Public Participation in a City Council Meeting:
The Public Comment portion of the meeting is the time to address the Mayor and City Council on topics not on the agenda. If a member of the public wishes to comment on an item on the agenda, they may do so while that item is being discussed by coming to the microphone and stating your name and address. Comments should be limited to 3 minutes or less and should be addressed to the Mayor and Council as a whole and not individually. Response from elected officials or staff is at the Mayor's discretion.

CITY OF MARSHALLTOWN COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 WEST STATE STREET
DECEMBER 11, 2023, 5:30 PM

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Hoop, Isom, Kell, Ladehoff, Nichols, Schneider, Thompson

D. PUBLIC COMMENT

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meeting laws.

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS

1. HUD LEAD-BASED PAINT HAZARD REDUCTION AND HEALTHY HOMES PROGRAM GRANT AWARD PRESENTATION
2. BOARDS AND COMMISSIONS YEARS OF SERVICE RECOGNITION

We recognize the following individuals for years of service milestones in 2023.

5 Years of Service:

- Beverly Worden - Investment Committee
- Tonya Gaffney - Library Board of Trustees
- Steve Storjohann - Park & Recreation Advisory Committee

10 Years of Service:

- Paul Peglow - Civil Service Commission

25 Years of Service:

- Maureen Lyons - Library Board of Trustees

F. CONSENT AGENDA

1. APPROVE MINUTES 11/27/23 MEETING AND BILL LIST $1,668,739.35

   Documents:

   2023-11-27 SIGNED Council Minutes.pdf
   2023-12-11_BILL LIST_Summary.pdf
   2023-12-11_BILL LIST_Detail.pdf

2. APPROVE LIQUOR LICENSE RENEWALS

   - Eastside Liquor and Grocery, 1116 E Nevada St
   - Plaza Del Sol Mexican Restaurant, 903 W Lincoln Way
   - B.P.O.E. Lodge #312, 101 W Church St
   - Tannin, 125 E Main St (with outdoor service)
   - Hampton Inn and Suites Marshalltown, 20 Iowa Ave E

3. APPROVE JULY 2023 FINANCIAL STATEMENTS

   Documents:

   July 2023 Financials Memo.pdf
   July 2023 Financial Statements.pdf

4. APPROVE AUGUST 2023 FINANCIAL STATEMENTS

   Documents:

   August 2023 Financials Memo.pdf

August 2023 Financial Statements.pdf

5. RESOLUTION 2023-247 RESOLUTION APPROVING AGREEMENT WITH IMPACT7G, INC., RELATING TO INSPECTION RELATED SERVICES ASSOCIATED WITH THE HUD LEAD BASED PAINT HAZARD REDUCTION PROGRAM (IALHB0665-18)

   Documents:

   2023-12-11_2023-247_Resolution Approving Impact7G Agreement_Lead Program.pdf
   2023-12-11_2023-247_ MEMO_Lead Grant 2023.pdf
   2023-12-11_2023-247_PSA - City of Marshalltown - LHR Grant 2023.pdf

6. RESOLUTION 2023-248 OF SUPPORT AND FINANCIAL COMMITMENT FOR THE MAIN STREET PROGRAM IN MARSHALLTOWN, IOWA

   Documents:

   2023-12-11_2023-248_Resolution Main Street Iowa Continuation Agreement.pdf
   2023-12-11_2023-248_Council Memo- MSI Agreement 12-11-23.pdf
   2023-12-11_2023-248_MSI Continuation Agreement.pdf

7. RESOLUTION 2023-249 APPROVING CONTRACT CHANGE ORDER #7 FOR THE SOUTH 7TH AVENUE EXTENSION PROJECT #ECO22001, AN INCREASE OF $1,233.85

   Documents:

   2023-12-11_2023-249_Resolution Approving CO3 S 7th Ave Ext.pdf
   2023-12-11_2023-249_Memo ECO22001 Change Order No 7.pdf
   2023-12-11_2023-249_ECO22-001 Change Order 7 _ Division 3 Only _ To Council.pdf

8. RESOLUTION 2023-250 APPROVING ENGINEER'S STATEMENT OF SUBSTANTIAL COMPLETION FOR EDGEWOOD STREET EXTENSION PROJECT #STR19003

   Documents:

   2023-12-11_2023-250_Resolution Approving Eng Statement of Substantial Completion Edgewood St Ext.pdf
   2023-12-11_2023-250_Memo - STR 19-003 Edgewood Substantial Completion.pdf

9. RESOLUTION 2023-251 APPROVING STBG PROGRAMMING AGREEMENT FOR THE HIGHLAND ACRES ROAD RECONSTRUCTION PROJECT WITH REGION 6 PLANNING COMMISSION

   Documents:

   2023-12-11_2023-251_Resolution Approving STBG Programming Agreement for Highland Acres Road.pdf
   2023-12-11_2023-251_Council Memo_STBG Programming_Highland Acres Road.pdf
   2023-12-11_2023-251_STBG Programming Agreement_Highland Acres Road.pdf

10. RESOLUTION 2023-252 APPROVING IOWA'S TAP PROGRAMMING AGREEMENT FOR THE IOWA RIVER'S EDGE TRAIL BRIDGES 2 – 5 WITH REGION 6 PLANNING COMMISSION

   Documents:

   2023-12-11_2023-252_Resolution Approving TAP Programming Agreement for Iowa Rivers Edge Trail.pdf
   2023-12-11_2023-252_Council Memo_TAP Programming_Iowa Rivers Edge Trail.pdf
   2023-12-11_2023-252_TAP Programming Agreement - Iowa Rivers Edge Trail.pdf

11. RESOLUTION 2023-253 APPROVING THE MARSHALLTOWN MUNICIPAL AIRPORT FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

   Documents:

   2023-12-11_2023-253_Resolution Approving Airport 5 Year CIP.pdf
   2023-12-11_2023-253_Memo - Federal AIP Application FY25_FINAL.pdf
   2023-12-11_2023-253_MIW Fed AIP.pdf

G. REPORTS

1. MPACT QUARTERLY UPDATE REPORT

H. RESOLUTIONS

1. RESOLUTION 2023-254 APPROVING BOLTON AND MENK PROFESSIONAL SERVICE AGREEMENT AMENDMENT NO. 1 FOR DESIGN AND CONSTRUCTION FOR THE LINN CREEK WATER PLAZA IN THE AMOUNT OF $226,400

   Documents:

   2023-12-11_2023-254_Resolution Amend Bolton

Menk Contract for Water Plaza.pdf
2023-12-11_2023-254_Memo to Amend Contract for the Water Plaza to Bolton and Menk.pdf
2023-12-11_2023-254_Water Plaza - Final Design - Contract Amendment.pdf
2023-12-11_2023-254_Water Plaza Concept Designs.pdf

I. ORDINANCES

1. ORDINANCE 15079 TO AMEND CHAPTER 50: GARBAGE AND REFUSE BY REPEALING SECTIONS 50.001 THROUGH 50.099 AND ADOPTING NEW CODE SECTIONS THAT AMEND THE REGULATIONS FOR RECEPTACLE SPECIFICATIONS, LOCATION OF RECEPTACLES AND ENFORCEMENT OF REGULATIONS

   2ND READING

   Documents:

   2023-12-11_ORD 15079_Chapter 50 Garbage and Refuse-FINAL.pdf
   2023-12-11_ORD 15079_Chapter 50 Garbage and Refuse Amendment-MARKUP.pdf
   2023-12-11_ORD 15079_Memo Chapter 50 Garbage and Refuse Amendment.pdf

J. DISCUSSION

1. DISCUSSION - DOWNTOWN PARKING & LOT LEASES

   Documents:

   Memo _ Discussion Downtown Parking_23 12 11.pdf

2. DISCUSSION - SALE OF CITY PROPERTY

   Documents:

   2023-12-11_DISCUSSION_Sale of City Properties.pdf

3. DISCUSSION - BUDGET SCHEDULE

   Documents:

   Council Memo- Discussion Items FY2025 Budget Schedule.pdf
   Budget schedule for FY25.pdf

K. CLOSED SESSION - REAL ESTATE

Closed session pursuant to Section 21.5 subsection (1) paragraph (j) OF THE CODE OF IOWA to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The City of Marshalltown has an attorney-client relationship with Lynch Dallas P.C., by Council Resolution 2022-161, approved 06/13/22. There may be council action by motion following the closed session if directed by the city's attorney.

L. ADJOURNMENT

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news at www.marshalltown-ia.gov.

MARSHALLTOWN
MORE THAN EVER

COUNCIL PROCEEDINGS
NOVEMBER 27, 2023

Mayor Greer called the meeting to order at 5:30 p.m., November 27, 2023, at the City Hall Council Chambers, 10 W State Street, and led the pledge of allegiance. Roll call–Present: Hoop, Isom, Kell, Ladehoff, Nichols, Schneider, Thompson.

PUBLIC COMMENT
No public comment was made.

MAYOR, COUNCIL, ADMINISTRATOR COMMENTS
Mayor Greer noted years of service for Marlene Egleston-5 years, Ellen Youds-10 years, and Eugene Slingluff-15 years. Councilor Ladehoff recognized the passing of retired Fire Captain Tim Hillygus.

CONSENT AGENDA
Motion by Schneider, second by Ladehoff to adopt the consent agenda: APPROVE MINUTES 11/13/23 MEETING AND BILL LIST $3,580,372.65; APPROVE JUNE 2023 FINANCIAL STATEMENTS; RESOLUTION 2023-236 ACCEPTING THE GRANT AGREEMENT WITH THE STATE OF IOWA, GOVERNOR'S TRAFFIC SAFETY BUREAU, STATE AND COMMUNITY HIGHWAY SAFETY GRANT, CONTRACT PERIOD OCTOBER 1, 2023 – SEPTEMBER 30, 2024; RESOLUTION 2023-237 ACCEPTING THE GRANT AGREEMENT WITH THE STATE OF IOWA DEPARTMENT OF JUSTICE VICTIM ASSISTANCE SECTION - STOP VIOLENCE AGANIST WOMEN FORMULA GRANT, CONTRACT PERIOD OCTOBER 1, 2023 – SEPTEMBER 30, 2024; RESOLUTION 2023-238 APPROVING AN AGREEMENT FOR TOBACCO ENFORCEMENT SERVICES BETWEEN THE CITY OF MARSHALLTOWN, IOWA, AND THE IOWA ALCOHOLIC BEVERAGES DIVISION, STATE OF IOWA, CREATED PURSUANT TO CHAPTER 28E.12 OF THE IOWA CODE; RESOLUTION 2023-239 ACCEPTING BID AND AUTHORIZING THE PURCHASE OF A SKID TURNER FOR THE PRICE OF $19,000 FROM KOOIMA AG FOR USE AT THE COMPOST AND DECLARING CERTAIN PROPERTY SURPLUS FOR DISPOSAL THEREOF; RESOLUTION 2023-240 APPROVING THE FY23 ANNUAL URBAN RENEWAL REPORT FOR THE CITY OF MARSHALLTOWN; RESOLUTION 2023-241 TRANSFERRING FUNDS FOR FISCAL YEAR 2023 THROUGH JUNE 30, 2023. Motion carried 7-0.

RESOLUTIONS
Motion by Schneider, second by Nichols to adopt RESOLUTION 2023-242 ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE PETERSON PARK IMPROVEMENTS PROJECT #PRK22005 IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF $44,425.82 TO BROTHERS CONCRETE. Motion carried 7-0.

Motion by Schneider, second by Kell to adopt RESOLUTION 2023-243 CALLING A SPECIAL ELECTION ON SETTING THE TERMS AND EFFECTIVE DATE FOR BALLOT ISSUE OF PROPOSED CHANGE IN USE OF THE ONE PERCENT (1%) LOCAL OPTION SALES AND SERVICES TAX. Joe Gaa, City Administrator advised the proposed ballot language would change the allocation from 22% council designated to 25% and 78% property tax relief to 75%. Public comment: Doris Kinnick, 2020 Catalina Place feels property tax relief is most important and a sunset date should be set. Motion carried 5-2 with Hoop and Thompson dissenting.

Motion by Ladehoff, second by Schneider to adopt RESOLUTION 2023-244 AUTHORIZING CERTIFICATION OF CODE OF IOWA 403.19 TAX INCREMENT FINANCING (TIF) INDEBTEDNESS TO THE COUNTY AUDITOR FOR EACH URBAN RENEWAL AREA WITH THE CITY OF MARSHALLTOWN FOR FY25. Motion carried 7-0.

Motion by Schneider, second by Isom to adopt RESOLUTION 2023-245 TO APPROVE THE ANNUAL FINANCIAL REPORT FOR FY23. Diana Steiner, Finance Director advised the report reflects the final numbers on a cash basis. Actual expenditures came in lower than the amended budgeted amounts. Motion carried 7-0.

Motion by Ladehoff, second by Schneider to adopt RESOLUTION 2023-246 AUTHORIZING AND APPROVING A LOAN AGREEMENT, PROVIDING FOR THE ISSUANCE OF $9,840,000 GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2023, AND PROVIDING FOR THE LEVY OF TAXES TO PAY THE SAME. Motion carried 7-0.

ORDINANCES

Motion by Ladehoff, second by Isom to adopt the second reading of ORDINANCE 15077 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING CHAPTER 77, PARKING SCHEDULES, SCHEDULE II. NO PARKING ANY TIME AND SCHEDULE VII. SNOW REMOVAL; PARKING PROHIBITED. Heather Thomas, Public Works Director, advised this prohibits parking on the North side of East and West State Street from N. 3rd St to N. 3rd Ave since the parking lane has been removed. It also prohibits parking on the South side of East and West State Street from N. 3rd St to N. 3rd Ave during snow removal operations as the snow will be pushed into the parking lane until crews can have it removed. Motion carried 7-0.

Motion by Schneider, second by Isom to waive the third reading of ORDINANCE 15077 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING CHAPTER 77, PARKING SCHEDULES, SCHEDULE II. NO PARKING ANY TIME AND SCHEDULE VII. SNOW REMOVAL; PARKING PROHIBITED. Motion carried 7-0.

Motion by Isom, second by Schneider to adopt the first reading of ORDINANCE 15079 TO AMEND CHAPTER 50: GARBAGE AND REFUSE BY REPEALING SECTIONS 50.001 THROUGH 50.099 AND ADOPTING NEW CODE SECTIONS THAT AMEND THE REGULATIONS FOR RECEPTACLE SPECIFICATIONS, LOCATION OF RECEPTACLES AND ENFORCEMENT OF REGULATIONS. Heather Thomas, Public Works Director outlined the revisions made to the ordinance to include requiring council approval of new license applications, allowing for pickup schedules outside of weekly pickup, addressing one-time large item pickup, the placement of containers for curbside collection, and streamlining the recycling and enforcement sections. Councilor Thompson requested legal counsel review if the changes made were substantive enough to meet the requirements of the Council Manual to bring the ordinance back. Motion carried 5-2 with Hoop and Thompson dissenting.

DISCUSSION

David Rierson, Fire Chief, advised vehicle up fitters are having issues getting chassis from manufacturers. The upfitters have recommended purchasing a chassis to have on hand when a vehicle is replaced. The council agreed an RFP should be issued for the purchase.

Joe Gaa, City Administrator, provided an update on the Brownfield Grants. One grant is to complete preliminary site and building assessments. The other grant is to assist with disaster recovery. This grant funded a market analysis for downtown to provide the framework for rebuilding on the lots at Main and Center St and 1st and Center St. The council agreed to use the study for the marketing of the city-owned lots for re-use.

ADJOURNMENT

The meeting adjourned at 6:25 p.m.

Respectfully Submitted,

Alicia Hunter

Alicia Hunter, City Clerk

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

BILL LIST 12/11/23

Advertising	
Column Software/1	728.60
FirstIntBank/4	322.98
Buildings/Improvements	
Allen Blasting/1	33,440.00
FirstIntBank/1	4.95
Consulting & Professional Fees	
AHLERS.COONEY/1	1,351.93
Bolton&Menk.Inc/4	37,342.50
Calhoun-Burns/1	781.60
FirstIntBank/1	75.00
Health.Partners/1	11,236.62
I.L.E.A./1	150.00
Iowa.One.Call/3	335.70
Tyler.Technolog/1	1,250.00
Contracts	
ARL/1	6,933.33
BDH/29	8,027.34
City.Laundering/2	94.63
DH Pace Co/2	336.50
FirstIntBank/60	5,772.23
Fisher Gov Foun/1	8,333.33
Impact.7G.Inc/1	2,979.75
Koch.Office/4	71.72
Kooima Ag Inc/1	19,000.00
Marsh.Co.Landfi/3	109.60
Marshall.Co.Aud/1	7,961.50
Midw.Auto.Fire/3	445.36
Motorola Solut/1	405.00
Mtwn.Alarm.Inc./2	715.00
Nutri.Ject.Sys/1	94,941.13
Premier.Equip/1	64.90
RICOH.USA.INC/4	36.56
Rowley, Jacob/1	2,705.00
Safe Building/1	4,530.00
SAFETY.KLEEN/1	715.62
Sensys Gatso/1	24,955.00
Stericycle.Inc/2	130.19
Stew.Hansen.Ddg/1	38,757.00
Stone.Sanit/8	1,370.06
WillardProperty/1	12,500.00
Xerox.Corp/1	35.56
Ziegler/5	7,115.22
Debt Service	
IA.Finance.Auth/5	50,375.11
Equipment	
Construct/1	62,605.00
Embark.IT/1	8,757.50
Library Books	
FirstIntBank/13	412.53
Medical	
Bernie.Lowe/1	257.00
HARTFORD.ACCTS/2	6,507.21
Health.Partners/7	343,733.17
Hunter Lane LLC/4	1,903.20

Payroll.Net	
Payroll/1	323,078.86
Pension	
M.F.P.R.S.I./1	1,082.10
Recreation Services	
Gray, Tara/1	400.00
Refund/Reimbursed	
ABCM Corp/1	931.80
Bowman,Thomas/1	109.90
Breed, Richard/1	150.72
BRODIN,M/1	87.92
Dolash, Cari/1	67.82
Ekvall, Victor/1	103.62
FirstIntBank/20	324.12
Haley, Kim/1	43.96
Health.Partners/3	-115,543.49
Kelderman,Debra/1	50.24
Kutzner, Gary/1	238.64
Parker, Laberta/1	73.79
Sharp, Marion/1	78.50
Sheldon, Craig/1	69.08
VanCleave, Lee/1	226.08
Weatherman, Ran/1	31.40
Rents/Leases	
201 E Main MT/13	4,077.00
6 Pack Propert/1	662.00
A.White/1	332.00
Ackley.Housing/4	830.00
Arrowhead Homes/1	329.00
Barnes,L/1	263.00
BJ&J.LLC/1	243.00
BLOOD,A/1	421.00
BOC Properties/1	467.00
Borota,K/2	751.00
Brodin,C/1	58.00
Brown,L/1	316.00
Buchanan,Steven/1	259.00
Buckaroo.LLC/2	937.00
CIRSI/6	510.00
CMHC.INVEST/1	208.00
Colson, Mary/1	205.00
Crestview Apts/19	6,927.00
D.D.Rentals/4	1,537.00
Daters, Toni Ra/1	410.00
Double.D.Entrp/1	84.00
Douglas Ter Apt/2	1,310.00
ECKLOR,S/1	371.00
Elwayne.Inc./4	856.00
Engel, Drew/1	434.00
EPC LLC/4	933.00
Etter, W/1	650.00
Eubanks,C/1	262.00
Frese.Propts/1	270.00
Friendly.Valley/2	159.00
Gonzales,G/2	794.00

BILL LIST 12/11/23

Gorrell, Joseph/1	381.00
Gray,D/3	1,094.00
Gutierrez,Humbe/2	565.00
Hala,J/4	1,259.00
HARRIS,T/1	317.00
Hatch,R/4	1,681.00
Hilltop.Village/3	520.00
Hinmon,Linda/1	248.00
HOWARD,J/1	181.00
HUBBARD.MAPLE/3	533.00
JBI.COOP.Assn/3	1,130.00
Judge, John/1	266.00
Judge,M/26	7,829.00
Kading Prop LLC/4	2,879.00
Klinefelter,R/1	450.00
Kramer,M/1	138.00
LAWSON,R/1	93.00
Lawthers.Prop.M/2	1,190.00
Lopez, Jaime/1	421.00
LUENSE,B/7	3,377.00
Manship,W/1	804.00
Marion.Manor2/1	247.00
Moore, Michelle/1	372.00
Mtown Lofts LLC/14	4,851.00
Mtwn/Westown/22	5,897.00
North.Tama.Hsg/1	128.00
Oetker,D/2	295.00
Palisade.Holdng/2	471.00
Pebworth Homes/2	263.00
PizanoCisnerosA/1	348.00
Plymat Jr, Will/1	633.00
Premier.RE.Mgmt/5	2,563.00
PremierIowaCity/8	2,865.00
Pyramid Propert/3	735.00
RA.Rental.Prop/2	951.00
Ramirez, Sergio/1	388.00
Redborg,Kirsten/1	389.00
Reed,T/5	2,366.00
River.Birch/4	1,738.00
River.Oaks/12	5,790.00
RMB Cooperative/2	637.00
Roth, Kamaria/1	397.00
S.E.Invst/2	815.00
SanDiegoHousing/1	3,688.00
Schmidt,M/3	1,531.00
Steffensen, G/1	436.00
Sunrise.Apt/1	112.00
Swiff, Scott/1	421.00
Tallcorn.Tower/17	4,403.00
TOWN.APARTMENT/2	301.00
TTLC.Hsg/3	1,524.00
Walker, Angela/1	298.00
Weatherly.Erin/2	507.00
Worent.Inc/1	167.00
Worsfold Farm/1	361.00

Service/Repairs	
AAA.Septic/2	215.00
Airgas.U.S.A./1	120.41
Bentley.Syst./1	1,097.62
Blake, Tom/3	35,150.00
Century.Link/25	481.62
Clark,Nicolynne/1	68.00
Cline, Troy/4	965.00
Cntrl.IA.Machin/1	285.00
Corn, Garrett/1	13.50
Dirt.to.Turf/3	670.00
FirstIntBank/51	6,916.43
FIRSTNET.ATT/2	1,428.03
G.F.O.A./1	225.00
Grewell Lawn/1	375.00
Heart.of.Iowa/14	3,498.74
Hidalgo,Yesenia/1	13.00
Hopkins PropLLC/2	39,492.50
IA.Treasurer/3	15,729.43
IbanezDeOrell,N/1	27.00
Jensen.Inc/2	1,838.05
K&K Preferred/1	5,266.30
Language.Line.S/1	2,064.69
LARRY'S.TOWING/1	75.00
Louis, Marie/1	7.00
M.Co.Recorder/1	115.00
McAtee.Tire/4	93.50
Menards/1	82.85
Milestone Outdo/1	273.00
Mobotrex.Inc./2	26,768.00
Mtwn.Wtrwrks/6	18,473.76
ONE.SOURCE/2	105.00
Patton,Camille/1	26.00
Perez, Eliva/1	31.00
Plumb.Supply/1	2.02
Rasmussen,Lynn/1	50.00
SanDiegoHousing/1	100.26
Scharnweber.Wtr/1	27.00
Super Shine/1	54.40
UPHDM.Medicine/1	1,104.00
Vajgrt.R/4	323.25
Velez, Yaralexi/1	13.00
Vung, Cing/1	63.00
Weatherly,Cass/1	31.00
Werner,Jessica/1	13.00
WillardProperty/4	45,500.00
Wirth, Tammy/1	50.00
Supplies/Parts	
Arnold.Motor/12	829.66
BDH/3	2,541.38
Bound.Tree.Medi/1	845.80
City.Laundering/8	265.48
Cntrl.IA.Machin/1	60.12
CTI Ready Mix/2	1,220.50
Cummins.Service/1	285.20

BILL LIST 12/11/23

Doll Distrib/1	471.45
Eurofins Enviro/1	320.50
Fastenal.Co/1	39.21
FirstIntBank/155	26,195.69
FIRSTNET.ATT/1	253.62
Galls.LLC/8	161.85
Gillig.LLC/2	423.70
Hawkeye.Truck/1	377.51
HEITMAN,P/1	44.58
IA.Prison.Ind/1	3,865.00
Interstate Batt/3	717.95
Jensen.Inc/2	1,016.36
Marsh.Co.Engr/22	20,839.08
McAtee.Tire/3	244.54
Menards/8	484.21
Microbac Lab/2	556.00
Midland.Scienti/3	376.74
Mobotrex.Inc./1	34,468.00
Nichols, Greg/1	52.90
Northern.Lights/1	413.89
Nutrien.Ag.Sol/5	555.50
NVB Playgrounds/9	12,096.24
Optical.Center/1	25.00
Panther.Uniform/1	255.65
Rasmusson.Svc/2	723.26
Redvector.com/1	3,675.23
Shetler,D/1	26.70
ShoBiz,Minutema/4	2,811.62
Spahn.Rose.Lmbr/1	64.48
STAPLES/1	300.75
Streichers.Inc/1	54.00
Thiesens.Supply/9	1,776.27
WW.Grainger/1	43.20
Zarnoth.Brush.W/1	1,384.70
Taxes Paid	
IA.Treasurer/1	3.75
Travel/Training	
FirstIntBank/11	3,296.90
Hensen, Sean/1	357.00
Morrison, Brian/1	357.00
Smith, Avygail/1	357.00
Weekley,S/1	10.00
Utilities	
Alliant.Energy/68	62,559.32
Mtwn.Wtrwrks/21	167.59
WoodRiver.Enrgy/3	3,608.86
Wage Assignment	
American.Educa./1	64.41
Collection.Svs./5	1,228.86
Colonial.Life/1	321.13
Fidelity.Securt/2	425.30
FirstIntBank/15	144.33
I.M.W.C.A/1	13,984.00
I.R.S./6	95,692.00
IA.Treasurer/2	18,343.15
ICMA457Mission/12	16,636.54
Polk.Co.Sheriff/1	371.14
Total/1115	**1,668,739.35**

BILL LIST 12/11/23

Account Number	Vendor Name	Description (Item)	Amount
184.5030.5242.000	201 E Main MT LLC	Assistance	$ 427.00
184.5030.5242.000	201 E Main MT LLC	Assistance	$ 418.00
184.5030.5242.000	201 E Main MT LLC	Assistance	$ 411.00
184.5030.5242.000	201 E Main MT LLC	Assistance	$ 459.00
184.5030.5242.000	201 E Main MT LLC	Assistance	$ 385.00
184.5030.5242.000	201 E Main MT LLC	Assistance	$ 490.00
184.5030.5242.000	201 E Main MT LLC	Assistance	$ 304.00
184.5030.5242.000	201 E Main MT LLC	Assistance	$ 294.00
184.5030.5242.000	201 E Main MT LLC	Assistance	$ 108.00
184.5030.5242.000	201 E Main MT LLC	Assistance	$ 15.00
184.5030.5242.000	201 E Main MT LLC	Assistance	$ 230.00
184.5030.5242.000	201 E Main MT LLC	Assistance	$ 249.00
184.5030.5242.000	201 E Main MT LLC	Assistance	$ 287.00
184.5030.5242.000	6 Pack Properties LLC	Assistance	$ 662.00
312.2080.5348.000	AAA SEPTIC SERVICE INC	Portable toilet rental Airport	$ 100.00
690.8050.5380.000	AAA SEPTIC SERVICE INC	Fisher Comm Center Bus toilet rental	$ 115.00
610.8015.5980.000	ABCM Corp	Sewer refund 2023 - broken water pipe	$ 931.80
184.5030.5242.000	ACKLEY HOUSING INC	Assistance	$ 215.00
184.5030.5242.000	ACKLEY HOUSING INC	Assistance	$ 96.00
184.5030.5242.000	ACKLEY HOUSING INC	Assistance	$ 236.00
184.5030.5242.000	ACKLEY HOUSING INC	Assistance	$ 283.00
001.6040.5235.000	AHLERS & COONEY	Labor relations	$ 1,351.93
110.2010.5380.000	AIRGAS USA, LLC	Street dept rentals	$ 120.41
610.8015.5776.000	Allen Blasting and Coating Inc	Paint Exterior of WPCP Lime Silo	$ 33,440.00
001.4030.5481.000	ALLIANT ENERGY	311 E ANSON ST PARK	$ 30.50
001.1030.5481.000	ALLIANT ENERGY	25 N Center St Civil Defense Sirens	$ 100.00
001.1030.5481.000	ALLIANT ENERGY	Tornado siren	$ 20.18
001.1099.5481.000	ALLIANT ENERGY	909 S 2nd St Fire & Police Bldg	$ 5,422.93
001.1099.5482.000	ALLIANT ENERGY	909 S 2nd St Fire & Police Bldg	$ 283.61
001.2020.5481.000	ALLIANT ENERGY	NE corner S 1st Ave / Church St parking lot	$ 112.73
001.2080.5481.000	ALLIANT ENERGY	2651 170th St Runway lights	$ 136.49
001.2080.5481.000	ALLIANT ENERGY	2651 170th St TEMP	$ 350.88
001.4010.5481.000	ALLIANT ENERGY	Library - 105 W Boone St	$ 2,619.44
001.4030.5481.000	ALLIANT ENERGY	802 S 3rd St Skate Park	$ 18.66
001.4030.5481.000	ALLIANT ENERGY	915 S 4th Ave Anson Park	$ 21.76
001.4030.5481.000	ALLIANT ENERGY	108 N 2nd Ave Alley - Farmers Market	$ 18.82
001.4030.5481.000	ALLIANT ENERGY	HIGHLAND ACRES RD	$ 26.54
001.4030.5481.000	ALLIANT ENERGY	S 3rd Ave Kiwanis Park	$ 34.51
001.4030.5481.000	ALLIANT ENERGY	Broadmore Assistance League	$ 15.04
001.4030.5481.000	ALLIANT ENERGY	220 N 13th St Rest room	$ 44.66
001.4030.5481.000	ALLIANT ENERGY	N 13th St	$ 110.33
001.4030.5481.000	ALLIANT ENERGY	Arnolds Park	$ 13.45
001.4030.5481.000	ALLIANT ENERGY	516 N 3rd St Elks Park	$ 28.26
001.4030.5481.000	ALLIANT ENERGY	500 Plaza Hts Rd	$ 47.38
001.4030.5481.000	ALLIANT ENERGY	S 3rd Ave Kiwanis Park	$ 25.28
001.4045.5481.000	ALLIANT ENERGY	Aquatic Center	$ 241.26
001.4065.5481.000	ALLIANT ENERGY	10 W State St COLISEUM	$ 2,600.39
001.4065.5482.000	ALLIANT ENERGY	10 W State St COLISEUM	$ 340.49
001.6050.5481.000	ALLIANT ENERGY	24 N Center St Municipal Bldg	$ 85.72
001.6051.5481.000	ALLIANT ENERGY	36 N Center St- Carnegie Bldg	$ 694.83
001.6051.5482.000	ALLIANT ENERGY	36 N Center St- Carnegie Bldg	$ 453.04
110.2010.5481.000	ALLIANT ENERGY	1600 S Center St irrigation system	$ 19.72
110.2030.5481.000	ALLIANT ENERGY	407 Player St Bridge Light	$ 83.18
110.2030.5481.000	ALLIANT ENERGY	N 13th Street lights	$ 129.54
110.2030.5481.000	ALLIANT ENERGY	17 N Center St metered	$ 30.65
110.2030.5481.000	ALLIANT ENERGY	3098 Lincoln Way sign	$ 35.45
110.2030.5481.000	ALLIANT ENERGY	6 S 2nd St Alley	$ 46.41
110.2030.5481.000	ALLIANT ENERGY	36 W Main St alley	$ 47.98
110.2030.5481.000	ALLIANT ENERGY	106 S Center St metered	$ 42.92
110.2030.5481.000	ALLIANT ENERGY	220 E Main St alley	$ 47.01
110.2030.5481.000	ALLIANT ENERGY	404 1/2 S Center St Viaduct	$ 83.02
110.2030.5481.000	ALLIANT ENERGY	N Center St & Church St	$ 36.25
110.2030.5481.000	ALLIANT ENERGY	36 E Main St Alley	$ 42.72
110.2030.5481.000	ALLIANT ENERGY	120 E MAIN ST ALLEY	$ 47.79

110.2030.5481.000	ALLIANT ENERGY	MARKET ST BRIDGE LIGHTS	$	74.45
110.2030.5481.000	ALLIANT ENERGY	S 6th Street	$	56.45
110.2030.5481.000	ALLIANT ENERGY	MARSHALLTOWN	$	19,202.26
110.2030.5481.000	ALLIANT ENERGY	N 13th Street lights	$	140.46
110.2030.5481.000	ALLIANT ENERGY	25 N 13th St	$	68.02
110.2030.5481.000	ALLIANT ENERGY	1707 Laurel Dr Viaduct Light	$	35.98
110.2040.5481.000	ALLIANT ENERGY	219 Westwood flashing lights	$	20.51
110.2040.5481.000	ALLIANT ENERGY	E Anson St cnr 4th Ave	$	20.51
110.2040.5481.000	ALLIANT ENERGY	5 N 5th St cnr State St	$	20.51
110.2040.5481.000	ALLIANT ENERGY	E Anson St cnr 3rd Ave	$	51.12
110.2040.5481.000	ALLIANT ENERGY	S Center St cnr Boone St	$	44.30
110.2040.5481.000	ALLIANT ENERGY	S CENTER ST CNR LINN	$	33.35
110.2040.5481.000	ALLIANT ENERGY	S 3rd Ave cnr Linn St	$	94.65
110.2040.5481.000	ALLIANT ENERGY	Westwood Dr cnr Center	$	31.80
110.2040.5481.000	ALLIANT ENERGY	W Meadowlane cnr Center	$	40.09
110.2040.5481.000	ALLIANT ENERGY	S Center St & South St	$	40.71
110.2040.5481.000	ALLIANT ENERGY	N 18TH AVE & E MAIN	$	28.61
110.2040.5481.000	ALLIANT ENERGY	S Center St cnr Anson	$	69.62
110.2040.5481.000	ALLIANT ENERGY	W High St & S 6th St	$	26.62
110.2040.5481.000	ALLIANT ENERGY	S 1st Ave & E Anson St	$	62.48
110.2040.5481.000	ALLIANT ENERGY	Riverside Dr cnr 3rd Ave	$	31.80
110.2040.5481.000	ALLIANT ENERGY	S Center St cnr Olive St	$	48.64
110.2040.5481.000	ALLIANT ENERGY	S 6th St cnr Olive St	$	35.81
142.4030.5481.000	ALLIANT ENERGY	800 S 6th St Softball Diamonds	$	199.43
610.8015.5481.000	ALLIANT ENERGY	1001 Woodland St Water Pollution	$	27,050.85
610.8016.5481.000	ALLIANT ENERGY	N 22nd St	$	87.18
610.8016.5481.000	ALLIANT ENERGY	S 2nd St cnr Player	$	284.65
610.8016.5481.000	ALLIANT ENERGY	N 22nd St	$	68.64
999.1121.000	American Education Services	Wage Withholding	$	64.41
001.1090.5331.000	ANIMAL RESCUE LEAGUE	Annual contract -animals within city limits	$	6,933.33
001.1010.5565.000	Arnold Motor Supply	PD 521 oil filters	$	72.56
001.1050.5565.000	Arnold Motor Supply	Rescue 177 oil	$	17.99
001.4030.5565.000	Arnold Motor Supply	Parks engine oil filters	$	30.23
001.4030.5565.000	Arnold Motor Supply	Parks fuel cap	$	5.04
110.2010.5565.000	Arnold Motor Supply	engine oil filters	$	24.19
110.2010.5565.000	Arnold Motor Supply	Street 7 F/W separator filter	$	91.53
110.2010.5565.000	Arnold Motor Supply	Street hydraulic fitting, blades, coupling	$	108.27
110.2010.5600.000	Arnold Motor Supply	Street dept winter blades	$	50.10
110.2010.5600.000	Arnold Motor Supply	Street dept winter blades	$	375.73
110.2010.5600.000	Arnold Motor Supply	Street dept wire plug ins and pins	$	33.93
110.2010.5600.000	Arnold Motor Supply	Street dept on-off toggle switch	$	15.66
110.2060.5565.000	Arnold Motor Supply	tail lamp for 2012 Expedition	$	4.43
184.5030.5242.000	Arrowhead Homes LLC	Assistance	$	329.00
184.5030.5242.000	Barnes, Lonnie	Assistance	$	263.00
001.1010.5347.000	BDH INFORMATION TECHNOLOGY LLC	Backup 4500 Veeam backup & recovery (PD)	$	54.00
001.1010.5347.000	BDH INFORMATION TECHNOLOGY LLC	PD Covert internet service	$	79.34
001.1010.5347.000	BDH INFORMATION TECHNOLOGY LLC	Block time 20 hrs PD	$	1,266.25
001.1050.5703.000	BDH INFORMATION TECHNOLOGY LLC	Fire dept replacement computers	$	2,368.32
001.4010.5347.000	BDH INFORMATION TECHNOLOGY LLC	Block time 10 hrs Library	$	633.13
001.6070.5347.000	BDH INFORMATION TECHNOLOGY LLC	Veeam monthly subscription for Tyler servers	$	108.00
001.6070.5347.000	BDH INFORMATION TECHNOLOGY LLC	remote monitoring and management	$	27.00
001.6070.5347.000	BDH INFORMATION TECHNOLOGY LLC	Aquatic remote monitoring/ management	$	25.00
001.6070.5347.000	BDH INFORMATION TECHNOLOGY LLC	Admin remote monitoring/ management	$	25.00
001.6070.5347.000	BDH INFORMATION TECHNOLOGY LLC	Block time 50 hrs GF	$	3,165.62
001.6070.5347.000	BDH INFORMATION TECHNOLOGY LLC	Coliseum remote monitoring/ management	$	40.00
001.6070.5347.000	BDH INFORMATION TECHNOLOGY LLC	Finance remote monitoring/ management	$	30.00
001.6070.5347.000	BDH INFORMATION TECHNOLOGY LLC	SentinelOne Singularity Complete Advanced EDR	$	200.00
001.6070.5347.000	BDH INFORMATION TECHNOLOGY LLC	Fire dept remote monitoring/ management	$	185.00
001.6070.5347.000	BDH INFORMATION TECHNOLOGY LLC	Standalone advanced SPAM/ virus emailing	$	175.00
001.6070.5347.000	BDH INFORMATION TECHNOLOGY LLC	City Hall remote monitorin/ management	$	145.00
001.6070.5347.000	BDH INFORMATION TECHNOLOGY LLC	Library remote monitoring/ management	$	125.00
001.6070.5347.000	BDH INFORMATION TECHNOLOGY LLC	Police remote monitoring/ management	$	415.00
001.6070.5347.000	BDH INFORMATION TECHNOLOGY LLC	Parks remote monitoring/ management	$	30.00
001.6070.5347.000	BDH INFORMATION TECHNOLOGY LLC	City Council remote monitoring/ management	$	10.00
001.6070.5347.000	BDH INFORMATION TECHNOLOGY LLC	Housing remote monitoring/ management	$	70.00
110.2010.5347.000	BDH INFORMATION TECHNOLOGY LLC	Backup 4500 Veeam backup & recovery (PW)	$	18.00
110.2010.5347.000	BDH INFORMATION TECHNOLOGY LLC	PW remote monitoring/ management	$	80.00
110.2060.5347.000	BDH INFORMATION TECHNOLOGY LLC	Engineering remote monitoring/ management	$	115.00

110.2060.5347.000	BDH INFORMATION TECHNOLOGY LLC	Backup 4500 Veeam backup & recovery (PW)	$	18.00
121.6070.5347.000	BDH INFORMATION TECHNOLOGY LLC	SIEM infrastructure device monitoring	$	650.00
121.6070.5347.000	BDH INFORMATION TECHNOLOGY LLC	SIEM Server Device Monitoring Service (p	$	200.00
610.8015.5347.000	BDH INFORMATION TECHNOLOGY LLC	WPCP remote monitoring/ management	$	105.00
610.8015.5347.000	BDH INFORMATION TECHNOLOGY LLC	Backup Veeam Backup & recovery (WPCP)	$	18.00
610.8016.5612.000	BDH INFORMATION TECHNOLOGY LLC	Sewer server hard disk drive	$	103.84
690.8050.5347.000	BDH INFORMATION TECHNOLOGY LLC	Transit remote monitoring/ management	$	15.00
740.8065.5612.000	BDH INFORMATION TECHNOLOGY LLC	Sewer server hard disk drive	$	69.22
110.2060.5704.000	BENTLEY SYSTEMS INC	4/1-6/30 OpenRoads designer	$	1,097.62
881.1050.5339.000	BERNIE LOWE & ASSOC Inc	paid medical claims	$	257.00
184.5030.5242.000	BJ&J LLC	Assistance	$	243.00
189.3040.5410.000	BLAKE, TOM	2711 W Main St	$	28,935.00
189.3040.5410.000	BLAKE, TOM	2711 W Main St	$	3,215.00
189.3040.5415.000	BLAKE, TOM	2711 W Main St	$	3,000.00
184.5030.5242.000	BLOOD, ALEX	Assistance	$	421.00
184.5030.5242.000	BOC Properties LLC	Assistance	$	467.00
311.2012.5233.000	Bolton & Menk Inc	Construction Services	$	10,496.00
363.2012.5233.000	Bolton & Menk Inc	Professional Services - State Street Reconstructio	$	16,942.00
364.2012.5233.000	Bolton & Menk Inc	Design & Bidding Downtown Phase 2A & 2B	$	6,304.50
740.8065.5230.000	Bolton & Menk Inc	MS4iD program annual professional fee 2023	$	3,600.00
184.5030.5242.000	Borota, Kent	Assistance	$	330.00
184.5030.5242.000	Borota, Kent	Assistance	$	421.00
001.1050.5132.000	Bound Tree Medical LLC	Fire dept gloves	$	845.80
610.8015.5980.000	Bowman, Thomas	Sewer refund 2023 - seeding	$	109.90
610.8015.5980.000	Breed, Richard	Sewer refund 2023 - trees/ seeding	$	150.72
184.5030.5242.000	BRODIN, CHRIS	Assistance	$	58.00
610.8015.5980.000	Brodin, Matthew	Sewer refund 2023 - seeding	$	87.92
184.5030.5242.000	BROWN, LARRY & KAREN	Assistance	$	316.00
184.5030.5242.000	Buchanan, Steven	Assistance	$	259.00
184.5030.5242.000	Buckaroo LLC	Assistance	$	491.00
184.5030.5242.000	Buckaroo LLC	Assistance	$	446.00
340.4030.5233.000	CALHOUN-BURNS AND ASSOCIATES, INC	TRL17002 Iowa River's Edge Trail	$	781.60
110.2010.5410.000	CENTRAL IOWA MACHINE SHOP INC	Street dept 3 pins	$	285.00
110.2010.5600.000	CENTRAL IOWA MACHINE SHOP INC	Street dept 3 pins	$	60.12
184.5030.5242.000	CENTRAL IOWA RESIDENTIAL SERV INC	Assistance	$	88.00
184.5030.5242.000	CENTRAL IOWA RESIDENTIAL SERV INC	Assistance	$	86.00
184.5030.5242.000	CENTRAL IOWA RESIDENTIAL SERV INC	Assistance	$	106.00
184.5030.5242.000	CENTRAL IOWA RESIDENTIAL SERV INC	Assistance	$	126.00
184.5030.5242.000	CENTRAL IOWA RESIDENTIAL SERV INC	Assistance	$	80.00
184.5030.5242.000	CENTRAL IOWA RESIDENTIAL SERV INC	Assistance	$	24.00
001.1010.5450.000	CENTURYLINK	ALL PHONE LINES	$	115.17
001.1050.5450.000	CENTURYLINK	ALL PHONE LINES	$	41.88
001.1070.5450.000	CENTURYLINK	ALL PHONE LINES	$	10.47
001.1071.5450.000	CENTURYLINK	ALL PHONE LINES	$	10.47
001.1075.5450.000	CENTURYLINK	ALL PHONE LINES	$	10.47
001.4010.5450.000	CENTURYLINK	ALL PHONE LINES	$	20.94
001.4030.5450.000	CENTURYLINK	ALL PHONE LINES	$	10.47
001.4040.5450.000	CENTURYLINK	ALL PHONE LINES	$	10.47
001.4045.5450.000	CENTURYLINK	ALL PHONE LINES	$	20.94
001.4065.5450.000	CENTURYLINK	ALL PHONE LINES	$	10.47
001.6010.5450.000	CENTURYLINK	ALL PHONE LINES	$	10.47
001.6012.5450.000	CENTURYLINK	ALL PHONE LINES	$	10.47
001.6020.5450.000	CENTURYLINK	ALL PHONE LINES	$	10.47
001.6021.5450.000	CENTURYLINK	ALL PHONE LINES	$	41.88
001.6025.5450.000	CENTURYLINK	ALL PHONE LINES	$	10.47
110.2010.5450.000	CENTURYLINK	ALL PHONE LINES	$	10.47
110.2040.5450.000	CENTURYLINK	ALL PHONE LINES	$	10.47
110.2060.5450.000	CENTURYLINK	ALL PHONE LINES	$	10.47
184.5030.5450.000	CENTURYLINK	ALL PHONE LINES	$	20.94
189.3040.5450.000	CENTURYLINK	ALL PHONE LINES	$	10.47
610.8015.5450.000	CENTURYLINK	ALL PHONE LINES	$	31.41
610.8016.5450.000	CENTURYLINK	ALL PHONE LINES	$	12.56
690.8050.5450.000	CENTURYLINK	ALL PHONE LINES	$	10.47
740.8065.5450.000	CENTURYLINK	ALL PHONE LINES	$	8.38
750.8070.5450.000	CENTURYLINK	ALL PHONE LINES	$	10.47
110.2010.5132.000	CITY LAUNDERING COMPANY	Street dept uniform cleaning	$	8.79
110.2010.5132.000	CITY LAUNDERING COMPANY	Street dept uniform cleaning	$	8.79
110.2010.5342.000	CITY LAUNDERING COMPANY	Street Dept. -comfort flow/simplicity/flooring	$	75.51

110.2010.5342.000	CITY LAUNDERING COMPANY	Street Dept. -comfort flow/simplicity/flooring	$	19.12
110.2010.5600.000	CITY LAUNDERING COMPANY	Street Dept. - supplies	$	105.94
110.2010.5600.000	CITY LAUNDERING COMPANY	Street Dept. - supplies	$	20.24
110.2040.5132.000	CITY LAUNDERING COMPANY	Utility dept - uniform cleaning	$	23.51
110.2040.5132.000	CITY LAUNDERING COMPANY	Utility dept - uniform cleaning	$	23.51
690.8050.5132.000	CITY LAUNDERING COMPANY	Transit dept - uniform cleaning	$	37.35
690.8050.5132.000	CITY LAUNDERING COMPANY	Transit dept - uniform cleaning	$	37.35
184.5030.5246.000	Clark, Nicolynne	Assistance	$	68.00
001.1075.5261.000	Cline, Troy	landfill fees	$	195.00
001.1075.5261.000	Cline, Troy	704 Lee St yard clean up and landfill fees	$	455.00
001.1075.5263.000	Cline, Troy	908 S 9th Ave	$	135.00
001.1075.5263.000	Cline, Troy	208 N 3rd St	$	180.00
184.5030.5242.000	CMHC Investments LLC	Assistance	$	208.00
999.1121.000	COLLECTION SERVICES CENTER	Child Support	$	139.77
999.1121.000	COLLECTION SERVICES CENTER	Child Support	$	423.86
999.1121.000	COLLECTION SERVICES CENTER	Child Support	$	101.59
999.1121.000	COLLECTION SERVICES CENTER	Child Support	$	102.11
999.1121.000	COLLECTION SERVICES CENTER	Child Support	$	461.53
999.1133.000	COLONIAL LIFE	COLONIAL LIFE INSURANCE	$	321.13
184.5030.5242.000	Colson, Mary	Assistance	$	205.00
001.6020.5210.000	Column Software PBC	Publications	$	728.60
395.2012.5779.000	CONSTRUCT INC	Increase	$	62,605.00
110.2010.5251.000	Corn, Garrett	Street dept CDL license	$	13.50
184.5030.5242.000	Crestview Apts LLC	Assistance	$	440.00
184.5030.5242.000	Crestview Apts LLC	Assistance	$	413.00
184.5030.5242.000	Crestview Apts LLC	Assistance	$	411.00
184.5030.5242.000	Crestview Apts LLC	Assistance	$	411.00
184.5030.5242.000	Crestview Apts LLC	Assistance	$	405.00
184.5030.5242.000	Crestview Apts LLC	Assistance	$	393.00
184.5030.5242.000	Crestview Apts LLC	Assistance	$	415.00
184.5030.5242.000	Crestview Apts LLC	Assistance	$	415.00
184.5030.5242.000	Crestview Apts LLC	Assistance	$	345.00
184.5030.5242.000	Crestview Apts LLC	Assistance	$	421.00
184.5030.5242.000	Crestview Apts LLC	Assistance	$	324.00
184.5030.5242.000	Crestview Apts LLC	Assistance	$	311.00
184.5030.5242.000	Crestview Apts LLC	Assistance	$	302.00
184.5030.5242.000	Crestview Apts LLC	Assistance	$	287.00
184.5030.5242.000	Crestview Apts LLC	Assistance	$	262.00
184.5030.5242.000	Crestview Apts LLC	Assistance	$	188.00
184.5030.5242.000	Crestview Apts LLC	Assistance	$	427.00
184.5030.5242.000	Crestview Apts LLC	Assistance	$	342.00
184.5030.5242.000	Crestview Apts LLC	Assistance	$	415.00
740.8065.5600.000	CTI Ready Mix Inc	1807 W Main St storm sewer repair	$	350.50
740.8065.5600.000	CTI Ready Mix Inc	18th Ave storm sewer repair	$	870.00
690.8050.5565.000	CUMMINS Sales & Service	Transit 121 pressure sensor and tube	$	285.20
184.5030.5242.000	D & D RENTALS INC	Assistance	$	421.00
184.5030.5242.000	D & D RENTALS INC	Assistance	$	521.00
184.5030.5242.000	D & D RENTALS INC	Assistance	$	475.00
184.5030.5242.000	D & D RENTALS INC	Assistance	$	120.00
184.5030.5242.000	DATERS, TONI RAE	Assistance	$	410.00
001.6050.5342.000	DH Pace Co	Coiling fire door drop test	$	168.25
001.6051.5342.000	DH Pace Co	Coiling fire door drop test	$	168.25
001.4030.5386.000	DIRT TO TURF	Parks, Street, Sewer contract mowings	$	80.00
110.2010.5386.000	DIRT TO TURF	Parks, Street, Sewer contract mowings	$	490.00
740.8067.5386.000	DIRT TO TURF	Parks, Street, Sewer contract mowings	$	100.00
610.8015.5980.000	Dolash, Cari	Sewer refund 2023 - pool	$	67.82
001.4066.5613.000	Doll Distributing LLC	Coliseum resale products	$	471.45
184.5030.5242.000	DOUBLE D ENTERPRISE	Assistance	$	84.00
184.5030.5242.000	Douglas Terrace Apartments LLC	Assistance	$	675.00
184.5030.5242.000	Douglas Terrace Apartments LLC	Assistance	$	635.00
184.5030.5242.000	Ecklor, Shane	Assistance	$	371.00
610.8015.5980.000	Ekvall, Victor	Sewer refund 2023 - trees/ seeding	$	103.62
184.5030.5242.000	ELWAYNE INC	Assistance	$	147.00
184.5030.5242.000	ELWAYNE INC	Assistance	$	169.00
184.5030.5242.000	ELWAYNE INC	Assistance	$	259.00
184.5030.5242.000	ELWAYNE INC	Assistance	$	281.00
030.6070.5740.000	EmbarkIT Inc	Tyler server	$	8,757.50
184.5030.5242.000	Engel, Drew	Assistance	$	434.00

184.5030.5242.000	EPC LLC	Assistance	$ 24.00
184.5030.5242.000	EPC LLC	Assistance	$ 304.00
184.5030.5242.000	EPC LLC	Assistance	$ 305.00
184.5030.5242.000	EPC LLC	Assistance	$ 300.00
184.5030.5242.000	ETTER, WILLIAM	Assistance	$ 650.00
184.5030.5242.000	EUBANKS, CHAD	Assistance	$ 262.00
610.8015.5603.000	Eurofins Environment Testing America Holdngs Inc	Lab analysis - SBR#2 E-coli	$ 320.50
110.2010.5600.000	FASTENAL COMPANY	Street dept fasteners	$ 39.21
999.1125.000	FIDELITY SECURITY LIFE INSURANCE CO	VISION INSURANCE	$ 316.65
999.1125.000	FIDELITY SECURITY LIFE INSURANCE CO	VISION INSURANCE	$ 108.65
001.1010.4875.000	First Interstate Bank	bank/vendor savings program	$ (0.53)
001.1010.4875.000	First Interstate Bank	bank/vendor savings program	$ (0.45)
001.1010.4875.000	First Interstate Bank	bank/vendor savings program	$ (0.67)
001.1010.4875.000	First Interstate Bank	bank/vendor savings program	$ (0.60)
001.1010.4875.000	First Interstate Bank	bank/vendor savings program	$ (0.60)
001.1010.4875.000	First Interstate Bank	bank/vendor savings program	$ (0.61)
001.1010.4875.000	First Interstate Bank	bank/vendor savings program	$ (0.61)
001.1010.4875.000	First Interstate Bank	bank/vendor savings program	$ (0.43)
001.1010.4875.000	First Interstate Bank	bank/vendor savings program	$ (0.37)
001.1010.5132.000	First Interstate Bank	PATROL CLOTHING	$ 39.00
001.1010.5132.000	First Interstate Bank	PATROL CLOTHING	$ 16.25
001.1010.5132.000	First Interstate Bank	PATROL CLOTHING	$ 72.29
001.1010.5132.000	First Interstate Bank	REFUND FOR PATROL CLOTHING	$ (81.60)
001.1010.5132.000	First Interstate Bank	REFUND FOR PATROL CLOTHING	$ (40.80)
001.1010.5132.000	First Interstate Bank	REFUND FOR PATROL CLOTHING	$ (122.40)
001.1010.5230.000	First Interstate Bank	INTEL REQUESTS	$ 75.00
001.1010.5280.000	First Interstate Bank	DIGITAL CREATOR MONTHLY SUBSCRIPTION	$ 14.99
001.1010.5280.000	First Interstate Bank	MONTHLY SUBSCRIPTION CHARGE	$ 16.00
001.1010.5360.000	First Interstate Bank	POSTAGE	$ 19.99
001.1010.5370.000	First Interstate Bank	BUSINESS CARDS	$ 45.99
001.1010.5370.000	First Interstate Bank	REFUND FOR BUSINESS CARDS	$ (45.99)
001.1010.5370.000	First Interstate Bank	BUSINESS CARDS	$ 43.99
001.1010.5370.000	First Interstate Bank	MPD LOGO TABLECLOTH	$ 166.99
001.1010.5410.000	First Interstate Bank	OIL CHANGE	$ 50.99
001.1010.5431.000	First Interstate Bank	TRANSLATION DEVICE	$ 2,199.00
001.1010.5460.000	First Interstate Bank	CONFERENCE REGISTRATION	$ 795.00
001.1010.5460.000	First Interstate Bank	UAV conference	$ 495.00
001.1010.5460.000	First Interstate Bank	ONLINE TRAINING	$ 25.00
001.1010.5460.000	First Interstate Bank	Commerical remote pilot training	$ 495.00
001.1010.5460.000	First Interstate Bank	CONFERENCE REGISTRATION	$ 95.00
001.1010.5460.000	First Interstate Bank	UAV Training registratioon	$ 495.00
001.1010.5464.000	First Interstate Bank	MEAL DURING TRAINING	$ 10.00
001.1010.5464.000	First Interstate Bank	MEAL DURING TRAINING	$ 10.00
001.1010.5464.000	First Interstate Bank	MEAL DURING TRAINING	$ 10.00
001.1010.5464.000	First Interstate Bank	MEALS DURING TEACHING FOR 2 OFFICERS	$ 20.00
001.1010.5464.000	First Interstate Bank	MEALS DURING TEACHING FOR 2 OFFICERS	$ 14.30
001.1010.5464.000	First Interstate Bank	MEAL DURING TEACHING	$ 10.00
001.1010.5570.000	First Interstate Bank	FUEL	$ 35.19
001.1010.5600.000	First Interstate Bank	CLEANING DUSTER AND CALENDAR	$ 20.56
001.1010.5600.000	First Interstate Bank	CLEANING FLUID	$ 31.99
001.1010.5600.000	First Interstate Bank	HELMET LIGHTS FOR SWAT	$ 375.00
001.1010.5600.000	First Interstate Bank	TOILET BOWL CLEANER	$ 67.90
001.1010.5600.000	First Interstate Bank	SINK CLEANER	$ 7.35
001.1010.5600.000	First Interstate Bank	SWAT EQUIPMENT	$ 59.13
001.1010.5600.000	First Interstate Bank	DOG CATCHING POLES	$ 464.75
001.1010.5600.000	First Interstate Bank	CLEANING SUPPLIES	$ 237.19
001.1010.5600.000	First Interstate Bank	CLEANING SUPPLIES	$ 41.13
001.1010.5600.000	First Interstate Bank	PACKING TAPE	$ 23.73
001.1010.5600.000	First Interstate Bank	CLIPBOARD AND CALENDARS	$ 51.94
001.1010.5600.000	First Interstate Bank	CLEANING SPRAY AND CALENDARS	$ 42.27
001.1010.5600.000	First Interstate Bank	CALENDAR	$ 19.10
001.1010.5600.000	First Interstate Bank	HELMET RAIL	$ 241.95
001.1010.5600.000	First Interstate Bank	TIE BAR	$ 17.94
001.1010.5600.000	First Interstate Bank	SUPPLIES FOR GARAGE	$ 681.42
001.1010.5601.000	First Interstate Bank	PROMOTIONAL CUPS	$ 640.69
001.1010.5605.000	First Interstate Bank	INK CATRIDGE	$ 35.14
001.1010.5605.000	First Interstate Bank	KEYBOARD DUSTER	$ 25.50
001.1010.5605.000	First Interstate Bank	note pads, file folders, wall hooks	$ 57.13

001.1010.5703.000	First Interstate Bank	EXTERNAL HARD DRIVE FOR SCENE TECH	$	159.99
001.1050.5280.000	First Interstate Bank	IAAI- investigation cert renewal	$	73.00
001.1050.5413.000	First Interstate Bank	Karl Group RAM 1500 routine service	$	204.26
001.1050.5413.000	First Interstate Bank	Fire.com radio repair	$	175.00
001.1050.5460.000	First Interstate Bank	Electric Vehicle incidents training	$	300.00
001.1050.5600.000	First Interstate Bank	FD challenge coins	$	339.00
001.1050.5630.000	First Interstate Bank	AED Batteries	$	76.01
001.1071.5360.000	First Interstate Bank	Rental program postage	$	100.00
001.1075.5360.000	First Interstate Bank	Nuisance postage	$	100.00
001.1099.5410.000	First Interstate Bank	PSB Plaque material	$	16.65
001.1099.5410.000	First Interstate Bank	PSB Plaque material	$	22.14
001.1099.5611.000	First Interstate Bank	PD storage bldg garage door remotes	$	197.45
001.2080.5410.000	First Interstate Bank	Exterior hangar lights	$	216.99
001.4010.5342.000	First Interstate Bank	shredding services	$	103.04
001.4010.5347.000	First Interstate Bank	public web browser annual renewal	$	125.00
001.4010.5410.000	First Interstate Bank	light bulbs for Library	$	80.04
001.4010.5410.000	First Interstate Bank	LED lights for Library	$	72.75
001.4010.5410.000	First Interstate Bank	can lights for Library	$	71.90
001.4010.5410.000	First Interstate Bank	bench feet-Library	$	1.52
001.4010.5450.000	First Interstate Bank	AT&T charges	$	33.52
001.4010.5450.000	First Interstate Bank	internet	$	135.14
001.4010.5450.000	First Interstate Bank	bookmobile phone & internet	$	101.84
001.4010.5565.000	First Interstate Bank	bookmobie maintenance	$	776.28
001.4010.5600.000	First Interstate Bank	refund for laptop case for bookmobile	$	(29.44)
001.4010.5600.000	First Interstate Bank	self inking stamps refill ink	$	17.98
001.4010.5600.000	First Interstate Bank	laptop case for bookmobile	$	29.44
001.4010.5600.000	First Interstate Bank	laptop case for bookmobile	$	29.44
001.4010.5600.000	First Interstate Bank	weather radio batteries	$	26.12
001.4010.5601.000	First Interstate Bank	figurine, book set	$	26.43
001.4010.5601.000	First Interstate Bank	refreshments for library programming	$	34.84
001.4010.5601.000	First Interstate Bank	mandarin oranges	$	20.94
001.4010.5605.000	First Interstate Bank	highlighters, markers	$	35.93
001.4010.5605.000	First Interstate Bank	office supplies - bottled water	$	19.75
001.4010.5703.000	First Interstate Bank	charger for hotspot	$	25.00
001.4010.5730.000	First Interstate Bank	Marshalltown High School yearbook	$	63.99
001.4010.5732.000	First Interstate Bank	refund for returned book	$	(7.20)
001.4010.5732.000	First Interstate Bank	DVDs	$	16.96
001.4010.5732.000	First Interstate Bank	DVDs	$	25.99
001.4010.5732.000	First Interstate Bank	spanish books	$	46.39
001.4010.5732.000	First Interstate Bank	adult fiction books	$	49.32
001.4010.5732.000	First Interstate Bank	juvenile books	$	11.70
001.4010.5732.000	First Interstate Bank	spanish books	$	14.00
001.4010.5732.000	First Interstate Bank	juvenile books	$	27.53
001.4010.5732.000	First Interstate Bank	juvenile books	$	51.75
001.4010.5732.000	First Interstate Bank	juvenile books	$	67.50
001.4010.5732.000	First Interstate Bank	juvenile books	$	76.74
001.4010.5732.000	First Interstate Bank	juvenile books	$	14.99
001.4010.5732.000	First Interstate Bank	juvenile books	$	16.86
001.4010.5734.000	First Interstate Bank	lost and replaced book	$	7.20
001.4010.5734.000	First Interstate Bank	lost and replaced book	$	8.53
001.4010.5734.000	First Interstate Bank	lost and replaced book	$	12.19
001.4010.5734.000	First Interstate Bank	lost and replaced book	$	12.99
001.4010.5734.000	First Interstate Bank	lost and replaced book	$	17.99
001.4010.5734.000	First Interstate Bank	lost and replaced book	$	20.38
001.4010.5734.000	First Interstate Bank	lost and replaced book	$	23.36
001.4010.5734.000	First Interstate Bank	lost and replaced book	$	88.22
001.4010.5734.000	First Interstate Bank	lost and replaced book	$	106.65
001.4030.5132.000	First Interstate Bank	Clothing Allowance	$	181.94
001.4030.5410.000	First Interstate Bank	Carwash light switch	$	1.66
001.4030.5570.000	First Interstate Bank	small engine fuel	$	126.65
001.4030.5611.000	First Interstate Bank	Bldg & Grnds / Maintenance Supplies	$	23.98
001.4030.5611.000	First Interstate Bank	Bicentenial Security lights	$	137.00
001.4030.5611.000	First Interstate Bank	Log Cabin light bulbs	$	35.98
001.4030.5611.000	First Interstate Bank	Campground water hose & shut offs	$	16.96
001.4030.5611.000	First Interstate Bank	Bicentenial Security lights	$	54.34
001.4030.5611.000	First Interstate Bank	Riverview Park light bulbs	$	119.94
001.4030.5611.000	First Interstate Bank	Bicentenial Light ground rod	$	19.46
001.4040.5600.000	First Interstate Bank	Operating-Microphone & assessories	$	59.98

001.4040.5600.000	First Interstate Bank	Operating Supplies - Keyboard	$	(37.11)
001.4040.5600.000	First Interstate Bank	37.11 posted incorrectly to credit card	$	33.98
001.4040.5600.000	First Interstate Bank	37.11 posted incorrectly to credit card s/b 33.98	$	37.11
001.4040.5600.000	First Interstate Bank	Operating Supplies - Volleyballs	$	36.89
001.4041.5216.000	First Interstate Bank	Background Checks	$	200.00
001.4041.5601.000	First Interstate Bank	Program supply - baskets	$	117.99
001.4041.5601.000	First Interstate Bank	Program supply - Tot Town Equipment	$	88.00
001.4041.5601.000	First Interstate Bank	Program Supplies - volleyball chains	$	14.79
001.4041.5601.000	First Interstate Bank	Program Supplies - soccer goals	$	688.72
001.4045.5600.000	First Interstate Bank	Swim Instructor Suits	$	103.78
001.4045.5611.000	First Interstate Bank	Pool Maintenance Tubing	$	575.00
001.4045.5611.000	First Interstate Bank	Bldg & Grnds / Maintenance Supplies	$	710.00
001.4065.5600.000	First Interstate Bank	Keys	$	10.00
001.4066.5600.000	First Interstate Bank	Operating Supplies - Mini Fridge	$	239.98
001.4066.5600.000	First Interstate Bank	Operating - Concession Supplies	$	74.20
001.4066.5600.000	First Interstate Bank	Operating Supplies	$	136.39
001.4066.5600.000	First Interstate Bank	Operating Supplies - Display Cases	$	147.56
001.4066.5600.000	First Interstate Bank	Operating Supplies - Refrigerator lock	$	15.99
001.4066.5613.000	First Interstate Bank	Merchandise for Resale	$	60.96
001.4066.5613.000	First Interstate Bank	Merchandise for Resale	$	9.79
001.4066.5613.000	First Interstate Bank	Merchandise for Resale	$	62.45
001.4066.5613.000	First Interstate Bank	Merchandise for Resale	$	103.41
001.4066.5613.000	First Interstate Bank	Merchandise for Resale	$	40.03
001.4066.5613.000	First Interstate Bank	Merchandise for Resale	$	11.45
001.4066.5613.000	First Interstate Bank	Merchandise for Resale	$	7.98
001.4066.5613.000	First Interstate Bank	Merchandise for Resale	$	32.38
001.4066.5613.000	First Interstate Bank	Merchandise for Resale	$	557.74
001.4066.5613.000	First Interstate Bank	Merchandise for Resale	$	55.12
001.4066.5613.000	First Interstate Bank	Merchandise for Resale	$	180.74
001.5040.4875.000	First Interstate Bank	bank/ vendor savings program	$	(0.06)
001.5040.5460.000	First Interstate Bank	APA Chapter conf meal	$	20.08
001.5040.5460.000	First Interstate Bank	APA Conf meal- Hector	$	6.24
001.6012.5465.000	First Interstate Bank	Hotel for IMCA Conf 9/30-10/04	$	1,152.60
001.6020.5210.000	First Interstate Bank	PH Ord 15071 CH 151 Building Code	$	26.98
001.6020.5210.000	First Interstate Bank	Council Proceedings 9/11	$	245.50
001.6020.5210.000	First Interstate Bank	9-29 PH DA Willard-Hopkins	$	30.00
001.6020.5210.000	First Interstate Bank	09-29 PH Alley Vacation W Church	$	20.50
001.6021.5360.000	First Interstate Bank	Finance postage	$	396.00
001.6021.5470.000	First Interstate Bank	Iowa League of Cities workshop- Hudnutt	$	50.00
001.6025.5605.000	First Interstate Bank	Amazon toner cartridges	$	443.89
001.6025.5605.000	First Interstate Bank	Amazon label maker	$	80.00
001.6050.5410.000	First Interstate Bank	steam radiator actuators for offices	$	211.29
001.6050.5410.000	First Interstate Bank	steam radiator actuators for offices	$	633.87
001.6050.5605.000	First Interstate Bank	Utility/Bldg office supplies	$	17.09
001.6050.5611.000	First Interstate Bank	Allen keys for dogging doors	$	21.57
001.6050.5718.000	First Interstate Bank	strobe light for City vehicle	$	35.78
030.1010.5600.000	First Interstate Bank	PRISM BINOCULAR	$	999.99
030.1010.5718.000	First Interstate Bank	TACTICAL EQUIPMENT	$	1,611.83
110.2010.5360.000	First Interstate Bank	Street dept stamps	$	15.39
110.2010.5410.000	First Interstate Bank	Carwash light switch	$	1.66
110.2010.5450.000	First Interstate Bank	Mechanic iPad Street dept	$	41.27
110.2010.5450.000	First Interstate Bank	Sign Shop iPad Street dept	$	41.27
110.2010.5450.000	First Interstate Bank	Street dept cell service	$	51.80
110.2010.5565.000	First Interstate Bank	15 LED minibar- Street vehicle	$	514.81
110.2010.5612.000	First Interstate Bank	Sign Shop mouse pad, keyboard	$	66.74
110.2010.5718.000	First Interstate Bank	Annular cutter set	$	245.79
110.2030.5410.000	First Interstate Bank	wire outlet & cover Main St light	$	230.23
110.2030.5718.000	First Interstate Bank	Amazon	$	69.50
110.2030.5718.000	First Interstate Bank	Utility step drill bit for stock	$	42.99
110.2040.5450.000	First Interstate Bank	Electrical Inspection Deemer	$	61.82
110.2040.5605.000	First Interstate Bank	Utility/Bldg office supplies	$	5.69
110.2040.5718.000	First Interstate Bank	2023 NEC code handbook	$	76.49
110.2060.5450.000	First Interstate Bank	GPS DEVICE Engineering	$	41.27
110.2060.5450.000	First Interstate Bank	Heather- work phone	$	44.82
110.2060.5450.000	First Interstate Bank	Bateman-work phone	$	44.82
110.2060.5450.000	First Interstate Bank	JetPak shared	$	41.27
110.2060.5471.000	First Interstate Bank	Intrans AutoCad training-Bateman	$	75.00
110.2060.5605.000	First Interstate Bank	Engineering office supplies	$	15.51

110.2060.5605.000	First Interstate Bank	Engineering office supplies	$	26.15
140.4030.5450.000	First Interstate Bank	Communication-Internet	$	149.95
140.4030.5611.000	First Interstate Bank	Bldg & Grnds / Maintenance Supplies	$	866.98
153.1010.5321.000	First Interstate Bank	FUEL DURING TRAINING	$	51.38
153.1010.5321.000	First Interstate Bank	FUEL DURING TRAINING	$	40.16
153.1010.5321.000	First Interstate Bank	FUEL DURING TRAINING	$	60.39
153.1010.5321.000	First Interstate Bank	FUEL DURING TRAINING	$	54.24
153.1010.5321.000	First Interstate Bank	MEAL DURING TRAINING	$	19.67
153.1010.5321.000	First Interstate Bank	MEAL DURING TRAINING	$	9.33
153.1010.5321.000	First Interstate Bank	MEAL DURING TRAINING	$	29.00
153.1010.5321.000	First Interstate Bank	MEAL DURING TRAINING	$	15.27
153.1010.5321.000	First Interstate Bank	MEAL DURING TRAINING	$	13.73
153.1010.5321.000	First Interstate Bank	MEAL DURING TRAINING	$	22.22
153.1010.5321.000	First Interstate Bank	FUEL DURING TRAINING	$	50.82
153.1010.5321.000	First Interstate Bank	DMichecl s/b 23.61 charged 79.56	$	79.56
153.1010.5321.000	First Interstate Bank	HOTEL DURING TRAINING	$	526.15
153.1010.5321.000	First Interstate Bank	MEAL DURING TRAINING	$	17.83
153.1010.5321.000	First Interstate Bank	FUEL DURING TRAINING	$	60.00
153.1010.5321.000	First Interstate Bank	MEAL DURING TRAINING	$	8.72
153.1010.5321.000	First Interstate Bank	MEAL DURING TRAINING	$	20.28
153.1010.5321.000	First Interstate Bank	FUEL DURING TRAINING	$	80.94
153.1010.5321.000	First Interstate Bank	FUEL DURING TRAINING	$	30.83
153.1010.5321.000	First Interstate Bank	MEAL DURING TRAINING	$	15.04
153.1010.5321.000	First Interstate Bank	MEAL DURING TRAINING	$	8.76
153.1010.5321.000	First Interstate Bank	MEAL DURING TRAINING	$	20.24
153.1010.5321.000	First Interstate Bank	MEAL DURING TRAINING	$	18.27
153.1010.5321.000	First Interstate Bank	MEAL DURING TRAINING	$	10.73
153.1010.5321.000	First Interstate Bank	K9 SUPPLIES	$	69.03
153.1010.5321.000	First Interstate Bank	FUEL DURING TRAINING	$	64.55
153.1010.5321.000	First Interstate Bank	HOTEL DURING TRAINING	$	526.15
153.1010.5321.000	First Interstate Bank	MEAL DURING TRAINING	$	13.70
153.1010.5321.000	First Interstate Bank	FUEL DURING TRAINING	$	60.13
153.1010.5321.000	First Interstate Bank	FUEL DURING TRAINING	$	61.23
153.1010.5321.000	First Interstate Bank	MEAL DURING TRAINING	$	20.28
153.1010.5321.000	First Interstate Bank	MEAL DURING TRAINING	$	8.72
153.1010.5321.000	First Interstate Bank	MEAL DURING TRAINING	$	20.96
153.1010.5321.000	First Interstate Bank	K9 MEMBERSHIP	$	50.00
153.1010.5321.000	First Interstate Bank	FUEL DURING TRAINING	$	49.35
153.1010.5321.000	First Interstate Bank	K9 MEMBERSHIP	$	75.00
153.1010.5321.000	First Interstate Bank	MEAL DURING TRAINING	$	5.68
153.1010.5321.000	First Interstate Bank	FUEL DURING TRAINING	$	60.72
153.1010.5321.000	First Interstate Bank	HOTEL DURING TRAINING	$	526.15
153.1010.5321.000	First Interstate Bank	MEAL DURING TRAINING	$	14.80
153.1010.5321.000	First Interstate Bank	FUEL DURING TRAINING	$	35.98
153.1010.5321.000	First Interstate Bank	MEAL DURING TRAINING	$	19.33
153.1010.5321.000	First Interstate Bank	MEAL DURING TRAINING	$	9.67
153.1010.5321.000	First Interstate Bank	FUEL DURING TRAINING	$	80.52
153.1010.5321.000	First Interstate Bank	FUEL DURING TRAINING	$	52.00
153.1010.5321.000	First Interstate Bank	MEAL DURING TRAINING	$	10.78
153.1010.5321.000	First Interstate Bank	FUEL DURING TRAINING	$	30.90
153.1010.5321.000	First Interstate Bank	FUEL DURING TRAINING	$	37.02
153.1010.5321.000	First Interstate Bank	HOTEL DURING TRAINING	$	526.15
153.1010.5321.000	First Interstate Bank	FUEL DURING TRAINING	$	54.98
153.1010.5321.000	First Interstate Bank	MEAL DURING TRAINING	$	17.97
153.1010.5321.000	First Interstate Bank	MEAL DURING TRAINING	$	11.03
153.1010.5321.000	First Interstate Bank	FUEL DURING TRAINING	$	59.85
153.1010.5600.000	First Interstate Bank	TRUNK OR TREAT SUPPLIES	$	14.97
153.1010.5600.000	First Interstate Bank	TRUNK OR TREAT SUPPLIES	$	238.85
156.1050.5600.000	First Interstate Bank	HyVee FD cater	$	279.61
156.1050.5600.000	First Interstate Bank	HyVee cater returns	$	29.61
156.1050.5600.000	First Interstate Bank	HyVee should be a credit	$	(29.61)
156.1050.5600.000	First Interstate Bank	HyVee should be a credit	$	(29.61)
156.1050.5600.000	First Interstate Bank	HyVee Halloween candy	$	96.91
170.4010.5450.000	First Interstate Bank	Hotspots for library	$	400.10
170.4010.5601.000	First Interstate Bank	sensory play ring	$	458.85
170.4010.5718.000	First Interstate Bank	rolling car seat carriers	$	127.98
170.4010.5734.000	First Interstate Bank	memorial book - Atkinson	$	31.54
184.5030.5360.000	First Interstate Bank	Section 8 postage	$	100.00

184.5030.5360.000	First Interstate Bank	Housing postage online fee	$	9.95
184.5030.5470.000	First Interstate Bank	HUD Training - Larson	$	475.00
184.5030.5470.000	First Interstate Bank	BD Lead required course Sect 8	$	650.00
189.3040.5605.000	First Interstate Bank	Lead dept wall file organizer	$	57.08
312.2080.5776.000	First Interstate Bank	Camera mount anchors	$	4.95
355.1075.5600.000	First Interstate Bank	GroundRod Repair for 12W Main St Demo Access Route	$	19.46
610.8015.5132.000	First Interstate Bank	EMPLOYEE CLOTHING ALLOWANCE	$	83.40
610.8015.5132.000	First Interstate Bank	EMPLOYEE WORK SHOES	$	106.65
610.8015.5132.000	First Interstate Bank	EMPLOYEE CLOTHING ALLOWANCES	$	553.00
610.8015.5344.000	First Interstate Bank	BACKFLOW DEVICE TEST/MAINT.	$	1,125.00
610.8015.5344.000	First Interstate Bank	OCTOBER 2023 LIFTMASTER SUBSPN	$	39.50
610.8015.5360.000	First Interstate Bank	SHIP SAMPLE TO KEYSTONE	$	13.46
610.8015.5360.000	First Interstate Bank	SHIP SAMPLE TO KEYSTONE	$	12.60
610.8015.5450.000	First Interstate Bank	operator line WPCP	$	44.82
610.8015.5450.000	First Interstate Bank	Lance Greazel	$	59.82
610.8015.5450.000	First Interstate Bank	NOVEMBER 2023 MEDIACOM ONLINE	$	75.00
610.8015.5570.000	First Interstate Bank	FUEL FOR FUEL TANK NO ETHANOL	$	150.00
610.8015.5570.000	First Interstate Bank	FUEL FOR FUEL TANK NO ETHANOL	$	65.91
610.8015.5600.000	First Interstate Bank	HOSE CLAMPS	$	55.99
610.8015.5600.000	First Interstate Bank	EAR PLUG REPLACEMENT TIPS	$	20.90
610.8015.5600.000	First Interstate Bank	NEOPRENE ROLL	$	137.41
610.8015.5600.000	First Interstate Bank	GEAR PULLER, PRESS. REGULATOR	$	221.12
610.8015.5600.000	First Interstate Bank	FLEX TAPE & SEAL, TRAPS, SUPPLIES	$	114.43
610.8015.5600.000	First Interstate Bank	BATTERIES, REYNOLDS WRAP	$	28.95
610.8015.5600.000	First Interstate Bank	EPOXY PUTTY	$	39.24
610.8015.5600.000	First Interstate Bank	WAX RINGS	$	6.38
610.8015.5600.000	First Interstate Bank	6 TILE 100' ROLL	$	219.99
610.8015.5600.000	First Interstate Bank	SBR CHANGE OUT RAINSUITS	$	113.94
610.8015.5600.000	First Interstate Bank	SOFTENER SALT, LAUNDRY SOAP	$	367.83
610.8015.5600.000	First Interstate Bank	GENERATOR FILTERS - PLANT	$	674.89
610.8015.5603.000	First Interstate Bank	TRACE METALS ANALYSIS	$	151.22
610.8015.5603.000	First Interstate Bank	GLASS FIBER FILTERS	$	533.49
610.8015.5605.000	First Interstate Bank	WPCP OFFICE SUPPLIES	$	366.74
610.8015.5605.000	First Interstate Bank	WPCP OFFICE SUPPLIES	$	18.06
610.8015.5718.000	First Interstate Bank	AIR COMPRESSOR	$	399.99
610.8015.5718.000	First Interstate Bank	HIGH TORQUE WRENCH	$	299.00
610.8015.5718.000	First Interstate Bank	IMPACT WRENCH, GRINDER, 20V BAT	$	537.00
610.8016.5450.000	First Interstate Bank	JetPak iPad & laptop-Sewer	$	24.76
610.8016.5450.000	First Interstate Bank	GPS DEVICE Sewer	$	24.76
610.8016.5450.000	First Interstate Bank	Sewer dept cell service	$	24.98
610.8016.5615.000	First Interstate Bank	GENERATOR FILTERS - SANITARY LS	$	241.20
690.8050.5280.000	First Interstate Bank	DOC subscription 10/12/23-10/12/24	$	540.00
690.8050.5342.000	First Interstate Bank	Transit GPS services	$	252.00
690.8050.5342.000	First Interstate Bank	Transit GPS services	$	252.00
690.8050.5410.000	First Interstate Bank	Carwash light switch	$	1.66
690.8050.5470.000	First Interstate Bank	Transit CDL Traning- Lynch	$	895.00
690.8050.5565.000	First Interstate Bank	Transit outdoor brouchure holders	$	465.97
690.8050.5718.000	First Interstate Bank	Trim removal set, extension bar set	$	60.11
740.8065.5450.000	First Interstate Bank	JetPak iPad & laptop-Sewer	$	16.51
740.8065.5450.000	First Interstate Bank	GPS DEVICE Sewer	$	16.51
740.8065.5450.000	First Interstate Bank	Sewer dept cell service	$	16.65
740.8065.5614.000	First Interstate Bank	GENERATOR FILTERS - STORM LS	$	58.64
740.8065.5614.000	First Interstate Bank	STORMWATER LS CAT BATTERIES	$	507.34
750.8070.5344.000	First Interstate Bank	OCTOBER 2023 LIFTMASTER SUBSPN	$	39.50
999.1164.000	First Interstate Bank	MEAL DURING TRAINING	$	2.77
999.1164.000	First Interstate Bank	MEAL DURING TRAINING	$	5.71
999.1164.000	First Interstate Bank	MEAL DURING TRAINING	$	2.11
999.1164.000	First Interstate Bank	MEALS DURING TEACHING FOR 2 OFFICERS	$	1.56
999.1164.000	First Interstate Bank	MEAL DURING TRAINING	$	30.20
999.1164.000	First Interstate Bank	MEAL DURING TRAINING	$	20.78
999.1164.000	First Interstate Bank	MEAL DURING TRAINING	$	9.34
999.1164.000	First Interstate Bank	MEAL DURING TRAINING	$	29.27
999.1164.000	First Interstate Bank	MEAL DURING TRAINING	$	15.47
999.1164.000	First Interstate Bank	MEAL DURING TRAINING	$	8.46
999.1164.000	First Interstate Bank	MEAL DURING TRAINING	$	9.42
999.1164.000	First Interstate Bank	MEAL DURING TRAINING	$	1.91
999.1164.000	First Interstate Bank	MEAL DURING TRAINING	$	3.88
999.1164.000	First Interstate Bank	MEAL DURING TRAINING	$	0.52

999.1164.000	First Interstate Bank	MEAL DURING TEACHING	$ 2.93
001.1010.5450.000	FIRSTNET-AT&T Mobility	PD cellphones	$ 854.96
001.1010.5451.000	FIRSTNET-AT&T Mobility	PD iPads, hotspots, car computers	$ 253.62
001.1050.5450.000	FIRSTNET-AT&T Mobility	Fire dept cell services	$ 573.07
001.4060.5331.000	Fisher Governor Foundation	Property taxes levied for Civic Center	$ 8,333.33
184.5030.5242.000	FRESE PROPERTIES LLC	Assistance	$ 270.00
184.5030.5242.000	FRIENDLY VALLEY APARTMENTS INC	Assistance	$ 97.00
184.5030.5242.000	FRIENDLY VALLEY APARTMENTS INC	Assistance	$ 62.00
001.1010.5132.000	GALLS LLC	PD employee clothing	$ 43.89
001.1050.5132.000	GALLS LLC	Fire dept job shirts	$ 84.01
001.1050.5132.000	GALLS LLC	Fire dept shirts	$ 76.55
001.1050.5132.000	GALLS LLC	Fire dept employee clothing	$ 86.96
001.1050.5132.000	GALLS LLC	Fire dept gloves	$ 28.50
001.2020.5132.000	GALLS LLC	returned clothing	$ (167.59)
001.2020.5132.000	GALLS LLC	PD Parking employee clothing	$ 70.73
001.2020.5132.000	GALLS LLC	PD Parking employee clothing	$ (61.20)
690.8050.5565.000	GILLIG LLC	Transit 131 tie rod	$ 73.94
690.8050.5565.000	GILLIG LLC	Transit 131 tie rod and belt	$ 349.76
184.5030.5242.000	Gonzales, Gilbert	Assistance	$ 281.00
184.5030.5242.000	Gonzales, Gilbert	Assistance	$ 513.00
184.5030.5242.000	Gorrell, Joseph	Assistance	$ 381.00
001.6021.5280.000	GOVERNMENT FINANCE OFFICER	GFOA dues 2/1/24-1/31/25	$ 225.00
184.5030.5242.000	GRAY, DENNIS	Assistance	$ 487.00
184.5030.5242.000	GRAY, DENNIS	Assistance	$ 421.00
184.5030.5242.000	GRAY, DENNIS	Assistance	$ 186.00
001.4041.5354.000	Gray, Tara	4 weeks of basketball	$ 400.00
610.8015.5386.000	Grewell Lawn & Snow Removal Services LLC	November 2023 lawn mowing service	$ 375.00
184.5030.5242.000	Gutierrez, Humberto Fabian	Assistance	$ 202.00
184.5030.5242.000	Gutierrez, Humberto Fabian	Assistance	$ 363.00
184.5030.5242.000	HALA, JANET	Assistance	$ 140.00
184.5030.5242.000	HALA, JANET	Assistance	$ 66.00
184.5030.5242.000	HALA, JANET	Assistance	$ 797.00
184.5030.5242.000	HALA, JANET	Assistance	$ 256.00
610.8015.5980.000	Haley, Kim	Sewer refund 2023 - seeding/ trees	$ 43.96
184.5030.5242.000	HARRIS, TOM	Assistance	$ 317.00
884.7010.5337.000	HARTFORD- PRIORITY ACCTS	December insurance premium	$ 6,119.23
913.1013.5337.000	HARTFORD- PRIORITY ACCTS	December insurance premium	$ 387.98
184.5030.5242.000	HATCH, Roger	Assistance	$ 349.00
184.5030.5242.000	HATCH, Roger	Assistance	$ 1,050.00
184.5030.5242.000	HATCH, Roger	Assistance	$ 121.00
184.5030.5242.000	HATCH, Roger	Assistance	$ 161.00
110.2010.5565.000	HAWKEYE TRUCK EQUIPMENT INC	Truck 42 chain guard	$ 377.51
884.6021.4875.000	Health Partners	Stop/ loss credits	$ (94,878.87)
884.6021.4875.000	Health Partners	Stop Loss/Credits11/09-11/15	$ (12,368.43)
884.6021.4875.000	Health Partners	stop/ loss credits 11/23-11/29	$ (8,296.19)
884.7010.5230.000	Health Partners	Monthly fees and premiums	$ 11,236.62
884.7010.5337.000	Health Partners	Monthly fees and premiums	$ 23,724.86
884.7010.5339.000	Health Partners	Health claims	$ 178,762.55
884.7010.5339.000	Health Partners	Dental claims 11/16-11/22	$ 1,601.61
884.7010.5339.000	Health Partners	Health claims 11/09-11/15	$ 84,842.75
884.7010.5339.000	Health Partners	stop/ credits and claims 11/09-11/15	$ 2,951.40
884.7010.5339.000	Health Partners	Claims Health 11/23-11/29	$ 50,509.20
884.7010.5339.000	Health Partners	Dental claims 11/23-11/29	$ 1,340.80
001.1099.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	Police & Fire Bldg	$ 2,130.14
001.4030.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	641-758-3204	$ 0.05
001.4045.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	Aquatic Center	$ 80.14
001.4065.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	Coliseum	$ 62.00
001.6050.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	City Hall	$ 145.14
110.2010.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	PW Bldg	$ 55.04
610.8015.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	December 2023 Direct conn. internet PW/WPCP	$ 443.02
610.8015.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	WPCP	$ 42.57
610.8016.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	December 2023 Direct conn. internet PW/WPCP	$ 265.81
610.8016.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	PW Bldg	$ 33.03
610.8016.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	WPCP	$ 25.54
740.8065.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	December 2023 Direct conn. internet PW/WPCP	$ 177.21
740.8065.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	PW Bldg	$ 22.02
740.8065.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	WPCP	$ 17.03
001.1010.5132.000	HEITMAN, PAUL	Employee clothing	$ 44.58

001.1010.5472.000	Henson, Sean	ILEA training weeks 8-13	$	357.00
184.5030.5246.000	Hidalgo, Yesenia	Assistance	$	13.00
184.5030.5242.000	HILLTOP VILLAGE INC	Assistance	$	162.00
184.5030.5242.000	HILLTOP VILLAGE INC	Assistance	$	163.00
184.5030.5242.000	HILLTOP VILLAGE INC	Assistance	$	195.00
184.5030.5242.000	Hinmon, Linda	Assistance	$	248.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Assistance	$	574.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Assistance	$	217.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Assistance	$	174.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Assistance	$	144.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Assistance	$	102.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Assistance	$	100.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Assistance	$	80.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Assistance	$	229.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Assistance	$	245.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Assistance	$	266.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Assistance	$	273.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Assistance	$	315.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Assistance	$	353.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Assistance	$	387.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Assistance	$	469.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Assistance	$	255.00
184.5030.5242.000	HISTORIC TALLCORN TOWERS LLP	Assistance	$	220.00
001.5020.5410.000	Hopkins Property LLC	Code grant 34 W. Main	$	20,000.00
001.5020.5410.000	Hopkins Property LLC	Facade grant N. & S. sides 34 W Main	$	19,492.50
184.5030.5242.000	HOWARD, JAMMIE	Assistance	$	181.00
184.5030.5242.000	HUBBARD MAPLE ST APTS, LLC	Assistance	$	172.00
184.5030.5242.000	HUBBARD MAPLE ST APTS, LLC	Assistance	$	226.00
184.5030.5242.000	HUBBARD MAPLE ST APTS, LLC	Assistance	$	135.00
881.1010.5339.000	Hunter Lane LLC	paid medical claims	$	49.34
881.1010.5339.000	Hunter Lane LLC	paid medical claims	$	166.09
881.1050.5339.000	Hunter Lane LLC	paid medical claims	$	1,024.58
881.1050.5339.000	Hunter Lane LLC	paid medical claims	$	663.19
184.5030.5246.000	Ibanez De Orellana, Nancy	Assistance	$	27.00
999.1131.000	ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #303417	$	806.67
999.1131.000	ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #303417ICMA DEF C	$	6,923.07
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEFERRED COMP	$	992.10
999.1131.000	ICMA 457-Mission Square Retirement	ICMA LOAN REPAYMENT	$	352.68
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	$	230.76
999.1131.000	ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	$	1,247.69
999.1131.000	ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	$	2,645.22
999.1131.000	ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #303417ICMA DEF C	$	1,225.00
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	$	269.23
999.1131.000	ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	$	124.12
999.1131.000	ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	$	875.00
999.1131.000	ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	$	945.00
001.1010.5230.000	ILEA	Evaluation 10/25/23	$	150.00
189.3040.5342.000	Impact 7G Inc	125 Homes LI/RA & HHA	$	2,979.75
999.1111.000	IMWCA	Work comp installment 6	$	13,984.00
999.1101.000	INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	$	31,568.90
999.1101.000	INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	$	16,035.22
999.1103.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	$	28,537.06
999.1103.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	$	5,495.38
999.1107.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	$	9,370.36
999.1107.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	$	4,685.08
001.1050.5565.000	Interstate Batteries of Upper Iowa	invoice paid 2x	$	(243.75)
001.4030.5565.000	Interstate Batteries of Upper Iowa	Parks and Street batteries	$	287.90
110.2010.5565.000	Interstate Batteries of Upper Iowa	Parks and Street batteries	$	673.80
610.8015.5820.000	Iowa Finance Authority	SRF interest in May for draws since 5/1/23	$	255.48
610.8015.5820.000	Iowa Finance Authority	SRF interest 6/1-11/30/23	$	27,816.54
610.8015.5820.000	Iowa Finance Authority	SRF service fee 6/1-11/30/23	$	4,010.29
610.8016.5820.000	Iowa Finance Authority	SRF interest 6/1-11/30/23	$	14,172.80
610.8016.5820.000	Iowa Finance Authority	SRF service fee 6/1-11/30/23	$	4,120.00
110.2040.5230.000	IOWA ONE CALL	Utility division one call charges	$	36.00
610.8016.5230.000	IOWA ONE CALL	Sewer underground locator services	$	179.82
740.8065.5230.000	IOWA ONE CALL	Sewer underground locator services	$	119.88
110.2010.5626.000	IOWA PRISON INDUSTRIES	Street dept posts	$	3,865.00
184.5030.5242.000	JBI COOP ASSOCIATION	Assistance	$	421.00

184.5030.5242.000	JBI COOP ASSOCIATION	Assistance	$	371.00
184.5030.5242.000	JBI COOP ASSOCIATION	Assistance	$	338.00
001.1010.5410.000	JENSEN INC	PD Explorer repairs	$	1,348.39
001.1010.5410.000	JENSEN INC	PD Ford Escape O2 sensor replaced	$	489.66
001.1010.5565.000	JENSEN INC	PD Explorer	$	892.79
001.1010.5565.000	JENSEN INC	PD Ford Escape O2 sensor replaced	$	123.57
184.5030.5242.000	Judge, John	Assistance	$	266.00
184.5030.5242.000	JUDGE, MIKE	Assistance	$	254.00
184.5030.5242.000	JUDGE, MIKE	Assistance	$	650.00
184.5030.5242.000	JUDGE, MIKE	Assistance	$	631.00
184.5030.5242.000	JUDGE, MIKE	Assistance	$	378.00
184.5030.5242.000	JUDGE, MIKE	Assistance	$	359.00
184.5030.5242.000	JUDGE, MIKE	Assistance	$	362.00
184.5030.5242.000	JUDGE, MIKE	Assistance	$	76.00
184.5030.5242.000	JUDGE, MIKE	Assistance	$	77.00
184.5030.5242.000	JUDGE, MIKE	Assistance	$	136.00
184.5030.5242.000	JUDGE, MIKE	Assistance	$	157.00
184.5030.5242.000	JUDGE, MIKE	Assistance	$	162.00
184.5030.5242.000	JUDGE, MIKE	Assistance	$	392.00
184.5030.5242.000	JUDGE, MIKE	Assistance	$	219.00
184.5030.5242.000	JUDGE, MIKE	Assistance	$	188.00
184.5030.5242.000	JUDGE, MIKE	Assistance	$	262.00
184.5030.5242.000	JUDGE, MIKE	Assistance	$	566.00
184.5030.5242.000	JUDGE, MIKE	Assistance	$	276.00
184.5030.5242.000	JUDGE, MIKE	Assistance	$	286.00
184.5030.5242.000	JUDGE, MIKE	Assistance	$	291.00
184.5030.5242.000	JUDGE, MIKE	Assistance	$	303.00
184.5030.5242.000	JUDGE, MIKE	Assistance	$	304.00
184.5030.5242.000	JUDGE, MIKE	Assistance	$	307.00
184.5030.5242.000	JUDGE, MIKE	Assistance	$	345.00
184.5030.5242.000	JUDGE, MIKE	Assistance	$	352.00
184.5030.5242.000	JUDGE, MIKE	Assistance	$	225.00
184.5030.5242.000	JUDGE, MIKE	Assistance	$	271.00
001.5020.5410.000	K & K Preferred Properties LLC	South facade at 123 E Main St	$	5,266.30
184.5030.5242.000	Kading Properties LLC	Assistance	$	846.00
184.5030.5242.000	Kading Properties LLC	Assistance	$	1,007.00
184.5030.5242.000	Kading Properties LLC	Assistance	$	526.00
184.5030.5242.000	Kading Properties LLC	Assistance	$	500.00
610.8015.5980.000	Kelderman, Debra	Sewer refund 2023 - sod	$	50.24
184.5030.5242.000	Klinefelter, Richard J	Assistance	$	450.00
001.4030.5344.000	KOCH Office Group	copies	$	7.17
110.2010.5344.000	KOCH Office Group	copies	$	35.86
610.8016.5344.000	KOCH Office Group	copies	$	17.93
740.8065.5344.000	KOCH Office Group	copies	$	10.76
750.8070.5750.000	Kooima Ag Inc	Compost skid steer attachment for turner	$	19,000.00
184.5030.5242.000	KRAMER, Marsha	Assistance	$	138.00
610.8015.5980.000	Kutzner, Gary	Sewer refund 2023 - seeding	$	238.64
001.1010.5431.000	LANGUAGE LINE SERV INC	PD over the phone interpretations	$	2,064.69
001.6050.5410.000	LARRYS TOWING & TIRE SERVICE	2018 Ford Escape tire repair	$	75.00
184.5030.5242.000	LAWSON, RODNEY W	Assistance	$	93.00
184.5030.5242.000	LAWTHERS PROPERTY MANAGEMENT	Assistance	$	184.00
184.5030.5242.000	LAWTHERS PROPERTY MANAGEMENT	Assistance	$	1,006.00
184.5030.5242.000	Lopez, Jaime	Assistance	$	421.00
184.5030.5246.000	Louis, Marie	Assistance	$	7.00
184.5030.5242.000	Luense, Brant	Assistance	$	750.00
184.5030.5242.000	Luense, Brant	Assistance	$	700.00
184.5030.5242.000	Luense, Brant	Assistance	$	435.00
184.5030.5242.000	Luense, Brant	Assistance	$	386.00
184.5030.5242.000	Luense, Brant	Assistance	$	336.00
184.5030.5242.000	Luense, Brant	Assistance	$	506.00
184.5030.5242.000	Luense, Brant	Assistance	$	264.00
184.5030.5242.000	Manship, Wyatt	Assistance	$	804.00
184.5030.5242.000	Marion Manor 2	Assistance	$	247.00
151.1010.5331.000	MARSHALL COUNTY AUDITOR	Two laptops and docking stations for squad cars	$	7,961.50
001.1010.5570.000	Marshall County Engineer	November 2023 fuel bills	$	6,008.56
001.1050.5570.000	Marshall County Engineer	November 2023 fuel bills	$	264.10
001.1050.5571.000	Marshall County Engineer	November 2023 fuel bills	$	1,319.55
001.1071.5570.000	Marshall County Engineer	November 2023 fuel bills	$	45.94

001.1075.5570.000	Marshall County Engineer	November 2023 fuel bills	$	149.35
001.4010.5570.000	Marshall County Engineer	November 2023 fuel bills	$	90.95
001.4030.5570.000	Marshall County Engineer	November 2023 fuel bills	$	570.43
001.4030.5571.000	Marshall County Engineer	November 2023 fuel bills	$	156.30
001.6050.5570.000	Marshall County Engineer	November 2023 fuel bills	$	152.21
110.2010.5570.000	Marshall County Engineer	November 2023 fuel bills	$	427.06
110.2010.5571.000	Marshall County Engineer	November 2023 fuel bills	$	1,687.79
110.2040.5570.000	Marshall County Engineer	November 2023 fuel bills	$	195.13
110.2060.5570.000	Marshall County Engineer	November 2023 fuel bills	$	89.52
110.2070.5571.000	Marshall County Engineer	November 2023 fuel bills	$	498.77
610.8015.5570.000	Marshall County Engineer	November 2023 fuel bills	$	335.27
610.8016.5570.000	Marshall County Engineer	November 2023 fuel bills	$	347.84
610.8016.5571.000	Marshall County Engineer	November 2023 fuel bills	$	169.09
690.8050.5570.000	Marshall County Engineer	November 2023 fuel bills	$	538.76
690.8050.5571.000	Marshall County Engineer	November 2023 fuel bills	$	7,255.85
740.8065.5570.000	Marshall County Engineer	November 2023 fuel bills	$	191.98
740.8065.5570.000	Marshall County Engineer	November 2023 fuel bills	$	231.90
740.8065.5571.000	Marshall County Engineer	November 2023 fuel bills	$	112.73
001.4030.5342.000	MARSHALL COUNTY LANDFILL	Parks	$	48.70
001.4030.5342.000	MARSHALL COUNTY LANDFILL	Parks construction debris	$	38.30
001.4030.5342.000	MARSHALL COUNTY LANDFILL	Parks construction debris	$	22.60
001.6020.5250.000	MARSHALL COUNTY RECORDER	Quit claim deed,variance permit, certificate	$	115.00
001.4045.5342.000	MARSHALLTOWN ALARM INC	Parks monthly phone line monitoring test	$	357.50
142.4030.5342.000	MARSHALLTOWN ALARM INC	S 6th St monthly phone line test	$	357.50
184.5030.5242.000	Marshalltown Lofts, LLC	Assistance	$	773.00
184.5030.5242.000	Marshalltown Lofts, LLC	Assistance	$	773.00
184.5030.5242.000	Marshalltown Lofts, LLC	Assistance	$	88.00
184.5030.5242.000	Marshalltown Lofts, LLC	Assistance	$	164.00
184.5030.5242.000	Marshalltown Lofts, LLC	Assistance	$	176.00
184.5030.5242.000	Marshalltown Lofts, LLC	Assistance	$	149.00
184.5030.5242.000	Marshalltown Lofts, LLC	Assistance	$	217.00
184.5030.5242.000	Marshalltown Lofts, LLC	Assistance	$	256.00
184.5030.5242.000	Marshalltown Lofts, LLC	Assistance	$	257.00
184.5030.5242.000	Marshalltown Lofts, LLC	Assistance	$	673.00
184.5030.5242.000	Marshalltown Lofts, LLC	Assistance	$	286.00
184.5030.5242.000	Marshalltown Lofts, LLC	Assistance	$	399.00
184.5030.5242.000	Marshalltown Lofts, LLC	Assistance	$	207.00
184.5030.5242.000	Marshalltown Lofts, LLC	Assistance	$	433.00
001.1075.5485.000	MARSHALLTOWN WATER WORKS	702 Swayze St storm sewer	$	8.00
001.1075.5485.000	MARSHALLTOWN WATER WORKS	708 Lee St storm sewer	$	8.00
001.1075.5485.000	MARSHALLTOWN WATER WORKS	2 W Main St	$	8.00
001.1075.5485.000	MARSHALLTOWN WATER WORKS	308 S 7th Ave storm sewer	$	8.00
001.1075.5485.000	MARSHALLTOWN WATER WORKS	101 E Ferner St storm sewer	$	8.00
001.1075.5485.000	MARSHALLTOWN WATER WORKS	719 N 4th Ave storm sewer	$	8.00
001.1075.5485.000	MARSHALLTOWN WATER WORKS	23 W Main St storm sewer	$	10.40
001.1075.5485.000	MARSHALLTOWN WATER WORKS	910 S 2nd Ave storm sewer	$	8.00
001.1075.5485.000	MARSHALLTOWN WATER WORKS	506 E Boone St storm sewer	$	8.00
001.1075.5485.000	MARSHALLTOWN WATER WORKS	102-104 W Main St storm sewer	$	8.00
001.1075.5485.000	MARSHALLTOWN WATER WORKS	406 Lee St storm sewer	$	8.00
001.1075.5485.000	MARSHALLTOWN WATER WORKS	510 Bromley St storm sewer	$	8.00
001.1075.5485.000	MARSHALLTOWN WATER WORKS	101 W Main St storm sewer	$	10.40
001.1075.5485.000	MARSHALLTOWN WATER WORKS	15 S 1st St storm sewer	$	8.00
001.1075.5485.000	MARSHALLTOWN WATER WORKS	506 N 2nd St storm sewer	$	8.00
001.1075.5485.000	MARSHALLTOWN WATER WORKS	112 N 2nd Ave storm sewer	$	8.00
001.1075.5485.000	MARSHALLTOWN WATER WORKS	704 Lee St storm water	$	1.05
001.1075.5485.000	MARSHALLTOWN WATER WORKS	20 E Main St storm sewer	$	10.40
001.1075.5485.000	MARSHALLTOWN WATER WORKS	10 W Main St storm sewer	$	8.00
001.1075.5485.000	MARSHALLTOWN WATER WORKS	105 N 2nd Ave storm sewer	$	8.00
001.2090.5220.000	MARSHALLTOWN WATER WORKS	landfill bills	$	249.20
001.2090.5220.000	MARSHALLTOWN WATER WORKS	landfill bills	$	267.20
355.1075.5485.000	MARSHALLTOWN WATER WORKS	501 N 1st Ave	$	7.34
610.8015.5220.000	MARSHALLTOWN WATER WORKS	Sanitary Collections Costs	$	8,095.43
610.8015.5220.000	MARSHALLTOWN WATER WORKS	Sanitary Collections Costs	$	8,945.43
740.8065.5220.000	MARSHALLTOWN WATER WORKS	Storm Sewer Collection Services	$	656.70
740.8065.5220.000	MARSHALLTOWN WATER WORKS	Storm Sewer Collection Services	$	259.80
001.1010.5410.000	MCATEE TIRE SALES & SERVICE INC	PD tire repair	$	7.50
001.1010.5410.000	MCATEE TIRE SALES & SERVICE INC	PD 517 tires and services	$	43.50
001.1010.5410.000	MCATEE TIRE SALES & SERVICE INC	PD 521 tire repair	$	35.00

001.1010.5410.000	MCATEE TIRE SALES & SERVICE INC	PD 500 tire repair	$	7.50
001.1010.5565.000	MCATEE TIRE SALES & SERVICE INC	PD tire repair	$	50.00
001.1010.5565.000	MCATEE TIRE SALES & SERVICE INC	PD 517 tires and services	$	139.54
001.1010.5565.000	MCATEE TIRE SALES & SERVICE INC	PD 500 tire repair	$	55.00
001.1050.5600.000	MENARDS	Fire dept bleach and batteries	$	20.57
001.1050.5600.000	MENARDS	Infrared thermometers	$	25.97
001.2050.5565.000	MENARDS	Brine tank repair parts	$	78.48
001.4045.5410.000	MENARDS	Parks PVC pipe and couplings	$	82.85
110.2010.5600.000	MENARDS	Street shop supplies	$	35.28
110.2010.5718.000	MENARDS	Street line up bar, socket adapter	$	18.40
690.8050.5600.000	MENARDS	Transit power strip, disinfectant wipes	$	60.47
690.8050.5600.000	MENARDS	Transit bungee cord	$	36.07
690.8050.5718.000	MENARDS	Transit Heavy duty canister steam cleaner	$	208.97
610.8015.5603.000	Microbac Laboratories Inc	Lab analysis - local limits study	$	278.00
610.8015.5603.000	Microbac Laboratories Inc	Lab analysis- local limit study	$	278.00
610.8015.5603.000	MIDLAND SCIENTIFIC INC	Lab supplies - molybdenum AA	$	49.05
610.8015.5603.000	MIDLAND SCIENTIFIC INC	Lab supplies - buffer solution	$	178.23
610.8015.5603.000	MIDLAND SCIENTIFIC INC	Lab supplies - nit/ ammonia standard, iodine	$	149.46
001.4030.5342.000	MIDWEST AUTOMATIC FIRE SPRINKLER CO	PWB fire sprinkler repairs	$	89.08
110.2010.5342.000	MIDWEST AUTOMATIC FIRE SPRINKLER CO	PWB fire sprinkler repairs	$	178.14
690.8050.5342.000	MIDWEST AUTOMATIC FIRE SPRINKLER CO	PWB fire sprinkler repairs	$	178.14
001.1099.5386.000	Milestone Outdoor Co	PD / FD mowing	$	273.00
110.2040.5410.000	MOBOTREX INC	Crosswalks pedestrian light replacements	$	716.00
130.2040.5410.000	MOBOTREX INC	Cameras replacement 3rd Ave & Linn St, 3rd Ave, Ch	$	26,052.00
132.2040.5780.000	MOBOTREX INC	7 Traffic Signal Controllers	$	34,468.00
184.5030.5242.000	Moore, Michelle	Assistance	$	372.00
001.1010.5472.000	Morrison, Brian	ILEA training weeks 8-13	$	357.00
001.1010.5344.000	Motorola Solutions Inc	PD labor and repair on radios	$	405.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Assistance	$	221.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Assistance	$	247.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Assistance	$	375.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Assistance	$	354.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Assistance	$	347.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Assistance	$	263.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Assistance	$	346.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Assistance	$	263.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Assistance	$	280.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Assistance	$	346.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Assistance	$	305.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Assistance	$	312.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Assistance	$	318.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Assistance	$	217.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Assistance	$	346.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Assistance	$	308.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Assistance	$	259.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Assistance	$	202.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Assistance	$	186.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Assistance	$	137.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Assistance	$	212.00
184.5030.5242.000	MTOWN/WESTOWN LLLP	Assistance	$	53.00
001.1010.5113.020	MUNICIPAL FIRE & POLICE RETIREMENT	E Siemens military leave 1/1-4/28/2023	$	1,082.10
001.6011.5460.000	Nichols, Greg	mileage	$	52.90
184.5030.5242.000	NORTH TAMA HOUSING, INC	Assistance	$	128.00
001.4066.5613.000	NORTHERN LIGHTS DISTRIBUTING	Coliseum resale products	$	413.89
610.8015.5342.000	NUTRI JECT SYSTEMS INC	Fall 2023 Biosolids Hauling & Land Application	$	94,941.13
001.4030.5611.000	NUTRIEN AG SOLUTIONS INC	#1 diesel fluid for generators	$	36.44
001.4065.5611.000	NUTRIEN AG SOLUTIONS INC	#1 diesel fluid for generators	$	338.15
001.6050.5611.000	NUTRIEN AG SOLUTIONS INC	#1 diesel fluid for generators	$	35.15
110.2010.5611.000	NUTRIEN AG SOLUTIONS INC	#1 diesel fluid for generators	$	72.88
690.8050.5611.000	NUTRIEN AG SOLUTIONS INC	#1 diesel fluid for generators	$	72.88
030.4030.5718.000	NVB Playgrounds Inc	Shipping	$	404.06
030.4030.5718.000	NVB Playgrounds Inc	Wheelchair Swings Platforms	$	1,428.00
030.4030.5718.000	NVB Playgrounds Inc	Wheelchair Swings Frames	$	1,192.00
140.4030.5718.000	NVB Playgrounds Inc	Shipping	$	808.12
140.4030.5718.000	NVB Playgrounds Inc	Wheelchair Swings Frames	$	2,384.00
140.4030.5718.000	NVB Playgrounds Inc	Wheelchair Swings Platforms	$	2,856.00
363.4030.5718.000	NVB Playgrounds Inc	Wheelchair Swings Frames	$	1,192.00
363.4030.5718.000	NVB Playgrounds Inc	Shipping	$	404.06

363.4030.5718.000	NVB Playgrounds Inc	Wheelchair Swings Platforms	$ 1,428.00
184.5030.5242.000	OETKER, DEBRA	Assistance	$ 79.00
184.5030.5242.000	OETKER, DEBRA	Assistance	$ 216.00
001.4010.5216.000	ONE SOURCE-THE BACKGROUND CHECK CO	November applicant checks	$ 34.00
886.2010.5216.000	ONE SOURCE-THE BACKGROUND CHECK CO	November applicant checks	$ 71.00
184.5030.5242.000	PALISADE HOLDING CO	Assistance	$ 207.00
184.5030.5242.000	PALISADE HOLDING CO	Assistance	$ 264.00
001.1050.5132.000	Panther Uniforms Inc	Fire dept employee uniform	$ 255.65
610.8015.5980.000	Parker, Laberta	Sewer refund 2023 - seeding	$ 73.79
184.5030.5246.000	Patton, Camille	Assistance	$ 26.00
Payroll	Payroll	Payroll #25	$ 323,078.86
184.5030.5242.000	Pebworth Homes LLC	Assistance	$ 32.00
184.5030.5242.000	Pebworth Homes LLC	Assistance	$ 231.00
184.5030.5246.000	Perez, Eliva Mejia	Assistance	$ 31.00
184.5030.5242.000	Pizano-Cisneros, Angel	Assistance	$ 348.00
001.4030.5410.000	PLUMB SUPPLY	Parks gasket	$ 2.02
184.5030.5242.000	Plymat Jr , William	Assistance	$ 633.00
999.1121.000	Polk County Sheriff	CASE # SCSC035481	$ 371.14
184.5030.5242.000	Premier Iowa City IA LLC	Assistance	$ 1.00
184.5030.5242.000	Premier Iowa City IA LLC	Assistance	$ 779.00
184.5030.5242.000	Premier Iowa City IA LLC	Assistance	$ 544.00
184.5030.5242.000	Premier Iowa City IA LLC	Assistance	$ 453.00
184.5030.5242.000	Premier Iowa City IA LLC	Assistance	$ 392.00
184.5030.5242.000	Premier Iowa City IA LLC	Assistance	$ 334.00
184.5030.5242.000	Premier Iowa City IA LLC	Assistance	$ 320.00
184.5030.5242.000	Premier Iowa City IA LLC	Assistance	$ 42.00
184.5030.5344.000	PREMIER OFFICE EQUIPMENT	Housing contract and copies	$ 64.90
184.5030.5242.000	Premier Real Estate Mgmnt	Assistance	$ 720.00
184.5030.5242.000	Premier Real Estate Mgmnt	Assistance	$ 665.00
184.5030.5242.000	Premier Real Estate Mgmnt	Assistance	$ 109.00
184.5030.5242.000	Premier Real Estate Mgmnt	Assistance	$ 630.00
184.5030.5242.000	Premier Real Estate Mgmnt	Assistance	$ 439.00
184.5030.5242.000	Pyramid Property Solutions Inc	Assistance	$ 387.00
184.5030.5242.000	Pyramid Property Solutions Inc	Assistance	$ 314.00
184.5030.5242.000	Pyramid Property Solutions Inc	Assistance	$ 34.00
184.5030.5242.000	R & A RENTAL PROPERTIES LLC	Assistance	$ 430.00
184.5030.5242.000	R & A RENTAL PROPERTIES LLC	Assistance	$ 521.00
184.5030.5242.000	Ramirez, Sergio Rios	Assistance	$ 388.00
184.5030.5246.000	Rasmussen, Lynnette	Assistance	$ 50.00
001.1050.5413.000	Rasmusson Service Center	R177 -coolant, radiator hose	$ 473.26
001.1050.5413.000	Rasmusson Service Center	R177 -coolant, radiator hose	$ 250.00
184.5030.5242.000	Redborg, Kirsten	Assistance	$ 389.00
001.1050.5460.000	Redvector.com LLC	Fire dept online EMS training 01/01-12/31/24	$ 3,675.23
184.5030.5242.000	REED, TONY	Assistance	$ 486.00
184.5030.5242.000	REED, TONY	Assistance	$ 496.00
184.5030.5242.000	REED, TONY	Assistance	$ 363.00
184.5030.5242.000	REED, TONY	Assistance	$ 431.00
184.5030.5242.000	REED, TONY	Assistance	$ 590.00
001.2060.5344.000	RICOH USA INC	Engineering BW copies	$ 3.42
001.2060.5344.000	RICOH USA INC	Engineering color copies	$ 14.86
110.2060.5344.000	RICOH USA INC	Engineering BW copies	$ 3.43
110.2060.5344.000	RICOH USA INC	Engineering color copies	$ 14.85
184.5030.5242.000	RIVER BIRCH APTS	Assistance	$ 433.00
184.5030.5242.000	RIVER BIRCH APTS	Assistance	$ 194.00
184.5030.5242.000	RIVER BIRCH APTS	Assistance	$ 411.00
184.5030.5242.000	RIVER BIRCH APTS	Assistance	$ 700.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Assistance	$ 578.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Assistance	$ 405.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Assistance	$ 352.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Assistance	$ 590.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Assistance	$ 605.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Assistance	$ 672.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Assistance	$ 785.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Assistance	$ 313.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Assistance	$ 133.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Assistance	$ 81.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Assistance	$ 708.00
184.5030.5242.000	RIVER OAKS APARTMENTS	Assistance	$ 568.00

184.5030.5242.000	RMB Cooperative	Assistance	$	435.00
184.5030.5242.000	RMB Cooperative	Assistance	$	202.00
184.5030.5242.000	Roth, Kamaria Mary	Assistance	$	397.00
355.1075.5342.000	Rowley, Jacob	21-23 W Main St junk removal	$	2,705.00
184.5030.5242.000	S & E INVESTMENT LLC	Assistance	$	438.00
184.5030.5242.000	S & E INVESTMENT LLC	Assistance	$	377.00
001.1071.5342.000	Safe Building	November building inspections	$	4,530.00
110.2010.5342.000	SAFETY KLEEN SYSTEMS INC	waste pickup and supplies	$	715.62
184.5030.5238.000	SanDiego Housing Commission	Admin Fee120123	$	100.26
184.5030.5242.000	SanDiego Housing Commission	Assistance	$	3,688.00
610.8015.5380.000	SCHARNWEBER WATER CONDITIONING INC	November 2023 water softener lease	$	27.00
184.5030.5242.000	SCHMIDT, Michael T	Assistance	$	129.00
184.5030.5242.000	SCHMIDT, Michael T	Assistance	$	875.00
184.5030.5242.000	SCHMIDT, Michael T	Assistance	$	527.00
001.1011.5342.000	Sensys Gatso USA Inc.	Sensys Gatso ATE Tickets PD	$	24,955.00
610.8015.5980.000	Sharp, Marion	Sewer refund 2023 - sod	$	78.50
610.8015.5980.000	Sheldon, Craig	Sewer refund 2023 - seeding/ landscaping	$	69.08
001.1010.5132.000	Shetler, Dennis	Embroidering for PD	$	26.70
001.1010.5601.000	Sho Biz Inc dba Minuteman	photos and press conferences back drop	$	438.50
690.8050.5132.000	Sho Biz Inc dba Minuteman	Transit employee work clothing	$	2,155.32
690.8050.5605.000	Sho Biz Inc dba Minuteman	Transit envelopes	$	108.70
690.8050.5605.000	Sho Biz Inc dba Minuteman	Transit monthly planner and tally counter	$	109.10
001.1010.5472.000	Smith, Avygail	ILEA Training weeks 8-13	$	357.00
110.2010.5611.000	SPAHN & ROSE LUMBER CO	rake wall	$	64.48
001.1050.5600.000	STAPLES BUSINESS CREDIT	Fire dept laundry detergent	$	300.75
184.5030.5242.000	Steffensen, Gary	Assistance	$	436.00
001.1010.5344.000	Stericycle Inc	PD shredding services	$	84.39
184.5030.5344.000	Stericycle Inc	Housing services	$	45.80
030.1010.5750.000	STEW HANSEN'S DODGE CITY	CIP MPD 2023 Dodge Durango 1C4SDJFT7PC690682	$	38,757.00
001.1099.5342.000	STONE SANITATION	Police & Fire Bldg	$	118.78
001.4010.5342.000	STONE SANITATION	Library - 105 W Boone St	$	115.56
001.5010.5342.000	STONE SANITATION	Central Business District	$	200.00
001.6050.5342.000	STONE SANITATION	City Hall	$	118.78
110.2010.5342.000	STONE SANITATION	Street Dept	$	118.78
110.2010.5342.000	STONE SANITATION	Bullpen Woodland Dr	$	95.00
610.8015.5342.000	STONE SANITATION	Waste Plant	$	118.78
610.8015.5342.000	STONE SANITATION	November 2023 Grit/ screening removal	$	484.38
001.1010.5132.000	STREICHER'S INC	PD velcro lettering	$	54.00
184.5030.5242.000	SUNRISE APARTMENTS, INC	Assistance	$	112.00
001.1010.5410.000	Super Shine	September and October PD carwashes	$	54.40
184.5030.5242.000	Swift, Scott	Assistance	$	421.00
610.8015.5600.000	The Optical Center	Safety glasses - dispersing fee	$	25.00
001.2050.5565.000	THEISENS SUPPLY INC	Brine tank repair parts	$	409.86
110.2010.5132.000	THEISENS SUPPLY INC	Street dept high vis vests	$	18.99
110.2010.5132.000	THEISENS SUPPLY INC	Street dept city provided employee boots	$	134.99
110.2010.5132.000	THEISENS SUPPLY INC	Street employee boots	$	239.99
110.2010.5132.000	THEISENS SUPPLY INC	Street dept City provided employee clothing	$	417.93
110.2010.5132.000	THEISENS SUPPLY INC	Street dept City provided employee clothing	$	449.63
110.2010.5600.000	THEISENS SUPPLY INC	Sign supplies	$	29.90
610.8016.5132.000	THEISENS SUPPLY INC	Sewer dept employee clothing	$	44.99
740.8065.5132.000	THEISENS SUPPLY INC	Sewer dept employee clothing	$	29.99
184.5030.5242.000	Town Apartments Corporation	Assistance	$	101.00
184.5030.5242.000	Town Apartments Corporation	Assistance	$	200.00
001.4040.5441.000	TREASURER ST OF IOWA	Sales/ Use tax	$	29.77
001.4040.5442.000	TREASURER ST OF IOWA	Sales/ Use tax	$	3.75
610.8015.5441.000	TREASURER ST OF IOWA	Sales/ Use tax	$	13,456.85
610.8015.5441.000	TREASURER ST OF IOWA	Sales/ Use tax	$	2,242.81
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	$	12,012.15
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	$	6,331.00
184.5030.5242.000	TTLC Coop Housing	Assistance	$	333.00
184.5030.5242.000	TTLC Coop Housing	Assistance	$	770.00
184.5030.5242.000	TTLC Coop Housing	Assistance	$	421.00
001.6021.5230.000	TYLER TECHNOLOGIES INC	Tyler Court server migration	$	1,250.00
001.1010.5151.000	UPHDM OCCUPATIONAL MEDICINE	Physical and or immunizations	$	1,104.00
001.1050.5410.000	Vajgrt, Roger	Fire dept chain saw repair	$	50.00
001.1050.5410.000	Vajgrt, Roger	Fire dept chain saw repair	$	128.25
110.2010.5380.000	Vajgrt, Roger	Post driver rental	$	95.00
110.2050.5380.000	Vajgrt, Roger	Post driver rental	$	50.00

610.8015.5980.000	VanCleave, Lee	Sewer refund 2023 - trees/ sod/ landscaping	$ 226.08
184.5030.5246.000	Velez, Yaralexi	Assistance	$ 13.00
184.5030.5246.000	Vung, Cing	Assistance	$ 63.00
184.5030.5242.000	Walker, Angela	Assistance	$ 298.00
184.5030.5246.000	Weatherly, Cassandra	Assistance	$ 31.00
184.5030.5242.000	WEATHERLY, ERIN & BOB	Assistance	$ 317.00
184.5030.5242.000	WEATHERLY, ERIN & BOB	Assistance	$ 190.00
610.8015.5980.000	Weatherman, Randy	Sewer refund 2023 - seeding	$ 31.40
001.1010.5464.000	WEEKLEY, SADIE J	Meal during CTK Training	$ 10.00
184.5030.5246.000	Werner, Jessica	Assistance	$ 13.00
184.5030.5242.000	White, Amalia	Assistance	$ 332.00
001.5020.5410.000	Willard Property LLC	Code upgrade 36 W Main St	$ 20,000.00
001.5020.5410.000	Willard Property LLC	36 W Main St East Facade	$ 8,500.00
001.5020.5410.000	Willard Property LLC	36 W Main St South Facade	$ 8,500.00
001.5020.5410.000	Willard Property LLC	36 W Main St West Facade	$ 8,500.00
132.5020.5331.000	Willard Property LLC	36 W Main St North Facade	$ 12,500.00
184.5030.5246.000	Wirth, Tammy	Assistance	$ 50.00
001.1099.5482.000	WoodRiver Energy LLC	Police & Fire Bldg 11672	$ 2,980.20
001.4010.5482.000	WoodRiver Energy LLC	Library gas #7078	$ 540.79
001.4045.5482.000	WoodRiver Energy LLC	SWIMMING POOL 7077	$ 87.87
184.5030.5242.000	Worent Inc	Assistance	$ 167.00
184.5030.5242.000	Worsfold Farm LLC	Assistance	$ 361.00
110.2040.5600.000	WW GRAINGER	Traffic signal cabinet filters	$ 43.20
610.8015.5344.000	XEROX CORPORATION	November 2023 Xerox & copies	$ 35.56
110.2070.5565.000	ZARNOTH BRUSH WORKS INC	Street dept cablewrap, dirt shoe and runner	$ 1,384.70
001.4030.5344.000	ZIEGLER INC	PWB annual generator maintenance	$ 856.65
001.6050.5344.000	ZIEGLER INC	City Hall/ Carnegie annual generator maintenance	$ 1,415.99
001.6051.5344.000	ZIEGLER INC	City Hall/ Carnegie annual generator maintenance	$ 1,415.98
110.2010.5344.000	ZIEGLER INC	PWB annual generator maintenance	$ 1,713.30
690.8050.5344.000	ZIEGLER INC	PWB annual generator maintenance	$ 1,713.30
TOTAL			$1,668,739.35

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Diana Steiner, Finance Director
DATE: December 4. 2023
RE: July 2023 Monthly Financial Statements

Strategic Plan:

☐ Strategy 1: Expand and improve development in the community.
☐ Strategy 2: Enhance Marshalltown's public image.
☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: N/A.

Recommendation: Staff recommends approving the July 2023 monthly financial statements.

Budget Impact: N/A.

Description/Background: The Finance Department has prepared and reconciled the July 2023 financial statements for your review. The FY24 budget was approved in April 2023.

The attached reports include the following:

- Fund Balance Report, which includes the beginning balance at 6/30/23, the year-to-date revenues and expenses for 1 month and the ending fund cash balance.
- Cash & Investments Report, which includes current balances and interest rates for all city investments.
- Monthly Budget Report, which reflects monthly and year-to-date revenues and expenses by each fund and then in summary. If the YTD Activity amount is less than the YTD Budget amount, it will show as unfavorable for revenues and favorable for expenses.

Items of interest this month:

- $180,000 was transferred to the Group Health Insurance Fund 884 since the balance was getting low. Council approved on Resolution 2023-139. Insurance related to General Fund employees were transferred from Fund 112 Employee Benefit Fund for $131,888. Grants and Enterprise funds transferred $38,015 and MCCC was billed $10,097. Premiums were increased in August.
- Fund 616, includes payments of $750,034 for payments on the Sanitary Sewer CIPP SRF project.
- Fund 615 includes payments of $269,495 for payments on the WPC Headworks & Digester SRF project.

MARSHALLTOWN
IOWA

FUND BALANCE REPORT
AS OF 07/31/2023

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	3,567,795.12	412,477.52	1,301,723.03	2,678,549.61
010 - CASH FLOW RESERVE FUND	2,755,575.96	10,262.53	-	2,765,838.49
030 - CAPITAL RESERVE	-	2,166.07	2,166.07	-
031 - CAPITAL RSRV-BLDG MAINT	248,847.16	7,041.46	-	255,888.62
032 - CIP LARGE VEHICLE/EQUIPMENT	93,755.00	-	-	93,755.00
110 - ROAD USE TAX	7,872,965.91	339,594.28	267,566.24	7,944,993.95
112 - EMPLOYEE BENEFITS FUND	3,768,809.74	73,913.15	131,888.00	3,710,834.89
117 - POLICE/FIRE RETIREMENT	642,477.91	28,008.88	-	670,486.79
119 - EMERGENCY FUND	-	5,180.74	-	5,180.74
121 - LOCAL OPTION SALES TAX	6,012,923.56	346,026.08	26,973.35	6,331,976.29
125 - TAX INCREMENT FINANCING	169,545.77	25,551.40	-	195,097.17
130 - CITY TORT LIABILITY	128,206.16	477.48	-	128,683.64
132 - GRANTS-STATE/LOCAL AGENCIES	(1,237,771.42)	-	23,266.14	(1,261,037.56)
133 - UNDESIGNATED FEDERAL GRANTS	(26,937.26)	23,985.13	40,755.00	(43,707.13)
140 - PARK & REC DONATION FUND	301,596.26	3,435.87	7,015.90	298,016.23
141 - MTOWN TENNIS ASSOC	2,890.06	10.76	-	2,900.82
142 - SOFTBALL ASSOCIATION FUND	(6,149.75)	3,432.62	4,564.73	(7,281.86)
144 - LIVE HEALTHY IOWA	6,277.56	23.38	-	6,300.94
145 - TORNADO GENERAL	287,863.02	-	-	287,863.02
148 - FEMA-COVID19	(12,143.15)	-	-	(12,143.15)
149 - FEMA - WINDS	334,019.33	-	-	334,019.33
150 - LOCAL PD GRANTS	(4,019.97)	4,019.94	8,243.53	(8,243.56)
151 - DEPT OF JUSTICE GRANTS	(18,454.98)	17,880.50	9,138.98	(9,713.46)
152 - POLICE UNDESIGNATED GRANTS	(10,240.50)	90.27	9,431.08	(19,581.31)
153 - POLICE DEPT DONATION FUND	122,990.71	4,879.80	19,582.84	108,287.67
156 - FIRE DEPT DONATION FUND	82,179.22	306.06	-	82,485.28
160 - ECONOMIC DEVELOPMENT GIFT	54,964.15	204.70	-	55,168.85
161 - SURETY DEPOSITS/SUBDIVIDER	11,466.96	42.71	-	11,509.67
170 - LIBRARY DONATION FUND	114,613.95	2,495.74	1,184.16	115,925.53
177 - SEIZED ASSETS (POLICE)	24,663.16	50.62	6,766.68	17,947.10
183 - FY 08 EDI (ECON DEV INCENTIVE)	-	-	-	-
184 - VOUCHERS - 002, 003	212,388.44	115,835.62	117,715.10	210,508.96
189 - #6 HUD LEAD GRANT	81,342.03	85,787.74	158,147.94	8,981.83
200 - GO BONDS DEBT FUND	216,257.80	17,508.67	-	233,766.47
300 - CIP COLLECTION FUND	389,865.65	14,793.06	2,166.07	402,492.64
311 - RISE STREET GRANTS	(3,632,998.53)	-	138,492.08	(3,771,490.61)
312 - AIRPORT PROJECT FUND	122,392.82	454.91	245.14	122,602.59
320 - SPECIAL ASSESSMENT PROJECTS	(14,510.95)	-	-	(14,510.95)
340 - BIKE PATH PROJECT FUND	(1,511.60)	-	-	(1,511.60)
341 - TREES FOREVER PROJECT	25,667.35	8,576.27	212.50	34,031.12
350 - GO BONDS CAPITAL PROJECTS	9,341.72	34.79	-	9,376.51
354 - POLICE & FIRE STATIONS	-	-	-	-
355 - 2015 GO BONDS (D&D)	380,907.57	1,327.69	24,412.25	357,823.01
360 - 2019 GO BONDS & PROJECTS	-	-	-	-
361 - LIBRARY BUILDING ADDITION	1,626.33	6.06	-	1,632.39
362 - 2020 GO BONDS	713,101.88	2,655.79	-	715,757.67
363 - 2021 GO BONDS	7,376,741.08	25,335.10	574,050.16	6,828,026.02
364 - 2022 GO BONDS	9,627,478.41	9,592.80	4,160.75	9,632,910.46
389 - AMERICAN RESCUE PLAN	3,105,941.21	-	7,610.00	3,098,331.21
392 - TIF DISTRICT III CAP PROJECTS	-	-	-	-
395 - ECONOMIC DEVELOPMENT PROJECT FUND	-	-	60,218.12	(60,218.12)
610 - WATER POLLUTION CONTROL	-	278,599.31	278,599.31	-
611 - WPCP REVENUE	20,994,624.06	733,627.37	278,580.23	21,449,671.20
614 - WPCP CAPITAL IMPROVEMENT RSRV	1,120,657.22	4,173.64	-	1,124,830.86
615 - WPCP PLANT & IMPROVEMENTS	-	-	269,494.60	(269,494.60)
616 - SANITARY SEWER REHAB PROJECT	-	-	750,033.55	(750,033.55)
617 - SANITARY SEWER NEW CONSTRUCTN	156,657.20	3,287.00	-	159,944.20
690 - TRANSIT OPERATING	1,005,655.70	6,744.26	67,504.60	944,895.36
740 - STORM SEWER UTILITY	1,751,034.24	111,089.35	50,218.45	1,811,905.14
741 - 2016 GO STORM WATER PROJ	797,609.06	2,970.52	-	800,579.58
750 - COMPOSTING FACILITY	200,498.34	10,689.14	3,057.54	208,129.94
760 - P&R CONCESSIONS ENTERPRISE	(25,565.37)	18,923.00	14,971.88	(21,614.25)
881 - OCCUPATIONAL INSURANCE ESCROW	120,913.02	12,289.09	2,399.30	130,802.81
884 - GROUP HEALTH INSURANCE ESCROW	24,141.74	420,391.48	328,309.18	116,224.04
886 - WORKMAN'S COMP DEDUCTIBLE FUND	34,883.61	129.92	-	35,013.53
913 - 911 COMMISION	(6,957.22)	106.50	113,008.21	(119,858.93)
952 - SURETY BONDS/DEPOSITS	5,004.16	64.41	-	5,068.57
TOTAL	**70,081,896.61**	**3,196,551.18**	**5,103,872.69**	**68,174,575.10**

MARSHALLTOWN
IOWA

CASH AND INVESTMENTS
AS OF 07/31/2023

Account	Name	Ending Balance	Interest Rate
BalObject: 0110 - P&R Deposits			
999.0110.100	First Interstate Bank P&R Deposits	553,574.05	2.25
	Total BalObject: 0110 - P&R Deposits :	**553,574.05**	
BalObject: 0111 - Operating			
999.0111.100	First Interstate Bank Operating	983,792.62	2.25
	Total BalObject: 0111 - Operating:	**983,792.62**	
BalObject: 0113 - Payroll			
999.0113.100	First Interstate Bank Payroll	350,000.00	2.25
	Total BalObject: 0113 - Payroll:	**350,000.00**	
BalObject: 0114 - Dev Inspections			
999.0114.100	First Interstate Bank Dev Inspections	33,769.09	2.25
	Total BalObject: 0114 - Dev Inspections:	**33,769.09**	
BalObject: 0115 - HUD Admin			
999.0115.100	First Interstate Bank HUD Admin	213,386.58	2.25
	Total BalObject: 0115 - HUD Admin:	**213,386.58**	
BalObject: 0116 - HUD HAP			
999.0116.100	First Interstate Bank HUD HAP	8,224.66	2.25
	Total BalObject: 0116 - HUD HAP:	**8,224.66**	
BalObject: 0117 - Police			
999.0117.100	First Interstate Bank Police	26,539.28	2.25
	Total BalObject: 0117 - Police:	**26,539.28**	
BalObject: 0117 - ACH			
999.0118.100	First Interstate Bank ACH	1,000.00	2.25
	Total BalObject: 0118 -ACH	**1,000.00**	
BalObject: 0120 - PETTY CASH			
001.0120.000	PETTY CASH - RECORDS	100.00	0.00
750.0120.000	PETTY CASH	300.00	0.00
760.0120.000	PETTY CASH	350.00	0.00
	Total BalObject: 0120 - PETTY CASH:	**750.00**	
BalObject: 0121 - PETTY CASH-SWIMMING POOLS			
001.0121.000	PETTY CASH-SWIMMING POOLS	300.00	0.00
	Total BalObject: 0121 - PETTY CASH-SWIMMING	**300.00**	
BalObject: 0122 - PETTY CASH-CITY CLERK			
001.0122.000	PETTY CASH-CITY CLERK	200.00	0.00
	Total BalObject: 0122 - PETTY CASH-CITY CLERK:	**200.00**	

Account	Name	Ending Balance	Interest Rate
BalObject: 0123 - PETTY CASH-LIBRARY			
001.0123.000	PETTY CASH-LIBRARY	100.00	0.00
	Total BalObject: 0123 - PETTY CASH-LIBRARY:	**100.00**	
BalObject: 0124 - PETTY CASH-LIBRARY			
001.0125.000	PETTY CASH-LIBRARY	200.00	0.00
	Total BalObject: 0124 - PETTY CASH-LIBRARY:	**200.00**	
BalObject: 0125 - PETTY CASH-PARK			
001.0125.000	PETTY CASH-PARK	225.00	0.00
	Total BalObject: 0125 - PETTY CASH-PARK:	**225.00**	
BalObject: 0130 - CASH HELD BY INSUR ADMIN			
885.0130.000	CASH HELD BY INSUR ADMI	1.00	0.00
	Total BalObject: 0130 - CASH HELD BY INSUR ADM	**1.00**	
BalObject: 0215 - IPAIT MONEY MARKET			
999.0215.000	IPAIT MONEY MARKET	13,480,227.64	4.88
	Total BalObject: 0215 - IPAIT MONEY MARKET:	**13,480,227.64**	
BalObject: 0216 - FIRST INTERSTATE BANK MM			
999.0216.000	First Interstate Bank MM	12,330,800.27	2.25
	Total BalObject: 0216 - FIRST INTERSTATE BANK M	**12,330,800.27**	
BalObject: 0240 - MIDWEST ONE CD (91-365 DAYS)			
364.0240.000	MIDWEST ONE CD	3,000,000.00	5.30 - 5.35
999.0240.000	MIDWEST ONE CD	8,059,702.76	4.65 - 5.30
	Total BalObject: 0240 - MIDWEST ONE CD	**11,059,702.76**	
BalObject: 0243 - GNB INV			
364.0243.000	GNB CD	1,023,635.07	4.74
999.0243.000	GNB CD	9,000,000.00	4.7-5.39
	Total BalObject: 0243 - GNB INV	**10,023,635.07**	
BalObject: 0246 - PINNACLE INV			
364.0246.000	PINNACLE CD	3,023,934.25	4.8 - 4.95
999.0246.000	PINNACLE CD	2,048,367.12	4.85- 4.95
	Total BalObject: 0246 - PINNACLE CD	**5,072,301.37**	
BalObject: 0265 - IPAIT CD			
999.0265.000	IPAIT CD	6,000,000.00	4.71-5.6
	Total BalObject: 0265 - IPAIT CD	**6,000,000.00**	
BalObject: 0273 - IPAIT GOV SEC			
999.0273.000	IPAIT GOV INV	7,996,155.57	4.71-5.17
	Total BalObject: 0273 - IPAIT GOV SEC	**7,996,155.57**	
BalObject: 0999 - POOLED CASH			
999.0999.000	POOLED CASH - prepaid work comp and outstanding AP	39,690.14	0.00
	Total BalObject: 0999 - POOLED CASH:	**39,690.14**	
	TOTAL	**68,174,575.10**	

Monthly Budget Report - Marshalltown

Group Summary

City of Marshalltown, IA

For Fiscal: 2023-2024 Period Ending: 07/31/2023

Account Type	July Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 001 - GENERAL FUND					
Revenue	412,477.52	1,501,597.44	412,477.52	-1,089,119.92	18,020,483.00
Expense	1,301,723.03	1,501,209.11	1,301,723.03	199,486.08	18,020,483.00
Total Fund: 001 - GENERAL FUND:	**-889,245.51**	**388.33**	**-889,245.51**	**-889,633.84**	**0.00**
Fund: 010 - CASH FLOW RESERVE FUND					
Revenue	10,262.53	28,990.40	10,262.53	-18,727.87	348,000.00
Total Fund: 010 - CASH FLOW RESERVE FUND:	**10,262.53**	**28,990.40**	**10,262.53**	**-18,727.87**	**348,000.00**
Fund: 030 - CAPITAL RESERVE					
Revenue	2,166.07	58,012.03	2,166.07	-55,845.96	696,423.00
Expense	2,166.07	58,034.46	2,166.07	55,868.39	696,423.00
Total Fund: 030 - CAPITAL RESERVE:	**0.00**	**-22.43**	**0.00**	**22.43**	**0.00**
Fund: 031 - CAPITAL RSRV-BLDG MAINT					
Revenue	7,041.46	250.00	7,041.46	6,791.46	3,000.00
Expense	0.00	11,770.51	0.00	11,770.51	141,275.00
Total Fund: 031 - CAPITAL RSRV-BLDG MAINT:	**7,041.46**	**-11,520.51**	**7,041.46**	**18,561.97**	**-138,275.00**
Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT					
Revenue	0.00	7,840.50	0.00	-7,840.50	94,086.00
Total Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT:	**0.00**	**7,840.50**	**0.00**	**-7,840.50**	**94,086.00**
Fund: 110 - ROAD USE TAX					
Revenue	339,594.28	310,783.32	339,594.28	28,810.96	3,729,400.00
Expense	267,566.24	349,843.03	267,566.24	82,276.79	4,198,134.00
Total Fund: 110 - ROAD USE TAX:	**72,028.04**	**-39,059.71**	**72,028.04**	**111,087.75**	**-468,734.00**
Fund: 112 - EMPLOYEE BENEFITS FUND					
Revenue	73,913.15	194,185.06	73,913.15	-120,271.91	2,330,221.00
Expense	131,888.00	255,905.91	131,888.00	124,017.91	3,070,871.00
Total Fund: 112 - EMPLOYEE BENEFITS FUND:	**-57,974.85**	**-61,720.85**	**-57,974.85**	**3,746.00**	**-740,650.00**
Fund: 117 - POLICE/FIRE RETIREMENT					
Revenue	28,008.88	82,815.64	28,008.88	-54,806.76	993,788.00
Expense	0.00	98,345.66	0.00	98,345.66	1,180,148.00
Total Fund: 117 - POLICE/FIRE RETIREMENT:	**28,008.88**	**-15,530.02**	**28,008.88**	**43,538.90**	**-186,360.00**
Fund: 119 - EMERGENCY FUND					
Revenue	5,180.74	21,914.48	5,180.74	-16,733.74	262,974.00

Account Type	July Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	0.00	21,914.50	0.00	21,914.50	262,974.00
Total Fund: 119 - EMERGENCY FUND:	**5,180.74**	**-0.02**	**5,180.74**	**5,180.76**	**0.00**
Fund: 121 - LOCAL OPTION SALES TAX					
Revenue	346,026.08	316,666.66	346,026.08	29,359.42	3,800,000.00
Expense	26,973.35	380,425.63	26,973.35	353,452.28	4,565,385.00
Total Fund: 121 - LOCAL OPTION SALES TAX:	**319,052.73**	**-63,758.97**	**319,052.73**	**382,811.70**	**-765,385.00**
Fund: 125 - TAX INCREMENT FINANCING					
Revenue	25,551.40	92,878.41	25,551.40	-67,327.01	1,114,541.00
Expense	0.00	90,205.33	0.00	90,205.33	1,082,464.00
Total Fund: 125 - TAX INCREMENT FINANCING:	**25,551.40**	**2,673.08**	**25,551.40**	**22,878.32**	**32,077.00**
Fund: 130 - CITY TORT LIABILITY					
Revenue	477.48	3,416.66	477.48	-2,939.18	41,000.00
Expense	0.00	3,333.33	0.00	3,333.33	40,000.00
Total Fund: 130 - CITY TORT LIABILITY:	**477.48**	**83.33**	**477.48**	**394.15**	**1,000.00**
Fund: 132 - GRANTS-STATE/LOCAL AGENCIES					
Revenue	0.00	225,691.68	0.00	-225,691.68	2,709,360.00
Expense	23,266.14	204,408.45	23,266.14	181,142.31	2,453,883.00
Total Fund: 132 - GRANTS-STATE/LOCAL AGENCIES:	**-23,266.14**	**21,283.23**	**-23,266.14**	**-44,549.37**	**255,477.00**
Fund: 133 - UNDESIGNATED FEDERAL GRANTS					
Revenue	23,985.13	32,829.35	23,985.13	-8,844.22	394,050.00
Expense	40,755.00	32,121.01	40,755.00	-8,633.99	385,550.00
Total Fund: 133 - UNDESIGNATED FEDERAL GRANTS:	**-16,769.87**	**708.34**	**-16,769.87**	**-17,478.21**	**8,500.00**
Fund: 140 - PARK & REC DONATION FUND					
Revenue	3,435.87	4,333.32	3,435.87	-897.45	52,000.00
Expense	7,015.90	11,428.48	7,015.90	4,412.58	137,175.00
Total Fund: 140 - PARK & REC DONATION FUND:	**-3,580.03**	**-7,095.16**	**-3,580.03**	**3,515.13**	**-85,175.00**
Fund: 141 - MTOWN TENNIS ASSOC					
Revenue	10.76	1.66	10.76	9.10	20.00
Total Fund: 141 - MTOWN TENNIS ASSOC:	**10.76**	**1.66**	**10.76**	**9.10**	**20.00**
Fund: 142 - SOFTBALL ASSOCIATION FUND					
Revenue	3,432.62	2,565.08	3,432.62	867.54	30,781.00
Expense	4,564.73	2,562.69	4,564.73	-2,002.04	30,781.00
Total Fund: 142 - SOFTBALL ASSOCIATION FUND:	**-1,132.11**	**2.39**	**-1,132.11**	**-1,134.50**	**0.00**
Fund: 144 - LIVE HEALTHY IOWA					
Revenue	23.38	628.91	23.38	-605.53	7,547.00
Expense	0.00	628.85	0.00	628.85	7,547.00
Total Fund: 144 - LIVE HEALTHY IOWA :	**23.38**	**0.06**	**23.38**	**23.32**	**0.00**
Fund: 145 - TORNADO GENERAL					
Expense	0.00	15,082.00	0.00	15,082.00	181,000.00

Account Type	July Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 145 - TORNADO GENERAL:	**0.00**	**15,082.00**	**0.00**	**15,082.00**	**181,000.00**
Fund: 148 - FEMA-COVID19					
Revenue	0.00	1,119.58	0.00	-1,119.58	13,435.00
Total Fund: 148 - FEMA-COVID19:	**0.00**	**1,119.58**	**0.00**	**-1,119.58**	**13,435.00**
Fund: 149 - FEMA - WINDS					
Revenue	0.00	5,414.50	0.00	-5,414.50	65,000.00
Expense	0.00	683.65	0.00	683.65	8,208.00
Total Fund: 149 - FEMA - WINDS:	**0.00**	**4,730.85**	**0.00**	**-4,730.85**	**56,792.00**
Fund: 150 - LOCAL PD GRANTS					
Revenue	4,019.94	4,998.00	4,019.94	-978.06	60,000.00
Expense	8,243.53	4,998.00	8,243.53	-3,245.53	60,000.00
Total Fund: 150 - LOCAL PD GRANTS:	**-4,223.59**	**0.00**	**-4,223.59**	**-4,223.59**	**0.00**
Fund: 151 - DEPT OF JUSTICE GRANTS					
Revenue	17,880.50	4,732.79	17,880.50	13,147.71	56,800.00
Expense	9,138.98	4,733.05	9,138.98	-4,405.93	56,800.00
Total Fund: 151 - DEPT OF JUSTICE GRANTS:	**8,741.52**	**-0.26**	**8,741.52**	**8,741.78**	**0.00**
Fund: 152 - POLICE UNDESIGNATED GRANTS					
Revenue	90.27	9,121.93	90.27	-9,031.66	109,507.00
Expense	9,431.08	9,122.46	9,431.08	-308.62	109,507.00
Total Fund: 152 - POLICE UNDESIGNATED GRANTS:	**-9,340.81**	**-0.53**	**-9,340.81**	**-9,340.28**	**0.00**
Fund: 153 - POLICE DEPT DONATION FUND					
Revenue	4,879.80	266.66	4,879.80	4,613.14	3,200.00
Expense	19,582.84	2,569.96	19,582.84	-17,012.88	30,850.00
Total Fund: 153 - POLICE DEPT DONATION FUND:	**-14,703.04**	**-2,303.30**	**-14,703.04**	**-12,399.74**	**-27,650.00**
Fund: 156 - FIRE DEPT DONATION FUND					
Revenue	306.06	249.99	306.06	56.07	3,000.00
Expense	0.00	1,416.66	0.00	1,416.66	17,000.00
Total Fund: 156 - FIRE DEPT DONATION FUND:	**306.06**	**-1,166.67**	**306.06**	**1,472.73**	**-14,000.00**
Fund: 160 - ECONOMIC DEVELOPMENT GIFT					
Revenue	204.70	83.33	204.70	121.37	1,000.00
Total Fund: 160 - ECONOMIC DEVELOPMENT GIFT:	**204.70**	**83.33**	**204.70**	**121.37**	**1,000.00**
Fund: 161 - SURETY DEPOSITS/SUBDIVIDER					
Revenue	42.71	15.41	42.71	27.30	185.00
Total Fund: 161 - SURETY DEPOSITS/SUBDIVIDER:	**42.71**	**15.41**	**42.71**	**27.30**	**185.00**
Fund: 170 - LIBRARY DONATION FUND					
Revenue	2,495.74	68,706.24	2,495.74	-66,210.50	824,475.00
Expense	1,184.16	69,561.63	1,184.16	68,377.47	834,740.00
Total Fund: 170 - LIBRARY DONATION FUND:	**1,311.58**	**-855.39**	**1,311.58**	**2,166.97**	**-10,265.00**

Account Type	July Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 177 - SEIZED ASSETS (POLICE)					
Revenue	50.62	291.56	50.62	-240.94	3,500.00
Expense	6,766.68	333.23	6,766.68	-6,433.45	4,000.00
Total Fund: 177 - SEIZED ASSETS (POLICE):	**-6,716.06**	**-41.67**	**-6,716.06**	**-6,674.39**	**-500.00**
Fund: 184 - VOUCHERS - 002, 003					
Revenue	115,835.62	104,081.55	115,835.62	11,754.07	1,248,980.00
Expense	117,715.10	106,969.50	117,715.10	-10,745.60	1,284,128.00
Total Fund: 184 - VOUCHERS - 002, 003:	**-1,879.48**	**-2,887.95**	**-1,879.48**	**1,008.47**	**-35,148.00**
Fund: 189 - #6 HUD LEAD GRANT					
Revenue	85,787.74	131,904.16	85,787.74	-46,116.42	1,582,850.00
Expense	158,147.94	131,923.04	158,147.94	-26,224.90	1,583,162.00
Total Fund: 189 - #6 HUD LEAD GRANT:	**-72,360.20**	**-18.88**	**-72,360.20**	**-72,341.32**	**-312.00**
Fund: 200 - GO BONDS DEBT FUND					
Revenue	17,508.67	593,705.52	17,508.67	-576,196.85	7,124,597.00
Expense	0.00	585,767.41	0.00	585,767.41	7,031,413.00
Total Fund: 200 - GO BONDS DEBT FUND:	**17,508.67**	**7,938.11**	**17,508.67**	**9,570.56**	**93,184.00**
Fund: 300 - CIP COLLECTION FUND					
Revenue	14,793.06	55,286.32	14,793.06	-40,493.26	663,436.00
Expense	2,166.07	65,875.75	2,166.07	63,709.68	790,509.00
Total Fund: 300 - CIP COLLECTION FUND:	**12,626.99**	**-10,589.43**	**12,626.99**	**23,216.42**	**-127,073.00**
Fund: 311 - RISE STREET GRANTS					
Revenue	0.00	2,082.50	0.00	-2,082.50	25,000.00
Expense	138,492.08	2,083.33	138,492.08	-136,408.75	25,000.00
Total Fund: 311 - RISE STREET GRANTS:	**-138,492.08**	**-0.83**	**-138,492.08**	**-138,491.25**	**0.00**
Fund: 312 - AIRPORT PROJECT FUND					
Revenue	454.91	17,624.99	454.91	-17,170.08	211,500.00
Expense	245.14	11,791.66	245.14	11,546.52	141,500.00
Total Fund: 312 - AIRPORT PROJECT FUND:	**209.77**	**5,833.33**	**209.77**	**-5,623.56**	**70,000.00**
Fund: 320 - SPECIAL ASSESSMENT PROJECTS					
Revenue	0.00	41.66	0.00	-41.66	500.00
Total Fund: 320 - SPECIAL ASSESSMENT PROJECTS:	**0.00**	**41.66**	**0.00**	**-41.66**	**500.00**
Fund: 340 - BIKE PATH PROJECT FUND					
Revenue	0.00	132,067.90	0.00	-132,067.90	1,584,815.00
Expense	0.00	136,461.65	0.00	136,461.65	1,637,540.00
Total Fund: 340 - BIKE PATH PROJECT FUND:	**0.00**	**-4,393.75**	**0.00**	**4,393.75**	**-52,725.00**
Fund: 341 - TREES FOREVER PROJECT					
Revenue	8,576.27	2,983.32	8,576.27	5,592.95	35,800.00
Expense	212.50	3,333.33	212.50	3,120.83	40,000.00
Total Fund: 341 - TREES FOREVER PROJECT:	**8,363.77**	**-350.01**	**8,363.77**	**8,713.78**	**-4,200.00**

Account Type	July Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 350 - GO BONDS CAPITAL PROJECTS					
Revenue	34.79	16.66	34.79	18.13	200.00
Total Fund: 350 - GO BONDS CAPITAL PROJECTS:	**34.79**	**16.66**	**34.79**	**18.13**	**200.00**
Fund: 355 - 2015 GO BONDS (D&D)					
Revenue	1,327.69	2,541.32	1,327.69	-1,213.63	30,500.00
Expense	24,412.25	24,106.76	24,412.25	-305.49	289,365.00
Total Fund: 355 - 2015 GO BONDS (D&D):	**-23,084.56**	**-21,565.44**	**-23,084.56**	**-1,519.12**	**-258,865.00**
Fund: 361 - LIBRARY BUILDING ADDITION					
Revenue	6.06	2.49	6.06	3.57	30.00
Total Fund: 361 - LIBRARY BUILDING ADDITION:	**6.06**	**2.49**	**6.06**	**3.57**	**30.00**
Fund: 362 - 2020 GO BONDS					
Revenue	2,655.79	53,566.91	2,655.79	-50,911.12	642,803.00
Expense	0.00	101,712.74	0.00	101,712.74	1,220,553.00
Total Fund: 362 - 2020 GO BONDS:	**2,655.79**	**-48,145.83**	**2,655.79**	**50,801.62**	**-577,750.00**
Fund: 363 - 2021 GO BONDS					
Revenue	25,335.10	460,758.73	25,335.10	-435,423.63	5,529,105.00
Expense	574,050.16	899,862.07	574,050.16	325,811.91	10,798,365.00
Total Fund: 363 - 2021 GO BONDS:	**-548,715.06**	**-439,103.34**	**-548,715.06**	**-109,611.72**	**-5,269,260.00**
Fund: 364 - 2022 GO BONDS					
Revenue	9,592.80	57,058.64	9,592.80	-47,465.84	684,750.00
Expense	4,160.75	361,020.81	4,160.75	356,860.06	4,332,250.00
Total Fund: 364 - 2022 GO BONDS:	**5,432.05**	**-303,962.17**	**5,432.05**	**309,394.22**	**-3,647,500.00**
Fund: 365 - 2023 GO BONDS					
Revenue	0.00	946,333.33	0.00	-946,333.33	11,356,000.00
Expense	0.00	946,316.66	0.00	946,316.66	11,356,000.00
Total Fund: 365 - 2023 GO BONDS:	**0.00**	**16.67**	**0.00**	**-16.67**	**0.00**
Fund: 389 - AMERICAN RESCUE PLAN					
Expense	7,610.00	219,321.53	7,610.00	211,711.53	2,632,863.00
Total Fund: 389 - AMERICAN RESCUE PLAN:	**7,610.00**	**219,321.53**	**7,610.00**	**211,711.53**	**2,632,863.00**
Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND					
Revenue	0.00	583.33	0.00	-583.33	7,000.00
Expense	60,218.12	583.33	60,218.12	-59,634.79	7,000.00
Total Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND:	**-60,218.12**	**0.00**	**-60,218.12**	**-60,218.12**	**0.00**
Fund: 610 - WATER POLLUTION CONTROL					
Revenue	278,599.31	663,745.91	278,599.31	-385,146.60	7,964,951.00
Expense	278,599.31	663,675.51	278,599.31	385,076.20	7,964,951.00
Total Fund: 610 - WATER POLLUTION CONTROL:	**0.00**	**70.40**	**0.00**	**-70.40**	**0.00**
Fund: 611 - WPCP REVENUE					
Revenue	733,627.37	674,391.65	733,627.37	59,235.72	8,092,700.00

Account Type	July Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	278,580.23	760,695.90	278,580.23	482,115.67	9,128,351.00
Total Fund: 611 - WPCP REVENUE:	**455,047.14**	**-86,304.25**	**455,047.14**	**541,351.39**	**-1,035,651.00**
Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV					
Revenue	4,173.64	2,083.33	4,173.64	2,090.31	25,000.00
Total Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV:	**4,173.64**	**2,083.33**	**4,173.64**	**2,090.31**	**25,000.00**
Fund: 615 - WPCP PLANT & IMPROVEMENTS					
Revenue	0.00	436,879.16	0.00	-436,879.16	5,242,550.00
Expense	269,494.60	436,879.15	269,494.60	167,384.55	5,242,550.00
Total Fund: 615 - WPCP PLANT & IMPROVEMENTS:	**-269,494.60**	**0.01**	**-269,494.60**	**-269,494.61**	**0.00**
Fund: 616 - SANITARY SEWER REHAB PROJECT					
Revenue	0.00	58,287.50	0.00	-58,287.50	699,450.00
Expense	750,033.55	58,287.48	750,033.55	-691,746.07	699,450.00
Total Fund: 616 - SANITARY SEWER REHAB PROJECT:	**-750,033.55**	**0.02**	**-750,033.55**	**-750,033.57**	**0.00**
Fund: 617 - SANITARY SEWER NEW CONSTRUCTN					
Revenue	3,287.00	708.33	3,287.00	2,578.67	8,500.00
Total Fund: 617 - SANITARY SEWER NEW CONSTRUCTN:	**3,287.00**	**708.33**	**3,287.00**	**2,578.67**	**8,500.00**
Fund: 690 - TRANSIT OPERATING					
Revenue	6,744.26	84,083.89	6,744.26	-77,339.63	1,009,007.00
Expense	67,504.60	99,499.12	67,504.60	31,994.52	1,194,302.00
Total Fund: 690 - TRANSIT OPERATING:	**-60,760.34**	**-15,415.23**	**-60,760.34**	**-45,345.11**	**-185,295.00**
Fund: 740 - STORM SEWER UTILITY					
Revenue	111,089.35	113,375.00	111,089.35	-2,285.65	1,360,500.00
Expense	50,218.45	126,430.12	50,218.45	76,211.67	1,517,361.00
Total Fund: 740 - STORM SEWER UTILITY:	**60,870.90**	**-13,055.12**	**60,870.90**	**73,926.02**	**-156,861.00**
Fund: 741 - 2016 GO STORM WATER PROJ					
Revenue	2,970.52	166.60	2,970.52	2,803.92	2,000.00
Total Fund: 741 - 2016 GO STORM WATER PROJ:	**2,970.52**	**166.60**	**2,970.52**	**2,803.92**	**2,000.00**
Fund: 750 - COMPOSTING FACILITY					
Revenue	10,689.14	5,941.64	10,689.14	4,747.50	71,300.00
Expense	3,057.54	7,504.99	3,057.54	4,447.45	90,072.00
Total Fund: 750 - COMPOSTING FACILITY:	**7,631.60**	**-1,563.35**	**7,631.60**	**9,194.95**	**-18,772.00**
Fund: 760 - P&R CONCESSIONS ENTERPRISE					
Revenue	18,923.00	4,000.00	18,923.00	14,923.00	48,000.00
Expense	14,971.88	3,356.93	14,971.88	-11,614.95	40,291.00
Total Fund: 760 - P&R CONCESSIONS ENTERPRISE:	**3,951.12**	**643.07**	**3,951.12**	**3,308.05**	**7,709.00**
Fund: 881 - OCCUPATIONAL INSURANCE ESCROW					
Revenue	12,289.09	0.00	12,289.09	12,289.09	0.00
Expense	2,399.30	0.00	2,399.30	-2,399.30	0.00

Account Type	July Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 881 - OCCUPATIONAL INSURANCE ESCROW:	**9,889.79**	**0.00**	**9,889.79**	**9,889.79**	**0.00**
Fund: 884 - GROUP HEALTH INSURANCE ESCROW					
Revenue	420,391.48	0.00	420,391.48	420,391.48	0.00
Expense	328,309.18	0.00	328,309.18	-328,309.18	0.00
Total Fund: 884 - GROUP HEALTH INSURANCE ESCROW:	**92,082.30**	**0.00**	**92,082.30**	**92,082.30**	**0.00**
Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND					
Revenue	129.92	0.00	129.92	129.92	0.00
Total Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND:	**129.92**	**0.00**	**129.92**	**129.92**	**0.00**
Fund: 913 - 911 COMMISION					
Revenue	106.50	0.00	106.50	106.50	0.00
Expense	113,008.21	0.00	113,008.21	-113,008.21	0.00
Total Fund: 913 - 911 COMMISION:	**-112,901.71**	**0.00**	**-112,901.71**	**-112,901.71**	**0.00**
Report Total:	**-1,907,385.92**	**-1,299,393.43**	**-1,907,385.92**	**-607,992.49**	**-15,602,574.00**

Fund Summary

Fund	July Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
001 - GENERAL FUND	-889,245.51	388.33	-889,245.51	-889,633.84	0.00
010 - CASH FLOW RESERVE FUNI	10,262.53	28,990.40	10,262.53	-18,727.87	348,000.00
030 - CAPITAL RESERVE	0.00	-22.43	0.00	22.43	0.00
031 - CAPITAL RSRV-BLDG MAIN'	7,041.46	-11,520.51	7,041.46	18,561.97	-138,275.00
032 - CIP LARGE VEHICLE/EQUIPI	0.00	7,840.50	0.00	-7,840.50	94,086.00
110 - ROAD USE TAX	72,028.04	-39,059.71	72,028.04	111,087.75	-468,734.00
112 - EMPLOYEE BENEFITS FUNE	-57,974.85	-61,720.85	-57,974.85	3,746.00	-740,650.00
117 - POLICE/FIRE RETIREMENT	28,008.88	-15,530.02	28,008.88	43,538.90	-186,360.00
119 - EMERGENCY FUND	5,180.74	-0.02	5,180.74	5,180.76	0.00
121 - LOCAL OPTION SALES TAX	319,052.73	-63,758.97	319,052.73	382,811.70	-765,385.00
125 - TAX INCREMENT FINANCIN	25,551.40	2,673.08	25,551.40	22,878.32	32,077.00
130 - CITY TORT LIABILITY	477.48	83.33	477.48	394.15	1,000.00
132 - GRANTS-STATE/LOCAL AGE	-23,266.14	21,283.23	-23,266.14	-44,549.37	255,477.00
133 - UNDESIGNATED FEDERAL (	-16,769.87	708.34	-16,769.87	-17,478.21	8,500.00
140 - PARK & REC DONATION FU	-3,580.03	-7,095.16	-3,580.03	3,515.13	-85,175.00
141 - MTOWN TENNIS ASSOC	10.76	1.66	10.76	9.10	20.00
142 - SOFTBALL ASSOCIATION FL	-1,132.11	2.39	-1,132.11	-1,134.50	0.00
144 - LIVE HEALTHY IOWA	23.38	0.06	23.38	23.32	0.00
145 - TORNADO GENERAL	0.00	-15,082.00	0.00	15,082.00	-181,000.00
148 - FEMA-COVID19	0.00	1,119.58	0.00	-1,119.58	13,435.00
149 - FEMA - WINDS	0.00	4,730.85	0.00	-4,730.85	56,792.00
150 - LOCAL PD GRANTS	-4,223.59	0.00	-4,223.59	-4,223.59	0.00
151 - DEPT OF JUSTICE GRANTS	8,741.52	-0.26	8,741.52	8,741.78	0.00
152 - POLICE UNDESIGNATED GR	-9,340.81	-0.53	-9,340.81	-9,340.28	0.00
153 - POLICE DEPT DONATION FL	-14,703.04	-2,303.30	-14,703.04	-12,399.74	-27,650.00
156 - FIRE DEPT DONATION FUN	306.06	-1,166.67	306.06	1,472.73	-14,000.00
160 - ECONOMIC DEVELOPMENT	204.70	83.33	204.70	121.37	1,000.00
161 - SURETY DEPOSITS/SUBDIVI	42.71	15.41	42.71	27.30	185.00
170 - LIBRARY DONATION FUND	1,311.58	-855.39	1,311.58	2,166.97	-10,265.00
177 - SEIZED ASSETS (POLICE)	-6,716.06	-41.67	-6,716.06	-6,674.39	-500.00
184 - VOUCHERS - 002, 003	-1,879.48	-2,887.95	-1,879.48	1,008.47	-35,148.00
189 - #6 HUD LEAD GRANT	-72,360.20	-18.88	-72,360.20	-72,341.32	-312.00
200 - GO BONDS DEBT FUND	17,508.67	7,938.11	17,508.67	9,570.56	93,184.00
300 - CIP COLLECTION FUND	12,626.99	-10,589.43	12,626.99	23,216.42	-127,073.00
311 - RISE STREET GRANTS	-138,492.08	-0.83	-138,492.08	-138,491.25	0.00
312 - AIRPORT PROJECT FUND	209.77	5,833.33	209.77	-5,623.56	70,000.00
320 - SPECIAL ASSESSMENT PRO.	0.00	41.66	0.00	-41.66	500.00
340 - BIKE PATH PROJECT FUND	0.00	-4,393.75	0.00	4,393.75	-52,725.00
341 - TREES FOREVER PROJECT	8,363.77	-350.01	8,363.77	8,713.78	-4,200.00
350 - GO BONDS CAPITAL PROJE(	34.79	16.66	34.79	18.13	200.00

355 - 2015 GO BONDS (D&D)	-23,084.56	-21,565.44	-23,084.56	-1,519.12	-258,865.00
361 - LIBRARY BUILDING ADDITI(	6.06	2.49	6.06	3.57	30.00
362 - 2020 GO BONDS	2,655.79	-48,145.83	2,655.79	50,801.62	-577,750.00
363 - 2021 GO BONDS	-548,715.06	-439,103.34	-548,715.06	-109,611.72	-5,269,260.00
364 - 2022 GO BONDS	5,432.05	-303,962.17	5,432.05	309,394.22	-3,647,500.00
365 - 2023 GO BONDS	0.00	16.67	0.00	-16.67	0.00
389 - AMERICAN RESCUE PLAN	-7,610.00	-219,321.53	-7,610.00	211,711.53	-2,632,863.00
395 - ECONOMIC DEVELOPMENT	-60,218.12	0.00	-60,218.12	-60,218.12	0.00
610 - WATER POLLUTION CONTR	0.00	70.40	0.00	-70.40	0.00
611 - WPCP REVENUE	455,047.14	-86,304.25	455,047.14	541,351.39	-1,035,651.00
614 - WPCP CAPITAL IMPROVEM	4,173.64	2,083.33	4,173.64	2,090.31	25,000.00
615 - WPCP PLANT & IMPROVEN	-269,494.60	0.01	-269,494.60	-269,494.61	0.00
616 - SANITARY SEWER REHAB P	-750,033.55	0.02	-750,033.55	-750,033.57	0.00
617 - SANITARY SEWER NEW CO	3,287.00	708.33	3,287.00	2,578.67	8,500.00
690 - TRANSIT OPERATING	-60,760.34	-15,415.23	-60,760.34	-45,345.11	-185,295.00
740 - STORM SEWER UTILITY	60,870.90	-13,055.12	60,870.90	73,926.02	-156,861.00
741 - 2016 GO STORM WATER PI	2,970.52	166.60	2,970.52	2,803.92	2,000.00
750 - COMPOSTING FACILITY	7,631.60	-1,563.35	7,631.60	9,194.95	-18,772.00
760 - P&R CONCESSIONS ENTERI	3,951.12	643.07	3,951.12	3,308.05	7,709.00
881 - OCCUPATIONAL INSURANC	9,889.79	0.00	9,889.79	9,889.79	0.00
884 - GROUP HEALTH INSURANC	92,082.30	0.00	92,082.30	92,082.30	0.00
886 - WORKMAN'S COMP DEDU(	129.92	0.00	129.92	129.92	0.00
913 - 911 COMMISION	-112,901.71	0.00	-112,901.71	-112,901.71	0.00
Report Total:	**-1,907,385.92**	**-1,299,393.43**	**-1,907,385.92**	**-607,992.49**	**-15,602,574.00**

MARSHALLTOWN
IOWA

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Diana Steiner, Finance Director
DATE: December 6. 2023
RE: August 2023 Monthly Financial Statements

Strategic Plan:

☐ Strategy 1: Expand and improve development in the community.
☐ Strategy 2: Enhance Marshalltown's public image.
☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: N/A.

Recommendation: Staff recommends approving the August 2023 monthly financial statements.

Budget Impact: N/A.

Description/Background: The Finance Department has prepared and reconciled the August 2023 financial statements for your review. The FY24 budget was approved in April 2023.

The attached reports include the following:

- Fund Balance Report, which includes the beginning balance at 6/30/23, the year-to-date revenues and expenses for 2 months and the ending fund cash balance.
- Cash & Investments Report, which includes current balances and interest rates for all city investments.
- Monthly Budget Report, which reflects monthly and year-to-date revenues and expenses by each fund and then in summary. If the YTD Activity amount is less than the YTD Budget amount, it will show as unfavorable for revenues and favorable for expenses.

Items of interest this month:

- $152,129 was received for hotel/motel taxes for the period 4/1-6/30/23
- Fund 616 includes payments of $489,426 for payments on the Sanitary Sewer CIPP SRF project.
- Fund 615 includes payments of $228,336 for payments on the WPC Headworks & Digester SRF project.
- Fund 311 includes payments of $420,399 for the Edgewood Street Extension
- Fund 363 includes payments of $429,866 for State Street Reconstruction
- Fund 355 includes payments of $138,000 for demolitions of dangerous and dilapidated buildings.

MARSHALLTOWN
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FUND BALANCE REPORT
AS OF 08/31/2023

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	$ 3,567,795.12	$ 967,596.64	$ 3,051,317.24	$ 1,484,074.52
010 - CASH FLOW RESERVE FUND	$ 2,755,575.96	$ 17,487.13	$ -	$ 2,773,063.09
030 - CAPITAL RESERVE	$ -	$ 5,662.32	$ 5,662.32	$ -
031 - CAPITAL RSRV-BLDG MAINT	$ 248,847.16	$ 7,709.86	$ -	$ 256,557.02
032 - CIP LARGE VEHICLE/EQUIPMENT	$ 93,755.00	$ -	$ -	$ 93,755.00
110 - ROAD USE TAX	$ 7,872,965.91	$ 668,822.23	$ 388,975.44	$ 8,152,812.70
112 - EMPLOYEE BENEFITS FUND	$ 3,768,809.74	$ 83,661.15	$ 131,888.00	$ 3,720,582.89
117 - POLICE/FIRE RETIREMENT	$ 642,477.91	$ 29,783.58	$ -	$ 672,261.49
119 - EMERGENCY FUND	$ -	$ 5,186.93	$ -	$ 5,186.93
121 - LOCAL OPTION SALES TAX	$ 6,012,923.56	$ 797,614.00	$ 130,003.35	$ 6,680,534.21
125 - TAX INCREMENT FINANCING	$ 169,545.77	$ 26,061.01	$ -	$ 195,606.78
130 - CITY TORT LIABILITY	$ 128,206.16	$ 1,916.49	$ -	$ 130,122.65
132 - GRANTS-STATE/LOCAL AGENCIES	$ (1,237,771.42)	$ 206,363.04	$ 23,700.14	$ (1,055,108.52)
133 - UNDESIGNATED FEDERAL GRANTS	$ (26,937.26)	$ 23,985.13	$ 87,734.31	$ (90,686.44)
140 - PARK & REC DONATION FUND	$ 301,596.26	$ 6,229.91	$ 21,335.04	$ 286,491.13
141 - MTOWN TENNIS ASSOC	$ 2,890.06	$ 18.34	$ -	$ 2,908.40
142 - SOFTBALL ASSOCIATION FUND	$ (6,149.75)	$ 3,432.62	$ 10,668.92	$ (13,386.05)
144 - LIVE HEALTHY IOWA	$ 6,277.56	$ 39.84	$ -	$ 6,317.40
145 - TORNADO GENERAL	$ 287,863.02	$ -	$ -	$ 287,863.02
148 - FEMA-COVID19	$ (12,143.15)	$ -	$ -	$ (12,143.15)
149 - FEMA - WINDS	$ 334,019.33	$ -	$ -	$ 334,019.33
150 - LOCAL PD GRANTS	$ (4,019.97)	$ 6,071.69	$ 20,011.96	$ (17,960.24)
151 - DEPT OF JUSTICE GRANTS	$ (18,454.98)	$ 17,880.50	$ 9,138.98	$ (9,713.46)
152 - POLICE UNDESIGNATED GRANTS	$ (10,240.50)	$ 13,574.29	$ 28,645.25	$ (25,311.46)
153 - POLICE DEPT DONATION FUND	$ 122,990.71	$ 5,315.80	$ 20,449.09	$ 107,857.42
156 - FIRE DEPT DONATION FUND	$ 82,179.22	$ 521.52	$ -	$ 82,700.74
160 - ECONOMIC DEVELOPMENT GIFT	$ 54,964.15	$ 348.81	$ -	$ 55,312.96
161 - SURETY DEPOSITS/SUBDIVIDER	$ 11,466.96	$ 72.77	$ -	$ 11,539.73
170 - LIBRARY DONATION FUND	$ 114,613.95	$ 29,139.42	$ 2,227.12	$ 141,526.25
177 - SEIZED ASSETS (POLICE)	$ 24,663.16	$ 51.75	$ 6,766.68	$ 17,948.23
184 - VOUCHERS - 002, 003	$ 212,388.44	$ 238,912.87	$ 229,364.36	$ 221,936.95
189 - #6 HUD LEAD GRANT	$ 81,342.03	$ 242,676.34	$ 230,878.24	$ 93,140.13
200 - GO BONDS DEBT FUND	$ 216,257.80	$ 18,175.01	$ -	$ 234,432.81
300 - CIP COLLECTION FUND	$ 389,865.65	$ 16,098.46	$ 4,602.32	$ 401,361.79
311 - RISE STREET GRANTS	$ (3,632,998.53)	$ -	$ 558,891.22	$ (4,191,889.75)
312 - AIRPORT PROJECT FUND	$ 122,392.82	$ 744.79	$ 11,872.64	$ 111,264.97
320 - SPECIAL ASSESSMENT PROJECTS	$ (14,510.95)	$ -	$ -	$ (14,510.95)
340 - BIKE PATH PROJECT FUND	$ (1,511.60)	$ -	$ 291.00	$ (1,802.60)
341 - TREES FOREVER PROJECT	$ 25,667.35	$ 8,665.16	$ 212.50	$ 34,120.01
350 - GO BONDS CAPITAL PROJECTS	$ 9,341.72	$ 59.28	$ -	$ 9,401.00
355 - 2015 GO BONDS (D&D)	$ 380,907.57	$ 35,983.64	$ 162,412.25	$ 254,478.96
361 - LIBRARY BUILDING ADDITION	$ 1,626.33	$ 10.32	$ -	$ 1,636.65
362 - 2020 GO BONDS	$ 713,101.88	$ 4,524.74	$ 256.00	$ 717,370.62
363 - 2021 GO BONDS	$ 7,376,741.08	$ 42,024.20	$ 1,012,880.31	$ 6,405,884.97
364 - 2022 GO BONDS	$ 9,627,478.41	$ 16,159.71	$ 75,449.75	$ 9,568,188.37
389 - AMERICAN RESCUE PLAN	$ 3,105,941.21	$ -	$ 7,610.00	$ 3,098,331.21
395 - ECONOMIC DEVELOPMENT PROJECT FUND	$ -	$ -	$ 60,218.12	$ (60,218.12)
610 - WATER POLLUTION CONTROL	$ -	$ 611,324.23	$ 611,324.23	$ -
611 - WPCP REVENUE	$20,994,624.06	$1,521,840.83	$ 611,305.15	$21,905,159.74
614 - WPCP CAPITAL IMPROVEMENT RSRV	$ 1,120,657.22	$ 7,111.79	$ -	$ 1,127,769.01
615 - WPCP PLANT & IMPROVEMENTS	$ -	$ -	$ 497,830.63	$ (497,830.63)
616 - SANITARY SEWER REHAB PROJECT	$ -	$ -	$ 1,239,459.94	$ (1,239,459.94)
617 - SANITARY SEWER NEW CONSTRUCTN	$ 156,657.20	$ 3,287.00	$ -	$ 159,944.20
690 - TRANSIT OPERATING	$ 1,005,655.70	$ 73,657.53	$ 153,578.67	$ 925,734.56
740 - STORM SEWER UTILITY	$ 1,751,034.24	$ 232,825.53	$ 121,802.63	$ 1,862,057.14
741 - 2016 GO STORM WATER PROJ	$ 797,609.06	$ 5,061.70	$ -	$ 802,670.76
750 - COMPOSTING FACILITY	$ 200,498.34	$ 20,081.95	$ 5,020.85	$ 215,559.44
760 - P&R CONCESSIONS ENTERPRISE	$ (25,565.37)	$ 28,063.05	$ 31,285.80	$ (28,788.12)
881 - OCCUPATIONAL INSURANCE ESCROW	$ 120,913.02	$ 30,274.14	$ 43,838.21	$ 107,348.95
884 - GROUP HEALTH INSURANCE ESCROW	$ 24,141.74	$ 682,228.92	$ 566,169.34	$ 140,201.32
886 - WORKMAN'S COMP DEDUCTIBLE FUND	$ 34,883.61	$ 221.17	$ 79.13	$ 35,025.65
913 - 911 COMMISION	$ (6,957.22)	$ 213.00	$ 260,625.31	$ (267,369.53)
952 - SURETY BONDS/DEPOSITS	$ 5,004.16	$ 65.84	$ -	$ 5,070.00
TOTAL	**$70,081,896.61**	**$6,764,837.97**	**$10,435,782.44**	**$66,410,952.14**

MARSHALLTOWN
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CASH AND INVESTMENTS
AS OF 08/31/2023

Account	Name	Ending Balance	Interest Rate
BalObject: 0110 - P&R Deposits			
999.0110.100	First Interstate Bank P&R Deposits	575,349.37	2.25
	Total BalObject: 0110 - P&R Deposits :	**575,349.37**	
BalObject: 0111 - Operating			
999.0111.100	First Interstate Bank Operating	756,147.55	2.25
	Total BalObject: 0111 - Operating:	**756,147.55**	
BalObject: 0113 - Payroll			
999.0113.100	First Interstate Bank Payroll	350,000.00	2.25
	Total BalObject: 0113 - Payroll:	**350,000.00**	
BalObject: 0114 - Dev Inspections			
999.0114.100	First Interstate Bank Dev Inspections	33,770.52	2.25
	Total BalObject: 0114 - Dev Inspections:	**33,770.52**	
BalObject: 0115 - HUD Admin			
999.0115.100	First Interstate Bank HUD Admin	234,975.80	2.25
	Total BalObject: 0115 - HUD Admin:	**234,975.80**	
BalObject: 0116 - HUD HAP			
999.0116.100	First Interstate Bank HUD HAP	4,327.97	2.25
	Total BalObject: 0116 - HUD HAP:	**4,327.97**	
BalObject: 0117 - Police			
999.0117.100	First Interstate Bank Police	26,540.41	2.25
	Total BalObject: 0117 - Police:	**26,540.41**	
BalObject: 0117 - ACH			
999.0118.100	First Interstate Bank ACH	1,000.00	2.25
	Total BalObject: 0118 -ACH	**1,000.00**	
BalObject: 0120 - PETTY CASH			
001.0120.000	PETTY CASH - RECORDS	100.00	0.00
750.0120.000	PETTY CASH	-	0.00
760.0120.000	PETTY CASH	-	0.00
	Total BalObject: 0120 - PETTY CASH:	**100.00**	
BalObject: 0121 - PETTY CASH-SWIMMING POOLS			
001.0121.000	PETTY CASH-SWIMMING POOLS	300.00	0.00
	Total BalObject: 0121 - PETTY CASH-SWIMMING	**300.00**	
BalObject: 0122 - PETTY CASH-CITY CLERK			
001.0122.000	PETTY CASH-CITY CLERK	200.00	0.00
	Total BalObject: 0122 - PETTY CASH-CITY CLERK:	**200.00**	

Account	Name	Ending Balance	Interest Rate
BalObject: 0123 - PETTY CASH-LIBRARY			
001.0123.000	PETTY CASH-LIBRARY	100.00	0.00
	Total BalObject: 0123 - PETTY CASH-LIBRARY:	**100.00**	
BalObject: 0124 - PETTY CASH-LIBRARY			
001.0125.000	PETTY CASH-LIBRARY	200.00	0.00
	Total BalObject: 0124 - PETTY CASH-LIBRARY:	**200.00**	
BalObject: 0125 - PETTY CASH-PARK			
001.0125.000	PETTY CASH-PARK	225.00	0.00
	Total BalObject: 0125 - PETTY CASH-PARK:	**225.00**	
BalObject: 0130 - CASH HELD BY INSUR ADMIN			
885.0130.000	CASH HELD BY INSUR ADMI	1.00	0.00
	Total BalObject: 0130 - CASH HELD BY INSUR ADM	**1.00**	
BalObject: 0215 - IPAIT MONEY MARKET			
999.0215.000	IPAIT MONEY MARKET	16,615,220.81	5.03
	Total BalObject: 0215 - IPAIT MONEY MARKET:	**16,615,220.81**	
BalObject: 0216 - FIRST INTERSTATE BANK MM			
999.0216.000	First Interstate Bank MM	6,636,263.92	2.25
	Total BalObject: 0216 - FIRST INTERSTATE BANK M	**6,636,263.92**	
BalObject: 0240 - MIDWEST ONE CD (91-365 DAYS)			
364.0240.000	MIDWEST ONE CD	3,000,000.00	5.32 - 5.35
999.0240.000	MIDWEST ONE CD	11,059,381.43	4.65 - 5.51
	Total BalObject: 0240 - MIDWEST ONE CD	**14,059,381.43**	
BalObject: 0243 - GNB INV			
364.0243.000	GNB CD	1,023,635.07	4.74
999.0243.000	GNB CD	10,000,000.00	4.7-5.39
	Total BalObject: 0243 - GNB INV	**11,023,635.07**	
BalObject: 0246 - PINNACLE INV			
364.0246.000	PINNACLE CD	3,023,934.25	4.8 - 4.95
999.0246.000	PINNACLE CD	2,048,367.12	4.85- 4.95
	Total BalObject: 0246 - PINNACLE CD	**5,072,301.37**	
BalObject: 0265 - IPAIT CD			
999.0265.000	IPAIT CD	6,000,000.00	4.71-5.6
	Total BalObject: 0265 - IPAIT CD	**6,000,000.00**	
BalObject: 0273 - IPAIT GOV SEC			
999.0273.000	IPAIT GOV INV	4,996,782.38	4.71-5.6
	Total BalObject: 0273 - IPAIT GOV SEC	**4,996,782.38**	
BalObject: 0999 - POOLED CASH			
999.0999.000	POOLED CASH - prepaid work comp and outstanding AP	24,129.54	0.00
	Total BalObject: 0999 - POOLED CASH:	**24,129.54**	
	TOTAL	**66,410,952.14**	

Monthly Budget Report - Marshalltown

Group Summary

City of Marshalltown, IA

For Fiscal: 2023-2024 Period Ending: 08/31/2023

Account Type	August Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 001 - GENERAL FUND					
Revenue	555,119.12	3,003,194.88	967,596.64	-2,035,598.24	18,020,483.00
Expense	1,749,594.21	3,002,418.22	3,051,317.24	-48,899.02	18,020,483.00
Total Fund: 001 - GENERAL FUND:	**-1,194,475.09**	**776.66**	**-2,083,720.60**	**-2,084,497.26**	**0.00**
Fund: 010 - CASH FLOW RESERVE FUND					
Revenue	7,224.60	57,980.80	17,487.13	-40,493.67	348,000.00
Total Fund: 010 - CASH FLOW RESERVE FUND:	**7,224.60**	**57,980.80**	**17,487.13**	**-40,493.67**	**348,000.00**
Fund: 030 - CAPITAL RESERVE					
Revenue	3,496.25	116,024.06	5,662.32	-110,361.74	696,423.00
Expense	3,496.25	116,068.92	5,662.32	110,406.60	696,423.00
Total Fund: 030 - CAPITAL RESERVE:	**0.00**	**-44.86**	**0.00**	**44.86**	**0.00**
Fund: 031 - CAPITAL RSRV-BLDG MAINT					
Revenue	668.40	500.00	7,709.86	7,209.86	3,000.00
Expense	0.00	23,541.02	0.00	23,541.02	141,275.00
Total Fund: 031 - CAPITAL RSRV-BLDG MAINT:	**668.40**	**-23,041.02**	**7,709.86**	**30,750.88**	**-138,275.00**
Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT					
Revenue	0.00	15,681.00	0.00	-15,681.00	94,086.00
Total Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT:	**0.00**	**15,681.00**	**0.00**	**-15,681.00**	**94,086.00**
Fund: 110 - ROAD USE TAX					
Revenue	329,227.95	621,566.64	668,822.23	47,255.59	3,729,400.00
Expense	121,409.20	699,686.06	388,975.44	310,710.62	4,198,134.00
Total Fund: 110 - ROAD USE TAX:	**207,818.75**	**-78,119.42**	**279,846.79**	**357,966.21**	**-468,734.00**
Fund: 112 - EMPLOYEE BENEFITS FUND					
Revenue	9,748.00	388,370.12	83,661.15	-304,708.97	2,330,221.00
Expense	0.00	511,811.82	131,888.00	379,923.82	3,070,871.00
Total Fund: 112 - EMPLOYEE BENEFITS FUND:	**9,748.00**	**-123,441.70**	**-48,226.85**	**75,214.85**	**-740,650.00**
Fund: 117 - POLICE/FIRE RETIREMENT					
Revenue	1,774.70	165,631.28	29,783.58	-135,847.70	993,788.00
Expense	0.00	196,691.32	0.00	196,691.32	1,180,148.00
Total Fund: 117 - POLICE/FIRE RETIREMENT:	**1,774.70**	**-31,060.04**	**29,783.58**	**60,843.62**	**-186,360.00**
Fund: 119 - EMERGENCY FUND					
Revenue	6.19	43,828.96	5,186.93	-38,642.03	262,974.00

Account Type	August Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	0.00	43,829.00	0.00	43,829.00	262,974.00
Total Fund: 119 - EMERGENCY FUND:	**6.19**	**-0.04**	**5,186.93**	**5,186.97**	**0.00**
Fund: 121 - LOCAL OPTION SALES TAX					
Revenue	451,587.92	633,333.32	797,614.00	164,280.68	3,800,000.00
Expense	103,030.00	760,851.26	130,003.35	630,847.91	4,565,385.00
Total Fund: 121 - LOCAL OPTION SALES TAX:	**348,557.92**	**-127,517.94**	**667,610.65**	**795,128.59**	**-765,385.00**
Fund: 125 - TAX INCREMENT FINANCING					
Revenue	509.61	185,756.82	26,061.01	-159,695.81	1,114,541.00
Expense	0.00	180,410.66	0.00	180,410.66	1,082,464.00
Total Fund: 125 - TAX INCREMENT FINANCING:	**509.61**	**5,346.16**	**26,061.01**	**20,714.85**	**32,077.00**
Fund: 130 - CITY TORT LIABILITY					
Revenue	1,439.01	6,833.32	1,916.49	-4,916.83	41,000.00
Expense	0.00	6,666.66	0.00	6,666.66	40,000.00
Total Fund: 130 - CITY TORT LIABILITY:	**1,439.01**	**166.66**	**1,916.49**	**1,749.83**	**1,000.00**
Fund: 132 - GRANTS-STATE/LOCAL AGENCIES					
Revenue	206,363.04	451,383.36	206,363.04	-245,020.32	2,709,360.00
Expense	434.00	408,816.90	23,700.14	385,116.76	2,453,883.00
Total Fund: 132 - GRANTS-STATE/LOCAL AGENCIES:	**205,929.04**	**42,566.46**	**182,662.90**	**140,096.44**	**255,477.00**
Fund: 133 - UNDESIGNATED FEDERAL GRANTS					
Revenue	0.00	65,658.70	23,985.13	-41,673.57	394,050.00
Expense	46,979.31	64,242.02	87,734.31	-23,492.29	385,550.00
Total Fund: 133 - UNDESIGNATED FEDERAL GRANTS:	**-46,979.31**	**1,416.68**	**-63,749.18**	**-65,165.86**	**8,500.00**
Fund: 140 - PARK & REC DONATION FUND					
Revenue	2,794.04	8,666.64	6,229.91	-2,436.73	52,000.00
Expense	14,319.14	22,856.96	21,335.04	1,521.92	137,175.00
Total Fund: 140 - PARK & REC DONATION FUND:	**-11,525.10**	**-14,190.32**	**-15,105.13**	**-914.81**	**-85,175.00**
Fund: 141 - MTOWN TENNIS ASSOC					
Revenue	7.58	3.32	18.34	15.02	20.00
Total Fund: 141 - MTOWN TENNIS ASSOC:	**7.58**	**3.32**	**18.34**	**15.02**	**20.00**
Fund: 142 - SOFTBALL ASSOCIATION FUND					
Revenue	0.00	5,130.16	3,432.62	-1,697.54	30,781.00
Expense	6,104.19	5,125.38	10,668.92	-5,543.54	30,781.00
Total Fund: 142 - SOFTBALL ASSOCIATION FUND:	**-6,104.19**	**4.78**	**-7,236.30**	**-7,241.08**	**0.00**
Fund: 144 - LIVE HEALTHY IOWA					
Revenue	16.46	1,257.82	39.84	-1,217.98	7,547.00
Expense	0.00	1,257.70	0.00	1,257.70	7,547.00
Total Fund: 144 - LIVE HEALTHY IOWA :	**16.46**	**0.12**	**39.84**	**39.72**	**0.00**
Fund: 145 - TORNADO GENERAL					
Expense	0.00	30,164.00	0.00	30,164.00	181,000.00

Account Type	August Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 145 - TORNADO GENERAL:	**0.00**	**30,164.00**	**0.00**	**30,164.00**	**181,000.00**
Fund: 148 - FEMA-COVID19					
Revenue	0.00	2,239.16	0.00	-2,239.16	13,435.00
Total Fund: 148 - FEMA-COVID19:	**0.00**	**2,239.16**	**0.00**	**-2,239.16**	**13,435.00**
Fund: 149 - FEMA - WINDS					
Revenue	0.00	10,829.00	0.00	-10,829.00	65,000.00
Expense	0.00	1,367.30	0.00	1,367.30	8,208.00
Total Fund: 149 - FEMA - WINDS:	**0.00**	**9,461.70**	**0.00**	**-9,461.70**	**56,792.00**
Fund: 150 - LOCAL PD GRANTS					
Revenue	2,051.75	9,996.00	6,071.69	-3,924.31	60,000.00
Expense	11,768.43	9,996.00	20,011.96	-10,015.96	60,000.00
Total Fund: 150 - LOCAL PD GRANTS:	**-9,716.68**	**0.00**	**-13,940.27**	**-13,940.27**	**0.00**
Fund: 151 - DEPT OF JUSTICE GRANTS					
Revenue	0.00	9,465.58	17,880.50	8,414.92	56,800.00
Expense	0.00	9,466.10	9,138.98	327.12	56,800.00
Total Fund: 151 - DEPT OF JUSTICE GRANTS:	**0.00**	**-0.52**	**8,741.52**	**8,742.04**	**0.00**
Fund: 152 - POLICE UNDESIGNATED GRANTS					
Revenue	13,484.02	18,243.86	13,574.29	-4,669.57	109,507.00
Expense	19,214.17	18,244.92	28,645.25	-10,400.33	109,507.00
Total Fund: 152 - POLICE UNDESIGNATED GRANTS:	**-5,730.15**	**-1.06**	**-15,070.96**	**-15,069.90**	**0.00**
Fund: 153 - POLICE DEPT DONATION FUND					
Revenue	436.00	533.32	5,315.80	4,782.48	3,200.00
Expense	866.25	5,139.92	20,449.09	-15,309.17	30,850.00
Total Fund: 153 - POLICE DEPT DONATION FUND:	**-430.25**	**-4,606.60**	**-15,133.29**	**-10,526.69**	**-27,650.00**
Fund: 156 - FIRE DEPT DONATION FUND					
Revenue	215.46	499.98	521.52	21.54	3,000.00
Expense	0.00	2,833.32	0.00	2,833.32	17,000.00
Total Fund: 156 - FIRE DEPT DONATION FUND:	**215.46**	**-2,333.34**	**521.52**	**2,854.86**	**-14,000.00**
Fund: 160 - ECONOMIC DEVELOPMENT GIFT					
Revenue	144.11	166.66	348.81	182.15	1,000.00
Total Fund: 160 - ECONOMIC DEVELOPMENT GIFT:	**144.11**	**166.66**	**348.81**	**182.15**	**1,000.00**
Fund: 161 - SURETY DEPOSITS/SUBDIVIDER					
Revenue	30.06	30.82	72.77	41.95	185.00
Total Fund: 161 - SURETY DEPOSITS/SUBDIVIDER:	**30.06**	**30.82**	**72.77**	**41.95**	**185.00**
Fund: 170 - LIBRARY DONATION FUND					
Revenue	26,643.68	137,412.48	29,139.42	-108,273.06	824,475.00
Expense	1,042.96	139,123.26	2,227.12	136,896.14	834,740.00
Total Fund: 170 - LIBRARY DONATION FUND:	**25,600.72**	**-1,710.78**	**26,912.30**	**28,623.08**	**-10,265.00**

Account Type	August Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 177 - SEIZED ASSETS (POLICE)					
Revenue	1.13	583.12	51.75	-531.37	3,500.00
Expense	0.00	666.46	6,766.68	-6,100.22	4,000.00
Total Fund: 177 - SEIZED ASSETS (POLICE):	**1.13**	**-83.34**	**-6,714.93**	**-6,631.59**	**-500.00**
Fund: 184 - VOUCHERS - 002, 003					
Revenue	123,077.25	208,163.10	238,912.87	30,749.77	1,248,980.00
Expense	111,649.26	213,939.00	229,364.36	-15,425.36	1,284,128.00
Total Fund: 184 - VOUCHERS - 002, 003:	**11,427.99**	**-5,775.90**	**9,548.51**	**15,324.41**	**-35,148.00**
Fund: 189 - #6 HUD LEAD GRANT					
Revenue	156,888.60	263,808.32	242,676.34	-21,131.98	1,582,850.00
Expense	72,730.30	263,846.08	230,878.24	32,967.84	1,583,162.00
Total Fund: 189 - #6 HUD LEAD GRANT:	**84,158.30**	**-37.76**	**11,798.10**	**11,835.86**	**-312.00**
Fund: 200 - GO BONDS DEBT FUND					
Revenue	666.34	1,187,411.04	18,175.01	-1,169,236.03	7,124,597.00
Expense	0.00	1,171,534.82	0.00	1,171,534.82	7,031,413.00
Total Fund: 200 - GO BONDS DEBT FUND:	**666.34**	**15,876.22**	**18,175.01**	**2,298.79**	**93,184.00**
Fund: 300 - CIP COLLECTION FUND					
Revenue	1,305.40	110,572.64	16,098.46	-94,474.18	663,436.00
Expense	2,436.25	131,751.50	4,602.32	127,149.18	790,509.00
Total Fund: 300 - CIP COLLECTION FUND:	**-1,130.85**	**-21,178.86**	**11,496.14**	**32,675.00**	**-127,073.00**
Fund: 311 - RISE STREET GRANTS					
Revenue	0.00	4,165.00	0.00	-4,165.00	25,000.00
Expense	420,399.14	4,166.66	558,891.22	-554,724.56	25,000.00
Total Fund: 311 - RISE STREET GRANTS:	**-420,399.14**	**-1.66**	**-558,891.22**	**-558,889.56**	**0.00**
Fund: 312 - AIRPORT PROJECT FUND					
Revenue	289.88	35,249.98	744.79	-34,505.19	211,500.00
Expense	11,627.50	23,583.32	11,872.64	11,710.68	141,500.00
Total Fund: 312 - AIRPORT PROJECT FUND:	**-11,337.62**	**11,666.66**	**-11,127.85**	**-22,794.51**	**70,000.00**
Fund: 320 - SPECIAL ASSESSMENT PROJECTS					
Revenue	0.00	83.32	0.00	-83.32	500.00
Total Fund: 320 - SPECIAL ASSESSMENT PROJECTS:	**0.00**	**83.32**	**0.00**	**-83.32**	**500.00**
Fund: 340 - BIKE PATH PROJECT FUND					
Revenue	0.00	264,135.80	0.00	-264,135.80	1,584,815.00
Expense	291.00	272,923.30	291.00	272,632.30	1,637,540.00
Total Fund: 340 - BIKE PATH PROJECT FUND:	**-291.00**	**-8,787.50**	**-291.00**	**8,496.50**	**-52,725.00**
Fund: 341 - TREES FOREVER PROJECT					
Revenue	88.89	5,966.64	8,665.16	2,698.52	35,800.00
Expense	0.00	6,666.66	212.50	6,454.16	40,000.00
Total Fund: 341 - TREES FOREVER PROJECT:	**88.89**	**-700.02**	**8,452.66**	**9,152.68**	**-4,200.00**

Account Type	August Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 350 - GO BONDS CAPITAL PROJECTS					
Revenue	24.49	33.32	59.28	25.96	200.00
Total Fund: 350 - GO BONDS CAPITAL PROJECTS:	**24.49**	**33.32**	**59.28**	**25.96**	**200.00**
Fund: 355 - 2015 GO BONDS (D&D)					
Revenue	34,655.95	5,082.64	35,983.64	30,901.00	30,500.00
Expense	138,000.00	48,213.52	162,412.25	-114,198.73	289,365.00
Total Fund: 355 - 2015 GO BONDS (D&D):	**-103,344.05**	**-43,130.88**	**-126,428.61**	**-83,297.73**	**-258,865.00**
Fund: 361 - LIBRARY BUILDING ADDITION					
Revenue	4.26	4.98	10.32	5.34	30.00
Total Fund: 361 - LIBRARY BUILDING ADDITION:	**4.26**	**4.98**	**10.32**	**5.34**	**30.00**
Fund: 362 - 2020 GO BONDS					
Revenue	1,868.95	107,133.82	4,524.74	-102,609.08	642,803.00
Expense	256.00	203,425.48	256.00	203,169.48	1,220,553.00
Total Fund: 362 - 2020 GO BONDS:	**1,612.95**	**-96,291.66**	**4,268.74**	**100,560.40**	**-577,750.00**
Fund: 363 - 2021 GO BONDS					
Revenue	16,689.10	921,517.46	42,024.20	-879,493.26	5,529,105.00
Expense	438,830.15	1,799,724.14	1,012,880.31	786,843.83	10,798,365.00
Total Fund: 363 - 2021 GO BONDS:	**-422,141.05**	**-878,206.68**	**-970,856.11**	**-92,649.43**	**-5,269,260.00**
Fund: 364 - 2022 GO BONDS					
Revenue	6,566.91	114,117.28	16,159.71	-97,957.57	684,750.00
Expense	71,289.00	722,041.62	75,449.75	646,591.87	4,332,250.00
Total Fund: 364 - 2022 GO BONDS:	**-64,722.09**	**-607,924.34**	**-59,290.04**	**548,634.30**	**-3,647,500.00**
Fund: 365 - 2023 GO BONDS					
Revenue	0.00	1,892,666.66	0.00	-1,892,666.66	11,356,000.00
Expense	0.00	1,892,633.32	0.00	1,892,633.32	11,356,000.00
Total Fund: 365 - 2023 GO BONDS:	**0.00**	**33.34**	**0.00**	**-33.34**	**0.00**
Fund: 389 - AMERICAN RESCUE PLAN					
Expense	0.00	438,643.06	7,610.00	431,033.06	2,632,863.00
Total Fund: 389 - AMERICAN RESCUE PLAN:	**0.00**	**438,643.06**	**7,610.00**	**431,033.06**	**2,632,863.00**
Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND					
Revenue	0.00	1,166.66	0.00	-1,166.66	7,000.00
Expense	0.00	1,166.66	60,218.12	-59,051.46	7,000.00
Total Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND:	**0.00**	**0.00**	**-60,218.12**	**-60,218.12**	**0.00**
Fund: 610 - WATER POLLUTION CONTROL					
Revenue	332,724.92	1,327,491.82	611,324.23	-716,167.59	7,964,951.00
Expense	332,724.92	1,327,351.02	611,324.23	716,026.79	7,964,951.00
Total Fund: 610 - WATER POLLUTION CONTROL:	**0.00**	**140.80**	**0.00**	**-140.80**	**0.00**
Fund: 611 - WPCP REVENUE					
Revenue	788,213.46	1,348,783.30	1,521,840.83	173,057.53	8,092,700.00

Account Type	August Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	332,724.92	1,521,391.80	611,305.15	910,086.65	9,128,351.00
Total Fund: 611 - WPCP REVENUE:	**455,488.54**	**-172,608.50**	**910,535.68**	**1,083,144.18**	**-1,035,651.00**
Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV					
Revenue	2,938.15	4,166.66	7,111.79	2,945.13	25,000.00
Total Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV:	**2,938.15**	**4,166.66**	**7,111.79**	**2,945.13**	**25,000.00**
Fund: 615 - WPCP PLANT & IMPROVEMENTS					
Revenue	0.00	873,758.32	0.00	-873,758.32	5,242,550.00
Expense	228,336.03	873,758.30	497,830.63	375,927.67	5,242,550.00
Total Fund: 615 - WPCP PLANT & IMPROVEMENTS:	**-228,336.03**	**0.02**	**-497,830.63**	**-497,830.65**	**0.00**
Fund: 616 - SANITARY SEWER REHAB PROJECT					
Revenue	0.00	116,575.00	0.00	-116,575.00	699,450.00
Expense	489,426.39	116,574.96	1,239,459.94	-1,122,884.98	699,450.00
Total Fund: 616 - SANITARY SEWER REHAB PROJECT:	**-489,426.39**	**0.04**	**-1,239,459.94**	**-1,239,459.98**	**0.00**
Fund: 617 - SANITARY SEWER NEW CONSTRUCTN					
Revenue	0.00	1,416.66	3,287.00	1,870.34	8,500.00
Total Fund: 617 - SANITARY SEWER NEW CONSTRUCTN:	**0.00**	**1,416.66**	**3,287.00**	**1,870.34**	**8,500.00**
Fund: 690 - TRANSIT OPERATING					
Revenue	66,913.27	168,167.78	73,657.53	-94,510.25	1,009,007.00
Expense	86,074.07	198,998.24	153,578.67	45,419.57	1,194,302.00
Total Fund: 690 - TRANSIT OPERATING:	**-19,160.80**	**-30,830.46**	**-79,921.14**	**-49,090.68**	**-185,295.00**
Fund: 740 - STORM SEWER UTILITY					
Revenue	121,736.18	226,750.00	232,825.53	6,075.53	1,360,500.00
Expense	71,584.18	252,860.24	121,802.63	131,057.61	1,517,361.00
Total Fund: 740 - STORM SEWER UTILITY:	**50,152.00**	**-26,110.24**	**111,022.90**	**137,133.14**	**-156,861.00**
Fund: 741 - 2016 GO STORM WATER PROJ					
Revenue	2,091.18	333.20	5,061.70	4,728.50	2,000.00
Total Fund: 741 - 2016 GO STORM WATER PROJ:	**2,091.18**	**333.20**	**5,061.70**	**4,728.50**	**2,000.00**
Fund: 750 - COMPOSTING FACILITY					
Revenue	9,392.81	11,883.28	20,081.95	8,198.67	71,300.00
Expense	1,963.31	15,009.98	5,020.85	9,989.13	90,072.00
Total Fund: 750 - COMPOSTING FACILITY:	**7,429.50**	**-3,126.70**	**15,061.10**	**18,187.80**	**-18,772.00**
Fund: 760 - P&R CONCESSIONS ENTERPRISE					
Revenue	9,140.05	8,000.00	28,063.05	20,063.05	48,000.00
Expense	16,313.92	6,713.86	31,285.80	-24,571.94	40,291.00
Total Fund: 760 - P&R CONCESSIONS ENTERPRISE:	**-7,173.87**	**1,286.14**	**-3,222.75**	**-4,508.89**	**7,709.00**
Fund: 881 - OCCUPATIONAL INSURANCE ESCROW					
Revenue	17,985.05	0.00	30,274.14	30,274.14	0.00
Expense	41,438.91	0.00	43,838.21	-43,838.21	0.00

Account Type	August Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 881 - OCCUPATIONAL INSURANCE ESCROW:	**-23,453.86**	**0.00**	**-13,564.07**	**-13,564.07**	**0.00**
Fund: 884 - GROUP HEALTH INSURANCE ESCROW					
Revenue	261,837.44	0.00	682,228.92	682,228.92	0.00
Expense	237,860.16	0.00	566,169.34	-566,169.34	0.00
Total Fund: 884 - GROUP HEALTH INSURANCE ESCROW:	**23,977.28**	**0.00**	**116,059.58**	**116,059.58**	**0.00**
Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND					
Revenue	91.25	0.00	221.17	221.17	0.00
Expense	79.13	0.00	79.13	-79.13	0.00
Total Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND:	**12.12**	**0.00**	**142.04**	**142.04**	**0.00**
Fund: 913 - 911 COMMISION					
Revenue	106.50	0.00	213.00	213.00	0.00
Expense	147,617.10	0.00	260,625.31	-260,625.31	0.00
Total Fund: 913 - 911 COMMISION:	**-147,510.60**	**0.00**	**-260,412.31**	**-260,412.31**	**0.00**
Report Total:	**-1,763,624.39**	**-2,598,786.86**	**-3,671,010.31**	**-1,072,223.45**	**-15,602,574.00**

Fund Summary

Fund	August Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
001 - GENERAL FUND	-1,194,475.09	776.66	-2,083,720.60	-2,084,497.26	0.00
010 - CASH FLOW RESERVE FUNI	7,224.60	57,980.80	17,487.13	-40,493.67	348,000.00
030 - CAPITAL RESERVE	0.00	-44.86	0.00	44.86	0.00
031 - CAPITAL RSRV-BLDG MAIN'	668.40	-23,041.02	7,709.86	30,750.88	-138,275.00
032 - CIP LARGE VEHICLE/EQUIPI	0.00	15,681.00	0.00	-15,681.00	94,086.00
110 - ROAD USE TAX	207,818.75	-78,119.42	279,846.79	357,966.21	-468,734.00
112 - EMPLOYEE BENEFITS FUNI	9,748.00	-123,441.70	-48,226.85	75,214.85	-740,650.00
117 - POLICE/FIRE RETIREMENT	1,774.70	-31,060.04	29,783.58	60,843.62	-186,360.00
119 - EMERGENCY FUND	6.19	-0.04	5,186.93	5,186.97	0.00
121 - LOCAL OPTION SALES TAX	348,557.92	-127,517.94	667,610.65	795,128.59	-765,385.00
125 - TAX INCREMENT FINANCIN	509.61	5,346.16	26,061.01	20,714.85	32,077.00
130 - CITY TORT LIABILITY	1,439.01	166.66	1,916.49	1,749.83	1,000.00
132 - GRANTS-STATE/LOCAL AGE	205,929.04	42,566.46	182,662.90	140,096.44	255,477.00
133 - UNDESIGNATED FEDERAL (	-46,979.31	1,416.68	-63,749.18	-65,165.86	8,500.00
140 - PARK & REC DONATION FU	-11,525.10	-14,190.32	-15,105.13	-914.81	-85,175.00
141 - MTOWN TENNIS ASSOC	7.58	3.32	18.34	15.02	20.00
142 - SOFTBALL ASSOCIATION FL	-6,104.19	4.78	-7,236.30	-7,241.08	0.00
144 - LIVE HEALTHY IOWA	16.46	0.12	39.84	39.72	0.00
145 - TORNADO GENERAL	0.00	-30,164.00	0.00	30,164.00	-181,000.00
148 - FEMA-COVID19	0.00	2,239.16	0.00	-2,239.16	13,435.00
149 - FEMA - WINDS	0.00	9,461.70	0.00	-9,461.70	56,792.00
150 - LOCAL PD GRANTS	-9,716.68	0.00	-13,940.27	-13,940.27	0.00
151 - DEPT OF JUSTICE GRANTS	0.00	-0.52	8,741.52	8,742.04	0.00
152 - POLICE UNDESIGNATED GF	-5,730.15	-1.06	-15,070.96	-15,069.90	0.00
153 - POLICE DEPT DONATION FI	-430.25	-4,606.60	-15,133.29	-10,526.69	-27,650.00
156 - FIRE DEPT DONATION FUN	215.46	-2,333.34	521.52	2,854.86	-14,000.00
160 - ECONOMIC DEVELOPMENT	144.11	166.66	348.81	182.15	1,000.00
161 - SURETY DEPOSITS/SUBDIVI	30.06	30.82	72.77	41.95	185.00
170 - LIBRARY DONATION FUND	25,600.72	-1,710.78	26,912.30	28,623.08	-10,265.00
177 - SEIZED ASSETS (POLICE)	1.13	-83.34	-6,714.93	-6,631.59	-500.00
184 - VOUCHERS - 002, 003	11,427.99	-5,775.90	9,548.51	15,324.41	-35,148.00
189 - #6 HUD LEAD GRANT	84,158.30	-37.76	11,798.10	11,835.86	-312.00
200 - GO BONDS DEBT FUND	666.34	15,876.22	18,175.01	2,298.79	93,184.00
300 - CIP COLLECTION FUND	-1,130.85	-21,178.86	11,496.14	32,675.00	-127,073.00
311 - RISE STREET GRANTS	-420,399.14	-1.66	-558,891.22	-558,889.56	0.00
312 - AIRPORT PROJECT FUND	-11,337.62	11,666.66	-11,127.85	-22,794.51	70,000.00
320 - SPECIAL ASSESSMENT PRO.	0.00	83.32	0.00	-83.32	500.00
340 - BIKE PATH PROJECT FUND	-291.00	-8,787.50	-291.00	8,496.50	-52,725.00
341 - TREES FOREVER PROJECT	88.89	-700.02	8,452.66	9,152.68	-4,200.00
350 - GO BONDS CAPITAL PROJE(	24.49	33.32	59.28	25.96	200.00

355 - 2015 GO BONDS (D&D)	-103,344.05	-43,130.88	-126,428.61	-83,297.73	-258,865.00
361 - LIBRARY BUILDING ADDITIC	4.26	4.98	10.32	5.34	30.00
362 - 2020 GO BONDS	1,612.95	-96,291.66	4,268.74	100,560.40	-577,750.00
363 - 2021 GO BONDS	-422,141.05	-878,206.68	-970,856.11	-92,649.43	-5,269,260.00
364 - 2022 GO BONDS	-64,722.09	-607,924.34	-59,290.04	548,634.30	-3,647,500.00
365 - 2023 GO BONDS	0.00	33.34	0.00	-33.34	0.00
389 - AMERICAN RESCUE PLAN	0.00	-438,643.06	-7,610.00	431,033.06	-2,632,863.00
395 - ECONOMIC DEVELOPMENT	0.00	0.00	-60,218.12	-60,218.12	0.00
610 - WATER POLLUTION CONTR	0.00	140.80	0.00	-140.80	0.00
611 - WPCP REVENUE	455,488.54	-172,608.50	910,535.68	1,083,144.18	-1,035,651.00
614 - WPCP CAPITAL IMPROVEM	2,938.15	4,166.66	7,111.79	2,945.13	25,000.00
615 - WPCP PLANT & IMPROVEN	-228,336.03	0.02	-497,830.63	-497,830.65	0.00
616 - SANITARY SEWER REHAB P	-489,426.39	0.04	-1,239,459.94	-1,239,459.98	0.00
617 - SANITARY SEWER NEW CO	0.00	1,416.66	3,287.00	1,870.34	8,500.00
690 - TRANSIT OPERATING	-19,160.80	-30,830.46	-79,921.14	-49,090.68	-185,295.00
740 - STORM SEWER UTILITY	50,152.00	-26,110.24	111,022.90	137,133.14	-156,861.00
741 - 2016 GO STORM WATER PI	2,091.18	333.20	5,061.70	4,728.50	2,000.00
750 - COMPOSTING FACILITY	7,429.50	-3,126.70	15,061.10	18,187.80	-18,772.00
760 - P&R CONCESSIONS ENTERI	-7,173.87	1,286.14	-3,222.75	-4,508.89	7,709.00
881 - OCCUPATIONAL INSURANC	-23,453.86	0.00	-13,564.07	-13,564.07	0.00
884 - GROUP HEALTH INSURANC	23,977.28	0.00	116,059.58	116,059.58	0.00
886 - WORKMAN'S COMP DEDU(	12.12	0.00	142.04	142.04	0.00
913 - 911 COMMISION	-147,510.60	0.00	-260,412.31	-260,412.31	0.00
Report Total:	**-1,763,624.39**	**-2,598,786.86**	**-3,671,010.31**	**-1,072,223.45**	**-15,602,574.00**

2023-247

RESOLUTION APPROVING AGREEMENT WITH IMPACT7G, INC., RELATING TO INSPECTION RELATED SERVICES ASSOCIATED WITH THE HUD LEAD BASED PAINT HAZARD REDUCTION PROGRAM (IALHB0665-18)

WHEREAS, the City of Marshalltown was awarded a Lead Based Paint Hazard Reduction Program (LBPHRP) grant from the U.S. Department of Housing & Urban Development for the purposes of identifying and remediating lead-based paint hazards in homes built prior to 1978; and

WHEREAS, the City posted a Request for Qualifications for inspection services and has selected Impact7G, Inc. based on their experience working with other LBPHRP grants and their available capacity to ensure the City's benchmarks can be met; and

WHEREAS, the funding will be paid through the LBPHRP grant program based on a fee per service item completed, not to exceed $800,000; and

WHEREAS, the Council has fully examined and found the agreement is in the best interest of the City of Marshalltown, Iowa.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The City of Marshalltown Housing & Community Development Director is hereby authorized to negotiate the terms and conditions of the agreement with the Impact7G, Inc., to provide inspection related services for the LBPHRP grant in all respects and particulars, not to exceed $800,000.

Section 2. The Mayor and City Clerk are hereby authorized and directed to execute said Agreement on behalf of the City of Marshalltown.

Passed on this 11th day of December 2023, and signed on this _____ day of December 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN
IOWA

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor, Council & City Administrator
FROM: Jackie Pippin, Housing & Community Development Lead Grant Manager
DATE: 12/11/2023
RE: Agreement for Environmental and Inspection Services with Impact7G, Inc.

Strategic Plan:

☒ Strategy 1: Expand and improve development in the community.
☒ Strategy 2: Enhance Marshalltown's public image.
☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
☒ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:

- *Strategy 1 – Incentivize redevelopment of existing buildings.* The primary use of funds is to remediate lead-based paint hazards in qualifying homes built before 1978. Typical work includes items such as window replacement, siding and paint stabilization.
- *Strategy 2 – Reduce blight and promote safety in neighborhoods.* The remediation work the program includes has a secondary benefit of reducing blight in neighborhoods when items that have been deferred are updated.
- *Strategy 3 – Review City policies, procedures, plans, ordinances, programs and services for updates and efficiencies.* This program is a competitive Federal grant program. The City has the option of applying however without the funds we would not be able to offer the program.
- *Strategy 4 – Identify partners to address community issues like homelessness and mental health.* Lead poisoning continues to be a concern for children across the country and in Marshalltown. We work with local partners to help identify families that may qualify and to provide resources and information.

Recommendation: Program staff reviewed the proposals received and recommend the selection of Impact7G, Inc. based on their experience with HUD grant administration, the staffing capacity they have available to ensure successful completion of our benchmarks for owner-occupied as well as tenant-occupied projects, and complete proposal. The grant contract term ends December 30, 2027. Staff is looking for authorization to negotiate the terms and conditions of the agreement with Impact7G, Inc. and authorize the Mayor and staff to execute the contract and required paperwork.

Budget Impact: All expenses will be paid under the grant program, which includes Federal funding and funding recaptured from prior grants. There is no impact to the general fund. The grant budget will be amended and must be approved by HUD.

Description/Background: The City of Marshalltown has had a successful relationship with Impact7G Inc. for completion of environmental reviews and inspection services since 2020. Impact7G Inc. is well respected throughout the state and with HUD having their work showcased at the last national conference. We would like to continue utilizing them for this work as it benefits the grant program in seamless execution. We received one other proposal that stated that if the homes are owner-occupied, they cannot complete the work described in the proposal. The work of the grant encompasses owner-occupied as well as tenant-occupied rendering the second proposal invalid.

Attachment: Resolution

Professional Services Agreement (PSA)

Project:	Lead Hazard Reduction Grant Program 2023		
Property:	Marshalltown, Iowa	Date:	11/29/2023

Client:	City of Marshalltown
Contact:	Jackie Pippin
Address:	36 N Center Street
City/State/Zip:	Marshalltown, Iowa 50158
Phone:	641-754-6583 Ext. 3106
Email:	jpippin@marshalltown-ia.gov

AGREEMENT made this 29th day of November, 2023, by and between the service provider, Impact7G, Inc. ("Impact7G") and City of Marshalltown ("Client").

WHEREAS, the Client intends to engage the services of Impact7G to: provide services for the Lead Based Paint Hazard Reduction (LHR) Grant Program awarded to the City of Marshalltown.

WHEREAS, Impact7G agrees to provide said services pursuant to the terms of this Agreement.

NOW THEREFORE, the parties agree as follows:

1. **<u>Project</u>**

Impact7G agrees to provide services to the City of Marshalltown for the LHR Grant Program in accordance with federal, state, and local regulations.

2. **<u>Scope of Services</u>**

LHR Grant Program Objectives

Impact7G will complete the objectives listed below as outlined in the RFQ.

A. Lead Inspection/Risk Assessments (LI/RA) and associated reports.
   a. This service includes scheduling and completing LI/RAs and the associated reports. Lead Hazards identified in the LI/RA will be included in the Scope of Work (Section C below).
   b. An electronic copy of the report will be emailed to the City and a paper copy mailed by certified mail to the homeowner.

B. Healthy Homes Assessments
    a. This service includes completion of the Healthy Homes Assessment with radon testing during the LI/RA and completion of the associated report. Hazards identified in the assessment will be included in the Scope of Work.
    b. An electronic copy of the report will be emailed to the City and a paper copy mailed by certified mail to the homeowner.

C. Scope of Work for items identified in LI/RAs and Healthy Homes Assessment Reports with cost estimates.
    a. This service includes creation of Scope of Work line items from the LI/RAs and Healthy Homes Assessments to be used for the hazard mitigation Bid Letting.

D. Clearance Inspections and associated reports/Certificate of Compliance
    a. This service includes scheduling the Clearance Inspections based on the contractors' schedule, completion of the Clearance Inspections after hazard mitigation is complete, and completing the associated Clearance Inspection Reports.
    b. An electronic copy of the report will be emailed to the City and abatement contractor and a paper copy mailed by certified mail to the homeowner.

E. Tier I Environmental Review
    a. This service includes the completion of the initial Tier I Environmental Review (ER). The ER will be completed in accordance with the United States Department of Housing and Urban Development's (HUD's) guidelines for implementing National Environmental Policy Act (NEPA) regulations, HUD regulations, and HUD Policy Guidance.
    b. An electronic copy of the ER will be emailed to the City. If allowed through the Impact7G partner account, the ER will be uploaded to the HEROS database.

F. Tier II Environmental Reviews
    a. This service includes the completion of the Tier II ERs (Tier IIs). The Tier IIs for each Property that will utilize grant funding will be completed in accordance with HUD's guidelines for implementing NEPA regulations, HUD regulations, and HUD Policy Guidance.
    b. An electronic copy of the Tier II will be emailed to the City. Upon signature and if allowed through the Impact7G partner account, the Tier II will be uploaded to the HEROS database.

G. State Historic Preservation Office (SHPO) Submittals
    a. This service includes the completion and submittal of documents to Iowa SHPO for properties receiving grant funds. Impact7G field staff will work under the direction of an Impact7G Secretary of the Interior (SOI) qualified Architectural Historian. Field observations and photographs will be collected during the LI/RA.
    b. A desktop review will be conducted and site inventory forms and continuation pages will be completed. Upon review from an SOI-qualified Architectural Historian, Impact7G will upload the necessary documents to the Iowa ESHPO website and await review. Impact7G will pass on responses from Iowa SHPO to the City. Any necessary changes to the scope of work to ensure compliance with SHPO will be completed to ensure projects move forward.

H. Program Management and other duties as assigned
   a. Duties include Bid Letting and Pre-Bid Tours, meetings with the contractors, city staff, and homeowners, project monitoring visits, a Post Clearance Meeting with the homeowner, as well as providing any quarterly reporting information.

3. **Impact7G Responsibilities** Impact7G hereby agrees to:

(i) Provide the professional services as set forth in this Agreement; and
(ii) Perform said services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing at the same time and in the same or similar locality.

4. **Client Responsibilities** Client hereby agrees to:

(i) Provide a knowledgeable representative of the Property, who will be available to coordinate all on-site work; and
(ii) Provide unrestricted access to the Property for Impact7G to perform the services; and
(iii) Provide copies of any previously completed reports that may be pertinent to this Project.

5. **Schedule**

The Project will commence immediately upon receipt of the executed Professional Services Agreement (PSA) from the Client.

6. **Project Cost, Payment and Termination**

The Client shall pay Impact7G the below pricing for services provided for the LHR Grant. The Tasks table describes the cost associated with each task that may be required for each qualifying property. The second table expands upon the Program Management task and includes the billable rates for staff who may complete Program Management services. Billable rates are subject to change by year moving forward:

Project Tasks	Cost
*LI/RAs and associated reports (per unit)	$2,985.00
Healthy Homes Assessments with Radon Testing and associated reports (per unit)	$1,190.00
Scopes of Work for items identified in the LI/RA and Healthy Homes Assessment Reports (per unit)	$860.00
Clearance Inspections and associated reports/Certificate of Compliance (per unit)	$1,500.00
• Failed Visual Assessment when attempting a Clearance Inspection (per occurrence)	$450.00
• Failed Clearance Standard for Dust Wipes and Re-Sample (per occurrence)	$875.00
Tier I Environmental Review (one-time fee)	$3,000.00
Tier II Environmental Reviews (per unit)	$450.00
*SHPO Submittals (per unit)	$1,000.00
Program Management (See Table Below for Hourly Bill Rates)	NTE $50,000.00

*Discounts for an in-kind match were applied to the LI/RA (-$150.00) and SHPO (-$190.00) Line Items. The total in-kind match discount is $340.00 per unit.

Program Management	Hourly Bill Rate
Principal	$190.00
Senior Project Manager	$160.00
Project Manager	$145.00
Senior Environmental Specialist	$140.00
Environmental Specialist III	$130.00
Environmental Specialist II	$115.00
Environmental Specialist I	$100.00
Senior Accountant / Office Manager	$110.00
Accounting Specialist	$95.00
Administrative Professional	$85.00

Invoices for Impact7G's services will be submitted every 30 days or upon project completion if project completion is less than 30 days. Invoices shall be due and payable upon receipt. If any invoice is not paid within 30 days, Impact7G may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, suspend or terminate the performance of services. Time and material costs will be adjusted annually in accordance with rate increases paid to personnel, inflation, and market conditions.

7. **Work Product** All field notes, laboratory test data, calculations, estimates and other documents including all documents on electronic media prepared by Impact7G as instruments of service and/or used in the preparation of the final project deliverables shall remain the property of Impact7G and the United States Department of Housing and Urban Development.

All project documents including, but not limited to, plans and specifications furnished by Impact7G under this project are intended for use on this project only. Any reuse, without specific written verification or adoption by Impact7G, shall be at the Client's sole risk, and Client shall defend, indemnify and hold harmless Impact7G from all claims, damages and expenses including attorney's fees arising out of or resulting therefrom.

Under no circumstances shall delivery of electronic files for use by the Client be deemed a sale by Impact7G, and Impact7G makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall Impact7G be liable for indirect or consequential damages as a result of the Client's use or reuse of the electronic files.

Because electronic file information can be easily altered, corrupted, or modified by other parties, either intentionally or inadvertently, without notice or indication, Impact7G reserves the right to remove itself from its ownership and/or involvement in the material from each electronic medium not held in its possession. Client shall retain copies of the work performed by Impact7G in electronic form only for information and use by Client for the specific purpose for which Impact7G was engaged. Said material shall not be used by Client or transferred to any other party, for use in other projects, additions to this project, or any other purpose for which the material was not strictly intended by Impact7G without Impact7G's expressed written permission. Any unauthorized use or reuse or modifications of this material shall be at Client's sole risk. Furthermore, the Client agrees to defend, indemnify, and hold Impact7G harmless from all claims, injuries, damages, losses, expenses, and attorney's fees arising out of the modification or reuse of these materials.

8. **Project Site** The Client agrees to use good faith efforts to maintain a safe Project site for Impact7G staff and, as applicable, subcontractors and assigns. Such good faith efforts shall include, but not exhaustive, ensuring that Project site is free and clear of any imminent hazards that pose a direct and immediate danger to any such individual potentially affected.

9. **Claims and Disputes** Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or Impact7G. Impact7G's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against Impact7G because of this Agreement or the performance or nonperformance of services hereunder. The Client and Impact7G agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors and other entities involved in this Project to carry out the intent of this provision.

The Client shall make no claim for professional negligence, either directly or in a third party claim, against Impact7G unless the Client has first provided Impact7G with a written certification executed by an independent professional currently practicing in the same discipline as Impact7G and licensed in the State in which the claim arises.

10. **Limited Liability** The Client agrees, to the fullest extent permitted by law, to limit the liability of Impact7G and Impact7G's officers, directors, partners, employees, shareholders, owners and subconsultants to the Client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of Impact7G and its officers, directors, partners, employees, shareholders, owners and subconsultants to all those named shall not exceed $50,000. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

11. **Mediation** In an effort to resolve any conflicts that arise during the project or following the completion of the project, the Client and Impact7G agree that all disputes between them arising out of or relating to this Agreement shall be submitted to non-binding mediation unless the parties mutually agree otherwise. The Client and Impact7G further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the Project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with subcontractors, sub-consultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements.

12. **Attorney's Fees** If litigation arises for purposes of collecting fees or expenses due under this Agreement, the Court in such litigation shall award reasonable costs and expenses, including attorney fees, to the prevailing party. In awarding attorney fees, the Court shall not be bound by any Court fee schedule, but shall, in the interest of justice, award the full amount of costs, expenses, and attorney fees paid or incurred in good faith.

13. **Controlling Law** This Agreement shall be construed and enforced in accordance with the laws of the state of Iowa.

14. **Assignment** Neither the Agreement nor any of the rights or obligations arising under the Agreement may be assigned without prior written consent.

This agreement is approved and accepted by the Client and Impact7G upon both parties signing and dating the agreement. The effective date of the agreement shall be the last date entered below.

City of Marshalltown		Impact7G, Inc.	
Accepted by:		Project Manager:	
Printed/ Typed Name:		Printed/ Typed Name:	Tyler Silverthorn
Title:		Date:	11/29/2023
Date:			

IMPACT7-01 TFREIDHOF

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 11/28/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LSB Financial Services 1922 Ingersoll Ave. Des Moines, IA 50309	CONTACT NAME: PHONE (A/C, No, Ext): (319) 874-4242 FAX (A/C, No): E-MAIL ADDRESS: InsuranceAdminTeam@mylsb.com
	INSURER(S) AFFORDING COVERAGE — NAIC #
	INSURER A : Admiral Insurance Company — 24856
INSURED Impact7G, Inc. 8951 Windsor Parkway Johnston, IA 50131	INSURER B : Grinnell Mutual Reinsurance Co — 14117
	INSURER C :
	INSURER D :
	INSURER E :
	INSURER F :

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY X PRO-JECT LOC OTHER:	X		FEI-ECC-35125-01	2/1/2023	2/1/2024	EACH OCCURRENCE	$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 2,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
B	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY			0000963022	2/1/2023	2/1/2024	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
A	UMBRELLA LIAB X OCCUR X EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 0			FEI-EXS-45062-01	2/1/2023	2/1/2024	EACH OCCURRENCE	$ 5,000,000
							AGGREGATE	$ 5,000,000
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					PER STATUTE / OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	Prof Liability			FEI-ECC-35125-01	2/1/2023	2/1/2024	Occ / Aggregate	2,000,000
A	Pollution			FEI-ECC-35125-01	2/1/2023	2/1/2024	Occ / Aggregate	2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of Marshalltown is included as additional insured per written contract or agreement. 30 Day notice of cancellation applies to General Liability.

CERTIFICATE HOLDER	CANCELLATION
City of Marshalltown 36 N. Center Street Marshalltown, IA 50158	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Jed Gammell

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 04/23/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Marsh Affinity a division of Marsh USA LLC. PO BOX 14404 Des Moines, IA 50306-9686	**CONTACT NAME:** Marsh Affinity **PHONE (A/C, No, Ext):** 800-743-8130 **FAX (A/C, No):** **E-MAIL ADDRESS:** ADPTotalSource@marsh.com
INSURED ADP TotalSource III, Inc. 5800 Windward Parkway Alpharetta, GA 30005 Alternate Employer: IMPACT7G INC 8951 Windsor Pkwy Johnston, IA 50131	

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : New Hampshire Insurance Co.	23841
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	CLAIMS-MADE / OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	POLICY / PRO JECT / LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$
	DED / RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		WC 034274997 IA	07/01/2023	07/01/2024	X PER STATUTE / OTH-ER	
							E.L. EACH ACCIDENT	$ 2,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 2,000,000
							E.L. DISEASE - POLICY LIMIT	$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

All worksite employees working for IMPACT7G INC paid under ADP TOTALSOURCE, INC.'s payroll, are covered under the above stated policy. IMPACT7G INC is an alternate employer under this policy.

CERTIFICATE HOLDER

City of Marshalltown
36 N. Center Street
Marshalltown, IA 50158

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Jo Phillips

2023-248

RESOLUTION OF SUPPORT AND FINANCIAL COMMITMENT FOR THE MAIN STREET PROGRAM IN MARSHALLTOWN, IOWA

WHEREAS, an Agreement between the Iowa Economic Development Authority, Marshalltown Central Business District and the City of Marshalltown for the purpose of continuing the Main Street Iowa program in Marshalltown and,

WHEREAS, this Agreement is pursuant to contractual agreements between Main Street America and the Iowa Economic Development Authority to assist in the revitalization of the designated Main Street project area of Marshalltown Iowa and,

WHEREAS, the City Council of Marshalltown endorses the goal of economic revitalization of the designated Main Street District within the context of preservation and rehabilitation of its historic buildings and supports the continuation of the Main Street Approach® as developed by Main Street America and espoused by Main Street Iowa.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The City of Marshalltown hereby agrees to support both financially and philosophically the work of Marshalltown Central Business District designates the Main Street Board to supervise the Executive Director and commits to appoint a city official to represent the City on the local Main Street Board.

Passed on this 11th day of December 2023, and signed on this _____ day of December 2023.

CITY OF MARSHALLTOWN, IOWA

____
Joel Greer, Mayor

ATTEST:

____
Alicia Hunter, City Clerk

MARSHALLTOWN
IOWA

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor and City Council
FROM: Joe Gaa, City Administrator
DATE: December 5, 2023
RE: Main Street Iowa Continuation Agreement

Strategic Plan:

☒ Strategy 1: Expand and improve development in the community.
☐ Strategy 2: Enhance Marshalltown's public image.
☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
☒ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Description/Background:

Marshalltown has been a Main Street Iowa (MSI) since 2002. Locally, our main street program is administered by the Marshalltown Central Business District (MCBD) and like all programs follows the standards set forth by Main Street America. All Main Street Communities are required to have a partnership agreement in place with the state affiliate, the City, and the local program. Attached you will find an agreement to continue the partnership for another four years (January 2024-December 2027). This is a standard agreement in place in all MSI communities and staff recommends approval.

Attachments:

1. Continuation Agreement
2. Resolution Approval the Agreement

MAIN STREET IOWA PROGRAM CONTINUATION AGREEMENT

THIS MAIN STREET IOWA PROGRAM CONTINUATION AGREEMENT ("Agreement") is entered into and executed by the Iowa Economic Development Authority (the "IEDA"), the City of Marshalltown (the "City"), and Marshalltown Central Business District (the "Local Main Street Program") (Individually "Party" and Jointly, the "Parties").

WHEREAS, the IEDA administers the Main Street Iowa Program (the "MSI Program"); and

WHEREAS, the City was selected to participate in the MSI Program in 2002 and entered into a Program Agreement with the IEDA pursuant to which the City and the Local Main Street Program established a partnership with IEDA; and

WHEREAS, the City and the Local Main Street Program desire to continue to participate in the MSI Program; and

WHEREAS, the IEDA desires to continue the relationship which has been established with the City and the Local Main Street Program;

NOW THEREFORE, in consideration of the foregoing and mutual covenants and agreements contained herein, the Parties agree as follows:

SECTION I. The Local Main Street Program agrees to:

1. Main Street Revitalization Focus:
   a. Maintain the Local Main Street Program's focus on the revitalization of the designated Main Street district utilizing the Main Street Approach™. This focus should be reflected in the program's annual plan of action, goals and objectives, vision, and mission statement.
   b. Promote the revitalization of the Main Street district through advocacy of tools and resources that support district investment, for example: development incentives, ordinances and policy that promote the revitalization of the district, design guidelines or standards that promote the protection of the traditional character of the district, district development planning, etc.

2. Main Street Paid Executive Director:
   a. Employ a paid executive director for the Local Main Street Program. The executive director will be responsible for the day-to-day administration of the Local Main Street Program in the City. The Local Main Street Program and the City will work to the best of their ability to provide professional support, competitive compensation, and benefits for the executive director position. The Local Main Street Program will comply with the following hiring expectations based on population and organization structure:
      i. Communities with a population of over 5,000 and that have an organization solely dedicated to the revitalization efforts of the designated Main Street district are required to employ an executive director full-time (or full-time equivalent), 40 hours per week, that is dedicated to the revitalization efforts of the designated local Main Street District.
      ii. Communities with a population over 5,000 and that have an organization that is not solely dedicated to the revitalization of the designated Main Street District (e.g. organization combined with a local chamber, tourism, community/county economic development, City, etc.) are required to employ an executive director full-time (or full-time equivalent), 40 hours per week, that is dedicated to the revitalization efforts of the local Main Street District and the organization must have additional staff dedicated to the other focus area(s) outside of the designated Main Street District.
      iii. Communities with a population under 5,000 and that have an organization solely dedicated to the revitalization efforts of the designated Main Street District are required to employ an executive director that works at least 25 hours per week, that is dedicated to the revitalization efforts of the designated local Main Street district.
      iv. Communities with a population under 5,000 and that have an organization that is not solely dedicated to the revitalization of the designated Main Street District (e.g. organization combined with a local chamber, tourism, community/county economic development, City, etc.) are required to employ an executive director full-time, 40 hours per week, who dedicates at least 25 hours per

week to the revitalization efforts of the local Main Street District and 15 hours per week dedicated to the other focus areas outside of the designated local Main Street District.

b. In the event the executive director position is vacated during the time of this agreement, the Local Main Street Program shall provide a written timeline to fill the position to the IEDA and fill the position within 120 days following the day the position was vacated. Upon hiring, the Local Main Street Program shall inform IEDA of the newly hired executive director's start date and contact information.

c. Develop and maintain an accurate position description for the executive director, a copy of which shall be provided to IEDA. The position description must include the rate of compensation and describe the professional activities for which the executive director is responsible.

d. Maintain applicable worker's compensation insurance for the executive director and staff.

3. <u>Designated Main Street District</u>: Submit to IEDA a current map of the approved designated Main Street district contemporaneously with execution of this Agreement.

4. <u>Local Main Street Program Office</u>: Maintain an office within the designated boundaries of the local Main Street district.

5. <u>Main Street Economic Impact Reporting</u>:
   a. Submit economic impact reports on or before the due dates established by IEDA documenting the progress of the Local Main Street Program's activities.
   b. If the Local Main Street Program fails to submit an economic impact report by the established due date, Main Street Iowa services, including but not limited to, design services, business support services, eligibility for grant applications, Main Street Iowa Development Awards nominations, and targeted technical assistance visits may be suspended until the Local Main Street Program has submitted all required reports.

6. <u>National Main Street Accreditation</u>:
   a. Maintain National Main Street America Accreditation. This agreement will be terminated pursuant to Article 9 if the Local Main Street Program fails to meet the National Main Street Accreditation standards during two consecutive accreditation rounds.
   b. Present results of Main Street America Accreditation process to local City partners (council and/or staff) each year following Main Street America announcement of national accreditation recognitions.
   c. Maintain a "Main Street America Member Community" membership with Main Street America.
   d. Use the words "Main Street" when referring to and marketing the Local Main Street Program, either as an official part of the organization's name or as a tagline such as "A Main Street Iowa Program". As a designated Main Street Iowa community, the Local Main Street Program shall include the Main Street America and Main Street Iowa logos on all communication materials.

7. <u>Training Requirements</u>:
   a. Participate, as required by the IEDA, in training sessions as scheduled throughout the term of this agreement. To remain in compliance and to be eligible for Main Street America National Accreditation, the Local Main Street Program shall be represented at both days, in their entirety, of the three (3) annual training sessions that have been designated as mandatory on the MSI Program calendar. Registration and all related travel expenses for training will be paid by the Local Main Street Program.
   b. Any newly hired executive director will be required to participate in Main Street orientation as soon after the hire date as feasible. Registration and all related travel expenses for training will be paid by the Local Main Street Program.

8. <u>Demonstrated Support</u>:
   a. Obtain from the City's governing body a resolution of support of the Local Main Street Program and submit the approved resolution to IEDA with this agreement. This resolution must demonstrate a commitment to provide city funding to support the ongoing operation of the Local Main Street Program, appoint a City official to represent the City on the Local Main Street Program governing board of directors, and communicate that the City will continue to follow the Main Street Approach™ as developed by Main Street America and espoused by Main Street Iowa for Main Street district revitalization.

b. Obtain a Resolution of Support from the Local Main Street Program governing board and submit the approved resolution with this agreement. This resolution must demonstrate the local Main Street board of director's commitment to continuing local Main Street district revitalization following the Main Street Approach™ as developed by the Main Street America and espoused by the MSI Program.

9. Compliance:
   a. Not assign this agreement to another organization without obtaining prior written approval of the IEDA.
   b. Remain in compliance with the requirements of the MSI Program as outlined in this agreement and the administrative rules for the MSI Program at 261 Iowa Administrative Code Chapter 39. If the IEDA finds that the Local Main Street Program is not in compliance with the requirements of this program agreement, the following procedures will apply:
      i. IEDA shall issue an "Initial Warning" describing the Local Main Street Program's failure to comply with this agreement and provide guidance on how to comply. The Local Main Street Program will have 90 days to resolve its non-compliance. During this 90-day period, all Main Street Iowa services, with the exception of targeted technical assistance to help the Local Main Street Program mitigate non-compliant items, will be suspended. At the end of the 90-day period, the IEDA will evaluate whether the Local Main Street Program has resolved its non-compliance.
      ii. If the Local Main Street Program is not in compliance at the end of the 90-day Initial Warning period, the IEDA may issue a Final Warning notifying the Local Main Street Program that, if the Local Main Street Program is not in compliance within 90 days after issuance of the Final Warning, Main Street Iowa may terminate this Agreement.
      iii. The IEDA will send Notice of Termination via email to the local Main Street Executive Director, Main Street Board President, and City Mayor. Termination of this Agreement will result in the loss of recognition as a participant in the MSI Program and discontinuation of all Main Street Iowa services provided by IEDA.
      iv. Within 30 days after issuance of the Notice of Termination, the Local Main Street Program shall cease using the trademarked brand "Main Street" and/or "Main Street Program" in its name or as part of its organization's identity and remove all references to the Main Street program on websites, social media, marketing materials, and remove Main Street Iowa highway sign.
      v. The City may reapply for Main Street Iowa designation in a future Main Street Iowa application round hosted by the IEDA.

SECTION II. The CITY agrees to:

1. Main Street Revitalization Support:
   a. Support and partner with the Local Main Street Program's focus on the revitalization of the designated Main Street district utilizing the Main Street Approach™.
   b. Support the revitalization of the Main Street district by utilizing tools and resources that support Main Street district investment, for example: development incentives, ordinances and policy that promote the revitalization of the district, design guidelines or standards that promote the protection of the traditional character of the district, district development planning, etc.

2. Main Street Financial Support: Invest financially into the operation of the Local Main Street Program.

3. National Main Street Accreditation: Support the Local Main Street Program in compliance with this Agreement and with the completion of the annual Main Street America Accreditation.

4. Demonstrated Support: Pass a resolution that demonstrates the City's support of the Local Main Street Program and revitalization of the downtown/designated Main Street district as an important element of the City's economic development strategy. In the resolution, the City must commit to provide funding for the Local Main Street Program, appoint a City official to represent the City on the Local Main Street Program governing board, and commit to continuing to follow the Main Street Approach™ as developed by the Main Street America and espoused by the MSI Program .

SECTION III. The IEDA agrees to:

1. National Main Street Accreditation: Administer the Main Street America Accreditation process in Iowa on behalf of Main Street America and recognize Local Main Street Programs and Cities who successfully meet the Main Street America Accreditation Standards.

2. Main Street Technical Assistance:
   a. Maintain a team of downtown revitalization specialists, including a Main Street Iowa State Coordinator, to manage communication between the Local Main Street Program, City, the Main Street Iowa Program, and state government agencies.
   b. Provide, as requested and as can be scheduled, on-site technical assistance to the Local Main Street Program and City by one or more downtown revitalization specialists. Technical assistance may include design, economic vitality, promotion, organization, committee training, board planning retreat facilitation, and action planning.
   c. Conduct an on-site partnership visit at least once every two years.
   d. Provide continuing advice and information to the Local Main Street Program and City.

3. Main Street Training:
   a. Coordinate at least three statewide training sessions annually for Local Main Street Programs and Cities. The nature of training to be provided at each session shall be based on the combined needs of all Iowa Main Street Communities.
   b. Conduct at least three MSI Program orientations for all new executive directors and Local Main Street Program board members and volunteers. The orientation will introduce the participants to the MSI Program and to their immediate responsibilities.
   c. Offer optional regional training sessions.
   d. Statewide training sessions, orientations, and optional regional training sessions may be virtual, as determined by IEDA.

4. Main Street Network: Support and maintain the network of designated Main Street Iowa communities through communication, regular programming updates, networking opportunities, and peer-to-peer learning.

SECTION IV. The PARTIES hereto otherwise agree as follows:

1. The term of this Agreement shall be for a period of forty-eight (48) months beginning January 1, 2024 and ending December 31, 2027.
2. This Agreement may be amended by a written agreement to amend the Agreement signed by all three Parties, provided that the IEDA may unilaterally amend this Agreement to comply with legislative, administrative, and policy changes by the federal or state government.
3. Should any governmental unit enact, promulgate, or adopt laws, regulations, rules, or policies which alter or in any way affect the MSI Program, the City and the Local Main Street Program shall not hold IEDA liable in any manner for the resulting changes.
4. This Agreement shall be binding upon and shall inure to the benefit of the Parties and their successors.
5. No Party shall discriminate against any employee or applicant for employment because of race, color, sex, age, disability, creed, religion, sexual orientation, gender identity, marital status, or national origin.
6. Any Party may terminate this Agreement without cause after 30 days written notice to the other two parties.
7. This Agreement supersedes any previous agreements or negotiations, whether oral or written.
8. Nothing contained in this Agreement shall create any employer-employee relationship between or among any of the Parties.

IN WITNESS WHEREOF, the parties have executed this agreement.

BY: ______________________________ ______________________
Mayor Signature Date

______________________________ Marshalltown, IA
Mayor Printed Name City

BY: ______________________________ ______________________
Board President Signature Date

______________________________ Marshalltown Central Business District
Board President Printed Name Local Main Street Program

BY: ______________________________ ______________________
Deborah V. Durham, Director Date
Iowa Economic Development Authority

2023-249

RESOLUTION APPROVING CONTRACT CHANGE ORDER #7 FOR THE SOUTH 7TH AVENUE EXTENSION PROJECT #ECO22001, AN INCREASE OF $1,233.85

WHEREAS, the City of Marshalltown, Iowa, has heretofore entered into a contract with Con-Struct, Inc. for the South 7th Avenue Extension Project #ECO22001; and

WHEREAS, an increase is requested for items to complete the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the contract Change Order #7 for the South 7th Avenue Extension project #ECO22001, in the increased amount of $1,233.85.00 is hereby accepted and approved.

Passed this 11th day of December 2023, and signed this _____ day of December 2023.

CITY OF MARSHALLTOWN, IOWA

____
Joel Greer, Mayor

ATTEST:

____
Alicia Hunter, City Clerk

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, PE – Public Works Director
DATE: December 11, 2023
RE: S 7th Ave Extension Project (ECO 22-001) _ Division 3 (Hwy 14 & Edgewood St) _Change Order #7

Strategic Plan:

☒ Strategy 1: Expand and improve development in the community.
☐ Strategy 2: Enhance Marshalltown's public image.
☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:
Strategy 1 – Plan for and construct new infrastructure
Strategy 3 – Plan and Fund Improvements to the City's Infrastructure & Buildings

Recommendation: Staff recommends approval of Change Order #7, an increase of $1,233.85 to adjust final quantities within Division 3 of this project which widened the radii at the intersection of Highway 14 & Edgewood St.

Budget Impact:

Construction Costs (Division 3 Only):			
Change Order #7	$	1,233.85	
Construction Base (CO #5_Div 3)	$	67,666.15	*Con-Struct, Inc.*
	$	**68,900.00**	**TOTAL**
Funding Sources (Division 3 Only)			
LOST (Reallocation from Edgewood)	$	68,900.00*	
	$	**68,900.00**	**TOTAL**

*Please note: City staff are recommending the reallocation of $1,233.85 of the LOST funds designated towards the Edgewood project to this Division of the S 7th Ave project. This reallocation will cover the cost of this change order needed for the improvements to the Edgewood Street / Highway 14 intersection. The total LOST shown above includes this reallocation.

Description/Background:
Construction is mostly complete on this project with the last concrete being poured December 1st, 2023. Seeding remains; Contractor is considering dormant seeding. We have reviewed final as-built quantities and recommend the attached change order to accommodate some minor pavement changes needed to tie-in to existing concrete in the north east quadrant where the water hydrant was relocated.

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CHANGE ORDER NO. 7 (DIVISION 3 ONLY)

Owner:	City of Marshalltown	Owner's Project No.:	ECO 22-001
Engineer:	Bolton & Menk (Div 3 Only)	Engineer's Project No.:	
Contractor:	Con-Struct, Inc.	Contractor's Project No.:	
Project:	S Seventh Ave Extension Project - Division 3 Only (Highway 14 & Edgewood St)		
Contract Name:	Division 3 Only: Change Order 5		
Date Issued:	12/11/2023	Effective Date of Change Order:	12/12/2023

The Contract is modified as follows upon execution of this Change Order:

This change order is to add field adjusted overruns and underruns to Division 3 to this project which will construct larger radii at the intersection of Highway 14 & Edgewood Street through PCC Full Depth Patching methods.

Attachments: Tabulation which includes bid item quantitiy changes.

Change in Contract Price	**Change in Contract Times [State Contract Times as either a specific date or a number of days]**
Original Contract Price (Dv 3 Only): $ 67,666.15	**Original Contract Times:** Substantial Completion: December 9, 2023 Ready for final payment: April 9, 2024
No Change from previously approved Change Orders **$** 0.00	**[No Change] from previously approved Change Orders:** Substantial Completion: 0 Ready for final payment: 0
Contract Price prior to this Change Order: **$** 67,666.15	**Contract Times prior to this Change Order:** Substantial Completion: December 9, 2023 Ready for final payment: April 9, 2024
Increase this Change Order: **$ 1,233.85**	**No Change** this Change Order: Substantial Completion (days): 0 Ready for final payment (days): 0
Contract Price incorporating this Change Order: **$** 68,900.00	**Contract Times with all approved Change Orders:** Substantial Completion: December 9, 2023 Ready for final payment: April 9, 2024

	Recommended by Engineer		**Accepted by Contractor**
By:	Heather Thomas	**By:**	[signature]
Title:	City Engineer	**Title:**	V.P.
Date:	12/06/23	**Date:**	12/4/23

	Authorized by Owner
By:	
Title:	Mayor
Date:	

CITY OF MARSHALLTOWN

ECO 22-001 _ S Seventh Ave Extension Project

DIVISION 3 - HIGHWAY 14 & EDGEWOOD STREET - PCC PATCH

Item No.	Description	Unit	Price	Division 3 Original Quantity	Division 3 Original Extension	Division 3 Change Order Quantity	Division 3 Change Order Extension	Division 3 Adjusted Quantity	Division 3 Adjusted Extension
16	SILT FENCE OR SILT FENCE DITCH CHECK	LF	$ 3.30	179	$ 590.70	-179	$ (590.70)	0	$ -
17	SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF SEDIMENT	LF	$ 0.55	179	$ 98.45	-179	$ (98.45)	0	$ -
28	DETECTABLE WARNING	SF	$ 50.00	20	$ 1,000.00	0	$ -	20	$ 1,000.00
D3_1	EXCAVATION, CLASS 10_PCC FULL DEPTH PATCH	CY	$ 25.00	127	$ 3,175.00	0	$ -	127	$ 3,175.00
D3_2	SUBGRADE PREPARATION, 12 INCH_PCC FULL DEPTH PATCH	SY	$ 6.00	280	$ 1,680.00	0	$ -	280	$ 1,680.00
D3_3	SUBGRADE TREATMENT, TRIAX GEO-GRID_PCC FULL DEPTH PATCH	SY	$ 6.00	280	$ 1,680.00	0	$ -	280	$ 1,680.00
D3_4	SUBBASE, MODIFIED, 8 INCH_PCC FULL DEPTH PATCH	SY	$ 15.00	280	$ 4,200.00	0	$ -	280	$ 4,200.00
D3_5	SUBDRAIN, LONGITUDINAL, 4"_PCC FULL DEPTH PATCH	LF	$ 20.00	80	$ 1,600.00	0	$ -	80	$ 1,600.00
D3_6	SUBDRAIN CLEANOUT, TYPE A-1, 6 INCH_PCC FULL DEPTH PATCH	EA	$ 1,000.00	1	$ 1,000.00	0	$ -	1	$ 1,000.00
D3_7	PAVEMENT, PCC, 8 INCH_PCC FULL DEPTH PATCH	SY	$ 100.00	280	$ 28,000.00	0	$ -	280	$ 28,000.00
D3_8	PAVEMENT REMOVAL_PCC FULL DEPTH PATCH	SY	$ 25.00	125	$ 3,125.00	76	$ 1,900.00	201	$ 5,025.00
D3_9	SIDEWALK, PCC, 6 INCH_SMALL QUANTITY	SY	$ 80.00	38	$ 3,040.00	7	$ 560.00	45	$ 3,600.00
D3_10	DRIVEWAY, PCC, 6 INCH_SMALL QUANTITY	SY	$ 80.00	43	$ 3,440.00	0	$ -	43	$ 3,440.00
D3_11	SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF DEVICE_SMALL QUANTITY	LF	$ 3.00	179	$ 537.00	-179	$ (537.00)	0	$ -
D3_12	CONVENTIONAL SEEDING, SEEDING (TYPE I), FERTILIZING, AND MULCHING_EDGEWOOD & HWY 14	LS	$ 3,000.00	1	$ 3,000.00	0	$ -	1	$ 3,000.00
D3_13	TEMPORARY TRAFFIC CONTROL	LS	$ 5,000.00	1	$ 5,000.00	0	$ -	1	$ 5,000.00
D3_14	CONSTRUCTION SURVEY_EDGEWOOD & HWY 14	LS	$ 1,500.00	1	$ 1,500.00	0	$ -	1	$ 1,500.00
D3_15	MOBILIZATION_EDGEWOOD & HWY 14	LS	$ 5,000.00	1	$ 5,000.00	0	$ -	1	$ 5,000.00
				TOTAL: $	$ 67,666.15	TOTAL: $	$ 1,233.85	TOTAL: $	$ 68,900.00

2023-250

RESOLUTION APPROVING ENGINEER'S STATEMENT OF SUBSTANTIAL COMPLETION FOR EDGEWOOD STREET EXTENSION PROJECT #STR19003

WHEREAS, the City of Marshalltown, Iowa has heretofore entered into a contract for labor and material for the Edgewood Street Extension Project #STR19003; and

WHEREAS, said project has been substantially completed by Con-Struct, Inc., pursuant to the plans and specifications all as is set forth in the Engineer's Statement of Substantial Completion.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA;

Section 1. That the labor and material for the Edgewood Street Extension, being project #STR9003, is hereby substantially accepted pursuant to the Engineer's Statement of Substantial Completion and the City Clerk is hereby authorized and directed to release partial retainage payment of the items called for in said contract and Statement of Substantial Completion.

Passed this 11th day of December 2023 and signed this _____ day of December 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN
IOWA

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO:	Mayor Greer and City Council
FROM:	Heather Thomas, Public Works Director
DATE:	December 11, 2023
RE:	Edgewood Street Extension (STR 19-003)_Substantial Completion

Strategic Plan:

☒ Strategy 1: Expand and improve development in the community.
☐ Strategy 2: Enhance Marshalltown's public image.
☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:
Plan for and construct new infrastructure.

Recommendation:
Staff recommends acceptance of Substantial Completion date and authorizes partial release of retainage following 30 days of no claims following acceptance of substantial completion.

Budget Impact:
None with this recommendation, project budget information shown below for reference.

Construction Costs:

Change Order #6 (deduct)	$	- 8,039.00	
Change Order #5 (deduct)	$	- 19,675.50	
Change Order #4 (deduct)	$	- 123,747.11	
Change Order #3 (deduct)	$	- 10,653.00	
Change Order #2 (deduct)	$	- 26,745.60	
Change Order #1	$	9,675.00	
Construction Base	$	6,088,627.50	*Con-Struct, Inc.*
	$	**5,909,442.29**	**TOTAL**

Funding Sources

Iowa DOT RISE Grant	$	1,640,342.00	
US EDA Grant	$	2,956,829.00	*shown less admin $*
ARPA	$	600,000.00	
MWW (Relocation Expenses)	$	99,758.89	*finalized & paid*
MWW (Main Upsize Contribution)	$	60,000.00	*finalized & paid*
LOST-Capital Projects (construction)	$	620,863.85*	
	$	**5,977,793.74**	**TOTAL**

***Please note: City staff are recommending the reallocation of $1,233.85 of the LOST funds designated towards this project to cover the cost of Change Order 7 needed for the improvements to the**

Edgewood Street / Highway 14 intersection. LOST funding would be reduced from $620,863.85 in this project to $619,630.00. This would reduce the total funding sources to $5,976,559.89.

Description/Background:
The city contracted with Bolton & Menk to provide Construction Engineering services for this project and they have recommended substantial completion on this project with a date of December 1st, 2023. The previously authorized substantial completion date was October 17th, 2023. Both Bolton & Menk and City Staff feel Con-Struct progressed adequately with the extra work during the last several months and will be recommending a formal change order extending the contract substantial completion date in the next Change Order. City staff held up some work by adding the Hwy 14 intersection project to a separate contract and delay in installation of street signage.

There are several minor items remaining on the punch list that Con-Struct will address as time allows; however, some such as grading ruts and seeding to prevent the ruts from reforming may not be able to be completed until spring.

We are currently holding over $295k in retainage and Con-Struct has requested a partial release of retainage. In situations where work has progressed satisfactorily and the cost of performing remaining punch list items is considerably less than the retainage held, it is appropriate to release partial retainage. The city has a long-standing working relationship with Con-Struct and has complete confidence with Con-Struct performing the remaining punch list items. A commonly used calculation is to withhold retainage in the tune of approximately 2x the value of work remaining. A calculation is shown on the attached with a recommendation to reduce the retainage held down to withholding $48,755.20. This is our recommendation that Council authorize this by accepting substantial completion date of 12/01/23.

The substantial completion certificate indicates the date at which the project was sufficiently complete so that the work can be utilized for the purposes for which it was intended and also the date when the warranty/bond period begins. This was within the time of completion allowed by the construction contract, as amended. There is a 4-year warranty bond that is in effect until 4 years after project substantial completion (November 30th, 2027).

With the Council's approval this evening of substantial completion. Pending no claims, the city intends to release partial project retainage that was held after 30 days, but no later than 40 days from today's date.

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CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner:	City of Marshalltown	Owner's Project No.:	STR19003
Engineer:	Bolton & Menk	Engineer's Project No.:	A13.119531
Contractor:	ConStruct Inc.		
Project:	Edgewood Extension		

This ☐ Preliminary ☒ Final Certificate of Substantial Completion applies to:

☒ All Work ☐ The following specified portions of the Work:

Date of Substantial Completion: 12/1/2023

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

Amendments of contractual responsibilities recorded in this Certificate should be the product of mutual agreement of Owner and Contractor.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work must be as provided in the Contract, except as amended as follows:

Amendments to Owner's Responsibilities: ☒ None ☐ As follows:

Amendments to Contractor's Responsibilities: ☒ None ☐ As follows:

The following documents are attached to and made a part of this Certificate:

- Edgewood Extension Punch List

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

Engineer

By *(signature)*: Gregory Broussard

Name *(printed)*: Greg Broussard, P.E.

Title: Principal Engineer

Bolton & Menk

Punch List

Marshalltown - Edgewood Extension

Description	
Location	Marshalltown Iowa
Authorized Project Amount	$5,909,442.29
Prime Contractor	CON-STRUCT, INC.

Punch List

Task	Status	Start Date	End Date	Completed By
Bring in topsoil to fill the back of the curbs along Woodland and reseed disturbed areas	Complete	04/12/2023	10/31/2023	
Clean concrete off of valve box covers. Some covers are currently sealed shut.	Active	10/23/2023		
Clean out storm sewer. There's trash and sediment in the structures.	Active	10/23/2023		
Establish permanent seeding throughout project	Active	09/18/2023		
Fix erosion issues/Rutts along embankment of large pond	Active	05/05/2023		
Need to clean up grading around utility poles on the south side of Woodland for maintenance purposes.	Complete	05/18/2023	10/03/2023	
Pavement marking arrows for through traffic at Edgewood St/ 8th Ave intersection.	Complete	10/20/2023	10/25/2023	Greg Broussard
Pavement Markings	Complete	09/18/2023	10/25/2023	Greg Broussard
Pour sliver of shared use path (less than 18 inch width) at back of curb	Complete	09/18/2023	10/04/2023	
16 tasks				

Task	Status	Start Date	End Date	Completed By
along the southwest quadrant of Edgewood St/ N 8th Ave intersection.				
Remove joint sealer that did not attach to saw cuts and reinstall joint sealer. Reclean joints faces prior to applying new sealer.	Complete	09/18/2023	10/31/2023	
Remove stockpiles of topsoil outside of project limits at ~STA 104, 150' LT.	Complete	09/18/2023	10/03/2023	
Remove temp pavement along Woodland and replace with curb and gutter. Also replace missing sidewalk panels across street.	Complete	04/12/2023	05/01/2023	
Remarks: Curb and gutter and sidewalk panels poured back on 5/1/2023				
Repair broken curb along south side of Edgewood St at ~STA 13+00.	Complete	09/18/2023	10/02/2023	
Repair damaged edge of mainline paving along North side of Edgewood St at ~STA 22+40 (beginning of taper).	Complete	09/18/2023	10/02/2023	
Repair damages on Woodland Street where the temporary road was removed	Complete	05/09/2023	10/02/2023	
Signage	Complete	09/18/2023	10/31/2023	
16 tasks				

Partial Release of Retainge Calculations

Curent Retainage	$ 295,113.09
Retainage Release Amount	$ 246,357.89
Remaining Retainage Amount	$ 48,755.20

Punch List Items	Cost	Retainage Amount (2 Times the Cost)	Notes
Clean concrete off of valve box covers. Some covers are currently sealed shut.	$ 1,000.00	$ 2,000.00	Cost is estimated if City staff would have to compelte the work.
Clean out storm sewer. There's trash and sediment in the structures.	$ 5,000.00	$ 10,000.00	Cost is estimated if City would have to hire a contractor to clean the storm sewer
Establish permanent seeding throughout project	$ 8,377.60	$ 16,755.20	Remaining area is in the swale on the south end (1.4 acres of Type 1 Conventional) and north of the large pond (1.16 Acres of Type 1 Hydromulch)
Fix erosion issues/Rutts along embankment of large pond	$ 10,000.00	$ 20,000.00	Cost is estimated if City would have to hire a contractor to rerade te north side of the large pond.
	Total Retainage Amount	**$ 48,755.20**	

2023-251

RESOLUTION APPROVING STBG PROGRAMMING AGREEMENT FOR THE HIGHLAND ACRES ROAD RECONSTRUCTION PROJECT WITH REGION 6 PLANNING COMMISSION

WHEREAS, the City of Marshalltown, Iowa submitted an application for the Surface Transportation Block Grant Program (STBG) to Region 6 Planning Commission; and

WHEREAS, the Region 6 manages this region of STBG funds through their Transportation Improvement Program (TIP); and

WHEREAS, Region 6 has included the City's Highland Acres Road Reconstruction project in their TIP in the amount of $3,900,000; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The City of Marshalltown, Iowa, authorizes and directs staff to sign on behalf of the City of Marshalltown, the STBG Programming Agreement, which commits the City to follow certain conditions, as shown in the agreement, once all final project funding commitments are received.

Passed this 11th day of December 2023, and signed this _____ day of December 2023.

CITY OF MARSHALLTOWN, IOWA

____
Joel Greer, Mayor

ATTEST:

____
Alicia Hunter, City Clerk

MARSHALLTOWN
IOWA

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, PE – Public Works Director
DATE: December 11, 2023
RE: STBG Programming Agreement _ Highland Acres Road

Strategic Plan:

☐ Strategy 1: Expand and improve development in the community.
☐ Strategy 2: Enhance Marshalltown's public image.
☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:
Plan and fund improvements to City's infrastructure and buildings

Recommendation:
Accept programming agreement.

Budget Impact:
Accepting the agreement commits the City to follow the requirements of the STBG-Swap Funds and allows Region 6 to submit the project to Iowa DOT to provide/approve funding to be allocated to the reconstruction of Highland Acres Road from Lincoln Way to Main Street.

Description/Background:
Highland Acres Road from Lincoln Way to Main Street has been identified as a needed street improvement project and has been included in past Capital Improvement Plans approved by council. The city's most recent Pavement Condition Index (PCI) assessment rated the road with CityPCI Ratings of 18 to 66, with most of the stretch rated less than 35. The city began evaluating funding opportunities for this segment in 2018 (or earlier).

In March of 2018, Council requested the change in transportation classification of the road segment (Resolution 2018-036) from urban local to urban collector. A change in this designation was necessary to have the ability to apply for the possibility of utilizing Surface Transportation Block Grant (STBG) funds on this project. The STBG funds for our region are managed and allocated through Region 6. Our region gets a pool of funds. Over time (since 1995), Region 6 tries to allocate approximately 14% of the region's funds to Marshalltown projects. Applicants apply for certain projects and the Region 6 Transportation Committee approves projects at the regional level to make "the list" that Region 6 submits to Iowa DOT. Between 1995 and 2027, 14% equates to approximately $9.6M of funding for Marshalltown.

In 2020, the City applied to Region 6 to receive/allocate STBG funds towards this project. The estimated cost of the project at that time was $4,875,000 and STBG can be used for a maximum of 80% (or $3.9M).

The initial concept was for the road to be reconstructed as an urban curb & gutter (C&G) street with storm sewer and sidewalks. The application from Marshalltown for Highland Acres Road was approved by the Region 6 Transportation Committee to "make the list" for a 2024 project.

In January of 2021, City Staff received and reviewed Proposals for survey and easement work needed for the Highland Acres project and selected Bolton & Menk. Bolton & Menk completed their survey work in May of 2021.

Preliminary design began in 2023 internally with city staff. With construction costs continuing to rise at an accelerated rate and renewed internal discussions about stretching limited street improvement dollars, the typical section of the proposed project was revisited. One of the criteria in utilizing the STBG funds is that the road will meet current design standards unless a variance is granted. The existing configuration of narrow lanes with very limited to no shoulders, steep ditches, and vertical street profile does not meet today's design standards. Resurfacing of the road would not meet the design standards needed to utilize this funding. In addition, the condition of the street being built utilizing an old oil-mix material/process with currently sloughing road edges – the geometry of the cross section needs modified which pushes this project into a reconstruction. Design standards were reviewed for both urban (C&G) and rural (shoulders/ditches) sections. Staff are proceeding internally with preliminary design on a rural section roadway, similar to Highland Acres south of Lincoln Way in the 2010/2011 timeframe. A rural section cross section is less expensive than an urban cross section. Full depth asphalt is likely going to be the most cost effective; however, concrete is planned to be bid as an alternate.

Preliminary discussions have also been had with the Marshall County Engineer's office regarding a possible cost-share of this project. This stretch of road serves as the city/county line for a portion of it and the west abutting properties are a combination of inside and outside city limits. The Highland Acres Road project south of Lincoln Way was a joint city-county project and city staff continue to work towards a similar arrangement for this section. City staff have also communicated with Region 6 regarding the possible city-county project and would be able to prorate the STBG funds between Marshalltown and Marshall County's allocation.

City staff continue to work on preliminary designs, preliminary cost estimates, coordination with Marshall County, coordination with Region 6, and recommend the acceptance of this Programming Agreement to obtain Iowa DOT's approval of the project's use of STBG Funds. The local share of the Highland Acres Road project is planned to be funded with money allocated to the "Street Improvement Program." The most recent funding of the Street Improvement Program is the GO Bond, with a 11/27/23 approved loan agreement, where $1,984,000 of the $9.8+M is allocated toward Street Improvements. Until several projects such as E Main St Reconstruction (5th Ave to 12th Ave), Lincoln Way Patch, and 18th Ave Patching projects are bid, it is unknown how much of the $1.98 M will be available to fund the local share needed for Highland Acres Road.

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REGION 6
RESOURCE
PARTNERS

November 20, 2023

Heather Thomas
Public Works Director
36 N Center St
Marshalltown, IA 50158

Dear Heather,

Thank you for submitting an application for Surface Transportation Block Grant Program (STBG)/Swap funds. We are happy to inform you that your project number STBG-SWAP-4797()—SG-64 in the city of Marshalltown, on Highland Acres Rd from Lincoln Way 1.2 miles to Main Street S5 T83 R18 was approved for inclusion in the Transportation Improvement Program (TIP) for federal fiscal years (FFY) 2024-2027 by the Region 6 Resource Partners Board.

$3,900,000 in STBG/Swap funding will be programmed in FFY 2024 in the above-referenced TIP for this project. Attached is the Region 6 STBG/Swap Funding Agreement for your project. Please review for accuracy, then print, sign and return ***two*** copies to our offices in Marshalltown. We will sign the agreements and return a fully executed document to you.

In order to receive your STBG/Swap funds, the County will need to work with the Iowa Department of Transportation.

Please note that you do not yet have a funding commitment nor are you authorized to expend STBG/Swap funds until the project has been authorized by the Iowa Department of Transportation (Iowa DOT) and the Federal Highway Administration (FHWA), if required. Expenditures incurred prior to authorization will be ineligible for reimbursement. Feel free to contact me if you have any questions or concerns.

Sincerely,

Marty Wymore, Director

STBG Programming Agreement

BETWEEN: Region 6 Planning Commission (hereinafter "Region 6")

903 E Main Street

Marshalltown, IA 50158

AND: City of Marshalltown

36 N Center St

Marshalltown, IA 50158
(Hereinafter "RECIPIENT")

RECIPIENT Contact Person: Heather Thomas

Phone: 641-754-5734
Email: hthomas@marshalltown-ia.gov

Upon acceptance of this funding, the RECIPIENT agrees to the following conditions:

1. CONTRACT PROJECT: As approved by the Region 6 Board, the project includes:
   Project Title: STBG-SWAP-4797()—SG-64
   Project Description: in the city of Marshalltown, on Highland Acres Rd from Lincoln Way 1.2 miles to Main Street S5 T83 R18

2. CONTRACT AWARD AMOUNT:
   STBG/Swap Funds: $3,900,000
   Local Match: $975,000
   Total Project Cost: $4,875,000

3. GENERAL PROVISIONS:
   The RECIPEINT shall receive federal STBG or swapped state funds for authorized and approved project costs of eligible items. Awarded STBG/Swap funds are to be used exclusively for the purposes specified in Section 1, which may represent all or any part of the project(s) specified in the grant application. Any portion of the funds not used for the purpose(s) specified in the submitted STBG application shall be forfeited by the RECIPIENT. The Iowa Department of Transportation (Iowa DOT) or Region 6 may request that the RECIPIENT provide information to verify whether the funding distribution satisfied the written criteria and procedures of the Iowa DOT and Region 6, as well as any statutes or rules governing such distribution.

   The RECIPIENT shall contact Region 6 staff if the project specified in Section 1 requires revision, including but not limited to, project cost, schedule, funding sources, and project scope. Depending on the type of revision, public review and comment and Region 6 Board approval may be required.

Project costs eligible for reimbursement of federal STBG or swapped state funds shall not exceed the programmed award amount ($3,900,000) or, in the case of unswapped STBG funding, 80% of the total project costs, whichever is less.

The RECIPIENT is not authorized to expend STBG/Swap funds until the project has been authorized by the Iowa Department of Transportation (Iowa DOT) and the Federal Highway Administration (FHWA), if required. Expenditures incurred prior to Iowa DOT/FHWA authorization will be ineligible for reimbursement.

The RECIPIENT will abide by Region 6 and the Iowa DOT rules and regulations. The RECIPIENT shall follow all guidelines outlined in the appropriate Project Development Guide.
Federal-Aid: https://iowadot.gov/local_systems/publications/im/federal-aid-guide.pdf
Non-Federal-Aid: https://iowadot.gov/local_systems/publications/im/Non-Federal-aid-Guide.pdf

The Iowa DOT's Local Systems Bureau will coordinate project development and will assign a point-of-contact.

All RECIPIENTS awarded STBG/Swap funds shall provide status updates for the project identified in Section 1 upon request of the Iowa DOT or Region 6.

4. SPECIAL CONDITIONS:
The Letter of Award, which accompanies this agreement, may detail specific conditions pertinent to the individual award or RECIPIENT and shall become part of this agreement upon acceptance of this agreement.

Region 6 Planning Commission:

____________________________ ________________

Marty Wymore, Region 6 Executive Director Date

Accepted on behalf of city of Marshalltown:

____________________________ ________________

Signature Date

____________________________ ________________

Print Name, Title Date

2023-252

RESOLUTION APPROVING IOWA'S TAP PROGRAMMING AGREEMENT FOR THE IOWA RIVER'S EDGE TRAIL BRIDGES 2 – 5 WITH REGION 6 PLANNING COMMISSION

WHEREAS, the City of Marshalltown, Iowa submitted an application and amendment for Iowa's Transportation Alternatives Program (Iowa's TAP) to Region 6 Planning Commission; and

WHEREAS, the Region 6 manages this region of Iowa's TAP funds through their Transportation Improvement Program (TIP); and

WHEREAS, Region 6 has included the City's Iowa River's Edge Trail project for Bridges 2-5 in their TIP in the amount of $797,000; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The City of Marshalltown, Iowa, authorizes and directs staff to sign on behalf of the City of Marshalltown, the Iowa's TAP Programming Agreement, which commits the City to follow certain conditions, as shown in the agreement, once all final project funding commitments are received.

Passed this 11th day of December 2023, and signed this _____ day of December 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN
IOWA

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, PE – Public Works Director
DATE: December 11, 2023
RE: TAP Programming Agreement _ Iowa River's Edge Trail

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:
Plan and fund improvements to City's infrastructure and buildings

Recommendation:
Accept programming agreement.

Budget Impact:
Accepting the agreement commits the City to follow the requirements of the TAP Funds for the Iowa River's Edge Trail, Bridge 2 – Bridge 5.

Description/Background:
The City of Marshalltown is the owner of the section of the Iowa River's Edge Trail located in Marshall County. The City, on behalf and acting as the public entity for Trails, Inc has applied for numerous grant funds towards the Iowa River's Edge Trail.

On August 16th, 2021, the City of Marshalltown entered into an agreement with the Iowa Department of Transportation for project funding in the amount of $547,000 through the Transportation Alternatives Program (TAP) for the replacement of Bridge #2 to Bridge #5 on the Iowa River's Edge Trail, project number TAP-U-4797(625)—8I-64, now being TAP-R-4797(625)--8T-64. The city was awarded these grant funds through Agreement 21-TAP-167.

On March 14th, 2022, Marshalltown City Council authorized city staff, with the assistance of Region 6, to apply for $250,000 in Transportation Alternatives Program (TAP) grant funding for a future phase of the Iowa River's Edge Trail project to include paving from Bridge 2 through Bridge 5. The city was notified of award of these funds.

During 2022, Calhoun-Burns & Associates, Inc. (Consulting Engineers) continued work on the design phase of the portion of the project to install a repurposed bridge at Bridge #2 and replace Bridges #3 - #5. A more complete opinion of probable costs was updated to reflect the increased construction costs that many infrastructure projects are seeing. This resulted in a funding shortfall for the next phase, which is replacement of Bridges #2 - #5.

In reviewing potential funding options for the shortfall, we determined we would have the ability to reallocate the $250,000 from the future phase to the current phase, replacement of Bridges #2-#5. This amendment was submitted to Region 6 and Iowa DOT after City Council authorized the amendment at the February 27, 2023 City Council meeting (Resolution 2023-034). Region 6 and Iowa DOT approved the amendment.

The programming agreement is the official agreement between the City and Region 6 for the city to follow TAP funding requirements. Iowa DOT has already approved of the project and authorized funds be expended towards this project.

This funding is for Bridges 2-5. The project recently received the easement from the landowners for the access path and is currently working with NRCS to obtain approval since the property is in the Wetland Reserve Program.

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REGION 6
RESOURCE
PARTNERS

November 20, 2023

Heather Thomas
Public Works Director
36 N Center St
Marshalltown, IA 50158

Dear Heather,

Thank you for submitting an application for Iowa's Transportation Alternatives Program (Iowa's TAP) funds. We are happy to inform you that your Iowa River Trail Bridge Replacement #2-5 project was approved for inclusion in the Region 6 Planning Commission Transportation Improvement Program (TIP) for federal fiscal years (FFY) 2024-2027 by the Region 6 Resource Partners Board.

$797,000 in Iowa's TAP funding will be programmed in FFY 2024 in the above-referenced TIP for this project. Attached is the Region 6 Iowa's TAP Funding Agreement for your project. Please review for accuracy, then print, sign and return ***two*** copies to our offices in Marshalltown. We will sign the agreements and return a fully executed document to you.

In order to receive your Iowa's TAP funds, the Marshall County Conservation Board will need to work with the Iowa Department of Transportation. Please contact me for further instructions.

Please note that you do not yet have a funding commitment nor are you authorized to expend Iowa's TAP funds until the project has been authorized by the Iowa Department of Transportation (Iowa DOT) and the Federal Highway Administration (FHWA), if required. Expenditures incurred prior to authorization will be ineligible for reimbursement. Feel free to contact me if you have any questions or concerns.

Sincerely,

Marty

Marty Wymore, Director

Iowa's TAP Programming Agreement

BETWEEN: Region 6 Planning Commission (hereinafter "Region 6")

903 E Main Street

Marshalltown, IA 50158

AND: City of Marshalltown

36 N Center St

Marshalltown, IA 50158
(Hereinafter "RECIPIENT")

Recipient Contact Person: Heather Thomas

Phone: 641-754-5734
Email: hthomas@marshalltown-ia.gov

Upon acceptance of this funding, the RECIPIENT agrees to the following conditions:

1. CONTRACT PROJECT: As approved by the Region 6 Board, the project includes:
   Project Title: Iowa River Trail Bridge Replacement #2-5
   Project Description: In the city of Marshalltown, on Iowa River Trail, from Bridge #2, 1 Miles to Bridge #5

2. CONTRACT AWARD AMOUNT:
   Iowa's TAP Funds: $797,000
   Non-Federal Match: $200,000
   Total Project Cost: $997,000

3. GENERAL PROVISIONS:
   The RECIPIENT shall receive federal Iowa's TAP funds for authorized and approved project costs of eligible items. Awarded Iowa's TAP funds are to be used exclusively for the purposes specified in Section 1, which may represent all or any part of the project(s) specified in the grant application. Any portion of the funds not used for the purpose(s) specified in the submitted Iowa's TAP application shall be forfeited by the RECIPIENT. The Iowa Department of Transportation (Iowa DOT) or Region 6 may request that the RECIPIENT provide information to verify whether the funding distribution satisfies the written criteria and procedures of the Iowa DOT and Region 6, as well as any statutes or rules governing such distribution.

The RECIPIENT shall contact Region 6 staff if the project specified in Section 1 requires revision, including but not limited to, project cost, schedule, funding sources, and project scope. Depending on the type of revision, public review and comment and Region 6 Board approval may be required.

Project costs eligible for reimbursement of federal Iowa's TAP funds shall not exceed the programmed award amount ($797,000) or 80% of the total project costs, whichever is less.

The RECIPIENT is not authorized to expend Iowa's TAP funds until the project has been authorized by the Iowa Department of Transportation (Iowa DOT) and the Federal Highway Administration (FHWA), if required. Expenditures incurred prior to Iowa DOT/FHWA authorization will be ineligible for reimbursement.

The RECIPIENT will abide by Region 6 and the Iowa DOT rules and regulations. The RECIPIENT shall follow all guidelines outlined in the Iowa DOT's Iowa TAP guidelines.
https://iowadot.gov/systems_planning/pdf/IIJA-TAP-Guidance.pdf

The Iowa DOT's Systems Planning Bureau will coordinate project development and will assign a point-of-contact.

All RECIPIENTS awarded Iowa's TAP funds shall provide status updates for the project identified in Section 1 upon request of the Iowa DOT or Region 6.

4. SPECIAL CONDITIONS:
   The Letter of Award, which accompanies this agreement, may detail specific conditions pertinent to the individual award or RECIPIENT and shall become part of this agreement upon acceptance of this agreement.

Region 6 Planning Commission:

______________________________ ____________________

Marty Wymore, Region 6 Executive Director   Date

Accepted on behalf of City of Marshalltown:

______________________________ ____________________

Signature   Date

______________________________ ____________________

Print Name, Title   Date

2023-253

RESOLUTION APPROVING THE MARSHALLTOWN MUNICIPAL AIRPORT FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

WHEREAS, there is herewith submitted to the City Council of Marshalltown, Iowa, a proposed annual update of the Marshalltown Municipal Airport Five-Year Capital Improvement Program; and

WHEREAS, the Council has fully examined same and has found same to be in the best interests of the City of Marshalltown, Iowa and that same should now be approved and accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the Five-Year Capital Improvement Program is hereby fully approved in all respects and particulars and the Mayor and City Clerk are hereby authorized and directed to execute same for and on behalf of said City.

Passed this 11^{th} day of December 2023, and signed this _______ day of December, 2023.

CITY OF MARSHALLTOWN, IOWA

____
Joel Greer, Mayor

ATTEST:

____
Joe Gaa, City Administrator

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, PE – Public Works Director
DATE: December 11, 2023
RE: Federal Airport Improvement Program (AIP) Preapplication FFY 24

Strategic Plan:

☒ Strategy 1: Expand and improve development in the community.
☒ Strategy 2: Enhance Marshalltown's public image.
☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: S1 - The Marshalltown Municipal Airport is a feature that certain Developers interested in Marshalltown see as a positive of the community; S2 – Enhance the attractiveness of the entrances to the community (The airport serves as an entrance by plane); S3 – Plan and fund improvements to the City's infrastructure and buildings.

Recommendation: Approval of the city's 5-year FFY25 capital improvement plan (CIP) for use of federal and BIL funding at the airport. (Please note the submittal is not all inclusive of improvement projects at the airport, only those that plan to leverage federal funds available to the airport).

Budget Impact: The preapplication instructions do indicate that the sponsor shall be committed to accomplishing the projects shown in the first two years of the CIP (FFY25 & FFY26). Based on the projects shown on the CIP, this would indicate city council's commitment towards a minimum of 10% of costs associated with Runway 18/36 and Taxiway Rehabilitation with an understanding that the city is undergoing further review on Runway 18/36 as a whole. If funded in FFY26, we could potentially obtain bids for this work by April 1, 2026. This would likely result in a majority of the funds being spent after July 1, 2026 – which would be in the City's 2027 FY. As shown, that commitment would be approximately $450,000.

All projects listed (and funded with these federal funds) do require a minimum 10% match. It is anticipated that the rehabilitation projects shown will not be funded at the level of federal funds shown; however, further scope investigation, planning, and funding work will be completed in the coming year.

Description/Background: Every year in December, airports coordinate with Iowa DOT and FAA to talk through upcoming airport projects. The purpose of this is for state and federal airport coordinators to have an idea of projects coming down the pipeline. There are several funding sources that review needs/wants from airports to help understand and in some cases, allocate limited prospective funding to projects. A draft of this plan was due and submitted to FAA in November for comments. As of December 6th, no comments have been received. This AIP is subject to change based on comments received back from the FAA prior to submittal of the Final Plan by the December 20th. 2023 deadline.

Marshalltown's Airport (MIW) has regular access (pending continued legislation) to the following two funds. The use of these funds is very restrictive to certain types of projects (drainage, lighting, apron construction/rehab, environmental studies, runway construction/rehab, snow removal equipment, taxiway construction/rehab, and weather observation stations). They can not be used on operational expenses, addressing the sanitary sewer/wastewater treatment issues we are currently experiencing out at the airport, developing capital improvement planning, and many more improvements.

1. Nonprimary federal entitlement funds in the amount of $150,000 per year
    a. MIW has allocated these funds through FFY22 towards the current airport hangar/terminal project.
    b. FFY23 entitlement funds and beyond are currently projected to be used for the projects planned in FFY26.

2. Bipartisan Infrastructure Law (BIL) funds (FFY22 – FFY26)
    a. This one-time funding is anticipated to span 5 years (starting in FFY22). It's uses can be used on the same projects as entitlement funds in additional to hangars and terminals.
    b. FFY22 awards were announced and MIW received $159,000. Early estimates were that it was hoped to be relatively consistent funding allocation per year; however, it does appear to have dropped in the most recent announcements.
    c. FFY23 awards were announced on November 29th, 2022. MIW was awarded $145,000.
    d. FFY24 awards were announced on November 16th, 2023. MIW was awarded $144,000.
    e. Estimates for FFY25 – FFY26 are not available.
    f. We are currently planning on using the first $450,000 of BIL funds toward the snow removal equipment upgrades planned in FFY24. The remainder is planned to go towards the FFY26 projects shown.

The city will soon begin the process of going through engineering selection for airport consultants in accordance with FAA guidelines for the next 5 years. City staff are trying to wrap up the existing terminal/hangar project with our current engineers, CGA and then will be coordinating the solicitation for Statement of Qualifications with IowaDOT/FAA representatives with anticipation of issuing the request in early 2024. It is typical that airport consultants assist the city in preparation of these documents. Until an airport consultant is selected, city staff have worked to put together less detailed information on wants/needs at the airport and coordinated with IowaDOT/FAA in order to prepare this round of federal preapplication documents. We anticipate the airport consultant assisting to further review these projects, update opinions of costs, and assist in funding acquisition for many improvement projects at our airport.

City staff and Marshalltown Aviation have discussion the following priority items:

1. **Terminal Water Service Line Replacement** (Per coordination with FAA – not eligible for AIP/BIL funds) – Completed in 2023 using 100% local funds.

2. **Snow Removal Equipment** – (Funded with Local and MIW BIL funds for FFY24)

3. **Waste Handling/Treatment** (Per coordination with FAA – not eligible for AIP/BIL funds) - One project that has come to light over the past year is the need to address sanitary waste at the airport – we had hoped this would be a relatively small item. However, as we have been working on the terminal project, we've investigated further and we have more serious issues that need addressed.

   The existing treatment includes conveyance sewers, a septic tank, and lateral lines. We have attempted to televise conveyance sewers and have not been able to run a camera through as we have been stopped at two places that are impassable and will require a point repair under the existing pavement to address. The septic tank lid has now collapsed and a metal plate is temporarily placed on top for safety. The lateral lines are plugged and not accessible. The 24-hour restroom sewer line does not get to the septic system currently. While additional investigation is needed, we've conceptually put together a $235,000 estimate if we will need to tie the 24-hour restroom to the new treatment system. Additional investigation will be completed to evaluate more cost-effective methods, which may be a second treatment area.

   Additional evaluation and direction determination will be completed once final project costs are known on the airport hangar/terminal project. City staff may recommend reallocation of any unspent bond funds towards the waste handling/treatment at the airport.

4. **CIP Planning Study** (Per coordination with FAA – not eligible for AIP/BIL funds) – The consultants that have put together the rehabilitation plans for the runways that are programmed in the next 5+ years will not be a part of this project moving forward as they no longer have an in-house airport engineer. We desire to have consultants review runway condition and put together scope of work needed and associated costs for these major upcoming projects. There has been mention of needs for airfield lighting improvements and fueling systems that are currently not shown in any CIP capacity. This planning will include a review of all of the project's shown in the 5-year CIP and a brief look at 6–10-year CIP needs. Reprioritization may be needed. We desire to have this study completed as soon as financially feasible after consultant selection is completed.

5. **Pavement Rehabilitation – Runway 18/36** – This is a major need of the airport and is only shown as late in the CIP as it is due to available entitlement funding being utilized by the current hangar/terminal project. The joints are in need of significant work. Attempts to seal the joints have not been successful due to the size of the voids under the joint – the sealant isn't able to fill the void. Evaluation of use a backer rod or other material before joint sealant was reviewed, but not cost effective with the a much-needed rehabilitation project just a few years out.

   The cost estimate shown in last year's CIP was not updated from the previous years and there has been significant cost increases in these projects since the start of the pandemic. To accommodate these multi-year increases, we are estimating a 40% project increase since these estimates were previously prepared by CGA. Again, we plan to utilize the CIP Planning Study to provide better estimates in the scope and cost of this project in FY24 or FY25 to aid in planning for FY26. There has been discussion as to whether runway 18/36 rehab is needed more or addressing 13/31. This will be evaluated in the CIP Planning Study. We have also had some very preliminary discussions about reviewing cost / use benefit ratios on this runway. Given the limited funds both FAA and the City have – we are evaluating the financial benefit of repairing this runway as compared to potentially removing it all together. While many smaller planes love a cross-wind runway, we are evaluating overall airport operations and financial impact of repairing it. If review and internal decisions are made to maintain this runway, we may need a joint sealing/repair project as a temporary measure until the runway rehab can be completed. A 40% increase results in total project cost of $1,820,000, as we are now showing in our CIP.

6. **Pavement Rehabilitation – Taxiways** – This is a major need of the airport and is only shown as late in the CIP as it is due to available funding. The joints are in need of significant work. Attempts to seal the joints have not been successful due to the size of the voids under the joint – the sealant isn't able to fill the void. Evaluation of use a backer rod or other material before joint sealant was reviewed, but not cost effective with the a much-needed rehabilitation project just a few years out. The estimate shown in last year's CIP was not updated from the previous year and there has been significant cost increases in these projects since the start of the pandemic. To accommodate these multi-year increases, we are estimating a 40% project increase since these estimates were previously prepared by CGA. Again, we plan to utilize the CIP Planning Study to provide better estimates in the scope and cost of this project in FY24 or FY25 to aid in planning for FY26. A 40% increase results in total project cost of $2,660,000, as we are now showing in our CIP.

7. **Pavement Rehabilitation – Runway 13/31 –** This is a major need of the airport and is only shown as late in the CIP as it is due to available funding. The joints are in need of significant work. Attempts to seal the joints have not been successful due to the size of the voids under the joint – the sealant isn't able to fill the void. Evaluation of use a backer rod or other material before joint sealant was reviewed, but not cost effective with the a much-needed rehabilitation project just a few years out. The estimate shown in last year's CIP was not updated from the previous year and there has been significant cost increases in these projects since the start of the pandemic. To accommodate these multi-year increases, we are estimating a 40% project increase since these estimates were previously prepared by CGA. Again, we plan to utilize the CIP Planning Study to provide better estimates in the scope and cost of this project in FY24 or FY25 to aid in planning for this project. There has been discussion as to whether runway 13/31 rehab is needed more or 18/36. This will be evaluated in the CIP Planning Study. We may need a joint sealing/repair project as a temporary measure until the runway rehab can be completed or more decisions are made as to the long-term plan for the runway. A 40% increase results in total project cost of $5,460,000. Based on information supplied by the FAA in August of 2022, this project appears to have been pushed from the FY27 submittal shown in last year's CIP; I've gone ahead and left it on for now until we can better understand available funding.

8. Several additional projects are shown as future projects in past CIPs and the Proposed Airport Capital Plan provided by FAA (Jeff) in August – we have no changes to those projects shown. These include Rehabilitate Taxiway – Midfield Connector and 36 Connector; Extend Runway 13/31, and work on storage and 6-bay t-hangar.

i:\public works\airport\2023 federal aip application\memo - federal aip application fy25.docx

Federal Airport Improvement Program (AIP) Preapplication Instructions

Airports included in the National Plan of Integrated Airports (NPIAS) are eligible to apply for federal Airport Improvement Program (AIP) funds. General aviation and small commercial service airports are required to submit preapplications for federal AIP funding through the Iowa Department of Transportation's Modal Transportation Bureau - Aviation, including projects funded with nonprimary entitlement funds.

All applications must include the following documents (forms are available on the Aviation website https://iowadot.gov/aviation/airport-managers-and-sponsors/forms):

- Federal Airport Improvement Pre-application (Sponsor Identification Sheet and Checklist, Form 291111) – Please consider utilizing the FAA Airport External Portal for updating your sponsor information.
- Capital Improvement Program (CIP) data sheet for each project desired in FFY 2025, FFY 2026, and FFY 2027.
- 5-year Capital Improvement Plan (CIP) (Form 291112) **Please include BIL and anticipated state funding project requests in your CIP if known.**
- Long Range Needs Assessment (Form 291113)
- A Completed NEPA determination (either Categorical Exclusion or date of Finding of No Significant Impact)

Additional application documents are required for these specific projects:

- **Snow plow equipment projects –** Contact Jeff Deitering or Junior Lindsay for a current copy of the snow equipment sizing spreadsheet and include a copy of the completed spreadsheet. Also include an inventory of the existing equipment and calculations based on Chapters 4 & 5 of the Airport Winter Safety and Operations, Advisory Circular (AC) 150/5200-30D http://www.faa.gov/documentLibrary/media/Advisory_Circular/150-5200-30D.pdf and the Airport Snow and Ice Control Equipment, AC 150/5220-20A http://www.faa.gov/documentLibrary/media/Advisory_Circular/AC_150_5220-20A.pdf showing the minimum equipment needed, along with the CIP Data Sheet.
- **General aviation (GA) apron expansion –** Contact Jeff Deitering or Junior Lindsay for a current copy of the Apron Sizing spreadsheet and include a copy of a completed spreadsheet with any apron expansion application.
- **Revenue-producing facilities** (fuel facilities including self-serve pumps and hangars) – **Only nonprimary entitlement and/or BIL funding can be used.** Submit: (1) justification **of existing need** for the project, including a waiting list if requesting a new hangar; (2) a statement that airside development needs are met or a financial plan to fund airside needs over the next 3 years **(not eligible for discretionary funding)**, and; (3) evidence that runway approach surfaces are clear from obstructions (the FAA 5010 form must show at least 20:1 clear approach.)
- **Runway reconstruction** – Submit an engineering report showing the need for the reconstruction as part of the CIP justification.

First Due Date: November 16, 2023 – Email Draft 5-year CIP to: Jeff.Deitering@faa.gov and Junior.E.Lindsay@faa.gov for comment

Final Due Date: December 20, 2023 – Email signed application to shane.wright@iowadot.us

See page 2 for additional project information and links to additional information on the AIP program.

For additional information and to submit applications to Shane Wright, C.M., Program Manager, Iowa DOT, Modal Transportation Bureau - Aviation 800 Lincoln Way, Ames, Iowa 50010
515-239-1048, shane.wright@iowadot.us www.iowadot.gov/aviation

Federal Airport Improvement Program (AIP) Preapplication Instructions
Federal Fiscal Year 2025

To be considered for federal AIP funds for FFY 2024, the following requirements must be met:

1. The proposed project must be shown on a current Airport Layout Plan (ALP) that has been approved by the FAA.
2. The project must be reasonable, justified, necessary and eligible for federal participation. **Provide necessary justification with the application**. Each major work item must be on a separate CIP data sheet **signed by the sponsor and dated.** The CIP data sheet should include adequate justification and detailed cost estimate. http://www.faa.gov/airports/central/aip/cip/
3. The FAA must have made an environmental determination on the proposed project.
4. In order for a land acquisition reimbursement project to be considered for funding, the land must be acquired or a purchase agreement must already be negotiated.
5. The sponsor must have the necessary 10% matching share available. The FAA considers the first two years of the CIP as work the sponsor is committed to accomplishing should funding become available. To assure that the limited AIP funds are used during the fiscal year obligated, the FAA has adopted the policy that actual grants must be based upon bids and submitted by April 1 of the year programmed.
6. The sponsor must be willing to sign the grant assurances required for airport funding. https://www.faa.gov/airports/aip/grant_assurances
7. Airports with a pavement replacement or new pavement AIP project approved after January 1, 1995, must implement a pavement maintenance program to ensure the pavement is properly maintained at the airport. Pavement maintenance programs should be submitted to Dan Wilson, P.E, FAA Airports Division, ACE-630, 901 Locust, Kansas City, MO 64106-2325

Eligible Projects	Ineligible Projects
Aircraft hangars **(NPE or BIL only, includes renovation)**	Terminal rehabilitation/maintenance
Airfield drainage	Development that exceeds FAA Standards
Airfield lighting	Development for exclusive use
Airfield signage	Improvements for commercial enterprises
Apron construction/rehabilitation	Industrial park development
Environmental studies	Landscaping
Fuel farms, new and documented capacity enhancement (NPE or BIL only, includes self service pumps)	Fuel farm repairs or replacement
General aviation terminal buildings **(NPE or BIL only - limited eligibility)**	Marketing plans
Land acquisition	Office equipment
Certain Navaids (e.g. REILs, PAPIs)	Training
Planning studies	Airport operational costs
Runway construction/rehabilitation	Replacement perimeter fencing
Safety area improvements	
Snow removal equipment	Maintenance equipment and vehicles (mowers)
Snow removal equipment storage	Artwork
Taxiway construction/rehabilitation	
Weather observation stations	
Wildlife fencing (requires wildlife hazard assessment)	Security fences and access control (unless required by FAR 1542)

Additional Information on the Federal AIP program can be found at the following websites:
FAA Central Region http://www.faa.gov/airports/central/aip/sponsor_guide/ or
Iowa DOT Aviation https://iowadot.gov/aviation/airport-managers-and-sponsors/Federal-Funding/federal-funding-programs.

For additional information and to submit application: Shane Wright, C.M., Program Manager, Iowa DOT,Aviation, 800 Lincoln Way, Ames, Iowa 50010515-239-1048, shane.wright@iowadot.us www.iowadot.gov/aviation

IOWADOT

Form 291111 (01-20)

Marshalltown Municipal Airport — Airport

MIW — FAA Identifier

FEDERAL AIRPORT IMPROVEMENT PROGRAM (AIP) PREAPPLICATION CHECKLIST

Please attach the following documents with your application.

- [ ] Sponsor Identification Sheet for the Airport **N/A - No Changes From Previous Year**
- [x] Capital Improvement Program (CIP) Data Sheet (one for each project listed in the first three years of the CIP) and detailed cost estimate for each data sheet **Refer to Attached Memo for Additional Information on Cost Estimates**
- [x] Five-Year CIP
- [x] Long-Range Needs Assessment
- [x] Verification of an updated airport layout plan (ALP) (when applying for new construction of buildings or airfield expansion)
- [x] Verification of completed environmental processing in accordance with National Environmental Policy Act of 1969
- [ ] Verification of completed land acquisition or signed purchase agreement
- [ ] Verification of pavement maintenance program (when applying for pavement preservation or reconstruction)
- [ ] If requesting federal assistance for snow removal equipment, please include an inventory of the existing equipment and calculations based on Chapters 4 and 5 of the Airport Winter Safety and Operations Advisory Circular (AC) 150/5200-30 and the Airport Snow and Ice Control Equipment AC 150/5220-20 showing the minimum equipment needed, along with the Airport Capital Improvement Plan (ACIP) Data Sheet, include a copy of a completed Federal Aviation Administration's snow removal equipment spreadsheet.
- [ ] If requesting federal assistance for general aviation apron expansion, include a copy of a completed FAA apron design spreadsheet.
- [ ] If requesting pavement reconstruction, submit an engineering report showing the need for the reconstruction as part of the CIP justification.
- [ ] For revenue-producing facilities (i.e., fueling facilities and hangars), please submit:
    1) A statement that airside development needs are met or include a financial plan to fund airside needs over the next three years.
    2) A statement that runway approach surfaces are clear of obstructions (the FAA Airport 5010 should show at least a 20:1 clear approach).
    3) Justification for the project.
- [x] System for Award Management (SAM) registration is up to date (www.sam.gov)

Please e-mail this form with supporting documents identified in the checklist to shane.wright@iowadot.us.

Attn.: Program Manager
Aviation Bureau
Iowa Department of Transportation
800 Lincoln Way
Ames, IA 50010

E-mail: shane.wright@iowadot.us
FAX: 515-233-7983
Phone: 515-239-1048

IOWADOT
Form 291111 (01-20)

AIRPORT SPONSOR IDENTIFICATION SHEET
*** PLEASE ONLY SUBMIT IT YOU HAVE CHANGES FROM PREVIOUS YEAR. ***

Airport Name: ______________________________

Airport ponsor(s) Name: ______________________________

Contact Person: ______________________________

Title: ______________________________

Email Address: ______________________________

Physical Mailing Address: ______________________________

P.O. Box (if applicable): ______________________________

City: ______________________________

State: ______________________________

ZIP Code: ______________________________

Phone: ______________________________

U.S. Congressional District Number: ______________________________

Tax Identification Number: ______________________________

Dun and Bradstreet Number (DUNS): ______________________________

N/A - No Changes

You **must** have a current System for Award Management (SAM) registration to receive a grant.
Register at:

Please email (PDF) your completed preapplication, Capital Improvement Program (CIP), long-range needs assessment, signed CIP data sheets, and all supporting documents to your state agency and Federal Aviation Administration planner at jeff.deitering@faa.gov.

IOWADOT
Form 291112 (10-22)

FIVE-YEAR AIRPORT CAPITAL IMPROVEMENT PROGRAM (CIP)

Attach additional sheets if necessary.

Airport Name, LOCID, City, State: Marshalltown Municipal, MIW, Marshalltown, Iowa

Prepared by: City of Marshalltown (rehab based on CGA costs)

Sponsor's E-mail: hthomas@marshalltown-ia.gov

Date Prepared: November 16, 2023

Sponsor's Signature:

Sponsor's Phone: 641-754-5734

Printed Name: Heather Thomas

FY	Detailed Project/Scope Description	Funding Source	Total Estimated Cost
2026	Pavement Rehabilitation - Runway 18/36 FFY 25 BIL - $133,000 (estimated: assumes $135k with $2k used on Snow Removal Equipment) FFY 26 BIL- $135,000 (assumes $450k from FFY22 BIL - FFY25 BIL utilized for 2024 Snow Removal Equipment)	Federal: $ BIL: $ State: $ Local: $ Total: $	$1,370,000.00 $268,000.00 $182,000.00 $1,820,000.00
2026	Pavement Rehabilitation - Taxiways	Federal: $ BIL: $ State: $ Local: $ Total: $	$2,394,000.00 $266,000.00 $2,660,000.00
2027	Pavement Rehabilitation - Runway 13/31	Federal: $ BIL: $ State: $ Local: $ Total: $	$4,914,000.00 $546,000.00 $5,460,000.00
		Federal: $ BIL: $ State: $ Local: $ Total: $	 $0.00
		Federal: $ BIL: $ State: $ Local: $ Total: $	 $0.00

IOWA DOT
Form 291113 (10-22)

LONG-RANGE NEEDS ASSESSMENT
YEARS SIX TO 20
Attach additional sheets if necessary.

Airport name Marshalltown Municipal Airport (MIW)

Estimated FY	Description of project	Funding source	Total estimated cost
	Extend Runway 13/31 including Land Acquisition, Grading Design, Construction, and Taxiway Improvements	Federal $	8100000
		BIL $	
		State $	
		Local $	$900,000.00
		Total $	$9,000,000.00
	Fuel System Improvements	Federal $	$810,000.00
		BIL $	
		State $	
		Local $	$90,000.00
		Total $	$900,000.00
	Runway 18/36 and Connecting Taxiway Edge Lighting	Federal $	
		BIL $	
		State $	
		Local $	
		Total $	$0.00
	Runway 13/31 and Associated Taxiways Edge Lighting	Federal $	
		BIL $	
		State $	
		Local $	
		Total $	$0.00
		Federal $	
		BIL $	
		State $	
		Local $	
		Total $	$0.00

FEDERAL AVIATION ADMINISTRATION

CAPITAL IMPROVEMENT PROGRAM (CIP)
AIRPORTS DIVISION – CENTRAL REGION

CIP DATA SHEET INSTRUCTIONS

1. The AIP project types are those in FAA Order 5100.38, AIP Handbook, Appendices D through T, which identifies factors to consider for justification, eligibility, and the required usable unit of work/outcome.
2. Select the desired FFY that you desire the project. (*Example: FY24 is October 1st, 2023, to September 30th, 2024*).
3. Provide the estimate of total cost (engineering, administrative, legal, appraisal costs, etc.) and breakout of federal, state, and local shares. Attach a detailed cost estimate showing unit costs; aggregate in square yards (S.Y.), concrete paving in square yards (S.Y.) and asphaltic paving in tons. Separate the costs for land acquired in fee and land acquired in easement. <u>NOTE: Cost estimates cannot include an amount for contingencies.</u>
4. Provide a detailed scope of the project and justification. Attach a separate sheet with a sketch that clearly identifies the scope of the project. This information is required to determine if the project has been properly planned and is ready for funding assistance. Failure to provide and/or verify this information in this section will result in follow-up correspondence and revisions to the Data Sheet.
   - Justification - Describe the need, objectives, method of accomplishment, and the benefit expected to be obtained from the assistance. For some projects, the FAA must determine if a project is justified based on the applicable critical aircraft for the project. Reference paragraph 3-12 in FAA Order 5100.38, AIP Handbook, and Advisory Circular (AC) 150/5000-17, Critical Aircraft and Regular Use Determination.
   - Is the proposed development project on your approved Airport Layout Plan (ALP)? Proposed projects, with the exception of planning and equipment acquisition, must be shown on the approved Airport Layout Plan (ALP).
   - All AIP funded projects must have a NEPA (environmental) determination from the FAA before a project can commence. If you have received a determination, please identify. If not, please continue working with your State Airport Planner and our Environmental Specialist.
   - Proposed pavements projects:
     - Identify most recent PCI score and date. If more than one type of pavement segment (runway, taxiway, apron) is part of the project, identify the PCI score and date of each pavement segment.
     - Include existing and proposed dimensioning (length, width, square footage, square yards, etc.).
     - For reconstruction projects provide core sample results showing the extents of the required reconstruction.
     - Do NOT combine runway, taxiway, and apron work on a single data sheet.
     - Apron expansion/reconstruction - Include calculations based on Chapter 5 of AC 150/5300-13, Airport Design, showing justification for the size of apron needed. Central Region has prepared an apron sizing worksheet to assist with sizing aprons. Please request this worksheet from your State Airport Planner to complete and attach to your Data Sheet.
   - Verification of clear approach and departure surfaces in accordance with AC 150/5300-13, Airport Design, and FAA Order 8260.3, The United States Standard for Terminal Instruments Procedures (TERPS). If these surfaces are not clear, you will need to coordinate with your State Airport Planner to begin the planning process to mitigate obstacles. The sponsor must demonstrate that a plan has been developed before a grant can be issued.
   - Will the proposed project impact a FAA owned facility/equipment? If so, please identify the equipment. A FAA reimbursable agreement with the Air Traffic Organization (ATO), Central Service Area, NAS Planning and Integration Office will be required as part of the proposed project.
   - Proposed snow removal equipment (SRE) acquisition – Include an inventory of the airport's existing airport SRE and sizing calculations based on AC 150/5200-30, Airport Winter Safety and Operations, and AC 150/5220-20, Airport Snow and Ice Control Equipment. Central Region has prepared a SRE inventory and sizing worksheet to assist with these calculations. Please request this worksheet from your State Airport Planner to complete and attach to the Data Sheet.
   - Verify that the useful life of a facility, equipment, or pavement being rehabilitated, reconstructed, or replaced has been met (or prior to) grant issuance. Reference paragraph 3-13 and Table 3-8 in FAA Order 5100.38, AIP Handbook.
   - If the proposed project will involve the disposal of AIP funded equipment, reference the criteria for that effort in Table 5-39 of FAA Order 5100.38, AIP Handbook.
   - Revenue producing projects (fuel systems, hangars) - At minimum, provide the date of the submitted statement/letter that demonstrates all airside needs have been met, that runway approach/departure surfaces are clear of obstructions, and that any airside need within the next three years will be accommodated through local or nonprimary entitlement funds.
   - The sponsor must own all land upon which AIP funds will be expended for development. If the sponsor does not control the land (i.e. fee simple or easement) the project cannot commence. Verify that your required Exhibit 'A' Property Map reflects current conditions.

FEDERAL AVIATION ADMINISTRATION

CIP DATA SHEET

CAPITAL IMPROVEMENT PROGRAM (CIP)
AIRPORTS DIVISION - CENTRAL REGION

SEE INSTRUCTIONS TO COMPLETE THIS INFORMATION			
Airport Name, LOCID, City, State:	Marshalltown Municipal Airport, MIW, Marshalltown, Iowa		
AIP Project Type:	Pavement Rehabilitation – Runway 18/36		
Local Priority:	1 - Very High	**Fed. Share (AIP):**	$ 1,370,000.00
FFY Requested:	2026	**Fed. Share (BIL-AIG):**	$268,000.00
NEPA Determination:	See Below	**State Share:**	$0
Provide Detailed Project Scope and Justification Below. You must attach a sketch/drawing (on a separate sheet) that clearly identifies the scope of the project.		**Local Share:**	$182,000.00
		Total Project Cost:	$ 1,820,000.00

Project Description: This project will provide for pavement rehabilitation of Runway 18/36 at the Marshalltown Municipal Airport.

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Justification: Per the 2022 Pavement Management Report, the PCI for Runway range from 45 to 54. The Runway is in need of rehabilitation to extend the life of the pavement and remove existing cracking. Cracking left untreated has the potential to cause bumps and deteriorate the underlaying base.

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ALP Verification: The proposed improvements are shown on the current ALP.

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NEPA Categorical Exclusion or Date of Environmental Determination: Proposed improvements are CE per FAA order 1050.1F paragraph 5-6.4.e.

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Clear Approaches per FAA AC 150/5300-13 and FAA order 8260.3.: Approaches are clear

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Property Ownership: All land needed for this project is currently owned by the airport (City) as shown in the current Exhibit A.

SPONSOR SIGNATURE BLOCK			
Signature:		**Date:**	11/16/2023
Printed Name:	Heather Thomas	**Title:**	Public Works Director
Phone Number:	641-754-5734	**Email:**	hthomas@marshalltown-ia.gov

FEDERAL AVIATION ADMINISTRATION

CAPITAL IMPROVEMENT PROGRAM (CIP)
AIRPORTS DIVISION – CENTRAL REGION

CIP DATA SHEET INSTRUCTIONS

1. The AIP project types are those in FAA Order 5100.38, AIP Handbook, Appendices D through T, which identifies factors to consider for justification, eligibility, and the required usable unit of work/outcome.
2. Select the desired FFY that you desire the project. (*Example: FY24 is October 1st, 2023, to September 30th, 2024*).
3. Provide the estimate of total cost (engineering, administrative, legal, appraisal costs, etc.) and breakout of federal, state, and local shares. Attach a detailed cost estimate showing unit costs; aggregate in square yards (S.Y.), concrete paving in square yards (S.Y.) and asphaltic paving in tons. Separate the costs for land acquired in fee and land acquired in easement. <u>NOTE: Cost estimates cannot include an amount for contingencies.</u>
4. Provide a detailed scope of the project and justification. Attach a separate sheet with a sketch that clearly identifies the scope of the project. This information is required to determine if the project has been properly planned and is ready for funding assistance. Failure to provide and/or verify this information in this section will result in follow-up correspondence and revisions to the Data Sheet.
   - Justification - Describe the need, objectives, method of accomplishment, and the benefit expected to be obtained from the assistance. For some projects, the FAA must determine if a project is justified based on the applicable critical aircraft for the project. Reference paragraph 3-12 in FAA Order 5100.38, AIP Handbook, and Advisory Circular (AC) 150/5000-17, Critical Aircraft and Regular Use Determination.
   - Is the proposed development project on your approved Airport Layout Plan (ALP)? Proposed projects, with the exception of planning and equipment acquisition, must be shown on the approved Airport Layout Plan (ALP).
   - All AIP funded projects must have a NEPA (environmental) determination from the FAA before a project can commence. If you have received a determination, please identify. If not, please continue working with your State Airport Planner and our Environmental Specialist.
   - Proposed pavements projects:
     - Identify most recent PCI score and date. If more than one type of pavement segment (runway, taxiway, apron) is part of the project, identify the PCI score and date of each pavement segment.
     - Include existing and proposed dimensioning (length, width, square footage, square yards, etc.).
     - For reconstruction projects provide core sample results showing the extents of the required reconstruction.
     - Do NOT combine runway, taxiway, and apron work on a single data sheet.
     - Apron expansion/reconstruction - Include calculations based on Chapter 5 of AC 150/5300-13, Airport Design, showing justification for the size of apron needed. Central Region has prepared an apron sizing worksheet to assist with sizing aprons. Please request this worksheet from your State Airport Planner to complete and attach to your Data Sheet.
   - Verification of clear approach and departure surfaces in accordance with AC 150/5300-13, Airport Design, and FAA Order 8260.3, The United States Standard for Terminal Instruments Procedures (TERPS). If these surfaces are not clear, you will need to coordinate with your State Airport Planner to begin the planning process to mitigate obstacles. The sponsor must demonstrate that a plan has been developed before a grant can be issued.
   - Will the proposed project impact a FAA owned facility/equipment? If so, please identify the equipment. A FAA reimbursable agreement with the Air Traffic Organization (ATO), Central Service Area, NAS Planning and Integration Office will be required as part of the proposed project.
   - Proposed snow removal equipment (SRE) acquisition – Include an inventory of the airport's existing airport SRE and sizing calculations based on AC 150/5200-30, Airport Winter Safety and Operations, and AC 150/5220-20, Airport Snow and Ice Control Equipment. Central Region has prepared a SRE inventory and sizing worksheet to assist with these calculations. Please request this worksheet from your State Airport Planner to complete and attach to the Data Sheet.
   - Verify that the useful life of a facility, equipment, or pavement being rehabilitated, reconstructed, or replaced has been met (or prior to) grant issuance. Reference paragraph 3-13 and Table 3-8 in FAA Order 5100.38, AIP Handbook.
   - If the proposed project will involve the disposal of AIP funded equipment, reference the criteria for that effort in Table 5-39 of FAA Order 5100.38, AIP Handbook.
   - Revenue producing projects (fuel systems, hangars) - At minimum, provide the date of the submitted statement/letter that demonstrates all airside needs have been met, that runway approach/departure surfaces are clear of obstructions, and that any airside need within the next three years will be accommodated through local or nonprimary entitlement funds.
   - The sponsor must own all land upon which AIP funds will be expended for development. If the sponsor does not control the land (i.e. fee simple or easement) the project cannot commence. Verify that your required Exhibit 'A' Property Map reflects current conditions.

FEDERAL AVIATION ADMINISTRATION

CIP DATA SHEET

CAPITAL IMPROVEMENT PROGRAM (CIP)
AIRPORTS DIVISION - CENTRAL REGION

SEE INSTRUCTIONS TO COMPLETE THIS INFORMATION			
Airport Name, LOCID, City, State:	Marshalltown Municipal Airport, MIW, Marshalltown, Iowa		
AIP Project Type:	Pavement Rehabilitation – Taxiways		
Local Priority:	1 - Very High	**Fed. Share (AIP):**	**$2,394,000.00**
FFY Requested:	2026	**Fed. Share (BIL-AIG):**	$0
NEPA Determination:	See Below	**State Share:**	$0
Provide Detailed Project Scope and Justification Below. You must attach a sketch/drawing (on a separate sheet) that clearly identifies the scope of the project.		**Local Share:**	$266,000.00
		Total Project Cost:	**$** 2,660,000.00

Project Description: This project will provide for pavement rehabilitation of taxiways at the Marshalltown Municipal Airport. This includes the parallel taxiway for Runway 13/31, connecting taxiway for Runway 13/31 and t-hangar taxi lane.

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Justification: Per the 2022 Pavement Management Report, the PCI for taxiways range from 44 to 73. The PCI for the t-hangar taxi lane is 24. The taxiways are in need of rehabilitation to extend the life of the pavement and remove existing cracking. Cracking left untreated has the potential to cause bumps and deteriorate the underlaying base.

.

ALP Verification: The proposed improvements are shown on the current ALP.

.

NEPA Categorical Exclusion or Date of Environmental Determination: Proposed improvements are CE per FAA order 1050.1F paragraph 5-6.4.e.

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Clear Approaches per FAA AC 150/5300-13 and FAA order 8260.3.: Approaches are clear

.

Property Ownership: All land needed for this project is currently owned by the airport (City) as shown in the current Exhibit A.

SPONSOR SIGNATURE BLOCK			
Signature:		**Date:**	11/16/2023
Printed Name:	Heather Thomas	**Title:**	Public Works Director
Phone Number:	641-754-5734	**Email:**	hthomas@marshalltown-ia.gov

FEDERAL AVIATION ADMINISTRATION

CAPITAL IMPROVEMENT PROGRAM (CIP)
AIRPORTS DIVISION – CENTRAL REGION

CIP DATA SHEET INSTRUCTIONS

1. The AIP project types are those in FAA Order 5100.38, AIP Handbook, Appendices D through T, which identifies factors to consider for justification, eligibility, and the required usable unit of work/outcome.
2. Select the desired FFY that you desire the project. (*Example: FY24 is October 1st, 2023, to September 30th, 2024*).
3. Provide the estimate of total cost (engineering, administrative, legal, appraisal costs, etc.) and breakout of federal, state, and local shares. Attach a detailed cost estimate showing unit costs; aggregate in square yards (S.Y.), concrete paving in square yards (S.Y.) and asphaltic paving in tons. Separate the costs for land acquired in fee and land acquired in easement. NOTE: Cost estimates cannot include an amount for contingencies.
4. Provide a detailed scope of the project and justification. Attach a separate sheet with a sketch that clearly identifies the scope of the project. This information is required to determine if the project has been properly planned and is ready for funding assistance. Failure to provide and/or verify this information in this section will result in follow-up correspondence and revisions to the Data Sheet.
   - Justification - Describe the need, objectives, method of accomplishment, and the benefit expected to be obtained from the assistance. For some projects, the FAA must determine if a project is justified based on the applicable critical aircraft for the project. Reference paragraph 3-12 in FAA Order 5100.38, AIP Handbook, and Advisory Circular (AC) 150/5000-17, Critical Aircraft and Regular Use Determination.
   - Is the proposed development project on your approved Airport Layout Plan (ALP)? Proposed projects, with the exception of planning and equipment acquisition, must be shown on the approved Airport Layout Plan (ALP).
   - All AIP funded projects must have a NEPA (environmental) determination from the FAA before a project can commence. If you have received a determination, please identify. If not, please continue working with your State Airport Planner and our Environmental Specialist.
   - Proposed pavements projects:
     - Identify most recent PCI score and date. If more than one type of pavement segment (runway, taxiway, apron) is part of the project, identify the PCI score and date of each pavement segment.
     - Include existing and proposed dimensioning (length, width, square footage, square yards, etc.).
     - For reconstruction projects provide core sample results showing the extents of the required reconstruction.
     - Do NOT combine runway, taxiway, and apron work on a single data sheet.
     - Apron expansion/reconstruction - Include calculations based on Chapter 5 of AC 150/5300-13, Airport Design, showing justification for the size of apron needed. Central Region has prepared an apron sizing worksheet to assist with sizing aprons. Please request this worksheet from your State Airport Planner to complete and attach to your Data Sheet.
   - Verification of clear approach and departure surfaces in accordance with AC 150/5300-13, Airport Design, and FAA Order 8260.3, The United States Standard for Terminal Instruments Procedures (TERPS). If these surfaces are not clear, you will need to coordinate with your State Airport Planner to begin the planning process to mitigate obstacles. The sponsor must demonstrate that a plan has been developed before a grant can be issued.
   - Will the proposed project impact a FAA owned facility/equipment? If so, please identify the equipment. A FAA reimbursable agreement with the Air Traffic Organization (ATO), Central Service Area, NAS Planning and Integration Office will be required as part of the proposed project.
   - Proposed snow removal equipment (SRE) acquisition – Include an inventory of the airport's existing airport SRE and sizing calculations based on AC 150/5200-30, Airport Winter Safety and Operations, and AC 150/5220-20, Airport Snow and Ice Control Equipment. Central Region has prepared a SRE inventory and sizing worksheet to assist with these calculations. Please request this worksheet from your State Airport Planner to complete and attach to the Data Sheet.
   - Verify that the useful life of a facility, equipment, or pavement being rehabilitated, reconstructed, or replaced has been met (or prior to) grant issuance. Reference paragraph 3-13 and Table 3-8 in FAA Order 5100.38, AIP Handbook.
   - If the proposed project will involve the disposal of AIP funded equipment, reference the criteria for that effort in Table 5-39 of FAA Order 5100.38, AIP Handbook.
   - Revenue producing projects (fuel systems, hangars) - At minimum, provide the date of the submitted statement/letter that demonstrates all airside needs have been met, that runway approach/departure surfaces are clear of obstructions, and that any airside need within the next three years will be accommodated through local or nonprimary entitlement funds.
   - The sponsor must own all land upon which AIP funds will be expended for development. If the sponsor does not control the land (i.e. fee simple or easement) the project cannot commence. Verify that your required Exhibit 'A' Property Map reflects current conditions.

FEDERAL AVIATION ADMINISTRATION

CIP DATA SHEET

CAPITAL IMPROVEMENT PROGRAM (CIP)
AIRPORTS DIVISION - CENTRAL REGION

SEE INSTRUCTIONS TO COMPLETE THIS INFORMATION			
Airport Name, LOCID, City, State:	Marshalltown Municipal Airport, MIW, Marshalltown, Iowa		
AIP Project Type:	Pavement Rehabilitation – Runway 13/31		
Local Priority:	1 - Very High	**Fed. Share (AIP):**	$ 4,914,000.00
FFY Requested:	2027	**Fed. Share (BIL-AIG):**	$0
NEPA Determination:	See Below	**State Share:**	$0
Provide Detailed Project Scope and Justification Below. You must attach a sketch/drawing (on a separate sheet) that clearly identifies the scope of the project.		**Local Share:**	$546,000.00
		Total Project Cost:	$ 5,460,000.00

Project Description: This project will provide for pavement rehabilitation of Runway 13/31 at the Marshalltown Municipal Airport.
.
Justification: Per the 2022 Pavement Management Report, the PCI for Runway range from 45 to 48. The Runway is in need of rehabilitation to extend the life of the pavement and remove existing cracking. Cracking left untreated has the potential to cause bumps and deteriorate the underlaying base.
.
ALP Verification: The proposed improvements are shown on the current ALP.
.
NEPA Categorical Exclusion or Date of Environmental Determination: Proposed improvements are CE per FAA order 1050.1F paragraph 5-6.4.e.
.
Clear Approaches per FAA AC 150/5300-13 and FAA order 8260.3.: Approaches are clear
.
Property Ownership: All land needed for this project is currently owned by the airport (City) as shown in the current Exhibit A.

SPONSOR SIGNATURE BLOCK			
Signature:		**Date:**	11/16/2023
Printed Name:	Heather Thomas	**Title:**	Public Works Director
Phone Number:	641-754-5734	**Email:**	hthomas@marshalltown-ia.gov

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, PE – Public Works Director
DATE: December 11, 2023
RE: Federal Airport Improvement Program (AIP) Preapplication FFY 24

Strategic Plan:

☒ Strategy 1: Expand and improve development in the community.
☒ Strategy 2: Enhance Marshalltown's public image.
☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: S1 - The Marshalltown Municipal Airport is a feature that certain Developers interested in Marshalltown see as a positive of the community; S2 – Enhance the attractiveness of the entrances to the community (The airport serves as an entrance by plane); S3 – Plan and fund improvements to the City's infrastructure and buildings.

Recommendation: Approval of the city's 5-year FFY25 capital improvement plan (CIP) for use of federal and BIL funding at the airport. (Please note the submittal is not all inclusive of improvement projects at the airport, only those that plan to leverage federal funds available to the airport).

Budget Impact: The preapplication instructions do indicate that the sponsor shall be committed to accomplishing the projects shown in the first two years of the CIP (FFY25 & FFY26). Based on the projects shown on the CIP, this would indicate city council's commitment towards a minimum of 10% of costs associated with Runway 18/36 and Taxiway Rehabilitation with an understanding that the city is undergoing further review on Runway 18/36 as a whole. If funded in FFY26, we could potentially obtain bids for this work by April 1, 2026. This would likely result in a majority of the funds being spent after July 1, 2026 – which would be in the City's 2027 FY. As shown, that commitment would be approximately $450,000.

All projects listed (and funded with these federal funds) do require a minimum 10% match. It is anticipated that the rehabilitation projects shown will not be funded at the level of federal funds shown; however, further scope investigation, planning, and funding work will be completed in the coming year.

Description/Background: Every year in December, airports coordinate with Iowa DOT and FAA to talk through upcoming airport projects. The purpose of this is for state and federal airport coordinators to have an idea of projects coming down the pipeline. There are several funding sources that review needs/wants from airports to help understand and in some cases, allocate limited prospective funding to projects. A draft of this plan was due and submitted to FAA in November for comments. As of December 6th, no comments have been received. This AIP is subject to change based on comments received back from the FAA prior to submittal of the Final Plan by the December 20th. 2023 deadline.

Marshalltown's Airport (MIW) has regular access (pending continued legislation) to the following two funds. The use of these funds is very restrictive to certain types of projects (drainage, lighting, apron construction/rehab, environmental studies, runway construction/rehab, snow removal equipment, taxiway construction/rehab, and weather observation stations). They can not be used on operational expenses, addressing the sanitary sewer/wastewater treatment issues we are currently experiencing out at the airport, developing capital improvement planning, and many more improvements.

1. Nonprimary federal entitlement funds in the amount of $150,000 per year
    a. MIW has allocated these funds through FFY22 towards the current airport hangar/terminal project.
    b. FFY23 entitlement funds and beyond are currently projected to be used for the projects planned in FFY26.

2. Bipartisan Infrastructure Law (BIL) funds (FFY22 – FFY26)
    a. This one-time funding is anticipated to span 5 years (starting in FFY22). It's uses can be used on the same projects as entitlement funds in additional to hangars and terminals.
    b. FFY22 awards were announced and MIW received $159,000. Early estimates were that it was hoped to be relatively consistent funding allocation per year; however, it does appear to have dropped in the most recent announcements.
    c. FFY23 awards were announced on November 29th, 2022. MIW was awarded $145,000.
    d. FFY24 awards were announced on November 16th, 2023. MIW was awarded $144,000.
    e. Estimates for FFY25 – FFY26 are not available.
    f. We are currently planning on using the first $450,000 of BIL funds toward the snow removal equipment upgrades planned in FFY24. The remainder is planned to go towards the FFY26 projects shown.

The city will soon begin the process of going through engineering selection for airport consultants in accordance with FAA guidelines for the next 5 years. City staff are trying to wrap up the existing terminal/hangar project with our current engineers, CGA and then will be coordinating the solicitation for Statement of Qualifications with IowaDOT/FAA representatives with anticipation of issuing the request in early 2024. It is typical that airport consultants assist the city in preparation of these documents. Until an airport consultant is selected, city staff have worked to put together less detailed information on wants/needs at the airport and coordinated with IowaDOT/FAA in order to prepare this round of federal preapplication documents. We anticipate the airport consultant assisting to further review these projects, update opinions of costs, and assist in funding acquisition for many improvement projects at our airport.

City staff and Marshalltown Aviation have discussion the following priority items:

1. **Terminal Water Service Line Replacement** (Per coordination with FAA – not eligible for AIP/BIL funds) – Completed in 2023 using 100% local funds.

2. **Snow Removal Equipment** – (Funded with Local and MIW BIL funds for FFY24)

3. **Waste Handling/Treatment** (Per coordination with FAA – not eligible for AIP/BIL funds) - One project that has come to light over the past year is the need to address sanitary waste at the airport – we had hoped this would be a relatively small item. However, as we have been working on the terminal project, we've investigated further and we have more serious issues that need addressed.

   The existing treatment includes conveyance sewers, a septic tank, and lateral lines. We have attempted to televise conveyance sewers and have not been able to run a camera through as we have been stopped at two places that are impassable and will require a point repair under the existing pavement to address. The septic tank lid has now collapsed and a metal plate is temporarily placed on top for safety. The lateral lines are plugged and not accessible. The 24-hour restroom sewer line does not get to the septic system currently. While additional investigation is needed, we've conceptually put together a $235,000 estimate if we will need to tie the 24-hour restroom to the new treatment system. Additional investigation will be completed to evaluate more cost-effective methods, which may be a second treatment area.

   Additional evaluation and direction determination will be completed once final project costs are known on the airport hangar/terminal project. City staff may recommend reallocation of any unspent bond funds towards the waste handling/treatment at the airport.

4. **CIP Planning Study** (Per coordination with FAA – not eligible for AIP/BIL funds) – The consultants that have put together the rehabilitation plans for the runways that are programmed in the next 5+ years will not be a part of this project moving forward as they no longer have an in-house airport engineer. We desire to have consultants review runway condition and put together scope of work needed and associated costs for these major upcoming projects. There has been mention of needs for airfield lighting improvements and fueling systems that are currently not shown in any CIP capacity. This planning will include a review of all of the project's shown in the 5-year CIP and a brief look at 6–10-year CIP needs. Reprioritization may be needed. We desire to have this study completed as soon as financially feasible after consultant selection is completed.

5. **Pavement Rehabilitation – Runway 18/36** – This is a major need of the airport and is only shown as late in the CIP as it is due to available entitlement funding being utilized by the current hangar/terminal project. The joints are in need of significant work. Attempts to seal the joints have not been successful due to the size of the voids under the joint – the sealant isn't able to fill the void. Evaluation of use a backer rod or other material before joint sealant was reviewed, but not cost effective with the a much-needed rehabilitation project just a few years out.

   The cost estimate shown in last year's CIP was not updated from the previous years and there has been significant cost increases in these projects since the start of the pandemic. To accommodate these multi-year increases, we are estimating a 40% project increase since these estimates were previously prepared by CGA. Again, we plan to utilize the CIP Planning Study to provide better estimates in the scope and cost of this project in FY24 or FY25 to aid in planning for FY26. There has been discussion as to whether runway 18/36 rehab is needed more or addressing 13/31. This will be evaluated in the CIP Planning Study. We have also had some very preliminary discussions about reviewing cost / use benefit ratios on this runway. Given the limited funds both FAA and the City have – we are evaluating the financial benefit of repairing this runway as compared to potentially removing it all together. While many smaller planes love a cross-wind runway, we are evaluating overall airport operations and financial impact of repairing it. If review and internal decisions are made to maintain this runway, we may need a joint sealing/repair project as a temporary measure until the runway rehab can be completed. A 40% increase results in total project cost of $1,820,000, as we are now showing in our CIP.

6. **Pavement Rehabilitation – Taxiways** – This is a major need of the airport and is only shown as late in the CIP as it is due to available funding. The joints are in need of significant work. Attempts to seal the joints have not been successful due to the size of the voids under the joint – the sealant isn't able to fill the void. Evaluation of use a backer rod or other material before joint sealant was reviewed, but not cost effective with the a much-needed rehabilitation project just a few years out. The estimate shown in last year's CIP was not updated from the previous year and there has been significant cost increases in these projects since the start of the pandemic. To accommodate these multi-year increases, we are estimating a 40% project increase since these estimates were previously prepared by CGA. Again, we plan to utilize the CIP Planning Study to provide better estimates in the scope and cost of this project in FY24 or FY25 to aid in planning for FY26. A 40% increase results in total project cost of $2,660,000, as we are now showing in our CIP.

7. **Pavement Rehabilitation – Runway 13/31 –** This is a major need of the airport and is only shown as late in the CIP as it is due to available funding. The joints are in need of significant work. Attempts to seal the joints have not been successful due to the size of the voids under the joint – the sealant isn't able to fill the void. Evaluation of use a backer rod or other material before joint sealant was reviewed, but not cost effective with the a much-needed rehabilitation project just a few years out. The estimate shown in last year's CIP was not updated from the previous year and there has been significant cost increases in these projects since the start of the pandemic. To accommodate these multi-year increases, we are estimating a 40% project increase since these estimates were previously prepared by CGA. Again, we plan to utilize the CIP Planning Study to provide better estimates in the scope and cost of this project in FY24 or FY25 to aid in planning for this project. There has been discussion as to whether runway 13/31 rehab is needed more or 18/36. This will be evaluated in the CIP Planning Study. We may need a joint sealing/repair project as a temporary measure until the runway rehab can be completed or more decisions are made as to the long-term plan for the runway. A 40% increase results in total project cost of $5,460,000. Based on information supplied by the FAA in August of 2022, this project appears to have been pushed from the FY27 submittal shown in last year's CIP; I've gone ahead and left it on for now until we can better understand available funding.

8. Several additional projects are shown as future projects in past CIPs and the Proposed Airport Capital Plan provided by FAA (Jeff) in August – we have no changes to those projects shown. These include Rehabilitate Taxiway – Midfield Connector and 36 Connector; Extend Runway 13/31, and work on storage and 6-bay t-hangar.

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2023-254

RESOLUTION APPROVING BOLTON AND MENK PROFESSIONAL SERVICE AGREEMENT AMENDMENT NO. 1 FOR DESIGN AND CONSTRUCTION FOR THE LINN CREEK WATER PLAZA

WHEREAS, the City Council of Marshalltown entered into an agreement with Bolton and Menk for the preliminary design and cost estimates for a Water Plaza in the Linn Creek District; and

WHEREAS, Bolton and Menk has provided a preliminary design and cost estimates for the Water Plaza in the Linn Creek District; and

WHEREAS, the City would like to execute those concept designs and costs by amending the contract with Bolton and Menk for the necessary professional services for the construction and bidding of the water plaza in the Linn Creek District.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the Marshalltown City Council authorizes the City staff and the Mayor to execute a contract for professional services with Bolton and Menk.

Passed on this 11th day of December 2023, and signed on this _____ day of December 2023.

CITY OF MARSHALLTOWN, IOWA

____
Joel Greer, Mayor

ATTEST:

____
Alicia Hunter, City Clerk

MARSHALLTOWN
IOWA

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Geoff Hubbard, Parks & Recreation Director
DATE: December 6, 2023
RE: Bolton and Menk Contract Amendment for Water Plaza

Strategic Plan:

☐ Strategy 1: Expand and improve development in the community.
☒ Strategy 2: Enhance Marshalltown's public image.
☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
☒ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Enhance Marshalltown's public image by updating and improving parks and amenities in the parks, specifically the design of a water plaza next to Mega-10 Park and the Aquatic Center. We have also partnered with the Arts and Cultural Alliance on the design phase of the project

Recommendation: Staff recommends approval of the resolution to amend the contract with Bolton and Menk for the construction design of the water plaza.

Budget Impact: This project is to be funded with 364 - 2022 GO Bonds, a Destination Iowa grant, and private fundraising. Cost estimates for the water plaza project are $2.3 million

Description/Background: In August of 2022 we hired Bolton and Menk after a steering committee interviewed firms for the design of the water plaza. Bolton and Menk worked with the committee, interviewed the community, and worked with an artist to come up with a design for the water plaza. That design has been shared with the community and City Council.

During that time we were applying for a Destination Iowa grant for the Linn Creek District which includes 4 projects including renovations to the Martha Ellen Tye Playhouse, creating a trailhead and bridge next to the skate park and 6th St Softball Complex, and a water plaza next to Mega-10 Park and the Aquatic Center. The water plaza design was what put the Linn Creek projects to the top and receive funding from the grant for $2 million dollars split between the four projects –

COSTS:	GRANT FUNDS:	OTHER FUNDING SECURED:
$1,568,635	Playhouse - $588,312	No City funding for this part of the project
$1,263,390	Trailhead - $464,356	$560,000 GO Bonds, $200,000 Trails Inc
$1,108,350	Bridge - $369,316	$700,000 GO Bonds
$2,382,750	Water Plaza - $578,015	$450,000 GO Bonds, $100,000 Wellmark Grant

Other private/donation/grant funding sources could include the Prairie Meadows Legacy Grant, Community Foundation, Martha Ellen Tye Foundation, Ann Keyser Trust, using funds not used in other park projects like the West End Park project ($300,000) and Riverview Park project ($1.5 million), along with local fundraising support.

City staff has done some research on annual operating costs and requirements for a bathhouse. After getting feedback from several Iowa communities and a few engineering firms we are estimating annual operating costs at $25,000 for chemicals, water, and staff time for maintenance and testing. The Iowa Department of Public Health has also said we would not need to provide showers in the restroom facility if we added a UV system to the recirculation system. This could greatly reduce the cost of the bathhouse facility. They did say the location of the aquatic center bathhouse was too far away and that restrooms would still need to be provided. We are in need of replacing the restrooms at Mega-10 Park which was where the proposed bathhouse was going to be so putting in a new restroom building for the park could also service the water plaza area.

Now that we have the design for the water plaza it is time to create the construction documents so we can put this project out for bid in 2024 and finish construction by December 2025 per the grant requirements. This contract is to amend Bolton and Menk's original design contract to now include construction design and bidding the project out.

Attached Contract for Design from Bolton and Menk and Concept Designs.

430 E Grand Avenue
Suite 101
Des Moines, IA 50309

Ph: (515) 259-9190
Fax: (515) 233-4430
Bolton-Menk.com

Real People. Real Solutions.

AMENDMENT No. 1
TO "INTERACTIVE COMMUNITY WATER FEATURE"

This AMENDMENT made and entered into this ________day of _________________ , 20____ , by and between **CITY OF MARSHALLTOWN**, a municipality located at 24 North Center Street, Marshalltown, IA ("Owner"), and **BOLTON & MENK, INC.**, a Minnesota corporation, with offices located at 430 East Grand Ave, Suite 101, Des Moines, IA 50309 ("Consultant") as follows, hereby amends the original Agreement dated 12TH day of AUGUST, 2022.

SCOPE OF SERVICES

This document details our proposed approach for final design through bidding phase services of the Water Plaza at Linn Creek District, based on the previously approved conceptual plan dated January 2023 (Attachment A). In general, the following scope will include topographic survey, final design of the proposed improvements identified in the conceptual plan based on feedback already received from City staff and the water plaza steering committee, a preliminary cost opinion to accompany final drawings, and bidding phase services.

Site Description:

The water plaza site is located near Mega-10 Park in Marshalltown, north of Linn Creek and east of 3rd-6th Street. The project area is comprised of approximately 1.0 acre of open space, with less than 1.0 acre in actual disturbance expected, in and around Mega-10 park with the site concept including the following components:

- Paved walkways and plaza spaces with a mix of dry and wet zones
- Special paving treatments including integral colored, stained, and/or sandblasted concrete
- Gathering spaces with unique seating and landscaping
- New pre-engineered bathhouse with restrooms and showering facilities
- Recirculating water play system with multiple types of timed spray jets
- Central art sculpture
- New shade trees, shrubs and perennials, and sculptural planting bed accents
- Accent lighting

The existing parking lot, playground, shelters, and Children's Discovery Garden are to remain in place.

The following describes new tasks included in this contract amendment.

TASK 5: SURVEY AND SITE INVESTIGATION

Upon notice to proceed, the Bolton & Menk team will begin work on a topographic survey to be used in the final design phase of the project.

Topographic Survey:

+ Locate site improvements within the survey limits, including existing structures, trees, landscaping, streets, and observable evidence of utilities. Utility maps and locates will be requested through a design locate request.
+ Survey to document dig locates of utilities.
+ Survey existing ground to create a surface model and contours for the site.

Retracement Plat of Survey:

+ Establish the boundary of the property.
+ Survey markers will be found and verified.
+ Survey plat will detail the evaluated evidence and results of the survey.
+ Record the Plat of Survey in the Marshall County Register of Deeds.

Deliverables:

+ Electronic mapping of topographic and boundary survey in .dwg or .dgn format for owner's records.

TASK 6: FINAL DESIGN (SITE)

Upon notice to proceed, the Bolton & Menk team will begin final design of the previously approved preliminary site layout. During the final design phase, design elements from the preliminary site layout will be examined and refined into a final design package with the locations of major amenities, walks, bathhouse facilities, water plaza and water system components, site furnishings and utilities being finalized. Limited development of some critical site details will be provided in this phase to allow staff to provide feedback on major design elements.

Deliverables:

+ Attend one (1) kickoff meeting to establish schedules and project goals.
+ Develop final design package; including layout plan with proposed improvements identified, preliminary grading plan, and limited site improvement details to illustrate design intent.
+ Prepare preliminary cost opinion to accompany final design package.
+ Attend up to three (3) meetings with city staff and/or project steering committee to review progress of final design package, review costs and collect feedback from staff prior to proceeding into construction documents.

TASK 7: CONSTRUCTION DOCUMENTATION

The Bolton & Menk team will develop construction documents for the elements described in Task 6: Final Design. Minor modifications are anticipated based on feedback provided by staff in the previous phase. Progress review meetings will occur at 60% and 90% for staff feedback and coordination. Comments will be incorporated following each progress review meeting.

This task also includes coordination with the artist and planned fabricator of the water plaza sculpture to refine the design to ensure the sculpture and site are cohesive. It is understood that the drawings for the sculpture must be detailed enough for contractors to prepare bids for the project. The final construction detailing and engineering, fabrication and installation of the sculpture being the responsibility of the bidder awarded the construction project. The artist, with input from Bolton & Menk, will evaluate the credentials of the bidders to ensure that the selected fabrication company is qualified to fabricate and install the sculpture according to the artist’s requirements.

Deliverables:

+ Attend two (2) progress review meetings, one each at the 60% and 90% milestones.
+ Construction documents including the following:
    - General notes, cover sheet, and tabulations
    - Removals plan
    - Site layout / grading plan
    - Utilities plan
    - Landscape / planting plan
    - Construction details
    - Art sculpture details at a level necessary for bidding with final design and detailing to occur in the shop drawing stage after award of the construction project
    - Water play system design and engineering
    - Electrical plans (including lighting and power needs)
    - Project manual / specifications
+ Engineer’s Opinion of Probable Costs (OPC)

TASK 8: SUBCONSULTANT MANAGEMENT

Bolton & Menk will subcontract for the following disciplines and manage and invoice this work under this task. Subconsultants include the artist, aquatics engineer, and electrical engineer.

TASK 9: BIDDING ADMINISTRATION

The Bolton & Menk team will provide bidding administration services as outlined below.

Deliverables:

+ Prepare bid documents for distribution to bidders
+ Assist in answering bidder questions
+ Prepare and issue up to two (2) addenda if necessary, to answer bidder questions
+ Attend one (1) bid opening meeting to assist in determining the lowest responsible bidder
+ Deliver one (1) letter of recommendation for bid award

EXCLUSIONS/ADDITIONAL SERVICES

Consulting services performed other than those authorized under Tasks 1-5 shall not be considered part of the Basic Services and may be authorized by the City as Additional Services. Additional Services consist of those services, which are not generally considered to be Basic Services; or exceed the requirements of the Basic Services; or are not definable prior to the commencement of the project.

Excluded services:

+ Construction services. Following bidding, Bolton & Menk will prepare an estimate for construction services.
+ ALTA survey and related research
+ Replat of lot lines or boundary line adjustments
+ Soil borings
+ Environmental permitting including but not limited to NPDES permits and floodplain development permits
+ Stormwater calculations and management design
+ Additional revisions and meetings beyond the original contract and tasks 5-9 in this amendment
+ Architectural design of structures
+ Structural engineering and final construction detailing of the fabricated elements of the sculpture; bidder awarded fabrication and install of sculpture will be responsible for these items

FEE AND TERMS OF PROPOSAL

SCHEDULE

Bolton & Menk anticipates that the schedule for this project is to bid in October 2024 with construction commencing in 2025.

COMPENSATION

In consideration of the additional professional services provided, the OWNER agrees to pay the CONSULTANT the additional fee to increase the original HOURLY NOT-TO-EXCEED FEE, including any authorized reimbursable expenses, pursuant to the Schedule of Fees set forth in The Agreement.

Task Item	Original Fee	Amendment #1	Total Revised Fee
Original Fee	$50,000	$0	$50,000
Task 5 – Survey and Site Investigation	$0	$3,700	$3,700
Task 6 – Final Design (Site)	$0	$57,300	$57,300
Task 7 – Construction Documentation	$0	$100,200	$100,200
Task 8 – Subconsultant Management	$0	$54,600	$54,600
Task 9 – Bidding Administration	$0	$10,600	$10,600
Total Hourly Not-to-Exceed Fee	**$50,000**	**+$226,400**	**$276,400**

This AMENDMENT is subject to all provisions of the original agreement. This AMENDMENT together with the Agreement represents the entire and integrated AGREEMENT between the OWNER and CONSULTANT, as executed on the date written above.

This scope of work included in this amendment will be completed and invoiced monthly at Standard Hourly Rates with an hourly-not-to-exceed estimated fee of **$226,400**.

We appreciate this opportunity and look forward to showcasing our capabilities to help Marshalltown implement the concept plan for the water plaza.

Sincerely,

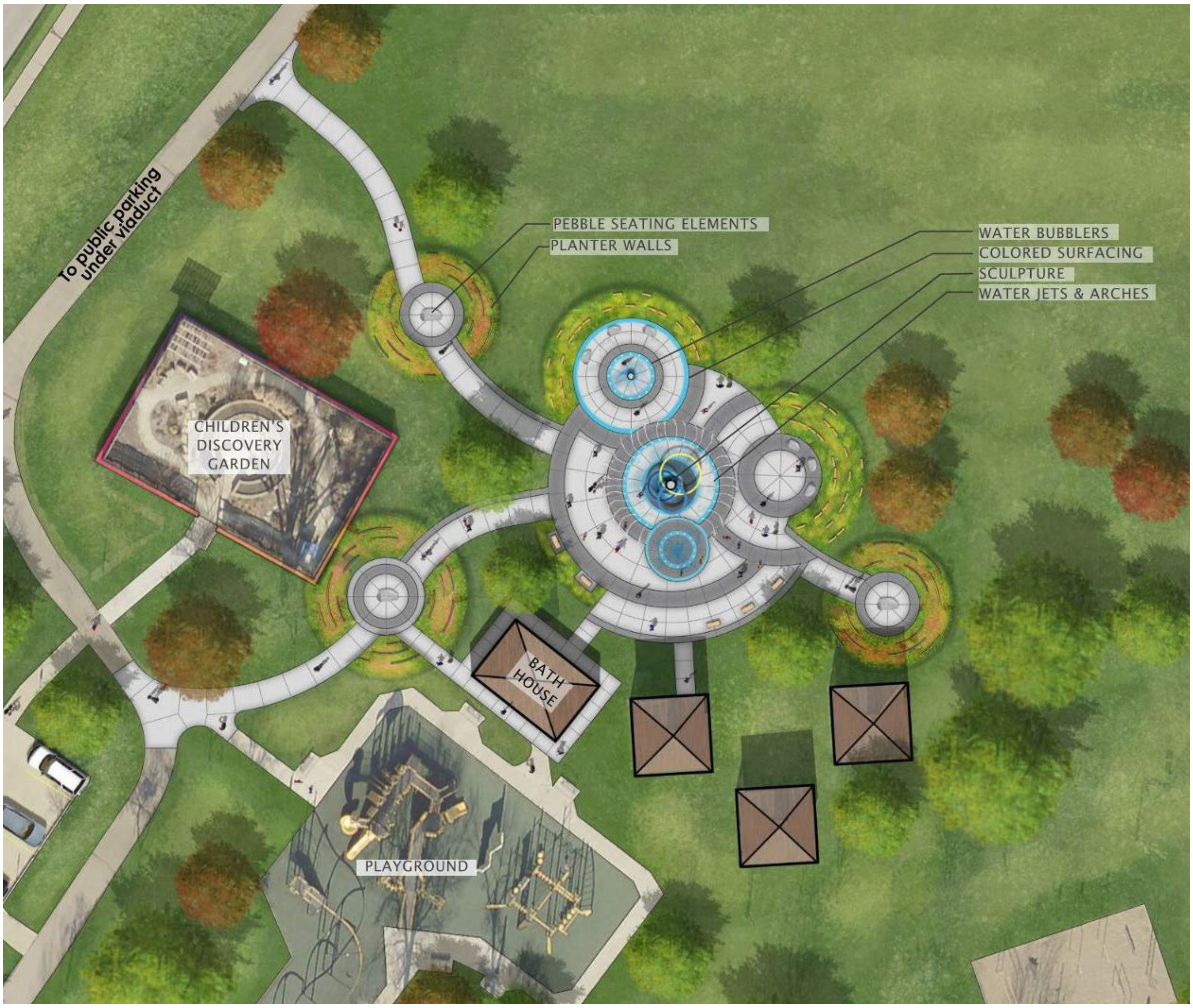
BOLTON & MENK, INC.

Casey Byers, PLA

Principal Landscape Architect

Accepted:___________________________

Date:_______________________________



Attachment A:

Concept plan approved in January 2023

Water Plaza at Linn Creek District

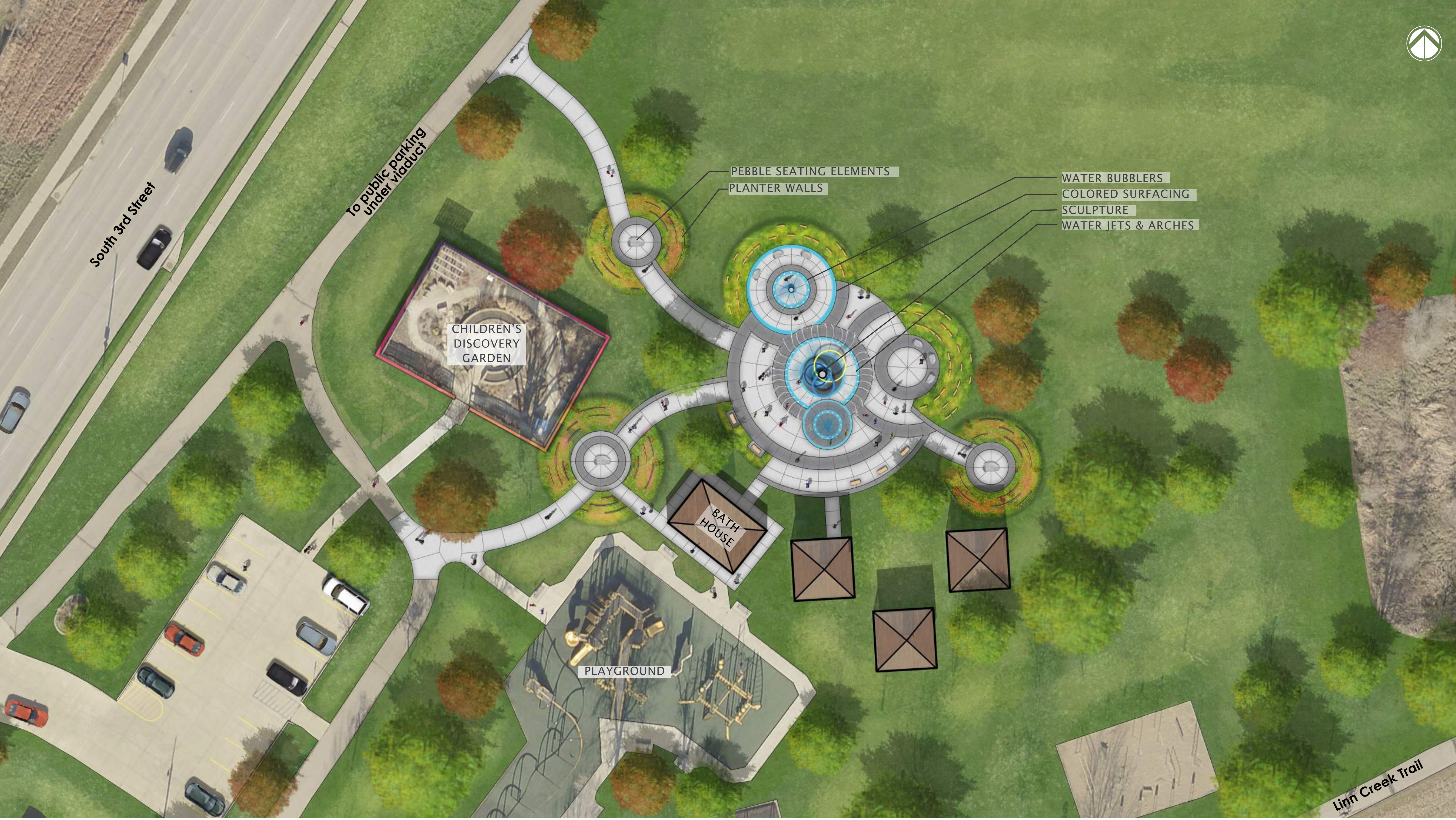
Marshalltown, Iowa

HILDE DEBRUYNE

BOLTON & MENK
Real People. Real Solutions.

MARSHALLTOWN MORE THAN EVER

Alliance
marshall county arts & culture



Water Plaza at Linn Creek District

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ORDINANCE 15079

AN ORDINANCE TO AMEND CHAPTER 50: GARBAGE AND REFUSE BY REPEALING SECTIONS 50.001 THROUGH 50.099 AND ADOPTING NEW CODE SECTIONS THAT AMEND THE REGULATIONS FOR RECEPTACLE SPECIFICATIONS, LOCATION OF RECEPTACLES AND ENFORCEMENT OF REGULATIONS

WHEREAS, the Code of Ordinances of the City of Marshalltown Chapter 50: Garbage and Refuse regulates trash, recyclable, and yard waste collection; and

WHEREAS, the City Council desires to update the regulations for receptacle specifications, location of receptacles, and enforcement of regulations; and

WHEREAS, the City Council finds it is in the best interest to amend Chapter 50: Garbage and Refuse.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The Code of Ordinances of the City of Marshalltown is hereby amended by repealing Sections 50.001 through 50.049 and replacing with the following:

GENERAL PROVISIONS

§ 50.001 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

AREA. The legally defined boundaries of the city.

COMMERCIAL AND INDUSTRIAL UNITS/OCCUPANTS. All locations within the city that are not considered residential units/occupants under this chapter. Mobile home parks where single-meter water services are considered COMMERCIAL. All rental units or complexes of four or more residential rental units are considered COMMERCIAL UNITS. COMMERCIAL AND INDUSTRIAL UNITS are subject to this chapter.

COMMISSION. The Solid Waste Management Commission of the county.

COMPOSTABLE MATERIAL. All yard wastes, except tree limbs, bark, or branches from trees or shrubs with any diameter of one-fourth inch or more.

CONTAINERS or BINS. Those containers and bins for collection of garbage or recyclables.

CURBSIDE. The portion of the right-of-way adjacent to paved or traveled city roadways contiguous to the frontage of properties in the city. The term CURBSIDE also means at any point further than five feet from the front line of any dwelling, structure, business, or building. See the definition of the term “front” in this section.

CURBSIDE COLLECTION. The collection of all garbage or recyclables placed curbside or in front of the house as near to the street as possible if no curb exists.

FRONT. The operation of a dwelling, business, or other structure facing any street, highway, or other place. A structure may have more than one FRONT if it faces more than one street, highway, or other place; for example, a corner lot. On a structure that has no lines parallel to the street, highway, or other place, the FRONT shall be that portion most nearly parallel to the street, highway, or place and, if the sides are equally parallel to the street, highway or other place, the two sides shall both be the FRONT. Where the front line is uneven, the term FRONT means the most forward portion of the structure.

GARBAGE and REFUSE. Every waste accumulation of animal, fruit, or vegetable matter, liquid or otherwise, that attends the preparation, use, cooking, dealing in, or storage of meat, fish, fowl, fruit, or vegetables. Dead animals are not included in the term GARBAGE. The term REFUSE means all other miscellaneous waste materials not specifically defined as “garbage” or specifically defined as “recyclable”.

MEMBER. The city.

PERSON. Any individual, firm, association, syndicate, co-partnership, corporation, trust, or other legal entity having a proprietary interest in premises or other legal entity having responsibility for an act.

RECYCLABLES. Those items defined as recyclables per the Solid Waste Management Commission of Marshall County.

RECYCLABLES HAULER. Any person desiring to pick up and transport for processing any recyclable in the city. Anyone subcontracting to perform any such recycling pick-up or transportation task is also considered a RECYCLABLES HAULER under this definition.

RECYCLABLES TRANSPORTATION VEHICLE or VEHICLE. A vehicle, as defined by state law, which is or is intended to be used to transport recyclables.

RESIDENTIAL UNIT/OCCUPANT. Each single-family home or multifamily dwelling located within the corporate limits of the city and occupied by a person or group of persons, except mobile home parks as described in the definition of “commercial and industrial units” in this section. However, all residential rental structures or residential complexes of four or more rental units are considered commercial units. Any home occupation (Class 1 or Class 2) found in areas zoned RR, RL, RM, and RH, all as defined by Ch. 156 of this code of ordinances, shall be considered a RESIDENTIAL UNIT/OCCUPANT under this chapter for purposes of disposal of garbage and recyclables generated by the home occupation.

SOLID WASTE. Garbage, refuse, rubbish, and other similar discarded solid or semi-solid materials, including, but not limited to, such materials resulting from industrial, commercial, agricultural, and domestic activities.

TREE PROCESSING MATERIAL. Yard wastes which are not compostable material and tree stumps.

VOLUME-BASED GARBAGE SYSTEM. A system with an ever-increasing charge based on the number of containers utilized or upon the actual weight of garbage generated.

YARD WASTE. Organic debris produced as part of yard and garden development and maintenance, such as grass clippings, leaves, bark, branches, twigs, flowers, fruit, vegetables, and trees.

§ 50.002 RESERVATION OF CITY’S RIGHTS.

The city reserves the right to enter into a contract at any time with any license holder or others for the collection and disposal of garbage and refuse within the city or may itself operate and maintain such service.

§ 50.003 RECEPTACLES REQUIRED; SPECIFICATIONS.

(A) Except as provided under § 50.004 of this chapter, it shall be unlawful for any person, firm, or corporation to deposit or place any garbage in any street, alley, lane, public place, or private property outside of buildings within the city unless the garbage is enclosed in a Container or Bin.

(B) Refuse Containers for Residential Properties must meet the following:

a. Owner-supplied Refuse Containers or Bins shall be a water-tight metal or plastic receptacle. The receptacle shall be provided with handles or bales and a tight-fitting cover and with a capacity not exceeding 55 gallons

b. Hauler-supplied Refuse Containers or Bins shall be preapproved by the City as part of the license application, and in general, have rolling wheels; attached lids; clearly listed with the company name with phone number displayed on the receptacle; have an identifiable code that the Hauler keeps records of which address has which receptacle; and be sturdy enough to withstand typical wind event. Each licensed hauler shall provide some level of consistency across offered Containers to their customers.

(C) Refuse Containers for Commercial Properties shall be hauler-provided or approved and in general be commercial dumpsters or similar.

(D) Containers for Recyclables shall be as provided or approved by the Recyclables Hauler.

§ 50.004 PREPARATION OF REFUSE, RECYCLABLES, AND YARD WASTE FOR COLLECTION.

Refuse, recyclables, and yard waste shall be prepared for pick up per the requirements of the hauler.

§ 50.005 APPROVED METHODS OF DISPOSAL.

(A) Garbage or refuse shall be disposed of by householders or the occupant of any building or place of business by:

(1) Delivery to a licensed collection agency;

(2) Hauling to a state-approved landfill disposal area and dumping there as directed by the custodian in charge; provided that, the containers are covered and water-tight; and/or

(3) Disposal of garbage in a home garbage disposal unit.

(B) Yard waste shall be disposed of by householders or the occupant of any building or place of business by:

(1) All yard waste shall be separated by the owner or occupant of the premises from garbage and refuse, as defined in § 50.001 of this chapter, accumulated on the premises and shall be composted on the premises, transported to a City Council-approved composting/tree processing facility or otherwise be legally disposed of, and no yard waste shall be deposited in a landfill. All yard waste transported to City Council-approved composting/tree processing facilities shall be separated into compostable material and tree processing material.

(2) It shall be unlawful to place any material other than compostable material in compostable paper yard waste bags.

(3) All tree processing materials shall be separated from all compostable materials and bundled in a manner suitable for handling.

(4) Fees for the use of the city-owned composting/tree processing facility shall be adopted by resolution of the City Council.

(5) Hours of operation of the city composting/tree processing facility shall be established by the City Council, and it shall be unlawful to dump or dispose of yard waste at such facility, except during hours of operation, or without specific approval by the city's Public Works Division.

(C) It shall be unlawful for any person to dispose of garbage or refuse, yard waste, or recyclables in any manner other than provided in this section.

(D) Garbage, refuse, or recyclables shall not be burned.

§ 50.006 LOCATION OF RECEPTACLE.

(A) All garbage or refuse, yard waste, or recyclables, whenever practical, shall be delivered by the householder or the occupant of any building or place of business to the ground level for collection.

(B) It shall be unlawful for any person to place, set, throw, or otherwise put garbage or any paper, metal, plastic, or any other material receptacle containing garbage between the line of any street, highway, or other place and the front line of any dwelling, business or other structure, except as outlined below:

(1) For residential units, all Refuse and Recyclable Containers may be set out no earlier than 8 PM the day prior to collection day and must be retrieved by 2 AM the day after collection day.
(2) For collection of owner-provided residential Containers, they shall be placed no more than five feet in front of the front line of the dwelling, business, or other structure. For purposes of this section, the front line shall be extended from the structure corner to the side lot lines.
(3) For collection of hauler-provided residential Containers, the Containers may be placed in accordance with owner-provided Containers or Curbside, as designated by the Hauler.
(4) Approved Containers placed for Curbside collection shall be placed so the closest edge of the Container is no closer than 2 feet, nor no further than 4 feet from the edge of the traveled way. It shall be placed so there is a 4-foot clearance around all sides from any fixed object. Placement of containers shall not impede visibility at any alley or street intersection.
(5) Containers shall not be placed on any sidewalk, unless, the sidewalk is wide enough to maintain a 4-foot wide clear sidewalk path around the container.
(6) Any person setting a container curbside for collection during the snow season shall be responsible for snow removal from the area 2-foot on either side of the container and from the container to the curb/edge of the street. It is recommended that containers are placed as far back as allowed in this Chapter, to minimize the chance of plowed snow knocking over the container.
(7) Placement of commercial containers shall be coordinated with the Hauler and be in accordance with the City's zoning ordinance.

(C) It shall be unlawful for any person, firm, or corporation, licensed to collect garbage or refuse, yard waste, or recyclables within the city, to pick up, collect, or take into possession any garbage, as defined by § 50.001 of this chapter, paper, metal, plastic or any other material not placed in accordance with this Chapter

(D) The city can provide a waiver, at the city's sole discretion, for the placement of garbage receptacles or refuse in front of a dwelling, business, or other structure if the placement of the receptacle or refuse is for the community benefit, or a one-time occurrence.

(1) Examples may include receptacles placed or approved by the City for public use, such as Downtown or 13th St District Receptacles, for the city-sponsored or approved clean-up days or a construction dumpster.

(2) Said waiver shall also allow for the lawful collection of said material by the city or a licensed garbage or refuse hauler.

(3) One-time large garbage items can be arranged to be picked up but in no case shall the garbage be placed in City right of way or outside more than 12-hours prior to the time of pick-up, as arranged by the Owner.

§ 50.007 LITTERING.

It shall be unlawful for any person, firm or corporation to deposit, throw, or place any refuse or garbage in any street, alley, lane, public place, or private property outside of buildings within the city unless the refuse or garbage is to be hauled away and, pending hauling, is kept in such a manner as in no way to constitute a nuisance, hazard or annoyance to others.

LICENSING AND COLLECTION REGULATIONS

§ 50.020 LICENSE TO COLLECT GARBAGE OR REFUSE, YARD WASTE, AND RECYCLABLES REQUIRED.

It shall be unlawful for any person, firm, or corporation to collect garbage or refuse, yard waste, or recyclables within the city, except from his or her own residence or business property, without first obtaining a license from the city unless it is for a one-time junk removal service

§ 50.021 APPLICATION FOR LICENSE; APPROVAL.

(A) Application for a license to collect garbage or refuse, yard waste, or recyclables shall be made at the office of the City Clerk on forms provided by the Clerk. The applicant shall file with his or her application a certificate or affidavit of insurance, as set forth in § 10.999 of this code, shall pay the required license fee and garbage haulers present current proof of having passed inspection.

(B) Licensed Haulers shall provide maps of their coverage area, indicating which areas are to be picked up on what days. Information shall also be provided on the Company's plans or adjustments to pick-up days for Holidays.

(C) Licensed Haulers shall keep a record of the unique identifiers of each hauler-provided receptacle and make that information available to the City upon request.

(D) Upon receipt of such application and accompanying documents properly executed and otherwise proper and accurate, including, but not limited to, the certificate or affidavit of insurance, upon receipt of the license fee and inspection approval, the City Clerk shall place the application on a City Council agenda for approval.

(E) The City Council holds the right to limit the number of licensed haulers operating within the city limits.

(F) Upon approval by the City Council, the City Clerk will issue the license for no more than one year, as set forth in § 10.999 of this code.

§ 50.022 INSURANCE REQUIRED OF LICENSEE; CERTIFICATE; LIABILITY COVERAGE.

The garbage or refuse hauler, yard waste hauler, or recyclable hauler shall not be permitted to commence work under this chapter until he or she has obtained all required insurance and filed proof of such with the City Clerk, pursuant to § 10.009 of this code of ordinances.

§ 50.023 LICENSE FEE.

The fee for the license issued under this chapter shall be set by City Council resolution.

§ 50.024 LICENSE RENEWAL.

The annual license of all persons licensed under this chapter shall be renewed from year to year upon the payment of the fee provided in this chapter, filing of a certificate of proper insurance coverage, and filing of an approved vehicle inspection for garbage haulers.

§ 50.025 LICENSE REVOCATION.

The City Council may, for a violation of the provisions of this chapter, revoke any license granted in this chapter, after notice and public hearing, upon compliance with the procedures set out in this chapter.

§ 50.026 FREQUENCY OF COLLECTION.

(A) Collections of garbage or refuse shall be made on average of one time per week.

(B) Collections of garbage or refuse from commercial locations, where considerable garbage is produced daily, may require collection on a more frequent basis. Notice from the City of nuisances caused by untimely collection of garbage shall result in the property owner setting up a more frequent collection rotation.

§ 50.027 COLLECTION VEHICLES; SPECIFICATIONS, MAINTENANCE AND LOADING.

(A) All vehicles used in the transportation of garbage or refuse, yard waste or recyclables within the city shall be kept in a sanitary and safe condition and shall be so constructed as to prevent leakage in transit, wholly enclosed and covered. The city may inspect any vehicle used by any hauler to see that it complies with this chapter.

(B) All persons licensed under the terms of this chapter shall use packer-type trucks for scheduled routine garbage or refuse collection purposes. Such vehicles shall include a mechanical device for packing or compressing garbage or refuse, which device shall be used and operated at all times in the collection and disposal of garbage or refuse and kept in good working order. All truck bodies used for the disposal of garbage and refuse shall be washed out periodically to minimize odors.

(C) Recyclables and yard waste shall be transported in a vehicle, trailer, bin, or container, which is enclosed, covered, leak-resistant, and of an easily cleanable construction.

(D) If the city determines that a refuse hauler is responsible for the loss of any refuse within the city, the hauler shall be responsible for the pick-up and clean-up of the refuse. If the city is required to pick up or clean up the refuse, the responsible hauler shall pay the cost of doing such.

§ 50.028 PICK-UP SERVICE; SERVICING OF COMPLAINTS.

Each garbage or refuse collector shall maintain an adequate and prompt pick-up service. He or she shall service all complaints from patrons on missed service and improper handling. Such service shall be promptly available for servicing complaints from the office of the City Clerk for any material improperly deposited within the limits of streets or highways during transit.

§ 50.029 PARKING OF COLLECTION VEHICLES IN RESIDENTIAL DISTRICTS.

(A) No vehicle used in the transportation of garbage and refuse within the city shall be parked or left standing in any residential district, as defined or delineated in Ch. 156 Zoning of this code of ordinances, as amended, except for the loading or picking up of garbage or refuse.

(B) This section shall not apply to the driver of any such vehicle that is disabled while in the residential district to such extent that it is impossible to avoid stopping and temporarily leaving such disabled vehicle in such district.

(C) In no event shall any such disabled vehicle remain over 12 hours.

§ 50.030 INSPECTION OF EQUIPMENT.

(A) Every application for a license required by this chapter or a license renewal shall contain a certification by the applicant that the applicant has inspected the equipment to be used in the transportation of garbage or refuse and that the equipment is in good mechanical condition and free of leaks.

(B) It shall be a municipal infraction to operate equipment that leaks or allows garbage or refuse to spill from the equipment.

VOLUME-BASED GARBAGE COLLECTION; SPECIFIC RECYCLABLES

§ 50.045 VOLUME-BASED CHARGES.

Any individual or entity holding a license to haul garbage and refuse in the city shall charge based on the volume of garbage and refuse generated. These volume-based charges may be made through the number of containers or bins utilized or based on actual weight collected.

§ 50.046 RECYCLING REQUIRED.

(A) Each commercial, industrial, and residential unit/occupant in the city shall recycle those items designated as recyclables by the Solid Waste Management Commission of Marshall County. Those items designated as recyclables shall not be disposed of, except by delivery by the commercial, industrial, or residential unit/occupant or by a licensed recyclable hauler to an individual or entity engaging in recycling of the item involved.

(B) No recyclables shall be disposed of by depositing the recyclables with garbage or refuse, and no licensed hauler shall pick up any recyclable commingled with garbage or refuse.

(D) Any licensed recyclable hauler making any scheduled recyclable pick-up shall pick up items designated as recyclables on the same day as their refuse pick-up.

(E) If a private recyclable drop-off site is not available to all city citizens and within the city limits, individual recyclables haulers shall, either individually or in conceit (one or more recyclables haulers) or by contract with a private entity, provide a drop-off site for recyclables that shall be available to all city citizens. If required to provide a drop-off site, each person making an application for a recyclables hauler’s license shall file, in writing, a statement setting out the location and hours of service for such voluntary drop-off site. The charge made for recyclables received at the drop-off site is to be set by the recyclable hauler.

§ 50.047 PUBLIC EDUCATION.

(A) The licensed hauler will develop a plan of education to inform their clientele of the requirements of this subchapter imposed upon the collection of garbage, refuse, and recyclables.

(B) As a part of this educational effort, the hauler will distribute, in printed form, a statement of recyclable items and an explanation concerning how the garbage/refuse and recyclable system is to operate. This printed statement shall be distributed to existing and new customers in either English and Spanish language form as required.

(C) Any cost associated with the educational effort shall be the exclusive responsibility of the hauler.

(D) The city shall annually post educational information on the city website and/or social media.

§ 50.048 ENFORCEMENT OF CHAPTER.

(A) Licensed haulers shall assist the City in enforcement of the requirements of the Chapter where possible and provide information to their customers that meets the requirements of this Chapter.

(B) Property owners or persons contracting for Refuse, Recyclable, or Yard Waste collection found in violation of this Chapter may be subject to code enforcement action, including violations and fines as adopted by council resolution or pursuant to §10.999 of the code of ordinances.

Section 2. The Code of Ordinances of the City of Marshalltown is hereby amended by repealing Section 50.999.

Section 3. The Code of Ordinances of the City of Marshalltown is hereby amended and all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

Section 5. This ordinance shall be in effect after its final passage, approval, and publication as provided by law.

Passed this _____ day of ____________ 2023, and signed this _____ day of ______________ 2023.

CITY OF MARSHALLTOWN, IOWA

____

Joel Greer, Mayor

ATTEST:

____

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the _____ day of ____________, 2023, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the _____ day of ____________, 2023.

____
Alicia Hunter, City Clerk

CHAPTER 50: GARBAGE AND REFUSE

GENERAL PROVISIONS

§ 50.001 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

AREA. The legally defined boundaries of the city.

COMMERCIAL AND INDUSTRIAL UNITS/OCCUPANTS. All locations within the city that are not considered residential units/occupants under this chapter. Mobile home parks where a single meter meters water services are considered COMMERCIAL. All rental units or complexes of four or more residential rental units are considered COMMERCIAL UNITS. COMMERCIAL AND INDUSTRIAL UNITS are subject to this chapter.

COMMISSION. The Solid Waste Management Commission of the county.

COMPOSTABLE MATERIAL. All yard wastes, except tree limbs, bark or branches from trees or shrubs with any diameter of one-fourth inch or more.

CONTAINERS or BINS. Those containers and bins for collection of garbage or recyclables.

CURBSIDE. The portion of the right-of-way adjacent to paved or traveled city roadways contiguous to the frontage of properties in the city. The term CURBSIDE also means at any point further than five feet from the front line of any dwelling, structure, business or building. See the definition of the term “front” in this section.

CURBSIDE COLLECTION. The collection of all garbage or recyclables placed curbside or in front of the house as near to the street as possible if no curb exists.

FRONT. The operation of a dwelling, business or other structure facing any street, highway or other place. A structure may have more than one FRONT if it faces on more than one street, highway or other place; for example, a corner lot. On a structure that has no lines parallel to the street, highway or other place, the FRONT shall be that portion most nearly parallel to the street, highway or place and, if the sides are equally parallel to the street, highway or other place, the two sides shall both be the FRONT. Where the front line is uneven, the term FRONT means the most forward portion of the structure.

GARBAGE and REFUSE. Every waste accumulation of animal, fruit or vegetable matter, liquid or otherwise, that attends the preparation, use, cooking, dealing in or storage of meat, fish, fowl, fruit or vegetables. Dead animals are not included in the term GARBAGE. The term REFUSE means all other miscellaneous waste materials not specifically defined as “garbage” or specifically defined as “recyclable”.

MEMBER. The city.

PERSON. Any individual, firm, association, syndicate, co-partnership, corporation, trust, other legal entity having proprietary interest in premises or other legal entity having responsibility for an act.

RECYCLABLES. Those items defined as recyclables per the Solid Waste Management Commission of Marshall County.

RECYCLABLES HAULER. Any person desiring to pick up and transport for processing any recyclable in the city. Anyone subcontracting to perform any such recycling pick-up or transportation task is also considered a RECYCLABLES HAULER under this definition.

RECYCLABLES TRANSPORTATION VEHICLE or VEHICLE. A vehicle, as defined by state law, which is or is intended to be used to transport recyclables.

RESIDENTIAL UNIT/OCCUPANT. Each single-family home or multifamily dwelling located within the corporate limits of the city and occupied by a person or group of persons, except mobile home parks as described in the definition of "commercial and industrial units" in this section. However, all residential rental structures or residential complexes of four or more rental units are considered commercial units. Any home occupation (Class 1 or Class 2) found in areas zoned RR, RL, RM, and RH, all as defined by Ch. 156 of this code of ordinances, shall be considered a RESIDENTIAL UNIT/OCCUPANT under this chapter for purposes of disposal of garbage and recyclables generated by the home occupation.

SOLID WASTE. Garbage, refuse, rubbish and other similar discarded solid or semi-solid materials, including, but not limited to, such materials resulting from industrial, commercial, agricultural and domestic activities.

TREE PROCESSING MATERIAL. Yard wastes which are not compostable material and tree stumps.

VOLUME-BASED GARBAGE SYSTEM. A system with an ever-increasing charge based upon number of containers utilized or upon actual weight of garbage generated.

YARD WASTE. Organic debris produced as part of yard and garden development and maintenance, such as grass clippings, leaves, bark, branches, twigs, flowers, fruit, vegetables and trees.

(2013 Code, § 13-1) (Ord. 10761A, passed 5-24-1965; Ord. 11654, passed 4-22-1970; Ord. 12788, passed 9-22-1975; Ord. 12797, passed 10-16-1975; Ord. 12993, passed 9-27-1976; Ord. 14340, passed 12-27-1990; Ord. 14472, passed 8-25-1994; Ord. 14473, passed 8-8-1994; Ord. 14710, passed 3-24-2003)

§ 50.002 RESERVATION OF CITY'S RIGHTS.

The city reserves the right to enter into contract at any time with any license holder or others for the collection and disposal of garbage and refuse within the city or may itself operate and maintain such service.

(2013 Code, § 13-2) (Ord. 10761A, passed 5-24-1965; Ord. 12993, passed 9-27-1976; Ord. 14710, passed 3-24-2003)

§ 50.003 RECEPTACLES REQUIRED; SPECIFICATIONS.

(A) It shall be unlawful for any person, firm or corporation to deposit or place any garbage in any street, alley, lane, public place or private property outside of buildings within the city unless the garbage is enclosed in a Container or Bin.

(B) Refuse Containers for Residential Properties must meet the following:

a. Owner supplied Refuse Containers or Bins shall be a water-tight metal or plastic receptacle. The receptacle shall be provided with handles or bales and a tight-fitting cover and with a capacity not exceeding 55 gallons

b. Hauler supplied Refuse Containers or Bins shall be preapproved by the City as part of the license application, and in general have rolling wheels; attached lids; clearly listed with company name with phone number displayed on the receptacle; have an identifiable code that the Hauler keeps records of which address has which receptacle; and be sturdy enough to withstand typical wind event. Each licensed hauler shall provide some level of consistency across offered Containers to their customers.

(C) Refuse Containers for Commercial Properties shall be hauler provided or approved and in general be commercial dumpsters or similar.

(D) Containers for Recyclables shall be as provided or approved by the Recyclables Hauler.

(2013 Code, § 13-3) (Ord. 10761A, passed 5-24-1965; Ord. 12993, passed 9-27-1976; Ord. 14710, passed 3-24-2003) Penalty, see § 50.999

§ 50.006 PREPARATION OF REFUSE, RECYCLABLES, AND YARD WASTE FOR COLLECTION.

Refuse, recyclables, and yard waste shall be prepared for pick up per the requirements of the hauler.

(2013 Code, § 13-5) (Ord. 10761A, passed 5-24-1965; Ord. 12993, passed 9-27-1976; Ord. 14710, passed 3-24-2003) Penalty, see § 50.999

§ 50.007 APPROVED METHODS OF DISPOSAL.

(A) Garbage or refuse shall be disposed of by householders or the occupant of any building or place of business by:

(1) Delivery to a licensed collection agency;

(2) Hauling to state-approved landfill disposal area and dumping there as directed by the custodian in charge; provided that, the containers are covered and water-tight; and/or

(3) Disposal of garbage in a home garbage disposal unit.

(B) Yard waste shall be disposed of by householders or the occupant of any building or place of business by:

(1) All yard waste shall be separated by the owner or occupant of the premises from garbage and refuse, as defined in § 50.001 of this chapter, accumulated on the premises and shall be composted on the premises, transported to a City Council approved composting/tree processing facility or otherwise be legally disposed of, and no yard waste shall be deposited in a landfill. All yard waste transported to City Council approved composting/tree processing facilities shall be separated into compostable material and tree processing material.

(2) It shall be unlawful to place any material other than compostable material in compostable paper yard waste bags.

(3) All tree processing materials shall be separated from all compostable materials and bundled in a manner suitable for handling.

(4) Fees for the use of the city-owned composting/tree processing facility shall by adopted by resolution of the City Council.

(5) Hours of operation of the city composting/tree processing facility shall be established by theCity Council, and it shall be unlawful to dump or dispose of yard waste at such facility, except during hours of operation, or without specific approval by the city's Public Works Division.

(C) It shall be unlawful for any person to dispose of garbage or refuse, yard waste or recyclables in any manner other than provided in this section.

(D) Garbage or refuse, or recyclables shall not be burned.

(2013 Code, § 13-6) (Ord. 10761A, passed 5-24-1965; Ord. 12993, passed 9-27-1976; Ord. 14710, passed 3-24-2003; Ord. 14830, passed 5-12-2008) Penalty, see § 50.999

§ 50.006 LOCATION OF RECEPTACLE.

(A) All garbage or refuse, yard waste or recyclables, whenever practical, shall be delivered by the householder or the occupant of any building or place of business to the ground level for collection.

(B) It shall be unlawful for any person to place, set or throw or otherwise put garbage or any paper, metal, plastic or any other material receptacle containing garbage between the line of any street, highway or other place and the front line of any dwelling, business or other structure, except as outlined below:

(1) For residential units, all Refuse and Recyclable Containers may be set out no earlier than 8 PM the day prior to collection day and must be retrieved by 2 AM the day after collection day.

(2) For collection of Owner provided residential Containers, they shall be placed no more than five feet in front of the front line of the dwelling, business or other structure. For purposes of this section, the front line shall be extended from the structure corner to the side lot lines.

(3) For collection of Hauler provided residential Containers, the Containers may be placed in accordance with Owner provided Containers or Curbside, as designated by the Hauler.

(4) Approved Containers placed for Curbside collection shall be placed so the closest edge of the Container is no closer than 2-feet, nor no further than 4-feet from the edge of the traveled way. It shall be placed so there is 4-ft clearance around all sides from any fixed object. Placement of containers shall not impede visibility at any alley or street intersection.

(5) Containers shall not be placed on any sidewalk, unless, the sidewalk is wide enough to maintain a 4-foot wide clear sidewalk path around the container.

(6) Any person setting a container curbside for collection during the snow season shall be responsible for snow removal from the area 2-foot on either side of the container and from the container to the curb/edge of the street. It is recommended that containers are placed as far back as allowed in this Chapter, to minimize the chance of plowed snow knocking over the container.

(7) Placement of commercial containers shall be coordinated with the Hauler and be in accordance with the City's zoning ordinance.

(C) It shall be unlawful for any person, firm or corporation, licensed to collect garbage or refuse, yard waste or recyclables within the city, to pick up, collect or take into possession any garbage, as defined by § 50.001 of this chapter, paper, metal, plastic or any other material not placed in accordance with this Chapter

(D) The city can provide a waiver, at the city's sole discretion, for the placement of garbage receptacles or refuse in front of a dwelling, business or other structure if the placement of the receptacle or refuse is for the community benefit, or a onetime occurrence.

(1) Examples may include receptacles placed or approved by the City for public use, such as Downtown or 13th St District Receptacles, for the city sponsored or approved clean-up days or a construction dumpster.

(2) Said waiver shall also allow for the lawful collection of said material by the city or a licensed garbage or refuse hauler.

(3) One-time large garbage items can be arranged to be picked up but in no case shall the garbage be placed in City right of way or outside more than 12-hours prior to the time of pick-up, as arranged by the Owner.

(2013 Code, § 13-8) (Ord. 10761A, passed 5-24-1965; Ord. 12788, passed 9-22-1975; Ord. 12993, passed 9-27-1976; Ord. 14462, passed 6-13-1994) Penalty, see § 50.999

§ 50.007 LITTERING.

It shall be unlawful for any person, firm or corporation to deposit, throw or place any refuse or garbage in any street, alley, lane, public place or private property outside of buildings within the city unless the refuse or garbage is to be hauled away and, pending hauling, is kept in such a manner as in no way to constitute a nuisance, hazard or annoyance to others.

(2013 Code, § 13-9) (Ord. 10761A, passed 5-24-1965; Ord. 12993, passed 9-27-1976) Penalty, see § 50.999

LICENSING AND COLLECTION REGULATIONS

§ 50.020 LICENSE TO COLLECT GARBAGE OR REFUSE, YARD WASTE AND RECYCLABLES REQUIRED.

It shall be unlawful for any person, firm or corporation to collect garbage or refuse, yard waste or recyclables within the city, except from his or her own residence or business property, without first obtaining a license from the city unless it is for a one-time junk removal service

(2013 Code, §§ 13-10, 13-53 and 13-83) (Ord. 10761A, passed 5-24-1965; Ord. 12993, passed 9-27-1976; Ord. 14340, passed 12-27-1990; Ord. 14472, passed 8-25-1994) Penalty, see § 50.999

§ 50.021 APPLICATION FOR LICENSE; APPROVAL.

(A) Application for a license to collect garbage or refuse, yard waste or recyclables shall be made at the office of the City Clerk on forms provided by the Clerk. The applicant shall file with his or her application a certificate or affidavit of insurance, as set forth in § 10.999 of this code, shall pay the required license fee and garbage haulers present current proof of having passed inspection.

(B) Licensed Haulers shall provide maps of their coverage area, indicating which areas are to be picked up on what days. Information shall also be provided on the Company's plans or adjustments to pick-up days for Holidays.

(C) Licensed Haulers shall keep record of unique identifiers of each Hauler provided receptacle and make that information available to the City upon request.

(D) Upon receipt of such application and accompanying documents properly executed and otherwise proper and accurate, including, but not limited to, the certificate or affidavit of insurance, upon receipt of the license fee and upon inspection approval, the City Clerk shall place the application on a City Council agenda for approval.

(E) The City Council holds the right to limit the number of licensed haulers operating within the city limits.

(F)Upon approval by the City Council, the City Clerk will issue the license for no more than one year, as set forth in § 10.999 of this code.

(2013 Code, § 13-11) (Ord. 10761A, passed 5-24-1965; Ord. 12993, passed 9-27-1976; Ord. 14609, passed 12-30-1998)

§ 50.022 INSURANCE REQUIRED OF LICENSEE; CERTIFICATE; LIABILITY COVERAGE.

The garbage or refuse hauler, yard waste hauler or recyclable hauler shall not be permitted to commence work under this chapter until he or she has obtained all required insurance and filed proof of such with the City Clerk, pursuant to § 10.009 of this code of ordinances.

(2013 Code, § 13-12) (Ord. 10761A, passed 5-24-1965; Ord. 12993, passed 9-27-1976)

§ 50.023 LICENSE FEE.

The fee for the license issued under this chapter shall be set by City Council resolution.

(2013 Code, § 13-14) (Ord. 10761A, passed 5-24-1965; Ord. 12993, passed 9-27-1976)

§ 50.024 LICENSE RENEWAL.

The annual license of all persons licensed under this chapter shall be renewed from year to year upon the payment of the fee provided in this chapter, filing of certificate of proper insurance coverage and filing of an approved vehicle inspection for garbage haulers.

(2013 Code, § 13-15) (Ord. 10761A, passed 5-24-1965; Ord. 12993, passed 9-27-1976)

§ 50.025 LICENSE REVOCATION.

The City Council may, for a violation of the provisions of this chapter, revoke any license granted in this chapter, after notice and public hearing, upon compliance with the procedures set out in this chapter.

(2013 Code, § 13-16) (Ord. 10761A, passed 5-24-1965; Ord. 12993, passed 9-27-1976)

§ 50.026 FREQUENCY OF COLLECTION.

(A) Collections of garbage or refuse shall be made on average one time per week.

(B) Collections of garbage or refuse from commercial locations, where considerable garbage is produced daily, may require collection on a more frequent basis. Notice from the City of nuisances caused by untimely collection of garbage shall result in the property owner setting up a more frequent collection rotation.

(2013 Code, § 13-17) (Ord. 10761A, passed 5-24-1965; Ord. 12993, passed 9-27-1976)

§ 50.027 COLLECTION VEHICLES; SPECIFICATIONS, MAINTENANCE AND LOADING.

(A) All vehicles used in the transportation of garbage or refuse, yard waste or recyclables within the city shall be kept in a sanitary and safe condition and shall be so constructed as to prevent leakage in transit, wholly enclosed and covered. The city may inspect any vehicle used by any hauler to see that it is in compliance with this chapter.

(B) All persons licensed under the terms of this chapter shall use packer-type trucks for scheduled routine garbage or refuse collection purposes. Such vehicles shall include a mechanical device for packing or compressing garbage or refuse, which device shall be used and operated at all times in collection and disposal of garbage or refuse and kept in good working order. All truck bodies used for the disposal of garbage and refuse shall be washed out periodically to minimize odors.

(C) Recyclables and yard waste shall be transported in a vehicle, trailer, bin or container, which is enclosed, covered, leak resistant and of an easily cleanable construction.

(D) If the city determines that a refuse hauler is responsible for the loss of any refuse within the city, the hauler shall be responsible for the pick-up and clean-up of the refuse. If the city is required to pick up or clean up the refuse, the responsible hauler shall pay the cost of doing such.

(2013 Code, § 13-18, 13-20 and 13-115) (Ord. 10761A, passed 5-24-1965; Ord. 12993, passed 9-27-1976; Ord. 14473, passed 8-8-1994; Ord. 14876, passed 7-12-2010; Ord. 14913, passed 11-26-2012) Penalty, see § 50.999

§ 50.028 PICK-UP SERVICE; SERVICING OF COMPLAINTS.

Each garbage or refuse collector shall maintain an adequate and prompt pick-up service. He or she shall service all complaints from patrons on missed service and improper handling. Such service shall be promptly available for servicing complaints from the office of the City Clerk for any material improperly deposited within the limits of streets or highways during transit.

(2013 Code, § 13-19) (Ord. 10761A, passed 5-24-1965; Ord. 12993, passed 9-27-1976) Penalty, see § 50.999

§ 50.029 PARKING OF COLLECTION VEHICLES IN RESIDENTIAL DISTRICTS.

(A) No vehicle used in the transportation of garbage and refuse within the city shall be parked or left standing in any residential district, as defined or delineated in Ch. 156 Zoning of this code of ordinances, as amended, except for the loading or picking up of garbage or refuse.

(B) This section shall not apply to the driver of any such vehicle that is disabled while in the residential district to such extent that it is impossible to avoid stopping and temporarily leaving such disabled vehicle in such district.

(C) In no event shall any such disabled vehicle remain over 12 hours.

(2013 Code, § 13-21) (Ord. 10761A, passed 5-24-1965; Ord. 12993, passed 9-27-1976) Penalty, see § 50.999

§ 50.030 INSPECTION OF EQUIPMENT.

(A) Every application for a license required by this chapter or a license renewal shall contain a certification by the applicant that the applicant has inspected the equipment to be used in the transportation of garbage or refuse and that the equipment is in good mechanical condition and free of leaks.

(B) It shall be a municipal infraction to operate equipment that leaks or allows garbage or refuse to spill from the equipment.

(2013 Code, § 13-22) (Ord. 12993, passed 9-27-1976; Ord. 14310, passed 1-8-1990) Penalty, see § 50.999

VOLUME-BASED GARBAGE COLLECTION; SPECIFIC RECYCLABLES

§ 50.045 VOLUME-BASED CHARGES.

Any individual or entity holding a license to haul garbage and refuse in the city shall charge based upon the volume of garbage and refuse generated. These volume-based charges may be made through the number of containers or bins utilized or based upon actual weight collected.

(2013 Code, § 13-77) (Ord. 14472, passed 8-25-1994; Ord. 14710, passed 3-24-2003)

§ 50.046 RECYCLING REQUIRED.

(A) Each commercial, industrial and residential unit/occupant in the city shall recycle those items designated as recyclables by the Solid Waste Management Commission of Marshall County. Those items designated as recyclables shall not be disposed of, except by delivery by the commercial, industrial or residential unit/occupant or by a licensed recyclable hauler to an individual or entity engaging in recycling of the item involved.

(B) No recyclables shall be disposed of by depositing the recyclables with garbage or refuse, and no licensed hauler shall pick up any recyclable commingled with garbage or refuse.

(C) Any licensed recyclable hauler making any scheduled recyclable pick-up shall pick up items designated as recyclables on the same day as their refuse pick-up.

(D) If a private recyclable drop-off site is not available to all city citizens and within the city limits, individual recyclables haulers shall, either individually or in conceit (one or more recyclables haulers) or by contract with a private entity, provide a drop-off site for recyclables that shall be available to all city citizens. If required to provide a drop-off site, each person making an application for a recyclables hauler's license shall file, in writing, a statement setting out the location and hours of service for such voluntary drop-off site. The charge made for recyclables received at the drop-off site is to be set by the recyclables hauler.

(2013 Code, § 13-78) (Ord. 14472, passed 8-25-1994) Penalty, see § 50.999

§ 50.047 PUBLIC EDUCATION.

(A) (1) The licensed hauler will develop a plan of education so as to inform their clientele of the requirements of this subchapter imposed upon the collection of garbage, refuse and recyclables.

(3) As a part of this educational effort, the hauler will distribute, in printed form, a statement of recyclable items and an explanation concerning how the garbage/refuse and recyclable system is to operate. This printed statement shall be distributed to existing and new customers in either English and Spanish language form as required.

(4) Any cost associated with the educational effort shall be the exclusive responsibility of the hauler.

(B) The city shall annually post educational information on the city website and/or social media.

(2013 Code, § 13-106) (Ord. 14473, passed 8-8-1994)

§ 50.048 ENFORCEMENT OF CHAPTER.

(A) Licensed haulers shall assist the City in enforcement of the requirements of the Chapter where possible and provide information to their customers that meet the requirements of this Chapter.

(B) Property owners or Persons contracting for Refuse or Recyclable collection found in violation of this Chapter may be subject to code enforcement action, including violations and fines as adopted by council resolution or pursuant to §10.999 of the code of ordinances.

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, PE – Public Works Director
DATE: September 25, 2023
RE: Discussion – Chapter 50 Garbage and Refuse

Strategic Plan:

☐ Strategy 1: Expand and improve development in the community.
☐ Strategy 2: Enhance Marshalltown's public image.
☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:
Review city policies, procedures, plans, ordinances, programs, and services for updates and efficiencies

Recommendation:
No staff recommendation. Information provided for council discussion and direction.

Budget Impact:
n/a

Description/Background:
It was brought to the city's attention that trash pick-up in Marshalltown was being done in conflict with our current ordinance, Chapter 50 – Garbage and Refuse. The reported discrepancy was related to one of our licensed trash haulers, Moler Sanitation, investing and utilizing an automated truck, which requires a hauler provided Toter (trash container) be placed curbside for pick-up and that communication was provided to their clients. Our ordinance requires residential garbage containers to be placed within 5-ft of the front of the residence. A discussion item was placed on the August 24, 2023 city council meeting to get direction from Council.

Mayor and Council provided the following direction to city staff:

1. A councilor member mentioned the city does not want to penalize a licensed garbage hauler who invests in automated equipment.
2. A councilor member mentioned the city does not want to put other licensed garbage haulers at a disadvantage by not allowing them to place curbside.
3. A councilor member mentioned the city does not want to allow everybody to put their garbage at the curb because we have 4-5 haulers in town and this would result in everyday driving by everybody's trash.
4. A councilor member mentioned in favor of allowing garbage curbside when automated trucks were used. Automated pick-up is common in other communities. Eventually, other haulers may

upgrade their equipment. They mentioned allowing containers be placed the evening before (8 PM).
5. A councilor member mentioned that we talk about cleaning up our community and allowing all kinds of garbage cans, any day at the curb does not look good.
6. The mayor mentioned that this issue came up 10 years ago to discuss consolidating number of haulers to one or a few with each having a different quadrant of town and it was very unpopular then even though garbage trucks are hard on our streets.
7. Council would like feedback from licensed garbage haulers.

Marshalltown currently has four licensed garbage haulers: Area Sanitation, LeGrand Sanitation, Moler Sanitation, and Stone Sanitation.

There were comments made at the Council meeting that currently only Moler were picking garbage up at the curb. Based on observations around town (some pictures below), other garbage haulers also have garbage containers that are being picked up and not in compliance with the location requirements of our current code. It was also noted that in one case, the same trash cans were at the curb for three weeks.

City staff reached out to all licensed carriers, received input from one over phone/email and met with the other three. A few points that were mentioned from the Haulers included:
1. A toter is a term used to describe the containers (currently for Moler either 65 or 95 gallons) that can be picked up by an automated truck.
2. Moler still provides the option for "assisted collection" for those that can not take their garbage to the curb.
3. Those that didn't have an automated truck felt if you allow curbside pickup for one, you need to for all.
4. Staffing is a struggle for multiple garbage haulers. Some Non-automated trucks are operated with a three-person crew whereas one company is a one-man pick-up crew.
5. For situations where a garbage company has to physically dump a can, you don't want any containers bigger than 55 gallons; however, our ordinance stating 30-gallon max could be increased.
6. They pick up recycling the same day, but it might be in a different trip on that day.
7. The time they require their customers to have garbage out by can range between 5 AM – 7:30 AM.

8. Pick-up days for each are:
    a. Molar – 5 days/week
    b. Stone – 5 days/week
    c. LeGrand – Mostly Friday, a few on Wednesday
    d. Area – Tuesday thru Friday
9. Haulers don't believe it should be on them to enforce our ordinance.

City staff has attempted to take comments from Council, Mayor, and Garbage Haulers to find some middle ground. Attached is a possible language amendment that would provide some middle ground. It is not unanimous amongst garbage haulers; however, nothing in the proposed changes would require any licensed hauler to do anything different than they do today but provides options for some changes if certain requirements are met.

One possible option that the city mentioned to gauge willingness from Haulers was to assign the town into four or five quadrants with each having a designated pick-up day per week. This would address the seeing trash at the curb all days of the week and also make it easier to identify on a single trip if someone left their container at the curb too long. This was not desirable by the haulers; however, several were willing to provide us their service area map on a per day basis.

All haulers were invited to the council meeting for this discussion.

UPDATE FOR 11/27 MEETING

Councilors Thompson, Kell and Schneider and staff met with the licensed haulers on November 8th to discuss current routes and schedules and discuss ways to improve efficiency in collection operations.

Substantive revisions were made to the previously presented ordinance. Here is a summary of those revisions:

- Requiring the council to approve new license applications and allowing the council the limit the number of haulers.
- Allowing for pickup schedules outside of weekly pickup.
- Addressing one-time large item pickups.
- Placement of containers for curbside collection.
- Streamlined the recycling sections and enforcement sections.

At this time, the recommendation is to continue with the plan to allow curbside pick-up for garbage based on the use of a hauler provided toter. Those haulers wanting to do curbside will be required to provide the city maps of the routes/day. As a phase 2, haulers who provide curbside pick-up will be collaborating to establish a route map for Council approval in the future to assist the City in the enforcement of containers left curbside outside of the requirements of the ordinance.

MARSHALLTOWN
IOWA

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: December 11, 2023
RE: Discussion – Downtown Parking & Parking Lot Leases

Strategic Plan:

☒ Strategy 1: Expand and improve development in the community.
☐ Strategy 2: Enhance Marshalltown's public image.
☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:
Increase housing opportunities at all levels (housing opportunities are becoming more available downtown where private parking is not required and is limited)
Invest in Downtown Redevelopment
Review City policies, procedures, plan, ordinances, programs, and services for updates & efficiencies

Recommendation:
Provide direction to City Staff on the Council's desire to adjust allowable parking in downtown city-owned parking lots and outline procedure for potential parking lot space leases.

Budget Impact:
To be determined. New parking lot signage will have costs. We currently do not have any budgeted funds for parking lot signage.

Description/Background:
In September, city staff brought forth a discussion item regarding downtown parking and leasing stalls in city-owned downtown parking lots as a result of receiving a request for leasing of parking lot stalls in a city-owned Parking Lot H (behind Tremont) associated with the renovations and new spaces created in the Willards & Hopkins Building.

Based on the outcome of those discussions, there was additional interest in adjusting the city's current ordinance that allows or prohibits parking in downtown parking lots.

1. There seemed to be consensus that the City's current ordinance of not allowing a car to be parked in a parking lot for longer than 12 hours in a city lot was too restrictive. City staff recommend a change from 12 hours to 72 hours.

2. There seemed to be consensus that the City's current ordinance of not allowing any overnight parking (between 2:30 AM and 5:30 AM) in city parking lots was too restrictive. City

staff recommend a change and only prohibit overnight parking in the following downtown lots: Coliseum, Library, City Hall/Carnegie, and Farmer's Market.

3. Parking lot maintenance activities, such as sweeping, pavement markings, and filling potholes – in addition to snow / ice removal operations pose challenges when vehicles are parked there. In the past, the 2:30 – 5:30 AM time slot provided the ability for routine maintenance activities and we had a "No Parking During Snow Removal Operations" ordinance that prohibited parking for longer periods when that alert was issued. With allowing overnight parking, we need a way to communicate parking allowance/prohibitions. City staff discussed several options and bring the following to you for consideration:

a. Revising our Snow Emergency Alert to be more inclusive and utilize that for both Snow/Maintenance Alerts. Communicate with downtown landlords/tenants of the importance to sign up for city news flashes for these alerts.

b. Sistering city owned lots downtown and including in Snow / Maintenance Alerts which night parking is prohibited in which lots. See attached exhibit for potential sister lots.

c. Signage in parking lots will indicate: "Parking Restrictions in effect 2 AM – 7 AM during Snow/Maintenance Alerts, Violators will be towed"

Our current ordinances for when parking is allowed/prohibited is as follows. Proposed revisions are shown in red and highlighted:

§ 72.017 MUNICIPALLY-OWNED PARKING LOTS.

(A) Blocking access or traffic flow in parking lots. No vehicle shall be parked in any lot in any manner or of such size so as to block the free access or flow of traffic in and through any parking lot.
(2013 Code, § 20-230)

(B) Impoundment of vehicles left on municipally-owned parking lots. Any motor vehicle parked or left standing on any municipally owned or municipally leased parking lot for longer than ~~12~~ 72 continuous hours may be removed therefrom and stored under the direction of the Police Department. Any vehicle displayed as "For Sale" or deemed inoperable as a result of mechanical, tire, or license/registration issues that is parked or left standing on any municipally owned or municipally leased parking lot for longer than 12 continuous hours may be removed therefrom and stored under the direction of the Police Department~~.~~ ~~and a~~ All costs of such removal and storage shall be payable by the operator or owner thereof. Any expense incurred therefor shall be in addition to the assessment of any fine or costs arising out of any violation of this subchapter.
(2013 Code, § 20-231) Penalty, see § 71.999

(C) Consumption of alcoholic beverages on municipal parking lots prohibited. The consumption of alcoholic beverages, beer or wine in any municipally-owned or municipally-leased parking lot in the city is prohibited at all times.
(2013 Code, § 20-233)

(D) Leased parking stalls in municipally-owned parking lots shall be subject to the terms of a lease agreement with the City of Marshalltown and the lease amount set by City Council Resolution. Vehicles parked in leased stalls that did not lease that stall may be removed therefrom and stored under the direction of the Police Department. All costs of such removal and storage shall be payable by the operator or owner thereof. Any expense incurred therefor shall be in addition to the assessment of any fine or costs arising out of any violation of this subchapter.

(Ord. 14216, passed 6-10-1985; Ord. 14388, passed 8-10-1992) Penalty, see § 71.999

CHAPTER 77: PARKING SCHEDULES
SCHEDULE VI. RESTRICTED PARKING. SCHEDULE VIII. SNOW ROUTES.

(D) Restricted parking between the hours of 2:30 a.m. and 5:30 a.m. It shall be unlawful to park or leave standing any automobile, motor driven or operated truck, tractor, tractor trailer, house trailer or other motor vehicle equipment not governmentally owned or operated or controlled at any time on any day between the hours of 2:30 a.m. and 5:30 a.m. on any street, avenue or other place described as follows:

Side	*On Street*	*From*	*To*
~~All city parking lots~~			
~~Parking Lot B - 206 N. 13th Street (Brennecke)~~			
Parking Lot C (Coliseum)			
Parking Lot L (Library)			
Parking Lot T (City Hall / Carnegie)			
Parking Lot Z (Farmer's Market)			

(2013 Code, § 20-167)

CHAPTER 77: PARKING SCHEDULES
SCHEDULE VIII. SNOW ROUTES.

~~(F) *Parking restricted in public lots during snow removal operations.* The following parking lots shall be designated as restricted from parking whenever emergency parking restrictions are instituted on streets and until the parking lots are cleared and there shall be erected suitable signs in the lots designated:~~

~~(1) *Restriction between 2:00 a.m. to 7:00 a.m., Monday, Wednesday and Friday.*~~

~~The city parking lot immediately east of the Senior Center Building~~
~~Parking Lot F~~
~~The east 1/3 of city Parking Lot H~~
~~City Parking Lot J~~
~~The east 1/2 of City Parking Lot K~~
~~Parking Lot O~~
~~The designated east portion of City Parking Lot T~~
~~City Parking Lot W~~

~~(2) *Restriction between 2:00 a.m. to 7:00 a.m., Tuesday and Thursday.*~~

~~City Parking Lot A~~
~~City Parking Lot D~~
~~The west 2/3 of City Parking Lot H~~
~~The west 1/2 of City Parking Lot K~~
~~City Parking Lot N~~
~~City Parking Lot P~~
~~The designated west aisles of City Parking Lot T~~
~~City Parking Lot Z~~

(F) *Parking restricted in public lots during snow removal and maintenance operations.* The following parking lots shall be designated as restricted from parking as indicated in the city's snow/maintenance alert issuance. Any vehicle found to be parked in violation of these provisions of this schedule, in addition to the penalty identified in § 77, Schedule VII, shall be towed from said location by order of the police at the owner's expense.

(1) *Restriction between 2:00 a.m. to 7:00 a.m., During "Group 1" as Issued through City of Marshalltown News Flash*

City Parking Lots D, H, J, O, and N

(2) *Restriction between 2:00 a.m. to 7:00 a.m., During "Group 2" as Issued through City of Marshalltown News Flash*

City Parking Lots F, K, P, and Y

Depending on the adjustments to the City's ordinance on allowable/prohibited parking – we may no longer have the same interest in reserved / leased stalls in some cases. Additional discussion will be needed. City staff recommend that all reserved/leased options are consistent across all lots and leases. We have been paid for an existing lease in the lot at 113 E State St (now labeled as Lot Y) through June of 2024 though an unofficial auto-renewal of a previous lease. City staff will send notice of our intent to terminate that lease.

The city currently has the following lease fees established by either our Master Fee Schedule or most recent lease or verbal agreements:

Item/ Location	# of Stalls	Notes on Snow Removal	Notes on Pavement Markings	Notes on Time Restriction / Enforcement	Term	Fee Notes	Calc'd Monthly Cost Per Stall	Calc'd Annual Cost Per Stall
Parking Space Lease in Any City Lot	1	Not clearly defined	Not clearly defined	Not clearly defined / Per City Ord	Max 3 Yr	$25 / Month	$ 25	$300
East ½ of 113 E State St (Parking Lot Y)	19	Leaser Responsible	Leaser Responsible	Not City Enforced	Max 3 Yr	$600 / Year	$ 2.63	$ 31.58
West ½ of 113 E State St (Parking Lot Y)	18	Leaser Responsible	Leaser Responsible	Not City Enforced	Max 3 Yr	$600 / Year	$ 2.78	$ 33.33
DHS Vehicle, Parking Lot T	1	City Responsible	City Responsible	Given stall in City Reserved – No Restrictions	Not Defined	$0	$0	$0

The city recently reconstructed a parking lot downtown at the corner of 1st St and Church St. The project had a total cost of approximately $1,110,000. Special features were included in that parking lot as it related to storm water and electric charging stations that came to a cost of approximately $410,000. The remaining $700,000 of project costs split between the 62 stalls over a 20-year timeframe equates to a capital construction cost of $47/month/stall.

The city reached out to several communities to determine how others handle leased stalls in the downtown area.

AMES:

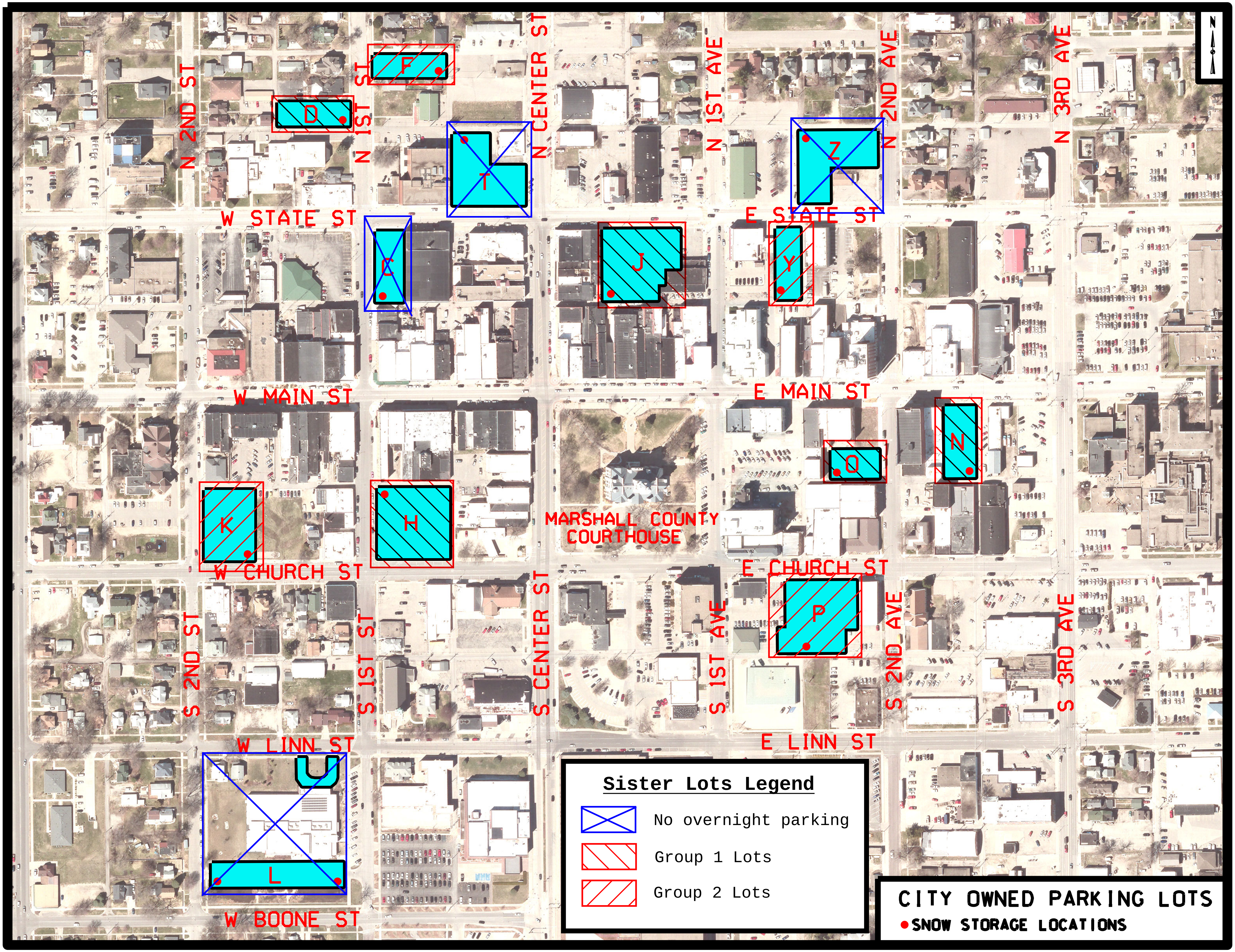
City establishes which lots and how many stalls available in select lots;
$50 per space per month;
24-hr lease space;
One reserved tag is issued for each space;
Enforcement by City following renter providing rental verification and co-signing a parking citation.

TOLEDO:

Have limited stalls available for lease only between 6 PM – 6 AM;
Lease for 6-stalls is held by a building owner;
Building owner issues parking passes for vehicles allowed to park in them;
$1,200 / 6 Stalls / Year…… so $16.67 per space per month;
City does snow removal in pot except in stalls. Building owner removes snow to a designated area that the city will come by at a later time and remove. Sometimes the building owner just hauls it off.

City staff have discussed terms of a lease agreement for leasing stalls in downtown parking lots and generally agree on the following:

1. No stalls shall be leased in the Coliseum, Library, City Hall/Carnegie, and Farmer's Market parking lots.
2. All other lots shall have a maximum allowable lease rate of 50% of the available parking stalls. Exact stalls shall be located in the lot as directed by City Staff and included on the lease.
3. City would be responsible for signage for reserved stall(s), normal parking lot maintenance, and would work with the leaser on snow removal.
4. In general, the snow/maintenance alerts would not impact leased stalls. Snow and maintenance coordination would be direct between the Public Works Department and the leaser. Preliminary conversations with a potential leaser indicate vehicles would be allowed to remain in leased stalls and we would notify the leaser of a time frame of when the leased stalls should not be parked in so city staff can perform snow removal.
5. All leases are 24-hours/day, unless the leaser requests otherwise.
6. Leases will only be offered at a first come, first served basis at a rate of 1 stall per housing unit (apartment) or hotel room.
7. Building owners that lease a block of stalls shall be responsible for issuing tags to tenants.
8. Leasers shall be responsible for providing proof of current lease to the Police Department if a vehicle is parked in a leased stall that didn't lease that stall and the leaser would like it removed.
9. The city has the right to close all parking lots, including leased stalls, for city-sponsored events, events with a Public Use Permit, or parking lot maintenance or construction projects.
10. Minimum lease term of 6-months. 30-day notice is required to terminate a reserved parking lease.
11. Recommend consistent lease cost of $25/month/stall, as is currently set by the City's Master Fee Schedule.



CITY OWNED PARKING LOTS
SNOW STORAGE LOCATIONS
Sister Lots Legend
No overnight parking
Group 1 Lots
Group 2 Lots
MARSHALL COUNTY COURTHOUSE
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E STATE ST
W MAIN ST
E MAIN ST
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Joel Greer, Mayor
Joe Gaa, Administrator
Alicia Hunter, City Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

MARSHALLTOWN
IOWA

City Administrator's Office

To: Mayor and City Council
From: Joe Gaa, City Administrator
Date: December 4, 2023
RE: Discussion Item- Disposal of Vacant Lots

The City has been rather aggressive in acquiring nuisance properties through the 657A process. After the City has acquired the property, the nuisance structures are demolished, leaving behind a vacant lot. In most cases, there is no public purpose for the lots and they are offered for sale. I have attached the City's policy for sale of surplus property. Below are several properties and proposed disposal methods.

A. Round #1 Vacant Lots- Proposed Sale by Sealed Bid

1. 112 N. 2nd Avenue	45' x 65'	Residential
2. 105 N. 2nd Avenue	45' x 120'	Residential
3. 103 N. 3rd Avenue	33' x 60'	Commercial
4. 510 Bromley Street	60' x 180'	Residential
5. 910 S. 2nd Avenue	40' x 129'	Residential
6. 918-920 N. 5th Avenue	100' x 150'	Industrial

December 13, 2023: Issue Request for Sealed Bids
January 4, 2024: Sealed bids due to City Clerk by 10:00am
January 8, 2024: Set public hearing for sale of vacant lots
January 22, 2024: Hold public hearing, approve resolutions for sales

B. Round #2 Vacant Lots- Proposed Sale by Sealed Bid

1. 310 N. 5th Street	48' x 90'	Residential
2. 102 N. 22nd Street	.20 Acres	Residential
3. 901 N. 5th Avenue	50' x 150'	Residential
4. 719 N. 4th Avenue	50' x 150'	Residential
5. 107 E. Lincoln	45' x 150'	Residential
6. Any lots not sold in group A		

January 10, 2024: Issue Request for Sealed Bids
February 6, 2024: Sealed Bids due to City Clerk by 10:00am
February 12, 2024: Set public hearing for sale of vacant lots
February 26, 2024: Hold public hearing, approve resolutions for sales

C. Vacant Commercial Building- Proposed for Sale by Request for Proposal (RFP)

Earlier this year the Council approved the sale of 20 E. Main Street by request for proposal. With staff transition, that was placed on hold for a time. Attached is an RFP that includes a timeline for the process.

These items are included as discussion items on the December 11, 2023 Council meeting. If the Council agrees, staff will move forward with the processes as approved.

MARSHALLTOWN
IOWA

POLICY FOR THE SALE OF SURPLUS REAL PROPERTY

Adopted November 24, 2008
Amended April 11, 2011
Amended January 24, 2022
Amended May 22, 2023

Governing Law

The Code of Iowa prescribes rules and regulations for the disposal of real property by cities. The following code section is applicable to all sales of surplus real property by the City of Marshalltown.

364.7 Disposal of property.
A city may not dispose of an interest in real property by sale, lease for a term of more than three years, or gift, except in accordance with the following procedure:

1. The council shall set forth its proposal in a resolution and shall publish notice as provided in section 362.3, of the resolution and of a date, time, and place of a public hearing on the proposal.
2. After the public hearing, the council may make a final determination on the proposal by resolution.
3. A city may not dispose of real property by gift except to a governmental body for a public purpose.

Policy

The City of Marshalltown seeks to dispose of surplus City-owned real property utilizing a method that best fits the type of real property to be disposed of and which takes the following criteria into consideration:

- Equity
- Fair Market Value
- Highest and Best Use
- Taxable Value

The City shall only offer a Quit Claim Deed unless the history of the property is known and a Warranty Deed is determined to be appropriate under the circumstances and upon the advice of legal counsel.

Property Disposal Methods

The City of Marshalltown may utilize a number of disposal methods for the sale of surplus real property. Each method seeks to establish fair market value for the property.

- Sealed Bid
  A Request for Sealed Bids is typically used when there are multiple known or unknown potential purchasers for a property. A public notice is issued with details on the property and requesting all bids be turned in by a specific date and time. The highest compliant bid received is the bid that is recommended to the City Council for the sale of the property, provided the Council has the right to waive irregularities and/or to reject any or all bids.

- Live Auction or Online Auction
  A live auction or online auction is a format that works best with a higher value asset and in situations where multiple parties are interested in a property. The online option provides for a wider distribution/availability of bidders.

- Listing with Realtor
  Listing a property with a realtor and reviewing offers is a method that aligns with real property that includes a structure or when multiple parcels are offered for sale together or individually. This also results in an independent professional with relevant knowledge and experience marketing and bringing attention to the real property.

- Direct Sale
  A direct sale involves the City contracting directly with an individual or entity for the sale of surplus real property. This method is often utilized where the fair market value of property is known or easily ascertainable; or where the property due to its nature, size, or location is only marketable to a limited number of potential purchasers.

- Request for Proposal
  This process can only be used for real property in an urban renewal area where slum and blight exist. It allows the Council to seek proposals for how the property would be used to determine the best proposal considering more than just the amount to be paid. The specific procedure set forth in Iowa Code Chapter 403.8.

Procedure

The appropriate procedure for the sale of real property will be determined on a case-by-case basis taking into consideration the totality of facts and circumstances. In most cases, the sales method will be subject to City Council approval upon a staff recommendation. This policy shall not be construed to limit the City's ability to utilize any lawful method of disposal with respect to any particular parcel or parcels of real property.

Determining Fair Market Value

Except for gifts of real property to another governmental body for a public purpose, or when future taxable value is part of a transaction, the City may not make gifts of public property; meaning the City may not dispose of real property for less than its fair market value. Fair market value is generally defined to mean the price for which real property will sell between a willing buyer and seller when exposed to market conditions. The City may utilize multiple methods for determining fair market value to avoid a conveyance of real property constituting a gift, such as:

- Determining land value by reference to adjacent land values;
- Hiring an appraiser to determine the value;
- Listing the property with a realtor who determines the value;
- Requesting bids on the property; or
- Reviewing at most six months of similar property sales as provided on Beacon to determine an average

Rights-of-Way

The City of Marshalltown frequently receives requests for the vacation and sale of rights-of-way (portions of streets or alleys) from adjacent property owners. These types of requests tend to be unique to the extent the property involved is of interest only to a limited number of adjacent property owners. The direct sale method most common.

After receiving a request in writing from an adjacent property owner or determining the right-of-way has been previously vacated but not sold, the following process will be utilized.

1. Contact all utilities to determine whether there are utilities in the area and if easements must be maintained. If a utility (including the City) requests the right-of-way not be vacated, the requesting party is notified and the transaction stops.

2. Determine a price for the right-of-way. If the right-of-way is a remnant from a prior vacation or has been previously vacated but not conveyed, the adjacent owner will be offered the right-of-way at $250 if less than 0.25 acres.

   If the right-of-way if larger than 0.25 acres or is not adjacent to a prior vacation, the adjacent land values shall be used to determine an average price. A reduction factor of 80% may be applied if the parcel is required to maintain easements for utilities, is unsuitable for building a structure, or other circumstances which reduce the value and use of the land.

3. Place the item as a discussion item on a Council agenda. The packet should include the original request including the amount the owner is offering to pay for the property and a staff memo with information on the square foot value and adjacent owner objections, if any.

Since the Council may not dispose of a vacated alley or right-of-way to the individual requesting the vacation by way of gift, the City must receive fair market value for the property.

If Council moves to proceed with the vacation of an alley or right-of-way, staff will facilitate proceedings compliant with Iowa Code 364.7 and bring the matter back to the Council for action.

Vacant Lots

The City regularly acquires or through demolition of dilapidated structures creates vacant lots which are owned and maintained by the City, typically as part of the City's Dangerous & Dilapidated Building program. The City Administrator maintains a list of these properties, which is updated as demolition projects are closed out. There are a number of sales methods that can be used dispose of a vacant lot, and the location and characteristics of the vacant lot will be the best determinant of the most appropriate sales method. Regardless of the sales method utilized, nothing shall preclude the City from obtaining an appraisal to help determine fair market value and/or to set a floor for pricing a property.

When the sale of a vacant lot is requested or is deemed suitable by staff, the City Administrator will place a discussion item on the agenda for the property or properties to be disposed of with a recommendation for an appropriate disposal method. The Council will then determine the best method for disposal and direct staff to proceed accordingly.

Facilities with Land

While less common, the City does have excess facilities to dispose of at times. The disposal method shall be at the election of the Council based upon the type of asset and relevant facts and circumstances.

When a facility is ready to sell, the City Administrator will place a discussion item on the agenda with the property or properties to be disposed of with a recommendation for the disposal method. The Council will then determine the best method for disposal and direct staff to proceed accordingly.

Joel Greer, Mayor
Joe Gaa, Administrator
Alicia Hunter, City Clerk
24 North Center Street
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MARSHALLTOWN
IOWA
City Administrator's Office

REQUEST FOR PROPOSAL DEVELOPMENT OF 20 EAST MAIN STREET

The City of Marshalltown owns a two-story commercial building located at 20 East Main Street, in the Marshalltown Central Business District, and is accepting proposals for the redevelopment of this property. The property is zoned Urban Core and is being sold as-is. The building sits on a 20' x 180' lot and has approximately 3000 sq. ft. on each floor. The main floor has previously been used as retail space, most recently as a clothing store. The second floor appears to have been used only for storage. This space should be considered unfinished and will need substantial renovations to be brought up to code. There is also an unfinished basement. The property is available to view, by appointment only, during normal city business hours. To schedule a time to view the property, contact City Administrator Joe Gaa at 641-754-5799.

Sealed proposals shall be submitted to the City Clerk's office no later than February 1, 2024, at 10:00 AM CST. Review of proposals will continue until a selection committee consisting of representatives from the City of Marshalltown, Marshalltown Central Business District, and the Marshalltown Area Chamber of Commerce, is ready to make a recommendation to the City Council for the sale and redevelopment of the property. The City Council reserves the right to reject any and all proposals. The ultimate decision to accept a proposal will be based on the proposal that is most advantageous to the citizens of Marshalltown.

All proposals must be submitted in a sealed envelope and must be delivered or mailed to the office of the City Clerk, City Hall, 24 North Center Street, Marshalltown, Iowa, 50158. No faxed or emailed bids will be accepted. Proposals shall be considered firm offers to purchase the Property and will be held open for a period of ninety (90) calendar days from the above-referenced deadline for submission. If a development agreement prepared by the City and presented to the winning bidder is not executed and submitted to the City within twenty (20) business days of City Council awarding the bid, or if the transaction otherwise fails, the bid will be deemed null and void. All proposals will ultimately be public records and should be prepared as such.

Sale of Building

The Property is being sold "AS IS", therefore the bidder should carefully inspect the Property prior to making a bid on the Property. The building has been vacant for the past few years.

The Property will be conveyed to the successful purchaser by quit claim deed with right of reversion. If an abstract is requested, the Purchaser must furnish this at their own expense. Closing shall take place within 60 days of award of the Property to the chosen bidder. The entire bid price will be due and payable at closing. All bids must be cash transactions and may not be conditioned on financing.

The Property is being sold with the primary purpose of adding additional retail opportunities on Main Street in the downtown commercial district. Mixed-use, with first floor retail and housing on the upper level is preferred.

Proposals for one of the following targeted uses on the property will score higher in the evaluation process:

- Clothing & Clothing Accessories
- General Merchandise or Miscellaneous Retail Stores
- Food & Drink (Restaurant, Brewery, Coffee Shop)
- Specialty Retail Stores (ie. bookstore, kitchen supplies, toys, gifts, etc.)
- Bakery
- Activities/Entertainment (ie. golf simulator, axe throwing, mini golf, etc.)
- Pet Supply Store
- Home Furnishings & Décor

There is no minimum sales price for the property. The bid amount and proposed use will both be taken into consideration when evaluating each proposal.

Proposal Requirements

Those interested in submitting a proposal must submit the following items for the proposal to be considered valid.

1. Memo describing the proposed use of the property, which includes the following:
   a. Developer contact information
   b. Detailed description of the proposed use- # of units, # of jobs created, etc.
   c. Construction cost estimates
   d. Construction timeline

2. Site plan showing the general layout for the proposed use.

3. Any other documents necessary to support the proposal.

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor and City Council
FROM: Joe Gaa, City Administrator
DATE: December 7, 2023
RE: Discussion Item: FY2025 Budget Schedule

Strategic Plan:

☒ Strategy 1: Expand and improve development in the community.
☐ Strategy 2: Enhance Marshalltown's public image.
☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Description/Background: As we are at the end of the calendar year, the time to start working on the FY2025 budget is upon us. Attached you will find a proposed budget schedule for preparing and approving the FY2025 budget. While the format is similar to previous years, you will note a few differences. The process will kick off with a special meeting on January 15th at 5:30pm. This will be what I refer to as the "budget issues" meeting. We will start to get into the numbers that night, but for the most part this will set the tone for the numbers in the budget. You will also note that rather than concluding in March, the process will not conclude until April. This is due to some changes made in the last legislative session. On December 11th we will review the budget schedule in more detail and answer any questions you may have.

Budget Schedule

New Fiscal Year 2025, Budget Amendment for FY 2024, 5-year Capital Plan

Department Head Deadlines

- December: Review of revenue & expenditures & CIP with department heads; City Administrator, Finance Director and Dept. heads meet the week of Dec 11-18.
- Secondary review with Department heads after receive valuations: week of Jan 3, 2024.

Council Meetings:

- January 15, 2024 5:30 P.M. (SPECIAL MEETING)
  - o Review Strategic Planning Goals and Objectives
  - o Discuss Taxable Values and Budgeting Changes from HF718
  - o Review CIP and Capital Expenditure Purchases (1st Draft)
  - o Overview of Special Funds: Employee Benefits, Road Use Tax, Transit
- January 22, 2024
  - o General Fund Discussion (break down of dollar figures by function)
  - o Debt Service Fund and Long-term debt schedule
  - o Local Option Sales Tax
  - o Enterprise Funds
  - o CIP and capital expenditure purchases (2nd Draft)
  - o Transfers between funds
- February 12, 2024
  - o Finish up any lingering issues
- February 26, 2024
  - o Create a proposed tax rate levy and set a public hearing date of April 1 for the proposed property tax levy; enter these items into DOM software so they can be transferred to County Auditor's Office for required mailing to public (along with School District and County Rates).
- Publication Date of proposed property tax hearing – To T-R March 20 and post on social websites
- April 1 2024 (Special meeting at 5:30 PM;– only item on the agenda is for Public Hearing on proposed property tax levy)
- April 8, 2024:
  - o Council receives and adopts final proposed budget and orders notice of hearing for CIP, FY25 Regular Budget and FY24 Budget Amendment)
- Publication Date for final FY25 budget/CIP/FY25 budget amendment April 11 (To TR publication)
- April 22, 2024 Council Final Approval Date –Public hearing and adoption of final budgets
- Budget delivered to County Auditor on or before April 30th.