

Public Participation in a City Council Meeting:

The Public Comment portion of the meeting is the time to address the Mayor and City Council on topics not on the agenda. If a member of the public wishes to comment on an item on the agenda, they may do so while that item is being discussed by coming to the microphone and stating your name and address. Comments should be limited to 3 minutes or less and should be addressed to the Mayor and Council as a whole and not individually. Response from elected officials or staff is at the Mayor's discretion.

**CITY OF MARSHALLTOWN COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 WEST STATE STREET
JUNE 10, 2024, 5:30 PM**

A. CALL TO ORDER**B. PLEDGE OF ALLEGIANCE****C. ROLL CALL**

Kell, Ladehoff, Mitchell, Nichols, Schneider, Thompson, Vacancy
(4th Ward)

D. PUBLIC COMMENT

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole.

The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meeting laws.

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**1. MARSHALLTOWN PD EMPLOYEE OF THE YEAR AWARD -
SERGEANT WYATT SHELANGOSKI****F. CONSENT AGENDA****1. APPROVE MINUTES 05/28/24 MEETING**

Documents:

[2024-05-28_SIGNED Council Minutes.pdf](#)

2. APPROVE BILL LIST \$1,056,227.27

Documents:

[2024-06-10_Bill List Detail.pdf](#)
[2024-06-10_Bill List Summary.pdf](#)

3. APPROVE IOWA RETAIL PERMIT APPLICATION FOR CIGARETTE/TOBACCO/NICOTINE/VAPOR

- GIT-N-GO CONVENIENCE STORE #34, 3302 S CENTER ST
- GIT-N-GO CONVENIENCE STORE #35, 902 W LINCOLNWAY
- WALMART #581, 2802 S CENTER ST
- JIFFY #922, 111 S 3RD AVE
- GOLDENLAND ASIAN FOOD INC, 11 E STATE ST
- SHAG, 2501 S CENTER ST, STE B
- WALGREENS #03196, 5 E ANSON ST
- FAMILY DOLLAR #22186, 327 S 3RD AVE
- VAUGHN PUB, 22 N 1ST AVENUE
- YESWAY #1148, 1701 IOWA AVENUE EAST
- 7 RAYOS LIQUOR STORE, 120 E MAIN STREET

4. APPROVE CIVIL SERVICE NEW HIRE LISTS FOR POLICE OFFICER & GIS AND ASSET RECORDS COORDINATOR

Lists will be provided at meeting.

5. RESOLUTION 2024-123 SETTING A PUBLIC HEARING FOR THE CONVEYANCE AND TRANSFER OF TITLE OF CITY OWNED VACANT LOTS

Documents:

[2024-06-10_2024-123_Resolution Setting PH for Sale of Vacant Lots.pdf](#)
[2024-06-10_2024-123_Sealed Bids Vacant Lots 05.07.24.pdf](#)
[2024-06-10_2024-123_Bid Tab Vacant Lots.pdf](#)

6. RESOLUTION 2024-124 APPROVING 2024 UPDATE OF TITLE VI AGREEMENT AND ASSURANCES FOR THE CITY OF MARSHALLTOWN AND ADOPTING SUCH AS THE CITY'S POLICY FOR FULL COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

Documents:

[2024-06-10_2024-124_Resolution 2024 Update for Title VI Agreement and Assurances.pdf](#)
[2024-06-10_2024-124_Memo for 2024 Update to Title VI Agreement and Assurances.pdf](#)
[2024-06-10_2024-124_Title VI Notice to Public {city of marshalltown of 29may24}.pdf](#)
[2024-06-10_2024-124_Standard DOT Title VI Assurances {CITY OF MARSHALLTOWN of 29MAY24}.pdf](#)
[2024-06-10_2024-124_City of Marshalltown Title VI Non-Discrimination Agreement UPDATE {29MAY24}_Page 1_6_7.pdf](#)
[2024-06-10_2024-124_City of Marshalltown Title VI Non-Discrimination Agreement UPDATE {29MAY24}_Pages 2 thru 5 for Insert.pdf](#)

7. RESOLUTION 2024-125 ACCEPTING DEDICATION OF LAND AS WASHINGTON STREET PUBLIC RIGHT-OF-WAY AND FURTHER ACCEPTING PUBLIC IMPROVEMENTS

Documents:

[2024-06-10_2024-125_Resolution Accepting Dedication of Improvements - Washington Street ROW.pdf](#)
[2024-06-10_2024-125_Memo - Washington Street ROW.pdf](#)

8. RESOLUTION 2024-130 ACCEPTING QUIT CLAIM DEED FROM MARSHALLTOWN WATER WORKS TO THE CITY OF MARSHALLTOWN

Documents:

[2024-06-10-2024-130 Resolution Accepting QCD from Marshalltown Waterworks to City.pdf](#)
[2024-06-10_2024-130 Memo for QCD.pdf](#)
[2024-06-10-2024-130 signed qcd to Marshalltown.pdf](#)

9. RESOLUTION 2024-131 SETTING A PUBLIC HEARING FOR THE LEASE OF CITY-OWNED PROPERTY AT 403 PLAYER STREET TO IMON COMMUNICATIONS LLC

Documents:

[2024-06-10_2024-131_Resolution Setting PH for ImOn Lease.pdf](#)
[2024-06-10_2024-131_Memo - Lease of 403 Player Street to ImOn Communications LLC.pdf](#)

G. MOTIONS

1. MOTION TO APPROVE AN APPLICATION FOR A CITY LICENSE FOR GARBAGE AND REFUSE, RECYCLABLE, & YARD WASTER HAULER FOR L HOGELAND AUTO PLAZA, LLC

Documents:

[2024-06-10_MOTION_Memo HAP Hauler License Application.pdf.pdf](#)
[2024-06-10_MOTION_HAP Hauler License Application.pdf](#)

H. RESOLUTIONS

1. MOTION TO UNTABLE RESOLUTION 2024-120 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE FOR 510 EAST MAIN STREET FROM THE CITY OF MARSHALLTOWN, IOWA TO RMB COOPERATIVE

1.1. RESOLUTION 2024-120 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE FOR 510 EAST MAIN STREET FROM THE CITY OF MARSHALLTOWN, IOWA TO RMB COOPERATIVE

Documents:

[2024-06-10_2024-120_Resolution Approving Conveyance 510 E Main St 05.28.24.pdf](#)
[2024-06-10_2024-120_Request for Sealed Bids Vacant Lots 05.28.24.pdf](#)
[2024-06-10_2024-120_Bid Tab Sale of Vacant Lots 05.28.24.pdf](#)

2. MOTION TO UNTABLE RESOLUTION 2024-121 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE FOR 406 LEE STREET FROM THE CITY OF MARSHALLTOWN, IOWA TO RMB COOPERATIVE

2.1. RESOLUTION 2024-121 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE FOR 406 LEE STREET FROM THE CITY OF MARSHALLTOWN, IOWA TO RMB COOPERATIVE

Documents:

[2024-06-10_2024-121_Resolution Approving Conveyance 406 Lee St 05.28.24.pdf](#)
[2024-06-10_2024-121_Request for Sealed Bids Vacant Lots 05.28.24.pdf](#)
[2024-06-10_2024-121_Bid Tab Sale of Vacant Lots 05.28.24.pdf](#)

3. MOTION TO UNTABLE RESOLUTION 2024-122 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF

**TITLE FOR 708 LEE STREET FROM THE CITY OF
MARSHALLTOWN, IOWA TO RMB COOPERATIVE**

**3.1. RESOLUTION 2024-122 PROVIDING FOR THE
CONVEYANCE AND TRANSFER OF TITLE FOR 708 LEE
STREET FROM THE CITY OF MARSHALLTOWN, IOWA
TO RMB COOPERATIVE**

Documents:

[2024-06-10_2024-122_Resolution Approving
Conveyance 708 Lee St 05.28.24.pdf](#)
[2024-06-10_2024-122_Request for Sealed Bids
Vacant Lots 05.28.24.pdf](#)
[2024-06-10_2024-122_Bid Tab Sale of Vacant
Lots 05.28.24.pdf](#)

**4. RESOLUTION 2024-126 APPROVING A 5-YEAR
AGREEMENT WITH THE MARSHALLTOWN AREA
CHAMBER OF COMMERCE FOR TOURISM AND
PROMOTIONAL SERVICES**

Documents:

[2024-06-10_2024-126_Resolution for Tourism Promo
Agreement Chamber FY25-26.pdf](#)
[2024-06-10_2024-126 Memo for Chamber Tourism
Promotional Service Agmt.pdf](#)
[2024-06-10_2024-126_Chamber Agreement Tourism
and Promotional Services.pdf](#)

**5. RESOLUTION 2024-127 APPROVING THE AMENDED
CONTRACT WITH SNYDER AND ASSOCIATES FOR THE
DESIGN OF THE LINN CREEK TRAILHEAD AND BRIDGE**

Documents:

[2024-06-10_2024-127_Resolution to Amend Contract
for the Trailhead and Bridge with Snyder and
Associates.pdf](#)
[2024-06-10_2024-127_Memo to Ammend Contract for
the Trailhead and Bridge with Snyder and
Associates.pdf](#)
[Snyder and Associates - SuppAgr_2024-06-
06_FinalDesign.pdf](#)

**6. RESOLUTION 2024-128 APPROVING THE NAMING OF
THE WATER PLAZA IN THE LINN CREEK DISTRICT**

Documents:

[2024-06-10_2024-128_Resolution for Naming Rights
of the Water Plaza in the Linn Creek District.pdf](#)
[2024-06-10_2024-128_Memo for Naming Rights of](#)

[the Water Plaza in the Linn Creek District.pdf](#)

7. RESOLUTION 2024-134 FOR NAMING RIGHTS OF THE BRIDGE IN THE LINN CREEK DISTRICT

Documents:

[2024-06-10_2024-134_Resolution for Naming Rights of the Bridge in the Linn Creek District.pdf](#)
[2024-06-10_2024-134_Memo for Naming Rights of the Bridge in the Linn Creek District.pdf](#)

8. RESOLUTION 2024-129 APPROVING AMENDMENT 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH BOLTON AND MENK, INC FOR THE MAIN STREET RECONSTRUCTION PROJECT, BEING PROJECT STR 22-002, IN THE CITY OF MARSHALLTOWN, IOWA

Documents:

[2024-06-10_2024-129_Resolution Amendment 1 Professional Services Agreement for Main St Reconstruction_STR 22-002.pdf](#)
[2024-06-10_2024-129_Memo_City_Engineering Amendment for Downtown Phase 2.pdf](#)
[2024-06-10_2024-129_Update Slides_Downtown Phase 2 \(STR 22-002\).pdf](#)
[2024-06-10_2024-129_Engineering Amendment for Downtown Phase 2 \(STR 22-002\).pdf](#)
[2024-06-10_2024-129_Memo_BM_Engineering Amendment for Downtown Phase 2.pdf](#)

9. PUBLIC HEARING AND RESOLUTION 2024-132 APPROVING THE REAL ESTATE PURCHASE AGREEMENT AND PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE FOR 411 WEST LINN STREET FROM THE CITY OF MARSHALLTOWN, IOWA TO LINN STREET PROPERTIES, LLC

Documents:

[2024-06-10_2024-132_Resolution Approving Sale of 411 W Linn St.pdf](#)
[2024-06-10_2024-132_Memo Sealed Bid Request 411 W Linn St 03.25.24.pdf](#)
[2024-06-10_2024-132_Neighborhood Improvement Project 411 W Linn St.pdf](#)
[2024-06-10_2024-132_Real Estate Purchase Agreement 411 W. Linn.pdf](#)

10. PUBLIC HEARING AND RESOLUTION 2024-133 ADOPTING AMENDED AND RESTATED PLAN FOR THE MARSHALLTOWN URBAN REVITALIZATION AREA NO. 3

Documents:

[2024-06-10_2024-133 Resolution Amending Urban Rev Area No 3.pdf](#)
[2024-06-10-2024 Memo Adoption of Ordinance 15088 Restatement of Revit Plan.pdf](#)
[2024-06-10_Restated Urban Revite Plan \(Marshalltown 58 2024\)-v2.pdf](#)

I. ORDINANCES

1. ORDINANCE 15085 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA CHAPTER 156 (ZONING)

2ND READING

Documents:

[2024-06-10_ORD 15085_Amend CH 156 Zoning_Solar Amendment.pdf](#)
[2024-06-10_ORD 15085_Memo PZ Recommendations and Request for Ordinance Change.pdf](#)

2. ORDINANCE 15086 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, CHAPTER 70: GENERAL PROVISIONS TO REVISE REGULATIONS FOR AUTOMATED TRAFFIC ENFORCEMENT

1ST READING; MOTION TO WAIVE THE 2ND AND 3RD READINGS TO FOLLOW.

Documents:

[ORD Amend CH 70 Automated Traffic Enforcement 06102024.pdf](#)
[Kendall Memo 05232024 ATE Ord Revision Required.pdf](#)
[CH 70 ATE Ord Revisions.pdf](#)
[HF2681_GovLetter.pdf](#)

2.1. MOTION TO WAIVE THE 2ND AND 3RD READING OF ORDINANCE 15086 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, CHAPTER 70: GENERAL PROVISIONS TO REVISE REGULATIONS FOR AUTOMATED TRAFFIC ENFORCEMENT

3. ORDINANCE 15087 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA CHAPTER 118 PEDDLERS, SOLICITORS, TRANSIENT

MERCHANTS

1ST READING

Documents:

[2024-06-10_ORD 15087_Amend CH 118 Peddlers, Solicitors, and Transient Merchants.pdf](#)
[2024-06-10_ORD 15087_Amend CH 118 Peddlers, Solicitors, and Transient Merchants_Markup.pdf](#)
[2024-06-10_ORD 15087_Memo Amend CH 118 05.28.24.pdf](#)

4. ORDINANCE 15088 AMENDING ORDINANCE DESIGNATING AN AREA OF MARSHALLTOWN, IOWA AS THE MARSHALLTOWN URBAN REVITALIZATION AREA NO. 3

1ST READING; MOTION TO WAIVE THE 2ND AND 3RD READINGS TO FOLLOW.

Documents:

[ORDINANCE NO 15088.pdf](#)
[2024-06-10-2024 Memo Adoption of Ordinance 15088 Restatement of Revit Plan.pdf](#)

4.1. MOTION TO WAIVE THE 2ND AND 3RD READINGS OF ORDINANCE 15088 AMENDING THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA

J. DISCUSSION

1. 4TH OF JULY EVENT BUS SERVICE

Documents:

[2024-0610_DISCUSSION2_Memo_Request for MMT for 4th of July.pdf](#)

K. CLOSED SESSION - REAL ESTATE

Closed session pursuant to Section 21.5 subsection (1) paragraph (j) OF THE CODE OF IOWA to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The City of Marshalltown has an attorney-client relationship with Lynch Dallas P.C., by Council Resolution 2022-161,

approved 06/13/22. There may be council action by motion following the closed session if directed by the city's attorney.

L. ADJOURNMENT

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news at www.marshalltown-ia.gov.

