



James L. Lowrance, Mayor
Jessica Kinser, City Administrator
Jill Petermeier, Human Resources Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

**Civil Service Commission
August 30, 2017
Minutes**

Commissioners Nancy Harris, Commissioner
Present: Paul Peglow, Commissioner

Absent: Mary Stevens, Chair
Gregg Davison, Ex officio member

Other Staff Present: Michelle Spohnheimer, Housing and Community
Development Director

The Civil Service Commission met on August 30, 2017 in the City Council Chambers at the City Carnegie Building located at 10 W State St, according to posted notices.

Harris called the meeting to order at 7:32AM.

Item #1 – June 21, 2017 minutes

Peglow moved to approve the minutes for June 21, 2017, second by Harris. Motion approved 2-0.

Item #2 – Code Enforcement Inspector – Testing Process

Spohnheimer explained the history of this position. The timeline provided will be altered pending Council approval of the position since it is not currently budgeted. The process will include an application, in person interview and hands on testing process. Harris moved to approve the testing process, second by Peglow. Motion carried 2-0.

The Commission meeting adjourned at 7:46AM.

Respectfully submitted,

Jill Petermeier, HR Director

City Council
Leon Lamer, Bill Martin, Joel Greer, Al Hoop,
Dan Kester, Mike Gowdy, Bethany Wirin

