

Public Participation in a City Council Meeting:

The Public Comment portion of the meeting is the time to address the Mayor and City Council on topics not on the agenda. If a member of the public wishes to comment on an item on the agenda, they may do so while that item is being discussed by coming to the microphone and stating your name and address. Comments should be limited to 3 minutes or less and should be addressed to the Mayor and Council as a whole and not individually. Response from elected officials or staff is at the Mayor's discretion.

CITY OF MARSHALLTOWN COUNCIL AGENDA CITY HALL COUNCIL CHAMBERS 10 WEST STATE STREET JUNE 24, 2024, 5:30 PM

A. CALL TO ORDER**B. PLEDGE OF ALLEGIANCE****C. ROLL CALL**

Kell, Ladehoff, Mitchell, Nichols, Schneider, Thompson, Vacancy
(4th Ward)

D. PUBLIC COMMENT

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole.

The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meeting laws.

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**1. YEARS OF SERVICE - JUNE**

- Thomas Watson - Police - 20 years
- Cortney Watson - Police - 20 years
- Tonya Hudnutt - Finance - 10 years

**2. MARSHALLTOWN MUNICIPAL TRANSIT: FEDERAL
TRANSIT ADMINISTRATION AWARD OF RECOGNITION
FOR PERCENTAGE INCREASE IN RIDERSHIP OF 63 %**

**AMONG SMALL URBAN TRANSIT SYSTEMS IN IOWA
2021-2022**

**3. MARSHALLTOWN MUNICIPAL TRANSIT: IOWA DOT –
SMALL URBAN TRANSIT SYSTEM OF THE YEAR**

F. CONSENT AGENDA

**1. APPROVE MINUTES 06/10/24 MEETING AND BILL LIST
\$3,400,608.88**

Documents:

[2024-06-10_SIGNED Council Minutes.pdf](#)
[2024-06-24_BILL LIST Summary.pdf](#)
[2024-06-24_BILL LIST Detail.pdf](#)

2. APPROVE ALCOHOL LICENSE RENEWALS

MARSHALL BEER WINE SPIRITS, EL PORTAL, GIT-N-GO #34,
GIT-N-GO #35

**3. APPROVE IOWA RETAIL PERMIT APPLICATION FOR
CIGARETTE/TOBACCO/NICOTINE/VAPOR**

KWIK STAR #394, KWIK STAR #607, KWIK STAR #706

**4. RECEIPT OF BUILDING & TRADE PERMIT REPORT - MAY
2024**

Documents:

[2024-06-24_CONSENT_Building and Trade Permit
Report-May.pdf](#)

**5. RESOLUTION 2024-135 SETTING A PUBLIC HEARING
FOR THE CONVEYANCE AND TRANSFER OF TITLE OF
CITY OWNED PROPERTY AT 407 MARION STREET**

Documents:

[2024-06-24_2024-135_Resolution Setting PH for Sale
of 407 Marion St.pdf](#)
[2024-06-24_2024-135_Memo Sale of 407 Marion
St.pdf](#)
[2024-06-24_2024-135_Bid Tab-407 Marion St.pdf](#)
[2024-06-24_2024-135_Sealed Bid Request 407
Marion St.pdf](#)

**6. RESOLUTION 2024-136 ALLOWING FOR ALCOHOLIC
BEVERAGES IN A PUBLIC PARK FOR THE LIVE AFTER
FIVE EVENTS**

Documents:

[2024-06-24 2024-136 Resolution Approving Alcohol](#)

Public Park - LAF.pdf
2024-06-24_2024-136_Memo Live After 5 Events.pdf
2024-06-24_2024-136_Sketch - Outdoor Service
Area_West End Park - LAF.pdf

7. RESOLUTION 2024-137 ALLOWING OPEN CONTAINERS ON DESIGNATED PUBLIC WAYS AND IN A PUBLIC PARK FOR THE 13TH STREET DISTRICT CAR CRUISE-IN AND CONCERT EVENT ON JULY 3, 2024

Documents:

2024-06-24_2024-137_Resolution Approving Alcohol
Public Way-Cruise-in Car Show.pdf
2024-06-24_2024-137_Memo 13th St District Car
Cruise-In.pdf
2024-06-24_2024-137_Sketch - 13th St District Car
Cruise-In.pdf

8. RESOLUTION 2024-138 APPROVING CITY FEE SCHEDULE

Documents:

2024-06-24_2024-138_Resolution Approving City Fee
Schedule.pdf
2024-06-24_2024-138_Memo - Master Fee
Schedule_PW and HCD Revisions 24 06 24.pdf
2024-06-24_2024-138_Memo for Aquatic Center
Private Rental Rates.pdf
2024-06-24_2024-138_MASTER Fee Schedule.pdf

9. RESOLUTION 2024-139 ACCEPTING AND AWARDING THE BID FOR PROVIDING SALT FOR ICE AND SNOW CONTROL FOR THE 2024-2025 FISCAL YEAR IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF \$75.15 PER TON

Documents:

2024-06-24_2024-139_Resolution Awarding Salt Bid
FY 24-25.pdf
2024-06-24_2024-139_Memo - Salt Bids 2024_24 06
24.pdf
2024-06-24_2024-139_2024 Salt Bid Tabulation.pdf

10. RESOLUTION 2024-140 APPROVING CONTRACT CHANGE ORDER #3 FOR THE WPCP HEADWORKS AND DIGESTERS IMPROVEMENT PROJECT # WPC21001, AN INCREASE OF NOT TO EXCEED \$144,918.85

Documents:

2024-06-24_2024-140_Resolution Approving CO3
WPC Headworks WPC21001.pdf

2024-06-24_2024-140_Memo_WPC 21-001
Headworks_CO3_24 06 24.pdf
2024-06-24_2024-140_WPC21001 - Change Order 3
to Council.pdf

11. RESOLUTION 2024-141 APPROVING CONTRACT CHANGE ORDER #8 FOR THE EDGEWOOD STREET EXTENSION PROJECT #STR19003, A DECREASE OF \$4,500.00

Documents:

2024-06-24_2024-141_Resolution Approving CO8
Decrease Edgewood Street Ext.pdf
2024-06-24_2024-141_Memo - STR 19-003 Edgewood
Change Order 8_24 06 24.pdf
2024-06-24_2024-141_STR 19-003 Edgewood Change
Order 8.pdf

12. RESOLUTION 2024-142 APPROVING ENGINEER'S CERTIFICATE OF COMPLETION AND ACCEPTING CONSTRUCT, INC. FOR THE EDGEWOOD STREET EXTENSION PROJECT #STR-19003

Documents:

2024-06-24_2024-142_Resolution Approving Eng
Certificate of Completion Edgewood Ext.pdf
2024-06-24_2024-142_Memo - STR 19-003 Edgewood
Final Completion - 24 06 24.pdf
2024-06-24_2024-142_Edgewood Extension
Certificate of Completion STR19003.pdf

13. RESOLUTION 2024-143 RESOLUTION APPROVING CONTRACT CHANGE ORDER #5 FOR THE MARSHALLTOWN DOWNTOWN REVITALIZATION-FAÇADE IMPROVEMENTS PROJECT #ECO 21-001, AN INCREASE OF \$16,107.00

Documents:

2024-06-24_2024-143_Resolution Approving CO5
Increase DTR ECO 21-002.pdf
2024-06-24_2024-143_Memo_ECO 21-002 DTR _
Change Order 5.pdf
2024-06-24_2024-143_ECO 21-002 DTR _ Change
Order 5.pdf

G. REPORTS

- 1. MPACT QUARTERLY UPDATE REPORT**
- 2. ARTS + CULTURE ALLIANCE ANNUAL REPORT**
- 3. AUTOMATED TRAFFIC ENFORCEMENT (ATE) & FLOCK**

SAFETY CAMERA UPDATES

H. MOTIONS

- 1. MOTION TO APPROVE AN APPLICATION FOR A CITY LICENSE FOR GARBAGE AND REFUSE AND RECYCLABLE HAULER FOR LEGRAND SANITATION**

Documents:

[2024-06-24_MOTION_Memo LeGrand Sanitation Hauler License Application.pdf.pdf](#)

- 2. MOTION TO APPROVE 5-DAY LIQUOR LICENSE FOR MIDNIGHT BALLROOM AT THE CENTRAL IOWA FAIRGROUNDS ARENA FOR A RODEO ON 07/27/24 WITH A PREMISE UPDATE FOR CENTRAL IOWA FAIRGROUNDS TO THE ACTIVITIES BUILDING DURING THIS EVENT**
- 3. MOTION TO APPROVE 5-DAY SPECIAL CLASS C RETAIL ALCOHOL LICENSE FOR THE 13TH STREET DISTRICT EVENT ON 7/3**
- 4. MOTION TO APPROVE 5-DAY SPECIAL CLASS C RETAIL ALCOHOL LICENSES FOR FRIENDS OF THE ORPHEUM THEATER FOR LIVE AFTER 5 EVENTS 7/5, 7/12, 7/19, 7/26**

I. RESOLUTIONS

- 1. MOTION TO UNTABLE RESOLUTION 2024-120 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE FOR 510 EAST MAIN STREET FROM THE CITY OF MARSHALLTOWN, IOWA TO RMB COOPERATIVE**
- 1.1. RESOLUTION 2024-120 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE FOR 510 EAST MAIN STREET FROM THE CITY OF MARSHALLTOWN, IOWA TO RMB COOPERATIVE**

Documents:

[2024-06-24_2024-120_Resolution Approving Conveyance 510 E Main St 05.28.24.pdf](#)
[2024-06-24_2024-120_Bid Tab Sale of Vacant Lots 05.28.24.pdf](#)
[2024-06-24_2024-120_Request for Sealed Bids Vacant Lots 05.28.24.pdf](#)

- 2. MOTION TO UNTABLE RESOLUTION 2024-121 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE FOR 406 LEE STREET FROM THE CITY OF MARSHALLTOWN, IOWA TO RMB COOPERATIVE**
- 2.1. RESOLUTION 2024-121 PROVIDING FOR THE**

CONVEYANCE AND TRANSFER OF TITLE FOR 406 LEE STREET FROM THE CITY OF MARSHALLTOWN, IOWA TO RMB COOPERATIVE

Documents:

[2024-06-24_2024-121_Resolution Approving Conveyance 406 Lee St 05.28.24.pdf](#)
[2024-06-24_2024-121_Request for Sealed Bids Vacant Lots 05.28.24.pdf](#)
[2024-06-24_2024-121_Bid Tab Sale of Vacant Lots 05.28.24.pdf](#)

3. MOTION TO UNTABLE RESOLUTION 2024-122 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE FOR 708 LEE STREET FROM THE CITY OF MARSHALLTOWN, IOWA TO RMB COOPERATIVE

3.1. RESOLUTION 2024-122 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE FOR 708 LEE STREET FROM THE CITY OF MARSHALLTOWN, IOWA TO RMB COOPERATIVE

Documents:

[2024-06-24_2024-122_Resolution Approving Conveyance 708 Lee St 05.28.24.pdf](#)
[2024-06-24_2024-122_Request for Sealed Bids Vacant Lots 05.28.24.pdf](#)
[2024-06-24_2024-122_Bid Tab Sale of Vacant Lots 05.28.24.pdf](#)

4. RESOLUTION 2024-145 RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT FOR \$263,000 WITH HR GREEN, INC. FOR DESIGN SERVICES FOR THE WPC SLUDGE THICKENING IMPROVEMENT PROJECT, #WPC24001

Documents:

[2024-06-24_2024-145_Resolution Approving HR Green Sludge Thickening Services Agreement.pdf](#)
[2024-06-24_2024-145_Memo_WPC Sludge Thickening Improvements Design Engineering_24 06 24.pdf](#)
[2024-06-24_2024-145_ProfessionalServicesAgreement_WPC Sludge Thickening Improvements.pdf](#)

5. PUBLIC HEARING AND RESOLUTION 2024-147 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE FOR 24 NORTH 1ST AVENUE FROM THE CITY OF MARSHALLTOWN, IOWA TO MOBIUS GROUP

Documents:

[2024-06-24_2024-147_Resolution Approving
Conveyance 24 N 1st Ave.pdf](#)
[2024-06-24_2024-147_Memo Sale of 24 N 1st
Ave.pdf](#)
[2024-06-24_2024-147_Sealed Bids Vacant Lots
05.07.24.pdf](#)
[2024-06-24_2024-147_Bid Tab Sale of Vacant
Lots.pdf](#)

**6. PUBLIC HEARING AND RESOLUTION 2024-148
PROVIDING FOR THE CONVEYANCE AND TRANSFER OF
TITLE FOR 817-819 NORTH 5TH AVENUE FROM THE CITY
OF MARSHALLTOWN, IOWA TO CATHERINE GOODING**

Documents:

[2024-06-24_2024-148_Resolution Approving
Conveyance 817-819 N 5th Ave.pdf](#)
[2024-06-24_2024-148_Memo Sale of 817-819 N 5th
Ave.pdf](#)
[2024-06-24_2024-148_Bid Tab Sale of Vacant
Lots.pdf](#)
[2024-06-24_2024-148_Sealed Bids Vacant Lots
05.07.24.pdf](#)

**7. PUBLIC HEARING AND RESOLUTION 2024-149
APPROVING LEASE AGREEMENT WITH IMON**

Documents:

[2024-06-24_2024-149_Resolution Approval ImOn
Lease.pdf](#)
[2024-06-24_2024-149_Memo PH Lease 403 Player
Street to ImOn Communications LLC.pdf](#)
[2024-06-24_2024-149_ImOn License Agreement
\(FINAL\).pdf](#)

J. ORDINANCES

**1. ORDINANCE 15085 TO AMEND THE CODE OF
ORDINANCES, CITY OF MARSHALLTOWN, IOWA
CHAPTER 156 (ZONING)**

3RD READING

Documents:

[2024-06-24_ORD 15085_Amend CH 156 Zoning_Solar
Amendment.pdf](#)
[2024-06-24_ORD 15085_Memo PZ Recommendations
and Request for Ordinance Change.pdf](#)

2. ORDINANCE 15087 TO AMEND THE CODE OF

**ORDINANCES, CITY OF MARSHALLTOWN, IOWA
CHAPTER 118 PEDDLERS, SOLICITORS, TRANSIENT
MERCHANTS**

2ND READING

Documents:

[2024-06-24_ORD 15087_Amend CH 118 Peddlers,
Solicitors, and Transient Merchants.pdf](#)
[2024-06-24_ORD 15087_Amend CH 118 Peddlers,
Solicitors, and Transient Merchants_Markup.pdf](#)
[2024-06-24_ORD 15087_Memo Amend CH 118
05.28.24.pdf](#)

K. DISCUSSION

1. LETTER OF INTEREST - 20 EAST MAIN STREET

Documents:

[2024-06-24_DISCUSSION1_Memo RFP_Review for 20
E Main_24 06 24.pdf](#)
[2024-06-24_DISCUSSION1_Letter of
Interest_Curtis_Revised.pdf](#)

**2. AUTOMATED TRAFFIC ENFORCEMENT (ATE) REVENUE
POLICY**

Documents:

[2024-06-24_DISCUSSION2_Memo ATE Funding Policy
and Disolution ACA Contract.pdf](#)

**3. VEHICLE & BODY CAMERA PURCHASE - MARSHALLTOWN
POLICE DEPARTMENT**

Documents:

[2024-06-24_DISCUSSION3_Memo MPD Axon Equip
and Services Proposal.pdf](#)
[2024-06-24_DISCUSSION3_Axon Proposal June
2024.pdf](#)
[2024-06-24_DISCUSSION3_MPD Camera Project.pdf](#)

L. CLOSED SESSION - PERSONNEL

Closed session pursuant to Section 21.5, Subsection (1) Paragraph (i) OF THE CODE OF IOWA to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. The City of Marshalltown has an attorney-client relationship with Lynch Dallas P.C., by Council Resolution

2022-161, approved 06/13/22. There may be council action by motion following the closed session if directed by the city's attorney.

M. ADJOURNMENT

MISSION STATEMENT

**The City of Marshalltown collaborates to provide
a welcoming, safe, vibrant, and growing
community.**

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news at www.marshalltown-ia.gov.



**MARSHALLTOWN
MORE THAN EVER**