920.00
110.2010.5628.000 DIAMOND VOGEL INC	glass beads for street paint	\$ 3,650.00
610.8015.5980.000 Diamond, Angela	Sewer refund 2023-pool	\$ 23.78
001.1050.5132.000 Dinges Fire Company	Fire gloves	\$ 96.98
001.4030.5386.000 DIRT TO TURF	Contract Park mowings	\$ 160.00
110.2010.5386.000 DIRT TO TURF	Contract Park mowings	\$ 370.00
740.8067.5386.000 DIRT TO TURF	Contract Park mowings	\$ 200.00
355.6021.5234.000 DORSEY & WHITNEY LLP	GO 2022B legal services	\$ 1,380.00
364.6021.5234.000 DORSEY & WHITNEY LLP	GO 2022A legal services	\$ 21,620.00
184.5030.5242.000 DOUBLE D ENTERPRISE	Housing Assistance Payment	\$ 84.00
610.8015.5980.000 DOUGALL, HUGH	Sewer refund-pool	\$ 25.24

184.5030.5242.000 Douglas Terrace Apartments LLC	Housing Assistance Payment	\$ 635.00
184.5030.5242.000 Douglas Terrace Apartments LLC	Housing Assistance Payment	\$ 675.00
184.5030.5242.000 Ecklor, Shane	Housing Assistance Payment	\$ 425.00
156.1050.5718.000 ED M FELD EQUIPMENT CO INC	Turbo jet nozzles, Grip Akron, straps	\$ 4,027.00
610.8015.5718.000 ELECTRIC PUMP INC	UV replacement ballast kits	\$ 7,635.51
184.5030.5242.000 ELWAYNE INC	Housing Assistance Payment	\$ 185.00
184.5030.5242.000 ELWAYNE INC	Housing Assistance Payment	\$ 169.00
184.5030.5242.000 ELWAYNE INC	Housing Assistance Payment	\$ 281.00
184.5030.5242.000 ELWAYNE INC	Housing Assistance Payment	\$ 288.00
184.5030.5242.000 Engel, Drew	Housing Assistance Payment	\$ 479.00
610.8015.5410.000 ENGINEERED EQUIPMENT SOLUTIONS INC	repair SBR decant valve #1 actuators	\$ 3,310.00
610.8015.5600.000 ENGINEERED EQUIPMENT SOLUTIONS INC	Diffuser Grease	\$ 492.00
610.8015.5600.000 ENGINEERED EQUIPMENT SOLUTIONS INC	digester gas system solenoid valve	\$ 914.17
610.8015.5718.000 ENGINEERED EQUIPMENT SOLUTIONS INC	Sludge pumping boerger pumps replacment	\$ 6,987.18
610.8015.5718.000 ENGINEERED EQUIPMENT SOLUTIONS INC	9" Membrane Diffusers	\$ 26,527.31
610.8015.5603.000 ENVIRONMENTAL RESOURCE ASSOC INC	lab analysis-DMRQA, metals, nutrients	\$ 652.49
184.5030.5242.000 EPC LLC	Housing Assistance Payment	\$ 103.00
184.5030.5242.000 EPC LLC	Housing Assistance Payment	\$ 300.00
184.5030.5242.000 EPC LLC	Housing Assistance Payment	\$ 304.00
184.5030.5242.000 EPC LLC	Housing Assistance Payment	\$ 305.00
184.5030.5242.000 ETTER, WILLIAM	Housing Assistance Payment	\$ 582.00
184.5030.5242.000 EUBANKS, CHAD	Housing Assistance Payment	\$ 262.00
610.8015.5603.000 Eurofins Environment Testing America Holdngs Inc	lab analysis- May 2023 E Coli	\$ 256.40
001.4030.5611.000 FASTENAL COMPANY	Parks supplies	\$ 48.98
001.4045.5611.000 FASTENAL COMPANY	phillips screws	\$ 20.20
110.2010.5600.000 FASTENAL COMPANY	fasteners	\$ 19.46
610.8015.5600.000 FASTENAL COMPANY	WPCP Operating supplies-lock nuts, hex nuts	\$ 116.22
999.1125.000 FIDELITY SECURITY LIFE INSURANCE CO	VISION INSURANCE	\$ 315.69
999.1125.000 FIDELITY SECURITY LIFE INSURANCE CO	VISION INSURANCE	\$ 108.65
999.1125.000 FIDELITY SECURITY LIFE INSURANCE CO	VISION INSURANCE	\$ 325.46
999.1125.000 FIDELITY SECURITY LIFE INSURANCE CO	VISION INSURANCE	\$ 108.65
001.1010.4875.000 First Interstate Bank	bank/vendor savings program	\$ (0.29)
001.1010.4875.000 First Interstate Bank	bank/vendor savings program	\$ (0.36)
001.1010.4875.000 First Interstate Bank	bank/vendor savings program	\$ (0.49)
001.1010.4875.000 First Interstate Bank	bank/vendor savings program	\$ (17.92)
001.1010.4875.000 First Interstate Bank	bank/vendor savings program	\$ (17.92)
001.1010.4875.000 First Interstate Bank	bank/vendor savings program	\$ (17.92)
001.1010.4875.000 First Interstate Bank	bank/vendor savings program	\$ (17.92)
001.1010.4875.000 First Interstate Bank	bank/vendor savings program	\$ (1.09)
001.1010.4875.000 First Interstate Bank	bank/vendor savings program	\$ (0.48)
001.1010.4875.000 First Interstate Bank	bank/vendor savings program	\$ (0.56)
001.1010.4875.000 First Interstate Bank	bank/vendor savings program	\$ (0.34)
001.1010.4875.000 First Interstate Bank	bank/vendor savings program	\$ (0.34)
001.1010.4875.000 First Interstate Bank	bank/vendor savings program	\$ (0.34)
001.1010.5132.000 First Interstate Bank	EQUIPMENT FOR DET SHEETS	\$ 222.13
001.1010.5132.000 First Interstate Bank	FLASHLIGHT, BATTERY, HANDCUFF CASE	\$ 138.92
001.1010.5132.000 First Interstate Bank	GLOVES FOR OFFICERS	\$ 304.50
001.1010.5132.000 First Interstate Bank	HILLER GLOVES	\$ 34.95
001.1010.5132.000 First Interstate Bank	HILLERS GLOVES W/T	\$ 34.95
001.1010.5132.000 First Interstate Bank	MUFFS AND SLING	\$ 84.20
001.1010.5132.000 First Interstate Bank	PD EMPLOYEE CLOTHING	\$ 148.94
001.1010.5132.000 First Interstate Bank	PD EMPLOYEE CLOTHING	\$ 111.22
001.1010.5132.000 First Interstate Bank	PD EMPLOYEE CLOTHING	\$ 104.11
001.1010.5230.000 First Interstate Bank	GUN REPAIR	\$ 79.00
001.1010.5230.000 First Interstate Bank	INTEL REQUESTS	\$ 75.00
001.1010.5280.000 First Interstate Bank	PIKTOCHART YEAR SUBSCRIPTION-DIGITAL CREATING	\$ 179.76
001.1010.5360.000 First Interstate Bank	POSTAGE	\$ 135.85
001.1010.5360.000 First Interstate Bank	POSTAGE	\$ 17.99
001.1010.5360.000 First Interstate Bank	SHIPPING	\$ 12.98
001.1010.5360.000 First Interstate Bank	SHIPPING	\$ 4.78
001.1010.5360.000 First Interstate Bank	SHIPPING	\$ 4.78
001.1010.5360.000 First Interstate Bank	SHIPPING	\$ 10.50
001.1010.5370.000 First Interstate Bank	BUSINESS CARDS	\$ 33.99
001.1010.5370.000 First Interstate Bank	BUSINESS CARDS	\$ 33.99

001.1010.5370.000 First Interstate Bank	BUSINESS CARDS	\$	42.99
001.1010.5460.000 First Interstate Bank	REFUND FOR CANCELLED TRAINING	\$	(2,600.00)
001.1010.5460.000 First Interstate Bank	IASRO School Safety conference	\$	375.00
001.1010.5462.000 First Interstate Bank	PARKING DURING TRAINING	\$	4.50
001.1010.5462.000 First Interstate Bank	PARKING DURING TRAINING	\$	3.00
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	18.40
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	20.00
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	10.26
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	10.05
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	10.05
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	19.46
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	9.47
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	10.22
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	20.00
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	9.36
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	9.36
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	9.36
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	28.65
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	9.04
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	12.00
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	14.00
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	8.45
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	8.45
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	8.45
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	28.19
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	15.71
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	9.41
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	18.17
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	9.41
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	18.60
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	19.26
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	8.87
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	15.25
001.1010.5464.000 First Interstate Bank	MEAL DURING BASIC TRAINING	\$	8.98
001.1010.5465.000 First Interstate Bank	HOTEL DURING BASIC TRAINING	\$	448.00
001.1010.5465.000 First Interstate Bank	HOTEL DURING BASIC TRAINING	\$	448.00
001.1010.5465.000 First Interstate Bank	HOTEL DURING BASIC TRAINING	\$	448.00
001.1010.5465.000 First Interstate Bank	HOTEL DURING BASIC TRAINING	\$	448.00
001.1010.5465.000 First Interstate Bank	HOTEL DURING TRAINING	\$	283.08
001.1010.5465.000 First Interstate Bank	HOTEL DURING TRAINING	\$	283.08
001.1010.5565.000 First Interstate Bank	CAR CLEANING SUPPLIES	\$	27.46
001.1010.5565.000 First Interstate Bank	SCANNERS FOR VEHICLES	\$	814.00
001.1010.5570.000 First Interstate Bank	FUEL DURING TRAINING	\$	24.51
001.1010.5570.000 First Interstate Bank	FUEL DURING TRAINING	\$	48.88
001.1010.5570.000 First Interstate Bank	FUEL DURING TRAINING	\$	30.14
001.1010.5600.000 First Interstate Bank	2032 BATTERIES FOR PATROL	\$	64.95
001.1010.5600.000 First Interstate Bank	COMMUNITY OUTREACH SUPPLIES	\$	13.94
001.1010.5600.000 First Interstate Bank	CRIME SCENE TECH SUPPLIES	\$	271.12
001.1010.5600.000 First Interstate Bank	CRIME SCENE TECH SUPPLIES	\$	28.88
001.1010.5600.000 First Interstate Bank	DETECTIVE SUPPLIES	\$	103.26
001.1010.5600.000 First Interstate Bank	FLOOR CLEANER AND KEY TAGS	\$	133.98
001.1010.5600.000 First Interstate Bank	GUN MAINTENANCE ITEMS	\$	51.55
001.1010.5600.000 First Interstate Bank	GUN REPAIR ITEMS	\$	32.78
001.1010.5600.000 First Interstate Bank	PAPER TOWELS	\$	149.75
001.1010.5600.000 First Interstate Bank	PAPER TOWELS	\$	261.84
001.1010.5600.000 First Interstate Bank	TOILET BOWL CLEANER	\$	52.06
001.1010.5600.000 First Interstate Bank	TRASH CAN LINERS	\$	84.74
001.1010.5601.000 First Interstate Bank	BOBBERS FOR COPS AND BOBBERS EVENT	\$	272.07
001.1010.5718.000 First Interstate Bank	RECORDERS	\$	83.28
001.1050.5344.000 First Interstate Bank	Maintenance Agreement	\$	852.00
001.1050.5360.000 First Interstate Bank	Certified Mail	\$	6.84
001.1050.5410.000 First Interstate Bank	Pins/Seals for Pressurized Water Extinguishers	\$	64.82
001.1050.5410.000 First Interstate Bank	R177 Scaled Weight	\$	2.50
001.1050.5410.000 First Interstate Bank	R177 Scaled Weight	\$	12.00

001.1050.5460.000 First Interstate Bank	Fox Valley Technical College	\$	99.00
001.1050.5460.000 First Interstate Bank	Fox Valley Technical College service fee	\$	3.00
001.1050.5465.000 First Interstate Bank	Room for Larsen	\$	219.52
001.1050.5570.000 First Interstate Bank	Gas	\$	40.00
001.1050.5570.000 First Interstate Bank	Gas	\$	52.00
001.1050.5570.000 First Interstate Bank	Fuel For Ranger	\$	13.95
001.1050.5600.000 First Interstate Bank	Ipad Case & Screen Protector	\$	89.97
001.1050.5600.000 First Interstate Bank	knox Box Opening Kit supplies return	\$	(16.33)
001.1050.5600.000 First Interstate Bank	knox Box Opening Kit supplies	\$	15.26
001.1050.5600.000 First Interstate Bank	knox Box Opening Kit supplies	\$	16.33
001.1050.5600.000 First Interstate Bank	Bleach	\$	12.24
001.1071.5450.000 First Interstate Bank	Verizon -Housing cell services	\$	10.68
001.1075.5450.000 First Interstate Bank	Verizon -Housing cell services	\$	21.36
001.2080.5410.000 First Interstate Bank	Airport - Maintenance Hanger light	\$	55.98
001.4010.5280.000 First Interstate Bank	Iowa Library Association membership - K. Fink	\$	130.00
001.4010.5280.000 First Interstate Bank	Bookmobile association memberships	\$	135.00
001.4010.5342.000 First Interstate Bank	Shredding services	\$	51.52
001.4010.5380.000 First Interstate Bank	library postage meter rental	\$	360.00
001.4010.5450.000 First Interstate Bank	bookmobile phone	\$	51.45
001.4010.5450.000 First Interstate Bank	internet	\$	67.42
001.4010.5450.000 First Interstate Bank	AT&T charges	\$	33.52
001.4010.5600.000 First Interstate Bank	refund for returned slat wall holders	\$	(491.88)
001.4010.5600.000 First Interstate Bank	employee nametag	\$	10.95
001.4010.5600.000 First Interstate Bank	DVD repair supply kits	\$	352.39
001.4010.5600.000 First Interstate Bank	convertible hand truck, shipping	\$	214.00
001.4010.5600.000 First Interstate Bank	microfiber cloths, rubber mallet, carabiners	\$	26.92
001.4010.5600.000 First Interstate Bank	golf umbrella	\$	59.34
001.4010.5600.000 First Interstate Bank	rubber doormat	\$	15.67
001.4010.5600.000 First Interstate Bank	bean bag chairs	\$	251.34
001.4010.5600.000 First Interstate Bank	2 5-Ton wheel chocks	\$	75.90
001.4010.5600.000 First Interstate Bank	rectangular rubber ramp	\$	74.52
001.4010.5600.000 First Interstate Bank	bean bag chair covers	\$	59.94
001.4010.5600.000 First Interstate Bank	backpack	\$	62.01
001.4010.5600.000 First Interstate Bank	dustpan and brush set	\$	12.31
001.4010.5600.000 First Interstate Bank	glass cleaner	\$	8.98
001.4010.5600.000 First Interstate Bank	paper products, dish washing liquid, tool set	\$	165.82
001.4010.5600.000 First Interstate Bank	picture books bins with dividers	\$	159.98
001.4010.5600.000 First Interstate Bank	desolving solution	\$	23.98
001.4010.5600.000 First Interstate Bank	lap desk	\$	59.99
001.4010.5600.000 First Interstate Bank	strap webbing	\$	28.00
001.4010.5600.000 First Interstate Bank	strap webbing, custom windshield sunshade	\$	59.99
001.4010.5600.000 First Interstate Bank	buckles for strap webbing	\$	79.74
001.4010.5601.000 First Interstate Bank	youth prize books	\$	13.20
001.4010.5601.000 First Interstate Bank	youth prize books	\$	83.00
001.4010.5601.000 First Interstate Bank	round stickers	\$	7.18
001.4010.5601.000 First Interstate Bank	lemonade for movies	\$	10.98
001.4010.5605.000 First Interstate Bank	folder, magnets, notebook paper	\$	55.63
001.4010.5605.000 First Interstate Bank	office supplies - bottled water	\$	31.70
001.4010.5703.000 First Interstate Bank	hot spot or phone equipment charges	\$	29.99
001.4010.5704.000 First Interstate Bank	Zoom	\$	149.90
001.4010.5704.000 First Interstate Bank	employee scheduling software	\$	220.00
001.4010.5718.000 First Interstate Bank	minor equipment - stereo cable	\$	12.09
001.4010.5718.000 First Interstate Bank	6 stepping stools	\$	420.00
001.4010.5732.000 First Interstate Bank	juvenile book	\$	67.93
001.4010.5732.000 First Interstate Bank	juvenile book	\$	48.65
001.4010.5732.000 First Interstate Bank	juvenile book	\$	80.75
001.4010.5732.000 First Interstate Bank	juvenile book	\$	48.70
001.4010.5732.000 First Interstate Bank	juvenile book	\$	51.45
001.4010.5732.000 First Interstate Bank	juvenile book	\$	180.00
001.4010.5732.000 First Interstate Bank	juvenile book	\$	132.10
001.4010.5732.000 First Interstate Bank	juvenile book	\$	25.76
001.4010.5732.000 First Interstate Bank	DVDs	\$	66.31
001.4010.5732.000 First Interstate Bank	DVDs	\$	17.96
001.4010.5732.000 First Interstate Bank	DVDs	\$	13.22

001.4010.5732.000 First Interstate Bank	DVDs	\$	26.99
001.4010.5732.000 First Interstate Bank	spanish books	\$	52.96
001.4010.5734.000 First Interstate Bank	lost and replaced book	\$	17.28
001.4010.5734.000 First Interstate Bank	lost and replaced book	\$	48.06
001.4010.5734.000 First Interstate Bank	lost and replaced book	\$	18.65
001.4010.5734.000 First Interstate Bank	lost and replaced book	\$	9.99
001.4010.5734.000 First Interstate Bank	lost and replaced book	\$	80.67
001.4010.5734.000 First Interstate Bank	lost and replaced book	\$	7.23
001.4010.5734.000 First Interstate Bank	lost and replaced book	\$	9.99
001.4010.5734.000 First Interstate Bank	lost and replaced DVD	\$	18.00
001.4010.5734.000 First Interstate Bank	lost and replaced DVD	\$	37.15
001.4010.5980.000 First Interstate Bank	price differential	\$	(0.32)
001.4010.5980.000 First Interstate Bank	refund of sales tax	\$	(16.44)
001.4030.5380.000 First Interstate Bank	Sod Cutter	\$	70.00
001.4030.5410.000 First Interstate Bank	Repairs & Maintenace Plumbing Parts	\$	5.98
001.4030.5410.000 First Interstate Bank	LED lights Reunion hall parking lot	\$	266.00
001.4030.5410.000 First Interstate Bank	exterior lights for Anson Park	\$	(99.98)
001.4030.5410.000 First Interstate Bank	returned LED lights	\$	(29.70)
001.4030.5410.000 First Interstate Bank	Riverview Park shelter house repairs	\$	25.61
001.4030.5410.000 First Interstate Bank	Parks exterior lights/ battery	\$	163.36
001.4030.5450.000 First Interstate Bank	Parks jetpak	\$	5.06
001.4030.5611.000 First Interstate Bank	Bldg & Grounds Maintenance	\$	15.64
001.4041.5600.000 First Interstate Bank	Operating Supplies-Shelving & Cart	\$	239.90
001.4041.5601.000 First Interstate Bank	Program Supply SO Bike Exams	\$	200.00
001.4041.5601.000 First Interstate Bank	Program Supplies-Dances	\$	54.93
001.4041.5601.000 First Interstate Bank	Program Supplies-Dances	\$	47.94
001.4041.5601.000 First Interstate Bank	Program Supplies - Dances	\$	517.50
001.4041.5601.000 First Interstate Bank	Program Supplies-Dances	\$	197.42
001.4045.5600.000 First Interstate Bank	Operating Supplies-Refrigerator	\$	299.98
001.4045.5718.000 First Interstate Bank	AQUATIC CENTER BREAKER PANELBOARD	\$	44.33
001.4045.5718.000 First Interstate Bank	AQUATIC CENTER BREAKER PANELBOARD	\$	690.00
001.4065.5251.000 First Interstate Bank	Lincense & Permits	\$	576.00
001.4066.5613.000 First Interstate Bank	Concession Products for resale	\$	60.90
001.4066.5613.000 First Interstate Bank	Concession Products for resale	\$	223.29
001.5040.5460.000 First Interstate Bank	Planning & Zoning training	\$	65.00
001.6011.5331.000 First Interstate Bank	GoToMeeting.com	\$	14.00
001.6020.5210.000 First Interstate Bank	vacate alley 328 S 3rd Ave	\$	20.62
001.6020.5210.000 First Interstate Bank	Council proceedings 3/13/23	\$	284.70
001.6020.5210.000 First Interstate Bank	PH notice Transit funding	\$	17.28
001.6020.5210.000 First Interstate Bank	Times Republican CIP 2023-2027	\$	13.92
001.6020.5210.000 First Interstate Bank	Times Republican Speed limits	\$	11.88
001.6020.5210.000 First Interstate Bank	Times Republican	\$	19.20
001.6020.5210.000 First Interstate Bank	Times Republican council proceedings 3/27	\$	205.92
001.6020.5210.000 First Interstate Bank	Times Republican 109 E Lincoln sale	\$	16.32
001.6020.5210.000 First Interstate Bank	Times Republican 1021 S 5th Ave land sale	\$	28.32
001.6020.5210.000 First Interstate Bank	Times Republican 906 S 11th Ave sale	\$	17.28
001.6020.5210.000 First Interstate Bank	Times Republican -Feb fund summary	\$	10.56
001.6020.5360.000 First Interstate Bank	Minuteman Fed Ex shipping	\$	34.04
001.6020.5605.000 First Interstate Bank	Office Express	\$	8.30
001.6020.5605.000 First Interstate Bank	Staples business envelopes	\$	136.65
001.6021.5360.000 First Interstate Bank	USPS Stamps	\$	630.00
001.6050.5410.000 First Interstate Bank	light switch City Hall	\$	29.78
001.6050.5410.000 First Interstate Bank	Emergency light stock	\$	25.97
001.6051.5410.000 First Interstate Bank	toilet paper holder Carnegie	\$	13.99
110.2010.5450.000 First Interstate Bank	Streets iPad	\$	444.73
110.2010.5450.000 First Interstate Bank	March-April Street cell services	\$	51.66
110.2010.5450.000 First Interstate Bank	Feb-March Street cell services	\$	51.71
110.2010.5470.000 First Interstate Bank	Motor grader operator workshop	\$	90.00
110.2010.5470.000 First Interstate Bank	MUTCD signing review-Street	\$	180.00
110.2030.5410.000 First Interstate Bank	viaduct light return	\$	(6.92)
110.2030.5410.000 First Interstate Bank	Street light pole repair	\$	7.59
110.2030.5410.000 First Interstate Bank	Street lights-conduit, drill bit, couplers	\$	160.93
110.2030.5565.000 First Interstate Bank	2017 Utility truck repairs	\$	1,179.59
110.2040.5450.000 First Interstate Bank	Utility jetpak/ Electrical inspection cell	\$	66.94

110.2040.5565.000	First Interstate Bank	2017 Utility truck repairs	\$	1,179.59
110.2060.5450.000	First Interstate Bank	Engineering cell/ iPad/GPS/jetpak	\$	196.36
140.4030.5450.000	First Interstate Bank	Communication-Internet	\$	129.95
140.4030.5611.000	First Interstate Bank	Bldg & Grounds - steel drums	\$	1,047.31
148.4010.5600.000	First Interstate Bank	child sized masks	\$	77.75
148.6050.5600.000	First Interstate Bank	nitrile gloves	\$	63.00
152.1010.5280.000	First Interstate Bank	GOTO MEETING	\$	16.00
153.1010.5600.000	First Interstate Bank	DONATED HOSPITALITY	\$	28.87
153.1010.5600.000	First Interstate Bank	DONATED HOSPITALITY	\$	17.97
153.1010.5600.000	First Interstate Bank	DONATED HOSPITALITY/CITIZEN ACADEMY	\$	50.09
156.1050.5718.000	First Interstate Bank	Box lights	\$	453.33
170.4010.5450.000	First Interstate Bank	Hotspots for library	\$	400.10
170.4010.5601.000	First Interstate Bank	correction fluid, gummi bears	\$	37.04
170.4010.5601.000	First Interstate Bank	Small Talk - stack and count cups	\$	72.90
170.4010.5732.000	First Interstate Bank	replace memorial book	\$	38.00
170.4010.5732.000	First Interstate Bank	juvenile book	\$	57.00
184.5030.5280.000	First Interstate Bank	notary renewal	\$	30.00
184.5030.5360.000	First Interstate Bank	Endicia postage fee	\$	9.95
184.5030.5450.000	First Interstate Bank	Verizon -Housing cell services	\$	90.18
189.3040.5461.000	First Interstate Bank	United Airlines baggage	\$	35.00
189.3040.5461.000	First Interstate Bank	United Airlines baggage claim	\$	35.00
189.3040.5464.000	First Interstate Bank	ETAI's Denver airport	\$	41.80
189.3040.5464.000	First Interstate Bank	conference meal	\$	31.05
189.3040.5464.000	First Interstate Bank	conference meal	\$	59.57
189.3040.5464.000	First Interstate Bank	conference meal	\$	23.80
189.3040.5465.000	First Interstate Bank	Home preformance coalition	\$	876.27
189.3040.5465.000	First Interstate Bank	Home preformance coalition	\$	876.27
341.5010.5611.000	First Interstate Bank	Bldg & Grounds - tree planting supplies	\$	188.75
610.8015.5251.000	First Interstate Bank	STORMWATER GENERAL PERMIT APPL. FEE	\$	719.04
610.8015.5280.000	First Interstate Bank	WW OPERATOR II CERTIFICATIONS	\$	42.54
610.8015.5360.000	First Interstate Bank	SHIP SAMPLE TO KEYSTONE	\$	12.60
610.8015.5360.000	First Interstate Bank	SHIP SAMPLE TO KEYSTONE	\$	12.60
610.8015.5410.000	First Interstate Bank	MAKE NEW SHAFT GAS COMP. #1	\$	118.44
610.8015.5450.000	First Interstate Bank	WPCP cell services	\$	104.76
610.8015.5450.000	First Interstate Bank	MAY 2023 MEDIACOM ONLINE	\$	75.00
610.8015.5484.000	First Interstate Bank	PROPANE	\$	67.29
610.8015.5565.000	First Interstate Bank	WPCP VEHICLE SUPPLIES	\$	98.60
610.8015.5600.000	First Interstate Bank	HOSE, HOSE SUPPLIES, CHAIN SAW CHAIN	\$	389.12
610.8015.5600.000	First Interstate Bank	CAT 132 GENERATOR SUPPLIES	\$	138.77
610.8015.5600.000	First Interstate Bank	ELECTRICAL SUPPLIES, PLBG SUPPLIES	\$	36.77
610.8015.5600.000	First Interstate Bank	HYDRANT KEYS	\$	31.47
610.8015.5600.000	First Interstate Bank	ADMIN. SEEDING FERTILIZER	\$	69.98
610.8015.5600.000	First Interstate Bank	UNIVERSAL LOCK HOOP BLDG/COMPOST	\$	37.00
610.8015.5600.000	First Interstate Bank	OPERATING SUPPLIES - CUPS, SOAP	\$	16.43
610.8015.5600.000	First Interstate Bank	PRIMARY DRAIN VALVE #4 STEEL	\$	29.00
610.8015.5600.000	First Interstate Bank	PRESSURE GAUGES	\$	33.93
610.8015.5600.000	First Interstate Bank	GAS COMPRESSOR #2 SLEEVE	\$	74.70
610.8015.5600.000	First Interstate Bank	PRIMARY DRIVE #1 MOTOR	\$	420.67
610.8015.5600.000	First Interstate Bank	RETURN DAY TANK MIXER TRANSDUCER	\$	(366.59)
610.8015.5600.000	First Interstate Bank	V-BELTS FOR VENT FANS	\$	18.92
610.8015.5603.000	First Interstate Bank	LABCONCO SLIDE ASSEMBLIES	\$	336.25
610.8015.5605.000	First Interstate Bank	OFFICE SUPPLIES	\$	414.31
610.8016.5450.000	First Interstate Bank	Sewer dept cell services	\$	49.52
610.8016.5450.000	First Interstate Bank	March-April Sewer cell services	\$	24.90
610.8016.5450.000	First Interstate Bank	Feb-March Sewer cell services	\$	24.92
690.8050.5565.000	First Interstate Bank	Wire harness	\$	12.99
740.8065.5450.000	First Interstate Bank	Sewer dept cell services	\$	33.02
740.8065.5450.000	First Interstate Bank	March-April Sewer cell services	\$	16.60
740.8065.5450.000	First Interstate Bank	Feb-March Sewer cell services	\$	16.61
741.8065.5251.000	First Interstate Bank	4th & Meadow Lane Project GP2 Permit Renewal	\$	180.91
999.1164.000	First Interstate Bank	MEAL DURING BASIC TRAINING	\$	5.57
999.1164.000	First Interstate Bank	MEAL DURING BASIC TRAINING	\$	7.26
999.1164.000	First Interstate Bank	MEAL DURING BASIC TRAINING	\$	18.18
999.1164.000	First Interstate Bank	MEAL DURING BASIC TRAINING	\$	0.40

999.1164.000	First Interstate Bank	MUFFS AND SLING	\$	5.74
999.1164.000	First Interstate Bank	PARKING DURING TRAINING	\$	3.00
001.1010.5450.000	FIRSTNET-AT&T Mobility	PD cell phones/ hotspots/ cameras/ car phones	\$	239.54
001.1010.5451.000	FIRSTNET-AT&T Mobility	PD cell phones/ hotspots/ cameras/ car phones	\$	789.85
001.1050.5450.000	FIRSTNET-AT&T Mobility	Fire dept cell services	\$	572.67
001.4060.5331.000	Fisher Governor Foundation	Property taxes levied for Civic Center	\$	8,333.37
184.5030.5242.000	FRESE PROPERTIES LLC	Housing Assistance Payment	\$	292.00
184.5030.5242.000	FRIENDLY VALLEY APARTMENTS INC	Housing Assistance Payment	\$	37.00
610.8015.5980.000	Frimml, Kimberly	first check not received/ voided - pool fill	\$	40.43
001.1010.5132.000	GALLS LLC	Detective gear	\$	128.52
001.1010.5132.000	GALLS LLC	PD name plate	\$	19.55
001.1010.5132.000	GALLS LLC	new officer gear	\$	59.79
001.1010.5132.000	GALLS LLC	PD employee clothing	\$	158.40
001.1010.5132.000	GALLS LLC	new officer gear	\$	97.20
001.1010.5132.000	GALLS LLC	new officer gear	\$	147.60
001.1050.5718.000	GALLS LLC	adjustable citation clipboard	\$	37.55
690.8050.5565.000	GILLIG LLC	Transit 014 fuel gauge	\$	124.83
690.8050.5565.000	GILLIG LLC	Transit 20ft hose	\$	164.80
001.4030.5215.000	Globalpayments	Park & Rec credit card fee	\$	485.68
184.5030.5246.000	Goken, Briana	Housing Assistance Payment	\$	7.00
184.5030.5242.000	Gonzales, Gilbert	Housing Assistance Payment	\$	181.00
184.5030.5242.000	Gorrell, Joseph	Housing Assistance Payment	\$	430.00
184.5030.5242.000	GRAY, DENNIS	Housing Assistance Payment	\$	787.00
184.5030.5242.000	GRAY, DENNIS	Housing Assistance Payment	\$	421.00
184.5030.5242.000	GRAY, DENNIS	Housing Assistance Payment	\$	186.00
110.2010.5618.000	GRIMES ASPHALT AND PAVING CORP.	Street dept cold mix	\$	1,083.00
184.5030.5242.000	Gutierrez, Humberto Fabian	Housing Assistance Payment	\$	386.00
184.5030.5242.000	Gutierrez, Humberto Fabian	Housing Assistance Payment	\$	233.00
184.5030.5242.000	HALA, JANET	Housing Assistance Payment	\$	722.00
184.5030.5242.000	HALA, JANET	Housing Assistance Payment	\$	586.00
184.5030.5242.000	HALA, JANET	Housing Assistance Payment	\$	256.00
184.5030.5242.000	HALA, JANET	Housing Assistance Payment	\$	254.00
184.5030.5242.000	HALA, JANET	Housing Assistance Payment	\$	172.00
184.5030.5242.000	HALA, JANET	Housing Assistance Payment	\$	70.00
184.5030.5242.000	HALA, JANET	Housing Assistance Payment	\$	54.00
999.1166.000	Harris, Jeremy	paid parking ticket 2x	\$	25.00
184.5030.5242.000	HARRIS, TOM	Housing Assistance Payment	\$	317.00
884.7010.5337.000	HARTFORD- PRIORITY ACCTS	June insurance premium	\$	6,520.09
913.1013.5337.000	HARTFORD- PRIORITY ACCTS	June insurance premium	\$	116.80
184.5030.5242.000	HATCH, Roger	Housing Assistance Payment	\$	373.00
184.5030.5242.000	HATCH, Roger	Housing Assistance Payment	\$	234.00
184.5030.5242.000	HATCH, Roger	Housing Assistance Payment	\$	201.00
110.2050.5565.000	HAWKEYE TRUCK EQUIPMENT INC	snow blower 8' wing moldboard	\$	4,364.84
610.8015.5980.000	Hazen, Jasmine	Sewer refund 2023-pool	\$	62.96
884.7010.5230.000	Health Partners	Fees	\$	12,343.26
884.7010.5337.000	Health Partners	May fees and premiums	\$	25,195.66
884.7010.5339.000	Health Partners	claims 4/20-4/26	\$	36,702.31
884.7010.5339.000	Health Partners	claims 4/20-4/26	\$	2,646.91
884.7010.5339.000	Health Partners	claims 4/27-5/03	\$	74,159.78
884.7010.5339.000	Health Partners	claims 4/27-5/03	\$	2,730.15
884.7010.5339.000	Health Partners	claims 5/04-5/10	\$	4,450.88
884.7010.5339.000	Health Partners	claims 5/04-5/10	\$	27,874.06
884.7010.5339.000	Health Partners	claims 5/11-5/17	\$	59,215.50
884.7010.5339.000	Health Partners	claims 5/11-5/17	\$	2,937.40
884.7010.5339.000	Health Partners	claims 05/18-05/24	\$	1,943.60
884.7010.5339.000	Health Partners	claims 05/18-05/24	\$	65,798.13
001.1099.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	Police & Fire Bldg	\$	2,130.14
001.4045.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	Aquatic Center	\$	98.24
001.4065.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	Coliseum	\$	62.00
001.4065.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	flat rate plan 641-758-3204 Coliseum	\$	0.05
001.6050.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	City Hall	\$	145.14
110.2010.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	PW Bldg	\$	55.04
610.8015.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	June 2023 direct connect internet PW/WPCP	\$	431.13
610.8015.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	WPCP	\$	42.57

610.8016.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	June 2023 direct connect internet PW/WPCP	\$ 258.68
610.8016.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	PW Bldg	\$ 33.03
610.8016.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	WPCP	\$ 25.54
740.8065.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	June 2023 direct connect internet PW/WPCP	\$ 172.45
740.8065.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	WPCP	\$ 17.03
740.8065.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	PW Bldg	\$ 22.02
184.5030.5246.000 Hidalgo, Yesenia	Housing Assistance Payment	\$ 10.00
184.5030.5242.000 HILLTOP VILLAGE INC	Housing Assistance Payment	\$ 217.00
184.5030.5242.000 HILLTOP VILLAGE INC	Housing Assistance Payment	\$ 188.00
184.5030.5242.000 HILLTOP VILLAGE INC	Housing Assistance Payment	\$ 162.00
184.5030.5242.000 HILLTOP VILLAGE INC	Housing Assistance Payment	\$ 96.00
184.5030.5242.000 Hinmon, Linda	Housing Assistance Payment	\$ 260.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$ 148.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$ 102.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$ 65.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$ 387.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$ 392.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$ 439.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$ 469.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$ 247.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$ 245.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$ 237.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$ 225.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$ 222.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$ 174.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$ 350.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$ 341.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$ 273.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$ 266.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$ 257.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$ 247.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$ 574.00
184.5030.5242.000 HISTORIC TALLCORN TOWERS LLP	Housing Assistance Payment	\$ 495.00
184.5030.5242.000 HOWARD, JAMMIE	Housing Assistance Payment	\$ 206.00
610.8015.5980.000 Howell, Clifton	Sewer refund-pool	\$ 21.98
184.5030.5242.000 HUBBARD MAPLE ST APTS, LLC	Housing Assistance Payment	\$ 226.00
184.5030.5242.000 HUBBARD MAPLE ST APTS, LLC	Housing Assistance Payment	\$ 181.00
881.1010.5339.000 Hunter Lane LLC	paid medical claims 5/1-5/15	\$ 20.87
881.1010.5339.000 Hunter Lane LLC	paid medical claims	\$ 28.47
881.1050.5339.000 Hunter Lane LLC	paid medical claims 5/1-5/15	\$ 494.11
881.1050.5339.000 Hunter Lane LLC	paid medical claims	\$ 692.20
001.4066.5613.000 HYVEE ACCOUNTS RECEIVABLE	Parks hot dog buns	\$ 7.12
001.4066.5613.000 HYVEE ACCOUNTS RECEIVABLE	Parks hot dog buns	\$ 1.88
184.5030.5242.000 Ibarra-Ledezma, Ramon	Housing Assistance Payment	\$ 692.00
001.2020.5290.000 ICAP	1st St parking lot retaining wall & charging ports	\$ 371.00
999.1131.000 ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 720.79
999.1131.000 ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 5,323.07
999.1131.000 ICMA 457-Mission Square Retirement	ICMA DEFERRED COMP	\$ 963.22
999.1131.000 ICMA 457-Mission Square Retirement	ICMA LOAN REPAYMENT	\$ 352.68
999.1131.000 ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 230.76
999.1131.000 ICMA 457-Mission Square Retirement	ROTH < 50	\$ 1,439.23
999.1131.000 ICMA 457-Mission Square Retirement	ROTH > 50	\$ 2,895.22
999.1131.000 ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 1,225.00
999.1131.000 ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 269.23
999.1131.000 ICMA 457-Mission Square Retirement	ROTH %	\$ 114.37
999.1131.000 ICMA 457-Mission Square Retirement	ROTH < 50	\$ 1,125.00
999.1131.000 ICMA 457-Mission Square Retirement	ROTH > 50	\$ 945.00
999.1131.000 ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 721.54
999.1131.000 ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 5,123.07
999.1131.000 ICMA 457-Mission Square Retirement	ICMA DEFERRED COMP	\$ 963.22
999.1131.000 ICMA 457-Mission Square Retirement	ICMA LOAN REPAYMENT	\$ 352.68
999.1131.000 ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 230.76
999.1131.000 ICMA 457-Mission Square Retirement	ROTH < 50	\$ 1,439.23
999.1131.000 ICMA 457-Mission Square Retirement	ROTH > 50	\$ 2,645.22

999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 1,225.00
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 269.23
999.1131.000	ICMA 457-Mission Square Retirement	ROTH %	\$ 108.92
999.1131.000	ICMA 457-Mission Square Retirement	ROTH < 50	\$ 1,125.00
999.1131.000	ICMA 457-Mission Square Retirement	ROTH > 50	\$ 945.00
001.1010.5344.000	IDEMIA	6/16/23-6/15/24 Livescan maintenance & support	\$ 2,906.00
001.1010.5470.000	ILEA	Basic level 1 training 5/1-8/18	\$ 7,100.00
999.1111.000	IMWCA	Works comp installment 25% downpayment	\$ 32,634.00
999.1101.000	INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	\$ 35,236.45
999.1101.000	INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	\$ 12,879.73
999.1101.000	INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	\$ 27,464.37
999.1101.000	INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	\$ 14,319.93
999.1103.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	\$ 29,616.34
999.1103.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	\$ 4,299.64
999.1103.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	\$ 27,080.62
999.1103.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	\$ 4,658.16
999.1107.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	\$ 9,337.90
999.1107.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	\$ 4,073.84
999.1107.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	\$ 8,794.34
999.1107.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	\$ 4,343.24
001.1010.5344.000	IOWA DEPT OF PUBLIC SAFETY	January-March on line warrants	\$ 300.00
610.8016.5810.000	Iowa Finance Authority	SRF principal 12/1-5/31 Manhole & Point	\$ 175,000.00
610.8016.5820.000	Iowa Finance Authority	2023 SRF interest 1/27-5/31 CIPP & Headworks	\$ 1,662.73
610.8016.5820.000	Iowa Finance Authority	2023 SRF service fee 1/27-5/31/23 CIPP & Headworks	\$ 237.53
610.8016.5820.000	Iowa Finance Authority	SRF interest 12/1-5/31 Manhole & Point	\$ 14,925.30
610.8016.5820.000	Iowa Finance Authority	SRF service fee 12/1-5/31 Manhole & Point	\$ 4,338.75
001.6050.5410.000	Iowa Hometown Security INC	YSS	\$ 102.72
001.6050.5410.000	Iowa Hometown Security INC	City Hall Wire new tamper switches	\$ 102.73
001.1050.5342.000	Iowa Inspections	Commerical fire inspections	\$ 2,100.00
001.6010.5280.000	IOWA LEAGUE OF CITIES	Mayor dues 7/1/23-6/30/24	\$ 30.00
110.2040.5230.000	IOWA ONE CALL	Utility dept underground locations	\$ 18.00
610.8016.5230.000	IOWA ONE CALL	Sewer dept underground locations	\$ 132.84
740.8065.5230.000	IOWA ONE CALL	Sewer dept underground locations	\$ 88.56
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PRIOR MONTH IPERS CONTRIBUTIONS	\$ 34,020.41
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PRIOR MONTH IPERS CONTRIBUTIONS	\$ 199.45
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PRIOR MONTH IPERS CONTRIBUTIONS	\$ 6,114.62
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PRIOR MONTH IPERS CONTRIBUTIONS	\$ 33,600.16
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	ROUNDING	\$ 0.10
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PRIOR MONTH IPERS CONTRIBUTIONS	\$ 199.45
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PRIOR MONTH IPERS CONTRIBUTIONS	\$ 5,649.10
610.8015.5410.000	IOWA PUMP WORKS, INC.	repair effluent LS flygt pump #6	\$ 6,337.17
001.2080.5483.000	Iowa Regional Utilities Association	Airport water usage	\$ 164.32
170.4010.5601.000	ISU	Small talk and missing talk devkice	\$ 1,523.00
184.5030.5242.000	JB1 COOP ASSOCIATION	Housing Assistance Payment	\$ 403.00
184.5030.5242.000	JB1 COOP ASSOCIATION	Housing Assistance Payment	\$ 397.00
184.5030.5242.000	JB1 COOP ASSOCIATION	Housing Assistance Payment	\$ 372.00
184.5030.5242.000	JB1 COOP ASSOCIATION	Housing Assistance Payment	\$ 160.00
110.2010.5386.000	Johnson Lawn Care	905 E Main St lawn care	\$ 455.00
610.8015.5980.000	Jordan, Sadie	Sewer refund 2023-pool	\$ 28.53
184.5030.5242.000	JUDGE, MIKE	Housing Assistance Payment	\$ 406.00
184.5030.5242.000	JUDGE, MIKE	Housing Assistance Payment	\$ 567.00
184.5030.5242.000	JUDGE, MIKE	Housing Assistance Payment	\$ 566.00
184.5030.5242.000	JUDGE, MIKE	Housing Assistance Payment	\$ 392.00
184.5030.5242.000	JUDGE, MIKE	Housing Assistance Payment	\$ 374.00
184.5030.5242.000	JUDGE, MIKE	Housing Assistance Payment	\$ 345.00
184.5030.5242.000	JUDGE, MIKE	Housing Assistance Payment	\$ 157.00
184.5030.5242.000	JUDGE, MIKE	Housing Assistance Payment	\$ 116.00
184.5030.5242.000	JUDGE, MIKE	Housing Assistance Payment	\$ 100.00
184.5030.5242.000	JUDGE, MIKE	Housing Assistance Payment	\$ 77.00
184.5030.5242.000	JUDGE, MIKE	Housing Assistance Payment	\$ 72.00
184.5030.5242.000	JUDGE, MIKE	Housing Assistance Payment	\$ 29.00
184.5030.5242.000	JUDGE, MIKE	Housing Assistance Payment	\$ 262.00
184.5030.5242.000	JUDGE, MIKE	Housing Assistance Payment	\$ 297.00
184.5030.5242.000	JUDGE, MIKE	Housing Assistance Payment	\$ 299.00

184.5030.5242.000 JUDGE, MIKE	Housing Assistance Payment	\$ 298.00
184.5030.5242.000 JUDGE, MIKE	Housing Assistance Payment	\$ 262.00
184.5030.5242.000 JUDGE, MIKE	Housing Assistance Payment	\$ 249.00
184.5030.5242.000 JUDGE, MIKE	Housing Assistance Payment	\$ 219.00
184.5030.5242.000 JUDGE, MIKE	Housing Assistance Payment	\$ 195.00
184.5030.5242.000 JUDGE, MIKE	Housing Assistance Payment	\$ 189.00
184.5030.5242.000 JUDGE, MIKE	Housing Assistance Payment	\$ 172.00
184.5030.5242.000 JUDGE, MIKE	Housing Assistance Payment	\$ 329.00
184.5030.5242.000 JUDGE, MIKE	Housing Assistance Payment	\$ 303.00
184.5030.5242.000 Kading Properties LLC	Housing Assistance Payment	\$ 975.00
184.5030.5242.000 Kading Properties LLC	Housing Assistance Payment	\$ 941.00
184.5030.5242.000 Kading Properties LLC	Housing Assistance Payment	\$ 455.00
030.1010.5750.000 KARL CHEVROLET	CIP 2023 Chevy Tahoe 1GNSKLED9PR298173 purchase AV	\$ 55,262.97
610.8015.5603.000 KEYSTONE LAB INC	lab analysis - Dig. #3	\$ 77.50
184.5030.5242.000 Klinefelter, Richard J	Housing Assistance Payment	\$ 450.00
001.4030.5344.000 KOCH Office Group	copies	\$ 5.26
110.2010.5344.000 KOCH Office Group	copies	\$ 26.32
610.8016.5344.000 KOCH Office Group	copies	\$ 13.16
740.8065.5344.000 KOCH Office Group	copies	\$ 7.90
184.5030.5242.000 KRAMER, Marsha	Housing Assistance Payment	\$ 138.00
140.4030.5342.000 Kuehner Construction LLC	rot removal & fascia replacement	\$ 1,140.00
610.8015.5980.000 LADEHOFF, DEREK	Sewer refund-pool	\$ 35.94
001.1010.5431.000 LANGUAGE LINE SERV INC	over the phone interpretation	\$ 2,420.99
184.5030.5242.000 LAWSON, RODNEY W	Housing Assistance Payment	\$ 93.00
184.5030.5242.000 LAWTHERS PROPERTY MANAGEMENT	Housing Assistance Payment	\$ 184.00
184.5030.5242.000 LAWTHERS PROPERTY MANAGEMENT	Housing Assistance Payment	\$ 1,030.00
184.5030.5242.000 LBO INVESTMENTS	Housing Assistance Payment	\$ 467.00
001.1010.5280.000 LeadsOnline LLC	Investigation system service package	\$ 4,151.00
001.4040.5980.000 Lee, Yamala Baccam	Summer blast refund	\$ 210.00
184.5030.5242.000 Lopez, Jaime	Housing Assistance Payment	\$ 373.00
184.5030.5246.000 Louis, Marie	Housing Assistance Payment	\$ 7.00
184.5030.5242.000 Luense, Brant	Housing Assistance Payment	\$ 336.00
184.5030.5242.000 Luense, Brant	Housing Assistance Payment	\$ 534.00
184.5030.5242.000 Luense, Brant	Housing Assistance Payment	\$ 506.00
184.5030.5242.000 Luense, Brant	Housing Assistance Payment	\$ 461.00
184.5030.5242.000 Luense, Brant	Housing Assistance Payment	\$ 386.00
184.5030.5242.000 Luense, Brant	Housing Assistance Payment	\$ 264.00
110.2070.5565.000 MACQUEEN EQUIPMENT	Street 374 hoses	\$ 405.45
610.8016.5410.000 MACQUEEN EQUIPMENT	Sewer vehicle repairs	\$ 567.37
610.8016.5565.000 MACQUEEN EQUIPMENT	Sewer vehicle repairs	\$ 1,021.46
740.8065.5410.000 MACQUEEN EQUIPMENT	Sewer vehicle repairs	\$ 378.24
740.8065.5565.000 MACQUEEN EQUIPMENT	Sewer vehicle repairs	\$ 680.98
184.5030.5242.000 Mansager, Cynthia	Housing Assistance Payment	\$ 370.00
184.5030.5242.000 Manship, Wyatt	Housing Assistance Payment	\$ 804.00
184.5030.5242.000 Marion Manor 2	Housing Assistance Payment	\$ 247.00
001.4030.5342.000 MARSHALL COUNTY LANDFILL	construction debris	\$ 132.25
001.5040.5250.000 MARSHALL COUNTY RECORDER	2023-20170841 permits	\$ 24.00
001.6020.5250.000 MARSHALL COUNTY RECORDER	Recording charges - May	\$ 196.00
001.5900.5331.000 MARSHALLTOWN CHAMBER OF COMMERCE	hotel/motel tax for FY23	\$ 57,599.33
184.5030.5242.000 Marshalltown Lofts, LLC	Housing Assistance Payment	\$ 3.00
184.5030.5242.000 Marshalltown Lofts, LLC	Housing Assistance Payment	\$ 57.00
184.5030.5242.000 Marshalltown Lofts, LLC	Housing Assistance Payment	\$ 83.00
184.5030.5242.000 Marshalltown Lofts, LLC	Housing Assistance Payment	\$ 149.00
184.5030.5242.000 Marshalltown Lofts, LLC	Housing Assistance Payment	\$ 164.00
184.5030.5242.000 Marshalltown Lofts, LLC	Housing Assistance Payment	\$ 176.00
184.5030.5242.000 Marshalltown Lofts, LLC	Housing Assistance Payment	\$ 564.00
184.5030.5242.000 Marshalltown Lofts, LLC	Housing Assistance Payment	\$ 773.00
184.5030.5242.000 Marshalltown Lofts, LLC	Housing Assistance Payment	\$ 773.00
184.5030.5242.000 Marshalltown Lofts, LLC	Housing Assistance Payment	\$ 207.00
184.5030.5242.000 Marshalltown Lofts, LLC	Housing Assistance Payment	\$ 211.00
184.5030.5242.000 Marshalltown Lofts, LLC	Housing Assistance Payment	\$ 257.00
184.5030.5242.000 Marshalltown Lofts, LLC	Housing Assistance Payment	\$ 297.00
184.5030.5242.000 Marshalltown Lofts, LLC	Housing Assistance Payment	\$ 323.00
184.5030.5242.000 Marshalltown Lofts, LLC	Housing Assistance Payment	\$ 336.00

184.5030.5242.000 Marshalltown Lofts, LLC	Housing Assistance Payment	\$	527.00
001.1075.5485.000 MARSHALLTOWN WATER WORKS	5103 Bromley St storm sewer	\$	6.43
001.1075.5485.000 MARSHALLTOWN WATER WORKS	510 Bromley St storm sewer	\$	8.03
001.1075.5485.000 MARSHALLTOWN WATER WORKS	101 W Main St storm water fees	\$	10.40
001.1075.5485.000 MARSHALLTOWN WATER WORKS	15 S 1st St storm sewer	\$	8.00
001.1075.5485.000 MARSHALLTOWN WATER WORKS	112 N 2nd Ave storm sewer	\$	8.00
001.1075.5485.000 MARSHALLTOWN WATER WORKS	20 E Main St storm water	\$	10.40
001.1075.5485.000 MARSHALLTOWN WATER WORKS	10 W Main St storm sewer	\$	8.00
001.1075.5485.000 MARSHALLTOWN WATER WORKS	105 N 2nd Ave storm sewer	\$	8.00
001.1075.5485.000 MARSHALLTOWN WATER WORKS	4 N 12TH Ave storm sewer	\$	8.00
001.1075.5485.000 MARSHALLTOWN WATER WORKS	500 Lee St storm sewer	\$	1.44
001.1075.5485.000 MARSHALLTOWN WATER WORKS	702 Swayze St storm sewer	\$	8.00
001.1075.5485.000 MARSHALLTOWN WATER WORKS	708 Lee St storm sewer	\$	8.00
001.1075.5485.000 MARSHALLTOWN WATER WORKS	2 W Main St	\$	8.00
001.1075.5485.000 MARSHALLTOWN WATER WORKS	519 S 5th St	\$	8.00
001.1075.5485.000 MARSHALLTOWN WATER WORKS	308 S 7th Ave storm sewer	\$	8.00
001.1075.5485.000 MARSHALLTOWN WATER WORKS	101 E Ferner St storm sewer	\$	8.00
001.1075.5485.000 MARSHALLTOWN WATER WORKS	719 N 4th Ave	\$	8.00
001.1075.5485.000 MARSHALLTOWN WATER WORKS	23 W Main St	\$	10.40
001.1075.5485.000 MARSHALLTOWN WATER WORKS	910 S 2nd Ave storm sewer	\$	8.00
001.1075.5485.000 MARSHALLTOWN WATER WORKS	506 E Boone St	\$	8.00
001.1075.5485.000 MARSHALLTOWN WATER WORKS	406 N 1st Ave storm sewer	\$	8.00
001.1075.5485.000 MARSHALLTOWN WATER WORKS	506 N 2nd St	\$	8.00
001.1075.5485.000 MARSHALLTOWN WATER WORKS	102-104 W Main St storm sewer	\$	8.00
001.2090.5220.000 MARSHALLTOWN WATER WORKS	LANDFILL BILLS	\$	262.20
610.8015.5220.000 MARSHALLTOWN WATER WORKS	Sanitary Collections Costs	\$	8,095.43
610.8015.5483.000 MARSHALLTOWN WATER WORKS	May 2023 plant water usage	\$	1,295.89
740.8065.5220.000 MARSHALLTOWN WATER WORKS	Storm Sewer Collection Services	\$	255.50
110.2010.5620.000 MARTIN MARIETTA MATERIALS	Street dept asphalt emulsion	\$	361.04
001.4030.5980.000 Mathis, Nancy	Riverview Park Bldg rental	\$	160.00
610.8016.5410.000 MCATEE TIRE SALES & SERVICE INC	Sewer truck tire	\$	42.60
610.8016.5565.000 MCATEE TIRE SALES & SERVICE INC	Sewer truck tire	\$	108.30
740.8065.5410.000 MCATEE TIRE SALES & SERVICE INC	Sewer truck tire	\$	28.40
740.8065.5565.000 MCATEE TIRE SALES & SERVICE INC	Sewer truck tire	\$	72.20
121.5030.5331.000 MEDIC	Make Marshalltown Home - 2617 S 8th St (Schleich)	\$	2,500.00
001.4030.5410.000 MENARDS	Safety vest, PVC caps	\$	8.48
001.4045.5410.000 MENARDS	Exit signs	\$	24.97
001.4045.5607.000 MENARDS	Chlorine granules, muriatic acid	\$	147.09
001.4045.5611.000 MENARDS	Akonflex, tile cleaner	\$	94.89
001.4045.5611.000 MENARDS	superglue, akonflex, filter, drum drain auger	\$	75.10
001.6050.5718.000 MENARDS	garden hose, nozzle for City Hall courtyard	\$	73.44
030.4045.5611.000 MENARDS	spare pumps Aquatic Center	\$	749.98
110.2010.5410.000 MENARDS	Exit signs	\$	24.97
110.2010.5600.000 MENARDS	seed blanket and stakes	\$	102.58
110.2010.5600.000 MENARDS	post mount, mounting board, 7' angle post	\$	128.70
110.2010.5600.000 MENARDS	xtreme cable ties, caulk strip	\$	28.96
110.2010.5600.000 MENARDS	push broom, ball vales, crimp tool	\$	321.93
110.2010.5600.000 MENARDS	PVC pipe, bushings, pliers, adapters	\$	329.90
110.2010.5600.000 MENARDS	pliers, trash can, tubing, elbows, dolly	\$	231.65
110.2010.5600.000 MENARDS	bolts, clamps. strap, bungee	\$	64.10
110.2040.5132.000 MENARDS	Safety vest, PVC caps	\$	19.99
142.4030.5611.000 MENARDS	hose bibb	\$	10.30
363.2010.5600.000 MENARDS	drill bit	\$	47.98
363.2010.5600.000 MENARDS	combination wrench	\$	20.97
610.8016.5600.000 MENARDS	demolition tool, blade, I-beam level	\$	69.81
690.8050.5410.000 MENARDS	Exit signs	\$	24.97
740.8065.5600.000 MENARDS	demolition tool, blade, I-beam level	\$	46.54
610.8015.5603.000 MIDLAND SCIENTIFIC INC	lab supplies - pH probe	\$	531.80
610.8015.5603.000 MIDLAND SCIENTIFIC INC	lab supplies- rubber pipette filler	\$	14.98
610.8015.5603.000 MIDLAND SCIENTIFIC INC	lab supplies - Nitrate module	\$	344.73
610.8015.5603.000 MIDLAND SCIENTIFIC INC	lab supplies- Alconox detergent	\$	57.38
610.8015.5603.000 MIDLAND SCIENTIFIC INC	lab supplies- pipet tips	\$	71.16
610.8015.5603.000 MIDLAND SCIENTIFIC INC	lab supplies- COD digestion	\$	802.28
001.6050.5410.000 MIDWEST AUTOMATIC FIRE SPRINKLER CO	YSS backflow device	\$	2,485.00

001.6050.5410.000	MIDWEST AUTOMATIC FIRE SPRINKLER CO	City Hall backflow device	\$ 2,485.00
110.2010.5600.000	Midwest Motor Supply Co	wiring connectors	\$ 679.93
110.2010.5600.000	Midwest Motor Supply Co	wiring connectors	\$ 254.52
110.2040.5410.000	MOBOTREX INC	Yellow traffic signal lights for stock	\$ 480.00
184.5030.5242.000	Moore, Michelle	Housing Assistance Payment	\$ 372.00
184.5030.5280.000	MRI Software LLC	occupant applications	\$ 16.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$ 82.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$ 194.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$ 196.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$ 200.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$ 203.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$ 264.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$ 278.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$ 283.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$ 268.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$ 291.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$ 219.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$ 220.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$ 249.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$ 257.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$ 291.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$ 268.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$ 318.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$ 408.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$ 211.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$ 292.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$ 313.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$ 317.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Housing Assistance Payment	\$ 268.00
999.1105.000	MUNICIPAL FIRE & POLICE RETIREMENT	PRIOR MONTH MFPRSI CONTRIBUTIONS	\$ 29,088.38
999.1105.000	MUNICIPAL FIRE & POLICE RETIREMENT	PRIOR MONTH MFPRSI CONTRIBUTIONS	\$ 33,341.35
999.1105.000	MUNICIPAL FIRE & POLICE RETIREMENT	PRIOR MONTH MFPRSI CONTRIBUTIONS	\$ 28,955.66
999.1105.000	MUNICIPAL FIRE & POLICE RETIREMENT	PRIOR MONTH MFPRSI CONTRIBUTIONS	\$ 33,372.63
616.8016.5348.000	MUNICIPAL PIPE TOOL CO LLC	SAN21001 2020 Sanitary Sewer CIPP	\$ 520,563.62
690.8050.5565.000	NAPA AUTO PARTS	Transit 014 tip cleaner, scratch brush	\$ 17.13
610.8015.5600.000	Nebraska Air Filter Inc	MAU Air filters	\$ 1,566.96
184.5030.5242.000	Nelson, LaNeal	Housing Assistance Payment	\$ 266.00
610.8015.5410.000	Nissen, Matthew	Painting service-painting Admin Bldg lower level	\$ 3,656.00
184.5030.5242.000	NORTH TAMA HOUSING, INC	Housing Assistance Payment	\$ 184.00
760.8080.5608.000	NORTHERN LIGHTS DISTRIBUTING	Aquatic center resale products	\$ 3,207.17
610.8015.5342.000	NUTRI JECT SYSTEMS INC	Spring 2023 Biosolids Land Application	\$ 55,210.36
001.2080.5600.000	NUTRIEN AG SOLUTIONS INC	Airport grounds herbicide	\$ 750.00
881.1010.5339.000	Occupational Medicine Plus PC	paid medical claim	\$ 254.00
881.1010.5339.000	Occupational Medicine Plus PC	paid medical claim	\$ 132.00
184.5030.5242.000	OETKER, DEBRA	Housing Assistance Payment	\$ 238.00
184.5030.5242.000	OETKER, DEBRA	Housing Assistance Payment	\$ 135.00
001.6900.5600.000	OFFICE EXPRESS	5 cases copy paper	\$ 199.75
001.4040.5216.000	ONE SOURCE-THE BACKGROUND CHECK CO	Compost and Parks applicants	\$ 15.00
750.8070.5216.000	ONE SOURCE-THE BACKGROUND CHECK CO	Compost and Parks applicants	\$ 15.00
610.8015.5980.000	Ortiz, Ceaser	Sewer refund-pool	\$ 44.78
184.5030.5242.000	PALISADE HOLDING CO	Housing Assistance Payment	\$ 76.00
Payroll	Payroll	Payroll #11	\$ 320,700.55
Payroll	Payroll	Payroll #12	\$ 320,131.66
184.5030.5242.000	Pebworth Homes LLC	Housing Assistance Payment	\$ 220.00
610.8015.5600.000	PECH Optical Corp	safety glasses - B Rozell	\$ 249.99
001.0121.000	petty cash	Aquatic center start up cash - admissions	\$ 300.00
760.0120.000	Petty Cash	Aquatic center start up cash - concessions	\$ 350.00
184.5030.5242.000	Pilot Creek Properties	Housing Assistance Payment	\$ 165.00
184.5030.5242.000	Pizano-Cisneros, Angel	Housing Assistance Payment	\$ 411.00
001.1075.5263.000	Plaehn, Zachary	nuisance mowings	\$ 70.00
001.1075.5263.000	Plaehn, Zachary	Nuisance Mowings	\$ 1,125.00
184.5030.5242.000	Plymat Jr , William	Housing Assistance Payment	\$ 646.00
184.5030.5246.000	Potter, Karlie	Housing Assistance Payment	\$ 7.00
001.1010.5132.000	Powell, David	clothing allowance	\$ 98.98

184.5030.5242.000 Premier Iowa City IA LLC	Housing Assistance Payment	\$ 358.00
184.5030.5242.000 Premier Iowa City IA LLC	Housing Assistance Payment	\$ 368.00
184.5030.5242.000 Premier Iowa City IA LLC	Housing Assistance Payment	\$ 392.00
184.5030.5242.000 Premier Iowa City IA LLC	Housing Assistance Payment	\$ 594.00
184.5030.5242.000 Premier Iowa City IA LLC	Housing Assistance Payment	\$ 212.00
184.5030.5242.000 Premier Iowa City IA LLC	Housing Assistance Payment	\$ 334.00
184.5030.5344.000 PREMIER OFFICE EQUIPMENT	Housing contract and copies	\$ 59.00
184.5030.5242.000 Premier Real Estate Mgmnt	Housing Assistance Payment	\$ 695.00
184.5030.5242.000 Premier Real Estate Mgmnt	Housing Assistance Payment	\$ 504.00
184.5030.5242.000 Premier Real Estate Mgmnt	Housing Assistance Payment	\$ 418.00
184.5030.5242.000 Premier Real Estate Mgmnt	Housing Assistance Payment	\$ (177.00)
184.5030.5242.000 Premier Real Estate Mgmnt	Housing Assistance Payment	\$ 720.00
184.5030.5242.000 Premier Real Estate Mgmnt	Housing Assistance Payment	\$ 721.00
184.5030.5242.000 Premier Real Estate Mgmnt	Housing Assistance Payment	\$ 749.00
140.4030.5718.000 Prodigy Disc Inc	Shipping	\$ 742.87
140.4030.5718.000 Prodigy Disc Inc	Prodigy Disc T2 Professional Targets - Red	\$ 6,650.00
184.5030.5242.000 Pyramind Property Solutions Inc	Housing Assistance Payment	\$ 327.00
184.5030.5242.000 Pyramind Property Solutions Inc	Housing Assistance Payment	\$ 284.00
140.4030.5611.000 QMG Inc	Materials and labor	\$ 369.54
184.5030.5242.000 R & A RENTAL PROPERTIES LLC	Housing Assistance Payment	\$ 442.00
001.1010.5565.000 RACOM CORPORATION	seatbelt retractor, ear piece	\$ 90.71
001.1010.5718.000 RACOM CORPORATION	surveillance listen only ear piece	\$ 50.75
001.1010.5718.000 RACOM CORPORATION	seatbelt retractor, ear piece	\$ 50.75
184.5030.5246.000 Ramirez, Juana	Housing Assistance Payment	\$ 31.00
184.5030.5242.000 Ramirez, Sergio Rios	Housing Assistance Payment	\$ 388.00
184.5030.5246.000 Ramirez, Valeria	Housing Assistance Payment	\$ 11.00
001.1010.5718.000 Rangemasters Training Center	semi-auto rifle	\$ 819.00
184.5030.5242.000 RD TOLEDO LLP	Housing Assistance Payment	\$ 102.00
001.1010.5460.000 RED CROSS TRAINING	CPR/ First Aid for staff	\$ 840.00
184.5030.5242.000 Redborg, Kirsten	Housing Assistance Payment	\$ 275.00
184.5030.5242.000 REED, TONY	Housing Assistance Payment	\$ 437.00
184.5030.5242.000 REED, TONY	Housing Assistance Payment	\$ 262.00
184.5030.5242.000 REED, TONY	Housing Assistance Payment	\$ 431.00
184.5030.5242.000 REED, TONY	Housing Assistance Payment	\$ 496.00
184.5030.5242.000 REED, TONY	Housing Assistance Payment	\$ 570.00
125.5020.5331.000 Regalado's Realty Corp	TIF agreement Regalados Grocery STore	\$ 62,590.74
132.4030.5342.000 Region 6 Resource Partners	Elks Park Improvement Project PRK21002	\$ 2,288.00
132.5020.5331.000 Region 6 Resource Partners	CDBG Downtown Facade Grant, 130	\$ 2,044.00
132.5020.5331.000 Region 6 Resource Partners	Region 6 contract MICA CDBG	\$ 1,331.00
132.5020.5331.000 Region 6 Resource Partners	Region 6 CDBG Willards, 131	\$ 4,036.00
001.1050.5413.000 RELIANT FIRE APPARATUS inc	chain wheels	\$ 852.71
001.2060.5344.000 RICOH USA INC	Engineering BW copies	\$ 4.92
001.2060.5344.000 RICOH USA INC	Engineering color copies	\$ 26.65
110.2060.5344.000 RICOH USA INC	Engineering BW copies	\$ 4.93
110.2060.5344.000 RICOH USA INC	Engineering color copies	\$ 26.65
184.5030.5242.000 RIVER BIRCH APTS	Housing Assistance Payment	\$ 66.00
184.5030.5242.000 RIVER BIRCH APTS	Housing Assistance Payment	\$ 326.00
184.5030.5242.000 RIVER BIRCH APTS	Housing Assistance Payment	\$ 400.00
184.5030.5242.000 RIVER BIRCH APTS	Housing Assistance Payment	\$ 595.00
184.5030.5242.000 RIVER OAKS APARTMENTS	Housing Assistance Payment	\$ 672.00
184.5030.5242.000 RIVER OAKS APARTMENTS	Housing Assistance Payment	\$ 708.00
184.5030.5242.000 RIVER OAKS APARTMENTS	Housing Assistance Payment	\$ 578.00
184.5030.5242.000 RIVER OAKS APARTMENTS	Housing Assistance Payment	\$ 538.00
184.5030.5242.000 RIVER OAKS APARTMENTS	Housing Assistance Payment	\$ 785.00
184.5030.5242.000 RIVER OAKS APARTMENTS	Housing Assistance Payment	\$ 180.00
184.5030.5242.000 RIVER OAKS APARTMENTS	Housing Assistance Payment	\$ 311.00
184.5030.5242.000 RIVER OAKS APARTMENTS	Housing Assistance Payment	\$ 226.00
184.5030.5242.000 RMB Cooperative	Housing Assistance Payment	\$ 435.00
184.5030.5242.000 RMB Cooperative	Housing Assistance Payment	\$ 202.00
184.5030.5242.000 RMB Cooperative	Housing Assistance Payment	\$ 451.00
184.5030.5242.000 Roth, Kamaria Mary	Housing Assistance Payment	\$ 489.00
610.8015.5980.000 Runner, Andrea	Sewer refund 2023-pool	\$ 35.68
001.1071.5342.000 Safe Building	Services Agreement FY22/23	\$ 8,190.00
610.8015.5980.000 Santana, Charlotte	Sewer refund 2023-pool	\$ 26.62

610.8015.5380.000	SCHARNWEBER WATER CONDITIONING INC	May 2023 water softener lease	\$	27.00
001.1010.5342.000	SCHENDEL PEST CONTROL INC	late fee	\$	0.74
001.4045.5342.000	SCHENDEL PEST CONTROL INC	Aquatic Center	\$	33.79
001.4065.5342.000	SCHENDEL PEST CONTROL INC	Coliseum monthly service	\$	49.05
001.6050.5342.000	SCHENDEL PEST CONTROL INC	City Hall/ Carnegie Bldg monthly pest control	\$	32.70
001.6051.5342.000	SCHENDEL PEST CONTROL INC	City Hall/ Carnegie Bldg monthly pest control	\$	32.70
142.4030.5342.000	SCHENDEL PEST CONTROL INC	Softball complex	\$	64.20
184.5030.5242.000	SCHMIDT, Michael T	Housing Assistance Payment	\$	471.00
184.5030.5246.000	Schmudlach, Cody	Housing Assistance Payment	\$	10.00
184.5030.5246.000	Schwenbach, Sara	Housing Assistance Payment	\$	204.00
001.1010.5132.000	Sheets, Stephen	employee allowance	\$	71.00
001.1010.5132.000	Shetler, Dennis	embroidery PD shirts	\$	54.00
001.1010.5132.000	Shetler, Dennis	remove name from grey polos	\$	27.00
001.5040.5605.000	Sho Biz Inc dba Minuteman	Housing name plates	\$	103.95
001.5040.5980.000	SIGN CREATIONS	over payment on sign permits	\$	50.00
610.8015.5344.000	SJE-RHOMBUS	service flex plan level 3-quarter 3	\$	1,250.00
363.2010.5600.000	SPAHN & ROSE LUMBER CO	18" stake grade/survey flags and lap siding	\$	53.21
110.2010.5600.000	Star Equipment LTD	Dura patch truck tube for tailgate	\$	187.53
610.8016.5600.000	Star Equipment LTD	clutch spring	\$	15.66
740.8065.5600.000	Star Equipment LTD	clutch spring	\$	10.44
184.5030.5242.000	Steffensen, Gary	Housing Assistance Payment	\$	428.00
001.1010.5342.000	Stericycle Inc	PD & Housing services	\$	81.05
184.5030.5342.000	Stericycle Inc	PD & Housing services	\$	45.80
001.1099.5342.000	STONE SANITATION	Police & Fire Bldg	\$	118.78
001.4010.5342.000	STONE SANITATION	Library - 105 W Boone St	\$	115.56
001.4030.5342.000	STONE SANITATION	All park barrels	\$	950.00
001.5010.5342.000	STONE SANITATION	Central Business District	\$	200.00
001.6050.5342.000	STONE SANITATION	City Hall	\$	118.78
110.2010.5342.000	STONE SANITATION	Street Dept	\$	118.78
110.2010.5342.000	STONE SANITATION	Bullpen Woodland Dr	\$	95.00
610.8015.5342.000	STONE SANITATION	Waste Plant	\$	118.78
610.8015.5342.000	STONE SANITATION	May 2023 grit/ screening removal	\$	498.30
001.4030.5611.000	Strands Inc	Parks paint	\$	111.98
140.4030.5611.000	Strands Inc	Reunion Hall paint	\$	348.62
184.5030.5344.000	Stucky, Jordan L	Carpet cleaning Housing office & stairs	\$	200.00
001.4010.5410.000	STUCKYS VACUUM STORE	vacuum supplies and repairs	\$	129.31
001.4010.5410.000	STUCKYS VACUUM STORE	vacuum repairs and supplies	\$	64.83
001.4010.5600.000	STUCKYS VACUUM STORE	Library vacuum supplies	\$	90.71
001.4010.5718.000	STUCKYS VACUUM STORE	Library vacuum and stick type broom	\$	648.00
184.5030.5242.000	SUNRISE APARTMENTS, INC	Housing Assistance Payment	\$	82.00
184.5030.5242.000	Swift, Scott	Housing Assistance Payment	\$	413.00
110.2010.5132.000	THEISENS SUPPLY INC	leather work gloves	\$	29.98
110.2010.5600.000	THEISENS SUPPLY INC	grinder wheel and strap	\$	40.97
110.2010.5600.000	THEISENS SUPPLY INC	extra pin for swivel	\$	9.99
110.2010.5600.000	THEISENS SUPPLY INC	trickle battery charger	\$	29.99
110.2010.5600.000	THEISENS SUPPLY INC	size D batteries	\$	13.98
110.2010.5600.000	THEISENS SUPPLY INC	galv. cable, aluminum sleeves	\$	2.87
110.2010.5718.000	THEISENS SUPPLY INC	square jack	\$	111.98
110.2010.5718.000	THEISENS SUPPLY INC	grinder, batter, 3 drawer packet out, wrench	\$	531.00
110.2030.5410.000	THEISENS SUPPLY INC	banner arm safety cable	\$	22.08
610.8016.5132.000	THEISENS SUPPLY INC	Sewer dept employee clothing	\$	23.99
610.8016.5600.000	THEISENS SUPPLY INC	DeWalt brushless blower	\$	131.40
740.8065.5132.000	THEISENS SUPPLY INC	Sewer dept employee clothing	\$	16.00
740.8065.5600.000	THEISENS SUPPLY INC	DeWalt brushless blower	\$	87.60
001.4030.5565.000	Thompsons True Value	Echo tune up kit	\$	29.99
110.2010.5565.000	TITAN MACHINERY, INC.	fuel filters and pkg filters	\$	80.25
001.4030.5342.000	Top Notch Tree Service Inc	remove tree at Futsal courts West end	\$	950.00
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX HEALTH BENEFITS	\$	4,862.31
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX HEALTH BENEFITS	\$	654.13
999.1129.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX DEP CARE BENEFITS	\$	724.99
999.1129.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX DEP CARE BENEFITS	\$	208.33
184.5030.5242.000	Town Apartments Corporation	Housing Assistance Payment	\$	150.00
184.5030.5242.000	Town Apartments Corporation	Housing Assistance Payment	\$	51.00
001.4040.5441.000	TREASURER ST OF IOWA	Sales Use tax	\$	112.18

001.4040.5442.000	TREASURER ST OF IOWA	Sales Use tax	\$ 18.68
610.8015.5441.000	TREASURER ST OF IOWA	Sales Use tax	\$ 12,697.18
610.8015.5441.000	TREASURER ST OF IOWA	Sales Use tax	\$ 2,476.19
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$ 12,258.73
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$ 5,112.17
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$ 11,049.75
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$ 5,626.19
690.8050.5210.000	Trending Media Inc	Transit advertising	\$ 28.00
690.8050.5210.000	Trending Media Inc	Transit advertising	\$ 122.00
001.4010.5215.000	TSYS	-36 Library credit card transaction fees	\$ 86.35
001.6021.5215.000	TSYS	Finance credit card transaction fees	\$ 143.50
184.5030.5242.000	TTLCoop Housing	Housing Assistance Payment	\$ 788.00
999.1112.000	UNITED WAY	UNITED WAY	\$ 772.16
999.1112.000	UNITED WAY	UNITED WAY	\$ 42.00
999.1112.000	UNITED WAY	UNITED WAY	\$ 772.16
999.1112.000	UNITED WAY	UNITED WAY	\$ 42.00
001.4030.5565.000	VANWALL EQUIPMENT INC	mower blade	\$ 320.76
001.4030.5565.000	VANWALL EQUIPMENT INC	Parks 2016 John Deere repair	\$ 373.03
110.2010.5600.000	VANWALL EQUIPMENT INC	cutting edge for 333G loader	\$ 466.18
001.1070.5342.000	Veenstra & Kimm Inc	Building inspection services	\$ 21,057.80
001.1070.5342.000	Veenstra & Kimm Inc	Building Official/Engineer	\$ 1,021.91
001.1070.5342.000	Veenstra & Kimm Inc	Increase	\$ 29,144.34
184.5030.5246.000	Velez, Yaralexi	Housing Assistance Payment	\$ 13.00
184.5030.5246.000	Vung, Cing	Housing Assistance Payment	\$ 63.00
184.5030.5242.000	Walker, Angela	Housing Assistance Payment	\$ 298.00
001.1010.5132.000	WATSON, COURTNEY B	Employee clothing	\$ 300.00
184.5030.5242.000	WEATHERLY, ERIN & BOB	Housing Assistance Payment	\$ 317.00
184.5030.5242.000	WEATHERLY, ERIN & BOB	Housing Assistance Payment	\$ 190.00
184.5030.5242.000	WEB III Investments LLC	Housing Assistance Payment	\$ 550.00
001.1010.5132.000	WEEKLEY, SADIE J	allowance	\$ 145.30
184.5030.5246.000	Werner, Jessica	Housing Assistance Payment	\$ 13.00
610.8015.5980.000	Westcott, Janelle	sewer refund 2023-pool	\$ 22.18
184.5030.5242.000	White, Amalia	Housing Assistance Payment	\$ 505.00
355.1075.5230.000	WHKS & Co	Engineering - 10/12 W Main Amendment for 14	\$ 1,173.29
001.1050.5132.000	Witmer Public Safety Group Inc	Firefighter boots	\$ 681.82
001.1050.5718.000	Witmer Public Safety Group Inc	Task force tips adapter	\$ 63.21
001.1099.5482.000	WoodRiver Energy LLC	Police & Fire Bldg 11672	\$ 1,068.96
001.4010.5482.000	WoodRiver Energy LLC	Library gas #7078	\$ 302.66
001.4045.5482.000	WoodRiver Energy LLC	SWIMMING POOL 7077	\$ 81.79
184.5030.5242.000	Worent Inc	Housing Assistance Payment	\$ 163.00
184.5030.5242.000	Worsfold Farm LLC	Housing Assistance Payment	\$ 384.00
001.1099.5410.000	WW GRAINGER	filters for bldgs	\$ 77.60
001.4010.5410.000	WW GRAINGER	filters for bldgs	\$ 222.80
001.4065.5410.000	WW GRAINGER	filters for bldgs	\$ 56.48
001.6050.5410.000	WW GRAINGER	filters for bldgs	\$ 46.68
001.6050.5600.000	WW GRAINGER	YSS	\$ 107.96
001.6051.5410.000	WW GRAINGER	filters for bldgs	\$ 51.68
110.2010.5718.000	WW GRAINGER	non conductive soil probe 48"	\$ 59.66
610.8015.5344.000	XEROX CORPORATION	May 2023 Xerox & copies	\$ 23.99
121.4065.5342.000	York, Barry	5 Veterans Display cases for Coliseum	\$ 7,073.43
610.8015.5360.000	YRC	freight charges from Flowserve	\$ 225.00
110.2070.5565.000	ZARNOTH BRUSH WORKS INC	Street cleaner broom refills	\$ 1,456.20
110.2010.5600.000	ZIEGLER INC	hydraulic oil additive	\$ 315.20
610.8016.5615.000	ZIEGLER INC	YMCA LS generator fan	\$ 293.79
610.8016.5719.000	ZIEGLER INC	YMCA LS generator radiator	\$ 2,078.40
TOTAL			\$3,638,105.12



Joel Greer, Mayor
Robert Fagen, Interim City
Administrator
Michael W. Tupper, Chief of Police
909 South 2nd Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5725
Fax - (641) 752-1211

TO: CIVIL SERVICE COMMISSION

FROM: MICHAEL W. TUPPER, CHIEF OF POLICE
CHRIS JONES, POLICE CAPTAIN

RE: CERTIFIED HIRE LIST

POSITION: POLICE OFFICER

AFTER REVIEWING ALL APPLICANTS AND THEIR QUALIFICATIONS, THE FOLLOWING PERSONS WERE TESTED, INTERVIEWED AND CONSIDERED TO BEST MEET THE QUALIFICATIONS FOR THE ABOVE LISTED POSITION AND ARE RANKED BY FINAL SCORE AS FOLLOWS;

ANDREA CLARK 96/151
BRIAN MORRISON 91.67/151
SEAN HENSON 83/151

*VETERANS PREFERENCE

THIS LIST WILL BE VALID FOR A PERIOD NOT TO EXCEED JUNE 9, 2024.

CERTIFIED BY CIVIL SERVICE COMMISSION ON THE 9TH DAY OF JUNE 2023.

A handwritten signature in blue ink, appearing to read "Nancy Harris", written over a horizontal line.

NANCY HARRIS, CIVIL SERVICE COMMISSION CHAIR

CITY COUNCIL

Dex Walker, Al Hoop, Gabriel Isom, Mike Ladehoff,
Barry Kell, Gary Thompson, Jeff Schneider



Jill Petermeier
Human Resource Director
24 North Center Street
Marshalltown, IA 50158
Tel (641) 754-5704 Fax (641) 844-1899
jpetermeier@marshalltown-ia.gov

To: Civil Service Commission

From: Jill Petermeier, Human Resource Director
Diana Steiner, Finance Director

Re: Accounting Clerk II

After reviewing all applicants and their qualifications, the following persons were tested and considered to best meet the qualifications for the above listed position:

Vanessa Armas	407/524
Lindsay Rice	406/524
Kendra Lufkin	405/524

This list shall be valid for a period not to exceed June 9, 2024.

Date List Certified by Civil Service Commission:

June 9, 2023

Nancy Harris, Civil Service Commission Chair

Attest:

Alicia Hunter, Clerk of the Commission

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Robert Fagen, Interim, City
Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Diana Steiner, Finance Director
DATE: June 1, 2023
RE: April 2023 Monthly Financial Statements

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: N/A.

Recommendation: Staff recommends approving the April 2023 monthly financial statements.

Budget Impact: N/A

Description/Background: The Finance Department has prepared and reconciled the April 2023 financial statements for your review. The original FY23 budget that was adopted in March 2022 is reflected in the statements.

The attached reports include the following:

- Fund Balance Report, which includes the beginning balance at 6/30/22, the year-to-date revenues and expenses for 10 months and the ending fund cash balance.
- Cash & Investments Report, which includes current balances and interest rates for all city investments.
- Monthly Budget Report, which reflects monthly and year-to-date revenues and expenses by each fund and then in summary. If the YTD Activity amount is less than the YTD Budget amount, it will show as unfavorable for revenues and favorable for expenses.

Items of interest this month:

- \$4,956,375 of property tax payments were received.
- \$482,728 was received for the reimbursement of the SRF CIPP & Headworks projects.
- \$240,910 was paid out for the SRF Headworks project.
- \$320,000 was loaned to Timber Ridge Senior Equities.

MARSHALLTOWN

IOWA

FUND BALANCE REPORT AS OF 04/30/2023

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	3,567,795.12	14,072,561.62	13,905,796.42	3,734,560.32
010 - CASH FLOW RESERVE FUND	2,597,495.17	48,061.05	-	2,645,556.22
030 - CAPITAL RESERVE	-	507,203.68	582,541.61	(75,337.93)
031 - CAPITAL RSRV-BLDG MAINT	260,113.94	4,254.28	17,205.36	247,162.86
110 - ROAD USE TAX	6,303,147.02	3,498,071.50	2,586,595.88	7,214,622.64
112 - EMPLOYEE BENEFITS FUND	3,417,943.48	2,718,131.70	2,047,202.04	4,088,873.14
117 - POLICE/FIRE RETIREMENT	582,899.93	1,122,184.39	868,395.66	836,688.66
119 - EMERGENCY FUND	-	231,604.14	147,234.76	84,369.38
121 - LOCAL OPTION SALES TAX	6,654,632.96	3,330,475.95	2,906,022.53	7,079,086.38
125 - TAX INCREMENT FINANCING	469,295.69	460,619.85	187,060.25	742,855.29
130 - CITY TORT LIABILITY	82,551.75	246,897.31	206,366.08	123,082.98
132 - GRANTS-STATE/LOCAL AGENCIES	(226,794.55)	374,527.00	713,106.62	(565,374.17)
133 - UNDESIGNATED FEDERAL GRANTS	(27,785.30)	122,809.41	107,180.12	(12,156.01)
140 - PARK & REC DONATION FUND	270,158.41	80,554.94	43,504.06	307,209.29
141 - MTOWN TENNIS ASSOC	2,821.58	48.92	-	2,870.50
142 - SOFTBALL ASSOCIATION FUND	(19,744.23)	30,414.27	17,923.94	(7,253.90)
144 - LIVE HEALTHY IOWA	6,128.83	106.24	-	6,235.07
145 - TORNADO GENERAL	231,916.46	63,396.56	7,450.00	287,863.02
148 - FEMA-COVID19	(16,057.20)	8,121.47	6,689.83	(14,625.56)
149 - FEMA - WINDS	(4,564,245.98)	4,991,871.24	93,562.75	334,062.51
150 - LOCAL PD GRANTS	(2,067.29)	38,656.12	48,611.66	(12,022.83)
151 - DEPT OF JUSTICE GRANTS	(32,359.86)	102,516.44	106,831.44	(36,674.86)
152 - POLICE UNDESIGNATED GRANTS	(36,541.82)	109,507.45	81,388.24	(8,422.61)
153 - POLICE DEPT DONATION FUND	68,938.82	53,554.63	7,233.98	115,259.47
156 - FIRE DEPT DONATION FUND	61,515.49	62,056.41	26,034.37	97,537.53
160 - ECONOMIC DEVELOPMENT GIFT	53,662.00	930.13	-	54,592.13
161 - SURETY DEPOSITS/SUBDIVIDER	11,195.29	194.06	-	11,389.35
170 - LIBRARY DONATION FUND	122,407.61	56,838.92	61,789.24	117,457.29
177 - SEIZED ASSETS (POLICE)	25,431.36	1,426.13	2,302.59	24,554.90
183 - FY 08 EDI (ECON DEV INCENTIVE)	(13,389.25)	13,389.25	-	-
184 - VOUCHERS - 002, 003	177,459.99	1,107,439.11	1,061,563.61	223,335.49
189 - #6 HUD LEAD GRANT	23,925.54	648,501.90	878,041.81	(205,614.37)
200 - GO BONDS DEBT FUND	172,476.91	3,093,901.42	589,303.62	2,677,074.71
300 - CIP COLLECTION FUND	545,652.93	588,505.43	499,418.78	634,739.58
311 - RISE STREET GRANTS	-	544,988.92	4,193,159.86	(3,648,170.94)
312 - AIRPORT PROJECT FUND	(47,352.21)	535,560.46	366,659.45	121,548.80
320 - SPECIAL ASSESSMENT PROJECTS	(14,510.95)	-	-	(14,510.95)
340 - BIKE PATH PROJECT FUND	(61,197.07)	45,208.95	82,668.78	(98,656.90)
341 - TREES FOREVER PROJECT	34,323.40	43,143.18	42,994.00	34,472.58
350 - GO BONDS CAPITAL PROJECTS	9,120.40	158.09	-	9,278.49
354 - POLICE & FIRE STATIONS	741.00	(3.15)	741.00	(3.15)
355 - 2015 GO BONDS (D&D)	476,711.83	636,257.35	665,734.07	447,235.11
360 - 2019 GO BONDS & PROJECTS	1,333,276.13	28,218.01	1,361,494.14	-
361 - LIBRARY BUILDING ADDITION	1,587.78	27.54	-	1,615.32
362 - 2020 GO BONDS	721,249.58	12,200.00	24,818.27	708,631.31
363 - 2021 GO BONDS	8,432,914.27	414,709.19	677,849.43	8,169,774.03
364 - 2022 GO BONDS	-	9,788,913.86	223,128.00	9,565,785.86
381 - 2019 CY STREET, SIDEWALK, PARKING PROJECTS	-	(0.18)	-	(0.18)
389 - AMERICAN RESCUE PLAN	1,805,687.80	1,993,589.41	584,641.58	3,214,635.63
392 - TIF DISTRICT III CAP PROJECTS	7,208.04	255.43	7,463.47	-
395 - ECONOMIC DEVELOPMENT PROJECT FUND	-	771,781.28	952,990.63	(181,209.35)
610 - WATER POLLUTION CONTROL	-	3,766,530.51	3,766,530.51	-
611 - WPCP REVENUE	18,918,270.02	7,672,461.13	4,105,369.76	22,485,361.39
614 - WPCP CAPITAL IMPROVEMENT RSRV	1,094,108.09	18,964.05	-	1,113,072.14
615 - WPCP PLANT & IMPROVEMENTS	-	626,943.03	816,590.26	(189,647.23)
616 - SANITARY SEWER REHAB PROJECT	-	191,854.27	422,348.23	(230,493.96)
617 - SANITARY SEWER NEW CONSTRUCTN	147,976.84	4,963.36	-	152,940.20
690 - TRANSIT OPERATING	638,326.81	1,007,685.67	797,434.77	848,577.71
740 - STORM SEWER UTILITY	1,941,702.25	1,181,206.35	968,958.45	2,153,950.15
741 - 2016 GO STORM WATER PROJ	1,340,270.37	14,001.34	753,578.95	600,692.76
750 - COMPOSTING FACILITY	139,211.51	68,418.29	25,775.54	181,854.26
760 - P&R CONCESSIONS ENTERPRISE	(18,805.93)	13,670.36	29,940.90	(35,076.47)
881 - OCCUPATIONAL INSURANCE ESCROW	57,443.95	128,794.15	56,277.81	129,960.29
884 - GROUP HEALTH INSURANCE ESCROW	768,496.99	2,543,562.67	3,296,593.80	15,465.86
886 - WORKMAN'S COMP DEDUCTIBLE FUND	35,520.03	603.02	1,053.56	35,069.49
913 - 911 COMMISION	(84,021.46)	871,863.62	881,071.52	(93,229.36)
952 - SURETY BONDS/DEPOSITS	4,331.42	542.22	-	4,873.64
TOTAL	58,453,171.69	70,716,405.30	52,912,223.99	76,257,353.00



CASH AND INVESTMENTS
AS OF 04/30/2023

Account	Name	Ending Balance	Interest Rate
BalObject: 0110 - P&R Deposits			
999.0110.100	First Interstate Bank P&R Deposits	408,152.73	2.25
	Total BalObject: 0110 - P&R Deposits :	408,152.73	
BalObject: 0111 - Operating			
999.0111.100	First Interstate Bank Operating	909,643.33	2.25
	Total BalObject: 0111 - Operating:	909,643.33	
BalObject: 0113 - Payroll			
999.0113.100	First Interstate Bank Payroll	350,000.00	2.25
	Total BalObject: 0113 - Payroll:	350,000.00	
BalObject: 0114 - Dev Inspections			
999.0114.100	First Interstate Bank Dev Inspections	33,574.16	2.25
	Total BalObject: 0114 - Dev Inspections:	33,574.16	
BalObject: 0115 - HUD Admin			
999.0115.100	First Interstate Bank HUD Admin	213,621.63	2.25
	Total BalObject: 0115 - HUD Admin:	213,621.63	
BalObject: 0116 - HUD HAP			
999.0116.100	First Interstate Bank HUD HAP	30,897.63	2.25
	Total BalObject: 0116 - HUD HAP:	30,897.63	
BalObject: 0117 - Police			
999.0117.100	First Interstate Bank Police	26,386.08	2.25
	Total BalObject: 0117 - Police:	26,386.08	
BalObject: 0117 - ACH			
999.0118.100	First Interstate Bank ACH	1,000.00	2.25
	Total BalObject: 0118 - ACH	1,000.00	
BalObject: 0120 - PETTY CASH			
001.0120.000	PETTY CASH - RECORDS	100.00	0.00
760.0120.000	PETTY CASH	300.00	0.00
	Total BalObject: 0120 - PETTY CASH:	400.00	
BalObject: 0122 - PETTY CASH-CITY CLERK			
001.0122.000	PETTY CASH-CITY CLERK	200.00	0.00
	Total BalObject: 0122 - PETTY CASH-CITY CLERK:	200.00	
BalObject: 0123 - PETTY CASH-LIBRARY			
001.0123.000	PETTY CASH-LIBRARY	100.00	0.00
	Total BalObject: 0123 - PETTY CASH-LIBRARY:	100.00	
BalObject: 0124 - PETTY CASH-LIBRARY			

001.0125.000	PETTY CASH-LIBRARY	200.00	0.00
	Total BalObject: 0124 - PETTY CASH-LIBRARY:	200.00	
Account	Name	Ending Balance	Interest Rate
BalObject: 0125 - PETTY CASH-PARK			
001.0125.000	PETTY CASH-PARK	225.00	0.00
	Total BalObject: 0125 - PETTY CASH-PARK:	225.00	
BalObject: 0130 - CASH HELD BY INSUR ADMIN			
885.0130.000	CASH HELD BY INSUR ADMIN	1.00	0.00
	Total BalObject: 0130 - CASH HELD BY INSUR ADMIN:	1.00	
BalObject: 0215 - IPAIT MONEY MARKET			
999.0215.000	IPAIT MONEY MARKET	7,201,776.72	4.39
	Total BalObject: 0215 - IPAIT MONEY MARKET:	7,201,776.72	
BalObject: 0216 - FIRST INTERSTATE BANK MM			
999.0216.000	First Interstate Bank MM	11,461,494.66	2.25
	Total BalObject: 0216 - FIRST INTERSTATE BANK MM:	11,461,494.66	
BalObject: 0240 - MIDWEST ONE CD (91-365 DAYS)			
999.0240.000	MIDWEST ONE CD	17,111,102.33	4.50 -- 5.05
	Total BalObject: 0240 - MIDWEST ONE CD:	17,111,102.33	
BalObject: 0243 - GNB INV			
364.0243.000	GNB CD	4,500,000.00	4.63 -- 4.74
999.0243.000	GNB CD	14,000,000.00	4.57 -- 5.02
	Total BalObject: 0243 - GNB INV:	18,500,000.00	
BalObject: 0246 - PINNACLE INV			
364.0246.000	PINNACLE CD	4,000,000.00	4.76 -- 4.80
999.0246.000	PINNACLE CD	2,000,000.00	4.85
	Total BalObject: 0246 - PINNACLE CD:	6,000,000.00	
BalObject: 0265 - IPAIT CD			
999.0265.000	IPAIT CD	5,000,000.00	4.71 -- 4.80
	Total BalObject: 0265 - IPAIT CD:	5,000,000.00	
BalObject: 0273 - IPAIT GOV SEC			
999.0273.000	IPAIT GOV INV	8,995,994.28	4.65 -- 5.17
	Total BalObject: 0273 - IPAIT GOV SEC:	8,995,994.28	
BalObject: 0999 - POOLED CASH			
999.0999.000	POOLED CASH - prepaid work comp and outstanding AP	12,583.45	0.00
	Total BalObject: 0999 - POOLED CASH:	12,583.45	
	TOTAL	76,257,353.00	



City of Marshalltown, IA

Monthly Budget Report - Marshalltown

Group Summary

For Fiscal: Current Period Ending: 04/30/2023

Account Typ...	April Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 001 - GENERAL FUND					
Revenue	3,033,262.18	14,353,769.70	14,072,561.62	-281,208.08	17,225,737.00
Expense	1,209,783.84	14,350,383.30	13,905,796.42	444,586.88	17,225,737.23
Total Fund: 001 - GENERAL FUND:	1,823,478.34	3,386.40	166,765.20	163,378.80	-0.23
Fund: 010 - CASH FLOW RESERVE FUND					
Revenue	3,861.78	95,396.00	48,061.05	-47,334.95	114,512.00
Total Fund: 010 - CASH FLOW RESERVE FUND:	3,861.78	95,396.00	48,061.05	-47,334.95	114,512.00
Fund: 030 - CAPITAL RESERVE					
Revenue	0.00	663,832.50	507,203.68	-156,628.82	796,599.00
Expense	75,337.93	663,682.90	582,541.61	81,141.29	796,599.00
Total Fund: 030 - CAPITAL RESERVE:	-75,337.93	149.60	-75,337.93	-75,487.53	0.00
Fund: 031 - CAPITAL RSRV-BLDG MAINT					
Revenue	360.79	1,250.00	4,254.28	3,004.28	1,500.00
Expense	0.00	48,942.80	17,205.36	31,737.44	58,750.00
Total Fund: 031 - CAPITAL RSRV-BLDG MAINT:	360.79	-47,692.80	-12,951.08	34,741.72	-57,250.00
Fund: 110 - ROAD USE TAX					
Revenue	320,222.06	2,908,333.30	3,498,071.50	589,738.20	3,490,000.00
Expense	73,188.95	4,190,350.30	2,586,595.88	1,603,754.42	5,028,771.00
Total Fund: 110 - ROAD USE TAX:	247,033.11	-1,282,017.00	911,475.62	2,193,492.62	-1,538,771.00
Fund: 112 - EMPLOYEE BENEFITS FUND					
Revenue	990,511.63	2,501,352.30	2,718,131.70	216,779.40	3,001,623.00
Expense	0.00	2,445,050.70	2,047,202.04	397,848.66	2,935,235.00
Total Fund: 112 - EMPLOYEE BENEFITS FUND:	990,511.63	56,301.60	670,929.66	614,628.06	66,388.00
Fund: 117 - POLICE/FIRE RETIREMENT					
Revenue	405,796.50	1,029,120.70	1,122,184.39	93,063.69	1,234,945.00
Expense	0.00	1,009,206.60	868,395.66	140,810.94	1,211,048.00
Total Fund: 117 - POLICE/FIRE RETIREMENT:	405,796.50	19,914.10	253,788.73	233,874.63	23,897.00
Fund: 119 - EMERGENCY FUND					
Revenue	84,369.38	213,256.50	231,604.14	18,347.64	255,908.00
Expense	0.00	213,232.50	147,234.76	65,997.74	255,879.00
Total Fund: 119 - EMERGENCY FUND:	84,369.38	24.00	84,369.38	84,345.38	29.00
Fund: 121 - LOCAL OPTION SALES TAX					
Revenue	248,700.12	3,528,333.30	3,330,475.95	-197,857.35	4,234,000.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 04/30/2023

Account Typ...	April Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	51,885.95	4,184,739.70	2,906,022.53	1,278,717.17	5,023,547.00
Total Fund: 121 - LOCAL OPTION SALES TAX:	196,814.17	-656,406.40	424,453.42	1,080,859.82	-789,547.00
Fund: 125 - TAX INCREMENT FINANCING					
Revenue	150,389.45	406,689.10	460,619.85	53,930.75	488,027.00
Expense	0.00	634,331.60	187,060.25	447,271.35	761,198.00
Total Fund: 125 - TAX INCREMENT FINANCING:	150,389.45	-227,642.50	273,559.60	501,202.10	-273,171.00
Fund: 130 - CITY TORT LIABILITY					
Revenue	5,703.83	34,166.60	246,897.31	212,730.71	41,000.00
Expense	6,982.98	33,333.30	206,366.08	-173,032.78	40,000.00
Total Fund: 130 - CITY TORT LIABILITY:	-1,279.15	833.30	40,531.23	39,697.93	1,000.00
Fund: 132 - GRANTS-STATE/LOCAL AGENCIES					
Revenue	0.00	3,174,474.20	374,527.00	-2,799,947.20	3,810,867.00
Expense	25,720.19	3,162,811.40	713,106.62	2,449,704.78	3,796,822.00
Total Fund: 132 - GRANTS-STATE/LOCAL AGENCIES:	-25,720.19	11,662.80	-338,579.62	-350,242.42	14,045.00
Fund: 133 - UNDESIGNATED FEDERAL GRANTS					
Revenue	22,197.07	194,713.70	122,809.41	-71,904.29	233,750.00
Expense	11,572.61	151,666.60	107,180.12	44,486.48	182,000.00
Total Fund: 133 - UNDESIGNATED FEDERAL GRANTS:	10,624.46	43,047.10	15,629.29	-27,417.81	51,750.00
Fund: 140 - PARK & REC DONATION FUND					
Revenue	3,620.60	42,416.60	80,554.94	38,138.34	50,900.00
Expense	594.40	45,749.80	43,504.06	2,245.74	54,900.00
Total Fund: 140 - PARK & REC DONATION FUND:	3,026.20	-3,333.20	37,050.88	40,384.08	-4,000.00
Fund: 141 - MTOWN TENNIS ASSOC					
Revenue	4.19	16.60	48.92	32.32	20.00
Total Fund: 141 - MTOWN TENNIS ASSOC:	4.19	16.60	48.92	32.32	20.00
Fund: 142 - SOFTBALL ASSOCIATION FUND					
Revenue	297.00	25,650.00	30,414.27	4,764.27	30,780.00
Expense	92.37	25,626.00	17,923.94	7,702.06	30,780.00
Total Fund: 142 - SOFTBALL ASSOCIATION FUND:	204.63	24.00	12,490.33	12,466.33	0.00
Fund: 144 - LIVE HEALTHY IOWA					
Revenue	9.10	6,280.80	106.24	-6,174.56	7,540.00
Expense	0.00	6,288.50	0.00	6,288.50	7,547.00
Total Fund: 144 - LIVE HEALTHY IOWA :	9.10	-7.70	106.24	113.94	-7.00
Fund: 145 - TORNADO GENERAL					
Revenue	0.00	0.00	63,396.56	63,396.56	0.00
Expense	0.00	0.00	7,450.00	-7,450.00	0.00
Total Fund: 145 - TORNADO GENERAL:	0.00	0.00	55,946.56	55,946.56	0.00
Fund: 148 - FEMA-COVID19					
Revenue	0.00	7,083.30	8,121.47	1,038.17	8,500.00

Monthly Budget Report - Marshelltown

For Fiscal: Current Period Ending: 04/30/2023

Account Typ...	April Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	59.94	0.00	6,689.83	-6,689.83	0.00
Total Fund: 148 - FEMA-COVID19:	-59.94	7,083.30	1,431.64	-5,651.66	8,500.00
Fund: 149 - FEMA - WINDS					
Revenue	0.00	0.00	4,991,871.24	4,991,871.24	0.00
Expense	39.24	0.00	93,562.75	-93,562.75	0.00
Total Fund: 149 - FEMA - WINDS:	-39.24	0.00	4,898,308.49	4,898,308.49	0.00
Fund: 150 - LOCAL PD GRANTS					
Revenue	0.00	45,815.00	38,656.12	-7,158.88	55,000.00
Expense	8,233.61	46,410.40	48,611.66	-2,201.26	55,715.00
Total Fund: 150 - LOCAL PD GRANTS:	-8,233.61	-595.40	-9,955.54	-9,360.14	-715.00
Fund: 151 - DEPT OF JUSTICE GRANTS					
Revenue	0.00	104,791.30	102,516.44	-2,274.86	125,800.00
Expense	13,766.83	102,892.10	106,831.44	-3,939.34	123,520.00
Total Fund: 151 - DEPT OF JUSTICE GRANTS:	-13,766.83	1,899.20	-4,315.00	-6,214.20	2,280.00
Fund: 152 - POLICE UNDESIGNATED GRANTS					
Revenue	14,974.94	93,309.10	109,507.45	16,198.35	111,979.00
Expense	7,001.53	91,224.60	81,388.24	9,836.36	109,507.00
Total Fund: 152 - POLICE UNDESIGNATED GRANTS:	7,973.41	2,084.50	28,119.21	26,034.71	2,472.00
Fund: 153 - POLICE DEPT DONATION FUND					
Revenue	28,091.25	2,249.90	53,554.63	51,304.73	2,700.00
Expense	665.17	23,699.70	7,233.98	16,465.72	28,450.00
Total Fund: 153 - POLICE DEPT DONATION FUND:	27,426.08	-21,449.80	46,320.65	67,770.45	-25,750.00
Fund: 156 - FIRE DEPT DONATION FUND					
Revenue	142.38	1,666.60	62,056.41	60,389.81	2,000.00
Expense	1,907.65	5,833.30	26,034.37	-20,201.07	7,000.00
Total Fund: 156 - FIRE DEPT DONATION FUND:	-1,765.27	-4,166.70	36,022.04	40,188.74	-5,000.00
Fund: 157 - FIRE DEPT GRANTS					
Revenue	0.00	50.00	0.00	-50.00	60.00
Total Fund: 157 - FIRE DEPT GRANTS:	0.00	50.00	0.00	-50.00	60.00
Fund: 160 - ECONOMIC DEVELOPMENT GIFT					
Revenue	79.69	291.60	930.13	638.53	350.00
Total Fund: 160 - ECONOMIC DEVELOPMENT GIFT:	79.69	291.60	930.13	638.53	350.00
Fund: 161 - SURETY DEPOSITS/SUBDIVIDER					
Revenue	16.63	154.10	194.06	39.96	185.00
Total Fund: 161 - SURETY DEPOSITS/SUBDIVIDER:	16.63	154.10	194.06	39.96	185.00
Fund: 170 - LIBRARY DONATION FUND					
Revenue	194.04	89,395.80	56,838.92	-32,556.88	107,275.00
Expense	2,148.22	125,380.50	61,789.24	63,591.26	150,487.00

Monthly Budget Report - Marshelltown

For Fiscal: Current Period Ending: 04/30/2023

Account Typ...	April Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 170 - LIBRARY DONATION FUND:	-1,954.18	-35,984.70	-4,950.32	31,034.38	-43,212.00
Fund: 177 - SEIZED ASSETS (POLICE)					
Revenue	45.47	2,707.30	1,426.13	-1,281.17	3,250.00
Expense	0.00	3,332.30	2,302.59	1,029.71	4,000.00
Total Fund: 177 - SEIZED ASSETS (POLICE):	45.47	-625.00	-876.46	-251.46	-750.00
Fund: 183 - FY 08 EDI (ECON DEV INCENTIVE)					
Revenue	0.00	0.00	13,389.25	13,389.25	0.00
Total Fund: 183 - FY 08 EDI (ECON DEV INCENTIVE):	0.00	0.00	13,389.25	13,389.25	0.00
Fund: 184 - VOUCHERS - 002, 003					
Revenue	108,557.60	1,038,024.50	1,107,439.11	69,414.61	1,245,630.00
Expense	111,654.93	1,018,990.00	1,061,563.61	-42,573.61	1,223,256.00
Total Fund: 184 - VOUCHERS - 002, 003:	-3,097.33	19,034.50	45,875.50	26,841.00	22,374.00
Fund: 189 - #6 HUD LEAD GRANT					
Revenue	500.00	1,337,951.60	648,501.90	-689,449.70	1,605,541.99
Expense	171,295.63	1,337,288.90	878,041.81	459,247.09	1,605,324.00
Total Fund: 189 - #6 HUD LEAD GRANT:	-170,795.63	662.70	-229,539.91	-230,202.61	217.99
Fund: 200 - GO BONDS DEBT FUND					
Revenue	269,152.45	4,891,024.70	3,093,901.42	-1,797,123.28	5,871,254.00
Expense	0.00	4,871,723.10	589,303.62	4,282,419.48	5,846,502.00
Total Fund: 200 - GO BONDS DEBT FUND:	269,152.45	19,301.60	2,504,597.80	2,485,296.20	24,752.00
Fund: 300 - CIP COLLECTION FUND					
Revenue	211,849.72	533,974.90	588,505.43	54,530.53	640,770.00
Expense	0.00	663,832.50	499,418.78	164,413.72	796,599.00
Total Fund: 300 - CIP COLLECTION FUND:	211,849.72	-129,857.60	89,086.65	218,944.25	-155,829.00
Fund: 311 - RISE STREET GRANTS					
Revenue	0.00	3,676,430.20	544,988.92	-3,131,441.28	4,413,371.00
Expense	148,421.37	3,674,622.00	4,193,159.86	-518,537.86	4,411,311.00
Total Fund: 311 - RISE STREET GRANTS:	-148,421.37	1,808.20	-3,648,170.94	-3,649,979.14	2,060.00
Fund: 312 - AIRPORT PROJECT FUND					
Revenue	55,782.43	138,888.30	535,560.46	396,672.16	166,666.00
Expense	8,488.57	0.00	366,659.45	-366,659.45	0.00
Total Fund: 312 - AIRPORT PROJECT FUND:	47,293.86	138,888.30	168,901.01	30,012.71	166,666.00
Fund: 320 - SPECIAL ASSESSMENT PROJECTS					
Revenue	0.00	4,166.60	0.00	-4,166.60	5,000.00
Total Fund: 320 - SPECIAL ASSESSMENT PROJECTS:	0.00	4,166.60	0.00	-4,166.60	5,000.00
Fund: 340 - BIKE PATH PROJECT FUND					
Revenue	45,208.95	300,211.60	45,208.95	-255,002.65	360,254.00
Expense	16,432.50	502,116.50	82,668.78	419,447.72	602,540.00

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For Fiscal: Current Period Ending: 04/30/2023

Account Typ...	April Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 340 - BIKE PATH PROJECT FUND:	28,776.45	-201,904.90	-37,459.83	164,445.07	-242,286.00
Fund: 341 - TREES FOREVER PROJECT					
Revenue	8,550.32	8,333.30	43,143.18	34,809.88	10,000.00
Expense	8,349.00	16,666.60	42,994.00	-26,327.40	20,000.00
Total Fund: 341 - TREES FOREVER PROJECT:	201.32	-8,333.30	149.18	8,482.48	-10,000.00
Fund: 350 - GO BONDS CAPITAL PROJECTS					
Revenue	13.54	0.00	158.09	158.09	0.00
Total Fund: 350 - GO BONDS CAPITAL PROJECTS:	13.54	0.00	158.09	158.09	0.00
Fund: 354 - POLICE & FIRE STATIONS					
Revenue	0.00	0.00	-3.15	-3.15	0.00
Expense	0.00	0.00	741.00	-741.00	0.00
Total Fund: 354 - POLICE & FIRE STATIONS:	0.00	0.00	-744.15	-744.15	0.00
Fund: 355 - 2015 GO BONDS (D&D)					
Revenue	880.84	516,883.20	636,257.35	119,374.15	620,500.00
Expense	41,465.06	640,273.80	665,734.07	-25,460.27	768,600.00
Total Fund: 355 - 2015 GO BONDS (D&D):	-40,584.22	-123,390.60	-29,476.72	93,913.88	-148,100.00
Fund: 360 - 2019 GO BONDS & PROJECTS					
Revenue	0.00	8,330.00	28,218.01	19,888.01	10,000.00
Expense	0.00	744,951.90	1,361,494.14	-616,542.24	894,300.00
Total Fund: 360 - 2019 GO BONDS & PROJECTS:	0.00	-736,621.90	-1,333,276.13	-596,654.23	-884,300.00
Fund: 361 - LIBRARY BUILDING ADDITION					
Revenue	2.36	0.00	27.54	27.54	0.00
Total Fund: 361 - LIBRARY BUILDING ADDITION:	2.36	0.00	27.54	27.54	0.00
Fund: 362 - 2020 GO BONDS					
Revenue	1,034.40	312,560.70	12,200.00	-300,360.70	375,223.00
Expense	267.00	772,585.00	24,818.27	747,766.73	927,473.00
Total Fund: 362 - 2020 GO BONDS:	767.40	-460,024.30	-12,618.27	447,406.03	-552,250.00
Fund: 363 - 2021 GO BONDS					
Revenue	11,925.59	2,854,962.50	414,709.19	-2,440,253.31	3,427,326.00
Expense	64,174.89	6,107,094.00	677,849.43	5,429,244.57	7,328,513.00
Total Fund: 363 - 2021 GO BONDS:	-52,249.30	-3,252,131.50	-263,140.24	2,988,991.26	-3,901,187.00
Fund: 364 - 2022 GO BONDS					
Revenue	18,636.54	8,330,000.00	9,788,913.86	1,458,913.86	10,000,000.00
Expense	39,153.00	8,330,000.00	223,128.00	8,106,872.00	10,000,000.00
Total Fund: 364 - 2022 GO BONDS:	-20,516.46	0.00	9,565,785.86	9,565,785.86	0.00
Fund: 381 - 2019 CY STREET,SIDEWALK,PARKING PROJECTS					
Revenue	0.00	0.00	-0.18	-0.18	0.00
Total Fund: 381 - 2019 CY STREET,SIDEWALK,PARKING PROJE...	0.00	0.00	-0.18	-0.18	0.00

Monthly Budget Report - Marshelltown

For Fiscal: Current Period Ending: 04/30/2023

Account Typ...	April Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 389 - AMERICAN RESCUE PLAN					
Revenue	0.00	1,655,115.10	1,993,589.41	338,474.31	1,986,933.00
Expense	7,052.34	2,614,172.50	584,641.58	2,029,530.92	3,138,147.00
Total Fund: 389 - AMERICAN RESCUE PLAN:	-7,052.34	-959,057.40	1,408,947.83	2,368,005.23	-1,151,214.00
Fund: 392 - TIF DISTRICT III CAP PROJECTS					
Revenue	0.00	0.00	255.43	255.43	0.00
Expense	0.00	0.00	7,463.47	-7,463.47	0.00
Total Fund: 392 - TIF DISTRICT III CAP PROJECTS:	0.00	0.00	-7,208.04	-7,208.04	0.00
Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND					
Revenue	0.00	1,320,238.20	771,781.28	-548,456.92	1,584,781.00
Expense	0.00	1,137,269.90	952,990.63	184,279.27	1,365,270.00
Total Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND:	0.00	182,968.30	-181,209.35	-364,177.65	219,511.00
Fund: 610 - WATER POLLUTION CONTROL					
Revenue	531,555.75	9,958,310.00	3,766,530.51	-6,191,779.49	11,949,972.00
Expense	534,038.89	9,957,476.80	3,766,530.51	6,190,946.29	11,949,972.00
Total Fund: 610 - WATER POLLUTION CONTROL:	-2,483.14	833.20	0.00	-833.20	0.00
Fund: 611 - WPCP REVENUE					
Revenue	1,058,972.34	10,126,246.40	7,672,461.13	-2,453,785.27	12,151,496.00
Expense	531,355.40	10,627,756.30	4,105,369.76	6,522,386.54	12,753,333.00
Total Fund: 611 - WPCP REVENUE:	527,616.94	-501,509.90	3,567,091.37	4,068,601.27	-601,837.00
Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV					
Revenue	1,624.78	20,833.30	18,964.05	-1,869.25	25,000.00
Total Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV:	1,624.78	20,833.30	18,964.05	-1,869.25	25,000.00
Fund: 615 - WPCP PLANT & IMPROVEMENTS					
Revenue	482,728.09	6,666,666.60	626,943.03	-6,039,723.57	8,000,000.00
Expense	240,909.63	7,005,133.20	816,590.26	6,188,542.94	8,406,160.00
Total Fund: 615 - WPCP PLANT & IMPROVEMENTS:	241,818.46	-338,466.60	-189,647.23	148,819.37	-406,160.00
Fund: 616 - SANITARY SEWER REHAB PROJECT					
Revenue	0.00	0.00	191,854.27	191,854.27	0.00
Expense	117,617.81	0.00	422,348.23	-422,348.23	0.00
Total Fund: 616 - SANITARY SEWER REHAB PROJECT:	-117,617.81	0.00	-230,493.96	-230,493.96	0.00
Fund: 617 - SANITARY SEWER NEW CONSTRUCTN					
Revenue	331.00	12,916.60	4,963.36	-7,953.24	15,500.00
Total Fund: 617 - SANITARY SEWER NEW CONSTRUCTN:	331.00	12,916.60	4,963.36	-7,953.24	15,500.00
Fund: 650 - URBAN TREE FUND					
Revenue	0.00	102,870.00	0.00	-102,870.00	123,444.00
Expense	0.00	100,766.70	0.00	100,766.70	120,959.00
Total Fund: 650 - URBAN TREE FUND:	0.00	2,103.30	0.00	-2,103.30	2,485.00

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For Fiscal: Current Period Ending: 04/30/2023

Account Typ...	April Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 690 - TRANSIT OPERATING					
Revenue	33,928.99	815,718.90	1,007,685.67	191,966.77	978,863.00
Expense	74,986.17	816,875.60	797,434.77	19,440.83	980,540.00
Total Fund: 690 - TRANSIT OPERATING:	-41,057.18	-1,156.70	210,250.90	211,407.60	-1,677.00
Fund: 740 - STORM SEWER UTILITY					
Revenue	115,227.77	1,135,000.00	1,181,206.35	46,206.35	1,362,000.00
Expense	46,156.54	1,647,495.70	968,958.45	678,537.25	1,977,520.00
Total Fund: 740 - STORM SEWER UTILITY:	69,071.23	-512,495.70	212,247.90	724,743.60	-615,520.00
Fund: 741 - 2016 GO STORM WATER PROJ					
Revenue	876.84	1,666.00	14,001.34	12,335.34	2,000.00
Expense	0.00	0.00	753,578.95	-753,578.95	0.00
Total Fund: 741 - 2016 GO STORM WATER PROJ:	876.84	1,666.00	-739,577.61	-741,243.61	2,000.00
Fund: 750 - COMPOSTING FACILITY					
Revenue	10,066.02	50,249.60	68,418.29	18,168.69	60,300.00
Expense	1,526.87	57,318.20	25,775.54	31,542.66	68,798.00
Total Fund: 750 - COMPOSTING FACILITY:	8,539.15	-7,068.60	42,642.75	49,711.35	-8,498.00
Fund: 760 - P&R CONCESSIONS ENTERPRISE					
Revenue	0.00	34,166.60	13,670.36	-20,496.24	41,000.00
Expense	0.00	37,956.90	29,940.90	8,016.00	45,558.00
Total Fund: 760 - P&R CONCESSIONS ENTERPRISE:	0.00	-3,790.30	-16,270.54	-12,480.24	-4,558.00
Fund: 881 - OCCUPATIONAL INSURANCE ESCROW					
Revenue	11,741.46	0.00	128,794.15	128,794.15	0.00
Expense	6,473.33	0.00	56,277.81	-56,277.81	0.00
Total Fund: 881 - OCCUPATIONAL INSURANCE ESCROW:	5,268.13	0.00	72,516.34	72,516.34	0.00
Fund: 884 - GROUP HEALTH INSURANCE ESCROW					
Revenue	227,339.34	0.00	2,543,562.67	2,543,562.67	0.00
Expense	274,914.70	0.00	3,296,593.80	-3,296,593.80	0.00
Total Fund: 884 - GROUP HEALTH INSURANCE ESCROW:	-47,575.36	0.00	-753,031.13	-753,031.13	0.00
Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND					
Revenue	51.19	0.00	603.02	603.02	0.00
Expense	0.00	0.00	1,053.56	-1,053.56	0.00
Total Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND:	51.19	0.00	-450.54	-450.54	0.00
Fund: 913 - 911 COMMISION					
Revenue	124,592.06	0.00	871,863.62	871,863.62	0.00
Expense	86,441.52	0.00	881,071.52	-881,071.52	0.00
Total Fund: 913 - 911 COMMISION:	38,150.54	0.00	-9,207.90	-9,207.90	0.00
Report Total:	4,623,823.89	-8,868,229.70	17,803,639.09	26,671,868.79	-10,650,535.24

Fund Summary

Fund	April Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
001 - GENERAL FUND	1,823,478.34	3,386.40	166,765.20	163,378.80	-0.23
010 - CASH FLOW RESERVE F	3,861.78	95,396.00	48,061.05	-47,334.95	114,512.00
030 - CAPITAL RESERVE	-75,337.93	149.60	-75,337.93	-75,487.53	0.00
031 - CAPITAL RSRV-BLDG M	360.79	-47,692.80	-12,951.08	34,741.72	-57,250.00
110 - ROAD USE TAX	247,033.11	-1,282,017.00	911,475.62	2,193,492.62	-1,538,771.00
112 - EMPLOYEE BENEFITS F	990,511.63	56,301.60	670,929.66	614,628.06	66,388.00
117 - POLICE/FIRE RETIREME	405,796.50	19,914.10	253,788.73	233,874.63	23,897.00
119 - EMERGENCY FUND	84,369.38	24.00	84,369.38	84,345.38	29.00
121 - LOCAL OPTION SALES T	196,814.17	-656,406.40	424,453.42	1,080,859.82	-789,547.00
125 - TAX INCREMENT FINAN	150,389.45	-227,642.50	273,559.60	501,202.10	-273,171.00
130 - CITY TORT LIABILITY	-1,279.15	833.30	40,531.23	39,697.93	1,000.00
132 - GRANTS-STATE/LOCAL	-25,720.19	11,662.80	-338,579.62	-350,242.42	14,045.00
133 - UNDESIGNATED FEDER	10,624.46	43,047.10	15,629.29	-27,417.81	51,750.00
140 - PARK & REC DONATION	3,026.20	-3,333.20	37,050.88	40,384.08	-4,000.00
141 - MTOWN TENNIS ASSOC	4.19	16.60	48.92	32.32	20.00
142 - SOFTBALL ASSOCIATIO	204.63	24.00	12,490.33	12,466.33	0.00
144 - LIVE HEALTHY IOWA	9.10	-7.70	106.24	113.94	-7.00
145 - TORNADO GENERAL	0.00	0.00	55,946.56	55,946.56	0.00
148 - FEMA-COVID19	-59.94	7,083.30	1,431.64	-5,651.66	8,500.00
149 - FEMA - WINDS	-39.24	0.00	4,898,308.49	4,898,308.49	0.00
150 - LOCAL PD GRANTS	-8,233.61	-595.40	-9,955.54	-9,360.14	-715.00
151 - DEPT OF JUSTICE GRAI	-13,766.83	1,899.20	-4,315.00	-6,214.20	2,280.00
152 - POLICE UNDESIGNATEI	7,973.41	2,084.50	28,119.21	26,034.71	2,472.00
153 - POLICE DEPT DONATIO	27,426.08	-21,449.80	46,320.65	67,770.45	-25,750.00
156 - FIRE DEPT DONATION F	-1,765.27	-4,166.70	36,022.04	40,188.74	-5,000.00
157 - FIRE DEPT GRANTS	0.00	50.00	0.00	-50.00	60.00
160 - ECONOMIC DEVELOPMI	79.69	291.60	930.13	638.53	350.00
161 - SURETY DEPOSITS/SUE	16.63	154.10	194.06	39.96	185.00
170 - LIBRARY DONATION FU	-1,954.18	-35,984.70	-4,950.32	31,034.38	-43,212.00
177 - SEIZED ASSETS (POLIC	45.47	-625.00	-876.46	-251.46	-750.00
183 - FY 08 EDI (ECON DEV IN	0.00	0.00	13,389.25	13,389.25	0.00
184 - VOUCHERS - 002, 003	-3,097.33	19,034.50	45,875.50	26,841.00	22,374.00
189 - #6 HUD LEAD GRANT	-170,795.63	662.70	-229,539.91	-230,202.61	217.99
200 - GO BONDS DEBT FUND	269,152.45	19,301.60	2,504,597.80	2,485,296.20	24,752.00
300 - CIP COLLECTION FUND	211,849.72	-129,857.60	89,086.65	218,944.25	-155,829.00
311 - RISE STREET GRANTS	-148,421.37	1,808.20	-3,648,170.94	-3,649,979.14	2,060.00
312 - AIRPORT PROJECT FUN	47,293.86	138,888.30	168,901.01	30,012.71	166,666.00
320 - SPECIAL ASSESSMENT	0.00	4,166.60	0.00	-4,166.60	5,000.00
340 - BIKE PATH PROJECT FL	28,776.45	-201,904.90	-37,459.83	164,445.07	-242,286.00
341 - TREES FOREVER PROJ	201.32	-8,333.30	149.18	8,482.48	-10,000.00

Monthly Budget Report - Marshelltown

For Fiscal: Current Period Ending: 04/30/2023

350 - GO BONDS CAPITAL PR	13.54	0.00	158.09	158.09	0.00
354 - POLICE & FIRE STATION	0.00	0.00	-744.15	-744.15	0.00
355 - 2015 GO BONDS (D&D)	-40,584.22	-123,390.60	-29,476.72	93,913.88	-148,100.00
360 - 2019 GO BONDS & PRO	0.00	-736,621.90	-1,333,276.13	-596,654.23	-884,300.00
361 - LIBRARY BUILDING ADC	2.36	0.00	27.54	27.54	0.00
362 - 2020 GO BONDS	767.40	-460,024.30	-12,618.27	447,406.03	-552,250.00
363 - 2021 GO BONDS	-52,249.30	-3,252,131.50	-263,140.24	2,988,991.26	-3,901,187.00
364 - 2022 GO BONDS	-20,516.46	0.00	9,565,785.86	9,565,785.86	0.00
381 - 2019 CY STREET,SIDEW	0.00	0.00	-0.18	-0.18	0.00
389 - AMERICAN RESCUE PL	-7,052.34	-959,057.40	1,408,947.83	2,368,005.23	-1,151,214.00
392 - TIF DISTRICT III CAP PR	0.00	0.00	-7,208.04	-7,208.04	0.00
395 - ECONOMIC DEVELOPMI	0.00	182,968.30	-181,209.35	-364,177.65	219,511.00
610 - WATER POLLUTION COI	-2,483.14	833.20	0.00	-833.20	0.00
611 - WPCP REVENUE	527,616.94	-501,509.90	3,567,091.37	4,068,601.27	-601,837.00
614 - WPCP CAPITAL IMPROV	1,624.78	20,833.30	18,964.05	-1,869.25	25,000.00
615 - WPCP PLANT & IMPROV	241,818.46	-338,466.60	-189,647.23	148,819.37	-406,160.00
616 - SANITARY SEWER REH	-117,617.81	0.00	-230,493.96	-230,493.96	0.00
617 - SANITARY SEWER NEW	331.00	12,916.60	4,963.36	-7,953.24	15,500.00
650 - URBAN TREE FUND	0.00	2,103.30	0.00	-2,103.30	2,485.00
690 - TRANSIT OPERATING	-41,057.18	-1,156.70	210,250.90	211,407.60	-1,677.00
740 - STORM SEWER UTILITY	69,071.23	-512,495.70	212,247.90	724,743.60	-615,520.00
741 - 2016 GO STORM WATEF	876.84	1,666.00	-739,577.61	-741,243.61	2,000.00
750 - COMPOSTING FACILITY	8,539.15	-7,068.60	42,642.75	49,711.35	-8,498.00
760 - P&R CONCESSIONS EN	0.00	-3,790.30	-16,270.54	-12,480.24	-4,558.00
881 - OCCUPATIONAL INSUR	5,268.13	0.00	72,516.34	72,516.34	0.00
884 - GROUP HEALTH INSUR	-47,575.36	0.00	-753,031.13	-753,031.13	0.00
886 - WORKMAN'S COMP DEI	51.19	0.00	-450.54	-450.54	0.00
913 - 911 COMMISSION	38,150.54	0.00	-9,207.90	-9,207.90	0.00
Report Total:	4,623,823.89	-8,868,229.70	17,803,639.09	26,671,868.79	-10,650,535.24

BUILDING REPORT FOR THE MONTH OF MAY 2023

MARSHALLTOWN

— IOWA —

MARSHALLTOWN
— IOWA —[illegible]

TRADE PERMIT REPORT FOR THE MONTH OF MAY 2023

MARSHALLTOWN
IOWA

PERMIT NUMBER	LOCATION OF IMPROVEMENT	RESIDENTIAL/ COMMERCIAL	PERMIT TYPE (ELEC., PLUMB., MECH. OR SOLAR)	VALUATION	FEE	
ELER-008563-2023	4 Lackey Ter	Residential	Electrical		\$62.00	
ELER-008562-2023	216 W Meadow Ln	Residential	Solar		\$95.00	
PLMR-008571-2023	409 Swayze St	Residential	Plumbing		\$62.00	
ELER-008580-2023	405 E South St	Residential	Electrical		\$85.00	
ELER-008581-2023	212 N 21st St	Residential	Electrical		\$85.00	
ELER-008588-2023	108 S 2nd St	Residential	Electrical		\$85.00	
MECH-008591-2023	906 N 3rd Ave	Commercial	Mechanical	\$45,000.00	\$270.00	
MECH-008592-2023	906 N 3rd Ave	Commercial	Mechanical	\$20,000.00	\$145.00	
MECH-008589-2023	501 Springfield Dr	Residential	Mechanical		\$62.00	
MECH-008590-2023	805 Joan Terr	Residential	Mechanical		\$85.00	
MECH-008593-2023	2501 S Center St	Commercial	Mechanical	\$14,000.00	\$115.00	
MECH-008594-2023	1103 Prairie Ln	Residential	Mechanical		\$62.00	
MECH-008595-2023	101 N Center St	Commercial	Mechanical	\$16,000.00	\$125.00	
MECH-008596-2023	1607 S 1st St	Residential	Mechanical		\$62.00	
MECH-008597-2023	311 W Boone St	Residential	Mechanical		\$62.00	
PLMR-008603-2023	908 W State St	Residential	Plumbing		\$62.00	
PLMR-008606-2023	308 S 3rd St	Residential	Plumbing		\$62.00	
PLMR-008607-2023	605 S 9th Ave	Residential	Plumbing		\$62.00	
PLMR-008609-2023	704 E Anson St	Residential	Plumbing		\$62.00	
ELER-008605-2023	514 Sharron Ave	Residential	Electrical		\$85.00	
ELER-008611-2023	1404 E Nevada St	Residential	Electrical		\$62.00	
ELER-008615-2023	2707 W Main St	Residential	Electrical		\$85.00	
ELEC-008622-2023	308 Iowa Ave E	Commercial	Electrical	\$4,000.00	\$65.00	
MECH-008625-2023	405 Bromley St	Residential	Mechanical		\$62.00	
MECH-008624-2023	303 W Main St	Commercial	Mechanical	\$8,000.00	\$85.00	
MECH-008623-2023	915 Merle Hibbs Blvd 107	Residential	Mechanical		\$62.00	
MECH-008629-2023	808 Highland Acres Rd	Residential	Mechanical		\$62.00	
ELEC-008630-2023	20 W State St	Commercial	Electrical	\$209,920.00	\$0.00	
ELER-008635-2023	2102 S 3rd Ave	Residential	Electrical		\$95.00	
ELEC-008636-2023	118 W Main St	Commercial	Electrical	\$6,000.00	\$75.00	
ELER-000637-2023	111 N 21st St	Residential	Electrical		\$85.00	
ELER-008658-2023	507 Dennis Dr	Residential	Solar		\$95.00	
ELER-008659-2023	1903 S 3rd Ave	Residential	Electrical		\$85.00	
ELEC-008617-2023	104 (106) Anson St	Commercial	Electrical	\$512,038.00	\$2,610.00	
ELER-008668-2023	1002 W Boone St	Residential	Electrical		\$85.00	
MECH-008668-2023	305 N 4th St	Residential	Mechanical		\$62.00	
PLMR-008673-2023	2308 S 8th St	Residential	Plumbing		\$62.00	
ELER-008670-2023	206 N 1st St	Residential	Solar		\$95.00	
ELER-008681-2023	2909 Jackie Ter	Residential	Solar		\$95.00	

		TOTALS:		\$834,958.00	\$5,722.00	
	# Residential Permits	Residential Fees	# of Commercial Permits	Commercial Valuation	Commercial Fees	Total Fees
Electrical	10	\$899.00	4	\$731,958.00	\$2,750.00	\$3,649.00
Plumbing	6	\$372.00	0	\$0.00	\$0.00	\$372.00
Mechanical	9	\$581.00	5	\$103,000.00	\$740.00	\$1,321.00
Solar	4	\$380.00	0	\$0.00	\$0.00	\$380.00
TOTALS	29	\$2,232.00	9	\$834,958.00	\$3,490.00	\$5,722.00

Building Division Improvement Value & Fee Summary - May 2023

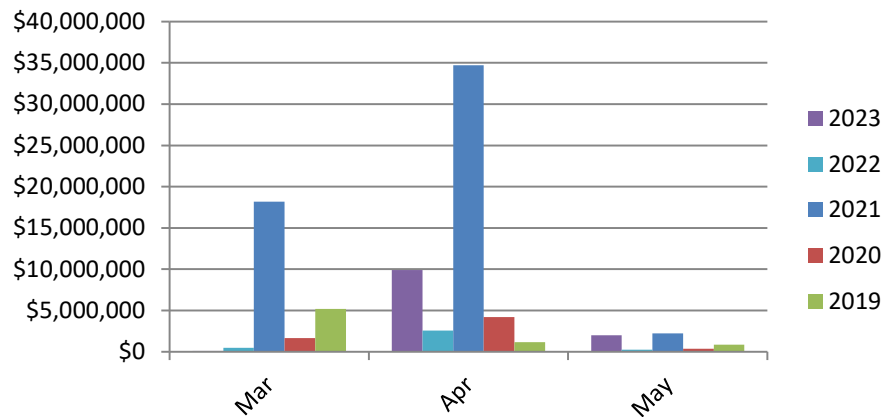
Total Improvement Value Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023	\$146,879	\$52,863	\$89,854	\$9,915,908	\$2,017,008								\$12,222,513
2022	\$2,912,000	\$937,862	\$494,839	\$2,580,043	\$254,164								\$7,178,908
2021	\$6,335,000	\$6,324,000	\$18,194,000	\$34,700,000	\$2,239,000								\$67,792,000
2020	\$1,921,000	\$339,000	\$1,660,000	\$4,186,000	\$382,000								\$8,488,000
20219	\$903,000	\$3,132,000	\$5,177,000	\$1,176,000	\$870,000								\$11,258,000

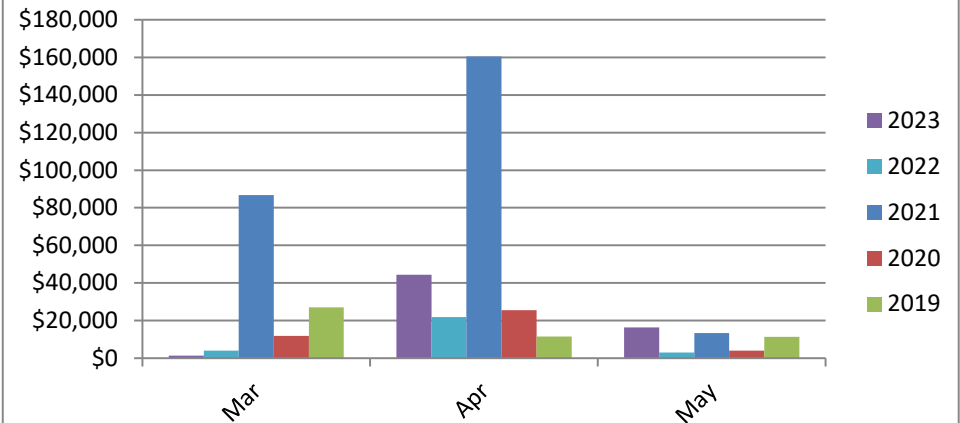
Total Fees Received Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023	\$1,840	\$919	\$1,273	\$44,457	\$16,282								\$64,771
2022	\$13,584	\$6,803	\$4,081	\$21,852	\$2,993								\$49,313
2021	\$48,028	\$47,605	\$86,696	\$160,445	\$13,361								\$356,135
2020	\$11,506	\$3,879	\$11,942	\$25,465	\$4,090								\$56,882
2019	\$6,828	\$16,366	\$27,102	\$11,467	\$11,308								\$73,071

Total Improvement Value Comparison



Total Fees Received Comparison



RESOLUTION APPROVING CITY FEE SCHEDULE

WHEREAS, the City of Marshalltown has established various fees to cover the costs of issuing permits, inspections and other direct services; and

WHEREAS, the City Clerk has prepared an Exhibit of the updated fee schedule; and

WHEREAS, these fees are authorized by law and are proposed to be established by the City of Marshalltown; and

WHEREAS, it is appropriate to review and confirm the fees.

THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The fees established as shown on the attached fee Exhibit are hereby approved and effective July 1, 2023.

Passed this 12th day of June 2023, and signed this _____ day of June 2023.

CITY OF MARSHALLTOWN

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Robert Fagen, Interim City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: June 12, 2023
RE: Master Fee Schedule_2023 Public Works Revisions

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:

Review City policies, procedures, plans, ordinances, programs, and services for updates and efficiencies.

Recommendation:

City Staff recommend approving suggested fee changes for the public works items as shown on the Master Fee schedule.

Budget Impact:

As much as practical, public works fees are set to offset expenses/costs associated with that specific license or permit. There are fee increases shown that will result in an increase in revenue; however, the expenses associated with the city issuing the license/permit, or performing a task were evaluated in making these suggestions and in most cases have increased since the fee was last changed. Public works staff reviewed material costs, equipment costs, and labor costs to include both wages and benefits. These fees are set to cover expenses; they are not set to make a profit or cover other duties.

Description/Background:

Suggested fee changes are grouped by division below with a brief description to understand any proposed changes. Also shown below in italics are notes on certain fees that are not being adjusted at this time as they will come back in a separate agenda item at a later date.

Admin – Lease – Parking Spaces in City Lots & Admin – Rent, various parking lots – A separate discussion regarding parking lot and stall leases will come before council at a future council meeting later this year.

Compost – A separate items discussion sale price of compost will come before council at a future council meeting later this year once we analyze the cost of production.

Electrical – No Changes

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



Engineering:

Permits for driveways, entrances, sewer, and sidewalk etc – City staff reviewed the time and employees involved with issuing the permit, billing, and in the field inspection for these items and determined our costs exceed current permit fees in many cases. A review to determine suggested fee charges was completed by those reviewing and issuing those specific permits and are based on the labor costs of city staff for that individual permit. In some cases, to limit fee increases, the suggested fee was only increased ~5% rounded to whole dollar and still does not cover all expenses.

We also removed duplicate permits and cleaned up some that are not used or that we don't offer anymore.

Mailbox – We reviewed correspondence that has been used when a transit bus or snow plow hits a mailbox to determine the communication states reimbursement of up to \$75. Update the master fee schedule to correspond to that communication.

COSESCO – IDNR requires quarterly inspections performed by the Storm Water Coordinator and inclusion of these in the City's annual MS4 report. Increased to help offset those personnel expenses.

Storm Sewer:

Storm sewer revision – City staff reviewed the time and employees involved with issuing the permit, billing, and in the field inspection and determined our costs exceed current permit fee. To limit fee increase, the suggested fee was only increased ~5% rounded to whole dollar and still does not cover all expenses.

Utility Rate – No fee adjustments are proposed within the Master Fee Schedule. A separate discussion will come before council.

WPC:

Lab Analysis Fees – Removed analysis we no longer complete and updated cost of two due to increased price of conducting test, lab equipment and operating supplies.

i:\public works\director\fees\master fee schedule\2023 06 changes\memo - master fee schedule_public works revisions 23 06 12.docx

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Admin	Collections	Accounts Receivable - Admin Fee - Collection		Resolution	15.00		annual		
Admin	Collections	Assessments fee general		Resolution	45.00		per property tax assessment filing for unpaid property related charges		
Admin	Collections	Income/offset filing with the state (annual fee)		Resolution	15.00		per customer account processed for offset		
Admin	Collections	Parking tickets overdue (annual fee) per ticket		Resolution	5.00		per ticket		
Admin	Collections	Returned Item Overdraft Fee (NSF)		Resolution	30.00				
Admin	FOIA	Non-routine requests		Resolution			see policy		
Admin	FOIA	Routine requests		Resolution			see policy		
Admin	Lease	Parking Spaces in City Lots - policy establishing lease	Rent	Resolution	25.00		\$25 per month per space for no longer than 3 year terms		
Admin	Other	Alcohol >50% gross Sales	112.003	No Charge	-		food sales exceeding 60% gross sales allows minor in estab without parents		
Admin	Other	Animal Rescue League - Kennel and Disposition Chgs	90.052	Ordinance	-		ARL administers		
Admin	Permit	Cable Franchise Application Fee	114.002	Ordinance	100.00				
Admin	Permit	Cable Franchise Fee	114.002	Resolution	-		5% of revenue paid quarterly		
Admin	Permit	Carnivals	113.006	Resolution	100.00		\$100 first day, \$50 additional days		
Admin	Permit	Circuses Or menageries	113.002	Resolution	200.00		\$200 per first day, \$100 additional days		
Admin	Permit	Hauler - Garbage & Refuse	50.020 - 50.026	Resolution	100.00		Annual		
Admin	Permit	Hauler - Recycling	50.020 - 50.026	Resolution	25.00		Annual		
Admin	Permit	Hauler - Yard Waste	50.020 - 50.026	Resolution	15.00		Annual		
Admin	Permit	License Required to Carry on Business	110.002		-		varies -		
Admin	Permit	Liquor Licensing	State N/A	State	-		Annual - see state's schedule		
Admin	Permit	Secondhand Dealers, Itinerant Dealers, Pawnbrokers	117.004	Resolution	50.00		Annual		
Admin	Permit	Peddler or Solicitor (per person)	118.011	Resolution	10.00		Per day, per person		
Admin	Permit	Tobacco/Nicotine/Vape	State N/A	State	100.00		Annual permit issued by city		
Admin	Permit	Transient Merchant - annual	118.011	Resolution	200.00		Annual		
Admin	Permit	Transient Merchant - annual (brick & mortar operation owner)	118.011	Resolution	25.00		Annual		
Admin	Permit	Transient Merchant - 24-hr license	118.011	Resolution	50.00		Operation on private or public property		
Admin	Permit	Vicious Animal	90.050	Resolution	15.00		Annual		
Airport	Rent	Rent - Airport Lights	Rent	Resolution	420.00		Airport 6-1-2024		
Airport	Rent	Rent - Aviation	Rent	Resolution	2,164.36		Airport 6-1-2024		
Airport	Rent	Rent - Aviation Svc fee	Rent	Resolution	50.00		Airport 6-1-2024		
Airport	Rent	Fixed-Base Operation Lease & Fuel Agreement	111.004	Resolution 2021-355	-		set by Management Contract		
Airport	Rent	Airport Services	111-004	Resolution	-		set by Management Contract		
Fire	Accident	Response Fee Non-Resident		Resolution	331.61		Hazmat fee sch - min 1 hr + materials		
Fire	Accident	Response Fee Resident		Resolution	Materials		Cost of materials; over 1 hr bill 15 min increments per HAZMAT sch		
Fire	Accident	Spill pad	OTHER FEES		3.50				

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Fire	Accident	Oil dry	OTHER FEES		12.00				
Fire	Accident	Vehicle Leaking Fluid		Resolution	Materials		Cost of materials; over 1 hr bill 15 min increments per HAZMAT sch		
Fire	HazMat	HazMat-Heavy Response Apparatus with 4 Personnel		Iowa Fire Service	357.14		per hour (minimum 1 hr, billed in 15 min increments after 1st hr)	12/12/22	
Fire	HazMat	HazMat-Light Response Apparatus with 2 Personnel		Iowa Fire Service	284.63		per hour (minimum 1 hr, billed in 15 min increments after 1st hr)	12/12/22	
Fire	HazMat	HazMat-Extra Response Personnel		Iowa Fire Service	27.53		per hour (minimum 1 hr, billed in 15 min increments after 1st hr)	12/12/22	
Fire	HazMat	HazMat-Expended Materials (replacement cost including shipping)		Iowa Fire Service	cost+		actual cost, labor and shipping		
Fire	HazMat	HazMat-Equipment Repair or Cleaning (cost plus labor including shipping)		Iowa Fire Service	cost+		actual cost, labor and shipping		
Fire	HazMat	HazMat-Damaged Equipment/Property (replacement/repair cost including shipping)		Iowa Fire Service	cost+		actual cost, labor and shipping		
Fire	HazMat	HazMat-Other (Contracted services, contracted equip, evacuation of people, etc.)		Iowa Fire Service	Cost		Billed as used		
Fire	IllegalBurn	Illegal Burn - 1st Offense	91.026	Resolution	110.00				
Fire	IllegalBurn	Illegal Burn - 2nd Offense	91.026	Resolution	210.00				
Fire	IllegalBurn	Illegal Burn - 3rd Offense	91.026	Resolution	310.00				
Fire	IllegalBurn	Illegal Burn - Commercial Property	91.026	Resolution	Permit fee		Shall be charged the permit fee for violations		
Fire	IllegalBurn	Illegal Burn - Late Fee (past due 30 days)		Resolution	20.00		Violations will be assessed a late fee after 30 days	10/24/22	
Fire	Admin	Administrative Warrant - Building Inspection		Resolution	350.00		Fee to obtain administrative warrant when business is non-compliant in request for building inspection.	12/12/22	
Fire	Annual Permit	Aerosol Products	IFC 105.6.1	Ordinance	65.00				
Fire	Annual Permit	Amusement Buildings	IFC 105.6.2	Ordinance	65.00				
Fire	Annual Permit	Assembly <50 occupants	IFC 105.6.36	ordinance	40.00				
Fire	Annual Permit	Assembly 50-100 occupants	IFC 105.6.36	Ordinance	50.00				
Fire	Annual Permit	Assembly 101-300 occupants	IFC 105.6.36	Ordinance	70.00				
Fire	Annual Permit	Assembly 301-500 occupants	IFC 105.6.36	Ordinance	90.00				
Fire	Annual Permit	Assembly 501+ occupants	IFC 105.6.36	Ordinance	110.00				
Fire	Annual Permit	Aviation Facilities	IFC 105.6.3	Ordinance	70.00				
Fire	Annual Permit	Carbon Dioxide Systems	IFC 105.6.4	Ordinance	70.00				
Fire	Annual Permit	Carnivals & Fairs	IFC 105.6.5	Ordinance	70.00				
Fire	Annual Permit	Cellulose Nitrate Film or Storage	IFC 105.6.6	Ordinance	70.00				
Fire	Annual Permit	Combustible Dust Producing Ops	IFC 105.6.7	ordinance	70.00				
Fire	Annual Permit	Combustible Fiber Storage Permit	IFC 105.6.8	Ordinance	70.00				
Fire	Annual Permit	Compressed Gases	IFC 105.6.9	Ordinance	70.00				
Fire	Annual Permit	Commercial Burn Permit	91.021	Resolution	225.00				
Fire	Annual Permit	Confined Space Response	OTHER FEES	Resolution	2,500.00		annual beginning 7/1/2011, three years		
Fire	Annual Permit	Confined Space Permit- Lennox	OTHER FEES	Resolution	2,500.00		Annual		
Fire	Annual Permit	Covered/Open Mall buildings	IFC 105.6.10	Ordinance	70.00				
Fire	Annual Permit	Cryogenic Fluids	IFC 105.6.11	Ordinance	70.00				

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Fire	Annual Permit	Cutting/Welding	IFC 105.6.12	Ordinance	70.00				
Fire	Annual Permit	Dry Cleaning	IFC 105.6.13	Ordinance	70.00				
Fire	Annual Permit	Exhibits/Trade Shows	IFC 105.6.14	Ordinance	70.00				
Fire	Annual Permit	Explosives/Fireworks	IFC 105.6.15	Ordinance	85.00				
Fire	Annual Permit	Fire Excessive Alarm (6-9)	32.003	Ordinance	65.00		First 5 free, fee per alarm		
Fire	Annual Permit	Fire Excessive Alarm (10-14)	32.003	Ordinance	90.00		First 5 free, fee per alarm		
Fire	Annual Permit	Fire Excessive Alarm (15+)	32.003	Ordinance	115.00		First 5 free, fee per alarm		
Fire	Annual Permit	Fire Hydrants/Valves	IFC 105.6.16	Ordinance	70.00				
Fire	Annual Permit	Flammable/Combustible Liquids <1000 gal	IFC 105.6.17	Ordinance	70.00				
Fire	Annual Permit	Flammable/Combustible Liquids 1001-10,000 gal	IFC 105.6.17	Ordinance	90.00				
Fire	Annual Permit	Flammable/Combustible Liquids >10,001 gal	IFC 105.6.17	Ordinance	115.00				
Fire	Annual Permit	Floor Finishing >350 sq ft using class 1/2 liquids	IFC 105.6.18	Ordinance	70.00				
Fire	Annual Permit	Fruit/Crop Ripening	IFC 105.6.19	Ordinance	70.00				
Fire	Annual Permit	Fumigation/Insecticide Fogging	IFC 105.6.20	Ordinance	70.00				
Fire	Annual Permit	Hazardous Materials	IFC 105.6.21	Ordinance	80.00				
Fire	Annual Permit	HPM Facilities-Use/Storage (Hazardous Production Materials	IFC 105.6.22	Ordinance	70.00				
Fire	Annual Permit	High-Piles Storage	IFC 105.6.23	Ordinance	70.00				
Fire	Annual Permit	Hot Work Operations	IFC 105.6.24	Ordinance	70.00				
Fire	Annual Permit	Industrial Ovens	IFC 105.6.25	Ordinance	70.00				
Fire	Annual Permit	Liquid/Gas-Fueled Equipment in Assembly	IFC 105.6.27		70.00				
Fire	Annual Permit	LP Gas/Use/Storage/Dispensing <5,000 gal	IFC 105.6.28	Ordinance	70.00				
Fire	Annual Permit	LP Gas/Use/Storage/Dispensing 5-10,000 gal	IFC 105.6.28	Ordinance	90.00				
Fire	Annual Permit	LP Gas/Use/Storage/Dispensing 10,000+ gal	IFC 105.6.28	Ordinance	115.00				
Fire	Annual Permit	Lumber yard/Woodworking Plants	IFC 105.6.26	Ordinance	70.00				
Fire	Annual Permit	Magnesium Use	IFC 105.6.29	Ordinance	70.00				
Fire	Annual Permit	Misc Combustible Storage	IFC 105.6.30	Ordinance	70.00				
Fire	Annual Permit	Motor Fuel Dispensing Facilities 1-1,000 gal	IFC 105.6.31	Ordinance	70.00				
Fire	Annual Permit	Motor Fuel Dispensing Facilities 1,001-10,000 gal	IFC 105.6.31	Ordinance	90.00				
Fire	Annual Permit	Motor Fuel Dispensing Facilities 10,001+ gal	IFC 105.6.31	Ordinance	115.00				
Fire	Annual Permit	Open Flames & Torches	IFC 105.6.33	Ordinance	70.00				
Fire	Annual Permit	Open Flames & Candles	IFC 105.6.34	Ordinance	70.00				
Fire	Annual Permit	Organic Coatings	IFC 105.6.35	Ordinance	70.00				
Fire	Annual Permit	Pyrotechniques/Special Effects	IFC 105.6.38	Ordinance	265.00				
Fire	Annual Permit	Pyroxylin Plastics >25# storage, assembly, manufacturing	IFC 105.6.39	Ordinance	70.00				

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Fire	Annual Permit	Refrigeration Equipment/Commercial	IFC 105.6.40	Ordinance	70.00				
Fire	Annual Permit	Repair Garages/Fuel Dispensing Facilities	IFC 105.6.41	Ordinance	70.00				
Fire	Annual Permit	Rooftop Heliports	IFC 105.6.42	Ordinance	70.00				
Fire	Annual Permit	Spraying and Dipping	IFC 105.6.43	Ordinance	70.00				
Fire	Annual Permit	Scrap Tire Storage	IFC105.6.44	Ordinance	70.00				
Fire	Annual Permit	Temporary Membrane/Tent Structures	IFC 105.6.45	Ordinance	70.00				
Fire	Annual Permit	Tire Rebuilding Plants	IFC 105.6.46	Ordinance	70.00				
Fire	Annual Permit	Waste Handling - wrecking & junk yards, waste handling facilities	IFC 105.6.47	Ordinance	70.00				
Fire	Annual Permit	Liquor License/Mercantile Inspection		Resolution	70.00				
Fire	PlanReview	Plan Review - Alarm System		Resolution	110.00		*does not include 3rd party reviewer charges for factory, hazardous, educational, institutional, storage occupancy		
Fire	PlanReview	Plan Review - Building		Resolution	110.00				
Fire	PlanReview	Plan Review - Sprinkler System		Resolution	110.00				
Fire	Biennial Permit	Commercial Space 1,500 or less sq/ft (initial)		Resolution	50.00			12/27/22	
Fire	Biennial Permit	Commercial Space 1,500 or less sq/ft (Reinspection)		Resolution	50.00			12/27/22	
Fire	Biennial Permit	Commercial Space 1,501-3,000 sq/ft (initial)		Resolution	100.00				
Fire	Biennial Permit	Commercial Space 1,501-3,000 sq/ft (Reinspection)		Resolution	100.00				
Fire	Biennial Permit	Commercial Space 3,001-6,000 sq/ft (initial)		Resolution	200.00				
Fire	Biennial Permit	Commercial Space 3,001-6,000 sq/ft (Reinspection)		Resolution	200.00				
Fire	Biennial Permit	Commercial Space 6,001-9,000 sq/ft (initial)		Resolution	300.00				
Fire	Biennial Permit	Commercial Space 6,001-9,000 sq/ft (Reinspection)		Resolution	300.00				
Fire	Biennial Permit	Commercial Space 9,001-12,000 sq/ft (initial)		Resolution	400.00				
Fire	Biennial Permit	Commercial Space 9,001-12,000 sq/ft (Reinspection)		Resolution	400.00				
Fire	Biennial Permit	Commercial Space 12,001-15,000 sq/ft (initial)		Resolution	500.00			12/27/22	
Fire	Biennial Permit	Commercial Space 12,001-15,000 sq/ft (Reinspection)		Resolution	500.00			12/27/22	
Fire	Biennial Permit	Commercial Space 15,001 or more sq/ft (initial)		Resolution	600.00			12/27/22	
Fire	Biennial Permit	Commercial Space 15,001 or more sq/ft (Reinspection)		Resolution	600.00			12/27/22	
Housing	Building	Backflow Prevention	153.002	Ordinance	10.00				
Housing	Building	Building Investigation Fee		Resolution	-				
Housing	Building	Building Permit	Current Schedule	Resolution	-		Int'l Code Council Building Valuation Data Table & Schedule		
Housing	Building	Solar: Single-Family Residential (Solar Base: simple plan review & 2 inspection trips, admin fee)	154.058	Resolution	95.00			12/12/22	
Housing	Building	Trade Permit (Plumbing, Mechanical & Electrical) - Residential - New home construction		Resolution	125.00			12/12/22	
Housing	Building	Trade Permit (Plumbing, Mechanical & Electrical) - Residential - Alteration		Resolution	85.00			12/12/22	
Housing	Building	Trade Permit (Plumbing, Mechanical & Electrical) - Residential - Minor equipment/appliance replacement		Resolution	62.00			12/12/22	
Housing	Building	Trade Permit (Plumbing, Mechanical & Electrical) - Commercial (inc. all uses other than single-family)		Resolution	Valuation		\$50 for first \$1,000 then \$5 for each additional \$1,000 valuation	12/12/22	

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Housing	Building	Demolition Permit - Residential		Resolution	50.00		Each building		
Housing	Building	Demolition Permit - Commercial		Resolution	100.00		Each building		
Housing	Building	Plan Review Fees	151.002		Valuation		Based on 65% of building permit valuation schedule for projects with valuation over \$500,000	12/12/22	
Housing	Code Enf	Certified Mail Fee		Ordinance	cost		recoup actual cost for nuisance cleanup		
Housing	Code Enf	Code Enforcement Admin Fee		Resolution	100.00		per cleanup		
Housing	Code Enf	Landfill Fee - Nuisance		Ordinance	cost		recoup actual cost for nuisance cleanup		
Housing	Code Enf	Nuisance Abatement Cleanup Fee		Ordinance	cost		recoup actual cost for nuisance cleanup		
Housing	Code Enf	Nuisance Vehicle - Impound Fee	95.009	Resolution	cost		reasonable fee for less than 14 days storage		
Housing	Code Enf	Towing Fee - Nuisance charges		Ordinance	cost		recoup actual cost for nuisance cleanup		
Housing	Code Enf	Vacant Property Code Registration		Resolution	100.00		Annual Registration		
Housing	Code Enf	Vacant Property Code Uninsured Property Fee		Resolution	3,000.00				
Housing	Lead Program	Lead hazard Control Grant Program Subordination		Resolution	100.00				
Housing	Rental	Application Fee - new rental properties (unoccupied)		Resolution	50.00				
Housing	Rental	Application Fee - new rental properties (occupied)		Resolution	500.00				
Housing	Rental	Assessment fee - rental housing	152.005	Resolution	25.00		per parcel item assessed to taxes		
Housing	Rental	Complaint - Housing Advisory Board	152.008	Resolution	-		Per instance \$100 deposit		
Housing	Rental	No-Show Fee for Rental Property Inspection		Resolution	50.00		No-show or failure to provide 24-hr cancellation	02/27/23	
Housing	Rental	Rental Property Inspection - 1st Unit per Parcel	152.004	Resolution & Service Agreement	90.00		Per rental unit inspection per parcel	12/12/22	
Housing	Rental	Rental Property Inspection - 2nd Unit per Parcel	152.004	Resolution & Service Agreement	50.00		Per rental unit inspection per parcel	12/12/22	
Housing	Rental	Rental Property Inspection -3rd-15th Unit per Parcel	152.004	Resolution & Service Agreement	20.00		Per rental unit inspection per parcel	12/12/22	
Housing	Rental	Rental Property Inspection -16 Units and above per Parcel	152.004	Resolution & Service Agreement	400.00		Max fee for large complex per parcel	12/12/22	
Housing	Rental	Rental Property Registration - Annual Fee	152.004	Resolution	15.00		Per rental unit/annual fee	12/12/22	
Housing	Zoning	Annexation - Voluntary for non taxable property		Resolution	250.00				
Housing	Zoning	Final Subdivision Plat		Resolution	100 + 50/ac.				
Housing	Zoning	Home Occupation Special Use Permit		Resolution	50.00				
Housing	Zoning	Home Occupation Special Use Permit		Resolution	150.00				
Housing	Zoning	Ordinance change request		Resolution	500.00				
Housing	Zoning	Planned Unit Development Amendment (no requiring hearings)		Resolution	200.00				
Housing	Zoning	Planned Unit Development Amendment (requiring hearings)		Resolution	500.00				
Housing	Zoning	Planned Unit Development base fee		Resolution	300 + 50/ac		\$300 base fee plus \$50 per acre		
Housing	Zoning	Rezoning Request		Resolution	500.00				
Housing	Zoning	Severance Fee		Resolution	250.00				
Housing	Zoning	Sidewalk Deferment Application	57.039	Resolution	250.00				

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Housing	Zoning	Sign Permit		Resolution	50.00				
Housing	Zoning	Special Use Permit		Resolution	300.00				
Housing	Zoning	Subdivision Final Plat base fee		Resolution	100.00				
Housing	Zoning	Subdivision Final Plat per acre fee		Resolution	50.00				
Housing	Zoning	Subdivision Preliminary Plat Base fee		Resolution	250.00				
Housing	Zoning	Subdivision Preliminary Plat per acre fee		Resolution	50.00				
Housing	Zoning	Variance - any other building		Resolution	200.00				
Housing	Zoning	Variance - owner occupied dwelling		Resolution	150.00				
Housing	Zoning	Zoning Verification Letter (Multi-family, Commercial, Industrial, Non-SF)		Resolution	100.00				
Housing	Zoning	Zoning Verification Letter (Single Family Residential)		Resolution	25.00				
Park & Rec	Aquatic	Adult/Tot Swim (T,Th, Sat) 15-pass scan card		Resolution	40.00				
Park & Rec	Aquatic	Adult/Tot Swim (T,Th, Sat) daily		Resolution	3.00				
Park & Rec	Aquatic	Aquatic center admission - 10-tickets sheet		Resolution	45.00				
Park & Rec	Aquatic	Aquatic center admission - after 5 pm		Resolution	3.00				
Park & Rec	Aquatic	Aquatic center admission - daily		Resolution	5.00				
Park & Rec	Aquatic	Birthday Splash - 10 plus hot dog and drink		Resolution	50.00				
Park & Rec	Aquatic	Birthday Splash - 10 plus pizza and drink		Resolution	60.00				
Park & Rec	Aquatic	Birthday Splash - 10 plus small drink		Resolution	70.00				
Park & Rec	Aquatic	Doggie Dip (per dog)		Resolution	5.00				
Park & Rec	Aquatic	Rental - Entire aquatic center		Resolution	600.00				
Park & Rec	Aquatic	Season Pass - 1-person		Resolution	110.00				
Park & Rec	Aquatic	Season Pass - 2-person family		Resolution	180.00				
Park & Rec	Aquatic	Season Pass - additional family members		Resolution	30.00				
Park & Rec	Aquatic	Season Pass - nanny		Resolution	95.00				
Park & Rec	Aquatic	Splash Dance		Resolution	3.00				
Park & Rec	Aquatic	Swimming Lesson- indoor learn to swim		Resolution	45.00			02/13/23	
Park & Rec	Aquatic	Swimming Lesson- indoor preschool		Resolution	45.00			02/13/23	
Park & Rec	Aquatic	Swimming Lesson- outdoor learn to swim		Resolution	45.00			02/13/23	
Park & Rec	Aquatic	Swimming Lesson- outdoor preschool		Resolution	40.00			02/13/23	
Park & Rec	Aquatic	Water walking / lap swim - 15-pass scan card		Resolution	40.00				
Park & Rec	Aquatic	Water walking / lap swim - daily		Resolution	3.00				
Park & Rec	Campground	Camping - Electric only	93.001	Resolution	25.00		per day	02/13/23	
Park & Rec	Campground	Camping - Full Hookup	93.001	Resolution	30.00		per day	02/13/23	
Park & Rec	Campground	Camping - no electric	93.001	Resolution	20.00		per day	02/13/23	

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Park & Rec	Dog Park	Dog Park Pass-Intact Animal		Resolution	30.00		ANNUAL	02/13/23	
Park & Rec	Dog Park	Dog Park Pass-Spayed or Neutered Animal		Resolution	25.00		ANNUAL	02/13/23	
Park & Rec	Memorial	Memorial Bench		Resolution	2,000.00		Includes installation on concrete pad		
Park & Rec	Memorial	Memorial Plaque		Resolution	100.00				
Park & Rec	Memorial	Memorial Tree		Resolution	400.00				
Park & Rec	Shelter	Adding Alcohol to Rental		Resolution	30.00		Daily Rate		
Park & Rec	Shelter	Shelter - Anson (seasonal)		Resolution	100.00		Daily Rate	02/13/23	
Park & Rec	Shelter	Shelter - Riverview Community Bldg		Resolution	175.00		Daily Rate	02/13/23	
Park & Rec	Shelter	Shelter - Kiwanis (seasonal)		Resolution	90.00		Daily Rate	02/13/23	
Park & Rec	Shelter	Shelter - Riverview Log Cabin (seasonal)		Resolution	50.00		Daily Rate	02/13/23	
Park & Rec	Shelter	Shelter - Riverview Reunion Hall		Resolution	150.00		Daily Rate	02/13/23	
Park & Rec	Terrace	Tree Planting- terrace		Resolution	-		None issued - moratorium		
Park & Rec	VMC	Recreational Activities, Programs, Classes			varies		Varies by session		
Park & Rec	VMC	SUMMER BLAST (day camp)			115.00		per child per week	02/13/23	
Park & Rec	VMC	Half Gym - 1 court (hourly/weekday)		Res 2020-360	25.00		Hourly/weekday		
Park & Rec	VMC	Half Gym - 1 court (all day/weekday)		Res 2020-360	300.00		Allday/weekday		
Park & Rec	VMC	Half Gym - 1 court (hourly/weekend)		Res 2020-360	50.00		Hourly/weekend		
Park & Rec	VMC	Half Gym - 1 court (hourly/weekend)		Res 2020-360	400.00		Allday/weekend		
Park & Rec	VMC	Whole Gym (hourly/weekday)		Res 2020-360	50.00		Hourly/weekday		
Park & Rec	VMC	Whole Gym (all day/weekday)		Res 2020-360	600.00		Allday/weekday		
Park & Rec	VMC	Whole Gym (hourly/weekend)		Res 2020-360	100.00		Hourly/weekend		
Park & Rec	VMC	Whole Gym (hourly/weekend)		Res 2020-360	800.00		Allday/weekend		
Park & Rec	VMC	Flex Rooms (hourly/weekday)		Res 2020-360	25.00		Hourly/weekday		
Park & Rec	VMC	Flex Rooms (all day/weekday)		Res 2020-360	300.00		Allday/weekday		
Park & Rec	VMC	Flex Rooms (hourly/weekend)		Res 2020-360	50.00		Hourly/weekend		
Park & Rec	VMC	Flex Rooms (hourly/weekend)		Res 2020-360	400.00		Allday/weekend		
Park & Rec	VMC	Multi-Room Discount (hourly/weekday)		Res 2020-360	5.00		Hourly/weekday		
Park & Rec	VMC	Multi-Room Discount (all day/weekday)		Res 2020-360	50.00		Allday/weekday		
Park & Rec	VMC	Multi-Room Discount (hourly/weekend)		Res 2020-360	5.00		Hourly/weekend		
Park & Rec	VMC	Multi-Room Discount (hourly/weekend)		Res 2020-360	50.00		Allday/weekend		
Park & Rec	VMC	Conference Room (hourly/weekday)	*Free to non-profit/service clubs, M-F 7am-5pm	Res 2020-360	25.00		Hourly/weekday		
Park & Rec	VMC	Conference Room (all day/weekday)	*Free to non-profit/service clubs, M-F 7am-5pm	Res 2020-360	300.00		Allday/weekday		
Park & Rec	VMC	Conference Room (hourly/weekend)	*Free to non-profit/service clubs, M-F 7am-5pm	Res 2020-360	50.00		Hourly/weekend		
Park & Rec	VMC	Conference Room (hourly/weekend)	*Free to non-profit/service clubs, M-F 7am-5pm	Res 2020-360	400.00		Allday/weekend		

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Park & Rec	VMC	Daily Drop-in Fee (Adults)		Res 2020-360	3.00		per hr		
Park & Rec	VMC	Bounce House		Res 2020-360	75.00		for 2 hours		
Park & Rec	VMC	Tournament Fee		Res 2020-360	200.00		Day		
Park & Rec	VMC	Large Event Fee (Setup, tear down, Fri setup, Sun cleanup)		Res 2020-360	600.00		per event		
Park & Rec	VMC	Deposit for all day events, large events, tournaments		Res 2020-360	500.00				
Police	Alarm	Alarm- failure to notify PD of service changes	33.024	Resolution	-				
Police	Alarm	Alarm Police - Failure to Notify PD Service Fee	33-024	Ordinance	25.00				
Police	Alarm	Alarm Police - False	33.022	Resolution	40.00		First two in calendar year are free		
Police	Alarm	Malfunctioning Alarm - Service fee to disable	33.023		-				
Police	Noise Control	Noise Permit for 24 hours or less	134.006	Ordinance	25.00		Each		
Police	Noise Control	Noise Permit for one to seven days	134.006	Ordinance	40.00		Each date		
Police	Operations	Social Host Ordinance Enforcement fee	112.040	Ordinance	cost		Officers time on investigation		
Police	Operations	X-duty Police Security Services		Resolution	80.00		per hour		
Police	Operations	Towing Admin Fee		Ordinance	50.00				
Police	Parking	Parking - impounded pursuant to 72.071			50.00				
Police	Parking	Parking Violations	72.001	Ordinance	20.00		per ticket		
Police	Parking	Parking Violations - Over 30 days	72.001	Ordinance	5.00		per ticket		
Police	Parking	Parking Ticket - multiple offenses and charges	72.001, 72-002, 72.003 - 72.999	Ordinance	varies				
Police	Parking	Skof Tow Fee	72.070 - 72.0076		50.00				
Police	Records	Copying of Public Records		Resolution	-		Actual cost for providing digital media		
Police	Records	Copying of Public Records		Resolution	0.25		per page		
Police	Records	Copying of Public Records		Resolution	1.00		per DVD/CD		
Police	Records	Fingerprinting services		Resolution	20.00		No card limit, waive fee for MCSO staff		
Police	Records	Local Criminal History		Resolution	13.00				
Public Works	Compost	Yard Waste and tree Debris Disposal - Kraft bag disposal	50.006	Resolution	1.00				
Public Works	Compost	Yard Waste and tree Debris Disposal - Resusable Container	50.006	Resolution	3.00		minimum		
Public Works	Compost	Yard Waste and tree Debris Disposal - Car/Van/SUV	50.006	Resolution	6.00				
Public Works	Compost	Yard Waste and tree Debris Disposal - Pickup Truck Under 8' bed length	50.006	Resolution	15.00			08/08/22	
Public Works	Compost	Yard Waste and tree Debris Disposal - Pickup Truck 8' and over bed length	50.006	Resolution	20.00			08/08/22	
Public Works	Compost	Yard Waste and tree Debris Disposal - Dump Truck Small (1 ton)	50.006	Resolution	30.00				
Public Works	Compost	Yard Waste and tree Debris Disposal - Dump Truck Medium (single axle)	50.006	Resolution	65.00			08/08/22	
Public Works	Compost	Yard Waste and tree Debris Disposal - Dump Truck Large (tandem axle)	50.006	Resolution	115.00			08/08/22	
Public Works	Compost	Yard Waste and tree Debris Disposal - Semi-Truck & Trailer	50.006	Resolution	200.00			08/08/22	
Public Works	Compost	Yard Waste and tree Debris Disposal - Trailer Under 8' long	50.006	Resolution	25.00			08/08/22	

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Public Works	Compost	Yard Waste and tree Debris Disposal - Trailer 8' to 10' long	50.006	Resolution	40.00			08/08/22	
Public Works	Compost	Yard Waste and tree Debris Disposal - Trailer Over 10' long (with sides <18")	50.006	Resolution	60.00			08/08/22	
Public Works	Compost	Yard Waste and tree Debris Disposal - Trailer Over 10' long (with sides >=18")	50.006	Resolution	105.00			08/08/22	
Public Works	Compost	Loading Fee - Compost or Mulch/Wood Chips	50.006	Resolution	20.00				
Public Works	Compost	Sale of Compost - Reusable Container	50.006	Resolution	3.00		minimum		
Public Works	Compost	Sale of Compost - Pickup Truck Under 8' bed length	50.006	Resolution	20.00				
Public Works	Compost	Sale of Compost - Pickup Truck 8' bed length	50.006	Resolution	30.00				
Public Works	Compost	Sale of Compost - Dump Truck Small (1 ton)	50.006	Resolution	50.00				
Public Works	Compost	Sale of Compost - Dump Truck Medium (single axle)	50.006	Resolution	90.00				
Public Works	Compost	Sale of Compost - Dump Truck Large (tandem axle)	50.006	Resolution	180.00				
Public Works	Compost	Sale of Mulch/Wood Chips (processed) - Reusable Container	50.006	Resolution	3.00				
Public Works	Compost	Sale of Mulch/Wood Chips (processed) - Pickup Truck 8' bed length	50.006	Resolution	30.00				
Public Works	Compost	Sale of Mulch/Wood Chips (processed) - Dump Truck Small (1 ton)	50.006	Resolution	40.00				
Public Works	Compost	Sale of Mulch/Wood Chips (processed) - Dump Truck Medium (single axle)	50.006	Resolution	80.00				
Public Works	Compost	Unprocessed firewood & mulch available on a first come basis (loading fee applies)	50.006	Resolution	-			08/08/22	
Public Works	Compost	Access fee to compost in off season		Resolution	500.00				
Public Works	Electrical	Electrical Contractor License	154.085 - renewal 154.088	Ordinance	100.00		Annual, expires 12/31		
Public Works	Electrical	Electrical License - Apprentice	154.058	Ordinance	20.00		Annual, expires 12/31		
Public Works	Electrical	Electrical work by homeowner	154.058	Resolution	-		Annual, expires 12/31		
Public Works	Electrical	Journeyman Electric License	154.085 - renewal 154.088	Ordinance	30.00		Annual, expires 12/31		
Public Works	Electrical	Restricted Electrician	154.085 - renewal 154.088	Ordinance	70.00		Annual, expires 12/31		
Public Works	Electrical	Electrical Vehicle Charging Station - Energy Cost	N/A	Resolution	1.80		per hour energy cost while charging w/ free parking	10/24/22	
Public Works	Electrical	Electrical Vehicle Charging Station - Parking Cost (after 1 hr grace period after charging stops)	N/A	Resolution	5.00		per hour	10/24/22	
Public Works	Engineering	Construction Bond	57.023	Resolution	10,000.00				
Public Works	Engineering	Driveway Application Non-Standard	72.039	Resolution	34.00	Remove Line	EACH	n/a	Remove this Permit / License
Public Works	Engineering	Driveway Approach Inspection	72.039	Resolution	34.00	36.00	EACH	07/01/23	Increase - Cost of city inspection and records exceed fee amount.
Public Works	Engineering	Driveway Approach Permit	72.039	Resolution	34.00	36.00	EACH	07/01/23	Increase - Cost of city permit review, issuance, and records exceed current fee amount.
Public Works	Engineering	Driveway Approach Re-Inspection Fee	72.039	Resolution	27.00	28.00	EACH	07/01/23	Increase - Cost of city inspection and records exceed fee amount.
Public Works	Engineering	Driveway Extension w/Authorization	72.039	Resolution	47.00	49.00	EACH	07/01/23	Rename (remove w/Authorization) from Permit. Increase - Cost of city permit review, issuance, and records exceed current fee amount.
Public Works	Engineering	Driveway Extension w/o Authorization	72.039	Resolution	97.00	Remove Line	EACH	n/a	Remove this Permit / License
Public Works	Engineering	Entrance/Curb Cut	57.016	Resolution	26.00	27.00	EACH	07/01/23	Increase - Cost of city inspection and records exceed fee amount.
Public Works	Engineering	Excavation Bond - Annual	57.023	Resolution	10,000.00				
Public Works	Engineering	Excavation Bond - Site Specific	57.023	Resolution	10,000.00				
Public Works	Engineering	Excavation Permit (Work with the ROW)	57.021	Resolution	23.00	Remove Line	EACH	n/a	Remove this Permit / License - Duplicate

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Public Works	Engineering	Excavation Permit (Work within the ROW)	57.021	Resolution	23.00		EACH		
Public Works	Engineering	Excavation Permit - Longitudinal Utility (for utilities with city franchise agreements)		Resolution	25.00		Per Block (maximum block length of 450 feet)	01/23/23	
Public Works	Engineering	Excavation Permit - Longitudinal Utility (for utilities without city franchise agreements)		Resolution	100.00		Per Block (maximum block length of 450 feet)	01/23/23	
Public Works	Engineering	Failure to Obtain Permit Before Starting Work		Resolution	50.00	100.00	EACH	7/1/233	Increase - Cost of city researching and working to get a permit pulled or complaint addressed when no permit was issued exceeds fee.
Public Works	Engineering	Flood Plain Survey		Resolution		Remove Line	we do not perform surveys - requires licensed surveyor	n/a	Remove this Permit / License - We don't offer this.
Public Works	Engineering	Mailbox - max reimbursement for city-damaged post	59.007 - 59.008	Resolution	50.00	75.00	max reimb for replacement	07/01/23	
Public Works	Engineering	Moving Building		Resolution	50.00		Each Building		
Public Works	Engineering	Moving Building (loads exceeding vehicle weight limits)		Resolution	200.00		Each building		
Public Works	Engineering	Public Works Sale of Asphalt Millings, per ton	OTHER FEES	Resolution	5.00		per ton		
Public Works	Engineering	Sewer Cutoff			31.00	Remove Line		n/a	Duplicate with Sewer Division. Remove.
Public Works	Engineering	Sewer Repair			31.00	Remove Line		n/a	Duplicate with Sewer Division. Remove.
Public Works	Engineering	Sidewalk Inspection Fee (Full Sidewalk Construction)	57.042		45.00	47.00	EACH	07/01/23	Increase - Cost of city inspection and records exceed fee amount.
Public Works	Engineering	Sidewalk Inspection Fee (Partial Construction)	57.042		34.00	36.00	EACH	07/01/23	Increase - Cost of city inspection and records exceed fee amount.
Public Works	Engineering	Solid Waste Management Assessment- Commercial	51.001	Resolution	72.60		Annual - billed by waterworks		
Public Works	Engineering	Solid Waste Management Assessment-Agricultural with a water meter	51.001	Resolution	8.40		Annual - billed by waterworks		
Public Works	Engineering	Solid Waste Management Assessment-Industrial	51.001	Resolution	72.60		Annual - billed by waterworks		
Public Works	Engineering	Solid Waste Management Assessment-Multiple Family Residential, per family unit	51.001	Resolution	8.40		Annual - billed by waterworks		
Public Works	Engineering	Solid Waste Management Assessment-Single Family Residential	51.001	Resolution	8.40		Annual - billed by waterworks		
Public Works	Engineering	Solid Waste Management Assessment-Trailer Court / each lot	51.001	Resolution	8.40		Annual - billed by waterworks		
Public Works	Engineering	Street Patch Inspection			34.00	36.00	EACH	07/01/23	Increase - Cost of city inspection and records exceed fee amount.
Public Works	Engineering	Tunneling Permit	57.017	Resolution	34.00	36.00		07/01/23	Increase - Cost of city permit review, issuance, and records exceed current fee amount.
Public Works	Sewer	Sewer Connection Fee(New Div)	52-007	Resolution	300.00				
Public Works	Sewer	Sewer Connection Fee(WPCP)	52-004	Resolution	3,200.00				
Public Works	Sewer	Sewer Cutoff		Resolution	31.00	33.00		07/01/23	Increase - Cost of city inspection and records exceed fee amount.
Public Works	Sewer	Sewer Repair		Resolution	31.00	33.00		07/01/23	Increase - Cost of city inspection and records exceed fee amount.
Public Works	Sewer	Sanitary Sewer Connection - after 1/1/1974	52.005	Ordinance	3,200.00		Each connection		
Public Works	Sewer	Sanitary Sewer Connection - assessed	52.005	Ordinance	-		Each connection		
Public Works	Sewer	Sanitary Sewer Connection - assessed - deferred	52.005	Ordinance	3,200.00		Each connection		
Public Works	Sewer	Sanitary Sewer Connection - before 1/1/1974	52.005	Ordinance	-		Each connection		
Public Works	Sewer	Sanitary Sewer connection fee - non assessed properties	52.005		-				
Public Works	Sewer	Sanitary Sewer Connection to existing line	52.007	Ordinanc	300.00				
Public Works	Sewer	Sanitary Sewer Utility Conn-City Constructed		Ordinance	3,200.00		Each connection		
Public Works	Sewer	Sanitary Sewer Utility Conn-Developer Constructed		Ordinance	300.00		Each connection		
Public Works	Sewer	Sanitary Sewer Utility Connection	52.007	Ordinance	3,200.00		Each connection		

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Public Works	Sewer	Sewer Deposit	52.006	Ordinance	40.00				
Public Works	Sewer	assessment of costs when required to make connection	52.004		-				
Public Works	Sewer	New Sewer Connection Sewer Revision			34.00	33.00	EACH	07/01/23	Rename, hold consistent with sewer cutoff, repair. Call it a Sewer Revision.
Public Works	Sewer	Sewer Connection Fee(City Installed)			3,200.00		EACH		
Public Works	Sewer	Sewer Connection Fee(Subdivision Installed)			300.00		EACH		
Public Works	Sewer	Sewer Cutoff			31.00	Remove Line	EACH	n/a	Duplicate - Remove.
Public Works	Sewer	Sewer Repair			31.00	Remove Line	EACH	n/a	Duplicate - Remove.
Public Works	Sewer	Sewer Equip Chg 4" Pump (4 hour minimum)	52.074	Resolution	7.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg 6" Pump (4 hour minimum)	52.074	Resolution	13.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Air Compressor	52.074	Resolution	25.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Back Hoe	52.074	Resolution	50.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Back Hoe w/ Hammer or tamper	52.074	Resolution	65.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Concrete Saw	52.074	Resolution	45.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Dump Truck (2.5 ton)	52.074	Resolution	35.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg End loader	52.074	Resolution	65.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Hole Coring Saw	52.074	Resolution	20.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Jet Truck	52.074	Resolution	65.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Jet Vacuum truck	52.074	Resolution	90.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg One Ton Truck	52.074	Resolution	15.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Pickup Truck	52.074	Resolution	12.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Television truck	52.074	Resolution	90.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Tap Charge 4" Service Lateral Connection	52.074	Resolution	200.00		(including labor, equipment & saddle)		
Public Works	Sewer	Sewer Tap Charge 6" Service Lateral Connection	52.074	Resolution	225.00		(including labor, equipment & saddle)		
Public Works	Sewer	Personnel Chgs Sewer Dept. Labor			40.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Personnel Chgs Sewer Dept. Labor Overtime			60.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Personnel Chgs Sewer Superintendent			55.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Storm Sewer	COSESCO Permit - per acre plus \$20 \$25 additional acre or portion thereof		Resolution	120.00	150.00	PER ACRE PLUS ADDL FEE \$20 \$25 PER ACRE	07/01/23	Increase - Cost of inspections DNR requires us to do quarterly and records exceed fee amount.
Public Works	Storm Sewer	Major Erosion Control Permit	55.003-55.013	Resolution	-		based on parcel size 120 per acre + 20 addl acre	07/01/23	Change to 150 + 25/acre in per unit charge
Public Works	Storm Sewer	Minor Erosion Control Permit	55.004 - 55.013	Resolution	-		based on parcel size 120 per acre + 20 addl acre	07/01/23	Change to 150 + 25/acre in per unit charge
Public Works	Storm Sewer	Public Works Construction Site Erosion Sediment	55.013	Resolution	-		based on parcel size 120 per acre + 20 addl acre	07/01/23	Change to 150 + 25/acre in per unit charge
Public Works	Storm Sewer	Storm Sewer Revision		Resolution	31.00	33.00	Each	07/01/23	Increase - Cost of city inspection and records exceed fee amount.
Public Works	Storm Sewer	Storm Water Rate	53.006 - 55.013	Ordinance	4.00		per ERU (2800 sq ft)		
Public Works	Storm Sewer	Storm water runoff - detention exception fee: commercial	53.026	Ordinance	13,500.00		per acre, \$.90 runoff coefficient		
Public Works	Storm Sewer	Storm water runoff - detention exception fee: industrial	53.026	Ordinance	12,000.00		per acre, \$.80 runoff coefficient		

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Public Works	Storm Sewer	Storm water runoff - detention exception fee: low density and single/two family residential	53.026	Ordinance	6,000.00		per acre, \$.40 runoff coefficient		
Public Works	Storm Sewer	Storm water runoff - medium-high-density and multi-family residential	53.026	Ordinance	12,000.00		per acre, \$.80 runoff coefficient		
Public Works	Storm Sewer	Storm Water Utility rate - exemption and credit application fee	53.024	Resolution	100.00		100 for non residential and \$50 for residential properties		
Public Works	Storm Sewer	SUDAS - in lieu of Detention-Commercial	53.026	Ordinance	13,500.00		per acre		
Public Works	Storm Sewer	SUDAS - in lieu of Detention-Industrial	53.026	Ordinance	12,000.00		per acre		
Public Works	Storm Sewer	SUDAS - in lieu of Detention-Low Density	53.026	Ordinance	6,000.00		per acre		
Public Works	Storm Sewer	SUDAS - in lieu of Detention-Medium High	53.026	Ordinance	12,000.00		per acre		
Public Works	Storm Sewer	Utility Rate - per ERU	53.006	Ordinance	4.00		per month		
Public Works	Street	Special Events Trailer (delivery/pickup)	130.003	Ordinance	150.00				
Public Works	Street	Special Events (delivery/pickup 2+ barricades at specific locations)	130.003	Ordinance	300.00				
Public Works	Street	Special Events (delivery/pickup 1 or 2 barricades)	130.003	Ordinance	75.00				
Public Works	WPCP	Annual Inspection	52.074	Resolution	65.00		per hour		
Public Works	WPCP	Copies			0.25		per policy		
Public Works	WPCP	Copies - min 15 minutes labor charge			-		per policy		
Public Works	WPCP	Digestion (Emergency)	52.074	Resolution	20.00				
Public Works	WPCP	Digestion Fee (Metals)	52.074	Resolution	10.00				
Public Works	WPCP	Hourly pH	52.074	Resolution	15.00				
Public Works	WPCP	Investigation of Accidental Discharges/Slug Discharge	52.074	Resolution	62.00		per hour		
Public Works	WPCP	Lab Analysis Alkalinity			10.00				
Public Works	WPCP	Lab Analysis Ammonia Nitrogen			15.00				
Public Works	WPCP	Lab Analysis Arsenic Furnace			19.00				
Public Works	WPCP	Lab Analysis BOD/CBOD			20.00				
Public Works	WPCP	Lab Analysis Cadmium Flame			12.00	Remove Line		n/a	Omit Line - no longer run this test
Public Works	WPCP	Lab Analysis Cadmium Furnace			19.00				
Public Works	WPCP	Lab Analysis Chromium (Hexavalent)			12.00	Remove Line		n/a	Omit Line - no longer run this test
Public Works	WPCP	Lab Analysis Chromium (Total) Flame			12.00	Remove Line		n/a	Omit Line - no longer run this test
Public Works	WPCP	Lab Analysis Chromium (Total) Furnace			19.00				
Public Works	WPCP	Lab Analysis COD			15.00				
Public Works	WPCP	Lab Analysis Copper Flame			12.00				
Public Works	WPCP	Lab Analysis Cyanide			28.00	Remove Line		n/a	Omit Line - no longer run this test
Public Works	WPCP	Lab Analysis Hach TKN			20.00				
Public Works	WPCP	Lab Analysis Lead Flame Furnace			12.00	19.00		07/01/23	Change name to Lab Analysis Lead Furnace; Change fee to \$19.00
Public Works	WPCP	Lab Analysis Molybdenum			19.00				
Public Works	WPCP	Lab Analysis Nickel Furnace			12.00	19.00		07/01/23	Change fee to \$19.00

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Public Works	WPCP	Lab Analysis Nitrogen (Nitrate)			13.00				
Public Works	WPCP	Lab Analysis Oil & Grease			20.00				
Public Works	WPCP	Lab Analysis pH			5.00				
Public Works	WPCP	Lab Analysis Potassium			12.00				
Public Works	WPCP	Lab Analysis Selenium			19.00				
Public Works	WPCP	Lab Analysis Settleable Solids			7.00				
Public Works	WPCP	Lab Analysis Silver Flame			12.00				
Public Works	WPCP	Lab Analysis TKN EPA Method			25.00				
Public Works	WPCP	Lab Analysis Total Phosphorus			20.00				
Public Works	WPCP	Lab Analysis Total Solids			10.00				
Public Works	WPCP	Lab Analysis Total Suspended Solids (TSS)			10.00				
Public Works	WPCP	Lab Analysis Total Volatile Solids			10.00				
Public Works	WPCP	Lab Analysis Vol. Suspended Solids			10.00				
Public Works	WPCP	Lab Analysis Volatile Acids			20.00				
Public Works	WPCP	Lab Analysis Zinc Flame			12.00				
Public Works	WPCP	Monthly Billing for Lab Analysis			10.00		per month		
Public Works	WPCP	Mudpit Facility Registration			100.00		Annual		
Public Works	WPCP	Personnel Charges - Administrative Secretary			43.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	WPCP	Personnel Charges - Director			70.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	WPCP	Personnel Charges - Lab Chemist			52.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	WPCP	Personnel Charges - Plant Maintenance Overtime			69.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	WPCP	Personnel Charges - Plant Maintenance Personnel			49.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	WPCP	Sample Handling	52.074	Resolution	20.00				
Public Works	WPCP	Sampling Equipment / per day	52.074	Resolution	40.00		per day		
Public Works	WPCP	Waste Hauler	52.046	Ordinance	50.00		Annual - per vehicle		
Public Works	WPCP	Waste Water Appeal Filing Fee	52.074		100.00				
Public Works	WPCP	Waste Water Discharger Application Fee	52.074		125.00				
Public Works	WPCP	Waste Water Discharger Permit	52.075	Ordinance	250.00		establishes fee		
Public Works	WPCP	Waste Disposal - Grease Trap - In City		Ordinance	0.135		per gallon		
Public Works	WPCP	Waste Disposal - Grease Trap - Out of City	52.051	Ordinance	0.270		per gallon		
Public Works	WPCP	Waste Disposal - Septage Waste	52.051	Ordinance	0.118		per gallon		
Public Works	WPCP	Waste Disposal - Septage Waste - meter reading fee	52.051	Ordinance	10.00				
Public Works	WPCP	Waste Disposal - Mudpit Waste - In City	52.051	Ordinance	50.00		min per vehicle plus \$25 for more than 2 cu. yd.		
Public Works	WPCP	Work Order	52.074	Resolution	10.00		each		

**RESOLUTION APPROVING A CONTRACT FOR ROADWAY MAINTENANCE
SERVICES AT THE IOWA HIGHWAY 14 FROM IOWA AVENUE TO WOODLAND
STREET BETWEEN THE CITY OF MARSHALLTOWN, IOWA, AND THE IOWA
DEPARTMENT OF TRANSPORTATION CREATED PURSUANT TO CHAPTER
28E.12 OF THE IOWA CODE**

WHEREAS, the City Council of Marshalltown, Iowa, has negotiated a contract for Roadway Maintenance Services pursuant to Chapter 28E of the Iowa Code with the Iowa Department of Transportation; and

WHEREAS, the City Council of Marshalltown finds that this contract for services is in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the attached contract for services with the Iowa Department of Transportation is hereby approved in all respects and particulars.

Section 2. The contract for services shall begin on July 1, 2023, and continue through June 30, 2024, and remain in effect until the contract is terminated by either party by written notice at least 30 days prior to the date of cancellation.

Section 3. That the Mayor and City Clerk are hereby authorized and directed to execute said contract for services on behalf of the City of Marshalltown, and the City Clerk is authorized and directed to file this contract for services with the Secretary of State, as required by law.

Passed this 12th day of June 2023 and signed this _____ day of June 2023.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Robert Fagen, Interim City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: June 12, 2023
RE: FY 24 Iowa DOT Maintenance Agreement _ Highway 14

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☒ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:

Maintenance agreement does not fall under a specific strategic plan objective, but is necessary and aids in providing a safe transportation network.

Recommendation:

City Staff recommend approving agreement.

Budget Impact:

Revenue in the amount of \$43,648.71 used towards reimbursement of Street Division expenses.

Description/Background:

The City Street Division provides the day-to-day maintenance activities on Highway 14 within City limits from Iowa Avenue to Woodland Street, which equals 18.074 lane miles.

Iowa DOT provides funding for the city to perform those maintenance activities which include minor pavement repairs such as pothole patching, maintaining surface drainage through drainage systems and periodic street sweeping, and snow/ice removal.

This supplemental agreement is for July 1, 2023 to June 30, 2024 and is consistent with the agreement entered for the past two fiscal years.

The terms of the maintenance agreement have been reviewed by our Streets Superintendent who recommends approval.

Attachment:

Iowa DOT Supplemental Agreement

i:\public works\council items\2023\idot maintenance agreements\memo - dot maintenance agreement_hwy 14_23 06 12.docx

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



May 24, 2023

Heather Thomas, P.E.
Public Works Director
24 N. Center Street
Marshalltown, IA 50158

Subject: Fiscal Year 2024 Supplemental Maintenance Agreement with City of Marshalltown

Dear Heather,

Enclosed is a copy of the proposed Fiscal Year 2024 Supplemental Agreement for Maintenance of Primary Roads in Municipalities.

This agreement will be effective for the period beginning July 1, 2023 and ending June 30, 2024.

The terms of the agreement are the same as last year. The compensation rate is based on a weighted average of volume and segment length. No new maintenance activities have been added.

If you accept the proposed agreement, please sign and return a scanned copy by *email* or an original copy by *mail*. A scanned copy will be emailed to you for your records, and a paper copy can be mailed upon request.

Compensation for the prior fiscal year Supplemental Maintenance Agreement will be processed at the end of June.

If you have any questions, please contact me at 515-239-1194 or benjamin.adey@iowadot.us.

Sincerely,



Benjamin Adey
District 1 Staff Engineer – South Area

Enclosure

cc: Tony Gustafson, IA DOT, District 1
Allsion Smyth, IA DOT, District 1
Bob Ellis, IA DOT, District 1
Cheryl Parrish, IA DOT, District 1
File



Iowa Department of Transportation

SUPPLEMENTAL AGREEMENT

For Maintenance of Primary Roads in Municipalities

This Supplemental Agreement made and entered into by and between the Municipality of Marshalltown, Marshall County, Iowa, hereinafter referred to as the Municipality, and the Iowa Department of Transportation, Ames, Iowa, hereinafter referred to as the Department.

AGREEMENT:

- I. This Agreement supplements the Agreement for Maintenance and Repair of Primary Roads in Municipalities entered into by the parties on July 1, 2021, and in effect from July 1, 2021, to June 30, 2026.
- II. The Municipality agrees to perform and accept all responsibility for those maintenance activities listed in Sections I.B.1, I.B.3, I.B.4 and I.C.1 of the basic Agreement, with respect to the primary roads within the corporate limits of the Municipality specifically described in this section.

In consideration thereof, the Department agrees to pay the Municipality at the rate of \$ 2,415.00 / lane mile for acceptable work at the end of the fiscal year ending on June 30th:

Route	From	To	Lane Miles	Total Cost
Ia 14	Iowa Avenue	Woodland Street	18.074	\$43,648.71

Pavement maintenance does not include full depth patching and bituminous resurfacing. I.C.1 does not include traffic services and painting and structural repair to bridges.

- III. The Municipality further agrees to perform additional maintenance for the Department on primary roads as specifically described below:

In consideration thereof, the Department agrees to pay the Municipality the following amounts after the work has been completed:

- IV. This Supplemental Agreement may be terminated at any time by either party upon 30 days written notice.
- V. This Supplemental Agreement shall be in effect from July 1, 2023 to June 30, 2024 unless re-negotiated or terminated.

IN WITNESS WHEREOF, the parties hereto have set their hands, for the purposes herein expressed on the dates indicated below.

City of Marshalltown

MUNICIPALITY

By _____

Print Name:

Date _____

IOWA DEPARTMENT OF TRANSPORTATION

BY _____

Tony Gustafson, District 1 Engineer

Date _____



Iowa Department of Transportation
Agreement for Maintenance and Repair of
Primary Roads in Municipalities

This Agreement made and entered into by and between the Municipality of Marshalltown, Marshall County, Iowa, hereinafter referred to as the Municipality, and the Iowa Department of Transportation, Ames, Iowa, hereinafter referred to as the Department.

AGREEMENT:

In accord with Provisions of Chapter 28E, Sections 306.3, 306.4, 313.3-5, 313.21-23, 313.27, 313.36, 314.5, 321.348 and 384.76 of the Code of Iowa and the Iowa Administrative Rules 761 – Chapter 150 (IAC) the Municipality and Department enter into the following agreement regarding maintenance, repair and minor reconstruction of the primary roads within the boundaries of the Municipality.

I. The Department shall maintain and repair:

A. Freeways (functionally classified and constructed)

1. Maintain highway features including ramps and repairs to bridges.
2. Provide bridge inspection.
3. Highway lighting.

B. Primary Highways – Urban Cross-Section (curbed) (See Sec. II.A)

1. Pavement: Maintain and repair pavement and subgrade from face of curb to face of curb (excluding parking lanes, drainage structures, intakes, manholes, public or private utilities, sanitary sewers and storm sewers).
2. Traffic Services: Provide primary road signing for moving traffic, pavement marking for traffic lanes, guardrail, and stop signs at intersecting streets.
3. Drainage: Maintain surface drainage within the limits of pavement maintenance described in I.B.1 above.
4. Snow and Ice Removal: Plow traffic lanes of pavement and bridges and treat pursuant to the Department's policy.
5. Vehicular Bridges: Structural maintenance and painting as necessary.
6. Provide bridge inspection.

C. Primary Highways – Rural Cross-Section (uncurbed) (See II.B)

1. Maintain, to Department standards for rural roads, excluding tree removal, sidewalks, and repairs due to utility construction and maintenance.

D. City Streets Crossing Freeway Rights of Way (See II.C)

1. Roadsides within the limits of the freeway fence.
2. Surface drainage of right of way.
3. Traffic signs and pavement markings required for freeway operation.
4. Guardrail at piers and bridge approaches.
5. Bridges including deck repair, structural repair, berm slope protection and painting.
6. Pavement expansion relief joints and leveling of bridge approach panels.

II. The Municipality shall maintain and repair:

A. Primary Highways – Urban Cross-Section (curbed) (See Sec. I.B)

1. Pavement: Maintain and repair pavement in parking lanes, intersections beyond the limits of state pavement maintenance; curbs used to contain drainage; and repairs to all pavement due to utility construction, maintenance and repair.
2. Traffic Services: Paint parking stalls, stop lines and crosswalks. Maintain, repair and provide energy to traffic signals and street lighting.
3. Drainage: Maintain storm sewers, manholes, intakes, catch basins and culverts used for collection and disposal of surface drainage.
4. Snow and ice removal: Remove snow windrowed by state plowing operations, remove snow and ice from all areas outside the traffic lanes and load or haul snow which the Municipality considers necessary. Remove snow and ice from sidewalks on bridges used for pedestrian traffic.

5. Maintain sidewalks, retaining walls and all areas between curb and right-of-way line. This includes the removal of trees as necessary and the trimming of tree branches as necessary.
 6. Clean, sweep and wash streets when considered necessary by the Municipality.
 7. Maintain and repair pedestrian overpasses and underpasses including snow removal, painting and structural repairs.
- B. Primary Highways – Rural Cross-Section (uncurbed) (See Sec. I.C)
1. Maintain and repair highway facilities due to utility construction and maintenance.
 2. Removal of trees as necessary and the trimming of tree branches as necessary.
 3. Maintain sidewalks.
- C. City Streets Crossing Freeway Rights of Way (See I.D)
1. All pavement, subgrade and shoulder maintenance on cross streets except expansion relief joints and bridge approach panel leveling.
 2. Mark traffic lanes on the cross street.
 3. Remove snow on the cross street, including bridges over the freeway.
 4. Clean and sweep bridge decks on streets crossing over freeway.
 5. Maintain all roadside areas outside the freeway fence.
 6. Maintain pedestrian overpasses and underpasses including snow removal, painting, lighting and structural repair.

III. The Municipality further agrees:

- A. That all traffic control devices placed by the Municipality on primary roads within the Municipal boundaries shall conform to the "Manual on Uniform Traffic Control Devices for Streets and Highways."
 - B. To prevent encroachment or obstruction within the right of way, the erection of any private signs on the right of way, or on private property which may overhang the right of way and which could obstruct the view of any portion of the road or the traffic signs or traffic control devices contrary to Section 318.11 of the Code of Iowa.
 - C. To comply with all current statutes and regulations pertaining to overlength and overweight vehicles using the primary roads, and to issue special permits for overlength and overweight vehicles only with approval of the Department.
 - D. To comply with the current Utility Accommodation Policy of the Department.
 - E. To comply with the access control policy of the Department by obtaining prior approval of the Department for any changes to existing entrances or for the construction of new entrances.
- IV. Drainage district assessments levied against the primary road within the Municipality shall be shared equally by the Department and the Municipality.
- V. Major construction initiated by the Department and all construction initiated by the Municipality shall be covered by separate agreements.
- VI. The Department and the Municipality may by a separate annual Supplemental Agreement, reallocate any of the responsibilities covered in Section I of this agreement.
- VII. This Agreement shall be in effect for a five year period from July 1, 2021 to June 30, 2026.

IN WITNESS WHEREOF, The Parties hereto have set their hands, for the purposes herein expressed, on the dates indicated below.

Marshalltown

MUNICIPALITY

By

Date

IOWA DEPARTMENT OF TRANSPORTATION

BY

District Engineer

Date

**RESOLUTION APPROVING A CONTRACT FOR ROADWAY MAINTENANCE
SERVICES AT THE IOWA VETERANS HOME BETWEEN THE CITY OF
MARSHALLTOWN, IOWA, AND THE IOWA DEPARTMENT OF TRANSPORTATION
CREATED PURSUANT TO CHAPTER 28E.12 OF THE IOWA CODE**

WHEREAS, the City Council of Marshalltown, Iowa, has negotiated a contract for Roadway Maintenance Services pursuant to Chapter 28E of the Iowa Code with the Iowa Department of Transportation; and

WHEREAS, the City Council of Marshalltown finds that this contract for services is in the best interest of the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
MARSHALLTOWN, IOWA:**

Section 1. That the attached contract for services with the Iowa Department of Transportation is hereby approved in all respects and particulars.

Section 2. The contract for services shall begin on July 1, 2023, and continue through June 30, 2024, and remain in effect until the contract is terminated by either party by written notice at least 30 days prior to the date of cancellation.

Section 3. That the Mayor and City Clerk are hereby authorized and directed to execute said contract for services on behalf of the City of Marshalltown, and the City Clerk is authorized and directed to file this contract for services with the Secretary of State, as required by law.

Passed this 12th day of June 2023 and signed this _____ day of June 2023.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Robert Fagen, Interim City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: June 12, 2023
RE: FY 24 Iowa DOT Maintenance Agreement _ Iowa Veterans Home

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:

Maintenance agreement does not fall under a specific strategic plan objective, but is an opportunity to work with other entities, such as Iowa DOT and the Iowa Veterans Home to improve and assist in providing a safe transportation network at the Iowa Veterans Home.

Recommendation:

City Staff recommend approving agreement.

Budget Impact:

Revenue in the amount of \$567.00 used towards reimbursement of Street Division expenses.

Description/Background:

The City Street Division provides maintenance activities limited to street sweeping on roads within the Iowa Veterans Home, which equals 3.78 lane miles

Iowa DOT provides funding for the city to perform those maintenance activities.

This supplemental agreement is for July 1, 2023 to June 30, 2024 and is consistent with the agreement entered for the past two fiscal years.

The terms of the maintenance agreement have been reviewed by our Streets Superintendent who recommends approval.

Attachment:

Iowa DOT Supplemental Agreement

i:\public works\council items\2023\idot maintenance agreements\memo - dot maintenance agreement_ivh_23 06 12.docx

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



May 24, 2023

Heather Thomas, P.E.
Public Works Director
24 N. Center Street
Marshalltown, IA 50158

Subject: Fiscal Year 2024 Roadway Maintenance Agreement with City of Marshalltown for Roads within Iowa Veterans Home

Dear Heather,

Enclosed is a copy of the proposed Fiscal Year 2024 Roadway Maintenance Agreement for routine maintenance on institutional roads within Iowa Veterans Home.

This agreement will be effective for the period beginning 7/1/2023 and ending 6/30/2024.

The terms of the agreement are the same as last year.

If you accept the proposed agreement, please sign and return a scanned copy by *email* or an original copy by *mail*. A scanned copy will be emailed for your records, and a paper copy can be mailed upon request.

Compensation for the prior fiscal year Roadway Maintenance Agreement will be processed at the end of June.

If you have any questions, please contact me at 515-239-1194 or benjamin.adey@iowadot.us.

Sincerely,



Benjamin Adey
District 1 Staff Engineer - North Area

Enclosure

cc: Allison Smyth, IA DOT District 1
Bob Ellis, IA DOT District 1
Cheryl Parrish, IA DOT District 1
Tony Gustafson, IA DOT District 1



Iowa Department of Transportation

ROADWAY MAINTENANCE AGREEMENT

INSTITUTION Iowa Veterans Home
AGENCY _____
COUNTY _____
CITY Marshalltown

This written agreement made and entered into by and between City of Marshalltown, Party of the First Part, and the Iowa Department of Transportation, Party of the Second Part. The parties hereby desire to enter into this roadway maintenance agreement for the portion of Fiscal Year 2023 that the Department of Human Services owns the following roadway:

Institutional roads at the Iowa Veterans Home in Marshalltown, Iowa

1. ROUTINE MAINTENANCE

- A. Party of the First Part will perform the following routine maintenance:
Street sweeping
- B. Party of the First Part will perform the above described routine maintenance in compliance with the Iowa Department of Transportation's standard maintenance policies and procedures which include, but are not limited to, the Department's standards for maintenance activities and instructional memorandums. Particularly, Party of the First Part shall comply with:
Not applicable
- C. Party of the Second Part will perform the following routine maintenance:
Not applicable

2. SPECIAL MAINTENANCE

- A. Party of the First Part will perform the following special maintenance:
Not applicable
- B. Party of the First Part will perform the above described special maintenance in compliance with the Iowa Department of Transportation's standard maintenance policies and procedures which include, but are not limited to, the Department's standards for maintenance activities and instructional memorandums. Particularly, Party of the First Part shall comply with:
Not applicable
- C. Party of the Second Part will perform the following special maintenance:
Not applicable

3. PAYMENT

- A. It is agreed that payment for the routine maintenance operations will be made after the work has been completed for the fiscal year ending June 30, and payment for maintenance operations will be made after the work has been completed. It is also understood and agreed that the right is reserved by both Parties to review, adjust, or terminate this Agreement at any time, provided however that written notice be given either Party at least thirty days prior to such review, adjustment, or termination. The payment will be prorated for the portion of the year that the Department of Human Services maintains the roadway.
- B. Payment for routine maintenance at the rate of \$ 150.00 per lane mile per year.
Total lane miles 3.78 at \$ 150.00 per lane mile = \$ 567.00

C. Payment for special maintenance shall be made as follows:

4. AGREEMENT TIME PERIOD

Beginning Date: 7/1/2023

Ending Date: 6/30/2024

5. Party of the First Part agrees to indemnify and save harmless the Party of the Second Part, the State of Iowa, and its agents or employees from any and all causes of action, suits, at law or in equity, for losses, damages, claims or demands, and from any and all liability and expense of whatsoever nature (including reasonable attorney fees), arising out of or in connection with the execution, performance, or attempted performance of this Agreement and work provided herein.
6. If any section, provision or part of this Agreement shall be found to be invalid or unconstitutional, such judgment shall not affect the validity of the Agreement as a whole or any section, provision, or part thereof not found to be invalid or unconstitutional.
7. Party of the First Part will follow all federal and state laws and regulations with regard to worker safety and the handling and disposal of hazardous waste and/or substances in performing any maintenance task.
8. Any subsequent change or modification to the terms of this Agreement shall be in the form of a duly executed addendum or amendment to this Agreement.

RECOMMENDED FOR APPROVAL:

City of Marshalltown

(AGENCY) (COUNTY) (CITY) (BOARD)

BY _____

(DATE)

TITLE _____

IOWA DEPARTMENT OF TRANSPORTATION

BY _____

District Engineer

(DATE)

**RESOLUTION APPROVING THE MARSHALLTOWN CENTRAL BUSINESS
DISTRICT AGREEMENT FOR PUBLIC SERVICES**

WHEREAS, the CITY supports economic revitalization of the CITY's designated Central Business District; and

WHEREAS, MCBBD plays an important role in the economic revitalization of the Central Business District; and

WHEREAS, MCBBD maintains a staff; recruits and retains businesses; provides small business resources; represents downtown businesses on local, state, and national levels; plans and executes community events; and supports historic preservation efforts; and

WHEREAS, continued support of MCBBD promises to benefit the CITY, its businesses, and its residents through increased business development and commerce; and

WHEREAS, the City Council has determined that MCBBD's activities to revitalize the Central Business District constitutes a valued public service to the residents of Marshalltown for the reasons stated herein.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the attached Agreement for Public Services with the Marshalltown Central Business District is hereby approved in all respects and particulars.

Section 2. The Agreement for Public Services shall begin on July 1, 2023, and continue through June 30, 2024 as long as the conditions of the agreement are met.

Section 3. That the Mayor and City Clerk are hereby authorized and directed to execute said agreement for services on behalf of the City of Marshalltown.

Passed this 12th day of June 2023 and signed this _____ day of June 2023.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk



Marshalltown Central Business District
16 East Main St., Ste. 280
Marshalltown, IA 50158
director@marshalltownmainstreet.org
641-844-2001 – Office

City Council
Marshalltown, Iowa

Dear Councilors,

Thank you for your time, consideration and again thank you for your support of the Marshalltown Central Business District. We truly appreciate this opportunity for additional funding and have outlined below our board approved budget for the funds.

- MCBD Staff Support (\$40,000)
 - o Shared Event Coordinator position with the Marshalltown Chamber of Commerce.
 - o MCBD would budget \$20,000 per year for a two-year contract.
 - o MCBD has engaged in initial discussions with John Hall, President of the Marshalltown Chamber of Commerce; however, no written, approved agreement for the shared position has been reached at this time.
 - o In the event that we are unable to establish a shared employee position with the Marshalltown Chamber of Commerce we would allocate the \$40,000 to new banners and wayfinding in the Central Business District
- MCBD operational funding (\$45,000)
- MCBD staff training & development (\$5,000)
- MCBD rebranding efforts -logo, promotional items, marketing (\$5,000)

We are proud to be a part of Marshalltown and the ongoing work toward the vision in our Downtown Master Plan. If you have any questions, please feel free to contact our office or myself for more information. We truly believe, Marshalltown...more than ever!

Sincerely,

Cindy Parks
President
Marshalltown Central Business District

AGREEMENT FOR PUBLIC SERVICES

This Agreement for Public Services (“Agreement”) is made as of the date of the last signature below between the **CITY OF MARSHALLTOWN, IOWA** (“CITY”), an Iowa municipal corporation, and the **MARSHALLTOWN CENTRAL BUSINESS DISTRICT** (“MCBD”), an Iowa non-profit corporation.

RECITALS

WHEREAS, the CITY supports economic revitalization of the CITY’s designated Central Business District; and

WHEREAS, MCBD plays an important role in the economic revitalization of the Central Business District; and

WHEREAS, MCBD maintains a staff; recruits and retains businesses; provides small business resources; represents downtown businesses on local, state, and national levels; plans and executes community events; and supports historic preservation efforts; and

WHEREAS, continued support of MCBD promises to benefit the CITY, its businesses, and its residents through increased business development and commerce; and

WHEREAS, the City Council has determined that MCBD’s activities to revitalize the Central Business District constitutes a valued public service to the residents of Marshalltown for the reasons stated herein.

AGREEMENT

NOW THEREFORE, in consideration of MCBD providing valued public services to the City of Marshalltown, its residents, and its businesses, and other good and valuable consideration, the CITY and MCBD agree as follows:

1. **FINANCIAL CONTRIBUTION.** The CITY agrees to contribute to MCBD an amount not to exceed ninety-five thousand dollars (\$95,000.00) for the period starting July 1, 2023, and ending June 30, 2024, as long as the following conditions are met:

a. MCBD continuously establishes itself as a domestic non-profit corporation pursuant to applicable laws of the State of Iowa and as a 501(c)(3) tax-exempt organization pursuant to application regulations of the Internal Revenue Service; and

b. MCBD uses one hundred percent (100%) of the funds received from the CITY pursuant to Paragraph 1 of this Agreement to fund revitalization activities in the City’s Central Business District; and

c. MCBD provides documentation establishing its compliance with the conditions set forth above in Paragraph 1a and 1b of this Agreement no later than May 1, 2023.

2. **MANNER OF PAYMENT.** The CITY's contribution shall be paid to MCBBD in a lump sum payable not later than August 31, 2023.

3. **ACCOUNTING.** MCBBD shall prepare and submit to the CITY, no later than May 1, 2023, an accounting of all funds received pursuant to this Agreement and offsetting expenditures to ensure such funds are used for revitalization activities in the City's Central Business District.

4. **REPAYMENT.** MCBBD agrees to repay to the CITY any funds received pursuant to this Agreement which it cannot demonstrate have been used for revitalization activities in the City's Central Business District. The determination as to whether a particular expense has been appropriately used for such activities shall be made by the City Council in its sole discretion. In the event repayment is required, MCBBD shall remit payment to the CITY within sixty (60) days of receiving the CITY'S written demand for repayment.

5. **BREACH.** In the event of a breach of this Agreement, the party prevailing on a breach of contract claim shall be entitled to recover its damages, as well as its reasonable attorney's fees and court costs incurred in the breach of contract action. This provision does not preclude a party from seeking injunctive relief in addition to seeking to recover its damages and reasonable attorney's fees and court costs.

6. **JURY WAIVER.** Both parties voluntarily and knowingly waive the right to a jury trial in any action which is related to this Agreement.

7. **GENERAL PROVISIONS.** In the performance of each part of this Agreement, time shall be of the essence. Failure to promptly assert rights herein shall not, however, be a waiver of such rights or a waiver of any existing or subsequent default. This Agreement shall apply and bind the successors in interest of the parties. This Agreement contains the entire agreement of the parties on this subject and shall not be amended, except by a written instrument duly signed by the CITY and MCBBD. Paragraph headings are for convenience of reference and shall not limit or affect the meaning of this Agreement. Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine, or neuter gender according to the context. Iowa law governs the interpretation and enforcement of this Agreement.

8. **NOTICE.** Any notice under this Agreement shall be in writing and be deemed served when it is delivered by personal delivery, email, or mailed by certified mail, addressed to the parties at the addresses given below.

9. **APPROVAL; AUTHORITY.** This Agreement is expressly contingent upon approval by the City Council of Marshalltown, Iowa.

10. **COUNTERPARTS.** This Agreement may be executed in several counterparts, each of which, when so executed and delivered, shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument, even though all parties are not signatories to the original or the same counterpart. Furthermore, the parties may execute and deliver this Agreement by electronic means, such as .pdf or a similar format. MCB and the CITY agree delivery of the Agreement by electronic means shall have the same force and effect as delivery of original signatures and that each of the parties may use such electronic signatures as evidence of the execution and delivery of the Agreement by all parties to the same extent as an original signature.

11. **EXECUTION.** and if executed by both MCB and the CITY, this Agreement shall become a binding contract.

**MARSHALLTOWN CENTRAL
BUSINESS DISTRICT,**
an Iowa non-profit corporation

CITY OF MARSHALLTOWN, IOWA,
an Iowa municipal corporation

Dated this ____ day of _____ 2023

Dated this ____ day of _____ 2023

By: _____

By: _____

Joel T.S. Greer, Mayor

(Print Name), (Print Title)

Attest: _____
Alicia Hunter, City Clerk

Address:

Address: Marshalltown City Hall
P.O. Box 155
24 North Center Street
Marshalltown, IA 50158

Telephone:

Telephone: (641) 754-5701

**RESOLUTION ACCEPTING AND AWARDING THE BID FOR PROVIDING SALT
FOR ICE AND SNOW CONTROL FOR THE 2023-2024 FISCAL YEAR IN THE CITY
OF MARSHALLTOWN, IOWA IN THE AMOUNT OF \$72.03 PER TON**

WHEREAS, the City of Marshalltown, Iowa, requested bids from various commercial salt suppliers, for salt for ice and snow control for the 2023-2024 fiscal year, therefore,

WHEREAS, Hutchinson Salt Co., submitted a low bid of \$72.03 per ton delivered to the Public Works Department which is now before this Council for final approval.

<u>Name and Address</u>	<u>Bid Amount</u>
Hutchinson Salt Company <i>Baxter Springs, KS</i>	\$72.03
Johnson Feed Inc. <i>Canton, SD</i>	\$77.84
Central Salt, LLC <i>Lyons, KS</i>	\$79.96
Independent Salt Company <i>Kanopolis, Kansas</i>	\$82.93

After consideration of all bids filed, it was determined by the Council that the bid of Hutchinson Salt Co. is the best and lowest responsible bid as is herein outlined.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA: That the bid of Hutchinson Salt Co. for providing salt for ice and snow control in the City of Marshalltown, Iowa, in the amount of \$72.03 per ton is hereby accepted, approved, and awarded.

BE IT FURTHER RESOLVED: That the Mayor and City Clerk are hereby authorized to approve and execute the contracts on behalf of the City of Marshalltown, Iowa.

Passed this 12th day of June 2023, and signed this _____ day of June 2023.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Robert Fagen, Interim City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: June 12, 2023
RE: 2023 Salt Bids

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☒ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Purchasing salt does not fall under a specific strategic plan objective, but is necessary and aids in our ability to provide a safe transportation network.

Recommendation: City Staff recommend approving a contract to provide bulk salt for the 2023 year with Hutchinson Salt Company in the amount of \$72.03 / Ton.

Budget Impact: We estimate the purchase of approximately 2,500 Tons of salt. Based on the submitted bid price of \$72.03 / Ton – we estimate expenses of \$180,075 towards the raw material/delivery. We have a FY24 budget of \$155,000 which is funded through Road Use Tax funds and will do a budget amendment to increase that budget line item from RUT funds on hand.

Description/Background: City staff requested bids for providing bulk salt; bid tabulation attached. This salt is used for ice removal on city streets over the winter months. We received a favorable bid this year (\$72.03). Our low bids the past two years were \$73.78 and \$74.59/Ton.

We made one change from last year in the amount we plan to purchase. Last year's winter salt use was above average; therefore, we are requesting to stockpile 2,500 Tons as opposed to 2,000 Tons purchased last year. Our typical "carryover" salt ranges from 500 Tons to 1,000 Tons; however, due to last year's usage we are down to less salt than what would be needed to for a single event where salt was applied to all streets (~140 Tons). Staff will also be working on tighter calibrations and more stringent salt use this upcoming winter.

Hutchinson Salt Company was also our supplier last winter and we appreciate the short 1-month delivery timespan that allows us to minimize the equipment we rent for stacking salt in our salt storage facility.

Attachments: Bid Tab

i:\public works\council items\memo - council 2023 bob_hat.docx

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



TABULATION OF BULK SALT BIDS 2023
MARSHALLTOWN DEPARTMENT OF PUBLIC WORKS - STREET DIVISION
BIDS DUE: JUNE 2, 2023, 10:00 AM



Company Name	Address	Price Per Ton	Anticipated Delivery Start	Anticipated Delivery Timeframe
Hutchinson Salt Company	136 W 12th, Baxter Springs, KS 66713	\$72.03	June 2023	July 2023
Johnson Feed Inc	305 W Industrial Rd, Canton, SD 57013	\$77.84	July 2023	Ocotber 2023
Central Salt, LLC	1420 State Hwy 14, Lyons, KS 67554	\$79.96	July 11, 2023	October 31, 2023
Independent Salt Company	1126 20th Rd, PO Box 36, Kanopolis, KS 57454	\$82.93	ASAP	~ 2 Months

Based on the bids received, the City of Marshalltown Public Works is recommending approval of our 2023 bulk salt contract with Hutchinson Salt Company at the City Council Meeting scheduled for June 12, 2023.

**RESOLUTION APPROVING AN ELECTRIC LINE EASEMENT WITH INTERSTATE
POWER AND LIGHT COMPANY FOR PARCEL # 8418-26-457-005**

WHEREAS, the City of Marshalltown owns Lot 4, Block 11 of the Original Town of Marshall located in Marshall County, Iowa (Parcel 8418-26-457-005), which current use is a parking lot; and

WHEREAS, the City of Marshalltown has been approached to grant an easement for an electric line easement, to construct and maintain underground electrical and telecommunication lines with other necessary fixtures, appurtenances and equipment; and

WHEREAS, the Council has fully examined same and has found same to be in the best interests of the CITY OF MARSHALLTOWN, IOWA and that same should now be approved and accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, the easement for the electric line easement is hereby approved.

Passed this 12th day of June 2023 and signed this _____ day of June 2023.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Robert Fagen, Interim City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: June 12, 2023
RE: Interstate Power and Light Company Easement Request – Parking Lot in 100 Block of E State St

Strategic Plan:

- ☒ Strategy 1: Expand and improve development in the community.
- ☒ Strategy 2: Enhance Marshalltown's public image.
- ☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:

Invest in Downtown redevelopment. *Electricity is needed for downtown development, Providing Interstate Power and Light Company an easement to locate needed electrical equipment adjacent to alleys also limits negative aesthetics from being located on the main streets of downtown.*

Recommendation:

City Staff recommend approving easement.

Budget Impact:

None.

Description/Background:

Interstate Power and Light Company (known locally as Alliant Energy) reached out to City Engineering to request an easement for additional electrical equipment to be located in a city owned parking lot (that is currently leased out) in the 100 block of East State Street.

In review of the request, the additional equipment would have required the loss of more parking stalls. When expressing this concern to Interstate Power and Light Company, they agreed to look for a different location to locate the needed equipment.

During the course of these communications, we were unable to locate an existing easement held by Interstate Power and Light Company where existing electrical equipment is located on that parcel. This easement request is to formalize and record this easement which allows Interstate Power and Light Company's equipment in this location. They are needing a 10-ft s 13-ft easement to accommodate the existing equipment, shown on the following page.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker





Location of easement request is shown below:



i:\public works\council items\2023\easement - ipl_alliant\memo - interstate power easement 100 blk e state st - city parking lot.docx

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



ELECTRIC LINE EASEMENT

For and in consideration of the sum of One Dollar (\$1.00) and other valuable consideration, the receipt of which is hereby acknowledged, **City of Marshalltown** ("Grantor(s)"), ADDRESS: **Marshalltown, Iowa** do(es) hereby warrant and convey unto **Interstate Power and Light Company, an Iowa Corporation**, its successor and assigns, ("Grantee") a perpetual easement with the right, privilege and authority to construct, reconstruct, maintain, expand, operate, repair, patrol and remove an underground electric and telecommunications line or lines, consisting of wires, transformers, switches and other necessary fixtures, appurtenances and equipment, (including associated surface mounted equipment) and construction (collectively, the "*Line*" or "*Lines*") for transmitting electricity, communications and all corporate purposes of Grantee together with the power to extend to any other party the right to use, jointly with the Grantee, pursuant to the provisions hereof, upon, under, and across the following described lands located in the County of **Marshall** and the State of Iowa:

See Attached Exhibit A, page 3

together with all the rights and privileges for the full enjoyment or use thereof for the aforesaid purpose.

Grantor(s) agrees that it will not construct or place any buildings, structures, plants, or other obstructions on the property described above.

Grantor(s) also conveys the right and privilege to trim, cut down or control the growth of any trees or other vegetation on said described land and such other trees and vegetation adjacent thereto as in the judgment of the Grantee may interfere with construction, reconstruction, maintenance, expansion, operation, repair, use of the Line or Lines.

Grantee, its contractor, or agent may enter said premises for the purpose of making surveys and preliminary estimates immediately upon the execution of this easement.

The Grantor(s) also grants to the Grantee the right of ingress and egress to the Line or Lines now owned by the Grantor(s), for the purpose of constructing, reconstructing, maintaining, expanding, operating, patrolling, repairing and removing the Line or Lines, and the Grantee agrees to pay to the Grantor(s) or its tenants all damages done to the lands (except the cutting and trimming of trees or other vegetation), fences, livestock or crops of the Grantor(s) or its tenants, by the Grantee or its employees while constructing, reconstructing, maintaining, expanding, operating, patrolling, repairing or removing the Line or Lines.

Signed this _____ day of _____, 20__.

**GRANTOR(S):
City of Marshalltown**

By: _____

By: _____

ALL PURPOSE ACKNOWLEDGMENT

STATE OF _____)

COUNTY OF _____) ss:

On this _____ day of _____, AD. 20_____, before me,
the undersigned, a Notary Public in and for said State, personally appeared

_____ to me personally known

or _____ provided to me on the basis of satisfactory
evidence

to be the persons(s) whose name(s) is/are subscribed to the within
instrument and acknowledged to me that he/she/they executed the
same in his/her/their authorized capacity(ies), and that by
his/her/their signature(s) on the instrument the person(s), or the entity
upon behalf of which the person(s) acted, executed the instrument.

NOTARY SEAL _____
(Sign in Ink)

(Print/type name)

Notary Public in and for the State of _____

My Commission Expires: _____

CAPACITY CLAIMED BY SIGNER

_____ INDIVIDUAL

_____ CORPORATE

Title(s) of Corporate Officers(s):

_____ N/A

_____ Corporate Seal is affixed

_____ No Corporate Seal procured

_____ PARTNER(s)

_____ Limited Partnership

_____ General Partnership

_____ ATTORNEY-IN-FACT

_____ EXECUTOR(s),

_____ ADMINISTRATOR(s),

_____ or TRUSTEE(s):

_____ GUARDIAN(s)

_____ or CONSERVATOR(s)

_____ OTHER

SIGNER IS REPRESENTING:

List name(s) of persons(s) or entity(ies):

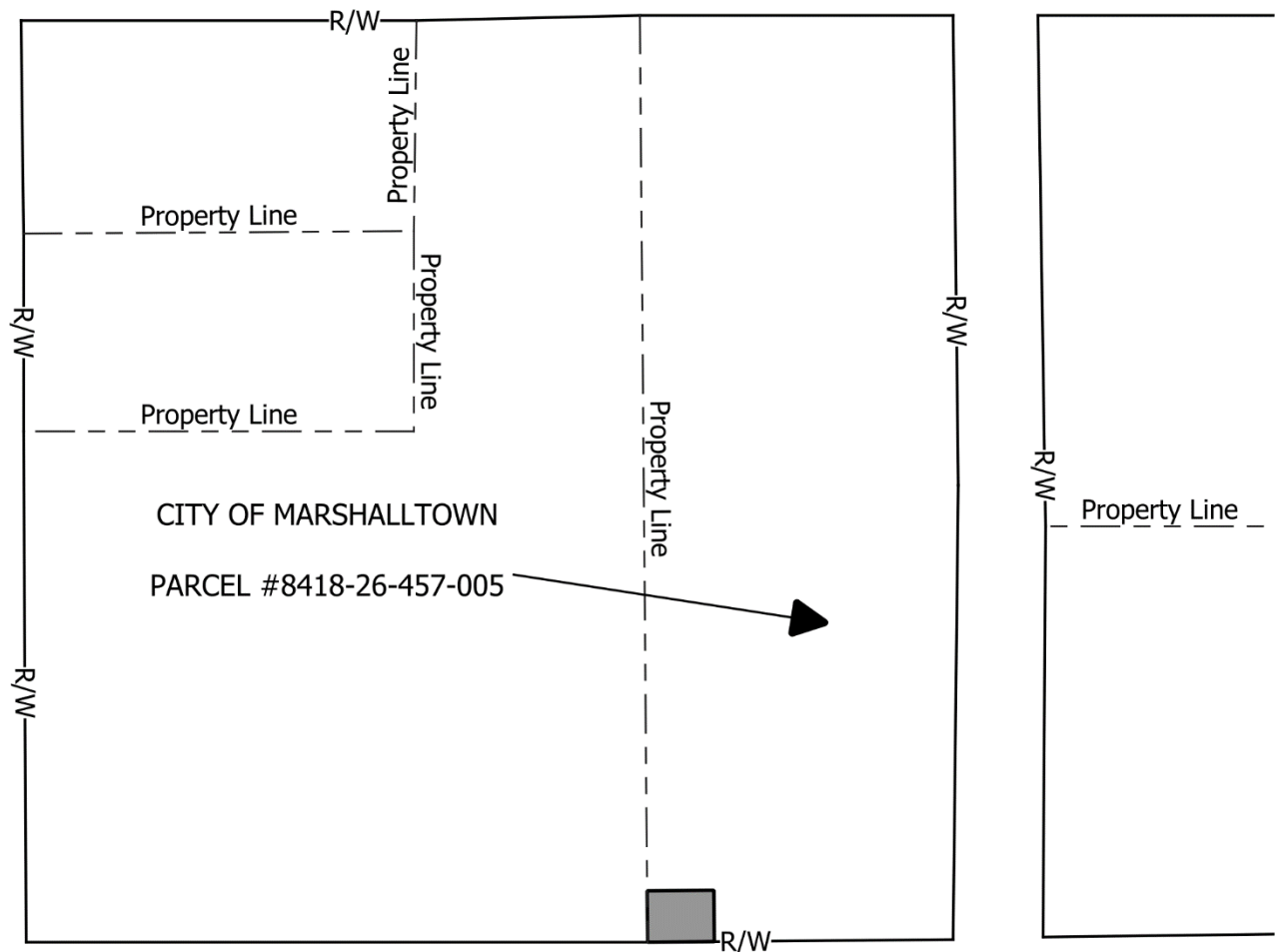
EXHIBIT 'A'

Easement area 10 feet by 13 feet, for placement of facilities in the Southwest corner of Grantor's property described below and more particularly described by placement of the facilities at the time of construction on or adjacent to the following described property.

Grantor's Parcel:

Lot 4, Block 11, Original Town of Marshall, Marshall County, Iowa.

E State St



10'X13' EASEMENT AREA

DRAFTED BY: MI-TECH SERVICES, INC
ASG

N
NOT TO SCALE
ALLIANT #4262939

MINUTES OF MEETING TO SUPPORT
LOCAL OPTION SALES AND SERVICES
TAX

426780-33

Marshalltown, Iowa

June 12, 2023

The City Council of the City of Marshalltown, Iowa, met on June 12, 2023, at 5:30 pm., at the City Council Chambers, 10 West State Street, Marshalltown, Iowa. The Mayor presided and the roll was called showing the following City Council members present and absent:

Present: _____

Absent: _____

• • • •

Council Member _____ introduced a resolution hereinafter next set out and moved its adoption, seconded by Council Member _____; and after due consideration thereof by the City Council, the Mayor put the question upon the adoption of the said resolution and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted as follows:

RESOLUTION NO. 2023-123

Resolution in support of Local Option Sales and Services Tax for the City of State Center

WHEREAS, Chapter 423B of the Code of Iowa authorizes County Boards of Supervisors to impose a local option sales and services tax (the “Local Option Tax”) within incorporated cities and the unincorporated area of counties, following an election at which the registered voters in various jurisdictions vote in favor of such tax; and

WHEREAS, pursuant to Section 423B(4)(b) of the Code of Iowa, the question of imposing a Local Option Tax shall be submitted to eligible registered voters upon receipt by the County Commissioner of Elections of the motion or motions requesting such submission adopted by the governing body or bodies representing at least one half of the population of the County; and

WHEREAS, the City of State Center desires to impose a new, one-cent Local Option Tax (the “New Tax”), such tax to take effect on January 1, 2025; and

WHEREAS, the City of State Center has requested that the City of Marshalltown (the “City”) submit a motion to the Marshall County Commissioner of Elections requesting that the question of imposing the New Tax in the City of State Center be submitted to eligible registered voters in said city, and it is now necessary for the City to make such a motion;

NOW, THEREFORE, be it moved and resolved by the City Council of the City of Marshalltown, Iowa, as follows:

Section 1. This City Council hereby expresses its support for the calling of an election in the City of State Center on November 7, 2023 on the question of the imposition of the New Tax, such tax to take effect on January 1, 2025.

Section 2. The City shall submit this motion and resolution to the Marshall County Commissioner of Elections in satisfaction of the requirements of Section 423B(4)(b) of the Code of Iowa, requesting that the question of imposing a Local Option Tax in the City be submitted to eligible registered voters.

Section 3. All resolutions and orders or parts thereof in conflict with the provisions of this resolution, to the extent of such conflict, are hereby repealed.

Passed and approved June 12, 2023.

Mayor

Attest:

City Clerk

• • • •

On motion and vote, the meeting adjourned.

Mayor

Attest:

City Clerk

STATE OF IOWA
COUNTY OF MARSHALL
CITY OF MARSHALLTOWN

SS:

I, the undersigned, City Clerk of the City of Marshalltown, Iowa, do hereby certify that attached hereto is a true and correct copy of the proceedings of the City Council relating to the Council's support of the City of State Center's proposal to impose a one-cent local option sales and services tax.

WITNESS MY HAND this _____ day of _____, 2023.

City Clerk

MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
Robert Fagen, Interim City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor and City Council
FROM: Alicia Hunter, City Clerk
DATE: June 7, 2023
RE: Support of LOST renewal for State Center

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☒ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Work with other entities on partnerships which benefit the community.

Recommendation: Adopt a resolution in support of Local Option Sales and Service Tax for the City of State Center.

Budget Impact: N/A

Description/Background: The City of State Center currently has a Local Option Sales Tax (and has since July 2000); however, the current 10-year term is set to expire. Therefore, the city desires to impose a new, one-cent Local Option Tax, such tax to take effect on January 1, 2025.

Pursuant to Section 423B(4)(b) of the Code of Iowa, the question of imposing a Local Option Tax shall be submitted to eligible registered voters upon receipt by the County Commissioner of Elections of the motion or motions requesting such submission adopted by the governing body or bodies representing at least one half of the population of the County, which is the City of Marshalltown.

Therefore, the City of State Center has requested the adoption by the City of Marshalltown a resolution in support of Local Option Sales and Service Tax for the City of State Center. This resolution expresses the City Council's support for calling of a vote at the General election in the City of State Center on November 7, 2023 on the question of imposing the new tax.

The City of State Center's attorney, Dorsey and Whitney, has provided the proceedings for the adoption of this resolution.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



CHAPTER 423B

LOCAL OPTION TAXES

Referred to in [§15J.7](#), [76.4](#), [356.37](#), [418.13](#), [421.26](#), [421.28](#), [421.71](#), [423.2A](#), [423.3](#), [423.4](#), [423.14A](#), [423.33](#), [423.36](#), [423.43](#)

Personal liability for tax due, see [§421.26](#)

423B.1	Authorization — election — imposition and repeal.	423B.5	Local sales and services tax.
423B.2	Local vehicle tax.	423B.6	Administration.
423B.3	Administration of local vehicle tax.	423B.7	Payment to local governments.
423B.4	Payment — penalties.	423B.8	Construction contractor refunds.
		423B.9	Issuance of bonds.
		423B.10	Funding urban renewal projects.

423B.1 Authorization — election — imposition and repeal.

1. A county may impose by ordinance of the board of supervisors local option taxes authorized by [this chapter](#), subject to [this section](#) and subject to the exception provided in [subsection 2](#).

2. *a.* A city whose corporate boundaries include areas of two counties may impose by ordinance of its city council a local sales and services tax if all of the following apply:

(1) At least eighty-five percent of the residents of the city live in one county.

(2) The county in which at least eighty-five percent of the city residents reside has held an election on the question of the imposition of a local sales and services tax and a majority of those voting on the question in the city favored its imposition.

(3) The city has entered into an agreement on the distribution of the sales and services tax revenues collected from the area where the city tax is imposed with the county where such area is located.

b. The city council of a city authorized to impose a local sales and services tax pursuant to paragraph “a” shall only do so subject to all of the following restrictions:

(1) The tax shall only be imposed in the area of the city located in the county where not more than fifteen percent of the city’s residents reside.

(2) The tax shall be at the same rate and become effective at the same time as the county tax imposed in the other area of the city.

(3) The tax once imposed shall continue to be imposed until the county-imposed tax is repealed, and the city-imposed tax shall also be repealed effective on the same date.

(4) The tax shall be imposed on the same basis as provided in [section 423B.5](#) and notification requirements in [section 423B.6](#) apply.

(5) The city shall assist the department of revenue to identify the businesses in the area which are to collect the city-imposed tax. The process shall be ongoing as long as the city tax is imposed.

c. The agreement on the distribution of the revenues collected from the city-imposed tax shall provide that fifty percent of such revenues shall be remitted to the county in which the part of the city where the city tax is imposed is located.

d. The latest certified federal census preceding the election held by the county on the question of imposition of the local sales and services tax shall be used in determining if the city qualifies under paragraph “a”, subparagraph (1), to impose its own tax and in determining the area where the city tax may be imposed under paragraph “b”, subparagraph (1).

e. A city is not authorized to impose a local sales and services tax under [this subsection](#) after July 1, 2000. A city that has imposed a local sales and services tax under [this subsection](#) on or before July 1, 2000, may continue to collect the tax until such time as the tax is repealed by the city and the fact that the area acquires more than fifteen percent of the city’s residents after the tax is imposed shall not affect the imposition or collection of the tax.

3. *a.* If a majority of those voting on the question of imposition of a local option tax favors imposition, the local option tax shall be imposed at the rate specified on the ballot until repealed as provided in [this chapter](#).

b. If the tax is a local vehicle tax imposed by a county, it shall apply to all incorporated and unincorporated areas of the county.

c. (1) If the tax is a local sales and services tax imposed by a county, it shall only apply to those incorporated areas and the unincorporated area of that county in which a majority of those voting in the area on the tax favors its imposition. For purposes of the local sales and services tax, all cities contiguous to each other shall be treated as part of one incorporated area and the tax would be imposed in each of those contiguous cities only if the majority of those voting in the total area covered by the contiguous cities favors its imposition. For purposes of the local sales and services tax, a city is not contiguous to another city if the only road access between the two cities is through another state.

(2) The treatment of contiguous cities as one incorporated area for the purpose of determining whether a majority of those voting favors imposition does not apply to elections on the question of imposition of a local sales and services tax in all or a portion of a county that is a qualified county if the election occurs on or after January 1, 2019. For purposes of [this chapter](#), “qualified county” means a county with a population in excess of four hundred thousand, a county with a population of at least one hundred thirty thousand but not more than one hundred thirty-one thousand, or a county with a population of at least sixty thousand but not more than seventy thousand, according to the 2010 federal decennial census.

4. a. (1) The county board of supervisors shall direct within thirty days the county commissioner of elections to submit the question of imposition of a local vehicle tax to the registered voters of the incorporated and unincorporated areas of the county upon receipt of a petition requesting imposition of a local vehicle tax, signed by eligible electors of the whole county equal in number to five percent of the persons in the whole county who voted at the last preceding general election. The petition requesting imposition shall specify the rate of tax and the classes, if any, that are to be exempt. If more than one valid petition is received, the earliest received petition shall be used.

(2) The county board of supervisors shall direct within thirty days the county commissioner of elections to submit the question of imposition of a local sales and services tax to the registered voters of the incorporated and unincorporated areas of the county upon receipt of a petition requesting imposition of a local sales and services tax, signed by eligible electors of the whole county equal in number to five percent of the persons in the whole county who voted at the last preceding general election. If more than one valid petition is received, the earliest received petition shall be used.

(3) In lieu of the petition requirement of subparagraph (2), the county board of supervisors for a county that is a qualified county shall direct within thirty days the county commissioner of elections to submit the question of imposition of a local sales and services tax to the registered voters of a city, or the portion thereof located in the county, or to the registered voters of the unincorporated area of the county upon receipt by the board of supervisors of a petition requesting imposition of a local sales and services tax, signed by eligible electors of the city, or the portion thereof located in the county, or eligible electors of the unincorporated area of the county, as applicable, equal in number to five percent of the persons in the city, or applicable portion thereof, or in the unincorporated area of the county who voted at the last preceding general election. If more than one valid petition is received for a city or for the unincorporated area of the county, the earliest received petition shall be used. This subparagraph applies to petitions received on or after January 1, 2019.

b. (1) The question of the imposition of a local sales and services tax shall be submitted to the registered voters of the incorporated and unincorporated areas of the county upon receipt by the county commissioner of elections of the motion or motions, requesting such submission, adopted by the governing body or bodies of the city or cities located within the county or of the county, for the unincorporated areas of the county, representing at least one half of the population of the county. Upon adoption of such motion, the governing body of the city or county, for the unincorporated areas, shall submit the motion to the county commissioner of elections and in the case of the governing body of the city shall notify the board of supervisors of the adoption of the motion. The county commissioner of elections shall keep a file on all the motions received and, upon reaching the population requirements, shall publish notice of the ballot proposition concerning the imposition of the local sales and services tax. A motion ceases to be valid at the time of the holding of the regular election

for the election of members of the governing body that adopted the motion. The county commissioner of elections shall eliminate from the file any motion that ceases to be valid.

(2) In lieu of the motion requirements of subparagraph (1), the question of the imposition of a local sales and services tax shall be submitted to the registered voters of a city located in a county that is a qualified county, or the portion thereof located in the county, or to the registered voters of the unincorporated area of a county that is a qualified county upon receipt by the county commissioner of elections of a motion requesting such submission, adopted by the governing body of the city or the county for the unincorporated area of the county, as applicable. Upon adoption of such motion, the governing body of the city or county for the unincorporated area shall submit the motion to the county commissioner of elections. The county commissioner of elections shall publish notice of the ballot proposition concerning the imposition of the local sales and services tax. This subparagraph applies to motions received by the county commissioner of elections on or after January 1, 2019.

(3) The methods provided under this paragraph for the submission of the question of imposition of a local sales and services tax are alternatives to the methods provided in paragraph “a”.

5. a. The county commissioner of elections shall submit the question of imposition of a local option tax at an election held on a date specified in [section 39.2, subsection 4](#), paragraph “a” or “b”, as applicable. The election shall not be held sooner than sixty days after publication of notice of the ballot proposition.

b. The ballot proposition shall specify the type and rate of tax and, in the case of a vehicle tax, the classes that will be exempt and, in the case of a local sales and services tax, the date it will be imposed which date shall not be earlier than ninety days following the election. The ballot proposition shall also specify the approximate amount of local option tax revenues that will be used for property tax relief, subject to the requirement of [section 423B.7, subsection 7](#), paragraph “b”, and shall contain a statement as to the specific purpose or purposes for which the revenues shall otherwise be expended. If the county board of supervisors or governing body of the city, as applicable, decides under [subsection 6](#) to specify a date on which the local option sales and services tax shall automatically be repealed, the date of the repeal shall also be specified on the ballot.

c. The rate of the vehicle tax shall be in increments of one dollar per vehicle as set by the petition seeking to impose the tax.

d. The rate of a local sales and services tax shall be one percent.

e. The state commissioner of elections shall establish by rule the form for the ballot proposition which form shall be uniform throughout the state.

6. a. (1) (a) A local option tax may be repealed or the rate of the local vehicle tax increased or decreased or the use of a local option tax changed after an election at which a majority of those voting on the question of repeal or rate or use change favors the repeal or rate or use change.

(b) The date on which the repeal, rate, or use change is to take effect shall not be earlier than ninety days following the election. The election at which the question of repeal or rate or use change is offered shall be called and held in the same manner and under the same conditions as provided in [subsections 4 and 5](#) for the election on the imposition of the local option tax. However, in the case of a local sales and services tax where the tax has not been imposed countywide, the question of repeal or imposition or use change shall be voted on only by the registered voters of the areas of the county where the tax has been imposed or has not been imposed, as appropriate.

(c) The governing body of the city or unincorporated area where the local sales and services tax is imposed may, upon its own motion, request the county commissioner of elections to hold an election in the city, or portion thereof located in the county, or unincorporated area, as appropriate, on the question of the change in use of local sales and services tax revenues. The election may be held at any time but not sooner than sixty days following publication of the ballot proposition. If a majority of those voting in the city, or portion thereof located in the county, or unincorporated area on the change in use favors the change, the governing body of that area shall change the use to which the revenues shall be

used. The ballot proposition shall list the present use of the revenues, the proposed use, and the date after which revenues received will be used for the new use.

(2) When submitting the question of the imposition of a local sales and services tax, the board of supervisors or if the election is initiated under [subsection 4](#), paragraph “a”, subparagraph (3), or [subsection 4](#), paragraph “b”, subparagraph (2), the governing board of a city, may direct that the question contain a provision for the repeal, without election, of the local sales and services tax on a specific date, which date shall be as provided in [section 423B.6, subsection 1](#).

b. Within ten days of the election at which a majority of those voting on the question favors the imposition, repeal, or change in the rate of a local option tax, the county auditor shall give written notice of the result of the election by sending a copy of the abstract of the votes from the favorable election to the director of revenue or, in the case of a local vehicle tax, to the director of transportation. The appropriate director shall have the authority to waive the notice requirement.

c. Notwithstanding any other provision in [this section](#), a change in use of the local sales and services tax revenues for purposes of funding an urban renewal project pursuant to [section 423B.10](#) does not require an election.

7. a. More than one of the authorized local option taxes may be submitted at a single election and the different taxes shall be separately implemented as provided in [this section](#).

b. Costs of local option tax elections shall be apportioned among jurisdictions within the county voting on the question at the same election on a pro rata basis in proportion to the number of registered voters in each taxing jurisdiction voting on the question and the total number of registered voters in all of the taxing jurisdictions voting on the question.

8. a. In a county that has imposed a local option sales and services tax, the board of supervisors shall, notwithstanding any contrary provision of [this chapter](#), repeal the local option sales and services tax in the unincorporated areas or in an incorporated city area in which the tax has been imposed upon adoption of the board’s own motion for repeal in the unincorporated areas or upon receipt of a motion adopted by the governing body of that incorporated city area requesting repeal. The board of supervisors shall repeal the local option sales and services tax effective on the earliest date specified in [section 423B.6, subsection 1](#), following adoption of the motion. For purposes of this paragraph, incorporated city area includes an incorporated city which is contiguous to another incorporated city.

b. If imposition of the local option sales and services tax is initiated under [subsection 4](#), paragraph “a”, subparagraph (3), or [subsection 4](#), paragraph “b”, subparagraph (2), notwithstanding any contrary provision of [this chapter](#), the board of supervisors may repeal the local sales and services tax in a city, or portion thereof located in the county, upon receipt of a motion adopted by the governing board of the city requesting the repeal. The board of supervisors shall repeal the local sales and services tax effective on the earliest date specified in [section 423B.6, subsection 1](#), following adoption of the motion.

9. Notwithstanding [subsection 8](#) or any other contrary provision of [this chapter](#), a local option sales and services tax shall not be repealed if obligations are outstanding which are payable as provided in [section 423B.9](#), unless funds sufficient to pay the principal, interest, and premium, if any, on the outstanding obligations at and prior to maturity have been properly set aside and pledged for that purpose.

85 Acts, ch 32, §89; 85 Acts, ch 198, §6

CS85, §422B.1

86 Acts, ch 1199, §2 – 6; 89 Acts, ch 146, §1; 89 Acts, ch 276, §1; 90 Acts, ch 1256, §21; 92 Acts, ch 1063, §1; 93 Acts, ch 143, §50; 95 Acts, ch 67, §53; 95 Acts, ch 186, §1 – 4, 9; 96 Acts, ch 1079, §22, 23; 99 Acts, ch 156, §5 – 11, 23; 2000 Acts, ch 1058, §36; 2002 Acts, ch 1119, §166; 2003 Acts, ch 145, §286; 2003 Acts, 1st Ex, ch 2, §203, 205

C2005, §423B.1

2006 Acts, ch 1158, §52 – 54; 2007 Acts, ch 186, §25; 2008 Acts, ch 1115, §68, 71; 2008 Acts, ch 1191, §65; 2013 Acts, ch 90, §103; 2015 Acts, ch 29, §114; 2018 Acts, ch 1161, §232 – 238, 245

Referred to in [§423B.7](#), [423B.10](#)

423B.2 Local vehicle tax.

1. An annual local vehicle tax at the rate per vehicle specified on the ballot proposition may be imposed by a county on every vehicle which is required by the state to be registered and is registered with the county treasurer to a person residing within the county where the tax is imposed at the time of the renewal of the registration of the vehicle. The local vehicle tax shall be imposed only on the renewals of registrations and shall be payable during the registration renewal periods provided under [section 321.40](#).

2. The county imposing the tax shall provide for the exemption of each class, if any, of vehicles for which an exemption was listed on the ballot proposition.

3. For the purpose of the tax authorized by [this section](#):

a. "Person" means the same as defined in [section 321.1](#).

b. "Registration year" means the same as defined in [section 321.1](#).

c. "Vehicle" means motor vehicle as defined in [section 321.1](#) which is subject to registration under [section 321.18](#), and which is registered with the county treasurer.

[85 Acts, ch 32, §90](#)

[CS85, §422B.2](#)

[2003 Acts, 1st Ex, ch 2, §203, 205](#)

[C2005, §423B.2](#)

[2013 Acts, ch 90, §104](#)

423B.3 Administration of local vehicle tax.

1. A local vehicle tax or change in the rate shall be imposed January 1 immediately following a favorable election for registration years beginning on or after that date and the repeal of the tax shall be as of December 31 following a favorable election for registration years beginning after that date.

2. Local officials shall confer with the director of transportation for assistance in drafting the ordinance imposing a local vehicle tax. A certified copy of the ordinance shall be filed with the director as soon as possible after passage. The director shall inform the appropriate county treasurers and provide assistance to them for the collection of all local vehicle taxes and any penalties, crediting local vehicle tax receipts excluding penalties to a "local vehicle tax fund" established in the office of the county treasurer. From the local vehicle tax fund, the treasurer shall remit monthly, by direct deposit in the same manner as provided in [section 384.11](#), to each city in the county the amount collected from residents of the city during the preceding calendar month and to the county the amount collected from the residents of the unincorporated area during the preceding calendar month. Moneys received by a city or county from this fund shall be credited to the general fund of the city or county to be used solely for public transit or shall be credited to the street construction fund of that city or the secondary road fund of that county to be used for the purposes specified in [section 312.6](#). Any penalties collected shall be credited to the county general fund to be used to defray the cost to the county of administering the local vehicle tax.

[85 Acts, ch 32, §91](#)

[CS85, §422B.3](#)

[2003 Acts, 1st Ex, ch 2, §203, 205](#)

[C2005, §423B.3](#)

[2015 Acts, ch 29, §114; 2019 Acts, ch 24, §104](#)

423B.4 Payment — penalties.

1. Taxpayers shall pay a local vehicle tax to the county treasurer at the time of application for the renewal of the registration of the vehicle under [chapter 321](#) for the registration year. The county treasurer shall require a person applying for the renewal of the registration of a vehicle to state the person's residence and shall not renew a registration certificate of a vehicle on which a local vehicle tax is due until the local vehicle tax is paid.

2. Payment of a local vehicle tax shall be evidenced by a notation on the state registration certificate. The director of transportation shall prescribe by rule the type of notation. A local vehicle tax shall not be refunded even when annual state registration fees are refunded.

3. Penalties for late payment which are comparable to the penalties for late payment of

annual state registration fees shall be imposed by the ordinance imposing a local vehicle tax. Willful violation of a local vehicle tax ordinance is a simple misdemeanor.

85 Acts, ch 32, §92

CS85, §422B.4

2003 Acts, 1st Ex, ch 2, §203, 205

C2005, §423B.4

2008 Acts, ch 1113, §115; 2015 Acts, ch 29, §114

423B.5 Local sales and services tax.

1. A local sales and services tax may be imposed by a county on the sales price taxed by the state under [chapter 423, subchapter II](#). A local sales and services tax shall be imposed on the same basis as the state sales and services tax or in the case of the use of natural gas, natural gas service, electricity, or electric service on the same basis as the state use tax and shall not be imposed on the sale of any property or on any service not taxed by the state, except the tax shall not be imposed on the sales price from the sale of motor fuel or special fuel as defined in [chapter 452A](#) which is consumed for highway use or in watercraft or aircraft if the fuel tax is paid on the transaction and a refund has not or will not be allowed, on the sales price from the sale of equipment by the state department of transportation, or on the sales price from the sale or use of natural gas, natural gas service, electricity, or electric service in a city or county where the sales price from the sale of natural gas or electric energy is subject to a franchise fee or user fee during the period the franchise or user fee is imposed. A local sales and services tax is applicable to transactions within those cities and unincorporated areas of the county where it is imposed, which transactions include but are not limited to sales sourced pursuant to [section 423.15](#), [423.17](#), [423.19](#), or [423.20](#), to a location within that city or unincorporated area of the county. The tax shall be collected by all persons required to collect state sales taxes. However, a local sales and services tax is not applicable to transactions sourced under [chapter 423](#) to a place of business, as defined in [section 423.1](#), of a retailer if such place of business is located in part within a city or unincorporated area of the county where the tax is not imposed.

2. The amount of the sale, for purposes of determining the amount of the local sales and services tax, does not include the amount of any state sales tax.

3. A tax permit other than the state sales or use tax permit required under [section 423.36](#) shall not be required by local authorities.

4. If a local sales and services tax is imposed by a county pursuant to [this chapter](#), a local excise tax at the same rate shall be imposed by the county on the purchase price of natural gas, natural gas service, electricity, or electric service subject to tax under [chapter 423, subchapter III](#), and not exempted from tax by any provision of [chapter 423, subchapter III](#). The local excise tax is applicable only to the use of natural gas, natural gas service, electricity, or electric service within those cities and unincorporated areas of the county where it is imposed and, except as otherwise provided in [this chapter](#), shall be collected and administered in the same manner as the local sales and services tax. For purposes of [this chapter](#), “local sales and services tax” shall also include the local excise tax.

85 Acts, ch 32, §96

CS85, §422B.8

86 Acts, ch 1042, §11; 86 Acts, ch 1199, §7; 88 Acts, ch 1154, §3; 89 Acts, ch 276, §2; 95 Acts, ch 83, §13; 99 Acts, ch 151, §30 – 32; 99 Acts, ch 156, §12; 2001 Acts, ch 116, §13; 2003 Acts, ch 178, §113, 121; 2003 Acts, ch 179, §142; 2003 Acts, 1st Ex, ch 2, §187, 203, 205

C2005, §423B.5

2005 Acts, ch 3, §70; 2005 Acts, ch 140, §14, 16, 26, 31; 2006 Acts, ch 1010, §104; 2006 Acts, ch 1158, §55; 2016 Acts, ch 1011, §121; 2018 Acts, ch 1161, §225, 229, 239, 245; 2022 Acts, ch 1138, §28

Referred to in [§28A.17](#), [423B.1](#)

For future amendment to subsection 1, effective July 1, 2023, see 2019 Acts, ch 151, §21, 46

Subsection 3 amended

423B.6 Administration.

1. a. A local sales and services tax shall be imposed either January 1 or July 1 following

the notification of the director of revenue but not sooner than ninety days following the favorable election and not sooner than sixty days following notice to sellers, as defined in [section 423.1](#). However, a jurisdiction which has voted to continue imposition of the tax may impose that tax without repeal of the prior tax.

b. A local sales and services tax shall be repealed only on June 30 or December 31 but not sooner than ninety days following the favorable election if one is held. However, a local sales and services tax shall not be repealed before the tax has been in effect for one year. At least forty days before the imposition or repeal of the tax, a county shall provide notice of the action by certified mail to the director of revenue.

c. The imposition of a local sales and services tax shall not be applied to purchases from a printed catalog wherein a purchaser computes the local tax based on rates published in the catalog unless a minimum of one hundred twenty days' notice of the imposition has been given to the seller from the catalog and the first day of a calendar quarter has occurred on or after the one hundred twentieth day.

d. If a local sales and services tax has been imposed prior to April 1, 2000, and at the time of the election a date for repeal was specified on the ballot, the local sales and services tax may be repealed on that date, notwithstanding paragraph "b".

2. a. The director of revenue shall administer a local sales and services tax as nearly as possible in conjunction with the administration of state sales tax laws. The director shall provide appropriate forms or provide on the regular state tax forms for reporting local sales and services tax liability.

b. The ordinance of a county board of supervisors imposing a local sales and services tax shall adopt by reference the applicable provisions of the appropriate sections of [chapter 423](#). All powers and requirements of the director to administer the state sales tax law and use tax law are applicable to the administration of a local sales and services tax law and the local excise tax, including but not limited to the provisions of [section 422.25, subsection 4](#), [sections 422.30, 422.67, and 422.68](#), [section 422.69, subsection 1](#), [sections 422.70 through 422.75](#), [section 423.14, subsection 1 and subsection 2](#), paragraphs "b" through "e", and [sections 423.14A, 423.15, 423.23, 423.24, 423.25, 423.31 through 423.35, 423.37 through 423.42, 423.46, and 423.47](#). Local officials shall confer with the director of revenue for assistance in drafting the ordinance imposing a local sales and services tax. A certified copy of the ordinance shall be filed with the director as soon as possible after passage.

c. Frequency of deposits and monthly reports of a local sales and services tax with the department of revenue are governed by the tax provisions in [section 423.31](#). Local tax collections shall not be included in computation of the total tax to determine frequency of filing under [section 423.31](#).

d. The director shall apply a boundary change of a county or city imposing or collecting the local sales and services tax to the imposition or collection of that tax only on the first day of a calendar quarter which occurs sixty days or more after the director has given notice of the boundary change to sellers.

3. a. The director, in consultation with local officials, shall collect and account for a local sales and services tax. The director shall certify each quarter the amount of local sales and services tax receipts and any interest and penalties to be credited to the "local sales and services tax fund" established in the office of the treasurer of state. All taxes collected under [this chapter](#) by a retailer or any individual are deemed to be held in trust for the state of Iowa and the local jurisdictions imposing the taxes.

b. All local tax moneys and interest and penalties received or refunded one hundred eighty days or more after the date on which the county repeals its local sales and services tax shall be deposited in or withdrawn from the state general fund.

[85 Acts, ch 32, §97](#)

[CS85, §422B.9](#)

[86 Acts, ch 1245, §441; 89 Acts, ch 276, §3; 97 Acts, ch 145, §1; 99 Acts, ch 151, §33, 89; 99 Acts, ch 156, §13, 23; 2001 Acts, ch 116, §14; 2003 Acts, ch 145, §286; 2003 Acts, 1st Ex, ch 2, §188, 203, 205; 2004 Acts, ch 1073, §21](#)

C2005, §423B.6

2008 Acts, ch 1032, §53; 2018 Acts, ch 1161, §226, 229, 240, 245; 2022 Acts, ch 1138, §29

Referred to in §28A.17, 423B.1

Subsection 2, paragraph c amended

423B.7 Payment to local governments.

1. a. Except as provided in paragraphs “b” and “c”, the director shall credit the local sales and services tax receipts and interest and penalties from a county-imposed tax to the county’s account in the local sales and services tax fund for the county in which the tax was collected. If the director is unable to determine from which county any of the receipts were collected, those receipts shall be allocated among the possible counties based on allocation rules adopted by the director.

b. The director shall credit the designated amount of the increase in local sales and services tax receipts, as computed in [section 423B.10](#), collected in an urban renewal area of an eligible city that has adopted an ordinance pursuant to [section 423B.10, subsection 2](#), into a special city account in the local sales and services tax fund.

c. The director shall credit the local sales and services tax receipts and interest and penalties from a city-imposed tax under [section 423B.1, subsection 2](#), to the city’s account in the local sales and services tax fund.

2. The director of revenue by the last day of each month shall transfer to each city or county where the local option tax is imposed the amount of tax moneys remitted to the department attributable to each city or county from the preceding month.

3. Seventy-five percent of each county’s account shall be remitted on the basis of the county’s population residing in the unincorporated area where the tax was imposed and those incorporated areas where the tax was imposed as follows:

a. To the board of supervisors a pro rata share based upon the percentage of the above population of the county residing in the unincorporated area of the county where the tax was imposed according to the most recent certified federal census.

b. To each city in the county where the tax was imposed a pro rata share based upon the percentage of the city’s population residing in the county to the above population of the county according to the most recent certified federal census.

c. If a subsequent certified census exists which modifies that most recent certified federal census for a participating jurisdiction under paragraphs “a” and “b”, the computations under paragraphs “a” and “b” shall utilize the subsequent certified census in the distribution formula under rules established by the director of revenue.

4. Twenty-five percent of each county’s account shall be remitted based on the sum of property tax dollars levied by the board of supervisors if the tax was imposed in the unincorporated areas and each city in the county where the tax was imposed during the three-year period beginning July 1, 1982, and ending June 30, 1985, as follows:

a. To the board of supervisors a pro rata share based upon the percentage of the total property tax dollars levied by the board of supervisors during the above three-year period.

b. To each city council where the tax was imposed a pro rata share based upon the percentage of property tax dollars levied by the city during the above three-year period of the above total property tax dollars levied by the board of supervisors and each city where the tax was imposed during the above three-year period.

5. From each city’s account, the percent of revenues agreed to be distributed to the county in the agreement entered into as provided in [section 423B.1, subsection 2](#), paragraph “a”, subparagraph (3), and paragraph “c”, shall be deposited into the appropriate county’s account to be remitted as provided in [subsections 3 and 4](#). The remaining revenues in the city’s account shall be remitted to the city council. If a county does not have an account, its percent of the revenues shall be remitted directly to the county board of supervisors.

6. From each special city account, the revenues shall be remitted to the city council for deposit in the special fund created in [section 403.19, subsection 2](#), to be used by the city as provided in [section 423B.10](#). The distribution from the special city account is not subject to the distribution formula provided in [subsections 3, 4, and 5](#).

7. a. Subject to the requirement of paragraph “b”, local sales and services tax moneys

received by a city or county may be expended for any lawful purpose of the city or county, including but not limited to expenses related to providing emergency medical services within the applicable city or county.

b. Each city located in whole or in part in a qualified county and each qualified county for the unincorporated area for which the imposition of the local sales and services tax in the city or portion thereof or the unincorporated area, as applicable, was approved at election on or after January 1, 2019, shall use not less than fifty percent of the moneys received from the qualified county's account in the local sales and services tax fund for property tax relief.

85 Acts, ch 32, §98

CS85, §422B.10

86 Acts, ch 1199, §8; 89 Acts, ch 277, §1, 2; 95 Acts, ch 186, §5, 6, 9; 96 Acts, ch 1079, §22, 23; 97 Acts, ch 145, §2; 99 Acts, ch 151, §34, 89; 99 Acts, ch 156, §14; 2002 Acts, ch 1151, §12; 2003 Acts, ch 145, §286; 2003 Acts, 1st Ex, ch 2, §203, 205

C2005, §423B.7

2006 Acts, ch 1182, §45, 53; 2008 Acts, ch 1134, §68; 2008 Acts, ch 1191, §66, 67; 2018 Acts, ch 1161, §241, 242, 245; 2021 Acts, ch 174, §64; 2022 Acts, ch 1138, §46, 47

Referred to in §423B.1, 423B.10

Transition provision relating to department of revenue transferring to local governments the actual monthly amount of local option sales tax collected; 2022 Acts, ch 1138, §51

Subsection 2, paragraph a amended and redesignated as an unnumbered paragraph

Subsection 2, paragraphs b and c stricken

423B.8 Construction contractor refunds.

1. Construction contractors may make application to the department for a refund of the additional local sales and services tax paid under [this chapter](#) by reason of taxes paid on building materials, supplies, or equipment under the following conditions:

a. The building materials, supplies, or equipment are incorporated into an improvement to real estate in fulfillment of a written contract fully executed prior to the date of the imposition of a local sales and services tax under [this chapter](#). The refund shall not apply to equipment transferred in fulfillment of a mixed construction contract.

b. The contractor has paid to the department or to a retailer the full amount of the state and local tax.

c. The claim is filed on forms provided by the department and is filed within one year of the date the tax is paid.

2. The department shall pay the refund from the appropriate city's or county's account in the local sales and services tax fund.

3. A contractor who makes an erroneous application for refund shall be liable for payment of the excess refund paid plus interest at the rate in effect under [section 421.7](#). In addition, a contractor who willfully makes a false application for refund is guilty of a simple misdemeanor and is liable for a penalty equal to fifty percent of the excess refund claimed. Excess refunds, penalties, and interest due under [this subsection](#) may be enforced and collected in the same manner as the local sales and services tax imposed under [this chapter](#).

88 Acts, ch 1153, §6

C89, §422B.11

2001 Acts, ch 116, §15; 2003 Acts, 1st Ex, ch 2, §203, 205

C2005, §423B.8

2018 Acts, ch 1161, §243, 245; 2021 Acts, ch 86, §73

423B.9 Issuance of bonds.

1. For purposes of [this section](#) unless the context otherwise requires:

a. "Bond issuer" or "issuer" means a city, a county, or a secondary recipient.

b. "Designated portion" means the portion of the local option sales and services tax revenues which is authorized to be expended for one or a combination of purposes under an adopted public measure.

c. "Secondary recipient" means a political subdivision of the state which is to receive revenues from a local option sales and services tax over a period of years pursuant to the terms of a [chapter 28E](#) agreement with one or more cities or counties.

2. An issuer of public bonds which is a recipient of revenues from a local option sales and services tax imposed pursuant to [this chapter](#) may issue bonds in anticipation of the collection of one or more designated portions of the local option sales and services tax and may pledge irrevocably an amount of the revenue derived from the designated portions for each of the years the bonds remain outstanding to the payment of the bonds. Bonds may be issued only for one or more of the purposes set forth on the ballot proposition concerning the imposition of the local option sales and services tax, except bonds shall not be issued which are payable from that portion of tax revenues designated for property tax relief. The bonds may be issued in accordance with the procedures set forth in either [subsection 3](#) or [4](#).

3. The governing body of an issuer may authorize the issuance of bonds which are payable from the designated portion of the revenues of the local option sales and services tax, and not from property tax, by following the authorization procedures set forth for cities in [section 384.83](#). Bonds may be issued for the purpose of refunding outstanding and previously issued bonds under [this subsection](#) without otherwise complying with the provisions of [this subsection](#).

4. To authorize the issuance of bonds payable as provided in [this subsection](#), the governing body of an issuer shall comply with all of the procedures as follows:

a. (1) A bond issuer may institute proceedings for the issuance of bonds by causing a notice of the proposal to issue the bonds, including a statement of the amount and purpose of the bonds, together with the maximum rate of interest which the bonds are to bear, and the right to petition for an election, to be published at least once in a newspaper of general circulation within the political subdivision or unincorporated area at least ten days prior to the meeting at which it is proposed to take action for the issuance of the bonds.

(2) If at any time before the date fixed for taking action for the issuance of the bonds, a petition signed by eligible electors residing within the jurisdiction seeking to issue the bonds in a number equal to at least three percent of the registered voters of the bond issuer is filed, asking that the question of issuing the bonds be submitted to the registered voters, the governing body shall either by resolution declare the proposal to issue the bonds to have been abandoned or shall direct the county commissioner of elections to call a special election upon the question of issuing the bonds. The proposition of issuing bonds under [this subsection](#) is not approved unless the vote in favor of the proposition is equal to at least sixty percent of the vote cast. If a petition is not filed, or if a petition is filed and the proposition of issuing the bonds is approved at an election, the governing body acting on behalf of the issuer may proceed with the authorization and issuance of the bonds. Bonds may be issued for the purpose of refunding outstanding and previously issued bonds under [this subsection](#) without otherwise complying with the provisions of [this subsection](#).

b. The provisions of [chapter 76](#) apply to the bonds payable as provided in [this subsection](#), except that the mandatory levy to be assessed pursuant to [section 76.2](#) shall be at a rate to generate an amount which together with the receipts from the pledged designated portion of the local option sales and services tax is sufficient to pay the interest and principal on the bonds. All amounts collected as a result of the levy assessed pursuant to [section 76.2](#) and paid out in the first instance for bond principal and interest shall be repaid to the bond issuer which levied the tax from the first available designated portion of local option sales and services tax collections received in excess of the requirement for the payment of the principal and interest of the bonds and when repaid shall be applied in reduction of property taxes. The amount of bonds which may be issued under [section 76.3](#) shall be the amount which could be retired from the actual collections of the designated portions of the local option sales and services tax for the last four calendar quarters, as certified by the director of revenue. The amount of tax revenues pledged jointly by other cities or counties may be considered for the purpose of determining the amount of bonds which may be issued. If the local option sales and services tax has been in effect for less than four calendar quarters, the tax collected within the shorter period may be adjusted to project the collections of the designated portion for the full year for the purpose of determining the amount of the bonds which may be issued. The provisions of [this section](#) constitute separate authorization for the issuance of bonds and shall prevail in the event of conflict with any other provision of the Code limiting the amount of bonds which may be issued or the source of payment of the bonds. Bonds issued under [this section](#) shall

not limit or restrict the authority of the bond issuer to issue bonds under other provisions of the Code.

5. A city or county, jointly with one or more other political subdivisions as provided in [chapter 28E](#), may pledge irrevocably any amount derived from the designated portions of the revenues of the local option sales and services tax to the support or payment of bonds of an issuer, issued for one or more purposes set forth on the ballot proposition concerning the imposition of the local option sales and services tax or a political subdivision may apply the proceeds of its bonds to the support of any such purpose.

6. Bonds issued pursuant to [this section](#) shall not constitute an indebtedness within the meaning of any constitutional or statutory debt limitation or restriction, and shall not be subject to the provisions of any other law or charter relating to the authorization, issuance, or sale of bonds. Bonds issued pursuant to [this section](#) are declared to be issued for an essential public and governmental purpose. Bonds issued pursuant to [this section](#) shall be authorized by resolution of the governing body and may be issued in one or more series and shall bear the date or dates, be payable on demand or mature at the time or times, bear interest at the rate or rates not exceeding that permitted by [chapter 74A](#), be in the denomination or denominations, be in the form, have the rank or priority, be executed in the manner, be payable in the medium of payment, at the place or places, be subject to the terms of redemption, with or without premium, be secured in the manner, and have the other characteristics, as may be provided by the resolution authorizing their issuance. The bonds may be sold at public or private sale at a price as may be determined by the governing body.

[95 Acts, ch 186, §7, 9](#)

[CS95, §422B.12](#)

[96 Acts, ch 1079, §22, 23; 2001 Acts, ch 56, §35; 2003 Acts, ch 145, §286; 2003 Acts, 1st Ex, ch 2, §203, 205](#)

[C2005, §423B.9](#)

[2011 Acts, ch 25, §143](#)

Referred to in [§423B.1](#)

423B.10 Funding urban renewal projects.

1. For purposes of [this section](#), unless the context otherwise requires:

a. “Base year” means the fiscal year during which an ordinance is adopted that provides for funding of an urban renewal project by a designated amount of the increased sales and services tax revenues.

b. “Eligible city” means a city in which a local sales and services tax imposed by the county applies or a city described in [section 423B.1, subsection 2](#), paragraph “a”, and in which an urban renewal area has been designated.

c. “Retail establishment” means a business operated by a retailer as defined in [section 423.1](#).

d. “Urban renewal area” and “urban renewal project” mean the same as defined in [section 403.17](#).

2. a. Upon approval by the board of supervisors of each applicable county pursuant to paragraph “b”, an eligible city may by ordinance of the city council provide for the use of a designated amount of the increased local sales and services tax revenues collected under [this chapter](#) which are attributable to retail establishments in an urban renewal area to fund urban renewal projects located in the area. The designated amount may be all or a portion of such increased revenues.

b. A city shall not adopt an ordinance under paragraph “a” unless the board of supervisors of each county where the urban renewal area from which such local sales and services tax revenues are to be collected and used to fund urban renewal projects is located first adopts a resolution approving the collection and use of such local sales and services tax revenues.

3. To determine the revenue increase for purposes of [subsection 2](#), revenue amounts shall be calculated by the department of revenue as follows:

a. Determine the amount of local sales and services tax revenue collected from retail establishments located in the area comprising the urban renewal area during the base year.

b. Determine the current year revenue amount for each fiscal year following the base year in the manner specified in paragraph “*a*”.

c. The excess of the amount determined in paragraph “*b*” over the base year revenue amount determined in paragraph “*a*” is the increase in the local sales and services tax revenues of which the designated amount is to be deposited in the special city account created in [section 423B.7, subsection 6](#).

4. The ordinance adopted pursuant to [this section](#) is repealed when the area ceases to be an urban renewal area or twenty years following the base year, whichever is the earlier.

5. In addition to the moneys received pursuant to the ordinance authorized under [subsection 2](#), an eligible city may deposit any other local sales and services tax revenues received by it pursuant to the distribution formula in [section 423B.7, subsections 3, 4, and 5](#), to the special fund described in [section 403.19, subsection 2](#).

6. For purposes of [this section](#), the eligible city shall assist the department of revenue in identifying retail establishments in the urban renewal area that are collecting the local sales and services tax. This process shall be ongoing until the ordinance is repealed.

[2008 Acts, ch 1191, §68; 2012 Acts, ch 1124, §23, 27](#)

Referred to in [§2.48, 421.17, 423B.1, 423B.7](#)

**RESOLUTION AUTHORIZING THE USE OF \$5,000 IN COUNCIL-
DESIGNATED LOCAL OPTION SALES TAX FOR THE MARSHALLTOWN
4TH OF JULY FIREWORKS DISPLAY**

WHEREAS, the Marshalltown hosts a 4th of July festival annually which provides fun, safe activities for the residents of Marshalltown and surrounding communities; and

WHEREAS, the 4th of July Fireworks Committee has requested the City of Marshalltown provide financial support for the annual fireworks display.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, that \$5,000 in Council-Designated Local Option Sales Tax is hereby approved to support the purchase of fireworks for the annual 4th of July community celebration.

Passed this 12th day of June 2023, and signed this ____ day of June 2023.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

**RESOLUTION ALLOWING FOR ALCOHOLIC BEVERAGES IN A PUBLIC PARK
FOR THE LIVE AFTER FIVE EVENTS**

WHEREAS, the City of Marshalltown Code of Ordinances 93.007 Alcoholic Beverages states, no person shall possess, use or consume beer, wine or alcoholic liquor in a public park or nature area, including park roads and parking areas, except the following: premise covered by a liquor control license; and beer gardens as permitted by the Park and Recreation Department, with City Council approval; and

WHEREAS, Friends of the Orpheum Theater has requested the ability to hold the Live After Five events at West End Park on July 7, 14, 21, 28, 2023, where Thirsty Pigs LLC will be the liquor license holder for the event serving alcohol in the park area; and

WHEREAS, staff has reviewed the request and recommend approval of the special event outdoor service area for this community-wide event.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, that the Live After Five events at West End Park July 7, 14, 21, 28, 2023 is granted an outdoor service area to allow for alcoholic beverages in a public park.

Passed this 12th day of June 2023 and signed this _____ day of June 2023.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk



OUTDOOR SERVICE AREA

MARSHALLTOWN

**RESOLUTION ALLOWING OPEN CONTAINERS ON DESIGNATED PUBLIC
WAYS FOR THE MCB D BEE RIDICULOUS DAY EVENT**

WHEREAS, the City of Marshalltown Code of Ordinances 130.030(1) states that “it shall be unlawful for any person to possess an open or unsealed bottle, can, jar or other receptacle containing an alcoholic beverage on any public sidewalk, street, alley or parking lot, or within a motor vehicle; and

WHEREAS, Section 130.030(2) grants the City Council the power to grant exceptions to Section 130.030(B) for special events and activities; and

WHEREAS, Marshalltown Central Business District has requested the ability to hold the Bee Ridiculous Day event on Main Street from 3rd Avenue to 2nd Street on July 29, 2023, where Zamora Fresh Market will be the liquor license holder for the event serving alcohol in the barricaded area on Main Street between Center Street and 1st Avenue; and

WHEREAS, staff has reviewed the request and recommend approval of the special event exception for this community-wide event.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, that the Bee Ridiculous Day event on Main Street on July 29, 2023 is granted an exemption to allow for open containers in a public way.

Passed this 12th day of June 2023 and signed this _____ day of June 2023.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk



**RESOLUTION ALLOWING OPEN CONTAINERS ON DESIGNATED PUBLIC
WAYS AND IN A PUBLIC PARK FOR THE 13TH STREET DISTRICT HARVEST
MARKET EVENT**

WHEREAS, the City of Marshalltown Code of Ordinances 93.007 Alcoholic Beverages states, no person shall possess, use or consume beer, wine or alcoholic liquor in a public park or nature area, including park roads and parking areas, except the following: premise covered by a liquor control license; and beer gardens as permitted by the Park and Recreation Department, with City Council approval; and

WHEREAS, the City of Marshalltown Code of Ordinances 130.030(1) states that “it shall be unlawful for any person to possess an open or unsealed bottle, can, jar or other receptacle containing an alcoholic beverage on any public sidewalk, street, alley or parking lot, or within a motor vehicle; and

WHEREAS, Section 130.030(2) grants the City Council the power to grant exceptions to Section 130.030(B) for special events and activities; and

WHEREAS, 13th Street District has requested the ability to hold the Harvest Market event on 13th Street from Summit to Fremont Street to include the City parking lot and West End Park on September 8th, where they will be the liquor license holder for the event serving alcohol in the barricaded area; and

WHEREAS, staff has reviewed the request and recommend approval of the special event exception for this community-wide event.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, that the Harvest Market event on 13th Street on September 8th is granted an exemption to allow for open containers in a public way and public park.

Passed this 12th day of June 2023 and signed this _____ day of June 2023.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

Summit St

Summit St

Summit St

Barricade
Stage

13th St. & Summit St

C Eye Care

West End Park

N 14th St

N 14th St

N 13th St

Alcohol

Barricade

Food

Braddy Creek

The Spot

Nourish

Alcohol

Alcohol

The Chop Shop Salon

Barricade

N 13th St

Barricade

Stage

Braddy Creek

Community Risk Assessment



Executive Summary

The Marshalltown Fire Department (MFD) is a career fire department that serves the community with several core emergency services which include fire suppressions, emergency medical services (EMS), trench, rope, and confined space rescue, and hazardous materials response. Additionally, the Department provides support functions that include fire prevention, building plans review and fire code enforcement. 24 hours a day, 365 days a year, between six and eight personnel provide service out of our fire station located at 909 S. 2nd Street.

Community Risk Assessment involves the analysis of risk for fire and non-fire emergencies. The Department has divided the City into five (5) fire management zones and classified key risks within each zone. Impacts to life safety, assets, and impact to the environment are measured along with an incidents relative probability. Risks can be categorized as low, moderate, special, and high. Low risk is defined as incidents having a low probability and low consequence; moderate risk is comprised of incidents having high probability and low consequence; special risk is a unique category that accounts for risks that have a low probability with extremely high consequences; and high risk is defined as incidents having high probability and high consequences. The Department has established specific risk classifications and has conducted critical task analysis to determine appropriate response levels. Critical task analysis determines how many personnel, and what apparatus and equipment are necessary to mitigate a variety of emergency situations.

After analyzing the type and number of occupancies in the City, it was found that the majority of fire risk in the city falls into the moderate risk category (Residential Structures – 84%). As such, critical task analysis finds the Effective Response Force (ERF) for moderate risk structure fires is 16 personnel. Based on current staffing levels, which vary daily between six (6) and eight (8), a gap in ERF exists that increases the risk of loss of life and property loss. Several factors compound this risk. Currently, MFD is the only career department in Marshall County. While mutual-aid agreements exist with the volunteer fire agencies in the county, response times can be substantial. Not only is response time a factor, so are staffing shortages in the volunteer departments. A request for mutual aid may not provide the manpower needed. The same can be said for response times from the closest career agency, which is 30 miles away. When initiating an attack on a structure fire, time is critical. Several tasks must be completed simultaneously and in a coordinated manner. Current staffing levels do not always permit this coordinated attack. Additionally, current staffing levels do not always allow compliance with OSHA regulations concerning two-in/two-out. Moreover, current staffing levels increase the potential for civilian and firefighter fatality and injury.

The potential for high-risk events exists. Historically these events have occurred, but not in the number and frequency to justify a high-risk staffing model. It should be noted that the lack of an ERF, both in the department and mutual aid agencies, increases the potential for a moderate-hazard event to turn into a high-hazard event. This holds true not only for fire risk, but hazardous

materials, technical rescue, and mass-casualty situations as well. Reliance on mutual aid assistance for these types of events will continue to be necessary.

MFD provides Emergency Medical Services (EMS) at a basic level and responds to specified EMS emergencies within the City. UnityPoint Marshalltown EMS provides the ambulances and paramedics and responds at an advanced level and provides the transport. UnityPoint also provides the ambulance service for Marshall County, as well as providing interfacility transports for hospitals in Waterloo and Grinnell. Requests for medical assistance comprise approximately 80% of MFD calls and has been increasing steadily each year. The increases are not specific to Marshalltown and the trends are similar to what is occurring not only in Iowa, but nationwide. With the increase, MFD, the City, and its residents are exposed to some additional risk that includes:

1. Delayed ambulance response as UnityPoint ambulances is responding from outside of the city.
2. No ambulance availability from UnityPoint, which requires a mutual aid ambulance to respond if available.
3. The mutual aid EMS system, made up of volunteer agencies, may not be able to respond due to lack of personnel.
4. Should an MFD crew be on-scene with a patient and no ambulance is available, they are legally obligated to remain with the patient. Should a fire emergency occur, MFD is responding with three or four people. This increases risk to the firefighters and the residents of Marshalltown should lifesaving measures be needed.

Unfortunately, all of the above-mentioned events have and continue to occur on an annual basis. To date no one has been killed or hurt as a result, but the risk for an untoward event and result exists.

Community Served

Nine years after the Sac and Fox tribes signed a treaty with the U.S. government opening up the rich and fertile soil of what is now Marshall County, Henry Anson decided to build a town on the divide between Linn Creek and the Iowa River. It was the summer of 1851. Anson called his settlement Marshall and built a cabin on what is now Main Street. The name was changed to Marshalltown in 1862.

Marshalltown is a city of 27,591 people in central Iowa, the county seat of Marshall County. Marshalltown is a community with diverse employment, educational opportunities, public and private institutions, and good roadways, set in the midst of some of the most productive farm land in the world.

Department Timeline

The first step toward fire protection was taken in 1853, when the authorities of the small village of Marshalltown requested each citizen to keep in his house two buckets for fire protection and to use them in case of need. The permanent organization of the fire department took place in 1868 when the Rescue Hook and Ladder Company was formed. The Washington Independent Engine Company was organized in 1874. The Alert Hose Company was organized May 5, 1877 and The Hope Hose Company was organized in 1875. The Anson Hose company, No. 4 was organized April 15, 1881 and disbanded in 1902 to make room for the new paid department.

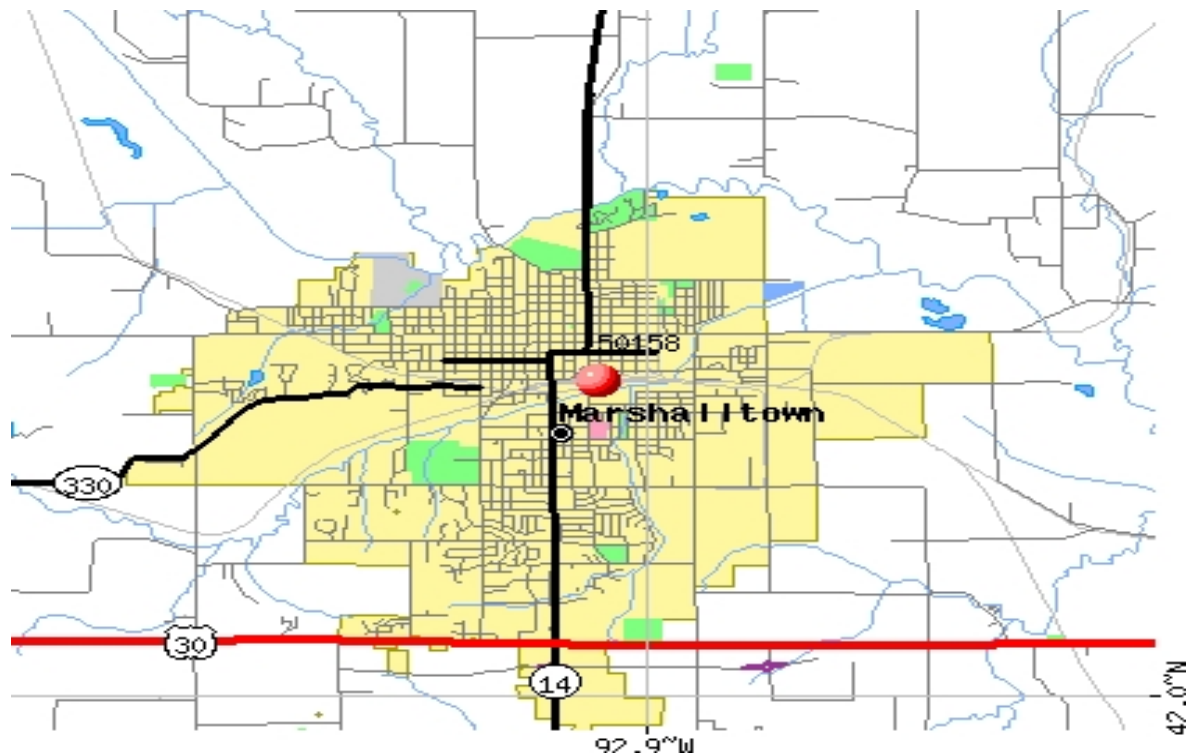




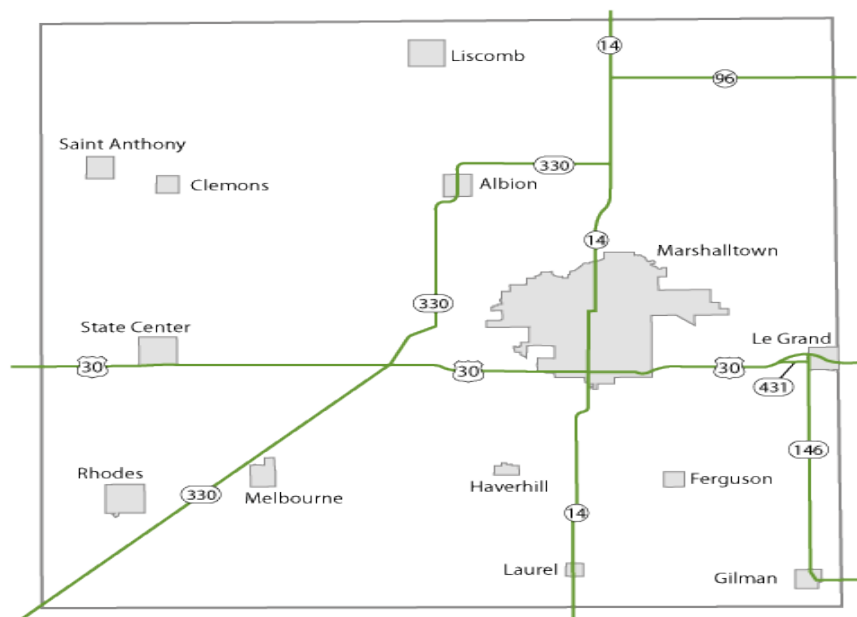
The volunteer fire department around the turn of the century consisted of six hose and two hook and ladder companies and about 150 volunteers. A string of serious fires from 1898 to 1901 prompted the city officials as well as the public to examine the need for a more efficient fire service. It was not that volunteers had provided poor service for they were probably as good a volunteer organization as there was in Iowa at the time, but the equipment was outdated and the system could not provide the prompt response that could be possible with a paid service. The city was growing too large for a volunteer service. The modern firefighting facilities in Marshalltown were developed with the paid fire department being established on July 2, 1902. At that time a fire station was constructed on State Street to house the new department at a cost of \$4,700. This station was located across the alley from the Memorial Coliseum on what is presently a parking lot for City Hall.

Today, the Marshalltown Fire Department is comprised of 27 commissioned personnel and one civilian administrative assistant and provides service from its Fire Station located at 909 S. 2nd Street. Our emergency services include but are not limited to: fire suppression; EMS first response within the city limits; and technical rescue (i.e. rope, trench, confined space, water and ice rescue). Non-emergency functions include public education to schools and daycares, as well as public and private civic and community groups, building plans review for new construction and remodels, fire code inspections of industrial, commercial, and business occupancies, and smoke detector installation. Additionally, the Department has a 16-year-old training facility located on the campus of Marshalltown Community College.

Area Served

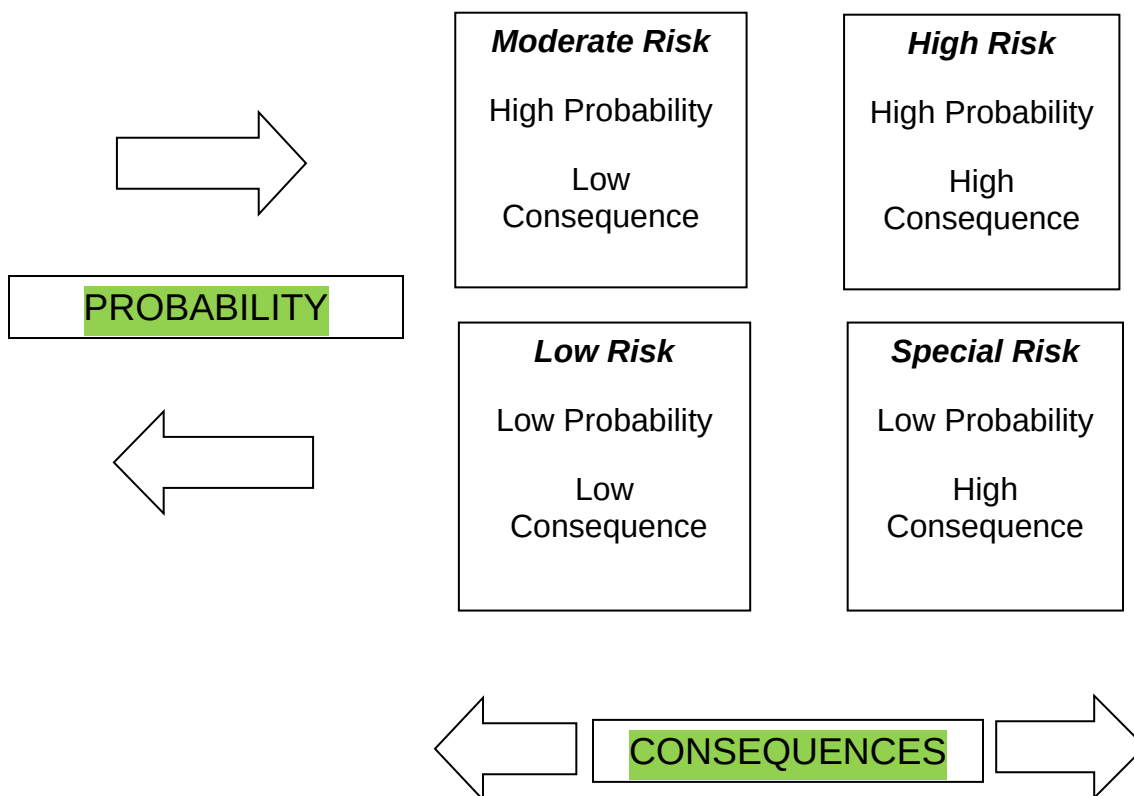


Marshalltown Fire Department provides service within the 19.52 square mile incorporated boundaries of the City of Marshalltown. Additionally, through intergovernmental contract, the Department provides extrication and special rescue services throughout the 573 square miles of Marshall County. Moreover, through mutual aid agreement, Marshalltown Fire Department provides aid to the volunteer fire departments in the county on an as needed basis.



Risk Assessment

The factors used for risk assessment are both physical and theoretical. The two primary components of a risk assessment are an analysis of probability and consequence. Probability is the likelihood that an event will occur in a given time period. There are three areas of concern when evaluating consequences: 1) life safety (danger to occupants); 2) economic (loss of property, income, historic, or irreplaceable assets); and 3) environmental (irreparable or long-term damage to the environment). Displayed below is a matrix that is utilized to classify hazards based on the probability and risk.



Risk Categories: Descriptions

Low Risk: Small non-commercial structures that are remote from other buildings, such as a detached garage or out building.

Moderate Risk: An area that is built up, where the risk of life loss or damage to property in the event of a fire in a single occupancy is limited to the occupants. Examples of such areas include:

- Detached single family homes and smaller multi-story dwellings.
- Multi-family attached two-story dwellings.
- Industrial or commercial areas under 10,000 square feet without hazardous processes or high fire loads.

High Risk: An area that contains buildings of substantial size presenting a substantial risk of life loss, a severe financial impact to the community, and unusual potential damage to property in the event of a fire. Examples include:

- Strip shopping and business areas consisting of either single or multiple story properties, offering some degree of a major fire problem.
- Hospital and medical facilities.
- Concentrations of older, multi-story buildings offering substantial amounts of exposure to life loss potential.
- Apartment buildings more than two stories in height with areas beyond the reach of preconnected hose lines (200 feet).
- Buildings with low occupant load, but which store high fire load materials or high hazard materials.
- Infrastructure facilities, such as schools and city or county facilities.

Special Risk: Areas that may require responses over and above the normal required response for the risk. Examples include:

- Major chemical, hazardous materials facilities, or other high risk industrial plants.
- Isolated high-rise structures, either commercial or residential, when they are collocated in a high-risk area.
- Residential premises of substantial size and presenting abnormal risks. This includes hospitals or facilities where individuals are under 24-hour care or have restricted mobility.

Community Risk Factors

Community risk factors have an impact on both fire and non-fire related hazards. The evaluation of community risk includes the assessment of community demographics and development, fire management planning zones, natural hazards, and transportation networks.

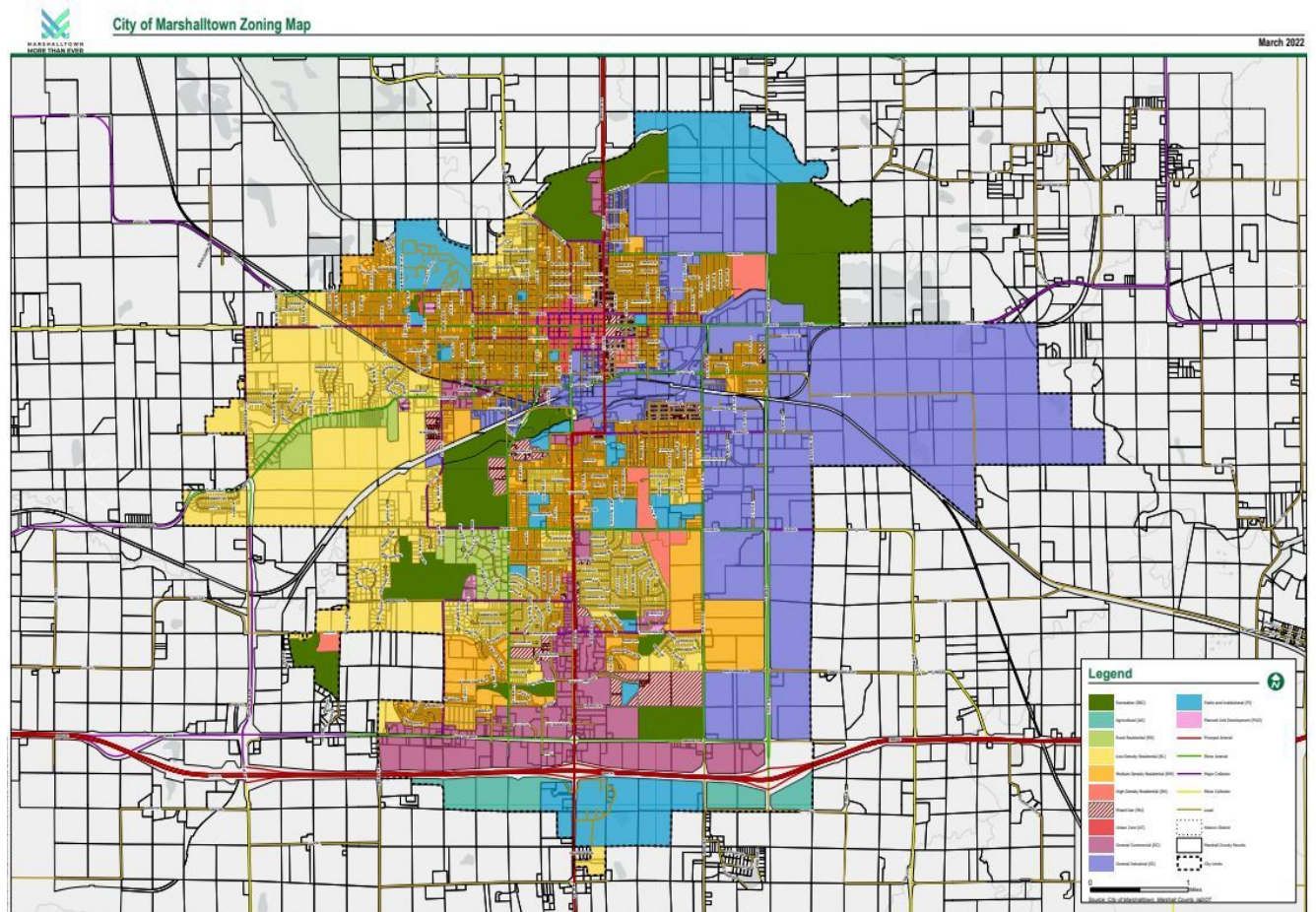
Community Demographics and Development

City of Marshalltown	19.52 Square Miles
Permanent Population	27,591
Population Density	1,413 per square mile
Roads & Highways	162 linear miles

Land Use

Agriculture:	1.9%
Commercial:	19.75%
Industrial:	29.92%
Residential:	38.63%

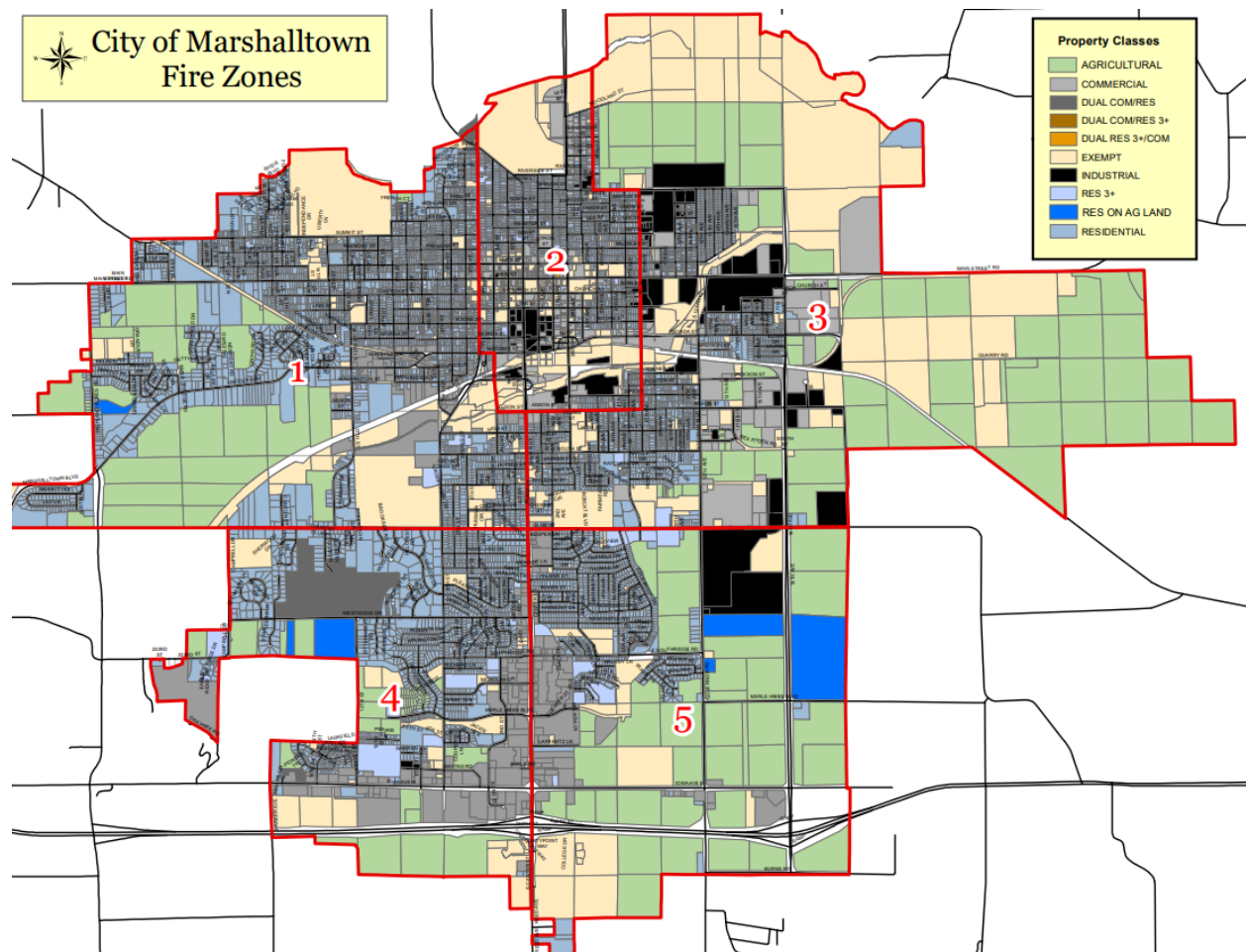
Zoning Map



Fire Management Zones

For the purposes of analysis and planning, the City of Marshalltown is divided into five fire zones. These zones are defined by occupancies within a given geographical area that share common risk. This approach creates zones of similar risk types. This method also facilitates more accurate risk evaluations for each geographical area. With the assistance of the Marshall County Geographic Information Systems (GIS) team, staff was able to map out the five areas of interest. Within each zone, staff observed land use types, structures, economic factors, building square footages, types of occupancies, and fire protective systems. Subsequent to the various analyses, staff then determined areas/structures within each zone that present particular hazards or high fire risk due to their size, location, or occupancies.

Fire Zone Map



Fire Zone 1

Fire Zone 1 is located in the Northwest portion of the city and its primary boundaries are the City limits on the North and West, Olive Street on the South, and 3rd Street on the east. Located within its boundaries are primarily single and multi-family structures (92.7%).

Fire Zone 2

Fire Zone 2 is located in the North Central portion of the City and its primary boundaries are the City limits on the North, 3rd Street on the west, 8th Avenue on the East, and Anson Street on the South. Located within its boundaries are primarily single and multi-family residential structures (75.7%). As this zone encompasses downtown, a large number of commercial properties (15.25%) are included.

Fire Zone 3

Fire Zone 3 is located in the Northeast portion of the city and its primary boundaries are the City limits on the North and East, 8th Avenue on the West, and Olive Street on the South. Located within its boundaries are primarily single and multi-family residential structures (84%). Additionally, commercial (.042%) and industrial (.023%) properties are also a part of this zone.

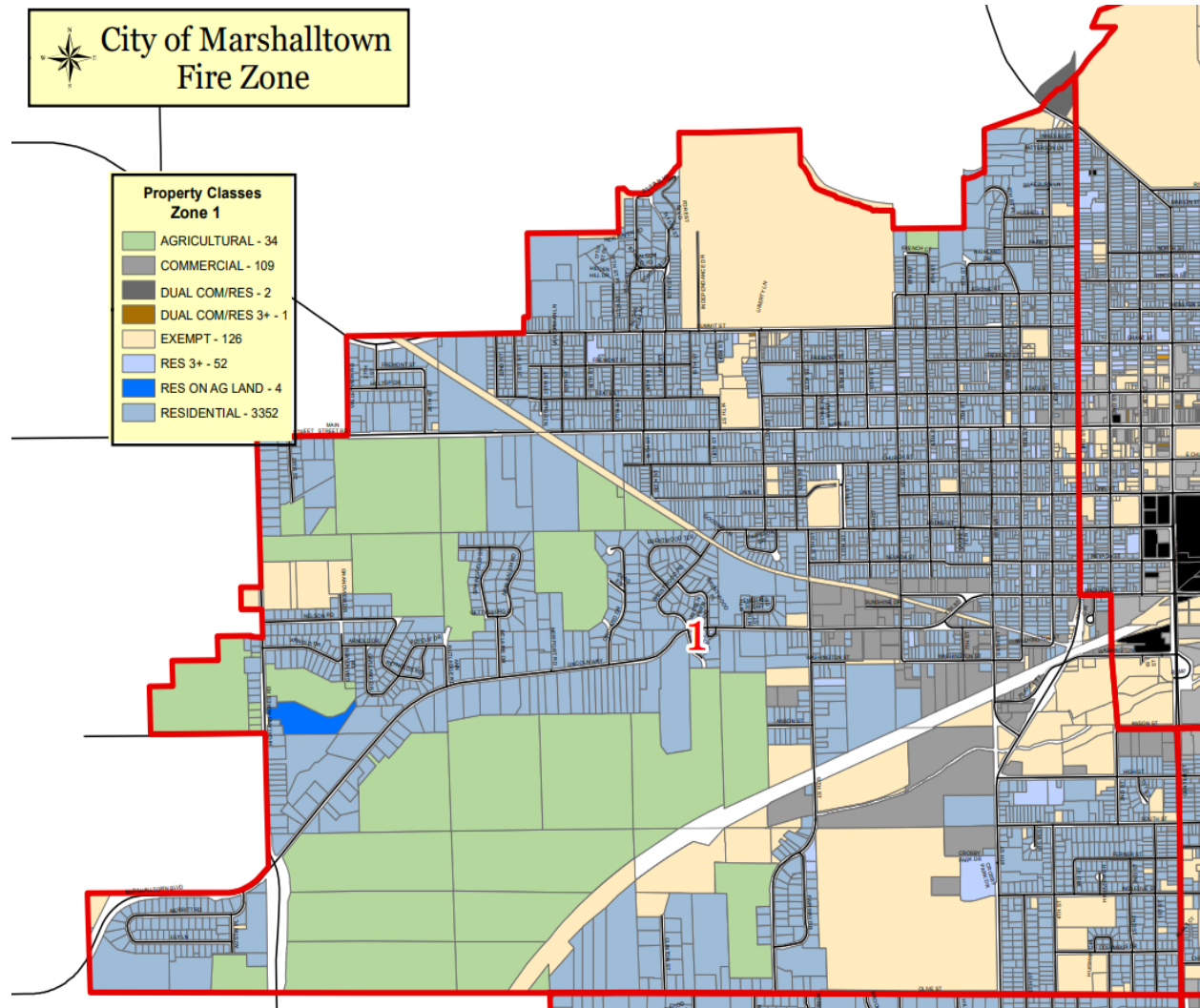
Fire Zone 4

Fire Zone 4 is located in the Southwest portion of the City and its primary boundaries are the City limits on the West and South, Olive Street on the North, and Center Street on the East. Within the boundaries are primarily single and multi-family structures (88%) and commercial properties (.065%).

Fire Zone 5

Fire Zone 5 is located in the Southeast portion of the City and its primary boundaries are Olive Street on the North, Center Street on the West, and the City limits on the South and East. Located within the boundaries are primarily single and multi-family structures (86%) and commercial properties (.065%).

Zone 1



Property Types/Numbers

1. Agricultural – 34
2. Commercial – 109
3. Dual Com/Res – 2
4. Dual Com/Res 3+ - 1
5. Exempt – 126
6. Res 3+ - 52
7. Res on Ag Land - 4
8. Residential - 3352

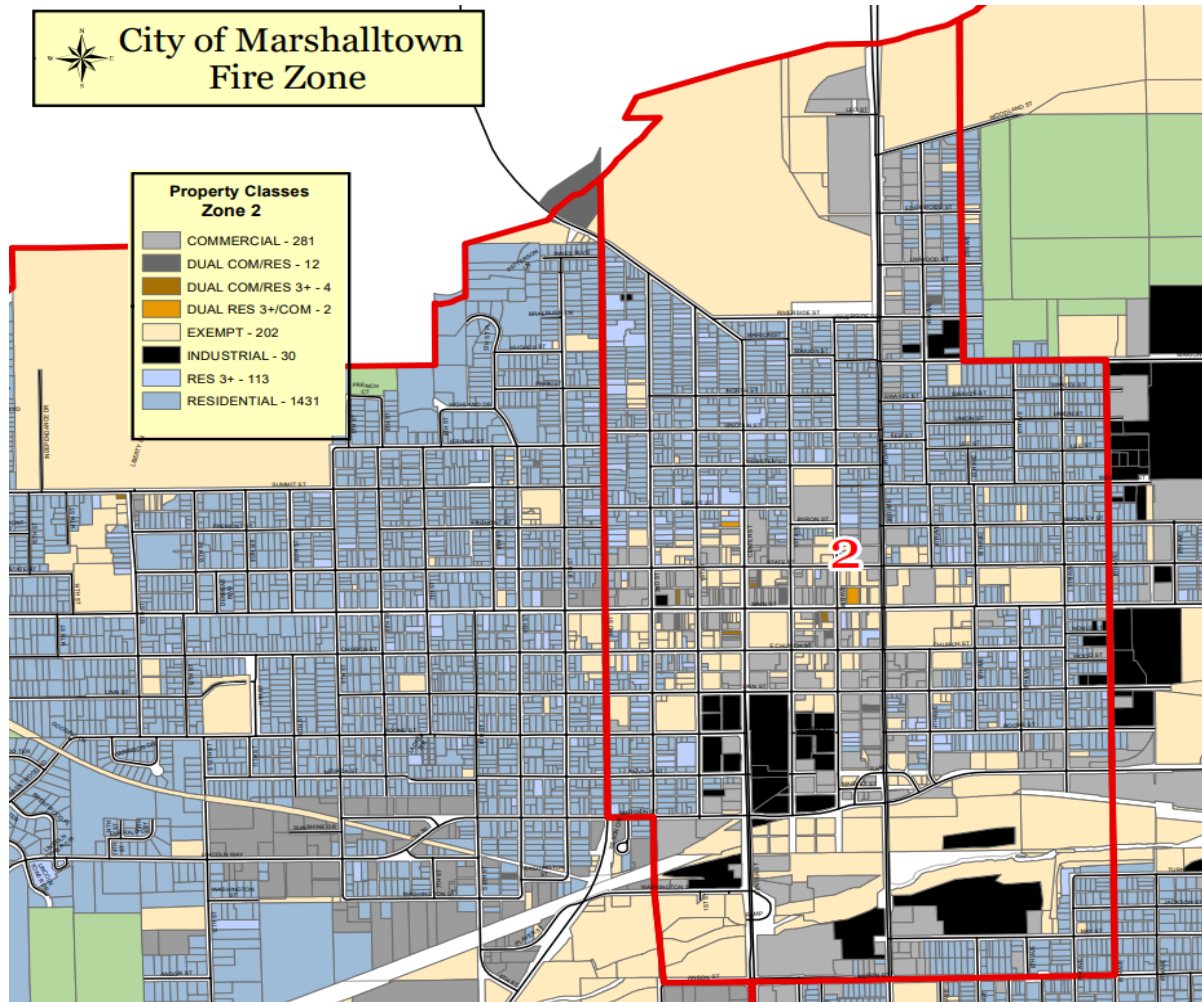
Total Properties

3,680

High /Special Risk

1. Iowa Veterans Home
2. Franklin Elementary
3. Rogers Elementary
4. Lenihan Intermediate
5. Miller Middle School
6. St. Francis Catholic
7. Fire/Police Facility

Zone 2



Property Types/Numbers

1. Commercial – 281
2. Dual Com/Res - 12
3. Dual Com/Res 3+ - 4
4. Dual Res 3+/Com - 2
5. Industrial – 30
6. Exempt – 202
7. Residential - 1431

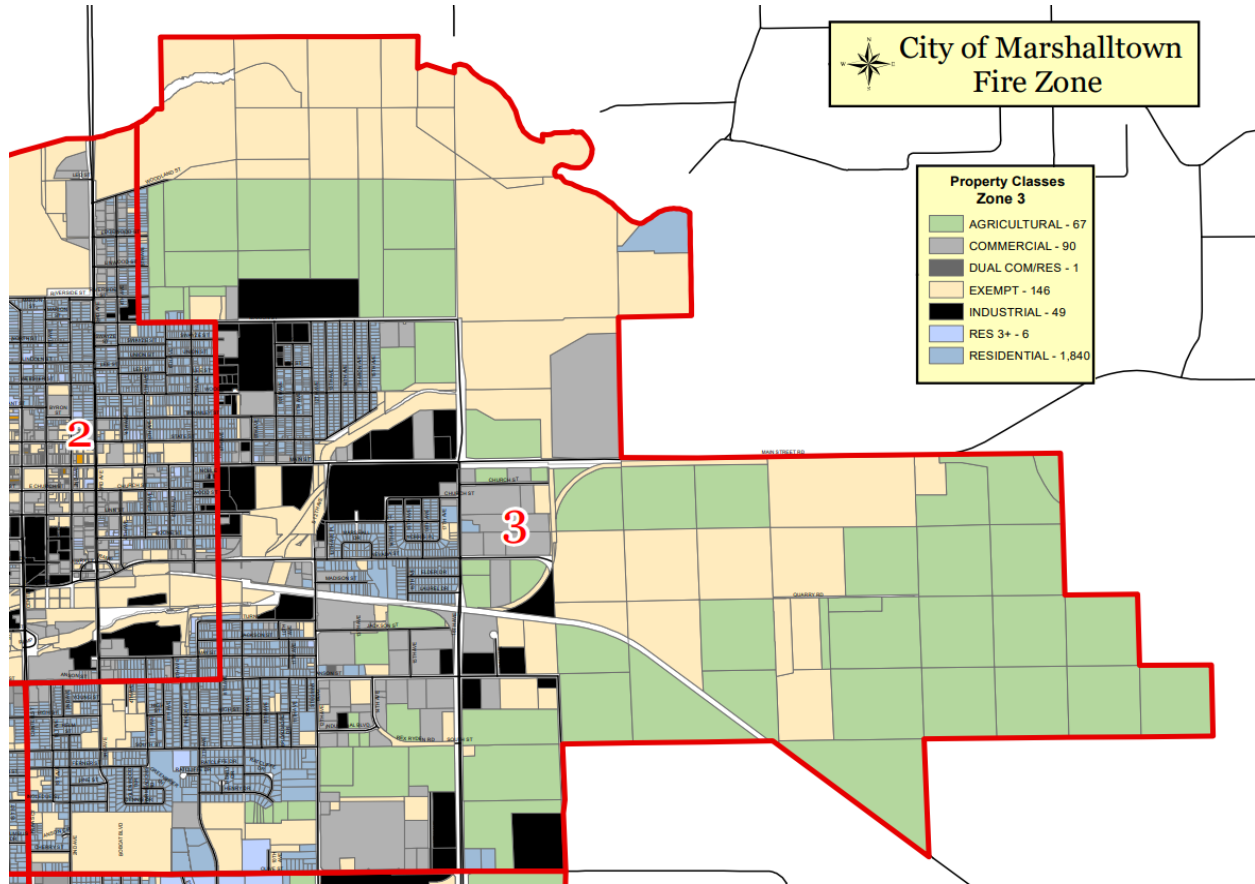
Total Properties

1,962

High/Special Risk

1. Woodbury Elementary
2. Downtown Area
3. Union Pacific Railyard & Facilities
4. Racom Building
5. City Hall
6. Veterans Coliseum
7. Tall Corn Building
8. Marshalltown Senior Residences

Zone 3



Property Types/Numbers

1. Agricultural – 67
2. Commercial – 90
3. Dual Com/Res - 1
4. Industrial – 49
5. Exempt – 146
6. Res 3+ - 6
7. Residential - 1840

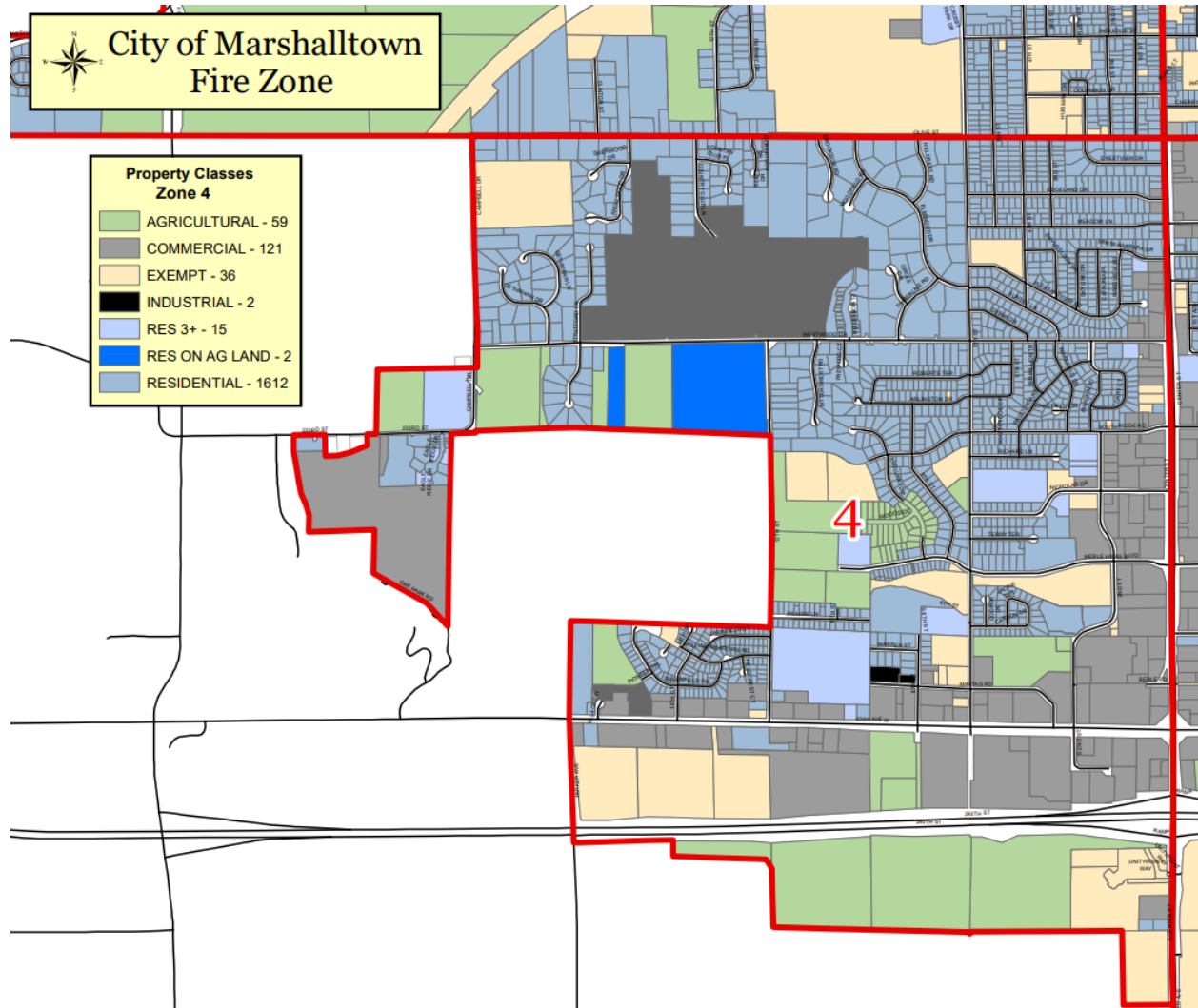
Total Properties

2,199

High/Special Risk

1. Alliant Power
2. JBS
3. Marshalltown Company
4. Anson Elementary
5. Marshalltown H.S.
6. Lennox Manufacturing
7. Lennox Distribution CTR
8. Grandview Heights Nursing Home
9. City Facilities

Zone 4



Property Types/Numbers

1. Agricultural – 59
2. Commercial – 121
3. Industrial – 2
4. Exempt – 36
5. Res 3+ - 15
6. Res on Ag Land - 2
7. Residential - 1612

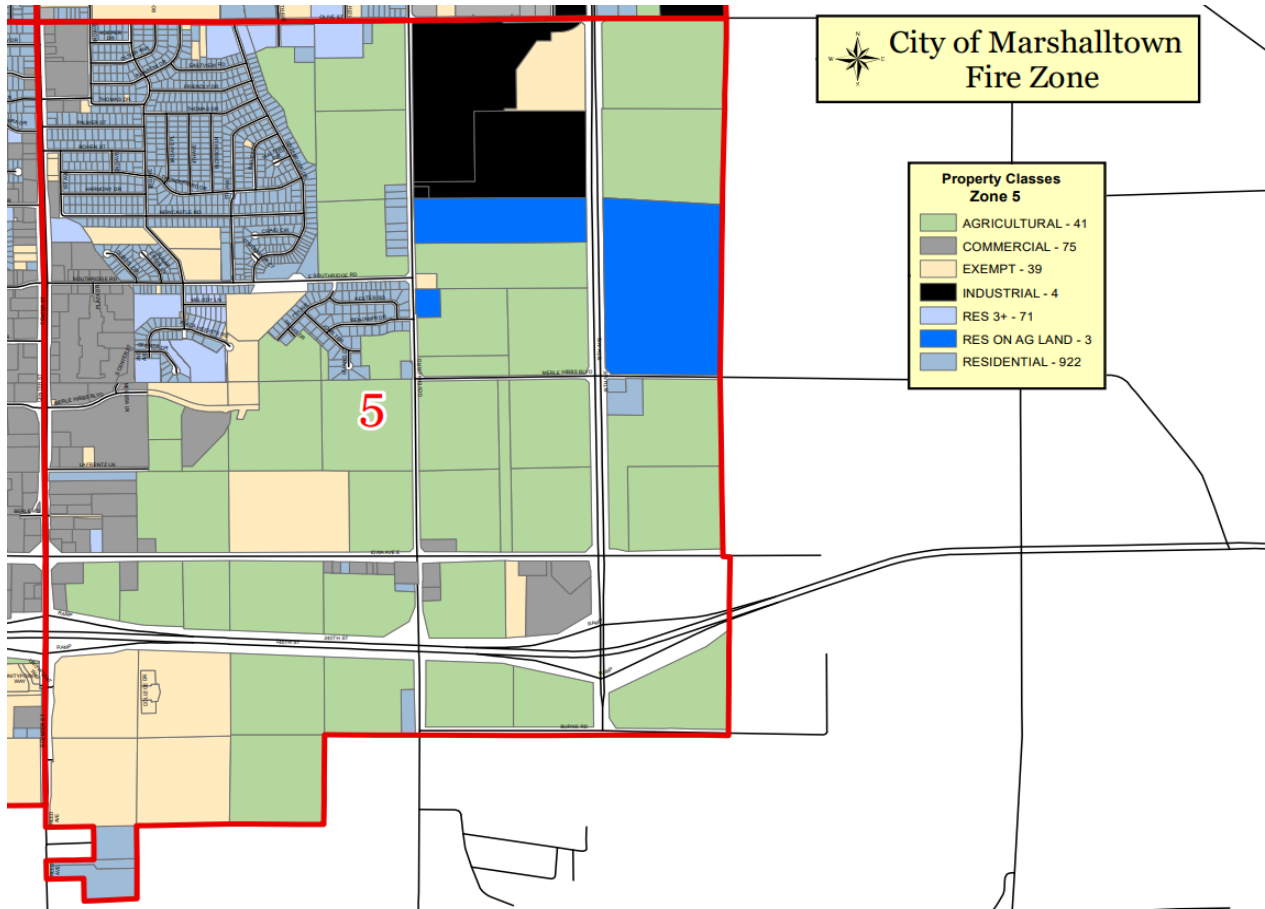
Total Properties

1,847

High/Special Risk

1. Fisher Elementary
2. Menards
3. Theisens
4. Southridge Nursing
5. Glenwood Place
6. Hawkeye Health
7. Hampton Inn
8. Holiday Inn Express
9. Best Western
10. Rosen's

Zone 5



Property Types/Numbers

1. Agricultural – 41
2. Commercial – 75
3. Industrial - 4
4. Exempt – 39
5. Res 3+ - 71
6. Res on AG Land - 3
7. Residential - 922

Total Properties

1,155

High/Special Risk

1. Hoglan Elementary
2. Fisher/Emerson
3. Marshalltown Mall
4. Meadowlane Mall
5. Iowa River Hospice
6. Bickford Cottages
7. Midwest Manufacturing
8. MCC

Fire Zones Combined

Property Types/Numbers/Percentage

1. Agricultural – 201	1.85%
2. Commercial – 676	6.24%
3. Industrial – 85	.79%
4. Exempt – 549	5.06%
5. Dual Com/Res – 15	.014%
6. Dual Com/Res 3+ - 5	.05%
7. Dual Res 3+/Com – 2	.02%
8. Res 3+ - 144	1.32%
9. Res on AG Land – 9	.08%
10. Residential – 9,157	84.45%

Total Properties = 10,843

Insurance Services Organization/ISO Rating

Insurance Services Organization (ISO) provides an evaluation and rating of fire departments. The rating system is based on first alarm structure fire response and is used by insurance companies to help determine property (residential & commercial) rates. The ISO evaluation looks at four areas that includes:

1. **Emergency Communications Center:** Focuses on the community's facilities and support for handling and dispatching alarms for structure fires.
2. **Water Distribution System:** Evaluates the community's water supply system to determine the adequacy for fire suppression purposes. Additionally, evaluates fire hydrant size, type, and installation, as well as inspection and flow-testing programs.
3. **Community Risk Reduction:** ISO reviews the community's fire prevention code adoption and enforcement, public fire safety education, and fire investigation.
4. **Fire Department:** Focuses on a community's fire suppression capabilities by measuring the fire department's first-alarm response and initial attack to minimize potential loss. Additionally, ISO reviews the number of engine companies, ladder or service companies, reserve apparatus, pumping capacity, equipment carried on apparatus, deployment of fire companies, company personnel, training, and operational considerations.

Items 1 – 3 are evaluated as they have a direct impact on the effectiveness of a fire department. Each of the components is evaluated, scored, and weighted. 10 points of the overall score is based on emergency communications, 40 points of the overall score is based on the water distribution system, 5.5 points are based on community risk reduction, and 50 points of the overall score is based on the fire department. The total points possible is 105.5. The points received are compared to a rating scale of 1 – 10, with 1 being the best and 10 being the worst. A breakdown of the points and rating for Marshalltown Fire Department are listed below:

1. **Emergency Communications Center:** 7.65 points out of 10 possible.
2. **Water Distribution System:** 37.77 points out of 40 possible.
3. **Community Risk Reduction:** 2.86 points out of 5.5 possible.
4. **Fire Department:** 34.75 points out of 50 possible.

In 2018, Marshalltown Fire Department was evaluated and received 78.05 points of the total 105.5. Based on the rating scale the department received an ISO rating of 3, which has not changed in over 10 years.

Natural Hazards

The City of Marshalltown is in an area of the country that is susceptible to natural disasters such as tornados, severe thunderstorms or wind events, severe winter storms, drought conditions, excessive rain fall and flooding, and natural cover fires. The City experienced two such events in 2018 and 2020. As such, these types of hazards are considered to be high probability and high consequence due to the large loss of live potential and the financial consequences to the City should a major business or industry be damaged or destroyed.



Hazardous Materials Incidents

Hazardous materials incidents make up a small portion of calls for service. A major hazardous materials incident is considered a low probability, but one with high consequences. The major east-west route for the Union Pacific Railroad runs through Marshalltown. According to Union Pacific, the average number of trains per day is 65 – 75. Materials carried include such items as diesel fuel, bio-diesel, crude oil, sulfuric acid, and ethanol to name a few. Iowa Produces approximately 3.92 gallons of ethanol, which is not commercially feasible to be moved by pipeline. As such, ethanol is routinely moved by rail. Additionally, trucks carrying hazardous materials routinely pass-through Marshalltown on State Highways 30 and 14. Moreover, Rosen's Inc. stores and ships large amounts of agricultural chemicals and fertilizers.

Transportation Hazards

Marshalltown Fire Department provides emergency and extrication services on Highways 30 and 330, State Route 14, and city surface streets as they pass through the City limits. Additionally, extrication services are provided throughout the county via intra-agency agreements with the volunteer fire agencies in Marshall County. These types of risks are considered high probability, low consequence.

Marshalltown Municipal Airport is a small enhanced service facility that handles approximately 35 flights per day. Based on the type of aircraft that use the facility, primarily single, twin engine, and corporate jets with small numbers of passengers, emergencies are considered to have low probability and low consequence.

Marshalltown experiences a fair amount of rail traffic. According to the Union Pacific, the average number of trains per day is 65 – 75. At grade crossing collisions, which can lead to train derailment, present a risk to the community. Furthermore, the fire department does not possess enough foam resources to sufficiently fight a fire from a large-scale rail incident involving crude oil, ethanol, or other flammable liquids. Risk associated with rail incidents is low probability with high consequences. The higher consequence is assigned due to the risk of hazardous materials release and potential damage to critical infrastructure, such as roadways and bridges.

Utility Failure

Risks from prolonged utility outage are a high probability, low consequence risk. The tornado event in 2018 and Derecho in 2020 are examples of prolonged outage. From a service provision perspective, critical structures like the Police & Fire Facility, City Hall, and Public Works are equipped with emergency power capabilities. As such, emergency services can be maintained.

Terrorism

While Marshalltown may not be considered a high priority target for terrorist activity, it must still be considered. As the aim, face, and method of terrorism changes, several critical infrastructure facilities located within or near the City make it a potential target. Alliant Energy's power generation facility is an integral part of the electrical grid in Iowa and Minnesota.

Agri-terrorism has the potential to critically affect the City from a financial standpoint. JBS Swift operates a large pork processing facility in Marshalltown and is a major employer and contributor to the local economy. Rosin's Inc. is a distributor of agricultural chemicals and fertilizers and has the potential for a large explosion or release of chemical fumes from fire.

While not located immediately within the City limits, Koch Brothers operate a large anhydrous ammonia facility near Green Mountain. Risk comes from a product release that could endanger residents of Marshalltown.

Fire Risk Assessment

Fire hazards are generally related to the type of construction, age/upkeep of a building, and occupancy. The majority of the City of Marshalltown is devoted to residential occupancies (single or multi-family). As such, wood-frame construction is predominately found. Commercial occupancies vary from wood-frame with brick veneer (downtown) to tilt-up, fire resistive construction (Wal-Mart, Emerson). Additionally, Marshalltown has several large industrial occupancies that exceed 100,000 square feet and vary in construction type.

Within the City of Marshalltown, residential structures can be found that date back to the early 1900's. Therefore, some additional fire risk exists. Balloon frame construction is prevalent on the north side of Marshalltown, which allows fire to spread vertically between floors. Knob and tube wiring tends to deteriorate with age and becomes a source of fire risk. Additionally, older homes are frequently found with fuse boxes instead of breaker panels. If the wrong type of fuse is installed (30 amp vs. 20 amp) circuits can overload and be a source of fire. Aluminum wiring, used in some homes from the mid 1960's to the early 1970's, is a potential fire hazard. Arcing at the aluminum wiring connectors can cause overheating at connections between the wire and devices (switches and outlets) or at aluminum wire splices. The connections can become hot enough to start a fire without ever tripping a circuit breaker. Moreover, as older homes are purchased and converted to rental property, upkeep tends to be less than if owner occupied. As new homes in the city are constructed, lightweight structural components are used which lead to early flashover and collapse.

According to the National Fire Protection Association (NFPA) fire departments responded to 1.35 million fires in 2021. Those fire caused \$15.9 billion in property damage and killed 3,800 people. Data shows that the majority of all fire fatalities occur in residential structures. The most common causes of residential fires are in order:

1. Cooking
2. Heating equipment
3. Electrical
4. Intentional
5. Smoking material

The Downtown area in Marshalltown presents the fire department with unique risks. Bow-string roof truss construction is present in several downtown buildings, a construction method that tends to fail under fire conditions. Classified as primarily commercial occupancies, many of these structures were built in the early 1900's at a time when fire protection systems were not required. Additionally, fire stopping does not exist between all occupancies, providing an avenue

for fire spread. Moreover, residential occupancies exist in the floors above some of the businesses creating a life hazard. As new tenant spaces are created, sprinkler systems are being required, however, existing units may not be protected.

Abandoned/dilapidated properties are a risk for intentionally set fires. The City experienced numerous intentionally set fires over a 16-month period in 2021-2022. The City has been working to remove abandoned/dilapidated properties; however the number of these properties exceeds the City's budget to abate them.

During the period from 2017 – 2022, Marshalltown Fire Department has responded to 568 fires. Fire loss during this period was \$2,587,790 and unfortunately, only one civilian fire fatality.

Stages of Fire Growth – Critical Factor of Time

Although fires vary in terms of the speed at which they grow, the host structure, the material burning, and the intensity level, all fires follow the same stages of growth. Industry-wide, the flashover point is the moment during fire growth that significantly compounds the danger of the fire.

SMOLDERING STAGE

All fires start with the smoldering stage. Anytime energy, i.e., heat, a spark, or a flame, is applied to a combustible material, the material's surface oxidizes. The oxidation process is exothermic, meaning energy is released from the material. This oxidation process produces more energy in the form of combustible gases. After an exothermic reaction, more energy is ultimately released to the surroundings than was absorbed to initiate and maintain the reaction. The additional heat from the oxidation process raises the temperature of surrounding material, which increases the rate of oxidation and begins a chemical chain reaction of heat release and burning.

INCIPIENT/OPEN-BURNING STAGE

Once the temperature of the smoldering material reaches its relative ignition point, the material ignites into an open burning or incipient stage. Flames seen during the incipient stage are limited to the area of origin. The combustion process continues by releasing more heat, which hastens the temperature increase and accelerates the levels of combustible gases released from surrounding materials.

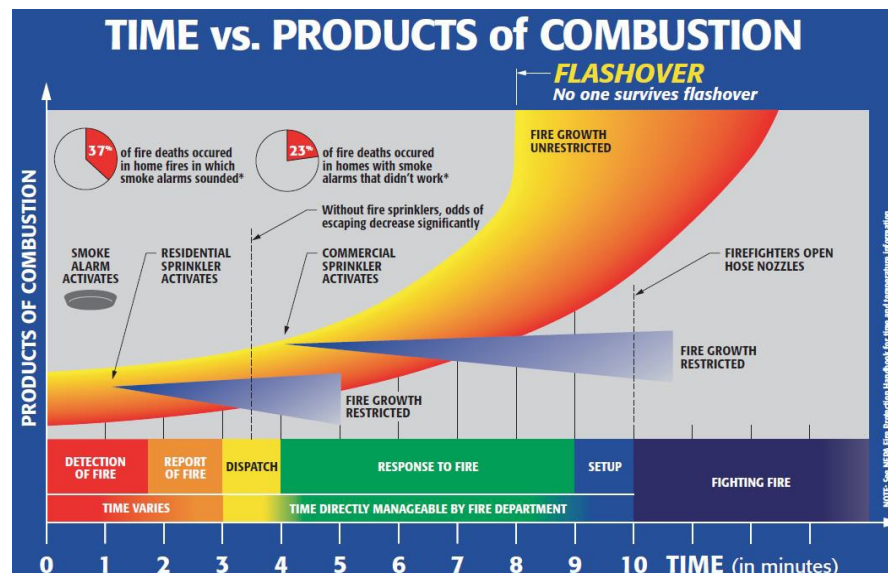
FLASHOVER

Combustible gases continue to release from surrounding materials. As they are a form of energy and heat, these gases rise and collect at the ceiling level. The gas layer, primarily carbon monoxide, can rapidly reach 1,500 degrees Fahrenheit at the top of a room and radiate heat down to objects at the floor level. With no oxygen at the ceiling level, the objects in the upper portions of the room are unable to burst into flames. The volume of the gas layer increases and begins to fill the room, banking down towards the floor and continuing to heat all combustible objects in the room regardless of their proximity to the burning material.

The flashover point occurs when oxygen is introduced. Oxygen is typically introduced in one of two ways. There is often enough oxygen at the floor level to trigger flashover. Or, the high levels of heat break open a window and introduce oxygen from the outside. Flashover represents the point at which everything in the room breaks into open flame all at once. This reaction creates enough energy, i.e., heat, smoke, and pressure, to break beyond the room of origin and through doors and windows.

Flashover is a critical turning point in a fire as it escalates the challenge presented to a fire department's resources. Post-flashover conditions present significantly increased combustion rates and limit the chance of saving lives. When a fire has reached flashover, more staffing is required to handle the larger hose streams needed to extinguish the fire. A post-flashover fire burns hotter and moves faster, compounding the search and rescue challenges in the remainder of the structure.

Without early arrival and suppression efforts, not only will the loss be potentially greater, but the apparatus, equipment, and number of personnel needed to handle the fire must also increase. The graphic below correlates the stage of the fire with resource and equipment needs.



Risk to Firefighters

Firefighters accept the risks of their trade, but inadequate staffing poses undue risk. There are two elements to undue risk. The first regards the risk of injury when a firefighter attempts to do the work of two or more firefighters. When too few firefighters attend an alarm, overexertion and exhaustion will be more likely. The second element of undue risk is the time delay and lack of coordination that occur when there are insufficient numbers of firefighters present. The National Institute of Standards and Technology (NIST) studies document that fires grow to greater extents when firefighters cannot perform critical tasks quickly and with a high degree of coordination. “Delayed response, particularly in conjunction with the deployment of inadequate

resources, reduces the likelihood of controlling the fire in time to prevent major damage and possible loss of life and increases the danger to firefighters” (NIST Technical Report 1661). Another risk to firefighters includes the percentage of minority populations to include language barriers. According to the United States Census Bureau, the Hispanic/Latino population in Marshalltown is 32.3% and the Asian population at 4.7%. Moreover, the number of households that a language other than English is spoken is 31.8%. Furthermore, cultural differences exist when it comes to preparation of meals and celebration of holidays. This creates an additional risk when determining the nature of an emergency and any hazards that exist inside a structure.

Fire Flow

The evaluation of water supply needed once a structure has become involved in fire is known as fire flow. Fire flow is an important component to the assessment of risk. Currently, Marshalltown’s water system is capable of producing 6.3 million gallons of water per day and has 2.8 million gallons of water in elevated storage. Peak water flow usage is currently 7,250 gallons per minute (gpm) with peak capacity of 8,300 gpm. This leaves 1,050 gpm above peak water flow for fire flow demand. Should fire flow exceed this amount, water from elevated storage would be used to supplement fire flow demand. Fire flow requirements in Marshalltown range from 1,500 gpm in residential areas to 12,000 gpm in commercial and industrial areas. Currently 1,000 fire hydrants are in operation, which encompasses nearly all of the City.

Fire Critical Task Analysis

While it is possible to state what critical tasks must be taken accomplished to extinguish a fire, it is not always possible to predict exactly how many firefighters it will take to accomplish those tasks. This subject can and has been debated for many years. NFPA standards, specifically 1500, 1710, and 1720, provide guidance on the number of firefighters necessary to complete essential functions at a structure fire. However, NFPA is often times viewed as a recommendation or guideline, not a requirement. OSHA Standard 29 CFR 1910 does carry the weight of law, but only addresses the number of firefighters needed based on work in and exposure to an IDLH environment. This document refers to NFPA and OSHA as they are recognized as professional standards.

Firefighting is a dangerous job. Factors such as building construction, fire protection systems, number and condition of occupants, extent of fire on arrival, firefighter and civilian injuries, and equipment failure all pose potential dangers and threats to the successful extinguishment of a fire. The need for more firefighters may arise at any time on a fire scene.

Firefighting capability is determined by staffing levels, teamwork, and training. There are specific critical tasks necessary to control fires in a safe and effective manner. An Effective Response Force (ERF) is the number of staff necessary to complete all of the identified tasks within a prescribed timeframe. Based on NFPA 1710 and the National Institute of Standards and

Technology (NIST) testing, critical tasks necessary to mitigate structure fires were determined. The researchers first gathered a group of fire suppression experts to identify the number of tasks that were critical for the responders to be an effective response force. Those tasks are called **critical tasks** because they must be performed either simultaneously or in a highly coordinated manner. Failure to do that increases property loss and the threat to life safety and exposes firefighters to undue risk. Critical tasks include:

- Search and rescue
- Fire attack line
- Back-up line
- Forcible entry
- Ventilation
- Pump operator
- Aerial operator
- Incident commander
- Rapid intervention team
- Safety officer
- Investigator

According to NIST, an effective response force is a 1st alarm assignment of firefighters and apparatus capable of extinguishing fires and preserving life safety without exposing the firefighters to undue risk. The results of NIST's testing clearly showed that two-person crews cannot complete essential fireground tasks in time to rescue occupants without subjecting either firefighters or occupants to an increasingly hazardous atmosphere.

The Occupational Health and Safety Administration (OHSA) provide regulations for the safety of firefighters operating at a fire scene. CFR 1910.134 of the Occupational Safety and Health Administration (OSHA) requires a minimum of two firefighters to perform any tasks inside a burning structure and two firefighters outside to affect a rescue in the event of an emergency.

Risk Categories: Descriptions

Low Risk: Small non-commercial structures that are remote from other buildings, such as a detached garage or out building.

Moderate Risk: An area that is built up, where the risk of life loss or damage to property in the event of a fire in a single occupancy is limited to the occupants. Examples of such areas include:

- Detached single family homes and smaller multi-story dwellings.
- Multi-family attached two-story dwellings.
- Industrial or commercial areas under 10,000 square feet without hazardous processes or high fire loads.

High Risk: An area that contains buildings of substantial size presenting a substantial risk of life loss, a severe financial impact to the community, and unusual potential damage to property in the event of a fire. Examples include:

- Strip shopping and business areas consisting of either single or multiple story properties, offering some degree of a major fire problem.
- Hospital and medical facilities.
- Concentrations of older, multi-story buildings offering substantial amounts of exposure to life loss potential.
- Apartment buildings more than two stories in height with areas beyond the reach of preconnected hose lines.
- Buildings with low occupant load, but which store high fire load materials or high hazard materials.
- Infrastructure facilities, such as schools and city or county facilities.

Special Risk: Areas that may require responses over and above the normal required response for the risk. Examples include:

- Major chemical, hazardous materials facilities, or other high risk industrial plants.
- Isolated high-rise structures, either commercial or residential, when they are collocated in a high-risk area.
- Residential premises of substantial size and presenting abnormal risks. This includes hospitals or facilities where individuals are under 24-hour care or have restricted mobility.

Listed on the next page are tables that display critical tasks necessary to complete relative to risks for low and moderate risk fires.

Critical Task	Number of Staff
Incident Command	1
Fire Attack	2
Pump Operator	1
Total ERF	4

(Low Risk Fire)

Critical Task	Number of Staff
Incident Command	1
Fire Attack - 1st Line	2
Fire Attack - Back-up Line	2
Search & Rescue	2
Pump Operator - Pumper & Aerial	2
Ventilation	2
RIT	2
Water Supply	1
Exposure Line	2
Total ERF	16

(Moderate Risk Fire)

Hazardous Materials Risk Assessment

Annually, hazardous materials incidents make up 2-3 percent of our responses. Hazardous materials are routinely transported through the City of Marshalltown via truck and train. Additionally, there are commercial and industrial occupancies that keep reportable quantities of hazardous materials on-site. Additionally, there are sites within close proximity to the City that have the potential to become a hazard to residents. The following hazard levels have been established for hazardous materials risk:

Low Risk: Residential carbon monoxide detector activation, natural gas leak outside a structure, and hazardous material investigation.

Moderate Risk: Hazardous materials release that is not an immediate threat to life, property, or environment.

High Risk: Hazardous materials release that is an immediate threat to life, property, or environment. This includes natural gas leak inside a structure and large release of liquids or gasses.

Hazardous Materials Critical Task Analysis

NFPA 472 and 29 CFR 1910 provide specific guidelines for personal protective equipment, training, and incident command. Currently, Marshalltown Fire Department is training to the

operations level. Listed below are tables showing effective response force for low and moderate hazmat incidents. For high-risk incidents, moderate risk response would be required plus mutual aid response from a department with specialized equipment.

Critical

Task

Number of Staff

Incident Command	1
Investigation Crew	2
Total ERF	3

(Low Risk HazMat)

Critical Task

Number of Staff

Incident Command	1
Safety Officer	1
Perimeter Control	5
Evacuation	3
Containment	3
Total ERF	13

(Moderate Risk HazMat)

Technical Rescue Risk Assessment

Technical rescue covers a wide range of incidents and includes vehicle extrication, trench collapse, high-angle, and water rescue. The following risk levels have been established for technical rescue:

- Low Risk: Elevator entrapment (non-injury)
- Moderate Risk: Traffic accidents with entrapment
- High Risk: Confined space rescue, trench collapse with entrapment, rescue from an elevated position, and swift water rescue.

Currently, Marshalltown Fire Department is trained to the awareness/operations level. Due to the nature of these types of calls, specialized equipment and training is needed to perform these activities. All members of the department have had specialized training in these areas. From a risk standpoint, the department is able to respond and mitigate low, moderate, and high-risk incidents. Moderate and high-risk incidents will, however, require the callback/response of off duty personnel to backfill the station for additional requests for service.

Technical Rescue Critical Task Analysis

Critical Task	Number of Staff
Incident Command	1
Extrication Crew	3
Total ERF	4

(Low Risk Technical Rescue)

Critical Task	Number of Staff
Incident Command	1
Extrication Crew	3
Safety Line Crew	2
Medical Care	2
Safety Officer	1
Total ERF	9

(Moderate Risk Technical Rescue)



EMS Response Task Analysis

There are a variety of medical emergencies to which the Department responds to on a daily basis. While the Department is not the transport service, timely response and early treatment can and is the key to surviving a life-threatening event such as cardiac arrest, stroke, and severe trauma. Under current response guidelines, a crew consisting of two (2) members responds to the scene of the emergency and initiates care. Upon arrival of the ambulance, the fire crew assists in preparing the patient for transport and if necessary, assists in the provision of medical care in the ambulance during transport. In some instances, additional manpower may be required. Instances include lifting assistance and multiple casualty incidents. The following hazard levels have been established for EMS Incidents:

Low Risk: Lifting assistance, single patient with non-life-threatening complaints

Moderate Risk: Patients with life-threatening complaints or conditions (cardiac arrest-stroke)

High Risk: Multi-casualty incidents (bus accidents, multiple vehicle accidents)

Critical Task	Number of Staff
Incident Command	1
Patient Care/Assessment	1
Total ERF	2

(Low Risk EMS)

Critical Task	Number of Staff
Incident Command	1
Patient Care/Assessment	2
Total ERF	3

(Moderate Risk EMS)

Critical Task	Number of Staff
Incident Command	1
Triage	2
Safety Officer	1
Treatment	2
Transportation Officer	1
Staging Officer	1
Total ERF	8

(High Risk EMS)



Fire Department Statistical Information

Requests for Service:

2018: 2,479
2019: 2,705
2020: 2,834
2021: 3,174
2022: 3,423

It should be noted that increases in call volume is due to increases in EMS requests.

2018: Average Response Time: 5:17
2019: Average Response Time: 5:57
2020: Average Response Time: 8:09
2021: Average Response Time: 6:07

2022: Average Response Time: 5:51

Conclusion

Much has changed in the Marshalltown Fire Department since 2018. New fire station, updated fire apparatus and equipment, and the use of technology. Another change for the fire department is the increase in requests for service. Since 2018, requests for service have increased by approximately 38% (944 runs). With the increase in runs have come the increase in overlapping calls. This is when the department receives multiple calls at the same time or within several minutes of each other. This factor increases risk as crews are split or committed, delaying, or eliminating the ability to respond to another emergency. It is not uncommon for the department to be working two or three calls at one time.

Likewise, some things have not changed. The primary fire risk in the city remains residential structures with the same hazards associated based on construction type. According to ISO, there are 52 buildings in the City that are three stories in height with more being built, which presents additional risk factors. Additionally, the department is responding to more calls with a level of staffing that is lower than 22 years ago. In 2000, the department was staffed with 28 firefighters and responded to 1,952 incidents. In 2022, the department is staffed with 24 firefighters and responded to 3,423 incidents. According to task-based analysis of a moderate risk fire, which includes residential structure fires, the effective response force should be 16 personnel. With current staffing levels, the department is responding to all fires with six to eight personnel. Overlapping calls potentially reduce that number to three or four personnel and is a legitimate risk that deserves examination and development of a contingency plan to address it.

EMS, which represents the majority of service calls, adds a level of risk that affects all areas of MFD operations. As stated earlier, there has been no loss of life or severe injury to firefighters or citizens. However, the risk of an untoward event is real. It is my opinion that EMS in the county is at a crossroads. Based on data from the past five years, requests for EMS service will continue to increase. Reasons include:

1. Increasing number of homeless, which is being driven by those with mental health and substance abuse issues.
2. Those living at the poverty level with no health insurance.
3. An aging community with numerous health issues.

Current resources are already taxed, both full-time and volunteer services. Additionally, providing EMS service is costly and insurance reimbursement does not cover costs in most cases. As with the risks from fire, a contingency plan for EMS needs to be developed before a total collapse occurs. Suggestions include, in no particular order:

1. Establishing a county-wide EMS district. A change in Iowa law allows for this.

2. MFD becoming a provisional transport service in the event an ambulance is not available or delayed.

There is no easy answer to addressing fire and EMS service in the City. Current fiscal restraints and competing city needs make that decision more difficult. However, the discussion needs to occur and a plan developed to ease community risk.

MINUTES OF MEETING TO SET DATE
FOR ELECTION

422742-53

Marshalltown, Iowa

June 12, 2023

The City Council of the City of Marshalltown, Iowa, met at the City Council Chambers, at 5:30 p.m., on June 12, 2023. The meeting was called to order and there were present the Mayor and the following named Council Members:

Present: _____

Absent: _____.

The Council took up and considered the matter of calling an election on the proposition of amending its Gas Franchise Agreement with Interstate Power & Light to impose a gas utility franchise fee.

Council Member _____ introduced and moved the adoption of the resolution next hereinafter set out, seconded by Council Member _____. After due consideration of the resolution by the Council, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried and the resolution adopted in substantially the following form:

RESOLUTION NO. 2023-128

Resolution calling an election on proposed ordinance amendment increasing a franchise fee under the City's Gas Utility Franchise with Interstate Power & Light Company

WHEREAS, the City of Marshalltown (the "City"), in Marshall County, State of Iowa, has granted a Gas utility franchise to Interstate Power & Light Company pursuant to City Ordinance No. 14807 (the "Franchise Ordinance"); and

WHEREAS, pursuant to the authority of Section 364.2 of the Code of Iowa, the City Council has now determined to increase the Gas utility franchise fee (the "Franchise Fee") to be imposed under the Franchise Ordinance from 0% to 5%; and

WHEREAS, pursuant to Section 364.2 of the Code of Iowa, the City intends to enact an ordinance amending the Franchise Ordinance in order to increase the Franchise Fee; and

WHEREAS, pursuant to the provisions of Chapter 364, Code of Iowa, the City Council may call an election on the proposition of amending the Franchise Ordinance as a prerequisite to the ordinance taking effect; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marshalltown, Iowa, as follows:

Section 1. A municipal election is hereby called and ordered to be held in and for the City, on November 7, 2023, at which there will be submitted to the voters of the City the following proposition:

"Shall the following public measure as set forth in the following Ordinance No. 15064 pursuant to the provisions of Section 364.2 of the Code of Iowa, which Ordinance No. 15064 amends the ordinance granting a Gas Utility Franchise to Interstate Power & Light Company in order to impose a franchise fee equal to five percent (5%) of Interstate Power & Light Company's Gas gross revenues within the City of Marshalltown Iowa, be approved?"

Section 2. The Marshall County Commissioner of Elections is hereby authorized and requested to issue a proclamation and notice of the election on the aforementioned proposition and of the time and place thereof and to take all other actions necessary pursuant to state law to conduct the election. The form of the notice of election and the full ballot proposition is set forth on Exhibit A hereto.

Section 3. All of the foregoing matters are adopted and resolved by this City Council, and the City Clerk is hereby directed to give written notice thereof by submitting a copy of this resolution by no later than September 21, 2023 (such date being the final date for filing nomination papers for the regular election scheduled to be held on November 7, 2023) to the Marshall County Commissioner of Elections, who has the duty to conduct this election, for approval, ratification and confirmation to the extent required by Iowa law, and such County

Commissioner of Elections shall signify such approval, ratification and confirmation and shall order the election to be conducted in the manner set forth herein by signing the order attached to this resolution.

Section 4. All resolutions or parts of resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved June 12, 2023.

Mayor

Attest:

City Clerk

• • • • •

On motion and vote, the meeting adjourned.

Mayor

Attest:

City Clerk

EXHIBIT A

NOTICE OF ELECTION CITY OF MARSHALLTOWN, IOWA

Notice is hereby given of an Election on November 7, 2023 from 7:00 AM to 8:00 PM for the purpose of submitting the following question to the qualified electors of this municipality:

(SAMPLE BALLOT)

[Notice to voters. For an affirmative vote upon any question submitted upon this ballot make a cross (x) mark or check (✓) in the square after the word “Yes.” For a negative vote make a similar mark in the square following the word “No.”]

<i>“Shall the following public measure as set forth in the following Ordinance No. 15064 pursuant to the provisions of Section 364.2 of the Code of Iowa, which Ordinance No. 15064 amends the ordinance granting a Gas Utility Franchise to Interstate Power & Light Company in order to impose a franchise fee equal to five percent (5%) of Interstate Power & Light Company’s Gas gross revenues within the City of Marshalltown Iowa, be approved?”</i>	Yes ☐ No ☐
--	---

ORDINANCE 15064

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING PROVISIONS OF ORDINANCE 14806 AND THE TABLE OF SPECIAL ORDINANCES, TABLE I: FRANCHISES, WITH INTERSTATE POWER & LIGHT COMPANY FOR A GAS UTILITY FRANCHISE

WHEREAS, the City Council of Marshalltown, Iowa adopted Ordinance 14806 establishing a franchise agreement with Interstate Power & Light Company for a Gas Utility Franchise on April 9, 2007; and

WHEREAS, the City Council of Marshalltown, Iowa finds it in the City’s best interest to amend the Gas Utility Franchise from 0% to 5% for the uses outlined in the adopted Revenue Purpose Statement.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

Section 1. PURPOSE. The City Council has determined that it is appropriate now to amend a provision of the MARSHALLTOWN gas franchise, Ordinance 14806, relating to franchise fees. The franchisee, Interstate Power and Light Company, has indicated its consent to the change in

the ordinance as set forth herein. It is the intent of the City Council that all provisions set forth in the MARSHALLTOWN gas franchise, Ordinance 14806, shall remain in full force and effect except as modified specifically herein relating to franchise fees.

Section 2. REPEAL AND MODIFICATION. Sections 7, 8, 9, 10, 11, 12, and 13 of the MARSHALLTOWN natural gas franchise, Ordinance 14806, is repealed and the following adopted in lieu thereof:

Section 7. There is hereby imposed a franchise fee of five percent (5%) upon the gross revenue generated from sales of natural gas by the Company within the corporate limits of the City. The Company shall begin collecting the franchise fee upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board.

The amount of the franchise fee shall be shown separately on the utility bill to each customer. The Company shall remit franchise fee receipts to the City no more frequently than on or before the last business day of the month following each calendar year quarter.

The Company shall not, under any circumstances be required to return or refund any franchise fees that have been collected from customers and remitted to the City. In the event the Company is required to provide data or information in defense of the City's imposition of franchise fees or the Company is required to assist the City in identifying customers or calculating any franchise fee refunds for groups of or individual customers the City shall reimburse the Company for the expenses incurred by the Company to provide such data or information.

Section 3. CONFLICT AND REPEAL. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. PUBLIC HEARING. The public hearing required on this ordinance shall be held in the Council Chambers of City Hall, 24 N. Center Street, Marshalltown, Iowa at 5:30 p.m. local time, on the 12th day of June 2023 and the City Clerk was directed to cause a publication of the notice of public hearing in one issue of the Marshalltown Times Republican, a newspaper in Marshalltown, Marshall County, Iowa, not less than 4 days nor more than 20 days prior to the date of public hearing fixed herein.

Section 6. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage and approval, written acceptance by the Company, and publication as required by law. The Company shall begin collecting the franchise fee upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board.

Passed this ____ day of July 2023, and signed this ____ day of July 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

ORDER REGARDING CONDUCT OF ELECTION

As County Auditor of Marshall County, Iowa, I do hereby approve, ratify and confirm all action taken by the City Council of the City of Marshalltown, Iowa, incorporated in the attached and foregoing resolution, adopted on June 12, 2023, by such City Council, and as Commissioner of this election, do hereby order that the election referred to in such resolution shall be administered and conducted in the manner provided in such resolution and as required by state law.

WITNESS MY HAND this _____ day of _____, 2023.

Marshall County Auditor

ATTESTATION CERTIFICATE

STATE OF IOWA
MARSHALL COUNTY SS:
CITY OF MARSHALLTOWN

I, the undersigned, City Clerk of the City of Marshalltown, do hereby certify that as such Clerk I have in my possession or have access to the complete corporate records of such City and of its officials and that I have carefully compared the transcript hereto attached with those corporate records and that the transcript hereto attached is a true, correct and complete copy of all of the corporate records in connection with a meeting of the City Council held on June 12, 2023, at which a resolution was adopted calling for an election on the proposition of imposing a franchise fee under Interstate Power & Light Company's Gas Utility Franchise.

I do further certify that on the ____ day of _____, 2023, being at least 46 days before the date of the proposed election, I caused written notice of the proposed date of the election to be mailed or delivered to the Marshall County Commissioner of Elections and did thereafter receive written approval from the Commissioner of such date.

WITNESS MY HAND this ____ day of _____, 2023.

City Clerk

PUBLICATION CERTIFICATE

STATE OF IOWA
MARSHALL COUNTY SS:
CITY OF MARSHALLTOWN

I, the undersigned, City Clerk of the City of Marshalltown, Iowa do certify that the Notice of Election, of which the printed slip attached to the publisher's affidavit hereto attached is a true and complete copy, was published on the date and in the newspaper specified in such affidavit, which newspaper has a general circulation in the City.

WITNESS MY HAND this _____ day of _____, 2023.

City Clerk

(Attach here publisher's original affidavit with clipping of the notice of election as published.)

June 8, 2023

VIA EMAIL

Alicia Hunter
City Clerk/City Hall
Marshalltown, Iowa

Re: Interstate Power & Light Company
Gas Utility Franchise
Our File No. 422742-53

Dear Alicia:

We have prepared proceedings that may be used at the City Council meeting on June 12th to set the date for the election on the proposition of imposing a Gas utility franchise fee in connection with Interstate Power & Light Company's Gas Utility Franchise.

The proceedings attached include the following items:

1. Resolution setting the date for the election.
2. Notice of Election and Full Ballot Proposition.
3. County Auditor's Order Regarding Conduct of Election.
4. Attestation Certificate with respect to the validity of the transcript.
5. Certificate with respect to the publication of the Notice of Election by the Marshall County Auditor. After the County Auditor has arranged to have the Notice published, we would appreciate it if you would help us complete our records by filling out this Certificate and obtaining an affidavit of publication from the newspaper.

Section 47.6 of the Code of Iowa provides that a City shall inform the County Commissioner of Elections of the proposed date of election by no later than September 21, 2023 and obtain written approval from the Commissioner of such date. The attached resolution directs you to give such notice by submitting a copy of the resolution to the Marshall County Auditor, and the Auditor should sign the Order Regarding Conduct of Election to ratify and confirm the details of the election as set out in the resolution.

Please return one fully executed copy of these proceedings as soon as they are available.

If you should have any questions, please contact John Danos or me.

Very truly yours,

Amy Bjork

cc: Heather Thomas
Bob Fagen

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Bob Fagen, Interim City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor & City Council
FROM: Bob Fagen, Interim City Administrator
DATE: June 7, 2023
RE: Franchise Fee

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Plan and Fund Improvements to the City's Infrastructure and buildings.

Recommendation: The city council to review the options presented herein on ways to implement a Franchise Fee and determine how Council wishes to proceed.

Option 1: Council adopts the ordinance/amendments to implement Franchise Fee.

Option 2: Council calls implementing a Franchise Fee to the General (City/School) election and adopts ordinance/amendments pending election results.

Budget Impact:

Option 1: Publication/proceeding expenses, in addition to the possibility of a petition filed that would call this to a vote at a Special Election. A Special Election is estimated to cost \$15,000 - \$20,000.

Option 2: Publication/proceeding expenses, in addition to minor costs to add an item to the General Election ballot.

Description/Background: City Council discussed at the November 28, 2022 city council meeting the proposal for a use of a Franchise Fee for the City of Marshalltown. A task force of Council Members Isom, Schneider, and Walker in addition to Mayor Greer developed a proposal. The proposal was to hold a special election for proposed uses to go towards Streets, Operations, and Safety (SOS). Ultimately, the Secretary of State, through the Marshall County Auditor's Office, determined the city could not call a special election on a franchise fee, as a special election could only be held through a petition. Per legal counsel, the City Council can only call the measure to a general election or they can adopt the ordinances without an election, which may result in the public petitioning for a special election.

The measure proposed is a five percent (5%) electric and gas franchise fee in Marshalltown, Iowa. The franchise fee will be subject to the terms of the current agreement with Interstate Power and Light Company and a proposed agreement with Consumers Energy.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



Interstate Power and Light Company

- The City of Marshalltown currently has Franchise Agreements on Electric and Gas.
- The proposed ordinance amendment would be to increase from a 0% Franchise Fee to a 5% Franchise Fee

Consumers Energy

- The City of Marshalltown currently does not have a Franchise Agreement for Electric.
- The proposed ordinance would establish a Franchise Agreement with a 5% Franchise Fee on Electric.

The revenue purpose statement adopted by resolution at the May 22, 2023 meeting is as follows:

***Revenue Purpose Statement for Use or Expenditures of Electric & Gas Utility Franchise Fee Revenues
for the City of Marshalltown, Iowa***

Pursuant to the provisions of Section 364.2(4)(f) of the Code of Iowa, the City of Marshalltown, Iowa hereby establishes the following purposes for which franchise fee revenues from its Electric and Gas Utility Franchise with Interstate Power and Light Company and its Electric Utility Franchise with Consumers Energy to be deposited into a franchise fee account within the City's General Fund as required by Section 384.3A of the Iowa Code may be used or expended:

1. Moneys in the account shall be used for the purposes of inspecting, supervising, and otherwise regulating the Electric and Gas Utility Franchise and shall be used as payment for all City permits, inspection, and other fees associated with the Company's use of streets, avenues, alleys, and public places in Marshalltown, Iowa.
2. Moneys in the account in excess of the amount necessary for the purpose specified in Item 1 above will be expended for the following:
 - a. A minimum of 12% of the fees will be used for property tax relief.
 - b. The funds in excess of the amount allocated for property tax relief will be used for any of the following purposes as determined annually by the City Council as part of the budget process.
 - i. Nine percent (9%) for the repair, remediation, restoration, cleanup, replacement, and improvement of existing public improvements and other publicly owned property, buildings, and facilities.
 - ii. Nine percent (9%) for Public Safety, including the equipping of fire, police, emergency services, sanitation, street and civil defense departments.
 - iii. Seventy percent (70%) for the construction, reconstruction, or repair of streets, highways, bridges, sidewalks, pedestrian underpasses and overpasses, street lighting fixtures, and public grounds, and the acquisition of real estate needed for such purposes.

OPTION 1 – Council Adoption:

The council has the option to pass the 3 readings of the ordinance/amendment and implement the fee without sending it to voters. These ordinances would be in effect from and after final passage and approval, written acceptance by the Utility Companies, and publication as required by law. The Utility Companies would begin collecting the franchise fee no sooner than the desired date from the City and upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board. Utility companies have estimated a 2-3 month period needed to implement.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



This option allows the public to file a petition to call it to a special election. The petition must be filed with the City Clerk prior to the 3rd reading of the ordinances on July 10, 2023. The petition would pause the collection of a franchise fee until after the Special Election (and if votes indicate approval).

The Marshall County Auditor's Office has provided the tentative timeline for a Special Election, which we have incorporated into the implementation schedule, below.

- 06/12/23 Public Hearings & First Reading of Ordinances
- 06/26/23 Second Reading of Ordinances
- 07/10/23 Third Reading of Ordinances; Deadline of receipt of Public Petition (w/ >249 valid signatures)
- 07/28/23 Public Measure Deadline to Election Office
- 09/12/23 Special Election Day
- Approximately December 2023 – Earliest Franchise Fee Could Take Effect

OPTION 2 – General Election Vote:

The Council can adopt the resolution with the ballot language to place the measure on the City/School General Election on November 7, 2023. The Council will also need to pass the 3 readings of the ordinances in order for the franchise fee to be implemented, should it pass at an election. These ordinances would be in effect from and after its final passage and approval, written acceptance by the Utility Companies, and publication as required by law. The Utility Companies would begin collecting the franchise fee no sooner than the desired date from the City and upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board. Publication as required by law would not occur unless the voters pass the measure. Utility companies have estimated a 2-3 month period needed to implement.

Here is the timeline should the measure go to General City/School Election:

- 06/12/23 Public Hearings & First Reading of Ordinances & Resolution Approving Ballot Language for General City/School Election
- 06/26/23 Second Reading of Ordinances
- 07/10/23 Third Reading of Ordinances
- 09/22/23 Public Measure Deadline to Election Office
- 11/07/23 Election day
- Approximately February 2024 - Earliest Franchise Fee Could Take Effect

Please note: A separate item will be coming forward to City Council at an upcoming meeting to discuss Local Option Sales Tax for Marshalltown. Our current LOST adoption is set to expire. Council will have the option to place the adoption of a new LOST on this City / School General Election to prevent a lapse in the city's collection of LOST funds – similar to the motion State Center is requesting this evening.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



6/12 AGENDA ITEMS

For information purposes only: these are the 6 items on the agenda related to the franchise fee and how voting would affect each of the outlined options.

Agenda Item	Option 1	Option 2
RESOLUTION 2023-127 Resolution calling an election on proposed ordinance amendment increasing a franchise fee under the City's Gas Utility Franchise with Interstate Power & Light Company	No Vote	Yes Vote
RESOLUTION 2023-128 Resolution calling an election on proposed ordinance amendment increasing a franchise fee under the City's Electric Utility Franchise with Interstate Power & Light Company	No Vote	Yes Vote
RESOLUTION 2023-129 Resolution calling an election on proposed ordinance granting Consumers Energy Cooperative a non-exclusive Electric Utility Franchise and establishing a Franchise Fee	No Vote	Yes Vote
ORDINANCE 15064 An ordinance to amend the code of ordinances, city of Marshalltown, Iowa by amending provisions of ordinance 14806 and the table of special ordinances, table i: franchises, with interstate power & light company for a gas utility franchise	Yes Vote	Yes Vote
ORDINANCE 15065 An ordinance to amend the code of ordinances, city of Marshalltown, Iowa by amending provisions of ordinance 14807 and the table of special ordinances, table i: franchises, with interstate power & light company for an electric utility franchise	Yes Vote	Yes Vote
ORDINANCE 15066 An ordinance to amend the code of ordinances, city of Marshalltown, Iowa by amending the table of special ordinances, table i: franchises by establishing a franchise agreement with consumers energy cooperative for an electric utility franchise	Yes Vote	Yes Vote

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



MINUTES OF MEETING TO SET DATE
FOR ELECTION

422742-53

Marshalltown, Iowa

June 12, 2023

The City Council of the City of Marshalltown, Iowa, met at the City Council Chambers, at 5:30 p.m., on June 12, 2023. The meeting was called to order and there were present the Mayor and the following named Council Members:

Present: _____

Absent: _____.

The Council took up and considered the matter of calling an election on the proposition of amending its Electric Franchise Agreement with Interstate Power & Light to impose an Electric utility franchise fee.

Council Member _____ introduced and moved the adoption of the resolution next hereinafter set out, seconded by Council Member _____. After due consideration of the resolution by the Council, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried and the resolution adopted in substantially the following form:

RESOLUTION NO. 2023-129

Resolution calling an election on proposed ordinance amendment increasing a franchise fee under the City's Electric Utility Franchise with Interstate Power & Light Company

WHEREAS, the City of Marshalltown (the "City"), in Marshall County, State of Iowa, has granted an Electric utility franchise to Interstate Power & Light Company pursuant to City Ordinance No. 14807 (the "Franchise Ordinance"); and

WHEREAS, pursuant to the authority of Section 364.2 of the Code of Iowa, the City Council has now determined to increase the Electric utility franchise fee (the "Franchise Fee") to be imposed under the Franchise Ordinance from 0% to 5%; and

WHEREAS, pursuant to Section 364.2 of the Code of Iowa, the City intends to enact an ordinance amending the Franchise Ordinance in order to increase the Franchise Fee; and

WHEREAS, pursuant to the provisions of Chapter 364, Code of Iowa, the City Council may call an election on the proposition of amending the Franchise Ordinance as a prerequisite to the ordinance taking effect; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marshalltown, Iowa, as follows:

Section 1. A municipal election is hereby called and ordered to be held in and for the City, on November 7, 2023, at which there will be submitted to the voters of the City the following proposition:

"Shall the following public measure as set forth in the following Ordinance No. 15065 pursuant to the provisions of Section 364.2 of the Code of Iowa, which Ordinance No. 15065 amends the ordinance granting an Electric Utility Franchise to Interstate Power & Light Company in order to impose a franchise fee equal to five percent (5%) of Interstate Power & Light Company's Electric gross revenues within the City of Marshalltown Iowa, be approved?"

Section 2. The Marshall County Commissioner of Elections is hereby authorized and requested to issue a proclamation and notice of the election on the aforementioned proposition and of the time and place thereof and to take all other actions necessary pursuant to state law to conduct the election. The form of the notice of election and the full ballot proposition is set forth on Exhibit A hereto.

Section 3. All of the foregoing matters are adopted and resolved by this City Council, and the City Clerk is hereby directed to give written notice thereof by submitting a copy of this resolution by no later than September 21, 2023 (such date being the final date for filing nomination papers for the regular election scheduled to be held on November 7, 2023) to the Marshall County Commissioner of Elections, who has the duty to conduct this election, for approval, ratification and confirmation to the extent required by Iowa law, and such County

Commissioner of Elections shall signify such approval, ratification and confirmation and shall order the election to be conducted in the manner set forth herein by signing the order attached to this resolution.

Section 4. All resolutions or parts of resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved June 12, 2023.

Mayor

Attest:

City Clerk

• • • • •

On motion and vote, the meeting adjourned.

Mayor

Attest:

City Clerk

EXHIBIT A

NOTICE OF ELECTION CITY OF MARSHALLTOWN, IOWA

Notice is hereby given of an Election on November 7, 2023 from 7:00 AM to 8:00 PM for the purpose of submitting the following question to the qualified electors of this municipality:

(SAMPLE BALLOT)

[Notice to voters. For an affirmative vote upon any question submitted upon this ballot make a cross (x) mark or check (✓) in the square after the word “Yes.” For a negative vote make a similar mark in the square following the word “No.”]

<i>“Shall the following public measure as set forth in the following Ordinance No. 15065 pursuant to the provisions of Section 364.2 of the Code of Iowa, which Ordinance No. 15065 amends the ordinance granting an Electric Utility Franchise to Interstate Power & Light Company in order to impose a franchise fee equal to five percent (5%) of Interstate Power & Light Company’s Electric gross revenues within the City of Marshalltown Iowa, be approved?”</i>	Yes ☐ No ☐
---	---

ORDINANCE 15065

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING PROVISIONS OF ORDINANCE 14807 AND THE TABLE OF SPECIAL ORDINANCES, TABLE I: FRANCHISES, WITH INTERSTATE POWER & LIGHT COMPANY FOR AN ELECTRIC UTILITY FRANCHISE

WHEREAS, the City Council of Marshalltown, Iowa adopted Ordinance 14807 establishing a franchise agreement with Interstate Power & Light Company for an Electric Utility Franchise on April 9, 2007; and

WHEREAS, the City Council of Marshalltown, Iowa finds it in the City’s best interest to amend the Electric Utility Franchise from 0% to 5% for the uses outlined in the adopted Revenue Purpose Statement.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

Section 1. PURPOSE. The City Council has determined that it is appropriate now to amend a provision of the MARSHALLTOWN electric franchise, Ordinance 14807, relating to franchise fees. The franchisee, Interstate Power and Light Company, has indicated its consent to the

change in the ordinance as set forth herein. It is the intent of the City Council that all provisions set forth in the MARSHALLTOWN electric franchise, Ordinance 14807, shall remain in full force and effect except as modified specifically herein relating to franchise fees.

Section 2. REPEAL AND MODIFICATION. Sections 9, 10, 11, 12, 13, 14 and 15 of the MARSHALLTOWN electric franchise, Ordinance 14807, is repealed and the following adopted in lieu thereof:

Section 9. There is hereby imposed a franchise fee of five percent (5%) upon the gross revenue generated from sales of electricity by the Company within the corporate limits of the City. The Company shall begin collecting the franchise fee upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board.

The amount of the franchise fee shall be shown separately on the utility bill to each customer. The Company shall remit franchise fee receipts to the City no more frequently than on or before the last business day of the month following each calendar year quarter.

The Company shall not, under any circumstances be required to return or refund any franchise fees that have been collected from customers and remitted to the City. In the event the Company is required to provide data or information in defense of the City's imposition of franchise fees or the Company is required to assist the City in identifying customers or calculating any franchise fee refunds for groups of or individual customers the City shall reimburse the Company for the expenses incurred by the Company to provide such data or information.

Section 3. CONFLICT AND REPEAL. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. PUBLIC HEARING. The public hearing required on this ordinance shall be held in the Council Chambers of City Hall, 24 N. Center Street, Marshalltown, Iowa at 5:30 p.m. local time, on the 12th day of June 2023 and the City Clerk was directed to cause a publication of the notice of public hearing in one issue of the Marshalltown Times Republican, a newspaper in Marshalltown, Marshall County, Iowa, not less than 4 days nor more than 20 days prior to the date of public hearing fixed herein.

Section 6. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage and approval, written acceptance by the Company, and publication as required by law. The Company shall begin collecting the franchise fee upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board.

Passed this ____ day of July 2023, and signed this ____ day of July 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

ORDER REGARDING CONDUCT OF ELECTION

As County Auditor of Marshall County, Iowa, I do hereby approve, ratify and confirm all action taken by the City Council of the City of Marshalltown, Iowa, incorporated in the attached and foregoing resolution, adopted on June 12, 2023, by such City Council, and as Commissioner of this election, do hereby order that the election referred to in such resolution shall be administered and conducted in the manner provided in such resolution and as required by state law.

WITNESS MY HAND this _____ day of _____, 2023.

Marshall County Auditor

ATTESTATION CERTIFICATE

STATE OF IOWA
MARSHALL COUNTY SS:
CITY OF MARSHALLTOWN

I, the undersigned, City Clerk of the City of Marshalltown, do hereby certify that as such Clerk I have in my possession or have access to the complete corporate records of such City and of its officials and that I have carefully compared the transcript hereto attached with those corporate records and that the transcript hereto attached is a true, correct and complete copy of all of the corporate records in connection with a meeting of the City Council held on June 12, 2023, at which a resolution was adopted calling for an election on the proposition of imposing a franchise fee under Interstate Power & Light Company's Electric Utility Franchise.

I do further certify that on the ____ day of _____, 2023, being at least 46 days before the date of the proposed election, I caused written notice of the proposed date of the election to be mailed or delivered to the Marshall County Commissioner of Elections and did thereafter receive written approval from the Commissioner of such date.

WITNESS MY HAND this ____ day of _____, 2023.

City Clerk

PUBLICATION CERTIFICATE

STATE OF IOWA
MARSHALL COUNTY SS:
CITY OF MARSHALLTOWN

I, the undersigned, City Clerk of the City of Marshalltown, Iowa do certify that the Notice of Election, of which the printed slip attached to the publisher's affidavit hereto attached is a true and complete copy, was published on the date and in the newspaper specified in such affidavit, which newspaper has a general circulation in the City.

WITNESS MY HAND this _____ day of _____, 2023.

City Clerk

(Attach here publisher's original affidavit with clipping of the notice of election as published.)

June 8, 2023

VIA EMAIL

Alicia Hunter
City Clerk/City Hall
Marshalltown, Iowa

Re: Interstate Power & Light Company
Electric Utility Franchise
Our File No. 422742-53

Dear Alicia:

We have prepared proceedings that may be used at the City Council meeting on June 12th to set the date for the election on the proposition of imposing an Electric utility franchise fee in connection with Interstate Power & Light Company's Electric Utility Franchise.

The proceedings attached include the following items:

1. Resolution setting the date for the election.
2. Notice of Election and Full Ballot Proposition.
3. County Auditor's Order Regarding Conduct of Election.
4. Attestation Certificate with respect to the validity of the transcript.
5. Certificate with respect to the publication of the Notice of Election by the Marshall County Auditor. After the County Auditor has arranged to have the Notice published, we would appreciate it if you would help us complete our records by filling out this Certificate and obtaining an affidavit of publication from the newspaper.

Section 47.6 of the Code of Iowa provides that a City shall inform the County Commissioner of Elections of the proposed date of election by no later than September 21, 2023 and obtain written approval from the Commissioner of such date. The attached resolution directs you to give such notice by submitting a copy of the resolution to the Marshall County Auditor, and the Auditor should sign the Order Regarding Conduct of Election to ratify and confirm the details of the election as set out in the resolution.

Please return one fully executed copy of these proceedings as soon as they are available.

If you should have any questions, please contact John Danos or me.

Very truly yours,

Amy Bjork

cc: Heather Thomas
Bob Fagen

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Bob Fagen, Interim City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor & City Council
FROM: Bob Fagen, Interim City Administrator
DATE: June 7, 2023
RE: Franchise Fee

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Plan and Fund Improvements to the City's Infrastructure and buildings.

Recommendation: The city council to review the options presented herein on ways to implement a Franchise Fee and determine how Council wishes to proceed.

Option 1: Council adopts the ordinance/amendments to implement Franchise Fee.

Option 2: Council calls implementing a Franchise Fee to the General (City/School) election and adopts ordinance/amendments pending election results.

Budget Impact:

Option 1: Publication/proceeding expenses, in addition to the possibility of a petition filed that would call this to a vote at a Special Election. A Special Election is estimated to cost \$15,000 - \$20,000.

Option 2: Publication/proceeding expenses, in addition to minor costs to add an item to the General Election ballot.

Description/Background: City Council discussed at the November 28, 2022 city council meeting the proposal for a use of a Franchise Fee for the City of Marshalltown. A task force of Council Members Isom, Schneider, and Walker in addition to Mayor Greer developed a proposal. The proposal was to hold a special election for proposed uses to go towards Streets, Operations, and Safety (SOS). Ultimately, the Secretary of State, through the Marshall County Auditor's Office, determined the city could not call a special election on a franchise fee, as a special election could only be held through a petition. Per legal counsel, the City Council can only call the measure to a general election or they can adopt the ordinances without an election, which may result in the public petitioning for a special election.

The measure proposed is a five percent (5%) electric and gas franchise fee in Marshalltown, Iowa. The franchise fee will be subject to the terms of the current agreement with Interstate Power and Light Company and a proposed agreement with Consumers Energy.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



Interstate Power and Light Company

- The City of Marshalltown currently has Franchise Agreements on Electric and Gas.
- The proposed ordinance amendment would be to increase from a 0% Franchise Fee to a 5% Franchise Fee

Consumers Energy

- The City of Marshalltown currently does not have a Franchise Agreement for Electric.
- The proposed ordinance would establish a Franchise Agreement with a 5% Franchise Fee on Electric.

The revenue purpose statement adopted by resolution at the May 22, 2023 meeting is as follows:

Revenue Purpose Statement for Use or Expenditures of Electric & Gas Utility Franchise Fee Revenues for the City of Marshalltown, Iowa

Pursuant to the provisions of Section 364.2(4)(f) of the Code of Iowa, the City of Marshalltown, Iowa hereby establishes the following purposes for which franchise fee revenues from its Electric and Gas Utility Franchise with Interstate Power and Light Company and its Electric Utility Franchise with Consumers Energy to be deposited into a franchise fee account within the City's General Fund as required by Section 384.3A of the Iowa Code may be used or expended:

1. Moneys in the account shall be used for the purposes of inspecting, supervising, and otherwise regulating the Electric and Gas Utility Franchise and shall be used as payment for all City permits, inspection, and other fees associated with the Company's use of streets, avenues, alleys, and public places in Marshalltown, Iowa.
2. Moneys in the account in excess of the amount necessary for the purpose specified in Item 1 above will be expended for the following:
 - a. A minimum of 12% of the fees will be used for property tax relief.
 - b. The funds in excess of the amount allocated for property tax relief will be used for any of the following purposes as determined annually by the City Council as part of the budget process.
 - i. Nine percent (9%) for the repair, remediation, restoration, cleanup, replacement, and improvement of existing public improvements and other publicly owned property, buildings, and facilities.
 - ii. Nine percent (9%) for Public Safety, including the equipping of fire, police, emergency services, sanitation, street and civil defense departments.
 - iii. Seventy percent (70%) for the construction, reconstruction, or repair of streets, highways, bridges, sidewalks, pedestrian underpasses and overpasses, street lighting fixtures, and public grounds, and the acquisition of real estate needed for such purposes.

OPTION 1 – Council Adoption:

The council has the option to pass the 3 readings of the ordinance/amendment and implement the fee without sending it to voters. These ordinances would be in effect from and after final passage and approval, written acceptance by the Utility Companies, and publication as required by law. The Utility Companies would begin collecting the franchise fee no sooner than the desired date from the City and upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board. Utility companies have estimated a 2-3 month period needed to implement.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



This option allows the public to file a petition to call it to a special election. The petition must be filed with the City Clerk prior to the 3rd reading of the ordinances on July 10, 2023. The petition would pause the collection of a franchise fee until after the Special Election (and if votes indicate approval).

The Marshall County Auditor's Office has provided the tentative timeline for a Special Election, which we have incorporated into the implementation schedule, below.

- 06/12/23 Public Hearings & First Reading of Ordinances
- 06/26/23 Second Reading of Ordinances
- 07/10/23 Third Reading of Ordinances; Deadline of receipt of Public Petition (w/ >249 valid signatures)
- 07/28/23 Public Measure Deadline to Election Office
- 09/12/23 Special Election Day
- Approximately December 2023 – Earliest Franchise Fee Could Take Effect

OPTION 2 – General Election Vote:

The Council can adopt the resolution with the ballot language to place the measure on the City/School General Election on November 7, 2023. The Council will also need to pass the 3 readings of the ordinances in order for the franchise fee to be implemented, should it pass at an election. These ordinances would be in effect from and after its final passage and approval, written acceptance by the Utility Companies, and publication as required by law. The Utility Companies would begin collecting the franchise fee no sooner than the desired date from the City and upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board. Publication as required by law would not occur unless the voters pass the measure. Utility companies have estimated a 2-3 month period needed to implement.

Here is the timeline should the measure go to General City/School Election:

- 06/12/23 Public Hearings & First Reading of Ordinances & Resolution Approving Ballot Language for General City/School Election
- 06/26/23 Second Reading of Ordinances
- 07/10/23 Third Reading of Ordinances
- 09/22/23 Public Measure Deadline to Election Office
- 11/07/23 Election day
- Approximately February 2024 - Earliest Franchise Fee Could Take Effect

Please note: A separate item will be coming forward to City Council at an upcoming meeting to discuss Local Option Sales Tax for Marshalltown. Our current LOST adoption is set to expire. Council will have the option to place the adoption of a new LOST on this City / School General Election to prevent a lapse in the city's collection of LOST funds – similar to the motion State Center is requesting this evening.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



6/12 AGENDA ITEMS

For information purposes only: these are the 6 items on the agenda related to the franchise fee and how voting would affect each of the outlined options.

Agenda Item	Option 1	Option 2
RESOLUTION 2023-127 Resolution calling an election on proposed ordinance amendment increasing a franchise fee under the City's Gas Utility Franchise with Interstate Power & Light Company	No Vote	Yes Vote
RESOLUTION 2023-128 Resolution calling an election on proposed ordinance amendment increasing a franchise fee under the City's Electric Utility Franchise with Interstate Power & Light Company	No Vote	Yes Vote
RESOLUTION 2023-129 Resolution calling an election on proposed ordinance granting Consumers Energy Cooperative a non-exclusive Electric Utility Franchise and establishing a Franchise Fee	No Vote	Yes Vote
ORDINANCE 15064 An ordinance to amend the code of ordinances, city of Marshalltown, Iowa by amending provisions of ordinance 14806 and the table of special ordinances, table i: franchises, with interstate power & light company for a gas utility franchise	Yes Vote	Yes Vote
ORDINANCE 15065 An ordinance to amend the code of ordinances, city of Marshalltown, Iowa by amending provisions of ordinance 14807 and the table of special ordinances, table i: franchises, with interstate power & light company for an electric utility franchise	Yes Vote	Yes Vote
ORDINANCE 15066 An ordinance to amend the code of ordinances, city of Marshalltown, Iowa by amending the table of special ordinances, table i: franchises by establishing a franchise agreement with consumers energy cooperative for an electric utility franchise	Yes Vote	Yes Vote

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



MINUTES OF MEETING TO SET DATE
FOR ELECTION

422742-53

Marshalltown, Iowa

June 12, 2023

The City Council of the City of Marshalltown, Iowa, met at the City Council Chambers, at 5:30 p.m., on June 12, 2023. The meeting was called to order and there were present the Mayor and the following named Council Members:

Present: _____

Absent: _____.

The Council took up and considered the matter of calling an election on the proposition of granting Consumers Energy Cooperative a non-exclusive electric utility franchise.

Council Member _____ introduced and moved the adoption of the resolution next hereinafter set out, seconded by Council Member _____. After due consideration of the resolution by the Council, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried and the resolution adopted in substantially the following form:

RESOLUTION NO. 2023-130

Resolution calling an election on proposed ordinance granting Consumers Energy Cooperative a non-exclusive Electric Utility Franchise and establishing a Franchise Fee

WHEREAS, the City Council of Marshalltown, Iowa intends to enact an ordinance (the “Franchise Ordinance”) granting a nonexclusive franchise to acquire, construct, install, erect, operate, maintain, repair, remove, replace, renew and reconstruct a water treatment and distribution system within the City of Marshalltown, Iowa, to Xenia Rural Water District;

WHEREAS, pursuant to the provisions of Chapter 364, Code of Iowa, the City Council may call an election on the proposition of enacting the Franchise Ordinance as a prerequisite to the Franchise Ordinance taking effect; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marshalltown, Iowa, as follows:

Section 1. A municipal election is hereby called and ordered to be held in and for the City, on November 7, 2023, at which there will be submitted to the voters of the City the following proposition:

“Shall the following public measure, as set forth in the following Ordinance No. 15066 pursuant to the provisions of Section 364.2 of the Code of Iowa, granting to Consumers Energy Cooperative a nonexclusive franchise to acquire, construct, erect, maintain and operate in the City works and plants for the manufacture and generation of electricity and a distribution system for electric light, heat and power; and imposing a franchise fee equal to five percent (5%) of Consumer Energy Cooperative’s electric gross revenues within the City of Marshalltown Iowa, be approved?”

Section 2. The Marshall County Commissioner of Elections is hereby authorized and requested to issue a proclamation and notice of the election on the aforementioned proposition and of the time and place thereof and to take all other actions necessary pursuant to state law to conduct the election. The form of the notice of election and the full ballot proposition is set forth on Exhibit A hereto.

Section 3. All of the foregoing matters are adopted and resolved by this City Council, and the City Clerk is hereby directed to give written notice thereof by submitting a copy of this resolution by no later than September 21, 2023 (such date being the final date for filing nomination papers for the regular election scheduled to be held on November 7, 2023) to the Marshall County Commissioner of Elections, who has the duty to conduct this election, for approval, ratification and confirmation to the extent required by Iowa law, and such County Commissioner of Elections shall signify such approval, ratification and confirmation and shall order the election to be conducted in the manner set forth herein by signing the order attached to this resolution.

Section 4. All resolutions or parts of resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved June 12, 2023.

Mayor

Attest:

City Clerk

• • • • •

On motion and vote, the meeting adjourned.

Mayor

Attest:

City Clerk

EXHIBIT A

NOTICE OF ELECTION CITY OF MARSHALLTOWN, IOWA

Notice is hereby given of an Election on November 7, 2023 from 7:00 AM to 8:00 PM for the purpose of submitting the following question to the qualified electors of this municipality:

(SAMPLE BALLOT)

[Notice to voters. For an affirmative vote upon any question submitted upon this ballot make a cross (x) mark or check (✓) in the square after the word “Yes.” For a negative vote make a similar mark in the square following the word “No.”]

<i>“Shall the following public measure, as set forth in the following Ordinance No. 15066 pursuant to the provisions of Section 364.2 of the Code of Iowa, granting to Consumers Energy Cooperative a nonexclusive franchise to acquire, construct, erect, maintain and operate in the City works and plants for the manufacture and generation of electricity and a distribution system for electric light, heat and power; and imposing a franchise fee equal to five percent (5%) of Consumer Energy Cooperative’s electric gross revenues within the City of Marshalltown Iowa, be approved?”</i>	Yes ☐ No ☐
---	---

ORDINANCE 15066

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING THE TABLE OF SPECIAL ORDINANCES, TABLE I: FRANCHISES BY ESTABLISHING A FRANCHISE AGREEMENT WITH CONSUMERS ENERGY COOPERATIVE FOR AN ELECTRIC UTILITY FRANCHISE

WHEREAS, an ordinance granting to CONSUMERS ENERGY, hereinafter referred to as the "Company," its successors and assigns, the right and franchise to acquire, construct, erect, maintain and operate in the City, works and plants for the manufacture and generation of electricity and a distribution system for electric light, heat and power and the right to erect and maintain the necessary poles, lines, wires, conduits and other appliances for the transmission of electric current along, under and upon the streets, avenues, alleys and public places in the said City; also the right to erect and maintain upon the streets, avenues, alleys and public places, transmission lines through the said City, to supply individuals, corporations, communities, and municipalities both inside and outside of said City with electric light, heat and power for the period of twenty-five (25) years; also the right of eminent domain as provided in Section 364.2 of the Code of Iowa; and

WHEREAS, the City Council of Marshalltown, Iowa finds it in the City's best interest to enact an Electric Utility Franchise of 5% for the uses outlined in the adopted Revenue Purpose Statement.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

Section 1. There is hereby granted to CONSUMERS ENERGY, hereinafter referred to as the "Company," its successors and assigns, the right and franchise to acquire, construct, erect, maintain and operate in the City, works and plants for the manufacture and generation of electricity and a distribution system for electric light, heat and power and the right to erect and maintain the necessary poles, lines, wires, conduits and other appliances for the transmission of electric current along, under and upon the streets, avenues, alleys and public places in the said City; also the right to erect and maintain upon the streets, avenues, alleys and public places, transmission lines through the said City, to supply individuals, corporations, communities, and municipalities both inside and outside of said City with electric light, heat and power for the period of twenty-five (25) years; also the right of eminent domain as provided in Section 364.2 of the Code of Iowa.

Section 2. The poles, lines, wires, circuits, and other appliances shall be placed and maintained so as not to unnecessarily interfere with the travel on said streets, alleys, and public places in said City nor unnecessarily interfere with the proper use of the same, including ordinary drainage, or with the sewers, underground pipe and other property of the City. The said Company, its successors and assigns shall hold the City free and harmless from all damages arising from acts or omissions of the Company that are defined as fault by Section 668.1 of the Code of Iowa, in the erection or maintenance of said system.

Section 3. In making any excavations in any street, alley, or public place, Company, its successors and assigns, shall protect the site while work is in progress by guards, barriers or signals, shall not unnecessarily obstruct the use of the streets, and shall back fill all openings in such manner as to prevent settling or depressions in surface, pavement or sidewalk of such excavations with same materials, restoring the condition as nearly as practical and if defects are caused shall repair the same.

Section 4. The Company shall, at its cost and expense, locate and relocate its existing facilities or equipment in, on, over or under any public street or alley in the City in such a manner as the City may at any time reasonably require for the purposes of facilitating the construction, reconstruction, maintenance or repair of the street or alley or any public improvement thereof, in or about any such street or alley or reasonably promoting the efficient operation of any such improvement. If the City orders or requests the Company to relocate its existing facilities or equipment for the primary benefit of a commercial or private project, or as the result of the initial request of a commercial or private developer or other non-public entity, the Company shall receive payment for the cost of such relocation as a precondition to relocating its existing facilities or equipment. The City shall consider reasonable alternatives in designing its public works projects so as not arbitrarily to cause the Company unreasonable additional expense in exercising its authority under this section. The City shall also provide a reasonable alternative location for the Company's facilities. The City shall give the Company reasonable advance written notice to

vacate a public right-of-way. Vacating a public right-of-way shall not deprive the Company of its right to operate and maintain existing facilities, until the reasonable cost of relocating the same are paid to the Company.

Section 5. During the term of this franchise, the Company, its successors and assigns, shall furnish and install all meters at its own expense, shall provide the service wire to buildings, and shall furnish electric energy in accordance with the application regulations of the Iowa Utilities Board and the Company's tariffs. The Company will maintain compliance with Iowa Utilities Board regulatory standards for reliability.

Section 6. The system authorized by this Ordinance shall be modern and up-to-date and shall be of sufficient capacity to supply all reasonable demands of said City and its inhabitants thereof and shall be kept in a modern and up-to-date condition.

Section 7. The Company is authorized and empowered to prune or remove at Company expense any tree extending into any street, alley or public grounds to maintain electric reliability, safety, to restore utility service and to prevent limbs, branches or trunks from interfering with the wires and facilities of the Company. The pruning and removal of trees shall be performed in accordance with the Company's then current line clearance vegetation plan as filed and approved by the Iowa Utilities Board, as well as all applicable codes and standards referenced therein.

Section 8. The franchise granted by this Ordinance shall not be exclusive.

Section 9. Service to be rendered by the Company under this franchise shall be continuous unless prevented from doing so by fire, Acts of God, unavoidable accidents or casualties, or reasonable interruptions necessary to properly service the Company's equipment, and in such event service shall be resumed as quickly as is reasonably possible.

Section 10. Franchise fee. There is hereby imposed a franchise fee of five percent (5%) upon the gross revenue generated from sales of electric by the Company within the corporate limits of the City. The Company shall begin collecting the franchise fee upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board. Grantor shall be solely responsible for the proper use of any amounts collected as franchise fees, and shall only use such fees as collected for a purpose as allowed by applicable law. Collection of the franchise fee shall cease at the earlier of the City's repeal of the franchise fee or the end of the Ordinance term.

Section 11. The City further agrees to bear all costs (including attorney fees), and to defend, indemnify and hold Company harmless from any and all liability, claims or causes of action associated with disputes related to the billing and/or collection of the franchise fee, provided that the City shall not be obligated to bear such costs or to defend, indemnify and hold Company harmless if such disputes arise from claims of inaccurate billing by the Company.

Section 12. The City shall be solely responsible for identifying customer classes subject to or exempt from paying the City imposed franchise fee. The Company shall have no obligation to collect franchise fees from customers in annexed areas until and unless such ordinances have been provided to the Company. Upon receipt of a final and unappealable order or approval

authorizing annexation, or changes in the limits of said City, the City Clerk shall provide written notification to an officer of Company of such annexation or change in the limits of said City, and the Company shall apply the franchise fee to its customers who are affected by the annexation or change in the limits of the City, commencing six (6) months from receipt of the written notice.

Section 13. The amount of the franchise fee shall be shown separately on the utility bill to each customer.

Section 14. The Company shall remit franchise fee receipts to the City no more frequently than on or before the last business day of the month following each calendar year quarter.

Section 15. That said franchise fee shall be in lieu of any other payments to the City for the Company's use of streets, avenues, alleys and public places in the said City and other administrative or regulatory costs with regard to said franchise; and said poles, lines, wires, conduits and other appliances for the transmission of electric current along, under and upon the streets, avenues, alleys and public places in the said City to supply individuals, corporations, communities, and municipalities both inside and outside of said City with electric light, heat and power shall be exempt from any special tax, assessment, license or rental charge during the entire term of this Ordinance.

Section 16. The term of the franchise granted by this Ordinance and the rights granted thereunder shall continue for the period of twenty-five (25) years from and after its acceptance by the said Company, as herein provided.

Section 17. The franchise granted by this Ordinance shall be conditioned upon acceptance by the Company in writing. The acceptance shall be filed with the City Clerk from passage of this Ordinance.

Section 18. If any section or provision of this ordinance is held invalid by a court of competent jurisdiction, such holding shall not affect the validity of any other provisions of this ordinance which can be given effect without the invalid portion or portions and to this end each section and provision of this ordinance is severable.

Section 19. This Ordinance sets forth and constitutes the entire agreement between the Company and the City of Marshalltown with respect to the rights contained herein, and may not be supplemented, superseded, modified or otherwise amended without the written approval and acceptance of the Company. Notwithstanding the foregoing, in no event shall the City of Marshalltown enact any ordinance or place any limitations, either operationally or through the assessment of fees other than those approved and accepted by the Company within this Ordinance, that create additional burdens upon the Company, or which delay utility operations.

Section 20. Any previous amendments thereto, which are inconsistent with this attachment are hereby specifically repealed and the attachment is enacted as a substitute therefore.

Section 21. The public hearing required on this ordinance shall be held in the Council Chambers of City Hall, 24 N. Center Street, Marshalltown, Iowa at 5:30 p.m. local time, on the 12th day of June

2023 and the City Clerk was directed to cause a publication of the notice of public hearing in one issue of the Marshalltown Times Republican, a newspaper in Marshalltown, Marshall County, Iowa, not less than 4 days nor more than 20 days prior to the date of public hearing fixed herein.

Section 22. This ordinance shall be in effect from and after its final passage and approval, written acceptance by the Company, and publication as required by law. The Company shall begin collecting the franchise fee upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board.

Passed this _____ day of July 2023, and signed this _____ day of July 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

ORDER REGARDING CONDUCT OF ELECTION

As County Auditor of Marshall County, Iowa, I do hereby approve, ratify and confirm all action taken by the City Council of the City of Marshalltown, Iowa, incorporated in the attached and foregoing resolution, adopted on June 12, 2023, by such City Council, and as Commissioner of this election, do hereby order that the election referred to in such resolution shall be administered and conducted in the manner provided in such resolution and as required by state law.

WITNESS MY HAND this _____ day of _____, 2023.

Marshall County Auditor

ATTESTATION CERTIFICATE

STATE OF IOWA
MARSHALL COUNTY SS:
CITY OF MARSHALLTOWN

I, the undersigned, City Clerk of the City of Marshalltown, do hereby certify that as such Clerk I have in my possession or have access to the complete corporate records of such City and of its officials and that I have carefully compared the transcript hereto attached with those corporate records and that the transcript hereto attached is a true, correct and complete copy of all of the corporate records in connection with a meeting of the City Council held on June 12, 2023, at which a resolution was adopted calling for an election on the proposition of granting Consumers Energy Cooperative a non-exclusive electric utility within the City.

I do further certify that on the ____ day of _____, 2023, being at least 46 days before the date of the proposed election, I caused written notice of the proposed date of the election to be mailed or delivered to the Marshall County Commissioner of Elections and did thereafter receive written approval from the Commissioner of such date.

WITNESS MY HAND this ____ day of _____, 2023.

City Clerk

PUBLICATION CERTIFICATE

STATE OF IOWA
MARSHALL COUNTY SS:
CITY OF MARSHALLTOWN

I, the undersigned, City Clerk of the City of Marshalltown, Iowa do certify that the Notice of Election, of which the printed slip attached to the publisher's affidavit hereto attached is a true and complete copy, was published on the date and in the newspaper specified in such affidavit, which newspaper has a general circulation in the City.

WITNESS MY HAND this _____ day of _____, 2023.

City Clerk

(Attach here publisher's original affidavit with clipping of the notice of election as published.)

June 8, 2023

VIA EMAIL

Alicia Hunter
City Clerk/City Hall
Marshalltown, Iowa

Re: Consumers Energy Cooperative Electric Utility Franchise
Our File No. 422742-53

Dear Alicia:

We have prepared proceedings that may be used at the City Council meeting on June 12th to set the date for the election on the proposition of granting Consumers Energy Cooperative a nonexclusive electric utility franchise. .

The proceedings attached include the following items:

1. Resolution setting the date for the election.
2. Notice of Election and Full Ballot Proposition.
3. County Auditor's Order Regarding Conduct of Election.
4. Attestation Certificate with respect to the validity of the transcript.
5. Certificate with respect to the publication of the Notice of Election by the Marshall County Auditor. After the County Auditor has arranged to have the Notice published, we would appreciate it if you would help us complete our records by filling out this Certificate and obtaining an affidavit of publication from the newspaper.

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Please return one fully executed copy of these proceedings as soon as they are available.

If you should have any questions, please contact John Danos or me.

Very truly yours,

Amy Bjork

cc: Heather Thomas
Bob Fagen

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Bob Fagen, Interim City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor & City Council
FROM: Bob Fagen, Interim City Administrator
DATE: June 7, 2023
RE: Franchise Fee

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Plan and Fund Improvements to the City's Infrastructure and buildings.

Recommendation: The city council to review the options presented herein on ways to implement a Franchise Fee and determine how Council wishes to proceed.

Option 1: Council adopts the ordinance/amendments to implement Franchise Fee.

Option 2: Council calls implementing a Franchise Fee to the General (City/School) election and adopts ordinance/amendments pending election results.

Budget Impact:

Option 1: Publication/proceeding expenses, in addition to the possibility of a petition filed that would call this to a vote at a Special Election. A Special Election is estimated to cost \$15,000 - \$20,000.

Option 2: Publication/proceeding expenses, in addition to minor costs to add an item to the General Election ballot.

Description/Background: City Council discussed at the November 28, 2022 city council meeting the proposal for a use of a Franchise Fee for the City of Marshalltown. A task force of Council Members Isom, Schneider, and Walker in addition to Mayor Greer developed a proposal. The proposal was to hold a special election for proposed uses to go towards Streets, Operations, and Safety (SOS). Ultimately, the Secretary of State, through the Marshall County Auditor's Office, determined the city could not call a special election on a franchise fee, as a special election could only be held through a petition. Per legal counsel, the City Council can only call the measure to a general election or they can adopt the ordinances without an election, which may result in the public petitioning for a special election.

The measure proposed is a five percent (5%) electric and gas franchise fee in Marshalltown, Iowa. The franchise fee will be subject to the terms of the current agreement with Interstate Power and Light Company and a proposed agreement with Consumers Energy.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



Interstate Power and Light Company

- The City of Marshalltown currently has Franchise Agreements on Electric and Gas.
- The proposed ordinance amendment would be to increase from a 0% Franchise Fee to a 5% Franchise Fee

Consumers Energy

- The City of Marshalltown currently does not have a Franchise Agreement for Electric.
- The proposed ordinance would establish a Franchise Agreement with a 5% Franchise Fee on Electric.

The revenue purpose statement adopted by resolution at the May 22, 2023 meeting is as follows:

Revenue Purpose Statement for Use or Expenditures of Electric & Gas Utility Franchise Fee Revenues for the City of Marshalltown, Iowa

Pursuant to the provisions of Section 364.2(4)(f) of the Code of Iowa, the City of Marshalltown, Iowa hereby establishes the following purposes for which franchise fee revenues from its Electric and Gas Utility Franchise with Interstate Power and Light Company and its Electric Utility Franchise with Consumers Energy to be deposited into a franchise fee account within the City's General Fund as required by Section 384.3A of the Iowa Code may be used or expended:

1. Moneys in the account shall be used for the purposes of inspecting, supervising, and otherwise regulating the Electric and Gas Utility Franchise and shall be used as payment for all City permits, inspection, and other fees associated with the Company's use of streets, avenues, alleys, and public places in Marshalltown, Iowa.
2. Moneys in the account in excess of the amount necessary for the purpose specified in Item 1 above will be expended for the following:
 - a. A minimum of 12% of the fees will be used for property tax relief.
 - b. The funds in excess of the amount allocated for property tax relief will be used for any of the following purposes as determined annually by the City Council as part of the budget process.
 - i. Nine percent (9%) for the repair, remediation, restoration, cleanup, replacement, and improvement of existing public improvements and other publicly owned property, buildings, and facilities.
 - ii. Nine percent (9%) for Public Safety, including the equipping of fire, police, emergency services, sanitation, street and civil defense departments.
 - iii. Seventy percent (70%) for the construction, reconstruction, or repair of streets, highways, bridges, sidewalks, pedestrian underpasses and overpasses, street lighting fixtures, and public grounds, and the acquisition of real estate needed for such purposes.

OPTION 1 – Council Adoption:

The council has the option to pass the 3 readings of the ordinance/amendment and implement the fee without sending it to voters. These ordinances would be in effect from and after final passage and approval, written acceptance by the Utility Companies, and publication as required by law. The Utility Companies would begin collecting the franchise fee no sooner than the desired date from the City and upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board. Utility companies have estimated a 2-3 month period needed to implement.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



This option allows the public to file a petition to call it to a special election. The petition must be filed with the City Clerk prior to the 3rd reading of the ordinances on July 10, 2023. The petition would pause the collection of a franchise fee until after the Special Election (and if votes indicate approval).

The Marshall County Auditor's Office has provided the tentative timeline for a Special Election, which we have incorporated into the implementation schedule, below.

- 06/12/23 Public Hearings & First Reading of Ordinances
- 06/26/23 Second Reading of Ordinances
- 07/10/23 Third Reading of Ordinances; Deadline of receipt of Public Petition (w/ >249 valid signatures)
- 07/28/23 Public Measure Deadline to Election Office
- 09/12/23 Special Election Day
- Approximately December 2023 – Earliest Franchise Fee Could Take Effect

OPTION 2 – General Election Vote:

The Council can adopt the resolution with the ballot language to place the measure on the City/School General Election on November 7, 2023. The Council will also need to pass the 3 readings of the ordinances in order for the franchise fee to be implemented, should it pass at an election. These ordinances would be in effect from and after its final passage and approval, written acceptance by the Utility Companies, and publication as required by law. The Utility Companies would begin collecting the franchise fee no sooner than the desired date from the City and upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board. Publication as required by law would not occur unless the voters pass the measure. Utility companies have estimated a 2-3 month period needed to implement.

Here is the timeline should the measure go to General City/School Election:

- 06/12/23 Public Hearings & First Reading of Ordinances & Resolution Approving Ballot Language for General City/School Election
- 06/26/23 Second Reading of Ordinances
- 07/10/23 Third Reading of Ordinances
- 09/22/23 Public Measure Deadline to Election Office
- 11/07/23 Election day
- Approximately February 2024 - Earliest Franchise Fee Could Take Effect

Please note: A separate item will be coming forward to City Council at an upcoming meeting to discuss Local Option Sales Tax for Marshalltown. Our current LOST adoption is set to expire. Council will have the option to place the adoption of a new LOST on this City / School General Election to prevent a lapse in the city's collection of LOST funds – similar to the motion State Center is requesting this evening.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



6/12 AGENDA ITEMS

For information purposes only: these are the 6 items on the agenda related to the franchise fee and how voting would affect each of the outlined options.

Agenda Item	Option 1	Option 2
RESOLUTION 2023-127 Resolution calling an election on proposed ordinance amendment increasing a franchise fee under the City's Gas Utility Franchise with Interstate Power & Light Company	No Vote	Yes Vote
RESOLUTION 2023-128 Resolution calling an election on proposed ordinance amendment increasing a franchise fee under the City's Electric Utility Franchise with Interstate Power & Light Company	No Vote	Yes Vote
RESOLUTION 2023-129 Resolution calling an election on proposed ordinance granting Consumers Energy Cooperative a non-exclusive Electric Utility Franchise and establishing a Franchise Fee	No Vote	Yes Vote
ORDINANCE 15064 An ordinance to amend the code of ordinances, city of Marshalltown, Iowa by amending provisions of ordinance 14806 and the table of special ordinances, table i: franchises, with interstate power & light company for a gas utility franchise	Yes Vote	Yes Vote
ORDINANCE 15065 An ordinance to amend the code of ordinances, city of Marshalltown, Iowa by amending provisions of ordinance 14807 and the table of special ordinances, table i: franchises, with interstate power & light company for an electric utility franchise	Yes Vote	Yes Vote
ORDINANCE 15066 An ordinance to amend the code of ordinances, city of Marshalltown, Iowa by amending the table of special ordinances, table i: franchises by establishing a franchise agreement with consumers energy cooperative for an electric utility franchise	Yes Vote	Yes Vote

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



**RESOLUTION PROVIDING FOR THE CONVEYANCE AND TRANSFER
OF TITLE OF THE EAST-WEST ALLEY THROUGH THE MILLER
MIDDLE SCHOOL PRACTICE FIELD TO THE MARSHALLTOWN
COMMUNITY SCHOOL DISTRICT**

WHEREAS, the City of Marshalltown, Iowa, is the owner of a public right-of-way legally described below in Section 1; and

WHEREAS, the below-referenced alley is not required for any public purpose and no rights of private persons will be adversely affected by the proposed vacation; and

WHEREAS, upon vacation of this alley, the Marshalltown Community School will request to combine it with the field parcels; and

WHEREAS, the City of Marshalltown hereby proposes that the transfer of said portion of vacated alley shall be subject to easements for any installed utilities and all easements of record.

WHEREAS, the City Council of the City of Marshalltown, Iowa, finds this vacation is in the best interest of the City of Marshalltown to effectuate the motion to convey at the July 28, 1941 council meeting; and

WHEREAS, a notice of public hearing has been published according to law notifying the public of the proposed conveyance and transfer of title, and said public hearing was held.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The City of Marshalltown, Iowa, by this resolution, approve the conveyance and transfer by Quit Claim Deed the following described portion of vacated but unconveyed alley in Marshalltown, Marshall County, Iowa to the adjoining property owner the Marshalltown Community School District:

All of the East-West alley lying between Lots 3, 4, & 5 and Lots 6, 7, & 8 in Block 1 of Binford's Second Addition to Marshall, Marshall County, IA; and

For the consideration for such conveyance shall be the sum of \$1.00 (One and 00/100).

Section 2. The City of Marshalltown hereby approves the transfer of said property, subject to easements being retained and rights of way of utilities, and access to and maintenance of said utilities. Said easements, rights of way and access will be retained until such time as the utility no longer utilizes or needs facilities in this location.

Passed this 12th day of June 2023, and signed this ____ day of June 2023.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Jessica Kinser, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and the City Council
FROM: Jessica Kinser, City Administrator
DATE: April 19, 2023
RE: Miller Practice Fields Alley

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

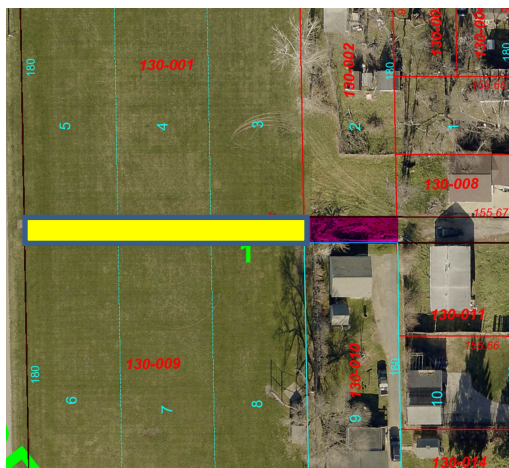
Plan Objective:

Recommendation: To approve the resolution as proposed

Budget Impact: \$0

Description/Background: While searching for action related to one alley vacation, we came across another situation with the Miller Middle School practice fields along 13th Street between Linn and Church. We can find no evidence that the City ever took any action to vacate a portion of this alley in order to give it to the Marshalltown School District, which is confirmed when looking at the current GIS maps. We did run across a motion from 1941 in which the City Council approved an agreement to sell the property to the School. This is consistent with how the property has been used.

The resolution before you is to start the process of the alley vacation. Based on the 1941 document, it does not appear that we will need to go through the process of conveying the property.



CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker





Recorded: 05/10/2023 at 10:28:41 AM

Amt: \$27.00 Charge Page 1 of 5

Revenue Tax:

Marshall County Iowa

Nan Benson County Recorder

File **2023-00001621**

\$ 27.00 chg.

Box * Return to preparer: Alicia Hunter, City Clerk,
City of Marshalltown, Marshalltown, IA 50158, 641-754-5701

Document Title: VACATION OF ALLEY

OWNER:

City of Marshalltown
24 N Center St, Marshalltown, IA 50158

LEGAL DESCRIPTION:

All of the East-West alley lying between Lots 3,
4, & 5 and Lots 6, 7, & 8 in Block 1 of Binford's
Second Addition to Marshall, Marshall County,
IA

GRANTOR:

City of Marshalltown
24 N Center St, Marshalltown, IA 50158

GRANTEE:

City of Marshalltown
24 N Center St, Marshalltown, IA 50158

CLERK'S CERTIFICATE

STATE OF IOWA)

) ss:

COUNTY OF MARSHALL)

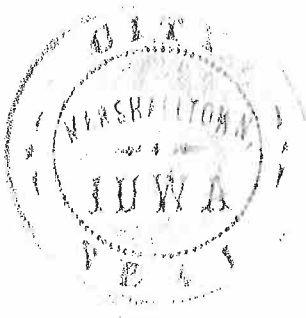
I, Alicia Hunter, do hereby certify that I am the duly appointed, qualified and acting City Clerk of the City of Marshalltown, Iowa. That as such City Clerk I have in my possession and under my control the official records of the City of Marshalltown, Iowa. That I certify the foregoing papers to which this certificate is attached are true and correct extract of records pertaining thereto.

- a) Resolution 2023-082 Setting a Public Hearing for the Proposed Vacation of the East-West Alley Through the Miller Middle School Practice Field 04/24/23.
- b) Affidavit of Publication 04/27/23.
- c) Resolution 2023-101 Providing for the Vacation of the East-West Alley Through the Miller Middle School Practice Field 05/08/23.
- d) Council Minutes 05/08/23.

Dated this 10th day of May, 2023

Alicia M. Hunter

Alicia M. Hunter, City Clerk



**RESOLUTION SETTING A PUBLIC HEARING FOR THE PROPOSED VACATION
OF THE EAST-WEST ALLEY THROUGH THE MILLER MIDDLE SCHOOL
PRACTICE FIELD**

WHEREAS, the City of Marshalltown, Iowa, is the owner of a public right-of-way legally described as follows:

All of the East-West alley lying between Lots 3, 4, & 5 and Lots 6, 7, & 8 in Block 1 of Binford's Second Addition to Marshall, Marshall County, IA; and

WHEREAS, the above-referenced alley is not required for any public purpose and no rights of private persons will be adversely affected by the proposed vacation; and

WHEREAS, upon vacation of this alley, the Marshalltown Community School will request to combine it with the field parcels; and

WHEREAS, the City of Marshalltown hereby proposes that the transfer of said portion of vacated alley shall be subject to easements for any installed utilities and all easements of record.

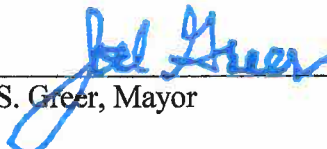
WHEREAS, the City Council of the City of Marshalltown, Iowa, find this vacation is in the best interest of the City of Marshalltown.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The City Clerk shall cause to be published the notice required by law, by publication once in the Marshalltown Times-Republican, a newspaper having general circulation in the City of Marshalltown, Iowa, the publication to be not less than four (4) days nor more than twenty (20) days prior to the date hereinafter fixed in the City Hall, 10 W State Street, Marshalltown, Iowa, on May 8, 2023, 5:30 pm to consider any and all comments filed with the City Clerk or made in open Council to the proposal for conveyance as herein contained and to take final action thereon.

Passed this 24th day of April 2023, and signed this 25th day of April 2023.

CITY OF MARSHALLTOWN, IOWA



Joel T.S. Greer, Mayor

ATTEST:



Alicia Hunter, City Clerk

**RESOLUTION PROVIDING FOR THE VACATION OF THE EAST-WEST ALLEY
THROUGH THE MILLER MIDDLE SCHOOL PRACTICE FIELD**

WHEREAS, the City of Marshalltown, Iowa, is the owner of a public right-of-way legally described in Section 1; and

WHEREAS, the below-referenced alley is not required for any public purpose and no rights of private persons will be adversely affected by the proposed vacation; and

WHEREAS, upon vacation and conveyance of this alley, the Marshalltown Community School will request to combine it with the field parcels; and

WHEREAS, the City of Marshalltown hereby proposes that the transfer of said portion of vacated alley shall be subject to easements for any installed utilities and all easements of record; and

WHEREAS, the City Council of the City of Marshalltown, Iowa, find this vacation is in the best interest of the City of Marshalltown; and

WHEREAS, a notice of public hearing has been published according to law notifying the public of the proposed vacation of the alley and said public hearing was held.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

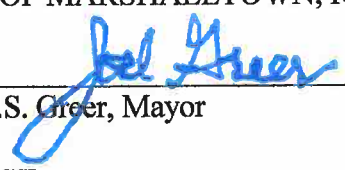
Section 1. The City of Marshalltown, Iowa, by this resolution, approve the vacation of the following alley legally described as follows:

All of the East-West alley lying between Lots 3, 4, & 5 and Lots 6, 7, & 8 in Block 1 of Binford's Second Addition to Marshall, Marshall County, IA; and

Section 2. The City of Marshalltown hereby approves the vacation of said property, subject to easements being retained and rights of way of utilities, and access to and maintenance of said utilities. Said easements, rights of way and access will be retained until such time as the utility no longer utilizes or needs facilities in this location.

Passed this 8th day of May 2023, and signed this 9th day of May 2023.

CITY OF MARSHALLTOWN, IOWA



Joel T.S. Greer, Mayor

ATTEST:



Alicia Hunter, City Clerk

Times-Republican

AFFIDAVIT OF PUBLICATION

STATE OF IOWA
Marshall County, ss.

I, Melissa Wendland, being first duly sworn, on oath depose and say that Times-Republican Newspaper, LLC is a corporation for pecuniary profit organization under the law of the State of Iowa, with its principal place of business in Marshall, Iowa; that the "Times-Republican" is a daily newspaper of general circulation printed wholly in the English language and published by said corporation at the city of Marshalltown, in Marshall County, Iowa; that I am the Office Manager of said corporation and a full time employee of the said newspaper, and have personal knowledge of the facts stated herein; that the Notice hereto attached in the above entitled action was published in the regular daily edition of the said "Times- Republican" once each week for:

1 consecutive weeks on the days and dates as follows, to-wit:

27 Apr 2023

Statutory fees for publishing said notice are:

\$21.12

Sworn to before me and subscribed in my presence by the said Melissa Wendland, this

27 day of April 2023



Annette Mackay
Annette Mackay, Notary Public
Marshall County, Iowa
Commission No. 830781
Commission Expires March 17, 2024

NOTICE OF PUBLIC HEARING FOR THE PROPOSED VACATION OF THE EAST-WEST ALLEY THROUGH THE MILLER MIDDLE SCHOOL PRACTICE FIELD

Public notice is hereby given that there is now on file in the Office of the Clerk of the City of Marshalltown, Iowa a proposal to vacate the East-West alley through the Miller Middle School Practice Field.

The City of Marshalltown, Iowa is the owner of the public right-of-way legally described as follows:

All of the East-West alley lying between Lots 3, 4, & 5 and Lots 6, 7, & 8 in Block 1 of Binford's Second Addition to Marshall, Marshall County, IA.

Upon vacation of this alley, the Marshalltown Community School District will combine it with the practice field parcels.

The City of Marshalltown hereby proposes that the transfer of said portion of vacated but unconveyed alley shall be subject to easements for any installed utilities and all easement of record.

This action will effectuating a motion from council proceedings on July 28, 1941. The public hearing will be held on May 8, 2023 at 5:30 pm in the Council Chambers at City Hall, 10 W State Street, Marshalltown, Iowa, and that all objections thereto or other comments may be made at that time. This notice is given as required by Section 364.7 of the Code of Iowa.

Alicia Hunter, City Clerk
Published in the Times-Republican
Apr 27, 2023

L60004

**COUNCIL PROCEEDINGS
MAY 8, 2023**

Mayor Greer called the meeting to order at 5:30 pm, May 8, 2023, at the City Hall Council Chambers, 10 W State Street, and led the pledge of allegiance. Roll call–Present: Hoop, Isom, Kell, Ladehoff, Schneider, Thompson, Walker.

PUBLIC COMMENT

Jim Shaw, 522 N 2nd St, continued his comments about dog attacks noting communities must enforce regulations and laws and promote education to animal owners.

MAYOR, COUNCIL, ADMINISTRATOR COMMENTS

No comments.

RESOLUTIONS

Mayor Greer opened a public hearing at 5:57 pm for PROVIDING FOR THE VACATION OF THE EAST-WEST ALLEY THROUGH THE MILLER MIDDLE SCHOOL PRACTICE FIELD. No written or oral comments were received. Alicia Hunter, City Clerk, advised council proceedings from July 28, 1941 reflect a motion to vacate the alley and provide it to the school district but further action was not taken to complete this transaction. The public hearing was closed at 5:58 pm. Motion by Walker, second by Schneider to approve PROVIDING FOR THE VACATION OF THE EAST-WEST ALLEY THROUGH THE MILLER MIDDLE SCHOOL PRACTICE FIELD. Motion carried 7-0.

ADJOURNMENT

The meeting adjourned at 6:59 pm.

/s/ Alicia Hunter, City Clerk

(City Clerk)

C O U N C I L P R O C E E D I N G S
I N D E X

July 28, 1941

Regular session.

Roll Call.

Minutes.

Quarterly Reprt - City Clerk.

Report - Zoning Commission - Amendment - Zoning Ordinance.

Motion - Employing - Laurence Martin - Temporary Billing Clerk -
Sewage Disposal Plant.

Motion - Execute - Contract - Western Grocer Company - Sewage Treatment Charges.

Motion - Execute - Contract - Independent School District - Vacation - Park-
South 13th Street - Part - Alley.

Ordinance - Prohibing - Left turns - Permitting - Right turns - Against -
Motion - Red or Yellow Light.

Motion - Proposing - Amendment - Zoning Ordinance.

Bids - Coal - Referred City Engineer - Tabulation -

Adjournment.

July 28, 1941

C I T Y C O U N C I L
REGULAR

Marshalltown, Iowa
July 28, 1941

The city council met in regular session was called to order by the Mayor, W. B. Hull.

ROLL CALL.

Members present - Simmons, Wolfe, Carter, Landes, Mershon, Nyce.

Members absent - Owens, Whitehill.

MINUTES.

The minutes of the meetings held July 14 & 21, 1941 read and approved.

The report of the city clerk for the quarter ending June 30, 1941 was presented and read.

QUARTERLY REPORT:

Nyce moved the report be received and placed on file.

CITY CLERK.

Seconded by Landes and the vote by formal ballot was as follows:

Yeas - Simmons, Wolfe, Carter, Landes, Mershon, Nyce,

Nays - None.

Absent and not voting - Owens, Whitehill.

Motion prevailed.

The report of the Zoning Commission on the action taken by the city council on the petition of Mrs. Bertha Catron asking that

The East 23 feet of the West 1/2 and the South, 1/2 of the East 1/2 of Lot 1, Block 3, North Marshall, Marshall County, Iowa.

located at 108 North 1st avenue and in a Class "A" residence district, be placed in a Class "C" local business, business and light industry district, directing that the proposed amendment be referred to the Zoning Commission for the investigation and recommendation of said Commission stating that the petition to amend the zoning Ordinance has been refused by them, was read.

Landes moved the report be accepted.

Seconded by Carter and the vote by formal ballot was as follows:

Yeas - Simmons, Wolfe, Carter, Landes, Mershon, Nyce.

Nays - None.

Absent and not voting - Owens, Whitehill.

Motion prevailed.

Simmons, Chairman of the Street and Alley Committee, advised the council that the report on the investigation of the proposed resurfacing of some of the streets and repairing other streets with asphalt seal coat will be ready to present at the next meeting.

Carter moved that Laurence Martin be employed at a salary of \$90.00 per month effective August 1, 1941, to fill the position of billing clerk, Paul Hicks, who has been call to service in the U. S. Army.

Seconded by Mershon and the vote by formal ballot was as follows:

Yeas - Simmons, Wolfe, Carter, Landes, Mershon, Nyce.

Nays - None.

Absent and not voting - Owens, Whitehill. Motion prevailed.

Carter moved that Paul Hicks be given a two week paid vacation.

Seconded by Mershon and the vote by formal ballot was as follows:

Yeas - Simmons, Wolfe, Carter, Landes, Mershon, Nyce,

Nays - None.

Absent and not voting - Owens, Whitehill.

Motion prevailed.

Carter moved that the contract between the City and Western Grocer Company covering sewage treatment charges be approved and the Mayor and City Clerk be directed to execute same for the City.

Seconded by Mershon and the vote by formal ballot was as follows:

Yeas - Simmons, Wolfe, Carter, Landes, Mershon, Nyce.

Nays - None.

Absent and not voting - Owens, Whitehill.

Motion prevailed.

Nyce moved that the formal contract between the Marshalltown Independent School District and the City in connection with a part of the Public alley running east and west between South 12th and South 13th Streets be approved and the Mayor and City Clerk be directed to execute same for the City.

Seconded by Carter and the vote by formal ballot was as follows:

Yeas - Simmons, Wolfe, Carter, Landes, Mershon, Nyce.

Nays - None.

Absent and not voting - Owens, Whitehill.

Motion prevailed.

6339

ORDINANCE: "AN ORDINANCE PROHIBITING LEFT TURNS AT CERTAIN INTERSECTIONS ON MAIN STREET AND PERMITTING RIGHT TURNS AGAINST A RED OR YELLOW LIGHT AT CERTAIN INTERSECTIONS ON MAIN STREET: ESTABLISHING FIFTEEN MINUTE PARKING, AREAS ON MAIN STREET, FIRST STREET, SECOND STREET, CENTER STREET, FIRST AVENUE AND SECOND AVENUE, AND REGULATING THE USE THEREOF, AND PROVIDING PENALTIES FOR VIOLATION", which was read for the first time.

PERMITTING: RIGHT TURNS.

Wolfe moved the rule requiring an ordinance to be read on three separate days be dispensed with,

Seconded by Nyce and the vote by formal ballot was as follows:

Yeas - Simmons, Wolfe, Carter, Landes, Mershon, Nyce.

MOTION: EMPLOYING: LAURENCE MARTIN: TEMPORARY: BILLING CLERK

July 28, 1941

Nays - None.
Absent and not voting - Owens, Whitehill.
Motion prevailed.

*
Mershon moved that the city council propose and amendment to Section 18, Paragraph A of the zoning ordinance changing the minimum area for erecting or structurally altering a one hour-keeping unit from 6000 square feet to 4500 square feet of lot and that a proportionate reduction be made in the lot area for a two family dwelling.

MOTION: 18 Seconded by Simmons and the vote by formal ballot was as follows:
AMEND: SECTION 18
PARAGRAPH A: ZONING Yeas - Simmons, Wolfe, Carter, Landes, Mershon, Nyce.
ORDINANCE. Nays - None.
Absent and not voting - Owens, Whitehill.
Motion Prevailed.

Bids for furnishing coal for City use during the winter season of 1941-1942 were received from the following.

6339	Mc Conville Coal Company,	Centerville, Iowa
BIDS:	Rook Coal Company,	Marshalltown, Iowa
COAL.	W. G. Block Company,	" "
	Kopel Coal Company,	" "
	Kessler Grain Company,	" "
	Gregory Coal, Coke & Lino Company	" "
	Consumers Coal Company,	" "
	Adams Coal Company,	" "

(For above bids see File # .)

Landes moved the bids be referred to the City Engineer for tabulation and that the Buildings and Grounds Committee give report at the next meeting of the city council.

Seconded by Nyce and the vote by formal ballot was as follows:
Yeas - Simmons, Wolfe, Carter, Landes, Mershon, Nyce.
Nays - None.
Absent and not voting - Owens, Whitehill.
Motion prevailed.

ADJOURNMENT.
Nyce moved to adjourn.
Seconded by Wolfe and the motion prevailed.
Council declared adjourned.

*
Wolfe moved the ordinance, as read by the clerk, be adopted.
Seconded by Nyce and the vote by formal ballot was as follows:
Yeas - Simmons, Wolfe, Carter, Landes, Mershon, Nyce.
Nays - None.
Absent and not voting - Owens, Whitehill.
Ordinance adopted.

James Mc Donald
(City Clerk)

ORDINANCE 15061

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, BY REPEALING CHAPTER 91, SECTIONS 91.001 THROUGH 91.002: FIRE PREVENTION AND PROTECTION AND ADOPTING A NEW CHAPTER 91, SECTIONS 91.001 THROUGH 91.002: FIRE PREVENTION AND PROTECTION WHICH ADOPTS BY REFERENCE THE 2021 INTERNATIONAL FIRE CODE WITH CERTAIN AMENDMENTS

WHEREAS, the City of Marshalltown Fire Department reviews fire regulations as necessary and recommends approval of the International Fire Code, 2021 Edition (hereinafter to be known as the IFC), including Appendices A, B, C, D, E, F, G, H, I, J, K, L, M, and N as published by the International Code Council, Inc. in cooperation with the International Conference of Building Officials of Whittier, California. The provisions of said fire code shall be controlling for the safeguarding of life and property from the hazards of fire and explosion arising from the storage, handling, and using of hazardous substances, materials, and devices, and from conditions hazardous to life or property in the use or occupancy of buildings or premises and in all matters covered by said Fire Code within the corporate limits of the City of Marshalltown, Iowa, and shall be known as the Marshalltown Fire Code.

WHEREAS, recommendations have been presented to the City Council to repeal the current Chapter 91, Sections 91.001 through 91.002: Fire Prevention and Protection, consisting of the International Fire Code (IFC), 2015 Edition as amended, and enacting and adopting a new Chapter 91, Sections 91.001 through 91.002 in lieu thereof entitled Fire Prevention and Protection, being this ordinance hereafter set out, which adopts by reference with certain amendments, the International Fire Code 2021 Edition, including Appendices A, B, C, D, E, F, G, H, I, J, K, L, M, and N and published by the International Code Council, Inc., regulating conditions hazardous to life and/or property from fire or explosion in the City of Marshalltown, Iowa; and continue a Bureau of Fire Prevention and providing officers thereof, and defining their powers and duties in the issuance of permits and collection of fees thereof; and regulation of the prohibition, storage, handling, and use of flammable or combustible or hazardous material, and providing penalties for the violation thereof; and by repealing all ordinances or parts of ordinances in conflict therewith.

WHEREAS, the City Council of the City of Marshalltown finds it is in the best interest of the city to amend Chapter 91, Sections 91.001 through 91.002: Fire Prevention and Protection.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section I. Chapter 91 of the Code of Ordinances, City of Marshalltown, Iowa, is amended by striking Sections 91.001 through 91.002 inserting in lieu thereof the following:

Sec. 91.001. Adoption of Fire Prevention Code.

Unless specifically provided for in other codes or city ordinances, the International Fire Code, 2021 Edition (hereinafter to be known as the IFC), including Appendices A,B, C, D, E, F, G, H, I, J, K, L, M, and N as published by the International Code Council, Inc. in cooperation with the

International Conference of Building Officials of Whittier, California, and except as modified as to portions thereof as are deleted, substituted, redefined, or inserted in this article, is adopted by reference, is on file with the City Clerk and is fully incorporated as the Fire Prevention Code of Marshalltown. The provisions of said Fire Code shall be controlling for the safeguarding of life and property from the hazards, substances, materials, and devices, and from conditions hazardous to life or property in the use of occupancy of buildings or premises and in all matters covered by said Fire Code within the corporate limits of the City of Marshalltown, Iowa, and shall be known as the "Marshalltown Fire Code."

Sec. 91.002. Amendments, definitions, substitutions, or deletions.

(A) Section 101.1 Title is amended to read as follows:

These regulations shall be known as the Fire Code of Marshalltown, hereinafter referred to as "this code". Any reference to a Section number shall mean to this code unless stated otherwise.

(B) Section 105.1.1 Permits required is amended to read as follows:

A property owner or owner's authorized agent who intends to conduct an operation or business, or install or modify systems and equipment that are regulated by this code, or cause any such work to be performed, shall first make application to the fire code official and obtain the required permits. The minimum permit fee shall be established by Resolution of the City Council without amending this ordinance.

(C) Section 112.4 Violation penalty is amended to read as follows:

Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of a municipal infraction, punishable as outlined in Section 10.999(c), Code Of Ordinances for the City of Marshalltown. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

(D) Section 307.1 Open burning – General is amended to read as follows:

A person shall not kindle or maintain or authorize to be kindled or maintained any open burning unless conducted and approved in accordance with Sections 307.1.1 through 307.5 and Section 91.020 of the Marshalltown Code of Ordinances.

(E) Section 315.3.3 Equipment room is amended as follows:

Combustible material shall not be stored in boiler rooms, mechanical rooms, and electrical rooms or in fire command centers as specified in Section 508.1.5.

Exception:

- (1) In sprinklered equipment rooms that have sufficient space to allow a minimum of 10 feet between all combustible storage and the heating, mechanical, or electrical equipment in the room.

(F) Table 405.2 Fire and Evacuation Drill Frequency and Participation is amended as follows:

GROUP OR OCCUPANCY	FREQUENCY	PARTICIPATION
Group A	Quarterly	Staff

Group B (c)	Annually	Employees
Group E	See (a) below	All occupants
Group I-1 (d)	Semi-annually each shift	All occupants
Group I-2	Quarterly each shift	Staff
Group I-3	Quarterly each shift	Staff
Group I-4	Monthly each shift	All occupants
Group R-1	Quarterly each shift	Employees
Group R-2 (c)	Four annually	All occupants
Group R-4 (d)	Semi-annually each shift	All occupants

- (a) Quarterly (four fire and four tornado) in accordance with Iowa Code Chapter 100. In severe climates, the fire code official shall have the authority to modify the emergency evacuation drill frequency.
- (b) Group B buildings that have an occupant load of 500 or more persons or more than 100 persons above or below the lowest level of discharge.
- (c) Emergency evacuation drills in Group R-2 college and university buildings shall be in accordance with Section 403.9.2.1. Other Group R-2 occupancies shall be in accordance with Section 403.9.2.2.
- (d) In Groups I-1 and R-4, see Sections 403.7.1.4 and 403.9.3.4 for additional drills for staff.

(G) Section 903.2.8.5 Residential Sprinkler is added as follows:

An automatic residential fire sprinkler system shall be installed in one and two-family dwellings.

Exceptions:

- (1) An automatic fire sprinkler system shall not be required where additions or alterations are made to existing buildings that are not already provided with an automatic residential fire sprinkler system.
- (2) One and two-family dwellings containing less than eight thousand (8,000) square feet of floor space, excluding attached garages and other unenclosed areas.

(H) Section 903.1.2 NFPA 13R sprinkler systems is amended as follows:

Automatic sprinkler systems in Group R occupancies shall be permitted to be installed throughout in accordance with NFPA 13R where the Group R occupancy meets all of the following conditions:

- (1) Four stories or fewer above grade plane.
- (2) The floor level of the highest story is 35 feet (10663 mm) or less above the lowest level of fire department vehicle access.
- (3) The floor level of the lowest story is 35 feet (10663 mm) or less below the lowest level of fire department vehicle access.

The number of stories of Group R occupancies constructed in accordance with Sections 510.2 and 510.4 shall be measured from grade plane.

(I) Section 907.2.2 Group B is amended as follows:

A manual fire alarm system shall be installed in Group B occupancies where one of the following conditions exists:

- (1) The combined Group B occupant load of all floors is 500 or more.
- (2) The Group B occupant load is more than 100 persons above or below the lowest level of exit discharge.

- (3) The Group B fire area contains an educational occupancy for students above the twelfth (12th) grade with an occupant load greater than 50 persons.
- (4) The fire area contains an ambulatory care facility.

(J) Section 915.1 Carbon monoxide general is amended as follows:

Carbon monoxide detection shall be installed in new buildings in accordance with Sections 915.1.1 through 915.6. Carbon monoxide detection shall be installed in existing buildings in accordance with Section 1103.9, and Iowa Administrative Code 661-211.

(K) Section 1010.1.6.1 Frost protection at exterior landings is added as follows:

Exterior landings at doors shall be provided with frost protection.

(L) Section 1028.6 Exit discharge pathway is added as follows:

Components of exterior walking surfaces shall be concrete, asphalt, or other approved hard surface.

(M) Section 1103.9 Carbon monoxide alarms is amended as follows:

Existing I-1, I-2, I-4, and R occupancies and in classrooms in Group E occupancies shall be equipped with carbon monoxide alarms in accordance with Section 915 and Iowa Administrative Code 661-211.

(N) Chapter 41 Special Events is added.

(O) Section 4101 General is added.

(P) Section 4101.1 Scope is added as follows:

Special events including trade shows and exhibitions, outdoor assembly events, and special amusement buildings shall comply with this chapter and Section 1028. Temporary indoor vehicle displays and vehicle competition or demonstrations shall comply with this chapter and Section 314.

(Q) Section 4101.2 Site plan is added as follows:

A detailed site plan shall be submitted to the fire code official with each permit application for approval. Permit application and site plan shall be submitted a minimum of 30 business days prior to the event. Site plans shall include, but not be limited to:

- (1) Location of fencing or means to confine attendees.
- (2) The means of egress.
- (3) Location and width of exits and aisles.
- (4) Location of exit signs.
- (5) Total square footage of the enclosed space.
- (6) Location and arrangement of all tents, booths, and cooking equipment.
- (7) Location of all fire protection equipment.
- (8) Type and location of heating and electrical equipment where applicable.
- (9) Location of fire and emergency service access roads where applicable.

(R) Section 4102 General Requirements is added.

(S) Section 4102.1 Access for firefighting and medical services is added as follows:
Approved vehicle access for firefighting and medical services shall be provided in accordance with Sections 503.

(T) Section 4102.2 Combustible storage is added as follows:
Combustible materials stored at special events shall be stored in approved locations and containers.

(U) Section 4102.3 Fire protection equipment clearance is added as follows:
Clearance around all fire protection equipment shall be in accordance with Section 507.5.4 and 507.5.5.

(V) Section 4102.4 Fire extinguishers is added as follows:
Fire extinguishers shall be in accordance with Section 906 and NFPA 10.

(W) Section 4102.6 Housekeeping is added as follows:
The special event area and related areas shall be kept free from combustible debris.

(X) Section 4102.7 Portable Outdoor LP-gas heater is added as follows:
Portable outdoor gas-fired heating appliances located outdoors shall be in accordance with Sections 605.5.2.1 through 605.5.2.3.4.

(Y) Section 4102.8 Open flame device is added as follows:
Open flame devices shall comply with Section 308.

(Z) Section 4102.8 Waste disposal is added as follows:
Combustible debris shall not be allowed to accumulate at special events. Combustible debris, rubbish, and waste material shall be removed from special events at the end of each shift worked. Combustible debris, rubbish, and waste material shall not be disposed of by burning on the site.

(AA) Section 4103 Trade shows and exhibitions is added.

(BB) Section 4103.1 General is added as follows:
Trade shows and exhibitions conducted within any occupancy shall comply with the fire code.

(CC) Section 4103.2 Vehicles is added as follows:
Liquid and gas fueled and electric vehicles, boats, or other motor-craft and equipment used for display or demonstration within a building shall be in accordance with Section 314.4.

(DD) Section 4103.3 Means of egress is added as follows:
Means of egress from an indoor trade show or exhibition area shall comply with Chapter 10 and Sections N108.2 and N108.3.

(EE) Section 4103.4 Travel distance is added as follows:

The maximum travel distance from any point in an exhibit to an exit access aisle shall not exceed 50 feet.

(FF) Section 4103.5 Aisle width is added as follows:

Minimum aisle width inside a trade show or exhibition shall comply with the following:

<u>Square Footage of Exhibition</u>	<u>Minimum Aisle Width</u>
Less than 5,000 square feet	6 feet
5,000 to 15,000 square feet	8 feet
Greater than 15,000 square feet	10 feet

(GG) Section 4103.5.1 Obstructions is added as follows:

Aisles shall be kept clear of all obstructions, including but not limited to, fixtures and displays of goods for sale, chairs, tables, products, and displays.

(HH) Section 4103.5.2 Exit signs is added as follows:

Exit signs shall be visible from all locations in the occupancy.

(II) Section 4103.6 Demonstration cooking and warming equipment or devices is added as follows: Equipment and devices shall be isolated from the public by not less than 4 feet or by a non-combustible 3-sided barrier between the equipment and the public.

(II) Section 4103.6.1 Protection is added as follows:

Single-well cooking equipment using combustible oils shall meet the following:

- (1) A noncombustible lid of sufficient size to cover the cooking well completely shall be immediately available.
- (2) The cooking surface shall not exceed 288 square inches.
- (3) The equipment shall be placed on a noncombustible surface.
- (4) Cooking equipment shall be separated from combustible materials by a horizontal distance of at least 2 feet.

(JJ)Section 4103.6.2 Butane is added as follows:

Butane for cooking equipment shall be limited to one 10-ounce cylinder and one spare of the same size in storage, per appliance.

(KK) Section 4104 Outdoor assembly events is added.

(LL) Section 4104.1 General is added as follows:

Outdoor assembly events shall be in accordance with Chapter 31. An operational permit is required to conduct an outdoor event where the planned attendance exceeds 1,000 persons.

(MM) Section 4105 Mobile food vehicles is added.

(NN) Section 4105.1 General is added as follows:

Mobile food preparation vehicles that are equipped with appliances that produce smoke or grease laden vapors shall comply with Section 319.

(OO) Section 4106 Special amusement buildings is added

(PP) Section 4106.1 General is added as follows:

Special amusement buildings shall be in accordance with this section and Section 411 of the International Building Code.

Exception:

(1) Amusement buildings or portions thereof, which are without walls or a roof and are constructed to prevent the accumulation of smoke.

(QQ) Section 4106.2 Use of combustible decorative material is added as follows:

Use of decorative combustible materials shall be in accordance with Chapter 8.

(RR) Section 4106.3 Assistance is added as follows:

Adult monitors with flashlights shall be available to provide assistance in the event someone becomes disoriented or lost. One adult monitor shall be provided for every 60 persons.

(SS) Section 4106.4 Automatic sprinkler system is added as follows:

Special amusement buildings shall be equipped throughout with an automatic sprinkler system in accordance with Chapter 9.

(TT) Section 4106.5 Temporary special amusement building is added as follows:

Where the special amusement building is temporary, the sprinkler water supply shall be of an approved temporary means. The sprinkler piping shall be connected to a temporary water supply having sufficient capacity (flow and pressure) to supply residential or standard quick spray response heads at a minimum design density of 0.15 gpm per square foot of protected floor space. The temporary water supply may be connected to a domestic water line, a fire line, or temporary on-site storage tank as long as the minimum design densities are met.

Section 2. Any previous amendments thereto, which are inconsistent with this attachment are hereby specifically repealed and the attachment is enacted as a substitute therefore.

Section 3. The public hearing required on this amendment shall be held in the Council Chambers of City Hall, 24 N. Center Street, Marshalltown, Iowa at 5:30 p.m. local time, on the 22nd day of May 2023 and the City Clerk is directed to cause a publication of the notice of public hearing in one issue of the Marshalltown Times Republican, a newspaper in Marshalltown, Marshall County, Iowa, not less than 4 days nor more than 10 days prior to the date of public hearing fixed herein.

Section 4. This ordinance shall be in full force and effect from and after public notice of hearing on this amendment has been duly given as required by the statutes of the State of Iowa and said public hearing has been duly held and after passage by the Council.

Passed this _____ day of June 2023, and signed this _____ day of June 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the ____ day of _____, 2023, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the ____ day of _____, 2023.

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Jessica Kinser, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

TO: Mayor Greer and City Council
FROM: David Rierson
DATE: 05/08/2023
RE: Ordinance Adopting 2021 International Fire Code (IFC) with Amendments

Policy Issue: Ordinance Adopting 2021 IFC with Amendments

☐ Goal 1: Expand and improve development	☒ Goal 3: Continually improve the City's organization & services
☐ Goal 2: Enhance Marshalltown's public image	☐ Goal 4: Partner with others to improve quality of life

Specific Objective/Action: Adoption of the 2021 IFC with amendments to replace the current fire code.

Recommendation: Staff recommends approval of the ordinance change.

Budget Impact: None.

Description/Background: Every three years the International Code Council publishes a new set of fire and building codes. The city is currently using the 2015 IFC as its code set. MFD decided in 2018 not to adopt the 2018 IFC as there were few changes from the current code set. However, there are several changes in the 2021 code that make sense for its adoption. Some changes include:

1. Additive manufacturing
2. 3D printing operations
3. Changes in emergency drills
4. Coverage requirements in buildings for 2-way responder radios
5. Electrical working space increased by the amount of voltage
6. Storage in elevator spaces
7. Clothes dryer exhaust ducts
8. Maintenance of fire-resistance-rated construction
9. Maintenance of penetrations/voids in fire-resistive construction
10. Revisions in life safety systems (sprinklers/fire alarm)
11. Revisions in the use of 13R sprinkler systems
12. Revisions to Chapter 10 (means of egress)
13. Locks in educational occupancies
14. Revisions to Chapter 11 (Construction requirements in existing buildings)
15. Addition of a chapter to deal with energy systems (solar, generators, energy storage systems)
16. Revisions to Chapter 23 (repair garages) to deal with alternative fuel vehicles
17. Changes dealing with fire safety during construction

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



**AN ORDINANCE TO AMEND THE CODE OF ORDINANCE, CITY OF
MARSHALLTOWN, IOWA BY AMENDING 93.007 ALCOHOLIC BEVERAGES**

WHEREAS, the City Council of the City of Marshalltown, Iowa, Code of Ordinances 93.007 Alcoholic Beverages provides regulations for the consumption of alcohol in city parks; and

WHEREAS, the City Council of the City of Marshalltown finds it is in the best interest of the City to make the following amendment to 93.007 Alcoholic Beverages of the City Code of Ordinances.

**NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
MARSHALLTOWN, IOWA:**

Section 1. The Code of Ordinances, City of Marshalltown, Iowa 93.007 ALCOHOLIC BEVERAGES, Section (A) is hereby amended to the following:

(A) No person shall possess, use or consume beer, wine, or alcoholic liquor in a public park or nature area, including park roads and parking areas, except when the following criteria have been met:

- (1) A public use permit has been issued by the City Clerk; and
- (2) The premise is covered by an alcohol license issued by the State of Iowa Alcoholic Beverages Division.

Section 2. That this ordinance shall be in full force and effect after its passage and publication as by law.

Passed this ____ day of _____ 2023, and signed this ____ day of _____ 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the ____ day of _____, 2023, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the ____ day of _____, 2023.

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Jessica Kinser, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor & City Council
FROM: Geoff Hubbard, Parks & Recreation Director
DATE: June 8, 2023
RE: Ordinance Revision

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Review policies, procedures, and ordinances for updates.

Recommendation: Staff recommend moving forward with an ordinance amendment.

Budget Impact: None.

Description/Background:

Code of Ordinances 93.007 Alcoholic Beverages regulates the consumption of alcohol in city parks. This ordinance amendment specifies the requirement to obtain a Public Use Permit from the City Clerk's Office and alcohol license from the State of Iowa Alcoholic Beverages Division in order to have alcohol in a requested park for community-wide events.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



§ 93.007 ALCOHOLIC BEVERAGES.

(A) No person shall possess, use, or consume beer, wine, or alcoholic liquor in a public park or nature area, including park roads and parking areas, except when the following criteria have been met:

(1) A public use permit has been issued by the City Clerk; and

(2) The premise is covered by an alcohol license issued by the State of Iowa Alcoholic Beverages Division.

~~—(2) Beer gardens as permitted by the Park and Recreation Department, with City Council approval.~~

(B) The following designated areas within park shelters and on cement patios attached to park shelters:

(1) Log Cabin, Riverview Park; Reunion Hall, Riverview Park; Community Building, Riverview Park; provided, the lessee:

(a) Has notified the Park and Recreation Department of the intent to serve alcoholic beverages at the time of the rental reservation;

(b) Has signed a responsibility agreement permitting this use;

(c) Shall be available for personal contact by park and recreation personnel at all times during the rental period; and

(d) Shall comply with all state and city codes regarding the use of alcoholic beverages.

(2) Within the campground at Riverview Park; provided, the person is a registered camper or the guest of a registered camper.

(2013 Code, § 21.5-12) (Ord. 14545, passed 6-24-1996; Ord. 14970, passed 11-27-2017)
Penalty, see § 93.999

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY
OF MARSHALLTOWN, IOWA CHAPTER 130: OFFENSES AGAINST
PEACE AND SAFETY**

WHEREAS, the City Council of the City of Marshalltown, Iowa, adopted Chapter 130: establishing regulations for Offenses Against Peace and Safety; and

WHEREAS, the City Council of the City of Marshalltown finds it is in the best interest of the City to amend Chapter 130: Offenses Against Peace and Safety of the City Code of Ordinances.

**NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
MARSHALLTOWN, IOWA:**

Section 1. The Code of Ordinances, City of Marshalltown, Iowa is hereby amended by repealing Section 130.012 Loud Noises; Noises from Sirens and Tires in its entirety and the following adopted in lieu thereof:

§ 130.012 LOUD NOISES; NOISES FROM SIRENS AND TIRES.

- (A) No person shall operate any motor vehicle stereo (stereo, tape player, compact disc player, radio or any other sound amplification device) in a public place or on any public right-of-way that can be heard a distance of 50 feet or more from the motor vehicle stereo. The provisions of this section may be enforced following personal observation or hearing, or both, of any police officer or upon receipt of a complaint made or filed with the Police Department by any person observing and hearing a violation. The Noise Control Office may grant a temporary variance to this section to facilitate special events. The Noise Control Office is specifically authorized to revoke the variance if the applicant shall fail to meet any of the limitations placed on the noise permit or other circumstances occurring subsequent to the grant of the variance requiring such revocation, or both.
- (B) It is unlawful to use a siren on any vehicle, except an emergency vehicle.
- (C) It is unlawful to make an unreasonable loud noise by means of squealing tires on a vehicle.

Section 2. The Code of Ordinances, City of Marshalltown, Iowa is hereby amended by repealing Section 130.045 Trafficking in Certain Weapons, Section 130.046 Displaying Weapons, Section 130.047 Slingshots, and Section 130.048 Hunting Within City Boundaries in its entirety and the following adopted in lieu thereof:

§ 130.048 HUNTING WITHIN CITY BOUNDARIES.

- (A) Definitions. For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

HUNTING. Pursuing, killing, searching for, shooting at, stalking or lying in wait for any animal or bird, whether or not such animal or bird then is subsequently captured, killed or injured.

OCCUPIED STRUCTURE. Any building, structure or similar place adapted for overnight accommodation of persons; or utilized by persons for the purpose of carrying on business or other activity therein; or used by persons for the housing of livestock or animals; or used by persons for storage.

- (B) Offense of hunting within city limits with exceptions. No person shall engage in hunting within the city limits, subject to the following exceptions.
- (1) AG, Agricultural District. Any person in lawful possession and control of real property zoned AG Agricultural District, or any person with the permission of any such possessor may engage in hunting, pursuant to the regulations provided in division below, upon such real property in areas further than 200 yards of any occupied structure in the lawful possession of another.
- (a) The following regulations shall apply to hunting upon real property zoned AG Agricultural District.
1. No rifle, pistol or revolver shall be used for hunting.
 2. No weapons other than shotguns, utilizing slug ammunition only or bow and arrow shall be used to hunt deer.
- (2) Deer Management Area. Any person with a city deer hunting permit and the permission of the owner of the property where hunting will take place within the city's Deer Management Area, may engage in bow hunting, for deer only, within the allowed area. No game other than deer shall be hunted in the area.
- (C) Miscellaneous exceptions. The provisions of this section shall not apply to lawfully designated law enforcement personnel and city employees performing official duties in the course of their employment, trappers conducting trapping operations pursuant to an independent contract with the city or employees of the animal rescue league acting within the scope of their employment.

Section 3. That this ordinance shall be in full force and effect after its passage and publication as by law.

Passed this ____ day of _____, 2023, and signed this ____ day of _____, 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the ____ day of _____, 2023, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the ____ day of _____, 2023.

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Jessica Kinser, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor & City Council
FROM: Alicia Hunter, City Clerk
DATE: June 8, 2023
RE: Ordinance Amendment Chapter 130: Offenses Against Peace and Safety

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Review policies, procedures, and ordinances for updates.

Recommendation: Staff recommend moving forward with an ordinance amendment.

Budget Impact: None.

Description/Background:

The proposed amendment to Chapter 130: Offenses Against Peace and Safety reinstates the language that was previously removed to address offenses from vehicle sirens and tires. It was previously suggested to move this section to Chapter 134: Noise Control but since we are not proceeding with an amendment to that chapter it can stay in Chapter 130.

Section 130.045 Trafficking in Certain Weapons, 130.046 Displaying Weapons, and 130.047 Slingshots were all established in 1950 and are outdated and need to be repealed.

Section 130.048 Hunting Within City Boundaries addresses changes to the zoning district names and removes the option to hunt at Nicholson Ford Nature Area as that is no longer an option.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



CHAPTER 130: OFFENSES AGAINST PEACE AND SAFETY

GENERAL PROVISIONS

§ 130.012 LOUD NOISES; NOISES FROM SIRENS AND TIRES.

~~(A) —~~ No person shall operate any motor vehicle stereo (stereo, tape player, compact disc player, radio or any other sound amplification device) in a public place or on any public right-of-way that can be heard a distance of 50 feet or more from the motor vehicle stereo. The provisions of this section may be enforced following personal observation or hearing, or both, of any police officer or upon receipt of a complaint made or filed with the Police Department by any person observing and hearing a violation. The ~~City Administrator~~Noise Control Office may grant a temporary variance to this section to facilitate special events. The ~~City Administrator~~Noise Control Office is specifically authorized to revoke the ~~grant~~ variance if the applicant shall fail to meet any of the limitations placed ~~upon the grant of the variance~~on the noise permit or other circumstances occurring subsequent to the grant of the variance requiring such revocation, or both.

~~(B) It is unlawful to use a siren on any vehicle, except an emergency vehicle.~~

~~(C) It is unlawful to make an unreasonable loud noise by means of squealing tires on a vehicle.~~

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WEAPONS

§ 130.045 TRAFFICKING IN CERTAIN WEAPONS.

~~—It is unlawful to sell, keep for sale or offer for sale or loan or give away any dirk, dagger, stiletto, metallic knuckles, sandbag, skull cracker or silencer; provided, however, that, this section shall not apply to hunting and fishing licenses.~~

~~(2013 Code, § 21-27) (Ord. 75, passed 8-14-1950) Penalty, see § 130.999~~

~~Statutory reference:~~

~~—Weapons generally, see I.C.A. Ch. 724~~

§ 130.046 DISPLAYING WEAPONS.

~~—It is unlawful to display or cause to be displayed in any window facing a public street or alley any pistol, revolver, blackjack, slug, pocket billy, metallic knuckles, dagger, stiletto or Bowie knife, except war relics.~~

~~(2013 Code, § 21-30) (Ord. 75, passed 8-14-1950) Penalty, see § 130.999~~

§ 130.047 SLINGSHOTS.

~~—It shall be unlawful for any person, firm or corporation to sell or offer for sale, within the city, devices commonly known as slingshots that are designed as a sling to catapult or throw articles with force.~~

~~(2013 Code, § 21-31) (Ord. 73, passed 8-14-1950) Penalty, see § 130.999~~

§ 130.048 HUNTING WITHIN CITY BOUNDARIES.

(A) Definitions. For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

HUNTING. Pursuing, killing, searching for, shooting at, stalking or lying in wait for any animal or bird, whether or not such animal or bird then is subsequently captured, killed or injured.

OCCUPIED STRUCTURE. Any building, structure or similar place adapted for overnight accommodation of persons; or utilized by persons for the purpose of carrying on business or other activity therein; or used by persons for the housing of livestock or animals; or used by persons for storage.

(B) Offense of hunting within city limits with exceptions. No person shall engage in hunting within the city limits, subject to the following exceptions.

(1) ~~AG-1~~, Agricultural ~~Reserve~~-District.

(a) Any person in lawful possession and control of real property zoned ~~AG-1~~ Agricultural ~~Reserve~~-District, or any person with the permission of any such possessor may engage in hunting, pursuant to the regulations provided in division (B)(1)(b) below, upon such real property in areas further than 200 yards of any occupied structure in the lawful possession of another. ~~However, those areas zoned A-1 Agricultural Reserve 372 District, within the Nicholson Ford Nature Area, shall be governed by the provisions of division (B)(2) below.~~

(b) The following regulations shall apply to hunting upon real property zoned ~~AG-1~~ Agricultural ~~Reserve~~-District, ~~except within the Nicholson Ford Nature Area.~~

1. No rifle, pistol or revolver shall be used for hunting.

2. No weapons other than shotguns, utilizing slug ammunition only or bow and arrow shall be used to hunt deer.

~~—(2) Nicholson Ford Nature Area.~~

~~—(a) City-owned area. Any person in possession of a permit issued to the person by the city's Director of Parks and Recreation may engage in bow hunting only, for deer only, upon real property located within the Nicholson Ford Nature Area or other properties designated for deer hunting by the city's Director of Parks and Recreation, owned by the city. No weapon other than bow and arrow shall be used for deer hunting in such area. No game other than deer shall be hunted in such area. However, bow hunting is prohibited within 100 yards of any portion of the bicycle trail, within 100 yards of any portion of the levy and within 100 yards of any occupied~~

~~structure located upon or outside the area. A permit issued under this division (B)(2)(a) does not entitle the permit holder to hunt in a Deer Management Area, as described in this section.~~

~~—— (b) State-owned area. Any person with the permission of an authorized agent of the state may engage in bow hunting only, for deer only, upon real property located within the Nicholson-Ford Nature Area owned by the state. No weapon other than bow and arrow shall be used for deer hunting in such area. No game other than deer shall be hunted in the area. However, bow hunting is prohibited within 100 yards of any portion of the bicycle trail, within 100 yards of any portion of the levy and within 100 yards of any occupied structure located upon or outside the area.~~

(32) Deer Management Area. Any person with a city deer hunting permit and the permission of the owner of the property where hunting will take place within the city's Deer Management Area, may engage in bow hunting, for deer only, within the allowed area. No game other than deer shall be hunted in the area.

(C) Miscellaneous exceptions. The provisions of this section shall not apply to lawfully designated law enforcement personnel and city employees performing official duties in the course of their employment, trappers conducting trapping operations pursuant to an independent contract with the city or employees of the animal rescue league acting within the scope of their employment.

(2013 Code, § 21-31.1) (Ord. 14409, passed 12-30-1992; Ord. 14575, passed 8-11-1997; Ord. 14787, passed 9-25-2006; Ord. 14854, passed 4-13-2009; Ord. 14970, passed 11-27-2017)
Penalty, see § 130.999

MINUTES PROVIDING FOR PUBLIC
HEARING AND FIRST
CONSIDERATION OF AN ORDINANCE
ESTABLISHING A FRANCHISE FEE
FOR THE GAS FRANCHISE

422742-53

Marshalltown, Iowa

June 12, 2023

The Council of the City of Marshalltown, Iowa, met on June 12, 2023, at 5:30 p.m., at the Council Chambers of City Hall, in the City for the purpose of conducting a public hearing on the establishment of a franchise fee for the City's Gas Utility Franchise. The Mayor presided and the roll being called the following members of the Council were present and absent:

Present: _____

Absent: _____.

The City Council investigated and found that notice of the intention of the City Council to conduct a public hearing on establishment of a Gas Utility Franchise Fee had been published according to law and as directed by the Council and that this is the time and place at which the Council shall receive oral or written objections from any resident or property owner of the City. All written objections, statements, and evidence heretofore filed were reported to the Council, and all oral objections, statements, and all other exhibits presented were considered.

The following named persons presented oral objections, statements, or evidence as summarized below; filed written objections or statements, copies of which are attached hereto; or presented other exhibits, copies of which are attached hereto:

(Here list all persons presenting written or oral statements or evidence and summarize each presentation.)

There being no further objections, comments, or evidence offered, the Mayor announced the hearing closed.

Council Member _____ introduced an ordinance entitled “Ordinance No.15065. An Ordinance to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending Provisions of Ordinance 14806 and the Table of Special Ordinances, Table I: Franchises, with Interstate Power & Light Company for a Gas Utility Franchise.”

It was moved by Council Member _____ and seconded by Council Member _____ that the aforementioned ordinance had been given its first consideration and that it be adopted.

The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried and declared that said ordinance had been given its initial passage.

• • • • •

There being no further business to come before the meeting, it was upon motion adjourned.

Mayor

Attest:

City Clerk

ORDINANCE 15065

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF
MARSHALLTOWN, IOWA BY AMENDING PROVISIONS OF
ORDINANCE 14806 AND THE TABLE OF SPECIAL ORDINANCES,
TABLE I: FRANCHISES, WITH INTERSTATE POWER & LIGHT
COMPANY FOR A GAS UTILITY FRANCHISE**

WHEREAS, the City Council of Marshalltown, Iowa adopted Ordinance 14806 establishing a franchise agreement with Interstate Power & Light Company for a Gas Utility Franchise on April 9, 2007; and

WHEREAS, the City Council of Marshalltown, Iowa finds it in the City's best interest to amend the Gas Utility Franchise from 0% to 5% for the uses outlined in the adopted Revenue Purpose Statement.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

Section 1. PURPOSE. The City Council has determined that it is appropriate now to amend a provision of the MARSHALLTOWN gas franchise, Ordinance 14806, relating to franchise fees. The franchisee, Interstate Power and Light Company, has indicated its consent to the change in the ordinance as set forth herein. It is the intent of the City Council that all provisions set forth in the MARSHALLTOWN gas franchise, Ordinance 14806, shall remain in full force and effect except as modified specifically herein relating to franchise fees.

Section 2. REPEAL AND MODIFICATION. Sections 7, 8, 9, 10, 11, 12, and 13 of the MARSHALLTOWN natural gas franchise, Ordinance 14806, is repealed and the following adopted in lieu thereof:

Section 7. There is hereby imposed a franchise fee of five percent (5%) upon the gross revenue generated from sales of natural gas by the Company within the corporate limits of the City. The Company shall begin collecting the franchise fee upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board.

The amount of the franchise fee shall be shown separately on the utility bill to each customer. The Company shall remit franchise fee receipts to the City no more frequently than on or before the last business day of the month following each calendar year quarter.

The Company shall not, under any circumstances be required to return or refund any franchise fees that have been collected from customers and remitted to the City. In the event the Company is required to provide data or information in defense of the City's imposition of franchise fees or the Company is required to assist the City in identifying customers or calculating any franchise fee refunds for groups of or individual customers the City shall reimburse the Company for the expenses incurred by the Company to provide such data or information.

Section 3. CONFLICT AND REPEAL. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. PUBLIC HEARING. The public hearing required on this ordinance shall be held in the Council Chambers of City Hall, 24 N. Center Street, Marshalltown, Iowa at 5:30 p.m. local time, on the 12th day of June 2023 and the City Clerk was directed to cause a publication of the notice of public hearing in one issue of the Marshalltown Times Republican, a newspaper in Marshalltown, Marshall County, Iowa, not less than 4 days nor more than 20 days prior to the date of public hearing fixed herein.

Section 6. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage and approval, written acceptance by the Company, and publication as required by law. The Company shall begin collecting the franchise fee upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board.

Passed this _____ day of July 2023, and signed this _____ day of July 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the _____ day of _____, 2023, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the _____ day of _____, 20____.

Alicia Hunter, City Clerk

MINUTES PROVIDING FOR SECOND
CONSIDERATION OF AN ORDINANCE
ESTABLISHING A FRANCHISE FEE
FOR THE GAS FRANCHISE

(Second Consideration)

424513-8

Marshalltown, Iowa

June 26, 2023

The City Council of Marshalltown, Iowa, met on June 26, 2023 at 5:30 p.m., at the City Council Chambers, in the City.

The Mayor presided and the roll was called showing the members present and absent, as follows:

Present: _____

Absent: _____.

The Council Member announced that, on June 12, 2023, the City Council had given its initial consideration and had adopted an ordinance entitled "Ordinance No. 15065. An Ordinance to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending Provisions of Ordinance 14806 and the Table of Special Ordinances, Table I: Franchises, with Interstate Power & Light Company for a Gas Utility Franchise."

It was moved by Council Member _____ and seconded by Council Member _____ that the aforementioned ordinance be given its second consideration and that it be adopted. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried and declared that said ordinance had been given its second consideration.

• • • • •

There being no further business to come before the meeting, it was upon motion adjourned.

Mayor

Attest:

City Clerk

MINUTES PROVIDING FOR FINAL
CONSIDERATION AND ADOPTION OF
AN ORDINANCE ESTABLISHING A
FRANCHISE FEE FOR THE GAS
FRANCHISE

(Final Consideration and Adoption)

424513-8

Marshalltown, Iowa

July 10, 2023

The City Council of the City of Marshalltown, Iowa, met on July 10, 2023, at 5:30 p.m., at the City Council Chambers, in the City.

The Mayor presided and the roll was called showing members present and absent, as follows:

Present: _____

Absent: _____.

The City Clerk announced that on June 12, 2023 and on June 26, 2023, the City Council had given its initial and second consideration and had adopted an ordinance entitled "Ordinance No. 15065. An Ordinance to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending Provisions of Ordinance 14806 and the Table of Special Ordinances, Table I: Franchises, with Interstate Power & Light Company for a Gas Utility Franchise."

It was moved by Council Member _____ and seconded by Council Member _____ that the aforementioned ordinance be given its final consideration and that it be adopted. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried and declared that said ordinance had been given its final consideration and has been adopted.

•••

Upon motion and vote, the meeting adjourned.

Mayor

Attest:

City Clerk

STATE OF IOWA
MARSHALL COUNTY SS
CITY OF MARSHALLTOWN

I, the undersigned, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the attached is a true, correct and complete copy of all the records of the City Council of the City relating to the adoption of an ordinance entitled “Ordinance No.15065. An Ordinance to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending Provisions of Ordinance 14806 and the Table of Special Ordinances, Table I: Franchises, with Interstate Power & Light Company for a Gas Utility Franchise.”

WITNESS MY HAND this _____ day of _____, 2023.

City Clerk

STATE OF IOWA
MARSHALL COUNTY SS:
CITY OF MARSHALLTOWN

I, the undersigned, City Clerk of the City of Marshalltown, do hereby certify that I caused to be published “Ordinance No.15065. An Ordinance to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending Provisions of Ordinance 14806 and the Table of Special Ordinances, Table I: Franchises, with Interstate Power & Light Company for a Gas Utility Franchise,” of which the printed slip attached to the publisher’s original affidavit hereto attached is a true and complete copy, on the date and in the newspaper specified in such affidavit, and that such newspaper has a general circulation in said City.

WITNESS MY HAND this ____ day of _____, 2023.

City Clerk

(Attach hereto publisher’s affidavit of publication with copy of ordinance as published.)

June 8, 2023

VIA EMAIL

Alicia Hunter
City Clerk/City Hall
Marshalltown, IA

Re: Gas Franchise Fee
Interstate Power & Light Company
Our File No. 424513-8

Dear Alicia:

The attached proceedings cover public hearing and the adoption of the ordinance establishing the Gas Utility Franchise Fee. We have prepared these proceedings with the assumption that the City Council will give three considerations to the ordinance.

Once the ordinance has been finally adopted, it must be published. Please print extra copies of the ordinance for publishing. Please fill out the attached certificate with respect to publishing.

We will appreciate receiving executed copies of these proceedings as soon as they are available. Please contact John Danos or me if you have any questions.

Kind regards,

John P. Danos

Attachments

cc: Heather Thomas
Bob Fagen

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Bob Fagen, Interim City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor & City Council
FROM: Bob Fagen, Interim City Administrator
DATE: June 7, 2023
RE: Franchise Fee

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Plan and Fund Improvements to the City's Infrastructure and buildings.

Recommendation: The city council to review the options presented herein on ways to implement a Franchise Fee and determine how Council wishes to proceed.

Option 1: Council adopts the ordinance/amendments to implement Franchise Fee.

Option 2: Council calls implementing a Franchise Fee to the General (City/School) election and adopts ordinance/amendments pending election results.

Budget Impact:

Option 1: Publication/proceeding expenses, in addition to the possibility of a petition filed that would call this to a vote at a Special Election. A Special Election is estimated to cost \$15,000 - \$20,000.

Option 2: Publication/proceeding expenses, in addition to minor costs to add an item to the General Election ballot.

Description/Background: City Council discussed at the November 28, 2022 city council meeting the proposal for a use of a Franchise Fee for the City of Marshalltown. A task force of Council Members Isom, Schneider, and Walker in addition to Mayor Greer developed a proposal. The proposal was to hold a special election for proposed uses to go towards Streets, Operations, and Safety (SOS). Ultimately, the Secretary of State, through the Marshall County Auditor's Office, determined the city could not call a special election on a franchise fee, as a special election could only be held through a petition. Per legal counsel, the City Council can only call the measure to a general election or they can adopt the ordinances without an election, which may result in the public petitioning for a special election.

The measure proposed is a five percent (5%) electric and gas franchise fee in Marshalltown, Iowa. The franchise fee will be subject to the terms of the current agreement with Interstate Power and Light Company and a proposed agreement with Consumers Energy.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



Interstate Power and Light Company

- The City of Marshalltown currently has Franchise Agreements on Electric and Gas.
- The proposed ordinance amendment would be to increase from a 0% Franchise Fee to a 5% Franchise Fee

Consumers Energy

- The City of Marshalltown currently does not have a Franchise Agreement for Electric.
- The proposed ordinance would establish a Franchise Agreement with a 5% Franchise Fee on Electric.

The revenue purpose statement adopted by resolution at the May 22, 2023 meeting is as follows:

***Revenue Purpose Statement for Use or Expenditures of Electric & Gas Utility Franchise Fee Revenues
for the City of Marshalltown, Iowa***

Pursuant to the provisions of Section 364.2(4)(f) of the Code of Iowa, the City of Marshalltown, Iowa hereby establishes the following purposes for which franchise fee revenues from its Electric and Gas Utility Franchise with Interstate Power and Light Company and its Electric Utility Franchise with Consumers Energy to be deposited into a franchise fee account within the City's General Fund as required by Section 384.3A of the Iowa Code may be used or expended:

1. Moneys in the account shall be used for the purposes of inspecting, supervising, and otherwise regulating the Electric and Gas Utility Franchise and shall be used as payment for all City permits, inspection, and other fees associated with the Company's use of streets, avenues, alleys, and public places in Marshalltown, Iowa.
2. Moneys in the account in excess of the amount necessary for the purpose specified in Item 1 above will be expended for the following:
 - a. A minimum of 12% of the fees will be used for property tax relief.
 - b. The funds in excess of the amount allocated for property tax relief will be used for any of the following purposes as determined annually by the City Council as part of the budget process.
 - i. Nine percent (9%) for the repair, remediation, restoration, cleanup, replacement, and improvement of existing public improvements and other publicly owned property, buildings, and facilities.
 - ii. Nine percent (9%) for Public Safety, including the equipping of fire, police, emergency services, sanitation, street and civil defense departments.
 - iii. Seventy percent (70%) for the construction, reconstruction, or repair of streets, highways, bridges, sidewalks, pedestrian underpasses and overpasses, street lighting fixtures, and public grounds, and the acquisition of real estate needed for such purposes.

OPTION 1 – Council Adoption:

The council has the option to pass the 3 readings of the ordinance/amendment and implement the fee without sending it to voters. These ordinances would be in effect from and after final passage and approval, written acceptance by the Utility Companies, and publication as required by law. The Utility Companies would begin collecting the franchise fee no sooner than the desired date from the City and upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board. Utility companies have estimated a 2-3 month period needed to implement.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



This option allows the public to file a petition to call it to a special election. The petition must be filed with the City Clerk prior to the 3rd reading of the ordinances on July 10, 2023. The petition would pause the collection of a franchise fee until after the Special Election (and if votes indicate approval).

The Marshall County Auditor's Office has provided the tentative timeline for a Special Election, which we have incorporated into the implementation schedule, below.

- 06/12/23 Public Hearings & First Reading of Ordinances
- 06/26/23 Second Reading of Ordinances
- 07/10/23 Third Reading of Ordinances; Deadline of receipt of Public Petition (w/ >249 valid signatures)
- 07/28/23 Public Measure Deadline to Election Office
- 09/12/23 Special Election Day
- Approximately December 2023 – Earliest Franchise Fee Could Take Effect

OPTION 2 – General Election Vote:

The Council can adopt the resolution with the ballot language to place the measure on the City/School General Election on November 7, 2023. The Council will also need to pass the 3 readings of the ordinances in order for the franchise fee to be implemented, should it pass at an election. These ordinances would be in effect from and after its final passage and approval, written acceptance by the Utility Companies, and publication as required by law. The Utility Companies would begin collecting the franchise fee no sooner than the desired date from the City and upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board. Publication as required by law would not occur unless the voters pass the measure. Utility companies have estimated a 2-3 month period needed to implement.

Here is the timeline should the measure go to General City/School Election:

- 06/12/23 Public Hearings & First Reading of Ordinances & Resolution Approving Ballot Language for General City/School Election
- 06/26/23 Second Reading of Ordinances
- 07/10/23 Third Reading of Ordinances
- 09/22/23 Public Measure Deadline to Election Office
- 11/07/23 Election day
- Approximately February 2024 - Earliest Franchise Fee Could Take Effect

Please note: A separate item will be coming forward to City Council at an upcoming meeting to discuss Local Option Sales Tax for Marshalltown. Our current LOST adoption is set to expire. Council will have the option to place the adoption of a new LOST on this City / School General Election to prevent a lapse in the city's collection of LOST funds – similar to the motion State Center is requesting this evening.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



6/12 AGENDA ITEMS

For information purposes only: these are the 6 items on the agenda related to the franchise fee and how voting would affect each of the outlined options.

Agenda Item	Option 1	Option 2
RESOLUTION 2023-127 Resolution calling an election on proposed ordinance amendment increasing a franchise fee under the City's Gas Utility Franchise with Interstate Power & Light Company	No Vote	Yes Vote
RESOLUTION 2023-128 Resolution calling an election on proposed ordinance amendment increasing a franchise fee under the City's Electric Utility Franchise with Interstate Power & Light Company	No Vote	Yes Vote
RESOLUTION 2023-129 Resolution calling an election on proposed ordinance granting Consumers Energy Cooperative a non-exclusive Electric Utility Franchise and establishing a Franchise Fee	No Vote	Yes Vote
ORDINANCE 15064 An ordinance to amend the code of ordinances, city of Marshalltown, Iowa by amending provisions of ordinance 14806 and the table of special ordinances, table i: franchises, with interstate power & light company for a gas utility franchise	Yes Vote	Yes Vote
ORDINANCE 15065 An ordinance to amend the code of ordinances, city of Marshalltown, Iowa by amending provisions of ordinance 14807 and the table of special ordinances, table i: franchises, with interstate power & light company for an electric utility franchise	Yes Vote	Yes Vote
ORDINANCE 15066 An ordinance to amend the code of ordinances, city of Marshalltown, Iowa by amending the table of special ordinances, table i: franchises by establishing a franchise agreement with consumers energy cooperative for an electric utility franchise	Yes Vote	Yes Vote

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



ORDINANCE 15064

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF
MARSHALLTOWN, IOWA BY AMENDING PROVISIONS OF
ORDINANCE 14806 AND THE TABLE OF SPECIAL ORDINANCES,
TABLE I: FRANCHISES, WITH INTERSTATE POWER & LIGHT
COMPANY FOR AN GAS UTILITY FRANCHISE**

WHEREAS, the City Council of Marshalltown, Iowa adopted Ordinance 14806 establishing a franchise agreement with Interstate Power & Light Company for a Gas Utility Franchise on April 9, 2007; and

WHEREAS, the City Council of Marshalltown, Iowa finds it in the City's best interest to amend the Gas Utility Franchise from 0% to 5% for the uses outlined in the adopted Revenue Purpose Statement.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

Section 1. PURPOSE. The City Council has determined that it is appropriate now to amend a provision of the MARSHALLTOWN gas franchise, Ordinance 14806, relating to franchise fees. The franchisee, Interstate Power and Light Company, has indicated its consent to the change in the ordinance as set forth herein. It is the intent of the City Council that all provisions set forth in the MARSHALLTOWN gas franchise, Ordinance 14806, shall remain in full force and effect except as modified specifically herein relating to franchise fees.

Section 2. REPEAL AND MODIFICATION. Sections 7, 8, 9, 10, 11, 12, and 13 of the MARSHALLTOWN natural gas franchise, Ordinance 14806, is repealed and the following adopted in lieu thereof:

Section 7. There is hereby imposed a franchise fee of five percent (5%) upon the gross revenue generated from sales of natural gas by the Company within the corporate limits of the City. The Company shall begin collecting the franchise fee upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board.

The amount of the franchise fee shall be shown separately on the utility bill to each customer. The Company shall remit franchise fee receipts to the City no more frequently than on or before the last business day of the month following each calendar year quarter.

The Company shall not, under any circumstances be required to return or refund any franchise fees that have been collected from customers and remitted to the City. In the event the Company is required to provide data or information in defense of the City's imposition of franchise fees or the Company is required to assist the City in identifying customers or calculating any franchise fee refunds for groups of or individual customers the City shall reimburse the Company for the expenses incurred by the Company to provide such data or information.

Section 3. CONFLICT AND REPEAL. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. PUBLIC HEARING. The public hearing required on this ordinance shall be held in the Council Chambers of City Hall, 24 N. Center Street, Marshalltown, Iowa at 5:30 p.m. local time, on the 12th day of June 2023 and the City Clerk was directed to cause a publication of the notice of public hearing in one issue of the Marshalltown Times Republican, a newspaper in Marshalltown, Marshall County, Iowa, not less than 4 days nor more than 20 days prior to the date of public hearing fixed herein.

Section 6. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage and approval, written acceptance by the Company, and publication as required by law. The Company shall begin collecting the franchise fee upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board.

Passed this _____ day of July 2023, and signed this _____ day of July 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the _____ day of _____, 2023, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the _____ day of _____, 20____.

Alicia Hunter, City Clerk

MINUTES PROVIDING FOR PUBLIC
HEARING AND FIRST
CONSIDERATION OF AN ORDINANCE
ESTABLISHING A FRANCHISE FEE
FOR THE ELECTRIC FRANCHISE

422742-53

Marshalltown, Iowa

June 12, 2023

The Council of the City of Marshalltown, Iowa, met on June 12, 2023, at 5:30 p.m., at the Council Chambers of City Hall, in the City for the purpose of conducting a public hearing on the establishment of a franchise fee for the City's Electric Utility Franchise. The Mayor presided and the roll being called the following members of the Council were present and absent:

Present: _____

Absent: _____.

The City Council investigated and found that notice of the intention of the City Council to conduct a public hearing on establishment of an Electric Utility Franchise Fee had been published according to law and as directed by the Council and that this is the time and place at which the Council shall receive oral or written objections from any resident or property owner of the City. All written objections, statements, and evidence heretofore filed were reported to the Council, and all oral objections, statements, and all other exhibits presented were considered.

The following named persons presented oral objections, statements, or evidence as summarized below; filed written objections or statements, copies of which are attached hereto; or presented other exhibits, copies of which are attached hereto:

(Here list all persons presenting written or oral statements or evidence and summarize each presentation.)

There being no further objections, comments, or evidence offered, the Mayor announced the hearing closed.

Council Member _____ introduced an ordinance entitled “Ordinance No.15066. An Ordinance to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending Provisions of Ordinance 14807 and the Table of Special Ordinances, Table I: Franchises, with Interstate Power & Light Company for an Electric Utility Franchise.”

It was moved by Council Member _____ and seconded by Council Member _____ that the aforementioned ordinance had been given its first consideration and that it be adopted.

The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried and declared that said ordinance had been given its initial passage.

• • • • •

There being no further business to come before the meeting, it was upon motion adjourned.

Mayor

Attest:

City Clerk

ORDINANCE 15066

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING PROVISIONS OF ORDINANCE 14807 AND THE TABLE OF SPECIAL ORDINANCES, TABLE I: FRANCHISES, WITH INTERSTATE POWER & LIGHT COMPANY FOR A ELECTRIC UTILITY FRANCHISE

WHEREAS, the City Council of Marshalltown, Iowa adopted Ordinance 14807 establishing a franchise agreement with Interstate Power & Light Company for 15066 Utility Franchise on April 9, 2007; and

WHEREAS, the City Council of Marshalltown, Iowa finds it in the City's best interest to amend the Electric Utility Franchise from 0% to 5% for the uses outlined in the adopted Revenue Purpose Statement.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

Section 1. PURPOSE. The City Council has determined that it is appropriate now to amend a provision of the MARSHALLTOWN Electric franchise, Ordinance 14807, relating to franchise fees. The franchisee, Interstate Power and Light Company, has indicated its consent to the change in the ordinance as set forth herein. It is the intent of the City Council that all provisions set forth in the MARSHALLTOWN Electric franchise, Ordinance 14807, shall remain in full force and effect except as modified specifically herein relating to franchise fees.

Section 2. REPEAL AND MODIFICATION. Sections 7, 8, 9, 10, 11, 12, and 13 of the MARSHALLTOWN natural Electric franchise, Ordinance 14807, is repealed and the following adopted in lieu thereof:

Section 7. There is hereby imposed a franchise fee of five percent (5%) upon the gross revenue generated from sales of natural Electric by the Company within the corporate limits of the City. The Company shall begin collecting the franchise fee upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board.

The amount of the franchise fee shall be shown separately on the utility bill to each customer. The Company shall remit franchise fee receipts to the City no more frequently than on or before the last business day of the month following each calendar year quarter.

The Company shall not, under any circumstances be required to return or refund any franchise fees that have been collected from customers and remitted to the City. In the event the Company is required to provide data or information in defense of the City's imposition of franchise fees or the Company is required to assist the City in identifying customers or calculating any franchise fee refunds for groups of or individual customers the City shall reimburse the Company for the expenses incurred by the Company to provide such data or information.

Section 3. CONFLICT AND REPEAL. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. PUBLIC HEARING. The public hearing required on this ordinance shall be held in the Council Chambers of City Hall, 24 N. Center Street, Marshalltown, Iowa at 5:30 p.m. local time, on the 12th day of June 2023 and the City Clerk was directed to cause a publication of the notice of public hearing in one issue of the Marshalltown Times Republican, a newspaper in Marshalltown, Marshall County, Iowa, not less than 4 days nor more than 20 days prior to the date of public hearing fixed herein.

Section 6. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage and approval, written acceptance by the Company, and publication as required by law. The Company shall begin collecting the franchise fee upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board.

Passed this _____ day of July 2023, and signed this _____ day of July 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the _____ day of _____, 2023, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the _____ day of _____, 20____.

Alicia Hunter, City Clerk

MINUTES PROVIDING FOR SECOND
CONSIDERATION OF AN ORDINANCE
ESTABLISHING A FRANCHISE FEE
FOR THE ELECTRIC FRANCHISE

(Second Consideration)

424513-8

Marshalltown, Iowa

June 26, 2023

The City Council of Marshalltown, Iowa, met on June 26, 2023 at 5:30 p.m., at the City Council Chambers, in the City.

The Mayor presided and the roll was called showing the members present and absent, as follows:

Present: _____

Absent: _____.

The Council Member announced that, on June 12, 2023, the City Council had given its initial consideration and had adopted an ordinance entitled "Ordinance No. 15066. An Ordinance to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending Provisions of Ordinance 14807 and the Table of Special Ordinances, Table I: Franchises, with Interstate Power & Light Company for an Electric Utility Franchise."

It was moved by Council Member _____ and seconded by Council Member _____ that the aforementioned ordinance be given its second consideration and that it be adopted. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried and declared that said ordinance had been given its second consideration.

• • • • •

There being no further business to come before the meeting, it was upon motion adjourned.

Mayor

Attest:

City Clerk

MINUTES PROVIDING FOR FINAL
CONSIDERATION AND ADOPTION OF
AN ORDINANCE ESTABLISHING A
FRANCHISE FEE FOR THE ELECTRIC
FRANCHISE

(Final Consideration and Adoption)

424513-8

Marshalltown, Iowa

July 10, 2023

The City Council of the City of Marshalltown, Iowa, met on July 10, 2023, at 5:30 p.m., at the City Council Chambers, in the City.

The Mayor presided and the roll was called showing members present and absent, as follows:

Present: _____

Absent: _____.

The City Clerk announced that on June 12, 2023 and on June 26, 2023, the City Council had given its initial and second consideration and had adopted an ordinance entitled "Ordinance No. 15066. An Ordinance to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending Provisions of Ordinance 14807 and the Table of Special Ordinances, Table I: Franchises, with Interstate Power & Light Company for an Electric Utility Franchise."

It was moved by Council Member _____ and seconded by Council Member _____ that the aforementioned ordinance be given its final consideration and that it be adopted. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried and declared that said ordinance had been given its final consideration and has been adopted.

•••

Upon motion and vote, the meeting adjourned.

Mayor

Attest:

City Clerk

STATE OF IOWA
MARSHALL COUNTY SS
CITY OF MARSHALLTOWN

I, the undersigned, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the attached is a true, correct and complete copy of all the records of the City Council of the City relating to the adoption of an ordinance entitled “Ordinance No.15066. An Ordinance to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending Provisions of Ordinance 14807 and the Table of Special Ordinances, Table I: Franchises, with Interstate Power & Light Company for an Electric Utility Franchise.”

WITNESS MY HAND this _____ day of _____, 2023.

City Clerk

STATE OF IOWA
MARSHALL COUNTY SS:
CITY OF MARSHALLTOWN

I, the undersigned, City Clerk of the City of Marshalltown, do hereby certify that I caused to be published “Ordinance No.15066. An Ordinance to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending Provisions of Ordinance 14807 and the Table of Special Ordinances, Table I: Franchises, with Interstate Power & Light Company for an Electric Utility Franchise,” of which the printed slip attached to the publisher’s original affidavit hereto attached is a true and complete copy, on the date and in the newspaper specified in such affidavit, and that such newspaper has a general circulation in said City.

WITNESS MY HAND this ____ day of _____, 2023.

City Clerk

(Attach hereto publisher’s affidavit of publication with copy of ordinance as published.)

June 8, 2023

VIA EMAIL

Alicia Hunter
City Clerk/City Hall
Marshalltown, IA

Re: Electric Franchise Fee
Interstate Power & Light Company
Our File No. 424513-8

Dear Alicia:

The attached proceedings cover public hearing and the adoption of the ordinance establishing the Electric Utility Franchise Fee. We have prepared these proceedings with the assumption that the City Council will give three considerations to the ordinance.

Once the ordinance has been finally adopted, it must be published. Please print extra copies of the ordinance for publishing. Please fill out the attached certificate with respect to publishing.

We will appreciate receiving executed copies of these proceedings as soon as they are available. Please contact John Danos or me if you have any questions.

Kind regards,

John P. Danos

Attachments

cc: Heather Thomas
Bob Fagen

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Bob Fagen, Interim City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor & City Council
FROM: Bob Fagen, Interim City Administrator
DATE: June 7, 2023
RE: Franchise Fee

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Plan and Fund Improvements to the City's Infrastructure and buildings.

Recommendation: The city council to review the options presented herein on ways to implement a Franchise Fee and determine how Council wishes to proceed.

Option 1: Council adopts the ordinance/amendments to implement Franchise Fee.

Option 2: Council calls implementing a Franchise Fee to the General (City/School) election and adopts ordinance/amendments pending election results.

Budget Impact:

Option 1: Publication/proceeding expenses, in addition to the possibility of a petition filed that would call this to a vote at a Special Election. A Special Election is estimated to cost \$15,000 - \$20,000.

Option 2: Publication/proceeding expenses, in addition to minor costs to add an item to the General Election ballot.

Description/Background: City Council discussed at the November 28, 2022 city council meeting the proposal for a use of a Franchise Fee for the City of Marshalltown. A task force of Council Members Isom, Schneider, and Walker in addition to Mayor Greer developed a proposal. The proposal was to hold a special election for proposed uses to go towards Streets, Operations, and Safety (SOS). Ultimately, the Secretary of State, through the Marshall County Auditor's Office, determined the city could not call a special election on a franchise fee, as a special election could only be held through a petition. Per legal counsel, the City Council can only call the measure to a general election or they can adopt the ordinances without an election, which may result in the public petitioning for a special election.

The measure proposed is a five percent (5%) electric and gas franchise fee in Marshalltown, Iowa. The franchise fee will be subject to the terms of the current agreement with Interstate Power and Light Company and a proposed agreement with Consumers Energy.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



Interstate Power and Light Company

- The City of Marshalltown currently has Franchise Agreements on Electric and Gas.
- The proposed ordinance amendment would be to increase from a 0% Franchise Fee to a 5% Franchise Fee

Consumers Energy

- The City of Marshalltown currently does not have a Franchise Agreement for Electric.
- The proposed ordinance would establish a Franchise Agreement with a 5% Franchise Fee on Electric.

The revenue purpose statement adopted by resolution at the May 22, 2023 meeting is as follows:

Revenue Purpose Statement for Use or Expenditures of Electric & Gas Utility Franchise Fee Revenues for the City of Marshalltown, Iowa

Pursuant to the provisions of Section 364.2(4)(f) of the Code of Iowa, the City of Marshalltown, Iowa hereby establishes the following purposes for which franchise fee revenues from its Electric and Gas Utility Franchise with Interstate Power and Light Company and its Electric Utility Franchise with Consumers Energy to be deposited into a franchise fee account within the City's General Fund as required by Section 384.3A of the Iowa Code may be used or expended:

1. Moneys in the account shall be used for the purposes of inspecting, supervising, and otherwise regulating the Electric and Gas Utility Franchise and shall be used as payment for all City permits, inspection, and other fees associated with the Company's use of streets, avenues, alleys, and public places in Marshalltown, Iowa.
2. Moneys in the account in excess of the amount necessary for the purpose specified in Item 1 above will be expended for the following:
 - a. A minimum of 12% of the fees will be used for property tax relief.
 - b. The funds in excess of the amount allocated for property tax relief will be used for any of the following purposes as determined annually by the City Council as part of the budget process.
 - i. Nine percent (9%) for the repair, remediation, restoration, cleanup, replacement, and improvement of existing public improvements and other publicly owned property, buildings, and facilities.
 - ii. Nine percent (9%) for Public Safety, including the equipping of fire, police, emergency services, sanitation, street and civil defense departments.
 - iii. Seventy percent (70%) for the construction, reconstruction, or repair of streets, highways, bridges, sidewalks, pedestrian underpasses and overpasses, street lighting fixtures, and public grounds, and the acquisition of real estate needed for such purposes.

OPTION 1 – Council Adoption:

The council has the option to pass the 3 readings of the ordinance/amendment and implement the fee without sending it to voters. These ordinances would be in effect from and after final passage and approval, written acceptance by the Utility Companies, and publication as required by law. The Utility Companies would begin collecting the franchise fee no sooner than the desired date from the City and upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board. Utility companies have estimated a 2-3 month period needed to implement.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



This option allows the public to file a petition to call it to a special election. The petition must be filed with the City Clerk prior to the 3rd reading of the ordinances on July 10, 2023. The petition would pause the collection of a franchise fee until after the Special Election (and if votes indicate approval).

The Marshall County Auditor's Office has provided the tentative timeline for a Special Election, which we have incorporated into the implementation schedule, below.

- 06/12/23 Public Hearings & First Reading of Ordinances
- 06/26/23 Second Reading of Ordinances
- 07/10/23 Third Reading of Ordinances; Deadline of receipt of Public Petition (w/ >249 valid signatures)
- 07/28/23 Public Measure Deadline to Election Office
- 09/12/23 Special Election Day
- Approximately December 2023 – Earliest Franchise Fee Could Take Effect

OPTION 2 – General Election Vote:

The Council can adopt the resolution with the ballot language to place the measure on the City/School General Election on November 7, 2023. The Council will also need to pass the 3 readings of the ordinances in order for the franchise fee to be implemented, should it pass at an election. These ordinances would be in effect from and after its final passage and approval, written acceptance by the Utility Companies, and publication as required by law. The Utility Companies would begin collecting the franchise fee no sooner than the desired date from the City and upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board. Publication as required by law would not occur unless the voters pass the measure. Utility companies have estimated a 2-3 month period needed to implement.

Here is the timeline should the measure go to General City/School Election:

- 06/12/23 Public Hearings & First Reading of Ordinances & Resolution Approving Ballot Language for General City/School Election
- 06/26/23 Second Reading of Ordinances
- 07/10/23 Third Reading of Ordinances
- 09/22/23 Public Measure Deadline to Election Office
- 11/07/23 Election day
- Approximately February 2024 - Earliest Franchise Fee Could Take Effect

Please note: A separate item will be coming forward to City Council at an upcoming meeting to discuss Local Option Sales Tax for Marshalltown. Our current LOST adoption is set to expire. Council will have the option to place the adoption of a new LOST on this City / School General Election to prevent a lapse in the city's collection of LOST funds – similar to the motion State Center is requesting this evening.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



6/12 AGENDA ITEMS

For information purposes only: these are the 6 items on the agenda related to the franchise fee and how voting would affect each of the outlined options.

Agenda Item	Option 1	Option 2
RESOLUTION 2023-127 Resolution calling an election on proposed ordinance amendment increasing a franchise fee under the City's Gas Utility Franchise with Interstate Power & Light Company	No Vote	Yes Vote
RESOLUTION 2023-128 Resolution calling an election on proposed ordinance amendment increasing a franchise fee under the City's Electric Utility Franchise with Interstate Power & Light Company	No Vote	Yes Vote
RESOLUTION 2023-129 Resolution calling an election on proposed ordinance granting Consumers Energy Cooperative a non-exclusive Electric Utility Franchise and establishing a Franchise Fee	No Vote	Yes Vote
ORDINANCE 15064 An ordinance to amend the code of ordinances, city of Marshalltown, Iowa by amending provisions of ordinance 14806 and the table of special ordinances, table i: franchises, with interstate power & light company for a gas utility franchise	Yes Vote	Yes Vote
ORDINANCE 15065 An ordinance to amend the code of ordinances, city of Marshalltown, Iowa by amending provisions of ordinance 14807 and the table of special ordinances, table i: franchises, with interstate power & light company for an electric utility franchise	Yes Vote	Yes Vote
ORDINANCE 15066 An ordinance to amend the code of ordinances, city of Marshalltown, Iowa by amending the table of special ordinances, table i: franchises by establishing a franchise agreement with consumers energy cooperative for an electric utility franchise	Yes Vote	Yes Vote

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



ORDINANCE 15065

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF
MARSHALLTOWN, IOWA BY AMENDING PROVISIONS OF
ORDINANCE 14807 AND THE TABLE OF SPECIAL ORDINANCES,
TABLE I: FRANCHISES, WITH INTERSTATE POWER & LIGHT
COMPANY FOR AN ELECTRIC UTILITY FRANCHISE**

WHEREAS, the City Council of Marshalltown, Iowa adopted Ordinance 14807 establishing a franchise agreement with Interstate Power & Light Company for an Electric Utility Franchise on April 9, 2007; and

WHEREAS, the City Council of Marshalltown, Iowa finds it in the City's best interest to amend the Electric Utility Franchise from 0% to 5% for the uses outlined in the adopted Revenue Purpose Statement.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

Section 1. PURPOSE. The City Council has determined that it is appropriate now to amend a provision of the MARSHALLTOWN electric franchise, Ordinance 14807, relating to franchise fees. The franchisee, Interstate Power and Light Company, has indicated its consent to the change in the ordinance as set forth herein. It is the intent of the City Council that all provisions set forth in the MARSHALLTOWN electric franchise, Ordinance 14807, shall remain in full force and effect except as modified specifically herein relating to franchise fees.

Section 2. REPEAL AND MODIFICATION. Sections 9, 10, 11, 12, 13, 14 and 15 of the MARSHALLTOWN electric franchise, Ordinance 14807, is repealed and the following adopted in lieu thereof:

Section 9. There is hereby imposed a franchise fee of five percent (5%) upon the gross revenue generated from sales of electricity by the Company within the corporate limits of the City. The Company shall begin collecting the franchise fee upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board.

The amount of the franchise fee shall be shown separately on the utility bill to each customer. The Company shall remit franchise fee receipts to the City no more frequently than on or before the last business day of the month following each calendar year quarter.

The Company shall not, under any circumstances be required to return or refund any franchise fees that have been collected from customers and remitted to the City. In the event the Company is required to provide data or information in defense of the City's imposition of franchise fees or the Company is required to assist the City in identifying customers or calculating any franchise fee refunds for groups of or individual customers the City shall reimburse the Company for the expenses incurred by the Company to provide such data or information.

Section 3. CONFLICT AND REPEAL. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. PUBLIC HEARING. The public hearing required on this ordinance shall be held in the Council Chambers of City Hall, 24 N. Center Street, Marshalltown, Iowa at 5:30 p.m. local time, on the 12th day of June 2023 and the City Clerk was directed to cause a publication of the notice of public hearing in one issue of the Marshalltown Times Republican, a newspaper in Marshalltown, Marshall County, Iowa, not less than 4 days nor more than 20 days prior to the date of public hearing fixed herein.

Section 6. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage and approval, written acceptance by the Company, and publication as required by law. The Company shall begin collecting the franchise fee upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board.

Passed this _____ day of July 2023, and signed this _____ day of July 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the _____ day of _____, 2023, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the _____ day of _____, 20____.

Alicia Hunter, City Clerk

MINUTES PROVIDING FOR PUBLIC
HEARING AND FIRST
CONSIDERATION OF AN ORDINANCE
GRANTING FRANCHISE AND
ESTABLISHING A FRANCHISE FEE
FOR THE ELECTRIC FRANCHISE

422742-53

Consumers Energy Cooperative

Marshalltown, Iowa

June 12, 2023

The Council of the City of Marshalltown, Iowa, met on June 12, 2023, at 5:30 p.m., at the City Council Chambers, in the City for the purpose of conducting a public hearing on the granting of an electric utility franchise to Consumers Energy Cooperative and the establishment of a franchise fee. The Mayor presided and the roll being called the following members of the Council were present and absent:

Present: _____

Absent: _____.

The City Council investigated and found that notice of the intention of the City Council to conduct a public hearing on the granting of a franchise to Consumers Energy Cooperative and the establishment of an Electric Utility Franchise Fee in connection therewith had been published according to law and as directed by the Council and that this is the time and place at which the Council shall receive oral or written objections from any resident or property owner of the City. All written objections, statements, and evidence heretofore filed were reported to the Council, and all oral objections, statements, and all other exhibits presented were considered.

The following named persons presented oral objections, statements, or evidence as summarized below; filed written objections or statements, copies of which are attached hereto; or presented other exhibits, copies of which are attached hereto:

(Here list all persons presenting written or oral statements or evidence and summarize each presentation.)

There being no further objections, comments, or evidence offered, the Mayor announced the hearing closed.

Council Member _____ introduced an ordinance entitled “Ordinance No.15067. An Ordinance to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending the Table of Special Ordinances, Table I: Franchises by Establishing a Franchise Agreement with Consumers Energy Cooperative for an Electric Utility Franchise.”

It was moved by Council Member _____ and seconded by Council Member _____ that the aforementioned ordinance had been given its first consideration and that it be adopted.

The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried and declared that said ordinance had been given its initial passage.

• • • • •

There being no further business to come before the meeting, it was upon motion adjourned.

Mayor

Attest:

City Clerk

ORDINANCE 15067

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING THE TABLE OF SPECIAL ORDINANCES, TABLE I: FRANCHISES BY ESTABLISHING A FRANCHISE AGREEMENT WITH CONSUMERS ENERGY COOPERATIVE FOR AN ELECTRIC UTILITY FRANCHISE

WHEREAS, an ordinance granting to CONSUMERS ENERGY, hereinafter referred to as the "Company," its successors and assigns, the right and franchise to acquire, construct, erect, maintain and operate in the City, works and plants for the manufacture and generation of electricity and a distribution system for electric light, heat and power and the right to erect and maintain the necessary poles, lines, wires, conduits and other appliances for the transmission of electric current along, under and upon the streets, avenues, alleys and public places in the said City; also the right to erect and maintain upon the streets, avenues, alleys and public places, transmission lines through the said City, to supply individuals, corporations, communities, and municipalities both inside and outside of said City with electric light, heat and power for the period of twenty-five (25) years; also the right of eminent domain as provided in Section 364.2 of the Code of Iowa; and

WHEREAS, the City Council of Marshalltown, Iowa finds it in the City's best interest to enact an Electric Utility Franchise of 5% for the uses outlined in the adopted Revenue Purpose Statement.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

Section 1. There is hereby granted to CONSUMERS ENERGY, hereinafter referred to as the "Company," its successors and assigns, the right and franchise to acquire, construct, erect, maintain and operate in the City, works and plants for the manufacture and generation of electricity and a distribution system for electric light, heat and power and the right to erect and maintain the necessary poles, lines, wires, conduits and other appliances for the transmission of electric current along, under and upon the streets, avenues, alleys and public places in the said City; also the right to erect and maintain upon the streets, avenues, alleys and public places, transmission lines through the said City, to supply individuals, corporations, communities, and municipalities both inside and outside of said City with electric light, heat and power for the period of twenty-five (25) years; also the right of eminent domain as provided in Section 364.2 of the Code of Iowa.

Section 2. The poles, lines, wires, circuits, and other appliances shall be placed and maintained so as not to unnecessarily interfere with the travel on said streets, alleys, and public places in said City nor unnecessarily interfere with the proper use of the same, including ordinary drainage, or with the sewers, underground pipe and other property of the City. The said Company, its successors and assigns shall hold the City free and harmless from all damages arising from acts or omissions of the Company that are defined as fault by Section 668.1 of the Code of Iowa, in the erection or maintenance of said system.

Section 3. In making any excavations in any street, alley, or public place, Company, its successors and assigns, shall protect the site while work is in progress by guards, barriers or signals, shall not unnecessarily obstruct the use of the streets, and shall back fill all openings in such manner as to prevent settling or depressions in surface, pavement or sidewalk of such excavations with same materials, restoring the condition as nearly as practical and if defects are caused shall repair the same.

Section 4. The Company shall, at its cost and expense, locate and relocate its existing facilities or equipment in, on, over or under any public street or alley in the City in such a manner as the City may at any time reasonably require for the purposes of facilitating the construction, reconstruction, maintenance or repair of the street or alley or any public improvement thereof, in or about any such street or alley or reasonably promoting the efficient operation of any such improvement. If the City orders or requests the Company to relocate its existing facilities or equipment for the primary benefit of a commercial or private project, or as the result of the initial request of a commercial or private developer or other non-public entity, the Company shall receive payment for the cost of such relocation as a precondition to relocating its existing facilities or equipment. The City shall consider reasonable alternatives in designing its public works projects so as not arbitrarily to cause the Company unreasonable additional expense in exercising its authority under this section. The City shall also provide a reasonable alternative location for the Company's facilities. The City shall give the Company reasonable advance written notice to vacate a public right-of-way. Vacating a public right-of-way shall not deprive the Company of its right to operate and maintain existing facilities, until the reasonable cost of relocating the same are paid to the Company.

Section 5. During the term of this franchise, the Company, its successors and assigns, shall furnish and install all meters at its own expense, shall provide the service wire to buildings, and shall furnish electric energy in accordance with the application regulations of the Iowa Utilities Board and the Company's tariffs. The Company will maintain compliance with Iowa Utilities Board regulatory standards for reliability.

Section 6. The system authorized by this Ordinance shall be modern and up-to-date and shall be of sufficient capacity to supply all reasonable demands of said City and its inhabitants thereof and shall be kept in a modern and up-to-date condition.

Section 7. The Company is authorized and empowered to prune or remove at Company expense any tree extending into any street, alley or public grounds to maintain electric reliability, safety, to restore utility service and to prevent limbs, branches or trunks from interfering with the wires and facilities of the Company. The pruning and removal of trees shall be performed in accordance with the Company's then current line clearance vegetation plan as filed and approved by the Iowa Utilities Board, as well as all applicable codes and standards referenced therein.

Section 8. The franchise granted by this Ordinance shall not be exclusive.

Section 9. Service to be rendered by the Company under this franchise shall be continuous unless prevented from doing so by fire, Acts of God, unavoidable accidents or casualties, or

reasonable interruptions necessary to properly service the Company's equipment, and in such event service shall be resumed as quickly as is reasonably possible.

Section 10. Franchise fee. There is hereby imposed a franchise fee of five percent (5%) upon the gross revenue generated from sales of electric by the Company within the corporate limits of the City. The Company shall begin collecting the franchise fee upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board. Grantor shall be solely responsible for the proper use of any amounts collected as franchise fees, and shall only use such fees as collected for a purpose as allowed by applicable law. Collection of the franchise fee shall cease at the earlier of the City's repeal of the franchise fee or the end of the Ordinance term.

Section 11. The City further agrees to bear all costs (including attorney fees), and to defend, indemnify and hold Company harmless from any and all liability, claims or causes of action associated with disputes related to the billing and/or collection of the franchise fee, provided that the City shall not be obligated to bear such costs or to defend, indemnify and hold Company harmless if such disputes arise from claims of inaccurate billing by the Company.

Section 12. The City shall be solely responsible for identifying customer classes subject to or exempt from paying the City imposed franchise fee. The Company shall have no obligation to collect franchise fees from customers in annexed areas until and unless such ordinances have been provided to the Company. Upon receipt of a final and unappealable order or approval authorizing annexation, or changes in the limits of said City, the City Clerk shall provide written notification to an officer of Company of such annexation or change in the limits of said City, and the Company shall apply the franchise fee to its customers who are affected by the annexation or change in the limits of the City, commencing six (6) months from receipt of the written notice.

Section 13. The amount of the franchise fee shall be shown separately on the utility bill to each customer.

Section 14. The Company shall remit franchise fee receipts to the City no more frequently than on or before the last business day of the month following each calendar year quarter.

Section 15. That said franchise fee shall be in lieu of any other payments to the City for the Company's use of streets, avenues, alleys and public places in the said City and other administrative or regulatory costs with regard to said franchise; and said poles, lines, wires, conduits and other appliances for the transmission of electric current along, under and upon the streets, avenues, alleys and public places in the said City to supply individuals, corporations, communities, and municipalities both inside and outside of said City with electric light, heat and power shall be exempt from any special tax, assessment, license or rental charge during the entire term of this Ordinance.

Section 16. The term of the franchise granted by this Ordinance and the rights granted thereunder shall continue for the period of twenty-five (25) years from and after its acceptance by the said Company, as herein provided.

Section 17. The franchise granted by this Ordinance shall be conditioned upon acceptance by the Company in writing. The acceptance shall be filed with the City Clerk from passage of this Ordinance.

Section 18. If any section or provision of this ordinance is held invalid by a court of competent jurisdiction, such holding shall not affect the validity of any other provisions of this ordinance which can be given effect without the invalid portion or portions and to this end each section and provision of this ordinance is severable.

Section 19. This Ordinance sets forth and constitutes the entire agreement between the Company and the City of Marshalltown with respect to the rights contained herein, and may not be supplemented, superseded, modified or otherwise amended without the written approval and acceptance of the Company. Notwithstanding the foregoing, in no event shall the City of Marshalltown enact any ordinance or place any limitations, either operationally or through the assessment of fees other than those approved and accepted by the Company within this Ordinance, that create additional burdens upon the Company, or which delay utility operations.

Section 20. Any previous amendments thereto, which are inconsistent with this attachment are hereby specifically repealed and the attachment is enacted as a substitute therefore.

Section 21. The public hearing required on this ordinance shall be held in the Council Chambers of City Hall, 24 N. Center Street, Marshalltown, Iowa at 5:30 p.m. local time, on the 12th day of June 2023 and the City Clerk was directed to cause a publication of the notice of public hearing in one issue of the Marshalltown Times Republican, a newspaper in Marshalltown, Marshall County, Iowa, not less than 4 days nor more than 20 days prior to the date of public hearing fixed herein.

Section 22. This ordinance shall be in effect from and after its final passage and approval, written acceptance by the Company, and publication as required by law. The Company shall begin collecting the franchise fee upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board.

Passed this _____ day of July 2023, and signed this _____ day of July 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the ____ day of _____, 2023, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the ____ day of _____, 20____.

Alicia Hunter, City Clerk

MINUTES PROVIDING FOR SECOND
CONSIDERATION OF AN ORDINANCE
ESTABLISHING A FRANCHISE FEE
FOR THE ELECTRIC FRANCHISE

(Second Consideration)

424513-8

Marshalltown, Iowa

June 26, 2023

The City Council of Marshalltown, Iowa, met on June 26, 2023 at 5:30 p.m., at the City Council Chambers, in the City.

The Mayor presided and the roll was called showing the members present and absent, as follows:

Present: _____

Absent: _____.

The Council Member announced that, on June 12, 2023, the City Council had given its initial consideration and had adopted an ordinance entitled "Ordinance No.15067. An Ordinance to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending the Table of Special Ordinances, Table I: Franchises by Establishing a Franchise Agreement with Consumers Energy Cooperative for an Electric Utility Franchise."

It was moved by Council Member _____ and seconded by Council Member _____ that the aforementioned ordinance be given its second consideration and that it be adopted. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried and declared that said ordinance had been given its second consideration.

• • • • •

There being no further business to come before the meeting, it was upon motion adjourned.

Mayor

Attest:

City Clerk

MINUTES PROVIDING FOR FINAL
CONSIDERATION AND ADOPTION OF
AN ORDINANCE ESTABLISHING A
FRANCHISE FEE FOR THE ELECTRIC
FRANCHISE

(Final Consideration and Adoption)

422742-53

Marshalltown, Iowa

July 10, 2023

The City Council of the City of Marshalltown, Iowa, met on July 10, 2023, at 5:30 p.m., at the City Council Chambers, in the City.

The Mayor presided and the roll was called showing members present and absent, as follows:

Present: _____

Absent: _____.

The City Clerk announced that on June 12, 2023 and on June 26, 2023, the City Council had given its initial and second consideration and had adopted an ordinance entitled "Ordinance No.15067. An Ordinance to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending the Table of Special Ordinances, Table I: Franchises by Establishing a Franchise Agreement with Consumers Energy Cooperative for an Electric Utility Franchise."

It was moved by Council Member _____ and seconded by Council Member _____ that the aforementioned ordinance be given its final consideration and that it be adopted. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried and declared that said ordinance had been given its final consideration and has been adopted.

••••

Upon motion and vote, the meeting adjourned.

Mayor

Attest:

City Clerk

STATE OF IOWA
MARSHALLTOWN COUNTY SS
CITY OF MARSHALLTOWN

I, the undersigned, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the attached is a true, correct and complete copy of all the records of the City Council of the City relating to the adoption of an ordinance entitled “Ordinance No.15067. An Ordinance Amending Table I: Franchises, of the Code of Ordinances of the City of Marshalltown, Iowa.”

WITNESS MY HAND this _____ day of _____, 2023.

City Clerk

STATE OF IOWA
CLINTON COUNTY SS:
CITY OF MARSHALLTOWN

I, the undersigned, City Clerk of the City of Marshalltown, do hereby certify that I caused to be published “Ordinance No.15067. An Ordinance to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending the Table of Special Ordinances, Table I: Franchises by Establishing a Franchise Agreement with Consumers Energy Cooperative for an Electric Utility Franchise,” of which the printed slip attached to the publisher’s original affidavit hereto attached is a true and complete copy, on the date and in the newspaper specified in such affidavit, and that such newspaper has a general circulation in said City.

WITNESS MY HAND this ____ day of _____, 2023.

City Clerk

(Attach hereto publisher’s affidavit of publication with copy of ordinance as published.)

June 8, 2023

VIA EMAIL

Alicia Hunter
City Clerk/City Hall
Marshalltown, IA

Re: Electric Franchise Fee – Consumers Energy Cooperative
Our File No. 422742-53

Dear Alicia:

The attached proceedings cover public hearing and the adoption of the ordinance granting an Electric Utility Franchise to Consumers Energy Cooperative and establishing the Electric Utility Franchise Fee. We have prepared these proceedings with the assumption that the City Council will give three considerations to the ordinance.

Once the ordinance has been finally adopted, it must be published. Please print extra copies of the ordinance for publishing. Please fill out the attached certificate with respect to publishing.

We will appreciate receiving executed copies of these proceedings as soon as they are available. Please contact John Danos or me if you have any questions.

Kind regards,

John P. Danos

cc: Heather Thomas
Bob Fagen

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Bob Fagen, Interim City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor & City Council
FROM: Bob Fagen, Interim City Administrator
DATE: June 7, 2023
RE: Franchise Fee

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Plan and Fund Improvements to the City's Infrastructure and buildings.

Recommendation: The city council to review the options presented herein on ways to implement a Franchise Fee and determine how Council wishes to proceed.

Option 1: Council adopts the ordinance/amendments to implement Franchise Fee.

Option 2: Council calls implementing a Franchise Fee to the General (City/School) election and adopts ordinance/amendments pending election results.

Budget Impact:

Option 1: Publication/proceeding expenses, in addition to the possibility of a petition filed that would call this to a vote at a Special Election. A Special Election is estimated to cost \$15,000 - \$20,000.

Option 2: Publication/proceeding expenses, in addition to minor costs to add an item to the General Election ballot.

Description/Background: City Council discussed at the November 28, 2022 city council meeting the proposal for a use of a Franchise Fee for the City of Marshalltown. A task force of Council Members Isom, Schneider, and Walker in addition to Mayor Greer developed a proposal. The proposal was to hold a special election for proposed uses to go towards Streets, Operations, and Safety (SOS). Ultimately, the Secretary of State, through the Marshall County Auditor's Office, determined the city could not call a special election on a franchise fee, as a special election could only be held through a petition. Per legal counsel, the City Council can only call the measure to a general election or they can adopt the ordinances without an election, which may result in the public petitioning for a special election.

The measure proposed is a five percent (5%) electric and gas franchise fee in Marshalltown, Iowa. The franchise fee will be subject to the terms of the current agreement with Interstate Power and Light Company and a proposed agreement with Consumers Energy.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



Interstate Power and Light Company

- The City of Marshalltown currently has Franchise Agreements on Electric and Gas.
- The proposed ordinance amendment would be to increase from a 0% Franchise Fee to a 5% Franchise Fee

Consumers Energy

- The City of Marshalltown currently does not have a Franchise Agreement for Electric.
- The proposed ordinance would establish a Franchise Agreement with a 5% Franchise Fee on Electric.

The revenue purpose statement adopted by resolution at the May 22, 2023 meeting is as follows:

***Revenue Purpose Statement for Use or Expenditures of Electric & Gas Utility Franchise Fee Revenues
for the City of Marshalltown, Iowa***

Pursuant to the provisions of Section 364.2(4)(f) of the Code of Iowa, the City of Marshalltown, Iowa hereby establishes the following purposes for which franchise fee revenues from its Electric and Gas Utility Franchise with Interstate Power and Light Company and its Electric Utility Franchise with Consumers Energy to be deposited into a franchise fee account within the City's General Fund as required by Section 384.3A of the Iowa Code may be used or expended:

1. Moneys in the account shall be used for the purposes of inspecting, supervising, and otherwise regulating the Electric and Gas Utility Franchise and shall be used as payment for all City permits, inspection, and other fees associated with the Company's use of streets, avenues, alleys, and public places in Marshalltown, Iowa.
2. Moneys in the account in excess of the amount necessary for the purpose specified in Item 1 above will be expended for the following:
 - a. A minimum of 12% of the fees will be used for property tax relief.
 - b. The funds in excess of the amount allocated for property tax relief will be used for any of the following purposes as determined annually by the City Council as part of the budget process.
 - i. Nine percent (9%) for the repair, remediation, restoration, cleanup, replacement, and improvement of existing public improvements and other publicly owned property, buildings, and facilities.
 - ii. Nine percent (9%) for Public Safety, including the equipping of fire, police, emergency services, sanitation, street and civil defense departments.
 - iii. Seventy percent (70%) for the construction, reconstruction, or repair of streets, highways, bridges, sidewalks, pedestrian underpasses and overpasses, street lighting fixtures, and public grounds, and the acquisition of real estate needed for such purposes.

OPTION 1 – Council Adoption:

The council has the option to pass the 3 readings of the ordinance/amendment and implement the fee without sending it to voters. These ordinances would be in effect from and after final passage and approval, written acceptance by the Utility Companies, and publication as required by law. The Utility Companies would begin collecting the franchise fee no sooner than the desired date from the City and upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board. Utility companies have estimated a 2-3 month period needed to implement.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



This option allows the public to file a petition to call it to a special election. The petition must be filed with the City Clerk prior to the 3rd reading of the ordinances on July 10, 2023. The petition would pause the collection of a franchise fee until after the Special Election (and if votes indicate approval).

The Marshall County Auditor's Office has provided the tentative timeline for a Special Election, which we have incorporated into the implementation schedule, below.

- 06/12/23 Public Hearings & First Reading of Ordinances
- 06/26/23 Second Reading of Ordinances
- 07/10/23 Third Reading of Ordinances; Deadline of receipt of Public Petition (w/ >249 valid signatures)
- 07/28/23 Public Measure Deadline to Election Office
- 09/12/23 Special Election Day
- Approximately December 2023 – Earliest Franchise Fee Could Take Effect

OPTION 2 – General Election Vote:

The Council can adopt the resolution with the ballot language to place the measure on the City/School General Election on November 7, 2023. The Council will also need to pass the 3 readings of the ordinances in order for the franchise fee to be implemented, should it pass at an election. These ordinances would be in effect from and after its final passage and approval, written acceptance by the Utility Companies, and publication as required by law. The Utility Companies would begin collecting the franchise fee no sooner than the desired date from the City and upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board. Publication as required by law would not occur unless the voters pass the measure. Utility companies have estimated a 2-3 month period needed to implement.

Here is the timeline should the measure go to General City/School Election:

- 06/12/23 Public Hearings & First Reading of Ordinances & Resolution Approving Ballot Language for General City/School Election
- 06/26/23 Second Reading of Ordinances
- 07/10/23 Third Reading of Ordinances
- 09/22/23 Public Measure Deadline to Election Office
- 11/07/23 Election day
- Approximately February 2024 - Earliest Franchise Fee Could Take Effect

Please note: A separate item will be coming forward to City Council at an upcoming meeting to discuss Local Option Sales Tax for Marshalltown. Our current LOST adoption is set to expire. Council will have the option to place the adoption of a new LOST on this City / School General Election to prevent a lapse in the city's collection of LOST funds – similar to the motion State Center is requesting this evening.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



6/12 AGENDA ITEMS

For information purposes only: these are the 6 items on the agenda related to the franchise fee and how voting would affect each of the outlined options.

Agenda Item	Option 1	Option 2
RESOLUTION 2023-127 Resolution calling an election on proposed ordinance amendment increasing a franchise fee under the City's Gas Utility Franchise with Interstate Power & Light Company	No Vote	Yes Vote
RESOLUTION 2023-128 Resolution calling an election on proposed ordinance amendment increasing a franchise fee under the City's Electric Utility Franchise with Interstate Power & Light Company	No Vote	Yes Vote
RESOLUTION 2023-129 Resolution calling an election on proposed ordinance granting Consumers Energy Cooperative a non-exclusive Electric Utility Franchise and establishing a Franchise Fee	No Vote	Yes Vote
ORDINANCE 15064 An ordinance to amend the code of ordinances, city of Marshalltown, Iowa by amending provisions of ordinance 14806 and the table of special ordinances, table i: franchises, with interstate power & light company for a gas utility franchise	Yes Vote	Yes Vote
ORDINANCE 15065 An ordinance to amend the code of ordinances, city of Marshalltown, Iowa by amending provisions of ordinance 14807 and the table of special ordinances, table i: franchises, with interstate power & light company for an electric utility franchise	Yes Vote	Yes Vote
ORDINANCE 15066 An ordinance to amend the code of ordinances, city of Marshalltown, Iowa by amending the table of special ordinances, table i: franchises by establishing a franchise agreement with consumers energy cooperative for an electric utility franchise	Yes Vote	Yes Vote

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



ORDINANCE 15066

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING THE TABLE OF SPECIAL ORDINANCES, TABLE I: FRANCHISES BY ESTABLISHING A FRANCHISE AGREEMENT WITH CONSUMERS ENERGY COOPERATIVE FOR AN ELECTRIC UTILITY FRANCHISE

WHEREAS, an ordinance granting to CONSUMERS ENERGY, hereinafter referred to as the "Company," its successors and assigns, the right and franchise to acquire, construct, erect, maintain and operate in the City, works and plants for the manufacture and generation of electricity and a distribution system for electric light, heat and power and the right to erect and maintain the necessary poles, lines, wires, conduits and other appliances for the transmission of electric current along, under and upon the streets, avenues, alleys and public places in the said City; also the right to erect and maintain upon the streets, avenues, alleys and public places, transmission lines through the said City, to supply individuals, corporations, communities, and municipalities both inside and outside of said City with electric light, heat and power for the period of twenty-five (25) years; also the right of eminent domain as provided in Section 364.2 of the Code of Iowa; and

WHEREAS, the City Council of Marshalltown, Iowa finds it in the City's best interest to enact an Electric Utility Franchise of 5% for the uses outlined in the adopted Revenue Purpose Statement.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

Section 1. There is hereby granted to CONSUMERS ENERGY, hereinafter referred to as the "Company," its successors and assigns, the right and franchise to acquire, construct, erect, maintain and operate in the City, works and plants for the manufacture and generation of electricity and a distribution system for electric light, heat and power and the right to erect and maintain the necessary poles, lines, wires, conduits and other appliances for the transmission of electric current along, under and upon the streets, avenues, alleys and public places in the said City; also the right to erect and maintain upon the streets, avenues, alleys and public places, transmission lines through the said City, to supply individuals, corporations, communities, and municipalities both inside and outside of said City with electric light, heat and power for the period of twenty-five (25) years; also the right of eminent domain as provided in Section 364.2 of the Code of Iowa.

Section 2. The poles, lines, wires, circuits, and other appliances shall be placed and maintained so as not to unnecessarily interfere with the travel on said streets, alleys, and public places in said City nor unnecessarily interfere with the proper use of the same, including ordinary drainage, or with the sewers, underground pipe and other property of the City. The said Company, its successors and assigns shall hold the City free and harmless from all damages arising from acts or omissions of the Company that are defined as fault by Section 668.1 of the Code of Iowa, in the erection or maintenance of said system.

Section 3. In making any excavations in any street, alley, or public place, Company, its successors and assigns, shall protect the site while work is in progress by guards, barriers or signals, shall not unnecessarily obstruct the use of the streets, and shall back fill all openings in such manner as to prevent settling or depressions in surface, pavement or sidewalk of such excavations with same materials, restoring the condition as nearly as practical and if defects are caused shall repair the same.

Section 4. The Company shall, at its cost and expense, locate and relocate its existing facilities or equipment in, on, over or under any public street or alley in the City in such a manner as the City may at any time reasonably require for the purposes of facilitating the construction, reconstruction, maintenance or repair of the street or alley or any public improvement thereof, in or about any such street or alley or reasonably promoting the efficient operation of any such improvement. If the City orders or requests the Company to relocate its existing facilities or equipment for the primary benefit of a commercial or private project, or as the result of the initial request of a commercial or private developer or other non-public entity, the Company shall receive payment for the cost of such relocation as a precondition to relocating its existing facilities or equipment. The City shall consider reasonable alternatives in designing its public works projects so as not arbitrarily to cause the Company unreasonable additional expense in exercising its authority under this section. The City shall also provide a reasonable alternative location for the Company's facilities. The City shall give the Company reasonable advance written notice to vacate a public right-of-way. Vacating a public right-of-way shall not deprive the Company of its right to operate and maintain existing facilities, until the reasonable cost of relocating the same are paid to the Company.

Section 5. During the term of this franchise, the Company, its successors and assigns, shall furnish and install all meters at its own expense, shall provide the service wire to buildings, and shall furnish electric energy in accordance with the application regulations of the Iowa Utilities Board and the Company's tariffs. The Company will maintain compliance with Iowa Utilities Board regulatory standards for reliability.

Section 6. The system authorized by this Ordinance shall be modern and up-to-date and shall be of sufficient capacity to supply all reasonable demands of said City and its inhabitants thereof and shall be kept in a modern and up-to-date condition.

Section 7. The Company is authorized and empowered to prune or remove at Company expense any tree extending into any street, alley or public grounds to maintain electric reliability, safety, to restore utility service and to prevent limbs, branches or trunks from interfering with the wires and facilities of the Company. The pruning and removal of trees shall be performed in accordance with the Company's then current line clearance vegetation plan as filed and approved by the Iowa Utilities Board, as well as all applicable codes and standards referenced therein.

Section 8. The franchise granted by this Ordinance shall not be exclusive.

Section 9. Service to be rendered by the Company under this franchise shall be continuous unless prevented from doing so by fire, Acts of God, unavoidable accidents or casualties, or

reasonable interruptions necessary to properly service the Company's equipment, and in such event service shall be resumed as quickly as is reasonably possible.

Section 10. Franchise fee. There is hereby imposed a franchise fee of five percent (5%) upon the gross revenue generated from sales of electric by the Company within the corporate limits of the City. The Company shall begin collecting the franchise fee upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board. Grantor shall be solely responsible for the proper use of any amounts collected as franchise fees, and shall only use such fees as collected for a purpose as allowed by applicable law. Collection of the franchise fee shall cease at the earlier of the City's repeal of the franchise fee or the end of the Ordinance term.

Section 11. The City further agrees to bear all costs (including attorney fees), and to defend, indemnify and hold Company harmless from any and all liability, claims or causes of action associated with disputes related to the billing and/or collection of the franchise fee, provided that the City shall not be obligated to bear such costs or to defend, indemnify and hold Company harmless if such disputes arise from claims of inaccurate billing by the Company.

Section 12. The City shall be solely responsible for identifying customer classes subject to or exempt from paying the City imposed franchise fee. The Company shall have no obligation to collect franchise fees from customers in annexed areas until and unless such ordinances have been provided to the Company. Upon receipt of a final and unappealable order or approval authorizing annexation, or changes in the limits of said City, the City Clerk shall provide written notification to an officer of Company of such annexation or change in the limits of said City, and the Company shall apply the franchise fee to its customers who are affected by the annexation or change in the limits of the City, commencing six (6) months from receipt of the written notice.

Section 13. The amount of the franchise fee shall be shown separately on the utility bill to each customer.

Section 14. The Company shall remit franchise fee receipts to the City no more frequently than on or before the last business day of the month following each calendar year quarter.

Section 15. That said franchise fee shall be in lieu of any other payments to the City for the Company's use of streets, avenues, alleys and public places in the said City and other administrative or regulatory costs with regard to said franchise; and said poles, lines, wires, conduits and other appliances for the transmission of electric current along, under and upon the streets, avenues, alleys and public places in the said City to supply individuals, corporations, communities, and municipalities both inside and outside of said City with electric light, heat and power shall be exempt from any special tax, assessment, license or rental charge during the entire term of this Ordinance.

Section 16. The term of the franchise granted by this Ordinance and the rights granted thereunder shall continue for the period of twenty-five (25) years from and after its acceptance by the said Company, as herein provided.

Section 17. The franchise granted by this Ordinance shall be conditioned upon acceptance by the Company in writing. The acceptance shall be filed with the City Clerk from passage of this Ordinance.

Section 18. If any section or provision of this ordinance is held invalid by a court of competent jurisdiction, such holding shall not affect the validity of any other provisions of this ordinance which can be given effect without the invalid portion or portions and to this end each section and provision of this ordinance is severable.

Section 19. This Ordinance sets forth and constitutes the entire agreement between the Company and the City of Marshalltown with respect to the rights contained herein, and may not be supplemented, superseded, modified or otherwise amended without the written approval and acceptance of the Company. Notwithstanding the foregoing, in no event shall the City of Marshalltown enact any ordinance or place any limitations, either operationally or through the assessment of fees other than those approved and accepted by the Company within this Ordinance, that create additional burdens upon the Company, or which delay utility operations.

Section 20. Any previous amendments thereto, which are inconsistent with this attachment are hereby specifically repealed and the attachment is enacted as a substitute therefore.

Section 21. The public hearing required on this ordinance shall be held in the Council Chambers of City Hall, 24 N. Center Street, Marshalltown, Iowa at 5:30 p.m. local time, on the 12th day of June 2023 and the City Clerk was directed to cause a publication of the notice of public hearing in one issue of the Marshalltown Times Republican, a newspaper in Marshalltown, Marshall County, Iowa, not less than 4 days nor more than 20 days prior to the date of public hearing fixed herein.

Section 22. This ordinance shall be in effect from and after its final passage and approval, written acceptance by the Company, and publication as required by law. The Company shall begin collecting the franchise fee upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board.

Passed this ____ day of July 2023, and signed this ____ day of July 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the ____ day of _____, 2023, and was published in the

Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the ____ day of _____, 20____.

Alicia Hunter, City Clerk

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCE, CITY OF
MARSHALLTOWN, IOWA BY AMENDING 53.022 STORM WATER
BILLING AND COLLECTION**

WHEREAS, the City Council of the City of Marshalltown, Iowa, Code of Ordinances 53.022 Billing and Collection provides for procedures for collection on Storm Sewer only accounts managed by the Marshalltown Water Works; and

WHEREAS, under the current code the Marshalltown Water Works is not authorized to handle these processes, therefore the City Council of the City of Marshalltown finds it is in the best interest of the City to make the following amendment to 53.022 Billing and Collection of the City Code of Ordinances.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The following sections of the Code of Ordinances, City of Marshalltown, Iowa 53.022 BILLING AND COLLECTION, are hereby amended to the following:

(C) A penalty of 5% shall be added to a comprehensive storm water service charge when the charge is not paid in said 30 days; or each storm water service charge rendered under or pursuant to this chapter is hereby made a lien upon the corresponding lot, parcel of land, building or premises that are tributary directly or indirectly to the storm water system of the city and, if the same is not paid within 60 days of invoice date, it shall be certified to the County Treasurer, who shall place a lien on said property as allowed by law and be collected in the same manner as property taxes.

(2) Quarterly, the Marshalltown Water Works will compile a list of all Storm Water Utility charges that have remained unpaid and delinquent for a period of 60 days prior to the end of that quarter, together with the name of the owner and the legal description of the property or premises for each separate bill, and this list may be certified to the County Auditor by the Board of Water Works Trustees for collection in the same manner as taxes, and when so collected the proceeds shall become a part of the Storm Water Utility Fund of the city.

(G) The State of Iowa Offset Program may also be utilized by the Marshalltown Water Works for collection of delinquent Storm Water Utility accounts that are not eligible for a lien.

Section 2. That this ordinance shall be in full force and effect after its passage and publication as by law.

Passed this ____ day of _____ 2023, and signed this ____ day of _____ 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the ____ day of _____, 2023, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the ____ day of _____, 2023.

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Jessica Kinser, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor & City Council
FROM: Heather Thomas, Public Works Director
DATE: June 9, 2023
RE: CH 53 Storm Water Billing and Collection Ordinance Revision

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Review policies, procedures, and ordinances for updates.

Recommendation: Staff recommend moving forward with an ordinance amendment.

Budget Impact: Revenue collection on Storm Sewer only accounts.

Description/Background:

Code of Ordinances Chapter 53 Storm Water, section 53.022 Billing and Collection outlines the procedures for collection on Storm Sewer only accounts through the special assessment process. It currently only allows for the City Clerk to handle these procedures; however, these accounts are managed by the Marshalltown Water Works. This amendment would allow the Marshalltown Water Works to handle these procedures and allow for the Board of Trustees to certify any accounts to the Marshall County Treasurer for collection through a lien. It would also allow for collection through the State of Iowa Tax Offset Program should an account not be eligible to lien. The reference to a 1.5% per month late charge was removed as they only charge the 5% penalty.

Staff request the waiver of the second and third reading in order to proceed with collection on past due accounts in a timely manner.

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Jeff Schneider, Gary Thompson, Dex Walker



§ 53.022 BILLING AND COLLECTION.

(A) A storm water service charge bill may be sent through the United States mail or by alternative means, notifying the customer of the amount of the bill, the date the payment is due and the date when past due. Failure to receive a bill is not justification for non-payment. Regardless of the party to whom the bill is initially directed, liability for payment of the storm water management charge attributable to that property shall be joint and several as to the owner and occupant.

(B) All comprehensive storm water service charges are due and payable 30 days after the date of billing.

(C) A penalty of 5% shall be added to a comprehensive storm water service charge when the charge is not paid in said 30 days; ~~or a 1.5% per month late charge shall be billed based on the unpaid balance of any Storm Water Utility service charge that becomes delinquent;~~ or each storm water service charge rendered under or pursuant to this chapter is hereby made a lien upon the corresponding lot, parcel of land, building or premises that are tributary directly or indirectly to the storm water system of the city and, if the same is not paid within 60 days of invoice date, it shall be certified to the County Treasurer, who shall place a lien on said property as allowed by law and be collected in the same manner as property taxes.

(D) (1) The Storm Water Utility charges in this chapter shall constitute a lien upon the premises served by the storm water management and drainage system utility.

(2) Quarterly, ~~the Director of Public Works may furnish to the City Clerk~~ the Marshalltown Water Works will compile a list of all Storm Water Utility charges that have remained unpaid and delinquent for a period of 60 days prior to the end of that quarter, together with the name of the owner and the legal description of the property or premises for each separate bill, and this list may be certified to the County Auditor by the Board of Water Works Trustees ~~City Clerk~~ for collection in the same manner as taxes, and when so collected the proceeds shall become a part of the Storm Water Utility Fund of the city.

(3) Failure to send or receive a bill for comprehensive storm water service charge is not a defense to the collection of the service charges.

(E) Suits for collection shall be commenced by the city in the state's District Court for the county. No lien shall be imposed for delinquent collections unless a judgment is first obtained from a court of competent jurisdiction. The city may employ any lawful means to collect funds owed and is not restricted to filing a lawsuit.

(F) The Storm Water Utility service charge may be billed on a common statement and collected along with other city utility services.

(G) The State of Iowa Offset Program may also be utilized by the Marshalltown Water Works for collection of delinquent Storm Water Utility accounts that are not eligible for a lien.

(2013 Code, § 28-131) (Ord. 14918, passed 4-22-2013)

MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
Robert Fagen, Interim City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Jill Petermeier, Human Resources Director
DATE: June 6, 2023
RE: City Administrator Recruitment Process

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Recruit, retain, and train employees in order to maintain a successful workforce.

Recommendation: See below.

Budget Impact: If one of the 3 RFP firms is selected the cost is estimated at \$15,900 - \$24,500.

Description/Background: On May 10th, a side-by-side process was started for the recruitment of a new City Administrator. The position was posted and advertised at the same time RFPs were being accepted for a 3rd party to conduct the recruitment process.

We received 13 applications for the City Administrator position, with 6 of the candidates meeting the educational and experience currently listed for the City Administrator position. We received 3 RFPs for a 3rd party to conduct the search. Two of the three RFP firms would conduct and coordinate most of the recruitment, selection, and negotiation process, while the third would assist me in the process. Staff do not recommend accepting the low bid as it does not meet the scope of work at the desired service level expected. Should we proceed with an RFP, I will work with the selected firm on the City applicants to see how we can include any qualified candidates through the process.

At this time, direction is needed from the Council on if they would like to move forward with the candidates who have applied through the City, or if they would like to pursue one of the RFP firms to conduct the recruitment process.

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Company	Timeline to Complete	Proposed fee	Extra fees	Expiration date of proposal cost	Level of Consultant involvement	Guarantee or new search for no additional fee
Gov HR LLC - Northbrook, IL	14 weeks	\$24,500	Consultant travel + \$150/hour, \$500/half day, \$950/full day Accomodations for candidates.	6 months	Conduct and coordinate most of the process.	Previous City experience in Iowa 1 year guarantee
Government Professional Solutions (GPS)	14 weeks	\$23,500	Accomodations for candidates.	N/A	Conduct and coordinate most of the process.	No previous experience in Iowa 2 year guarantee
Hinson Consulting, LLC	10 weeks+	\$15,900	Accomodations for candidates.	N/A	Assist HR in process.	Previous City experience in Iowa No guarantee listed

Desired Scope of Services:

Understand the desired qualifications of the City Administrator.

Develop a recruitment strategy with detailed action steps and timelines, including the plan for a nationwide advertising strategy.

Screen candidates to evaluate their qualifications and recemmned the best qualified candidates to proceed to the interview/selection process.

Guide and assist with conducting the on-site interview and selection process.

Assist in negotiating the compensation package and timeline of employment commencing.

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Robert Fagen, Interim City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: June 12, 2023
RE: Downtown Phase – East Main St & Center St – Next Steps

Strategic Plan:

- ☒ Strategy 1: Expand and improve development in the community.
- ☒ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Invest in Downtown Redevelopment; Identify public projects where aesthetics can be enhanced through functional improvements; Plan and fund improvements to City's infrastructure

Recommendation: Design work for the E Main St phase of the downtown plan is at the 30% level. There are several items that we request Council input and/or direction on.

Budget Impact: Budget impacts will be discussed throughout discussion tonight where we have information.

\$7,595,000	30% construction cost estimate
<u>\$760,000</u>	Estimated construction engineering services ~10%
\$8,355,000	Total Unallocated Project Costs (design engineering previously allocated)
<u>\$1,050,000</u>	less MWW estimated contribution for water main
\$7,305,000	estimated funding needed

Based on the January 30, 2023 City Council meeting – it is estimated the city-wide, debt capacity available for a potential Fall bond is approximately \$9,840,000 total for all city capital projects.

Description/Background: Planning and design efforts are underway for five blocks:

E Main Street from Center Street to 3rd Avenue
Center Street from State Street to just north of Church Street

Quickest / Earliest Potential Timeline (w/ no substantial changes/delays):

Fall 2023 - Funding Allocation

Winter 2023/2024 - Bid

Late Summer / Fall 2024 – Start Construction

(Note: If we see similar material lead times as what we did on State Street, it might delay further so construction wouldn't start until Spring 2025)

Construction is estimated to be 3 Phases, each lasting ~ 5 months. We will not allow work over winter.

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We estimate we are at the 30% level. The work completed and in progress include:

- Completed topographic survey and established limits of street ROW.
- Completed environmental review.
- Completed geotechnical investigations.
- Initiated communication with adjacent property owners / tenants to include:
 - Basement inspections to understand utility connection points & underground vaults.
 - Potential secondary access points and construction access needs/restrictions.
 - Provided opportunities for them to share thoughts and concerns.
- Initiated communication with Marshall County to discuss opportunities and willingness to utilize space at or around the courthouse square for this and future potential projects.
- Initiated communication with Marshalltown Central Business District regarding their involvement and annual projects that take place in this area.
- Initiated communication/discussion with utility providers with facilities in this area to understand what is there and if any have a desire to upgrade theirs that can be coordinated with a street reconstruction project.
- Evaluated space available for the various transportation purposes such as sidewalks, parking, bike lanes, travel lanes, and buffer areas.
- Preliminary design of needed water main and storm sewer infrastructure.
- Extended outcomes from the Design Implementation Plan and design features from the State Street Reconstruction project to the streetscape areas in this phase to provide a concept of those features being applied to this Phase.
- Prepared preliminary opinion of probable cost.



Example Block - 30% Level Concept

Council members have expressed several questions on design elements and City staff have identified several items that we would like Council direction on.

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1. Discussion Item - Angle Parking

Angle parking along the south side of Main Street was a favorable concept out of the Downtown Master and Downtown Implementation Plans. The downtown implementation plan and an early concept of this phase had parallel parking on the east side of Center St, on the west side of the Courthouse. During a joint city/county meeting – the question was raised to have angle parking along this side of the block. Discussions with the County confirmed their willingness to have parking/sidewalk areas extend outside of street ROW in order for this to be a possible parking option.

The current plan is for dedicated bike lanes to be located on Center St. The combination of head-in angle parking and dedicated bike lanes directly adjacent (and behind) angle parking presents a safety concern. Consultants reviewed opportunities to address this safety concern and the potential of modifying the head-in angle parking to back-in angle parking was discussed as a possible option. This possibility was presented to a 20-member stakeholder group and it resulted in a 90% feeling we should consider it as an option worth further consideration.



If Council does proceed with changing angle parking to back-in angle parking, we would recommend that all angle parking in Downtown (Main St & Around Courthouse) be consistent and changed to back-in angle parking.

Potential Direction on Discussion Item A –

- Proceed w/ Back-In Angle Parking
- Evaluate feasibility of test block (east side of courthouse, along 1st Ave)
- Continue w/ Head-In Angle Parking

Cost Impact – Minimal: additional signage and outreach needed

2. Discussion Item B: Center Street Bike Lane

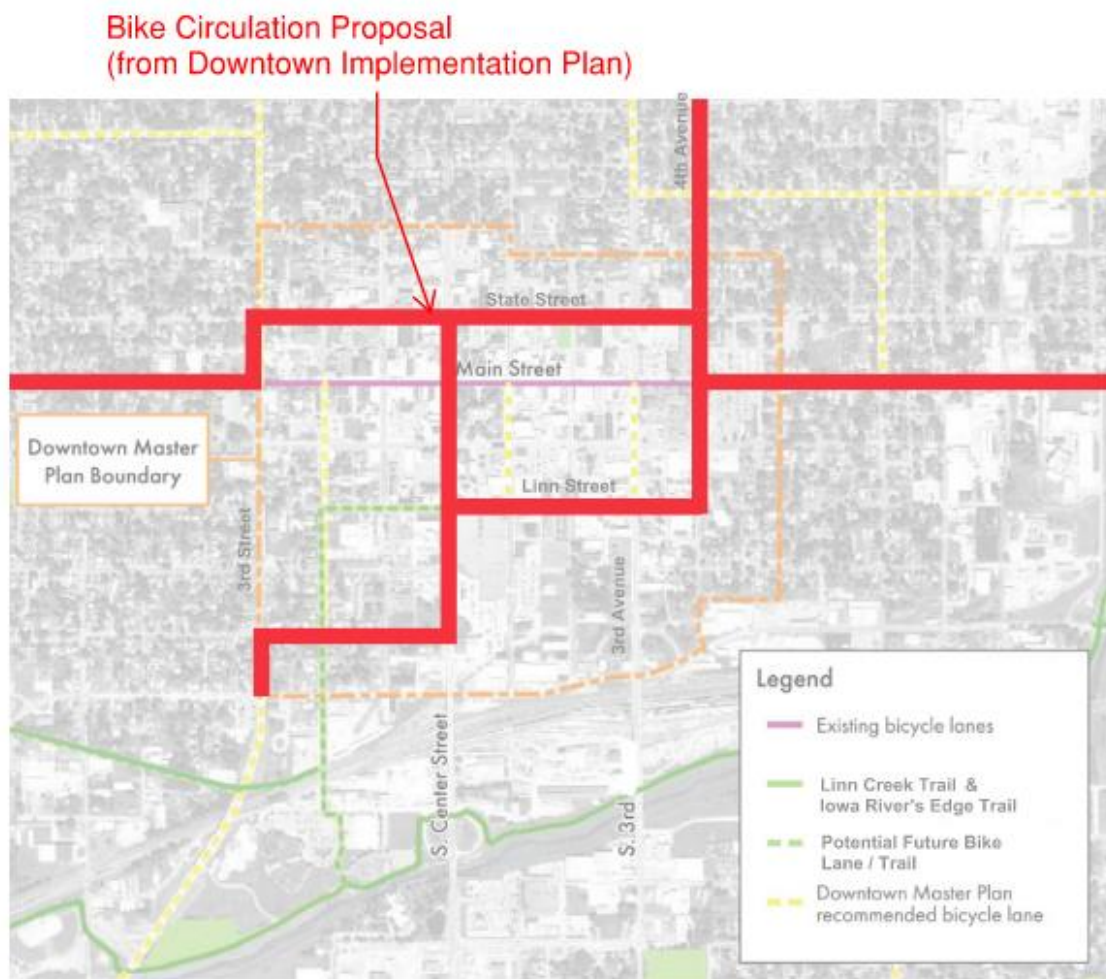
A council member requested we review / evaluate removing the bike lanes (striped/dedicated) from Center Street and move bike traffic further west. In addition, we were asked to have discussions with the UP RR about the possibility of use (through easement) or purchase of a portion of the railroad right-of-way for a new trail connection. At this time, UP RR is not willing to sell or grant an easement to the City of Marshalltown for a trail along the north edge of the rail yard.

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The current plan for bike circulation based on the outcome of the Downtown Implementation Plan and shown in red.



Refer to separate exhibits to see a possibility to remove the dedicated bike lane on Center Street and move the bike route to 2nd St using a share the street concept (sharrow). *Future discussion and a possible trail project needed to determine connections between the Linn Creek and Iowa River's Edge Trail.*

Potential Direction on Discussion Item B –

- a. Proceed w/ Moving Bike Route to 2nd Street
 - i. Direct Consultant to re-evaluate typical section of Center Street
 - ii. Work with State Street Contractor to make changes to pavement markings to allow for bike route connection to bike path on 2nd St as opposed to Center St
- b. Continue w/ striped, dedicated bike lanes on Center St

Cost Impact – Minor adjustments to State Street Contract; Additional signage, pavement markings and outreach needed for sharrow on S 2nd St; and TBD on changes to Center St

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3. Discussion Item C: Lighting

Lighting downtown is supplied by decorative street lights that have been retrofitted to be LEDs. Our street light poles in the downtown also serve several other attachments as well, including:

- Flower Baskets
- Flags
- Wreaths
- Banners
- Christmas Lights



The addition of angled parking on the south side of Main Street, requires us to widen the curb line approximately 3-feet. The concept from the Downtown Implementation Plan indicated to relocate the existing street lights. Feedback from certain stakeholders indicate concern with adequate lighting downtown. We were asked to evaluate the cost of relocating vs replacing.

MCBD Input: Supportive of new brighter street and pedestrian lighting to make downtown more inviting at night. If existing street lighting is reused, they would like to see new pedestrian lighting to supplement the existing street lights.

Estimated Cost Impact:

\$436,800	Relocate existing street lighting & install ~11 pedestrian lights
\$771,600	~31 new street & ~11 new pedestrian lights (inc in budget impact)
Difference of \$334,800	

Potential Direction on Discussion Item C –

- a. Relocate Existing Lights
- b. Evaluate New Lighting & Attachments
 - i. Flower Baskets – MCBD is supportive of keeping vegetation and plants they maintain at ground level if street trees are incorporated in the design, which would eliminate the need for the hanging basket attachments from the poles.

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- ii. Flags - City Policy [2004-131] states the City shall fly American flags each year on Memorial Day, Flag Day, Independence Day, and Veteran's Day along Main Street in the downtown district.
- iii. Wreaths – MCBBD would like to keep the ability to have wreaths located on street light poles.
- iv. Banners – MCBBD would like to keep the ability to continue their banner program on street light poles.
- v. Holiday Lights – MCBBD would like to keep the ability to continue holiday lights on street light poles.
- vi. *Note: City staff spend over 300 hours annually installing, maintaining, and removing flags, wreaths, banners, and holiday lights from street light poles Downtown, on viaducts, and in the 13th St District.*

4. Vegetation & Berms

MCBD currently maintains the landscape berms along Main Street and has struggled with funds needed to replace plants and mulch, in addition to volunteers to maintain the berms. MCBBD is supportive of having and continuing their contribution of maintaining Main Street landscaping beds at the ground level. Discussions indicate that MCBBD fundraising efforts currently put towards hanging flower baskets could be revamped to fundraising efforts for Main Street plantings and used to hire a single company to maintain the Main Street berms.

MCBD Input:

- Supportive of small, manageable landscaping beds.
- Quality over quantity.
- Liked the concrete beam edge to help contain plantings and mulch.
- Requested input in plant selection if continuing maintenance of Main St berms.

Desired Concurrence / Direction –

Continue MCBBD partnership with berms and collaborate with MCBBD during design process.



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5. Discussion Item D: Outdoor Dining Spaces

Interest has been expressed to provide for outdoor dining options in an effort to promote a vibrant downtown. A challenge with providing outdoor dining space is that it frequently will be a trade off with providing parking downtown. An additional challenge is that dining establishments may come and go; therefore, flexibility is needed.

Refer to separate exhibits to see several outdoor seating options.

Potential Direction on Discussion Item D –

- a. Staff Recommendation – Proceed with design that balances parking downtown while providing for select intersection bump-out amenity zones that could incorporate outdoor seating for take-out dining opportunities. Do not build-in outdoor dining options for specific establishments that would take away on-street parking. Allow for future discussions for parking space leases to provide for removable seating areas (parklets).
- b. Provide for 4.5' – outdoor dining space along building façade (would impact straight pedestrian walk zones, street trees, and street lights).
- c. Reduce parking stalls to incorporate built in dining areas where street parking is planned.

Cost Impact – Varies with chosen option.

6. Building Improvements / Assistance – Private Vaults /Stairs in City ROW

It was common practice in the past that buildings had vaults or coal chutes that extended under the sidewalk within street ROW. The tops of these vaults are structural that serve both as a roof to the vault, but also as a concrete platform to serve as a sidewalk. Some of these vaults are empty and could be filled once the basement wall is blocked and others have water lines, meters, sprinkler systems, and other utilities that need to be addressed. Several of the vault tops are in poor structural condition.

To the best of our knowledge, the adjacent property does not have a recorded easement for having their utilities or extensions in city street ROW. During initial communication with property owners, several are pretty straight forward that there is an empty vault and a property owner that is okay with the vault being eliminated. Others vaults have utilities that make removal of the vault less straightforward and more costly. In some cases, utilities could be relocated in a basement and then the vault could be blocked off and filled. In others, a property owner may want to keep the vault or potentially reduce the size. The city hired a structural engineer to review the condition of 5 vaults; and some of the vaults' lids need replaced for structural reasons or to accommodate proposed street improvements. We would like to be fair and consistent with all property owners in addressing these.

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Estimated Cost – We estimate approximately \$440,000 in modifications needed to address the vaults and stairwells. (inc in budget impact)

Desired Concurrence / Direction –

We would like City Council concurrence on city staff's proposed offer to property owners.

- If empty vault exists under city sidewalk and property owner is willing to get rid of vault:
 - City would pay for blocking the basement wall to seal off the vault, filling the vault with suitable material, and removing vault top and upper wall portions so that traditional sidewalk could be installed.
- If vault exists under city sidewalk and there is utility / equipment present, but property owner is willing to get rid of vault:
 - Property owner would pay for and hire all utility/equipment present to be moved from ROW.
 - City would pay for blocking the basement wall to seal off the vault, filling the vault with suitable material, and removing vault top and upper wall portions so that traditional sidewalk could be installed.
- If vault exists under city sidewalk and there is utility / equipment present, but property owner does not want to get rid of vault:
 - Property owner would sign reimbursement agreement with city to pay for city's Contractor to replace the vault top.
 - City would pay for the preparation and recording of an easement agreement to keep the vault in city row.
- If basement stairs existing in city row and property owner is willing to get rid of stairs:
 - Property owner would be responsible for any internal basement changes.
 - City would pay for blocking the basement wall to seal off the stairs, filling the stairwell with suitable material, and removing upper stairwell wall portions so that traditional sidewalk could be installed.

A property owner could also elect a combination if they desired to fill in part of a vault and keep a portion.

Estimated Cost Impact – If Council authorizes city staff to continue discussion and make the above offers to property owners, we feel the city's share to be approximately \$75,000.

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7. Discussion Item E: Building Improvements / Assistance – Fire Lines

Several downtown buildings do not have fire line connections to water main. Over time, as redevelopment of these buildings, especially upper story conversions and uses occur – a sprinkler system is needed to meet code. The connection to provide a fire line can be costly as water main is located under the street. If connections are made during the street reconstruction project, this can result in cost savings of the connection and also prevent street excavation/patches in the future.

However, not all property owners currently want or will choose to pay for a connection during this project in case it is wanted/needed in the future. We estimate there are about 12 locations that don't have access to a fire line connection now. Does the council want to set up an option or incentive for connection now?

Estimated Cost – It would cost an estimated \$144,000 to provide fire line stubs in select locations that would allow for future connections without excavating in the street. (inc in budget impact)

Potential Direction on Discussion Item E –

- a. City offers opportunity for Property Owner to connect concurrently with this project with fire line at their cost; street work at City Cost
- b. City install stubs at City Cost
 - i. Option to set up future connection fee
- c. City offer option/incentive to Property Owners to provide stub or connection concurrently with this project
 - i. Partial cost share
 - ii. Voluntary Multi-Year Assessment

8. Amenity Zones, Art Incorporation, Collaboration

Discussion



30 % ENGINEER'S ESTIMATE**MAIN STREET RECONSTRUCTION
CITY OF MARSHALLTOWN**

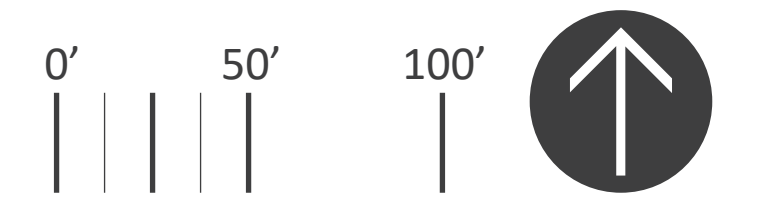
BMI PROJECT NO. 0A1.129221

**May 31, 2023**

Item No.	Item	Unit	Estimated Quantity	Unit Price	Total Amount
1	CLEARING AND GRUBBING	LS	1	\$3,000.00	\$3,000.00
2	AMENDED PLANTING SOIL	CY	145	\$158.00	\$22,910.00
3	TOPSOIL, OFF-SITE	CY	500	\$65.00	\$32,500.00
4	STRUCTURAL SOIL	CY	780	\$260.00	\$202,800.00
5	EXCAVATION, CLASS 13	CY	6000	\$15.00	\$90,000.00
6	SUBGRADE PREPARATION, 12 INCH	SY	14000	\$3.00	\$42,000.00
7	SUBGRADE TREATMENT, CEMENT STABILIZATION	TON	150	\$400.00	\$60,000.00
8	SUBGRADE TREATMENT, TRIAX GEO-GRID	SY	14000	\$3.00	\$42,000.00
9	SUBBASE, MODIFIED, 4 INCH	SY	7500	\$7.00	\$52,500.00
10	SUBBASE, MODIFIED, 6 INCH	SY	400	\$10.00	\$4,000.00
11	SUBBASE, MODIFIED, 8 INCH	SY	14000	\$11.00	\$154,000.00
12	SUBBASE, TEMPORARY GRANULAR MATERIAL	TON	200	\$50.00	\$10,000.00
13	REMOVAL OF STRUCTURE, LIGHT POLE FOOTINGS	EA	34	\$500.00	\$17,000.00
14	EXPLORATORY EXCAVATION	HR	20	\$250.00	\$5,000.00
15	COMPACTION TESTING	LS	1	\$20,000.00	\$20,000.00
16	TRENCH FOUNDATION	TON	250	\$30.00	\$7,500.00
17	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	CY	500	\$40.00	\$20,000.00
18	TRENCH COMPACTION TESTING	LS	1	\$24,000.00	\$24,000.00
19	DISPOSAL OF CONTAMINATED SOIL	TON	400	\$75.00	\$30,000.00
20	DISPOSAL OF CONTAMINATED GROUND WATER	GAL	1000	\$4.00	\$4,000.00
21	STORM SEWER, TRENCHED, RCP, 15 INCH	LF	588	\$105.00	\$61,740.00
22	STORM SEWER, TRENCHED, RCP, 18 INCH	LF	1500	\$120.00	\$180,000.00
23	REMOVAL OF STORM SEWER, RCP, 36 INCH OR LESS	LF	901	\$20.00	\$18,020.00
24	SUBDRAIN, PVC, 6 INCH	LF	2100	\$22.00	\$46,200.00
25	SUBDRAIN CLEANOUT, TYPE A-1, 6 INCH	EA	2	\$1,500.00	\$3,000.00
26	SUBDRAIN OUTLETS AND CONNECTIONS	EA	20	\$700.00	\$14,000.00
27	STORM MANHOLE, SW-401, 48 INCH	EA	1	\$5,000.00	\$5,000.00
28	INTAKE, SW-501	EA	6	\$3,500.00	\$21,000.00
29	INTAKE, SW-505	EA	20	\$5,600.00	\$112,000.00
30	INTAKE, SW-541	EA	3	\$11,000.00	\$33,000.00
31	MANHOLE ADJUSTMENT, MINOR	EA	2	\$2,000.00	\$4,000.00
32	MANHOLE ADJUSTMENT, MAJOR	EA	1	\$3,000.00	\$3,000.00
33	CONNECTION TO EXISTING MANHOLE	EA	1	\$1,000.00	\$1,000.00
34	REMOVE MANHOLE	EA	4	\$1,500.00	\$6,000.00
35	REMOVE INTAKE	EA	16	\$1,500.00	\$24,000.00
36	PAVEMENT, PCC, 8 INCH	SY	12500	\$75.00	\$937,500.00
37	PLANTER CURB	LF	1412	\$40.00	\$56,480.00
38	PCC PAVEMENT SAMPLES AND TESTING	LS	1	\$10,000.00	\$10,000.00
39	REMOVAL OF SIDEWALK	SY	6486	\$7.00	\$45,402.00
40	REMOVAL OF DRIVEWAY	SY	324	\$7.00	\$2,268.00
41	REINFORCED CONCRETE BAND, 18" WIDTH	LF	2330	\$30.00	\$69,900.00
42	SIDEWALK, PCC, 5 INCH	SY	6960	\$55.00	\$382,800.00
43	SIDEWALK, PCC, 6 INCH	SY	350	\$60.00	\$21,000.00
44	SIDEWALK, INTEGRAL COLOR PCC, 5 INCH	SY	255	\$68.00	\$17,340.00
45	CROSSWALK PAVERS	SF	2934	\$37.00	\$108,558.00
46	CONCRETE UNIT PAVERS WITH SAND SETTING BED & PCC BASE	SF	7845	\$37.00	\$290,265.00
47	DETECTABLE WARNING	SF	505	\$58.00	\$29,290.00
48	DRIVEWAY, PAVED, PCC, 6 INCH	SY	335	\$51.00	\$17,085.00
49	SIDEWALK ASSURANCE TESTING	LS	1	\$5,000.00	\$5,000.00
50	DRIVEWAY ASSURANCE TESTING	LS	1	\$5,000.00	\$5,000.00
51	PAVEMENT REMOVAL	SY	12886	\$7.00	\$90,202.00
52	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	STA	150	\$48.00	\$7,200.00
53	PAINTED SYMBOLS AND LEGENDS	EA	11	\$920.00	\$10,120.00
54	TYPE A SIGN, SHEET ALUMINUM	EA	40	\$1,000.00	\$40,000.00
55	REMOVAL OF SIGN AND POST	EA	40	\$50.00	\$2,000.00
56	TEMPORARY TRAFFIC CONTROL	LS	1	\$40,000.00	\$40,000.00

57	SOD	SQ	0	\$158.00	\$0.00
58	PERENNIAL GROUND COVER (1 GAL)	EA	1000	\$27.00	\$27,000.00
59	DECIDUOUS TREE	EA	70	\$700.00	\$49,000.00
60	TREE GRATE AND FRAME	EA	46	\$4,000.00	\$184,000.00
61	SWPPP PREPARATION	LS	1	\$2,100.00	\$2,100.00
62	SWPPP MANAGEMENT	LS	1	\$14,500.00	\$14,500.00
63	STABILIZED CONSTRUCTION ENTRANCE	SY	600	\$7.00	\$4,200.00
64	INLET PROTECTION DEVICE, ____ (TYPE)	EA	28	\$210.00	\$5,880.00
65	CONSTRUCTION SURVEY	LS	1	\$43,000.00	\$43,000.00
66	MOBILIZATION	LS	1	\$254,000.00	\$254,000.00
67	MAINTENANCE OF POSTAL SERVICE	LS	1	\$5,000.00	\$5,000.00
68	MAINTENANCE OF SOLID WASTE COLLECTION	LS	1	\$5,000.00	\$5,000.00
69	TEMPORARY PEDESTRAIN RESIDENTIAL ACCESS	SY	2000	\$20.00	\$40,000.00
70	CONCRETE WASHOUT	LS	1	\$5,000.00	\$5,000.00
71	STEEL BENCH	EA	15	\$3,000.00	\$45,000.00
72	LITTER RECEPTACLE	EA	8	\$3,000.00	\$24,000.00
73	BIKE RACK	EA	14	\$750.00	\$10,500.00
74	CONCRETE SEATWALL, 18" HEIGHT	LF	290	\$250.00	\$72,500.00
75	GFCI RECEPTACLE, PEDESTAL	EA	5	\$2,500.00	\$12,500.00
76	BASEMENT VAULT FILL	CY	0	\$50.00	\$0.00
77	TROLLEY TRACK REMOVAL	LF	1400	\$75.00	\$105,000.00
78					
79					
				SUBTOTAL:	\$4,470,760.00
				CONTINGENCY (20%):	\$894,152.00
				TOTAL:	\$5,364,912.00
SCHEDULE A - FIRE PROTECTION					
A1	FIRE SERVICE - BUILDING CONNECTION	EA	12	\$10,000.00	\$120,000.00
A2					
A3					
				SCHEDULE A - PROBABLE CONSTRUCTION COST:	\$120,000.00
				CONTINGENCY (20%):	\$24,000.00
				TOTAL SCHEDULE A:	\$144,000.00
SCHEDULE B - BASEMENT VAULTS					
B1	BASEMENT BLOCK WALL	SF	160	\$110.00	\$17,600.00
B2	BASEMENT VAULT FILL	CY	290	\$50.00	\$14,500.00
B3	BASEMENT VAULT TOP	SF	876	\$350.00	\$306,600.00
B4	BASEMENT VAULT EQUIPMENT ADJUSTMENT	EA	2	\$15,000.00	\$30,000.00
B5					
B6					
				SCHEDULE B - PROBABLE CONSTRUCTION COST:	\$368,700.00
				CONTINGENCY (20%):	\$73,740.00
				TOTAL SCHEDULE B:	\$442,440.00
SCHEDULE C - ELECTRICAL & LIGHTING					
C1	ELECTRICAL CONDUIT, OPEN CUT, HDPE OR PVC, 2-INCH	LF	5000	\$4.00	\$20,000.00
C2	ELECTRICAL WIRE	LF	5000	\$4.00	\$20,000.00
C3	JUNCTION BOX, ELECTRICAL	EA	45	\$2,200.00	\$99,000.00
C4	STREET LIGHT AND FOUNDATION	EA	31	\$12,000.00	\$372,000.00
C5	PEDESTRIAN LIGHT AND FOUNDATION	EA	11	\$12,000.00	\$132,000.00
C6					
				SCHEDULE C - PROBABLE CONSTRUCTION COST:	\$643,000.00
				CONTINGENCY (20%):	\$128,600.00
				TOTAL SCHEDULE C:	\$771,600.00

SCHEDULE D - WATER MAIN					
D1	WATER MAIN, TRENCHED, DIP WITH NITRILE GASKETS, 8 INCH	LF	2173	\$105.00	\$228,165.00
D2	WATER MAIN, TRENCHED, DIP WITH NITRILE GASKETS, 10 INCH	LF	357	\$125.00	\$44,625.00
D3	FITTING, DUCTILE IRON	LB	1500	\$16.00	\$24,000.00
D4	WATER SERVICE PIPE, COPPER	EA	45	\$3,000.00	\$135,000.00
D5	WATER SERVICE PIPE, PVC, FIRE PROTECTION	EA	20	\$5,500.00	\$110,000.00
D6	WATER SERVICE CURB STOP AND BOX	EA	45	\$900.00	\$40,500.00
D7	WATER MAIN REMOVAL	LF	2458	\$15.00	\$36,870.00
D8	VALVE, GATE, 8 INCH	EA	12	\$3,200.00	\$38,400.00
D9	FIRE HYDRANT ASSEMBLY	EA	4	\$7,500.00	\$30,000.00
D10	FLUSHING DEVICE (TEMPORARY BLOWOFF HYDRANT)	EA	6	\$2,000.00	\$12,000.00
D11	VALVE BOX ADJUSTMENT	EA	6	\$600.00	\$3,600.00
D12	VALVE BOX REPLACEMENT	EA	4	\$1,000.00	\$4,000.00
D13	FIRE HYDRANT ASSEMBLY REMOVAL	EA	3	\$2,000.00	\$6,000.00
D14	VALVE REMOVAL	EA	22	\$600.00	\$13,200.00
D15					
D16					
				SCHEDULE B - PROBABLE CONSTRUCTION COST:	\$726,360.00
				CONTINGENCY (20%):	\$145,272.00
				TOTAL SCHEDULE D:	\$871,632.00
ALTERNATE E - SALVAGE EXISTING LIGHTING					
E1	ELECTRICAL CONDUIT, OPEN CUT, HDPE OR PVC, 2-INCH	LF	5000	\$4.00	\$20,000.00
E2	ELECTRICAL WIRE	LF	5000	\$4.00	\$20,000.00
E3	JUNCTION BOX, ELECTRICAL	EA	45	\$2,200.00	\$99,000.00
E4	SALVAGE STREET LIGHT, NEW FOUNDATION	EA	31	\$3,000.00	\$93,000.00
E5	PEDESTRIAN LIGHT AND FOUNDATION	EA	11	\$12,000.00	\$132,000.00
E6					
E7					
				ALTERNATE E - PROBABLE CONSTRUCTION COST:	\$364,000.00
				CONTINGENCY (20%):	\$72,800.00
				TOTAL SCHEDULE E:	\$436,800.00
				BASEBID	\$5,364,912.00
				SCHEDULE A - FIRE PROTECTION	\$144,000.00
				SCHEDULE B - BASEMENT VAULTS	\$442,440.00
				SCHEDULE C - ELECTRICAL & LIGHTING	\$771,600.00
				SCHEDULE D - WATER MAIN	\$871,632.00
				TOTAL	\$7,594,584.00



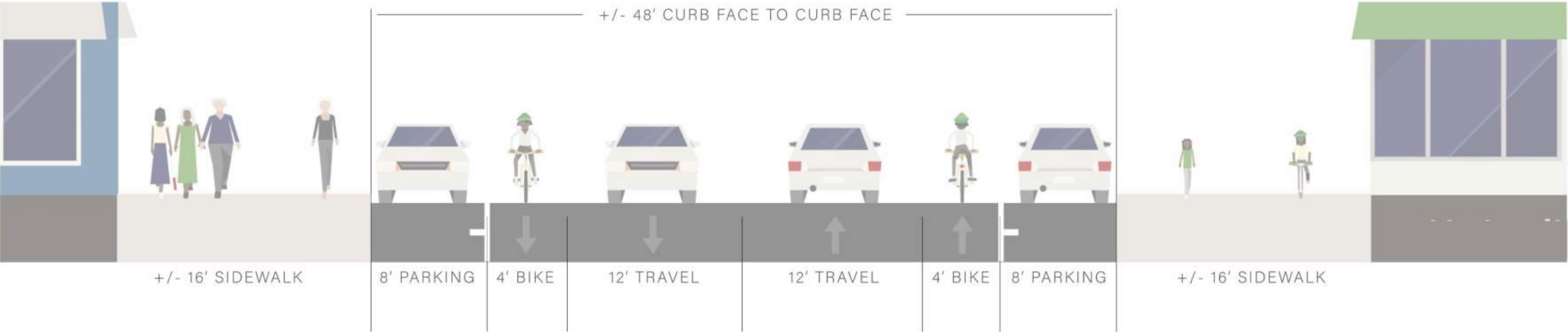
Main Street Reconstruction

OVERALL PLAN

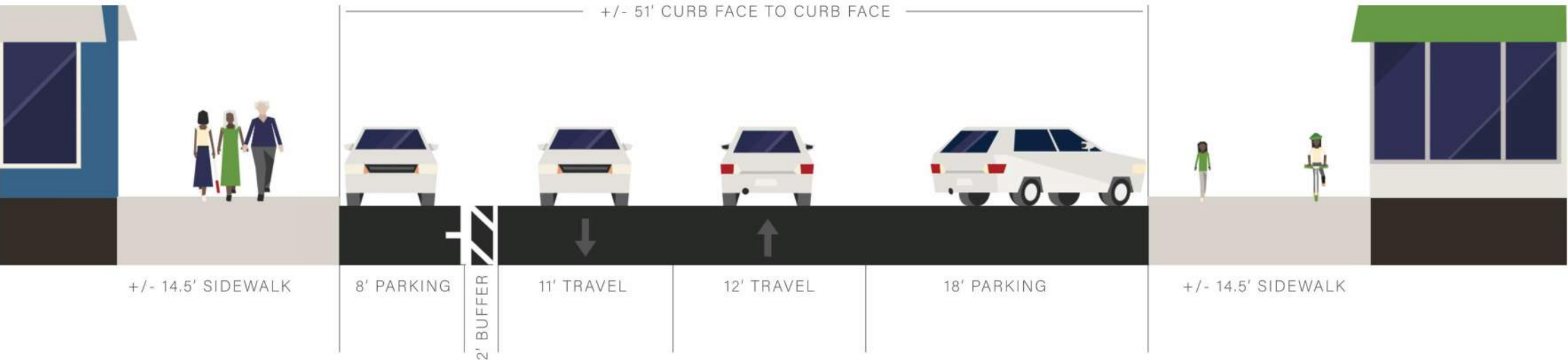
Typical Section – Main Street



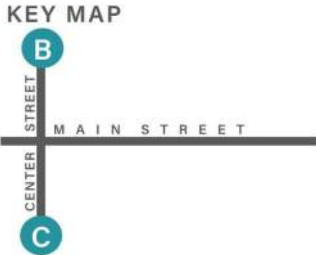
EXISTING



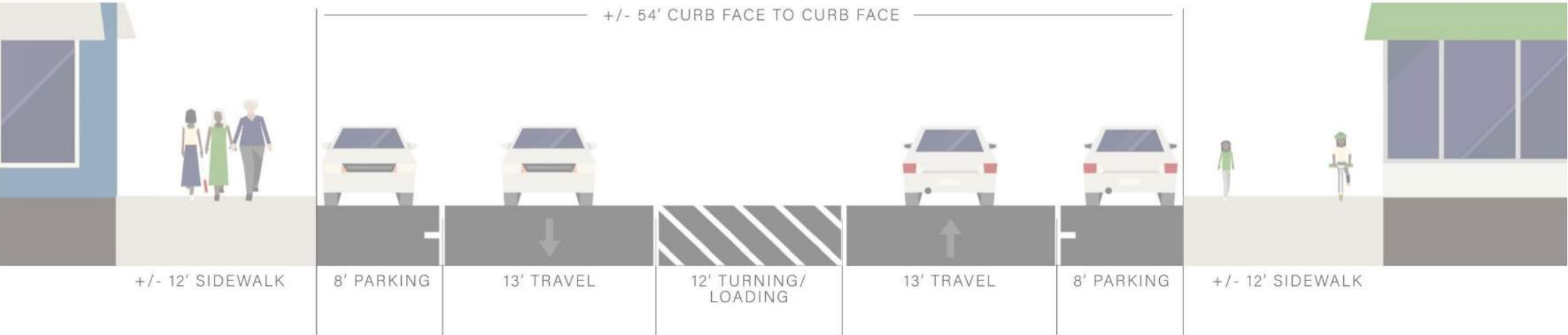
A PROPOSED



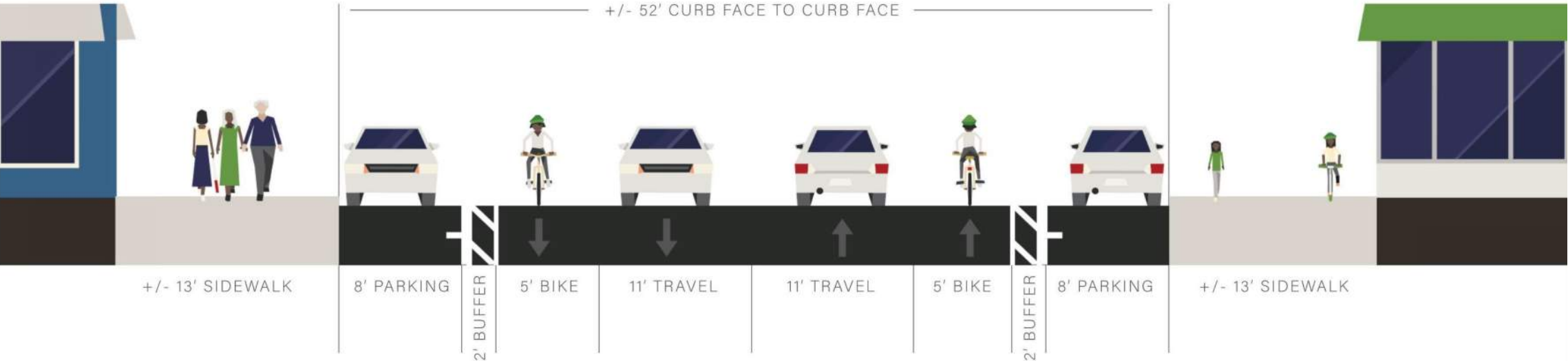
Typical Section – Center Street (North of Main)



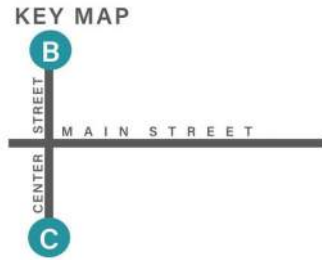
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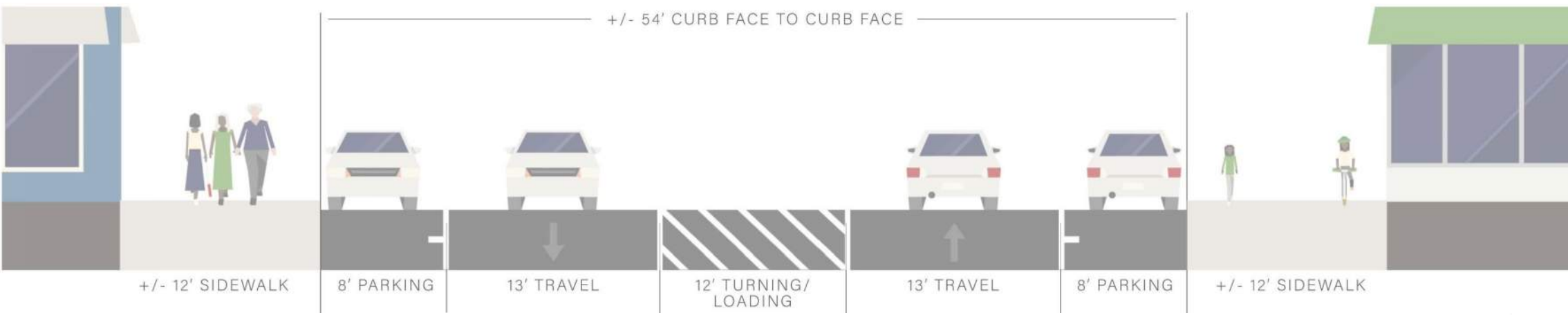
B PROPOSED



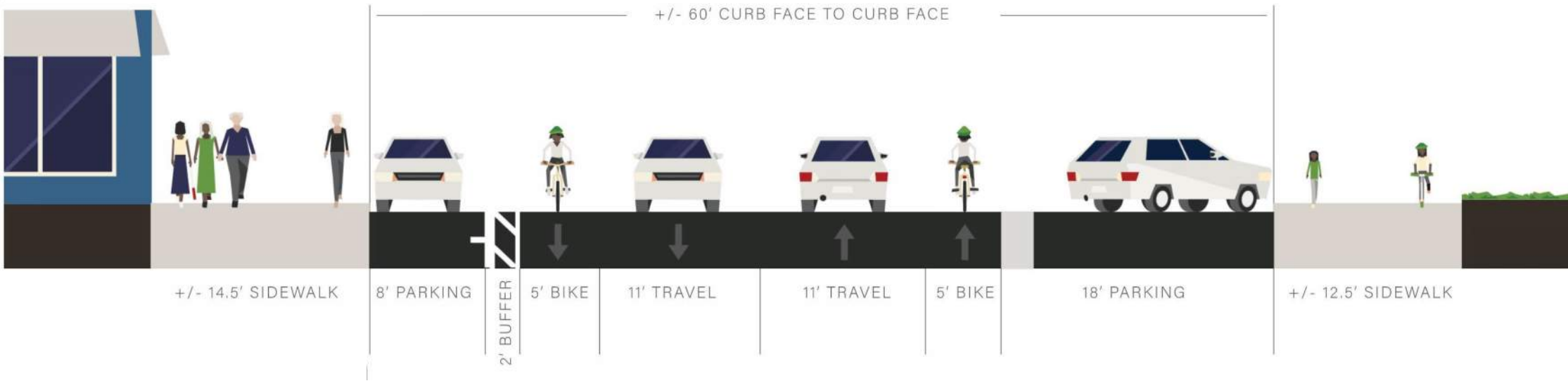
Typical Section – Center Street (South of Main)



EXISTING



C PROPOSED





Main Street Reconstruction

STREETSCAPE VISUALIZATION

Back-In Angled Parking

It's as easy as: Signal, Stop, Reverse

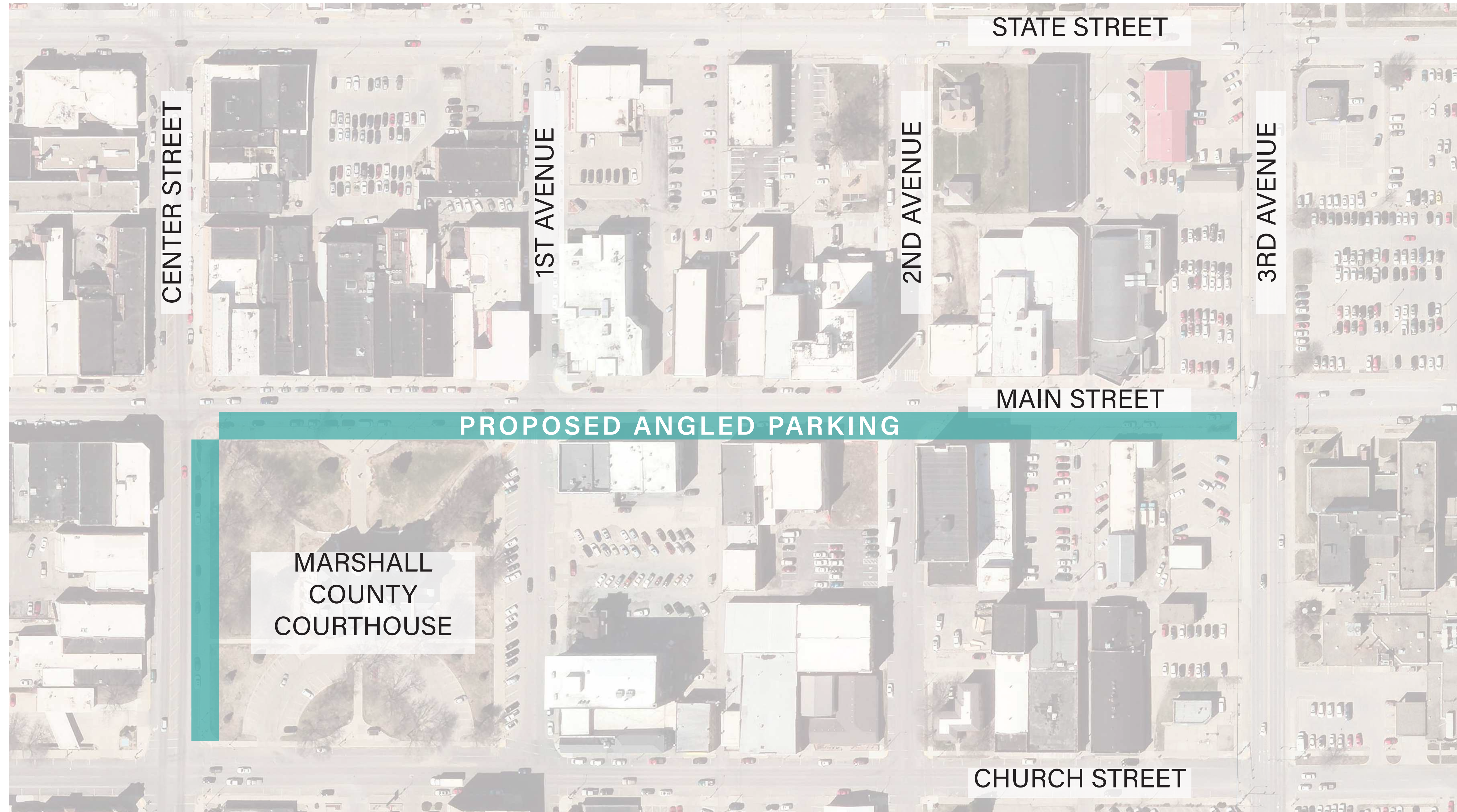
Advantages:

- Improved visibility of traffic, pedestrians, and cyclists
- Allows you to safely load parcels into your trunk from the sidewalk
- Doors create a barrier to discourage children from running into the street

Communities with back-in angled parking:

- Des Moines, IA
- Muscatine, IA
- St. James, MN

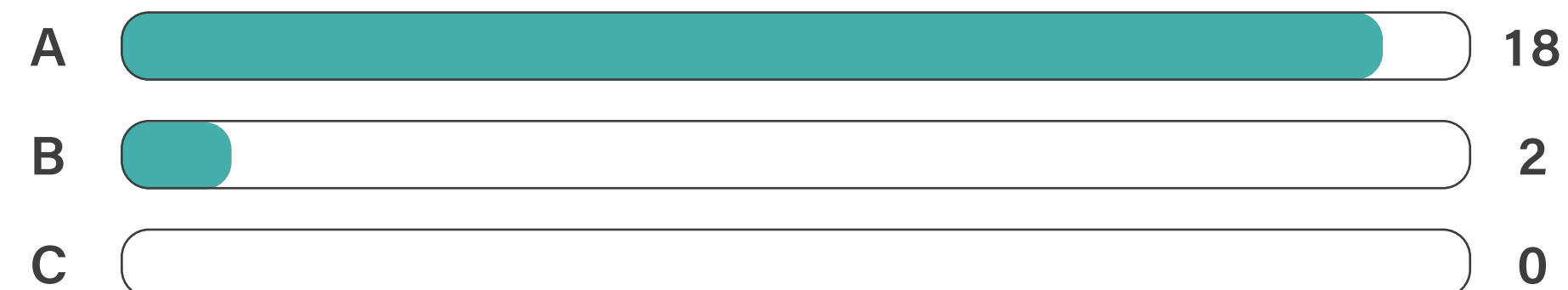




STAKEHOLDERS MEETING POLL RESULTS:

REGARDING BACK-IN ANGLED PARKING, I THINK:

- A. WE SHOULD CONSIDER IT AS AN OPTION
- B. WE SHOULD STICK TO HEAD-IN ANGLED PARKING
- C. I'M NOT SURE, I WOULD LIKE TO LEARN MORE



MUSCATINE, IA



CEDAR RAPIDS, IA



BOULDER, CO

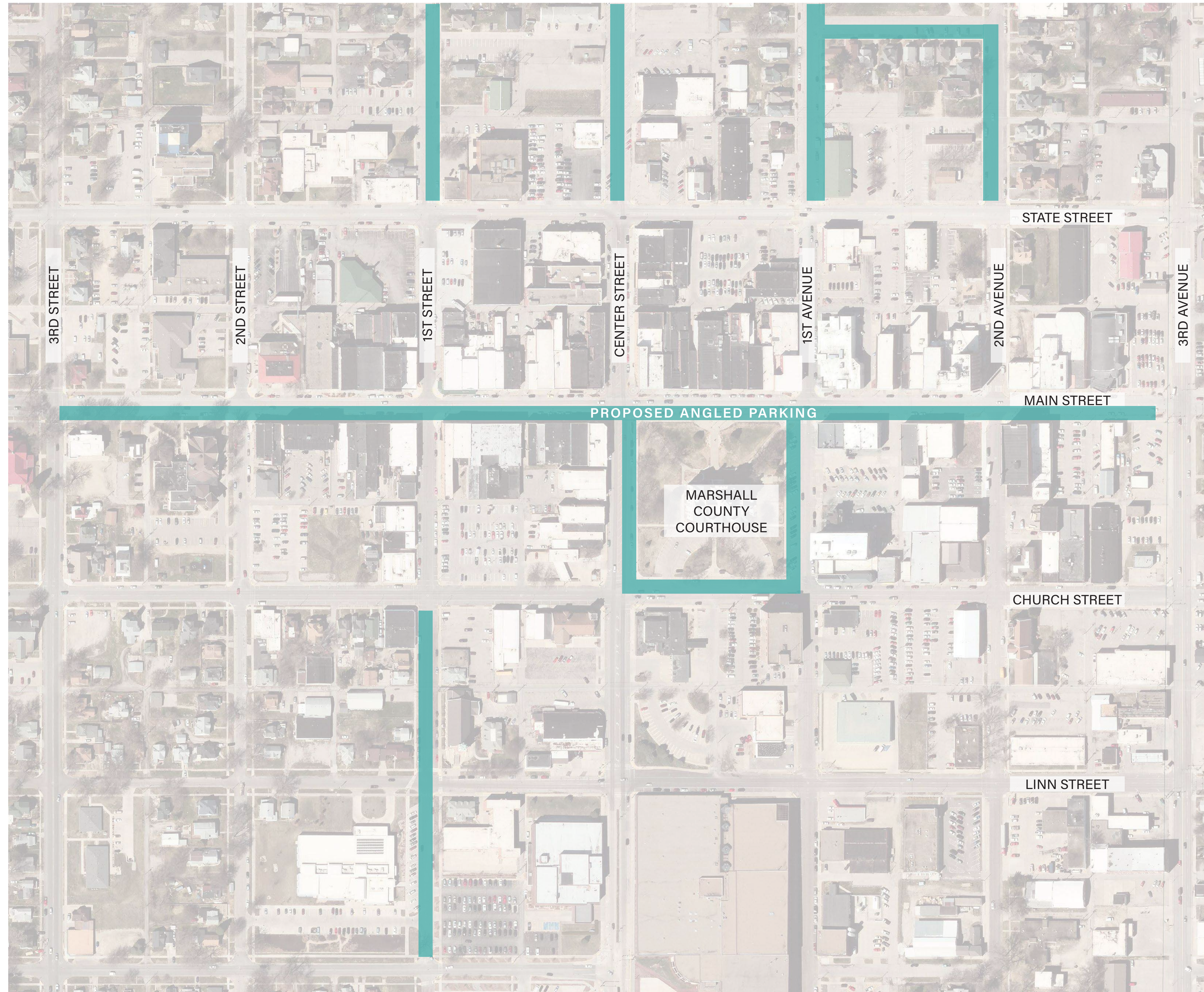
Main Street Reconstruction

ANGLED/BACK-IN ANGLED PARKING EVALUATION



**BOLTON
& MENK**

MARSHALLTOWN
IOWA



To improve safety and address potential conflicts between vehicles and cyclists, back-in angled parking was considered as an alternative to traditional angled parking. In order to avoid confusion, our recommendation would be to utilize back-in angled parking at all proposed angled parking locations. The map on the left illustrates all the angled parking locations per the Implementation Plan.

Pros:

- Improved visibility of traffic, pedestrians, and cyclists
- Allows users to safely load parcels into the trunk of the car from the sidewalk
- Open doors create a barrier to discourage children from running into the street

Cons:

- Drivers may be unfamiliar/uncomfortable with back-in angled parking as it is a newer parking concept
- The vehicle behind the person trying to park will need to stop further back so they don't block them (similar to parallel parking)



Main Street Reconstruction

ANGLED/BACK-IN ANGLED PARKING EVALUATION



OPTION A - BIKE LANES ALONG CENTER STREET:

The bike circulation plan conceived in the master plan and implementation plan phases brought cyclists up Center Street utilizing bike lanes.

Pros:

- Bike lanes separate cyclists from vehicular traffic
- This route brings cyclists through the center of downtown

Cons:

- The number of vehicles using this route per day is higher than surrounding N/S streets
- The implementation plan recommended circular intersections at Church + Center and Linn + Center, which can be difficult for cyclists to navigate
- Bike lanes adjacent to angled parking

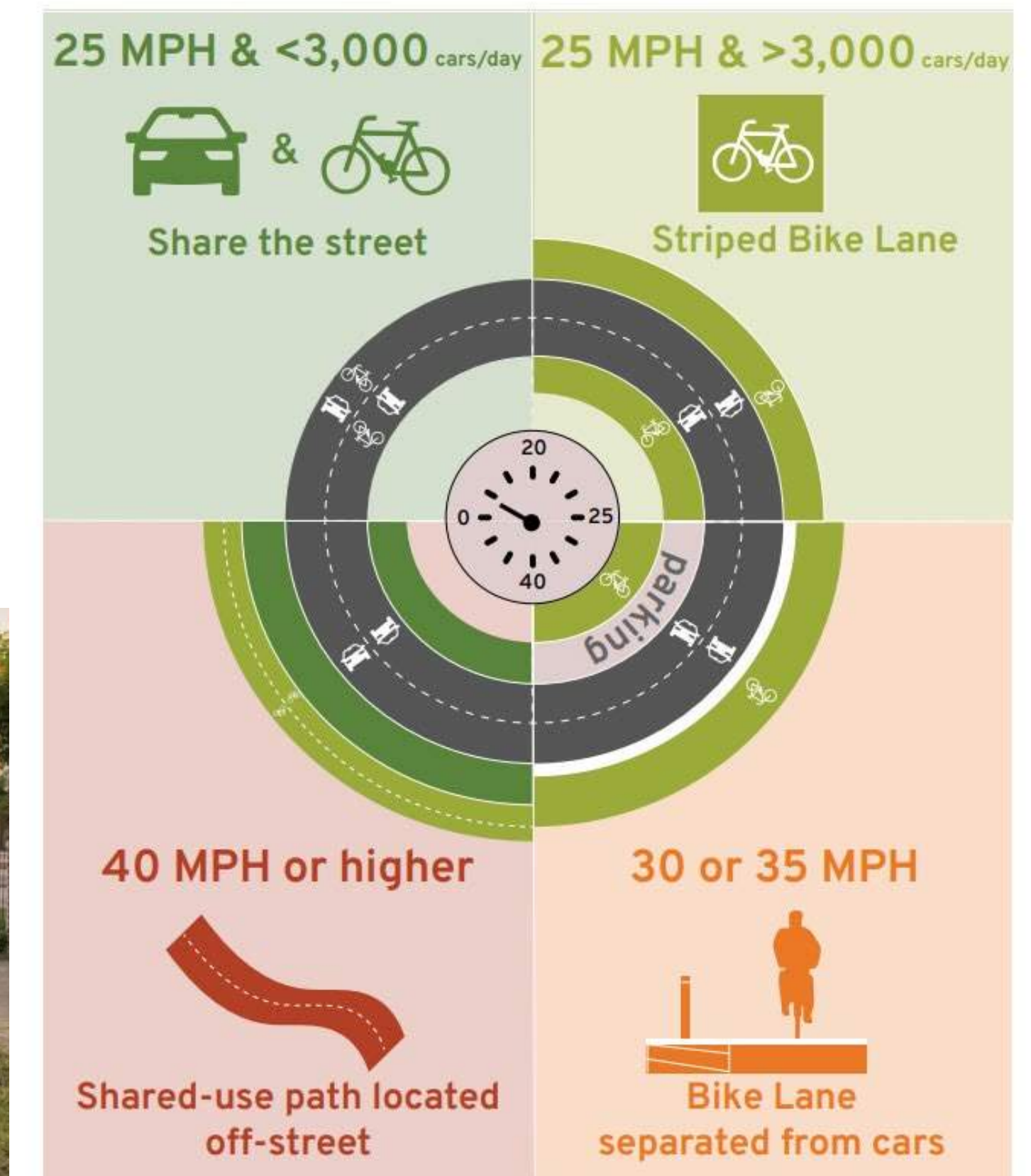


BIKE LANE EXAMPLE



BIKE LANES ALONG CENTER STREET

MINIMUM BICYCLE FACILITY GUIDANCE



Adapted from Copenhagenize
Icons by: Jule Steffen & Matthias Schmidt, DE, Studio Het Mes, NL

Main Street Reconstruction

BIKE CIRCULATION PLAN | OPTION A



OPTION B - SHARROW ALONG 2ND STREET:

Upon identifying the opportunities and constraints with the original bike circulation route up Center Street, an option for using 2nd Street as a potentially safer alternative was explored. This option would utilize a sharrow (vehicle and bicycle shared-lane pavement markings) to bring cyclists up to the cycle track on State Street.

Pros:

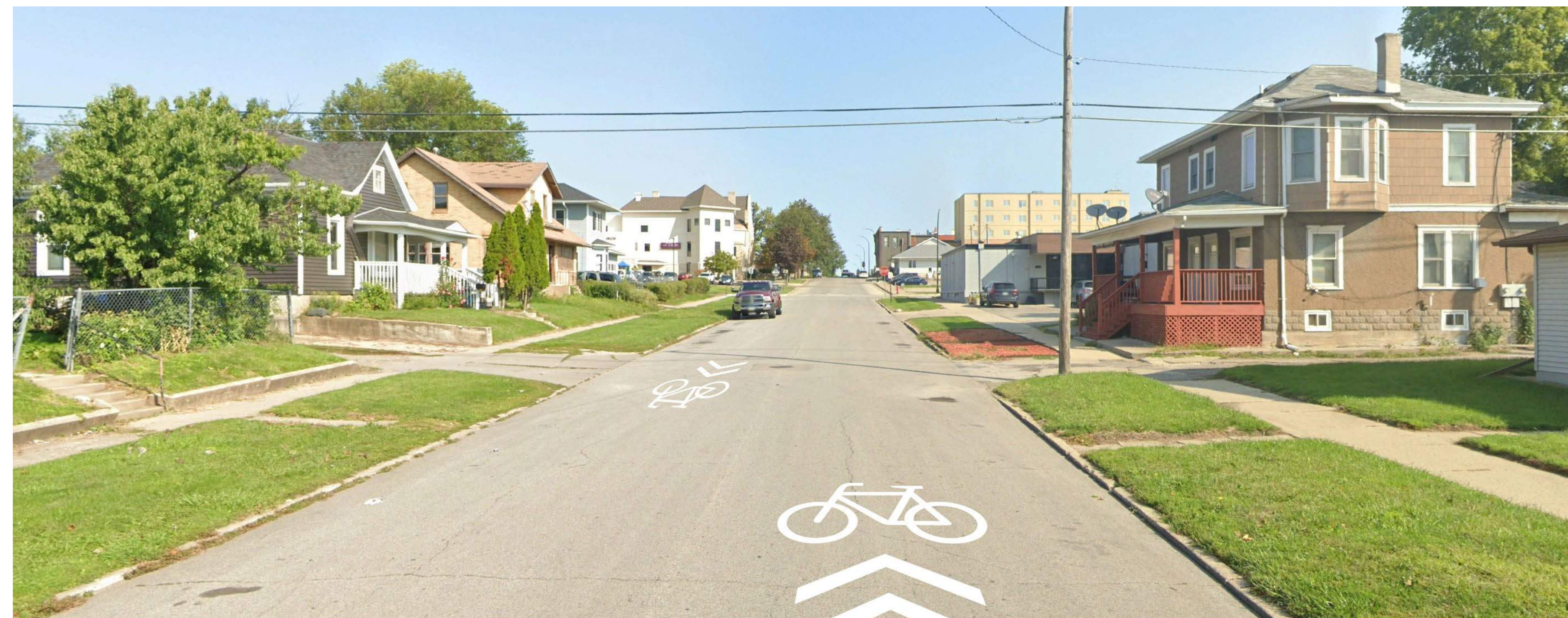
- Lower vehicular traffic volume on 2nd Street
- A straighter shot for cyclists, making it less confusing to get from point A to point B

Cons:

- Vehicles and cyclists share the same travel lane

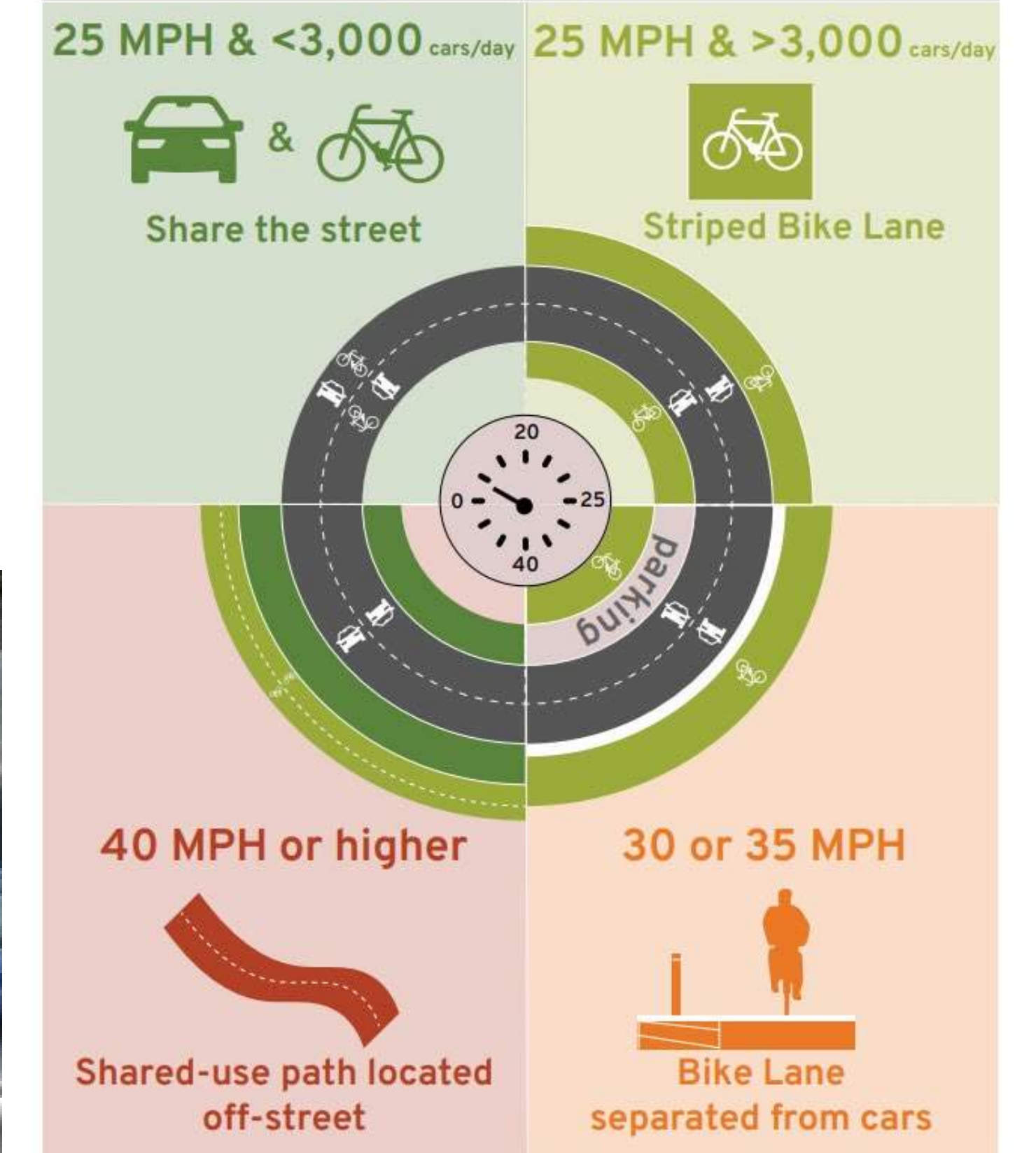


SHARROW EXAMPLE



SHARROW ALONG 2ND STREET

MINIMUM BICYCLE FACILITY GUIDANCE



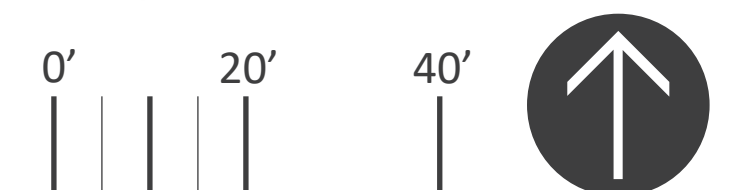
Adapted from Copenhagenize
Icons by: Jule Steffen & Matthias Schmidt, DE, Studio Het Mes, NL

Main Street Reconstruction

BIKE CIRCULATION PLAN | OPTION B

LEGEND

- | | | |
|-------------------------------|-------------------------|---------------------|
| ① SIDEWALK | ④ COLORED CONCRETE BAND | ⑦ CONCRETE SEATWALL |
| ② STREET LIGHT | ⑤ TREE GRATE | ⑧ PAVERS |
| ③ LANDSCAPE BED + STREET TREE | ⑥ COLUMN LIGHT | ⑨ PAVER CROSSWALK |



Main Street Reconstruction

STREETSCAPE CONCEPT PLAN

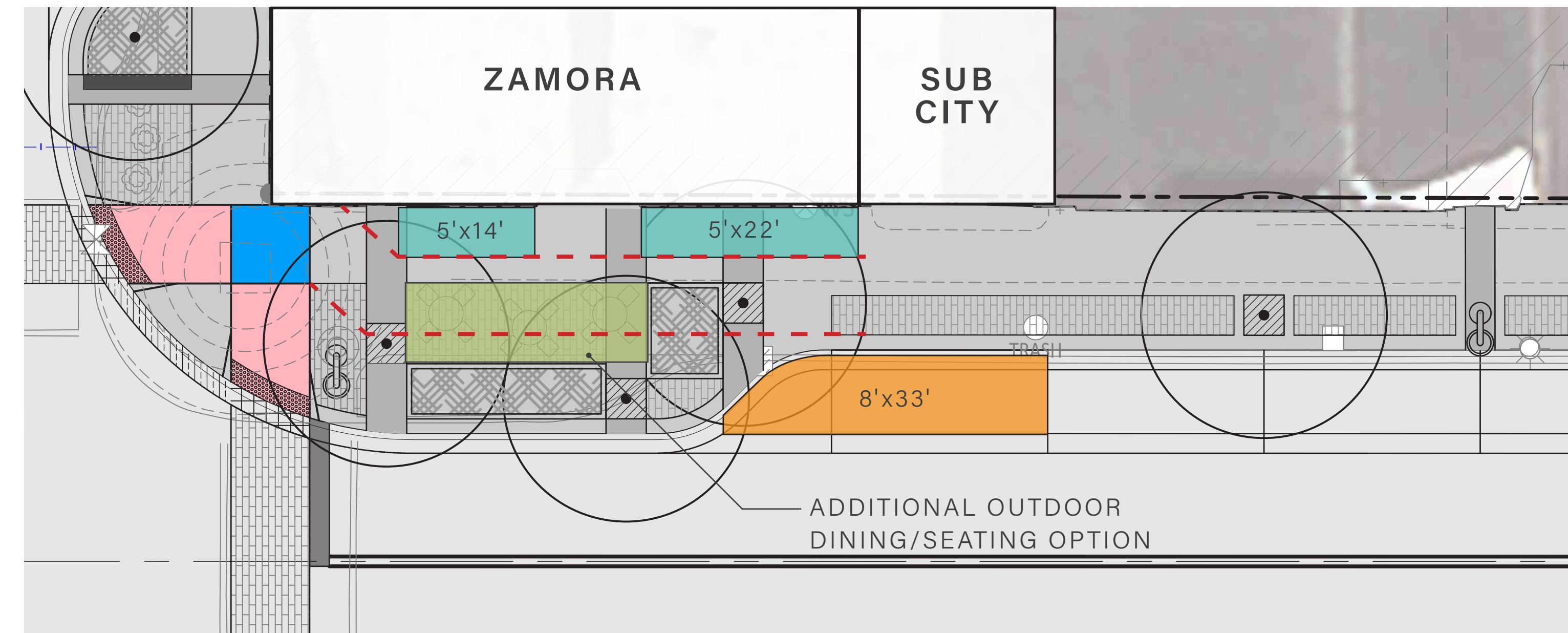


A

SEATING AREA IN PARKING STALLS

OPTION A - SEATING AREA IN PARKING STALLS:

One strategy for creating more outdoor seating and dining opportunities is allowing businesses to lease parking stalls from the City and fabricate seating platforms at curb height/flush with the sidewalk. Another option would be to set up a barricade and have the seating on the pavement. These would be removable structures that could be taken down in the winter for snow removal. This option would allow for larger seating areas than option B, but would take away parking stalls.

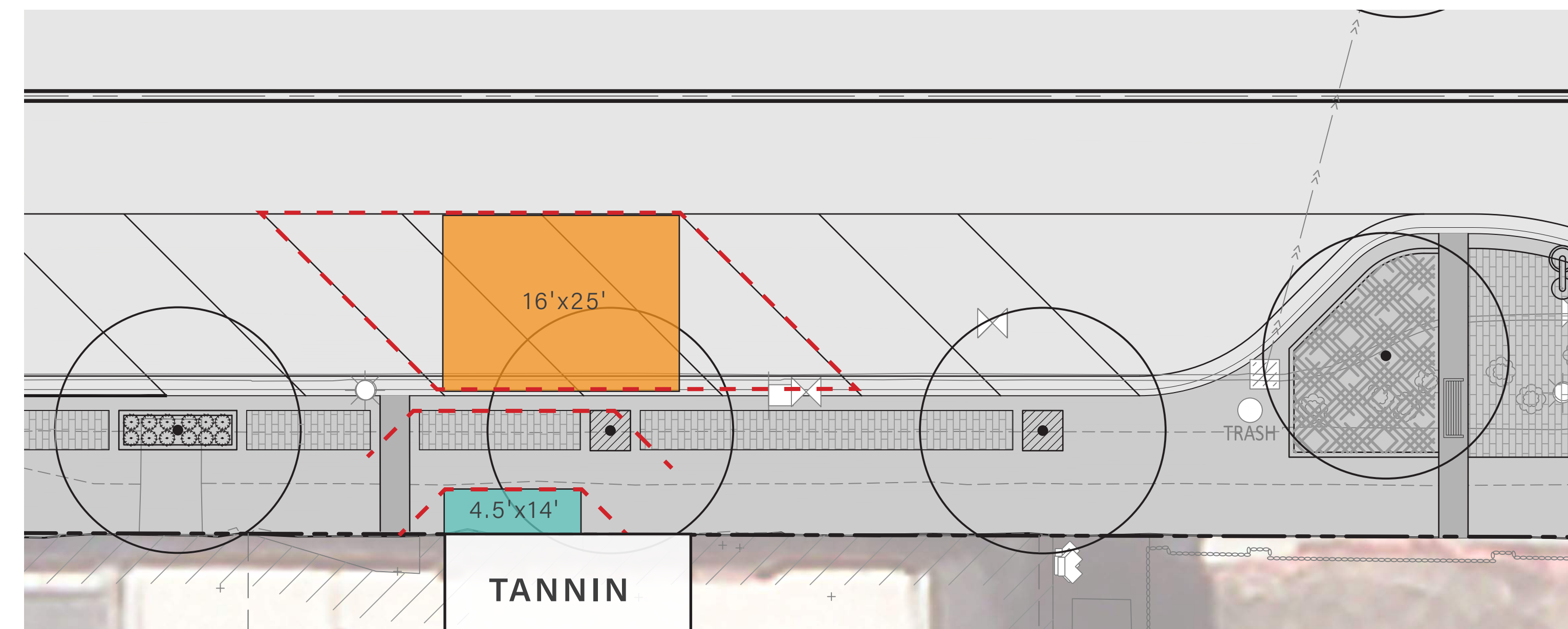
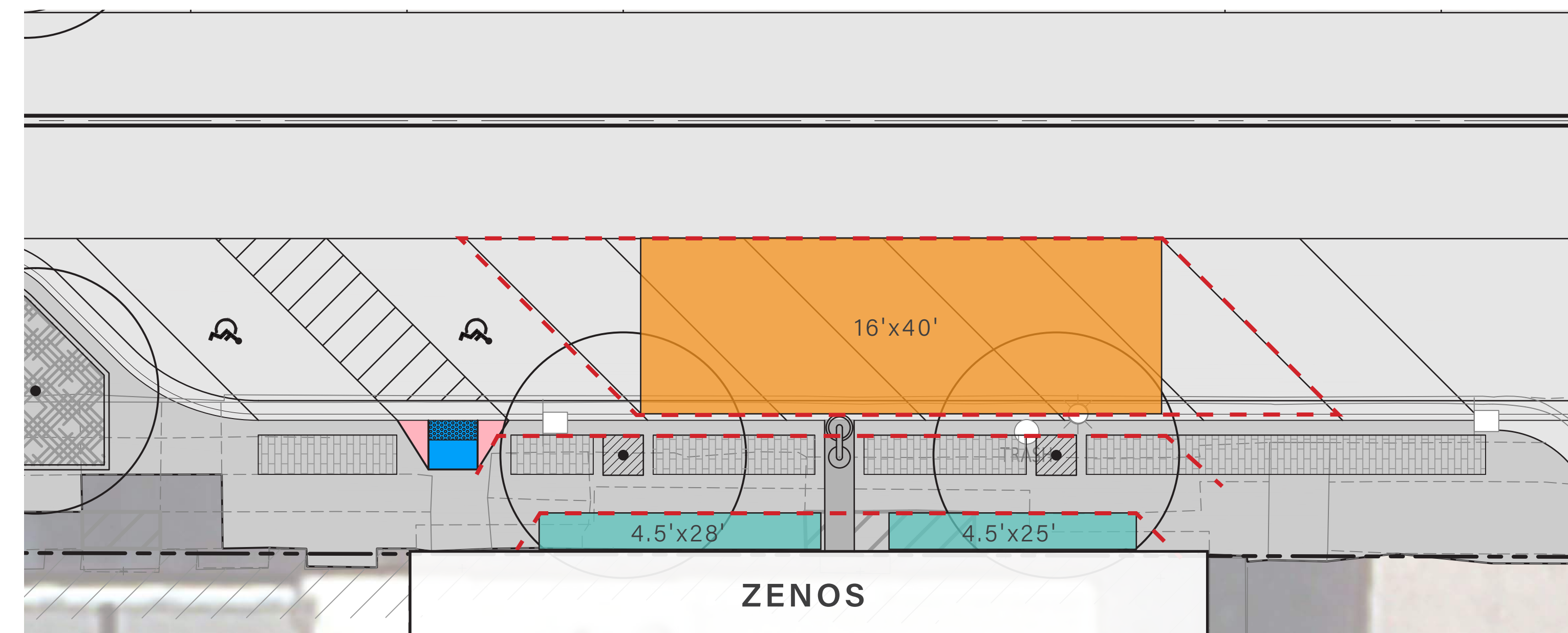


B

SEATING AREA ALONG BUILDING FACADE

OPTION B - SEATING AREA ALONG BUILDING FACADE:

Another strategy would be to provide adequate space along the building facade to allow for seating. This option would allow for less seating space than option A and would impact what streetscape elements could exist adjacent to the seating, but wouldn't impact parking.



Main Street Reconstruction

OUTDOOR SEATING OPTIONS



Main Street Reconstruction

STREETSCAPE VISUALIZATION



LEGEND

- ① OPPORTUNITY FOR PUBLIC ART
- ② LANDSCAPE BED WITH PLANTER CURB
- ③ DECORATIVE COLUMN LIGHT
- ④ PAVERS
- ⑤ COLORED CONCRETE BAND

Main Street Reconstruction

STREETSCAPE VISUALIZATION