

Public Participation in a City Council Meeting:

The Public Comment portion of the meeting is the time to address the Mayor and City Council on topics not on the agenda. If a member of the public wishes to comment on an item on the agenda, they may do so while that item is being discussed by coming to the microphone and stating your name and address. Comments should be limited to 3 minutes or less and should be addressed to the Mayor and Council as a whole and not individually. Response from elected officials or staff is at the Mayor's discretion.

**CITY OF MARSHALLTOWN COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 WEST STATE STREET
DECEMBER 22, 2023, 12:00 PM**

A. CALL TO ORDER**B. PLEDGE OF ALLEGIANCE****C. ROLL CALL**

Hoop, Isom, Kell, Ladehoff, Nichols, Schneider, Thompson

D. PUBLIC COMMENT

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole.

The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meeting laws.

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**1. YEARS OF SERVICE - DECEMBER**

Casey Madison - Streets - 5 years

F. CONSENT AGENDA**1. APPROVE MINUTES 12/11/23 MEETING AND BILL LIST
\$1,808,317.17**

Documents:

[2023-12-11_SIGNED Council Minutes.pdf](#)
[2023-12-22 BILL LIST Summary.pdf](#)

2. REAPPOINT MELISSA TAFT TO THE STORM WATER ADVISORY COMMITTEE, TERM ENDING 12/31/27
3. REAPPOINT HEIDI HOGAN TO THE BUILDING BOARD OF APPEALS, TERM ENDING 12/31/28
4. REAPPOINT WYNNE BROTHERS TO THE PARK & RECREATION ADVISORY COMMITTEE, TERM ENDING 01/01/26
5. APPOINTMENT OF CHRIS BENNETT AND DAN ENGESSER TO THE PARKS AND RECREATION ADVISORY COMMITTEE, TERM ENDING 1/1/26
6. APPROVE CIVIL SERVICE PROMOTIONAL AND NEW HIRE LISTS
 - o Street Maintenance Worker IV - Promotional List
 - o Police Sergeant - Promotional List
 - o Police Officer - New Hire List
 - o WPCP Operator - New Hire List

Documents:

[2023-12-22_CONSENT_Civil Service List_Street Maintenance Worker IV.pdf](#)
[2023-12-22_CONSENT_Civil Service List_Police Sergeant.pdf](#)
[2023-12-22_CONSENT_Civil Service List_Police Officer.pdf](#)
[2023-12-22_CONSENT_Civil Service List_WPCP Operator.pdf](#)

7. RECEIPT OF BUILDING & TRADE PERMIT REPORT - NOVEMBER 2023

Documents:

[1223.pdf](#)

8. APPROVE SEPTEMBER 2023 FINANCIAL STATEMENTS

Documents:

[September 2023 Financials Memo.pdf](#)
[September 2023 Financial Statements.pdf](#)

9. RESOLUTION 2023-255 AUTHORIZING APPROVAL OF LEAD HAZARD ABATEMENT ACTIVITIES TO BE CONDUCTED IN THE INCORPORATED CITY LIMITS OF MARSHALLTOWN, IOWA

CONTRACT IALHD0496-23

Documents:

[2023-12-22_2023-255_Resolution Approving All LEAD Contracts_IALHD0496-23.pdf](#)
[2023-12-22_2023-255_Memo LEAD Contracts_IALHD0496-23.pdf](#)

10. RESOLUTION 2023-256 TRANSFERRING FUNDS FOR FISCAL YEAR 2024 THROUGH SEPTEMBER 30, 2023

Documents:

[Transfers for FY24 through September 30 2023.pdf](#)
[Memo for Transfer of Funds in FY24 through Sept 30 2023.pdf](#)

11. RESOLUTION 2023-257 ACCEPTING BID AND AUTHORIZING THE PURCHASE OF A PAINT STRIPER FOR THE PRICE OF \$19,069.67 FROM DIAMOND VOGEL FOR USE AT THE STREET DIVISION AND DECLARING CERTAIN PROPERTY SURPLUS FOR DISPOSAL THEREOF

Documents:

[2023-12-22_2023-257_Resolution Approving Purchase of Paint Striper.pdf](#)
[2023-12-22_2023-257_Memo_Street Paint Striper_23 12 22.pdf](#)
[2023-12-22_2023-257_Diamond Vogel Striper Quote.pdf](#)

12. RESOLUTION 2023-258 ACCEPTING BID AND AUTHORIZING THE PURCHASE OF A JOHN DEERE 333P COMPACT TRACK LOADER FOR THE PRICE OF \$102,220.50 FROM MURPHY TRACTOR & EQUIPMENT FOR USE AT THE STREET AND COMPOST DIVISIONS AND DECLARING CERTAIN PROPERTY SURPLUS FOR DISPOSAL THEREOF

Documents:

[2023-12-22_2023-258_Resolution Approving Purchase of Track Skid Loader.pdf](#)
[2023-12-22_2023-258_Memo_Track Skid Loader_23 12 22.pdf](#)
[2023-12-22_2023-258_MSRRP_Track Skid Loader 333P.pdf](#)
[2023-12-22_2023-258_Quote_Track Skid Loader 333P w Sourcewell Price Discount.pdf](#)

13. RESOLUTION 2023-259 APPROVING CONTRACT CHANGE ORDER #7 FOR THE EDGEWOOD EXTENSION PROJECT #STR19003, A DECREASE OF \$6,067.40

Documents:

[2023-12-22_2023-259_Resolution Approving CO7 Decrease Edgewood Street Ext.pdf](#)
[2023-12-22_2023-259_Memo - STR 19-003 Edgewood Change Order 7.pdf](#)
[2023-12-22_2023-259_STR 19003 Edgewood Change Order 7.pdf](#)

14. RESOLUTION 2023-260 APPROVING CONTRACT CHANGE ORDER #1 FOR THE BOONE STREET INTERSECTION IMPROVEMENT PROJECT #SMW21002, A DECREASE OF \$1,693.10

Documents:

[2023-12-22_2023-260_Resolution Approving CO1 Decrease Boone St Intersection Improvements.pdf](#)
[2023-12-22_2023-260_Memo SMW21002 Change Order No 1_23 12 22.pdf](#)
[2023-12-22_2023-260_SMW21-002 Change Order 1 to Council.pdf](#)

15. RESOLUTION 2023-261 APPROVING ENGINEER'S STATEMENT OF SUBSTANTIAL COMPLETION FOR THE BOONE STREET INTERSECTION IMPROVEMENT PROJECT #SMW21002

Documents:

[2023-12-22_2023-261_Resolution Approving Eng Statement of Substantial Completion Boone St.pdf](#)
[2023-12-22_2023-261_Memo SMW21002 Substantial Completion_23 12 22.pdf](#)
[2023-12-22_2023-261_SMW21002_Certificate of Substantial Completion.pdf](#)

G. MOTIONS

1. MOTION TO APPROVE NEW CLASS C ALCOHOL LICENSE FOR MOJITOS, 3303 S CENTER ST

H. ORDINANCES

1. ORDINANCE 15079 TO AMEND CHAPTER 50: GARBAGE AND REFUSE BY REPEALING SECTIONS 50.001 THROUGH 50.099 AND ADOPTING NEW CODE SECTIONS THAT AMEND THE REGULATIONS FOR RECEPTACLE SPECIFICATIONS, LOCATION OF RECEPTACLES AND ENFORCEMENT OF REGULATIONS
3RD READING

Documents:

[2023-12-22 ORD 15079 Chapter 50 Garbage and](#)

[Refuse-FINAL.pdf](#)
[2023-12-22_ORD 15079_Chapter 50 Garbage and Refuse Amendment-MARKUP.pdf](#)
[2023-12-22_ORD 15079_Memo Chapter 50 Garbage and Refuse Amendment.pdf](#)

2. ORDINANCE 15080 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING CHAPTER 72: PARKING RULES, SECTION 72.017 FOR PARKING IN MUNICIPALLY-OWNED PARKING LOTS
1ST READING

Documents:

[2023-12-22_ORD 15080_Amend CH 72 Parking Rules.pdf](#)
[2023-12-22_ORD 15080_Memo Ch 72 and 77 Ordinance Update for Downtown Parking.pdf](#)

3. ORDINANCE 15081 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING CHAPTER 77: PARKING SCHEDULES
1ST READING

Documents:

[2023-12-22_ORD 15081_Amend CH 77 Schedules.pdf](#)
[2023-12-22_ORD 15081_Memo Ch 72 and 77 Ordinance Update for Downtown Parking.pdf](#)
[2023-12-22_ORD 15081_Snow Removal_City Parking Lots_Map - Sister Lots.pdf](#)

I. DISCUSSION

1. DISCUSSION - MARSHALL COUNTY COMMUNICATIONS CENTER AGREEMENT

Documents:

[2023-12-22_DISCUSSION_Memo Marshall County Communications Commission Agreement.pdf](#)
[2023-12-22_DISCUSSION_28E Agreement Amendment Between the City and Marshall County Communications Commission.pdf](#)

2. DISCUSSION - ARTS + CULTURE ALLIANCE AGREEMENT FOR PUBLIC SERVICES

Documents:

[2023-12-22 DISCUSSION2 Memo ACA Agreement.pdf](#)

J. ADJOURNMENT

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news at www.marshalltown-ia.gov.



**MARSHALLTOWN
MORE THAN EVER**

**COUNCIL PROCEEDINGS
DECEMBER 11, 2023**

In Mayor Greer's absence, Mayor Pro Tem Ladehoff called the meeting to order at 5:30 p.m., December 11, 2023, at the City Hall Council Chambers, 10 W State Street, and led the pledge of allegiance. Roll call—Present: Hoop, Isom, Kell, Ladehoff, Nichols, Schneider, Thompson.

PUBLIC COMMENT

- Joe Carter, 610 Elmwood Drive, thanked the Mayor and Council for their work to grow the community and address things that want to make people move here. He also thanked Councilor Isom for his service.
- Doris Kinnick, 2020 Catalina Place, thanked everyone who is sponsoring the ice-skating rink.
- Jim Shaw, 522 N 2nd St, referenced the Dogs At Large ordinance and shared a personal experience regarding it, and noted there have been 40 dog bite incidents in 2023.

MAYOR, COUNCIL, ADMINISTRATOR COMMENTS

- Jackie Pippin, Grant Manager introduced Tyler Silverthorn, Project Manager with Impact7G, Inc., and Julie Sleeper, Senior Management Analyst with Housing & Urban Development who formally awarded the City with a check for \$5,026,330 for Lead-Based Paint Hazard Reduction and Healthy Homes funding.
- Board and Commission members were presented with milestone years of service for 2023. 5-Years of Service: Beverly Worden, Investment Committee, Tonya Gaffney, Library Board of Trustees, Steve Storjohann, Parks & Recreation Advisory Committee; 10-Years of Service: Paul Peglow, Civil Service Commission; 25-Years of Service: Maureen Lyons, Library Board of Trustees.

CONSENT AGENDA

Motion by Schneider, second by Isom to adopt the consent agenda less items 6, 9, 10: APPROVE MINUTES 11/27/23 MEETING AND BILL LIST \$1,668,739.35; APPROVE LIQUOR LICENSE RENEWALS; APPROVE JULY 2023 FINANCIAL STATEMENTS; APPROVE AUGUST 2023 FINANCIAL STATEMENTS; RESOLUTION 2023-247 RESOLUTION APPROVING AGREEMENT WITH IMPACT7G, INC., RELATING TO INSPECTION RELATED SERVICES ASSOCIATED WITH THE HUD LEAD BASED PAINT HAZARD REDUCTION PROGRAM (IALHD0496-23); RESOLUTION 2023-249 APPROVING CONTRACT CHANGE ORDER #7 FOR THE SOUTH 7TH AVENUE EXTENSION PROJECT #ECO22001, AN INCREASE OF \$1,233.85; RESOLUTION 2023-250 APPROVING ENGINEER'S STATEMENT OF SUBSTANTIAL COMPLETION FOR EDGEWOOD STREET EXTENSION PROJECT #STR19003; RESOLUTION 2023-253 APPROVING THE MARSHALLTOWN MUNICIPAL AIRPORT FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM. Motion carried 7-0.

Motion by Isom, second by Schneider to adopt RESOLUTION 2023-248 OF SUPPORT AND FINANCIAL COMMITMENT FOR THE MAIN STREET PROGRAM IN MARSHALLTOWN, IOWA. Amended motion by Thompson to designate Councilor Greg Nichols to serve as the City member on the Marshalltown Central Business District Board. Motion failed due to lack of second. Joe Gaa, City Administrator advised himself and Mayor Greer currently serves on the board.

Public comment: Mark Eaton, 1007 S 10th Ave, noted the Chamber of Commerce could be in charge of this program since they have a paid executive director and then only one entity would get taxpayer dollars. Original motion carried 7-0.

Motion by Ladehoff, second by Isom to adopt RESOLUTION 2023-251 APPROVING STBG PROGRAMMING AGREEMENT FOR THE HIGHLAND ACRES ROAD RECONSTRUCTION PROJECT WITH REGION 6 PLANNING COMMISSION. Councilor Thompson noted that planning for this project began in 2018 before the City Administrator took residence in Marshalltown. Public comment: Mark Eaton, 1007 S 10th Ave, noted people want to know what is going on so this should not be on consent. Motion carried 7-0.

Motion by Schneider, second by Isom to adopt RESOLUTION 2023-252 APPROVING IOWA'S TAP PROGRAMMING AGREEMENT FOR THE IOWA RIVER'S EDGE TRAIL BRIDGES 2 – 5 WITH REGION 6 PLANNING COMMISSION. Public comment: Mark Eaton, 1007 S 10th Ave stated TAP grants can be used for sidewalks concerning safe pathways to schools which should be priority over trails; and noted Trails, Inc. is not following their 28E agreement. Joe Carter, 610 Elmwood Drive, appreciates the efforts of Trails, Inc. and its support of the agreement. Motion carried 6-1, Hoop dissenting.

REPORTS

David Hicks, YSS Director, provided the MPACT Quarterly Update Report. From January to November there have been 351 calls for service with 783 contacts, resulting in 463 follow-ups with 856 contacts. Approximately 42% of those follow-ups are from frequent users. These stats show a 33% increase in calls for service from all of 2022. The program has an opening for another advocate.

RESOLUTIONS

Motion by Ladehoff, second by Schneider to adopt RESOLUTION 2023-254 APPROVING BOLTON AND MENK PROFESSIONAL SERVICE AGREEMENT AMENDMENT NO. 1 FOR DESIGN AND CONSTRUCTION FOR THE LINN CREEK WATER PLAZA IN THE AMOUNT OF \$226,400. Geoff Hubbard, Parks and Recreation Director advised this amendment is to complete the construction design to put the project out to bid in 2024. Staff are estimating annual operating costs at \$25,000. The Iowa Department of Public Health advised we will not need to provide showers in the restroom facility if the recirculation system includes a UV system, which would reduce the cost. Public comment: Leigh Bauder, 401 Orchard Drive, suggests cutting back on the extras and build in stages with in-kind donations. John Hall, Marshalltown Area Chamber of Commerce, advised he will be spearheading the fundraising committee and noted the State sees this project as a workforce recruitment tool. Chamber staff have committed to assisting with landscaping maintenance for 5 years. Amber Danielson, Arts and Culture Alliance, noted the Destination Iowa grant is used to bolster creative placemaking and Debbie Durham, Director of the Iowa Economic Development Authority is using Marshalltown as the poster project for this program. Doris Kinnick, 2020 Catalina Place, noted this idea originated after 4 children drowned in the river in 2012, she hopes their names will be memorialized as part of the project. Motion carried 5-2, Thompson and Hoop dissenting.

ORDINANCES

Motion by Schneider, second by Kell to adopt the second reading of ORDINANCE 15079 TO AMEND CHAPTER 50: GARBAGE AND REFUSE BY REPEALING SECTIONS 50.001 THROUGH 50.099 AND ADOPTING NEW CODE SECTIONS THAT AMEND THE REGULATIONS FOR RECEPTACLE SPECIFICATIONS, LOCATION OF RECEPTACLES AND ENFORCEMENT OF REGULATIONS. Councilor Thompson discussed the need for some revision to sections 50.006(C) and 50.027(B). Councilor Schneider noted to the public that there will be no change in hauler services to residents. Motion carried 6-1 with Thompson dissenting.

DISCUSSION

Heather Thomas, Public Works Director, proposed an amendment to the parking ordinance related to downtown parking lots. Changes include allowing cars to park up to 72 hours and removing the overnight restriction between 2:30 am - 5:30 am (excluding the Coliseum, Library, City Hall/Carnegie, and Farmer's Market lots). To accommodate snow removal and maintenance, staff will issue alerts through the city website, downtown lots will be paired prohibiting parking in one of the lots during snow removal operations, and signage will be added to indicate "Parking Restrictions in effect 2 AM – 7 AM during Snow/Maintenance Alerts, Violators will be towed." Parking lot leases were also discussed. If a property owner is interested in leasing stalls for residential housing tenants that will be an option at the current fee of \$25 per stall.

Joe Gaa, City Administrator, presented a list of vacant lots that the City is ready to sell. The lots will be sold by Sealed Bid. Bid documents will be released on 12/13/23 for 112 N 2nd Ave, 105 N 2nd Ave, 103 N 3rd Ave, 510 Bromley St, 910 S 2nd Ave, 918-920 N 5th Ave. Bids will be due 01/04/24 and the council will set the public hearing for the sale on 1/8/24 and hold the public hearing on 1/22/24. The bid documents will be released on 1/10/24 for 310 N 5th St, 102 N 22nd St, 901 N 5th Ave, 719 N 4th Ave, 107 E. Lincoln. Bids will be due 2/6/24 and the council will set the public hearing for the sale on 2/12/24 and hold the public hearing on 2/26/24. The draft RFP for the sale of 20 East Main Street was included in the packet. The council would like to review the cost of completing lead and asbestos abatement before the RFP is issued.

Joe Gaa, City Administrator, presented the FY2025 Budget Schedule. There will be a special meeting on January 15th at 5:30 pm to discuss budget issues.

CLOSED SESSION

Motion by Nichols, second by Schneider to enter into closed session pursuant to Section 21.5 subsection (1) paragraph (j) OF THE CODE OF IOWA to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The City of Marshalltown has an attorney-client relationship with Lynch Dallas P.C., by Council Resolution 2022-161, approved 06/13/22. There may be council action by motion following the closed session if directed by the city's attorney. Motion carried 7-0 and the council entered into closed session at 6:51 pm. Motion by Nichols, second by Isom to return to open session. Motion carried 7-0.

ADJOURNMENT

The meeting adjourned at 7:09 p.m.

Respectfully Submitted,

Alicia Hunter
Alicia Hunter, City Clerk

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

BILL LIST 12/22/23

Advertising

FirstIntBank/2	1,231.28
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Buildings/Improvements

Menards/1	132.62
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Consulting & Professional Fees

Bolton&Menk.Inc/4	22,143.50
Construct/1	243,140.24
Dorsey&Whitney/1	14,000.00
FirstIntBank/2	91.50
Flock Group Inc/1	112,800.00
FOX Strand/2	16,822.41
Ulteig Eng/1	399.00
YSS Grants Bill/4	9,749.18

Contracts

AVERY,L/1	5,880.00
BDH/1	801.78
BG.HVAC.INC/3	570.00
City.Laundering/1	96.51
Construct/1	396,991.39
FirstIntBank/18	1,791.39
Impact.7G.Inc/1	6,786.48
Marco.Holdings/1	765.00
Marsh.Co.Landfi/1	75.00
Mtwn.Aviation/2	4,416.00
Premier.Equip/5	869.01
RDG.Planning/2	5,959.88
Region 6/1	1,230.00
Schendel.Pest.C/6	228.36
Schumacher.Elev/2	488.93
Servicemaster/1	1,897.00
Sterling.Fire/4	1,662.00
Stew.Hansen.Ddg/1	35,757.00
TriTech Softwar/2	11,904.53
Velocity.EHS/2	2,058.97
Woodman.Control/1	1,100.00

Debt Service

UMB.Bank.NA/14	4,500.00
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ElectionExpense

Marshall.Co.Aud/1	15,769.28
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Equipment

Construct/1	38,167.58
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Library Books

Baker.Taylor/26	1,490.22
Book Farm LLC/1	170.54
BRODART.CO/1	430.82
Cengage.Learn/12	1,183.86
CenterPoint.Prn/1	287.04
FirstIntBank/24	1,189.07
MicroMarketing./2	90.00
OVERDRIVE,INC./6	1,124.34
Playaway Prod/1	251.94

Medical

Health.Partners/2	44,408.14
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Unity Point-Occ/1	42.00
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UnityPoint Heal/2	74.26
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Payroll.Net

Payroll/1	313,843.03
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Rebates

Menards/1	-36.79
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Refund/Reimbursed

Anson, Robert/1	357.96
Baker.Taylor/5	157.42
Beltran, Julia/1	14.99
BRODART.CO/6	796.67
Cengage.Learn/1	29.24
FirstIntBank/18	558.97
Garcia, Mayra/1	9.98
Hagen, Harley/1	43.96
Health.Partners/1	-398.36
Hernandez, Artu/1	367.38
Kopel, Beth/1	119.32
Mann, Heidi/1	42.39
MicroMarketing./1	63.49
Midnight Ballro/1	175.87
Smith, Nuala/1	31.40
Tracy, Sandra/1	13.99
Trosen, Titus/1	17.99
Ulery, Larry/1	75.36

Service/Repairs

BLUEGLOBES.INC/1	173.94
Central IA Tow/1	135.00
Century.Link/50	965.00
Centurylink.Id/3	5.77
Cline, Troy/18	3,574.60
Cntrl.IA.Machin/2	669.25
Crescent.Electrc/1	741.53
FirstIntBank/51	4,673.53
Global Paymt/1	425.92
Granite Telecom/6	1,021.52
Jensen.Inc/3	2,687.48
Mediacom/1	444.91
Menards/1	17.87
MH Equipment/2	4,017.54
Mtwn.Aviation/1	30.05
Nei Soe/1	1,226.90
Rainbow Carwash/1	11.39
Sandry.Fire.Sup/1	616.00
Schumacher.Elev/1	463.50
Spahn.Rose.Lmbr/1	183.96
T.S.Y.S./2	1,692.68
TOP.NOTCH.TREE./1	350.00
Union Pac RR Co/1	250.00
Vajgrt.R/1	257.00
Wolfe.Eye.Clinic/1	35.00
WW.Grainger/1	67.43

Supplies/Parts

Accola,A/2	118.42
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BILL LIST 12/22/23

Adland.Engrvg/1	10.95	ConsumersEnergy/3	415.31
Airgas.U.S.A./2	223.91	FirstIntBank/1	63.56
Arnold.Motor/3	515.19	Mtwn.Aviation/1	62.50
Atlantic.Bottli/2	1,193.89	Mtwn.Wtrwrks/1	670.41
Baker.Taylor/2	701.01	WoodRiver.Enrgy/2	1,578.46
BDH/1	1,050.23	Wage Assignment	
BLUEGLOBES.INC/2	912.66	American.Educa./1	64.41
Bobcat.Ames/1	203.98	Collection.Svs./5	1,228.86
City.Laundrying/4	98.08	Colonial.Life/1	321.13
Cntrl.IA.Machin/1	649.46	Fidelity.Securt/2	427.14
Crop.Rite.Inc/1	480.00	FirstIntBank/2	19.30
CTI Ready Mix/1	439.50	I.P.E.R.S./7	83,356.13
DEMCO.INCORP./1	124.63	I.R.S./6	84,436.26
Envisionware/1	2,210.60	IA.Treasurer/3	34,216.17
Fastenal.Co/2	180.98	ICMA457Mission/12	16,562.33
FirstIntBank/115	18,343.69	M.F.P.R.S.I./4	125,828.01
Galls.LLC/2	199.79	Martinez, Juan/1	25.00
HyVee.Accts/3	24.21	Polk.Co.Sheriff/2	695.74
IA.Prison.Ind/1	3,043.36	Rangel, Ana/1	30.00
Jensen.Inc/3	895.97	TotalAdmin.Serv/5	6,026.85
Juel, Nick/1	157.00	United.Way/4	1,322.32
Karl of Mtown/1	1,435.31	Total/700	1,808,317.17
Lashbrook, Coll/1	180.94		
Menards/10	800.18		
MH Equipment/1	1,687.51		
Midwest.Undergr/1	2,375.00		
Mobotrex.Inc./1	4,924.00		
Municipal.Ergenc/2	707.26		
Northern.Lights/1	232.01		
Nutrien.Ag.Sol/3	2,026.22		
Ohalloran.Inter/2	1,426.54		
PECH Optical/1	187.91		
Plumb.Supply/1	55.23		
Rainbow Carwash/3	102.49		
Reliant.Fire.Ap/1	241.45		
Shelangoski,W/1	104.93		
Sign.Creations/1	60.00		
Star.Equipmt/1	967.00		
STATE.HYGIENIC/1	3,102.00		
Streichers.Inc/1	1,757.40		
Thiesens.Supply/11	851.15		
Thompsons True/1	17.49		
Tri.State.Lock/1	6.00		
Vajgrt.R/1	183.19		
Vanwall Equip/2	402.03		
WW.Grainger/9	1,427.83		
Travel/Training			
Accola,A/2	79.97		
FirstIntBank/8	130.22		
HEITMAN,P/1	75.11		
Hy-Vee-Johnston/1	2,596.84		
VanGundy,D/1	292.50		
Weaver, Cherie/1	49.10		
Utilities			
Alliant.Energy/39	38,664.88		

BILL LIST 12/22/23

Account Number	Vendor Name	Description (Item)	Amount
001.1010.5464.000	ACCOLA, ANTHONY J	fuel and training during meals	\$39.97
001.1010.5464.000	ACCOLA, ANTHONY J	fuel and training during meals 11/30-12/04	\$40.00
001.1010.5570.000	ACCOLA, ANTHONY J	fuel and training during meals 11/30-12/04	\$60.43
001.1010.5570.000	ACCOLA, ANTHONY J	fuel and training during meals	\$57.99
001.6011.5600.000	ADLAND ENGRAVING CO INC	Council nameplate- Mitchell	\$10.95
001.1050.5630.000	AIRGAS USA, LLC	Fire dept oxygen	\$84.60
001.4041.5600.000	AIRGAS USA, LLC	Pleasant Hill pool - carbox dioxide	\$139.31
001.1030.5481.000	ALLIANT ENERGY	2801 S 12th St EMG Sirens	\$24.02
001.4030.5481.000	ALLIANT ENERGY	Riverview Park east side	\$141.39
001.4030.5481.000	ALLIANT ENERGY	402 Woodland St Bath House	\$132.62
001.4030.5481.000	ALLIANT ENERGY	407 Marion St	\$27.07
001.4030.5481.000	ALLIANT ENERGY	801 WOODLAND ST SHOP	\$31.65
001.4030.5481.000	ALLIANT ENERGY	602 W Merle Hibbs Blvd	\$21.04
001.4030.5482.000	ALLIANT ENERGY	402 Woodland St Bath House	\$33.53
001.4030.5482.000	ALLIANT ENERGY	Reunion Hall	\$50.08
001.4030.5482.000	ALLIANT ENERGY	905 E MAIN ST PARK SHOP	\$126.07
001.4030.5482.000	ALLIANT ENERGY	402 Woodland St Comm Bldg	\$102.00
110.2010.5481.000	ALLIANT ENERGY	2107 S Center St irrigation system	\$21.04
110.2010.5481.000	ALLIANT ENERGY	905 E Main PW Bldg	\$856.73
110.2030.5481.000	ALLIANT ENERGY	N 18th Ave Bridge	\$32.43
110.2030.5481.000	ALLIANT ENERGY	HWY 14 & HWY 30 St Lights	\$84.46
110.2030.5481.000	ALLIANT ENERGY	211 S 9th St Front Terrace	\$21.04
110.2040.5481.000	ALLIANT ENERGY	S Center St & W Berle	\$41.26
110.2040.5481.000	ALLIANT ENERGY	N 18TH AVE & E MAIN	\$28.51
110.2040.5481.000	ALLIANT ENERGY	13 S 13th St cnr Main St	\$36.78
110.2040.5481.000	ALLIANT ENERGY	S 12TH AVE E OLIVE ST	\$36.82
110.2040.5481.000	ALLIANT ENERGY	S Center St North of Mall	\$46.77
110.2040.5481.000	ALLIANT ENERGY	N 3rd Ave Cnr State	\$115.68
110.2040.5481.000	ALLIANT ENERGY	W Southridge Rd Cnr Center	\$36.97
110.2040.5481.000	ALLIANT ENERGY	S Center St Cnr Hibbs	\$43.92
110.2040.5481.000	ALLIANT ENERGY	Riverside Dr cnr 3rd Ave	\$31.65
110.2040.5481.000	ALLIANT ENERGY	502 E Southridge Rd	\$19.89
610.8015.5481.000	ALLIANT ENERGY	N 3rd Ave River Sign	\$24.12
610.8015.5481.000	ALLIANT ENERGY	Riverview Park liftstation	\$19.73
610.8015.5481.000	ALLIANT ENERGY	1001 Woodland St Water Pollution	\$26,821.88
610.8015.5481.000	ALLIANT ENERGY	JBS 402 N 10TH AVE	\$19.07
610.8015.5482.000	ALLIANT ENERGY	1001 WOODLAND ST DISP PLANT	\$7,610.52
610.8016.5481.000	ALLIANT ENERGY	608 Turner St Pump Station	\$233.51
610.8016.5481.000	ALLIANT ENERGY	S 12TH AVE CNR E MAIN	\$94.98
610.8016.5481.000	ALLIANT ENERGY	Marion St - WPCP	\$147.66
610.8016.5481.000	ALLIANT ENERGY	1511 Rolling Meadows Rd	\$98.64
610.8016.5482.000	ALLIANT ENERGY	1001 Woodland St Shed	\$138.85
690.8050.5481.000	ALLIANT ENERGY	905 E Main PW Bldg	\$571.15
740.8065.5481.000	ALLIANT ENERGY	301 N 18TH AVE LIFTSTATION	\$285.68
740.8065.5481.000	ALLIANT ENERGY	N 3rd Ave - WPCP	\$332.62
750.8070.5481.000	ALLIANT ENERGY	901 Woodland St Compost Pile	\$123.05
999.1121.000	American Education Services	Wage Withholding	\$64.41
610.8015.5980.000	Anson, Robert	Sewer refund 2023 - trees/ seeding	\$357.96
110.2010.5565.000	Arnold Motor Supply	Halogen light	\$8.82
110.2010.5600.000	Arnold Motor Supply	Street - hydraulic hose fittings	\$131.52
110.2010.5600.000	Arnold Motor Supply	Street hydraulic hoses	\$374.85
001.4066.5613.000	ATLANTIC BOTTLING CO	Coliseum resale products	\$352.80
001.4066.5613.000	ATLANTIC BOTTLING CO	Coliseum resale products	\$841.09
740.8065.5342.000	Avery, Lars	Fall treatment retention ponds	\$5,880.00
001.4030.5342.000	B&G HVAC INC	PW bldg gas piping repairs	\$114.00
110.2010.5342.000	B&G HVAC INC	PW bldg gas piping repairs	\$228.00
690.8050.5342.000	B&G HVAC INC	PW bldg gas piping repairs	\$228.00
001.4010.5730.000	BAKER & TAYLOR INCORP	reference books	\$109.19
001.4010.5730.000	BAKER & TAYLOR INCORP	reference books	\$591.82
001.4010.5732.000	BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$10.19

001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$12.60
001.4010.5732.000 BAKER & TAYLOR INCORP	adult graphic novel	\$7.19
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$37.80
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$103.71
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$56.36
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$36.27
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$23.09
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$10.19
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$10.19
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$53.56
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$19.92
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$458.53
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$7.19
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$15.39
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$45.59
001.4010.5732.000 BAKER & TAYLOR INCORP	Adult non fiction or fiction books	\$174.76
001.4010.5732.000 BAKER & TAYLOR INCORP	adult graphic novel	\$8.39
001.4010.5732.000 BAKER & TAYLOR INCORP	DVD's	\$20.97
001.4010.5732.000 BAKER & TAYLOR INCORP	DVD's	\$24.49
001.4010.5732.000 BAKER & TAYLOR INCORP	DVD's	\$62.24
001.4010.5732.000 BAKER & TAYLOR INCORP	DVD's	\$86.68
001.4010.5732.000 BAKER & TAYLOR INCORP	DVD's	\$20.96
001.4010.5732.000 BAKER & TAYLOR INCORP	DVD's	\$141.98
001.4010.5732.000 BAKER & TAYLOR INCORP	DVD's	\$20.99
001.4010.5732.000 BAKER & TAYLOR INCORP	DVD's	\$20.99
001.4010.5734.000 BAKER & TAYLOR INCORP	lost and returned books	\$35.16
001.4010.5734.000 BAKER & TAYLOR INCORP	lost and replaced books	\$16.52
170.4010.5734.000 BAKER & TAYLOR INCORP	Francis memorial book	\$15.39
170.4010.5734.000 BAKER & TAYLOR INCORP	West memorial books	\$73.82
170.4010.5734.000 BAKER & TAYLOR INCORP	West memorial book	\$16.53
001.4010.5703.000 BDH INFORMATION TECHNOLOGY LLC	Library switch 5 failure	\$1,050.23
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	FortiGate 60F Library 12/31/23-12/30/24	\$801.78
001.4010.5980.000 Beltran, Julia	returned lost book	\$14.99
001.2080.5410.000 BLUEGLOBES, INC.	Runway Light Repair Parts & Bulbs	\$173.94
001.2080.5600.000 BLUEGLOBES, INC.	Runway Light Repair Parts & Bulbs	\$452.03
001.2080.5600.000 BLUEGLOBES, INC.	Runway Light Bulbs	\$460.63
001.4030.5565.000 BOBCAT OF AMES	Parks edge cutting	\$203.98
364.4030.5233.000 Bolton & Menk Inc	Riverview Park Phase 1 Design and Engineering	\$20,208.50
610.8016.5230.000 Bolton & Menk Inc	Engineering services through 10/27/23	\$360.00
740.8065.5230.000 Bolton & Menk Inc	Engineering services through 10/27/23	\$1,350.00
740.8067.5230.000 Bolton & Menk Inc	Engineering services through 10/27/23	\$225.00
001.4010.5732.000 Book Farm LLC	juvenile books	\$170.54
001.4010.5732.000 BRODART CO	Juvenile books	\$430.82
001.4010.5734.000 BRODART CO	lost and replaced books	\$63.85
001.4010.5734.000 BRODART CO	Juvenile books - lost and replaced	\$186.66
001.4010.5734.000 BRODART CO	Juvenile books - lost and replaced	\$72.38
001.4010.5734.000 BRODART CO	lost and replaced books	\$215.36
001.4010.5734.000 BRODART CO	lost and replaced books	\$166.63
001.4010.5734.000 BRODART CO	lost and replaced books	\$91.79
001.4010.5732.000 CENGAGE LEARNING INC	Parsons memorial books/ fiction/non-fiction	\$174.69
001.4010.5732.000 CENGAGE LEARNING INC	L-T books	\$53.23
001.4010.5732.000 CENGAGE LEARNING INC	L-T books	\$52.48
001.4010.5732.000 CENGAGE LEARNING INC	L-T books	\$116.95
001.4010.5732.000 CENGAGE LEARNING INC	L-T books	\$83.96
001.4010.5732.000 CENGAGE LEARNING INC	L-T books	\$45.73
001.4010.5732.000 CENGAGE LEARNING INC	L-T books	\$94.46
001.4010.5732.000 CENGAGE LEARNING INC	L-T books	\$27.74
001.4010.5732.000 CENGAGE LEARNING INC	fiction or non fiction book	\$22.49
001.4010.5732.000 CENGAGE LEARNING INC	fiction or non fiction book	\$171.00
001.4010.5732.000 CENGAGE LEARNING INC	fictin or non fiction books	\$288.65
001.4010.5732.000 CENGAGE LEARNING INC	fiction or non fiction books	\$52.48
170.4010.5734.000 CENGAGE LEARNING INC	Parsons memorial books	\$29.24
001.4010.5732.000 CENTER POINT LARGE PRINT	fiction or non fiction books	\$287.04
110.2050.5410.000 CENTRAL IOWA MACHINE SHOP INC	dumptruck tailgate salt spreader side wings	\$645.50

110.2050.5600.000 CENTRAL IOWA MACHINE SHOP INC	Snow plow pick up V snow flat/ tube	\$649.46
690.8050.5410.000 CENTRAL IOWA MACHINE SHOP INC	Transit repair hydraulic block	\$23.75
001.1010.5359.000 Central Iowa Towing & Recovery Inc	PD Explorer towed-engine issues	\$135.00
001.1010.5450.000 CENTURYLINK	TRUNK LINES	\$94.46
001.1010.5450.000 CENTURYLINK	TRUNK LINES	\$136.30
001.1050.5450.000 CENTURYLINK	TRUNK LINES	\$34.35
001.1050.5450.000 CENTURYLINK	TRUNK LINES	\$49.57
001.1070.5450.000 CENTURYLINK	TRUNK LINES	\$8.59
001.1070.5450.000 CENTURYLINK	TRUNK LINES	\$12.39
001.1071.5450.000 CENTURYLINK	TRUNK LINES	\$8.59
001.1071.5450.000 CENTURYLINK	TRUNK LINES	\$12.39
001.1075.5450.000 CENTURYLINK	TRUNK LINES	\$8.59
001.1075.5450.000 CENTURYLINK	TRUNK LINES	\$12.39
001.4010.5450.000 CENTURYLINK	TRUNK LINES	\$17.17
001.4010.5450.000 CENTURYLINK	TRUNK LINES	\$24.78
001.4030.5450.000 CENTURYLINK	TRUNK LINES	\$8.59
001.4030.5450.000 CENTURYLINK	TRUNK LINES	\$12.39
001.4040.5450.000 CENTURYLINK	TRUNK LINES	\$8.59
001.4040.5450.000 CENTURYLINK	TRUNK LINES	\$12.39
001.4045.5450.000 CENTURYLINK	TRUNK LINES	\$17.17
001.4045.5450.000 CENTURYLINK	TRUNK LINES	\$24.78
001.4065.5450.000 CENTURYLINK	TRUNK LINES	\$8.59
001.4065.5450.000 CENTURYLINK	TRUNK LINES	\$12.39
001.6010.5450.000 CENTURYLINK	TRUNK LINES	\$8.59
001.6010.5450.000 CENTURYLINK	TRUNK LINES	\$12.39
001.6012.5450.000 CENTURYLINK	TRUNK LINES	\$8.59
001.6012.5450.000 CENTURYLINK	TRUNK LINES	\$12.39
001.6020.5450.000 CENTURYLINK	TRUNK LINES	\$8.59
001.6020.5450.000 CENTURYLINK	TRUNK LINES	\$12.39
001.6021.5450.000 CENTURYLINK	TRUNK LINES	\$34.31
001.6021.5450.000 CENTURYLINK	TRUNK LINES	\$49.60
001.6025.5450.000 CENTURYLINK	TRUNK LINES	\$8.59
001.6025.5450.000 CENTURYLINK	TRUNK LINES	\$12.39
110.2010.5450.000 CENTURYLINK	TRUNK LINES	\$8.59
110.2010.5450.000 CENTURYLINK	TRUNK LINES	\$12.39
110.2040.5450.000 CENTURYLINK	TRUNK LINES	\$8.59
110.2040.5450.000 CENTURYLINK	TRUNK LINES	\$12.39
110.2060.5450.000 CENTURYLINK	TRUNK LINES	\$8.59
110.2060.5450.000 CENTURYLINK	TRUNK LINES	\$12.39
184.5030.5450.000 CENTURYLINK	TRUNK LINES	\$17.17
184.5030.5450.000 CENTURYLINK	TRUNK LINES	\$24.78
189.3040.5450.000 CENTURYLINK	TRUNK LINES	\$8.59
189.3040.5450.000 CENTURYLINK	TRUNK LINES	\$12.39
610.8015.5450.000 CENTURYLINK	TRUNK LINES	\$25.76
610.8015.5450.000 CENTURYLINK	TRUNK LINES	\$37.17
610.8016.5450.000 CENTURYLINK	TRUNK LINES	\$10.30
610.8016.5450.000 CENTURYLINK	TRUNK LINES	\$14.87
690.8050.5450.000 CENTURYLINK	TRUNK LINES	\$8.59
690.8050.5450.000 CENTURYLINK	TRUNK LINES	\$12.39
740.8065.5450.000 CENTURYLINK	TRUNK LINES	\$6.87
740.8065.5450.000 CENTURYLINK	TRUNK LINES	\$9.91
750.8070.5450.000 CENTURYLINK	TRUNK LINES	\$8.59
750.8070.5450.000 CENTURYLINK	TRUNK LINES	\$12.39
001.1099.5450.000 CENTURYLINK long distance	Long distance lines	\$2.78
001.6050.5450.000 CENTURYLINK long distance	Long distance lines	\$2.74
001.6050.5450.000 CENTURYLINK long distance	Long distance lines	\$0.25
110.2010.5132.000 CITY LAUNDERING COMPANY	Street Dept.	\$8.79
110.2010.5342.000 CITY LAUNDERING COMPANY	Street Dept.	\$96.51
110.2010.5600.000 CITY LAUNDERING COMPANY	Street Dept.	\$28.43
110.2040.5132.000 CITY LAUNDERING COMPANY	Utility dept - uniform cleaning	\$23.51
690.8050.5132.000 CITY LAUNDERING COMPANY	Transit dept - uniform cleaning	\$37.35
001.1075.5261.000 Cline, Troy	307 N 13th Ave yard clean up	\$285.00
001.1075.5261.000 Cline, Troy	landfill fee	\$300.00
001.1075.5261.000 Cline, Troy	landfill fee	\$85.00

001.1075.5261.000 Cline, Troy	307 N 13th Ave yard clean up	\$475.00
001.1075.5261.000 Cline, Troy	307 N 13th Ave trees and yard clean up	\$285.00
001.1075.5261.000 Cline, Troy	landfill fee	\$190.00
001.1075.5261.000 Cline, Troy	landfill fee	\$45.00
001.1075.5261.000 Cline, Troy	508 N 14th Ave couch and mattress	\$65.00
001.1075.5261.000 Cline, Troy	405 E Main garbage and debris N loading dock	\$162.50
001.1075.5261.000 Cline, Troy	landfill fee	\$98.00
001.1075.5261.000 Cline, Troy	landfill fee	\$94.10
001.1075.5261.000 Cline, Troy	1008 W Lincoln Way garbage and tires	\$130.00
001.1075.5261.000 Cline, Troy	Orchard Dr,- Hughes property mowing	\$280.00
001.1075.5261.000 Cline, Troy	landfill fee appliances	\$95.00
001.1075.5261.000 Cline, Troy	landfill fee trailers of brush	\$140.00
001.1075.5261.000 Cline, Troy	1005 S 3rd Ave yard clean up	\$360.00
001.1075.5261.000 Cline, Troy	1501 Summit St yard clean up	\$340.00
001.1075.5261.000 Cline, Troy	landfill fee	\$145.00
999.1121.000 COLLECTION SERVICES CENTER	Child Support	\$139.77
999.1121.000 COLLECTION SERVICES CENTER	Child Support	\$423.86
999.1121.000 COLLECTION SERVICES CENTER	Child Support	\$101.59
999.1121.000 COLLECTION SERVICES CENTER	Child Support	\$102.11
999.1121.000 COLLECTION SERVICES CENTER	Child Support	\$461.53
999.1133.000 COLONIAL LIFE	COLONIAL LIFE INSURANCE	\$321.13
311.2012.5233.000 CONSTRUCT INC	STR19003 Edgewood Street Extension	\$243,140.24
363.2012.5342.000 CONSTRUCT INC	STR21004 State Street Reconstruction	\$396,991.39
395.2012.5779.000 CONSTRUCT INC	ECO22001 S 7th Ave Extension	\$38,167.58
110.2030.5481.000 Consumers Energy Coop	City of Marshalltown	\$72.41
110.2030.5481.000 Consumers Energy Coop	City of Marshalltown	\$85.96
110.2040.5481.000 Consumers Energy Coop	City of Marshalltown	\$256.94
130.2030.5410.000 CRESCENT ELECTRIC SUPPLY CO	S Center/ Linn St lights replaced	\$741.53
610.8015.5600.000 CROP RITE INC	Lawn supplies - GrazonNext HL	\$480.00
740.8065.5600.000 CTI Ready Mix Inc	18th Ave storm sewer repair	\$439.50
001.4010.5600.000 DEMCO INCORP	heavy duty non glare labels	\$124.63
616.8016.5234.000 DORSEY & WHITNEY LLP	2022-2024 SRF Financing Legal Fees	\$14,000.00
001.4010.5600.000 ENVISIONWARE	Library book labels	\$2,210.60
110.2010.5600.000 FASTENAL COMPANY	Street - drill bits	\$87.36
610.8015.5600.000 FASTENAL COMPANY	WPCP hex cap screws, hex nuts	\$93.62
999.1125.000 FIDELITY SECURITY LIFE INSURANCE CO	VISION INSURANCE	\$318.49
999.1125.000 FIDELITY SECURITY LIFE INSURANCE CO	VISION INSURANCE	\$108.65
001.6050.4875.000 First Interstate Bank	vendor discount	-\$0.28
001.6050.5570.000 First Interstate Bank	Caseys- gas for City car to Conference	\$28.00
001.6020.5210.000 First Interstate Bank	Times Republican advertising	\$307.10
001.6020.5210.000 First Interstate Bank	Times Republican advertising	\$924.18
001.6011.5460.000 First Interstate Bank	Iowa League of Cities -Mitchell conference	\$140.00
001.6020.5605.000 First Interstate Bank	Staples - clerk office supplies	\$180.27
001.6011.5460.000 First Interstate Bank	Iowa League of Cities - Nichols conference	\$140.00
001.6021.5360.000 First Interstate Bank	USPS postage	\$396.00
001.6021.5360.000 First Interstate Bank	office postage	\$396.00
001.6021.5605.000 First Interstate Bank	Amazon calendar	\$16.94
001.1050.5360.000 First Interstate Bank	Minuteman Gas meter shipping to Sandry Fire	\$17.79
001.1050.5470.000 First Interstate Bank	Earl May- Fire dept straw bales	\$38.97
001.1050.5460.000 First Interstate Bank	Fire Nugget - Fire service training	\$175.00
001.1050.5460.000 First Interstate Bank	Fire Nugget fire service training	\$175.00
001.1050.5360.000 First Interstate Bank	USPS Fire dept postage	\$51.00
001.1050.5280.000 First Interstate Bank	Canva - Fire dept design software	\$14.99
001.1075.5360.000 First Interstate Bank	Endicia online postage fee	\$9.95
001.1071.5360.000 First Interstate Bank	Endicia Housing postage	\$100.00
001.1075.5360.000 First Interstate Bank	Endicia Housing postage	\$100.00
001.6025.5460.000 First Interstate Bank	National Winter conference	\$30.00
001.6025.5605.000 First Interstate Bank	Amazon - HR office supplies	\$31.45
001.4010.5732.000 First Interstate Bank	adult fiction/non-fiction books	\$10.82
001.4010.5732.000 First Interstate Bank	adult fiction/non-fiction books	\$6.36
001.4010.5732.000 First Interstate Bank	adult fiction/non-fiction books	\$17.06
001.4010.5732.000 First Interstate Bank	adult fiction/non-fiction books	\$15.04
001.4010.5732.000 First Interstate Bank	adult fiction/non-fiction books	\$8.94
001.4010.5732.000 First Interstate Bank	adult fiction/non-fiction books	\$7.89

001.4010.5732.000 First Interstate Bank	adult fiction/non-fiction books	\$8.38
001.4010.5732.000 First Interstate Bank	adult fiction/non-fiction books	\$14.99
001.4010.5732.000 First Interstate Bank	adult fiction/non-fiction books	\$12.41
001.4010.5732.000 First Interstate Bank	adult fiction/non-fiction books	\$6.53
001.4010.5732.000 First Interstate Bank	refund for duplicate book	-\$17.89
001.4010.5734.000 First Interstate Bank	lost and replaced books	\$15.99
001.4010.5734.000 First Interstate Bank	lost and replaced books	\$81.14
001.4010.5734.000 First Interstate Bank	lost and replaced books	\$6.99
001.4010.5734.000 First Interstate Bank	lost and replaced books	\$5.99
001.4010.5734.000 First Interstate Bank	lost and replaced books	\$7.94
001.4010.5734.000 First Interstate Bank	lost and replaced books	\$88.23
001.4010.5734.000 First Interstate Bank	lost and replaced books	\$179.16
001.4010.5734.000 First Interstate Bank	lost and replaced book	\$46.02
001.4010.5734.000 First Interstate Bank	lost and replaced book	\$23.38
001.4010.5734.000 First Interstate Bank	lost and replaced book	\$21.54
001.4010.5734.000 First Interstate Bank	lost and replaced book	\$12.99
001.4010.5734.000 First Interstate Bank	lost and replaced book	\$51.63
001.4010.5732.000 First Interstate Bank	DVDs	\$19.98
001.4010.5600.000 First Interstate Bank	first aid supplies	\$33.63
001.4010.5600.000 First Interstate Bank	furniture polish	\$54.99
001.4010.5605.000 First Interstate Bank	tape dispensers	\$13.04
001.4010.5703.000 First Interstate Bank	charger for hotspot	\$20.24
001.4010.5703.000 First Interstate Bank	charging cables for hotspots	\$29.85
001.4010.5703.000 First Interstate Bank	protective cases for hotspots	\$47.97
001.4010.5450.000 First Interstate Bank	AT&T charges	\$33.52
001.4010.5600.000 First Interstate Bank	battery for outdoor trash bin	\$100.50
001.4010.5605.000 First Interstate Bank	office supplies - bottled water	\$24.75
001.4010.5605.000 First Interstate Bank	office supplies - bottled water	\$23.45
001.4010.5605.000 First Interstate Bank	labels, bookmarks, slatwall holders	\$217.31
001.4010.5732.000 First Interstate Bank	juvenile books	\$57.45
001.4010.5732.000 First Interstate Bank	juvenile books	\$66.75
001.4010.5732.000 First Interstate Bank	juvenile books	\$6.10
001.4010.5732.000 First Interstate Bank	juvenile books	\$28.60
001.4010.5732.000 First Interstate Bank	juvenile books	\$23.59
001.4010.5732.000 First Interstate Bank	juvenile books	\$133.33
001.4010.5732.000 First Interstate Bank	juvenile books	\$72.30
001.4010.5732.000 First Interstate Bank	juvenile books	\$49.87
001.4010.5732.000 First Interstate Bank	juvenile books	\$49.59
001.4010.5732.000 First Interstate Bank	juvenile books	\$39.18
001.4010.5450.000 First Interstate Bank	internet	\$135.14
001.4010.5600.000 First Interstate Bank	lemonade, air freshener	\$29.34
001.4010.5732.000 First Interstate Bank	jumbo magnetic gears	\$119.00
001.4010.5600.000 First Interstate Bank	extensions cords, patio & cleaning supplies	\$198.28
001.4010.5611.000 First Interstate Bank	calci-buster for bathrooms	\$73.80
001.4010.5342.000 First Interstate Bank	shredding services	\$51.52
001.4010.5360.000 First Interstate Bank	postage	\$7.27
001.4010.5360.000 First Interstate Bank	postage	\$5.01
001.4010.5450.000 First Interstate Bank	bookmobile phone & internet	\$91.55
001.4066.5613.000 First Interstate Bank	HyVee - muffins, rolls, -resale items	\$138.95
001.4066.5613.000 First Interstate Bank	HyVee resale alcohol- Coliseum	\$124.32
001.4065.5718.000 First Interstate Bank	Global Industries replacement drainage pipe	\$78.94
001.4030.5360.000 First Interstate Bank	USPS Parks mailings	\$14.90
001.4066.5600.000 First Interstate Bank	AMAZON commerical coffee urn	\$182.32
001.4041.5600.000 First Interstate Bank	AMAZON- cancels, table cloths, cups, dollies	\$531.12
001.4066.5613.000 First Interstate Bank	Sams Club - Coliseum resale candy & drinks	\$366.86
001.4045.5611.000 First Interstate Bank	Amazon spider gasket for pool	\$154.32
001.4065.5600.000 First Interstate Bank	AMAZON - Parks leaf blower	\$58.49
001.4045.5600.000 First Interstate Bank	WiFi water leak detector	\$59.99
001.4066.5613.000 First Interstate Bank	Walmart Coliseum resale supplies	\$41.92
001.4066.5613.000 First Interstate Bank	HyVee Coliseum resale alcohol supplies	\$76.41
001.4066.5613.000 First Interstate Bank	HyVee Coliseum resale rolls, donuts, muffins	\$77.56
001.4065.5600.000 First Interstate Bank	AMAZON -bungee balls, Electric spin scrubber	\$165.26
001.4066.5613.000 First Interstate Bank	Sams Club - candy and resale products	\$127.22
001.4030.5251.000 First Interstate Bank	Lechnir - CDL upgrade	\$16.50

001.4030.5360.000 First Interstate Bank	USPS stamps	\$66.00
001.4066.5613.000 First Interstate Bank	Walmart - storage bins, pop corn, corndogs	\$143.76
001.4030.5611.000 First Interstate Bank	Whittco - dog poop baggies	\$258.00
001.4030.5231.000 First Interstate Bank	Bohl - CDL upgrade	\$16.50
001.4030.5132.000 First Interstate Bank	Theisens Parks employee clothing	\$104.98
001.4030.5251.000 First Interstate Bank	Iowa DOT- Pickett CDL upgrade	\$16.50
001.4030.5410.000 First Interstate Bank	Spahn & Rose strike anchors	\$65.99
001.1010.5132.000 First Interstate Bank	PATROL CLOTHING	\$33.92
001.1010.5132.000 First Interstate Bank	PATROL CLOTHING	\$39.91
001.1010.5132.000 First Interstate Bank	PATROL CLOTHING	\$52.54
001.1010.5132.000 First Interstate Bank	PATROL CLOTHING	\$22.59
001.1010.5132.000 First Interstate Bank	PATROL CLOTHING	\$73.71
001.1010.5132.000 First Interstate Bank	PATROL CLOTHING	\$60.00
001.1010.5132.000 First Interstate Bank	PATROL CLOTHING	\$56.99
001.1010.5600.000 First Interstate Bank	EXAM GLOVES	\$806.16
001.1010.5600.000 First Interstate Bank	EXAM GLOVES	\$256.98
001.1010.5600.000 First Interstate Bank	LABEL TAPE & CHARGING CORD	\$43.02
001.1010.5600.000 First Interstate Bank	CELL PHONE CASES FOR PATROL	\$79.90
001.1010.5600.000 First Interstate Bank	Amazon - flashlights for patrol	\$225.00
001.1010.5132.000 First Interstate Bank	Amazon shoes and batterieies	\$89.96
001.1010.5600.000 First Interstate Bank	Amazon - 24 pk Lithium batteries	\$79.98
001.1010.5471.000 First Interstate Bank	National Emergency Training	\$347.84
001.1010.5600.000 First Interstate Bank	APRON FOR JANITOR	\$7.99
001.1010.5600.000 First Interstate Bank	REFUND FOR RETURNED PHONE CASES	-\$79.90
001.1010.5600.000 First Interstate Bank	CELL PHONE CASES FOR PATROL	\$129.90
001.1010.5600.000 First Interstate Bank	BATTERIES FOR PATROL	\$45.98
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$13.72
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$16.22
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$16.22
001.1010.5570.000 First Interstate Bank	FUEL DURING TRAINING	\$54.25
001.1010.5600.000 First Interstate Bank	BOOKS FOR LEADERSHIP	\$104.75
001.1010.5280.000 First Interstate Bank	DIGITAL CREATOR MONTHLY SUBSCRIPTION	\$14.99
001.1010.4875.000 First Interstate Bank	bank/vendor savings program	-\$0.55
001.1010.4875.000 First Interstate Bank	bank/vendor savings program	-\$0.53
001.1010.4875.000 First Interstate Bank	bank/vendor savings program	-\$0.41
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$10.13
001.1010.5132.000 First Interstate Bank	PATROL CLOTHING	\$26.34
001.1010.5132.000 First Interstate Bank	PATROL CLOTHING	\$23.80
001.1010.5132.000 First Interstate Bank	BODY ARMOR HANGER	\$9.34
001.1010.5280.000 First Interstate Bank	MONTHLY SUBSCRIPTION CHARGE	\$16.00
001.1010.5280.000 First Interstate Bank	NOTARY RENEWAL	\$30.00
001.1010.5280.000 First Interstate Bank	ANNUAL MEMBERSHIP	\$190.00
001.1010.5600.000 First Interstate Bank	BOOKS FOR LEADERSHIP	\$112.85
001.1010.5460.000 First Interstate Bank	CONFERENCE REGISTRATION	\$375.00
001.1010.5460.000 First Interstate Bank	CONFERENCE REGISTRATION	\$375.00
001.1010.4875.000 First Interstate Bank	bank/vendor savings program	-\$0.38
001.1010.5464.000 First Interstate Bank	LUNCH DURING TRAINING	\$9.58
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$13.13
001.1010.5460.000 First Interstate Bank	TRAINING REGISTRATION	\$495.00
001.1010.5570.000 First Interstate Bank	FUEL DURING TRAINING	\$42.47
001.1010.5460.000 First Interstate Bank	TRAINING REGISTRATION	\$175.00
001.1010.5460.000 First Interstate Bank	TRAINING REGISTRATION	\$150.00
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$12.25
001.1010.5370.000 First Interstate Bank	NOTARY STAMP	\$31.15
001.1010.5600.000 First Interstate Bank	TOILET PAPER	\$302.00
001.1010.5600.000 First Interstate Bank	KLEENEX	\$68.70
001.1010.5600.000 First Interstate Bank	MOP HEADS	\$30.10
001.1010.5605.000 First Interstate Bank	PRINTER INK FOR ADMIN	\$136.88
001.1010.5460.000 First Interstate Bank	CONFERENCE REGISTRATION	\$75.00
001.1010.5460.000 First Interstate Bank	CONFERENCE REGISTRATION	\$75.00
001.1010.5360.000 First Interstate Bank	POSTAGE	\$19.99
001.1010.5410.000 First Interstate Bank	CAR WASH	\$14.00
001.1010.5230.000 First Interstate Bank	INTEL REQUESTS	\$75.00
001.1010.5703.000 First Interstate Bank	KEYBOARD	\$34.88

001.6050.5410.000 First Interstate Bank	City hall drinking fountain repair	\$136.98
001.5010.5600.000 First Interstate Bank	Main & 13th St replacement flags	\$56.98
001.6050.5600.000 First Interstate Bank	Ice melt for stairs	\$17.73
001.6051.5600.000 First Interstate Bank	Ice melt for stairs	\$17.73
110.2010.5410.000 First Interstate Bank	Shower head repair	\$26.64
110.2010.5600.000 First Interstate Bank	Street dept knee pads	\$167.80
110.2010.5600.000 First Interstate Bank	Street dept carbide cutters	\$288.78
110.2040.5450.000 First Interstate Bank	Electrical Inspection Deemer	\$61.92
110.2060.5450.000 First Interstate Bank	GPS DEVICE Engineering	\$41.27
110.2060.5450.000 First Interstate Bank	Heather- work phone	\$44.92
110.2060.5450.000 First Interstate Bank	Bateman-work phone	\$44.92
110.2060.5450.000 First Interstate Bank	JetPak shared	\$41.27
110.2010.5450.000 First Interstate Bank	Mechanic iPad Street dept	\$41.27
110.2010.5450.000 First Interstate Bank	Sign Shop iPad Street dept	\$41.27
110.2030.5718.000 First Interstate Bank	Utility dept wire strippers	\$5.49
110.2040.5718.000 First Interstate Bank	Utility dept wire strippers	\$5.49
110.2040.5780.000 First Interstate Bank	Traffic signal cabinet filters	\$15.96
110.2010.5251.000 First Interstate Bank	Street employee training	\$895.00
110.2040.5410.000 First Interstate Bank	Traffic camera mailed for repairs	\$41.02
110.2010.5450.000 First Interstate Bank	Street dept cell service	\$51.80
140.4030.5718.000 First Interstate Bank	Global Ind Floor scrubber and pads	\$2,627.89
140.4030.5718.000 First Interstate Bank	AMAZON variable speed pump	\$1,932.50
140.4030.5450.000 First Interstate Bank	Mediacom- Parks internet	\$149.95
140.4030.5611.000 First Interstate Bank	Whittco - dog poop baggies	\$258.00
153.1010.5600.000 First Interstate Bank	HOLIDAY DECORATIONS FOR BUILDING	\$75.76
153.1010.5321.000 First Interstate Bank	K9 TIMBER APPOINTMENT	\$124.50
153.1010.5321.000 First Interstate Bank	FUEL DURING TRAINING	\$57.80
153.1010.5321.000 First Interstate Bank	FUEL DURING TRAINING	\$55.05
153.1010.5321.000 First Interstate Bank	FUEL DURING TRAINING	\$53.05
153.1010.5321.000 First Interstate Bank	HOTEL DURING TRAINING	\$526.15
153.1010.5321.000 First Interstate Bank	HOTEL DURING TRAINING	\$526.15
153.1010.5321.000 First Interstate Bank	MEAL DURING TRAINING	\$20.24
153.1010.5321.000 First Interstate Bank	MEAL DURING TRAINING	\$22.01
153.1010.5321.000 First Interstate Bank	MEAL DURING TRAINING	\$19.45
153.1010.5321.000 First Interstate Bank	FUEL DURING TRAINING	\$44.59
153.1010.5321.000 First Interstate Bank	FUEL DURING TRAINING	\$40.96
153.1010.5600.000 First Interstate Bank	SUPPLIES FOR STAFF EVENT	\$65.75
153.1010.5321.000 First Interstate Bank	FUEL DURING TRAINING	\$54.00
153.1010.5321.000 First Interstate Bank	FUEL DURING TRAINING	\$16.36
153.1010.5600.000 First Interstate Bank	HOLIDAY DECORATIONS FOR BUILDING	\$127.54
153.1010.5321.000 First Interstate Bank	K9 SUPPLIES	\$52.99
153.1010.5321.000 First Interstate Bank	MEAL DURING TRAINING	\$12.23
153.1010.5321.000 First Interstate Bank	K9 SUPPLIES	\$76.53
153.1010.5321.000 First Interstate Bank	FUEL DURING TRAINING	\$37.81
170.4010.5734.000 First Interstate Bank	memorial book - Wilson	\$20.12
170.4010.5732.000 First Interstate Bank	welcome center multilingual books	\$432.80
170.4010.5450.000 First Interstate Bank	Hotspots for library	\$400.10
184.5030.5360.000 First Interstate Bank	Endicia Housing postage	\$100.00
610.8015.5450.000 First Interstate Bank	operator line WPCP	\$44.92
610.8015.5450.000 First Interstate Bank	Lance Greazel	\$59.92
610.8016.5450.000 First Interstate Bank	JetPak iPad & laptop-Sewer	\$24.76
610.8016.5450.000 First Interstate Bank	GPS DEVICE Sewer	\$24.76
610.8016.5450.000 First Interstate Bank	Sewer dept cell service	\$24.98
610.8015.5600.000 First Interstate Bank	DEWALT BLOWER	\$159.00
610.8015.5280.000 First Interstate Bank	WEF MEMBERSHIP TO 10-31-24	\$160.00
610.8015.5600.000 First Interstate Bank	HEATER, HAMMER	\$181.98
610.8015.5450.000 First Interstate Bank	DECEMBER 2023 MEDIACOM ONLINE	\$75.00
610.8015.5410.000 First Interstate Bank	LAB THERMOMETER CALIBRATION	\$247.60
610.8015.5603.000 First Interstate Bank	CONDUCTIVITY STANDARD	\$29.49
610.8015.5600.000 First Interstate Bank	TIDE, BATTERIES, CLEANER, FOAM	\$203.46
610.8015.5600.000 First Interstate Bank	SEALANT	\$12.98
610.8015.5565.000 First Interstate Bank	2020 DODGE OIL	\$69.98
610.8015.5565.000 First Interstate Bank	SKIDLOADER OIL	\$80.97
610.8015.5132.000 First Interstate Bank	EMPLOYEE WORK BOOTS	\$229.99

610.8015.5600.000 First Interstate Bank	SAFETY ABSORBENT	\$28.47
610.8015.5484.000 First Interstate Bank	PROPANE FOR FORKLIFT	\$63.56
610.8015.5600.000 First Interstate Bank	BLADES, TRIPOD, CLEANER	\$193.34
610.8015.5132.000 First Interstate Bank	EMPLOYEE CLTHG ALLOW., BOOTS	\$263.98
610.8015.5600.000 First Interstate Bank	AIR HOSE, CORD, INSULTN, SUPPLIES	\$264.39
610.8015.5360.000 First Interstate Bank	SHIP SAMPLE, SHIP THERMOMETER	\$20.50
610.8015.5600.000 First Interstate Bank	AMU COMP BLDG V-BELTS	\$27.56
610.8015.5600.000 First Interstate Bank	SBR ROOM HEATER THERMOSTAT	\$50.91
610.8015.5600.000 First Interstate Bank	STRETCH WRAP	\$53.98
610.8015.5600.000 First Interstate Bank	PRELIM GENERATOR OIL FILTER	\$43.30
610.8015.5600.000 First Interstate Bank	VALVE REBUILD KITS	\$282.86
610.8015.5600.000 First Interstate Bank	COGGED V-BELTS	\$38.58
610.8015.5132.000 First Interstate Bank	EMPLOYEE CLOTHING ALLOWANCE	\$164.75
610.8015.5600.000 First Interstate Bank	MAP/PRO GAS, CONDTNR, SOLDER	\$43.77
610.8015.5132.000 First Interstate Bank	EMPLOYEE CLOTHING ALLOWANCE	\$197.57
610.8015.5600.000 First Interstate Bank	INSULATED COVER SUPP., BATTERIES	\$236.08
690.8050.5565.000 First Interstate Bank	Transit atomic clock	\$278.69
740.8065.5450.000 First Interstate Bank	JetPak iPad & laptop-Sewer	\$16.51
740.8065.5450.000 First Interstate Bank	GPS DEVICE Sewer	\$16.51
740.8065.5450.000 First Interstate Bank	Sewer dept cell service	\$16.65
999.1164.000 First Interstate Bank	MEAL DURING TRAINING	\$0.30
999.1164.000 First Interstate Bank	MEAL DURING TRAINING	\$19.00
001.1011.5230.000 Flock Group Inc	PD Flock Safety System	\$112,800.00
610.8015.5233.000 FOX Strand	WPC On Call Engineering	\$6,244.75
615.8015.5233.000 FOX Strand	WPC21001 WPCP Headworks & Digester Const Phase	\$10,577.66
001.1010.5132.000 GALLS LLC	PD employee clothing	\$72.29
001.1010.5132.000 GALLS LLC	PD employee boots	\$127.50
001.4010.5980.000 Garcia, Mayra	returned lost books	\$9.98
001.4030.5215.000 Globalpayments	Park & Rec credit card fee	\$425.92
001.1099.5450.000 Granite Telecommunications LLC	Police dept Land line services	\$358.50
001.4010.5450.000 Granite Telecommunications LLC	Library Land line services	\$114.91
001.4065.5450.000 Granite Telecommunications LLC	Coliseum Land line services	\$114.91
001.6050.5450.000 Granite Telecommunications LLC	City Hall Land line services	\$203.02
110.2010.5450.000 Granite Telecommunications LLC	PW Bldg Land line services	\$114.91
610.8015.5450.000 Granite Telecommunications LLC	WPCP Land line services	\$115.27
610.8015.5980.000 Hagen, Harley	Sewer refund 2023 - trees	\$43.96
884.6021.4875.000 Health Partners	Claims, stop/ loss credits	-\$398.36
884.7010.5339.000 Health Partners	Claims, stop/ loss credits	\$5,028.09
884.7010.5339.000 Health Partners	Claims 11/30-12/06	\$39,380.05
001.1010.5464.000 HEITMAN, PAUL	Meal during training	\$75.11
610.8015.5980.000 Hernandez, Arturo	Sewer refund 2023 - sod/ seeding	\$367.38
001.4066.5613.000 HYVEE ACCOUNTS RECEIVABLE	Summer credit on account	-\$12.15
001.4066.5613.000 HYVEE ACCOUNTS RECEIVABLE	Coliseum resale products	\$13.96
001.4066.5613.000 HYVEE ACCOUNTS RECEIVABLE	Coliseum resale products	\$22.40
001.1010.5470.000 HyVee- Johnston	Meals during training	\$2,596.84
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #303417	\$738.52
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #303417ICMA DEF C	\$6,923.07
999.1131.000 ICMA 457-Mission Square Retirement	ICMA DEFERRED COMP	\$992.10
999.1131.000 ICMA 457-Mission Square Retirement	ICMA LOAN REPAYMENT	\$352.68
999.1131.000 ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$230.76
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	\$1,247.69
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	\$2,645.22
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #303417ICMA DEF C	\$1,225.00
999.1131.000 ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$269.23
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	\$118.06
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	\$875.00
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	\$945.00
133.2900.5342.000 Impact 7G Inc	Brownfields Assistance Contract	\$6,786.48
999.1107.000 INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	\$8,809.96
999.1103.000 INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	\$26,777.08
999.1101.000 INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	\$27,018.65
999.1107.000 INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	\$4,141.78
999.1103.000 INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	\$4,773.94
999.1101.000 INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	\$12,914.85

110.2010.5626.000	IOWA PRISON INDUSTRIES	Street dept signs	\$3,043.36
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PRIOR MONTH IPERS CONTRIBUTIONS	\$34,704.19
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PRIOR MONTH IPERS CONTRIBUTIONS	\$199.45
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PRIOR MONTH IPERS CONTRIBUTIONS	\$7,139.18
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	Rounding	-\$0.10
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PRIOR MONTH IPERS CONTRIBUTIONS	\$34,845.62
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PRIOR MONTH IPERS CONTRIBUTIONS	\$203.12
999.1106.000	IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PRIOR MONTH IPERS CONTRIBUTIONS	\$6,264.67
001.1010.5410.000	JENSEN INC	PD Explorer engine repair	\$1,402.16
001.1010.5410.000	JENSEN INC	PD 504 axel shaft repair	\$1,207.42
001.1010.5410.000	JENSEN INC	PD 510 battery	\$77.90
001.1010.5565.000	JENSEN INC	PD Explorer engine repair	\$495.89
001.1010.5565.000	JENSEN INC	PD 504 axel shaft repair	\$171.23
001.1010.5565.000	JENSEN INC	PD 510 battery	\$228.85
001.1010.5132.000	Juel, Nick	belt	\$157.00
110.2060.5565.000	Karl of Marshalltown	Engr Truck Transmission Repair	\$1,435.31
610.8015.5980.000	Kopel, Beth	Sewer refund 2023 - Trees	\$119.32
001.1010.5132.000	Lashbrook, Collin	clothing	\$180.94
610.8015.5980.000	Mann, Heidi	Sewer refund 2023 - seeding	\$42.39
001.6070.5342.000	Marco Holdings LLC	Cutover issues with PD line going to voicemail	\$765.00
001.6030.5365.000	MARSHALL COUNTY AUDITOR	Special Election 9/12/23	\$15,769.28
110.2010.5342.000	MARSHALL COUNTY LANDFILL	Street dept car tires	\$75.00
001.2080.5342.000	MARSHALLTOWN AVIATION INC	mangement	\$2,333.00
001.2080.5344.000	MARSHALLTOWN AVIATION INC	airfield maintenance	\$2,083.00
001.2080.5450.000	MARSHALLTOWN AVIATION INC	internet	\$30.05
001.2080.5481.000	MARSHALLTOWN AVIATION INC	electrical services	\$62.50
610.8015.5483.000	MARSHALLTOWN WATER WORKS	November 2023 Plant Water usage	\$670.41
999.1166.000	Martinez, Juan Manual Buenrostro	Citation A242841 paid @ City & County	\$25.00
001.1099.5450.000	MEDIACOM	Police and Fire internet	\$444.91
001.1050.4879.000	MENARDS	Rebates	-\$36.79
001.1050.5600.000	MENARDS	Fire dept batteries, bracket, shelves	\$213.85
001.1050.5600.000	MENARDS	Fire dept bath towels and marine solvent	\$73.10
001.2050.5565.000	MENARDS	Brine wagon brass ball valve	\$26.16
001.4030.5562.000	MENARDS	Parks shop telescopic auger, fuel treatments	\$128.44
110.2010.5600.000	MENARDS	White stakes	\$22.92
110.2010.5600.000	MENARDS	Street dept lag screws	\$14.76
610.8016.5600.000	MENARDS	Sewer dept 14" chop saw	\$12.58
610.8016.5718.000	MENARDS	Sewer dept 14" chop saw	\$179.99
610.8016.5776.000	MENARDS	Sewer floor pit parts @ PW bldg	\$132.62
690.8050.5410.000	MENARDS	PW building caulking for sidewalk	\$17.87
740.8065.5600.000	MENARDS	Sewer dept 14" chop saw	\$8.38
740.8065.5718.000	MENARDS	Sewer dept 14" chop saw	\$120.00
110.2010.5360.000	MH Equipment	Street #23 Hyster forklift	\$717.54
110.2010.5410.000	MH Equipment	Street #23 Hyster forklift	\$3,300.00
110.2010.5565.000	MH Equipment	Street #23 Hyster forklift	\$1,687.51
001.4010.5732.000	MICROMARKETING LLC	audio books	\$45.00
001.4010.5732.000	MICROMARKETING LLC	audio books	\$45.00
170.4010.5734.000	MICROMARKETING LLC	Kuhlman memorial audio book	\$63.49
610.8015.5980.000	Midnight Ballroom	Sewer refund 2023 - trees/ bushes	\$175.87
610.8015.5718.000	Midwest Underground	SRV78 Skid Steer rock bucket	\$2,375.00
132.2040.5780.000	MOBOTREX INC	Traffic signal controller	\$4,924.00
001.1050.5132.000	MUNICIPAL EMERGENCY SERVICES INC	Fire dept gloves	\$180.00
001.1050.5718.000	MUNICIPAL EMERGENCY SERVICES INC	Fire dept anchor strap, keylock screw	\$527.26
999.1105.000	MUNICIPAL FIRE & POLICE RETIREMENT	PRIOR MONTH MFPRSI CONTRIBUTIONS	\$29,492.84
999.1105.000	MUNICIPAL FIRE & POLICE RETIREMENT	PRIOR MONTH MFPRSI CONTRIBUTIONS	\$33,800.75
999.1105.000	MUNICIPAL FIRE & POLICE RETIREMENT	PRIOR MONTH MFPRSI CONTRIBUTIONS	\$29,091.66
999.1105.000	MUNICIPAL FIRE & POLICE RETIREMENT	PRIOR MONTH MFPRSI CONTRIBUTIONS	\$33,442.76
001.1050.5410.000	Nei Soe	reimburse damage to door	\$1,226.90
001.4066.5613.000	NORTHERN LIGHTS DISTRIBUTING	Coliseum resale products	\$232.01
610.8015.5600.000	NUTRIEN AG SOLUTIONS INC	Plant generator #1 diesel fuel	\$512.62
610.8016.5615.000	NUTRIEN AG SOLUTIONS INC	Sanitary Lift Stations #1 diesel fuel	\$971.52
740.8065.5614.000	NUTRIEN AG SOLUTIONS INC	Riverview Park LS #1 diesel fuel	\$542.08
110.2010.5565.000	OHALLORAN INTERNATIONAL, INC.	Street #30 rear view mirror	\$529.96
110.2010.5565.000	OHALLORAN INTERNATIONAL, INC.	Street dept oil pan kit	\$896.58

001.4010.5732.000 OVERDRIVE,INC.	Ebooks - audio	\$450.08
001.4010.5732.000 OVERDRIVE,INC.	Ebooks - audio	\$359.52
001.4010.5732.000 OVERDRIVE,INC.	Ebooks - audio	\$113.75
001.4010.5732.000 OVERDRIVE,INC.	Ebooks - audio	\$65.00
001.4010.5732.000 OVERDRIVE,INC.	Ebooks - audio	\$59.99
001.4010.5732.000 OVERDRIVE,INC.	Ebooks - audio	\$76.00
Payroll Payroll	Payroll #26	\$313,843.03
610.8015.5600.000 PECH Optical Corp	WPCP employee safety glasses	\$187.91
170.4010.5732.000 Playaway Products LLC	Welcom grant Spanish books	\$251.94
110.2010.5600.000 PLUMB SUPPLY	dark thread cut oil	\$55.23
999.1121.000 Polk County Sheriff	CASE# LACV007272	\$324.50
999.1121.000 Polk County Sheriff	CASE # SCSC035481	\$371.24
001.4010.5344.000 PREMIER OFFICE EQUIPMENT	contract and copies	\$37.51
001.4010.5344.000 PREMIER OFFICE EQUIPMENT	contract and copies	\$392.04
001.4010.5344.000 PREMIER OFFICE EQUIPMENT	Library contract and copies	\$44.54
001.4010.5344.000 PREMIER OFFICE EQUIPMENT	Library contract and copies	\$120.56
001.4010.5344.000 PREMIER OFFICE EQUIPMENT	Library contract and copies	\$274.36
001.1010.5410.000 Rainbow Carwash LLC	Soap service call on PW carwash	\$11.39
001.4030.5611.000 Rainbow Carwash LLC	Soap service call on PW carwash	\$11.39
110.2010.5611.000 Rainbow Carwash LLC	Soap service call on PW carwash	\$45.55
690.8050.5611.000 Rainbow Carwash LLC	Soap service call on PW carwash	\$45.55
999.1166.000 Rangel, Ana Lilia Vazquez	Citation A243841 was paid at City and County	\$30.00
132.5020.5342.000 RDG Planning & Design	Downtown Facade Improvements	\$2,944.95
132.5020.5342.000 RDG Planning & Design	Downtown Facade Improvements	\$3,014.93
132.5020.5331.000 Region 6 Resource Partners	CDBG Downtown Facade Grant, 130	\$1,230.00
001.1050.5413.000 RELIANT FIRE APPARATUS inc	Ladder 175 repair	\$241.45
001.1050.5410.000 SANDRY FIRE SUPPLY LLC	Repair 5 gas monitor	\$616.00
001.4010.5342.000 SCHENDEL PEST CONTROL INC	Library bi-monthly service	\$64.86
001.4030.5342.000 SCHENDEL PEST CONTROL INC	City Hall/ Carnegie Bldg/ Parks office	\$21.58
001.4065.5342.000 SCHENDEL PEST CONTROL INC	Coliseum	\$49.05
001.6050.5342.000 SCHENDEL PEST CONTROL INC	City Hall/ Carnegie Bldg/ Parks office	\$21.58
001.6051.5342.000 SCHENDEL PEST CONTROL INC	City Hall/ Carnegie Bldg/ Parks office	\$22.24
001.1010.5342.000 SCHENDEL PEST CONTROL INC	PD monthly service	\$49.05
001.4065.5410.000 SCHUMACHER ELEVATOR COMPANY	Coliseum quarterly elevator maintenance	\$463.50
001.6050.5344.000 SCHUMACHER ELEVATOR COMPANY	City Hall Elevator Maintenance	\$243.23
001.6051.5344.000 SCHUMACHER ELEVATOR COMPANY	Carnegie Bldg elevator	\$245.70
001.4010.5342.000 SERVICEMASTER OF MTOWN INC	December janitorial services	\$1,897.00
001.1010.5132.000 SHELANGOSKI, WYATT	clothing	\$104.93
001.4010.5600.000 SIGN CREATIONS	Library signs	\$60.00
610.8015.5980.000 Smith, Nuala	Sewer refund 2023 - seeding	\$31.40
001.1099.5410.000 SPAHN & ROSE LUMBER CO	FD/ FD bldg window elevation	\$183.96
110.2010.5718.000 Star Equipment LTD	48" hand rail pallet forks	\$967.00
610.8015.5603.000 State Hygienic Lab	lab analysis - priority pollutants testing	\$3,102.00
001.1099.5344.000 STERLING FIRE & SAFETY INC	PD/ FD bldg annual inspection	\$474.00
001.1099.5344.000 STERLING FIRE & SAFETY INC	PD/ FD bldg annual inspection	\$688.00
110.2010.5344.000 STERLING FIRE & SAFETY INC	PW Bldg annual inspection	\$335.00
690.8050.5344.000 STERLING FIRE & SAFETY INC	Transit dept annual inspection	\$165.00
030.1010.5750.000 STEW HANSEN'S DODGE CITY	CIP PD 2023 Dodge Durango 1C4SDJFT9PC690683	\$35,757.00
030.1010.5718.000 STREICHER'S INC	tactical equipment	\$1,757.40
001.2050.5565.000 THEISENS SUPPLY INC	Brine tank hose barb	\$1.69
001.2050.5565.000 THEISENS SUPPLY INC	Brine tank boom clamp, parts	\$55.33
001.2050.5565.000 THEISENS SUPPLY INC	Brine tank ball mount, ball hitch, couplers	\$108.95
001.2050.5565.000 THEISENS SUPPLY INC	Brine tank extension wire	\$17.98
110.2010.5132.000 THEISENS SUPPLY INC	Street dept City provided employee clothing	\$476.92
110.2010.5600.000 THEISENS SUPPLY INC	mouse bait, scoops	\$41.97
110.2010.5600.000 THEISENS SUPPLY INC	Sign shop nuts, bolts, washers	\$45.11
610.8016.5600.000 THEISENS SUPPLY INC	4 cycle fuel, sea foam, carb cleaner	\$22.18
610.8016.5600.000 THEISENS SUPPLY INC	Sewer dept gloves, screwdriver set	\$39.74
740.8065.5600.000 THEISENS SUPPLY INC	4 cycle fuel, sea foam, carb cleaner	\$14.79
740.8065.5600.000 THEISENS SUPPLY INC	Sewer dept gloves, screwdriver set	\$26.49
110.2060.5703.000 Thompsons True Value	Sync Cable	\$17.49
110.2010.5352.000 Top Notch Tree Service Inc	West Boone St remove branch	\$350.00
999.1128.000 TOTAL ADMINISTRATIVE SERVICE CORP.	rounding	-\$5.42
999.1129.000 TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX DEP CARE BENEFITS	\$516.82

999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX HEALTH BENEFITS	\$4,652.05
999.1129.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX DEP CARE BENEFITS	\$208.41
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX HEALTH BENEFITS	\$654.99
001.4010.5980.000	Tracy, Sandra	returned lost book	\$13.99
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$10,881.31
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$5,205.91
999.1102.000	TREASURER STATE OF IOWA	Sales tax	\$18,128.95
110.2010.5600.000	TRI STATE LOCK SERVICE	Southridge gate key	\$6.00
610.8016.5347.000	TriTech Software Systems	CentralSquare Renwal for Asset Management Software	\$7,142.72
740.8065.5347.000	TriTech Software Systems	CentralSquare Renwal for Asset Management Software	\$4,761.81
001.4010.5980.000	Trosen, Titus	returned lost book	\$17.99
001.4010.5215.000	TSYS	Library credit card transaction fees	\$1,544.64
001.6021.5215.000	TSYS	Finance credit card transaction fees	\$148.04
610.8015.5980.000	Ulery, Larry	Sewer refund 2023 - sod/ landscaping	\$75.36
311.2012.5230.000	Ulteig Engineers Inc	N Substation record drawings for Alliant	\$399.00
200.7010.5830.000	UMB Bank NA	Iowa GO bond 2012A fee	\$250.00
200.7010.5830.000	UMB Bank NA	IA Go bond 2015 fee	\$250.00
200.7010.5830.000	UMB Bank NA	Iowa GO bond 2016A fee - Streets GO	\$102.00
200.7010.5830.000	UMB Bank NA	Iowa GO bond 2016A fee - GO Storm Water	\$148.00
200.7010.5830.000	UMB Bank NA	Iowa GO bond 2016B fee	\$250.00
200.7010.5830.000	UMB Bank NA	Marshalltown IA GO 2017 fee	\$250.00
200.7010.5830.000	UMB Bank NA	Iowa GO Bond 2018 fee	\$300.00
200.7010.5830.000	UMB Bank NA	GO Bonds 2019 fee - Streets GO	\$382.00
200.7010.5830.000	UMB Bank NA	Iowa GO Bond 2019 fee - Storm Water	\$218.00
200.7010.5830.000	UMB Bank NA	Iowa GO bond 2021 fee	\$600.00
200.7010.5830.000	UMB Bank NA	Taxable GO 2022B fee	\$600.00
200.7010.5830.000	UMB Bank NA	Iowa GO bond 2022A fee	\$600.00
365.6021.5830.000	UMB Bank NA	2023 GO Bond acceptance fee	\$300.00
610.8016.5830.000	UMB Bank NA	Iowa Sewer revolving bond 2013	\$250.00
001.4030.5380.000	UNION PACIFIC RAILROAD COMPANY	Lease 1/1/24-12/31/24	\$250.00
999.1112.000	UNITED WAY	UNITED WAY	\$639.16
999.1112.000	UNITED WAY	UNITED WAY	\$22.00
999.1112.000	UNITED WAY	UNITED WAY	\$639.16
999.1112.000	UNITED WAY	UNITED WAY	\$22.00
690.8050.5339.000	UNITY POINT HEALTH	radom testing	\$37.13
690.8050.5339.000	UNITY POINT HEALTH	radom testing	\$37.13
690.8050.5339.000	Unity Point- Occupational Medicine	random testing	\$42.00
001.1099.5410.000	Vajgrt, Roger	Utility lift rental	\$257.00
110.2010.5600.000	Vajgrt, Roger	Street dept propane	\$183.19
001.4010.5470.000	VanGundy, Deb	Continuing Ed class	\$292.50
110.2070.5565.000	VANWALL EQUIPMENT INC	Sweeper #73 fuel pump	\$75.41
110.2070.5565.000	VANWALL EQUIPMENT INC	Street #73 filters	\$326.62
110.2060.5347.000	Velocity EHS	MSDS online HQ account renewal 1/16/24-1/15/25	\$1,029.48
610.8015.5347.000	Velocity EHS	MSDS online HQ account renewal 1/16/24-1/15/25	\$1,029.49
001.4010.5472.000	Weaver, Cherie	MPL Outreach 2023	\$49.10
610.8015.5151.000	WOLFE EYE CLINIC P C	eye exam	\$35.00
001.4010.5344.000	WOODMAN CONTROLS CO	Library Tech support program billing	\$1,100.00
110.2010.5482.000	WoodRiver Energy LLC	905 E Main St	\$947.08
690.8050.5482.000	WoodRiver Energy LLC	905 E Main St	\$631.38
001.1099.5410.000	WW GRAINGER	PD/ FD bldg toilet flush valve repair	\$67.43
001.1099.5611.000	WW GRAINGER	HVAC filters PD/FD bldg	\$180.52
001.4010.5611.000	WW GRAINGER	Building HVAC filters	\$246.97
001.4010.5611.000	WW GRAINGER	HVAC filters for library	\$51.48
001.4065.5611.000	WW GRAINGER	Building HVAC filters	\$316.69
001.6050.5600.000	WW GRAINGER	Custodial supplies City Hall/ Carnegie	\$59.38
001.6050.5611.000	WW GRAINGER	Building HVAC filters	\$71.65
001.6050.5611.000	WW GRAINGER	Building HVAC filters YSS	\$54.61
001.6051.5600.000	WW GRAINGER	Custodial supplies City Hall/ Carnegie	\$59.38
001.6051.5611.000	WW GRAINGER	Building HVAC filters	\$387.15
151.1010.5230.000	YSS Grants Billing	Benefits	\$870.23
151.1010.5230.000	YSS Grants Billing	Cell Phone Reimbursement	\$90.00
151.1010.5230.000	YSS Grants Billing	Community Advocates	\$3,955.60
389.1010.5230.000	YSS Grants Billing	YSS MPACT Services	\$4,833.35
TOTAL			\$1,808,317.17



Jill Petermeier
Human Resource Director
24 North Center Street
Marshalltown, IA 50158
Tel (641) 754-5704 Fax (641) 844-1899
jpetermeier@marshalltown-ia.gov

To: Civil Service Commission

From: Jill Petermeier, Human Resource Director
Rick Legg, Street Superintendent

Re: Certified Promotional List

Position: Street Maintenance Worker IV

After reviewing all applicants and their qualifications, the following person was tested and considered to best meet the qualifications for the above listed position:

Brian Kreimeyer 142/175

This list shall be valid for a period not to exceed December 15, 2024.

Date List Certified by Civil Service Commission:

December 15, 2023


Nancy Harris, Civil Service Commission Chair

Attest:


Alicia Hunter, Clerk of the Commission

MARSHALLTOWN

I O W A

POLICE DEPARTMENT

Joel Greer, Mayor
Joe Gaa, City Administrator
Michael W. Tupper, Chief of Police
909 South 2nd Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5725
Fax - (641) 752-1211

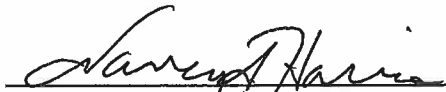
To: Civil Service Commission
From: Michael Tupper, Police Chief
Jill Petermeier, Human Resource Director
Re: Police Sergeant Promotional List

After reviewing all applicants and their qualifications, the following persons were tested and considered to best meet the qualifications for the above listed position and are ranked as follows:

Rank	Name	Score (Actual/Total Possible)
1	Wyatt Shelangoski	288.15/330
2	Justin Allen	267.5/330
3	Nick Svoboda	250.8/330

This list shall be valid for a period not to exceed December 15, 2024.

Certified by Civil Service Commission on December 15, 2023.


Civil Service Commission Chair

Attest:


Alicia Hunter, Clerk of the Commission

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Greg Nichols, Jeff Schneider, Gary Thompson



POLICE DEPARTMENT

Joel Greer, Mayor
Joe Gaa, City Administrator
Michael W. Tupper, Chief of Police
909 South 2nd Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5725
Fax - (641) 752-1211

TO: CIVIL SERVICE COMMISSION

FROM: MICHAEL W. TUPPER, CHIEF OF POLICE
CHRIS JONES, POLICE CAPTAIN

RE: CERTIFIED HIRE LIST

POSITION: POLICE OFFICER

AFTER REVIEWING ALL APPLICANTS AND THEIR QUALIFICATIONS, THE FOLLOWING PERSONS WERE TESTED, INTERVIEWED AND CONSIDERED TO BEST MEET THE QUALIFICATIONS FOR THE ABOVE LISTED POSITION AND ARE RANKED BY FINAL SCORE AS FOLLOWS;

TREYE TESKE	108/151
NEAL COOLEY*	95.8/151

*VETERANS PREFERENCE

THIS LIST WILL BE VALID FOR A PERIOD NOT TO EXCEED DECEMBER 15, 2024.

CERTIFIED BY CIVIL SERVICE COMMISSION ON THE 15TH DAY OF DECEMBER 2023.

NANCY HARRIS, CIVIL SERVICE COMMISSION CHAIR

CITY COUNCIL

Al Hoop, Gabriel Isom, Mike Ladehoff, Greg Nichols,
Barry Kell, Gary Thompson, Jeff Schneider



Jill Petermeier
Human Resource Director
24 North Center Street
Marshalltown, IA 50158
Tel (641) 754-5704 Fax (641) 844-1899
jpetermeier@marshalltown-ia.gov

To: Civil Service Commission

From: Bob Ranson, WPCP Superintendent
Jill Petermeier, Human Resources Director

Re: Certified Hire List

Position: Water Pollution Control Plant Operator

After reviewing all applicants and their qualifications, the following people were tested and considered to best meet the qualifications for the above listed position:

Alex Jensen 228/336

This list shall be valid for a period not to exceed December 15, 2024.

Date List Certified by Civil Service Commission:

December 15, 2023

A handwritten signature in black ink, appearing to read "Nancy Harris", written over a horizontal line.

Nancy Harris, Civil Service Commission Chair

Attest:

A handwritten signature in blue ink, appearing to read "Alicia Hunter", written over a horizontal line.

Alicia Hunter, Clerk of the Commission

BUILDING REPORT FOR THE MONTH OF NOVEMBER 2023

MARSHALLTOWN

— I O W A —

PERMIT NUMBER	OWNER OF IMPROVEMENT	LOCATION OF IMPROVEMENT	TYPE OF IMPROVEMENT	NEW DWELLING	ALTER DWELLING	MINOR RES. BUILDING	COMMERCIAL IMPROVEMENT	FEE
BLDR-009304-2023	Julie Karsjen	2205 S 3rd Ave	Residential Alteration		\$2,800.00			\$75.00
BLDR-009292-2023	Pedro Rodriguez	1304 W Church St	Residential Addition		\$18,075.00			\$299.00
BLDR-009291-2023	Jose Sanchez	926 N 5th Ave	Residential Addition		\$18,900.00			\$299.00
BLDR-009298-2023	Cody Brenner	816 Woodside Dr	New SF Home	\$347,895.31				\$2,471.00
BLDR-009347-2023	Daniel Lizarde	705 Robert Ter	Residential Alteration		\$3,000.00			\$75.00
BLDR-009345-2023	Daniel Beane	115 S 9th St	Residential Addition		\$3,012.48			\$89.00
BLDR-009187-2023	Kurt Lynch	602 W Main St	Residential Addition		\$50,960.00			\$640.00
			TOTALS:	\$347,895.31	\$96,747.48	\$0.00	\$0.00	\$3,948.00
			TOTAL IMPROVEMENT AMOUNT: \$444,642.79					
				Units	Permits	Permits	Permits	Demo Permits
<i>*Work started without a permit - fee is doubled</i>			# OF PERMITS:	1	1	6	0	0

TRADE PERMIT REPORT FOR THE MONTH OF NOVEMBER 2023					MARSHALLTOWN	
					I O W A	
PERMIT NUMBER	LOCATION OF IMPROVEMENT	RESIDENTIAL/ COMMERCIAL	PERMIT TYPE (ELEC., PLUMB., MECH. OR SOLAR)	VALUATION	FEE	
ELER-009305-2023	315 Thunderbird Dr	Residential	Solar		\$95.00	
ELER-009301-2023	205 E Olive St	Residential	Electric		\$85.00	
ELER-009300-2023	209 Harmony Dr	Residential	Electric		\$85.00	
MECH-009297-2023	1904 S 4th St	Residential	Electric		\$85.00	
ELER-009306-2023	910 E Anson St	Residential	Solar		\$95.00	
MECH-009307-2023	1709 Summit St	Residential	Mechanical		\$62.00	
ELER-009314-2023	407 W Nevada St	Residential	Electric		\$85.00	
ELER-009310-2023	203 S 12th St	Residential	Electric		\$85.00	
ELER-009309-2023	1303 Marshall Dr	Residential	Electric		\$85.00	
PLMC-009308-2023	102 Iowa Ave W	Commercial	Plumbing	\$70,000.00	\$395.00	
ELER-009326-2023	1713 S 5th St	Residential	Electric		\$85.00	
MECH-009327-2023	9 N 4th St	Residential	Mechanical		\$62.00	
ELEC-009329-2023	201 E Merle Hibbs Blvd	Commercial	Electric	\$321,635.00	\$1,655.00	
MECH-009333-2023	714 W Madison St	Residential	Mechanical		\$62.00	
ELEC-009331-2023	901 Woodland St	Residential	Electric	\$1,188,030.00	\$0.00	
ELEC-009334-2023	408 S 12th Ave	Residential	Electric	\$10,000.00	\$95.00	
ELER-009335-2023	704 Arlington Dr	Residential	Electric		\$85.00	
ELEC-009336-2023	1734 Country Club	Commercial	Electric	\$5,000.00	\$70.00	
ELER-009337-2023	803 Arlington Dr	Residential	Electric		\$85.00	
MECH-009338-2023	1013 S 10th Ave	Residential	Mechanical		\$62.00	
ELER-009354-2023	502 N 1st St	Residential	Electric		\$85.00	
MECH-009344-2023	805 Jerome St	Residential	Mechanical		\$62.00	
MECH-009343-2023	1408 S 1st St	Residential	Mechanical		\$62.00	
ELER-009342-2023	1101 W Chruch St	Residential	Solar		\$95.00	
ELER-009341-2023	1708 Olson Way	Residential	Solar		\$95.00	
MECH-009339-2023	805 Ratcliffe Dr	Residential	Mechanical		\$62.00	
MECH-009340-2023	308 Summit St	Residential	Mechanical		\$62.00	
PLMR-009357-2023	302 Richard Ln	Residential	Plumbing		\$62.00	
ELER-009358-2023	705 Jackson St	Residential	Solar		\$95.00	
MECH-009360-2023	2008 S 3rd Ave	Residential	Mechanical		\$62.00	
MECH-009366-2023	111 N 21st St	Residential	Mechanical		\$62.00	
MECH-009369-2023	1013 W Church St	Residential	Mechanical		\$62.00	
ELER-009372-2023	211 N 9th St	Residential	Electric		\$85.00	
		TOTALS:		\$1,594,665.00	\$4,369.00	
	# Residential Permits	Residential Fees	# of Commercial Permits	Commercial Valuation	Commercial Fees	Total Fees

Electrical	11	\$850.00	4	\$1,524,665.00	\$1,820.00	\$2,670.00
Plumbing	1	\$62.00	1	\$70,000.00	\$395.00	\$457.00
Mechanical	11	\$682.00	0	\$0.00	\$0.00	\$682.00
Solar	5	\$475.00	0	\$0.00	\$0.00	\$475.00
TOTALS	28	\$2,069.00	5	\$1,594,665.00	\$2,215.00	\$4,284.00

Building Division Improvement Value & Fee Summary - Nov. 2023

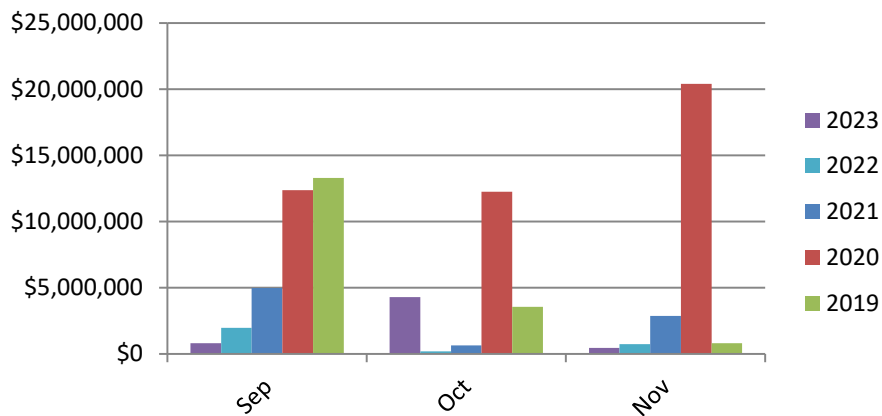
Total Improvement Value Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023	\$146,879	\$52,863	\$89,854	\$9,915,908	\$2,017,008	\$1,324,629	\$2,165,008	\$186,516	\$799,185	\$4,289,552	\$444,643		\$21,432,046
2022	\$2,912,000	\$937,862	\$494,839	\$2,580,043	\$254,164	\$200,269	\$777,111	\$870,171	\$1,973,656	\$186,890	\$746,220		\$11,933,225
2021	\$6,335,000	\$6,324,000	\$18,194,000	\$34,700,000	\$2,239,000	\$1,049,000	\$495,000	\$235,000	\$4,992,000	\$636,000	\$2,882,000		\$78,081,000
2020	\$1,921,000	\$339,000	\$1,660,000	\$4,186,000	\$382,000	\$3,260,000	\$2,367,000	\$501,000	\$12,368,000	\$12,265,000	\$20,405,970		\$59,654,970
2019	\$903,000	\$3,132,000	\$5,177,000	\$1,176,000	\$870,000	\$1,546,000	\$2,188,000	\$471,000	\$13,287,000	\$3,550,000	\$802,000		\$33,102,000

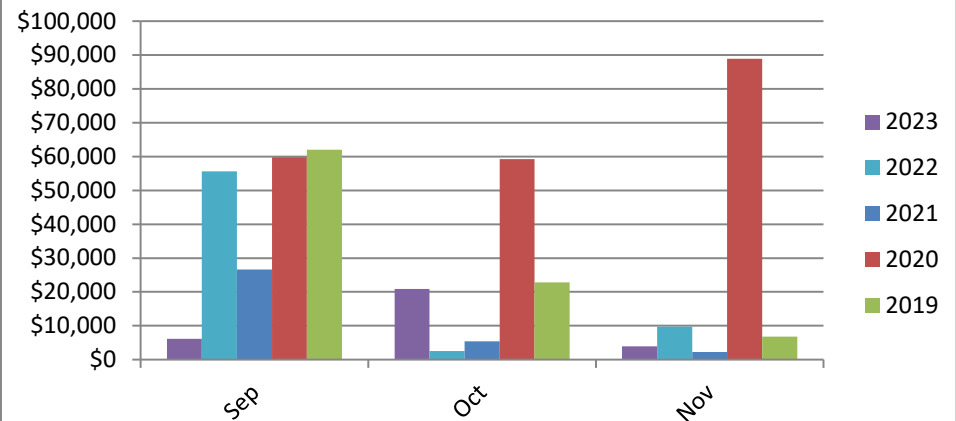
Total Fees Received Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023	\$1,840	\$919	\$1,273	\$44,457	\$16,282	\$9,862	\$11,090	\$2,704	\$6,116	\$20,856	\$3,948		\$119,347
2022	\$13,584	\$6,803	\$4,081	\$21,852	\$2,993	\$2,687	\$6,366	\$9,826	\$55,620	\$2,512	\$9,764		\$136,088
2021	\$48,028	\$47,605	\$86,696	\$160,445	\$13,361	\$8,998	\$6,020	\$3,654	\$26,620	\$5,410	\$2,219		\$409,056
2020	\$11,506	\$3,879	\$11,942	\$25,465	\$4,090	\$21,363	\$13,575	\$5,219	\$59,802	\$59,261	\$88,881		\$304,983
2019	\$6,828	\$16,366	\$27,102	\$11,467	\$11,308	\$16,389	\$15,200	\$6,479	\$61,975	\$22,847	\$6,751		\$202,712

Total Improvement Value Comparison



Total Fees Received Comparison



MARSHALLTOWN

I O W A

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Diana Steiner, Finance Director
DATE: December 18, 2023
RE: September 2023 Monthly Financial Statements

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: N/A.

Recommendation: Staff recommends approving the September 2023 monthly financial statements.

Budget Impact: N/A.

Description/Background: The Finance Department has prepared and reconciled the September 2023 financial statements for your review. The FY24 budget was approved in April 2023.

The attached reports include the following:

- Fund Balance Report, which includes the beginning balance at 6/30/23, the year-to-date revenues and expenses for 3 months and the ending fund cash balance.
- Cash & Investments Report, which includes current balances and interest rates for all city investments.
- Monthly Budget Report, which reflects monthly and year-to-date revenues and expenses by each fund and then in summary. If the YTD Activity amount is less than the YTD Budget amount, it will show as unfavorable for revenues and favorable for expenses.

Items of interest this month:

- \$100,000 was received in Fund 364 from the Wellmark Foundation Grant for the Water Plaza
- Fund 615 includes payments of \$289,168 for payments on the WPC Headworks & Digester SRF project. And revenues from the State Revolving Fund of \$2,211,311.
- Fund 616 includes payments of \$590,295 for payments on the CIPP Rehab project
- Fund 311 includes payments of \$452,482 for the Edgewood Street Extension
- Fund 363 includes payments of \$572,797 for State Street Reconstruction
- The quarterly transfers were completed including net transfers into the general fund of \$1,245,187. For a detail of all year-to-date transfers, see separate Council agenda item

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Greg Nichols, Jeff Schneider, Gary Thompson



MARSHALLTOWN

IOWA

FUND BALANCE REPORT AS OF 09/30/2023

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	3,567,795.12	2,449,884.74	4,330,712.63	1,686,967.23
010 - CASH FLOW RESERVE FUND	2,755,575.96	24,364.69	-	2,779,940.65
030 - CAPITAL RESERVE	-	5,662.32	5,662.32	-
031 - CAPITAL RSRV-BLDG MAINT	248,847.16	8,346.16	-	257,193.32
032 - CIP LARGE VEHICLE/EQUIPMENT	93,755.00	-	-	93,755.00
110 - ROAD USE TAX	7,872,965.91	1,121,563.76	690,447.56	8,304,082.11
112 - EMPLOYEE BENEFITS FUND	3,768,809.74	96,668.07	820,284.38	3,045,193.43
117 - POLICE/FIRE RETIREMENT	642,477.91	33,026.48	303,438.93	372,065.46
119 - EMERGENCY FUND	-	5,804.59	5,804.59	-
121 - LOCAL OPTION SALES TAX	6,012,923.56	1,197,975.32	1,048,291.22	6,162,607.66
125 - TAX INCREMENT FINANCING	169,545.77	27,974.14	-	197,519.91
130 - CITY TORT LIABILITY	128,206.16	2,236.72	1,006.03	129,436.85
132 - GRANTS-STATE/LOCAL AGENCIES	(1,237,771.42)	218,880.04	42,603.31	(1,061,494.69)
133 - UNDESIGNATED FEDERAL GRANTS	(26,937.26)	23,985.13	229,611.11	(232,563.24)
140 - PARK & REC DONATION FUND	301,596.26	8,896.19	25,590.93	284,901.52
141 - MTOWN TENNIS ASSOC	2,890.06	25.55	-	2,915.61
142 - SOFTBALL ASSOCIATION FUND	(6,149.75)	3,223.62	10,980.30	(13,906.43)
144 - LIVE HEALTHY IOWA	6,277.56	55.51	-	6,333.07
145 - TORNADO GENERAL	287,863.02	-	-	287,863.02
148 - FEMA-COVID19	(12,143.15)	-	-	(12,143.15)
149 - FEMA - WINDS	334,019.33	-	-	334,019.33
150 - LOCAL PD GRANTS	(4,019.97)	11,955.90	16,298.55	(8,362.62)
151 - DEPT OF JUSTICE GRANTS	(18,454.98)	17,880.50	17,264.87	(17,839.35)
152 - POLICE UNDESIGNATED GRANTS	(10,240.50)	15,740.87	22,419.96	(16,919.59)
153 - POLICE DEPT DONATION FUND	122,990.71	5,619.36	26,118.57	102,491.50
156 - FIRE DEPT DONATION FUND	82,179.22	722.41	1,700.00	81,201.63
160 - ECONOMIC DEVELOPMENT GIFT	54,964.15	485.99	-	55,450.14
161 - SURETY DEPOSITS/SUBDIVIDER	11,466.96	101.39	-	11,568.35
170 - LIBRARY DONATION FUND	114,613.95	31,770.03	6,026.20	140,357.78
177 - SEIZED ASSETS (POLICE)	24,663.16	2,249.81	6,766.68	20,146.29
184 - VOUCHERS - 002, 003	212,388.44	370,743.32	335,148.13	247,983.63
189 - #6 HUD LEAD GRANT	81,342.03	242,676.34	346,385.88	(22,367.51)
200 - GO BONDS DEBT FUND	216,257.80	917,257.26	-	1,133,515.06
300 - CIP COLLECTION FUND	389,865.65	18,874.40	4,602.32	404,137.73
311 - RISE STREET GRANTS	(3,632,998.53)	-	1,011,373.08	(4,644,371.61)
312 - AIRPORT PROJECT FUND	122,392.82	1,020.74	11,872.64	111,540.92
320 - SPECIAL ASSESSMENT PROJECTS	(14,510.95)	-	-	(14,510.95)
340 - BIKE PATH PROJECT FUND	(1,511.60)	-	291.00	(1,802.60)
341 - TREES FOREVER PROJECT	25,667.35	8,730.01	8,186.34	26,211.02
350 - GO BONDS CAPITAL PROJECTS	9,341.72	82.60	-	9,424.32
355 - 2015 GO BONDS (D&D)	380,907.57	36,580.22	176,349.25	241,138.54
361 - LIBRARY BUILDING ADDITION	1,626.33	-	1,626.33	-
362 - 2020 GO BONDS	713,101.88	6,303.91	256.00	719,149.79
363 - 2021 GO BONDS	7,376,741.08	56,491.03	1,585,677.67	5,847,554.44
364 - 2022 GO BONDS	9,627,478.41	168,399.51	95,870.45	9,700,007.47
389 - AMERICAN RESCUE PLAN	3,105,941.21	-	13,999.18	3,091,942.03
395 - ECONOMIC DEVELOPMENT PROJECT FUND	-	-	62,903.02	(62,903.02)
610 - WATER POLLUTION CONTROL	-	883,789.17	883,789.17	-
611 - WPCP REVENUE	20,994,624.06	2,360,105.57	883,770.09	22,470,959.54
614 - WPCP CAPITAL IMPROVEMENT RSRV	1,120,657.22	9,908.81	-	1,130,566.03
615 - WPCP PLANT & IMPROVEMENTS	-	2,211,311.29	786,998.34	1,424,312.95
616 - SANITARY SEWER REHAB PROJECT	-	-	1,829,754.60	(1,829,754.60)
617 - SANITARY SEWER NEW CONSTRUCTN	156,657.20	9,720.00	-	166,377.20
690 - TRANSIT OPERATING	1,005,655.70	116,144.17	203,925.42	917,874.45
740 - STORM SEWER UTILITY	1,751,034.24	361,779.35	171,658.25	1,941,155.34
741 - 2016 GO STORM WATER PROJ	797,609.06	7,052.43	-	804,661.49
750 - COMPOSTING FACILITY	200,498.34	29,869.86	12,680.23	217,687.97
760 - P&R CONCESSIONS ENTERPRISE	(25,565.37)	28,063.05	31,730.64	(29,232.96)
881 - OCCUPATIONAL INSURANCE ESCROW	120,913.02	42,796.94	51,886.59	111,823.37
884 - GROUP HEALTH INSURANCE ESCROW	24,141.74	965,839.57	859,405.55	130,575.76
886 - WORKMAN'S COMP DEDUCTIBLE FUND	34,883.61	308.04	79.13	35,112.52
913 - 911 COMMISION	(6,957.22)	112,351.00	358,076.79	(252,683.01)
952 - SURETY BONDS/DEPOSITS	5,004.16	189.42	-	5,193.58
TOTAL	70,081,896.61	14,281,487.30	17,339,324.23	67,024,059.68

MARSHALLTOWN

IOWA

CASH AND INVESTMENTS
AS OF 09/30/2023

Account	Name	Ending Balance	Interest Rate
BalObject: 0110 - P&R Deposits			
<u>999.0110.100</u>	First Interstate Bank P&R Deposits	597,338.18	2.25
	Total BalObject: 0110 - P&R Deposits :	597,338.18	
BalObject: 0111 - Operating			
<u>999.0111.100</u>	First Interstate Bank Operating	888,033.35	2.25
	Total BalObject: 0111 - Operating:	888,033.35	
BalObject: 0113 - Payroll			
<u>999.0113.100</u>	First Interstate Bank Payroll	350,000.00	2.25
	Total BalObject: 0113 - Payroll:	350,000.00	
BalObject: 0114 - Dev Inspections			
<u>999.0114.100</u>	First Interstate Bank Dev Inspections	33,894.10	2.25
	Total BalObject: 0114 - Dev Inspections:	33,894.10	
BalObject: 0115 - HUD Admin			
<u>999.0115.100</u>	First Interstate Bank HUD Admin	252,145.64	2.25
	Total BalObject: 0115 - HUD Admin:	252,145.64	
BalObject: 0116 - HUD HAP			
<u>999.0116.100</u>	First Interstate Bank HUD HAP	5,806.25	2.25
	Total BalObject: 0116 - HUD HAP:	5,806.25	
BalObject: 0117 - Police			
<u>999.0117.100</u>	First Interstate Bank Police	26,637.53	2.25
	Total BalObject: 0117 - Police:	26,637.53	
BalObject: 0117 - ACH			
<u>999.0118.100</u>	First Interstate Bank ACH	1,000.00	2.25
	Total BalObject: 0118 - ACH	1,000.00	
BalObject: 0120 - PETTY CASH			
<u>001.0120.000</u>	PETTY CASH - RECORDS	100.00	0.00
<u>750.0120.000</u>	PETTY CASH	300.00	0.00
<u>760.0120.000</u>	PETTY CASH	-	0.00
	Total BalObject: 0120 - PETTY CASH:	400.00	
BalObject: 0121 - PETTY CASH-SWIMMING POOLS			
<u>001.0121.000</u>	PETTY CASH-SWIMMING POOLS	-	0.00
	Total BalObject: 0121 - PETTY CASH-SWIMMING	-	
BalObject: 0122 - PETTY CASH-CITY CLERK			
<u>001.0122.000</u>	PETTY CASH-CITY CLERK	200.00	0.00
	Total BalObject: 0122 - PETTY CASH-CITY CLERK:	200.00	

Account	Name	Ending Balance	Interest Rate
BalObject: 0123 - PETTY CASH-LIBRARY			
001.0123.000	PETTY CASH-LIBRARY	100.00	0.00
	Total BalObject: 0123 - PETTY CASH-LIBRARY:	100.00	
BalObject: 0124 - PETTY CASH-LIBRARY			
001.0125.000	PETTY CASH-LIBRARY	200.00	0.00
	Total BalObject: 0124 - PETTY CASH-LIBRARY:	200.00	
BalObject: 0125 - PETTY CASH-PARK			
001.0125.000	PETTY CASH-PARK	225.00	0.00
	Total BalObject: 0125 - PETTY CASH-PARK:	225.00	
BalObject: 0130 - CASH HELD BY INSUR ADMIN			
885.0130.000	CASH HELD BY INSUR ADMI	1.00	0.00
	Total BalObject: 0130 - CASH HELD BY INSUR ADM	1.00	
BalObject: 0215 - IPAIT MONEY MARKET			
999.0215.000	IPAIT MONEY MARKET	8,716,375.26	5.08
	Total BalObject: 0215 - IPAIT MONEY MARKET:	8,716,375.26	
BalObject: 0216 - FIRST INTERSTATE BANK MM			
999.0216.000	First Interstate Bank MM	12,094,452.86	2.25
	Total BalObject: 0216 - FIRST INTERSTATE BANK M	12,094,452.86	
BalObject: 0240 - MIDWEST ONE CD (91-365 DAYS)			
364.0240.000	MIDWEST ONE CD	2,000,000.00	5.32 - 5.35
999.0240.000	MIDWEST ONE CD	11,059,381.43	4.65 - 5.51
	Total BalObject: 0240 - MIDWEST ONE CD	13,059,381.43	
BalObject: 0243 - GNB INV			
364.0243.000	GNB CD	-	4.74
999.0243.000	GNB CD	18,000,000.00	4.65-5.47
	Total BalObject: 0243 - GNB INV	18,000,000.00	
BalObject: 0246 - PINNACLE INV			
364.0246.000	PINNACLE CD	2,000,000.00	4.95
999.0246.000	PINNACLE CD	-	4.85- 4.95
	Total BalObject: 0246 - PINNACLE CD	2,000,000.00	
BalObject: 0265 - IPAIT CD			
999.0265.000	IPAIT CD	8,000,000.00	4.71-5.6
	Total BalObject: 0265 - IPAIT CD	8,000,000.00	
BalObject: 0273 - IPAIT GOV SEC			
999.0273.000	IPAIT GOV INV	2,998,301.28	4.71-5.6
	Total BalObject: 0273 - IPAIT GOV SEC	2,998,301.28	
BalObject: 0999 - POOLED CASH			
999.0999.000	POOLED CASH - prepaid work comp and outstanding AP	(432.20)	0.00
	Total BalObject: 0999 - POOLED CASH:	(432.20)	
	TOTAL	67,024,059.68	



City of Marshalltown, IA

Monthly Budget Report - Marshalltown

Group Summary

For Fiscal: 2023-2024 Period Ending: 09/30/2023

Account Type	September Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 001 - GENERAL FUND					
Revenue	1,482,288.10	4,504,792.32	2,449,884.74	-2,054,907.58	18,020,483.00
Expense	1,279,395.39	4,503,627.33	4,330,712.63	172,914.70	18,020,483.00
Total Fund: 001 - GENERAL FUND:	202,892.71	1,164.99	-1,880,827.89	-1,881,992.88	0.00
Fund: 010 - CASH FLOW RESERVE FUND					
Revenue	6,877.56	86,971.20	24,364.69	-62,606.51	348,000.00
Total Fund: 010 - CASH FLOW RESERVE FUND:	6,877.56	86,971.20	24,364.69	-62,606.51	348,000.00
Fund: 030 - CAPITAL RESERVE					
Revenue	0.00	174,036.09	5,662.32	-168,373.77	696,423.00
Expense	0.00	174,103.38	5,662.32	168,441.06	696,423.00
Total Fund: 030 - CAPITAL RESERVE:	0.00	-67.29	0.00	67.29	0.00
Fund: 031 - CAPITAL RSRV-BLDG MAINT					
Revenue	636.30	750.00	8,346.16	7,596.16	3,000.00
Expense	0.00	35,311.53	0.00	35,311.53	141,275.00
Total Fund: 031 - CAPITAL RSRV-BLDG MAINT:	636.30	-34,561.53	8,346.16	42,907.69	-138,275.00
Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT					
Revenue	0.00	23,521.50	0.00	-23,521.50	94,086.00
Total Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT:	0.00	23,521.50	0.00	-23,521.50	94,086.00
Fund: 110 - ROAD USE TAX					
Revenue	452,741.53	932,349.96	1,121,563.76	189,213.80	3,729,400.00
Expense	301,472.12	1,049,529.09	690,447.56	359,081.53	4,198,134.00
Total Fund: 110 - ROAD USE TAX:	151,269.41	-117,179.13	431,116.20	548,295.33	-468,734.00
Fund: 112 - EMPLOYEE BENEFITS FUND					
Revenue	13,006.92	582,555.18	96,668.07	-485,887.11	2,330,221.00
Expense	688,396.38	767,717.73	820,284.38	-52,566.65	3,070,871.00
Total Fund: 112 - EMPLOYEE BENEFITS FUND:	-675,389.46	-185,162.55	-723,616.31	-538,453.76	-740,650.00
Fund: 117 - POLICE/FIRE RETIREMENT					
Revenue	3,242.90	248,446.92	33,026.48	-215,420.44	993,788.00
Expense	303,438.93	295,036.98	303,438.93	-8,401.95	1,180,148.00
Total Fund: 117 - POLICE/FIRE RETIREMENT:	-300,196.03	-46,590.06	-270,412.45	-223,822.39	-186,360.00
Fund: 119 - EMERGENCY FUND					
Revenue	617.66	65,743.44	5,804.59	-59,938.85	262,974.00

Monthly Budget Report - Marshelltown

For Fiscal: 2023-2024 Period Ending: 09/30/2023

Account Type	September Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	5,804.59	65,743.50	5,804.59	59,938.91	262,974.00
Total Fund: 119 - EMERGENCY FUND:	-5,186.93	-0.06	0.00	0.06	0.00
Fund: 121 - LOCAL OPTION SALES TAX					
Revenue	400,361.32	949,999.98	1,197,975.32	247,975.34	3,800,000.00
Expense	918,287.87	1,141,276.89	1,048,291.22	92,985.67	4,565,385.00
Total Fund: 121 - LOCAL OPTION SALES TAX:	-517,926.55	-191,276.91	149,684.10	340,961.01	-765,385.00
Fund: 125 - TAX INCREMENT FINANCING					
Revenue	1,913.13	278,635.23	27,974.14	-250,661.09	1,114,541.00
Expense	0.00	270,615.99	0.00	270,615.99	1,082,464.00
Total Fund: 125 - TAX INCREMENT FINANCING:	1,913.13	8,019.24	27,974.14	19,954.90	32,077.00
Fund: 130 - CITY TORT LIABILITY					
Revenue	320.23	10,249.98	2,236.72	-8,013.26	41,000.00
Expense	1,006.03	9,999.99	1,006.03	8,993.96	40,000.00
Total Fund: 130 - CITY TORT LIABILITY:	-685.80	249.99	1,230.69	980.70	1,000.00
Fund: 132 - GRANTS-STATE/LOCAL AGENCIES					
Revenue	12,517.00	677,075.04	218,880.04	-458,195.00	2,709,360.00
Expense	18,903.17	613,225.35	42,603.31	570,622.04	2,453,883.00
Total Fund: 132 - GRANTS-STATE/LOCAL AGENCIES:	-6,386.17	63,849.69	176,276.73	112,427.04	255,477.00
Fund: 133 - UNDESIGNATED FEDERAL GRANTS					
Revenue	0.00	98,488.05	23,985.13	-74,502.92	394,050.00
Expense	141,876.80	96,363.03	229,611.11	-133,248.08	385,550.00
Total Fund: 133 - UNDESIGNATED FEDERAL GRANTS:	-141,876.80	2,125.02	-205,625.98	-207,751.00	8,500.00
Fund: 140 - PARK & REC DONATION FUND					
Revenue	2,666.28	12,999.96	8,896.19	-4,103.77	52,000.00
Expense	4,255.89	34,285.44	25,590.93	8,694.51	137,175.00
Total Fund: 140 - PARK & REC DONATION FUND:	-1,589.61	-21,285.48	-16,694.74	4,590.74	-85,175.00
Fund: 141 - MTOWN TENNIS ASSOC					
Revenue	7.21	4.98	25.55	20.57	20.00
Total Fund: 141 - MTOWN TENNIS ASSOC:	7.21	4.98	25.55	20.57	20.00
Fund: 142 - SOFTBALL ASSOCIATION FUND					
Revenue	-209.00	7,695.24	3,223.62	-4,471.62	30,781.00
Expense	311.38	7,688.07	10,980.30	-3,292.23	30,781.00
Total Fund: 142 - SOFTBALL ASSOCIATION FUND:	-520.38	7.17	-7,756.68	-7,763.85	0.00
Fund: 144 - LIVE HEALTHY IOWA					
Revenue	15.67	1,886.73	55.51	-1,831.22	7,547.00
Expense	0.00	1,886.55	0.00	1,886.55	7,547.00
Total Fund: 144 - LIVE HEALTHY IOWA :	15.67	0.18	55.51	55.33	0.00
Fund: 145 - TORNADO GENERAL					
Expense	0.00	45,246.00	0.00	45,246.00	181,000.00

Monthly Budget Report - Marshalltown

For Fiscal: 2023-2024 Period Ending: 09/30/2023

Account Type	September Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 145 - TORNADO GENERAL:	0.00	45,246.00	0.00	45,246.00	181,000.00
Fund: 148 - FEMA-COVID19					
Revenue	0.00	3,358.74	0.00	-3,358.74	13,435.00
Total Fund: 148 - FEMA-COVID19:	0.00	3,358.74	0.00	-3,358.74	13,435.00
Fund: 149 - FEMA - WINDS					
Revenue	0.00	16,243.50	0.00	-16,243.50	65,000.00
Expense	0.00	2,050.95	0.00	2,050.95	8,208.00
Total Fund: 149 - FEMA - WINDS:	0.00	14,192.55	0.00	-14,192.55	56,792.00
Fund: 150 - LOCAL PD GRANTS					
Revenue	5,884.21	14,994.00	11,955.90	-3,038.10	60,000.00
Expense	-3,713.41	14,994.00	16,298.55	-1,304.55	60,000.00
Total Fund: 150 - LOCAL PD GRANTS:	9,597.62	0.00	-4,342.65	-4,342.65	0.00
Fund: 151 - DEPT OF JUSTICE GRANTS					
Revenue	0.00	14,198.37	17,880.50	3,682.13	56,800.00
Expense	8,125.89	14,199.15	17,264.87	-3,065.72	56,800.00
Total Fund: 151 - DEPT OF JUSTICE GRANTS:	-8,125.89	-0.78	615.63	616.41	0.00
Fund: 152 - POLICE UNDESIGNATED GRANTS					
Revenue	2,166.58	27,365.79	15,740.87	-11,624.92	109,507.00
Expense	-6,225.29	27,367.38	22,419.96	4,947.42	109,507.00
Total Fund: 152 - POLICE UNDESIGNATED GRANTS:	8,391.87	-1.59	-6,679.09	-6,677.50	0.00
Fund: 153 - POLICE DEPT DONATION FUND					
Revenue	303.56	799.98	5,619.36	4,819.38	3,200.00
Expense	5,669.48	7,709.88	26,118.57	-18,408.69	30,850.00
Total Fund: 153 - POLICE DEPT DONATION FUND:	-5,365.92	-6,909.90	-20,499.21	-13,589.31	-27,650.00
Fund: 156 - FIRE DEPT DONATION FUND					
Revenue	200.89	749.97	722.41	-27.56	3,000.00
Expense	1,700.00	4,249.98	1,700.00	2,549.98	17,000.00
Total Fund: 156 - FIRE DEPT DONATION FUND:	-1,499.11	-3,500.01	-977.59	2,522.42	-14,000.00
Fund: 160 - ECONOMIC DEVELOPMENT GIFT					
Revenue	137.18	249.99	485.99	236.00	1,000.00
Total Fund: 160 - ECONOMIC DEVELOPMENT GIFT:	137.18	249.99	485.99	236.00	1,000.00
Fund: 161 - SURETY DEPOSITS/SUBDIVIDER					
Revenue	28.62	46.23	101.39	55.16	185.00
Total Fund: 161 - SURETY DEPOSITS/SUBDIVIDER:	28.62	46.23	101.39	55.16	185.00
Fund: 170 - LIBRARY DONATION FUND					
Revenue	2,630.61	206,118.72	31,770.03	-174,348.69	824,475.00
Expense	3,799.08	208,684.89	6,026.20	202,658.69	834,740.00
Total Fund: 170 - LIBRARY DONATION FUND:	-1,168.47	-2,566.17	25,743.83	28,310.00	-10,265.00

Monthly Budget Report - Marshalltown

For Fiscal: 2023-2024 Period Ending: 09/30/2023

Account Type	September Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 177 - SEIZED ASSETS (POLICE)					
Revenue	2,198.06	874.68	2,249.81	1,375.13	3,500.00
Expense	0.00	999.69	6,766.68	-5,766.99	4,000.00
Total Fund: 177 - SEIZED ASSETS (POLICE):	2,198.06	-125.01	-4,516.87	-4,391.86	-500.00
Fund: 184 - VOUCHERS - 002, 003					
Revenue	131,830.45	312,244.65	370,743.32	58,498.67	1,248,980.00
Expense	105,783.77	320,908.50	335,148.13	-14,239.63	1,284,128.00
Total Fund: 184 - VOUCHERS - 002, 003:	26,046.68	-8,663.85	35,595.19	44,259.04	-35,148.00
Fund: 189 - #6 HUD LEAD GRANT					
Revenue	0.00	395,712.48	242,676.34	-153,036.14	1,582,850.00
Expense	115,507.64	395,769.12	346,385.88	49,383.24	1,583,162.00
Total Fund: 189 - #6 HUD LEAD GRANT:	-115,507.64	-56.64	-103,709.54	-103,652.90	-312.00
Fund: 200 - GO BONDS DEBT FUND					
Revenue	899,082.25	1,781,116.56	917,257.26	-863,859.30	7,124,597.00
Expense	0.00	1,757,302.23	0.00	1,757,302.23	7,031,413.00
Total Fund: 200 - GO BONDS DEBT FUND:	899,082.25	23,814.33	917,257.26	893,442.93	93,184.00
Fund: 300 - CIP COLLECTION FUND					
Revenue	2,775.94	165,858.96	18,874.40	-146,984.56	663,436.00
Expense	0.00	197,627.25	4,602.32	193,024.93	790,509.00
Total Fund: 300 - CIP COLLECTION FUND:	2,775.94	-31,768.29	14,272.08	46,040.37	-127,073.00
Fund: 311 - RISE STREET GRANTS					
Revenue	0.00	6,247.50	0.00	-6,247.50	25,000.00
Expense	452,481.86	6,249.99	1,011,373.08	-1,005,123.09	25,000.00
Total Fund: 311 - RISE STREET GRANTS:	-452,481.86	-2.49	-1,011,373.08	-1,011,370.59	0.00
Fund: 312 - AIRPORT PROJECT FUND					
Revenue	275.95	52,874.97	1,020.74	-51,854.23	211,500.00
Expense	0.00	35,374.98	11,872.64	23,502.34	141,500.00
Total Fund: 312 - AIRPORT PROJECT FUND:	275.95	17,499.99	-10,851.90	-28,351.89	70,000.00
Fund: 320 - SPECIAL ASSESSMENT PROJECTS					
Revenue	0.00	124.98	0.00	-124.98	500.00
Total Fund: 320 - SPECIAL ASSESSMENT PROJECTS:	0.00	124.98	0.00	-124.98	500.00
Fund: 340 - BIKE PATH PROJECT FUND					
Revenue	0.00	396,203.70	0.00	-396,203.70	1,584,815.00
Expense	0.00	409,384.95	291.00	409,093.95	1,637,540.00
Total Fund: 340 - BIKE PATH PROJECT FUND:	0.00	-13,181.25	-291.00	12,890.25	-52,725.00
Fund: 341 - TREES FOREVER PROJECT					
Revenue	64.85	8,949.96	8,730.01	-219.95	35,800.00
Expense	7,973.84	9,999.99	8,186.34	1,813.65	40,000.00
Total Fund: 341 - TREES FOREVER PROJECT:	-7,908.99	-1,050.03	543.67	1,593.70	-4,200.00

Monthly Budget Report - Marshalltown

For Fiscal: 2023-2024 Period Ending: 09/30/2023

Account Type	September Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 350 - GO BONDS CAPITAL PROJECTS					
Revenue	23.32	49.98	82.60	32.62	200.00
Total Fund: 350 - GO BONDS CAPITAL PROJECTS:	23.32	49.98	82.60	32.62	200.00
Fund: 355 - 2015 GO BONDS (D&D)					
Revenue	596.58	7,623.96	36,580.22	28,956.26	30,500.00
Expense	13,937.00	72,320.28	176,349.25	-104,028.97	289,365.00
Total Fund: 355 - 2015 GO BONDS (D&D):	-13,340.42	-64,696.32	-139,769.03	-75,072.71	-258,865.00
Fund: 361 - LIBRARY BUILDING ADDITION					
Revenue	-10.32	7.47	0.00	-7.47	30.00
Expense	1,626.33	0.00	1,626.33	-1,626.33	0.00
Total Fund: 361 - LIBRARY BUILDING ADDITION:	-1,636.65	7.47	-1,626.33	-1,633.80	30.00
Fund: 362 - 2020 GO BONDS					
Revenue	1,779.17	160,700.73	6,303.91	-154,396.82	642,803.00
Expense	0.00	305,138.22	256.00	304,882.22	1,220,553.00
Total Fund: 362 - 2020 GO BONDS:	1,779.17	-144,437.49	6,047.91	150,485.40	-577,750.00
Fund: 363 - 2021 GO BONDS					
Revenue	14,466.83	1,382,276.19	56,491.03	-1,325,785.16	5,529,105.00
Expense	572,797.36	2,699,586.21	1,585,677.67	1,113,908.54	10,798,365.00
Total Fund: 363 - 2021 GO BONDS:	-558,330.53	-1,317,310.02	-1,529,186.64	-211,876.62	-5,269,260.00
Fund: 364 - 2022 GO BONDS					
Revenue	152,239.80	171,175.92	168,399.51	-2,776.41	684,750.00
Expense	20,420.70	1,083,062.43	95,870.45	987,191.98	4,332,250.00
Total Fund: 364 - 2022 GO BONDS:	131,819.10	-911,886.51	72,529.06	984,415.57	-3,647,500.00
Fund: 365 - 2023 GO BONDS					
Revenue	0.00	2,838,999.99	0.00	-2,838,999.99	11,356,000.00
Expense	0.00	2,838,949.98	0.00	2,838,949.98	11,356,000.00
Total Fund: 365 - 2023 GO BONDS:	0.00	50.01	0.00	-50.01	0.00
Fund: 389 - AMERICAN RESCUE PLAN					
Expense	6,389.18	657,964.59	13,999.18	643,965.41	2,632,863.00
Total Fund: 389 - AMERICAN RESCUE PLAN:	6,389.18	657,964.59	13,999.18	643,965.41	2,632,863.00
Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND					
Revenue	0.00	1,749.99	0.00	-1,749.99	7,000.00
Expense	2,684.90	1,749.99	62,903.02	-61,153.03	7,000.00
Total Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND:	-2,684.90	0.00	-62,903.02	-62,903.02	0.00
Fund: 610 - WATER POLLUTION CONTROL					
Revenue	272,464.94	1,991,237.73	883,789.17	-1,107,448.56	7,964,951.00
Expense	272,464.94	1,991,026.53	883,789.17	1,107,237.36	7,964,951.00
Total Fund: 610 - WATER POLLUTION CONTROL:	0.00	211.20	0.00	-211.20	0.00

Monthly Budget Report - Marshalltown

For Fiscal: 2023-2024 Period Ending: 09/30/2023

Account Type	September Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 611 - WPCP REVENUE					
Revenue	838,264.74	2,023,174.95	2,360,105.57	336,930.62	8,092,700.00
Expense	272,464.94	2,282,087.70	883,770.09	1,398,317.61	9,128,351.00
Total Fund: 611 - WPCP REVENUE:	565,799.80	-258,912.75	1,476,335.48	1,735,248.23	-1,035,651.00
Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV					
Revenue	2,797.02	6,249.99	9,908.81	3,658.82	25,000.00
Total Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV:	2,797.02	6,249.99	9,908.81	3,658.82	25,000.00
Fund: 615 - WPCP PLANT & IMPROVEMENTS					
Revenue	2,211,311.29	1,310,637.48	2,211,311.29	900,673.81	5,242,550.00
Expense	289,167.71	1,310,637.45	786,998.34	523,639.11	5,242,550.00
Total Fund: 615 - WPCP PLANT & IMPROVEMENTS:	1,922,143.58	0.03	1,424,312.95	1,424,312.92	0.00
Fund: 616 - SANITARY SEWER REHAB PROJECT					
Revenue	0.00	174,862.50	0.00	-174,862.50	699,450.00
Expense	590,294.66	174,862.44	1,829,754.60	-1,654,892.16	699,450.00
Total Fund: 616 - SANITARY SEWER REHAB PROJECT:	-590,294.66	0.06	-1,829,754.60	-1,829,754.66	0.00
Fund: 617 - SANITARY SEWER NEW CONSTRUCTN					
Revenue	6,433.00	2,124.99	9,720.00	7,595.01	8,500.00
Total Fund: 617 - SANITARY SEWER NEW CONSTRUCTN:	6,433.00	2,124.99	9,720.00	7,595.01	8,500.00
Fund: 690 - TRANSIT OPERATING					
Revenue	42,486.64	252,251.67	116,144.17	-136,107.50	1,009,007.00
Expense	50,346.75	298,497.36	203,925.42	94,571.94	1,194,302.00
Total Fund: 690 - TRANSIT OPERATING:	-7,860.11	-46,245.69	-87,781.25	-41,535.56	-185,295.00
Fund: 740 - STORM SEWER UTILITY					
Revenue	128,953.82	340,125.00	361,779.35	21,654.35	1,360,500.00
Expense	49,855.62	379,290.36	171,658.25	207,632.11	1,517,361.00
Total Fund: 740 - STORM SEWER UTILITY:	79,098.20	-39,165.36	190,121.10	229,286.46	-156,861.00
Fund: 741 - 2016 GO STORM WATER PROJ					
Revenue	1,990.73	499.80	7,052.43	6,552.63	2,000.00
Total Fund: 741 - 2016 GO STORM WATER PROJ:	1,990.73	499.80	7,052.43	6,552.63	2,000.00
Fund: 750 - COMPOSTING FACILITY					
Revenue	9,787.91	17,824.92	29,869.86	12,044.94	71,300.00
Expense	7,659.38	22,514.97	12,680.23	9,834.74	90,072.00
Total Fund: 750 - COMPOSTING FACILITY:	2,128.53	-4,690.05	17,189.63	21,879.68	-18,772.00
Fund: 760 - P&R CONCESSIONS ENTERPRISE					
Revenue	0.00	12,000.00	28,063.05	16,063.05	48,000.00
Expense	444.84	10,070.79	31,730.64	-21,659.85	40,291.00
Total Fund: 760 - P&R CONCESSIONS ENTERPRISE:	-444.84	1,929.21	-3,667.59	-5,596.80	7,709.00
Fund: 881 - OCCUPATIONAL INSURANCE ESCROW					
Revenue	12,522.80	0.00	42,796.94	42,796.94	0.00

Monthly Budget Report - Marshalltown

For Fiscal: 2023-2024 Period Ending: 09/30/2023

Account Type	September Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	8,048.38	0.00	51,886.59	-51,886.59	0.00
Total Fund: 881 - OCCUPATIONAL INSURANCE ESCROW:	4,474.42	0.00	-9,089.65	-9,089.65	0.00
Fund: 884 - GROUP HEALTH INSURANCE ESCROW					
Revenue	283,610.65	0.00	965,839.57	965,839.57	0.00
Expense	293,236.21	0.00	859,405.55	-859,405.55	0.00
Total Fund: 884 - GROUP HEALTH INSURANCE ESCROW:	-9,625.56	0.00	106,434.02	106,434.02	0.00
Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND					
Revenue	86.87	0.00	308.04	308.04	0.00
Expense	0.00	0.00	79.13	-79.13	0.00
Total Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND:	86.87	0.00	228.91	228.91	0.00
Fund: 913 - 911 COMMISSION					
Revenue	112,138.00	0.00	112,351.00	112,351.00	0.00
Expense	97,451.48	0.00	358,076.79	-358,076.79	0.00
Total Fund: 913 - 911 COMMISSION:	14,686.52	0.00	-245,725.79	-245,725.79	0.00
Report Total:	612,983.96	-3,898,180.29	-3,058,026.35	840,153.94	-15,602,574.00

Fund Summary

Fund	September Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
001 - GENERAL FUND	202,892.71	1,164.99	-1,880,827.89	-1,881,992.88	0.00
010 - CASH FLOW RESERVE FUND	6,877.56	86,971.20	24,364.69	-62,606.51	348,000.00
030 - CAPITAL RESERVE	0.00	-67.29	0.00	67.29	0.00
031 - CAPITAL RSRV-BLDG MAIN	636.30	-34,561.53	8,346.16	42,907.69	-138,275.00
032 - CIP LARGE VEHICLE/EQUIP	0.00	23,521.50	0.00	-23,521.50	94,086.00
110 - ROAD USE TAX	151,269.41	-117,179.13	431,116.20	548,295.33	-468,734.00
112 - EMPLOYEE BENEFITS FUND	-675,389.46	-185,162.55	-723,616.31	-538,453.76	-740,650.00
117 - POLICE/FIRE RETIREMENT	-300,196.03	-46,590.06	-270,412.45	-223,822.39	-186,360.00
119 - EMERGENCY FUND	-5,186.93	-0.06	0.00	0.06	0.00
121 - LOCAL OPTION SALES TAX	-517,926.55	-191,276.91	149,684.10	340,961.01	-765,385.00
125 - TAX INCREMENT FINANCIN	1,913.13	8,019.24	27,974.14	19,954.90	32,077.00
130 - CITY TORT LIABILITY	-685.80	249.99	1,230.69	980.70	1,000.00
132 - GRANTS-STATE/LOCAL AGE	-6,386.17	63,849.69	176,276.73	112,427.04	255,477.00
133 - UNDESIGNATED FEDERAL C	-141,876.80	2,125.02	-205,625.98	-207,751.00	8,500.00
140 - PARK & REC DONATION FU	-1,589.61	-21,285.48	-16,694.74	4,590.74	-85,175.00
141 - MTOWN TENNIS ASSOC	7.21	4.98	25.55	20.57	20.00
142 - SOFTBALL ASSOCIATION FL	-520.38	7.17	-7,756.68	-7,763.85	0.00
144 - LIVE HEALTHY IOWA	15.67	0.18	55.51	55.33	0.00
145 - TORNADO GENERAL	0.00	-45,246.00	0.00	45,246.00	-181,000.00
148 - FEMA-COVID19	0.00	3,358.74	0.00	-3,358.74	13,435.00
149 - FEMA - WINDS	0.00	14,192.55	0.00	-14,192.55	56,792.00
150 - LOCAL PD GRANTS	9,597.62	0.00	-4,342.65	-4,342.65	0.00
151 - DEPT OF JUSTICE GRANTS	-8,125.89	-0.78	615.63	616.41	0.00
152 - POLICE UNDESIGNATED GR	8,391.87	-1.59	-6,679.09	-6,677.50	0.00
153 - POLICE DEPT DONATION FI	-5,365.92	-6,909.90	-20,499.21	-13,589.31	-27,650.00
156 - FIRE DEPT DONATION FUN	-1,499.11	-3,500.01	-977.59	2,522.42	-14,000.00
160 - ECONOMIC DEVELOPMENT	137.18	249.99	485.99	236.00	1,000.00
161 - SURETY DEPOSITS/SUBDIVI	28.62	46.23	101.39	55.16	185.00
170 - LIBRARY DONATION FUND	-1,168.47	-2,566.17	25,743.83	28,310.00	-10,265.00
177 - SEIZED ASSETS (POLICE)	2,198.06	-125.01	-4,516.87	-4,391.86	-500.00
184 - VOUCHERS - 002, 003	26,046.68	-8,663.85	35,595.19	44,259.04	-35,148.00
189 - #6 HUD LEAD GRANT	-115,507.64	-56.64	-103,709.54	-103,652.90	-312.00
200 - GO BONDS DEBT FUND	899,082.25	23,814.33	917,257.26	893,442.93	93,184.00
300 - CIP COLLECTION FUND	2,775.94	-31,768.29	14,272.08	46,040.37	-127,073.00
311 - RISE STREET GRANTS	-452,481.86	-2.49	-1,011,373.08	-1,011,370.59	0.00
312 - AIRPORT PROJECT FUND	275.95	17,499.99	-10,851.90	-28,351.89	70,000.00
320 - SPECIAL ASSESSMENT PRO.	0.00	124.98	0.00	-124.98	500.00
340 - BIKE PATH PROJECT FUND	0.00	-13,181.25	-291.00	12,890.25	-52,725.00
341 - TREES FOREVER PROJECT	-7,908.99	-1,050.03	543.67	1,593.70	-4,200.00
350 - GO BONDS CAPITAL PROJEI	23.32	49.98	82.60	32.62	200.00

Monthly Budget Report - Marshalltown

For Fiscal: 2023-2024 Period Ending: 09/30/2023

355 - 2015 GO BONDS (D&D)	-13,340.42	-64,696.32	-139,769.03	-75,072.71	-258,865.00
361 - LIBRARY BUILDING ADDITC	-1,636.65	7.47	-1,626.33	-1,633.80	30.00
362 - 2020 GO BONDS	1,779.17	-144,437.49	6,047.91	150,485.40	-577,750.00
363 - 2021 GO BONDS	-558,330.53	-1,317,310.02	-1,529,186.64	-211,876.62	-5,269,260.00
364 - 2022 GO BONDS	131,819.10	-911,886.51	72,529.06	984,415.57	-3,647,500.00
365 - 2023 GO BONDS	0.00	50.01	0.00	-50.01	0.00
389 - AMERICAN RESCUE PLAN	-6,389.18	-657,964.59	-13,999.18	643,965.41	-2,632,863.00
395 - ECONOMIC DEVELOPMENT	-2,684.90	0.00	-62,903.02	-62,903.02	0.00
610 - WATER POLLUTION CONTR	0.00	211.20	0.00	-211.20	0.00
611 - WPCP REVENUE	565,799.80	-258,912.75	1,476,335.48	1,735,248.23	-1,035,651.00
614 - WPCP CAPITAL IMPROVEM	2,797.02	6,249.99	9,908.81	3,658.82	25,000.00
615 - WPCP PLANT & IMPROVEN	1,922,143.58	0.03	1,424,312.95	1,424,312.92	0.00
616 - SANITARY SEWER REHAB P	-590,294.66	0.06	-1,829,754.60	-1,829,754.66	0.00
617 - SANITARY SEWER NEW CO	6,433.00	2,124.99	9,720.00	7,595.01	8,500.00
690 - TRANSIT OPERATING	-7,860.11	-46,245.69	-87,781.25	-41,535.56	-185,295.00
740 - STORM SEWER UTILITY	79,098.20	-39,165.36	190,121.10	229,286.46	-156,861.00
741 - 2016 GO STORM WATER PI	1,990.73	499.80	7,052.43	6,552.63	2,000.00
750 - COMPOSTING FACILITY	2,128.53	-4,690.05	17,189.63	21,879.68	-18,772.00
760 - P&R CONCESSIONS ENTERF	-444.84	1,929.21	-3,667.59	-5,596.80	7,709.00
881 - OCCUPATIONAL INSURANC	4,474.42	0.00	-9,089.65	-9,089.65	0.00
884 - GROUP HEALTH INSURANC	-9,625.56	0.00	106,434.02	106,434.02	0.00
886 - WORKMAN'S COMP DEDU	86.87	0.00	228.91	228.91	0.00
913 - 911 COMMISSION	14,686.52	0.00	-245,725.79	-245,725.79	0.00
Report Total:	612,983.96	-3,898,180.29	-3,058,026.35	840,153.94	-15,602,574.00

**RESOLUTION AUTHORIZING APPROVAL OF LEAD HAZARD ABATEMENT
ACTIVITIES TO BE CONDUCTED IN THE INCORPORATED CITY LIMITS OF
MARSHALLTOWN, IOWA CONTRACT IALHD0496-23**

WHEREAS the City of Marshalltown is the recipient of a Lead Hazard Reduction Grant from the United States Department of Housing and Urban Development to be used for the expressed purpose of eliminating lead hazards in housing for qualified applicants; and

WHEREAS the City may apply up to \$24,999 in Lead Hazard Reduction Assistance per eligible housing unit; and

WHEREAS the City in the interest of fulfilling all of the approved benchmark standards set by the HUD Lead Hazard Reduction office is looking to reduce the amount of time between bid letting and project construction in order to be more efficient; and

WHEREAS all contracts will be considered through a competitive sealed bid process and awarded to contractors that have met the grant requirements and are responsive and responsible, and

WHEREAS the request has been made to allow administrative approval of any future contracts to conduct lead hazard abatement activities funded by the Lead Hazard Reduction grant provided the projects awarded meet all applicable program guidelines, city codes, and the contractor performing the lead abatement activities be a certified approved contractor.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
MARSHALLTOWN, IOWA:**

Section 1. That the City of Marshalltown hereby authorizes the Lead Hazard Reduction Program staff to execute any agreements to conduct lead hazard abatement activities funded by the Lead Hazard Reduction Grant effective December 1 2023, on behalf of the City of Marshalltown, provided the project meets all applicable program guidelines, city codes, and the contractor performing the lead abatement activities be a certified approved contractor.

Passed this 22nd day of December 2023, and signed this ____ day of December 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor and City Council
FROM: Jackie Pippin, Grant Manager
DATE: December 11, 2023
RE: HUD Lead Contract IALHD0496-23

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: The City maintains a purchasing policy related to contract awards. The Lead Program staff are requesting continued authority to award contracts on an administrative level provided they comply with all applicable guidelines and Federal requirements.

Recommendation: Allowing administrative processing of awards specific to this grant will allow the program to proceed with projects in a timely basis so that we can meet our benchmarks established. We have administered our previous grants this way with great success.

Budget Impact: N/A

Description/Background: This marks the City's 7th Lead Grant award. The estimated project will average \$24,999 with lead reduction and healthy homes work per residential unit. All contractors must be approved to bid and compliant with all grant requirements. Bids are accepted through a competitive sealed bid process and awarded in accordance to our policies and procedures based on the price and that they are considered to be responsive and responsible.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Greg Nichols, Jeff Schneider, Gary Thompson



RESOLUTION TRANSFERRING FUNDS FOR FISCAL YEAR 2024 THROUGH SEPTEMBER 30, 2023

2023-_____

WHEREAS, the fiscal year 2024 budget provides for certain transfers between funds; and,

WHEREAS, the books should now indicate appropriate transfers;

THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA

that the Finance Director be directed to make said transfers as follows:

TRANSFERS BETWEEN FUNDS

Fund	Transferred From	Fund	Transferred To	Explanation of activity	Adopted FY24	Total Cash Transfers through Sept. 30, 2023	Remaining Budget Available
001	General fund	355	D&D Fund	Landfill revenue in excess of expenses for prior fiscal year	\$ 20,000		20,000.00
001	General fund	690	Transit	Property taxes collected in general (as required) with the cash being transferred to the transit enterprise fund	\$ 275,000	\$ 5,864.18	269,135.82
030	Capital Reserve	110	Road use tax fund	PD and P&R portion of Project purchased in RUT	\$ 8,100		8,100.00
030	Capital Reserve	312	Airport Project Fund	City portion of Airport Grant Project	\$ 50,000		50,000.00
031	Building Maint Fund	133	Grants: Other Federal	City Portion of Coliseum Generator Project	\$ 26,775		26,775.00
031	Building Maint Fund	312	Airport Project Fund	Airport Sewer Repairs	\$ 11,500		11,500.00
110	Road use tax fund	001	General	Reimbursement to general fund for employee wages associated with the public works department	\$ 1,176,363	\$ 253,411.21	922,951.79
110	Road use tax fund	362	2020 GO Bonds & Projects	Railroad Quite Zone Expenses	\$ 642,803		642,803.00
112	Employee benefits fund	001	General	Reimbursement to general fund for employee benefits: FICA, IPERS, group health insurance, workman 's comp, retirees health savings contributions (non-union payout in lieu of sick and vacation based upon guidelines for payouts)	\$ 3,070,871	\$ 688,396.38	2,382,474.62
112	Employee benefits fund	884	Health Insurance Fund	Transfer for deficit in self-insured health insurance fund. Council approved on Resolution 2023-139 6/29/23	\$ -	\$ 131,888.00	(131,888.00)
117	Police & fire retirement	001	General	Reimbursement to general fund for civil service retirement payments to Municipal Fire & Police Retirement System of Iowa (MFPRSI)	\$ 1,180,148	\$ 303,438.93	876,709.07
119	Emergency Levy Fund	001	General	Property taxes collected in Emergency fund with the cash being transferred to the general fund	\$ 262,974	\$ 5,804.59	257,169.41

Fund	Transferred From	Fund	Transferred To	Explanation of activity	Adopted FY24	Total Cash Transfers through Sept. 30, 2023	Remaining Budget Available
121	LOST - Council Desig	001	General	FY 23: Council Designated: Reimbursement of Inflationary Payment. FY24: Council Designated to offset General Fund deficit	\$ 328,526		328,526.00
121	LOST - Council Desig	010	Cash Flow Reserve Fund	Transfer to have Reserve Fund at 16% in FY23 and 17% in FY24, of Fund 001 budgeted expenses	\$ 288,000		288,000.00
121	LOST - Council Desig	132	Grants: State and Local	Downtown Revitalization (DTR) grant	\$ 375,000		375,000.00
121	Local Option Sales Tax	200	Debt Service Fund	Property tax relief from local option sales tax (LOST) collected to pay for bond payments	\$ 3,333,609	\$ 890,627.31	2,442,981.69
121	LOST - Storm Sewer/Street Improvements	311	RISE Street Grants	City Portion of Project Costs, Edgewood Ext	\$ 25,000		25,000.00
121	LOST - Storm Sewer/Street Improvements	364	2022 GO Bonds & Projects	Street Improvement Projects	\$ 115,250		115,250.00
125	TIF tax collection fund	001	General	MCBD, Chamber, and façade/code grant expenses paid by general fund. Cash is transferred from TIF collection fund where the property taxes are collected.	\$ 127,915		127,915.00
125	TIF tax collection fund	200	Debt Service Fund	To Pay for TIF portion of GO Debt	\$ 325,806		325,806.00
140	PR Donation Fund	133	Undesignated Federal Grants	Portion of Coliseum Generator Project	\$ 82,275		82,275.00
142	Softball Association	884	Health Insurance Fund	Transfer for deficit in self-insured health insurance fund. Council approved on Resolution 2023-139 6/29/23		\$ 658.00	(658.00)
145	Tornado Fund	110	Road use tax fund	Purchase of New Drump Truck, replacement of truck used during Tornado clean up.	\$ 141,000		141,000.00
184	Vouchers - Sec 8	884	Health Insurance Fund	Transfer for deficit in self-insured health insurance fund. Council approved on Resolution 2023-139 6/29/23		\$ 1,721.00	(1,721.00)
189	Lead Grant	884	Health Insurance Fund	Transfer for deficit in self-insured health insurance fund. Council approved on Resolution 2023-139 6/29/23		\$ 646.00	(646.00)

Fund	Transferred From	Fund	Transferred To	Explanation of activity	Adopted FY24	Total Cash Transfers through Sept. 30, 2023	Remaining Budget Available
300	CIP Tax Collection Fund	030	Capital Improvement Reserve Fund	Capital expenditures paid from governmental capital reserve fund. Cash is transferred from the capital improvement levy funds where the property taxes were received.	\$ 696,423	\$ 4,602.32	691,820.68
300	CIP Tax Collection Fund	32	CIP Large Equipment	Capital expenditures paid from governmental capital reserve fund. Cash is transferred from the capital improvement levy funds where the property taxes were received. For future fire truck purchase.	\$ 94,086		94,086.00
361	Library Building Addition	170	Library Donation Fund	Library expansion has been put on hold, so transfer to donation fund to be used for accessory building.	\$ -	\$ 1,626.33	(1,626.33)
363	2021 GO Bonds & Projects	395	Economic Development Project Fund	Move Bond Proceeds to Corresponding Bond Projects	\$ 7,000		7,000.00
364	2022 GO Bonds & Projects	363	2021 GO Bonds & Projects	Move Bond Proceeds to Corresponding Bond Projects	\$ 2,463,464		2,463,464.00
389	American Rescue Plan	001	General	Cover Budgeted General Fund Deficit	\$ 49,389		49,389.00
389	American Rescue Plan	363	2021 GO Bonds & Projects	State Street Reconstruction Project costs	\$ 2,461,741		2,461,741.00
610	WPCP	200	Debt Service Fund	Fund WPCP GO Bond Payments	\$ 504,518		504,518.00
610	WPCP	884	Health Insurance Fund	Transfer for deficit in self-insured health insurance fund. Council approved on Resolution 2023-139 6/29/23		\$ 22,563.00	(22,563.00)
611	WPCP Rev Fund	363	2021 GO Bonds & Projects	Sanitary Sewer Project Costs	\$ 523,900		523,900.00
615	WPCP Plant & Improvement	364	2022 GO Bonds & Projects	Sanitary Sewer Project Costs	\$ 489,500		489,500.00
690	Transit	884	Health Insurance Fund	Transfer for deficit in self-insured health insurance fund. Council approved on Resolution 2023-139 6/29/23		\$ 6,960.00	(6,960.00)

Fund	Transferred From	Fund	Transferred To	Explanation of activity	Adopted FY24	Total Cash Transfers through Sept. 30, 2023	Remaining Budget Available
740	Storm Sewer Utility	200	Debt Service Fund	Fund Storm Sewer GO Bond Payments	\$ 541,506		541,506.00
740	Storm Sewer Utility	884	Health Insurance Fund	Transfer for deficit in self-insured health insurance fund. Council approved on Resolution 2023-139 6/29/23		\$ 5,217.00	(5,217.00)
750	Composting Facility	884	Health Insurance Fund	Transfer for deficit in self-insured health insurance fund. Council approved on Resolution 2023-139 6/29/23		\$ 250.00	(250.00)
				TOTALS EXCLUDING INTRAFUND TRANSFERS	\$ 19,698,442	\$ 2,323,674	\$ 17,374,768
610/611	WPCP funds	610, 612,615, 617	WPCP funds	Cover consolidation of project funds within WPCP series and move dollars from WPCP revenue fund to WPCP expenditure fund	\$ 9,111,901	\$ 883,770.09	8,228,130.91
TOTALS INCLUDING INTRAFUND TRANSFERS					\$ 28,810,343	\$ 3,207,444.34	25,602,898.66

Passed this 22nd day of December 2023

Attest: _____ Attest: _____
Mayor City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Diana Steiner, Finance Director
DATE: December 18, 2023
RE: Transfer of funds for FY2024 through September 30, 2023

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: N/A.

Recommendation: Staff recommends Council approve transfers that were budgeted and additional transfers that are now needed for the 3 months of this fiscal year.

Budget Impact: A budget amendment is not required if actual transfers exceed the budgeted transfer amounts; however, Council approval is required to actually make the transfers if the budget is exceeded.

Description/Background: Effective April 13, 2019, the City Finance Committee, organized under Iowa Administrative Code, approved changes to Administrative Rules Code 545-2 requiring greater disclosures for all interfund transfers. The rules require cities to provide the originating fund and receiving fund, purpose, and amount of the transfer during the budget process and also require additional resolutions any time transfers exceed the original or amended budget amounts.

Within the resolution, staff have outlined the original adopted budget transfers for the fiscal year ending June 30, 2024 and the actual transfers needed for the 3-month period ending September 30, 2023. In many instances, the revenue from property tax levies, road use tax, local option sales tax, and bond funds are shown in their originating fund and then transferred out to the fund where the expenditures are accounted for.

I have highlighted the transfers whereby a transfer was made, but there was no budget. All but one of these is from the Council Resolution 2023-139 that was approved June 29, 2023 to use some of the Employee Benefits Fund 112, grant and enterprise funds to increase the fund balance in our self-insured health insurance fund since we were projecting a deficit by calendar year-end. Total city funds of \$169,903 were transferred and Marshall County Communications Commission was invoiced for \$10,097 for a total of \$180,000. Health insurance premiums were also raised for the employees and retirees in August 2023.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Greg Nichols, Jeff Schneider, Gary Thompson



The other transfer that was made that didn't have a budget was for a donation given to the library for their building expansion in years past and posted to Fund 361. Since this project is put on hold for now, we transferred the money to the Library Donation Fund 170 and assigned it to the Accessory Building Project.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Greg Nichols, Jeff Schneider, Gary Thompson



**RESOLUTION ACCEPTING BID AND AUTHORIZING THE PURCHASE OF A
PAINT STRIPER FOR THE PRICE OF \$19,069.67 FROM DIAMOND VOGEL FOR
USE AT THE STREET DIVISION AND DECLARING CERTAIN PROPERTY
SURPLUS FOR DISPOSAL THEREOF**

WHEREAS, the City of Marshalltown (hereinafter referred to as the “City”), State of Iowa, is a political subdivision organized and existing under the law and the Constitution of the State of Iowa (the “State”); and

WHEREAS, the City of Marshalltown, Iowa desires to procure one paint striper to be utilized by the Street Department and sought quotes for this purpose; and

WHEREAS, Diamond Vogel submitted a quote on a paint striper for a purchase price of \$19,069.67; and

WHEREAS, acceptance of this bid is in the best interest of the City of Marshalltown; and

WHEREAS, the existing paint striper will be declared surplus and listed on GovDeals as a parts machine. Items that are still good on it that someone may find a use for include the Motor Driver, Guns, and Tips.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:

Section 1. That the City of Marshalltown accepts the bid from Diamond Vogel for the purchase of a strip painter in the amount of \$19,069.67, to be used by the Street Department.

Section 2. The existing Paint Striper is declared surplus and will be listed on GovDeals as a parts machine.

Section 3. The Public Works Director of the City of Marshalltown is hereby authorized to enter into agreements on behalf of the City of Marshalltown to purchase said equipment at the above referenced price and conditions.

Passed this 22nd day of December 2023, and signed this ____ day of December 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, PE – Public Works Director
DATE: December 22, 2023
RE: Street Division – Authorization for Equipment Purchase – Paint Striper

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:

Review City policies, procedures, plans, ordinances, programs, and services for updates and efficiencies.

Recommendation:

Recommend authorizing this street division equipment purchase in the amount of **\$19,069.67**.

Budget Impact:

The City's Capital Improvement Plan had previously included a \$35,000 budget FY25 for replacing our paint striper. This past year, our existing equipment failed further, therefore; we are recommending swapping equipment in the FY24 and FY25 to accommodate the purchase of this in the current FY24 utilizing funds from other equipment that we will delay purchase. Funds will come from Road Use Tax (Fund 110).

Description/Background:

This equipment is used to paint on-street parking stalls, some pavement markings in parking lots, railroad track style crosswalks, and cross hatching in areas where our larger paint truck can not maneuver easily to do.

The city's existing paint line striper / driver was purchased in 2005 (Asset #6424). It is a Graco Line Lazer & Driver that was purchased for \$9,397.00. It currently has a failed pump that we have been informed no longer has an available replacement pump. The screen that provides information such as pump pressure in addition to the voltage rectifier is inoperable. The rectifier operates the strobe and work light that we utilize when operating at night. We frequently perform pavement markings at night, especially in the CBD and public parking lot areas.

With the existing equipment currently inoperable due to the pump failure, we are requesting a swap of planned CIP equipment purchases to move this equipment purchase ahead 1 year in our CIP. Several CIP swaps are proposed; however, we are delaying the purchase of a Truck, UTV, and Brine Trailer so funds are available. The city obtained quotes from three local vendors for this equipment as shown below:

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Greg Nichols, Jeff Schneider, Gary Thompson



Vendor	December 2023 Quote
Diamond Vogel	\$ 19,069.67
Sherwin Williams	\$ 21,588.46
Strand's	\$ 28,321.93

We also were given a heads up of a planned price increase from the manufacturer that will go into effect January 1, 2024 so we are hoping to order prior to that increase. We are comfortable with the quote from Diamond Vogel to serve our needs for this equipment. This quote includes: Line Driver HD [262005], Line Lazer with manual guns [5900], Lazer Guide [25a530], Battery Kit [25a526], Graco Hitch Kit, 15-Gallon Paint Hopper [241104], and Bead Dispenser [277064].

The existing Paint Striper will be surplused and GovDealed as a parts machine. Items that are still good on it that someone may find a use for include the Motor Driver, Guns, and Tips.

Attachment: Diamond Vogel Quote

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CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Greg Nichols, Jeff Schneider, Gary Thompson



Diamond Vogel

Job Price Quote

Customer: City of Marshalltown

Date of Quote: 12/4/2023

Account#: 26200342

Project Name: Graco Equipment

Address: 24 N Center
Marshalltown, IA

Quoted: Colton Appel

Email: colton.appel@diamondvogel.com

Phone: 641-485-9540

Phone: 319-531-0357

PRODUCT	PRICE
Line Driver HD 262005	\$6839
Line Lazer 5900 2 manual guns 17H455	\$9280
Lazer Guide 25a530	\$795.45
Battery Kit 25a526	\$398.52
Graco Hitch Kit	\$152.27
15 gallon Paint Hopper 241104	\$355.57
Bead Dispenser 277064	\$1248.86
	\$19,069.67

Prices are per gallon in 5 gallon containers. Prices subject to change. Prices for some tinted colors may be higher.

RESOLUTION ACCEPTING BID AND AUTHORIZING THE PURCHASE OF A JOHN DEERE 333P COMPACT TRACK LOADER FOR THE PRICE OF \$102,220.50 FROM MURPHY TRACTOR & EQUIPMENT FOR USE AT THE STREET AND COMPOST DIVISIONS AND DECLARING CERTAIN PROPERTY SURPLUS FOR DISPOSAL THEREOF

WHEREAS, the City of Marshalltown (hereinafter referred to as the “City”), State of Iowa, is a political subdivision organized and existing under the law and the Constitution of the State of Iowa (the “State”); and

WHEREAS, the City of Marshalltown, Iowa desires to procure one track skid loader to be utilized by the Street Division and Compost and sought quotes for this purpose; and

WHEREAS, Murphy Tractor & Equipment Co. submitted a quote on a track skid loader for a purchase price of \$102,220.50; and

WHEREAS, acceptance of this bid is in the best interest of the City of Marshalltown; and

WHEREAS, the existing Street Department track skid loader will be declared surplus.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:

Section 1. That the City of Marshalltown accepts the bid from John Deere for the purchase of a track skid loader in the amount of \$102,220.50, to be used by the Street Department and Compost.

Section 2. The existing Street track skid loader is declared surplus and shall be disassembled to be sold as scrap with the other parts being disposed of.

Section 2. The Public Works Director of the City of Marshalltown is hereby authorized to enter into agreements on behalf of the City of Marshalltown to purchase said equipment at the above referenced price and conditions.

Passed this 22nd day of December 2023, and signed this _____ day of December 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, PE – Public Works Director
DATE: December 22, 2023
RE: Street Division – Authorization for Equipment Purchase – Track Skid Loader

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:

Review City policies, procedures, plans, ordinances, programs, and services for updates and efficiencies.

Recommendation:

Recommend authorizing this street and compost division equipment purchase in the amount of **\$102,220.50**.

Budget Impact:

City staff recommend modifications to our CIP through delaying equipment planned to be purchased in FY24 to allow for the purchase of this equipment. We propose \$35,000 to come from compost fund (Fund 750) with the remainder from Road Use Tax (Fund 110). Delays or reductions in purchases in both funds will allow us to stay within the previously approved FY24 CIP Budgets.

Description/Background:

One of the Street Division's skid loaders experienced a failure of both hydraulic pumps this year. This was not in our short-term CIP; however, it is a critical piece of equipment. After consultation with Central Iowa Farm Store – it was determined not to be the most financially feasible to repair our existing skid loader.

The existing skid loader is a 2004 New Holland LS190, purchased new for \$45,980.00. The pump failures that we experienced seems to be common of this generation/series and make of equipment. The manufacturer no longer makes these pumps, nor rebuild kits for them. We attempted to locate used pumps; however, estimates for used pumps were \$7,000 from various salvage/resell entities that had previously sold used salvaged parts. Ultimately, several months of searching did not locate any available replacement pumps. We can continue searching for replacement pumps with no guarantee if/when we will be able to locate them and their condition. An estimated value (if pumps were replaced) of our existing skid loader is \$13,000 - \$15,000. Discussions on disposing through GovDeals or similar with our existing skid loader could be parted out were had and is ultimately our recommendation. Staff feel we could likely get \$5,000+ for our existing as a parts skid loader.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Greg Nichols, Jeff Schneider, Gary Thompson



This equipment is used for many, many duties within our street division, as well as our compost facility. We have previously run two skid loaders in these Divisions, the New Holland and a John Deere 333G, purchased in 2020. In 2019/2020, city staff tested 8 various brands / sizes of skid loaders to determine which they felt served the city's needs in the best way in a mini-equipment expo which is what ultimately led to the purchase of the John Deere 333G. Staff continue to feel the John Deere 333G meets our needs and did not feel another expo was needed to select the type to replace the New Holland. With some of the changes in how we complete certain tasks, we have been using skid loaders more and more. Our 2020 333G has 747 hours on it and the New Holland has 1,085 hours; however, had more limited use due to its size and other limitations of that particular tired unit.

We evaluated New and Used models. John Deere is updating their series and the G Series is being replaced by the P Series. The City is eligible to use Sourcewell discount to obtain competitive procurement of new government vehicles and equipment, which can provide for a 25+% discount on new equipment.

Model	Year / Hours	Comments on Differences	Vendor	December 2023 Quote
333 P	2024 - New	Desired Level 5 Package w/ High Flow, 24 Month/2000 Hr Warranty; Inc Serrated & Tooth Buckets	Murphy Tractor (MSRP) - Iowa	\$ 138,731.00
333 P	2024 - New	Desired Level 5 Package w/ High Flow, 24 Month/2000 Hr Warranty; Inc Serrated & Tooth Buckets	Murphy Tractor (w/ Sourcewell Discount) - Iowa	\$ 102,220.50
333 G	2021 – 560 hrs	Only has Standard Flow Hydraulics; Likely need new tracks (~\$6k). Includes serrated bucket, forks, and grapple.	Private Sale in Iowa	\$ 80,000.00
333 G	2022 – 334 hrs	Only has Standard Flow Hydraulics; Likely need new tracks (~\$6k). No attachments included	Van Wall Equipment (Iowa)	\$79,900.00
333 G	2022 – 577 hrs	Only has Standard Flow Hydraulics; Likely need new tracks (~\$6k). Includes serrated bucket	Van Wall Equipment (Iowa)	\$79,900.00
333 G	2020 – 1,489 hrs	Includes High Flow; Likely need new tracks (~\$6k). Includes straight bucket	Dealer in Missouri	\$59,900.00

The P series that we've quoted with the Sourcewell discount has one safety upgrade that the G series does not, it is a surround view camera system that can increase safety in the environments we use them with crew members both in and out of the equipment working in the same space. We also struggled to find a used, low-hour machine that had the high flow hydraulics. Most used machines we would also need to budget to replace the tracks, which can run \$6k for a pair. We estimate the existing John Deere skid loader and the proposed purchase to have a 20-year life with the City of Marshalltown.

We recommend purchase through the Sourcewell program of the 333P. The existing New Holland Skid Loader will be surplus and sold as-is through Gov Deals.

Attachments: MSRP Quote & Sourcewell Quote for 333P John Deere.

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CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Greg Nichols, Jeff Schneider, Gary Thompson



MSRP

333 P COMPACT TRACK LOADER

15-Dec-2023



Code	Description	Qty	List Price(USD)
00VOT	333 P COMPACT TRACK LOADER	1	\$121,991.00
Option Codes			
0202	United States	1	No Added Cost
0259	English Operator's Manual	1	In Base Price
0351	Translated Text Labels	1	No Added Cost
0518	Level 5 Package - Prem Cab A/C, 2Spd, BPP Adj, Hi FLOW, SL, RC, Power QT, Vent Seat, Dlx Lts, Rev Fan, Adv Display, Radio W/Mic, Rear Cam, Chrome, HD Grille Includes: -2 Speed -ISO Joystick Controls with Integrated Detents -EH Joystick Performance Package (Selectable Propel Speeds, Creeper Mode, Boom/ Bucket Speed, Attachment Controls) -EH Boom Performance Package (EH Self-Level Up/Down, Return-to-Dig, Return-to-Carry, Boom-Height-Kickout) -High Flow -Ride Control -Power Quik-Tatch -Enclosed Cab (A/C, Heat, Defrost) -High Back Air Suspension Seat (Heated and Vented Cloth) -Deluxe Lights (LED) -Reversing Fan -Advanced Touch Screen Display (8 In.) -Attachment Manager Software -On-Board Grade Indication Software -AM/FM Radio with Bluetooth (Streaming and Hands Free Calling) -Chrome Exhaust -Heavy Duty Rear Grille	1	\$3,534.00

0952	Rear View Camera	1	In Base Price
	Includes: -5 In. LCD Monitor		
1100	Less Detection System	1	No Added Cost
1362	2-Inch Seat Belt with Shoulder Harness	1	In Base Price
	Shoulder harness required with a cab package.		
183N	JDLink™	1	In Base Price
	Includes integrated cab wiring harness, antenna, and JDLink Modem (MTG). JDLink connectivity is enabled separately through the JDLink website.		
	Connectivity service is subject to country availability.		
1880	Less Receiver	1	No Added Cost
1900	Less Display	1	No Added Cost
1950	Less Application	1	No Added Cost
2000	Less Code	1	No Added Cost
2940	Less Grade Control	1	No Added Cost
5608	Wide Zig-Zag Bar Track - 17.7 In. (450 mm)	1	In Base Price
	Provides 81.0 In. machine width.		
8043	Cold Start Package	1	\$326.00
	Includes Heavy Duty 925cca Battery and Block Heater. (110 volt) Includes Hydrau XR Cold Start Oil for Hydraulics.		
8049	Engine Air Precleaner	1	\$488.00
8030	Fire Extinguisher Bracket	1	\$95.00
	Mounting location is in the headliner of the cab.		

8059	Cab Severe Duty Polycarbonate Door	1	\$2,360.00
8938	90 In. SD Construction Bucket with Serrated Edge (22.4 Cu Ft)	1	\$4,792.00
8939	90 In. Severe Duty Tooth Bucket (22.4 Cu Ft)	1	\$4,342.00
8047	Counterweight, (Double Set)	1	\$803.00
	Includes 4 stackable 86 lb weights (39 Kg).		
Total			\$138,731.00

Manufacturer's Suggested List Price shown. Retail prices may vary by dealer. Unless stated otherwise, taxes, freight, setup, delivery and other dealer specific charges not included in the pricing. Options/items noted with anything other than price will have additional costs. Pricing, availability, and specifications subject to change without notice. Special program pricing may be available on certain models. See dealer for details. Prices shown are in U.S. dollars and valid only in the U.S.

Quote Summary**Prepared For:**

CITY OF MARSHALLTOWN
MUNICIPAL BUILDING
MARSHALLTOWN, IA 50158
Business: 515-673-8251

Prepared By:

TYLER SEYMOUR
Murphy Tractor & Equipment
5087 E Broadway Ave
Des Moines, IA 50317
Phone: 515-263-0055
Mobile: 319-888-3106
tseymour@murphytractor.com

Sourcewell Discount Applied
Sourcewell Member #2316
Valid through 2/29/24

Quote Id: 30040704
Created On: 01 December 2023
Last Modified On: 04 December 2023
Expiration Date: 30 December 2023

Equipment Summary

2024 333P JOHN DEERE LEVEL 5
Factory 24 Month 2000 Hour
Comprehensive Warranty

Qty**Extended**

1

1

Equipment Total**\$ 102,220.50**

Quote Summary

Equipment Total	\$ 102,220.50
SubTotal	\$ 102,220.50
Total	\$ 102,220.50
Balance Due	\$ 102,220.50

Salesperson : X _____

Accepted By : X _____

Selling Equipment

Quote Id: 30040704

Customer: CITY OF MARSHALLTOWN

2024 333P JOHN DEERE LEVEL 5

Hours: 0
Stock Number: 237242

Code	Description	Qty
00V0T	2024 JOHN DEERE LEVEL 5	1

Standard Options - Per Unit

183N	JDLINK	1
0953	Surround View	1
1362	2-Inch Seat Belt with Shoulder Harness	1
5608	WIDE ZIG-ZAG MULTI BAR TRKS	1
8030	Fire Extinguisher Bracket	1
8043	COLD START PACKAGE 110 VOLT	1
8047	Counterweight, (Double Set)	1
8049	Engine Air Precleaner	1
8059	Cab Severe Duty Polycarbonate Door	1

Dealer Attachments

AT455408	90" SD CON BKT W/ Cutting Edge	1
	Stock Number:219356	
BYT12801	Hazard Warning Lights	1
AT417736	Bobcat Harness Adapter Kit	1
8939	90" SD Tooth Bucket	1

Service Agreements

Factory 24 Month 2000 Hour
Comprehensive Warranty

**RESOLUTION APPROVING CONTRACT CHANGE ORDER #7 FOR
THE EDGEWOOD STREET EXTENSION PROJECT #STR19003, A
DECREASE OF \$6,067.40**

WHEREAS, the City of Marshalltown, Iowa, has heretofore entered into a contract with Con-Struct, Inc. for the Edgewood Street Extension Project #STR19003; and

WHEREAS, a decrease is requested for items to complete the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the contract Change Order #7 for the Edgewood Street Extension project #STR19003, in the decrease amount of \$6,067.40 is hereby accepted and approved.

Passed this 22nd day of December 2023, and signed this _____ day of December 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: December 22, 2023
RE: Edgewood Street Extension (STR 19-003)_Change Order #7

Strategic Plan:

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:

Plan for and construct new infrastructure.

Recommendation:

Staff recommends Change Order #7 in the amount of a decrease of \$6,067.40.

Budget Impact:

Construction Costs:

Change Order #7 (deduct)	\$	- 6,067.40	
Change Order #6 (deduct)	\$	- 8,039.00	
Change Order #5 (deduct)	\$	- 19,675.50	
Change Order #4 (deduct)	\$	- 123,747.11	
Change Order #3 (deduct)	\$	- 10,653.00	
Change Order #2 (deduct)	\$	- 26,745.60	
Change Order #1	\$	9,675.00	
Construction Base	\$	6,088,627.50	Con-Struct, Inc.
	\$	5,903,374.89	TOTAL

Funding Sources

Iowa DOT RISE Grant	\$	1,640,342.00	
US EDA Grant	\$	2,956,829.00	shown less admin \$
ARPA	\$	600,000.00	
MWW (Relocation Expenses)	\$	99,758.89	finalized & paid
MWW (Main Upsize Contribution)	\$	60,000.00	finalized & paid
LOST-Capital Projects (construction)	\$	619,630.00	
	\$	5,976,559.89	TOTAL

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Greg Nichols, Jeff Schneider, Gary Thompson



Description/Background:

Refer to reasons included and shown on the attached Change Order #7. A summary of the main changes include:

1. Many of these items are a final quantity adjustment.
2. Some of these result from the removal of the garage located 819 N 5th Ave. Public Works staff hauled the garage out to repurpose it which eliminated the need for a driveway.
3. We also had a few sections of the shared use path had the very edge exceed ADA cross slope requirements. With a 10-ft wide path, have the outside 6-inches slightly exceed the 2% cross slope is not a ADA compliance concern for the walkable / rideable surface – city staff did not feel the quality of the product would be good to require repouring a small strip on the edge. Instead, we negotiated removing it from payment and leaving in place.
4. We also left approximately 2,000 linear feet of silt fence that has not been needed in the project contract (\$3,500) in case it is needed in the spring during reseeding.

We anticipate one additional change order (likely a small deduct for silt fence) in the Spring prior to project close-out.

i:\public works\council items\2023\edgewood change orders\co5\memo2 - str 19-003 edgewood change order #5 - 23 05 22.docx

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Greg Nichols, Jeff Schneider, Gary Thompson





Bolton & Menk

Change Order Details

Marshalltown - Edgewood Extension

Description	
Prime Contractor	CON-STRUCT, INC.
Change Order	7
Status	Pending
Date Created	12/14/2023
Type	Local Funding
Summary	Change Order 7 - Balancing
Change Order Description	Final Balancing Change Order
Awarded Project Amount	\$6,088,627.50
Authorized Project Amount	\$5,909,442.29
Change Order Amount	-\$6,067.40
Revised Project Amount	\$5,903,374.89

Increases/Decreases

Line Number	Item ID	Unit	Unit Price	Current		Change		Revised	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
Section: 1 - Description									
0008	2010-108-J-0	SY	\$5.000	5,884.000	\$29,420.00	-2,159.000	-\$10,795.00	3,725.000	\$18,625.00
SUBBASE, MODIFIED, 4 INCH									
Reason: Balancing Change Order - Removal for Subbase under Sidewalk. Item was not removed when sidewalk was removed with previous change order.									
0017	4020-108-A-1	LF	\$55.000	785.000	\$43,175.00	-16.000	-\$880.00	769.000	\$42,295.00
STORM SEWER, TRENCHED, RCP, 12 INCH									
Reason: Balancing Change Order									
0033	5010-108-A-1	LF	\$85.000	3,070.000	\$260,950.00	-6.000	-\$510.00	3,064.000	\$260,440.00
WATERMAIN, TRENCHED, PVC DR14, 12 INCH									
Reason: Balancing Change Order									
0062	7030-108-B-0	LF	\$10.000	168.000	\$1,680.00	48.000	\$480.00	216.000	\$2,160.00
REMOVAL OF CURB									
Reason: Balancing Change Order									
0063	7030-108-C-0	SY	\$45.000	3,142.000	\$141,390.00	-31.000	-\$1,395.00	3,111.000	\$139,995.00
SHARED USE PATH, PCC, 5 INCH									

Line Number	Item ID	Unit	Unit Price	Current		Change		Revised	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
Reason: Balancing Change Order									
0065	7030-108-E-0	SY	\$65.000	184.000	\$11,960.00	-38.500	-\$2,502.50	145.500	\$9,457.50
SIDEWALK, PCC, 6 INCH									
Reason: Balancing Change Order - Removal of ramps adjacent to driveway along Edgewood for house that was torn down during construction.									
0069	7040-108-H-0	SY	\$7.000	944.000	\$6,608.00	-4.700	-\$32.90	939.300	\$6,575.10
PAVEMENT REMOVAL									
Reason: Balancing Change Order									
0070	8020-108-B-0	STA	\$80.000	142.300	\$11,384.00	-22.300	-\$1,784.00	120.000	\$9,600.00
PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE									
Reason: Balancing Change Order									
0073	8020-108-X-2	EA	\$550.000	2.000	\$1,100.00	-2.000	-\$1,100.00	0.000	\$0.00
SIGN REMOVAL									
Reason: Balancing Change Order									
0080	9040-108-N-1	LF	\$1.750	6,300.000	\$11,025.00	-2,000.000	-\$3,500.00	4,300.000	\$7,525.00
SILT FENCE OR SILT FENCE DITCH CHECK									
Reason: Balancing Change Order Still holding 2,000' if needed in the spring									

Line Number	Item ID	Unit	Unit Price	Current		Change		Revised	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
0083	9040-108-T-1	EA	\$175.000	36.000	\$6,300.00	-36.000	-\$6,300.00	0.000	\$0.00
INLET PROTECTION DEVICE, DROP-IN									
Reason: Balancing Change Order									
8004	9010-108-A-0	AC	\$3,200.000	8.050	\$25,760.00	6.350	\$20,320.00	14.400	\$46,080.00
Conventional Seeding, Type 1 (Permanent Lawn Mixture)									
Reason: Balancing Change Order Additional seeding area based on restoration of swales after subdrain was installed, Seeding area in place of sidewalk removal, and seeding area outside of ROW along Edgewood and N. 8th that was seeded in the fall of 2022 to meet DNR requirements but was disturbed with construction in 2023.									
8005	9010-108-A-1	AC	\$2,800.000	45.460	\$127,288.00	0.690	\$1,932.00	46.150	\$129,220.00
Conventional Seeding, Type 4 (Urban Temporary Erosion Control Mixture):									
Reason: Balancing Change Order									
13 items	Totals				\$678,040.00		-\$6,067.40		\$671,972.60

Signatures

Agreed -  Date: 12/15/23

Contractor

Recommended - Gregory Brounard Date: 12/15/2023

Project Engineer

Approved - _____ Date: _____

City

**RESOLUTION APPROVING CONTRACT CHANGE ORDER #1 FOR
THE BOONE STREET INTERSECTION IMPROVEMENTS PROJECT
#SMW21002, A DECREASE OF \$1,693.10**

WHEREAS, the City of Marshalltown, Iowa, has heretofore entered into a contract with Boulder Contracting, LLC. for the Boone Street Intersection Improvements Project #SMW21002; and

WHEREAS, a decrease is requested for items to complete the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the contract Change Order #1 for the Boone Street Intersection Improvements project #SMW21002, in the decrease amount of \$1,693.10 is hereby accepted and approved.

Passed this 22nd day of December 2023, and signed this _____ day of December 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, PE – Public Works Director
DATE: December 22, 2023
RE: Boone Street Intersection Improvements (SMW 21-002) _ Change Order #1

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:

Strategy 3 – Plan and Fund Improvements to the City's Infrastructure & Buildings

Recommendation: Staff recommends approval of Change Order #1, a decrease of \$1,693.10 to adjust final quantities and deduct for workmanship on the project.

Budget Impact:

Construction Costs:

Change Order #1	\$	-1,693.10	
Construction Base	\$	171,198.70	Boulder Contracting
	\$	169,505.60	TOTAL

Funding Sources

2021 GO Bond (Fund 363)	\$	4,881.64	Upcoming Transfer
2021 GO Bond (Fund 363)	\$	163,179.96	Transferred Q4 FY23
2019 GO Bond (Fund 360)	\$	1,444.00	Transferred Q1 FY23
	\$	169,505.60	TOTAL

**Funding sources: When placed on file, the project was reported to be funded through Road Use Tax (Fund 110). At the time of award, that was corrected to reflect the intent that this project was to be funded by the funds designated as "Street Improvement Plan" with a note that it would be 2018 GO Bond Fund 381. Finance staff utilize street dollars associated with "Street Improvement Plan" from GO Bond Funding on a first spent to the oldest GO Bond first. The 2018 GO Bond (Fund 381) was fully utilized prior to the start of this project; therefore, subsequent years of GO Bond Funding were used as shown above.*

Description/Background:

Construction was completed in May of 2022. There were unresolved issues that delayed the finalization and close-out of this project. Refer to attached Change Order 1 with associated Memo of Understanding for additional detail.

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CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Greg Nichols, Jeff Schneider, Gary Thompson



CHANGE ORDER NO.: 1

Owner:	City of Marshalltown	Owner's Project No.:	SMW21-002
Engineer:	City of Marshalltown	Engineer's Project No.:	SMW21-002
Contractor:	Boulder Contracting, LLC	Contractor's Project No.:	
Project:	Boone Street Intersection Improvements		
Contract Name:	Base Bid		
Date Issued:	12/18/2023	Effective Date of Change Order:	12/22/2023
The Contract is modified as follows upon execution of this Change Order: Description: Adjustment for final quantities (increase of \$2,089.68) and negotiated project deduct of \$3,782.78 (see attached memo). Attachments: See attached summary.			
Change in Contract Price		Change in Contract Times [State Contract Times as either a specific date or a number of days]	
Original Contract Price:		Original Contract Times:	
\$ 171,198.70		Substantial Completion: August 15, 2022	
		Ready for final payment: September 15, 2022	
[Increase] [Decrease] from previously approved Change Orders No.		[Increase] [Decrease] from previously approved Change Orders:	
\$ 0		Substantial Completion: No Change	
		Ready for final payment: No Change	
Contract Price prior to this Change Order:		Contract Times prior to this Change Order:	
\$ 171,198.70		Substantial Completion: August 15, 2022	
		Ready for final payment: September 15, 2022	
[Increase] [Decrease] this Change Order:		[Decrease & Increase] this Change Order:	
\$ -1,693.10		Substantial Completion: -76	
		Ready for final payment: 463	
Contract Price incorporating this Change Order:		Contract Times with all approved Change Orders:	
\$ 169,505.60		Substantial Completion: May 31, 2022	
		Ready for final payment: December 22, 2023	

Recommended by Engineer

By: Heather Thomas

Title: Public Works Director

Date: 12/18/2023

Authorized by Owner

By: _____

Title: Mayor

Date: _____

Accepted by Contractor

By: [Signature]

Title: Owner

Date: 12/18/23

Owner: City of Marshalltown
Engineer: City of Marshalltown
Contractor: Boulder Contracting, LLC
Project: Boone Street Intersection Improvements
Contract: Base Bid
Change Order No.: 1

Owner's Project No.: SMW21-002
Engineer's Project No.: SMW21-002
Contractor's Project No.:

Bid Item No.	Description	Contract Information				Work Completed		Quantity and Value of Change Order	
		Item Quantity	Units	Unit Price	Value of Bid Item	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date	Change Order Quantity	Change Order Value
Original Contract									
1	Excavation, Class 13	258.0	CuYd	\$30.00	\$7,740.00	258.00	\$7,740.00	-	\$0.00
2	Subgrade Preparation, 6"	1,208.8	SqYd	\$2.75	\$3,324.20	1,208.80	\$3,324.20	-	\$0.00
3	Subgrade Stabilization, Geogrid (Tri-Ax 160)	1,032.3	SqYd	\$3.00	\$3,096.90	1,032.30	\$3,096.90	-	\$0.00
4	Subbase, Modified	375.0	Tons	\$32.00	\$12,000.00	374.42	\$11,981.44	(0.58)	-\$18.56
5	Compaction Testing	1.0	LS	\$2,050.00	\$2,050.00	1.00	\$2,050.00	-	\$0.00
6	Removal of Storm Sewer	170.0	Ft	\$22.00	\$3,740.00	170.00	\$3,740.00	-	\$0.00
7	Valve Box Adjustment, Minor	1.0	Each	\$1,250.00	\$1,250.00	1.00	\$1,250.00	-	\$0.00
8	Remove Manhole or Intake	6.0	Each	\$615.00	\$3,690.00	6.00	\$3,690.00	-	\$0.00
9	8" PCC Pavement	699.5	SqYd	\$61.00	\$42,669.50	699.50	\$42,669.50	-	\$0.00
10	Pavement, PCC, 8" (Thickness) (Fillet)	171.2	SqYd	\$63.75	\$10,914.00	171.20	\$10,914.00	-	\$0.00
11	Pavement, PCC, 8" (Thickness) (Valley Gutter)	56.4	SqYd	\$63.75	\$3,595.50	56.40	\$3,595.50	-	\$0.00
12	Curb and Gutter, 30" (Width), 6" (Thickness)	200.0	Ft	\$18.75	\$3,750.00	200.00	\$3,750.00	-	\$0.00
13	Removal of Sidewalk	144.1	SqYd	\$21.00	\$3,026.10	151.84	\$3,188.64	7.74	\$162.54
14	Removal of Curb	458.0	Ft	\$7.00	\$3,206.00	458.00	\$3,206.00	-	\$0.00
15	Sidewalk, PCC, 6" (Thickness)	163.2	SqYd	\$55.00	\$8,976.00	170.94	\$9,401.70	7.74	\$425.70
16	Sidewalk, PCC, 4" (Thickness)	13.1	SqYd	\$48.00	\$628.80	13.10	\$628.80	-	\$0.00
17	Detectable Warning	160.0	SqFt	\$42.50	\$6,800.00	160.00	\$6,800.00	-	\$0.00
18	Pavement Removal	849.8	SqYd	\$16.50	\$14,021.70	849.80	\$14,021.70	-	\$0.00
19	Temporary Traffic Control	1.0	LS	\$3,300.00	\$3,300.00	1.00	\$3,300.00	-	\$0.00
20	Hydraulic Seeding, Seeding, Fertilizing, and Mulching	277.0	SqYd	\$10.00	\$2,770.00	429.00	\$4,290.00	152.00	\$1,520.00
21	SWPPP Preparation	1.0	LS	\$1,600.00	\$1,600.00	1.00	\$1,600.00	-	\$0.00
22	SWPPP Management	1.0	LS	\$5,050.00	\$5,050.00	1.00	\$5,050.00	-	\$0.00
23	Construction Survey	1.0	LS	\$5,500.00	\$5,500.00	1.00	\$5,500.00	-	\$0.00
24	Mobilization	1.0	LS	\$17,500.00	\$17,500.00	1.00	\$17,500.00	-	\$0.00
25	Concrete Washout	1.0	LS	\$1,000.00	\$1,000.00	1.00	\$1,000.00	-	\$0.00
Negotiated Deduct (Refer to Memo of Understanding_12/18/23)		0.0	LS	-\$3,782.78	\$0.00	1.00	-\$3,782.78	1.00	-\$3,782.78
Contract Totals					\$171,198.70		\$169,505.60		-\$1,693.10

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Boulder Contracting, LLC & Project File
FROM: Heather Thomas, PE – Public Works Director
DATE: December 13, 2023
RE: SMW 21-002 E Boone Intersection Improvements _ Negotiated Close-Out

This Memorandum of Understanding is to reach a negotiation to close-out the Boone Street Intersection Improvement project between the awarded contractor, Boulder Contracting, LLC and the City of Marshalltown.

This project was awarded to Boulder with an award amount of \$171,198.70 and contract date of March 28, 2022. There have been no approved change orders on this project to date. The Project Engineer issued Substantial Completion via email on June 9th, 2022 with a Substantial Completion date of May 31st, 2022.

In June of 2022 after the street was open to the public, the city began receiving complaints about the grades of the intersection. I reviewed the complaints in the field and had discussions with the Project Engineer and Construction Observer. Additional discussion between the City's Project Engineer, Construction Observer, and the Contractor identified drainage concerns, especially in the southern two quadrants of the 16th Ave intersection. Boulder ground these areas in an attempt to improve drainage.

I held an on-site meeting on July 7th, 2022 to discuss in the field with the Project Engineer, Construction Observer, and Contractor. It was determined that during construction, the city's Project Engineer directed Boulder to install pavement differently than what was shown on the proposed plans. The installation of the pavement resulted in steep grades in the crown of 15th and 16th Avenue, steep valleys along E Boone St, and contributed to the poor drainage in several of the intersection quadrants. The grinding that had been done had helped some on the SE quadrant but grinding of new pavement was not relayed to the Contractor as an acceptable correction. The grinding was rough, exposed the aggregate, and the depths/areas completed was not appropriate for brand new pavement. In the field it was determined that drainage would be difficult to achieve with the installed grades of the crown along 15th and 16th Avenues.

At the July 11th, 2022 City Council meeting, I recommended and the City Council approved changes to the stop signs at these intersections to slow traffic down that were crossing the crown of 15th and 16th Avenues.

On July 8th, 2022, the City began discussions with insurance on whether there was errors and omission insurance coverage to fund replacing the crown of 15th and 16th Avenue that were installed incorrectly because of direction that was given in the field by the Project Engineer. Those discussions then involved the city's street division to determine if maintenance equipment and snow plows would be able to navigate the intersection without damaging equipment. Initial measurements appeared that equipment would bottom out when loaded with salt. During the winter – city staff changed routes and how they

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Greg Nichols, Jeff Schneider, Gary Thompson



plow/maintain these intersections and determined they were able to not damage equipment. Insurance denied any financial coverage to replace the crown sections on January 6, 2023.

The Project Engineer felt the Contractor was responsible for the drainage issues in the quadrants and that those were not the fault of the direction given for the crown section of the road. The Project Engineer drew up and sent the Contractor two areas of pavement and directed them to replace them at the Contractor's cost with the indication that the drainage issues would be moved so the puddles were further from the curb ramps.

On December 6, 2023, a group meeting was held on-site and it was determined that the Project Engineer's plan for panel replacement would not adequately address drainage concerns. The City's Project Engineer notified the Contractor, the City Administrator, and myself that they will no longer be involved in closing this project out.

The City Administrator and I discussed and have agreed that it would require a large amount of pavement replacement in order to address the issues in the field. We also agreed that the we are not recommending the City spend that amount of funds in order to address the drainage concerns. This project has not been closed-out and the Contractor is requesting release of retainage. We cannot hold the Contractor responsible for the most of the issues. The issues were mostly caused by the direction given from the Project Engineer. I do feel the Contractor did not screed the southern quadrants at the 16th Ave intersection like they should have been screeded and for that, I am recommending a deduct for that workmanship and ground pavement.



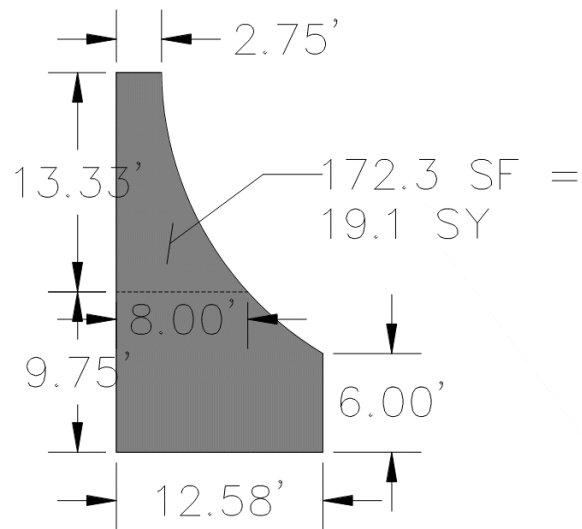
Figure 1: SE Quadrant

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Greg Nichols, Jeff Schneider, Gary Thompson



I've measured the panel of pavement (See Figure 1) that was ground at the SE quadrant as shown below:



This comes to 19.1 SY of pavement. I am recommending a deduct of the cost of the bid items "Pavement Removal" at a unit cost of \$16.50 / SY and "Pavement PCC 8" (Thickness) (Fillet)" at a unit cost of \$63.75 / SY. This comes to a total deduct of \$1,532.78.



Figure 2: SW Quadrant

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Greg Nichols, Jeff Schneider, Gary Thompson



The drainage issues in the SW quadrant are more severe than that in the SE quadrant. Some of this is in part due to the flatness of the intersection and also heavily based on the grade of the adjacent crown section that was a result of direction from the Project Engineer. The screeding was also done in the incorrect direction. However, if the screeding had been done for this fillet area – the drainage issues would still remain due to the valley gutter flowline being too high to let the water out. There were opportunities during construction that this could have been discussed after the crown section was installed that should have indicated this was not going to work. The valley gutter was also not installed to the slopes that were shown on the drawing; however, I understand the Contractor indicated doing so would have made the grade issues that have resulted in vehicles bottoming out to be worse. This again would have been another opportunity to communicate about the grade issues. I am recommending a deduct of \$2,250.00 in part due to the incorrect screeding and failure to communicate the elevations that would not work as construction survey was a bid item on the project. While I understand Boulder has indicated the only construction survey items that were staked were the curb ramps and once the change was made to the crown the elevations on the plans were no longer valid – there is an expectation that grades and forms are checked for each concrete setup. This would have clearly shown an issue where Boulder could have requested new elevations / new design for the remainder of the pours after the crown was modified in the field.

This would be a total recommendation of a deduct of \$3,782.78.

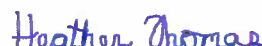
City staff have noted the following quantities were slightly increased in the field and are still in need of a change order to approve. These items total an increase of \$2,089.68.

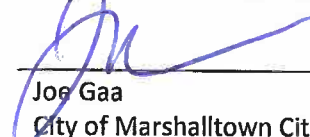
- #4) Modified Subbase - 374.42 Tons incorporated
- #13) Removal of Sidewalk - 151.84 SY removed
- #15) Sidewalk, PCC, 6" Thickness – 151.84 SY installed
- #20) Hydraulic Seeding, Seeding, Fertilizing, and Mulching – 429 SY completed

Payments thus far have included: Pay App 1 in the amount of \$163,179.96 and Pay App 2 in the amount of \$1,444.00.

If the above is acceptable to Boulder, please sign and return this memorandum of understanding. City staff will then proceed with preparing a change order to formalize these items which would be a net deduct of \$1,693.10 and bring the Contract amount to \$169,505.60. No notice of acceptability and project acceptance will be issued on this project. However, Boulder has been issued notice of Substantial Completion which sets the date where the Performance Bond period begins. Release of remaining owed funds would be approved in the bill list at the Council meeting following an executed Change Order.


Boulder Contracting, LLC
12/16/23
Date


Heather Thomas
12/18/23
Date
City of Marshalltown Public Works Director


Joe Gaa
12-18-2023
Date
City of Marshalltown City Administrator

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CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Greg Nichols, Jeff Schneider, Gary Thompson



**RESOLUTION APPROVING ENGINEER'S STATEMENT OF
SUBSTANTIAL COMPLETION FOR BOONE STREET INTERSECTION
IMPROVEMENTS PROJECT #SMW21002**

WHEREAS, the City of Marshalltown, Iowa has heretofore entered into a contract for labor and material for the Boone Street Intersection Improvements Project #SMW21002; and

WHEREAS, said project has been substantially completed by Boulder Contracting LLC, pursuant to the plans and specifications all as is set forth in the Engineer's Statement of Substantial Completion.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA;

Section 1. That the labor and material for the Boone Street Intersection Improvements, being project #SMW21002, is hereby substantially accepted pursuant to the Engineer's Statement of Substantial Completion and the City Clerk is hereby authorized and directed to release remaining retainage payment of the items called for in said contract and Statement of Substantial Completion.

Passed this 22nd day of December 2023 and signed this _____ day of December 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: December 22, 2023
RE: Boone Street Intersection Improvements (SMW 21-002)_Substantial Completion

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:

Strategy 3 – Plan and Fund Improvements to the City's Infrastructure & Buildings

Recommendation:

Staff recommends acceptance of Substantial Completion date and authorizes release of remaining retainage following acceptance of substantial completion.

Budget Impact:

None with this recommendation, project budget information shown below for reference.

Construction Costs:

Change Order #1	\$	-1,693.10	
Construction Base	\$	171,198.70	Boulder Contracting
	\$	169,505.60	TOTAL

Funding Sources

2021 GO Bond (Fund 363)	\$	4,881.64	Upcoming Transfer
2021 GO Bond (Fund 363)	\$	163,179.96	Transferred Q4 FY23
2019 GO Bond (Fund 360)	\$	1,444.00	Transferred Q1 FY23
	\$	169,505.60	TOTAL

**Funding sources: When placed on file, the project was reported to be funded through Road Use Tax (Fund 110). At the time of award, that was corrected to reflect the intent that this project was to be funded by the funds designated as "Street Improvement Plan" with a note that it would be 2018 GO Bond Fund 381. Finance staff utilize street dollars associated with "Street Improvement Plan" from GO Bond Funding on a first spent to the oldest GO Bond first. The 2018 GO Bond (Fund 381) was fully utilized prior to the start of this project; therefore, subsequent years of GO Bond Funding were used as shown above.*

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Greg Nichols, Jeff Schneider, Gary Thompson



Description/Background:

The Project Engineer notified the Contractor of an achieved Substantial Completion date of May 31, 2022. There were unresolved issues that delayed the finalization and close-out of this project. Refer to attached Certificate of Substantial Completion with associated Memo of Understanding for additional detail.

The substantial completion certificate indicates the date at which the project was sufficiently complete so that the work can be utilized for the purposes for which it was intended and also the date when the warranty/bond period begins. This was within the time of completion allowed by the construction contract. There is a 1-year warranty period and 4-year warranty bond that is in effect until 5 years after project substantial completion (May 30th, 2027).

With the Council's approval this evening of substantial completion, the city intends to release remaining project retainage. We are currently holding \$4,881.64 due to the Contractor.

i:\public works\council items\2023\boone st intersections_smw 21-002\memo smw21002 substantial completion_23 12 22.docx

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CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner: City of Marshalltown Owner's Project No.: SMW21002
Engineer: City of Marshalltown Engineer's Project No.:
Contractor: Boulder Contracting, LLC Contractor's Project No.:
Project: Boone Street Intersection Improvements
Contract Name: Base Bid Plus Change Order #1

This ☐ Preliminary ☒ Final Certificate of Substantial Completion applies to:

☒ All Work ☐ The following specified portions of the Work:

All work as provided in the bid documents, the memo of understanding, and Change Order 1.

Date of Substantial Completion: **May 31st, 2022 (per email, attached)**

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

Amendments of contractual responsibilities recorded in this Certificate should be the product of mutual agreement of Owner and Contractor; see Paragraph 15.03.D of the General Conditions.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work must be as provided in the Contract, except as amended as follows:

Amendments to Owner's Responsibilities: ☒ None ☐ As follows:

None

Amendments to Contractor's Responsibilities: ☒ None ☐ As follows:

None

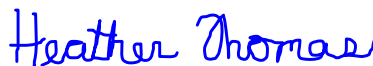
The following documents are attached to and made a part of this Certificate:

Memorandum of Understanding Dated 12/18/2023

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

Engineer

By (signature):



Name (printed):

Heather A Thomas, P.E.

Title:

Public Works Director – City of Marshalltown

From: Jay Koch <jkoch@marshalltown-ia.gov>
Sent: Thursday, June 9, 2022 7:52 AM
To: 'David Capsopoulos'
Cc: Heather Thomas; Janelle Reeder
Subject: RE: J611 Boone St. Payment

David,

Here is payment estimate. Please sign and date and we will get it submitted.

Since we cannot get this on the meeting for the 11th, it will get paid out on the 25th. Between now and then we can do a final change order and final payment estimate for that meeting. Then we will have the project closed out and you will get final payment 30 days after the meeting. Substantial Completion will be May 31, 2022.

*Jay C. Koch, P.E.
Civil Engineer II
City of Marshalltown
(641) 754-5734 Ext. 4150*

From: David Capsopoulos <david@bouldercontracting.net>
Sent: Thursday, June 9, 2022 7:29 AM
To: Jay Koch <jkoch@marshalltown-ia.gov>
Subject: J611 Boone St. Payment

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. **:CAUTION**

Jay,

Here is the payment form. I am still waiting on Greentech for their measured quantities. With the additional sidewalk areas added I am assuming it will be planned quantity plus some. For now I

just left the planned quantity on the form. I will follow up with an additional form if they are requesting more.

Thank you,

David Capsopoulos

M: [\(319\) 242-2182](tel:(319)242-2182)

F: [\(319\) 538-0131](tel:(319)538-0131)

BOULDER CONTRACTING, LLC.

www.thinkbouldercontracting.com

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Boulder Contracting, LLC & Project File
FROM: Heather Thomas, PE – Public Works Director
DATE: December 13, 2023
RE: SMW 21-002 E Boone Intersection Improvements _ Negotiated Close-Out

This Memorandum of Understanding is to reach a negotiation to close-out the Boone Street Intersection Improvement project between the awarded contractor, Boulder Contracting, LLC and the City of Marshalltown.

This project was awarded to Boulder with an award amount of \$171,198.70 and contract date of March 28, 2022. There have been no approved change orders on this project to date. The Project Engineer issued Substantial Completion via email on June 9th, 2022 with a Substantial Completion date of May 31st, 2022.

In June of 2022 after the street was open to the public, the city began receiving complaints about the grades of the intersection. I reviewed the complaints in the field and had discussions with the Project Engineer and Construction Observer. Additional discussion between the City's Project Engineer, Construction Observer, and the Contractor identified drainage concerns, especially in the southern two quadrants of the 16th Ave intersection. Boulder ground these areas in an attempt to improve drainage.

I held an on-site meeting on July 7th, 2022 to discuss in the field with the Project Engineer, Construction Observer, and Contractor. It was determined that during construction, the city's Project Engineer directed Boulder to install pavement differently than what was shown on the proposed plans. The installation of the pavement resulted in steep grades in the crown of 15th and 16th Avenue, steep valleys along E Boone St, and contributed to the poor drainage in several of the intersection quadrants. The grinding that had been done had helped some on the SE quadrant but grinding of new pavement was not relayed to the Contractor as an acceptable correction. The grinding was rough, exposed the aggregate, and the depths/areas completed was not appropriate for brand new pavement. In the field it was determined that drainage would be difficult to achieve with the installed grades of the crown along 15th and 16th Avenues.

At the July 11th, 2022 City Council meeting, I recommended and the City Council approved changes to the stop signs at these intersections to slow traffic down that were crossing the crown of 15th and 16th Avenues.

On July 8th, 2022, the City began discussions with insurance on whether there was errors and omission insurance coverage to fund replacing the crown of 15th and 16th Avenue that were installed incorrectly because of direction that was given in the field by the Project Engineer. Those discussions then involved the city's street division to determine if maintenance equipment and snow plows would be able to navigate the intersection without damaging equipment. Initial measurements appeared that equipment would bottom out when loaded with salt. During the winter – city staff changed routes and how they

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plow/maintain these intersections and determined they were able to not damage equipment. Insurance denied any financial coverage to replace the crown sections on January 6, 2023.

The Project Engineer felt the Contractor was responsible for the drainage issues in the quadrants and that those were not the fault of the direction given for the crown section of the road. The Project Engineer drew up and sent the Contractor two areas of pavement and directed them to replace them at the Contractor's cost with the indication that the drainage issues would be moved so the puddles were further from the curb ramps.

On December 6, 2023, a group meeting was held on-site and it was determined that the Project Engineer's plan for panel replacement would not adequately address drainage concerns. The City's Project Engineer notified the Contractor, the City Administrator, and myself that they will no longer be involved in closing this project out.

The City Administrator and I discussed and have agreed that it would require a large amount of pavement replacement in order to address the issues in the field. We also agreed that the we are not recommending the City spend that amount of funds in order to address the drainage concerns. This project has not been closed-out and the Contractor is requesting release of retainage. We cannot hold the Contractor responsible for the most of the issues. The issues were mostly caused by the direction given from the Project Engineer. I do feel the Contractor did not screed the southern quadrants at the 16th Ave intersection like they should have been screeded and for that, I am recommending a deduct for that workmanship and ground pavement.



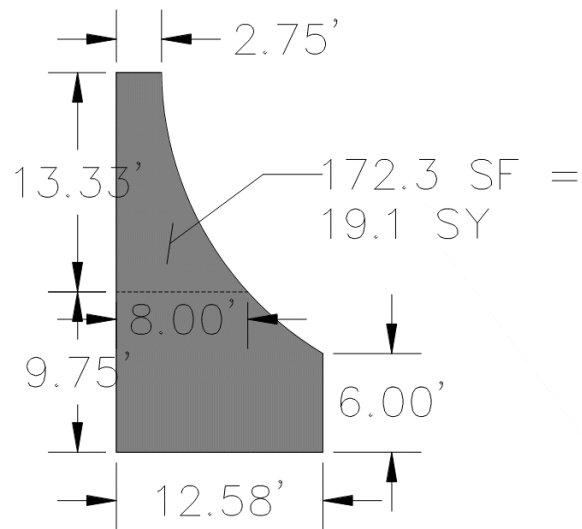
Figure 1: SE Quadrant

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I've measured the panel of pavement (See Figure 1) that was ground at the SE quadrant as shown below:



This comes to 19.1 SY of pavement. I am recommending a deduct of the cost of the bid items "Pavement Removal" at a unit cost of \$16.50 / SY and "Pavement PCC 8" (Thickness) (Fillet)" at a unit cost of \$63.75 / SY. This comes to a total deduct of \$1,532.78.



Figure 2: SW Quadrant

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The drainage issues in the SW quadrant are more severe than that in the SE quadrant. Some of this is in part due to the flatness of the intersection and also heavily based on the grade of the adjacent crown section that was a result of direction from the Project Engineer. The screeding was also done in the incorrect direction. However, if the screeding had been done for this fillet area – the drainage issues would still remain due to the valley gutter flowline being too high to let the water out. There were opportunities during construction that this could have been discussed after the crown section was installed that should have indicated this was not going to work. The valley gutter was also not installed to the slopes that were shown on the drawing; however, I understand the Contractor indicated doing so would have made the grade issues that have resulted in vehicles bottoming out to be worse. This again would have been another opportunity to communicate about the grade issues. I am recommending a deduct of \$2,250.00 in part due to the incorrect screeding and failure to communicate the elevations that would not work as construction survey was a bid item on the project. While I understand Boulder has indicated the only construction survey items that were staked were the curb ramps and once the change was made to the crown the elevations on the plans were no longer valid – there is an expectation that grades and forms are checked for each concrete setup. This would have clearly shown an issue where Boulder could have requested new elevations / new design for the remainder of the pours after the crown was modified in the field.

This would be a total recommendation of a deduct of \$3,782.78.

City staff have noted the following quantities were slightly increased in the field and are still in need of a change order to approve. These items total an increase of \$2,089.68.

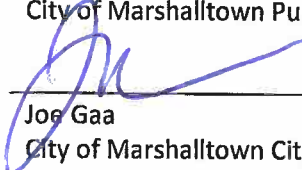
- #4) Modified Subbase - 374.42 Tons incorporated
- #13) Removal of Sidewalk - 151.84 SY removed
- #15) Sidewalk, PCC, 6" Thickness – 151.84 SY installed
- #20) Hydraulic Seeding, Seeding, Fertilizing, and Mulching – 429 SY completed

Payments thus far have included: Pay App 1 in the amount of \$163,179.96 and Pay App 2 in the amount of \$1,444.00.

If the above is acceptable to Boulder, please sign and return this memorandum of understanding. City staff will then proceed with preparing a change order to formalize these items which would be a net deduct of \$1,693.10 and bring the Contract amount to \$169,505.60. No notice of acceptability and project acceptance will be issued on this project. However, Boulder has been issued notice of Substantial Completion which sets the date where the Performance Bond period begins. Release of remaining owed funds would be approved in the bill list at the Council meeting following an executed Change Order.


Boulder Contracting, LLC
12/16/23
Date


Heather Thomas
12/18/23
Date
City of Marshalltown Public Works Director


Joe Gaa
12-18-2023
Date
City of Marshalltown City Administrator

J:\prj\projects by year\2021\smw21002 e boone intersection Improvements\const. admin\deduct negotiation\smw 21-002 memo of understanding_Joe_hat.docx

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ORDINANCE 15079

AN ORDINANCE TO AMEND CHAPTER 50: GARBAGE AND REFUSE BY REPEALING SECTIONS 50.001 THROUGH 50.099 AND ADOPTING NEW CODE SECTIONS THAT AMEND THE REGULATIONS FOR RECEPTACLE SPECIFICATIONS, LOCATION OF RECEPTACLES AND ENFORCEMENT OF REGULATIONS

WHEREAS, the Code of Ordinances of the City of Marshalltown Chapter 50: Garbage and Refuse regulates trash, recyclable, and yard waste collection; and

WHEREAS, the City Council desires to update the regulations for receptacle specifications, location of receptacles, and enforcement of regulations; and

WHEREAS, the City Council finds it is in the best interest to amend Chapter 50: Garbage and Refuse.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The Code of Ordinances of the City of Marshalltown is hereby amended by repealing Sections 50.001 through 50.049 and replacing with the following:

GENERAL PROVISIONS

§ 50.001 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

AREA. The legally defined boundaries of the city.

COMMERCIAL AND INDUSTRIAL UNITS/OCCUPANTS. All locations within the city that are not considered residential units/occupants under this chapter. Mobile home parks where single-meter water services are considered COMMERCIAL. All rental units or complexes of four or more residential rental units are considered COMMERCIAL UNITS. COMMERCIAL AND INDUSTRIAL UNITS are subject to this chapter.

COMMISSION. The Solid Waste Management Commission of the county.

COMPOSTABLE MATERIAL. All yard wastes, except tree limbs, bark, or branches from trees or shrubs with any diameter of one-fourth inch or more.

CONTAINERS or BINS. Those containers and bins for collection of garbage or recyclables.

CURBSIDE. The portion of the right-of-way adjacent to paved or traveled city roadways contiguous to the frontage of properties in the city. The term CURBSIDE also means at any point further than five feet from the front line of any dwelling, structure, business, or building. See the definition of the term “front” in this section.

CURBSIDE COLLECTION. The collection of all garbage or recyclables placed curbside or in front of the house as near to the street as possible if no curb exists.

FRONT. The operation of a dwelling, business, or other structure facing any street, highway, or other place. A structure may have more than one FRONT if it faces more than one street, highway, or other place; for example, a corner lot. On a structure that has no lines parallel to the street, highway, or other place, the FRONT shall be that portion most nearly parallel to the street, highway, or place and, if the sides are equally parallel to the street, highway or other place, the

two sides shall both be the FRONT. Where the front line is uneven, the term FRONT means the most forward portion of the structure.

GARBAGE and REFUSE. Every waste accumulation of animal, fruit, or vegetable matter, liquid or otherwise, that attends the preparation, use, cooking, dealing in, or storage of meat, fish, fowl, fruit, or vegetables. Dead animals are not included in the term GARBAGE. The term REFUSE means all other miscellaneous waste materials not specifically defined as “garbage” or specifically defined as “recyclable”.

MEMBER. The city.

PERSON. Any individual, firm, association, syndicate, co-partnership, corporation, trust, or other legal entity having a proprietary interest in premises or other legal entity having responsibility for an act.

RECYCLABLES. Those items defined as recyclables per the Solid Waste Management Commission of Marshall County.

RECYCLABLES HAULER. Any person desiring to pick up and transport for processing any recyclable in the city. Anyone subcontracting to perform any such recycling pick-up or transportation task is also considered a RECYCLABLES HAULER under this definition.

RECYCLABLES TRANSPORTATION VEHICLE or VEHICLE. A vehicle, as defined by state law, which is or is intended to be used to transport recyclables.

RESIDENTIAL UNIT/OCCUPANT. Each single-family home or multifamily dwelling located within the corporate limits of the city and occupied by a person or group of persons, except mobile home parks as described in the definition of “commercial and industrial units” in this section. However, all residential rental structures or residential complexes of four or more rental units are considered commercial units. Any home occupation (Class 1 or Class 2) found in areas zoned RR, RL, RM, and RH, all as defined by Ch. 156 of this code of ordinances, shall be considered a RESIDENTIAL UNIT/OCCUPANT under this chapter for purposes of disposal of garbage and recyclables generated by the home occupation.

SOLID WASTE. Garbage, refuse, rubbish, and other similar discarded solid or semi-solid materials, including, but not limited to, such materials resulting from industrial, commercial, agricultural, and domestic activities.

TREE PROCESSING MATERIAL. Yard wastes which are not compostable material and tree stumps.

VOLUME-BASED GARBAGE SYSTEM. A system with an ever-increasing charge based on the number of containers utilized or upon the actual weight of garbage generated.

YARD WASTE. Organic debris produced as part of yard and garden development and maintenance, such as grass clippings, leaves, bark, branches, twigs, flowers, fruit, vegetables, and trees.

§ 50.002 RESERVATION OF CITY’S RIGHTS.

The city reserves the right to enter into a contract at any time with any license holder or others for the collection and disposal of garbage and refuse within the city or may itself operate and maintain such service.

§ 50.003 RECEPTACLES REQUIRED; SPECIFICATIONS.

- (A) Except as provided under § 50.004 of this chapter, it shall be unlawful for any person, firm, or corporation to deposit or place any garbage in any street, alley, lane, public place, or private property outside of buildings within the city unless the garbage is enclosed in a Container or Bin.
- (B) Refuse Containers for Residential Properties must meet the following:

- (1) Owner-supplied Refuse Containers or Bins shall be a water-tight metal or plastic receptacle. The receptacle shall be provided with handles or bales and a tight-fitting cover and with a capacity not exceeding 55 gallons
- (2) Hauler-supplied Refuse Containers or Bins shall be preapproved by the City as part of the license application, and in general, have rolling wheels; attached lids; clearly listed with the company name with phone number displayed on the receptacle; have an identifiable code that the Hauler keeps records of which address has which receptacle; and be sturdy enough to withstand typical wind event. Each licensed hauler shall provide some level of consistency across offered Containers to their customers.
- (C) Refuse Containers for Commercial Properties shall be hauler-provided or approved and in general be commercial dumpsters or similar.
- (D) Containers for Recyclables shall be as provided or approved by the Recyclables Hauler.

§ 50.004 PREPARATION OF REFUSE, RECYCLABLES, AND YARD WASTE FOR COLLECTION.

Refuse, recyclables, and yard waste shall be prepared for pick up per the requirements of the hauler.

§ 50.005 APPROVED METHODS OF DISPOSAL.

- (A) Garbage or refuse shall be disposed of by householders or the occupant of any building or place of business by:
 - (1) Delivery to a licensed collection agency;
 - (2) Hauling to a state-approved landfill disposal area and dumping there as directed by the custodian in charge; provided that, the containers are covered and water-tight; and/or
 - (3) Disposal of garbage in a home garbage disposal unit.
- (B) Yard waste shall be disposed of by householders or the occupant of any building or place of business by:
 - (1) All yard waste shall be separated by the owner or occupant of the premises from garbage and refuse, as defined in § 50.001 of this chapter, accumulated on the premises and shall be composted on the premises, transported to a City Council-approved composting/tree processing facility or otherwise be legally disposed of, and no yard waste shall be deposited in a landfill. All yard waste transported to City Council-approved composting/tree processing facilities shall be separated into compostable material and tree processing material.
 - (2) It shall be unlawful to place any material other than compostable material in compostable paper yard waste bags.
 - (3) All tree processing materials shall be separated from all compostable materials and bundled in a manner suitable for handling.
 - (4) Fees for the use of the city-owned composting/tree processing facility shall be adopted by resolution of the City Council.
 - (5) Hours of operation of the city composting/tree processing facility shall be established by the City Council, and it shall be unlawful to dump or dispose of yard waste at such facility, except during hours of operation, or without specific approval by the city's Public Works Division.
- (C) It shall be unlawful for any person to dispose of garbage or refuse, yard waste, or recyclables in any manner other than provided in this section.
- (D) Garbage, refuse, or recyclables shall not be burned.

§ 50.006 LOCATION OF RECEPTACLE.

- (A) All garbage or refuse, yard waste, or recyclables, whenever practical, shall be delivered by the householder or the occupant of any building or place of business to the ground level for collection.
- (B) It shall be unlawful for any person to place, set, throw, or otherwise put garbage or any paper, metal, plastic, or any other material receptacle containing garbage between the line of any street, highway, or other place and the front line of any dwelling, business or other structure, except as outlined below:
 - (1) For residential units, all Refuse and Recyclable Containers may be set out no earlier than 8 PM the day prior to collection day and must be retrieved by 2 AM the day after collection day.
 - (2) For collection of owner-provided residential Containers, they shall be placed no more than five feet in front of the front line of the dwelling, business, or other structure. For purposes of this section, the front line shall be extended from the structure corner to the side lot lines.
 - (3) For collection of hauler-provided residential Containers, the Containers may be placed in accordance with owner-provided Containers or Curbside, as designated by the Hauler.
 - (4) Approved Containers placed for Curbside collection shall be placed so the closest edge of the Container is no closer than 2 feet, nor no further than 4 feet from the edge of the traveled way. It shall be placed so there is a 4-foot clearance around all sides from any fixed object. Placement of containers shall not impede visibility at any alley or street intersection.
 - (5) Containers shall not be placed on any sidewalk, unless, the sidewalk is wide enough to maintain a 4-foot wide clear sidewalk path around the container.
 - (6) Any person setting a container curbside for collection during the snow season shall be responsible for snow removal from the area 2-foot on either side of the container and from the container to the curb/edge of the street. It is recommended that containers are placed as far back as allowed in this Chapter, to minimize the chance of plowed snow knocking over the container.
 - (7) Placement of commercial containers shall be coordinated with the Hauler and be in accordance with the City's zoning ordinance.
 - (8) All garbage and refuse placed for collection under this ordinance must be placed within the collection container. Any items placed outside the container may not be picked up by the licensed hauler. If haulers do pick up items outside of the container, they may charge extra for providing the service. Households that excessively violate this section shall be reported to the City by the hauler for possible enforcement action.
- (C) The city can provide a waiver, at the city's sole discretion, for the placement of garbage receptacles or refuse in front of a dwelling, business, or other structure if the placement of the receptacle or refuse is for the community benefit, or a one-time occurrence.
 - (1) Examples may include receptacles placed or approved by the City for public use, such as Downtown or 13th St District Receptacles, for the city-sponsored or approved clean-up days or a construction dumpster.
 - (2) Said waiver shall also allow for the lawful collection of said material by the city or a licensed garbage or refuse hauler.
 - (3) One-time large garbage items can be arranged to be picked up but in no case shall the garbage be placed in City right of way or outside more than 12-hours prior to the time of pick-up, as arranged by the Owner.

§ 50.007 LITTERING.

It shall be unlawful for any person, firm or corporation to deposit, throw, or place any refuse or garbage in any street, alley, lane, public place, or private property outside of buildings within the city unless the refuse or garbage is to be hauled away and, pending hauling, is kept in such a manner as in no way to constitute a nuisance, hazard or annoyance to others.

LICENSING AND COLLECTION REGULATIONS

§ 50.020 LICENSE TO COLLECT GARBAGE OR REFUSE, YARD WASTE, AND RECYCLABLES REQUIRED.

It shall be unlawful for any person, firm, or corporation to collect garbage or refuse, yard waste, or recyclables within the city, except from his or her own residence or business property, without first obtaining a license from the city unless it is for a one-time junk removal service

§ 50.021 APPLICATION FOR LICENSE; APPROVAL.

- (A) Application for a license to collect garbage or refuse, yard waste, or recyclables shall be made at the office of the City Clerk on forms provided by the Clerk. The applicant shall file with his or her application a certificate or affidavit of insurance, as set forth in § 10.999 of this code, shall pay the required license fee and garbage haulers present current proof of having passed inspection.
- (B) Licensed Haulers shall provide maps of their coverage area, indicating which areas are to be picked up on what days. Information shall also be provided on the Company's plans or adjustments to pick-up days for Holidays.
- (C) Licensed Haulers shall keep a record of the unique identifiers of each hauler-provided receptacle and make that information available to the City upon request.
- (D) Upon receipt of such application and accompanying documents properly executed and otherwise proper and accurate, including, but not limited to, the certificate or affidavit of insurance, upon receipt of the license fee and inspection approval, the City Clerk shall place the application on a City Council agenda for approval.
- (E) The City Council holds the right to limit the number of licensed haulers operating within the city limits.
- (F) Upon approval by the City Council, the City Clerk will issue the license for no more than one year, as set forth in § 10.999 of this code.

§ 50.022 INSURANCE REQUIRED OF LICENSEE; CERTIFICATE; LIABILITY COVERAGE.

The garbage or refuse hauler, yard waste hauler, or recyclable hauler shall not be permitted to commence work under this chapter until he or she has obtained all required insurance and filed proof of such with the City Clerk, pursuant to § 10.009 of this code of ordinances.

§ 50.023 LICENSE FEE.

The fee for the license issued under this chapter shall be set by City Council resolution.

§ 50.024 LICENSE RENEWAL.

The annual license of all persons licensed under this chapter shall be renewed from year to year upon the payment of the fee provided in this chapter, filing of a certificate of proper insurance coverage, and filing of an approved vehicle inspection for garbage haulers.

§ 50.025 LICENSE REVOCATION.

The City Council may, for a violation of the provisions of this chapter, revoke any license granted in this chapter, after notice and public hearing, upon compliance with the procedures set out in this chapter.

§ 50.026 FREQUENCY OF COLLECTION.

- (A) Collections of garbage or refuse shall be made on average of one time per week.
- (B) Collections of garbage or refuse from commercial locations, where considerable garbage is produced daily, may require collection on a more frequent basis. Notice from the City of nuisances caused by untimely collection of garbage shall result in the property owner setting up a more frequent collection rotation.

§ 50.027 COLLECTION VEHICLES; SPECIFICATIONS, MAINTENANCE AND LOADING.

- (A) All vehicles used in the transportation of garbage or refuse, yard waste or recyclables within the city shall be kept in a sanitary and safe condition and shall be so constructed as to prevent leakage in transit, wholly enclosed and covered. The city may inspect any vehicle used by any hauler to see that it complies with this chapter.
- (B) All persons licensed under the terms of this chapter shall use packer-type trucks for scheduled routine garbage or refuse collection purposes. Such vehicles shall include a mechanical device for packing or compressing garbage or refuse, which device shall be used and operated at all times in the collection and disposal of garbage or refuse and kept in good working order. All truck bodies used for the disposal of garbage and refuse shall be washed out periodically to minimize odors.
- (C) Recyclables and yard waste shall be transported in a vehicle, trailer, bin, or container, which is enclosed, covered, leak-resistant, and of an easily cleanable construction.
- (D) If the city determines that a refuse hauler is responsible for the loss of any refuse within the city, the hauler shall be responsible for the pick-up and clean-up of the refuse. If the city is required to pick up or clean up the refuse, the responsible hauler shall pay the cost of doing such.

§ 50.028 PICK-UP SERVICE; SERVICING OF COMPLAINTS.

Each garbage or refuse collector shall maintain an adequate and prompt pick-up service. He or she shall service all complaints from patrons on missed service and improper handling. Such service shall be promptly available for servicing complaints from the office of the City Clerk for any material improperly deposited within the limits of streets or highways during transit.

§ 50.029 PARKING OF COLLECTION VEHICLES IN RESIDENTIAL DISTRICTS.

- (A) No vehicle used in the transportation of garbage and refuse within the city shall be parked or left standing in any residential district, as defined or delineated in Ch. 156 Zoning of this code of ordinances, as amended, except for the loading or picking up of garbage or refuse.
- (B) This section shall not apply to the driver of any such vehicle that is disabled while in the residential district to such extent that it is impossible to avoid stopping and temporarily leaving such disabled vehicle in such district.
- (C) In no event shall any such disabled vehicle remain over 12 hours.

§ 50.030 INSPECTION OF EQUIPMENT.

- (A) Every application for a license required by this chapter or a license renewal shall contain a certification by the applicant that the applicant has inspected the equipment to be used in the transportation of garbage or refuse and that the equipment is in good mechanical condition and free of leaks.
- (B) It shall be a municipal infraction to operate equipment that leaks or allows garbage or refuse to spill from the equipment.

VOLUME-BASED GARBAGE COLLECTION; SPECIFIC RECYCLABLES

§ 50.045 VOLUME-BASED CHARGES.

Any individual or entity holding a license to haul garbage and refuse in the city shall charge based on the volume of garbage and refuse generated. These volume-based charges may be made through the number of containers or bins utilized or based on actual weight collected.

§ 50.046 RECYCLING REQUIRED.

- (A) Each commercial, industrial, and residential unit/occupant in the city shall recycle those items designated as recyclables by the Solid Waste Management Commission of Marshall County. Those items designated as recyclables shall not be disposed of, except by delivery by the commercial, industrial, or residential unit/occupant or by a licensed recyclable hauler to an individual or entity engaging in recycling of the item involved.
- (B) No recyclables shall be disposed of by depositing the recyclables with garbage or refuse, and no licensed hauler shall pick up any recyclable commingled with garbage or refuse.
- (C) Any licensed recyclable hauler making any scheduled recyclable pick-up shall pick up items designated as recyclables on the same day as their refuse pick-up.
- (D) If a private recyclable drop-off site is not available to all city citizens and within the city limits, individual recyclables haulers shall, either individually or in concert (one or more recyclables haulers) or by contract with a private entity, provide a drop-off site for recyclables that shall be available to all city citizens. If required to provide a drop-off site, each person making an application for a recyclables hauler's license shall file, in writing, a statement setting out the location and hours of service for such voluntary drop-off site. The charge made for recyclables received at the drop-off site is to be set by the recyclable hauler.

§ 50.047 PUBLIC EDUCATION.

- (A) The licensed hauler will develop a plan of education to inform their clientele of the requirements of this subchapter imposed upon the collection of garbage, refuse, and recyclables.
- (B) As a part of this educational effort, the hauler will distribute, in printed form, a statement of recyclable items and an explanation concerning how the garbage/refuse and recyclable system is to operate. This printed statement shall be distributed to existing and new customers in either English and Spanish language form as required.
- (C) Any cost associated with the educational effort shall be the exclusive responsibility of the hauler.
- (D) The city shall annually post educational information on the city website and/or social media.

§ 50.048 ENFORCEMENT OF CHAPTER.

- (A) Licensed haulers shall assist the City in enforcement of the requirements of the Chapter where possible and provide information to their customers that meets the requirements of this Chapter.
- (B) Property owners or persons contracting for Refuse, Recyclable, or Yard Waste collection found in violation of this Chapter may be subject to code enforcement action, including violations and fines as adopted by council resolution or pursuant to §10.999 of the code of ordinances.

Section 2. The Code of Ordinances of the City of Marshalltown is hereby amended by repealing Section 50.999.

Section 3. The Code of Ordinances of the City of Marshalltown is hereby amended and all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

Section 5. This ordinance shall be in effect after its final passage, approval, and publication as provided by law.

Passed this ____ day of _____, 2023, and signed this ____ day of _____, 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the ____ day of _____, 2023, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the ____ day of _____, 2023.

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, PE – Public Works Director
DATE: December 22, 2023
RE: Discussion – Chapter 50 Garbage and Refuse

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:

Review city policies, procedures, plans, ordinances, programs, and services for updates and efficiencies

Recommendation:

No staff recommendation. Information provided for council discussion and direction.

Budget Impact:

n/a

Description/Background:

December 22, 2023 Update for 3rd Reading

Additional questions have been asked and further discussed in relation on trash bags outside of toter containers. The following modification is being brought forth to council for consideration:

As presented at the 1st & 2nd Readings:

50.006 (C)

It shall be unlawful for any person, firm or corporation, licensed to collect garbage or refuse, yard waste or recyclables within the city, to pick up, collect or take into possession any garbage, as defined by § 50.001 of this chapter, paper, metal, plastic or any other material not placed in accordance with this Chapter.

Change proposed with 3rd Reading:

50.006 (B) (8)

All garbage and refuse placed for collection under this ordinance must be placed within the collection container. Any items placed outside the container may not be picked up by the licensed hauler. If haulers do pick up items outside of the container, they may charge extra for providing the service. Households that excessively violate this section shall be reported to the City by the hauler for possible enforcement action.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Greg Nichols, Jeff Schneider, Gary Thompson



November 27, 2023 Update for 1st Reading of Ordinance Revision for Chapter 50.

Councilors Thompson, Kell and Schneider and staff met with the licensed haulers on November 8th to discuss current routes and schedules and discuss ways to improve efficiency in collection operations.

Substantive revisions were made to the previously presented ordinance. Here is a summary of those revisions:

- Requiring the council to approve new license applications and allowing the council the limit the number of haulers.
- Allowing for pickup schedules outside of weekly pickup.
- Addressing one-time large item pickups.
- Placement of containers for curbside collection.
- Streamlined the recycling sections and enforcement sections.

At this time, the recommendation is to continue with the plan to allow curbside pick-up for garbage based on the use of a hauler provided toter. Those haulers wanting to do curbside will be required to provide the city maps of the routes/day. As a phase 2, haulers who provide curbside pick-up will be collaborating to establish a route map for Council approval in the future to assist the City in the enforcement of containers left curbside outside of the requirements of the ordinance.

From September 25, 2023 Discussion –

It was brought to the city's attention that trash pick-up in Marshalltown was being done in conflict with our current ordinance, Chapter 50 – Garbage and Refuse. The reported discrepancy was related to one of our licensed trash haulers, Moler Sanitation, investing and utilizing an automated truck, which requires a hauler provided Toter (trash container) be placed curbside for pick-up and that communication was provided to their clients. Our ordinance requires residential garbage containers to be placed within 5-ft of the front of the residence. A discussion item was placed on the August 24, 2023 city council meeting to get direction from Council.

Mayor and Council provided the following direction to city staff:

1. A councilor member mentioned the city does not want to penalize a licensed garbage hauler who invests in automated equipment.
2. A councilor member mentioned the city does not want to put other licensed garbage haulers at a disadvantage by not allowing them to place curbside.
3. A councilor member mentioned the city does not want to allow everybody to put their garbage at the curb because we have 4-5 haulers in town and this would result in everyday driving by everybody's trash.
4. A councilor member mentioned in favor of allowing garbage curbside when automated trucks were used. Automated pick-up is common in other communities. Eventually, other haulers may upgrade their equipment. They mentioned allowing containers be placed the evening before (8 PM).
5. A councilor member mentioned that we talk about cleaning up our community and allowing all kinds of garbage cans, any day at the curb does not look good.
6. The mayor mentioned that this issue came up 10 years ago to discuss consolidating number of haulers to one or a few with each having a different quadrant of town and it was very unpopular then even though garbage trucks are hard on our streets.
7. Council would like feedback from licensed garbage haulers.

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Greg Nichols, Jeff Schneider, Gary Thompson



Marshalltown currently has four licensed garbage haulers: Area Sanitation, LeGrand Sanitation, Moler Sanitation, and Stone Sanitation.

There were comments made at the Council meeting that currently only Moler were picking garbage up at the curb. Based on observations around town (some pictures below), other garbage haulers also have garbage containers that are being picked up and not in compliance with the location requirements of our current code. It was also noted that in one case, the same trash cans were at the curb for three weeks.



City staff reached out to all licensed carriers, received input from one over phone/email and met with the other three. A few points that were mentioned from the Haulers included:

1. A toter is a term used to describe the containers (currently for Moler either 65 or 95 gallons) that can be picked up by an automated truck.
2. Moler still provides the option for “assisted collection” for those that can not take their garbage to the curb.
3. Those that didn’t have an automated truck felt if you allow curbside pickup for one, you need to for all.
4. Staffing is a struggle for multiple garbage haulers. Some Non-automated trucks are operated with a three-person crew whereas one company is a one-man pick-up crew.
5. For situations where a garbage company has to physically dump a can, you don’t want any containers bigger than 55 gallons; however, our ordinance stating 30-gallon max could be increased.
6. They pick up recycling the same day, but it might be in a different trip on that day.
7. The time they require their customers to have garbage out by can range between 5 AM – 7:30 AM.

CITY COUNCIL

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Greg Nichols, Jeff Schneider, Gary Thompson



8. Pick-up days for each are:
 - a. Molar – 5 days/week
 - b. Stone – 5 days/week
 - c. LeGrand – Mostly Friday, a few on Wednesday
 - d. Area – Tuesday thru Friday
9. Haulers don't believe it should be on them to enforce our ordinance.

City staff has attempted to take comments from Council, Mayor, and Garbage Haulers to find some middle ground. Attached is a possible language amendment that would provide some middle ground. It is not unanimous amongst garbage haulers; however, nothing in the proposed changes would require any licensed hauler to do anything different than they do today but provides options for some changes if certain requirements are met.

One possible option that the city mentioned to gauge willingness from Haulers was to assign the town into four or five quadrants with each having a designated pick-up day per week. This would address the seeing trash at the curb all days of the week and also make it easier to identify on a single trip if someone left their container at the curb too long. This was not desirable by the haulers; however, several were willing to provide us their service area map on a per day basis.

All haulers were invited to the council meeting for this discussion.

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CITY COUNCIL

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Greg Nichols, Jeff Schneider, Gary Thompson



**ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN,
IOWA BY AMENDING CHAPTER 72: PARKING RULES BY AMENDING SECTION 72.017
FOR PARKING IN MUNICIPALLY-OWNED PARKING LOTS**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The Code of Ordinances of the City of Marshalltown is hereby amended by repealing Section 72.017 and replacing with the following:

§ 72.017 MUNICIPALLY-OWNED PARKING LOTS.

(A) Blocking access or traffic flow in parking lots. No vehicle shall be parked in any lot in any manner or of such size so as to block the free access or flow of traffic in and through any parking lot.

(B) Impoundment of vehicles left on municipally-owned parking lots. Any motor vehicle parked or left standing on any municipally owned or municipally leased parking lot for longer than 72 continuous hours may be removed therefrom and stored under the direction of the Police Department. Any vehicle displayed as “For Sale” or deemed inoperable as a result of mechanical, tire, or license/registration issues that is parked or left standing on any municipally owned or municipally leased parking lot for longer than 12 continuous hours may be removed therefrom and stored under the direction of the Police Department. All costs of such removal and storage shall be payable by the operator or owner thereof. Any expense incurred therefor shall be in addition to the assessment of any fine or costs arising out of any violation of this subchapter.

(C) Consumption of alcoholic beverages on municipal parking lots prohibited. The consumption of alcoholic beverages, beer or wine in any municipally-owned or municipally-leased parking lot in the city is prohibited at all times.

(D) Leased parking stalls in municipally-owned parking lots shall be subject to the terms of a lease agreement with the City of Marshalltown and the lease amount set by City Council Resolution. Vehicles parked in leased stalls that did not lease that stall may be removed therefrom and stored under the direction of the Police Department. All costs of such removal and storage shall be payable by the operator or owner thereof. Any expense incurred therefor shall be in addition to the assessment of any fine or costs arising out of any violation of this subchapter.

Section 2. The Code of Ordinances of the City of Marshalltown is hereby amended and all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

Section 4. This ordinance shall be in effect after its final passage, approval, and publication as provided by law.

Passed this ____ day of _____, 2023, and signed this ____ day of _____, 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the ____ day of _____, 2023, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the ____ day of _____, 2023.

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: December 22, 2023
RE: Ordinance 72 and 77 Updates – Downtown Parking & Parking Lot Leases

Strategic Plan:

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:

Increase housing opportunities at all levels (housing opportunities are becoming more available downtown where private parking is not required and is limited)

Invest in Downtown Redevelopment

Review City policies, procedures, plan, ordinances, programs, and services for updates & efficiencies

Recommendation:

Provide direction to City Staff on the Council's desire to adjust allowable parking in downtown city-owned parking lots and outline procedure for potential parking lot space leases.

Budget Impact:

To be determined. New parking lot signage will have costs. We currently do not have any budgeted funds for parking lot signage.

Description/Background:

December 22, 2023 Update

City council gave direction at the December 11, 2023 meeting to proceed with the Ordinance revisions as proposed and included below. The following Ordinance Revision Schedule is proposed:

1st Reading – December 22, 2023

2nd Reading – January 8, 2024

3rd Reading – January 22, 2024

No ordinance revisions specific to terms of a lease are being requested at this time specific to leased parking lot stalls. Language is included to allow there to be a lease agreement.

From December 11, 2023 Discussion:

In September, city staff brought forth a discussion item regarding downtown parking and leasing stalls in city-owned downtown parking lots as a result of receiving a request for leasing of parking lot stalls in a

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Jeff Schneider, Gary Thompson, Vacant



city-owned Parking Lot H (behind Tremont) associated with the renovations and new spaces created in the Willards & Hopkins Building.

Based on the outcome of those discussions, there was additional interest in adjusting the city's current ordinance that allows or prohibits parking in downtown parking lots.

1. There seemed to be consensus that the City's current ordinance of not allowing a car to be parked in a parking lot for longer than 12 hours in a city lot was too restrictive. City staff recommend a change from 12 hours to 72 hours.
2. There seemed to be consensus that the City's current ordinance of not allowing any overnight parking (between 2:30 AM and 5:30 AM) in city parking lots was too restrictive. City staff recommend a change and only prohibit overnight parking in the following downtown lots: Coliseum, Library, City Hall/Carnegie, and Farmer's Market.
3. Parking lot maintenance activities, such as sweeping, pavement markings, and filling potholes – in addition to snow / ice removal operations pose challenges when vehicles are parked there. In the past, the 2:30 – 5:30 AM time slot provided the ability for routine maintenance activities and we had a "No Parking During Snow Removal Operations" ordinance that prohibited parking for longer periods when that alert was issued. With allowing overnight parking, we need a way to communicate parking allowance/prohibitions. City staff discussed several options and bring the following to you for consideration:
 - a. Revising our Snow Emergency Alert to be more inclusive and utilize that for both Snow/Maintenance Alerts. Communicate with downtown landlords/tenants of the importance to sign up for city news flashes for these alerts.
 - b. Sistering city owned lots downtown and including in Snow / Maintenance Alerts which night parking is prohibited in which lots. See attached exhibit for potential sister lots.
 - c. Signage in parking lots will indicate: "Parking Restrictions in effect 2 AM – 7 AM during Snow/Maintenance Alerts, Violators will be towed"

Our current ordinances for when parking is allowed/prohibited is as follows. Proposed revisions are shown in red:

§ 72.017 MUNICIPALLY-OWNED PARKING LOTS.

(A) Blocking access or traffic flow in parking lots. No vehicle shall be parked in any lot in any manner or of such size so as to block the free access or flow of traffic in and through any parking lot.
(2013 Code, § 20-230)

(B) Impoundment of vehicles left on municipally-owned parking lots. Any motor vehicle parked or left standing on any municipally owned or municipally leased parking lot for longer than ~~12~~ **72** continuous hours may be removed therefrom and stored under the direction of the Police Department. **Any vehicle displayed as "For Sale" or deemed inoperable as a result of mechanical, tire, or license/registration issues**

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that is parked or left standing on any municipally owned or municipally leased parking lot for longer than 12 continuous hours may be removed therefrom and stored under the direction of the Police Department. ~~and a~~ All costs of such removal and storage shall be payable by the operator or owner thereof. Any expense incurred therefor shall be in addition to the assessment of any fine or costs arising out of any violation of this subchapter.

(2013 Code, § 20-231) Penalty, see § 71.999

(C) Consumption of alcoholic beverages on municipal parking lots prohibited. The consumption of alcoholic beverages, beer or wine in any municipally-owned or municipally-leased parking lot in the city is prohibited at all times.

(2013 Code, § 20-233)

(D) Leased parking stalls in municipally-owned parking lots shall be subject to the terms of a lease agreement with the City of Marshalltown and the lease amount set by City Council Resolution. Vehicles parked in leased stalls that did not lease that stall may be removed therefrom and stored under the direction of the Police Department. All costs of such removal and storage shall be payable by the operator or owner thereof. Any expense incurred therefor shall be in addition to the assessment of any fine or costs arising out of any violation of this subchapter.

(Ord. 14216, passed 6-10-1985; Ord. 14388, passed 8-10-1992) Penalty, see § 71.999

CHAPTER 77: PARKING SCHEDULES

SCHEDULE VI. RESTRICTED PARKING. SCHEDULE VIII. SNOW ROUTES.

(D) Restricted parking between the hours of 2:30 a.m. and 5:30 a.m. It shall be unlawful to park or leave standing any automobile, motor driven or operated truck, tractor, tractor trailer, house trailer or other motor vehicle equipment not governmentally owned or operated or controlled at any time on any day between the hours of 2:30 a.m. and 5:30 a.m. on any street, avenue or other place described as follows:

<i>Side</i>	<i>On Street</i>	<i>From</i>	<i>To</i>
All city parking lots			
Parking Lot B – 206 N. 13th Street (Brennecke)			
Parking Lot C (Coliseum)			
Parking Lot L (Library)			
Parking Lot T (City Hall / Carnegie)			
Parking Lot Z (Farmer's Market)			

(2013 Code, § 20-167)

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CHAPTER 77: PARKING SCHEDULES
SCHEDULE VIII. SNOW ROUTES.

~~(F) *Parking restricted in public lots during snow removal operations.* The following parking lots shall be designated as restricted from parking whenever emergency parking restrictions are instituted on streets and until the parking lots are cleared and there shall be erected suitable signs in the lots designated:~~

~~— (1) *Restriction between 2:00 a.m. to 7:00 a.m., Monday, Wednesday and Friday.*~~

The city parking lot immediately east of the Senior Center Building
Parking Lot F
The east 1/3 of city Parking Lot H
City Parking Lot J
The east 1/2 of City Parking Lot K
Parking Lot O
The designated east portion of City Parking Lot T
City Parking Lot W

~~— (2) *Restriction between 2:00 a.m. to 7:00 a.m., Tuesday and Thursday.*~~

City Parking Lot A
City Parking Lot D
The west 2/3 of City Parking Lot H
The west 1/2 of City Parking Lot K
City Parking Lot N
City Parking Lot P
The designated west aisles of City Parking Lot T
City Parking Lot Z

(F) *Parking restricted in public lots during snow removal and maintenance operations.* The following parking lots shall be designated as restricted from parking as indicated in the city's snow/maintenance alert issuance. Any vehicle found to be parked in violation of these provisions of this schedule, in addition to the penalty identified in § 77, Schedule VII, shall be towed from said location by order of the police at the owner's expense.

(1) *Restriction between 2:00 a.m. to 7:00 a.m., During "Group 1" as Issued through City of Marshalltown News Flash*

City Parking Lots D, H, J, O, and N

(2) *Restriction between 2:00 a.m. to 7:00 a.m., During "Group 2" as Issued through City of Marshalltown News Flash*

City Parking Lots F, K, P, and Y

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Jeff Schneider, Gary Thompson, Vacant



Depending on the adjustments to the City's ordinance on allowable/prohibited parking – we may no longer have the same interest in reserved / leased stalls in some cases. Additional discussion will be needed. City staff recommend that all reserved/leased options are consistent across all lots and leases. We have been paid for an existing lease in the lot at 113 E State St (now labeled as Lot Y) through June of 2024 though an unofficial auto-renewal of a previous lease. City staff will send notice of our intent to terminate that lease.

The city currently has the following lease fees established by either our Master Fee Schedule or most recent lease or verbal agreements:

Item/ Location	# of Stalls	Notes on Snow Removal	Notes on Pavement Markings	Notes on Time Restriction / Enforcement	Term	Fee Notes	Calc'd Monthly Cost Per Stall	Calc'd Annual Cost Per Stall
Parking Space Lease in Any City Lot	1	Not clearly defined	Not clearly defined	Not clearly defined / Per City Ord	Max 3 Yr	\$25 / Month	\$ 25	\$300
East ½ of 113 E State St (Parking Lot Y)	19	Leaser Responsible	Leaser Responsible	Not City Enforced	Max 3 Yr	\$600 / Year	\$ 2.63	\$ 31.58
West ½ of 113 E State St (Parking Lot Y)	18	Leaser Responsible	Leaser Responsible	Not City Enforced	Max 3 Yr	\$600 / Year	\$ 2.78	\$ 33.33
DHS Vehicle, Parking Lot T	1	City Responsible	City Responsible	Given stall in City Reserved – No Restrictions	Not Defined	\$0	\$0	\$0

The city recently reconstructed a parking lot downtown at the corner of 1st St and Church St. The project had a total cost of approximately \$1,110,000. Special features were included in that parking lot as it related to storm water and electric charging stations that came to a cost of approximately \$410,000. The remaining \$700,000 of project costs split between the 62 stalls over a 20-year timeframe equates to a capital construction cost of \$47/month/stall.

The city reached out to several communities to determine how others handle leased stalls in the downtown area.

AMES:

- City establishes which lots and how many stalls available in select lots;
- \$50 per space per month;
- 24-hr lease space;
- One reserved tag is issued for each space;
- Enforcement by City following renter providing rental verification and co-signing a parking citation.

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Jeff Schneider, Gary Thompson, Vacant



TOLEDO:

Have limited stalls available for lease only between 6 PM – 6 AM;
Lease for 6-stalls is held by a building owner;
Building owner issues parking passes for vehicles allowed to park in them;
\$1,200 / 6 Stalls / Year..... so \$16.67 per space per month;
City does snow removal in pot except in stalls. Building owner removes snow to a designated area that the city will come by at a later time and remove. Sometimes the building owner just hauls it off.

City staff have discussed terms of a lease agreement for leasing stalls in downtown parking lots and generally agree on the following:

1. No stalls shall be leased in the Coliseum, Library, City Hall/Carnegie, and Farmer's Market parking lots.
2. All other lots shall have a maximum allowable lease rate of 50% of the available parking stalls. Exact stalls shall be located in the lot as directed by City Staff and included on the lease.
3. City would be responsible for signage for reserved stall(s), normal parking lot maintenance, and would work with the leaser on snow removal.
4. In general, the snow/maintenance alerts would not impact leased stalls. Snow and maintenance coordination would be direct between the Public Works Department and the leaser. Preliminary conversations with a potential leaser indicate vehicles would be allowed to remain in leased stalls and we would notify the leaser of a time frame of when the leased stalls should not be parked in so city staff can perform snow removal.
5. All leases are 24-hours/day, unless the leaser requests otherwise.
6. Leases will only be offered at a first come, first served basis at a rate of 1 stall per housing unit (apartment) or hotel room.
7. Building owners that lease a block of stalls shall be responsible for issuing tags to tenants.
8. Leasers shall be responsible for providing proof of current lease to the Police Department if a vehicle is parked in a leased stall that didn't lease that stall and the leaser would like it removed.
9. The city has the right to close all parking lots, including leased stalls, for city-sponsored events, events with a Public Use Permit, or parking lot maintenance or construction projects.
10. Minimum lease term of 6-months. 30-day notice is required to terminate a reserved parking lease.
11. Recommend consistent lease cost of \$25/month/stall, as is currently set by the City's Master Fee Schedule.

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Jeff Schneider, Gary Thompson, Vacant



ORDINANCE 15081

ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING CHAPTER 77, PARKING SCHEDULES

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The Code of Ordinances, City of Marshalltown, Iowa is hereby amended by replacing the table listed in CHAPTER 77 PARKING SCHEDULES, SCHEDULE VI – RESTRICTED PARKING, Section (D), as follows:

Restricted parking between the hours of 2:30 a.m. and 5:30 a.m. It shall be unlawful to park or leave standing any automobile, motor driven or operated truck, tractor, tractor trailer, house trailer or other motor vehicle equipment not governmentally owned or operated or controlled at any time on any day between the hours of 2:30 a.m. and 5:30 a.m. on any street, avenue or other place described as follows:

<i>Side</i>	<i>On Street</i>	<i>From</i>	<i>To</i>
Both	1st Avenue	Church Street	State Street
Both	1st Street	Church Street	State Street
Both	2nd Avenue	Church Street	State Street
Both	2nd Street	Church Street	State Street
Both	Center Street	Church Street	State Street
Both	Church Street	2nd Street	3rd Avenue
Both	Main Street	2nd Street	3rd Avenue
Both	N. 13th Street	Fremont Street	Summit Street
Both	State Street	2nd Street	3rd Avenue
All alleys bounded by Church Street, State Street, 2nd Street, 3rd Avenue			
Parking Lot C (Coliseum)			
Parking Lot L (Library)			
Parking Lot T (City Hall / Carnegie)			
Parking Lot Z (Farmer's Market)			

Section 2. The Code of Ordinances, City of Marshalltown, Iowa is hereby amended by replacing the table listed in CHAPTER 77 PARKING SCHEDULES, SCHEDULE VIII – SNOW ROUTES, Section (F), as follows:

Parking restricted in public lots during snow removal and maintenance operations. The following parking lots shall be designated as restricted from parking as indicated in the city's snow/maintenance alert issuance. Any vehicle found to be parked in violation of these provisions of this schedule, in addition to the penalty identified in § 77, Schedule VII, shall be towed from said location by order of the police at the owner's expense.

(1) Restriction between 2:00 a.m. to 7:00 a.m., During “Group 1” as Issued through City of Marshalltown News Flash

City Parking Lots D, H, J, O, and N

(2) Restriction between 2:00 a.m. to 7:00 a.m., During “Group 2” as Issued through City of Marshalltown News Flash

City Parking Lots F, K, P, and Y

Section 3. That this ordinance shall be in full force and effect after its passage and publication as by law and field sign adjustments are made.

Passed this ____ day of _____, 2023, and signed this ____ day of _____, 2023.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the ____ day of _____, 2023, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the ____ day of _____, 2023.

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: December 22, 2023
RE: Ordinance 72 and 77 Updates – Downtown Parking & Parking Lot Leases

Strategic Plan:

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:

Increase housing opportunities at all levels (housing opportunities are becoming more available downtown where private parking is not required and is limited)

Invest in Downtown Redevelopment

Review City policies, procedures, plan, ordinances, programs, and services for updates & efficiencies

Recommendation:

Provide direction to City Staff on the Council's desire to adjust allowable parking in downtown city-owned parking lots and outline procedure for potential parking lot space leases.

Budget Impact:

To be determined. New parking lot signage will have costs. We currently do not have any budgeted funds for parking lot signage.

Description/Background:

December 22, 2023 Update

City council gave direction at the December 11, 2023 meeting to proceed with the Ordinance revisions as proposed and included below. The following Ordinance Revision Schedule is proposed:

1st Reading – December 22, 2023

2nd Reading – January 8, 2024

3rd Reading – January 22, 2024

No ordinance revisions specific to terms of a lease are being requested at this time specific to leased parking lot stalls. Language is included to allow there to be a lease agreement.

From December 11, 2023 Discussion:

In September, city staff brought forth a discussion item regarding downtown parking and leasing stalls in city-owned downtown parking lots as a result of receiving a request for leasing of parking lot stalls in a

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Vacant



city-owned Parking Lot H (behind Tremont) associated with the renovations and new spaces created in the Willards & Hopkins Building.

Based on the outcome of those discussions, there was additional interest in adjusting the city's current ordinance that allows or prohibits parking in downtown parking lots.

1. There seemed to be consensus that the City's current ordinance of not allowing a car to be parked in a parking lot for longer than 12 hours in a city lot was too restrictive. City staff recommend a change from 12 hours to 72 hours.
2. There seemed to be consensus that the City's current ordinance of not allowing any overnight parking (between 2:30 AM and 5:30 AM) in city parking lots was too restrictive. City staff recommend a change and only prohibit overnight parking in the following downtown lots: Coliseum, Library, City Hall/Carnegie, and Farmer's Market.
3. Parking lot maintenance activities, such as sweeping, pavement markings, and filling potholes – in addition to snow / ice removal operations pose challenges when vehicles are parked there. In the past, the 2:30 – 5:30 AM time slot provided the ability for routine maintenance activities and we had a "No Parking During Snow Removal Operations" ordinance that prohibited parking for longer periods when that alert was issued. With allowing overnight parking, we need a way to communicate parking allowance/prohibitions. City staff discussed several options and bring the following to you for consideration:
 - a. Revising our Snow Emergency Alert to be more inclusive and utilize that for both Snow/Maintenance Alerts. Communicate with downtown landlords/tenants of the importance to sign up for city news flashes for these alerts.
 - b. Sistering city owned lots downtown and including in Snow / Maintenance Alerts which night parking is prohibited in which lots. See attached exhibit for potential sister lots.
 - c. Signage in parking lots will indicate: "Parking Restrictions in effect 2 AM – 7 AM during Snow/Maintenance Alerts, Violators will be towed"

Our current ordinances for when parking is allowed/prohibited is as follows. Proposed revisions are shown in red:

§ 72.017 MUNICIPALLY-OWNED PARKING LOTS.

(A) Blocking access or traffic flow in parking lots. No vehicle shall be parked in any lot in any manner or of such size so as to block the free access or flow of traffic in and through any parking lot.
(2013 Code, § 20-230)

(B) Impoundment of vehicles left on municipally-owned parking lots. Any motor vehicle parked or left standing on any municipally owned or municipally leased parking lot for longer than ~~12~~ **72** continuous hours may be removed therefrom and stored under the direction of the Police Department. **Any vehicle displayed as "For Sale" or deemed inoperable as a result of mechanical, tire, or license/registration issues**

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Jeff Schneider, Gary Thompson, Vacant



that is parked or left standing on any municipally owned or municipally leased parking lot for longer than 12 continuous hours may be removed therefrom and stored under the direction of the Police Department. ~~and a~~ All costs of such removal and storage shall be payable by the operator or owner thereof. Any expense incurred therefor shall be in addition to the assessment of any fine or costs arising out of any violation of this subchapter.

(2013 Code, § 20-231) Penalty, see § 71.999

(C) Consumption of alcoholic beverages on municipal parking lots prohibited. The consumption of alcoholic beverages, beer or wine in any municipally-owned or municipally-leased parking lot in the city is prohibited at all times.

(2013 Code, § 20-233)

(D) Leased parking stalls in municipally-owned parking lots shall be subject to the terms of a lease agreement with the City of Marshalltown and the lease amount set by City Council Resolution. Vehicles parked in leased stalls that did not lease that stall may be removed therefrom and stored under the direction of the Police Department. All costs of such removal and storage shall be payable by the operator or owner thereof. Any expense incurred therefor shall be in addition to the assessment of any fine or costs arising out of any violation of this subchapter.

(Ord. 14216, passed 6-10-1985; Ord. 14388, passed 8-10-1992) Penalty, see § 71.999

CHAPTER 77: PARKING SCHEDULES

SCHEDULE VI. RESTRICTED PARKING. SCHEDULE VIII. SNOW ROUTES.

(D) Restricted parking between the hours of 2:30 a.m. and 5:30 a.m. It shall be unlawful to park or leave standing any automobile, motor driven or operated truck, tractor, tractor trailer, house trailer or other motor vehicle equipment not governmentally owned or operated or controlled at any time on any day between the hours of 2:30 a.m. and 5:30 a.m. on any street, avenue or other place described as follows:

<i>Side</i>	<i>On Street</i>	<i>From</i>	<i>To</i>
All city parking lots			
Parking Lot B – 206 N. 13th Street (Brennecke)			
Parking Lot C (Coliseum)			
Parking Lot L (Library)			
Parking Lot T (City Hall / Carnegie)			
Parking Lot Z (Farmer's Market)			

(2013 Code, § 20-167)

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CHAPTER 77: PARKING SCHEDULES
SCHEDULE VIII. SNOW ROUTES.

~~(F) *Parking restricted in public lots during snow removal operations.* The following parking lots shall be designated as restricted from parking whenever emergency parking restrictions are instituted on streets and until the parking lots are cleared and there shall be erected suitable signs in the lots designated:~~

~~— (1) *Restriction between 2:00 a.m. to 7:00 a.m., Monday, Wednesday and Friday.*~~

The city parking lot immediately east of the Senior Center Building
Parking Lot F
The east 1/3 of city Parking Lot H
City Parking Lot J
The east 1/2 of City Parking Lot K
Parking Lot O
The designated east portion of City Parking Lot T
City Parking Lot W

~~— (2) *Restriction between 2:00 a.m. to 7:00 a.m., Tuesday and Thursday.*~~

City Parking Lot A
City Parking Lot D
The west 2/3 of City Parking Lot H
The west 1/2 of City Parking Lot K
City Parking Lot N
City Parking Lot P
The designated west aisles of City Parking Lot T
City Parking Lot Z

(F) *Parking restricted in public lots during snow removal and maintenance operations.* The following parking lots shall be designated as restricted from parking as indicated in the city's snow/maintenance alert issuance. Any vehicle found to be parked in violation of these provisions of this schedule, in addition to the penalty identified in § 77, Schedule VII, shall be towed from said location by order of the police at the owner's expense.

(1) *Restriction between 2:00 a.m. to 7:00 a.m., During "Group 1" as Issued through City of Marshalltown News Flash*

City Parking Lots D, H, J, O, and N

(2) *Restriction between 2:00 a.m. to 7:00 a.m., During "Group 2" as Issued through City of Marshalltown News Flash*

City Parking Lots F, K, P, and Y

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Jeff Schneider, Gary Thompson, Vacant



Depending on the adjustments to the City's ordinance on allowable/prohibited parking – we may no longer have the same interest in reserved / leased stalls in some cases. Additional discussion will be needed. City staff recommend that all reserved/leased options are consistent across all lots and leases. We have been paid for an existing lease in the lot at 113 E State St (now labeled as Lot Y) through June of 2024 though an unofficial auto-renewal of a previous lease. City staff will send notice of our intent to terminate that lease.

The city currently has the following lease fees established by either our Master Fee Schedule or most recent lease or verbal agreements:

Item/ Location	# of Stalls	Notes on Snow Removal	Notes on Pavement Markings	Notes on Time Restriction / Enforcement	Term	Fee Notes	Calc'd Monthly Cost Per Stall	Calc'd Annual Cost Per Stall
Parking Space Lease in Any City Lot	1	Not clearly defined	Not clearly defined	Not clearly defined / Per City Ord	Max 3 Yr	\$25 / Month	\$ 25	\$300
East ½ of 113 E State St (Parking Lot Y)	19	Leaser Responsible	Leaser Responsible	Not City Enforced	Max 3 Yr	\$600 / Year	\$ 2.63	\$ 31.58
West ½ of 113 E State St (Parking Lot Y)	18	Leaser Responsible	Leaser Responsible	Not City Enforced	Max 3 Yr	\$600 / Year	\$ 2.78	\$ 33.33
DHS Vehicle, Parking Lot T	1	City Responsible	City Responsible	Given stall in City Reserved – No Restrictions	Not Defined	\$0	\$0	\$0

The city recently reconstructed a parking lot downtown at the corner of 1st St and Church St. The project had a total cost of approximately \$1,110,000. Special features were included in that parking lot as it related to storm water and electric charging stations that came to a cost of approximately \$410,000. The remaining \$700,000 of project costs split between the 62 stalls over a 20-year timeframe equates to a capital construction cost of \$47/month/stall.

The city reached out to several communities to determine how others handle leased stalls in the downtown area.

AMES:

City establishes which lots and how many stalls available in select lots;
\$50 per space per month;
24-hr lease space;
One reserved tag is issued for each space;
Enforcement by City following renter providing rental verification and co-signing a parking citation.

CITY COUNCIL

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Jeff Schneider, Gary Thompson, Vacant



TOLEDO:

Have limited stalls available for lease only between 6 PM – 6 AM;
Lease for 6-stalls is held by a building owner;
Building owner issues parking passes for vehicles allowed to park in them;
\$1,200 / 6 Stalls / Year..... so \$16.67 per space per month;
City does snow removal in pot except in stalls. Building owner removes snow to a designated area that the city will come by at a later time and remove. Sometimes the building owner just hauls it off.

City staff have discussed terms of a lease agreement for leasing stalls in downtown parking lots and generally agree on the following:

1. No stalls shall be leased in the Coliseum, Library, City Hall/Carnegie, and Farmer's Market parking lots.
2. All other lots shall have a maximum allowable lease rate of 50% of the available parking stalls. Exact stalls shall be located in the lot as directed by City Staff and included on the lease.
3. City would be responsible for signage for reserved stall(s), normal parking lot maintenance, and would work with the leaser on snow removal.
4. In general, the snow/maintenance alerts would not impact leased stalls. Snow and maintenance coordination would be direct between the Public Works Department and the leaser. Preliminary conversations with a potential leaser indicate vehicles would be allowed to remain in leased stalls and we would notify the leaser of a time frame of when the leased stalls should not be parked in so city staff can perform snow removal.
5. All leases are 24-hours/day, unless the leaser requests otherwise.
6. Leases will only be offered at a first come, first served basis at a rate of 1 stall per housing unit (apartment) or hotel room.
7. Building owners that lease a block of stalls shall be responsible for issuing tags to tenants.
8. Leasers shall be responsible for providing proof of current lease to the Police Department if a vehicle is parked in a leased stall that didn't lease that stall and the leaser would like it removed.
9. The city has the right to close all parking lots, including leased stalls, for city-sponsored events, events with a Public Use Permit, or parking lot maintenance or construction projects.
10. Minimum lease term of 6-months. 30-day notice is required to terminate a reserved parking lease.
11. Recommend consistent lease cost of \$25/month/stall, as is currently set by the City's Master Fee Schedule.

CITY COUNCIL

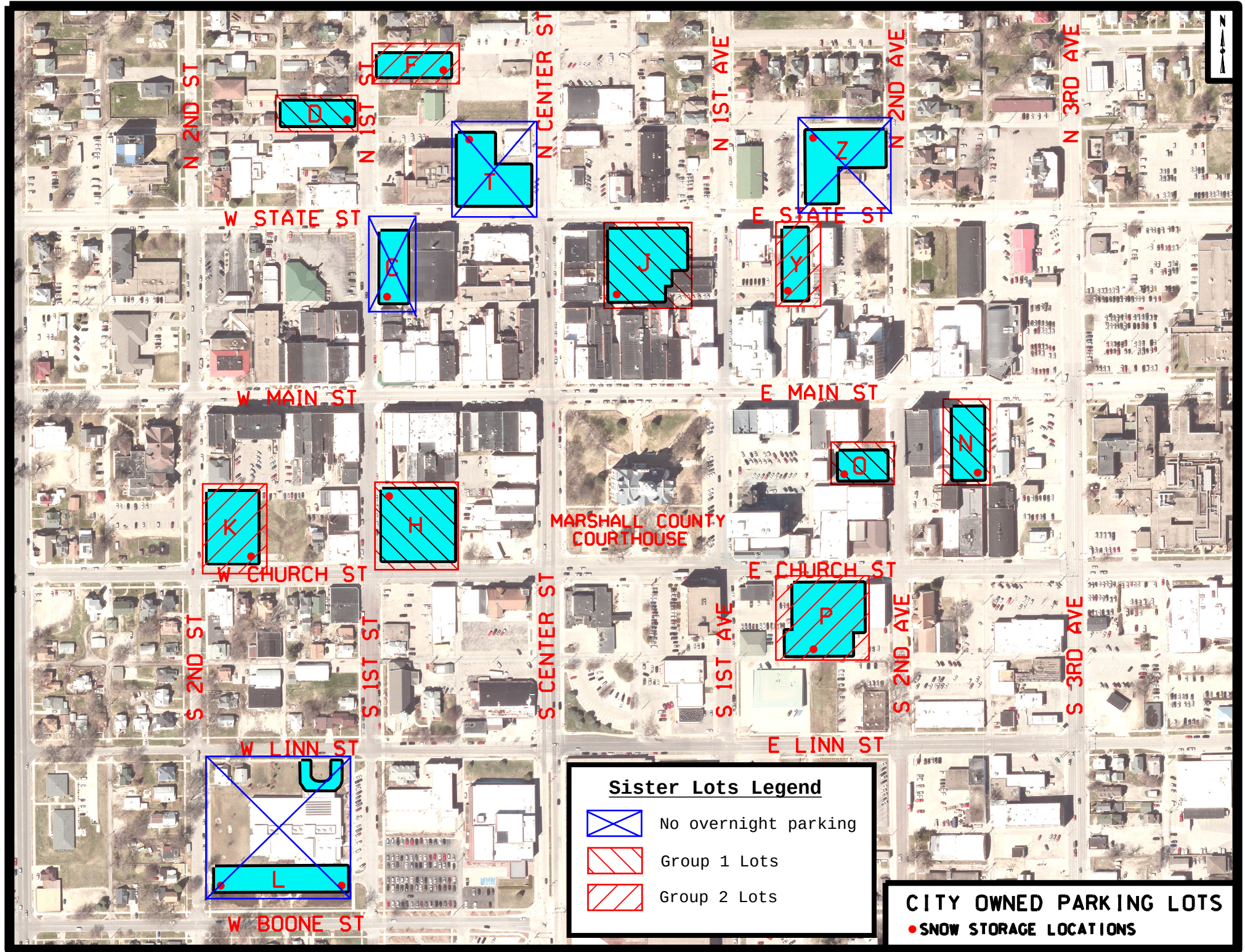
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Jeff Schneider, Gary Thompson, Vacant



CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Vacant





MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor and City Council
FROM: Joe Gaa, City Administrator
DATE: December 18, 2023
RE: Discussion Item: Proposed Amendment to 28E Agreement- Communications Center

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Description/Background: In 2019 the City opened the new Police and Fire Building. Around that same time a new Communications Commission was being set up to administer the 911 dispatch center. The center had previously been a City operation and housed in the police station. The new building included space for the 911 dispatch center and all agreed the new building was the right place for dispatch center. A 28E agreement was approved to formalize the agreement. The agreement called for \$1 annually from the communications commission in exchange for use of the space. In February 2023 the City Council reviewed the cost of operation of the building over the first few years. Total building operation costs were around \$200,000/year, with electric and gas utilities being around \$125,000 of that total. In accordance with the agreement, the Council took action to provide notice to end the agreement so that negotiations could occur to update the agreement.

With staff turnover, that matter was placed on the backburner for a while. On December 14th I attended the Communications Commission meeting to discuss the need to negotiate a new agreement. I believe it is in both entities best interest to continue this arrangement. The Communications Commission agreed, although they were not overly excited about paying "rent". Attached you will find an amended 28E agreement that I drafted after the meeting. The proposed changes include:

- Updated language to reflect continued operation.
- Added the word "rent" in #2.
- Added a new #4 establishing an annual utility reimbursement of \$12,000/year. This is based on 10% of the total buildings annual electric and gas usage. Language includes evaluating the amount each budget cycle.

This item has been added to the December 22nd agenda as a discussion item. This amended agreement would need to be approved by both entities. I will share more on that timeline at the Council meeting.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Greg Nichols, Jeff Schneider, Gary Thompson



**Amendment to the 28E Agreement Between the City of Marshalltown and the Marshall County
Communications Commission for the Use of Space at 909 South Second Street**

WHEREAS, the Marshall County Communications Commission was created on January 16, 2018 following the adoption of a 28E agreement by the City of Marshalltown, Marshall County, the 911 Joint Services Board, and the Marshall County Emergency Management Commission; and

WHEREAS, the City of Marshalltown and the Marshall County Communications Commission adopted a 28E agreement that became effective on September 1, 2019 for the use of space as the county-wide 911 communications center in the southern portion of the second floor in the Marshalltown Police and Fire Department Headquarters located at 909 South Second Street in Marshalltown, Iowa; and

WHEREAS, both parties desire to maintain the existing relationship at said location for the foreseeable future and understand the need to update the agreement and therefore enter into this amended 28E agreement for use of facilities as authorized by Iowa Code section 28E.18.

IT IS THEREFORE AGREED AS FOLLOWS:

1. The City of Marshalltown agrees to continue to operate and maintain a building for joint communications services and ancillary services. The Marshall County Communications Commission shall continue to operate and provide 911 Communications services for Marshall County at the Marshalltown Police and Fire Department Headquarters located at 909 South Second Street, Marshalltown, Iowa for the duration that the facility is occupied for Marshalltown Police or Fire.
2. The Marshall County Communications Commission shall pay \$1 per year as rent for consideration for the use of space.
3. The Marshall County Communications Commission shall provide insurance coverage for all the personnel, equipment and property belonging to the Commission in use at 909 South Second Street at the following coverage levels:
 - a. Comprehensive General Liability \$1,000,000 per occurrence/\$2,000,000 aggregate
 - b. Worker's Compensation as required by law
 - c. Professional Liability for Errors and Omissions \$2,000,000

The Commission shall also name the City of Marshalltown as an additional insured party and include a non-waiver of governmental immunity endorsement/clause in their coverage.

4. The Marshall County Communications Commission agrees to pay the City of Marshalltown \$12,000 annually each fiscal year beginning in FY2025, payable at the beginning of each quarter, as a utility reimbursement. This amount is based on approximately 10% of the annual electric and gas utility charges for the building. This amount will be evaluated during each annual budget cycle and is subject to change, while staying consistent with 10% of electric and gas costs, upon a affirmative vote by the Marshall County Communications Commission.

5. This agreement shall remain in effect until the property at 909 South Second Street is no longer used for the operations of 911 communications in Marshall County.
6. This agreement may be canceled upon a 1-year written notice by either party to the other.

City of Marshalltown, Mayor

Date

Marshall County Communication Commission, Chair

Date

Marshall County 911 Service Board, Chair

Date

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor and City Council
FROM: Joe Gaa, City Administrator
DATE: December 19, 2023
RE: Discussion Item- Minor Amendments to ACA Agreement

Strategic Plan:

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☒ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Description/Background:

On November 13, 2023 the City Council approved an agreement with the ACA to further the implementation of the Arts and Culture Master Plan. While the agreement was approved, I was instructed to consult with the City Attorney to ensure the agreement was "legal". The City Attorney reviewed the agreement and did not find any legal concerns. Earlier this week concern was voiced about the agreement and the desire to add more clarity as to the funding source. I again shared that concern with the City Attorney. He proposed a small addition that seems to address the concerns.

"The CITY's automated traffic enforcement revenues during such period are sufficient to fully fund the City's contribution to ACA. Notwithstanding the foregoing, under no circumstance shall the CITY's contribution to ACA pursuant to this Agreement exceed an amount equal to 25% of automated traffic enforcement revenues received by the CITY between January 1, 2024 and December 31, 2028."

In the meantime, a couple of logistical inconsistencies were pointed out. Attached you will find a redlined version of the changes I am proposing. At the advice of the City Attorney, if the Council consensus is that we move forward with these edits, we should do so and use this version for signatures. This has been added as a discussion item for 12/22.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Greg Nichols, Jeff Schneider, Gary Thompson



AGREEMENT FOR PUBLIC SERVICES

This Agreement for Public Services (“Agreement”) is made as of the date of the last signature below between the **CITY OF MARSHALLTOWN, IOWA** (“CITY”), an Iowa municipal corporation, and the **ARTS + CULTURE ALLIANCE** (“ACA”), an Iowa non-profit corporation.

RECITALS

WHEREAS, the CITY supports creative placemaking in the City of Marshalltown; and

WHEREAS, ACA plays an important role in community development of the City of Marshalltown; and

WHEREAS, ACA leads the development of a creative community through arts and culture; executes the City’s Arts and Culture Master Plan; represents the creative community on local, state and national levels; and leads creative placemaking efforts; and

WHEREAS, continued support of ACA promises to benefit the CITY, its businesses, and its residents through increased community pride, engagement, awareness and authenticity in community development projects; and

WHEREAS, the City Council has determined that ACA’s activities to enhance creative placemaking constitutes a valued public service to the residents of Marshalltown for the reasons stated herein.

AGREEMENT

NOW THEREFORE, in consideration of ACA providing valued public services to the City of Marshalltown, its residents, and its businesses, and other good and valuable consideration, the CITY and ACA agree as follows:

1. **FINANCIAL CONTRIBUTION.** The CITY agrees to contribute to ACA one hundred and twenty-five thousand dollars (\$125,000.00) **annually** for the period starting January 1, 2024, and ending December 31, 2028, as long as the following conditions are met:

a. ACA continuously establishes itself as a domestic non-profit corporation pursuant to applicable laws of the State of Iowa and as a 501(c)(3) tax-exempt organization pursuant to application regulations of the Internal Revenue Service; and

b. ACA uses **or allocates** one hundred percent (100%) of the funds received from the CITY in support of creative placemaking and to implement the City’s Arts and Culture Master Plan; and

c. **The CITY’s automated traffic enforcement revenues during such period are sufficient to fully fund the City’s contribution to ACA. Notwithstanding the foregoing,**

under no circumstance shall the CITY's contribution to ACA pursuant to this Agreement exceed an amount equal to 25% of automated traffic enforcement revenues received by the CITY between January 1, 2024 and December 31, 2028.

2. **MANNER OF PAYMENT.** The CITY's contribution shall be paid to ACA in four equal quarterly payments no later than January 31st, April 30th, July 31st, and September 30th, each year. As these payments are coming from a designated revenue source, the funds must be available to the City prior to any quarterly payment being made to the ACA.

3. **ACCOUNTING.** ACA shall prepare and submit to the CITY, no later than January 1 and July 31 each year starting with July 31, 2024, a bi-annual accounting report of all funds received pursuant to this Agreement and offsetting expenditures to ensure such funds are used for the intended purpose(s).

4. **REPAYMENT.** ACA agrees to repay to the CITY any funds received pursuant to this Agreement which it cannot demonstrate have been used for the intended purpose(s). The determination as to whether a particular expense has been appropriately used for such activities shall be made by the City Council in its sole discretion. In the event repayment is required, ACA shall remit payment to the CITY within sixty (60) days of receiving the CITY'S written demand for repayment.

5. **BREACH.** In the event of a breach of this Agreement, the party prevailing on a breach of contract claim shall be entitled to recover its damages, as well as its reasonable attorney's fees and court costs incurred in the breach of contract action. This provision does not preclude a party from seeking injunctive relief in addition to seeking to recover its damages and reasonable attorney's fees and court costs.

6. **JURY WAIVER.** Both parties voluntarily and knowingly waive the right to a jury trial in any action which is related to this Agreement.

7. **GENERAL PROVISIONS.** In the performance of each part of this Agreement, time shall be of the essence. Failure to promptly assert rights herein shall not, however, be a waiver of such rights or a waiver of any existing or subsequent default. This Agreement shall apply and bind the successors in interest of the parties. This Agreement contains the entire agreement of the parties on this subject and shall not be amended, except by a written instrument duly signed by the CITY and ACA. Paragraph headings are for convenience of reference and shall not limit or affect the meaning of this Agreement. Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine, or neuter gender according to the context. Iowa law governs the interpretation and enforcement of this Agreement.

8. **NOTICE.** Any notice under this Agreement shall be in writing and be deemed served when it is delivered by personal delivery, email, or mailed by certified mail, addressed to the parties at the addresses given below.

9. **APPROVAL; AUTHORITY.** This Agreement is expressly contingent upon approval by the City Council of Marshalltown, Iowa.

10. **COUNTERPARTS.** This Agreement may be executed in several counterparts, each of which, when so executed and delivered, shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument, even though all parties are not signatories to the original or the same counterpart. Furthermore, the parties may execute and deliver this Agreement by electronic means, such as .pdf or a similar format. ACA and the CITY agree delivery of the Agreement by electronic means shall have the same force and effect as delivery of original signatures and that each of the parties may use such electronic signatures as evidence of the execution and delivery of the Agreement by all parties to the same extent as an original signature.

11. **EXECUTION.** and if executed by both ACA and the CITY, this Agreement shall become a binding contract.

ARTS + CULTURE ALLIANCE
an Iowa non-profit corporation

CITY OF MARSHALLTOWN, IOWA,
an Iowa municipal corporation

Dated this ____ day of _____ 2023

Dated this ____ day of _____ 2023

By: _____

By: _____

Joel T.S. Greer, Mayor

(Print Name), (Print Title)

Attest: _____

Alicia Hunter, City Clerk

Address: 709 S Center St., Suite 133
Marshalltown, IA 50158

Address: 24 North Center Street
Marshalltown, IA 50158

Telephone: (641) 752-2787

Telephone: (641) 754-5701