

Public Participation in a City Council Meeting:

The Public Comment portion of the meeting is the time to address the Mayor and City Council on topics not on the agenda. If a member of the public wishes to comment on an item on the agenda, they may do so while that item is being discussed by coming to the microphone and stating your name and address. Comments should be limited to 3 minutes or less and should be addressed to the Mayor and Council as a whole and not individually. Response from elected officials or staff is at the Mayor's discretion.

**CITY OF MARSHALLTOWN COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 WEST STATE STREET
APRIL 8, 2024, 5:30 PM**

A. CALL TO ORDER**B. PLEDGE OF ALLEGIANCE****C. ROLL CALL**

Kell, Ladehoff, Mitchell, Nichols, Schneider, Thompson, Vacancy
(4th Ward)

D. PUBLIC COMMENT

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole.

The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meeting laws.

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**F. CONSENT AGENDA****1. APPROVE MINUTES 03/25/24 AND 04/01/24 MEETINGS
AND BILL LIST \$1,507,213.77**

Documents:

[2024-03-25_SIGNED Council Minutes.pdf](#)
[2024-04-01_SIGNED Council Minutes.pdf](#)
[2024-04-01_SIGNED Council Minutes Work](#)

[Session.pdf](#)
[2024-04-08_BILL LIST Summary.pdf](#)
[2024-04-08_BILL LIST Detail.pdf](#)

2. APPROVE ALCOHOL LICENSE RENEWALS

- Adelina's, 101 N Center St
- The Spot, 217 1/2 N 13th St
- La Carretta, 308 Iowa Ave E
- Casey's #1441, 1402 S 12th Ave
- Smokin' G's, 25 W Main St
- American Legion, 1301 S 6th St

3. APPOINT MARK EATON TO THE BOARD OF ADJUSTMENT, TERM 4/1/24-3/31/29

4. RECEIPT OF BUILDING & TRADE PERMIT REPORT-MARCH 2024

Documents:

[0324.pdf](#)

5. RESOLUTION 2024-067 SETTING A PUBLIC HEARING ON THE HUD SECTION 8 RENT ASSISTANCE PROGRAM ADMINISTRATIVE PLAN

Documents:

[2024-04-08_2024-067_Resolution Set Public Hearing Section 8 Administrative Plan.pdf](#)
[2024-04-08_2024-067_Annual and 5-year Plan.pdf](#)
[Adm Plan Glossary 1-24.pdf](#)
[Chapter 1 Plan Overview.pdf](#)
[Chapter 2 Fair Housing.pdf](#)
[Chapter 3 Eligibility.pdf](#)
[Chapter 4 Applications.pdf](#)
[Chapter 5 Briefings and Voucher Issuance.pdf](#)
[Chapter 6 Income.pdf](#)
[Chapter 7 Verifications.pdf](#)
[Chapter 8 NSPIRE.pdf](#)
[Chapter 9 General Leasing Policies.pdf](#)
[Chapter 10 Moving and Portability.pdf](#)
[Chapter 11 Reexaminations.pdf](#)
[Chapter 12 Termination of Assistance and Tenancy.pdf](#)
[Chapter 13 Owners.pdf](#)
[Chapter 14 Program Integrity.pdf](#)
[Chapter 15 Special Housing Types.pdf](#)
[Chapter 16 Program Administration.pdf](#)

6. RESOLUTION 2024-068 APPROVING AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN AND THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS, LOCAL UNION NO. 16

Documents:

[2024-04-08_2024-068_Resolution Approving Union Contract-Fire.pdf](#)

7. RESOLUTION 2024-069 APPROVING AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN AND THE MARSHALLTOWN POLICE DEPARTMENT CHAUFFEURS, TEAMSTERS AND HELPERS LOCAL NO. 238 AFFILIATED WITH THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS

Documents:

[2024-04-08_2024-069_Resolution Approving Union Contract-Police.pdf](#)

8. RESOLUTION 2024-070 APPROVING AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN AND THE MARSHALLTOWN ENGINEERING DIVISION, SEWER DIVISION, STREET DIVISION, AND UTILITY DIVISION OF THE PUBLIC WORKS DEPARTMENT PUBLIC, PROFESSIONAL AND MAINTENANCE EMPLOYEES LOCAL NO. 2003, IUPAT

Documents:

[2024-04-08_2024-070_Resolution Approving Union Contract-PPME.pdf](#)

9. RESOLUTION 2024-071 SETTING A PUBLIC HEARING FOR THE CONVEYANCE AND TRANSFER OF TITLE OF CITY OWNED VACANT LOTS

Documents:

[2024-04-08_2024-071_Resolution Setting PH for Sale of Vacant Lots.pdf](#)
[2024-04-08_2024-071_Request for Sealed Bids Vacant Lots 03.13.24.pdf](#)
[2024-04-08_2024-071_Bid Tab Vacant Lots 04.02.24.pdf](#)

10. RESOLUTION 2024-072 SETTING PUBLIC HEARING PRIOR TO APPROVING THE BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2025 AND CERTIFYING THE PROPERTY TAX LEVY

Documents:

[2024-04-08_2024-072_Resolution Set Public Hearing FY25 Budget.pdf](#)
[2024-04-08_2024-072_Memo for FY25 Budget to set public hearing.pdf](#)
[FY25 Budget and Certification of Property Taxes.pdf](#)
[Projected Fund Balance Report.pdf](#)
[Budget comparison report for revenues.pdf](#)
[Budget Comparison Report for total expenses all funds.pdf](#)
[Transfers for FY24 and FY25.pdf](#)
[LOST detail for FY24 and FY25.pdf](#)
[MARSHALLTOWN WATER WORKS BUDGET.pdf](#)

11. RESOLUTION 2024-073 SETTING PUBLIC HEARING PRIOR TO APPROVING THE AMENDED BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2024

Documents:

[2024-04-08_2024-073_Resolution Set Public Hearing FY24 Budget Amendment.pdf](#)
[Memo for FY24 Budget Amendment to set public hearing.pdf](#)
[Notice of Public Hearing - Amendment of Current Budget.pdf](#)
[FY24 Budget Comparison for Revenues.pdf](#)
[FY24 Budget Comparison for Expenses.pdf](#)
[Projected Fund Balance Report.pdf](#)
[Transfers for FY24 and FY25.pdf](#)
[LOST detail for FY24 and FY25.pdf](#)
[MARSHALLTOWN WATER WORKS BUDGET.pdf](#)

12. RESOLUTION 2024-074 TO APPROVE THE CODE BUILDING UPGRADE GRANT APPLICATION FOR 202 E. CHURCH ST, MARSHALLTOWN, IOWA

Documents:

[2024-04-08_2024-074_Resolution Approve Code Building Upgrade - 202 E Church St.pdf](#)
[2024-04-08_2024-074_REM Homes_202 E. Church_City Code Request 4.3.24.pdf](#)

13. RESOLUTION 2024-075 APPROVING THE COMPLETION OF THE DEMOLITION OF 24 NORTH 1ST AVENUE BY LANSING BROTHERS CONSTRUCTION

Documents:

[2024-04-08_2024-075_Resolution Approving Completion of Demo 24 N 1st Ave.pdf](#)
[2024-04-08_2024-075_Memo Project Acceptance_24](#)

G. MOTIONS

- 1. MOTION TO APPROVE A NEW 8 MONTH SPECIAL CLASS C RETAIL ALCOHOL LICENSE FOR BREWSTERS INC AT THE MARSHALLTOWN SOFTBALL COMPLEX, 801 S 6TH ST**
- 2. MOTION TO APPOINT GARY THOMPSON TO THE SOLID WASTE COMMISSION, TERM ENDING 1/13/25**
- 3. MOTION TO APPOINT MARK MITCHELL AS AN ALTERNATE ON THE SOLID WASTE COMMISSION, TERM ENDING 12/31/2026**
- 4. MOTION TO SUSPEND THE COUNCIL MANUAL RULES FOR A MOTION TO RECONSIDER**

Per the council manual: Council rules may be temporarily suspended by a vote of two-thirds of all Council members (7), or the unanimous consent of all the Council members present if fewer than five are present.

4.1. MOTION TO RECONSIDER THE DISPOSAL OF DANGEROUS AND DILAPIDATED BUILDINGS FROM THE 3/11/24 MEETING

Per the council manual: A motion to reconsider shall only be made by a Council Member who voted with the majority on the original motion. A motion to reconsider requires a two-thirds vote of the City Council (7) to pass.

If the motion to reconsider passes, then the original matter is back before the City Council, and a new original motion is in order. The matter may be discussed and debated as if it were on the floor for the first time.

4.1.1. DISPOSAL OF DANGEROUS AND DILAPIDATED BUILDINGS

Documents:

[2024-03-11_DISCUSSION4_Memo_Demo vs Sale_City Owned Residential Houses.pdf](#)
[2024-03-11_DISCUSSION4_Example Real Estate Purchase Agreement Sale As Is.pdf](#)

H. RESOLUTIONS

- 1. RESOLUTION 2024-065 TO REALLOCATE THE 2020 GO BOND FUNDS UP TO \$750,000 FOR THE DOWNTOWN STREET CONSTRUCTION PROJECTS IN LIEU OF THE RAILROAD SAFETY AND QUIET ZONE**

Documents:

[2024-04-08_2024-065_Resolution Approving the Repurpose of 2020A GO Bond.pdf](#)
[Memo to reallocate 2020 GO bond funds.pdf](#)

2. RESOLUTION 2024-076 APPROVING AMENDED DEVELOPMENT AGREEMENT WITH GLENWOOD MARSHALLTOWN, LLC

Documents:

[2024-04-08_2024-076_Res Approve Amend Dev Agmt - Glenwood \(Marshalltown 57 2024\)-v1.pdf](#)
[2024-04-08_2024-076_Memo Amendment to Glenwood Agreement.pdf](#)
[2024-04-08_2024-076_Amended Development Agreement \(Glenwood\) \(Marshalltown 57 2024\)-v1.pdf](#)

3. PUBLIC HEARING AND RESOLUTION 2024-077 APPROVING THE STATUS OF FUNDING UPDATE FOR THE IOWA ECONOMIC DEVELOPMENT AUTHORITY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) DOWNTOWN REVITALIZATION PROJECT

Documents:

[2024-04-08_2024-077_Resolution PH Status of Funding Update DTR.pdf](#)
[2024-04-08_2024-077_Memo_ECO 21-002 DTR _Status of Funds_24 04 08.pdf](#)

I. ORDINANCES

1. ORDINANCE 15084 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA CHAPTER 91: FIRE PREVENTION AND PROTECTION, VIOLATION PENALTY

3RD READING

Documents:

[2024-04-08_ORD 15084_Amend CH 91 Fire Prevention - Penalties.pdf](#)
[2024-04-08_ORD 15084_Memo Amend CH 91 Fire Prevention - Penalties.pdf](#)

J. DISCUSSION

1. MCBF REQUEST FOR CARTWRIGHT PAVILLION IMPROVEMENTS FOR FOOD TRUCK PARK

Documents:

[2024-04-08_DISCUSSION1_MCBD_Cartwright Food Truck Park Memo.pdf](#)
[2024-04-08_DISCUSSION1_MCBD_Cartwright Food Truck Park_Renderings.pdf](#)

2. 4TH WARD VACANCY

Documents:

[2024-04-08_DISCUSSION_Memo Council Vacancy 4th Ward.pdf](#)
[2024-04-08_DISCUSSION_Vacancy Guide.pdf](#)
[2024-04-08_DISCUSSION_IA Code 372.13 The Council..pdf](#)

3. DISCUSSION WITH MGT OF AMERICA CONSULTING FOR CITY ADMINISTRATOR RECRUITMENT

Documents:

[2024-04-08_DISCUSSION2_City Administrator Recruitment Kick-Off Meeting.pdf](#)

K. ADJOURNMENT

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news at www.marshalltown-ia.gov.



**MARSHALLTOWN
MORE THAN EVER**