

Public Participation in a City Council Meeting:

The Public Comment portion of the meeting is the time to address the Mayor and City Council on topics not on the agenda. If a member of the public wishes to comment on an item on the agenda, they may do so while that item is being discussed by coming to the microphone and stating your name and address. Comments should be limited to 3 minutes or less and should be addressed to the Mayor and Council as a whole and not individually. Response from elected officials or staff is at the Mayor's discretion.

**CITY OF MARSHALLTOWN COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 WEST STATE STREET
FEBRUARY 12, 2024, 5:30 PM**

A. CALL TO ORDER**B. PLEDGE OF ALLEGIANCE****C. ROLL CALL**

Hoop, Kell, Ladehoff, Mitchell, Nichols, Schneider, Thompson

D. PUBLIC COMMENT

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole.

The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meeting laws.

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**F. CONSENT AGENDA**

1. APPROVE MINUTES 01/22/24, 01/25/24, 01/29/24 MEETINGS AND BILL LIST \$1,456,565.81

Documents:

[2024-01-22_SIGNED Council Minutes.pdf](#)
[2024-01-25_SIGNED Council Minutes.pdf](#)
[2024-01-29_SIGNED Council Minutes.pdf](#)
[2024-02-12_BILL LIST - Summary.pdf](#)
[2024-02-12_BILL LIST - Detail.pdf](#)

2. APPROVE ALCOHOL LICENSE RENEWALS

- ABARROTES LA SALUD, 17 N 1ST ST
- GROCERY STORE & TORTILLERIA LA VECINDAD,
505 N 3RD AVE
- KWIKSTAR #607, 814 S 6TH ST

3. RECEIPT OF BUILDING & TRADE PERMIT REPORT - JANUARY 2024

Documents:

[0124.pdf](#)

4. APPROVE DECEMBER 2023 FINANCIAL STATEMENTS

Documents:

[December 2023 Financials Memo.pdf](#)
[December 2023 Financials.pdf](#)

5. APPOINT ADRIAN SANCHEZ TO THE BOARD OF ADJUSTMENT, TERM ENDING 03/31/24

6. RESOLUTION 2024-028 APPROVING THE USE OF COUNCIL-DESIGNATED LOCAL OPTION SALES TAX FOR THE AQUATIC CENTER ENTERPRISE FUND 760

Documents:

[2024-02-12_2024-028_Resolution Authorizing Use of LOST for Fund 760.pdf](#)
[2024-02-12_2024-028_Memo Aquatic Center Enterprise Fund 760.pdf](#)

7. RESOLUTION 2024-029 TRANSFERRING FUNDS FOR FISCAL YEAR 2024 THROUGH DECEMBER 31, 2023

Documents:

[Resolution transferring funds for fiscal year 2024 through December 31 2023.pdf](#)
[Memo for Transfer Funds in FY24 through December 31 2023.pdf](#)

8. RESOLUTION 2024-030 APPROVING AN ELECTRIC LINE EASEMENT WITH INTERSTATE POWER AND LIGHT COMPANY FOR 105 W BOONE STREET

Documents:

[2024-02-12 2024-030 Resolution Approving Electrical](#)

Line Easement IPL.pdf
2024-02-12_2024-030_Memo IPL Easement 105 W
Boone St.pdf
2024-02-12_2024-030_IPL Easement 105 W Boone
St_Library.pdf

9. RESOLUTION 2024-031 ACCEPTING QUOTE AND
AUTHORIZING THE PURCHASE OF AN ENGINE FOR THE PRICE
OF \$54,932.46 FOR USE AT THE TRANSIT DIVISION

Documents:

2024-02-12_2024-031_Resolution Approving Purchase
of an Engine.pdf
2024-02-12_2024-031_Memo_Transit Engine
Purchase.pdf
2024-02-12_2024-031_Transit Engine Quote.pdf

G. MOTIONS

1. MOTION TO APPROVE 5-DAY ALCOHOL LICENSE FOR
MIDNIGHT BALLROOM AT THE CENTRAL IOWA FAIRGROUNDS
ARENA FOR A RODEO ON 03/30/24 WITH OUTDOOR SERVICE

H. RESOLUTIONS

1. RESOLUTION 2024-032 SETTING A PUBLIC HEARING FOR THE
CONVEYANCE AND TRANSFER OF TITLE OF CITY OWNED
VACANT LOTS

Documents:

2024-02-12_2024-032_Resolution Setting PH for Sale
of Vacant Lots.pdf
2024-02-12_2024-032_Memo Sale of City Lots.pdf
2024-02-12_2024-032_Bid Tab Vacant Lots.pdf
2024-02-12_2024-032_Request for Sealed Bids
Vacant Lots.pdf

2. RESOLUTION 2024-033 APPROVING THE VOLUNTARY
SEVERENCE OF 2460 REED AVENUE (PARCEL 8318-14-453-
005) AND 2460-A REED AVENUE (PARCEL 8318-14-453-004)
FROM THE CITY OF MARSHALLTOWN, IOWA

Documents:

2024-02-12_2024-033_Resolution Approving
Severance - Monte Eaton.pdf
2024-02-12_2024-033_Memo_Reconsider 2023-169 _
Eaton Severance.pdf
2024-02-12_2024-033_Attachment Eaton Severance
Request Email.pdf
2024-02-12_2024-033_Reconsider 2023-169_2023
Memo and Severance Comments Received.pdf

[2024-02-12_2024-033_Reconsider 2023-169_2023 Severance Request_PIN 8318-14-453-004_2460-A Reed Ave.pdf](#)
[2024-02-12_2024-033_Reconsider 2023-169_2023 Severance Request_PIN 8318-14-453-005_2460 Reed Ave.pdf](#)

3. PUBLIC HEARING AND RESOLUTION 2024-034 AUTHORIZING THE SALE AND CONVEYANCE AND TRANSFER OF TITLE OF LOT 6 OF EDGEWOOD INDUSTRIAL PARK ADDITION FROM THE CITY OF MARSHALLTOWN, IOWA, TO BOOST RUN LLC

Documents:

[2024-02-12_2024-034_Resolution PH Sale of Lot 6 Edgewood Industrial Park.pdf](#)
[2024-02-12_2024-034_Memo_Sale of Edgewood Industrial Park Addition_Lot 6.pdf](#)
[2024-02-12_2024-034_Dual Agency Consent_Lot 6.pdf](#)

4. PUBLIC HEARING AND RESOLUTION 2024-035 APPROVING AN AMENDMENT TO THE 28E AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN AND THE MARSHALL COUNTY COMMUNICATIONS COMMISSION FOR THE LEASE OF SPACE AT 909 SOUTH SECOND STREET, MARSHALLTOWN

Documents:

[2024-02-12_2024-035_Resolution Approving MCCC 28E Agreement.pdf](#)
[2024-02-12_2024-035_Memo PH Communication Council Agreement 01.22.24.pdf](#)
[2024-02-12_2024-035_Amended 28E Agreement City of Marshalltown and Marshall County Communications Commission.pdf](#)

I. ORDINANCES

1. ORDINANCE 15082 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING CHAPTER 53: STORM WATER BY AMENDING SECTION 53.006 RATE STRUCTURE AND STORM WATER RATE
1ST READING

Documents:

[2024-02-12_ORD 15082_Amend CH 53 Storm Water Rates.pdf](#)
[2024-02-12_ORD 15082_Memo_Storm Water Rate Change_24 02 12.pdf](#)

2. ORDINANCE 15083 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING CHAPTER 91:

FIRE PREVENTION AND PROTECTION, SECTIONS 91.002 AND 91.004

1ST READING

Documents:

[2024-02-12_ORD 15083_Amend CH 91 Fire Code.pdf](#)
[2024-02-12_ORD 15083_Memo Amend CH 91 Fire Code.pdf](#)

J. DISCUSSION

1. DISCUSSION - SEVERANCE REQUEST 102 COLLEGE VIEW LANE

Documents:

[2024-02-12_DISCUSSION1_Memo and Comments - Severance Request_102 College View Lane.pdf](#)

2. DISCUSSION - FIREWORKS FUNDING REQUEST
3. DISCUSSION - MUNICIPAL BAND FUNDING REQUEST

Documents:

[2024-02-12_DISCUSSION_Municipal Band Request.pdf](#)

4. DISCUSSION - MARSHALLTOWN ARTS & CIVIC CENTER FUNDING REQUEST

Documents:

[2024-02-12_DISCUSSION_MACC Funding Request.pdf](#)
[2024-02-12_DISCUSSION_MACC 2023 Financials.pdf](#)

5. DISCUSSION - SPECIAL REVENUES

Documents:

[2024-02-12_DISCUSSION5_Memo for Special Revenue Funds.pdf](#)
[2024-02-12_DISCUSSION5_Memo_RUT Fund 110_FY24 Amend.pdf](#)
[2024-02-12_DISCUSSION5_Special Revenue Funds Budget Comparison Report.pdf](#)

6. DISCUSSION - TAX LEVY

Documents:

[2024-02-12_DISCUSSION6_Tax Levy - Draft Workpaper.pdf](#)

7. DISCUSSION - AMEND THE COUNCIL MANUAL

Documents:

[2024-02-12_DISCUSSION_2024 City Council Manual.pdf](#)

K. ADJOURNMENT

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news at www.marshalltown-ia.gov.



COUNCIL PROCEEDINGS

JANUARY 22, 2024

Mayor Greer called the meeting to order at 5:30 p.m., January 22, 2024, at the City Hall Council Chambers, 10 W State Street, and led the pledge of allegiance. Roll call—Present: Hoop, Kell, Ladehoff, Mitchell, Nichols, Schneider, Thompson.

PUBLIC COMMENT

- Jim Shaw, 522 N 2nd Street, shared stories of pit bull attacks.
- Doris Kinnick, 2020 Catalina Place, invited the public to the Last Watch human trafficking presentation on January 27th, 1:30 pm, at the library.
- Joe Carter, 610 Elmwood Drive, thanked City staff and donated a Marshalltown Polar Pusher for snow removal at the ice rink; he also noted while sidewalks are important in a community, the trails are what attract people.

MAYOR, COUNCIL, ADMINISTRATOR COMMENTS

- Mayor Greer recognized Christian Case from the Fire Department and Geoff Hubbard from Parks & Recreation for 5 years of service.
- Councilor Kell noted the city received valuations from the County today and recognized staff who now have 22 fewer days for budget work.
- Councilor Nichols thanked Rick Legg, Street Superintendent and the city crews for all their hard work with snow removal.

CONSENT AGENDA

Motion by Schneider, second by Nichols to adopt the consent agenda: APPROVE MINUTES 01/08/24 AND 01/15/24 MEETING AND BILL LIST \$1,268,824.06; APPROVE ALCOHOL LICENSE RENEWAL FOR OCEAN CITY CHINESE RESTAURANT, 5 W MAIN ST; APPROVE NOVEMBER 2023 FINANCIAL STATEMENTS; RESOLUTION 2024-007 ADOPTING SUPPLEMENT S-8 TO THE CODE OF ORDINANCES OF THE CITY OF MARSHALLTOWN, IOWA, THROUGH ORDINANCE 15078; RESOLUTION 2024-008 SETTING A PUBLIC HEARING ON AN AMENDMENT TO THE 28E AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN AND THE MARSHALL COUNTY COMMUNICATIONS COMMISSION FOR THE USE OF SPACE AT 909 S 2ND STREET; RESOLUTION 2024-009 APPROVING CONTRACT CHANGE ORDER #16 FOR THE AIRPORT TERMINAL HANGAR, AND SITE IMPROVEMENTS PROJECT #ARP19001, A DECREASE OF \$6,147.00; RESOLUTION 2024-010 APPROVING ENGINEER'S STATEMENT OF COMPLETION AND ACCEPTING GARLING CONSTRUCTION, INC. FOR THE AIRPORT HANGAR TERMINAL, AND SITE IMPROVEMENTS PROJECT #ARP19001. Motion carried 7-0.

MOTIONS

Motion by Ladehoff, second by Schneider to APPROVE GARBAGE & REFUSE, RECYCLABLE, YARD WASTE HAULER LICENSE FOR PRAIRIE WASTE SOLUTIONS LLC. Kevin Bolkema, Prairie Waste Solutions advised the company has purchased Stone Sanitation. The new company is standing behind the local staff and purchasing new equipment,

toters, dumpsters, and trucks. They are also looking for a location to move from Conrad to Marshalltown. Motion carried 7-0.

RESOLUTIONS

Motion by Ladehoff, second by Kell to adopt RESOLUTION 2024-011 AUTHORIZING THE FIRE DEPARTMENT TO ENTER INTO AN AGREEMENT TO PURCHASE A 2023 LIGHT RESCUE VEHICLE THROUGH RELIANT FIRE APPARATUS WITH FY26 CIP FUNDS. Chief Rierson noted a correction in the resolution from \$233,500 to \$235,500. Motion carried 7-0.

Motion by Schneider, second by Kell to adopt RESOLUTION 2024-012 AMENDING THE CITY OF MARSHALLTOWN COUNCIL MANUAL. Motion carried 7-0.

Motion by Ladehoff, second by Schneider to adopt RESOLUTION 2024-013 APPROVING A PROFESSIONAL SERVICES AGREEMENT FOR \$50,000 WITH SNYDER AND ASSOCIATES FOR DESIGN SERVICES FOR THE TRAILHEAD AND BRIDGE PROJECT. Geoff Hubbard, Parks and Recreation Director advised 3 firms submitted proposals and the steering committee held interviews and selected Snyder & Associates. This is part of the Destination Iowa project. John Hall, Marshalltown Area Chamber of Commerce advised they are putting together the fundraising committee for the Water Plaza portion of this project. They have soft commitments and estimate to meet 80% of the goal by July/August time frame. Leigh Bauder, 401 Orchard Dr, inquired about where the skate park equipment would be relocated and if the engineer would look at the reuse of the existing bridge. Mark Eaton, 1007 S 10th Ave, inquired if the City has a contract with Wayward Social to put the trail on their land to not put the city in jeopardy of negotiating. Joe Carter, 610 Elmwood Dr, stated the issue with Wayward Social has been addressed. Councilor Schneider advised the skate park equipment relocation is to be determined and Snyder & Associates will evaluate the reuse of the bridge. Motion carried 4-3, Hoop, Mitchell, Thompson dissenting.

Motion by Ladehoff, second by Schneider to adopt RESOLUTION 2024-014 APPROVING THE AMENDMENT OF THE COMPREHENSIVE PLAN OF 2030, CHANGING PARCEL 8318-11-426-012 (201 E MERLE HIBBS BLVD) TO GENERAL COMMERCIAL (GC). Hector Hernandez, City Planner, advised this parcel is currently low-density residential which does not meet the building standards for the VA Clinic that is being built so it is recommended to change to general commercial. Motion carried 7-0.

Motion by Ladehoff, second by Schneider to adopt RESOLUTION 2024-015 APPROVING THE FINAL PLAT OF EDGEWOOD INDUSTRIAL PARK ADDITION AND ACCEPTING THE DEDICATION OF THE PUBLIC LANDS AND PUBLIC IMPROVEMENTS IDENTIFIED THEREIN. Hector Hernandez, City Planner, advised Plan & Zoning has approved the final plat and recommends the council also approve. This will then allow the City to start the sale of the lots. Motion carried 7-0.

Motion by Ladehoff, second by Schneider to adopt RESOLUTION 2024-016 SETTING A PUBLIC HEARING FOR THE PROPOSED SALE AND CONVEYANCE OF TITLE OF LOT

6 OF EDGEWOOD INDUSTRIAL PARK ADDITION FROM THE CITY OF MARSHALLTOWN, IOWA, TO BOOST RUN LLC. Motion carried 7-0.

Mayor Greer opened a public hearing at 6:04 pm on PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE FOR 112 NORTH 2ND AVENUE FROM THE CITY OF MARSHALLTOWN, IOWA TO FARST FOUNDATION. No written or public comments were received. The public hearing was closed at 6:04 pm. Motion by Schneider, second by Thompson to adopt RESOLUTION 2024-017 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE FOR 112 NORTH 2ND AVENUE FROM THE CITY OF MARSHALLTOWN, IOWA TO FARST FOUNDATION. Motion carried 7-0.

Mayor Greer opened a public hearing at 6:06 pm on PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE FOR 105 NORTH 2ND AVENUE FROM THE CITY OF MARSHALLTOWN, IOWA TO FARST FOUNDATION. No written or public comments were received. The public hearing was closed at 6:06 pm. Motion by Schneider, second by Kell to adopt RESOLUTION 2024-018 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE FOR 105 NORTH 2ND AVENUE FROM THE CITY OF MARSHALLTOWN, IOWA TO FARST FOUNDATION. Motion carried 7-0.

Mayor Greer opened a public hearing at 6:06 pm on PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE FOR 103 NORTH 3RD AVENUE FROM THE CITY OF MARSHALLTOWN, IOWA TO HECTOR GEOVANI MARTINEZ-LOBO. No written or public comments were received. The public hearing was closed at 6:07 pm. Motion by Schneider, second by Mitchell to adopt RESOLUTION 2024-019 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE FOR 103 NORTH 3RD AVENUE FROM THE CITY OF MARSHALLTOWN, IOWA TO HECTOR GEOVANI MARTINEZ-LOBO. Motion carried 7-0.

Mayor Greer opened a public hearing at 6:08 pm on PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE FOR 510 BROMLEY STREET FROM THE CITY OF MARSHALLTOWN, IOWA TO BRAULIO PEREYRA. No written or public comments were received. The public hearing was closed at 6:08 pm. Motion by Schneider, second by Nichols to adopt RESOLUTION 2024-020 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE FOR 510 BROMLEY STREET FROM THE CITY OF MARSHALLTOWN, IOWA TO BRAULIO PEREYRA. Motion carried 7-0.

Mayor Greer opened a public hearing at 6:09 pm on PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE FOR 910 SOUTH 2ND AVENUE FROM THE CITY OF MARSHALLTOWN, IOWA TO ESTEBAN C. OCHOA. No written or public comments were received. The public hearing was closed at 6:09 pm. Motion by Schneider, second by Kell to adopt RESOLUTION 2024-021 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE FOR 910 SOUTH 2ND AVENUE FROM THE CITY OF MARSHALLTOWN, IOWA TO ESTEBAN C. OCHOA. Motion carried 7-0.

Mayor Greer opened a public hearing at 6:10 pm on PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE FOR 918 NORTH 5TH AVENUE FROM THE CITY OF MARSHALLTOWN, IOWA TO JOEL F. DUDEN. No written or public comments were

received. The public hearing was closed at 6:10 pm. Motion by Nichols, second by Schneider to adopt RESOLUTION 2024-022 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE FOR 918 NORTH 5TH AVENUE FROM THE CITY OF MARSHALLTOWN, IOWA TO JOEL F. DUDEN. Motion carried 7-0.

DISCUSSION

Mayor Greer called a Special Council Meeting for Monday, January 29, 2024, at 5:30 pm, in the City Council Chambers, 10 West State Street.

CLOSED SESSION

Motion by Thompson, second by Schneider to enter into closed session pursuant to Section 21.5, Subsection (1) Paragraph (i) OF THE CODE OF IOWA to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. The City of Marshalltown has an attorney-client relationship with Lynch Dallas P.C., by Council Resolution 2022-161, approved 06/13/22. There may be council action by motion following the closed session if directed by the city's attorney. Motion carried 7-0 and the council entered into closed session at 6:16 pm. Motion by Thompson, second by Schneider to return to open session. Motion carried 7-0. There was no council action by motion following the closed session.

ADJOURNMENT

The meeting adjourned at 7:36 p.m.

Respectfully Submitted,



Alicia Hunter, City Clerk

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

COUNCIL PROCEEDINGS
JANUARY 25, 2024

Mayor Greer called the special meeting to order at 5:30 p.m., January 25, 2024, at the City Hall Council Chambers, 10 W State Street, and led the pledge of allegiance. Roll call—Present: Hoop, Kell, Ladehoff, Mitchell, Nichols, Schneider, Thompson.

RESOLUTIONS

Motion by Ladehoff, second by Kell to adopt RESOLUTION 2024-023 APPROVING THE CITY ADMINISTRATOR'S VOLUNTARY RESIGNATION. Motion carried 6-1, Thompson dissenting.

DISCUSSION

The council discussed the hiring process for a City Administrator. Jill Petermeier, Human Resources Director, advised the council could proceed with one of the RFPs that were previously received for the recruitment and selection process. The pricing did not have an expiration for Hinson Consulting or GPS Consulting. Gov HR did have an expiration so she would need to confirm they would honor the original pricing. Based on experience working with Gov HR, the council recommended bringing forward a resolution to proceed with them using local option sales tax as the funding source if they will honor the price of \$24,500.

Motion by Ladehoff, second by Kell to bring forward a resolution appointing Police Chief Michael Tupper as Interim City Administrator. Public comment: Leigh Bauder, 401 Orchard Drive, supported using an RFP for hiring and inquired if Chief Tupper was even interested in serving as interim. Motion carried 5-2, Nichols and Thompson dissenting.

ADJOURNMENT

The meeting adjourned at 6:03 p.m.

Respectfully Submitted,



Alicia Hunter, City Clerk

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

COUNCIL PROCEEDINGS
JANUARY 29, 2024

Mayor Greer called the special meeting to order at 5:30 p.m., January 29, 2024, at the City Hall Council Chambers, 10 W State Street, and led the pledge of allegiance. Roll call—Present: Hoop, Kell (via Go-To-Meeting), Ladehoff, Mitchell, Nichols, Schneider, Thompson.

COUNCIL COMMENT

Councilor Ladehoff sent his condolences and thanks to a library patron who recently lost a baby and donated 2 strollers for use while at the library.

CONSENT AGENDA

Motion by Schneider, second by Nichols to adopt the consent agenda: APPROVE LIQUOR LICENSE RENEWALS FOR CASEY'S GENERAL STORE #1303, 111 N 3RD AVE, RUMORS SPORTS BAR, 309 S 12TH AVE PLACE, WAYWARD SOCIAL, 1101 S 6TH ST, YESWAY #1148, 1701 IOWA AVE E; RESOLUTION 2024-024 APPROVING AN ADDENDUM BETWEEN THE CITY OF MARSHALLTOWN AND REGION 6 RESOURCE PARTNERS FOR GENERAL ADMINISTRATIVE AND OTHER PROJECT SERVICES. Motion carried 7-0.

RESOLUTIONS

Motion by Thompson, second by Mitchell to adopt RESOLUTION 2024-025 AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN AND MGT OF AMERICA CONSULTING FOR CITY ADMINISTRATOR RECRUITMENT & SELECTION AND USE OF COUNCIL-DESIGNATED LOCAL OPTION SALES TAX. Motion by Schneider, second by Ladehoff to table the resolution until further notice. Motion carried 6-1, Thompson dissenting.

Motion by Schneider, second by Ladehoff to adopt RESOLUTION 2024-026 APPROVING THE APPOINTMENT OF AN INTERIM CITY ADMINISTRATOR. Michael Tupper, Police Chief declined the appointment. Schneider withdrew the motion to approve.

Motion by Thompson, second by Nichols to adopt RESOLUTION 2024-027 TERMINATING THE LEASE AGREEMENT FOR THE PUBLIC USE OF THE MARSHALLTOWN ARTS & CIVIC CENTER. Diana Steiner, Finance Director, advised this is a formality to cancel the agreement due to the tax levy being eliminated. The council can consider a new agreement with a different funding source. Motion carried 7-0.

DISCUSSION

Heather Thomas, Public Works Director, presented the second draft of the Capital Improvement Plan. Department Directors provided options to remove, delay, or reallocate projects to balance the funds. The council would like pricing on the City Hall stair repair or replacement. Motion by Nichols, second by Schneider to make the suggested changes. Motion carried 7-0. Staff will make updates and bring forward a third draft for review.

Diana Steiner, Finance Director, reviewed the impact of taxable property tax valuations on the revenue budget. There was an increase of \$310 million in assessed valuations which equates to

increases in taxable values. However, due to House File 718 removing special levies for the library, emergency, band, and civic center, the city is receiving \$247,780 less under the new law.

Diana Steiner, Finance Director, reviewed the general fund, which is the operating budget funded by property tax, hotel/motel tax, user fees, etc. The fiscal year 2025 budgets were built status quo but included known increases such as health insurance, property, vehicle, and liability insurance, and cost of living adjustments. Motion by Schneider, second by Kell to use remaining ARPA funds and local option sales tax to cover the projected deficit. Motion carried 4-3, Hoop, Mitchell, Thompson dissenting.

Mayor Greer called a Special Council Meeting for Monday, February 5, 2024, at 5:30 pm, in the City Council Chambers, 10 West State Street.

ADJOURNMENT

The meeting adjourned at 6:20 p.m.

Respectfully Submitted,

CITY OF MARSHALLTOWN, IOWA



Alicia Hunter, City Clerk

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

BILL LIST 02/12/24

Consulting & Professional Fees

1st Inter Bank/1	56.25
AHLERS.COONEY/1	592.50
Bolton&Menk.Inc/6	29,381.00
FOX Strand/2	13,545.35
Hawkeye Poly/1	350.00
Health.Partners/1	12,296.73
I.L.E.A./1	200.00
Iowa.One.Call/3	115.50
Lynch.Dallas.PC/6	3,468.90
UnityPoint.Heal/1	250.00
YSS Grants Bill/2	7,419.96

Contracts

AAA.Septic/1	100.00
ARL/1	6,933.33
Backflow.Preven/2	505.00
BDH/1	2,982.00
City.Laundering/3	132.39
Fisher Gov Foun/1	8,333.33
Hopkins PropLLC/2	20,000.00
Hudnutt, Tonya/2	260.00
IAInspections/1	7,850.00
Iowa.Hometown.S/14	1,065.00
KELTEK.INC/1	10,157.26
Koch.Office/2	353.95
Lansing.Bros/2	15,675.00
Lynch.Dallas.PC/1	1.11
MCGRATH.CHRYSLR/1	66,625.00
MEDIC/2	5,000.00
Midw.Auto.Fire/1	577.00
Midwest Office/1	78.95
MRI.Software/3	18,615.47
Mtn.Aviation/4	8,832.00
Municipal.Band/1	5,348.84
Premier.Equip/1	64.90
RDG.Planning/1	2,940.00
Region 6/4	22,173.00
RICOH.USA.INC/4	82.14
Safe Building/1	6,970.00
Sandry.Fire.Sup/1	10,081.00
Schendel.Pest.C/2	80.12
Sensys Gatso/1	18,235.00
Stericycle.Inc/2	130.56
Stone.Sanit/8	1,444.30
Veenstra & Kimm/3	32,939.65
WillardProperty/2	135,488.00
Woodman.Control/1	1,178.10
Xerox Corp/1	32.50

Medical

HARTFORD.ACCTS/2	6,681.36
Health.Partners/8	156,565.82
Hunter Lane LLC/4	1,982.23
Unity Point-Occ/6	210.00

Payroll.Net

Payroll/1	329,661.58
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Refund/Reimbursed

Alliant.Energy/3	7.06
Montenegro, Eri/1	185.00
WoodRiver.Enrgy/2	-45.86

Rents/Leases

201 E Main MT/15	4,700.00
6 Pack Propert/1	713.00
A.White/1	332.00
Ackley.Housing/4	830.00
Arrowhead Homes/1	329.00
Barnes,L/1	263.00
BJ&J.LLC/1	243.00
BLOOD,A/1	427.00
BOC Properties/1	467.00
Borota,K/2	757.00
Brodin,C/1	58.00
Brown, Larry/1	341.00
Buchanan,Steven/1	259.00
Buckaroo.LLC/2	937.00
CIRSI/6	510.00
CMHC.INVEST/1	208.00
Colson, Mary/1	205.00
Crestview Apts/17	6,335.00
D.D.Rentals/4	1,575.00
Daters, Toni Ra/1	410.00
Double.D.Entrp/1	84.00
Douglas Ter Apt/2	1,310.00
ECKLOR,S/1	371.00
Elwayne.Inc./5	1,355.00
Engel, Drew/1	449.00
EPC LLC/4	916.00
Etter, W/1	650.00
Eubanks,C/1	262.00
Frese.Propts/1	270.00
Friendly. Valley/3	383.00
Gonzales,G/2	760.00
Gorrell, Joseph/1	381.00
Gray,D/4	2,323.00
Gutierrez,Humbe/2	615.00
Hala,J/4	1,259.00
HARRIS,T/1	317.00
Hatch,R/3	1,560.00
Hilltop.Village/3	732.00
Hinmon,Linda/1	248.00
HOWARD,J/1	181.00
Hubbard MapleSt/2	307.00
JBI.COOP.Assn/3	1,130.00
Judge, John/1	266.00
Judge,M/26	7,807.00
Kading Prop LLC/4	2,939.00
Kramer, Marcia/1	92.00
Lawson, Rodney/1	93.00
Lawthers.Prop.M/2	1,097.00
Lopez, Jaime/1	421.00
LUENSE,B/8	3,709.00

BILL LIST 02/12/24

Manship, W/1	432.00	Louis, Marie/1	7.00
Marion.Manor2/1	247.00	M.Co.Recorder/1	162.00
Moore, Michelle/1	372.00	McAtee.Tire/3	113.50
Mtown Lofts LLC/15	4,698.00	Mediacom/1	458.65
Mtown/Westown/21	5,887.00	Menards/3	70.88
North.Tama.Hsg/1	128.00	Mobotrex.Inc./2	2,648.00
Oetker,D/2	295.00	Mtwm.Aviation/3	194.89
Palisade.Holdng/2	471.00	Mtwm.Wtrwrks/3	9,463.88
Pebworth Homes/2	263.00	Mustaine's Tow/1	455.00
PizanoCisnerosA/1	348.00	ONE.SOURCE/2	44.00
Plymat Jr, Will/1	683.00	Patton,Camille/1	26.00
Premier.RE.Mgmt/6	3,007.00	Perez, Eliva/1	31.00
PremierIowaCity/7	2,473.00	Quality.Srvcs.C/4	1,749.20
Pyramid Propert/3	735.00	Rasmussen,Lynn/1	50.00
RA.Rental.Prop/3	715.00	SanDiegoHousing/1	50.13
Ramirez, Sergio/1	375.00	Scharnweber.Wtr/1	27.00
Redborg,Kirsten/1	389.00	Thomas.Co/1	515.79
Reed,T/5	2,351.00	TOP.NOTCH.TREE./1	11,700.00
River.Birch/5	2,378.00	Velez, Yaralexi/1	13.00
River.Oaks/8	3,467.00	Verizon.Wireles/6	367.23
RMB Cooperative/2	637.00	Weatherly,Cass/1	31.00
Roth, Kamaria/1	381.00	Werner,Jessica/1	13.00
S.E.Invst/2	815.00	Wirth, Tammy/1	50.00
SanDiegoHousing/1	1,844.00	WW.Grainger/1	240.28
Schmidt,M/3	1,531.00	Supplies/Parts	
Steffensen, G/1	436.00	AdlandEngraving/1	1,709.25
Sunrise.Apt/1	112.00	Airgas.U.S.A./2	269.92
Swiff, Scott/1	421.00	Amr.Red.Cross/1	25.00
Tallcorn.Tower/20	4,791.00	Arnold.Motor/23	4,210.51
TOWN.APARTMENT/2	232.00	Augsburger,Just/1	1,096.00
TTLC.Hsg/3	1,590.00	Bound.Tree.Medi/3	246.00
Walker, Angela/1	298.00	Child,Adol,Supp/1	25.00
Weatherly.Erin/2	421.00	City.Laundering/12	528.04
Worent.Inc/1	167.00	Cummins.Service/2	772.99
Worsfold Farm/1	361.00	Doll Distrib/1	595.90
Service/Repairs		Environ.Resourc/2	823.66
Airgas.U.S.A./1	130.25	Fire Serv Trn/1	98.79
Alaniz, Maria/1	31.00	FIRSTNET.ATT/1	253.62
Central IA Tow/1	135.00	Galls.LLC/7	894.07
Central.Ia.Prop/1	50.00	GenPro Energy/1	8,932.30
Clark,Nicolynne/1	68.00	Gervich.Sons/4	1,458.00
Cline, Troy/2	1,300.00	Gillig.LLC/4	3,827.46
Cntrl.IA.Machin/1	2,450.00	Hawkeye.Truck/1	4,778.38
FIRSTNET.ATT/2	1,480.56	IA.NAHRO/1	375.00
Galls.LLC/1	15.99	IA.Prison.Ind/1	7,026.00
Granite Telecom/6	1,880.31	Interstate Batt/4	1,235.45
Hannam.Autom/2	1,716.80	J&M Fabrication/2	980.50
Heart.of.Iowa/14	3,519.38	Karl.EmergencyV/1	2,987.00
Hogeland.Auto.P/1	200.00	LARRY'S.TOWING/2	400.00
HydraQuip/1	1,775.36	Marsh.Co.Engr/20	31,412.72
Hydronic.Energy/2	3,069.20	McAtee.Tire/3	2,187.65
IA.Dept.Health/1	180.00	Menards/17	1,537.33
IA.Treasurer/3	20,258.12	Microbac Lab/1	87.50
Iowa.Hometown.S/1	247.50	Midland.Scienti/13	4,324.99
Language.Line.S/1	2,342.51	Miracle.Recreat/1	1,618.32

BILL LIST 02/12/24

MW Motor Supply/2	1,766.81
Napa.Auto/5	100.22
Northern.Lights/1	704.26
Nutrien.Ag.Sol/7	9,219.60
Office.Express/3	532.75
Panther.Uniform/1	61.50
Quality.Srvcs.C/4	2,580.59
Racom.Corp/3	243.00
Rainbow Carwash/4	910.80
Rasmusson.Svc/4	3,082.02
Sandry.Fire.Sup/1	3,647.00
SE.Jones.Indust/1	247.95
ShoBiz,Minutema/1	121.06
STAPLES/1	464.87
Strands Inc/1	90.98
Streichers.Inc/5	1,599.49
Thiesens.Supply/9	888.45
Thompsons True/2	103.44
Van.Meter.Inc/1	4,366.33
WW.Grainger/9	828.35
Taxes Paid	
I.R.S./1	47.42
IA.Treasurer/1	18.63
Travel/Training	
Atcher, Larry/1	10.00
Bateman, Brad/2	20.00
CHANDLER,J/1	9.62
I.L.E.A./1	7,100.00
Sheets, Stephen/1	122.66
Utilities	
Alliant.Energy/64	37,836.89
ConsumersEnergy/3	420.51
I.R.U.A./1	172.54
Mtwn.Aviation/2	125.00
Mtwn.Wtrwrks/24	1,679.36
WoodRiver.Enrgy/3	6,948.25
Wage Assignment	
American.Educa./1	64.41
Collection.Svs./5	1,228.86
Colonial.Life/1	321.13
Fidelity.Securt/2	450.50
I.R.S./6	90,349.32
IA.Treasurer/3	17,409.38
ICMA457Mission/12	14,884.22
Polk.Co.Sheriff/1	415.51
TotalAdmin.Serv/20	21,198.09
Total/855	1,456,565.81

BILL LIST 02/12/24

Account Number	Vendor Name	Description (Item)	Amount
184.5030.5242.000	201 E Main MT LLC	Assistance	\$ 399.00
184.5030.5242.000	201 E Main MT LLC	Assistance	\$ 15.00
184.5030.5242.000	201 E Main MT LLC	Assistance	\$ 108.00
184.5030.5242.000	201 E Main MT LLC	Assistance	\$ 230.00
184.5030.5242.000	201 E Main MT LLC	Assistance	\$ 249.00
184.5030.5242.000	201 E Main MT LLC	Assistance	\$ 418.00
184.5030.5242.000	201 E Main MT LLC	Assistance	\$ 287.00
184.5030.5242.000	201 E Main MT LLC	Assistance	\$ 444.00
184.5030.5242.000	201 E Main MT LLC	Assistance	\$ 459.00
184.5030.5242.000	201 E Main MT LLC	Assistance	\$ 294.00
184.5030.5242.000	201 E Main MT LLC	Assistance	\$ 304.00
184.5030.5242.000	201 E Main MT LLC	Assistance	\$ 316.00
184.5030.5242.000	201 E Main MT LLC	Assistance	\$ 339.00
184.5030.5242.000	201 E Main MT LLC	Assistance	\$ 411.00
184.5030.5242.000	201 E Main MT LLC	Assistance	\$ 427.00
184.5030.5242.000	6 Pack Properties LLC	Assistance	\$ 713.00
001.4030.5342.000	AAA SEPTIC SERVICE INC	Ice rink toilet rental	\$ 100.00
184.5030.5242.000	ACKLEY HOUSING INC	Assistance	\$ 283.00
184.5030.5242.000	ACKLEY HOUSING INC	Assistance	\$ 96.00
184.5030.5242.000	ACKLEY HOUSING INC	Assistance	\$ 215.00
184.5030.5242.000	ACKLEY HOUSING INC	Assistance	\$ 236.00
001.4041.5613.000	Adland Engraving	Indoor soccer and volley ball tshirts	\$ 1,709.25
001.6040.5236.000	Ahlers & Cooney	Labor relations	\$ 592.50
110.2010.5380.000	AIRGAS USA, LLC	Street dept rentals	\$ 130.25
110.2010.5600.000	AIRGAS USA, LLC	Street dept blade	\$ 110.32
110.2010.5600.000	AIRGAS USA, LLC	grinding wheels for portable grinder	\$ 159.60
184.5030.5246.000	Alaniz, Maria	Assistance	\$ 31.00
001.1030.5481.000	Alliant Energy	25 N Center St Civil Defense Sirens	\$ 100.00
001.1030.5481.000	Alliant Energy	Tornado siren	\$ 21.48
001.1099.4875.000	Alliant Energy	NNG Pipeline refund	\$ (62.49)
001.1099.5481.000	Alliant Energy	909 S 2nd St Fire & Police Bldg	\$ 5,012.47
001.1099.5482.000	Alliant Energy	909 S 2nd St Fire & Police Bldg	\$ 556.27
001.2020.5481.000	Alliant Energy	NE corner S 1st Ave / Church St parking lot	\$ 193.18
001.2080.5481.000	Alliant Energy	2651 170th St Runway lights	\$ 235.21
001.2080.5481.000	Alliant Energy	2651 170th St TEMP	\$ 409.19
001.4010.5481.000	Alliant Energy	Library - 105 W Boone St	\$ 2,648.07
001.4030.5481.000	Alliant Energy	JUDGE PARK	\$ 21.70
001.4030.5481.000	Alliant Energy	802 S 3rd St Skate Park	\$ 22.69
001.4030.5481.000	Alliant Energy	108 N 2nd Ave Alley - Farmers Market	\$ 20.52
001.4030.5481.000	Alliant Energy	311 E ANSON ST PARK	\$ 24.98
001.4030.5481.000	Alliant Energy	915 S 4th Ave Anson Park	\$ 24.52
001.4030.5481.000	Alliant Energy	Broadmore Assistance League	\$ 15.11
001.4030.5481.000	Alliant Energy	HIGHLAND ACRES RD	\$ 35.90
001.4030.5481.000	Alliant Energy	500 Plaza Hts Rd	\$ 46.67
001.4030.5481.000	Alliant Energy	S 3rd Ave Kiwanis Park	\$ 27.28
001.4030.5481.000	Alliant Energy	Arnolds Park	\$ 13.48
001.4030.5481.000	Alliant Energy	220 N 13th St Rest room	\$ 44.92
001.4030.5481.000	Alliant Energy	N 13th St	\$ 47.42
001.4030.5481.000	Alliant Energy	407 Marion St	\$ 27.27
001.4030.5481.000	Alliant Energy	516 N 3rd St Elks Park	\$ 28.42
001.4045.5481.000	Alliant Energy	Aquatic Center	\$ 173.73
001.4065.4875.000	Alliant Energy	NNG Pipeline Refund gas	\$ 205.51
001.4065.5481.000	Alliant Energy	10 W State St COLISEUM	\$ 3,320.23
001.4065.5482.000	Alliant Energy	10 W State St COLISEUM	\$ 1,213.53
001.6050.5481.000	Alliant Energy	24 N Center St Municipal Bldg	\$ 95.60
001.6051.4875.000	Alliant Energy	NNG Pipeline refund gas	\$ (135.96)
001.6051.5481.000	Alliant Energy	36 N Center St- Carnegie Bldg	\$ 1,136.99
001.6051.5482.000	Alliant Energy	36 N Center St- Carnegie Bldg	\$ 915.40
110.2010.5481.000	Alliant Energy	1600 S Center St irrigation system	\$ 22.63
110.2030.5481.000	Alliant Energy	407 Player St Bridge Light	\$ 101.35
110.2030.5481.000	Alliant Energy	17 N Center St metered	\$ 34.17
110.2030.5481.000	Alliant Energy	220 E Main St alley	\$ 59.73
110.2030.5481.000	Alliant Energy	404 1/2 S Center St Viaduct	\$ 95.13
110.2030.5481.000	Alliant Energy	36 E Main St Alley	\$ 52.82

110.2030.5481.000 Alliant Energy	120 E MAIN ST ALLEY	\$	60.81
110.2030.5481.000 Alliant Energy	MARKET ST BRIDGE LIGHTS	\$	85.58
110.2030.5481.000 Alliant Energy	3098 Lincoln Way sign	\$	38.39
110.2030.5481.000 Alliant Energy	6 S 2nd St Alley	\$	54.50
110.2030.5481.000 Alliant Energy	36 W Main St alley	\$	57.33
110.2030.5481.000 Alliant Energy	106 S Center St metered	\$	44.79
110.2030.5481.000 Alliant Energy	N Center St & Church St	\$	35.25
110.2030.5481.000 Alliant Energy	S 6th Street	\$	51.69
110.2030.5481.000 Alliant Energy	1707 Laurel Dr Viaduct Light	\$	32.12
110.2030.5481.000 Alliant Energy	MARSHALLTOWN	\$	19,264.88
110.2030.5481.000 Alliant Energy	N 13th Street lights	\$	137.60
110.2030.5481.000 Alliant Energy	25 N 13th St	\$	57.61
110.2030.5481.000 Alliant Energy	207 W Main St	\$	53.02
110.2040.5481.000 Alliant Energy	219 Westwood flashing lights	\$	23.11
110.2040.5481.000 Alliant Energy	E Anson St cnr 4th Ave	\$	23.11
110.2040.5481.000 Alliant Energy	5 N 5th St cnr State St	\$	23.11
110.2040.5481.000 Alliant Energy	S Center St cnr Boone St	\$	47.97
110.2040.5481.000 Alliant Energy	S CENTER ST CNR LINN	\$	35.10
110.2040.5481.000 Alliant Energy	S 3rd Ave cnr Linn St	\$	111.79
110.2040.5481.000 Alliant Energy	E Anson St cnr 3rd Ave	\$	58.26
110.2040.5481.000 Alliant Energy	S Center St cnr Anson	\$	61.00
110.2040.5481.000 Alliant Energy	W High St & S 6th St	\$	23.88
110.2040.5481.000 Alliant Energy	S 1st Ave & E Anson St	\$	51.54
110.2040.5481.000 Alliant Energy	S Center St & South St	\$	39.02
110.2040.5481.000 Alliant Energy	S Center St cnr Olive St	\$	45.38
110.2040.5481.000 Alliant Energy	W Meadowlane cnr Center	\$	40.46
110.2040.5481.000 Alliant Energy	Westwood Dr cnr Center	\$	34.55
142.4030.5481.000 Alliant Energy	800 S 6th St Softball Diamonds	\$	118.46
610.8016.5481.000 Alliant Energy	S 2nd St cnr Player	\$	271.99
610.8016.5481.000 Alliant Energy	N 22nd St	\$	56.53
999.1121.000 American Education Services	Wage Withholding	\$	64.41
001.1050.5460.000 AMERICAN RED CROSS	Life support training	\$	25.00
001.1090.5331.000 Animal Rescue League	Annual contract -animals within city limits	\$	6,933.33
001.1010.5565.000 Arnold Motor Supply	PD 513 water pump	\$	139.39
001.1010.5565.000 Arnold Motor Supply	PD 513 belt and tensioner	\$	100.06
001.1050.5565.000 Arnold Motor Supply	Fire dept adhesive remover	\$	35.88
110.2010.5565.000 Arnold Motor Supply	Street shop supplies	\$	17.62
110.2010.5565.000 Arnold Motor Supply	Heavy duty commercial battery	\$	317.79
110.2010.5565.000 Arnold Motor Supply	Street #36 cabin air filters	\$	30.16
110.2010.5600.000 Arnold Motor Supply	power service anit-gel	\$	469.93
110.2010.5600.000 Arnold Motor Supply	Street shop supplies	\$	26.01
110.2010.5600.000 Arnold Motor Supply	Street dept filters	\$	338.00
110.2010.5600.000 Arnold Motor Supply	Street dept shop supplies	\$	296.23
110.2010.5600.000 Arnold Motor Supply	bulk hydraulic hose	\$	749.70
110.2010.5600.000 Arnold Motor Supply	hydraulic fittings	\$	387.17
110.2010.5600.000 Arnold Motor Supply	Street dept hydraulic supplies	\$	74.99
110.2010.5600.000 Arnold Motor Supply	hydraulic fittings	\$	112.40
110.2010.5600.000 Arnold Motor Supply	snow driver winter blades	\$	43.75
110.2010.5600.000 Arnold Motor Supply	Street dept hydraulic fittings	\$	48.48
110.2010.5600.000 Arnold Motor Supply	Street dept light bulbs & wiring supplies	\$	207.40
110.2010.5600.000 Arnold Motor Supply	5 rubber grommets	\$	9.55
110.2010.5600.000 Arnold Motor Supply	Street dept #29 wire	\$	390.04
110.2010.5600.000 Arnold Motor Supply	Street dept #39 wire	\$	293.02
110.2010.5600.000 Arnold Motor Supply	hydraulic fittings	\$	64.64
110.2010.5600.000 Arnold Motor Supply	gasket material and gasker marker	\$	(26.14)
690.8050.5565.000 Arnold Motor Supply	Transit coolant hoses	\$	84.44
184.5030.5242.000 Arrowhead Homes LLC	Assistance	\$	329.00
110.2060.5462.000 Atcher, Larry	lunch allowance IA DOT Conference	\$	10.00
110.2010.5565.000 Augspurger, Justin	Backhoe traqiver tires	\$	1,096.00
001.4030.5344.000 Backflow Prevention Services of Iowa	service call, repair and annual inspection	\$	101.00
110.2010.5344.000 Backflow Prevention Services of Iowa	service call, repair and annual inspection	\$	404.00
184.5030.5242.000 Barnes, Lonnie	Assistance	\$	263.00
110.2060.5462.000 Bateman, Brad	lunch allowance for Iowa DOT conference 1/24/24	\$	10.00
110.2060.5462.000 Bateman, Brad	lunch allowance for Iowa DOT conference 1/25/24	\$	10.00
001.1010.5347.000 BDH INFORMATION TECHNOLOGY LLC	PD 1/29/24-1/28/25	\$	2,982.00
184.5030.5242.000 BJ&J LLC	Assistance	\$	243.00
184.5030.5242.000 Blood, Alex	Assistance	\$	427.00
184.5030.5242.000 BOC Properties LLC	Assistance	\$	467.00

311.2012.5233.000 Bolton & Menk Inc	Construction Services	\$ 8,855.00
363.2012.5233.000 Bolton & Menk Inc	Professional Services - State Street Reconstructio	\$ 9,108.00
364.2012.5233.000 Bolton & Menk Inc	Design & Bidding Downtown Phase 2A & 2B	\$ 4,624.50
364.4030.5233.000 Bolton & Menk Inc	Riverview Park Phase 1 Design and Engineering	\$ 5,713.50
610.8016.5230.000 Bolton & Menk Inc	Bolton & Menk On Call GIS thru 12/22/23	\$ 216.00
740.8065.5230.000 Bolton & Menk Inc	Bolton & Menk On Call GIS thru 12/22/23	\$ 864.00
184.5030.5242.000 Borota, Kent	Assistance	\$ 330.00
184.5030.5242.000 Borota, Kent	Assistance	\$ 427.00
001.1050.5630.000 Bound Tree Medical LLC	Hot compresses and cold paks	\$ 122.38
001.1050.5630.000 Bound Tree Medical LLC	Fire dept OB kit with head warmer	\$ 87.45
001.1050.5630.000 Bound Tree Medical LLC	Fire dept aspirin	\$ 36.17
184.5030.5242.000 Brodin, Chris	Assistance	\$ 58.00
184.5030.5242.000 Brown, Larry	Assistance	\$ 341.00
184.5030.5242.000 Buchanan, Steven	Assistance	\$ 259.00
184.5030.5242.000 Buckaroo LLC	Assistance	\$ 491.00
184.5030.5242.000 Buckaroo LLC	Assistance	\$ 446.00
750.8070.5410.000 Central Iowa Machine Shop Inc	fingers for vibratory screen at Compost	\$ 2,450.00
184.5030.5280.000 Central Iowa Property Assoc	2024 Membership	\$ 50.00
184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC	Assistance	\$ 80.00
184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC	Assistance	\$ 86.00
184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC	Assistance	\$ 88.00
184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC	Assistance	\$ 126.00
184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC	Assistance	\$ 24.00
184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC	Assistance	\$ 106.00
001.1010.5359.000 Central Iowa Towing & Recovery Inc	PD tow from Anson St	\$ 135.00
110.2060.5462.000 CHANDLER, JOEL S	lunch allowance Iowa DOT conference	\$ 9.62
181.3040.5601.000 Child, Adolescent and Parent Support	2024 Healthy Family Fair March 9, 2024	\$ 25.00
110.2010.5132.000 CITY LAUNDERING COMPANY	uniform & rug cleaning, cam-insurance	\$ 120.04
110.2010.5132.000 CITY LAUNDERING COMPANY	uniform cleaning	\$ 18.10
110.2010.5132.000 CITY LAUNDERING COMPANY	uniform cleaning	\$ 6.06
110.2010.5342.000 CITY LAUNDERING COMPANY	cleaning, cam - insurance, delivery	\$ 6.06
110.2010.5342.000 CITY LAUNDERING COMPANY	cleaning, cam - insurance, delivery	\$ 6.29
110.2010.5342.000 CITY LAUNDERING COMPANY	cleaning, cam - insurance, delivery	\$ 120.04
110.2010.5600.000 CITY LAUNDERING COMPANY	supplies	\$ 84.45
110.2010.5600.000 CITY LAUNDERING COMPANY	supplies	\$ 27.94
110.2010.5600.000 CITY LAUNDERING COMPANY	supplies	\$ 27.94
110.2040.5132.000 CITY LAUNDERING COMPANY	Utility dept - uniform cleaning	\$ 40.00
110.2040.5132.000 CITY LAUNDERING COMPANY	Utility dept - uniform cleaning	\$ 40.00
110.2040.5132.000 CITY LAUNDERING COMPANY	Utility dept - uniform cleaning	\$ 40.00
690.8050.5132.000 CITY LAUNDERING COMPANY	Transit dept - uniform cleaning	\$ 41.17
690.8050.5132.000 CITY LAUNDERING COMPANY	Transit dept - uniform cleaning	\$ 41.17
690.8050.5132.000 CITY LAUNDERING COMPANY	Transit dept - uniform cleaning	\$ 41.17
184.5030.5246.000 Clark, Nicolynne	Assistance	\$ 68.00
001.1075.5262.000 Cline, Troy	City owned property snow removals 1/15/24	\$ 1,235.00
001.1075.5262.000 Cline, Troy	911 Jackson snow removal	\$ 65.00
184.5030.5242.000 CMHC Investments LLC	Assistance	\$ 208.00
999.1121.000 COLLECTION SERVICES CENTER	Child Support	\$ 139.77
999.1121.000 COLLECTION SERVICES CENTER	Child Support	\$ 423.86
999.1121.000 COLLECTION SERVICES CENTER	Child Support	\$ 101.59
999.1121.000 COLLECTION SERVICES CENTER	Child Support	\$ 102.11
999.1121.000 COLLECTION SERVICES CENTER	Child Support	\$ 461.53
999.1133.000 COLONIAL LIFE	COLONIAL LIFE INSURANCE	\$ 321.13
184.5030.5242.000 Colson, Mary	Assistance	\$ 205.00
110.2030.5481.000 Consumers Energy Coop	City of Marshalltown	\$ 87.89
110.2030.5481.000 Consumers Energy Coop	City of Marshalltown	\$ 73.02
110.2040.5481.000 Consumers Energy Coop	City of Marshalltown	\$ 259.60
184.5030.5242.000 Crestview Apts LLC	Assistance	\$ 427.00
184.5030.5242.000 Crestview Apts LLC	Assistance	\$ 415.00
184.5030.5242.000 Crestview Apts LLC	Assistance	\$ 429.00
184.5030.5242.000 Crestview Apts LLC	Assistance	\$ 427.00
184.5030.5242.000 Crestview Apts LLC	Assistance	\$ 437.00
184.5030.5242.000 Crestview Apts LLC	Assistance	\$ 201.00
184.5030.5242.000 Crestview Apts LLC	Assistance	\$ 262.00
184.5030.5242.000 Crestview Apts LLC	Assistance	\$ 287.00
184.5030.5242.000 Crestview Apts LLC	Assistance	\$ 302.00
184.5030.5242.000 Crestview Apts LLC	Assistance	\$ 324.00
184.5030.5242.000 Crestview Apts LLC	Assistance	\$ 415.00
184.5030.5242.000 Crestview Apts LLC	Assistance	\$ 440.00

184.5030.5242.000 Crestview Apts LLC	Assistance	\$ 415.00
184.5030.5242.000 Crestview Apts LLC	Assistance	\$ 345.00
184.5030.5242.000 Crestview Apts LLC	Assistance	\$ 393.00
184.5030.5242.000 Crestview Apts LLC	Assistance	\$ 411.00
184.5030.5242.000 Crestview Apts LLC	Assistance	\$ 405.00
690.8050.5565.000 CUMMINS Sales & Service	Transit 121 hose, actuator, connectors	\$ 475.33
690.8050.5565.000 CUMMINS Sales & Service	Transit 121 hose, connector, gasket	\$ 297.66
184.5030.5242.000 D & D RENTALS INC	Assistance	\$ 559.00
184.5030.5242.000 D & D RENTALS INC	Assistance	\$ 120.00
184.5030.5242.000 D & D RENTALS INC	Assistance	\$ 475.00
184.5030.5242.000 D & D RENTALS INC	Assistance	\$ 421.00
184.5030.5242.000 Daters, Toni Rae	Assistance	\$ 410.00
001.4066.5613.000 Doll Distributing LLC	Coliseum resale products	\$ 595.90
184.5030.5242.000 Double D Enterprise	Assistance	\$ 84.00
184.5030.5242.000 Douglas Terrace Apartments LLC	Assistance	\$ 635.00
184.5030.5242.000 Douglas Terrace Apartments LLC	Assistance	\$ 675.00
184.5030.5242.000 Ecklor, Shane	Assistance	\$ 371.00
184.5030.5242.000 ELWAYNE INC	Assistance	\$ 169.00
184.5030.5242.000 ELWAYNE INC	Assistance	\$ 147.00
184.5030.5242.000 ELWAYNE INC	Assistance	\$ 499.00
184.5030.5242.000 ELWAYNE INC	Assistance	\$ 259.00
184.5030.5242.000 ELWAYNE INC	Assistance	\$ 281.00
184.5030.5242.000 Engel, Drew	Assistance	\$ 449.00
610.8015.5603.000 ENVIRONMENTAL RESOURCE ASSOC INC	Lab standards	\$ 316.33
610.8015.5603.000 ENVIRONMENTAL RESOURCE ASSOC INC	Metals testing	\$ 507.33
184.5030.5242.000 EPC LLC	Assistance	\$ 24.00
184.5030.5242.000 EPC LLC	Assistance	\$ 305.00
184.5030.5242.000 EPC LLC	Assistance	\$ 296.00
184.5030.5242.000 EPC LLC	Assistance	\$ 291.00
184.5030.5242.000 Etter, William	Assistance	\$ 650.00
184.5030.5242.000 Eubanks, Chad	Assistance	\$ 262.00
999.1125.000 FIDELITY SECURITY LIFE INSURANCE CO	VISION INSURANCE	\$ 335.37
999.1125.000 FIDELITY SECURITY LIFE INSURANCE CO	VISION INSURANCE	\$ 115.13
001.1050.5460.000 Fire Services Training Bureau	Fire officer principles and practice	\$ 98.79
001.1010.5230.000 First Interstate Bank Financial Crimes	subpoena billing	\$ 56.25
001.1010.5450.000 FIRSTNET-AT&T Mobility	PD cellphones	\$ 907.45
001.1010.5451.000 FIRSTNET-AT&T Mobility	PD iPads, hotspots, car computers	\$ 253.62
001.1050.5450.000 FIRSTNET-AT&T Mobility	Fire dept cell services	\$ 573.11
001.4060.5331.000 Fisher Governor Foundation	Property taxes levied for Civic Center	\$ 8,333.33
610.8015.5233.000 FOX Strand	WPC On Call Engineering	\$ 7,675.25
615.8015.5233.000 FOX Strand	WPC21001 WPCP Headworks & Digester Const Phase	\$ 5,870.10
184.5030.5242.000 FRESE PROPERTIES LLC	Assistance	\$ 270.00
184.5030.5242.000 FRIENDLY VALLEY APARTMENTS INC	Assistance	\$ 197.00
184.5030.5242.000 FRIENDLY VALLEY APARTMENTS INC	Assistance	\$ 89.00
184.5030.5242.000 FRIENDLY VALLEY APARTMENTS INC	Assistance	\$ 97.00
001.1010.5132.000 GALLS LLC	PD Chief - shield	\$ 131.75
001.1010.5132.000 GALLS LLC	PD employee clothing allowance	\$ 54.00
001.1010.5132.000 GALLS LLC	PD Employee clothing allowance	\$ 100.80
001.1010.5132.000 GALLS LLC	PD chevrons	\$ 46.98
001.1050.5132.000 GALLS LLC	Fire dept employee boots	\$ 163.99
001.1050.5132.000 GALLS LLC	Fire dept employee boots	\$ 298.49
001.1050.5132.000 GALLS LLC	Fire dept employee clothing	\$ 98.06
001.1050.5360.000 GALLS LLC	freight	\$ 15.99
140.4030.5718.000 GenPro Energy Solutions LLC	Solar Powered Lighting System for Dog Park	\$ 8,932.30
110.2010.5600.000 GERVICH & SONS INC	Street dept angle iron	\$ 368.00
110.2010.5600.000 GERVICH & SONS INC	Street dept channel iron	\$ 145.00
110.2010.5600.000 GERVICH & SONS INC	Street dept flat steel	\$ 190.00
110.2010.5600.000 GERVICH & SONS INC	Street dept channel iron	\$ 755.00
690.8050.5565.000 GILLIG LLC	Transit plunger assy	\$ 38.93
690.8050.5565.000 GILLIG LLC	Transit 131- clamps and gaskets	\$ 229.31
690.8050.5565.000 GILLIG LLC	Transit 109 fan control valve	\$ 2,863.88
690.8050.5565.000 GILLIG LLC	Transit 131 doser injector valve	\$ 695.34
184.5030.5242.000 Gonzales, Gilbert	Assistance	\$ 247.00
184.5030.5242.000 Gonzales, Gilbert	Assistance	\$ 513.00
184.5030.5242.000 Gorrell, Joseph	Assistance	\$ 381.00
001.1099.5450.000 Granite Telecommunications LLC	Land line services PD/ Fire Bldg	\$ 539.57
001.4010.5450.000 Granite Telecommunications LLC	Land line services Library	\$ 115.07
001.4065.5450.000 Granite Telecommunications LLC	Land line services Coliseum	\$ 115.07

001.6050.5450.000 Granite Telecommunications LLC	Land line services City Hall	\$ 880.07
110.2010.5450.000 Granite Telecommunications LLC	Land line services- PW Bldg	\$ 115.07
610.8015.5450.000 Granite Telecommunications LLC	Land line services WPCP	\$ 115.46
184.5030.5242.000 Gray, Dennis	Assistance	\$ 450.00
184.5030.5242.000 Gray, Dennis	Assistance	\$ 487.00
184.5030.5242.000 Gray, Dennis	Assistance	\$ 594.00
184.5030.5242.000 Gray, Dennis	Assistance	\$ 792.00
184.5030.5242.000 Gutierrez, Humberto Fabian	Assistance	\$ 252.00
184.5030.5242.000 Gutierrez, Humberto Fabian	Assistance	\$ 363.00
184.5030.5242.000 Hala, Janet	Assistance	\$ 140.00
184.5030.5242.000 Hala, Janet	Assistance	\$ 797.00
184.5030.5242.000 Hala, Janet	Assistance	\$ 256.00
184.5030.5242.000 Hala, Janet	Assistance	\$ 66.00
030.1010.5410.000 HANNAM AUTOMOTIVE LLC	Install Wrap & Deca!s Vehicle PD 506	\$ 316.80
030.1010.5410.000 HANNAM AUTOMOTIVE LLC	Install Wrap & Deca!s Vehicle PD 506	\$ 1,400.00
184.5030.5242.000 Harris, Tom	Assistance	\$ 317.00
884.7010.5337.000 HARTFORD- PRIORITY ACCTS	February insurance premium	\$ 6,274.70
913.1013.5337.000 HARTFORD- PRIORITY ACCTS	February insurance premium	\$ 406.66
184.5030.5242.000 Hatch, Roger	Assistance	\$ 1,050.00
184.5030.5242.000 Hatch, Roger	Assistance	\$ 161.00
184.5030.5242.000 Hatch, Roger	Assistance	\$ 349.00
001.1010.5230.000 Hawkeye Polygraph	Services 1/22/24	\$ 350.00
110.2050.5565.000 HAWKEYE TRUCK EQUIPMENT INC	Street dept Heel Cylinder	\$ 4,778.38
884.7010.5230.000 Health Partners	Monthly fees and premiums	\$ 12,296.73
884.7010.5337.000 Health Partners	Monthly fees and premiums	\$ 28,154.46
884.7010.5339.000 Health Partners	claims 1/04-1/10	\$ 54,559.33
884.7010.5339.000 Health Partners	claims 1/04-1/10	\$ 1,210.42
884.7010.5339.000 Health Partners	claims 1/11-1/17	\$ 3,100.14
884.7010.5339.000 Health Partners	Claims 1/18-1/24	\$ 29,551.03
884.7010.5339.000 Health Partners	Claims 1/28-1/24	\$ 2,903.50
884.7010.5339.000 Health Partners	Claims 1/25-1/31	\$ 32,845.74
884.7010.5339.000 Health Partners	Claims 1/25-1/31	\$ 4,241.20
001.1099.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	Police & Fire Bldg	\$ 2,130.14
001.4045.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	Aquatic Center	\$ 80.14
001.4065.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	flat rate plan 641-758-3204 Coliseum	\$ 0.25
001.4065.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	Coliseum	\$ 62.00
001.6050.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	City Hall	\$ 145.14
110.2010.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	PW Bldg	\$ 55.04
610.8015.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	January	\$ 453.24
610.8015.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	WPCP	\$ 42.57
610.8016.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	February WPCP internet	\$ 226.62
610.8016.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	WPCP	\$ 25.54
610.8016.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	PW Bldg	\$ 33.03
740.8065.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	February WPCP internet	\$ 226.62
740.8065.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	PW Bldg	\$ 22.02
740.8065.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	WPCP	\$ 17.03
184.5030.5242.000 Hilltop Village Inc	Assistance	\$ 224.00
184.5030.5242.000 Hilltop Village Inc	Assistance	\$ 270.00
184.5030.5242.000 Hilltop Village Inc	Assistance	\$ 238.00
184.5030.5242.000 Hinmon, Linda	Assistance	\$ 248.00
184.5030.5242.000 Historic Tallcorn Towers LLP	Assistance	\$ 206.00
184.5030.5242.000 Historic Tallcorn Towers LLP	Assistance	\$ 102.00
184.5030.5242.000 Historic Tallcorn Towers LLP	Assistance	\$ 209.00
184.5030.5242.000 Historic Tallcorn Towers LLP	Assistance	\$ 574.00
184.5030.5242.000 Historic Tallcorn Towers LLP	Assistance	\$ 387.00
184.5030.5242.000 Historic Tallcorn Towers LLP	Assistance	\$ 354.00
184.5030.5242.000 Historic Tallcorn Towers LLP	Assistance	\$ 353.00
184.5030.5242.000 Historic Tallcorn Towers LLP	Assistance	\$ 315.00
184.5030.5242.000 Historic Tallcorn Towers LLP	Assistance	\$ 273.00
184.5030.5242.000 Historic Tallcorn Towers LLP	Assistance	\$ 266.00
184.5030.5242.000 Historic Tallcorn Towers LLP	Assistance	\$ 255.00
184.5030.5242.000 Historic Tallcorn Towers LLP	Assistance	\$ 217.00
184.5030.5242.000 Historic Tallcorn Towers LLP	Assistance	\$ 245.00
184.5030.5242.000 Historic Tallcorn Towers LLP	Assistance	\$ 100.00
184.5030.5242.000 Historic Tallcorn Towers LLP	Assistance	\$ 88.00
184.5030.5242.000 Historic Tallcorn Towers LLP	Assistance	\$ 229.00
184.5030.5242.000 Historic Tallcorn Towers LLP	Assistance	\$ 80.00
184.5030.5242.000 Historic Tallcorn Towers LLP	Assistance	\$ 220.00

184.5030.5242.000 Historic Tallcorn Towers LLP	Assistance	\$ 144.00
184.5030.5242.000 Historic Tallcorn Towers LLP	Assistance	\$ 174.00
132.5020.5331.000 Hopkins Property LLC	Catalyst Buidling 32-34 W Main St	\$ 10,000.00
132.5020.5331.000 Hopkins Property LLC	Catalyst Upper Story Housing	\$ 10,000.00
184.5030.5242.000 Howard, Jammie	Assistance	\$ 181.00
184.5030.5242.000 Hubbard Maple Street Apts LLC	Assistance	\$ 172.00
184.5030.5242.000 Hubbard Maple Street Apts LLC	Assistance	\$ 135.00
177.1010.5331.000 Hudnutt, Tonya	Tobacco compliance	\$ 220.00
177.1010.5331.000 Hudnutt, Tonya	Tobacco compliance	\$ 40.00
001.1010.5339.000 Hunter Lane LLC	paid claims	\$ 53.63
881.1010.5339.000 Hunter Lane LLC	paid claims 1/16-1/31	\$ 166.01
881.1050.5339.000 Hunter Lane LLC	paid claims	\$ 1,082.88
881.1050.5339.000 Hunter Lane LLC	paid claims 1/16-1/31	\$ 679.71
110.2050.5410.000 HydraQuip	Monroe Wing plow repairs	\$ 1,775.36
001.1099.5410.000 HYDRONIC ENERGY INC	PD/Fire Building Replacement Boiler Pump	\$ 2,290.00
001.1099.5410.000 HYDRONIC ENERGY INC	Replacement boiler booster pump at Police & Fire	\$ 779.20
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #303417	\$ 782.59
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #303417ICMA DEF C	\$ 5,272.23
999.1131.000 ICMA 457-Mission Square Retirement	ICMA DEFERRED COMP	\$ 1,033.30
999.1131.000 ICMA 457-Mission Square Retirement	ICMA LOAN REPAYMENT	\$ 352.68
999.1131.000 ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 230.76
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	\$ 1,216.92
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	\$ 2,543.45
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #303417ICMA DEF C	\$ 1,225.00
999.1131.000 ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 269.23
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	\$ 118.06
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	\$ 875.00
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	\$ 965.00
001.1010.5230.000 ILEA	Evaluations and Transfer	\$ 200.00
001.1010.5470.000 ILEA	Basic level training PD 1/3/24-4/19/24	\$ 7,100.00
001.2020.5444.000 INTERNAL REVENUE SERVICE	Electricfuel user tax July-Dec	\$ 47.42
999.1101.000 INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	\$ 29,397.93
999.1101.000 INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	\$ 13,608.23
999.1103.000 INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	\$ 28,399.10
999.1103.000 INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	\$ 5,391.72
999.1107.000 INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	\$ 9,283.90
999.1107.000 INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	\$ 4,268.44
110.2010.5565.000 Interstate Batteries of Upper Iowa	Street vehicle battery	\$ 143.95
110.2010.5565.000 Interstate Batteries of Upper Iowa	Street dept batteries	\$ 716.75
110.2010.5565.000 Interstate Batteries of Upper Iowa	core deposits and returns	\$ (201.05)
110.2010.5565.000 Interstate Batteries of Upper Iowa	Street dept batteries	\$ 575.80
001.1071.5251.000 IOWA DEPT OF PUBLIC HEALTH	LEDI application	\$ 180.00
001.2080.5344.000 Iowa Hometown Security INC	Registration/ verification for validation systems	\$ 35.00
001.2080.5344.000 Iowa Hometown Security INC	Airport	\$ 200.00
001.4030.5344.000 Iowa Hometown Security INC	Registration/ verification for validation systems	\$ 5.00
001.4030.5344.000 Iowa Hometown Security INC	Street, Transit, Parks	\$ 40.00
001.4065.5344.000 Iowa Hometown Security INC	Coliseum	\$ 200.00
001.4065.5344.000 Iowa Hometown Security INC	Registration/ verification for validation systems	\$ 35.00
001.4065.5410.000 Iowa Hometown Security INC	Coilseum batteries	\$ 247.50
001.6050.5344.000 Iowa Hometown Security INC	Registration/ verification for validation systems	\$ 18.50
001.6050.5344.000 Iowa Hometown Security INC	City Hall and Carnegie Bldg	\$ 162.50
001.6051.5344.000 Iowa Hometown Security INC	City Hall and Carnegie Bldg	\$ 162.50
001.6051.5344.000 Iowa Hometown Security INC	Registration/ verification for validation systems	\$ 18.50
110.2010.5344.000 Iowa Hometown Security INC	Registration/ verification for validation systems	\$ 14.00
110.2010.5344.000 Iowa Hometown Security INC	Street, Transit, Parks	\$ 80.00
690.8050.5344.000 Iowa Hometown Security INC	Street, Transit, Parks	\$ 80.00
690.8050.5344.000 Iowa Hometown Security INC	Registration/ verification for validation systems	\$ 14.00
001.1050.5342.000 Iowa Inspections	December Commercial inspections	\$ 7,850.00
184.5030.5460.000 IOWA NAHRO	Iowa NAHRO Conference 4/23-24/24	\$ 375.00
110.2040.5230.000 IOWA ONE CALL	Utility Div IA one call charges	\$ 21.60
610.8016.5230.000 IOWA ONE CALL	Sewer dept calls	\$ 56.34
740.8065.5230.000 IOWA ONE CALL	Sewer dept calls	\$ 37.56
110.2010.5626.000 IOWA PRISON INDUSTRIES	Street dept signs	\$ 7,026.00
001.2080.5483.000 Iowa Regional Utilities Association	Airport water usage	\$ 172.54
140.4030.5611.000 J & M Fabrication LLC	Mega 10 Park tunnel repairs	\$ 600.00
140.4030.5611.000 J & M Fabrication LLC	Mega 10 Park tunnel repairs	\$ 380.50
184.5030.5242.000 JBI COOP ASSOCIATION	Assistance	\$ 338.00
184.5030.5242.000 JBI COOP ASSOCIATION	Assistance	\$ 371.00

184.5030.5242.000 JBI COOP ASSOCIATION	Assistance	\$	421.00
184.5030.5242.000 Judge, John	Assistance	\$	266.00
184.5030.5242.000 Judge, Mike	Assistance	\$	391.00
184.5030.5242.000 Judge, Mike	Assistance	\$	631.00
184.5030.5242.000 Judge, Mike	Assistance	\$	623.00
184.5030.5242.000 Judge, Mike	Assistance	\$	378.00
184.5030.5242.000 Judge, Mike	Assistance	\$	254.00
184.5030.5242.000 Judge, Mike	Assistance	\$	162.00
184.5030.5242.000 Judge, Mike	Assistance	\$	136.00
184.5030.5242.000 Judge, Mike	Assistance	\$	143.00
184.5030.5242.000 Judge, Mike	Assistance	\$	76.00
184.5030.5242.000 Judge, Mike	Assistance	\$	188.00
184.5030.5242.000 Judge, Mike	Assistance	\$	77.00
184.5030.5242.000 Judge, Mike	Assistance	\$	244.00
184.5030.5242.000 Judge, Mike	Assistance	\$	345.00
184.5030.5242.000 Judge, Mike	Assistance	\$	271.00
184.5030.5242.000 Judge, Mike	Assistance	\$	307.00
184.5030.5242.000 Judge, Mike	Assistance	\$	219.00
184.5030.5242.000 Judge, Mike	Assistance	\$	262.00
184.5030.5242.000 Judge, Mike	Assistance	\$	286.00
184.5030.5242.000 Judge, Mike	Assistance	\$	225.00
184.5030.5242.000 Judge, Mike	Assistance	\$	337.00
184.5030.5242.000 Judge, Mike	Assistance	\$	276.00
184.5030.5242.000 Judge, Mike	Assistance	\$	304.00
184.5030.5242.000 Judge, Mike	Assistance	\$	352.00
184.5030.5242.000 Judge, Mike	Assistance	\$	362.00
184.5030.5242.000 Judge, Mike	Assistance	\$	392.00
184.5030.5242.000 Judge, Mike	Assistance	\$	566.00
184.5030.5242.000 Kading Properties LLC	Assistance	\$	500.00
184.5030.5242.000 Kading Properties LLC	Assistance	\$	526.00
184.5030.5242.000 Kading Properties LLC	Assistance	\$	906.00
184.5030.5242.000 Kading Properties LLC	Assistance	\$	1,007.00
030.1010.5612.000 Karl Emergency Vehicles	Tablet docking station and keyboard mount in 2 car	\$	2,987.00
030.1010.5750.000 Keltek Inc	New Vehicle Installation and Uninstallation #522	\$	10,157.26
001.6020.5344.000 KOCH Office Group	copies 10/19/23 - 01/18/24	\$	232.97
184.5030.5344.000 KOCH Office Group	Housing copies 10/19/23-1/18/24	\$	120.98
184.5030.5242.000 Kramer, Marcia	Assistance	\$	92.00
001.1010.5431.000 LANGUAGE LINE SERV INC	Over the phone interpretations	\$	2,342.51
355.1075.5264.000 Lansing Brothers Construction Co Inc	Increase	\$	5,745.00
355.1075.5264.000 Lansing Brothers Construction Co Inc	Restoration of 2-8 W Main Demo	\$	9,930.00
610.8016.5565.000 LARRYS TOWING & TIRE SERVICE	Ford F-350 tires	\$	240.00
740.8065.5565.000 LARRYS TOWING & TIRE SERVICE	Ford F-350 tires	\$	160.00
184.5030.5242.000 Lawson, Rodney	Assistance	\$	93.00
184.5030.5242.000 Lawthers Property Management	Assistance	\$	169.00
184.5030.5242.000 Lawthers Property Management	Assistance	\$	928.00
001.1010.5359.000 LHogeland Auto Plaza LLC	PD Tahoe towed from 12th Ave	\$	200.00
184.5030.5242.000 Lopez, Jaime	Assistance	\$	421.00
184.5030.5246.000 Louis, Marie	Assistance	\$	7.00
184.5030.5242.000 Luense, Brant	Assistance	\$	336.00
184.5030.5242.000 Luense, Brant	Assistance	\$	233.00
184.5030.5242.000 Luense, Brant	Assistance	\$	506.00
184.5030.5242.000 Luense, Brant	Assistance	\$	435.00
184.5030.5242.000 Luense, Brant	Assistance	\$	750.00
184.5030.5242.000 Luense, Brant	Assistance	\$	386.00
184.5030.5242.000 Luense, Brant	Assistance	\$	700.00
184.5030.5242.000 Luense, Brant	Assistance	\$	363.00
001.6040.5234.000 Lynch Dallas PC	General matters 12/18-1/10	\$	1,353.00
001.6040.5234.000 Lynch Dallas PC	Legal fees sale of 657A properties 1/2-1/10	\$	231.00
001.6040.5234.000 Lynch Dallas PC	Real estate Church,Linn and Lee Streets10/16-11/10	\$	365.90
001.6040.5234.000 Lynch Dallas PC	Genreal matters 10/16-11/10	\$	851.50
001.6040.5342.000 Lynch Dallas PC	Contracts/ leases postage 12/19/23	\$	1.11
311.2012.5234.000 Lynch Dallas PC	Legal fees Edgewood Industrial Park 12/28-1/12	\$	601.50
355.1075.5234.000 Lynch Dallas PC	Nuisance/ enforcement 509 Scobey Rd	\$	66.00
184.5030.5242.000 Manship, Wyatt	Assistance	\$	432.00
184.5030.5242.000 Marion Manor 2	Assistance	\$	247.00
001.1010.5570.000 Marshall County Engineer	January fuel purchases	\$	5,197.24
001.1050.5570.000 Marshall County Engineer	January fuel purchases	\$	245.62
001.1050.5571.000 Marshall County Engineer	January fuel purchases	\$	858.20

001.1071.5570.000 Marshall County Engineer	January fuel purchases	\$ 99.96
001.4030.5570.000 Marshall County Engineer	January fuel purchases	\$ 474.14
001.4030.5571.000 Marshall County Engineer	January fuel purchases	\$ 519.20
001.6050.5570.000 Marshall County Engineer	January fuel purchases	\$ 117.64
110.2010.5570.000 Marshall County Engineer	January fuel purchases	\$ 577.40
110.2010.5571.000 Marshall County Engineer	January fuel purchases	\$ 117.28
110.2040.5570.000 Marshall County Engineer	January fuel purchases	\$ 166.18
110.2050.5570.000 Marshall County Engineer	January fuel purchases	\$ 345.30
110.2050.5571.000 Marshall County Engineer	January fuel purchases	\$ 16,132.73
110.2060.5570.000 Marshall County Engineer	January fuel purchases	\$ 114.58
610.8015.5570.000 Marshall County Engineer	January fuel purchases	\$ 562.43
610.8016.5570.000 Marshall County Engineer	January fuel purchases	\$ 312.65
610.8016.5571.000 Marshall County Engineer	January fuel purchases	\$ 118.43
690.8050.5570.000 Marshall County Engineer	January fuel purchases	\$ 406.34
690.8050.5571.000 Marshall County Engineer	January fuel purchases	\$ 4,760.02
740.8065.5570.000 Marshall County Engineer	January fuel purchases	\$ 208.43
740.8065.5571.000 Marshall County Engineer	January fuel purchases	\$ 78.95
001.6020.5250.000 MARSHALL COUNTY RECORDER	quit claim deeds & certificates	\$ 162.00
001.2080.5251.000 MARSHALLTOWN AVIATION INC	DNR Tank tags	\$ 134.79
001.2080.5342.000 MARSHALLTOWN AVIATION INC	Airport management	\$ 2,333.00
001.2080.5342.000 MARSHALLTOWN AVIATION INC	Management	\$ 2,333.00
001.2080.5344.000 MARSHALLTOWN AVIATION INC	Airfield Maintenance	\$ 2,083.00
001.2080.5344.000 MARSHALLTOWN AVIATION INC	Airfield Maintenance	\$ 2,083.00
001.2080.5450.000 MARSHALLTOWN AVIATION INC	Internet	\$ 30.05
001.2080.5450.000 MARSHALLTOWN AVIATION INC	Internet	\$ 30.05
001.2080.5481.000 MARSHALLTOWN AVIATION INC	Electrical services	\$ 62.50
001.2080.5481.000 MARSHALLTOWN AVIATION INC	Electrical Services	\$ 62.50
184.5030.5242.000 Marshalltown Lofts, LLC	Assistance	\$ 231.00
184.5030.5242.000 Marshalltown Lofts, LLC	Assistance	\$ 207.00
184.5030.5242.000 Marshalltown Lofts, LLC	Assistance	\$ 104.00
184.5030.5242.000 Marshalltown Lofts, LLC	Assistance	\$ 773.00
184.5030.5242.000 Marshalltown Lofts, LLC	Assistance	\$ 673.00
184.5030.5242.000 Marshalltown Lofts, LLC	Assistance	\$ 532.00
184.5030.5242.000 Marshalltown Lofts, LLC	Assistance	\$ 433.00
184.5030.5242.000 Marshalltown Lofts, LLC	Assistance	\$ 286.00
184.5030.5242.000 Marshalltown Lofts, LLC	Assistance	\$ 280.00
184.5030.5242.000 Marshalltown Lofts, LLC	Assistance	\$ 176.00
184.5030.5242.000 Marshalltown Lofts, LLC	Assistance	\$ 271.00
184.5030.5242.000 Marshalltown Lofts, LLC	Assistance	\$ 256.00
184.5030.5242.000 Marshalltown Lofts, LLC	Assistance	\$ 117.00
184.5030.5242.000 Marshalltown Lofts, LLC	Assistance	\$ 149.00
184.5030.5242.000 Marshalltown Lofts, LLC	Assistance	\$ 210.00
001.4020.5331.000 MARSHALLTOWN MUNICIPAL BAND INC	Band property taxes received June 20-Dec 31	\$ 5,348.84
001.1075.5483.000 Marshalltown Water Works	101 W Main St storm sewer	\$ 10.40
001.1075.5485.000 Marshalltown Water Works	702 Swayze St storm sewer	\$ 8.00
001.1075.5485.000 Marshalltown Water Works	708 Lee St storm sewer	\$ 8.00
001.1075.5485.000 Marshalltown Water Works	2 W Main St	\$ 8.00
001.1075.5485.000 Marshalltown Water Works	308 S 7th Ave storm sewer	\$ 8.00
001.1075.5485.000 Marshalltown Water Works	915 S Center St storm sewer	\$ 7.34
001.1075.5485.000 Marshalltown Water Works	101 E Ferner St storm sewer	\$ 8.00
001.1075.5485.000 Marshalltown Water Works	719 N 4th Ave storm sewer	\$ 8.00
001.1075.5485.000 Marshalltown Water Works	23 W Main St storm sewer	\$ 10.40
001.1075.5485.000 Marshalltown Water Works	910 S 2nd Ave storm sewer	\$ 8.00
001.1075.5485.000 Marshalltown Water Works	506 E Boone St storm sewer	\$ 8.00
001.1075.5485.000 Marshalltown Water Works	102-104 W Main St storm sewer	\$ 8.00
001.1075.5485.000 Marshalltown Water Works	406 Lee St storm sewer	\$ 8.00
001.1075.5485.000 Marshalltown Water Works	510 Bromley St storm sewer	\$ 8.00
001.1075.5485.000 Marshalltown Water Works	15 S 1st St storm sewer	\$ 8.00
001.1075.5485.000 Marshalltown Water Works	102-104 W Main St storm sewer	\$ 8.00
001.1075.5485.000 Marshalltown Water Works	112 N 2nd Ave storm sewer	\$ 8.00
001.1075.5485.000 Marshalltown Water Works	704 Lee St storm sewer	\$ 8.00
001.1075.5485.000 Marshalltown Water Works	20 E Main St storm sewer	\$ 10.40
001.1075.5485.000 Marshalltown Water Works	10 W Main St storm sewer	\$ 8.00
001.1075.5485.000 Marshalltown Water Works	105 N 2nd Ave storm sewer	\$ 8.00
001.2090.5220.000 Marshalltown Water Works	landfill bills - Dec	\$ 262.55
355.1075.5485.000 Marshalltown Water Works	501 N 1st Ave	\$ 8.00
610.8015.5220.000 Marshalltown Water Works	Sanitary Collections Costs-Dec	\$ 8,945.43
610.8015.5483.000 Marshalltown Water Works	January 2024 Plant water usage	\$ 774.41

610.8015.5483.000 Marshalltown Water Works	December plant water usage	\$ 722.41
740.8065.5220.000 Marshalltown Water Works	Storm Sewer Collection Services	\$ 255.90
001.1010.5410.000 MCATEE TIRE SALES & SERVICE INC	PD 504 tire repair	\$ 70.00
001.1010.5410.000 MCATEE TIRE SALES & SERVICE INC	PD 517 oil change	\$ 8.50
001.1010.5410.000 MCATEE TIRE SALES & SERVICE INC	PD 503 tire repair	\$ 35.00
001.1010.5565.000 MCATEE TIRE SALES & SERVICE INC	PD 517 oil change	\$ 69.20
001.1050.5413.000 MCATEE TIRE SALES & SERVICE INC	Fire dept Ram tire repair	\$ 178.53
690.8050.5565.000 MCATEE TIRE SALES & SERVICE INC	Transit 4 tires	\$ 1,939.92
001.1099.5450.000 MEDIACOM	Police and Fire internet	\$ 458.65
121.5030.5331.000 MEDIC	Home Buyer Incentive	\$ 2,500.00
121.5030.5331.000 MEDIC	Home Buyer Incentive	\$ 2,500.00
001.1050.5600.000 MENARDS	Fire dept vacuum cleaner	\$ 89.99
001.4030.5489.000 MENARDS	Parks- gloves, yaktrax spikes	\$ 61.15
001.4030.5611.000 MENARDS	Parks building supplies	\$ 34.43
001.4030.5611.000 MENARDS	Parks - lumber	\$ 42.94
001.4030.5611.000 MENARDS	Campground dividers	\$ 454.69
001.4030.5611.000 MENARDS	Campground building and cleaning supplies	\$ 64.40
001.4030.5611.000 MENARDS	Parks bldg supplies	\$ 68.65
001.4030.5718.000 MENARDS	Coliseum -brushless cordless snow blower	\$ 209.98
001.4065.5611.000 MENARDS	Coliseum cleaning supplies, spackle	\$ 16.23
001.4065.5611.000 MENARDS	Campground 8' dividers and construction adhesive	\$ 36.62
001.4065.5718.000 MENARDS	Coliseum -brushless cordless snow blower	\$ 209.99
001.6050.5410.000 MENARDS	toilet repair parts for buildings	\$ 55.96
001.6050.5410.000 MENARDS	returned urinal parts	\$ (17.99)
001.6050.5410.000 MENARDS	toilet repair parts for buildings	\$ 32.91
001.6050.5600.000 MENARDS	Utility dept ice scraper for vehicle	\$ 11.97
001.6050.5718.000 MENARDS	Electric baseboard heater- Clerks office	\$ 133.96
110.2010.5600.000 MENARDS	Street dept lag screws	\$ 7.38
110.2010.5600.000 MENARDS	wedge anchors and drill bit	\$ 55.73
110.2010.5600.000 MENARDS	hook magnet and swing magnet	\$ 21.87
690.8050.5600.000 MENARDS	Transit clear wire and supplies	\$ 17.35
610.8015.5603.000 Microbac Laboratories Inc	Lab tests	\$ 87.50
610.8015.5603.000 MIDLAND SCIENTIFIC INC	Magnetic Stir plate	\$ 389.02
610.8015.5603.000 MIDLAND SCIENTIFIC INC	lab supplies	\$ 100.02
610.8015.5603.000 MIDLAND SCIENTIFIC INC	lab supplies	\$ 880.18
610.8015.5603.000 MIDLAND SCIENTIFIC INC	centrifuge tube	\$ 17.61
610.8015.5603.000 MIDLAND SCIENTIFIC INC	pipet tips	\$ 88.44
610.8015.5603.000 MIDLAND SCIENTIFIC INC	Centrifuge tubes	\$ 193.71
610.8015.5603.000 MIDLAND SCIENTIFIC INC	Lab supplies	\$ 755.29
610.8015.5603.000 MIDLAND SCIENTIFIC INC	Hach sensor cap	\$ 248.59
610.8015.5603.000 MIDLAND SCIENTIFIC INC	Filter paper	\$ 625.40
610.8015.5603.000 MIDLAND SCIENTIFIC INC	lab supplies	\$ 96.30
610.8015.5603.000 MIDLAND SCIENTIFIC INC	50ml burettes	\$ 122.50
610.8015.5603.000 MIDLAND SCIENTIFIC INC	lab supplies	\$ 549.53
610.8015.5603.000 MIDLAND SCIENTIFIC INC	latex gloves	\$ 258.40
110.2010.5342.000 MIDWEST AUTOMATIC FIRE SPRINKLER CO	Drain/Reset Sprinkler System due to Alarm	\$ 577.00
110.2010.5600.000 Midwest Motor Supply Co	Street dept electrical wires and supplies	\$ 790.48
110.2010.5600.000 Midwest Motor Supply Co	Street dept electrical wire fittings	\$ 976.33
001.1050.5344.000 Midwest Office Technology	Fire dept contract 1/21-4/20	\$ 78.95
030.4030.5718.000 MIRACLE RECREATION	Parks swing seat	\$ 1,618.32
110.2040.5410.000 MOBOTREX INC	Replacement ARROW traffic signal lights	\$ 196.00
110.2040.5410.000 MOBOTREX INC	replacement traffic signal pucks for stock	\$ 2,452.00
001.4030.5980.000 Montenegro, Erika	Park Bldg rental	\$ 185.00
184.5030.5242.000 Moore, Michelle	Assistance	\$ 372.00
181.3040.5347.000 MRI Software LLC	Annual HAPPY SaaS renewal 3/1/24-2/28/25	\$ 1,661.19
181.3040.5347.000 MRI Software LLC	Annual HAPPY SaaS Renewal (Rehab Pro Direct)	\$ 1,805.64
184.5030.5347.000 MRI Software LLC	Annual HAPPY Software renewal 3/1/24-2/28/25	\$ 15,148.64
184.5030.5242.000 Mtown/ Westown LLLP	Assistance	\$ 259.00
184.5030.5242.000 Mtown/ Westown LLLP	Assistance	\$ 346.00
184.5030.5242.000 Mtown/ Westown LLLP	Assistance	\$ 407.00
184.5030.5242.000 Mtown/ Westown LLLP	Assistance	\$ 346.00
184.5030.5242.000 Mtown/ Westown LLLP	Assistance	\$ 337.00
184.5030.5242.000 Mtown/ Westown LLLP	Assistance	\$ 318.00
184.5030.5242.000 Mtown/ Westown LLLP	Assistance	\$ 312.00
184.5030.5242.000 Mtown/ Westown LLLP	Assistance	\$ 308.00
184.5030.5242.000 Mtown/ Westown LLLP	Assistance	\$ 305.00
184.5030.5242.000 Mtown/ Westown LLLP	Assistance	\$ 263.00
184.5030.5242.000 Mtown/ Westown LLLP	Assistance	\$ 137.00

184.5030.5242.000 Mtown/ Westown LLLP	Assistance	\$ 202.00
184.5030.5242.000 Mtown/ Westown LLLP	Assistance	\$ 212.00
184.5030.5242.000 Mtown/ Westown LLLP	Assistance	\$ 217.00
184.5030.5242.000 Mtown/ Westown LLLP	Assistance	\$ 221.00
184.5030.5242.000 Mtown/ Westown LLLP	Assistance	\$ 346.00
184.5030.5242.000 Mtown/ Westown LLLP	Assistance	\$ 247.00
184.5030.5242.000 Mtown/ Westown LLLP	Assistance	\$ 280.00
184.5030.5242.000 Mtown/ Westown LLLP	Assistance	\$ 263.00
184.5030.5242.000 Mtown/ Westown LLLP	Assistance	\$ 186.00
184.5030.5242.000 Mtown/ Westown LLLP	Assistance	\$ 375.00
001.1010.5359.000 Mustaines Towing & Recovery	Impound accident vehicle	\$ 455.00
610.8016.5565.000 NAPA AUTO PARTS	Sewer dept 5W30, filters	\$ 38.74
610.8016.5600.000 NAPA AUTO PARTS	Sewer dept tire air chuck	\$ 4.34
690.8050.5565.000 NAPA AUTO PARTS	Transit halogen sealed beams	\$ 27.42
740.8065.5565.000 NAPA AUTO PARTS	Sewer dept 5W30, filters	\$ 26.72
740.8065.5600.000 NAPA AUTO PARTS	Sewer dept tire air chuck	\$ 3.00
184.5030.5242.000 NORTH TAMA HOUSING, INC	Assistance	\$ 128.00
001.4066.5613.000 NORTHERN LIGHTS DISTRIBUTING	Coliseum resale products	\$ 704.26
001.1010.5565.000 NUTRIEN AG SOLUTIONS INC	Street dept and PD grease and oil	\$ 1,052.00
001.2080.5571.000 NUTRIEN AG SOLUTIONS INC	Airport Maintenance Equip Diesel	\$ 459.36
001.2080.5571.000 NUTRIEN AG SOLUTIONS INC	Airport Maintenance Equip Diesel	\$ 445.44
001.2080.5571.000 NUTRIEN AG SOLUTIONS INC	Airport Maintenance Equip Diesel	\$ 473.20
110.2010.5600.000 NUTRIEN AG SOLUTIONS INC	Street dept and PD grease and oil	\$ 4,738.60
610.8015.5600.000 NUTRIEN AG SOLUTIONS INC	WPCP Pump oil	\$ 1,442.00
690.8050.5565.000 NUTRIEN AG SOLUTIONS INC	Transit Mobil grease	\$ 609.00
184.5030.5242.000 Oetker, Debra	Assistance	\$ 216.00
184.5030.5242.000 Oetker, Debra	Assistance	\$ 79.00
001.6900.5600.000 OFFICE EXPRESS	Legal size copy paper 8.5 x 14 one case	\$ 79.50
001.6900.5600.000 OFFICE EXPRESS	Copy paper 8.5 x 11 10 cases	\$ 379.50
001.6900.5600.000 OFFICE EXPRESS	#10 business envelopes five boxes	\$ 73.75
001.4010.5216.000 ONE SOURCE-THE BACKGROUND CHECK CO	applicant checks	\$ 27.00
610.8015.5216.000 ONE SOURCE-THE BACKGROUND CHECK CO	applicant checks	\$ 17.00
184.5030.5242.000 PALISADE HOLDING CO	Assistance	\$ 264.00
184.5030.5242.000 PALISADE HOLDING CO	Assistance	\$ 207.00
001.1050.5132.000 Panther Uniforms Inc	Fire dept employee collar ware	\$ 61.50
032.1050.5750.000 Pat McGrath Chrysler Jeep Dodge Ram	2023 Chevy 5500 Chassis	\$ 66,625.00
184.5030.5246.000 Patton, Camille	Assistance	\$ 26.00
Payroll Payroll	Payroll #3	\$ 329,661.58
184.5030.5242.000 Pebworth Homes LLC	Assistance	\$ 231.00
184.5030.5242.000 Pebworth Homes LLC	Assistance	\$ 32.00
184.5030.5246.000 Perez, Eliva Mejia	Assistance	\$ 31.00
184.5030.5242.000 Pizano-Cisneros, Angel	Assistance	\$ 348.00
184.5030.5242.000 Plymat Jr , William	Assistance	\$ 683.00
999.1121.000 Polk County Sheriff	Wage Withholding	\$ 415.51
184.5030.5242.000 Premier Iowa City IA LLC	Assistance	\$ 779.00
184.5030.5242.000 Premier Iowa City IA LLC	Assistance	\$ 544.00
184.5030.5242.000 Premier Iowa City IA LLC	Assistance	\$ 453.00
184.5030.5242.000 Premier Iowa City IA LLC	Assistance	\$ 334.00
184.5030.5242.000 Premier Iowa City IA LLC	Assistance	\$ 320.00
184.5030.5242.000 Premier Iowa City IA LLC	Assistance	\$ 42.00
184.5030.5242.000 Premier Iowa City IA LLC	Assistance	\$ 1.00
184.5030.5344.000 PREMIER OFFICE EQUIPMENT	Housing copies and rental 12/29/23-2/28/24	\$ 64.90
184.5030.5242.000 Premier Real Estate Mgmnt	Assistance	\$ 444.00
184.5030.5242.000 Premier Real Estate Mgmnt	Assistance	\$ 630.00
184.5030.5242.000 Premier Real Estate Mgmnt	Assistance	\$ 439.00
184.5030.5242.000 Premier Real Estate Mgmnt	Assistance	\$ 109.00
184.5030.5242.000 Premier Real Estate Mgmnt	Assistance	\$ 665.00
184.5030.5242.000 Premier Real Estate Mgmnt	Assistance	\$ 720.00
184.5030.5242.000 Pyramid Property Solutions Inc	Assistance	\$ 387.00
184.5030.5242.000 Pyramid Property Solutions Inc	Assistance	\$ 34.00
184.5030.5242.000 Pyramid Property Solutions Inc	Assistance	\$ 314.00
110.2010.5410.000 QUALITY SERVICES CORPORATION	Street truck 43 right rear brake chamber leaking	\$ 138.60
110.2010.5410.000 QUALITY SERVICES CORPORATION	Street 37 brakes and regen repairs	\$ 138.60
110.2010.5410.000 QUALITY SERVICES CORPORATION	Street #33 leaf set springs and repairs	\$ 1,175.00
110.2010.5410.000 QUALITY SERVICES CORPORATION	Street #37 parking brake repair	\$ 297.00
110.2010.5565.000 QUALITY SERVICES CORPORATION	Street truck 43 right rear brake chamber leaking	\$ 68.23
110.2010.5565.000 QUALITY SERVICES CORPORATION	Street 37 brakes and regen repairs	\$ 75.00
110.2010.5565.000 QUALITY SERVICES CORPORATION	Street #33 leaf set springs and repairs	\$ 2,315.92

110.2010.5565.000 QUALITY SERVICES CORPORATION	Street #37 parking brake repair	\$ 121.44
184.5030.5242.000 R & A Rental Properties LLC	Assistance	\$ 521.00
184.5030.5242.000 R & A Rental Properties LLC	Assistance	\$ 69.00
184.5030.5242.000 R & A Rental Properties LLC	Assistance	\$ 125.00
001.1010.5600.000 RACOM CORPORATION	PD Ear mold	\$ 3.00
001.1010.5600.000 RACOM CORPORATION	PD unity D-swivel	\$ 15.00
001.1010.5718.000 RACOM CORPORATION	PD emergency button speaker mic	\$ 225.00
001.1010.5600.000 Rainbow Carwash LLC	15 gal jugs 441 soap for car wash	\$ 91.08
001.4030.5600.000 Rainbow Carwash LLC	15 gal jugs 441 soap for car wash	\$ 91.08
110.2010.5611.000 Rainbow Carwash LLC	15 gal jugs 441 soap for car wash	\$ 364.32
690.8050.5611.000 Rainbow Carwash LLC	15 gal jugs 441 soap for car wash	\$ 364.32
184.5030.5242.000 Ramirez, Sergio Rios	Assistance	\$ 375.00
184.5030.5246.000 Rasmussen, Lynnette	Assistance	\$ 50.00
001.1050.5413.000 Rasmusson Service Center	Fire dept #177 gear box	\$ 1,953.82
001.1050.5413.000 Rasmusson Service Center	Fire dept #177 gear box	\$ 500.00
001.1050.5413.000 Rasmusson Service Center	Fire 1710 Durango brake repair	\$ 485.20
001.1050.5413.000 Rasmusson Service Center	Fire 1710 Durango brake repair	\$ 143.00
132.5020.5342.000 RDG Planning & Design	Downtown Facade Improvements	\$ 2,940.00
184.5030.5242.000 Redborg, Kirsten	Assistance	\$ 389.00
184.5030.5242.000 Reed, Tony	Assistance	\$ 363.00
184.5030.5242.000 Reed, Tony	Assistance	\$ 431.00
184.5030.5242.000 Reed, Tony	Assistance	\$ 481.00
184.5030.5242.000 Reed, Tony	Assistance	\$ 486.00
184.5030.5242.000 Reed, Tony	Assistance	\$ 590.00
132.5020.5331.000 Region 6 Resource Partners	Region 6 CDBG Willards, 131 2nd floor housing	\$ 760.00
690.8050.5331.000 Region 6 Resource Partners	People rides- December	\$ 6,072.00
690.8050.5331.000 Region 6 Resource Partners	People rides - October	\$ 8,326.00
690.8050.5331.000 Region 6 Resource Partners	People rides - November	\$ 7,015.00
001.2060.5344.000 RICOH USA INC	Engineering BW copies	\$ 5.54
001.2060.5344.000 RICOH USA INC	Engineering color copies	\$ 35.53
110.2060.5344.000 RICOH USA INC	Engineering BW copies	\$ 5.54
110.2060.5344.000 RICOH USA INC	Engineering color copies	\$ 35.53
184.5030.5242.000 River Birch Apts	Assistance	\$ 590.00
184.5030.5242.000 River Birch Apts	Assistance	\$ 292.00
184.5030.5242.000 River Birch Apts	Assistance	\$ 433.00
184.5030.5242.000 River Birch Apts	Assistance	\$ 323.00
184.5030.5242.000 River Birch Apts	Assistance	\$ 740.00
184.5030.5242.000 River Oaks Apartments	Assistance	\$ 135.00
184.5030.5242.000 River Oaks Apartments	Assistance	\$ 313.00
184.5030.5242.000 River Oaks Apartments	Assistance	\$ 392.00
184.5030.5242.000 River Oaks Apartments	Assistance	\$ 568.00
184.5030.5242.000 River Oaks Apartments	Assistance	\$ 593.00
184.5030.5242.000 River Oaks Apartments	Assistance	\$ 605.00
184.5030.5242.000 River Oaks Apartments	Assistance	\$ 740.00
184.5030.5242.000 River Oaks Apartments	Assistance	\$ 121.00
184.5030.5242.000 RMB Cooperative	Assistance	\$ 202.00
184.5030.5242.000 RMB Cooperative	Assistance	\$ 435.00
184.5030.5242.000 Roth, Kamaria Mary	Assistance	\$ 381.00
184.5030.5242.000 S & E Investment LLC	Assistance	\$ 438.00
184.5030.5242.000 S & E Investment LLC	Assistance	\$ 377.00
001.1071.5342.000 Safe Building	Rental Inspection Services Agreement 1/3-1/31/2024	\$ 6,970.00
184.5030.5238.000 SanDiego Housing Commission	Admin Fee	\$ 50.13
184.5030.5242.000 SanDiego Housing Commission	Assistance	\$ 1,844.00
001.1050.5132.000 SANDRY FIRE SUPPLY LLC	Fire gear	\$ 3,647.00
030.1050.5750.000 SANDRY FIRE SUPPLY LLC	E6000+ Thermal Imaging Camera	\$ 10,081.00
610.8015.5380.000 SCHARNWEBER WATER CONDITIONING INC	January 2024 Water softener lease	\$ 27.00
001.4030.5342.000 SCHENDEL PEST CONTROL INC	Community bldg bi-monthly pest control	\$ 46.33
001.4045.5342.000 SCHENDEL PEST CONTROL INC	Aquatic center summer service	\$ 33.79
184.5030.5242.000 Schmidt, Michael T	Assistance	\$ 875.00
184.5030.5242.000 Schmidt, Michael T	Assistance	\$ 527.00
184.5030.5242.000 Schmidt, Michael T	Assistance	\$ 129.00
110.2010.5718.000 SE Jones Industries Inc	Street dept shop tools	\$ 247.95
001.1011.5342.000 Sensys Gatso USA Inc.	Sensys Gatso ATE Tickets PD	\$ 18,235.00
001.1010.5464.000 Sheets, Stephen	Training meals	\$ 122.66
690.8050.5605.000 Sho Biz Inc dba Minuteman	Transit one day passes and paper	\$ 121.06
001.1050.5600.000 STAPLES BUSINESS CREDIT	Fire dept paper towels, soap, tissues	\$ 464.87
184.5030.5242.000 Steffensen, Gary	Assistance	\$ 436.00
001.1010.5342.000 Stericycle Inc	PD shredding services	\$ 84.76

184.5030.5344.000 Stericycle Inc	Housing services	\$ 45.80
001.1099.5342.000 Stone Sanitation	Police & Fire bldg January	\$ 118.78
001.4010.5342.000 Stone Sanitation	Library - 105 W Boone St	\$ 115.56
001.5010.5342.000 Stone Sanitation	Central Business District	\$ 200.00
001.6050.5342.000 Stone Sanitation	City Hall January	\$ 118.78
110.2010.5342.000 Stone Sanitation	Street dept January	\$ 118.78
110.2010.5342.000 Stone Sanitation	Bullpen Woodland Dr January	\$ 95.00
610.8015.5342.000 Stone Sanitation	January Grit/Screening Removal	\$ 558.62
610.8015.5342.000 Stone Sanitation	Waste Plant January	\$ 118.78
140.4030.5611.000 Strands Inc	Parks blue paint	\$ 90.98
001.1010.5132.000 STREICHER'S INC	bullet proof vest and tactical assault carrier	\$ 260.00
001.1010.5600.000 STREICHER'S INC	9mm SecuriBlank: Safe Blank [50 Rnds/Bx] LOUD	\$ 61.99
001.1010.5600.000 STREICHER'S INC	12ga Projectile: Drag Stabilized	\$ 342.50
030.1010.5718.000 STREICHER'S INC	bullet proof vest and tactical assault carrier	\$ 467.50
151.1010.5718.000 STREICHER'S INC	bullet proof vest and tactical assault carrier	\$ 467.50
184.5030.5242.000 SUNRISE APARTMENTS, INC	Assistance	\$ 112.00
184.5030.5242.000 Swift, Scott	Assistance	\$ 421.00
110.2010.5132.000 THEISENS SUPPLY INC	Employee clothing allowance	\$ 51.94
110.2010.5132.000 THEISENS SUPPLY INC	Street dept gloves	\$ 21.98
110.2010.5600.000 THEISENS SUPPLY INC	Street dept cable ties	\$ 42.97
110.2010.5600.000 THEISENS SUPPLY INC	Street dept gloves	\$ 29.98
110.2010.5600.000 THEISENS SUPPLY INC	Street dept hose barb tee	\$ 1.69
110.2010.5718.000 THEISENS SUPPLY INC	power inverter and multi-plane swivel	\$ 179.97
610.8016.5132.000 THEISENS SUPPLY INC	Sewer dept employee clothing- City provided	\$ 246.55
740.8065.5132.000 THEISENS SUPPLY INC	Sewer dept employee clothing- City provided	\$ 164.37
750.8070.5565.000 THEISENS SUPPLY INC	Street dept tire assembly	\$ 149.00
001.1050.5410.000 Thomas Company	Fire dept ice machine door	\$ 515.79
001.4030.5600.000 Thompsons True Value	Parks garden hose	\$ 69.99
110.2060.5600.000 Thompsons True Value	Graphite, Shims, & Screws	\$ 33.45
110.2010.5352.000 Top Notch Tree Service Inc	Tree & Stump removals	\$ 11,700.00
999.1128.000 TOTAL ADMINISTRATIVE SERVICE CORP.	reconcile	\$ (0.16)
999.1128.000 TOTAL ADMINISTRATIVE SERVICE CORP.	reconcile	\$ (490.00)
999.1128.000 TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX HEALTH BENEFITS	\$ 5,328.72
999.1128.000 TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX HEALTH BENEFITS	\$ 797.91
999.1128.000 TOTAL ADMINISTRATIVE SERVICE CORP.	reconcile	\$ (0.16)
999.1128.000 TOTAL ADMINISTRATIVE SERVICE CORP.	reconcile	\$ 489.98
999.1128.000 TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX HEALTH BENEFITS	\$ 5,245.40
999.1128.000 TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX HEALTH BENEFITS	\$ 793.75
999.1128.000 TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX HEALTH BENEFITS	\$ 5,287.06
999.1128.000 TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX HEALTH BENEFITS	\$ 795.83
999.1129.000 TOTAL ADMINISTRATIVE SERVICE CORP.	reconcile	\$ (208.33)
999.1129.000 TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX DEP CARE BENEFITS	\$ 774.99
999.1129.000 TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX DEP CARE BENEFITS	\$ 208.33
999.1129.000 TOTAL ADMINISTRATIVE SERVICE CORP.	reconcile	\$ (208.33)
999.1129.000 TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX DEP CARE BENEFITS	\$ 774.99
999.1129.000 TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX DEP CARE BENEFITS	\$ 208.33
999.1129.000 TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX DEP CARE BENEFITS	\$ 774.99
999.1129.000 TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX DEP CARE BENEFITS	\$ 208.33
999.1129.000 TOTAL ADMINISTRATIVE SERVICE CORP.	dependent care and rounding adj PR#3	\$ (0.20)
999.1129.000 TOTAL ADMINISTRATIVE SERVICE CORP.	dependent care and rounding adj PR#3	\$ 416.66
184.5030.5242.000 Town Apartments Corporation	Assistance	\$ 143.00
184.5030.5242.000 Town Apartments Corporation	Assistance	\$ 89.00
001.4040.5441.000 TREASURER ST OF IOWA	Sales / Use tax	\$ 111.60
001.4040.5442.000 TREASURER ST OF IOWA	Sales / Use tax	\$ 18.63
001.4040.5443.000 TREASURER ST OF IOWA	Jan-Dec 2023 Water Excise Tax	\$ 83.58
610.8015.5441.000 TREASURER ST OF IOWA	Sales / Use tax	\$ 144.43
610.8015.5441.000 TREASURER ST OF IOWA	Sales / Use tax	\$ 20,002.09
999.1102.000 TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$ 11,897.51
999.1102.000 TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$ 5,428.29
184.5030.5242.000 TTLCoop Housing	Assistance	\$ 421.00
184.5030.5242.000 TTLCoop Housing	Assistance	\$ 333.00
184.5030.5242.000 TTLCoop Housing	Assistance	\$ 836.00
001.4030.5339.000 Unity Point- Occupational Medicine	drug and alcohol screenings	\$ 42.00
110.2010.5339.000 Unity Point- Occupational Medicine	drug and alcohol screenings	\$ 42.00
610.8015.5339.000 Unity Point- Occupational Medicine	drug and alcohol screenings	\$ 42.00
610.8016.5339.000 Unity Point- Occupational Medicine	drug and alcohol screenings	\$ 25.20
690.8050.5339.000 Unity Point- Occupational Medicine	drug and alcohol screenings	\$ 42.00
740.8065.5339.000 Unity Point- Occupational Medicine	drug and alcohol screenings	\$ 16.80

001.1010.5230.000 UnityPoint Health-Marshalltown	Tyda, Kaylee	\$ 250.00
610.8015.5718.000 VAN METER INC	WPCP Boiler HW Pump #1 VFD	\$ 4,366.33
001.1070.5342.000 Veenstra & Kimm Inc	Building Inspection/Trade Permit Oct	\$ 8,194.55
001.1070.5342.000 Veenstra & Kimm Inc	Building Inspection/Trade Permit Ser. Agr. Novembe	\$ 6,381.10
001.1070.5342.000 Veenstra & Kimm Inc	Building Inspection/Trade Permit Ser. December	\$ 18,364.00
184.5030.5246.000 Velez, Yaralexi	Assistance	\$ 13.00
001.1071.5450.000 VERIZON WIRELESS	Housing services	\$ 61.20
001.1071.5450.000 VERIZON WIRELESS	Housing services	\$ 61.20
001.1071.5450.000 VERIZON WIRELESS	Housing services	\$ 61.20
001.1075.5450.000 VERIZON WIRELESS	Housing services	\$ 61.21
001.1075.5450.000 VERIZON WIRELESS	Housing services	\$ 61.21
001.1075.5450.000 VERIZON WIRELESS	Housing services	\$ 61.21
184.5030.5242.000 Walker, Angela	Assistance	\$ 298.00
184.5030.5246.000 Weatherly, Cassandra	Assistance	\$ 31.00
184.5030.5242.000 Weatherly, Erin & Bob	Assistance	\$ 115.00
184.5030.5242.000 Weatherly, Erin & Bob	Assistance	\$ 306.00
184.5030.5246.000 Werner, Jessica	Assistance	\$ 13.00
184.5030.5242.000 White, Amalia	Assistance	\$ 332.00
132.5020.5331.000 Willard Property LLC	Willard Housing	\$ 85,488.00
132.5020.5331.000 Willard Property LLC	CDBG Willards Solar Panels	\$ 50,000.00
184.5030.5246.000 Wirth, Tammy	Assistance	\$ 50.00
001.6050.5342.000 WOODMAN CONTROLS CO	Service call City Hall repair HVAC controls	\$ 1,178.10
001.1099.4875.000 WoodRiver Energy LLC	refund & correction pipeline fees April, July-Oct	\$ (14.39)
001.1099.5482.000 WoodRiver Energy LLC	Police & Fire Bldg 11672	\$ 5,172.42
001.4010.5482.000 WoodRiver Energy LLC	Library gas #7078	\$ 1,698.61
001.4045.4875.000 WoodRiver Energy LLC	refund pipeline fee July & August 2023	\$ (31.47)
001.4045.5482.000 WoodRiver Energy LLC	SWIMMING POOL 7077	\$ 77.22
184.5030.5242.000 Worent Inc	Assistance	\$ 167.00
184.5030.5242.000 Worsfold Farm LLC	Assistance	\$ 361.00
001.1099.5611.000 WW GRAINGER	HVAC filters for buildings	\$ 255.25
001.1099.5611.000 WW GRAINGER	PD & FD bldg HVAC filters	\$ 91.20
001.2080.5611.000 WW GRAINGER	HVAC filters for buildings	\$ 78.37
001.4010.5611.000 WW GRAINGER	HVAC filters for buildings	\$ 175.21
001.4065.5411.000 WW GRAINGER	Coliseum HVAC filters	\$ 240.28
001.6050.5600.000 WW GRAINGER	Custodial supplies for City Hall/Carnegie Bldg	\$ 18.23
001.6050.5611.000 WW GRAINGER	HVAC filters for YSS	\$ 60.25
001.6051.5600.000 WW GRAINGER	Custodial supplies for City Hall/Carnegie Bldg	\$ 18.22
110.2010.5600.000 WW GRAINGER	Toilet paper for Street and Transit	\$ 65.81
690.8050.5600.000 WW GRAINGER	Toilet paper for Street and Transit	\$ 65.81
610.8015.5344.000 Xerox Corp	Janaury 2024 Xerox and copies	\$ 32.50
151.1010.5230.000 YSS Grants Billing	Community Advocates	\$ 3,753.80
389.1010.5230.000 YSS Grants Billing	YSS MPACT Services	\$ 3,666.16
TOTAL		\$1,456,565.81

BUILDING PERMIT REPORT FOR THE MONTH OF JANUARY 2024

MARSHALLTOWN

I O W A

PERMIT NUMBER	OWNER OF IMPROVEMENT	LOCATION OF IMPROVEMENT	TYPE OF IMPROVEMENT	NEW DWELLING		ALTER DWELLING	MINOR RES. BUILDING	COMMERCIAL IMPROVEMENT	FEE
BLDR-009426-2024	Ridgewood Homes	2621 Knollway Dr	New SF Home	\$373,435.82					\$2,627.00
BLDR-009425-2024	Ridgewood Homes	809 Woodside Dr	New SF Home	\$429,661.51					\$2,963.00
BLDC-009441-2024	Community Choice Credit Union	10 LaFrentz Ln	Commercial Alteration					\$69,495.00	\$773.00
BLDR-009452-2024	Jim Stanton	2217 Edgebrook Dr	New SF attached home	\$267,955.80					\$1,991.00
BLDR-009451-2024	Jim Stanton	2215 Edgebrook Dr	New SF attached home	\$255,679.25					\$3,663.00
BLDC-009440-2024	JBS Foods	402 N 10th Ave	Addition					\$499,104	\$3,383.00
BLDC-009480-2024	Cornerstone Commercial	21-23 W Main St	Commercial Alteration					\$0.00	\$250.00
BLDC-009422-2023	Marshalltown Community School District	1602 S 2nd Ave	Commercial Addition					\$2,651,661.84	\$12,491.00
			TOTALS:	\$1,326,732.38		\$0.00	\$0.00	\$3,220,260.84	\$28,141.00
			TOTAL IMPROVEMENT AMOUNT: \$4,546,993.22						
				Units	Permits	Permits	Permits	Permits	Demo Permits
*Work started without a permit - fee is doubled			# OF PERMITS:	4	4	0	0	4	0

TRADE PERMIT REPORT FOR THE MONTH OF JANUARY 2024					MARSHALLTOWN I O W A	
PERMIT NUMBER	LOCATION OF IMPROVEMENT	RESIDENTIAL/ COMMERCIAL	PERMIT TYPE (ELEC., PLUMB., MECH. OR SOLAR)	VALUATION	FEE	
PLMR-009433-2024	1003 W Main St	Residential	Plumbing		\$62.00	
MECH-009434-2024	915 Turner St	Commercial	Mechanical	\$7,000.00	\$80.00	
ELER-009445-2024 GASR-009446-2024 PLMR-009447-2024	2621 Knollway Dr	Residential	Electric Plumbing Mechanical		\$375.00	
ELEC-009442-2024	1602 S 2nd Ave	Residential	Electric	\$625,000.00	\$3,170.00	
ELER-009448-2024 PLMR-009450-2024 GASR-009449-2024	809 Woodside Dr	Residential	Electric Plumbing Mechanical		\$375.00	
PLMR-009439-2024	211 Southridge Rd	Residential	Plumbing		\$62.00	
ELER-009453-2024	201 Koeper Dr	Residential	Solar		\$95.00	
ELER-009455-2024	913 Finkle Dr	Residential	Solar		\$95.00	
MECH-009454-2024	3405 S Center St	Commercial	Mechanical	\$110,000.00	\$595.00	
MECH-009456-2024	510 N 3rd Ave	Residential	Mechanical		\$62.00	
ELER-009457-2024	1916 S 5th Ave	Residential	Electric		\$85.00	
PLMC-009460-2024	1700 S Center St	Commercial	Plumbing	\$5,000.00	\$70.00	
ELER-009407-2024	1208 S 7th Ave	Residential	Electric		\$85.00	
ELER-009472-2024 GASR-009473-2024 PLMR-009474-2024	2217 Edgebrook Dr	Residential	Electric Plumbing Mechanical		\$375.00	
ELER-009475-2024 GASR-009476-2024 PLMR-009477-2024	2215 Edgebrook Dr	Residential	Electric Plumbing Mechanical		\$375.00	
ELER-009469-2024	804 N Center St	Residential	Solar		\$95.00	
MECH-009479-2024	2204 Summit St	Residential	Mechanical		\$62.00	
MECH-009478-2024	309 N 16th St	Residential	Mechanical		\$62.00	
MECH-009368-2023	513 E Olive St	Commerical	Mechanical	\$10,495.00	\$100.00	
ELER-009406-2023	2502 W Lincoln Way	Residential	Electric		\$62.00	
		TOTALS:		\$747,000.00	\$6,118.00	
	# Residential Permits	Residential Fees	# of Commercial Permits	Commercial Valuation	Commercial Fees	Total Fees
Electrical	7	\$732.00	1	\$625,000.00	\$3,170.00	\$3,902.00
Plumbing	6	\$624.00	0	\$0.00	\$0.00	\$624.00
Mechanical	6	\$686.00	1	\$110,000.00	\$595.00	\$1,281.00
Solar	3	\$285.00	0	\$0.00	\$0.00	\$285.00
TOTALS	22	\$2,327.00	2	\$735,000.00	\$3,765.00	\$6,092.00

Building Division Improvement Value & Fee Summary - Jan. 2024

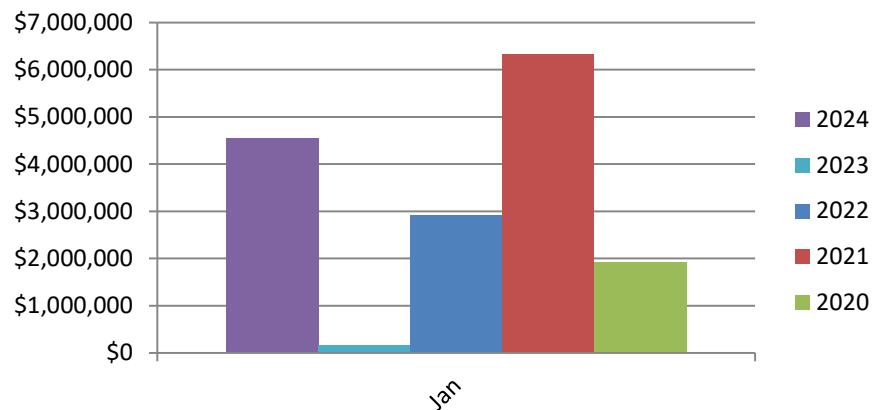
Total Improvement Value Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2024	\$4,546,993												\$4,546,993
2023	\$146,879												\$146,879
2022	\$2,912,000												\$2,912,000
2021	\$6,335,000												\$6,335,000
2020	\$1,921,000												\$1,921,000

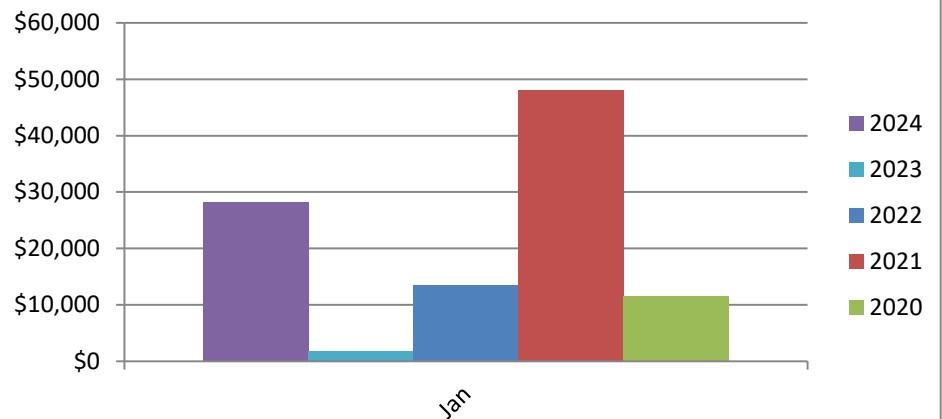
Total Fees Received Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2024	\$28,141												\$28,141
2023	\$1,840												\$1,840
2022	\$13,584												\$13,584
2021	\$48,028												\$48,028
2020	\$11,506												\$11,506

Total Improvement Value Comparison



Total Fees Received Comparison



MARSHALLTOWN

I O W A

Joel Greer, Mayor
Acting City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Diana Steiner, Finance Director
DATE: February 7, 2024
RE: December 2023 Monthly Financial Statements

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: N/A

Recommendation: Staff recommends approving the December 2023 monthly financial statements.

Budget Impact: N/A

Description/Background: The Finance Department has prepared and reconciled the December 2023 financial statements for your review. The FY24 budget was approved in April 2023.

The attached reports include the following:

- Fund Balance Report, which includes the beginning balance at 6/30/23, the year-to-date revenues and expenses for 6 months and the ending fund cash balance.
- Cash & Investments Report, which includes current balances and interest rates for all city investments.
- Monthly Budget Report, which reflects monthly and year-to-date revenues and expenses by each fund and then in summary. If the YTD Activity amount is less than the YTD Budget amount, it will show as unfavorable for revenues and favorable for expenses.

Items of interest this month

- \$9,567,243 of General Obligation bond funds were received into Fund 365.
- \$1,888,682 were received from the Edgewood Street RISE grant in Fund 311 and \$254,035 was spent
- \$852,831 were received in fund 132 for the IEDA Catalyst Grant
- \$1,571,647 were received in Fund 615 for the IFA SRF Headworks & CIPP project.
- \$413,933 was spent on State Street Reconstruction in Fund 363
- The quarterly transfers were completed including net transfers into the general fund of \$1,152,619. For a detail of all year-to-date transfers, see separate Council agenda item

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



MARSHALLTOWN

IOWA

FUND BALANCE REPORT AS OF 12/31/2023

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	3,567,795.12	9,443,455.70	8,580,219.35	4,431,031.47
010 - CASH FLOW RESERVE FUND	2,755,575.96	340,604.54	-	3,096,180.50
030 - CAPITAL RESERVE	-	257,491.08	257,491.08	-
031 - CAPITAL RSRV-BLDG MAINT	248,847.16	10,868.63	-	259,715.79
032 - CIP LARGE VEHICLE/EQUIPMENT	93,755.00	-	-	93,755.00
110 - ROAD USE TAX	7,872,965.91	2,154,671.29	1,127,583.18	8,900,054.02
112 - EMPLOYEE BENEFITS FUND	3,768,809.74	1,361,881.09	1,473,482.39	3,657,208.44
117 - POLICE/FIRE RETIREMENT	642,477.91	560,936.39	561,428.27	641,986.03
119 - EMERGENCY FUND	-	144,260.78	144,260.78	-
121 - LOCAL OPTION SALES TAX	6,012,923.56	2,373,942.15	1,369,426.83	7,017,438.88
125 - TAX INCREMENT FINANCING	169,545.77	618,619.18	232,155.31	556,009.64
130 - CITY TORT LIABILITY	128,206.16	6,000.46	40,159.86	94,046.76
132 - GRANTS-STATE/LOCAL AGENCIES	(1,237,771.42)	1,134,231.34	245,823.27	(349,363.35)
133 - UNDESIGNATED FEDERAL GRANTS	(26,937.26)	46,084.89	262,627.84	(243,480.21)
140 - PARK & REC DONATION FUND	301,596.26	68,747.47	40,717.10	329,626.63
141 - MTOWN TENNIS ASSOC	2,890.06	54.14	-	2,944.20
142 - SOFTBALL ASSOCIATION FUND	(6,149.75)	-	18,674.89	(24,824.64)
144 - LIVE HEALTHY IOWA	6,277.56	117.63	-	6,395.19
145 - TORNADO GENERAL	287,863.02	-	-	287,863.02
148 - FEMA-COVID19	(12,143.15)	4,693.20	-	(7,449.95)
149 - FEMA - WINDS	334,019.33	24,665.35	2,525.80	356,158.88
150 - LOCAL PD GRANTS	(4,019.97)	20,511.57	30,880.83	(14,389.23)
151 - DEPT OF JUSTICE GRANTS	(18,454.98)	35,542.87	67,684.11	(50,596.22)
152 - POLICE UNDESIGNATED GRANTS	(10,240.50)	39,247.07	51,045.94	(22,039.37)
153 - POLICE DEPT DONATION FUND	122,990.71	7,335.37	36,341.05	93,985.03
156 - FIRE DEPT DONATION FUND	82,179.22	2,484.78	19,588.31	65,075.69
160 - ECONOMIC DEVELOPMENT GIFT	54,964.15	1,029.83	-	55,993.98
161 - SURETY DEPOSITS/SUBDIVIDER	11,466.96	214.85	-	11,681.81
170 - LIBRARY DONATION FUND	114,613.95	46,661.59	12,829.18	148,446.36
177 - SEIZED ASSETS (POLICE)	24,663.16	2,399.52	6,766.68	20,296.00
181 - #7 HUD Lead Grant	-	-	6,124.65	(6,124.65)
184 - VOUCHERS - 002, 003	212,388.44	731,739.85	668,001.88	276,126.41
189 - #6 HUD LEAD GRANT	81,342.03	619,022.97	587,500.56	112,864.44
200 - GO BONDS DEBT FUND	216,257.80	2,264,608.73	859,349.07	1,621,517.46
300 - CIP COLLECTION FUND	389,865.65	371,158.38	256,431.08	504,592.95
311 - RISE STREET GRANTS	(3,632,998.53)	3,099,079.98	1,641,353.37	(2,175,271.92)
312 - AIRPORT PROJECT FUND	122,392.82	2,049.06	21,725.58	102,716.30
320 - SPECIAL ASSESSMENT PROJECTS	(14,510.95)	-	-	(14,510.95)
340 - BIKE PATH PROJECT FUND	(1,511.60)	-	1,072.60	(2,584.20)
341 - TREES FOREVER PROJECT	25,667.35	8,949.40	13,855.04	20,761.71
350 - GO BONDS CAPITAL PROJECTS	9,341.72	175.03	-	9,516.75
355 - 2015 GO BONDS (D&D)	380,907.57	49,329.93	179,393.85	250,843.65
361 - LIBRARY BUILDING ADDITION	1,626.33	-	1,626.33	-
362 - 2020 GO BONDS	713,101.88	13,336.90	3,298.26	723,140.52
363 - 2021 GO BONDS	7,376,741.08	2,574,914.58	2,965,550.67	6,986,104.99
364 - 2022 GO BONDS	9,627,478.41	323,934.81	153,452.45	9,797,960.77
365 - 2023 GO BONDS	-	9,774,041.07	300.00	9,773,741.07
389 - AMERICAN RESCUE PLAN	3,105,941.21	-	2,504,092.64	601,848.57
395 - ECONOMIC DEVELOPMENT PROJECT FUND	-	-	163,675.60	(163,675.60)
610 - WATER POLLUTION CONTROL	-	2,059,621.55	2,059,621.55	-
611 - WPCP REVENUE	20,994,624.06	4,551,333.92	2,073,856.47	23,472,101.51
614 - WPCP CAPITAL IMPROVEMENT RSRV	1,120,657.22	20,997.06	-	1,141,654.28
615 - WPCP PLANT & IMPROVEMENTS	-	4,401,475.30	4,235,095.18	166,380.12
616 - SANITARY SEWER REHAB PROJECT	-	1,893,545.71	1,893,545.71	-
617 - SANITARY SEWER NEW CONSTRUCTN	156,657.20	12,928.65	-	169,585.85
690 - TRANSIT OPERATING	1,005,655.70	496,144.26	428,026.82	1,073,773.14
740 - STORM SEWER UTILITY	1,751,034.24	695,622.45	363,765.30	2,082,891.39
741 - 2016 GO STORM WATER PROJ	797,609.06	14,944.31	-	812,553.37
750 - COMPOSTING FACILITY	200,498.34	52,934.24	38,674.44	214,758.14
760 - P&R CONCESSIONS ENTERPRISE	(25,565.37)	28,069.05	31,795.63	(29,291.95)
881 - OCCUPATIONAL INSURANCE ESCROW	120,913.02	80,084.05	61,822.63	139,174.44
884 - GROUP HEALTH INSURANCE ESCROW	24,141.74	1,855,263.06	2,031,753.78	(152,348.98)
886 - WORKMAN'S COMP DEDUCTIBLE FUND	34,883.61	652.44	71.00	35,465.05
913 - 911 COMMISSION	(6,957.22)	541,528.22	636,666.79	(102,095.79)
952 - SURETY BONDS/DEPOSITS	5,004.16	379.90	-	5,384.06
	<u>70,081,896.61</u>	<u>55,244,617.62</u>	<u>38,463,210.98</u>	<u>86,863,303.25</u>

MARSHALLTOWN

IOWA

CASH AND INVESTMENTS
AS OF 12/31/2023

Account	Name	Ending Balance	Interest Rate
BalObject: 0110 - P&R Deposits			
999.0110.100	First Interstate Bank P&R Deposits	650,515.46	2.25
	Total BalObject: 0110 - P&R Deposits :	650,515.46	
BalObject: 0111 - Operating			
999.0111.100	First Interstate Bank Operating	807,480.22	2.25
	Total BalObject: 0111 - Operating:	807,480.22	
BalObject: 0113 - Payroll			
999.0113.100	First Interstate Bank Payroll	350,000.00	2.25
	Total BalObject: 0113 - Payroll:	350,000.00	
BalObject: 0114 - Dev. Inspections			
999.0114.100	First Interstate Bank Dev Inspections	34,084.58	2.25
	Total BalObject: 0114 - Dev Inspections:	34,084.58	
BalObject: 0115 - HUD Admin			
999.0115.100	First Interstate Bank HUD Admin	269,080.89	2.25
	Total BalObject: 0115 - HUD Admin:	269,080.89	
BalObject: 0116 - HUD HAP			
999.0116.100	First Interstate Bank HUD HAP	14,886.03	2.25
	Total BalObject: 0116 - HUD HAP:	14,886.03	
BalObject: 0117 - Police			
999.0117.100	First Interstate Bank Police	26,787.24	2.25
	Total BalObject: 0117 - Police:	26,787.24	
BalObject: 0117 - ACH			
999.0118.100	First Interstate Bank ACH	1,000.00	2.25
	Total BalObject: 0118 -ACH	1,000.00	
BalObject: 0120 - PETTY CASH			
001.0120.000	PETTY CASH - RECORDS	100.00	0.00
750.0120.000	PETTY CASH	-	0.00
760.0120.000	PETTY CASH	-	0.00
	Total BalObject: 0120 - PETTY CASH:	100.00	
BalObject: 0122 - PETTY CASH-CITY CLERK			
001.0122.000	PETTY CASH-CITY CLERK	200.00	0.00
	Total BalObject: 0122 - PETTY CASH-CITY CLERK:	200.00	

Account	Name	Ending Balance	Interest Rate
BalObject: 0123 - PETTY CASH-LIBRARY			
001.0123.000	PETTY CASH-LIBRARY	100.00	0.00
	Total BalObject: 0123 - PETTY CASH-LIBRARY:	100.00	
BalObject: 0124 - PETTY CASH-LIBRARY			
<u>001.0125.000</u>	PETTY CASH-LIBRARY	200.00	0.00
	Total BalObject: 0124 - PETTY CASH-LIBRARY:	200.00	
BalObject: 0125 - PETTY CASH-PARK			
<u>001.0125.000</u>	PETTY CASH-PARK	225.00	0.00
	Total BalObject: 0125 - PETTY CASH-PARK:	225.00	
BalObject: 0130 - CASH HELD BY INSUR ADMIN			
<u>885.0130.000</u>	CASH HELD BY INSUR ADM	1.00	0.00
	Total BalObject: 0130 - CASH HELD BY INSUR ADM	1.00	
BalObject: 0215 - IPAIT MONEY MARKET			
<u>999.0215.000</u>	IPAIT MONEY MARKET	12,030,281.84	5.13
	Total BalObject: 0215 - IPAIT MONEY MARKET:	12,030,281.84	
BalObject: 0216 - FIRST INTERSTATE BANK MM			
<u>999.0216.000</u>	First Interstate Bank MM	14,616,990.68	2.25
	Total BalObject: 0216 - FIRST INTERSTATE BANK M	14,616,990.68	
BalObject: 0240 - MIDWEST ONE CD (91-365 DAYS)			
<u>364.0240.000</u>	MIDWEST ONE CD	1,000,000.00	5.30
<u>999.0240.000</u>	MIDWEST ONE CD	12,000,000.00	4.75-5.52
	Total BalObject: 0240 - MIDWEST ONE CD	13,000,000.00	
BalObject: 0243 - GNB INV			
<u>364.0243.000</u>	GNB CD	-	
<u>999.0243.000</u>	GNB CD	11,023,058.90	4.65-5.53
	Total BalObject: 0243 - GNB INV	11,023,058.90	
BalObject: 0246 - PINNACLE INV			
<u>365.0246.000</u>	PINNACLE CD	7,000,000.00	5.35-5.53
<u>999.0246.000</u>	PINNACLE CD	19,000,000.00	5.47-5.72
	Total BalObject: 0246 - PINNACLE CD	26,000,000.00	
BalObject: 0265 - IPAIT CD			
<u>999.0265.000</u>	IPAIT CD	6,000,000.00	5.26-5.6
	Total BalObject: 0265 - IPAIT CD	6,000,000.00	
BalObject: 0273 - IPAIT GOV SEC			
<u>999.0273.000</u>	IPAIT GOV INV	1,999,727.61	5.26
	Total BalObject: 0273 - IPAIT GOV SEC	1,999,727.61	
BalObject: 0999 - POOLED CASH			
<u>999.0999.000</u>	POOLED CASH - prepaid work comp and outstanding AP	38,583.80	0.00
	Total BalObject: 0999 - POOLED CASH:	38,583.80	
	TOTAL	86,863,303.25	



City of Marshalltown, IA

Monthly Budget Report - Marshalltown

Group Summary

For Fiscal: 2023-2024 Period Ending: 12/31/2023

Account Type	December Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 001 - GENERAL FUND					
Revenue	1,869,877.04	9,009,584.64	9,443,455.70	433,871.06	18,020,483.00
Expense	1,560,778.66	9,007,254.66	8,580,219.35	427,035.31	18,020,483.00
Total Fund: 001 - GENERAL FUND:	309,098.38	2,329.98	863,236.35	860,906.37	0.00
Fund: 010 - CASH FLOW RESERVE FUND					
Revenue	298,446.76	173,942.40	340,604.54	166,662.14	348,000.00
Total Fund: 010 - CASH FLOW RESERVE FUND:	298,446.76	173,942.40	340,604.54	166,662.14	348,000.00
Fund: 030 - CAPITAL RESERVE					
Revenue	89,302.96	348,072.18	257,491.08	-90,581.10	696,423.00
Expense	89,302.96	348,206.76	257,491.08	90,715.68	696,423.00
Total Fund: 030 - CAPITAL RESERVE:	0.00	-134.58	0.00	134.58	0.00
Fund: 031 - CAPITAL RSRV-BLDG MAINT					
Revenue	876.30	1,500.00	10,868.63	9,368.63	3,000.00
Expense	0.00	70,623.06	0.00	70,623.06	141,275.00
Total Fund: 031 - CAPITAL RSRV-BLDG MAINT:	876.30	-69,123.06	10,868.63	79,991.69	-138,275.00
Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT					
Revenue	0.00	47,043.00	0.00	-47,043.00	94,086.00
Total Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT:	0.00	47,043.00	0.00	-47,043.00	94,086.00
Fund: 110 - ROAD USE TAX					
Revenue	362,501.57	1,864,699.92	2,154,671.29	289,971.37	3,729,400.00
Expense	272,919.02	2,099,058.18	1,127,583.18	971,475.00	4,198,134.00
Total Fund: 110 - ROAD USE TAX:	89,582.55	-234,358.26	1,027,088.11	1,261,446.37	-468,734.00
Fund: 112 - EMPLOYEE BENEFITS FUND					
Revenue	96,206.17	1,165,110.36	1,361,881.09	196,770.73	2,330,221.00
Expense	653,198.01	1,535,435.46	1,473,482.39	61,953.07	3,070,871.00
Total Fund: 112 - EMPLOYEE BENEFITS FUND:	-556,991.84	-370,325.10	-111,601.30	258,723.80	-740,650.00
Fund: 117 - POLICE/FIRE RETIREMENT					
Revenue	37,753.24	496,893.84	560,936.39	64,042.55	993,788.00
Expense	257,989.34	590,073.96	561,428.27	28,645.69	1,180,148.00
Total Fund: 117 - POLICE/FIRE RETIREMENT:	-220,236.10	-93,180.12	-491.88	92,688.24	-186,360.00
Fund: 119 - EMERGENCY FUND					
Revenue	9,464.67	131,486.88	144,260.78	12,773.90	262,974.00

Monthly Budget Report - Marshalltown

For Fiscal: 2023-2024 Period Ending: 12/31/2023

Account Type	December Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	138,456.19	131,487.00	144,260.78	-12,773.78	262,974.00
Total Fund: 119 - EMERGENCY FUND:	-128,991.52	-0.12	0.00	0.12	0.00
Fund: 121 - LOCAL OPTION SALES TAX					
Revenue	387,797.79	1,899,999.96	2,373,942.15	473,942.19	3,800,000.00
Expense	290,200.18	2,282,553.78	1,369,426.83	913,126.95	4,565,385.00
Total Fund: 121 - LOCAL OPTION SALES TAX:	97,597.61	-382,553.82	1,004,515.32	1,387,069.14	-765,385.00
Fund: 125 - TAX INCREMENT FINANCING					
Revenue	28,159.45	557,270.46	618,619.18	61,348.72	1,114,541.00
Expense	40,331.50	541,231.98	232,155.31	309,076.67	1,082,464.00
Total Fund: 125 - TAX INCREMENT FINANCING:	-12,172.05	16,038.48	386,463.87	370,425.39	32,077.00
Fund: 130 - CITY TORT LIABILITY					
Revenue	2,244.38	20,499.96	6,000.46	-14,499.50	41,000.00
Expense	26,793.53	19,999.98	40,159.86	-20,159.88	40,000.00
Total Fund: 130 - CITY TORT LIABILITY:	-24,549.15	499.98	-34,159.40	-34,659.38	1,000.00
Fund: 132 - GRANTS-STATE/LOCAL AGENCIES					
Revenue	913,066.30	1,354,150.08	1,134,231.34	-219,918.74	2,709,360.00
Expense	46,581.88	1,226,450.70	245,823.27	980,627.43	2,453,883.00
Total Fund: 132 - GRANTS-STATE/LOCAL AGENCIES:	866,484.42	127,699.38	888,408.07	760,708.69	255,477.00
Fund: 133 - UNDESIGNATED FEDERAL GRANTS					
Revenue	0.00	196,976.10	46,084.89	-150,891.21	394,050.00
Expense	6,786.48	192,726.06	262,627.84	-69,901.78	385,550.00
Total Fund: 133 - UNDESIGNATED FEDERAL GRANTS:	-6,786.48	4,250.04	-216,542.95	-220,792.99	8,500.00
Fund: 140 - PARK & REC DONATION FUND					
Revenue	2,130.74	25,999.92	68,747.47	42,747.55	52,000.00
Expense	10,986.46	68,570.88	40,717.10	27,853.78	137,175.00
Total Fund: 140 - PARK & REC DONATION FUND:	-8,855.72	-42,570.96	28,030.37	70,601.33	-85,175.00
Fund: 141 - MTOWN TENNIS ASSOC					
Revenue	9.93	9.96	54.14	44.18	20.00
Total Fund: 141 - MTOWN TENNIS ASSOC:	9.93	9.96	54.14	44.18	20.00
Fund: 142 - SOFTBALL ASSOCIATION FUND					
Revenue	-3,298.62	15,390.48	0.00	-15,390.48	30,781.00
Expense	2,786.99	15,376.14	18,674.89	-3,298.75	30,781.00
Total Fund: 142 - SOFTBALL ASSOCIATION FUND:	-6,085.61	14.34	-18,674.89	-18,689.23	0.00
Fund: 144 - LIVE HEALTHY IOWA					
Revenue	21.58	3,773.46	117.63	-3,655.83	7,547.00
Expense	0.00	3,773.10	0.00	3,773.10	7,547.00
Total Fund: 144 - LIVE HEALTHY IOWA :	21.58	0.36	117.63	117.27	0.00
Fund: 145 - TORNADO GENERAL					
Expense	0.00	90,492.00	0.00	90,492.00	181,000.00

Monthly Budget Report - Marshalltown

For Fiscal: 2023-2024 Period Ending: 12/31/2023

Account Type	December Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 145 - TORNADO GENERAL:	0.00	90,492.00	0.00	90,492.00	181,000.00
Fund: 148 - FEMA-COVID19					
Revenue	4,693.20	6,717.48	4,693.20	-2,024.28	13,435.00
Total Fund: 148 - FEMA-COVID19:	4,693.20	6,717.48	4,693.20	-2,024.28	13,435.00
Fund: 149 - FEMA - WINDS					
Revenue	24,665.35	32,487.00	24,665.35	-7,821.65	65,000.00
Expense	0.00	4,101.90	2,525.80	1,576.10	8,208.00
Total Fund: 149 - FEMA - WINDS:	24,665.35	28,385.10	22,139.55	-6,245.55	56,792.00
Fund: 150 - LOCAL PD GRANTS					
Revenue	8,555.67	29,988.00	20,511.57	-9,476.43	60,000.00
Expense	4,088.03	29,988.00	30,880.83	-892.83	60,000.00
Total Fund: 150 - LOCAL PD GRANTS:	4,467.64	0.00	-10,369.26	-10,369.26	0.00
Fund: 151 - DEPT OF JUSTICE GRANTS					
Revenue	0.00	28,396.74	35,542.87	7,146.13	56,800.00
Expense	12,877.33	28,398.30	67,684.11	-39,285.81	56,800.00
Total Fund: 151 - DEPT OF JUSTICE GRANTS:	-12,877.33	-1.56	-32,141.24	-32,139.68	0.00
Fund: 152 - POLICE UNDESIGNATED GRANTS					
Revenue	0.00	54,731.58	39,247.07	-15,484.51	109,507.00
Expense	3,007.48	54,734.76	51,045.94	3,688.82	109,507.00
Total Fund: 152 - POLICE UNDESIGNATED GRANTS:	-3,007.48	-3.18	-11,798.87	-11,795.69	0.00
Fund: 153 - POLICE DEPT DONATION FUND					
Revenue	667.11	1,599.96	7,335.37	5,735.41	3,200.00
Expense	2,008.92	15,419.76	36,341.05	-20,921.29	30,850.00
Total Fund: 153 - POLICE DEPT DONATION FUND:	-1,341.81	-13,819.80	-29,005.68	-15,185.88	-27,650.00
Fund: 156 - FIRE DEPT DONATION FUND					
Revenue	1,339.57	1,499.94	2,484.78	984.84	3,000.00
Expense	50.00	8,499.96	19,588.31	-11,088.35	17,000.00
Total Fund: 156 - FIRE DEPT DONATION FUND:	1,289.57	-7,000.02	-17,103.53	-10,103.51	-14,000.00
Fund: 160 - ECONOMIC DEVELOPMENT GIFT					
Revenue	188.93	499.98	1,029.83	529.85	1,000.00
Total Fund: 160 - ECONOMIC DEVELOPMENT GIFT:	188.93	499.98	1,029.83	529.85	1,000.00
Fund: 161 - SURETY DEPOSITS/SUBDIVIDER					
Revenue	39.42	92.46	214.85	122.39	185.00
Total Fund: 161 - SURETY DEPOSITS/SUBDIVIDER:	39.42	92.46	214.85	122.39	185.00
Fund: 170 - LIBRARY DONATION FUND					
Revenue	10,708.37	412,237.44	46,661.59	-365,575.85	824,475.00
Expense	1,303.43	417,369.78	12,829.18	404,540.60	834,740.00
Total Fund: 170 - LIBRARY DONATION FUND:	9,404.94	-5,132.34	33,832.41	38,964.75	-10,265.00

Monthly Budget Report - Marshalltown

For Fiscal: 2023-2024 Period Ending: 12/31/2023

Account Type	December Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 177 - SEIZED ASSETS (POLICE)					
Revenue	47.80	1,749.36	2,399.52	650.16	3,500.00
Expense	0.00	1,999.38	6,766.68	-4,767.30	4,000.00
Total Fund: 177 - SEIZED ASSETS (POLICE):	47.80	-250.02	-4,367.16	-4,117.14	-500.00
Fund: 181 - #7 HUD LEAD GRANT					
Expense	6,124.65	0.00	6,124.65	-6,124.65	0.00
Total Fund: 181 - #7 HUD LEAD GRANT:	6,124.65	0.00	6,124.65	-6,124.65	0.00
Fund: 184 - VOUCHERS - 002, 003					
Revenue	121,712.92	624,489.30	731,739.85	107,250.55	1,248,980.00
Expense	108,138.17	641,817.00	668,001.88	-26,184.88	1,284,128.00
Total Fund: 184 - VOUCHERS - 002, 003:	13,574.75	-17,327.70	63,737.97	81,065.67	-35,148.00
Fund: 189 - #6 HUD LEAD GRANT					
Revenue	366,978.63	791,424.96	619,022.97	-172,401.99	1,582,850.00
Expense	41,918.80	791,538.24	587,500.56	204,037.68	1,583,162.00
Total Fund: 189 - #6 HUD LEAD GRANT:	325,059.83	-113.28	31,522.41	31,635.69	-312.00
Fund: 200 - GO BONDS DEBT FUND					
Revenue	136,958.34	3,562,233.12	2,264,608.73	-1,297,624.39	7,124,597.00
Expense	3,950.00	3,514,604.46	859,349.07	2,655,255.39	7,031,413.00
Total Fund: 200 - GO BONDS DEBT FUND:	133,008.34	47,628.66	1,405,259.66	1,357,631.00	93,184.00
Fund: 300 - CIP COLLECTION FUND					
Revenue	25,680.52	331,717.92	371,158.38	39,440.46	663,436.00
Expense	89,302.96	395,254.50	256,431.08	138,823.42	790,509.00
Total Fund: 300 - CIP COLLECTION FUND:	-63,622.44	-63,536.58	114,727.30	178,263.88	-127,073.00
Fund: 311 - RISE STREET GRANTS					
Revenue	1,888,682.46	12,495.00	3,099,079.98	3,086,584.98	25,000.00
Expense	254,035.24	12,499.98	1,641,353.37	-1,628,853.39	25,000.00
Total Fund: 311 - RISE STREET GRANTS:	1,634,647.22	-4.98	1,457,726.61	1,457,731.59	0.00
Fund: 312 - AIRPORT PROJECT FUND					
Revenue	346.57	105,749.94	2,049.06	-103,700.88	211,500.00
Expense	100.00	70,749.96	21,725.58	49,024.38	141,500.00
Total Fund: 312 - AIRPORT PROJECT FUND:	246.57	34,999.98	-19,676.52	-54,676.50	70,000.00
Fund: 320 - SPECIAL ASSESSMENT PROJECTS					
Revenue	0.00	249.96	0.00	-249.96	500.00
Total Fund: 320 - SPECIAL ASSESSMENT PROJECTS:	0.00	249.96	0.00	-249.96	500.00
Fund: 340 - BIKE PATH PROJECT FUND					
Revenue	0.00	792,407.40	0.00	-792,407.40	1,584,815.00
Expense	781.60	818,769.90	1,072.60	817,697.30	1,637,540.00
Total Fund: 340 - BIKE PATH PROJECT FUND:	-781.60	-26,362.50	-1,072.60	25,289.90	-52,725.00

Monthly Budget Report - Marshalltown

For Fiscal: 2023-2024 Period Ending: 12/31/2023

Account Type	December Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 341 - TREES FOREVER PROJECT					
Revenue	70.05	17,899.92	8,949.40	-8,950.52	35,800.00
Expense	0.00	19,999.98	13,855.04	6,144.94	40,000.00
Total Fund: 341 - TREES FOREVER PROJECT:	70.05	-2,100.06	-4,905.64	-2,805.58	-4,200.00
Fund: 350 - GO BONDS CAPITAL PROJECTS					
Revenue	32.11	99.96	175.03	75.07	200.00
Total Fund: 350 - GO BONDS CAPITAL PROJECTS:	32.11	99.96	175.03	75.07	200.00
Fund: 355 - 2015 GO BONDS (D&D)					
Revenue	1,143.37	15,247.92	49,329.93	34,082.01	30,500.00
Expense	2,712.34	144,640.56	179,393.85	-34,753.29	289,365.00
Total Fund: 355 - 2015 GO BONDS (D&D):	-1,568.97	-129,392.64	-130,063.92	-671.28	-258,865.00
Fund: 361 - LIBRARY BUILDING ADDITION					
Revenue	0.00	14.94	0.00	-14.94	30.00
Expense	0.00	0.00	1,626.33	-1,626.33	0.00
Total Fund: 361 - LIBRARY BUILDING ADDITION:	0.00	14.94	-1,626.33	-1,641.27	30.00
Fund: 362 - 2020 GO BONDS					
Revenue	2,439.93	321,401.46	13,336.90	-308,064.56	642,803.00
Expense	0.00	610,276.44	3,298.26	606,978.18	1,220,553.00
Total Fund: 362 - 2020 GO BONDS:	2,439.93	-288,874.98	10,038.64	298,913.62	-577,750.00
Fund: 363 - 2021 GO BONDS					
Revenue	2,485,312.68	2,764,552.38	2,574,914.58	-189,637.80	5,529,105.00
Expense	416,957.45	5,399,172.42	2,965,550.67	2,433,621.75	10,798,365.00
Total Fund: 363 - 2021 GO BONDS:	2,068,355.23	-2,634,620.04	-390,636.09	2,243,983.95	-5,269,260.00
Fund: 364 - 2022 GO BONDS					
Revenue	56,688.18	342,351.84	323,934.81	-18,417.03	684,750.00
Expense	26,513.00	2,166,124.86	153,452.45	2,012,672.41	4,332,250.00
Total Fund: 364 - 2022 GO BONDS:	30,175.18	-1,823,773.02	170,482.36	1,994,255.38	-3,647,500.00
Fund: 365 - 2023 GO BONDS					
Revenue	9,576,601.38	5,677,999.98	9,774,041.07	4,096,041.09	11,356,000.00
Expense	300.00	5,677,899.96	300.00	5,677,599.96	11,356,000.00
Total Fund: 365 - 2023 GO BONDS:	9,576,301.38	100.02	9,773,741.07	9,773,641.05	0.00
Fund: 389 - AMERICAN RESCUE PLAN					
Expense	2,466,574.35	1,315,929.18	2,504,092.64	-1,188,163.46	2,632,863.00
Total Fund: 389 - AMERICAN RESCUE PLAN:	2,466,574.35	1,315,929.18	2,504,092.64	-1,188,163.46	2,632,863.00
Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND					
Revenue	0.00	3,499.98	0.00	-3,499.98	7,000.00
Expense	100,772.58	3,499.98	163,675.60	-160,175.62	7,000.00
Total Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND:	-100,772.58	0.00	-163,675.60	-163,675.60	0.00

Monthly Budget Report - Marshalltown

For Fiscal: 2023-2024 Period Ending: 12/31/2023

Account Type	December Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 610 - WATER POLLUTION CONTROL					
Revenue	486,836.26	3,982,475.46	2,059,621.55	-1,922,853.91	7,964,951.00
Expense	486,836.26	3,982,053.06	2,059,621.55	1,922,431.51	7,964,951.00
Total Fund: 610 - WATER POLLUTION CONTROL:	0.00	422.40	0.00	-422.40	0.00
Fund: 611 - WPCP REVENUE					
Revenue	565,209.96	4,046,349.90	4,551,333.92	504,984.02	8,092,700.00
Expense	501,126.26	4,564,175.40	2,073,856.47	2,490,318.93	9,128,351.00
Total Fund: 611 - WPCP REVENUE:	64,083.70	-517,825.50	2,477,477.45	2,995,302.95	-1,035,651.00
Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV					
Revenue	3,852.03	12,499.98	20,997.06	8,497.08	25,000.00
Total Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV:	3,852.03	12,499.98	20,997.06	8,497.08	25,000.00
Fund: 615 - WPCP PLANT & IMPROVEMENTS					
Revenue	1,571,646.51	2,621,274.96	4,401,475.30	1,780,200.34	5,242,550.00
Expense	1,889,833.37	2,621,274.90	4,235,095.18	-1,613,820.28	5,242,550.00
Total Fund: 615 - WPCP PLANT & IMPROVEMENTS:	-318,186.86	0.06	166,380.12	166,380.06	0.00
Fund: 616 - SANITARY SEWER REHAB PROJECT					
Revenue	1,893,545.71	349,725.00	1,893,545.71	1,543,820.71	699,450.00
Expense	14,000.00	349,724.88	1,893,545.71	-1,543,820.83	699,450.00
Total Fund: 616 - SANITARY SEWER REHAB PROJECT:	1,879,545.71	0.12	0.00	-0.12	0.00
Fund: 617 - SANITARY SEWER NEW CONSTRUCTN					
Revenue	0.00	4,249.98	12,928.65	8,678.67	8,500.00
Total Fund: 617 - SANITARY SEWER NEW CONSTRUCTN:	0.00	4,249.98	12,928.65	8,678.67	8,500.00
Fund: 690 - TRANSIT OPERATING					
Revenue	199,639.80	504,503.34	496,144.26	-8,359.08	1,009,007.00
Expense	68,305.51	596,994.72	428,026.82	168,967.90	1,194,302.00
Total Fund: 690 - TRANSIT OPERATING:	131,334.29	-92,491.38	68,117.44	160,608.82	-185,295.00
Fund: 740 - STORM SEWER UTILITY					
Revenue	110,645.65	680,250.00	695,622.45	15,372.45	1,360,500.00
Expense	90,422.15	758,580.72	363,765.30	394,815.42	1,517,361.00
Total Fund: 740 - STORM SEWER UTILITY:	20,223.50	-78,330.72	331,857.15	410,187.87	-156,861.00
Fund: 741 - 2016 GO STORM WATER PROJ					
Revenue	2,741.62	999.60	14,944.31	13,944.71	2,000.00
Total Fund: 741 - 2016 GO STORM WATER PROJ:	2,741.62	999.60	14,944.31	13,944.71	2,000.00
Fund: 750 - COMPOSTING FACILITY					
Revenue	2,133.79	35,649.84	52,934.24	17,284.40	71,300.00
Expense	19,494.45	45,029.94	38,674.44	6,355.50	90,072.00
Total Fund: 750 - COMPOSTING FACILITY:	-17,360.66	-9,380.10	14,259.80	23,639.90	-18,772.00
Fund: 760 - P&R CONCESSIONS ENTERPRISE					
Revenue	0.00	24,000.00	28,069.05	4,069.05	48,000.00

Account Type	December Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	0.00	20,141.58	31,795.63	-11,654.05	40,291.00
Total Fund: 760 - P&R CONCESSIONS ENTERPRISE:	0.00	3,858.42	-3,726.58	-7,585.00	7,709.00
Fund: 881 - OCCUPATIONAL INSURANCE ESCROW					
Revenue	12,655.90	0.00	80,084.05	80,084.05	0.00
Expense	1,829.43	0.00	61,822.63	-61,822.63	0.00
Total Fund: 881 - OCCUPATIONAL INSURANCE ESCROW:	10,826.47	0.00	18,261.42	18,261.42	0.00
Fund: 884 - GROUP HEALTH INSURANCE ESCROW					
Revenue	277,100.89	0.00	1,855,263.06	1,855,263.06	0.00
Expense	244,484.95	0.00	2,031,753.78	-2,031,753.78	0.00
Total Fund: 884 - GROUP HEALTH INSURANCE ESCROW:	32,615.94	0.00	-176,490.72	-176,490.72	0.00
Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND					
Revenue	119.66	0.00	652.44	652.44	0.00
Expense	-8.13	0.00	71.00	-71.00	0.00
Total Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND:	127.79	0.00	581.44	581.44	0.00
Fund: 913 - 911 COMMISION					
Revenue	280,583.40	0.00	541,528.22	541,528.22	0.00
Expense	95,245.08	0.00	636,666.79	-636,666.79	0.00
Total Fund: 913 - 911 COMMISION:	185,338.32	0.00	-95,138.57	-95,138.57	0.00
Report Total:	13,864,627.14	-7,796,360.58	16,781,026.74	24,577,387.32	-15,602,574.00

Fund Summary

Fund	December Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
001 - GENERAL FUND	309,098.38	2,329.98	863,236.35	860,906.37	0.00
010 - CASH FLOW RESERVE FUND	298,446.76	173,942.40	340,604.54	166,662.14	348,000.00
030 - CAPITAL RESERVE	0.00	-134.58	0.00	134.58	0.00
031 - CAPITAL RSRV-BLDG MAIN	876.30	-69,123.06	10,868.63	79,991.69	-138,275.00
032 - CIP LARGE VEHICLE/EQUIP	0.00	47,043.00	0.00	-47,043.00	94,086.00
110 - ROAD USE TAX	89,582.55	-234,358.26	1,027,088.11	1,261,446.37	-468,734.00
112 - EMPLOYEE BENEFITS FUND	-556,991.84	-370,325.10	-111,601.30	258,723.80	-740,650.00
117 - POLICE/FIRE RETIREMENT	-220,236.10	-93,180.12	-491.88	92,688.24	-186,360.00
119 - EMERGENCY FUND	-128,991.52	-0.12	0.00	0.12	0.00
121 - LOCAL OPTION SALES TAX	97,597.61	-382,553.82	1,004,515.32	1,387,069.14	-765,385.00
125 - TAX INCREMENT FINANCIN	-12,172.05	16,038.48	386,463.87	370,425.39	32,077.00
130 - CITY TORT LIABILITY	-24,549.15	499.98	-34,159.40	-34,659.38	1,000.00
132 - GRANTS-STATE/LOCAL AGE	866,484.42	127,699.38	888,408.07	760,708.69	255,477.00
133 - UNDESIGNATED FEDERAL C	-6,786.48	4,250.04	-216,542.95	-220,792.99	8,500.00
140 - PARK & REC DONATION FU	-8,855.72	-42,570.96	28,030.37	70,601.33	-85,175.00
141 - MTOWN TENNIS ASSOC	9.93	9.96	54.14	44.18	20.00
142 - SOFTBALL ASSOCIATION FL	-6,085.61	14.34	-18,674.89	-18,689.23	0.00
144 - LIVE HEALTHY IOWA	21.58	0.36	117.63	117.27	0.00
145 - TORNADO GENERAL	0.00	-90,492.00	0.00	90,492.00	-181,000.00
148 - FEMA-COVID19	4,693.20	6,717.48	4,693.20	-2,024.28	13,435.00
149 - FEMA - WINDS	24,665.35	28,385.10	22,139.55	-6,245.55	56,792.00
150 - LOCAL PD GRANTS	4,467.64	0.00	-10,369.26	-10,369.26	0.00
151 - DEPT OF JUSTICE GRANTS	-12,877.33	-1.56	-32,141.24	-32,139.68	0.00
152 - POLICE UNDESIGNATED GR	-3,007.48	-3.18	-11,798.87	-11,795.69	0.00
153 - POLICE DEPT DONATION FI	-1,341.81	-13,819.80	-29,005.68	-15,185.88	-27,650.00
156 - FIRE DEPT DONATION FUN	1,289.57	-7,000.02	-17,103.53	-10,103.51	-14,000.00
160 - ECONOMIC DEVELOPMENT	188.93	499.98	1,029.83	529.85	1,000.00
161 - SURETY DEPOSITS/SUBDIVI	39.42	92.46	214.85	122.39	185.00
170 - LIBRARY DONATION FUND	9,404.94	-5,132.34	33,832.41	38,964.75	-10,265.00
177 - SEIZED ASSETS (POLICE)	47.80	-250.02	-4,367.16	-4,117.14	-500.00
181 - #7 HUD LEAD GRANT	-6,124.65	0.00	-6,124.65	-6,124.65	0.00
184 - VOUCHERS - 002, 003	13,574.75	-17,327.70	63,737.97	81,065.67	-35,148.00
189 - #6 HUD LEAD GRANT	325,059.83	-113.28	31,522.41	31,635.69	-312.00
200 - GO BONDS DEBT FUND	133,008.34	47,628.66	1,405,259.66	1,357,631.00	93,184.00
300 - CIP COLLECTION FUND	-63,622.44	-63,536.58	114,727.30	178,263.88	-127,073.00
311 - RISE STREET GRANTS	1,634,647.22	-4.98	1,457,726.61	1,457,731.59	0.00
312 - AIRPORT PROJECT FUND	246.57	34,999.98	-19,676.52	-54,676.50	70,000.00
320 - SPECIAL ASSESSMENT PRO.	0.00	249.96	0.00	-249.96	500.00
340 - BIKE PATH PROJECT FUND	-781.60	-26,362.50	-1,072.60	25,289.90	-52,725.00
341 - TREES FOREVER PROJECT	70.05	-2,100.06	-4,905.64	-2,805.58	-4,200.00

Monthly Budget Report - Marshalltown

For Fiscal: 2023-2024 Period Ending: 12/31/2023

350 - GO BONDS CAPITAL PROJ	32.11	99.96	175.03	75.07	200.00
355 - 2015 GO BONDS (D&D)	-1,568.97	-129,392.64	-130,063.92	-671.28	-258,865.00
361 - LIBRARY BUILDING ADDITC	0.00	14.94	-1,626.33	-1,641.27	30.00
362 - 2020 GO BONDS	2,439.93	-288,874.98	10,038.64	298,913.62	-577,750.00
363 - 2021 GO BONDS	2,068,355.23	-2,634,620.04	-390,636.09	2,243,983.95	-5,269,260.00
364 - 2022 GO BONDS	30,175.18	-1,823,773.02	170,482.36	1,994,255.38	-3,647,500.00
365 - 2023 GO BONDS	9,576,301.38	100.02	9,773,741.07	9,773,641.05	0.00
389 - AMERICAN RESCUE PLAN	-2,466,574.35	-1,315,929.18	-2,504,092.64	-1,188,163.46	-2,632,863.00
395 - ECONOMIC DEVELOPMENT	-100,772.58	0.00	-163,675.60	-163,675.60	0.00
610 - WATER POLLUTION CONTR	0.00	422.40	0.00	-422.40	0.00
611 - WPCP REVENUE	64,083.70	-517,825.50	2,477,477.45	2,995,302.95	-1,035,651.00
614 - WPCP CAPITAL IMPROVEM	3,852.03	12,499.98	20,997.06	8,497.08	25,000.00
615 - WPCP PLANT & IMPROVEN	-318,186.86	0.06	166,380.12	166,380.06	0.00
616 - SANITARY SEWER REHAB P	1,879,545.71	0.12	0.00	-0.12	0.00
617 - SANITARY SEWER NEW CO	0.00	4,249.98	12,928.65	8,678.67	8,500.00
690 - TRANSIT OPERATING	131,334.29	-92,491.38	68,117.44	160,608.82	-185,295.00
740 - STORM SEWER UTILITY	20,223.50	-78,330.72	331,857.15	410,187.87	-156,861.00
741 - 2016 GO STORM WATER PI	2,741.62	999.60	14,944.31	13,944.71	2,000.00
750 - COMPOSTING FACILITY	-17,360.66	-9,380.10	14,259.80	23,639.90	-18,772.00
760 - P&R CONCESSIONS ENTERF	0.00	3,858.42	-3,726.58	-7,585.00	7,709.00
881 - OCCUPATIONAL INSURANC	10,826.47	0.00	18,261.42	18,261.42	0.00
884 - GROUP HEALTH INSURANC	32,615.94	0.00	-176,490.72	-176,490.72	0.00
886 - WORKMAN'S COMP DEDUC	127.79	0.00	581.44	581.44	0.00
913 - 911 COMMISSION	185,338.32	0.00	-95,138.57	-95,138.57	0.00
Report Total:	13,864,627.14	-7,796,360.58	16,781,026.74	24,577,387.32	-15,602,574.00

**RESOLUTION APPROVING THE USE OF COUNCIL-DESIGNATED LOCAL
OPTION SALES TAX FOR THE AQUATIC CENTER ENTERPRISE FUND 760**

WHEREAS, the Aquatic Center concession is set up as an enterprise fund 760, and has budgeted line items for the purchasing and resale of food items and concession staff wages; and

WHEREAS, in 2017, some of those funds were used to offset the expense of painting the pool when budgeted CIP dollars were less than what was needed for the project; and

WHEREAS, at the February 5, 2024 meeting the city council directed staff to utilize Council-Designated Local Option Sales Tax to balance the fund.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, that a transfer of \$20,500 from Council-Designated Local Option Sales Tax is hereby approved for fund 760.

Passed this 12th day of February 2024, and signed this _____ day of February 2024.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Vacant, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor and City Council
FROM: Geoff Hubbard, Park & Recreation Director
DATE: February 7, 2024
RE: Aquatic Center Enterprise Fund 760

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Description/Background: The Aquatic Center concession is set up as an enterprise fund, fund 760, and has budgeted line items for the purchasing of food and items for resale along with staff and then the revenues from those sales during the summer swimming season.

In 2017, the Park & Recreation Director at that time, used some of those funds to offset the expenses to paint the main pool when the budgeted CIP dollars were less than what was needed for the project. Since that time the concession stand has operated at a deficit and made minimal gains to bring that enterprise account into the positive.

At the February 5 Council Meeting the Council directed to move \$20,500 from Local Option Sales Tax to Enterprise Fund 760 to bring the balance to zero so the Aquatic Center concessions will begin the season able to generate a profit. This measure should help make this enterprise fund operating in the positive moving forward.

		FY24 Amended	Projected 6/30/24	FY25	Projected 6/30/25
Fund	Ending 6/30/23	Net Budget	Ending Balance	Net Budget	Ending Balance
760 - P&R CONCESSIONS	(25,565.37)	17,625.00	(7,940.37)	2,442.00	(5,498.37)

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Greg Nichols, Jeff Schneider, Gary Thompson



RESOLUTION TRANSFERRING FUNDS FOR FISCAL YEAR 2024 THROUGH DECEMBER 31, 2023

2024-_____

WHEREAS, the fiscal year 2024 budget provides for certain transfers between funds; and,

WHEREAS, the books should now indicate appropriate transfers;

THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA

that the Finance Director be directed to make said transfers as follows:

TRANSFERS BETWEEN FUNDS

Fund	Transferred From	Fund	Transferred To	Explanation of activity	Adopted FY24	Total Cash Transfers through 12.31.2023	Remaining Budget Available
001	General fund	355	D&D Fund	Landfill revenue in excess of expenses for prior fiscal year	\$ 20,000		20,000.00
001	General fund	690	Transit	Property taxes collected in general (as required) with the cash being transferred to the transit enterprise fund	\$ 275,000	\$ 151,758.08	123,241.92
030	Capital Reserve	110	Road use tax fund	PD and P&R portion of Project purchased in RUT	\$ 8,100		8,100.00
030	Capital Reserve	312	Airport Project Fund	City portion of Airport Grant Project	\$ 50,000		50,000.00
031	Building Maint Fund	133	Grants: Other Federal	City Portion of Coliseum Generator Project	\$ 26,775		26,775.00
031	Building Maint Fund	312	Airport Project Fund	Airport Sewer Repairs	\$ 11,500		11,500.00
110	Road use tax fund	001	General	Reimbursement to general fund for employee wages associated with the public works department	\$ 1,176,363	\$ 461,842.61	714,520.39
110	Road use tax fund	362	2020 GO Bonds & Projects	Railroad Quite Zone Expenses	\$ 642,803		642,803.00
112	Employee benefits fund	001	General	Reimbursement to general fund for employee benefits: FICA, IPERS, group health insurance, workman 's comp, retirees health savings contributions (non-union payout in lieu of sick and vacation based upon guidelines for payouts)	\$ 3,070,871	\$ 1,341,594.39	1,729,276.61
112	Employee benefits fund	884	Health Insurance Fund	Transfer for deficit in self-insured health insurance fund. Council approved on Resolution 2023-139 6/29/23	\$ -	\$ 131,888.00	(131,888.00)
117	Police & fire retirement	001	General	Reimbursement to general fund for civil service retirement payments to Municipal Fire & Police Retirement System of Iowa (MFPRSI)	\$ 1,180,148	\$ 561,428.27	618,719.73
119	Emergency Levy Fund	001	General	Property taxes collected in Emergency fund with the cash being transferred to the general fund	\$ 262,974	\$ 144,260.78	118,713.22

Fund	Transferred From	Fund	Transferred To	Explanation of activity	Adopted FY24	Total Cash Transfers through 12.31.2023	Remaining Budget Available
121	LOST - Council Desig	001	General	Council Designated to bring revenues in line with expenses	\$ 328,526		328,526.00
121	LOST - Council Desig	010	Cash Flow Reserve Fund	Transfer to have Reserve Fund at 17% of Fund 001 budgeted expenses, excluding transfers	\$ 288,000	\$ 288,000.00	-
121	LOST - Council Desig	132	Grants: State and Local	Downtown Revitalization (DTR) grant	\$ 375,000		375,000.00
121	Local Option Sales Tax	200	Debt Service Fund	Property tax relief from local option sales tax (LOST) collected to pay for bond payments	\$ 3,333,609	\$ 891,977.49	2,441,631.51
121	LOST - Storm Sewer/Street Improvements	311	RISE Street Grants	City Portion of Project Costs, Edgewood Ext	\$ 25,000		25,000.00
121	LOST - Storm Sewer/Street Improvements	364	2022 GO Bonds & Projects	Street Improvement Projects	\$ 115,250		115,250.00
121	Local Option Sales Tax	760	Aquatic Center Concession	Reimbursement of Aquatic Center Painting Costs			-
125	TIF tax collection fund	001	General	MCBD, Chamber, and façade/code grant expenses paid by general fund. Cash is transferred from TIF collection fund where the property taxes are collected.	\$ 127,915	\$ 40,331.50	87,583.50
125	TIF tax collection fund	200	Debt Service Fund	To Pay for TIF portion of GO Debt	\$ 325,806		325,806.00
140	PR Donation Fund	133	Undesignated Federal Grants	Portion of Coliseum Generator Project	\$ 82,275		82,275.00
142	Softball Association	001	General	Deposit correction from prior fiscal year		\$ 106.00	(106.00)
142	Softball Association	130	Tort Liability	Deposit correction for ICAP reimb for street light damage from prior fiscal year		\$ 1,827.06	(1,827.06)
142	Softball Association	355	Dangerous & Delipadated	Deposit correction from prior fiscal year		\$ 297.00	(297.00)
142	Softball Association	884	Health Insurance Fund	Transfer for deficit in self-insured health insurance fund. Council approved on Resolution 2023-139 6/29/23		\$ 658.00	(658.00)

Fund	Transferred From	Fund	Transferred To	Explanation of activity	Adopted FY24	Total Cash Transfers through 12.31.2023	Remaining Budget Available
145	Tornado Fund	110	Road use tax fund	Purchase of New Drump Truck, replacement of truck used during Tornado clean up.	\$ 141,000		141,000.00
184	Vouchers - Sec 8	884	Health Insurance Fund	Transfer for deficit in self-insured health insurance fund. Council approved on Resolution 2023-139 6/29/23		\$ 1,721.00	(1,721.00)
189	Lead Grant	884	Health Insurance Fund	Transfer for deficit in self-insured health insurance fund. Council approved on Resolution 2023-139 6/29/23		\$ 646.00	(646.00)
300	CIP Tax Collection Fund	030	Capital Improvement Reserve Fund	Capital expenditures paid from governmental capital reserve fund. Cash is transferred from the capital improvement levy funds where the property taxes were receipted.	\$ 696,423	\$ 256,431.08	439,991.92
300	CIP Tax Collection Fund	32	CIP Large Equipment	Capital expenditures paid from governmental capital reserve fund. Cash is transferred from the capital improvement levy funds where the property taxes were receipted. For future fire truck purchase.	\$ 94,086		94,086.00
361	Library Building Addition	170	Library Donation Fund	Library expansion has been put on hold, so transfer to donation fund to be used for accessory building.	\$ -	\$ 1,626.33	(1,626.33)
363	2021 GO Bonds & Projects	395	Economic Development Project Fund	Move Bond Proceeds to Corresponding Bond Projects	\$ 7,000		7,000.00
364	2022 GO Bonds & Projects	363	2021 GO Bonds & Projects	Move Bond Proceeds to Corresponding Bond Projects	\$ 2,463,464		2,463,464.00
389	American Rescue Plan	001	General	Cover Budgeted General Fund Deficit	\$ 49,389		49,389.00
389	American Rescue Plan	363	2021 GO Bonds & Projects	State Street Reconstruction Project costs	\$ 2,461,741	\$ 2,461,741.00	-
610	WPCP	200	Debt Service Fund	Fund WPCP GO Bond Payments	\$ 504,518	\$ 14,868.00	489,650.00
610	WPCP	884	Health Insurance Fund	Transfer for deficit in self-insured health insurance fund. Council approved on Resolution 2023-139 6/29/23		\$ 22,563.00	(22,563.00)

Fund	Transferred From	Fund	Transferred To	Explanation of activity	Adopted FY24	Total Cash Transfers through 12.31.2023	Remaining Budget Available
611	WPCP Rev Fund	363	2021 GO Bonds & Projects	Sanitary Sewer Project Costs	\$ 523,900		523,900.00
615	WPCP Plant & Improvement	364	2022 GO Bonds & Projects	Sanitary Sewer Project Costs	\$ 489,500		489,500.00
690	Transit	884	Health Insurance Fund	Transfer for deficit in self-insured health insurance fund. Council approved on Resolution 2023-139 6/29/23		\$ 6,960.00	(6,960.00)
740	Storm Sewer Utility	200	Debt Service Fund	Fund Storm Sewer GO Bond Payments	\$ 541,506	\$ 28,358.00	513,148.00
740	Storm Sewer Utility	884	Health Insurance Fund	Transfer for deficit in self-insured health insurance fund. Council approved on Resolution 2023-139 6/29/23		\$ 5,217.00	(5,217.00)
750	Composting Facility	884	Health Insurance Fund	Transfer for deficit in self-insured health insurance fund. Council approved on Resolution 2023-139 6/29/23		\$ 250.00	(250.00)
				TOTALS EXCLUDING INTRAFUND TRANSFERS	\$ 19,698,442	\$ 6,816,351	\$ 12,882,091
610/611	WPCP funds	610, 612,615, 617	WPCP funds	Cover consolidation of project funds within WPCP series and move dollars from WPCP revenue fund to WPCP expenditure fund	\$ 9,111,901	\$ 3,953,112.18	5,158,788.82
TOTALS INCLUDING INTRAFUND TRANSFERS					\$ 28,810,343	\$ 10,769,462.77	18,040,880.23

Passed this 12th day of February 2024

Attest: _____ Attest: _____
Mayor City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Acting City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Diana Steiner, Finance Director
DATE: February 7, 2024
RE: Transfer of funds

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: N/A

Recommendation: Staff recommends Council approve transfers that were budgeted and additional transfers that are now needed for the 6 months of this fiscal year.

Budget Impact: A budget amendment is not required if actual transfers exceed the budgeted transfer amounts; however, Council approval is required to actually make the transfers if the budget is exceeded.

Description/Background: Effective April 13, 2019, the City Finance Committee, organized under Iowa Administrative Code, approved changes to Administrative Rules Code 545-2 requiring greater disclosures for all interfund transfers. The rules require cities to provide the originating fund and receiving fund, purpose, and amount of the transfer during the budget process and also require additional resolutions any time transfers exceed the original or amended budget amounts.

Within the resolution, staff have outlined the original adopted budget transfers for the fiscal year ending June 30, 2024 and the actual transfers needed for the 6-month period ending December 31, 2023. In many instances, the revenue from property tax levies, road use tax, local option sales tax, and bond funds are shown in their originating fund and then transferred out to the fund where the expenditures are accounted for.

I have highlighted the transfers whereby a transfer was made, but there was no budget. Most of these relate to the Council Resolution 2023-139 that was approved June 29, 2023 to use some of the Employee Benefits Fund 112, grant and enterprise funds to increase the fund balance in our self-insured health insurance fund since we were projecting a deficit by calendar year-end. Total city funds of \$169,903 were transferred and Marshall County Communications Commission was invoiced for \$10,097 for a total of \$180,000. Health insurance premiums were also raised for the employees and retirees in August 2023 and January 2024.

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



As I indicated with the last quarterly transfer report, a transfer that was made that didn't have a budget was for a donation given to the library for their building expansion in years past and posted to Fund 361. Since this project is put on hold for now, we transferred the money to the Library Donation Fund 170.

This quarter, there were a few corrections of deposits that were originally made to fund 142 (Softball Association) that should have been posted to other funds. A transfer is required when it effects a prior fiscal year correction.

Other significant transfers that were budgeted:

- *The transfer from the local option sales tax fund 121 to the debt service fund 200 will be more in May when the bond payments are made which include principal payments. The November bond payments are primarily just interest and bond fees.

- *The transfer from local option sales tax fund 121 to the cash flow reserve fund 110 was made to bring the projected ending cash balance at the end of this fiscal year up to 17% of expenses in fund 001.

- *TIF fund 125 reimbursed the General Fund for costs that were certified.

- *ARPA fund 389 transferred \$2.4 million to the bond fund 363 for the State Street Reconstruction Project.

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



**RESOLUTION APPROVING AN ELECTRIC LINE EASEMENT WITH INTERSTATE
POWER AND LIGHT COMPANY FOR 105 W BOONE STREET**

WHEREAS, the City of Marshalltown owns Parcel 8418-35-133-016 (Address 105 W Boone Street) located in Marshall County, Iowa, which is currently used is a Public Library; and

WHEREAS, the City of Marshalltown has been approached to grant an easement for an electric line easement, to construct and maintain underground electrical and telecommunication lines with other necessary fixtures, appurtenances and equipment; and

WHEREAS, the Council has fully examined same and has found same to be in the best interests of the CITY OF MARSHALLTOWN, IOWA and that same should now be approved and accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, the easement for the electric line easement is hereby approved.

Passed this 12th day of February 2024 and signed this _____ day of February 2024.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Vacant, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: February 12, 2024
RE: Interstate Power and Light Company Easement Request – Library (105 W Boone St)

Strategic Plan:

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: No specific objective; however, this utility is needed for there to provide services for all developments within the community.

Recommendation: City Staff recommend approving easement.

Budget Impact: None.

Description/Background:

Interstate Power and Light Company (known locally as Alliant Energy) reached out to City Engineering to request an easement for additional electrical equipment to be located on the city owned property where the library is located (105 W Boone St).

IPL plans to update the current electrical box sitting in the NE section of the library's property and will have underground power lines run.

The pictures on the following page indicate the approximate locations they plan to run the lines.

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



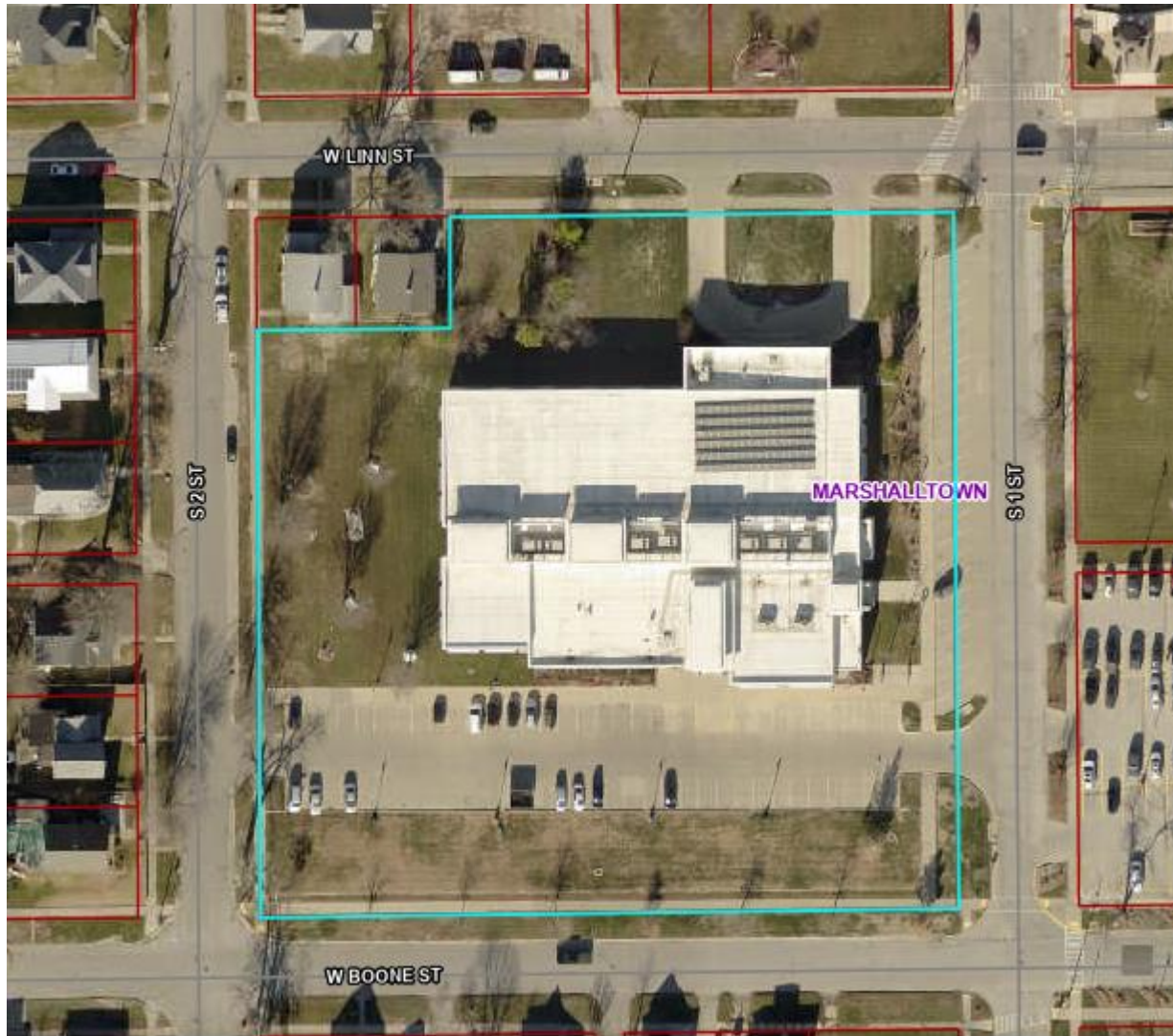


CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



Refer to the attached easement document for the locations the easement is requested, below is an aerial of the library parcel.



i:\public works\council items\2024\ipl easement_library_105 w boone st\memo - ipl easement 105 w boone st_library.docx

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



ELECTRIC LINE EASEMENT

For and in consideration of the sum of One Dollar (\$1.00) and other valuable consideration, the receipt of which is hereby acknowledged, **City of Marshalltown** ("Grantor(s)"), ADDRESS: **105 W. Boone St., Marshalltown, Iowa** do(es) hereby warrant and convey unto **Interstate Power and Light Company, an Iowa Corporation**, its successor and assigns, ("Grantee") a perpetual easement with the right, privilege and authority to construct, reconstruct, maintain, expand, operate, repair, patrol and remove an underground electric and telecommunications line or lines, consisting of wires, transformers, switches and other necessary fixtures, appurtenances and equipment, (including associated surface mounted equipment) and construction (collectively, the "*Line*" or "*Lines*") for transmitting electricity, communications and all corporate purposes of Grantee together with the power to extend to any other party the right to use, jointly with the Grantee, pursuant to the provisions hereof, upon, under, and across the following described lands located in the County of **Marshall** and the State of Iowa:

See Attached Exhibit A, page 3

together with all the rights and privileges for the full enjoyment or use thereof for the aforesaid purpose.

Grantor(s) agrees that it will not construct or place any buildings, structures, or other obstructions on the property described above, however existing landscaping and plants will remain.

Grantor(s) also conveys the right and privilege to trim, cut down or control the growth of any trees or other vegetation on said described land and such other trees and vegetation adjacent thereto as in the judgment of the Grantee may interfere with construction, reconstruction, maintenance, expansion, operation, repair, use of the Line or Lines.

Grantee, its contractor, or agent may enter said premises for the purpose of making surveys and preliminary estimates immediately upon the execution of this easement.

The Grantor(s) also grants to the Grantee the right of ingress and egress to the Line or Lines now owned by the Grantor(s), for the purpose of constructing, reconstructing, maintaining, expanding, operating, patrolling, repairing and removing the Line or Lines, and the Grantee agrees to pay to the Grantor(s) or its tenants all damages done to the lands (except the cutting and trimming of trees or other vegetation), fences, livestock or crops of the Grantor(s) or its tenants, by the Grantee or its employees while constructing, reconstructing, maintaining, expanding, operating, patrolling, repairing or removing the Line or Lines.

Signed this _____ day of _____, 20__.

**GRANTOR(S):
City of Marshalltown**

By: _____

By: _____

ALL PURPOSE ACKNOWLEDGMENT

STATE OF _____)

COUNTY OF _____) ss:

On this _____ day of _____, AD. 20_____,
before me, the undersigned, a Notary Public in and for said State,
personally appeared

_____ to me personally known

or _____ provided to me on the basis of satisfactory
evidence

to be the persons(s) whose name(s) is/are subscribed to the within
instrument and acknowledged to me that he/she/they executed the
same in his/her/their authorized capacity(ies), and that by
his/her/their signature(s) on the instrument the person(s), or the entity
upon behalf of which the person(s) acted, executed the instrument.

NOTARY SEAL _____
(Sign in Ink)

(Print/type name)

Notary Public in and for the State of _____

My Commission Expires: _____

CAPACITY CLAIMED BY SIGNER

_____ INDIVIDUAL

_____ CORPORATE

Title(s) of Corporate Officers(s):

_____ N/A

_____ Corporate Seal is affixed

_____ No Corporate Seal procured

_____ PARTNER(s)

_____ Limited Partnership

_____ General Partnership

_____ ATTORNEY-IN-FACT

_____ EXECUTOR(s),

_____ ADMINISTRATOR(s),

_____ or TRUSTEE(s):

_____ GUARDIAN(s)

_____ or CONSERVATOR(s)

_____ OTHER

SIGNER IS REPRESENTING:

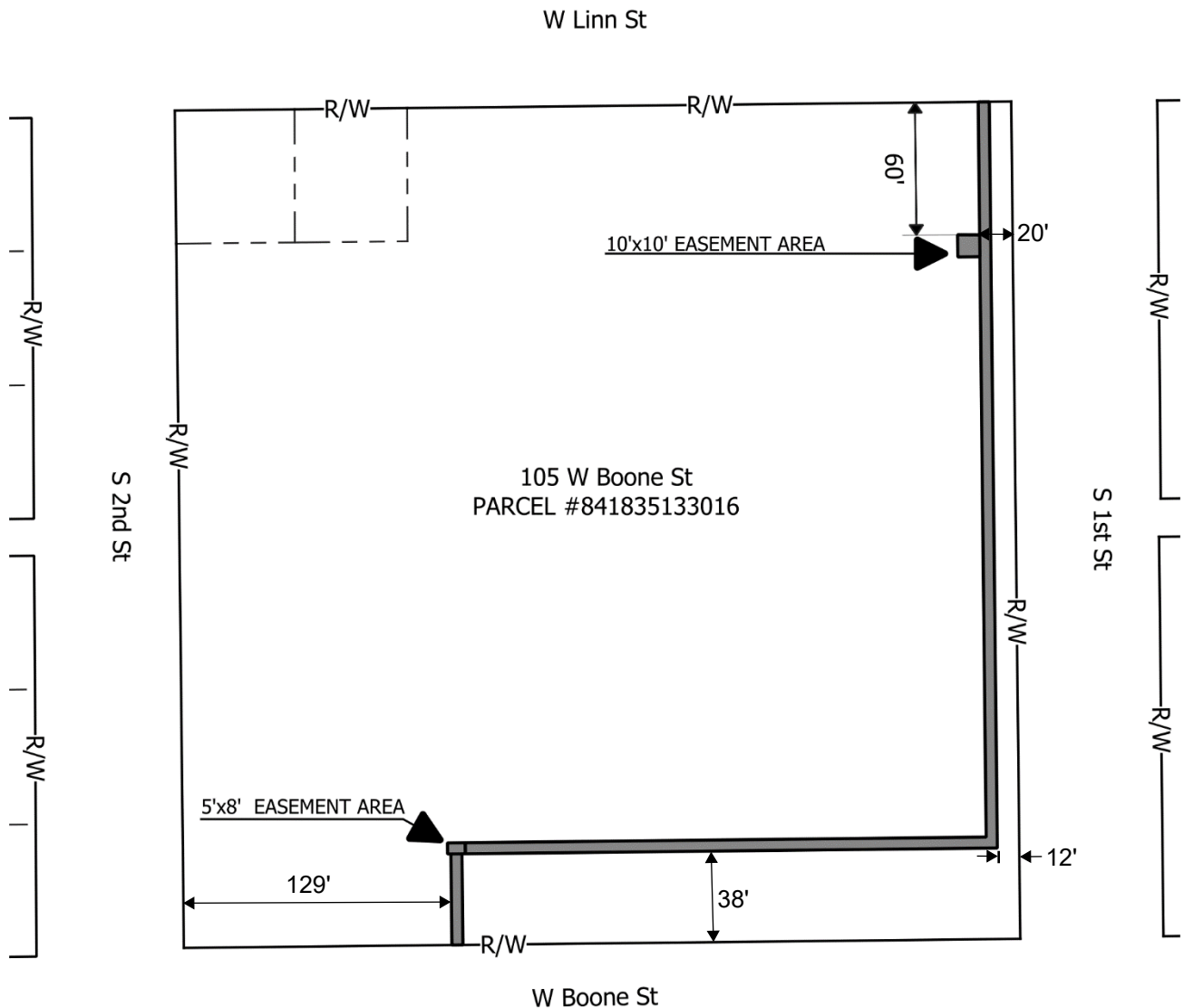
List name(s) of persons(s) or entity(ies):

EXHIBIT 'A'

Easement area being a strip of land 5 feet in width, being 2.5 feet each side of the centerline of facilities, or extensions thereof, commencing 10 feet West of the Northeast corner of Grantor's property; and an Easement area 10 feet by 10 feet, for placement of facilities 20 feet West and 60 feet South of the Northeast corner of Grantor's property described below and more particularly described by placement of the facilities at the time of construction on or adjacent to the following described property.

Grantor's Parcel:

Lots 1, 2, 3, 9, 10, 11 and 12 in Block 28, and the vacated East and West alley and North and South alley, all in the Town of Marshall, Marshall County, Iowa.



 EASEMENT AREA

DRAFTED BY: MI-TECH SERVICES, INC
JCC

N

NOT TO SCALE
ALLIANT #4312655

**RESOLUTION ACCEPTING BID AND AUTHORIZING THE PURCHASE OF AN
ENGINE FOR THE PRICE OF \$54,932.46 FROM CUMMINS SALES AND SERVICES
FOR USE OF TRANSIT DIVISION**

WHEREAS, the City of Marshalltown (hereinafter referred to as the “City”), State of Iowa, is a political subdivision organized and existing under the law and the Constitution of the State of Iowa (the “State”); and

WHEREAS, the City of Marshalltown, Iowa desires to procure one engine to be utilized by the Transit Division; and

WHEREAS, Cummins Sales and Service submitted a quote on an engine for a purchase price of \$54,932.46; and

WHEREAS, acceptance of this bid is in the best interest of the City of Marshalltown; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:

Section 1. That the City of Marshalltown accepts the bid from Cummins Sales and Service for the purchase of an engine in the amount of \$54,932.46, to be used by the Transit Division.

Section 2. The Public Works Director of the City of Marshalltown is hereby authorized to enter into agreements on behalf of the City of Marshalltown to purchase said equipment at the above referenced price and conditions.

Passed this 12th day of February 2024, and signed this ____ day of February 2024.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Vacant, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, PE – Public Works Director
DATE: February 12th, 2024
RE: Transit Division – Authorization for Engine Purchase

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Review City policies, procedures, plans, ordinances, programs, and services for updates and efficiencies.

Recommendation: Recommend authorizing this transit division equipment part purchase in the amount of \$41,016.46 for parts with installation labor and miscellaneous expenses bringing the total to **\$54,932.46**. This amount exceeds \$45,000; therefore, the city's purchasing policy requires City Council approval unless approved in CIP plan. The CIP plan has not yet been formally approved with this purchase in FY24; therefore, we are sending this item through separately. This purchase meets the sealed quote exception of being the OEM product dealer. Having it installed by the OEM provides us a standard warranty of 2 years with 100,000 miles or for an additional \$3,200 an extended warranty of 5 years or 300,000 miles. We are still considering the extended warranty.

Budget Impact: The City's Capital Improvement Plan (approved for FY23-27) had previously included a \$65,000 budget in FY23 for replacing this engine. This was further delayed to do staffing and bus shortages with some down due to mechanical issues and long lead time parts. In the current CIP under review, the budget was updated to delay this from FY23 to FY24. However, this CIP has not yet finished the approval process. Funds will come from the Transit Fund (Fund 690) and adequate funds exist in the Fund balance for this purchase.

Description/Background: One of our buses has 309,652 miles and we are noticing signs of engine failure (w/ excessive burning of oil). Our mechanic and superintendent reviewed the overall bus condition and feel the bus is in overall good condition, minus the engine. We feel a replacement engine will allow this bus to remain in operation for another 8 years. The bus is our 2010 Gillig 30' low floor HD Bus [Asset # 6619] that was purchased in May of 2010 for \$313,144.00. *For comparison, current 30' buses are \$658,795.*

We recommend this engine replacement.

Attachment: Cummins Quote

i:\public works\council items\2023\street div - ride on paint stripers\memo_street paint stripers_23 12 22.docx

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Greg Nichols, Jeff Schneider, Gary Thompson





Sales and Service

Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:
Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

DES MOINES IA BRANCH
1680 NE 51ST AVE
PO BOX B
DES MOINES, IA 50316-
(515)262-9591

INVOICE NO
ESTIMATE
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

CITY OF MARSHALLTOWN
ACCOUNT PAYABLE
24 N CTR ST
MARSHALLTOWN, IA 50158-4911

OWNER

CITY OF MARSHALLTOWN
ATTN: ACCOUNT PAYABLE
24 N CENTER STREET
MARSHALLTOWN, IA 50158-
ROMON ORTEGA - 641 754-5760

PAGE 1 OF 2

*** CHARGE ***

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
29-JAN-2024		01-JUL-2010	ISL CM2150		GILLIG
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
87361		09-JAN-2024	73032031	CPL091500	LOW FLOOR
REF. NO.	SALESPERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
136510			166209		101

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN 15GGE2718A1091968							
COMPLAINT RECON ENGINE FOR UNIT 101 ESN 73032031							
CAUSE - RECON ENGINE ESTIMATE							
CORRECTION TECHNICIAN ADMINISTRATIVE TIME - NON-FIELD ACTION SERVICE EVENT ELECTRONIC SERVICE TOOL - OPERATE PROGRAMMABLE PARAMETERS - READ AND ADJUST ENGINE MODULE - REMOVE AND INSTALL -DISCONNECT BATTERIES -INSTALL MODULE IN EQUIPMENT BUMPER - REMOVE AND INSTALL FLOORBOARD - REMOVE AND INSTALL (FOR RV, AUTOMOTIVE AND NON TRANSIT BUSES) ENGINE SIDE PANELS OR DOORS (BUS APPLICATIONS), (WITHOUT QUICK RELEASE CLAMPS) - REMOVE AND INSTALL, EACH STEAM CLEAN - SINGLE COMPONENT REPAIR STARTING MOTOR - REMOVE AND INSTALL, EACH ALTERNATOR - REMOVE AND INSTALL (MCI D-SERIES BUSES ONLY) FAN HUB - REMOVE AND INSTALL THANK YOU FOR YOUR BUSINESS							
COVERAGE BILLABLE							
1	0	DR6548RX	ENG ISL 8.9 07 B 280@2200	DRC		40,597.08	40,597.08
1	0	DR6506D	ENG ISC 8.3 B	CLEAN		6,075.00	6,075.00
-1	0	DR6506D	ENG ISC 8.3 B	DIRTY		6,075.00 -	6,075.00
7	0	V891001	P BL 1 S GN2 15W-40 BULK	VALVOLINE		17.59	123.13
15	0	CC36077	OAT	FLG		19.75	296.25

TAX EXEMPT NUMBERS:

PARTS:

41,016.46

PARTS COVERAGE CREDIT:

0.00CR

TOTAL PARTS:

41,016.46

Completion date : 10-Jan-2024 01:27PM. Estimate expires : 08-Feb-2024 01:49PM.

Billing Inquiries? Call (877)480-6970

THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE BEEN READ AND FULLY UNDERSTOOD.

AUTHORIZED BY (print name) _____ SIGNATURE _____ DATE _____

TERMS AND CONDITIONS

These Terms and Conditions, together with the estimate/quote (the "Quote") and/or invoice ("Invoice") attached to these Terms and Conditions, are hereinafter collectively referred to as this "Agreement" and shall constitute the entire agreement between the customer ("Customer") identified on the Quote and/or Invoice and Cummins Inc. ("Cummins") and supersede any previous agreement or understanding (oral or written) between the parties with respect to the subject matter of this Agreement. Customer shall be deemed to have made an unqualified acceptance of these Terms and Conditions and it shall become a binding agreement between the parties on the earliest of the following to occur: (i) Cummins' receipt of Customer's purchase order or purchase order number; (ii) Customer's signing or acknowledgment of this Agreement; (iii) Cummins' release of Products to production pursuant to Customer's oral or written instruction or direction; (iv) Customer's payment of any amounts due to Cummins; or (v) any other event constituting acceptance under applicable law. No prior inconsistent course of dealing, course of performance, or usage of trade, if any, constitutes a waiver of, or serves to explain or interpret, the Terms and Conditions set forth in this Agreement. Electronic transactions between Customer and Cummins will be solely governed by the Terms and Conditions of this Agreement, and any terms and conditions on Customer's website or other internet site will be null and void and of no legal effect on Cummins. In the event Customer delivers, references, incorporates by reference, or produces any purchase order or document, any terms and conditions related thereto: (i) shall be null and void and of no legal effect on Cummins, and (ii) this Agreement shall remain the governing terms of the transaction.

SCOPE OF SERVICES; PERFORMANCE OF SERVICES Cummins shall supply part(s) and/or component(s) and/or engine(s) and/or generator set(s) ("Goods") and/or perform the maintenance and/or repair ("Services") on the equipment identified in the Quote and/or Invoice ("Equipment"), if applicable, in accordance with the specifications in the Quote and/or Invoice. No additional services or goods are included in this Agreement unless agreed upon by the parties in writing, or otherwise, as applicable.

CUSTOMER OBLIGATIONS If necessary, Customer shall provide Cummins safe and free access to Customer's site and arrange for all related services and utilities necessary for Cummins to safely and freely perform the Services. During the performance of the Services, Customer shall fully and completely secure all or any part of any facility where the Equipment is located to remove and mitigate any and all safety issues and risks, including but not limited to injury to facility occupants, customers, invitees, or any third party and/or property damage or work interruption arising out of the Services. If applicable, Customer shall make all necessary arrangements to address and mitigate the consequences of any electrical service interruption which might occur during the Services. Customer is responsible for operating and maintaining the Equipment in accordance with the owner's manual for the Equipment.

INVOICING AND PAYMENT Unless otherwise agreed to by the parties in writing and subject to credit approval by Cummins, payments are due thirty (30) days from the date of Invoice. If Customer does not have approved credit with Cummins, as solely determined by Cummins, payments are due in advance or at the time of supply of the Goods and/or Services. If payment is not received when due, in addition to any rights Cummins may have at law, Cummins may charge Customer eighteen percent (18%) interest annually on late payments, or the maximum amount allowed by law. Customer agrees to pay all Cummins' costs and expenses (including all reasonable attorneys' fees) related to Cummins' enforcement and collection of unpaid invoices, or any other enforcement of this Agreement by Cummins.

TAXES; EXEMPTIONS The Invoice includes all applicable local, state, or federal sales and/or use or similar taxes which Cummins is required by applicable laws to collect from Customer under this Agreement. Customer must provide a valid tax exemption certificate or direct payment certificate prior to shipment of the Goods or performance of the Services, or such taxes will be included in the Invoice.

DELIVERY; TITLE AND RISK OF LOSS Unless otherwise agreed in writing by the parties, any Goods supplied under this Agreement shall be delivered FOB Origin, freight prepaid to the first destination. If agreed, any charges for third party freight are subject to adjustment to reflect any change in price at time of shipment. Unless otherwise agreed to, packaging method, shipping documents and manner, route and carrier and delivery shall be as Cummins deems appropriate. All shipments are made within normal business hours, Monday through Friday. Unless otherwise agreed in writing by the parties, title and risk of loss for any Goods sold under this Agreement shall pass to Customer upon delivery of Goods by Cummins to freight carrier or to Customer at pickup at Cummins' facility.

DELAYS Any delivery, shipping, installation, or performance dates indicated in this Agreement are estimated and not guaranteed. Further, delivery time is subject to confirmation at time of order. Cummins shall not be liable to Customer or any third party for any loss, damage, or expense suffered by Customer or third party due to any delay in delivery, shipping, installation, or performance, however occasioned, including any delays in performance that result directly or indirectly from acts of Customer or causes beyond Cummins' control, including but not limited to acts of God, accidents, fire, explosions, flood, unusual weather conditions, acts of government authority, or labor disputes. AS A RESULT OF THE OUTBREAK OF THE DISEASE COVID-19 ARISING FROM THE NOVEL CORONAVIRUS, TEMPORARY DELAYS IN DELIVERY, LABOUR OR SERVICES FROM CUMMINS AND ITS SUB-SUPPLIERS OR SUBCONTRACTORS MAY OCCUR. AMONG OTHER FACTORS, CUMMINS' DELIVERY OBLIGATIONS ARE SUBJECT TO CORRECT AND PUNCTUAL SUPPLY FROM OUR SUB-SUPPLIERS OR SUBCONTRACTORS, AND CUMMINS RESERVES THE RIGHT TO MAKE PARTIAL DELIVERIES OR MODIFY ITS LABOUR OR SERVICE. WHILE CUMMINS SHALL MAKE EVERY COMMERCIALY REASONABLE EFFORT TO MEET THE DELIVERY, SERVICE OR COMPLETION OBLIGATIONS SET FORTH HEREIN, SUCH DATES ARE SUBJECT TO CHANGE.

LIMITED WARRANTIES

New Goods: New Goods purchased or supplied under this Agreement are governed by the express written manufacturers' warranty. No other warranty for Goods supplied under this Agreement is provided under this Agreement.

Cummins Exchange Components, Other Exchange Components, and Recon: Cummins will administer the Cummins exchange component warranty and the warranties of other manufacturers' exchange components or Recon Components which are sold by Cummins. In the event of defects in such items, only manufacturers' warranties will apply.

HHP Exchange Engine: HHP Exchange Engines remanufactured by Cummins under this Agreement are governed by the express Cummins' written warranty. No other warranty for HHP exchange Engines supplied under this Agreement is provided under this Agreement.

General Service Work: All Services shall be free from defects in workmanship (i) for power generation equipment (including engines in such equipment), for a period of ninety (90) days after completion of Services or 500 hours of operation, whichever occurs first; or (ii) for engines, for a period of ninety (90) days after completion of Services, 25,000 miles or 900 hours of operation, whichever occurs first. In the event of a warrantable defect in workmanship of Services supplied under this Agreement ("Warrantable Defect"), Cummins' obligation shall be solely limited to correcting the Warrantable Defect. Cummins shall correct the Warrantable Defect where (i) such Warrantable Defect becomes apparent to Customer during the warranty period; (ii) Cummins receives written notice of the Warrantable Defect within thirty (30) days following discovery by Customer; and (iii) Cummins has determined that there is a Warrantable Defect. Warrantable Defects remedied under this provision shall be subject to the remaining warranty period of the original warranty of the Services. New Goods supplied during the remedy of Warrantable Defects are warranted for the balance of the warranty period still available from the original warranty of such Goods.

Used Goods: Used Goods are sold "as is, where is" unless exception is made in writing between Cummins and Customer. Customer agrees to inspect all used Goods before completing the purchase.

THE REMEDIES PROVIDED IN THE LIMITED WARRANTIES AND THIS AGREEMENT ARE THE SOLE AND EXCLUSIVE WARRANTIES AND REMEDIES PROVIDED BY CUMMINS TO THE CUSTOMER UNDER THIS AGREEMENT. EXCEPT AS SET OUT IN THE WARRANTY AND THIS AGREEMENT, AND TO THE EXTENT PERMITTED BY LAW, CUMMINS EXPRESSLY DISCLAIMS ALL OTHER REPRESENTATIONS, WARRANTIES, ENDORSEMENTS, AND CONDITIONS OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY STATUTORY OR COMMON LAW IMPLIED REPRESENTATIONS, WARRANTIES AND CONDITIONS OF FITNESS FOR A PURPOSE OR MERCHANTABILITY.

INDEMNIFICATION Customer shall indemnify, defend and hold harmless Cummins from and against any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, brought against or incurred by Cummins related to or arising out of this Agreement or the Services and/or Goods supplied under this Agreement (collectively, the "Claims"), where such Claims were caused or contributed, in whole or in part, by the acts, omissions, fault or negligence of the Customer. Customer shall present any Claims covered by this indemnity, including any tenders for defense and indemnity by Cummins to its insurance carrier unless Cummins directs that the defense will be handled by Cummins' legal counsel at Customer's expense.

LIMITATION OF LIABILITY NOTWITHSTANDING ANY OTHER TERM OF THIS AGREEMENT, IN NO EVENT SHALL CUMMINS, ITS OFFICERS, DIRECTORS, EMPLOYEES, OR AGENTS BE LIABLE TO CUSTOMER OR ANY THIRD PARTY FOR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES OF ANY KIND (INCLUDING WITHOUT LIMITATION DOWNTIME, LOSS OF PROFIT OR REVENUE, LOSS OF DATA, LOSS OF OPPORTUNITY, DAMAGE TO GOODWILL, ENHANCED DAMAGES, MONETARY REQUESTS RELATING TO RECALL EXPENSES AND REPAIRS TO PROPERTY, AND/OR DAMAGES CAUSED BY DELAY) IN ANY WAY RELATED TO OR ARISING FROM CUMMINS' SUPPLY OF GOODS OR SERVICES UNDER THIS AGREEMENT. IN NO EVENT SHALL CUMMINS' LIABILITY TO CUSTOMER OR ANY THIRD PARTY CLAIMING DIRECTLY THROUGH CUSTOMER OR ON CUSTOMER'S BEHALF UNDER THIS AGREEMENT EXCEED THE TOTAL COST OF GOODS AND SERVICES SUPPLIED BY CUMMINS UNDER THIS AGREEMENT GIVING RISE TO THE CLAIM. BY ACCEPTANCE OF THIS AGREEMENT, CUSTOMER ACKNOWLEDGES CUSTOMER'S SOLE REMEDY AGAINST CUMMINS FOR ANY LOSS SHALL BE THE REMEDY PROVIDED HEREIN EVEN IF THE EXCLUSIVE REMEDY IN SECTION 7 IS DEEMED TO HAVE FAILED OF ITS ESSENTIAL PURPOSE.

GOVERNING LAW AND JURISDICTION This Agreement and all matters arising hereunder shall be governed by and construed in accordance with the laws of the State of Indiana without giving effect to any choice or conflict of law provision. The parties agree that the court of the State of Indiana shall have exclusive jurisdiction to settle any dispute or claim arising in connection with this Agreement.

ASSIGNMENT This Agreement is binding on the parties and their successors and assigns. Customer shall not assign this Agreement without the prior written consent of Cummins.

CANCELLATION. Orders placed with and accepted by Cummins may not be cancelled except with Cummins' prior written consent. Cummins may charge Customer a cancellation charge in accordance with current Cummins policy which is available upon request, in addition to the actual, non-recoverable costs incurred by Cummins.

REFUNDS/CREDITS Goods ordered and delivered by Cummins under this Agreement are not returnable unless agreed to by Cummins. Cummins may, at its sole discretion, agree to accept Goods for return and provide credit where Goods are in new and saleable condition and presented with a copy of the original invoice. Credits for returns will be subject to up to a 15% handling/restocking charge and are limited to eligible items purchased from Cummins.

INTELLECTUAL PROPERTY Any intellectual property rights created by either party, whether independently or jointly, in the course of the performance of this Agreement or otherwise related to Cummins pre-existing intellectual property or subject matter related thereto, shall be Cummins' property. Customer agrees to assign, and does hereby assign, all right, title, and interest to such intellectual property to Cummins. Any Cummins pre-existing intellectual property shall remain Cummins' property. Nothing in this Agreement shall be deemed to have given Customer a licence or any other rights to use any of the intellectual property rights of Cummins.

COMPLIANCE WITH LAWS Customer shall comply with all laws applicable to its activities under this Agreement, including without limitation, all applicable national, provincial, and local export, anti-bribery, environmental, health, and safety laws and regulations in effect. Customer acknowledges that the Goods, and any related technology that are sold or otherwise provided hereunder may be subject to export and other trade controls restricting the sale, export, re-export and/or transfer, directly or indirectly, of such Goods or technology to certain countries or parties, including, but not limited to, licensing requirements under applicable laws and regulations of the United States, the United Kingdom and other jurisdictions. It is the intention of Cummins to comply with these laws, rules, and regulations. Any other provision of this Agreement to the contrary notwithstanding, Customer shall comply with all such applicable laws relating to the cross-border movement of goods or technology, and all related orders in effect from time to time, and equivalent measures. Customer shall accept full responsibility for any and all civil or criminal liabilities and costs arising from any breaches of those laws and regulations and will defend, indemnify, and hold Cummins harmless from and against any and all fines, penalties, claim, damages, liabilities, judgments, costs, fees, and expenses incurred by Cummins or its affiliates as a result of Customer's breach.

CONFIDENTIALITY Each party shall keep confidential any information received from the other that is not generally known to the public and at the time of disclosure, would reasonably be understood by the receiving party to be proprietary or confidential, whether disclosed in oral, written, visual, electronic, or other form, and which the receiving party (or agents) learns in connection with this Agreement including, but not limited to: (a) business plans, strategies, sales, projects and analyses; (b) financial information, pricing, and fee structures; (c) business processes, methods, and models; (d) employee and supplier information; (e) specifications; and (f) the terms and conditions of this Agreement. Each party shall take necessary steps to ensure compliance with this provision by its employees and agents.

PRICING To the extent allowed by law, actual prices may vary from the price at the time of order placement, as the same will be based on prices prevailing on the date of shipment. Subject to local laws, Cummins reserves the right to adjust pricing on goods and services due to input and labor cost changes and other unforeseen circumstances beyond Cummins' control.

MISCELLANEOUS All notices under this Agreement shall be in writing and be delivered personally, mailed via first class certified or registered mail, or sent by a nationally recognized express courier service to the addresses set forth in the Quote and/or Invoice. No amendment of this Agreement shall be valid unless it is writing and signed by the parties hereto. Failure of either party to require performance by the other party of any provision hereof shall in no way affect the right to require such performance at any time thereafter or the enforceability of the Agreement generally, nor shall the waiver by a party of a breach of any of the provisions hereof constitute a waiver of any succeeding breach. Any provision of this Agreement that is invalid or unenforceable shall not affect the validity or enforceability of the remaining terms hereof. These terms are exclusive and constitute entire agreement. Customer acknowledges that the provisions were freely negotiated and bargained for and Customer has agreed to purchase of the Goods and/or Services pursuant to these terms and conditions. Acceptance of this Agreement is expressly conditioned on Customer's assent to all such terms and conditions. Neither party has relied on any statement, representation, agreement, understanding, or promise made by the other except as expressly set out in this Agreement.

To the extent applicable, this contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The employee notice requirements set forth in 29 CFR Part 471, Appendix A to Subpart A, are hereby incorporated by reference into this contract.



Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:
Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

DES MOINES IA BRANCH
1680 NE 51ST AVE
PO BOX B
DES MOINES, IA 50316-
(515)262-9591

INVOICE NO
ESTIMATE
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

CITY OF MARSHALLTOWN
ACCOUNT PAYABLE
24 N CTR ST
MARSHALLTOWN, IA 50158-4911

OWNER

CITY OF MARSHALLTOWN
ATTN: ACCOUNT PAYABLE
24 N CENTER STREET
MARSHALLTOWN, IA 50158-
ROMON ORTEGA - 641 754-5760

PAGE 2 OF 2

*** CHARGE ***

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
29-JAN-2024		01-JUL-2010	ISL CM2150		GILLIG
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
87361		09-JAN-2024	73032031	CPL091500	LOW FLOOR
REF. NO.	SALESPERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
136510			166209		101

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
------------------	--------------	------------------	-------------	-------------	--------------	------------	--------

OSN/MSN/VIN 15GGE2718A1091968

SURCHARGE TOTAL:	0.00
LABOR:	12,516.00
LABOR COVERAGE CREDIT:	0.00CR
TOTAL LABOR:	12,516.00
MISC.:	1,400.00
MISC. COVERAGE CREDIT:	0.00CR
TOTAL MISC.:	1,400.00
FREIGHT	400.00
MISCELLANEOUS	1,000.00

SIGN UP FOR AUTO EMAIL OF
INVOICES AND CREDITS AT
HTTP://CUSTOMERPAYMENT.CU
MMINS.COM

LOCAL 0.00

Completion date : 10-Jan-2024 01:27PM. Estimate expires : 08-Feb-2024 01:49PM.

Billing Inquiries? Call (877)480-6970

THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE BEEN READ AND FULLY UNDERSTOOD.

SUB TOTAL: 54,932.46

TOTAL TAX: 0.00

TOTAL AMOUNT: US \$ 54,932.46

AUTHORIZED BY (print name) _____ SIGNATURE _____ DATE _____

TERMS AND CONDITIONS

These Terms and Conditions, together with the estimate/quote (the "Quote") and/or invoice ("Invoice") attached to these Terms and Conditions, are hereinafter collectively referred to as this "Agreement" and shall constitute the entire agreement between the customer ("Customer") identified on the Quote and/or Invoice and Cummins Inc. ("Cummins") and supersede any previous agreement or understanding (oral or written) between the parties with respect to the subject matter of this Agreement. Customer shall be deemed to have made an unqualified acceptance of these Terms and Conditions and it shall become a binding agreement between the parties on the earliest of the following to occur: (i) Cummins' receipt of Customer's purchase order or purchase order number; (ii) Customer's signing or acknowledgment of this Agreement; (iii) Cummins' release of Products to production pursuant to Customer's oral or written instruction or direction; (iv) Customer's payment of any amounts due to Cummins; or (v) any other event constituting acceptance under applicable law. No prior inconsistent course of dealing, course of performance, or usage of trade, if any, constitutes a waiver of, or serves to explain or interpret, the Terms and Conditions set forth in this Agreement. Electronic transactions between Customer and Cummins will be solely governed by the Terms and Conditions of this Agreement, and any terms and conditions on Customer's website or other internet site will be null and void and of no legal effect on Cummins. In the event Customer delivers, references, incorporates by reference, or produces any purchase order or document, any terms and conditions related thereto: (i) shall be null and void and of no legal effect on Cummins, and (ii) this Agreement shall remain the governing terms of the transaction.

SCOPE OF SERVICES; PERFORMANCE OF SERVICES Cummins shall supply part(s) and/or component(s) and/or engine(s) and/or generator set(s) ("Goods") and/or perform the maintenance and/or repair ("Services") on the equipment identified in the Quote and/or Invoice ("Equipment"), if applicable, in accordance with the specifications in the Quote and/or Invoice. No additional services or goods are included in this Agreement unless agreed upon by the parties in writing, or otherwise, as applicable.

CUSTOMER OBLIGATIONS If necessary, Customer shall provide Cummins safe and free access to Customer's site and arrange for all related services and utilities necessary for Cummins to safely and freely perform the Services. During the performance of the Services, Customer shall fully and completely secure all or any part of any facility where the Equipment is located to remove and mitigate any and all safety issues and risks, including but not limited to injury to facility occupants, customers, invitees, or any third party and/or property damage or work interruption arising out of the Services. If applicable, Customer shall make all necessary arrangements to address and mitigate the consequences of any electrical service interruption which might occur during the Services. Customer is responsible for operating and maintaining the Equipment in accordance with the owner's manual for the Equipment.

INVOICING AND PAYMENT Unless otherwise agreed to by the parties in writing and subject to credit approval by Cummins, payments are due thirty (30) days from the date of Invoice. If Customer does not have approved credit with Cummins, as solely determined by Cummins, payments are due in advance or at the time of supply of the Goods and/or Services. If payment is not received when due, in addition to any rights Cummins may have at law, Cummins may charge Customer eighteen percent (18%) interest annually on late payments, or the maximum amount allowed by law. Customer agrees to pay all Cummins' costs and expenses (including all reasonable attorneys' fees) related to Cummins' enforcement and collection of unpaid invoices, or any other enforcement of this Agreement by Cummins.

TAXES; EXEMPTIONS The Invoice includes all applicable local, state, or federal sales and/or use or similar taxes which Cummins is required by applicable laws to collect from Customer under this Agreement. Customer must provide a valid tax exemption certificate or direct payment certificate prior to shipment of the Goods or performance of the Services, or such taxes will be included in the Invoice.

DELIVERY; TITLE AND RISK OF LOSS Unless otherwise agreed in writing by the parties, any Goods supplied under this Agreement shall be delivered FOB Origin, freight prepaid to the first destination. If agreed, any charges for third party freight are subject to adjustment to reflect any change in price at time of shipment. Unless otherwise agreed to, packaging method, shipping documents and manner, route and carrier and delivery shall be as Cummins deems appropriate. All shipments are made within normal business hours, Monday through Friday. Unless otherwise agreed in writing by the parties, title and risk of loss for any Goods sold under this Agreement shall pass to Customer upon delivery of Goods by Cummins to freight carrier or to Customer at pickup at Cummins' facility.

DELAYS Any delivery, shipping, installation, or performance dates indicated in this Agreement are estimated and not guaranteed. Further, delivery time is subject to confirmation at time of order. Cummins shall not be liable to Customer or any third party for any loss, damage, or expense suffered by Customer or third party due to any delay in delivery, shipping, installation, or performance, however occasioned, including any delays in performance that result directly or indirectly from acts of Customer or causes beyond Cummins' control, including but not limited to acts of God, accidents, fire, explosions, flood, unusual weather conditions, acts of government authority, or labor disputes. AS A RESULT OF THE OUTBREAK OF THE DISEASE COVID-19 ARISING FROM THE NOVEL CORONAVIRUS, TEMPORARY DELAYS IN DELIVERY, LABOUR OR SERVICES FROM CUMMINS AND ITS SUB-SUPPLIERS OR SUBCONTRACTORS MAY OCCUR. AMONG OTHER FACTORS, CUMMINS' DELIVERY OBLIGATIONS ARE SUBJECT TO CORRECT AND PUNCTUAL SUPPLY FROM OUR SUB-SUPPLIERS OR SUBCONTRACTORS, AND CUMMINS RESERVES THE RIGHT TO MAKE PARTIAL DELIVERIES OR MODIFY ITS LABOUR OR SERVICE. WHILE CUMMINS SHALL MAKE EVERY COMMERCIALY REASONABLE EFFORT TO MEET THE DELIVERY, SERVICE OR COMPLETION OBLIGATIONS SET FORTH HEREIN, SUCH DATES ARE SUBJECT TO CHANGE.

LIMITED WARRANTIES

New Goods: New Goods purchased or supplied under this Agreement are governed by the express written manufacturers' warranty. No other warranty for Goods supplied under this Agreement is provided under this Agreement.

Cummins Exchange Components, Other Exchange Components, and Recon: Cummins will administer the Cummins exchange component warranty and the warranties of other manufacturers' exchange components or Recon Components which are sold by Cummins. In the event of defects in such items, only manufacturers' warranties will apply.

HHP Exchange Engine: HHP Exchange Engines remanufactured by Cummins under this Agreement are governed by the express Cummins' written warranty. No other warranty for HHP exchange Engines supplied under this Agreement is provided under this Agreement.

General Service Work: All Services shall be free from defects in workmanship (i) for power generation equipment (including engines in such equipment), for a period of ninety (90) days after completion of Services or 500 hours of operation, whichever occurs first; or (ii) for engines, for a period of ninety (90) days after completion of Services, 25,000 miles or 900 hours of operation, whichever occurs first. In the event of a warrantable defect in workmanship of Services supplied under this Agreement ("Warrantable Defect"), Cummins' obligation shall be solely limited to correcting the Warrantable Defect. Cummins shall correct the Warrantable Defect where (i) such Warrantable Defect becomes apparent to Customer during the warranty period; (ii) Cummins receives written notice of the Warrantable Defect within thirty (30) days following discovery by Customer; and (iii) Cummins has determined that there is a Warrantable Defect. Warrantable Defects remedied under this provision shall be subject to the remaining warranty period of the original warranty of the Services. New Goods supplied during the remedy of Warrantable Defects are warranted for the balance of the warranty period still available from the original warranty of such Goods.

Used Goods: Used Goods are sold "as is, where is" unless exception is made in writing between Cummins and Customer. Customer agrees to inspect all used Goods before completing the purchase.

THE REMEDIES PROVIDED IN THE LIMITED WARRANTIES AND THIS AGREEMENT ARE THE SOLE AND EXCLUSIVE WARRANTIES AND REMEDIES PROVIDED BY CUMMINS TO THE CUSTOMER UNDER THIS AGREEMENT. EXCEPT AS SET OUT IN THE WARRANTY AND THIS AGREEMENT, AND TO THE EXTENT PERMITTED BY LAW, CUMMINS EXPRESSLY DISCLAIMS ALL OTHER REPRESENTATIONS, WARRANTIES, ENDORSEMENTS, AND CONDITIONS OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY STATUTORY OR COMMON LAW IMPLIED REPRESENTATIONS, WARRANTIES AND CONDITIONS OF FITNESS FOR A PURPOSE OR MERCHANTABILITY.

INDEMNIFICATION Customer shall indemnify, defend and hold harmless Cummins from and against any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, brought against or incurred by Cummins related to or arising out of this Agreement or the Services and/or Goods supplied under this Agreement (collectively, the "Claims"), where such Claims were caused or contributed, in whole or in part, by the acts, omissions, fault or negligence of the Customer. Customer shall present any Claims covered by this indemnity, including any tenders for defense and indemnity by Cummins to its insurance carrier unless Cummins directs that the defense will be handled by Cummins' legal counsel at Customer's expense.

LIMITATION OF LIABILITY NOTWITHSTANDING ANY OTHER TERM OF THIS AGREEMENT, IN NO EVENT SHALL CUMMINS, ITS OFFICERS, DIRECTORS, EMPLOYEES, OR AGENTS BE LIABLE TO CUSTOMER OR ANY THIRD PARTY FOR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES OF ANY KIND (INCLUDING WITHOUT LIMITATION DOWNTIME, LOSS OF PROFIT OR REVENUE, LOSS OF DATA, LOSS OF OPPORTUNITY, DAMAGE TO GOODWILL, ENHANCED DAMAGES, MONETARY REQUESTS RELATING TO RECALL EXPENSES AND REPAIRS TO PROPERTY, AND/OR DAMAGES CAUSED BY DELAY) IN ANY WAY RELATED TO OR ARISING FROM CUMMINS' SUPPLY OF GOODS OR SERVICES UNDER THIS AGREEMENT. IN NO EVENT SHALL CUMMINS' LIABILITY TO CUSTOMER OR ANY THIRD PARTY CLAIMING DIRECTLY THROUGH CUSTOMER OR ON CUSTOMER'S BEHALF UNDER THIS AGREEMENT EXCEED THE TOTAL COST OF GOODS AND SERVICES SUPPLIED BY CUMMINS UNDER THIS AGREEMENT GIVING RISE TO THE CLAIM. BY ACCEPTANCE OF THIS AGREEMENT, CUSTOMER ACKNOWLEDGES CUSTOMER'S SOLE REMEDY AGAINST CUMMINS FOR ANY LOSS SHALL BE THE REMEDY PROVIDED HEREIN EVEN IF THE EXCLUSIVE REMEDY IN SECTION 7 IS DEEMED TO HAVE FAILED OF ITS ESSENTIAL PURPOSE.

GOVERNING LAW AND JURISDICTION This Agreement and all matters arising hereunder shall be governed by and construed in accordance with the laws of the State of Indiana without giving effect to any choice or conflict of law provision. The parties agree that the court of the State of Indiana shall have exclusive jurisdiction to settle any dispute or claim arising in connection with this Agreement.

ASSIGNMENT This Agreement is binding on the parties and their successors and assigns. Customer shall not assign this Agreement without the prior written consent of Cummins.

CANCELLATION. Orders placed with and accepted by Cummins may not be cancelled except with Cummins' prior written consent. Cummins may charge Customer a cancellation charge in accordance with current Cummins policy which is available upon request, in addition to the actual, non-recoverable costs incurred by Cummins.

REFUNDS/CREDITS Goods ordered and delivered by Cummins under this Agreement are not returnable unless agreed to by Cummins. Cummins may, at its sole discretion, agree to accept Goods for return and provide credit where Goods are in new and saleable condition and presented with a copy of the original invoice. Credits for returns will be subject to up to a 15% handling/restocking charge and are limited to eligible items purchased from Cummins.

INTELLECTUAL PROPERTY Any intellectual property rights created by either party, whether independently or jointly, in the course of the performance of this Agreement or otherwise related to Cummins pre-existing intellectual property or subject matter related thereto, shall be Cummins' property. Customer agrees to assign, and does hereby assign, all right, title, and interest to such intellectual property to Cummins. Any Cummins pre-existing intellectual property shall remain Cummins' property. Nothing in this Agreement shall be deemed to have given Customer a licence or any other rights to use any of the intellectual property rights of Cummins.

COMPLIANCE WITH LAWS Customer shall comply with all laws applicable to its activities under this Agreement, including without limitation, all applicable national, provincial, and local export, anti-bribery, environmental, health, and safety laws and regulations in effect. Customer acknowledges that the Goods, and any related technology that are sold or otherwise provided hereunder may be subject to export and other trade controls restricting the sale, export, re-export and/or transfer, directly or indirectly, of such Goods or technology to certain countries or parties, including, but not limited to, licensing requirements under applicable laws and regulations of the United States, the United Kingdom and other jurisdictions. It is the intention of Cummins to comply with these laws, rules, and regulations. Any other provision of this Agreement to the contrary notwithstanding, Customer shall comply with all such applicable laws relating to the cross-border movement of goods or technology, and all related orders in effect from time to time, and equivalent measures. Customer shall accept full responsibility for any and all civil or criminal liabilities and costs arising from any breaches of those laws and regulations and will defend, indemnify, and hold Cummins harmless from and against any and all fines, penalties, claim, damages, liabilities, judgments, costs, fees, and expenses incurred by Cummins or its affiliates as a result of Customer's breach.

CONFIDENTIALITY Each party shall keep confidential any information received from the other that is not generally known to the public and at the time of disclosure, would reasonably be understood by the receiving party to be proprietary or confidential, whether disclosed in oral, written, visual, electronic, or other form, and which the receiving party (or agents) learns in connection with this Agreement including, but not limited to: (a) business plans, strategies, sales, projects and analyses; (b) financial information, pricing, and fee structures; (c) business processes, methods, and models; (d) employee and supplier information; (e) specifications; and (f) the terms and conditions of this Agreement. Each party shall take necessary steps to ensure compliance with this provision by its employees and agents.

PRICING To the extent allowed by law, actual prices may vary from the price at the time of order placement, as the same will be based on prices prevailing on the date of shipment. Subject to local laws, Cummins reserves the right to adjust pricing on goods and services due to input and labor cost changes and other unforeseen circumstances beyond Cummins' control.

MISCELLANEOUS All notices under this Agreement shall be in writing and be delivered personally, mailed via first class certified or registered mail, or sent by a nationally recognized express courier service to the addresses set forth in the Quote and/or Invoice. No amendment of this Agreement shall be valid unless it is writing and signed by the parties hereto. Failure of either party to require performance by the other party of any provision hereof shall in no way affect the right to require such performance at any time thereafter or the enforceability of the Agreement generally, nor shall the waiver by a party of a breach of any of the provisions hereof constitute a waiver of any succeeding breach. Any provision of this Agreement that is invalid or unenforceable shall not affect the validity or enforceability of the remaining terms hereof. These terms are exclusive and constitute entire agreement. Customer acknowledges that the provisions were freely negotiated and bargained for and Customer has agreed to purchase of the Goods and/or Services pursuant to these terms and conditions. Acceptance of this Agreement is expressly conditioned on Customer's assent to all such terms and conditions. Neither party has relied on any statement, representation, agreement, understanding, or promise made by the other except as expressly set out in this Agreement.

To the extent applicable, this contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The employee notice requirements set forth in 29 CFR Part 471, Appendix A to Subpart A, are hereby incorporated by reference into this contract.

**RESOLUTION SETTING A PUBLIC HEARING FOR THE CONVEYANCE AND
TRANSFER OF TITLE OF CITY OWNED VACANT LOTS**

WHEREAS, the City of Marshalltown is selling multiple vacant lots which were acquired through the Dangerous and Dilapidated Building Program. Demolition of all structures on each property was completed and all utilities were disconnected;

WHEREAS, the City is offering a Quit Claim Deed for the properties that are being sold as is. Sealed bids were solicited and accepted by 10:00 a.m. on February 6, 2024, with the highest bid for each lot was selected as the winning bid;

WHEREAS, the Council of the City of Marshalltown, Iowa finds it is in the best interest of the City and proposes to convey and transfer by Quit Claim Deed the following described properties in Marshalltown, Marshall County, Iowa;

310 North 5th Street, legally described as: The South 48 feet of the North 120 feet of the East 90 feet of Block 16 in Jerome's Addition to the Town of Marshall, Marshall County, Iowa, subject to easements and restrictions of record if any. From the City of Marshalltown to David Heddens. The consideration for such conveyance shall be the sum of \$1,550 (One Thousand Five Hundred Fifty and 00/100).

102 North 22nd Street, legally described as: Lot 11, Handorf's Second Addition to Marshall, Marshall County, Iowa. From the City of Marshalltown to Dan Oswald. The consideration for such conveyance shall be the sum of \$2,001 (Two Thousand One and 00/100).

107 East Lincoln Street, legally described as: The West 45 feet of Lot 10, Block 1, Webster's Second Addition to the Town of North Marshall, Marshall County, Iowa. From the City of Marshalltown to Gary Thompson. The consideration for such conveyance shall be the sum of \$1,510 (One Thousand Five Hundred Ten and 00/100).

719 North 4th Avenue, legally described as: Lot Ten, Block Four in Binford Park Manor Addition to the Original Town of Marshall, Marshall County, Iowa. From the City of Marshalltown to LaVern A. Wickam. The consideration for such conveyance shall be the sum of \$5,025 (Five Thousand Twenty-Five and 00/100).

901 North 5th Avenue, legally described as: Lot One in Block Seven in Binford Park Manor Addition to the Original Town of Marshall, Marshall County, Iowa. From the City of Marshalltown to Dan Oswald. The consideration for such conveyance shall be the sum of \$3,000 (Three Thousand and 00/100).

WHEREAS, the property being transferred by the City of Marshalltown, Iowa is real estate which is not being used to the full advantage of the City, and is not required for any other public purpose, and no rights of private persons will be adversely affected; and

WHEREAS, the City of Marshalltown hereby proposes the transfer of said property, subject to easements being retained and rights of way of utilities, and access to and maintenance of said utilities. Said easements, rights of way and access will be retained until such time as the utility no longer utilizes or needs facilities in this location.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The City Clerk shall cause to be published the notice required by law, by publication once in the Marshalltown Times-Republican, a newspaper having general circulation in the City of Marshalltown, Iowa, the publication to be not less than four (4) days nor more than twenty (20) days prior to the date hereinafter fixed in the City Hall, 10 W State Street, Marshalltown, Iowa, on February 26, 2024, 5:30 pm to consider any and all comments filed with the City Clerk or made in open Council to the proposal for conveyance as herein contained and to take final action thereon.

Passed this 12th day of February 2024, and signed this _____ day of February 2024.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Vacant, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor and City Council
FROM: Alicia Hunter, City Clerk
DATE: February 7, 2024
RE: Set Public Hearing for Sale of City Lots

Strategic Plan:

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Description/Background: Over the past few weeks several vacant lots have been advertised for sale by sealed bid. The deadline for bids was Tuesday, February 6th at 10 am. We received at least one bid for each property. A resolution setting a public hearing as well as the bid tab is attached. A summary of the winning bids is listed below.

BIDDER	VACANT LOT	BID PRICE
LaVern A. Wickam	719 N 4 th Ave	\$5,025
David Heddens	310 N 5 th St	\$1,550
Gary Thompson	107 E Lincoln St	\$1,510
Dan Oswald	102 N 22 nd St	\$2,001
Dan Oswald	901 N 5 th Ave	\$3,000

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



Bid Tab - Vacant Lots of Sale**Bid Opening February 6, 2024 at 10:00 am**

	8418-26-308-008	8418-28-451-015	8418-26-407-005	8418-26-277-001	8418-26-229-013
Bidder Name	310 N. 5TH ST	102 N. 22ND ST	107 E. LINCOLN ST	719 N. 4TH AVE	901 N. 5TH AVE
LaVern A. Wickam				\$5,025	\$1,500
David Heddens	\$1,550				
Robert Gooding					\$1,557
Carol Bristley					\$1,975
Thomas Morford				\$2,500	
Lizeth Ibarra	\$1,000				
DeMorris Dean		\$850			\$950
Gary Thompson			\$1,510		
Dan Oswald	\$1,251	\$2,001			\$3,000

MARSHALLTOWN

— I O W A —

City Administrator's Office

Joel Greer, Mayor
Joe Gaa, Administrator
Alicia Hunter, Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

REQUEST FOR SEALED BIDS FOR THE PURCHASE OF VACANT LOTS

The City of Marshalltown is selling five (5) vacant lots which were acquired through the Dangerous and Dilapidated Building Program. The City is offering a quit claim deed for the properties, which are being sold as is. The highest bid for each lot will be selected as the winning bid.

Sealed bids are due by **10:00AM CST on Tuesday, February 6, 2024**. Bids must include the dollar amount of the bid and the following information (if available):

- Name of bidder
- Address of bidder
- Telephone number of bidder
- Email address of bidder
- Name for deed (will only use if the highest bidder)
- Address for the tax statement to be sent (will only use for the highest bidder)

If bidding on multiple lots, please provide a separate bid for each property. The City will contact you after the bids are due to let you know if you are the highest bidder or not. The bid should be in a sealed envelope marked "Sealed Bid for Vacant Lots" and submitted to the City Clerk by the date and time above at:

City of Marshalltown
Attn: City Clerk
24 North Center Street
Marshalltown, Iowa 50158

Bids received after the due date and time will not be accepted. The City reserves the right to reject all bids and to waive any irregularities.

Following the acceptance of bids, the City of Marshalltown will have resolutions setting public hearings on the sale of the parcels at the February 12th City Council meeting. The public hearings will be held at the February 26th City Council meeting, following consideration of a resolution to approve the sale. Closing on the properties will take place after February 28th, with the purchaser to provide payment in full before the quit claim deed is provided. The properties for sale are listed below.

City Council
Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



Please note that an accessory building will not be allowed as the only structure on each of these parcels, unless an adjoining property owner is the purchaser and provides an affidavit of non-separation.

- | | | |
|----|--|--|
| 1. | 310 N. 5 th Street
PIN: 8418-26-308-008 | Size: 48' x 90'
<u>Zoning:</u> Residential |
| 2. | 102 N. 22 nd Street
PIN: 8418-28-451-015 | Size: .20 acres
<u>Zoning:</u> Residential |
| 3. | 107 E. Lincoln Street
PIN: 8418-26-407-005 | Size: 45' x 150'
Zoning: Residential |
| 4. | 719 N. 4 th Avenue
PIN: 8418-26-277-001 | Size 50' x 150'
Zoning: General Commercial |
| 5. | 901 N. 5 th Avenue
PIN: 8418-26-229-013 | Size: 50' x 150'
Zoning: General Industrial |

Please contact Joe Gaa, jgaa@marshalltown-ia.gov or 641-754-5799, with any questions.



PURCHASE OF CITY OF MARSHALLTOWN VACANT LOT BID SHEET

Sealed bids are due by **10:00AM CST on Tuesday, February 6, 2024**. Bids must include the dollar amount of the bid and the following information:

Property Address:	
Bid Amount:	
Name of Bidder:	
Bidder Address:	
Bidder Phone:	
Bidder Email:	
Name for deed if awarded:	
Address for the tax statement:	

If bidding on multiple lots, please provide a separate bid for each property. The City will contact you after the bids are due to let you know if you are the highest bidder or not.

The bid should be in a sealed envelope marked "Sealed Bid for Vacant Lots" and submitted to the City Clerk by the date and time above at:

City of Marshalltown Attn: City Clerk
24 North Center Street Marshalltown, Iowa 50158

Bids received after the due date and time will not be accepted. The City reserves the right to reject all bids and to waive any irregularities.

RESOLUTION APPROVING THE VOLUNTARY SEVERENCE OF 2460 REED AVENUE (PARCEL 8318-14-453-005) AND 2460-A REED AVENUE (PARCEL 8318-14-453-004) FROM THE CITY OF MARSHALLTOWN, IOWA

WHEREAS, the City of Marshalltown (hereinafter referred to as the “City”), State of Iowa, is a political subdivision organized and existing under the law and the Constitution of the State of Iowa (the “State”); and

WHEREAS, pursuant to Section 368.8 of the Code of Iowa, the City has received an application for voluntary severing of territory from the existing City limits of the City of Marshalltown from Monte and Leisha Eaton, for the property legally described in Section 1; and

WHEREAS, the City reviewed the application and found the severing of territory to not be in the best interest of the City on August 28th, 2023 [Resolution 2023-169]; therefore, the resolution failed; and

WHEREAS, the City Council has revived this resolution due to new seating of the council following a regular election; and

WHEREAS, the City has not found any necessary equitable distribution of assets and equitable distribution and assumption of liabilities of the territory between the city and the severed territory; and

WHEREAS, the City has now reviewed the application and found the severing of territory to be in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the applications for the voluntary severing of territory as legally described below and known locally as 2460 Reed Avenue and 2460-A Reed Avenue is hereby approved:

Lot 9, EXCEPT the West 24 feet of the South 335.1 feet of Lot 9, subject to the reservation of easement over and across the East 10 feet of said West 24 feet reserved by grantor, as shown in Plat of Survey attached to Warranty Deed filed January 8, 1979 and recorded as Instrument No. 3739-1978-9, office of the recorder of Marshall County, Iowa and EXCEPT Parcel “C” as shown in Plat of Survey filed September 15, 1995 as Instrument No. 9601555 subject to the reservation of easement to Lot “A” over the West 40 feet of the South 281 feet of Parcel “C” given to the grantee as set forth in the Quit Claim Deed filed December 4, 1995 and recorded as Instrument 9603140 and the Plat Drawing of Parcel “C” as shown in the Plat of Survey filed September 15, 1995 as Instrument No. 9601555; and INCLUDING Parcel “D” in Lot 9 as show in Plat of Survey filed September 8, 1997 and recorded as Instrument No. 9704917; AND a right of easement for ingress and egress over Lot “A” as identified in the contract filed June 16, 1995 as Instrument No. 9506252; all part of the subdivision of a part of the Southwest

Quarter of the Southeast Quarter of Section 14, Township 83 North, Range 18 West as shown in Plat of Survey, filed May 13, 1966 and recorded in Book 6, Page 27, records of the office of the Recorder of Marshall County, Iowa.

Section 2. This territory shall thereafter no longer be a part of the City of Marshalltown, Iowa, upon state acceptance or acknowledgement, as proved by law.

Section 3. That the City Clerk shall forthwith cause this Resolution and attachments to be filed with the City Development Board, the Secretary of State, the Marshall County Board of Supervisors, the State Department of Transportation, and shall record a copy of said Resolution, legal description, and map with the Marshall County Recorder, as required by Section 368.8 of the Code of Iowa.

Passed this 12th day of February 2024, and signed this _____ day of February 2024.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Vacant, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director (*filling in for Community Development Director*)
DATE: February 12th, 2024
RE: Reconsideration of Severance Request

PIN 8318-14-453-005 (2460 Reed Avenue)

PIN 8318-14-453-004 (2460-A Reed Avenue)

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:

Review City policies, procedure, plans, ordinances, programs, and services for updates and efficiencies.

Recommendation:

Council to determine.

Budget Impact:

If the severance request is approved the budget impact would result in a reduction of property tax revenue to the City of Marshalltown. The assessed values of these parcels are as follows:

Parcel	2023 Net Assessed Value
8318-14-453-004	\$98,310
8318-14-453-005	\$353,790

No estimates have been prepared to the savings in city staff time or other services currently provided to these parcels that may no longer be provided if severance is granted.

Description/Background:

City Council manual states, "Further, once a new City Council is seated following the next regular election, any matter may be revived" under the section motion to reconsider. A council member has requested, with the applicant - Mr. Eaton's concurrence, that Resolution 2023-169 be revived/reconsidered from the August 28, 2023 City Council Meeting.

RESOLUTION 2023-169 APPROVING THE VOLUNTARY SEVERENCE OF 2460 REED AVENUE (PARCEL 8318-14-453-005) AND 2460-A REED AVENUE (PARCEL 8318-14-453-004) FROM THE CITY OF MARSHALLTOWN, IOWA

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



The minutes from the meeting state:

Motion by Thompson, second by Ladehoff to postpone the resolution until the 9/25 meeting when there is a full council to decide on the matter. Motion failed 2-4, Hoop, Isom, Kell, and Schneider dissenting. Motion by Isom, second by Ladehoff to adopt RESOLUTION 2023-169 APPROVING THE VOLUNTARY SEVERENCE OF 2460 REED AVENUE (PARCEL 8318-14-453-005) AND 2460-A REED AVENUE (PARCEL 8318-14-453-004) FROM THE CITY OF MARSHALLTOWN, IOWA. Motion failed 3-3, Isom, Kell, and Schneider dissenting.

Mr. Eaton has requested the attached email be provided to council. City staff did not have nor make time to evaluate the accuracy of the many statements & claims made by Mr. Eaton. Many of the statements and “please explain” items he has requested from the city have been disputed or replied to through a previously filed & denied voluntarily severance request, an appeal to the state development board which concurred with the city’s denial of severance, and dozens of email correspondences in late 2023. To clarify many of the statements and “please explain” items towards the end of his email – answers were supplied to Mr. Eaton with email correspondence on 09/08/23:

Q: How long does a voluntary annexation request remain in effect if originally denied.

A: Once denied, it is no longer in effect unless it is refiled. Please refer to Iowa 368.7.

Q. If voluntary annexation requests are originally denied does the request remain in effect as long as the parcel remains connected to the Marshalltown Water Work water main.

A: No

Q. If a voluntary annexation is denied due to property location and the fact that the parcel was not directly connected / abutting the City boundary at the time the request was made due to separating parcel(s) remaining in the County, once the separating parcel(s) request voluntary annexation and the parcel(s) are approved for voluntary annexation are the previously denied voluntary annexation requests revisited for approval? Please explain.

A: No

The documents from the August 2023 City Council meeting are included. Utilities and agencies were given the opportunity to make any changes to their submitted comments, none were received.

i:\public works\council items\2024\severance request\memo_sale of edgewood industrial addition_lot 6.docx

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



*Mr. Eaton's Email
(he requested to be supplied to council)*

From: Monte Eaton <splintersconst@gmail.com>
Sent: Tuesday, February 6, 2024 11:58 PM
To: Alicia Hunter
Cc: gthompson@marshalltown-ia.gov; Greg Nichols; mmitchell@marshalltown-ia.gov; Mike Ladehoff; ahoop@marshalltown-ia.gov; bkell@marshalltown-ia.gov; jschneider@marshalltown-ia.gov; Joel Greer; Heather Thomas; Joe Gaa; Deborah McElroy
Subject: Re: Severance Request

CAUTION: This email originated from outside of the City of Marshalltown. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Alicia,

Please include the following information in the packets as these will more than likely be talking points for the consideration of the severance.

Voluntary Annexation: Iowa code 368 - Clearly states that voluntary annexation should be considered to "create more uniform boundaries". This was definitely not the case when the 2460 property was annexed in 1969. Iowa code 368 states the City should look within its already existing boundaries for undeveloped and underdeveloped areas before annexing additional territory. Iowa code 368 states that annexation can **not** be done for financial gain and that the annexation should provide greater services than those that are already provided.

Understanding that no one currently serving on the Council or City Staff was involved in the original voluntary annexation we can all agree this voluntary annexation did not create a more uniform boundary - in fact created quite the opposite. We can also agree that there were significant undeveloped and underdeveloped areas well within the existing City boundaries and many of those still exist today.

The current Council has the ability to correct the error that was done 55 years ago and has been allowed to remain by the previous council and city staff based on the ideas and the fact that nothing has changed in 55 years. Why should the error be corrected now? The City has virtually ZERO costs for these parcels yet collects premium property taxes for service that the City does not provide.

The following is not meant to bash any of the Councilors or any that remain on the council from the last severance filing. I may have not made the reasoning for the severance clear enough or stated enough inequities or facts in the previous filing. I will attempt to correct that in the following information. I was under the impression that there would be a question and answer period during the discussion as it is in the County meetings and happens at times during some of the City Council meetings. This was my error. I did not realize that I was to speak and then the Councilors would speak regarding their decision to vote against the severance with no response allowed by myself, along with no discussion between the Councilors, I was not allowed to rebut the comment read into fact by the City Staff. I did not realize I needed to sell the reasoning for severance prior to the council meeting. I think now I remotely understand how the process works and will present the following points and others during the

upcoming meeting. I hope the following helps explain to the councilors the reasoning for voting in favor of the severance and to correct the errors that have existed regarding these parcels for 50 + years.

The failure to have a back and forth open discussion regarding this severance would give the appearance that the Councilpersons have already formed their opinion and the public statement is an irrelevant part of the process as the Council is not allowed to ask any questions, and no answers can be given. The Councilpersons also can not respond to the comments made during this public comment time (as I understand it) if this is not correct please let me know prior to Feb. 9th, 2024.

First; This is not meant to bash Councilor Kell in any way. Councilperson Kell stated the reason for voting not to sever the properties when the last request for severance was submitted is "that nothing has changed since the original filing". I would have included more of the information below had it been discovered at the time.

In fact there have been several changes or let me say more information discovered that was not openly disclosed or presented by the City Staff in the original or the 2nd request for severance.

First; The severing of the 2460-B parcel is a major one of those changes and the facts behind it have not been disclosed by the City. The fact that in the original severance all 4 parcel that requested severances (2460, 2460A, 2460-B and 102 College View Ln.) were all initially denied by the Council upon recommendation by City staff (Ms. Kinser: Ex-City Administrator and Ms. Sponhiemer; Ex-Community Housing and Development Director). The 4-3 vote followed Ms. Kinser and Ms. Sponhiemer's recommendations not to sever all 4 of the parcels. More baffling was Councilperson Wirin's statement prior to her vote against the severance that she had not had time to read any of the information regarding the severance, stating "she was in christmas mode". Instead of abstaining from the vote or requesting the item be table for further evaluation as she had the option to do, Ms. Wirin voted **no** against the severance. The remaining 3 councilors gave no reasoning for their denial votes. Thus, causing all 4 parcels to retain legal counsel. At which time all 4 parcels filed for reconsideration. At some point during the reconsideration process the City staff (Ms. Kinser and Ms. Sponhiemer) recommended to the councilors to sever only the 2460-B parcel, the councilors took the recommendation and voted 4-3 to sever only the 2460-B parcel. Disregarding the fact that the 2460-B parcel contained the City's Utility easement for future City expansion that had existed since that parcel was established in 1971. The 2460-B parcel was created in 1971 by splitting off a non-conforming parcel from the original 2460 parcel that was annexed 2 years earlier in 1969.

This brings up the formation of the 2460-B non-conforming (City) parcel. This parcel was established in 1971 to allow an addition to the original 2460-B residence (located in the County) as the rear yard setback could not be met without 2460-B (County parcel) purchasing additional land from the already annexed City parcel 2460.

Iowa code 368 states that if a County parcel contains a residence that wishes to expand and requires purchasing neighboring City property this would constitute a voluntary annexation request and the County property should then be annexed into City. The Council at the time in 1971 again chose to not follow the requirements set forth in the Iowa code. Strangely or Not; this is the same council that ignored the Iowa code when annexing the 2460 parcel. This allowed the formation of the non-conforming lot (a.k.a. 2460-B City parcel) and the addition was constructed on the 2460-B County parcel. This brings up the fact that the rear yard setback issue still existed as the parcels were not combined. Again the City staff chose to ignore the Iowa and City codes. Had the parcel been required to combine

this would have required the County parcel be voluntarily annexed into the City in 1971 to correct the lot setback requirements.

It would appear that City staff and council at the time seemed to apply the City and State codes only if the purpose fit their personal objectives.

This is highly inappropriate and borders on illegal and causes a lack of confidence and trust amongst City residents. Codes and laws are set in place for just this purpose and if applied equally without preference there would be no questions of validity or purpose.

Regarding Councilman Schneider's statement " the City has plans for future development in that area".

This statement is also perplexing. It would appear that the City had and has no intention of expanding in this area as they voted to sever the 2460-B parcel that contained the City's utility easement.

I'm not sure what information Councilman Schneider possesses that would allow him to make this statement be true and correct. First; we would have to determine what distance Councilperson Schneider is referring to when he references "that area". The nearest documented planned City housing development is approximately 2 miles to the Northeast including plans for the highly controversial road expansions and residential housing that as far as I know does not have funding to complete. The next area of residential development is to the Northwest again 2+ miles away. I would consider "this area" to mean within a mile, but that is my opinion.

In Fact; The City has no written short term plan (5-10year) to develop any residential housing in our direct area - within a mile (South of Iowa Ave) and there are no written City plans for any long range plans (11- 20 years) to develop any residential housing in our direct area one mile (South of Iowa Ave). I was not able to ask Councilperson Schneider at the Council meeting to define what he meant by " that area".

This statement may have come from information that Ms Sponhiemer stated in the original severance process that she had been in contact with a developer to develop the ground directly West of our property. We all have come to know now this was a blatant falsehood, (see previous email). If Ms. Sponhiemer was seeking development opportunities outside the City boundaries; this development opportunity should have been turned over to the County or at a minimum been a City/County joint venture. As the County had no information regarding any such development nor did the Iowa DOT. Per the Iowa DOT letter stating no other entrance to Hwy 14/Reed Ave will be allowed. You can draw your own conclusions to the validity, No city water or sewer expansion has been planned for the next 20+ years in the area Per the Water and Sewer Departments, No written short or long term City plans for expansion or development makes the conclusion clear. Those statements were made under oath and on record to the City Council and the State City Development Board causes one to believe those false statements were made to cause financial and emotional duress to myself and my family.

Please note: The City would have to utilize eminent domain, purchase or exchange land from the College or the Church or Involuntarily Annex the surrounding County properties to expand the City's boundaries which there are no plans to do so, nor have any plans been set in place for the previous 55 years or as it stands the next 20+ years.

That being said there are NO plans, neither short or long term, to develop in our direct area contradicting Councilperson Schneider's statement and his reason for voting against the severance.

Then there is the question of providing services equal to those afford to every other city parcel along with multiple County parcels.

The Fire Chief has stated previously that all parcels in the City are provided equal service and response time except for the Southernmost properties located South of the college. By this statement I believe that The Fire Chief is referring to the 3 properties - 102 College View and our 2 properties 2460 / 2460A as these are the **ONLY** City parcels South of the College. The Fire Chief has also stated that they would need to respond with all 3 fire apparatus which would allow them to have 3000' of hose (requiring all of the fire hose the City owns) as the nearest fire hydrant is located approximately 2843' (over a 1/2 mile) away. Please note: this measurement is to the front concrete driveway pad portion of the residence. This does not take into consideration entering the house or if there is a fire in 2nd story or attic or the rear portion of the dwelling, nor does it take into account if there is a fire on any of the remaining 14 acres of property surrounding our home, this would require the assistance of the Haverhill Volunteer Fire Dept. and their equipment.

Do Not take this as a statement against the Fire Department, Fire Chief or any of the Fire personnel. I am not questioning the Department or the Department Personnels knowledge or abilities in any way. I am fully confident that they would do their best in whatever emergency situation they are put in with the equipment that they have at their disposal and the location of the nearest fire hydrant. The simple fact is that there are no other residential parcels with this extended distance from a fire hydrant and size limitations that exist within the City.

All of the (approximately 18) surrounding properties are located within the County including the 2 that utilize our driveway to access their properties. Per the Fire Chief, the City and surrounding areas all have 28E agreements to provide assistance and be first responders to all emergency calls. Thus, meaning that all of the surrounding (14) County properties are afforded the exact same fire protection services (if not better due to the location of their properties in relation to the nearest fire hydrant) than ours. There are 12 County properties located between our property and the nearest fire hydrant. Note: we previously owned a property on College View Ln and the Fire Chief issued a letter to our insurance company stating that the MFD would be first responders to all emergency calls.

Again please do not take this is not a negative statement against the Fire Dept. or its personnel it is only meant to convey the facts and why the severance should be approved.

This is Not a statement against the Police Department nor an attack toward any of the police dept. personnel. I am confident the Police Department personnel would respond to any emergency situation to the best of their ability given the location of our properties and peculiar location (see original email). The issue is, the police have to exit the City boundaries which ends at the South edge of the College property (denoted by the City limit sign) and travel approximately 1/4 mile into the County to patrol in front of our property. Performing patrols in this way would also afford 14 County parcels additional City Police protection that they are not paying for through the City property taxes. Noting this, it has been brought to my attention that the Marshalltown Police have been patrolling down College View Lane at night on a regular basis. This is odd and interesting at the same time, due to the fact College View Lane is not a City street nor is it a City parcel nor is it a County road - it is a private County parcel being utilized as a private drive access for the 9 properties just the same as our driveway at 2460 reed Ave serves 4 parcel (used to be 5). The difference is that our driveway (is not named) and is currently within the City Limits but utilized by County residents to access their County parcels - vs - College View Lane which is a County parcel utilized to access the 8 County parcels and 1 City parcel. Why are the police performing patrols down a private drive located in the County? Did the owner of the parcel request the patrols? By performing these patrols the City is providing a service to the 8 County parcels that are not paying for the service through City property taxes. Thus the only City parcel (102 College View Ln) is located at the

furthest East end of the 1/4 mile long county parcel (driveway) known as College View Lane. 102 College View Ln. has no direct City access and is only connected to the City via the North property line which is connected to another private parcel (known as the MCC College property).

Please note; The 102 College View Lane parcel was once a portion of the original 2460 parcel voluntarily annexed in 1969. The original 2460 parcel has been subdivided 4 times since being annexed. 1st in 1971 and 3 times in 1997. per City code a 3 way split requires the owners of the parcels to bring all parcels up to current City code, including sewer, water, city street, curb and gutter etc.. This was not required by the City for some reason in 1997.

The previous email dated June 28th 2023 (included in this severance packet) states that Ms. Kinser and Ms. Sponhiemer did not take into consideration the utility easement and that both recommended severing the 2460-B parcel effectively ending the City's utility easement. After more consideration and research with more facts being discovered, it is now apparent that both Ms. Kinser and Ms. Sponhiemer were informed that the utility easement effectively meant nothing to the City's future development as everyone in the surrounding area are located within the Rural Water Distribution network and all have privately maintained septic systems. Also note that there was no short term and long term plans for any Southern City residential expansion in place during both Ms. Kinser and Ms. Sponhiemer's time, both were fully aware of City development areas that were set in place as they both took part in the development of those plans.

Being in the Rural Water Distribution meant that in order for the City to provide City Water, Fire hydrants and Sewer services into this area and our parcels the City would have to purchase the water distribution rights from Rural Water. Per Rural Water "they have no intention of selling off the water distribution rights" and Per the City Water and Sewer Departments " There are **NO** plans to extend services into the area or to our parcels, or to purchase the water distribution rights from Rural Water".

I strongly feel that Ms. Kinser, Ms. Sponhiemer and the City's Legal Counsel were all fully aware of this information at the time they gave their recommendations to end the Utility easement and sever the 2460-B parcel. Yet refused to sever the remaining 3 parcels (2460, 2460A and 102 College View Ln.) solely based on the economic loss to the City and to inflict financial and emotional hardship on our family.

Iowa Code 368 states that a City can not voluntarily annex parcels solely for economical gain. This clearly happened in 1969 as **NO** additional services have been provided that were not already available prior to the annexation. It is still in question as to what additional service the City actually provides after 55 years that were not already in existence prior to the annexation. In 55 years the City has still not provided equal Daily City Services (i.e. water, sewer, fire hydrants, street lighting, etc.). The 2460 parcel that was voluntarily annexed in 1969 has been split multiple times since its annexation. This allowed the formation of the parcel known as 102 College View Ln., created the 2 parcels known as 2460 & 2460A and the now severed 2460-B parcel. Allowing the House and East (upper) barn at 2460 and 2460A to be constructed in 1997. This required parcel 2460 to be split again into parcel 2460A due to the distance and relation of the newly constructed Barn to the proposed House construction. In 1997 developers of a property were required to extend the City water and Sewer to the development. This was not done for some reason. Why? Because it was not possible, due to the fact that this area was already in the Rural Water district. No special meetings were held and no letters were required to be written to build the house or the barn or to split the 2460 parcel again, creating the 2460A parcel. However, when the purchasers of 102 College Lane wanted to build, it was determined they could not install City water

because of the parcel's location and the parcel was already established in the Rural Water district. The Owners were required to get special permission from the City to build on their property and permission to connect to the Rural Water System along with making additional required concessions to create and maintain a Fire Truck turn around on their property (this was not required for 2460 or 2460A). Once the property owners' completed the required special request letter, the letter had to be approved by the City staff. Variances were eventually given to build on their lot. Which directly increases the property value which directly increases the City's property tax revenues. This permission letter was then used against the owners' of 102 College View during the original severance filing.

The financial reasoning is again made totally clear and evident when both Ms. Sponhiemer and Ms. Kinser stated the reasons for severing the 2460-B parcel was 1) "that it was such a small parcel" and 2) "the parcel did not provide a significant tax revenue" unlike the 2460 & 2460A parcels and the 102 College View parcel.

Also please note that the 2460, 2460A and 102 College View did not receive any more City services than the 2460-B parcel, it was solely based on the financial gain or loss for the City in property tax revenue.

The City spent \$30,000.00+ in legal fees to deny the first severance request of 2460, 2460A and 102 College View Lane. The approximately \$30,000+ in legal fees the City spent under the guidance of Ms. Kinser and Ms. Sponhiemer is equivalent to nearly 20 years of lost property tax revenue that would be retained by the City by not severing the 2460, 2460A and 102 College View Ln. based on Ms. Sponhiemer's calculation of the difference in lost property tax revenue for the City. This can only mean that this was a personal vendetta by Ms. Sponhiemer and Ms. Kinser meant to inflict financial and emotional hardship on us and our family.

The statement filed previously stating that the City spent approximately \$3000.00 to perform Derecho clean up may be true. However, it was not noted if these funds were reimbursed to the City through FEMA, effectively costing the City \$0 dollars (didn't the City receive FEMA management funds?).

The fact of the matter is that the City offered and performed Derecho limb pick up to all of the City of Marshalltown parcels. Question; Did the City keep the individual costs attributed to every property within the City that limb removal services were provided? Or did our property rank special attention? The fact our property is 14 acres with multiple tree lines does not exclude us from the debris pick up that was provided at no cost to every City parcel. In fact the amount the City paid was a direct result of Ex-City Administrator Kinser's decisions, and Ms. Kinser's refusal to listen and ultimately require placing the debris in the State of Iowa - Department of Transportation's Right of Way. In fact, I advised Ms. Kinser against doing so via email. I advise Ms. Kinser via multiple emails that the DOT had the ditch slope rehab set for stabilization work and the contract was already let along with the fact that the work was to begin in the near future. Via email Ms. Kinser then threatened legal action against myself and my family if we did not comply with her requirements. Ms. Kinser's action and requirements directly led to the additional cost sustained by the City. I am not sure how many if any property owners were required to sign a Right of Entry: Hold Harmless and Indemnification contract which included the terms to hold harmless and indemnify the City, its employees and subcontractor from any accidental or intentional damages to any buildings, property and or personal belongings. We denied this contract multiple times via email to Ms. Kinser. Ms. Kinser then threatened us with fines and legal action if we did not sign the contract. I can only believe that Ms. Kinser, acting on the City's behalf, intended her action to cause mental and financial duress to myself and my family.

As these communications were via email I would assume that the City is still in possession of those email communications if not I would be able to provide copies if needed.

There are multiple County parcels directly bordering the City (18 to be exact) being provided more City services than our parcels. All of these County parcels directly border the City, some have more services than others but all have City water and nearby fire hydrants (if not directly located within their county parcels). All of these parcels have filed voluntary annexation requests with the City of Marshalltown and Marshalltown Water Works many of these have existed for many years. Some have City streets, curd and gutter, street plowing and maintenance, street lights, police patrol, fire hydrants, city water and some even have sewer connection.

Please explain why the City chooses not to act on and execute the Voluntary annexation options for these parcels. The list of parcels have previously been supplied.

Please explain how 1602 Westwood Dr. had a house constructed in 1994 directly across the the City/County boundary to avoid City taxes and fees with the only access to the property being from a City parcel that was more than large enough to construct the house as it sets, with a city maintained street and connected to the City water service and has had a Voluntary Annexation request on file since it was constructed. But yet the City chose and chooses not to exercise the Voluntary Annexation, yet all of the neighboring residences are within the City. Please explain what City services are not being provided or made available to this residence and the reasoning for not voluntarily annexing the parcel.

Please explain why the City has not exercised the Voluntary Annexation of 2428 233rd St. when the 2 neighboring properties were required to file for voluntary annexation and were annexed, yet this parcel constructed in 1999 remains in the County. Please explain what City services are being provided to the 2 neighboring parcels that are not being supplied or made available to this parcel. There is a City fire hydrant located in the front yard of this county parcel, city street, street light, street maintenance, police and fire protection, city water connection and sewer access.

Please explain why the City has not exercised the Voluntary Annexation of 2107, 2105, 2101 and 2003 W. Summit St. when all of the neighboring properties are located within the City. All of these properties have City water, some have sewer, all have City streets, fire hydrants, etc. . You will also want to speak with Chief Tupper regarding the calls to these properties, front yard parking, fire works, noise complaints, etc. . It is odd these County parcels have been allowed to exist in the middle of private City parcels and City owned parcels for years. All have filed for voluntary annexation requests which have existed for years. I am sure the neighboring City parcels who all are assessed Stormwater runoff tax/fee and must deal with all of the City ordinances, etc. I don't think they would not be very happy to find out their neighbors receive the exact same service as their parcel yet Do Not have the same taxes, fees, and ordenances applied. Especially since these parcels have all filed for Voluntary Annexation but yet remain in the County.

Please explain why 2420 233rd St. is located within the City but 2428 233rd St is located in the County. Why? Both were constructed in 1999. Both had to file for Voluntary Annexation at the same time when connecting to the City water main, yet 2428 233rd St remained in the County and 2420 233rd St was annexed into the City. Please explain what City services are being provided to 2420 233rd St. that are not made available to 2428 233rd St.. In Fact, the nearest fire hydrant to both residences is located in the front yard of the County parcel located at 2428 233rd St.

*Mr. Eaton's Email
(he requested to be supplied to council)*

Please explain why 2420 233rd St. is located within the City but 2332 Odessa Dr. is located in the County. Why? Both have Voluntary Annexation requests on file. Yet only 2420 is in the City. What City services are provided to 2420 233rd St. that are not provided to 2332 Odessa Dr.

Please explain what City services are being provided to 2460, 2460A Reed Ave and 102 College View Ln. that are not being provided to 2332, 2334, 2336, 2338, 2340, 2342, 2344 Odessa Dr.

Please explain what City services are being provided to 2460, 2460A Reed Ave and 102 College View Ln. that are not being provided to 2428 233rd St.

Please explain why 2436 233rd St is located in the City yet 2428 233rd St. is located in the County.

Please explain why 2332, 2334, 2336, 2338, 2340, 2342, 2344, Odessa Dr. remain located in the County. All of these Odessa Dr. properties directly border the City boundary all have City water and access to City fire hydrants. All have submitted Voluntary annexation requests yet remain in the County.

Please explain why 2331, 2333, 2335, 2339, Oak Park Rd. are located in the County. All of these properties directly border the City boundary, all are connected to the City Water main and have access to City fire hydrants. All have submitted Voluntary annexation requests with the City.

Please explain what City services are provided to 2460, 2460A Reed Ave and 102 College View Ln. that are not provided to the Odessa Dr parcels, Oak Park Rd. parcels, Westwood parcel, Summit St. parcels.

As you all can tell by the volume of information above it will take more than the 3 minute time frame allowed to read this all into record. I am requesting additional time be allowed for me to read this information into record as has been the case with others in previous council meetings.

I am not sure given the above information if the councilors can all agree to approve the severance prior to the council meeting, if that is the case then the issue can be placed on the consent agenda for approval and would avoid having to read all of the above into record.

Please let me know how you would like to proceed by Feb. 9th, 2024. Thank you.

Sincerely,
Monte Eaton
2460 Reed Ave

On Wed, Jan 31, 2024 at 3:01 PM Alicia Hunter <ahunter@marshalltown-ia.gov> wrote:

Monte,

Attached are the files that will be in the council packet. It is the same information from August with the new application. Staff asked for any changes to comments from the utilities/agencies and did not receive any changes from August.

Thanks,

Alicia Hunter

City Clerk

From: "Monte Eaton" <splintersconst@gmail.com>
To: "Alicia Hunter" <ahunter@marshalltown-ia.gov>
Sent: Wednesday, January 31, 2024 2:41:00 PM
Subject: Re: Severance Request

CAUTION: This email originated from outside of the City of Marshalltown. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Alicia,

Thank you for the update. Will you please send me all of the information that is going to be included in the council packets regarding our severance.

Thank you,
Monte Eaton

On Tue, Jan 30, 2024 at 2:54 PM Alicia Hunter <ahunter@marshalltown-ia.gov> wrote:

Hello Mr. Eaton,

This email is to confirm that a resolution for your severance request will be on the 2/12 agenda.

Thank you,

Alicia Hunter
City Clerk

From: "Alicia Hunter" <ahunter@marshalltown-ia.gov>
To: "Monte Eaton" <splintersconst@gmail.com>
Cc: "Joe Gaa" <jgaa@marshalltown-ia.gov>
Sent: Wednesday, January 17, 2024 10:06:14 AM
Subject: Re: Severance Request

Mr. Eaton,

Attached is the application that will need to be completed for each parcel. The application fee is \$250 per parcel.

I also attached the documents from your previous application to make sure the errors are corrected.

Thank you,

Alicia Hunter
City Clerk

From: "Joe Gaa" <jgaa@marshalltown-ia.gov>
To: "Monte Eaton" <splintersconst@gmail.com>
Cc: "Alicia Hunter" <ahunter@marshalltown-ia.gov>
Sent: Wednesday, January 17, 2024 9:24:31 AM
Subject: Severance Request

Good Morning Mr. Eaton-

Thank you for waiting patiently for a reply to your request. As I am new to my role and not overly familiar with the situation, I wanted to consult with legal counsel before moving this forward. As a new Council was seated on January 1st, your request may be brought back to the Council as a fresh issue. No motion to re-consider is needed. You will need to submit a new request in order for us to place this on a Council agenda. In order to place this on the first meeting in February (12th), your request would need to be filed with the City Clerk by February 2, 2024. Feel free to contact me if you have any questions. Thank you.

Joe Gaa

Joseph "Joe" A. Gaa
City Administrator
City of Marshalltown
24 North Center Street
Marshalltown, IA 50158
(641)754-5799

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Joel Greer, Acting City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas – Public Works Director
DATE: August 14, 2023
RE: Applications for Severance of Property:

PIN 8318-14-453-005 (2460 Reed Avenue)

PIN 8318-14-453-004 (2460-A Reed Avenue)

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:

Review City policies, procedure, plans, ordinances, programs, and services for updates and efficiencies

Recommendation:

The Council has the authority to approve the voluntary severing of territory by resolution. Staff requested comments from service agencies, utility providers, the Iowa D.O.T., City, and County Divisions. The comments are attached to the application packet for your review.

Budget Impact:

If the severance request is approved the budget impact would result in a reduction of property tax revenue to the City of Marshalltown. The assessed values of these parcels are as follows:

Parcel	2023 Net Assessed Value
8318-14-453-004	\$98,310
8318-14-453-005	\$353,790

No estimates have been prepared to the savings in city staff time or other services currently provided to these parcels that may no longer be provided if severance is granted.

Description/Background:

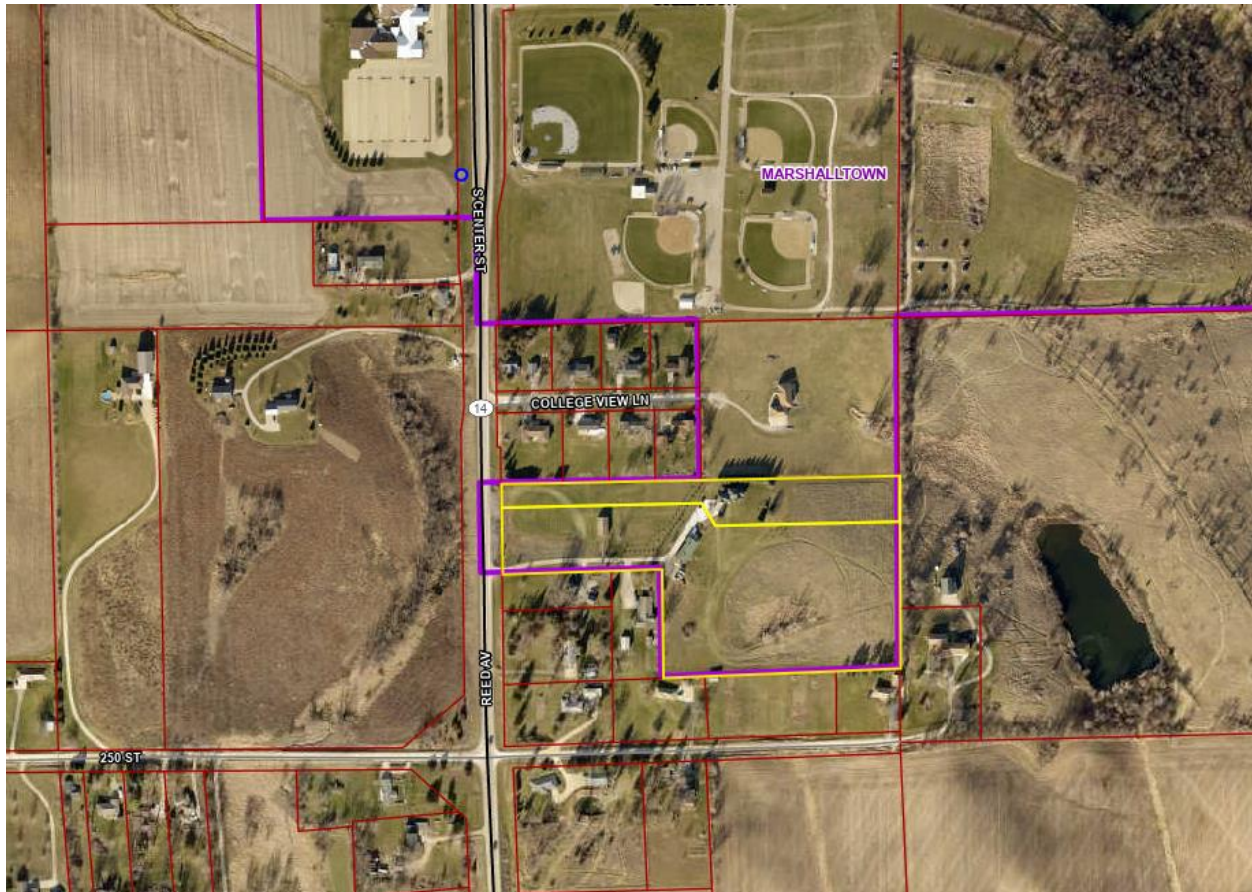
The city received two applications for severance. The provided legal description is a joint legal description for the two properties combined. The combined parcels total 14.12 Acres and is located on at the southern city limits. Requests for comments were requested on the two parcels jointly and severance is being considered on the two parcels jointly.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, *Vacant*



The two parcels are shown in yellow below. The purple line represents the city limits.



Attached are the comments received from the following:

- Alliant Energy
- Consumers Energy
- Iowa DOT
- Marshall County
- Marshalltown Fire Department
- Marshalltown Police Department
- Marshalltown Public Works

No responses were received from:

- Marshalltown Water Works
- Marshalltown Zoning Administrator
- Marshall County Zoning Administrator

i:\public works\council items\2023\transit\transit policy update_fare and service change_23 08 14.docx

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Vacant



Request for department/agency comments**PIN:** 8318-14-453-004 & 005

An application has been submitted to the City of Marshalltown requesting a severance of property from the City limits. The application is attached for your review and comments are being requested for the Council to consider as part of the review process.

Please complete the following form and return it to the City of Marshalltown Housing & Community Development Department via E-mail: hthomas@marshalltown-ia.gov within 1 week.

Name of Department/Agency	Alliant Energy
Name of Contact Person	Tanner Clayton
Phone Number	641-754-5825
E-mail Address	tannerclayton@alliantenergy.com

Please list any information that may be pertinent to services your agency provides in relation to this specific property. Information may include but is not limited to; any impact to assets or liabilities, changes to services available to the property or applicable fees. Please use the space below or attach a letter containing the requested information.

See attached email.

☐ Our department/agency has no comments on this request.

Signature

Printed Name

Date

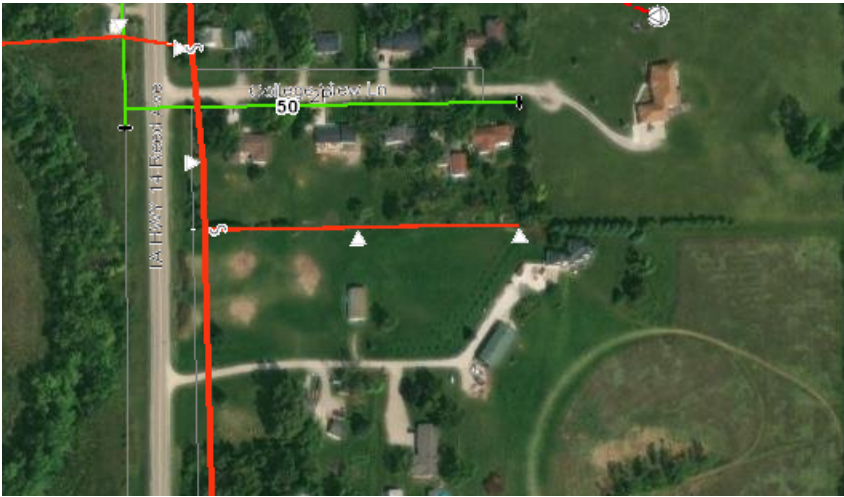
Heather Thomas

From: Accola, Amanda <AmandaAccola@alliantenergy.com>
Sent: Wednesday, July 26, 2023 8:24 AM
To: Heather Thomas
Subject: FW: Request for Comment - Severance from City of Marshalltown _ 2460 Reed Ave

From: Clayton, Tanner <TannerClayton@alliantenergy.com>
Sent: Wednesday, July 26, 2023 7:39 AM
To: Accola, Amanda <AmandaAccola@alliantenergy.com>
Subject: RE: Request for Comment - Severance from City of Marshalltown _ 2460 Reed Ave

As far as I can tell this shouldn't affect us since we already feed this property and would continue to regardless of city limits / ownership. Looks like our gas main comes up a little short but its close enough that an extension wouldn't be out of question as well.

Let me know if you need more on this!



Tanner Clayton | Manager of Customer Operations Marshalltown & Grinnell

ALLIANT ENERGY

1911 E Anson St | Marshalltown, IA 50158

Office: (641) 754-5825 | Cell: (515) 450-7095

alliantenergy.com | tannerclayton@alliantenergy.com



This e-mail message is intended only for the personal use of the recipient(s) named above. This message may be an attorney-client communication and as such privileged and confidential. If you are not an intended recipient, you may not review, copy or distribute this message. If you have received this communication in error, please notify us immediately by e-mail and delete the original message.

Request for department/agency comments**PIN:** 8318-14-453-004 & 005

An application has been submitted to the City of Marshalltown requesting a severance of property from the City limits. The application is attached for your review and comments are being requested for the Council to consider as part of the review process.

Please complete the following form and return it to the City of Marshalltown Housing & Community Development Department via E-mail: hthomas@marshalltown-ia.gov within 1 week.

Name of Department/Agency	Consumers Energy
Name of Contact Person	Bridget Itzen/Kevin Peterson
Phone Number	641-752-1593
E-mail Address	bitzen@consumersenergy.coop

Please list any information that may be pertinent to services your agency provides in relation to this specific property. Information may include but is not limited to; any impact to assets or liabilities, changes to services available to the property or applicable fees. Please use the space below or attach a letter containing the requested information.

☐ Our department/agency has no comments on this request.

Bridget Itzen
Digitally signed by Bridget Itzen
Date: 2023.08.02 15:31:59
-05'00'

Signature

Bridget Itzen

Printed Name

8/2/23

Date

Request for department/agency comments

PIN: 8318-14-453-004 & 005

An application has been submitted to the City of Marshalltown requesting a severance of property from the City limits. The application is attached for your review and comments are being requested for the Council to consider as part of the review process.

Please complete the following form and return it to the City of Marshalltown Housing & Community Development Department via E-mail: hthomas@marshalltown-ia.gov within 1 week.

Name of Department/Agency	Iowa DOT
Name of Contact Person	Benjamin Adey
Phone Number	515-239-1194
E-mail Address	Benjamin.Adey@iowadot.us

Please list any information that may be pertinent to services your agency provides in relation to this specific property. Information may include but is not limited to; any impact to assets or liabilities, changes to services available to the property or applicable fees. Please use the space below or attach a letter containing the requested information.

☐ Our department/agency has no comments on this request.

Signature

Printed Name

Date

From: Adey, Benjamin <Benjamin.Adey@iowadot.us>
Sent: Friday, July 28, 2023 8:25 AM
To: Heather Thomas
Cc: McClain, Deanna; Matulac, Donna; Armstrong, Leilah
Subject: RE: Request for Comment - Severance from City of Marshalltown _ 2460 Reed Ave

CAUTION: This email originated from outside of the City of Marshalltown. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning Heather,

Thanks for sending this to the DOT for review and comment. The only comment that the DOT has on the splitting up of this parcel is that the access spacing on this segment of IA 14 is 600'. There is not enough spacing to add an access to IA 14 in this location and the splitting of a parcel does not guarantee a new access. So any access to the new parcel would need to come from the existing access.

Thank you,



BENJAMIN J. ADEY, P.E.

SOUTH AREA ENGINEER
DISTRICT 1 - GRIMES FIELD OFFICE

2300 SE 17TH STREET, GRIMES, IOWA, 50111

Benjamin.Adey@iowadot.us  Iowa Department of Transportation

Office: 515-239-1194  @iowadot  @iowadot

Cell: 515-236-4482

From: McClain, Deanna <Deanna.McClain@iowadot.us>
Sent: Wednesday, July 26, 2023 6:00 AM
To: Matulac, Donna <Donna.Matulac@iowadot.us>
Cc: Adey, Benjamin <Benjamin.Adey@iowadot.us>
Subject: FW: Request for Comment - Severance from City of Marshalltown _ 2460 Reed Ave

You were not included so I thought I would forward this to you.

THANK YOU,



DEANNA MCCLAIN

ACCESS/UTILITY SPECIALIST

DISTRICT 1 FIELD OFFICE

2300 SE 17TH ST

GRIMES, IA 50111

iowadot.gov

 Iowa Department of Transportation

Office: 515-986-5460

 @iowadot  @iowadot

Request for department/agency commentsPIN: 8318-14-453-004 & 005

An application has been submitted to the City of Marshalltown requesting a severance of property from the City limits. The application is attached for your review and comments are being requested for the Council to consider as part of the review process.

Please complete the following form and return it to the City of Marshalltown Housing & Community Development Department via E-mail: htthomas@marshalltown-ia.gov within 1 week.

Name of Department/Agency	Marshall Co Auditor/Recorder
Name of Contact Person	Whitney Hunt
Phone Number	641-844-2715
E-mail Address	whunt@marshallcountyia.gov

Please list any information that may be pertinent to services your agency provides in relation to this specific property. Information may include but is not limited to; any impact to assets or liabilities, changes to services available to the property or applicable fees. Please use the space below or attach a letter containing the requested information.

From the County's perspective, it would clean up the area by making it consistent w/ the surrounding properties. There is a lot of confusion in this area on whether a property is "in" or "outside" the city limits. The 2 parcels requesting severance are surrounded on 3 sides by rural property in Timber Creek Twp (the 4th side is Hwy 14).

As an FYI, on 9/9/1971 a Quit Claim Deed (Book B22 Pg 505) was recorded for the West 24' of the South 335.1' of Lot 9 that said, "reserving unto grantors, their heirs, administrators, executors, successors & assigns unto the City of Marshalltown and its utility franchise holders a right of easement for the erection, installation and maintenance of water, electricity, gas, telephone, sewer and utility poles and services through, in, under, over and across the East 10' of said West 24'..." (see attached copy). The City allowed this piece (owned by the Jacobs) to be severed from the city limits, I believe it was in 2017.

☐ Our department/agency has no comments on this request.

Nan Benson
Signature

Nan Benson
Printed Name

8/2/2023
Date

B22-505

505
230



QUIT CLAIM DEED

Know All Men by These Presents: That Marvin R. Farni and Marie A. Farni, husband and wife

in consideration* of the sum of
One and No/100 Dollars and other good and valuable consideration
in hand paid do hereby Quit Claim unto D. R. Enos and Nell Enos, husband and wife

Grantees' Address: Route Four, Marshalltown, Iowa

all our right, title, interest, estate, claim and demand in the following described real estate situated in
Marshall County, Iowa, to-wit:

The West 24 feet of the South 335.1 feet of Lot 9 of the Auditor's Plat of the Southwest 1/4 of the Southeast 1/4 of Section 14, Township 83 North, Range 18 West of the 5th P. M., Marshall County, Iowa, reserving unto grantors, their heirs, administrators, executors, successors and assigns and unto the City of Marshalltown and its utility franchise holders a right of easement for the erection, installation and maintenance of water, electricity, gas, telephone, sewer and utility poles and services through, in, under, over and across the East 10 feet of said West 24 feet. The right of easement herein reserved shall include the right of ingress and egress for the purposes herein expressed but shall not include the right of usage as a public street or alley.

The consideration hereof is less than \$1000.00, no deed stamps required.

Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share in and to the above described premises.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender, according to the context.

Signed this 19 day of September, 1971.

* If the consideration is \$1,000 or less, the following statement should appear on the face of the deed. This deed and transfer is exempt from transfer tax because the consideration is \$1,000 or less. (Iowa Sections 226A.1 and 226A.3)
If the Grantor or Grantor is a federal or state unit or agency thereof, read subparagraph A of Section 226A.2 Exceptions.

Marvin R. Farni
Marie A. Farni
Route Four

STATE OF IOWA, COUNTY OF Marshall ss.

On this 19 day of September, A. D. 1971

Marshalltown, Iowa
(Grantors' Address)

before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared
Marvin R. Farni and Marie A. Farni, husband and wife

to me known to be the identical persons named in and who executed the foregoing instrument, and acknowledged that they executed the same as their voluntary act and deed.

JOHN L. MOWRY, Notary Public in and for the State of Iowa.

From the above named Grantors to the above named Grantees:

STATE OF IOWA
COUNTY OF Marshall } ss.

Filed for record this 19 day of September,
A. D. 1971, at Marshalltown o'clock PM, and recorded in Book
2510 of 2510 on page 1

FEE, \$ 1.00 Paid

John L. Mowry, Deputy
Recorder

WHEN RECORDED RETURN TO State of Iowa, Marshall Co. (Name)
Marshalltown, Iowa (Address)

H-3451

4. QUIT CLAIM DEED
(This Deed Must Be Recorded in Iowa)

STATE OF IOWA, MARSHALL CO.
Entered for taxation the 19 day of September, A. D. 1971
John L. Mowry
Deputy
Recorder

101
1971 SEP 9 PM 4 37
RECORDED
INDEXED
Blanche Campbell

2510

Request for department/agency comments**PIN:** 8318-14-453-004 & 005

An application has been submitted to the City of Marshalltown requesting a severance of property from the City limits. The application is attached for your review and comments are being requested for the Council to consider as part of the review process.

Please complete the following form and return it to the City of Marshalltown Housing & Community Development Department via E-mail: hthomas@marshalltown-ia.gov within 1 week.

Name of Department/Agency	Marshalltown Fire Department
Name of Contact Person	David Rierson
Phone Number	641-754-5751
E-mail Address	drierson@marshalltown-ia.gov

Please list any information that may be pertinent to services your agency provides in relation to this specific property. Information may include but is not limited to; any impact to assets or liabilities, changes to services available to the property or applicable fees. Please use the space below or attach a letter containing the requested information.

It is stated that the properties in question do not have the response time nor is the department capable of supplying the same services as the remainder of the city receives. Response time is longer as the properties are located in the most southern portion of the city. In regards to not supplying the same services, this is inaccurate. We will provide the same services but need to use different techniques to establish a water supply. As stated in the request, the property is located 2,843 feet from the closest fire hydrant. Responding with three apparatus provides us with 3,000 feet of supply line. In response to the highway being closed, it would need to be closed regardless of who responds. Haverhill Vol. Fire Department would need to establish a tanker water shuttle or deploy hose in a similar fashion as Marshalltown Fire Department, which would close the highway. As far as responding to College View Lane, we would respond if requested by Haverhill Fire Department. However, with the proximity to the city and given our response time, there is a good possibility we would be dispatched anyway.

☐ Our department/agency has no comments on this request.


Signature


Printed Name


Date

Request for department/agency comments**PIN:** 8318-14-453-004 & 005

An application has been submitted to the City of Marshalltown requesting a severance of property from the City limits. The application is attached for your review and comments are being requested for the Council to consider as part of the review process.

Please complete the following form and return it to the City of Marshalltown Housing & Community Development Department via E-mail: hthomas@marshalltown-ia.gov within 1 week.

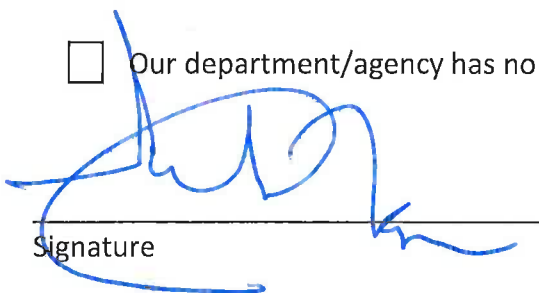
Name of Department/Agency	Marshalltown Police Department
Name of Contact Person	Michael W. Tupper
Phone Number	641.754.5771
E-mail Address	mtupper@marshalltown-ia.gov

Please list any information that may be pertinent to services your agency provides in relation to this specific property. Information may include but is not limited to; any impact to assets or liabilities, changes to services available to the property or applicable fees. Please use the space below or attach a letter containing the requested information.

The police department defers to legal counsel for the City and the city council on this matter.

The police department does provide law enforcement services to the area in question.

☐ Our department/agency has no comments on this request.


SignatureMichael W. Tupper

Printed Name

10 August 2023

Date

Request for department/agency comments**PIN:** 8318-14-453-004 & 005

An application has been submitted to the City of Marshalltown requesting a severance of property from the City limits. The application is attached for your review and comments are being requested for the Council to consider as part of the review process.

Please complete the following form and return it to the City of Marshalltown Housing & Community Development Department via E-mail: hthomas@marshalltown-ia.gov within 1 week.

Name of Department/Agency	Marshalltown Public Works
Name of Contact Person	Heather Thomas
Phone Number	641-754-5734
E-mail Address	hthomas@marshalltown-ia.gov

Please list any information that may be pertinent to services your agency provides in relation to this specific property. Information may include but is not limited to; any impact to assets or liabilities, changes to services available to the property or applicable fees. Please use the space below or attach a letter containing the requested information.

City of Marshalltown Public Works provides services in the following areas; information pertaining to each is shown below:

Airport: No comments on this request.

Compost: Normal operation charges gate fees for loads hauled to the facility. The city has historically supplemented the operation of our compost facility utilizing street and other general fund resources. This has been further evident with two recent natural disasters, the 2018 tornado and the 2020 derecho. Following the derecho, the compost facility was opened and gate fees were waived for debris dropped off. In addition, the city provided pick-up services to properties in the city limits at no additional costs to those property owners. Records indicate that Mr. Eaton corresponded with city staff between Sept 2, 2020 and Nov 23, 2020 in relation to a pile that measured approximately 170' x 27' on the property requesting severance that he wanted hauled off. The city hired a Contractor at a cost of \$3,000 to haul his debris from his residence to the city compost facility. There are records of an additional pile equal to up to two times that size he was requesting help with that I was unable to determine how it was resolved.

Continued on next page....

☐ Our department/agency has no comments on this request.

Heather Thomas
Signature

Heather Thomas
Printed Name

08/02/23
Date

Department / Agency Comments Continued
PIN 8318-14-453-004 & 005
Marshalltown Public Works

Engineering - Projects & ROW Management: No comments on this request.

Facilities/Utility: No comments on this request.

Sanitary Sewer / Water Pollution Control: In accordance with City Code § 52.023 PRIVATE DISPOSAL SYSTEMS ALLOWED, Mr. Eaton is not connected to the city's sanitary sewer system and, therefore, is not charged a sanitary sewer utility fee for being provided this service.

Storm Water: In accordance with the City's Storm Water Utility Rate Credit Policy, on March 22, 2023, Mr. Eaton applied for and was granted a Level 5 credit effective from the date of application. Therefore, this property is not charged a storm water utility fee for providing storm water services.

Streets: This property's driveway connects to Highway 14 / Reed Avenue. In accordance with an Iowa DOT Maintenance Agreement the City has with the State, the city's street department provides certain maintenance activities for the state Highway from Iowa Avenue to Woodland Street. The state provides these maintenance activities for the state Highway adjacent to Mr. Eaton's driveway. Granting a severance from the City so this property is in the county would likely not result in the county providing street maintenance activities in this stretch. We believe the state would continue to provide these maintenance activities.

Transit: No comments on this request.

Request for department/agency comments**PIN:** 8318-14-453-004 & 005

An application has been submitted to the City of Marshalltown requesting a severance of property from the City limits. The application is attached for your review and comments are being requested for the Council to consider as part of the review process.

Please complete the following form and return it to the City Clerk via email clerk@marshalltown-ia.gov by noon on February 7, 2024. _____

Name of Department/Agency	Alliant Energy
Name of Contact Person	Tanner Clayton
Phone Number	641-754-5825
E-mail Address	tannerclayton@alliantenergy.com

Please list any information that may be pertinent to services your agency provides in relation to this specific property. Information may include but is not limited to; any impact to assets or liabilities, changes to services available to the property or applicable fees. Please use the space below or attach a letter containing the requested information.

See attached email.

☐ Our department/agency has no comments on this request.

_____
Signature_____
Printed Name_____
Date

COMPLETE THE FOLLOWING INFORMATION FOR EACH PARCEL

(PLEASE TYPE OR PRINT CLEARLY)

Property Address: 2460-A Reed Ave		<i>></i> *City Addressing File indicates this PIN is 2460-A Reed Ave. ~HT
Parcel Identification Number (PIN): 8318-14-453-004		
Owner of Record: Monte & Leisha Eaton		
Address of Owner of Record: 2460-A Reed Ave		
Owner Phone: 641-485-2618	Owner E-mail: splintercourt@gmail.com	
Authorized Agent:		
Address of Authorized Agent:		
Agent Phone:	Agent E-mail:	

Please indicate if the property is involved in any of the following: *N/A*
☐ Bankruptcy ☐ Contract ☐ Civil Suit ☐ Foreclosure
Attach the following:

- ☒ A description of current and expected use as well as reason for request (use additional paper if needed): *Residential / Ag - same - No or limited City services / see attached*
- ☒ Complete and accurate legal description of property to be severed from the corporate limits.
- ☒ Map of property to be severed showing property dimension and city limits.
- ☒ \$250 application fee per parcel.

I hereby agree by signing below that I am requesting 100% voluntary severance of my property from the incorporated City of Marshalltown territory.

[Signature]
Owner/Agent Signature

6/28/2023 *1/17/24*
Date

Leisha Eaton
Owner/Agent Signature

6/28/23 *1/17/24*
Date

COMPLETE THE FOLLOWING INFORMATION FOR EACH PARCEL

(PLEASE TYPE OR PRINT CLEARLY)

Property Address: 2460-D Reed Ave		*City Addressing File indicates this PIN is 2460-A Reed Ave. ~HT
Parcel Identification Number (PIN): 8318-14-453-004		
Owner of Record: Monte & Leisha Eaton		
Address of Owner of Record: 2460-A Reed Ave		
Owner Phone: 641-485-2618	Owner E-mail: splintercourt@gmail.com	
Authorized Agent:		
Address of Authorized Agent:		
Agent Phone:	Agent E-mail:	

Please indicate if the property is involved in any of the following: <i>N/A</i>			
☐ Bankruptcy	☐ Contract	☐ Civil Suit	☐ Foreclosure

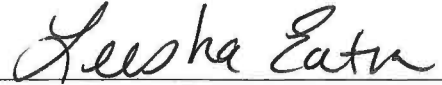
Attach the following:

- ☒ A description of current and expected use as well as reason for request (use additional paper if needed): *Residential / Ag - same - No or limited City services / see Attached*
- ☒ Complete and accurate legal description of property to be severed from the corporate limits.
- ☒ Map of property to be severed showing property dimension and city limits.
- ☐ \$250 application fee per parcel.

I hereby agree by signing below that I am requesting 100% voluntary severance of my property from the incorporated City of Marshalltown territory.

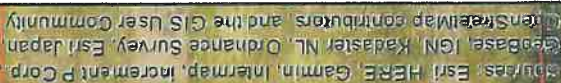

Owner/Agent Signature

6/28/2023
Date


Owner/Agent Signature

6/28/23
Date

5



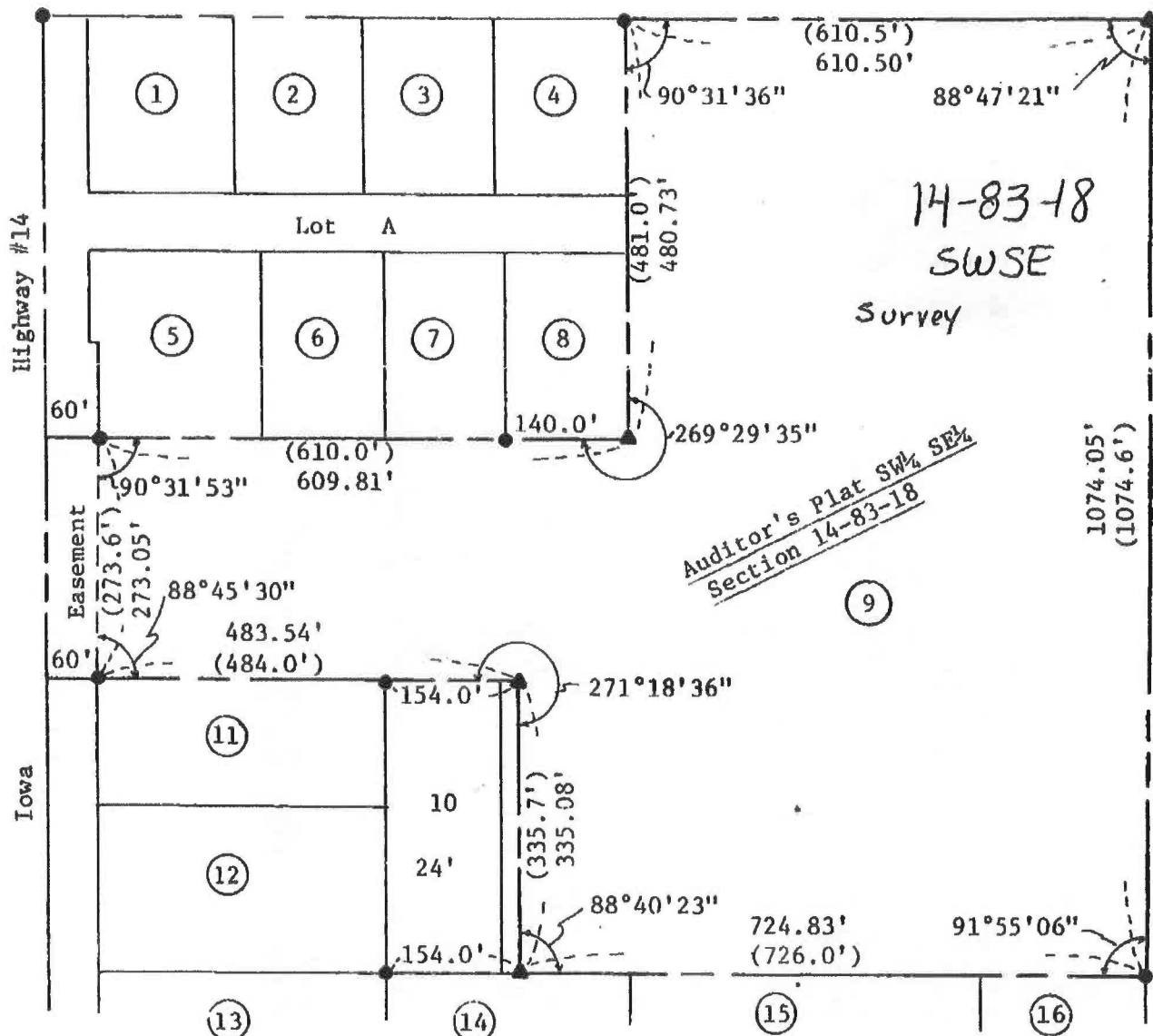
- State Paved
Qtr Qtr Poly
geog_twp_poly
section_poly



These tax maps were compiled for assessment and tax information from official county records. All information shown is for the following purposes and does not represent a survey of the land. Mapping by aerial methods.

BADGER REALTY COMPANY SURVEY
MARSHALLTOWN, IOWA
1978
(Owners: Glen E. & Janice Eggers)

3139-1978-9



Description: Lot 9 Auditor's Plat SW $\frac{1}{4}$ SE $\frac{1}{4}$ Section 14 T83N, R18W of the 5th P.M. except the west 24.0' of the south 335.08' of said Lot 9. Contains 20.06 acres including highway easement.

North
Scale 1" = 200'
Pins Found ●
Pins Set ▲
Recorded Dim. ()

I hereby certify that this survey and plat was prepared by me or under my direct personal supervision and that I am a duly registered Land Surveyor under the laws of the State of Iowa.

Larry M. Neal
Larry M. Neal, L.S.
Iowa Reg. No. 7037

Date 11-14, 1978

Prepared by
Clapsaddle-Garber Associates
Consulting Engineers
Marshalltown, Iowa

This plat's legal description encompasses more than the parcels requesting severance. -HT

PN 7567

B22-505

505
236



QUIT CLAIM DEED

Know All Men by These Presents: That Mervin R. Farni and Marie A. Farni, husband and wife

in consideration of the sum of One and No/100 Dollars and other good and valuable consideration in hand paid to hereby Quit Claim unto D. R. Enos and Nell Enos, husband and wife

Grantee's Address: Route Four, Marshalltown, Iowa

all our right, title, interest, estate, claim and demand in the following described real estate situated in Marshall County, Iowa, to-wit:
The West 24 feet of the South 335.1 feet of Lot 9 of the Auditor's Plat of the Southwest 1/4 of the Southeast 1/4 of Section 14, Township 83 North, Range 18 West of the 5th P. M., Marshall County, Iowa, reserving unto grantors, their heirs, administrators, executors, successors and assigns and unto the City of Marshalltown and its utility franchise holders a right of easement for the erection, installation and maintenance of water, electricity, gas, telephone, sewer and utility poles and services through, in, under, over and across the East 10 feet of said West 24 feet. The right of easement herein reserved shall include the right of ingress and egress for the purposes herein expressed but shall not include the right of usage as a public street or alley.

The consideration hereof is less than \$1000.00, no deed stamps required.

Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share in and to the above described premises.

Words and phrases herein including abbreviations and terms shall be construed as in the singular or plural number and as masculine, feminine or neuter gender, according to the context.

Signed this 1st day of September 19 71

I, the undersigned, a Notary Public in and for the State of Iowa, do hereby certify that the foregoing is a true and correct copy of the original as the same appears in my records.

Mervin R. Farni
Marie A. Farni
Route Four

STATE OF IOWA, COUNTY OF Marshall
On this 1st day of September A.D. 1971
before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Mervin R. Farni and Marie A. Farni, husband and wife

Marshalltown, Iowa
(Grantee's Address)

I, the undersigned, do hereby certify that the foregoing is a true and correct copy of the original as the same appears in my records.

JOHN L. MONROE Notary Public in and for the State of Iowa

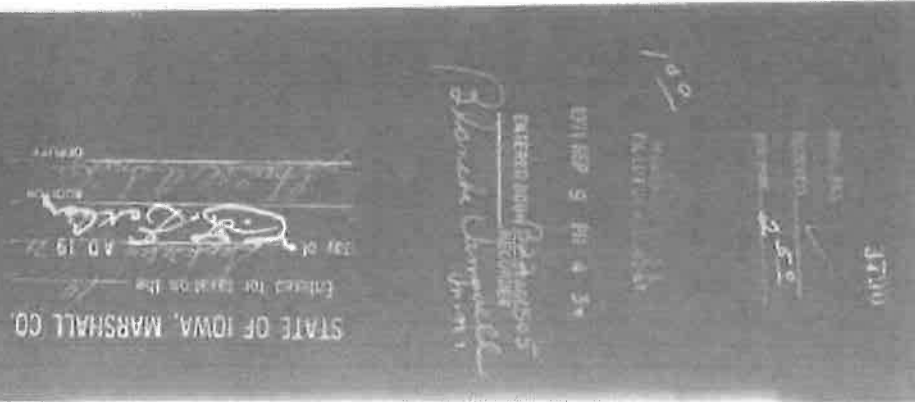
From the above named Grantors to the above named Grantee:

STATE OF IOWA } Filed for record this _____ day of _____
COUNTY OF _____ } A.D. 19____ at _____ o'clock _____ M., and recorded in Book _____ of _____ on page _____

FEE \$ _____ Paid _____ County _____ Recorder _____

WHEN RECORDED RETURN TO _____ (Name) _____ (Address)

This legal description does not seem to encompass the parcels requesting severance. ~HT



PIN # 831814453004

Type: WARRANTY DEED Group: LAN
Recorded: 09/30/2015 at 11:11:05 AM
Amt: \$17.00 Page 1 of 2
Revenue Tax: \$455.20
Marshall County Iowa
Deanne Raymond County Recorder
File **2015-00004923**

\$455.20

\$17.00

WARRANTY DEED-JOINT TENANCY

Box * **Preparer & Return To:** William J. Lorenz, PO Box 618, Marshalltown, IA 50158, 641-752-4271
Taxpayer: Monte A. and Leisha M. Eaton, 1912 Blossom Lane, Marshalltown, IA 50158

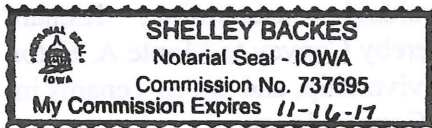
For the consideration of One Dollar(s) and other valuable consideration, Richard J. Winkler and Pamela L. Winkler, husband and wife, do hereby Convey to Monte A. Eaton and Leisha M. Eaton, as Joint Tenants with Full Rights of Survivorship, and not as Tenants in Common, the following described real estate in Marshall County, Iowa:

Lot 9, EXCEPT the West 24 feet of the South 335.1 feet of Lot 9, subject to the reservation of easement over and across the East 10 feet of said West 24 feet reserved by grantor, as shown in Plat of Survey attached to Warranty Deed filed January 8, 1979 and recorded as Instrument No. 3739-1978-9, office of the recorder of Marshall County, Iowa, and EXCEPT Parcel "C" as shown in Plat of Survey filed September 15, 1995 as Instrument No. 9601555 subject to the reservation of easement to Lot "A" over the West 40 feet of the South 281 feet of Parcel "C" given to the grantee as set forth in the Quit Claim Deed filed December 4, 1995 and recorded as Instrument 9603140 and the Plat Drawing of Parcel "C" as shown in the Plat of Survey filed September 15, 1995 as Instrument No. 9601555; and INCLUDING Parcel "D" in Lot 9 as shown in Plat of Survey filed September 8, 1997 and recorded as Instrument No. 9704917; AND a right of easement for ingress and egress over Lot "A" as identified in the contract filed June 16, 1995 as Instrument No. 9506252; all part of the subdivision of a part of the Southwest Quarter of the Southeast Quarter of Section 14, Township 83 North, Range 18 West as shown in Plat of Survey, filed May 13, 1966 and recorded in Book 6, Page 27, records of the office of the Recorder of Marshall County, Iowa.

Grantors do Hereby Covenant with Grantees, and successors in interest, that Grantors holds the real estate by title in fee simple; that they have good and lawful authority to sell and convey the real estate; that the real estate is free and clear of all liens and encumbrances except as may be above stated; and Grantors Covenant to Warrant and Defend the real estate against the lawful claims of all persons except as may be above stated. Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share in and to the real estate.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Dated: September 24, 2015



Richard J. Winkler
Richard J. Winkler Grantor

Pamela L. Winkler
Pamela L. Winkler Grantor

STATE OF, IOWA, MARSHALL COUNTY, ss:

This record was acknowledged before me this 24th day of September, 2015, by Richard J. Winkler And Pamela L. Winkler.

Shelley Backes
Signature of Notary Public



Marshall County



Legend

- Web_Parcels
- CountyRoadMarkers
- RoadMarker_St_Fed
- <all other values>
- Federal
- Primary Paved
- County Paved
- <all other values>
- State
- Primary Paved Ramp
- town_poly
- State Paved
- Qtr Qtr Poly
- geog_twp_poly
- section_poly

ROADS_GEOCODED

0.00 0.03 0.05 0.10 0.15 0.20 0.25 0.30 0.35 0.40 0.45 0.50 0.55 0.60 0.65 0.70 0.75 0.80 0.85 0.90 0.95 1.00



These tax maps were compiled for assessment and does not represent a survey of the land. All information shown is for the foregoing purpose and tax information from official county records. Mapping by aerial methods.

Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NGA, GEBCO, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), Swisstopo, Mapbox, OpenStreetMap contributors, and the GIS User Community



Monte Eaton <splintersconst@gmail.com>

2460 A and 2460 D Property Severance

1 message

Monte Eaton <splintersconst@gmail.com>

Wed, Jun 28, 2023 at 1:03 PM

To: gthompson@marshalltown-ia.gov, ahoop@marshalltown-ia.gov, jschneider@marshalltown-ia.gov, bkell@marshalltown-ia.gov, gisom@marshalltown-ia.gov, Mike Ladehoff <mladehoff@marshalltown-ia.gov>, Heather Thomas <hthomas@marshalltown-ia.gov>, deborah@marshalltownwater.com

I am writing to inform everyone that we will again be filing for severance for the 2 parcels identified as **PIN#831814453004** and **PIN#831814453005** known as 2460-A and 2460-D as allowed under **Iowa Code 368.8**.

Some of you were involved in the previous filing and the subsequent denial of severance. Under the Iowa code we are allowed to re-file for severance every 2 years if there is no significant development or long range plan for development in our area. There has been no new City residential development nor are there any City plans to annex or develop any of the surrounding neighboring grounds for residential or commercial development as stated previously by Ms. Spohnheimer and Ms. Kinser in 2017.

For those not familiar with the history of the properties:

In 1969 the properties currently known as 2460-A, 2460-D, the severed portion of 2460-B along with the property currently known as 102 College View Ln. were one parcel.

In 1969 the owner of the 2460 Reed Ave property constructed a barn (the lower West barn, on what is now 2460-D) without obtaining a building permit from the County. The County inturn was going to issue a fine and require the building to be torn down.

The owner of the 2460 Reed Ave property then approached the City and requested annexation into the City as long as the barn could remain.

The City then annexed the property and allowed the barn to remain.

In 1971 the home owners of 2460-B needed to purchase additional land (from what is now 2460-D) to allow for a rear addition to the 2460-B residence.

The City allowed a non-conforming separation of a 24' wide x 335' long portion of property from 2460-D and established a new parcel. At that time the City required a utility easement be created across the newly created parcel. The parcel was then purchased by the 2460-B owners and the addition constructed.

The 2460-B main residence property remained as a County parcel and the rear yard as a City parcel.

The City allowed this to avoid requiring the entire parcel to be annexed into the City. Even though the State code clearly stated that if city property is purchased to allow expansion of a county property all of the property would then be considered a voluntary annexation to the City. However the annexation was not required.

The City did not require the lots be combined and allowed the separate parcel to be considered the rear yard of 2460-B for construction purposes and to meet the required City rear yard setback requirements. This parcel remained a portion of the City from 1971 until the parcel was severed in 2017 and returned to the County.

At which time the City released its claim to the utility easement. Apparently there were NO plans for city expansion as stated by Ms. Kinser and Ms. Spohnheimer.

Not to mention the City collected property taxes and benefited financially by providing NO City services to the property.

One would hope this is an isolated incident - but it is not.

In 1995 a sale occurred of the property known as 2460 Reed Ave. and in 1997 the 2460 parcel was split again into what was known as 2460 Reed Ave and what is now currently known as 102 College View Ln.

The City then issued a building permit in 1997 for a residence and an outbuilding (upper East barn) to be constructed on the 2460 property. The outbuilding (east upper barn) was constructed first. Then the foundation for the house was constructed. However due to the location of the house foundation to the newly constructed outbuilding and according to City code, outbuildings can not be located in front of the residence, the City required the 2460 property to be split again (because it was non-conforming) into 2460-A (house property) including 2.2 acres and 2460-D barn(s) and 11.8 acre property. Additionally, City code states an outbuilding can not be built on a property without a residence. However - if you get a building permit and then do not follow the building permit exemptions are made and property splits allowed.

Per Ms. Spohnheimer because these 2 properties have so many exemptions made to them the properties 2460-A and 2460-D are considered and treated as one property by the City as the properties are considered to be non-conforming even though the conditions of the properties were caused by the City by not following the codes and requirements that were already set in place.

These 2 properties (2460- A and 2460-D) are on the outlying southern edge of the City. These two parcels are entirely surrounded by county properties except for a 600' portion of the 1215' northern property line that borders what is currently known as 102 College View Ln. The remaining 615' of the Northern property line is bordered by County residential properties. The Eastern 582' property line is bordered by County residential and Ag properties, the Southern 1215' property line borders County residential properties, the Western 276' property line is bordered by State Highway 14 and on the West side of Highway 14 by County Ag properties.

Again, the only reason that what is known as College View Ln. and the properties surrounding it are located in the County is because the City chose not to follow the annexation codes in 1969. Therein lies the issue.

The Street Dept does not plow or maintain the road as it is State Hwy 14. There are no curb and gutter, no sidewalks and no street lighting, and there are no plans to install any. If there is an issue with the entrance to my property I must contact the State and County not the City.

I am a Rural Water customer, and must provide and maintain my own sewage system as City water and sewer services are not available. The sewage system is managed by the County, not the City.

Per the Marshalltown Water and Sewer Dept there are no plans to extend service to the south to any of the outlying properties.

The Police Dept does not patrol my area as it has no City access.

However, the Police do patrol / travel down what is known as College View Ln. I am not sure why this is done as College View Ln is not a City street nor a County road. The property known as College View Ln is a privately owned property that is used as a private driveway for the 8 County Residences and the single City residence located at the furthest eastern edge of the driveway, who are the owners of the College View Ln property. Similar to the driveway leading to our residence which is shared by 2 county residences 2460-C and 2460-B.

During a recent incident; a car had wrecked blocking our drive. The vehicle was located in the entrance of the drive / shoulder of the highway. I was informed by the Officer I spoke with, that we are in an unusual circumstance and that they could not / would not send a patrol car to determine if the car would /could be removed by the City. However, I was informed that as a homeowner I could call a tow company on my own to have the vehicle removed or I could call the Sheriff's Dept or the Highway Patrol to see how they wanted to handle it. I speculate this would not be the case for any other property located within the City limits. I was baffled by their statement, as Ms. Spohnheimer and Ms. Kinser have stated many times prior; the City easement begins at the Centerline of Highway 14. So I am not sure why these statements were made and service refused based on our property location.

The Fire Chief has also clearly stated we do not have the same response time nor are they capable of supplying the same services to our properties as they provide to the remainder of the City and some County residences.

The nearest fire hydrant is located over 1/2 mile away and located on the opposite (west) side of Hwy 14, located in front of the New Hope Church, approximately 2843' from our house. If there were ever a fire it would require shutting down Highway 14 to lay hoses across the highway, notifying the DOT, Highway Patrol, Sheriff Dept and diverting the Highway traffic down gravel roads, etc., before laying the hoses, and / or utilizing Haverhill's Volunteer Fire Dept. to provide fire service to our 2 properties. Question; who provides fire service to 2460-B and 2460-C. When we owned a property on College View Ln the Fire Chief issued a letter to us stating they would be first responders to any fire emergency calls.

Are the College View Ln. residence paying additional for the additional City police and fire services?

Previously both Ms. Spohnheimer and Ms.Kinser stated under oath that they were in communication with a developer to develop the property directly to the west of our property. This apparently was a false statement as the property owners directly to the west have had no contact with anyone regarding any such City development. Not to mention this would require annexation of at least 3 additional county properties and extension of the water and sewer services. Please remember, the Water and Sewer Dept had already stated that there is no plan to extend those services. Possibly Ms. Kinser and Ms. Spohnheimer were incorrect in their directions and they meant directly south of our property. This would again require annexation of additional county residences and land. However, If that were the

case: why did Ms. Kinser and Ms. Spohnheimer approve the severance and give up the existing utility easements that had been in existence since 1971 and sever the 2460-B parcel. The answer is simple, there is and was no plan to develop any of the neighboring ground and the statements made by both Ms. Spohnheimer and Ms. Kinser were blatantly false which screams perjury by knowingly making false statements to influence the governing bodies decision. Both Ms. Spohnheimer and Ms. Kinser's false statements have caused and continue to cause financial damages and hardship to myself and my family.

In the previous request for severance there were 4 parcels requesting severance (102 College View, 2460-A Reed Ave, 2460-D Reed Ave and 2460-B Reed Ave). The City granted only 1 of the 4 parcels severance. This was the portion of 2460-B. Included in the property that the City severed was the utility easement for future development. Apparently the City had and has no intention of expanding to the South.

There are several county properties that border the City that remain in the County even though those properties receive significantly more City services than our 2 properties. Those services include, fire protection, police patrol protection, Marshalltown water and sewer service, City street plowing, curb and gutter, stormwater runoff control, City street lighting and sidewalks, ALL at NO cost as they pay only County taxes not City. Nor are the additional City fees applied to those properties as they are located in the County (such as the Storm Water Runoff fee and the now proposed City Utility franchise fees). I find it unsettling that the City provides these services to County residences but refuses to provide those services to long time City properties.

According to the Iowa Code the City can not refuse severance based solely on economic reasons (loss in tax base) which is exactly why Ms. Spohnheimer and Ms. Kinser opposed the initial severance. As Ms. Spohnheimer stated, the reason for allowing the severance of the 2460-B parcel was that it was such a small and irrelevant amount of property tax and such a small piece of property that there was no reason to keep it in the city. Evidently, Ms. Spohnheimer and Ms. Kinser did not consider the utility easement for future City expansion as an important aspect of the property and were only considering the monetary loss or gain of the property tax value to the City as important.

Now that it is clear that the City had and has no intention of annexing or developing any property surrounding our properties for the last 5 years and no plans for the next 10 years there is no reason the severance should not be granted.

I am more than willing to speak with anyone individually or as a group to discuss this request and to answer any question you may have. We will be filing the Severance paperwork provided by Ms. Spohnheimer in the near future. Thank you.

Please feel free to contact me by phone at 641-485-2618 or via email at splintersconst@gmail.com

Sincerely,
Monte Eaton

COMPLETE THE FOLLOWING INFORMATION FOR EACH PARCEL

(PLEASE TYPE OR PRINT CLEARLY)

Property Address: <u>2460-A Reed Ave</u>		<i>*City Addressing File indicates this PIN is 2460 Reed Ave. ~HT</i>
Parcel Identification Number (PIN): <u>8318-14-453-005</u>		
Owner of Record: <u>Monte & Leisha Eaton</u>		
Address of Owner of Record: <u>2460-A Reed Ave</u>		
Owner Phone: <u>641-485-2618</u>	Owner E-mail: <u>splintersconst@gmail.com</u>	
Authorized Agent:		
Address of Authorized Agent:		
Agent Phone:	Agent E-mail:	

Please indicate if the property is involved in any of the following: N/A
☐ Bankruptcy ☐ Contract ☐ Civil Suit ☐ Foreclosure
Attach the following:

- ☒ A description of current and expected use as well as reason for request (use additional paper if needed): Residential/Ag /same - no or limited city services /see Attached
- ☐ Complete and accurate legal description of property to be severed from the corporate limits.
- ☐ Map of property to be severed showing property dimension and city limits.
- ☒ \$250 application fee per parcel.

I hereby agree by signing below that I am requesting 100% voluntary severance of my property from the incorporated City of Marshalltown territory.

[Signature]
Owner/Agent Signature

~~6/28/2023~~ 1/17/24
Date

[Signature]
Owner/Agent Signature

~~6/28/2023~~ 1/17/24
Date

COMPLETE THE FOLLOWING INFORMATION FOR EACH PARCEL

(PLEASE TYPE OR PRINT CLEARLY)

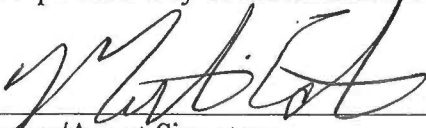
Property Address: 2460-A Reed Ave		*City Addressing File indicates this PIN is 2460 Reed Ave. -HT
Parcel Identification Number (PIN): 8318-14-453-005		
Owner of Record: Monte & Leisha Eaton		
Address of Owner of Record: 2460-A Reed Ave		
Owner Phone: 641-485-2618	Owner E-mail: splintersconst@gmail.com	
Authorized Agent:		
Address of Authorized Agent:		
Agent Phone:	Agent E-mail:	

Please indicate if the property is involved in any of the following: N/A			
☐ Bankruptcy	☐ Contract	☐ Civil Suit	☐ Foreclosure

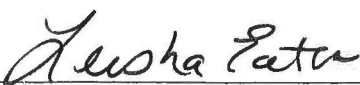
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6/28/2023
Date


Owner/Agent Signature

6/28/2023
Date

Marshall County

COLLEGE VIEW

REED

75.5 ft

608.1 ft

1214.8 ft

8318-14-453-005

557.2 ft

143.8 ft

81

Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community

 Web_Parcels
 State
 Primary Paved Ramp
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 CountyRoadMarkers
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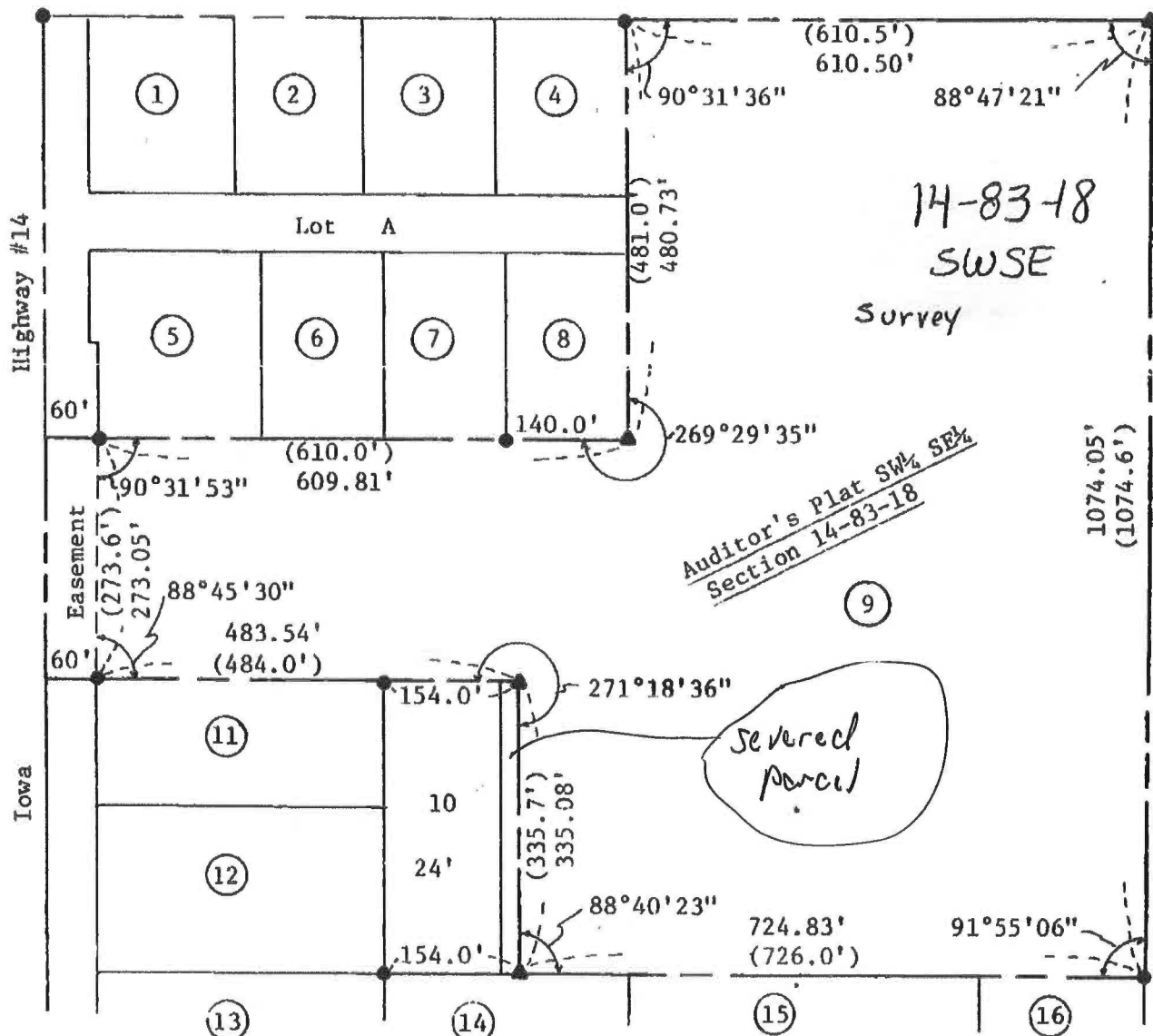
00.0075015 0.03 0.045 mi

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Mapping by aerial methods.

BADGER REALTY COMPANY SURVEY
MARSHALLTOWN, IOWA
1978
(Owners: Glen E. & Janice Eggers)

5139-1978-9



Description: Lot 9 Auditor's Plat SW 1/4 SE 1/4 Section 14 T83N, R18W of the 5th P.M. except the west 24.0' of the south 335.08' of said Lot 9. Contains 20.06 acres including highway easement.

I hereby certify that this survey and plat was prepared by me or under my direct personal supervision and that I am a duly registered Land Surveyor under the laws of the State of Iowa.

Larry M. Neal
Larry M. Neal, L.S.
Iowa Reg. No. 7037

Date 11-14, 1978

Prepared by
Clapsaddle-Garber Associates
Consulting Engineers
Marshalltown, Iowa

This plat's legal description encompasses more than the parcels requesting severance. ~HT

PN 7567

B22-505

605
232

QUIT CLAIM DEED

Know All Men by These Presents: That Marvin R. Farni and Marie A. Farni, husband and wife

in consideration of the sum of One and No/100 Dollars and other good and valuable consideration in hand paid by hereby Quit Claim unto D. R. Enos and Nell Enos, husband and wife

Grantee's Address: Route Four, Marshalltown, Iowa

All our right, title, interest, estate, claim and demand in the following described real estate situated in Marshall County, Iowa, to-wit:
The West 24 feet of the South 335.1 feet of Lot 9 of the Auditor's Plat of the Southwest 1/4 of the Southeast 1/4 of Section 14, Township 83 North, Range 18 West of the 5th P. M., Marshall County, Iowa, reserving unto grantors, their heirs, administrators, executors, successors and assigns and unto the City of Marshalltown and its utility franchise holders a right of easement for the erection, installation and maintenance of water, electricity, gas, telephone, sewer and utility poles and services through, in, under, over and across the East 10 feet of said West 24 feet. The right of easement herein reserved shall include the right of ingress and egress for the purposes herein expressed but shall not include the right of usage as a public street or alley.

The consideration hereof is less than \$1000.00, no deed stamps required.

Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share in and to the above described premises.

Wells and places herein, including outbuildings, shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender according to the context.

Signed this 1st day of September 19 71

• In the presence of at least two competent witnesses, the grantors have signed and acknowledged this deed before me, a Notary Public in and for the State of Iowa.

Marvin R. Farni
Marie A. Farni
Route Four

STATE OF IOWA, COUNTY OF Marshall

On this 1st day of September A. D. 19 71

before me, the undersigned Notary Public in and for the

State of Iowa, personally appeared

Marvin R. Farni and Marie A. Farni, husband and wife

known to me to be the persons named in and who executed the foregoing instrument, and acknowledged that they executed the same as their voluntary act and deed.

In me given to be the official records thereof in and who executed the foregoing instrument, and acknowledged that they executed the same as their voluntary act and deed.

JOHN L. MOHRY

Notary Public in and for the State of Iowa

From the above named Grantors to the above named Grantee:

STATE OF IOWA
COUNTY OF

Filed for record this _____ day of _____
A. D. 19 _____ at _____ o'clock _____ P. M. and recorded in Book _____ of _____ on page _____

FEE: \$ _____ Paid

Deputy

Recorder

WHEN RECORDED RETURN TO _____

(Name)

(Address)

This legal description does not seem to encompass the parcels requesting severance. ~HT

STATE OF IOWA, MARSHALL CO
Entered for record on the
1st day of September 1971
at 10:00 AM
J. L. Mohry
Notary Public

Blanche Campbell

100

100

100

100

PIN # 831814453004

Type: WARRANTY DEED Group: LAN
Recorded: 09/30/2015 at 11:11:05 AM
Amt: \$17.00 Page 1 of 2
Revenue Tax: \$455.20
Marshall County Iowa
Deanne Raymond County Recorder
File **2015-00004923**

\$455.20

\$17.00

WARRANTY DEED-JOINT TENANCY

Box * **Preparer & Return To:** William J. Lorenz, PO Box 618, Marshalltown, IA 50158, 641-752-4271
Taxpayer: Monte A. and Leisha M. Eaton, 1912 Blossom Lane, Marshalltown, IA 50158

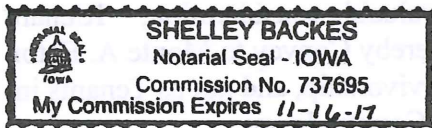
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Dated: September 24, 2015



Richard J. Winkler
Richard J. Winkler Grantor

Pamela L. Winkler
Pamela L. Winkler Grantor

STATE OF, IOWA, MARSHALL COUNTY, ss:

This record was acknowledged before me this 24th day of September, 2015, by Richard J. Winkler And Pamela L. Winkler.

Shelley Backes
Signature of Notary Public



[illegible]

Legend for the map:

- Web_Parcels: Orange square
- CountyRoadMarkers: Blue house icon
- RoadMarker_St_Fed: Green dot
- State: White circle
- Primary Paved Ramp: Red line
- State Paved: Blue line
- Qtr Qtr Poly: White square
- County Paved: Black line
- Primary Paved: Red line
- geog_twp_poly: Blue square
- section_poly: Red dashed line
- town_poly: Yellow square



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Monte Eaton <splintersconst@gmail.com>

2460 A and 2460 D Property Severance

1 message

Monte Eaton <splintersconst@gmail.com>

Wed, Jun 28, 2023 at 1:03 PM

To: gthompson@marshalltown-ia.gov, ahoop@marshalltown-ia.gov, jschneider@marshalltown-ia.gov, bkell@marshalltown-ia.gov, gisom@marshalltown-ia.gov, Mike Ladehoff <mladehoff@marshalltown-ia.gov>, Heather Thomas <hthomas@marshalltown-ia.gov>, deborah@marshalltownwater.com

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The 2460-B main residence property remained as a County parcel and the rear yard as a City parcel.

The City allowed this to avoid requiring the entire parcel to be annexed into the City. Even though the State code clearly stated that if city property is purchased to allow expansion of a county property all of the property would then be considered a voluntary annexation to the City. However the annexation was not required.

The City did not require the lots be combined and allowed the separate parcel to be considered the rear yard of 2460-B for construction purposes and to meet the required City rear yard setback requirements. This parcel remained a portion of the City from 1971 until the parcel was severed in 2017 and returned to the County.

At which time the City released its claim to the utility easement. Apparently there were NO plans for city expansion as stated by Ms. Kinser and Ms. Spohnheimer.

Not to mention the City collected property taxes and benefited financially by providing NO City services to the property.

One would hope this is an isolated incident - but it is not.

In 1995 a sale occurred of the property known as 2460 Reed Ave. and in 1997 the 2460 parcel was split again into what was known as 2460 Reed Ave and what is now currently known as 102 College View Ln.

The City then issued a building permit in 1997 for a residence and an outbuilding (upper East barn) to be constructed on the 2460 property. The outbuilding (east upper barn) was constructed first. Then the foundation for the house was constructed. However due to the location of the house foundation to the newly constructed outbuilding and according to City code, outbuildings can not be located in front of the residence, the City required the 2460 property to be split again (because it was non-conforming) into 2460-A (house property) including 2.2 acres and 2460-D barn(s) and 11.8 acre property. Additionally, City code states an outbuilding can not be built on a property without a residence. However - if you get a building permit and then do not follow the building permit exemptions are made and property splits allowed.

Per Ms. Spohnheimer because these 2 properties have so many exemptions made to them the properties 2460-A and 2460-D are considered and treated as one property by the City as the properties are considered to be non-conforming even though the conditions of the properties were caused by the City by not following the codes and requirements that were already set in place.

These 2 properties (2460- A and 2460-D) are on the outlying southern edge of the City. These two parcels are entirely surrounded by county properties except for a 600' portion of the 1215' northern property line that borders what is currently known as 102 College View Ln. The remaining 615' of the Northern property line is bordered by County residential properties. The Eastern 582' property line is bordered by County residential and Ag properties, the Southern 1215' property line borders County residential properties, the Western 276' property line is bordered by State Highway 14 and on the West side of Highway 14 by County Ag properties.

Again, the only reason that what is known as College View Ln. and the properties surrounding it are located in the County is because the City chose not to follow the annexation codes in 1969. Therein lies the issue.

The Street Dept does not plow or maintain the road as it is State Hwy 14. There are no curb and gutter, no sidewalks and no street lighting, and there are no plans to install any. If there is an issue with the entrance to my property I must contact the State and County not the City.

I am a Rural Water customer, and must provide and maintain my own sewage system as City water and sewer services are not available. The sewage system is managed by the County, not the City.

Per the Marshalltown Water and Sewer Dept there are no plans to extend service to the south to any of the outlying properties.

The Police Dept does not patrol my area as it has no City access.

However, the Police do patrol / travel down what is known as College View Ln. I am not sure why this is done as College View Ln is not a City street nor a County road. The property known as College View Ln is a privately owned property that is used as a private driveway for the 8 County Residences and the single City residence located at the furthest eastern edge of the driveway, who are the owners of the College View Ln property. Similar to the driveway leading to our residence which is shared by 2 county residences 2460-C and 2460-B.

During a recent incident; a car had wrecked blocking our drive. The vehicle was located in the entrance of the drive / shoulder of the highway. I was informed by the Officer I spoke with, that we are in an unusual circumstance and that they could not / would not send a patrol car to determine if the car would /could be removed by the City. However, I was informed that as a homeowner I could call a tow company on my own to have the vehicle removed or I could call the Sheriff's Dept or the Highway Patrol to see how they wanted to handle it. I speculate this would not be the case for any other property located within the City limits. I was baffled by their statement, as Ms. Spohnheimer and Ms. Kinser have stated many times prior; the City easement begins at the Centerline of Highway 14. So I am not sure why these statements were made and service refused based on our property location.

The Fire Chief has also clearly stated we do not have the same response time nor are they capable of supplying the same services to our properties as they provide to the remainder of the City and some County residences.

The nearest fire hydrant is located over 1/2 mile away and located on the opposite (west) side of Hwy 14, located in front of the New Hope Church, approximately 2843' from our house. If there were ever a fire it would require shutting down Highway 14 to lay hoses across the highway, notifying the DOT, Highway Patrol, Sheriff Dept and diverting the Highway traffic down gravel roads, etc., before laying the hoses, and / or utilizing Haverhill's Volunteer Fire Dept. to provide fire service to our 2 properties. Question; who provides fire service to 2460-B and 2460-C. When we owned a property on College View Ln the Fire Chief issued a letter to us stating they would be first responders to any fire emergency calls.

Are the College View Ln. residence paying additional for the additional City police and fire services?

Previously both Ms. Spohnheimer and Ms. Kinser stated under oath that they were in communication with a developer to develop the property directly to the west of our property. This apparently was a false statement as the property owners directly to the west have had no contact with anyone regarding any such City development. Not to mention this would require annexation of at least 3 additional county properties and extension of the water and sewer services. Please remember, the Water and Sewer Dept had already stated that there is no plan to extend those services. Possibly Ms. Kinser and Ms. Spohnheimer were incorrect in their directions and they meant directly south of our property. This would again require annexation of additional county residences and land. However, If that were the

case: why did Ms. Kinser and Ms. Spohnheimer approve the severance and give up the existing utility easements that had been in existence since 1971 and sever the 2460-B parcel. The answer is simple, there is and was no plan to develop any of the neighboring ground and the statements made by both Ms. Spohnheimer and Ms. Kinser were blatantly false which screams perjury by knowingly making false statements to influence the governing bodies decision. Both Ms. Spohnheimer and Ms. Kinser's false statements have caused and continue to cause financial damages and hardship to myself and my family.

In the previous request for severance there were 4 parcels requesting severance (102 College View, 2460-A Reed Ave, 2460-D Reed Ave and 2460-B Reed Ave). The City granted only 1 of the 4 parcels severance. This was the portion of 2460-B. Included in the property that the City severed was the utility easement for future development. Apparently the City had and has no intention of expanding to the South.

There are several county properties that border the City that remain in the County even though those properties receive significantly more City services than our 2 properties. Those services include, fire protection, police patrol protection, Marshalltown water and sewer service, City street plowing, curb and gutter, stormwater runoff control, City street lighting and sidewalks, ALL at NO cost as they pay only County taxes not City. Nor are the additional City fees applied to those properties as they are located in the County (such as the Storm Water Runoff fee and the now proposed City Utility franchise fees). I find it unsettling that the City provides these services to County residences but refuses to provide those services to long time City properties.

According to the Iowa Code the City can not refuse severance based solely on economic reasons (loss in tax base) which is exactly why Ms. Spohnheimer and Ms. Kinser opposed the initial severance. As Ms. Spohnheimer stated, the reason for allowing the severance of the 2460-B parcel was that it was such a small and irrelevant amount of property tax and such a small piece of property that there was no reason to keep it in the city. Evidently, Ms. Spohnheimer and Ms. Kinser did not consider the utility easement for future City expansion as an important aspect of the property and were only considering the monetary loss or gain of the property tax value to the City as important.

Now that it is clear that the City had and has no intention of annexing or developing any property surrounding our properties for the last 5 years and no plans for the next 10 years there is no reason the severance should not be granted.

I am more than willing to speak with anyone individually or as a group to discuss this request and to answer any question you may have. We will be filing the Severance paperwork provided by Ms. Spohnheimer in the near future. Thank you.

Please feel free to contact me by phone at 641-485-2618 or via email at splintersconst@gmail.com

Sincerely,
Monte Eaton

**RESOLUTION AUTHORIZING THE SALE AND CONVEYANCE AND TRANSFER
OF TITLE OF LOT 6 OF EDGEWOOD INDUSTRIAL PARK ADDITION FROM THE
CITY OF MARSHALLTOWN, IOWA, TO BOOST RUN LLC**

WHEREAS, the Council of the City of Marshalltown, Iowa finds it is in the best interest of the City and proposes to convey and transfer, property set out and described in Section 1 hereof to Boost Run LLC; and

WHEREAS, the City of Marshalltown has received an offer from Boost Run LLC, to purchase Lot 6 of Edgewood Industrial Park ("Lot 6"), for the City's asking price of \$279,979.00 (Two Hundred Seventy-Nine Thousand Nine Hundred Seventy-Nine Dollars 00/100), said sum payable to the City of Marshalltown; and

WHEREAS, the City of Marshalltown hereby proposes the transfer of said property, subject to easements being retained and rights of way of utilities, and access to and maintenance of said utilities. Said easements, rights of way and access will be retained until such time as the utility no longer utilizes or needs facilities in this location; and

WHEREAS, a notice of public hearing has been published according to law notifying the public of the proposed conveyance and transfer of title, and said public hearing was held.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The City of Marshalltown, Iowa, by this resolution, approve the conveyance and transfer of title to Boost Run LLC, the following property:

LOT 6 OF PROPOSED EDGEWOOD INDUSTRIAL PARK ADDITION TO THE
CITY OF MARSHALLTOWN, MARSHALL COUNTY, IOWA

The consideration for such conveyance shall be the sum of \$279,979.00 (Two Hundred Seventy-Nine Thousand Nine Hundred Seventy-Nine and 00/100).

Section 2. The City of Marshalltown hereby approves the transfer of said property, subject to easements being retained and rights of way of utilities, and access to and maintenance of said utilities. Said easements, rights of way and access will be retained until such time as the utility no longer utilizes or needs facilities in this location.

Passed this 12th day of February 2024, and signed this ____ day of February 2024.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
Vacant, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director (*filling in for Community Development Director*)
DATE: February 12th, 2024
RE: Accept Offer to Purchase Real Estate _ Edgewood Industrial Park Addition _ Lot 6

Strategic Plan:

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Plan for and construct new infrastructure – The City has taken on constructing new infrastructure within this subdivision to provide for increased industrial opportunities.

Recommendation: Hold Public Hearing & Accept the Offer to Purchase Real Estate

Budget Impact: Full price offer was received in the amount of \$37,000 / Acre for Lot 6, containing 7.567 Acres for a total of \$279,979.00.

- Five Star retains a 5% commission/service fee of \$1,850/acre (Resolution 2023-098)
- Project provided regional storm water retention at a value of \$12,000 / Acre [Code § 53.026 (E)]. This amount will be deposited into the Storm Water Enterprise Fund for use in maintaining the city-owned regional retention basin.
- The city will need to have abstracts created for each Lot that is sold, the cost of which is not yet known.
- Additional closing costs, taxes, and transaction costs will be with-held & deducted from the purchase revenue. Any remaining revenue will be deposited into the Sewer Enterprise Fund to compensate for the loss of the farm ground (fixed asset purchased by Sewer Enterprise in 1986, 1992, and 1998) and additional construction needed to thicken sludge to accommodate the increased storage needed due to the loss of being able to apply biosolids to this farm ground.
- Transaction Finances will be tracked in City Project ECO 24-001 with Home Fund 611.8015.

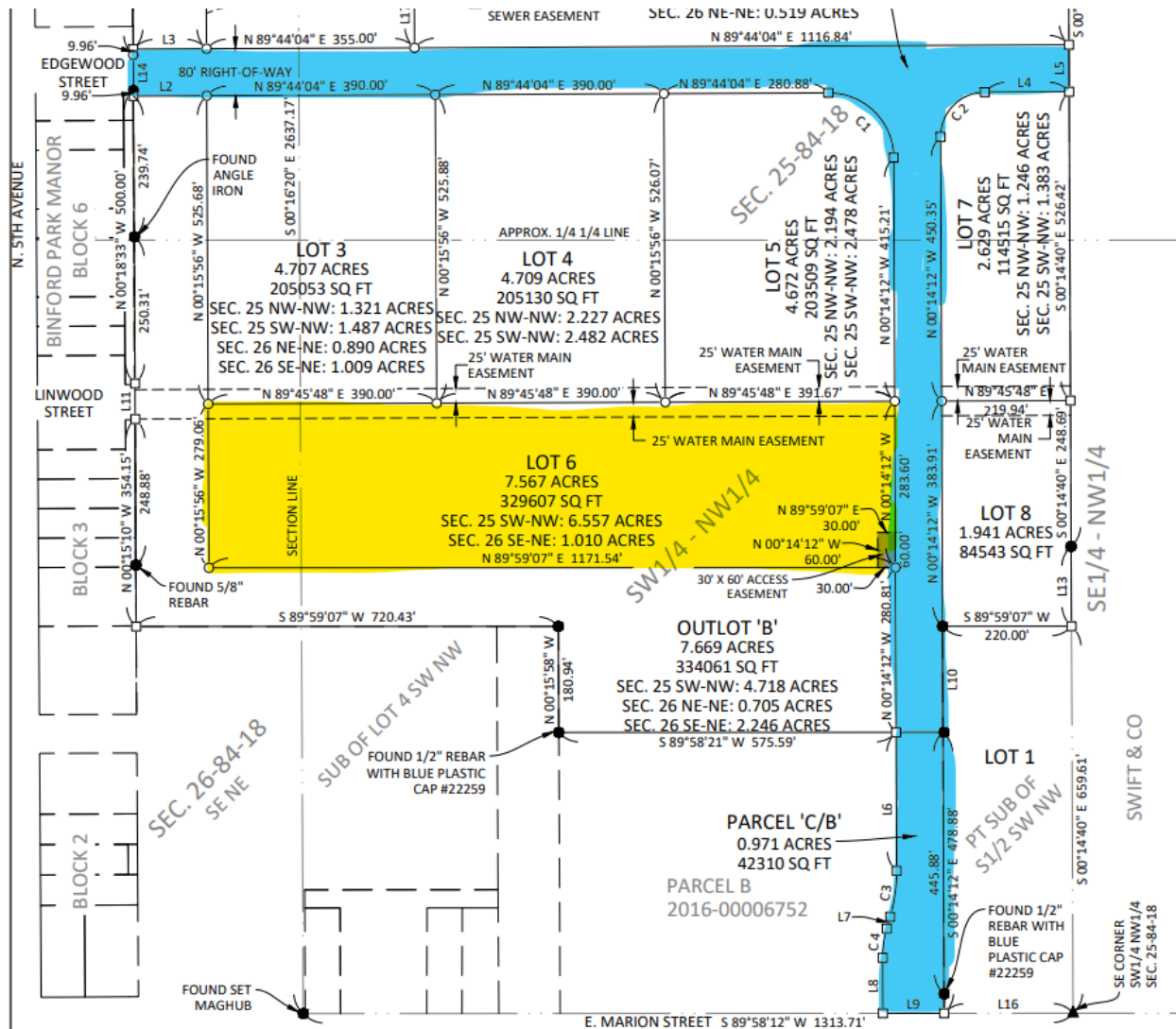
Description/Background: The City has developed a subdivision, the Edgewood Industrial Park Addition and accepted the Final Plat for the creation of Lots on 01/22/24 [Resolution 2024-015].

We have received a full price offer from Boost Run LLC for Lot 6 (see next page). Boost Run LLC has been in communication with the city and the Chamber in regards to a potential development, which is not yet public. However, both the City and Chamber feel the development meets the goals the city had for the subdivision and meeting the RISE criteria that requires the city to fill a majority of the development with industrial purposes.

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson





Upon City Council acceptance of the offer, the buyer will have a 60-day due diligence period.

We recommend acceptance of this offer.

i:\public works\council items\2024\edgewood industrial park_lot sale\memo_sale of edgewood industrial addition_lot 6.docx

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson





DUAL AGENCY POTENTIAL/CONSENT AGREEMENT

(For in-house showings/sales when both parties are, or potentially are, "clients")



This Agreement is to be signed and confirmed by Buyer before signing Offer For Real Estate and confirmed by Seller before reviewing Offer For Real Estate when both parties are treated as "clients." A "client" means a party to a transaction who has an agency agreement with a broker for brokerage services. A "customer" means a consumer who is not being represented by a licensee but for whom the licensee may perform ministerial acts.

A. **AGREEMENT BETWEEN** (Brokerage/firm) Five Star Real Estate Group, hereinafter called "Broker," and

Owner(s) (print name per title) City of Marshalltown, and/or Buyer(s) Boost Run LLC

The terms "Owner" and/or "Seller" shall hereinafter refer to seller, landlord or optionor. The term "Buyer" shall hereinafter refer to buyer, tenant or optionee. The term "Broker" shall also refer to Broker's affiliated licensees (brokers and salespersons).

B. RECITALS AND GENERAL CONDITIONS.

1. **IF BROKER REPRESENTS OWNER.** When a broker enters into an agreement to represent an owner (client), the broker and all licensees associated with that broker represent the owner, except when "Appointed Agency" is broker policy. An agent for an owner owes the owner the duties of loyalty, obedience, disclosure, confidentiality, reasonable care and diligence, and full accounting.
2. **IF BROKER REPRESENTS BUYER.** When a broker enters into an agreement to represent a buyer (client), the broker and all licensees associated with that broker represent the buyer, except when "Appointed Agency" is broker policy. An agent for a buyer owes the buyer the duties of loyalty, obedience, disclosure, confidentiality, reasonable care and diligence, and full accounting.
3. **IF BROKER REPRESENTS BOTH OWNER AND BUYER DUAL AGENCY EXISTS.** A real estate broker acting directly or through a salesperson can legally be the agent of both the owner and the buyer, but only with the knowledge and written consent of both parties. If a buyer represented by a broker wants detailed information about, or to see, a property of an owner who is also being represented by the same broker, the broker shall make every reasonable effort to remain impartial to both parties. In these circumstances, Broker immediately becomes a dual agent. Owner and Buyer acknowledge that, prior to such circumstances, Broker either acted as representative of the Owner or of the Buyer. In those separate roles, Broker may have obtained information, which, if disclosed, could harm the bargaining position of the party providing such information to Broker. **Provisions that govern the actions of Broker acting as a dual agent:**
 - a. Broker shall not knowingly say or do anything which might place one party at a disadvantage, disclose confidential information or personal confidences of one party to the other party, including motivation to sell/buy, negotiating strategy, or any other information a party specifically instructs Broker in writing not to disclose, unless such disclosure is required by law.
 - b. Broker shall not, without prior express written consent of Owner, disclose to Buyer that Owner might accept a price less than the listing price, or accept terms less favorable to Owner than is indicated in the listing agreement nor shall Broker, without the prior express written consent of Buyer disclose to Owner that Buyer may be willing to pay a higher price, or accept terms less favorable to Buyer than those indicated in Buyers last written offer.
 - c. Broker will endeavor to be impartial between the parties and shall not represent the interests of either Owner or Buyer to the detriment of the other party. Broker is obligated to inform each party of facts Broker knows which likely could affect the party's decision to permit Broker to represent both Owner and Buyer.

Owner/Seller and Buyer are not required to consent to dual agency.

4. **DESCRIPTION OF BROKER'S SERVICES.** Broker may do the following for Owners and Buyers when acting as a Dual Agent: (1) Treat the Owner and Buyer fairly and honestly; (2) Provide helpful information about the property and area; (3) Respond accurately to questions about the property; (4) Disclose all material facts about the property known to Broker; (5) Explain real estate terms and procedures; (6) Explain to the Owner and Buyer the benefits of having the property inspected; (7) Explain closing costs and procedures; (8) Help Owner and Buyer compare financing alternatives; (9) Provide information about comparable properties so Owner and Buyer may make an informed decision on what price to accept and/or offer; (10) Assist with the standard forms that include the necessary protection and disclosures for the Owner and Buyer; (11) Work diligently to facilitate the sale; and, (12) Receive notices for Owners and Buyers. (13) Keep their client(s) confidential information confidential unless they have written permission to reveal. The proceeding list of services is not intended to be all-inclusive, nor will all services listed be necessary in every case. Licensees are not required to answer questions outside the scope of their real estate license. **In providing said services, Broker shall do all of the following:**

- a. Provide brokerage services to all parties to the transaction honestly and in good faith.
- b. Diligently exercise reasonable skill and care in providing brokerage services to all parties.
- c. Disclose to each party all **material adverse facts** (i.e., significant defects or negative circumstances) that the licensee knows except for the following:
 - 1) Material adverse facts known by the party.
 - 2) Material adverse facts the party could discover through a reasonably diligent inspection, and which would be discovered by a reasonably prudent person under like or similar circumstances.
 - 3) Material adverse facts the disclosure of which is prohibited by law.
 - 4) Material adverse facts that are known to a person who conducts an inspection on behalf of the party.
- d. Account for all property coming into the possession of the licensee that belongs to any party within reasonable time of receiving the property.
- e. Disclose to the client all information known by the licensee that is material to the transaction and that is not known by the client or could not be discovered by the client through a reasonably diligent inspection.
- f. Fulfill any obligation that is within the scope of the agency agreement except those obligations that are inconsistent with other duties that the licensee has under law.
- g. Place both clients' interests ahead of Brokers.
- h. Disclose to client any financial interests the licensee or brokerage has in any business entity which is referred for any service or product related to the transaction.

DUAL AGENCY POTENTIAL/CONSENT AGREEMENT

5. **DESCRIPTION OF THE RESPONSIBILITIES AND RIGHTS OF OWNER AND BUYER.** In a dual agency situation, Owner and Buyer acknowledge and agree they have the responsibility to negotiate and make their own decisions as to what terms are to be included in any agreement for the purchase and sale of Owner's property. **Owner and Buyer also acknowledge they understand that Broker's representing more than one party in a transaction can create a conflict of interest since both clients may rely upon Broker's advice, and the client's respective interests may be adverse to each other. Owner and Buyer understand they may seek independent legal counsel in order to assist them with any matter relating to a purchase agreement or any other aspect of this transaction. Owner and Buyer have the duty to protect their own interests and are advised by Broker to carefully read all documents to assure that they adequately express the parties understanding of the transaction. If Owner or Buyer have questions regarding the duties and responsibilities of Broker, those questions should be resolved before signing this document.**
6. **BINDING DOCUMENTS.** Owner and Buyer agree that whenever terms of this "Dual Agency Potential/Consent Agreement" contradict or conflict with their individual agency agreement with Broker, this Agreement shall supersede and prevail. When this Agreement is attached to an executed agency agreement or purchase agreement, it shall become a part thereof. Further, this Agreement shall be binding on heirs, assigns, executors and administrators of the parties hereto.
7. **REQUEST TO COMPLETE FORM DOCUMENTS.** Owner and/or buyer request that Broker select, prepare and complete form documents as authorized by Iowa law or rule, such as purchase agreements, groundwater hazard, and declaration of value.
8. **FAX TRANSMISSION.** The facsimile transmission of a signed copy hereof shall constitute a binding agreement. The parties agree to confirm this Agreement by mail or personal delivery of the original signed Agreement between the parties. Owner/Buyer agrees to receive phone calls at Residence.

PART C should be completed by either (or both) Seller or Buyer to acknowledge the Potential for Dual Agency. This consent should be done before engaging in any activities of a dual agent. (i.e. Before showing any client's property or acquiring confidential information.)

C. DUAL AGENCY POTENTIAL

- a. ☐ **SELLER / OWNER**
DUAL AGENCY POTENTIAL. Owner acknowledges that in order for Owners property to be exposed to all Buyer clients of Broker, the potential for dual agency exists. Owner understands that, in the process of searching for all property meeting the needs of Buyer, Buyer may want detailed information about, and to possibly see, property of Owner clients of Broker, and therefore a potential for dual agency exists. Owner acknowledges that when Broker presents detailed information or shows an Owner client's property to a Buyer client, that Broker is immediately a dual agent, undertaking a Consensual Dual Agency representation.
Owner/Seller (agrees ☐) (does not agree ☐) to the Potential for Dual Agency representation.

Signature of Owner _____ **Date:** _____

Signature of Owner _____ **Date:** _____

If Brokerage becomes a Dual Agent for Property, Owner shall need to read, confirm and agree to Dual Agency Consent for the Representation by completing PART D prior to any Offer for Real Estate.

b. ☒

BUYER

DUAL AGENCY POTENTIAL. Buyer acknowledges that, in the process of searching for all property meeting the needs of Buyer, Buyer may want detailed information about, and to possibly see, property of Owner clients of Broker, and therefore a potential for dual agency exists. Buyer understands that in order for Owners property to be exposed to all Buyer clients of Broker, the potential for dual agency exists. Buyer acknowledges that when Broker presents detailed information or shows an Owner Client's property to a Buyer client, that Broker is immediately a dual agent, undertaking a Consensual Dual Agency representation.

Buyer (agrees ☒) (does not agree ☐) to the Potential for Dual Agency representation.

Signature of Buyer

Andrew Karas, CEO

dotloop verified
12/07/23 3:52 PM CST
ALHG-YAKX-T8N4-CJMB

Date:

Signature of Buyer

Date:

If Brokerage becomes Dual Agent for Property, Buyer shall need to read, confirm and agree to Dual Agency Consent for the Representation by completing PART D prior to any Offer for Real Estate.

PART D shall be completed when Brokerage represents both Seller/Owner AND Buyer for a specific property and both the Buyer AND Seller/Owner acknowledge and Consent to Dual Agency prior to offer.

D. DUAL AGENCY CONSENT

For the Offer For Real Estate dated 12/07/2023

Specific Property Address: 718 N 8th Ave, (LOT 6 Edgewood Ind. Prk) Listing Agent: Kristin Polley

Owner(s) (per title): City of Marshalltown hereinafter called "Seller."

Buyer(s): Boost Run LLC Selling Agent: Kristin Polley

- a. The Seller and Buyer acknowledge that Broker is undertaking a Consensual Dual Agency representation in the sale of the above specific property.

Buyer agrees

AK
12/07/23
3:52 PM CST
dotloop verified

(initials) to dual agency representation in this transaction.

☒

Seller agrees

(initials) to dual agency representation in this transaction.

- b. **Broker Compensation.** If the Buyer is paying Broker a fee or commission for this transaction, they will agree by separate document.
- c. **Termination of Negotiations or sale.** In the event Seller and Buyer do not enter into an agreement for the purchase and sale of Seller's property to Buyer, or they do enter into an agreement and the sale does not close, the dual agency role of Broker under this Agreement shall be deemed by all parties to have been terminated. Broker will then become the agent of each, Seller and Buyer, on the terms and conditions previously agreed upon.

By signing below, Owner/Seller and/or Buyer acknowledge and agree that Broker shall act as a Dual Agent as described above. I (we) have read and understand this agreement and acknowledge receipt of a copy. This is a legally binding contract. If not understood, consult with the lawyer of your choice.

☒

Seller

Time & Date

Seller

Time & Date

Listing licensee (for Broker)

Time & Date

Andrew Karas, CEO

dotloop verified
12/07/23 3:52 PM CST
GCF9-BRNN-DKJU-WVGB

Buyer

Time & Date

Buyer

Time & Date

Kristin Polley

dotloop verified
12/07/23 11:13 AM CST
PNMG-FSWR-KPU-APNT

Selling licensee (for Broker)

Time & Date

**DUAL AGENCY POTENTIAL/CONSENT AGREEMENT**

(For in-house showings/sales when both parties are, or potentially are, "clients")



This Agreement is to be signed and confirmed by Buyer before signing Offer For Real Estate and confirmed by Seller before reviewing Offer For Real Estate when both parties are treated as "clients." A "client" means a party to a transaction who has an agency agreement with a broker for brokerage services. A "customer" means a consumer who is not being represented by a licensee but for whom the licensee may perform ministerial acts.

A. AGREEMENT BETWEEN (Brokerage/firm) Five Star Real Estate Group, hereinafter called "Broker," and

Owner(s) (print name per title) City of Marshalltown, by Mayor Joel Greer, and/or Buyer(s) _____

The terms "Owner" and/or "Seller" shall hereinafter refer to seller, landlord or optionor. The term "Buyer" shall hereinafter refer to buyer, tenant or optionee. The term "Broker" shall also refer to Broker's affiliated licensees (brokers and salespersons).

B. RECITALS AND GENERAL CONDITIONS.

1. **IF BROKER REPRESENTS OWNER.** When a broker enters into an agreement to represent an owner (client), the broker and all licensees associated with that broker represent the owner, except when "Appointed Agency" is broker policy. An agent for an owner owes the owner the duties of loyalty, obedience, disclosure, confidentiality, reasonable care and diligence, and full accounting.
2. **IF BROKER REPRESENTS BUYER.** When a broker enters into an agreement to represent a buyer (client), the broker and all licensees associated with that broker represent the buyer, except when "Appointed Agency" is broker policy. An agent for a buyer owes the buyer the duties of loyalty, obedience, disclosure, confidentiality, reasonable care and diligence, and full accounting.
3. **IF BROKER REPRESENTS BOTH OWNER AND BUYER DUAL AGENCY EXISTS.** A real estate broker acting directly or through a salesperson can legally be the agent of both the owner and the buyer, but only with the knowledge and written consent of both parties. If a buyer represented by a broker wants detailed information about, or to see, a property of an owner who is also being represented by the same broker, the broker shall make every reasonable effort to remain impartial to both parties. In these circumstances, Broker immediately becomes a dual agent. Owner and Buyer acknowledge that, prior to such circumstances, Broker either acted as representative of the Owner or of the Buyer. In those separate roles, Broker may have obtained information, which, if disclosed, could harm the bargaining position of the party providing such information to Broker. **Provisions that govern the actions of Broker acting as a dual agent:**
 - a. Broker shall not knowingly say or do anything which might place one party at a disadvantage, disclose confidential information or personal confidences of one party to the other party, including motivation to sell/buy, negotiating strategy, or any other information a party specifically instructs Broker in writing not to disclose, unless such disclosure is required by law.
 - b. Broker shall not, without prior express written consent of Owner, disclose to Buyer that Owner might accept a price less than the listing price, or accept terms less favorable to Owner than is indicated in the listing agreement nor shall Broker, without the prior express written consent of Buyer disclose to Owner that Buyer may be willing to pay a higher price, or accept terms less favorable to Buyer than those indicated in Buyer's last written offer.
 - c. Broker will endeavor to be impartial between the parties and shall not represent the interests of either Owner or Buyer to the detriment of the other party. Broker is obligated to inform each party of facts Broker knows which likely could affect the party's decision to permit Broker to represent both Owner and Buyer.

Owner/Seller and Buyer are not required to consent to dual agency.

4. **DESCRIPTION OF BROKER'S SERVICES.** Broker may do the following for Owners and Buyers when acting as a Dual Agent: (1) Treat the Owner and Buyer fairly and honestly; (2) Provide helpful information about the property and area; (3) Respond accurately to questions about the property; (4) Disclose all material facts about the property known to Broker; (5) Explain real estate terms and procedures; (6) Explain to the Owner and Buyer the benefits of having the property inspected; (7) Explain closing costs and procedures; (8) Help Owner and Buyer compare financing alternatives; (9) Provide information about comparable properties so Owner and Buyer may make an informed decision on what price to accept and/or offer; (10) Assist with the standard forms that include the necessary protection and disclosures for the Owner and Buyer; (11) Work diligently to facilitate the sale; and, (12) Receive notices for Owners and Buyers. (13) Keep their client(s) confidential information confidential unless they have written permission to reveal. The proceeding list of services is not intended to be all-inclusive, nor will all services listed be necessary in every case. Licensees are not required to answer questions outside the scope of their real estate license. **In providing said services, Broker shall do all of the following:**

- a. Provide brokerage services to all parties to the transaction honestly and in good faith.
- b. Diligently exercise reasonable skill and care in providing brokerage services to all parties.
- c. Disclose to each party all **material adverse facts** (i.e., significant defects or negative circumstances) that the licensee knows except for the following:
 - 1) Material adverse facts known by the party.
 - 2) Material adverse facts the party could discover through a reasonably diligent inspection, and which would be discovered by a reasonably prudent person under like or similar circumstances.
 - 3) Material adverse facts the disclosure of which is prohibited by law.
 - 4) Material adverse facts that are known to a person who conducts an inspection on behalf of the party.
- d. Account for all property coming into the possession of the licensee that belongs to any party within reasonable time of receiving the property.
- e. Disclose to the client all information known by the licensee that is material to the transaction and that is not known by the client or could not be discovered by the client through a reasonably diligent inspection.
- f. Fulfill any obligation that is within the scope of the agency agreement except those obligations that are inconsistent with other duties that the licensee has under law.
- g. Place both clients' interests ahead of Brokers.
- h. Disclose to client any financial interests the licensee or brokerage has in any business entity which is referred for any service or product related to the transaction.

DUAL AGENCY POTENTIAL/CONSENT AGREEMENT

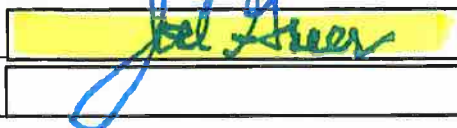
5. **DESCRIPTION OF THE RESPONSIBILITIES AND RIGHTS OF OWNER AND BUYER.** In a dual agency situation, Owner and Buyer acknowledge and agree they have the responsibility to negotiate and make their own decisions as to what terms are to be included in any agreement for the purchase and sale of Owner's property. **Owner and Buyer also acknowledge they understand that Broker's representing more than one party in a transaction can create a conflict of interest since both clients may rely upon Broker's advice, and the client's respective interests may be adverse to each other. Owner and Buyer understand they may seek independent legal counsel in order to assist them with any matter relating to a purchase agreement or any other aspect of this transaction. Owner and Buyer have the duty to protect their own interests and are advised by Broker to carefully read all documents to assure that they adequately express the parties understanding of the transaction. If Owner or Buyer have questions regarding the duties and responsibilities of Broker, those questions should be resolved before signing this document.**
6. **BINDING DOCUMENTS.** Owner and Buyer agree that whenever terms of this "Dual Agency Potential/Consent Agreement" contradict or conflict with their individual agency agreement with Broker, this Agreement shall supersede and prevail. When this Agreement is attached to an executed agency agreement or purchase agreement, it shall become a part thereof. Further, this Agreement shall be binding on heirs, assigns, executors and administrators of the parties hereto.
7. **REQUEST TO COMPLETE FORM DOCUMENTS.** Owner and/or buyer request that Broker select, prepare and complete form documents as authorized by Iowa law or rule, such as purchase agreements, groundwater hazard, and declaration of value.
8. **FAX TRANSMISSION.** The facsimile transmission of a signed copy hereof shall constitute a binding agreement. The parties agree to confirm this Agreement by mail or personal delivery of the original signed Agreement between the parties. Owner/Buyer agrees to receive phone calls at Residence.

PART C should be completed by either (or both) Seller or Buyer to acknowledge the Potential for Dual Agency. This consent should be done before engaging in any activities of a dual agent. (i.e. Before showing any client's property or acquiring confidential information.)

C. DUAL AGENCY POTENTIAL

- a. ☒ **SELLER / OWNER**
DUAL AGENCY POTENTIAL. Owner acknowledges that in order for Owners property to be exposed to all Buyer clients of Broker, the potential for dual agency exists. Owner understands that, in the process of searching for all property meeting the needs of Buyer, Buyer may want detailed information about, and to possibly see, property of Owner clients of Broker, and therefore a potential for dual agency exists. Owner acknowledges that when Broker presents detailed information or shows an Owner client's property to a Buyer client, that Broker is immediately a dual agent, undertaking a Consensual Dual Agency representation. Owner/Seller (agrees ☒) (does not agree ☐) to the Potential for Dual Agency representation.

Signature of Owner



Date:

5/11/23

Signature of Owner



Date:

If Brokerage becomes a Dual Agent for Property, Owner shall need to read, confirm and agree to Dual Agency Consent for the Representation by completing PART D prior to any Offer for Real Estate.

b. ☐ **BUYER**

DUAL AGENCY POTENTIAL. Buyer acknowledges that, in the process of searching for all property meeting the needs of Buyer, Buyer may want detailed information about, and to possibly see, property of Owner clients of Broker, and therefore a potential for dual agency exists. Buyer understands that in order for Owners property to be exposed to all Buyer clients of Broker, the potential for dual agency exists. Buyer acknowledges that when Broker presents detailed information or shows an Owner Client's property to a Buyer client, that Broker is immediately a dual agent, undertaking a Consensual Dual Agency representation.

Buyer (agrees ☐) (does not agree ☐) to the Potential for Dual Agency representation.

Signature of Buyer _____ Date: _____

Signature of Buyer _____ Date: _____

If Brokerage becomes Dual Agent for Property, Buyer shall need to read, confirm and agree to Dual Agency Consent for the Representation by completing PART D prior to any Offer for Real Estate.

PART D shall be completed when Brokerage represents both Seller/Owner AND Buyer for a specific property and both the Buyer AND Seller/Owner acknowledge and Consent to Dual Agency prior to offer.

D. DUAL AGENCY CONSENT

For the Offer For Real Estate dated _____

Specific Property Address: _____ Listing Agent: _____

Owner(s) (per title): _____ hereinafter called "Seller."

Buyer(s): _____ Selling Agent: _____

- a. **The Seller and Buyer acknowledge** that Broker is undertaking a Consensual Dual Agency representation in the sale of the above specific property.

Buyer agrees _____ (initials) to dual agency representation in this transaction.

Seller agrees _____ (initials) to dual agency representation in this transaction.

- b. **Broker Compensation.** If the Buyer is paying Broker a fee or commission for this transaction, they will agree by separate document.

- c. **Termination of Negotiations or sale.** In the event Seller and Buyer do not enter into an agreement for the purchase and sale of Seller's property to Buyer, or they do enter into an agreement and the sale does not close, the dual agency role of Broker under this Agreement shall be deemed by all parties to have been terminated. Broker will then become the agent of each, Seller and Buyer, on the terms and conditions previously agreed upon.

By signing below, Owner/Seller and/or Buyer acknowledge and agree that Broker shall act as a Dual Agent as described above.

I (we) have read and understand this agreement and acknowledge receipt of a copy. **This is a legally binding contract. If not understood, consult with the lawyer of your choice.**

Seller _____ Time & Date _____

Buyer _____ Time & Date _____

Seller _____ Time & Date _____

Buyer _____ Time & Date _____

Listing licensee (for Broker) _____ Time & Date _____

Selling licensee (for Broker) _____ Time & Date _____

**RESOLUTION APPROVING AN AMENDMENT TO THE 28E AGREEMENT
BETWEEN THE CITY OF MARSHALLTOWN AND THE MARSHALL COUNTY
COMMUNICATIONS COMMISSION FOR THE LEASE OF SPACE AT 909 SOUTH
SECOND STREET, MARSHALLTOWN**

WHEREAS, there has been presented to the Marshalltown City Council a form of lease for approval by the City of Marshalltown, Iowa, and the MARSHALL COUNTY COMMUNICATIONS COMMISSION of Marshalltown, Iowa for an indefinite term from and after the 1st day of September, 2019, as per the 28E Agreement, made a part of this Resolution, for the use and occupancy by lessees of the area used to operate a joint communications services and ancillary services at 909 South Second Street, in Marshalltown, Iowa; and

WHEREAS, pursuant to Section 364.7 of the Iowa Code, leases longer than three years require a public hearing and a public hearing notice has been published according to law and said public hearing was held; and

WHEREAS, this Council has considered the terms, conditions and intended use of such room or space, together with the provisions provided for termination, and rights of inspection by the City, which is to be without cost or expense of the City for any remodeling, repair or maintenance and that such lease is in the best interest of the city.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The City of Marshalltown, Iowa, by this Resolution proposes to consent to the lease agreement with the MARSHALL COUNTY COMMUNICATIONS COMMISSION of Marshalltown, Iowa, which is incorporated and made a part of this tentative resolution, for an indefinite term from and after the 1st day of September, 2019, as per the 28E Agreement, made a part of this Resolution, for the use and occupancy by lessees of the area used to operate a joint communications services and ancillary services at 909 South Second Street.

Section 2. The lease shall be paid by the MARSHALL COUNTY COMMUNICATIONS COMMISSION without invoice and is due prior to October 31 of each year. The lease may be paid in advance without refund should the 28E Agreement be renegotiated or terminated.

Passed this 12th day of February 2024, and signed this ____ day of February 2024.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Joe Gaa, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor and City Council
FROM: Joe Gaa, City Administrator
DATE: January 16, 2024
RE: Set Public Hearing on Proposed Amendment to MCCC 28E Agreement

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Description/Background: On December 22, 2023 the Council discussed a proposed amendment to the Marshall County Communication Council 28E agreement for the dispatch center located in the Marshalltown Police and Fire Building. The proposed changes included:

- Updated language to reflect continued operation.
- Added the word "rent" in #2.
- Added a new #4 establishing an annual utility reimbursement of \$12,000/year. This is based on 10% of the total buildings annual electric and gas usage. Language includes evaluating the amount each budget cycle.

After discussing the item, the Council consensus was to present the proposed agreement to the Communication Commission at their January 4th meeting. At that meeting the Commission tentatively agreed to the proposed terms. As this is a long-term lease agreement, a public hearing is required. An item has been placed on the January 22nd agreement to set a public hearing for February 12th. A resolution to set the public hearing is attached for your review. After the public hearing and approval by the City Council, the Communication Council will need to have a public hearing and subsequent approval at their April 2024 meeting. The agreement will go into effect July 1, 2024.

CITY COUNCIL

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Greg Nichols, Jeff Schneider, Gary Thompson



**Amendment to the 28E Agreement Between the City of Marshalltown and the Marshall County
Communications Commission for the Use of Space at 909 South Second Street**

WHEREAS, the Marshall County Communications Commission was created on January 16, 2018 following the adoption of a 28E agreement by the City of Marshalltown, Marshall County, the 911 Joint Services Board, and the Marshall County Emergency Management Commission; and

WHEREAS, the City of Marshalltown and the Marshall County Communications Commission adopted a 28E agreement that became effective on September 1, 2019 for the use of space as the county-wide 911 communications center in the southern portion of the second floor in the Marshalltown Police and Fire Department Headquarters located at 909 South Second Street in Marshalltown, Iowa; and

WHEREAS, both parties desire to maintain the existing relationship at said location for the foreseeable future and understand the need to update the agreement and therefore enter into this amended 28E agreement for use of facilities as authorized by Iowa Code section 28E.18.

IT IS THEREFORE AGREED AS FOLLOWS:

1. The City of Marshalltown agrees to continue to operate and maintain a building for joint communications services and ancillary services. The Marshall County Communications Commission shall continue to operate and provide 911 Communications services for Marshall County at the Marshalltown Police and Fire Department Headquarters located at 909 South Second Street, Marshalltown, Iowa for the duration that the facility is occupied for Marshalltown Police or Fire.
2. The Marshall County Communications Commission shall pay \$1 per year as rent for consideration for the use of space.
3. The Marshall County Communications Commission shall provide insurance coverage for all the personnel, equipment and property belonging to the Commission in use at 909 South Second Street at the following coverage levels:
 - a. Comprehensive General Liability \$1,000,000 per occurrence/\$2,000,000 aggregate
 - b. Worker's Compensation as required by law
 - c. Professional Liability for Errors and Omissions \$2,000,000

The Commission shall also name the City of Marshalltown as an additional insured party and include a non-waiver of governmental immunity endorsement/clause in their coverage.

4. The Marshall County Communications Commission agrees to pay the City of Marshalltown \$12,000 annually each fiscal year beginning in FY2025, payable at the beginning of each quarter, as a utility reimbursement. This amount is based on approximately 10% of the annual electric and gas utility charges for the building. This amount will be evaluated during each annual budget cycle and is subject to change, while staying consistent with 10% of electric and gas costs, upon a affirmative vote by the Marshall County Communications Commission.

5. This agreement shall remain in effect until the property at 909 South Second Street is no longer used for the operations of 911 communications in Marshall County.
6. This agreement may be canceled upon a 1-year written notice by either party to the other.

City of Marshalltown, Mayor

Date

Marshall County Communication Commission, Chair

Date

Marshall County 911 Service Board, Chair

Date

**ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN,
IOWA BY AMENDING CHAPTER 53: STORM WATER BY AMENDING SECTION 53.006
RATE STRUCTURE AND STORM WATER RATE**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The Code of Ordinances, City of Marshalltown is hereby amended by repealing Section 53.006 and replacing with the following:

(A) Any property, lot, parcel of land, building or premises that is tributary directly or indirectly to the storm water system of the city, shall be subject to a rate based upon the quantity of impervious area situated thereon. This charge is not related to the water and/or sewer service and does not rely on occupancy of the premises to be in effect. All properties having impervious area of at least 150 square feet within the corporate limits of the city will be assigned the rate.

(B) A unit of impervious surface area on an average single-family, residential property or equivalent residential unit (ERU) is the quantity used for assessing storm water charges. One ERU equals 2,800 square feet of impervious area for the city.

(C) The Storm Water Utility charge is calculated based on the following method.

(1) Single-family residential customers and duplexes with gross property area less or equal to two acres will be assigned one ERU and assessed a storm water charge that is equivalent to one ERU unit rate per month.

(2) All other developed properties shall be assigned a number of ERUs based upon the property's individually measured impervious area (in square feet) divided by one ERU, or 2,800 square feet, and rounding up to the nearest integer. The monthly storm water charge assessed to each of these properties is the number of ERUs times the ERU unit rate.

(3) Storm water charges for residential customers with gross property area greater than two acres or non-residential developments shall be based on measurements of impervious areas.

(D) Impervious area measurements shall be maintained by the city's Engineering Department for all residential customers with parcels greater than two acres and non-residential customers to determine their share of the storm water management costs. In no event shall any owner specified herein pay less than the rate required for one ERU per month. As part of the building permit process, property owners shall coordinate with the city's Building Inspection and Engineering staff to ensure that, as impervious areas change on the owner's property due to construction or demolition, the Engineering Department maintains up to date records of impervious areas for use in determining property Storm Water Utility billing.

(E) Commencing on July 1, 2024, and continuing thereafter, the monthly unit rate shall be \$4.20 per equivalent residential unit (ERU).

Section 2. The Code of Ordinances of the City of Marshalltown is hereby amended and all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

Section 4. This ordinance shall be in effect after its final passage, approval, and publication as provided by law.

Passed this ____ day of _____, 2024, and signed this ____ day of _____, 2024.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the ____ day of _____, 2024, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the ____ day of _____, 2024.

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Vacant, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: February 12, 2024
RE: Ordinance Amendment - § 53.006 RATE STRUCTURE AND STORM WATER RATE

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Plan and fund improvements to the City's infrastructure and buildings; Review programs and services

Recommendation: Approve an Ordinance Amendment to change the storm water rate from \$4.00 per ERU to \$4.20 per ERU, effective July 1, 2024.

Budget Impact: The increase in storm water rate is anticipated to generate an additional \$66,250 annually, starting with FY 2025.

Description/Background: Following discussion at the February 5th, budget discussion on the Storm Water Enterprise, direction was given to proceed with the recommended ERU increase. The following is the proposed schedule:

February 12 th , 2024	Ordinance Amendment – 1 st Reading
February 26 th , 2024	Ordinance Amendment – 2 nd Reading
March 11 th , 2024	Ordinance Amendment – 3 rd Reading
July 1 st , 2024	Rate Fee Change Takes Effect

The proposed ordinance amendment is as follows:

§ 53.006 Rate Structure and Storm Water Rate.

(E) Commencing on ~~7-1-2017~~ **July 1, 2024**, and continuing thereafter, the monthly unit rate shall be ~~\$4.00~~ **\$4.20** per equivalent residential unit (ERU).

~~—(F) The rates shall become effective on July 1 in each year, with rates being effective upon publication of the ordinance as required by law.~~

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



Our storm water division operates out of two Funds. **Fund 740** is considered our standard operating / debt service payment fund. **Fund 741** is for larger storm water projects and is currently where the 4th & Meadow Lane Storm Sewer project is being funded (2020 Revenue Bond) and expensed out of.

As we talk about storm sewer, it covers many areas. So, where do these fees go & what are they used for?

- a. Staff & equipment to maintain storm sewer, box culverts, city owned retention/detention basins, and infrastructure data management.
 - a. >61 Miles of Storm Sewer Pipe from 6-72"
 - b. >3,600 Intakes/Structures
- b. Staff & equipment to maintain storm water pump stations (Riverview Park & 18th Ave) & non-fixed-stations pumps.
- c. Staff & equipment to maintain our levee system.
- d. Partially funds staff in engineering that permit or design storm water infrastructure. Enforce ordinances related to storm water runoff.
- e. Hire Marshalltown Water Works to do utility billing.
- f. Pays 10% of the City Administrator wages and benefits.
- g. Pays 5% of HR Director's wages and benefits.
- h. Pays \$19,100 annually to assist with Finance Department's staff, services and software.
- i. Manage Local Floodplain Permits.
- j. State of Iowa Requirement – Manage city's MS4 Permit, annual report, annual inspections of city infrastructure, and quarterly inspections of private construction projects
- k. Capital Storm Infrastructure Projects:
 - a. Hwy 14 Overlay (South Portion of Town) – Intake Tops were redone, \$150k
 - b. S 7th Ave Extension - \$169k
 - c. 4th & Meadow Lane Storm Sewer (2020 Revenue Bond) - \$3.5M
- l. Debt Service on Past Storm Water Projects (2016 & 2020) ~\$545k

We also have storm water projects or aspect of capital projects that are funded through straight GO Bonds that are not pulled out of storm water utility fund due to lack of revenue generated through utility or being part of larger complete street projects.

In preparing the budget, we were/are proposed to operate in a budget shortfall. City staff have reviewed and made the following **recommendations to help balance the budget**:

Reduce Expenses:

There aren't a lot of expenses that we can cut and still provide a minimum level of service and meet requirements from Iowa DNR and USACE. The areas where we are proposing are in the capital improvement plan. The following changes are being recommended (and have been made in both Plan-It – CIP program & Tyler accounting system):

1. The city's utility locate truck was totaled in 2022 (shared expense between sanitary/storm). Since that time, they have been borrowing a truck from Engineering due to a vacancy in Engineering and the ability for Engineering to share/borrow vehicles

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



or drive our own around town. We've attempted to order a replacement vehicle through government fleet purchase and have had the truck order cancelled three times. While we try to stick to a 10-year rotation in many vehicles, we have a ¾ Ton 2015 sewer truck planned for replacement in FY25 that we will cycle down to become the locate truck. A ¾ Ton truck is overkill for what a locate vehicle is needed, but at this time, feel this is our best option financially. The locate vehicle was removed from FY24 CIP and delayed to FY27 to re-evaluate at that time.

2. The storm water coordinator's vehicle (2012 Ford Expedition XL 4X4 Asset 6804), which is a shared expense between storm water and road use tax, was up for replacement and planned in FY24. We have not ordered it as we were wanting to switch to a ¾ Ton truck and they aren't ordering those in government fleet right now because they've cancelled almost everyone one ordered in the last two years. We are recommending delaying this and re-evaluating in FY26. We will keep driving the Ford Expedition.
3. Storm Water Lift Station (18th Ave)
 - a. Delay to FY26 - Wet Well Cleaning (\$50k in FY24)
 - b. Delay to FY26 – Major Rebuilding of Discharge Pump #1 (\$50k in FY25)
 - c. Delay to FY26 – Replace Drain Pump #1 (\$10k in FY25)
 - d. Delay to FY26 – Replace Drain Pump #1 (\$10k in FY25)

There may be potential to do a larger FY26 project at the 18th Ave Lift Station as we also had CIP plans in FY26 that included telemetry update and replacing the AC unit. We could combine these projects together into a single larger project with estimated cost of \$190k. There is a chance that contingency funds will remain on storm water revenue bond 2020 from 4th & Meadow Lane Storm Sewer project where those funds could be allocated to this larger project and completed sooner. If that becomes a viable financing option, the spending authority is already budgeted in FY24 in Fund 741.

Increase Revenue:

Marshalltown's storm sewer utility rate has been consistent with no increases since FY 2017. In 2021, the city hired HDR to conduct a storm water utility rate study. Preliminary results at a progress report had indicated a recommendation of increasing rate increases of 3%, 5%, 10%, and 40%. Direction during 2022 was that a 10% & 40% rate increase was not going to be well received and that we should budget to not require anything more than a 5% increase. Many projects were moved back in the CIP (levee repairs, dredging storm water retention basins, and a 13th St/Church St Interceptor project). In late 2022 and 2023, direction was to pause discussions of a rate increase because of the discussions surrounding the Franchise Fee and need to discuss renewing LOST. Ideally, rate discussions include input from a City Administrator that has a full picture of city finances and impacts to residents and businesses in the community; however, I am proposing that we do proceed with a rate increase (in addition to reducing expenses) to help balance the budget.

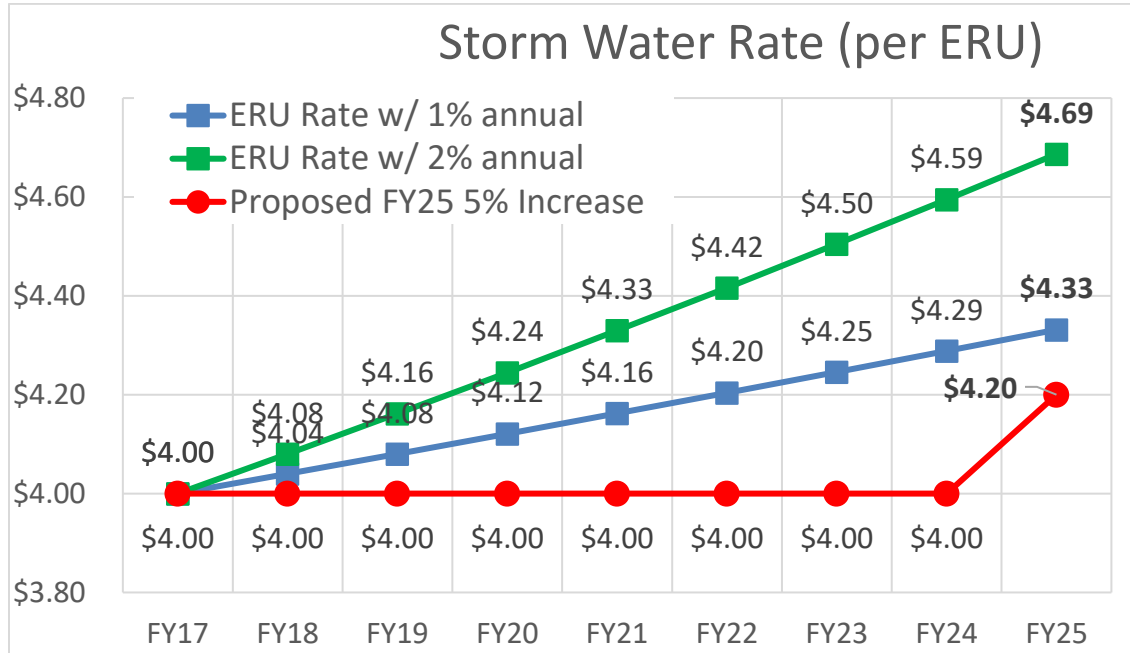
I do not take increasing utility rates lightly, but do feel this is needed. **I'm proposing a rate increase to be effective July 1, 2024 for FY25. We estimate FY24 Storm Water Utility Fees in the amount of \$1,325,000. A 5% increase would generate an additional \$66,250. If council agrees to this, I will bring this back as a formal resolution for approval at the next city council**

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Greg Nichols, Jeff Schneider, Gary Thompson



meeting. In general, a good approach to utility rates is planned, smaller, and consistent utility rate adjustments. Below compares how that approach would have resulted; a 5% increase for FY25 is still behind where we likely should be. I am recommending a 5% increase and to re-evaluate through a utility rate study to be conducted in 2024 to evaluate what recommendations may be for future years.



Below is a summary of how these proposed modifications work to balance our budget. With many enterprise funds, capital purchases cause fluctuation from year to year. This proposal essentially balances the budget when looking at a combined FY24 & FY25.

FUND 740	Department Request Iteration #1	Modifications to Balance Budget (as presented in Budget Comparison Report)
FY24 Starting Fund Balance	\$ 1,751,034	\$ 1,751,034
FY24 Net Revenue/Expenses	- \$ 8,756	\$ 83,544
Projected FY24 End/FY25 Start Balance	\$ 1,742,278	\$ 1,834,578
Anticipated FY 25 Revenue	\$ 1,337,100	\$ 1,403,350
Anticipated FY 25 Operating Expense	- \$ 1,012,175	- \$ 942,175
Anticipated FY 25 Debt Service	- \$ 545,056	- \$ 545,056
<i>Subtotal FY25 Net Revenue/Expenses</i>	<i>- \$ 220,131</i>	<i>- 83,881</i>
Projected Ending FY25 Fund Balance	\$ 1,522,147	\$ 1,750,697

CITY COUNCIL

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Greg Nichols, Jeff Schneider, Gary Thompson



Fund 741 has a fund balance of \$797,609. Fund 741 is currently the project Fund for the 4th & Meadow Lane Storm Sewer project with an estimated \$433,347 of remaining current bond revenue. This does provide contingency of \$279,294 on this project with this bond; however, until the project is complete, we recommend to leave it with the project.

When we look at Fund Balance, I typically target 1-Year expense Fund Balance for utilities. Equipment and large CIP purchases are one of the reasons to keep higher level fund balance. If there is desire to do some storm infrastructure projects utilizing cash-on-hand without bonding, then we would want an even higher Fund Balance due to the relatively low operating expenses when compared to cost of constructing storm water improvements. Looking at CIP purchases planned in the next few years, we anticipate needing to utilize cash on hand to help purchase these items, especially in FY26 & FY28:

	FY 2025	FY 2026	FY 2027	FY 2028
Planned 740 CIP Purchases	\$112,200	\$355,600	\$187,667	\$369,600

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CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF
MARSHALLTOWN, IOWA BY AMENDING CHAPTER 91: FIRE PREVENTION AND
PROTECTION, SECTIONS 91.002 AND 91.004**

WHEREAS, the City of Marshalltown (hereinafter referred to as the “City”), State of Iowa, is a political subdivision organized and existing under the law and the Constitution of the State of Iowa (the “State”); and

WHEREAS, the City Council approved Ordinance 15061 on June 12, 2023 adopting a new Fire Prevention and Protection Code, Section 91.002; and

WHEREAS, the adoption created an error in Section 91.004, Appeals; and

WHEREAS, the correction in Section 91.004 requires an amendment to both sections; and

WHEREAS, the amendment will correct the error in the ordinance and has been decided to be in the best interests of the City of Marshalltown, Iowa, and that same should now be approved and accepted.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. Section 91.002 of the Code of Ordinances is hereby amended to read as follows:

Section 111.1 Board of Appeals Established is amended to read as follows:

The Fire Code Board of Appeals is hereby established within the City of Marshalltown for the purpose of hearing applications for modification of the requirements of the International Fire Code. The Board shall be authorized to hear evidence from appellants and the Fire Chief pertaining to the application and the intent of this code for the purpose of issuing orders pursuant to these provisions.

The membership of the Board shall consist of five voting members having qualifications established by this section. Members shall be nominated by the Mayor, subject to confirmation by a majority vote of the City Council. Members shall serve without remuneration or compensation, and shall be removed from office prior to the end of their appointed terms only for cause. The Fire Chief shall serve as an ex-officio member of the Board.

Membership of the Board shall consist of the following positions:

- a) One member shall be a practicing design professional registered in the practice of engineering or architecture in the state in which the board is established.
- b) One member shall be a qualified engineer, technologist, technician, or safety professional trained in fire protection engineering, fire science or technology. Qualified representatives in this category shall include fire protection contractors and certified technicians engaged in fire protection system design.
- c) One member shall include a registered industrial or chemical engineer, certified hygienist, certified safety professional, certified hazardous materials manager or comparably qualified specialist.

- d) One member shall be a contractor regularly engaged in the construction, alteration, maintenance, repair or remodeling of buildings or building services and systems regulated by the code.
- e) One member shall be a representative of business or industry not represented by a member from one of the other categories of board members described above.

Members shall be appointed for terms of 4 years. Members shall not be reappointed to serve more than two consecutive full terms. Of the members first appointed, two shall serve a term of 1 year, two for a term of 2 years, one for a term of 3 years. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. Members appointed to fill a vacancy in an unexpired term shall be eligible for reappointment to two full terms.

Three members of the board shall constitute a quorum. In varying the application of any provisions of this code or in modifying an order of the Fire Chief, affirmative votes of the majority present, but not less than three, shall be required.

The Fire Chief shall act as secretary of the board and shall keep a detailed record of all proceedings, which shall set forth the reasons for its decisions, the vote of each member, the absence of a member and any failure of a member to vote.

The board shall meet at regular intervals, to be determined by the Chairperson. In any event, the board shall meet within 10 days after notice of appeal has been received. The Board shall adopt its own rules of procedure for meeting and hearing operations.

Every decision shall be promptly filed in writing in the office of the Fire Chief and shall be open to public inspection. A certified copy shall be sent by mail or otherwise to the appellant, and a copy shall be kept publicly posted in the office of the Fire Chief for 2 weeks after filing.

Section 2. Section 91.004 of the Code of Ordinances is hereby amended to read as follows:

Whenever the Chief or his designee disapproves an application or refuses to grant a permit applied for, or which it is claimed that the provisions of the code do not apply or the true intent and meaning of the code have been misconstrued or wrongly interpreted, the applicant may appeal the decision to the Fire Code Board of Appeals as provided for by Section 111 of the International Fire Code as amended in Section 111.1 within 30 days from the date of the decision appealed.

Section 3. The Code of Ordinances of the City of Marshalltown is hereby amended and all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

Section 5. This ordinance shall be in effect after its final passage, approval, and publication as provided by law.

Passed this ____ day of _____, 2024, and signed this ____ day of _____, 2024.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the ____ day of _____, 2024, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the ____ day of _____, 2024.

Alicia Hunter, City Clerk

MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor and City Council
FROM: David Rierson, Fire Chief
DATE: February 8, 2024
RE: Ordinance Amendment - Chapter 91: Fire Prevention and Protection

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Review of Code of Ordinances.

Recommendation: Approve an ordinance amendment to correct error.

Budget Impact: N/A

Description/Background: When processing the 2023 S-7 supplement to the Code of Ordinances, American Legal Publishing found an error referencing 91.002(UUU) which is no longer in the code. This amendment will correct this error.

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



MARSHALLTOWN

I O W A

Joel Greer, Mayor
Vacant, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director (*filling in for Community Development Director*)
DATE: February 12th, 2024
RE: Applications for Severance of Property PIN 8318-14-453-002 (102 College View Lane)

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:

Review City policies, procedure, plans, ordinances, programs, and services for updates and efficiencies.

Recommendation:

Council to determine. Please note, there is an independent item on Council Agenda for a Resolution to consider severance of parcels 8318-14-453-004 & 8318-14-453-005 on the February 12th meeting. If that resolution does not pass, legally the city will not be able to approve this application for severance.

Budget Impact:

If the severance request is approved, the budget impact would result in a reduction of property tax revenue to the City of Marshalltown. The assessed value of this parcel is as follows:

Parcel	2023 Net Assessed Value
8318-14-453-002	\$556,320

As population is re-counted, the loss of population will also negatively impact funding such as Road Use Tax and others that utilize population to determine funding. No estimates have been prepared to the savings in city staff time or other services currently provided to these parcels that may no longer be provided if severance is granted.

Description/Background:

The city received an application for severance. The parcel is 6.74 Acres and is located near the southern city limits. Requests for comments were requested and received from the following:

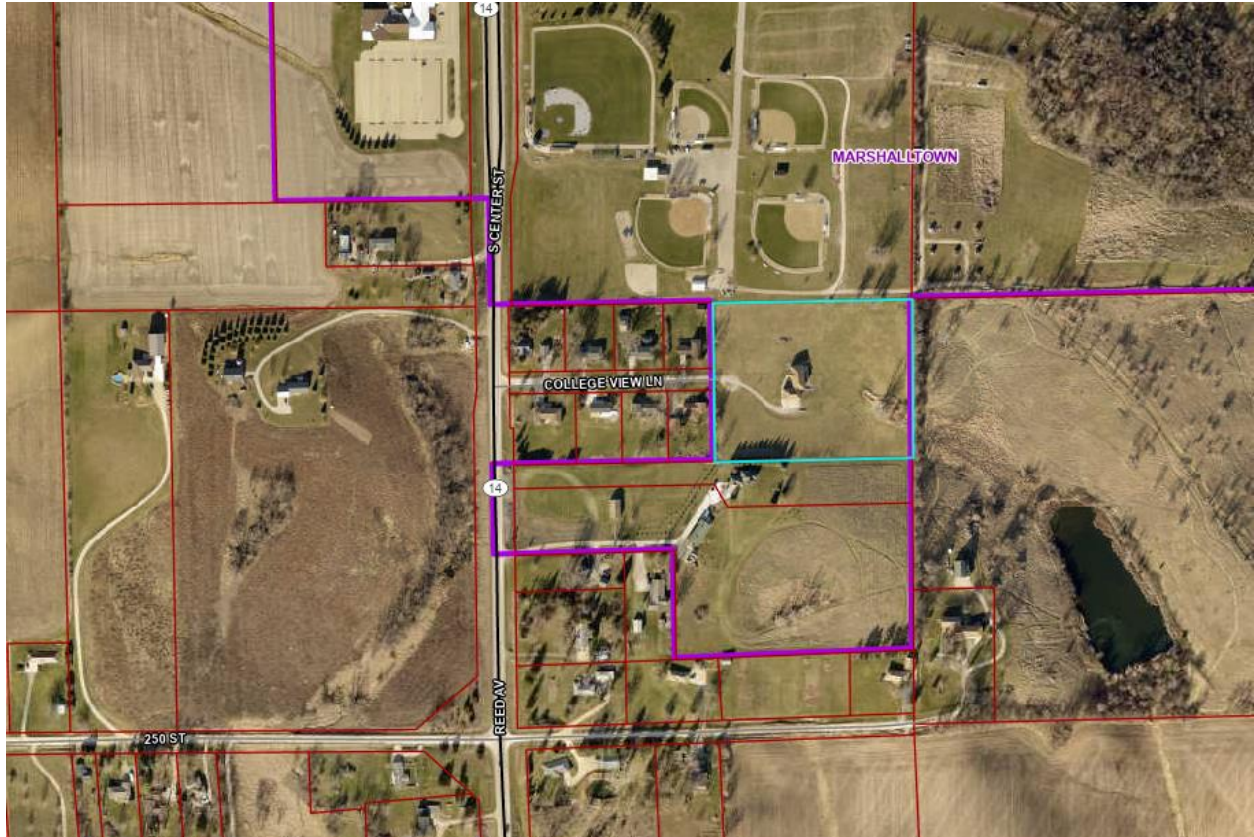
Alliant Energy
Iowa DOT
Marshall County Auditor, Recorder, & GIS
Marshalltown Fire Department
Marshalltown Police Department
Marshalltown Public Works Department
Marshalltown Zoning Department
Marshalltown Water Works

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



The parcel is shown in yellow below. The cyan line represents the city limits. The two parcels within city limits located south of this parcel are 8318-14-453-004 & 8318-14-453-005 which are on the February 12th Council Agenda for consideration of severance.



i:\public works\council items\2024\severance request\102 college view lane\memo_moldmann severance.docx

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



Request for department/agency commentsPIN: 8318-14-453-002

An application has been submitted to the City of Marshalltown requesting a severance of property from the City limits. The application is attached for your review and comments are being requested for the Council to consider as part of the review process.

Please complete the following form and return it to the City Clerk via email clerk@marshalltown-ia.gov by noon on February 7, 2024. _____

Name of Department/Agency	Alliant Energy
Name of Contact Person	Tanner Clayton
Phone Number	641-754-5825
E-mail Address	tannerclayton@alliantenergy.com

Please list any information that may be pertinent to services your agency provides in relation to this specific property. Information may include but is not limited to; any impact to assets or liabilities, changes to services available to the property or applicable fees. Please use the space below or attach a letter containing the requested information.

Alliant Energy currently serves electricity to this address from an over head line on the north side of College View Ln in the back yard easements. We have a gas main that ends at the end of College View Ln just before the property starts. This customer is currently not attached to the Alliant Energy gas system.

There would be no impact to any Alliant Energy assests or changes to service for the customer if this is approved.

Thank you.

☐ Our department/agency has no comments on this request.

Tanner ClaytonDigitally signed by Tanner Clayton
DN: cn=Tanner Clayton, o, ou,
email=tannerclayton@alliantenergy.com, c=US
Date: 2024.01.25 10:17:30 -06'00'

Signature

Tanner Clayton

Printed Name

1/25/2024

Date

Request for department/agency comments**PIN:** 8318-14-453-002

An application has been submitted to the City of Marshalltown requesting a severance of property from the City limits. The application is attached for your review and comments are being requested for the Council to consider as part of the review process.

Please complete the following form and return it to the City Clerk via email clerk@marshalltown-ia.gov by noon on February 7, 2024. _____

Name of Department/Agency	Iowa Department of Transportation
Name of Contact Person	Donna Matulac
Phone Number	515-239-1560
E-mail Address	donna.matulac@iowadot.us

Please list any information that may be pertinent to services your agency provides in relation to this specific property. Information may include but is not limited to; any impact to assets or liabilities, changes to services available to the property or applicable fees. Please use the space below or attach a letter containing the requested information.

The Iowa DOT does not have any comments on the referenced Severance request. Submitted via email 1/29/24.

☒ Our department/agency has no comments on this request.

Signature

Donna Matulac, Iowa DOT

Printed Name

01/29/24

Date

Request for department/agency comments**PIN:** 8318-14-453-002

An application has been submitted to the City of Marshalltown requesting a severance of property from the City limits. The application is attached for your review and comments are being requested for the Council to consider as part of the review process.

Please complete the following form and return it to the City Clerk via email clerk@marshalltown-ia.gov by noon on February 7, 2024. _____

Name of Department/Agency	Marshalltown Fire Department
Name of Contact Person	David Rierson
Phone Number	641.754.5751
E-mail Address	drierson@marshalltown-ia.gov

Please list any information that may be pertinent to services your agency provides in relation to this specific property. Information may include but is not limited to; any impact to assets or liabilities, changes to services available to the property or applicable fees. Please use the space below or attach a letter containing the requested information.

☒ Our department/agency has no comments on this request.

David Rierson
Signature

DAVID RIERSON
Printed Name

01-25-24
Date

Request for department/agency comments**PIN:** 8318-14-453-002

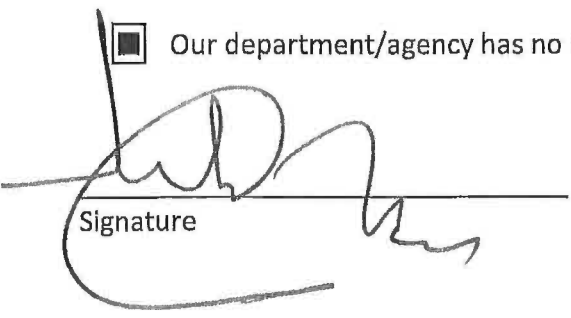
An application has been submitted to the City of Marshalltown requesting a severance of property from the City limits. The application is attached for your review and comments are being requested for the Council to consider as part of the review process.

Please complete the following form and return it to the City Clerk via email clerk@marshalltown-ia.gov by noon on February 7, 2024. _____

Name of Department/Agency	Marshalltown Police Department
Name of Contact Person	Michael W. Tupper, Chief of Police
Phone Number	641.754.5771
E-mail Address	mtupper@marshalltown-ia.gov

Please list any information that may be pertinent to services your agency provides in relation to this specific property. Information may include but is not limited to; any impact to assets or liabilities, changes to services available to the property or applicable fees. Please use the space below or attach a letter containing the requested information.

☒ Our department/agency has no comments on this request.


SignatureMichael W. Tupper

Printed Name

25 January 2024

Date

Request for department/agency commentsPIN: 8318-14-453-002

An application has been submitted to the City of Marshalltown requesting a severance of property from the City limits. The application is attached for your review and comments are being requested for the Council to consider as part of the review process.

Please complete the following form and return it to the City Clerk via email clerk@marshalltown-ia.gov by noon on February 7, 2024. _____

Name of Department/Agency	Marshalltown Public Works
Name of Contact Person	Heather Thomas
Phone Number	641-754-5734
E-mail Address	hthomas@marshalltown-ia.gov

Please list any information that may be pertinent to services your agency provides in relation to this specific property. Information may include but is not limited to; any impact to assets or liabilities, changes to services available to the property or applicable fees. Please use the space below or attach a letter containing the requested information.

Airport, Compost, Engineering - Projects & ROW Management, & Transit: No comments on this request.

Sanitary Sewer / Water Pollution Control: In accordance with City Code § 52.023 PRIVATE DISPOSAL SYSTEMS ALLOWED, this property is not connected to the city's sanitary sewer system and, therefore, is not charged a sanitary sewer utility fee for being provided this service.

Storm Water: This property is being billed 5.2 ERUs per month and is current. Property owner indicates storm water does not drain towards city infrastructure; he may wish to consider the City's Storm Water Utility Rate Credit Policy and applying for if he feels he qualifies.

Streets: This property's driveway connects to a privately owned road, College View Lane, which connects to Highway 14 / Reed Avenue. In accordance with an Iowa DOT Maintenance Agreement the City has with the State, the city's street department provides certain maintenance activities for the state Highway from Iowa Avenue to Woodland Street. The state provides these maintenance activities for the state Highway adjacent to College View Lane. Previously city crews turned around at this location; however, stopped doing so mid-winter 2023/2024. We believe the state will be responsible for road maintenance at this location, regardless of request for severance is granted or not.

☐ Our department/agency has no comments on this request.

Heather Ann Thomas

Digitally signed by Heather Ann Thomas
DN: cn=US, e=hthomas@marshalltown-ia.gov, o=City
of Marshalltown, ou=Public Works, cn=Heather Ann
Thomas
Date: 2024.01.29 16:16:36 -0500

Heather Ann Thomas

01/29/24

Signature

Printed Name

Date

Request for department/agency commentsPIN: 8318-14-453-002

An application has been submitted to the City of Marshalltown requesting a severance of property from the City limits. The application is attached for your review and comments are being requested for the Council to consider as part of the review process.

Please complete the following form and return it to the City Clerk via email clerk@marshalltown-ia.gov by noon on February 7, 2024. _____

Name of Department/Agency	City of Marshalltown - Zoning
Name of Contact Person	Hector Hernandez-Morales
Phone Number	641-754-5756 Ext. 3108
E-mail Address	hhernandez@marshalltown-ia.gov

Please list any information that may be pertinent to services your agency provides in relation to this specific property. Information may include but is not limited to; any impact to assets or liabilities, changes to services available to the property or applicable fees. Please use the space below or attach a letter containing the requested information.

102 College View Ln can not be servance due to section 368.25A Boundary adjustment between cities by petition and consent in Iowa Legislature "A real property owner within the boundaries of a city may file a petition for severance with the city council if the petitioner's real property, if severed, would be eligible for annexation by a different city and if such annexation would not create an island." This request would make an island for 2460 Reed Ave which wouldn't be allowed.

☐ Our department/agency has no comments on this request.

Hector Hernandez

Digitally signed by Hector
Hernandez
Date: 2024.01.26 10:48:49 -06'00'

Signature

Hector Hernandez-Morales

Printed Name

1/25/2024

Date

Request for department/agency comments**PIN:** 8318-14-453-002

An application has been submitted to the City of Marshalltown requesting a severance of property from the City limits. The application is attached for your review and comments are being requested for the Council to consider as part of the review process.

Please complete the following form and return it to the City Clerk via email clerk@marshalltown-ia.gov by noon on February 7, 2024. _____

Name of Department/Agency	Marshall County Auditor/Recorder/GIS
Name of Contact Person	Sara Badger, Nan Benson, Melanie Ewalt
Phone Number	641.844.2724
E-mail Address	auditor@marshallcountya.gov

Please list any information that may be pertinent to services your agency provides in relation to this specific property. Information may include but is not limited to; any impact to assets or liabilities, changes to services available to the property or applicable fees. Please use the space below or attach a letter containing the requested information.

Marshall County Auditor/Recorder and Marshall County GIS have no issue with moving 8318-14-453-002 into Timber Creek Township from City of Marshalltown.

☐ Our department/agency has no comments on this request.



Signature

Nan Benson

Printed Name

2/05/2024

Date

Request for department/agency comments**PIN:** 8318-14-453-002

An application has been submitted to the City of Marshalltown requesting a severance of property from the City limits. The application is attached for your review and comments are being requested for the Council to consider as part of the review process.

Please complete the following form and return it to the City Clerk via email clerk@marshalltown-ia.gov by noon on February 7, 2024. _____

Name of Department/Agency	Marshalltown Water Works
Name of Contact Person	Shelli Lovell
Phone Number	641-753-7913
E-mail Address	shelli@marshalltownwater.com

Please list any information that may be pertinent to services your agency provides in relation to this specific property. Information may include but is not limited to; any impact to assets or liabilities, changes to services available to the property or applicable fees. Please use the space below or attach a letter containing the requested information.

Marshalltown Water Works doesn't currently serve or have plans to serve this area. Our closest water main is a quarter mile away. We are not aware of any impact this decision would have on Marshalltown Water Works assets, liabilities, changes to services, or applicable fees.

☐ Our department/agency has no comments on this request.

Shelli Lovell
Digitally signed by Shelli Lovell
Date: 2024.02.07 15:59:37
-06'00'

Signature

Shelli Lovell

Printed Name

2-7-24

Date

January 10, 2024

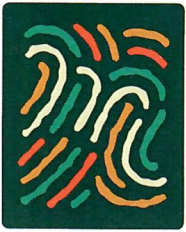
Mayor and Council Members

My name is Jody Brintnall representing the Marshalltown Municipal Band. A little history: The Band was formed in 1921. We always perform for Memorial Day. Steve Storjohann, American Legion stated that his records indicated the Band has performed since 1931. We have 51 members ranging in age from 16-83. It is a great intergenerational group. We had a total of 18 rehearsals and concerts for 2023. We rehearse on Monday nights and perform on Thursday evenings from May – July. We performed at the 13th street shelter. We are requesting \$8000 to continue the band. We would appreciate your continued support. Thank you.

Jody Brintnall

Jbrintnall52@gmail.com

Income	FY2018 (actual)	FY2019 (actual)	FY2020 (actual)	FY2021 (actual)	FY2022 (actual)	FY2023 (actual)	FY2024 (budget)	FY2025 (budget)
Property Tax	\$2,973.88	\$12,865.23	\$11,164.67	\$11,511.93	\$11,263.76	\$10,955.54	\$9,000.00	8,000.00
Shift Resale	\$70.00	\$80.00	\$30.00	\$80.00	\$30.00	\$80.00	\$60.00	80.00
Donation	\$150.00	\$150.00	\$0.00	\$0.00	\$150.00	\$250.00	\$150.00	150.00
Other	\$0.00	\$100.00	\$0.00	\$174.00	\$0.00	\$1,712.00	\$0.00	0.00
Total	\$3,193.88	\$13,195.23	\$11,194.67	\$11,765.93	\$11,443.76	\$12,997.54	\$9,210.00	\$8,230.00
Expense								
Shirts	\$0.00	\$282.76	\$0.00	\$219.99	\$277.34	\$200.16	\$200.00	200.00
Equipment	\$36.14	\$11.49	\$0.00	\$5,664.03	\$0.00	\$0.00	\$0.00	2,200.00
License Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350.00	0.00
Bowman & Mill	\$0.00	\$0.00	\$0.00	\$0.00	\$22.00	\$100.00	\$0.00	150.00
Ordered Check	\$0.00	\$0.00	\$0.00	\$0.00	\$72.04	\$0.00	\$75.00	0.00
Sheet Music	\$0.00	\$0.00	\$0.00	\$537.32	\$0.00	\$650.60	\$150.00	500.00
Trailer Sticker	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.05	25.00
Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,736.73	\$1,800.00	1,800.00
Wages	\$0.00	\$7,944.14	\$8,923.00	\$0.00	\$7,693.00	\$8,859.00	\$9,500.00	9,500.00
Total	\$36.14	\$8,238.39	\$8,923.00	\$6,421.34	\$8,064.38	\$11,546.49	\$12,100.05	\$14,375.00
Unspent Balance	\$3,157.74	\$4,956.84	\$2,271.67	\$5,344.59	\$3,379.38	\$1,451.05	-\$2,890.05	-\$6,145.00
Previous Balance	\$6,530.50	\$9,688.24	\$14,645.08	\$16,916.75	\$22,261.34	\$25,640.72	\$27,091.77	\$24,201.72
Cash Balance	\$9,688.24	\$14,645.08	\$16,916.75	\$22,261.34	\$25,640.72	\$27,091.77	\$24,201.72	\$18,056.72



MARSHALLTOWN ARTS & CIVIC CENTER

Dear Marshalltown City Council, Mayor and City Administrator,

The Marshalltown Arts & Civic Center (formerly The Fisher Community Center) has a rich history in Marshalltown and is widely considered one of our greatest community assets. A little over one year since our reopening, we are incredibly pleased with the wide variety of companies and community members that have utilized our rental spaces. We are also proud to say that we are making great strides at collaborating with local school districts to create opportunities for all K-12 students to visit the Fisher Art Museum and participate in MACC supported educational enrichment programs.

All of this has been possible due to your ongoing support, for which we are extremely grateful. The Marshalltown Arts & Civic Center has been an important city asset that has been funded by the city since 1969. After the derecho, we were faced with an extensive \$7,000,000 renovation. Prior to investing this enormous amount in renovation, we asked the City Council if we would receive ongoing financial support as without the \$100,000 of annual support, the MACC would not be sustainable. As we sought community donations for the renovation, we were often asked how we would sustain the operations and we assured the community that 100% of the City Council was committed to their ongoing financial support. With the City's support, we were able to move forward to raise the funds necessary to renovate the Marshalltown Arts & Civic Center and to continue to provide Marshalltown with this incredible museum and facility. Here is a snapshot of the past 2 years:

- 150 community members, businesses and grants donated over \$4,655,000 to renovate the facility.
- A 100% volunteer Board of Directors led the entire renovation.
- Landscaping was donated by the community, including the MHS Class of 1969, along with volunteer labor from Emerson. Our grounds are now very much like a park that is used often by community members.
- Non-profit organizations have greater access to funding through the collaboration & housing of the three major funders of our community. This creates a constructive collaboration for community support.
- Non-profit organizations have free access to state-of-the-art equipped meeting rooms. The equipment used was sourced locally through Mechdyne.
- It is a community economic driver:
 - Studies show that every \$1 invested in facilities such as the MACC has an economic return of \$5. As an economic driver, the MACC brings significant business to Marshalltown restaurants, hotels and recreational facilities.
 - Businesses, individuals & organizations throughout Iowa have used the facility for meetings and events. Their impression of Marshalltown after experiencing our facility has been 100% positive.
 - Businesses from throughout Iowa have used the MACC as a central meeting place. The amenities of the facility provide an environment that has attracted businesses such as

P.O. BOX 1074 • 709 SOUTH CENTER STREET • MARSHALLTOWN, IA 50158

John Deere, Iowa Department of Economic Development, various conferences and many others.

- The Fisher Art Museum has brought people into Marshalltown from other countries as well as the United States. These include:
 - Germany, England, India, Singapore, Ireland, Mexico, Canada
 - Ohio, Minnesota, Wisconsin, Montana, Texas, Nebraska, Pennsylvania, South Dakota, California, Kansas, Indiana, Washington D.C., New Hampshire, Illinois, Virginia, Florida, New Mexico, Washington, Missouri, Arkansas, Arizona, Maryland, North Carolina
- Over ninety community members and organizations have used the facility in 2023. These families and groups have been as diverse as Marshalltown and Marshall County. As a community facility, we strived to make sure all the populations who live and work in Marshalltown and Marshall County knew that the MACC was a facility for them. We have been remarkably successful in attaining this goal.
- Another focus of community service was to collaborate with local school districts to create enrichment opportunities for K-12 students. In December of 2023, every 3rd and 4th grade MCSD student visited the MACC and toured the Fisher Art Museum plus met with New York Times bestselling author, Elise Broach.
 - Over seven hundred students and educators attended.
 - Additionally, students at Lenniham attended a creative writing lesson with the author.
 - 100% of the expenses were funded through a grant from the Community Foundation of Marshall County which the MACC secured.
- This semester, the MACC will begin its annual MACC Classical Splash Art Contest. This inaugural year will include 5th and 6th grade students from Lenniham. Students will visit the MACC and tour the Fisher Art Museum. They will also listen to the MHS orchestra play two different classical music pieces that are from the same time as our Impressionist art collection. Each student will receive their own canvas to create their impression of the music in an artistic form. Winners of this art contest will have their work on display at the MACC this spring. Each year more grades will be added to this annual art contest until all K-12 students are included.
 - Over eight hundred students and educators will attend.
 - 100% of the expenses were funded through a private grant secured by the MACC.

As the reputation of the Marshalltown Arts & Civic Center expands beyond its first year of operation, we look forward to even more utilization of our facility with not only local community members and companies but also companies and individuals state-wide. **We have quickly become known as a great centrally located meeting space for large companies such as, John Deere, Woodruff Construction, Invision Architects, ITC Midwest, and Iowa State University. We are exceedingly popular for large family parties, wedding receptions, and other events which brings many people into Marshalltown.**

We have achieved much in the sixteen months since our reopening and are extremely hopeful that we will be able to continue with our mission, however, without the city's \$100,000 support, we will not be able to maintain our facility. Even with our ongoing revenue from rentals, we barely break even. Without the city's support, we would lose approximately 50% of our operating income. We

understand that the city has a lot of financial responsibilities. It is our hope that as a community resource and economic driver, you will see the tremendous value of the Marshalltown Arts & Civic Center and Fisher Art Museum. We respectfully request your continued support.

Board of Trustees
Marshalltown Arts & Civic Center

Tom Brandau
David Clark
Sharon Greer
Karn Gregoire
Paul Gregoire
John Hall
Mike Mason
Phyllis Mazour
Heidi Peglow
Cynthia Ragland
Jeff Schneider
Mary Wertzberger

MARSHALLTOWN ARTS & CIVIC CENTER

Statements of Revenues, Expenses and Changes in Net Assets - Cash Basis For the Years Ended December 31, 2023 and 2022

Revenues:	Current Month	Year to Date	Current Month Last Year	Year to Date Last Year	Budget This Year	% of Budget This Year
City of Marshalltown	\$ 8,333	100,000	8,333	91,666	100,000	100
Tenants:						
Art & Culture Alliance	339	4,357	-	1,445	4,000	109
Community Foundation of Marshall County	-	4,018	289	1,445	4,000	100
Martha-Ellen Tye Foundation	1,339	16,018	1,289	6,445	16,000	100
Marshalltown Area United Way	923	10,463	1,746	5,238	11,000	95
Room rentals:						
Conference rooms	965	10,114	290	4,190	11,000	92
Auditorium	3,030	23,440	3,200	4,125	11,000	213
Lobby	-	1,390	-	-	1,000	139
Theatre - Public	-	-	-	-	2,000	-
Marshalltown Community Theatre	-	-	-	-	2,000	-
Catering kitchen	845	1,645	-	-	2,000	82
Catering	70	5,698	-	-	3,000	190
Other:						
Donations-Grants-Sponsorships	150	14,910 -	-	-	1,000	1,491
Marketing & Events	145	1,652	-	-	20,000	8
Gift shop	429	979	-	-	-	-
Fisher Art Museum	-	-	-	-	25,360	-
Development/Fundraising	-	-	137	3,147	20,000	-
Catering kitchen	-	-	25	25	-	-
Insurance proceeds	-	-	-	15,628	-	-
Martha-Ellen Tye Foundation	-	65,500 -	-	15,000	15,000	437
Miscellaneous income	-	1,231	400	2,225	-	-
Total revenues	16,568	261,415	15,709	150,579	248,360	105

Substantially all disclosures and statements of functional expenses ordinarily included are omitted, and no assurance is provided on these financial statements.

MARSHALLTOWN ARTS & CIVIC CENTER

Statements of Revenues, Expenses and Changes in Net Assets - Cash Basis

For the Years Ended December 31, 2023 and 2022

Expenses:	Current Month	Year to Date	Current Month Last Year	Year to Date Last Year	Budget This Year	% of Budget This Year
Salaries	7,777	86,147	7,435	78,683	102,500	84
Salaries - Martha Ellen Tye Foundation funded	-	2,159	-	-	-	-
Payroll tax expense	595	6,755	568	6,020	7,842	86
Retirement	208	2,265	182	2,074	4,030	56
Health insurance (FT-self purchase)	-	-	-	-	6,000	-
Life insurance	(581)	781	(274)	(274)	1,362	57
Work comp insurance	-	4,637	-	1,875	3,000	155
Building/property insurance	1,207	14,111	908	12,759	18,000	78
Online merchant service and banking fees	304	1,897	109	287	3,500	54
Dues, donations, subscriptions	-	-	-	184	-	-
Professional fees/audit	290	3,530	290	3,480	4,000	88
Utilities	3,046	41,156	7,276	38,438	40,000	103
Building supplies	526	8,341	877	7,425	7,000	119
Building and equipment repair	3,263	14,958	326	8,038	7,000	214
Snow removal/lawn care	1,045	13,457	-	3,341	18,500	73
Garbage/recycle service	115	1,383	103	2,117	1,500	92
Water service	1,465	5,698	-	3,772	9,000	63
Postage/office supplies	154	1,321	24	3,627	1,000	132
Telephone & internet	127	1,529	127	127	1,800	85
Miscellaneous	-	182	75	3,680	1,000	18
Equipment expense	1,182	2,466	-	-	3,000	82
Interest expense	-	71	-	-	-	-
Marketing/advertising/communications	681	5,534	257	729	40,360	14
Marketing & events committee	661	12,291	-	-	5,000	246
Security service	-	1,017	1,926	1,926	3,000	34
Management/administration	245	719	145	620	1,000	72
Catering expense	212	5,101	-	-	-	-
Total expenses	22,522	237,506	20,354	178,928	289,394	82
Changes in net assets without restrictions	\$ (5,954)	23,909	(4,645)	(28,349)	(41,034)	23

Substantially all disclosures and statements of functional expenses ordinarily included are omitted, and no assurance is provided on these financial statements.

MARSHALLTOWN ARTS & CIVIC CENTER
Statements of Assets, Liabilities and Net Assets - Cash Basis
December 31, 2023 and 2022

	<u>Assets</u>	
	<u>2023</u>	<u>2022</u>
Checking - United Bank & Trust	<u>84,054</u>	<u>60,167</u>
Total assets	\$ <u>84,054</u>	<u>60,167</u>
 <u>Liabilities and Net Assets</u>		
Current liabilities:		
Federal withholding payable	\$ 2,032	2,033
State withholding payable	<u>784</u>	<u>806</u>
Total current liabilities	<u>2,816</u>	<u>2,839</u>
Net assets:		
Net assets without restrictions	57,329	85,677
Changes in net assets without restrictions	<u>23,909</u>	<u>(28,349)</u>
Total net assets	<u>81,238</u>	<u>57,328</u>
Total liabilities and net assets	\$ <u>84,054</u>	<u>60,167</u>

*\$50,000 are tied
to a grant.

Substantially all disclosures and statements of functional expenses ordinarily included are omitted, and no assurance is provided on these financial statements.

MARSHALLTOWN

IOWA

Joel Greer, Mayor
Acting City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Diana Steiner, Finance Director
DATE: February 8, 2024
RE: Discussion of the FY24 and FY25 Budget for Special Revenue Funds

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Adoption of FY24 Budget Amendment and FY25 Annual Budget to be approved after the April 22 budget hearing.

Recommendation: This is a review of the proposed budgets related to the Special Revenue Funds

Budget Impact: Special Revenue funds include donations restricted for a particular purpose, grants, property tax levies, local option sales tax, road use tax, etc.

Description/Background:

Department Directors and the City Administrator developed the budget amounts based on known or projected resources. The Budget Comparison Report is provided to you for the detail. The first column shows the actual activity for FY23. The second column shows the adopted budget for FY24. The third column is the year-to-date activity through January (7 months of the fiscal year). The fourth column is the proposed re-estimated budget for the FY24 budget. The fifth column is the proposed FY25 budget. The sixth column shows the dollar increase between columns five and four. The seventh column shows the percent increase between columns five and four.

A report reflecting the projected fund balances at 6/30/24 and 6/30/25 have been provided.

Fund 110 Road Use Tax (RUT): See separate memo from the Public Works Director.

Funds 112 and 117: Employee benefits and police/fire retirement. These costs can be reimbursed via a property tax levy for General Fund employees. The levies were discussed with you at the January 29th meeting. Since we increased the transit levy, to keep the overall levy at \$16/per \$1000, I used \$834,040 of the fund balance in fund 112.

Fund 119 Emergency Fund: For FY24, this is the emergency property tax levy of a maximum of \$.27 per \$1,000 of taxable valuations which can be used when the City needs more than the regular general levy

CITY COUNCIL

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of \$8.10 per \$1,000. The money collected in this fund is then transferred to the General Fund 001 for operations. This levy has been repealed under HF718 for FY25.

Fund 121 Local Option Sales Tax (LOST): This fund is used to show the revenues and expenditures related to the 1% Local Option Sales Tax that the City receives. LOST revenues are estimated at \$4 million. Of the amounts received for LOST, 78% is allocated for property tax relief (\$3,120,000) and 22% for Council designated purposes (\$880,000). As discussed at the last Council meeting, expenditures in FY25 include a \$4.12 million transfer to the Debt Service Fund for bond payments. This action will help keep the property tax levy from increasing for FY25.,

Other uses include funding the Cash Flow Reserve Fund at 17% of General Fund expenses for emergencies, \$5K for fireworks, \$180K for incentive programs for new home buyers, \$75,000 for a Lead Grant match, \$85,490 for downtown site furnishings for Main Street, \$46,500 for the City Centre Parking Lot, \$122K for the DTR Project, and a \$792,447 transfer to the General Fund to keep running the City with the same programs we have this fiscal year. Please see separate report for LOST activity detail.

Fund 125 Tax Increment Financing (TIF): This is funded by property tax that is certified to the County in November of each year for TIF projects. Expenses include payments for development agreements, transfers to Fund 200 for TIF related debt bond payments, transfers to the General Fund for façade and code upgrades for downtown buildings, agreements with the Chamber and MCBD, City administrative fees for estimated time spent on TIF activities, legal and engineering reimbursements, and other items Council approved.

Fund 126 TIF-LMI: This was funded by property tax that was certified to the County for TIF low to moderate income housing projects.

Fund 130 City Tort Liability: This shows funds received from insurance companies and an estimate of related repairs.

Fund 132-133 Grants: These include Catalyst Grant, Downtown Housing Grant, Downtown Revitalization, MICA, Iowa Great Places, Rivers Edge, IED: Elks Park, IDOT-TSIP, Willard's building renovation, Food Box, CDBG Housing Grant, Shared Wall, and Brownfield, Coliseum Generator, etc.

Fund 140 Park/Recreation Donation Fund includes the donations for benches, equipment, etc.

Funds 141-144 Tennis, Softball, Live Healthy are programs we operate and then are reimbursed for.

Funds 145-149 TORNADO AND FEMA are revenues and expenses related to the tornado, covid and derecho.

Funds 150-152 PD Grants are grants that reimburse the Police Department for work performed. Include Drug Enforcement, Violence Against Women, Bulletproof Vests, Justice Assistance Grant, DOJ & DCAT grants for the MPACT program.

Funds 153-157, 170 are other grants and donations for the Police, Fire, and Library.

Funds 160-161 relate to economic development.

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Fund 177 Seized Assets from crimes or abandonment. 10% turned over to County and 10% to State. Remainder can be used for equipment purchases, training, etc.

Funds 184-189 HUD relate to various housing grants. The Section 8 housing voucher program has approximately \$1.2 million in federal revenues as shown in Fund 184. The Lead grant that just ended was in Fund 189 and the new grant is in Fund 181. Approximately \$1.8 million in grant funds will be received in FY25 for the Lead grant.

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Fund	Ending 6/30/23	FY24 Amended Net Budget	Projected 6/30/24 Ending Balance	FY25 Net Budget	Projected 6/30/25 Ending Balance
110 - ROAD USE TAX	7,872,965.91	367,689.00	8,240,654.91	424,466.00	8,665,120.91
112 - EMPLOYEE BENEFITS FUND	3,768,809.74	(783,746.00)	2,985,063.74	(725,888.00)	2,259,175.74
117 - POLICE/FIRE RETIREMENT	642,477.91	(150,387.00)	492,090.91	70,194.00	562,284.91
119 - EMERGENCY FUND	-	-	-	-	-
121 - LOCAL OPTION SALES TAX	6,012,923.56	(2,562,375.00)	3,450,548.56	(1,567,559.00)	1,882,989.56
125 - TAX INCREMENT FINANCING	169,545.77	(64,736.00)	104,809.77	(48,069.00)	56,740.77
126 - TIF LMI	-	-	-	9,441.00	9,441.00
130 - CITY TORT LIABILITY	128,206.16	(36,465.00)	91,741.16	1,000.00	92,741.16
132 - GRANTS-STATE/LOCAL AGENCIES	(1,237,771.42)	121,489.00	(1,116,282.42)	444,117.00	(672,165.42)
133 - UNDESIGNATED FEDERAL GRANTS	(26,937.26)	8,500.00	(18,437.26)	8,500.00	(9,937.26)
140 - PARK & REC DONATION FUND	301,596.26	(139,275.00)	162,321.26	(2,900.00)	159,421.26
141 - MTOWN TENNIS ASSOC	2,890.06	100.00	2,990.06	20.00	3,010.06
142 - SOFTBALL ASSOCIATION FUND	(6,149.75)	6,150.00	0.25	-	0.25
144 - LIVE HEALTHY IOWA	6,277.56	-	6,277.56	-	6,277.56
145 - TORNADO GENERAL	287,863.02	(156,000.00)	131,863.02	(131,864.00)	(0.98)
148 - FEMA-COVID19	(12,143.15)	12,144.00	0.85	-	0.85
149 - FEMA - WINDS	334,019.33	60,872.00	394,891.33	-	394,891.33
150 - LOCAL PD GRANTS	(4,019.97)	-	(4,019.97)	-	(4,019.97)
151 - DEPT OF JUSTICE GRANTS	(18,454.98)	(44,385.00)	(62,839.98)	-	(62,839.98)
152 - POLICE UNDESIGNATED GRANTS	(10,240.50)	-	(10,240.50)	-	(10,240.50)
153 - POLICE DEPT DONATION FUND	122,990.71	(68,850.00)	54,140.71	(27,650.00)	26,490.71
156 - FIRE DEPT DONATION FUND	82,179.22	(35,000.00)	47,179.22	(29,000.00)	18,179.22
160 - ECONOMIC DEVELOPMENT GIFT	54,964.15	1,000.00	55,964.15	1,000.00	56,964.15
161 - SURETY DEPOSITS/SUBDIVIDER	11,466.96	300.00	11,766.96	185.00	11,951.96
170 - LIBRARY DONATION FUND	114,613.95	8,301.00	122,914.95	(10,265.00)	112,649.95
177 - SEIZED ASSETS (POLICE)	24,663.16	(10,500.00)	14,163.16	(500.00)	13,663.16
181 - #7 HUD LEAD GRANT	-	135,342.00	135,342.00	-	135,342.00
184 - VOUCHERS - 002, 003	212,388.44	(11,141.00)	201,247.44	-	201,247.44
189 - #6 HUD LEAD GRANT	81,342.03	(81,342.00)	0.03	-	0.03
TOTAL SPECIAL REVENUE FUNDS	18,916,466.87	(3,422,315.00)	15,494,151.87	(1,584,772.00)	13,909,379.87

Local Option Sales Tax (L.O.S.T) Balances		LOST-	LOST-	LOST-	TOTAL
Feb 12 2024 Council Meeting		Prop. Tax Relief	Council Designated	Capital Projects	FUND 121
1	Projected Fund balance 6/30/2023	1,390,513	3,287,259	1,335,150	6,012,923
2	Budgeted L.O.S.T. Revenues (78% Relief, 22% Council; adopted \$3.7 total)	3,120,000	880,000	-	4,000,000
3	Interest on Investments	40,000	125,000	30,000	195,000
	Sub-Total Revenues	3,160,000	1,005,000	30,000	4,195,000
4	Buy down property tax levy-current revenues (Trsf to fund 200 Debt)	(2,886,000)			(2,886,000)
5	Buy down property tax levy-fund bal	(447,609)			(447,609)
6	Cash Flow reserve 17%. Every 1% is \$178K		(288,000)		(288,000)
7	Transf to 364: Street improvements budgeted in CIP (Center St Median, 18th Ave patch)			(115,250)	(115,250)
8	Res 2022-354 Use Fund 360 bond up so now STREET IMPROVEMENTS \$343,276. Trs to 363 E. Main St			(128,026)	(128,026)
9	Res 2022-354 Use Fund 360 bond up so now STREET IMPROVEMENTS \$343,276. Trs to 364 Lincoln Way			(100,000)	(100,000)
10	Res 2023-084 Co-Responder Conference MPD & YSS		(12,000)		(12,000)
11	Res 2022-132 Funding for public safety cameras \$145,628:\$150K (changed to AED funds)		-		-
12	Sidewalk Improvement citizen reimbursemet (Res.2020-076)		(50,000)		(50,000)
13	Res 2022-341 Downtown Site Furnishings for Main St & Vets Courtyard \$85,489.52\$160K		(85,490)		(85,490)
14	Res 2022-217 Purchase of Coliseum Veterans Gallery cabinets \$23,927:\$43K		(23,927)		(23,927)
15	Res 2022-038 National Community Survey and National Employee Survey \$6,000:\$20,495 (discontinued)		-		-
16	New Home Buyer Incentive (100 homes @ \$2500/each) Only 3 in FY23; 25 in FY24; 72 in FY25		(62,500)		(62,500)
17	Res 2022-367 Compensation study for non-union positions \$4680:\$23,400		(4,680)		(4,680)
18	Fireworks		(5,000)		(5,000)
19	River's Edge Trail bridges 2-5; Council still needs to approve; originally set aside for Destin.Grant for paving		(250,000)		(250,000)
20	Transfer to 340 - Bike Trail Engineering & Design TRL18002 FY19 \$8401.50+FY23 \$36349: \$65,000		(20,250)		(20,250)
21	Downtown New Construction Incentive Hopkins Elevator		(50,000)		(50,000)
22	Downtown New Construction (new Pharmacy)		(50,000)		(50,000)
23	Transfer to Fund 311: Edgewood Extension (incl \$108,854.16 N. 5th Ave land purchase). \$129,880.78 Trans in FY23			(877,298)	(877,298)
24	Transfer to Fund 395: Edgewood HWY14 Intersection \$70,900-5133 previous overtrsf S. 7th Ave.			(65,768)	(65,768)
25	Res 2022-290 Riverside Cemetery Well Reimbursement		(45,000)		(45,000)
26	MCBD operations (FY23 \$40,000 funded with TIF)		(95,000)		(95,000)
27	Transfer to General Fund 001 (Includes \$4,000 mosquito spray)		(328,526)		(328,526)
28	To 132:Res 2023-086 City/Owner Contribution for DTR Project - 21 and 23 W>Main + \$467,091-122,071 in FY25		(545,021)		(545,021)
29	Res 2023-072 10% LEAD grant match Est \$100,000 over 4 years if needed		(25,000)		(25,000)
30	City Centre Parking Lot (discussed 1/31/22, use LOST instead of bond funds)FY24 25,000:\$71,500		(25,000)		(25,000)
31	Res 2023-013 Site certification studies for 100 acres industrial development \$4975:\$99,500		(4,975)		(4,975)
32	Res 2023-179 Non-Union compensation paid trsf to General Fund last 1/2 of FY24		(82,000)		(82,000)
33	Res 2023-110 Lift Sidewalks along N 13th Street. Approved \$30K. Completed at 21,836		(21,836)		(21,836)
34	Res 2023-152 SIEM cybersecurity protection		(12,720)		(12,720)
35	Res 2023-167 Global Navigation System for PD		(5,000)		(5,000)
36	Res 2023-190 purchase ROW 901 N. 3rd Ave (\$230+100+170)		(500)		(500)
37	Res Reimb Concessions for painting of pool		(20,500)		(20,500)
38	Res ?? 1/29/2024 CA Recruitment		(24,500)		(24,500)
	Total Budgeted Expenses	(3,333,609)	(2,137,423)	(1,286,342)	(6,757,374)
39	Projected Fund balance 6/30/2024	1,216,904	2,154,836	78,808	3,450,548
40	Budgeted L.O.S.T. Revenues (78% Relief, 22% Council)	3,120,000	880,000	-	4,000,000
41	Interest on Investments	63,000	45,000		108,000
	Sub-Total Revenues	3,183,000	925,000	-	4,108,000
42	Buy down property tax levy-current revenues (Trsf to fund 200 Debt)	(3,120,000)			(3,120,000)
43	Buy down property tax levy-fund bal TBD	(1,000,000)			(1,000,000)
44	Cash Flow reserve 17%.		(249,050)		(249,050)
45	Res 2022-341 Downtown Site Furnishings for Main St & Vets Courtyard \$85,489.52\$160K		(85,490)		(85,490)
46	New Home Buyer Incentive (100 homes @ \$2500/each) Only 3 in FY23; 25 in FY24; 72 in FY25		(180,000)		(180,000)
47	Fireworks		(5,000)		(5,000)
48	Transfer to General Fund 001 to keep departments at status quo		(792,447)		(792,447)
49	Res 2023-072 10% LEAD grant match Est \$100,000 over 4 years. FY24 \$25K; FY25 \$75K		(75,000)		(75,000)
50	City Centre Parking Lot (discussed 1/31/22, use LOST instead of bond funds)FY25 46,500:\$71,500		(46,500)		(46,500)
51	To 132:Res 2023-086 City/Owner Contribution for DTR Project - 21 and 23 W>Main + \$467,091-122,071 in FY25		(122,071)		(122,071)
	Total Budgeted Expenses	(4,120,000)	(1,555,558)	-	(5,675,558)
52	Projected Fund balance 6/30/2025	279,904	1,524,278	78,808	1,882,991

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Vacant, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: February 12, 2024
RE: Budget Discussion – FY24 Amend & FY25 Request _ Fund 110: Road Use Tax Fund

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Plan and fund improvements to the City's infrastructure and buildings; Review programs and services

Recommendation: Review of FY24 Amendment & FY25 Department Request

Budget Impact: As presented.

Description/Background: Road Use Tax is received through the State of Iowa. It is deposited into **Fund 110** which acts as the home operating fund for several of the Public Works Department Divisions:

- **Function 2010** – Roads & Bridges
- **Function 2011** – Sidewalks (Note: Sidewalks are not a RUT eligible expense. In some street construction projects where the sidewalk needs redone in order to accommodate a street, it would then be eligible)
- **Function 2012** – Street Construction
- **Function 2030** – Street Lighting
- **Function 2040** – Traffic Safety (Signals)
- **Function 2050** – Snow Removal
- **Function 2060** – Engineering
- **Function 2070** – Street Cleaning

Staff that operate in those areas have their wages funded through the RUT Fund (via a transfer from General Fund), whereas their benefits are funded through the Employee Benefits Tax Levy and FICA & IPERS Tax Levy.

RUT also funds 10% of the HR Director's wages (both FY24 & FY25). In FY24, RUT funded 10% of the City Administrator's wages as well; however, at the request of the City Administrator, this was removed for FY25.

CITY COUNCIL

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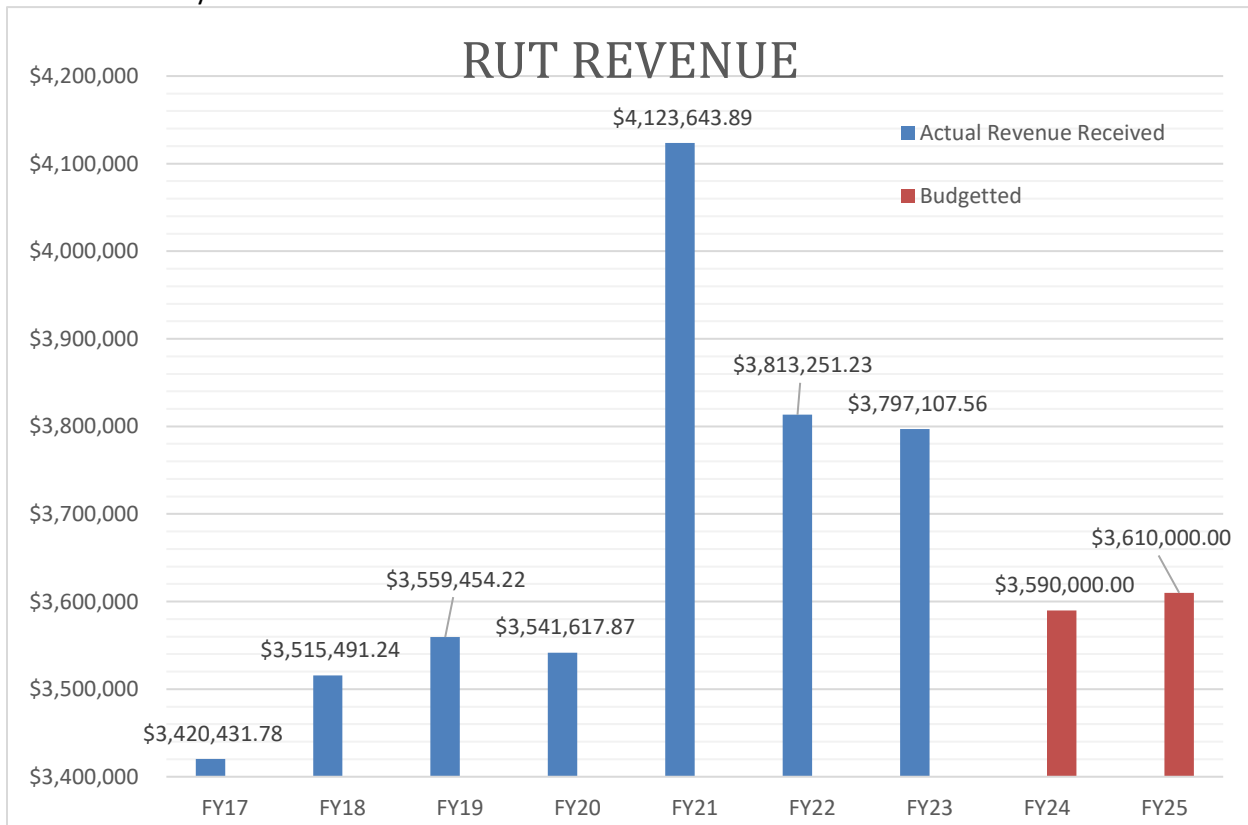
Information / Background on Funding:

Where does the RUT revenue come from?

Dedicated highway user revenue, collected through a **state excise tax on fuels**, is deposited into the State's Iowa Road Use Tax Fund. After some off-the-top diversions, receipts into this fund are distributed according to a formula of 47.5 percent for the primary road system, 24.5 percent for secondary county roads, 8 percent for farm-to-market county roads, and **20 percent for city streets. It is then divided amongst city's based on their population.**

IOWA STATE EXCISE MOTOR FUEL TAX	TAX (CENTS/GAL)
Gasoline, including ethanol blends E110 and E-14	30.0
Ethanol-blended gasoline ² (at least 15 percent alcohol)	24.5
Aviation gasoline	8.0
IOWA STATE EXCISE SPECIAL FUEL TAX	TAX
Diesel, including biodiesel B10 or lower	32.5
Diesel B11	29.8
Aviation jet fuel	5.0
Liquefied petroleum gas (LPG)	30.0
Compressed natural gas (CNG)	31.0
Liquid Natural gas (LNG)	32.5

What historically has this meant for Marshalltown?



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Road Use Tax has inconsistent expenditures each year due to the large cost of equipment and which projects have been designated to utilize RUT funds. The following table summarizes some projections:

FUND 110	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Starting Fund Balance	\$ 7,872,965.91	\$ 8,240,654.91			
Net Revenue/Expenses	\$ 367,689.00	\$ 424,466.00			
Projected Ending Fund Balance	\$ 8,240,654.91	\$ 8,665,120.91			
<i>For Reference Only (CIP Total)</i>	\$ 963,188	\$ 748,702	\$ 1,879,381	\$ 847,289	\$ 1,017,503
<i>Split – Purchase</i>	\$ 451,907	\$ 305,202	\$ 931,578	\$ 802,289	\$ 972,503
<i>Split – Projects</i>	\$511,281	\$ 443,500	\$ 947,803	\$ 45,000	\$ 45,000

Current CIP total expenditures are also shown in the above table with the detail list attached. You will notice that we had relatively low CIP expenditures for FY24 and FY25. The CIP expenditures in FY26 are anticipated to utilize cash-on-hand and will reduce the fund balance.

Good practice is to target a 12-month expenditure fund balance, which we are currently exceeding. However, several times over the last few years the city has gone out for a large crack sealing project in local residential streets without receiving decent bids, so it was not awarded. Looking at the projected fund balance, I would recommend another attempt at a large crack sealing project (>\$1.5M). If successful, I would propose to use cash on hand. As staffing/time allow and we are able to pull together and update that project, it will come before council. This could be handled in a FY25 amendment, if successful.

Attachments: CIP Report & Budget Comparison Report

i:\public works\council items\2024\budget discussions\memo_fund 030_031_032_fy25 discussion 24 01 29.docx

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Greg Nichols, Jeff Schneider, Gary Thompson



City of Marshalltown, Iowa
City Capital Plan Equipment Replacment
FY '24 thru FY '28

SOURCES AND USES OF FUNDS

Source		FY '24	FY '25	FY '26	FY '27	FY '28
110 - ROAD USE TAX \$						
Beginning Balance		0	0	0	0	0
<u>Revenues and Other Fund Sources</u>						
ROAD USE TAX						
4320.040 ROAD USE TAXES		963,188	748,702	1,879,381	847,289	1,017,503
<i>Total</i>		963,188	748,702	1,879,381	847,289	1,017,503
Total Revenues and Other Fund Sources		963,188	748,702	1,879,381	847,289	1,017,503
Total Funds Available		963,188	748,702	1,879,381	847,289	1,017,503
<u>Expenditures and Uses</u>						
Capital Projects & Equipment						
<u>CITY WIDE BUILDING MAINTENANCE</u>						
Wash Bay Renovations	PWB_A	(25,000)	(16,666)	0	0	0
Grandstand Concrete Wall Repair	PWB_B	(40,000)	0	0	0	0
Equipment Bay Floor Sealant	PWB_C	0	0	(13,875)	0	0
PWB - Mens Restroom Partition Replacement	PWB_D	0	(7,500)	0	0	0
<i>Total</i>		(65,000)	(24,166)	(13,875)	0	0
<u>ENGINEERING DIVISION</u>						
Field Tablet with GIS Collection Pole	3504	(3,400)	0	0	0	0
Survey/Inspection Truck	E2131	0	0	0	(33,333)	0
Engineering SUV	E2132	0	0	0	0	(23,500)
Computer & Copier/Printer-Sec	E2178	0	(6,500)	0	0	0
Large Format Scanner & Plotter	E2181	0	0	(12,000)	0	0
Engineering - CAD/Computer Workstations	E2189	0	0	(8,250)	0	0
Traffic Counter	E2193	(15,000)	0	0	0	0
Storm Water Coordinator Truck/SUV	ENG_A	0	0	(23,500)	0	0
Total Station Survey Equipment	SE0047	0	0	(45,000)	0	0
<i>Total</i>		(18,400)	(6,500)	(88,750)	(33,333)	(23,500)
<u>PARK & RECREATION</u>						
Replace Mower 714 w/Snow Equipment	24PR004	(15,000)	0	0	0	0
Vehicle/Mower Replacement	27PR001	0	0	0	(20,000)	0
<i>Total</i>		(15,000)	0	0	(20,000)	0
<u>PUBLIC WORKS - INFRASTRUCTURE</u>						
Median Improvements- Hwy 14 Olive to La Frentz	2019DOTHWY14	(383,500)	(383,500)	0	0	0
South 7th Ave. Extension_(Div 1&2 Only) ECO 22-001	ECO22001	(82,781)	0	0	0	0

Source		FY '24	FY '25	FY '26	FY '27	FY '28
110 - ROAD USE TAX \$						
City-wide Bridge Inspection & Minor Repair	M3453	(45,000)	(45,000)	(45,000)	(45,000)	(45,000)
Railroad Quiet Zones	RR 001	0	0	(642,803)	0	0
<i>Total</i>		(511,281)	(428,500)	(687,803)	(45,000)	(45,000)
<u>STREET DIVISION</u>						
Dump Truck	E3510	(220,588)	0	(458,053)	(480,956)	(505,003)
Street Sweeper	E3520	0	0	(300,000)	0	0
Snow Blower	E3900	0	0	0	(250,000)	0
Slide in oil distributor	E3940	0	0	0	0	(75,000)
Ride-On Painter	E3941	(19,070)	0	0	0	0
Dual A/C Machine - City Mechanic Equipment	E3942	0	0	(9,900)	0	0
Track Skid Loader	E3943	(67,221)	0	0	0	0
Skid Loader Trailer	E3944	(20,000)	0	0	0	0
Rock Grapple Bucket (Skid Loader Attachment)	E3945	(5,128)	0	0	0	0
Public Works Building - Front Printer	PWB_Print	0	0	(3,000)	0	0
Wheel Loader	V2323	0	(83,136)	0	0	0
Motor Grader	V3503	0	0	0	0	(350,000)
Semi Tractor (Head Only_Used)	V3507	(6,500)	0	0	0	0
Street Maintenance Fleet - 3/4 Ton Pickup	V3508	0	(40,000)	0	0	0
Street Maintenance Fleet - 3/4 Ton Pickup - STD	V3509	0	(40,000)	0	0	0
UTV	V3510	0	(20,000)	0	0	0
Brine Trailer	V3512	0	(50,000)	0	0	0
Wheel Loader Grapple Bucket	V3513	0	(10,000)	0	0	0
<i>Total</i>		(338,507)	(243,136)	(770,953)	(730,956)	(930,003)
<u>UTILITY (ELEC/FACIL) DIVISION</u>						
Arc Flash Suit	E3701	0	(5,000)	0	0	0
LED Traffic Light Replacement	E3704	0	0	(11,000)	0	0
Traffic Signal Battery Back Ups & Controller Upgra	E3708	(15,000)	(16,000)	(17,000)	(18,000)	(19,000)
Hwy 30 Eastbound Ramps/ Hwy 14	Tsig_A	0	(15,000)	(260,000)	0	0
Replace Camera Detection @ Main & 3rd Ave	Tsig_B	0	0	(30,000)	0	0
Repeater at High Street Tower (for radio coms)	UTIL_A	0	(10,400)	0	0	0
<i>Total</i>		(15,000)	(46,400)	(318,000)	(18,000)	(19,000)
Total Expenditures and Uses		(963,188)	(748,702)	(1,879,381)	(847,289)	(1,017,503)
Change in Fund Balance		0	0	0	0	0
Ending Balance		0	0	0	0	0



City of Marshalltown, IA

Budget Comparison Report

Account Detail

					Comparison 1 Budget	Comparison 1 to Parent Budget		
					Parent Budget		%	
					2023-2024 FY2024 Amen...	2024-2025 FY25 Dept Request	Increase / (Decrease)	
Account Number		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Feb				
Fund: 110 - ROAD USE TAX								
Function: 2010 - Roads, Bridges, Sidewalks								
Revenue								
110.2010.4320.000	STATE ROAD USE TAXES	3,797,107.56	3,490,000.00	1,995,700.00	3,590,000.00	3,610,000.00	20,000.00	0.56%
Budget Notes								
Budget Code	Subject	Description						
FY2024 Amendment 1	Road Use Tax IDOT	\$130 *census 27,591 = \$3,586,830 (Round to \$3.59M) - [actual state estimate for FY24 is 132.00; however, they recommend city's budget at \$2 less as they have overestimated many years]						
FY25 Dept Request	Road Use Tax IDOT	\$131 * census 27,591 = \$3,614,421 (Round to \$3.61M) - [actual state estimate for FY25 is 133.00; however, they recommend city's budget at \$2 less as they have overestimated many years]						
110.2010.4325.000	STATE PRIMARY ROAD EXTENS	0.00	0.00	0.00	0.00	44,215.00	44,215.00	0.00%
Budget Notes								
Budget Code	Subject	Description						
FY25 Dept Request	DOT funds to take care of IVH Roads & HWY	Formerly revenue was deposited in fund 001. Changed to fund 110.						
\$567.00 / Year - IVH Road Maintenance								
\$43,648.71 / Year - Hwy 14 Road Maintenance								
110.2010.4875.000	RFNDS/REIMB	5,237.79	0.00	11.45	15.00	0.00	-15.00	-100.00%
110.2010.4879.000	REBATES	579.45	100.00	0.00	0.00	0.00	0.00	0.00%
110.2010.4960.000	SALE OF FA	69,060.03	0.00	0.00	0.00	0.00	0.00	0.00%
110.2010.4961.000	PW-NONCAPLZD ASSTS	1,253.94	200.00	1,064.05	1,200.00	200.00	-1,000.00	-83.33%
Total Revenue:		3,873,238.77	3,490,300.00	1,996,775.50	3,591,215.00	3,654,415.00	63,200.00	1.76%
Expense								
110.2010.5010.010	REGULAR-NON UNION	13,062.38	13,666.00	7,450.15	14,001.00	0.00	-14,001.00	-100.00%
110.2010.5061.010	RHSA PAYOUTS-NON UNION	0.00	0.00	2,496.53	2,497.00	0.00	-2,497.00	-100.00%
110.2010.5101.010	SOCIAL SECURITY-NON UNION	779.68	847.00	443.69	868.00	0.00	-868.00	-100.00%
110.2010.5102.010	MEDICARE-NON UNION	182.42	198.00	103.75	203.00	0.00	-203.00	-100.00%
110.2010.5111.010	IPERS-NON UNION	1,233.07	1,290.00	703.26	1,322.00	0.00	-1,322.00	-100.00%
110.2010.5121.010	GRP INSUR-NON UNION	1,501.16	1,741.00	621.74	1,660.00	0.00	-1,660.00	-100.00%
110.2010.5123.010	WORKCOMP-NON UNION	45.93	53.00	34.91	56.00	0.00	-56.00	-100.00%
110.2010.5132.000	CLOTHING EXPENSE	12,156.06	9,500.00	3,901.08	9,500.00	9,500.00	0.00	0.00%
110.2010.5151.000	PHYSICALS/IMMUNIZATIONS	0.00	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00%

Budget Comparison Report

					Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Feb	2023-2024 FY2024 Amen...	2024-2025 FY25 Dept Request	Increase / (Decrease)	
Account Number								
110.2010.5210.000	ADVERTISING & LEGAL PUB	45.94	0.00	206.53	250.00	100.00	-150.00	-60.00%
110.2010.5230.000	CONSULTING & PROF FEES	2,117.50	5,000.00	275.00	5,000.00	5,000.00	0.00	0.00%
Budget Notes								
Budget Code	Subject	Description						
FY2024 Amendment 1	inc	\$5k misc						
FY25 Dept Request	inc	\$5k misc						
110.2010.5231.000	ACCOUNTING FEES	18,256.20	19,100.00	12,733.36	19,100.00	19,100.00	0.00	0.00%
110.2010.5233.000	ENGINEERING FEES	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00%
110.2010.5234.000	LEGAL EXP	832.50	2,000.00	0.00	2,000.00	2,000.00	0.00	0.00%
110.2010.5251.000	LICENSE & PERMITS	2,139.50	250.00	1,016.00	1,150.00	1,150.00	0.00	0.00%
110.2010.5280.000	DUES, MEMBER, SUBSCRIPTN	277.50	300.00	0.00	300.00	300.00	0.00	0.00%
110.2010.5339.000	MEDICAL CLAIMS PAID BY CITY	0.00	0.00	121.13	0.00	0.00	0.00	0.00%
110.2010.5342.000	CONTRACT-OUTSIDE HELP	326,094.58	75,000.00	45,303.50	96,477.00	75,000.00	-21,477.00	-22.26%
Budget Notes								
Budget Code	Subject	Description						
FY2024 Amendment 1	inc	Annual \$30,000 for Misc CIP \$45,000 for Bridge Repair & Inspections CIP \$16,595 (2020 Box Culvert Repair) CIP \$4,882 (Boone St Intersection Repair)						
FY25 Dept Request	inc	Annual \$30,000 for Misc CIP \$45,000 for Bridge Repair & Inspections						
110.2010.5344.000	CONTRACT-MAINTENANCE	3,419.38	3,500.00	3,029.08	5,000.00	5,100.00	100.00	2.00%
Budget Notes								
Budget Code	Subject	Description						
FY2024 Amendment 1	inc	increased to account for annual inspections through American Test Center at cost of ~\$2,200 per year						
110.2010.5347.000	CONTRACT-SOFTWARE MAINT	3,598.04	3,150.00	1,346.51	3,150.00	3,150.00	0.00	0.00%
110.2010.5352.000	CONTRACT-TREE REMOVAL	53,900.00	40,000.00	70,594.25	74,000.00	40,000.00	-34,000.00	-45.95%
110.2010.5359.000	TOWING SERVICES	0.00	3,500.00	1,510.25	3,500.00	3,500.00	0.00	0.00%
110.2010.5360.000	POSTAGE & SHIPPING	-38.43	100.00	15.39	100.00	100.00	0.00	0.00%
110.2010.5380.000	RENTS & LEASES	1,006.37	1,200.00	1,372.55	2,400.00	2,500.00	100.00	4.17%
Budget Notes								
Budget Code	Subject	Description						
FY2024 Amendment 1	inc	Air Gas went up ~67% in costs						
110.2010.5386.000	CONTRACT LAWN CARE	10,026.00	12,500.00	8,150.00	12,500.00	12,500.00	0.00	0.00%
110.2010.5410.000	REPAIRS & MAINTENANCE	19,243.92	12,000.00	41,452.09	50,000.00	20,000.00	-30,000.00	-60.00%

Budget Comparison Report

					Comparison 1	Comparison 1		
					Parent Budget	Budget	to Parent	%
					2023-2024	2024-2025	Increase /	
					FY2024 Amen...	FY25 Dept	(Decrease)	
						Request		
Account Number								
Budget Notes								
Budget Code								
FY2024 Amendment 1								
Subject								
Description								
Motor grader repairs @ \$29k was unplanned and added								
110.2010.5450.000					4,320.00	4,400.00	80.00	1.85%
TELEPHONE/OTHR COMMNCTI								
3,306.30								
2,500.00								
2,499.26								
Budget Notes								
Budget Code								
FY2024 Amendment 1								
Subject								
Description								
large increase for landland switch								
also add 1 Mechanic IPAD monthly service								
110.2010.5460.000					500.00	1,500.00	1,000.00	200.00%
CONFERENCE EXPENSE								
0.00								
1,500.00								
0.00								
Budget Notes								
Budget Code								
FY2024 Amendment 1								
Subject								
Description								
moved \$1,000 to training								
110.2010.5470.000					0.00	0.00	0.00	0.00%
TRAINING								
270.00								
0.00								
0.00								
293.75								
Budget Notes								
Budget Code								
FY2024 Amendment 1								
Subject								
Description								
moved from conference expense to training								
110.2010.5481.000					13,500.00	14,640.00	1,140.00	8.44%
ELECTRICITY								
12,425.61								
13,500.00								
7,415.99								
Budget Notes								
Budget Code								
FY25 Dept Request								
Subject								
Description								
est 11.1% increase 10/2024								
110.2010.5482.000					9,000.00	9,135.00	135.00	1.50%
NATURAL GAS								
8,256.60								
9,000.00								
3,113.89								
Budget Notes								
Budget Code								
FY25 Dept Request								
Subject								
Description								
est 2% increase 10/2024								
110.2010.5489.000					2,000.00	1,500.00	-500.00	-25.00%
SAFETY EQUIP/SUPPLIES								
1,570.51								
1,500.00								
1,090.37								
Budget Notes								
Budget Code								
FY2024 Amendment 1								
Subject								
Description								
1 x cost for adding spill kits for MS4 permit. Ongoing cost will include replenishing supplies (operating)								
110.2010.5565.000					75,000.00	75,000.00	0.00	0.00%
VEHICLE OPER/MAINT SPPLY								
77,387.45								
13,856.15								
17,000.00								
7,347.62								
17,000.00								
33,817.90								
40,000.00								
12,842.17								
40,000.00								
63,197.37								
60,000.00								
46,378.73								
65,000.00								
65,000.00								
0.00								
0.00%								

Budget Comparison Report

					Comparison 1	Comparison 1		
					Parent Budget	Budget	to Parent	%
			2022-2023	2023-2024	2023-2024	2023-2024	2024-2025	
			Total Activity	Total Budget	YTD Activity	FY2024 Amen...	FY25 Dept	
					Through Feb		Request	
							Increase /	
							(Decrease)	
Account Number								
Budget Notes								
Budget Code								
Subject								
Description								
FY2024 Amendment 1			increase					
			increased \$5k					
110.2010.5605.000	OFFICE SUPPLIES		29.81	500.00	104.41	500.00	500.00	0.00
110.2010.5611.000	BLDG,GRD OPER/MAINT SPLY		5,557.53	25,000.00	775.76	15,000.00	25,000.00	10,000.00
								66.67%
Budget Notes								
Budget Code								
Subject								
Description								
FY2024 Amendment 1			decrease					
			decrease \$10k					
110.2010.5612.000	COMPUTER COMPONENTS		0.00	1,000.00	103.44	1,000.00	1,000.00	0.00
110.2010.5617.000	RM-OTHER		24,791.86	25,000.00	8,051.66	25,000.00	25,000.00	0.00
110.2010.5618.000	RM-COLDMIX		26,745.48	30,000.00	8,863.50	30,000.00	30,000.00	0.00
110.2010.5619.000	RM-HOTMIX		0.00	25,000.00	0.00	25,000.00	25,000.00	0.00
110.2010.5620.000	RM-CRUSHED ROCK		31,384.26	40,000.00	9,653.35	40,000.00	40,000.00	0.00
110.2010.5621.000	SR-SAND		0.00	200.00	0.00	200.00	200.00	0.00
110.2010.5626.000	TS-SIGNS, POSTS & SPPLYS		19,408.30	20,000.00	16,975.90	20,000.00	20,000.00	0.00
110.2010.5627.000	TS-BARRICADES, SUPPLIES		5,945.87	7,000.00	1,726.78	7,000.00	7,000.00	0.00
110.2010.5628.000	TS-PAVEMENT MARKING		28,609.19	45,000.00	6,980.50	45,000.00	45,000.00	0.00
110.2010.5703.000	MINOR COMPUTER		1,622.00	2,000.00	0.00	2,000.00	2,000.00	0.00
110.2010.5704.000	MINOR SOFTWARE <\$5,000		0.00	750.00	0.00	750.00	750.00	0.00
110.2010.5718.000	MINOR EQUIP, UNCLASSIFIED		27,973.16	35,000.00	7,080.01	30,000.00	35,000.00	5,000.00
								16.67%
Budget Notes								
Budget Code								
Subject								
Description								
FY2024 Amendment 1			decreased					
			reduced 5k					
110.2010.5750.000	OTHER CAP EQUIP > \$5,000		540,637.16	449,588.00	19,069.67	479,507.00	345,400.00	-134,107.00
								-27.97%
Budget Notes								
Budget Code								
Subject								
Description								
FY2024 Amendment 1			inc					
			CIP - P/W: \$454,507.00 for rock grapple bucket, skid loader trailer, a portion of the track skid loader, ride-on painter, 2 dump trucks, and modifications to the head of the semi tractor)					
			CIP - P&R: \$15,000					
			Non CIP: \$10,000 allowance					
FY25 Dept Request			inc					
			CIP: \$335,400 for wheel loader, 2-3/4 Ton Pickup, UTV, Wheel Loader Grapple Bucket Modifications, and portion of Radio Repeater Upgrade					
			Non CIP: \$10,000 allowance					
110.2010.5776.000	BUILDINGS & IMPROVEMENTS		0.00	65,000.00	195.40	65,000.00	24,166.00	-40,834.00
								-62.82%
Budget Notes								
Budget Code								
Subject								
Description								
FY2024 Amendment 1			CIP					
			25,000 street share of wash bay reno					
			40,000 grandstand concrete repair					

Budget Comparison Report

					Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Feb	2023-2024 FY2024 Amen...	2024-2025 FY25 Dept Request	Increase / (Decrease)	
FY25 Dept Request	CIP	16,666 street share of wash bay reno 7,500 Mens RR Partition for PWB						
Total Expense:		1,396,672.21	1,197,933.00	397,233.83	1,319,311.00	1,055,191.00	-264,120.00	-20.02%
Total Function: 2010 - Roads, Bridges, Sidewalks:		2,476,566.56	2,292,367.00	1,599,541.67	2,271,904.00	2,599,224.00	327,320.00	14.41%
Function: 2011 - Sidewalks								
Expense								
110.2011.5342.000	CONTRACT OUTSIDE HELP	10,712.22	0.00	0.00	0.00	0.00	0.00	0.00%
Total Expense:		10,712.22	0.00	0.00	0.00	0.00	0.00	0.00%
Total Function: 2011 - Sidewalks:		10,712.22	0.00	0.00	0.00	0.00	0.00	0.00%
Function: 2012 - Street Construction								
Expense								
110.2012.5331.000	PAYMENTS-OTHER ENTITIES	0.00	383,500.00	0.00	383,500.00	383,500.00	0.00	0.00%
Budget Notes								
Budget Code		Subject		Description				
FY2024 Amendment 1		HWY 14 DOT Payment		CIP/Reimburements Due in FY24 & FY25 of \$383,500				
FY25 Dept Request		HWY 14 DOT Payment		CIP/Reimburements Due in FY24 & FY25 of \$383,500				
Total Expense:		0.00	383,500.00	0.00	383,500.00	383,500.00	0.00	0.00%
Total Function: 2012 - Street Construction:		0.00	383,500.00	0.00	383,500.00	383,500.00	0.00	0.00%
Function: 2030 - Street Lighting								
Revenue								
110.2030.4232.000	MISCELLANEOUS PERMITS	0.00	0.00	150.00	150.00	150.00	0.00	0.00%
Budget Notes								
Budget Code		Subject		Description				
FY2024 Amendment 1		inc		New Permit Fee - Electrical Connections @ 13th St				
110.2030.4875.000	RFNDS/REIMB	265.27	0.00	209.69	210.00	0.00	-210.00	-100.00%
Total Revenue:		265.27	0.00	359.69	360.00	150.00	-210.00	-58.33%
Expense								
110.2030.5151.000	Physicals/Immunizations	82.79	0.00	0.00	0.00	0.00	0.00	0.00%
110.2030.5210.000	ADVERTISING & LEGAL PUB	9.16	0.00	25.17	30.00	30.00	0.00	0.00%
110.2030.5216.000	BACKGROUND CHECKS	3.00	0.00	0.00	0.00	0.00	0.00	0.00%
110.2030.5342.000	CONTRACT-OUTSIDE HELP	1,426.99	2,000.00	0.00	2,000.00	2,000.00	0.00	0.00%
110.2030.5344.000	CONTRACT-MAINTENANCE	440.00	0.00	175.00	700.00	700.00	0.00	0.00%

Budget Comparison Report

					Comparison 1	Comparison 1		
					Parent Budget	Budget	to Parent	%
			2022-2023	2023-2024	2023-2024	2024-2025	Increase /	
Account Number			Total Activity	Total Budget	YTD Activity Through Feb	FY2024 Amen...	FY25 Dept Request	(Decrease)
Budget Notes								
Budget Code	Subject	Description						
FY2024 Amendment 1	inc	annual test's required for OSHA compliance on lifts, etc						
110.2030.5410.000	REPAIRS AND MAINTENANCE	1,128.84	1,000.00	693.08	1,000.00	1,000.00	0.00	0.00%
110.2030.5481.000	ELECTRICITY	265,095.26	260,000.00	144,651.69	270,000.00	293,000.00	23,000.00	8.52%
Budget Notes								
Budget Code	Subject	Description						
FY25 Dept Request	inc	est 11.1% increase in 10/24						
110.2030.5565.000	VEHICLE OPER/MAINT SPPLY	1,179.59	0.00	0.00	0.00	0.00	0.00	0.00%
110.2030.5600.000	OPERATING SUPPLIES	309.15	2,500.00	289.21	1,500.00	2,500.00	1,000.00	66.67%
110.2030.5718.000	MINOR EQUIP, UNCLASSIFIED	169.63	300.00	1,416.30	2,000.00	1,000.00	-1,000.00	-50.00%
Budget Notes								
Budget Code	Subject	Description						
FY2024 Amendment 1	inc	1300 for arrow board replacement (Safety concern)						
Total Expense:			269,844.41	265,800.00	147,250.45	277,230.00	300,230.00	23,000.00 8.30%
Total Function: 2030 - Street Lighting:			-269,579.14	-265,800.00	-146,890.76	-276,870.00	-300,080.00	-23,210.00 8.38%
Function: 2040 - Traffic Safety								
Revenue								
110.2040.4875.000	RFNDS/REIMB	9,274.27	0.00	1,049.45	1,050.00	0.00	-1,050.00	-100.00%
110.2040.4960.000	SALE OF FA	400.00	0.00	0.00	0.00	0.00	0.00	0.00%
110.2040.4961.000	UTILITY-NONCAPLZD ASSTS	0.00	0.00	196.70	200.00	0.00	-200.00	-100.00%
Total Revenue:			9,674.27	0.00	1,246.15	1,250.00	0.00	-1,250.00 -100.00%
Expense								
110.2040.5132.000	CLOTHING EXPENSE	1,472.93	3,000.00	874.77	3,000.00	8,000.00	5,000.00	166.67%
Budget Notes								
Budget Code	Subject	Description						
FY25 Dept Request	inc	\$3,000 annual + CIP: \$5,000 arc flash suit						
110.2040.5151.000	PHYSICALS/IMMUNIZATIONS	514.68	0.00	0.00	0.00	0.00	0.00	0.00%
110.2040.5210.000	ADVERTISING & LEGAL PUB	39.89	0.00	103.31	150.00	50.00	-100.00	-66.67%
110.2040.5216.000	BACKGROUND CHECKS	18.00	0.00	0.00	0.00	0.00	0.00	0.00%
110.2040.5230.000	CONSULTING & PROF FEES	442.40	500.00	238.50	500.00	500.00	0.00	0.00%
110.2040.5233.000	ENGINEERING FEES	0.00	15,000.00	0.00	0.00	15,000.00	15,000.00	0.00%
Budget Notes								
Budget Code	Subject	Description						
FY2024 Amendment 1	dec	Delayed 1 FY						

Budget Comparison Report

		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Feb	Comparison 1 Budget		Comparison 1 to Parent Budget		
					2023-2024 FY2024 Amen...	2024-2025 FY25 Dept Request	Increase / (Decrease)	%	
Account Number									
FY25 Dept Request		inc	Engineering Study - Traffic Signal @ Center & Hwy30 EB Ramps						
110.2040.5251.000		LICENSE & PERMITS	454.30	100.00	0.00	100.00	400.00	300.00	300.00%
Budget Notes									
Budget Code		Subject	Description						
FY25 Dept Request		inc	Electrician Licenses are every 3 years. Budget \$400/license renewal.						
			Earley - FY23, FY26 Vacant - Budget in FY25						
110.2040.5280.000		DUES, MEMBER, SUBSCRIPTN	277.50	0.00	0.00	0.00	0.00	0.00	0.00%
110.2040.5342.000		CONTRACT-OUTSIDE HELP	0.00	15,000.00	0.00	15,000.00	15,000.00	0.00	0.00%
Budget Notes									
Budget Code		Subject	Description						
FY2024 Amendment 1		inc	As Needed Contract Help - Van Maanen for Traffic Signal Assistance						
FY25 Dept Request		inc	As Needed Contract Help - Van Maanen for Traffic Signal Assistance						
110.2040.5344.000		CONTRACT-MAINTENANCE	440.00	5,000.00	6,363.00	8,000.00	8,000.00	0.00	0.00%
Budget Notes									
Budget Code		Subject	Description						
FY2024 Amendment 1		inc	conflict monitoring ~6200 annual lift/boom inspections						
110.2040.5347.000		CONTRACT-CMPTR TECH SPPR	4.99	0.00	0.00	0.00	0.00	0.00	0.00%
110.2040.5360.000		POSTAGE & SHIPPING	0.00	10.00	0.00	10.00	10.00	0.00	0.00%
110.2040.5410.000		REPAIRS & MAINTENANCE	4,541.60	1,500.00	6,979.39	8,000.00	8,000.00	0.00	0.00%
110.2040.5450.000		TELEPHONE/OTHR COMMNCTI	2,419.49	2,300.00	751.65	2,300.00	2,300.00	0.00	0.00%
110.2040.5460.000		CONFERENCE EXPENSE	0.00	275.00	0.00	275.00	275.00	0.00	0.00%
110.2040.5481.000		ELECTRICITY	14,839.52	18,000.00	9,066.65	16,605.00	18,000.00	1,395.00	8.40%
Budget Notes									
Budget Code		Subject	Description						
FY25 Dept Request		inc	est 11.1% increase 10/24						
110.2040.5482.000		NATURAL GAS	0.00	600.00	0.00	0.00	0.00	0.00	0.00%
110.2040.5565.000		VEHICLE OPER/MAINT SPPLY	4,581.95	3,000.00	0.00	3,000.00	3,000.00	0.00	0.00%
110.2040.5570.000		VEHICLE GAS	2,547.14	3,500.00	1,790.99	3,500.00	3,500.00	0.00	0.00%
110.2040.5571.000		VEHICLE DIESEL FUEL	0.00	400.00	0.00	400.00	400.00	0.00	0.00%
110.2040.5600.000		OPERATING SUPPLIES	823.25	5,000.00	198.67	5,000.00	5,000.00	0.00	0.00%
110.2040.5605.000		OFFICE SUPPLIES	63.73	100.00	12.61	100.00	100.00	0.00	0.00%
110.2040.5703.000		MINOR COMPUTER	0.00	2,000.00	0.00	1,000.00	1,000.00	0.00	0.00%
110.2040.5704.000		MINOR SOFTWARE <\$5,000	137.44	150.00	0.00	150.00	150.00	0.00	0.00%

Budget Comparison Report

					Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Feb	2023-2024 FY2024 Amen...	2024-2025 FY25 Dept Request	Increase / (Decrease)	
110.2040.5718.000	MINOR EQUIP, UNCLASSIFIED	128.22	10,000.00	1,362.98	3,000.00	3,000.00	0.00	0.00%
110.2040.5750.000	OTHER CAP EQUIP > \$5,000	0.00	15,000.00	0.00	0.00	0.00	0.00	0.00%
110.2040.5780.000	TRAFFIC SIGNALS	3,634.00	5,000.00	8,918.48	45,000.00	26,000.00	-19,000.00	-42.22%
Budget Notes								
Budget Code	Subject	Description						
FY2024 Amendment 1	inc	inc \$25k repairs to existing add \$5 for Westwood Controller CIP - \$15k controller / backup replacement program						
FY25 Dept Request	inc	\$10,000 annual CIP: \$16,000 for signal controller/back-up replacement						
Total Expense:		37,381.03	105,435.00	36,661.00	115,090.00	117,685.00	2,595.00	2.25%
Total Function: 2040 - Traffic Safety:		-27,706.76	-105,435.00	-35,414.85	-113,840.00	-117,685.00	-3,845.00	3.38%
Function: 2050 - Snow Removal								
Expense								
110.2050.5344.000	CONTRACT-MAINTENANCE	3,334.94	4,500.00	2,850.00	2,850.00	3,000.00	150.00	5.26%
Budget Notes								
Budget Code	Subject	Description						
FY2024 Amendment 1	dec	reduced from 2 monitors to 1 monitor						
110.2050.5360.000	POSTAGE & SHIPPING	0.00	0.00	70.63	100.00	0.00	-100.00	-100.00%
110.2050.5380.000	RENTS & LEASES	2,857.75	4,000.00	6,733.70	7,000.00	5,000.00	-2,000.00	-28.57%
Budget Notes								
Budget Code	Subject	Description						
FY2024 Amendment 1	inc	salt storage stacking rental equipment						
110.2050.5410.000	REPAIRS & MAINTENANCE	909.51	1,000.00	2,420.86	1,000.00	1,000.00	0.00	0.00%
110.2050.5460.000	CONFERENCE EXPENSE	0.00	0.00	500.00	500.00	500.00	0.00	0.00%
110.2050.5565.000	VEHICLE OPER/MAINT SPPLY	15,715.19	13,000.00	9,560.77	13,000.00	13,000.00	0.00	0.00%
110.2050.5570.000	VEHICLE GAS	496.01	4,000.00	345.30	4,000.00	4,000.00	0.00	0.00%
110.2050.5571.000	VEHICLE DIESEL FUEL	18,311.49	25,000.00	16,132.73	25,000.00	25,000.00	0.00	0.00%
110.2050.5600.000	OPERATING SUPPLIES	15,082.49	6,000.00	5,510.17	12,000.00	8,000.00	-4,000.00	-33.33%
Budget Notes								
Budget Code	Subject	Description						
FY2024 Amendment 1	inc	\$4k for snow fence purchase						
110.2050.5622.000	SR-SODIUM CHLORIDE	148,464.58	155,000.00	179,983.45	180,000.00	190,000.00	10,000.00	5.56%
110.2050.5623.000	SR-CALCIUM CHLORIDE	0.00	5,000.00	0.00	5,000.00	5,000.00	0.00	0.00%
110.2050.5625.000	SR-ANTI ICING-NEW STRTS	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00%
110.2050.5718.000	MINOR EQUIP, UNCLASSIFIED	526.59	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00%

Budget Comparison Report

		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Feb	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number					2023-2024 FY2024 Amen...	2024-2025 FY25 Dept Request	Increase / (Decrease)	
OTHER CAP EQUIP > \$5,000		5,500.00	50,000.00	0.00	0.00	50,000.00	50,000.00	0.00%
Budget Notes								
Budget Code		Subject		Description				
FY2024 Amendment 1		CIP		delayed project, removed budget				
FY25 Dept Request		CIP		\$50k brine trailer				
REFUNDS/REIMB		150.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Expense:		211,348.55	273,500.00	224,107.61	251,450.00	305,500.00	54,050.00	21.50%
Total Function: 2050 - Snow Removal:		211,348.55	273,500.00	224,107.61	251,450.00	305,500.00	54,050.00	21.50%
Function: 2060 - Highway Engineering								
Revenue								
RFNDS/REIMB		3,520.00	0.00	0.00	183.00	0.00	-183.00	-100.00%
Budget Notes								
Budget Code		Subject		Description				
FY2024 Amendment 1		software refund		One time				
SALE OF F.A.-ENGINEERING		14,551.45	0.00	0.00	0.00	0.00	0.00	0.00%
Total Revenue:		18,071.45	0.00	0.00	183.00	0.00	-183.00	-100.00%
Expense								
CLOTHING EXPENSE		0.00	200.00	171.19	500.00	500.00	0.00	0.00%
PHYSICALS/IMMUNIZATIONS		0.00	100.00	0.00	300.00	300.00	0.00	0.00%
ADVERTISING & LEGAL PUB		174.46	600.00	158.84	600.00	600.00	0.00	0.00%
CONSULTING & PROF FEES		10,655.00	50,000.00	0.00	20,000.00	20,000.00	0.00	0.00%
Budget Notes								
Budget Code		Subject		Description				
FY2024 Amendment 1		inc		Removed \$30k per JG for 50% pavement management software set-up fee				
FY25 Dept Request		inc		est GIS & Traffic Count Costs				
ENGINEERING FEES		0.00	8,000.00	0.00	8,000.00	8,000.00	0.00	0.00%
LICENSE & PERMITS		100.00	300.00	100.00	300.00	300.00	0.00	0.00%
DUES, MEMBER, SUBSCRIPTN		830.00	2,500.00	281.00	1,500.00	1,500.00	0.00	0.00%
CONTRACT-MAINTENANCE		1,241.59	1,500.00	1,192.16	1,500.00	1,500.00	0.00	0.00%
CONTRACT-SOFTWARE MAINT		3,759.40	5,500.00	5,245.48	7,500.00	8,000.00	500.00	6.67%
Budget Notes								
Budget Code		Subject		Description				
FY2024 Amendment 1		inc		3300 ESRI Maintenance, 1100 MSDS, 1250 County for GIS, and ~150/month BDH backup/monitoring				

Budget Comparison Report

		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Feb	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number					2023-2024 FY2024 Amen...	2024-2025 FY25 Dept Request	Increase / (Decrease)	
FY25 Dept Request	inc		est 3300 ESRI 1100 MSDS 1250 County GIS 150/month BDH back-up / monitoring					
110.2060.5360.000	POSTAGE & SHIPPING	126.00	250.00	66.00	250.00	250.00	0.00	0.00%
110.2060.5410.000	REPAIRS & MAINTENANCE	0.00	2,000.00	0.00	1,500.00	2,000.00	500.00	33.33%
110.2060.5450.000	TELEPHONE/OTHR COMMNCTI	3,017.02	5,000.00	1,515.79	4,000.00	4,000.00	0.00	0.00%
110.2060.5460.000	CONFERENCE EXPENSE	275.00	4,500.00	0.00	2,500.00	2,500.00	0.00	0.00%
110.2060.5462.000	TRAVEL - OTHER	0.00	250.00	39.62	250.00	250.00	0.00	0.00%
110.2060.5465.000	TRAVEL - HOTEL/MOTEL	0.00	500.00	0.00	500.00	500.00	0.00	0.00%
110.2060.5471.000	TRAINING	300.00	0.00	387.50	2,000.00	2,000.00	0.00	0.00%
110.2060.5485.000	STORM WATER FEES	3,180.53	3,600.00	0.00	3,200.00	3,400.00	200.00	6.25%
Budget Notes								
Budget Code	Subject	Description						
FY25 Dept Request	inc	est 5% increase						
110.2060.5565.000	VEHICLE OPER/MAINT SPPLY	434.84	2,000.00	1,907.67	3,000.00	2,000.00	-1,000.00	-33.33%
110.2060.5570.000	VEHICLE GAS	4,083.09	5,500.00	1,990.19	5,500.00	5,500.00	0.00	0.00%
110.2060.5600.000	OPERATING SUPPLIES	356.80	3,000.00	67.42	1,200.00	1,200.00	0.00	0.00%
110.2060.5605.000	OFFICE SUPPLIES	523.14	500.00	180.25	500.00	500.00	0.00	0.00%
110.2060.5612.000	COMPUTER COMPONENTS	53.95	1,500.00	0.00	1,500.00	1,500.00	0.00	0.00%
110.2060.5685.000	SURVEY SUPPLIES	12.99	1,500.00	0.00	1,500.00	1,500.00	0.00	0.00%
110.2060.5702.000	MINOR OFFICE FURN/EQUIP	0.00	2,000.00	217.11	2,000.00	2,000.00	0.00	0.00%
110.2060.5703.000	MINOR COMPUTER	6,385.95	2,000.00	17.49	4,400.00	1,000.00	-3,400.00	-77.27%
Budget Notes								
Budget Code	Subject	Description						
FY2024 Amendment 1	inc CIP	CIP: \$3,400 in Field Tablet w GIS Collection Pole + \$1,000 Misc						
FY25 Dept Request	inc	\$1,000 annually						
110.2060.5704.000	MINOR SOFTWARE <\$5,000	1,299.00	2,000.00	2,705.62	3,500.00	2,500.00	-1,000.00	-28.57%
Budget Notes								
Budget Code	Subject	Description						
FY2024 Amendment 1	inc	included 3 month OpenRoads (will not have in future years)						
110.2060.5718.000	MINOR EQUIP, UNCLASSIFIED	494.90	5,000.00	29.36	2,000.00	2,000.00	0.00	0.00%
110.2060.5740.000	COMPUTER EQUIP > \$5,000	0.00	6,500.00	0.00	0.00	6,500.00	6,500.00	0.00%
Budget Notes								
Budget Code	Subject	Description						
FY25 Dept Request	CIP	\$6,500 for copier/printer/scanner for Engineering/Facility						

Budget Comparison Report

					Comparison 1 Budget	Comparison 1 to Parent Budget		
					2023-2024 FY2024 Amen...	2024-2025 FY25 Dept Request	Increase / (Decrease)	%
Account Number		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Feb				
110.2060.5741.000	COMPUTER SOFTWARE > 5,000	12,889.12	0.00	-183.94	0.00	0.00	0.00	0.00%
Budget Notes								
Budget Code	Subject	Description						
FY25 Dept Request	future include	Next 3 Year C3D renewal will be in Fall 25						
110.2060.5750.000	OTHER CAP EQUIP > \$5,000	0.00	20,000.00	0.00	15,000.00	0.00	-15,000.00	-100.00%
Budget Notes								
Budget Code	Subject	Description						
FY2024 Amendment 1	inc CIP	\$15,000 Traffic Counter Base						
Total Expense:		50,192.78	136,300.00	16,088.75	94,500.00	81,800.00	-12,700.00	-13.44%
Total Function: 2060 - Highway Engineering:		-32,121.33	-136,300.00	-16,088.75	-94,317.00	-81,800.00	12,517.00	-13.27%
Function: 2070 - Street Cleaning								
Expense								
110.2070.5342.000	CONTRACT-OUTSIDE HELP	0.00	0.00	3,525.00	4,000.00	4,000.00	0.00	0.00%
Budget Notes								
Budget Code	Subject	Description						
FY2024 Amendment 1	inc	est annual disposal costs						
110.2070.5410.000	REPAIRS & MAINTENANCE	146.00	0.00	1,737.05	2,000.00	1,500.00	-500.00	-25.00%
110.2070.5565.000	VEHICLE OPER/MAINT SPPLY	7,373.13	5,000.00	2,195.04	5,000.00	5,000.00	0.00	0.00%
110.2070.5571.000	VEHICLE DIESEL FUEL	5,335.50	9,000.00	4,355.09	9,000.00	9,000.00	0.00	0.00%
110.2070.5600.000	OPERATING SUPPLIES	3,592.66	2,500.00	0.00	2,500.00	2,500.00	0.00	0.00%
110.2070.5718.000	MINOR EQUIP, UNCLASSIFIED	437.90	0.00	0.00	0.00	0.00	0.00	0.00%
Total Expense:		16,885.19	16,500.00	11,812.18	22,500.00	22,000.00	-500.00	-2.22%
Total Function: 2070 - Street Cleaning:		16,885.19	16,500.00	11,812.18	22,500.00	22,000.00	-500.00	-2.22%
Function: 6021 - Finance								
Revenue								
110.6021.4610.000	INTEREST ON INVESTMENTS	170,286.24	90,000.00	156,646.84	240,000.00	90,000.00	-150,000.00	-62.50%
Total Revenue:		170,286.24	90,000.00	156,646.84	240,000.00	90,000.00	-150,000.00	-62.50%
Total Function: 6021 - Finance:		170,286.24	90,000.00	156,646.84	240,000.00	90,000.00	-150,000.00	-62.50%
Function: 9000 - 9000								
Revenue								
110.9000.6500.001	TRANSFER IN - GF	2,231.36	0.00	0.00	0.00	0.00	0.00	0.00%
110.9000.6500.030	TRANSFER IN - FUND 145 RUT	0.00	8,100.00	0.00	0.00	0.00	0.00	0.00%
110.9000.6500.145	TRANSFER IN - FUND 145	0.00	141,000.00	0.00	116,000.00	131,864.00	15,864.00	13.68%

Budget Comparison Report

					Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Feb	2023-2024 FY2024 Amen...	2024-2025 FY25 Dept Request	Increase / (Decrease)	
Budget Notes								
Budget Code								
FY2024 Amendment 1								
FY25 Dept Request								
Subject		Description						
inc		\$116,000 - Dump Truck						
inc		\$131,864 Wheel Loader						
110.9000.6500.360		TRANSFER IN - FUND 360	244,285.24	0.00	0.00	0.00	0.00	0.00%
110.9000.6500.363		TRANSFER IN - FUND 363 BONI	341,099.24	0.00	0.00	0.00	-4,882.00	-100.00%
Budget Notes								
Budget Code								
FY2024 Amendment 1								
Subject		Description						
inc		\$4,882 for Boone St Intersection Project						
110.9000.6500.392		TRANSFER IN - FUND 392	7,463.47	0.00	0.00	0.00	0.00	0.00%
Total Revenue:			595,079.31	149,100.00	0.00	120,882.00	131,864.00	10,982.00 9.08%
Expense								
110.9000.7500.001		TRANSFER OUT - GENERAL	1,036,556.13	1,176,363.00	461,842.61	1,039,839.00	1,186,057.00	146,218.00 14.06%
Budget Notes								
Budget Code								
FY2024 Amendment 1								
Subject		Description						
PW gross wages function 2XXX+10% HR & C		Total PW gross wages from function 2010,2030,2040,2050,2060 reduced by \$55,000 for non-road activity. Also includes HR Director at 10% and City Admin of GF time at 10%						
		In FY23 started allocating Engineering Dept time to Enterprise funds when working on projects.						
FY25 Dept Request		PW gross wages from 2XXX+10% HR - non-rc						
		Total PW gross wages from function 2010,2030,2040,2050,2060 reduced by \$100,000 for non-road activity. Also includes HR Director at 10%. Stopped City Admin time.						
		In FY23 started allocating Engineering Dept time to Enterprise funds when working on projects.						
110.9000.7500.311		TRANSFER OUT - FUND 311 RIS	0.00	0.00	0.00	0.00	0.00	0.00%
110.9000.7500.362		TRANSFER OUT - FUND 362	0.00	642,803.00	0.00	0.00	0.00	0.00%
110.9000.7500.395		TRANSFER OUT - FUND 395	67,203.90	0.00	0.00	82,781.00	0.00	-82,781.00 -100.00%
Budget Notes								
Budget Code								
FY2024 Amendment 1								
Subject		Description						
inc		\$82,781 (S 7th Ave Extension)						
Total Expense:			1,103,760.03	1,819,166.00	461,842.61	1,122,620.00	1,186,057.00	63,437.00 5.65%
Total Function: 9000 - 9000:			-508,680.72	-1,670,066.00	-461,842.61	-1,001,738.00	-1,054,193.00	-52,455.00 5.24%
Total Fund: 110 - ROAD USE TAX:			1,569,818.89	-468,734.00	860,031.75	367,689.00	424,466.00	56,777.00 15.44%
Report Total:			1,569,818.89	-468,734.00	860,031.75	367,689.00	424,466.00	56,777.00 15.44%

				Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2023-2024 FY2024 Amen...	2024-2025 FY25 Dept Request	Increase / (Decrease)	
Account Typ...	2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Feb				
Fund: 110 - ROAD USE TAX							
Function: 2010 - Roads, Bridges, Sidewalks							
Revenue	3,873,238.77	3,490,300.00	1,996,775.50	3,591,215.00	3,654,415.00	63,200.00	1.76%
Expense	1,396,672.21	1,197,933.00	397,233.83	1,319,311.00	1,055,191.00	-264,120.00	-20.02%
Total Function: 2010 - Roads, Bridges, Sidewalks:	2,476,566.56	2,292,367.00	1,599,541.67	2,271,904.00	2,599,224.00	327,320.00	14.41%
Function: 2011 - Sidewalks							
Expense	10,712.22	0.00	0.00	0.00	0.00	0.00	0.00%
Total Function: 2011 - Sidewalks:	10,712.22	0.00	0.00	0.00	0.00	0.00	0.00%
Function: 2012 - Street Construction							
Expense	0.00	383,500.00	0.00	383,500.00	383,500.00	0.00	0.00%
Total Function: 2012 - Street Construction:	0.00	383,500.00	0.00	383,500.00	383,500.00	0.00	0.00%
Function: 2030 - Street Lighting							
Revenue	265.27	0.00	359.69	360.00	150.00	-210.00	-58.33%
Expense	269,844.41	265,800.00	147,250.45	277,230.00	300,230.00	23,000.00	8.30%
Total Function: 2030 - Street Lighting:	-269,579.14	-265,800.00	-146,890.76	-276,870.00	-300,080.00	-23,210.00	8.38%
Function: 2040 - Traffic Safety							
Revenue	9,674.27	0.00	1,246.15	1,250.00	0.00	-1,250.00	-100.00%
Expense	37,381.03	105,435.00	36,661.00	115,090.00	117,685.00	2,595.00	2.25%
Total Function: 2040 - Traffic Safety:	-27,706.76	-105,435.00	-35,414.85	-113,840.00	-117,685.00	-3,845.00	3.38%
Function: 2050 - Snow Removal							
Expense	211,348.55	273,500.00	224,107.61	251,450.00	305,500.00	54,050.00	21.50%
Total Function: 2050 - Snow Removal:	211,348.55	273,500.00	224,107.61	251,450.00	305,500.00	54,050.00	21.50%
Function: 2060 - Highway Engineering							
Revenue	18,071.45	0.00	0.00	183.00	0.00	-183.00	-100.00%
Expense	50,192.78	136,300.00	16,088.75	94,500.00	81,800.00	-12,700.00	-13.44%
Total Function: 2060 - Highway Engineering:	-32,121.33	-136,300.00	-16,088.75	-94,317.00	-81,800.00	12,517.00	-13.27%
Function: 2070 - Street Cleaning							
Expense	16,885.19	16,500.00	11,812.18	22,500.00	22,000.00	-500.00	-2.22%
Total Function: 2070 - Street Cleaning:	16,885.19	16,500.00	11,812.18	22,500.00	22,000.00	-500.00	-2.22%
Function: 6021 - Finance							
Revenue	170,286.24	90,000.00	156,646.84	240,000.00	90,000.00	-150,000.00	-62.50%
Total Function: 6021 - Finance:	170,286.24	90,000.00	156,646.84	240,000.00	90,000.00	-150,000.00	-62.50%
Function: 9000 - 9000							
Revenue	595,079.31	149,100.00	0.00	120,882.00	131,864.00	10,982.00	9.08%
Expense	1,103,760.03	1,819,166.00	461,842.61	1,122,620.00	1,186,057.00	63,437.00	5.65%

Budget Comparison Report

Account Typ...		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Feb	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 FY2024 Amen...	2024-2025 FY25 Dept Request	Increase / (Decrease)	
	Total Function: 9000 - 9000:	-508,680.72	-1,670,066.00	-461,842.61	-1,001,738.00	-1,054,193.00	-52,455.00	5.24%
	Total Fund: 110 - ROAD USE TAX:	1,569,818.89	-468,734.00	860,031.75	367,689.00	424,466.00	56,777.00	15.44%
	Report Total:	1,569,818.89	-468,734.00	860,031.75	367,689.00	424,466.00	56,777.00	15.44%

Style.IndexOf("Account Detail") = -1
Style.IndexOf("Group Summary") = -1
Style.IndexOf("Both") = 0

Fund

110 - ROAD USE TAX

				Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
	2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Feb	2023-2024 FY2024 Amen...	2024-2025 FY25 Dept Request	Increase / (Decrease)	
	1,569,818.89	-468,734.00	860,031.75	367,689.00	424,466.00	56,777.00	15.44%
Report Total:	1,569,818.89	-468,734.00	860,031.75	367,689.00	424,466.00	56,777.00	15.44%

Account Number		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Jan	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 FY2024 Amend	2024-2025 FY25 Dept Request	Increase / (Decrease)	
Fund: 110 - ROAD USE TAX								
Revenue								
110.2010.4320.000	STATE ROAD USE TAXES	3,797,107.56	3,490,000.00	1,995,700.00	3,590,000.00	3,610,000.00	20,000.00	0.56%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		\$130 *census 27,591 = \$3,586,830 (Round to \$3.59M) - [actual state estimate for FY24 is 132.00; however, they recommend city's budget at \$2 less as they have overestimated many years]						
FY25 Dept Request		\$131 * census 27,591 = \$3,614,421 (Round to \$3.61M) - [actual state estimate for FY25 is 133.00; however, they recommend city's budget at \$2 less as they have overestimated many years]						
110.2010.4325.000	STATE PRIMARY ROAD EXTENS	0.00	0.00	0.00	0.00	44,215.00	44,215.00	0.00%
Budget Notes								
Budget Code		Description						
FY25 Dept Request		Formerly revenue was deposited in fund 001. Changed to fund 110.						
		\$567.00 / Year - IVH Road Maintenance						
		\$43,648.71 / Year - Hwy 14 Road Maintenance						
110.2010.4875.000	RFNDS/REIMB	5,237.79	0.00	11.45	15.00	0.00	-15.00	-100.00%
110.2010.4879.000	REBATES	579.45	100.00	0.00	0.00	0.00	0.00	0.00%
110.2010.4960.000	SALE OF FA	69,060.03	0.00	0.00	0.00	0.00	0.00	0.00%
110.2010.4961.000	PW-NONCAPLZD ASSTS	1,253.94	200.00	1,064.05	1,200.00	200.00	-1,000.00	-83.33%
110.2030.4232.000	MISCELLANEOUS PERMITS	0.00	0.00	150.00	150.00	150.00	0.00	0.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		New Permit Fee - Electrical Connections @ 13th St						
110.2030.4875.000	RFNDS/REIMB	265.27	0.00	209.69	210.00	0.00	-210.00	-100.00%
110.2040.4875.000	RFNDS/REIMB	9,274.27	0.00	1,049.45	1,050.00	0.00	-1,050.00	-100.00%
110.2040.4960.000	SALE OF FA	400.00	0.00	0.00	0.00	0.00	0.00	0.00%
110.2040.4961.000	UTILITY-NONCAPLZD ASSTS	0.00	0.00	196.70	200.00	0.00	-200.00	-100.00%
110.2060.4875.000	RFNDS/REIMB	3,520.00	0.00	0.00	183.00	0.00	-183.00	-100.00%

Budget Comparison Report

		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Jan	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 FY2024 Amend	2024-2025 FY25 Dept Request	Increase / (Decrease)	
Account Number								
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	One time							
110.2060.4960.000	SALE OF F.A.-ENGINEERING	14,551.45	0.00	0.00	0.00	0.00	0.00	0.00%
110.6021.4610.000	INTEREST ON INVESTMENTS	170,286.24	90,000.00	156,646.84	240,000.00	90,000.00	-150,000.00	-62.50%
110.9000.6500.001	TRANSFER IN - GF	2,231.36	0.00	0.00	0.00	0.00	0.00	0.00%
110.9000.6500.030	TRANSFER IN - FUND 145 RUT	0.00	8,100.00	0.00	0.00	0.00	0.00	0.00%
110.9000.6500.145	TRANSFER IN - FUND 145	0.00	141,000.00	0.00	116,000.00	131,864.00	15,864.00	13.68%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	\$116,000 - Dump Truck							
FY25 Dept Request	\$131,864 Wheel Loader							
110.9000.6500.360	TRANSFER IN - FUND 360	244,285.24	0.00	0.00	0.00	0.00	0.00	0.00%
110.9000.6500.363	TRANSFER IN - FUND 363 BON	341,099.24	0.00	0.00	4,882.00	0.00	-4,882.00	-100.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	\$4,882 for Boone St Intersection Project							
110.9000.6500.392	TRANSFER IN - FUND 392	7,463.47	0.00	0.00	0.00	0.00	0.00	0.00%
Total Revenue:		4,666,615.31	3,729,400.00	2,155,028.18	3,953,890.00	3,876,429.00	-77,461.00	-1.96%
Expense								
110.2010.5010.010	REGULAR-NON UNION	13,062.38	13,666.00	7,394.62	14,001.00	0.00	-14,001.00	-100.00%
110.2010.5061.010	RHSA PAYOUTS-NON UNION	0.00	0.00	2,496.53	2,497.00	0.00	-2,497.00	-100.00%
110.2010.5101.010	SOCIAL SECURITY-NON UNION	779.68	847.00	440.25	868.00	0.00	-868.00	-100.00%
110.2010.5102.010	MEDICARE-NON UNION	182.42	198.00	102.94	203.00	0.00	-203.00	-100.00%
110.2010.5111.010	IPERS-NON UNION	1,233.07	1,290.00	698.02	1,322.00	0.00	-1,322.00	-100.00%
110.2010.5121.010	GRP INSUR-NON UNION	1,501.16	1,741.00	621.74	1,660.00	0.00	-1,660.00	-100.00%
110.2010.5123.010	WORKCOMP-NON UNION	45.93	53.00	33.59	56.00	0.00	-56.00	-100.00%
110.2010.5132.000	CLOTHING EXPENSE	12,156.06	9,500.00	3,682.96	9,500.00	9,500.00	0.00	0.00%
110.2010.5151.000	PHYSICALS/IMMUNIZATIONS	0.00	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00%
110.2010.5210.000	ADVERTISING & LEGAL PUB	45.94	0.00	206.53	250.00	100.00	-150.00	-60.00%
110.2010.5230.000	CONSULTING & PROF FEES	2,117.50	5,000.00	275.00	5,000.00	5,000.00	0.00	0.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	\$5k misc							
FY25 Dept Request	\$5k misc							
110.2010.5231.000	ACCOUNTING FEES	18,256.20	19,100.00	11,141.69	19,100.00	19,100.00	0.00	0.00%

Budget Comparison Report

					Comparison 1	Comparison 1		
		2022-2023	2023-2024	2023-2024	Parent Budget	Budget	to Parent	%
		Total Activity	Total Budget	YTD Activity	2023-2024	2024-2025	Increase /	
Account Number				Through Jan	FY2024 Amend	FY25 Dept Request	(Decrease)	
110.2010.5233.000	ENGINEERING FEES	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00%
110.2010.5234.000	LEGAL EXP	832.50	2,000.00	0.00	2,000.00	2,000.00	0.00	0.00%
110.2010.5251.000	LICENSE & PERMITS	2,139.50	250.00	1,016.00	1,150.00	1,150.00	0.00	0.00%
110.2010.5280.000	DUES, MEMBER, SUBSCRIPTN	277.50	300.00	0.00	300.00	300.00	0.00	0.00%
110.2010.5339.000	MEDICAL CLAIMS PAID BY CITY	0.00	0.00	79.13	0.00	0.00	0.00	0.00%
110.2010.5342.000	CONTRACT-OUTSIDE HELP	326,094.58	75,000.00	44,380.33	96,477.00	75,000.00	-21,477.00	-22.26%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		Annual \$30,000 for Misc CIP \$45,000 for Bridge Repair & Inspections CIP \$16,595 (2020 Box Culvert Repair) CIP \$4,882 (Boone St Intersection Repair)						
FY25 Dept Request		Annual \$30,000 for Misc CIP \$45,000 for Bridge Repair & Inspections						
110.2010.5344.000	CONTRACT-MAINTENANCE	3,419.38	3,500.00	2,531.08	5,000.00	5,100.00	100.00	2.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		increased to account for annual inspections through American Test Center at cost of ~\$2,200 per year						
110.2010.5347.000	CONTRACT-SOFTWARE MAINT	3,598.04	3,150.00	1,346.51	3,150.00	3,150.00	0.00	0.00%
110.2010.5352.000	CONTRACT-TREE REMOVAL	53,900.00	40,000.00	58,894.25	74,000.00	40,000.00	-34,000.00	-45.95%
110.2010.5359.000	TOWING SERVICES	0.00	3,500.00	1,510.25	3,500.00	3,500.00	0.00	0.00%
110.2010.5360.000	POSTAGE & SHIPPING	-38.43	100.00	15.39	100.00	100.00	0.00	0.00%
110.2010.5380.000	RENTS & LEASES	1,006.37	1,200.00	1,242.30	2,400.00	2,500.00	100.00	4.17%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		Air Gas went up ~67% in costs						
110.2010.5386.000	CONTRACT LAWN CARE	10,026.00	12,500.00	8,150.00	12,500.00	12,500.00	0.00	0.00%
110.2010.5410.000	REPAIRS & MAINTENANCE	19,243.92	12,000.00	39,702.89	50,000.00	20,000.00	-30,000.00	-60.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		Motor grader repairs @ \$29k was unplanned and added						
110.2010.5450.000	TELEPHONE/OTHR COMMNCT	3,306.30	2,500.00	2,444.22	4,320.00	4,400.00	80.00	1.85%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		large increase for landland switch also add 1 Mechanic IPAD monthly service						
110.2010.5460.000	CONFERENCE EXPENSE	0.00	1,500.00	0.00	500.00	1,500.00	1,000.00	200.00%

Budget Comparison Report

					Comparison 1 Budget	Comparison 1 to Parent Budget		
		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Jan	2023-2024 FY2024 Amend	2024-2025 FY25 Dept Request	Increase / (Decrease)	%
Account Number								
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	moved \$1,000 to training							
110.2010.5470.000	TRAINING	270.00	0.00	0.00	0.00	0.00	0.00	0.00%
110.2010.5471.000	TRAINING	0.00	0.00	293.75	1,000.00	1,000.00	0.00	0.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	moved from conference expense to training							
110.2010.5481.000	ELECTRICITY	12,425.61	13,500.00	7,393.36	13,500.00	14,640.00	1,140.00	8.44%
Budget Notes								
Budget Code	Description							
FY25 Dept Request	est 11.1% increase 10/2024							
110.2010.5482.000	NATURAL GAS	8,256.60	9,000.00	3,113.89	9,000.00	9,135.00	135.00	1.50%
Budget Notes								
Budget Code	Description							
FY25 Dept Request	est 2% increase 10/2024							
110.2010.5489.000	SAFETY EQUIP/SUPPLIES	1,570.51	1,500.00	1,090.37	2,000.00	1,500.00	-500.00	-25.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	1 x cost for adding spill kits for MS4 permit. Ongoing cost will include replenishing supplies (operating)							
110.2010.5565.000	VEHICLE OPER/MAINT SPPLY	77,387.45	75,000.00	28,512.79	75,000.00	75,000.00	0.00	0.00%
110.2010.5570.000	VEHICLE GAS	13,856.15	17,000.00	6,770.22	17,000.00	17,000.00	0.00	0.00%
110.2010.5571.000	VEHICLE DIESEL FUEL	33,817.90	40,000.00	12,724.89	40,000.00	40,000.00	0.00	0.00%
110.2010.5600.000	OPERATING SUPPLIES	63,197.37	60,000.00	34,294.99	65,000.00	65,000.00	0.00	0.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	increaed \$5k							
110.2010.5605.000	OFFICE SUPPLIES	29.81	500.00	104.41	500.00	500.00	0.00	0.00%
110.2010.5611.000	BLDG,GRD OPER/MAINT SPLY	5,557.53	25,000.00	411.44	15,000.00	25,000.00	10,000.00	66.67%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	decrease \$10k							
110.2010.5612.000	COMPUTER COMPONENTS	0.00	1,000.00	103.44	1,000.00	1,000.00	0.00	0.00%
110.2010.5617.000	RM-OTHER	24,791.86	25,000.00	8,051.66	25,000.00	25,000.00	0.00	0.00%
110.2010.5618.000	RM-COLDMIX	26,745.48	30,000.00	8,863.50	30,000.00	30,000.00	0.00	0.00%

Budget Comparison Report

					Comparison 1 Budget	Comparison 1 to Parent Budget	%	
		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Jan	2023-2024 FY2024 Amend	2024-2025 FY25 Dept Request		Increase / (Decrease)
Account Number								
110.2010.5619.000	RM-HOTMIX	0.00	25,000.00	0.00	25,000.00	25,000.00	0.00	0.00%
110.2010.5620.000	RM-CRUSHED ROCK	31,384.26	40,000.00	9,653.35	40,000.00	40,000.00	0.00	0.00%
110.2010.5621.000	SR-SAND	0.00	200.00	0.00	200.00	200.00	0.00	0.00%
110.2010.5626.000	TS-SIGNS, POSTS & SPPLYS	19,408.30	20,000.00	9,949.90	20,000.00	20,000.00	0.00	0.00%
110.2010.5627.000	TS-BARRICADES, SUPPLIES	5,945.87	7,000.00	1,726.78	7,000.00	7,000.00	0.00	0.00%
110.2010.5628.000	TS-PAVEMENT MARKING	28,609.19	45,000.00	6,980.50	45,000.00	45,000.00	0.00	0.00%
110.2010.5703.000	MINOR COMPUTER	1,622.00	2,000.00	0.00	2,000.00	2,000.00	0.00	0.00%
110.2010.5704.000	MINOR SOFTWARE <\$5,000	0.00	750.00	0.00	750.00	750.00	0.00	0.00%
110.2010.5718.000	MINOR EQUIP, UNCLASSIFIED	27,973.16	35,000.00	6,652.09	30,000.00	35,000.00	5,000.00	16.67%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	reduced 5k							
110.2010.5750.000	OTHER CAP EQUIP > \$5,000	540,637.16	449,588.00	19,069.67	479,507.00	345,400.00	-134,107.00	-27.97%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	CIP - P/W: \$454,507.00 for rock grapple bucket, skid loader trailer, a portion of the track skid loader, ride-on painter, 2 dump trucks, and modifications to the head of the semi tractor)							
	CIP - P&R: \$15,000							
	Non CIP: \$10,000 allowance							
FY25 Dept Request	CIP: \$335,400 for wheel loader, 2-3/4 Ton Pickup, UTV, Wheel Loader Grapple Bucket Modifications, and portion of Radio Repeater Upgrade							
	Non CIP: \$10,000 allowance							
110.2010.5776.000	BUILDINGS & IMPROVEMENTS	0.00	65,000.00	195.40	65,000.00	24,166.00	-40,834.00	-62.82%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	25,000 street share of wash bay reno							
	40,000 grandstand concrete repair							
FY25 Dept Request	16,666 street share of wash bay reno							
	7,500 Mens RR Partition for PWB							
110.2011.5342.000	CONTRACT OUTSIDE HELP	10,712.22	0.00	0.00	0.00	0.00	0.00	0.00%
110.2012.5331.000	PAYMENTS-OTHER ENTITIES	0.00	383,500.00	0.00	383,500.00	383,500.00	0.00	0.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	CIP/Reimburements Due in FY24 & FY25 of \$383,500							
FY25 Dept Request	CIP/Reimburements Due in FY24 & FY25 of \$383,500							
110.2030.5151.000	Physicals/Immunizations	82.79	0.00	0.00	0.00	0.00	0.00	0.00%
110.2030.5210.000	ADVERTISING & LEGAL PUB	9.16	0.00	25.17	30.00	30.00	0.00	0.00%
110.2030.5216.000	BACKGROUND CHECKS	3.00	0.00	0.00	0.00	0.00	0.00	0.00%

Budget Comparison Report

					Comparison 1	Comparison 1		
		2022-2023	2023-2024	2023-2024	Parent Budget	Budget	to Parent	%
		Total Activity	Total Budget	YTD Activity Through Jan	2023-2024	2024-2025	Increase /	
					FY2024 Amend	FY25 Dept Request	(Decrease)	
Account Number								
110.2030.5342.000	CONTRACT-OUTSIDE HELP	1,426.99	2,000.00	0.00	2,000.00	2,000.00	0.00	0.00%
110.2030.5344.000	CONTRACT-MAINTENANCE	440.00	0.00	175.00	700.00	700.00	0.00	0.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	annual test's required for OSHA compliance on lifts, etc							
110.2030.5410.000	REPAIRS AND MAINTENANCE	1,128.84	1,000.00	693.08	1,000.00	1,000.00	0.00	0.00%
110.2030.5481.000	ELECTRICITY	265,095.26	260,000.00	125,138.58	270,000.00	293,000.00	23,000.00	8.52%
Budget Notes								
Budget Code	Description							
FY25 Dept Request	est 11.1% increase in 10/24							
110.2030.5565.000	VEHICLE OPER/MAINT SPPLY	1,179.59	0.00	0.00	0.00	0.00	0.00	0.00%
110.2030.5600.000	OPERATING SUPPLIES	309.15	2,500.00	289.21	1,500.00	2,500.00	1,000.00	66.67%
110.2030.5718.000	MINOR EQUIP, UNCLASSIFIED	169.63	300.00	1,416.30	2,000.00	1,000.00	-1,000.00	-50.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	1300 for arrow board replacement (Safety concern)							
110.2040.5132.000	CLOTHING EXPENSE	1,472.93	3,000.00	754.77	3,000.00	8,000.00	5,000.00	166.67%
Budget Notes								
Budget Code	Description							
FY25 Dept Request	\$3,000 annual + CIP: \$5,000 arc flash suit							
110.2040.5151.000	PHYSICALS/IMMUNIZATIONS	514.68	0.00	0.00	0.00	0.00	0.00	0.00%
110.2040.5210.000	ADVERTISING & LEGAL PUB	39.89	0.00	103.31	150.00	50.00	-100.00	-66.67%
110.2040.5216.000	BACKGROUND CHECKS	18.00	0.00	0.00	0.00	0.00	0.00	0.00%
110.2040.5230.000	CONSULTING & PROF FEES	442.40	500.00	216.90	500.00	500.00	0.00	0.00%
110.2040.5233.000	ENGINEERING FEES	0.00	15,000.00	0.00	0.00	15,000.00	15,000.00	0.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	Delayed 1 FY							
FY25 Dept Request	Engineering Study - Traffic Signal @ Center & Hwy30 EB Ramps							
110.2040.5251.000	LICENSE & PERMITS	454.30	100.00	0.00	100.00	400.00	300.00	300.00%

Budget Comparison Report

		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Jan	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 FY2024 Amend	2024-2025 FY25 Dept Request	Increase / (Decrease)	
Account Number								
Budget Notes								
Budget Code	Description							
FY25 Dept Request	Electrician Licenses are every 3 years. Budget \$400/license renewal.							
	Earley - FY23, FY26							
	Vacant - Budget in FY25							
110.2040.5280.000	DUES, MEMBER, SUBSCRIPTN	277.50	0.00	0.00	0.00	0.00	0.00	0.00%
110.2040.5342.000	CONTRACT-OUTSIDE HELP	0.00	15,000.00	0.00	15,000.00	15,000.00	0.00	0.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	As Needed Contract Help - Van Maanen for Traffic Signal Assistance							
FY25 Dept Request	As Needed Contract Help - Van Maanen for Traffic Signal Assistance							
110.2040.5344.000	CONTRACT-MAINTENANCE	440.00	5,000.00	6,363.00	8,000.00	8,000.00	0.00	0.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	conflict monitoring ~6200 annual lift/boom inspections							
110.2040.5347.000	CONTRACT-CMPTR TECH SPPR	4.99	0.00	0.00	0.00	0.00	0.00	0.00%
110.2040.5360.000	POSTAGE & SHIPPING	0.00	10.00	0.00	10.00	10.00	0.00	0.00%
110.2040.5410.000	REPAIRS & MAINTENANCE	4,541.60	1,500.00	4,331.39	8,000.00	8,000.00	0.00	0.00%
110.2040.5450.000	TELEPHONE/OTHR COMMNCT	2,419.49	2,300.00	751.65	2,300.00	2,300.00	0.00	0.00%
110.2040.5460.000	CONFERENCE EXPENSE	0.00	275.00	0.00	275.00	275.00	0.00	0.00%
110.2040.5481.000	ELECTRICITY	14,839.52	18,000.00	8,907.24	16,605.00	18,000.00	1,395.00	8.40%
Budget Notes								
Budget Code	Description							
FY25 Dept Request	est 11.1% increase 10/24							
110.2040.5482.000	NATURAL GAS	0.00	600.00	0.00	0.00	0.00	0.00	0.00%
110.2040.5565.000	VEHICLE OPER/MAINT SPPLY	4,581.95	3,000.00	0.00	3,000.00	3,000.00	0.00	0.00%
110.2040.5570.000	VEHICLE GAS	2,547.14	3,500.00	1,624.81	3,500.00	3,500.00	0.00	0.00%
110.2040.5571.000	VEHICLE DIESEL FUEL	0.00	400.00	0.00	400.00	400.00	0.00	0.00%
110.2040.5600.000	OPERATING SUPPLIES	823.25	5,000.00	198.67	5,000.00	5,000.00	0.00	0.00%
110.2040.5605.000	OFFICE SUPPLIES	63.73	100.00	12.61	100.00	100.00	0.00	0.00%
110.2040.5703.000	MINOR COMPUTER	0.00	2,000.00	0.00	1,000.00	1,000.00	0.00	0.00%
110.2040.5704.000	MINOR SOFTWARE <\$5,000	137.44	150.00	0.00	150.00	150.00	0.00	0.00%
110.2040.5718.000	MINOR EQUIP, UNCLASSIFIED	128.22	10,000.00	1,362.98	3,000.00	3,000.00	0.00	0.00%
110.2040.5750.000	OTHER CAP EQUIP > \$5,000	0.00	15,000.00	0.00	0.00	0.00	0.00	0.00%
110.2040.5780.000	TRAFFIC SIGNALS	3,634.00	5,000.00	8,918.48	45,000.00	26,000.00	-19,000.00	-42.22%

Budget Comparison Report

		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Jan	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 FY2024 Amend	2024-2025 FY25 Dept Request	Increase / (Decrease)	
Account Number								
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	inc \$25k repairs to existing add \$5 for Westwood Controller CIP - \$15k controller / backup replacement program							
FY25 Dept Request	\$10,000 annual CIP: \$16,000 for signal controller/back-up replacement							
110.2050.5344.000	CONTRACT-MAINTENANCE	3,334.94	4,500.00	2,850.00	2,850.00	3,000.00	150.00	5.26%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	reduced from 2 monitors to 1 monitor							
110.2050.5360.000	POSTAGE & SHIPPING	0.00	0.00	70.63	100.00	0.00	-100.00	-100.00%
110.2050.5380.000	RENTS & LEASES	2,857.75	4,000.00	6,733.70	7,000.00	5,000.00	-2,000.00	-28.57%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	salt storage stacking rental equipment							
110.2050.5410.000	REPAIRS & MAINTENANCE	909.51	1,000.00	645.50	1,000.00	1,000.00	0.00	0.00%
110.2050.5460.000	CONFERENCE EXPENSE	0.00	0.00	500.00	500.00	500.00	0.00	0.00%
110.2050.5565.000	VEHICLE OPER/MAINT SPPLY	15,715.19	13,000.00	4,782.39	13,000.00	13,000.00	0.00	0.00%
110.2050.5570.000	VEHICLE GAS	496.01	4,000.00	0.00	4,000.00	4,000.00	0.00	0.00%
110.2050.5571.000	VEHICLE DIESEL FUEL	18,311.49	25,000.00	0.00	25,000.00	25,000.00	0.00	0.00%
110.2050.5600.000	OPERATING SUPPLIES	15,082.49	6,000.00	5,510.17	12,000.00	8,000.00	-4,000.00	-33.33%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	\$4k for snow fence purchase							
110.2050.5622.000	SR-SODIUM CHLORIDE	148,464.58	155,000.00	179,983.45	180,000.00	190,000.00	10,000.00	5.56%
110.2050.5623.000	SR-CALCIUM CHLORIDE	0.00	5,000.00	0.00	5,000.00	5,000.00	0.00	0.00%
110.2050.5625.000	SR-ANTI ICING-NEW STRTS	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00%
110.2050.5718.000	MINOR EQUIP, UNCLASSIFIED	526.59	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00%
110.2050.5750.000	OTHER CAP EQUIP > \$5,000	5,500.00	50,000.00	0.00	0.00	50,000.00	50,000.00	0.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	delayed project, removed budget							
FY25 Dept Request	\$50k brine trailer							
110.2050.5980.000	REFUNDS/REIMB	150.00	0.00	0.00	0.00	0.00	0.00	0.00%
110.2060.5132.000	CLOTHING EXPENSE	0.00	200.00	171.19	500.00	500.00	0.00	0.00%

Budget Comparison Report

					Comparison 1	Comparison 1		
					Budget	to Parent		
					Budget	Budget		
						Increase /		
						(Decrease)		
							</	

Budget Comparison Report

		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Jan	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 FY2024 Amend	2024-2025 FY25 Dept Request	Increase / (Decrease)	
Account Number								
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	CIP: \$3,400 in Field Tablet w GIS Collection Pole + \$1,000 Misc							
FY25 Dept Request	\$1,000 annually							
110.2060.5704.000	MINOR SOFTWARE <\$5,000	1,299.00	2,000.00	2,705.62	3,500.00	2,500.00	-1,000.00	-28.57%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	included 3 month OpenRoads (will not have in future years)							
110.2060.5718.000	MINOR EQUIP, UNCLASSIFIED	494.90	5,000.00	29.36	2,000.00	2,000.00	0.00	0.00%
110.2060.5740.000	COMPUTER EQUIP > \$5,000	0.00	6,500.00	0.00	0.00	6,500.00	6,500.00	0.00%
Budget Notes								
Budget Code	Description							
FY25 Dept Request	\$6,500 for copier/printer/scanner for Engineering/Facility							
110.2060.5741.000	COMPUTER SOFTWARE > 5,00	12,889.12	0.00	-183.94	0.00	0.00	0.00	0.00%
Budget Notes								
Budget Code	Description							
FY25 Dept Request	Next 3 Year C3D renewal will be in Fall 25							
110.2060.5750.000	OTHER CAP EQUIP > \$5,000	0.00	20,000.00	0.00	15,000.00	0.00	-15,000.00	-100.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	\$15,000 Traffic Counter Base							
110.2070.5342.000	CONTRACT-OUTSIDE HELP	0.00	0.00	3,525.00	4,000.00	4,000.00	0.00	0.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	est annual disposal costs							
110.2070.5410.000	REPAIRS & MAINTENANCE	146.00	0.00	1,737.05	2,000.00	1,500.00	-500.00	-25.00%
110.2070.5565.000	VEHICLE OPER/MAINT SPPLY	7,373.13	5,000.00	2,195.04	5,000.00	5,000.00	0.00	0.00%
110.2070.5571.000	VEHICLE DIESEL FUEL	5,335.50	9,000.00	4,355.09	9,000.00	9,000.00	0.00	0.00%
110.2070.5600.000	OPERATING SUPPLIES	3,592.66	2,500.00	0.00	2,500.00	2,500.00	0.00	0.00%
110.2070.5718.000	MINOR EQUIP, UNCLASSIFIED	437.90	0.00	0.00	0.00	0.00	0.00	0.00%
110.9000.7500.001	TRANSFER OUT - GENERAL	1,036,556.13	1,176,363.00	461,842.61	1,039,839.00	1,186,057.00	146,218.00	14.06%

Budget Comparison Report

					Comparison 1	Comparison 1		
		2022-2023	2023-2024	2023-2024	Parent Budget	Budget	to Parent	%
		Total Activity	Total Budget	YTD Activity	2023-2024	2024-2025	Increase /	
				Through Jan	FY2024 Amend	FY25 Dept Request	(Decrease)	
Account Number								
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		Total PW gross wages from function 2010,2030,2040,2050,2060 reduced by \$55,000 for non-road activity. Also includes HR Director at 10% and City Admin of GF time at 10% In FY23 started allocating Engineering Dept time to Enterprise funds when working on projects.						
FY25 Dept Request		Total PW gross wages from function 2010,2030,2040,2050,2060 reduced by \$100,000 for non-road activity. Also includes HR Director at 10%. Stopped City Admin time. In FY23 started allocating Engineering Dept time to Enterprise funds when working on projects.						
110.9000.7500.311		TRANSFER OUT - FUND 311 RI	0.00	0.00	0.00	0.00	0.00	0.00%
110.9000.7500.362		TRANSFER OUT - FUND 362	0.00	642,803.00	0.00	0.00	0.00	0.00%
110.9000.7500.395		TRANSFER OUT - FUND 395	67,203.90	0.00	0.00	82,781.00	-82,781.00	-100.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		\$82,781 (S 7th Ave Extension)						
Total Expense:		3,096,796.42	4,198,134.00	1,206,236.43	3,586,201.00	3,451,963.00	-134,238.00	-3.74%
Total Fund: 110 - ROAD USE TAX:		1,569,818.89	-468,734.00	948,791.75	367,689.00	424,466.00	56,777.00	15.44%
Fund: 112 - EMPLOYEE BENEFITS FUND								
Revenue								
112.6021.4010.000		PROPERTY TAXES-CURRENT	2,456,446.75	1,980,772.00	1,111,853.23	1,980,772.00	2,512,618.00	531,846.00 26.85%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		FICA/IPERS and Other Empl Benefit Levy (Health, Workers Comp, RHSA, Unemployment) w/o Utilities share						
FY25 Dept Request		Less Fund balance funds to lower overall prop tax levy FICA/IPERS and Other Empl Benefit Levy (Health, Workers Comp, RHSA, Unemployment) w/o Utilities share Less Fund balance funds to lower overall prop tax levy						
112.6021.4011.000		DELINQUENT PROPERTY TAXES	1,947.63	0.00	140.95	0.00	0.00	0.00%
112.6021.4110.000		UTILITY EXCISE TAX	278,578.97	242,432.00	119,766.93	242,432.00	289,323.00	46,891.00 19.34%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		FICA/IPERS & Other Empl Benefits levy (Utility portion)						
FY25 Dept Request		FICA/IPERS & Other Empl Benefits levy (Utility portion)						
112.6021.4150.000		CURRENT MOBILE HOME TAXE	2,278.30	0.00	1,115.73	0.00	0.00	0.00%
112.6021.4151.000		DELIQ MOBILE HOME TAXES	197.17	0.00	96.90	0.00	0.00	0.00%
112.6021.4332.000		AGED INCOME CREDIT	2,300.78	0.00	2,286.41	0.00	0.00	0.00%
112.6021.4333.000		DISABLED HOMESTEAD CREDIT	7,807.16	0.00	2,885.38	0.00	0.00	0.00%

Budget Comparison Report

					Comparison 1	Comparison 1		
		2022-2023	2023-2024	2023-2024	Parent Budget	Budget	to Parent	%
		Total Activity	Total Budget	YTD Activity Through Jan	2023-2024	2024-2025	Increase /	
Account Number					FY2024 Amend	FY25 Dept Request	(Decrease)	
112.6021.4335.000	HOMESTEAD CREDIT	86,004.62	0.00	31,515.87	0.00	0.00	0.00	0.00%
112.6021.4336.000	MILITARY CREDIT	927.35	0.00	679.06	0.00	0.00	0.00	0.00%
112.6021.4337.000	MOBILE HOME CREDIT	5.61	0.00	0.00	0.00	0.00	0.00	0.00%
112.6021.4338.000	BUSINESS PROP TAX CREDIT	85,240.82	62,780.00	31,270.72	62,780.00	66,687.00	3,907.00	6.22%
112.6021.4339.000	SF295 BACKFILL	69,146.26	44,237.00	0.00	44,237.00	41,465.00	-2,772.00	-6.27%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		Reduction of \$9243						
FY25 Dept Request		Reduce from prior year until FY30 we get nothing						
112.6021.4610.000	INTEREST ON INVESTMENTS	19,644.13	0.00	69,350.78	100,000.00	0.00	-100,000.00	-100.00%
Total Revenue:		3,010,525.55	2,330,221.00	1,370,961.96	2,430,221.00	2,910,093.00	479,872.00	19.75%
Expense								
112.9000.7500.001	TRANSFER OUT - GENERAL	2,659,659.29	3,070,871.00	1,341,594.39	3,082,079.00	3,635,981.00	553,902.00	17.97%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		To General for FICA, IPERS, OTHER BENEFITS excluding function 4041						
FY25 Dept Request		To General for FICA, IPERS, OTHER BENEFITS excluding function 4041						
112.9000.7500.884	TRANSFER OUT - GROUP HEAL	0.00	0.00	131,888.00	131,888.00	0.00	-131,888.00	-100.00%
Total Expense:		2,659,659.29	3,070,871.00	1,473,482.39	3,213,967.00	3,635,981.00	422,014.00	13.13%
Total Fund: 112 - EMPLOYEE BENEFITS FUND:		350,866.26	-740,650.00	-102,520.43	-783,746.00	-725,888.00	57,858.00	-7.38%
Fund: 117 - POLICE/FIRE RETIREMENT								
Revenue								
117.6021.4010.000	PROPERTY TAXES-CURRENT	1,004,237.03	840,503.00	471,793.78	840,503.00	1,166,122.00	325,619.00	38.74%
117.6021.4011.000	DELINQUENT PROPERTY TAXES	798.27	0.00	59.82	0.00	0.00	0.00	0.00%
117.6021.4110.000	UTILITY EXCISE TAX	113,785.78	102,875.00	50,820.82	102,875.00	134,279.00	31,404.00	30.53%
117.6021.4150.000	CURRENT MOBILE HOME TAXE	933.38	0.00	473.44	0.00	0.00	0.00	0.00%
117.6021.4151.000	DELIQ MOBILE HOME TAXES	81.30	0.00	41.10	0.00	0.00	0.00	0.00%
117.6021.4332.000	AGED INCOME CREDIT	1,033.69	0.00	970.19	0.00	0.00	0.00	0.00%
117.6021.4333.000	DISABLED HOMESTEAD CREDIT	3,188.84	0.00	1,224.35	0.00	0.00	0.00	0.00%
117.6021.4335.000	HOMESTEAD CREDIT	35,128.64	0.00	13,373.16	0.00	0.00	0.00	0.00%
117.6021.4336.000	MILITARY CREDIT	378.78	0.00	288.14	0.00	0.00	0.00	0.00%
117.6021.4337.000	MOBILE HOME CREDIT	2.29	0.00	0.00	0.00	0.00	0.00	0.00%
117.6021.4338.000	BUSINESS PROP TAX CREDIT	34,816.68	26,639.00	13,269.14	26,639.00	30,950.00	4,311.00	16.18%
117.6021.4339.000	SF295 BACKFILL	28,288.04	18,771.00	0.00	18,771.00	19,244.00	473.00	2.52%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		Reduced by \$4,152						

Budget Comparison Report

		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Jan	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number					2023-2024 FY2024 Amend	2024-2025 FY25 Dept Request	Increase / (Decrease)	
FY25 Dept Request		Reduced by \$4,152						
117.6021.4610.000	INTEREST ON INVESTMENTS	15,705.64	5,000.00	12,475.74	15,000.00	20,000.00	5,000.00	33.33%
Total Revenue:		1,238,378.36	993,788.00	564,789.68	1,003,788.00	1,370,595.00	366,807.00	36.54%
Expense								
117.9000.7500.001	TR TO GENERAL	1,178,800.38	1,180,148.00	561,428.27	1,154,175.00	1,300,401.00	146,226.00	12.67%
Total Expense:		1,178,800.38	1,180,148.00	561,428.27	1,154,175.00	1,300,401.00	146,226.00	12.67%
Total Fund: 117 - POLICE/FIRE RETIREMENT:		59,577.98	-186,360.00	3,361.41	-150,387.00	70,194.00	220,581.00	-146.68%
Fund: 119 - EMERGENCY FUND								
Revenue								
119.6021.4010.000	PROPERTY TAXES-CURRENT	209,300.65	223,538.00	123,935.89	223,538.00	0.00	-223,538.00	-100.00%
119.6021.4011.000	DELINQUENT PROPERTY TAXES	169.91	0.00	14.66	0.00	0.00	0.00	0.00%
119.6021.4110.000	UTILITY EXCISE TAX	23,728.66	27,359.00	13,516.18	27,359.00	0.00	-27,359.00	-100.00%
119.6021.4150.000	CURRENT MOBILE HOME TAXE	194.28	0.00	123.67	0.00	0.00	0.00	0.00%
119.6021.4151.000	DELIQ MOBILE HOME TAXES	16.96	0.00	10.26	0.00	0.00	0.00	0.00%
119.6021.4332.000	AGED INCOME CREDIT	202.91	0.00	196.95	0.00	0.00	0.00	0.00%
119.6021.4333.000	DISABLED HOMESTEAD CREDIT	664.98	0.00	325.63	0.00	0.00	0.00	0.00%
119.6021.4335.000	HOMESTEAD CREDIT	7,325.66	0.00	3,556.70	0.00	0.00	0.00	0.00%
119.6021.4336.000	MILITARY CREDIT	78.99	0.00	76.63	0.00	0.00	0.00	0.00%
119.6021.4337.000	MOBILE HOME CREDIT	0.48	0.00	0.00	0.00	0.00	0.00	0.00%
119.6021.4338.000	BUSINESS PROP TAX CREDIT	7,260.64	7,085.00	3,529.02	7,085.00	0.00	-7,085.00	-100.00%
119.6021.4339.000	SF295 BACKFILL	5,892.39	4,992.00	0.00	4,992.00	0.00	-4,992.00	-100.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		Reduced by 815						
FY25 Dept Request		Reduced by 815						
Total Revenue:		254,836.51	262,974.00	145,285.59	262,974.00	0.00	-262,974.00	-100.00%
Expense								
119.9000.7500.001	TR TO GENERAL	254,836.51	262,974.00	144,260.78	262,974.00	0.00	-262,974.00	-100.00%
Budget Notes								
Budget Code		Description						
FY25 Dept Request		FY25 zero						
Total Expense:		254,836.51	262,974.00	144,260.78	262,974.00	0.00	-262,974.00	-100.00%
Total Fund: 119 - EMERGENCY FUND:		0.00	0.00	1,024.81	0.00	0.00	0.00	0.00%

Budget Comparison Report

					Comparison 1	Comparison 1		
					Parent Budget	Budget	to Parent	%
					2023-2024	2024-2025	Increase /	
Account Number		2022-2023	2023-2024	2023-2024	FY2024 Amend	FY25 Dept Request	(Decrease)	
Fund: 121 - LOCAL OPTION SALES TAX								
Revenue								
121.1010.4875.000	RFNDS/REIMB	80.64	0.00	0.00	0.00	0.00	0.00	0.00%
121.6021.4170.000	LOCAL OPTION TAXES	4,072,227.83	3,700,000.00	2,251,428.60	4,000,000.00	4,000,000.00	0.00	0.00%
Budget Notes								
Budget Code Description								
FY2024 Amendment 1 LOST								
121.6021.4610.000	INTEREST ON INVESTMENTS	171,274.87	100,000.00	122,513.55	195,000.00	108,000.00	-87,000.00	-44.62%
Total Revenue:		4,243,583.34	3,800,000.00	2,373,942.15	4,195,000.00	4,108,000.00	-87,000.00	-2.07%
Expense								
121.1010.5230.000	CONSULTING & PROF FEES	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00%
121.1010.5464.000	TRAVEL-PER DIEM	0.00	0.00	261.07	1,000.00	0.00	-1,000.00	-100.00%
121.1010.5465.000	TRAVEL - HOTEL	0.00	0.00	1,712.28	2,000.00	0.00	-2,000.00	-100.00%
Budget Notes								
Budget Code Description								
FY2024 Amendment 1 Co-responder conference								
121.1010.5471.000	TRAINING	0.00	0.00	0.00	9,000.00	0.00	-9,000.00	-100.00%
121.1010.5718.000	MINOR EQUIPMENT, UNCLASS	4,371.65	0.00	4,235.43	5,000.00	0.00	-5,000.00	-100.00%
Budget Notes								
Budget Code Description								
FY2024 Amendment 1 PD Global Navigation/Forensics								
121.1050.5230.000	CONSULTING & PROF FEES	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00%
121.2011.5331.000	PAYMENTS-OTHER ENTITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
121.2011.5617.000	RM-OTHER	0.00	0.00	21,835.56	21,836.00	0.00	-21,836.00	-100.00%
Budget Notes								
Budget Code Description								
FY2024 Amendment 1 \$21,836 towards LOST authorized expenses for 13th St Sidewalk Lifting project								
121.2011.5980.000	REFUNDS/REIMB	0.00	0.00	0.00	50,000.00	0.00	-50,000.00	-100.00%
Budget Notes								
Budget Code Description								
FY2024 Amendment 1 50,000 towards Sidewalk Assessment - Private Reimbursement								
121.2012.5718.000	MINOR EQUIPMENT	74,510.48	0.00	0.00	0.00	0.00	0.00	0.00%
121.2020.5342.000	CONTRACT - OUTSIDE HELP	0.00	0.00	0.00	25,000.00	46,500.00	21,500.00	86.00%
Budget Notes								
Budget Code Description								
FY2024 Amendment 1 CIP - 25k towards City Centre Parking Lot Extension								

Budget Comparison Report

Account Number		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Jan	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 FY2024 Amend	2024-2025 FY25 Dept Request	Increase / (Decrease)	
FY25 Dept Request	\$46,500 CIP - City Centre Parking Lot							
121.4030.5331.000	PAYMENTS-OTHER ENTITIES	0.00	0.00	0.00	295,000.00	0.00	-295,000.00	-100.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	RE Trail bridges							
FY2024 Amendment 1	Riverside Cemetery Reimb							
121.4030.5342.000	CONTRACT-OUTSIDE HELP	86,340.00	0.00	0.00	0.00	0.00	0.00	0.00%
121.4065.5342.000	CONTRACT - OUTSIDE HELP	19,073.43	0.00	0.00	23,927.00	0.00	-23,927.00	-100.00%
121.5010.5331.000	PAYMENTS-OTHER ENTITIES	8,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
121.5010.5718.000	MINOR EQUIPMENT	0.00	0.00	0.00	85,490.00	85,490.00	0.00	0.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	Site furnshings Main St and Vets Courtyard							
FY25 Dept Request	\$85,490:\$160K							
121.5020.5230.000	CONSULTING & PROF FEES	109,020.00	0.00	4,975.00	4,975.00	0.00	-4,975.00	-100.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	DTR owner contribution							
FY2024 Amendment 1	Site Certification							
121.5020.5331.000	PAYMENTS-OTHER ENTITIES	100,000.00	95,000.00	95,000.00	95,000.00	0.00	-95,000.00	-100.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	Council approved to pay out of LOST instead of TIF for FY24. Increased from \$40,000 to \$95,000							
121.5020.5781.000	LAND ACQ	79,689.15	0.00	0.00	500.00	0.00	-500.00	-100.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	901 N 3rd ROW acquisition							
121.5030.5331.000	PAYMENTS-OTHER ENTITIES	7,500.00	0.00	2,500.00	87,500.00	255,000.00	167,500.00	191.43%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	New Homebuyer Incentive							
FY2024 Amendment 1	Lead grant match							
FY25 Dept Request	72*2500=\$180,000 Homebuyers							
	Lead Grant Match \$75K (Y2-Y4)							
121.5900.5230.000	CONSULTING & PROF FEES	14,950.00	0.00	0.00	0.00	0.00	0.00	0.00%

Budget Comparison Report

Account Number		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Jan	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 FY2024 Amend	2024-2025 FY25 Dept Request	Increase / (Decrease)	
121.5900.5331.000	PAYMENTS-OTHER ENTITIES	0.00	0.00	50,000.00	100,000.00	0.00	-100,000.00	-100.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	Hopkins Elevator							
121.6011.5331.000	PAYMENTS-OTHER ENTITIES	5,000.00	5,000.00	0.00	5,000.00	5,000.00	0.00	0.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	Incl \$5K Fireworks							
FY25 Dept Request	Incl \$5K Fireworks							
121.6025.5230.000	CONSULTING & PROF FEES	18,720.00	0.00	4,680.00	29,180.00	0.00	-29,180.00	-100.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	Comp Study							
FY2024 Amendment 1	CA Recruitment							
121.6070.5347.000	CONTRACT-SOFTWARE MAINT	0.00	0.00	5,100.00	12,720.00	0.00	-12,720.00	-100.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	Council approved. BDH invoices monthly as part of monthly invoice.							
121.9000.7500.001	TR TO GENERAL	126,160.00	328,526.00	0.00	410,526.00	792,447.00	381,921.00	93.03%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	Original valuations, \$163,931 to cover deficit in January							
	Revised valuations from SF181, additional \$164,595 deficit							
	Total \$328,526							
	Increase for implementation of non-union compensation plan for Jan-June 2023 General Fund employees only \$82,000							
121.9000.7500.010	TR TO CASH FLOW RESERVE	91,512.00	288,000.00	288,000.00	288,000.00	249,051.00	-38,949.00	-13.52%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	GF001 exp less transfers out times 17%.							
	Then take the fund balance at 6/30/22 add in the net budgeted activity for FY23 and the budgeted interest in FY24.							
	The difference between these 2 amounts is what LOST contributes to be at a 17% cash reserve..							
	Council discussion 1/31/23 wants 17% now instead of 16%							

Budget Comparison Report

Account Number		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Jan	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 FY2024 Amend	2024-2025 FY25 Dept Request	Increase / (Decrease)	
FY25 Dept Request	GF001 exp less transfers out times 17%.							
	Then take the fund balance at 6/30/23 add in the net budgeted activity for FY24 and the budgeted interest in FY25.							
	The difference between these 2 amounts is what LOST contributes to be at a 17% cash reserve..							
121.9000.7500.132	TR TO GRANTS STATE/LOCAL	0.00	375,000.00	0.00	545,021.00	122,071.00	-422,950.00	-77.60%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	\$545,020.68 for FY24 DTR (01/25/24 HT)							
FY25 Dept Request	122,070.61 DTR Project (01/25/24 HT)							
121.9000.7500.183	TRANSFER OUT - FUND 183 ED	12,364.25	0.00	0.00	0.00	0.00	0.00	0.00%
121.9000.7500.200	TRANSFER OUT - DEBT SERV	3,641,775.00	3,333,609.00	891,977.49	3,333,609.00	4,120,000.00	786,391.00	23.59%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	Estimate of 3.7M times 78% prop tax relief = \$2,886,000 + additional to buy down tax levy 447,609							
FY25 Dept Request	Estimate of \$4M times 78% prop tax relief = \$3,120,000 + additional to buy down tax levy \$1,000,000							
FY25 Dept Request	Estimate of 3.7M times 78% prop tax relief = \$2,886,000 + additional to buy down tax levy 447,609							
121.9000.7500.311	TRANSFER OUT - FUND 311	129,880.78	25,000.00	0.00	877,298.00	0.00	-877,298.00	-100.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	CIP - \$877,298 (Edgewood St Extension)							
	Diana added: CIP \$70,900							
121.9000.7500.340	TR TO BIKE PATH	36,349.00	0.00	0.00	20,250.00	0.00	-20,250.00	-100.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	Bike path engineering							
121.9000.7500.363	TRANSFER OUT - FUND 363 GC	0.00	0.00	0.00	128,026.00	0.00	-128,026.00	-100.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	Street Improvement Program							
	\$128,026 SIP Swap, E Main St 5th to 12th Ave							
121.9000.7500.364	TRANSFER OUT - FUND 364 GC	0.00	115,250.00	0.00	215,250.00	0.00	-215,250.00	-100.00%

Budget Comparison Report

		2022-2023	2023-2024	2023-2024	Parent Budget	Comparison 1	Comparison 1	
		Total Activity	Total Budget	YTD Activity	2023-2024	2024-2025	to Parent	%
Account Number				Through Jan	FY2024 Amend	FY25 Dept Request	Budget	
Budget Notes							Increase /	
Budget Code	Description						(Decrease)	
FY2024 Amendment 1	Street Improvement Program, potentially Center St Median \$40,250 18th Ave Patch \$75,000 Lincoln Way Patch \$100,000							
121.9000.7500.395	TR TO ECON DEVEL PROJECT	284,237.00	0.00	0.00	65,767.00	0.00	-65,767.00	-100.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	-5,133 correct a previous overtransfer for S 7th Ave 70,900 for Edgewood/Hwy 14 Intersection							
121.9000.7500.611	TRANSSFER OUT - FUND 611	18,580.00	0.00	0.00	0.00	0.00	0.00	0.00%
121.9000.7500.690	TRANSFER OUT - FUND 690	8,090.00	0.00	0.00	0.00	0.00	0.00	0.00%
121.9000.7500.740	TRANSFER OUT - FUND 740	4,170.00	0.00	0.00	0.00	0.00	0.00	0.00%
121.9000.7500.760	TRANSFER OUT - AQ CONCESS	0.00	0.00	0.00	20,500.00	0.00	-20,500.00	-100.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	Years ago, aquatic pool was repainted and the aquatic concession fund was used to fund. With the small amount of volume and price of concessions, it will take a long time to get out of the whole. Council directed to use LOST funds \$20,500 on 2/5/24 to cover.							
Total Expense:		4,885,292.74	4,565,385.00	1,370,276.83	6,757,375.00	5,675,559.00	-1,081,816.00	-16.01%
Total Fund: 121 - LOCAL OPTION SALES TAX:		-641,709.40	-765,385.00	1,003,665.32	-2,562,375.00	-1,567,559.00	994,816.00	-38.82%
Fund: 125 - TAX INCREMENT FINANCING								
Revenue								
125.6021.4091.000	PROP TAXES, TIF REG	431,176.70	1,114,341.00	607,044.73	1,114,341.00	1,500,263.00	385,922.00	34.63%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	#2 Eastside \$281,275 #3 Retail \$153,328 #4 Downtown \$676,716 #7 \$3022							
FY25 Dept Request	#2 Eastside \$217,800 #3 Retail \$492,351 #4 Downtown \$766,220 #5 \$0 #6 23,000 total less LMI 9391 #7 \$10,283							
125.6021.4092.000	PROP TAXES,TIF AGLAND	0.00	0.00	3,491.71	0.00	0.00	0.00	0.00%
125.6021.4093.000	PROP TAXES, TIF DELINQUENT	1,131.19	0.00	0.00	0.00	0.00	0.00	0.00%

Budget Comparison Report

					Comparison 1	Comparison 1		
		2022-2023	2023-2024	2023-2024	Parent Budget	Budget	to Parent	%
		Total Activity	Total Budget	YTD Activity Through Jan	2023-2024	2024-2025	Increase /	
Account Number					FY2024 Amend	FY25 Dept Request	(Decrease)	
125.6021.4332.000	AGED INCOME CREDIT	898.05	0.00	318.80	0.00	0.00	0.00	0.00%
125.6021.4333.000	DISABLED HOMESTEAD CREDIT	275.98	0.00	147.26	0.00	0.00	0.00	0.00%
125.6021.4335.000	HOMESTEAD CREDIT	4,640.32	0.00	12,622.30	0.00	0.00	0.00	0.00%
125.6021.4338.000	BUSINESS PROP TAX CREDIT	32,175.67	0.00	0.00	0.00	0.00	0.00	0.00%
125.6021.4610.000	INTEREST ON INVESTMENTS	11,863.54	200.00	7,504.13	10,050.00	800.00	-9,250.00	-92.04%
Total Revenue:		482,161.45	1,114,541.00	631,128.93	1,124,391.00	1,501,063.00	376,672.00	33.50%
Expense								
125.5020.5331.000	PAYMENTS-OTHER ENTITIES	215,211.91	628,743.00	191,823.81	536,047.00	1,034,611.00	498,564.00	93.01%
Budget Notes								
Budget Code								
FY2024 Amendment 1								
Description								
Menards 18th Ave \$83,185								
Hawkeye Hotel \$41,156								
Bobcat Academy \$8,046								
Regalado Grocery \$55,688								
Marshalltown Lofts \$71,160								
Hopkins & Willards \$152,400								
McFarland Clinic 16,076								
Marshalltown Co 108,336								
FY25 Dept Request								
Menards 18th Ave \$112,716								
Hawkeye Hotel \$97,435								
Betty's Properties (Pharmacy) \$16,000								
Regalado Grocery \$71,477								
Marshalltown Lofts \$204,197								
Hopkins & Willards \$141,933								
McFarland Clinic 259,852								
Marshalltown Co 117,392								
Glenwood \$13,609								
125.9000.7500.001	TR TO GENERAL	180,334.96	127,915.00	40,331.50	327,274.00	228,315.00	-98,959.00	-30.24%
Budget Notes								
Budget Code								
FY2024 Amendment 1								
Description								
TIF reimb GF for:								
Dorsey \$7594+7738, Bolton & Menk 3022, City Admin wages 9561, Facade grants 50K+199,359, Chamber 50K								
FY25 Dept Request								
TIF reimb GF for:								
Dorsey \$8232+10283, City Admin wages 9800, Facade grants 50K, Chamber 100K, MCBF 50K								
125.9000.7500.200	TR TO GO DEBT SRV	386,364.50	325,806.00	0.00	325,806.00	286,206.00	-39,600.00	-12.15%

Budget Comparison Report

				Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget		
				2023-2024 FY2024 Amend	2024-2025 FY25 Dept Request	Increase / (Decrease)	%	
Account Number		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Jan				
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		#2 2015: \$59,908						
		#3 2020 \$630						
		#3: 2012 remaining \$29,350						
		# 4 2012 remaining after refunding \$154,088						
		#4 2020 (was 2011B): \$81,830						
		Total \$325.806						
FY25 Dept Request		#3 2020 \$631						
		#3: 2012 remaining \$32,720						
		# 4 2012 remaining after refunding \$171,780						
		#4 2020 (was 2011B): \$81,075						
		Total \$286,206						
Total Expense:		781,911.37	1,082,464.00	232,155.31	1,189,127.00	1,549,132.00	360,005.00	30.27%
Total Fund: 125 - TAX INCREMENT FINANCING:		-299,749.92	32,077.00	398,973.62	-64,736.00	-48,069.00	16,667.00	-25.75%
Fund: 126 - TIF-LMI								
Revenue								
126.6021.4091.000	PROP TAXES, TIF REG	0.00	0.00	0.00	0.00	9,391.00	9,391.00	0.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		TIF#5 Certification LMI 41.79% portion for Eagle View at Wandering Creek						
FY25 Dept Request		LMI from Glenwood project						
126.6021.4610.000	INTEREST ON INVESTMENTS	0.00	0.00	0.00	0.00	50.00	50.00	0.00%
Total Revenue:		0.00	0.00	0.00	0.00	9,441.00	9,441.00	0.00%
Total Fund: 126 - TIF-LMI:		0.00	0.00	0.00	0.00	9,441.00	9,441.00	0.00%
Fund: 130 - CITY TORT LIABILITY								
Revenue								
130.1010.4875.000	RFNDS/REIMB: POLICE	28,929.97	30,000.00	626.42	30,000.00	30,000.00	0.00	0.00%
130.1075.4875.000	RFNDS/REIMB	4,118.78	0.00	0.00	0.00	0.00	0.00	0.00%
130.2010.4616.000	INT CHRGD - ACCTS REC	17.16	0.00	0.00	0.00	0.00	0.00	0.00%
130.2010.4875.000	RFNDS/REIMB: STREETS	5,316.83	10,000.00	300.00	10,000.00	10,000.00	0.00	0.00%
130.2030.4875.000	RFDS:REIMB/TRAFFIC SIGNALS	614.63	0.00	0.00	0.00	0.00	0.00	0.00%
130.2040.4875.000	REFND/REIMB: T SIGNALS	5,061.50	0.00	1,000.00	1,000.00	0.00	-1,000.00	-100.00%
130.2080.4875.000	RFNDS/REIMB	182,411.85	0.00	0.00	0.00	0.00	0.00	0.00%
130.4030.4875.000	RFNDS/REIMB: P&R	5,194.53	0.00	0.00	0.00	0.00	0.00	0.00%
130.6021.4610.000	INTEREST ON INVESTMENTS	3,457.95	1,000.00	2,246.98	2,000.00	1,000.00	-1,000.00	-50.00%
130.6050.4875.000	REFNDS/REIMB	8,986.88	0.00	0.00	0.00	0.00	0.00	0.00%
130.9000.6500.142	TRANSFER IN - SOFTALL ASSOC	0.00	0.00	1,827.06	0.00	0.00	0.00	0.00%

Budget Comparison Report

					Comparison 1	Comparison 1		
		2022-2023	2023-2024	2023-2024	Parent Budget	Budget	to Parent	%
		Total Activity	Total Budget	YTD Activity Through Jan	2023-2024	2024-2025	Increase /	
					FY2024 Amend	FY25 Dept Request	(Decrease)	
Account Number								
130.9000.6500.145	TRANSFER IN - FUND 145	7,450.00	0.00	0.00	0.00	0.00	0.00	0.00%
130.9000.6500.149	TRANSFER IN - FUND 149	614.96	0.00	0.00	0.00	0.00	0.00	0.00%
Total Revenue:		252,175.04	41,000.00	6,000.46	43,000.00	41,000.00	-2,000.00	-4.65%
Expense								
130.1010.5260.000	DAMAGES/TORT LIAB CLAIMS	11,040.31	30,000.00	1,006.03	30,000.00	30,000.00	0.00	0.00%
130.1010.5410.000	REPAIRS & MAINTENANCE	24,376.19	0.00	0.00	0.00	0.00	0.00	0.00%
130.1010.5718.000	MINOR EQUIP, UNCLASSIFIED	2,407.03	0.00	0.00	0.00	0.00	0.00	0.00%
130.1050.5718.000	MINOR EQUIP, UNCLASSIFIED	4,540.00	0.00	0.00	0.00	0.00	0.00	0.00%
130.1075.5410.000	REPAIRS & MAINTENANCE	4,118.78	0.00	0.00	0.00	0.00	0.00	0.00%
130.1099.5342.000	CONTRACT-OUTSIDE HELP	3,746.25	0.00	0.00	0.00	0.00	0.00	0.00%
130.1099.5410.000	REPAIRS & MAINTENANCE	11,025.00	0.00	0.00	0.00	0.00	0.00	0.00%
130.2010.5260.000	DAMAGES/TORT LIAB CLAIMS	942.67	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00%
130.2010.5410.000	REPAIRS & MAINTENANCE	4,677.95	0.00	0.00	0.00	0.00	0.00	0.00%
130.2030.5410.000	REPAIRS & MAINTENANCE	0.00	0.00	749.18	750.00	0.00	-750.00	-100.00%
130.2040.5410.000	REPAIRS & MAINTENANCE	0.00	0.00	38,712.30	38,715.00	0.00	-38,715.00	-100.00%
130.2080.5342.000	CONTRACT-OUTSIDE HELP	29,211.35	0.00	0.00	0.00	0.00	0.00	0.00%
130.2080.5980.000	REFUNDS/REIMB - AIRPORT	180.00	0.00	0.00	0.00	0.00	0.00	0.00%
130.4030.5342.000	CONTRACT-OUTSIDE HELP	4,580.00	0.00	0.00	0.00	0.00	0.00	0.00%
130.6050.5342.000	CONTRACT-OUTSIDE HELP	154.55	0.00	0.00	0.00	0.00	0.00	0.00%
130.9000.7500.140	TRANSFER OUT P&R DONATIO	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
130.9000.7500.156	TRANSFER OUT - FUND 156	54,123.90	0.00	0.00	0.00	0.00	0.00	0.00%
130.9000.7500.170	TRANSFER OUT - FUND 170	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
130.9000.7500.312	TRANSFER OUT - FUND 312	8,380.38	0.00	0.00	0.00	0.00	0.00	0.00%
130.9000.7500.615	TRANSFER OUT - FUND 615	43,016.27	0.00	0.00	0.00	0.00	0.00	0.00%
Total Expense:		206,520.63	40,000.00	40,467.51	79,465.00	40,000.00	-39,465.00	-49.66%
Total Fund: 130 - CITY TORT LIABILITY:		45,654.41	1,000.00	-34,467.05	-36,465.00	1,000.00	37,465.00	-102.74%
Fund: 132 - GRANTS-STATE/LOCAL AGENCIES								
Revenue								
132.2040.4330.000	STATE OPERATING GRANT	0.00	60,000.00	0.00	60,000.00	60,000.00	0.00	0.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		IDOT TSIP Grant						
FY25 Dept Request		IDOT TSIP Grant						
132.4030.4310.000	P&R FED OPER GRNT	63,025.00	0.00	3,375.00	0.00	0.00	0.00	0.00%
132.5020.4310.000	FED OPER GRANT	112,533.00	1,058,360.00	101,382.00	1,523,645.81	1,098,150.19	-425,495.62	-27.93%

Budget Comparison Report

		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Jan	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 FY2024 Amend	2024-2025 FY25 Dept Request	Increase / (Decrease)	
Account Number								
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	DTR- \$455,645.81 - updated 01/25/24 HT							
	Willard- \$500,000 (CDBG) - this was here, I didn't update							
	MICA- \$568,000 (CDBG) - this was here, I didn't update							
FY25 Dept Request	DTR- \$30,150.19 (updated 01/25/24 HT)							
	Willard- \$500,000							
	MICA- \$568,000							
132.5020.4330.000	STATE OPER GRANT	0.00	620,000.00	852,831.30	852,830.00	620,000.00	-232,830.00	-27.30%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	Catalyst- \$780,645.53							
	Downtown Housing Grant- \$300,000							
FY25 Dept Request	Catalyst- \$780,645.53							
	Downtown Housing Grant- \$300,000							
132.5020.4350.000	LOCAL/COUNTY GRANTS	0.00	200,000.00	0.00	200,000.00	200,000.00	0.00	0.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	Rebuild Grant							
FY25 Dept Request	Rebuild Grant \$200k (updated 01/24)							
132.5020.4820.000	ECONOMIC CONTRIBS	7,360.00	396,000.00	36,499.00	49,137.40	43,858.60	-5,278.80	-10.74%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	\$49,137.40 est DTR Owner Contribution (updated 01/25/24)							
FY25 Dept Request	43,858.60 DTR Property Owner (updated 01/24 HT)							
132.5020.4875.000	REFUNDS/REIMB	200,192.00	0.00	140,144.04	140,145.00	0.00	-140,145.00	-100.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	\$335,971 remaining balance to allocate to project TBD							
FY25 Dept Request	\$335,971 remaining balance to allocate to project TBD							
132.9000.6500.121	TR FROM LOCAL OPTION	0.00	375,000.00	0.00	545,021.00	122,071.00	-422,950.00	-77.60%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	there was \$375,000 here but no notes, unsure what project that was - need to look into.							
	updated to show \$545,020.68 for DTR (updated 01/25/24 HT)							

Budget Comparison Report

					Comparison 1	Comparison 1		
		2022-2023	2023-2024	2023-2024	Parent Budget	Budget	to Parent	%
		Total Activity	Total Budget	YTD Activity Through Jan	2023-2024	2024-2025	Increase /	
					FY2024 Amend	FY25 Dept Request	(Decrease)	
Account Number								
FY25 Dept Request	122,070.61 for DTR project (01/25/24 HT)							
Total Revenue:		383,110.00	2,709,360.00	1,134,231.34	3,370,779.21	2,144,079.79	-1,226,699.42	-36.39%
Expense								
132.2040.5780.000	TRAFFIC SIGNALS	0.00	0.00	39,392.00	60,000.00	0.00	-60,000.00	-100.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	TSIP Project (Controllers/Interconnect for Traffic Signals). Up to \$60k material reimbursement through TSIP Grant							
132.4030.5233.000	ENGINEERING FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
132.4030.5342.000	CONTRACT-OUTSIDE HELP	62,386.48	0.00	0.00	0.00	0.00	0.00	0.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	Using \$66,250 of grant funds and \$110,000 CIP levy transfer-in							
FY25 Dept Request	Using \$66,250 of grant funds and \$110,000 CIP levy transfer-in							
132.5020.5331.000	PAYMENTS-OTHER ENTITIES	1,293,672.00	1,303,883.00	46,702.00	2,188,459.00	1,306,883.00	-881,576.00	-40.28%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	Catalyst- \$780,646							
	Shared Wall- \$321,926							
	Downtown Housing - Need #							
	DTR - \$17,887 - Updated 01/25/24 - HT							
	Willard- \$500,000							
	MICA- \$568,000							
FY25 Dept Request	Catalyst- \$780,646							
	Shared Wall- \$321,926							
	Downtown Housing Grant- \$300,000							
	Willard- \$500,000							
	MICA- \$568,000							
	DTR - \$3,000 (updated 01/24 HT)							
132.5020.5342.000	CONTRACT-OUTSIDE HELP	38,028.39	1,150,000.00	179,729.27	1,000,831.04	393,079.40	-607,751.64	-60.72%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	\$948,860.10 DTR Contractor (01/25/24 Updt HT)							
	\$51,970.94 DTR Engr (01/25/24 Updt HT)							

Budget Comparison Report

		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Jan	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number					2023-2024 FY2024 Amend	2024-2025 FY25 Dept Request	Increase / (Decrease)	
FY25 Dept Request		DTR (updated 01/24 HT) 14268.50 Engineering 105428.90 Construction 273382.00 Project Contingency						
Total Expense:		1,394,086.87	2,453,883.00	265,823.27	3,249,290.04	1,699,962.40	-1,549,327.64	-47.68%
Total Fund: 132 - GRANTS-STATE/LOCAL AGENCIES:		-1,010,976.87	255,477.00	868,408.07	121,489.17	444,117.39	322,628.22	265.56%
Fund: 133 - UNDESIGNATED FEDERAL GRANTS								
Revenue								
133.2010.4315.000	FEDERAL GRANTS	0.00	0.00	0.00	0.00	750,000.00	750,000.00	0.00%
Budget Notes								
Budget Code		Description						
FY25 Dept Request		City Bridge Funding - S Center St Viaduct						
133.2900.4310.000	FEDERAL OPERATING GRANT	122,809.41	150,000.00	46,084.89	150,000.00	150,000.00	0.00	0.00%
133.2900.4875.000	REFND/REIMB: ENGIN	6.27	0.00	0.00	0.00	0.00	0.00	0.00%
133.4065.4310.000	FED OPER GRANT	0.00	135,000.00	0.00	0.00	0.00	0.00	0.00%
133.9000.6500.031	TRANSFER IN - FUND 031	0.00	26,775.00	0.00	26,775.00	0.00	-26,775.00	-100.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		CIP - Coliseum Generator \$26,775 from Fund 031						
133.9000.6500.140	TRANSFER IN - FUND 140	0.00	82,275.00	0.00	82,275.00	0.00	-82,275.00	-100.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		Coliseum Generator (\$82,275)						
FY25 Dept Request		Coliseum Generator						
133.9000.6500.149	TRSF IN FEMA 149	0.00	0.00	0.00	135,000.00	0.00	-135,000.00	-100.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		REIMBURSEMENT POSTED TO FUND 149						
Total Revenue:		122,815.68	394,050.00	46,084.89	394,050.00	900,000.00	505,950.00	128.40%
Expense								
133.2900.5010.010	REGULAR-NON UNION	2,874.24	0.00	0.00	0.00	0.00	0.00	0.00%
133.2900.5101.010	SOCIAL SECURITY-NON UNION	172.34	0.00	0.00	0.00	0.00	0.00	0.00%
133.2900.5102.010	MEDICARE-NON UNION	40.31	0.00	0.00	0.00	0.00	0.00	0.00%
133.2900.5111.010	IPERS-NON UNION	271.33	0.00	0.00	0.00	0.00	0.00	0.00%
133.2900.5121.010	GRP INSUR-NON UNION	366.11	0.00	0.00	0.00	0.00	0.00	0.00%

Budget Comparison Report

					Comparison 1	Comparison 1		
		2022-2023	2023-2024	2023-2024	Parent Budget	Budget	to Parent	%
		Total Activity	Total Budget	YTD Activity Through Jan	2023-2024	2024-2025	Increase /	
					FY2024 Amend	FY25 Dept Request	(Decrease)	
Account Number								
133.2900.5123.010	WORKCOMP-NON UNION	4.70	0.00	0.00	0.00	0.00	0.00	0.00%
133.2900.5342.000	CONTRACT - OUTSIDE HELP	115,116.90	140,000.00	52,212.40	140,000.00	140,000.00	0.00	0.00%
133.2900.5460.000	CONFERENCE EXPENSE	163.31	500.00	0.00	500.00	500.00	0.00	0.00%
133.2900.5465.000	TRAVEL -HOTEL/MOTEL	583.40	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00%
133.4065.5342.000	CONTRACT - OUTSIDE HELP	2,375.00	244,050.00	222,234.00	244,050.00	0.00	-244,050.00	-100.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	\$244,050 towards Coliseum Generator Project							
133.9000.7500.363	TRANSFER OUT - FUND 363	0.00	0.00	0.00	0.00	750,000.00	750,000.00	0.00%
Budget Notes								
Budget Code	Description							
FY25 Dept Request	750,000 for City Bridge Grant Funding for Center St Viaduct							
Total Expense:		121,967.64	385,550.00	274,446.40	385,550.00	891,500.00	505,950.00	131.23%
Total Fund: 133 - UNDESIGNATED FEDERAL GRANTS:		848.04	8,500.00	-228,361.51	8,500.00	8,500.00	0.00	0.00%
Fund: 140 - PARK & REC DONATION FUND								
Revenue								
140.4030.4820.000	PARK & REC CONTRIBS	86,249.78	50,000.00	68,894.15	50,000.00	50,000.00	0.00	0.00%
140.4030.4875.000	RFNDS/REIMB: P&R	84.31	0.00	0.00	0.00	0.00	0.00	0.00%
140.4040.4820.000	PARK & REC CONTRIBUTIONS	500.00	0.00	0.00	0.00	0.00	0.00	0.00%
140.4041.4820.000	CONTRIBUTIONS	675.00	0.00	0.00	0.00	0.00	0.00	0.00%
140.4065.4820.000	COLISEUM CONTRIBUTIONS	150.00	0.00	0.00	0.00	0.00	0.00	0.00%
140.6021.4610.000	INTEREST ON INVESTMENTS	7,354.04	2,000.00	5,673.89	10,000.00	2,000.00	-8,000.00	-80.00%
140.9000.6500.130	TRANSFER IN - INSURANCE 130	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Revenue:		95,013.13	52,000.00	74,568.04	60,000.00	52,000.00	-8,000.00	-13.33%
Expense								
140.4030.5342.000	CONTRACT-OUTSIDE HELP	12,857.99	50,000.00	38.00	50,000.00	50,000.00	0.00	0.00%
140.4030.5380.000	RENTS & LEASES	65.00	0.00	0.00	0.00	0.00	0.00	0.00%
140.4030.5410.000	REPAIRS & MAINTENANCE	3,421.23	0.00	1,943.12	15,000.00	0.00	-15,000.00	-100.00%
140.4030.5450.000	TELEPHONE/OTHR COMMNCT	1,579.40	0.00	1,049.65	0.00	0.00	0.00	0.00%
140.4030.5600.000	OPERATING SUPPLIES	10,119.07	0.00	0.00	0.00	0.00	0.00	0.00%
140.4030.5609.000	AGRICULTURAL SUPPLIES	1,691.75	2,000.00	790.15	2,000.00	2,000.00	0.00	0.00%
140.4030.5611.000	BLDG,GRD OPER/MAINT SPLY	12,673.45	2,000.00	8,132.92	10,000.00	2,000.00	-8,000.00	-80.00%
140.4030.5718.000	MINOR EQUIP, UNCLASSIFIED	20,527.17	900.00	29,734.80	40,000.00	900.00	-39,100.00	-97.75%
140.4041.5600.000	OPERATING SUPPLIES	238.50	0.00	0.00	0.00	0.00	0.00	0.00%
140.4041.5601.000	PROMOTION/PROGRAM SPPL'	338.36	0.00	0.00	0.00	0.00	0.00	0.00%
140.4041.5613.000	MERCHANDISE FOR RESALE	63.36	0.00	0.00	0.00	0.00	0.00	0.00%
140.9000.7500.133	TRANSFER OUT - FUND 133	0.00	82,275.00	0.00	82,275.00	0.00	-82,275.00	-100.00%

Budget Comparison Report

		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Jan	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 FY2024 Amend	2024-2025 FY25 Dept Request	Increase / (Decrease)	
Account Number								
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	CIP - Coliseum Generator Project, est \$82,275							
140.9000.7500.760	TRANSFER OUT - P&R CONCES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Expense:		63,575.28	137,175.00	41,688.64	199,275.00	54,900.00	-144,375.00	-72.45%
Total Fund: 140 - PARK & REC DONATION FUND:		31,437.85	-85,175.00	32,879.40	-139,275.00	-2,900.00	136,375.00	-97.92%
Fund: 141 - MTOWN TENNIS ASSOC								
Revenue								
141.6021.4610.000	INTEREST ON INVESTMENTS	68.48	20.00	54.14	100.00	20.00	-80.00	-80.00%
Total Revenue:		68.48	20.00	54.14	100.00	20.00	-80.00	-80.00%
Total Fund: 141 - MTOWN TENNIS ASSOC:		68.48	20.00	54.14	100.00	20.00	-80.00	-80.00%
Fund: 142 - SOFTBALL ASSOCIATION FUND								
Revenue								
142.4030.4875.000	RFNDS/REIMB: P&R	40,163.55	30,781.00	0.00	37,589.00	30,756.00	-6,833.00	-18.18%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	MSA reimburses City for costs							
FY25 Dept Request	MSA reimburses City for costs							
Total Revenue:		40,163.55	30,781.00	0.00	37,589.00	30,756.00	-6,833.00	-18.18%
Expense								
142.4030.5010.090	REGULAR-P&R UNION	1,579.17	0.00	0.00	0.00	0.00	0.00	0.00%
142.4030.5030.070	PART-TIME TEMPORARY	8,922.02	14,500.00	2,475.50	14,500.00	14,500.00	0.00	0.00%
142.4030.5101.070	SOCIAL SECURITY-PT TEMP	553.16	899.00	153.48	899.00	899.00	0.00	0.00%
142.4030.5101.090	SOCIAL SECURITY-P&R UNION	86.88	0.00	0.00	0.00	0.00	0.00	0.00%
142.4030.5102.070	MEDICARE-TEMPORARY	129.37	210.00	35.89	210.00	210.00	0.00	0.00%
142.4030.5102.090	MEDICARE-P&R UNION	20.32	0.00	0.00	0.00	0.00	0.00	0.00%
142.4030.5111.090	IPERS-P&R UNION	149.08	0.00	0.00	0.00	0.00	0.00	0.00%
142.4030.5121.090	GRP INSUR-P&R UNION	552.91	0.00	0.00	0.00	0.00	0.00	0.00%
142.4030.5123.070	WORKCOMP-TEMPORARY	259.49	422.00	67.80	422.00	397.00	-25.00	-5.92%
142.4030.5123.090	WORKCOMP-P&R UNION	45.93	0.00	0.00	0.00	0.00	0.00	0.00%
142.4030.5342.000	CONTRACT-OUTSIDE HELP	2,720.45	6,000.00	5,659.99	6,000.00	6,000.00	0.00	0.00%
142.4030.5344.000	CONTRACT-MAINTENANCE	99.50	200.00	85.00	200.00	200.00	0.00	0.00%
142.4030.5386.000	CONTRACT - LAWN CARE	2,700.00	0.00	2,200.00	0.00	0.00	0.00	0.00%
142.4030.5410.000	REPAIRS & MAINTENANCE	766.52	600.00	311.38	600.00	600.00	0.00	0.00%
142.4030.5481.000	ELECTRICITY	6,456.41	5,800.00	4,280.31	5,800.00	5,800.00	0.00	0.00%
142.4030.5562.000	GROUNDS EQUIP MAINT SPLY	202.14	900.00	0.00	900.00	900.00	0.00	0.00%

Budget Comparison Report

					Comparison 1	Comparison 1		
					Parent Budget	Budget	to Parent	
					2023-2024	2024-2025	Budget	%
					FY2024 Amend	FY25 Dept Request	Increase /	
							(Decrease)	
Account Number		2022-2023	2023-2024	2023-2024				
		Total Activity	Total Budget	YTD Activity Through Jan				
142.4030.5600.000	OPERATING SUPPLIES	0.00	700.00	0.00	700.00	700.00	0.00	0.00%
142.4030.5611.000	BLDG,GRD OPER/MAINT SPLY	1,325.72	400.00	767.90	400.00	400.00	0.00	0.00%
142.4030.5718.000	MINOR EQUIP, UNCLASSIFIED	0.00	150.00	0.00	150.00	150.00	0.00	0.00%
142.9000.7500.001	TR TO GENERAL	0.00	0.00	106.00	0.00	0.00	0.00	0.00%
142.9000.7500.130	TRANSFER OUT - FUND 130	0.00	0.00	1,827.06	0.00	0.00	0.00	0.00%
142.9000.7500.355	TRANSFER OUT - FUND 355	0.00	0.00	297.00	0.00	0.00	0.00	0.00%
142.9000.7500.884	TRANSFER OUT - GROUP HEAL	0.00	0.00	658.00	658.00	0.00	-658.00	-100.00%
Total Expense:		26,569.07	30,781.00	18,925.31	31,439.00	30,756.00	-683.00	-2.17%
Total Fund: 142 - SOFTBALL ASSOCIATION FUND:		13,594.48	0.00	-18,925.31	6,150.00	0.00	-6,150.00	-100.00%
Fund: 144 - LIVE HEALTHY IOWA								
Revenue								
144.4040.4820.000	HERSEY CONTRIBUTIONS	0.00	7,447.00	0.00	0.00	0.00	0.00	0.00%
144.4040.4875.000	REFUNDS:REIMBURSEMENTS	0.00	0.00	0.00	7,447.00	7,446.00	-1.00	-0.01%
144.6021.4610.000	INTEREST ON INVESTMENTS	148.73	100.00	117.63	100.00	100.00	0.00	0.00%
Total Revenue:		148.73	7,547.00	117.63	7,547.00	7,546.00	-1.00	-0.01%
Expense								
144.4040.5030.070	PART-TIME TEMPORARY	0.00	500.00	0.00	500.00	500.00	0.00	0.00%
144.4040.5101.070	SOCIAL SECURITY-PT TEMP	0.00	31.00	0.00	31.00	31.00	0.00	0.00%
144.4040.5102.070	MEDICARE-TEMPORARY	0.00	7.00	0.00	7.00	7.00	0.00	0.00%
144.4040.5123.070	WORKCOMP-TEMPORARY	0.00	15.00	0.00	15.00	14.00	-1.00	-6.67%
144.4040.5132.000	CLOTHING EXPENSE	0.00	5,000.00	0.00	5,000.00	5,000.00	0.00	0.00%
144.4040.5342.000	CONTRACT-OUTSIDE HELP	0.00	1,300.00	0.00	1,300.00	1,300.00	0.00	0.00%
144.4040.5600.000	OPERATING SUPPLIES	0.00	694.00	0.00	694.00	694.00	0.00	0.00%
Total Expense:		0.00	7,547.00	0.00	7,547.00	7,546.00	-1.00	-0.01%
Total Fund: 144 - LIVE HEALTHY IOWA :		148.73	0.00	117.63	0.00	0.00	0.00	0.00%
Fund: 145 - TORNADO GENERAL								
Revenue								
145.2010.4310.000	FEMA - FEDERAL GRANT REIM	63,396.56	0.00	0.00	0.00	0.00	0.00	0.00%
Total Revenue:		63,396.56	0.00	0.00	0.00	0.00	0.00	0.00%
Expense								
145.4030.5750.000	OTHER CAP EQUIP > \$5,000	0.00	40,000.00	0.00	40,000.00	0.00	-40,000.00	-100.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		Replace Parks truck 813						
145.9000.7500.110	TRANSFER OUT - FUND 145	0.00	141,000.00	0.00	116,000.00	131,864.00	15,864.00	13.68%

Budget Comparison Report

					Comparison 1	Comparison 1		
					Parent Budget	Budget	to Parent	%
					2023-2024	2024-2025	Increase /	
					FY2024 Amend	FY25 Dept Request	(Decrease)	
Account Number		2022-2023	2023-2024	2023-2024				
Budget Notes		Total Activity	Total Budget	YTD Activity				
Budget Code	Description			Through Jan				
FY2024 Amendment 1	CIP - \$116,000 - Dump Truck							
FY25 Dept Request	\$131,864 - Wheel Loader							
145.9000.7500.130	TRANSFER OUT - FUND 130	7,450.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Expense:	7,450.00	181,000.00	0.00	156,000.00	131,864.00	-24,136.00	-15.47%
Total Fund: 145 - TORNADO GENERAL:		55,946.56	-181,000.00	0.00	-156,000.00	-131,864.00	24,136.00	-15.47%
Fund: 148 - FEMA-COVID19								
Revenue								
148.6050.4310.000	FED OPERATING GRANT	10,828.63	12,435.00	4,693.20	7,681.00	0.00	-7,681.00	-100.00%
Budget Notes								
Description								
FY2024 Amendment 1	\$5214.67 Reimb thru May 2023 exp							
	2465.86 Cat Z							
148.6050.4330.000	STATE OPER GRANT	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00%
Budget Notes								
Description								
FY2024 Amendment 1	10% state share							
FY25 Dept Request	10% state share							
148.9000.6500.001	TRANSFER IN FROM 001 GEN F	0.00	0.00	0.00	4,463.00	0.00	-4,463.00	-100.00%
	Total Revenue:	10,828.63	13,435.00	4,693.20	12,144.00	0.00	-12,144.00	-100.00%
Expense								
148.1010.5600.000	OPERATING SUPPLIES	1,131.83	0.00	0.00	0.00	0.00	0.00	0.00%
148.1050.5600.000	OPERATING SUPPLIES	1,368.10	0.00	0.00	0.00	0.00	0.00	0.00%
148.1050.5630.000	EMS SUPPLIES	1,999.66	0.00	0.00	0.00	0.00	0.00	0.00%
148.2010.5611.000	BLDG,GRD OPER/MAINT SPLY	233.85	0.00	0.00	0.00	0.00	0.00	0.00%
148.4010.5600.000	OPERATING SUPPLIES	161.75	0.00	0.00	0.00	0.00	0.00	0.00%
148.6021.5010.010	REGULAR-NON UNION	1,232.71	0.00	0.00	0.00	0.00	0.00	0.00%
148.6021.5101.010	SOCIAL SECURITY-NON UNION	70.43	0.00	0.00	0.00	0.00	0.00	0.00%
148.6021.5102.010	MEDICARE-NON UNION	16.49	0.00	0.00	0.00	0.00	0.00	0.00%
148.6021.5111.010	IPERS-NON UNION	116.37	0.00	0.00	0.00	0.00	0.00	0.00%
148.6021.5121.010	GRP INSUR-NON UNION	261.89	0.00	0.00	0.00	0.00	0.00	0.00%
148.6021.5123.010	WORKCOMP-NON UNION	2.02	0.00	0.00	0.00	0.00	0.00	0.00%
148.6050.5600.000	OPERATING SUPPLIES	319.48	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Expense:	6,914.58	0.00	0.00	0.00	0.00	0.00	0.00%
Total Fund: 148 - FEMA-COVID19:		3,914.05	13,435.00	4,693.20	12,144.00	0.00	-12,144.00	-100.00%

Budget Comparison Report

					Comparison 1 Budget	Comparison 1 to Parent Budget		
					2023-2024 FY2024 Amend	2024-2025 FY25 Dept Request	Increase / (Decrease)	%
Account Number		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Jan				
Fund: 149 - FEMA - WINDS								
Revenue								
149.1050.4330.000	STATE OPER GRANT	0.00	0.00	10,252.96	0.00	0.00	0.00	0.00%
149.2010.4310.000	FEMA - FEDERAL GRANT REIM	4,412,838.75	0.00	0.00	0.00	0.00	0.00	0.00%
149.2010.4330.000	STATE OPER GRANT	490,315.42	0.00	4,079.71	4,080.00	0.00	-4,080.00	-100.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		state 10% share for road curb and street sign damage (\$4,079.71)						
149.2900.4310.600	FEMA - FEDERAL GRANT REIM	88,717.07	0.00	0.00	0.00	0.00	0.00	0.00%
149.2900.4330.600	STATE OPER GRANT	0.00	0.00	10,332.68	10,333.00	0.00	-10,333.00	-100.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		Proj 424 Water Main Repair 10% state share; \$475.23 Proj 751 Well Power Line 10% state share \$9,857.45						
149.4065.4310.000	FEMA-FEDERAL GRANT REIMB	0.00	0.00	0.00	121,500.00	0.00	-121,500.00	-100.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		Total \$135,000 Fed 90% State 10%						
149.4065.4330.000	STATE OPER GRANT	0.00	0.00	0.00	13,500.00	0.00	-13,500.00	-100.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		Feb 90% State 10%						
149.6900.4310.000	FEMA - FEDERAL GRANT REIM	0.00	58,500.00	0.00	58,500.00	0.00	-58,500.00	-100.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		Est total cat Z of 65K * 90%						
149.6900.4330.000	STATE OPER GRANT	0.00	6,500.00	0.00	6,500.00	0.00	-6,500.00	-100.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		Est \$65000*10%						
Total Revenue:		4,991,871.24	65,000.00	24,665.35	214,413.00	0.00	-214,413.00	-100.00%

Budget Comparison Report

Account Number	Expense	2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Jan	Parent Budget	Comparison 1	Comparison 1	%
					2023-2024 FY2024 Amend	Budget 2024-2025 FY25 Dept Request	to Parent Budget Increase / (Decrease)	
149.2900.5331.600	PAYMENTS-OTHER ENTITIES-N	88,717.07	0.00	10,332.68	10,333.00	0.00	-10,333.00	-100.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		Proj 424 Water Main Repair 10% state share; \$475.23						
		Proj 751 Well Power Line 10% state share \$9,857.45						
149.4065.5750.000	OTHER CAP EQUIP > \$5,000	0.00	0.00	2,424.00	0.00	0.00	0.00	0.00%
149.5030.5010.010	REGULAR-NON UNION	808.38	2,000.00	0.00	2,000.00	0.00	-2,000.00	-100.00%
149.5030.5101.010	SOCIAL SECURITY-NON UNION	48.23	124.00	0.00	124.00	0.00	-124.00	-100.00%
149.5030.5102.010	MEDICARE-NON UNION	11.29	29.00	0.00	29.00	0.00	-29.00	-100.00%
149.5030.5111.010	IPERS-NON UNION	76.31	189.00	0.00	189.00	0.00	-189.00	-100.00%
149.5030.5121.010	GRP INSUR-NON UNION	114.84	0.00	0.00	0.00	0.00	0.00	0.00%
149.5030.5123.010	WORKCOMP-NON UNION	1.32	3.00	0.00	3.00	0.00	-3.00	-100.00%
149.5040.5010.010	REGULAR-NON UNION	116.20	0.00	0.00	0.00	0.00	0.00	0.00%
149.5040.5101.010	SOCIAL SECURITY-NON UNION	7.20	0.00	0.00	0.00	0.00	0.00	0.00%
149.5040.5102.010	MEDICARE-NON UNION	1.69	0.00	0.00	0.00	0.00	0.00	0.00%
149.5040.5111.010	IPERS-NON UNION	10.97	0.00	0.00	0.00	0.00	0.00	0.00%
149.5040.5123.010	WORKCOMP-NON UNION	2.28	0.00	0.00	0.00	0.00	0.00	0.00%
149.6012.5010.010	REGULAR-NON UNION	2,051.60	3,000.00	0.00	3,000.00	0.00	-3,000.00	-100.00%
149.6012.5101.010	SOCIAL SECURITY-NON UNION	125.72	186.00	0.00	186.00	0.00	-186.00	-100.00%
149.6012.5102.010	MEDICARE-NON UNION	29.41	44.00	0.00	44.00	0.00	-44.00	-100.00%
149.6012.5111.010	IPERS-NON UNION	191.68	283.00	0.00	283.00	0.00	-283.00	-100.00%
149.6012.5121.010	GRP INSUR-NON UNION	77.77	0.00	0.00	0.00	0.00	0.00	0.00%
149.6012.5123.010	WORKCOMP-NON UNION	3.36	5.00	0.00	5.00	0.00	-5.00	-100.00%
149.6021.5010.010	REGULAR-NON UNION	452.23	2,000.00	77.10	2,000.00	0.00	-2,000.00	-100.00%
149.6021.5101.010	SOCIAL SECURITY-NON UNION	26.53	124.00	4.53	124.00	0.00	-124.00	-100.00%
149.6021.5102.010	MEDICARE-NON UNION	6.20	29.00	1.06	29.00	0.00	-29.00	-100.00%
149.6021.5111.010	IPERS-NON UNION	42.69	189.00	7.28	189.00	0.00	-189.00	-100.00%
149.6021.5121.010	GRP INSUR-NON UNION	67.25	0.00	11.70	0.00	0.00	0.00	0.00%
149.6021.5123.010	WORKCOMP-NON UNION	0.75	3.00	0.13	3.00	0.00	-3.00	-100.00%
149.9000.7500.130	TRANSFER OUT - FUND 130	614.96	0.00	0.00	0.00	0.00	0.00	0.00%
149.9000.7500.133	TRSF OUT TO FUND 133 FED G	0.00	0.00	0.00	135,000.00	0.00	-135,000.00	-100.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		RECEIPTS POSTED TO FUND 149. EXPENSES ARE IN FUND 133.						
Total Expense:		93,605.93	8,208.00	12,858.48	153,541.00	0.00	-153,541.00	-100.00%
Total Fund: 149 - FEMA - WINDS:		4,898,265.31	56,792.00	11,806.87	60,872.00	0.00	-60,872.00	-100.00%

Budget Comparison Report

					Comparison 1	Comparison 1		
					Parent Budget	Budget	to Parent	%
					2023-2024	2024-2025	Increase /	
Account Number		2022-2023	2023-2024	2023-2024	FY2024 Amend	FY25 Dept Request	(Decrease)	
Fund: 150 - LOCAL PD GRANTS								
Revenue								
150.1010.4350.000	LOCAL/COUNTY GRANTS	52,637.98	60,000.00	20,511.57	60,000.00	60,000.00	0.00	0.00%
Total Revenue:		52,637.98	60,000.00	20,511.57	60,000.00	60,000.00	0.00	0.00%
Expense								
150.1010.5010.020	REGULAR-POLICE UNION	53,370.43	60,000.00	27,416.73	60,000.00	60,000.00	0.00	0.00%
150.1010.5020.020	OVERTIME-POLICE UNION	0.00	0.00	140.31	0.00	0.00	0.00	0.00%
150.1010.5102.020	MEDICARE-POLICE UNION	35.08	0.00	208.96	0.00	0.00	0.00	0.00%
150.1010.5113.020	RETIREMENT-POLICE UNION	601.43	0.00	3,279.26	0.00	0.00	0.00	0.00%
150.1010.5121.020	GRP INSUR-POLICE UNION	548.49	0.00	3,923.17	0.00	0.00	0.00	0.00%
150.1010.5123.020	WORKCOMP-POLICE UNION	35.23	0.00	215.58	0.00	0.00	0.00	0.00%
150.1010.5703.000	MINOR COMPUTER	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	Balance of grant							
FY25 Dept Request	Balance of grant							
Total Expense:		54,590.66	60,000.00	35,184.01	60,000.00	60,000.00	0.00	0.00%
Total Fund: 150 - LOCAL PD GRANTS:		-1,952.68	0.00	-14,672.44	0.00	0.00	0.00	0.00%
Fund: 151 - DEPT OF JUSTICE GRANTS								
Revenue								
151.1010.4310.000	POLICE FED OPER GRNT/REIMI	120,112.52	40,560.00	19,109.87	40,560.00	4,560.00	-36,000.00	-88.76%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	MPACT 36,000							
	BulletProof 4560							
FY25 Dept Request	BulletProof 4560							
151.1010.4315.000	POLICE FED CAP GRT	16,240.00	16,240.00	16,433.00	16,240.00	16,240.00	0.00	0.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	Share 50% with County							
FY25 Dept Request	Share 50% with County							
151.1010.4875.000	RFNDS/REIMB.	23.42	0.00	0.00	0.00	0.00	0.00	0.00%
Total Revenue:		136,375.94	56,800.00	35,542.87	56,800.00	20,800.00	-36,000.00	-63.38%

Budget Comparison Report

					Comparison 1 Budget	Comparison 1 to Parent Budget		
					2023-2024 FY2024 Amend	2024-2025 FY25 Dept Request	Increase / (Decrease)	%
Account Number		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Jan				
Expense								
151.1010.5230.000	CONSULTING & PROF FEES	86,352.56	36,000.00	57,782.61	80,385.00	0.00	-80,385.00	-100.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		Per Amanda Briggs, CFO, YSS Ames						
FY25 Dept Request		Grant ends Sept 2024 but if staff hired, DOJ grant should be spent						
151.1010.5331.000	PAYMENTS-OTHER ENTITIES	16,336.50	8,120.00	7,961.50	8,120.00	8,120.00	0.00	0.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		Equipment grant shared with County						
FY25 Dept Request		Equipment grant shared with County						
151.1010.5718.000	MINOR EQUIP, UNCLASSIFIED	19,782.00	12,680.00	1,940.00	12,680.00	12,680.00	0.00	0.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		Byrne grant is \$16,240 (50% goes to County)						
FY25 Dept Request		Byrne grant is \$16,240 (50% goes to County)						
Total Expense:		122,471.06	56,800.00	67,684.11	101,185.00	20,800.00	-80,385.00	-79.44%
Total Fund: 151 - DEPT OF JUSTICE GRANTS:		13,904.88	0.00	-32,141.24	-44,385.00	0.00	44,385.00	-100.00%
Fund: 152 - POLICE UNDESIGNATED GRANTS								
Revenue								
152.1010.4310.000	POLICE FED OPER GRNT/REIMI	91,611.78	89,507.00	43,172.91	89,507.00	89,507.00	0.00	0.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		Revenues to be received so ending fund balance is zero						
FY25 Dept Request		Revenues to be received so ending fund balance is zero						
152.1010.4326.000	STATE REIMB	21,665.47	20,000.00	5,000.00	5,000.00	0.00	-5,000.00	-100.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		Reduced from \$20K to \$5K						
Total Revenue:		113,277.25	109,507.00	48,172.91	94,507.00	89,507.00	-5,000.00	-5.29%

Budget Comparison Report

		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Jan	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number					2023-2024 FY2024 Amend	2024-2025 FY25 Dept Request	Increase / (Decrease)	
Expense								
152.1010.5010.020	REGULAR-POLICE UNION	70,357.53	69,007.00	51,892.22	69,007.00	69,007.00	0.00	0.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		Grants						
FY25 Dept Request		Grants						
152.1010.5021.010	EXTRA DUTY-NON UNION	204.00	3,000.00	0.00	3,000.00	3,000.00	0.00	0.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		Grant \$3,000						
FY25 Dept Request		Grant \$3,000						
152.1010.5021.020	EXTRA DUTY-POLICE UNION	8,079.88	13,000.00	6,150.11	13,000.00	13,000.00	0.00	0.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		Camp OT \$6,000 Traffic Safety \$7,000						
FY25 Dept Request		Camp OT \$6,000 Traffic Safety \$7,000						
152.1010.5102.020	MEDICARE-POLICE UNION	0.00	0.00	138.64	0.00	0.00	0.00	0.00%
152.1010.5113.020	RETIREMENT-POLICE UNION	0.00	0.00	1,930.06	0.00	0.00	0.00	0.00%
152.1010.5121.020	GRP INSUR-POLICE UNION	-56.02	0.00	1,709.76	0.00	0.00	0.00	0.00%
152.1010.5123.020	WORKCOMP-POLICE UNION	0.00	0.00	138.12	0.00	0.00	0.00	0.00%
152.1010.5230.000	CONSULTING & PROF FEES	8,262.54	20,000.00	5,000.00	5,000.00	0.00	-5,000.00	-100.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		Changed from \$20K 5o \$5K						
152.1010.5280.000	DUES, MEMBER, SUBSCRIPTN	128.00	0.00	0.00	0.00	0.00	0.00	0.00%
152.1010.5342.000	CONTRACT-OUTSIDE HELP	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
152.1010.5465.000	TRAVEL - HOTEL/MOTEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
152.1010.5718.000	MINOR EQUIP, UNCLASSIFIED	0.00	4,500.00	0.00	4,500.00	4,500.00	0.00	0.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		Equipment						

Budget Comparison Report

		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Jan	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number					2023-2024 FY2024 Amend	2024-2025 FY25 Dept Request	Increase / (Decrease)	
FY25 Dept Request	Equipment							
Total Expense:		86,975.93	109,507.00	66,958.91	94,507.00	89,507.00	-5,000.00	-5.29%
Total Fund: 152 - POLICE UNDESIGNATED GRANTS:		26,301.32	0.00	-18,786.00	0.00	0.00	0.00	0.00%
Fund: 153 - POLICE DEPT DONATION FUND								
Revenue								
153.1010.4820.000	POLICE DEPT CONTRIBS	60,176.79	2,000.00	6,463.00	2,000.00	2,000.00	0.00	0.00%
153.1010.4875.000	REFUNDS:REIMBURSEMENTS	51.91	0.00	0.00	0.00	0.00	0.00	0.00%
153.6021.4610.000	INTEREST ON INVESTMENTS	2,131.00	1,200.00	1,872.37	3,000.00	1,200.00	-1,800.00	-60.00%
Total Revenue:		62,359.70	3,200.00	8,335.37	5,000.00	3,200.00	-1,800.00	-36.00%
Expense								
153.1010.5215.000	BANK CHARGES	4.00	0.00	0.00	0.00	0.00	0.00	0.00%
153.1010.5230.000	CONSULTING & PROF FEES	320.00	400.00	0.00	400.00	400.00	0.00	0.00%
153.1010.5280.000	DUES, MEMBER, SUBSCRIPTN	336.00	200.00	148.00	200.00	200.00	0.00	0.00%
153.1010.5321.000	K9 EXPENSES	1,144.01	2,000.00	35,585.27	45,000.00	2,000.00	-43,000.00	-95.56%
153.1010.5460.000	CONFERENCE EXPENSE	180.00	20,000.00	0.00	20,000.00	20,000.00	0.00	0.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	Purchase of one Police dog and training for officer, charges will come out of the K9 donation fund							
FY25 Dept Request	Purchase of one Police dog and training for officer, charges will come out of the K9 donation fund							
153.1010.5464.000	TRAVEL - PER DIEM	21.12	250.00	0.00	250.00	250.00	0.00	0.00%
153.1010.5465.000	TRAVEL - HOTEL/MOTEL	369.60	1,500.00	0.00	1,500.00	1,500.00	0.00	0.00%
153.1010.5570.000	VEHICLE GAS	53.15	500.00	0.00	500.00	500.00	0.00	0.00%
153.1010.5600.000	OPERATING SUPPLIES	4,492.13	2,500.00	707.78	2,500.00	2,500.00	0.00	0.00%
153.1010.5601.000	PROMOTION/PROGRAM SPPL'	1,387.80	2,500.00	0.00	2,500.00	2,500.00	0.00	0.00%
Budget Notes								
Budget Code	Description							
FY2024 Amendment 1	Car seats							
FY25 Dept Request	Car seats							
153.1010.5718.000	MINOR EQUIP, UNCLASSIFIED	0.00	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00%
Total Expense:		8,307.81	30,850.00	36,441.05	73,850.00	30,850.00	-43,000.00	-58.23%
Total Fund: 153 - POLICE DEPT DONATION FUND:		54,051.89	-27,650.00	-28,105.68	-68,850.00	-27,650.00	41,200.00	-59.84%
Fund: 156 - FIRE DEPT DONATION FUND								
Revenue								
156.1050.4820.000	FIRE DEPT CONTRIBS	6,757.00	2,000.00	1,438.00	2,000.00	2,000.00	0.00	0.00%
156.1050.4875.000	RFNDS/REIMB	148.97	0.00	0.00	0.00	0.00	0.00	0.00%
156.6021.4610.000	INTEREST ON INVESTMENTS	1,737.80	1,000.00	1,364.78	1,000.00	1,000.00	0.00	0.00%

Budget Comparison Report

		2022-2023 Total Activity	2023-2024 Total Budget	2023-2024 YTD Activity Through Jan	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
Account Number					2023-2024 FY2024 Amend	2024-2025 FY25 Dept Request	Increase / (Decrease)		
156.9000.6500.130		TRANSFER IN - FUND 130	54,123.90	0.00	0.00	0.00	0.00	0.00%	
Total Revenue:		62,767.67	3,000.00	2,802.78	3,000.00	3,000.00	0.00	0.00%	
Expense									
156.1050.5132.000		CLOTHING EXPENSE	8,171.00	0.00	0.00	0.00	0.00	0.00%	
156.1050.5410.000		REPAIRS & MAINTENANCE	0.00	7,000.00	7,000.00	7,000.00	0.00	0.00%	
156.1050.5413.000		VEHICLE REPAIRS & MAINTEN/	673.00	0.00	0.00	0.00	0.00	0.00%	
156.1050.5600.000		OPERATING SUPPLIES	123.71	0.00	1,000.00	0.00	-1,000.00	-100.00%	
Budget Notes									
Budget Code		Description							
FY2024 Amendment 1		Misc items							
156.1050.5630.000		EMS SUPPLIES	4,564.17	0.00	0.00	0.00	0.00	0.00%	
156.1050.5703.000		MINOR COMPUTER	669.93	0.00	0.00	0.00	0.00	0.00%	
156.1050.5718.000		MINOR EQUIP, UNCLASSIFIED	27,902.13	10,000.00	18,998.65	30,000.00	-5,000.00	-16.67%	
Total Expense:		42,103.94	17,000.00	20,063.31	38,000.00	32,000.00	-6,000.00	-15.79%	
Total Fund: 156 - FIRE DEPT DONATION FUND:		20,663.73	-14,000.00	-17,260.53	-35,000.00	-29,000.00	6,000.00	-17.14%	
Fund: 160 - ECONOMIC DEVELOPMENT GIFT									
Revenue									
160.6021.4610.000		INTEREST ON INVESTMENTS	1,302.15	1,000.00	1,029.83	1,000.00	1,000.00	0.00	0.00%
Total Revenue:		1,302.15	1,000.00	1,029.83	1,000.00	1,000.00	0.00	0.00%	
Total Fund: 160 - ECONOMIC DEVELOPMENT GIFT:		1,302.15	1,000.00	1,029.83	1,000.00	1,000.00	0.00	0.00%	
Fund: 161 - SURETY DEPOSITS/SUBDIVIDER									
Revenue									
161.6021.4610.000		INTEREST ON INVESTMENTS	271.67	185.00	214.85	300.00	185.00	-115.00	-38.33%
Total Revenue:		271.67	185.00	214.85	300.00	185.00	-115.00	-38.33%	
Total Fund: 161 - SURETY DEPOSITS/SUBDIVIDER:		271.67	185.00	214.85	300.00	185.00	-115.00	-38.33%	
Fund: 170 - LIBRARY DONATION FUND									
Revenue									
170.4010.4315.000		FED CAP GRANT	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
170.4010.4820.000		LIBRARY DONATIONS	48,536.13	820,000.00	38,529.45	240,000.00	620,000.00	380,000.00	158.33%
Budget Notes									
Budget Code		Description							
FY2024 Amendment 1		Interior remodel \$200K Other Donors \$40K							
FY25 Dept Request		Interior remodel \$600K Other Donors \$20K							

Budget Comparison Report

					Comparison 1	Comparison 1		
		2022-2023	2023-2024	2023-2024	Parent Budget	Budget	to Parent	%
		Total Activity	Total Budget	YTD Activity Through Jan	2023-2024	2024-2025	Increase /	
					FY2024 Amend	FY25 Dept Request	(Decrease)	
Account Number								
170.4010.4822.000	LIBRARY GENELOGY DONATNS	190.70	75.00	39.20	75.00	75.00	0.00	0.00%
170.4010.4823.000	MEMORIAL BOOK DONATIONS	1,632.18	2,000.00	4,535.63	4,000.00	2,000.00	-2,000.00	-50.00%
170.4010.4875.000	RFNDS/REIMB: LIBRARY	42.50	0.00	0.00	0.00	0.00	0.00	0.00%
170.6021.4610.000	INTEREST ON INVESTMENTS	2,967.56	2,400.00	2,546.10	2,400.00	2,400.00	0.00	0.00%
170.9000.6500.130	TRANSFER IN - FUIND 130	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
170.9000.6500.361	TRANSFER IN - LIBRARY BUILDI	0.00	0.00	1,626.33	1,626.00	0.00	-1,626.00	-100.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		Per Sarah's request since not going to expand in the near future.						
Total Revenue:		58,369.07	824,475.00	47,276.71	248,101.00	624,475.00	376,374.00	151.70%
Expense								
170.4010.5230.000	CONSULTING & PROF FEES	3,275.00	0.00	0.00	0.00	0.00	0.00	0.00%
170.4010.5370.000	PRINTING & BINDING	135.00	0.00	0.00	0.00	0.00	0.00	0.00%
170.4010.5450.000	TELEPHONE/OTHER COMMNC	3,514.30	0.00	2,830.69	5,000.00	0.00	-5,000.00	-100.00%
170.4010.5600.000	OPERATING SUPPLIES	0.00	1,500.00	0.00	1,500.00	1,500.00	0.00	0.00%
170.4010.5601.000	PROMOTION/PROGRAM SPPL'	5,637.80	10,000.00	2,948.79	10,000.00	10,000.00	0.00	0.00%
170.4010.5612.000	COMPUTER COMPONENTS	0.00	1,100.00	0.00	1,100.00	1,100.00	0.00	0.00%
170.4010.5718.000	MINOR EQUIP, UNCLASSIFIED	0.00	90.00	127.98	150.00	90.00	-60.00	-40.00%
170.4010.5731.000	LIBRARY PERIODICALS	0.00	50.00	0.00	50.00	50.00	0.00	0.00%
170.4010.5732.000	LIBRARY BOOKS, FILM RCRD	7,938.04	20,000.00	8,452.37	20,000.00	20,000.00	0.00	0.00%
170.4010.5734.000	MEMORIAL BOOKS	2,120.59	2,000.00	949.44	2,000.00	2,000.00	0.00	0.00%
170.4010.5750.000	OTHER CAP EQUIP > \$5,000	43,542.00	0.00	0.00	0.00	0.00	0.00	0.00%
170.4010.5776.000	BUILDINGS & IMPROVEMENTS	0.00	800,000.00	0.00	200,000.00	600,000.00	400,000.00	200.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		Conference and meeting rooms						
FY25 Dept Request		Conference and meeting rooms						
		Garage for bookmobile						
Total Expense:		66,162.73	834,740.00	15,309.27	239,800.00	634,740.00	394,940.00	164.70%
Total Fund: 170 - LIBRARY DONATION FUND:		-7,793.66	-10,265.00	31,967.44	8,301.00	-10,265.00	-18,566.00	-223.66%
Fund: 177 - SEIZED ASSETS (POLICE)								
Revenue								
177.1010.4820.000	\$ SEIZED/ABANDONED ASSETS	1,000.00	3,000.00	2,100.94	3,000.00	3,000.00	0.00	0.00%
177.1010.4875.000	RFNDS/REIMB	5.68	0.00	0.00	0.00	0.00	0.00	0.00%
177.6021.4610.000	INTEREST ON INVESTMENTS	528.71	500.00	353.07	500.00	500.00	0.00	0.00%
Total Revenue:		1,534.39	3,500.00	2,454.01	3,500.00	3,500.00	0.00	0.00%

Budget Comparison Report

					Comparison 1	Comparison 1		
		2022-2023	2023-2024	2023-2024	Parent Budget	Budget	to Parent	%
		Total Activity	Total Budget	YTD Activity	2023-2024	2024-2025	Increase /	
Account Number				Through Jan	FY2024 Amend	FY25 Dept Request	(Decrease)	
Expense								
177.1010.5331.000	PAYMENTS-OTHER ENTITIES	220.00	1,000.00	220.00	1,000.00	1,000.00	0.00	0.00%
177.1010.5600.000	OPERATING SUPPLIES	0.00	0.00	9,613.68	10,000.00	0.00	-10,000.00	-100.00%
177.1010.5718.000	MINOR EQUIP, UNCLASSIFIED	2,082.59	3,000.00	0.00	3,000.00	3,000.00	0.00	0.00%
Total Expense:		2,302.59	4,000.00	9,833.68	14,000.00	4,000.00	-10,000.00	-71.43%
Total Fund: 177 - SEIZED ASSETS (POLICE):		-768.20	-500.00	-7,379.67	-10,500.00	-500.00	10,000.00	-95.24%
Fund: 181 - #7 HUD LEAD GRANT								
Revenue								
181.3040.4310.000	COMM HLTH FED OPER GRNT	0.00	0.00	0.00	1,599,218.00	1,834,943.00	235,725.00	14.74%
181.9000.6500.189	TRSF IN - FUND 189 LEAD	0.00	0.00	0.00	112,480.00	0.00	-112,480.00	-100.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		Transfer from remaining fund 189 to fund 181						
Total Revenue:		0.00	0.00	0.00	1,711,698.00	1,834,943.00	123,245.00	7.20%
Expense								
181.3040.5010.010	REGULAR-NON UNION	0.00	0.00	11,522.08	60,858.00	135,633.00	74,775.00	122.87%
181.3040.5101.010	SOCIAL SECURITY-NON UNION	0.00	0.00	662.13	3,773.00	8,409.00	4,636.00	122.87%
181.3040.5102.010	MEDICARE-NON UNION	0.00	0.00	154.85	882.00	1,967.00	1,085.00	123.02%
181.3040.5111.010	IPERS-NON UNION	0.00	0.00	1,087.68	5,745.00	12,804.00	7,059.00	122.87%
181.3040.5121.010	GRP INSUR-NON UNION	0.00	0.00	2,455.57	11,510.00	42,767.00	31,257.00	271.56%
181.3040.5123.010	WORKCOMP-NON UNION	0.00	0.00	19.46	99.00	229.00	130.00	131.31%
181.3040.5210.000	ADVERTISING & LEGAL PUB	0.00	0.00	17.00	0.00	0.00	0.00	0.00%
181.3040.5231.000	ACCOUNTING FEES	0.00	0.00	3,000.00	10,500.00	18,000.00	7,500.00	71.43%
Budget Notes								
Budget Code		Description						
FY25 Dept Request		Grant allows \$1500/mo						
181.3040.5232.000	AUDITING FEES	0.00	0.00	0.00	2,718.00	2,718.00	0.00	0.00%
Budget Notes								
Budget Code		Description						
FY25 Dept Request		\$58,000 less REAC \$1300 = \$56,700						
		Less charges to Ent & Fed (610 10% \$5670, 740 7% \$3969, 690 1.5% \$850, 184 2.5% \$1418, 181 2.5% \$1418) = \$43,375 to General Fund						
		1418+1300=2718 for LEAD Grant						
181.3040.5250.000	COURT, RECORD & FILING FEE:	0.00	0.00	0.00	1,000.00	1,500.00	500.00	50.00%
181.3040.5251.000	LICENSE & PERMITS	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00%
181.3040.5290.000	INSURANCE - GENERAL	0.00	0.00	0.00	0.00	3,980.00	3,980.00	0.00%
181.3040.5300.000	INSURANCE - TORT LIAB	0.00	0.00	0.00	3,221.00	4,026.00	805.00	24.99%

Budget Comparison Report

					Comparison 1		Comparison 1	%
					Parent Budget	Budget	to Parent Budget	
		2023-2024	2023-2024		2023-2024	2024-2025	Increase /	
		Total Budget	YTD Activity		FY2024 Amend	FY25 Dept Request	(Decrease)	
			Through Jan					
Account Number								
181.3040.5342.000	CONTRACT-OUTSIDE HELP	0.00	0.00	0.00	200,000.00	250,000.00	50,000.00	25.00%
181.3040.5347.000	CONTRACT-SOFTWARE MAINT	0.00	0.00	0.00	5,000.00	5,000.00	0.00	0.00%
181.3040.5360.000	POSTAGE & SHIPPING	0.00	0.00	0.00	1,500.00	1,500.00	0.00	0.00%
181.3040.5410.000	REPAIRS & MAINTENANCE	0.00	0.00	0.00	1,000,000.00	1,000,000.00	0.00	0.00%
181.3040.5415.000	HEALTH HOME REPAIRS	0.00	0.00	0.00	225,000.00	300,000.00	75,000.00	33.33%
181.3040.5433.000	RELOCATION EXPENSES	0.00	0.00	0.00	22,500.00	22,500.00	0.00	0.00%
181.3040.5450.000	TELEPHONE/OTHR COMMNCT	0.00	0.00	20.98	400.00	650.00	250.00	62.50%
181.3040.5460.000	CONFERENCE EXPENSE	0.00	0.00	0.00	4,000.00	4,000.00	0.00	0.00%
181.3040.5461.000	TRAVEL-AIRFARE	0.00	0.00	0.00	2,400.00	2,400.00	0.00	0.00%
181.3040.5464.000	TRAVEL-PER DIEM	0.00	0.00	0.00	1,460.00	1,460.00	0.00	0.00%
181.3040.5465.000	TRAVEL - HOTEL/MOTEL	0.00	0.00	0.00	3,200.00	3,200.00	0.00	0.00%
181.3040.5472.000	MILEAGE REIMBURSE	0.00	0.00	0.00	0.00	1,200.00	1,200.00	0.00%
181.3040.5483.000	WATER	0.00	0.00	0.00	590.00	0.00	-590.00	-100.00%
181.3040.5600.000	OPERATING SUPPLIES	0.00	0.00	0.00	2,500.00	2,500.00	0.00	0.00%
181.3040.5601.000	PROMOTION/PROGRAM SPPL'	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00%
181.3040.5605.000	OFFICE SUPPLIES	0.00	0.00	28.00	2,500.00	2,500.00	0.00	0.00%
181.3040.5702.000	MINOR OFFICE FURN/EQUIP	0.00	0.00	0.00	3,000.00	0.00	-3,000.00	-100.00%
181.3040.5703.000	MINOR COMPUTER	0.00	0.00	0.00	0.00	4,000.00	4,000.00	0.00%
Total Expense:		0.00	0.00	18,967.75	1,576,356.00	1,834,943.00	258,587.00	16.40%
Total Fund: 181 - #7 HUD LEAD GRANT:		0.00	0.00	-18,967.75	135,342.00	0.00	-135,342.00	-100.00%
Fund: 183 - FY 08 EDI (ECON DEV INCENTIVE)								
Revenue								
183.5020.4960.000	SALE OF F.A.	1,025.00	0.00	0.00	0.00	0.00	0.00	0.00%
183.9000.6500.121	TRANSFER IN - LOST	12,364.25	0.00	0.00	0.00	0.00	0.00	0.00%
Total Revenue:		13,389.25	0.00	0.00	0.00	0.00	0.00	0.00%
Total Fund: 183 - FY 08 EDI (ECON DEV INCENTIVE):		13,389.25	0.00	0.00	0.00	0.00	0.00	0.00%
Fund: 184 - VOUCHERS - 002,003								
Revenue								
184.5030.4311.000	HOUSING-FED OPER GRANT	1,060,407.00	1,043,000.00	586,116.00	1,223,485.00	1,240,851.00	17,366.00	1.42%
184.5030.4312.000	FED HSNG-ADMIN-HUD	240,244.00	200,000.00	139,536.00	240,000.00	200,000.00	-40,000.00	-16.67%
184.5030.4492.000	HOUSING MISC CHRGS	0.00	25.00	0.00	25.00	25.00	0.00	0.00%
184.5030.4611.000	HUD INTEREST-ADMIN	4,082.17	3,200.00	3,404.49	4,800.00	4,800.00	0.00	0.00%
184.5030.4612.000	HUD INTEREST - HAP	607.45	600.00	155.22	600.00	600.00	0.00	0.00%
184.5030.4875.000	RFNDS/REIMB: FRAUD HOUSIN	10,855.38	2,000.00	3,334.75	3,000.00	2,000.00	-1,000.00	-33.33%
184.5030.4876.000	MISC REV: OTHER HOUSING	3,213.52	0.00	0.00	0.00	0.00	0.00	0.00%
184.5030.4878.000	REFUNDS/REIMBURSMENTS	0.00	155.00	625.00	625.00	155.00	-470.00	-75.20%
Total Revenue:		1,319,409.52	1,248,980.00	733,171.46	1,472,535.00	1,448,431.00	-24,104.00	-1.64%

Budget Comparison Report

					Comparison 1	Comparison 1		
					Budget	to Parent		
					Budget	Budget		
					2023-2024	2024-2025		
					FY2024 Amend	FY25 Dept Request		
							Increase /	%
							(Decrease)	
Account Number		2022-2023	2023-2024	2023-2024				
Expense		Total Activity	Total Budget	YTD Activity Through Jan				
184.5030.5010.010	REGULAR-NON UNION	129,366.67	134,678.00	49,598.12	141,126.00	130,154.00	-10,972.00	-7.77%
184.5030.5060.010	TERM PAYOUTS-NON UNION	0.00	0.00	5,218.74	5,220.00	0.00	-5,220.00	-100.00%
184.5030.5061.010	RHSA PAYOUTS-NON UNION	1,946.07	16,000.00	0.00	16,000.00	16,000.00	0.00	0.00%
184.5030.5101.010	SOCIAL SECURITY-NON UNION	7,760.54	8,350.00	3,276.77	8,750.00	8,070.00	-680.00	-7.77%
184.5030.5102.010	MEDICARE-NON UNION	1,815.19	1,953.00	766.38	2,046.00	1,887.00	-159.00	-7.77%
184.5030.5111.010	IPERS-NON UNION	12,154.53	12,714.00	4,703.27	13,322.00	12,287.00	-1,035.00	-7.77%
184.5030.5121.010	GRP INSUR-NON UNION	16,768.74	20,972.00	7,007.73	24,547.00	23,894.00	-653.00	-2.66%
184.5030.5123.010	WORKCOMP-NON UNION	609.01	702.00	237.53	719.00	742.00	23.00	3.20%
184.5030.5210.000	ADVERTISING & LEGAL PUB	0.00	50.00	0.00	50.00	50.00	0.00	0.00%
184.5030.5231.000	ACCOUNTING FEES	12,171.00	12,734.00	7,428.19	12,734.00	12,734.00	0.00	0.00%
184.5030.5232.000	AUDITING FEES	2,805.00	2,658.00	0.00	2,658.00	1,418.00	-1,240.00	-46.65%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		\$55,600 less REAC \$1300 = \$54,300						
		Less charges to Ent & Fed (610 10% \$5430, 740 7% \$3801, 690 1.5% \$815, 184 2.5% \$1358, 189 2.5% \$1358) = \$41,538 to General Fund						
		Regular audit 1358 + REAC submission 1300						
FY25 Dept Request		\$58,000 less REAC \$1300 = \$56,700						
		Less charges to Ent & Fed (610 10% \$5670, 740 7% \$3969, 690 1.5% \$850, 184 2.5% \$1418, 181 2.5% \$1418) = \$43,375 to General Fund						
184.5030.5238.000	PROJECT ADMIN-PHA	172.72	500.00	150.39	500.00	500.00	0.00	0.00%
184.5030.5242.000	SEC 8 PYMTS-OCCUPIED	1,077,805.00	1,035,000.00	673,070.00	1,200,000.00	1,200,000.00	0.00	0.00%
184.5030.5246.000	SEC 8-TENANT UTILITY REIMB	3,835.00	4,000.00	2,420.00	4,500.00	4,500.00	0.00	0.00%
184.5030.5251.000	LICENSE & PERMITS	0.00	120.00	0.00	120.00	120.00	0.00	0.00%
184.5030.5280.000	DUES, MEMBER, SUBSCRIPTN	1,620.72	1,500.00	719.10	1,500.00	1,500.00	0.00	0.00%
184.5030.5300.000	INSURANCE - TORT LIAB	700.00	947.00	0.00	980.00	1,225.00	245.00	25.00%
184.5030.5342.000	CONTRACT-OUTSIDE HELP	1,735.94	2,000.00	829.13	2,000.00	2,000.00	0.00	0.00%
184.5030.5344.000	CONTRACT-MAINTENANCE	3,581.71	4,000.00	1,326.39	4,000.00	4,000.00	0.00	0.00%
184.5030.5347.000	CONTRACT-SOFTWARE MAINT	525.00	15,000.00	14,358.90	29,708.00	15,000.00	-14,708.00	-49.51%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		FY23 and FY24 Happy Software						
184.5030.5360.000	POSTAGE & SHIPPING	4,199.75	4,000.00	1,160.23	4,000.00	4,000.00	0.00	0.00%
184.5030.5430.000	INTERPRETING	0.00	250.00	0.00	250.00	250.00	0.00	0.00%
184.5030.5450.000	TELEPHONE/OTHR COMMNCT	2,041.10	1,600.00	907.69	1,600.00	1,600.00	0.00	0.00%
184.5030.5460.000	CONFERENCE EXPENSE	1,128.00	700.00	0.00	700.00	700.00	0.00	0.00%
184.5030.5470.000	TRAINING	0.00	0.00	1,125.00	1,125.00	2,000.00	875.00	77.78%
184.5030.5472.000	MILEAGE REIMBURSE	0.00	400.00	0.00	400.00	400.00	0.00	0.00%

Budget Comparison Report

					Comparison 1	Comparison 1		
					Budget	to Parent		
		2022-2023	2023-2024	2023-2024	Parent Budget	Budget		
		Total Activity	Total Budget	YTD Activity	2023-2024	2024-2025	Increase /	%
				Through Jan	FY2024 Amend	FY25 Dept Request	(Decrease)	
Account Number								
184.5030.5570.000	VEHICLE GAS	0.00	0.00	53.20	100.00	100.00	0.00	0.00%
184.5030.5600.000	OPERATING SUPPLIES	-831.83	100.00	0.00	100.00	100.00	0.00	0.00%
184.5030.5605.000	OFFICE SUPPLIES	509.56	1,000.00	134.53	1,000.00	1,000.00	0.00	0.00%
184.5030.5612.000	COMPUTER COMPONENTS	0.00	200.00	0.00	200.00	200.00	0.00	0.00%
184.5030.5702.000	MINOR OFFICE FURN/EQUIP	376.65	0.00	0.00	0.00	0.00	0.00	0.00%
184.5030.5703.000	MINOR COMPUTER	0.00	1,000.00	74.99	1,000.00	1,000.00	0.00	0.00%
184.5030.5704.000	MINOR SOFTWARE <\$5,000	0.00	500.00	0.00	500.00	500.00	0.00	0.00%
184.5030.5718.000	MINOR EQUIP, UNCLASSIFIED	0.00	500.00	0.00	500.00	500.00	0.00	0.00%
184.5030.5750.000	OTHER CAP EQUIP > \$5,000	1,685.00	0.00	0.00	0.00	0.00	0.00	0.00%
184.9000.7500.884	TRANSFER OUT - GROUP HEAL	0.00	0.00	1,721.00	1,721.00	0.00	-1,721.00	-100.00%
Total Expense:		1,284,481.07	1,284,128.00	776,287.28	1,483,676.00	1,448,431.00	-35,245.00	-2.38%
Total Fund: 184 - VOUCHERS - 002, 003:		34,928.45	-35,148.00	-43,115.82	-11,141.00	0.00	11,141.00	-100.00%
Fund: 189 - #6 HUD LEAD GRANT								
Revenue								
189.3040.4310.000	COMM HLTH FED OPER GRNT	1,092,427.98	1,582,850.00	598,732.17	598,732.00	0.00	-598,732.00	-100.00%
189.3040.4500.000	FINES-COMMUNITY HEALTH	2,700.00	0.00	703.00	703.00	0.00	-703.00	-100.00%
189.3040.4820.000	CONTRIBS FOR COMM HEALTH	62,547.00	0.00	18,931.00	18,931.00	0.00	-18,931.00	-100.00%
189.3040.4875.000	RFNDS/REIMB	1,380.28	0.00	0.00	0.00	0.00	0.00	0.00%
189.6021.4610.000	INTEREST REV.	642.62	0.00	656.80	276.00	0.00	-276.00	-100.00%
Total Revenue:		1,159,697.88	1,582,850.00	619,022.97	618,642.00	0.00	-618,642.00	-100.00%
Expense								
189.3040.5010.010	REGULAR-NON UNION	118,325.67	125,393.00	39,296.96	39,297.00	0.00	-39,297.00	-100.00%
189.3040.5101.010	SOCIAL SECURITY-NON UNION	6,907.92	7,774.00	2,319.33	2,320.00	0.00	-2,320.00	-100.00%
189.3040.5102.010	MEDICARE-NON UNION	1,615.57	1,818.00	542.45	543.00	0.00	-543.00	-100.00%
189.3040.5111.010	IPERS-NON UNION	11,169.79	11,837.00	3,709.61	3,710.00	0.00	-3,710.00	-100.00%
189.3040.5121.010	GRP INSUR-NON UNION	22,161.16	27,438.00	3,393.58	3,394.00	0.00	-3,394.00	-100.00%
189.3040.5123.010	WORKCOMP-NON UNION	193.40	205.00	66.36	66.00	0.00	-66.00	-100.00%
189.3040.5231.000	ACCOUNTING FEES	15,600.00	15,600.00	6,500.00	6,500.00	0.00	-6,500.00	-100.00%
189.3040.5232.000	AUDITING FEES	1,305.00	1,358.00	0.00	0.00	0.00	0.00	0.00%
Budget Notes								
Budget Code		Description						
FY2024 Amendment 1		\$55,600 less REAC \$1300 = \$54,300						
		Less charges to Ent & Fed (610 10% \$5430, 740 7% \$3801, 690 1.5% \$815, 184 2.5% \$1358, 189 2.5% \$1358) = \$41,538 to General Fund						
189.3040.5250.000	COURT, RECORD & FILING FEE:	245.00	1,000.00	7.00	7.00	0.00	-7.00	-100.00%
189.3040.5251.000	LICENSE & PERMITS	400.00	700.00	0.00	0.00	0.00	0.00	0.00%
189.3040.5290.000	INSURANCE - GENERAL	3,105.75	3,727.00	3,183.52	3,184.00	0.00	-3,184.00	-100.00%

Budget Comparison Report

					Comparison 1	Comparison 1		
		2022-2023	2023-2024	2023-2024	Parent Budget	Budget	to Parent	%
		Total Activity	Total Budget	YTD Activity	2023-2024		Budget	
Account Number	Budget Notes			Through Jan	FY2024 Amend		Increase /	
Budget Code	Description						(Decrease)	
FY2024 Amendment 1	Annual pollution insurance policy							
189.3040.5300.000	INSURANCE - TORT LIAB	2,301.00	3,127.00	0.00	0.00	0.00	0.00	0.00%
189.3040.5342.000	CONTRACT-OUTSIDE HELP	122,583.75	150,000.00	28,766.04	28,766.00	0.00	-28,766.00	-100.00%
189.3040.5347.000	CONTRACT-SOFTWARE MAINT	0.00	3,000.00	3,286.10	3,286.00	0.00	-3,286.00	-100.00%
189.3040.5360.000	POSTAGE & SHIPPING	426.00	1,500.00	9.95	10.00	0.00	-10.00	-100.00%
189.3040.5410.000	REPAIRS & MAINTENANCE	689,604.00	1,000,000.00	440,605.00	440,605.00	0.00	-440,605.00	-100.00%
189.3040.5415.000	HEALTH HOME REPAIRS	86,300.00	200,000.00	49,200.00	49,200.00	0.00	-49,200.00	-100.00%
189.3040.5430.000	SUSTENANCE/CARE PERSONS	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00%
189.3040.5433.000	RELOCATION EXPENSES	11,842.00	10,685.00	3,850.00	3,850.00	0.00	-3,850.00	-100.00%
189.3040.5450.000	TELEPHONE/OTHR COMMNCT	513.97	400.00	286.73	287.00	0.00	-287.00	-100.00%
189.3040.5460.000	CONFERENCE EXPENSE	1,690.00	1,000.00	0.00	0.00	0.00	0.00	0.00%
189.3040.5461.000	TRAVEL-AIRFARE	1,543.49	1,000.00	0.00	0.00	0.00	0.00	0.00%
189.3040.5464.000	TRAVEL-PER DIEM	175.22	600.00	71.07	71.00	0.00	-71.00	-100.00%
189.3040.5465.000	TRAVEL - HOTEL/MOTEL	2,128.30	1,200.00	360.85	361.00	0.00	-361.00	-100.00%
189.3040.5472.000	MILEAGE REIMBURSE	0.00	200.00	259.80	260.00	0.00	-260.00	-100.00%
189.3040.5600.000	OPERATING SUPPLIES	602.27	1,200.00	0.00	0.00	0.00	0.00	0.00%
189.3040.5601.000	PROMOTION/PROGRAM SPPL'	227.68	1,000.00	895.37	896.00	0.00	-896.00	-100.00%
189.3040.5604.000	DUST WIPE/CLRNC SMPLNG	0.00	200.00	0.00	0.00	0.00	0.00	0.00%
189.3040.5605.000	OFFICE SUPPLIES	149.86	500.00	244.84	245.00	0.00	-245.00	-100.00%
189.3040.5606.000	SOIL SAMPLING	0.00	200.00	0.00	0.00	0.00	0.00	0.00%
189.3040.5702.000	MINOR OFFICE FURN/EQUIP	1,164.59	0.00	0.00	0.00	0.00	0.00	0.00%
189.3040.5703.000	MINOR COMPUTER	0.00	500.00	0.00	0.00	0.00	0.00	0.00%
189.9000.7500.181	TRSF OUT - FUND 181 LEAD	0.00	0.00	0.00	112,480.00	0.00	-112,480.00	-100.00%
189.9000.7500.884	TRANSFER OUT - GROUP HEAL	0.00	0.00	646.00	646.00	0.00	-646.00	-100.00%
Total Expense:		1,102,281.39	1,583,162.00	587,500.56	699,984.00	0.00	-699,984.00	-100.00%
Total Fund: 189 - #6 HUD LEAD GRANT:		57,416.49	-312.00	31,522.41	-81,342.00	0.00	81,342.00	-100.00%
Report Total:		5,289,420.14	-2,146,693.00	2,773,807.32	-3,422,314.83	-1,584,771.61	1,837,543.22	-53.69%

Style.IndexOf("Account Detail") = 0				Comparison 1		Comparison 1	
Style.IndexOf("Group Summary") = -1				Parent Budget	Budget	to Parent Budget	%
Style.IndexOf("Both") = -1				2023-2024	2024-2025	Increase /	
Fund	2022-2023	2023-2024	2023-2024	FY2024 Amend	FY25 Dept Request	(Decrease)	
Total Activity	Total Budget	YTD Activity Through Jan					
110 - ROAD USE TAX	1,569,818.89	-468,734.00	948,791.75	367,689.00	424,466.00	56,777.00	15.44%
112 - EMPLOYEE BENEFITS FUND	350,866.26	-740,650.00	-102,520.43	-783,746.00	-725,888.00	57,858.00	-7.38%
117 - POLICE/FIRE RETIREMENT	59,577.98	-186,360.00	3,361.41	-150,387.00	70,194.00	220,581.00	-146.68%
119 - EMERGENCY FUND	0.00	0.00	1,024.81	0.00	0.00	0.00	0.00%
121 - LOCAL OPTION SALES TAX	-641,709.40	-765,385.00	1,003,665.32	-2,562,375.00	-1,567,559.00	994,816.00	-38.82%
125 - TAX INCREMENT FINANCING	-299,749.92	32,077.00	398,973.62	-64,736.00	-48,069.00	16,667.00	-25.75%
126 - TIF-LMI	0.00	0.00	0.00	0.00	9,441.00	9,441.00	0.00%
130 - CITY TORT LIABILITY	45,654.41	1,000.00	-34,467.05	-36,465.00	1,000.00	37,465.00	-102.74%
132 - GRANTS-STATE/LOCAL AGENCIES	-1,010,976.87	255,477.00	868,408.07	121,489.17	444,117.39	322,628.22	265.56%
133 - UNDESIGNATED FEDERAL GRANTS	848.04	8,500.00	-228,361.51	8,500.00	8,500.00	0.00	0.00%
140 - PARK & REC DONATION FUND	31,437.85	-85,175.00	32,879.40	-139,275.00	-2,900.00	136,375.00	-97.92%
141 - MTOWN TENNIS ASSOC	68.48	20.00	54.14	100.00	20.00	-80.00	-80.00%
142 - SOFTBALL ASSOCIATION FUND	13,594.48	0.00	-18,925.31	6,150.00	0.00	-6,150.00	-100.00%
144 - LIVE HEALTHY IOWA	148.73	0.00	117.63	0.00	0.00	0.00	0.00%
145 - TORNADO GENERAL	55,946.56	-181,000.00	0.00	-156,000.00	-131,864.00	24,136.00	-15.47%
148 - FEMA-COVID19	3,914.05	13,435.00	4,693.20	12,144.00	0.00	-12,144.00	-100.00%
149 - FEMA - WINDS	4,898,265.31	56,792.00	11,806.87	60,872.00	0.00	-60,872.00	-100.00%
150 - LOCAL PD GRANTS	-1,952.68	0.00	-14,672.44	0.00	0.00	0.00	0.00%
151 - DEPT OF JUSTICE GRANTS	13,904.88	0.00	-32,141.24	-44,385.00	0.00	44,385.00	-100.00%
152 - POLICE UNDESIGNATED GRANTS	26,301.32	0.00	-18,786.00	0.00	0.00	0.00	0.00%
153 - POLICE DEPT DONATION FUND	54,051.89	-27,650.00	-28,105.68	-68,850.00	-27,650.00	41,200.00	-59.84%
156 - FIRE DEPT DONATION FUND	20,663.73	-14,000.00	-17,260.53	-35,000.00	-29,000.00	6,000.00	-17.14%
160 - ECONOMIC DEVELOPMENT GIFT	1,302.15	1,000.00	1,029.83	1,000.00	1,000.00	0.00	0.00%
161 - SURETY DEPOSITS/SUBDIVIDER	271.67	185.00	214.85	300.00	185.00	-115.00	-38.33%
170 - LIBRARY DONATION FUND	-7,793.66	-10,265.00	31,967.44	8,301.00	-10,265.00	-18,566.00	-223.66%
177 - SEIZED ASSETS (POLICE)	-768.20	-500.00	-7,379.67	-10,500.00	-500.00	10,000.00	-95.24%
181 - #7 HUD LEAD GRANT	0.00	0.00	-18,967.75	135,342.00	0.00	-135,342.00	-100.00%
183 - FY 08 EDI (ECON DEV INCENTIVE)	13,389.25	0.00	0.00	0.00	0.00	0.00	0.00%
184 - VOUCHERS - 002, 003	34,928.45	-35,148.00	-43,115.82	-11,141.00	0.00	11,141.00	-100.00%
189 - #6 HUD LEAD GRANT	57,416.49	-312.00	31,522.41	-81,342.00	0.00	81,342.00	-100.00%
Report Total:	5,289,420.14	-2,146,693.00	2,773,807.32	-3,422,314.83	-1,584,771.61	1,837,543.22	-53.69%

Adoption of Budget and Certification of City Taxes

64-611

CITY BUDGET DRAFR WORKPAPER - NOT FOR PUBLICATION

The City of: Marshalltown County Name: MARSHALL

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages. Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

Telephone Number

Signature

January 1, 2023 Property Valuations

	With Gas & Electric	Without Gas & Electric	Last Official Census
Regular	2a <u>1,007,332,860</u>	2b <u>903,319,070</u>	<u>27,591</u>
DEBT SERVICE	3a <u>1,052,539,975</u>	3b <u>948,526,185</u>	
Ag Land	4a <u>5,532,536</u>		

CONSOLIDATED GENERAL FUND LEVY CALCULATION

	CGFL Max Rate	CGFL Max Dollars	Non-TIF Taxable w/ GE	Taxable Growth %
FY 2023-2024 Budget Data	<u>\$8.75730</u>	<u>\$8,137,711</u>	<u>929,248,952</u>	<u>8.40%</u>
Limitation Percentage	<u>3%</u>			
	CGFL Max Rate	CGFL Max Dollars	Revenue Growth %	
CGFL for FY 2024-2025	<u>\$8.50223</u>	<u>\$8,564,576</u>	<u>5.25%</u>	

TAXES LEVIED

Code	Dollar		(A)	(B)	(C)
Sec.	Limit	Purpose	Request with Utility Replacement	Property Taxes Levied	Rate
384.1	8.50223	Combined General Fund	5 <u>8,564,576</u>	<u>7,680,226</u>	43 <u>\$8.50223</u>
(384)		Non-Voted Other Permissible Levies			
12(10)	0.95000	Opr & Maint publicly owned Transit	7 <u>402,933</u>	<u>361,328</u>	45 <u>\$0.40000</u>
12(14)	0.27000	Aviation Authority (under sec.330A.15)	11 <u></u>	<u>0</u>	49 <u>0</u>
12(17)	Amt Nec	Liability, property & self insurance costs	14 <u>547,951</u>	<u>491,369</u>	52 <u>\$0.54396</u>
12(21)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.	462 <u>37,815</u>	<u>33,911</u>	465 <u>\$0.03754</u>
(384)		Voted Other Permissible Levies			
28E.22	1.50000	Unified Law Enforcement	24 <u>0</u>	<u>0</u>	62 <u>0</u>
Total General Fund Regular Levies (5 thru 24)			25 <u>9,553,275</u>	<u>8,566,834</u>	
384.1	3.00375	Ag Land	26 <u>16,618</u>	<u>16,618</u>	63 <u>\$3.00375</u>
Total General Fund Tax Levies (25 + 26)			27 <u>9,569,893</u>	<u>8,583,452</u>	Do Not Add
Special Revenue Levies					
384.6	Amt Nec	Police & Fire Retirement	29 <u>1,300,401</u>	<u>1,166,122</u>	<u>\$1.29093</u>
	Amt Nec	FICA & IPERS (if general fund at levy limit)	30 <u>862,027</u>	<u>773,015</u>	
Rules	Amt Nec	Other Employee Benefits	31 <u>1,939,914</u>	<u>1,739,603</u>	
Total Employee Benefit Levies (29,30,31)			32 <u>4,102,342</u>	<u>3,678,740</u>	65 <u>\$4.07247</u>
Valuation					
386	As Req	With Gas & Elec	Without Gas & Elec		
	SSMID 1 (A)	(B)	34	<u>0</u>	66 <u>0</u>
	SSMID 2 (A)	(B)	35	<u>0</u>	67 <u>0</u>
	SSMID 3 (A)	(B)	36	<u>0</u>	68 <u>0</u>
	SSMID 4 (A)	(B)	37	<u>0</u>	69 <u>0</u>
	SSMID 5 (A)	(B)	555	<u>0</u>	565 <u>0</u>
	SSMID 6 (A)	(B)	556	<u>0</u>	566 <u>0</u>
	SSMID 7 (A)	(B)	1177	<u>0</u>	1179 <u>0</u>
	SSMID 8 (A)	(B)	1185	<u>0</u>	1187 <u>0</u>
Total Special Revenue Levies			39 <u>4,102,342</u>	<u>3,678,740</u>	
384.4	Amt Nec	Debt Service Levy	40 <u>1,861,736</u>	<u>1,677,753</u>	70 <u>\$1.76880</u>
384.7	0.67500	Capital Projects (Capital Improv. Reserve)	41 <u>679,950</u>	<u>609,740</u>	71 <u>\$0.67500</u>
Total Property Taxes (27+39+40+41)			42 <u>16,213,921</u>	<u>14,549,685</u>	72 <u>\$16.00000</u>

CITY OF MARSHALLTOWN, IOWA

Council Manual

Rules and Procedures

Adopted October 9, 2017

Amended September 13, 2021

Amended December 27, 2022

Amended January 22, 2024

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AUTHORITY

Iowa Code Section 372.13(5) provides that the City Council shall determine its own rules of procedure. The following set of rules shall be in effect upon adoption by the Council until such time as they are amended or new rules adopted.

The Iowa Open Meetings Law, Chapter 21 of the Code of Iowa, is the governing law of public meetings held by the City of Marshalltown. Direct references to the law are not made throughout the document but are noted as the authority being followed. Chapter 22 of the Code of Iowa is the Iowa Open Records Law, which is also a governing law of public records of the City of Marshalltown.

INTERPRETATION OF THE RULES OF PROCEDURE

The City Attorney shall act as parliamentarian and rule on any questions regarding the application or interpretation of these rules and procedures. In the absence of the City Attorney, the City Administrator shall be considered the final authority on the rules of procedure for the conduct of City Council business. Any good faith, non-intentional error in the application of these rules shall not void any public action taken if, notwithstanding the good faith, non-intentional error, the action taken otherwise complied with the Marshalltown Code of Ordinances and the Iowa Code.

RULE ENFORCEMENT

The presiding officer, whether it be the Mayor, Mayor Pro Tem or Acting Mayor Pro Tem, shall enforce these rules and procedures. Any Council member who believes the presiding officer is failing to enforce the rules may call attention to it by making a point of order referencing the Rule or Procedure the Council member believes is applicable. The raising of a point of order has the effect of requiring the presiding officer to make a ruling on the question involved and, if appropriate, to enforce the applicable rule.

Unless otherwise specified by law or these rules, all business will be conducted by the majority rule of those present and voting.

Following any adverse ruling on a point of order, any Council member may move to appeal the decision of the presiding officer and, in so doing, state the appropriate action which the Council member believes should have been taken. If this motion receives the required second, the City Council may, by majority vote, adopt the alternative ruling stated in the motion.

SUSPENSION AND AMENDMENT OF THESE RULES

These rules may be temporarily suspended by a vote of two-thirds of all Council members, or the unanimous consent of all the Council members present if fewer than five are present.

Temporary Suspension.

These rules may be temporarily suspended by the unanimous consent of all the Council members present, or by a vote of two-thirds of all the Council members. The vote on any such suspension shall be taken by “yeses” and “nos” and entered upon the record.

Amendment of These Rules.

These rules may be amended or new rules adopted, by a majority vote of all Council members and shall, at a minimum, be reviewed every two (2) years.

Supplemental Rules.

The current edition of Robert’s Rules of Order is adopted to supplement these rules, if not in conflict with these rules. However, any good faith, non-intentional error in the application of Roberts Rules of Order shall not void any public action taken if, notwithstanding the good faith, non-intentional error, the action taken otherwise complied with the Marshalltown Code of Ordinances and the Iowa Code.

CITY GOVERNMENT STRUCTURE

Mayor.

The Mayor is the chief executive officer of the City and carries out the responsibilities specified in the Code of Ordinances. When present, the Mayor is the presiding officer at meetings of the City Council. The Mayor has veto powers authorized by the Iowa Code. The Mayor appoints all board and commission members as provided for in these rules. The roles of these committees are detailed in the Board and Commission Manual, which is consistent with Iowa Code § 372.14.

Mayor Pro Tem.

The Mayor Pro Tem is vice president of the City Council. When the Mayor is absent or unable to act, the Mayor Pro Tem shall perform the Mayor’s duties. The Mayor Pro Tem retains all of the powers of a Council member while performing the duties of the Mayor.

City Council.

The City Council is the legislative body elected by the citizens of Marshalltown to make laws and policies for the community. The Council approves the budget and determines the tax rate, among other required duties set forth in the Iowa Code and Code of Ordinances. The Council is responsible for major issues, such as community growth, land use development, capital improvement plans, capital financing, and strategic planning. The Council appoints the City Administrator, who is tasked under the Code of Ordinances with the supervision of the City staff and with carrying out most day-to-day functions of the City government when the Council is not in session. The Council supervises and evaluates the City Administrator’s performance.

The role of a City Council member is similar to being a member of the board of directors of a large business. The City Council provides a focal point or the conscience of the community. It is not the job of Council members to become directly involved in the daily operations of the City. The City Administrator and the Department Directors are responsible for overseeing the implementation of services. The Council sets the level of services and the policies by which the City operates.

City Administrator.

The City Council shall select a City Administrator, who serves as the Chief Administrative Officer and shall evaluate his or her performance on a routine basis. The City Administrator shall work with, coordinate and supervise the Department Directors who have the knowledge, ability, and expertise to manage their departments, including day-to-day operations, personnel supervision and assignment, expenditures within the limitations of the City budget, the administration of laws, rules and regulations applicable to their departments, and staffing. Except for the purposes of fact-finding, City Council members shall deal with the administrative agencies of the City through the City Administrator.

MAYOR'S DUTIES**Chairperson.**

The Mayor, when present, shall act as presiding officer of all meetings of the City Council. In the absence of the Mayor, the Mayor Pro Tem shall act as presiding officer. In the absence of both the Mayor and the Mayor Pro Tem, the longest-serving Council member, including all combined terms and years of service on the Council, shall act as presiding officer.

Substitution Procedure for Presiding Officer.

In the case of the Mayor's absence or recusal due to conflict of interest, the Mayor will call on the Mayor Pro Tem, or the longest-serving Council member then present and available, to temporarily preside over the meeting. Said temporary arrangement shall not continue beyond adjournment, or cessation of discussion of the matter requiring recusal.

Council Rules.

These rules, including any amendments to these rules which may be made from time to time, shall be effective when adopted by a majority vote of the entire Council.

Call to Order.

The meetings of the Council shall be formally called to order by the presiding officer.

Right of Floor.

Any Council member desiring to speak shall be first recognized by the Mayor unless requested to be recognized or seconding a motion. Council members shall confine their remarks to the subject under consideration.

Order and Decorum.

The presiding officer shall preserve order and decorum, and shall decide all questions of order, subject to an appeal to the Council. The presiding officer shall ensure that debate and discussion of an agenda item focuses on the item and the policy in question. The presiding officer shall abide by the following rules when controlling discussion:

- a) Debate on policy is healthy and necessary, but ad hominem criticisms of other Council members is not. The Mayor has the right to stop discussion which is personal in nature, abusive, unduly loud, inappropriate, repetitive, or excessively

time-consuming.

- b) One person shall have the floor at a time, and the speaker shall be recognized by the presiding officer before proceeding to speak.

Veto Authority.

While the Mayor does not get to vote on matters before the City Council, the Mayor does have the authority to veto a resolution, ordinance or amendment to an ordinance within 14 days after the Council passes it. The mayor must give the council a written explanation of the reasons for the veto at the time of the veto. The Mayor cannot veto a simple motion. Within 30 days after the veto, the council may re-pass the resolution, ordinance or amendment with a two-thirds vote of the Council.

ROLE OF CITY STAFF AT COUNCIL MEETINGS

City Administrator.

The City Administrator or designee shall attend all meetings of the Council unless excused by the Mayor. The City Administrator shall make recommendations to the Council when appropriate, either in writing prior to the meeting, or orally as necessary during the meeting.

City Attorney.

The City Attorney shall attend all closed session meetings of the City Council. The Mayor and City Administrator shall determine other instances when the City Attorney shall be required to attend a Council meeting in-person or virtually. When present, the City Attorney shall act as the Council's parliamentarian.

City Clerk.

The City Clerk or designee shall attend all meetings of the Council, unless excused by the Mayor or the City Administrator, and shall keep the official minutes and perform such other duties at the meeting as may be requested by the Council.

City Employees.

Department heads or other designated employees of the City shall attend those Council meetings where an item on the agenda may require some departmental explanation, unless excused by the Mayor or the City Administrator.

TYPES OF MEETINGS, NOTICE, PROCEDURES

Notices of, and agendas for, all meetings of the City Council meetings shall be given in compliance with the requirements of Iowa Code Section 21.4. Meeting notices shall be posted by the City Clerk, or designee, at least twenty-four (24) hours prior to the meeting.

The City Council meeting agenda and pertinent packet information shall be posted on the City's website, www.marshalltown-ia.gov. The Mayor and Council members should contact the City Clerk with any routine questions concerning the agenda prior to the meeting. Questions regarding policy

issues on the agenda and clarification of action items should be directed to the City Administrator ahead of the meeting, whenever possible.

All official meetings of the Council shall be open to the public, except those legally designated as closed sessions. Regular Council meetings shall be held in a building or room that is accessible to persons with disabilities, which shall normally be the Council Chambers at the Marshalltown City Hall, located on the second floor of the building at 10 West State Street. For Council meetings held in part or in whole at other locations for any purpose, that meeting space shall be accessible to persons with disabilities to the maximum extent possible. Special arrangements for the hearing impaired, or for interpreters, will be considered upon request to the City Clerk's Office.

Regular Meeting.

The regular Council meetings will be held the second and fourth Mondays of every month. Meetings will commence at 5:30 p.m., unless the Council directs otherwise. When the regular meeting date is a holiday, the meeting will be held at 5:30 p.m. on the following day or at such other time.

Work Sessions.

The Council may meet informally as needed in work sessions which are open to the public. Starting times will be dependent on the number of items scheduled for discussion. The purposes for work sessions include, but are not limited to, budget sessions, joint meetings, reviewing upcoming programs, receiving progress reports on current programs, receiving information from the City Administrator or discussing other matters of concern. No formal action on any item may be taken at a work session, but matters may, by motion, be placed on the agenda for a later City Council meeting.

Items may be placed on the work session agenda by the City Administrator, Mayor or a Council member. The City Attorney or other City staff may place items on the agenda if approved by the City Administrator. Agenda items must be submitted at least five (5) days prior to the scheduled work session. No public comment shall be permitted during a work session unless public comment is specifically called for on the agenda, or unless solicited by the presiding officer.

Special Meetings.

Special meetings of the City Council may be held if called by the Mayor, with the required public notice under Chapter 21. In such cases, the Mayor shall provide written notice to each Council member by email or other appropriate means. The cost of calling a special Council meeting for approval of a permit, license or similar instrument is \$500.00 and shall be the responsibility of the petitioner unless waived by the Mayor or City Administrator.

Budget Process.

Annually, the City Council works with staff to review and adopt a budget for the next fiscal year. The budget process typically requires meetings outside of the regular City Council meetings to cover the different funds and topics necessary. The Finance Director will work with the Mayor and Council to bring forth a budget calendar near the end of each calendar year to ensure open communication about meetings outside the regular meeting times.

Open Session.

Except as provided in the Iowa Code, all actions and discussions at meetings of governmental bodies, whether formal or informal, shall be conducted and executed in open session.

Closed and Exempt Sessions.

Iowa Code Section 20.17 permits public bodies to hold exempt sessions (i.e., not subject to the Open Meetings Law) to discuss collective bargaining with their bargaining representatives. Iowa Code Sections 21.5 and 21.9 permit closed sessions for certain limited, and narrowly defined, reasons. A vote to go into a closed session requires an affirmative vote of either two-thirds (2/3) of the Council members or all of the Council members present at the meeting. No ordinance, resolution, motion or other formal action may be taken in closed session.

In the case of any exempt or closed session, the agenda shall be drafted with the assistance of legal counsel to state the specific statutory basis under which the closed session will be held. The City Attorney or other legal counsel shall provide, in writing, the legal basis for the closed session and provide the same to the Mayor and Council prior to the meeting or, in the alternative, the City Attorney or outside legal counsel shall attend the meeting and state publicly the basis for the closed session. The written or oral opinion shall specify the particular Iowa Code section which allows the exempt or closed session and a short statement of why the subject matter to be discussed in closed session makes the section applicable. The Council shall not enter closed session until this opinion is provided.

PUBLIC ACCESS AND PARTICIPATION

One of the goals of the City Council rules is to create an atmosphere of efficiency, fairness and maximum participation. It is the responsibility of the Mayor, Council members, City staff and members of the public to maintain common courtesy and decorum throughout any meeting. The Mayor, Council members, City staff, and members of the public should speak one at a time in a civil and courteous manner to be heard by all persons in attendance.

All official meetings of the City Council shall be open to the public and the media. All meetings may be recorded by radio, television, and photographic services at any time provided that such arrangements do not interfere with the orderly conduct of the meetings.

Members of the public have the right to attend City Council meetings, subject to the need to maintain order and space limitations. The City Council meeting space will, to the extent possible, be arranged so that all interested persons can observe the meeting and hear all Council discussions and votes. All cell phones or other communication devices should be silenced during City Council meetings. No one should take a voice phone call during a Council meeting without first leaving the Council chambers and closing the chamber doors.

In the event that the State of Iowa and/or the City implement closure requirements or restrict in-person access to a meeting, the City will utilize an electronic meeting service, like GoToMeeting, for the public to participate in a City Council meeting. An electronic meeting service will not be a method for the public to participate if City Council Chambers are open to the public with no restrictions.

In addition to attending the meeting in person, the public can access a live stream of the City Council meetings by going to <https://www.marshalltown-ia.gov/731/City-Council-Meetings>. The archive of past Council meetings available on YouTube is also available on this webpage.

Rules of Public Participation.

All persons attending are asked to observe the following when speaking:

- a) Only persons recognized by the Mayor will be allowed to speak. During public hearings or at other allowable times, members of the public will not address items on the agenda unless and until recognized by the presiding officer.
- b) A person recognized to speak should approach the podium, state his or her name and address, and make his or her statement as brief as possible. Speaking times are limited to ~~five~~ three (35) minutes.
- c) All speakers shall speak clearly and direct their comments to the Mayor and City Council as a whole and not to any Council member specifically.
- d) A person recognized to speak should maintain a courteous and polite demeanor, as well as refrain from using inappropriate, combative, profane, or abusive language, or attacking the character of City officials and employees in a personal manner.
- e) Persons may address the City Council for the reading of protests, petitions or communications relating to any matter over which the Council has jurisdiction. When anyone appears before the City Council stating he or she has a petition, the Mayor will accept the petition and the minutes will reflect that action.
- f) A person should not address the City Council about issues that are known to be within the responsibility of other City staff/officials and have not been previously presented to that responsible party.
- g) Persons should not engage other members of the public while addressing the City Council or engage individual Council members in a discussion, except as permitted by the Mayor.
- h) The Mayor and City Council are not permitted to respond to or engage in debate or discussion concerning subjects raised by members of the public which are not on the posted agenda. Council members may, in their individual discretion, make themselves available to persons attending the meeting before or after the City Council meeting.

AGENDA PREPARATION

Agenda Deadline.

Except in cases of pressing need or emergency, no business may be submitted for placement on the regular Council agenda after 12:00 p.m. of the 5th day (Wednesday) prior to the meeting day.

Items may be placed on the agenda by the City Administrator, Mayor, or a Council member. The City Attorney or other City staff may place items on the agenda if approved by the City Administrator. When a holiday falls on a Friday, the City Clerk may revise the agenda cutoff time and shall, with the concurrence of the City Administrator, notify all staff, the Mayor and Council members of the same.

Agenda and Agenda Packet Preparation.

The Mayor, City Administrator, and City Clerk are responsible for the preparation of the agenda and packet. Council members should promptly review their packets and contact the City Administrator if there are any questions regarding the information. The Mayor or City Administrator, after considering any requests for agenda items, shall approve the tentative agenda. Any request for an agenda item from the general public shall not be placed on the agenda unless and until timely requested by the Mayor or City Administrator. Staff may also place on the agenda items brought forward by the public if approved by the City Administrator.

Council members should, whenever possible, avoid using Council meeting time as a fact-finding exercise. Council members are instead encouraged to consult with the City Administrator ahead of the meeting to clarify any packet materials that are unclear. Meeting time should be used, as much as possible, for bona fide debate of public matters, rather than fact gathering which could have been accomplished with due diligence before the meeting.

Agendas for public meetings shall be posted at City Hall – 24 North Center Street ADA entrance. Individuals signing up for notifications on www.marshalltown-ia.gov will be notified as soon as an agenda is posted. Elected officials, city staff and the public will need to access the agenda on the City's website, as paper copies are no longer distributed.

Withdrawn Items.

Agenda items may be withdrawn by either the Mayor or the City Administrator prior to agenda distribution. Further, under circumstances where unforeseen problems are discovered with an agenda item after distribution of the agenda, the agenda may be modified as necessary by the Mayor.

Consideration of Emergency Matters.

If, under Iowa Code 21.4(2), and after conferring with the City Attorney, the City Council determines by majority vote that an emergency exists, agenda items may be added without twenty-four (24) hours' notice to the public. In such cases, the reasons for said emergency shall be noted in the minutes and, particularly, the reasons why the Council determined the items could not reasonably be deferred to a later meeting. Such action should rarely occur, and only when the Council believes irreparable harm may or will likely occur if action is not taken immediately.

ORDER OF BUSINESS

The order of business shall be as contained in the agenda. The order of business may also be changed by a majority vote of Council members present, for reasons of efficiency. Reasons of efficiency include, but may not be limited to, the convenience of persons attending the meeting, the lateness of the hour, and similar concerns.

Meetings shall normally be conducted in the following order:

- a) CALL MEETING TO ORDER
- b) PLEDGE OF ALLEGIANCE
- c) ROLL CALL
- d) PUBLIC COMMENT. Members of the general public may, during the allotted timeframe on the meeting agenda, make comments on any item on the agenda or that was not on the agenda. The proposed speaker shall, after being recognized by the presiding officer, approach the microphone, and state his or her name and address. Comments shall be limited to three-five minutes unless a longer comment is authorized by the presiding officer. The speaker shall direct comments to the presiding officer and the Council as a whole. The presiding officer and Council members shall not engage in discussion or debate on items raised by members of the public. No action may be taken on items raised in public comments.
- e) COMMENTS BY THE MAYOR, COUNCIL MEMBERS, CITY ADMINISTRATOR AND PRESENTATIONS. Informational, explanatory, or educational comments by the Mayor, Council members and City Administrator that do not require any action. These comments may also include announcements of events, welcoming special guests or recognition of an achievement.
- f) CONSENT AGENDA. The consent agenda shall consist of non-controversial, routine items such as, but not limited to, refunds, routine appointments requiring Council approval, department reports, applications, simple service contracts already vetted by City staff, and not requiring Council attention, and communications not requiring action. The items comprising the consent agenda will not be considered individually, but will be adopted on one motion. Council members or the Mayor may remove any item on the consent agenda for individual discussion, or to abstain from a vote because of a potential conflict of interest, or to register a vote against the item, by notifying the City Administrator or Mayor of the removal and the reason for it by 12PM the day of a meeting. No second shall be required to remove an item and no vote on such a request shall be required.
- g) REPORTS. The Council may request reports from cooperating agencies or private groups who are working with the Council on official projects or other community initiatives.
- h) MOTIONS. Motions are proposals to move a matter forward or to take some action in circumstances where no written resolution has been prepared. Council members should make a motion when there is new or non-routine business requiring Council discussion prior to a vote, including, but not limited to, new liquor licenses and cigarette permits. Example: "I move the liquor license for XYZ Restaurant be approved." Any

motions concerning any procedural matter, such as the order of business or the general conduct of the meeting, may be made prior to the consideration of other business.

- i) **RESOLUTIONS.** Resolutions are written directives of the City Council directing certain actions, such as the approval of contracts. Resolutions typically direct the Mayor to sign the resolution and frequently direct the City Clerk to take whatever actions are necessary to carry out the resolution, such as to “place the contract on file in the usual manner.” Resolutions are necessary for more formal actions where a definite record of Council action is important. Resolutions presented and seconded shall first be discussed by the City Council and Mayor. ~~After discussion by the Council and Mayor, a resolution may be addressed by members of the general public upon the same conditions provided under public comments.~~

A resolution pertaining directly to other items of business should be placed first in order of resolutions being considered. Resolutions requiring a public hearing shall be considered immediately following the public hearing. Resolutions requiring a public hearing will be considered last in order of resolutions. When a blank is to be filled, and different sums or times are proposed, the question shall be taken first on the largest sum, or the longest time.

- j) **ORDINANCES.** Ordinances are the laws of the City. Ordinances must be read, considered and passed three separate times at three separate meetings of the City Council in order to become law. However, if the agenda provides the required public notice, a motion may be made to waive the second and third readings after the passage of the first reading during the same meeting. If the motion is approved by three-fourths (3/4) of all Council members (i.e., not just those Council members present), then the requirement of making the readings at three separate meetings may be waived, and all three readings may occur at the present meeting. Such a motion to waive the second and third reading requirement may occasionally be appropriate when an ordinance is not controversial and where time is of the essence. ~~After discussion by the Council, members of the general public may address an ordinance, upon the same conditions as provided under public comments.~~

An ordinance that requires a public hearing prior to adoption will be placed last in the order of ordinances being considered. In the case of any ordinance to amend or repeal an ordinance or section of an ordinance, the proposed amendment shall contain the entire text of the ordinance or section to be amended or repealed. Ordinances amending or repealing existing ordinances shall be drafted to repeal the former ordinance or section in its entirety, and set forth the entire text of the proposed ordinance or section, as amended.

- k) **DISCUSSION.** Items placed on the agenda solely for discussion purposes will not be acted upon. Such discussion items determined to require action may be placed on a subsequent agenda by motion or, if no motion is made, by the placement of the item on a subsequent meeting agenda through the usual process described in the “Agenda Preparation” section of these rules.

- 1) **ADJOURNMENT.** When the City Council has finished its business, the Mayor may declare the meeting adjourned.

PUBLIC HEARINGS

Informal Public Hearings.

An informal public hearing is called in order to give the public an opportunity to comment on a matter of public interest before the Council. Informal hearings are not required by State law or City ordinance. The board, committee or commission concerned may set rules for notifying the public of an informal hearing, establish a time frame and conduct the hearing in any fair manner it chooses.

Formal Public Hearings.

A formal public hearing is required by State laws or City ordinances and is designed to solicit comment from the general public.

Hearing Procedures.

Hearings shall be fair and impartial. If a Council member has a personal interest in the outcome of a hearing, such that there is a legally recognized conflict of interest, he or she should disqualify himself or herself from participation.

Persons and groups who may be affected by the matter being discussed in the hearing shall be provided at least the minimum statutory notice of the time and place of the hearing. Such persons and groups attending the hearing shall be given a reasonable opportunity to be heard. Persons or groups requesting to address the Council may be represented by legal counsel and may present oral and documentary evidence.

The presiding officer should open the hearing and explain the hearing procedures. The presiding officer should inquire whether any comment on the public matter at issue has been received in the Clerk's office, and the Clerk should then relate any such comments for the record.

Following the report of the Clerk, the public should be invited to address the Council. If there are numerous persons representing the same views and opinions, the presiding officer may ask that a spokesperson be selected to speak on behalf of the group. If this arrangement cannot be made, the presiding officer may restrict each speaker to a limited time (generally three minutes) so that all may be heard. Irrelevant comments or speakers who run over the time allotted may be ruled out of order by the presiding officer.

Following comments from the public, staff persons who have information to present should be invited to present their respective reports.

When all interested persons (except as reasonably limited by the presiding officer, as stated above) have had the opportunity to speak, the hearing is closed, ending audience participation. Council members may then discuss and take action on the proposal following the hearing if notice of such action is stated on the meeting agenda.

OTHER MEETING PROCEDURES

Individual Electronic Participation.

An absent Council member may participate electronically in any City Council meeting by speaker phone or other device, provided the comments of the Council member are plainly audible to the public. This could include an electronic meeting service if requested by a Council member. With advance notice, staff members and select consultants may be available via phone or an electronic meeting service.

Quorum.

A quorum is necessary for the conduct of business. A majority of the Council members shall constitute a quorum. If a quorum is not present, those in attendance may elect to discuss items, but may not take official action, except to adjourn to a later date.

Recording of Votes.

Affirmative and negative votes shall be recorded on all motions, resolutions, and ordinances and entered into the official minutes of the City Council. The name of the Council member making the motion shall be recorded in the minutes, along with the “Ayes” and “Nays.” The outcome of a vote on a motion shall be announced by the Mayor and recorded by the Clerk.

Action by Verbal Motion.

Verbal motions of the Council shall be stated clearly. In the case of an ambiguous or confusing motion capable of several interpretations, the presiding officer shall, as soon as practicable following the initial statement of the motion, clarify the intent of the motion to ensure all Council members understand its meaning and intent. In such cases, Council members should be asked to amend their motions by friendly amendment.

Majority Vote Required.

Unless otherwise provided by State Code, an affirmative vote of at least four (4) Council members shall be necessary to pass an ordinance or resolution. When any vote is called, each Council member shall respond: “yes,” “no” or “abstain.” An “abstain” vote of a Council member is a “no” vote, unless the Council member states he or she has a conflict of interest and states the nature of the conflict. In the case of a conflict of interest, the number of votes to approve any action is recalculated to exclude the abstaining Council member. For example, if two Council members abstain due to a conflict of interest, an item could pass on a three to two vote (provided the vote does not require a majority of the entire Council).

Ordinance and Resolution Passage Procedure.

When passed by the City Council, an ordinance or resolution shall be signed by the legally required person (normally the Mayor) and shall be attested to by the City Clerk. It shall be immediately filed and thereafter preserved in the office of the City Clerk.

Making a Motion.

When a Council member wishes to propose an idea for discussion and possible action, the Council member must make a motion. In order to make a motion, these steps must be taken:

1. The Council member asks to be recognized by the presiding officer.
2. After being recognized, the Council member makes the motion (“I move...”).
3. Another Council member seconds the motion.
4. The presiding officer states the motion and asks for discussion.
5. When there has been sufficient discussion, the presiding officer will close the debate (“Are you ready for the question?” or “Is there any further discussion?”).

If no one requests to make additional comments, the presiding officer puts the question to vote. After the vote, the presiding officer announces the outcome of the motion (“The motion is carried” or “Motion fails”).

Until the presiding officer states the motion (step 4), the Council member making the motion may rephrase (amend) or withdraw it. After an amendment, the motion as amended must still be seconded and then voted upon. It is particularly important when a motion is amended that the presiding officer restate the motion, as amended.

In making a motion, Council members must avoid combining multiple proposals in the same motion. If a Council member prefers to see proposals divided and voted upon separately, the Council member should ask the presiding officer to divide the motion into separate motions for consideration. The presiding officer may then proceed to treat each distinct proposal as a distinct motion, each requiring its own second, and to be acted upon separately. The presiding officer should solicit motions when the situation demands by either inviting a motion or suggesting a motion to the Council members.

Debate Procedures and Rules.

No motion or resolution shall be debated unless seconded. When a matter is seconded, the Mayor shall restate the motion or resolution and open the floor for debate.

- a) **Three-minute Rule.** Council members speaking on a matter shall confine their remarks strictly to the matter under consideration, and shall limit their remarks to three minutes in duration.
- b) **Vote Required when Present.** Every Council member present when a question is stated from the presiding officer shall vote thereon, unless the Council member has declared a conflict of interest in the outcome of the question under consideration.
- c) **Motion or Resolution Withdrawn.** After a motion or resolution is seconded and stated by the Mayor, it may be withdrawn at any time before decision, but if any amendment has been proposed and adopted, it shall not be withdrawn without the consent of the mover of such amendment.

- d) Several Distinct Propositions. If the question in debate contains several distinct propositions, any Council member may have the same divided, and the item(s) considered separately.

TYPES OF MOTIONS

Please see the Table of Motions on page 23 for more information as to whether the motion is debatable, amendable, and the vote required. Specific State laws require the passage of motions, resolutions and ordinances greater than that of a simple majority. During debate and discussion of a motion, the maker of the motion on the floor may, at any time, interrupt a speaker to withdraw his or her motion from the floor. The motion is immediately deemed withdrawn, although the Mayor may ask the person who seconded the motion if he or she wishes to make the motion, and any other Council member may make the motion, if properly recognized.

Main Motion.

The main motion is to put forward a decision for consideration. Example: “I move that we create a five-member committee to plan the annual fundraiser.” This is the most common motion used in a Council meeting to conduct business and bring forth items on the agenda for consideration.

Subsidiary Motions.

The following are considered subsidiary motions, which can be utilized by the City Council in handling the main motion.

- a) To amend. Changes a basic motion under consideration. Example: “I move we amend the motion to have a ten-member committee.” A motion to amend requires a second and must be decided before the Council returns to consideration of the original motion.
- b) To amend an amendment. Seeks to modify an amendment. Example: “I move we amend the amended motion to have an eight-member committee.” A motion to amend an amendment requires a second and cannot be amended further.
- c) To postpone to a date certain or indefinitely. Proposes delay in further discussion of the matter under consideration until a specific, stated time at which the item will be debated further or indefinitely. Example: “I move we postpone further discussion of this item until our first regular meeting in October.” This motion is not debatable except the date certain.
- d) To lay on the table. Postpones discussion of an item indefinitely, unless taken off the table. Example: “I move we table this item.” Tabling an item leaves it on the table and no specific time is stated for further discussion. It stays “on the table,” until a later agenda item provides notice it will be brought from the table for further discussion. This motion is not debatable.

- e) To take from the table. Considers bringing forth a tabled motion for further discussion or action. Example: “I move to remove item X from the table.” This cannot be debated or amended. Once a majority vote in favor, the original tabled item can be acted upon.
- f) To End Debate or the “Previous Question.” The most common form of this motion is to say: “I move the previous question,” or “I move the question,” or “I call for the question.” When a Council member makes such a motion, the Council member is really saying, “I’ve had enough debate. Let’s get on with the vote.” The motion requires a second. If the motion carries by two-thirds (2/3) majority of those Council members present, all further debate is concluded, and the question put in this order: first upon the amendments pending, and then upon the main proposition before the Council.
- g) To limit debate. An alternative to the previous question is a motion to limit debate, which includes, by its stated terms, a time limit. For example: “I move we limit debate on this agenda item to fifteen minutes.” The motion to limit debate requires a two-thirds (2/3) vote of the Council.
- h) To Refer to Committee. This motion directs that the item under consideration be sent to a committee for further analysis and recommendations. More information about committees can be found on page 20.

Motion to Reconsider.

After a vote is taken, the matter is deemed concluded and is subject to reconsideration only upon a timely motion. A motion to reconsider shall only be made by a Council Member who voted with the majority on the original motion. A motion to reconsider requires a two-thirds (2/3) vote of the City Council to pass, with the following limitations:

-A motion to reconsider may be made at the meeting where the item was first voted on at any time before adjournment.

-A motion to reconsider may be made at the next regularly scheduled council meeting of the original measure’s failure.

If the motion to reconsider passes, then the original matter is back before the City Council, and a new original motion is in order. The matter may be discussed and debated as if it were on the floor for the first time. .

No question shall be reconsidered more than once, without unanimous consent of the council, nor shall a vote to reconsider be reconsidered. This rule does not prevent substantively different iterations of the measure from being brought forth at later meetings of the Council. Further, once a new City Council is seated following the next regular election, any matter may be revived. No motion for reconsideration is necessary for this provision. This provision does not include special elections for vacancies.

Motions Limiting Debate and Discussion.

Debate and discussion should be focused, but free and open. At the same time, the Mayor may limit the time allotted to speakers, including Council members, in the interest of efficiently and effectively using time. Generally, a Council member will not be interrupted by other Council members, but may be under the following circumstances:

- a) To Object to Consideration. This motion is not debatable and, if passed, precludes the Council from even considering an item on the agenda. It also requires a two-thirds (2/3) vote. Normally, such a motion is unnecessary, because the objectionable item is usually tabled or defeated. However, when Council members do not wish there to be any consideration of an item, such a motion is in order.
- b) To Request a Point of Privilege. The proper interruption would be: "Point of Privilege." The Mayor would then ask the interrupter to "state your point." Appropriate points of privilege relate to anything that would interfere with the comfort of the meeting participants. For example, the room may be too hot or too cold, or a blowing fan might interfere with a person's ability to hear.
- c) To Raise a Point of Order. The proper statement by a Council member would be: "Point of Order." The Mayor would ask the interrupter to "state your point." Appropriate points of order relate to anything that would not be considered appropriate conduct of the meeting; for example, if the Mayor moved to a vote on a motion that permits debate without allowing discussion or debate.
- d) To Appeal. If the Mayor makes a ruling with which a Council member disagrees, that Council member may appeal the ruling of the Mayor to the Parliamentarian. This motion is not debatable.
- e) To Call for Orders of the Day. This is another way of saying, "Let's return to the agenda." If a Council member believes the Council has drifted from the agenda, such a motion may be made. It does not require a second or a vote. When the Mayor discovers that the agenda has not been followed, the Mayor simply reminds the Council to return to the agenda item properly before them.
- f) To Recess. This motion, if passed, requires the Council to immediately take a recess. Normally, the presiding officer determines the length of the recess, which may range from a few minutes to an hour. It requires a simple majority vote.
- g) To Fix the Time to Adjourn. This motion, if passed, requires the Council to adjourn the meeting at the specific time set in the motion. For example, the motion might be: "I move we adjourn this meeting at midnight." It requires a simple majority vote.
- h) To Adjourn. This motion, if passed, requires the Council to immediately adjourn to its next regularly scheduled meeting. This motion requires a simple majority vote. This would occur outside of the adjournment in the Order of Business, which is called for by the Mayor.

REQUIRED PUBLICATIONS

Minutes of all proceedings of the City Council shall be kept by the City Clerk or designee, and shall be entered in the official record of the Council. Minutes of the proceedings shall be open to public inspection, except those of closed sessions. Minutes shall be published in the Times Republican within fifteen (15) days of the Council meeting, as required by the Iowa Code. Additions and corrections to the minutes may be made only in public meetings, with the approval of the Council, and not by the private request of individual Council members.

City Council policy does not require that minutes be recorded verbatim. Minutes record the essence of decisions made and of actions taken. Minutes shall show the date, time, and place of the meeting, Council members present, action taken, the results of each vote taken, and information sufficient to indicate the vote of each Council member present.

Minutes of meetings and closed session recordings are retained as required by State law. Minutes of all meetings must be prepared by the City Clerk or the City Clerk's designee. A copy of all such minutes must be filed with the City Clerk's office. Personal notes or recordings made by the City Clerk for personal reference and convenience in preparing minutes shall not be considered part of the record and need not be preserved.

In addition to the publication of the minutes, all ordinances, public hearing or other notices will be published in the Times Republican.

CREATION OF COMMITTEES, BOARDS, AND COMMISSIONS

As permitted by the Iowa Code and the Marshalltown Code of Ordinances, the Mayor and/or the City Council may create committees, boards, and commissions to assist with such public duties as the Council may specify. When a board, committee, or commission is established by the City Council, the specific duties of the group are set forth in the ordinance or resolution which created it. If a commission, board, or committee determines its activities should be expanded beyond its existing authority, the commission, board or committee should formally request specific authorization from the City Council to consider the additional matters and to formulate recommendations accordingly.

Any special or ad-hoc committee will be formally approved by the City Council. Special committees shall report their findings and recommendations in writing. Committees will make reports to the City Council as requested by the Council. All committee recommendations, decisions, or proposed actions shall be subject to the final approval and adoption of the City Council. Upon submission of a final report to the City Council, the special or ad-hoc committee shall dissolve, unless tasked with additional work by the Council.

Special committees of the City Council shall be empowered to require the attendance of witnesses, and for that purpose, the chairperson of such committee is authorized to issue subpoenas. Subpoenas

shall be provided to the Chief of Police, who shall immediately cause service of the same on the summoned individuals, in the usual manner required by law.

The abolishment or modification of a board or commission shall be done in accordance with applicable State law or City Code.

Steering committees are sometimes used by City staff members to provide broader viewpoints on specific projects or plans. A steering committee is not considered a special committee of the City Council unless the Council takes such actions to form it as a special committee. Steering committee members will be determined in consultation with the Mayor and City staff. Membership of a steering committee ceases to exist when a plan or project is brought to fruition.

MEETING CONDUCT

Disorderly Conduct.

No person shall disrupt the orderly conduct of a Council meeting. Prohibited disruptive behavior includes, but is not limited to, shouting, making disruptive noises, such as boos or hisses, creating or participating in a physical disturbance, speaking out of turn or in violation of applicable rules, preventing or attempting to prevent others who have the floor from speaking, preventing others from observing the meeting, entering into or remaining in an area of the meeting room that is not open to the public, or approaching the Council table without consent. Any message to or contact with any Council member while the Council is in session must be made through the City Clerk. Other rules include the following:

- a) Council members shall not address the meeting until recognized by the presiding officer.
- b) When two or more Council members request to be recognized at once, the presiding officer shall recognize and name the Council member who is to speak first.
- c) No Council member shall be recognized to speak twice on the same matter until every Council member desiring to comment on the matter has spoken.
- d) The Mayor, Council members, City Administrator, and City staff shall at all times conduct themselves civilly. No person shall be permitted to shout, curse or use personally offensive language directed at other individuals.
- e) Any person called to order by the presiding officer shall immediately desist in the objectionable behavior.
- f) While any person is addressing the meeting, who has been duly recognized by the presiding officer, no person shall hold any disruptive or distracting private conversation.

g) Any of the following shall be sufficient cause for law enforcement personnel, by order of the presiding officer, to remove any person from the Council chambers or meeting hall for the duration of the meeting:

1. Unreasonably loud or disruptive language, noise or conduct which obstructs the work of conducting of the business of the Council.
2. Willful injury of furnishings or the interior of the Council chambers or meeting hall.
3. Refusal to obey the rules of conduct, including the limitations on occupancy and seating capacity.
4. Refusal to obey an order of the presiding officer or an order approved by a majority of the Council present.

Except where a disruptive person presents a physical danger to others (in which case law enforcement personnel will immediately apprehend and remove the person), the presiding officer shall give a warning to a disruptive person before ordering the person's removal. If a meeting is disrupted by more than one member of the audience and where it appears a general breakdown of order has occurred or will occur, the presiding officer or a majority of the Council present may order that the Council chambers or other meeting hall be cleared.

Enforcement of Decorum.

The presiding officer is the Sergeant-at-Arms of the Council meetings. That person maintains order and decorum at the Council meetings. Physical removal, when necessary, will be undertaken by law enforcement personnel.

TABLE OF MOTIONS

Motion	Reference	Debatable	Amendable	Required Vote
To suspend the rules	Page 4	Yes	No	2/3 Council or unanimous of all present
To go into closed or exempt session	Page 9	Yes	No	2/3 Council or unanimous of all present
To change the order of business	Page 11	Yes	Yes	Majority of Council Members present
To approve a resolution	Page 12	Yes	Yes	Majority of all Council Members
To approve an ordinance reading	Page 13	Yes	Yes	Majority of all Council Members
To waive readings of an ordinance	Page 13	Yes	Yes	¾ of all Council Members
To amend	Page 17	Yes	Yes	Majority of all Council Members
To amend an amendment	Page 17	Yes	No	Majority of all Council Members
To postpone to a date certain	Page 17	Yes	Yes	Majority of all Council Members
To lay on the table	Page 17	No	No	Majority of all Council Members
To take from the table	Page 17	No	No	Majority of all Council Members
To end debate (previous question)	Page 18	No	No	2/3 of all Council Members
To limit debate	Page 18	No	Yes	2/3 of all Council Members
To refer to a committee	Page 18	No	Yes	Majority of all Council Members
To reconsider	Page 18	No	No	2/3 of all Council Members
To object to consideration	Page 19	No	Yes	2/3 of all Council Members
To request a point of privilege	Page 19	No	No	Mayor
To raise a point of order	Page 19	No	No	Mayor
To appeal	Page 19	No	No	Parliamentarian
To call for orders of the day	Page 19	No	No	Mayor
To recess	Page 19	No	Yes	Majority of all Council Members
To fix a time for adjournment	Page 19	No	Yes	Majority of all Council Members
To adjourn (prior to adjournment on agenda)	Page 19	No	Yes	Majority of all Council Members