

Public Participation in a City Council Meeting:

The Public Comment portion of the meeting is the time to address the Mayor and City Council on topics not on the agenda. If a member of the public wishes to comment on an item on the agenda, they may do so while that item is being discussed by coming to the microphone and stating your name and address. Comments should be limited to 3 minutes or less and should be addressed to the Mayor and Council as a whole and not individually. Response from elected officials or staff is at the Mayor's discretion.

**CITY OF MARSHALLTOWN COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 WEST STATE STREET
MAY 13, 2024, 5:30 PM**

A. CALL TO ORDER**B. PLEDGE OF ALLEGIANCE****C. ROLL CALL**

Kell, Ladehoff, Mitchell, Nichols, Schneider, Thompson, Vacancy
(4th Ward)

D. PUBLIC COMMENT

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole.

The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meeting laws.

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**F. CONSENT AGENDA****1. APPROVE MINUTES 04/22/24 & 05/01/24 MEETING
AND BILL LIST \$2,277,145.14**

Documents:

[2024-04-22_SIGNED Council Minutes.pdf](#)
[2024-05-01_SIGNED Council Minutes.pdf](#)
[2024-05-13 BILL LIST Summary.pdf](#)

2. APPOINT KIYOKO KIEFFER TO THE CIVIL SERVICE COMMISSION, TERM 5/12/24-5/11/28

Replacing Paul Peglow (resigned)

3. APPROVE CIVIL SERVICE NEW HIRE LIST - TRANSIT OPERATOR

Documents:

[2024-05-13_CONSENT_Civil Service List - Transit Operator.pdf](#)

4. APPROVE ALCOHOL LICENSE RENEWALS

- MIDNIGHT BALLROOM, 1700 S CENTER ST, STE A1
- MIDNIGHT GARDEN, 1501 S 17TH AVE
- CENTER STREET STATION, 19-21 N CENTER ST
- HY-VEE GAS, 808 S CENTER ST
- MAMA DIGRADO'S, 2500 S CENTER ST, STE 1690
- WALGREEN'S, 5 E ANSON ST

5. APPROVE IOWA RETAIL PERMIT APPLICATION FOR CIGARETTE/TOBACCO/NICOTINE/VAPOR

- MARSHALL B.W.S., 11 N 3RD AVE
- MARSHALL TOBACCO & VAPE OUTLET, 19 W MAIN ST
- SARDAR LLC DBA DEPOT LIQUOR & GROCERY, 114 N CENTER ST
- VISION 786 LLC DBA EASTSIDE LIQUOR, 1116 E NEVADA ST
- FOOD & GAS MART, 613 N 3RD AVE

6. RECEIPT OF BUILDING & TRADE PERMIT REPORT - APRIL 2024

Documents:

[0424.pdf](#)

7. RESOLUTION 2024-090 TO CERTIFY THE SCHEDULE OF SPECIAL ASSESSMENTS AGAINST PROPERTIES WITH

UNPAID FEES FOR COLLECTION WITH PROPERTY TAXES

Documents:

[2024-05-13_2024-090_Resolution to Certify Special Assessment Schedule.pdf](#)
[2024-05-13_2024-090_Memo to Certify Special Assessment Schedule.pdf](#)
[2024-05-13_2024-090_Special Assessment Schedule.pdf](#)
[2024-05-13_2024-090_Public Notice of Filing of the Sch of Assessments.pdf](#)

8. RESOLUTION 2024-091 SETTING A PUBLIC HEARING FOR THE CONVEYANCE AND TRANSFER OF TITLE OF CITY OWNED VACANT LOTS

Documents:

[2024-05-13_2024-091_Resolution Setting PH for Sale of Vacant Lots.pdf](#)
[2024-05-13_2024-091_Request for Sealed Bids Vacant Lots.pdf](#)
[2024-05-13_2024-091_Bid Tab Sale of Vacant Lots.pdf](#)

9. RESOLUTION 2024-092 SETTING A PUBLIC HEARING FOR THE STATUS OF FUNDING UPDATE OF AN IOWA ECONOMIC DEVELOPMENT AUTHORITY COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY HOUSING (CDBG-DRH) PROJECT FOR THE CONSTRUCTION OF A 30-UNIT APARTMENT BUILDING

Documents:

[2024-05-13_2024-092_Resolution Setting PH Status of Funding Update CDBG-Housing Project.pdf](#)
[2024-05-13_2024-092_Memo Setting PH Status of Funding Update CDBG-Housing Project.pdf](#)
[2024-05-13_2024-092_CDBG-DR 30-Unit - Public Hearing Notice.pdf](#)

10. RESOLUTION 2024-093 ACCEPTING BID AND AUTHORIZING THE PURCHASE OF THREE 2024 DODGE DURANGO POLICE PACKAGE VEHICLES FROM STEW HANSEN DODGE FOR THE PRICE OF \$119,508.00 AND ONE 2024 FORD F150 POLICE PACKAGE TRUCK FROM STIVERS FORD FOR THE PRICE OF \$46,897.00 FOR USE IN THE POLICE DEPARTMENT AS EMERGENCY RESPONSE VEHICLES

Documents:

[2024-05-13_2024-093_Resolution for Purchase of](#)

MPD Vehicles.pdf
2024-05-13_2024-093_Police Vehicle Purchase
FY25.pdf

**11. RESOLUTION 2024-094 APPROVING ENGINEER'S
STATEMENT OF COMPLETION AND ACCEPTING CON-
STRUCT, INC. FOR DIVISION 3 OF THE SOUTH 7TH
AVENUE EXTENSION PROJECT #ECO22-001**

Documents:

2024-05-13_2024-094_Resolution Approving Eng
Statement Completion S 7th Ave Ext_ECO22001 _Div
3.pdf
2024-05-13_2024-094_Memo ECO22001 Project
Completion_Div 3.pdf
2024-05-13_2024-094_Certificate of Sub Completion
and Notice of Acceptability_ECO22001 Division 3.pdf

**12. RESOLUTION 2024-095 APPROVING CONTRACT CHANGE
ORDER #4 FOR THE MARSHALLTOWN DOWNTOWN
REVITALIZATION-FAÇADE IMPROVEMENTS PROJECT
#ECO 21-001**

Documents:

2024-05-13_2024-095_Resolution Approving CO4
Increase ECO 21-002.pdf
2024-05-13_2024-095_Memo_ECO 21-002 DTR _
Change Order 4.pdf
2024-05-13_2024-095_ECO 21-002 DTR _ Change
Order 4.pdf

**13. RESOLUTION 2024-096 APPROVING CONTRACT CHANGE
ORDERS #8 AND #9 FOR THE STATE STREET
RECONSTRUCTION PROJECT #STR21004**

Documents:

2024-05-13_2024-096_Resolution Change Orders 8
and 9 State St STR21004.pdf
2024-05-13_2024-096_Memo_STR21004 State
St_CO8 and CO9.pdf
2024-05-13_2024-096_STR21004 State St - Change
Order 8.pdf
2024-05-13_2024-096_STR21004 State St - Change
Order 9.pdf

**14. RESOLUTION 2024-097 AUTHORIZING THE REQUEST OF
CERTAIN DELINQUENT PROPERTIES BE DESIGNATED
FOR THE 2024 PUBLIC NUISANCE TAX SALE**

Documents:

[2024-05-13_2024-097_Resolution for 2024 Public Nuisance Tax Sale.pdf](#)
[2024-05-13_2024-097_Memo Res for Nuisance Tax Sale.pdf](#)

15. RESOLUTION 2024-098 SETTING PUBLIC HEARING FOR AN AMENDMENT TO THE 28E AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN AND THE MARSHALL COUNTY COMMUNICATIONS COMMISSION FOR THE LEASE OF SPACE AT 909 SOUTH SECOND STREET, MARSHALLTOWN

Documents:

[2024-05-13_2024-098_Resolution Setting PH MCCC 28E Agreement.pdf](#)
[2024-05-13_2024-098_Memo PH Communication Council Agreement.pdf](#)
[2024-05-13_2024-098_Amended 28E Agreement City of Marshalltown and Marshall County Communications Commission.pdf](#)

16. RESOLUTION 2024-099 TO APPROVE THE FACADE GRANT APPLICATION FOR THE WEST SIDE AT 11-13 NORTH 1ST STREET, MARSHALLTOWN, IOWA

Documents:

[2024-05-13_2024-099_Resolution to Approve Facade Grant App 11-13 N 1st St.pdf](#)
[2024-05-13_2024-099_La Salud Incentive Facade Request 4.30.24.pdf](#)
[2024-05-13_2024-099_FacadeGrantsListing Updated May 2024.pdf](#)

17. RESOLUTION 2024-100 TO APPROVE THE FACADE GRANT APPLICATION FOR THE SECOND STORY OF THE NORTH SIDE AT 17 NORTH 1ST STREET, MARSHALLTOWN, IOWA

Documents:

[2024-05-13_2024-100_Resolution to Approve Facade Grant App 17 N 1st St.pdf](#)
[2024-05-13_2024-100_La Salud Incentive Facade Request 4.30.24.pdf](#)
[2024-05-13_2024-100_FacadeGrantsListing Updated May 2024.pdf](#)

G. REPORTS

1. 2023 MARSHALLTOWN POLICE DEPT ANNUAL REPORT

Documents:

[2024-05-13_REPORT_2023 Marshalltown Police Dept Annual Report.pdf](#)

2. 2023 MARSHALLTOWN FIRE DEPARTMENT ANNUAL REPORT

Documents:

[2024-05-13_REPORT_2023 Marshalltown Fire Dept Annual Report.pdf](#)

H. RESOLUTIONS

1. RESOLUTION 2024-101 ESTABLISHING A GENERAL INSURANCE STORM, WIND AND HAIL DEDUCTIBLE RESERVE FUND

Documents:

[2024-05-13_2024-101_Resolution Approving Insurance Deductible Cash Reserve Fund.pdf](#)
[2024-05-13_2024-101_Memo Insurance Deductibles.pdf](#)

2. RESOLUTION 2024-102 APPROVING A MORATORIUM ON PERMITS FOR ACCESSORY SOLAR PANEL ARRAYS

Documents:

[2024-05-13_2024-102_Resolution Approving Moratorium - Solar Arrays \(5.8.24\) JLS \(1\)\(CK\).pdf](#)
[2024-05-13_2024-102_Memo Res for Solar Array Moritorium.pdf](#)

3. RESOLUTION 2024-103 OF SUPPORT FOR CITY OF MARSHALLTOWN, TRAILS INC, THE IOWA NATURAL HERITAGE FOUNDATIONS AND THE HARDIN COUNTY TRAILS COMMISSION TO SUBMIT A JOINT APPLICATION FOR A FEDERAL ACTIVE TRANSPORTATION INFRASTRUCTURE INVESTMENT PROGRAM (ATIIP) GRANT FOR COMPLETION OF THE 34 MILE- IOWA RIVER'S EDGE TRAIL (IRET)

Documents:

[2024-05-13_2024-103 Resolution for support and applicant on ATIIP \(Trail\) Grant.pdf](#)
[2024-05-13_2024-103_Memo for Support of ATIIP grant.pdf](#)

I. DISCUSSION

1. NEIGHBORHOOD IMPROVEMENT PROPOSAL FOR 411 W LINN ST

Documents:

2024-05-13_DISCUSSION1_Neighborhood
Improvement Project 411 W Linn St.pdf
2024-05-13_DISCUSSION1_Memo Sealed Bid Request
411 W Linn St 03.25.24.pdf

2. RFP FOR 20 EAST MAIN STREET

Documents:

2024-05-13_DISCUSSION2_MEMO for RFP 20 E Main
Street.pdf
2024-05-13_DISCUSSION2_RFP 20 E Main Street.pdf
2024-05-13_DISCUSSION2_RFP Att A_20 E Main
Street - Property Photos.pdf
2024-05-13_DISCUSSION2_RFP Att B_20 E Main
Street - Phase I ESA_reduced.pdf
2024-05-13_DISCUSSION2_RFP Att C_20 E Main
Street - Phase II ESA.pdf
2024-05-13_DISCUSSION2_RFP Att D_20 E Main
Street - Lead Based Paint.pdf
2024-05-13_DISCUSSION2_RFP Att E_20 E Main
Street - Asbestos.pdf
2024-05-13_DISCUSSION2_RFP Att F_Marshalltown
Downtown Historic District Registration.pdf
2024-05-13_DISCUSSION2_RFP Att G_Marshalltown-
2023-Mkt-Study_FINAL2024.pdf
2024-05-13_DISCUSSION2_RFP Att H_20 E Main
Street - Design Concept.pdf

3. AMENDMENT OF COMMERCIAL REVITALIZATION PLAN

Documents:

2024-05-13_DISCUSSION3_Memo to Amend
Commercial Revitalization Plan.pdf

4. BPW PARK - 407 E MARION STREET

Documents:

2024-05-13_DISCUSSION4_Memo BPW Park-407 E
Marion St.pdf
2024-05-13_DISCUSSION_Neighborhood
Improvement Bid 407 Marion Street 04.14.23.pdf
2024-05-13_DISCUSSION4_Marshalltown Park
Inventory - 12.27.2022.pdf

J. ADJOURNMENT

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news at www.marshalltown-ia.gov.

