

Public Participation in a City Council Meeting:

The Public Comment portion of the meeting is the time to address the Mayor and City Council on topics not on the agenda. If a member of the public wishes to comment on an item on the agenda, they may do so while that item is being discussed by coming to the microphone and stating your name and address. Comments should be limited to 3 minutes or less and should be addressed to the Mayor and Council as a whole and not individually. Response from elected officials or staff is at the Mayor's discretion.

**CITY OF MARSHALLTOWN COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 WEST STATE STREET
JUNE 26, 2023, 5:30 PM**

A. CALL TO ORDER**B. PLEDGE OF ALLEGIANCE****C. ROLL CALL**

Hoop, Isom, Kell, Ladehoff, Schneider, Thompson, Walker

D. PUBLIC COMMENT

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole.

The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meeting laws.

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**1. YEARS OF SERVICE - JUNE**

Katie Fink - Library - 10 years

F. CONSENT AGENDA**1. APPROVE MINUTES 06/12/23 MEETING AND BILL LIST**

\$1,781,145.73

Documents:

[2023-06-12_SIGNED Council Minutes.pdf](#)
[2023-06-26_BILL LIST_Summary.pdf](#)
[2023-06-26_BILL LIST_Detail.pdf](#)

2. APPROVE LIQUOR LICENSE RENEWALS

- CENTRAL IOWA FAIRGROUNDS, 1308 E OLIVE ST
- MAMA DIGRADO'S PASTA & PIZZA, 2500 S
CENTER ST

3. APPROVE MAY 2023 FINANCIAL STATEMENTS

Documents:

[May 2023 Financials Memo.pdf](#)
[May 2023 Financial Statements.pdf](#)

4. REAPPOINT JAMES LOWRANCE AND ASHTYN BEEK TO THE
LIBRARY BOARD OF TRUSTEES, TERM 7/1/23-6/30/29

5. RESOLUTION 2023-132 APPROVING 28E INTERAGENCY
AGREEMENT BETWEEN IOWA DEPARTMENT OF INSPECTIONS
AND APPEALS AND CITY OF MARSHALLTOWN, AGREEMENT
EXPIRES AUGUST 22, 2024

Documents:

[2023-06-26_2023-132_Resolution Approving IA DIA
28E.pdf](#)
[2023-06-26_2023-132_Memo IA DIA 28E.pdf](#)
[2023-06-26_2023-132_Agreement
2023.DIA.CityofMarshalltownHUD.28E.pdf](#)

6. RESOLUTION 2023-133 APPROVING CITY FEE SCHEDULE
CHANGE TO ELECTRIC VEHICLE CHARGING STATION

Documents:

[2023-06-26_2023-133_Resolution Approving City Fee
Schedule.pdf](#)
[2023-06-26_2023-133_Memo _ Electric Charging
Station Fee Change 23 06 26.pdf](#)
[2023-06-26_2023-133_MASTER Fee Schedule_07-01-
23.pdf](#)

7. RESOLUTION 2023-134 APPROVING CONTRACT CHANGE
ORDER #1 FOR THE HEADWORKS AND DIGESTER
IMPROVEMENTS PROJECT #WPC21001, AN INCREASE OF
\$40,067.69

Documents:

[2023-06-26_2023-134_Resolution Approving CO1 WPC21001.pdf](#)
[2023-06-26_2023-134_Memo_WPC 21-001 Headworks_CO1_23 06 26.pdf](#)
[2023-06-26_2023-134_WPC 21-001 Headworks_Change Order 1.pdf](#)

8. RESOLUTION 2023-135 APPROVING CONTRACT CHANGE ORDERS #2 THRU #5 FOR THE STATE STREET RECONSTRUCTION PROJECT #STR21004, A DECREASE OF \$4,222.10

Documents:

[2023-06-26_2023-135_Resolution CO2 State St STR21004.pdf](#)
[2023-06-26_2023-135_Memo_STR21004 State St_CO2_23 06 26.pdf](#)
[2023-06-26_2023-135_STR21004 State St_Change Order 2 - Pavement Markings.pdf](#)
[2023-06-26_2023-135_STR21004 State St_Change Order 3 - Water Works.pdf](#)
[2023-06-26_2023-135_STR21004 State St_Change Order 4 - Water Works.pdf](#)
[2023-06-26_2023-135_STR21004 State St_Change Order 5 - Water Works.pdf](#)

9. RESOLUTION 2023-136 ACCEPTING THE REBUILD MARSHALLTOWN FUND GRANT FOR LANDSCAPING ON STATE STREET RECONSTRUCTION PROJECT

Documents:

[2023-06-26_2023-136_Resolution Accepting Rebuild Marshalltown Fund Grant Agreement.pdf](#)
[2023-06-26_2023-136_Memo_Rebuild Marshalltown Fund Grant 23 06 26.pdf](#)
[2023-06-26_2023-136_Rebuild Marshalltown Fund Grant Agreement \(1\).pdf](#)

10. RESOLUTION 2023-137 AUTHORIZING FOR THE CONVEYANCE OF THE EAST-WEST ALLEY THROUGH THE MILLER MIDDLE SCHOOL PRACTICE FIELD

Documents:

[2023-06-26_2023-137_Resolution Authorizing the Conveyance of Alley MMS Practice Field.pdf](#)
[2023-06-26_2023-137_Memo Authorizing the Conveyance of Alley MMS Practice Field.pdf](#)

G. REPORTS

1. MPACT QUARTERLY UPDATE REPORT

H. MOTIONS

1. MOTION TO APPROVE 5-DAY ALCOHOL LICENSE FOR MIDNIGHT BALLROOM AT THE CENTRAL IOWA FAIRGROUNDS ARENA FOR A RODEO ON 07/29/23 WITH OUTDOOR SERVICE PREMISE TRANSFER FOR CIFA TO ACTIVITY BUILDING FOR THIS EVENT.

I. RESOLUTIONS

1. RESOLUTION 2023-138 AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN AND GOVHR USA FOR CITY ADMINISTRATOR RECRUITMENT & SELECTION AND USE OF COUNCIL-DESIGNATED LOCAL OPTION SALES TAX

Documents:

[2023-06-26_2023-138_Resolution Approving Contract with GovHR.pdf](#)
[2023-06-26_2023-138_GovHR contract clarification memo.pdf](#)
[2023-06-26_2023-138_Council Memo re GovHR Contract 06.12.23.pdf](#)
[2023-06-26_2023-138_GovHR contract.pdf](#)

J. ORDINANCES

1. ORDINANCE 15062 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING 93.007 ALCOHOLIC BEVERAGES
2ND READING

Documents:

[2023-06-26_ORDINANCE_15062 Amend 93.007 Alcoholic Beverages.pdf](#)
[2023-06-26_ORDINANCE_15062 Memo Amend 93.007 Alcoholic Beverages.pdf](#)
[2023-06-26_ORDINANCE_15062 Amend 93.007 Alcoholic Beverages_MARKUP.pdf](#)

2. ORDINANCE 15063 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING CHAPTER 130: OFFENSES AGAINST PEACE AND SAFETY
2ND READING

Documents:

[2023-06-26_ORDINANCE_15063 Amend CH 130 Offenses Against Peace and Safety.pdf](#)

[2023-06-26_ORDINANCE_15063 Memo CH 130
Offenses Against Peace and Safety.pdf](#)
[2023-06-26_ORDINANCE_15063 Amend CH 130
Offenses Against Peace and Safety_MARKUP.pdf](#)

3. ORDINANCE 15064 TO AMEND THE CODE OF ORDINANCES,
CITY OF MARSHALLTOWN, IOWA BY AMENDING PROVISIONS
OF ORDINANCE 14806 AND THE TABLE OF SPECIAL
ORDINANCES, TABLE I: FRANCHISES, WITH INTERSTATE
POWER & LIGHT COMPANY FOR AN GAS UTILITY FRANCHISE
2ND READING

Documents:

[2023-06-26_ORDINANCE_15064 Franchise Fee
Ordinance \(Gas\) \(IPL\) \(3 Cons\) \(Marshalltown 53
2023\)-v1.pdf](#)
[2023-06-26_ORDINANCE_15064 Memo for Franchise
Fee.pdf](#)

4. ORDINANCE 15065 TO AMEND THE CODE OF ORDINANCES,
CITY OF MARSHALLTOWN, IOWA BY AMENDING PROVISIONS
OF ORDINANCE 14807 AND THE TABLE OF SPECIAL
ORDINANCES, TABLE I: FRANCHISES, WITH INTERSTATE
POWER & LIGHT COMPANY FOR AN ELECTRIC UTILITY
FRANCHISE
2ND READING

Documents:

[2023-06-26_ORDINANCE_15065 Franchise Fee
Ordinance \(Electric\) \(IPL\) \(3 Cons\) \(Marshalltown 53
2023\)-v1.pdf](#)
[2023-06-26_ORDINANCE_15065 Memo for Franchise
Fee.pdf](#)

5. ORDINANCE 15066 TO AMEND THE CODE OF ORDINANCES,
CITY OF MARSHALLTOWN, IOWA BY AMENDING THE TABLE
OF SPECIAL ORDINANCES, TABLE I: FRANCHISES BY
ESTABLISHING A FRANCHISE AGREEMENT WITH CONSUMERS
ENERGY COOPERATIVE FOR AN ELECTRIC UTILITY
FRANCHISE
2ND READING

Documents:

[2023-06-26_ORDINANCE_15066 Franchise Fee
Ordinance \(Electric\) \(Consumers\) \(3 Cons\)
\(Marshalltown 53 2023\)-v1.pdf](#)
[2023-06-26_ORDINANCE_15066 Memo for Franchise
Fee.pdf](#)

6. ORDINANCE 15067 TO AMEND THE CODE OF ORDINANCE,
CITY OF MARSHALLTOWN, IOWA BY AMENDING 53.022
STORM WATER BILLING AND COLLECTION
1ST READING

Documents:

[2023-06-26_ORDINANCE_15067 Amend 53.022 Storm
Water Billing and Collection.pdf](#)
[2023-06-26_ORDINANCE_15067 Memo Amend CH 53
Storm Water Billing and Collection.pdf](#)
[2023-06-26_ORDINANCE_15067 Amend 53.022 Storm
Water Billing and Collection_MARKUP.pdf](#)

6.1. MOTION TO WAIVE THE SECOND AND THIRD READING OF
ORDINANCE 15067 TO AMEND THE CODE OF ORDINANCE,
CITY OF MARSHALLTOWN, IOWA BY AMENDING 53.022
STORM WATER BILLING AND COLLECTION

K. DISCUSSION

1. DISCUSSION - FUNDING OF GROUP HEALTH INSURANCE
FUND 884

Documents:

[Memo to request using Empl Benefit Fund for Health
Ins Fund.pdf](#)

2. DISCUSSION - 3RD WARD COUNCIL VACANCY

Documents:

[2023-06-26_DISCUSSION_Memo Council Vacancy 3rd
Ward.pdf](#)

L. ADJOURNMENT

MISSION STATEMENT

**The City of Marshalltown collaborates to provide a
welcoming, safe, vibrant, and growing community.**

Please visit the City's website for the complete agenda packet and to subscribe to
agenda notices and department news at www.marshalltown-ia.gov.



COUNCIL PROCEEDINGS
JUNE 12, 2023

Mayor Greer called the meeting to order at 5:30 pm, June 12, 2023, at the City Hall Council Chambers, 10 W State Street, and led the pledge of allegiance. Roll call—Present: Hoop, Isom, Kell, Ladehoff, *Schneider, Thompson, *Walker (*via Go-To-Meeting).

PUBLIC COMMENT

Jim Shaw, 522 N 2nd St, continued his comments about dog attacks and the current city ordinances requesting animal licensing for all dogs.

MAYOR, COUNCIL, ADMINISTRATOR COMMENTS

Councilor Ladehoff announced 4th of July donations for the fireworks display can be directed to the Marshalltown Central Business.

CONSENT AGENDA

Motion by Ladehoff, second by Kell to adopt the consent agenda: APPROVE MINUTES 05/22/23 MEETING AND BILL LIST \$3,638,105.12; APPROVE LIQUOR LICENSE RENEWALS FOR DEPOT LIQUOR & GROCERY, 114 N CENTER ST AND EL PORTAL, 1716 S CENTER ST; APPROVE IOWA RETAIL PERMIT APPLICATION FOR CIGARETTE/TOBACCO/NICOTINE/VAPOR FOR 7/1/23-6/30/24 FOR 7 RAYOS LIQUOR STORE, 120 EAST MAIN ST, DOLLAR GENERAL #4206, 2413 S CENTER ST, DOLLAR GENERAL #2019, 408 S 9TH ST, DOLLAR GENERAL #21858, 104 WEST STATE ST, JIFFY #922, 111 S 3RD AVE, SHAG, 2501 S CENTER ST #1450, VAUGHN'S PUB, 22 N 1ST AVE, WALGREENS #03196, 5 E ANSON ST, YESWAY #1148, 1701 IOWA AVENUE EAST; APPROVE CIVIL SERVICE NEW HIRE LISTS FOR POLICE OFFICER & ACCOUNTING CLERK II; APPROVE APRIL 2023 FINANCIAL STATEMENTS; RECEIPT OF BUILDING & TRADE PERMIT REPORT-MAY 2023; APPOINT ABIGAIL PELZER TO THE STORM WATER ADVISORY COMMITTEE, 3 YEAR TERM ENDING 12/31/25; APPOINT ERIN CARPENTER TO THE STORM WATER ADVISORY COMMITTEE, 2 YEAR TERM ENDING 12/31/24; APPOINT MELISSA TAFT TO THE STORM WATER ADVISORY COMMITTEE, 1 YEAR TERM ENDING 12/31/23; RESOLUTION 2023-117 APPROVING CITY FEE SCHEDULE; RESOLUTION 2023-118 APPROVING A CONTRACT FOR ROADWAY MAINTENANCE SERVICES AT THE IOWA HIGHWAY 14 FROM IOWA AVENUE TO WOODLAND STREET BETWEEN THE CITY OF MARSHALLTOWN, IOWA, AND THE IOWA DEPARTMENT OF TRANSPORTATION CREATED PURSUANT TO CHAPTER 28E.12 OF THE IOWA CODE; RESOLUTION 2023-120 APPROVING THE MARSHALLTOWN CENTRAL BUSINESS DISTRICT AGREEMENT FOR PUBLIC SERVICES; RESOLUTION 2023-121 ACCEPTING AND AWARDED THE BID FOR PROVIDING SALT FOR ICE AND SNOW CONTROL FOR THE 2023-2024 FISCAL YEAR IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF \$72.03 PER TON; RESOLUTION 2023-122 APPROVING AN ELECTRIC LINE EASEMENT WITH INTERSTATE POWER AND LIGHT COMPANY FOR PARCEL #8418-26-457-005; RESOLUTION 2023-123 IN SUPPORT OF LOCAL OPTION SALES AND SERVICES TAX FOR THE CITY OF STATE CENTER; RESOLUTION 2023-124 AUTHORIZING THE USE OF \$5,000 IN COUNCIL-DESIGNATED LOCAL OPTION SALES TAX FOR THE

MARSHALLTOWN 4TH OF JULY FIREWORKS DISPLAY; RESOLUTION 2023-125 ALLOWING FOR ALCOHOLIC BEVERAGES IN A PUBLIC PARK FOR THE LIVE AFTER FIVE EVENTS; RESOLUTION 2023-126 ALLOWING OPEN CONTAINERS ON DESIGNATED PUBLIC WAYS FOR THE MCB D BEE RIDICULOUS DAY EVENT; RESOLUTION 2023-127 ALLOWING OPEN CONTAINERS ON DESIGNATED PUBLIC WAYS AND IN A PUBLIC PARK FOR THE 13TH STREET DISTRICT HARVEST MARKET EVENT. Motion carried 6-1, Hoop dissenting.

REPORTS

Chief Rierson presented the 2023 Community Risk Assessment outlining the risk for fire and non-fire emergencies. The department divided the city into five fire management zones and classified key risks in each zone. Impacts on life safety, assets, and impact on the environment were measured and categorized. Emergency Medical Services were also reviewed. Public comment: Mark Eaton, 1007 S 10th Ave advised any influencers need to see that Unity Point is supplying property services that the community needs. Linda Clark, 306 S 2nd Ave, is very pleased with the work of the fire department.

MOTIONS

Motion by Ladehoff, second by Kell to APPROVE TWO 14-DAY SPECIAL CLASS C ALCOHOL LICENSES FOR THIRSTY PIGS WITH OUTDOOR SERVICE FOR THE LIVE AFTER 5 EVENTS ON 7/7, 7/14, 7/21, 7/28. Motion carried 6-1, Hoop dissenting.

Motion by Ladehoff, second by Isom to APPROVE 5-DAY SPECIAL CLASS C ALCOHOL LICENSE WITH OUTDOOR SERVICE FOR ZAMORA FRESH MARKET FOR THE MCB D BEE RIDICULOUS DAY ON 07/29/23. Motion carried 6-1, Hoop dissenting.

Motion by Ladehoff, second by Isom to APPROVE 5-DAY SPECIAL CLASS C ALCOHOL LICENSE WITH OUTDOOR SERVICE FOR THE 13TH STREET DISTRICT, HARVEST MARKET EVENT 9/8. Motion carried 6-1, Hoop dissenting.

RESOLUTIONS

Motion by Isom, second by Ladehoff to adopt RESOLUTION 2023-128 CALLING AN ELECTION ON PROPOSED ORDINANCE AMENDMENT INCREASING A FRANCHISE FEE UNDER THE CITY'S GAS UTILITY FRANCHISE WITH INTERSTATE POWER & LIGHT COMPANY. Councilor Thompson expressed concerns about having LOST and the franchise fee on the same ballot at the general election. Public comment: Mark Eaton, 1007 S 10th Ave, recommended approval and that voters will be able to review both measures. Motion failed 0-7, Hoop, Isom, Kell, Ladehoff, Schneider, Thompson, Walker dissenting.

Motion by Isom, second by Ladehoff to adopt RESOLUTION 2023-129 CALLING AN ELECTION ON PROPOSED ORDINANCE AMENDMENT INCREASING A FRANCHISE FEE UNDER THE CITY'S ELECTRIC UTILITY FRANCHISE WITH INTERSTATE POWER & LIGHT COMPANY. Public comments: Mark Eaton, 1007 S 10th Ave stated it should go to the general election for the public to decide and save the expense of a special election. Jim Palmer, 3111 S 8th St, stated this will affect local businesses and the community as these expenses are passed down to the consumer. Linda Clark, 306 S 2nd Ave, feels this is a tax and will increase the poverty level. Doris Kinnick, 2020 Catalina Place, feels the fee is too high, other communities

have lower rates. Jim Shaw, 522 N 2nd St, agrees the fee will get passed down to the consumer so it is more than 5%. Bill Schendel, 625 Lincoln Way, stated it will also affect non-profits who help citizens with energy bill costs. Lyle Hineman, 2804 Arnold Dr, would like the city to be run like a business. Motion failed 0-7, Hoop, Isom, Kell, Ladehoff, Schneider, Thompson, Walker dissenting.

Motion by Isom, second by Kell to adopt RESOLUTION 2023-130 CALLING AN ELECTION ON PROPOSED ORDINANCE GRANTING CONSUMERS ENERGY COOPERATIVE A NON-EXCLUSIVE ELECTRIC UTILITY FRANCHISE AND ESTABLISHING A FRANCHISE FEE. Motion failed 0-7, Hoop, Isom, Kell, Ladehoff, Schneider, Thompson, Walker dissenting.

Mayor Greer opened a public hearing at 6:16 pm for PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE TO A PORTION OF VACATED BUT UNCONVEYED ALLEY TO THE MARSHALLTOWN COMMUNITY SCHOOL DISTRICT. No written or oral comments were received. The public hearing was closed at 6:17 pm. Motion by Ladehoff, second by Kell to adopt RESOLUTION 2023-131 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE TO A PORTION OF VACATED BUT UNCONVEYED ALLEY TO THE MARSHALLTOWN COMMUNITY SCHOOL DISTRICT. Motion carried 7-0.

ORDINANCES

Motion by Kell, second by Thompson to adopt the third reading of ORDINANCE 15061 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, BY REPEALING CHAPTER 91: FIRE PREVENTION AND PROTECTION AND ADOPTING A NEW CHAPTER 91: FIRE PREVENTION AND PROTECTION WHICH ADOPTS BY REFERENCE THE 2021 INTERNATIONAL FIRE CODE WITH CERTAIN AMENDMENTS. Motion carried 7-0.

Motion by Ladehoff, second by Isom to adopt the first reading of ORDINANCE 15062 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING 93.007 ALCOHOLIC BEVERAGES. Alicia Hunter, City Clerk advised this amendment requires a public use permit and alcohol license to be obtained to have alcohol in the parks. Motion carried 7-0.

Motion by Thompson, second by Kell to adopt the first reading of ORDINANCE 15063 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING CHAPTER 130: OFFENSES AGAINST PEACE AND SAFETY. Alicia Hunter, City Clerk advised this amendment reinstates language for offenses from vehicle sirens and tires, repeals outdated weapon requirements, and updates zoning districts for Hunting within City Boundaries. Motion carried 7-0.

Mayor Greer opened a public hearing at 6:21 pm for ORDINANCE 15064 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING PROVISIONS OF ORDINANCE 14806 AND THE TABLE OF SPECIAL ORDINANCES, TABLE I: FRANCHISES, WITH INTERSTATE POWER & LIGHT COMPANY FOR AN GAS UTILITY FRANCHISE. Public comments: Linda Clark, 306 S 2nd Ave is against the fee. Mark

Eaton, 1007 S 10th Ave, stated since they did not pass this to go on the general election it will have to be petitioned for a special election and he will have one available. Doris Kinnick, 2020 Catalina Place, feels this is too much with utility prices already high. Council comments: Councilor Isom is in support of this to put money towards street repairs as they have been neglected and are a priority to community members. Councilor Schneider is in support also to address aging infrastructure. Councilor Thompson is not in favor and would like the budget to be balanced versus implementing this. Councilor Walker advised streets are the number one thing he has been contacted about and this is an opportunity to improve that. Councilor Ladehoff advised 311 other cities in Iowa have a franchise fee and this is a way to repair the streets. Councilor Kell advised historically \$3M is spent per year on street repair and we need to get ahead of this and be in the \$10M range. The public hearing was closed at 6:39 pm. Motion by Isom, second by Schneider to adopt ORDINANCE 15064 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING PROVISIONS OF ORDINANCE 14806 AND THE TABLE OF SPECIAL ORDINANCES, TABLE I: FRANCHISES, WITH INTERSTATE POWER & LIGHT COMPANY FOR AN GAS UTILITY FRANCHISE. Motion carried 5-2, Hoop and Thompson dissenting.

Mayor Greer opened a public hearing at 6:40 pm for ORDINANCE 15065 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING PROVISIONS OF ORDINANCE 14807 AND THE TABLE OF SPECIAL ORDINANCES, TABLE I: FRANCHISES, WITH INTERSTATE POWER & LIGHT COMPANY FOR AN ELECTRIC UTILITY FRANCHISE. Public comments: Mark Eaton, 1007 S 10th Ave, commented on increased borrowing over the years for projects he doesn't feel are needed and recommended putting everything towards roads. Also speak to Unity Point about buying another ambulance to help with fire department calls for service. Noted there are 3 council seats up for election. Kathy Steinberg, 309 Summit St, feels we need to preserve affordable housing, handing out tax abatements has deprived the city of better streets and infrastructure and you have homeowners making improvements that do not receive any abatement and have increased taxes. Lyle Hineman, 2804 Arnold Dr, advised the council can make cuts to avoid the franchise fees. Jim Palmer, 3111 S 8th St, advised the city needs to be run like a business not put on the taxpayers, stop giving money to non-profits, and be fiscally responsible. Linda Clark, 306 S 2nd Ave, advised the council needs to be responsible for this and not give money away. Jim Shaw, 522 N 2nd St, acknowledges how bad the streets are but is against an increase for the taxpayer. The public hearing was closed at 6:54 pm. Motion by Schneider, second by Isom to adopt ORDINANCE 15065 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING PROVISIONS OF ORDINANCE 14807 AND THE TABLE OF SPECIAL ORDINANCES, TABLE I: FRANCHISES, WITH INTERSTATE POWER & LIGHT COMPANY FOR AN ELECTRIC UTILITY FRANCHISE. Motion carried 5-2, Hoop and Thompson dissenting.

Mayor Greer opened a public hearing at 6:55 pm for ORDINANCE 15066 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING THE TABLE OF SPECIAL ORDINANCES, TABLE I: FRANCHISES BY ESTABLISHING A FRANCHISE AGREEMENT WITH CONSUMERS ENERGY COOPERATIVE FOR AN ELECTRIC UTILITY FRANCHISE. No written or oral comments were received. The public hearing was closed at 6:56 pm. Motion by Ladehoff, second by Isom to adopt ORDINANCE 15066 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY

AMENDING THE TABLE OF SPECIAL ORDINANCES, TABLE I: FRANCHISES BY ESTABLISHING A FRANCHISE AGREEMENT WITH CONSUMERS ENERGY COOPERATIVE FOR AN ELECTRIC UTILITY FRANCHISE. Motion carried 5-2, Hoop and Thompson dissenting.

Motion by Ladehoff, second by Kell to adopt the first reading of ORDINANCE 15067 TO AMEND THE CODE OF ORDINANCE, CITY OF MARSHALLTOWN, IOWA BY AMENDING 53.022 STORM WATER BILLING AND COLLECTION. Alicia Hunter, City Clerk advised this amendment will authorize the Marshalltown Water Works to complete collection processes on unpaid storm sewer only accounts that have gone unpaid. There is further amendment needed to the code section so a revised ordinance will come forward on 6/26. Motion failed 0-7, Hoop, Isom, Kell, Ladehoff, Schneider, Thompson, Walker dissenting.

DISCUSSION

Jill Petermeier, Human Resources Director advised the City Administrator posting resulted in 13 sourced applicants and 3 responses to the consultant RFP. Councilors Isom, Kell, and Ladehoff stressed the importance of getting this done correctly and would like to proceed with a consultant. Public comment: Linda Clark, 306 S 2nd Ave remembers the time when there was no City Administrator and the city was run by the Mayor. Motion by Isom, second by Schneider to proceed with the RFP from GovHR for the City Administrator Recruitment and Selection process. Motion carried 5-1, Thompson dissenting (Walker lost connection to meeting).

Heather Thomas, Public Works Director, and Greg Broussard, Bolton & Menk presented design elements of the Downtown Implementation Plan for East Main Street. Motion by Thompson, second by Isom to utilize back in angle parking where possible. Public comment: Erin Carpenter, 802 N 4th St, encouraged the use of back-in angle parking for ease and safety. Motion carried 6-1, Hoop dissenting. Motion by Schneider, second by Isom to move the bike lanes from Center Street to 2nd Street. Public comment: Erin Carpenter, 802 N 4th St would like to see more options for bikes. Cindy Parks, 127 E Main St, does not feel safe biking on Center St. Linda Clark, 306 S 2nd Ave, there needs to be safety for pedestrians also and not allow bikes on sidewalks. Motion carried 7-0. Motion by Ladehoff, second by Schneider to install new lighting. Motion carried 6-1, Hoop dissenting. Motion by Isom, second by Kell to continue the relationship with Marshalltown Central Business District for the maintenance of vegetation and berms. Public comment: Erin Carpenter, 802 N 4th St, encouraged looking at redirection of storm water with the berms. Cindy Parks, 127 E Main St agreed with looking at storm water redirection. Motion carried 7-0. Motion by Thompson, second by Kell to proceed with option A for outdoor dining areas. Motion carried 7-0. Motion by Isom, second by Thompson to proceed as outlined in the memo regarding vaults. Motion carried 6-1, Hoop dissenting. Motion by Thompson, second by Ladehoff to proceed with option B regarding fire sprinklers. Motion carried 7-0. The council directed Heather to set up a public open house to get feedback on amenity zones and public art.

ADJOURNMENT

The meeting adjourned at 8:47 pm.

Respectfully Submitted,

Alicia Hunter
Alicia Hunter, City Clerk

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

BILL LIST 06/26/23

Consulting & Professional Fees

Bernie.Lowe/3	13,803.96
Bolton&Menk.Inc/7	74,649.50
Construct/1	36,182.82
Foth Infrastruc/1	19,900.00
FOX Strand/2	29,835.75
Health.Partners/1	11,744.81
YSS Grants Bill/4	13,883.31

Contracts

BDH/1	5,043.09
BG.HVAC.INC/3	1,049.82
Chamber.Commerc/1	12,500.00
CIRO.DIIORIO LLC/1	19,350.00
City.Laundering/2	116.34
Control Access/2	79.00
Devig,T/1	162.40
Dulaney,Raymond/1	2,000.00
EMBARC/1	4.20
Hanke,R/1	102.50
HANSEN,J/3	3,085.00
Hogeland.Auto.P/1	125.00
IA.Dpt.Safety/1	300.00
Impact.7G.Inc/2	23,010.95
Karl.Chevrolet/2	54,487.97
Koch.Office/1	317.41
Marco.Holdings/1	180.00
Marsh.Co.Landfi/21	3,076.95
McGregor.Co/1	31,281.25
Mtown.Partnersh/1	5,000.00
Mtwn.Aviation/2	4,416.00
Municipal.Band/1	4,861.58
Premier.Equip/2	403.67
Racom.Corp/2	388.00
SAFETY.KLEEN/1	583.30
Schendel.Pest.C/6	243.62
Schumacher.Elev/2	476.68
Servicemaster/1	1,847.00
Woodman.Control/1	1,100.00
WRH Inc/1	266,950.00
Young Plumbing/1	3,318.60

Debt Service

UMB.Bank.NA/9	2,050.00
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Library Books

AdvantageArch/1	5,799.72
Baker.Taylor/35	2,602.28
BRODART.CO/9	2,552.64
Cengage.Learn/15	2,123.55
CenterPoint.Prn/4	3,164.44
EBSCO.Subscr/1	9,075.80
Library.Ideas/2	1,703.72
MicroMarketing/4	159.48
Mt.Library.Serv/2	1,440.22
OVERDRIVE,INC./12	3,145.41
Playaway Prod/5	1,567.34

Medical

Bernie.Lowe/2	17,256.04
Health.Partners/7	137,783.68
Hunter Lane LLC/2	678.45
Unity Point-Occ/2	84.00
UnityPoint Heal/2	135.79

Payroll.Net

Payroll/1	339,130.64
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Refund/Reimbursed

Aragon,S/1	53.69
Armstrong,Alice/1	11.99
Baker.Taylor/9	168.49
Bills, Steven/1	22.95
Bishop, Adam/1	61.93
Bishop, Jesse/1	21.98
Blackstock,P/1	113.04
BRODART.CO/1	113.59
Dillon, Jana/1	112.00
Fonseca,Delilah/1	22.18
Graves,R/1	46.75
Krough, Dennis/1	31.95
Ladehoff,M/1	46.18
Larson, Rodney/1	48.92
Markham,Tim/1	33.58
MILLER,L/1	31.93
Ohrt,Freeman/1	21.98
Ramirez-Sanch,G/1	8.99
Rodriguez,Karin/1	31.95
Schumacher, Dyl/1	35.94
Singh, Martin/1	107.23
Sirdoreus, Trev/1	88.99
Sutton, Joseph/1	41.98
Thomas,Lashelle/1	34.50
Troutner,Shawn/1	33.60
Wegner,J/1	31.95
Zamora,R/1	34.58

Service/Repairs

AAA.Septic/1	100.00
Atcher,R/2	3,300.00
BRAMMER,R/1	525.00
Century.Link/51	5,888.22
Centurylink.ld/5	9.42
Cntrl.IA.Farm/1	393.20
DSM ChildMuseum/1	125.00
Eulenspiegel/1	708.00
Fexsteve Ltd Co/2	60,950.00
FGP Jr LLC/1	1,500.00
Global Paymt/1	386.36
Grewell Lawn/1	1,500.00
Hansen,S/1	1,157.75
Ia.Div.Labor/1	120.00
Johnson.Lawn/1	1,365.00
LARRY'S.TOWING/1	250.00
LENZ,D/1	825.00
McAtee.Tire/9	2,783.72
Menards/1	107.12

BILL LIST 06/26/23

Mtwn.Aviation/1	30.05	Racom.Corp/2	220.00
Plaehn, Zachary/3	1,985.00	Rainbow Carwash/3	90.00
Pro Hydro/1	144.00	Raven Creek/3	294.30
Rainbow Carwash/1	10.00	Regents Univ MN/1	1,212.00
Raven Creek/3	1,886.60	SE.Jones.Indust/1	204.75
ROSENBLUM,S/1	480.00	Showcases,Inc/2	861.26
Sandry.Fire.Sup/2	200.01	Sign.Creations/1	308.00
Schumacher.Elev/1	463.50	STATE.HYGIENIC/1	1,344.50
T.S.Y.S./2	433.10	Strands Inc/2	351.37
Thomasson,Luann/1	550.00	Streichers.Inc/4	2,699.98
Vajgrt.R/2	65.25	Thiesens.Supply/5	303.72
WICKHAM,M/1	440.00	Vajgrt.R/1	420.00
WW.Grainger/1	43.68	Van.Meter.Inc/1	583.62
Supplies/Parts		Witmer.Public.S/1	48.99
Acco.Unlimited/1	4,146.85	Workspace/1	987.71
AHLERS.COONEY/1	75.00	WW.Grainger/2	233.70
Armor Express/1	2,614.04	Ziegler/2	22,225.02
Arnold.Motor/12	373.83	Travel/Training	
Baker.Taylor/13	882.99	Allen, Justin/1	103.10
BDH/2	883.98	Solorio, Jose/1	146.70
Bitumnous/4	2,015.39	Utilities	
City.Laundering/8	187.26	Alliant.Energy/63	60,354.84
Cntrl.IA.Distr/5	1,797.40	Consumr.Energy/3	398.44
Cntrl.IA.Farm/2	33.87	Mtwn.Aviation/1	62.50
CTI Ready Mix/3	1,055.25	Mtwn.Wtrwrks/1	8.00
DEMCO.INCORP./5	6,859.96	Wage Assignment	
Diamond Vogel/2	4,638.76	American.Educa./1	64.41
DingesFire/1	142.38	Collection.Svs./10	2,069.22
Envisionware/1	516.07	Colonial.Life/1	321.13
Flir.Outdoor.Sy/1	600.00	Fidelity.Securt/2	434.11
Galls.LLC/2	177.80	Galls.LLC/1	246.50
Gervich.Sons/1	6.00	I.P.E.R.S./7	78,967.10
Gillig.LLC/4	1,424.03	I.R.S./7	90,209.30
Hessenius,Jaydy/1	13.82	IA.Treasurer/2	16,472.86
IA P&R Assn/2	665.00	ICMA457Mission/12	15,153.58
IA.CountyAtty/1	150.00	M.F.P.R.S.I./4	125,606.09
Interstate Batt/1	456.86	TotalAdmin.Serv/4	6,399.76
Iowa.Outdoors/1	15.00	United.Way/4	1,408.32
Karl of Mtown/1	472.00	Total/645	
Keystone.Lab/2	218.00		1,781,145.73
Kieslers/1	1,217.00		
Lib Furniture/2	6,587.53		
LIBRARY.STORE/1	1,519.40		
Marsh.Co.Engr/26	22,686.84		
Martin.Marietta/1	655.19		
McAtee.Tire/3	5,482.42		
Menards/10	301.91		
Midland.Scienti/6	2,132.58		
Napa.Auto/3	78.35		
Northern.Lights/2	962.00		
Nutrien.Ag.Sol/5	5,908.78		
Office.Express/4	648.88		
Oreilly.Automot/2	17.95		
Premier Polyste/1	4,700.00		
Primary Arms/1	558.98		

BILL LIST 06/26/23

Account Number	Vendor Name	Description (Item)	Amount
690.8050.5380.000	AAA SEPTIC SERVICE INC	Fisher comm center rental	100.00
001.4045.5607.000	ACCO UNLIMITED CORP	Aquatic center pool chemicals	4,146.85
001.4010.5736.000	Advantage Archives LLC	Digital image conversion, content update	5,799.72
001.6025.5460.000	AHLERS & COONEY	labor and employment seminar	75.00
001.1010.5464.000	ALLEN, JUSTIN	MAY Lunches & Suppers during Training	103.10
001.1030.5481.000	ALLIANT ENERGY	2801 S 12th St EMG Sirens	25.23
001.1030.5481.000	ALLIANT ENERGY	25 N Center St Civil Defense Sirens	100.00
001.1030.5481.000	ALLIANT ENERGY	Tornado siren	22.84
001.4010.5481.000	ALLIANT ENERGY	Library - 105 W Boone St	3,926.30
001.4030.5481.000	ALLIANT ENERGY	HIGHLAND ACRES RD	25.05
001.4030.5481.000	ALLIANT ENERGY	RIVERVIEW PARK EAST SIDE	178.61
001.4030.5481.000	ALLIANT ENERGY	402 Woodland St BATH HOUSE	673.95
001.4030.5481.000	ALLIANT ENERGY	801 WOODLAND ST SHOP	44.18
001.4030.5481.000	ALLIANT ENERGY	602 W Merle Hibbs Blvd	126.93
001.4030.5481.000	ALLIANT ENERGY	JUDGE PARK	21.70
001.4030.5481.000	ALLIANT ENERGY	802 S 3rd St Skate Park	16.00
001.4030.5481.000	ALLIANT ENERGY	516 N 3rd St Elks Park	28.49
001.4030.5481.000	ALLIANT ENERGY	108 N 2nd Ave Alley - Farmers Market	18.96
001.4030.5482.000	ALLIANT ENERGY	402 Woodland St BATH HOUSE	44.72
001.4030.5482.000	ALLIANT ENERGY	Reunion Hall	38.68
001.4030.5482.000	ALLIANT ENERGY	905 E MAIN ST PARK SHOP	35.65
001.4030.5482.000	ALLIANT ENERGY	402 WOODLAND ST COMM BLDG	42.71
001.4065.5481.000	ALLIANT ENERGY	10 W State St COLISEUM	4,106.57
001.4065.5482.000	ALLIANT ENERGY	10 W State St COLISEUM	74.05
001.6050.5481.000	ALLIANT ENERGY	24 N Center St Municipal Bldg	171.98
001.6051.5481.000	ALLIANT ENERGY	36 N Center St- Carnegie Bldg	1,031.65
001.6051.5482.000	ALLIANT ENERGY	36 N Center St- Carnegie Bldg	73.02
110.2010.5481.000	ALLIANT ENERGY	905 E Main PW Bldg	836.33
110.2010.5481.000	ALLIANT ENERGY	2107 S Center St irrigation system	20.38
110.2030.5481.000	ALLIANT ENERGY	N 18th Ave Bridge	29.29
110.2030.5481.000	ALLIANT ENERGY	HWY 14 & HWY 30 STREET LIGHTS	86.51
110.2030.5481.000	ALLIANT ENERGY	211 S 9TH ST FRONT TERRACE	21.86
110.2030.5481.000	ALLIANT ENERGY	407 Player St Bridge Light	89.01
110.2030.5481.000	ALLIANT ENERGY	17 N Center St metered	27.15
110.2030.5481.000	ALLIANT ENERGY	220 E MAIN ST ALLEY	43.13
110.2030.5481.000	ALLIANT ENERGY	404 1/2 S Center St Viaduct	73.15
110.2030.5481.000	ALLIANT ENERGY	36 E Main St Alley	39.01
110.2030.5481.000	ALLIANT ENERGY	120 E MAIN ST ALLEY	42.60
110.2030.5481.000	ALLIANT ENERGY	MARKET ST BRIDGE LIGHTS	68.12
110.2040.5481.000	ALLIANT ENERGY	S CENTER ST CNR OLIVE	40.36
110.2040.5481.000	ALLIANT ENERGY	N 3rd Ave Cnr State	116.40
110.2040.5481.000	ALLIANT ENERGY	N 18TH AVE & E MAIN	30.53
110.2040.5481.000	ALLIANT ENERGY	S 12TH AVE E OLIVE ST	41.56
110.2040.5481.000	ALLIANT ENERGY	W Southridge Rd Cnr Center	41.91
110.2040.5481.000	ALLIANT ENERGY	RIVERSIDE DR CNR 3RD AVE	34.21
110.2040.5481.000	ALLIANT ENERGY	502 E SOUTHRIDGE RD	20.54
110.2040.5481.000	ALLIANT ENERGY	S CENTER ST & W BERLE	42.86
110.2040.5481.000	ALLIANT ENERGY	S CENTER ST N OF MALL	50.61
110.2040.5481.000	ALLIANT ENERGY	S Center St Cnr Hibbs	45.49
110.2040.5481.000	ALLIANT ENERGY	219 Westwood flashing lights	22.01
110.2040.5481.000	ALLIANT ENERGY	E Anson St cnr 4th Ave	22.01
110.2040.5481.000	ALLIANT ENERGY	5 N 5th St cnr State St	22.01
110.2040.5481.000	ALLIANT ENERGY	S CENTER ST CNR BOONE	49.08
110.2040.5481.000	ALLIANT ENERGY	S CENTER ST CNR LINN	39.91
610.8015.5481.000	ALLIANT ENERGY	N 3rd Ave River Sign	22.66
610.8015.5481.000	ALLIANT ENERGY	RIVERVIEW PARK LIFTSTATION	20.38
610.8015.5481.000	ALLIANT ENERGY	1001 Woodland St Water Pollution	41,925.13
610.8015.5481.000	ALLIANT ENERGY	JBS 402 N 10TH AVE	21.70
610.8015.5482.000	ALLIANT ENERGY	1001 WOODLAND ST DISP PLANT	3,358.89
610.8016.5481.000	ALLIANT ENERGY	608 Turner St Pump Station	230.40
610.8016.5481.000	ALLIANT ENERGY	S 12TH AVE CNR E MAIN	104.39

610.8016.5481.000	ALLIANT ENERGY	Marion St - WPCP	120.68
610.8016.5481.000	ALLIANT ENERGY	1511 Rolling Meadows Rd	146.18
610.8016.5482.000	ALLIANT ENERGY	1001 Woodland St Shed	34.65
690.8050.5481.000	ALLIANT ENERGY	905 E Main PW Bldg	557.56
740.8065.5481.000	ALLIANT ENERGY	301 N 18TH AVE LIFTSTATION	630.88
740.8065.5481.000	ALLIANT ENERGY	N 3rd Ave - WPCP	304.75
750.8070.5481.000	ALLIANT ENERGY	COMPOST PILE	53.29
999.1121.000	American Education Services	PR WITHHOLDING	64.41
610.8015.5980.000	ARAGON, SILVIA	Sewer refund 2023- pool	53.69
030.1010.5718.000	Armor Express	SWAT vests	2,614.04
001.4010.5980.000	Armstrong, Alice	returned lost book	11.99
001.1010.5565.000	Arnold Motor Supply	PD crime unit brake pads/ rotors	(204.40)
001.1010.5565.000	Arnold Motor Supply	PD crime unit brake pad	31.36
001.1010.5565.000	Arnold Motor Supply	PD 517 micro v-belts	41.12
001.1010.5565.000	Arnold Motor Supply	PD 503 filters	57.98
110.2010.5565.000	Arnold Motor Supply	Street #63 - filter	(21.37)
110.2010.5565.000	Arnold Motor Supply	spark plugs	11.25
110.2010.5565.000	Arnold Motor Supply	Street #63 - separator filter	15.36
110.2010.5565.000	Arnold Motor Supply	Street #61 filters	27.73
110.2010.5565.000	Arnold Motor Supply	Street #63 - filter	41.94
110.2010.5565.000	Arnold Motor Supply	Street #63 - filters	98.09
110.2010.5565.000	Arnold Motor Supply	PD crime unit brake pads/ rotors	200.31
110.2010.5600.000	Arnold Motor Supply	compressor oil	74.46
001.4030.5386.000	Atcher, Robert	May Softball complex lawn mowing	600.00
142.4030.5386.000	Atcher, Robert	April/ May Parks lawn mowing	2,700.00
001.4030.5342.000	B&G HVAC INC	Riverview PVC caps and labor	302.00
001.4045.5342.000	B&G HVAC INC	Aquatic center sink repair	607.82
001.4045.5342.000	B&G HVAC INC	Aquatic center	140.00
001.4010.5730.000	BAKER & TAYLOR INCORP	reference books	111.15
001.4010.5730.000	BAKER & TAYLOR INCORP	reference books	126.11
001.4010.5730.000	BAKER & TAYLOR INCORP	reference book	18.53
001.4010.5730.000	BAKER & TAYLOR INCORP	reference books	33.59
001.4010.5730.000	BAKER & TAYLOR INCORP	reference books	35.10
001.4010.5730.000	BAKER & TAYLOR INCORP	reference books	206.83
001.4010.5730.000	BAKER & TAYLOR INCORP	reference book	17.09
001.4010.5730.000	BAKER & TAYLOR INCORP	reference books	157.05
001.4010.5730.000	BAKER & TAYLOR INCORP	reference book	18.80
001.4010.5730.000	BAKER & TAYLOR INCORP	reference books	53.37
001.4010.5730.000	BAKER & TAYLOR INCORP	reference book	15.96
001.4010.5730.000	BAKER & TAYLOR INCORP	reference books	75.19
001.4010.5730.000	BAKER & TAYLOR INCORP	reference book	14.22
001.4010.5732.000	BAKER & TAYLOR INCORP	DVD's	56.67
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	18.53
001.4010.5732.000	BAKER & TAYLOR INCORP	DVD's	18.36
001.4010.5732.000	BAKER & TAYLOR INCORP	DVD's	34.96
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	240.12
001.4010.5732.000	BAKER & TAYLOR INCORP	DVD's	122.42
001.4010.5732.000	BAKER & TAYLOR INCORP	DVD's	20.99
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	10.79
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	131.04
001.4010.5732.000	BAKER & TAYLOR INCORP	book mobile books	215.46
001.4010.5732.000	BAKER & TAYLOR INCORP	DVD's	13.99
001.4010.5732.000	BAKER & TAYLOR INCORP	DVD's	45.48
001.4010.5732.000	BAKER & TAYLOR INCORP	DVD's	53.88
001.4010.5732.000	BAKER & TAYLOR INCORP	DVD's	36.37
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	82.63
001.4010.5732.000	BAKER & TAYLOR INCORP	Book mobile	90.27
001.4010.5732.000	BAKER & TAYLOR INCORP	DVD's	37.77
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	94.43
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	31.17
001.4010.5732.000	BAKER & TAYLOR INCORP	adult graphic novel	27.54
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	195.71
001.4010.5732.000	BAKER & TAYLOR INCORP	DVD's	6.99
001.4010.5732.000	BAKER & TAYLOR INCORP	DVD's	74.16

001.4010.5732.000	BAKER & TAYLOR INCORP	DVD's	150.45
001.4010.5732.000	BAKER & TAYLOR INCORP	adult graphic novels	15.95
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	84.75
001.4010.5732.000	BAKER & TAYLOR INCORP	Book mobile	37.20
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	5.39
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	10.19
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	166.00
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	18.00
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	292.70
001.4010.5732.000	BAKER & TAYLOR INCORP	DVD's	48.96
001.4010.5732.000	BAKER & TAYLOR INCORP	DVD's	93.72
001.4010.5734.000	BAKER & TAYLOR INCORP	lost and replaced book	4.79
001.4010.5734.000	BAKER & TAYLOR INCORP	lost and replace book	16.10
001.4010.5734.000	BAKER & TAYLOR INCORP	lost and replaced book	13.79
170.4010.5732.000	BAKER & TAYLOR INCORP	Adult audio	19.24
170.4010.5734.000	BAKER & TAYLOR INCORP	Adams memorial book	15.38
170.4010.5734.000	BAKER & TAYLOR INCORP	Adams memorial books	31.92
170.4010.5734.000	BAKER & TAYLOR INCORP	Memorial books - Adams	32.48
170.4010.5734.000	BAKER & TAYLOR INCORP	Veldey memorial books	20.97
170.4010.5734.000	BAKER & TAYLOR INCORP	Adams memorial book	15.96
170.4010.5734.000	BAKER & TAYLOR INCORP	Adams memorial book	17.10
001.2060.5612.000	BDH INFORMATION TECHNOLOGY LLC	Lance G Computer, Cord for Engr	44.04
030.1010.5750.000	BDH INFORMATION TECHNOLOGY LLC	setup Getac tablet/ modem vehicle #506	5,043.09
610.8015.5703.000	BDH INFORMATION TECHNOLOGY LLC	Lance G Computer, Cord for Engr	839.94
881.1010.5230.000	BERNIE LOWE & ASSOC Inc	411 paid medical claims	279.52
881.1010.5339.000	BERNIE LOWE & ASSOC Inc	411 paid medical claims	1,677.03
881.1050.5230.000	BERNIE LOWE & ASSOC Inc	411 paid medical claims	9,124.44
881.1050.5339.000	BERNIE LOWE & ASSOC Inc	411 paid medical claims	15,579.01
884.7010.5230.000	BERNIE LOWE & ASSOC Inc	ACA Services 1/1/23-1/1/24	4,400.00
610.8015.5980.000	Bills, Steven	Sewer refund 2023- pool	22.95
610.8015.5980.000	Bishop, Adam	Sewer refund 2023- pool, hot tub	61.93
610.8015.5980.000	Bishop, Jesse	Sewer refund 2023- pool	21.98
110.2010.5617.000	Bitumnous Materials & Supply	emulsified asphalt	396.97
110.2010.5617.000	Bitumnous Materials & Supply	emulsified asphalt	543.53
110.2010.5617.000	Bitumnous Materials & Supply	emulsified asphalt	531.36
110.2010.5617.000	Bitumnous Materials & Supply	emulsified asphalt	543.53
610.8015.5980.000	BLACKSTOCK, PAULA E	Sewer refund 2023- pool	113.04
001.5040.5230.000	Bolton & Menk Inc	GIS services Zoning	135.00
311.2012.5233.000	Bolton & Menk Inc	Construction Services	13,239.00
340.4030.5233.000	Bolton & Menk Inc	Civil Engineering services -6th St Trail Project	2,039.50
363.2012.5233.000	Bolton & Menk Inc	Professional Services - State Street Reconstructio	15,930.50
364.2012.5233.000	Bolton & Menk Inc	Design & Bidding Downtown Phase 2A & 2B	41,595.50
364.4030.5233.000	Bolton & Menk Inc	Riverview Detention Analysis Per Jessica K	1,665.00
610.8016.5230.000	Bolton & Menk Inc	GIS services Sanitary sewer	45.00
001.4010.5343.000	Brammer, Rick	Bubble Stations	525.00
001.4010.5732.000	BRODART CO	Juvenile books	295.94
001.4010.5732.000	BRODART CO	Juvenile books	109.20
001.4010.5732.000	BRODART CO	Juvenile and lost/ replaced books	274.34
001.4010.5732.000	BRODART CO	Juvenile books	209.47
001.4010.5732.000	BRODART CO	Juvenile books	352.10
001.4010.5732.000	BRODART CO	Juvenile books	291.38
001.4010.5732.000	BRODART CO	Juvenile books	157.03
001.4010.5732.000	BRODART CO	Juvenile books	717.34
001.4010.5732.000	BRODART CO	Juvenile books	145.84
001.4010.5734.000	BRODART CO	Juvenile and lost/ replaced books	113.59
001.4010.5732.000	CENGAGE LEARNING INC	Book mobile books	1,197.99
001.4010.5732.000	CENGAGE LEARNING INC	fiction	21.44
001.4010.5732.000	CENGAGE LEARNING INC	Fiction or non fiction books	42.73
001.4010.5732.000	CENGAGE LEARNING INC	Book mobile	26.99
001.4010.5732.000	CENGAGE LEARNING INC	Book mobile	169.42
001.4010.5732.000	CENGAGE LEARNING INC	adult fiction or non fiction	49.48
001.4010.5732.000	CENGAGE LEARNING INC	fiction or non fiction books	116.96
001.4010.5732.000	CENGAGE LEARNING INC	book mobile	20.24
001.4010.5732.000	CENGAGE LEARNING INC	book mobile	77.22

001.4010.5732.000	CENGAGE LEARNING INC	book mobile	72.72
170.4010.5732.000	CENGAGE LEARNING INC	Tye grant books	51.73
170.4010.5732.000	CENGAGE LEARNING INC	Tye grant books	67.47
170.4010.5732.000	CENGAGE LEARNING INC	Tye grant books	83.96
170.4010.5732.000	CENGAGE LEARNING INC	Tye grant books	95.21
170.4010.5732.000	CENGAGE LEARNING INC	Tye grant books	29.99
001.4010.5732.000	CENTER POINT LARGE PRINT	Book mobile	19.96
001.4010.5732.000	CENTER POINT LARGE PRINT	Adult fiction/ non fiction	2,908.98
001.4010.5732.000	CENTER POINT LARGE PRINT	adult fiction or non fiction	189.36
001.4010.5732.000	CENTER POINT LARGE PRINT	adult fiction or non fiction	46.14
001.4010.5600.000	CENTRAL IOWA DISTRIBUTING INC	Cleaning supplies/ toiletries	875.40
001.4010.5600.000	CENTRAL IOWA DISTRIBUTING INC	paper towels	136.00
001.4030.5600.000	CENTRAL IOWA DISTRIBUTING INC	Towel holder, toolbox	90.00
001.4030.5611.000	CENTRAL IOWA DISTRIBUTING INC	Parks toilet paper	602.00
142.4030.5562.000	CENTRAL IOWA DISTRIBUTING INC	Towel holder, toolbox	94.00
110.2010.5410.000	CENTRAL IOWA FARM STORE INC	Street #60 skid loader flow repair	393.20
110.2010.5565.000	CENTRAL IOWA FARM STORE INC	Street 66 relay switch	45.16
110.2010.5565.000	CENTRAL IOWA FARM STORE INC	relay switch #66	(11.29)
001.1010.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	905.65
001.1010.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	474.06
001.1050.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	329.33
001.1050.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	172.39
001.1070.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	82.33
001.1070.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	43.10
001.1071.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	82.33
001.1071.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	43.10
001.1075.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	82.33
001.1075.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	43.10
001.4010.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	164.66
001.4010.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	86.19
001.4030.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	82.33
001.4030.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	43.10
001.4040.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	82.33
001.4040.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	43.10
001.4045.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	164.66
001.4045.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	86.19
001.4065.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	82.33
001.4065.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	43.10
001.4065.5450.000	CENTURYLINK	Coliseum Backup Analog Lines	118.54
001.6010.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	82.33
001.6010.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	43.10
001.6012.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	82.33
001.6012.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	43.10
001.6020.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	82.33
001.6020.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	43.10
001.6021.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	329.36
001.6021.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	172.33
001.6025.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	82.33
001.6025.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	43.10
110.2010.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	82.33
110.2010.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	43.10
110.2040.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	82.33
110.2040.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	43.10
110.2060.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	82.33
110.2060.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	43.10
184.5030.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	164.66
184.5030.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	86.19
189.3040.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	82.33
189.3040.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	43.10
610.8015.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	246.99
610.8015.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	129.29
610.8016.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	98.80
610.8016.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	51.71
690.8050.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	82.33

690.8050.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	43.10
740.8065.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	65.86
740.8065.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	34.48
750.8070.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	82.33
750.8070.5450.000	CENTURYLINK	Non published direct dial lines fees 9853	43.10
001.1099.5450.000	CENTURYLINK long distance	Long distance lines	0.25
001.1099.5450.000	CENTURYLINK long distance	Long distance lines	2.62
001.4010.5450.000	CENTURYLINK long distance	Long distance lines	1.31
001.6050.5450.000	CENTURYLINK long distance	Long distance lines	2.62
610.8015.5450.000	CENTURYLINK long distance	Long distance lines	2.62
355.1075.5342.000	Ciro DiIorio Masonry & Landscaping LLC	Structural Masonry Repair 14 W Main St	19,350.00
110.2010.5132.000	CITY LAUNDERING COMPANY	Street dept uniform cleaning	8.92
110.2010.5132.000	CITY LAUNDERING COMPANY	Street dept uniform cleaning	7.95
110.2010.5342.000	CITY LAUNDERING COMPANY	Street Dept. -comfort flow	96.38
110.2010.5342.000	CITY LAUNDERING COMPANY	Street Dept. -comfort flow	19.96
110.2010.5600.000	CITY LAUNDERING COMPANY	Street Dept. - supplies	28.43
110.2010.5600.000	CITY LAUNDERING COMPANY	Street Dept. - supplies	20.24
110.2040.5132.000	CITY LAUNDERING COMPANY	uniform cleaning Utility Dept.	23.51
110.2040.5132.000	CITY LAUNDERING COMPANY	uniform cleaning Utility Dept.	23.51
690.8050.5132.000	CITY LAUNDERING COMPANY	uniform cleaning-Transit dept	37.35
690.8050.5132.000	CITY LAUNDERING COMPANY	uniform cleaning-Transit dept	37.35
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	139.77
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	423.86
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	146.76
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	191.92
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	115.38
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	363.23
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	23.07
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	101.59
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	102.11
999.1121.000	COLLECTION SERVICES CENTER	CHILD SUPPORT	461.53
999.1133.000	COLONIAL LIFE	COLONIAL LIFE INSURANCE	321.13
311.2012.5233.000	CONSTRUCT INC	STR19003 Edgewood Street Extension	36,182.82
110.2030.5481.000	CONSUMERS ENERGY CO-OP	City of Marshalltown	247.19
110.2040.5481.000	CONSUMERS ENERGY CO-OP	City of Marshalltown	70.54
110.2040.5481.000	CONSUMERS ENERGY CO-OP	City of Marshalltown	80.71
610.8015.5344.000	Controlled Access LLC	June 2023 LiftMaster Capx/ Subscription	39.50
750.8070.5344.000	Controlled Access LLC	June 2023 LiftMaster Capx/ Subscription	39.50
740.8065.5600.000	CTI Ready Mix Inc	Center St viaduct storm sewer repair	378.25
740.8065.5600.000	CTI Ready Mix Inc	Center & Nicholas Dr storm sewer repair	418.00
740.8065.5600.000	CTI Ready Mix Inc	S 2nd St storm sewer repair	259.00
001.4010.5600.000	DEMCO INCORP	labels, bind repair tape,jacket covers	639.21
001.4010.5600.000	DEMCO INCORP	Book mobile carts, book jacket covers	5,160.72
001.4010.5600.000	DEMCO INCORP	bar code labels	566.58
001.4010.5600.000	DEMCO INCORP	label protectors, non glare labels	174.03
001.4010.5600.000	DEMCO INCORP	pamphlet slatwalls, magazine holders	319.42
001.4010.5343.000	DesMoines Childrens Museum	Adventure pass	125.00
140.4030.5342.000	DEVIG, TAYLOR	Parks construction debris	162.40
110.2010.5628.000	DIAMOND VOGEL INC	beads for street paint	4,380.00
110.2010.5628.000	DIAMOND VOGEL INC	Street - spray tips	258.76
001.4040.5980.000	Dillon, Jana	refund Elizabeth Collins Day Camp	112.00
001.1050.5132.000	Dinges Fire Company	Firefighter gloves	142.38
001.4045.5342.000	Dulaney, Raymond	6/2-6/7 Lifeguard classes	2,000.00
001.4010.5736.000	EBSCO SUBSCRIPTION SRVC COMPANY	reference databases	9,075.80
001.4010.5342.000	EMBARC	translation	4.20
001.4010.5718.000	ENVISIONWARE	desktop reader kit	516.07
001.4010.5343.000	Eulenspiegel Puppet Theatre Co	Puppet show	708.00
189.3040.5410.000	FEXSTEVE LIMITED CO	1409 SUMMIT ST	57,900.00
189.3040.5415.000	FEXSTEVE LIMITED CO	1409 SUMMIT ST	3,050.00
001.4010.5343.000	FGP Jr LLC	Cold War, U-2 incident and movie lecture	1,500.00
999.1125.000	FIDELITY SECURITY LIFE INSURANCE CO	VISION INSURANCE	325.46
999.1125.000	FIDELITY SECURITY LIFE INSURANCE CO	VISION INSURANCE	108.65
001.1010.5718.000	Flir Outdoor and Tactical Systems Inc	R60 Arm & propeller	600.00
610.8015.5980.000	Fonseca, Delilah	Sewer refund 2023- pool	22.18

121.5020.5230.000	Foth Infrastructure & Environment LLC	Site Cerification studies 10 acres N of 18th/Mario	19,900.00
364.2020.5233.000	FOX Strand	Design Engineering - Parking Lot "T"	3,639.00
615.8015.5233.000	FOX Strand	WPC21001 WPCP Headworks & Digester Const Phase	26,196.75
001.1010.5132.000	GALLS LLC	SWAT clothing	64.56
001.1010.5132.000	GALLS LLC	Patrol gear-baton	113.24
999.1164.000	GALLS LLC	duty gear	246.50
110.2010.5600.000	GERVICH & SONS INC	Street dept steel	6.00
690.8050.5565.000	GILLIG LLC	Bus 014 micro switch	142.68
690.8050.5565.000	GILLIG LLC	Bus 131 hose assembly	243.90
690.8050.5565.000	GILLIG LLC	Transit 121 side curb windshield	698.01
690.8050.5565.000	GILLIG LLC	Transit 131 abs pmv valves	339.44
001.4030.5215.000	Globalpayments	Park & Rec credit card fee	386.36
610.8015.5980.000	Graves, Rita	Sewer refund 2023- pool	46.75
610.8015.5386.000	Grewell Lawn & Snow Removal Services LLC	May 2023 Lawn Mowing services	1,500.00
001.4045.5342.000	HANKE, RICKIE L	Aquatic center hook up ice machine	102.50
610.8015.5342.000	Hansen, Jay	Feb-June Cleaning Services	2,835.00
610.8016.5342.000	Hansen, Jay	Feb-June Cleaning Services	150.00
740.8065.5342.000	Hansen, Jay	Feb-June Cleaning Services	100.00
001.4030.5386.000	HANSEN, STEVE	Softball complex lawn care step 2	1,157.75
884.7010.5339.000	Health Partners	claims 5/25-5/31	5373.87
884.7010.5339.000	Health Partners	claims 5/25-5/31	50991.73
884.7010.5339.000	Health Partners	claims 06/01-06/07	2805.87
884.7010.5339.000	Health Partners	claims 06/01-06/07	10583.25
884.7010.5339.000	Health Partners	claims 6/08-6/14	3751.5
884.7010.5339.000	Health Partners	claims 6/08-6/14	39369.57
884.7010.5230.000	Health Partners	Monthly fees and premiums	11744.81
884.7010.5337.000	Health Partners	Monthly fees and premiums	24907.89
001.4041.5600.000	Hessenius, Jaydyn	name badges, bin and disc toys	13.82
881.1010.5339.000	Hunter Lane LLC	Paid medical claims 6/1-6/15	180.99
881.1050.5339.000	Hunter Lane LLC	Paid medical claims 6/1-6/15	497.46
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	720.79
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	5,123.07
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEFERRED COMP	963.22
999.1131.000	ICMA 457-Mission Square Retirement	ICMA LOAN REPAYMENT	352.68
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	230.76
999.1131.000	ICMA 457-Mission Square Retirement	ROTH < 50	1,439.23
999.1131.000	ICMA 457-Mission Square Retirement	ROTH > 50	2,645.22
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	1,225.00
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	269.23
999.1131.000	ICMA 457-Mission Square Retirement	ROTH %	114.38
999.1131.000	ICMA 457-Mission Square Retirement	ROTH < 50	1,125.00
999.1131.000	ICMA 457-Mission Square Retirement	ROTH > 50	945.00
133.2900.5342.000	Impact 7G Inc	Brownfields Assistance Contract	9,890.95
189.3040.5342.000	Impact 7G Inc	125 Homes LI/RA and HHA	13,120.00
999.1101.000	INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	28,150.37
999.1101.000	INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	13,166.67
999.1103.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	30,621.26
999.1103.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	4,533.50
999.1107.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	8.52
999.1107.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	9,575.74
999.1107.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	4,153.24
110.2010.5565.000	Interstate Batteries of Upper Iowa	Street dept batteryys	456.86
001.1010.5460.000	IOWA COUNTY ATTORNEYS ASSOC	IA Laws of Interest to Law Enforcement	150.00
001.1010.5344.000	IOWA DEPT OF PUBLIC SAFETY	On-line warrants and articles	300.00
610.8015.5251.000	IOWA DIVISION OF LABOR SERVICES	2023 boiler inspection certificates	120.00
001.4010.5731.000	IOWA OUTDOORS	Yearly subscription	15.00
001.4030.5460.000	IOWA PARKS & RECREATION ASSN	Delegate fees- Hubbard/ Titus	530.00
001.4045.5460.000	IOWA PARKS & RECREATION ASSN	Aquatic CEU workshop- Hubbard	135.00
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PRIOR MONTH IPERS CONTRIBUTIONS	33,201.20
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PRIOR MONTH IPERS CONTRIBUTIONS	199.45
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PRIOR MONTH IPERS CONTRIBUTIONS	6,103.88
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	ROUNDING	0.14
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PRIOR MONTH IPERS CONTRIBUTIONS	33,285.27
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PRIOR MONTH IPERS CONTRIBUTIONS	199.45

999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PRIOR MONTH IPERS CONTRIBUTIONS	5,977.71
001.1099.5386.000	Johnson Lawn Care	PD Fire bldg lawn care	1,365.00
030.1010.5750.000	KARL CHEVROLET	6-27-2023 CIP VEHICLE PURCHASE 2023 CHEVY TAHOE	60,487.97
030.1010.5750.000	KARL CHEVROLET	TRADE 2017 INTERCEPTOR 1FM5K8AR9HGD57655	(6,000.00)
110.2010.5565.000	Karl of Marshalltown	Street #5 grille	472.00
610.8015.5603.000	KEYSTONE LAB INC	Lab analysis- sludge hauling	109.00
610.8015.5603.000	KEYSTONE LAB INC	Lab analysis- Dig. #3	109.00
001.1010.5132.000	KIESLER'S	SWAT clothing	1,217.00
001.1010.5344.000	KOCH Office Group	PD contract and copies	317.41
610.8015.5980.000	Krough, Dennis	Sewer refund 2023- pool	31.95
610.8015.5980.000	Ladehoff, Mike	Sewer refund 2023- pool, pond	46.18
001.1010.5359.000	LARRYS TOWING & TIRE SERVICE	investigation tow	250.00
610.8015.5980.000	Larson, Rodney	Sewer refund 2023- pool	48.92
001.4010.5386.000	LENZ, DUANE	Library contract mowings	825.00
001.4030.5342.000	LHOGELAND AUTO PLAZA LLC	5 loads of misc scrap dumped	125.00
001.4010.5718.000	Library Furniture International LLc	custom panels	3,385.00
001.4010.5718.000	Library Furniture International LLc	acrylic large bins	3,202.53
001.4010.5732.000	LIBRARY IDEAS LLC	juvenile audio	1,463.76
001.4010.5732.000	LIBRARY IDEAS LLC	Book mobile	239.96
001.4010.5600.000	LIBRARY STORE INC, THE	polypropylene laminate	1,519.40
001.6070.5342.000	Marco Holdings LLC	Cleaned up SDS errors in City Hall controller	180.00
610.8015.5980.000	Markham, Tim	Sewer refund 2023- pool	33.58
001.1010.5570.000	MARSHALL COUNTY ENGINEER	May fuel purchases	6,082.34
001.1050.5570.000	MARSHALL COUNTY ENGINEER	May fuel purchases	234.38
001.1050.5571.000	MARSHALL COUNTY ENGINEER	May fuel purchases	1,056.90
001.1071.5570.000	MARSHALL COUNTY ENGINEER	May fuel purchases	21.08
001.1071.5570.000	MARSHALL COUNTY ENGINEER	May fuel purchases	12.45
001.1075.5570.000	MARSHALL COUNTY ENGINEER	May fuel purchases	162.24
001.4030.5570.000	MARSHALL COUNTY ENGINEER	May fuel purchases	707.78
001.4030.5571.000	MARSHALL COUNTY ENGINEER	May fuel purchases	874.93
001.6050.5570.000	MARSHALL COUNTY ENGINEER	May fuel purchases	96.22
001.6050.5570.000	MARSHALL COUNTY ENGINEER	May fuel purchases	31.75
110.2010.5570.000	MARSHALL COUNTY ENGINEER	May fuel purchases	939.31
110.2010.5570.000	MARSHALL COUNTY ENGINEER	May fuel purchases	57.66
110.2010.5571.000	MARSHALL COUNTY ENGINEER	May fuel purchases	2,963.59
110.2040.5570.000	MARSHALL COUNTY ENGINEER	May fuel purchases	209.70
110.2060.5570.000	MARSHALL COUNTY ENGINEER	May fuel purchases	388.54
110.2070.5571.000	MARSHALL COUNTY ENGINEER	May fuel purchases	36.27
610.8015.5570.000	MARSHALL COUNTY ENGINEER	May fuel purchases	369.86
610.8015.5571.000	MARSHALL COUNTY ENGINEER	May fuel purchases	21.70
610.8016.5570.000	MARSHALL COUNTY ENGINEER	May fuel purchases	27.89
610.8016.5570.000	MARSHALL COUNTY ENGINEER	May fuel purchases	367.37
610.8016.5571.000	MARSHALL COUNTY ENGINEER	May fuel purchases	225.35
690.8050.5570.000	MARSHALL COUNTY ENGINEER	May fuel purchases	407.15
690.8050.5571.000	MARSHALL COUNTY ENGINEER	May fuel purchases	6,978.64
740.8065.5570.000	MARSHALL COUNTY ENGINEER	May fuel purchases	18.59
740.8065.5570.000	MARSHALL COUNTY ENGINEER	May fuel purchases	244.92
740.8065.5571.000	MARSHALL COUNTY ENGINEER	May fuel purchases	150.23
140.4030.5342.000	MARSHALL COUNTY LANDFILL	Parks construction debris	42.90
140.4030.5342.000	MARSHALL COUNTY LANDFILL	Parks construction debris	57.40
140.4030.5342.000	MARSHALL COUNTY LANDFILL	Parks construction debris	73.10
140.4030.5342.000	MARSHALL COUNTY LANDFILL	Parks construction debris	101.50
140.4030.5342.000	MARSHALL COUNTY LANDFILL	Parks construction debris	70.20
140.4030.5342.000	MARSHALL COUNTY LANDFILL	Parks construction debris	165.90
140.4030.5342.000	MARSHALL COUNTY LANDFILL	Parks construction debris	118.90
140.4030.5342.000	MARSHALL COUNTY LANDFILL	Parks construction debris	134.55
140.4030.5342.000	MARSHALL COUNTY LANDFILL	Parks construction debris	141.50
140.4030.5342.000	MARSHALL COUNTY LANDFILL	Parks construction debris	200.70
140.4030.5342.000	MARSHALL COUNTY LANDFILL	Parks constructio debris	144.40
140.4030.5342.000	MARSHALL COUNTY LANDFILL	Parks construction debris	191.40
140.4030.5342.000	MARSHALL COUNTY LANDFILL	Parks construction debris	270.30
140.4030.5342.000	MARSHALL COUNTY LANDFILL	Parks construction debris	332.90
140.4030.5342.000	MARSHALL COUNTY LANDFILL	Parks construction debris	189.10
140.4030.5342.000	MARSHALL COUNTY LANDFILL	Parks construction debris	303.35

140.4030.5342.000	MARSHALL COUNTY LANDFILL	Parks construction debris	72.50
140.4030.5342.000	MARSHALL COUNTY LANDFILL	Parks construction debris	99.20
140.4030.5342.000	MARSHALL COUNTY LANDFILL	Parks construction debris	98.60
140.4030.5342.000	MARSHALL COUNTY LANDFILL	Parks construction debris	134.00
140.4030.5342.000	MARSHALL COUNTY LANDFILL	Parks construcion debris	134.55
001.2080.5342.000	MARSHALLTOWN AVIATION INC	Airport Monthly Serv through Marshalltown Aviation	2,333.00
001.2080.5344.000	MARSHALLTOWN AVIATION INC	Airfield maintenance	2,083.00
001.2080.5450.000	MARSHALLTOWN AVIATION INC	Internet	30.05
001.2080.5481.000	MARSHALLTOWN AVIATION INC	Electrical services	62.50
001.5020.5331.000	MARSHALLTOWN CHAMBER OF COMMERCE	TIF Economic Dev Services per res 2019-318	12,500.00
121.6011.5331.000	MARSHALLTOWN MAIN ST PARTNERSHIP INC	Fireworks for July 4th celebration	5,000.00
001.4020.5331.000	MARSHALLTOWN MUNICIPAL BAND INC	Band property taxes rec'd Jan-June 2023	4,861.58
001.1075.5485.000	MARSHALLTOWN WATER WORKS	719 N 4th Ave	8.00
110.2010.5620.000	MARTIN MARIETTA MATERIALS	Street dept asphalt emulsion	655.19
001.1010.5410.000	MCATEE TIRE SALES & SERVICE INC	PD tire repair	30.00
001.1010.5410.000	MCATEE TIRE SALES & SERVICE INC	PD 504 tire repair	30.00
001.1010.5410.000	MCATEE TIRE SALES & SERVICE INC	PD 517 oil change	20.00
001.1010.5410.000	MCATEE TIRE SALES & SERVICE INC	PD 510 tire repair	30.00
001.1010.5410.000	MCATEE TIRE SALES & SERVICE INC	PD 517 tires	202.00
001.1010.5565.000	MCATEE TIRE SALES & SERVICE INC	PD 517 oil change/ tire sensor	118.95
001.1010.5565.000	MCATEE TIRE SALES & SERVICE INC	PD 517 tires	297.91
001.1050.5410.000	MCATEE TIRE SALES & SERVICE INC	FD 177 tires	1,843.72
610.8016.5410.000	MCATEE TIRE SALES & SERVICE INC	Sewer backhoe tire repair	34.80
690.8050.5410.000	MCATEE TIRE SALES & SERVICE INC	Transit bus tires	570.00
690.8050.5565.000	MCATEE TIRE SALES & SERVICE INC	Transit bus tires	5,065.56
740.8065.5410.000	MCATEE TIRE SALES & SERVICE INC	Sewer backhoe tire repair	23.20
132.5020.5331.000	McGregor Company	Exterior Wall repairs -105 W Main St	31,281.25
001.1099.5611.000	MENARDS	PD mulch	29.44
001.4030.5600.000	MENARDS	Parks batteries	9.37
001.4045.5611.000	MENARDS	NRP panel, lumber	81.96
001.6050.5410.000	MENARDS	Insulated duct 8x25, damper set, tape	107.12
001.6050.5600.000	MENARDS	Material to modify duct work Finance office	(107.12)
110.2010.5600.000	MENARDS	pail, sprayer, coupling	16.04
140.4030.5611.000	MENARDS	Parks- lumber	12.36
140.4030.5611.000	MENARDS	Parks - bowl brush and holder	6.99
140.4030.5611.000	MENARDS	Parks wedge anchors, 3ft flat aluminum	46.53
610.8016.5600.000	MENARDS	Sewer dept lumber	123.80
740.8065.5600.000	MENARDS	Sewer dept lumber	82.54
001.4010.5732.000	MICROMARKETING LLC	audio books	44.99
001.4010.5732.000	MICROMARKETING LLC	audio books	39.99
001.4010.5732.000	MICROMARKETING LLC	audio books	26.00
001.4010.5732.000	MICROMARKETING LLC	audio books	48.50
610.8015.5603.000	MIDLAND SCIENTIFIC INC	Lab supplies - pH paper, gloves	201.28
610.8015.5603.000	MIDLAND SCIENTIFIC INC	Lab supplies- DD probe	1,751.84
610.8015.5603.000	MIDLAND SCIENTIFIC INC	Lab supplies - Sulfuric acid solution	33.29
610.8015.5603.000	MIDLAND SCIENTIFIC INC	Lab supplies - sodium hydroxide, watch glasses	56.12
610.8015.5603.000	MIDLAND SCIENTIFIC INC	Lab supplies - pH paper	27.92
610.8015.5603.000	MIDLAND SCIENTIFIC INC	Lab supplies - latex gloves	62.13
610.8015.5980.000	Miller, Lynette	Sewer refund 2023- pool	31.93
001.4010.5732.000	MT LIBRARY SERVICES	Spanish and juvenile books	836.86
001.4010.5732.000	MT LIBRARY SERVICES	Spanish and juvenile books	603.36
999.1105.000	MUNICIPAL FIRE & POLICE RETIREMENT	PRIOR MONTH MFPRSI CONTRIBUTIONS	28,961.06
999.1105.000	MUNICIPAL FIRE & POLICE RETIREMENT	PRIOR MONTH MFPRSI CONTRIBUTIONS	34,226.88
999.1105.000	MUNICIPAL FIRE & POLICE RETIREMENT	PRIOR MONTH MFPRSI CONTRIBUTIONS	29,033.44
999.1105.000	MUNICIPAL FIRE & POLICE RETIREMENT	PRIOR MONTH MFPRSI CONTRIBUTIONS	33,384.71
690.8050.5565.000	NAPA AUTO PARTS	Transit 131 air hose and fittings	27.90
690.8050.5565.000	NAPA AUTO PARTS	Bus air hose	13.22
750.8070.5565.000	NAPA AUTO PARTS	leaf turner V-belt	37.23
760.8080.5608.000	NORTHERN LIGHTS DISTRIBUTING	Parks resale products	687.25
760.8080.5608.000	NORTHERN LIGHTS DISTRIBUTING	Parks resale products	274.75
001.2080.5571.000	NUTRIEN AG SOLUTIONS INC	Airport diesel	746.78
001.4030.5565.000	NUTRIEN AG SOLUTIONS INC	Delvac super, windshield solution	575.00
110.2010.5600.000	NUTRIEN AG SOLUTIONS INC	Delvac super, windshield solution	762.00
110.2010.5600.000	NUTRIEN AG SOLUTIONS INC	Delvac super, fluid and anti freeze	2,675.00

690.8050.5600.000	NUTRIEN AG SOLUTIONS INC	Transit Delvac super 15W40	1,150.00
001.4010.5600.000	OFFICE EXPRESS	anti fatigue mats	176.28
001.4010.5600.000	OFFICE EXPRESS	double sided permanent tape	12.10
001.4010.5605.000	OFFICE EXPRESS	thermal rolls	79.95
001.6900.5600.000	OFFICE EXPRESS	10,000 window envelopes	380.55
610.8015.5980.000	Ohrt, Freeman	Sewer refund 2023- pool	21.98
001.4030.5565.000	OREILLY AUTOMOTIVE INC	core credit, copper lugs, speed sensor	(6.03)
110.2010.5600.000	OREILLY AUTOMOTIVE INC	rocker switches	23.98
001.4010.5732.000	OVERDRIVE,INC.	Ebooks	123.03
001.4010.5732.000	OVERDRIVE,INC.	Ebooks	464.42
001.4010.5732.000	OVERDRIVE,INC.	Ebooks - audio	920.29
001.4010.5732.000	OVERDRIVE,INC.	Ebooks - audio	69.99
001.4010.5732.000	OVERDRIVE,INC.	Ebooks	60.00
001.4010.5732.000	OVERDRIVE,INC.	Ebooks	36.82
001.4010.5732.000	OVERDRIVE,INC.	Ebooks	60.00
001.4010.5732.000	OVERDRIVE,INC.	Ebooks	65.00
001.4010.5732.000	OVERDRIVE,INC.	Ebooks	164.98
001.4010.5732.000	OVERDRIVE,INC.	Ebooks	546.74
001.4010.5732.000	OVERDRIVE,INC.	Ebooks - audio	399.16
001.4010.5732.000	OVERDRIVE,INC.	Ebooks	234.98
Payroll	Payroll	Payroll #13	339,130.64
001.1075.5263.000	Plaehn, Zachary	City Property - Mowings 05/31/23 & 06/01/23	770.00
001.1075.5263.000	Plaehn, Zachary	Nuisance Mowings 06/02/23	405.00
001.1075.5263.000	Plaehn, Zachary	Contract nuisance mowings 06/06/23 & 06/08/23	810.00
001.4010.5732.000	Playaway Products LLC	juvenile audio	279.95
001.4010.5732.000	Playaway Products LLC	juvenile audio	243.95
001.4010.5732.000	Playaway Products LLC	juvenile audio	24.99
001.4010.5732.000	Playaway Products LLC	juvenile audio books	251.95
001.4010.5732.000	Playaway Products LLC	juvenile audio books	766.50
001.4010.5344.000	PREMIER OFFICE EQUIPMENT	Library contract and copies	192.94
001.4010.5344.000	PREMIER OFFICE EQUIPMENT	Library contract and copies	210.73
001.4010.5718.000	Premier Polysteel	free standing tables	4,700.00
001.1010.5718.000	Primary Arms	one man enforcer door ram with sling	558.98
001.1050.5410.000	Pro Hydro-testing LLC	FD testing escape cylinders	144.00
001.1010.5344.000	RACOM CORPORATION	Crime stoppers service	312.50
001.1010.5344.000	RACOM CORPORATION	PD broken mic	75.50
001.1010.5600.000	RACOM CORPORATION	PD surveillance ear piece	95.00
001.1050.5413.000	RACOM CORPORATION	FD restire power to siren	125.00
001.1010.5410.000	Rainbow Carwash LLC	fixed power washer	10.00
001.4030.5611.000	Rainbow Carwash LLC	fixed power washer	10.00
110.2010.5611.000	Rainbow Carwash LLC	fixed power washer	40.00
690.8050.5611.000	Rainbow Carwash LLC	fixed power washer	40.00
001.4010.5980.000	Ramirez-Sanchez, Gianna	returned lost book	8.99
001.2080.5410.000	Raven Creek Repair	Compost turner, Airport tire, Forklift tire	276.00
110.2010.5410.000	Raven Creek Repair	Compost turner, Airport tire, Forklift tire	1,507.80
110.2010.5565.000	Raven Creek Repair	Compost turner, Airport tire, Forklift tire	204.00
110.2010.5600.000	Raven Creek Repair	Compost turner, Airport tire, Forklift tire	37.80
750.8070.5410.000	Raven Creek Repair	Compost turner, Airport tire, Forklift tire	102.80
750.8070.5600.000	Raven Creek Repair	Compost turner, Airport tire, Forklift tire	52.50
001.4010.5718.000	Regents of the UNIV OF MINNESOTA	Datalogic linear scanner, stand and printer	1,212.00
610.8015.5980.000	Rodriguez, Karina	Sewer refund 2023- pool	31.95
001.4010.5450.000	ROSENBLUM, SARAH W	Yearly cellphone reimbursement	480.00
110.2010.5342.000	SAFETY KLEEN SYSTEMS INC	waste pickup and supplies	583.30
001.1050.5410.000	SANDRY FIRE SUPPLY LLC	Mako repair	180.00
001.1050.5410.000	SANDRY FIRE SUPPLY LLC	repairs	20.01
001.1010.5342.000	SCHENDEL PEST CONTROL INC	PD monthly service	49.05
001.4030.5342.000	SCHENDEL PEST CONTROL INC	City hall and P&R office	32.70
001.4030.5342.000	SCHENDEL PEST CONTROL INC	Community Bldg & Reunion Hall	46.33
001.4045.5342.000	SCHENDEL PEST CONTROL INC	Aquatic Center spring and summer	33.79
001.4065.5342.000	SCHENDEL PEST CONTROL INC	Coliseum	49.05
001.6050.5342.000	SCHENDEL PEST CONTROL INC	City hall and P&R office	32.70
001.4065.5410.000	SCHUMACHER ELEVATOR COMPANY	Coliseum quarterly elevator maintenance	463.50
001.6050.5344.000	SCHUMACHER ELEVATOR COMPANY	City Hall Elevator Maintenance	237.14
001.6051.5344.000	SCHUMACHER ELEVATOR COMPANY	Carnegie Bldg elevator	239.54

610.8015.5980.000	Schumacher, Dylan	Sewer refund 2023- pool	35.94
110.2010.5718.000	SE Jones Industries Inc	scraper, tie rod separator	204.75
001.4010.5342.000	SERVICEMASTER OF M'TOWN INC	June Janitorial services	1,847.00
001.4010.5600.000	SHOWCASES INC	DVD cases	654.48
001.4010.5600.000	SHOWCASES INC	CD albums	206.78
001.4010.5600.000	SIGN CREATIONS	Library decals - rush order	308.00
610.8015.5980.000	Singh, Martin	Sewer refund 2023- pool	107.23
610.8015.5980.000	Sirdoreus, Trevor	Sewer refund 2023- pool	88.99
001.1010.5472.000	Solorio, Jose	Hawkeye Police academy mileage	146.70
610.8015.5603.000	State Hygienic Lab	Lab analysis: priority pollutants landfill, WETT	1,344.50
140.4030.5611.000	Strands Inc	Runion hall shower stain blocking primer paint	148.22
140.4030.5611.000	Strands Inc	Reunion hall shower paint	203.15
001.1010.5132.000	STREICHER'S INC	tactical assault carriers, ballistic vests	780.00
001.1010.5132.000	STREICHER'S INC	PD patches, name tags	49.98
030.1010.5718.000	STREICHER'S INC	tactical assault carriers, ballistic vests	935.00
151.1010.5718.000	STREICHER'S INC	tactical assault carriers, ballistic vests	935.00
610.8015.5980.000	Sutton, Joseph	Sewer refund 2023- pool	41.98
110.2010.5600.000	THEISENS SUPPLY INC	adapters, connector, LED light	55.97
110.2010.5600.000	THEISENS SUPPLY INC	chemical pitcher, feed scoops, manifold	111.45
110.2010.5600.000	THEISENS SUPPLY INC	crate w/handles, wire brush, mounting plate packou	92.95
110.2010.5600.000	THEISENS SUPPLY INC	paint truck oil, nylon brush	26.36
110.2010.5718.000	THEISENS SUPPLY INC	4pc screwdriver set	16.99
001.4045.5980.000	Thomas, Lashelle	swim lessons	34.50
189.3040.5433.000	Thomasson, Luanne	lead hazard reduction program	550.00
999.1129.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX DEP CARE BENEFITS	724.99
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX HEALTH BENEFITS	4812.31
999.1129.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX DEP CARE BENEFITS	208.33
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX HEALTH BENEFITS	654.13
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	11,250.55
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	5,222.31
610.8015.5980.000	Troutner, Shawn	Sewer refund 2023- pool	33.60
001.6021.5215.000	TSYS	Finance credit card transaction fees	310.64
001.4010.5215.000	TSYS	-36 Library credit card transaction fees	122.46
200.7010.5830.000	UMB Bank NA	GO 2012B bond fee 12/1-5/31	250.00
200.7010.5830.000	UMB Bank NA	GO 2012A bond fee 12/1-5/31	250.00
200.7010.5830.000	UMB Bank NA	GO 2015 bond fee 12/1-5/31	250.00
200.7010.5830.000	UMB Bank NA	GO 2016A bond fees 12/1-5/31 Storm water	148.00
200.7010.5830.000	UMB Bank NA	GO 2016A bond fees 12/1-5/31	102.00
200.7010.5830.000	UMB Bank NA	GO 2016B bond fees 12/1-5/31	250.00
200.7010.5830.000	UMB Bank NA	GO 2017 bond fees 12/1-5/31	250.00
200.7010.5830.000	UMB Bank NA	GO 2018 bond feels 12/1-5/31	300.00
610.8016.5830.000	UMB Bank NA	Sewer Rev 2013 bond fees 12/1-5/31	250.00
999.1112.000	UNITED WAY	UNITED WAY	662.16
999.1112.000	UNITED WAY	UNITED WAY	42.00
999.1112.000	UNITED WAY	UNITED WAY	662.16
999.1112.000	UNITED WAY	UNITED WAY	42.00
610.8016.5339.000	UNITY POINT HEALTH	Toxicology test and handling	81.47
740.8065.5339.000	UNITY POINT HEALTH	Toxicology test and handling	54.32
610.8016.5339.000	Unity Point- Occupational Medicine	paid DOT testing	50.40
740.8065.5339.000	Unity Point- Occupational Medicine	paid DOT testing	33.60
001.1010.5410.000	Vajgrt, Roger	saw pull cord repair	20.25
001.1010.5410.000	Vajgrt, Roger	saw pull cord repair	45.00
001.4010.5600.000	Vajgrt, Roger	Outdoor Van storage 1 year	420.00
610.8015.5600.000	VAN METER INC	compressor alternating pump controller	583.62
610.8015.5980.000	Wegner, Jason	Sewer refund 2023- pool	31.95
001.4040.5358.000	WICKHAM, MICHAEL L	classes 6/8-7/18	440.00
001.1050.5718.000	Witmer Public Safety Group Inc	FD adapter	48.99
001.4010.5344.000	WOODMAN CONTROLS CO	Tech support	1,100.00
189.3040.5702.000	Workspace	Housing office desk	987.71
615.8015.5342.000	WRH Inc	WPC21001 Headworks & Digester Impro	266,950.00
110.2010.5600.000	WW GRAINGER	Street/ Transit toilet paper	116.85
110.2040.5410.000	WW GRAINGER	traffic cabinet filters	43.68
690.8050.5600.000	WW GRAINGER	Street/ Transit toilet paper	116.85
001.1099.5342.000	Young Plumbing & Heating Co	PD middle boiler repairs	3,318.60

151.1010.5230.000	YSS Grants Billing	Cell Phone Reimbursement	90.00
151.1010.5230.000	YSS Grants Billing	Benefits	1,523.40
151.1010.5230.000	YSS Grants Billing	Community Advocates	6,093.59
389.1010.5230.000	YSS Grants Billing	YSS MPACT Services	6,176.32
610.8015.5980.000	Zamora, Raquel	Sewer refund 2023- pool	34.58
110.2010.5565.000	ZIEGLER INC	Motor Grader 28-Left Rear Bearing Replacement	7,977.45
110.2010.5565.000	ZIEGLER INC	Motor Grader 28- Right Rear Bearing/hsg replacemen	14,247.57
TOTAL			\$ 1,781,145.73

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Robert Fagen, Interim, City
Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Diana Steiner, Finance Director
DATE: June 22, 2023
RE: May 2023 Monthly Financial Statements

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: N/A.

Recommendation: Staff recommends approving the May 2023 monthly financial statements.

Budget Impact: N/A

Description/Background: The Finance Department has prepared and reconciled the May 2023 financial statements for your review. The FY23 budget has been updated to reflect the amendment that was approved in May 2023.

The attached reports include the following:

- Fund Balance Report, which includes the beginning balance at 6/30/22, the year-to-date revenues and expenses for 11 months and the ending fund cash balance.
- Cash & Investments Report, which includes current balances and interest rates for all city investments.
- Monthly Budget Report, which reflects monthly and year-to-date revenues and expenses by each fund and then in summary. If the YTD Activity amount is less than the YTD Budget amount, it will show as unfavorable for revenues and favorable for expenses.

Items of interest this month:

- \$1,051,085 was received for the reimbursement of the SRF CIPP & Headworks projects.
- \$252,328 was paid out for the SRF Headworks project in fund 615.
- \$525,442 was paid out for the SRF Sanitary Sewer CIPP project in fund 616
- \$6,513,746 of principal and interest payments were made for the bonds
- \$480,000 was paid to Hopkins Property for the 32-34 W. Main St. project and upper story housing Catalyst Grant and Downtown Housing Grant
- \$150,000 was paid to Simms Company for the 26 E. Main St. Catalyst Grant.

MARSHALLTOWN

IOWA

FUND BALANCE REPORT AS OF 05/31/2023

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	3,567,795.12	14,972,176.81	15,212,670.71	3,327,301.22
010 - CASH FLOW RESERVE FUND	2,597,495.17	52,205.93	-	2,649,701.10
030 - CAPITAL RESERVE	-	507,203.68	583,736.61	(76,532.93)
031 - CAPITAL RSRV-BLDG MAINT	260,113.94	4,641.52	17,205.36	247,550.10
110 - ROAD USE TAX	6,303,147.02	3,852,336.09	2,680,234.15	7,475,248.96
112 - EMPLOYEE BENEFITS FUND	3,417,943.48	2,920,524.31	2,047,202.04	4,291,265.75
117 - POLICE/FIRE RETIREMENT	582,899.93	1,206,292.17	868,395.66	920,796.44
119 - EMERGENCY FUND	-	248,843.58	147,234.76	101,608.82
121 - LOCAL OPTION SALES TAX	6,654,632.96	3,849,048.54	3,121,739.82	7,381,941.68
125 - TAX INCREMENT FINANCING	469,295.69	473,897.62	325,961.57	617,231.74
130 - CITY TORT LIABILITY	82,551.75	247,089.91	206,520.63	123,121.03
132 - GRANTS-STATE/LOCAL AGENCIES	(226,794.55)	374,527.00	1,353,106.62	(1,205,374.17)
133 - UNDESIGNATED FEDERAL GRANTS	(27,785.30)	122,809.41	112,076.69	(17,052.58)
140 - PARK & REC DONATION FUND	270,158.41	86,954.63	49,062.88	308,050.16
141 - MTOWN TENNIS ASSOC	2,821.58	53.42	-	2,875.00
142 - SOFTBALL ASSOCIATION FUND	(19,744.23)	32,241.33	20,419.32	(7,922.22)
144 - LIVE HEALTHY IOWA	6,128.83	116.01	-	6,244.84
145 - TORNADO GENERAL	231,916.46	63,396.56	7,450.00	287,863.02
148 - FEMA-COVID19	(16,057.20)	10,828.63	6,914.58	(12,143.15)
149 - FEMA - WINDS	(4,564,245.98)	4,991,871.24	93,605.93	334,019.33
150 - LOCAL PD GRANTS	(2,067.29)	48,544.39	56,734.08	(10,256.98)
151 - DEPT OF JUSTICE GRANTS	(32,359.86)	102,516.44	113,881.92	(43,725.34)
152 - POLICE UNDESIGNATED GRANTS	(36,541.82)	111,928.06	87,715.37	(12,329.13)
153 - POLICE DEPT DONATION FUND	68,938.82	57,905.95	7,673.41	119,171.36
156 - FIRE DEPT DONATION FUND	61,515.49	62,190.36	38,076.94	85,628.91
160 - ECONOMIC DEVELOPMENT GIFT	53,662.00	1,015.66	-	54,677.66
161 - SURETY DEPOSITS/SUBDIVIDER	11,195.29	211.90	-	11,407.19
170 - LIBRARY DONATION FUND	122,407.61	57,425.66	65,175.81	114,657.46
177 - SEIZED ASSETS (POLICE)	25,431.36	1,479.81	2,302.59	24,608.58
183 - FY 08 EDI (ECON DEV INCENTIVE)	(13,389.25)	13,389.25	-	-
184 - VOUCHERS - 002, 003	177,459.99	1,205,773.92	1,173,083.76	210,150.15
189 - #6 HUD LEAD GRANT	23,925.54	648,501.90	1,016,526.98	(344,099.54)
200 - GO BONDS DEBT FUND	172,476.91	3,147,693.39	5,844,701.11	(2,524,530.81)
300 - CIP COLLECTION FUND	545,652.93	632,665.98	499,418.78	678,900.13
311 - RISE STREET GRANTS	-	544,988.92	4,208,150.86	(3,663,161.94)
312 - AIRPORT PROJECT FUND	(47,352.21)	535,750.89	366,659.45	121,739.23
320 - SPECIAL ASSESSMENT PROJECTS	(14,510.95)	-	-	(14,510.95)
340 - BIKE PATH PROJECT FUND	(61,197.07)	109,428.75	84,052.78	(35,821.10)
341 - TREES FOREVER PROJECT	34,323.40	43,187.35	55,667.75	21,843.00
350 - GO BONDS CAPITAL PROJECTS	9,120.40	172.63	-	9,293.03
354 - POLICE & FIRE STATIONS	741.00	(3.15)	741.00	(3.15)
355 - 2015 GO BONDS (D&D)	476,711.83	645,545.83	747,974.11	374,283.55
360 - 2019 GO BONDS & PROJECTS	1,333,276.13	28,218.01	1,361,494.14	-
361 - LIBRARY BUILDING ADDITION	1,587.78	30.07	-	1,617.85
362 - 2020 GO BONDS	721,249.58	13,309.68	25,174.27	709,384.99
363 - 2021 GO BONDS	8,432,914.27	426,835.84	1,107,527.55	7,752,222.56
364 - 2022 GO BONDS	-	9,821,847.07	257,372.00	9,564,475.07
381 - 2019 CY STREET, SIDEWALK, PARKING PROJECTS	-	(0.18)	-	(0.18)
389 - AMERICAN RESCUE PLAN	1,805,687.80	1,993,589.41	590,294.83	3,208,982.38
392 - TIF DISTRICT III CAP PROJECTS	7,208.04	255.43	7,463.47	-
395 - ECONOMIC DEVELOPMENT PROJECT FUND	-	955,708.77	1,019,218.93	(63,510.16)
610 - WATER POLLUTION CONTROL	-	5,564,162.43	5,365,514.98	198,647.45
611 - WPCP REVENUE	18,918,270.02	8,341,004.46	5,903,001.68	21,356,272.80
614 - WPCP CAPITAL IMPROVEMENT RSRV	1,094,108.09	20,707.94	-	1,114,816.03
615 - WPCP PLANT & IMPROVEMENTS	-	1,678,028.16	1,068,918.21	609,109.95
616 - SANITARY SEWER REHAB PROJECT	-	191,854.27	947,790.55	(755,936.28)
617 - SANITARY SEWER NEW CONSTRUCTN	147,976.84	8,618.36	-	156,595.20
690 - TRANSIT OPERATING	638,326.81	1,141,023.15	863,130.03	916,219.93
740 - STORM SEWER UTILITY	1,941,702.25	1,280,811.98	1,016,585.42	2,205,928.81
741 - 2016 GO STORM WATER PROJ	1,340,270.37	14,942.18	753,759.86	601,452.69
750 - COMPOSTING FACILITY	139,211.51	78,618.69	28,052.71	189,777.49
760 - P&R CONCESSIONS ENTERPRISE	(18,805.93)	13,670.36	29,940.90	(35,076.47)
881 - OCCUPATIONAL INSURANCE ESCROW	57,443.95	140,543.84	61,236.02	136,751.77
884 - GROUP HEALTH INSURANCE ESCROW	768,496.99	2,769,634.94	3,618,735.16	(80,603.23)
886 - WORKMAN'S COMP DEDUCTIBLE FUND	35,520.03	657.30	1,475.54	34,701.79
913 - 911 COMMISSION	(84,021.46)	958,305.14	963,282.96	(88,999.28)
952 - SURETY BONDS/DEPOSITS	4,331.42	610.52	-	4,941.94
TOTAL	58,453,171.69	77,430,360.10	66,212,043.24	69,671,488.55

Account	Name	Ending Balance	Interest Rate
BalObject: 0110 - P&R Deposits			
999.0110.100	First Interstate Bank P&R Deposits	442,510.01	2.25
	Total BalObject: 0110 - P&R Deposits :	442,510.01	
BalObject: 0111 - Operating			
999.0111.100	First Interstate Bank Operating	687,183.91	2.25
	Total BalObject: 0111 - Operating:	687,183.91	
BalObject: 0113 - Payroll			
999.0113.100	First Interstate Bank Payroll	350,000.00	2.25
	Total BalObject: 0113 - Payroll:	350,000.00	
BalObject: 0114 - Dev Inspections			
999.0114.100	First Interstate Bank Dev Inspections	33,642.46	2.25
	Total BalObject: 0114 - Dev Inspections:	33,642.46	
BalObject: 0115 - HUD Admin			
999.0115.100	First Interstate Bank HUD Admin	209,099.41	2.25
	Total BalObject: 0115 - HUD Admin:	209,099.41	
BalObject: 0116 - HUD HAP			
999.0116.100	First Interstate Bank HUD HAP	7,995.50	2.25
	Total BalObject: 0116 - HUD HAP:	7,995.50	
BalObject: 0117 - Police			
999.0117.100	First Interstate Bank Police	26,439.76	2.25
	Total BalObject: 0117 - Police:	26,439.76	
BalObject: 0117 - ACH			
999.0118.100	First Interstate Bank ACH	1,000.00	2.25
	Total BalObject: 0118 -ACH	1,000.00	
BalObject: 0120 - PETTY CASH			
001.0120.000	PETTY CASH - RECORDS	100.00	0.00
750.0120.000	PETTY CASH	300.00	0.00
760.0120.000	PETTY CASH	350.00	0.00
	Total BalObject: 0120 - PETTY CASH:	750.00	
BalObject: 0121 - PETTY CASH-SWIMMING POOLS			
001.0121.000	PETTY CASH-SWIMMING POOLS	300.00	0.00
	Total BalObject: 0121 - PETTY CASH-SWIMMING	300.00	
BalObject: 0122 - PETTY CASH-CITY CLERK			
001.0122.000	PETTY CASH-CITY CLERK	200.00	0.00
	Total BalObject: 0122 - PETTY CASH-CITY CLERK:	200.00	

BalObject: 0123 - PETTY CASH-LIBRARY

001.0123.000	PETTY CASH-LIBRARY	100.00	0.00
Total BalObject: 0123 - PETTY CASH-LIBRARY:		100.00	

BalObject: 0124 - PETTY CASH-LIBRARY

001.0125.000	PETTY CASH-LIBRARY	200.00	0.00
Total BalObject: 0124 - PETTY CASH-LIBRARY:		200.00	

Account	Name	Ending Balance	Interest Rate
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BalObject: 0125 - PETTY CASH-PARK

001.0125.000	PETTY CASH-PARK	225.00	0.00
Total BalObject: 0125 - PETTY CASH-PARK:		225.00	

BalObject: 0130 - CASH HELD BY INSUR ADMIN

885.0130.000	CASH HELD BY INSUR ADMIN	1.00	0.00
Total BalObject: 0130 - CASH HELD BY INSUR ADMIN:		1.00	

BalObject: 0215 - IPAIT MONEY MARKET

999.0215.000	IPAIT MONEY MARKET	11,245,311.90	4.79
Total BalObject: 0215 - IPAIT MONEY MARKET:		11,245,311.90	

BalObject: 0216 - FIRST INTERSTATE BANK MM

999.0216.000	First Interstate Bank MM	6,431,163.03	2.25
Total BalObject: 0216 - FIRST INTERSTATE BANK MM:		6,431,163.03	

BalObject: 0240 - MIDWEST ONE CD (91-365 DAYS)

999.0240.000	MIDWEST ONE CD	11,034,898.63	4.65 -- 5.05
Total BalObject: 0240 - MIDWEST ONE CD:		11,034,898.63	

BalObject: 0243 - GNB INV

364.0243.000	GNB CD	3,000,000.00	4.69 -- 4.74
999.0243.000	GNB CD	14,000,000.00	4.57 -- 5.02
Total BalObject: 0243 - GNB INV:		17,000,000.00	

BalObject: 0246 - PINNACLE INV

364.0246.000	PINNACLE CD	4,000,000.00	4.76 -- 4.95
999.0246.000	PINNACLE CD	2,000,000.00	4.85
Total BalObject: 0246 - PINNACLE CD:		6,000,000.00	

BalObject: 0265 - IPAIT CD

999.0265.000	IPAIT CD	5,000,000.00	4.71 -- 4.80
Total BalObject: 0265 - IPAIT CD:		5,000,000.00	

BalObject: 0273 - IPAIT GOV SEC

999.0273.000	IPAIT GOV INV	10,995,188.13	4.65 -- 5.17
Total BalObject: 0273 - IPAIT GOV SEC:		10,995,188.13	

BalObject: 0999 - POOLED CASH

999.0999.000	POOLED CASH - prepaid work comp and outstanding AP	205,279.81	0.00
Total BalObject: 0999 - POOLED CASH:		205,279.81	

TOTAL	69,671,488.55	
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City of Marshalltown, IA

Monthly Budget Report - Marshalltown

Group Summary

For Fiscal: Current Period Ending: 05/31/2023

Account Type	May Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 001 - GENERAL FUND					
Revenue	899,615.19	16,167,719.37	14,972,176.81	-1,195,542.56	17,637,618.00
Expense	1,306,874.29	16,180,929.49	15,212,670.71	968,258.78	17,656,512.60
Total Fund: 001 - GENERAL FUND:	-407,259.10	-13,210.12	-240,493.90	-227,283.78	-18,894.60
Fund: 010 - CASH FLOW RESERVE FUND					
Revenue	4,144.88	134,302.63	52,205.93	-82,096.70	146,512.00
Total Fund: 010 - CASH FLOW RESERVE FUND:	4,144.88	134,302.63	52,205.93	-82,096.70	146,512.00
Fund: 030 - CAPITAL RESERVE					
Revenue	0.00	822,519.94	507,203.68	-315,316.26	897,295.00
Expense	1,195.00	822,952.53	583,736.61	239,215.92	897,295.00
Total Fund: 030 - CAPITAL RESERVE:	-1,195.00	-432.59	-76,532.93	-76,100.34	0.00
Fund: 031 - CAPITAL RSRV-BLDG MAINT					
Revenue	387.24	4,583.26	4,641.52	58.26	5,000.00
Expense	0.00	18,203.13	17,205.36	997.77	19,858.00
Total Fund: 031 - CAPITAL RSRV-BLDG MAINT:	387.24	-13,619.87	-12,563.84	1,056.03	-14,858.00
Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT					
Revenue	0.00	85,907.69	0.00	-85,907.69	93,755.00
Total Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT:	0.00	85,907.69	0.00	-85,907.69	93,755.00
Fund: 110 - ROAD USE TAX					
Revenue	354,264.59	3,960,738.21	3,852,336.09	-108,402.12	4,320,806.00
Expense	93,638.27	3,682,482.76	2,680,234.15	1,002,248.61	4,017,272.00
Total Fund: 110 - ROAD USE TAX:	260,626.32	278,255.45	1,172,101.94	893,846.49	303,534.00
Fund: 112 - EMPLOYEE BENEFITS FUND					
Revenue	202,392.61	2,751,409.65	2,920,524.31	169,114.66	3,001,538.00
Expense	0.00	2,639,921.13	2,047,202.04	592,719.09	2,879,914.00
Total Fund: 112 - EMPLOYEE BENEFITS FUND:	202,392.61	111,488.52	873,322.27	761,833.75	121,624.00
Fund: 117 - POLICE/FIRE RETIREMENT					
Revenue	84,107.78	1,136,584.02	1,206,292.17	69,708.15	1,239,910.00
Expense	0.00	1,073,557.76	868,395.66	205,162.10	1,171,154.00
Total Fund: 117 - POLICE/FIRE RETIREMENT:	84,107.78	63,026.26	337,896.51	274,870.25	68,756.00
Fund: 119 - EMERGENCY FUND					
Revenue	17,239.44	234,574.89	248,843.58	14,268.69	255,900.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 05/31/2023

Account Type	May Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	0.00	234,575.00	147,234.76	87,340.24	255,900.00
Total Fund: 119 - EMERGENCY FUND:	17,239.44	-0.11	101,608.82	101,608.93	0.00
Fund: 121 - LOCAL OPTION SALES TAX					
Revenue	518,572.59	3,685,000.00	3,849,048.54	164,048.54	4,020,000.00
Expense	215,717.29	6,524,225.62	3,121,739.82	3,402,485.80	7,119,325.00
Total Fund: 121 - LOCAL OPTION SALES TAX:	302,855.30	-2,839,225.62	727,308.72	3,566,534.34	-3,099,325.00
Fund: 125 - TAX INCREMENT FINANCING					
Revenue	13,277.77	453,525.27	473,897.62	20,372.35	494,755.00
Expense	138,901.32	893,081.64	325,961.57	567,120.07	974,271.00
Total Fund: 125 - TAX INCREMENT FINANCING:	-125,623.55	-439,556.37	147,936.05	587,492.42	-479,516.00
Fund: 130 - CITY TORT LIABILITY					
Revenue	192.60	229,842.47	247,089.91	17,247.44	250,816.00
Expense	154.55	246,210.47	206,520.63	39,689.84	268,696.00
Total Fund: 130 - CITY TORT LIABILITY:	38.05	-16,368.00	40,569.28	56,937.28	-17,880.00
Fund: 132 - GRANTS-STATE/LOCAL AGENCIES					
Revenue	0.00	1,878,257.37	374,527.00	-1,503,730.37	2,049,470.00
Expense	640,000.00	1,707,847.24	1,353,106.62	354,740.62	1,863,141.00
Total Fund: 132 - GRANTS-STATE/LOCAL AGENCIES:	-640,000.00	170,410.13	-978,579.62	-1,148,989.75	186,329.00
Fund: 133 - UNDESIGNATED FEDERAL GRANTS					
Revenue	0.00	137,500.00	122,809.41	-14,690.59	150,000.00
Expense	4,896.57	156,826.78	112,076.69	44,750.09	171,084.00
Total Fund: 133 - UNDESIGNATED FEDERAL GRANTS:	-4,896.57	-19,326.78	10,732.72	30,059.50	-21,084.00
Fund: 140 - PARK & REC DONATION FUND					
Revenue	6,399.69	112,678.61	86,954.63	-25,723.98	122,939.00
Expense	5,558.82	110,242.22	49,062.88	61,179.34	120,265.00
Total Fund: 140 - PARK & REC DONATION FUND:	840.87	2,436.39	37,891.75	35,455.36	2,674.00
Fund: 141 - MTOWN TENNIS ASSOC					
Revenue	4.50	45.76	53.42	7.66	50.00
Total Fund: 141 - MTOWN TENNIS ASSOC:	4.50	45.76	53.42	7.66	50.00
Fund: 142 - SOFTBALL ASSOCIATION FUND					
Revenue	1,827.06	29,682.51	32,241.33	2,558.82	32,381.00
Expense	2,495.38	29,656.33	20,419.32	9,237.01	32,381.00
Total Fund: 142 - SOFTBALL ASSOCIATION FUND:	-668.32	26.18	11,822.01	11,795.83	0.00
Fund: 144 - LIVE HEALTHY IOWA					
Revenue	9.77	6,918.01	116.01	-6,802.00	7,547.00
Expense	0.00	6,917.35	0.00	6,917.35	7,547.00
Total Fund: 144 - LIVE HEALTHY IOWA :	9.77	0.66	116.01	115.35	0.00
Fund: 145 - TORNADO GENERAL					
Revenue	0.00	58,090.67	63,396.56	5,305.89	63,397.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 05/31/2023

Account Type	May Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	0.00	6,826.38	7,450.00	-623.62	7,450.00
Total Fund: 145 - TORNADO GENERAL:	0.00	51,264.29	55,946.56	4,682.27	55,947.00
Fund: 148 - FEMA-COVID19					
Revenue	2,707.16	7,445.13	10,828.63	3,383.50	8,122.00
Expense	224.75	6,323.57	6,914.58	-591.01	6,900.00
Total Fund: 148 - FEMA-COVID19:	2,482.41	1,121.56	3,914.05	2,792.49	1,222.00
Fund: 149 - FEMA - WINDS					
Revenue	0.00	4,584,881.95	4,991,871.24	406,989.29	5,001,729.00
Expense	43.18	98,407.76	93,605.93	4,801.83	107,398.00
Total Fund: 149 - FEMA - WINDS:	-43.18	4,486,474.19	4,898,265.31	411,791.12	4,894,331.00
Fund: 150 - LOCAL PD GRANTS					
Revenue	9,888.27	50,396.50	48,544.39	-1,852.11	55,000.00
Expense	8,122.42	66,250.03	56,734.08	9,515.95	72,280.00
Total Fund: 150 - LOCAL PD GRANTS:	1,765.85	-15,853.53	-8,189.69	7,663.84	-17,280.00
Fund: 151 - DEPT OF JUSTICE GRANTS					
Revenue	0.00	145,276.45	102,516.44	-42,760.01	158,490.00
Expense	7,050.48	124,682.91	113,881.92	10,800.99	136,059.00
Total Fund: 151 - DEPT OF JUSTICE GRANTS:	-7,050.48	20,593.54	-11,365.48	-31,959.02	22,431.00
Fund: 152 - POLICE UNDESIGNATED GRANTS					
Revenue	2,420.61	130,956.98	111,928.06	-19,028.92	142,871.00
Expense	6,327.13	97,434.92	87,715.37	9,719.55	106,329.00
Total Fund: 152 - POLICE UNDESIGNATED GRANTS:	-3,906.52	33,522.06	24,212.69	-9,309.37	36,542.00
Fund: 153 - POLICE DEPT DONATION FUND					
Revenue	4,351.32	24,016.63	57,905.95	33,889.32	26,200.00
Expense	439.43	30,038.69	7,673.41	22,365.28	32,780.00
Total Fund: 153 - POLICE DEPT DONATION FUND:	3,911.89	-6,022.06	50,232.54	56,254.60	-6,580.00
Fund: 156 - FIRE DEPT DONATION FUND					
Revenue	133.95	56,798.61	62,190.36	5,391.75	61,984.00
Expense	12,042.57	40,791.41	38,076.94	2,714.47	44,500.00
Total Fund: 156 - FIRE DEPT DONATION FUND:	-11,908.62	16,007.20	24,113.42	8,106.22	17,484.00
Fund: 160 - ECONOMIC DEVELOPMENT GIFT					
Revenue	85.53	825.00	1,015.66	190.66	900.00
Total Fund: 160 - ECONOMIC DEVELOPMENT GIFT:	85.53	825.00	1,015.66	190.66	900.00
Fund: 161 - SURETY DEPOSITS/SUBDIVIDER					
Revenue	17.84	169.51	211.90	42.39	185.00
Total Fund: 161 - SURETY DEPOSITS/SUBDIVIDER:	17.84	169.51	211.90	42.39	185.00
Fund: 170 - LIBRARY DONATION FUND					
Revenue	586.74	158,910.18	57,425.66	-101,484.52	173,358.00
Expense	3,386.57	170,238.20	65,175.81	105,062.39	185,715.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 05/31/2023

Account Type	May Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 170 - LIBRARY DONATION FUND:	-2,799.83	-11,328.02	-7,750.15	3,577.87	-12,357.00
Fund: 177 - SEIZED ASSETS (POLICE)					
Revenue	53.68	22,915.75	1,479.81	-21,435.94	25,009.00
Expense	0.00	23,374.12	2,302.59	21,071.53	25,509.00
Total Fund: 177 - SEIZED ASSETS (POLICE):	53.68	-458.37	-822.78	-364.41	-500.00
Fund: 183 - FY 08 EDI (ECON DEV INCENTIVE)					
Revenue	0.00	12,273.14	13,389.25	1,116.11	13,389.00
Total Fund: 183 - FY 08 EDI (ECON DEV INCENTIVE):	0.00	12,273.14	13,389.25	1,116.11	13,389.00
Fund: 184 - VOUCHERS - 002, 003					
Revenue	98,334.81	1,192,106.08	1,205,773.92	13,667.84	1,300,480.00
Expense	111,520.15	1,197,079.07	1,173,083.76	23,995.31	1,305,969.00
Total Fund: 184 - VOUCHERS - 002, 003:	-13,185.34	-4,972.99	32,690.16	37,663.15	-5,489.00
Fund: 189 - #6 HUD LEAD GRANT					
Revenue	0.00	1,527,064.77	648,501.90	-878,562.87	1,665,889.00
Expense	138,485.17	1,547,016.79	1,016,526.98	530,489.81	1,687,785.00
Total Fund: 189 - #6 HUD LEAD GRANT:	-138,485.17	-19,952.02	-368,025.08	-348,073.06	-21,896.00
Fund: 200 - GO BONDS DEBT FUND					
Revenue	53,791.97	5,400,731.16	3,147,693.39	-2,253,037.77	5,893,731.00
Expense	5,255,397.49	5,358,895.41	5,844,701.11	-485,805.70	5,846,502.00
Total Fund: 200 - GO BONDS DEBT FUND:	-5,201,605.52	41,835.75	-2,697,007.72	-2,738,843.47	47,229.00
Fund: 300 - CIP COLLECTION FUND					
Revenue	44,160.55	595,605.89	632,665.98	37,060.09	649,752.00
Expense	0.00	901,291.82	499,418.78	401,873.04	983,265.00
Total Fund: 300 - CIP COLLECTION FUND:	44,160.55	-305,685.93	133,247.20	438,933.13	-333,513.00
Fund: 311 - RISE STREET GRANTS					
Revenue	0.00	5,942,579.17	544,988.92	-5,397,590.25	6,483,470.00
Expense	14,991.00	5,935,315.65	4,208,150.86	1,727,164.79	6,474,890.00
Total Fund: 311 - RISE STREET GRANTS:	-14,991.00	7,263.52	-3,663,161.94	-3,670,425.46	8,580.00
Fund: 312 - AIRPORT PROJECT FUND					
Revenue	190.43	570,333.83	535,750.89	-34,582.94	622,186.00
Expense	0.00	545,382.64	366,659.45	178,723.19	594,963.00
Total Fund: 312 - AIRPORT PROJECT FUND:	190.43	24,951.19	169,091.44	144,140.25	27,223.00
Fund: 320 - SPECIAL ASSESSMENT PROJECTS					
Revenue	0.00	458.26	0.00	-458.26	500.00
Total Fund: 320 - SPECIAL ASSESSMENT PROJECTS:	0.00	458.26	0.00	-458.26	500.00
Fund: 340 - BIKE PATH PROJECT FUND					
Revenue	64,219.80	152,193.14	109,428.75	-42,764.39	166,029.00
Expense	1,384.00	58,714.15	84,052.78	-25,338.63	64,052.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 05/31/2023

Account Type	May Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 340 - BIKE PATH PROJECT FUND:	62,835.80	93,478.99	25,375.97	-68,103.02	101,977.00
Fund: 341 - TREES FOREVER PROJECT					
Revenue	44.17	32,816.52	43,187.35	10,370.83	35,800.00
Expense	12,673.75	36,666.63	55,667.75	-19,001.12	40,000.00
Total Fund: 341 - TREES FOREVER PROJECT:	-12,629.58	-3,850.11	-12,480.40	-8,630.29	-4,200.00
Fund: 350 - GO BONDS CAPITAL PROJECTS					
Revenue	14.54	146.63	172.63	26.00	160.00
Total Fund: 350 - GO BONDS CAPITAL PROJECTS:	14.54	146.63	172.63	26.00	160.00
Fund: 354 - POLICE & FIRE STATIONS					
Revenue	0.00	0.00	-3.15	-3.15	0.00
Expense	0.00	678.92	741.00	-62.08	741.00
Total Fund: 354 - POLICE & FIRE STATIONS:	0.00	-678.92	-744.15	-65.23	-741.00
Fund: 355 - 2015 GO BONDS (D&D)					
Revenue	9,288.48	604,408.64	645,545.83	41,137.19	659,361.00
Expense	82,240.04	865,574.27	747,974.11	117,600.16	944,536.00
Total Fund: 355 - 2015 GO BONDS (D&D):	-72,951.56	-261,165.63	-102,428.28	158,737.35	-285,175.00
Fund: 360 - 2019 GO BONDS & PROJECTS					
Revenue	0.00	26,934.38	28,218.01	1,283.63	29,383.00
Expense	0.00	1,249,103.35	1,361,494.14	-112,390.79	1,362,659.00
Total Fund: 360 - 2019 GO BONDS & PROJECTS:	0.00	-1,222,168.97	-1,333,276.13	-111,107.16	-1,333,276.00
Fund: 361 - LIBRARY BUILDING ADDITION					
Revenue	2.53	27.50	30.07	2.57	30.00
Total Fund: 361 - LIBRARY BUILDING ADDITION:	2.53	27.50	30.07	2.57	30.00
Fund: 362 - 2020 GO BONDS					
Revenue	1,109.68	12,375.00	13,309.68	934.68	13,500.00
Expense	356.00	137,499.89	25,174.27	112,325.62	150,000.00
Total Fund: 362 - 2020 GO BONDS:	753.68	-125,124.89	-11,864.59	113,260.30	-136,500.00
Fund: 363 - 2021 GO BONDS					
Revenue	12,126.65	970,616.79	426,835.84	-543,780.95	1,059,116.00
Expense	429,678.12	3,374,415.33	1,107,527.55	2,266,887.78	3,681,181.00
Total Fund: 363 - 2021 GO BONDS:	-417,551.47	-2,403,798.54	-680,691.71	1,723,106.83	-2,622,065.00
Fund: 364 - 2022 GO BONDS					
Revenue	32,933.21	9,282,088.20	9,821,847.07	539,758.87	10,125,991.00
Expense	34,244.00	5,638,551.05	257,372.00	5,381,179.05	6,153,344.00
Total Fund: 364 - 2022 GO BONDS:	-1,310.79	3,643,537.15	9,564,475.07	5,920,937.92	3,972,647.00
Fund: 381 - 2019 CY STREET,SIDEWALK,PARKING PROJECTS					
Revenue	0.00	0.00	-0.18	-0.18	0.00
Total Fund: 381 - 2019 CY STREET,SIDEWALK,PARKING PROJECTS:	0.00	0.00	-0.18	-0.18	0.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 05/31/2023

Account Type	May Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 389 - AMERICAN RESCUE PLAN					
Revenue	0.00	1,826,726.44	1,993,589.41	166,862.97	1,993,590.00
Expense	5,653.25	874,058.90	590,294.83	283,764.07	953,545.00
Total Fund: 389 - AMERICAN RESCUE PLAN:	-5,653.25	952,667.54	1,403,294.58	450,627.04	1,040,045.00
Fund: 392 - TIF DISTRICT III CAP PROJECTS					
Revenue	0.00	233.64	255.43	21.79	255.00
Expense	0.00	6,841.01	7,463.47	-622.46	7,463.00
Total Fund: 392 - TIF DISTRICT III CAP PROJECTS:	0.00	-6,607.37	-7,208.04	-600.67	-7,208.00
Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND					
Revenue	183,927.49	1,254,727.43	955,708.77	-299,018.66	1,369,026.00
Expense	66,228.30	1,250,237.89	1,019,218.93	231,018.96	1,363,896.00
Total Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND:	117,699.19	4,489.54	-63,510.16	-67,999.70	5,130.00
Fund: 610 - WATER POLLUTION CONTROL					
Revenue	1,797,631.92	6,514,231.79	5,564,162.43	-950,069.36	7,106,435.00
Expense	1,598,984.47	6,513,239.37	5,365,514.98	1,147,724.39	7,106,435.00
Total Fund: 610 - WATER POLLUTION CONTROL:	198,647.45	992.42	198,647.45	197,655.03	0.00
Fund: 611 - WPCP REVENUE					
Revenue	668,543.33	8,335,397.84	8,341,004.46	5,606.62	9,093,169.00
Expense	1,797,631.92	6,609,796.27	5,903,001.68	706,794.59	7,210,687.00
Total Fund: 611 - WPCP REVENUE:	-1,129,088.59	1,725,601.57	2,438,002.78	712,401.21	1,882,482.00
Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV					
Revenue	1,743.89	22,916.63	20,707.94	-2,208.69	25,000.00
Total Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV:	1,743.89	22,916.63	20,707.94	-2,208.69	25,000.00
Fund: 615 - WPCP PLANT & IMPROVEMENTS					
Revenue	1,051,085.13	6,916,177.18	1,678,028.16	-5,238,149.02	7,544,938.00
Expense	252,327.95	6,916,193.13	1,068,918.21	5,847,274.92	7,544,938.00
Total Fund: 615 - WPCP PLANT & IMPROVEMENTS:	798,757.18	-15.95	609,109.95	609,125.90	0.00
Fund: 616 - SANITARY SEWER REHAB PROJECT					
Revenue	0.00	4,167,566.04	191,854.27	-3,975,711.77	4,548,255.00
Expense	525,442.32	4,169,233.64	947,790.55	3,221,443.09	4,548,255.00
Total Fund: 616 - SANITARY SEWER REHAB PROJECT:	-525,442.32	-1,667.60	-755,936.28	-754,268.68	0.00
Fund: 617 - SANITARY SEWER NEW CONSTRUCTN					
Revenue	3,655.00	7,791.63	8,618.36	826.73	8,500.00
Total Fund: 617 - SANITARY SEWER NEW CONSTRUCTN:	3,655.00	7,791.63	8,618.36	826.73	8,500.00
Fund: 690 - TRANSIT OPERATING					
Revenue	133,337.48	1,220,556.59	1,141,023.15	-79,533.44	1,331,520.00
Expense	65,695.26	1,012,444.95	863,130.03	149,314.92	1,104,751.00
Total Fund: 690 - TRANSIT OPERATING:	67,642.22	208,111.64	277,893.12	69,781.48	226,769.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 05/31/2023

Account Type	May Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 740 - STORM SEWER UTILITY					
Revenue	99,605.63	1,294,087.30	1,280,811.98	-13,275.32	1,411,732.00
Expense	47,626.97	1,796,767.94	1,016,585.42	780,182.52	1,960,603.00
Total Fund: 740 - STORM SEWER UTILITY:	51,978.66	-502,680.64	264,226.56	766,907.20	-548,871.00
Fund: 741 - 2016 GO STORM WATER PROJ					
Revenue	940.84	14,666.63	14,942.18	275.55	16,000.00
Expense	180.91	912,182.26	753,759.86	158,422.40	995,108.00
Total Fund: 741 - 2016 GO STORM WATER PROJ:	759.93	-897,515.63	-738,817.68	158,697.95	-979,108.00
Fund: 750 - COMPOSTING FACILITY					
Revenue	10,200.40	69,376.56	78,618.69	9,242.13	75,684.00
Expense	2,277.17	89,772.54	28,052.71	61,719.83	97,949.00
Total Fund: 750 - COMPOSTING FACILITY:	7,923.23	-20,395.98	50,565.98	70,961.96	-22,265.00
Fund: 760 - P&R CONCESSIONS ENTERPRISE					
Revenue	0.00	60,856.51	13,670.36	-47,186.15	66,397.00
Expense	0.00	42,864.69	29,940.90	12,923.79	46,769.00
Total Fund: 760 - P&R CONCESSIONS ENTERPRISE:	0.00	17,991.82	-16,270.54	-34,262.36	19,628.00
Fund: 881 - OCCUPATIONAL INSURANCE ESCROW					
Revenue	11,749.69	0.00	140,543.84	140,543.84	0.00
Expense	4,958.21	0.00	61,236.02	-61,236.02	0.00
Total Fund: 881 - OCCUPATIONAL INSURANCE ESCROW:	6,791.48	0.00	79,307.82	79,307.82	0.00
Fund: 884 - GROUP HEALTH INSURANCE ESCROW					
Revenue	226,072.27	0.00	2,769,634.94	2,769,634.94	0.00
Expense	322,141.36	0.00	3,618,735.16	-3,618,735.16	0.00
Total Fund: 884 - GROUP HEALTH INSURANCE ESCROW:	-96,069.09	0.00	-849,100.22	-849,100.22	0.00
Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND					
Revenue	54.28	0.00	657.30	657.30	0.00
Expense	421.98	0.00	1,475.54	-1,475.54	0.00
Total Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND:	-367.70	0.00	-818.24	-818.24	0.00
Fund: 913 - 911 COMMISION					
Revenue	86,441.52	0.00	958,305.14	958,305.14	0.00
Expense	82,211.44	0.00	963,282.96	-963,282.96	0.00
Total Fund: 913 - 911 COMMISION:	4,230.08	0.00	-4,977.82	-4,977.82	0.00
Report Total:	-6,585,932.75	3,068,729.33	11,217,706.34	8,148,977.01	3,342,983.40

Fund Summary

Fund	May Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
001 - GENERAL FUND	-407,259.10	-13,210.12	-240,493.90	-227,283.78	-18,894.60
010 - CASH FLOW RESERVE FUNI	4,144.88	134,302.63	52,205.93	-82,096.70	146,512.00
030 - CAPITAL RESERVE	-1,195.00	-432.59	-76,532.93	-76,100.34	0.00
031 - CAPITAL RSRV-BLDG MAIN	387.24	-13,619.87	-12,563.84	1,056.03	-14,858.00
032 - CIP LARGE VEHICLE/EQUIPI	0.00	85,907.69	0.00	-85,907.69	93,755.00
110 - ROAD USE TAX	260,626.32	278,255.45	1,172,101.94	893,846.49	303,534.00
112 - EMPLOYEE BENEFITS FUNC	202,392.61	111,488.52	873,322.27	761,833.75	121,624.00
117 - POLICE/FIRE RETIREMENT	84,107.78	63,026.26	337,896.51	274,870.25	68,756.00
119 - EMERGENCY FUND	17,239.44	-0.11	101,608.82	101,608.93	0.00
121 - LOCAL OPTION SALES TAX	302,855.30	-2,839,225.62	727,308.72	3,566,534.34	-3,099,325.00
125 - TAX INCREMENT FINANCIN	-125,623.55	-439,556.37	147,936.05	587,492.42	-479,516.00
130 - CITY TORT LIABILITY	38.05	-16,368.00	40,569.28	56,937.28	-17,880.00
132 - GRANTS-STATE/LOCAL AGE	-640,000.00	170,410.13	-978,579.62	-1,148,989.75	186,329.00
133 - UNDESIGNATED FEDERAL C	-4,896.57	-19,326.78	10,732.72	30,059.50	-21,084.00
140 - PARK & REC DONATION FU	840.87	2,436.39	37,891.75	35,455.36	2,674.00
141 - MTOWN TENNIS ASSOC	4.50	45.76	53.42	7.66	50.00
142 - SOFTBALL ASSOCIATION FL	-668.32	26.18	11,822.01	11,795.83	0.00
144 - LIVE HEALTHY IOWA	9.77	0.66	116.01	115.35	0.00
145 - TORNADO GENERAL	0.00	51,264.29	55,946.56	4,682.27	55,947.00
148 - FEMA-COVID19	2,482.41	1,121.56	3,914.05	2,792.49	1,222.00
149 - FEMA - WINDS	-43.18	4,486,474.19	4,898,265.31	411,791.12	4,894,331.00
150 - LOCAL PD GRANTS	1,765.85	-15,853.53	-8,189.69	7,663.84	-17,280.00
151 - DEPT OF JUSTICE GRANTS	-7,050.48	20,593.54	-11,365.48	-31,959.02	22,431.00
152 - POLICE UNDESIGNATED GR	-3,906.52	33,522.06	24,212.69	-9,309.37	36,542.00
153 - POLICE DEPT DONATION FI	3,911.89	-6,022.06	50,232.54	56,254.60	-6,580.00
156 - FIRE DEPT DONATION FUNI	-11,908.62	16,007.20	24,113.42	8,106.22	17,484.00
160 - ECONOMIC DEVELOPMENT	85.53	825.00	1,015.66	190.66	900.00
161 - SURETY DEPOSITS/SUBDIVI	17.84	169.51	211.90	42.39	185.00
170 - LIBRARY DONATION FUND	-2,799.83	-11,328.02	-7,750.15	3,577.87	-12,357.00
177 - SEIZED ASSETS (POLICE)	53.68	-458.37	-822.78	-364.41	-500.00
183 - FY 08 EDI (ECON DEV INCEI	0.00	12,273.14	13,389.25	1,116.11	13,389.00
184 - VOUCHERS - 002, 003	-13,185.34	-4,972.99	32,690.16	37,663.15	-5,489.00
189 - #6 HUD LEAD GRANT	-138,485.17	-19,952.02	-368,025.08	-348,073.06	-21,896.00
200 - GO BONDS DEBT FUND	-5,201,605.52	41,835.75	-2,697,007.72	-2,738,843.47	47,229.00
300 - CIP COLLECTION FUND	44,160.55	-305,685.93	133,247.20	438,933.13	-333,513.00
311 - RISE STREET GRANTS	-14,991.00	7,263.52	-3,663,161.94	-3,670,425.46	8,580.00
312 - AIRPORT PROJECT FUND	190.43	24,951.19	169,091.44	144,140.25	27,223.00
320 - SPECIAL ASSESSMENT PRO.	0.00	458.26	0.00	-458.26	500.00
340 - BIKE PATH PROJECT FUND	62,835.80	93,478.99	25,375.97	-68,103.02	101,977.00
341 - TREES FOREVER PROJECT	-12,629.58	-3,850.11	-12,480.40	-8,630.29	-4,200.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 05/31/2023

350 - GO BONDS CAPITAL PROJEC	14.54	146.63	172.63	26.00	160.00
354 - POLICE & FIRE STATIONS	0.00	-678.92	-744.15	-65.23	-741.00
355 - 2015 GO BONDS (D&D)	-72,951.56	-261,165.63	-102,428.28	158,737.35	-285,175.00
360 - 2019 GO BONDS & PROJEC	0.00	-1,222,168.97	-1,333,276.13	-111,107.16	-1,333,276.00
361 - LIBRARY BUILDING ADDITIO	2.53	27.50	30.07	2.57	30.00
362 - 2020 GO BONDS	753.68	-125,124.89	-11,864.59	113,260.30	-136,500.00
363 - 2021 GO BONDS	-417,551.47	-2,403,798.54	-680,691.71	1,723,106.83	-2,622,065.00
364 - 2022 GO BONDS	-1,310.79	3,643,537.15	9,564,475.07	5,920,937.92	3,972,647.00
381 - 2019 CY STREET, SIDEWALK	0.00	0.00	-0.18	-0.18	0.00
389 - AMERICAN RESCUE PLAN	-5,653.25	952,667.54	1,403,294.58	450,627.04	1,040,045.00
392 - TIF DISTRICT III CAP PROJEC	0.00	-6,607.37	-7,208.04	-600.67	-7,208.00
395 - ECONOMIC DEVELOPMENT	117,699.19	4,489.54	-63,510.16	-67,999.70	5,130.00
610 - WATER POLLUTION CONTR	198,647.45	992.42	198,647.45	197,655.03	0.00
611 - WPCP REVENUE	-1,129,088.59	1,725,601.57	2,438,002.78	712,401.21	1,882,482.00
614 - WPCP CAPITAL IMPROVEM	1,743.89	22,916.63	20,707.94	-2,208.69	25,000.00
615 - WPCP PLANT & IMPROVEN	798,757.18	-15.95	609,109.95	609,125.90	0.00
616 - SANITARY SEWER REHAB P	-525,442.32	-1,667.60	-755,936.28	-754,268.68	0.00
617 - SANITARY SEWER NEW CO	3,655.00	7,791.63	8,618.36	826.73	8,500.00
690 - TRANSIT OPERATING	67,642.22	208,111.64	277,893.12	69,781.48	226,769.00
740 - STORM SEWER UTILITY	51,978.66	-502,680.64	264,226.56	766,907.20	-548,871.00
741 - 2016 GO STORM WATER PI	759.93	-897,515.63	-738,817.68	158,697.95	-979,108.00
750 - COMPOSTING FACILITY	7,923.23	-20,395.98	50,565.98	70,961.96	-22,265.00
760 - P&R CONCESSIONS ENTERF	0.00	17,991.82	-16,270.54	-34,262.36	19,628.00
881 - OCCUPATIONAL INSURANC	6,791.48	0.00	79,307.82	79,307.82	0.00
884 - GROUP HEALTH INSURANC	-96,069.09	0.00	-849,100.22	-849,100.22	0.00
886 - WORKMAN'S COMP DEDUC	-367.70	0.00	-818.24	-818.24	0.00
913 - 911 COMMISSION	4,230.08	0.00	-4,977.82	-4,977.82	0.00
Report Total:	-6,585,932.75	3,068,729.33	11,217,706.34	8,148,977.01	3,342,983.40

**RESOLUTION APPROVING 28E INTERAGENCY AGREEMENT BETWEEN IOWA
DEPARTMENT OF INSPECTIONS AND APPEALS AND CITY OF
MARSHALLTOWN, AGREEMENT EXPIRES AUGUST 22, 2024**

WHEREAS there is herewith submitted to the City Council of Marshalltown, Iowa, a proposed 28E Agreement by and between the City of Marshalltown and the Iowa Department of Inspections and Appeals, from August 23, 2023 to August 22, 2024; and

WHEREAS the Council has fully examined the Agreement and has found it to be in the best interests of the City of Marshalltown, Iowa, and that the same should now be approved and accepted.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the Agreement by and between the City of Marshalltown and the Iowa Department of Inspections and Appeals, for investigation services related to the HUD Section 8 Housing Choice Voucher Program, expiring August 22, 2024, is hereby approved in all respects and particulars.

Section 2. That the Mayor and City Clerk are hereby authorized and directed to execute said Agreement and any future Amendments for extension of term on behalf of the City of Marshalltown.

Passed this 26th day of June 2023 and signed this _____ day of June 2023.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Robert Fagen, Interim City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor and City Council
FROM: Michelle Spohnheimer, Housing & Community Development Director
DATE: 06/14/23
RE: Renewal of DIA 28E Agreement for the Section 8 Housing Choice Voucher Program

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☒ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Work with other entities on partnerships which benefit the community. The Section 8 program is a Federal program which the City administers in Marshall, Tama, and Hardin Counties. It is our responsibility to ensure compliance and when fraud does occur we partner with the DIA to investigate.

Recommendation: Staff is recommending approval of this 28E Agreement with the DIA in order to continue with investigations as needed with the Section 8 Housing Choice Voucher program.

Budget Impact: Any expenses incurred as part of an investigation are covered by the HUD Section 8 program.

Description/Background: The City has had agreements in place for several years with the DIA and uses their services around 10 times a year to conduct fraud investigations.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



**INTERAGENCY AGREEMENT
BETWEEN
IOWA DEPARTMENT OF INSPECTIONS AND APPEALS
AND
CITY OF MARSHALLTOWN**

This agreement (Agreement) is entered into between the Iowa Department of Inspections and Appeals (DIA) and the City of Marshalltown (CM) pursuant to the authority of Iowa Code sections 28E.5 and 28E.12.

The parties hereto agree as follows:

Purpose: The purpose of this Agreement is to authorize the performance of Section 8 Voucher Program / Public Housing investigations of the City of Marshalltown (CM) by DIA.

Rights, Powers, and Responsibilities:

CM agrees to:

1. Refer, in writing, investigations for CM to DIA.
2. Approve, in writing, the inclusion of cases involving the CM programs when multiple state, local or federal agencies are involved in an investigation.
3. Provide the following to DIA:
 - a. Access to all case records pertinent to the investigations being conducted.
 - b. Calculations of any overpayments that occurred on cases under investigation.
 - c. Leasing Housing Specialists or other appropriate staff that are required to testify in court about the Section 8 Housing Choice Voucher Program / Public Housing records and determinations of overpayment amounts.
4. Collect all civil and criminal overpayments.

DIA agrees to:

1. Investigate, obtain evidence, and prepare and submit investigative reports to county attorneys or federal prosecutors for criminal prosecution on behalf of CM.
2. In criminal cases, request restitution through the courts on behalf of CM for the amount of overpayment(s).
3. In civil or administrative cases, submit a copy of the investigative report to CM for appropriate action.

Funding: DIA will bill CM for investigations conducted pursuant to this Agreement at the initial rate of sixty-eight dollars and 25 cents (\$68.25) per hour, modified annually, by the thirtieth (or last day) of each month. CM shall reimburse DIA within 30 days of receipt of a billing statement / invoice. If CM denies any part of the invoice, CM shall provide DIA with a detailed reason for the denial and give DIA the opportunity to provide further justification.

Duration: This Agreement shall be in full force and effect from August 23, 2023 to August 22, 2024, unless terminated earlier in accordance with the Termination section of this Agreement. CM and DIA shall meet at least thirty (30) days prior to the expiration of this Agreement to determine renewal and any modifications to the Agreement, including but not limited to, funding.

Legal or Administrative Entity Created: No new legal or administrative entity is created by this Agreement.

Property: Nothing in this Agreement shall be deemed to effect any change with respect to the ownership of the real or personal property of either party to this Agreement.

Dispute Resolution: The parties to this Agreement shall attempt to mediate disputes that arise under this Agreement by engaging in mediation with a mutually agreed-upon mediator. Each party will bear fifty percent (50%) of the costs of such mediation. In the event the parties are unable to reach agreement during the mediation, the parties shall submit their dispute to binding arbitration as provided for in Iowa Code section 679A.19.

Filing and Recording: Copies of this Agreement shall be filed with the Secretary of State before the Agreement shall be in full force and effect, all pursuant to Iowa Code section 28E.8

Termination: Either party to this Agreement may terminate this Agreement without cause by providing the other party a written notice of intent to terminate this Agreement, at least thirty (30) days prior to the intended date of termination. The notice shall specify the reasons for termination and shall be delivered by U.S. Certified Mail to either party.

The undersigned hereby execute and enter into this interagency 28E Agreement. Each signatory represents that he/she has been authorized in accordance with state law to sign and bind the agency represented.

Larry Johnson Jr., Director
IOWA DEPARTMENT OF INSPECTIONS AND APPEALS

Joel Greer, Mayor
CITY OF MARSHALLTOWN

Date

Date

**RESOLUTION APPROVING CITY FEE SCHEDULE CHANGE TO
ELECTRIC VEHICLE CHARGING STATION**

WHEREAS, the City of Marshalltown has established various fees to cover the costs of issuing permits, inspections and other direct services; and

WHEREAS, tax changes effective July 1, 2023 associated with electric vehicle charging stations will now require the City to register our electric charging station and submit information on its use and taxes associated with its use

WHEREAS, the Public Works Director has prepared an Exhibit of the updated fee schedule indicating the change; and

WHEREAS, these fees are authorized by law and are proposed to be established by the City of Marshalltown; and

WHEREAS, it is appropriate to review and confirm the fees.

THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The fee change established as shown on the attached fee Exhibit is hereby approved and effective July 1, 2023.

Passed this 26th day of June 2023, and signed this _____ day of June 2023.

CITY OF MARSHALLTOWN

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Robert Fagen, Interim City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: June 26, 20223
RE: Electric Charging Station – Fee Changes – House File 767

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:

Review City policies, procedures, plans, ordinances, programs, and services for updates and efficiencies

Recommendation:

Approve change of fee for City's Electric Charging Station

Budget Impact:

We are proposing to increase fees to cover the tax that must be remitted to the state. There may be costs associated with licensing and testing, which are not fully known at this time.

Description/Background:

In 2019, the Iowa legislature enacted House File 767 to create a new excise tax on sales of "electric fuel," or electricity dispensed into an electric vehicle (EV) for purposes of propelling the EV. This new tax takes effect July 1, 2023. Beginning July 1, owners of EV charging stations will be responsible for reporting and paying to the Iowa Department of Revenue two and six-tenths cents for each kilowatt hour (\$0.026 per kWh) of electric fuel dispensed into an EV battery or energy storage device. This does not apply to electric fuel dispensed at residences.

The new tax requires the city to obtain a license and remit the tax as an electric fuel dealer. Licensees are required to file an electric fuel excise tax return every six months. The first return for July 1 through December 31, 2023 will be due January 31, 2024. Returns must be filed and tax must be remitted through GovConnectIowa.

All charging stations owned by licensees will be tested once every two years by the Weights and Measures Bureau of the Department of Agriculture and Land Stewardship.

Our current fee structure is as follows:

- \$ 1.80 / hour energy cost while charging (w/ free parking)
- \$ 5.00 / hour parking cost (after 1 hour grace period after charging stops)

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



Due to the requirements to report usage in kWh and remit tax on a per kWh; we propose a fee structure change from billing energy use costs from a per hour bases to a per kWh.

In order to determine the conversion rate from per hour to per kWh, we reviewed the usage over the past 3 months:

Total Charges: \$139.83 to Users

Total Charges (based on session usage, aka – long parking fees removed): \$106.02

Total Session Fees Passed to City (aka less 10% charge point service fee): \$95.42

Total Session Energy Usage: 316.20 kWh

Estimated Taxes (based on \$0.026 kWh) = \$8.22

Estimated Taxes (based on percentage of what we receive) = $\$8.22 / \$95.42 = 8.6\%$

Estimated Average Session Charge per kWh = $\$106.02 / 316.20 \text{ kWh} = \$0.335/\text{kWh}$

Add Tax increase % (Charge Point still keeps 10%) = $\$0.335 \text{ kWh} \times 1.086 = \$0.364 / \text{kWh}$

The state's tax is estimated to result in an 8.6% increase. The City is estimated to cover our electric charges with these fees and continues to subsidize the annual equipment charge of \$690.00 / year in addition to insurance, repairs, and maintenance costs.

We propose to keep the parking charge after an hour grace time to continue to encourage respectful use of the stalls associated with these charging stations. We have seen a reduction in time the vehicles are connected while not charging.

Our proposed fee structure is as follows:

\$ 0.364 / kWh energy cost while charging (w/ free parking)

\$ 5.00 / hour parking cost (after 1 hour grace period after charging stops)

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CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



<u>Dept</u>	<u>Div.</u>	<u>License or Permit Type</u>	<u>Code Section</u>	<u>How Fee Set</u>	<u>Fee</u>	<u>NEW FEE AMOUNT</u>	<u>License Term / per unit charge</u>	<u>Revised</u>	<u>Notes</u>
Admin	Collections	Accounts Receivable - Admin Fee - Collection		Resolution	15.00		annual		
Admin	Collections	Assessments fee general		Resolution	45.00		per property tax assessment filing for unpaid property related charges		
Admin	Collections	Income/offset filing with the state (annual fee)		Resolution	15.00		per customer account processed for offset		
Admin	Collections	Parking tickets overdue (annual fee) per ticket		Resolution	5.00		per ticket		
Admin	Collections	Returned Item Overdraft Fee (NSF)		Resolution	30.00				
Admin	FOIA	Non-routine requests		Resolution			see policy		
Admin	FOIA	Routine requests		Resolution			see policy		
Admin	Lease	Parking Spaces in City Lots - policy establishing lease	Rent	Resolution	25.00		\$25 per month per space for no longer than 3 year terms		
Admin	Other	Alcohol >50% gross Sales	112.003	No Charge	-		food sales exceeding 60% gross sales allows minor in estab without parents		
Admin	Other	Animal Rescue League - Kennel and Disposition Chgs	90.052	Ordinance	-		ARL administers		
Admin	Permit	Cable Franchise Application Fee	114.002	Ordinance	100.00				
Admin	Permit	Cable Franchise Fee	114.002	Resolution	-		5% of revenue paid quarterly		
Admin	Permit	Carnivals	113.006	Resolution	100.00		\$100 first day, \$50 additional days		
Admin	Permit	Circuses Or menageries	113.002	Resolution	200.00		\$200 per first day, \$100 additional days		
Admin	Permit	Hauler - Garbage & Refuse	50.020 - 50.026	Resolution	100.00		Annual		
Admin	Permit	Hauler - Recycling	50.020 - 50.026	Resolution	25.00		Annual		
Admin	Permit	Hauler - Yard Waste	50.020 - 50.026	Resolution	15.00		Annual		
Admin	Permit	License Required to Carry on Business	110.002		-		varies -		
Admin	Permit	Liquor Licensing	State N/A	State	-		Annual - see state's schedule		
Admin	Permit	Secondhand Dealers, Itinerant Dealers, Pawnbrokers	117.004	Resolution	50.00		Annual		
Admin	Permit	Peddler or Solicitor (per person)	118.011	Resolution	10.00		Per day, per person		
Admin	Permit	Tobacco/Nicotine/Vape	State N/A	State	100.00		Annual permit issued by city		
Admin	Permit	Transient Merchant - annual	118.011	Resolution	200.00		Annual		
Admin	Permit	Transient Merchant - annual (brick & mortar operation owner)	118.011	Resolution	25.00		Annual		
Admin	Permit	Transient Merchant - 24-hr license	118.011	Resolution	50.00		Operation on private or public property		
Admin	Permit	Vicious Animal	90.050	Resolution	15.00		Annual		
Airport	Rent	Rent - Airport Lights	Rent	Resolution	420.00		Airport 6-1-2024		
Airport	Rent	Rent - Aviation	Rent	Resolution	2,164.36		Airport 6-1-2024		
Airport	Rent	Rent - Aviation Svc fee	Rent	Resolution	50.00		Airport 6-1-2024		
Airport	Rent	Fixed-Base Operation Lease & Fuel Agreement	111.004	Resolution 2021-355	-		set by Management Contract		
Airport	Rent	Airport Services	111-004	Resolution	-		set by Management Contract		
Fire	Accident	Response Fee Non-Resident		Resolution	331.61		Hazmat fee sch - min 1 hr + materials		
Fire	Accident	Response Fee Resident		Resolution	Materials		Cost of materials; over 1 hr bill 15 min increments per HAZMAT sch		
Fire	Accident	Spill pad	OTHER FEES		3.50				

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Fire	Accident	Oil dry	OTHER FEES		12.00				
Fire	Accident	Vehicle Leaking Fluid		Resolution	Materials		Cost of materials; over 1 hr bill 15 min increments per HAZMAT sch		
Fire	HazMat	HazMat-Heavy Response Apparatus with 4 Personnel		Iowa Fire Service	357.14		per hour (minimum 1 hr, billed in 15 min increments after 1st hr)	12/12/22	
Fire	HazMat	HazMat-Light Response Apparatus with 2 Personnel		Iowa Fire Service	284.63		per hour (minimum 1 hr, billed in 15 min increments after 1st hr)	12/12/22	
Fire	HazMat	HazMat-Extra Response Personnel		Iowa Fire Service	27.53		per hour (minimum 1 hr, billed in 15 min increments after 1st hr)	12/12/22	
Fire	HazMat	HazMat-Expended Materials (replacement cost including shipping)		Iowa Fire Service	cost+		actual cost, labor and shipping		
Fire	HazMat	HazMat-Equipment Repair or Cleaning (cost plus labor including shipping)		Iowa Fire Service	cost+		actual cost, labor and shipping		
Fire	HazMat	HazMat-Damaged Equipment/Property (replacement/repair cost including shipping)		Iowa Fire Service	cost+		actual cost, labor and shipping		
Fire	HazMat	HazMat-Other (Contracted services, contracted equip, evacuation of people, etc.)		Iowa Fire Service	Cost		Billed as used		
Fire	IllegalBurn	Illegal Burn - 1st Offense	91.026	Resolution	110.00				
Fire	IllegalBurn	Illegal Burn - 2nd Offense	91.026	Resolution	210.00				
Fire	IllegalBurn	Illegal Burn - 3rd Offense	91.026	Resolution	310.00				
Fire	IllegalBurn	Illegal Burn - Commercial Property	91.026	Resolution	Permit fee		Shall be charged the permit fee for violations		
Fire	IllegalBurn	Illegal Burn - Late Fee (past due 30 days)		Resolution	20.00		Violations will be assessed a late fee after 30 days	10/24/22	
Fire	Admin	Administrative Warrant - Building Inspection		Resolution	350.00		Fee to obtain administrative warrant when business is non-compliant in request for building inspection.	12/12/22	
Fire	Annual Permit	Aerosol Products	IFC 105.6.1	Ordinance	65.00				
Fire	Annual Permit	Amusement Buildings	IFC 105.6.2	Ordinance	65.00				
Fire	Annual Permit	Assembly <50 occupants	IFC 105.6.36	ordinance	40.00				
Fire	Annual Permit	Assembly 50-100 occupants	IFC 105.6.36	Ordinance	50.00				
Fire	Annual Permit	Assembly 101-300 occupants	IFC 105.6.36	Ordinance	70.00				
Fire	Annual Permit	Assembly 301-500 occupants	IFC 105.6.36	Ordinance	90.00				
Fire	Annual Permit	Assembly 501+ occupants	IFC 105.6.36	Ordinance	110.00				
Fire	Annual Permit	Aviation Facilities	IFC 105.6.3	Ordinance	70.00				
Fire	Annual Permit	Carbon Dioxide Systems	IFC 105.6.4	Ordinance	70.00				
Fire	Annual Permit	Carnivals & Fairs	IFC 105.6.5	Ordinance	70.00				
Fire	Annual Permit	Cellulose Nitrate Film or Storage	IFC 105.6.6	Ordinance	70.00				
Fire	Annual Permit	Combustible Dust Producing Ops	IFC 105.6.7	ordinance	70.00				
Fire	Annual Permit	Combustible Fiber Storage Permit	IFC 105.6.8	Ordinance	70.00				
Fire	Annual Permit	Compressed Gases	IFC 105.6.9	Ordinance	70.00				
Fire	Annual Permit	Commercial Burn Permit	91.021	Resolution	225.00				
Fire	Annual Permit	Confined Space Response	OTHER FEES	Resolution	2,500.00		annual beginning 7/1/2011, three years		
Fire	Annual Permit	Confined Space Permit- Lennox	OTHER FEES	Resolution	2,500.00		Annual		
Fire	Annual Permit	Covered/Open Mall buildings	IFC 105.6.10	Ordinance	70.00				
Fire	Annual Permit	Cryogenic Fluids	IFC 105.6.11	Ordinance	70.00				

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Fire	Annual Permit	Cutting/Welding	IFC 105.6.12	Ordinance	70.00				
Fire	Annual Permit	Dry Cleaning	IFC 105.6.13	Ordinance	70.00				
Fire	Annual Permit	Exhibits/Trade Shows	IFC 105.6.14	Ordinance	70.00				
Fire	Annual Permit	Explosives/Fireworks	IFC 105.6.15	Ordinance	85.00				
Fire	Annual Permit	Fire Excessive Alarm (6-9)	32.003	Ordinance	65.00		First 5 free, fee per alarm		
Fire	Annual Permit	Fire Excessive Alarm (10-14)	32.003	Ordinance	90.00		First 5 free, fee per alarm		
Fire	Annual Permit	Fire Excessive Alarm (15+)	32.003	Ordinance	115.00		First 5 free, fee per alarm		
Fire	Annual Permit	Fire Hydrants/Valves	IFC 105.6.16	Ordinance	70.00				
Fire	Annual Permit	Flammable/Combustible Liquids <1000 gal	IFC 105.6.17	Ordinance	70.00				
Fire	Annual Permit	Flammable/Combustible Liquids 1001-10,000 gal	IFC 105.6.17	Ordinance	90.00				
Fire	Annual Permit	Flammable/Combustible Liquids >10,001 gal	IFC 105.6.17	Ordinance	115.00				
Fire	Annual Permit	Floor Finishing >350 sq ft using class 1/2 liquids	IFC 105.6.18	Ordinance	70.00				
Fire	Annual Permit	Fruit/Crop Ripening	IFC 105.6.19	Ordinance	70.00				
Fire	Annual Permit	Fumigation/Insecticide Fogging	IFC 105.6.20	Ordinance	70.00				
Fire	Annual Permit	Hazardous Materials	IFC 105.6.21	Ordinance	80.00				
Fire	Annual Permit	HPM Facilities-Use/Storage (Hazardous Production Materials	IFC 105.6.22	Ordinance	70.00				
Fire	Annual Permit	High-Piles Storage	IFC 105.6.23	Ordinance	70.00				
Fire	Annual Permit	Hot Work Operations	IFC 105.6.24	Ordinance	70.00				
Fire	Annual Permit	Industrial Ovens	IFC 105.6.25	Ordinance	70.00				
Fire	Annual Permit	Liquid/Gas-Fueled Equipment in Assembly	IFC 105.6.27		70.00				
Fire	Annual Permit	LP Gas/Use/Storage/Dispensing <5,000 gal	IFC 105.6.28	Ordinance	70.00				
Fire	Annual Permit	LP Gas/Use/Storage/Dispensing 5-10,000 gal	IFC 105.6.28	Ordinance	90.00				
Fire	Annual Permit	LP Gas/Use/Storage/Dispensing 10,000+ gal	IFC 105.6.28	Ordinance	115.00				
Fire	Annual Permit	Lumber yard/Woodworking Plants	IFC 105.6.26	Ordinance	70.00				
Fire	Annual Permit	Magnesium Use	IFC 105.6.29	Ordinance	70.00				
Fire	Annual Permit	Misc Combustible Storage	IFC 105.6.30	Ordinance	70.00				
Fire	Annual Permit	Motor Fuel Dispensing Facilities 1-1,000 gal	IFC 105.6.31	Ordinance	70.00				
Fire	Annual Permit	Motor Fuel Dispensing Facilities 1,001-10,000 gal	IFC 105.6.31	Ordinance	90.00				
Fire	Annual Permit	Motor Fuel Dispensing Facilities 10,001+ gal	IFC 105.6.31	Ordinance	115.00				
Fire	Annual Permit	Open Flames & Torches	IFC 105.6.33	Ordinance	70.00				
Fire	Annual Permit	Open Flames & Candles	IFC 105.6.34	Ordinance	70.00				
Fire	Annual Permit	Organic Coatings	IFC 105.6.35	Ordinance	70.00				
Fire	Annual Permit	Pyrotechniques/Special Effects	IFC 105.6.38	Ordinance	265.00				
Fire	Annual Permit	Pyroxylin Plastics >25# storage, assembly, manufacturing	IFC 105.6.39	Ordinance	70.00				

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Fire	Annual Permit	Refrigeration Equipment/Commercial	IFC 105.6.40	Ordinance	70.00				
Fire	Annual Permit	Repair Garages/Fuel Dispensing Facilities	IFC 105.6.41	Ordinance	70.00				
Fire	Annual Permit	Rooftop Heliports	IFC 105.6.42	Ordinance	70.00				
Fire	Annual Permit	Spraying and Dipping	IFC 105.6.43	Ordinance	70.00				
Fire	Annual Permit	Scrap Tire Storage	IFC105.6.44	Ordinance	70.00				
Fire	Annual Permit	Temporary Membrane/Tent Structures	IFC 105.6.45	Ordinance	70.00				
Fire	Annual Permit	Tire Rebuilding Plants	IFC 105.6.46	Ordinance	70.00				
Fire	Annual Permit	Waste Handling - wrecking & junk yards, waste handling facilities	IFC 105.6.47	Ordinance	70.00				
Fire	Annual Permit	Liquor License/Mercantile Inspection		Resolution	70.00				
Fire	PlanReview	Plan Review - Alarm System		Resolution	110.00		*does not include 3rd party reviewer charges for factory, hazardous, educational, institutional, storage occupancy		
Fire	PlanReview	Plan Review - Building		Resolution	110.00				
Fire	PlanReview	Plan Review - Sprinkler System		Resolution	110.00				
Fire	Biennial Permit	Commercial Space 1,500 or less sq/ft (initial)		Resolution	50.00			12/27/22	
Fire	Biennial Permit	Commercial Space 1,500 or less sq/ft (Reinspection)		Resolution	50.00			12/27/22	
Fire	Biennial Permit	Commercial Space 1,501-3,000 sq/ft (initial)		Resolution	100.00				
Fire	Biennial Permit	Commercial Space 1,501-3,000 sq/ft (Reinspection)		Resolution	100.00				
Fire	Biennial Permit	Commercial Space 3,001-6,000 sq/ft (initial)		Resolution	200.00				
Fire	Biennial Permit	Commercial Space 3,001-6,000 sq/ft (Reinspection)		Resolution	200.00				
Fire	Biennial Permit	Commercial Space 6,001-9,000 sq/ft (initial)		Resolution	300.00				
Fire	Biennial Permit	Commercial Space 6,001-9,000 sq/ft (Reinspection)		Resolution	300.00				
Fire	Biennial Permit	Commercial Space 9,001-12,000 sq/ft (initial)		Resolution	400.00				
Fire	Biennial Permit	Commercial Space 9,001-12,000 sq/ft (Reinspection)		Resolution	400.00				
Fire	Biennial Permit	Commercial Space 12,001-15,000 sq/ft (initial)		Resolution	500.00			12/27/22	
Fire	Biennial Permit	Commercial Space 12,001-15,000 sq/ft (Reinspection)		Resolution	500.00			12/27/22	
Fire	Biennial Permit	Commercial Space 15,001 or more sq/ft (initial)		Resolution	600.00			12/27/22	
Fire	Biennial Permit	Commercial Space 15,001 or more sq/ft (Reinspection)		Resolution	600.00			12/27/22	
Housing	Building	Backflow Prevention	153.002	Ordinance	10.00				
Housing	Building	Building Investigation Fee		Resolution	-				
Housing	Building	Building Permit	Current Schedule	Resolution	-		Intl Code Council Building Valuation Data Table & Schedule		
Housing	Building	Solar: Single-Family Residential (Solar Base: simple plan review & 2 inspection trips, admin fee)	154.058	Resolution	95.00			12/12/22	
Housing	Building	Trade Permit (Plumbing, Mechanical & Electrical) - Residential - New home construction		Resolution	125.00			12/12/22	
Housing	Building	Trade Permit (Plumbing, Mechanical & Electrical) - Residential - Alteration		Resolution	85.00			12/12/22	
Housing	Building	Trade Permit (Plumbing, Mechanical & Electrical) - Residential - Minor equipment/appliance replacement		Resolution	62.00			12/12/22	
Housing	Building	Trade Permit (Plumbing, Mechanical & Electrical) - Commercial (inc. all uses other than single-family)		Resolution	Valuation		\$50 for first \$1,000 then \$5 for each additional \$1,000 valuation	12/12/22	

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Housing	Building	Demolition Permit - Residential		Resolution	50.00		Each building		
Housing	Building	Demolition Permit - Commercial		Resolution	100.00		Each building		
Housing	Building	Plan Review Fees	151.002		Valuation		Based on 65% of building permit valuation schedule for projects with valuation over \$500,000	12/12/22	
Housing	Code Enf	Certified Mail Fee		Ordinance	cost		recoup actual cost for nuisance cleanup		
Housing	Code Enf	Code Enforcement Admin Fee		Resolution	100.00		per cleanup		
Housing	Code Enf	Landfill Fee - Nuisance		Ordinance	cost		recoup actual cost for nuisance cleanup		
Housing	Code Enf	Nuisance Abatement Cleanup Fee		Ordinance	cost		recoup actual cost for nuisance cleanup		
Housing	Code Enf	Nuisance Vehicle - Impound Fee	95.009	Resolution	cost		reasonable fee for less than 14 days storage		
Housing	Code Enf	Towing Fee - Nuisance charges		Ordinance	cost		recoup actual cost for nuisance cleanup		
Housing	Code Enf	Vacant Property Code Registration		Resolution	100.00		Annual Registration		
Housing	Code Enf	Vacant Property Code Uninsured Property Fee		Resolution	3,000.00				
Housing	Lead Program	Lead hazard Control Grant Program Subordination		Resolution	100.00				
Housing	Rental	Application Fee - new rental properties (unoccupied)		Resolution	50.00				
Housing	Rental	Application Fee - new rental properties (occupied)		Resolution	500.00				
Housing	Rental	Assessment fee - rental housing	152.005	Resolution	25.00		per parcel item assessed to taxes		
Housing	Rental	Complaint - Housing Advisory Board	152.008	Resolution	-		Per instance \$100 deposit		
Housing	Rental	No-Show Fee for Rental Property Inspection		Resolution	50.00		No-show or failure to provide 24-hr cancellation	02/27/23	
Housing	Rental	Rental Property Inspection - 1st Unit per Parcel	152.004	Resolution & Service Agreement	90.00		Per rental unit inspection per parcel	12/12/22	
Housing	Rental	Rental Property Inspection - 2nd Unit per Parcel	152.004	Resolution & Service Agreement	50.00		Per rental unit inspection per parcel	12/12/22	
Housing	Rental	Rental Property Inspection -3rd-15th Unit per Parcel	152.004	Resolution & Service Agreement	20.00		Per rental unit inspection per parcel	12/12/22	
Housing	Rental	Rental Property Inspection -16 Units and above per Parcel	152.004	Resolution & Service Agreement	400.00		Max fee for large complex per parcel	12/12/22	
Housing	Rental	Rental Property Registration - Annual Fee	152.004	Resolution	15.00		Per rental unit/annual fee	12/12/22	
Housing	Zoning	Annexation - Voluntary for non taxable property		Resolution	250.00				
Housing	Zoning	Final Subdivision Plat		Resolution	100 + 50/ac.				
Housing	Zoning	Home Occupation Special Use Permit		Resolution	50.00				
Housing	Zoning	Home Occupation Special Use Permit		Resolution	150.00				
Housing	Zoning	Ordinance change request		Resolution	500.00				
Housing	Zoning	Planned Unit Development Amendment (no requiring hearings)		Resolution	200.00				
Housing	Zoning	Planned Unit Development Amendment (requiring hearings)		Resolution	500.00				
Housing	Zoning	Planned Unit Development base fee		Resolution	300 + 50/ac		\$300 base fee plus \$50 per acre		
Housing	Zoning	Rezoning Request		Resolution	500.00				
Housing	Zoning	Severance Fee		Resolution	250.00				
Housing	Zoning	Sidewalk Deferment Application	57.039	Resolution	250.00				

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Housing	Zoning	Sign Permit		Resolution	50.00				
Housing	Zoning	Special Use Permit		Resolution	300.00				
Housing	Zoning	Subdivision Final Plat base fee		Resolution	100.00				
Housing	Zoning	Subdivision Final Plat per acre fee		Resolution	50.00				
Housing	Zoning	Subdivision Preliminary Plat Base fee		Resolution	250.00				
Housing	Zoning	Subdivision Preliminary Plat per acre fee		Resolution	50.00				
Housing	Zoning	Variance - any other building		Resolution	200.00				
Housing	Zoning	Variance - owner occupied dwelling		Resolution	150.00				
Housing	Zoning	Zoning Verification Letter (Multi-family, Commercial, Industrial, Non-SF)		Resolution	100.00				
Housing	Zoning	Zoning Verification Letter (Single Family Residential)		Resolution	25.00				
Park & Rec	Aquatic	Adult/Tot Swim (T,Th, Sat) 15-pass scan card		Resolution	40.00				
Park & Rec	Aquatic	Adult/Tot Swim (T,Th, Sat) daily		Resolution	3.00				
Park & Rec	Aquatic	Aquatic center admission - 10-tickets sheet		Resolution	45.00				
Park & Rec	Aquatic	Aquatic center admission - after 5 pm		Resolution	3.00				
Park & Rec	Aquatic	Aquatic center admission - daily		Resolution	5.00				
Park & Rec	Aquatic	Birthday Splash - 10 plus hot dog and drink		Resolution	50.00				
Park & Rec	Aquatic	Birthday Splash - 10 plus pizza and drink		Resolution	60.00				
Park & Rec	Aquatic	Birthday Splash - 10 plus small drink		Resolution	70.00				
Park & Rec	Aquatic	Doggie Dip (per dog)		Resolution	5.00				
Park & Rec	Aquatic	Rental - Entire aquatic center		Resolution	600.00				
Park & Rec	Aquatic	Season Pass - 1-person		Resolution	110.00				
Park & Rec	Aquatic	Season Pass - 2-person family		Resolution	180.00				
Park & Rec	Aquatic	Season Pass - additional family members		Resolution	30.00				
Park & Rec	Aquatic	Season Pass - nanny		Resolution	95.00				
Park & Rec	Aquatic	Splash Dance		Resolution	3.00				
Park & Rec	Aquatic	Swimming Lesson- indoor learn to swim		Resolution	45.00			02/13/23	
Park & Rec	Aquatic	Swimming Lesson- indoor preschool		Resolution	45.00			02/13/23	
Park & Rec	Aquatic	Swimming Lesson- outdoor learn to swim		Resolution	45.00			02/13/23	
Park & Rec	Aquatic	Swimming Lesson- outdoor preschool		Resolution	40.00			02/13/23	
Park & Rec	Aquatic	Water walking / lap swim - 15-pass scan card		Resolution	40.00				
Park & Rec	Aquatic	Water walking / lap swim - daily		Resolution	3.00				
Park & Rec	Campground	Camping - Electric only	93.001	Resolution	25.00		per day	02/13/23	
Park & Rec	Campground	Camping - Full Hookup	93.001	Resolution	30.00		per day	02/13/23	
Park & Rec	Campground	Camping - no electric	93.001	Resolution	20.00		per day	02/13/23	

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Park & Rec	Dog Park	Dog Park Pass-Intact Animal		Resolution	30.00		ANNUAL	02/13/23	
Park & Rec	Dog Park	Dog Park Pass-Spayed or Neutered Animal		Resolution	25.00		ANNUAL	02/13/23	
Park & Rec	Memorial	Memorial Bench		Resolution	2,000.00		Includes installation on concrete pad		
Park & Rec	Memorial	Memorial Plaque		Resolution	100.00				
Park & Rec	Memorial	Memorial Tree		Resolution	400.00				
Park & Rec	Shelter	Adding Alcohol to Rental		Resolution	30.00		Daily Rate		
Park & Rec	Shelter	Shelter - Anson (seasonal)		Resolution	100.00		Daily Rate	02/13/23	
Park & Rec	Shelter	Shelter - Riverview Community Bldg		Resolution	175.00		Daily Rate	02/13/23	
Park & Rec	Shelter	Shelter - Kiwanis (seasonal)		Resolution	90.00		Daily Rate	02/13/23	
Park & Rec	Shelter	Shelter - Riverview Log Cabin (seasonal)		Resolution	50.00		Daily Rate	02/13/23	
Park & Rec	Shelter	Shelter - Riverview Reunion Hall		Resolution	150.00		Daily Rate	02/13/23	
Park & Rec	Terrace	Tree Planting- terrace		Resolution	-		None issued - moratorium		
Park & Rec	VMC	Recreational Activities, Programs, Classes			varies		Varies by session		
Park & Rec	VMC	SUMMER BLAST (day camp)			115.00		per child per week	02/13/23	
Park & Rec	VMC	Half Gym - 1 court (hourly/weekday)		Res 2020-360	25.00		Hourly/weekday		
Park & Rec	VMC	Half Gym - 1 court (all day/weekday)		Res 2020-360	300.00		Allday/weekday		
Park & Rec	VMC	Half Gym - 1 court (hourly/weekend)		Res 2020-360	50.00		Hourly/weekend		
Park & Rec	VMC	Half Gym - 1 court (hourly/weekend)		Res 2020-360	400.00		Allday/weekend		
Park & Rec	VMC	Whole Gym (hourly/weekday)		Res 2020-360	50.00		Hourly/weekday		
Park & Rec	VMC	Whole Gym (all day/weekday)		Res 2020-360	600.00		Allday/weekday		
Park & Rec	VMC	Whole Gym (hourly/weekend)		Res 2020-360	100.00		Hourly/weekend		
Park & Rec	VMC	Whole Gym (hourly/weekend)		Res 2020-360	800.00		Allday/weekend		
Park & Rec	VMC	Flex Rooms (hourly/weekday)		Res 2020-360	25.00		Hourly/weekday		
Park & Rec	VMC	Flex Rooms (all day/weekday)		Res 2020-360	300.00		Allday/weekday		
Park & Rec	VMC	Flex Rooms (hourly/weekend)		Res 2020-360	50.00		Hourly/weekend		
Park & Rec	VMC	Flex Rooms (hourly/weekend)		Res 2020-360	400.00		Allday/weekend		
Park & Rec	VMC	Multi-Room Discount (hourly/weekday)		Res 2020-360	5.00		Hourly/weekday		
Park & Rec	VMC	Multi-Room Discount (all day/weekday)		Res 2020-360	50.00		Allday/weekday		
Park & Rec	VMC	Multi-Room Discount (hourly/weekend)		Res 2020-360	5.00		Hourly/weekend		
Park & Rec	VMC	Multi-Room Discount (hourly/weekend)		Res 2020-360	50.00		Allday/weekend		
Park & Rec	VMC	Conference Room (hourly/weekday)	*Free to non-profit/service clubs, M-F 7am-5pm	Res 2020-360	25.00		Hourly/weekday		
Park & Rec	VMC	Conference Room (all day/weekday)	*Free to non-profit/service clubs, M-F 7am-5pm	Res 2020-360	300.00		Allday/weekday		
Park & Rec	VMC	Conference Room(hourly/weekend)	*Free to non-profit/service clubs, M-F 7am-5pm	Res 2020-360	50.00		Hourly/weekend		
Park & Rec	VMC	Conference Room (hourly/weekend)	*Free to non-profit/service clubs, M-F 7am-5pm	Res 2020-360	400.00		Allday/weekend		

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Park & Rec	VMC	Daily Drop-in Fee (Adults)		Res 2020-360	3.00		per hr		
Park & Rec	VMC	Bounce House		Res 2020-360	75.00		for 2 hours		
Park & Rec	VMC	Tournament Fee		Res 2020-360	200.00		Day		
Park & Rec	VMC	Large Event Fee (Setup, tear down, Fri setup, Sun cleanup)		Res 2020-360	600.00		per event		
Park & Rec	VMC	Deposit for all day events, large events, tournaments		Res 2020-360	500.00				
Police	Alarm	Alarm- failure to notify PD of service changes	33.024	Resolution	-				
Police	Alarm	Alarm Police - Failure to Notify PD Service Fee	33-024	Ordinance	25.00				
Police	Alarm	Alarm Police - False	33.022	Resolution	40.00		First two in calendar year are free		
Police	Alarm	Malfunctioning Alarm - Service fee to disable	33.023		-				
Police	Noise Control	Noise Permit for 24 hours or less	134.006	Ordinance	25.00		Each		
Police	Noise Control	Noise Permit for one to seven days	134.006	Ordinance	40.00		Each date		
Police	Operations	Social Host Ordinance Enforcement fee	112.040	Ordinance	cost		Officers time on investigation		
Police	Operations	X-duty Police Security Services		Resolution	80.00		per hour		
Police	Operations	Towing Admin Fee		Ordinance	50.00				
Police	Parking	Parking - impounded pursuant to 72.071			50.00				
Police	Parking	Parking Violations	72.001	Ordinance	20.00		per ticket		
Police	Parking	Parking Violations - Over 30 days	72.001	Ordinance	5.00		per ticket		
Police	Parking	Parking Ticket - multiple offenses and charges	72.001, 72-002, 72.003 - 72.999	Ordinance	varies				
Police	Parking	Skof Tow Fee	72.070 - 72.0076		50.00				
Police	Records	Copying of Public Records		Resolution	-		Actual cost for providing digital media		
Police	Records	Copying of Public Records		Resolution	0.25		per page		
Police	Records	Copying of Public Records		Resolution	1.00		per DVD/CD		
Police	Records	Fingerprinting services		Resolution	20.00		No card limit, waive fee for MCSD staff		
Police	Records	Local Criminal History		Resolution	13.00				
Public Works	Compost	Yard Waste and tree Debris Disposal - Kraft bag disposal	50.006	Resolution	1.00				
Public Works	Compost	Yard Waste and tree Debris Disposal - Resusable Container	50.006	Resolution	3.00		minimum		
Public Works	Compost	Yard Waste and tree Debris Disposal - Car/Van/SUV	50.006	Resolution	6.00				
Public Works	Compost	Yard Waste and tree Debris Disposal - Pickup Truck Under 8' bed length	50.006	Resolution	15.00			08/08/22	
Public Works	Compost	Yard Waste and tree Debris Disposal - Pickup Truck 8' and over bed length	50.006	Resolution	20.00			08/08/22	
Public Works	Compost	Yard Waste and tree Debris Disposal - Dump Truck Small (1 ton)	50.006	Resolution	30.00				
Public Works	Compost	Yard Waste and tree Debris Disposal - Dump Truck Medium (single axle)	50.006	Resolution	65.00			08/08/22	
Public Works	Compost	Yard Waste and tree Debris Disposal - Dump Truck Large (tandem axle)	50.006	Resolution	115.00			08/08/22	
Public Works	Compost	Yard Waste and tree Debris Disposal - Semi-Truck & Trailer	50.006	Resolution	200.00			08/08/22	
Public Works	Compost	Yard Waste and tree Debris Disposal - Trailer Under 8' long	50.006	Resolution	25.00			08/08/22	

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Public Works	Compost	Yard Waste and tree Debris Disposal - Trailer 8' to 10' long	50.006	Resolution	40.00			08/08/22	
Public Works	Compost	Yard Waste and tree Debris Disposal - Trailer Over 10' long (with sides <18")	50.006	Resolution	60.00			08/08/22	
Public Works	Compost	Yard Waste and tree Debris Disposal - Trailer Over 10' long (with sides >=18")	50.006	Resolution	105.00			08/08/22	
Public Works	Compost	Loading Fee - Compost or Mulch/Wood Chips	50.006	Resolution	20.00				
Public Works	Compost	Sale of Compost - Reusable Container	50.006	Resolution	3.00		minimum		
Public Works	Compost	Sale of Compost - Pickup Truck Under 8' bed length	50.006	Resolution	20.00				
Public Works	Compost	Sale of Compost - Pickup Truck 8' bed length	50.006	Resolution	30.00				
Public Works	Compost	Sale of Compost - Dump Truck Small (1 ton)	50.006	Resolution	50.00				
Public Works	Compost	Sale of Compost - Dump Truck Medium (single axle)	50.006	Resolution	90.00				
Public Works	Compost	Sale of Compost - Dump Truck Large (tandem axle)	50.006	Resolution	180.00				
Public Works	Compost	Sale of Mulch/Wood Chips (processed) - Reusable Container	50.006	Resolution	3.00				
Public Works	Compost	Sale of Mulch/Wood Chips (processed) - Pickup Truck 8' bed length	50.006	Resolution	30.00				
Public Works	Compost	Sale of Mulch/Wood Chips (processed) - Dump Truck Small (1 ton)	50.006	Resolution	40.00				
Public Works	Compost	Sale of Mulch/Wood Chips (processed) - Dump Truck Medium (single axle)	50.006	Resolution	80.00				
Public Works	Compost	Unprocessed firewood & mulch available on a first come basis (loading fee applies)	50.006	Resolution	-			08/08/22	
Public Works	Compost	Access fee to compost in off season		Resolution	500.00				
Public Works	Electrical	Electrical Contractor License	154.085 - renewal 154.088	Ordinance	100.00		Annual, expires 12/31		
Public Works	Electrical	Electrical License - Apprentice	154.058	Ordinance	20.00		Annual, expires 12/31		
Public Works	Electrical	Electrical work by homeowner	154.058	Resolution	-		Annual, expires 12/31		
Public Works	Electrical	Journeyman Electric License	154.085 - renewal 154.088	Ordinance	30.00		Annual, expires 12/31		
Public Works	Electrical	Restricted Electrician	154.085 - renewal 154.088	Ordinance	70.00		Annual, expires 12/31		
Public Works	Electrical	Electrical Vehicle Charging Station - Energy Cost	N/A	Resolution	1.80	0.364	per kWh while charging w/ free parking	07/01/23	CHANGE FROM: \$1.80 per hour energy cost while charging w/ free parking
Public Works	Electrical	Electrical Vehicle Charging Station - Parking Cost (after 1 hr grace period after charging stops)	N/A	Resolution	5.00		per hour	10/24/22	
Public Works	Engineering	Construction Bond	57.023	Resolution	10,000.00				
Public Works	Engineering	Driveway Approach Inspection	72.039	Resolution	36.00		EACH	07/01/23	
Public Works	Engineering	Driveway Approach Permit	72.039	Resolution	36.00		EACH	07/01/23	
Public Works	Engineering	Driveway Approach Re-Inspection Fee	72.039	Resolution	28.00		EACH	07/01/23	
Public Works	Engineering	Driveway Extension	72-039	Resolution	49.00		EACH	07/01/23	
Public Works	Engineering	Entrance/Curb Cut	57.016	Resolution	27.00		EACH	07/01/23	
Public Works	Engineering	Excavation Bond - Annual	57.023	Resolution	10,000.00				
Public Works	Engineering	Excavation Bond - Site Specific	57.023	Resolution	10,000.00				
Public Works	Engineering	Excavation Permit (Work within the ROW)	57.021	Resolution	23.00		EACH		
Public Works	Engineering	Excavation Permit - Longitudinal Utility (for utilities with city franchise agreements)		Resolution	25.00		Per Block (maximum block length of 450 feet)	01/23/23	
Public Works	Engineering	Excavation Permit - Longitudinal Utility (for utilities without city franchise agreements)		Resolution	100.00		Per Block (maximum block length of 450 feet)	01/23/23	

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Public Works	Engineering	Failure to Obtain Permit Before Starting Work		Resolution	100.00		EACH	7/1/233	
Public Works	Engineering	Mailbox - max reimbursement for city-damaged post	59.007 - 59.008	Resolution	75.00		max reimb for replacement	07/01/23	
Public Works	Engineering	Moving Building		Resolution	50.00		Each Building		
Public Works	Engineering	Moving Building (loads exceeding vehicle weight limits)		Resolution	200.00		Each building		
Public Works	Engineering	Public Works Sale of Asphalt Millings, per ton	OTHER FEES	Resolution	5.00		per ton		
Public Works	Engineering	Sidewalk Inspection Fee (Full Sidewalk Construction)	57.042		47.00		EACH	07/01/23	
Public Works	Engineering	Sidewalk Inspection Fee (Partial Construction)	57.042		36.00		EACH	07/01/23	
Public Works	Engineering	Solid Waste Management Assessment- Commercial	51.001	Resolution	72.60		Annual - billed by waterworks		
Public Works	Engineering	Solid Waste Management Assessment-Agricultural with a water meter	51.001	Resolution	8.40		Annual - billed by waterworks		
Public Works	Engineering	Solid Waste Management Assessment-Industrial	51.001	Resolution	72.60		Annual - billed by waterworks		
Public Works	Engineering	Solid Waste Management Assessment-Multiple Family Residential, per family unit	51.001	Resolution	8.40		Annual - billed by waterworks		
Public Works	Engineering	Solid Waste Management Assessment-Single Family Residential	51.001	Resolution	8.40		Annual - billed by waterworks		
Public Works	Engineering	Solid Waste Management Assessment-Trailer Court / each lot	51.001	Resolution	8.40		Annual - billed by waterworks		
Public Works	Engineering	Street Patch Inspection			36.00		EACH	07/01/23	
Public Works	Engineering	Tunneling Permit	57.017	Resolution	36.00			07/01/23	
Public Works	Sewer	Sewer Connection Fee(New Div)	52-007	Resolution	300.00				
Public Works	Sewer	Sewer Connection Fee(WPCP)	52-004	Resolution	3,200.00				
Public Works	Sewer	Sewer Cutoff		Resolution	33.00			07/01/23	
Public Works	Sewer	Sewer Repair		Resolution	33.00			07/01/23	
Public Works	Sewer	Sanitary Sewer Connection - after 1/1/1974	52.005	Ordinance	3,200.00		Each connection		
Public Works	Sewer	Sanitary Sewer Connection - assessed	52.005	Ordinance	-		Each connection		
Public Works	Sewer	Sanitary Sewer Connection - assessed - deferred	52.005	Ordinance	3,200.00		Each connection		
Public Works	Sewer	Sanitary Sewer Connection - before 1/1/1974	52.005	Ordinance	-		Each connection		
Public Works	Sewer	Sanitary Sewer connection fee - non assessed properties	52.005		-				
Public Works	Sewer	Sanitary Sewer Connection to existing line	52.007	Ordinanc	300.00				
Public Works	Sewer	Sanitary Sewer Utility Conn-City Constructed		Ordinance	3,200.00		Each connection		
Public Works	Sewer	Sanitary Sewer Utility Conn-Developer Constructed		Ordinance	300.00		Each connection		
Public Works	Sewer	Sanitary Sewer Utility Connection	52.007	Ordinance	3,200.00		Each connection		
Public Works	Sewer	Sewer Deposit	52.006	Ordinance	40.00				
Public Works	Sewer	assessment of costs when required to make connection	52.004		-				
Public Works	Sewer	Sewer Revision			33.00		EACH	07/01/23	
Public Works	Sewer	Sewer Connection Fee(City Installed)			3,200.00		EACH		
Public Works	Sewer	Sewer Connection Fee(Subdivision Installed)			300.00		EACH		
Public Works	Sewer	Sewer Equip Chg 4" Pump (4 hour minimum)	52.074	Resolution	7.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		

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Public Works	Sewer	Sewer Equip Chg 6" Pump (4 hour minimum)	52.074	Resolution	13.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Air Compressor	52.074	Resolution	25.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Back Hoe	52.074	Resolution	50.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Back Hoe w/ Hammer or tamper	52.074	Resolution	65.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Concrete Saw	52.074	Resolution	45.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Dump Truck (2.5 ton)	52.074	Resolution	35.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg End loader	52.074	Resolution	65.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Hole Coring Saw	52.074	Resolution	20.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Jet Truck	52.074	Resolution	65.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Jet Vacuum truck	52.074	Resolution	90.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg One Ton Truck	52.074	Resolution	15.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Pickup Truck	52.074	Resolution	12.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Equip Chg Television truck	52.074	Resolution	90.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Tap Charge 4" Service Lateral Connection	52.074	Resolution	200.00		(including labor, equipment & saddle)		
Public Works	Sewer	Sewer Tap Charge 6" Service Lateral Connection	52.074	Resolution	225.00		(including labor, equipment & saddle)		
Public Works	Sewer	Personnel Chgs Sewer Dept. Labor			40.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Personnel Chgs Sewer Dept. Labor Overtime			60.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Personnel Chgs Sewer Superintendent			55.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Storm Sewer	COSESCO Permit - per acre plus \$25 additional acre or portion thereof		Resolution	150.00		PER ACRE PLUS ADDL FEE \$25 PER ACRE	07/01/23	
Public Works	Storm Sewer	Major Erosion Control Permit	55.003-55.013	Resolution	-		based on parcel size 150 per acre + 25 addl acre	07/01/23	
Public Works	Storm Sewer	Minor Erosion Control Permit	55.004 - 55.013	Resolution	-		based on parcel size 150 per acre + 25 addl acre	07/01/23	
Public Works	Storm Sewer	Public Works Construction Site Erosion Sediment	55.013	Resolution	-		based on parcel size 150 per acre + 25 addl acre	07/01/23	
Public Works	Storm Sewer	Storm Sewer Revision		Resolution	33.00		Each	07/01/23	
Public Works	Storm Sewer	Storm Water Rate	53.006 - 55.013	Ordinance	4.00		per ERU (2800 aq ft)		
Public Works	Storm Sewer	Storm water runoff - detention exception fee: commercial	53.026	Ordinance	13,500.00		per acre, \$.90 runoff coefficient		
Public Works	Storm Sewer	Storm water runoff - detention exception fee: industrial	53.026	Ordinance	12,000.00		per acre, \$.80 runoff coefficient		
Public Works	Storm Sewer	Storm water runoff - detention exception fee: low density and single/two family residential	53.026	Ordinance	6,000.00		per acre, \$.40 runoff coefficient		
Public Works	Storm Sewer	Storm water runoff - medium-high-density and multi-family residential	53.026	Ordinance	12,000.00		per acre, \$.80 runoff coefficient		
Public Works	Storm Sewer	Storm Water Utility rate - exemption and credit application fee	53.024	Resolution	100.00		100 for non residential and \$50 for residential properties		
Public Works	Storm Sewer	SUDAS - in lieu of Detention-Commercial	53.026	Ordinance	13,500.00		per acre		
Public Works	Storm Sewer	SUDAS - in lieu of Detention-Industrial	53.026	Ordinance	12,000.00		per acre		
Public Works	Storm Sewer	SUDAS - in lieu of Detention-Low Density	53.026	Ordinance	6,000.00		per acre		
Public Works	Storm Sewer	SUDAS - in lieu of Detention-Medium High	53.026	Ordinance	12,000.00		per acre		
Public Works	Storm Sewer	Utility Rate - per ERU	53.006	Ordinance	4.00		per month		

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Public Works	Street	Special Events Trailer (delivery/pickup)	130.003	Ordinance	150.00				
Public Works	Street	Special Events (delivery/pickup 2+ barricades at specific locations)	130.003	Ordinance	300.00				
Public Works	Street	Special Events (delivery/pickup 1 or 2 barricades)	130.003	Ordinance	75.00				
Public Works	WPCP	Annual Inspection	52.074	Resolution	65.00		per hour		
Public Works	WPCP	Copies			0.25		per policy		
Public Works	WPCP	Copies - min 15 minutes labor charge			-		per policy		
Public Works	WPCP	Digestion (Emergency)	52.074	Resolution	20.00				
Public Works	WPCP	Digestion Fee (Metals)	52.074	Resolution	10.00				
Public Works	WPCP	Hourly pH	52.074	Resolution	15.00				
Public Works	WPCP	Investigation of Accidental Discharges/Slug Discharge	52.074	Resolution	62.00		per hour		
Public Works	WPCP	Lab Analysis Alkalinity			10.00				
Public Works	WPCP	Lab Analysis Ammonia Nitrogen			15.00				
Public Works	WPCP	Lab Analysis Arsenic Furnace			19.00				
Public Works	WPCP	Lab Analysis BOD/CBOD			20.00				
Public Works	WPCP	Lab Analysis Cadmium Furnace			19.00				
Public Works	WPCP	Lab Analysis Chromium (Total) Furnace			19.00				
Public Works	WPCP	Lab Analysis COD			15.00				
Public Works	WPCP	Lab Analysis Copper Flame			12.00				
Public Works	WPCP	Lab Analysis Hach TKN			20.00				
Public Works	WPCP	Lab Analysis Lead Furnace			19.00			07/01/23	
Public Works	WPCP	Lab Analysis Molybdenum			19.00				
Public Works	WPCP	Lab Analysis Nickel Furnace			19.00			07/01/23	
Public Works	WPCP	Lab Analysis Nitrogen (Nitrate)			13.00				
Public Works	WPCP	Lab Analysis Oil & Grease			20.00				
Public Works	WPCP	Lab Analysis pH			5.00				
Public Works	WPCP	Lab Analysis Potassium			12.00				
Public Works	WPCP	Lab Analysis Selenium			19.00				
Public Works	WPCP	Lab Analysis Settleable Solids			7.00				
Public Works	WPCP	Lab Analysis Silver Flame			12.00				
Public Works	WPCP	Lab Analysis TKN EPA Method			25.00				
Public Works	WPCP	Lab Analysis Total Phosphorus			20.00				
Public Works	WPCP	Lab Analysis Total Solids			10.00				
Public Works	WPCP	Lab Analysis Total Suspended Solids (TSS)			10.00				
Public Works	WPCP	Lab Analysis Total Volatile Solids			10.00				

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Public Works	WPCP	Lab Analysis Vol. Suspended Solids			10.00				
Public Works	WPCP	Lab Analysis Volatile Acids			20.00				
Public Works	WPCP	Lab Analysis Zinc Flame			12.00				
Public Works	WPCP	Monthly Billing for Lab Analysis			10.00		per month		
Public Works	WPCP	Mudpit Facility Registration			100.00		Annual		
Public Works	WPCP	Personnel Charges - Administrative Secretary			43.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	WPCP	Personnel Charges - Director			70.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	WPCP	Personnel Charges - Lab Chemist			52.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	WPCP	Personnel Charges - Plant Maintenance Overtime			69.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	WPCP	Personnel Charges - Plant Maintenance Personnel			49.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	WPCP	Sample Handling	52.074	Resolution	20.00				
Public Works	WPCP	Sampling Equipment / per day	52.074	Resolution	40.00		per day		
Public Works	WPCP	Waste Hauler	52.046	Ordinance	50.00		Annual - per vehicle		
Public Works	WPCP	Waste Water Appeal Filing Fee	52.074		100.00				
Public Works	WPCP	Waste Water Discharger Application Fee	52.074		125.00				
Public Works	WPCP	Waste Water Discharger Permit	52.075	Ordinance	250.00		establishes fee		
Public Works	WPCP	Waste Disposal - Grease Trap - In City		Ordinance	0.135		per gallon		
Public Works	WPCP	Waste Disposal - Grease Trap - Out of City	52.051	Ordinance	0.270		per gallon		
Public Works	WPCP	Waste Disposal - Septage Waste	52.051	Ordinance	0.118		per gallon		
Public Works	WPCP	Waste Disposal - Septage Waste - meter reading fee	52.051	Ordinance	10.00				
Public Works	WPCP	Waste Disposal - Mudpit Waste - In City	52.051	Ordinance	50.00		min per vehicle plus \$25 for more than 2 cu. yd.		
Public Works	WPCP	Work Order	52.074	Resolution	10.00		each		

**RESOLUTION APPROVING CONTRACT CHANGE ORDER #1 FOR THE
HEADWORKS AND DIGESTER IMPROVEMENTS PROJECT #WPC21001, AN
INCREASE OF \$40,067.69**

WHEREAS, the City of Marshalltown, Iowa, has heretofore entered into a contract with WRH, for the labor and material for the Headworks and Digester Project #WPC21001; and

WHEREAS, an increase is requested for items to complete the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the contract Change Order #1 for the Headworks and Digester Project, in the amount of \$40,067.69 is hereby accepted and approved.

Passed this 26th day of June 2023, and signed this _____ day of June, 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Robert Fagen, Interim City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: June 26, 2023
RE: Headworks and Digester Improvements (WPC 21-001) – Change Order #1

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:

Objective 2 – Develop comprehensive plans for City infrastructure and improvements

Recommendation:

Staff recommend approval of Change Order 1.

Budget Impact:

Construction Costs:

Change Order #1	\$	40,067.69	
Construction Base	\$	8,939,000.00	WRH, Inc.
	\$	8,979,067.69	TOTAL

Funding Sources:

FY23 Park & Rec Annual Trail Repair	\$	3,627.95	Refer to Note 2
Sewer Enterprise Cash on Hand	\$	-	Refer to Note 1
SRF Revenue Bond	\$	8,975,439.74	Refer to Note 1
	\$	8,979,067.69	TOTAL

Note 1: This project is funded through a combination of a \$13.125 Million Dollar revenue bond and local cash on hand with our Sanitary Sewer Enterprise Fund. *The revenue bond is providing partial funding for this headworks project and the Sanitary Sewer CIPP Project (let previously and awarded in the amount of \$4,768,210.10).*

Note 2: Change Order #1 includes an expanded trail replacement section on top of the levee that was discussed with Parks & Recreation and that portion (\$3,627.95) will be funded through the annual trail repair budget as a FY23 expense.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



Description/Background:

This change order includes the following:

\$24,636.63 – Unsuitable material was located in the area north of WPC Plant Treatment Processes and south of the Levee. We installed dewatering piping and structures in this area and came into contact with buried materials that appeared to be from a former use of a city dump. Over-excavation and the use of a granular material to provide a protection envelope around our underground pipes/structures was the recommended remedy. Once discovered, initial estimates indicated approximately \$167,000 of excavation and disposal fees; however, city staff worked to minimize size of over-excavation where we were able and are handling the relocation of unsuitable material to minimize costs.

\$11,803.11 – Plans did not meet USACE requirements for a section of the dewatering piping within 100 LF of the levee. A flowable fill was needed around the installed piping in order to prevent increased monitoring requirements and the city taking on additional risk during flood events.

\$3,627.95 – The project replaced a section of trail on the levee where the dewatering piping was placed. The trail condition adjacent to that area was not great. Discussions with P&R during construction indicated a desire to increase the trail replacement section to remove a portion of trail in poor shape.

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CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



CHANGE ORDER NO.: 1

Owner: City of Marshalltown, Iowa Owner's Project No.: WPC21001
 Engineer: FOX Strand Engineer's Project No.: 2407-20C
 Contractor: WRH, Inc. Contractor's Project No.:
 Project: Headwork and Digesters Improvements
 Date Issued: June 26, 2023 Effective Date of Change Order: June 26, 2023

The Contract is modified as follows upon execution of this Change Order:

Item 1: Adjust Contract Price to remove unsuitable materials and replace with 1" clean rock. **Add \$24,636.63.**

Item 2: Adjust Contract Price for excavating, pouring flowable fill, and backfilling the dewatering well main near the levee (around Sta 16+00) to meet the Corps of Engineer requirements within 100 LF of the levee. **Add \$11,803.11.**

Item 3: Adjust Contract Price to remove 28' x 10' section of asphalt bike trail and replace with 6" concrete trail. **Add \$3,627.95.**

Attachments: Contractor's Change Authorization Request (CAR) 1, CAR 2, and CAR 3

Change in Contract Price		Change in Contract Times	
Original Contract Price:		Original Contract Times:	
\$ 8,939,000.00		Substantial Completion:	September 30, 2024
		Ready for final payment:	November 30, 2024
[Increase] [Decrease] from previously approved Change Orders:		[Increase] [Decrease] from previously approved Change Orders:	
\$ N/A		Substantial Completion:	0
		Ready for final payment:	0
Contract Price prior to this Change Order:		Contract Times prior to this Change Order:	
\$ 8,939,000.00		Substantial Completion:	September 30, 2024
		Ready for final payment:	November 30, 2024
[Increase] this Change Order:		[Increase] [Decrease] this Change Order:	
\$ 40,067.69		Substantial Completion:	15 days
		Ready for final payment:	15 days
Contract Price incorporating this Change Order:		Contract Times with all approved Change Orders:	
\$ 8,979,067.69		Substantial Completion:	October 15, 2024
		Ready for final payment:	December 15, 2024

Recommended by Engineer (if required)

By: Jeram Aldred
 Title: Project Manager
 Date: 6/13/23

Authorized by Owner

By: _____
 Title: _____
 Date: _____

Accepted by Contractor

Jeremy Dolder 
Digitally signed by Jeremy Dolder
 DN: C=US, E=jdolder@gmail.com,
 CN=Jeremy Dolder
 Date: 2023.06.13 16:06:31-0500
 Project Manager
 6/13/2023

Approved by Funding Agency (if applicable)

City of Marshalltown Headworks and Digester Improvements

06/13/23

C.A.R. Calculation

C.A.R. # 1

Subcontractors	Quantity	Unit	Unit Rate	Line Total
		HR		\$0.00
		LS		\$0.00
		LS		\$0.00
		LS		\$0.00
Material:				
1" Backfill Stone	138	TON	\$24.75	\$3,415.50
Silt Fence	150	LF	\$3.30	\$495.00
		LS		\$0.00
		LS		\$0.00
Labor:				
Project Manager	8	Hr	\$145.00	\$1,160.00
Superintendent	8	Hr	\$135.00	\$1,080.00
Foreman		Hr	\$105.00	\$0.00
General Labor	62	Hr	\$81.89	\$5,077.18
Skilled Labor		Hr	\$98.22	\$0.00
Equipment Operator	42	Hr	\$93.23	\$3,915.66
Truck Driver		Hr	\$87.35	\$0.00
Equipment:				\$0.00
Field Truck	2	Day	\$96.00	\$192.00
Skid loader	40	Hr	\$48.00	\$1,920.00
Scissor Lift		Hr	\$24.00	\$0.00
Excavator (under 100 HP)	42	Hr	\$110.16	\$4,626.72
Excavator (100 HP +)		Hr	\$168.00	\$0.00
Crane		Hr	\$277.00	\$0.00
Dozer (small)		Hr	\$108.00	\$0.00
Dozer (large)		Hr	\$114.00	\$0.00
	Sub-total			\$21,882.06
Sales Tax on Material			0.00%	\$0.00
Contractor's Fee (Self-performed)			15.00%	\$2,271.50
Contractor's Fee (Sub-contracts)			5.00%	\$0.00
Contractor's Fee (Deducts)			5.00%	\$0.00
				\$24,153.56
Bond & Insurance			2.00%	\$483.07
Total Proposed Change				\$24,636.63

Remove unsuitable landfill materials and replace with 1" clean rock.

0

0

add time for duct bank issue and corner for flowable



Change Authorization Request

Project: City of Marshalltown Headworks and Digester Improvements

Reference:

RFQ # _____ **Location** Marshalltown, IA **Contract No.** _____

A Change in the scope of work is indicated below and Owner's prompt approval or rejection of this authorization is requested so that the material may be purchased and to prevent any delay in field operations.

Reason for Change:

- () Design Request (X) Field Condition
() Owner Request () Suggested by Contractor
() Other ---- Explain _____

1) Description of Change: (Refer to drawings, specification, addenda, bulletin if applicable)

Per our conversations regarding the backfill requirements within 100LF of the levee, this change order is our proposal for excavating, pouring flowable fill in the trench and backfilling near the levee.

- 2) It is requested that the completion date be;** 0 extended () decreased
by 5 calendar days. This change will require an extension of the contract duration.
Duration change is unknown at this time.

3) Basis of Payment:

- a) () Firm price for performing this change along with attached supporting details
is (X) **increased** / () decreased by \$11,803.11
- b) (X) Unit Price See attached
- c) () Change to be performed per unit prices in Contract \$0.00
- d) () The time required to prepare and agree upon a detailed estimate prior to proceeding with the change would unduly delay job progress. The following is an approximate estimate to assist Owner in determining whether or not change should be made. If notified to proceed, a detailed estimate in the form agreed upon, with supporting details, will be submitted after receipt of said notice.
Approximate Estimate is \$11,803.11

() CHANGE WILL NOT BE MADE

PROCEED ON THE FOLLOWING BASIS:

- () Firm Price () Time and Material
() Estimate of Price () Change in Completion Date
() Unit Price in Contract () No Change

Comments: _____

Submitted by: Jeremy Dolder

Jeremy Dolder

Approved by _____

Owner

WRH, Inc. Date: 6/13/2023

Date: _____

City of Marshalltown Headworks and Digester Improvements**05/05/23**

C.A.R. Calculation

C.A.R. # 2

Subcontractors	Quantity	Unit	Unit Rate	Line Total
		HR		\$0.00
		LS		\$0.00
		LS		\$0.00
Material:				
Flowable fill (neat cement)	20	CY	\$170.05	\$3,401.00
Labor:				
Project Manager	2	Hr	\$145.00	\$290.00
Superintendent	20	Hr	\$135.00	\$2,700.00
Foreman		Hr	\$105.00	\$0.00
General Labor	20	Hr	\$81.89	\$1,637.80
Skilled Labor		Hr	\$98.22	\$0.00
Equipment Operator		Hr	\$93.23	\$0.00
Truck Driver		Hr	\$87.35	\$0.00
Equipment:				\$0.00
Field Truck	2	Day	\$96.00	\$192.00
Skid loader	8	Hr	\$48.00	\$384.00
Scissor Lift		Hr	\$24.00	\$0.00
Excavator (under 100 HP)	16	Hr	\$110.16	\$1,762.56
Excavator (100 HP +)		Hr	\$168.00	\$0.00
Crane		Hr	\$277.00	\$0.00
Dozer (small)		Hr	\$108.00	\$0.00
Dozer (large)		Hr	\$114.00	\$0.00
	Sub-total			\$10,367.36
Sales Tax on Material			0.00%	\$0.00
Contractor's Fee (Self-performed)			15.00%	\$1,204.32
Contractor's Fee (Sub-contracts)			5.00%	\$0.00
Contractor's Fee (Deducts)			5.00%	\$0.00
				\$11,571.68
Bond & Insurance			2.00%	\$231.43
Total Proposed Change				\$11,803.11



Change Authorization Request

Project: **City of Marshalltown Headworks and Digester Improvements**

CAR No. 3

DATE 05/16/23

Job No. 1406

Reference:

RFQ # _____

Location Marshalltown, IA

Contract No. _____

A Change in the scope of work is indicated below and Owner's prompt approval or rejection of this authorization is requested so that the material may be purchased and to prevent any delay in field operations.

Reason for Change:

- () Design Request () Field Condition
 (X) Owner Request () Suggested by Contractor
 () Other ---- Explain _____

1) Description of Change: (Refer to drawings, specification, addenda, bulletin if applicable)

Remove 28' x 10' section of asphalt bike trail and replace with 6" concrete trail

2) It is requested that the completion date be; (X) extended () decreased
 by 1 calendar days. This change will require an extension of the contract duration.
 Duration change is unknown at this time.

3) Basis of Payment:

- a) (X) Firm price for performing this change along with attached supporting details
 is (X) **increased** / () decreased by \$3,627.95
- b) () Unit Price \$0.00
- c) () Change to be performed per unit prices in Contract \$0.00
- d) () The time required to prepare and agree upon a detailed estimate prior to proceeding with the change would unduly delay job progress. The following is an approximate estimate to assist Owner in determining whether or not change should be made. If notified to proceed, a detailed estimate in the form agreed upon, with supporting details, will be submitted after receipt of said notice.

() CHANGE WILL NOT BE MADE
 PROCEED ON THE FOLLOWING BASIS:

- () Firm Price () Time and Material
 () Estimate of Price () Change in Completion Date
 () Unit Price in Contract () No Change

Comments: _____

Submitted by: Jeremy Dolder

Approved by _____

Jeremy Dolder

Owner

WRH, Inc. Date: 5/16/2023

Date: _____

City of Marshalltown Headworks and Digester Improvements

05/16/23

C.A.R. Calculation

C.A.R. # 3

Subcontractors	Quantity	Unit	Unit Rate	Line Total
Trucking	2	HR	\$95.00	\$190.00
		LS		\$0.00
		LS		\$0.00
		LS		\$0.00
Material:				
Landfill Costs	1	TON	\$150.00	\$150.00
Concrete	6	CY	\$153.55	\$921.30
Subbase	0	TON	\$14.50	\$0.00
Form/Cure Materials	1	LS	\$75.00	\$75.00
Labor:				
Superintendent	1	Hr	\$101.00	\$101.00
Foreman		Hr	\$98.22	\$0.00
General Labor	11	Hr	\$81.89	\$900.79
Skilled Labor/Carpenter	4	Hr	\$98.22	\$392.88
Equipment Operator	1	Hr	\$93.23	\$93.23
Truck Driver	2	Hr	\$87.35	\$174.70
Equipment:				\$0.00
Field Truck	0.5	Day	\$96.00	\$48.00
Skid loader	0.5	Hr	\$48.00	\$24.00
Scissor Lift		Hr	\$24.00	\$0.00
Excavator (under 100 HP)	0.5	Hr	\$110.16	\$55.08
Excavator (100 HP +)		Hr	\$168.00	\$0.00
Crane		Hr	\$277.00	\$0.00
Dozer (small)		Hr	\$108.00	\$0.00
Dozer (large)		Hr	\$114.00	\$0.00
	Sub-total			\$3,125.98
Sales Tax on Material			0.00%	\$0.00
Contractor's Fee (Self-performed)			15.00%	\$421.34
Contractor's Fee (Sub-contracts)			5.00%	\$9.50
Contractor's Fee (Deducts)			5.00%	\$0.00
				\$3,556.82
Bond & Insurance			2.00%	\$71.14
Total Proposed Change				\$3,627.95

Remove 28' x 10' section of asphalt bike trail and replace with 6" concrete trail

0
0

**RESOLUTION APPROVING CONTRACT CHANGE ORDERS #2 THRU #5 FOR THE
STATE STREET RECONSTRUCTION PROJECT #STR21004, A DECREASE OF
\$4,222.10**

WHEREAS, the City of Marshalltown, Iowa, has heretofore entered into a contract with Con-Struct Inc., for the labor and material for the State Street Reconstruction Project #STR21004; and

WHEREAS, A decrease is requested for items to complete the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the contract Change Orders #2 thru #5 for the State Street Reconstruction Project, in the amount of a decrease of \$4,222.10 is hereby accepted and approved.

Passed this 26th day of June 2026, and signed this _____ day of June, 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Robert Fagen, Interim City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: June 26, 2023
RE: State Street Reconstruction (STR 21-004) _Change Orders #2 - #5

Strategic Plan:

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:

Plan for and construct new infrastructure & Invest in Downtown redevelopment

Recommendation:

Staff recommends approval of Change Orders #2 - #5 in the amount of a deduct of \$4,222.10.

Budget Impact:

This project has funds in the current project construction budget as outlined below:

Construction Costs:

Change Order #5	\$	6,661.00	
Change Order #4	\$	4,230.00	
Change Order #3	\$	1,432.50	
Change Order #2 (deduct)	\$	- 16,545.60	
Change Order #1 (deduct)	\$	- 15,006.00	
Construction Base	\$	6,062,985.50	Con-Struct, Inc.
	\$	6,043,757.40	TOTAL

Funding Sources

21 GO Bond	\$	2,575,918.00	
ARPA	\$	2,461,741.00	
Sanitary Sewer Enterprise Fund	\$	523,900.00	
MWW	\$	500,000.00	Project Contribution
MWW - Extra	\$	12,323.50	Extra (Valves/Breaks)
Rebuild Marshalltown Grant	\$	40,000.00	Class of 69 – Tree Fund
	\$	6,113,882.50	TOTAL

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



Description/Background:

This change order includes the following:

Change Order #2, deduct \$16,545.60 (Pavement Markings) – City staff further reviewed pavement markings to be more consistent with City stencils and standards. A review of minimum paint requirements also allowed City staff to revise some of the plan to provide for less ongoing maintenance expenses.

Change Order #3, increase \$1,432.50 (Water) – A connection was needed to an existing 12" water main on the east end of the project in order to provide water flow to the new water main being installed. The plans called for the closing of existing water valves in order to isolate the connection point; however, existing valves were not able to be closed. This required Con-Struct to dig up the existing 12" watermain on the east end of the project in order for MWW's Contractor to install a new 12" insert-a-valve. Con-Struct also had to dig up the 2" service leading to MWW building when their basement began to flood so a buried valve could be turned off. This increase covers both Con Struct's personnel time and equipment time to dig up the existing water main and support Marshalltown Water Work's contractor who installed the insert-a-valve. This expense will be reimbursed by Marshalltown Water Works in the "MWW-Extra" funding source category.

Change Order #4, increase \$4,230.00 (Water) – On May 2nd, there was a water main break on the existing 12" water main in the same block our street Contractor was working; however, the cause was not due to negligence by our Contractor – the water main was just old and susceptible to a break with minimal vibration and activity in the area. The water main break was fixed by a combined effort of Marshalltown Water Works staff and Con-Struct. The break required a new 12-inch insert-a-valve to be installed. This increase covers both Con Struct's personnel time and equipment time to dig up the existing water main and support Marshalltown Water Work's contractor who installed the insert-a-valve. This expense will be reimbursed by Marshalltown Water Works in the "MWW-Extra" funding source category.

Change Order #5, increase \$6,661.00 (Water) – The plans called for the shutting down small portions of water main in order to allow the proposed water main to be connected to the existing water main. Marshalltown Water Works staff exercised the existing valves and were not able to completely shut down the flow of water from the existing water main. The flow needs to be as close as possible to a complete shut off in order to make the connection from the existing water main to the proposed water main. It was necessary to install 4 - 6" Line Stops and 2 - 4" line stops. These allow the existing water main to be connected to the proposed water main. Once the connections are made the line stops can be removed and the flow of water restored. This change order covers Con Struct's personnel time and equipment time to dig up the existing water main and support Marshalltown Water Work's contractor who installed the valve. When Con-Struct dug up the propose line stop location on the south side of N. 2nd Ave additional pavement had to be removed in order to locate the line stop away from an existing water main joint. The line stop needs to be installed away from a joint to reduce the chance of a joint failure. The change order also includes the additional pavement removal and costs to replace the pavement. This expense will be reimbursed by Marshalltown Water Works in the "MWW-Extra" funding source category.

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CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker





Bolton & Menk

Change Order Details

Marshalltown - State Street

Description	State Street Reconstruction from 3rd Ave to 3rd Street
Prime Contractor	CONSTRUCT, INC.
Change Order	2
Status	Pending
Date Created	05/17/2023
Type	Local Funding
Summary	Pavement Marking Changes
Change Order Description	Change Order #2 includes pavement marking changes. First change is to adjust the bike stencil shown in the plans to match the City of Marshalltown standard bike stencil. Second change is to remove the arrow in front of the bike on the cycle track. The arrow is optional per MUTCD and the City has requested the arrow be removed. Third change is to remove the green paint from the cycle track components. The green paint is not required per MUTCD so the City has requested to remove the green paint.
Awarded Project Amount	\$6,062,985.50
Authorized Project Amount	\$6,047,979.50
Change Order Amount	-\$16,545.60
Revised Project Amount	\$6,031,433.90

Increases/Decreases

Line Number	Item ID	Unit	Unit Price	Current		Change		Revised	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
Section: 1 - Description									
0107	8020-108-B-0	STA	\$48.000	200.000	\$9,600.00	-37.200	-\$1,785.60	162.800	\$7,814.40
PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE									
Reason: Removal of Green Paint for cross walks. Green paint is not required per MUTCD so the City has requested is be removed for maintenance purposes.									
0108	8020-108-G-0	EA	\$920.000	33.000	\$30,360.00	-28.000	-\$25,760.00	5.000	\$4,600.00
PAINTED SYMBOLS AND LEGENDS									
Reason: Remove of all Cycle Track/Direction Arrow symbols and removal of bike box symbols									
2 items	Totals				\$39,960.00		-\$27,545.60		\$12,414.40

New Items

Line Number	Item ID	Unit	Quantity	Unit Price	Extension
Section: 1 - Description					
8002	8020-108-G-X2	EA	4.000	\$1,100.000	\$4,400.00
PAINTED SYMBOLS AND LEGENDS, WATERBORNE OR SOLVENT-BASED - BIKE BOX					
Reason: NEW PRICE FOR BIKE BOX DUE TO REMOVAL OF GREEN PAINT FROM DETAIL.					

Line Number	Item ID	Unit	Quantity	Unit Price	Extension
8003	8020-108-G-X1	EA	24.000	\$275.000	\$6,600.00

PAINTED SYMBOLS AND LEGENDS, WATERBORNE OR SOLVENT-BASED - CYCLE TRACK BIKE

Reason: NEW PRICE FOR BIKE SYMBOL FOR CYCLE TRACK DUE TO REMOVAL OF DIRECTIONAL ARROW FROM DETAIL.

2 items

Total: \$11,000.00

Signatures

Agreed -  Date: 6/22/23
Contractor

Recommended - Gregory Brounard Date: 6/22/23
Project Engineer

Approved - _____ Date: _____
City



Bolton & Menk

Change Order Details

Marshalltown - State Street

Description	State Street Reconstruction from 3rd Ave to 3rd Street
Prime Contractor	CONSTRUCT, INC.
Change Order	3
Status	Pending
Date Created	06/15/2023
Type	Local Funding
Summary	Water Works Support - East End
Change Order Description	The State street plans requires connecting to an existing 12" water main on the east end of the project in order to provide water flow to the new water main being installed. The plans called for the closing of existing water valves in order to isolate the connection point and allow proper connection to the existing main. The existing valves were not able to closed and allow for the water main connection to the existing pipe. In order to make the connection a temporary 12" valve has to be installed on the existing water main. Con-Struct dug up the existing 12" watermain on the east end of the project in order to install a new 12" inserta valve due to being able to shut down the existing water main because the existing valves would not work. Con-Struct also had to dig up the 2" service leading to the water works building. Marshalltown Water Works staff cut their 2" service in their basement and began to flood their basement. Con-Struct had to dig up the 2" valve so it could be turned off. This change order covers both Con Struct's personnel time and equipment time to dig up the existing water main and support Marshalltown Water Work's contractor who installed the valve. Change order 3 shall be paid for by Marshalltown Water Works
Awarded Project Amount	\$6,062,985.50
Authorized Project Amount	\$6,047,979.50
Change Order Amount	\$1,432.50

Revised Project Amount \$6,049,412.00

New Items

Line Number	Item ID	Unit	Quantity	Unit Price	Extension
Section: 1 - Description					
8004	C03	LS	1.000	\$1,432.500	\$1,432.50
Water Works Support - East End					
1 item					Total: \$1,432.50

Attachments

Document	Name	Description	Submission Date
CO_3_-_Hour_Breakdown_from_Con-Struct.pdf	CO 3 - Hour_Breakdown_from_Con-Struct.pdf		06/15/2023 08:45 AM CDT
1 attachment			

Signatures

Agreed -



Contractor

Date:

6/22/23

Recommended -

Gregory Brounard

Date:

6/22/23

Project Engineer

Approved -

Date:

City



Bolton & Menk

Change Order Details

Marshalltown - State Street

Description	State Street Reconstruction from 3rd Ave to 3rd Street
Prime Contractor	CONSTRUCT, INC.
Change Order	4
Status	Pending
Date Created	06/15/2023
Type	Local Funding
Summary	Water Works Support - Phase 1 - Water Main Break - 12" Inserta Valve Installation
Change Order Description	On May 2nd there was a water main break on the existing 12" water main. The water main break was fixed on the 2nd by a combined effort of Marshalltown Water Works staff and staff from Con-Struct. In order to isolate the existing water main from the proposed water main a new 12" inserta valve needed to be installed. Due to the age and condition of the existing main an inserta valve was the most reliable option to allow the proposed water main work to proceed forward. This valve installation allowed the water main for phase 1 to be completed. This change order covers both Con Struct's personnel time and equipment time to dig up the existing water main and support Marshalltown Water Work's contractor who installed the valve. Change order 4 shall be paid for by Marshalltown Water Works
Awarded Project Amount	\$6,062,985.50
Authorized Project Amount	\$6,047,979.50
Change Order Amount	\$4,230.00
Revised Project Amount	\$6,052,209.50

New Items

Line Number	Item ID	Unit	Quantity	Unit Price	Extension
Section: 1 - Description					
8005	CO4	LS	1.000	\$4,230.000	\$4,230.00
Water Works Support - Phase 1 - Water Main Break 12" Inserta Valve					
1 item					Total: \$4,230.00

Signatures

Agreed -



Contractor

Date:

6/22/23

Recommended -

Gregory Brounard

Date:

6/22/23

Project Engineer

Approved -

Date:

City



Bolton & Menk

Change Order Details

Marshalltown - State Street

Description	State Street Reconstruction from 3rd Ave to 3rd Street
Prime Contractor	CONSTRUCT, INC.
Change Order	5
Status	Pending
Date Created	06/15/2023
Type	Local Funding
Summary	Water Works Support - Phase 1 - Line Stop Installation
Change Order Description	The approved plans called for the shutting down small portions of water main in order to allow the proposed water main to be connected to the existing water main. Marshalltown Water Works staff exercised the existing valves and were not able to completely shut down the flow of water from the existing water main. The flow needs to be completely shut off in order to make the connection from the existing water main to the proposed water main. It was necessary to install 4 - 6" Line Stops and 2 - 4" line stops. These allow the existing water main to be connected to the proposed water main. Once the connections are made the line stops can be removed and the flow of water restored. This change order covers Con Struct's personnel time and equipment time to dig up the existing water main and support Marshalltown Water Work's contractor who installed the valve. When Con-Struct dug up the propose line stop location on the south side of N. 2nd Ave additional pavement had to be removed in order to locate the line stop away from an existing water main joint. The line stop needs to be installed away from a joint to reduce the chance of a join failure. The change order also included the additional pavement removal and costs to replace the pavement.
Awarded Project Amount	\$6,062,985.50
Authorized Project Amount	\$6,047,979.50
Change Order Amount	\$6,661.00
Revised Project Amount	\$6,054,640.50

Increases/Decreases

Line Number	Item ID	Unit	Unit Price	Current		Change		Revised	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
Section: 1 - Description									
0006	2010-108-G-0	SY	\$3.000	14,057.000	\$42,171.00	13.000	\$39.00	14,070.000	\$42,210.00
SUBGRADE PREPARATION, 12 INCH									
Reason: Additional material needed due to expanding pavement removal to install line stop away from an existing joint on the water main.									
0008	2010-108-H-0	SY	\$3.000	14,057.000	\$42,171.00	13.000	\$39.00	14,070.000	\$42,210.00
SUBGRADE TREATMENT, TRIAX GEO-GRID									
Reason: Additional material needed due to expanding pavement removal to install line stop away from an existing joint on the water main.									
0011	2010-108-J-0	SY	\$11.000	14,057.000	\$154,627.00	13.000	\$143.00	14,070.000	\$154,770.00
SUBBASE, MODIFIED, 8 INCH									
Reason: Additional material needed due to expanding pavement removal to install line stop away from an existing joint on the water main.									
0083	7010-108-A-0	SY	\$73.000	12,674.000	\$925,202.00	13.000	\$949.00	12,687.000	\$926,151.00
PAVEMENT, PCC, 8 INCH									
Reason: Additional material needed due to expanding pavement removal to install line stop away from an existing joint on the water main.									
0105	7040-108-H-0	SY	\$7.000	16,763.000	\$117,341.00	13.000	\$91.00	16,776.000	\$117,432.00
PAVEMENT REMOVAL									

Line Number	Item ID	Unit	Unit Price	Current		Change		Revised	
				Quantity	Amount	Quantity	Amount	Quantity	Amount

Reason: Additional material needed due to expanding pavement removal to install line stop away from an existing joint on the water main.

5 items		Totals		\$1,281,512.00		\$1,261.00		\$1,282,773.00	
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New Items

Line Number	Item ID	Unit	Quantity	Unit Price	Extension
Section: 1 - Description					

8010	CO5	LS	1.000	\$5,400.000	\$5,400.00
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Water Works Support - Phase 1 Line Stops

Reason: Digging up existing water main in order to install new line stops on existing line for water main connection.

1 item					Total: \$5,400.00
--------	--	--	--	--	-------------------

Signatures

Agreed -



Date:

6/22/23

Contractor

Recommended -

Gregory Brownard

Date:

6/22/23

Project Engineer

Approved -

Date:

City

**RESOLUTION ACCEPTING THE REBUILD MARSHALLTOWN FUND GRANT FOR
LANDSCAPING ON STATE STREET RECONSTRUCTION PROJECT**

WHEREAS, recent natural disasters have caused destruction, reduced our tree canopy, and provided opportunities to rebuild Marshalltown; and

WHEREAS, replacing lost vegetation is a priority; and

WHEREAS, fundraising efforts spearheaded by the Class of 1969 have provided an opportunity to enhance a current streetscaping project on State Street; and

WHEREAS, the City of Marshalltown applied for funding through the Community Foundation of Marshall County for a \$40,000 grant for landscaping related to the Downtown Master Plan; and

WHEREAS, the City of Marshalltown was awarded a \$40,000 Rebuild Marshalltown Fund Grant.

NOW, THEREFORE, BE IT RESOLVED BY CITY COUNCIL OF THE CITY OF MARSHALLTOWN, the Mayor, or his designee, is hereby directed to execute any agreements or other documents necessary to accept and request reimbursement for the \$40,000 Rebuild Marshalltown Fund Grant.

Passed this 26th day of June 2023, and signed this _____ day of June 2023.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
Robert Fagen, Interim City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: June 26, 2023
RE: Rebuild Marshalltown Fund Grant

Strategic Plan:

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:

Plan for and construct new infrastructure; Invest in Downtown redevelopment; and identify public projects where aesthetics can be enhanced through functional improvements

Recommendation:

Accept Rebuild Marshalltown Fund Grant

Budget Impact:

The \$40,000 award has/is included in our current State Street Reconstruction Project budget.

Description/Background:

The City of Marshalltown applied for a grant through the Community Foundation of Marshall County in relation to the Rebuild Marshalltown Fund and efforts of the Class of 1969. The city was awarded \$40,000 towards landscaping on State Street. Specifically, the State Street project incorporates over 40 trees and 1,000 perennial plants.

Thank you to the Class of 1969 and the Community Foundation of Marshall County!

i:\public works\council items\memo - council 2023 bob_hat.docx

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker





REBUILD MARSHALLTOWN FUND GRANT AGREEMENT

City of Marshalltown
Grantee

Landscaping Materials for Downtown Master Plan
Project

RMF 19-4
Grant Number

\$40,000	06/12/2023	06/12/2023-06/11/2025
Grant Amount	Award Date	Grant Period

Heather Thomas, P.E., Public Works Director, 641-754-5734 Ext. 4100, hthomas@marshalltown-ia.gov
Contact Person, Title, Phone and Email

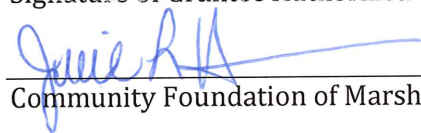
This grant is awarded by the Community Foundation of Marshall County Rebuild Marshalltown Fund and is subject the following terms and conditions:

- I. **Tax Exempt Status:** The grantee hereby represents and warrants that it is exempt from taxation by the United States Government to Internal Revenue Service (IRS) Code section 501 (c)(3) or unit of government 170(b). The Grantee will inform the Community Foundation of Marshall County immediately of any change in, or IRS proposed or actual revocation (whether or not appealed) of its tax status described above.
- II. **Expenditure of Grant Funds:**
 - a. **Expenditure Responsibility:** The grantee represents and warrants that it intends to use the funds provided by the Community Foundation of Marshall County Rebuild Marshalltown Fund in a manner indicated in its original application. The grantee must notify the Community Foundation of Marshall County (CFMC), in writing, of any changes to the project and any modifications are subject to prior approval from the CFMC.
 - b. **Reimbursement of Expenses:**
 - i. **Eligible Expenses:** Utilizing the detailed budget provided with the application and any additional grant specifications the CFMC and the grantee will develop worksheet of Expenses Eligible for Reimbursement.

- ii. **Term:** Project activities or expenses incurred prior to the award date are not eligible for reimbursement. All project activities, incurred expenses and draw down of funds must occur within two years of grant award.
 - iii. **Requesting Funds:** The grantee shall electronically submit a CFMC Reimbursement Request form and supporting documentation which is signed by the contact person to the director@cfmarshallco.org. CFMC shall acknowledge receipt of these documents.
 - iv. **Matching Funds:** Each Fund Request shall also include a Grant Match Report demonstrating the 50% match requirement has been satisfied.
 - v. **Funds Disbursement Review:** All Reimbursement Requests will be reviewed and authorized by one of the Rebuild Marshalltown Fund Committee co-chairs and the CFMC Executive Director. The review process may take up to 30 days and the CFMC reserves the right to ask for additional information prior to authorizing disbursement. The CFMC also reserves the right to reject all or a portion of Reimbursement Requests if they do not comply with grant requirements.
 - vi. **Payment:** Funds will be disbursed from the CFMC Rebuild Marshalltown Fund which is managed by the Community Foundation of Greater Des Moines. Funds will be mailed via check to the grantee at the address listed on this agreement.
- III. **Monitoring and Evaluation:** The CFMC Rebuild Marshalltown Committee and major donors may conduct a site visit to observe the project. CFMC will act responsibly in arranging a mutually acceptable time for site visits.
- IV. **Publicity and Logo Use:** The grantee will acknowledge the contribution of the Community Foundation of Marshall County Rebuild Marshalltown Fund to the project whenever and wherever appropriate. This will include, but not limited to news releases, construction signage, plaques for projects, decals, brochures, etc. The CFMC logo can be requested at director@cfmarshallco.org. Please submit copies of any acknowledgements to the CFMC.
- V. **Grant Reversion or Termination:** This grant may be discontinued, modified or withheld at any time when, in the judgement of the CFMC, such action is necessary to comply with requirements of the law.

The foregoing conditions are hereby accepted and agreed to as of the award date.

Signature of Grantee Authorized Official and Title



Community Foundation of Marshall County, Executive Director

Please sign and return one copy of this agreement to the Community Foundation of Marshall County, 709 South Center Street, Suite 131, Marshalltown, IA 50158, retaining one copy for your records.

**RESOLUTION AUTHORIZING FOR THE COVEYANCE OF THE EAST-WEST
ALLEY THROUGH THE MILLER MIDDLE SCHOOL PRACTICE FIELD**

WHEREAS, the City of Marshalltown, Iowa, is the owner of a public right-of-way vacated pursuant to Resolution 2023-101, legally described in Section 1; and

WHEREAS, the below-referenced right-of-way is not required for any public purpose and no rights of private persons will be adversely affected by the proposed conveyance; and

WHEREAS, upon conveyance of this right-of-way, the Marshalltown Community School will request to combine it with the field parcels; and

WHEREAS, the City of Marshalltown hereby proposes that the conveyance and transfer of said portion of the vacated right-of-way shall be subject to easements for any installed utilities and all easements of record; and

WHEREAS, the City Council of the City of Marshalltown, Iowa, find this conveyance is in the best interest of the City of Marshalltown; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
MARSHALLTOWN, IOWA:**

Section 1. The City of Marshalltown, Iowa, by this resolution, approve the conveyance of the following right of way pursuant to Resolution 2023-101, legally described as follows:

All of the East-West alley lying between Lots 3, 4, & 5 and Lots 6, 7, & 8 in Block 1 of Binford's Second Addition to Marshall, Marshall County, IA; and

Section 2. The City of Marshalltown hereby approves the vacation of said property, subject to easements being retained and rights of way of utilities, and access to and maintenance of said utilities. Said easements, rights of way and access will be retained until such time as the utility no longer utilizes or needs facilities in this location.

Passed this 26th day of June 2023, and signed this ____ day of June 2023.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Robert Fagen, Interim City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor and City Council
FROM: Alicia Hunter, City Clerk
DATE: June 23, 2023
RE: Conveyance of alley to Marshalltown Community School District

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:

Recommendation: Adopt the resolution authorizing the conveyance of the right-of-way.

Budget Impact: N/A

Description/Background: At the June 12th meeting the council adopted Resolution 2023-131 Providing for the Conveyance and Transfer of Title of the East-West Alley Through the Miller Middle School Practice Field to the Marshalltown Community School District.

The City Attorney was preparing the quit claim deed for this transfer and advised the resolution vacating the right-of-way did not authorize the conveyance. It was mentioned in the recitals, but was not effective. He recommended an additional resolution authorizing the conveyance of the right-of-way vacated pursuant to Resolution 2023-101 which provided for the vacation of the right-of-way.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF
MARSHALLTOWN AND GOVHR USA FOR CITY ADMINISTRATOR
RECRUITMENT & SELECTION AND USE OF COUNCIL-DESIGNATED LOCAL
OPTION SALES TAX**

WHEREAS, the City of Marshalltown solicited proposals for the City Administrator Recruitment and Selection process; and

WHEREAS, GovHR USA submitted a proposal to complete the scope of work for \$24,500; and

WHEREAS, staff recommends utilizing GovHR USA to complete the City Administrator Recruitment and Selection process.

NOW THEREFORE, IT IS HEREBY RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

Section 1. The Mayor and City Clerk are hereby authorized and directed to execute any and all documents required to effectuate this Resolution.

Section 2. Council-designated local option sales tax not-to-exceed \$24,500 is hereby authorized as the funding source for this Agreement.

Passed this 26th day of June 2023, and signed this _____ day of June 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Robert Fagen, Interim City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Jill Petermeier, Human Resources Director
DATE: June 22, 2023
RE: City Administrator Recruitment Process

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Recruit, retain, and train employees in order to maintain a successful workforce.

Recommendation: See below.

Budget Impact: \$24,500

Description/Background: At the June 12, 2023 City Council meeting there was a discussion item about whether Council wanted to move forward with interviewing candidates that had applied directly with the City, or to move forward with one of the companies that submitted an RFP to conduct the City Administrator recruiting process. Staff was directed to move forward with GovHR to conduct the recruitment process.

In the memo to Council on that evening, it stated that if the direction was to proceed with a firm, City staff would work with the firm to see how qualified applicants could continue through the process. Staff had an initial conversation with GovHR on how to proceed with the qualified candidates that had applied directly with the City. After that discussion, City staff reached out to the candidates, letting them know we would be working with GovHR for the recruitment process and would forward their resumes to GovHR if given their permission. Eleven of the thirteen candidates choose to have their resumes forwarded on. One did not respond, and another one said after a discussion with their family, they did not wish to be considered further.

To clarify any confusion, prior to a resolution to authorize the Mayor and City Clerk to execute a contract with GovHR, staff wants to make sure it is understood that once the contract is signed, any candidates considered, whether those that originally applied with the City directly, or new candidates that GovHR obtains, will be considered candidates brought forward by GovHR and GovHR will be paid their fees for any candidate that is chosen to be hired.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



MARSHALLTOWN

I O W A

Joel Greer, Mayor
Robert Fagen, Interim City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Jill Petermeier, Human Resources Director
DATE: June 15, 2023
RE: City Administrator Recruitment Process

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Recruit, retain, and train employees in order to maintain a successful workforce.

Recommendation: Approve the agreement with GovHR for the City Administrator Recruitment and Selection process.

Budget Impact: The contract cost is \$24,500 and it is proposed to use Council-Designated Local Option Sales Tax.

Description/Background: On May 10th, a side-by-side process was started for the recruitment of a new City Administrator. The position was posted and advertised at the same time RFPs were being accepted for a 3rd party to conduct the recruitment process.

During council discussion on June 12th, it was determined the council will move forward with an agreement with GovHR for the City Administrator Recruitment and Selection process. This resolution will approve the contract to begin the 14-week timeline.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



Marshalltown, Iowa City Administrator Recruitment & Selection

June 22, 2023



GovHRUSA
GovTEMPSUSA

630 Dundee Road
Suite 225
Northbrook, IL 60062

Primary Contact Person:

Laurie Pederson
Director of Administrative Services
847-380-3198
LPederson@GovHRusa.com

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Attachments

Consultant Biography

~~Client List~~

Cover Letter

May 19, 2023

Ms. Jill Petermeier
Human Resources Director
City of Marshalltown
24 North Center Street
Marshalltown, IA 50158

Dear Ms. Petermeier:

Thank you for the opportunity to provide you with a proposal for the City Administrator recruitment and selection process for the City of Marshalltown, Iowa. GovHR USA ("GovHR") prides itself on a tailored, personal approach to executive recruitment and selection, able to adapt to your specific requirements for the position.

GovHR is a public management consulting firm serving municipal clients and other public-sector entities on a national basis. Our headquarters offices are in Northbrook, Illinois. We are a certified Female Business Enterprise and work exclusively in the public sector. We have 21 full-time and 8 permanent part-time employees including 6 full-time recruiters and 26 additional project consultants. Our employees and project consultants are located across the country, giving us a national presence. GovHR offers customized executive recruitment services and completes other management studies and consulting projects for communities.

GovHR Vice President Mark Peterson will be responsible for your recruitment and selection process, and he will be assisted by a home office Recruitment Coordinator and a Reference Specialist. Mr. Peterson's biography is attached to the proposal and his contact information is:

Mark Peterson

Vice President, GovHR USA

309-825-5091

MPeterson@GovHRusa.com

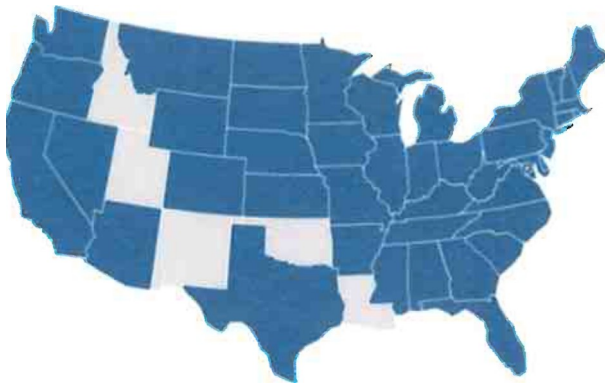
We believe we have provided you with a comprehensive proposal; however, if you would like a service that you do not see, let us know. Please contact Laurie Pederson, Director of Administrative Services, 847-380-3198, if you have questions regarding our proposal or need additional information. We look forward to hearing from you and hope to have the opportunity to work with you on this important recruitment.

Sincerely,

Judith Schmittgens
Corporate Secretary and Compliance Manager

Firm Profile

GovHR is a public management consulting firm serving local government clients and other public-sector entities across the country. The firm was originally formed as Voorhees Associates in 2009 and changed its name to GovHR USA in 2013. Our headquarters are in Northbrook, Illinois. We are a certified Female Business Enterprise in the State of Illinois and work exclusively in the public and non-profit sectors. GovHR offers customized executive recruitment services, management studies and consulting projects for local government and organizations who work with local government.



GovHR has 21 full-time and 8 permanent part-time employees including 6 full-time recruiters and 26 additional project consultants who are based in Arizona, Colorado, Florida, Georgia, Illinois, Indiana, Massachusetts, Michigan, Minnesota, Ohio, Tennessee, Texas and Wisconsin, giving us a national presence. Additionally, GovTempsUSA, GovHR's subsidiary, provides interim staffing solutions to keep operations moving during the recruitment process.

Our consultants are experienced executive recruiters who have conducted over 1,000 recruitments, working with cities, counties, special districts, and other governmental entities of all sizes throughout the country. In addition, we have held leadership positions within local government, giving us an understanding of the complexities and challenges facing today's public sector leaders.

Our Leadership



Heidi Voorhees

President

847-380-3240

HVoorhees.GovHRusa.com

Ms. Voorhees has conducted more than 400 recruitments in her management consulting career, with many of her clients being repeat clients, attesting to the high quality of work performed for them. In addition to her 17 years of executive recruitment and management consulting experience, Ms. Voorhees has 19 years of local government leadership and management service, including ten years as Village Manager for the Village of Wilmette, Illinois.



Joellen Cademartori

Chief Executive Officer

847-380-3238

JCademartori.GovHRysa.com

Ms. Cademartori is a seasoned manager, with expertise in public sector human resources management. She has held positions from Human Resources Director and Administrative Services Director to Assistant Town Manager and Assistant County Manager. Ms. Cademartori has worked in government ranging from Open Town Meeting to Council-Manager and has supervised all municipal and county departments ranging from Public Safety and Public Works to Mental Health and Social Services.

Why Choose GovHR?

Unparalleled Expertise and Level of Service: We are a leader in the field of local government recruitment and selection with experience in **44 states**, in communities ranging in population from 1,000 to 3,000,000. Since our establishment in 2009, more than 40% of our clients are repeat clients showing a high level of satisfaction with our work. We encourage you to call any of our previous clients. Surveys of our clients show that 94% rate their overall experience with our firm as **Outstanding** and indicate that they plan to use our services or highly recommend us in the future.

Delivering the Best: We conduct comprehensive **due diligence** on candidates. Our state-of-the-art process, includes extensive use of **social media** for candidate outreach and video interviews with potential finalist candidates, ensure a successful recruitment for your organization. Our high quality, thorough Recruitment Brochure reflects the knowledge we will have about your community and your organization and will provide important information to potential candidates. Additionally, before we recommend a candidate to you, we will have interviewed them via video, conducted reference calls, and news media and social media searches. Our knowledge of local government ensures that we can ask probing questions that will verify their expertise.

A Partner from Start to Finish: We are your partners in this important process. You are welcome to review all the resumes we receive, and we will share our honest assessment of the candidates. Our goal is your **complete satisfaction**. We can strategize with you on a variety of approaches for meeting your recruiting needs, including evaluation of internal candidates, identification of non-traditional candidates who meet your recruitment requirements, succession planning and mentoring options. We are committed to working with you until you find the candidate that is the best fit for your position.

Services for Any Budget and Any Search: We strive to meet the specific needs of our clients. We offer several options for recruitment services to meet your needs and your budget. Our services range from Full Executive Recruitments to Virtual Recruitments and even simply Professional Outreach for those who want to reach a broader network. In the following proposal, we have provided the scope we believe that best fits your needs. However, you may find all our services [here on our website](#).

Our Team

GovHR employs a team of professionals with backgrounds in local government and the not-for-profit sector. We have assigned our highly knowledgeable and experienced Vice President Mark Peterson as your project manager and primary point of contact for this project. He will be responsible for your recruitment and selection process, and he will be assisted by a home office Recruitment Coordinator and a Reference Specialist. Mr. Peterson's biography can be found as part of the Appendix and his contact information is below. Please see a high-level overview of the depth of his experience:



Mark Peterson
Vice President
309-825-5091

MPeterson@GovHRusa.com

Mr. Peterson has a successful track record in conducting executive recruitments since joining GovHR. He has successfully recruited more than 25 candidates since 2018, including several City Administrators and City Managers. His full client list is located on our website at www.govhrusa.com. Mr. Peterson is currently working on the City Administrator for Windsor Heights, Iowa.

Mark came to Illinois in early 1988 when he was appointed as the Assistant City Manager of Normal, Illinois. Ten years later, he was named the City Manager in that same community. He retired in 2018 having served the Town of Normal for over 30 years.

References

We are a proven leader in public sector consulting. ***More than one-third of the organizations served by GovHR are repeat clients.*** Our team provides a growing pool of highly qualified candidates who are well-suited to handle the challenges and expectations of professional positions in local government and the not-for-profit sector. The following references can speak to the quality of service provided by GovHR.

Indianola, Iowa

(City Manager, 2022) - Charlene Stevens

Courtney Silliman, Director of Human Resources
110 North 1st. Street
Indianola, IA 50125
515-962-5272
csilliman@indianolaiowa.gov

Rock Island, Illinois

(City Manager, 2022) - Mark Peterson

Mike Thoms, Mayor
1528 Third Avenue
Rock Island, IL 61201
309-732-2000
rimayor@rigov.org

Greenville, Illinois

(City Manager, 2021) - Mark Peterson

George Barber, Mayor
404 S. Third Street
Greenville, IL 62246
618-410-3510
Gbar_ber@greenvilleillinois.com

Decatur, Illinois

(Deputy City Manager, 2019) - Mark Peterson

(City Manager, 2018) - Mark Peterson

(Community & Economic Development Director, 2017) - Sarah McKee

(Human Resources Director, 2017) - Joellen Cademartori

Julie Moore Wolfe, Mayor
#1 Gary Anderson Plaza
Decatur, IL 62523
217-876-2144
jmoore-wolfe@decaturil.gov

GovHR consultants have conducted more than 300 executive manager recruitments (City Administrator, City Manager, Village Manager, etc.) since the firm's inception. A list of these recruitments for the past 5 years is included with this proposal. We would be happy to provide you with contact information for any of these clients upon request.

Project Approach and Methodology

A typical recruitment and selection process takes approximately 175 hours to conduct. At least 50 hours of this time is administrative, including advertisement placement, reference interviews, and due diligence on candidates. We believe our experience and ability to professionally administer your recruitment will provide you with a diverse pool of highly qualified candidates for your position search. GovHR clients are informed of the progress of their recruitment throughout the entire process. We are always available by mobile phone or email should you have a question or need information about the recruitment. Throughout its partnership with the City of Marshalltown, GovHR's point of contact will be Human Resources Director Jill Petermeier.

Phase I: Position Assessment, Position Announcement & Brochure

GovHR treats each executive recruitment as a transparent partnership with our client. We believe in engaging with stakeholders early in each recruitment process to fully understand the challenges and opportunities inherent in the position. Understanding the organizational culture is critical to a successful recruitment. We gain this insight and information through meetings (one on one and small groups), surveys and a review of relevant information. This information is reflected in a polished marketing piece that showcases the organization and the area it serves.

Information Gathering:

- ▶ One-on-one or group interviews with stakeholders identified by the client.
- ▶ GovHR can establish a dedicated email address for feedback from stakeholders or the community.
- ▶ Community forums (In-person or via video) can be used to gather input and feedback.
- ▶ Surveys can be used for department personnel and/or the community to gather feedback.
- ▶ Conversations/interviews with department heads.

A combination of the above items can be used to fully understand community and organizational needs and expectations for the position (this proposal includes 12 hours of meetings - additional meetings can be added for a fee of \$150/hour plus actual expenses if incurred. Dedicated email address and one organizational survey are included. Community Survey can be conducted for \$2,500. Community Forums can be conducted as an optional service.

Development of a **Position Announcement** to be placed on websites and social media.

Development of a thorough **Recruitment Brochure** for client review and approval.

Agreement on a detailed **Recruitment Timetable** - a typical recruitment takes between 90 to 120 days from the time you sign the contract to appointment of the finalist candidate.

Phase II: Advertising, Candidate Recruitment & Outreach

We make extensive use of social media as well as traditional outreach methods to ensure a diverse and highly qualified pool of candidates. In addition, our website is well known in the local government industry -we typically have 14,000+ visits monthly to our website and career center. Additionally, our weekly jobs listings are sent to over 7,000 subscribers.

Phase II will include the following:

- ▶ GovHR consultants will personally identify and contact potential candidates.
- ▶ Develop a database of potential candidates from across the country unique to the position and to

the Client, focusing on:

- o Leadership and management skills
- o Size of organization
- o Experience in addressing challenges and opportunities also outlined in Phase I
- o The database will range from several hundred to thousands of names and an email blast will be sent to each potential candidate.

- ▶ Placement of the Position Announcement in appropriate professional online publications:
 - o Public sector publications & websites (approximately 20 online sources)
 - o Social media: LinkedIn (over 20,000 connections), Facebook and Instagram
 - o GovHR will provide you with a list of advertising options for approval

Phase III: Candidate Evaluation & Screening

Phase III will include the following steps:

- ▶ Review and evaluation of candidates' credentials considering the criteria outlined in the Recruitment Brochure
- ▶ Candidates will be narrowed down to those candidates that meet the qualification criteria
- ▶ Candidate evaluation process:
 - o Completion of a questionnaire explaining prior work experience
 - o Live Video Interview (45 minutes to 1 hour) conducted by consultant with each finalist candidate
 - o References provided by the candidate are contacted
 - o Internet/Social Media search conducted on each finalist candidate

All resumes will be acknowledged and inquiries from candidates will be personally handled by GovHR, ensuring that the Client's process is professional and well regarded by all who participate.

Phase IV: Presentation of Recommended Candidates

Phase IV will include the following steps:

- ▶ GovHR will prepare a Recruitment Report presenting the credentials of those candidates most qualified for the position.
- ▶ GovHR will provide an electronic recruitment portfolio which contains the candidates' materials along with a "mini" resume for each candidate so that each candidate's credentials are presented in a uniform way.
- ▶ Client will receive a log of all applicants and may review resumes if requested.
- ▶ Report will arrive in advance of the Recruitment Report Presentation.

GovHR will spend approximately 2 hours with the Client reviewing the recruitment report and providing additional information on the candidates.

Phase V: Interviewing Process & Background Screening

Phase V will include the following steps:

GovHR will:

- ▶ Develop the first and second round interview questions for your review and comment

- ▶ Coordinate candidate travel and accommodations
- ▶ Provide you with an electronic file that includes:
 - o Candidates' credentials
 - o Set of questions with room for interviewers to make notes
 - o Evaluation sheets to assist interviewers in assessing the candidate's skills and abilities

Background screening will be conducted along with additional references contacted. GovHR will be responsible for ensuring that all legal requirements of background checks are met, including all legally required forms and notices.

GovHRUSA Background Screening	
Social Security Trace & Verification	County/Statewide Criminal
U.S. Federal Criminal Search	Civil Search
Enhanced Verified National Criminal	Bankruptcy, Leans and Judgements
National Sex Offender Registry	Motor Vehicle Record
Most Wanted Lists FBI, DEA, ATF, Interpol	Education Verification -All Degrees Earned
OFAC Terrorist Database Search	Optional: Credit Report- Transunion with score (based on position and state laws)
OIG, GSA, SAM , FDA	Optional:
All felonies and misdemeanors reported to the National Database	Professional License Verification
	Drug Screen
	Employment Verification

GovHR will work with you to develop an interview schedule for the candidates, coordinating travel and accommodations. GovHR consultants will be present for all the interviews, serving as a resource and facilitator.

GovHR will coordinate a 2-Step Interview process. The first round interviews will include four to five candidates. The second round interviews will include two or three candidates. GovHR will supply interview questions and an evaluation form.

In addition to a structured interview, the schedule can incorporate:

- ▶ Tour of Client facilities
- ▶ Interviews with senior staff

Phase VI: Appointment of Candidate

- ▶ GovHR will assist you as much as you request with the salary and benefit negotiations and drafting of an employment agreement, if appropriate.
- ▶ GovHR will notify all applicants of the final appointment, providing professional background information on the successful candidate.

Project Timeline

Week	Week	Week	Week	Week	Week	Week	Week	Week	Week	Week	Week	Week	Week	Week
1	2	3	4	5	6	7	8	9	10	11	12	13	14	
Phase I		Phase II				Phase III			Phase IV	Phase V		Phase VI		
Weeks 1 & 2				Phase 1: Interviews & Brochure Development										
Weeks 3 thru 6				Phase 2: Advertising, Candidate Recruitment & Outreach										
Weeks 7 thru 9				Phase 3: Candidate Evaluation & Background Screening										
Week 10				Phase 4: Presentation of Recommended Candidates										
Week 11 & 12				Phase 5: Interview Process & Additional Background Screening										
Weeks 13 & 14				Phase 6: Appointment of Candidate										

Commitment to Diversity, Equity & Inclusion in Recruitments

GovHR has a long-standing commitment to Equity, Diversity and Inclusion in all of our recruitment and selection processes. Since our firm's inception we have supported, with our time and financial resources, organizations that advance women and other underrepresented minorities in local government. These include the National Forum for Black Public Administrators, the Local Government Hispanic Network, The League of Women in Government and CivicPride.

GovHR Team Members have moderated and spoken on Dei initiatives at the International City and County Management Association conference and state conferences in Illinois, Michigan, Wisconsin, and North Carolina. Our employees and consultants have undergone Implicit Bias Training and we are frequent speakers on incorporating Dei values into recruitment and selection processes. We have a list of Dei resources on the front page of our website (<https://www.govhrusa.com/diversity-equity-and-inclusion-resources/>) that can be accessed by anyone who visits our website.

GovHR has formally partnered with the National Forum for Black Public Administrators' consulting arm, i4x, in several recruitment and selection processes throughout the country including Toledo, OH, Fort Collins, CO, Ann Arbor, MI, Oakland, MI and Arlington, TX. Our partnership reflects our mutual commitment to advancing Dei values and increasing the diversity of local government leaders at the highest levels of local government organizations. We can provide you with an estimate for additional fees if the City would like to include i4x consultants on the City's recruitment.

GovHR will ensure that all parts of the recruitment and selection process comply with the City of Marshalltown's policies, including, but not limited to, its Equal Employment Opportunity, Discrimination, Harassment and Retaliation policies

Price Proposal

Summary of Costs	Price
Recruitment Fee:	\$20,500
Recruitment Expenses: {not to exceed} Expenses include candidate due diligence efforts	\$1,500
Advertising: Advertising costs over \$2,500 will be placed only with client approval. If less than \$2,500, Client is billed only for actual cost.	\$2,500
Total:	\$24,500

*Consultant travel expenses are not included in the price proposal. If the consultant is requested to travel to the client, travel costs will be estimated at time of request. Only actual expenses will be billed to the client for reimbursement to GovHR.

Possible in-person meetings could include:

1. Recruitment brochure interview process
2. Presentation of recommended candidates
3. Interview Process

Any additional consultant visits requested by the Client {beyond the three visits listed above) will be billed at \$150/hour; \$500 for a half day and \$950 for a full day. The additional visits may also result in an increase in the travel expenses and those expenses will be billed to the client.

This fee does not include travel and accommodations for candidates interviewed.

Payment for Fees & Services

Professional fees and expenses will be invoiced as follows:

1st Invoice upon acceptance of proposal: 40% of the Recruitment Fee

2nd Invoice upon recommendation of candidates: 40% of the Recruitment Fee & expenses incurred to date

Final Invoice upon completion: 20% of the Recruitment Fee plus all remaining expenses

Payment of invoices is due within thirty (30) days of receipt (unless the client advises that its normal payment procedures require 60 days.)

The GovHR Guarantee

GovHR is committed to assisting our clients until a candidate is appointed to the position. Therefore, no additional professional fee will be incurred if the client does not make a selection from the initial group of recommended candidates and requests additional candidates be developed for interview consideration. If additional advertising beyond the Phase I advertising is requested, client will be billed for actual advertising charges. Reimbursable expenses may be incurred should the recruitment process require consultant travel to Marshalltown.

Upon appointment of a candidate, GovHR provides the following guarantee: should the selected and appointed candidate, at the request of the Client or the employee's own determination, leave the employ of the Client within the first 12 months of appointment, we will, if desired, conduct one additional recruitment for the cost of expenses and announcements only. This request must be made within 6 months of the employee's departure.

Choice of Law and Venue

This contract shall be construed in accordance with, and governed by, the laws of the State of Iowa, without reference to the conflicts or choice of law principles thereof. Any legal proceedings arising out of, or relating to, this contract shall be filed and pursued exclusively in the United States District Court for the Southern District of Iowa, Central Division or the Iowa District Court for Marshall County, and GovHR and the City of Marshalltown, Iowa consent to the jurisdiction of, and venue in, such courts. The parties waive trial by jury in any such legal proceedings.

Severability

The provisions of this contract are severable. If any provision in this contract is declared invalid or unenforceable, the ruling shall not affect the validity and enforceability of any other provision in the contract, unless the invalidity or unenforceability defeats the overall purpose of this contract. In that event, the entire contract shall be declared null and void and GovHR and the City of Marshalltown, Iowa shall be restored to their respective positions before the execution of this contract.

Entire Agreement

This contract contains all of the terms agreed upon by GovHR and the City of Marshalltown, Iowa with respect to the subject matter hereof and supersedes all prior agreements, arrangements, and communications between GovHR and the City of Marshalltown, Iowa dealing with such subject matter, whether oral or written.

Contract Signature Page

We believe we have provided you with a comprehensive proposal; however, if you would like a service that you do not see in our proposal, please let us know. We can most likely accommodate your request.

This proposal will remain in effect for a period of six months from the date of the proposal. We look forward to working with you on this recruitment and selection process!

Marshalltown, Iowa agrees to retain GovHR USA, LLC ("GovHR") to conduct a City Administrator Recruitment in accordance with its proposal dated May 19, 2023. The terms of the proposal are incorporated herein and shall become a part of this contract.

ACCEPTED:

Marshalltown, Iowa

By: _____

Title: _____

Date: _____

Billing Contact: _____

Billing Contact Email: _____

GovHR USA, LLC

By: _____

Title: _____

Date: _____

Optional Services

GovTemps USA

Need an Interim? GovTemps USA, a subsidiary of GovHR USA, specializes in the temporary placement of positions in local government. The firm offers short-term assignments, in addition to long-term and outsourced arrangements. Our placement professionals at GovTemps USA have typically enjoyed distinguished careers in local government and displayed a commitment to public service throughout their career.

Recorded One-Way Video Interview of Candidates

Candidates we recommend for your consideration can complete a one-way video interview with 3 to 5 questions that will be recorded and which you can review electronically at your convenience. This can occur prior to making your decision on which candidates to invite for an interview. Cost \$100 per candidate.

Leadership/Personality Testing

GovHR has experience working with a wide variety of leadership and personality assessment tools, depending on the qualities and experiences the client is seeking in their candidates. These include but are not limited to Luminaspark, Caliper, DISC and others. Depending on the evaluation type selected fees can range between \$100 to \$500 per candidate.

360° Evaluation

As a service to the Client, we offer the option to provide you with a proposal for a 360° performance evaluation for the appointed position at six months into his or her employment. This evaluation will include seeking feedback from both elected officials and department directors, along with any other stakeholder the Client feels would be relevant and beneficial. This input will be obtained on a confidential basis with comments known only to the consultant. If you are interested in this option, GovHR will prepare a proposal for this service.



MARK R. PETERSON



GovHRUSA
GovTEMPSUSA

Mark R. Peterson is a Vice President with GovHR USA. Mark's career in local government management spans four decades in three midwestern states... Iowa, Missouri and Illinois. He matriculated at the University of Iowa where he received a BA Degree in Political Science and an MPA Degree in Public Affairs.

Following relatively brief local government assignments in Iowa, Mark served for four years as the Assistant to the City Administrator in Liberty, Missouri. Mark came to Illinois in early 1988 when he was appointed as the Assistant City Manager of Normal, Illinois. Ten years later, he was named the City Manager in that same community. He retired in 2018 having served the Town of Normal for over 30 years.

The Town of Normal, a full service municipality in central Illinois has a population of 56,500. The Town carries a AAA bond rating. Normal is also home to Illinois State University with an annual enrollment of 22,000 full time students.

While serving as its City Manager, Normal established a national reputation for sustainable urban development practices. In 2001, the Town of Normal launched a robust central business district redevelopment initiative. Over the ensuing 15 years, the downtown district, later rebranded as Uptown Normal, was transformed with over \$100 million in public investment, including \$35 million from various state and federal sources, and over \$200 million in private investment including the development of a full service, four Diamond, Marriott Hotel & Conference Center, a Hyatt Place hotel, a multi-modal transportation center, a Children's Discovery Museum and a number of private mixed use projects involving retail, residential and office uses.

Normal's "Uptown Renewal Project" has won national awards for planning, sustainable infrastructure, and innovative development partnerships. Mark Peterson and members of his former staff have been invited to present on Normal's central business revitalization project at numerous regional and national conferences and symposiums. Further, this very successful initiative is routinely cited by the U.S. Department of Transportation as a model for transportation oriented development (TOD) that other cities should emulate.

Under Peterson's leadership, the Town of Normal has been recognized both regionally and nationally for several other innovative programs and practices including the effective use of public/private partnerships, successful town/gown relations, innovative urban planning initiatives, and electric vehicle technology deployment.

During his career, Mark also developed significant expertise in the following areas of local government operations: insurance administration, capital improvement funding, state and federal grant procurement, economic development analysis, strategic planning, financial management, community policing and intergovernmental collaboration.

PROFESSIONAL EDUCATION

- Master of Arts in Public Administration, Local Government Management, University of Iowa,
- Bachelor of Arts in Political Science, University of Iowa

- Bloomington-Normal Economic Development Council (BNEDC), Past Member
- Central Illinois Regional Broadband Network Board (CIRBN), Past Chair

MEMBERSHIPS AND AFFILIATIONS

- Municipal Insurance Cooperative Association (MICA), Former Treasurer
- Metro McLean County Centralized Communications Board (Metcom), Former Chair
- Bloomington-Normal Public Transit Systems Board (BNPTS), Former Trustee
- Illinois City/County Management Association (ILCMA), Past President
- Illinois Municipal League Managers Committee, Past Chair

PROFESSIONAL BACKGROUND

- Town of Normal, Illinois
City Manager 1998 - 2018
Assistant City Manager 1988-1998
- City of Liberty, Missouri, Assistant to the City Administrator 1984-1
- City of Coralville, Iowa, Administrative Intern 1980 - 1981
- City of Ankeny, Iowa, Administrative Intern 1978



P: 847.380.3240

www.govhrusa.com

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCE, CITY OF
MARSHALLTOWN, IOWA BY AMENDING 93.007 ALCOHOLIC BEVERAGES**

WHEREAS, the City Council of the City of Marshalltown, Iowa, Code of Ordinances 93.007 Alcoholic Beverages provides regulations for the consumption of alcohol in city parks; and

WHEREAS, the City Council of the City of Marshalltown finds it is in the best interest of the City to make the following amendment to 93.007 Alcoholic Beverages of the City Code of Ordinances.

**NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
MARSHALLTOWN, IOWA:**

Section 1. The Code of Ordinances, City of Marshalltown, Iowa 93.007 ALCOHOLIC BEVERAGES, Section (A) is hereby amended to the following:

(A) No person shall possess, use or consume beer, wine, or alcoholic liquor in a public park or nature area, including park roads and parking areas, except when the following criteria have been met:

- (1) A public use permit has been issued by the City Clerk; and
- (2) The premise is covered by an alcohol license issued by the State of Iowa Alcoholic Beverages Division.

Section 2. That this ordinance shall be in full force and effect after its passage and publication as by law.

Passed this ____ day of _____ 2023, and signed this ____ day of _____ 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the ____ day of _____, 2023, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the ____ day of _____, 2023.

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Jessica Kinser, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor & City Council
FROM: Geoff Hubbard, Parks & Recreation Director
DATE: June 8, 2023
RE: Ordinance Revision

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Review policies, procedures, and ordinances for updates.

Recommendation: Staff recommend moving forward with an ordinance amendment.

Budget Impact: None.

Description/Background:

Code of Ordinances 93.007 Alcoholic Beverages regulates the consumption of alcohol in city parks. This ordinance amendment specifies the requirement to obtain a Public Use Permit from the City Clerk's Office and alcohol license from the State of Iowa Alcoholic Beverages Division in order to have alcohol in a requested park for community-wide events.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



§ 93.007 ALCOHOLIC BEVERAGES.

(A) No person shall possess, use, or consume beer, wine, or alcoholic liquor in a public park or nature area, including park roads and parking areas, except when the following criteria have been met:

(1) A public use permit has been issued by the City Clerk; and

(2) The premise is covered by an alcohol license issued by the State of Iowa Alcoholic Beverages Division.

~~—(2) Beer gardens as permitted by the Park and Recreation Department, with City Council approval.~~

(B) The following designated areas within park shelters and on cement patios attached to park shelters:

(1) Log Cabin, Riverview Park; Reunion Hall, Riverview Park; Community Building, Riverview Park; provided, the lessee:

(a) Has notified the Park and Recreation Department of the intent to serve alcoholic beverages at the time of the rental reservation;

(b) Has signed a responsibility agreement permitting this use;

(c) Shall be available for personal contact by park and recreation personnel at all times during the rental period; and

(d) Shall comply with all state and city codes regarding the use of alcoholic beverages.

(2) Within the campground at Riverview Park; provided, the person is a registered camper or the guest of a registered camper.

(2013 Code, § 21.5-12) (Ord. 14545, passed 6-24-1996; Ord. 14970, passed 11-27-2017)
Penalty, see § 93.999

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY
OF MARSHALLTOWN, IOWA CHAPTER 130: OFFENSES AGAINST
PEACE AND SAFETY**

WHEREAS, the City Council of the City of Marshalltown, Iowa, adopted Chapter 130: establishing regulations for Offenses Against Peace and Safety; and

WHEREAS, the City Council of the City of Marshalltown finds it is in the best interest of the City to amend Chapter 130: Offenses Against Peace and Safety of the City Code of Ordinances.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The Code of Ordinances, City of Marshalltown, Iowa is hereby amended by repealing Section 130.012 Loud Noises; Noises from Sirens and Tires in its entirety and the following adopted in lieu thereof:

§ 130.012 LOUD NOISES; NOISES FROM SIRENS AND TIRES.

- (A) No person shall operate any motor vehicle stereo (stereo, tape player, compact disc player, radio or any other sound amplification device) in a public place or on any public right-of-way that can be heard a distance of 50 feet or more from the motor vehicle stereo. The provisions of this section may be enforced following personal observation or hearing, or both, of any police officer or upon receipt of a complaint made or filed with the Police Department by any person observing and hearing a violation. The Noise Control Office may grant a temporary variance to this section to facilitate special events. The Noise Control Office is specifically authorized to revoke the variance if the applicant shall fail to meet any of the limitations placed on the noise permit or other circumstances occurring subsequent to the grant of the variance requiring such revocation, or both.
- (B) It is unlawful to use a siren on any vehicle, except an emergency vehicle.
- (C) It is unlawful to make an unreasonable loud noise by means of squealing tires on a vehicle.

Section 2. The Code of Ordinances, City of Marshalltown, Iowa is hereby amended by repealing Section 130.045 Trafficking in Certain Weapons, Section 130.046 Displaying Weapons, Section 130.047 Slingshots, and Section 130.048 Hunting Within City Boundaries in its entirety and the following adopted in lieu thereof:

§ 130.048 HUNTING WITHIN CITY BOUNDARIES.

- (A) Definitions. For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.
HUNTING. Pursuing, killing, searching for, shooting at, stalking or lying in wait for any animal or bird, whether or not such animal or bird then is subsequently captured, killed or injured.
OCCUPIED STRUCTURE. Any building, structure or similar place adapted for overnight accommodation of persons; or utilized by persons for the purpose of carrying on business or other activity therein; or used by persons for the housing of livestock or animals; or used by persons for storage.

- (B) Offense of hunting within city limits with exceptions. No person shall engage in hunting within the city limits, subject to the following exceptions.
- (1) AG, Agricultural District. Any person in lawful possession and control of real property zoned AG Agricultural District, or any person with the permission of any such possessor may engage in hunting, pursuant to the regulations provided in division below, upon such real property in areas further than 200 yards of any occupied structure in the lawful possession of another.
- (a) The following regulations shall apply to hunting upon real property zoned AG Agricultural District.
1. No rifle, pistol or revolver shall be used for hunting.
 2. No weapons other than shotguns, utilizing slug ammunition only or bow and arrow shall be used to hunt deer.
- (2) Deer Management Area. Any person with a city deer hunting permit and the permission of the owner of the property where hunting will take place within the city's Deer Management Area, may engage in bow hunting, for deer only, within the allowed area. No game other than deer shall be hunted in the area.
- (C) Miscellaneous exceptions. The provisions of this section shall not apply to lawfully designated law enforcement personnel and city employees performing official duties in the course of their employment, trappers conducting trapping operations pursuant to an independent contract with the city or employees of the animal rescue league acting within the scope of their employment.

Section 3. That this ordinance shall be in full force and effect after its passage and publication as by law.

Passed this ____ day of _____, 2023, and signed this ____ day of _____, 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the ____ day of _____, 2023, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the ____ day of _____, 2023.

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Jessica Kinser, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor & City Council
FROM: Alicia Hunter, City Clerk
DATE: June 8, 2023
RE: Ordinance Amendment Chapter 130: Offenses Against Peace and Safety

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Review policies, procedures, and ordinances for updates.

Recommendation: Staff recommend moving forward with an ordinance amendment.

Budget Impact: None.

Description/Background:

The proposed amendment to Chapter 130: Offenses Against Peace and Safety reinstates the language that was previously removed to address offenses from vehicle sirens and tires. It was previously suggested to move this section to Chapter 134: Noise Control but since we are not proceeding with an amendment to that chapter it can stay in Chapter 130.

Section 130.045 Trafficking in Certain Weapons, 130.046 Displaying Weapons, and 130.047 Slingshots were all established in 1950 and are outdated and need to be repealed.

Section 130.048 Hunting Within City Boundaries addresses changes to the zoning district names and removes the option to hunt at Nicholson Ford Nature Area as that is no longer an option.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



CHAPTER 130: OFFENSES AGAINST PEACE AND SAFETY

GENERAL PROVISIONS

§ 130.012 LOUD NOISES; NOISES FROM SIRENS AND TIRES.

~~(A) —~~ No person shall operate any motor vehicle stereo (stereo, tape player, compact disc player, radio or any other sound amplification device) in a public place or on any public right-of-way that can be heard a distance of 50 feet or more from the motor vehicle stereo. The provisions of this section may be enforced following personal observation or hearing, or both, of any police officer or upon receipt of a complaint made or filed with the Police Department by any person observing and hearing a violation. The ~~City Administrator~~Noise Control Office may grant a temporary variance to this section to facilitate special events. The ~~City Administrator~~Noise Control Office is specifically authorized to revoke the ~~grant~~ variance if the applicant shall fail to meet any of the limitations placed ~~upon the grant of the variance~~on the noise permit or other circumstances occurring subsequent to the grant of the variance requiring such revocation, or both.

~~(B) It is unlawful to use a siren on any vehicle, except an emergency vehicle.~~

~~(C) It is unlawful to make an unreasonable loud noise by means of squealing tires on a vehicle.~~

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WEAPONS

§ 130.045 TRAFFICKING IN CERTAIN WEAPONS.

~~—It is unlawful to sell, keep for sale or offer for sale or loan or give away any dirk, dagger, stiletto, metallic knuckles, sandbag, skull cracker or silencer; provided, however, that, this section shall not apply to hunting and fishing licenses.~~

~~(2013 Code, § 21-27) (Ord. 75, passed 8-14-1950) Penalty, see § 130.999~~

~~Statutory reference:~~

~~—Weapons generally, see I.C.A. Ch. 724~~

§ 130.046 DISPLAYING WEAPONS.

~~—It is unlawful to display or cause to be displayed in any window facing a public street or alley any pistol, revolver, blackjack, slug, pocket billy, metallic knuckles, dagger, stiletto or Bowie knife, except war relics.~~

~~(2013 Code, § 21-30) (Ord. 75, passed 8-14-1950) Penalty, see § 130.999~~

§ 130.047 SLINGSHOTS.

~~—It shall be unlawful for any person, firm or corporation to sell or offer for sale, within the city, devices commonly known as slingshots that are designed as a sling to catapult or throw articles with force.~~

~~(2013 Code, § 21-31) (Ord. 73, passed 8-14-1950) Penalty, see § 130.999~~

§ 130.048 HUNTING WITHIN CITY BOUNDARIES.

(A) Definitions. For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

HUNTING. Pursuing, killing, searching for, shooting at, stalking or lying in wait for any animal or bird, whether or not such animal or bird then is subsequently captured, killed or injured.

OCCUPIED STRUCTURE. Any building, structure or similar place adapted for overnight accommodation of persons; or utilized by persons for the purpose of carrying on business or other activity therein; or used by persons for the housing of livestock or animals; or used by persons for storage.

(B) Offense of hunting within city limits with exceptions. No person shall engage in hunting within the city limits, subject to the following exceptions.

(1) ~~AG-1~~, Agricultural ~~Reserve~~-District.

(a) Any person in lawful possession and control of real property zoned ~~AG-1~~ Agricultural ~~Reserve~~-District, or any person with the permission of any such possessor may engage in hunting, pursuant to the regulations provided in division (B)(1)(b) below, upon such real property in areas further than 200 yards of any occupied structure in the lawful possession of another. ~~However, those areas zoned A-1 Agricultural Reserve 372 District, within the Nicholson Ford Nature Area, shall be governed by the provisions of division (B)(2) below.~~

(b) The following regulations shall apply to hunting upon real property zoned ~~AG-1~~ Agricultural ~~Reserve~~-District, ~~except within the Nicholson Ford Nature Area.~~

1. No rifle, pistol or revolver shall be used for hunting.

2. No weapons other than shotguns, utilizing slug ammunition only or bow and arrow shall be used to hunt deer.

~~—(2) Nicholson Ford Nature Area.~~

~~—(a) City-owned area. Any person in possession of a permit issued to the person by the city's Director of Parks and Recreation may engage in bow hunting only, for deer only, upon real property located within the Nicholson Ford Nature Area or other properties designated for deer hunting by the city's Director of Parks and Recreation, owned by the city. No weapon other than bow and arrow shall be used for deer hunting in such area. No game other than deer shall be hunted in such area. However, bow hunting is prohibited within 100 yards of any portion of the bicycle trail, within 100 yards of any portion of the levy and within 100 yards of any occupied~~

~~structure located upon or outside the area. A permit issued under this division (B)(2)(a) does not entitle the permit holder to hunt in a Deer Management Area, as described in this section.~~

~~—— (b) State-owned area. Any person with the permission of an authorized agent of the state may engage in bow hunting only, for deer only, upon real property located within the Nicholson-Ford Nature Area owned by the state. No weapon other than bow and arrow shall be used for deer hunting in such area. No game other than deer shall be hunted in the area. However, bow hunting is prohibited within 100 yards of any portion of the bicycle trail, within 100 yards of any portion of the levy and within 100 yards of any occupied structure located upon or outside the area.~~

(32) Deer Management Area. Any person with a city deer hunting permit and the permission of the owner of the property where hunting will take place within the city's Deer Management Area, may engage in bow hunting, for deer only, within the allowed area. No game other than deer shall be hunted in the area.

(C) Miscellaneous exceptions. The provisions of this section shall not apply to lawfully designated law enforcement personnel and city employees performing official duties in the course of their employment, trappers conducting trapping operations pursuant to an independent contract with the city or employees of the animal rescue league acting within the scope of their employment.

(2013 Code, § 21-31.1) (Ord. 14409, passed 12-30-1992; Ord. 14575, passed 8-11-1997; Ord. 14787, passed 9-25-2006; Ord. 14854, passed 4-13-2009; Ord. 14970, passed 11-27-2017)
Penalty, see § 130.999

MINUTES PROVIDING FOR PUBLIC
HEARING AND FIRST
CONSIDERATION OF AN ORDINANCE
ESTABLISHING A FRANCHISE FEE
FOR THE GAS FRANCHISE

422742-53

Marshalltown, Iowa

June 12, 2023

The Council of the City of Marshalltown, Iowa, met on June 12, 2023, at 5:30 p.m., at the Council Chambers of City Hall, in the City for the purpose of conducting a public hearing on the establishment of a franchise fee for the City's Gas Utility Franchise. The Mayor presided and the roll being called the following members of the Council were present and absent:

Present: Hoop, Isom, Kell, Ladehoff, *Schneider, Thompson, *Walker (*via Go-To-Meeting)

Absent: _____.

The City Council investigated and found that notice of the intention of the City Council to conduct a public hearing on establishment of a Gas Utility Franchise Fee had been published according to law and as directed by the Council and that this is the time and place at which the Council shall receive oral or written objections from any resident or property owner of the City. All written objections, statements, and evidence heretofore filed were reported to the Council, and all oral objections, statements, and all other exhibits presented were considered.

The following named persons presented oral objections, statements, or evidence as summarized below; filed written objections or statements, copies of which are attached hereto; or presented other exhibits, copies of which are attached hereto:

(Here list all persons presenting written or oral statements or evidence and summarize each presentation.)

Public comments: Linda Clark, 306 S 2nd Ave is against the fee. Mark Eaton, 1007 S 10th Ave, stated since they did not pass this to go on the general election it will have to be petitioned for a special election and he will have one available. Doris Kinnick, 2020 Catalina Place, feels this is too much with utility prices already high.

There being no further objections, comments, or evidence offered, the Mayor announced the hearing closed at 6:39 pm.

City Clerk, Alicia Hunter introduced an ordinance entitled "Ordinance No.15064. An Ordinance to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending Provisions of Ordinance 14806 and the Table of Special Ordinances, Table I: Franchises, with Interstate Power & Light Company for a Gas Utility Franchise."

It was moved by Council Member Isom and seconded by Council Member Schneider that the aforementioned ordinance had been given its first consideration and that it be adopted.

The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: Isom, Kell, Ladehoff, Schneider, Walker

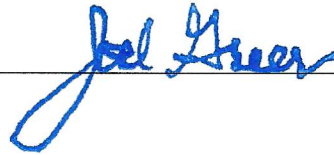
Nays: Hoop, Thompson.

Whereupon, the Mayor declared the motion duly carried and declared that said ordinance had been given its initial passage.

.....

There being no further business to come before the meeting, it was upon motion adjourned.

Mayor



Attest:



City Clerk

ORDINANCE 15064

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF
MARSHALLTOWN, IOWA BY AMENDING PROVISIONS OF
ORDINANCE 14806 AND THE TABLE OF SPECIAL ORDINANCES,
TABLE I: FRANCHISES, WITH INTERSTATE POWER & LIGHT
COMPANY FOR A GAS UTILITY FRANCHISE**

WHEREAS, the City Council of Marshalltown, Iowa adopted Ordinance 14806 establishing a franchise agreement with Interstate Power & Light Company for a Gas Utility Franchise on April 9, 2007; and

WHEREAS, the City Council of Marshalltown, Iowa finds it in the City's best interest to amend the Gas Utility Franchise from 0% to 5% for the uses outlined in the adopted Revenue Purpose Statement.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

Section 1. PURPOSE. The City Council has determined that it is appropriate now to amend a provision of the MARSHALLTOWN gas franchise, Ordinance 14806, relating to franchise fees. The franchisee, Interstate Power and Light Company, has indicated its consent to the change in the ordinance as set forth herein. It is the intent of the City Council that all provisions set forth in the MARSHALLTOWN gas franchise, Ordinance 14806, shall remain in full force and effect except as modified specifically herein relating to franchise fees.

Section 2. REPEAL AND MODIFICATION. Sections 7, 8, 9, 10, 11, 12, and 13 of the MARSHALLTOWN natural gas franchise, Ordinance 14806, is repealed and the following adopted in lieu thereof:

Section 7. There is hereby imposed a franchise fee of five percent (5%) upon the gross revenue generated from sales of natural gas by the Company within the corporate limits of the City. The Company shall begin collecting the franchise fee upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board.

The amount of the franchise fee shall be shown separately on the utility bill to each customer. The Company shall remit franchise fee receipts to the City no more frequently than on or before the last business day of the month following each calendar year quarter.

The Company shall not, under any circumstances be required to return or refund any franchise fees that have been collected from customers and remitted to the City. In the event the Company is required to provide data or information in defense of the City's imposition of franchise fees or the Company is required to assist the City in identifying customers or calculating any franchise fee refunds for groups of or individual customers the City shall reimburse the Company for the expenses incurred by the Company to provide such data or information.

Section 3. CONFLICT AND REPEAL. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. PUBLIC HEARING. The public hearing required on this ordinance shall be held in the Council Chambers of City Hall, 24 N. Center Street, Marshalltown, Iowa at 5:30 p.m. local time, on the 12th day of June 2023 and the City Clerk was directed to cause a publication of the notice of public hearing in one issue of the Marshalltown Times Republican, a newspaper in Marshalltown, Marshall County, Iowa, not less than 4 days nor more than 20 days prior to the date of public hearing fixed herein.

Section 6. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage and approval, written acceptance by the Company, and publication as required by law. The Company shall begin collecting the franchise fee upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board.

Passed this _____ day of July 2023, and signed this _____ day of July 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the _____ day of _____, 2023, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the _____ day of _____, 20____.

Alicia Hunter, City Clerk

MINUTES PROVIDING FOR SECOND
CONSIDERATION OF AN ORDINANCE
ESTABLISHING A FRANCHISE FEE
FOR THE GAS FRANCHISE

(Second Consideration)

424513-8

Marshalltown, Iowa

June 26, 2023

The City Council of Marshalltown, Iowa, met on June 26, 2023 at 5:30 p.m., at the City Council Chambers, in the City.

The Mayor presided and the roll was called showing the members present and absent, as follows:

Present: _____

Absent: _____.

The Council Member announced that, on June 12, 2023, the City Council had given its initial consideration and had adopted an ordinance entitled "Ordinance No. 15064. An Ordinance to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending Provisions of Ordinance 14806 and the Table of Special Ordinances, Table I: Franchises, with Interstate Power & Light Company for a Gas Utility Franchise."

It was moved by Council Member _____ and seconded by Council Member _____ that the aforementioned ordinance be given its second consideration and that it be adopted. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried and declared that said ordinance had been given its second consideration.

• • • • •

There being no further business to come before the meeting, it was upon motion adjourned.

Mayor

Attest:

City Clerk

MINUTES PROVIDING FOR FINAL
CONSIDERATION AND ADOPTION OF
AN ORDINANCE ESTABLISHING A
FRANCHISE FEE FOR THE GAS
FRANCHISE

(Final Consideration and Adoption)

424513-8

Marshalltown, Iowa

July 10, 2023

The City Council of the City of Marshalltown, Iowa, met on July 10, 2023, at 5:30 p.m., at the City Council Chambers, in the City.

The Mayor presided and the roll was called showing members present and absent, as follows:

Present: _____

Absent: _____.

The City Clerk announced that on June 12, 2023 and on June 26, 2023, the City Council had given its initial and second consideration and had adopted an ordinance entitled "Ordinance No. 15064. An Ordinance to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending Provisions of Ordinance 14806 and the Table of Special Ordinances, Table I: Franchises, with Interstate Power & Light Company for a Gas Utility Franchise."

It was moved by Council Member _____ and seconded by Council Member _____ that the aforementioned ordinance be given its final consideration and that it be adopted. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried and declared that said ordinance had been given its final consideration and has been adopted.

•••

Upon motion and vote, the meeting adjourned.

Mayor

Attest:

City Clerk

STATE OF IOWA
MARSHALL COUNTY SS
CITY OF MARSHALLTOWN

I, the undersigned, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the attached is a true, correct and complete copy of all the records of the City Council of the City relating to the adoption of an ordinance entitled “Ordinance No.15064. An Ordinance to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending Provisions of Ordinance 14806 and the Table of Special Ordinances, Table I: Franchises, with Interstate Power & Light Company for a Gas Utility Franchise.”

WITNESS MY HAND this _____ day of _____, 2023.

City Clerk

STATE OF IOWA
MARSHALL COUNTY SS:
CITY OF MARSHALLTOWN

I, the undersigned, City Clerk of the City of Marshalltown, do hereby certify that I caused to be published “Ordinance No.15064. An Ordinance to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending Provisions of Ordinance 14806 and the Table of Special Ordinances, Table I: Franchises, with Interstate Power & Light Company for a Gas Utility Franchise,” of which the printed slip attached to the publisher’s original affidavit hereto attached is a true and complete copy, on the date and in the newspaper specified in such affidavit, and that such newspaper has a general circulation in said City.

WITNESS MY HAND this ____ day of _____, 2023.

City Clerk

(Attach hereto publisher’s affidavit of publication with copy of ordinance as published.)

June 8, 2023

VIA EMAIL

Alicia Hunter
City Clerk/City Hall
Marshalltown, IA

Re: Gas Franchise Fee
Interstate Power & Light Company
Our File No. 424513-8

Dear Alicia:

The attached proceedings cover public hearing and the adoption of the ordinance establishing the Gas Utility Franchise Fee. We have prepared these proceedings with the assumption that the City Council will give three considerations to the ordinance.

Once the ordinance has been finally adopted, it must be published. Please print extra copies of the ordinance for publishing. Please fill out the attached certificate with respect to publishing.

We will appreciate receiving executed copies of these proceedings as soon as they are available. Please contact John Danos or me if you have any questions.

Kind regards,

John P. Danos

Attachments

cc: Heather Thomas
Bob Fagen

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Bob Fagen, Interim City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor & City Council
FROM: Bob Fagen, Interim City Administrator
DATE: June 23, 2023
RE: Franchise Fee

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Plan and Fund Improvements to the City's Infrastructure and buildings.

Recommendation: Council adopts the ordinance/amendments to implement Franchise Fee.

Budget Impact: Publication/proceeding expenses, in addition to the possibility of a petition filed that would call this to a vote at a Special Election. A Special Election is estimated to cost \$15,000 - \$20,000.

Description/Background: City Council discussed at the November 28, 2022 city council meeting the proposal for a use of a Franchise Fee for the City of Marshalltown. A task force of Council Members Isom, Schneider, and Walker in addition to Mayor Greer developed a proposal. The proposal was to hold a special election for proposed uses to go towards Streets, Operations, and Safety (SOS). Ultimately, the Secretary of State, through the Marshall County Auditor's Office, determined the city could not call a special election on a franchise fee, as a special election could only be held through a petition. Per legal counsel, the City Council can only call the measure to a general election or they can adopt the ordinances without an election, which may result in the public petitioning for a special election.

The measure proposed is a five percent (5%) electric and gas franchise fee in Marshalltown, Iowa. The franchise fee will be subject to the terms of the current agreement with Interstate Power and Light Company and a proposed agreement with Consumers Energy.

Interstate Power and Light Company

- The City of Marshalltown currently has Franchise Agreements on Electric and Gas.
- The proposed ordinance amendment would be to increase from a 0% Franchise Fee to a 5% Franchise Fee

Consumers Energy

- The City of Marshalltown currently does not have a Franchise Agreement for Electric.
- The proposed ordinance would establish a Franchise Agreement with a 5% Franchise Fee on Electric.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



The revenue purpose statement adopted by resolution at the May 22, 2023 meeting is as follows:

***Revenue Purpose Statement for Use or Expenditures of Electric & Gas Utility Franchise Fee Revenues
for the City of Marshalltown, Iowa***

Pursuant to the provisions of Section 364.2(4)(f) of the Code of Iowa, the City of Marshalltown, Iowa hereby establishes the following purposes for which franchise fee revenues from its Electric and Gas Utility Franchise with Interstate Power and Light Company and its Electric Utility Franchise with Consumers Energy to be deposited into a franchise fee account within the City's General Fund as required by Section 384.3A of the Iowa Code may be used or expended:

1. Moneys in the account shall be used for the purposes of inspecting, supervising, and otherwise regulating the Electric and Gas Utility Franchise and shall be used as payment for all City permits, inspection, and other fees associated with the Company's use of streets, avenues, alleys, and public places in Marshalltown, Iowa.

2. Moneys in the account in excess of the amount necessary for the purpose specified in Item 1 above will be expended for the following:

- a. A minimum of 12% of the fees will be used for property tax relief.
- b. The funds in excess of the amount allocated for property tax relief will be used for any of the following purposes as determined annually by the City Council as part of the budget process.
 - i. Nine percent (9%) for the repair, remediation, restoration, cleanup, replacement, and improvement of existing public improvements and other publicly owned property, buildings, and facilities.
 - ii. Nine percent (9%) for Public Safety, including the equipping of fire, police, emergency services, sanitation, street and civil defense departments.
 - iii. Seventy percent (70%) for the construction, reconstruction, or repair of streets, highways, bridges, sidewalks, pedestrian underpasses and overpasses, street lighting fixtures, and public grounds, and the acquisition of real estate needed for such purposes.

At the June 12th meeting the council did not pass resolutions to put the measure on the general election ballot therefore we are proceeding with the option to pass the 3 readings of the ordinance/amendment and implement the fee without sending it to voters unless an intervening petition is received for a special election. The petition must be filed with the City Clerk prior to the 3rd reading of the ordinances on July 10, 2023. The petition would pause the collection of a franchise fee until after the Special Election (and if votes indicate approval).

These ordinances would be in effect from and after final passage and approval, written acceptance by the Utility Companies, and publication as required by law. The Utility Companies would begin collecting the franchise fee no sooner than the desired date from the City and upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board. Utility companies have estimated a 2-3 month period needed to implement.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



MINUTES PROVIDING FOR PUBLIC
HEARING AND FIRST
CONSIDERATION OF AN ORDINANCE
ESTABLISHING A FRANCHISE FEE
FOR THE ELECTRIC FRANCHISE

422742-53

Marshalltown, Iowa

June 12, 2023

The Council of the City of Marshalltown, Iowa, met on June 12, 2023, at 5:30 p.m., at the Council Chambers of City Hall, in the City for the purpose of conducting a public hearing on the establishment of a franchise fee for the City's Electric Utility Franchise. The Mayor presided and the roll being called the following members of the Council were present and absent:

Present: Hoop, Isom, Kell, Ladehoff, *Schneider, Thompson, *Walker (*via Go-To-Meeting)

Absent: _____.

The City Council investigated and found that notice of the intention of the City Council to conduct a public hearing on establishment of an Electric Utility Franchise Fee had been published according to law and as directed by the Council and that this is the time and place at which the Council shall receive oral or written objections from any resident or property owner of the City. All written objections, statements, and evidence heretofore filed were reported to the Council, and all oral objections, statements, and all other exhibits presented were considered.

The following named persons presented oral objections, statements, or evidence as summarized below; filed written objections or statements, copies of which are attached hereto; or presented other exhibits, copies of which are attached hereto:

(Here list all persons presenting written or oral statements or evidence and summarize each presentation.)

Public comments: Mark Eaton, 1007 S 10th Ave, commented on increased borrowing over the years for projects he doesn't feel are needed, recommended putting everything towards roads. Also speak to Unity Point about buying another ambulance to help with fire department calls for service. Noted there are 3 council seats up for election. Kathy Steinberg, 309 Summit St, feels we need to preserve affordable housing, handing out tax abatements has deprived the city of better streets and infrastructure and you have homeowners making improvements that do not receive any abatement and have increased taxes. Lyle Hineman, 2804 Arnold Dr, advised the council can make cuts to avoid the franchise fees. Jim Palmer, 3111 S 8th St, advised the city needs to be run like a business not put on the tax payers, stop giving money to non-profits and be fiscally responsible. Linda Clark, 306 S 2nd Ave, advised the council needs to be responsible for this and not give money away. Jim Shaw, 522 N 2nd St, acknowledge how bad the streets are but is against an increase for the tax payer.

There being no further objections, comments, or evidence offered, the Mayor announced the hearing closed at 6:54 pm.

City Clerk Alicia Hunter introduced an ordinance entitled "Ordinance No.15065. An Ordinance to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending Provisions of Ordinance 14807 and the Table of Special Ordinances, Table I: Franchises, with Interstate Power & Light Company for an Electric Utility Franchise."

It was moved by Council Member Schneider and seconded by Council Member Isom that the aforementioned ordinance had been given its first consideration and that it be adopted.

The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: Isom, Kell, Ladehoff, Schneider, Walker

Nays: Hoop, Thompson.

Whereupon, the Mayor declared the motion duly carried and declared that said ordinance had been given its initial passage.

• • • • •

There being no further business to come before the meeting, it was upon motion adjourned.

Mayor

A handwritten signature in blue ink, appearing to read "Joel Guer", is written over a horizontal line.

Attest:

Alicia Hunter
City Clerk

ORDINANCE 15065

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING PROVISIONS OF ORDINANCE 14807 AND THE TABLE OF SPECIAL ORDINANCES, TABLE I: FRANCHISES, WITH INTERSTATE POWER & LIGHT COMPANY FOR A ELECTRIC UTILITY FRANCHISE

WHEREAS, the City Council of Marshalltown, Iowa adopted Ordinance 14807 establishing a franchise agreement with Interstate Power & Light Company for 15065 Utility Franchise on April 9, 2007; and

WHEREAS, the City Council of Marshalltown, Iowa finds it in the City's best interest to amend the Electric Utility Franchise from 0% to 5% for the uses outlined in the adopted Revenue Purpose Statement.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

Section 1. PURPOSE. The City Council has determined that it is appropriate now to amend a provision of the MARSHALLTOWN Electric franchise, Ordinance 14807, relating to franchise fees. The franchisee, Interstate Power and Light Company, has indicated its consent to the change in the ordinance as set forth herein. It is the intent of the City Council that all provisions set forth in the MARSHALLTOWN Electric franchise, Ordinance 14807, shall remain in full force and effect except as modified specifically herein relating to franchise fees.

Section 2. REPEAL AND MODIFICATION. Sections 7, 8, 9, 10, 11, 12, and 13 of the MARSHALLTOWN natural Electric franchise, Ordinance 14807, is repealed and the following adopted in lieu thereof:

Section 7. There is hereby imposed a franchise fee of five percent (5%) upon the gross revenue generated from sales of natural Electric by the Company within the corporate limits of the City. The Company shall begin collecting the franchise fee upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board.

The amount of the franchise fee shall be shown separately on the utility bill to each customer. The Company shall remit franchise fee receipts to the City no more frequently than on or before the last business day of the month following each calendar year quarter.

The Company shall not, under any circumstances be required to return or refund any franchise fees that have been collected from customers and remitted to the City. In the event the Company is required to provide data or information in defense of the City's imposition of franchise fees or the Company is required to assist the City in identifying customers or calculating any franchise fee refunds for groups of or individual customers the City shall reimburse the Company for the expenses incurred by the Company to provide such data or information.

Section 3. CONFLICT AND REPEAL. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. PUBLIC HEARING. The public hearing required on this ordinance shall be held in the Council Chambers of City Hall, 24 N. Center Street, Marshalltown, Iowa at 5:30 p.m. local time, on the 12th day of June 2023 and the City Clerk was directed to cause a publication of the notice of public hearing in one issue of the Marshalltown Times Republican, a newspaper in Marshalltown, Marshall County, Iowa, not less than 4 days nor more than 20 days prior to the date of public hearing fixed herein.

Section 6. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage and approval, written acceptance by the Company, and publication as required by law. The Company shall begin collecting the franchise fee upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board.

Passed this _____ day of July 2023, and signed this _____ day of July 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the _____ day of _____, 2023, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the _____ day of _____, 20____.

Alicia Hunter, City Clerk

MINUTES PROVIDING FOR SECOND
CONSIDERATION OF AN ORDINANCE
ESTABLISHING A FRANCHISE FEE
FOR THE ELECTRIC FRANCHISE

(Second Consideration)

424513-8

Marshalltown, Iowa

June 26, 2023

The City Council of Marshalltown, Iowa, met on June 26, 2023 at 5:30 p.m., at the City Council Chambers, in the City.

The Mayor presided and the roll was called showing the members present and absent, as follows:

Present: _____

Absent: _____.

The Council Member announced that, on June 12, 2023, the City Council had given its initial consideration and had adopted an ordinance entitled "Ordinance No. 15065. An Ordinance to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending Provisions of Ordinance 14807 and the Table of Special Ordinances, Table I: Franchises, with Interstate Power & Light Company for an Electric Utility Franchise."

It was moved by Council Member _____ and seconded by Council Member _____ that the aforementioned ordinance be given its second consideration and that it be adopted. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried and declared that said ordinance had been given its second consideration.

• • • • •

There being no further business to come before the meeting, it was upon motion adjourned.

Mayor

Attest:

City Clerk

MINUTES PROVIDING FOR FINAL
CONSIDERATION AND ADOPTION OF
AN ORDINANCE ESTABLISHING A
FRANCHISE FEE FOR THE ELECTRIC
FRANCHISE

(Final Consideration and Adoption)

424513-8

Marshalltown, Iowa

July 10, 2023

The City Council of the City of Marshalltown, Iowa, met on July 10, 2023, at 5:30 p.m., at the City Council Chambers, in the City.

The Mayor presided and the roll was called showing members present and absent, as follows:

Present: _____

Absent: _____.

The City Clerk announced that on June 12, 2023 and on June 26, 2023, the City Council had given its initial and second consideration and had adopted an ordinance entitled "Ordinance No. 15065. An Ordinance to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending Provisions of Ordinance 14807 and the Table of Special Ordinances, Table I: Franchises, with Interstate Power & Light Company for an Electric Utility Franchise."

It was moved by Council Member _____ and seconded by Council Member _____ that the aforementioned ordinance be given its final consideration and that it be adopted. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried and declared that said ordinance had been given its final consideration and has been adopted.

•••

Upon motion and vote, the meeting adjourned.

Mayor

Attest:

City Clerk

STATE OF IOWA
MARSHALL COUNTY SS
CITY OF MARSHALLTOWN

I, the undersigned, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the attached is a true, correct and complete copy of all the records of the City Council of the City relating to the adoption of an ordinance entitled “Ordinance No.15065. An Ordinance to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending Provisions of Ordinance 14807 and the Table of Special Ordinances, Table I: Franchises, with Interstate Power & Light Company for an Electric Utility Franchise.”

WITNESS MY HAND this _____ day of _____, 2023.

City Clerk

STATE OF IOWA
MARSHALL COUNTY SS:
CITY OF MARSHALLTOWN

I, the undersigned, City Clerk of the City of Marshalltown, do hereby certify that I caused to be published “Ordinance No.15065. An Ordinance to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending Provisions of Ordinance 14807 and the Table of Special Ordinances, Table I: Franchises, with Interstate Power & Light Company for an Electric Utility Franchise,” of which the printed slip attached to the publisher’s original affidavit hereto attached is a true and complete copy, on the date and in the newspaper specified in such affidavit, and that such newspaper has a general circulation in said City.

WITNESS MY HAND this ____ day of _____, 2023.

City Clerk

(Attach hereto publisher’s affidavit of publication with copy of ordinance as published.)

June 8, 2023

VIA EMAIL

Alicia Hunter
City Clerk/City Hall
Marshalltown, IA

Re: Electric Franchise Fee
Interstate Power & Light Company
Our File No. 424513-8

Dear Alicia:

The attached proceedings cover public hearing and the adoption of the ordinance establishing the Electric Utility Franchise Fee. We have prepared these proceedings with the assumption that the City Council will give three considerations to the ordinance.

Once the ordinance has been finally adopted, it must be published. Please print extra copies of the ordinance for publishing. Please fill out the attached certificate with respect to publishing.

We will appreciate receiving executed copies of these proceedings as soon as they are available. Please contact John Danos or me if you have any questions.

Kind regards,

John P. Danos

Attachments

cc: Heather Thomas
Bob Fagen

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Bob Fagen, Interim City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor & City Council
FROM: Bob Fagen, Interim City Administrator
DATE: June 23, 2023
RE: Franchise Fee

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Plan and Fund Improvements to the City's Infrastructure and buildings.

Recommendation: Council adopts the ordinance/amendments to implement Franchise Fee.

Budget Impact: Publication/proceeding expenses, in addition to the possibility of a petition filed that would call this to a vote at a Special Election. A Special Election is estimated to cost \$15,000 - \$20,000.

Description/Background: City Council discussed at the November 28, 2022 city council meeting the proposal for a use of a Franchise Fee for the City of Marshalltown. A task force of Council Members Isom, Schneider, and Walker in addition to Mayor Greer developed a proposal. The proposal was to hold a special election for proposed uses to go towards Streets, Operations, and Safety (SOS). Ultimately, the Secretary of State, through the Marshall County Auditor's Office, determined the city could not call a special election on a franchise fee, as a special election could only be held through a petition. Per legal counsel, the City Council can only call the measure to a general election or they can adopt the ordinances without an election, which may result in the public petitioning for a special election.

The measure proposed is a five percent (5%) electric and gas franchise fee in Marshalltown, Iowa. The franchise fee will be subject to the terms of the current agreement with Interstate Power and Light Company and a proposed agreement with Consumers Energy.

Interstate Power and Light Company

- The City of Marshalltown currently has Franchise Agreements on Electric and Gas.
- The proposed ordinance amendment would be to increase from a 0% Franchise Fee to a 5% Franchise Fee

Consumers Energy

- The City of Marshalltown currently does not have a Franchise Agreement for Electric.
- The proposed ordinance would establish a Franchise Agreement with a 5% Franchise Fee on Electric.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



The revenue purpose statement adopted by resolution at the May 22, 2023 meeting is as follows:

***Revenue Purpose Statement for Use or Expenditures of Electric & Gas Utility Franchise Fee Revenues
for the City of Marshalltown, Iowa***

Pursuant to the provisions of Section 364.2(4)(f) of the Code of Iowa, the City of Marshalltown, Iowa hereby establishes the following purposes for which franchise fee revenues from its Electric and Gas Utility Franchise with Interstate Power and Light Company and its Electric Utility Franchise with Consumers Energy to be deposited into a franchise fee account within the City's General Fund as required by Section 384.3A of the Iowa Code may be used or expended:

1. Moneys in the account shall be used for the purposes of inspecting, supervising, and otherwise regulating the Electric and Gas Utility Franchise and shall be used as payment for all City permits, inspection, and other fees associated with the Company's use of streets, avenues, alleys, and public places in Marshalltown, Iowa.
2. Moneys in the account in excess of the amount necessary for the purpose specified in Item 1 above will be expended for the following:
 - a. A minimum of 12% of the fees will be used for property tax relief.
 - b. The funds in excess of the amount allocated for property tax relief will be used for any of the following purposes as determined annually by the City Council as part of the budget process.
 - i. Nine percent (9%) for the repair, remediation, restoration, cleanup, replacement, and improvement of existing public improvements and other publicly owned property, buildings, and facilities.
 - ii. Nine percent (9%) for Public Safety, including the equipping of fire, police, emergency services, sanitation, street and civil defense departments.
 - iii. Seventy percent (70%) for the construction, reconstruction, or repair of streets, highways, bridges, sidewalks, pedestrian underpasses and overpasses, street lighting fixtures, and public grounds, and the acquisition of real estate needed for such purposes.

At the June 12th meeting the council did not pass resolutions to put the measure on the general election ballot therefore we are proceeding with the option to pass the 3 readings of the ordinance/amendment and implement the fee without sending it to voters unless an intervening petition is received for a special election. The petition must be filed with the City Clerk prior to the 3rd reading of the ordinances on July 10, 2023. The petition would pause the collection of a franchise fee until after the Special Election (and if votes indicate approval).

These ordinances would be in effect from and after final passage and approval, written acceptance by the Utility Companies, and publication as required by law. The Utility Companies would begin collecting the franchise fee no sooner than the desired date from the City and upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board. Utility companies have estimated a 2-3 month period needed to implement.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



MINUTES PROVIDING FOR PUBLIC
HEARING AND FIRST
CONSIDERATION OF AN ORDINANCE
GRANTING FRANCHISE AND
ESTABLISHING A FRANCHISE FEE
FOR THE ELECTRIC FRANCHISE

422742-53

Consumers Energy Cooperative

Marshalltown, Iowa

June 12, 2023

The Council of the City of Marshalltown, Iowa, met on June 12, 2023, at 5:30 p.m., at the City Council Chambers, in the City for the purpose of conducting a public hearing on the granting of an electric utility franchise to Consumers Energy Cooperative and the establishment of a franchise fee. The Mayor presided and the roll being called the following members of the Council were present and absent:

Present: Hoop, Isom, Kell, Ladehoff, *Schneider, Thompson, *Walker (*via Go-To-Meeting)

Absent: _____.

The City Council investigated and found that notice of the intention of the City Council to conduct a public hearing on the granting of a franchise to Consumers Energy Cooperative and the establishment of an Electric Utility Franchise Fee in connection therewith had been published according to law and as directed by the Council and that this is the time and place at which the Council shall receive oral or written objections from any resident or property owner of the City. All written objections, statements, and evidence heretofore filed were reported to the Council, and all oral objections, statements, and all other exhibits presented were considered.

The following named persons presented oral objections, statements, or evidence as summarized below; filed written objections or statements, copies of which are attached hereto; or presented other exhibits, copies of which are attached hereto:

(Here list all persons presenting written or oral statements or evidence and summarize each presentation.)

No written or oral comments were received.

There being no further objections, comments, or evidence offered, the Mayor announced the hearing closed 6:56 pm

City Clerk, Alicia Hunter introduced an ordinance entitled "Ordinance No.15066. An Ordinance to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending the Table of Special Ordinances, Table I: Franchises by Establishing a Franchise Agreement with Consumers Energy Cooperative for an Electric Utility Franchise."

It was moved by Council Member Ladehoff and seconded by Council Member Isom that the aforementioned ordinance had been given its first consideration and that it be adopted.

The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: Isom, Kell, Ladehoff, Schneider, Walker

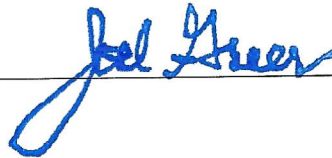
Nays: Hoop, Thompson.

Whereupon, the Mayor declared the motion duly carried and declared that said ordinance had been given its initial passage.

.....

There being no further business to come before the meeting, it was upon motion adjourned.

Mayor



Attest:



City Clerk

ORDINANCE 15066

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING THE TABLE OF SPECIAL ORDINANCES, TABLE I: FRANCHISES BY ESTABLISHING A FRANCHISE AGREEMENT WITH CONSUMERS ENERGY COOPERATIVE FOR AN ELECTRIC UTILITY FRANCHISE

WHEREAS, an ordinance granting to CONSUMERS ENERGY, hereinafter referred to as the "Company," its successors and assigns, the right and franchise to acquire, construct, erect, maintain and operate in the City, works and plants for the manufacture and generation of electricity and a distribution system for electric light, heat and power and the right to erect and maintain the necessary poles, lines, wires, conduits and other appliances for the transmission of electric current along, under and upon the streets, avenues, alleys and public places in the said City; also the right to erect and maintain upon the streets, avenues, alleys and public places, transmission lines through the said City, to supply individuals, corporations, communities, and municipalities both inside and outside of said City with electric light, heat and power for the period of twenty-five (25) years; also the right of eminent domain as provided in Section 364.2 of the Code of Iowa; and

WHEREAS, the City Council of Marshalltown, Iowa finds it in the City's best interest to enact an Electric Utility Franchise of 5% for the uses outlined in the adopted Revenue Purpose Statement.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

Section 1. There is hereby granted to CONSUMERS ENERGY, hereinafter referred to as the "Company," its successors and assigns, the right and franchise to acquire, construct, erect, maintain and operate in the City, works and plants for the manufacture and generation of electricity and a distribution system for electric light, heat and power and the right to erect and maintain the necessary poles, lines, wires, conduits and other appliances for the transmission of electric current along, under and upon the streets, avenues, alleys and public places in the said City; also the right to erect and maintain upon the streets, avenues, alleys and public places, transmission lines through the said City, to supply individuals, corporations, communities, and municipalities both inside and outside of said City with electric light, heat and power for the period of twenty-five (25) years; also the right of eminent domain as provided in Section 364.2 of the Code of Iowa.

Section 2. The poles, lines, wires, circuits, and other appliances shall be placed and maintained so as not to unnecessarily interfere with the travel on said streets, alleys, and public places in said City nor unnecessarily interfere with the proper use of the same, including ordinary drainage, or with the sewers, underground pipe and other property of the City. The said Company, its successors and assigns shall hold the City free and harmless from all damages arising from acts or omissions of the Company that are defined as fault by Section 668.1 of the Code of Iowa, in the erection or maintenance of said system.

Section 3. In making any excavations in any street, alley, or public place, Company, its successors and assigns, shall protect the site while work is in progress by guards, barriers or signals, shall not unnecessarily obstruct the use of the streets, and shall back fill all openings in such manner as to prevent settling or depressions in surface, pavement or sidewalk of such excavations with same materials, restoring the condition as nearly as practical and if defects are caused shall repair the same.

Section 4. The Company shall, at its cost and expense, locate and relocate its existing facilities or equipment in, on, over or under any public street or alley in the City in such a manner as the City may at any time reasonably require for the purposes of facilitating the construction, reconstruction, maintenance or repair of the street or alley or any public improvement thereof, in or about any such street or alley or reasonably promoting the efficient operation of any such improvement. If the City orders or requests the Company to relocate its existing facilities or equipment for the primary benefit of a commercial or private project, or as the result of the initial request of a commercial or private developer or other non-public entity, the Company shall receive payment for the cost of such relocation as a precondition to relocating its existing facilities or equipment. The City shall consider reasonable alternatives in designing its public works projects so as not arbitrarily to cause the Company unreasonable additional expense in exercising its authority under this section. The City shall also provide a reasonable alternative location for the Company's facilities. The City shall give the Company reasonable advance written notice to vacate a public right-of-way. Vacating a public right-of-way shall not deprive the Company of its right to operate and maintain existing facilities, until the reasonable cost of relocating the same are paid to the Company.

Section 5. During the term of this franchise, the Company, its successors and assigns, shall furnish and install all meters at its own expense, shall provide the service wire to buildings, and shall furnish electric energy in accordance with the application regulations of the Iowa Utilities Board and the Company's tariffs. The Company will maintain compliance with Iowa Utilities Board regulatory standards for reliability.

Section 6. The system authorized by this Ordinance shall be modern and up-to-date and shall be of sufficient capacity to supply all reasonable demands of said City and its inhabitants thereof and shall be kept in a modern and up-to-date condition.

Section 7. The Company is authorized and empowered to prune or remove at Company expense any tree extending into any street, alley or public grounds to maintain electric reliability, safety, to restore utility service and to prevent limbs, branches or trunks from interfering with the wires and facilities of the Company. The pruning and removal of trees shall be performed in accordance with the Company's then current line clearance vegetation plan as filed and approved by the Iowa Utilities Board, as well as all applicable codes and standards referenced therein.

Section 8. The franchise granted by this Ordinance shall not be exclusive.

Section 9. Service to be rendered by the Company under this franchise shall be continuous unless prevented from doing so by fire, Acts of God, unavoidable accidents or casualties, or

reasonable interruptions necessary to properly service the Company's equipment, and in such event service shall be resumed as quickly as is reasonably possible.

Section 10. Franchise fee. There is hereby imposed a franchise fee of five percent (5%) upon the gross revenue generated from sales of electric by the Company within the corporate limits of the City. The Company shall begin collecting the franchise fee upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board. Grantor shall be solely responsible for the proper use of any amounts collected as franchise fees, and shall only use such fees as collected for a purpose as allowed by applicable law. Collection of the franchise fee shall cease at the earlier of the City's repeal of the franchise fee or the end of the Ordinance term.

Section 11. The City further agrees to bear all costs (including attorney fees), and to defend, indemnify and hold Company harmless from any and all liability, claims or causes of action associated with disputes related to the billing and/or collection of the franchise fee, provided that the City shall not be obligated to bear such costs or to defend, indemnify and hold Company harmless if such disputes arise from claims of inaccurate billing by the Company.

Section 12. The City shall be solely responsible for identifying customer classes subject to or exempt from paying the City imposed franchise fee. The Company shall have no obligation to collect franchise fees from customers in annexed areas until and unless such ordinances have been provided to the Company. Upon receipt of a final and unappealable order or approval authorizing annexation, or changes in the limits of said City, the City Clerk shall provide written notification to an officer of Company of such annexation or change in the limits of said City, and the Company shall apply the franchise fee to its customers who are affected by the annexation or change in the limits of the City, commencing six (6) months from receipt of the written notice.

Section 13. The amount of the franchise fee shall be shown separately on the utility bill to each customer.

Section 14. The Company shall remit franchise fee receipts to the City no more frequently than on or before the last business day of the month following each calendar year quarter.

Section 15. That said franchise fee shall be in lieu of any other payments to the City for the Company's use of streets, avenues, alleys and public places in the said City and other administrative or regulatory costs with regard to said franchise; and said poles, lines, wires, conduits and other appliances for the transmission of electric current along, under and upon the streets, avenues, alleys and public places in the said City to supply individuals, corporations, communities, and municipalities both inside and outside of said City with electric light, heat and power shall be exempt from any special tax, assessment, license or rental charge during the entire term of this Ordinance.

Section 16. The term of the franchise granted by this Ordinance and the rights granted thereunder shall continue for the period of twenty-five (25) years from and after its acceptance by the said Company, as herein provided.

Section 17. The franchise granted by this Ordinance shall be conditioned upon acceptance by the Company in writing. The acceptance shall be filed with the City Clerk from passage of this Ordinance.

Section 18. If any section or provision of this ordinance is held invalid by a court of competent jurisdiction, such holding shall not affect the validity of any other provisions of this ordinance which can be given effect without the invalid portion or portions and to this end each section and provision of this ordinance is severable.

Section 19. This Ordinance sets forth and constitutes the entire agreement between the Company and the City of Marshalltown with respect to the rights contained herein, and may not be supplemented, superseded, modified or otherwise amended without the written approval and acceptance of the Company. Notwithstanding the foregoing, in no event shall the City of Marshalltown enact any ordinance or place any limitations, either operationally or through the assessment of fees other than those approved and accepted by the Company within this Ordinance, that create additional burdens upon the Company, or which delay utility operations.

Section 20. Any previous amendments thereto, which are inconsistent with this attachment are hereby specifically repealed and the attachment is enacted as a substitute therefore.

Section 21. The public hearing required on this ordinance shall be held in the Council Chambers of City Hall, 24 N. Center Street, Marshalltown, Iowa at 5:30 p.m. local time, on the 12th day of June 2023 and the City Clerk was directed to cause a publication of the notice of public hearing in one issue of the Marshalltown Times Republican, a newspaper in Marshalltown, Marshall County, Iowa, not less than 4 days nor more than 20 days prior to the date of public hearing fixed herein.

Section 22. This ordinance shall be in effect from and after its final passage and approval, written acceptance by the Company, and publication as required by law. The Company shall begin collecting the franchise fee upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board.

Passed this ____ day of July 2023, and signed this ____ day of July 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the ____ day of _____, 2023, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the ____ day of _____, 20____.

Alicia Hunter, City Clerk

MINUTES PROVIDING FOR SECOND
CONSIDERATION OF AN ORDINANCE
ESTABLISHING A FRANCHISE FEE
FOR THE ELECTRIC FRANCHISE

(Second Consideration)

424513-8

Marshalltown, Iowa

June 26, 2023

The City Council of Marshalltown, Iowa, met on June 26, 2023 at 5:30 p.m., at the City Council Chambers, in the City.

The Mayor presided and the roll was called showing the members present and absent, as follows:

Present: _____

Absent: _____.

The Council Member announced that, on June 12, 2023, the City Council had given its initial consideration and had adopted an ordinance entitled "Ordinance No.15066. An Ordinance to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending the Table of Special Ordinances, Table I: Franchises by Establishing a Franchise Agreement with Consumers Energy Cooperative for an Electric Utility Franchise."

It was moved by Council Member _____ and seconded by Council Member _____ that the aforementioned ordinance be given its second consideration and that it be adopted. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried and declared that said ordinance had been given its second consideration.

• • • • •

There being no further business to come before the meeting, it was upon motion adjourned.

Mayor

Attest:

City Clerk

MINUTES PROVIDING FOR FINAL
CONSIDERATION AND ADOPTION OF
AN ORDINANCE ESTABLISHING A
FRANCHISE FEE FOR THE ELECTRIC
FRANCHISE

(Final Consideration and Adoption)

422742-53

Marshalltown, Iowa

July 10, 2023

The City Council of the City of Marshalltown, Iowa, met on July 10, 2023, at 5:30 p.m., at the City Council Chambers, in the City.

The Mayor presided and the roll was called showing members present and absent, as follows:

Present: _____

Absent: _____.

The City Clerk announced that on June 12, 2023 and on June 26, 2023, the City Council had given its initial and second consideration and had adopted an ordinance entitled "Ordinance No.15066. An Ordinance to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending the Table of Special Ordinances, Table I: Franchises by Establishing a Franchise Agreement with Consumers Energy Cooperative for an Electric Utility Franchise."

It was moved by Council Member _____ and seconded by Council Member _____ that the aforementioned ordinance be given its final consideration and that it be adopted. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried and declared that said ordinance had been given its final consideration and has been adopted.

•••

Upon motion and vote, the meeting adjourned.

Mayor

Attest:

City Clerk

STATE OF IOWA
MARSHALLTOWN COUNTY SS
CITY OF MARSHALLTOWN

I, the undersigned, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the attached is a true, correct and complete copy of all the records of the City Council of the City relating to the adoption of an ordinance entitled "Ordinance No.15066. An Ordinance Amending Table I: Franchises, of the Code of Ordinances of the City of Marshalltown, Iowa."

WITNESS MY HAND this _____ day of _____, 2023.

City Clerk

STATE OF IOWA
CLINTON COUNTY SS:
CITY OF MARSHALLTOWN

I, the undersigned, City Clerk of the City of Marshalltown, do hereby certify that I caused to be published “Ordinance No.15066. An Ordinance to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending the Table of Special Ordinances, Table I: Franchises by Establishing a Franchise Agreement with Consumers Energy Cooperative for an Electric Utility Franchise,” of which the printed slip attached to the publisher’s original affidavit hereto attached is a true and complete copy, on the date and in the newspaper specified in such affidavit, and that such newspaper has a general circulation in said City.

WITNESS MY HAND this ____ day of _____, 2023.

City Clerk

(Attach hereto publisher’s affidavit of publication with copy of ordinance as published.)

June 8, 2023

VIA EMAIL

Alicia Hunter
City Clerk/City Hall
Marshalltown, IA

Re: Electric Franchise Fee – Consumers Energy Cooperative
Our File No. 422742-53

Dear Alicia:

The attached proceedings cover public hearing and the adoption of the ordinance granting an Electric Utility Franchise to Consumers Energy Cooperative and establishing the Electric Utility Franchise Fee. We have prepared these proceedings with the assumption that the City Council will give three considerations to the ordinance.

Once the ordinance has been finally adopted, it must be published. Please print extra copies of the ordinance for publishing. Please fill out the attached certificate with respect to publishing.

We will appreciate receiving executed copies of these proceedings as soon as they are available. Please contact John Danos or me if you have any questions.

Kind regards,

John P. Danos

cc: Heather Thomas
Bob Fagen

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Bob Fagen, Interim City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor & City Council
FROM: Bob Fagen, Interim City Administrator
DATE: June 23, 2023
RE: Franchise Fee

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Plan and Fund Improvements to the City's Infrastructure and buildings.

Recommendation: Council adopts the ordinance/amendments to implement Franchise Fee.

Budget Impact: Publication/proceeding expenses, in addition to the possibility of a petition filed that would call this to a vote at a Special Election. A Special Election is estimated to cost \$15,000 - \$20,000.

Description/Background: City Council discussed at the November 28, 2022 city council meeting the proposal for a use of a Franchise Fee for the City of Marshalltown. A task force of Council Members Isom, Schneider, and Walker in addition to Mayor Greer developed a proposal. The proposal was to hold a special election for proposed uses to go towards Streets, Operations, and Safety (SOS). Ultimately, the Secretary of State, through the Marshall County Auditor's Office, determined the city could not call a special election on a franchise fee, as a special election could only be held through a petition. Per legal counsel, the City Council can only call the measure to a general election or they can adopt the ordinances without an election, which may result in the public petitioning for a special election.

The measure proposed is a five percent (5%) electric and gas franchise fee in Marshalltown, Iowa. The franchise fee will be subject to the terms of the current agreement with Interstate Power and Light Company and a proposed agreement with Consumers Energy.

Interstate Power and Light Company

- The City of Marshalltown currently has Franchise Agreements on Electric and Gas.
- The proposed ordinance amendment would be to increase from a 0% Franchise Fee to a 5% Franchise Fee

Consumers Energy

- The City of Marshalltown currently does not have a Franchise Agreement for Electric.
- The proposed ordinance would establish a Franchise Agreement with a 5% Franchise Fee on Electric.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



The revenue purpose statement adopted by resolution at the May 22, 2023 meeting is as follows:

***Revenue Purpose Statement for Use or Expenditures of Electric & Gas Utility Franchise Fee Revenues
for the City of Marshalltown, Iowa***

Pursuant to the provisions of Section 364.2(4)(f) of the Code of Iowa, the City of Marshalltown, Iowa hereby establishes the following purposes for which franchise fee revenues from its Electric and Gas Utility Franchise with Interstate Power and Light Company and its Electric Utility Franchise with Consumers Energy to be deposited into a franchise fee account within the City's General Fund as required by Section 384.3A of the Iowa Code may be used or expended:

1. Moneys in the account shall be used for the purposes of inspecting, supervising, and otherwise regulating the Electric and Gas Utility Franchise and shall be used as payment for all City permits, inspection, and other fees associated with the Company's use of streets, avenues, alleys, and public places in Marshalltown, Iowa.
2. Moneys in the account in excess of the amount necessary for the purpose specified in Item 1 above will be expended for the following:
 - a. A minimum of 12% of the fees will be used for property tax relief.
 - b. The funds in excess of the amount allocated for property tax relief will be used for any of the following purposes as determined annually by the City Council as part of the budget process.
 - i. Nine percent (9%) for the repair, remediation, restoration, cleanup, replacement, and improvement of existing public improvements and other publicly owned property, buildings, and facilities.
 - ii. Nine percent (9%) for Public Safety, including the equipping of fire, police, emergency services, sanitation, street and civil defense departments.
 - iii. Seventy percent (70%) for the construction, reconstruction, or repair of streets, highways, bridges, sidewalks, pedestrian underpasses and overpasses, street lighting fixtures, and public grounds, and the acquisition of real estate needed for such purposes.

At the June 12th meeting the council did not pass resolutions to put the measure on the general election ballot therefore we are proceeding with the option to pass the 3 readings of the ordinance/amendment and implement the fee without sending it to voters unless an intervening petition is received for a special election. The petition must be filed with the City Clerk prior to the 3rd reading of the ordinances on July 10, 2023. The petition would pause the collection of a franchise fee until after the Special Election (and if votes indicate approval).

These ordinances would be in effect from and after final passage and approval, written acceptance by the Utility Companies, and publication as required by law. The Utility Companies would begin collecting the franchise fee no sooner than the desired date from the City and upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board. Utility companies have estimated a 2-3 month period needed to implement.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



**AN ORDINANCE TO AMEND THE CODE OF ORDINANCE, CITY OF
MARSHALLTOWN, IOWA BY AMENDING 53.022 STORM WATER
BILLING AND COLLECTION**

WHEREAS, the City Council of the City of Marshalltown, Iowa, Code of Ordinances 53.022 Billing and Collection provides for procedures for collection on Storm Sewer only accounts managed by the Marshalltown Water Works; and

WHEREAS, under the current code the Marshalltown Water Works is not authorized to handle these processes, therefore the City Council of the City of Marshalltown finds it is in the best interest of the City to make the following amendment to 53.022 Billing and Collection of the City Code of Ordinances.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The following sections of the Code of Ordinances, City of Marshalltown, Iowa 53.022 BILLING AND COLLECTION, are hereby amended to the following:

(C) A penalty of 5% shall be added to a comprehensive storm water service charge when the charge is not paid per Marshalltown Water Works procedure. Each storm water service charge rendered under or pursuant to this chapter is hereby made a lien upon the corresponding lot, parcel of land, building or premises that are tributary directly or indirectly to the storm water system of the city and, if the same is not paid pursuant to the notice, it shall be certified to the County Treasurer, who shall place a lien on said property as allowed by law and be collected in the same manner as property taxes.

(2) The Marshalltown Water Works will compile a list of all Storm Water Utility charges that have remained unpaid and delinquent with the name of the owner and the legal description of the property or premises for each separate bill, and this list may be certified to the County Auditor by the Board of Water Works Trustees for collection in the same manner as taxes, and when so collected the proceeds shall become a part of the Storm Water Utility Fund of the city.

(G) The State of Iowa Offset Program may also be utilized by the Marshalltown Water Works for collection of delinquent Storm Water Utility accounts that are not eligible for a lien.

(H) The City Clerk reserves the right to process collection procedures through the City of Marshalltown.

Section 2. That this ordinance shall be in full force and effect after its passage and publication as by law.

Passed this ____ day of _____ 2023, and signed this ____ day of _____ 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the ____ day of _____, 2023, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the ____ day of _____, 2023.

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Jessica Kinser, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor & City Council
FROM: Alicia Hunter, City Clerk
DATE: June 15, 2023
RE: CH 53 Storm Water Billing and Collection Ordinance Revision

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Review policies, procedures, and ordinances for updates.

Recommendation: Staff recommend moving forward with an ordinance amendment.

Budget Impact: Revenue collection on Storm Sewer only accounts.

Description/Background:

Code of Ordinances Chapter 53 Storm Water, section 53.022 Billing and Collection outlines the procedures for collection on Storm Sewer only accounts through the special assessment process. It currently only allows for the City Clerk to handle these procedures; however, these accounts are managed by the Marshalltown Water Works. This amendment would allow the Marshalltown Water Works to handle these procedures and allow for the Board of Trustees to certify any accounts to the Marshall County Treasurer for collection through a lien. It would also allow for collection through the State of Iowa Tax Offset Program should an account not be eligible to lien. The reference to a 1.5% per month late charge was removed as they only charge the 5% penalty.

Staff request the waiver of the second and third reading in order to proceed with collection on past due accounts in a timely manner.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



§ 53.022 BILLING AND COLLECTION.

(A) A storm water service charge bill may be sent through the United States mail or by alternative means, notifying the customer of the amount of the bill, the date the payment is due and the date when past due. Failure to receive a bill is not justification for non-payment. Regardless of the party to whom the bill is initially directed, liability for payment of the storm water management charge attributable to that property shall be joint and several as to the owner and occupant.

(B) All comprehensive storm water service charges are due and payable 30 days after the date of billing.

(C) A penalty of 5% shall be added to a comprehensive storm water service charge when the charge is not paid ~~per Marshalltown Water Works procedure, in said 30 days; or a 1.5% per month late charge shall be billed based on the unpaid balance of any Storm Water Utility service charge that becomes delinquent; or e~~Each storm water service charge rendered under or pursuant to this chapter is hereby made a lien upon the corresponding lot, parcel of land, building or premises that are tributary directly or indirectly to the storm water system of the city and, if the same is not paid ~~within 60 days of invoice date pursuant to the notice,~~ it shall be certified to the County Treasurer, who shall place a lien on said property as allowed by law and be collected in the same manner as property taxes.

(D) (1) The Storm Water Utility charges in this chapter shall constitute a lien upon the premises served by the storm water management and drainage system utility.

(2) ~~Quarterly, the Director of Public Works may furnish to the City Clerk The Marshalltown Water Works will compile~~ a list of all Storm Water Utility charges that have remained unpaid and delinquent ~~for a period of 60 days prior to the end of that quarter, together~~ with the name of the owner and the legal description of the property or premises for each separate bill, and this list may be certified to the County Auditor by the ~~Board of Water Works Trustees-City Clerk~~ for collection in the same manner as taxes, and when so collected the proceeds shall become a part of the Storm Water Utility Fund of the city.

(3) Failure to send or receive a bill for comprehensive storm water service charge is not a defense to the collection of the service charges.

(E) Suits for collection shall be commenced by the city in the state's District Court for the county. No lien shall be imposed for delinquent collections unless a judgment is first obtained from a court of competent jurisdiction. The city may employ any lawful means to collect funds owed and is not restricted to filing a lawsuit.

(F) The Storm Water Utility service charge may be billed on a common statement and collected along with other city utility services.

(G) The State of Iowa Offset Program may also be utilized by the Marshalltown Water Works for collection of delinquent Storm Water Utility accounts that are not eligible for a lien.

(H) The City Clerk reserves the right to process collection procedures through the City of Marshalltown.

(2013 Code, § 28-131) (Ord. 14918, passed 4-22-2013)

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Robert Fagen, Interim City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Diana Steiner, Finance Director
DATE: June 22, 2023
RE: Group Health Insurance Fund 884

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: N/A

Recommendation: Staff needs direction as to how revenue should be generated and/or funds transferred to the Group Health Insurance Fund 884 in order to have enough funds on hand at December 2023 to no longer receive a warning from the Iowa Insurance Division on our self-insured group health plan.

Budget Impact: If premiums are raised, then the City will see an increase in their expense budgets where employees are paid from, but the employee benefit levy will offset those increases for General Fund employees so the General Fund will remain in balance. For employees paid by special revenue, enterprise funds and MCCC, transfers would be made into the Employee Benefit Fund. If Council chooses to transfer other funds to increase the fund balance in Fund 884, then Council will need to approve that.

Description/Background: The City currently self-insures its health and dental costs for employees, retirees, and the Marshall County Communications Commission (MCCC) 911 employees. The employer pays 85% of the premium and employees pay 15%. After the calendar year-end, the City submits a 509A report to the Iowa Insurance Division. In March, the City received a warning from the Division that our fund balance was not at an adequate level (see page 4 for copy of the email). The chart below shows how the fund balance has decreased in recent years:

FISCAL YEAR	FUND BALANCE	CHANGE
6/30/2020	\$ 1,914,113	
6/30/2021	\$ 1,547,599	\$ (366,514)
6/30/2022	\$ 768,497	\$ (779,102)
5/31/2023	\$ (80,604)	\$ (849,101)

Based on claim expenses the first 5 months of this calendar year, 3 weeks of claims averaged around \$200,000 plus with the \$80,000 deficit in the fund balance, we need an influx of revenue of around \$280,000.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



Premiums increased by 11.5% in January 2023 and employees were informed that there may have to be another mid-year adjustment if our claims continued to rise.

Our third party administrator, Bernie Lowe & Associates/North Risk Partners, have reviewed our 1st quarter claims and have suggested a 20% increase in premiums. This would be a \$19.41 increase per month for single coverage and \$48.55 per month for family coverage.

As an alternative, the City could increase premiums by 10% August through December, which would generate @ \$100,000 and transfer the remaining amount \$180,000 from our employee benefit levy for General Fund employees, Grants, Enterprises, and MCCC for the proportionate share of their employees.

Emp Benefit Levy	Softball	HUD	Enterprise	MCCC	TOTAL
\$ 131,888	\$ 658	\$ 2,367	\$ 34,990	\$ 10,097	\$180,000

The projected balance at 6/30/2024 before the premium increases in Fund 112 Employee Benefits is approximately \$2.7 million so transferring an additional amount for a 10% increase August through-December would be \$91,000 for the City's share only or \$108,000 for the employee and employer's share. If a 20% increase, it would be \$182,000 for the City's share or \$216,000 for both the employee and employer's share.

Below is a chart that shows how much additional revenue would be generated by increasing premiums August 1st.

	Employee	City	Total
Per Payperiod	\$ 14,636	\$ 82,939	\$ 97,575
# payperiod Aug-Dec	11	11	11
	\$160,996	\$ 912,329	\$1,073,325
5% increase	\$ 8,050	\$ 45,616	\$ 53,666
10% increase	\$ 16,100	\$ 91,233	\$ 107,333
15% increase	\$ 24,149	\$ 136,849	\$ 160,999
20% increase	\$ 32,199	\$ 182,466	\$ 214,665

If the Council did not want to have the employees pick up any additional amount, then you could use the employee benefit levy, grants, and enterprise funds to cover the full \$280,000.

Trying to project claims for the remainder of the year is very difficult. During the Covid pandemic, many procedures were delayed and in some cases worsened. Prescription medication costs continue to soar. The estimate of an influx of \$280,000 may not be enough and so I may be back before the end of December to ask for the ability to transfer more funds.

I am asking for direction so we can provide employees and retirees with a 30 day notice if there is going to be a premium increase and/or if you want to use other funds to cover some/all of the shortfall.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



Options:

1. A 10% premium increase goes into effect starting with August paychecks (would generate @ \$100,000 between employee and City). Transfer in another \$180,000 from the employee benefit fund for General Fund employees, grants, and enterprise funds and bill MCCC 911 for their share (see chart under second paragraph for amounts).
2. A 20% premium increase goes into effect starting with August paychecks (would generate \$215,000). No transfers.
3. No premium increase until January 2024. Make transfers/bill other funds to generate \$280,000 in revenue.

Emp Benefit Levy	Softball	HUD	Enterprise	MCCC	TOTAL
\$ 205,161	\$ 1,024	\$ 3,683	\$ 54,427	\$ 15,705	\$ 280,000

4. Other combinations suggested by Council.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



From: IID Producer Licensing <producer.licensing@iid.iowa.gov>
Sent: Tuesday, March 28, 2023 2:32 PM
To: Applicant <bdemoss@marshalltown-ia.gov>
Subject: Warning Notification for City of Marshalltown

The Division is in receipt of the 509A report/opinion for the current plan year. The Iowa Insurance Division captures a significant amount of financial data from all public bodies and is deposited into a large historical database for subsequent analysis. The Division has analyzed the current filing and your plan's performance has triggered one of the three fund balance warnings below.

1. Current Year combined loss ratio > 95% (Claims and expenses) / (premiums and recoveries) > 95%
2. Excess funds (or surplus funds) of (A-B-C) < 3 weeks of claims
3. Or this plan has a negative grand total balance after accounting for all required reserves such as the IBNR claim reserve and the claims fluctuation reserve. These are required reserves under Iowa Administrative Code; see 191-35.20(3)(d)(1) and (2)].

Warning 1 or 2: When loss ratios are in the low to mid 90s and/or when excess funds are the equivalent of 3 weeks of claims or less -- these are considered early warning signs. In the event of the first two fund balance warnings, the Iowa Insurance Division recommends that you continue to monitor performance and to make proactive changes to the funding level (as necessary) before you file again next year.

Warning 3: In the case of a plan shortfall, Iowa Administrative Code rule 191-35.20(4) states: If the resources of any self-funded plan subject to this rule are not adequate to fully cover all claims under that plan, then the public body sponsoring that plan shall make up the shortfall from other resources. [Also see Iowa Code section 509A.14(2)] The reporting of a negative grand total balance means that underlying public body contribution rates or monthly premiums are likely not sufficient. Iowa Administrative Code rule 91-35.20(3)(b) states the following: Monthly accrual rates shall be established at a satisfactory level to provide funds to cover all claims, reserves, and expenses to operate the plan. Accrual rates shall be reevaluated annually.

Plans operating on thin to no margins may not be able to withstand increased claim activity while maintaining compliance with statutory requirements to maintain proper reserves as well as operating in the black. As you can see, Iowa laws and regulations do not permit self-funded public body health insurance plans to operate with deficits, and if your plan is operating with deficits, we request that you put into motion a plan to address it before the current reporting period ends. Such a plan may include changes to the benefit structure (cost-sharing, etc.), transfers from the general fund, or increases to the monthly premiums.

MARSHALLTOWN

I O W A

AUGUST 2023 Health/Dental Insurance Premiums

	City Paid 85%- Monthly	Employee Paid 15%- Monthly	Total Cost – Monthly
Single Plan			
2023	\$575.66	\$101.59 (\$50.80 per pay period)	\$677.25
August 2023	\$633.23	\$111.75 (\$55.88 per pay period)	\$744.98
	OR \$685.74	OR \$121.00 (\$60.50 per pay period)	OR \$806.74
Family Plan			
2023	\$1361.01	\$240.17 (\$120.09 per pay period)	\$1601.18
August 2023	\$1497.11	\$264.20 (\$132.10 per pay period)	\$1761.30
	OR \$1636.16	OR \$288.72 (\$144.36 per pay period)	\$1924.88

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Robert Fagen, Interim City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor and City Council
FROM: Robert Fagen, Interim City Administrator
DATE: June 22, 2023
RE: City Council Vacancy

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Fill council vacancy for 3rd Ward.

Recommendation: See options below.

Budget Impact: Potential cost of a special election \$15,000-\$20,000.

Description/Background: Dex Walker has submitted his resignation as Third Ward Councilor effective July 3, 2023. His term expires 12/31/25. Iowa Code section 372.13 applies to vacancies in city offices. The city council must decide whether to fill a vacancy in an elective city office by appointment or by calling for a special election. An appointment must be made within 60 days after the vacancy occurs.

OPTION 1:

The council has the option to fill the seat by appointment until the next regular city election which is scheduled for 11/7/23 unless there is a petition for an intervening special election. Also, if a petition is received for a special election for the franchise fee, then it would force any appointment up for election to be on that ballot. The deadline for the franchise fee petition is 7/10/23. Here is the potential timeline for this option.

6/26/23	Discussion item	Motion fill vacancy by appointment
6/29/23	Public Notice	Public Notice - Intention to Appoint, Right to Petition
6/29 - 7/12/23	2 week posting	Request for letters of interest
7/17/23	Special Meeting	Interview interested candidates
7/24/23	Regular meeting	Council appoints individual to serve until next election
8/7/23	Petition deadline - if received	Within 14 days after publication of notice or within 14 days after the appointment is made
8/14/23	Oath of Office	Appointed official will take office

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker



OPTION 2:

The council calls for a special election to fill the term of the vacancy which would be scheduled for 9/12/23. Here is the potential timeline for this option.

6/26/23	Discussion item	Motion to call for a special election
6/29/23	Posting	Post Affidavit of Candidacy and Nomination Petition
7/24/23	Resolution	Approve public measure language
7/28/23	Public Measure Deadline	Public measure deadline to election office
8/18/23	Candidacy Deadline	Affidavit of Candidacy & Nomination Petitions due
9/12/23	Special election	Election day if intervening petition is received or if the council calls the election.
9/25/23	Oath of Office	Elected official takes office

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker

