

Public Participation in a City Council Meeting:

The Public Comment portion of the meeting is the time to address the Mayor and City Council on topics not on the agenda. If a member of the public wishes to comment on an item on the agenda, they may do so while that item is being discussed by coming to the microphone and stating your name and address. Comments should be limited to 3 minutes or less and should be addressed to the Mayor and Council as a whole and not individually. Response from elected officials or staff is at the Mayor's discretion.

**CITY OF MARSHALLTOWN COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 WEST STATE STREET
SEPTEMBER 23, 2024, 5:30 PM**

A. CALL TO ORDER**B. PLEDGE OF ALLEGIANCE****C. ROLL CALL**

Fonseca, Kell, Ladehoff, Mitchell, Nichols, Schneider, Thompson

D. PUBLIC COMMENT

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole.

The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meeting laws.

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**1. YEARS OF SERVICE - SEPTEMBER**

- o Daniel Oswald - Fire - Firefighter - 15 years
- o Kerri Larsen - Fire - Firefighter - 15 years
- o Kathleen Kennedy - Library - Library Assistant - 5 years

F. CONSENT AGENDA

**1. APPROVE MINUTES 09/09/24 MEETING AND BILL LIST
\$1,622,735.69**

Documents:

[2024-09-09_SIGNED Council Minutes.pdf](#)
[2024-09-23_BILL LIST Summary.pdf](#)
[2024-09-23_BILL LIST_Detail.pdf](#)

2. APPROVE ALCOHOL LICENSE RENEWALS

SUPERMARKET VILLACHUATO, 107 N CENTER ST / OPA
GRILL, 4 W BOONE ST / TC'S, 921 N 3RD AVE

**3. RECEIPT OF BUILDING & TRADE PERMIT REPORT -
AUGUST 2024**

Documents:

[2024-09-23_CONSENT_Building and Trade Permit
Report_Aug.pdf](#)

**4. RESOLUTION 2024-199 APPROVING 28E AGREEMENT
BETWEEN THE CITY OF MARSHALLTOWN AND THE
MARSHALLTOWN COMMUNITY SCHOOL DISTRICT TO
SUPPORT A LIAISON POLICE OFFICER AT
MARSHALLTOWN HIGH SCHOOL FOR FISCAL YEARS
2025-2026, 2026-2027 AND 2027-2028**

Documents:

[2024-09-23_2024-199_Resolution Approving 28E for
SRO Agreement.pdf](#)
[2024-09-23_2024-199_Memo SRO Agreement
Renewal with MCSD.pdf](#)
[2024-09-23_2024-199_City of MarshalltownPD -
School Resource Officer - 2024.pdf](#)

**5. RESOLUTION 2024-200 SETTING PUBLIC HEARING
REGARDING AN INTERLOCAL GRANT AGREEMENT FOR
THE BYRNE-JUSTICE ASSISTANCE GRANT PROGRAM
(JAG) \$15,764.00 SPLIT EVENLY WITH MARSHALL
COUNTY, TO ASSIST WITH LAW ENFORCEMENT
PROGRAMMING OR EQUIPMENT PURCHASES,
NOTIFYING THE PUBLIC OF THE GRANT AWARD AND
PROPOSED USE OF FEDERAL FUNDS**

Documents:

[2024-09-23_2024-200_Resolution Setting PH Byrne
JAG Award.pdf](#)
[2024-09-23_2024-200_Memo FY 24 25 Byrne JAG
Grant Award Marshalltown PD.pdf](#)
[2024-09-23 2024-200 2024 jag-local-allocations-](#)

6. RESOLUTION 2024-201 ADOPTING SUPPLEMENTS S-10 TO THE CODE OF ORDINANCES OF THE CITY OF MARSHALLTOWN, IOWA, THROUGH ORDINANCE 15087

Documents:

[2024-09-23_2024-201_Resolution Approving Code of Ordinances Supplement.pdf](#)

7. RESOLUTION 2024-202 APPROVING CONTRACT CHANGE ORDER #14, AN INCREASE OF \$307,484.00, FOR THE STATE STREET RECONSTRUCTION PROJECT #STR21004

Documents:

[2024-09-23_2024-202_Resolution Change Order 14 State St STR21004.pdf](#)

[2024-09-23_2024-202_Memo_STR21004 State St_CO 14.pdf](#)

[2024-09-23_2024-202_STR21004 State St_CO 14.pdf](#)

8. RESOLUTION 2024-203 APPROVING ENGINEER'S CERTIFICATE OF COMPLETION AND ACCEPTING MUNICIPAL PIPE TOOL CO. LLC FOR THE 2020 SANITARY SEWER REHABILITATION PROJECT - CIPP #SAN21001

Documents:

[2024-09-23_2024-203_Resolution Approving Eng Certificate of Completion CIPP.pdf](#)

[2024-09-23_2024-203_Memo_SAN 21-001 Completion.pdf](#)

[2024-09-23_2024-203_Certificate of Sub Completion and Notice of Acceptability.pdf](#)

9. RESOLUTION 2024-204 APPROVING AN ELECTRIC LINE EASEMENT WITH INTERSTATE POWER AND LIGHT COMPANY FOR PARCEL 8418-35-276-850

Documents:

[2024-09-23_2024-204_Resolution Approving Electric Easement IPL 8418-35-276-850.pdf](#)

[2024-09-23_2024-204_Memo - IPL Easement 8418-35-276-850.pdf](#)

[2024-09-23_2024-204_IPL Easement 8418-35-276-850.pdf](#)

10. RESOLUTION 2024-205 APPROVING AN ELECTRIC LINE EASEMENT WITH INTERSTATE POWER AND LIGHT COMPANY FOR PARCEL 8418-35-277-066

Documents:

[2024-09-23_2024-205_Resolution Approving Electric Easement IPL 8418-35-277-066.pdf](#)
[2024-09-23_2024-205_Memo - IPL Easement 8418-35-277-066.pdf](#)
[2024-09-23_2024-205_IPL Easement 8418-35-277-066.pdf](#)

G. REPORTS

- 1. MPACT QUARTERLY UPDATE REPORT**
- 2. HOMELESSNESS / SHELTER-LESS TASK FORCE REPORT**

H. RESOLUTIONS

- 1. RESOLUTION 2024-206 AUTHORIZING THE CITY TO SUBMIT AN US ENVIRONMENTAL PROTECTION AGENCY (EPA) BROWNFIELDS ASSESSMENT GRANT**

Documents:

[2024-09-23_2024-206_Resolution Approve Brownfield Grant Application.pdf](#)
[2024-09-23_2024-206_Memo - Brownfield Assessment Grant Application.pdf](#)
[2024-09-23_2024-206_FY 2025 BF Assessment Grant Guidelines.pdf](#)

- 2. RESOLUTION 2024-207 ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE RIVERVIEW PARK IMPROVEMENT PROJECT #PRK23001 IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF \$1,336,029.00 TO CONSTRUCT, INC**

Documents:

[2024-09-23_2024-207_Resolution Accepting Bid Riverview Park Phase I.pdf](#)
[2024-09-23_2024-207_Memo to Award Contract for Riverview Park Phase I.pdf](#)
[2024-09-23_2024-207_Bolton and Menk Bid Tab.pdf](#)

- 3. RESOLUTION 2024-208 APPROVING SNYDER AND ASSOCIATES PROFESSIONAL SERVICE AGREEMENT AMENDMENT NO. 2 FOR DESIGN AND CONSTRUCTION FOR THE LINN CREEK TRAILHEAD AND BRIDGE PROJECTS, IN THE AMOUNT OF \$27,800, AND DESIGNATING CONTECH AS A PREAPPROVED SUPPLIER FOR THE PREFABRICATED PEDESTRIAN BRIDGE**

Documents:

[2024-09-23 2024-208 Resolution to Amend Trailhead](#)

[and Bridge Contract Snyder and Associates.pdf](#)
[2024-09-23_2024-208_Memo - PSA Amendment](#)
[Snyder 6th St Ped Bridge.pdf](#)
[2024-09-23_2024-208_PSA Amendment2 Snyder 6th](#)
[St Ped Bridge.pdf](#)

**4. PUBLIC HEARING AND RESOLUTION 2024-209
APPROVING PLANS, SPECIFICATIONS, FORM OF
CONTRACT AND COST FOR THE 6TH STREET TRAIL
PROJECT, IN THE CITY OF MARSHALLTOWN, IOWA,
BEING PROJECT NO. TRL 18-002**

Documents:

[2024-09-23_2024-209_Resolution Approve Plans,](#)
[Specs 6th St Trail Project.pdf](#)
[2024-09-23_2024-209_Memo PH 6th St Trail Project](#)
[TRL18002.pdf](#)
[2024-09-23_2024-209_6th Street Cost Opinion.pdf](#)
[2024-09-23_2024-209_6th Street Trail Notice to](#)
[Bidders.pdf](#)
[2024-09-23_2024-209_6th Street Trail Plans.pdf](#)
[2024-09-23_2024-209_6th Street Trail Specs.pdf](#)

**5. PUBLIC HEARING AND RESOLUTION 2024-210
APPROVING DEVELOPMENT AGREEMENT WITH RISE M,
LLC, AUTHORIZING ANNUAL APPROPRIATION TAX
INCREMENT PAYMENTS AND PLEDGING CERTAIN TAX
INCREMENT REVENUES TO THE PAYMENT OF THE
AGREEMENT**

Documents:

[2024-09-23_2024-210_Hold Hrg Dev Agmt AA](#)
[\(Marshalltown 59 2024\)-v2.pdf](#)
[2024-09-23_2024-210_Memo Development](#)
[Agreement for Rise M, LLC 09.09.24.pdf](#)
[2024-09-23_2024-210_Development Agreement](#)
[\(RISE\) \(Marshalltown 59 2024\)-v3.pdf](#)

I. ORDINANCES

**1. ORDINANCE 15091 TO AMEND THE CODE OF
ORDINANCES, CITY OF MARSHALLTOWN, IOWA
CHAPTER 156: ZONING FOR PARKING, LOADING AND
STACKING**

3RD READING

Documents:

[2024-09-23_ORD 15091_Chapter 156 Parking](#)
[Amendment \(SCL 8.19.24\) 3rd Read.pdf](#)

**2. ORDINANCE 15093 AMENDING ORDINANCE NO. 13657
RELATING TO PARTIAL PROPERTY TAX EXEMPTIONS
FOR INDUSTRIAL PROPERTY ON WHICH
IMPROVEMENTS HAVE BEEN MADE, PROVIDING A
SCHEDULE OF TAX EXEMPTION AND SETTING FOR THE
PROCEDURE TO OBTAIN SAME**

2ND READING

Documents:

2024-09-23_ORD 15093_427B Industrial Tax
Abatement (Marshalltown 60 2024)-v1.pdf
2024-09-23_ORD 15093_Memo Industrial Tax
Abatement Ordinance Amendment.pdf

J. DISCUSSION

**1. POLICE DEPARTMENT FOUND BICYCLE DISPOSITION
POLICY**

Documents:

2024-09-23_DISCUSSION1_Memo Found Bicycles
Disposition Policy.pdf
2024-09-23_DISCUSSION1_Marshalltown Police
Department Policy re found bikes DRAFT.pdf

2. CHAPTER 72: PARKING RULES - PARKING PAD

Documents:

2024-09-23_DISCUSSION2_Memo CH 72 Parking Pad
24 09 19.pdf
2024-09-23_DISCUSSION2_Chapter 72 Parking Rules
Amendment Draft.pdf

**3. CHAPTER 77: PARKING SCHEDULES - RESTRICTED
PARKING DOWNTOWN**

Documents:

2024-09-23_DISCUSSION3_Memo - Parking Ch
77_Downtown Restricted 24 09 23.pdf
2024-09-23_DISCUSSION3_Schedule VI. Restricted
Parking_Markup.pdf

K. ADJOURNMENT

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news at www.marshalltown-ia.gov.

