

Public Participation in a City Council Meeting:

The Public Comment portion of the meeting is the time to address the Mayor and City Council on topics not on the agenda. If a member of the public wishes to comment on an item on the agenda, they may do so while that item is being discussed by coming to the microphone and stating your name and address. Comments should be limited to 3 minutes or less and should be addressed to the Mayor and Council as a whole and not individually. Response from elected officials or staff is at the Mayor's discretion.

**CITY OF MARSHALLTOWN COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 WEST STATE STREET
TUESDAY, MAY 28, 2024, 5:30 PM**

A. CALL TO ORDER**B. PLEDGE OF ALLEGIANCE****C. ROLL CALL**

Kell, Ladehoff, Mitchell, Nichols, Schneider, Thompson, Vacancy
(4th Ward)

D. PUBLIC COMMENT

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole.

The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meeting laws.

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**1. YEARS OF SERVICE - MAY**

Rick Legg - Streets - 5 years

F. CONSENT AGENDA**1. APPROVE MINUTES 05/13/24 MEETING AND BILL LIST
\$9,378,073.01**

Documents:

[2024-05-13_SIGNED Council Minutes.pdf](#)
[2024-05-28_BILL LIST Summary.pdf](#)
[2024-05-28_BILL LIST Detail.pdf](#)

2. APPROVE ALCOHOL LICENSE RENEWALS

- JB BAR, 915 TURNER ST
- CENTRAL IOWA FAIR, 1308 E OLIVE ST
- ZENO'S PIZZA, 109 E MAIN ST

3. APPROVE IOWA RETAIL PERMIT APPLICATION FOR CIGARETTE/TOBACCO/NICOTINE/VAPOR

- GREENLEAF TOBACCO & VAPE, 50 LAFRENTZ LANE, UNIT J
- FAREWAY STORES, INC #467, 102 W ANSON ST
- DOLLAR GENERAL #21858, 104 W STATE ST
- DOLLAR GENERAL #2019, 408 S 9TH ST
- DOLLAR GENERAL #4206, 2413 S CENTER ST

4. APPROVE MARCH 2024 FINANCIAL STATEMENTS

Documents:

[March 2024 Financials Memo.pdf](#)
[March 2024 Financial Statements.pdf](#)

5. RESOLUTION 2024-103 APPROVING 28E INTERAGENCY AGREEMENT BETWEEN IOWA DEPARTMENT OF INSPECTIONS, APPEALS, AND LICENSING AND CITY OF MARSHALLTOWN, 07/01/24-06/30/29

Documents:

[2024-05-28_2024-103_Resolution Approving IA DIAL 28E.pdf](#)
[2024-05-28_2024-103_Memo IA DIAL 28E.pdf](#)
[2024-05-28_2024-103_DIAL 28E Agreement.pdf](#)

6. RESOLUTION 2024-104 SETTING A PUBLIC HEARING FOR THE CONVEYANCE AND TRANSFER OF TITLE OF 411 WEST LINN STREET TO LINN STREET PROPERTIES, LLC FOR \$1,000

Documents:

[2024-05-28_2024-104_Resolution Setting PH Sale of 411 W Linn St.pdf](#)

[2024-05-28_2024-104_Memo Sealed Bid Request 411 W Linn St 05.13.24.pdf](#)
[2024-05-28_2024-104_Neighborhood Improvement Project 411 W Linn St.pdf](#)
[2024-05-28_2024-104_Real Estate Purchase Agreement 411 W. Linn.pdf](#)

7. RESOLUTION 2024-105 APPROVING CONTRACT CHANGE ORDER #10 FOR THE STATE STREET RECONSTRUCTION PROJECT #STR21004

Documents:

[2024-05-28_2024-105_Resolution Change Order 10 State St STR21004.pdf](#)
[2024-05-28_2024-105_Memo_STR21004 State St_CO 10.pdf](#)
[2024-05-28_2024-105_Change Order 10 State St STR21004.pdf](#)
[2024-05-28_2024-105_Sheets for Change Order 10 State St STR21004.pdf](#)

8. RESOLUTION 2024-106 APPROVING A SUPPLEMENTAL AGREEMENT FOR ROADWAY MAINTENANCE SERVICES ON IOWA HIGHWAY 14 FROM IOWA AVENUE TO WOODLAND STREET BETWEEN THE CITY OF MARSHALLTOWN, IOWA, AND THE IOWA DEPARTMENT OF TRANSPORTATION CREATED PURSUANT TO CHAPTER 28E.12 OF THE IOWA CODE

Documents:

[2024-05-28_2024-106_Resolution Approving DOT Hwy 14 Supplemental Maintenance Agreement.pdf](#)
[2024-05-28_2024-106_Memo - DOT Maintenance Agreement_Hwy 14_24 05 23.pdf](#)
[2024-05-28_2024-106_Iowa DOT Marshalltown Maintenance Base Agreement 2021-2026.pdf](#)
[2024-05-28_2024-106_FY 25 Iowa DOT Marshalltown Supplemental Maintenance Agreement_Hwy 14.pdf](#)

9. RESOLUTION 2024-107 APPROVING A CONTRACT FOR ROADWAY MAINTENANCE SERVICES AT THE IOWA VETERANS HOME BETWEEN THE CITY OF MARSHALLTOWN, IOWA, AND THE IOWA DEPARTMENT OF TRANSPORTATION CREATED PURSUANT TO CHAPTER 28E.12 OF THE IOWA CODE

Documents:

[2024-05-28_2024-107_Resolution Approving Annual IVH Maintenance Agreement.pdf](#)
[2024-05-28_2024-107_Memo - DOT Maintenance Agreement IVH 24 05 23.pdf](#)

**10. RESOLUTION 2024-108 TRANSFERRING FUNDS FOR
FISCAL YEAR 2024 THROUGH MARCH 31, 2024**

Documents:

[2024-05-28_2024-108_Resolution transferring funds
for fiscal year 2024 through March 31 2024.pdf](#)
[2024-05-28_2024-108_Memo for Transfer Funds in
FY24 through March 31 2024.pdf](#)

**11. RESOLUTION 2024-109 TO APPROVE FY25 NON-
BARGAINING COST OF LIVING ADJUSTMENT**

Documents:

[2024-05-28_2024-109_Resolution to approve non-
bargaining wage increases.pdf](#)
[2024-05-28_2024-109_Memo to approve non-
bargaining wage increases.pdf](#)

**12. RESOLUTION 2024-110 TO REIMBURSE EMPLOYEE
MILEAGE AT THE IRS RATE IF THE FEDERAL GRANT
REQUIRES**

Documents:

[2024-05-28_2024-110_Resolution to approve IRS
mileage rate for federal grants if required.pdf](#)
[2024-05-28_2024-110_Memo for reimbursing IRS
mileage rates for federal grants.pdf](#)

**13. RESOLUTION 2024-111 PROVIDING FOR NOTICE OF
HEARING ON PROPOSED AMENDMENT TO THE
REVITALIZATION PLAN FOR THE MARSHALLTOWN
URBAN REVITALIZATION AREA NO. 3**

Documents:

[2024-05-28_2024-111_Set Date Revite Amend
\(Marshalltown 58 2024\)-v1.pdf](#)
[2024-05-28_2024-111_Memo for Restatement of
Urban Revitalization Plans and HF 718
Compliance.pdf](#)
[2024-05-28_2024-111_Restated Urban Revite Plan
\(Marshalltown 58 2024\)-v2.pdf](#)

**14. RESOLUTION 2024-112 APPROVE AMERICAN RESCUE
PLAN ACT (ARPA) FUNDS FOR PUBLIC SAFETY
EMPLOYEES**

Documents:

[2024-05-28_2024-112_Resolution Approve American Rescue Plan Act \(ARPA\) Funds Public Safety Employees.pdf](#)
[2024-05-28_2024-112_Memo for ARPA funding Public Safety gross wages.pdf](#)

G. MOTIONS

- 1. MOTION TO APPROVE NEW CLASS C RETAIL ALCOHOL LICENSE FOR MARISCOS EL CAPITAN 2 AT 903 W LINCOLN WAY WITH CATERING AND OUTDOOR SERVICE PRIVILEGES**

H. RESOLUTIONS

- 1. RESOLUTION 2024-113 IN SUPPORT OF THE WORKFORCE HOUSING TAX CREDITS APPLICATION TO BE SUBMITTED TO THE IOWA ECONOMIC DEVELOPMENT AUTHORITY FOR A HOUSING DEVELOPMENT PROJECT BY TAILWIND CAPITAL PARTNERS**

Documents:

[2024-05-28_2024-113_Resolution of Support Workforce Housing.pdf](#)
[2024-05-28_2024-113_Memo for Resolution of Support for WHTC Program.pdf](#)

- 2. RESOLUTION 2024-114 TO PLEDGE \$250,000 OF COUNCIL DESIGNATED LOST FUND PREVIOUS DESIGNATED FOR IOWA RIVER'S EDGE TRAIL DEVELOPMENT AND IMPROVEMENTS TO THE FEDERAL ACTIVE TRANSPORTATION INFRASTRUCTURE INVESTMENT PROGRAM**

Documents:

[2024-05-28_2024-114_Resolution Approving the Allocation of Rivers Edge Trail LOST funds.pdf](#)
[2024-05-28_2024-114_Memo for Resolution to Pledge LOST already designated for Trails.pdf](#)

- 3. RESOLUTION 2024-115 APPROVING AMENDMENT 2 TO THE AGREEMENT FOR PROFESSIONAL SERVICES WITH STANLEY CONSULTANTS FOR THE SOUTH CENTER STREET RAILROAD BRIDGE IMPROVEMENTS PROJECT, IN THE CITY OF MARSHALLTOWN, IOWA**

Documents:

[2024-05-28_2024-115_Resolution Amendment 2 Professional Services Agreement Center St Viaduct.pdf](#)
[2024-05-28_2024-115_Memo - Center St Viaduct](#)

[Engineering Amendment.pdf](#)
[2024-05-28_2024-115_E-500 2020 Exhibit C Amendment 02.pdf](#)
[2024-05-28_2024-115_Base Agreement plus Amendment 1.pdf](#)

**4. PUBLIC HEARING AND RESOLUTION 2024-116
APPROVING THE STATUS OF FUNDING UPDATE OF AN
IOWA ECONOMIC DEVELOPMENT AUTHORITY
COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER
RECOVERY HOUSING (CDBG-DRH) PROJECT FOR THE
CONSTRUCTION OF A 30-UNIT APARTMENT BUILDING**

Documents:

[2024-05-28_2024-116_Resolution Approving Status of Funding Update CDBG-Housing Project.pdf](#)
[2024-05-28_2024-116_Memo Setting PH Status of Funding Update CDBG-Housing Project.pdf](#)
[2024-05-28_2024-116_CDBG-DR 30-Unit - Public Hearing Notice.pdf](#)

**5. PUBLIC HEARING AND RESOLUTION 2024-117
APPROVING FY25 CONSOLIDATED TRANSIT FUNDING
APPLICATION FOR THE MARSHALLTOWN MUNICIPAL
TRANSIT PROGRAM**

Documents:

[2024-05-28_2024-117_Resolution Authorizing FY25 Transit Funding.pdf](#)
[2024-05-28_2024-117_Transit Memo Transit Funding FY25.pdf](#)
[2024-05-28_2024-117_Transit Public Hearing Notice FY2025.pdf](#)
[2024-05-28_2024-117_FTA Certifications and Assurances.pdf](#)

**6. PUBLIC HEARING AND RESOLUTION 2024-118
APPROVING AN AMENDMENT TO THE 28E AGREEMENT
BETWEEN THE CITY OF MARSHALLTOWN AND THE
MARSHALL COUNTY COMMUNICATIONS COMMISSION
FOR THE LEASE OF SPACE AT 909 SOUTH SECOND
STREET, MARSHALLTOWN**

Documents:

[2024-05-28_2024-118_Resolution Approving MCCC 28E Agreement.pdf](#)
[2024-05-28_2024-118_Memo PH Communication Council Agreement 05.13.24.pdf](#)
[2024-05-28_2024-118_Amended 28E Agreement City of Marshalltown and Marshall County Communications Commission.pdf](#)

**7. PUBLIC HEARING AND RESOLUTION 2024-119
APPROVING THE HUD SECTION 8 RENT ASSISTANCE
PROGRAM ADMINISTRATIVE PLAN AND PUBLIC
HOUSING AUTHORITY 5-YEAR PLAN**

Documents:

[2024-05-28_2024-119_Resolution Approving Section 8 Administrative and 5-Year Plans.pdf](#)
[2024-05-28_2024-119_Memo PH to Approve Section 8 Admin Plan and 5 yr plan.pdf](#)
[2024-05-28_2024-119_Publication Affidavit PH Section 8 Admin Plan.pdf](#)
[Adm Plan Glossary 1-24.pdf](#)
[Annual and 5-year Plan.pdf](#)
[Chapter 1 Plan Overview.pdf](#)
[Chapter 2 Fair Housing.pdf](#)
[Chapter 3 Eligibility.pdf](#)
[Chapter 4 Applications.pdf](#)
[Chapter 5 Briefings and Voucher Issuance.pdf](#)
[Chapter 6 Income.pdf](#)
[Chapter 7 Verifications.pdf](#)
[Chapter 8 NSPIRE.pdf](#)
[Chapter 9 General Leasing Policies.pdf](#)
[Chapter 10 Moving and Portability.pdf](#)
[Chapter 11 Reexaminations.pdf](#)
[Chapter 12 Termination of Assistance and Tenancy.pdf](#)
[Chapter 13 Owners.pdf](#)
[Chapter 14 Program Integrity.pdf](#)
[Chapter 15 Special Housing Types.pdf](#)
[Chapter 16 Program Administration.pdf](#)
[Chapter 17 Project-Based Vouchers.pdf](#)

**8. PUBLIC HEARING AND RESOLUTION 2024-120
PROVIDING FOR THE CONVEYANCE AND TRANSFER OF
TITLE FOR 510 EAST MAIN STREET FROM THE CITY OF
MARSHALLTOWN, IOWA TO RMB COOPERATIVE**

Documents:

[2024-05-28_2024-120_Resolution Approving Conveyance 510 E Main St.pdf](#)
[2024-05-28_2024-120_Request for Sealed Bids Vacant Lots.pdf](#)
[2024-05-28_2024-120_Bid Tab Sale of Vacant Lots.pdf](#)

**9. PUBLIC HEARING AND RESOLUTION 2024-121
PROVIDING FOR THE CONVEYANCE AND TRANSFER OF
TITLE FOR 406 LEE STREET FROM THE CITY OF
MARSHALLTOWN, IOWA TO RMB COOPERATIVE**

Documents:

[2024-05-28_2024-121_Resolution Approving
Conveyance 406 Lee St.pdf](#)
[2024-05-28_2024-121_Request for Sealed Bids
Vacant Lots.pdf](#)
[2024-05-28_2024-121_Bid Tab Sale of Vacant
Lots.pdf](#)

**10. PUBLIC HEARING AND RESOLUTION 2024-122
PROVIDING FOR THE CONVEYANCE AND TRANSFER OF
TITLE FOR 708 LEE STREET FROM THE CITY OF
MARSHALLTOWN, IOWA TO RMB COOPERATIVE**

Documents:

[2024-05-28_2024-122_Resolution Approving
Conveyance 708 Lee St.pdf](#)
[2024-05-28_2024-122_Request for Sealed Bids
Vacant Lots.pdf](#)
[2024-05-28_2024-122_Bid Tab Sale of Vacant
Lots.pdf](#)

I. ORDINANCES

**1. ORDINANCE 15085 TO AMEND THE CODE OF
ORDINANCES, CITY OF MARSHALLTOWN, IOWA
CHAPTER 156 (ZONING)**

1ST READING

Documents:

[2024-05-28_ORD 15085_Amend CH 156 Zoning_Solar
Amendment.pdf](#)
[2024-05-28_ORD 15085_Memo PZ Recommendations
and Request for Ordinance Change.pdf](#)

J. DISCUSSION

**1. MARSHALLTOWN AREA CHAMBER OF COMMERCE
AGREEMENT FOR TOURISM AND PROMOTIONAL
SERVICES**

Documents:

[2024-05-28_DISCUSSION1_Memo on Chamber
presentation and draft agreement.pdf](#)
[2024-05-28_DISCUSSION1_DRAFT Hotel-Motel Tax
Contract 2024 Update.pdf](#)

**2. MARSHALLTOWN CENTRAL BUSINESS DISTRICT VACANT
BUILDING SIGNAGE PROGRAM**

Documents:

[2024-05-28_DISCUSSION2_MCBD Vacant Building Signs Memo_5.22.24.pdf](#)

3. AMENDMENT TO CHAPTER 118 PEDDLERS, SOLICITORS, AND TRANSIENT MERCHANTS

Documents:

[2024-05-28_DISCUSSION3_Amend CH 118 Peddlers, Solicitors, and Transient Merchants.pdf](#)
[2024-05-28_DISCUSSION3_Memo Amend CH 118.pdf](#)

4. HOUSE FILE 2681 COMPLIANCE - AUTOMATED TRAFFIC SYSTEMS

Documents:

[2024-05-28_DISCUSSION4_Memo on ATE law impacts.pdf](#)
[2024-05-28_DISCUSSION4_HF2681.pdf](#)

K. ADJOURNMENT

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news at www.marshalltown-ia.gov.

