

Public Participation in a City Council Meeting:

The Public Comment portion of the meeting is the time to address the Mayor and City Council on topics not on the agenda. If a member of the public wishes to comment on an item on the agenda, they may do so while that item is being discussed by coming to the microphone and stating your name and address. Comments should be limited to 3 minutes or less and should be addressed to the Mayor and Council as a whole and not individually. Response from elected officials or staff is at the Mayor's discretion.

**CITY OF MARSHALLTOWN COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 WEST STATE STREET
MARCH 25, 2024, 5:30 PM**

A. CALL TO ORDER**B. PLEDGE OF ALLEGIANCE****C. ROLL CALL**

Kell, Ladehoff, Mitchell, Nichols, Schneider, Thompson

D. PUBLIC COMMENT

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole.

The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meeting laws.

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**1. YEARS OF SERVICE - MARCH**

- David Fogt - WPCP - 5 years
- Larry Atcher - Engineering - 5 years
- Jason Johnston - Fire - 10 years
- Brian Abel - Sewer - 15 years

**2. MARSHALLTOWN POLICE DEPARTMENT RESERVE
POLICE OFFICER RECOGNITION****F. CONSENT AGENDA**

**1. APPROVE MINUTES 03/11/24 MEETING AND BILL LIST
\$2,320,278.51**

Documents:

[2024-03-11_SIGNED Council Minutes.pdf](#)
[2024-03-25_BILL LIST Summary.pdf](#)
[2024-03-25_BILL LIST Detail.pdf](#)

**2. APPOINTMENT OF GABRIEL ISOM TO THE PLAN &
ZONING COMMISSION, TERM 4/1/24-3/31/29**

Replacing Jonell Wittkop (resigned 1/11/24)

**3. APPOINTMENT OF GABRIEL ISOM TO THE BOARD OF
ADJUSTMENT, TERM 4/1/24-3/31/29**

Replacing Robert Wenner (resigned)

**4. REAPPOINT NORMAN BACH TO THE INVESTMENT
COMMITTEE, TERM 4/1/24-4/1/28**

**5. REAPPOINT JON BOSTON TO THE PLAN & ZONING
COMMISSION, TERM 4/1/24-3/31/29**

**6. REAPPOINT LAURA EILERS TO THE PLAN AND ZONING
COMMISSION, TERM 4/1/24-3/31/29**

**7. REAPPOINT ADRIAN SANCHEZ TO THE BOARD OF
ADJUSTMENT, TERM 04/01/24-03/31/29**

**8. REAPPOINT LAURA EILERS TO THE MARSHALLTOWN
WATER WORKS BOARD OF TRUSTEES, TERM 5/1/24-
4/30/30**

**9. REAPPOINT TONYA GAFFNEY TO THE LIBRARY BOARD
OF TRUSTEES, TERM 7/1/24-6/30/30**

10. APPROVE FEBRUARY 2024 FINANCIAL STATEMENTS

Documents:

[February 2024 Financials Memo.pdf](#)
[February 2024 Financial Statements.pdf](#)

**11. RESOLUTION 2024-052 SETTING A PUBLIC HEARING
FOR THE STATUS OF FUNDING UPDATE FOR THE IOWA
ECONOMIC DEVELOPMENT AUTHORITY COMMUNITY
DEVELOPMENT BLOCK GRANT (CDBG) DOWNTOWN
REVITALIZATION PROJECT**

Documents:

[2024-03-25_2024-052_Resolution Setting PH Status
of Funding Update DTR.pdf](#)
[2024-03-25 2024-052 Memo ECO 21-002 DTR](#)

[Status of Funds.pdf](#)
[2024-03-25_2024-052_Status of Funds Hearing Publication Marshalltown DTR.pdf](#)

12. RESOLUTION 2024-053 APPROVING THE APPOINTMENT OF RESERVE POLICE OFFICER DANIEL FAAS

Documents:

[2024-03-25_2024-053_Appointment of Police Reserve Officer FAAS.pdf](#)

13. RESOLUTION 2024-054 ACCEPTING THE GRANT AGREEMENT WITH THE STATE OF IOWA, GOVERNOR'S TRAFFIC SAFETY BUREAU, STATE AND COMMUNITY HIGHWAY SAFETY GRANT, CONTRACT PERIOD OCTOBER 1, 2024 – SEPTEMBER 30, 2025

Documents:

[2024-03-25_2024-054_Resolution Appv GTSB Grant Agreement FY 2024-2025.pdf](#)
[2024-03-25_2024-054_Memo GTSB FFY 24 25 Grant Application.pdf](#)
[2024-03-25_2024-054_GTSB FY 24-25 grant application.pdf](#)

14. RESOLUTION 2024-055 APPROVING CITY FEE SCHEDULE

Documents:

[2024-03-25_2024-055_Resolution Approving City Fee Schedule.pdf](#)
[2024-03-25_2024-055_Memo_Compost Material Sales 24 03 25.pdf](#)
[2024-03-25_2024-055_COMPOST FEES 2024_w Changes.pdf](#)
[2024-03-25_2024-055_MASTER Fee Schedule.pdf](#)

15. RESOLUTION 2024-056 APPROVING THE 2024 BOLTON AND MENK PROFESSIONAL SERVICES AGREEMENT FOR GENERAL ENGINEERING SERVICES

Documents:

[2024-03-25_2024-056_Resolution Approving Bolton Menk Agreement Engineering Services.pdf](#)
[2024-03-25_2024-056_Council Memo Engineering Contracts 3-25-24.pdf](#)
[2024-03-25_2024-056_Marshalltown Engineering services Agreement 2024.pdf](#)

16. RESOLUTION 2024-057 APPROVING THE 2024 BOLTON AND MENK PROFESSIONAL SERVICES AGREEMENT FOR

GEOGRAPHIC INFORMATION SYSTEM SERVICES

Documents:

[2024-03-25_2024-057_Resolution Approving Bolton Menk Agreement GIS Services.pdf](#)
[2024-03-25_2024-057_Council Memo Engineering Contracts 3-25-24.pdf](#)
[2024-03-25_2024-057_Marshalltown GIS services Agreement 2024.pdf](#)

17. RESOLUTION 2024-058 APPROVING THE 2024 BOLTON AND MENK PROFESSIONAL SERVICES AGREEMENT FOR GENERAL PARK PLANNING AND DESIGN SERVICES

Documents:

[2024-03-25_2024-058_Resolution Approving Bolton Menk Agreement Park Rec.pdf](#)
[2024-03-25_2024-058_Council Memo Engineering Contracts 3-25-24.pdf](#)
[2024-03-25_2024-058_Marshalltown Parks services Agreement 2024.pdf](#)

18. RESOLUTION 2024-059 APPROVING THE 2024 BOLTON AND MENK PROFESSIONAL SERVICES AGREEMENT FOR GENERAL COMMUNITY PLANNING SERVICES

Documents:

[2024-03-25_2024-059_Resolution Approving Bolton Menk Agreement Planning.pdf](#)
[2024-03-25_2024-059_Council Memo Engineering Contracts 3-25-24.pdf](#)
[2024-03-25_2024-059_Marshalltown Planning services Agreement 2024.pdf](#)

19. RESOLUTION 2024-060 APPROVING AMENDMENT TO AN AGREEMENT CONCERNING THE REMOVAL, TRANSPORTATION, AND DISPOSAL OF CITY'S SEWER SLUDGE BY AND BETWEEN THE CITY OF MARSHALLTOWN, IOWA, AND NUTRI-JECT SYSTEMS, INC.

Documents:

[2024-03-25_2024-060_Resolution Approve Amendment for Disposal fo City Sewer Sludge.pdf](#)
[2024-03-25_2024-060_Memo_Biosolids Amend_24 03 25.pdf](#)
[2024-03-25_2024-060_Nutri-Ject Agreement for Biosolids Hauling_Amendment 2024.pdf](#)

20. RESOLUTION 2024-061 APPROVING A FUNDING

AGREEMENT FOR A CITY HIGHWAY BRIDGE PROGRAM PROJECT (HBP) WITH IOWA DEPARTMENT OF TRANSPORTATION FOR BHM-4797(629)--8K-64 ON FHWA BRIDGE #035410, THE SOUTH CENTER STREET OVER RAILROAD AND MADISON STREET PROJECT, #STR21-002

Documents:

[2024-03-25_2024-061_Resolution Approving DOT Funding Agreement FFY 2025 City Bridge Program.pdf](#)
[2024-03-25_2024-061_Memo Accept Funding Agreement for Center St Viaduct.pdf](#)
[2024-03-25_2024-061_Center St Viaduct City Bridge Funding Agreement.pdf](#)

G. RESOLUTIONS

1. RESOLUTION 2024-062 ACCEPTING AND AWARDING THE BID FOR GRINDING AND DISPOSING OF WOOD MATERIAL AT THE CITY'S COMPOST FACILITY TO HANDELAND GRINDING IN THE TOTAL AMOUNT OF NOT TO EXCEED \$58,000

Documents:

[2024-03-25_2024-062_Resolution Awarding Contract for Grinding and Disposing Compost.pdf](#)
[2024-03-25_2024-062_Memo_Compost RFP Award.pdf](#)
[2024-03-25_2024-062_Compost Material Bid Tabulation.pdf](#)

2. RESOLUTION 2024-063 ACCEPTING THE AGREEMENT WITH ARC MANAGEMENT GROUP, LLC FOR THE COLLECTION OF UNPAID AUTOMATED TRAFFIC ENFORCEMENT CITATIONS

Documents:

[2024-03-25_2024-063_Resolution ARC Management Group LLC Agreement ATE Collections.pdf](#)
[2024-03-25_2024-063_Memo ARC Collection Services Agreement for ATE Violations.pdf](#)
[2024-03-25_2024-063_Marshalltown_ARC_Contract.pdf](#)

3. RESOLUTION 2024-064 SETTING PUBLIC HEARING PRIOR TO APPROVING THE FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM (CIP) FOR FISCAL YEARS ENDING JUNE 30, 2024-2028

Documents:

[2024-03-25_2024-064_Resolution to Set Public](#)

[Hearing for CIP FY2024-2028.pdf](#)
[2024-03-25_2024-064_Memo Set PH CIP.pdf](#)
[Five Year Capital Improvement Plan.pdf](#)
[Projected Fund Balance Report for Capital Funds.pdf](#)
[Budget Comparison Report for Capital Funds.pdf](#)

4. RESOLUTION 2024-065 TO REALLOCATE THE 2020 GO BOND FUNDS UP TO \$750,000 FOR THE STATE STREET RECONSTRUCTION PROJECT IN LIEU OF THE RAILROAD SAFETY AND QUIET ZONE

Documents:

[2024-03-25_2024-065_Resolution Approving the Repurpose of 2020A GO Bond.pdf](#)
[2024-03-25_2024-065_Memo to reallocate 2020 GO bond funds.pdf](#)

5. RESOLUTION 2024-066 IN SUPPORT OF THE WORKFORCE HOUSING TAX CREDITS APPLICATION TO BE SUBMITTED TO THE IOWA ECONOMIC DEVELOPMENT AUTHORITY FOR A HOUSING DEVELOPMENT PROJECT BY COMMERCIAL EDGE

Documents:

[2024-03-25_2024-066_Resolution of Support Workforce Housing_Creekside Estates.pdf](#)
[2024-03-25_2024-066_Memo Support Workforce Housing_Creekside Estates.pdf](#)

H. ORDINANCES

1. ORDINANCE 15084 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA CHAPTER 91: FIRE PREVENTION AND PROTECTION, VIOLATION PENALTY

2ND READING

Documents:

[2024-03-25_ORD 15084_Amend CH 91 Fire Prevention - Penalties.pdf](#)
[2024-03-25_ORD 15084_Memo Amend CH 91 Fire Prevention - Penalties.pdf](#)

I. DISCUSSION

1. CITY PROPERTY AT 24 NORTH 1ST AVENUE

Documents:

[2024-03-25 DISCUSSION2 Memo 24 N 1st Ave.pdf](#)

2. SEALED BID PROCESS FOR NEIGHBORHOOD IMPROVEMENT-411 W LINN ST

Documents:

2024-03-25_DISCUSSION2_Memo Sealed Bid Request
411 W Linn St.pdf
2024-03-25_DISCUSSION2_Sealed Bid Request 411
W Linn St.pdf
2022-07-25_2022-203_Bid 406 W Linn St.pdf
2022-09-12_2022-250_RECORDED File 2022-
00005257_Convey by QCD 406 W Linn St.pdf

3. 6TH STREET SOFTBALL COMPLEX IRRIGATION SYSTEM

Documents:

2024-03-25_DISCUSSION_Memo 6th St Softball
Irrigation.pdf

4. CHAPTER 72: PARKING RULES

Documents:

2024-03-25_DISCUSSION4_Memo_Ch72 - 24 03
25.pdf
2024-03-25_DISCUSSION4_Chapter 72 Parking Rules
Mark-up.pdf
2024-03-25_DISCUSSION4_Chapter 156 E _Parking
Section from Zoning.pdf

J. ADJOURNMENT

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news at www.marshalltown-ia.gov.



**MARSHALLTOWN
MORE THAN EVER**