

Public Participation in a City Council Meeting:

The Public Comment portion of the meeting is the time to address the Mayor and City Council on topics not on the agenda. If a member of the public wishes to comment on an item on the agenda, they may do so while that item is being discussed by coming to the microphone and stating your name and address. Comments should be limited to 3 minutes or less and should be addressed to the Mayor and Council as a whole and not individually. Response from elected officials or staff is at the Mayor's discretion.

**CITY OF MARSHALLTOWN COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 WEST STATE STREET
FEBRUARY 26, 2024, 5:30 PM**

A. Call to Order**B. Pledge of Allegiance****C. Roll Call**

Hoop, Kell, Ladehoff, Mitchell, Nichols, Schneider, Thompson

D. Public Comment

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole.

The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meeting laws.

E. Mayor, Council and Administrator Comments**1. Years of Service - February**

- Sandy Gowdy - Library - 5 years
- Lance Greazel - WPCP - 30 years

F. Consent Agenda**1. Approve Minutes 02/05/24 and 02/12/24 Meetings and Bill List \$1,054,670.67**

Documents:

[2024-02-05 SIGNED Council Minutes.pdf](#)
[2024-02-12 SIGNED Council Minutes.pdf](#)
[2024-02-26_BILL LIST Summary.pdf](#)
[2024-02-26_BILL LIST Detail.pdf](#)

2. Approve Alcohol License Renewals

- Dollar General #2019, 408 S 9th St
- Dollar General #4206, 2413 S Center St
- Vaughn's Pub, 22 N 1st Ave
- Jiffy, 111 S 3rd Ave
- Fareway, 102 W Anson St
- Kwik Star #706, 810 S 3rd Ave
- Wandering Creek, 2436 233rd St
- Food & Gas Mart, 613 N 3rd Ave
- The 918, 918 N 4th Ave
- Elmwood, 1734 Country Club Lane

3. Approve Civil Service New Hire List for Police Officer and Park Maintenance Worker

Documents:

[2024-02-26_CONSENT_Civil Service New Hire List_Police Officer.pdf](#)
[2024-02-26_CONSENT_Civil Service New Hire List_Park Maintenance Worker.pdf](#)

4. Approve January 2024 Financial Statements

Documents:

[January 2024 Financials Memo.pdf](#)
[January 2024 Financial Statements.pdf](#)

5. Resolution 2024-035 Approving Applications for Tax Abatement Within Approved Urban Revitalization Areas of the City of Marshalltown, Iowa

Documents:

[2024-02-26_2024-035_Resolution Approving Tax Abatement Applications.pdf](#)
[2024-02-26_2024-035_Tax Abatement Applications.pdf](#)

6. Resolution 2024-036 Authorizing the Use of \$5,000 in Council-Designated Local Option Sales Tax for the Marshalltown 4th of July Fireworks Display

Documents:

[2024-02-26_2024-036_Resolution Approving Allocation to Fireworks Display.pdf](#)

7. Resolution 2024-037 Approving Contract Change Order #2 for the WPCP Headworks and Digesters Improvement Project #WPC21001, an Increase of \$305,525.10

Documents:

[2024-02-26_2024-037_Resolution Approving CO2 WPC Headworks_WPC21001.pdf](#)
[2024-02-26_2024-037_Memo_WP 21001 Headworks_CO2.pdf](#)
[2024-02-26_2024-037_WPC21001 - Change Order 2 - rev 2024.02.20.pdf](#)

8. Resolution 2024-038 Approving Bolton and Menk Professional Service Agreement Amendment No. 1 for Design of the 6th Street Trailhead Project

Documents:

[2024-02-26_2024-038_Resolution Amend Bolton Menk Contract for Trail Project.pdf](#)
[2024-02-26_2024-038_Memo Ammending Bolton and Menk Contract for 6th St Trail Project.pdf](#)
[2024-02-26_2024-038_Bolton and Menk Supplemental Agreement No 1 6th St Trail Project.pdf](#)

9. Resolution 2024-039 Accepting Clean Water SRF Additional Subsidy in the Amount Not to Exceed \$2M Principal Loan Forgiveness

Documents:

[2024-02-26_2024-039_Resolution Accept Clean Water 2M Principal Loan Forgiveness.pdf](#)
[2024-02-26_2024-039_Memo SRF CW Loan Forgiveness_24 02 26.pdf](#)
[2024-02-26_2024-039_Marshalltown_BIL GS Loan Forgiveness Letter_FINAL.pdf](#)

10. Resolution 2024-040 Setting Public Hearing for Proposed Property Tax Levy for FY25 Budget

Documents:

[2024-02-26 2024-040 Resolution to Set Public](#)

[Hearing for Property Tax Levy for FY25 Budget.pdf](#)
[2024-02-26_2024-040_Memo and Proposed Property Tax Levy for FY25.pdf](#)

G. Reports

1. Im On Presentation

Documents:

[2024-02-26_REPORT_Im On Presentation.pdf](#)

H. Resolutions

1. Resolution 2024-041 Approving an Agreement for the Public Use of the Marshalltown Arts & Civic Center and Authorizing the Use of Council-Designated Local Option Sales Tax

Documents:

[2024-02-26_2024-041_Resolution Approving LOST to MACC.pdf](#)
[2024-02-26_2024-041_MACC Agreement.pdf](#)
[2024-02-26_2024-041_MACC Funding Request.pdf](#)

2. Resolution 2024-042 Approving the Voluntary Severance of 102 College View Lane (Parcel 8318-14-453-002)

Documents:

[2024-02-26_2024-042_Resolution Approving Severance 102 College View Lane.pdf](#)
[2024-02-26_2024-042_Memo Severance Request_102 College View Lane.pdf](#)

3. Resolution 2024-043 Authorizing the Use of Council-Designated Local Option Sales Tax for the Repair of City Hall and Carnegie Building Masonry in the Amount Not to Exceed \$15,000

Documents:

[2024-02-26_2024-043_Resolution Approving LOST Allocation to Building Repair.pdf](#)
[2024-02-26_2024-043_Memo_Masonry Repair 24 02 26.pdf](#)

4. Public Hearing and Resolution 2024-044 Providing for the Conveyance and Transfer of Title for 310 North 5th Street from the City of Marshalltown, Iowa to David Heddens

Documents:

[2024-02-26_2024-044_Resolution Approving
Conveyance 310 N 5th St.pdf](#)
[2024-02-26_2024-044_Memo Sale of City Lots
02.12.24.pdf](#)
[2024-02-26_2024-044_Bid Tab Vacant Lots.pdf](#)

**5. Public Hearing and Resolution 2024-045 Providing for the
Conveyance and Transfer of Title for 102 North 22nd
Street from the City of Marshalltown, Iowa to Dan
Oswald**

Documents:

[2024-02-26_2024-045_Resolution Approving
Conveyance 102 N 22nd St.pdf](#)
[2024-02-26_2024-045_Memo Sale of City Lots
02.12.24.pdf](#)
[2024-02-26_2024-045_Bid Tab Vacant Lots.pdf](#)

**6. Public Hearing and Resolution 2024-046 Providing for the
Conveyance and Transfer of Title for 107 East Lincoln
Street from the City of Marshalltown, Iowa to Gary
Thompson**

Documents:

[2024-02-26_2024-046_Resolution Approving
Conveyance 107 E Lincoln St.pdf](#)
[2024-02-26_2024-046_Memo Sale of City Lots
02.12.24.pdf](#)
[2024-02-26_2024-046_Bid Tab Vacant Lots.pdf](#)

**7. Public Hearing and Resolution 2024-047 Providing for the
Conveyance and Transfer of Title for 719 North 4th
Avenue from the City of Marshalltown, Iowa to Lavern A.
Wickam**

Documents:

[2024-02-26_2024-047_Resolution Approving
Conveyance 719 N 4th Ave.pdf](#)
[2024-02-26_2024-047_Memo Sale of City Lots
02.12.24.pdf](#)
[2024-02-26_2024-047_Bid Tab Vacant Lots.pdf](#)

**8. Public Hearing and Resolution 2024-048 Providing for the
Conveyance and Transfer of Title for 901 North 5th
Avenue from the City of Marshalltown, Iowa to Dan
Oswald**

Documents:

[2024-02-26_2024-048_Resolution Approving
Conveyance 901 N 5th Ave.pdf](#)

[2024-02-26_2024-048_Memo Sale of City Lots
02.12.24.pdf](#)
[2024-02-26_2024-048_Bid Tab Vacant Lots.pdf](#)

I. Ordinances

1. Ordinance 15082 to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending Chapter 53: Storm Water by Amending Section 53.006 Rate Structure and Storm Water Rate

2ND READING

Documents:

[2024-02-26_ORD 15082_Amend CH 53 Storm Water Rates.pdf](#)
[2024-02-26_ORD 15082_Memo_Storm Water Rate Change_24 02 12.pdf](#)

J. Discussion

1. Unity Point Health Secondary Access Road Project

Documents:

[2024-02-26_DISCUSSION1 Memo - UPH Discussion.pdf](#)
[2024-02-26_DISCUSSION1 Exhibit_UPH Discussion.pdf](#)

2. CO2 Systems Development Proposal

K. Adjournment

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news at www.marshalltown-ia.gov.



**MARSHALLTOWN
MORE THAN EVER**

COUNCIL PROCEEDINGS
FEBRUARY 5, 2024

In Mayor Greer's absence, Mayor Pro Tem Ladehoff called the special meeting to order at 5:30 p.m., February 5, 2024, at the City Hall Council Chambers, 10 W State Street, and led the pledge of allegiance. Roll call-Present: Hoop, Kell, Ladehoff, Mitchell, Nichols, Thompson; Absent: Schneider.

MOTIONS

Motion by Thompson, second by Mitchell to TAKE FROM TABLE RESOLUTION 2024-025 AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN AND MGT OF AMERICA CONSULTING FOR CITY ADMINISTRATOR RECRUITMENT & SELECTION AND USE OF COUNCIL-DESIGNATED LOCAL OPTION SALES TAX. Motion carried 5-1, Kell dissenting.

RESOLUTIONS

Motion by Thompson, second by Mitchell to adopt RESOLUTION 2024-025 AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN AND MGT OF AMERICA CONSULTING FOR CITY ADMINISTRATOR RECRUITMENT & SELECTION AND USE OF COUNCIL-DESIGNATED LOCAL OPTION SALES TAX. Amended motion by Nichols, second by Kell to adopt RESOLUTION 2024-025 AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN AND MGT OF AMERICA CONSULTING FOR CITY ADMINISTRATOR RECRUITMENT & SELECTION AND USE OF COUNCIL-DESIGNATED LOCAL OPTION SALES TAX with a start date of April 1st. Amended motion carried 5-1, Thompson dissenting. Original motion carried 6-0.

DISCUSSION

Heather Thomas, Public Works Director presented information on Enterprise Funds. The Sewer Utility Fund continues to be financially sound requiring at or less than a 1% annual increase. Fund balances will be used in the near future for planned projects.

Heather Thomas, Public Works Director reviewed the Transit Tax Levy. Suggested changes included staffing reductions, reduction in services by stopping non-seasonal fixed routes at 5 pm instead of 6 pm, and changing the tax levy to \$.40. Motion by Nichols, second by Thompson to increase the Transit Levy to \$.40. Motion carried 6-0.

Heather Thomas, Public Works Director reviewed the Storm Water Utility Fund. Suggested changes included continued use of vehicles that are due for replacement, delaying lift station projects, and increasing the storm sewer utility rate by 5% from \$4 per ERU to \$4.20 per ERU. Staff recommends then completing a multi-year study to evaluate future rates. Motion by Kell, second by Ladehoff to increase the Storm Water rate by 5% for FY25. Motion carried 6-0.

Heather Thomas, Public Works Director reviewed the Compost Fund. There is approximately \$140,000 in material that would need chipped and hauled if the days of operation are adjusted. The council advised the compost will continue to operate Friday-Sunday and they will evaluate reductions in the fee schedule. Motion by Nichols, second by Mitchell to chip and haul \$60,000 worth of material. Motion carried 6-0.

Geoff Hubbard, Parks and Recreation Director reviewed the Concession Fund. It has been in a deficit for years due to funds being used for a shortfall in funding to paint the pool. Motion by Thompson, second by Kell to transfer \$20,500 in local option sales tax to the Park and Recreation Concession Fund to balance the fund. Motion carried 6-0.

Diana Steiner, Finance Director reviewed the Debt Service Levy. The long-term debt schedule includes outstanding bonds and loans. Local Option Sales Tax provides 78% of the estimated \$4M to property tax relief which is \$3,120,000. Additionally, there is a fund balance of \$1M that can be applied and \$350,000 in the debt service fund to reduce the property tax levy to keep it at \$16. If local option sales tax is not renewed it could affect our bond rating moving forward.

Diana Steiner, Finance Director reviewed the first draft of the certification of city taxes. Motion by Nichols, second by Kell to set the tax levy rate at \$16.00607. Motion carried 6-0.

ADJOURNMENT

The meeting adjourned at 6:39 p.m.

Respectfully Submitted,



Alicia Hunter, City Clerk

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

COUNCIL PROCEEDINGS
FEBRUARY 12, 2024

Mayor Greer called the meeting to order at 5:30 p.m., February 12, 2024, at the City Hall Council Chambers, 10 W State Street, and led the pledge of allegiance. Roll call–Present: Hoop, Kell, Ladehoff, Mitchell, Nichols, Schneider, Thompson.

PUBLIC COMMENT

- Joe Carter, 610 Elmwood Drive, recognized Councilor Al Hoop for his years of service on the council and to our community in a variety of ways.
- Al Kent, 612 N 4th Ave, advised there is a nuisance issue with cars in his neighborhood that hasn't been addressed for years.
- Shawn from Im On Communications introduced their fiber technology company to the community and is looking forward to expanding service to Marshalltown.
- Erin Carpenter, 802 N 4th St, shared some data on global warming.
- Jimmy Landt, 610 N 4th Ave and 815 N 4th Ave advised there is a nuisance issue with cars in his neighborhood that hasn't been addressed for years.
- Ray Mitchem, 1402 S 3rd Ave, invited the council to read the Times-Republican op-ed from the Gladbrook public library director to hear the other side of the library issue with conservative publications.
- Mark Eaton, 1007 S 10th Ave, noted the theme is we need to be a better city and encouraged the non-profits to help with needs.

MAYOR, COUNCIL, ADMINISTRATOR COMMENTS

- Councilor Ladehoff would like to review the rate structure of part-time and seasonal positions.
- Councilor Mitchell noted the city needs to focus on Code Enforcement.
- Mayor Greer noted the city is reviewing the Code Enforcement budget for improvements.

CONSENT AGENDA

Motion by Schneider, second by Kell to adopt the consent agenda: APPROVE MINUTES 01/22/24, 01/25/24, 01/29/24 MEETINGS AND BILL LIST \$1,456,565.81; APPROVE ALCOHOL LICENSE RENEWALS FOR ABARROTES LA SALUD, 17 N 1ST ST, GROCERY STORE & TORTILLERIA LA VECINDAD, 505 N 3RD AVE, KWIKSTAR #607, 814 S 6TH ST; RECEIPT OF BUILDING & TRADE PERMIT REPORT-JANUARY 2024; APPROVE DECEMBER 2023 FINANCIAL STATEMENTS; APPOINT ADRIAN SANCHEZ TO THE BOARD OF ADJUSTMENT, TERM ENDING 03/31/24; RESOLUTION 2024-028 APPROVING THE USE OF COUNCIL-DESIGNATED LOCAL OPTION SALES TAX FOR THE AQUATIC CENTER ENTERPRISE FUND 760; RESOLUTION 2024-029 TRANSFERRING FUNDS FOR FISCAL YEAR 2024 THROUGH DECEMBER 31, 2023; RESOLUTION 2024-030 APPROVING AN ELECTRIC LINE EASEMENT WITH INTERSTATE POWER AND LIGHT COMPANY FOR 105 W BOONE STREET; RESOLUTION 2024-031 ACCEPTING QUOTE AND AUTHORIZING THE PURCHASE OF AN ENGINE FOR THE PRICE OF \$54,932.46 FOR USE AT THE TRANSIT DIVISION. Motion carried 7-0.

MOTIONS

Motion by Ladehoff, second by Schneider to APPROVE 5-DAY ALCOHOL LICENSE FOR MIDNIGHT BALLROOM AT THE CENTRAL IOWA FAIRGROUNDS ARENA FOR A RODEO ON 03/30/24 WITH OUTDOOR SERVICE. Motion carried 6-1, Hoop dissenting.

RESOLUTIONS

Motion by Ladehoff, second by Schneider to adopt RESOLUTION 2024-032 SETTING A PUBLIC HEARING FOR THE CONVEYANCE AND TRANSFER OF TITLE OF CITY OWNED VACANT LOTS. Alicia Hunter, City Clerk advised the public hearing will be set for 2/26. Motion carried 6-0, Thompson abstaining.

Motion by Thompson, second by Nichols to adopt RESOLUTION 2024-033 APPROVING THE VOLUNTARY SEVERENCE OF 2460 REED AVENUE (PARCEL 8318-14-453-005) AND 2460-A REED AVENUE (PARCEL 8318-14-453-004) FROM THE CITY OF MARSHALLTOWN, IOWA. Heather Thomas, Public Works Director advised the severance request is back on the agenda at the council's request. Public comment: Monte Eaton, 2460 and 2460-A Reed Avenue advised he submitted a 10-page letter to the council justifying his request and asked the council to approve. Mark Eaton, 1007 S 10th Ave, provided some history on the property and noted he believes the city illegally annexed the property into the city. Motion carried 5-2, Kell and Schneider dissenting.

Mayor Greer opened a public hearing at 6:09 pm on AUTHORIZING THE SALE AND CONVEYANCE AND TRANSFER OF TITLE OF LOT 6 OF EDGEWOOD INDUSTRIAL PARK ADDITION FROM THE CITY OF MARSHALLTOWN, IOWA, TO BOOST RUN LLC. No written comments were received. Public comments: John Hall, Marshalltown Area Chamber of Commerce advised he is excited to move forward with this acquisition for a data center project which will bring approximately a dozen jobs to the community. Heather Thomas, Public Works Director advised this is a full-price offer at \$37,000 per acre. The public hearing was closed at 6:15 pm. Motion by Schneider, second by Ladehoff to adopt RESOLUTION 2024-034 AUTHORIZING THE SALE AND CONVEYANCE AND TRANSFER OF TITLE OF LOT 6 OF EDGEWOOD INDUSTRIAL PARK ADDITION FROM THE CITY OF MARSHALLTOWN, IOWA, TO BOOST RUN LLC. Motion carried 7-0.

Mayor Greer opened a public hearing at 6:15 pm on APPROVING AN AMENDMENT TO THE 28E AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN AND THE MARSHALL COUNTY COMMUNICATIONS COMMISSION FOR THE LEASE OF SPACE AT 909 SOUTH SECOND STREET, MARSHALLTOWN. No written or public comments were received. Alicia Hunter, City Clerk advised the amendment to this agreement includes updated language to reflect continued operation and the establishment of a new annual utility reimbursement of \$12,000/year which is based on 10% of the total building's annual electric and gas usage. Upon council approval, the Marshall County Communications Commission will also need to have a public hearing on it and approve it at their April 2024 meeting. The agreement will go into effect on July 1, 2024. The public hearing was closed at 6:17 pm. Motion by Nichols, second by Schneider to adopt RESOLUTION 2024-035 APPROVING AN AMENDMENT TO THE 28E AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN AND THE MARSHALL COUNTY COMMUNICATIONS COMMISSION FOR THE LEASE OF SPACE AT 909 SOUTH SECOND STREET, MARSHALLTOWN. Motion carried 7-0.

ORDINANCES

Motion by Ladehoff, second by Schneider to adopt the first reading of ORDINANCE 15082 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING CHAPTER 53: STORM WATER BY AMENDING SECTION 53.006 RATE STRUCTURE AND STORM WATER RATE. Heather Thomas, Public Works Director advised this amendment will increase the rate from \$4.00 to \$4.20 ERU. Motion carried 7-0.

Motion by Schneider, second by Kell to adopt the first reading of ORDINANCE 15083 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING CHAPTER 91: FIRE PREVENTION AND PROTECTION, SECTIONS 91.002 AND 91.004. Chief Rierson advised this amendment corrects an error that referenced the incorrect code section. Motion carried 7-0.

Motion by Nichols, second by Schneider to waive the second and third readings of ORDINANCE 15083 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING CHAPTER 91: FIRE PREVENTION AND PROTECTION, SECTIONS 91.002 AND 91.004. Motion carried 7-0.

DISCUSSION

Heather Thomas, Public Works Director presented a severance request for 102 College View Lane, parcel 8318-14-453-002, and advised the legal concern for approval of this request is no longer applicable since the council approved the severance of 2460 and 2460-A Reed Ave. Councilor Thompson noted to get to this property you have to travel through county property to get to the city property. Public comment: Noemi Moldmann, 102 College View Lane, asked the council to approve this request so they can have chickens on this property. Max Moldmann, 102 College View Lane, advised they are not on city utilities and all the surrounding properties are in the county. Mark Eaton, 1007 S 10th Ave, advised College View Lane is a private driveway with easements to the 8 properties and the property is in the city but the driveway is in the county. Monte Eaton, 2460 Reed Ave, noting other properties in the city that are in the county but are receiving city utilities. Motion by Thompson, second by Mitchell to bring forward a resolution to approve this severance request. Motion carried 6-1, Schneider dissenting.

Luisa Ortega requested the council commit \$5,000 in funding for the community's 4th of July fireworks display. Diana Steiner, Finance Director advised this request would be for fiscal year 2025. Motion by Schneider, second by Ladehoff to bring forward a resolution approving the use of \$5,000 in local option sales tax for the 2024 display. Motion carried 5-2, Hoop and Mitchell dissenting.

Jodi Britnall, 405 N 1st Street, advised Iowa passed the municipal band levy in 1921. In 1929 the levy was implemented in Marshalltown. The municipal band is requesting \$8,000 in funding for fiscal year 2025. Councilor Thompson advised this is a small enough amount that he would be willing to help fundraise this amount. Councilor Mitchell also volunteered to help with fundraising. Motion by Schneider, second by Ladehoff to bring forward a resolution approving \$8,000 in local option sales tax. Motion failed, 3-4, Hoop, Mitchell, Nichols, and Thompson dissenting.

Mike Mason, 502 Springfield Drive, Karn Gregorie, Fisher Governor Board of Directors, John Hall, Marshalltown Area Chamber of Commerce, and Sharon Greer, 420 Hughes Street spoke on behalf of the Marshalltown Arts and Civic Center requesting \$100,000 in funding. Public

comment: Joe Carter, 610 Elmwood Drive noted a large portion of the community would not be contributing to the facility and receiving benefits if the funding is not provided. Mark Eaton, 1007 S 10th Ave, noted there are over 230 non-profits with multi-million-dollar endowments that could provide funding. Paul Gregorie, MACC board member noted Fisher Controls/Emerson spends over \$600,000 per year donating to this community and we need to honor the legacy of this facility. Leigh Bauder, 401 Orchard Drive, challenged the MACC board to issue fundraising letters. Cynthia Ragland, 1502 W Lincoln Way, advised she has spent years fundraising in this community and this money is needed to maintain the facility and the legacy. Motion by Schneider, second by Kell to bring forward a resolution approving \$100,000 in local option sales tax for a one-year contract. Motion carried 4-3, Mitchell, Nichols, Thompson dissenting.

Diana Steiner, Finance Director reviewed Special Revenues which include grants, certain property tax levies, local option sales tax, and road use tax. Heather Thomas, Public Works Director reviewed the road use tax fund which is received through the State of Iowa and allocated into the operation fund for several public works divisions.

Diana Steiner, Finance Director reviewed the property tax levy work paper. Local Option Sales Tax provides 78% of the estimated \$4M to property tax relief which is \$3,120,000. Additionally, there is a fund balance of \$1M that can be applied and \$350,000 in the debt service fund to reduce the property tax levy to keep it at \$16. The council did not have any changes to move forward.

Mayor Greer proposed an amendment to the Council Manual to change the public comment at the beginning of the meeting from 3 to 5 minutes and allow comment on items on or not on the agenda instead of having public comment after each applicable item throughout the agenda. Public comment: Mark Eaton, 1007 S 10th Ave, stated as a shareholder in this company he would like to be able to voice his opinion on agenda items throughout. Doris Kinnick, 2020 Catalina Place, likes having public comment at the beginning for items not on the agenda but also being able to comment on agenda items. Lyle Hineman, 2804 Arnold Drive, thinks it should stay as is because it is better for the city as a whole. Tom Weber, 2002 Edgebrook Dr, likes how the meeting is currently done. Linda Clark, 306 S 2nd Ave, feels the citizens should be able to address the council. Motion by Schneider, second by Kell to bring forward a resolution to amend the Council Manual to allow 5 minutes of public comment at the beginning of the meeting for items on or not on the agenda. Motion failed, 3-4, Hoop, Mitchell, Nichols, and Thompson dissenting.

ADJOURNMENT

The meeting adjourned at 7:54 p.m.

Respectfully Submitted,



Alicia Hunter, City Clerk

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

BILL LIST 02/26/24

Advertising

FirstIntBank/1 619.50

Buildings/Improvements

Menards/8 1,199.79

Consulting & Professional Fees

Bolton&Menk.Inc/1 3,605.50

Eide.Bailly.LLP/1 630.00

FirstIntBank/1 75.00

FOX Strand/2 23,187.92

Iowa.One.Call/3 85.80

YSS Grants Bill/4 7,636.90

Contracts

AMERICAN.LEGAL./1 500.00

Backflow.Preven/9 1,010.00

City.Laundering/2 148.33

CIVICPLUS.INC/4 13,897.08

Cornerstone Com/1 73,587.33

FirstIntBank/10 1,207.10

Impact.7G.Inc/1 12,020.37

Region 6/4 24,062.00

Schendel.Pest.C/6 249.97

Schumacher.Elev/3 814.10

Siemens.Indust/1 3,420.00

Sign.Creations/1 709.00

Union Pac RR Co/1 1,900.04

WRH Inc/1 94,525.00

Ziegler/1 1,495.00

Library Books

Baker & Taylor/2 46.18

Cengage.Learn/2 128.00

FirstIntBank/25 756.91

Kids.Reference/1 301.97

Medical

Health.Partners/4 64,228.34

UnityPoint Heal/6 298.09

Payroll.Net

Payroll/1 325,023.96

Rebates

FirstIntBank/2 -21.30

Refund/Reimbursed

FirstIntBank/25 747.96

Graves, Paul/1 23.39

Lundgran,D/1 449.39

Vazquez Ramos,J/1 105.00

Service/Repairs

/0 400.00

AAA.Septic/1 115.00

Advance.Garage./1 292.50

Centurylink.Id/2 8.07

CIVICPLUS.INC/1 974.68

Cline, Troy/12 3,079.00

Earley,R/1 64.00

Electric.Pump/1 1,827.00

Feller, Melissa/1 550.00

FirstIntBank/69 8,740.62

Garling.Constr/1 124,710.81

Global/1 586.53

Granite Telecom/25 1,009.00

Hach.Co/1 1,034.88

Hogeland.Auto.P/1 200.00

Hydronic.Energy/2 1,099.24

Ia.State.Reserv/1 140.00

IA.Treasurer/3 27,180.35

Menards/3 40.56

Milestone Outdo/1 3,997.60

Mobotrex.Inc./1 1,596.00

Occ.Med.Plus/9 3,018.00

Quill.Corp/1 69.99

Racom.Corp/1 75.00

T.S.Y.S./2 527.01

Thiesens.Supply/1 5.70

Tim.Hildreth.Co/2 1,147.00

Wickham,Michael/1 530.00

WW.Grainger/1 225.38

Ziegler/2 2,380.23

Supplies/Parts

AdlandEngraving/2 248.50

Advance.Garage./1 735.00

Airgas.U.S.A./2 396.67

Amr.Red.Cross/1 575.00

Arnold.Motor/4 406.24

Bert.Gurney.Asc/1 250.82

City.Laundering/7 292.23

Cntrl.IA.Distr/1 2,419.00

CORE.MAIN.LLP/1 1,320.00

Doll Distrib/1 143.00

Engineered Equi/1 3,962.55

Entenmann.Rovin/2 215.75

Fire Serv Trn/1 50.00

FirstIntBank/130 26,572.09

Galls.LLC/2 258.12

Gervich.Sons/6 2,393.00

Gillig.LLC/4 2,062.24

Grimes.Asphalt/1 2,155.50

Hawkeye.Truck/2 511.83

IA.Prison.Ind/1 1,660.00

Karl of Mtown/1 226.13

Kreimeyer,Brian/1 169.44

Menards/20 1,061.55

Microbac Lab/1 87.50

Miracle.Recreat/1 237.58

Northern.Lights/1 660.79

Nutrien.Ag.Sol/1 1,218.00

Sandry.Fire.Sup/1 3,647.00

SE.Jones.Indust/1 25.25

Shetler,D/3 231.90

ShoBiz,Minutema/2 75.25

Spahn.Rose.Lmbr/3 842.45

Storey.Kenwrthy/2 507.27

Strands Inc/1 396.96

BILL LIST 02/26/24

Sunshine.Filter/1	637.45
Thiesens.Supply/3	247.47
Thompsons True/1	6.99
Titan.Machinery/2	221.95
Tri.State.Lock/1	16.00
Taxes Paid	
IA.Treasurer/1	1.03
Travel/Training	
Allen, Justin/1	118.83
FirstIntBank/17	1,353.33
HEITMAN,P/2	43.83
Weekley,S/1	28.20
Utilities	
Alliant.Energy/41	16,446.72
ConsumersEnergy/3	421.59
WoodRiver.Enrgy/4	3,969.07
YSS Grants Bill/1	1,815.46
Wage Assignment	
American.Educa./1	64.41
Chavarria,Fel/2	50.00
Collection.Svs./5	1,228.86
Colonial.Life/1	321.13
Entenmann.Rovin/1	146.25
Fidelity.Securt/2	465.25
I.R.S./6	87,582.00
IA.Treasurer/2	16,744.12
ICMA457Mission/12	14,942.82
Polk.Co.Sheriff/1	419.52
TotalAdmin.Serv/5	7,066.01
Total/615	1,054,670.67

BILL LIST 02/26/24

Account Number	Vendor Name	Description (Item)	Amount
690.8050.5380.000	AAA SEPTIC SERVICE INC	Fisher comm bldg rental	\$ 115.00
001.4041.5613.000	Adland Engraving	indoor soccer tee shirts	\$ 23.85
001.4041.5613.000	Adland Engraving	indoor soccer tee shirts	\$ 224.65
110.2010.5410.000	Advance Garage Doors Inc	Carwash bay	\$ 292.50
690.8050.5611.000	Advance Garage Doors Inc	West Transit door #1 springs	\$ 735.00
110.2010.5600.000	AIRGAS USA, LLC	Street dept rental	\$ 65.47
110.2010.5600.000	AIRGAS USA, LLC	wire migs	\$ 331.20
001.1010.5464.000	ALLEN, JUSTIN	UAV Drone flight training meals	\$ 118.83
001.1030.5481.000	Alliant Energy	2801 S 12th St EMG Sirens	\$ 23.95
001.4030.5481.000	Alliant Energy	Riverview Park east side	\$ 147.08
001.4030.5481.000	Alliant Energy	credit transfer adj	\$ (0.18)
001.4030.5481.000	Alliant Energy	402 Woodland St Bath House	\$ 129.67
001.4030.5481.000	Alliant Energy	JUDGE PARK	\$ 19.73
001.4030.5481.000	Alliant Energy	801 WOODLAND ST SHOP	\$ 27.37
001.4030.5481.000	Alliant Energy	602 W Merle Hibbs Blvd	\$ 21.04
001.4030.5482.000	Alliant Energy	402 Woodland St Bath House	\$ 33.53
001.4030.5482.000	Alliant Energy	credit transfer adj	\$ (0.05)
001.4030.5482.000	Alliant Energy	Reunion Hall	\$ 78.28
001.4030.5482.000	Alliant Energy	905 E MAIN ST PARK SHOP	\$ 192.99
001.4030.5482.000	Alliant Energy	402 Woodland St Comm Bldg	\$ 110.24
110.2010.5481.000	Alliant Energy	2107 S Center St irrigation system	\$ 19.73
110.2010.5481.000	Alliant Energy	905 E Main PW Bldg	\$ 1,149.09
110.2030.5481.000	Alliant Energy	N 18th Ave Bridge	\$ 32.10
110.2030.5481.000	Alliant Energy	HWY 14 & HWY 30 St Lights	\$ 85.63
110.2030.5481.000	Alliant Energy	211 S 9th St Front Terrace	\$ 21.04
110.2040.5481.000	Alliant Energy	S Center St & W Berle	\$ 38.05
110.2040.5481.000	Alliant Energy	N 18TH AVE & E MAIN	\$ 28.28
110.2040.5481.000	Alliant Energy	13 S 13th St cnr Main St	\$ 39.98
110.2040.5481.000	Alliant Energy	S 12TH AVE E OLIVE ST	\$ 36.38
110.2040.5481.000	Alliant Energy	S Center St North of Mall	\$ 43.55
110.2040.5481.000	Alliant Energy	N 3rd Ave Cnr State	\$ 115.32
110.2040.5481.000	Alliant Energy	W Southridge Rd Cnr Center	\$ 36.98
110.2040.5481.000	Alliant Energy	S Center St Cnr Hibbs	\$ 40.49
110.2040.5481.000	Alliant Energy	Riverside Dr cnr 3rd Ave	\$ 31.19
110.2040.5481.000	Alliant Energy	S 6th St cnr Olive St	\$ 31.02
110.2040.5481.000	Alliant Energy	502 E Southridge Rd	\$ 20.03
610.8015.5481.000	Alliant Energy	N 3rd Ave River Sign	\$ 24.93
610.8015.5481.000	Alliant Energy	Riverview Park liftstation	\$ 19.73
610.8015.5481.000	Alliant Energy	JBS 402 N 10TH AVE	\$ 21.04
610.8015.5482.000	Alliant Energy	1001 WOODLAND ST DISP PLANT	\$ 10,792.30
610.8016.5481.000	Alliant Energy	608 Turner St Pump Station	\$ 253.04
610.8016.5481.000	Alliant Energy	S 12TH AVE CNR E MAIN	\$ 117.46
610.8016.5481.000	Alliant Energy	Marion St - WPCP	\$ 153.02
610.8016.5481.000	Alliant Energy	1511 Rolling Meadows Rd	\$ 112.96
610.8016.5482.000	Alliant Energy	1001 Woodland St Shed	\$ 280.52
690.8050.5481.000	Alliant Energy	905 E Main PW Bldg	\$ 766.06
740.8065.5481.000	Alliant Energy	301 N 18TH AVE LIFTSTATION	\$ 808.77
740.8065.5481.000	Alliant Energy	N 3rd Ave - WPCP	\$ 414.71
750.8070.5481.000	Alliant Energy	901 Woodland St Compost Pile	\$ 129.67
999.1121.000	American Education Services	Wage Withholding	\$ 64.41
001.6020.5347.000	American Legal Publishing Corp	Internet Renewal Period: 03/26/2024-03/26/2025	\$ 500.00
001.1050.5460.000	AMERICAN RED CROSS	CPR recertifications	\$ 575.00
001.1050.5600.000	Arnold Motor Supply	FD oil dry	\$ 147.24
110.2010.5600.000	Arnold Motor Supply	Truck 39 light bulbs	\$ 31.55
110.2010.5600.000	Arnold Motor Supply	starter cables	\$ 211.44
110.2010.5600.000	Arnold Motor Supply	trailer wire harness	\$ 16.01
001.1099.5344.000	Backflow Prevention Services of Iowa	Annual backflow inspections at various buildings	\$ 415.00
001.1099.5344.000	Backflow Prevention Services of Iowa	Annual backflow inspection at Public Works Bldg	\$ 17.00
001.4010.5344.000	Backflow Prevention Services of Iowa	Annual backflow inspections at various buildings	\$ 85.00
001.4030.5344.000	Backflow Prevention Services of Iowa	Annual backflow inspection at Public Works Bldg	\$ 17.00
001.4065.5344.000	Backflow Prevention Services of Iowa	Annual backflow inspections at various buildings	\$ 85.00
001.6050.5344.000	Backflow Prevention Services of Iowa	YSS/City Hall - Boiler & domestic water service	\$ 170.00
001.6051.5344.000	Backflow Prevention Services of Iowa	Annual backflow inspections at various buildings	\$ 85.00
110.2010.5344.000	Backflow Prevention Services of Iowa	Annual backflow inspection at Public Works Bldg	\$ 68.00
690.8050.5344.000	Backflow Prevention Services of Iowa	Annual backflow inspection at Public Works Bldg	\$ 68.00
001.4010.5732.000	Baker & Taylor Inc	DVD's	\$ 27.99
001.4010.5732.000	Baker & Taylor Inc	DVD's	\$ 18.19
610.8015.5600.000	BERT GURNEY & ASSOCIATES INC.	Polymer pump parts	\$ 250.82
364.4030.5233.000	Bolton & Menk Inc	Riverview Park Phase 1 Design and Engineering	\$ 3,605.50

170.4010.5732.000	CENGAGE LEARNING INC	Tye grant books	\$ 76.02
170.4010.5732.000	CENGAGE LEARNING INC	Tye grant books	\$ 51.98
001.4030.5600.000	CENTRAL IOWA DISTRIBUTING INC	napkin holders, mop , garbage bags	\$ 2,419.00
001.4010.5450.000	CENTURYLINK long distance	Long distance lines	\$ 7.83
610.8015.5450.000	CENTURYLINK long distance	Long distance lines	\$ 0.24
999.1166.000	Chavarria, Felipe Garcia	parking ticket paid twice	\$ 25.00
999.1166.000	Chavarria, Felipe Garcia	paid parking ticket 2x	\$ 25.00
110.2010.5132.000	CITY LAUNDERING COMPANY	uniform cleaning & insurance	\$ 8.79
110.2010.5132.000	CITY LAUNDERING COMPANY	uniform cleaning & insurance	\$ 8.79
110.2010.5342.000	CITY LAUNDERING COMPANY	other services	\$ 23.30
110.2010.5342.000	CITY LAUNDERING COMPANY	other services	\$ 125.03
110.2010.5600.000	CITY LAUNDERING COMPANY	supplies	\$ 133.26
110.2010.5600.000	CITY LAUNDERING COMPANY	supplies	\$ 20.22
110.2040.5132.000	CITY LAUNDERING COMPANY	Utility dept - uniform cleaning	\$ 40.00
110.2040.5132.000	CITY LAUNDERING COMPANY	Utility dept - uniform cleaning	\$ 40.00
690.8050.5132.000	CITY LAUNDERING COMPANY	Transit dept - uniform cleaning	\$ 41.17
001.1010.5280.000	CivicPlus Inc	Dept Header Page - Police 4/10/24-4/9/25	\$ 974.68
001.1050.5347.000	CivicPlus Inc	Dept Header Page - Fire 4/10/24-4/9/25	\$ 974.68
001.4030.5342.000	CivicPlus Inc	Dept Header Page - Park & Rec 4/10/24-4/9/25	\$ 974.68
001.4040.5344.000	CivicPlus Inc	4/17/24-4/16/25 Annual fee	\$ 4,500.00
001.6070.5347.000	CivicPlus Inc	Annual Website Fees 4/10/24-4/9/24	\$ 7,447.72
001.1075.5261.000	Cline, Troy	landfill fee	\$ 15.00
001.1075.5261.000	Cline, Troy	11 W Grant St move fridge from terrace	\$ 65.00
001.1075.5261.000	Cline, Troy	landfill fees	\$ 95.00
001.1075.5261.000	Cline, Troy	611 Marion St-remove junk, debris, tires	\$ 130.00
001.1075.5261.000	Cline, Troy	landfill fee	\$ 15.00
001.1075.5261.000	Cline, Troy	505 S 2nd St -pick up junk, trash, debris	\$ 130.00
001.1075.5261.000	Cline, Troy	911 Jackson remove mattress from lot	\$ 65.00
001.1075.5261.000	Cline, Troy	407 N 7th Ave remove trash	\$ 65.00
001.1075.5261.000	Cline, Troy	landfill fees	\$ 55.00
001.1075.5261.000	Cline, Troy	landfill fee	\$ 39.00
001.1075.5262.000	Cline, Troy	Snow removal costs- City owned nuisance	\$ 1,170.00
001.1075.5262.000	Cline, Troy	Snow Removal Costs - City Owned Nuisance	\$ 1,235.00
999.1121.000	COLLECTION SERVICES CENTER	Child Support	\$ 101.59
999.1121.000	COLLECTION SERVICES CENTER	Child Support	\$ 102.11
999.1121.000	COLLECTION SERVICES CENTER	Child Support	\$ 461.53
999.1121.000	COLLECTION SERVICES CENTER	Child Support	\$ 139.77
999.1121.000	COLLECTION SERVICES CENTER	Child Support	\$ 423.86
999.1133.000	COLONIAL LIFE	COLONIAL LIFE INSURANCE	\$ 321.13
110.2030.5481.000	Consumers Energy Coop	City of Marshalltown	\$ 21.17
110.2030.5481.000	Consumers Energy Coop	City of Marshalltown	\$ 72.94
110.2040.5481.000	Consumers Energy Coop	City of Marshalltown	\$ 327.48
610.8015.5600.000	CORE & MAIN LP	pipe fittings	\$ 1,320.00
132.5020.5342.000	Cornerstone Commercial Contractors Inc	Awarded Contract w/ Change Order #1	\$ 73,587.33
001.4066.5613.000	Doll Distributing LLC	Coliseum resale products	\$ 143.00
110.2040.5251.000	EARLEY, RICK	CDL license	\$ 64.00
001.6021.5231.000	EIDEBAILLY LLP	1099-NEC submission to IRS	\$ 630.00
610.8015.5410.000	ELECTRIC PUMP INC	effluent pump inspection	\$ 1,827.00
610.8015.5718.000	Engineered Equipment Solutions LLC	multichopper parts	\$ 3,962.55
001.1010.5132.000	ENTENMANN ROVIN COMPANY	repair/ refinish PD badges	\$ 138.25
001.1010.5132.000	ENTENMANN ROVIN COMPANY	repair/ refinish badges	\$ 77.50
999.1164.000	ENTENMANN ROVIN COMPANY	repair/ replace PD badges	\$ 146.25
001.4010.5343.000	Feller, Melissa	Dinosaur Encounters	\$ 550.00
999.1125.000	FIDELITY SECURITY LIFE INSURANCE CO	VISION INSURANCE	\$ 129.88
999.1125.000	FIDELITY SECURITY LIFE INSURANCE CO	VISION INSURANCE	\$ 335.37
001.1050.5460.000	Fire Services Training Bureau	driver operator pumper training	\$ 50.00
001.1010.4875.000	First Interstate Bank	bank/vendor savings program	\$ (0.47)
001.1010.4875.000	First Interstate Bank	bank/vendor savings program	\$ (0.38)
001.1010.4875.000	First Interstate Bank	bank/vendor savings program	\$ (0.19)
001.1010.4875.000	First Interstate Bank	bank/vendor savings program	\$ (0.50)
001.1010.4875.000	First Interstate Bank	bank/vendor savings program	\$ (0.39)
001.1010.5132.000	First Interstate Bank	SLING SWIVELS FOR LT ACCOLA	\$ 26.04
001.1010.5132.000	First Interstate Bank	FLASHLIGHT FOR WOLKEN	\$ 135.41
001.1010.5132.000	First Interstate Bank	NEW OFFICER GEAR	\$ 144.69
001.1010.5132.000	First Interstate Bank	POLOS FOR JUEL	\$ 71.40
001.1010.5132.000	First Interstate Bank	POLO FOR JUEL	\$ 36.13
001.1010.5132.000	First Interstate Bank	NEW OFFICER GEAR	\$ 75.88
001.1010.5132.000	First Interstate Bank	PATROL RAIN JACKET	\$ 18.70
001.1010.5132.000	First Interstate Bank	DUTY GEAR	\$ 46.80
001.1010.5132.000	First Interstate Bank	NEW OFFICER GEAR	\$ 253.23
001.1010.5132.000	First Interstate Bank	PATROL JACKET FOR SMITH	\$ 82.80
001.1010.5132.000	First Interstate Bank	ILEA UNIFORM FOR NEW OFFICER	\$ 230.00
001.1010.5230.000	First Interstate Bank	INTEL REQUESTS	\$ 75.00

001.1010.5280.000 First Interstate Bank	DIGITAL CREATOR MONTHLY SUBSCRIPTION	\$ 14.99
001.1010.5280.000 First Interstate Bank	MEMBERSHIP RENEWAL	\$ 125.00
001.1010.5280.000 First Interstate Bank	MEMBERSHIP RENEWAL	\$ 125.00
001.1010.5280.000 First Interstate Bank	DRONE REGISTRATION	\$ 5.00
001.1010.5280.000 First Interstate Bank	MONTHLY SUBSCRIPTION CHARGE	\$ 16.00
001.1010.5280.000 First Interstate Bank	NOTARY REGISTRATION FOR SGT SHELANGOSKI	\$ 30.00
001.1010.5280.000 First Interstate Bank	NOTARY REGISTRATION FOR SGT TUTTLE	\$ 30.00
001.1010.5280.000 First Interstate Bank	NOTARY RENEWAL for CPT STEVENSON	\$ 30.00
001.1010.5280.000 First Interstate Bank	MEMBERSHIP RENEWAL	\$ 190.00
001.1010.5280.000 First Interstate Bank	MEMBERSHIP RENEWAL	\$ 190.00
001.1010.5280.000 First Interstate Bank	MEMBERSHIP RENEWAL	\$ 75.00
001.1010.5360.000 First Interstate Bank	POSTAGE	\$ 137.01
001.1010.5360.000 First Interstate Bank	POSTAGE	\$ 5.01
001.1010.5360.000 First Interstate Bank	POSTAGE	\$ 11.83
001.1010.5360.000 First Interstate Bank	POSTAGE	\$ 15.56
001.1010.5360.000 First Interstate Bank	POSTAGE	\$ 19.99
001.1010.5370.000 First Interstate Bank	BUSINESS CARDS	\$ 36.88
001.1010.5460.000 First Interstate Bank	TRAINING REGISTRATION FOR OFC MOLITOR	\$ 199.00
001.1010.5460.000 First Interstate Bank	TRAINING REGISTRATION FOR LT WEEKLEY	\$ 475.00
001.1010.5460.000 First Interstate Bank	TRAINING REGISTRATION FOR LT HILLERS	\$ 795.00
001.1010.5460.000 First Interstate Bank	TRAINING REGISTRATION FOR CHIEF	\$ 300.00
001.1010.5460.000 First Interstate Bank	TRAINING REGISTRATION FOR SGT SHELANGOSKI	\$ 1,075.00
001.1010.5460.000 First Interstate Bank	TRAINING REGISTRATION FOR SGT HEITMAN	\$ 779.00
001.1010.5460.000 First Interstate Bank	TRAINING REGISTRATION FOR LT HILLERS	\$ 325.00
001.1010.5460.000 First Interstate Bank	TRAINING REGISTRATION FOR DET GARCIA	\$ 595.00
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$ 11.58
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$ 12.01
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$ 18.55
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$ 13.20
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$ 21.83
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$ 19.66
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$ 11.79
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$ 9.38
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$ 19.00
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$ 19.27
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$ 8.58
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$ 9.90
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$ 12.55
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$ 9.82
001.1010.5465.000 First Interstate Bank	LODGING DURING TRAINING FOR OFC SOLORIO	\$ 142.69
001.1010.5465.000 First Interstate Bank	LODGING DURING TRAINING FOR 2 OFFICERS	\$ 506.76
001.1010.5465.000 First Interstate Bank	LODGING DURING TRAINING FOR 2 OFFICERS	\$ 506.76
001.1010.5570.000 First Interstate Bank	FUEL DURING TRAINING	\$ 18.60
001.1010.5570.000 First Interstate Bank	FUEL DURING TRAINING	\$ 27.49
001.1010.5570.000 First Interstate Bank	FUEL DURING TRAINING	\$ 44.19
001.1010.5570.000 First Interstate Bank	FUEL DURING TRAINING	\$ 21.05
001.1010.5600.000 First Interstate Bank	SWAT SUPPLIES	\$ 16.79
001.1010.5600.000 First Interstate Bank	YAKTRAX FOR PATROL	\$ 83.79
001.1010.5600.000 First Interstate Bank	JANITOR SUPPLIES	\$ 82.82
001.1010.5600.000 First Interstate Bank	BATTERIES FOR PATROL	\$ 89.97
001.1010.5600.000 First Interstate Bank	JANITOR SUPPLIES	\$ 41.41
001.1010.5600.000 First Interstate Bank	BATTERIES FOR PATROL	\$ 31.24
001.1010.5600.000 First Interstate Bank	SD CARD READER	\$ 19.99
001.1010.5600.000 First Interstate Bank	JANITOR SUPPLIES	\$ 27.34
001.1010.5600.000 First Interstate Bank	JANITOR SUPPLIES	\$ 5.59
001.1010.5600.000 First Interstate Bank	JANITOR SUPPLIES	\$ 77.44
001.1010.5600.000 First Interstate Bank	FIREARMS MAINTENANCE ITEMS	\$ 61.45
001.1010.5600.000 First Interstate Bank	HAND WARMERS FOR PATROL	\$ 14.08
001.1010.5600.000 First Interstate Bank	JANITOR SUPPLIES	\$ 65.02
001.1010.5600.000 First Interstate Bank	HAND WARMERS FOR PATROL	\$ 59.88
001.1010.5600.000 First Interstate Bank	HAND WARMERS FOR PATROL	\$ 135.87
001.1010.5600.000 First Interstate Bank	SD CARDS	\$ 79.96
001.1010.5600.000 First Interstate Bank	CHARGING CORD	\$ 9.97
001.1010.5600.000 First Interstate Bank	CARD READER	\$ 17.98
001.1010.5600.000 First Interstate Bank	LABELS FOR CRIME SCENE TECH	\$ 73.85
001.1010.5605.000 First Interstate Bank	COMPUTER COVER	\$ 79.15
001.1010.5605.000 First Interstate Bank	OFFICE SUPPLIES	\$ 32.48
001.1010.5605.000 First Interstate Bank	NOTARY STAMP	\$ 31.15
001.1050.5360.000 First Interstate Bank	USPS FD certified mailings	\$ 17.12
001.1050.5570.000 First Interstate Bank	HyVee FD no ethanol gas	\$ 31.90
001.1050.5600.000 First Interstate Bank	Amazon - sprocket	\$ 10.99
001.1050.5605.000 First Interstate Bank	Amazon clipboards	\$ 31.46
001.1050.5605.000 First Interstate Bank	AT A Glance daily roster book	\$ 66.61

001.1050.5605.000 First Interstate Bank	AT A Glance tax credit	\$ (4.36)
001.1050.5630.000 First Interstate Bank	AED handheld oxymeter and sensor	\$ 4,074.00
001.1050.5630.000 First Interstate Bank	AED Medical add .30 cents	\$ 0.30
001.1050.5630.000 First Interstate Bank	Meret USA VERSA bag	\$ 299.95
001.1075.5360.000 First Interstate Bank	Endicia online postage	\$ 150.00
001.1099.5410.000 First Interstate Bank	PD/FD HVAC replacement parts	\$ 15.29
001.1099.5410.000 First Interstate Bank	return HVAC item	\$ (15.29)
001.1099.5410.000 First Interstate Bank	PD/FD GFCI	\$ 16.99
001.1099.5410.000 First Interstate Bank	FD steam shower repairs	\$ 150.00
001.1099.5410.000 First Interstate Bank	Steam boiler FD Showers	\$ 537.46
001.1099.5410.000 First Interstate Bank	PF/FD steam boiler repairs	\$ 300.47
001.1099.5410.000 First Interstate Bank	PD/FD HVAC replacement parts	\$ 300.47
001.1099.5410.000 First Interstate Bank	PD Storage bld door repair	\$ 310.00
001.4010.5342.000 First Interstate Bank	shredding services	\$ 51.52
001.4010.5410.000 First Interstate Bank	Library light switch and plate	\$ 34.57
001.4010.5450.000 First Interstate Bank	AT&T charges	\$ 33.52
001.4010.5450.000 First Interstate Bank	internet	\$ 135.14
001.4010.5450.000 First Interstate Bank	bookmobile phone & internet	\$ 91.55
001.4010.5570.000 First Interstate Bank	Caseys gas amount s/b 41.00 not .41 cents	\$ 41.00
001.4010.5600.000 First Interstate Bank	employee nametag	\$ 10.95
001.4010.5600.000 First Interstate Bank	tape, display stand, poster, stickers	\$ 56.32
001.4010.5600.000 First Interstate Bank	tissues, bags, plates, batteries	\$ 107.21
001.4010.5600.000 First Interstate Bank	ice melt, paper towels, scrubber mop and refill	\$ 52.92
001.4010.5600.000 First Interstate Bank	small shopping cart	\$ 738.00
001.4010.5600.000 First Interstate Bank	Library ballast lights	\$ 88.92
001.4010.5601.000 First Interstate Bank	program supply - trading cards	\$ 15.12
001.4010.5601.000 First Interstate Bank	program supply - lemonade for movies	\$ 11.38
001.4010.5605.000 First Interstate Bank	office supplies - markers	\$ 40.29
001.4010.5605.000 First Interstate Bank	office supplies - pens, money bags	\$ 16.84
001.4010.5605.000 First Interstate Bank	office supplies - bottled water	\$ 23.45
001.4010.5704.000 First Interstate Bank	panographic software for hotspots	\$ 189.00
001.4010.5732.000 First Interstate Bank	adult fiction/non-fiction books	\$ 148.50
001.4010.5732.000 First Interstate Bank	adult fiction/non-fiction books	\$ 23.58
001.4010.5732.000 First Interstate Bank	adult fiction/non-fiction books	\$ 13.59
001.4010.5732.000 First Interstate Bank	adult fiction/non-fiction books	\$ 30.82
001.4010.5732.000 First Interstate Bank	adult fiction/non-fiction books	\$ 24.95
001.4010.5732.000 First Interstate Bank	juvenile books	\$ 32.95
001.4010.5732.000 First Interstate Bank	juvenile books	\$ 32.95
001.4010.5732.000 First Interstate Bank	juvenile books	\$ 24.00
001.4010.5732.000 First Interstate Bank	juvenile books	\$ 9.99
001.4010.5732.000 First Interstate Bank	juvenile books	\$ 9.91
001.4010.5732.000 First Interstate Bank	juvenile books	\$ 32.95
001.4010.5732.000 First Interstate Bank	DVDs	\$ 39.07
001.4010.5732.000 First Interstate Bank	DVDs	\$ 8.99
001.4010.5732.000 First Interstate Bank	DVDs	\$ 13.99
001.4010.5732.000 First Interstate Bank	refund for book	\$ (5.99)
001.4010.5732.000 First Interstate Bank	refund for books lost in shipping	\$ (30.82)
001.4010.5732.000 First Interstate Bank	juvenile books	\$ 66.45
001.4010.5732.000 First Interstate Bank	juvenile books	\$ 34.95
001.4010.5732.000 First Interstate Bank	juvenile books	\$ 25.55
001.4010.5732.000 First Interstate Bank	juvenile books	\$ 26.90
001.4010.5732.000 First Interstate Bank	juvenile books	\$ 61.93
001.4010.5732.000 First Interstate Bank	juvenile books	\$ 32.50
001.4010.5732.000 First Interstate Bank	juvenile books	\$ 42.00
001.4010.5732.000 First Interstate Bank	juvenile books	\$ 29.60
001.4010.5732.000 First Interstate Bank	juvenile books	\$ 27.60
001.4010.5734.000 First Interstate Bank	lost and replaced books	\$ 14.44
001.4010.5734.000 First Interstate Bank	lost and replaced books	\$ 17.35
001.4010.5734.000 First Interstate Bank	lost and replaced books	\$ 9.09
001.4010.5734.000 First Interstate Bank	lost and replaced books	\$ 271.55
001.4010.5734.000 First Interstate Bank	lost and replaced books	\$ 16.99
001.4010.5734.000 First Interstate Bank	lost and replaced books	\$ 22.00
001.4010.5734.000 First Interstate Bank	lost and replaced books	\$ 5.99
001.4010.5734.000 First Interstate Bank	lost and replaced books	\$ 14.25
001.4010.5734.000 First Interstate Bank	lost and replaced books	\$ 89.77
001.4010.5734.000 First Interstate Bank	lost and replaced books	\$ 13.69
001.4010.5734.000 First Interstate Bank	lost and replaced books	\$ 11.83
001.4010.5734.000 First Interstate Bank	lost and replaced books	\$ 10.99
001.4010.5734.000 First Interstate Bank	lost and replaced book	\$ 45.83
001.4010.5734.000 First Interstate Bank	lost and replaced book	\$ 10.81
001.4010.5734.000 First Interstate Bank	lost and replaced book	\$ 16.60
001.4010.5734.000 First Interstate Bank	lost and replaced book	\$ 149.95
001.4010.5734.000 First Interstate Bank	lost and replaced book	\$ 7.63

001.4030.4879.000	First Interstate Bank	Vehicle Gas	\$ 0.41
001.4030.5251.000	First Interstate Bank	Shade Tree Course	\$ 210.00
001.4030.5489.000	First Interstate Bank	Ice Rink 1st Aid Kit	\$ 39.50
001.4030.5565.000	First Interstate Bank	Vehicle Maintenance Supply - tank	\$ 470.75
001.4030.5570.000	First Interstate Bank	Caseys gas amount s/b 41.00 not .41 cents	\$ (0.41)
001.4030.5570.000	First Interstate Bank	Vehicle Gas	\$ 30.00
001.4030.5570.000	First Interstate Bank	Vehicle Gas	\$ 40.00
001.4030.5570.000	First Interstate Bank	Vehicle Gas RETAIL CREDIT	\$ (0.41)
001.4030.5703.000	First Interstate Bank	Minor Computer	\$ 1,019.00
001.4040.5600.000	First Interstate Bank	Operating Supplies	\$ 80.32
001.4041.5280.000	First Interstate Bank	Membership Subscription	\$ 101.63
001.4041.5601.000	First Interstate Bank	Program Supplies - Youth Soccer	\$ 169.16
001.4041.5601.000	First Interstate Bank	Program Supplies - Special Olympics	\$ 196.69
001.4041.5601.000	First Interstate Bank	Program Supplies - Special Olympics	\$ 23.77
001.4041.5601.000	First Interstate Bank	Program Supplies - Special Olympics	\$ 382.89
001.4041.5601.000	First Interstate Bank	Program Supplies - Special Olympics	\$ 88.65
001.4045.5251.000	First Interstate Bank	License & Permit	\$ 391.50
001.4045.5280.000	First Interstate Bank	Membership Dues	\$ 145.00
001.4065.5410.000	First Interstate Bank	Coliseum plumbing parts	\$ 15.62
001.4065.5410.000	First Interstate Bank	Coliseum hot water circulation pump	\$ 1,872.50
001.4065.5611.000	First Interstate Bank	Maintenance - Scrubber Blades	\$ 176.79
001.4066.5613.000	First Interstate Bank	Merchandise for Resale-Concession	\$ 69.21
001.4066.5613.000	First Interstate Bank	Merchandise for Resale-Concession	\$ 49.98
001.4066.5613.000	First Interstate Bank	Merchandise for Resale-Concession	\$ 23.46
001.4066.5613.000	First Interstate Bank	Merchandise for Resale-Concession	\$ 94.60
001.4066.5613.000	First Interstate Bank	Merchandise for Resale-Concession	\$ 167.93
001.5040.5280.000	First Interstate Bank	APA professional membership and Iowa Chapter 2024	\$ 101.00
001.6020.5210.000	First Interstate Bank	Times Republican advertising	\$ 619.50
001.6021.5360.000	First Interstate Bank	USPS coils of stamps	\$ 408.00
001.6021.5360.000	First Interstate Bank	USPS coils of stamps	\$ 330.00
001.6021.5605.000	First Interstate Bank	Tyler 1099 and W2 forms and envelopes	\$ 608.74
001.6025.5280.000	First Interstate Bank	National PELRA conference	\$ 215.00
001.6025.5460.000	First Interstate Bank	Iowa Employment conference	\$ 519.12
001.6050.4879.000	First Interstate Bank	rebate	\$ (21.71)
001.6050.5410.000	First Interstate Bank	wall thermostate Acct Manager Office	\$ 85.98
001.6050.5410.000	First Interstate Bank	wall thermostat	\$ (17.99)
001.6050.5611.000	First Interstate Bank	winterizing City Clerk office	\$ 51.54
001.6051.5410.000	First Interstate Bank	Carnegie bldg refridgerator repair	\$ 119.95
001.6051.5600.000	First Interstate Bank	snow shovels	\$ 9.99
110.2010.5450.000	First Interstate Bank	Mechanic iPad Street dept	\$ 41.27
110.2010.5450.000	First Interstate Bank	Sign Shop iPad Street dept	\$ 41.27
110.2010.5450.000	First Interstate Bank	Street dept cell service	\$ 51.80
110.2010.5460.000	First Interstate Bank	Work Zone Safety workshops	\$ 660.00
110.2010.5702.000	First Interstate Bank	Street dept office chair	\$ 227.77
110.2010.5718.000	First Interstate Bank	battery charger	\$ 54.78
110.2010.5718.000	First Interstate Bank	battery chargers and receptacle box	\$ 344.90
110.2030.5410.000	First Interstate Bank	Street light contact replacements	\$ 50.49
110.2030.5460.000	First Interstate Bank	Work Zone Safety workshop	\$ 110.00
110.2030.5600.000	First Interstate Bank	snow shovels	\$ 9.99
110.2040.5450.000	First Interstate Bank	Electrical Inspection Deemer	\$ 61.94
110.2040.5460.000	First Interstate Bank	Work Zone Safety workshop	\$ 110.00
110.2060.4875.000	First Interstate Bank	rebate	\$ (0.05)
110.2060.4875.000	First Interstate Bank	rebate	\$ (0.37)
110.2060.5450.000	First Interstate Bank	GPS DEVICE Engineering	\$ 41.27
110.2060.5450.000	First Interstate Bank	Heather- work phone	\$ 44.94
110.2060.5450.000	First Interstate Bank	Bateman-work phone	\$ 44.94
110.2060.5450.000	First Interstate Bank	JetPak shared	\$ 41.27
110.2060.5450.000	First Interstate Bank	Firstnet ATT adjustment .10	\$ (0.10)
110.2060.5565.000	First Interstate Bank	windshield washer fluid	\$ 4.59
110.2060.5570.000	First Interstate Bank	Engineering vechicle gas	\$ 36.87
140.4030.5450.000	First Interstate Bank	Communication-Internet	\$ 149.95
140.4030.5611.000	First Interstate Bank	Bldg/Grnd Maintenance Supplies	\$ 44.43
153.1010.5321.000	First Interstate Bank	K9 HANDLER SUBSCRIPTION	\$ 140.00
153.1010.5321.000	First Interstate Bank	K9 HANDLER SUBSCRIPTION	\$ 140.00
153.1010.5321.000	First Interstate Bank	K9 SUPPLIES	\$ 92.58
153.1010.5321.000	First Interstate Bank	K9 TRIALS REGISTRATION	\$ 100.00
153.1010.5321.000	First Interstate Bank	K9 TRIALS REGISTRATION	\$ 100.00
170.4010.5450.000	First Interstate Bank	Hotspots for library	\$ 400.10
170.4010.5601.000	First Interstate Bank	books for Reach Out and Read	\$ 705.00
170.4010.5734.000	First Interstate Bank	memorial book - A. West	\$ 21.55
181.3040.5251.000	First Interstate Bank	Notary public commission	\$ 30.00
181.3040.5460.000	First Interstate Bank	National Notary Assoc qualification training	\$ 30.00
181.3040.5601.000	First Interstate Bank	Vistaprint - Flores business cards	\$ 28.98

181.3040.5605.000	First Interstate Bank	Amazon -Housing calendars and kleenex	\$	49.37
184.5030.5360.000	First Interstate Bank	Endicia online postage	\$	150.00
184.5030.5360.000	First Interstate Bank	Endicia online postage fee 12/8-01/06	\$	9.95
610.8015.5132.000	First Interstate Bank	employee safety shoes	\$	207.00
610.8015.5132.000	First Interstate Bank	THEISENS WPCP EMPLOYEE CLOTHING ALLOWANCE	\$	673.85
610.8015.5132.000	First Interstate Bank	THEISENS WPCP EMPLOYEE CLOTHING	\$	184.98
610.8015.5344.000	First Interstate Bank	CONTROLLED ACCESS DECEMBER LIFTMASTER SUBSC	\$	39.50
610.8015.5360.000	First Interstate Bank	USPS SHIP SAMPLE TO KEYSTONE	\$	12.60
610.8015.5450.000	First Interstate Bank	operator line WPCP	\$	44.94
610.8015.5450.000	First Interstate Bank	Lance Greazel	\$	59.94
610.8015.5450.000	First Interstate Bank	MEDIACOM FEBRUARY 2024 ONLINE	\$	75.00
610.8015.5460.000	First Interstate Bank	IAWEA MAINTENANCE CONFERENCE	\$	880.00
610.8015.5565.000	First Interstate Bank	make up air unit belt	\$	27.99
610.8015.5565.000	First Interstate Bank	ARNOLDS TAX CREDIT	\$	(8.66)
610.8015.5565.000	First Interstate Bank	CENTRAL IOWA MACHINE SNOW PLOW MARKER	\$	35.00
610.8015.5570.000	First Interstate Bank	KWIK STAR NO ETHANOL FUEL	\$	125.00
610.8015.5600.000	First Interstate Bank	ARNOLDS SNOW BLOWER BELT	\$	14.71
610.8015.5600.000	First Interstate Bank	motor oil and belt	\$	132.35
610.8015.5600.000	First Interstate Bank	NAPA SNOW BLOWER BELT	\$	24.99
610.8015.5600.000	First Interstate Bank	MENARDS SNOW SHOVELS	\$	88.94
610.8015.5600.000	First Interstate Bank	GRAINGER PRESSURE REGULATOR	\$	453.41
610.8015.5600.000	First Interstate Bank	DURABLE CONTROLS SOLENOID	\$	245.95
610.8015.5600.000	First Interstate Bank	NAPA - FUEL PRESSURE GAUGE	\$	49.99
610.8015.5603.000	First Interstate Bank	IOWA DNR LAB CERTIFICATION	\$	2,000.00
610.8015.5603.000	First Interstate Bank	ERA - LAB SUPPLIES	\$	431.87
610.8016.5450.000	First Interstate Bank	JetPak iPad & laptop-Sewer	\$	24.76
610.8016.5450.000	First Interstate Bank	GPS DEVICE Sewer	\$	24.76
610.8016.5450.000	First Interstate Bank	Sewer dept cell service	\$	24.99
610.8016.5460.000	First Interstate Bank	DMACC 30HR WASTEWATER TREATMENT CLASS	\$	625.00
610.8016.5702.000	First Interstate Bank	Wireless laser printer and mouse	\$	143.99
690.8050.5342.000	First Interstate Bank	Transit GPS December service	\$	252.00
690.8050.5342.000	First Interstate Bank	transit GPS January service	\$	252.00
690.8050.5565.000	First Interstate Bank	terminal pins	\$	26.99
690.8050.5565.000	First Interstate Bank	Cummins EGR valve pigtail	\$	56.89
690.8050.5565.000	First Interstate Bank	Cummins EGR valve pigtail	\$	113.61
690.8050.5600.000	First Interstate Bank	Transit - Nitrile gloves	\$	107.99
690.8050.5600.000	First Interstate Bank	Transit - Nitrile gloves	\$	64.99
690.8050.5600.000	First Interstate Bank	Transit brochure holders	\$	217.91
690.8050.5605.000	First Interstate Bank	Transit toner cartridges	\$	160.65
740.8065.5450.000	First Interstate Bank	JetPak iPad & laptop-Sewer	\$	16.51
740.8065.5450.000	First Interstate Bank	GPS DEVICE Sewer	\$	16.51
740.8065.5450.000	First Interstate Bank	Sewer dept cell service	\$	16.65
740.8065.5702.000	First Interstate Bank	Wireless laser printer and mouse	\$	95.99
750.8070.5344.000	First Interstate Bank	CONTROLLED ACCESS DECEMBER LIFTMASTER SUBSC	\$	39.50
610.8015.5233.000	FOX Strand	WPC On Call Engineering	\$	2,108.25
615.8015.5233.000	FOX Strand	WPC21001 WPCP Headworks & Digester Const Phase	\$	21,079.67
001.1010.5132.000	GALLS LLC	PD Employee chevron	\$	135.72
001.1010.5132.000	GALLS LLC	PD employee clothing	\$	122.40
312.2080.5348.000	Garling Construction Inc	APR19001 Airport Hangar repair	\$	124,710.81
110.2010.5600.000	GERVICH & SONS INC	4" channel iron	\$	290.00
110.2010.5600.000	GERVICH & SONS INC	steel	\$	65.00
110.2010.5600.000	GERVICH & SONS INC	3/16 x 10 flat iron	\$	200.00
110.2010.5600.000	GERVICH & SONS INC	1/2" deck plates	\$	1,160.00
110.2010.5600.000	GERVICH & SONS INC	angle iron and tubes	\$	225.00
110.2010.5600.000	GERVICH & SONS INC	tubes and sheets	\$	453.00
690.8050.5565.000	GILLIG LLC	Transit #11 lamps	\$	82.56
690.8050.5565.000	GILLIG LLC	Transit #131 brake chamber assy	\$	1,803.20
690.8050.5565.000	GILLIG LLC	Transit #131 plunger assy	\$	155.72
690.8050.5565.000	GILLIG LLC	Transit #131 adapters	\$	20.76
001.4030.5215.000	Global	Park & Rec Credit card fees	\$	586.53
001.1010.5450.000	Granite Telecommunications LLC	February phone services-Partial payment	\$	221.98
001.1050.5450.000	Granite Telecommunications LLC	February phone services-Partial payment	\$	80.72
001.1071.5450.000	Granite Telecommunications LLC	February phone services-Partial payment	\$	20.18
001.1075.5450.000	Granite Telecommunications LLC	February phone services-Partial payment	\$	20.18
001.4010.5450.000	Granite Telecommunications LLC	February phone services-Partial payment	\$	40.36
001.4030.5450.000	Granite Telecommunications LLC	February phone services-Partial payment	\$	60.54
001.4040.5450.000	Granite Telecommunications LLC	February phone services-Partial payment	\$	20.18
001.4045.5450.000	Granite Telecommunications LLC	February phone services-Partial payment	\$	40.36
001.4065.5450.000	Granite Telecommunications LLC	February phone services-Partial payment	\$	40.36
001.5040.5450.000	Granite Telecommunications LLC	February phone services-Partial payment	\$	20.18
001.6010.5450.000	Granite Telecommunications LLC	February phone services-Partial payment	\$	20.18
001.6012.5450.000	Granite Telecommunications LLC	February phone services-Partial payment	\$	20.18
001.6020.5450.000	Granite Telecommunications LLC	February phone services-Partial payment	\$	20.18

001.6021.5450.000 Granite Telecommunications LLC	February phone services-Partial payment	\$ 60.54
001.6025.5450.000 Granite Telecommunications LLC	February phone services-Partial payment	\$ 20.18
110.2010.5450.000 Granite Telecommunications LLC	February phone services-Partial payment	\$ 60.54
110.2040.5450.000 Granite Telecommunications LLC	February phone services-Partial payment	\$ 20.18
110.2060.5450.000 Granite Telecommunications LLC	February phone services-Partial payment	\$ 20.18
181.3040.5450.000 Granite Telecommunications LLC	February phone services-Partial payment	\$ 40.36
184.5030.5450.000 Granite Telecommunications LLC	February phone services-Partial payment	\$ 20.18
610.8015.5450.000 Granite Telecommunications LLC	February phone services-Partial payment	\$ 60.54
610.8016.5450.000 Granite Telecommunications LLC	February phone services-Partial payment	\$ 24.22
690.8050.5450.000 Granite Telecommunications LLC	February phone services-Partial payment	\$ 20.18
740.8065.5450.000 Granite Telecommunications LLC	February phone services-Partial payment	\$ 16.14
750.8070.5450.000 Granite Telecommunications LLC	February phone services-Partial payment	\$ 20.18
001.4010.5980.000 Graves, Paul	returned lost books	\$ 23.39
110.2010.5618.000 GRIMES ASPHALT AND PAVING CORP.	Street dept cold mix	\$ 2,155.50
610.8015.5410.000 HACH COMPANY	UVAS sensor rebuild	\$ 1,034.88
110.2010.5565.000 HAWKEYE TRUCK EQUIPMENT INC	oval LED strobe, flaps	\$ 463.83
110.2050.5565.000 HAWKEYE TRUCK EQUIPMENT INC	pipe ball end	\$ 48.00
884.7010.5339.000 Health Partners	Claims 02/01-2/07	\$ 26,979.78
884.7010.5339.000 Health Partners	claims 02/01-02/07	\$ 7,427.09
884.7010.5339.000 Health Partners	claims 02/08-02/14	\$ 23,526.27
884.7010.5339.000 Health Partners	claims 02/08-02/14	\$ 6,295.20
001.1010.5462.000 HEITMAN, PAUL	UAV drone flight training meals and parking	\$ 8.00
001.1010.5464.000 HEITMAN, PAUL	UAV drone flight training meals and parking	\$ 35.83
001.1099.5410.000 HYDRONIC ENERGY INC	PD/FD bldg spare water circulation pump repair	\$ 880.16
001.1099.5410.000 HYDRONIC ENERGY INC	PD/FD bldg hot water heater	\$ 219.08
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #303417ICMA DEF C	\$ 1,225.00
999.1131.000 ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 269.23
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	\$ 118.06
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	\$ 875.00
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	\$ 965.00
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #303417	\$ 841.19
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #303417ICMA DEF C	\$ 5,272.23
999.1131.000 ICMA 457-Mission Square Retirement	ICMA DEFERRED COMP	\$ 1,033.30
999.1131.000 ICMA 457-Mission Square Retirement	ICMA LOAN REPAYMENT	\$ 352.68
999.1131.000 ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 230.76
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	\$ 1,216.92
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	\$ 2,543.45
133.2900.5342.000 Impact 7G Inc	Brownfields Assistance Contract January services	\$ 12,020.37
999.1101.000 INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	\$ 13,507.94
999.1101.000 INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	\$ 27,314.64
999.1103.000 INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	\$ 5,519.18
999.1103.000 INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	\$ 27,901.50
999.1107.000 INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	\$ 4,291.44
999.1107.000 INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	\$ 9,047.30
001.1050.5280.000 International Association of Arson Investigators Inc	4- One year subscriptions 2024	\$ 400.00
110.2040.5230.000 IOWA ONE CALL	Utility div IA one call charges	\$ 10.80
610.8016.5230.000 IOWA ONE CALL	Sewer dept underground location services	\$ 45.00
740.8065.5230.000 IOWA ONE CALL	Sewer dept underground location services	\$ 30.00
110.2010.5626.000 IOWA PRISON INDUSTRIES	100 U-posts	\$ 1,660.00
001.1010.5280.000 IOWA STATE RESERVE LAW OFFICERS ASSN	7 members	\$ 140.00
110.2060.5565.000 Karl of Marshalltown	17 Dodge Ram window mechanism repair	\$ 226.13
001.4010.5732.000 KIDS REFERENCE COMPANY, INC	Entertainment/ US Military encyclopedias	\$ 301.97
110.2010.5132.000 Kreimeyer, Brian	Clothing allowance	\$ 169.44
001.1010.5359.000 LHogeland Auto Plaza LLC	Tow PD 505	\$ 200.00
884.7010.5980.000 Lundgren, Deb	Health insurance Feb-March 2024	\$ 449.39
001.1050.5600.000 MENARDS	cleaner and fuel mix	\$ 33.95
001.4030.5611.000 MENARDS	premix concrete	\$ 8.38
001.4030.5611.000 MENARDS	Campground shower curtains, rods, fatigue mats	\$ 229.75
001.4045.5600.000 MENARDS	3/8"x50 SB ployyp	\$ 9.99
001.6050.5410.000 MENARDS	belts to sand wood doors, silicone	\$ 22.74
001.6050.5410.000 MENARDS	YSS boiler room sump pump parts	\$ 8.99
001.6050.5410.000 MENARDS	drain cleaner	\$ 8.83
110.2010.5600.000 MENARDS	clevis pins	\$ 49.90
110.2010.5600.000 MENARDS	bleach sprayer and plastic tray	\$ 26.45
110.2010.5600.000 MENARDS	Street dept weldable angle iron, plywood	\$ 447.91
110.2010.5600.000 MENARDS	task light and tarp	\$ 18.98
110.2010.5611.000 MENARDS	Heavy duty hose	\$ 15.65
110.2010.5718.000 MENARDS	air needle scaler	\$ 55.99
610.8016.5600.000 MENARDS	Sewer misc shop supplies	\$ 23.05
610.8016.5600.000 MENARDS	Sewer dept shop supplies	\$ 49.79
610.8016.5600.000 MENARDS	plumbing supplies	\$ 17.06
610.8016.5600.000 MENARDS	plumbing supplies	\$ 5.38
610.8016.5600.000 MENARDS	Plumbing supplies	\$ 3.47

610.8016.5776.000	MENARDS	Sewer dept locker room rehab	\$	115.18
610.8016.5776.000	MENARDS	Sewer dept locker room rehab	\$	513.09
610.8016.5776.000	MENARDS	Sewer bldg locker room rehab	\$	11.86
610.8016.5776.000	MENARDS	Sewer bldg locker room rehab	\$	79.75
740.8065.5600.000	MENARDS	Sewer misc shop supplies	\$	15.37
740.8065.5600.000	MENARDS	Sewer dept shop supplies	\$	33.19
740.8065.5600.000	MENARDS	plumbing supplies	\$	11.38
740.8065.5600.000	MENARDS	plumbing supplies	\$	3.59
740.8065.5600.000	MENARDS	Plumbing supplies	\$	2.32
740.8065.5776.000	MENARDS	Sewer dept locker room rehab	\$	76.78
740.8065.5776.000	MENARDS	Sewer dept locker room rehab	\$	342.06
740.8065.5776.000	MENARDS	Sewer bldg locker room rehab	\$	7.90
740.8065.5776.000	MENARDS	Sewer bldg locker room rehab	\$	53.17
610.8015.5603.000	Microbac Laboratories Inc	lab analysis	\$	87.50
001.1099.5386.000	Milestone Outdoor Co	PD/ FD lawn care	\$	3,997.60
001.4030.5489.000	MIRACLE RECREATION	warning labels	\$	237.58
110.2040.5410.000	MOBOTREX INC	traffic signal repeater	\$	1,596.00
001.4066.5613.000	NORTHERN LIGHTS DISTRIBUTING	Coliseum resale products	\$	660.79
110.2010.5600.000	NUTRIEN AG SOLUTIONS INC	Street dept 5/30 -55Gallons	\$	1,218.00
001.4010.5151.000	Occupational Medicine Plus PC	pre-employment physicals	\$	358.00
001.4030.5151.000	Occupational Medicine Plus PC	pre-employment physicals	\$	179.00
001.6021.5151.000	Occupational Medicine Plus PC	pre-employment physicals	\$	179.00
110.2010.5151.000	Occupational Medicine Plus PC	pre-employment physicals	\$	537.00
189.3040.5151.000	Occupational Medicine Plus PC	pre-employment physicals	\$	179.00
610.8015.5151.000	Occupational Medicine Plus PC	pre-employment physicals	\$	358.00
610.8016.5151.000	Occupational Medicine Plus PC	pre-employment physicals	\$	361.80
690.8050.5151.000	Occupational Medicine Plus PC	pre-employment physicals	\$	625.00
740.8065.5151.000	Occupational Medicine Plus PC	pre-employment physicals	\$	241.20
Payroll	Payroll	Payroll #4	\$	325,023.96
999.1121.000	Polk County Sheriff	Wage Withholding	\$	419.52
610.8015.5280.000	QUILL CORPORATION	Quill and membership 2024	\$	69.99
610.8015.5251.000	RACOM CORPORATION	FCC license renewal 2024	\$	75.00
132.5020.5331.000	Region 6 Resource Partners	CDBG Downtown Facade Grant, 130	\$	1,131.00
133.5020.5331.000	Region 6 Resource Partners	CDBG 6 townhouses Admin N 4th Ave	\$	6,709.00
133.5020.5331.000	Region 6 Resource Partners	CDBG HCI 30 unit rental admin 1807 S 7th Ave	\$	9,684.00
133.5020.5331.000	Region 6 Resource Partners	CDBG 6 townhouses -South St	\$	6,538.00
001.1050.5132.000	SANDRY FIRE SUPPLY LLC	Fire dept gear	\$	3,647.00
001.1010.5342.000	SCHENDEL PEST CONTROL INC	PD monthly pest control	\$	49.05
001.1050.5342.000	SCHENDEL PEST CONTROL INC	Fire dept pest control	\$	86.47
001.4030.5342.000	SCHENDEL PEST CONTROL INC	City Hall/ Carnegie Bldg/ Parks office	\$	21.58
001.4065.5342.000	SCHENDEL PEST CONTROL INC	Coliseum pest control	\$	49.05
001.6050.5342.000	SCHENDEL PEST CONTROL INC	City Hall/ Carnegie Bldg/ Parks office	\$	21.58
001.6051.5342.000	SCHENDEL PEST CONTROL INC	City Hall/ Carnegie Bldg/ Parks office	\$	22.24
001.1099.5344.000	SCHUMACHER ELEVATOR COMPANY	PD & FD elevator quarterly maintenance	\$	334.17
001.6050.5344.000	SCHUMACHER ELEVATOR COMPANY	City Hall Elevator Maintenance	\$	234.23
001.6051.5344.000	SCHUMACHER ELEVATOR COMPANY	Carnegie Bldg elevator	\$	245.70
110.2010.5718.000	SE Jones Industries Inc	1/2dr 6pt 8mm sem skt	\$	25.25
001.1010.5132.000	Shetler, Dennis	PD Drone logo shirts	\$	186.90
001.1010.5132.000	Shetler, Dennis	PD rank stripes, police patches	\$	36.00
001.1010.5132.000	Shetler, Dennis	PD rank patches	\$	9.00
001.5040.5605.000	Sho Biz Inc dba Minuteman	Andrian Sanchez name plate	\$	26.35
110.2060.5605.000	Sho Biz Inc dba Minuteman	Chandler business cards	\$	48.90
001.1099.5347.000	SIEMENS INDUSTRY, INC.	Building automation service agreement	\$	3,420.00
153.1010.5321.000	SIGN CREATIONS	PD vehicle lettering	\$	709.00
110.2010.5611.000	SPAHN & ROSE LUMBER CO	outswing door	\$	816.91
110.2010.5611.000	SPAHN & ROSE LUMBER CO	pine for door installation	\$	5.95
110.2010.5611.000	SPAHN & ROSE LUMBER CO	screws for door installation	\$	19.59
001.1050.5600.000	STOREY KENWORTHY	FD cleaners, detergents	\$	428.51
001.1050.5600.000	STOREY KENWORTHY	FD cleaners and detergent	\$	78.76
001.4030.5611.000	Strands Inc	campground primer and paint	\$	396.96
610.8015.5600.000	Sunshine Filters of Pinellas, Inc.	Fields filters	\$	637.45
001.4030.5718.000	THEISENS SUPPLY INC	pruning shears	\$	24.99
110.2010.5132.000	THEISENS SUPPLY INC	City provided clothing	\$	42.49
110.2030.5410.000	THEISENS SUPPLY INC	cable for banner arms	\$	5.70
110.2040.5132.000	THEISENS SUPPLY INC	Utility employee boots	\$	179.99
110.2010.5600.000	Thompsons True Value	solvent cement	\$	6.99
001.6050.5410.000	Tim Hildreth Company Inc	boiler condensate pump repair/ YSS	\$	573.50
001.6050.5410.000	Tim Hildreth Company Inc	boiler condensate pump repair/ YSS	\$	573.50
610.8016.5565.000	TITAN MACHINERY, INC.	repair hydraulic tubes 1997 case backhoe #207	\$	133.17
740.8065.5565.000	TITAN MACHINERY, INC.	repair hydraulic tubes 1997 case backhoe #207	\$	88.78
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	credit memo for TASC for \$.20 to 999.1128.000	\$	(0.20)
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX HEALTH BENEFITS	\$	795.83
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX HEALTH BENEFITS	\$	5,287.06

999.1129.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX DEP CARE BENEFITS	\$ 208.33
999.1129.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX DEP CARE BENEFITS	\$ 774.99
001.4040.5441.000	TREASURER ST OF IOWA	Sales/ Use tax	\$ 6.17
001.4040.5442.000	TREASURER ST OF IOWA	Sales/ Use tax	\$ 1.03
610.8015.5441.000	TREASURER ST OF IOWA	Sales/ Use tax	\$ 23,292.15
610.8015.5441.000	TREASURER ST OF IOWA	Sales/ Use tax	\$ 3,882.03
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$ 5,411.32
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$ 11,332.80
110.2010.5600.000	TRI STATE LOCK SERVICE	latch plate	\$ 16.00
001.4010.5215.000	TSYS	Library credit card transaction fees	\$ 217.98
001.6021.5215.000	TSYS	Finance credit card transaction fees	\$ 309.03
362.2012.5331.000	UNION PACIFIC RAILROAD COMPANY	Reimbursement Agreement-Quiet Zone Services	\$ 1,900.04
001.4030.5339.000	UNITY POINT HEALTH	random drug/ aclohol screenings	\$ 93.35
110.2010.5339.000	UNITY POINT HEALTH	random drug/ aclohol screenings	\$ 37.13
610.8015.5339.000	UNITY POINT HEALTH	random drug/ aclohol screenings	\$ 37.13
610.8016.5339.000	UNITY POINT HEALTH	random drug/ aclohol screenings	\$ 56.01
690.8050.5339.000	UNITY POINT HEALTH	random drug/ aclohol screenings	\$ 37.13
740.8065.5339.000	UNITY POINT HEALTH	random drug/ aclohol screenings	\$ 37.34
001.4030.5980.000	Vazquez Ramos, Jessica	Reunion hall rental	\$ 105.00
001.1010.5464.000	WEEKLEY, SADIE J	meals during training-Police staff and coimmand	\$ 28.20
001.4040.5358.000	Wickham, Michael	classes 2/13-3/19/24	\$ 530.00
110.2010.5482.000	WoodRiver Energy LLC	refund pipeline fees July23-Oct23	\$ (40.04)
110.2010.5482.000	WoodRiver Energy LLC	905 E Main St #7080	\$ 2,421.49
690.8050.5482.000	WoodRiver Energy LLC	905 E Main St #7080	\$ 1,614.32
690.8050.5482.000	WoodRiver Energy LLC	refund pipeline fees July23-Oct23	\$ (26.70)
615.8015.5342.000	WRH Inc	WPC21001 Headworks & Digester Impro	\$ 94,525.00
001.4010.5410.000	WW GRAINGER	Library faucet repair	\$ 225.38
001.6050.5482.000	YSS Grants Billing	Contract gas billing 50% Oct-Dec 2023	\$ 1,815.46
151.1010.5230.000	YSS Grants Billing	Cell Phone Reimbursement	\$ 45.00
151.1010.5230.000	YSS Grants Billing	Community Advocates	\$ 3,267.00
151.1010.5230.000	YSS Grants Billing	Benefits	\$ 718.74
389.1010.5230.000	YSS Grants Billing	YSS MPACT Services	\$ 3,606.16
001.6050.5344.000	ZIEGLER INC	Level 2 service on ONAN generator in the YSS bldg	\$ 1,495.00
001.6050.5410.000	ZIEGLER INC	Generator alternator/ block heater replacements	\$ 1,190.12
001.6051.5410.000	ZIEGLER INC	Generator alternator/ block heater replacements	\$ 1,190.11
TOTAL			\$1,054,670.67



Joel Greer, Mayor
& Interim City Administrator
Michael W. Tupper, Chief of Police
909 South 2nd Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5725
Fax - (641) 752-1211

TO: CIVIL SERVICE COMMISSION

FROM: MICHAEL W. TUPPER, CHIEF OF POLICE
CHRIS JONES, POLICE CAPTAIN

RE: CERTIFIED HIRE LIST

POSITION: POLICE OFFICER

AFTER REVIEWING ALL APPLICANTS AND THEIR QUALIFICATIONS, THE FOLLOWING PERSONS WERE TESTED, INTERVIEWED AND CONSIDERED TO BEST MEET THE QUALIFICATIONS FOR THE ABOVE LISTED POSITION AND ARE RANKED BY FINAL SCORE AS FOLLOWS;

JEREMY LONG*	120.17/151
BLAKE JONES*	117.50/151
LOGAN ANDREWS	90.67/151
NICHOLAS RYAN	84.00/151

*VETERANS PREFERENCE

THIS LIST WILL BE VALID FOR A PERIOD NOT TO EXCEED FEBRUARY 13, 2025.

CERTIFIED BY CIVIL SERVICE COMMISSION ON THE 13TH DAY OF FEBRUARY 2024.

NANCY HARRIS, CIVIL SERVICE COMMISSION CHAIR

CITY COUNCIL

Al Hoop, Mark Mitchell, Mike Ladehoff, Greg Nichols,
Barry Kell, Gary Thompson, Jeff Schneider



Jill Petermeier
Human Resource Director
24 North Center Street
Marshalltown, IA 50158
Tel (641) 754-5704 Fax (641) 844-1899
jpetermeier@marshalltown-ia.gov

To: Civil Service Commissioners

From: Geoff Hubbard, Park & Recreation Director
Jill Petermeier, Human Resource Director

Re: Parks Maintenance Worker II - New Hire List

After reviewing all applicants and their qualifications, the following people were tested and considered to best meet the qualifications for the above listed position and are ranked as follows:

Kaden Allison 252/378
Jose Madrigal Rodriguez 236/378

This list shall be valid for a period not to exceed February 13, 2025

Certified by Civil Service Commission on February 13, 2024

A handwritten signature in blue ink, appearing to read "Nancy Harris", written over a horizontal line.

Nancy Harris, Civil Service Commission Chair

Attest:

A handwritten signature in blue ink, appearing to read "Alicia Hunter", written over a horizontal line.

Alicia Hunter, Clerk of the Commission

MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
Acting City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Diana Steiner, Finance Director
DATE: February 21, 2024
RE: January 2024 Monthly Financial Statements

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: N/A

Recommendation: Staff recommends approving the January 2024 monthly financial statements.

Budget Impact: N/A

Description/Background: The Finance Department has prepared and reconciled the January 2024 financial statements for your review. The FY24 budget was approved in April 2023.

The attached reports include the following:

- Fund Balance Report, which includes the beginning balance at 6/30/23, the year-to-date revenues and expenses for 7 months and the ending fund cash balance.
- Cash & Investments Report, which includes current balances and interest rates for all city investments.
- Monthly Budget Report, which reflects monthly and year-to-date revenues and expenses by each fund and then in summary. If the YTD Activity amount is less than the YTD Budget amount, it will show as unfavorable for revenues and favorable for expenses.

Items of interest this month

- \$135,000 was received from FEMA/State for the Coliseum Generator Project in fund 149.
- \$115,965 was paid to the Chamber for its 68% share of hotel/motel tax for the July-Sept period.
- \$114,378 was spent in fund 615 for the IFA SRF Headworks project.
- In Fund 884 Group Health Insurance, revenues exceeded expenses in January by \$55,549. At the end of January the Fund Balance was a negative \$98,000. Premiums were raised to bring the fund balance back to a positive position.

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



MARSHALLTOWN

IOWA

FUND BALANCE REPORT AS OF 1/31/2024

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	3,567,795.12	9,661,088.35	10,020,640.92	3,208,242.55
010 - CASH FLOW RESERVE FUND	2,755,575.96	354,089.60	-	3,109,665.56
030 - CAPITAL RESERVE	-	295,438.30	295,438.30	-
031 - CAPITAL RSRV-BLDG MAINT	248,847.16	11,999.79	-	260,846.95
032 - CIP LARGE VEHICLE/EQUIPMENT	93,755.00	-	-	93,755.00
110 - ROAD USE TAX	7,872,965.91	2,518,061.13	1,206,420.37	9,184,606.67
112 - EMPLOYEE BENEFITS FUND	3,768,809.74	1,386,930.06	1,473,482.39	3,682,257.41
117 - POLICE/FIRE RETIREMENT	642,477.91	567,602.56	561,428.27	648,652.20
119 - EMERGENCY FUND	-	145,285.59	144,260.78	1,024.81
121 - LOCAL OPTION SALES TAX	6,012,923.56	2,737,044.24	1,370,276.83	7,379,690.97
125 - TAX INCREMENT FINANCING	169,545.77	633,591.90	235,177.31	567,960.36
130 - CITY TORT LIABILITY	128,206.16	6,408.73	40,467.51	94,147.38
132 - GRANTS-STATE/LOCAL AGENCIES	(1,237,771.42)	1,134,231.34	265,823.27	(369,363.35)
133 - UNDESIGNATED FEDERAL GRANTS	(26,937.26)	46,084.89	274,446.40	(255,298.77)
140 - PARK & REC DONATION FUND	301,596.26	76,024.81	41,688.64	335,932.43
141 - MTOWN TENNIS ASSOC	2,890.06	66.96	-	2,957.02
142 - SOFTBALL ASSOCIATION FUND	(6,149.75)	-	18,925.31	(25,075.06)
144 - LIVE HEALTHY IOWA	6,277.56	145.48	-	6,423.04
145 - TORNADO GENERAL	287,863.02	-	-	287,863.02
148 - FEMA-COVID19	(12,143.15)	5,214.67	-	(6,928.48)
149 - FEMA - WINDS	334,019.33	159,665.35	12,858.48	480,826.20
150 - LOCAL PD GRANTS	(4,019.97)	20,511.57	35,184.01	(18,692.41)
151 - DEPT OF JUSTICE GRANTS	(18,454.98)	84,559.61	67,684.11	(1,579.48)
152 - POLICE UNDESIGNATED GRANTS	(10,240.50)	62,097.22	66,958.91	(15,102.19)
153 - POLICE DEPT DONATION FUND	122,990.71	8,748.63	36,441.05	95,298.29
156 - FIRE DEPT DONATION FUND	82,179.22	3,085.53	20,063.31	65,201.44
160 - ECONOMIC DEVELOPMENT GIFT	54,964.15	1,273.71	-	56,237.86
161 - SURETY DEPOSITS/SUBDIVIDER	11,466.96	265.73	-	11,732.69
170 - LIBRARY DONATION FUND	114,613.95	49,585.77	15,309.27	148,890.45
177 - SEIZED ASSETS (POLICE)	24,663.16	2,454.01	9,833.68	17,283.49
181 - #7 HUD LEAD GRANT	-	-	18,967.75	(18,967.75)
184 - VOUCHERS - 002, 003	212,388.44	851,677.46	776,287.28	287,778.62
189 - #6 HUD LEAD GRANT	81,342.03	660,722.24	587,500.56	154,563.71
200 - GO BONDS DEBT FUND	216,257.80	2,281,829.41	859,349.07	1,638,738.14
300 - CIP COLLECTION FUND	389,865.65	376,198.19	288,439.99	477,623.85
311 - RISE STREET GRANTS	(3,632,998.53)	3,099,079.98	1,652,281.87	(2,186,200.42)
312 - AIRPORT PROJECT FUND	122,392.82	2,496.43	21,725.58	103,163.67
320 - SPECIAL ASSESSMENT PROJECTS	(14,510.95)	-	-	(14,510.95)
340 - BIKE PATH PROJECT FUND	(1,511.60)	-	1,072.60	(2,584.20)
341 - TREES FOREVER PROJECT	25,667.35	9,039.83	13,855.04	20,852.14
350 - GO BONDS CAPITAL PROJECTS	9,341.72	216.48	-	9,558.20
355 - 2015 GO BONDS (D&D)	380,907.57	57,943.58	182,041.60	256,809.55
361 - LIBRARY BUILDING ADDITION	1,626.33	-	1,626.33	-
362 - 2020 GO BONDS	713,101.88	16,486.45	3,298.26	726,290.07
363 - 2021 GO BONDS	7,376,741.08	2,605,179.96	3,002,698.56	6,979,222.48
364 - 2022 GO BONDS	9,627,478.41	362,117.01	184,746.95	9,804,848.47
365 - 2023 GO BONDS	-	9,785,897.20	51,863.00	9,734,034.20
389 - AMERICAN RESCUE PLAN	3,105,941.21	-	2,504,092.64	601,848.57
395 - ECONOMIC DEVELOPMENT PROJECT FUND	-	-	163,675.60	(163,675.60)
610 - WATER POLLUTION CONTROL	-	1,775,458.08	2,343,785.02	(568,326.94)
611 - WPCP REVENUE	20,994,624.06	5,326,712.03	1,789,693.00	24,531,643.09
614 - WPCP CAPITAL IMPROVEMENT RSRV	1,120,657.22	25,969.40	-	1,146,626.62
615 - WPCP PLANT & IMPROVEMENTS	-	4,401,475.30	4,349,473.14	52,002.16
616 - SANITARY SEWER REHAB PROJECT	-	1,893,545.71	1,935,414.68	(41,868.97)
617 - SANITARY SEWER NEW CONSTRUCTN	156,657.20	13,528.65	-	170,185.85
690 - TRANSIT OPERATING	1,005,655.70	572,992.52	495,549.89	1,083,098.33
740 - STORM SEWER UTILITY	1,751,034.24	814,052.64	411,658.62	2,153,428.26
741 - 2016 GO STORM WATER PROJ	797,609.06	18,483.29	-	816,092.35
750 - COMPOSTING FACILITY	200,498.34	53,869.09	38,791.18	215,576.25
760 - P&R CONCESSIONS ENTERPRISE	(25,565.37)	28,069.05	31,855.63	(29,351.95)
881 - OCCUPATIONAL INSURANCE ESCROW	120,913.02	93,109.69	64,428.79	149,593.92
884 - GROUP HEALTH INSURANCE ESCROW	24,141.74	2,171,467.25	2,292,408.60	(96,799.61)
886 - WORKMAN'S COMP DEDUCTIBLE FUND	34,883.61	806.90	71.00	35,619.51
913 - 911 COMMISSION	(6,957.22)	636,691.62	740,176.69	(110,442.29)
952 - SURETY BONDS/DEPOSITS	5,004.16	449.24	-	5,453.40
	<u>70,081,896.61</u>	<u>57,907,120.21</u>	<u>41,019,638.04</u>	<u>86,969,378.78</u>

MARSHALLTOWN

IOWA

CASH AND INVESTMENTS
AS OF 1/31/2024

Account	Name	Ending Balance	Interest Rate
BalObject: 0110 - P&R Deposits			
<u>999.0110.100</u>	First Interstate Bank P&R Deposits	671,896.69	2.25
	Total BalObject: 0110 - P&R Deposits :	671,896.69	
BalObject: 0111 - Operating			
<u>999.0111.100</u>	First Interstate Bank Operating	929,702.28	2.25
	Total BalObject: 0111 - Operating:	929,702.28	
BalObject: 0113 - Payroll			
<u>999.0113.100</u>	First Interstate Bank Payroll	677,906.37	2.25
	Total BalObject: 0113 - Payroll:	677,906.37	
BalObject: 0114 - Dev Inspections			
<u>999.0114.100</u>	First Interstate Bank Dev Inspections	34,153.92	2.25
	Total BalObject: 0114 - Dev Inspections:	34,153.92	
BalObject: 0115 - HUD Admin			
<u>999.0115.100</u>	First Interstate Bank HUD Admin	273,854.99	2.25
	Total BalObject: 0115 - HUD Admin:	273,854.99	
BalObject: 0116 - HUD HAP			
<u>999.0116.100</u>	First Interstate Bank HUD HAP	16,373.06	2.25
	Total BalObject: 0116 - HUD HAP:	16,373.06	
BalObject: 0117 - Police			
<u>999.0117.100</u>	First Interstate Bank Police	26,841.73	2.25
	Total BalObject: 0117 - Police:	26,841.73	
BalObject: 0117 - ACH			
<u>999.0118.100</u>	First Interstate Bank ACH	1,000.00	2.25
	Total BalObject: 0118 -ACH	1,000.00	
BalObject: 0120 - PETTY CASH			
<u>001.0120.000</u>	PETTY CASH - RECORDS	100.00	0.00
<u>750.0120.000</u>	PETTY CASH		0.00
<u>760.0120.000</u>	PETTY CASH	-	0.00
	Total BalObject: 0120 - PETTY CASH:	100.00	
BalObject: 0122 - PETTY CASH-CITY CLERK			
<u>001.0122.000</u>	PETTY CASH-CITY CLERK	200.00	0.00
	Total BalObject: 0122 - PETTY CASH-CITY CLERK:	200.00	

Account	Name	Ending Balance	Interest Rate
BalObject: 0123 - PETTY CASH-LIBRARY			
<u>001.0123.000</u>	PETTY CASH-LIBRARY	<u>100.00</u>	0.00
	Total BalObject: 0123 - PETTY CASH-LIBRARY:	100.00	
BalObject: 0124 - PETTY CASH-LIBRARY			
<u>001.0125.000</u>	PETTY CASH-LIBRARY	<u>200.00</u>	0.00
	Total BalObject: 0124 - PETTY CASH-LIBRARY:	200.00	
BalObject: 0125 - PETTY CASH-PARK			
<u>001.0125.000</u>	PETTY CASH-PARK	<u>225.00</u>	0.00
	Total BalObject: 0125 - PETTY CASH-PARK:	225.00	
BalObject: 0130 - CASH HELD BY INSUR ADMIN			
<u>885.0130.000</u>	CASH HELD BY INSUR ADMI	<u>1.00</u>	0.00
	Total BalObject: 0130 - CASH HELD BY INSUR ADM	1.00	
BalObject: 0215 - IPAIT MONEY MARKET			
<u>999.0215.000</u>	IPAIT MONEY MARKET	<u>14,152,406.25</u>	5.12
	Total BalObject: 0215 - IPAIT MONEY MARKET:	14,152,406.25	
BalObject: 0216 - FIRST INTERSTATE BANK MM			
<u>999.0216.000</u>	First Interstate Bank MM	<u>5,144,889.05</u>	2.25
	Total BalObject: 0216 - FIRST INTERSTATE BANK M	5,144,889.05	
BalObject: 0240 - MIDWEST ONE CD (91-365 DAYS)			
<u>364.0240.000</u>	MIDWEST ONE CD	<u>1,000,000.00</u>	5.30
<u>999.0240.000</u>	MIDWEST ONE CD	<u>12,000,000.00</u>	4.75-5.52
	Total BalObject: 0240 - MIDWEST ONE CD	13,000,000.00	
BalObject: 0243 - GNB INV			
<u>365.0243.000</u>	GNB CD	<u>-</u>	4.74
<u>999.0243.000</u>	GNB CD	<u>6,000,000.00</u>	5.46-5.47
	Total BalObject: 0243 - GNB INV	6,000,000.00	
BalObject: 0246 - PINNACLE INV			
<u>365.0246.000</u>	PINNACLE CD	<u>7,000,000.00</u>	5.35-5.53
<u>999.0246.000</u>	PINNACLE CD	<u>25,000,000.00</u>	5.41-5.72
	Total BalObject: 0246 - PINNACLE CD	32,000,000.00	
BalObject: 0265 - IPAIT CD			
<u>999.0265.000</u>	IPAIT CD	<u>4,000,000.00</u>	5.448-5.6
	Total BalObject: 0265 - IPAIT CD	4,000,000.00	
BalObject: 0273 - IPAIT GOV SEC			
<u>999.0273.000</u>	IPAIT GOV INV	<u>9,997,514.63</u>	5.151-5.3
	Total BalObject: 0273 - IPAIT GOV SEC	9,997,514.63	
BalObject: 0999 - POOLED CASH			
<u>999.0999.000</u>	POOLED CASH - prepaid work comp and outstanding AP	<u>42,013.81</u>	0.00
	Total BalObject: 0999 - POOLED CASH:	42,013.81	
	TOTAL	86,969,378.78	



City of Marshalltown, IA

Monthly Budget Report - Marshalltown

Group Summary

For Fiscal: 2023-2024 Period Ending: 01/31/2024

Account Type	January Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 001 - GENERAL FUND					
Revenue	217,632.65	10,511,182.08	9,661,088.35	-850,093.73	18,020,483.00
Expense	1,440,421.57	10,508,463.77	10,020,640.92	487,822.85	18,020,483.00
Total Fund: 001 - GENERAL FUND:	-1,222,788.92	2,718.31	-359,552.57	-362,270.88	0.00
Fund: 010 - CASH FLOW RESERVE FUND					
Revenue	13,485.06	202,932.80	354,089.60	151,156.80	348,000.00
Total Fund: 010 - CASH FLOW RESERVE FUND:	13,485.06	202,932.80	354,089.60	151,156.80	348,000.00
Fund: 030 - CAPITAL RESERVE					
Revenue	37,947.22	406,084.21	295,438.30	-110,645.91	696,423.00
Expense	37,947.22	406,241.22	295,438.30	110,802.92	696,423.00
Total Fund: 030 - CAPITAL RESERVE:	0.00	-157.01	0.00	157.01	0.00
Fund: 031 - CAPITAL RSRV-BLDG MAINT					
Revenue	1,131.16	1,750.00	11,999.79	10,249.79	3,000.00
Expense	0.00	82,393.57	0.00	82,393.57	141,275.00
Total Fund: 031 - CAPITAL RSRV-BLDG MAINT:	1,131.16	-80,643.57	11,999.79	92,643.36	-138,275.00
Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT					
Revenue	0.00	54,883.50	0.00	-54,883.50	94,086.00
Total Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT:	0.00	54,883.50	0.00	-54,883.50	94,086.00
Fund: 110 - ROAD USE TAX					
Revenue	363,389.84	2,175,483.24	2,518,061.13	342,577.89	3,729,400.00
Expense	78,837.19	2,448,901.21	1,206,420.37	1,242,480.84	4,198,134.00
Total Fund: 110 - ROAD USE TAX:	284,552.65	-273,417.97	1,311,640.76	1,585,058.73	-468,734.00
Fund: 112 - EMPLOYEE BENEFITS FUND					
Revenue	25,048.97	1,359,295.42	1,386,930.06	27,634.64	2,330,221.00
Expense	0.00	1,791,341.37	1,473,482.39	317,858.98	3,070,871.00
Total Fund: 112 - EMPLOYEE BENEFITS FUND:	25,048.97	-432,045.95	-86,552.33	345,493.62	-740,650.00
Fund: 117 - POLICE/FIRE RETIREMENT					
Revenue	6,666.17	579,709.48	567,602.56	-12,106.92	993,788.00
Expense	0.00	688,419.62	561,428.27	126,991.35	1,180,148.00
Total Fund: 117 - POLICE/FIRE RETIREMENT:	6,666.17	-108,710.14	6,174.29	114,884.43	-186,360.00
Fund: 119 - EMERGENCY FUND					
Revenue	1,024.81	153,401.36	145,285.59	-8,115.77	262,974.00

Monthly Budget Report - Marshelltown

For Fiscal: 2023-2024 Period Ending: 01/31/2024

Account Type	January Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	0.00	153,401.50	144,260.78	9,140.72	262,974.00
Total Fund: 119 - EMERGENCY FUND:	1,024.81	-0.14	1,024.81	1,024.95	0.00
Fund: 121 - LOCAL OPTION SALES TAX					
Revenue	363,102.09	2,216,666.62	2,737,044.24	520,377.62	3,800,000.00
Expense	850.00	2,662,979.41	1,370,276.83	1,292,702.58	4,565,385.00
Total Fund: 121 - LOCAL OPTION SALES TAX:	362,252.09	-446,312.79	1,366,767.41	1,813,080.20	-765,385.00
Fund: 125 - TAX INCREMENT FINANCING					
Revenue	14,972.72	650,148.87	633,591.90	-16,556.97	1,114,541.00
Expense	3,022.00	631,437.31	235,177.31	396,260.00	1,082,464.00
Total Fund: 125 - TAX INCREMENT FINANCING:	11,950.72	18,711.56	398,414.59	379,703.03	32,077.00
Fund: 130 - CITY TORT LIABILITY					
Revenue	408.27	23,916.62	6,408.73	-17,507.89	41,000.00
Expense	307.65	23,333.31	40,467.51	-17,134.20	40,000.00
Total Fund: 130 - CITY TORT LIABILITY:	100.62	583.31	-34,058.78	-34,642.09	1,000.00
Fund: 132 - GRANTS-STATE/LOCAL AGENCIES					
Revenue	0.00	1,579,841.76	1,134,231.34	-445,610.42	2,709,360.00
Expense	20,000.00	1,430,859.15	265,823.27	1,165,035.88	2,453,883.00
Total Fund: 132 - GRANTS-STATE/LOCAL AGENCIES:	-20,000.00	148,982.61	868,408.07	719,425.46	255,477.00
Fund: 133 - UNDESIGNATED FEDERAL GRANTS					
Revenue	0.00	229,805.45	46,084.89	-183,720.56	394,050.00
Expense	11,818.56	224,847.07	274,446.40	-49,599.33	385,550.00
Total Fund: 133 - UNDESIGNATED FEDERAL GRANTS:	-11,818.56	4,958.38	-228,361.51	-233,319.89	8,500.00
Fund: 140 - PARK & REC DONATION FUND					
Revenue	7,277.34	30,333.24	76,024.81	45,691.57	52,000.00
Expense	971.54	79,999.36	41,688.64	38,310.72	137,175.00
Total Fund: 140 - PARK & REC DONATION FUND:	6,305.80	-49,666.12	34,336.17	84,002.29	-85,175.00
Fund: 141 - MTOWN TENNIS ASSOC					
Revenue	12.82	11.62	66.96	55.34	20.00
Total Fund: 141 - MTOWN TENNIS ASSOC:	12.82	11.62	66.96	55.34	20.00
Fund: 142 - SOFTBALL ASSOCIATION FUND					
Revenue	0.00	17,955.56	0.00	-17,955.56	30,781.00
Expense	250.42	17,938.83	18,925.31	-986.48	30,781.00
Total Fund: 142 - SOFTBALL ASSOCIATION FUND:	-250.42	16.73	-18,925.31	-18,942.04	0.00
Fund: 144 - LIVE HEALTHY IOWA					
Revenue	27.85	4,402.37	145.48	-4,256.89	7,547.00
Expense	0.00	4,401.95	0.00	4,401.95	7,547.00
Total Fund: 144 - LIVE HEALTHY IOWA :	27.85	0.42	145.48	145.06	0.00
Fund: 145 - TORNADO GENERAL					
Expense	0.00	105,574.00	0.00	105,574.00	181,000.00

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For Fiscal: 2023-2024 Period Ending: 01/31/2024

Account Type	January Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 145 - TORNADO GENERAL:	0.00	105,574.00	0.00	105,574.00	181,000.00
Fund: 148 - FEMA-COVID19					
Revenue	521.47	7,837.06	5,214.67	-2,622.39	13,435.00
Total Fund: 148 - FEMA-COVID19:	521.47	7,837.06	5,214.67	-2,622.39	13,435.00
Fund: 149 - FEMA - WINDS					
Revenue	135,000.00	37,901.50	159,665.35	121,763.85	65,000.00
Expense	10,332.68	4,785.55	12,858.48	-8,072.93	8,208.00
Total Fund: 149 - FEMA - WINDS:	124,667.32	33,115.95	146,806.87	113,690.92	56,792.00
Fund: 150 - LOCAL PD GRANTS					
Revenue	0.00	34,986.00	20,511.57	-14,474.43	60,000.00
Expense	4,303.18	34,986.00	35,184.01	-198.01	60,000.00
Total Fund: 150 - LOCAL PD GRANTS:	-4,303.18	0.00	-14,672.44	-14,672.44	0.00
Fund: 151 - DEPT OF JUSTICE GRANTS					
Revenue	49,016.74	33,129.53	84,559.61	51,430.08	56,800.00
Expense	0.00	33,131.35	67,684.11	-34,552.76	56,800.00
Total Fund: 151 - DEPT OF JUSTICE GRANTS:	49,016.74	-1.82	16,875.50	16,877.32	0.00
Fund: 152 - POLICE UNDESIGNATED GRANTS					
Revenue	22,850.15	63,853.51	62,097.22	-1,756.29	109,507.00
Expense	15,912.97	63,857.22	66,958.91	-3,101.69	109,507.00
Total Fund: 152 - POLICE UNDESIGNATED GRANTS:	6,937.18	-3.71	-4,861.69	-4,857.98	0.00
Fund: 153 - POLICE DEPT DONATION FUND					
Revenue	1,413.26	1,866.62	8,748.63	6,882.01	3,200.00
Expense	100.00	17,989.72	36,441.05	-18,451.33	30,850.00
Total Fund: 153 - POLICE DEPT DONATION FUND:	1,313.26	-16,123.10	-27,692.42	-11,569.32	-27,650.00
Fund: 156 - FIRE DEPT DONATION FUND					
Revenue	600.75	1,749.93	3,085.53	1,335.60	3,000.00
Expense	475.00	9,916.62	20,063.31	-10,146.69	17,000.00
Total Fund: 156 - FIRE DEPT DONATION FUND:	125.75	-8,166.69	-16,977.78	-8,811.09	-14,000.00
Fund: 160 - ECONOMIC DEVELOPMENT GIFT					
Revenue	243.88	583.31	1,273.71	690.40	1,000.00
Total Fund: 160 - ECONOMIC DEVELOPMENT GIFT:	243.88	583.31	1,273.71	690.40	1,000.00
Fund: 161 - SURETY DEPOSITS/SUBDIVIDER					
Revenue	50.88	107.87	265.73	157.86	185.00
Total Fund: 161 - SURETY DEPOSITS/SUBDIVIDER:	50.88	107.87	265.73	157.86	185.00
Fund: 170 - LIBRARY DONATION FUND					
Revenue	2,924.18	480,943.68	49,585.77	-431,357.91	824,475.00
Expense	2,480.09	486,931.41	15,309.27	471,622.14	834,740.00
Total Fund: 170 - LIBRARY DONATION FUND:	444.09	-5,987.73	34,276.50	40,264.23	-10,265.00

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For Fiscal: 2023-2024 Period Ending: 01/31/2024

Account Type	January Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 177 - SEIZED ASSETS (POLICE)					
Revenue	54.49	2,040.92	2,454.01	413.09	3,500.00
Expense	3,067.00	2,332.61	9,833.68	-7,501.07	4,000.00
Total Fund: 177 - SEIZED ASSETS (POLICE):	-3,012.51	-291.69	-7,379.67	-7,087.98	-500.00
Fund: 181 - #7 HUD LEAD GRANT					
Expense	12,843.10	0.00	18,967.75	-18,967.75	0.00
Total Fund: 181 - #7 HUD LEAD GRANT:	12,843.10	0.00	18,967.75	-18,967.75	0.00
Fund: 184 - VOUCHERS - 002, 003					
Revenue	119,937.61	728,570.85	851,677.46	123,106.61	1,248,980.00
Expense	108,285.40	748,786.50	776,287.28	-27,500.78	1,284,128.00
Total Fund: 184 - VOUCHERS - 002, 003:	11,652.21	-20,215.65	75,390.18	95,605.83	-35,148.00
Fund: 189 - #6 HUD LEAD GRANT					
Revenue	41,699.27	923,329.12	660,722.24	-262,606.88	1,582,850.00
Expense	0.00	923,461.28	587,500.56	335,960.72	1,583,162.00
Total Fund: 189 - #6 HUD LEAD GRANT:	41,699.27	-132.16	73,221.68	73,353.84	-312.00
Fund: 200 - GO BONDS DEBT FUND					
Revenue	17,220.68	4,155,938.64	2,281,829.41	-1,874,109.23	7,124,597.00
Expense	0.00	4,100,371.87	859,349.07	3,241,022.80	7,031,413.00
Total Fund: 200 - GO BONDS DEBT FUND:	17,220.68	55,566.77	1,422,480.34	1,366,913.57	93,184.00
Fund: 300 - CIP COLLECTION FUND					
Revenue	5,039.81	387,004.24	376,198.19	-10,806.05	663,436.00
Expense	32,008.91	461,130.25	288,439.99	172,690.26	790,509.00
Total Fund: 300 - CIP COLLECTION FUND:	-26,969.10	-74,126.01	87,758.20	161,884.21	-127,073.00
Fund: 311 - RISE STREET GRANTS					
Revenue	0.00	14,577.50	3,099,079.98	3,084,502.48	25,000.00
Expense	10,928.50	14,583.31	1,652,281.87	-1,637,698.56	25,000.00
Total Fund: 311 - RISE STREET GRANTS:	-10,928.50	-5.81	1,446,798.11	1,446,803.92	0.00
Fund: 312 - AIRPORT PROJECT FUND					
Revenue	447.37	123,374.93	2,496.43	-120,878.50	211,500.00
Expense	0.00	82,541.62	21,725.58	60,816.04	141,500.00
Total Fund: 312 - AIRPORT PROJECT FUND:	447.37	40,833.31	-19,229.15	-60,062.46	70,000.00
Fund: 320 - SPECIAL ASSESSMENT PROJECTS					
Revenue	0.00	291.62	0.00	-291.62	500.00
Total Fund: 320 - SPECIAL ASSESSMENT PROJECTS:	0.00	291.62	0.00	-291.62	500.00
Fund: 340 - BIKE PATH PROJECT FUND					
Revenue	0.00	924,475.30	0.00	-924,475.30	1,584,815.00
Expense	0.00	955,231.55	1,072.60	954,158.95	1,637,540.00
Total Fund: 340 - BIKE PATH PROJECT FUND:	0.00	-30,756.25	-1,072.60	29,683.65	-52,725.00

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For Fiscal: 2023-2024 Period Ending: 01/31/2024

Account Type	January Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 341 - TREES FOREVER PROJECT					
Revenue	90.43	20,883.24	9,039.83	-11,843.41	35,800.00
Expense	0.00	23,333.31	13,855.04	9,478.27	40,000.00
Total Fund: 341 - TREES FOREVER PROJECT:	90.43	-2,450.07	-4,815.21	-2,365.14	-4,200.00
Fund: 350 - GO BONDS CAPITAL PROJECTS					
Revenue	41.45	116.62	216.48	99.86	200.00
Total Fund: 350 - GO BONDS CAPITAL PROJECTS:	41.45	116.62	216.48	99.86	200.00
Fund: 355 - 2015 GO BONDS (D&D)					
Revenue	8,613.65	17,789.24	57,943.58	40,154.34	30,500.00
Expense	2,647.75	168,747.32	182,041.60	-13,294.28	289,365.00
Total Fund: 355 - 2015 GO BONDS (D&D):	5,965.90	-150,958.08	-124,098.02	26,860.06	-258,865.00
Fund: 361 - LIBRARY BUILDING ADDITION					
Revenue	0.00	17.43	0.00	-17.43	30.00
Expense	0.00	0.00	1,626.33	-1,626.33	0.00
Total Fund: 361 - LIBRARY BUILDING ADDITION:	0.00	17.43	-1,626.33	-1,643.76	30.00
Fund: 362 - 2020 GO BONDS					
Revenue	3,149.55	374,968.37	16,486.45	-358,481.92	642,803.00
Expense	0.00	711,989.18	3,298.26	708,690.92	1,220,553.00
Total Fund: 362 - 2020 GO BONDS:	3,149.55	-337,020.81	13,188.19	350,209.00	-577,750.00
Fund: 363 - 2021 GO BONDS					
Revenue	30,265.38	3,225,311.11	2,605,179.96	-620,131.15	5,529,105.00
Expense	37,147.89	6,299,034.49	3,002,698.56	3,296,335.93	10,798,365.00
Total Fund: 363 - 2021 GO BONDS:	-6,882.51	-3,073,723.38	-397,518.60	2,676,204.78	-5,269,260.00
Fund: 364 - 2022 GO BONDS					
Revenue	38,182.20	399,410.48	362,117.01	-37,293.47	684,750.00
Expense	31,294.50	2,527,145.67	184,746.95	2,342,398.72	4,332,250.00
Total Fund: 364 - 2022 GO BONDS:	6,887.70	-2,127,735.19	177,370.06	2,305,105.25	-3,647,500.00
Fund: 365 - 2023 GO BONDS					
Revenue	11,856.13	6,624,333.31	9,785,897.20	3,161,563.89	11,356,000.00
Expense	51,563.00	6,624,216.62	51,863.00	6,572,353.62	11,356,000.00
Total Fund: 365 - 2023 GO BONDS:	-39,706.87	116.69	9,734,034.20	9,733,917.51	0.00
Fund: 389 - AMERICAN RESCUE PLAN					
Expense	0.00	1,535,250.71	2,504,092.64	-968,841.93	2,632,863.00
Total Fund: 389 - AMERICAN RESCUE PLAN:	0.00	1,535,250.71	2,504,092.64	-968,841.93	2,632,863.00
Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND					
Revenue	0.00	4,083.31	0.00	-4,083.31	7,000.00
Expense	0.00	4,083.31	163,675.60	-159,592.29	7,000.00
Total Fund: 395 - ECONOMIC DEVELOPMENT PROJECT FUND:	0.00	0.00	-163,675.60	-163,675.60	0.00

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Account Type	January Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 610 - WATER POLLUTION CONTROL					
Revenue	-284,163.47	4,646,221.37	1,775,458.08	-2,870,763.29	7,964,951.00
Expense	284,163.47	4,645,728.57	2,343,785.02	2,301,943.55	7,964,951.00
Total Fund: 610 - WATER POLLUTION CONTROL:	-568,326.94	492.80	-568,326.94	-568,819.74	0.00
Fund: 611 - WPCP REVENUE					
Revenue	775,378.11	4,720,741.55	5,326,712.03	605,970.48	8,092,700.00
Expense	-284,163.47	5,324,871.30	1,789,693.00	3,535,178.30	9,128,351.00
Total Fund: 611 - WPCP REVENUE:	1,059,541.58	-604,129.75	3,537,019.03	4,141,148.78	-1,035,651.00
Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV					
Revenue	4,972.34	14,583.31	25,969.40	11,386.09	25,000.00
Total Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV:	4,972.34	14,583.31	25,969.40	11,386.09	25,000.00
Fund: 615 - WPCP PLANT & IMPROVEMENTS					
Revenue	0.00	3,058,154.12	4,401,475.30	1,343,321.18	5,242,550.00
Expense	114,377.96	3,058,154.05	4,349,473.14	-1,291,319.09	5,242,550.00
Total Fund: 615 - WPCP PLANT & IMPROVEMENTS:	-114,377.96	0.07	52,002.16	52,002.09	0.00
Fund: 616 - SANITARY SEWER REHAB PROJECT					
Revenue	0.00	408,012.50	1,893,545.71	1,485,533.21	699,450.00
Expense	41,868.97	408,012.36	1,935,414.68	-1,527,402.32	699,450.00
Total Fund: 616 - SANITARY SEWER REHAB PROJECT:	-41,868.97	0.14	-41,868.97	-41,869.11	0.00
Fund: 617 - SANITARY SEWER NEW CONSTRUCTN					
Revenue	600.00	4,958.31	13,528.65	8,570.34	8,500.00
Total Fund: 617 - SANITARY SEWER NEW CONSTRUCTN:	600.00	4,958.31	13,528.65	8,570.34	8,500.00
Fund: 690 - TRANSIT OPERATING					
Revenue	76,848.26	588,587.23	572,992.52	-15,594.71	1,009,007.00
Expense	67,523.07	696,493.84	495,549.89	200,943.95	1,194,302.00
Total Fund: 690 - TRANSIT OPERATING:	9,325.19	-107,906.61	77,442.63	185,349.24	-185,295.00
Fund: 740 - STORM SEWER UTILITY					
Revenue	118,430.19	793,625.00	814,052.64	20,427.64	1,360,500.00
Expense	47,893.32	885,010.84	411,658.62	473,352.22	1,517,361.00
Total Fund: 740 - STORM SEWER UTILITY:	70,536.87	-91,385.84	402,394.02	493,779.86	-156,861.00
Fund: 741 - 2016 GO STORM WATER PROJ					
Revenue	3,538.98	1,166.20	18,483.29	17,317.09	2,000.00
Total Fund: 741 - 2016 GO STORM WATER PROJ:	3,538.98	1,166.20	18,483.29	17,317.09	2,000.00
Fund: 750 - COMPOSTING FACILITY					
Revenue	934.85	41,591.48	53,869.09	12,277.61	71,300.00
Expense	116.74	52,534.93	38,791.18	13,743.75	90,072.00
Total Fund: 750 - COMPOSTING FACILITY:	818.11	-10,943.45	15,077.91	26,021.36	-18,772.00
Fund: 760 - P&R CONCESSIONS ENTERPRISE					
Revenue	0.00	28,000.00	28,069.05	69.05	48,000.00

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Account Type	January Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	60.00	23,498.51	31,855.63	-8,357.12	40,291.00
Total Fund: 760 - P&R CONCESSIONS ENTERPRISE:	-60.00	4,501.49	-3,786.58	-8,288.07	7,709.00
Fund: 881 - OCCUPATIONAL INSURANCE ESCROW					
Revenue	13,025.64	0.00	93,109.69	93,109.69	0.00
Expense	2,606.16	0.00	64,428.79	-64,428.79	0.00
Total Fund: 881 - OCCUPATIONAL INSURANCE ESCROW:	10,419.48	0.00	28,680.90	28,680.90	0.00
Fund: 884 - GROUP HEALTH INSURANCE ESCROW					
Revenue	316,204.19	0.00	2,171,467.25	2,171,467.25	0.00
Expense	260,654.82	0.00	2,292,408.60	-2,292,408.60	0.00
Total Fund: 884 - GROUP HEALTH INSURANCE ESCROW:	55,549.37	0.00	-120,941.35	-120,941.35	0.00
Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND					
Revenue	154.46	0.00	806.90	806.90	0.00
Expense	0.00	0.00	71.00	-71.00	0.00
Total Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND:	154.46	0.00	735.90	735.90	0.00
Fund: 913 - 911 COMMISSION					
Revenue	95,163.40	0.00	636,691.62	636,691.62	0.00
Expense	103,509.90	0.00	740,176.69	-740,176.69	0.00
Total Fund: 913 - 911 COMMISSION:	-8,346.50	0.00	-103,485.07	-103,485.07	0.00
Report Total:	106,006.19	-9,095,754.01	16,887,032.93	25,982,786.94	-15,602,574.00

Fund Summary

Fund	January Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
001 - GENERAL FUND	-1,222,788.92	2,718.31	-359,552.57	-362,270.88	0.00
010 - CASH FLOW RESERVE FUNI	13,485.06	202,932.80	354,089.60	151,156.80	348,000.00
030 - CAPITAL RESERVE	0.00	-157.01	0.00	157.01	0.00
031 - CAPITAL RSRV-BLDG MAIN	1,131.16	-80,643.57	11,999.79	92,643.36	-138,275.00
032 - CIP LARGE VEHICLE/EQUIPI	0.00	54,883.50	0.00	-54,883.50	94,086.00
110 - ROAD USE TAX	284,552.65	-273,417.97	1,311,640.76	1,585,058.73	-468,734.00
112 - EMPLOYEE BENEFITS FUNC	25,048.97	-432,045.95	-86,552.33	345,493.62	-740,650.00
117 - POLICE/FIRE RETIREMENT	6,666.17	-108,710.14	6,174.29	114,884.43	-186,360.00
119 - EMERGENCY FUND	1,024.81	-0.14	1,024.81	1,024.95	0.00
121 - LOCAL OPTION SALES TAX	362,252.09	-446,312.79	1,366,767.41	1,813,080.20	-765,385.00
125 - TAX INCREMENT FINANCIN	11,950.72	18,711.56	398,414.59	379,703.03	32,077.00
130 - CITY TORT LIABILITY	100.62	583.31	-34,058.78	-34,642.09	1,000.00
132 - GRANTS-STATE/LOCAL AGE	-20,000.00	148,982.61	868,408.07	719,425.46	255,477.00
133 - UNDESIGNATED FEDERAL C	-11,818.56	4,958.38	-228,361.51	-233,319.89	8,500.00
140 - PARK & REC DONATION FU	6,305.80	-49,666.12	34,336.17	84,002.29	-85,175.00
141 - MTOWN TENNIS ASSOC	12.82	11.62	66.96	55.34	20.00
142 - SOFTBALL ASSOCIATION FL	-250.42	16.73	-18,925.31	-18,942.04	0.00
144 - LIVE HEALTHY IOWA	27.85	0.42	145.48	145.06	0.00
145 - TORNADO GENERAL	0.00	-105,574.00	0.00	105,574.00	-181,000.00
148 - FEMA-COVID19	521.47	7,837.06	5,214.67	-2,622.39	13,435.00
149 - FEMA - WINDS	124,667.32	33,115.95	146,806.87	113,690.92	56,792.00
150 - LOCAL PD GRANTS	-4,303.18	0.00	-14,672.44	-14,672.44	0.00
151 - DEPT OF JUSTICE GRANTS	49,016.74	-1.82	16,875.50	16,877.32	0.00
152 - POLICE UNDESIGNATED GR	6,937.18	-3.71	-4,861.69	-4,857.98	0.00
153 - POLICE DEPT DONATION FI	1,313.26	-16,123.10	-27,692.42	-11,569.32	-27,650.00
156 - FIRE DEPT DONATION FUN	125.75	-8,166.69	-16,977.78	-8,811.09	-14,000.00
160 - ECONOMIC DEVELOPMENT	243.88	583.31	1,273.71	690.40	1,000.00
161 - SURETY DEPOSITS/SUBDIVI	50.88	107.87	265.73	157.86	185.00
170 - LIBRARY DONATION FUND	444.09	-5,987.73	34,276.50	40,264.23	-10,265.00
177 - SEIZED ASSETS (POLICE)	-3,012.51	-291.69	-7,379.67	-7,087.98	-500.00
181 - #7 HUD LEAD GRANT	-12,843.10	0.00	-18,967.75	-18,967.75	0.00
184 - VOUCHERS - 002, 003	11,652.21	-20,215.65	75,390.18	95,605.83	-35,148.00
189 - #6 HUD LEAD GRANT	41,699.27	-132.16	73,221.68	73,353.84	-312.00
200 - GO BONDS DEBT FUND	17,220.68	55,566.77	1,422,480.34	1,366,913.57	93,184.00
300 - CIP COLLECTION FUND	-26,969.10	-74,126.01	87,758.20	161,884.21	-127,073.00
311 - RISE STREET GRANTS	-10,928.50	-5.81	1,446,798.11	1,446,803.92	0.00
312 - AIRPORT PROJECT FUND	447.37	40,833.31	-19,229.15	-60,062.46	70,000.00
320 - SPECIAL ASSESSMENT PRO.	0.00	291.62	0.00	-291.62	500.00
340 - BIKE PATH PROJECT FUND	0.00	-30,756.25	-1,072.60	29,683.65	-52,725.00
341 - TREES FOREVER PROJECT	90.43	-2,450.07	-4,815.21	-2,365.14	-4,200.00

Monthly Budget Report - Marshalltown

For Fiscal: 2023-2024 Period Ending: 01/31/2024

350 - GO BONDS CAPITAL PROJEC	41.45	116.62	216.48	99.86	200.00
355 - 2015 GO BONDS (D&D)	5,965.90	-150,958.08	-124,098.02	26,860.06	-258,865.00
361 - LIBRARY BUILDING ADDITIC	0.00	17.43	-1,626.33	-1,643.76	30.00
362 - 2020 GO BONDS	3,149.55	-337,020.81	13,188.19	350,209.00	-577,750.00
363 - 2021 GO BONDS	-6,882.51	-3,073,723.38	-397,518.60	2,676,204.78	-5,269,260.00
364 - 2022 GO BONDS	6,887.70	-2,127,735.19	177,370.06	2,305,105.25	-3,647,500.00
365 - 2023 GO BONDS	-39,706.87	116.69	9,734,034.20	9,733,917.51	0.00
389 - AMERICAN RESCUE PLAN	0.00	-1,535,250.71	-2,504,092.64	-968,841.93	-2,632,863.00
395 - ECONOMIC DEVELOPMENT	0.00	0.00	-163,675.60	-163,675.60	0.00
610 - WATER POLLUTION CONTR	-568,326.94	492.80	-568,326.94	-568,819.74	0.00
611 - WPCP REVENUE	1,059,541.58	-604,129.75	3,537,019.03	4,141,148.78	-1,035,651.00
614 - WPCP CAPITAL IMPROVEM	4,972.34	14,583.31	25,969.40	11,386.09	25,000.00
615 - WPCP PLANT & IMPROVEN	-114,377.96	0.07	52,002.16	52,002.09	0.00
616 - SANITARY SEWER REHAB P	-41,868.97	0.14	-41,868.97	-41,869.11	0.00
617 - SANITARY SEWER NEW CO	600.00	4,958.31	13,528.65	8,570.34	8,500.00
690 - TRANSIT OPERATING	9,325.19	-107,906.61	77,442.63	185,349.24	-185,295.00
740 - STORM SEWER UTILITY	70,536.87	-91,385.84	402,394.02	493,779.86	-156,861.00
741 - 2016 GO STORM WATER PI	3,538.98	1,166.20	18,483.29	17,317.09	2,000.00
750 - COMPOSTING FACILITY	818.11	-10,943.45	15,077.91	26,021.36	-18,772.00
760 - P&R CONCESSIONS ENTERF	-60.00	4,501.49	-3,786.58	-8,288.07	7,709.00
881 - OCCUPATIONAL INSURANC	10,419.48	0.00	28,680.90	28,680.90	0.00
884 - GROUP HEALTH INSURANC	55,549.37	0.00	-120,941.35	-120,941.35	0.00
886 - WORKMAN'S COMP DEDUC	154.46	0.00	735.90	735.90	0.00
913 - 911 COMMISSION	-8,346.50	0.00	-103,485.07	-103,485.07	0.00
Report Total:	106,006.19	-9,095,754.01	16,887,032.93	25,982,786.94	-15,602,574.00

**RESOLUTION APPROVING APPLICATIONS FOR TAX ABATEMENT WITHIN
APPROVED URBAN REVITALIZATION AREAS OF THE CITY OF
MARSHALLTOWN, IOWA**

WHEREAS, the City of Marshalltown has heretofore adopted Ordinances designating certain Urban Revitalization Areas pursuant to provisions of Iowa Code 404; and

WHEREAS, the State of Iowa allows Industrial Property Tax Exemption for qualified improvements pursuant to Iowa Code 427B; and

WHEREAS, the Marshalltown City Clerk has received certain applications requesting tax abatement benefits pursuant to the provisions of Iowa Code 404.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. Attached hereto are applications requesting tax abatement pursuant to previously approved and established Urban Revitalization Areas.

Section 2. The attached applications and requests for tax abatement are hereby approved and ratified.

Section 3. The City Clerk and City Administrator are hereby authorized and directed to forward these applications, along with a copy of this Resolution, to the County Assessor and furnish all things requested by them for a review and approval of these applications.

Passed this 26th day of February 2024, and signed this _____ day of February 2024.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

CITY OF MARSHALLTOWN URBAN REVITALIZATION APPLICATION

Pursuant to Section 404.4 of THE CODE OF IOWA, the undersigned requests approval of its application for property tax abatement in accordance with the urban revitalization tax exemption ordinance adopted by the City of Marshalltown, Iowa pursuant to Chapter 404 of THE CODE OF IOWA, and in connection therewith certifies the following:

Name of Property Owner: Nathan Martin		Name of Applicant, if not Property Owner Nathan Martin	
Mailing Address of Property Owner: 2613 S 8 th St, Marshalltown, IA 50158		Phone Number of Property Owner: 712-431-6863	
Address of Improved Property in Marshalltown City Limits: 2613 S 8 th St, Marshalltown, IA 50158		Building Permit Number: BLDR-007429-2022	Date of Building Permit: 04/15/2022
Parcel Identification Number (PIN) 8318-10-350-004		New Structure? ☒ Yes ☐ No	Remodel? ☐ Yes ☒ No
Property Legal Description: Lot 12, Glenwood Park Sixth Addition, to Marshalltown, Marshall County, Iowa			
Describe the Improvements to the Property: New Construction			
Date of Project Completion: 02/24/23		Final Cost of Improvement (estimate taxable valuation of increase): \$350,000	
What was the property used for on the effective date of the ordinance, April 30, 1997, and if a rental property, list tenants occupying the property: Vacant Lot			
Number of Residential Units Upon Completion: 1		Improvement District, List Urban Revitalization Area: 3-2, No. 6	

☒ **RESIDENTIAL TAX ABATEMENT – Select one tax abatement schedule below.** PAID \$50 3/23/23

Residential filing fee: \$50.00 per residential unit (e.g. Single \$50, Duplex \$100, Triplex \$150, 50 Units \$2,500)

- | | |
|---|--|
| ☒ Three-Year Schedule | Over three years: 100%, 100%, 100% |
| ☐ Five-Year Schedule | Over five years: 100%, 80%, 60%, 40%, 20% |
| ☐ Ten-Year Schedule | Over ten years: 80%, 70%, 60%, 50%, 40%, 40%, 30%, 30%, 20%, 20% |

☐ **COMMERICAL TAX ABATEMENT – Schedule is three years at 100% for each of the three years.**

Commercial filing fee: \$50.00

The improvements made to the property are believed to have increased its actual value by at least ten (10) percent and have been made in compliance with all applicable laws, codes and ordinances. There is no dollar limit for qualifying property improvements.

There has not been and there will not be a need for the relocation of persons, including families, business concerns, or others as a result of the improvements made to the property.

The application is due before February 1st of each year at the office of the City Clerk, 24 North Center Street, Marshalltown, IA 50158. The fee is payable to the City of Marshalltown at the City Clerk's office upon filing this application.

It is understood that this application, if approved by the City Council of the City of Marshalltown, Iowa, will be returned to the Marshall County Assessor's Office on or before March 1st of the year in which improvements included in the project are to be first assessed for taxation.

Authorized Signature 	Title (Owner/Representative) Owner	Date Signed 03-10-23
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CITY OF MARSHALLTOWN URBAN REVITALIZATION APPLICATION

Pursuant to Section 404.4 of THE CODE OF IOWA, the undersigned requests approval of its application for property tax abatement in accordance with the urban revitalization tax exemption ordinance adopted by the City of Marshalltown, Iowa pursuant to Chapter 404 of THE CODE OF IOWA, and in connection therewith certifies the following:

Name of Property Owner: **LAICY L. Marotti** Name of Applicant, if not Property Owner
Mailing Address of Property Owner: **2505 S. 8th Street** Phone Number of Property Owner: **515-988-8732**
Address of Improved Property in Marshalltown: **2505 S. 8th Street** Building Permit Number: **25063** Date of Building Permit: **05-01-2019**
City Limits: **2505 S. 8th Street**
Parcel Identification Number (PIN): **8318-10-277-010** New Structure? ☒ Yes ☐ No Remodel? ☒ Yes ☐ No
Property Legal Description: **Glenwood Park Fifth ADD LOT 11**
Describe the Improvements to the Property: **new house**
Date of Project Completion: **April 2020** Final Cost of Improvement (estimate taxable valuation of increase): **\$250,000**
What was the property used for on the effective date of the ordinance, April 30, 1997, and if a rental property, list tenants occupying the property: **Vacant**
Number of Residential Units Upon Completion: **One** Improvement District, List Urban Revitalization Area: **No. 3**

RESIDENTIAL TAX ABATEMENT – Select one tax abatement schedule below. PAID \$50.00 11/1/23

Residential filing fee: \$50.00 per residential unit (e.g. Single \$50, Duplex \$100, Triplex \$150, 50 Units \$2,500)

Three-Year Schedule	Over three years: 100%, 100%, 100%
Five- Year Schedule	Over five years: 100%, 80%, 60%, 40%, 20%
<u>Ten-Year Schedule</u>	Over ten years: 80%, 70%, 60%, 50%, 40%, 40%, 30%, 30%, 20%, 20%

COMMERICAL TAX ABATEMENT – Schedule is three years at 100% for each of the three years.

Commercial filing fee: \$50.00

The improvements made to the property are believed to have increased its

actual value by at least ten (10) percent and have been made in compliance with all applicable laws, codes and ordinances. There is no dollar limit for qualifying property improvements.

There has not been and there will not be a need for the relocation of persons, including families, business concerns, or others as a result of the improvements made to the property.

The application is due before February 1st of each year at the office of the City Clerk, 24 North Center Street, Marshalltown, IA 50158. The fee is payable to the City of Marshalltown at the City Clerk's office upon filing this application.

It is understood that this application, if approved by the City Council of the City of Marshalltown, Iowa, will be returned to the Marshall County Assessor's Office on or before March 1st of the year in which improvements included in the project are to be first assessed for taxation.

Authorized Signature Title (Owner/Representative) Date Signed

Laney Marott
10.22.2023

CITY OF MARSHALLTOWN URBAN REVITALIZATION APPLICATION

Pursuant to Section 404.4 of THE CODE OF IOWA, the undersigned requests approval of its application for property tax abatement in accordance with the urban revitalization tax exemption ordinance adopted by the City of Marshalltown, Iowa pursuant to Chapter 404 of THE CODE OF IOWA, and in connection therewith certifies the following:

Name of Property Owner: Juan Garcia Tellez and Maria Alfaro-Garcia		Name of Applicant, if not Property Owner	
Mailing Address of Property Owner: 1007 Benjamin Dr. Marshalltown Iowa 50158		Phone Number of Property Owner: <u>641-328-4007</u>	
Address of Improved Property in Marshalltown City Limits: <u>1007 Benjamin Drive</u>		Building Permit Number:	Date of Building Permit:
Parcel Identification Number (PIN) <u>8318-12-178-006</u>	New Structure? ☒ Yes ☐ No	Remodel? ☐ Yes ☐ No	
Property Legal Description: <u>Cross Country Estates Third Add Lot 12</u>			
Describe the Improvements to the Property: New Built			
Date of Project Completion: 7/15/2021		Final Cost of Improvement (estimate taxable valuation of increase): 318,237	
What was the property used for on the effective date of the ordinance, April 30, 1997, and if a rental property, list tenants occupying the property: land			
Number of Residential Units Upon Completion: <u>1</u>		Improvement District, List Urban Revitalization Area: Kester Lots	

☒ **RESIDENTIAL TAX ABATEMENT – Select one tax abatement schedule below.**

Residential filing fee: \$50.00 per residential unit (e.g. Single \$50, Duplex \$100, Triplex \$150, 50 Units \$2,500)

☐ Three-Year Schedule Over three years: 100%, 100%, 100%

☐ Five- Year Schedule Over five years: 100%, 80%,

60%, 40%, 20%

☒ Ten-Year Schedule Over ten years: 80%, 70%, 60%,

50%, 40%, 40%, 30%, 30%, 20%, 20% PAID 9/11/23

Commercial filing fee: \$50.00

The improvements made to the property are believed to have increased its actual value by at least ten (10) percent and have been made in compliance with all applicable laws, codes and ordinances. There is no dollar limit for qualifying property improvements.

There has not been and there will not be a need for the relocation of persons, including families, business concerns, or others as a result of the improvements made to the property.

The application is due before February 1st of each year at the office of the City Clerk, 24 North Center Street, Marshalltown, IA 50158. The fee is payable to the City of Marshalltown at the City Clerk's office upon filing this application.

It is understood that this application, if approved by the City Council of the City of Marshalltown, Iowa, will be returned to the Marshall County Assessor's Office on or before March 1st of the year in which improvements included in the project are to be first assessed for taxation.

Authorized Signature	Title (Owner/Representative)	Date Signed
	Maria Alfaro Garcia	9/11/2023

**RESOLUTION AUTHORIZING THE USE OF \$5,000 IN COUNCIL-
DESIGNATED LOCAL OPTION SALES TAX FOR THE MARSHALLTOWN
4TH OF JULY FIREWORKS DISPLAY**

WHEREAS, the Marshalltown hosts a 4th of July festival annually which provides fun, safe activities for the residents of Marshalltown and surrounding communities; and

WHEREAS, the 4th of July Fireworks Committee has requested the City of Marshalltown provide financial support for the annual fireworks display.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA,

Section 1. That \$5,000 in Council-Designated Local Option Sales Tax is hereby approved to support the purchase of fireworks for the annual 4th of July community celebration for fiscal year 2024.

Section 2. Funds will be paid to Marshalltown Main Street Partnership and the Fireworks Committee will provide the city a paid invoice to the fireworks company.

Passed this 26th day of February 2024, and signed this ____ day of February 2024.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

**RESOLUTION APPROVING CONTRACT CHANGE ORDER #2 FOR THE WPCP
HEADWORKS AND DIGESTERS IMPROVEMENT PROJECT #WPC21001, AN
INCREASE OF \$305,525.10**

WHEREAS, the City of Marshalltown, Iowa, has heretofore entered into a contract with WRH, Inc. for the WPCP Headworks and Digesters Improvement Project #WPC21001; and

WHEREAS, an increase is requested for items to complete the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the contract Change Order #2 for the WPCP Headworks and Digesters Improvement Project #WPC21001, in the increase amount of \$305,525.10 is hereby accepted and approved.

Passed this 26th day of February 2024, and signed this _____ day of February 2024.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor & Acting CA
Vacant, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: February 26, 2024
RE: Headworks and Digester Improvements (WPC 21-001) – Change Order #2

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:

Objective 2 – Develop comprehensive plans for City infrastructure and improvements

Recommendation:

Staff recommend approval of Change Order 2.

Budget Impact:

The project budget has sufficient funds to approve this Change Order.

Construction Costs:

Change Order #2	\$	305,525.10	
Change Order #1	\$	40,067.69	
Construction Base	\$	8,939,000.00	WRH, Inc.
	\$	9,284,592.79	TOTAL

Funding Sources:

Park & Rec Annual Trail Repair	\$	3,627.95	Refer to Note 2
Sewer Enterprise Cash on Hand	\$	305,525.10	Refer to Note 1
SRF Revenue Bond	\$	8,975,439.74	Refer to Note 1
	\$	9,284,592.79	TOTAL

Note 1: This project is funded through a combination of a \$13.125 Million Dollar revenue bond and local cash on hand with our Sanitary Sewer Enterprise Fund. *The revenue bond is providing partial funding for this headworks project and the Sanitary Sewer CIPP Project (let previously and awarded in the amount of \$4,768,210.10).* The SRF Revenue Bond Funding and Cash on Hand will be interchangeable depending on which project completes work the fastest will be the one applied to the bond.

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



Note 2: Change Order #1 includes an expanded trail replacement section on top of the levee that was discussed with Parks & Recreation and that portion (\$3,627.95) will be funded through the annual trail repair budget.

Description/Background:

Refer to attached change order for additional details.

Most of this change order is related to the steel repairs needed for Digester Number 3's cover at a total cost of \$321,891.66. This item has been relayed to council during weekly updates for several months in addition to being presented during the sewer enterprise budget discussion as needed repair. We have available funds to have this work completed. There is still one item under negotiation related to the roofing of the Digester and this will come to council at a later date.

With this change order, we are also recommending an extension to the project completion date of this project in the amount of 60 days. This would amend the current contract completion dates to:

	Current Contract Dates	Change Order Extension	Change Order Dates
Substantial Completion	October 15, 2024	60 days	December 14, 2024
Final Completion & Payment	December 15, 2024	60 days	February 13, 2025

Preliminary discussions with Strands, our consultants performing construction phase engineering services, is that they will be able to accommodate this extra work and time extension in their current NTE contract with the City.

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CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



CHANGE ORDER NO.: 2

Owner:	City of Marshalltown, Iowa	Owner's Project No.:	WPC21001
Engineer:	FOX Strand	Engineer's Project No.:	2407-20C
Contractor:	WRH, Inc.	Contractor's Project No.:	
Project:	Headwork and Digesters Improvements		
Date Issued:	February 20, 2024	Effective Date of Change Order:	February 26, 2024

The Contract is modified as follows upon execution of this Change Order:

Item 1: Change Authorization Request (CAR) 5 - Eliminate the current monitor relays on the traveling water screens. **Deduct \$709.80.**

Item 2: CAR 6 - Digester No. 1 steel repairs, including patches on the cover and a mixer draft tube. **Allocate \$2,893.03 of the \$5,000.00 allowance.** Remaining allowance balance is \$2,106.97.

Item 3: CAR 7 - Steel repairs to the Digester No. 3 cover in accordance with the recommendations provided by Ovivo. The cost associated with this work includes steel materials, welding, sandblasting and priming the repaired portions. Includes use of a crane, misc. equipment, and labor for moving the cover and providing access to complete the work. **The total net cost of this item is \$321,891.66. Allocate the \$2,106.97 allowance remaining after CAR 6 and add \$319,784.69 to the Contract Price. Extend the Contract Times 60 calendar days.** A future change order is anticipated to be negotiated for elimination of the roofing of Digester No. 3.

Item 4: CAR 8 - Provide 4 variable frequency drives (VFDs) without bypass starters for the new dewatering well pumps in lieu of the 3 VFDs with bypass starters originally specified. The fourth VFD will not be installed but shall be preprogrammed and provided to the Owner as a drop-in spare. **Deduct \$6,006.17.**

Item 5: CAR 9 - Paint the concrete cap at the top of the wall of Digester No. 1 black to match the roofing membrane. **Add \$3,748.50.**

Item 6: CAR 10 - Eliminate 3 occupancy sensors for lighting control in the screenings room. **Deduct \$2,047.50.**

Item 7: CAR 11 - Repair of the Digester No. 3 mixer by the manufacturer, including parts and labor as noted in the Ovivo Change Order attached to CAR 11. **Allocate \$15,755.38 of the \$25,000.00 allowance. Remaining allowance balance of \$9,244.62 is deducted from the Contract Price.**

Attachments: Contractor's Change Authorization Requests (CAR) 5 through 11.

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ <u>8,939,000.00</u>	Original Contract Times: Substantial Completion: <u>September 30, 2024</u> Ready for final payment: <u>November 30, 2024</u>
[Increase] {Decrease} from previously approved Change Orders: \$ <u>40,067.69</u>	[Increase] {Decrease} from previously approved Change Orders: Substantial Completion: <u>15 days</u> Ready for final payment: <u>15 days</u>
Contract Price prior to this Change Order: \$ <u>8,979,067.69</u>	Contract Times prior to this Change Order: Substantial Completion: <u>October 15, 2024</u> Ready for final payment: <u>December 15, 2024</u>
[Increase] {Decrease} this Change Order: \$ <u>305,525.10</u>	[Increase] {Decrease} this Change Order: Substantial Completion: <u>60 days</u> Ready for final payment: <u>60 days</u>
Contract Price incorporating this Change Order: \$ <u>9,284,592.79</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>December 14, 2024</u> Ready for final payment: <u>February 13, 2024 2025</u>

Recommended by Engineer (if required)

By:

Taylor Stapper

Title:

Project Manager

Date:

2/20/2024

Authorized by Owner

By:

Title:

Date:

Accepted by Contractor

Jeremy Dolder

Digitally signed by Jeremy Dolder
DN: C=US, E=jrdolder@gmail.com, CN=Jeremy
Dolder
Date: 2024.02.20 15:43:26-06'00'

Project Manager

2.20.2024

Approved by Funding Agency (if applicable)



Change Authorization Request

Project: City of Marshalltown Headworks and Digester Improvements

CAR No. 5

DATE 02/15/24

Job No. 1406

Reference:

RFQ #

Location Marshalltown, IA

Contract No.

A Change in the scope of work is indicated below and Owner's prompt approval or rejection of this authorization is requested so that the material may be purchased and to prevent any delay in field operations.

Reason for Change:

- ☒ **Design Request**
☐ Field Condition
☐ Owner Request
 ☐ Suggested by Contractor
☐ Other ---- Explain

1) Description of Change: (Refer to drawings, specification, addenda, bulletin if applicable)

Deduct for removing the sensors on the screen equipment

2) It is requested that the completion date be: ☐ extended ☐ decreased
 by 0 calendar days. This change will require an extension of the contract duration.
 Duration change is unknown at this time.

3) Basis of Payment:

- a) ☒ Firm price for performing this change along with attached supporting details
 is ☐ increased / ☒ decreased by (\$709.80)
- b) ☐ Unit Price \$0.00
- c) ☐ Change to be performed per unit prices in Contract \$0.00
- d) ☐ The time required to prepare and agree upon a detailed estimate prior to proceeding with the change would unduly delay job progress. The following is an approximate estimate to assist Owner in determining whether or not change should be made. If notified to proceed, a detailed estimate in the form agreed upon, with supporting details, will be submitted after receipt of said notice.
 Approximate Estimate is \$0.00

☐ CHANGE WILL NOT BE MADE
 PROCEED ON THE FOLLOWING BASIS:

- ☒ Firm Price
 ☐ Time and Material
☐ Estimate of Price
 ☐ Change in Completion Date
☐ Unit Price in Contract
 ☐ No Change

Comments:

Submitted by: Jeremy Dolder
 Jeremy Dolder

Approved by _____
 Owner

WRH, Inc. Date: 2/15/2024

Date: _____

City of Marshalltown Headworks and Digester Improvements**02/15/24**

C.A.R. Calculation

C.A.R. # 5

Subcontractors	Quantity	Unit	Unit Rate	Line Total
		HR		\$0.00
		LS		\$0.00
		LS		\$0.00
		LS		\$0.00
Material:				
Removal of sensors		LS		(\$676.00)
		LF		\$0.00
		LS		\$0.00
		LS		\$0.00
Labor:				
Project Manager		Hr	\$145.00	\$0.00
Superintendent		Hr	\$135.00	\$0.00
Foreman		Hr	\$105.00	\$0.00
General Labor		Hr	\$81.89	\$0.00
Skilled Labor		Hr	\$98.22	\$0.00
Equipment Operator		Hr	\$93.23	\$0.00
Truck Driver		Hr	\$87.35	\$0.00
Equipment:				\$0.00
Field Truck		Day	\$96.00	\$0.00
Skid loader		Hr	\$48.00	\$0.00
Scissor Lift		Hr	\$24.00	\$0.00
Excavator (under 100 HP)		Hr	\$110.16	\$0.00
Excavator (100 HP +)		Hr	\$168.00	\$0.00
Crane		Hr	\$277.00	\$0.00
Dozer (small)		Hr	\$108.00	\$0.00
Dozer (large)		Hr	\$114.00	\$0.00
Scaffolding		Day	\$115.00	\$0.00
	Sub-total			(\$676.00)
Sales Tax on Material			0.00%	\$0.00
Contractor's Fee (Self-performed)			15.00%	\$0.00
Contractor's Fee (Sub-contracts)			5.00%	\$0.00
Contractor's Fee (Deducts)			5.00%	(\$33.80)
				(\$709.80)
Bond & Insurance			2.00%	\$0.00
Total Proposed Change				(\$709.80)

Deduct for removing the senors on the screen equipment



Change Authorization Request

Project: **City of Marshalltown Headworks and Digester Improvements**

CAR No. 6

DATE 02/15/24

Job No. 1406

Reference:

RFQ # _____

Location Marshalltown, IA

Contract No. _____

A Change in the scope of work is indicated below and Owner's prompt approval or rejection of this authorization is requested so that the material may be purchased and to prevent any delay in field operations.

Reason for Change:

- () Design Request (**x**) **Field Condition**
 () Owner Request () Suggested by Contractor
 () Other ---- Explain _____

1) Description of Change: (Refer to drawings, specification, addenda, bulletin if applicable)

Time and materials quote to repair the patches on digester #1 and the draft tube. The hourly rate will be
agreed upon after work is completed. This is an estimated total to fix the patches.

2) It is requested that the completion date be: () extended () decreased
 by _____ calendar days. This change will require an extension of the contract duration.
 Duration change is unknown at this time.

3) Basis of Payment:

- a) (**x**) Firm price for performing this change along with attached supporting details
 is (**X**) **increased** / () decreased by \$2,893.03
- b) () Unit Price \$0.00
- c) () Change to be performed per unit prices in Contract \$0.00
- d) () The time required to prepare and agree upon a detailed estimate prior to proceeding with
 the change would unduly delay job progress. The following is an approximate estimate
 to assist Owner in determining whether or not change should be made. If notified to proceed,
 a detailed estimate in the form agreed upon, with supporting details, will be submitted
 after receipt of said notice.
 Approximate Estimate is _____

() CHANGE WILL NOT BE MADE
 PROCEED ON THE FOLLOWING BASIS:

- () Firm Price () Time and Material
 () Estimate of Price () Change in Completion Date
 () Unit Price in Contract () No Change

Comments: _____

Submitted by: Jeremy Dolder

 Jeremy Dolder

Approved by _____

 Owner

Date: 2/15/2024

Date: _____

City of Marshalltown Headworks and Digester Improvements

02/15/24

C.A.R. Calculation

C.A.R. # 6

Subcontractors

	Quantity	Unit	Unit Rate	Line Total
C & C Welding	8	HR	\$168.00	\$1,344.00
		LS		\$0.00
		LS		\$0.00
		LS		\$0.00

Material:

Steel patches	1	LS	\$650.00	\$650.00
		LF		\$0.00
		LS		\$0.00
		LS		\$0.00

Labor:

Project Manager	1	Hr	\$145.00	\$145.00
Superintendent	2	Hr	\$135.00	\$270.00
Foreman		Hr	\$105.00	\$0.00
General Labor		Hr	\$81.89	\$0.00
Skilled Labor		Hr	\$98.22	\$0.00
Equipment Operator		Hr	\$93.23	\$0.00
Truck Driver		Hr	\$87.35	\$0.00

Equipment:

				\$0.00
Field Truck		Day	\$96.00	\$0.00
Skid loader	3	Hr	\$48.00	\$144.00
Scissor Lift	0	Hr	\$24.00	\$0.00
Excavator (under 100 HP)		Hr	\$110.16	\$0.00
Excavator (100 HP +)		Hr	\$168.00	\$0.00
Crane		Hr	\$277.00	\$0.00
Dozer (small)		Hr	\$108.00	\$0.00
Scaffolding	1		\$115.00	\$115.00

Sub-total

Sales Tax on Material	0.00%	\$0.00
Contractor's Fee (Self-performed)	15.00%	\$101.10
Contractor's Fee (Sub-contracts)	5.00%	\$67.20
Contractor's Fee (Deducts)	5.00%	\$0.00

\$2,836.30

Bond & Insurance	2.00%	\$56.73
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Total Proposed Change

\$2,893.03



Change Authorization Request
(CAR)

Markup 2/19/2024
by Taylor Hopper, P.E.
Strand Associates

Project: **City of Marshalltown Headworks and Digester Improvements**

CAR No. 7

DATE 02/15/24

Job No. 1406

Reference:

RFQ # _____

Location Marshalltown, IA

Contract No. _____

A Change in the scope of work is indicated below and Owner's prompt approval or rejection of this authorization is requested so that the material may be purchased and to prevent any delay in field operations.

Reason for Change:

- () Design Request
() Owner Request
() Other ---- Explain _____
- (**x**) **Field Condition**
() Suggested by Contractor

1) Description of Change: (Refer to drawings, specification, addenda, bulletin if applicable)

Per an email sent on October 19, 2023 regarding the structural integrity of Digester 3- WRH proposes to remove, furnish and install the necessary materials to bring digester 3 back in to working order in accordance with the recommendations provided by Ovivo after their site visit on 11/16/2023. Report attached for reference. The scope of work generally includes cutting insufficient components, welding replacement parts, sandblasting and coating dome. ~~The owner has elected to deduct the roofing material for digester 3.~~ The dome will be set back in place per the original contract.

2) It is requested that the completion date be: (**x**) extended () decreased
by 60 calendar days. This change will require an extension of the contract duration.

3) Basis of Payment:

- a) () Firm price for performing this change along with attached supporting details
is (**x**) **increased** / () decreased by **\$321,891.66** ~~-\$303,341.02~~
- b) () Unit Price \$0.00
- c) () Change to be performed per unit prices in Contract \$0.00
- d) () The time required to prepare and agree upon a detailed estimate prior to proceeding with the change would unduly delay job progress. The following is an approximate estimate to assist Owner in determining whether or not change should be made. If notified to proceed, a detailed estimate in the form agreed upon, with supporting details, will be submitted after receipt of said notice.
Approximate Estimate is _____

() CHANGE WILL NOT BE MADE
PROCEED ON THE FOLLOWING BASIS:

- () Firm Price () Time and Material
() Estimate of Price () Change in Completion Date
() Unit Price in Contract () No Change

Comments: _____

Submitted by: Jeremy Dolder
Jeremy Dolder

Approved by _____
Owner

WRH, Inc. Date: 2/15/2024

Date: _____

City of Marshalltown Headworks and Digester Improvements

02/15/24

C.A.R. Calculation

C.A.R. # 7

Subcontractors	Quantity	Unit	Unit Rate	Line Total
C and C Welding	1	LS	\$83,435.64	\$83,435.64
Black Hawk Roofing Deduct	1	LS	\$19,792.29	(\$19,792.29)
Allen Blasting	1	LS	\$53,300.00	\$53,300.00
Crane (one mobilization)	1	LS	\$26,050.00	\$26,050.00

Material:

Ovivo Material Package	1	LS	\$75,000.00	\$75,000.00
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Labor:

General Conditions	60	Days	\$0.00	\$0.00
Project Manager	20	Hr	\$145.00	\$2,900.00
Superintendent	60	Hr	\$135.00	\$8,100.00
Foreman		Hr	\$105.00	\$0.00
General Labor	120	Hr	\$81.89	\$9,826.80
Skilled Labor		Hr	\$98.22	\$0.00
Equipment Operator	160	Hr	\$93.23	\$14,916.80
Truck Driver		Hr	\$90.00	\$0.00
PM/Superintendent/Foreman Truck	80	Hr	\$10.00	\$800.00
Skid Loader	60	Day	\$125.00	\$7,500.00
Dozer (small)		Hr	\$108.00	\$0.00
Dozer (large)		Hr	\$114.00	\$0.00
Lift Rental	60	Day	\$150.00	\$9,000.00

Sub-total **\$290,829.24** ~~\$271,036.95~~

Sales Tax on Material	0.00%	\$0.00
Contractor's Fee (Self-performed)	\$16,611.54* 15.00%	\$19,206.54
Contractor's Fee (Sub-contracts)	5.00%	\$8,139.28
Contractor's Fee (Deducts)	5.00%	(\$989.61)

\$315,580.06 **\$297,393.16**

Bond & Insurance	2.00%	\$5,947.86
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Total Proposed Change **\$321,891.66** ~~\$303,341.02~~

***15% fee removed from equipment
per General Conditions on Construction Contract**

()



Change Authorization Request

Project: **City of Marshalltown Headworks and Digester Improvements**

CAR No. 8

DATE 02/15/24

Job No. 1406

Reference:

RFQ # _____

Location Marshalltown, IA

Contract No. _____

A Change in the scope of work is indicated below and Owner's prompt approval or rejection of this authorization is requested so that the material may be purchased and to prevent any delay in field operations.

Reason for Change:

- | | |
|--|--|
| ☒ Design Request | ☐ Field Condition |
| ☐ Owner Request | ☐ Suggested by Contractor |
| ☐ Other ---- Explain _____ | |

- 1) Description of Change: (Refer to drawings, specification, addenda, bulletin if applicable)
Deduct for changing VFDs from 3 VFDs (per plans/ specifications) to 4 VFDs without bypass.

- 2) It is requested that the completion date be: ☐ extended ☐ decreased
by 0 calendar days. This change will require an extension of the contract duration.
Duration change is unknown at this time.

3) Basis of Payment:

- a) ☐ Firm price for performing this change along with attached supporting details
is ☐ increased / ☒ **decreased by** (\$6,006.17)
- b) ☐ Unit Price \$0.00
- c) ☐ Change to be performed per unit prices in Contract \$0.00
- d) ☐ The time required to prepare and agree upon a detailed estimate prior to proceeding with the change would unduly delay job progress. The following is an approximate estimate to assist Owner in determining whether or not change should be made. If notified to proceed, a detailed estimate in the form agreed upon, with supporting details, will be submitted after receipt of said notice.
Approximate Estimate is _____

☐ CHANGE WILL NOT BE MADE
PROCEED ON THE FOLLOWING BASIS:

- | | |
|---|--|
| ☐ Firm Price | ☐ Time and Material |
| ☐ Estimate of Price | ☐ Change in Completion Date |
| ☐ Unit Price in Contract | ☐ No Change |

Comments: _____

Submitted by: Jeremy Dolder
Jeremy Dolder

Approved by _____
Owner

WRH, Inc. Date: 2/15/2024

Date: _____

City of Marshalltown Headworks and Digester Improvements

02/15/24

C.A.R. Calculation

C.A.R. # 8

Subcontractors

	Quantity	Unit	Unit Rate	Line Total
Price Electric	1	LS	-\$5,608.00	(\$5,608.00)
		LS		\$0.00
		LS		\$0.00

Material:

Steel patches		LS		\$0.00
		LF		\$0.00
		LS		\$0.00
		LS		\$0.00

Labor:

Project Manager		Hr	\$145.00	\$0.00
Superintendent		Hr	\$135.00	\$0.00
Foreman		Hr	\$105.00	\$0.00
General Labor		Hr	\$81.89	\$0.00
Skilled Labor		Hr	\$98.22	\$0.00
Equipment Operator		Hr	\$93.23	\$0.00
Truck Driver		Hr	\$87.35	\$0.00

Equipment:

				\$0.00
Field Truck		Day	\$96.00	\$0.00
Skid loader		Hr	\$48.00	\$0.00
Scissor Lift		Hr	\$24.00	\$0.00
Excavator (under 100 HP)		Hr	\$110.16	\$0.00
Excavator (100 HP +)		Hr	\$168.00	\$0.00
Crane		Hr	\$277.00	\$0.00
Dozer (small)		Hr	\$108.00	\$0.00
Dozer (large)		Hr	\$114.00	\$0.00
Scaffolding		Day	\$115.00	\$0.00

Sub-total

(\$5,608.00)

Sales Tax on Material	0.00%	\$0.00
Contractor's Fee (Self-performed)	15.00%	\$0.00
Contractor's Fee (Sub-contracts)	5.00%	(\$280.40)
Contractor's Fee (Deducts)	5.00%	

(\$5,888.40)

Bond & Insurance	2.00%	(\$117.77)
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Total Proposed Change

(\$6,006.17)



Change Authorization Request

Project: City of Marshalltown Headworks and Digester Improvements

CAR No. 9

DATE 02/15/24

Job No. 1406

Reference:

RFQ #

Location Marshalltown, IA

Contract No.

A Change in the scope of work is indicated below and Owner's prompt approval or rejection of this authorization is requested so that the material may be purchased and to prevent any delay in field operations.

Reason for Change:

- (☒) Design Request (☐) Field Condition
 (☐) Owner Request (☐) Suggested by Contractor
 (☐) Other ---- Explain _____

1) Description of Change: (Refer to drawings, specification, addenda, bulletin if applicable)

Additional painting to the top of the digester #1.

- 2) It is requested that the completion date be:** (☐) extended (☐) decreased
 by 0 calendar days. This change will require an extension of the contract duration.
 Duration change is unknown at this time.

3) Basis of Payment:

- a) (☐) Firm price for performing this change along with attached supporting details
 is (☒) increased / (☐) decreased by \$3,748.50
- b) (☐) Unit Price \$0.00
- c) (☐) Change to be performed per unit prices in Contract \$0.00
- d) (☐) The time required to prepare and agree upon a detailed estimate prior to proceeding with the change would unduly delay job progress. The following is an approximate estimate to assist Owner in determining whether or not change should be made. If notified to proceed, a detailed estimate in the form agreed upon, with supporting details, will be submitted after receipt of said notice.
 Approximate Estimate is _____

(☐) CHANGE WILL NOT BE MADE
 PROCEED ON THE FOLLOWING BASIS:

- (☐) Firm Price (☐) Time and Material
 (☐) Estimate of Price (☐) Change in Completion Date
 (☐) Unit Price in Contract (☐) No Change

Comments: _____

Submitted by: Jeremy Dolder
 Jeremy Dolder

Approved by _____
 Owner

WRH, Inc. Date: 2/15/2024

Date: _____

City of Marshalltown Headworks and Digester Improvements

02/15/24

C.A.R. Calculation

C.A.R. # 8 9

Subcontractors

	Quantity	Unit	Unit Rate	Line Total
Allen Blasting	1	LS	\$3,500.00	\$3,500.00
		LS		\$0.00
		LS		\$0.00

Material:

Steel patches		LS		\$0.00
		LF		\$0.00
		LS		\$0.00
		LS		\$0.00

Labor:

Project Manager		Hr	\$145.00	\$0.00
Superintendent		Hr	\$135.00	\$0.00
Foreman		Hr	\$105.00	\$0.00
General Labor		Hr	\$81.89	\$0.00
Skilled Labor		Hr	\$98.22	\$0.00
Equipment Operator		Hr	\$93.23	\$0.00
Truck Driver		Hr	\$87.35	\$0.00

Equipment:

				\$0.00
Field Truck		Day	\$96.00	\$0.00
Skid loader		Hr	\$48.00	\$0.00
Scissor Lift		Hr	\$24.00	\$0.00
Excavator (under 100 HP)		Hr	\$110.16	\$0.00
Excavator (100 HP +)		Hr	\$168.00	\$0.00
Crane		Hr	\$277.00	\$0.00
Dozer (small)		Hr	\$108.00	\$0.00
Dozer (large)		Hr	\$114.00	\$0.00
Scaffolding		Day	\$115.00	\$0.00

Sub-total

Sales Tax on Material		0.00%		\$0.00
Contractor's Fee (Self-performed)		15.00%		\$0.00
Contractor's Fee (Sub-contracts)		5.00%		\$175.00
Contractor's Fee (Deducts)		5.00%		

\$3,675.00

Bond & Insurance		2.00%		\$73.50
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Total Proposed Change

\$3,748.50



Change Authorization Request

Project: **City of Marshalltown Headworks and Digester Improvements**

CAR No. 10

DATE 02/15/24

Job No. 1406

Reference:

RFQ # _____

Location Marshalltown, IA

Contract No. _____

A Change in the scope of work is indicated below and Owner's prompt approval or rejection of this authorization is requested so that the material may be purchased and to prevent any delay in field operations.

Reason for Change:

- | | |
|--|--|
| ☒ Design Request | ☐ Field Condition |
| ☐ Owner Request | ☐ Suggested by Contractor |
| ☐ Other ---- Explain _____ | |

1) Description of Change: (Refer to drawings, specification, addenda, bulletin if applicable)

Deduct for the three (3) occupancy sensors in the screenings room

2) It is requested that the completion date be: ☐ extended ☐ decreased
by 0 calendar days. This change will require an extension of the contract duration.
Duration change is unknown at this time.

3) Basis of Payment:

- | | |
|---|---------------------|
| a) ☐ Firm price for performing this change along with attached supporting details
is ☒ increased / ☒ decreased by | <u>(\$2,047.50)</u> |
| b) ☐ Unit Price | <u>\$0.00</u> |
| c) ☐ Change to be performed per unit prices in Contract | <u>\$0.00</u> |
| d) ☐ The time required to prepare and agree upon a detailed estimate prior to proceeding with
the change would unduly delay job progress. The following is an approximate estimate
to assist Owner in determining whether or not change should be made. If notified to proceed,
a detailed estimate in the form agreed upon, with supporting details, will be submitted
after receipt of said notice.
Approximate Estimate is _____ | |

☐ CHANGE WILL NOT BE MADE
PROCEED ON THE FOLLOWING BASIS:

- | | |
|---|--|
| ☐ Firm Price | ☐ Time and Material |
| ☐ Estimate of Price | ☐ Change in Completion Date |
| ☐ Unit Price in Contract | ☐ No Change |

Comments: _____

Submitted by: Jeremy Dolder
Jeremy Dolder

Approved by: _____
Owner

WRH, Inc. Date: 2/15/2024

Date: _____

City of Marshalltown Headworks and Digester Improvements

02/15/24

C.A.R. Calculation

C.A.R. # 10

Subcontractors

	Quantity	Unit	Unit Rate	Line Total
Price Electric	1	LS	-\$1,950.00	(\$1,950.00)
		LS		\$0.00
		LS		\$0.00

Material:

Steel patches		LS		\$0.00
		LF		\$0.00
		LS		\$0.00
		LS		\$0.00

Labor:

Project Manager		Hr	\$145.00	\$0.00
Superintendent		Hr	\$135.00	\$0.00
Foreman		Hr	\$105.00	\$0.00
General Labor		Hr	\$81.89	\$0.00
Skilled Labor		Hr	\$98.22	\$0.00
Equipment Operator		Hr	\$93.23	\$0.00
Truck Driver		Hr	\$87.35	\$0.00

Equipment:

				\$0.00
Field Truck		Day	\$96.00	\$0.00
Skid loader		Hr	\$48.00	\$0.00
Scissor Lift		Hr	\$24.00	\$0.00
Excavator (under 100 HP)		Hr	\$110.16	\$0.00
Excavator (100 HP +)		Hr	\$168.00	\$0.00
Crane		Hr	\$277.00	\$0.00
Dozer (small)		Hr	\$108.00	\$0.00
Dozer (large)		Hr	\$114.00	\$0.00
Scaffolding		Day	\$115.00	\$0.00

Sub-total

(\$1,950.00)

Sales Tax on Material	0.00%	\$0.00
Contractor's Fee (Self-performed)	15.00%	\$0.00
Contractor's Fee (Sub-contracts)	5.00%	
Contractor's Fee (Deducts)	5.00%	(\$97.50)

(\$2,047.50)

Bond & Insurance	2.00%	
Total Proposed Change		(\$2,047.50)



Change Authorization Request

Project: **City of Marshalltown Headworks and Digester Improvements**

CAR No. 11

DATE 02/15/24

Job No. 1406

Reference:

RFQ # _____

Location Marshalltown, IA

Contract No. _____

A Change in the scope of work is indicated below and Owner's prompt approval or rejection of this authorization is requested so that the material may be purchased and to prevent any delay in field operations.

Reason for Change:

- (☒) Design Request () Field Condition
() Owner Request () Suggested by Contractor
() Other ---- Explain _____

1) Description of Change: (Refer to drawings, specification, addenda, bulletin if applicable)

Digester Mixer Rehab Allowance Estimate

- 2) It is requested that the completion date be: () extended () decreased
by 0 calendar days. This change will require an extension of the contract duration.
Duration change is unknown at this time.

3) Basis of Payment:

- a) () Firm price for performing this change along with attached supporting details
is (☒) **increased** / () decreased by \$15,755.48
- b) () Unit Price \$0.00
- c) () Change to be performed per unit prices in Contract \$0.00
- d) () The time required to prepare and agree upon a detailed estimate prior to proceeding with the change would unduly delay job progress. The following is an approximate estimate to assist Owner in determining whether or not change should be made. If notified to proceed, a detailed estimate in the form agreed upon, with supporting details, will be submitted after receipt of said notice.
Approximate Estimate is _____

() CHANGE WILL NOT BE MADE
PROCEED ON THE FOLLOWING BASIS:

- (☒) Firm Price () Time and Material
() Estimate of Price () Change in Completion Date
() Unit Price in Contract () No Change

Comments: _____

Submitted by: Jeremy Dolder
Jeremy Dolder

Approved by _____
Owner

WRH, Inc. Date: 2/15/2024

Date: _____

City of Marshalltown Headworks and Digester Improvements

02/15/24

C.A.R. Calculation

C.A.R. # 11

Subcontractors

	Quantity	Unit	Unit Rate	Line Total
Ovivo	1	LS	\$14,711.00	\$14,711.00
		LS		\$0.00

Material:

LS	\$0.00
LF	\$0.00
LS	\$0.00
LS	\$0.00

Labor:

Project Manager	Hr	\$145.00	\$0.00
Superintendent	Hr	\$135.00	\$0.00
Foreman	Hr	\$105.00	\$0.00
General Labor	Hr	\$81.89	\$0.00
Skilled Labor	Hr	\$98.22	\$0.00
Equipment Operator	Hr	\$93.23	\$0.00
Truck Driver	Hr	\$87.35	\$0.00

Equipment:

			\$0.00
Field Truck	Day	\$96.00	\$0.00
Skid loader	Hr	\$48.00	\$0.00
Scissor Lift	Hr	\$24.00	\$0.00
Excavator (under 100 HP)	Hr	\$110.16	\$0.00
Excavator (100 HP +)	Hr	\$168.00	\$0.00
Crane	Hr	\$277.00	\$0.00
Dozer (small)	Hr	\$108.00	\$0.00
Dozer (large)	Hr	\$114.00	\$0.00
Scaffolding	Day	\$115.00	\$0.00

Sub-total

\$14,711.00

Sales Tax on Material	0.00%	\$0.00
Contractor's Fee (Self-performed)	10.00%	\$0.00
Contractor's Fee (Sub-contracts)	5.00%	\$735.55
Contractor's Fee (Deducts)	5.00%	

\$15,446.55

Bond & Insurance	2.00%	\$308.93
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Total Proposed Change

\$15,755.48

**RESOLUTION APPROVING BOLTON AND MENK PROFESSIONAL SERVICE
AGREEMENT AMENDMENT NO. 1 FOR DESIGN AND CONSTRUCTION FOR THE
6TH STREET TRAILHEAD PROJECT**

WHEREAS, the City Council of Marshalltown entered into an agreement with Bolton and Menk for the preliminary design and cost estimates for the 6th Street Trailhead project in the Linn Creek District; and

WHEREAS, additional work for the revision of the proposed trail alignment on the Wayward Social property is required.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That Amendment No. 1 for the 6th Street Trailhead Project, in the amount of \$8,000 is hereby accepted and approved.

Passed on this 26th day of February 2024, and signed on this _____ day of February 2024.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor and City Council
FROM: Geoff Hubbard, Park & Recreation Director
DATE: February 21, 2024
RE: Amend Contract with Bolton and Menk for 6th St Trail Project

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Provide bike safe routes within town and connectors to area businesses in the Linn Creek District.

Recommendation: City Council approval of amended contract with Bolton and Menk for the 6th St Trail Project.

Budget Impact: \$8,000

Description/Background: The City of Marshalltown has been using Bolton and Menk to design the 6th St Trail that will connect the new Linn Creek Bridge project through the American Legion Golf Course, the Creekside Estate Development, behind Wayward Social to the Crosby Park trail that already exists up the the American Legion parking lot. The scope of the project has changed to move the trail further to the west behind Wayward Social creating additional work for Bolton and Menk to do including surveying and updating construction documents.

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



**CITY OF MARSHALLTOWN
SUPPLEMENTAL AGREEMENT NO. 1
TO AGREEMENT FOR PROFESSIONAL SERVICES
6TH STREET TRAIL PROJECT
A13.116486**

WHEREAS, on April 20th 2018, the City of Marshalltown, Iowa, hereinafter referred to as the "City", and Bolton & Menk, Inc., 1519 Baltimore Dr, Ames, IA 50010, hereinafter referred to as the "Consultant", entered into a Professional Services Agreement (hereinafter "Agreement"), in connection with the 6th Street Trail project.; and

WHEREAS, the City staff has negotiated a Supplemental Agreement No. 1 for professional services with the Consultant for the revision of the proposed trail alignment located on the Wayward Social property based on negotiations with the land owner. The additional work will include survey for the new route, design for the updated route and easement development for the new route.

NOW, THEREFORE, IT IS MUTUALLY AGREED, that the Agreement for Professional Services, is amended as follows:

TASK 4 – TRAIL ALIGNMENT REVISIONS

- Topographic survey for new route
- Design and plan development for new trail alignment.
- Design and draft permanent easement documents for revised trail.

COMPENSATION

The additional compensation to be added as part of this amendment shall be as follows.

- Task 4, Trail Alignment Revisions - \$8,000

Total additional fee - **\$8,000**

BE IT FURTHER AGREED, that all other terms and conditions of the original April 20th, 2018 Agreement shall remain in full effect except as modified by this Supplemental Agreement No. 1

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, in duplicate, as of this 21st day of February, 2024.

CITY OF MARSHALLTOWN, IOWA

BOLTON & MENK, INC.



Greg Broussard, PE
Principal in Charge

**RESOLUTION ACCEPTING CLEAN WATER SRF ADDITIONAL SUBSIDY IN THE
AMOUNT NOT TO EXCEED \$2M PRINCIPAL LOAN FORGIVENESS**

WHEREAS, the City of Marshalltown, Iowa, has been offered additional subsidy through principal loan forgiveness for State Revolving Fund (SRF) Loan C1332R; and

WHEREAS, the subsidy is in the form of \$2.0 Million Dollars in principal loan forgiveness; and

WHEREAS, the City's SRF Loan is for work being completed as part of the Sanitary Sewer CIPP Rehab Project, being SAN 21001 and WPCP Headworks and Digester Improvements Projects, being WPC 21001

WHEREAS, the City's SRF Loan repayment is funded through Sewer Enterprise Funds; and

WHEREAS, the City has reviewed the Award Terms and Conditions and determined such to be in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA that the Mayor is hereby authorized to accept the offer of additional subsidy for CW SRF Loan C1332R.

Passed this 26th day of February 2024 and signed this ____ day of February 2024.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Vacant, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: February 26th, 2024
RE: SRF Clean Water Loan –\$2 Million Forgiveness

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:

Strategy 3 – Plan and Fund Improvements to the City's Infrastructure & Buildings

Recommendation:

We recommend council approve loan forgiveness in the amount of \$2M related to the \$13.125M loan taken out to pay for a portion of the Water Pollution Control Headworks & Digester Project and the Sanitary Sewer CIPP Project.

Budget Impact:

An estimated \$2.75M in less loan repayment (principal & interest) by shortening the maturity.

Description/Background:

02/26/24 Update: Council direction from the January 8th, 2024 discussion item was to proceed with the intent to accept loan forgiveness through the Iowa DNR and Iowa Finance Authority. The attached Terms and Conditions are acceptable to City Staff. City staff have notified Iowa DNR that we withdraw our Sponsored Project.

FROM 01/08/24 Discussion Item:

In late 2022, city staff received word of a possible \$1M loan forgiveness option for our SRF Clean Water Loan that is being used to partially fund two projects under construction. Funding was through the Bipartisan Infrastructure Law (BIL), would be limited, would be time sensitive as far as submitting an application, and would be scored based on disadvantages/priority points. On December 14th, 2022 – the city submitted the necessary documents for consideration in this program.

Following up with Iowa Finance during 2023, we learned that we were not in the first group that got funded (due to priority points) but very close and likely to be funded if additional funding became available.

CITY COUNCIL

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Greg Nichols, Jeff Schneider, Gary Thompson



In late December 2023, we received word that additional funding had been made available and the maximum grant award was increased from \$1M to \$2M. However, in order to pursue this funding, the city would likely need to discontinue with the Sponsored Project, as those funds are essentially grant funds that resulted from a reduction of interest rates on the CW SRF loan. City staff have had further discussion and received confirmation on January 3rd, 2024 that we would need to withdraw our Sponsored Project Application in order to be offered the Loan Forgiveness. We also received confirmation that we are the first project on the list of eligible projects for this go around (in other words when funding ran out in December 2022 – we were the first non-funded project).

During our January 3rd, 2024 conference call, city staff confirmed the following:

1. With our previously submitted application and being first on the eligibility list, the only items needed from the city to receive the offer for loan forgiveness funding would be documentation withdrawing our awarded Sponsored Project. This can be done via email.
2. The funding source for this loan forgiveness is the General Supplement of the Bipartisan Infrastructure Law (BIL). There are several program requirements. Iowa Finance provided highlights of those and we feel we will be able to meet them. Noteworthy items include:
 - a. We will need to sign a waiver for BABA (Build America, Buy America) which essentially is a more encompassing requirement than what we have previously used [AIS – American Iron and Steel]. BABA applies to Iron, Steel, Manufactured Products, and Construction Materials. We are eligible for the waiver that would keep our project requirements utilizing AIS and not BABA requirements. City staff will work through necessary documentation to confirm compliance.
 - b. A project sign specific to BIL funding will be required. We have been given a heads up that this sign is not like traditional project signage that simply states the source of funds, contractor, etc. It will have reference to the President and have a political undertone; however, it is required to accept the funding.
3. If council's direction on January 8, 2024 is to proceed with loan forgiveness, we would be offered the Loan Forgiveness within the month. The program / offer would come back to council for formal approval.
4. The timing of the Loan Forgiveness: Loan Forgiveness does not get applied to the project until the final draw is taken. With this loan, while the first principal payment is due June 2024, our initial estimate anticipated a final draw in November of 2024. Due to the WPC Headworks & Digester project having supply chain issues and an unexpected major repair needed to the lid of Digester 3, we anticipate a delay in project completion. For analysis purposes, we have shown the final draw to occur in June 2025.

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5. There are two options for how a city can apply loan forgiveness. We asked our Municipal Financial Advisor to run these two scenarios and have attached these, with the original, estimated loan schedule:
- a. Annual Principal Reduction - The \$2 Million can be applied over the principal payments for the life of the loan, after the final draw. The date of maturity would remain the same; however, annual payments are reduced.
 - b. Shorten Maturity - The \$2 Million can be applied to the principal; however, the anticipated repayment schedule is held at the same principal dollar amount. Therefore, the date of maturity would move up to 06/01/41.

Below is a summary of the total payments on the life of the loan, without the consideration of the time value of money. We do not need to decide tonight which loan forgiveness method we would pursue.

LOAN	Total Principal	Total Interest/Service	Total P, I, & S	Loan Maturity Date
SRF Loan (No Forgiveness)	\$ 13,125,000.00	\$ 2,859,263.60	\$ 15,984,263.60	06/01/2043
Loan Forgiveness – Annual Principal Reduction	\$ 11,125,000.00	\$ 2,413,948.60	\$ 13,538,948.60	06/01/2043
Loan Forgiveness – Shorten Maturity	\$ 11,125,000.00	\$ 2,106,708.60	\$ 13,231,708.60	06/01/2041

Status of Sponsored Project

The city hired Fox Strand in May of 2023 for design work of Parking Lot T and conceptual work on the pedestrian alley under a \$112,500 contract. Until the permeable paver parking lot design is further along so better cost estimates are known, we do not know if available funding sources would also support permeable paver pedestrian alley work.

Funding for these projects include:

Fund 364, 2022 GO Bond - \$490,000 towards Pedestrian Alley and Parking Lot

Sponsored Project (Reduction in CW SRF Loan Interest Rate) – Approximately \$1.3 Million

The city was hopeful that Parking Lot “T” would include cooperation from the adjoining property at 104 N Center St through sale of the parking lot portion to the city, easement, or some sort of property owner participation. After several discussions, the property owner is not interested in any of those options. The design has not progressed further than conceptual as a result of city staff working to close out other priorities and the delay in adjacent landowner coordination/cooperation. City staff met with Fox Strand on December 15, 2023 to review initial concepts and provide direction on next steps. The current concepts are:

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Greg Nichols, Jeff Schneider, Gary Thompson



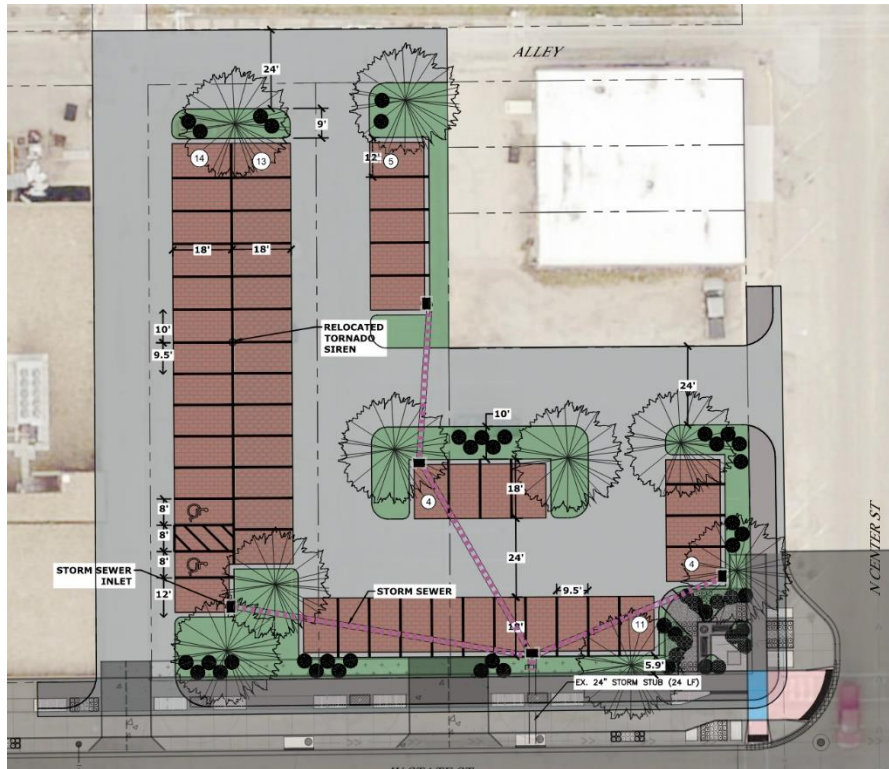


Figure 1: Parking Lot T Layout Option 4

Figure 1 represents the layout option prepared by Fox Strand that the city liked the best; however, did not like the loss of parking stalls and difficulty of maintenance due to nodes. The proposed layout resulted in a loss of 26 stalls. During the 12/15/23 meeting, city staff went through details regarding zoning requirements for parking lot so that certain nodes could be removed and Fox Strand had a better idea on minimum required trees. The changes would likely bring back another 10 +/- stalls.

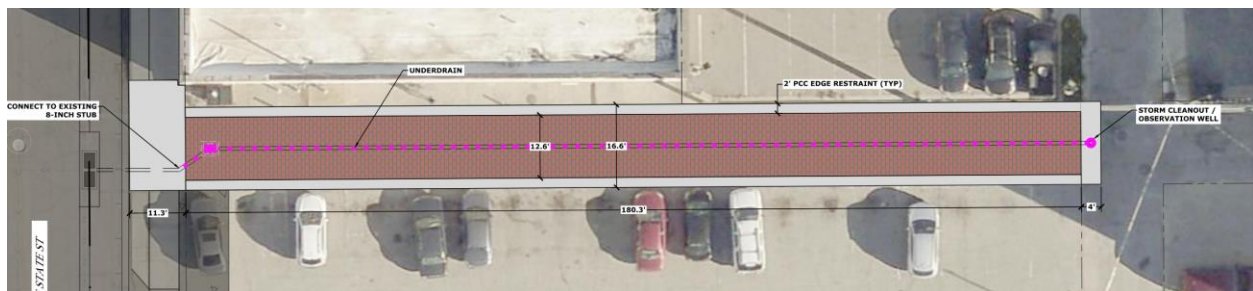


Figure 2: Pedestrian Alley Layout

Figure 2 represents a concept for a pedestrian alley. Discussions were had about potential liners needed depending on the location of the proposed alleys being in close proximity to building with potential basement walls that were not water tight. Next steps would be to get rough cost estimates for ½ a block of this type of layout.

As of early December, Fox Strand had spent \$8,160.75 of the design contract. Some additional work was completed in December that we have not yet received the bill for.

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Greg Nichols, Jeff Schneider, Gary Thompson



If we do proceed with loan forgiveness, the sponsored project funds will go away. Decisions would need to be made:

1. Does the city proceed with these projects and fund these projects through other sources?
2. Do these projects go away in entirety or in part?
3. Aspects that were going to be included in parking lot "T" also provided for additional parking lot lighting. Is this still desired to pursue?
4. Stopping the projects associated with the Sponsored Project now would result in over \$450,000 GO Bond funds that were previously designated to this project that could be discussed further.

Attachments:

12/14/22 – SRF Loan w/ Forgiveness Submittal

01/27/23 – SRF Closing Documents

CWSRF Draft Debt Service Schedule – No Loan Forgiveness

CWSRF Draft Debt Service Schedule – Annual Principal Reduction for Loan Forgiveness

CWSRF Draft Debt Service Schedule – Shorten Maturity for Loan Forgiveness

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CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson





February 15, 2023

Heather Thomas, Public Works Director
City of Marshalltown
24 N Center Street
Marshalltown, IA 50158

RE: Clean Water State Revolving Fund (SRF) Additional Subsidy (Principal Forgiveness) Award Terms and Conditions

Dear Ms. Thomas:

I am writing to inform you of the Terms and Conditions for principal forgiveness being offered to the City of Marshalltown in connection to the City's loan through the Clean Water State Revolving Fund (CWSRF) Program.

Loan Information	
SRF Loan Number	C1332R
CWSRF Project Number	CS1921044

Funding Information																									
Funding Source	FFY 2023 CWSRF Bipartisan Infrastructure Law (BIL) General Supplemental Grant																								
Eligibility Criteria	The Iowa SRF Program utilizes principal forgiveness to help make projects more affordable for communities that meet the Program’s definition of disadvantaged community. The amount of principal forgiveness offered for this project is determined by a formula that combines the City of Marshalltown’s scores and corresponding percentages for three categories: <table><tr><th colspan="4">Principal Forgiveness</th></tr><tr><th>Category</th><th>Percent</th><th>% Min</th><th>%Max</th></tr><tr><td>Socioeconomic Assessment</td><td>15%</td><td></td><td></td></tr><tr><td>Project Priority Type</td><td>15%</td><td></td><td></td></tr><tr><td>Household Burden</td><td>10%</td><td></td><td></td></tr><tr><td>Total Principal Forgiveness</td><td>40%*</td><td></td><td></td></tr></table> *The maximum principal forgiveness award per project for this funding source is \$2,000,000 dollars. <u>This project qualifies for the maximum award amount.</u>	Principal Forgiveness				Category	Percent	% Min	%Max	Socioeconomic Assessment	15%			Project Priority Type	15%			Household Burden	10%			Total Principal Forgiveness	40%*		
Principal Forgiveness																									
Category	Percent	% Min	%Max																						
Socioeconomic Assessment	15%																								
Project Priority Type	15%																								
Household Burden	10%																								
Total Principal Forgiveness	40%*																								

General Terms and Conditions

1. The City of Marshalltown has executed a loan for \$13,125,000.
2. Two construction contracts have been awarded for a total of \$11,408,188. Principal forgiveness of 40% of the final SRF eligible construction costs, not to exceed \$2,000,000, will be applied to the SRF loan once the project is complete and all SRF final documents have been completed by the City. The remaining amount of the SRF loan will be subject to the usual terms of the SRF loan program.
3. Prior to applying principal forgiveness, the original loan agreement must be amended. The City will need to engage their Bond Counsel to prepare the proceedings for any required actions by the City Council.
4. The loan initiation fee assessed will be refunded to the City and applied as principal reduction to the outstanding loan balance at the same time as the principal forgiveness is applied.
5. This principal forgiveness award is subject to compliance with all SRF Program requirements, as applicable, including but not limited to American Iron and Steel Act, Environmental Review, Davis-Bacon Act, Civil Rights Laws, and State of Iowa public bidding laws.

Specific Terms and Conditions

1. Signage Requirements: The BIL signage term and condition requires a physical sign displaying the official Building a Better America emblem and EPA logo be placed at construction sites for BIL-funded projects, and must be maintained in good condition throughout the construction period.

- a. Building A Better America Emblem: The City will ensure that a sign is placed at construction sites supported under this award displaying the official Building A Better America emblem and must identify the project as a "project funded by President Biden's Bipartisan Infrastructure Law."

The City will ensure compliance with the guidelines and design specifications for using the official Building A Better America emblem and corresponding logomark available at:

<https://www.epa.gov/invest/investing-america-signage>

- b. EPA Logo: The City will ensure that signage displays the EPA logo along with the official Building A Better America emblem. The EPA logo must not be displayed in a manner that implies that EPA itself is conducting the project. Instead, the EPA logo must be accompanied with a statement indicating that the City received financial assistance from EPA for the project. The City will ensure compliance with the sign specifications provided by the EPA Office of Public Affairs (OPA) available at: <https://www.epa.gov/aboutepa/using-epa-seal-and-logo>

Impact on Sponsored Project Funding

SRF projects are not eligible to receive principal forgiveness if they are receiving other SRF subsidies for the same project. The City of Marshalltown has elected to decline the Sponsored Project WRR21-010 maximum award of \$1,325,000 in order to accept this principal forgiveness award.

Written acceptance of this principal forgiveness award and the associated Terms and Conditions is required; please sign and return to me via my email listed below. Feel free to contact me if you have any questions or need more information regarding this offer. Iowa Finance Authority SRF Program staff can also be reached at waterquality@iowafinance.com or 1-800-432-7230.

Sincerely,

Theresa Enright Digitally signed by Theresa Enright
Date: 2024.02.18 17:56:07 -06'00'

Theresa Enright, SRF Coordinator
Iowa Department of Natural Resources
(515) 214-3937 | theresa.enright@dnr.iowa.gov

CC via email: Diana Steiner, Marshalltown
Joe Gaa, Marshalltown
Taylor Hopper, Fox-Strand Engineering
Iowa Finance Authority

Acceptance of Award

The undersigned is duly authorized to accept this principal forgiveness award on behalf of the City of Marshalltown and agrees to the Terms and Conditions, as outlined above.

Authorized Signature: _____ Date: _____

Name and Title: _____

**RESOLUTION SETTING PUBLIC HEARING FOR PROPOSED
PROPERTY TAX LEVY FOR FY25 BUDGET**

WHEREAS, City Council is required under HF718 to set a public hearing for the proposed tax levy for the Fiscal Year ending June 30, 2025

WHEREAS, the hearing must have its own publication/posting and included in the mailed notice to property tax owners sent by the County.

WHEREAS, the hearing must be held as a stand-alone meeting, with its own agenda and minutes and no other city business may be on the agenda or discussed during the meeting.

WHEREAS, the City Council finds that setting the public hearing for the proposed property tax levy is in the best interest of the City of Marshalltown.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Marshalltown, Iowa, that the hearing for the proposed property tax levy for Fiscal Year ending June 30, 2025, be set on April 1, 2024 at 5:30 p.m.

Passed this 26th day of February 2024, and signed this _____ day of February 2024.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Acting City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Diana Steiner, Finance Director
DATE: February 21, 2024
RE: Proposed property tax levy and set public hearing date

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: N/A

Recommendation: Set public hearing on proposed property tax levy for April 1st at 5:30 P.M.

Budget Impact: The proposed property tax levy rate that is published is the maximum levy rates that can be certified. The rate can be lowered after the public hearing but cannot exceed what was published.

Description/Background:

House File 718, passed during the 2023 Legislative Session, requires that a hearing on the property tax rate be held prior to completion of the budget. The proposed property tax hearing is intended to spotlight the change in property tax levy to be requested by cities each year. This hearing must be held as a stand-alone meeting, with its own agenda and minutes. No other city business may be on the agenda or discussed during the meeting. This hearing requires a public notice. For cities with a population of more than 200 in the last official census, the notice must be published in a newspaper of general circulation within the city not less than 10 and not more than 20 days prior to the date of the public hearing.

In addition to the published public notice, the proposed property tax hearing also requires a notice to be mailed directly to each taxpayer by March 20th of each year. This property tax notice mailer will show the proposed property tax hearing time, date and location. The mailer also shows the same information for the County and K-12 school proposed property tax hearing. The mailed notice will include the current rate and property tax revenue for 2023-2024, the effective rate for budget year 2024-2025 if no further revenue was requested, and the proposed revenue and total rate for budget year 2024-2025. The County is responsible for sending the mailer out and it will show a breakdown of the consolidated rate by the authority that receives the property tax.

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



Please refer to the Notice of Public Hearing Proposed Property Tax Levy form:

- The first column is what was certified for each tax levy for this current fiscal year (FY24) for property taxes only. It does not include utilities. The consolidated general fund row includes the emergency, library, band and civic center levies. The City's regular total property tax revenues are \$13,319,515 with a regular City property tax rate of \$16.00.
- The second column is showing if the tax levied dollars of \$13,319,515 stayed the same for the next fiscal year (FY25) as they were in FY24, the tax rate would be \$14.02 due to the \$75 million increase in taxable valuations going up by \$75 million. This may be interesting to know, but with rising costs in wages, insurance, utilities, vehicles, supplies, etc. it is not realistic to continue to operate on the same amount of dollars.
- The third column is showing levied property tax dollars of \$14,533,067 for FY25. This is an increase of \$1.2 million or 9 % increase. However, the overall property tax rate of \$16 is staying the same as it was in FY24. This was primarily accomplished by using an additional \$1 million in local option sales tax property tax relief fund balance to bring down the rate.
- The bottom of the form shows what property owners that own residential or commercial property would pay if they have an assessed property value of \$100,000. Even though the City is keeping their rate the same, with the change in the State rollback, property owners will pay less in FY25 than they did in FY24.

	<u>FY24</u>	<u>FY25</u>
Assessed value	\$ 100,000	\$ 100,000
Residential rollback	54.6501%	46.3428%
Taxable value	54,650	46,343
Divided by \$1,000	\$ 1,000	\$ 1,000
	\$ 54.65	\$ 46.34
City Tax rate *NO CHANGE	16	16
Property taxes charged	874	741

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



CITY NAME:
MARSHALLTOWN

NOTICE OF PUBLIC HEARING - CITY OF MARSHALLTOWN - PROPOSED PROPERTY TAX LEVY
Fiscal Year July 1, 2024 - June 30, 2025

CITY #: 64-611

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

Meeting Date: 4/1/2024 Meeting Time: 05:30 PM Meeting Location: City Council Chambers, 10 West State Street, Marshalltown, IA 50158

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After the hearing of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)
www.marshalltown-ia.gov

City Telephone Number
(641) 754-5760 ext: 2100

Iowa Department of Management	Current Year Certified Property Tax 2023 - 2024	Budget Year Effective Property Tax 2024 - 2025	Budget Year Proposed Property Tax 2024 - 2025
Taxable Valuations for Non-Debt Service	827,919,102	903,319,070	903,319,070
Consolidated General Fund	7,250,336	7,250,336	7,680,226
Operation & Maintenance of Public Transit	245,014	245,014	361,328
Aviation Authority	0	0	0
Liability, Property & Self Insurance	331,391	331,391	491,369
Support of Local Emergency Mgmt. Comm.	32,372	32,372	33,911
Unified Law Enforcement	0	0	0
Police & Fire Retirement	840,503	840,503	1,166,122
FICA & IPERS (If at General Fund Limit)	712,466	712,466	773,015
Other Employee Benefits	1,268,306	1,268,306	1,739,603
Capital Projects (Capital Improv. Reserve)	558,845	558,845	609,740
Taxable Value for Debt Service	857,947,308	948,526,185	948,526,185
Debt Service	2,080,282	2,080,282	1,677,753
CITY REGULAR TOTAL PROPERTY TAX	13,319,515	13,319,515	14,533,067
CITY REGULAR TAX RATE	16.000000	14.01666	16.000000
Taxable Value for City Ag Land	5,790,975	5,532,536	5,532,536
Ag Land	17,395	17,395	16,618
CITY AG LAND TAX RATE	3.00375	3.14413	3.00375
Tax Rate Comparison-Current VS. Proposed			
Residential property with an Actual/Assessed Value of \$100,000	Current Year Certified 2023/2024	Budget Year Proposed 2024/2025	Percent Change
City Regular Resident	874	741	-15.22
Commercial property with an Actual/Assessed Value of \$100,000	Current Year Certified 2023/2024	Budget Year Proposed 2024/2025	Percent Change
City Regular Commercial	874	741	-15.22

Note: Actual/Assessed Valuation is multiplied by a Rollback Percentage to get to the Taxable Valuation to calculate Property Taxes. Residential and Commercial properties have the same Rollback Percentage at \$100,000 Actual/Assessed Valuation.

Reasons for tax increase if proposed exceeds the current:

General Fund & Transit increased due to wage cost of living, utilities, & supplies increasing. FICA/IPERS & POL/FIRE RETIREMENT are a percent of wages. Health & Property Insurance rose due to claims. County bills City for its share of Emergency Management. Capital project equipment costs more.



Connecting Communities with Fiber Technology

High-Speed Fiber Internet Solutions
for Residential and Businesses

Creating Connections One Person at a Time



Established in Cedar Rapids in 2007, ImOn Communications is committed to community engagement. Renowned for its advanced high-speed fiber Internet, TV, and phone services, ImOn goes beyond being a service provider by actively contributing to the communities it serves.

ImOn by the numbers:

- 225+ employees
- Top workplace in 2022 and 2023
- In 2023, across Greater Cedar Rapids, Iowa City, Dubuque, and Siouxland, ImOn...
 - Contributed over \$500,000 to local communities
 - Supported 150+ non-profit organizations, initiatives, and community programs
 - Provided 40+ Free Public Wi-Fi locations



Market Growth and Investment:

- 138,500 total serviceable addresses across Cedar Rapids, Iowa City, Dubuque, and Siouxland and supports more than 3,500 Businesses
- Nearly \$200M total Capital invested by ImOn since 2007. Of that, nearly \$150M invested in the last 5 years (2019 – 2023)
- Over 1 million feet of fiber installed in 2023

RESIDENTIAL

Internet at the Speed of Light

ImOn fiber-to-the-home Internet services provide homes with more — more speed, more reliability, and more bandwidth.



100Mb

4-8 Devices

Light Usage

- Streaming music
- Browsing social media
- Casual gaming

200Mb

9-12 Devices

Moderate Usage

- Streaming 4k video
- Streaming multiple HD videos
- Multi-player gaming

500Mb

12+ Devices

Moderate/Heavy Usage

- Streaming multiple 4k videos
- Remote working and video conferencing
- Serious gaming

1 Gb

Every Device!

Heavy Usage

- Unlimited 4k streaming
- Powering a smart home
- Extreme gaming + VR

Add-on
TV and
Phone
services.



Maximum Speeds

Fiber is faster than even the fastest copper-coaxial Internet.



Unbeatable Reliability

Fiber is more resistant to interference, giving you a strong connection 24/7.



Increased Home Value

Fiber Internet can boost home property value by 3.1%.



Greener Internet

Fiber uses more sustainable materials (glass) than traditional Internet (copper).

Customized and Scalable Solutions

ImOn fiber-to-the-business Internet services are customized to meet each business's unique needs.



Fiber Internet

Direct Fiber-to-the-Business high-speed Internet with 10Gig and beyond capacity



Voice Solutions

Scalable Cloud Voice solutions with crystal-clear service to keep your business connected



Fiber Transport Solutions

Connect your office to remote services, data centers, and disaster recovery sites.



Video Services

TV and Digital Music solutions to create an inviting atmosphere for employees and customers

Local support you can trust.

People who care

Delivering award-winning local customer support.

White glove service

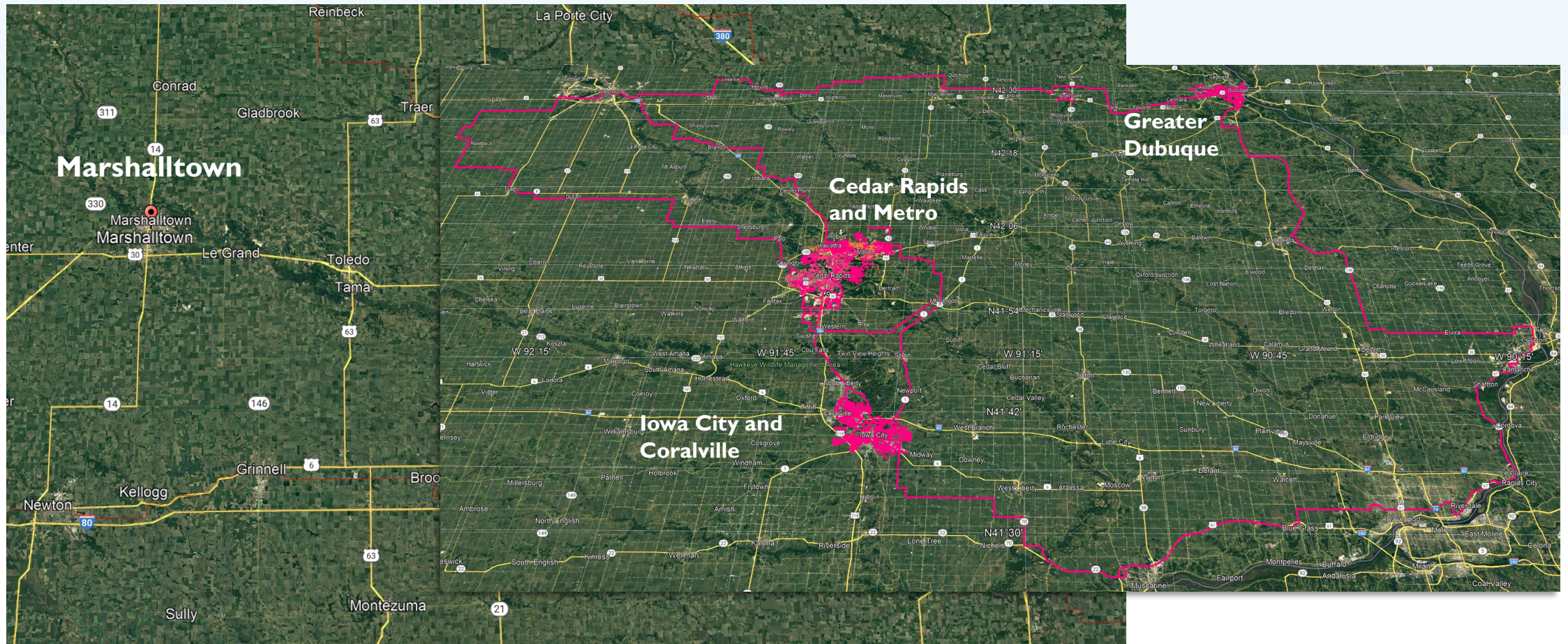
Elevating service with personalized precision and care, all from right here in town.

Fast support

Response times measured in hours, not days or weeks like the other guys.

Resilient and Scalable Network

ImOn's fiber network is designed with built-in redundancies, allowing traffic to be rerouted when necessary to ensure that connections are never interrupted.



Collaborative Construction Approach for Seamless Connectivity



General construction notes:

- ✓ All ROW underground fiber placement at least 36" deep
- ✓ All work completed by contractors will have an inspector in market
- ✓ Daily crew and contact sheet provided to the city for notification of area and work being done
- ✓ All contractors are to have the ImOn logo visible on their vehicles

EMPOWERING BUSINESSES LARGE AND SMALL

Serving Eastern Iowa's Largest Businesses

ImOn provides connectivity for 15 out of Eastern Iowa's top 20 employers, fueling growth and productivity across a wide range of industries:

- Financial Institutes
- School Systems
- Health Industries
- Hospitality
- Construction
- Manufacturing
- Professional and Business Services
- Transportation



CRST

ufg
INSURANCE

CRYSTAL

**Rockwell
Collins**

MOUNT
MERCY
UNIVERSITY


Cedar Rapids
Community School District

"I'm so relieved that we have a local company that provides superior customer service and support."

Crystal Group
Cedar Rapids, IA

ImOn provides unparalleled speed, reliability, and local expertise. Our award-winning customer support ensures your business stays connected seamlessly, with lightning-fast service that prioritizes your success. Elevate your connectivity experience with ImOn and experience the power of local commitment and exceptional support.



**RESOLUTION APPROVING AN AGREEMENT FOR THE PUBLIC USE OF
THE MARSHALLTOWN ARTS & CIVIC CENTER AND AUTHORIZING THE
USE OF COUNCIL-DESIGNATED LOCAL OPTION SALES TAX**

WHEREAS, the City of Marshalltown has historically annually levied taxes as allowed by Iowa Code Section 384.12(11) to fund the operating and maintenance expenses of a civic center designated as the Marshalltown Arts & Civic Center; and

WHEREAS, with the repeal of the tax levy Iowa Code Section 384.12(1), the City Council find it in its best interest to provide funding through council-designated local option sales tax.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, that the attached one-year agreement with the Marshalltown Arts & Civic Center is hereby approved and the Mayor is directed to execute the agreement.

Passed this 26th day of February 2024, and signed this ____ day of February 2024.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

**LEASE AGREEMENT FOR THE PUBLIC USE OF THE
MARSHALLTOWN ARTS & CIVIC CENTER**

WHEREAS, the Marshalltown Arts & Civic Center, located at 709 South Center Street, is owned by the Fisher Governor Foundation, and includes the Community Center, Art Gallery, and the Martha- Ellen Tye Playhouse, along with the grounds the buildings are located on; and

WHEREAS, the operations of the Marshalltown Arts & Civic Center are overseen by the Marshalltown Arts & Civic Center Board of Trustees, a board created by the City of Marshalltown; and

WHEREAS, all parties to include the City of Marshalltown, Fisher Governor Foundation and Marshalltown Arts & Civic Center desire to have an Agreement in place to govern the asking for and use of dollars as part of the City of Marshalltown tax levy for the rent, maintenance, insurance and taxes of the Marshalltown Arts & Civic Center;

NOW, THEREFORE, BE IT AGREED AS FOLLOWS:

1. The Marshalltown Arts & Civic Center is hereby deemed to be a civic center for the purposes of Iowa Code Section 384.12(11);
2. For the year beginning July 1, 2024 and ending June 30, 2025, the City of Marshalltown shall allocate \$100,000 from council-designated local option sales tax for the rent, maintenance, insurance and taxes of the Marshalltown Arts & Civic Center;
3. The Marshalltown Arts & Civic Center Board of Trustees shall ensure the Marshalltown Arts & Civic Center charges no rental fees for the public use of the auditorium or meeting rooms. Public use is defined as, but is not limited to, use on a monthly basis by local service organizations/clubs, public schools, veterans' organizations, and other non-profit entities.
4. The Marshalltown Arts & Civic Center Board of Trustees shall be allowed to charge rent through long-term leases of space for the operations of an entity and for private use of the building. Private use is defined as, but not limited to, use by private, non-service organizations, by individuals or groups for personal gatherings, colleges and universities, union meetings, political events and for-profit entities.
5. The Marshalltown Arts & Civic Center Board of Trustees shall utilize the funding from the City of Marshalltown to fund maintenance and on-going repairs to the buildings and grounds and the day-to-day management of the building and grounds.
6. The City of Marshalltown shall remit equal payments to the Fisher Governor Foundation on a monthly basis.
7. The Marshalltown Arts & Civic Center Board of Trustees shall present an annual report to the City Council no later than December 31st of each year. Semi-annually, they shall

provide the city with a report showing the actual revenues and expenditures compared to the annual budget.

Signed this _____ day of _____, 2024 City of Marshalltown, Iowa

Joel Greer, Mayor

ATTEST:

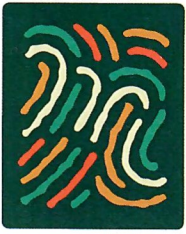
Alicia Hunter, City Clerk

Signed this _____ day of _____, 2024 Marshalltown Arts & Civic Center
Board of Trustees

President

Signed this _____ day of _____, 2024 Fisher Governor Foundation

President



MARSHALLTOWN ARTS & CIVIC CENTER

Dear Marshalltown City Council, Mayor and City Administrator,

The Marshalltown Arts & Civic Center (formerly The Fisher Community Center) has a rich history in Marshalltown and is widely considered one of our greatest community assets. A little over one year since our reopening, we are incredibly pleased with the wide variety of companies and community members that have utilized our rental spaces. We are also proud to say that we are making great strides at collaborating with local school districts to create opportunities for all K-12 students to visit the Fisher Art Museum and participate in MACC supported educational enrichment programs.

All of this has been possible due to your ongoing support, for which we are extremely grateful. The Marshalltown Arts & Civic Center has been an important city asset that has been funded by the city since 1969. After the derecho, we were faced with an extensive \$7,000,000 renovation. Prior to investing this enormous amount in renovation, we asked the City Council if we would receive ongoing financial support as without the \$100,000 of annual support, the MACC would not be sustainable. As we sought community donations for the renovation, we were often asked how we would sustain the operations and we assured the community that 100% of the City Council was committed to their ongoing financial support. With the City's support, we were able to move forward to raise the funds necessary to renovate the Marshalltown Arts & Civic Center and to continue to provide Marshalltown with this incredible museum and facility. Here is a snapshot of the past 2 years:

- 150 community members, businesses and grants donated over \$4,655,000 to renovate the facility.
- A 100% volunteer Board of Directors led the entire renovation.
- Landscaping was donated by the community, including the MHS Class of 1969, along with volunteer labor from Emerson. Our grounds are now very much like a park that is used often by community members.
- Non-profit organizations have greater access to funding through the collaboration & housing of the three major funders of our community. This creates a constructive collaboration for community support.
- Non-profit organizations have free access to state-of-the-art equipped meeting rooms. The equipment used was sourced locally through Mechdyne.
- It is a community economic driver:
 - Studies show that every \$1 invested in facilities such as the MACC has an economic return of \$5. As an economic driver, the MACC brings significant business to Marshalltown restaurants, hotels and recreational facilities.
 - Businesses, individuals & organizations throughout Iowa have used the facility for meetings and events. Their impression of Marshalltown after experiencing our facility has been 100% positive.
 - Businesses from throughout Iowa have used the MACC as a central meeting place. The amenities of the facility provide an environment that has attracted businesses such as

P.O. BOX 1074 • 709 SOUTH CENTER STREET • MARSHALLTOWN, IA 50158

John Deere, Iowa Department of Economic Development, various conferences and many others.

- The Fisher Art Museum has brought people into Marshalltown from other countries as well as the United States. These include:
 - Germany, England, India, Singapore, Ireland, Mexico, Canada
 - Ohio, Minnesota, Wisconsin, Montana, Texas, Nebraska, Pennsylvania, South Dakota, California, Kansas, Indiana, Washington D.C., New Hampshire, Illinois, Virginia, Florida, New Mexico, Washington, Missouri, Arkansas, Arizona, Maryland, North Carolina
- Over ninety community members and organizations have used the facility in 2023. These families and groups have been as diverse as Marshalltown and Marshall County. As a community facility, we strived to make sure all the populations who live and work in Marshalltown and Marshall County knew that the MACC was a facility for them. We have been remarkably successful in attaining this goal.
- Another focus of community service was to collaborate with local school districts to create enrichment opportunities for K-12 students. In December of 2023, every 3rd and 4th grade MCSD student visited the MACC and toured the Fisher Art Museum plus met with New York Times bestselling author, Elise Broach.
 - Over seven hundred students and educators attended.
 - Additionally, students at Lenniham attended a creative writing lesson with the author.
 - 100% of the expenses were funded through a grant from the Community Foundation of Marshall County which the MACC secured.
- This semester, the MACC will begin its annual MACC Classical Splash Art Contest. This inaugural year will include 5th and 6th grade students from Lenniham. Students will visit the MACC and tour the Fisher Art Museum. They will also listen to the MHS orchestra play two different classical music pieces that are from the same time as our Impressionist art collection. Each student will receive their own canvas to create their impression of the music in an artistic form. Winners of this art contest will have their work on display at the MACC this spring. Each year more grades will be added to this annual art contest until all K-12 students are included.
 - Over eight hundred students and educators will attend.
 - 100% of the expenses were funded through a private grant secured by the MACC.

As the reputation of the Marshalltown Arts & Civic Center expands beyond its first year of operation, we look forward to even more utilization of our facility with not only local community members and companies but also companies and individuals state-wide. **We have quickly become known as a great centrally located meeting space for large companies such as, John Deere, Woodruff Construction, Invision Architects, ITC Midwest, and Iowa State University. We are exceedingly popular for large family parties, wedding receptions, and other events which brings many people into Marshalltown.**

We have achieved much in the sixteen months since our reopening and are extremely hopeful that we will be able to continue with our mission, however, without the city's \$100,000 support, we will not be able to maintain our facility. Even with our ongoing revenue from rentals, we barely break even. Without the city's support, we would lose approximately 50% of our operating income. We

understand that the city has a lot of financial responsibilities. It is our hope that as a community resource and economic driver, you will see the tremendous value of the Marshalltown Arts & Civic Center and Fisher Art Museum. We respectfully request your continued support.

Board of Trustees
Marshalltown Arts & Civic Center

Tom Brandau
David Clark
Sharon Greer
Karn Gregoire
Paul Gregoire
John Hall
Mike Mason
Phyllis Mazour
Heidi Peglow
Cynthia Ragland
Jeff Schneider
Mary Wertzberger

**RESOLUTION APPROVING THE VOLUNTARY SEVERANCE OF 102 COLLEGE VIEW
LANE (PARCEL 8318-14-453-002)**

WHEREAS, the City of Marshalltown (hereinafter referred to as the “City”), State of Iowa, is a political subdivision organized and existing under the law and the Constitution of the State of Iowa (the “State”); and

WHEREAS, pursuant to Section 368.8 of the Code of Iowa, the City has received an application for voluntary severing of territory from the existing City limits of the City of Marshalltown from Max Moldmann, for the property legally described in Section 1; and

WHEREAS, the City has not found any necessary equitable distribution of assets and equitable distribution and assumption of liabilities of the territory between the city and the severed territory; and

WHEREAS, the City has reviewed the application and found the severing of territory to be in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the applications for the voluntary severing of territory as legally described below and known locally as 102 College View Lane is hereby approved:

Lot "A" in the Southwest Quarter of the Southeast Quarter of Section 14, Township 83 North, Range 18 West of the 5th P.M., Marshall County, Iowa, as shown in Plat of Survey recorded in Plat Book 6, page 27; AND Parcel "C" in Lot 9 of the Southwest Quarter of the Southeast Quarter of said Section 14, as shown in Plat of Survey shown recorded in Micro File No. 9601555, all of the records of the Recorder's Office, Marshall County, Iowa.

Section 2. This territory shall thereafter no longer be a part of the City of Marshalltown, Iowa, upon state acceptance or acknowledgement, as proved by law.

Section 3. That the City Clerk shall forthwith cause this Resolution and attachments to be filed with the Iowa Secretary of State, the Marshall County Board of Supervisors, the Iowa Department of Transportation, and shall record a copy of said Resolution, legal description, and map with the Marshall County Recorder, as required by Section 368.8 of the Code of Iowa.

Passed this 26th day of February 2024, and signed this _____ day of February 2024.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Vacant, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director (*filling in for Community Development Director*)
DATE: February 26th, 2024
RE: Application for Severance of Property PIN 8318-14-453-002 (102 College View Lane)

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:

Review City policies, procedure, plans, ordinances, programs, and services for updates and efficiencies.

Recommendation:

Council to determine.

Budget Impact:

If the severance request is approved, the budget impact would result in a reduction of property tax revenue to the City of Marshalltown. The assessed value of this parcel is as follows:

Parcel	2023 Net Assessed Value
8318-14-453-002	\$556,320

As population is re-counted, the loss of population will also negatively impact funding such as Road Use Tax and others that utilize population to determine funding. No estimates have been prepared to the savings in city staff time or other services currently provided to these parcels that may no longer be provided if severance is granted.

Description/Background:

This item was a discussion item at the February 12, 2024 council meeting. Council direction was to bring this severance back as a Resolution for consideration.

The city received an application for severance. The parcel is 6.74 Acres and is located near the southern city limits. Requests for comments were requested and received from the following:

Alliant Energy
Iowa DOT
Marshall County Auditor, Recorder, & GIS
Marshalltown Fire Department
Marshalltown Police Department
Marshalltown Public Works Department
Marshalltown Zoning Department

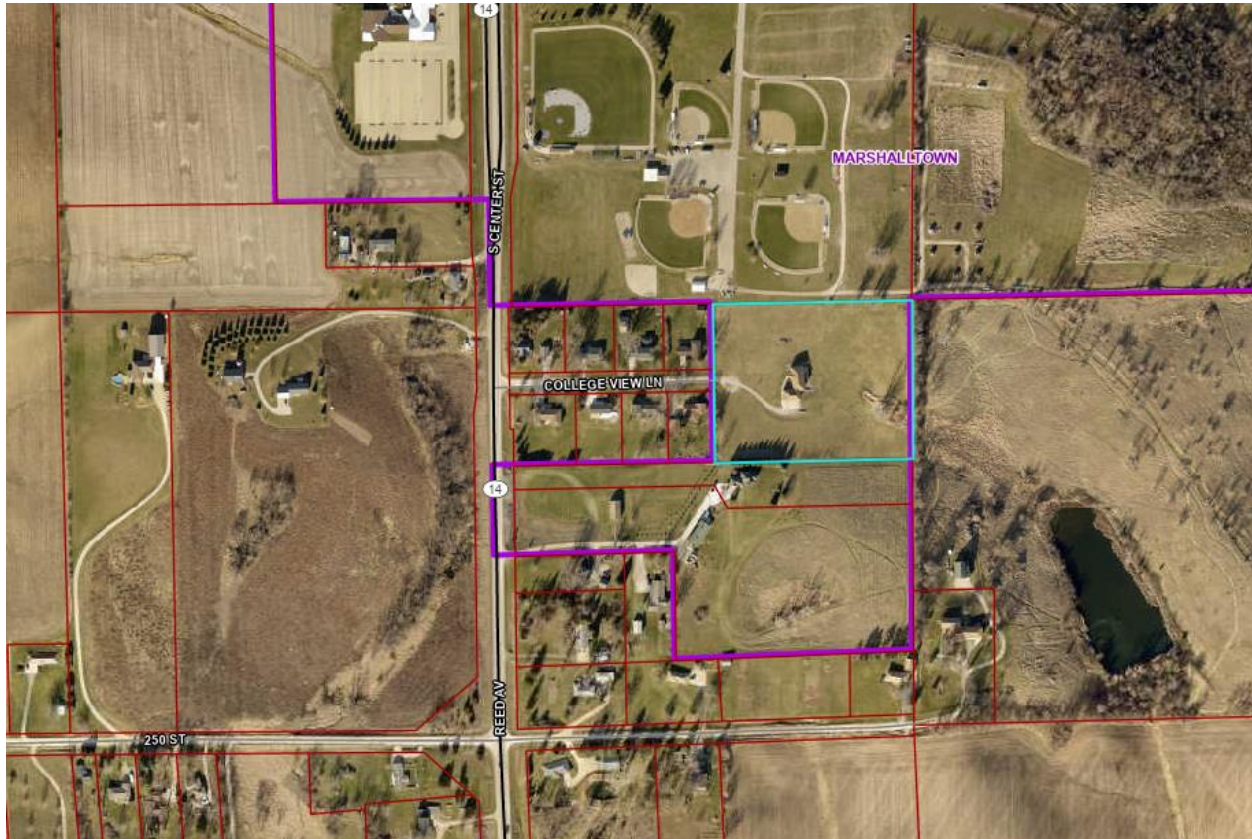
CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



Marshalltown Water Works

The parcel is shown in yellow below. The cyan line represents the city limits. The two parcels within city limits located south of this parcel are 8318-14-453-004 & 8318-14-453-005 which council approved severance at the February 12th Council meeting.



i:\public works\council items\2024\severance request\102 college view lane\memo_moldmann severance_24 02 26.docx

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



Request for department/agency commentsPIN: 8318-14-453-002

An application has been submitted to the City of Marshalltown requesting a severance of property from the City limits. The application is attached for your review and comments are being requested for the Council to consider as part of the review process.

Please complete the following form and return it to the City Clerk via email clerk@marshalltown-ia.gov by noon on February 7, 2024. _____

Name of Department/Agency	Alliant Energy
Name of Contact Person	Tanner Clayton
Phone Number	641-754-5825
E-mail Address	tannerclayton@alliantenergy.com

Please list any information that may be pertinent to services your agency provides in relation to this specific property. Information may include but is not limited to; any impact to assets or liabilities, changes to services available to the property or applicable fees. Please use the space below or attach a letter containing the requested information.

Alliant Energy currently serves electricity to this address from an over head line on the north side of College View Ln in the back yard easements. We have a gas main that ends at the end of College View Ln just before the property starts. This customer is currently not attached to the Alliant Energy gas system.

There would be no impact to any Alliant Energy assests or changes to service for the customer if this is approved.

Thank you.

☐ Our department/agency has no comments on this request.

Tanner ClaytonDigitally signed by Tanner Clayton
DN: cn=Tanner Clayton, o=ou,
email=tannerclayton@alliantenergy.com, c=US
Date: 2024.01.25 10:17:30 -06'00'_____
Signature**Tanner Clayton**_____
Printed Name**1/25/2024**_____
Date

Request for department/agency comments**PIN:** 8318-14-453-002

An application has been submitted to the City of Marshalltown requesting a severance of property from the City limits. The application is attached for your review and comments are being requested for the Council to consider as part of the review process.

Please complete the following form and return it to the City Clerk via email clerk@marshalltown-ia.gov by noon on February 7, 2024. _____

Name of Department/Agency	Iowa Department of Transportation
Name of Contact Person	Donna Matulac
Phone Number	515-239-1560
E-mail Address	donna.matulac@iowadot.us

Please list any information that may be pertinent to services your agency provides in relation to this specific property. Information may include but is not limited to; any impact to assets or liabilities, changes to services available to the property or applicable fees. Please use the space below or attach a letter containing the requested information.

The Iowa DOT does not have any comments on the referenced Severance request. Submitted via email 1/29/24.

☒ Our department/agency has no comments on this request.

Signature

Donna Matulac, Iowa DOT

Printed Name

01/29/24

Date

Request for department/agency comments**PIN:** 8318-14-453-002

An application has been submitted to the City of Marshalltown requesting a severance of property from the City limits. The application is attached for your review and comments are being requested for the Council to consider as part of the review process.

Please complete the following form and return it to the City Clerk via email clerk@marshalltown-ia.gov by noon on February 7, 2024. _____

Name of Department/Agency	Marshalltown Fire Department
Name of Contact Person	David Rierson
Phone Number	641.754.5751
E-mail Address	drierson@marshalltown-ia.gov

Please list any information that may be pertinent to services your agency provides in relation to this specific property. Information may include but is not limited to; any impact to assets or liabilities, changes to services available to the property or applicable fees. Please use the space below or attach a letter containing the requested information.

☒ Our department/agency has no comments on this request.

David Rierson
Signature

DAVID RIERSON
Printed Name

01-25-24
Date

Request for department/agency comments**PIN:** 8318-14-453-002

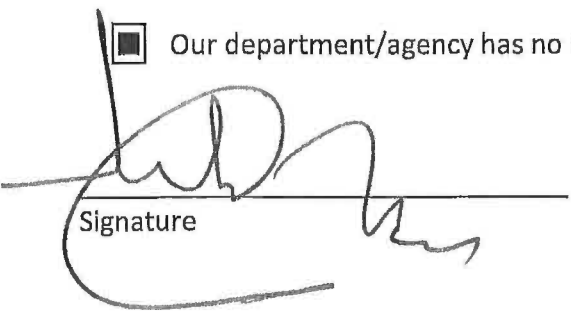
An application has been submitted to the City of Marshalltown requesting a severance of property from the City limits. The application is attached for your review and comments are being requested for the Council to consider as part of the review process.

Please complete the following form and return it to the City Clerk via email clerk@marshalltown-ia.gov by noon on February 7, 2024. _____

Name of Department/Agency	Marshalltown Police Department
Name of Contact Person	Michael W. Tupper, Chief of Police
Phone Number	641.754.5771
E-mail Address	mtupper@marshalltown-ia.gov

Please list any information that may be pertinent to services your agency provides in relation to this specific property. Information may include but is not limited to; any impact to assets or liabilities, changes to services available to the property or applicable fees. Please use the space below or attach a letter containing the requested information.

☒ Our department/agency has no comments on this request.


Signature

Michael W. Tupper

Printed Name

25 January 2024

Date

Request for department/agency commentsPIN: 8318-14-453-002

An application has been submitted to the City of Marshalltown requesting a severance of property from the City limits. The application is attached for your review and comments are being requested for the Council to consider as part of the review process.

Please complete the following form and return it to the City Clerk via email clerk@marshalltown-ia.gov by noon on February 7, 2024. _____

Name of Department/Agency	Marshalltown Public Works
Name of Contact Person	Heather Thomas
Phone Number	641-754-5734
E-mail Address	hthomas@marshalltown-ia.gov

Please list any information that may be pertinent to services your agency provides in relation to this specific property. Information may include but is not limited to; any impact to assets or liabilities, changes to services available to the property or applicable fees. Please use the space below or attach a letter containing the requested information.

Airport, Compost, Engineering - Projects & ROW Management, & Transit: No comments on this request.

Sanitary Sewer / Water Pollution Control: In accordance with City Code § 52.023 PRIVATE DISPOSAL SYSTEMS ALLOWED, this property is not connected to the city's sanitary sewer system and, therefore, is not charged a sanitary sewer utility fee for being provided this service.

Storm Water: This property is being billed 5.2 ERUs per month and is current. Property owner indicates storm water does not drain towards city infrastructure; he may wish to consider the City's Storm Water Utility Rate Credit Policy and applying for if he feels he qualifies.

Streets: This property's driveway connects to a privately owned road, College View Lane, which connects to Highway 14 / Reed Avenue. In accordance with an Iowa DOT Maintenance Agreement the City has with the State, the city's street department provides certain maintenance activities for the state Highway from Iowa Avenue to Woodland Street. The state provides these maintenance activities for the state Highway adjacent to College View Lane. Previously city crews turned around at this location; however, stopped doing so mid-winter 2023/2024. We believe the state will be responsible for road maintenance at this location, regardless of request for severance is granted or not.

☐ Our department/agency has no comments on this request.

Heather Ann Thomas

Digitally signed by Heather Ann Thomas
DN: cn=US, e=hthomas@marshalltown-ia.gov, o=City
of Marshalltown, ou=Public Works, cn=Heather Ann
Thomas
Date: 2024.01.29 16:16:36 -0500

Heather Ann Thomas

01/29/24

Signature

Printed Name

Date

Request for department/agency commentsPIN: 8318-14-453-002

An application has been submitted to the City of Marshalltown requesting a severance of property from the City limits. The application is attached for your review and comments are being requested for the Council to consider as part of the review process.

Please complete the following form and return it to the City Clerk via email clerk@marshalltown-ia.gov by noon on February 7, 2024. _____

Name of Department/Agency	City of Marshalltown - Zoning
Name of Contact Person	Hector Hernandez-Morales
Phone Number	641-754-5756 Ext. 3108
E-mail Address	hhernandez@marshalltown-ia.gov

Please list any information that may be pertinent to services your agency provides in relation to this specific property. Information may include but is not limited to; any impact to assets or liabilities, changes to services available to the property or applicable fees. Please use the space below or attach a letter containing the requested information.

102 College View Ln can not be servance due to section 368.25A Boundary adjustment between cities by petition and consent in Iowa Legislature "A real property owner within the boundaries of a city may file a petition for severance with the city council if the petitioner's real property, if severed, would be eligible for annexation by a different city and if such annexation would not create an island." This request would make an island for 2460 Reed Ave which wouldn't be allowed.

☐ Our department/agency has no comments on this request.

Hector Hernandez

Digitally signed by Hector
Hernandez
Date: 2024.01.26 10:48:49 -06'00'

Signature

Hector Hernandez-Morales

Printed Name

1/25/2024

Date

Request for department/agency comments**PIN:** 8318-14-453-002

An application has been submitted to the City of Marshalltown requesting a severance of property from the City limits. The application is attached for your review and comments are being requested for the Council to consider as part of the review process.

Please complete the following form and return it to the City Clerk via email clerk@marshalltown-ia.gov by noon on February 7, 2024. _____

Name of Department/Agency	Marshall County Auditor/Recorder/GIS
Name of Contact Person	Sara Badger, Nan Benson, Melanie Ewalt
Phone Number	641.844.2724
E-mail Address	auditor@marshallcountya.gov

Please list any information that may be pertinent to services your agency provides in relation to this specific property. Information may include but is not limited to; any impact to assets or liabilities, changes to services available to the property or applicable fees. Please use the space below or attach a letter containing the requested information.

Marshall County Auditor/Recorder and Marshall County GIS have no issue with moving 8318-14-453-002 into Timber Creek Township from City of Marshalltown.

☐ Our department/agency has no comments on this request.



Signature

Nan Benson

Printed Name

2/05/2024

Date

Request for department/agency comments**PIN:** 8318-14-453-002

An application has been submitted to the City of Marshalltown requesting a severance of property from the City limits. The application is attached for your review and comments are being requested for the Council to consider as part of the review process.

Please complete the following form and return it to the City Clerk via email clerk@marshalltown-ia.gov by noon on February 7, 2024. _____

Name of Department/Agency	Marshalltown Water Works
Name of Contact Person	Shelli Lovell
Phone Number	641-753-7913
E-mail Address	shelli@marshalltownwater.com

Please list any information that may be pertinent to services your agency provides in relation to this specific property. Information may include but is not limited to; any impact to assets or liabilities, changes to services available to the property or applicable fees. Please use the space below or attach a letter containing the requested information.

Marshalltown Water Works doesn't currently serve or have plans to serve this area. Our closest water main is a quarter mile away. We are not aware of any impact this decision would have on Marshalltown Water Works assets, liabilities, changes to services, or applicable fees.

☐ Our department/agency has no comments on this request.

Shelli Lovell
Digitally signed by Shelli Lovell
Date: 2024.02.07 15:59:37
-06'00'

Signature

Shelli Lovell

Printed Name

2-7-24

Date

**RESOLUTION AUTHORIZING THE USE OF COUNCIL-DESIGNATED LOCAL
OPTION SALES TAX FOR THE REPAIR OF CITY HALL AND CARNEGIE
BUILDING MASONRY IN THE AMOUNT NOT TO EXCEED \$15,000**

WHEREAS, the City of Marshalltown (hereinafter referred to as the “City”), has observed deteriorating exterior limestone on buildings owned by the city and utilized for conducting city business; and

WHEREAS, the deteriorating limestone has the potential to pose safety and/or structural-water damage building concerns, if left unaddressed; and

WHEREAS, the deteriorating limestone is aesthetically unpleasing; and

WHEREAS, the City has obtained a repair quote for the work; and

WHEREAS, the City has found the repair work to be in the best interest of the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
MARSHALLTOWN, IOWA,**

Section 1. That an amount of \$15,000, not to be exceeded, in Council-Designated Local Option Sales Tax is hereby approved for masonry repair work on the City Hall and Carnegie Buildings.

Passed this 26th day of February 2024, and signed this ____ day of February 2024.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Vacant, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: February 26, 2024
RE: Limestone Masonry Repair

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Plan and fund improvements to the City's infrastructure and buildings; Review programs and services

Recommendation: Authorization for repair work funded through Council Designated LOST Fund Balance. Council to determine whether to proceed with stair repair work only (NTE \$6,500), or add additional limestone repair work on the north side of the Carnegie building (total NTE \$15,000).

Budget Impact: NTE \$15,000

Description/Background:

Following City Council discussion on January 25, 2024 regarding building maintenance projects proposed for Fund 030 funding through the city's CIP levy, Council directed staff to get a quote on repairs to the entrance steps at city hall and pull the project from Fund 030 upcoming CIP list for future consideration of LOST funding.

The following scope was quoted - Steps/Staircase:

- Wash, Debris, Caulking Removal
- Packing Rod & Self Levelling Caulking Install
- Topping Bond Application

During walk thru of the stair repair work, we also showed the Contractor a few areas on the North side of the Carnegie building near the windows where deterioration is occurring and obtained a price for that work as well for council consideration. These window areas will become more visible once the State Street Reconstruction project is completed and the landscaping that hides the windows is removed.

The following scope was quoted – North Window Sills

- Replace Four (4) Stone Window Sills (5' x 1'7" x 5")
- Replace 12" x 12" x 5" Corner Stone
- Replace 2' x 7" Beveled Edge Stone

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



Replacing / Repairing the East Entrance Door Steps Project

Initial CIP request allocated \$35,000 to replace limestone at the front entrance of City Hall. There is a stone landing that extends under the front door with deteriorating / spalling surface. A repair/replacement project was included in the CIP in an effort to have it occur ahead or concurrently with the Downtown Phase 2 project where the street/sidewalks would be torn up. Budget was \$35,000 to accommodate worst case scenario of having to replace these slabs.

We priced out a repair project only to alleviate potential safety concerns.

Pictures of this area are below.



CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson





CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



Replacing 4 Window Sills – North Side Carnegie (& Corner Block)



CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson





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CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



**RESOLUTION PROVIDING FOR THE CONVEYANCE AND TRANSFER OF
TITLE FOR 310 NORTH 5TH STREET FROM THE CITY OF
MARSHALLTOWN, IOWA TO DAVID HEDDENS**

WHEREAS, the Council of the City of Marshalltown, Iowa finds it is in the best interest of the City and proposes to convey and transfer by Quit Claim Deed, property set out and described in Section 1 hereof to David Heddens; and

WHEREAS, the consideration for the transfer of the real estate to David Heddens, as set forth in Section 1, is the full sum of \$1,550 (One Thousand Five Hundred Fifty and 00/100) Dollars, said sum payable to the City of Marshalltown; and

WHEREAS, the property being transferred by the City of Marshalltown, Iowa to David Heddens is real estate which is not being used to the full advantage of the City, and is not required for any other public purpose, and no rights of private persons will be adversely affected; and

WHEREAS, the City of Marshalltown hereby proposes the transfer of said property, subject to easements being retained and rights of way of utilities, and access to and maintenance of said utilities. Said easements, rights of way and access will be retained until such time as the utility no longer utilizes or needs facilities in this location; and

WHEREAS, a notice of public hearing has been published according to law notifying the public of the proposed conveyance and transfer of title, and said public hearing was held.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The City of Marshalltown, Iowa, by this resolution, approve the conveyance and transfer of title by Quit Claim Deed to David Heddens of the property:

310 North 5th Street, legally described as: The South 48 feet of the North 120 feet of the East 90 feet of Block 16 in Jerome's Addition to the Town of Marshall, Marshall County, Iowa

The consideration for such conveyance shall be the sum of \$1,550.00 (One Thousand Five Hundred Fifty and 00/100).

Section 2. The City of Marshalltown hereby approves the transfer of said property, subject to easements being retained and rights of way of utilities, and access to and maintenance of said utilities. Said easements, rights of way and access will be retained until such time as the utility no longer utilizes or needs facilities in this location.

Passed this 26th day of February 2024, and signed this ____ day of February 2024.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Vacant, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor and City Council
FROM: Alicia Hunter, City Clerk
DATE: February 7, 2024
RE: Set Public Hearing for Sale of City Lots

Strategic Plan:

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Description/Background: Over the past few weeks several vacant lots have been advertised for sale by sealed bid. The deadline for bids was Tuesday, February 6th at 10 am. We received at least one bid for each property. A resolution setting a public hearing as well as the bid tab is attached. A summary of the winning bids is listed below.

BIDDER	VACANT LOT	BID PRICE
LaVern A. Wickam	719 N 4 th Ave	\$5,025
David Heddens	310 N 5 th St	\$1,550
Gary Thompson	107 E Lincoln St	\$1,510
Dan Oswald	102 N 22 nd St	\$2,001
Dan Oswald	901 N 5 th Ave	\$3,000

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



Bid Tab - Vacant Lots of Sale**Bid Opening February 6, 2024 at 10:00 am**

	8418-26-308-008	8418-28-451-015	8418-26-407-005	8418-26-277-001	8418-26-229-013
Bidder Name	310 N. 5TH ST	102 N. 22ND ST	107 E. LINCOLN ST	719 N. 4TH AVE	901 N. 5TH AVE
LaVern A. Wickam				\$5,025	\$1,500
David Heddens	\$1,550				
Robert Gooding					\$1,557
Carol Bristley					\$1,975
Thomas Morford				\$2,500	
Lizeth Ibarra	\$1,000				
DeMorris Dean		\$850			\$950
Gary Thompson			\$1,510		
Dan Oswald	\$1,251	\$2,001			\$3,000

**RESOLUTION PROVIDING FOR THE CONVEYANCE AND TRANSFER OF
TITLE FOR 102 NORTH 22ND STREET FROM THE CITY OF
MARSHALLTOWN, IOWA TO DAN OSWALD**

WHEREAS, the Council of the City of Marshalltown, Iowa finds it is in the best interest of the City and proposes to convey and transfer by Quit Claim Deed, property set out and described in Section 1 hereof to Dan Oswald; and

WHEREAS, the consideration for the transfer of the real estate to Dan Oswald, as set forth in Section 1, is the full sum of \$2,001 (Two Thousand One and 00/100) Dollars, said sum payable to the City of Marshalltown; and

WHEREAS, the property being transferred by the City of Marshalltown, Iowa to Dan Oswald is real estate which is not being used to the full advantage of the City, and is not required for any other public purpose, and no rights of private persons will be adversely affected; and

WHEREAS, the City of Marshalltown hereby proposes the transfer of said property, subject to easements being retained and rights of way of utilities, and access to and maintenance of said utilities. Said easements, rights of way and access will be retained until such time as the utility no longer utilizes or needs facilities in this location; and

WHEREAS, a notice of public hearing has been published according to law notifying the public of the proposed conveyance and transfer of title, and said public hearing was held.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The City of Marshalltown, Iowa, by this resolution, approve the conveyance and transfer of title by Quit Claim Deed to Dan Oswald of the property:

102 North 22nd Street, legally described as: Lot 11, Handorf's Second Addition to
Marshall, Marshall County, Iowa

The consideration for such conveyance shall be the sum of \$2,001.00 (Two Thousand One and 00/100).

Section 2. The City of Marshalltown hereby approves the transfer of said property, subject to easements being retained and rights of way of utilities, and access to and maintenance of said utilities. Said easements, rights of way and access will be retained until such time as the utility no longer utilizes or needs facilities in this location.

Passed this 26th day of February 2024, and signed this ____ day of February 2024.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Vacant, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor and City Council
FROM: Alicia Hunter, City Clerk
DATE: February 7, 2024
RE: Set Public Hearing for Sale of City Lots

Strategic Plan:

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Description/Background: Over the past few weeks several vacant lots have been advertised for sale by sealed bid. The deadline for bids was Tuesday, February 6th at 10 am. We received at least one bid for each property. A resolution setting a public hearing as well as the bid tab is attached. A summary of the winning bids is listed below.

BIDDER	VACANT LOT	BID PRICE
LaVern A. Wickam	719 N 4 th Ave	\$5,025
David Heddens	310 N 5 th St	\$1,550
Gary Thompson	107 E Lincoln St	\$1,510
Dan Oswald	102 N 22 nd St	\$2,001
Dan Oswald	901 N 5 th Ave	\$3,000

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



Bid Tab - Vacant Lots of Sale**Bid Opening February 6, 2024 at 10:00 am**

	8418-26-308-008	8418-28-451-015	8418-26-407-005	8418-26-277-001	8418-26-229-013
Bidder Name	310 N. 5TH ST	102 N. 22ND ST	107 E. LINCOLN ST	719 N. 4TH AVE	901 N. 5TH AVE
LaVern A. Wickam				\$5,025	\$1,500
David Heddens	\$1,550				
Robert Gooding					\$1,557
Carol Bristley					\$1,975
Thomas Morford				\$2,500	
Lizeth Ibarra	\$1,000				
DeMorris Dean		\$850			\$950
Gary Thompson			\$1,510		
Dan Oswald	\$1,251	\$2,001			\$3,000

**RESOLUTION PROVIDING FOR THE CONVEYANCE AND TRANSFER OF
TITLE FOR 107 EAST LINCOLN STREET FROM THE CITY OF
MARSHALLTOWN, IOWA TO GARY THOMPSON**

WHEREAS, the Council of the City of Marshalltown, Iowa finds it is in the best interest of the City and proposes to convey and transfer by Quit Claim Deed, property set out and described in Section 1 hereof to Gary Thompson; and

WHEREAS, the consideration for the transfer of the real estate to Gary Thompson, as set forth in Section 1, is the full sum of \$1,510 (One Thousand Five Hundred Ten and 00/100) Dollars, said sum payable to the City of Marshalltown; and

WHEREAS, the property being transferred by the City of Marshalltown, Iowa to Gary Thompson is real estate which is not being used to the full advantage of the City, and is not required for any other public purpose, and no rights of private persons will be adversely affected; and

WHEREAS, the City of Marshalltown hereby proposes the transfer of said property, subject to easements being retained and rights of way of utilities, and access to and maintenance of said utilities. Said easements, rights of way and access will be retained until such time as the utility no longer utilizes or needs facilities in this location; and

WHEREAS, a notice of public hearing has been published according to law notifying the public of the proposed conveyance and transfer of title, and said public hearing was held.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The City of Marshalltown, Iowa, by this resolution, approve the conveyance and transfer of title by Quit Claim Deed to Gary Thompson of the property:

107 East Lincoln Street, legally described as: The West 45 feet of Lot 10, Block 1, Webster's Second Addition to the Town of North Marshall, Marshall County, Iowa

The consideration for such conveyance shall be the sum of \$1,510.00 (One Thousand Five Hundred One and 00/100).

Section 2. The City of Marshalltown hereby approves the transfer of said property, subject to easements being retained and rights of way of utilities, and access to and maintenance of said utilities. Said easements, rights of way and access will be retained until such time as the utility no longer utilizes or needs facilities in this location.

Passed this 26th day of February 2024, and signed this ____ day of February 2024.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Vacant, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor and City Council
FROM: Alicia Hunter, City Clerk
DATE: February 7, 2024
RE: Set Public Hearing for Sale of City Lots

Strategic Plan:

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Description/Background: Over the past few weeks several vacant lots have been advertised for sale by sealed bid. The deadline for bids was Tuesday, February 6th at 10 am. We received at least one bid for each property. A resolution setting a public hearing as well as the bid tab is attached. A summary of the winning bids is listed below.

BIDDER	VACANT LOT	BID PRICE
LaVern A. Wickam	719 N 4 th Ave	\$5,025
David Heddens	310 N 5 th St	\$1,550
Gary Thompson	107 E Lincoln St	\$1,510
Dan Oswald	102 N 22 nd St	\$2,001
Dan Oswald	901 N 5 th Ave	\$3,000

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



Bid Tab - Vacant Lots of Sale**Bid Opening February 6, 2024 at 10:00 am**

	8418-26-308-008	8418-28-451-015	8418-26-407-005	8418-26-277-001	8418-26-229-013
Bidder Name	310 N. 5TH ST	102 N. 22ND ST	107 E. LINCOLN ST	719 N. 4TH AVE	901 N. 5TH AVE
LaVern A. Wickam				\$5,025	\$1,500
David Heddens	\$1,550				
Robert Gooding					\$1,557
Carol Bristley					\$1,975
Thomas Morford				\$2,500	
Lizeth Ibarra	\$1,000				
DeMorris Dean		\$850			\$950
Gary Thompson			\$1,510		
Dan Oswald	\$1,251	\$2,001			\$3,000

**RESOLUTION PROVIDING FOR THE CONVEYANCE AND TRANSFER OF
TITLE FOR 719 NORTH 4TH AVENUE FROM THE CITY OF
MARSHALLTOWN, IOWA TO LAVERN A. WICKAM**

WHEREAS, the Council of the City of Marshalltown, Iowa finds it is in the best interest of the City and proposes to convey and transfer by Quit Claim Deed, property set out and described in Section 1 hereof to Lavern A. Wickam; and

WHEREAS, the consideration for the transfer of the real estate to Lavern A. Wickam, as set forth in Section 1, is the full sum of \$5,025 (Five Thousand Twenty-Five and 00/100) Dollars, said sum payable to the City of Marshalltown; and

WHEREAS, the property being transferred by the City of Marshalltown, Iowa to Lavern A. Wickam is real estate which is not being used to the full advantage of the City, and is not required for any other public purpose, and no rights of private persons will be adversely affected; and

WHEREAS, the City of Marshalltown hereby proposes the transfer of said property, subject to easements being retained and rights of way of utilities, and access to and maintenance of said utilities. Said easements, rights of way and access will be retained until such time as the utility no longer utilizes or needs facilities in this location; and

WHEREAS, a notice of public hearing has been published according to law notifying the public of the proposed conveyance and transfer of title, and said public hearing was held.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The City of Marshalltown, Iowa, by this resolution, approve the conveyance and transfer of title by Quit Claim Deed to Lavern A. Wickam of the property:

719 North 4th Avenue, legally described as: Lot Ten, Block Four in Binford Park Manor Addition to the Original Town of Marshall, Marshall County, Iowa

The consideration for such conveyance shall be the sum of \$5,025.00 (Five Thousand Twenty-Five and 00/100).

Section 2. The City of Marshalltown hereby approves the transfer of said property, subject to easements being retained and rights of way of utilities, and access to and maintenance of said utilities. Said easements, rights of way and access will be retained until such time as the utility no longer utilizes or needs facilities in this location.

Passed this 26th day of February 2024, and signed this ____ day of February 2024.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Vacant, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor and City Council
FROM: Alicia Hunter, City Clerk
DATE: February 7, 2024
RE: Set Public Hearing for Sale of City Lots

Strategic Plan:

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Description/Background: Over the past few weeks several vacant lots have been advertised for sale by sealed bid. The deadline for bids was Tuesday, February 6th at 10 am. We received at least one bid for each property. A resolution setting a public hearing as well as the bid tab is attached. A summary of the winning bids is listed below.

BIDDER	VACANT LOT	BID PRICE
LaVern A. Wickam	719 N 4 th Ave	\$5,025
David Heddens	310 N 5 th St	\$1,550
Gary Thompson	107 E Lincoln St	\$1,510
Dan Oswald	102 N 22 nd St	\$2,001
Dan Oswald	901 N 5 th Ave	\$3,000

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



Bid Tab - Vacant Lots of Sale**Bid Opening February 6, 2024 at 10:00 am**

	8418-26-308-008	8418-28-451-015	8418-26-407-005	8418-26-277-001	8418-26-229-013
Bidder Name	310 N. 5TH ST	102 N. 22ND ST	107 E. LINCOLN ST	719 N. 4TH AVE	901 N. 5TH AVE
LaVern A. Wickam				\$5,025	\$1,500
David Heddens	\$1,550				
Robert Gooding					\$1,557
Carol Bristley					\$1,975
Thomas Morford				\$2,500	
Lizeth Ibarra	\$1,000				
DeMorris Dean		\$850			\$950
Gary Thompson			\$1,510		
Dan Oswald	\$1,251	\$2,001			\$3,000

**RESOLUTION PROVIDING FOR THE CONVEYANCE AND TRANSFER
OF TITLE FOR 901 NORTH 5TH AVENUE FROM THE CITY OF
MARSHALLTOWN, IOWA TO DAN OSWALD**

WHEREAS, the Council of the City of Marshalltown, Iowa finds it is in the best interest of the City and proposes to convey and transfer by Quit Claim Deed, property set out and described in Section 1 hereof to Dan Oswald; and

WHEREAS, the consideration for the transfer of the real estate to Dan Oswald, as set forth in Section 1, is the full sum of \$3,000 (Three Thousand and 00/100) Dollars, said sum payable to the City of Marshalltown; and

WHEREAS, the property being transferred by the City of Marshalltown, Iowa to Dan Oswald is real estate which is not being used to the full advantage of the City, and is not required for any other public purpose, and no rights of private persons will be adversely affected; and

WHEREAS, the City of Marshalltown hereby proposes the transfer of said property, subject to easements being retained and rights of way of utilities, and access to and maintenance of said utilities. Said easements, rights of way and access will be retained until such time as the utility no longer utilizes or needs facilities in this location; and

WHEREAS, a notice of public hearing has been published according to law notifying the public of the proposed conveyance and transfer of title, and said public hearing was held.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The City of Marshalltown, Iowa, by this resolution, approve the conveyance and transfer of title by Quit Claim Deed to Dan Oswald of the property:

901 North 5th Avenue and adjoining alley, legally described as: LOT ONE IN BLOCK SEVEN IN BINFORD PARK MANOR ADDITION TO THE ORIGINAL TOWN OF MARSHALL, MARSHALL COUNTY, IOWA.

THAT PORTION OF THE VACATED NORTH-SOUTH ALLEY DIRECTLY EAST LOT ONE IN BLOCK SEVEN IN BINFORD PARK MANOR ADDITION TO THE ORIGINAL TOWN OF MARSHALL, MARSHALL COUNTY, IOWA.

The consideration for such conveyance shall be the sum of \$3,000.00 (Three Thousand and 00/100).

Section 2. The City of Marshalltown hereby approves the transfer of said property, subject to easements being retained and rights of way of utilities, and access to and maintenance of said utilities. Said easements, rights of way and access will be retained until such time as the utility no

longer utilizes or needs facilities in this location.

Passed this 26th day of February 2024, and signed this _____ day of February 2024.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Vacant, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor and City Council
FROM: Alicia Hunter, City Clerk
DATE: February 7, 2024
RE: Set Public Hearing for Sale of City Lots

Strategic Plan:

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Description/Background: Over the past few weeks several vacant lots have been advertised for sale by sealed bid. The deadline for bids was Tuesday, February 6th at 10 am. We received at least one bid for each property. A resolution setting a public hearing as well as the bid tab is attached. A summary of the winning bids is listed below.

BIDDER	VACANT LOT	BID PRICE
LaVern A. Wickam	719 N 4 th Ave	\$5,025
David Heddens	310 N 5 th St	\$1,550
Gary Thompson	107 E Lincoln St	\$1,510
Dan Oswald	102 N 22 nd St	\$2,001
Dan Oswald	901 N 5 th Ave	\$3,000

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



Bid Tab - Vacant Lots of Sale**Bid Opening February 6, 2024 at 10:00 am**

	8418-26-308-008	8418-28-451-015	8418-26-407-005	8418-26-277-001	8418-26-229-013
Bidder Name	310 N. 5TH ST	102 N. 22ND ST	107 E. LINCOLN ST	719 N. 4TH AVE	901 N. 5TH AVE
LaVern A. Wickam				\$5,025	\$1,500
David Heddens	\$1,550				
Robert Gooding					\$1,557
Carol Bristley					\$1,975
Thomas Morford				\$2,500	
Lizeth Ibarra	\$1,000				
DeMorris Dean		\$850			\$950
Gary Thompson			\$1,510		
Dan Oswald	\$1,251	\$2,001			\$3,000

**ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN,
IOWA BY AMENDING CHAPTER 53: STORM WATER BY AMENDING SECTION 53.006
RATE STRUCTURE AND STORM WATER RATE**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The Code of Ordinances, City of Marshalltown is hereby amended by repealing Section 53.006 and replacing with the following:

(A) Any property, lot, parcel of land, building or premises that is tributary directly or indirectly to the storm water system of the city, shall be subject to a rate based upon the quantity of impervious area situated thereon. This charge is not related to the water and/or sewer service and does not rely on occupancy of the premises to be in effect. All properties having impervious area of at least 150 square feet within the corporate limits of the city will be assigned the rate.

(B) A unit of impervious surface area on an average single-family, residential property or equivalent residential unit (ERU) is the quantity used for assessing storm water charges. One ERU equals 2,800 square feet of impervious area for the city.

(C) The Storm Water Utility charge is calculated based on the following method.

(1) Single-family residential customers and duplexes with gross property area less or equal to two acres will be assigned one ERU and assessed a storm water charge that is equivalent to one ERU unit rate per month.

(2) All other developed properties shall be assigned a number of ERUs based upon the property's individually measured impervious area (in square feet) divided by one ERU, or 2,800 square feet, and rounding up to the nearest integer. The monthly storm water charge assessed to each of these properties is the number of ERUs times the ERU unit rate.

(3) Storm water charges for residential customers with gross property area greater than two acres or non-residential developments shall be based on measurements of impervious areas.

(D) Impervious area measurements shall be maintained by the city's Engineering Department for all residential customers with parcels greater than two acres and non-residential customers to determine their share of the storm water management costs. In no event shall any owner specified herein pay less than the rate required for one ERU per month. As part of the building permit process, property owners shall coordinate with the city's Building Inspection and Engineering staff to ensure that, as impervious areas change on the owner's property due to construction or demolition, the Engineering Department maintains up to date records of impervious areas for use in determining property Storm Water Utility billing.

(E) Commencing on July 1, 2024, and continuing thereafter, the monthly unit rate shall be \$4.20 per equivalent residential unit (ERU).

Section 2. The Code of Ordinances of the City of Marshalltown is hereby amended and all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

Section 4. This ordinance shall be in effect after its final passage, approval, and publication as provided by law.

Passed this ____ day of _____, 2024, and signed this ____ day of _____, 2024.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the ____ day of _____, 2024, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the ____ day of _____, 2024.

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Vacant, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: February 12, 2024
RE: Ordinance Amendment - § 53.006 RATE STRUCTURE AND STORM WATER RATE

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Plan and fund improvements to the City's infrastructure and buildings; Review programs and services

Recommendation: Approve an Ordinance Amendment to change the storm water rate from \$4.00 per ERU to \$4.20 per ERU, effective July 1, 2024.

Budget Impact: The increase in storm water rate is anticipated to generate an additional \$66,250 annually, starting with FY 2025.

Description/Background: Following discussion at the February 5th, budget discussion on the Storm Water Enterprise, direction was given to proceed with the recommended ERU increase. The following is the proposed schedule:

February 12 th , 2024	Ordinance Amendment – 1 st Reading
February 26 th , 2024	Ordinance Amendment – 2 nd Reading
March 11 th , 2024	Ordinance Amendment – 3 rd Reading
July 1 st , 2024	Rate Fee Change Takes Effect

The proposed ordinance amendment is as follows:

§ 53.006 Rate Structure and Storm Water Rate.

(E) Commencing on ~~7-1-2017~~ **July 1, 2024**, and continuing thereafter, the monthly unit rate shall be ~~\$4.00~~ **\$4.20** per equivalent residential unit (ERU).

~~—(F)— The rates shall become effective on July 1 in each year, with rates being effective upon publication of the ordinance as required by law.~~

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



Our storm water division operates out of two Funds. **Fund 740** is considered our standard operating / debt service payment fund. **Fund 741** is for larger storm water projects and is currently where the 4th & Meadow Lane Storm Sewer project is being funded (2020 Revenue Bond) and expensed out of.

As we talk about storm sewer, it covers many areas. So, where do these fees go & what are they used for?

- a. Staff & equipment to maintain storm sewer, box culverts, city owned retention/detention basins, and infrastructure data management.
 - a. >61 Miles of Storm Sewer Pipe from 6-72"
 - b. >3,600 Intakes/Structures
- b. Staff & equipment to maintain storm water pump stations (Riverview Park & 18th Ave) & non-fixed-stations pumps.
- c. Staff & equipment to maintain our levee system.
- d. Partially funds staff in engineering that permit or design storm water infrastructure. Enforce ordinances related to storm water runoff.
- e. Hire Marshalltown Water Works to do utility billing.
- f. Pays 10% of the City Administrator wages and benefits.
- g. Pays 5% of HR Director's wages and benefits.
- h. Pays \$19,100 annually to assist with Finance Department's staff, services and software.
- i. Manage Local Floodplain Permits.
- j. State of Iowa Requirement – Manage city's MS4 Permit, annual report, annual inspections of city infrastructure, and quarterly inspections of private construction projects
- k. Capital Storm Infrastructure Projects:
 - a. Hwy 14 Overlay (South Portion of Town) – Intake Tops were redone, \$150k
 - b. S 7th Ave Extension - \$169k
 - c. 4th & Meadow Lane Storm Sewer (2020 Revenue Bond) - \$3.5M
- l. Debt Service on Past Storm Water Projects (2016 & 2020) ~\$545k

We also have storm water projects or aspect of capital projects that are funded through straight GO Bonds that are not pulled out of storm water utility fund due to lack of revenue generated through utility or being part of larger complete street projects.

In preparing the budget, we were/are proposed to operate in a budget shortfall. City staff have reviewed and made the following **recommendations to help balance the budget**:

Reduce Expenses:

There aren't a lot of expenses that we can cut and still provide a minimum level of service and meet requirements from Iowa DNR and USACE. The areas where we are proposing are in the capital improvement plan. The following changes are being recommended (and have been made in both Plan-It – CIP program & Tyler accounting system):

1. The city's utility locate truck was totaled in 2022 (shared expense between sanitary/storm). Since that time, they have been borrowing a truck from Engineering due to a vacancy in Engineering and the ability for Engineering to share/borrow vehicles

CITY COUNCIL

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or drive our own around town. We've attempted to order a replacement vehicle through government fleet purchase and have had the truck order cancelled three times. While we try to stick to a 10-year rotation in many vehicles, we have a ¾ Ton 2015 sewer truck planned for replacement in FY25 that we will cycle down to become the locate truck. A ¾ Ton truck is overkill for what a locate vehicle is needed, but at this time, feel this is our best option financially. The locate vehicle was removed from FY24 CIP and delayed to FY27 to re-evaluate at that time.

2. The storm water coordinator's vehicle (2012 Ford Expedition XL 4X4 Asset 6804), which is a shared expense between storm water and road use tax, was up for replacement and planned in FY24. We have not ordered it as we were wanting to switch to a ¾ Ton truck and they aren't ordering those in government fleet right now because they've cancelled almost everyone one ordered in the last two years. We are recommending delaying this and re-evaluating in FY26. We will keep driving the Ford Expedition.
3. Storm Water Lift Station (18th Ave)
 - a. Delay to FY26 - Wet Well Cleaning (\$50k in FY24)
 - b. Delay to FY26 – Major Rebuilding of Discharge Pump #1 (\$50k in FY25)
 - c. Delay to FY26 – Replace Drain Pump #1 (\$10k in FY25)
 - d. Delay to FY26 – Replace Drain Pump #1 (\$10k in FY25)

There may be potential to do a larger FY26 project at the 18th Ave Lift Station as we also had CIP plans in FY26 that included telemetry update and replacing the AC unit. We could combine these projects together into a single larger project with estimated cost of \$190k. There is a chance that contingency funds will remain on storm water revenue bond 2020 from 4th & Meadow Lane Storm Sewer project where those funds could be allocated to this larger project and completed sooner. If that becomes a viable financing option, the spending authority is already budgeted in FY24 in Fund 741.

Increase Revenue:

Marshalltown's storm sewer utility rate has been consistent with no increases since FY 2017. In 2021, the city hired HDR to conduct a storm water utility rate study. Preliminary results at a progress report had indicated a recommendation of increasing rate increases of 3%, 5%, 10%, and 40%. Direction during 2022 was that a 10% & 40% rate increase was not going to be well received and that we should budget to not require anything more than a 5% increase. Many projects were moved back in the CIP (levee repairs, dredging storm water retention basins, and a 13th St/Church St Interceptor project). In late 2022 and 2023, direction was to pause discussions of a rate increase because of the discussions surrounding the Franchise Fee and need to discuss renewing LOST. Ideally, rate discussions include input from a City Administrator that has a full picture of city finances and impacts to residents and businesses in the community; however, I am proposing that we do proceed with a rate increase (in addition to reducing expenses) to help balance the budget.

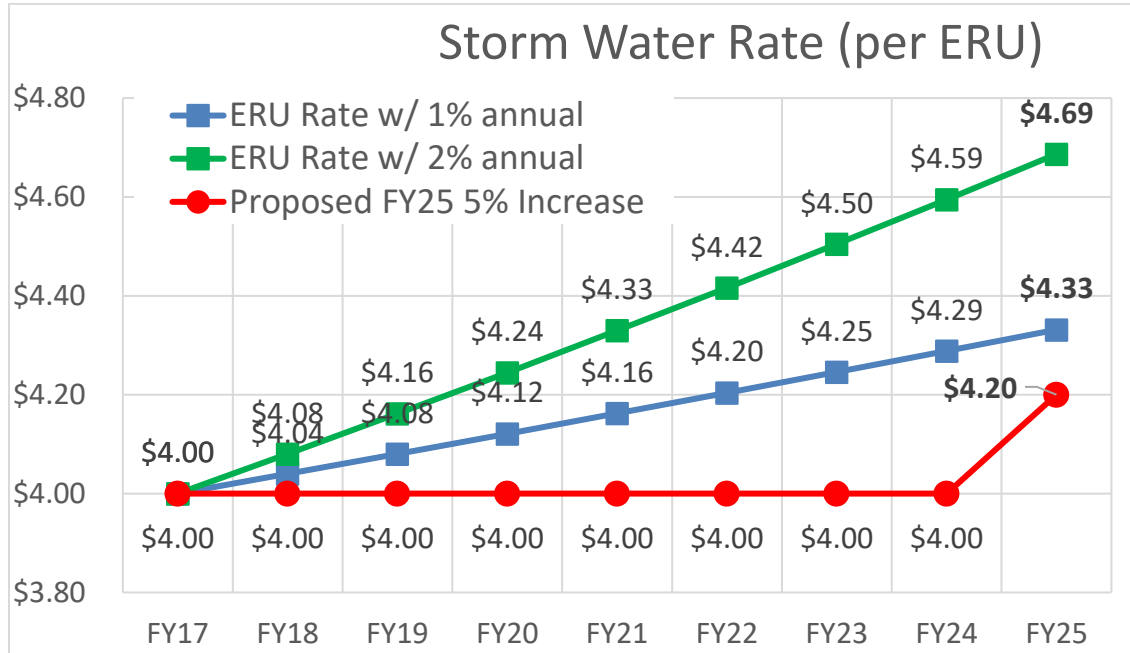
I do not take increasing utility rates lightly, but do feel this is needed. **I'm proposing a rate increase to be effective July 1, 2024 for FY25. We estimate FY24 Storm Water Utility Fees in the amount of \$1,325,000. A 5% increase would generate an additional \$66,250. If council agrees to this, I will bring this back as a formal resolution for approval at the next city council**

CITY COUNCIL

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Greg Nichols, Jeff Schneider, Gary Thompson



meeting. In general, a good approach to utility rates is planned, smaller, and consistent utility rate adjustments. Below compares how that approach would have resulted; a 5% increase for FY25 is still behind where we likely should be. I am recommending a 5% increase and to re-evaluate through a utility rate study to be conducted in 2024 to evaluate what recommendations may be for future years.



Below is a summary of how these proposed modifications work to balance our budget. With many enterprise funds, capital purchases cause fluctuation from year to year. This proposal essentially balances the budget when looking at a combined FY24 & FY25.

FUND 740	Department Request Iteration #1	Modifications to Balance Budget (as presented in Budget Comparison Report)
FY24 Starting Fund Balance	\$ 1,751,034	\$ 1,751,034
FY24 Net Revenue/Expenses	- \$ 8,756	\$ 83,544
Projected FY24 End/FY25 Start Balance	\$ 1,742,278	\$ 1,834,578
Anticipated FY 25 Revenue	\$ 1,337,100	\$ 1,403,350
Anticipated FY 25 Operating Expense	- \$ 1,012,175	- \$ 942,175
Anticipated FY 25 Debt Service	- \$ 545,056	- \$ 545,056
<i>Subtotal FY25 Net Revenue/Expenses</i>	<i>- \$ 220,131</i>	<i>- 83,881</i>
Projected Ending FY25 Fund Balance	\$ 1,522,147	\$ 1,750,697

CITY COUNCIL

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Fund 741 has a fund balance of \$797,609. Fund 741 is currently the project Fund for the 4th & Meadow Lane Storm Sewer project with an estimated \$433,347 of remaining current bond revenue. This does provide contingency of \$279,294 on this project with this bond; however, until the project is complete, we recommend to leave it with the project.

When we look at Fund Balance, I typically target 1-Year expense Fund Balance for utilities. Equipment and large CIP purchases are one of the reasons to keep higher level fund balance. If there is desire to do some storm infrastructure projects utilizing cash-on-hand without bonding, then we would want an even higher Fund Balance due to the relatively low operating expenses when compared to cost of constructing storm water improvements. Looking at CIP purchases planned in the next few years, we anticipate needing to utilize cash on hand to help purchase these items, especially in FY26 & FY28:

	FY 2025	FY 2026	FY 2027	FY 2028
Planned 740 CIP Purchases	\$112,200	\$355,600	\$187,667	\$369,600

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CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



MARSHALLTOWN

I O W A

Joel Greer, Mayor
Vacant, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: February 26, 2024
RE: Discussion – UPH Secondary Access Road

Strategic Plan:

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:

Plan for and construct new infrastructure.

Recommendation:

Council to determine whether to discontinue efforts to build a City Street, south of UPH, west of Highway 14.

Budget Impact: TBD

Description/Background: *See attached Exhibit for area this street has been discussed.*

In 2020 and 2021, the city had discussions about a potential private/public partnership between the City and Unity Point Health in regards to a Secondary Access Road that could be constructed as a Public Street. Direction given during a discussion item in February 2021 was to proceed with that intent. At that time, CGA estimates were a total contribution of \$500,000 from the city (\$50k Engineering & \$450k Construction). There was discussion that LOST would be a potential funding source for the City's contribution; however, no LOST funds were ever allocated to the project. In June of 2021, City signed an engineering agreement utilizing GO Bond Funds for engineering.

CGA has prepared plans to a 90-95% level. In an estimate of land acquisition and admin costs from CGA in June 2021, they estimated City's share of these costs to be approximately \$112,000. In the latest cost update from CGA was in May 2022, they projected city construction costs of approximately \$600,000. City staff requested an updated cost estimate from CGA; however, CGA indicated they wanted to hold off on further updates until land negotiations were complete. City staff estimate that UPH/CGA would be projecting a total contribution in the neighborhood of \$1M if total project costs were updated at this time.

During the timeframe between mid-2021 and early 2024, CGA and UPH have been unsuccessful in negotiating land purchase from the Church to proceed with a public street project. While those

CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson

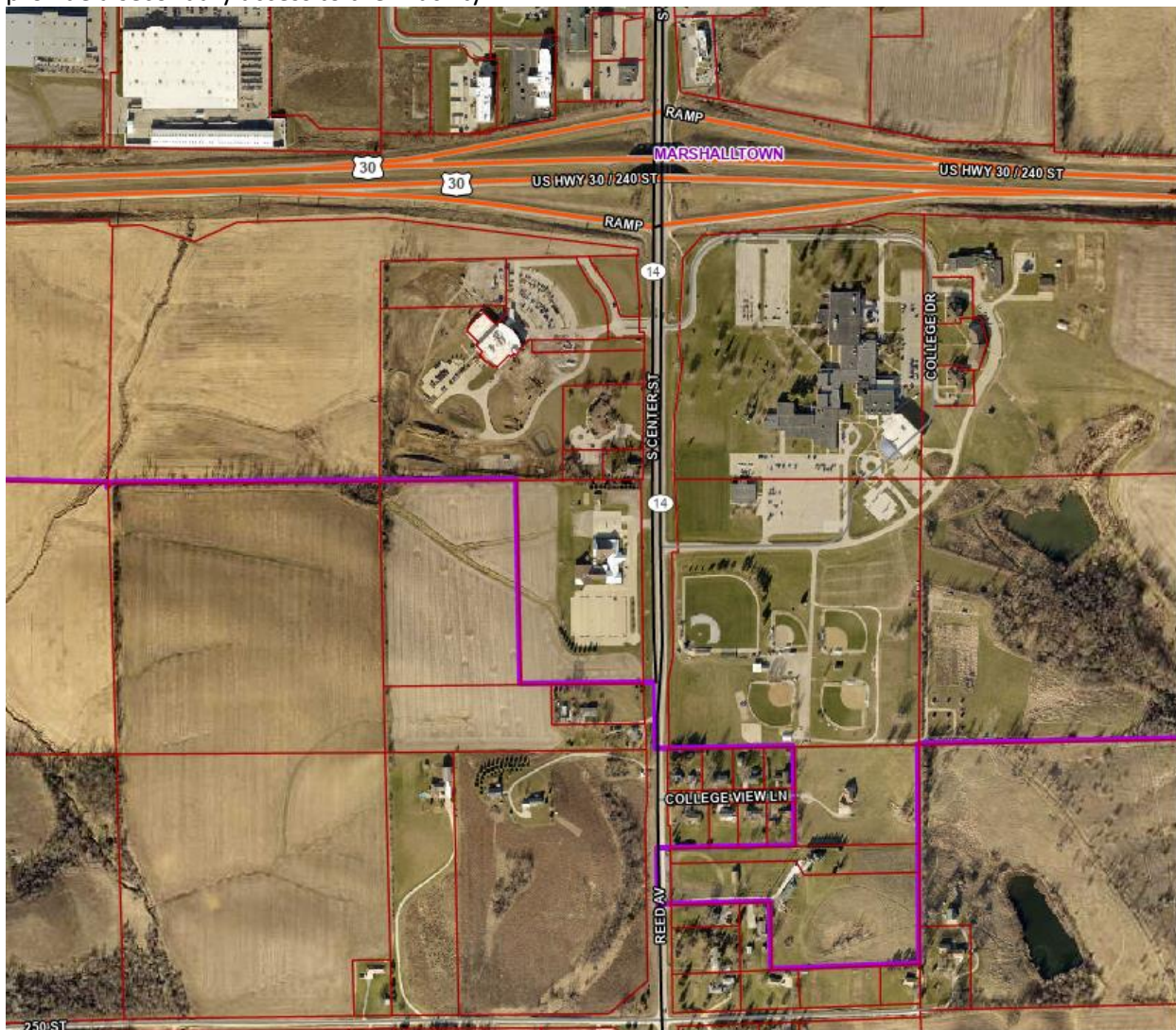


discussions have continued, they have not been successful to this point. Several aspects of a typical new street project have also been removed from the project, including:

- Marshalltown Water Works indicated they did not want a dead-end water main at this time in this location as there is no pending development in the area.
- The topography of this area is such that gravity sewer could not be run along the entirety of the proposed road. Gravity sewer was proposed to only run about ½ the distance to allow for a lift station and force main could connect in the future. However, because no development is planned, no lift station sizing or layout could be done now.
- Due to the perceived concern of it negatively impacting negotiation with the church in taking on snow removal and the need that utilities would need to be installed in the future – the sidewalk was pulled from the project.

At this time, city staff would like council direction and confirmation if they wish the City to continue to plan / pursue this potential city street.

Discontinuing the discussion and effort into a public street **would not** remove UPH's requirement to provide a secondary access to their facility.



CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



Background FYI:

City Council signed an Engineering Agreement with CGA on 06/14/21 for design & construction phase services in the amount of \$55,200. To date, CGA has spent \$42,403.85 of that contract.

At the February 8, 2021 City Council Meeting, there was a Discussion item (*Memo Attached*) regarding whether to continue to partner with UPH to make the drive that UPH needed a public street in a public/private partnership. Minutes from that discussion are:

Mindy Bryngelson, CGA, and Shari King, Unity Point Health Marshalltown, presented options for a private drive or public street leading into their new addition. City staff recommends partnering with UPH to make this a public street as the council agreed upon at the June 8, 2020 meeting. Motion by Thompson, second by Isom that UPH builds this as a private drive. Motion failed 2-5, Gowdy, Hoop, Martin, Starks, Wirin dissenting. Motion by Wirin, second by Martin to partner with UPH to build this as a public roadway. Motion carried 5-2, Isom and Thompson dissenting.

At the June 8, 2020 City Council Meeting, there was a Discussion item (*Memo Attached*) regarding the concept of a public/private partnership. Minutes from that discussion are:

UnityPoint Health (UPH) South Campus, Secondary Public Street Access. Representatives from Unity Point Health were present to discuss expansion of the services on South Center Street campus, and the request for a secondary public access. Three options were presented to the council. Mindy Bryngelson, representing CGA, answered questions relating to the site plan. UPH informed the council their road budget was limited to \$165,000 and asked the council to assist with construction costs if the council required a city street, as recommended by city staff. Neighboring properties include a residence, New Hope Christian Church. Mayor Greer asked that the council be given time to reflect, noting UPH campus construction is slated for September 2020.

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CITY COUNCIL

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



MARSHALLTOWN

— I O W A —

City Administrator's Office

Joel Greer, Mayor
Jessica Kinser, Administrator
Alicia Hunter, City Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: February 5, 2021
RE: Partnership with UPH on Public Street

At the June 8, 2020, City Council meeting, representatives from Unity Point Health-Marshalltown and CGA came before the Council to present options for a south roadway leading into their new addition. It was the staff recommendation that the City partner with UPH to make this road a public street and not a private drive. At that time, all seven Council members agreed and directed that options for a public street continue to be pursued.

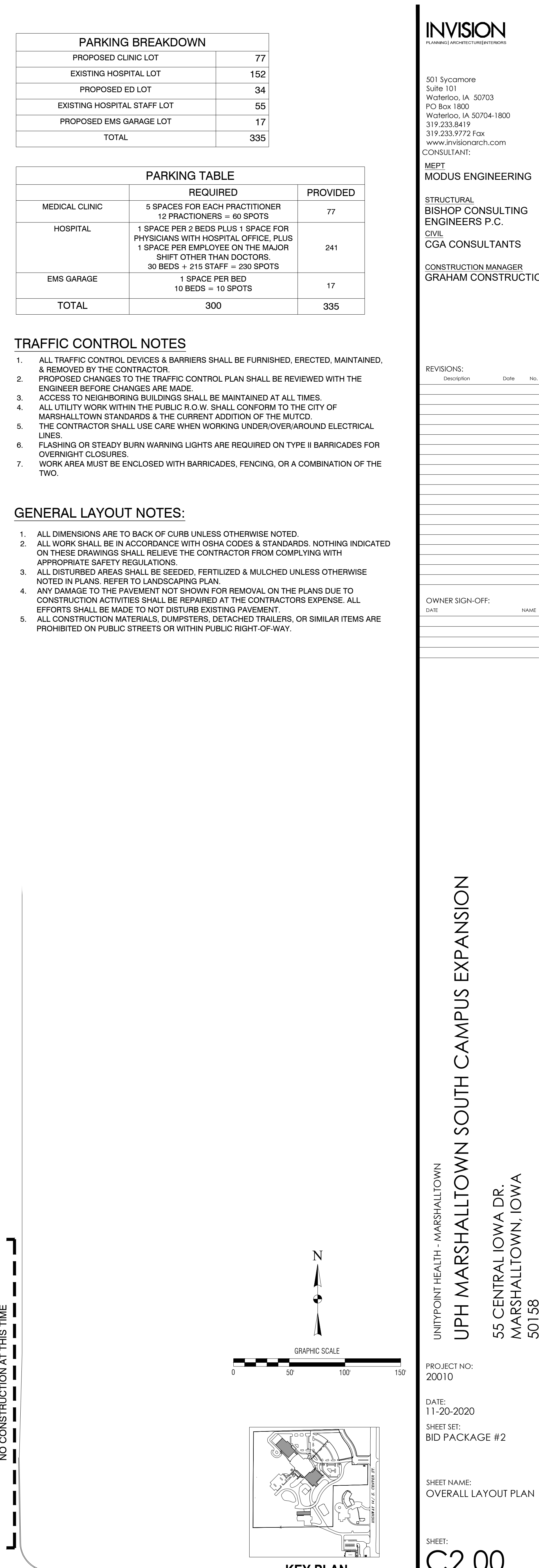
We are now at the point where the particulars are known for making the south drive a public street. Specifically, CGA has continued to work with adjacent property owners on a concept that could remove their driveways off of Highway 14 (DOT recommendation) and preserve the trees that separate the two properties currently. The concept is attached.

CGA's preliminary estimates for the additional land needed for right-of-way and the additional cost for building the street to public street standards is \$500,000-- \$50,000 for land and \$450,000 for the construction. This very preliminary figure is one that still requires staff review; however, the question before the Council is whether or not to partner with UPH and proceed with the public street. Having gone through the budget review for Local Option Sales Tax (LOST), I would recommend that the funding for this project come from the Council-designated portion of LOST, which showed approximately \$1.5 million remaining at the end of next fiscal year.

City Council

Susan Cahill, Michael Gowdy, Al Hoop,
Gabriel Isom, Bill Martin, Gary Thompson, Bethany Wirin





MARSHALLTOWN

I O W A

June 8, 2020

To: Mayor, Members of the City Council and City Administrator

From: Michelle Spohnheimer, Housing & Community Development Director

Re: Unity Point Health South Campus - street discussion

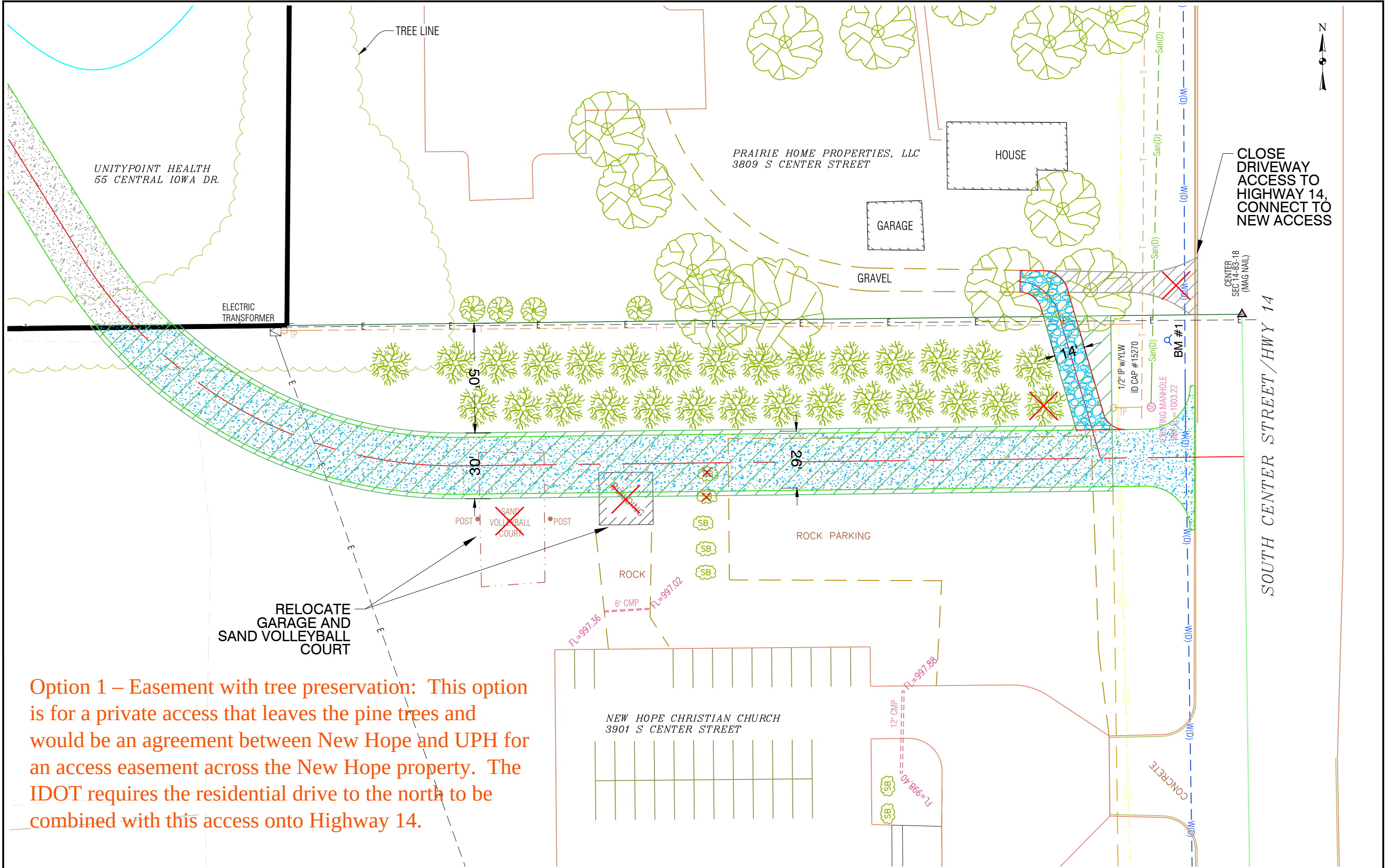
Policy Issue: Unity Point Health is preparing for Phase 2 of the south campus project. As part of the review process we have been discussing secondary access to the campus and accessibility to properties located West of the campus. CGA has prepared information related to three options which can provide the necessary access. This item is being presented to the Council as a discussion item to consider participation in the project in order to provide for future access and development.

Recommendation: From a long-term planning and transportation perspective it is the staff recommendation that the secondary access be a City street so that extensions can be made to the West as development occurs in the future. If the access is limited to a private drive it will be more difficult to provide public access when needed. Additionally, the Iowa DOT has reviewed the proposals and indicated a preference for Option 3.

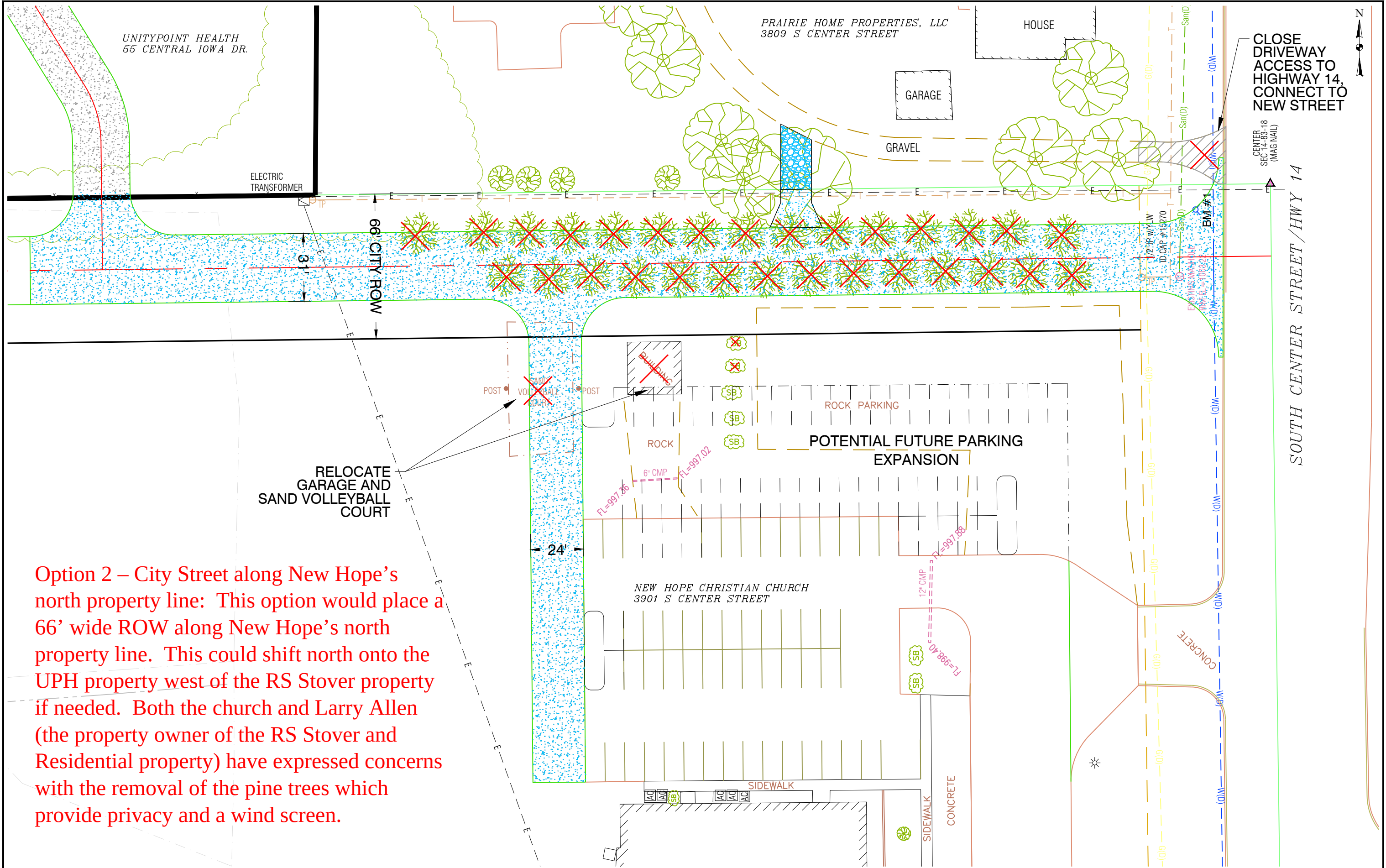
Background: During the construction of Phase 1 with MMSC conversations were had about needing additional access points for emergency response. The proposed access would need to go through the adjoining properties owned by Prairie Home Properties LLC on the North and New Hope Christian Church on the South. CGA and Unity Point Health have been in conversations with these owners regarding the various options.

Budget Impact: CGA has prepared cost estimates for the three options as shown in the attachment.

Attachment: Maps and cost estimate prepared by CGA. E-mail communication from the Iowa DOT.



Option 1 – Easement with tree preservation: This option is for a private access that leaves the pine trees and would be an agreement between New Hope and UPH for an access easement across the New Hope property. The IDOT requires the residential drive to the north to be combined with this access onto Highway 14.



Option 2 – City Street along New Hope’s north property line: This option would place a 66’ wide ROW along New Hope’s north property line. This could shift north onto the UPH property west of the RS Stover property if needed. Both the church and Larry Allen (the property owner of the RS Stover and Residential property) have expressed concerns with the removal of the pine trees which provide privacy and a wind screen.



NO.	REVISION	BY	DATE	NO.	REVISION	BY	DATE



Clapsaddle-Garber Associates, Inc.
Toll Free (800) 542-7961
www.cgaconsultants.com

DESIGNED: MMB DATE: 05/24/2020

DRAWN: DATE:

CHECKED: DATE:

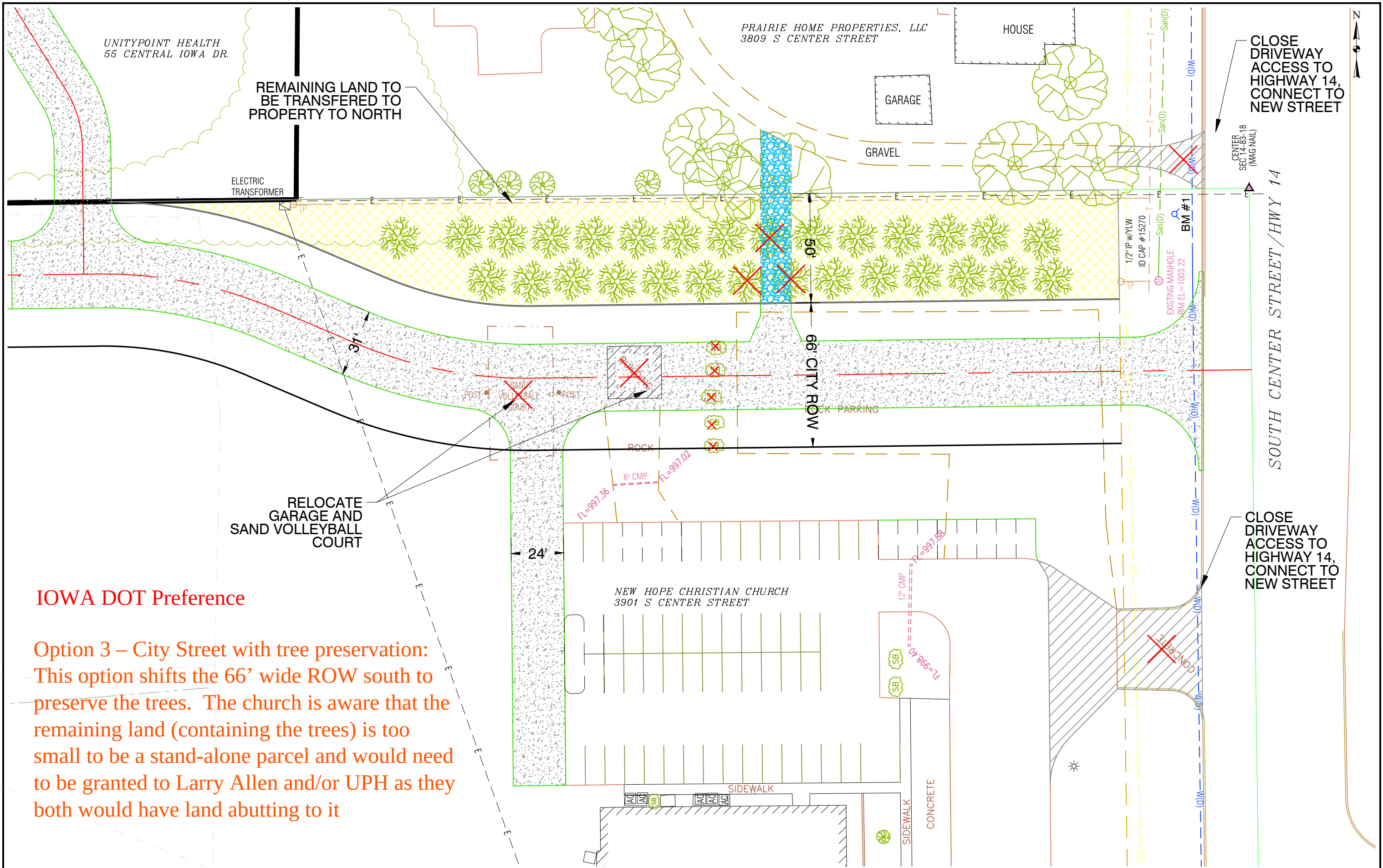
APPROVED: DATE:

UNITY POINT HEALTH SOUTH CAMPUS
MARSHALLTOWN, IOWA

SECONDARY ACCESS ROAD
OPTION 2 - CITY STREET

PROJECT NO.
5783.04

SHEET NO.
2 OF 3



IOWA DOT Preference

Option 3 – City Street with tree preservation:
This option shifts the 66’ wide ROW south to preserve the trees. The church is aware that the remaining land (containing the trees) is too small to be a stand-alone parcel and would need to be granted to Larry Allen and/or UPH as they both would have land abutting to it

UnityPoint Health Secondary Access to Highway 14

Estimated Costs

Construction Costs									
Item No.	Description	Unit Cost		Option 1: Private Access		Option 2: City Street		Option 3: City Street	
		Price	Unit	Quantity	Total Cost	Quantity	Total Cost	Quantity	Total Cost
1	Clearing and Grubbing	\$ 5,000.00	Acre	0.1	\$ 500.00	0.2	\$ 1,000.00	0.2	\$ 1,000.00
2	Tree Removal	\$ 250.00	Each	1	\$ 250.00	30	\$ 7,500.00	4	\$ 1,000.00
3	Class 10 Earth Moving	\$ 10.00	CY	700	\$ 7,000.00	1600	\$ 16,000.00	1800	\$ 18,000.00
4	Topsoil, Strip Salvage, and respread	\$ 10.00	CY	350	\$ 3,500.00	800	\$ 8,000.00	800	\$ 8,000.00
5	Subgrade Perparation, 12"	\$ 4.50	SY	1676	\$ 7,542.00	2160	\$ 9,720.00	2190	\$ 9,855.00
6	Granular Subbase, 6"	\$ 7.00	SY	1675	\$ 11,725.00	120	\$ 840.00	120	\$ 840.00
7	Granular Subbase, 9"	\$ 10.50	SY	0	\$ -	2160	\$ 22,680.00	2190	\$ 22,995.00
8	Subdrain, Perforated 6"	\$ 15.00	LF	0	\$ -	1110	\$ 16,650.00	1120	\$ 16,800.00
9	Subdrain Cleanout, Type A-2	\$ 800.00	Each	0	\$ -	4	\$ 3,200.00	4	\$ 3,200.00
10	Storm Sewer, 12" HDPE	\$ 45.00	LF	500	\$ 22,500.00	0	\$ -	0	\$ -
11	Storm Sewer, 12" RCP	\$ 50.00	LF	0	\$ -	640	\$ 32,000.00	650	\$ 32,500.00
12	Storm Sewer, 12" RCP Apron	\$ 800.00	LF	0	\$ -	1	\$ 800.00	1	\$ 800.00
13	Storm Sewer Intake	\$ 3,000.00	Each	4	\$ 12,000.00	4	\$ 12,000.00	4	\$ 12,000.00
14	Sanitary Sewer Service, 6"	\$ 60.00	LF	500	\$ 30,000.00	0	\$ -	0	\$ -
15	Sanitary Sewer Main, 8"	\$ 65.00	LF	0	\$ -	540	\$ 35,100.00	590	\$ 38,350.00
16	Sanitary Sewer, Cleanout	\$ 800.00	Each	1	\$ 800.00	0	\$ -	0	\$ -
17	Sanitary Sewer Manhole	\$ 5,000.00	Each	0	\$ -	1	\$ 5,000.00	4	\$ 20,000.00
18	Water Main, 8"	\$ 45.00	LF	0	\$ -	540	\$ 24,300.00	590	\$ 26,550.00
19	Water Valve	\$ 2,500.00	Each	0	\$ -	1	\$ 2,500.00	1	\$ 2,500.00
20	Hydrant Assembly	\$ 5,000.00	Each	0	\$ -	1	\$ 5,000.00	1	\$ 5,000.00
21	Pavement Removal	\$ 7.00	SY	0	\$ -	0	\$ -	400	\$ 2,800.00
22	Pavement, PCC, 6"	\$ 40.00	SY	1500	\$ 60,000.00	100	\$ 4,000.00	576	\$ 23,040.00
23	Pavement, PCC, 7"	\$ 44.00	SY	0	\$ -	1925	\$ 84,700.00	1950	\$ 85,800.00
24	Highway 14 Curb and Gutter Unit	\$ 40.00	LF	26	\$ 1,040.00	26	\$ 1,040.00	94	\$ 3,760.00
25	Driveway, Granular, 8"	\$ 25.00	SY	125	\$ 3,125.00	40	\$ 1,000.00	115	\$ 2,875.00
26	Sidewalk, PCC 5"	\$ 55.00	SY	0	\$ -	305	\$ 16,775.00	311	\$ 17,105.00
27	Traffic Control		LS	1	\$ 3,000.00	1	\$ 6,000.00	1	\$ 9,000.00
28	Mobilization		LS	1	\$ 4,900.00	1	\$ 10,200.00	1	\$ 12,000.00
29	Seeding, Fertilizing, and Mulching	\$ 3,500.00	Acre	0.2	\$ 700.00	0.62	\$ 2,170.00	0.8	\$ 2,800.00
Construction Total				\$ 168,582.00		\$ 328,175.00		\$ 378,570.00	

UnityPoint Health Secondary Access to Highway 14

Estimated Costs

Engineering, Land Acquisition, and Administration Costs								
	Option 1: Private Access		Option 2: City Street		Option 3: City Street			
Estimated Land Acquisition	\$ 56,000.00	per Acre	0.33	\$ 18,480.00	0.8	\$ 44,800.00	1.21	\$ 67,760.00
Platting and Easement Documentation				\$ 10,000.00		\$ 12,000.00		\$ 12,000.00
Design, Construction Documents, and CM (12%)				\$ 20,229.84		\$ 39,381.00		\$ 45,428.40
Construction Observation and Aministration (10%)				\$ 16,858.20		\$ 32,817.50		\$ 37,857.00
Engineering, CM, Land Acquisition, and Administration Total				\$ 65,568.04		\$ 128,998.50		\$ 163,045.40
Total Costs								
	Option 1: Private Access		Option 2: City Street*		Option 3: City Street*			
Total Cost of Each Option				\$234,151.00		\$457,174.00		\$541,616.00

* Note, this option assumes that adjustments to the Highway 14 turnlane, signals, and/or adjustments to the MCC access drive on the east will not be required by the IDOT at this location. A traffic study will be conducted once normal traffic volumes resume to determine if additional modifications to Highway 14 and adjacent access points will be required.

Mindy Bryngelson

From: Gustafson, Tony <Tony.Gustafson@iowadot.us>
Sent: Monday, June 1, 2020 12:24 PM
To: Mindy Bryngelson
Cc: Crouch, Tim; Gansen, Elijah; Armstrong, Leilah; Smyth, Allison; Smyth-peters, Deanna
Subject: RE: Marshalltown Unity Point Expansion - secondary access onto Highway 14

Good afternoon Mindy,

The DOT would prefer option 3 which closes two access points on Iowa 14 and moves them to a new city street.

An updated study is needed. The new traffic study should include the new city street intersection, as we need to evaluate the need for left and right turn lanes. And, how a NB left turn lane for the new intersection (if needed) will interact with the SB left turn lane for the community college entrance south of this new intersection. The study will also need to include the analysis of the north hospital entrance for the possible/requested installation of the traffic signal.

It will be difficult to get representative traffic counts for the existing north hospital entrance, as a result of the decreased traffic during the COVID-19 response. So, they may need to wait on the study, unless they have traffic counts taken prior to the downturn in traffic. It appears that traffic is increasing, but it was still down an average of 23% at all sites in the state last week. However, city streets and secondary roads were only down about 15%.

Please let me know if there are any questions. Thanks.



TONY J. GUSTAFSON, P.E.
ASSISTANT DISTRICT 1 ENGINEER
DISTRICT 1 OFFICE

Tony.Gustafson@iowadot.us
Office phone: 515-239-1430

 Iowa Department of Transportation

From: Mindy Bryngelson <mbryngelson@cgaconsultants.com>
Sent: Friday, May 29, 2020 8:52 AM
To: Gustafson, Tony <Tony.Gustafson@iowadot.us>
Cc: Crouch, Tim <Tim.Crouch@iowadot.us>; Gansen, Elijah <Elijah.Gansen@iowadot.us>; Armstrong, Leilah <Leilah.Armstrong@iowadot.us>; Smyth, Allison <Allison.Smyth@iowadot.us>; Smyth-peters, Deanna <Deanna.Smyth-Peters@iowadot.us>
Subject: RE: Marshalltown Unity Point Expansion - secondary access onto Highway 14

Tony,

The City of Marshalltown is considering making the secondary access drive to the UPH facility a public street to serve the property to the west for future development. Our original traffic study modeled all of this potential traffic using the north roadway. Could I get feedback on the attached scenarios of this south drive/public street from your perspective? Would you require the updated traffic study to include both intersections if the south access were to become a public street? I would like to pass your comments on to the city on Monday of next week so that it may be included in their June 8th Council packet for discussion. Attached you will find the "UPH Marshalltown Secondary Access Options_5-24-20.pdf":

- "Option 1 – Easement": This is essentially what we initially proposed to you in March in this area but with a slight shift south to save trees and incorporating the residential driveway into this drive as the IDOT had requested.

- “Option 2 – City Street”: This shows a new city street that would be located at the north end of the Church’s property. This also includes connecting the residential driveway 150’ west of the intersection.
- “Option 3 – City Street with trees preservation”: This shows a new city street slight south of the Option 2 location in order to preserve pine trees that provide privacy and a wind block for the residence to the north. This also includes connecting the residential driveway 150’ west of the intersection and connecting the church’s driveway as well.

In addition, I have attached the original file that I sent on 3/26/20 to help with orientation.

Thank you,
Mindy

Mindy M. Bryngelson, PE
Vice President

Clapsaddle-Garber Associates, Inc. (CGA)
[1523 S. Bell Avenue, Suite 101](#)
[Ames, Iowa 50010](#)

Office: 515-232-1784, ext 62
Mobile: 641-751-0939
mbryngelson@cgaconsultants.com

From: Gustafson, Tony <Tony.Gustafson@iowadot.us>
Sent: Thursday, March 26, 2020 12:23 PM
To: Mindy Bryngelson <mbryngelson@cgaconsultants.com>
Cc: Crouch, Tim <Tim.Crouch@iowadot.us>; Gansen, Elijah <Elijah.Gansen@iowadot.us>; Armstrong, Leilah <Leilah.Armstrong@iowadot.us>; Smyth, Allison <Allison.Smyth@iowadot.us>; Smyth-peters, Deanna <Deanna.Smyth-Peters@iowadot.us>
Subject: FW: Marshalltown Unity Point Expansion - secondary access onto Highway 14

Mindy,

Please find below comments received thus far today. Thanks.



TONY J. GUSTAFSON, P.E.
ASSISTANT DISTRICT 1 ENGINEER
DISTRICT 1 OFFICE

Tony.Gustafson@iowadot.us
Office phone: 515-239-1430

 Iowa Department of Transportation

From: Armstrong, Leilah <Leilah.Armstrong@iowadot.us>
Sent: Thursday, March 26, 2020 12:00 PM
To: Gansen, Elijah <Elijah.Gansen@iowadot.us>; Gustafson, Tony <Tony.Gustafson@iowadot.us>; Crouch, Tim <Tim.Crouch@iowadot.us>; Younkin, Kurtis <Kurtis.Younkin@iowadot.us>; Smyth, Allison <Allison.Smyth@iowadot.us>; Kretlow, Gary <Gary.KretlowJr@iowadot.us>; Smyth-peters, Deanna <Deanna.Smyth-Peters@iowadot.us>
Cc: Stephens, Mark <Mark.Stephens@iowadot.us>
Subject: RE: Marshalltown Unity Point Expansion - secondary access onto Highway 14

Hello,

Looks like the Priority through here is Rural Safety and Need meaning there are no spacing requirements. Looking at Google Earth the proposed 2nd entrance is 50' south of a residential entrance that has a dedicated left turn lane and appears to lead to a parking lot as well. If we move forward with approving the second entrance I would recommend at least consolidating those two entrances.

I also agree that we should do an updated study.

Thank you,



LEILAH ARMSTRONG
COUNTERMEASURES AND ACCESS MANAGEMENT
TRAFFIC AND SAFETY BUREAU

iowadot.gov

 Iowa Department of Transportation

Office: 515-239-1623

 @iowadot

 @iowadot

E-mail: Leilah.Armstrong@iowadot.us

From: Crouch, Tim <Tim.Crouch@iowadot.us>

Sent: Thursday, March 26, 2020 11:44 AM

To: Gansen, Elijah <Elijah.Gansen@iowadot.us>; Gustafson, Tony <Tony.Gustafson@iowadot.us>; Younkin, Kurtis <Kurtis.Younkin@iowadot.us>; Armstrong, Leilah <Leilah.Armstrong@iowadot.us>; Smyth, Allison <Allison.Smyth@iowadot.us>; Kretlow, Gary <Gary.KretlowJr@iowadot.us>; Smyth-peters, Deanna <Deanna.Smyth-Peters@iowadot.us>

Cc: Stephens, Mark <Mark.Stephens@iowadot.us>

Subject: RE: Marshalltown Unity Point Expansion - secondary access onto Highway 14

Tony,

I would also agree that a new TIS should be accomplished. The previous study was completed in 2014 and is too old to be representative of today's traffic and it was based on projected traffic for the hospital. We can use actual traffic for the existing hospital/functions in a new study.

I don't see that a signalized entrance is needed for the ambulance entrance. They would have lights/sirens going when they enter/exit and other drivers should yield. And, there should be adequate gaps in the Iowa 14 traffic. If something is needed it may be better to look at a hybrid beacon for emergency access, Chapter 4G of the MUTCD.

Tim



TIMOTHY D CROUCH, PE, PTOE
STATE TRAFFIC ENGINEER
TRAFFIC AND SAFETY BUREAU

iowadot.gov

 Iowa Department of Transportation

Office: 515-239-1513

 @iowadot

 @iowadot

From: Gansen, Elijah <Elijah.Gansen@iowadot.us>

Sent: Thursday, March 26, 2020 11:30 AM

To: Gustafson, Tony <Tony.Gustafson@iowadot.us>; Crouch, Tim <Tim.Crouch@iowadot.us>; Younkin, Kurtis <Kurtis.Younkin@iowadot.us>; Armstrong, Leilah <Leilah.Armstrong@iowadot.us>; Smyth, Allison <Allison.Smyth@iowadot.us>; Kretlow, Gary <Gary.KretlowJr@iowadot.us>; Smyth-peters, Deanna <Deanna.Smyth-Peters@iowadot.us>

Cc: Stephens, Mark <Mark.Stephens@iowadot.us>

Subject: RE: Marshalltown Unity Point Expansion - secondary access onto Highway 14

Tony,

I agree that an updated study is needed especially since the facility is now open. It appears that there is sidewalk on the campus and a trail/sidewalk along the east side of IA14. Are there plans to add a crosswalk to the intersection? I ask because of the potential delay caused by the length that crossing would be on IA14. Would the proposed location of the second access meet access spacing requirements?

Thanks,



ELIJAH GANSEN, PE
TRANSPORTATION ENGINEER SPECIALIST
DESIGN BUREAU – METHODS SECTION

iowadot.gov

Office: 515-239-1769

Fax: 515-239-1873

 Iowa Department of Transportation

 @iowadot

From: Gustafson, Tony <Tony.Gustafson@iowadot.us>

Sent: Thursday, March 26, 2020 9:44 AM

To: Crouch, Tim <Tim.Crouch@iowadot.us>; Younkin, Kurtis <Kurtis.Younkin@iowadot.us>; Gansen, Elijah <Elijah.Gansen@iowadot.us>; Armstrong, Leilah <Leilah.Armstrong@iowadot.us>; Smyth, Allison <Allison.Smyth@iowadot.us>; Kretlow, Gary <Gary.KretlowJr@iowadot.us>; Smyth-peters, Deanna <Deanna.Smyth-Peters@iowadot.us>

Cc: Stephens, Mark <Mark.Stephens@iowadot.us>

Subject: FW: Marshalltown Unity Point Expansion - secondary access onto Highway 14

Please provide comments as soon as possible.

I assume we will need an updated TIS.

Thanks.



TONY J. GUSTAFSON, P.E.
ASSISTANT DISTRICT 1 ENGINEER
DISTRICT 1 OFFICE

Tony.Gustafson@iowadot.us

Office phone: 515-239-1430

 Iowa Department of Transportation

From: Mindy Bryngelson <mbryngelson@cgaconsultants.com>

Sent: Thursday, March 26, 2020 9:04 AM

To: Gustafson, Tony <Tony.Gustafson@iowadot.us>

Subject: Marshalltown Unity Point Expansion - secondary access onto Highway 14

Good morning Tony,

In 2014/15 Marshalltown Medical & Surgical Center (now Unity Point Health) built a new campus south of Highway 30 along Highway 14. UPH is now in the process of expanding that campus to include a new clinic, hospital expansion, and a new Emergency Room so that they can close their downtown location. There are two access improvements along Highway 14 that I anticipate we will need to make to accommodate this expanded facility.

1. The existing primary entrance to the facility will need to become signalized. This was something that we had noted in our 2014/15 traffic study (attached) and discussed with the IDOT.
2. The facility will require a secondary entrance for fire protections and emergency vehicle use. This was noted by the City of Marshalltown with the original development but was never completed due to the bankruptcy of MMSC and subsequent purchase by UPH. The original access was not planned to be used regularly- only in an

emergency situation if the primary entrance were to ever become blocked. UPH would like to use this entrance for their ambulance traffic. There is not an easy route in this location as UPH will need to acquire land/easement from the neighbors. Preliminary discussions have occurred with the church to the south. I would like to get some guidance from the IDOT in this area.

- a. Will we need to rework driveways to minimize access points onto Highway 14?
- b. Will we need to add a signal at this location so emergency vehicles can access the Highway quickly?
- c. If a signal is added, will we need to line up with the Marshalltown Community College drive on the east?

Please call me on my cell if you need further clarification. This project is moving rather quickly with construction scheduled to begin in August and negotiating with the neighbors will need to begin quickly to keep us on schedule. I appreciate your time!

Thank You,
Mindy

Mindy M. Bryngelson, PE
Vice President



Clapsaddle-Garber Associates, Inc. (CGA)

[1523 S. Bell Avenue, Suite 101](#)
[Ames, Iowa 50010](#)

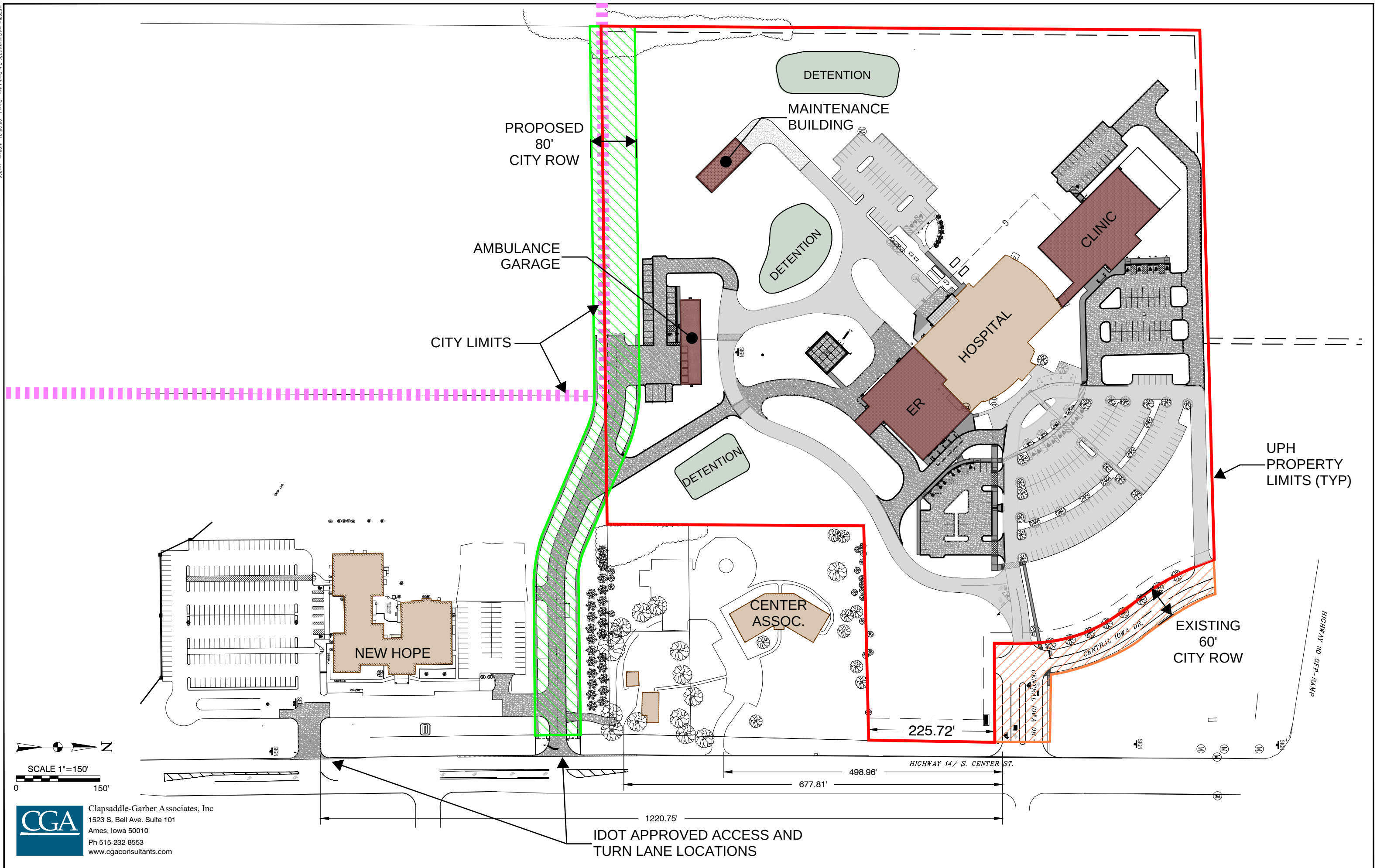
Office: 515-232-1784, ext 62
Mobile: 641-751-0939
mbryngelson@cgaconsultants.com
www.cgaconsultants.com

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J:\5183\Drawings\5183-01\City Exhibit.dwg - Overall - 02-20-24 - 1:00pm - m226



SCALE 1"=150'
0 150'

CGA
Clapsaddle-Garber Associates, Inc.
1523 S. Bell Ave. Suite 101
Ames, Iowa 50010
Ph 515-232-8553
www.cgaconsultants.com

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