

**Public Participation in a City Council Meeting:**

The Public Comment portion of the meeting is the time to address the Mayor and City Council on topics not on the agenda. If a member of the public wishes to comment on an item on the agenda, they may do so while that item is being discussed by coming to the microphone and stating your name and address. Comments should be limited to 3 minutes or less and should be addressed to the Mayor and Council as a whole and not individually. Response from elected officials or staff is at the Mayor's discretion.

**CITY OF MARSHALLTOWN COUNCIL AGENDA  
CITY HALL COUNCIL CHAMBERS  
10 WEST STATE STREET  
OCTOBER 14, 2024, 5:30 PM**

**A. CALL TO ORDER****B. PLEDGE OF ALLEGIANCE****C. ROLL CALL**

Fonseca, Kell, Ladehoff, Mitchell, Nichols, Schneider, Thompson

**D. PUBLIC COMMENT**

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole.

The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meeting laws.

**E. COUNCIL, ADMINISTRATOR, AND MAYOR COMMENTS****1. PROCLAMATION - INDIGENOUS PEOPLE'S DAY**

Documents:

[2024-10-14\\_Indigenous Peoples Day.pdf](#)

**F. CONSENT AGENDA****1. APPROVE MINUTES 09/23/24 AND 10/08/24 MEETINGS  
AND BILL LIST \$3,421,894.90**

Documents:

[2024-09-23\\_SIGNED Council Minutes.pdf](#)  
[2024-10-08\\_SIGNED Council Minutes.pdf](#)  
[2024-10-14\\_BILL LIST Summary.pdf](#)  
[2024-10-14\\_BILL LIST Detail.pdf](#)

**2. REAPPOINT GARY MCKIBBIN TO THE INVESTMENT COMMITTEE, TERM 10/24/24-10/24/28**

**3. RECEIPT OF BUILDING & TRADE PERMIT REPORT - SEPTEMBER 2024**

Documents:

[2024-10-14\\_CONSENT\\_September Building and Trade Permit Report.pdf](#)

**4. RESOLUTION 2024-211 APPROVING MARSHALLTOWN POLICE DEPARTMENT FOUND BICYCLE DISPOSAL POLICY**

Documents:

[2024-10-14\\_2024\\_211\\_Resolution Approving Disposal of Found Bicycle Policy.pdf](#)  
[2024-10-14\\_2024-211\\_Memo Found Bicycles Disposition Policy.pdf](#)  
[2024-10-14\\_2024-211\\_Marshalltown Police Department Policy re Found Bikes Disposal.pdf](#)

**5. RESOLUTION 2024-213 SETTING PUBLIC HEARING FOR AN AMENDMENT TO CHAPTER 156 ZONING, TABLE 156.B.004-1 AND SECTION 156.J.005-1(D)(1)**

Documents:

[2024-10-14\\_2024-213\\_Resolution Set PH CH 156 Zoning.pdf](#)  
[2024-10-14\\_ORD 15096\\_Memo Chapter 156 Amendments.pdf](#)

**6. RESOLUTION 2024-214 AMENDING THE POLICY FOR THE EXAMINATION AND COPYING OF PUBLIC RECORDS**

Documents:

[2024-10-14\\_2024-214\\_Resolution Amending the Policy for Examination and Copying of Public Records.pdf](#)  
[2024-10-14\\_2024-214\\_Memo Public Records Policy.pdf](#)  
[2024-10-14\\_2024-214\\_Examination and Copying of Public Records Policy.pdf](#)

**7. RESOLUTION 2024-215 APPROVING CONTRACT CHANGE**

**ORDER #15, AN INCREASE OF \$4,434.17, FOR THE  
STATE STREET RECONSTRUCTION PROJECT #STR21004**

Documents:

[2024-10-14\\_2024-215\\_Resolution Change Order 15  
State St STR21004.pdf](#)  
[2024-10-14\\_2024-215\\_Memo\\_STR21004 State St\\_CO  
15.pdf](#)  
[2024-10-14\\_2024-215\\_STR21004 State St\\_CO 15.pdf](#)

**8. RESOLUTION 2024-216 AUTHORIZING THE CITY OF  
MARSHALLTOWN'S SUBMITTAL OF AN APPLICATION  
FOR FUNDING FROM THE TRANSPORTATION  
ALTERNATIVES SET-ASIDE PROGRAM TO THE  
DEPARTMENT OF TRANSPORTATION (DOT) FOR THE  
FUNDING OF THE IOWA RIVER'S EDGE TRAIL**

Documents:

[2024-10-14\\_2024-216\\_Resolution Authorizing  
Application for TASA Funding IRET.pdf](#)  
[2024-10-14\\_2024-216\\_Memo\\_TASA Grant.pdf](#)

**9. RESOLUTION 2024-217 APPROVING AGREEMENT BY  
AND BETWEEN THE CITY OF MARSHALLTOWN, IOWA,  
AND MARSHALLTOWN FOOTBALL LEAGUE FOR THE  
LEASE OF THE PROPERTY DESCRIBED**

Documents:

[2024-10-14\\_2024-217\\_Resolution Approving MFL  
Agreement.pdf](#)  
[2024-10-14\\_2024-217\\_Memo to Approve MFL Lease  
Agreement.pdf](#)  
[2024-10-14\\_2024-217\\_MFL Lease Agreement 2024-  
2027.pdf](#)

**10. RESOLUTION 2024-218 OBLIGATING FUNDS FROM  
URBAN RENEWAL TAX REVENUE FUND FOR  
APPROPRIATION TO THE PAYMENT OF ANNUAL  
APPROPRIATION TAX INCREMENT FINANCED  
OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT  
SUCCEEDING FISCAL YEAR FOR URA2**

Documents:

[2024-10-14\\_2024-218\\_Resolution Approving Annual  
Appropriation Resolution for TIF 2.pdf](#)  
[2024-10-14\\_2024-218\\_Memo TIF Annual  
Appropriations.pdf](#)

**11. RESOLUTION 2024-219 OBLIGATING FUNDS FROM  
URBAN RENEWAL TAX REVENUE FUND FOR**

**APPROPRIATION TO THE PAYMENT OF ANNUAL  
APPROPRIATION TAX INCREMENT FINANCED  
OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT  
SUCCEEDING FISCAL YEAR FOR URA3**

Documents:

[2024-10-14\\_2024-219\\_Resolution Approving Annual  
Appropriation Resolution for TIF 3.pdf](#)  
[2024-10-14\\_2024-219\\_Memo TIF Annual  
Appropriations.pdf](#)

**12. RESOLUTION 2024-220 OBLIGATING FUNDS FROM  
URBAN RENEWAL TAX REVENUE FUND FOR  
APPROPRIATION TO THE PAYMENT OF ANNUAL  
APPROPRIATION TAX INCREMENT FINANCED  
OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT  
SUCCEEDING FISCAL YEAR FOR URA4**

Documents:

[2024-10-14\\_2024-220\\_Resolution Approving Annual  
Appropriation Resolution for TIF 4.pdf](#)  
[2024-10-14\\_2024-220\\_Memo TIF Annual  
Appropriations.pdf](#)

**13. RESOLUTION 2024-221 OBLIGATING FUNDS FROM  
URBAN RENEWAL TAX REVENUE FUND FOR  
APPROPRIATION TO THE PAYMENT OF ANNUAL  
APPROPRIATION TAX INCREMENT FINANCED  
OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT  
SUCCEEDING FISCAL YEAR FOR URA6**

Documents:

[2024-10-14\\_2024-221\\_Resolution Approving Annual  
Appropriation Resolution for TIF 6.pdf](#)  
[2024-10-14\\_2024-221\\_Memo TIF Annual  
Appropriations.pdf](#)

**14. RESOLUTION 2024-222 OBLIGATING FUNDS FROM  
URBAN RENEWAL TAX REVENUE FUND FOR  
APPROPRIATION TO THE PAYMENT OF ANNUAL  
APPROPRIATION TAX INCREMENT FINANCED  
OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT  
SUCCEEDING FISCAL YEAR FOR URA7**

Documents:

[2024-10-14\\_2024-222\\_Resolution Approving Annual  
Appropriation Resolution for TIF 7.pdf](#)  
[2024-10-14\\_2024-222\\_Memo TIF Annual  
Appropriations.pdf](#)



## **G. RESOLUTIONS**

### **1. RESOLUTION 2024-212 SETTING A PUBLIC HEARING FOR THE CONVEYANCE AND TRANSFER OF TITLE OF CITY OWNED VACANT LOT**

Documents:

[2024-10-14\\_2024-212\\_Resolution Setting PH for Sale of Vacant Lot.pdf](#)  
[2024-10-14\\_2024-212\\_Memo Sale of 817-819 N 5th Ave.pdf](#)  
[2024-10-14\\_2024-212\\_Bid Tab.pdf](#)

### **2. RESOLUTION 2024-223 ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE 6TH ST TRAIL PROJECT #TRL18002 IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF \$214,255.00 TO HOWREY CONSTRUCTION**

Documents:

[2024-10-14\\_2024-223\\_Resolution Accepting Bid 6th St Trail Project.pdf](#)  
[2024-10-14\\_2024-223\\_Memo to Award Contract for the 6th St Trail Project TRL18002.pdf](#)  
[2024-10-14\\_2024-223\\_6th Street Trail Tabulation of Bids.pdf](#)  
[2024-10-14\\_2024-223\\_6th Street Trail LOR\\_Revised.pdf](#)

### **3. PUBLIC HEARING AND RESOLUTION 2024-224 APPROVING INTERLOCAL GRANT AGREEMENT FOR THE IOWA/BYRNE-JUSTICE ASSISTANCE GRANT PROGRAM (JAG) \$15,764.00 SPLIT 50 % WITH MARSHALL COUNTY, TO ASSIST WITH LAW ENFORCEMENT PROGRAMMING OR EQUIPMENT PURCHASES, AND APPROVAL OF MEMORANDUM OF UNDERSTANDING TO SHARE GRANT FUNDS WITH MARSHALL COUNTY**

Documents:

[2024-10-14\\_2024-224\\_Resolution Approving MPD Byrne JAG Grant Award.pdf](#)  
[2024-10-14\\_2024-224\\_Memo FY 24 25 Byrne JAG Grant Award MPD.pdf](#)  
[2024-10-14\\_2024-224\\_Interlocal Agreement JAG.pdf](#)  
[2024-10-14\\_2024-224\\_jag-local-allocations-ia.pdf](#)  
[2024-10-14\\_2024-224\\_Funding Request Disclosure.pdf](#)  
[2024-10-14\\_2024-224\\_Not High Risk Designation.pdf](#)

## **H. ORDINANCES**

**1. MOTION TO UNTABLE ORDINANCE 15092 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, BY REPEALING CHAPTER 72 PARKING RULES AND ADOPTING NEW CODE SECTIONS FOR CHAPTER 72 PARKING RULES**

**1.1. ORDINANCE 15092 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, BY REPEALING CHAPTER 72 PARKING RULES AND ADOPTING NEW CODE SECTIONS FOR CHAPTER 72 PARKING RULES**

1ST READING

Documents:

[2024-10-14\\_ORD 15092\\_Chapter 72 Parking Rules Amendment.pdf](#)

[2024-10-14\\_ORD 15092\\_Memo CH 72 Parking Pad.pdf](#)

**2. ORDINANCE 15093 AMENDING ORDINANCE NO. 13657 RELATING TO PARTIAL PROPERTY TAX EXEMPTIONS FOR INDUSTRIAL PROPERTY ON WHICH IMPROVEMENTS HAVE BEEN MADE, PROVIDING A SCHEDULE OF TAX EXEMPTION AND SETTING FOR THE PROCEDURE TO OBTAIN SAME**

3RD READING

Documents:

[2024-10-14\\_ORD 15093\\_427B Industrial Tax Abatement \(Marshalltown 60 2024\)-v1.pdf](#)

[2024-10-14\\_ORD 15093\\_Memo Industrial Tax Abatement Ordinance Amendment.pdf](#)

**3. ORDINANCE 15094 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA CHAPTER 118 PEDDLERS, SOLICITORS, TRANSIENT MERCHANTS DEFINITIONS AND FEES**

1ST READING

Documents:

[2024-10-14\\_ORD 15094\\_Amend CH 118 Peddlers, Solicitors, and Transient Merchants.pdf](#)

[2024-10-14\\_ORD 15094\\_Memo Amend CH 118.pdf](#)

**3.1. MOTION TO WAIVE THE 2ND AND 3RD READINGS OF ORDINANCE 15094 TO AMEND THE CODE OF**

**ORDINANCES, CITY OF MARSHALLTOWN, IOWA  
CHAPTER 118 PEDDLERS, SOLICITORS, TRANSIENT  
MERCHANTS DEFINITIONS AND FEES**

**4. ORDINANCE 15095 TO AMEND TABLE 156.B.004-1 AND  
SECTION 156.J.005-1(D)(1) OF THE CODE OF  
ORDINANCES, CITY OF MARSHALLTOWN, IOWA**

1ST READING

Documents:

[2024-10-14\\_ORD 15095\\_Amend Table 156.B.004-1  
and Section 156.J.005.1\(D\)\(1\) \(SCL 9.23.24\).pdf](#)  
[2024-10-14\\_ORD 15095\\_Exhibit A\\_Amendment Table  
156.B.004-1 \(SCL 9.23.24\).pdf](#)  
[2024-10-14\\_ORD 15095\\_Memo Chapter 156  
Amendments.pdf](#)

**I. DISCUSSION**

**1. DISCUSSION - DOWNTOWN GRANTS**

Documents:

[2024-10-14\\_DISCUSSION\\_Memo - Downtown -  
Pedestrians, Safety, and Security.pdf](#)  
[2024-10-14\\_DISCUSSION\\_Downtown Grant\\_City Code  
Building Upgrade Grant\\_Draft Revision.pdf](#)  
[2024-10-14\\_DISCUSSION\\_Downtown Grant\\_Safety  
and Security Grant\\_Draft.pdf](#)

**J. CLOSED SESSION - REAL ESTATE**

Closed session pursuant to Section 21.5 subsection (1) paragraph  
(j) of the Code of Iowa:

- a. To discuss the disposition of real estate where  
premature disclosure could be reasonably expected to  
change the price the governmental body would  
receive for Property 1.
- b. To discuss the disposition of real estate where  
premature disclosure could be reasonably expected to  
change the price the governmental body would  
receive for Property 2.
- c. To discuss the disposition of real estate where  
premature disclosure could be reasonably expected to  
change the price the governmental body would  
receive for Property 3.

- d. To discuss the disposition of real estate where premature disclosure could be reasonably expected to change the price the governmental body would receive for Property 4.
- e. To discuss the disposition of real estate where premature disclosure could be reasonably expected to change the price the governmental body would receive for Property 5.
- f. To discuss the disposition of real estate where premature disclosure could be reasonably expected to change the price the governmental body would receive for Property 6.
- g. To discuss the disposition of real estate where premature disclosure could be reasonably expected to change the price the governmental body would receive for Property 7.

The City of Marshalltown has an attorney-client relationship with Lynch Dallas P.C., by Council Resolution 2022-161, approved 06/13/22 who has approved the reason for this closed session. There may be council action by motion following the closed session.

## **K. ADJOURNMENT**

### **MISSION STATEMENT**

**The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.**

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news at [www.marshalltown-ia.gov](http://www.marshalltown-ia.gov).



**MARSHALLTOWN  
MORE THAN EVER**



# PROCLAMATION

BY MAYOR JOEL GREER

**WHEREAS**, Indigenous Peoples Day is recognized on the second Monday of October to honor and celebrate the rich cultural heritage, traditions, and contributions of Native Americans, the First Nations of this land; and

**WHEREAS**, Marshalltown, Iowa, is located on the traditional homeland of the Ioway, Meskwaki, and Sauk peoples, who have lived on, stewarded, and protected this land for centuries before European settlers arrived, contributing to the rich history of our state and country, with the Sac & Fox Tribe of the Mississippi serving as Iowa's sole federally recognized Indian tribe and settlement, fortunately located within 20 minutes of Marshalltown; and

**WHEREAS**, Indigenous communities have made and continue to make substantial contributions to the cultural, educational, artistic, and economic vitality of our city and nation, shaping the shared history of our society in significant and positive ways; and

**WHEREAS**, Indigenous Peoples Day provides an opportunity to reflect on the ongoing struggles faced by Native communities and to acknowledge the injustices inflicted upon them throughout history, while committing to creating a future of respect, equity, and partnership; and

**WHEREAS**, the City of Marshalltown reaffirms its support for Indigenous communities and calls upon all residents to honor the deep and enduring connection between Indigenous peoples and the lands on which we live, fostering greater understanding, respect, and inclusion; and

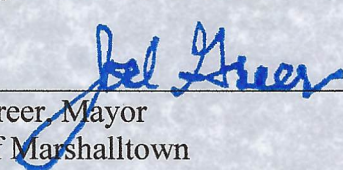
**WHEREAS**, by celebrating Indigenous Peoples Day, the City of Marshalltown seeks to promote appreciation for the diverse cultures and perspectives of all Indigenous peoples, and to strengthen the bonds of unity among all of the diverse communities within our city.

**NOW, THEREFORE, BE IT RESOLVED** I, Joel T.S. Greer, Mayor of Marshalltown, Iowa, do hereby proclaim October 14, 2024, as

***"Indigenous Peoples Day"***



IN WITNESS WHEREOF, I have hereunto set my hand and caused my seal to be affixed on this 10<sup>th</sup> day of October 2024.

  
\_\_\_\_\_  
Joel Greer, Mayor  
City of Marshalltown



**COUNCIL PROCEEDINGS  
SEPTEMBER 23, 2024**

Mayor Greer called the meeting to order at 5:30 p.m., September 23, 2024, at the City Hall Council Chambers, 10 W State Street, and led the pledge of allegiance. Roll call–Present: Fonseca, Kell, Ladehoff, Mitchell, Schneider, Thompson; Absent: Nichols. Public comments for items not on the agenda were provided. Mayor, Council, and Administrator comments were provided.

**CONSENT AGENDA**

Motion by Schneider, second by Ladehoff to adopt the consent agenda: APPROVE MINUTES 09/09/24 MEETING AND BILL LIST \$1,622,735.69; APPROVE ALCOHOL LICENSE RENEWALS SUPERMARKET VILLACHUATO, 107 N CENTER ST / OPA GRILL, 4 W BOONE ST / TC'S, 921 N 3RD AVE; RECEIPT OF BUILDING & TRADE PERMIT REPORT-AUGUST 2024; RESOLUTION 2024-199 APPROVING 28E AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN AND THE MARSHALLTOWN COMMUNITY SCHOOL DISTRICT TO SUPPORT A LIAISON POLICE OFFICER AT MARSHALLTOWN HIGH SCHOOL FOR FISCAL YEARS 2025-2026, 2026-2027 AND 2027-2028; RESOLUTION 2024-200 SETTING PUBLIC HEARING REGARDING AN INTERLOCAL GRANT AGREEMENT FOR THE BYRNE-JUSTICE ASSISTANCE GRANT PROGRAM (JAG) \$15,764.00 SPLIT EVENLY WITH MARSHALL COUNTY, TO ASSIST WITH LAW ENFORCEMENT PROGRAMMING OR EQUIPMENT PURCHASES, NOTIFYING THE PUBLIC OF THE GRANT AWARD AND PROPOSED USE OF FEDERAL FUNDS; RESOLUTION 2024-201 ADOPTING SUPPLEMENTS S-10 TO THE CODE OF ORDINANCES OF THE CITY OF MARSHALLTOWN, IOWA, THROUGH ORDINANCE 15087; RESOLUTION 2024-202 APPROVING CONTRACT CHANGE ORDER #14, AN INCREASE OF \$307,484.00, FOR THE STATE STREET RECONSTRUCTION PROJECT #STR21004; RESOLUTION 2024-203 APPROVING ENGINEER'S CERTIFICATE OF COMPLETION AND ACCEPTING MUNICIPAL PIPE TOOL CO. LLC FOR THE 2020 SANITARY SEWER REHABILITATION PROJECT - CIPP #SAN21001; RESOLUTION 2024-204 APPROVING AN ELECTRIC LINE EASEMENT WITH INTERSTATE POWER AND LIGHT COMPANY FOR PARCEL 8418-35-276-850; RESOLUTION 2024-205 APPROVING AN ELECTRIC LINE EASEMENT WITH INTERSTATE POWER AND LIGHT COMPANY FOR PARCEL 8418-35-277-066. Motion carried 6-0.

**REPORTS**

David Hicks, YSS Director, provided a quarterly update on the MPACT Program. The team celebrated National Co-Responder Week last week by hosting a community event for the program. The annual survey was completed by the police officers with 100% of them wanting to see the program continue. From January through August, the advocates responded to 187 calls for service, making 445 contacts with frequent calls for juvenile issues, homelessness, domestic abuse, and mental health. They continue to look for funding sources to support the program which is currently funded through December 2025.

Kendra Sorensen, Executive Director of the Marshalltown Area United Way, and Jasmin Banderas, Child, Adolescent, and Parent Support (CAPS) Program Director provided an update from the Homelessness/Shelter-less Task Force. The presentation provided many stats for ALICE: Asset Limited, Income Constrained, Employed individuals in relationship to the Consumer Price Index. The group had a subcommittee for resource efforts and facility efforts. It was determined

a facility is not feasible due to a lack of funding estimated at \$2-4 million. The committee has shifted focus to promoting awareness and providing case management through our community agencies. They plan to fundraise for rental assistance deposits, monthly rent, and temporary hotel stays. Community agencies would have access to these funds which can be donated through the United Way office, 709 S Center Street.

## **RESOLUTIONS**

Motion by Schneider, second by Kell to adopt RESOLUTION 2024-206 AUTHORIZING THE CITY TO SUBMIT AN US ENVIRONMENTAL PROTECTION AGENCY (EPA) BROWNFIELDS ASSESSMENT GRANT. Heather Thomas, Public Works Director, advised the City will apply for \$500,000 in funding. Motion carried 6-0.

Motion by Ladehoff, second by Schneider to adopt RESOLUTION 2024-207 ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE RIVERVIEW PARK IMPROVEMENT PROJECT #PRK23001 IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF \$1,336,029.00 TO CONSTRUCT, INC. Geoff Hubbard, Parks and Recreation Director advised Con-Struct Inc was the low bid and funds will be paid out of 364 General Obligation bonds. Motion carried 6-0.

Motion by Ladehoff, second by Schneider to adopt RESOLUTION 2024-208 APPROVING SNYDER AND ASSOCIATES PROFESSIONAL SERVICE AGREEMENT AMENDMENT NO. 2 FOR DESIGN AND CONSTRUCTION FOR THE LINN CREEK TRAILHEAD AND BRIDGE PROJECTS, IN THE AMOUNT OF \$27,800, AND DESIGNATING CONTECH AS A PREAPPROVED SUPPLIER FOR THE PREFABRICATED PEDESTRIAN BRIDGE. Motion carried 5-1, Mitchell dissenting.

Mayor Greer opened a public hearing at 6:34 pm on the Plans, Specifications, Form of Contract, and Cost for the 6<sup>th</sup> Street Trail Project No. TRL18-002. No written or public comments were received. The public hearing was closed at 6:39 pm. Motion by Schneider, second by Kell to adopt RESOLUTION 2024-209 APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND COST FOR THE 6TH STREET TRAIL PROJECT, IN THE CITY OF MARSHALLTOWN, IOWA, BEING PROJECT NO. TRL 18-002. Motion carried 5-1, Mitchell dissenting.

Mayor Greer opened a public hearing at 6:40 pm on a Development Agreement with Rise M, LLC, Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement. No written comments were received. Public comment: John Hall, Marshalltown Area Chamber of Commerce, shared his support of the agreement. Matt Baasch with RISE M advised they are excited to bring more development to the area of the VA Clinic. Cindy Kendall, Consultant advised this is a 10-year agreement not to exceed \$800,000. The public hearing was closed at 6:45 pm. Motion by Schneider, second by Fonseca to adopt RESOLUTION 2024-210 APPROVING DEVELOPMENT AGREEMENT WITH RISE M, LLC, AUTHORIZING ANNUAL APPROPRIATION TAX INCREMENT PAYMENTS AND PLEDGING CERTAIN TAX INCREMENT REVENUES TO THE PAYMENT OF THE AGREEMENT. Motion carried 5-1, Thompson dissenting.

## **ORDINANCES**

Motion by Schneider, second by Kell to adopt the third reading of ORDINANCE 15091 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA CHAPTER 156: ZONING FOR PARKING, LOADING AND STACKING. Motion carried 6-0.

Motion by Schneider, second by Ladehoff to adopt the second reading of ORDINANCE 15093 AMENDING ORDINANCE NO. 13657 RELATING TO PARTIAL PROPERTY TAX EXEMPTIONS FOR INDUSTRIAL PROPERTY ON WHICH IMPROVEMENTS HAVE BEEN MADE, PROVIDING A SCHEDULE OF TAX EXEMPTION AND SETTING FOR THE PROCEDURE TO OBTAIN SAME. Motion carried 6-0.

### **DISCUSSION**

Chief Michael Tupper presented a Disposal of Found Bicycles Policy. The policy would allow for staff to dispose of unclaimed bicycles after 6 months for salvage. Any bicycle of value would be donated. Motion by Schneider, second by Mitchell to bring forward a resolution to adopt the policy. Motion carried 6-0.

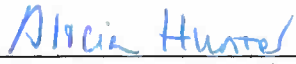
Heather Thomas, Public Works Director provided options to allow for a parking pad not connected to a driveway as part of Chapter 72: Parking Rules. Motion by Schneider, second by Thompson to allow for a parking pad that is no greater than 324 square feet, requiring licensing and registration by owner or occupant, with materials, setbacks, and easements as described in the memo. The motion failed 1-5, Fonseca, Kell, Ladehoff, Mitchell, and Schneider dissenting. Motion by Thompson to follow the same motion adding a 6-foot privacy fence requirement. Motion failed due to lack of second. Motion by Schneider, second by Mitchell to allow for a parking pad that is no greater than 324 square feet for the pad or a maximum of what is allowed in Chapter 156, Table 156.C.007-1, in combination with accessory structure and parking pad, material allowed would be concrete, asphalt, solid brick or pavers, set back and easements as described in the memo, adding licensing and registration by the owner or occupant. Motion carried 4-2, Fonseca and Ladehoff dissenting.

Heather Thomas, Public Works Director reviewed options for a parking permit for an exemption to the no parking restriction from 2:30-5:30 am in the downtown area. Motion by Schneider, second by Fonseca to bring forward an amendment to Chapter 77: Parking Schedules, Schedule VI. Restricted Parking allowing an exemption for downtown residents. Motion carried 4-2, Kell and Ladehoff dissenting.

### **ADJOURNMENT**

The meeting adjourned at 7:40 p.m.

Respectfully Submitted,

  
\_\_\_\_\_  
Alicia Hunter, City Clerk

CITY OF MARSHALLTOWN, IOWA

\_\_\_\_\_  
Joel Greer, Mayor

ATTEST:

\_\_\_\_\_  
Alicia Hunter, City Clerk



**COUNCIL WORK SESSION  
STRATEGIC PLANNING  
OCTOBER 8, 2024**

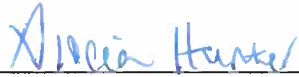
Mayor Greer called the meeting to order at 1:04 p.m., October 8, 2024, at the Veteran's Memorial Coliseum, 2<sup>nd</sup> Floor, 20 West State Street. Roll call—Present: Fonseca, Kell, Ladehoff, Mitchell, Schneider, Thompson, Nichols (arrived late).

Mark Jackson from Mark Jackson Consulting facilitated the Strategic Planning Session for the City Council, City Administrator, and Department Directors. City Administrator Carol Webb provided a report on the 20223-2024 goals. Mr. Jackson then had the group identify recent accomplishments, issues, concerns, trends, and opportunities. They then identified capital projects, initiatives, services, and programs for the next year. The group then scored the items to identify the list of priorities. The priorities were ranked as follows: hiring a Communications Officer, establishing a garbage, recycling, and composting enterprise fund, developing a Technology Master Plan, establishing a sprinkler incentive program for downtown buildings, allocating outstanding bond funds, remodeling City Hall, and streamlining the economic development process. A discussion on organizational effectiveness between staff and council closed out the session.

**ADJOURNMENT**

The meeting adjourned at 3:16 p.m.

Respectfully Submitted,



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Alicia Hunter, City Clerk

CITY OF MARSHALLTOWN, IOWA

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Joel Greer, Mayor

ATTEST:

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Alicia Hunter, City Clerk

## BILL LIST 10/14/24

### Advertising

FirstIntBank/5 2,410.56

### Buildings/Improvements

Electric.Supply/1 49.00  
FirstIntBank/1 1.94  
Menards/1 35.74  
New.CenturyFS/1 528.90

### Consulting & Professional Fees

AHLERS.COONEY/1 180.00  
Bernie.Lowe.Asc/1 5,060.00  
Bolton&Menk.Inc/2 8,271.00  
CkendallConsult/2 9,120.00  
FirstIntBank/1 75.00  
Hawkeye Poly/1 350.00  
Howard.R.Green/1 23,933.00  
I.L.E.A./2 170.00  
Iowa.One.Call/3 838.60  
Lynch.Dallas.PC/6 3,813.50  
Snyder.Associat/2 22,800.00  
YSS Grants Bill/1 18,616.42

### Contracts

4 Seasons Trail/1 10,797.00  
AAA.Septic/1 445.00  
Advance.Garage./1 195.00  
ARL/1 7,210.67  
BDH/30 11,452.00  
BG.HVAC.INC/2 430.24  
Bolton&Menk.Inc/1 347.00  
Carahsoft Tech/1 1,487.00  
City.Laundering/3 170.86  
Cloudiance Inc./1 2,081.00  
Cntrl.IA.Distr/1 10,720.00  
Envisionware/1 7,299.06  
EO Johnson Co/3 1,223.55  
FirstIntBank/6 1,933.55  
HCI50158 Invest/1 846,625.00  
Hometown Vet/1 856.22  
Iowa.Hometown.S/8 1,874.01  
KELTEK.INC/1 15,599.19  
Marsh.Co.Landfi/8 607.30  
MCSD/1 1,060.99  
Mtn.Aviation/2 4,666.00  
Prairie Waste/27 7,242.09  
Premier.Equip/1 74.64  
Safe Building/1 5,810.00  
Schendel.Pest.C/3 148.76  
Schumacher.Elev/2 488.93  
Sensys Gatso/1 10,710.00  
Servicemaster/1 1,934.00  
Siemens.Indust/1 1,205.00  
Stericycle.Inc/2 140.11  
TOP.NOTCH.TREE./1 10,450.00  
TotalAdmin.Serv/6 1,483.68  
TreeBiz LLC/3 10,010.00  
Vajgrt.R/1 200.00

Veenstra & Kimm/5 67,704.80  
WinCan.LLC/2 1,500.00  
WRH Inc/1 710,759.94  
Xerox Corp/2 47.03  
Ziegler/1 1,495.00

### Library Books

Baker & Taylor/61 4,135.44  
BRODART.CO/9 1,347.36  
Cengage.Learng/12 942.40  
CenterPoint.Prn/2 266.67  
FirstIntBank/29 1,414.87  
Playaway Prod/1 774.11

### Medical

Covenant Workpl/1 419.90  
HARTFORD.ACCTS/2 6,765.50  
Hunter Lane LLC/2 30.13  
McFarland.Cl/2 121.44

### Payroll.Net

Payroll/2 688,766.22

### Refund/Reimbursed

Alman, Debra/1 20.29  
Cengage.Learng/1 30.74  
Conder, Adelia/1 190.20  
FirstIntBank/11 -660.92  
Hoop, Virginia/1 31.70  
Lucas, Sheryl/1 142.65  
River.Oaks/1 903.45  
Trosen, Sarah/1 35.00

### Rents/Leases

201 E Main MT/14 4,619.00  
6 Pack Propert/1 724.00  
A.White/1 311.00  
Ackley.Housing/7 1,213.00  
Arrowhead Homes/1 306.00  
Bahr,Larry/1 766.00  
Barnes,L/1 249.00  
BJ&J.LLC/1 234.00  
BLOOD,A/1 427.00  
Blue Fund I/2 866.00  
BOC Properties/1 467.00  
Borota,K/2 746.00  
Brodin,C/1 76.00  
Brown, Larry/1 341.00  
Buchanan,Steven/1 240.00  
Buckaroo.LLC/2 1,003.00  
CIRSI/6 497.00  
Clock Tower Sen/10 3,436.00  
CMHC.INVEST/1 199.00  
Conzalez, Renat/1 907.00  
Crestview Apts/23 8,946.00  
D.D.Rentals/6 2,505.00  
Daters, Toni Ra/1 451.00  
Double.D.Entrp/2 1,224.00  
Douglas Ter Apt/2 1,425.00  
ECKLOR,S/1 897.00

## BILL LIST 10/14/24

|                    |          |                        |           |
|--------------------|----------|------------------------|-----------|
| Elwayne.Inc./3     | 860.00   | Schmidt,M/3            | 1,815.00  |
| EPC LLC/4          | 890.00   | Schrader, Chant/1      | 303.00    |
| Etter, W/1         | 650.00   | Shugarland Apts/1      | 290.00    |
| Eubanks,C/1        | 303.00   | Stalzer, Jason/1       | 79.00     |
| Flores, Antonio/1  | 822.00   | Sunrise.Apt/1          | 98.00     |
| Friendly.Valley/3  | 328.00   | Superior.Rental/3      | 1,065.00  |
| Gorrell, Joseph/1  | 344.00   | Sweet Pea Prop/1       | 247.00    |
| Gray,D/3           | 2,291.00 | Swift, Scott/1         | 437.00    |
| Gutierrez,Humbe/2  | 615.00   | Tallcorn.Tower/16      | 4,542.00  |
| Hala,J/4           | 904.00   | TOWN.APARTMENT/2       | 532.00    |
| Hatch,R/3          | 1,887.00 | TTLCHsg/4              | 1,345.00  |
| HESSENIUS,R/1      | 850.00   | Ultimate Prop M/1      | 513.00    |
| Hilltop.Village/2  | 494.00   | Walker, Angela/1       | 309.00    |
| Hinmon,Linda/1     | 236.00   | Weatherly.Erin/2       | 868.00    |
| House Harvester/1  | 429.00   | Worent.Inc/1           | 119.00    |
| Housing Auth Or/1  | 1,932.00 | Worsfold Farm/1        | 377.00    |
| HousingAuth Tam/1  | 1,786.00 | <b>Service/Repairs</b> |           |
| HOWARD,J/1         | 181.00   | AAA.Septic/1           | 100.00    |
| Hubbard MapleSt/2  | 327.00   | AG.LIME.TRUCKG/3       | 2,920.00  |
| JBI.COOP.Assn/2    | 793.00   | Airgas.U.S.A./2        | 385.28    |
| JDL.Rental.Coop/1  | 272.00   | Arnold.Motor/2         | 13.00     |
| Judge, John/1      | 360.00   | AssuredPartners/1      | 4,902.00  |
| Judge,M/16         | 4,584.00 | Bly,Josh/2             | 2,070.00  |
| Kading Prop LLC/4  | 3,460.00 | Cert.Pwr.Inc./1        | 1,171.48  |
| Kramer, Marcia/1   | 92.00    | Clark,Nicolynne/1      | 68.00     |
| Lawthers.Prop.M/2  | 1,055.00 | Cline, Troy/12         | 6,146.50  |
| Linton, Tyler/2    | 703.00   | Cloudiance Inc./2      | 3,937.75  |
| Lopez, Jaime/1     | 450.00   | Crescent.Electrc/1     | 430.19    |
| LUENSE,B/7         | 3,465.00 | Dines, Heather/1       | 13.00     |
| Manship,W/1        | 897.00   | Downs,J/1              | 2,560.00  |
| Marion Manor I/1   | 258.00   | Electric.Pump/1        | 493.50    |
| MD Kruse Enter/1   | 184.00   | Electric.Supply/6      | 1,070.90  |
| Moore, Michelle/1  | 320.00   | FirstIntBank/61        | 9,318.00  |
| Mtown Lofts LLC/18 | 7,197.00 | FIRSTNET.ATT/2         | 659.12    |
| Mtown/Westown/21   | 5,566.00 | Fiser, Jessica/1       | 13.00     |
| North.Tama.Hsg/1   | 128.00   | Grewell Lawn/1         | 505.00    |
| Oetker,D/3         | 325.00   | Hansen,S/2             | 845.00    |
| Palisade.Holdng/1  | 271.00   | Heart.of.Iowa/14       | 3,553.31  |
| Park.Elms,LLC/1    | 333.00   | Hogeland.Auto.P/3      | 660.00    |
| Pebworth Homes/1   | 232.00   | Housing Auth Or/1      | 49.29     |
| Plymat Jr, Will/1  | 683.00   | HousingAuth Tam/1      | 53.11     |
| Premier.RE.Mgmt/8  | 3,794.00 | I.C.A.P./2             | 159.00    |
| PremierIowaCity/7  | 2,306.00 | IA.Treasurer/3         | 16,889.26 |
| Pyramid Propert/4  | 791.00   | Interstate Batt/2      | 517.90    |
| RA.Rental.Prop/4   | 2,002.00 | Karl of Mtown/2        | 1,888.95  |
| Ramirez, Sergio/1  | 375.00   | Kincade,Jasmine/1      | 66.00     |
| Raveling,K/1       | 503.00   | Language.Line.S/2      | 2,648.41  |
| Redborg,Kirsten/1  | 391.00   | Ledford,M/2            | 3,050.00  |
| Reed,T/3           | 1,205.00 | LENZ,D/1               | 660.00    |
| REM Homes/1        | 490.00   | Louis, Marie/1         | 7.00      |
| River.Birch/3      | 1,184.00 | Macqueen.Equip/1       | 1,267.26  |
| River.Oaks/5       | 1,887.00 | McAtee.Tire/2          | 382.00    |
| RMB Cooperative/2  | 385.00   | McFarland.Cl/3         | 38.72     |
| Roth, Kamaria/1    | 381.00   | Mediacom/1             | 469.06    |
| SanDiegoHousing/1  | 1,844.00 | Menards/15             | 273.12    |

## BILL LIST 10/14/24

|                       |           |                        |           |
|-----------------------|-----------|------------------------|-----------|
| Milestone Outdo/2     | 1,554.00  | Gervich.Sons/1         | 18.20     |
| Mtwn.Aviation/1       | 30.05     | Gillig.LLC/7           | 10.02     |
| Mtwn.Wtrwrks/3        | 9,372.53  | Grimes.Asphalt/1       | 4,899.55  |
| Murphy.Tractor./1     | 1,493.20  | HyVee.Accts/5          | 129.37    |
| Mustaine's Tow/1      | 110.00    | IA Native Trees/1      | 3,880.00  |
| Nan.MckayAssoc/1      | 239.00    | Iron Sleek/1           | 538.08    |
| Neave, Mia/1          | 46.00     | Karl of Mtown/3        | 2,292.57  |
| ONE.SOURCE/1          | 58.00     | Kwik.Trip/2            | 31.14     |
| Patton,Camille/1      | 26.00     | LEIN/1                 | 150.00    |
| Perez, Eliva/1        | 31.00     | Logan.Contract/1       | 1,261.18  |
| Ramirez,Valeria/1     | 11.00     | Macqueen.Equip/4       | 1,459.88  |
| Rasmussen,Lynn/1      | 50.00     | McAtee.Tire/1          | 125.68    |
| SanDiegoHousing/1     | 50.13     | Menards/19             | 1,354.32  |
| Scharnweber.Wtr/1     | 27.00     | Microbac Lab/1         | 122.00    |
| Simms Company/1       | 577.76    | Midland.Scienti/5      | 4,690.55  |
| Specified Desig/1     | 831.66    | Murphy.Tractor./2      | 1,333.94  |
| Stiegelmeier, C/1     | 10.00     | MW Motor Supply/1      | 728.97    |
| TOP.NOTCH.TREE./1     | 8,750.00  | Napa.Auto/6            | 1,179.36  |
| Unity Point-Occ/3     | 65.00     | Nebraska Air/1         | 366.81    |
| Vajgrt.R/1            | 310.00    | Northern.Lights/1      | 333.56    |
| Verizon.Wireles/2     | 122.49    | Nutrien.Ag.Sol/3       | 4,522.00  |
| Weblinx/1             | 490.00    | Quality.Srvcs.C/1      | 114.64    |
| Weitzell,R/1          | 225.00    | Reliant.Fire.Ap/2      | 1,669.44  |
| Wilson, Ranae/1       | 13.00     | SE.Jones.Indust/1      | 194.00    |
| Wirth, Tammy/1        | 23.00     | ShoBiz,Minutema/1      | 131.50    |
| WW.Grainger/1         | 10.69     | Showcases,Inc/1        | 183.60    |
| <b>Sewer</b>          |           | Star.Equipmt/1         | 492.20    |
| Mtwn.Wtrwrks/10       | 587.45    | Strands/2              | 161.60    |
| <b>Supplies/Parts</b> |           | Thiesens.Supply/13     | 1,363.17  |
| 4 Seasons Trail/1     | 40.00     | Thompsons True/1       | 10.99     |
| Aimpoint Inc/1        | 8,710.00  | Vajgrt.R/1             | 440.00    |
| Airgas.U.S.A./1       | 192.84    | Van.Meter.Inc/2        | 7,910.44  |
| Arnold.Motor/19       | 571.21    | Witmer.Public.S/1      | 694.32    |
| AscendanceTruck/1     | 123.50    | WW.Grainger/1          | 47.16     |
| Atlantic.Bottli/1     | 957.85    | <b>Taxes Paid</b>      |           |
| Atticus Enter/1       | 5,075.00  | IA.Treasurer/1         | 167.92    |
| Barco.MuniProd/2      | 671.78    | <b>Travel/Training</b> |           |
| BLUEGLOBES.INC/1      | 636.01    | FirstIntBank/33        | 3,245.90  |
| Bound.Tree.Medi/1     | 724.50    | Garcia, Derick/1       | 30.00     |
| Campbell.Supply/1     | 70.49     | Hunter,A/1             | 212.50    |
| Capital.City.Eq/1     | 66.23     | Tuttle, Jonna/1        | 30.00     |
| Carrico.Aq.Rs/2       | 720.38    | <b>Utilities</b>       |           |
| Cessford.Constr/5     | 3,002.93  | Alliant.Energy/68      | 44,425.86 |
| City.Laundering/6     | 184.23    | I.R.U.A./2             | 345.08    |
| Cntrl.IA.Distr/2      | 278.76    | Mtwn.Aviation/1        | 62.50     |
| Crescent.Electrc/1    | 1,034.85  | Mtwn.Wtrwrks/42        | 8,111.67  |
| CTI Ready Mix/5       | 4,206.00  | WoodRiver.Enrgy/2      | 753.72    |
| DEMCO.INCORP./1       | 94.98     | <b>Wage Assignment</b> |           |
| DMF Gardens/1         | 3,990.00  | American.Educa./2      | 128.82    |
| Envisionware/1        | 589.40    | Collection.Svs./10     | 2,457.72  |
| Fastenal.Co/2         | 5.78      | Colonial.Life/2        | 484.56    |
| Fire Serv Trn/1       | 50.00     | Entenmann.Rovin/1      | 184.50    |
| FirstIntBank/116      | 19,118.01 | Fidelity.Securt/4      | 956.40    |
| FIRSTNET.ATT/2        | 1,662.80  | FirstIntBank/7         | 112.00    |
| Galls Parent Ho/3     | 1,177.83  | I.M.W.C.A/1            | 13,859.00 |



## BILL LIST 10/14/24

|                   |                     |
|-------------------|---------------------|
| I.P.E.R.S./9      | 90,610.77           |
| I.R.S./12         | 184,704.43          |
| IA.Treasurer/4    | 36,129.56           |
| ICMA457Mission/22 | 27,833.26           |
| Lopez, Milagros/1 | 75.00               |
| M.F.P.R.S.I./4    | 134,601.82          |
| Moran-Alba, Ern/1 | 50.00               |
| Ordaz Mendoza,A/1 | 65.00               |
| Patterson,Debra/1 | 60.00               |
| TotalAdmin.Serv/4 | 6,928.51            |
| United.Way/4      | 1,380.30            |
| <b>Total/1326</b> | <b>3,421,894.90</b> |

**BILL LIST 10/14/24**

| <b>Account Number</b> | <b>Vendor Name</b>              | <b>Description (Item)</b>                  | <b>Amount</b> |
|-----------------------|---------------------------------|--------------------------------------------|---------------|
| 001.1010.4875.000     | First Interstate Bank           | REFUND FOR HOTEL ON JULY STATEMENT         | \$ (346.02)   |
| 001.1010.4875.000     | First Interstate Bank           | REFUND FOR PATROL CLOTHING                 | \$ (278.20)   |
| 001.1010.4875.000     | First Interstate Bank           | bank/vendor savings program                | \$ (51.36)    |
| 001.1010.4875.000     | First Interstate Bank           | bank/vendor savings program                | \$ (20.00)    |
| 001.1010.4875.000     | First Interstate Bank           | bank/vendor savings program                | \$ (19.94)    |
| 001.1010.4875.000     | First Interstate Bank           | bank/vendor savings program                | \$ (19.94)    |
| 001.1010.4875.000     | First Interstate Bank           | bank/vendor savings program                | \$ (1.11)     |
| 001.1010.4875.000     | First Interstate Bank           | bank/vendor savings program                | \$ (0.64)     |
| 001.1010.4875.000     | First Interstate Bank           | bank/vendor savings program                | \$ (0.42)     |
| 001.1010.4875.000     | First Interstate Bank           | bank/vendor savings program                | \$ 13.84      |
| 001.1010.5132.000     | First Interstate Bank           | PATROL CLOTHING                            | \$ 23.20      |
| 001.1010.5132.000     | First Interstate Bank           | PATROL CLOTHING                            | \$ 23.20      |
| 001.1010.5132.000     | First Interstate Bank           | CLOTHING FOR PATROL                        | \$ 37.79      |
| 001.1010.5132.000     | First Interstate Bank           | CLOTHING FOR PATROL                        | \$ 47.60      |
| 001.1010.5132.000     | First Interstate Bank           | PATROL CLOTHING                            | \$ 91.98      |
| 001.1010.5132.000     | First Interstate Bank           | PATROL CLOTHING                            | \$ 112.00     |
| 001.1010.5132.000     | First Interstate Bank           | CLOTHING FOR PATROL                        | \$ 138.79     |
| 001.1010.5132.000     | First Interstate Bank           | BOOTS FOR PATROL                           | \$ 144.00     |
| 001.1010.5132.000     | First Interstate Bank           | PATROL CLOTHING                            | \$ 166.36     |
| 001.1010.5132.000     | First Interstate Bank           | CLOTHING FOR OFFICER AT BASIC TRAINING     | \$ 230.00     |
| 001.1010.5132.000     | First Interstate Bank           | PATROL CLOTHING                            | \$ 278.20     |
| 001.1010.5132.000     | Galls Parent Holdings LLC       | PD employee clothing                       | \$ 182.99     |
| 001.1010.5132.000     | Galls Parent Holdings LLC       | PD employee chevrons                       | \$ 64.41      |
| 001.1010.5230.000     | First Interstate Bank           | INTEL REQUESTS                             | \$ 75.00      |
| 001.1010.5230.000     | Hawkeye Polygraph               | Services 9/17/24                           | \$ 350.00     |
| 001.1010.5230.000     | ILEA                            | MMPI transfer to another agency            | \$ 20.00      |
| 001.1010.5230.000     | ILEA                            | MMPI evaluation                            | \$ 150.00     |
| 001.1010.5280.000     | First Interstate Bank           | DIGITAL CREATOR MONTHLY SUBSCRIPTION       | \$ 14.99      |
| 001.1010.5342.000     | SCHENDEL PEST CONTROL INC       | PD monthly pest control                    | \$ 50.52      |
| 001.1010.5344.000     | EO Johnson Co Inc               | PD contract and copies                     | \$ 583.85     |
| 001.1010.5344.000     | EO Johnson Co Inc               | PD contract and copies                     | \$ 548.01     |
| 001.1010.5344.000     | Iowa Hometown Security INC      | Replacement batteries for wireless bridges | \$ 14.90      |
| 001.1010.5344.000     | Stericycle Inc                  | PD services                                | \$ 91.10      |
| 001.1010.5347.000     | BDH INFORMATION TECHNOLOGY LLC  | PD Covert internet service                 | \$ 79.34      |
| 001.1010.5347.000     | BDH INFORMATION TECHNOLOGY LLC  | PD-4500 Veeam Backup & Recovery            | \$ 54.00      |
| 001.1010.5347.000     | BDH INFORMATION TECHNOLOGY LLC  | Block time- 20hrs Police dept              | \$ 1,266.25   |
| 001.1010.5359.000     | Mustaines Towing & Recovery     | PD Tahoe tow                               | \$ 110.00     |
| 001.1010.5360.000     | First Interstate Bank           | POSTAGE                                    | \$ 5.58       |
| 001.1010.5360.000     | First Interstate Bank           | POSTAGE                                    | \$ 6.62       |
| 001.1010.5360.000     | First Interstate Bank           | POSTAGE                                    | \$ 19.99      |
| 001.1010.5360.000     | First Interstate Bank           | POSTAGE                                    | \$ 20.60      |
| 001.1010.5360.000     | First Interstate Bank           | POSTAGE                                    | \$ 46.16      |
| 001.1010.5370.000     | First Interstate Bank           | BUSINESS CARDS                             | \$ 46.98      |
| 001.1010.5410.000     | First Interstate Bank           | CAR WASH                                   | \$ 10.00      |
| 001.1010.5410.000     | Karl of Marshalltown            | PD RAM battery, motor blade, REMAN com     | \$ 1,466.45   |
| 001.1010.5410.000     | Karl of Marshalltown            | PD Interceptor A/C repairs                 | \$ 422.50     |
| 001.1010.5410.000     | MCATEE TIRE SALES & SERVICE INC | PD vehicle brake repairs                   | \$ 345.00     |
| 001.1010.5410.000     | MCATEE TIRE SALES & SERVICE INC | PD 506 tire repair                         | \$ 37.00      |
| 001.1010.5410.000     | MENARDS                         | Hoop bldg exterior cleaning supplies       | \$ 4.22       |
| 001.1010.5431.000     | LANGUAGE LINE SERV INC          | over the phone interpretation              | \$ 1,355.38   |
| 001.1010.5431.000     | LANGUAGE LINE SERV INC          | over the phone interpretation              | \$ 1,293.03   |
| 001.1010.5450.000     | FIRSTNET-AT&T Mobility          | PD cellphones                              | \$ 329.56     |
| 001.1010.5450.000     | FIRSTNET-AT&T Mobility          | PD cellphones                              | \$ 329.56     |
| 001.1010.5451.000     | FIRSTNET-AT&T Mobility          | PD iPads, hotspots, car computers          | \$ 831.40     |
| 001.1010.5451.000     | FIRSTNET-AT&T Mobility          | PD iPads, hotspots, car computers          | \$ 831.40     |
| 001.1010.5460.000     | LEIN                            | Training conference 10/28-10/30/24         | \$ 150.00     |
| 001.1010.5464.000     | First Interstate Bank           | MEALS DURING TRAINING                      | \$ 7.41       |
| 001.1010.5464.000     | First Interstate Bank           | MEALS DURING TRAINING                      | \$ 7.71       |
| 001.1010.5464.000     | First Interstate Bank           | MEALS DURING TRAINING                      | \$ 8.43       |
| 001.1010.5464.000     | First Interstate Bank           | MEALS DURING TRAINING                      | \$ 8.81       |
| 001.1010.5464.000     | First Interstate Bank           | MEALS DURING TRAINING                      | \$ 8.97       |
| 001.1010.5464.000     | First Interstate Bank           | MEALS DURING TRAINING                      | \$ 8.97       |
| 001.1010.5464.000     | First Interstate Bank           | MEALS DURING TRAINING                      | \$ 8.97       |
| 001.1010.5464.000     | First Interstate Bank           | MEALS DURING TRAINING                      | \$ 8.97       |

|                                                   |                                               |              |
|---------------------------------------------------|-----------------------------------------------|--------------|
| 001.1010.5464.000 First Interstate Bank           | MEALS DURING TRAINING                         | \$ 8.97      |
| 001.1010.5464.000 First Interstate Bank           | MEALS DURING TRAINING                         | \$ 9.47      |
| 001.1010.5464.000 First Interstate Bank           | MEALS DURING TRAINING                         | \$ 10.00     |
| 001.1010.5464.000 First Interstate Bank           | MEALS DURING TRAINING                         | \$ 10.00     |
| 001.1010.5464.000 First Interstate Bank           | MEALS DURING TRAINING                         | \$ 10.00     |
| 001.1010.5464.000 First Interstate Bank           | MEALS DURING TRAINING                         | \$ 10.49     |
| 001.1010.5464.000 First Interstate Bank           | MEALS DURING TRAINING                         | \$ 11.76     |
| 001.1010.5464.000 First Interstate Bank           | MEALS DURING TRAINING                         | \$ 13.09     |
| 001.1010.5464.000 First Interstate Bank           | MEALS DURING TRAINING                         | \$ 13.51     |
| 001.1010.5464.000 First Interstate Bank           | MEALS DURING TRAINING                         | \$ 14.14     |
| 001.1010.5464.000 First Interstate Bank           | MEALS DURING TRAINING                         | \$ 14.86     |
| 001.1010.5464.000 First Interstate Bank           | MEALS DURING TRAINING                         | \$ 16.00     |
| 001.1010.5464.000 First Interstate Bank           | MEALS DURING TRAINING                         | \$ 16.73     |
| 001.1010.5464.000 First Interstate Bank           | MEALS DURING TRAINING                         | \$ 17.00     |
| 001.1010.5464.000 First Interstate Bank           | MEALS DURING TRAINING                         | \$ 17.63     |
| 001.1010.5464.000 First Interstate Bank           | MEALS DURING TRAINING                         | \$ 17.63     |
| 001.1010.5464.000 First Interstate Bank           | MEALS DURING TRAINING                         | \$ 19.00     |
| 001.1010.5464.000 First Interstate Bank           | MEALS DURING TRAINING                         | \$ 22.98     |
| 001.1010.5464.000 First Interstate Bank           | MEALS DURING TRAINING                         | \$ 31.20     |
| 001.1010.5464.000 Garcia, Derick                  | Meals during training                         | \$ 30.00     |
| 001.1010.5464.000 Tuttle, Jonna                   | meals during training                         | \$ 30.00     |
| 001.1010.5465.000 First Interstate Bank           | HOTEL FOR OFFICER AT BASIC TRAINING           | \$ 498.40    |
| 001.1010.5465.000 First Interstate Bank           | HOTEL FOR OFFICER AT BASIC TRAINING           | \$ 498.40    |
| 001.1010.5465.000 First Interstate Bank           | HOTEL FOR OFFICER AT BASIC TRAINING           | \$ 498.40    |
| 001.1010.5465.000 First Interstate Bank           | HOTEL FOR OFFICER AT BASIC TRAINING           | \$ 535.00    |
| 001.1010.5465.000 First Interstate Bank           | HOTEL FOR OFFICER AT BASIC TRAINING           | \$ 535.00    |
| 001.1010.5475.000 First Interstate Bank           | Praetorian - PD job posting                   | \$ 328.00    |
| 001.1010.5565.000 Arnold Motor Supply             | PD engin oil filter                           | \$ 8.31      |
| 001.1010.5565.000 Karl of Marshalltown            | PD RAM battery, motor blade, REMAN com        | \$ 1,974.98  |
| 001.1010.5565.000 Karl of Marshalltown            | PD Interceptor A/C repairs                    | \$ 112.74    |
| 001.1010.5565.000 MCATEE TIRE SALES & SERVICE INC | PD vehicle brake repairs                      | \$ 125.68    |
| 001.1010.5565.000 NUTRIEN AG SOLUTIONS INC        | Street and PD synthetic oil                   | \$ 2,227.00  |
| 001.1010.5570.000 First Interstate Bank           | FUEL                                          | \$ 46.27     |
| 001.1010.5570.000 First Interstate Bank           | FUEL DURING TRAINING                          | \$ 48.38     |
| 001.1010.5600.000 First Interstate Bank           | TENT FOR COMMUNITY OUTREACH                   | \$ 558.40    |
| 001.1010.5600.000 First Interstate Bank           | STORAGE CONTAINER                             | \$ 1.25      |
| 001.1010.5600.000 First Interstate Bank           | SOCIAL MEDIA SUPPLIES                         | \$ 5.99      |
| 001.1010.5600.000 First Interstate Bank           | HDMI CORD                                     | \$ 12.99     |
| 001.1010.5600.000 First Interstate Bank           | STORAGE CONTAINER                             | \$ 31.72     |
| 001.1010.5600.000 First Interstate Bank           | JANITOR SUPPLIES                              | \$ 33.21     |
| 001.1010.5600.000 First Interstate Bank           | BATTERIES FOR PATROL                          | \$ 47.64     |
| 001.1010.5600.000 First Interstate Bank           | JANITOR SUPPLIES                              | \$ 63.60     |
| 001.1010.5600.000 First Interstate Bank           | HOLSTERS                                      | \$ 288.00    |
| 001.1010.5600.000 First Interstate Bank           | JANITOR SUPPLIES                              | \$ 598.55    |
| 001.1010.5600.000 First Interstate Bank           | NITRILE GLOVES FOR PATROL                     | \$ 1,076.49  |
| 001.1010.5600.000 MENARDS                         | PD foam earplugs, threadlocker, Duck tape     | \$ 48.99     |
| 001.1010.5600.000 MENARDS                         | PD large picture strips                       | \$ 3.44      |
| 001.1010.5600.000 MENARDS                         | PD industrial totes                           | \$ 15.49     |
| 001.1010.5605.000 First Interstate Bank           | PENS                                          | \$ 43.57     |
| 001.1010.5605.000 First Interstate Bank           | NOTEBOOKS FOR PATROL                          | \$ 109.49    |
| 001.1010.5605.000 First Interstate Bank           | ENVELOPES AND FOLDERS                         | \$ 209.82    |
| 001.1010.5703.000 First Interstate Bank           | KEYBOARD                                      | \$ 26.99     |
| 001.1010.5718.000 First Interstate Bank           | TINT METERS                                   | \$ 676.00    |
| 001.1011.5342.000 Sensys Gatso USA Inc.           | Sensys Gatso ATE Tickets PD                   | \$ 10,710.00 |
| 001.1030.5481.000 Alliant Energy                  | 25 N Center St Civil Defense Sirens           | \$ 100.00    |
| 001.1030.5481.000 Alliant Energy                  | Tornado siren                                 | \$ 21.47     |
| 001.1050.5132.000 Galls Parent Holdings LLC       | Fire dept job shirts                          | \$ 930.43    |
| 001.1050.5251.000 First Interstate Bank           | Drone Registration                            | \$ 42.25     |
| 001.1050.5410.000 Crescent Electric Supply Co     | Fire dept Day room lighting controller        | \$ 430.19    |
| 001.1050.5413.000 RELIANT FIRE APPARATUS inc      | Ladder 177 scene lighting repair              | \$ 668.69    |
| 001.1050.5413.000 RELIANT FIRE APPARATUS inc      | Ladder 175 hydraulic leak repair              | \$ 1,000.75  |
| 001.1050.5450.000 First Interstate Bank           | Firstnet/ ATT- Fire dept cell services        | \$ 573.07    |
| 001.1050.5460.000 Fire Services Training Bureau   | Certification fees for Fire Officer II        | \$ 50.00     |
| 001.1050.5565.000 Arnold Motor Supply             | Fire dept drain valve                         | \$ 11.57     |
| 001.1050.5600.000 Arnold Motor Supply             | Fire dept oil dry                             | \$ 147.24    |
| 001.1050.5600.000 First Interstate Bank           | Office Express Fire dept laundry soap, towels | \$ 268.87    |
| 001.1050.5600.000 First Interstate Bank           | Staples - Fire dept toilet paper, bleach      | \$ 97.91     |
| 001.1050.5600.000 Witmer Public Safety Group Inc  | Pro Tech vision structural gloves             | \$ 694.32    |

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|------------------------------------------------------|----------------------------------------------------|---------------|
| 001.1050.5630.000 Bound Tree Medical LLC             | Fire dept nitrile gloves                           | \$ 724.50     |
| 001.1070.5342.000 Veenstra & Kimm Inc                | Building Inspection/Trade Permit Ser. Agr. FY23/24 | \$ 11,386.00  |
| 001.1070.5342.000 Veenstra & Kimm Inc                | Building Inspection/Trade Permit Ser. Agr. FY23/24 | \$ 9,761.30   |
| 001.1070.5342.000 Veenstra & Kimm Inc                | Building Inspection/Trade Permit Ser. Agr. FY23/24 | \$ 9,165.00   |
| 001.1070.5342.000 Veenstra & Kimm Inc                | Building permit fees                               | \$ 18,917.27  |
| 001.1070.5342.000 Veenstra & Kimm Inc                | Building Inspection/Trade Permit Ser. Agr. FY23/24 | \$ 18,475.23  |
| 001.1071.5342.000 Safe Building                      | Rental Inspection Services Agreement FY23/24       | \$ 5,810.00   |
| 001.1071.5360.000 First Interstate Bank              | Endicia -online postage                            | \$ 100.00     |
| 001.1071.5360.000 First Interstate Bank              | Endicia online postage fee                         | \$ 9.95       |
| 001.1071.5450.000 VERIZON WIRELESS                   | Housing services                                   | \$ 61.24      |
| 001.1072.5151.000 MCFARLAND CLINIC PC                | Physicals                                          | \$ 11.62      |
| 001.1072.5151.000 Unity Point- Occupational Medicine | Random drug or alcohol screening                   | \$ 19.50      |
| 001.1075.5261.000 Cline, Troy                        | Code Enforcement- Property Cleanup Abatement       | \$ 620.00     |
| 001.1075.5261.000 Cline, Troy                        | landfill fees                                      | \$ 984.00     |
| 001.1075.5261.000 Cline, Troy                        | material                                           | \$ 225.00     |
| 001.1075.5261.000 Cline, Troy                        | City owned 23 W Main St remove lean to back of bld | \$ 247.50     |
| 001.1075.5261.000 Cline, Troy                        | landfill fee                                       | \$ 50.00      |
| 001.1075.5261.000 Cline, Troy                        | Code Enforcement- Property Cleanup Abatement       | \$ 550.00     |
| 001.1075.5261.000 Cline, Troy                        | landfill fees                                      | \$ 280.00     |
| 001.1075.5261.000 Cline, Troy                        | landfill fee                                       | \$ 125.00     |
| 001.1075.5261.000 Cline, Troy                        | Code Enforcement- Property Cleanup Abatement       | \$ 300.00     |
| 001.1075.5261.000 Cline, Troy                        | Code Enforcement- Property Cleanup Abatement Expe  | \$ 860.00     |
| 001.1075.5261.000 Cline, Troy                        | land fill fees                                     | \$ 1,205.00   |
| 001.1075.5261.000 Top Notch Tree Service Inc         | Code Enforcement- Property Cleanup Abatement       | \$ 8,750.00   |
| 001.1075.5263.000 Cline, Troy                        | Abatement costs for mow/trimming                   | \$ 700.00     |
| 001.1075.5359.000 LHogeland Auto Plaza LLC           | Abatement Costs for Junk Vehicle Tow               | \$ 220.00     |
| 001.1075.5359.000 LHogeland Auto Plaza LLC           | Abatement costs for junk vehicle tow               | \$ 220.00     |
| 001.1075.5359.000 LHogeland Auto Plaza LLC           | Abatement Costs for Junk Vehicle Tow               | \$ 220.00     |
| 001.1075.5360.000 First Interstate Bank              | Nuisance dept - 4 rolls stamps                     | \$ 72.43      |
| 001.1075.5360.000 First Interstate Bank              | Endicia -online postage                            | \$ 100.00     |
| 001.1075.5450.000 First Interstate Bank              | Nuisance dept iPads                                | \$ 41.27      |
| 001.1075.5450.000 VERIZON WIRELESS                   | Housing services                                   | \$ 61.25      |
| 001.1075.5485.000 Marshalltown Water Works           | 915 S Center St storm water                        | \$ 8.40       |
| 001.1075.5485.000 Marshalltown Water Works           | 919 S Center St                                    | \$ 8.40       |
| 001.1075.5485.000 Marshalltown Water Works           | 23 W Main St storm water                           | \$ 16.80      |
| 001.1075.5485.000 Marshalltown Water Works           | 704 Lee St storm water                             | \$ 8.40       |
| 001.1075.5485.000 Marshalltown Water Works           | 20 E Main St storm water                           | \$ 16.80      |
| 001.1075.5485.000 Marshalltown Water Works           | 908 S 9th Ave storm water                          | \$ 8.40       |
| 001.1090.5331.000 Animal Rescue League               | October contract -animals within city limits       | \$ 7,210.67   |
| 001.1099.5342.000 B&G HVAC INC                       | Police & Fire bldg Make up air issues              | \$ 228.00     |
| 001.1099.5342.000 Prairie Waste Solutions            | Police and Fire Bldg 909 S 2nd St                  | \$ 124.72     |
| 001.1099.5342.000 Prairie Waste Solutions            | Police and Fire Bldg                               | \$ 124.72     |
| 001.1099.5344.000 Iowa Hometown Security INC         | Police & Fire bldg annual fire alarm testing       | \$ 1,725.00   |
| 001.1099.5386.000 Milestone Outdoor Co               | PD/FD contract mowings                             | \$ 1,092.00   |
| 001.1099.5410.000 First Interstate Bank              | Specified Design TempTrac controller               | \$ 1,114.98   |
| 001.1099.5410.000 Specified Design Consultants, Inc  | Police & Fire bldg boiler #2 repair parts          | \$ 831.66     |
| 001.1099.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP | Police & Fire Bldg                                 | \$ 2,130.14   |
| 001.1099.5450.000 MEDIACOM                           | Police and Fire internet                           | \$ 469.06     |
| 001.1099.5481.000 Alliant Energy                     | 909 S 2nd St Fire & Police Bldg                    | \$ 7,983.12   |
| 001.1099.5482.000 Alliant Energy                     | 909 S 2nd St Fire & Police Bldg                    | \$ 214.50     |
| 001.1099.5482.000 WoodRiver Energy LLC               | Police & Fire Bldg 11672                           | \$ 676.50     |
| 001.1099.5483.000 Marshalltown Water Works           | Police & Fire dept water and storm water           | \$ 293.13     |
| 001.1099.5483.000 Marshalltown Water Works           | Water                                              | \$ 12.95      |
| 001.1099.5485.000 Marshalltown Water Works           | Police & Fire dept water and storm water           | \$ 4.20       |
| 001.1099.5485.000 Marshalltown Water Works           | Storm water                                        | \$ 13.71      |
| 001.1099.5488.000 Marshalltown Water Works           | Sewer                                              | \$ 12.32      |
| 001.1099.5718.000 First Interstate Bank              | Amazon speakers & microphone                       | \$ 29.57      |
| 001.2010.5290.000 ICAP                               | Conveyor insurance rental 7/8/24-3/31/25           | \$ 1,324.00   |
| 001.2010.5290.000 ICAP                               | Conveyor insurance rental 8/9/24-3/31/25           | \$ (1,165.00) |
| 001.2020.5481.000 Alliant Energy                     | NE corner S 1st Ave / Church St parking lot        | \$ 131.60     |
| 001.2030.5151.000 MCFARLAND CLINIC PC                | Physicals                                          | \$ 3.87       |
| 001.2030.5151.000 Unity Point- Occupational Medicine | Random drug or alcohol screening                   | \$ 6.50       |
| 001.2040.5151.000 MCFARLAND CLINIC PC                | Physicals                                          | \$ 23.23      |
| 001.2040.5151.000 Unity Point- Occupational Medicine | Random drug or alcohol screening                   | \$ 39.00      |
| 001.2080.5290.000 Assured Partners Capital Inc       | Airport ACE policy 10/18/24-10/18/25               | \$ 4,902.00   |
| 001.2080.5342.000 MARSHALLTOWN AVIATION INC          | Airport management                                 | \$ 2,583.00   |
| 001.2080.5344.000 MARSHALLTOWN AVIATION INC          | ground maintenance                                 | \$ 2,083.00   |
| 001.2080.5450.000 MARSHALLTOWN AVIATION INC          | internet                                           | \$ 30.05      |

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|-------------------------------------------------------|---------------------------------------------------|----|----------|
| 001.2080.5481.000 Alliant Energy                      | 2651 170th St Runway lights                       | \$ | 217.74   |
| 001.2080.5481.000 Alliant Energy                      | 2651 170th St TEMP                                | \$ | 582.50   |
| 001.2080.5481.000 MARSHALLTOWN AVIATION INC           | electrical services                               | \$ | 62.50    |
| 001.2080.5483.000 Iowa Regional Utilities Association | Airport water usage                               | \$ | 172.54   |
| 001.2080.5483.000 Iowa Regional Utilities Association | Airport water usage                               | \$ | 172.54   |
| 001.2080.5571.000 NUTRIEN AG SOLUTIONS INC            | Airport diesel                                    | \$ | 165.00   |
| 001.2080.5600.000 BLUEGLOBES, INC.                    | Airport runway light bulb replacements            | \$ | 636.01   |
| 001.2090.5220.000 Marshalltown Water Works            | landfill bills                                    | \$ | 264.20   |
| 001.4010.5216.000 ONE SOURCE-THE BACKGROUND CHECK CO  | Library checks for September                      | \$ | 58.00    |
| 001.4010.5342.000 First Interstate Bank               | shredding services                                | \$ | 55.13    |
| 001.4010.5342.000 Prairie Waste Solutions             | Library                                           | \$ | 121.34   |
| 001.4010.5342.000 Prairie Waste Solutions             | Library                                           | \$ | 121.34   |
| 001.4010.5342.000 SERVICEMASTER OF M'TOWN INC         | Library services for September                    | \$ | 1,934.00 |
| 001.4010.5344.000 ENVISIONWARE                        | 10/01/24-9/30/25 Library software                 | \$ | 7,299.06 |
| 001.4010.5344.000 Xerox Corp                          | Library copies 7/28-8/24                          | \$ | 15.91    |
| 001.4010.5347.000 BDH INFORMATION TECHNOLOGY LLC      | Block time- 10 hrs Library                        | \$ | 633.13   |
| 001.4010.5380.000 First Interstate Bank               | monthly postage machine rental                    | \$ | 30.00    |
| 001.4010.5380.000 First Interstate Bank               | monthly postage machine rental                    | \$ | 30.00    |
| 001.4010.5386.000 LENZ, DUANE                         | Library contract mowing                           | \$ | 660.00   |
| 001.4010.5410.000 Downs, Joel                         | Library Cafe & Youth room painting                | \$ | 2,560.00 |
| 001.4010.5410.000 Simms Company LLC                   | Library counter top                               | \$ | 577.76   |
| 001.4010.5450.000 First Interstate Bank               | AT&T charges                                      | \$ | 33.28    |
| 001.4010.5450.000 First Interstate Bank               | internet                                          | \$ | 135.14   |
| 001.4010.5481.000 Alliant Energy                      | Library - 105 W Boone St                          | \$ | 4,673.59 |
| 001.4010.5600.000 DEMCO INCORP                        | Library- repair tape, tabletop display            | \$ | 94.98    |
| 001.4010.5600.000 ENVISIONWARE                        | Library labels                                    | \$ | 589.40   |
| 001.4010.5600.000 First Interstate Bank               | operating supply - nametag                        | \$ | 10.95    |
| 001.4010.5600.000 First Interstate Bank               | operating supply - hand towels                    | \$ | 38.83    |
| 001.4010.5600.000 First Interstate Bank               | operating supplies - pedestal fan, cleanser       | \$ | 14.45    |
| 001.4010.5600.000 SHOWCASES INC                       | Library DVD cases                                 | \$ | 183.60   |
| 001.4010.5601.000 First Interstate Bank               | program supply - trading cards                    | \$ | 15.12    |
| 001.4010.5605.000 First Interstate Bank               | self inking stamp refill ink                      | \$ | 26.97    |
| 001.4010.5605.000 First Interstate Bank               | office supplies - bottled water                   | \$ | 23.45    |
| 001.4010.5704.000 WEBLINX                             | AccessiBe license                                 | \$ | 490.00   |
| 001.4010.5736.000 First Interstate Bank               | reference database                                | \$ | 119.88   |
| 001.4030.5132.000 First Interstate Bank               | The Buckle- Parks employee clothing               | \$ | 58.95    |
| 001.4030.5132.000 First Interstate Bank               | TBL Bloomington- Parks employee clothing          | \$ | 101.50   |
| 001.4030.5251.000 First Interstate Bank               | IA DOT -Allison-CDL, Brake restriction, Tank      | \$ | 36.50    |
| 001.4030.5251.000 First Interstate Bank               | IA DOT -Pickett- CDL 8/26/24-10/25/26             | \$ | 11.50    |
| 001.4030.5280.000 First Interstate Bank               | Iowa Parks memberships 08/01/24-07/31/25          | \$ | 180.00   |
| 001.4030.5342.000 AAA SEPTIC SERVICE INC              | Mega 10 and West End Park rentals                 | \$ | 445.00   |
| 001.4030.5342.000 Marshall County Landfill            | Parks construction                                | \$ | 140.35   |
| 001.4030.5342.000 Marshall County Landfill            | Parks construction debris                         | \$ | 110.80   |
| 001.4030.5342.000 Marshall County Landfill            | Parks construction debris                         | \$ | 97.45    |
| 001.4030.5342.000 Marshall County Landfill            | Parks construction debris                         | \$ | 33.65    |
| 001.4030.5342.000 Marshall County Landfill            | Parks construction debris                         | \$ | 106.15   |
| 001.4030.5342.000 Marshall County Landfill            | Parks construction debris                         | \$ | 24.35    |
| 001.4030.5342.000 Marshall County Landfill            | Parks construction debris                         | \$ | 18.55    |
| 001.4030.5342.000 Prairie Waste Solutions             | Public Works Bldg 905 E Main                      | \$ | 24.94    |
| 001.4030.5342.000 Prairie Waste Solutions             | All Park Barrels                                  | \$ | 966.74   |
| 001.4030.5342.000 Prairie Waste Solutions             | 10/1/24-09/30/25 Riverview Park Rear load 2x week | \$ | 1,071.00 |
| 001.4030.5342.000 Prairie Waste Solutions             | Public Works Bldg 905 E Main                      | \$ | 24.94    |
| 001.4030.5342.000 Prairie Waste Solutions             | All Park Barrels                                  | \$ | 966.74   |
| 001.4030.5342.000 SCHENDEL PEST CONTROL INC           | Community Bldg & Reunion Hall                     | \$ | 47.72    |
| 001.4030.5344.000 Iowa Hometown Security INC          | Replacement batteries for wireless bridges        | \$ | 22.35    |
| 001.4030.5386.000 AG LIME TRUCKING & MOWING INC       | Parks contract September mowings                  | \$ | 1,180.00 |
| 001.4030.5386.000 Bly, Josh                           | Parks contract mowings                            | \$ | 1,650.00 |
| 001.4030.5386.000 HANSEN, STEVE                       | Softball Complex & Aquatic Ctr sprayings          | \$ | 125.00   |
| 001.4030.5410.000 Electric Supply of Marshalltown     | Riverview campground receptacles                  | \$ | 120.00   |
| 001.4030.5410.000 First Interstate Bank               | Radwell - Coliseum display board remote           | \$ | 269.59   |
| 001.4030.5410.000 First Interstate Bank               | Supply House PWB tube heater                      | \$ | 48.43    |
| 001.4030.5410.000 MENARDS                             | Hoop bldg exterior cleaning supplies              | \$ | 6.32     |
| 001.4030.5410.000 MENARDS                             | Riverview Park - GFCI receptacles                 | \$ | 39.98    |
| 001.4030.5410.000 MENARDS                             | Caulking and gun, box of rags                     | \$ | 7.98     |
| 001.4030.5410.000 WW GRAINGER                         | Anson Park restroom toilet repair                 | \$ | 10.69    |
| 001.4030.5481.000 Alliant Energy                      | 311 E ANSON ST PARK                               | \$ | 38.91    |
| 001.4030.5481.000 Alliant Energy                      | 802 S 3rd St Skate Park                           | \$ | 16.83    |
| 001.4030.5481.000 Alliant Energy                      | 915 S 4th Ave Anson Park                          | \$ | 21.85    |



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|----------------------------------------------------------|-----------------------------------------------|----|----------|
| 001.4030.5481.000 Alliant Energy                         | 108 N 2nd Ave Alley - Farmers Market          | \$ | 20.46    |
| 001.4030.5481.000 Alliant Energy                         | JUDGE PARK                                    | \$ | 21.04    |
| 001.4030.5481.000 Alliant Energy                         | HIGHLAND ACRES RD                             | \$ | 31.92    |
| 001.4030.5481.000 Alliant Energy                         | Broadmore Assistance League                   | \$ | 15.24    |
| 001.4030.5481.000 Alliant Energy                         | 220 N 13th St Rest room                       | \$ | 41.23    |
| 001.4030.5481.000 Alliant Energy                         | N 13th St                                     | \$ | 92.36    |
| 001.4030.5481.000 Alliant Energy                         | Arnolds Park                                  | \$ | 13.44    |
| 001.4030.5481.000 Alliant Energy                         | 516 N 3rd St Elks Park                        | \$ | 28.19    |
| 001.4030.5481.000 Alliant Energy                         | 500 Plaza Hts Rd                              | \$ | 42.52    |
| 001.4030.5481.000 Alliant Energy                         | 407 Marion St                                 | \$ | 26.96    |
| 001.4030.5481.000 Alliant Energy                         | S 3rd Ave Kiwanis Park                        | \$ | 37.86    |
| 001.4030.5483.000 Marshalltown Water Works               | Riverview Log Cabin restrooms                 | \$ | 21.57    |
| 001.4030.5483.000 Marshalltown Water Works               | Riverview Park water 9/1-10/1                 | \$ | 18.50    |
| 001.4030.5483.000 Marshalltown Water Works               | City RV Dump water                            | \$ | 12.36    |
| 001.4030.5483.000 Marshalltown Water Works               | Water                                         | \$ | 25.90    |
| 001.4030.5483.000 Marshalltown Water Works               | water                                         | \$ | 28.19    |
| 001.4030.5483.000 Marshalltown Water Works               | water                                         | \$ | 208.84   |
| 001.4030.5483.000 Marshalltown Water Works               | City Campground RV Park                       | \$ | 12.36    |
| 001.4030.5485.000 Marshalltown Water Works               | Riverview Log Cabin restrooms                 | \$ | 4.20     |
| 001.4030.5485.000 Marshalltown Water Works               | Riverview Park storm water                    | \$ | 4.20     |
| 001.4030.5485.000 Marshalltown Water Works               | City RV dump storm water                      | \$ | 214.20   |
| 001.4030.5485.000 Marshalltown Water Works               | Storm water                                   | \$ | 27.43    |
| 001.4030.5485.000 Marshalltown Water Works               | storm water                                   | \$ | 59.64    |
| 001.4030.5485.000 Marshalltown Water Works               | storm water                                   | \$ | 579.60   |
| 001.4030.5485.000 Marshalltown Water Works               | storm water from previous bill                | \$ | 500.00   |
| 001.4030.5488.000 Marshalltown Water Works               | Riverview Log Cabin restrooms                 | \$ | 33.98    |
| 001.4030.5488.000 Marshalltown Water Works               | Riverview Park sewer                          | \$ | 30.81    |
| 001.4030.5488.000 Marshalltown Water Works               | City RV Dump sewer                            | \$ | 24.47    |
| 001.4030.5488.000 Marshalltown Water Works               | Sewer                                         | \$ | 24.64    |
| 001.4030.5488.000 Marshalltown Water Works               | sewer                                         | \$ | 227.35   |
| 001.4030.5488.000 Marshalltown Water Works               | City Campground RV Park                       | \$ | 24.47    |
| 001.4030.5565.000 CAPITAL CITY EQUIPMENT COMPANY         | Parks -connector                              | \$ | 66.23    |
| 001.4030.5600.000 CENTRAL IOWA DISTRIBUTING INC          | Parks finance charge                          | \$ | 2.76     |
| 001.4030.5600.000 First Interstate Bank                  | Amazon - tennis nets                          | \$ | 15.79    |
| 001.4030.5611.000 MENARDS                                | Parks - mulch                                 | \$ | 99.90    |
| 001.4030.5611.000 MENARDS                                | Parks treated wood                            | \$ | 112.44   |
| 001.4040.5280.000 First Interstate Bank                  | Iowa Parks memberships 08/01/24-07/31/25      | \$ | 180.00   |
| 001.4040.5441.000 TREASURER ST OF IOWA                   | Sales/ Use Tax                                | \$ | 1,012.83 |
| 001.4040.5442.000 TREASURER ST OF IOWA                   | Sales/ Use Tax                                | \$ | 167.92   |
| 001.4040.5600.000 First Interstate Bank                  | Amazon - speaker cables                       | \$ | 54.72    |
| 001.4041.5331.000 Marshalltown Community School District | charges for activity trips                    | \$ | 1,060.99 |
| 001.4041.5357.000 First Interstate Bank                  | Sky Zone - Day Camp admins                    | \$ | 1,337.76 |
| 001.4041.5357.000 First Interstate Bank                  | Iowa State Fair Camp admissions               | \$ | 764.00   |
| 001.4041.5357.000 First Interstate Bank                  | Blank Park Zoo - camp admissions              | \$ | 223.00   |
| 001.4041.5600.000 First Interstate Bank                  | Sams Club Camp products for resale/supplies   | \$ | 451.45   |
| 001.4041.5600.000 First Interstate Bank                  | Sams Club Camp food                           | \$ | 296.15   |
| 001.4041.5600.000 First Interstate Bank                  | Sams Club - camp swing chairs                 | \$ | 107.64   |
| 001.4041.5980.000 Trosen, Sarah                          | Bobcat Youth Basketball League                | \$ | 35.00    |
| 001.4045.5251.000 First Interstate Bank                  | Affektive Software                            | \$ | 426.10   |
| 001.4045.5280.000 First Interstate Bank                  | Iowa Parks memberships 08/01/24-07/31/25      | \$ | 180.00   |
| 001.4045.5342.000 Prairie Waste Solutions                | Aquatic Center 10/1/24-9/30/25                | \$ | 524.47   |
| 001.4045.5344.000 B&G HVAC INC                           | Winterize Aquatic Center                      | \$ | 202.24   |
| 001.4045.5386.000 AG LIME TRUCKING & MOWING INC          | Parks contract September mowings              | \$ | 600.00   |
| 001.4045.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP     | Aquatic Center                                | \$ | 80.14    |
| 001.4045.5481.000 Alliant Energy                         | Aquatic Center                                | \$ | 731.89   |
| 001.4045.5482.000 WoodRiver Energy LLC                   | SWIMMING POOL 7077                            | \$ | 77.22    |
| 001.4045.5607.000 AIRGAS USA, LLC                        | Parks carbon dioxide rentals                  | \$ | 192.84   |
| 001.4045.5607.000 Carrico Aquatic Resources Inc          | Aquatic Cener motor for booster jump          | \$ | 544.00   |
| 001.4045.5607.000 Carrico Aquatic Resources Inc          | Aquatic Center spider gaskets                 | \$ | 176.38   |
| 001.4045.5611.000 CENTRAL IOWA DISTRIBUTING INC          | Parks dispensers and Z-Armor shield           | \$ | 276.00   |
| 001.4045.5611.000 First Interstate Bank                  | Amazon - gasket replacement                   | \$ | 18.98    |
| 001.4065.5342.000 SCHENDEL PEST CONTROL INC              | Coliseum                                      | \$ | 50.52    |
| 001.4065.5342.000 SIEMENS INDUSTRY, INC.                 | Coliseum bldg alarm panel work                | \$ | 1,205.00 |
| 001.4065.5410.000 Electric Supply of Marshalltown        | Aquatic Ctr filter bldg lens cover for lights | \$ | 101.00   |
| 001.4065.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP     | Coliseum                                      | \$ | 62.00    |
| 001.4065.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP     | incentive credit                              | \$ | (1.00)   |
| 001.4065.5481.000 Alliant Energy                         | 10 W State St COLISEUM                        | \$ | 5,293.23 |
| 001.4065.5482.000 Alliant Energy                         | 10 W State St COLISEUM                        | \$ | 55.57    |

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|------------------------------------------------------|---------------------------------------------------|---------------|
| 001.4065.5600.000 First Interstate Bank              | Amazon printer cartridges                         | \$ 107.39     |
| 001.4065.5600.000 First Interstate Bank              | Amazon rolling bar cabinet                        | \$ 192.62     |
| 001.4065.5600.000 Nebraska Air Filter Inc            | Coliseum air filters                              | \$ 366.81     |
| 001.4065.5600.000 WW GRAINGER                        | HVAC filters for Coliseum                         | \$ 47.16      |
| 001.4065.5611.000 First Interstate Bank              | Global Ind- floor squeegee pads                   | \$ 64.89      |
| 001.4065.5611.000 First Interstate Bank              | Amazon water filter cartridges                    | \$ 122.12     |
| 001.4066.5613.000 NORTHERN LIGHTS DISTRIBUTING       | Coliseum resale products                          | \$ 333.56     |
| 001.5010.5342.000 Prairie Waste Solutions            | Central Business District                         | \$ 200.00     |
| 001.5010.5342.000 Prairie Waste Solutions            | Central Business District                         | \$ 200.00     |
| 001.5010.5410.000 MENARDS                            | spray paint for banner arms                       | \$ 20.25      |
| 001.5020.5230.000 CKendall Consulting LLC            | TIF Rise Development Agreement                    | \$ 450.00     |
| 001.5040.5210.000 First Interstate Bank              | APA - 4 weeks online                              | \$ 395.00     |
| 001.5040.5230.000 Bolton & Menk Inc                  | Planning/Zoning On Call service                   | \$ 7,056.00   |
| 001.6012.5230.000 CKendall Consulting LLC            | Independent Contractor Agreement 6/1-8/31         | \$ 8,670.00   |
| 001.6012.5280.000 First Interstate Bank              | Carol Webb Iowa League of Cities 24-25 dues       | \$ 600.00     |
| 001.6012.5280.000 First Interstate Bank              | ICMA membership Carol Webb                        | \$ (1,200.00) |
| 001.6020.5210.000 First Interstate Bank              | Column aka Times Republican ads/ notices          | \$ 1,375.32   |
| 001.6020.5464.000 HUNTER, ALICIA M                   | Mileage Reimburse-Leadership Development Series   | \$ 212.50     |
| 001.6021.5344.000 EO Johnson Co Inc                  | Finance copies 6/26-9/25                          | \$ 91.69      |
| 001.6021.5460.000 First Interstate Bank              | GFOA- Fundamentals of Preparing ACFR 9/23-9/25 TH | \$ 420.00     |
| 001.6025.5605.000 First Interstate Bank              | Amazon - address labels                           | \$ 46.74      |
| 001.6025.5605.000 First Interstate Bank              | Amazon - address label return                     | \$ (46.74)    |
| 001.6025.5605.000 First Interstate Bank              | Amazon address labels                             | \$ 46.74      |
| 001.6040.5234.000 Lynch Dallas PC                    | Gnaeral Matters 8/17-9/13                         | \$ 2,206.00   |
| 001.6040.5234.000 Lynch Dallas PC                    | Real Estate 8/20-9/12/24                          | \$ 357.50     |
| 001.6040.5234.000 Lynch Dallas PC                    | Zoning 8/19-9/13                                  | \$ 300.00     |
| 001.6040.5234.000 Lynch Dallas PC                    | Mall                                              | \$ 40.00      |
| 001.6040.5234.000 Lynch Dallas PC                    | Nuisance/Enforcement 8/19-9/13                    | \$ 542.50     |
| 001.6040.5236.000 Ahlers & Cooney                    | Labor relations                                   | \$ 180.00     |
| 001.6050.5342.000 Prairie Waste Solutions            | City Hall and Carnegie Bldg                       | \$ 62.36      |
| 001.6050.5342.000 Prairie Waste Solutions            | City Hall and Carnegie Bldg                       | \$ 62.36      |
| 001.6050.5344.000 SCHUMACHER ELEVATOR COMPANY        | City Hall Elevator Maintenance                    | \$ 243.23     |
| 001.6050.5344.000 Ziegler Inc                        | YSS bldg ONAN generator coolant flush             | \$ 1,495.00   |
| 001.6050.5410.000 Interstate Batteries of Upper Iowa | City Hall/ Carnegie Bldg CAT generator batteries  | \$ 258.95     |
| 001.6050.5410.000 MENARDS                            | Riverview Park/ City Hall - GFCI receptacles      | \$ 39.98      |
| 001.6050.5410.000 MENARDS                            | Caulking and gun, box of rags                     | \$ 9.88       |
| 001.6050.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP | City Hall                                         | \$ 145.14     |
| 001.6050.5481.000 Alliant Energy                     | 24 N Center St Municipal Bldg                     | \$ 187.65     |
| 001.6050.5600.000 THEISENS SUPPLY INC                | Sprayer for cleaning supplies                     | \$ 16.99      |
| 001.6050.5605.000 First Interstate Bank              | Amazon speakers, microphone, notebooks            | \$ 13.94      |
| 001.6050.5718.000 First Interstate Bank              | Plumb Supply cordless grinder & battery           | \$ 49.00      |
| 001.6050.5718.000 MENARDS                            | Caulking and gun, box of rags                     | \$ 6.39       |
| 001.6051.5342.000 Prairie Waste Solutions            | City Hall and Carnegie Bldg                       | \$ 62.36      |
| 001.6051.5342.000 Prairie Waste Solutions            | City Hall and Carnegie Bldg                       | \$ 62.36      |
| 001.6051.5344.000 SCHUMACHER ELEVATOR COMPANY        | Carnegie Bldg elevator                            | \$ 245.70     |
| 001.6051.5410.000 First Interstate Bank              | Amazon- Carnegie ballast and light bulbs          | \$ 102.34     |
| 001.6051.5410.000 Interstate Batteries of Upper Iowa | City Hall/ Carnegie Bldg CAT generator batteries  | \$ 258.95     |
| 001.6051.5410.000 MENARDS                            | Carnegie bldg exterior light bulbs                | \$ 29.98      |
| 001.6051.5481.000 Alliant Energy                     | 36 N Center St- Carnegie Bldg                     | \$ 1,019.59   |
| 001.6051.5482.000 Alliant Energy                     | 36 N Center St- Carnegie Bldg                     | \$ 38.30      |
| 001.6051.5600.000 First Interstate Bank              | Menards - rat traps, Carnegie Bldg                | \$ 17.15      |
| 001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC     | 250 endpoints for City 10/23/24-10/30/25          | \$ 3,180.60   |
| 001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC     | Library remote monitoring & management            | \$ 135.00     |
| 001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC     | Fire dept remote monitoring & mangement           | \$ 165.00     |
| 001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC     | Standalone Advanced SPAM/virus emailing           | \$ 175.00     |
| 001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC     | SentinelOne Singularity complete advanced EDR     | \$ 168.00     |
| 001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC     | City Hall remote monitoring & mangement           | \$ 130.00     |
| 001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC     | City Council remote monitoring & management       | \$ 20.00      |
| 001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC     | Parks remote monitoring & management              | \$ 30.00      |
| 001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC     | Finance remote monitoring & mangement             | \$ 25.00      |
| 001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC     | Admin remote monitoring & management              | \$ 25.00      |
| 001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC     | Housing remote monitoring & management            | \$ 65.00      |
| 001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC     | Aquatic Ctr remote monitoring & management        | \$ 20.00      |
| 001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC     | SIEM infrastructure device monitoring service     | \$ 650.00     |
| 001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC     | Block time - 50hrs General Fund                   | \$ 3,165.62   |
| 001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC     | Coliseum remote monitoring & management           | \$ 40.00      |
| 001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC     | SIEM server device monitoring service             | \$ 200.00     |
| 001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC     | Veeam Monthly subsc -Tyler users                  | \$ 198.00     |

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| 001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC     | Police remote monitoring & mangement     | \$ 405.00    |
| 001.6070.5347.000 Cloudiance Inc.                    | Annual Zimbra services 11/29/24-11/29/25 | \$ 2,081.00  |
| 001.6070.5704.000 Cloudiance Inc.                    | Perpetual license to 75 mailboxes        | \$ 3,937.35  |
| 001.6070.5704.000 Cloudiance Inc.                    | Annual Zimbra services                   | \$ 0.40      |
| 001.6900.5342.000 TOTAL ADMINISTRATIVE SERVICE CORP. | FLEX benefit deductions                  | \$ 1,112.76  |
| 030.1010.5750.000 Keltek Inc                         | CIP MPD Vehicle Upfit 511                | \$ 15,599.19 |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 223.26    |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 96.90     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 45.58     |
| 030.4010.5732.000 Baker & Taylor Inc                 | reference books                          | \$ 25.16     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 12.53     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 8.54      |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 225.57    |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 21.66     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Lost and replaced book                   | \$ 19.19     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 5.39      |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 14.97     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 38.94     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 74.08     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 10.79     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 172.06    |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 17.09     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 44.17     |
| 030.4010.5732.000 Baker & Taylor Inc                 | reference books                          | \$ 33.96     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 11.99     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 11.99     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 281.85    |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 70.14     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 183.70    |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 44.95     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 53.00     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 93.56     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 137.44    |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 17.09     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 221.13    |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 58.14     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 340.22    |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 98.60     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 95.17     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 17.10     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 37.04     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 5.39      |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 170.50    |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 51.49     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 83.17     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 14.24     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 16.19     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 10.18     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 137.24    |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 32.45     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 108.86    |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 14.24     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 17.99     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 16.53     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 10.45     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 208.85    |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 18.53     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 34.73     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 26.59     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 14.24     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 7.79      |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 83.09     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 86.38     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 69.35     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 14.24     |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 4.79      |
| 030.4010.5732.000 Baker & Taylor Inc                 | Adult non fiction or fiction books       | \$ 14.99     |
| 030.4010.5732.000 Brodart Co                         | Juvenile books                           | \$ 93.71     |

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|--------------------------------------------------|--------------------------------------------------|----|----------|
| 030.4010.5732.000 Brodart Co                     | Juvenile books                                   | \$ | 628.43   |
| 030.4010.5732.000 Brodart Co                     | Juvenile books                                   | \$ | 118.97   |
| 030.4010.5732.000 Brodart Co                     | Juvenile books                                   | \$ | 70.71    |
| 030.4010.5732.000 Brodart Co                     | Juvenile books                                   | \$ | 59.89    |
| 030.4010.5732.000 Brodart Co                     | Juvenile books                                   | \$ | 42.85    |
| 030.4010.5732.000 Brodart Co                     | Juvenile books                                   | \$ | 215.55   |
| 030.4010.5732.000 Brodart Co                     | Juvenile books                                   | \$ | 51.41    |
| 030.4010.5732.000 Brodart Co                     | Juvenile books                                   | \$ | 65.84    |
| 030.4010.5732.000 CENGAGE LEARNING INC           | Large type book                                  | \$ | 30.74    |
| 030.4010.5732.000 CENGAGE LEARNING INC           | L-T books                                        | \$ | 162.69   |
| 030.4010.5732.000 CENGAGE LEARNING INC           | L-T books                                        | \$ | 50.23    |
| 030.4010.5732.000 CENGAGE LEARNING INC           | L-T books                                        | \$ | 48.73    |
| 030.4010.5732.000 CENGAGE LEARNING INC           | L-T books                                        | \$ | 83.96    |
| 030.4010.5732.000 CENGAGE LEARNING INC           | L-T books                                        | \$ | 109.47   |
| 030.4010.5732.000 CENGAGE LEARNING INC           | L-T books                                        | \$ | 20.99    |
| 030.4010.5732.000 CENGAGE LEARNING INC           | L-T books                                        | \$ | 97.46    |
| 030.4010.5732.000 CENGAGE LEARNING INC           | L-T books                                        | \$ | 30.74    |
| 030.4010.5732.000 CENGAGE LEARNING INC           | Chrissten memorial and CIP book                  | \$ | 147.70   |
| 030.4010.5732.000 CENGAGE LEARNING INC           | L-T books                                        | \$ | 81.72    |
| 030.4010.5732.000 CENGAGE LEARNING INC           | L-T books                                        | \$ | 77.97    |
| 030.4010.5732.000 CENTER POINT LARGE PRINT       | adult fiction or non fiction                     | \$ | 46.74    |
| 030.4010.5732.000 CENTER POINT LARGE PRINT       | adult fiction or non fiction                     | \$ | 219.93   |
| 030.4010.5732.000 First Interstate Bank          | juvenile books                                   | \$ | 7.22     |
| 030.4010.5732.000 First Interstate Bank          | juvenile books                                   | \$ | 11.95    |
| 030.4010.5732.000 First Interstate Bank          | lost and replaced books                          | \$ | 11.98    |
| 030.4010.5732.000 First Interstate Bank          | lost and replaced books                          | \$ | 37.08    |
| 030.4010.5732.000 First Interstate Bank          | adult non-fiction books                          | \$ | 15.42    |
| 030.4010.5732.000 First Interstate Bank          | lost and replaced books                          | \$ | 20.20    |
| 030.4010.5732.000 First Interstate Bank          | adult fiction books                              | \$ | 16.20    |
| 030.4010.5732.000 First Interstate Bank          | adult fiction books                              | \$ | 81.89    |
| 030.4010.5732.000 First Interstate Bank          | lost and replaced books                          | \$ | 9.77     |
| 030.4010.5732.000 First Interstate Bank          | adult fiction books                              | \$ | 12.19    |
| 030.4010.5732.000 First Interstate Bank          | lost and replaced books                          | \$ | 6.96     |
| 030.4010.5732.000 First Interstate Bank          | lost and replaced books                          | \$ | 28.61    |
| 030.4010.5732.000 First Interstate Bank          | adult fiction books                              | \$ | 41.05    |
| 030.4010.5732.000 First Interstate Bank          | lost and replaced books                          | \$ | 13.70    |
| 030.4010.5732.000 First Interstate Bank          | lost and replaced books                          | \$ | 49.27    |
| 030.4010.5732.000 First Interstate Bank          | lost and replaced books                          | \$ | 9.11     |
| 030.4010.5732.000 First Interstate Bank          | lost and replaced books                          | \$ | 7.23     |
| 030.4010.5732.000 First Interstate Bank          | lost and replaced books                          | \$ | 5.77     |
| 030.4010.5732.000 First Interstate Bank          | juvenile books                                   | \$ | 164.63   |
| 030.4010.5732.000 First Interstate Bank          | juvenile books                                   | \$ | 63.90    |
| 030.4010.5732.000 First Interstate Bank          | juvenile books                                   | \$ | 234.00   |
| 030.4010.5732.000 First Interstate Bank          | juvenile books                                   | \$ | 241.95   |
| 030.4010.5732.000 First Interstate Bank          | juvenile books                                   | \$ | 31.70    |
| 030.4010.5732.000 First Interstate Bank          | juvenile books                                   | \$ | 13.20    |
| 030.4010.5732.000 Playaway Products LLC          | juvenile audio books                             | \$ | 774.11   |
| 110.2010.5132.000 THEISENS SUPPLY INC            | Street dept Winter safety gear                   | \$ | 23.98    |
| 110.2010.5132.000 THEISENS SUPPLY INC            | Street dept employee clothing                    | \$ | 119.98   |
| 110.2010.5132.000 THEISENS SUPPLY INC            | Street dept non taxable employee clothing        | \$ | 164.99   |
| 110.2010.5132.000 THEISENS SUPPLY INC            | Street employee non taxable clothing             | \$ | 239.98   |
| 110.2010.5132.000 THEISENS SUPPLY INC            | Street employee boots                            | \$ | 79.99    |
| 110.2010.5339.000 MCFARLAND CLINIC PC            | Physicals                                        | \$ | 77.44    |
| 110.2010.5342.000 Advance Garage Doors Inc       | Grandstand garage door repair                    | \$ | 195.00   |
| 110.2010.5342.000 CITY LAUNDERING COMPANY        | cleaning and insurance                           | \$ | 23.30    |
| 110.2010.5342.000 CITY LAUNDERING COMPANY        | cleaning and insurance                           | \$ | 124.26   |
| 110.2010.5342.000 CITY LAUNDERING COMPANY        | cleaning and insurance                           | \$ | 23.30    |
| 110.2010.5342.000 Marshall County Landfill       | Parks construction debris                        | \$ | 76.00    |
| 110.2010.5342.000 Prairie Waste Solutions        | Public Works Bldg 905 E Main                     | \$ | 49.89    |
| 110.2010.5342.000 Prairie Waste Solutions        | Public Works Bldg 905 E Main                     | \$ | 49.89    |
| 110.2010.5342.000 Prairie Waste Solutions        | Bullpen Woodland Dr                              | \$ | 99.75    |
| 110.2010.5344.000 Iowa Hometown Security INC     | Replacement batteries for wireless bridges       | \$ | 14.91    |
| 110.2010.5347.000 BDH INFORMATION TECHNOLOGY LLC | PW-4500 Veeam Backup & recovery                  | \$ | 18.00    |
| 110.2010.5347.000 BDH INFORMATION TECHNOLOGY LLC | PW remote monitoring & management                | \$ | 65.00    |
| 110.2010.5347.000 First Interstate Bank          | Snap-On scan tool software update 7/31/24-8/1/25 | \$ | 960.00   |
| 110.2010.5352.000 LEDFORD, MARVIN                | Tree removals S 8th St, N 10th St                | \$ | 1,375.00 |
| 110.2010.5352.000 LEDFORD, MARVIN                | Tree and Stump Removal ROW August 2024           | \$ | 1,675.00 |
| 110.2010.5352.000 WEITZELL, RICHARD M            | Tree grinding                                    | \$ | 225.00   |

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|------------------------------------------------------|------------------------------------------------|-------------|
| 110.2010.5380.000 AIRGAS USA, LLC                    | Street dept rentals                            | \$ 91.20    |
| 110.2010.5380.000 AIRGAS USA, LLC                    | Street lease renewals 11/1/24-10/31/25         | \$ 294.08   |
| 110.2010.5380.000 Vajgrt, Roger                      | Seeding - Center St Viaduct cloverleaf         | \$ 310.00   |
| 110.2010.5386.000 AG LIME TRUCKING & MOWING INC      | Parks contract September mowings               | \$ 1,140.00 |
| 110.2010.5386.000 Milestone Outdoor Co               | Lawn Care application #4                       | \$ 462.00   |
| 110.2010.5410.000 CERTIFIED POWER INC CO             | Street dept Cylinder repair on Grapple bucket  | \$ 1,171.48 |
| 110.2010.5410.000 First Interstate Bank              | Supply House PWB tube heater                   | \$ 112.99   |
| 110.2010.5410.000 MENARDS                            | Hoop bldg exterior cleaning supplies           | \$ 4.22     |
| 110.2010.5410.000 MURPHY TRACTOR & EQUIPMENT CO      | John Deere 333G parts and repairs              | \$ 1,493.20 |
| 110.2010.5450.000 First Interstate Bank              | Street dept iPads                              | \$ 82.54    |
| 110.2010.5450.000 First Interstate Bank              | Electrical inspection                          | \$ 61.92    |
| 110.2010.5450.000 First Interstate Bank              | Verizon Street and Sewer dept head cell phones | \$ 51.80    |
| 110.2010.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP | PW Bldg                                        | \$ 55.04    |
| 110.2010.5481.000 Alliant Energy                     | 1600 S Center St irrigation system             | \$ 19.91    |
| 110.2010.5483.000 Marshalltown Water Works           | Water                                          | \$ 103.59   |
| 110.2010.5485.000 Marshalltown Water Works           | Storm water                                    | \$ 109.71   |
| 110.2010.5488.000 Marshalltown Water Works           | Sewer                                          | \$ 98.55    |
| 110.2010.5565.000 4 Seasons Trailers Inc             | Flusher truck tail light and housing           | \$ 40.00    |
| 110.2010.5565.000 Arnold Motor Supply                | Kodiak alternator                              | \$ (227.62) |
| 110.2010.5565.000 Arnold Motor Supply                | Street dept clamps                             | \$ 18.17    |
| 110.2010.5565.000 Arnold Motor Supply                | Street #46 oil filter                          | \$ 13.23    |
| 110.2010.5565.000 Arnold Motor Supply                | Street #46 air filter                          | \$ 9.06     |
| 110.2010.5565.000 Arnold Motor Supply                | Flusher truck HD muffler clamps                | \$ 3.63     |
| 110.2010.5565.000 Arnold Motor Supply                | Street dept #47 oil filter                     | \$ 13.23    |
| 110.2010.5565.000 Arnold Motor Supply                | Street dept oil filter                         | \$ 6.05     |
| 110.2010.5565.000 Arnold Motor Supply                | Street dept Kodiak battery                     | \$ 228.95   |
| 110.2010.5565.000 Ascendance Trucks - Parts          | tank sensor                                    | \$ 123.50   |
| 110.2010.5565.000 First Interstate Bank              | Hicklin --K-windshield, lock&ride rear window  | \$ 1,838.30 |
| 110.2010.5565.000 LOGAN CONTRACTORS SUPPLY INC       | Patch Wagon arrow stick                        | \$ 1,261.18 |
| 110.2010.5565.000 MURPHY TRACTOR & EQUIPMENT CO      | John Deere 333G parts and repairs              | \$ 394.55   |
| 110.2010.5565.000 MURPHY TRACTOR & EQUIPMENT CO      | John Deere filters and hydraulic fluid         | \$ 939.39   |
| 110.2010.5565.000 QUALITY SERVICES CORPORATION       | Street #31 clamps                              | \$ 114.64   |
| 110.2010.5565.000 Star Equipment LTD                 | Street Air Ram 4"                              | \$ 492.20   |
| 110.2010.5570.000 KWIK Trip Inc                      | Street dept small engine gas                   | \$ 19.19    |
| 110.2010.5570.000 KWIK Trip Inc                      | Street dept small engine gas                   | \$ 11.95    |
| 110.2010.5600.000 Arnold Motor Supply                | Street shop clamps                             | \$ 3.12     |
| 110.2010.5600.000 Arnold Motor Supply                | Street- 10W30 oil                              | \$ 39.21    |
| 110.2010.5600.000 Arnold Motor Supply                | Street dept 10 quarts of oil                   | \$ 54.49    |
| 110.2010.5600.000 Arnold Motor Supply                | Street shop funnel                             | \$ 6.53     |
| 110.2010.5600.000 Arnold Motor Supply                | Street shop supplies                           | \$ 193.45   |
| 110.2010.5600.000 CITY LAUNDERING COMPANY            | supplies                                       | \$ 20.24    |
| 110.2010.5600.000 CITY LAUNDERING COMPANY            | supplies                                       | \$ 20.24    |
| 110.2010.5600.000 CITY LAUNDERING COMPANY            | supplies                                       | \$ 20.24    |
| 110.2010.5600.000 MENARDS                            | Street dept nipples and elbows                 | \$ 160.83   |
| 110.2010.5600.000 MENARDS                            | Street dept bushings, nipples, elbows          | \$ 116.66   |
| 110.2010.5600.000 MENARDS                            | Street dept - elbows, nipples, couplings       | \$ 83.46    |
| 110.2010.5600.000 MENARDS                            | Street dept cutting oil and glav nipples       | \$ 74.98    |
| 110.2010.5600.000 MENARDS                            | Water truck parts and 3/4" bronze ball         | \$ 246.62   |
| 110.2010.5600.000 MENARDS                            | Street dept - wire plug                        | \$ 3.49     |
| 110.2010.5600.000 MENARDS                            | Street dept spraypaint, plugs and tees         | \$ 26.47    |
| 110.2010.5600.000 MENARDS                            | Street dept spray paint                        | \$ 41.25    |
| 110.2010.5600.000 MENARDS                            | 6"x100' corrugated tubing                      | \$ 169.99   |
| 110.2010.5600.000 Midwest Motor Supply Co            | nuts, bolts, washers, elbows                   | \$ 728.97   |
| 110.2010.5600.000 NUTRIEN AG SOLUTIONS INC           | Street and PD synthetic oil                    | \$ 2,130.00 |
| 110.2010.5600.000 Strands                            | Street dept paint                              | \$ 32.32    |
| 110.2010.5600.000 Strands                            | Street dept paint                              | \$ 129.28   |
| 110.2010.5600.000 THEISENS SUPPLY INC                | Street dept Stihl chain                        | \$ 44.97    |
| 110.2010.5600.000 THEISENS SUPPLY INC                | Water truck parts                              | \$ 43.93    |
| 110.2010.5600.000 Vajgrt, Roger                      | Seeding - Center St Viaduct cloverleaf         | \$ 440.00   |
| 110.2010.5618.000 GRIMES ASPHALT AND PAVING CORP.    | Street dept cold mix                           | \$ 4,899.55 |
| 110.2010.5620.000 CESSFORD CONSTRUCTION COMPANY      | Street crushed rock                            | \$ 903.75   |
| 110.2010.5620.000 CESSFORD CONSTRUCTION COMPANY      | Street dept crushed rock                       | \$ 685.20   |
| 110.2010.5702.000 First Interstate Bank              | Amazon mobile file cabinet                     | \$ 97.46    |
| 110.2010.5718.000 CAMPBELL SUPPLY                    | Street dept- Pipe die                          | \$ 70.49    |
| 110.2010.5718.000 MENARDS                            | 2G tank sprayer                                | \$ 39.23    |
| 110.2010.5718.000 MENARDS                            | Round base magnet, tool box                    | \$ 37.92    |
| 110.2010.5718.000 SE Jones Industries Inc            | Bearing and seal driver set                    | \$ 194.00   |
| 110.2010.5718.000 THEISENS SUPPLY INC                | 20GPM pump for #4 fuel truck                   | \$ 574.99   |

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|---------------------------------------------------|----------------------------------------------------|----|------------|
| 110.2030.5132.000 First Interstate Bank           | Book Barn-PPE fire resistant clothing-Utility dept | \$ | 84.99      |
| 110.2030.5132.000 First Interstate Bank           | Boot Barn Utility dept PPE fire resistant pant     | \$ | 76.49      |
| 110.2030.5132.000 First Interstate Bank           | Boot Barn Utility dept fire resistant pant         | \$ | 89.99      |
| 110.2030.5410.000 Electric Supply of Marshalltown | Meter socket repair                                | \$ | 89.77      |
| 110.2030.5410.000 Electric Supply of Marshalltown | Street lights                                      | \$ | 5.18       |
| 110.2030.5410.000 First Interstate Bank           | Boot Barn -                                        | \$ | (76.49)    |
| 110.2030.5410.000 MENARDS                         | Street light replacement bulbs                     | \$ | 59.64      |
| 110.2030.5481.000 Alliant Energy                  | S 6th Street                                       | \$ | 51.96      |
| 110.2030.5481.000 Alliant Energy                  | 407 Player St Bridge Light                         | \$ | 76.26      |
| 110.2030.5481.000 Alliant Energy                  | 17 N Center St metered                             | \$ | 28.12      |
| 110.2030.5481.000 Alliant Energy                  | 3098 Lincoln Way sign                              | \$ | 21.12      |
| 110.2030.5481.000 Alliant Energy                  | 6 S 2nd St Alley                                   | \$ | 40.46      |
| 110.2030.5481.000 Alliant Energy                  | 36 W Main St alley                                 | \$ | 41.52      |
| 110.2030.5481.000 Alliant Energy                  | 106 S Center St metered                            | \$ | 39.08      |
| 110.2030.5481.000 Alliant Energy                  | 220 E Main St alley                                | \$ | 42.30      |
| 110.2030.5481.000 Alliant Energy                  | 1707 Laurel Dr Viaduct Light                       | \$ | 29.52      |
| 110.2030.5481.000 Alliant Energy                  | 404 1/2 S Center St Viaduct                        | \$ | 81.48      |
| 110.2030.5481.000 Alliant Energy                  | N Center St & Church St                            | \$ | 38.03      |
| 110.2030.5481.000 Alliant Energy                  | 36 E Main St Alley                                 | \$ | 41.61      |
| 110.2030.5481.000 Alliant Energy                  | 120 E MAIN ST ALLEY                                | \$ | 44.74      |
| 110.2030.5481.000 Alliant Energy                  | MARKET ST BRIDGE LIGHTS                            | \$ | 72.37      |
| 110.2030.5481.000 Alliant Energy                  | MARSHALLTOWN                                       | \$ | 19,729.63  |
| 110.2030.5481.000 Alliant Energy                  | N 13th Street lights                               | \$ | 106.23     |
| 110.2030.5481.000 Alliant Energy                  | 25 N 13th St                                       | \$ | 54.42      |
| 110.2030.5481.000 Alliant Energy                  | 207 W Main St                                      | \$ | 39.55      |
| 110.2030.5718.000 First Interstate Bank           | Plumb Supply cordless grinder & battery            | \$ | 75.00      |
| 110.2040.5210.000 First Interstate Bank           | USPS 8 rolls of postage                            | \$ | 448.00     |
| 110.2040.5210.000 First Interstate Bank           | Vistaprint- Utility dept business card             | \$ | 101.63     |
| 110.2040.5210.000 First Interstate Bank           | Vistaprint Utility dept business cards             | \$ | 90.61      |
| 110.2040.5230.000 IOWA ONE CALL                   | Utility Div Ia One calls                           | \$ | 67.50      |
| 110.2040.5481.000 Alliant Energy                  | 219 Westwood flashing lights                       | \$ | 21.31      |
| 110.2040.5481.000 Alliant Energy                  | E Anson St cnr 4th Ave                             | \$ | 21.31      |
| 110.2040.5481.000 Alliant Energy                  | 5 N 5th St cnr State St                            | \$ | 21.31      |
| 110.2040.5481.000 Alliant Energy                  | E Anson St cnr 3rd Ave                             | \$ | 54.59      |
| 110.2040.5481.000 Alliant Energy                  | N 18TH AVE & E MAIN                                | \$ | 33.07      |
| 110.2040.5481.000 Alliant Energy                  | S Center St cnr Boone St                           | \$ | 46.48      |
| 110.2040.5481.000 Alliant Energy                  | N 3rd Ave Cnr State                                | \$ | 130.77     |
| 110.2040.5481.000 Alliant Energy                  | S CENTER ST CNR LINN                               | \$ | 36.87      |
| 110.2040.5481.000 Alliant Energy                  | S Center St cnr Anson                              | \$ | 61.90      |
| 110.2040.5481.000 Alliant Energy                  | S 1st Ave & E Anson St                             | \$ | 51.96      |
| 110.2040.5481.000 Alliant Energy                  | S 3rd Ave cnr Linn St                              | \$ | 113.12     |
| 110.2040.5481.000 Alliant Energy                  | S 6th St cnr Olive St                              | \$ | 32.60      |
| 110.2040.5481.000 Alliant Energy                  | Westwood Dr cnr Center                             | \$ | 32.28      |
| 110.2040.5481.000 Alliant Energy                  | W Meadowlane cnr Center                            | \$ | 37.59      |
| 110.2040.5481.000 Alliant Energy                  | S Center St & South St                             | \$ | 39.36      |
| 110.2040.5481.000 Alliant Energy                  | W High St & S 6th St                               | \$ | 26.91      |
| 110.2040.5481.000 Alliant Energy                  | S Center St cnr Olive St                           | \$ | 46.71      |
| 110.2040.5483.000 Marshalltown Water Works        | Water                                              | \$ | 12.95      |
| 110.2040.5485.000 Marshalltown Water Works        | Storm water                                        | \$ | 13.71      |
| 110.2040.5488.000 Marshalltown Water Works        | Sewer                                              | \$ | 12.32      |
| 110.2040.5718.000 First Interstate Bank           | Plumb Supply cordless grinder & battery            | \$ | 75.00      |
| 110.2050.5750.000 4 Seasons Trailers Inc          | CIP Purchase: Brine Tank Trailer_Maxxd             | \$ | 10,797.00  |
| 110.2060.5347.000 BDH INFORMATION TECHNOLOGY LLC  | PW-4500 Veeam Backup & recovery                    | \$ | 18.00      |
| 110.2060.5347.000 BDH INFORMATION TECHNOLOGY LLC  | Engineering remote monitoring & mangement          | \$ | 90.00      |
| 110.2060.5347.000 Carahsoft Technology Corp       | 12/1/24-11/30/25 Microstation                      | \$ | 1,487.00   |
| 110.2060.5450.000 First Interstate Bank           | Engr GIS 28%, Storm Sewer 29%, Sanitary Sewer 43%  | \$ | 11.56      |
| 110.2060.5450.000 First Interstate Bank           | Engineering GPS, JetPak, cell phones               | \$ | 172.38     |
| 110.2060.5600.000 Thompsons True Value            | Engineering - batteries                            | \$ | 10.99      |
| 110.2060.5605.000 First Interstate Bank           | Amazon Engineering dept-erasers                    | \$ | 2.37       |
| 110.2060.5605.000 First Interstate Bank           | Amazon Engineering pens                            | \$ | 9.84       |
| 110.2060.5605.000 First Interstate Bank           | Amazon -Engineering dept highlighters              | \$ | 9.89       |
| 110.2060.5703.000 First Interstate Bank           | Amazon Engineering iPad case                       | \$ | 22.99      |
| 110.2060.5750.000 TreeBiz LLC                     | GIS Data Collection Receiver                       | \$ | 2,802.80   |
| 110.2070.5410.000 MACQUEEN EQUIPMENT              | Street sweeper repairs                             | \$ | 1,267.26   |
| 110.2070.5565.000 MACQUEEN EQUIPMENT              | Street sweeper valve                               | \$ | 490.57     |
| 110.2070.5565.000 MACQUEEN EQUIPMENT              | Street sweeper repairs                             | \$ | 469.67     |
| 110.2070.5600.000 Arnold Motor Supply             | Street dept #73 clamp                              | \$ | 6.26       |
| 133.5020.5331.000 HCI50158 Investment LLC         | CDBG Derecho HCI Rental Proj(137) 20-DRH-022       | \$ | 846,625.00 |



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|------------------------------------------------------------------|------------------------------------------------|----|-----------|
| 140.4030.5342.000 CENTRAL IOWA DISTRIBUTING INC                  | Refinish Coliseum gym floor                    | \$ | 10,720.00 |
| 140.4030.5342.000 Top Notch Tree Service Inc                     | Tree Removals in Riverview Park                | \$ | 10,450.00 |
| 140.4030.5342.000 Vajgrt, Roger                                  | 3rd Ave clover leaf skid loader rental         | \$ | 200.00    |
| 140.4030.5450.000 First Interstate Bank                          | Mediacom- Riverview internet                   | \$ | 169.95    |
| 140.4030.5611.000 Crescent Electric Supply Co                    | West End Park Street globe                     | \$ | 1,034.85  |
| 140.4030.5611.000 CTI Ready Mix Inc                              | Parks dept concrete blocks                     | \$ | 2,600.00  |
| 140.4030.5611.000 First Interstate Bank                          | Douglas- unicorn net & ground sleeves          | \$ | 2,300.00  |
| 140.4030.5611.000 First Interstate Bank                          | Amazon - sprinkler irrigation controller       | \$ | 224.27    |
| 140.4030.5611.000 First Interstate Bank                          | AM Leonard erosion control fabric              | \$ | 1,435.85  |
| 140.4030.5611.000 First Interstate Bank                          | Pickleball court light/ time clock             | \$ | 330.97    |
| 140.4030.5611.000 Iron Sleek                                     | Ice rink liner White 6 mil 50' wide 90' length | \$ | 538.08    |
| 142.4030.5342.000 Prairie Waste Solutions                        | Softball Complex barrels 10/1/24-9/30/25       | \$ | 990.00    |
| 142.4030.5386.000 HANSEN, STEVE                                  | Softball Complex & Aquatic Ctr sprayings       | \$ | 720.00    |
| 142.4030.5481.000 Alliant Energy                                 | 800 S 6th St Softball Diamonds                 | \$ | 929.30    |
| 142.4030.5483.000 Marshalltown Water Works                       | Concession 6th St Complex MSA                  | \$ | 1,986.79  |
| 142.4030.5483.000 Marshalltown Water Works                       | Concession 6th St Complex MSA                  | \$ | 86.46     |
| 142.4030.5483.000 Marshalltown Water Works                       | 6th St Complex MSA                             | \$ | 338.24    |
| 142.4030.5483.000 Marshalltown Water Works                       | East Irrigation 6th St Complex MSA             | \$ | 25.94     |
| 142.4030.5483.000 Marshalltown Water Works                       | connection fee                                 | \$ | 1,049.00  |
| 142.4030.5483.000 Marshalltown Water Works                       | water                                          | \$ | 119.63    |
| 142.4030.5483.000 Marshalltown Water Works                       | West Irrigation 6th St Complex MSA             | \$ | 25.94     |
| 142.4030.5485.000 Marshalltown Water Works                       | Concession 6th St Complex MSA                  | \$ | 4.20      |
| 142.4030.5485.000 Marshalltown Water Works                       | Concession 6th St Complex MSA                  | \$ | 4.20      |
| 142.4030.5485.000 Marshalltown Water Works                       | Connection fee                                 | \$ | 1,049.00  |
| 153.1010.5321.000 First Interstate Bank                          | K9 TRIALS SUPPLIES                             | \$ | 20.29     |
| 153.1010.5321.000 First Interstate Bank                          | K9 TRIALS REGISTRATION                         | \$ | 150.00    |
| 153.1010.5321.000 First Interstate Bank                          | K9 TRIALS SUPPLIES                             | \$ | 207.15    |
| 153.1010.5321.000 First Interstate Bank                          | K9 TRIALS SUPPLIES                             | \$ | 540.98    |
| 153.1010.5321.000 Hometown Veterinarian                          | K9 appointment                                 | \$ | 856.22    |
| 153.1010.5600.000 First Interstate Bank                          | DONATED HOSPITALITY                            | \$ | 4.58      |
| 153.1010.5600.000 First Interstate Bank                          | DONATED HOSPITALITY                            | \$ | 5.99      |
| 153.1010.5600.000 First Interstate Bank                          | DONATED HOSPITALITY                            | \$ | 5.99      |
| 153.1010.5600.000 First Interstate Bank                          | DONATED HOSPITALITY                            | \$ | 15.94     |
| 153.1010.5600.000 First Interstate Bank                          | DONATED HOSPITALITY                            | \$ | 16.58     |
| 153.1010.5600.000 First Interstate Bank                          | DONATED HOSPITALITY                            | \$ | 31.22     |
| 153.1010.5600.000 First Interstate Bank                          | DONATED HOSPITALITY                            | \$ | 92.81     |
| 153.1010.5600.000 First Interstate Bank                          | DONATED HOSPITALITY                            | \$ | 92.96     |
| 153.1010.5600.000 First Interstate Bank                          | DONATED HOSPITALITY                            | \$ | 109.07    |
| 153.1010.5600.000 First Interstate Bank                          | DONATED HOSPITALITY                            | \$ | 121.21    |
| 153.1010.5600.000 First Interstate Bank                          | DONATED HOSPITALITY                            | \$ | 150.00    |
| 154.1011.5718.000 Aimpoint Inc                                   | Rifle Project 20 red dot sight                 | \$ | 8,710.00  |
| 170.4010.5450.000 First Interstate Bank                          | Hotspots for library                           | \$ | 400.10    |
| 170.4010.5600.000 First Interstate Bank                          | operating supply - repair tape                 | \$ | 11.63     |
| 170.4010.5605.000 First Interstate Bank                          | office supply - mailing labels                 | \$ | 24.96     |
| 170.4010.5732.000 First Interstate Bank                          | DVDs                                           | \$ | 24.65     |
| 170.4010.5732.000 First Interstate Bank                          | DVDs                                           | \$ | 9.95      |
| 170.4010.5732.000 First Interstate Bank                          | DVDs                                           | \$ | 115.92    |
| 170.4010.5732.000 First Interstate Bank                          | DVDs                                           | \$ | 9.49      |
| 170.4010.5734.000 CENGAGE LEARNING INC                           | Chrissten memorial and CIP book                | \$ | 30.74     |
| 170.4010.5734.000 First Interstate Bank                          | gift - memorial books                          | \$ | 62.87     |
| 184.5030.5238.000 Housing Authority of the City of Orlando, FL   | Admin Fee100124                                | \$ | 49.29     |
| 184.5030.5238.000 Housing Authority of the City of Tampa Florida | Admin Fee100124                                | \$ | 53.11     |
| 184.5030.5238.000 SanDiego Housing Commission                    | Admin Fee100124                                | \$ | 50.13     |
| 184.5030.5242.000 201 E Main MT LLC                              | rent assistance                                | \$ | 273.00    |
| 184.5030.5242.000 201 E Main MT LLC                              | rent assistance                                | \$ | 195.00    |
| 184.5030.5242.000 201 E Main MT LLC                              | rent assistance                                | \$ | 444.00    |
| 184.5030.5242.000 201 E Main MT LLC                              | rent assistance                                | \$ | 108.00    |
| 184.5030.5242.000 201 E Main MT LLC                              | rent assistance                                | \$ | 319.00    |
| 184.5030.5242.000 201 E Main MT LLC                              | rent assistance                                | \$ | 336.00    |
| 184.5030.5242.000 201 E Main MT LLC                              | rent assistance                                | \$ | 339.00    |
| 184.5030.5242.000 201 E Main MT LLC                              | rent assistance                                | \$ | 631.00    |
| 184.5030.5242.000 201 E Main MT LLC                              | rent assistance                                | \$ | 399.00    |
| 184.5030.5242.000 201 E Main MT LLC                              | rent assistance                                | \$ | 313.00    |
| 184.5030.5242.000 201 E Main MT LLC                              | rent assistance                                | \$ | 316.00    |
| 184.5030.5242.000 201 E Main MT LLC                              | rent assistance                                | \$ | 444.00    |
| 184.5030.5242.000 201 E Main MT LLC                              | rent assistance                                | \$ | 459.00    |
| 184.5030.5242.000 201 E Main MT LLC                              | rent assistance                                | \$ | 43.00     |
| 184.5030.5242.000 6 Pack Properties LLC                          | rent assistance                                | \$ | 724.00    |

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|-----------------------------------------------------|-----------------|-----------|
| 184.5030.5242.000 ACKLEY HOUSING INC                | rent assistance | \$ 83.00  |
| 184.5030.5242.000 ACKLEY HOUSING INC                | rent assistance | \$ 107.00 |
| 184.5030.5242.000 ACKLEY HOUSING INC                | rent assistance | \$ 149.00 |
| 184.5030.5242.000 ACKLEY HOUSING INC                | rent assistance | \$ 206.00 |
| 184.5030.5242.000 ACKLEY HOUSING INC                | rent assistance | \$ 215.00 |
| 184.5030.5242.000 ACKLEY HOUSING INC                | rent assistance | \$ 276.00 |
| 184.5030.5242.000 ACKLEY HOUSING INC                | rent assistance | \$ 177.00 |
| 184.5030.5242.000 Arrowhead Homes LLC               | rent assistance | \$ 306.00 |
| 184.5030.5242.000 Bahr, Larry                       | rent assistance | \$ 766.00 |
| 184.5030.5242.000 Barnes, Lonnie                    | rent assistance | \$ 249.00 |
| 184.5030.5242.000 BJ&J LLC                          | rent assistance | \$ 234.00 |
| 184.5030.5242.000 Blood, Alex                       | rent assistance | \$ 427.00 |
| 184.5030.5242.000 Blue Fund I                       | rent assistance | \$ 268.00 |
| 184.5030.5242.000 Blue Fund I                       | rent assistance | \$ 598.00 |
| 184.5030.5242.000 BOC Properties LLC                | rent assistance | \$ 467.00 |
| 184.5030.5242.000 Borota, Kent                      | rent assistance | \$ 319.00 |
| 184.5030.5242.000 Borota, Kent                      | rent assistance | \$ 427.00 |
| 184.5030.5242.000 Brodin, Chris                     | rent assistance | \$ 76.00  |
| 184.5030.5242.000 Brown, Larry                      | rent assistance | \$ 341.00 |
| 184.5030.5242.000 Buchanan, Steven                  | rent assistance | \$ 240.00 |
| 184.5030.5242.000 Buckaroo LLC                      | rent assistance | \$ 521.00 |
| 184.5030.5242.000 Buckaroo LLC                      | rent assistance | \$ 482.00 |
| 184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC | rent assistance | \$ 20.00  |
| 184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC | rent assistance | \$ 126.00 |
| 184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC | rent assistance | \$ 79.00  |
| 184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC | rent assistance | \$ 106.00 |
| 184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC | rent assistance | \$ 80.00  |
| 184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC | rent assistance | \$ 86.00  |
| 184.5030.5242.000 Clock Tower Senior LP             | rent assistance | \$ 211.00 |
| 184.5030.5242.000 Clock Tower Senior LP             | rent assistance | \$ 287.00 |
| 184.5030.5242.000 Clock Tower Senior LP             | rent assistance | \$ 244.00 |
| 184.5030.5242.000 Clock Tower Senior LP             | rent assistance | \$ 327.00 |
| 184.5030.5242.000 Clock Tower Senior LP             | rent assistance | \$ 331.00 |
| 184.5030.5242.000 Clock Tower Senior LP             | rent assistance | \$ 341.00 |
| 184.5030.5242.000 Clock Tower Senior LP             | rent assistance | \$ 388.00 |
| 184.5030.5242.000 Clock Tower Senior LP             | rent assistance | \$ 450.00 |
| 184.5030.5242.000 Clock Tower Senior LP             | rent assistance | \$ 613.00 |
| 184.5030.5242.000 Clock Tower Senior LP             | rent assistance | \$ 244.00 |
| 184.5030.5242.000 CMHC Investments LLC              | rent assistance | \$ 199.00 |
| 184.5030.5242.000 Crestview Apts LLC                | rent assistance | \$ 429.00 |
| 184.5030.5242.000 Crestview Apts LLC                | rent assistance | \$ 427.00 |
| 184.5030.5242.000 Crestview Apts LLC                | rent assistance | \$ 359.00 |
| 184.5030.5242.000 Crestview Apts LLC                | rent assistance | \$ 427.00 |
| 184.5030.5242.000 Crestview Apts LLC                | rent assistance | \$ 421.00 |
| 184.5030.5242.000 Crestview Apts LLC                | rent assistance | \$ 431.00 |
| 184.5030.5242.000 Crestview Apts LLC                | rent assistance | \$ 339.00 |
| 184.5030.5242.000 Crestview Apts LLC                | rent assistance | \$ 287.00 |
| 184.5030.5242.000 Crestview Apts LLC                | rent assistance | \$ 201.00 |
| 184.5030.5242.000 Crestview Apts LLC                | rent assistance | \$ 204.00 |
| 184.5030.5242.000 Crestview Apts LLC                | rent assistance | \$ 427.00 |
| 184.5030.5242.000 Crestview Apts LLC                | rent assistance | \$ 431.00 |
| 184.5030.5242.000 Crestview Apts LLC                | rent assistance | \$ 282.00 |
| 184.5030.5242.000 Crestview Apts LLC                | rent assistance | \$ 437.00 |
| 184.5030.5242.000 Crestview Apts LLC                | rent assistance | \$ 650.00 |
| 184.5030.5242.000 Crestview Apts LLC                | rent assistance | \$ 508.00 |
| 184.5030.5242.000 Crestview Apts LLC                | rent assistance | \$ 486.00 |
| 184.5030.5242.000 Crestview Apts LLC                | rent assistance | \$ 475.00 |
| 184.5030.5242.000 Crestview Apts LLC                | rent assistance | \$ 431.00 |
| 184.5030.5242.000 Crestview Apts LLC                | rent assistance | \$ 262.00 |
| 184.5030.5242.000 Crestview Apts LLC                | rent assistance | \$ 451.00 |
| 184.5030.5242.000 Crestview Apts LLC                | rent assistance | \$ 144.00 |
| 184.5030.5242.000 Crestview Apts LLC                | rent assistance | \$ 437.00 |
| 184.5030.5242.000 D & D RENTALS INC                 | rent assistance | \$ 412.00 |
| 184.5030.5242.000 D & D RENTALS INC                 | rent assistance | \$ 94.00  |
| 184.5030.5242.000 D & D RENTALS INC                 | rent assistance | \$ 415.00 |
| 184.5030.5242.000 D & D RENTALS INC                 | rent assistance | \$ 767.00 |
| 184.5030.5242.000 D & D RENTALS INC                 | rent assistance | \$ 559.00 |
| 184.5030.5242.000 D & D RENTALS INC                 | rent assistance | \$ 258.00 |

|                                                                  |                 |    |          |
|------------------------------------------------------------------|-----------------|----|----------|
| 184.5030.5242.000 Daters, Toni Rae                               | rent assistance | \$ | 451.00   |
| 184.5030.5242.000 Double D Enterprise                            | rent assistance | \$ | 374.00   |
| 184.5030.5242.000 Double D Enterprise                            | rent assistance | \$ | 850.00   |
| 184.5030.5242.000 Douglas Terrace Apartments LLC                 | rent assistance | \$ | 700.00   |
| 184.5030.5242.000 Douglas Terrace Apartments LLC                 | rent assistance | \$ | 725.00   |
| 184.5030.5242.000 Ecklor, Shane                                  | rent assistance | \$ | 897.00   |
| 184.5030.5242.000 ELWAYNE INC                                    | rent assistance | \$ | 499.00   |
| 184.5030.5242.000 ELWAYNE INC                                    | rent assistance | \$ | 214.00   |
| 184.5030.5242.000 ELWAYNE INC                                    | rent assistance | \$ | 147.00   |
| 184.5030.5242.000 EPC LLC                                        | rent assistance | \$ | 296.00   |
| 184.5030.5242.000 EPC LLC                                        | rent assistance | \$ | 7.00     |
| 184.5030.5242.000 EPC LLC                                        | rent assistance | \$ | 291.00   |
| 184.5030.5242.000 EPC LLC                                        | rent assistance | \$ | 296.00   |
| 184.5030.5242.000 Etter, William                                 | rent assistance | \$ | 650.00   |
| 184.5030.5242.000 Eubanks, Chad                                  | rent assistance | \$ | 303.00   |
| 184.5030.5242.000 Flores, Antonio                                | rent assistance | \$ | 822.00   |
| 184.5030.5242.000 FRIENDLY VALLEY APARTMENTS INC                 | rent assistance | \$ | 97.00    |
| 184.5030.5242.000 FRIENDLY VALLEY APARTMENTS INC                 | rent assistance | \$ | 157.00   |
| 184.5030.5242.000 FRIENDLY VALLEY APARTMENTS INC                 | rent assistance | \$ | 74.00    |
| 184.5030.5242.000 Gonzalez, Renato                               | rent assistance | \$ | 907.00   |
| 184.5030.5242.000 Gorrell, Joseph                                | rent assistance | \$ | 344.00   |
| 184.5030.5242.000 Gray, Dennis                                   | rent assistance | \$ | 499.00   |
| 184.5030.5242.000 Gray, Dennis                                   | rent assistance | \$ | 1,000.00 |
| 184.5030.5242.000 Gray, Dennis                                   | rent assistance | \$ | 792.00   |
| 184.5030.5242.000 Gutierrez, Humberto Fabian                     | rent assistance | \$ | 363.00   |
| 184.5030.5242.000 Gutierrez, Humberto Fabian                     | rent assistance | \$ | 252.00   |
| 184.5030.5242.000 Hala, Janet                                    | rent assistance | \$ | 177.00   |
| 184.5030.5242.000 Hala, Janet                                    | rent assistance | \$ | 393.00   |
| 184.5030.5242.000 Hala, Janet                                    | rent assistance | \$ | 180.00   |
| 184.5030.5242.000 Hala, Janet                                    | rent assistance | \$ | 154.00   |
| 184.5030.5242.000 Hatch, Roger                                   | rent assistance | \$ | 438.00   |
| 184.5030.5242.000 Hatch, Roger                                   | rent assistance | \$ | 399.00   |
| 184.5030.5242.000 Hatch, Roger                                   | rent assistance | \$ | 1,050.00 |
| 184.5030.5242.000 HESSENIUS, ROBERT                              | rent assistance | \$ | 850.00   |
| 184.5030.5242.000 Hilltop Village Inc                            | rent assistance | \$ | 270.00   |
| 184.5030.5242.000 Hilltop Village Inc                            | rent assistance | \$ | 224.00   |
| 184.5030.5242.000 Hinmon, Linda                                  | rent assistance | \$ | 236.00   |
| 184.5030.5242.000 Historic Tallcorn Towers LLP                   | rent assistance | \$ | 299.00   |
| 184.5030.5242.000 Historic Tallcorn Towers LLP                   | rent assistance | \$ | 88.00    |
| 184.5030.5242.000 Historic Tallcorn Towers LLP                   | rent assistance | \$ | 128.00   |
| 184.5030.5242.000 Historic Tallcorn Towers LLP                   | rent assistance | \$ | 181.00   |
| 184.5030.5242.000 Historic Tallcorn Towers LLP                   | rent assistance | \$ | 193.00   |
| 184.5030.5242.000 Historic Tallcorn Towers LLP                   | rent assistance | \$ | 281.00   |
| 184.5030.5242.000 Historic Tallcorn Towers LLP                   | rent assistance | \$ | 236.00   |
| 184.5030.5242.000 Historic Tallcorn Towers LLP                   | rent assistance | \$ | 262.00   |
| 184.5030.5242.000 Historic Tallcorn Towers LLP                   | rent assistance | \$ | 574.00   |
| 184.5030.5242.000 Historic Tallcorn Towers LLP                   | rent assistance | \$ | 424.00   |
| 184.5030.5242.000 Historic Tallcorn Towers LLP                   | rent assistance | \$ | 390.00   |
| 184.5030.5242.000 Historic Tallcorn Towers LLP                   | rent assistance | \$ | 389.00   |
| 184.5030.5242.000 Historic Tallcorn Towers LLP                   | rent assistance | \$ | 350.00   |
| 184.5030.5242.000 Historic Tallcorn Towers LLP                   | rent assistance | \$ | 307.00   |
| 184.5030.5242.000 Historic Tallcorn Towers LLP                   | rent assistance | \$ | 245.00   |
| 184.5030.5242.000 Historic Tallcorn Towers LLP                   | rent assistance | \$ | 195.00   |
| 184.5030.5242.000 House Harvesters LLC                           | rent assistance | \$ | 429.00   |
| 184.5030.5242.000 Housing Authority of the City of Orlando, FL   | rent assistance | \$ | 1,932.00 |
| 184.5030.5242.000 Housing Authority of the City of Tampa Florida | rent assistance | \$ | 1,786.00 |
| 184.5030.5242.000 Howard, Jammie                                 | rent assistance | \$ | 181.00   |
| 184.5030.5242.000 Hubbard Maple Street Apts LLC                  | rent assistance | \$ | 135.00   |
| 184.5030.5242.000 Hubbard Maple Street Apts LLC                  | rent assistance | \$ | 192.00   |
| 184.5030.5242.000 JBI COOP ASSOCIATION                           | rent assistance | \$ | 422.00   |
| 184.5030.5242.000 JBI COOP ASSOCIATION                           | rent assistance | \$ | 371.00   |
| 184.5030.5242.000 JDL Rentals Cooperative                        | rent assistance | \$ | 272.00   |
| 184.5030.5242.000 Judge, John                                    | rent assistance | \$ | 360.00   |
| 184.5030.5242.000 Judge, Mike                                    | rent assistance | \$ | 352.00   |
| 184.5030.5242.000 Judge, Mike                                    | rent assistance | \$ | 383.00   |
| 184.5030.5242.000 Judge, Mike                                    | rent assistance | \$ | 393.00   |
| 184.5030.5242.000 Judge, Mike                                    | rent assistance | \$ | 285.00   |
| 184.5030.5242.000 Judge, Mike                                    | rent assistance | \$ | 312.00   |

|                                                |                 |             |
|------------------------------------------------|-----------------|-------------|
| 184.5030.5242.000 Judge, Mike                  | rent assistance | \$ 176.00   |
| 184.5030.5242.000 Judge, Mike                  | rent assistance | \$ 183.00   |
| 184.5030.5242.000 Judge, Mike                  | rent assistance | \$ 188.00   |
| 184.5030.5242.000 Judge, Mike                  | rent assistance | \$ 212.00   |
| 184.5030.5242.000 Judge, Mike                  | rent assistance | \$ 319.00   |
| 184.5030.5242.000 Judge, Mike                  | rent assistance | \$ 220.00   |
| 184.5030.5242.000 Judge, Mike                  | rent assistance | \$ 276.00   |
| 184.5030.5242.000 Judge, Mike                  | rent assistance | \$ 302.00   |
| 184.5030.5242.000 Judge, Mike                  | rent assistance | \$ 310.00   |
| 184.5030.5242.000 Judge, Mike                  | rent assistance | \$ 337.00   |
| 184.5030.5242.000 Judge, Mike                  | rent assistance | \$ 336.00   |
| 184.5030.5242.000 Kading Properties LLC        | rent assistance | \$ 704.00   |
| 184.5030.5242.000 Kading Properties LLC        | rent assistance | \$ 789.00   |
| 184.5030.5242.000 Kading Properties LLC        | rent assistance | \$ 932.00   |
| 184.5030.5242.000 Kading Properties LLC        | rent assistance | \$ 1,035.00 |
| 184.5030.5242.000 Kramer, Marcia               | rent assistance | \$ 92.00    |
| 184.5030.5242.000 Lawthers Property Management | rent assistance | \$ 169.00   |
| 184.5030.5242.000 Lawthers Property Management | rent assistance | \$ 886.00   |
| 184.5030.5242.000 Linton, Tyler                | rent assistance | \$ 343.00   |
| 184.5030.5242.000 Linton, Tyler                | rent assistance | \$ 360.00   |
| 184.5030.5242.000 Lopez, Jaime                 | rent assistance | \$ 450.00   |
| 184.5030.5242.000 Luense, Brant                | rent assistance | \$ 233.00   |
| 184.5030.5242.000 Luense, Brant                | rent assistance | \$ 351.00   |
| 184.5030.5242.000 Luense, Brant                | rent assistance | \$ 363.00   |
| 184.5030.5242.000 Luense, Brant                | rent assistance | \$ 575.00   |
| 184.5030.5242.000 Luense, Brant                | rent assistance | \$ 700.00   |
| 184.5030.5242.000 Luense, Brant                | rent assistance | \$ 727.00   |
| 184.5030.5242.000 Luense, Brant                | rent assistance | \$ 516.00   |
| 184.5030.5242.000 Manship, Wyatt               | rent assistance | \$ 897.00   |
| 184.5030.5242.000 Marion Manor I Apartments    | rent assistance | \$ 258.00   |
| 184.5030.5242.000 Marshalltown Lofts, LLC      | rent assistance | \$ 855.00   |
| 184.5030.5242.000 Marshalltown Lofts, LLC      | rent assistance | \$ 843.00   |
| 184.5030.5242.000 Marshalltown Lofts, LLC      | rent assistance | \$ 586.00   |
| 184.5030.5242.000 Marshalltown Lofts, LLC      | rent assistance | \$ 433.00   |
| 184.5030.5242.000 Marshalltown Lofts, LLC      | rent assistance | \$ 424.00   |
| 184.5030.5242.000 Marshalltown Lofts, LLC      | rent assistance | \$ 378.00   |
| 184.5030.5242.000 Marshalltown Lofts, LLC      | rent assistance | \$ 326.00   |
| 184.5030.5242.000 Marshalltown Lofts, LLC      | rent assistance | \$ 283.00   |
| 184.5030.5242.000 Marshalltown Lofts, LLC      | rent assistance | \$ 69.00    |
| 184.5030.5242.000 Marshalltown Lofts, LLC      | rent assistance | \$ 117.00   |
| 184.5030.5242.000 Marshalltown Lofts, LLC      | rent assistance | \$ 159.00   |
| 184.5030.5242.000 Marshalltown Lofts, LLC      | rent assistance | \$ 188.00   |
| 184.5030.5242.000 Marshalltown Lofts, LLC      | rent assistance | \$ 222.00   |
| 184.5030.5242.000 Marshalltown Lofts, LLC      | rent assistance | \$ 271.00   |
| 184.5030.5242.000 Marshalltown Lofts, LLC      | rent assistance | \$ 256.00   |
| 184.5030.5242.000 Marshalltown Lofts, LLC      | rent assistance | \$ 231.00   |
| 184.5030.5242.000 Marshalltown Lofts, LLC      | rent assistance | \$ 673.00   |
| 184.5030.5242.000 Marshalltown Lofts, LLC      | rent assistance | \$ 883.00   |
| 184.5030.5242.000 MD Kruse Enterprise          | rent assistance | \$ 184.00   |
| 184.5030.5242.000 Moore, Michelle              | rent assistance | \$ 320.00   |
| 184.5030.5242.000 Mtown/ Westown LLLP          | rent assistance | \$ 337.00   |
| 184.5030.5242.000 Mtown/ Westown LLLP          | rent assistance | \$ 346.00   |
| 184.5030.5242.000 Mtown/ Westown LLLP          | rent assistance | \$ 407.00   |
| 184.5030.5242.000 Mtown/ Westown LLLP          | rent assistance | \$ 260.00   |
| 184.5030.5242.000 Mtown/ Westown LLLP          | rent assistance | \$ 248.00   |
| 184.5030.5242.000 Mtown/ Westown LLLP          | rent assistance | \$ 242.00   |
| 184.5030.5242.000 Mtown/ Westown LLLP          | rent assistance | \$ 276.00   |
| 184.5030.5242.000 Mtown/ Westown LLLP          | rent assistance | \$ 284.00   |
| 184.5030.5242.000 Mtown/ Westown LLLP          | rent assistance | \$ 234.00   |
| 184.5030.5242.000 Mtown/ Westown LLLP          | rent assistance | \$ 235.00   |
| 184.5030.5242.000 Mtown/ Westown LLLP          | rent assistance | \$ 202.00   |
| 184.5030.5242.000 Mtown/ Westown LLLP          | rent assistance | \$ 62.00    |
| 184.5030.5242.000 Mtown/ Westown LLLP          | rent assistance | \$ 121.00   |
| 184.5030.5242.000 Mtown/ Westown LLLP          | rent assistance | \$ 302.00   |
| 184.5030.5242.000 Mtown/ Westown LLLP          | rent assistance | \$ 295.00   |
| 184.5030.5242.000 Mtown/ Westown LLLP          | rent assistance | \$ 308.00   |
| 184.5030.5242.000 Mtown/ Westown LLLP          | rent assistance | \$ 337.00   |
| 184.5030.5242.000 Mtown/ Westown LLLP          | rent assistance | \$ 230.00   |

|                                                  |                 |    |          |
|--------------------------------------------------|-----------------|----|----------|
| 184.5030.5242.000 Mtown/ Westtown LLLP           | rent assistance | \$ | 305.00   |
| 184.5030.5242.000 Mtown/ Westtown LLLP           | rent assistance | \$ | 198.00   |
| 184.5030.5242.000 Mtown/ Westtown LLLP           | rent assistance | \$ | 337.00   |
| 184.5030.5242.000 NORTH TAMA HOUSING, INC        | rent assistance | \$ | 128.00   |
| 184.5030.5242.000 Oetker, Debra                  | rent assistance | \$ | 66.00    |
| 184.5030.5242.000 Oetker, Debra                  | rent assistance | \$ | 52.00    |
| 184.5030.5242.000 Oetker, Debra                  | rent assistance | \$ | 207.00   |
| 184.5030.5242.000 PALISADE HOLDING CO            | rent assistance | \$ | 271.00   |
| 184.5030.5242.000 PARK ELMS LLC                  | rent assistance | \$ | 333.00   |
| 184.5030.5242.000 Pebworth Homes LLC             | rent assistance | \$ | 232.00   |
| 184.5030.5242.000 Plymat Jr , William            | rent assistance | \$ | 683.00   |
| 184.5030.5242.000 Premier Iowa City IA LLC       | rent assistance | \$ | 544.00   |
| 184.5030.5242.000 Premier Iowa City IA LLC       | rent assistance | \$ | 43.00    |
| 184.5030.5242.000 Premier Iowa City IA LLC       | rent assistance | \$ | 252.00   |
| 184.5030.5242.000 Premier Iowa City IA LLC       | rent assistance | \$ | 269.00   |
| 184.5030.5242.000 Premier Iowa City IA LLC       | rent assistance | \$ | 273.00   |
| 184.5030.5242.000 Premier Iowa City IA LLC       | rent assistance | \$ | 388.00   |
| 184.5030.5242.000 Premier Iowa City IA LLC       | rent assistance | \$ | 537.00   |
| 184.5030.5242.000 Premier Real Estate Mgmnt      | rent assistance | \$ | 297.00   |
| 184.5030.5242.000 Premier Real Estate Mgmnt      | rent assistance | \$ | 57.00    |
| 184.5030.5242.000 Premier Real Estate Mgmnt      | rent assistance | \$ | 487.00   |
| 184.5030.5242.000 Premier Real Estate Mgmnt      | rent assistance | \$ | 610.00   |
| 184.5030.5242.000 Premier Real Estate Mgmnt      | rent assistance | \$ | 665.00   |
| 184.5030.5242.000 Premier Real Estate Mgmnt      | rent assistance | \$ | 673.00   |
| 184.5030.5242.000 Premier Real Estate Mgmnt      | rent assistance | \$ | 279.00   |
| 184.5030.5242.000 Premier Real Estate Mgmnt      | rent assistance | \$ | 726.00   |
| 184.5030.5242.000 Pyramid Property Solutions Inc | rent assistance | \$ | 21.00    |
| 184.5030.5242.000 Pyramid Property Solutions Inc | rent assistance | \$ | 89.00    |
| 184.5030.5242.000 Pyramid Property Solutions Inc | rent assistance | \$ | 303.00   |
| 184.5030.5242.000 Pyramid Property Solutions Inc | rent assistance | \$ | 378.00   |
| 184.5030.5242.000 R & A Rental Properties LLC    | rent assistance | \$ | 356.00   |
| 184.5030.5242.000 R & A Rental Properties LLC    | rent assistance | \$ | 638.00   |
| 184.5030.5242.000 R & A Rental Properties LLC    | rent assistance | \$ | 450.00   |
| 184.5030.5242.000 R & A Rental Properties LLC    | rent assistance | \$ | 558.00   |
| 184.5030.5242.000 Ramirez, Sergio Rios           | rent assistance | \$ | 375.00   |
| 184.5030.5242.000 Raveling, Katherine            | rent assistance | \$ | 503.00   |
| 184.5030.5242.000 Redborg, Kirsten               | rent assistance | \$ | 391.00   |
| 184.5030.5242.000 Reed, Tony                     | rent assistance | \$ | 417.00   |
| 184.5030.5242.000 Reed, Tony                     | rent assistance | \$ | 400.00   |
| 184.5030.5242.000 Reed, Tony                     | rent assistance | \$ | 388.00   |
| 184.5030.5242.000 REM Homes                      | rent assistance | \$ | 490.00   |
| 184.5030.5242.000 River Birch Apts               | rent assistance | \$ | 740.00   |
| 184.5030.5242.000 River Birch Apts               | rent assistance | \$ | 127.00   |
| 184.5030.5242.000 River Birch Apts               | rent assistance | \$ | 317.00   |
| 184.5030.5242.000 River Oaks Apartments          | rent assistance | \$ | 97.00    |
| 184.5030.5242.000 River Oaks Apartments          | rent assistance | \$ | 256.00   |
| 184.5030.5242.000 River Oaks Apartments          | rent assistance | \$ | 765.00   |
| 184.5030.5242.000 River Oaks Apartments          | rent assistance | \$ | 447.00   |
| 184.5030.5242.000 River Oaks Apartments          | rent assistance | \$ | 322.00   |
| 184.5030.5242.000 RMB Cooperative                | rent assistance | \$ | 262.00   |
| 184.5030.5242.000 RMB Cooperative                | rent assistance | \$ | 123.00   |
| 184.5030.5242.000 Roth, Kamaria Mary             | rent assistance | \$ | 381.00   |
| 184.5030.5242.000 SanDiego Housing Commission    | rent assistance | \$ | 1,844.00 |
| 184.5030.5242.000 Schmidt, Michael T             | rent assistance | \$ | 875.00   |
| 184.5030.5242.000 Schmidt, Michael T             | rent assistance | \$ | 516.00   |
| 184.5030.5242.000 Schmidt, Michael T             | rent assistance | \$ | 424.00   |
| 184.5030.5242.000 Schrader, Chantelle            | rent assistance | \$ | 303.00   |
| 184.5030.5242.000 Shugarland Apts                | rent assistance | \$ | 290.00   |
| 184.5030.5242.000 Stalzer, Jason W               | rent assistance | \$ | 79.00    |
| 184.5030.5242.000 SUNRISE APARTMENTS, INC        | rent assistance | \$ | 98.00    |
| 184.5030.5242.000 Superior Rentals LLC           | rent assistance | \$ | 387.00   |
| 184.5030.5242.000 Superior Rentals LLC           | rent assistance | \$ | 282.00   |
| 184.5030.5242.000 Superior Rentals LLC           | rent assistance | \$ | 396.00   |
| 184.5030.5242.000 Sweet Pea Properties LLC       | rent assistance | \$ | 247.00   |
| 184.5030.5242.000 Swift, Scott                   | rent assistance | \$ | 437.00   |
| 184.5030.5242.000 Town Apartments Corporation    | rent assistance | \$ | 239.00   |
| 184.5030.5242.000 Town Apartments Corporation    | rent assistance | \$ | 293.00   |
| 184.5030.5242.000 TTLC Coop Housing              | rent assistance | \$ | 478.00   |

|                                                            |                                                  |              |
|------------------------------------------------------------|--------------------------------------------------|--------------|
| 184.5030.5242.000 TTLC Coop Housing                        | rent assistance                                  | \$ 333.00    |
| 184.5030.5242.000 TTLC Coop Housing                        | rent assistance                                  | \$ 448.00    |
| 184.5030.5242.000 TTLC Coop Housing                        | rent assistance                                  | \$ 86.00     |
| 184.5030.5242.000 Ultimate Property Management LLC         | rent assistance                                  | \$ 513.00    |
| 184.5030.5242.000 Walker, Angela                           | rent assistance                                  | \$ 309.00    |
| 184.5030.5242.000 Weatherly, Erin & Bob                    | rent assistance                                  | \$ 306.00    |
| 184.5030.5242.000 Weatherly, Erin & Bob                    | rent assistance                                  | \$ 562.00    |
| 184.5030.5242.000 White, Amalia                            | rent assistance                                  | \$ 311.00    |
| 184.5030.5242.000 Worent Inc                               | rent assistance                                  | \$ 119.00    |
| 184.5030.5242.000 Worsfold Farm LLC                        | rent assistance                                  | \$ 377.00    |
| 184.5030.5246.000 Clark, Nicolynne                         | Utility Assistance100124                         | \$ 68.00     |
| 184.5030.5246.000 Dines, Heather                           | Utility Assistance100124                         | \$ 13.00     |
| 184.5030.5246.000 Fiser, Jessica                           | Utility Assistance100124                         | \$ 13.00     |
| 184.5030.5246.000 Kincade, Jasmine                         | Utility Assistance100124                         | \$ 66.00     |
| 184.5030.5246.000 Louis, Marie                             | Utility Assistance100124                         | \$ 7.00      |
| 184.5030.5246.000 Neave, Mia                               | Utility Assistance100124                         | \$ 46.00     |
| 184.5030.5246.000 Patton, Camille                          | Utility Assistance100124                         | \$ 26.00     |
| 184.5030.5246.000 Perez, Eliva Mejia                       | Utility Assistance100124                         | \$ 31.00     |
| 184.5030.5246.000 Ramirez, Valeria                         | Utility Assistance100124                         | \$ 11.00     |
| 184.5030.5246.000 Rasmussen, Lynnette                      | Utility Assistance100124                         | \$ 50.00     |
| 184.5030.5246.000 Stiegelmeier, Curtis                     | Utility Assistance100124                         | \$ 10.00     |
| 184.5030.5246.000 Wilson, Ranae                            | Utility Assistance100124                         | \$ 13.00     |
| 184.5030.5246.000 Wirth, Tammy                             | Utility Assistance100124                         | \$ 23.00     |
| 184.5030.5280.000 NAN MCKAY & ASSOCIATES                   | Plan Digital revision service                    | \$ 239.00    |
| 184.5030.5344.000 PREMIER OFFICE EQUIPMENT                 | Housing dept contract and copies                 | \$ 74.64     |
| 184.5030.5344.000 Stericycle Inc                           | Housing shredding services                       | \$ 49.01     |
| 184.5030.5360.000 First Interstate Bank                    | Endicia -online postage                          | \$ 100.00    |
| 312.2080.5776.000 NEW CENTURY FS INC                       | LP Meter Installation Parts Maintenance Hangar   | \$ 528.90    |
| 340.4030.5342.000 Bolton & Menk Inc                        | Trail Redesign                                   | \$ 347.00    |
| 341.5010.5609.000 Atticus Enterprises LLC                  | 31 trees                                         | \$ 5,075.00  |
| 341.5010.5609.000 DMF GARDENS                              | Fall 2024 Trees                                  | \$ 3,990.00  |
| 341.5010.5609.000 Iowa Native Trees LLC                    | Marshalltown Trees Forever                       | \$ 3,880.00  |
| 355.1075.5234.000 Lynch Dallas PC                          | 307 N 13th Ave                                   | \$ 367.50    |
| 355.1075.5485.000 Marshalltown Water Works                 | 501 N 1st Ave                                    | \$ 8.40      |
| 363.2012.5776.000 Electric Supply of Marshalltown          | Coliseum flag pole relocate materials            | \$ 49.00     |
| 363.2012.5776.000 First Interstate Bank                    | Coliseum flag pole conduit                       | \$ 1.94      |
| 363.2012.5776.000 MENARDS                                  | Coliseum flag pole relocate materials            | \$ 35.74     |
| 364.2020.5233.000 Bolton & Menk Inc                        | Survey/drafting work in City Hall Parking Lot    | \$ 1,215.00  |
| 364.2020.5348.000 Electric Supply of Marshalltown          | Coliseum alley security lights                   | \$ 592.80    |
| 364.2020.5348.000 Electric Supply of Marshalltown          | Alley lighting south of Coliseum                 | \$ 162.15    |
| 364.2020.5348.000 MENARDS                                  | Alley lighting south of Coliseum                 | \$ 23.27     |
| 364.4030.5233.000 SNYDER & ASSOCIATES, INC.                | Eng fees for Linn Creek Dist Trailhead thru 8/31 | \$ 11,400.00 |
| 364.4030.5233.000 SNYDER & ASSOCIATES, INC.                | Eng fees for Linn Creek Dist Trailhead thru 8/31 | \$ 11,400.00 |
| 389.1010.5230.000 YSS Grants Billing                       | YSS MPACT Services                               | \$ 18,616.42 |
| 610.8015.5132.000 First Interstate Bank                    | Theisens non taxable employee boots              | \$ 144.99    |
| 610.8015.5132.000 First Interstate Bank                    | Theisens WPCP non taxable employee boots         | \$ 104.97    |
| 610.8015.5132.000 First Interstate Bank                    | Grainger lab coats                               | \$ 208.80    |
| 610.8015.5220.000 Marshalltown Water Works                 | Sanitary Collections Costs                       | \$ 8,845.43  |
| 610.8015.5251.000 First Interstate Bank                    | IA DNR Fees 7/1/24-9/30/25 permit                | \$ 1,308.41  |
| 610.8015.5342.000 Prairie Waste Solutions                  | Water Pollution plant                            | \$ 124.72    |
| 610.8015.5342.000 Prairie Waste Solutions                  | Water Pollution plant                            | \$ 124.72    |
| 610.8015.5342.000 Prairie Waste Solutions                  | WPCP screening removal -September                | \$ 515.70    |
| 610.8015.5342.000 TOTAL ADMINISTRATIVE SERVICE CORP.       | FLEX benefit deductions                          | \$ 164.85    |
| 610.8015.5344.000 Iowa Hometown Security INC               | Replacement batteries for wireless bridges       | \$ 52.15     |
| 610.8015.5344.000 Xerox Corp                               | WPCP Xerox and copies- September                 | \$ 31.12     |
| 610.8015.5347.000 BDH INFORMATION TECHNOLOGY LLC           | WPCP remote monitoring & mangement               | \$ 75.00     |
| 610.8015.5347.000 BDH INFORMATION TECHNOLOGY LLC           | WPCP 4500 Veeam Backup & recovery                | \$ 18.00     |
| 610.8015.5360.000 First Interstate Bank                    | USPS lab shipment                                | \$ 13.35     |
| 610.8015.5360.000 First Interstate Bank                    | UPS Store -WPCP shipping & postage               | \$ 58.11     |
| 610.8015.5360.000 First Interstate Bank                    | USPS - WPCP rolls of stamps                      | \$ 73.00     |
| 610.8015.5380.000 SCHARNWEBER WATER CONDITIONING INC       | WPCP water conditioner lease                     | \$ 27.00     |
| 610.8015.5386.000 Grewell Lawn & Snow Removal Services LLC | WPCP Contract mowing- September                  | \$ 505.00    |
| 610.8015.5410.000 First Interstate Bank                    | HACH COD reactor repair                          | \$ 832.00    |
| 610.8015.5410.000 MENARDS                                  | Hoop bldg exterior cleaning supplies             | \$ 14.76     |
| 610.8015.5441.000 TREASURER ST OF IOWA                     | Sales/ Use Tax                                   | \$ 2,268.06  |
| 610.8015.5441.000 TREASURER ST OF IOWA                     | Sales/ Use Tax                                   | \$ 13,608.37 |
| 610.8015.5450.000 First Interstate Bank                    | WPCP                                             | \$ 104.84    |
| 610.8015.5450.000 First Interstate Bank                    | Meiacom -WPCP September internet                 | \$ 75.00     |

|                                                      |                                                    |    |            |
|------------------------------------------------------|----------------------------------------------------|----|------------|
| 610.8015.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP | Direct connect internet PW/WPCP                    | \$ | 445.83     |
| 610.8015.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP | WPCP                                               | \$ | 67.57      |
| 610.8015.5481.000 Alliant Energy                     | Riverview Park liftstation                         | \$ | 21.70      |
| 610.8015.5483.000 Marshalltown Water Works           | Plant Water usage -September 2024                  | \$ | 852.45     |
| 610.8015.5565.000 First Interstate Bank              | Menards signaling bulb, insect spray               | \$ | 3.97       |
| 610.8015.5600.000 First Interstate Bank              | MENARDS BOLTS AND STEEL BRACKET                    | \$ | 48.27      |
| 610.8015.5600.000 First Interstate Bank              | Grainger o-rings for valve replacement             | \$ | 10.99      |
| 610.8015.5600.000 First Interstate Bank              | Menards WPCP operating and cleaning supplies       | \$ | 118.13     |
| 610.8015.5600.000 First Interstate Bank              | Arnold Motor brake cleaner, washer fluid           | \$ | 61.20      |
| 610.8015.5600.000 First Interstate Bank              | Theisens spray paint and primer                    | \$ | 21.98      |
| 610.8015.5600.000 First Interstate Bank              | Grainger float switch                              | \$ | 216.02     |
| 610.8015.5600.000 First Interstate Bank              | Sherwin Williams outside paint                     | \$ | 87.22      |
| 610.8015.5600.000 First Interstate Bank              | Sherwin Williams paint tray liners                 | \$ | 15.58      |
| 610.8015.5600.000 First Interstate Bank              | Grainger gauge glass for DAF                       | \$ | 50.75      |
| 610.8015.5600.000 First Interstate Bank              | Grainger ring flange gaskets                       | \$ | 66.06      |
| 610.8015.5600.000 First Interstate Bank              | Grainger case for electrical meter                 | \$ | 56.92      |
| 610.8015.5600.000 First Interstate Bank              | Electric Supply cor for SBR mixers, etc            | \$ | 1,388.40   |
| 610.8015.5600.000 First Interstate Bank              | WPCP water filters                                 | \$ | 54.29      |
| 610.8015.5600.000 First Interstate Bank              | Menards signaling bulb, insect spray               | \$ | 16.48      |
| 610.8015.5600.000 First Interstate Bank              | Menards misc small tools                           | \$ | 27.95      |
| 610.8015.5603.000 Microbac Laboratories Inc          | Lab analysis Digester #2                           | \$ | 122.00     |
| 610.8015.5603.000 MIDLAND SCIENTIFIC INC             | LAB- buffer solution, MPN tubes, filter paper      | \$ | 1,132.87   |
| 610.8015.5603.000 MIDLAND SCIENTIFIC INC             | LAB- ferric chloride, COD vial bucket              | \$ | 682.48     |
| 610.8015.5603.000 MIDLAND SCIENTIFIC INC             | LAB filter paper                                   | \$ | 213.03     |
| 610.8015.5603.000 MIDLAND SCIENTIFIC INC             | LAB supplies                                       | \$ | 2,491.73   |
| 610.8015.5603.000 MIDLAND SCIENTIFIC INC             | LAB - Laboratory notebook                          | \$ | 170.44     |
| 610.8015.5612.000 First Interstate Bank              | AMAZON -charger, cable, USB adapter, monitor       | \$ | 119.94     |
| 610.8015.5718.000 First Interstate Bank              | Theisens Dewalt cordless pole saw                  | \$ | 161.10     |
| 610.8015.5980.000 Alman, Debra                       | Sewer Refund - block party water toys              | \$ | 20.29      |
| 610.8015.5980.000 Conder, Adelia                     | Sewer refund- plumbing issue                       | \$ | 190.20     |
| 610.8015.5980.000 Hoop, Virginia                     | Sod water at 216 E Ingeldue                        | \$ | 31.70      |
| 610.8015.5980.000 Lucas, Sheryl                      | Sewer refund 2024 pool and plumbing issue          | \$ | 142.65     |
| 610.8015.5980.000 River Oaks Apartments              | Sewer refund Water heater unit B2                  | \$ | 903.45     |
| 610.8016.5132.000 THEISENS SUPPLY INC                | Sewer dept gloves and utility pants                | \$ | 25.43      |
| 610.8016.5230.000 IOWA ONE CALL                      | Sewer dept calls, emails                           | \$ | 462.66     |
| 610.8016.5280.000 First Interstate Bank              | IAWEA memberships - 2 Sewer dept employees         | \$ | 12.00      |
| 610.8016.5342.000 TOTAL ADMINISTRATIVE SERVICE CORP. | FLEX benefit deductions                            | \$ | 49.46      |
| 610.8016.5344.000 Iowa Hometown Security INC         | Replacement batteries for wireless bridges         | \$ | 22.35      |
| 610.8016.5347.000 WinCan LLC                         | 11/1/24-10/31/25 Sewer inspection vehicle          | \$ | 900.00     |
| 610.8016.5410.000 Arnold Motor Supply                | Sewer dept hydraulic hoses and labor               | \$ | 7.80       |
| 610.8016.5410.000 MENARDS                            | Hoop bldg exterior cleaning supplies               | \$ | 6.32       |
| 610.8016.5450.000 First Interstate Bank              | Sewer dept GPS                                     | \$ | 24.76      |
| 610.8016.5450.000 First Interstate Bank              | Sewer dept Jetpak, iPad, laptop                    | \$ | 24.76      |
| 610.8016.5450.000 First Interstate Bank              | Engr GIS 28%, Storm Sewer 29%, Sanitary Sewer 43%  | \$ | 17.74      |
| 610.8016.5450.000 First Interstate Bank              | Verizon Street and Sewer dept head cell phones     | \$ | 24.98      |
| 610.8016.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP | Direct connect internet PW/WPCP                    | \$ | 267.50     |
| 610.8016.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP | WPCP                                               | \$ | 40.54      |
| 610.8016.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP | PW Bldg                                            | \$ | 33.03      |
| 610.8016.5460.000 First Interstate Bank              | Pretreatment conference -2 Sewer dept employees    | \$ | 120.00     |
| 610.8016.5481.000 Alliant Energy                     | S 2nd St cnr Player                                | \$ | 273.66     |
| 610.8016.5481.000 Alliant Energy                     | N 22nd St                                          | \$ | 95.19      |
| 610.8016.5565.000 Arnold Motor Supply                | Sewer dept hydraulic hoses and labor               | \$ | 21.39      |
| 610.8016.5565.000 MACQUEEN EQUIPMENT                 | Vactor leader hoses and fittings                   | \$ | 299.78     |
| 610.8016.5565.000 NAPA AUTO PARTS                    | Sewer dept- air & oil filters, WD40, 5W20          | \$ | 63.91      |
| 610.8016.5600.000 Barco Municipal Products Inc       | Sewer dept survey flags                            | \$ | 403.07     |
| 610.8016.5600.000 CESSFORD CONSTRUCTION COMPANY      | Sewer dept lateral and street repair               | \$ | 379.81     |
| 610.8016.5600.000 CESSFORD CONSTRUCTION COMPANY      | S 6th St lateral and street repair clean stone     | \$ | 772.16     |
| 610.8016.5600.000 CESSFORD CONSTRUCTION COMPANY      | Sewer Summit St repairs                            | \$ | 262.01     |
| 610.8016.5600.000 CTI Ready Mix Inc                  | 13th St & Summit St Sanitary sewer repair          | \$ | 277.00     |
| 610.8016.5600.000 CTI Ready Mix Inc                  | 13th St & Summit St Sanitary sewer repair          | \$ | 332.50     |
| 610.8016.5600.000 CTI Ready Mix Inc                  | 13th St & Summit St Sanitary sewer repair          | \$ | 719.50     |
| 610.8016.5600.000 FASTENAL COMPANY                   | Sewer dept safety glasses                          | \$ | 3.47       |
| 610.8016.5600.000 THEISENS SUPPLY INC                | Sewer dept gloves and utility pants                | \$ | 6.59       |
| 610.8016.5702.000 First Interstate Bank              | Amazon -office chair- Asset mgmt/ GIS position     | \$ | 56.99      |
| 610.8016.5719.000 VAN METER INC                      | Lift Station motor controllers                     | \$ | 647.05     |
| 610.8016.5750.000 TreeBiz LLC                        | GIS Data Collection Receiver                       | \$ | 4,304.30   |
| 615.8015.5233.000 HOWARD R GREEN COMPANY, INC        | WPC Sludge Thickening Design thru 9/13/24          | \$ | 23,933.00  |
| 615.8015.5342.000 WRH Inc                            | WPC21001 Headworks & Digester Impr 8/22/24-9/23/24 | \$ | 710,759.94 |



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|------------------------------------------------------|---------------------------------------------------|---------------|
| 690.8050.5132.000 CITY LAUNDERING COMPANY            | Transit dept - uniform cleaning                   | \$ 41.17      |
| 690.8050.5132.000 CITY LAUNDERING COMPANY            | Transit dept - uniform cleaning                   | \$ 41.17      |
| 690.8050.5132.000 CITY LAUNDERING COMPANY            | Transit dept - uniform cleaning                   | \$ 41.17      |
| 690.8050.5339.000 MCFARLAND CLINIC PC                | Physicals                                         | \$ 44.00      |
| 690.8050.5342.000 Prairie Waste Solutions            | Public Works Bldg 905 E Main                      | \$ 49.89      |
| 690.8050.5342.000 Prairie Waste Solutions            | Public Works Bldg 905 E Main                      | \$ 49.89      |
| 690.8050.5342.000 TOTAL ADMINISTRATIVE SERVICE CORP. | FLEX benefit deductions                           | \$ 61.82      |
| 690.8050.5347.000 BDH INFORMATION TECHNOLOGY LLC     | Transit remote monitoring & management            | \$ 20.00      |
| 690.8050.5370.000 Sho Biz Inc dba Minuteman          | Transit blue one day passes                       | \$ 131.50     |
| 690.8050.5380.000 AAA SEPTIC SERVICE INC             | Fisher Comm Center rental                         | \$ 100.00     |
| 690.8050.5483.000 Marshalltown Water Works           | Water                                             | \$ 103.58     |
| 690.8050.5485.000 Marshalltown Water Works           | Storm water                                       | \$ 109.70     |
| 690.8050.5488.000 Marshalltown Water Works           | Sewer                                             | \$ 98.54      |
| 690.8050.5565.000 GILLIG LLC                         | Transit shop V-belts & notched V-belts            | \$ 603.60     |
| 690.8050.5565.000 GILLIG LLC                         | Transit 014 V-belts                               | \$ 216.94     |
| 690.8050.5565.000 GILLIG LLC                         | Transit 181 coolant level sensor                  | \$ 277.08     |
| 690.8050.5565.000 GILLIG LLC                         | transit 181 mud flaps                             | \$ 104.48     |
| 690.8050.5565.000 GILLIG LLC                         | Transit shop plunger assembly                     | \$ 389.30     |
| 690.8050.5565.000 GILLIG LLC                         | Transit 109 brake valve, brake plunger            | \$ 374.98     |
| 690.8050.5565.000 GILLIG LLC                         | credit on account                                 | \$ (1,956.36) |
| 690.8050.5565.000 Karl of Marshalltown               | Transit 191 control part                          | \$ 204.85     |
| 690.8050.5565.000 NAPA AUTO PARTS                    | Bus 121 batteries                                 | \$ 736.94     |
| 690.8050.5565.000 NAPA AUTO PARTS                    | Bus 121 battery core credit                       | \$ (144.00)   |
| 690.8050.5565.000 NAPA AUTO PARTS                    | Bus 121 batteries                                 | \$ 368.47     |
| 690.8050.5600.000 First Interstate Bank              | Amazon digital voice recorder                     | \$ 35.99      |
| 690.8050.5600.000 NAPA AUTO PARTS                    | Transit shop towels                               | \$ 109.96     |
| 690.8050.5605.000 MENARDS                            | Transit - mouse pad, knee pads, batteries         | \$ 16.78      |
| 690.8050.5718.000 First Interstate Bank              | Amazon Transit anchor pin, tension tester         | \$ 88.37      |
| 690.8050.5718.000 MENARDS                            | Transit - mouse pad, knee pads, batteries         | \$ 49.99      |
| 740.8065.5132.000 THEISENS SUPPLY INC                | Sewer dept gloves and utility pants               | \$ 16.96      |
| 740.8065.5220.000 Marshalltown Water Works           | Storm waterr Collection Services                  | \$ 262.90     |
| 740.8065.5230.000 IOWA ONE CALL                      | Sewer dept calls, emails                          | \$ 308.44     |
| 740.8065.5280.000 First Interstate Bank              | IAWEA memberships - 2 Sewer dept employees        | \$ 8.00       |
| 740.8065.5342.000 TOTAL ADMINISTRATIVE SERVICE CORP. | FLEX benefit deductions                           | \$ 32.97      |
| 740.8065.5344.000 Iowa Hometown Security INC         | Replacement batteries for wireless bridges        | \$ 14.90      |
| 740.8065.5347.000 WinCan LLC                         | 11/1/24-10/31/25 Sewer inspection vehicle         | \$ 600.00     |
| 740.8065.5387.000 ELECTRIC PUMP INC                  | Riverview Storm Lift Station repairs              | \$ 493.50     |
| 740.8065.5387.000 First Interstate Bank              | Ziegler radiator pressure cap                     | \$ 27.12      |
| 740.8065.5410.000 Arnold Motor Supply                | Sewer dept hydraulic hoses and labor              | \$ 5.20       |
| 740.8065.5410.000 MENARDS                            | Hoop bldg exterior cleaning supplies              | \$ 4.22       |
| 740.8065.5450.000 First Interstate Bank              | Sewer dept Jetpak, iPad, laptop                   | \$ 16.51      |
| 740.8065.5450.000 First Interstate Bank              | Engr GIS 28%, Storm Sewer 29%, Sanitary Sewer 43% | \$ 11.97      |
| 740.8065.5450.000 First Interstate Bank              | Sewer dept GPS                                    | \$ 16.51      |
| 740.8065.5450.000 First Interstate Bank              | Verizon Street and Sewer dept head cell phones    | \$ 16.66      |
| 740.8065.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP | Direct connect internet PW/WPCP                   | \$ 178.33     |
| 740.8065.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP | PW Bldg                                           | \$ 22.02      |
| 740.8065.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP | WPCP                                              | \$ 27.03      |
| 740.8065.5460.000 First Interstate Bank              | Pretreatment conference -2 Sewer dept employees   | \$ 80.00      |
| 740.8065.5565.000 Arnold Motor Supply                | Sewer dept hydraulic hoses and labor              | \$ 14.94      |
| 740.8065.5565.000 MACQUEEN EQUIPMENT                 | Vactor leader hoses and fittings                  | \$ 199.86     |
| 740.8065.5565.000 NAPA AUTO PARTS                    | Sewer dept- air & oil filters, WD40, 5W20         | \$ 44.08      |
| 740.8065.5600.000 Barco Municipal Products Inc       | Sewer dept survey flags                           | \$ 268.71     |
| 740.8065.5600.000 CTI Ready Mix Inc                  | 6th St & W Boone St storm sewer cap               | \$ 277.00     |
| 740.8065.5600.000 FASTENAL COMPANY                   | Sewer dept safety glasses                         | \$ 2.31       |
| 740.8065.5600.000 GERVICH & SONS INC                 | 0924                                              | \$ 18.20      |
| 740.8065.5600.000 THEISENS SUPPLY INC                | Sewer dept gloves and utility pants               | \$ 4.39       |
| 740.8065.5702.000 First Interstate Bank              | Amazon -office chair- Asset mgmt/ GIS position    | \$ 38.00      |
| 740.8065.5719.000 VAN METER INC                      | Lift Station motor controllers                    | \$ 7,263.39   |
| 740.8065.5750.000 TreeBiz LLC                        | GIS Data Collection Receiver                      | \$ 2,902.90   |
| 740.8067.5386.000 Bly, Josh                          | Parks contract mowings                            | \$ 420.00     |
| 750.8070.5342.000 Prairie Waste Solutions            | Woodland Dr Bullpen by Compost                    | \$ 99.75      |
| 750.8070.5342.000 Prairie Waste Solutions            | Compost Rear loads 10/1/24-9/30/25                | \$ 367.50     |
| 750.8070.5344.000 Iowa Hometown Security INC         | Replacement batteries for wireless bridges        | \$ 7.45       |
| 750.8070.5410.000 MENARDS                            | Hoop bldg exterior cleaning supplies              | \$ 2.10       |
| 750.8070.5565.000 First Interstate Bank              | Amazon -Compost vibratory screen switch           | \$ 89.89      |
| 760.8080.5608.000 ATLANTIC BOTTLING CO               | Parks resale products                             | \$ 957.85     |
| 760.8080.5608.000 HYVEE ACCOUNTS RECEIVABLE          | Parks resale products                             | \$ 11.94      |
| 760.8080.5608.000 HYVEE ACCOUNTS RECEIVABLE          | Parks resale products                             | \$ 55.67      |

|                   |                                          |                                             |    |           |
|-------------------|------------------------------------------|---------------------------------------------|----|-----------|
| 760.8080.5608.000 | HYVEE ACCOUNTS RECEIVABLE                | Parks resale products                       | \$ | 39.97     |
| 760.8080.5608.000 | HYVEE ACCOUNTS RECEIVABLE                | Parks resale products                       | \$ | 23.61     |
| 760.8080.5608.000 | HYVEE ACCOUNTS RECEIVABLE                | adjustment                                  | \$ | (1.82)    |
| 760.8080.5613.000 | First Interstate Bank                    | Sams Club Camp products for resale/supplies | \$ | 180.90    |
| 760.8080.5613.000 | First Interstate Bank                    | costco                                      | \$ | 203.90    |
| 881.1010.5339.000 | Hunter Lane LLC                          | Paid medical claims                         | \$ | (99.20)   |
| 881.1050.5339.000 | Hunter Lane LLC                          | Paid medical claims                         | \$ | 129.33    |
| 884.7010.5230.000 | BERNIE LOWE & ASSOCIATES, INC            | ACA services 1/1/24-1/1/25                  | \$ | 5,060.00  |
| 884.7010.5337.000 | Covenant Workplace Solutions             | October EAP services                        | \$ | 419.90    |
| 884.7010.5337.000 | HARTFORD- PRIORITY ACCTS                 | October insurance premium                   | \$ | 6,325.01  |
| 913.1013.5337.000 | HARTFORD- PRIORITY ACCTS                 | October insurance premium                   | \$ | 440.49    |
| 913.1013.5342.000 | TOTAL ADMINISTRATIVE SERVICE CORP.       | FLEX benefit deductions                     | \$ | 61.82     |
| 913.1013.5347.000 | BDH INFORMATION TECHNOLOGY LLC           | 25 endpoints for 911 10/23/24-10/30/25      | \$ | 318.06    |
| 999.1101.000      | INTERNAL REVENUE SERVICE                 | Bi-Weekly Federal Taxes                     | \$ | 28,071.38 |
| 999.1101.000      | INTERNAL REVENUE SERVICE                 | Bi-Weekly Federal Taxes                     | \$ | 16,059.74 |
| 999.1101.000      | INTERNAL REVENUE SERVICE                 | Bi-Weekly Federal Taxes                     | \$ | 27,891.69 |
| 999.1101.000      | INTERNAL REVENUE SERVICE                 | Bi-Weekly Federal Taxes                     | \$ | 16,232.50 |
| 999.1102.000      | TREASURER STATE OF IOWA                  | Bi-Weekly Payroll SIT                       | \$ | 11,784.24 |
| 999.1102.000      | TREASURER STATE OF IOWA                  | Bi-Weekly Payroll SIT                       | \$ | 6,234.37  |
| 999.1102.000      | TREASURER STATE OF IOWA                  | Bi-Weekly Payroll SIT                       | \$ | 11,748.56 |
| 999.1102.000      | TREASURER STATE OF IOWA                  | Bi-Weekly Payroll SIT                       | \$ | 6,362.39  |
| 999.1103.000      | INTERNAL REVENUE SERVICE                 | Bi-Weekly Payroll Social Security           | \$ | 28,058.66 |
| 999.1103.000      | INTERNAL REVENUE SERVICE                 | Bi-Weekly Payroll Social Security           | \$ | 6,158.26  |
| 999.1103.000      | INTERNAL REVENUE SERVICE                 | Bi-Weekly Payroll Social Security           | \$ | 28,184.18 |
| 999.1103.000      | INTERNAL REVENUE SERVICE                 | Bi-Weekly Payroll Social Security           | \$ | 5,844.22  |
| 999.1105.000      | MUNICIPAL FIRE & POLICE RETIREMENT       | PRIOR MONTH MFPRSI CONTRIBUTIONS            | \$ | 36,244.54 |
| 999.1105.000      | MUNICIPAL FIRE & POLICE RETIREMENT       | PRIOR MONTH MFPRSI CONTRIBUTIONS            | \$ | 31,829.73 |
| 999.1105.000      | MUNICIPAL FIRE & POLICE RETIREMENT       | PRIOR MONTH MFPRSI CONTRIBUTIONS            | \$ | 31,560.55 |
| 999.1105.000      | MUNICIPAL FIRE & POLICE RETIREMENT       | PRIOR MONTH MFPRSI CONTRIBUTIONS            | \$ | 34,967.00 |
| 999.1106.000      | IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM | PRIOR MONTH IPERS CONTRIBUTIONS             | \$ | 8,447.11  |
| 999.1106.000      | IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM | PRIOR MONTH IPERS CONTRIBUTIONS             | \$ | 36,739.96 |
| 999.1106.000      | IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM | PRIOR MONTH IPERS CONTRIBUTIONS             | \$ | 265.89    |
| 999.1106.000      | IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM | C. Harrison Refund                          | \$ | 788.37    |
| 999.1106.000      | IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM | PRIOR MONTH IPERS CONTRIBUTIONS             | \$ | 34,825.57 |
| 999.1106.000      | IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM | Rounding                                    | \$ | 0.01      |
| 999.1106.000      | IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM | A. Brezina Refund                           | \$ | 1,254.97  |
| 999.1106.000      | IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM | PRIOR MONTH IPERS CONTRIBUTIONS             | \$ | 265.89    |
| 999.1106.000      | IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM | PRIOR MONTH IPERS CONTRIBUTIONS             | \$ | 8,023.00  |
| 999.1107.000      | INTERNAL REVENUE SERVICE                 | Bi-Weekly Payroll Medicare                  | \$ | 9,342.32  |
| 999.1107.000      | INTERNAL REVENUE SERVICE                 | Bi-Weekly Payroll Medicare                  | \$ | 4,718.62  |
| 999.1107.000      | INTERNAL REVENUE SERVICE                 | Bi-Weekly Payroll Medicare                  | \$ | 9,355.12  |
| 999.1107.000      | INTERNAL REVENUE SERVICE                 | Bi-Weekly Payroll Medicare                  | \$ | 4,787.74  |
| 999.1111.000      | IMWCA                                    | FY25 Workers Comp Premiums Installment 4    | \$ | 13,859.00 |
| 999.1112.000      | UNITED WAY                               | UNITED WAY                                  | \$ | 24.00     |
| 999.1112.000      | UNITED WAY                               | UNITED WAY                                  | \$ | 666.15    |
| 999.1112.000      | UNITED WAY                               | UNITED WAY                                  | \$ | 666.15    |
| 999.1112.000      | UNITED WAY                               | UNITED WAY                                  | \$ | 24.00     |
| 999.1121.000      | American Education Services              | Wage Withholding                            | \$ | 64.41     |
| 999.1121.000      | American Education Services              | Wage Withholding                            | \$ | 64.41     |
| 999.1121.000      | COLLECTION SERVICES CENTER               | Child Support                               | \$ | 139.77    |
| 999.1121.000      | COLLECTION SERVICES CENTER               | Child Support                               | \$ | 423.86    |
| 999.1121.000      | COLLECTION SERVICES CENTER               | Child Support                               | \$ | 101.59    |
| 999.1121.000      | COLLECTION SERVICES CENTER               | Child Support                               | \$ | 102.11    |
| 999.1121.000      | COLLECTION SERVICES CENTER               | Child Support                               | \$ | 461.53    |
| 999.1121.000      | COLLECTION SERVICES CENTER               | Child Support                               | \$ | 139.77    |
| 999.1121.000      | COLLECTION SERVICES CENTER               | Child Support                               | \$ | 423.86    |
| 999.1121.000      | COLLECTION SERVICES CENTER               | Child Support                               | \$ | 101.59    |
| 999.1121.000      | COLLECTION SERVICES CENTER               | Child Support                               | \$ | 102.11    |
| 999.1121.000      | COLLECTION SERVICES CENTER               | Child Support                               | \$ | 461.53    |
| 999.1125.000      | FIDELITY SECURITY LIFE INSURANCE CO      | VISION INSURANCE                            | \$ | 337.36    |
| 999.1125.000      | FIDELITY SECURITY LIFE INSURANCE CO      | VISION INSURANCE                            | \$ | 140.84    |
| 999.1125.000      | FIDELITY SECURITY LIFE INSURANCE CO      | VISION INSURANCE                            | \$ | 337.36    |
| 999.1125.000      | FIDELITY SECURITY LIFE INSURANCE CO      | VISION INSURANCE                            | \$ | 140.84    |
| 999.1128.000      | TOTAL ADMINISTRATIVE SERVICE CORP.       | FLEX HEALTH BENEFITS                        | \$ | 5,111.90  |
| 999.1128.000      | TOTAL ADMINISTRATIVE SERVICE CORP.       | FLEX HEALTH BENEFITS                        | \$ | 833.29    |
| 999.1129.000      | TOTAL ADMINISTRATIVE SERVICE CORP.       | FLEX DEP CARE BENEFITS                      | \$ | 774.99    |
| 999.1129.000      | TOTAL ADMINISTRATIVE SERVICE CORP.       | FLEX DEP CARE BENEFITS                      | \$ | 208.33    |
| 999.1131.000      | ICMA 457-Mission Square Retirement       | Mission Square Retirement - Plan #303417    | \$ | 1,112.95  |

|              |                                    |                                                    |                 |
|--------------|------------------------------------|----------------------------------------------------|-----------------|
| 999.1131.000 | ICMA 457-Mission Square Retirement | ICMA DEFERRED COMP                                 | \$ 225.00       |
| 999.1131.000 | ICMA 457-Mission Square Retirement | Mission Square Retirement - Plan #303417ICMA DEF C | \$ 4,967.23     |
| 999.1131.000 | ICMA 457-Mission Square Retirement | ICMA DEF COMP                                      | \$ 230.76       |
| 999.1131.000 | ICMA 457-Mission Square Retirement | Mission Square Retirement - Plan #705230           | \$ 1,256.92     |
| 999.1131.000 | ICMA 457-Mission Square Retirement | Mission Square Retirement - Plan #705230           | \$ 2,351.92     |
| 999.1131.000 | ICMA 457-Mission Square Retirement | Mission Square Retirement - Plan #303417ICMA DEF C | \$ 1,325.00     |
| 999.1131.000 | ICMA 457-Mission Square Retirement | ICMA DEF COMP                                      | \$ 269.23       |
| 999.1131.000 | ICMA 457-Mission Square Retirement | Mission Square Retirement - Plan #705230           | \$ 134.32       |
| 999.1131.000 | ICMA 457-Mission Square Retirement | Mission Square Retirement - Plan #705230           | \$ 1,075.00     |
| 999.1131.000 | ICMA 457-Mission Square Retirement | Mission Square Retirement - Plan #705230           | \$ 965.00       |
| 999.1131.000 | ICMA 457-Mission Square Retirement | Mission Square Retirement - Plan #303417           | \$ 1,119.55     |
| 999.1131.000 | ICMA 457-Mission Square Retirement | ICMA DEFERRED COMP                                 | \$ 225.00       |
| 999.1131.000 | ICMA 457-Mission Square Retirement | Mission Square Retirement - Plan #303417ICMA DEF C | \$ 4,967.23     |
| 999.1131.000 | ICMA 457-Mission Square Retirement | ICMA DEF COMP                                      | \$ 230.76       |
| 999.1131.000 | ICMA 457-Mission Square Retirement | Mission Square Retirement - Plan #705230           | \$ 1,256.92     |
| 999.1131.000 | ICMA 457-Mission Square Retirement | Mission Square Retirement - Plan #705230           | \$ 2,351.92     |
| 999.1131.000 | ICMA 457-Mission Square Retirement | Mission Square Retirement - Plan #303417ICMA DEF C | \$ 1,325.00     |
| 999.1131.000 | ICMA 457-Mission Square Retirement | ICMA DEF COMP                                      | \$ 269.23       |
| 999.1131.000 | ICMA 457-Mission Square Retirement | Mission Square Retirement - Plan #705230           | \$ 134.32       |
| 999.1131.000 | ICMA 457-Mission Square Retirement | Mission Square Retirement - Plan #705230           | \$ 1,075.00     |
| 999.1131.000 | ICMA 457-Mission Square Retirement | Mission Square Retirement - Plan #705230           | \$ 965.00       |
| 999.1133.000 | COLONIAL LIFE                      | COLONIAL LIFE INSURANCE                            | \$ 242.28       |
| 999.1133.000 | COLONIAL LIFE                      | COLONIAL LIFE INSURANCE                            | \$ 242.28       |
| 999.1164.000 | ENTENMANN ROVIN COMPANY            | PD badge and case                                  | \$ 184.50       |
| 999.1164.000 | First Interstate Bank              | MEALS DURING TRAINING                              | \$ 0.06         |
| 999.1164.000 | First Interstate Bank              | MEALS DURING TRAINING                              | \$ 8.06         |
| 999.1164.000 | First Interstate Bank              | MEALS DURING TRAINING                              | \$ 8.06         |
| 999.1164.000 | First Interstate Bank              | MEALS DURING TRAINING                              | \$ 10.61        |
| 999.1164.000 | First Interstate Bank              | MEALS DURING TRAINING                              | \$ 12.25        |
| 999.1164.000 | First Interstate Bank              | MEALS DURING TRAINING                              | \$ 15.36        |
| 999.1164.000 | First Interstate Bank              | MEALS DURING TRAINING                              | \$ 57.60        |
| 999.1166.000 | Lopez, Milagros Marie              | Hold for \$25, County collected \$100              | \$ 75.00        |
| 999.1166.000 | Moran-Alba, Ernesto                | Hold for \$50, County collected \$100              | \$ 50.00        |
| 999.1166.000 | Ordaz Mendoza, Antonio             | Hold for \$35, County collected \$100              | \$ 65.00        |
| 999.1166.000 | Patterson, Debra                   | Hold \$40, County collected \$100                  | \$ 60.00        |
| Payroll      | Payroll                            | Payroll 20                                         | \$ 343,417.93   |
| Payroll      | Payroll                            | Payroll 21                                         | \$ 345,348.29   |
| TOTAL        |                                    |                                                    | \$ 3,421,894.90 |

# BUILDING REPORT FOR THE MONTH OF SEPTEMBER 2024

**MARSHALLTOWN**

I O W A

| PERMIT NUMBER                                          | OWNER OF IMPROVEMENT     | LOCATION OF IMPROVEMENT | TYPE OF IMPROVEMENT              | NEW DWELLING          | ALTER DWELLING    | MINOR RES. BUILDING | COMMERCIAL IMPROVEMENT | FEE                |
|--------------------------------------------------------|--------------------------|-------------------------|----------------------------------|-----------------------|-------------------|---------------------|------------------------|--------------------|
| BLDR-010313-2024                                       | Sergio Ramirez Rios      | 212 N 3rd Ave           | Accessory Structure              |                       |                   | \$9,975.00          |                        | \$173.00           |
| BLDR-010302-2024                                       | John Reeding             | 1008 S 10th Ave         | Accessory Structure              |                       |                   | \$17,920.00         |                        | \$285.00           |
| BLDR-010291-2024                                       | Duane Garrett            | 805 W State St          | Accessory Structure              |                       |                   | \$33,600.00         |                        | \$473.00           |
| BLDR-010276-2024                                       | Aimee Deimerly-Snyder    | 1106 W Main St          | Interior Alteration              |                       | \$2,969.00        |                     |                        | \$75.00            |
| BLDR-010309-2024                                       | Rafael Mondoza           | 708 N 4th Ave           | Accessory Structure              |                       |                   |                     |                        | \$75.00            |
| BLDR-010320-2024                                       | Joy Kolbe                | 308 Sunset Ln           | Accessory Structure              |                       |                   | \$7,000.00          |                        | \$131.00           |
| BLDC-010205-2024                                       | Kohan Retail Investments | 2500 S Center St        | New Commercial                   |                       |                   |                     | \$228,705.00           | \$1,757.00         |
| BLDR-010032-2024                                       | Commercial Edge Const    | 602 Creekside Ln        | Townhomes                        | \$1,014,829.12        |                   |                     |                        | \$7,609.00         |
| BLDR-010033-2024                                       | Commercial Edge Const    | 603 Creekside Ln        | Townhomes                        | \$761,121.84          |                   |                     |                        | \$5,996.00         |
| BLDR-010034-2024                                       | Commercial Edge Const    | 611 Creekside Ln        | Townhomes                        | \$761,121.84          |                   |                     |                        | \$5,996.00         |
| BLDR-010036-2024                                       | Commercial Edge Const    | 612 Creekside Ln        | Townhomes                        | \$1,014,829.12        |                   |                     |                        | \$7,609.00         |
| BLDC-010232-2024                                       | Imon                     | 403 Player St           | Accessory Structure              |                       |                   |                     | \$20,040.00            | \$529.00           |
| BLDR-010243-2024                                       | Greg Torres              | 1001 E Anson St         | Accessory Structure              |                       |                   | \$33,600.00         |                        | \$617.00           |
| BLDR-010258-2024                                       | Gary Oleson              | 813 Woodside Dr         | Accessory Structure              |                       |                   | \$13,720.00         |                        | \$229.00           |
|                                                        |                          |                         |                                  |                       |                   |                     |                        |                    |
|                                                        |                          |                         | <b>TOTALS:</b>                   | <b>\$3,551,901.92</b> | <b>\$2,969.00</b> | <b>\$105,840.00</b> | <b>\$248,745.00</b>    | <b>\$31,554.00</b> |
|                                                        |                          |                         | <b>TOTAL IMPROVEMENT AMOUNT:</b> | <b>\$3,909,455.92</b> |                   |                     |                        |                    |
|                                                        |                          |                         |                                  | Units                 | Permits           | Permits             | Permits                | Demo Permits       |
| <i>*Work started without a permit - fee is doubled</i> |                          |                         | <b># OF PERMITS:</b>             | <b>4</b>              | <b>1</b>          | <b>6</b>            | <b>2</b>               | <b>0</b>           |

| TRADE PERMIT REPORT FOR THE MONTH OF SEPTEMBER 2024 |                         |                            |                                                      |            |             |          |            |  |            |                 |  |
|-----------------------------------------------------|-------------------------|----------------------------|------------------------------------------------------|------------|-------------|----------|------------|--|------------|-----------------|--|
| MARSHALLTOWN<br>IOWA                                |                         |                            |                                                      |            |             |          |            |  |            |                 |  |
| PERMIT NUMBER                                       | LOCATION OF IMPROVEMENT | RESIDENTIAL/<br>COMMERCIAL | PERMIT<br>TYPE (ELEC.,<br>PLUMB., MECH.<br>OR SOLAR) | VALUATION  | FEE         |          |            |  | V&K Fee    | City<br>Portion |  |
| ELEC-010315-2024                                    | 3109 S Center St        | Commercial                 | Electrical                                           | 65,000.00  | \$370.00    |          |            |  | \$ 296.00  | \$ 74.00        |  |
| ELER-010255-2024                                    | 2918 Jackie Ter         | Residential                | Solar                                                |            | \$95.00     |          |            |  | \$ 76.00   | \$ 19.00        |  |
| ELER-010278-2024                                    | 2009 Bryngelson Dr      | Residential                | Electrical                                           |            | \$85.00     |          |            |  | \$ 68.00   | \$ 17.00        |  |
| ELER-010305-2024                                    | 1209 W Boone St         | Residential                | Solar                                                |            | \$95.00     |          |            |  | \$ 76.00   | \$ 19.00        |  |
| ELER-010306-2024                                    | 2221 Marshalltown Blvd  | Residential                | Electrical                                           |            | \$85.00     |          |            |  | \$ 68.00   | \$ 17.00        |  |
| ELER-010314-2024                                    | 1504 W Main St          | Residential                | Electrical                                           |            | \$85.00     |          |            |  | \$ 68.00   | \$ 17.00        |  |
| MECH-010272-2024                                    | 809 N 4th st            | Residential                | Mechanical                                           |            | \$62.00     |          |            |  | \$ 49.60   | \$ 12.40        |  |
| MECH-010256-2024                                    | 3109 S Center St        | Residential                | Mechanical                                           | 71,000.00  | \$400.00    |          |            |  | \$ 320.00  | \$ 80.00        |  |
| MECH-010292-2024                                    | 102 N 11th Ave          | Residential                | Mechanical                                           |            | \$62.00     |          |            |  | \$ 49.60   | \$ 12.40        |  |
| MECH-010316-2024                                    | 915 W Merle Hibbs Blvd  | Residential                | Mechanical                                           |            | \$62.00     |          |            |  | \$ 49.60   | \$ 12.40        |  |
| MECH-010317-2024                                    | 1213 S 12th Ave         | Residential                | Mechanical                                           |            | \$62.00     |          |            |  | \$ 49.60   | \$ 12.40        |  |
| MECH-010323-2024                                    | 1113 Fremont St         | Residential                | Mechanical                                           |            | \$62.00     |          |            |  | \$ 49.60   | \$ 12.40        |  |
| MECH-010324-2024                                    | 808 Jerome St           | Residential                | Mechanical                                           |            | \$62.00     |          |            |  | \$ 49.60   | \$ 12.40        |  |
| MECH-010344-2024                                    | 2519 Reyclif Dr         | Residential                | Mechanical                                           |            | \$62.00     |          |            |  | \$ 49.60   | \$ 12.40        |  |
| PLMR-010260-2024                                    | 1602 S 2nd Ave          | Residential                | Plumbing                                             | 357,000.00 | \$1,830.00  |          |            |  | \$1,464.00 | \$ 366.00       |  |
| PLMR-010261-2024                                    | 1602 S 2nd Ave          | Residential                | Plumbing                                             | 380,000.00 | \$1,945.00  |          |            |  | \$1,556.00 | \$ 389.00       |  |
| PLMR-010289-2024                                    | 2210 Wakefield Dr       | Residential                | Plumbing                                             |            | \$62.00     |          |            |  | \$ 49.60   | \$ 12.40        |  |
| PLMR-010322-2024                                    | 210 N 10th St           | Residential                | Plumbing                                             |            | \$62.00     |          |            |  | \$ 49.60   | \$ 12.40        |  |
|                                                     |                         |                            |                                                      |            |             |          |            |  |            |                 |  |
|                                                     | # Residential Permits   | Value                      | Fees                                                 | Commercial | Valuation   | ial Fees | Total Fees |  |            |                 |  |
| Electrical                                          | 3                       |                            | \$255.00                                             | 1          | 65,000.00   | \$370.00 | \$625.00   |  |            |                 |  |
| Plumbing                                            | 4                       | \$ 737,000.00              | \$3,899.00                                           |            | \$0.00      |          | \$3,899.00 |  |            |                 |  |
| Mechanical                                          | 8                       |                            | \$834.00                                             |            | \$0.00      |          | \$834.00   |  |            |                 |  |
| Solar                                               | 2                       |                            | \$190.00                                             |            | \$0.00      | \$0.00   | \$190.00   |  |            |                 |  |
| TOTALS                                              | 17                      | \$ 737,000.00              | \$5,178.00                                           | 1          | \$65,000.00 | \$370.00 | \$5,548.00 |  |            |                 |  |
|                                                     |                         |                            |                                                      |            |             |          |            |  |            |                 |  |
|                                                     |                         | TOTALS:                    |                                                      | 18.00      | 873,000.00  |          |            |  | 4,438.40   | 1,109.60        |  |

**RESOLUTION APPROVING MARSHALLTOWN POLICE DEPARTMENT FOUND  
BICYCLE DISPOSAL POLICY**

**WHEREAS**, the City of Marshalltown, Iowa police department routinely picks up bicycles found abandoned in the community; and

**WHEREAS**, these found bicycles are generally not claimed; and

**WHEREAS**, the City Council of the City of Marshalltown finds that the storage of found bicycles is costly and an inefficient use of police department resources; and

**WHEREAS**, it is in the best interests of the community and police department operations that found bicycles be disposed of on a regular basis; and

**WHEREAS**, the police department has proposed a found bicycle disposal policy and this policy should be approved and ratified by the Council of the City of Marshalltown, Iowa.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:**

**Section 1.** That the attached Disposal of Found Bicycles policy is approved.

**Section 2.** The council authorizes the Police Chief for the City of Marshalltown to implement this policy.

**Section 3.** This policy and this resolution shall be in full force and in effect from and after its passage and signature as by law provided.

Passed this 14<sup>th</sup> day of October 2024, and signed this \_\_\_\_\_ day of October 2024.

CITY OF MARSHALLTOWN, IOWA

\_\_\_\_\_  
Joel T.S. Greer, Mayor

ATTEST:

\_\_\_\_\_  
Alicia Hunter, City Clerk

# MARSHALLTOWN

## I O W A

Joel Greer, Mayor  
Carol Webb, City Administrator  
24 North Center Street  
Marshalltown, IA 50158  
PH 641.754.5701 | FX 641.754.5717

**TO:** Mayor and City Council  
**FROM:** Michael W. Tupper, Chief of Police  
**DATE:** 18 September 2024  
**RE:** Disposal of Found Bicycles Policy

### Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☒ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

### Plan Objective:

Pass a found bicycle disposal policy to improve efficiencies within the police department property management office.

### Recommendation:

Staff recommends directing the police department to bring forward a resolution to adopt the attached found bicycle disposal policy.

### Budget Impact:

Negligible.

### Description/Background:

The police department historically picks up bicycles found within the community. In the last twelve months, the department has responded to at least forty-seven found bicycle complaints. Currently, the department is storing at least ninety-one found bicycles. Rarely does anyone contact the police department to claim a found bicycle. It is also rare that we connect a found bicycle to a stolen bicycle report.

In the past, we have waited to accumulate enough bicycles to hold a public auction. Over the years the public auctions have been poorly attended. Hosting a public auction is labor and staff time resource intensive. The public auctions do not generate an amount of revenue to justify holding them. When you factor in staff time, it costs the city money to host an auction. In order to justify an auction, we need to accumulate enough bicycles. This usually takes one to two years. Storing the bicycles takes up a lot of valuable storage space that could be put to better use.

### CITY COUNCIL

Melisa Fonseca, Barry Kell, Mike Ladehoff,  
Mark Mitchell, Greg Nichols, Jeff Schneider, Gary Thompson





The proposed policy would allow the department to send found bicycles to the local salvage yard if they are not claimed after being in the department's possession after six months. The proposed policy would streamline our operations and would result in a more efficient found bicycle management process.

The department would continue to utilize social media and public announcements to remind the community to report stolen bicycles and check with the police department if they lose a bicycle.

**CITY COUNCIL**

Melisa Fonseca, Barry Kell, Mike Ladehoff,  
Mark Mitchell, Greg Nichols, Jeff Schneider, Gary Thompson



Marshalltown Police Department  
Marshalltown, Iowa

POLICY TITLE: Disposal of Found Bicycles

APPROVED BY: Michael Tupper, Chief of Police

EFFECTIVE DATE:

**Policy/Purpose:**

The purpose of this policy is to address the disposal of found bicycles collected by the Marshalltown Police Department.

**Definitions:**

Found Bicycle: A bicycle stored by the Police Department, due to an initial finding by an officer that the bicycle was abandoned or unattended at a place where the bicycle constituted an obstruction to vehicle or pedestrian traffic or constituted an imminent threat to the health, safety or welfare of the public or was in violation of an existing parking ordinance.

**Procedure:**

In the event the Police Department is unable to ascertain the owner of a found bicycle, and the owner does not claim the bicycle within six (6) calendar months from the date of storage by the Police Department, such bicycle will be sent to a local salvage yard and destroyed.

In lieu of destroying the bicycle, or selling said bicycle at public auction, the Police Department may choose to donate any found bicycle to a) a nonprofit organization or entity which serves low income/disadvantaged youth or families in Marshall County, Iowa, for use by members of the population served; or b) a low income/disadvantaged youth.

The Police Department shall keep a record of all found bicycles which includes the following information:

- Description of bicycle
- Date bicycle was found and stored by Police Department
- Whether the bicycle was ultimately claimed, sold at auction, destroyed or donated
- Date the bicycle is claimed, sold at auction (pursuant to Iowa Code Chapter 556F), or donated
- Name of claimant, buyer at auction, or donee/nonprofit

The Police Department shall continue to follow all notice requirements and previously adopted department procedures implemented relating to the storage of found bicycles.

**RESOLUTION SETTING PUBLIC HEARING FOR AN AMENDMENT TO CHAPTER  
156 ZONING, TABLE 156.B.004-1 AND SECTION 156.J.005-1(D)(1)**

**WHEREAS**, the City of Marshalltown has an adopted Chapter 156 Zoning; and

**WHEREAS**, Plan and Zoning Commission has identified various issues with terms and conditions of Chapter 156 table 156.B.004-1 and Section 156.J.005-1(D)(1); and

**WHEREAS**, the process for amending the ordinance requires a public hearing with the Plan Zoning Commission and the City Council; and

**WHEREAS**, the Plan Zoning Commission held the required Public Hearing on September 26, 2024 and recommend the approval; and

**WHEREAS**, the City Council desires to set a public hearing for the ordinance amendment.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Marshalltown, Iowa, that a public hearing on an ordinance amendment be set for October 28, 2024, at 5:30 p.m.

Passed this 14<sup>th</sup> day of October 2024, and signed this \_\_\_\_\_ day of October 2024.

CITY OF MARSHALLTOWN, IOWA

\_\_\_\_\_  
Joel Greer, Mayor

ATTEST:

\_\_\_\_\_  
Alicia Hunter, City Clerk

# MARSHALLTOWN

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I O W A

Joel Greer, Mayor  
24 North Center Street  
Marshalltown, IA 50158  
PH 641.754.5701 | FX 641.754.5717

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**TO:** Mayor and City Council  
**FROM:** Cindy Kendall  
**DATE:** October 14, 2024  
**RE:** Amendment for Chapter 156.B.004-1, the associated table and Chapter 156.J.005.1(D)(1) and its associated table

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**Strategic Plan:**

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

**Plan Objective:** To clarify and expedite building and special use permits processes.

**Recommendation:** The Planning and Zoning Commission has reviewed the proposed changes, conducted a public hearing and is recommending passage of both the text and tables for Chapter 156 as presented in the Council packet

**Budget Impact:** Legal and publication expense

**Description/Background:** Chapter 156.B.004-1, Residential District Lot and Building Standards were reviewed and a public hearing was conducted concerning proposed changes to various side yard setbacks. These changes ensure that all permissible building types in each district were listed (some were missing) and that the side yards were appropriate for each district.

Chapter 156.J.005-1(D)(1) and the associated table listed a public hearing to be conducted by BOTH the Planning & Zoning Commission and Board Of Adjustment (BOA) for a special use permit. The state code requires the Public Hearing at the BOA level and the Planning and Zoning Commission felt there was no rationale to duplicate that step. In addition to the cost of the public hearing, the Commission felt the time delay to complete a special Use permit was unnecessarily drawn out. After a public hearing the Commission recommended approval by the Council.

Both of these amendments were vetted by legal staff before the public hearings were conducted.

The public hearing on this ordinance amendment is set for October 28<sup>th</sup> during the 2<sup>nd</sup> reading.

**CITY COUNCIL**

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,  
Greg Nichols, Jeff Schneider, Gary Thompson



**RESOLUTION AMENDING THE POLICY FOR THE EXAMINATION  
AND COPYING OF PUBLIC RECORDS**

**WHEREAS**, the City of Marshalltown has a policy governing the examination and copy of public records, which provides procedures related to complying with the Code of Iowa Chapter 22 relating to open records; and

**WHEREAS**, staff have made amendments to add language for records related to IT searches; and

**WHEREAS**, the City Council finds adopting this policy is in the best interest of the City of Marshalltown.

**NOW THEREFORE BE IT RESOLVED THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA**, the attached Policy for the Examination and Copying of Public Records is hereby approved.

Passed this 14<sup>th</sup> day of October 2024, and signed this \_\_\_\_\_ day of October 2024.

CITY OF MARSHALLTOWN, IOWA

\_\_\_\_\_  
Joel Greer, Mayor

ATTEST:

\_\_\_\_\_  
Alicia Hunter, City Clerk

# MARSHALLTOWN

---

I O W A

Joel Greer, Mayor  
Carol Webb, City Administrator  
24 North Center Street  
Marshalltown, IA 50158  
PH 641.754.5701 | FX 641.754.5717

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**TO:** Mayor & City Council  
**FROM:** Alicia Hunter, City Clerk  
**DATE:** October 9, 2024  
**RE:** Examination and Copying of Public Records Policy

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**Strategic Plan:**

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

**Plan Objective:** Review policies, procedures, and ordinances for updates.

**Recommendation:** Adopt the policy amendment.

**Budget Impact:** N/A

**Description/Background:** The City of Marshalltown has a policy governing the examination and copy of public records, which provides procedures related to complying with the Code of Iowa Chapter 22 relating to open records.

Staff have discussed search options with our IT contractor and will be utilizing staff email search or a cross-mailbox search to provide the most cost-effective response to requests. Staff recommend adding language to the policy regarding these requests to provide transparency.

**CITY COUNCIL**

Melisa Fonseca, Barry Kell, Mike Ladehoff, Mark Mitchell,  
Greg Nichols, Jeff Schneider, Gary Thompson



# **CITY OF MARSHALLTOWN**

## **EXAMINATION AND COPYING OF PUBLIC RECORDS**

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Effective: October 14, 2024

### **GENERAL POLICY:**

It is the policy of the City of Marshalltown to comply with all requests for records within the constraints of Iowa Code Chapter 22. The purpose of this policy is to define the procedures and the fees associated with handling open records requests made to the City of Marshalltown.

### **PROVISIONS:**

Iowa Code Section 22.1(2) requires government bodies to delegate an official or employee as its “lawful custodian” responsible for implementing the requirements of Iowa Code Chapter 22 and to provide that information to the public. The City’s “lawful custodian” is the City Clerk or any employee delegated such responsibilities by the City Clerk.

Records requests are preferred in writing, but can come in any form, including the online form provided on the City’s website at this address: [www.marshalltown-ia.gov/FOIA], by e-mail: clerk@marshalltown-ia.gov, by fax: 641-754-5717, or by letter: City Clerk, 24 N Center Street, Marshalltown, Iowa, 50158. If a requestor is unable to put the request in writing, the requestor should contact the City Clerk, either via telephone at 641-754-5701 or in-person during regular business hours and the City Clerk will assist.

In order to accurately and timely process a records request, the City needs to know the full extent of the request and how to contact the requestor (name, address, and phone number) in case the Clerk has any questions or concerns. Requests for documents should identify the requestor and provide a method to contact the requestor and need to be sufficiently specific in order to allow City staff to accurately identify the records being sought and timely respond to the request.

### **Routine Requests and Non-Routine Requests**

Routine Requests. Examples of routine records requests include, but are not limited to a customer’s request for copies of his or her own billing records, requests for meeting minutes or agendas, and requests for copies of specific resolutions or ordinances. Routine records requests may be handled directly by the department involved with notice of the request.

Non-Routine Requests. City staff should provide a copy of any non-routine records requests to the City Clerk immediately upon receipt. The City Clerk will coordinate the response to all non-routine records requests with affected departments through the chain of command. All non-routine requests will be vetted through the City Attorney.

The City Clerk shall consult the City Attorney or their designee concerning requests for records that may be considered confidential records pursuant to Iowa Code Section 22.7. All such requests are automatically considered non-routine requests.

The City shall have the final determination of what constitutes a routine and a non-routine request.

The City Clerk/Lawful Custodian will make every attempt to fill all open record requests in a timely manner, not to exceed twenty (20) days. If it becomes apparent that the custodian will be unable to fulfill the request in twenty (20) days, the custodian will contact the requestor and provide him or her with an anticipated fulfillment date. For larger requests, the City Clerk/Lawful Custodian may provide the responsive records in batches as they become available.

### **Requestor's Options for Examining or Copying Records**

**In-person Examination of Records.** Persons seeking public records within the control of the City may examine such records at City Hall during normal business hours, Monday through Friday, from 8:30 am to 4:30 pm, except during City Hall closures. In-person examinations will be coordinated by the City Clerk. An appointment is required for all in-person examinations. Adequate notice is required for in-person examinations as prior review of confidential or otherwise protected information may need to occur prior to a requestor's in-person review. In-person examinations will be supervised by City staff and conducted in a manner as directed by staff to prevent destruction, misappropriation, manipulation, or disorganization of the original materials. After examination, persons seeking copies of public records, including electronic records, need to specifically and clearly indicate which records are requested for copying.

**Personal Review Not Required.** Requestors are not required by law to be personally present for the examination of records and, therefore, may ask that the City examine its records and provide copies of records that correspond to the request in accordance with the terms and conditions of this policy.

### **Form of Response to an Open Records Request**

The City Clerk/Lawful Custodian shall make every reasonable effort to provide the public record requested at no cost other than copying costs for a record which takes less than thirty (30) minutes to produce. In the event expenses are necessary, such expenses shall be reasonable and communicated to the requester upon receipt of the request. A person may contest the reasonableness of the custodian's expenses as provided for in Chapter 22.

Records requests will be provided in electronic form by email whenever possible. Should the digital media be too large to email, it may be provided on a thumb drive. Paper copies may be requested.

The following fee schedule shall apply:

- (a) Photocopies: \$0.25 per page.
- (b) digital media: actual cost of the thumb drive.
- (c) hourly rate for the clerical time needed for the reproduction of copies or other media: Actual cost(s) of employee time if the time involved exceeds thirty (30) minutes.
- (d) hourly rate for professional staff time needed to produce or review the documents: Actual cost(s) of employee time if the time involved exceeds thirty (30) minutes.
- (e) Costs for legal services should only be utilized for the redaction or review of legally protected confidential information.



(f) Postage for copies mailed. Cost of actual postage. All requests will be mailed certified, return receipt requested.

(g) Any costs not covered by the above fee schedule shall be charged to the requestor based on the actual costs incurred by the City, including but not limited to all amounts charged to the City by third parties in connection with the fulfillment of any records request.

(h) The City of Marshalltown makes every attempt to produce records responsive to a records request while managing the cost to the requesting party. City staff may conduct a simple email search or an email server cross-mailbox search which, while more cost-effective, may not include all applicable records. A manual mailbox search for all records will require a search by our IT contractor. The cost for a manual search may result in higher billable charges.

The charges outlined herein are cumulative to the extent they reflect the reasonable cost to the City. For example, if a one-page document takes 45 minutes to locate and the requestor wants the document copied and mailed, the charges will include charges for the 15 minutes of retrieval services, \$0.25 for the black and white photocopy, or \$0.50 for a color photocopy, and the applicable postage charge for certified mail delivery.

**Advance Deposits.** If the City estimates the fees for the requested services will be greater than ten dollars (\$10.00), the City may require the requestor to make an advance deposit to cover all or part of the estimated fees. If a deposit is required, no work will begin on a request until the deposit is received. Any funds collected by the City in excess of the actual fees will be refunded to the requestor in a timely manner. If any requestor has not paid a previous amount due under this policy, the City shall require full payment of the previous amount due plus a full deposit for estimated services before processing a new request.

This policy does not cover departmental records which are subject to a specific departmental policy and fee schedule, such as police records and oversize or unique documents.

All open records requests that are responded to by electronic media shall be done so that the document may not be altered.

**RESOLUTION APPROVING CONTRACT CHANGE ORDER #15, AN INCREASE OF \$4,434.17, FOR THE STATE STREET RECONSTRUCTION PROJECT #STR21004**

**WHEREAS**, the City of Marshalltown, Iowa, has heretofore entered into a contract with Con-Struct Inc. for the labor and material for the State Street Reconstruction Project #STR21004; and

**WHEREAS**, an increase is requested for items.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:**

**Section 1.** That the contract Change Order #15 for the State Street Reconstruction Project #STR21004, in the amount of an increase of \$4,434.17 is hereby accepted and approved.

Passed this 14<sup>th</sup> day of October 2024, and signed this \_\_\_\_\_ day of October 2024.

CITY OF MARSHALLTOWN, IOWA

---

Joel Greer, Mayor

ATTEST:

---

Alicia Hunter, City Clerk

# MARSHALLTOWN

## IOWA

Joel Greer, Mayor  
Carol Webb, City Administrator  
24 North Center Street  
Marshalltown, IA 50158  
PH 641.754.5701 | FX 641.754.5717

**TO:** Mayor Greer and City Council  
**FROM:** Heather Thomas, Public Works Director  
**DATE:** October 14, 2024  
**RE:** State Street Reconstruction (STR 21-004) \_Change Order #15

### Strategic Plan:

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

### Plan Objective:

Plan for and construct new infrastructure & Invest in Downtown redevelopment

### Recommendation:

Staff recommends approval of Change Order #15 related to electrical wiring.

**Budget Impact:** We have sufficient funding for this change order. The following numbers are shown as a FYI to understand project costs and where funding is coming from:

#### Parking Lot T Pavement Construction Costs:

|                                        |    |                   |                          |
|----------------------------------------|----|-------------------|--------------------------|
| Change Order #14 (Pavement)            | \$ | 307,484.00        | Con-Struct, Inc.         |
| Light Pole Bases (Material)            | \$ | 3,020.00          | Iowa Base Inc.           |
| Set Pole, Bases, & Reset Tornado Siren | \$ | 5,138.00          | Van Maanen Electric, Inc |
| Light Poles & Heads (Material)         | \$ | 24,343.42         | Crescent Electric Supply |
| Meter Socket (Material)                | \$ | tbd               | Electric Supply          |
| Conduit & Wire (Material)              | \$ | tbd               |                          |
| Landscaping (Material)                 | \$ | tbd               |                          |
| Pavement Marking                       | \$ | tbd               |                          |
| Design Drafting                        | \$ | tbd               | Bolton & Menk            |
|                                        | \$ | <b>339,985.42</b> | <b>TOTAL</b>             |

#### State Street Construction Costs:

|                          |    |             |
|--------------------------|----|-------------|
| Change Order #15         | \$ | 4,434.17    |
| Change Order #13         | \$ | 0.00        |
| Change Order #12         | \$ | - 61,364.00 |
| Change Order #11         | \$ | 4,847.44    |
| Change Order #10         | \$ | 4,423.60    |
| Change Order #9 (deduct) | \$ | -24,608.04  |
| Change Order #8 (deduct) | \$ | -713.45     |
| Change Order #7 (deduct) | \$ | -59,271.38  |

#### CITY COUNCIL

Melisa Fonseca, Barry Kell, Mike Ladehoff,  
Mark Mitchell, Greg Nichols, Jeff Schneider, Gary Thompson



|                          |    |                     |                         |
|--------------------------|----|---------------------|-------------------------|
| Change Order #6 (deduct) | \$ | -33,885.00          |                         |
| Change Order #5          | \$ | 6,661.00            |                         |
| Change Order #4          | \$ | 4,230.00            |                         |
| Change Order #3          | \$ | 1,432.50            |                         |
| Change Order #2 (deduct) | \$ | - 16,545.60         |                         |
| Change Order #1 (deduct) | \$ | - 15,006.00         |                         |
| Construction Base        | \$ | <u>6,062,985.50</u> | <i>Con-Struct, Inc.</i> |
|                          | \$ | <b>5,877,620.74</b> | <b>TOTAL</b>            |

Funding Sources (Parking Lot T)

|              |    |                   |              |
|--------------|----|-------------------|--------------|
| 2022 GO Bond | \$ | <u>480,967.25</u> |              |
|              | \$ | <b>480,967.25</b> | <b>TOTAL</b> |

Funding Sources (State Street)

|                                |    |                     |                                    |
|--------------------------------|----|---------------------|------------------------------------|
| 2021 GO Bond                   | \$ | 2,575,918.00        | *See Note 1                        |
| ARPA                           | \$ | 2,461,741.00        |                                    |
| Sanitary Sewer Enterprise Fund | \$ | 394,350.00          |                                    |
| MWW                            | \$ | 500,000.00          | <i>Project Contribution</i>        |
| MWW - Extra                    | \$ | 12,323.50           | <i>Extra (Valves/Breaks)</i>       |
| City Fund 030 CIP Fund         | \$ | 25,000.00           | <i>Partial Carnegie Drain Tile</i> |
| Rebuild Marshalltown Grant     | \$ | <u>40,000.00</u>    | <i>Class of 69 – Tree Fund</i>     |
|                                | \$ | <b>6,009,332.50</b> | <b>TOTAL</b>                       |

\*Note 1: Per Resolution 2024-065, some of these funds may be pulled from previous 2020 GO Bond.

**Description/Background:**

It was determined that wiring the GFCI pedestals that were included in the project for several landscaping nodes at the State Street & Center Street intersection was not included in the project. Bolton & Menk reported that at one point the former Electrical Superintendent indicated the city would wire them up; however, he passed away in February of 2022 and current staff were not aware of that. In closer review of electrical available, a new circuit needed to be run from the base street light circuit. This work was added into the project so the Electrical sub that set the GFCI pedestals could wire them up.

i:\public works\council items\2024\state street reconstruction\memo\_str21004 state st\_co 15.docx

**CITY COUNCIL**

Melisa Fonseca, Barry Kell, Mike Ladehoff,  
Mark Mitchell, Greg Nichols, Jeff Schneider, Gary Thompson





# Bolton & Menk

## Change Order Details

### Marshalltown - State Street

|                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Description               | State Street Reconstruction from 3rd Ave to 3rd Street                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Prime Contractor          | CONSTRUCT, INC.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Change Order              | 15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Status                    | Draft                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Date Created              | 09/24/2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Type                      | Local Funding                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Summary                   | Change Order 15 - Electrical Wiring                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Change Order Description  | <p>Addition of electrical wiring to the project. The original project design included installation of electrical conduit and junction boxes but did not include electrical wiring for the project. The original intent was for City staff to perform the electrical wiring for the project. Since the design City staff has changed and are not able to provide the electrical wiring work for the project. This change order is for adding in the electrical wiring to the project.</p> <p>This includes the addition of 3 new 120 volt circuits that will be fed from the closest City panel to provide electricity to the 3 GFCI outlets.</p> |
| Awarded Project Amount    | \$6,062,985.50                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Authorized Project Amount | \$6,180,670.57                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Change Order Amount       | \$4,434.17                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Revised Project Amount    | \$6,185,104.74                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

New Items

| Line Number                                    | Item ID    | Unit | Quantity | Unit Price  | Extension         |
|------------------------------------------------|------------|------|----------|-------------|-------------------|
| Section: 1 - Description                       |            |      |          |             |                   |
| 10020                                          | 0000-999-J | LS   | 1.000    | \$4,434.170 | \$4,434.17        |
| 'LUMP SUM' ITEM: Electrical Wiring             |            |      |          |             |                   |
| Reason: Installation of 3 - 120 volt circuits. |            |      |          |             |                   |
| 1 item                                         |            |      |          |             | Total: \$4,434.17 |

Signatures

Agreed - \_\_\_\_\_ Date: \_\_\_\_\_  
Contractor

Recommended - \_\_\_\_\_ Date: \_\_\_\_\_  
Project Engineer

Approved - \_\_\_\_\_ Date: \_\_\_\_\_  
City

**RESOLUTION AUTHORIZING THE CITY OF MARSHALLTOWN'S  
SUBMITTAL OF AN APPLICATION FOR FUNDING FROM THE  
TRANSPORTATION ALTERNATIVES SET-ASIDE PROGRAM TO THE  
DEPARTMENT OF TRANSPORTATION (DOT) FOR THE FUNDING OF THE  
IOWA RIVER'S EDGE TRAIL**

**WHEREAS**, the City Council is a valid and functioning entity of Marshalltown; and

**WHEREAS**, the Transportation Alternatives Set-Aside Program provides funding at the state level to local jurisdictions for the development of eligible projects; and

**WHEREAS**, the program is administered by the Iowa Department of Transportation which prioritizes and ranks all project applications; and

**WHEREAS**, the City Council has reviewed the request and found it to be in the best interest of the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:**

**Section 1.** The Marshalltown City Council supports and approves the application made for Transportation Alternatives Set-Aside Funds.

**Section 2.** The City of Marshalltown hereby commits to the Iowa Department of Transportation to allocate existing funding raised and committed along with any relevant raised future funds to ensure local match as required by the Transportation Alternatives Set-Aside Program funding.

**Section 3.** The Marshalltown City Council hereby commits to accepting and maintaining these improvements for a minimum of twenty (20) years following the completion.

**Section 4.** That the Mayor and staff are hereby authorized to approve and execute the application and award agreement on behalf of the City of Marshalltown.

Passed this 14<sup>th</sup> day of October 2024, and signed this \_\_\_\_ day of October 2024.

CITY OF MARSHALLTOWN, IOWA

\_\_\_\_\_  
Joel Greer, Mayor

ATTEST:

\_\_\_\_\_  
Alicia Hunter, City Clerk

# MARSHALLTOWN

## I O W A

Joel Greer, Mayor  
Carol Webb, City Administrator  
24 North Center Street  
Marshalltown, IA 50158  
PH 641.754.5701 | FX 641.754.5717

**TO:** Mayor and City Council  
**FROM:** Heather Thomas, Public Works Director (*Assisting Parks & Recreation*)  
**DATE:** October 14, 2024  
**RE:** Transportation Alternatives Set-Aside (TASA) Program for Iowa River's Edge Trail

### Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☒ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

**Plan Objective:** Partner with Trails Inc. for the building of the River's Edge Trail

**Recommendation:** Recommend authorizing City Submittal of TASA Grant

**Budget Impact:** If awarded and accepted, City commits to allocating funding required for local match for project completion. As prepared, the local match would include \$1.3M in private donations from Trails, Inc's fundraising effort; \$250,000 from City of Marshalltown (as approved by City Council 05/13/24); \$2M from Marshall County (as approved by BOS 06/05/24); and \$200,000 anticipated to be awarded from the regional TAP program.

### Description/Background:

The city was notified of an upcoming funding opportunity (TASA) on Thursday, September 26<sup>th</sup>, 2024 that could be part of a "Plan B" funding package if the city is not successful in the Active Transportation Infrastructure Investment Program (ATIIP) grant application. The \$12M ATIIP Grant application was approved in May of 2024 for continuing progress on the Iowa River's Edge Trail. TASA and ATIIP funds can not be used as matching funds for the other so this would be a one or the other type of funding.

We have not heard and do not have an expected date that we will hear about our ATIIP funding request; however, wanted to keep momentum going should the ATIIP request not be awarded, given the wonderful support received from the public and Marshall County during the fundraising effort earlier this year and significant effort Trail, Inc has put in this year.

The TASA Application was due October 1, 2024. Without any City Council meeting between when we became aware of the opportunity and the application due date, the City Administrator reached out to City Council members to request permission to submit and received the support from a quorum of council members to submit. This resolution is to formalize that authorization.

### CITY COUNCIL

Melisa Fonseca, Barry Kell, Mike Ladehoff,  
Mark Mitchell, Greg Nichols, Jeff Schneider, Gary Thompson





City staff worked with the Iowa Natural Heritage Foundation (Huge shout out and thanks to Andrea Boulton) to quickly compile the application. Admittedly, given more time, the application could have been improved upon; however, the feeling was it was still worth a shot in submitting. The application is for a request of \$2M in TASA Grant funds for a section of the Iowa River's Edge Trail that would include about 3.5 miles of trail and four bridges (including the Iowa River Bridge)). Please see attached for an exhibit and cost estimate for the proposed section of the Iowa River's Edge Trail this application was submitted for.

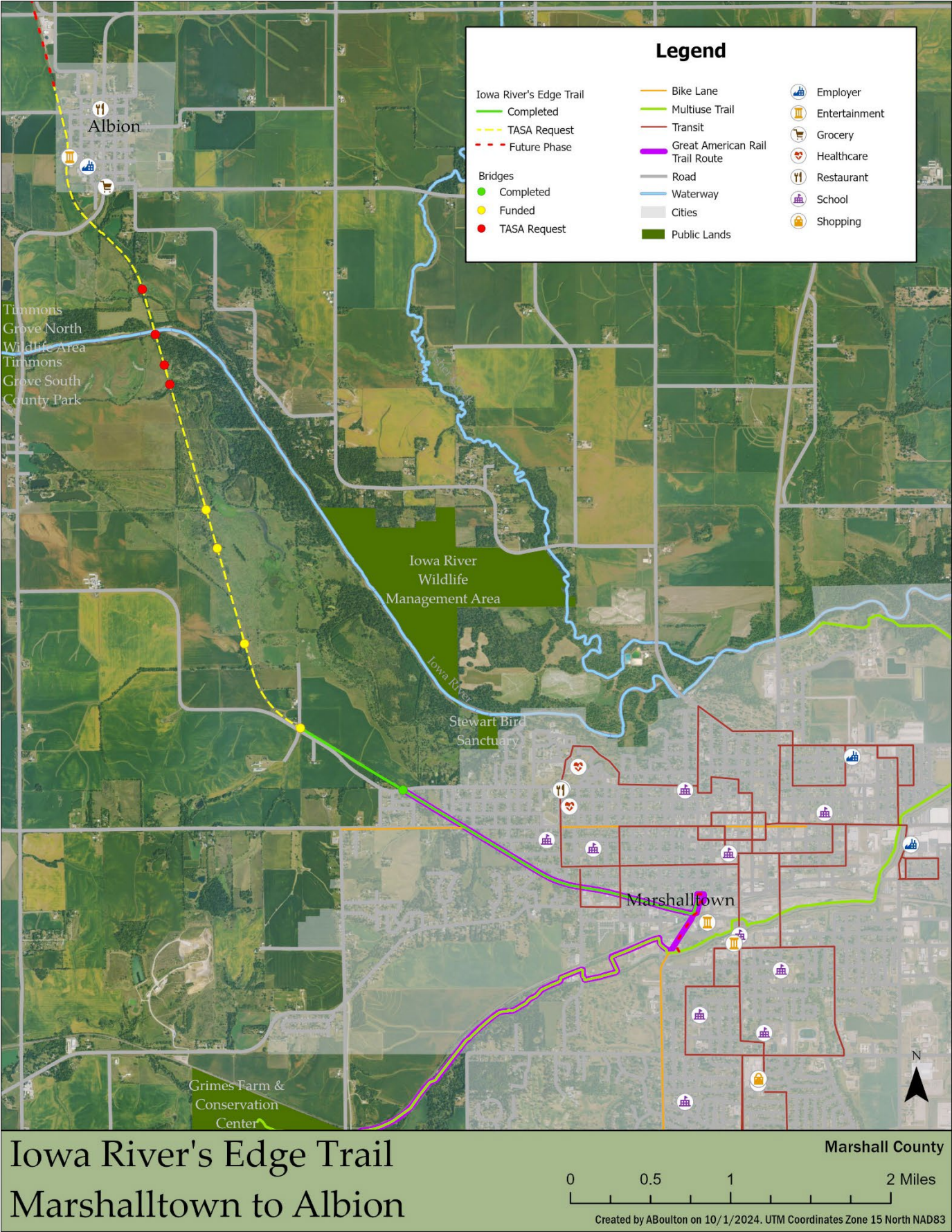
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**CITY COUNCIL**

Melisa Fonseca, Barry Kell, Mike Ladehoff,  
Mark Mitchell, Greg Nichols, Jeff Schneider, Gary Thompson



# Item B: Detailed Map



## Item E: Itemized Breakdown

### OPINION OF PROBABLE PROJECT COSTS

#### IOWA RIVER EDGE TRAIL

#### 10' WIDE PCC TRAIL IN MARSHALL COUNTY

#### PHASE 5: 3.5 MILES TRAIL FROM ALBION TO MARSHALLTOWN BRIDGE 2, INCLUDING BRIDGE 6,7,8,9

| ITEM # | DESCRIPTION                                 |     | QUANTITY | UNIT | UNIT PRICE                            | EXTENDED PRICE        |
|--------|---------------------------------------------|-----|----------|------|---------------------------------------|-----------------------|
|        |                                             |     | PHASE 5  |      |                                       | PHASE 5               |
|        | <b>GENERAL PROVISIONS</b>                   |     |          |      |                                       |                       |
| 1      | Mobilization (+/-5%)                        |     | 1        | LS   | \$ 222,898.25                         | \$ 222,898.25         |
| 2      | Undefined Construction Elements             |     | 1        | LS   | \$ 402,131.00                         | \$ 402,131.00         |
|        | <b>EARTHWORK</b>                            |     |          |      |                                       |                       |
| 3      | Clearing & Grubbing                         |     | 0.6      | AC   | \$ 20,000.00                          | \$ 12,000.00          |
| 4      | Construction of Soil Agg Subbase            |     | 3.5      | MILE | \$ 13,000.00                          | \$ 45,500.00          |
| 5      | Ditch Reshaping                             |     | 20       | STA  | \$ 2,000.00                           | \$ 40,000.00          |
|        | <b>STREETS AND RELATED WORK</b>             |     |          |      |                                       |                       |
| 6      | Shared Use Path (PCC 6")                    |     | 19684    | SY   | \$ 40.00                              | \$ 787,360.00         |
| 7      | Shared Use Path (PCC 8")                    |     | 30       | SY   | \$ 80.00                              | \$ 2,400.00           |
| 8      | Detectable Warning                          |     | 60       | SF   | \$ 50.00                              | \$ 3,000.00           |
| 9      | 8" PCC Standard Pavement                    |     | 133      | SY   | \$ 100.00                             | \$ 13,300.00          |
| 10     | Recreational Trail Bridge Approach          |     | 480      | SY   | \$ 14.00                              | \$ 6,720.00           |
|        | <b>STRUCTURES</b>                           |     |          |      |                                       |                       |
| 11     | Bridge Rehabilitation - Bridge 6 - 81 x 10  | (1) | 1        | LS   | \$ 553,718.33                         | \$ 553,718.33         |
| 12     | Bridge Rehabilitation - Bridge 7 - 214 x 10 | (1) | 1        | LS   | \$ 907,396.89                         | \$ 907,396.89         |
| 13     | Bridge Rehabilitation - Bridge 8 - 363 x 10 | (1) | 1        | LS   | \$ 809,439.27                         | \$ 809,439.27         |
| 14     | Bridge Rehabilitation - Bridge 9 - 106 x 10 | (1) | 1        | LS   | \$ 460,916.38                         | \$ 460,916.38         |
| 16     | Separation Barrier (TL-2)                   |     |          | LF   | \$ 350.00                             | \$ -                  |
|        | <b>TRAFFIC CONTROL</b>                      |     |          |      |                                       |                       |
| 17     | Traffic Control                             |     | 1        | LS   | -                                     | \$ 25,000.00          |
| 18     | Signing                                     |     | 1        | EACH | \$ 2,500.00                           | \$ 2,500.00           |
| 19     | Remove and Reinstall Pavement Markings      |     |          | STA  | \$ 1,000.00                           | \$ -                  |
|        | <b>SITE WORK AND LANDSCAPING</b>            |     |          |      |                                       |                       |
| 20     | Seeding                                     | (3) | 12.7     | AC   | \$ 3,600.00                           | \$ 45,720.00          |
|        |                                             |     |          |      | Subtotal:                             | \$4,340,000.00        |
|        |                                             |     |          |      | Contingency (±15%):                   | \$ 651,000.00         |
|        |                                             |     |          |      | CONSTRUCTION TOTAL:                   | \$4,991,000.00        |
|        |                                             |     |          |      | PROFESSIONAL SERVICES, ENVIRONMENTAL: | \$ 60,260.00          |
|        |                                             |     |          |      | DESIGN ENGINEERING (8%):              | \$ 399,280.00         |
|        |                                             |     |          |      | CONSTRUCTION ENGINEERING (6%):        | \$ 299,460.00         |
|        |                                             |     |          |      | <b>TOTAL PROJECT COST:</b>            | <b>\$5,750,000.00</b> |
|        |                                             |     |          |      | <b><u>TOTAL COST</u></b>              |                       |

#### NOTES:

- (1) Includes a 2% interest since estimates completed in 2021.
- (2) Includes a 5yr, 4% interest rate adjustment since comparable bids 4-6 years ago.
- (3) Assumes 10' shoulder disturbance on either side of the trail.

**RESOLUTION APPROVING AGREEMENT BY AND BETWEEN THE CITY OF  
MARSHALLTOWN, IOWA, AND MARSHALLTOWN FOOTBALL LEAGUE FOR  
THE LEASE OF THE PROPERTY DESCRIBED**

**WHEREAS**, there has been presented to the Marshalltown City Council a form of lease for approval by the City of Marshalltown, Iowa, and the Marshalltown Football League, Marshalltown, Iowa, for a term of three (3) years from and after the 1<sup>st</sup> day of January 2025, and up to the 31<sup>st</sup> day of December 2027, for the use and occupancy by lessees of following described property for the purpose of providing recreational football programs to the youth of this community; and

**WHEREAS**, this Council has considered the terms, conditions and intended use of such property, and that such Lease Agreement is in the best interest of the city and should be approved.

**THEREFORE, IT IS HEREBY RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:**

**Section 1.** This Council hereby approves the attached Agreement with the Marshalltown Football League of Marshalltown, Iowa, for a three (3) year period beginning January 1, 2025, and ending at noon on the 31<sup>st</sup> day of December 2027, the right and occupancy of:

A tract of land described as commencing at the Northwest Corner of Lot 1 of the SE ¼, SE ¼, Sec. 34, T. 84 N., R. 18 W. of the 5<sup>th</sup> P.M., Marshall County, Iowa, thence Northeasterly 37.7 feet along the North line of said Lot 1, thence South 20.0 feet to the point of beginning, thence East 320.0 feet, thence South 250.0 feet, thence West 95.0 feet, thence South 190 feet, thence West 250.0 feet, thence North 140.0 feet, thence North 24 degrees 27” East 60.2 feet, thence North 245.0 feet to the point of beginning, containing 2.91 acres, all in Lot 1 of the SE ¼, SE ¼, Sec. 34, T. 84 N., R. 18 W. of the 5<sup>th</sup> P.M., Marshall County, Iowa.

**Section 2.** A copy of said Agreement is attached hereto and made part of this Resolution.

**Section 3.** This Resolution shall be in full force and effect from and after the passage provided by law.

Passed this 14<sup>th</sup> day of October 2024, and signed this \_\_\_\_\_ day of October 2024.

CITY OF MARSHALLTOWN, IOWA

\_\_\_\_\_  
Joel Greer, Mayor

ATTEST:

\_\_\_\_\_  
Alicia Hunter, City Clerk



# MARSHALLTOWN

I O W A

## Parks & Recreation

Joel Greer, Mayor  
Alicia Hunter, Clerk  
24 North Center Street  
Marshalltown, IA 50158-4911  
Tel - (641) 754-5715  
Fax - (641) 754-5717

To: Mayor Greer and the City Council  
From: Geoff Hubbard, Parks & Recreation Director  
Date: October 9, 2024  
RE: MFL Lease Agreement

**Policy Issue:** City policy requires Governing Body approval of lease agreements.

**Recommendation:** Approve new lease agreement with the Marshalltown Football League. This new lease agreement includes MFL paying for water and storm water fees along with their other utilities.

**Background:** MFL leases land along Linn Creek and has 4 football fields they use for their leagues Sept-November. Their lease expires at the end of 2024 so this would be a new lease agreement through 2027. The prior leases have not specified them paying for water and storm water fees that the Water Department is now charging to city facilities so that language has been added.

**Budget Impact:** None

**Attachment:** None

### CITY COUNCIL

Melisa Fonseca, Barry Kell, Mike Ladehoff,  
Mark Mitchell, Greg Nichols, Jeff Schneider, Gary Thompson



**LEASE AGREEMENT BETWEEN CITY AND  
MARSHALL TOWN FOOTBALL LEAGUE**

This lease made and entered into as of this\_\_\_\_ day of\_\_\_\_\_2024, by and between the City of Marshalltown, Iowa, (Lessor) and Marshalltown Football League, a nonprofit corporation organized under the laws of the State of Iowa, (Lessee).

**WITNESSETH:**

The Lessor, in consideration of the covenants, conditions, agreements, and stipulations of the Lessee hereinafter set out, does hereby lease to the Lessee the following described real estate situated in the City of Marshalltown, Marshall County, Iowa, to-wit:

A tract of land described as commencing at the Northwest Corner of Lot 1 of the SE¼, SE¼, Sec. 34, T. 84 N., R. 18 W. of the 5<sup>th</sup> P.M., Marshall County, Iowa, thence Northeasterly 37.7 feet along the North line of said Lot 1, thence South 20.0 feet to the point of beginning, thence East 320.0 feet, thence South 250.0 feet, thence West 95.0 feet, thence South 190 feet, thence West 250.0 feet, thence North 140.0 feet, thence North 24 degrees 27" East 60.2 feet, thence North 245.0 feet to the point of beginning, containing 2.91 acres, all in Lot 1 of the SE¼, SE¼, Sec. 34, T. 84 N., R. 18 W. of the 5<sup>th</sup> P.M., Marshall County, Iowa.

The term of this Lease Agreement shall be from the 1st day of January, 2025, to the 31<sup>st</sup> day of December 31, 2027, for the consideration of Three (\$3.00) Dollars payable in full in advance of the lease term at the office of Lessor in Marshalltown, Iowa, as follows, to-wit:

In consideration of the leasing of the premises by Lessor, the Lessee agrees to pay Lessor rental for the leased premises in the amount of One Dollar (\$1.00) per year of the agreement.

The Lessee will promptly pay for the public utilities rendered or furnished to the leased premises during the term of this Lease for lighting, heat, gas, electricity, telephone, water, storm water and sewer. All such utilities shall be in the name of the Lessee.

Lessee shall maintain the grounds and its own improvements including the proper mowing, trimming and building upkeep and maintain the grounds in a park-like appearance all at Lessee's expense.

The Lessor will at its expense grade and level the area to be designated for parking, lying east of the above described premises. All maintenance and upkeep of said parking area will be the sole responsibility of Lessee. Lessee shall keep the parking area graveled and graded as needed.

It is further understood by and between the parties hereto that Lessee has installed at its expense facilities and equipment for three separate football fields. Lessee shall maintain these improvements at Lessee's expense.

Any improvements which Lessee makes to the leased premises shall be paid for by Lessee and

will not become a financial obligation of Lessor. At the termination of this Lease, or an extension thereof, Lessee shall restore the property to as near its original condition as possible.

In the event Lessee does not remove its improvements within said ninety-day period, all such improvements shall become the sole and absolute property of Lessor, or Lessor at its option may remove the improvements, the cost of which shall be paid by the Lessee.

Lessee shall obtain prior approval from Lessor before the construction/installation of any proposed improvements.

In the event the Lessee fails to pay the rent required under the terms of this Lease for a period of thirty days after having received written notice of nonpayment of said rent, it shall be lawful at the option of the Lessor to declare this Lease terminated and enter into the leased premises either with or without process of law and expel the Lessee or any person occupying the premises and to repossess the leased premises.

The conditions, covenants and agreements of this Lease are binding on the parties to this Lease and their respective successors and assigns. Lessee shall not sell, assign, transfer or convey any rights granted in this lease without the express written comment of Lessor.

Any failure of Lessor or Lessee to exercise any of their rights under the terms of this Lease on any one occasion shall not be construed as a waiver thereof on any subsequent occasions.

At any time during the term of this Lease, either party may request the other to meet and discuss any problems which may arise. Both parties will in good faith meet and attempt to resolve said problems. Any of the terms of this Lease notwithstanding, the Lessee shall fully cooperate with Lessor for special events scheduled by Lessor that may require the use of the demised premises for Lessor's purposes in the nature of softball or baseball team warm-up and batting practice during scheduled softball or baseball tournaments. However, in no event shall any vehicles be allowed to be parked upon, or traverse, the football fields and no use of the demised premises by Lessor as contemplated by this paragraph shall occur between August 31<sup>st</sup> and November 1<sup>st</sup> of each calendar year. The Lessor shall notify Lessee at Lessor's earliest opportunity of the date or dates of the special event. During said date or dates, this Lease shall be suspended and of no force and effect. The special events will not cause damage or destruction to the property or football field turf of Lessee and if any such damages occur, Lessor shall be obligated to reimburse Lessee for the repair or remedy of any such damages within six months of the occurrence or discovery thereof.

Lessee shall use the premises only for its football program and will not violate any Federal, State or municipal law, statute, ordinance, rule or provision.

Lessor shall have complete access to the area for utility or general maintenance of its property. Lessees shall at no time sub-lease said property without prior written consent of Lessor.

Lessee will maintain liability insurance coverage on the leased premises, naming the City as an additional insured. Coverage shall be not less than \$500,000.00 per person and \$1,000,000 per event. Proof of insurance shall be provided by Lessee upon request of Lessor.

It is further understood that the Lessee shall be required to pay the real estate taxes, if any, on the leased premises during the time of this Lease.

Lessee shall hold Lessor harmless and indemnify Lessor from any claims made for personal injury or property damage by anyone engaged in any activity upon the leased premises, regardless of whether a spectator, volunteer, laborer, or other non- participants.

Lessee shall be granted free and open access to South 6<sup>th</sup> Street, except for normal maintenance and improvement of the access area. Lessor shall endeavor to do its maintenance and improvement at such times as the premises are not being used by Lessee. The parking areas located to the east and west of the leased premises, owned by Lessor, are parking areas, which shall be permitted to be used by patrons of the Lessee. This right of use shall be non-exclusive and shall be in common with all other users of the area. It is understood that the parking area to the west is presently leased to Marshalltown Little League and Lessee's right to use said parking area is subject to the Lease to Marshalltown Little League.

Lessee shall provide to the Parks and Recreation Department current MFL Commission names, addresses and telephone numbers, as well as any changes therein (work and home). The MFL Field Director shall also provide his/her telephone numbers (work and home) to the Parks and Recreation Department.

The Lessee shall provide to the Parks and Recreation Department a yearly schedule of events and the Parks and Recreation Department will inform the MFL Commission of any National Softball Tournaments and other softball tournaments or leagues the Parks and Recreation Department will play during the month of September at the softball complex.

Both parties shall work cooperatively to benefit both respective programs when additional facilities are required.

The placement of any entrance signs, the size and location must be approved by the Parks and Recreation Director before placement. Any entrance sign(s) must be maintained by MFL and kept in a condition that is acceptable to the Parks and Recreation Director.

None of the covenants, terms or conditions of this Lease to be kept and performed by Lessee or Lessor shall in any manner be altered, waived, changed or abandoned except by a written instrument duly signed by both parties and not otherwise consent to any acquiescence in any breach of this Lease shall not constitute a waiver of any other or later breach of the same or any other covenant, agreement or condition thereof.



**IN WITNESS WHEREOF**, the parties hereto have executed this Lease the day and year first above written.

**LESSOR:**

CITY OF MARSHALLTOWN,  
IOWA

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Joel TS Greer, Mayor

**ATTEST:**

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Alicia Hunter, City Clerk

**LESSEE:**

MARSHALLTOWN FOOTBALL LEAGUE,  
MARSHALLTOWN, IOWA

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Signature

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Printed Name

**RESOLUTION OBLIGATING FUNDS FROM THE URBAN RENEWAL  
TAX REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF  
ANNUAL APPROPRIATION TAX INCREMENT FINANCED  
OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT  
SUCCEEDING FISCAL YEAR FOR URBAN RENEWAL AREA 2**

**WHEREAS**, the City of Marshalltown, Iowa (the “City”), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the City of Marshalltown Urban Renewal Area 2 (the “Urban Renewal Area”); and

**WHEREAS**, this Council has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the “Urban Renewal Tax Revenue Fund”), which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

**WHEREAS**, the City has scheduled annual payments in the amount not to exceed \$120,500 which shall come due in the fiscal year beginning July 1, 2025 with respect to the City’s Development Agreement with Marshalltown Company dated November 20, 2022; and

**WHEREAS**, it is now necessary for the City Council to obligate for appropriation to the annual Payment, funds anticipated to be received in Urban Renewal Tax Revenue Fund in the fiscal year beginning July 1, 2025.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA**, the annual appropriation not to exceed \$120,500 in incremental taxes to Marshalltown Company is hereby approved; and

**BE IT FURTHER RESOLVED**, the Finance Director is hereby directed to submit this annual appropriation as part of the December 1, 2024, tax increment financing certification to Marshall County.

Passed this 14<sup>th</sup> day of October 2024, and signed this \_\_\_\_\_ day of October 2024.

CITY OF MARSHALLTOWN, IOWA

\_\_\_\_\_  
Joel Greer, Mayor

ATTEST:

\_\_\_\_\_  
Alicia Hunter, City Clerk

# MARSHALLTOWN

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I O W A

Joel Greer, Mayor  
Carol Webb, City Administrator  
24 North Center Street  
Marshalltown, IA 50158  
PH 641.754.5701 | FX 641.754.5717

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**TO:** Mayor and City Council  
**FROM:** Cindy Kendall, Consultant  
**DATE:** October 14, 2024  
**RE:** Annual Appropriations

---

**Strategic Plan:**

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

**Plan Objective:** Increase housing, incentivize redevelopment of existing buildings.

**Recommendation:** Approve the resolutions as proposed.

**Budget Impact:** See each resolution for appropriation amounts.

**Description/Background:** The City of Marshalltown has annual appropriation language in the tax increment financing (TIF) development agreements listed for Council approval. The reason is to avoid counting these development agreements against the City's debt capacity. The agenda includes resolutions approving an annual appropriation for five Urban Renewal Areas.

**Urban Renewal Area 2-** The annual appropriation for this urban renewal area only includes Marshalltown Company.

**Urban Renewal Area 3-** The annual appropriation for this urban renewal area includes McFarland Clinic and the Chamber of Commerce.

**Urban Renewal Area 4-** This area (downtown) has the Jose Angel Regalado for Supermarket Villachuato, Marshalltown Lofts, LLC, Willard-Hopkins, LLC, Betty's Properties, LLC for the new pharmacy, and two to the Central Business District, one for the administration of the City's Main Street Iowa Program and one for the City's Façade and Code Improvement Program.

**Urban Renewal Area 6-** The annual appropriation for this urban renewal area includes Glenwood Marshalltown. This residential development has constructed 13 homes in this area.

**Urban Renewal Area 7 –** This will be the first year for Karl Chevrolet of Marshalltown. This agreement uses the annual appropriation as well as a declining scale over a 10-year period. It is recommended the Council approve each of these resolutions to act in good faith with each of the developments.

**CITY COUNCIL**

Melisa Fonseca, Barry Kell, Mike Ladehoff, Mark Mitchell,  
Greg Nichols, Jeff Schneider, Gary Thompson



**RESOLUTION OBLIGATING FUNDS FROM THE URBAN RENEWAL  
TAX REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF  
ANNUAL APPROPRIATION TAX INCREMENT FINANCED  
OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT  
SUCCEEDING FISCAL YEAR FOR URBAN RENEWAL AREA 3**

**WHEREAS**, the City of Marshalltown, Iowa (the “City”), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the City of Marshalltown Urban Renewal Area 3 (the “Urban Renewal Area”); and

**WHEREAS**, this Council has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the “Urban Renewal Tax Revenue Fund”), which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

**WHEREAS**, the City has scheduled annual payments in the amount not to exceed \$303,250 which shall come due in the fiscal year beginning July 1, 2025 with respect to the City’s Development Agreement with McFarland Clinic dated December 28, 2020; and

**WHEREAS**, the City has scheduled annual payments in the amount of \$100,000, which will come due in the fiscal year beginning July 1, 2025 with respect to the City’s Economic Development Services agreement dated November 14, 2023 with the Marshalltown Area Chamber of Commerce.

**WHEREAS**, it is now necessary for the City Council to obligate for appropriation to the annual Payment, funds anticipated to be received in Urban Renewal Tax Revenue Fund in the fiscal year beginning July 1, 2025.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA**, the annual appropriation not to exceed \$303,250 in incremental taxes to McFarland Clinic; and the annual appropriation to the Marshalltown Area Chamber of Commerce in the amount of \$100,000 is hereby approved; and

**BE IT FURTHER RESOLVED**, the Finance Director is hereby directed to submit this annual appropriation as part of the December 1, 2024, tax increment financing certification to Marshall County.

Passed this 14<sup>th</sup> day of October 2024, and signed this \_\_\_\_\_ day of October 2024.

CITY OF MARSHALLTOWN, IOWA

\_\_\_\_\_  
Joel Greer, Mayor

ATTEST:

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Alicia Hunter, City Clerk

# MARSHALLTOWN

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I O W A

Joel Greer, Mayor  
Carol Webb, City Administrator  
24 North Center Street  
Marshalltown, IA 50158  
PH 641.754.5701 | FX 641.754.5717

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**TO:** Mayor and City Council  
**FROM:** Cindy Kendall, Consultant  
**DATE:** October 14, 2024  
**RE:** Annual Appropriations

---

**Strategic Plan:**

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

**Plan Objective:** Increase housing, incentivize redevelopment of existing buildings.

**Recommendation:** Approve the resolutions as proposed.

**Budget Impact:** See each resolution for appropriation amounts.

**Description/Background:** The City of Marshalltown has annual appropriation language in the tax increment financing (TIF) development agreements listed for Council approval. The reason is to avoid counting these development agreements against the City's debt capacity. The agenda includes resolutions approving an annual appropriation for five Urban Renewal Areas.

**Urban Renewal Area 2-** The annual appropriation for this urban renewal area only includes Marshalltown Company.

**Urban Renewal Area 3-** The annual appropriation for this urban renewal area includes McFarland Clinic and the Chamber of Commerce.

**Urban Renewal Area 4-** This area (downtown) has the Jose Angel Regalado for Supermarket Villachuato, Marshalltown Lofts, LLC, Willard-Hopkins, LLC, Betty's Properties, LLC for the new pharmacy, and two to the Central Business District, one for the administration of the City's Main Street Iowa Program and one for the City's Façade and Code Improvement Program.

**Urban Renewal Area 6-** The annual appropriation for this urban renewal area includes Glenwood Marshalltown. This residential development has constructed 13 homes in this area.

**Urban Renewal Area 7 –** This will be the first year for Karl Chevrolet of Marshalltown. This agreement uses the annual appropriation as well as a declining scale over a 10-year period. It is recommended the Council approve each of these resolutions to act in good faith with each of the developments.

**CITY COUNCIL**

Melisa Fonseca, Barry Kell, Mike Ladehoff, Mark Mitchell,  
Greg Nichols, Jeff Schneider, Gary Thompson



**RESOLUTION OBLIGATING FUNDS FROM THE URBAN RENEWAL  
TAX REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF  
ANNUAL APPROPRIATION TAX INCREMENT FINANCED  
OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT  
SUCCEEDING FISCAL YEAR FOR URBAN RENEWAL AREA 4**

**WHEREAS**, the City of Marshalltown, Iowa (the “City”), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the City of Marshalltown Urban Renewal Area 4 (the “Urban Renewal Area”); and

**WHEREAS**, this Council has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the “Urban Renewal Tax Revenue Fund”), which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

**WHEREAS**, the City has scheduled annual payments in the amount not to exceed \$74,000 which shall come due in the fiscal year beginning July 1, 2025 with respect to the City’s Development Agreement with Jose Angel Regalado dated October 28, 2019; and

**WHEREAS**, the City has scheduled annual payments in the amount not to exceed \$21,300 which shall come due in the fiscal year beginning July 1, 2025 with respect to the City’s Development Agreement with Marshalltown Lofts L.L.C. dated May 25, 2020; and

**WHEREAS**, the City has scheduled annual payments in the amount not to exceed \$182,226. which shall come due in the fiscal year beginning July 1, 2025 with respect to the City’s Development Agreement with Willard-Hopkins, L.L.C. dated March 1, 2022; and

**WHEREAS**, the City has scheduled annual payments in the amount not to exceed \$16,000 which shall come due in the fiscal year beginning July 1, 2025 with respect to the City’s Development Agreement with Betty’s Properties L.L.C. dated March 28, 2023; and

**WHEREAS**, the City has scheduled annual payments in the amount of \$60,000 which shall come due in the fiscal year beginning July 1, 2025 with respect to the City’s Development Agreement with the Central Business District dated November 14, 2023 for administrations of the City’s Main Street Iowa program; and

**WHEREAS**, the City has scheduled annual payments in the amount of \$50,000 which shall come due in the fiscal year beginning July 1, 2025 with respect to the City’s Development Agreement with the Central Business District dated November 14, 2023 for administrations of the City’s Façade and code improvement program; and

**WHEREAS**, it is now necessary for the City Council to obligate for appropriation to the annual Payment, funds anticipated to be received in Urban Renewal Tax Revenue Fund in the fiscal year beginning July 1, 2025.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA**, the annual appropriation not to exceed \$74,000 in incremental taxes to Jose Angel Regalado; the annual appropriation not to exceed \$21,300 in incremental taxes to Marshalltown Lofts L.L.C.; the annual appropriation not to exceed \$182,266. in incremental taxes to Willard-Hopkins, L.L.C.; and the annual appropriation not to exceed \$16,000 in incremental taxes to Betty's Properties, L.L.C.; and the annual appropriation of \$60,000 to the Central Business District for the Main Street Program; and an annual appropriation of \$50,000 for the City's Façade and Code Improvement Program is hereby approved; and

**BE IT FURTHER RESOLVED**, the Finance Director is hereby directed to submit this annual appropriation as part of the December 1, 2024, tax increment financing certification to Marshall County.

Passed this 14 day of October 2024, and signed this \_\_\_\_\_ day of October 2024.

CITY OF MARSHALLTOWN, IOWA

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Joel Greer, Mayor

ATTEST:

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Alicia Hunter, City Clerk



# MARSHALLTOWN

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I O W A

Joel Greer, Mayor  
Carol Webb, City Administrator  
24 North Center Street  
Marshalltown, IA 50158  
PH 641.754.5701 | FX 641.754.5717

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**TO:** Mayor and City Council  
**FROM:** Cindy Kendall, Consultant  
**DATE:** October 14, 2024  
**RE:** Annual Appropriations

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**Strategic Plan:**

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

**Plan Objective:** Increase housing, incentivize redevelopment of existing buildings.

**Recommendation:** Approve the resolutions as proposed.

**Budget Impact:** See each resolution for appropriation amounts.

**Description/Background:** The City of Marshalltown has annual appropriation language in the tax increment financing (TIF) development agreements listed for Council approval. The reason is to avoid counting these development agreements against the City's debt capacity. The agenda includes resolutions approving an annual appropriation for five Urban Renewal Areas.

**Urban Renewal Area 2-** The annual appropriation for this urban renewal area only includes Marshalltown Company.

**Urban Renewal Area 3-** The annual appropriation for this urban renewal area includes McFarland Clinic and the Chamber of Commerce.

**Urban Renewal Area 4-** This area (downtown) has the Jose Angel Regalado for Supermarket Villachuato, Marshalltown Lofts, LLC, Willard-Hopkins, LLC, Betty's Properties, LLC for the new pharmacy, and two to the Central Business District, one for the administration of the City's Main Street Iowa Program and one for the City's Façade and Code Improvement Program.

**Urban Renewal Area 6-** The annual appropriation for this urban renewal area includes Glenwood Marshalltown. This residential development has constructed 13 homes in this area.

**Urban Renewal Area 7 –** This will be the first year for Karl Chevrolet of Marshalltown. This agreement uses the annual appropriation as well as a declining scale over a 10-year period. It is recommended the Council approve each of these resolutions to act in good faith with each of the developments.

**CITY COUNCIL**

Melisa Fonseca, Barry Kell, Mike Ladehoff, Mark Mitchell,  
Greg Nichols, Jeff Schneider, Gary Thompson



**RESOLUTION OBLIGATING FUNDS FROM THE URBAN RENEWAL  
TAX REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF  
ANNUAL APPROPRIATION TAX INCREMENT FINANCED  
OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT  
SUCCEEDING FISCAL YEAR FOR URBAN RENEWAL AREA 6**

**WHEREAS**, the City of Marshalltown, Iowa (the “City”), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the City of Marshalltown Urban Renewal Area 6 (the “Urban Renewal Area”); and

**WHEREAS**, this Council has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the “Urban Renewal Tax Revenue Fund”), which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

**WHEREAS**, the City has scheduled annual payments in the amount not to exceed \$69,000 which shall come due in the fiscal year beginning July 1, 2025 with respect to the City’s Development Agreement with Glenwood Marshalltown dated April 26, 2021; and

**WHEREAS**, it is now necessary for the City Council to obligate for appropriation to the annual Payment, funds anticipated to be received in Urban Renewal Tax Revenue Fund in the fiscal year beginning July 1, 2025.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA**, the annual appropriation not to exceed \$69,000 in incremental taxes to Glenwood Marshalltown is hereby approved; and

**BE IT FURTHER RESOLVED**, the Finance Director is hereby directed to submit this annual appropriation as part of the December 1, 2024, tax increment financing certification to Marshall County.

Passed this 14<sup>th</sup> day of October 2024, and signed this \_\_\_\_\_ day of October 2024.

CITY OF MARSHALLTOWN, IOWA

\_\_\_\_\_  
Joel Greer, Mayor

ATTEST:

\_\_\_\_\_  
Alicia Hunter, City Clerk

# MARSHALLTOWN

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I O W A

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Joel Greer, Mayor  
Carol Webb, City Administrator  
24 North Center Street  
Marshalltown, IA 50158  
PH 641.754.5701 | FX 641.754.5717

**TO:** Mayor and City Council  
**FROM:** Cindy Kendall, Consultant  
**DATE:** October 14, 2024  
**RE:** Annual Appropriations

---

**Strategic Plan:**

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

**Plan Objective:** Increase housing, incentivize redevelopment of existing buildings.

**Recommendation:** Approve the resolutions as proposed.

**Budget Impact:** See each resolution for appropriation amounts.

**Description/Background:** The City of Marshalltown has annual appropriation language in the tax increment financing (TIF) development agreements listed for Council approval. The reason is to avoid counting these development agreements against the City's debt capacity. The agenda includes resolutions approving an annual appropriation for five Urban Renewal Areas.

**Urban Renewal Area 2-** The annual appropriation for this urban renewal area only includes Marshalltown Company.

**Urban Renewal Area 3-** The annual appropriation for this urban renewal area includes McFarland Clinic and the Chamber of Commerce.

**Urban Renewal Area 4-** This area (downtown) has the Jose Angel Regalado for Supermarket Villachuato, Marshalltown Lofts, LLC, Willard-Hopkins, LLC, Betty's Properties, LLC for the new pharmacy, and two to the Central Business District, one for the administration of the City's Main Street Iowa Program and one for the City's Façade and Code Improvement Program.

**Urban Renewal Area 6-** The annual appropriation for this urban renewal area includes Glenwood Marshalltown. This residential development has constructed 13 homes in this area.

**Urban Renewal Area 7 –** This will be the first year for Karl Chevrolet of Marshalltown. This agreement uses the annual appropriation as well as a declining scale over a 10-year period. It is recommended the Council approve each of these resolutions to act in good faith with each of the developments.

**CITY COUNCIL**

Melisa Fonseca, Barry Kell, Mike Ladehoff, Mark Mitchell,  
Greg Nichols, Jeff Schneider, Gary Thompson



**RESOLUTION OBLIGATING FUNDS FROM THE URBAN RENEWAL  
TAX REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF  
ANNUAL APPROPRIATION TAX INCREMENT FINANCED  
OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT  
SUCCEEDING FISCAL YEAR FOR URBAN RENEWAL AREA 7**

**WHEREAS**, the City of Marshalltown, Iowa (the “City”), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the City of Marshalltown Urban Renewal Area 6 (the “Urban Renewal Area”); and

**WHEREAS**, this Council has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the “Urban Renewal Tax Revenue Fund”), which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

**WHEREAS**, the City has scheduled annual payments in the amount not to exceed \$319,500 which shall come due in the fiscal year beginning July 1, 2025 with respect to the City’s Development Agreement with Karl of Marshalltown dated October 11, 2022; and

**WHEREAS**, it is now necessary for the City Council to obligate for appropriation to the annual Payment, funds anticipated to be received in Urban Renewal Tax Revenue Fund in the fiscal year beginning July 1, 2025.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA**, the annual appropriation not to exceed \$319,500 in incremental taxes to Glenwood Marshalltown is hereby approved; and

**BE IT FURTHER RESOLVED**, the Finance Director is hereby directed to submit this annual appropriation as part of the December 1, 2024, tax increment financing certification to Marshall County.

Passed this 14<sup>th</sup> day of October 2024, and signed this \_\_\_\_\_ day of October 2024.

CITY OF MARSHALLTOWN, IOWA

\_\_\_\_\_  
Joel Greer, Mayor

ATTEST:

\_\_\_\_\_  
Alicia Hunter, City Clerk

# MARSHALLTOWN

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I O W A

Joel Greer, Mayor  
Carol Webb, City Administrator  
24 North Center Street  
Marshalltown, IA 50158  
PH 641.754.5701 | FX 641.754.5717

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**TO:** Mayor and City Council  
**FROM:** Cindy Kendall, Consultant  
**DATE:** October 14, 2024  
**RE:** Annual Appropriations

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**Strategic Plan:**

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

**Plan Objective:** Increase housing, incentivize redevelopment of existing buildings.

**Recommendation:** Approve the resolutions as proposed.

**Budget Impact:** See each resolution for appropriation amounts.

**Description/Background:** The City of Marshalltown has annual appropriation language in the tax increment financing (TIF) development agreements listed for Council approval. The reason is to avoid counting these development agreements against the City's debt capacity. The agenda includes resolutions approving an annual appropriation for five Urban Renewal Areas.

**Urban Renewal Area 2-** The annual appropriation for this urban renewal area only includes Marshalltown Company.

**Urban Renewal Area 3-** The annual appropriation for this urban renewal area includes McFarland Clinic and the Chamber of Commerce.

**Urban Renewal Area 4-** This area (downtown) has the Jose Angel Regalado for Supermarket Villachuato, Marshalltown Lofts, LLC, Willard-Hopkins, LLC, Betty's Properties, LLC for the new pharmacy, and two to the Central Business District, one for the administration of the City's Main Street Iowa Program and one for the City's Façade and Code Improvement Program.

**Urban Renewal Area 6-** The annual appropriation for this urban renewal area includes Glenwood Marshalltown. This residential development has constructed 13 homes in this area.

**Urban Renewal Area 7 –** This will be the first year for Karl Chevrolet of Marshalltown. This agreement uses the annual appropriation as well as a declining scale over a 10-year period. It is recommended the Council approve each of these resolutions to act in good faith with each of the developments.

**CITY COUNCIL**

Melisa Fonseca, Barry Kell, Mike Ladehoff, Mark Mitchell,  
Greg Nichols, Jeff Schneider, Gary Thompson



**RESOLUTION SETTING A PUBLIC HEARING FOR THE CONVEYANCE AND  
TRANSFER OF TITLE OF CITY OWNED VACANT LOT**

**WHEREAS**, the City of Marshalltown is selling multiple vacant lots which were acquired through the Dangerous and Dilapidated Building Program. Demolition of all structures on each property was completed and all utilities were disconnected;

**WHEREAS**, the City is offering a Quit Claim Deed for the properties that are being sold as is. Sealed bids were solicited and accepted by 10:00 a.m. on October 9, 2024, with the highest bid for each lot was selected as the winning bid;

**WHEREAS**, the Council of the City of Marshalltown, Iowa finds it is in the best interest of the City and proposes to convey and transfer by Quit Claim Deed the following described properties in Marshalltown, Marshall County, Iowa;

**817-819 North 5<sup>th</sup> Avenue, legally described as:** LOT TEN IN BLOCK SIX AND ALL OF THE VACATED ALLEY ADJOINING SAID LOT ON THE EAST BINFORD PARK MANOR ADDITION TO THE ORIGINAL TOWN OF MARSHALL, MARSHALL COUNTY, IOWA; AND LOT NINE IN BLOCK SIX AND ALL OF THE VACATED ALLEY ADJOINING SAID LOT ON THE EAST BINFORD PARK MANOR ADDITION TO THE ORIGINAL TOWN OF MARSHALL, MARSHALL COUNTY, IOWA. From the City of Marshalltown to Gary Thompson. The consideration for such conveyance shall be the sum of \$16.36 (Sixteen and 36/100).

**WHEREAS**, the property being transferred by the City of Marshalltown, Iowa is real estate which is not being used to the full advantage of the City, and is not required for any other public purpose, and no rights of private persons will be adversely affected; and

**WHEREAS**, the City of Marshalltown hereby proposes the transfer of said property, subject to easements being retained and rights of way of utilities, and access to and maintenance of said utilities. Said easements, rights of way and access will be retained until such time as the utility no longer utilizes or needs facilities in this location.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:**

**Section 1.** The City Clerk shall cause to be published the notice required by law, by publication once in the Marshalltown Times-Republican, a newspaper having general circulation in the City of Marshalltown, Iowa, the publication to be not less than four (4) days nor more than twenty (20) days prior to the date hereinafter fixed in the City Hall, 10 W State Street, Marshalltown, Iowa, on October 28, 2024, 5:30 pm to consider any and all comments filed with the City Clerk or made in open Council to the proposal for conveyance as herein contained and to take final action thereon.

Passed this 14<sup>th</sup> day of October 2024, and signed this \_\_\_\_ day of October 2024.

CITY OF MARSHALLTOWN, IOWA

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Joel Greer, Mayor

ATTEST:

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Alicia Hunter, City Clerk

# MARSHALLTOWN

— I O W A —

Joel Greer, Mayor  
Carol Webb, City Administrator  
24 North Center Street  
Marshalltown, IA 50158  
PH 641.754.5701 | FX 641.754.5717

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**TO:** Mayor & City Council  
**FROM:** Alicia Hunter, City Clerk  
**DATE:** October 9, 2024  
**RE:** Public Hearing on Conveyance and Transfer of 817-819 N 5<sup>th</sup> Ave

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**Strategic Plan:**

- ☒ Strategy 1: Expand and improve development in the community.
- ☒ Strategy 2: Enhance Marshalltown's public image.
- ☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

**Plan Objective:** Sell vacant city property.

**Recommendation:** Set the public hearing on the sale of 817-819 N 5<sup>th</sup> Ave.

**Budget Impact:** \$16.36 revenue

**Description/Background:** The City of Marshalltown solicited sealed bids for the property at 817-819 N 5<sup>th</sup> Avenue. The City is offering a Quit Claim Deed for the property that is being sold as a vacant lot. Sealed bids were due by 10:00 a.m. on October 9, 2024, with the highest bid being selected as the winning bid. The City received 2 bids for the property. The public hearing will be scheduled for the October 24<sup>th</sup> meeting.

**CITY COUNCIL**

Melisa Fonseca, Barry Kell, Mike Ladehoff, Mark Mitchell,  
Greg Nichols, Jeff Schneider, Gary Thompson





**Bid Tab - Vacant Lot 817-819 N 5th Avenue**

**Bid Opening October 9, 2024 at 10:00 am**

| Bidder Name   | 817-819 N 5th Ave |
|---------------|-------------------|
| Gary Thompson | \$16.36           |
| Dan Oswald    | \$1.00            |

**RESOLUTION ACCEPTING BID AND AUTHORIZING THE AWARD  
OF CONTRACT FOR THE 6<sup>TH</sup> STREET TRAIL PROJECT NO. TRL 18-  
002 IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF  
\$214,255.00 TO HOWREY CONSTRUCTION**

**WHEREAS**, notice to bidders has been duly given as required by law publication in the Marshalltown Times-Republican for the 6<sup>th</sup> Street Trail Project, in the City of Marshalltown, as described in the plans and specifications therefore; and

**WHEREAS**, there has been filed with the City Clerk in response to the published notice to the bidders referred to above, certain proposals for the construction of the above designated improvement with the required certified checks or bid bond accompanying each proposal from the following bidders, to-wit;

| <u>Name and Address of Bidders</u> | <u>Amount of Bid</u> |
|------------------------------------|----------------------|
| Howrey Construction                | \$214,255.00         |
| Ramms Construction                 | \$223,372.90         |
| Con-Struct, Inc.                   | \$231,753.00         |
| Concrete Connection                | \$233,274.00         |
| Absolute Group                     | \$236,249.00         |
| Boomerrang                         | \$237,982.80         |
| Caliber Concrete                   | \$244,966.70         |
| A&A Concrete                       | \$259,079.00         |
| OEL                                | \$277,166.00         |
| JC Construction                    | \$277,779.20         |
| Boulder Contracting, LLC           | \$284,899.00         |
| TK Concrete                        | \$739,505.00         |

After consideration of all bids filed, there was determined by the Council that the bid of Howrey Construction, is the best and lowest responsible bid for the public improvement as is herein outlined.

**WHEREAS**, it is intended that the cost of said improvement shall be paid from such funds as the City may legally use for such purposes or from the proceeds from the issuance of such bonds as may be legally issued for said purposes or any combination of the above methods of financing.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:**

**Section 1.** That the bid of and the same is hereby accepted for the construction of the improvement as described in the plans and specifications therefore, as previously ordered by the Council, and that the contract for the construction of same is now awarded to said contractor in the total amount Two Hundred Fourteen Thousand Two Hundred Fifty-Five and 00/100 (\$214,255.00) Dollars.

**Section 2.** Pursuant to Iowa Code section 26.10, the City Council authorizes the Parks & Recreation Director to retain the bid security furnished by the successful bidder until the approved contract form has been executed, a bond has been filed by the bidder guaranteeing the performance of the contract, and to approve the properly executed contract and bond. Checks or bidder's bonds of unsuccessful bidders shall be returned to the bidders as soon as the successful bidder is determined or within thirty days, whichever is sooner.

**Section 3.** The final settlement upon the contract, as referred to herein with said contractor, shall be upon the basis of the unit prices as are set forth in the bid of said contractor and for the actual quantities for each item of materials furnished or work performed in the construction of this public improvement. The said contract is subject to all of the conditions as are contained in the resolution ordering construction of this improvement, the notice to bidders as published, the terms of the bidders written proposal, the plans and specifications as are provided therefore, all of which are made a part of this resolution and the said bidders contract by reference as though the same were set out herein verbatim and in specific detail.

**Section 4.** This resolution as now adopted shall be in full force and binding effect upon the City of Marshalltown, Iowa, upon the final approval of the completed contract with the successful bidder and the approval of the contractor's surety bond by resolution of this Council.

Passed this 14<sup>th</sup> day of October 2024, and signed this \_\_\_\_\_ day of October, 2024.

CITY OF MARSHALLTOWN, IOWA

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Joel Greer, Mayor

ATTEST:

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Alicia Hunter, City Clerk

# MARSHALLTOWN

— I O W A —

Joel Greer, Mayor  
Carol Webb, City Administrator  
24 North Center Street  
Marshalltown, IA 50158  
PH 641.754.5701 | FX 641.754.5717

**TO:** Mayor Greer and City Council  
**FROM:** Geoff Hubbard, Parks & Recreation Director  
**DATE:** October 9, 2024  
**RE:** Award 6<sup>th</sup> Street Trail Project – TRL18002

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**Strategic Plan:**

- ☐ Strategy 1: Expand and improve development in the community.
- ☒ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

**Plan Objective:** Enhance Marshalltown's public image by updating and improving parks and amenities in the parks, specifically the trail system.

**Recommendation:** Staff recommends approval of the resolution to order construction to Howrey Construction for the 6<sup>th</sup> Street Trail Project, TRL18002.

**Budget Impact:** This project is to be funded with 364 GO Bond Funds and LOSST.

**Description/Background:** Bids were received on October 8, 2024 for the project. There were 12 bidders and the lowest qualified bidder was Howrey Construction at \$214,255. Engineer's estimates were \$309,518.00.

This project includes the construction of trail from the old 6<sup>th</sup> Street bridge and future Linn Creek District Trailhead, through the NE corner of the American Legion Golf Course, connecting to the already existing trail in the Creekside development, new trail behind Wayward Social connecting to the trail behind the Crosby Place, and a new trail to the Freedom Rock in the American Legion parking lot.

Attached: Bolton & Menk Letter of Recommendation and Bid Tabulations

**CITY COUNCIL**

Melisa Fonseca, Mark Mitchell, Barry Kell, Mike Ladehoff,  
Greg Nichols, Jeff Schneider, Gary Thompson



City of Marshalltown  
Marshalltown, Iowa  
6th Street Trail

TABULATION OF BIDS  
Bid Letting Date: Tuesday, October 8, 2024 @ 10:00 AM CDST



Real People. Real Solutions.

| Item No.       | ITEM CODE     | Description                                           | Unit | Quantity | Engineer's Estimate<br>Bolton & Menk, Inc. |              | JC Construction<br>Marshalltown, IA |             | Howrey Construction<br>Bondurant, IA |             |
|----------------|---------------|-------------------------------------------------------|------|----------|--------------------------------------------|--------------|-------------------------------------|-------------|--------------------------------------|-------------|
|                |               |                                                       |      |          | Unit Price                                 | Amount       | Unit Price                          | Amount      | Unit Price                           | Amount      |
| 1              | 2010-108-C-0  | CLEARING AND GRUBBING                                 | LS   | 1        | \$35,000.00                                | \$35,000.00  | \$27,025.20                         | \$27,025.20 | \$12,500.00                          | \$12,500.00 |
| 2              | 2010-108-D-1  | TOPSOIL, ON-SITE                                      | CY   | 974      | \$10.00                                    | \$9,740.00   | \$8.00                              | \$7,792.00  | \$6.00                               | \$5,844.00  |
| 3              | 2010-108-E-0  | EXCAVATION, CLASS 10                                  | CY   | 750      | \$25.00                                    | \$18,750.00  | \$14.00                             | \$10,500.00 | \$22.50                              | \$16,875.00 |
| 4              | 2010-108-G-0  | SUBGRADE PREPARATION                                  | SY   | 2,428    | \$4.00                                     | \$9,712.00   | \$4.50                              | \$10,926.00 | \$2.50                               | \$6,070.00  |
| 5              | 2010-108-I-0  | SUBBASE, GRANULAR, 4 IN                               | SY   | 2,428    | \$15.00                                    | \$36,420.00  | \$17.00                             | \$41,276.00 | \$8.50                               | \$20,638.00 |
| 6              | 2010-108-L-0  | COMPACTION TESTING                                    | LS   | 1        | \$2,000.00                                 | \$2,000.00   | \$2,500.00                          | \$2,500.00  | \$1,000.00                           | \$1,000.00  |
| 7              | 3010-108-D-0  | REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL           | CY   | 50       | \$45.00                                    | \$2,250.00   | \$15.00                             | \$750.00    | \$45.00                              | \$2,250.00  |
| 8              | 4030-108-A-1  | PIPE CULVERT, TRENCHED, RCP, 15 IN                    | LF   | 24       | \$70.00                                    | \$1,680.00   | \$90.00                             | \$2,160.00  | \$175.00                             | \$4,200.00  |
| 9              | 4030-108-B-0  | PIPE APRON, RCP, 15 IN                                | EA   | 2        | \$2,000.00                                 | \$4,000.00   | \$1,250.00                          | \$2,500.00  | \$2,500.00                           | \$5,000.00  |
| 10             | 6010-108-E-0  | MANHOLE ADJUSTMENT, MINOR                             | EA   | 1        | \$1,500.00                                 | \$1,500.00   | \$2,000.00                          | \$2,000.00  | \$2,500.00                           | \$2,500.00  |
| 11             | 7010-108-I-0  | PCC PAVEMENT SAMPLES AND TESTING                      | LS   | 1        | \$4,000.00                                 | \$4,000.00   | \$2,000.00                          | \$2,000.00  | \$1,750.00                           | \$1,750.00  |
| 12             | 7030-108-C-0  | TRAIL, PCC, 5 IN                                      | SY   | 1,750    | \$65.00                                    | \$113,750.00 | \$55.00                             | \$96,250.00 | \$36.00                              | \$63,000.00 |
| 13             | 7030-108-E-0  | SIDEWALK, PCC, 4 IN                                   | SY   | 6        | \$50.00                                    | \$300.00     | \$200.00                            | \$1,200.00  | \$50.00                              | \$300.00    |
| 14             | 7040-108-H-0  | PAVEMENT REMOVAL                                      | SY   | 68       | \$12.00                                    | \$816.00     | \$20.00                             | \$1,360.00  | \$30.00                              | \$2,040.00  |
| 15             | 8020-108-B-0  | PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE         | STA  | 2        | \$100.00                                   | \$150.00     | \$1,750.00                          | \$2,625.00  | \$1,500.00                           | \$2,250.00  |
| 16             | 8020-108-M-0  | GROOVES CUT FOR PAVEMENT MARKINGS                     | STA  | 2        | \$40.00                                    | \$60.00      | \$1,750.00                          | \$2,625.00  | \$1,500.00                           | \$2,250.00  |
| 17             | 8040-108-X-X  | TRAFFIC SIGNS                                         | EA   | 11       | \$500.00                                   | \$5,500.00   | \$250.00                            | \$2,750.00  | \$500.00                             | \$5,500.00  |
| 18             | 8030-108-A-0  | TEMPORARY TRAFFIC CONTROL                             | LS   | 1        | \$6,000.00                                 | \$6,000.00   | 8500.00                             | \$8,500.00  | 8500.00                              | \$8,500.00  |
| 19             | 9010-108-B-0  | HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING | LS   | 1        | \$2,000.00                                 | \$2,000.00   | \$10,000.00                         | \$10,000.00 | \$6,000.00                           | \$6,000.00  |
| 20             | 9040-108-D-1  | FILTER SOCK OR FILTER SOCK FOR DITCH CHECK, 9 IN      | LF   | 1,800    | \$3.00                                     | \$5,400.00   | \$2.50                              | \$4,500.00  | \$2.00                               | \$3,600.00  |
| 21             | 9040-108-D-2  | FILTER SOCK OR FILTER SOCK FOR DITCH CHECK, REMOVAL   | LF   | 1,800    | \$1.00                                     | \$1,800.00   | \$1.00                              | \$1,800.00  | \$1.00                               | \$1,800.00  |
| 22             | 9040-108-J-0  | RIP RAP, CLASS D                                      | TON  | 4        | \$100.00                                   | \$350.00     | \$750.00                            | \$2,625.00  | \$148.00                             | \$518.00    |
| 23             | 9040-108-O-1  | STABILIZED CONSTRUCTION ENTRANCE                      | SY   | 64       | \$20.00                                    | \$1,280.00   | \$20.00                             | \$1,280.00  | \$30.00                              | \$1,920.00  |
| 24             | 9060-108-A-0  | CHAIN LINK FENCE, GENERAL, 72 IN                      | LF   | 190      | \$70.00                                    | \$13,300.00  | \$36.50                             | \$6,935.00  | \$45.00                              | \$8,550.00  |
| 25             | 9060-108-B-0  | GATES, GENERAL, 72 IN, 5 FT                           | EA   | 2        | \$3,000.00                                 | \$6,000.00   | \$500.00                            | \$1,000.00  | \$1,550.00                           | \$3,100.00  |
| 26             | 9060-108-E-0  | REMOVAL OF FENCE                                      | LF   | 220      | \$8.00                                     | \$1,760.00   | \$10.00                             | \$2,200.00  | \$2.50                               | \$550.00    |
| 27             | 11010-108-A-1 | CONSTRUCTION SURVEY                                   | LS   | 1        | \$7,000.00                                 | \$7,000.00   | \$5,500.00                          | \$5,500.00  | \$4,500.00                           | \$4,500.00  |
| 28             | 11010-108-B-1 | MONUMENT PRESERVATION AND REPLACEMENT                 | LS   | 1        | \$1,500.00                                 | \$1,500.00   | \$1,500.00                          | \$1,500.00  | \$1,000.00                           | \$1,000.00  |
| 29             | 11020-108-A-1 | MOBILIZATION                                          | LS   | 1        | \$15,000.00                                | \$15,000.00  | \$10,000.00                         | \$10,000.00 | \$15,000.00                          | \$15,000.00 |
| 30             | 11050-108-A-0 | CONCRETE WASHOUT                                      | LS   | 1        | \$1,000.00                                 | \$1,000.00   | \$1,600.00                          | \$1,600.00  | \$1,500.00                           | \$1,500.00  |
| 31             | 12010-108-X-8 | BIKE RACK                                             | EA   | 5        | \$300.00                                   | \$1,500.00   | \$820.00                            | \$4,100.00  | \$750.00                             | \$3,750.00  |
| TOTAL BASE BID |               |                                                       |      |          | \$309,518.00                               |              | \$277,779.20                        |             | \$214,255.00                         |             |

Denotes Math Error

| <div>City of Marshalltown</div> <div>Marshalltown, Iowa</div> <div>6th Street Trail</div> <div>TABULATION OF BIDS</div> <div>Bid Letting Date: Tuesday, October 8, 2024 @ 10:00 AM CDST</div> |               |                                                       |      |          |                               |             |                          |              |                          |             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-------------------------------------------------------|------|----------|-------------------------------|-------------|--------------------------|--------------|--------------------------|-------------|
| Item No.                                                                                                                                                                                      | ITEM CODE     | Description                                           | Unit | Quantity | Absolute Group<br>Granger, IA |             | TK Concrete<br>Pella, IA |              | Boomerang<br>Anamosa, IA |             |
|                                                                                                                                                                                               |               |                                                       |      |          | Unit Price                    | Amount      | Unit Price               | Amount       | Unit Price               | Amount      |
| 1                                                                                                                                                                                             | 2010-108-C-0  | CLEARING AND GRUBBING                                 | LS   | 1        | \$12,500.00                   | \$12,500.00 | \$12,500.00              | \$12,500.00  | \$500.00                 | \$500.00    |
| 2                                                                                                                                                                                             | 2010-108-D-1  | TOPSOIL, ON-SITE                                      | CY   | 974      | \$2.00                        | \$1,948.00  | \$550.00                 | \$535,700.00 | \$4.00                   | \$3,896.00  |
| 3                                                                                                                                                                                             | 2010-108-E-0  | EXCAVATION, CLASS 10                                  | CY   | 750      | \$11.50                       | \$8,625.00  | \$18.50                  | \$13,875.00  | \$12.00                  | \$9,000.00  |
| 4                                                                                                                                                                                             | 2010-108-G-0  | SUBGRADE PREPARATION                                  | SY   | 2,428    | \$2.80                        | \$6,798.40  | \$1.00                   | \$2,428.00   | \$0.10                   | \$242.80    |
| 5                                                                                                                                                                                             | 2010-108-I-0  | SUBBASE, GRANULAR, 4 IN                               | SY   | 2,428    | \$9.75                        | \$23,673.00 | \$6.50                   | \$15,782.00  | \$7.00                   | \$16,996.00 |
| 6                                                                                                                                                                                             | 2010-108-L-0  | COMPACTION TESTING                                    | LS   | 1        | \$3,550.00                    | \$3,550.00  | \$1,750.00               | \$1,750.00   | \$1,000.00               | \$1,000.00  |
| 7                                                                                                                                                                                             | 3010-108-D-0  | REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL           | CY   | 50       | \$83.00                       | \$4,150.00  | \$40.00                  | \$2,000.00   | \$50.00                  | \$2,500.00  |
| 8                                                                                                                                                                                             | 4030-108-A-1  | PIPE CULVERT, TRENCHED, RCP, 15 IN                    | LF   | 24       | \$74.50                       | \$1,788.00  | \$100.00                 | \$2,400.00   | \$60.00                  | \$1,440.00  |
| 9                                                                                                                                                                                             | 4030-108-B-0  | PIPE APRON, RCP, 15 IN                                | EA   | 2        | \$3,350.00                    | \$6,700.00  | \$2,000.00               | \$4,000.00   | \$2,000.00               | \$4,000.00  |
| 10                                                                                                                                                                                            | 6010-108-E-0  | MANHOLE ADJUSTMENT, MINOR                             | EA   | 1        | \$2,000.00                    | \$2,000.00  | \$1,500.00               | \$1,500.00   | \$1,800.00               | \$1,800.00  |
| 11                                                                                                                                                                                            | 7010-108-I-0  | PCC PAVEMENT SAMPLES AND TESTING                      | LS   | 1        | \$2,500.00                    | \$2,500.00  | \$2,500.00               | \$2,500.00   | \$250.00                 | \$250.00    |
| 12                                                                                                                                                                                            | 7030-108-C-0  | TRAIL, PCC, 5 IN                                      | SY   | 1,750    | \$50.00                       | \$87,500.00 | \$51.50                  | \$90,125.00  | \$50.00                  | \$87,500.00 |
| 13                                                                                                                                                                                            | 7030-108-E-0  | SIDEWALK, PCC, 4 IN                                   | SY   | 6        | \$200.00                      | \$1,200.00  | \$100.00                 | \$600.00     | \$80.00                  | \$480.00    |
| 14                                                                                                                                                                                            | 7040-108-H-0  | PAVEMENT REMOVAL                                      | SY   | 68       | \$14.00                       | \$952.00    | \$15.00                  | \$1,020.00   | \$10.00                  | \$680.00    |
| 15                                                                                                                                                                                            | 8020-108-B-0  | PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE         | STA  | 2        | \$1,750.00                    | \$2,625.00  | \$750.00                 | \$1,125.00   | \$1,340.00               | \$2,010.00  |
| 16                                                                                                                                                                                            | 8020-108-M-0  | GROOVES CUT FOR PAVEMENT MARKINGS                     | STA  | 2        | \$1,750.00                    | \$2,625.00  | \$1,600.00               | \$2,400.00   | \$600.00                 | \$900.00    |
| 17                                                                                                                                                                                            | 8040-108-X-X  | TRAFFIC SIGNS                                         | EA   | 11       | \$250.00                      | \$2,750.00  | \$425.00                 | \$4,675.00   | \$400.00                 | \$4,400.00  |
| 18                                                                                                                                                                                            | 8030-108-A-0  | TEMPORARY TRAFFIC CONTROL                             | LS   | 1        | 8500.00                       | \$8,500.00  | 2500.00                  | \$2,500.00   | 3500.00                  | \$3,500.00  |
| 19                                                                                                                                                                                            | 9010-108-B-0  | HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING | LS   | 1        | \$7,500.00                    | \$7,500.00  | \$4,000.00               | \$4,000.00   | \$6,000.00               | \$6,000.00  |
| 20                                                                                                                                                                                            | 9040-108-D-1  | FILTER SOCK OR FILTER SOCK FOR DITCH CHECK, 9 IN      | LF   | 1,800    | \$2.00                        | \$3,600.00  | \$2.00                   | \$3,600.00   | \$2.00                   | \$3,600.00  |
| 21                                                                                                                                                                                            | 9040-108-D-2  | FILTER SOCK OR FILTER SOCK FOR DITCH CHECK, REMOVAL   | LF   | 1,800    | \$0.50                        | \$900.00    | \$0.15                   | \$270.00     | \$0.50                   | \$900.00    |
| 22                                                                                                                                                                                            | 9040-108-J-0  | RIP RAP, CLASS D                                      | TON  | 4        | \$92.00                       | \$322.00    | \$100.00                 | \$350.00     | \$100.00                 | \$350.00    |
| 23                                                                                                                                                                                            | 9040-108-O-1  | STABILIZED CONSTRUCTION ENTRANCE                      | SY   | 64       | \$17.00                       | \$1,088.00  | \$22.50                  | \$1,440.00   | \$12.00                  | \$768.00    |
| 24                                                                                                                                                                                            | 9060-108-A-0  | CHAIN LINK FENCE, GENERAL, 72 IN                      | LF   | 190      | \$26.50                       | \$5,035.00  | \$32.50                  | \$6,175.00   | \$40.00                  | \$7,600.00  |
| 25                                                                                                                                                                                            | 9060-108-B-0  | GATES, GENERAL, 72 IN, 5 FT                           | EA   | 2        | \$930.00                      | \$1,860.00  | \$1,250.00               | \$2,500.00   | \$650.00                 | \$1,300.00  |
| 26                                                                                                                                                                                            | 9060-108-E-0  | REMOVAL OF FENCE                                      | LF   | 220      | \$5.50                        | \$1,210.00  | \$7.00                   | \$1,540.00   | \$6.00                   | \$1,320.00  |
| 27                                                                                                                                                                                            | 11010-108-A-1 | CONSTRUCTION SURVEY                                   | LS   | 1        | \$7,500.00                    | \$7,500.00  | \$5,000.00               | \$5,000.00   | \$5,200.00               | \$5,200.00  |
| 28                                                                                                                                                                                            | 11010-108-B-1 | MONUMENT PRESERVATION AND REPLACEMENT                 | LS   | 1        | \$2,000.00                    | \$2,000.00  | \$1,250.00               | \$1,250.00   | \$1,400.00               | \$1,400.00  |
| 29                                                                                                                                                                                            | 11020-108-A-1 | MOBILIZATION                                          | LS   | 1        | \$20,000.00                   | \$20,000.00 | \$11,000.00              | \$11,000.00  | \$65,000.00              | \$65,000.00 |
| 30                                                                                                                                                                                            | 11050-108-A-0 | CONCRETE WASHOUT                                      | LS   | 1        | \$1,350.00                    | \$1,350.00  | \$1,250.00               | \$1,250.00   | \$250.00                 | \$250.00    |
| 31                                                                                                                                                                                            | 12010-108-X-8 | BIKE RACK                                             | EA   | 5        | \$700.00                      | \$3,500.00  | \$850.00                 | \$4,250.00   | \$640.00                 | \$3,200.00  |
| TOTAL BASE BID                                                                                                                                                                                |               |                                                       |      |          | \$236,249.40                  |             | \$739,505.00             |              | \$237,982.80             |             |

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| City of Marshalltown<br>Marshalltown, Iowa<br>6th Street Trail<br><br>TABULATION OF BIDS<br>Bid Letting Date: Tuesday, October 8, 2024 @ 10:00 AM CDST |               |                                                       |      |          |                                          |             |                                  |              |                                     |             |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-------------------------------------------------------|------|----------|------------------------------------------|-------------|----------------------------------|--------------|-------------------------------------|-------------|
| Item No.                                                                                                                                               | ITEM CODE     | Description                                           | Unit | Quantity | Boulder Contracting<br>Grundy Center, IA |             | A&A Concrete<br>Marshalltown, IA |              | Concrete Connection<br>Johnston, IA |             |
|                                                                                                                                                        |               |                                                       |      |          | Unit Price                               | Amount      | Unit Price                       | Amount       | Unit Price                          | Amount      |
| 1                                                                                                                                                      | 2010-108-C-0  | CLEARING AND GRUBBING                                 | LS   | 1        | \$18,850.00                              | \$18,850.00 | \$8,000.00                       | \$8,000.00   | \$15,000.00                         | \$15,000.00 |
| 2                                                                                                                                                      | 2010-108-D-1  | TOPSOIL, ON-SITE                                      | CY   | 974      | \$28.50                                  | \$27,759.00 | \$11.00                          | \$10,714.00  | \$15.00                             | \$14,610.00 |
| 3                                                                                                                                                      | 2010-108-E-0  | EXCAVATION, CLASS 10                                  | CY   | 750      | \$33.75                                  | \$25,312.50 | \$20.00                          | \$15,000.00  | \$15.00                             | \$11,250.00 |
| 4                                                                                                                                                      | 2010-108-G-0  | SUBGRADE PREPARATION                                  | SY   | 2,428    | \$3.75                                   | \$9,105.00  | \$5.00                           | \$12,140.00  | \$2.50                              | \$6,070.00  |
| 5                                                                                                                                                      | 2010-108-I-0  | SUBBASE, GRANULAR, 4 IN                               | SY   | 2,428    | \$8.00                                   | \$19,424.00 | \$10.00                          | \$24,280.00  | \$10.00                             | \$24,280.00 |
| 6                                                                                                                                                      | 2010-108-L-0  | COMPACTION TESTING                                    | LS   | 1        | \$4,300.00                               | \$4,300.00  | \$2,000.00                       | \$2,000.00   | \$2,500.00                          | \$2,500.00  |
| 7                                                                                                                                                      | 3010-108-D-0  | REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL           | CY   | 50       | \$71.00                                  | \$3,550.00  | \$75.00                          | \$3,750.00   | \$50.00                             | \$2,500.00  |
| 8                                                                                                                                                      | 4030-108-A-1  | PIPE CULVERT, TRENCHED, RCP, 15 IN                    | LF   | 24       | \$221.00                                 | \$5,304.00  | \$110.00                         | \$2,640.00   | \$150.00                            | \$3,600.00  |
| 9                                                                                                                                                      | 4030-108-B-0  | PIPE APRON, RCP, 15 IN                                | EA   | 2        | \$3,200.00                               | \$6,400.00  | \$3,250.00                       | \$6,500.00   | \$2,500.00                          | \$5,000.00  |
| 10                                                                                                                                                     | 6010-108-E-0  | MANHOLE ADJUSTMENT, MINOR                             | EA   | 1        | \$1,025.00                               | \$1,025.00  | \$1,250.00                       | \$1,250.00   | \$1,200.00                          | \$1,200.00  |
| 11                                                                                                                                                     | 7010-108-I-0  | PCC PAVEMENT SAMPLES AND TESTING                      | LS   | 1        | \$3,400.00                               | \$3,400.00  | \$4,000.00                       | \$4,000.00   | \$2,500.00                          | \$2,500.00  |
| 12                                                                                                                                                     | 7030-108-C-0  | TRAIL, PCC, 5 IN                                      | SY   | 1,750    | \$51.50                                  | \$90,125.00 | \$52.00                          | \$91,000.00  | \$50.00                             | \$87,500.00 |
| 13                                                                                                                                                     | 7030-108-E-0  | SIDEWALK, PCC, 4 IN                                   | SY   | 6        | \$145.25                                 | \$871.50    | \$80.00                          | \$480.00     | \$100.00                            | \$600.00    |
| 14                                                                                                                                                     | 7040-108-H-0  | PAVEMENT REMOVAL                                      | SY   | 68       | \$17.25                                  | \$1,173.00  | \$50.00                          | \$3,400.00   | \$18.00                             | \$1,224.00  |
| 15                                                                                                                                                     | 8020-108-B-0  | PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE         | STA  | 2        | \$1,780.00                               | \$2,670.00  | \$1,750.00                       | \$2,625.00   | \$550.00                            | \$825.00    |
| 16                                                                                                                                                     | 8020-108-M-0  | GROOVES CUT FOR PAVEMENT MARKINGS                     | STA  | 2        | \$1,780.00                               | \$2,670.00  | \$1,750.00                       | \$2,625.00   | \$1,500.00                          | \$2,250.00  |
| 17                                                                                                                                                     | 8040-108-X-X  | TRAFFIC SIGNS                                         | EA   | 11       | \$255.00                                 | \$2,805.00  | \$275.00                         | \$3,025.00   | \$400.00                            | \$4,400.00  |
| 18                                                                                                                                                     | 8030-108-A-0  | TEMPORARY TRAFFIC CONTROL                             | LS   | 1        | 8650.00                                  | \$8,650.00  | 8500.00                          | \$8,500.00   | 1500.00                             | \$1,500.00  |
| 19                                                                                                                                                     | 9010-108-B-0  | HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING | LS   | 1        | \$3,600.00                               | \$3,600.00  | \$6,000.00                       | \$6,000.00   | \$6,600.00                          | \$6,600.00  |
| 20                                                                                                                                                     | 9040-108-D-1  | FILTER SOCK OR FILTER SOCK FOR DITCH CHECK, 9 IN      | LF   | 1,800    | \$2.60                                   | \$4,680.00  | \$2.00                           | \$3,600.00   | \$2.25                              | \$4,050.00  |
| 21                                                                                                                                                     | 9040-108-D-2  | FILTER SOCK OR FILTER SOCK FOR DITCH CHECK, REMOVAL   | LF   | 1,800    | \$0.01                                   | \$18.00     | \$0.50                           | \$900.00     | \$0.60                              | \$1,080.00  |
| 22                                                                                                                                                     | 9040-108-J-0  | RIP RAP, CLASS D                                      | TON  | 4        | \$210.00                                 | \$735.00    | \$500.00                         | \$1,750.00   | \$250.00                            | \$875.00    |
| 23                                                                                                                                                     | 9040-108-O-1  | STABILIZED CONSTRUCTION ENTRANCE                      | SY   | 64       | \$23.00                                  | \$1,472.00  | \$60.00                          | \$3,840.00   | \$10.00                             | \$640.00    |
| 24                                                                                                                                                     | 9060-108-A-0  | CHAIN LINK FENCE, GENERAL, 72 IN                      | LF   | 190      | \$41.00                                  | \$7,790.00  | \$32.00                          | \$6,080.00   | \$36.00                             | \$6,840.00  |
| 25                                                                                                                                                     | 9060-108-B-0  | GATES, GENERAL, 72 IN, 5 FT                           | EA   | 2        | \$585.00                                 | \$1,170.00  | \$650.00                         | \$1,300.00   | \$450.00                            | \$900.00    |
| 26                                                                                                                                                     | 9060-108-E-0  | REMOVAL OF FENCE                                      | LF   | 220      | \$7.00                                   | \$1,540.00  | \$6.50                           | \$1,430.00   | \$9.00                              | \$1,980.00  |
| 27                                                                                                                                                     | 11010-108-A-1 | CONSTRUCTION SURVEY                                   | LS   | 1        | \$5,300.00                               | \$5,300.00  | \$5,500.00                       | \$5,500.00   | \$3,000.00                          | \$3,000.00  |
| 28                                                                                                                                                     | 11010-108-B-1 | MONUMENT PRESERVATION AND REPLACEMENT                 | LS   | 1        | \$1,450.00                               | \$1,450.00  | \$1,500.00                       | \$1,500.00   | \$1,500.00                          | \$1,500.00  |
| 29                                                                                                                                                     | 11020-108-A-1 | MOBILIZATION                                          | LS   | 1        | \$20,000.00                              | \$20,000.00 | \$12,000.00                      | \$12,000.00  | \$15,000.00                         | \$15,000.00 |
| 30                                                                                                                                                     | 11050-108-A-0 | CONCRETE WASHOUT                                      | LS   | 1        | \$1,500.00                               | \$1,500.00  | \$750.00                         | \$750.00     | \$500.00                            | \$500.00    |
| 31                                                                                                                                                     | 12010-108-X-8 | BIKE RACK                                             | EA   | 5        | \$450.00                                 | \$2,250.00  | \$2,500.00                       | \$12,500.00  | \$700.00                            | \$3,500.00  |
| TOTAL BASE BID                                                                                                                                         |               |                                                       |      |          | \$284,899.00                             |             |                                  | \$259,079.00 | \$233,274.00                        |             |
|                                                                                                                                                        |               |                                                       |      |          |                                          |             |                                  |              |                                     |             |

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| <div>City of Marshalltown</div> <div>Marshalltown, Iowa</div> <div>6th Street Trail</div> <div>TABULATION OF BIDS</div> <div>Bid Letting Date: Tuesday, October 8, 2024 @ 10:00 AM CDST</div> |               |                                                       |      |          |                                |              |                               |              |                                     |              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-------------------------------------------------------|------|----------|--------------------------------|--------------|-------------------------------|--------------|-------------------------------------|--------------|
| Item No.                                                                                                                                                                                      | ITEM CODE     | Description                                           | Unit | Quantity | Con-Struct<br>Marshalltown, IA |              | Caliber Concrete<br>Adair, IA |              | Ramms Construction<br>Bondurant, IA |              |
|                                                                                                                                                                                               |               |                                                       |      |          | Unit Price                     | Amount       | Unit Price                    | Amount       | Unit Price                          | Amount       |
| 1                                                                                                                                                                                             | 2010-108-C-0  | CLEARING AND GRUBBING                                 | LS   | 1        | \$29,800.00                    | \$29,800.00  | \$14,350.00                   | \$14,350.00  | \$13,125.00                         | \$13,125.00  |
| 2                                                                                                                                                                                             | 2010-108-D-1  | TOPSOIL, ON-SITE                                      | CY   | 974      | \$8.00                         | \$7,792.00   | \$20.00                       | \$19,480.00  | \$2.00                              | \$1,948.00   |
| 3                                                                                                                                                                                             | 2010-108-E-0  | EXCAVATION, CLASS 10                                  | CY   | 750      | \$8.00                         | \$6,000.00   | \$20.00                       | \$15,000.00  | \$11.50                             | \$8,625.00   |
| 4                                                                                                                                                                                             | 2010-108-G-0  | SUBGRADE PREPARATION                                  | SY   | 2,428    | \$3.00                         | \$7,284.00   | \$2.30                        | \$5,584.40   | \$2.80                              | \$6,798.40   |
| 5                                                                                                                                                                                             | 2010-108-I-0  | SUBBASE, GRANULAR, 4 IN                               | SY   | 2,428    | \$7.00                         | \$16,996.00  | \$12.85                       | \$31,199.80  | \$9.75                              | \$23,673.00  |
| 6                                                                                                                                                                                             | 2010-108-L-0  | COMPACTION TESTING                                    | LS   | 1        | \$3,000.00                     | \$3,000.00   | \$2,000.00                    | \$2,000.00   | \$3,550.00                          | \$3,550.00   |
| 7                                                                                                                                                                                             | 3010-108-D-0  | REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL           | CY   | 50       | \$15.00                        | \$750.00     | \$100.00                      | \$5,000.00   | \$83.00                             | \$4,150.00   |
| 8                                                                                                                                                                                             | 4030-108-A-1  | PIPE CULVERT, TRENCHED, RCP, 15 IN                    | LF   | 24       | \$75.00                        | \$1,800.00   | \$120.00                      | \$2,880.00   | \$74.50                             | \$1,788.00   |
| 9                                                                                                                                                                                             | 4030-108-B-0  | PIPE APRON, RCP, 15 IN                                | EA   | 2        | \$3,500.00                     | \$7,000.00   | \$2,250.00                    | \$4,500.00   | \$3,350.00                          | \$6,700.00   |
| 10                                                                                                                                                                                            | 6010-108-E-0  | MANHOLE ADJUSTMENT, MINOR                             | EA   | 1        | \$2,000.00                     | \$2,000.00   | \$2,000.00                    | \$2,000.00   | \$2,000.00                          | \$2,000.00   |
| 11                                                                                                                                                                                            | 7010-108-I-0  | PCC PAVEMENT SAMPLES AND TESTING                      | LS   | 1        | \$2,500.00                     | \$2,500.00   | \$4,000.00                    | \$4,000.00   | \$2,925.00                          | \$2,925.00   |
| 12                                                                                                                                                                                            | 7030-108-C-0  | TRAIL, PCC, 5 IN                                      | SY   | 1,750    | \$54.00                        | \$94,500.00  | \$50.00                       | \$87,500.00  | \$45.00                             | \$78,750.00  |
| 13                                                                                                                                                                                            | 7030-108-E-0  | SIDEWALK, PCC, 4 IN                                   | SY   | 6        | \$100.00                       | \$600.00     | \$90.00                       | \$540.00     | 101.00                              | \$606.00     |
| 14                                                                                                                                                                                            | 7040-108-H-0  | PAVEMENT REMOVAL                                      | SY   | 68       | \$15.00                        | \$1,020.00   | \$7.50                        | \$510.00     | \$14.00                             | \$952.00     |
| 15                                                                                                                                                                                            | 8020-108-B-0  | PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE         | STA  | 2        | \$550.00                       | \$825.00     | \$1,000.00                    | \$1,500.00   | \$1,850.00                          | \$2,775.00   |
| 16                                                                                                                                                                                            | 8020-108-M-0  | GROOVES CUT FOR PAVEMENT MARKINGS                     | STA  | 2        | \$1,474.00                     | \$2,211.00   | \$1,000.00                    | \$1,500.00   | \$1,850.00                          | \$2,775.00   |
| 17                                                                                                                                                                                            | 8040-108-X-X  | TRAFFIC SIGNS                                         | EA   | 11       | \$415.00                       | \$4,565.00   | \$250.00                      | \$2,750.00   | \$262.50                            | \$2,887.50   |
| 18                                                                                                                                                                                            | 8030-108-A-0  | TEMPORARY TRAFFIC CONTROL                             | LS   | 1        | 3850.00                        | \$3,850.00   | 500.00                        | \$500.00     | \$8,925.00                          | \$8,925.00   |
| 19                                                                                                                                                                                            | 9010-108-B-0  | HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING | LS   | 1        | \$4,125.00                     | \$4,125.00   | \$7,500.00                    | \$7,500.00   | \$6,275.00                          | \$6,275.00   |
| 20                                                                                                                                                                                            | 9040-108-D-1  | FILTER SOCK OR FILTER SOCK FOR DITCH CHECK, 9 IN      | LF   | 1,800    | \$2.20                         | \$3,960.00   | \$2.00                        | \$3,600.00   | \$2.25                              | \$4,050.00   |
| 21                                                                                                                                                                                            | 9040-108-D-2  | FILTER SOCK OR FILTER SOCK FOR DITCH CHECK, REMOVAL   | LF   | 1,800    | \$0.83                         | \$1,494.00   | \$0.75                        | \$1,350.00   | \$0.75                              | \$1,350.00   |
| 22                                                                                                                                                                                            | 9040-108-J-0  | RIP RAP, CLASS D                                      | TON  | 4        | \$100.00                       | \$350.00     | \$170.00                      | \$595.00     | \$92.00                             | \$322.00     |
| 23                                                                                                                                                                                            | 9040-108-O-1  | STABILIZED CONSTRUCTION ENTRANCE                      | SY   | 64       | \$20.00                        | \$1,280.00   | \$31.25                       | \$2,000.00   | \$17.00                             | \$1,088.00   |
| 24                                                                                                                                                                                            | 9060-108-A-0  | CHAIN LINK FENCE, GENERAL, 72 IN                      | LF   | 190      | \$29.00                        | \$5,510.00   | \$43.75                       | \$8,312.50   | \$35.00                             | \$6,650.00   |
| 25                                                                                                                                                                                            | 9060-108-B-0  | GATES, GENERAL, 72 IN, 5 FT                           | EA   | 2        | \$1,023.00                     | \$2,046.00   | \$635.00                      | \$1,270.00   | \$500.00                            | \$1,000.00   |
| 26                                                                                                                                                                                            | 9060-108-E-0  | REMOVAL OF FENCE                                      | LF   | 220      | \$6.00                         | \$1,320.00   | \$7.25                        | \$1,595.00   | \$3.00                              | \$660.00     |
| 27                                                                                                                                                                                            | 11010-108-A-1 | CONSTRUCTION SURVEY                                   | LS   | 1        | \$4,950.00                     | \$4,950.00   | \$3,500.00                    | \$3,500.00   | \$4,725.00                          | \$4,725.00   |
| 28                                                                                                                                                                                            | 11010-108-B-1 | MONUMENT PRESERVATION AND REPLACEMENT                 | LS   | 1        | \$1,100.00                     | \$1,100.00   | \$500.00                      | \$500.00     | \$1,050.00                          | \$1,050.00   |
| 29                                                                                                                                                                                            | 11020-108-A-1 | MOBILIZATION                                          | LS   | 1        | \$10,000.00                    | \$10,000.00  | \$10,700.00                   | \$10,700.00  | \$18,750.00                         | \$18,750.00  |
| 30                                                                                                                                                                                            | 11050-108-A-0 | CONCRETE WASHOUT                                      | LS   | 1        | \$500.00                       | \$500.00     | \$1,500.00                    | \$1,500.00   | \$1,500.00                          | \$1,500.00   |
| 31                                                                                                                                                                                            | 12010-108-X-8 | BIKE RACK                                             | EA   | 5        | \$525.00                       | \$2,625.00   | \$350.00                      | \$1,750.00   | \$600.00                            | \$3,000.00   |
| TOTAL BASE BID                                                                                                                                                                                |               |                                                       |      |          |                                | \$231,753.00 |                               | \$244,966.70 |                                     | \$223,372.90 |
|                                                                                                                                                                                               |               |                                                       |      |          |                                |              |                               |              |                                     |              |

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| City of Marshalltown<br>Marshalltown, Iowa<br>6th Street Trail                   |               |                                                       |      |          | 430 E Grand Ave<br>Suite 101<br>Des Moines, IA 50309 |             |
|----------------------------------------------------------------------------------|---------------|-------------------------------------------------------|------|----------|------------------------------------------------------|-------------|
| TABULATION OF BIDS<br>Bid Letting Date: Tuesday, October 8, 2024 @ 10:00 AM CDST |               |                                                       |      |          | Phone: (515) 259-9190<br>Bolton-Menk.com             |             |
| Item No.                                                                         | ITEM CODE     | Description                                           | Unit | Quantity | OEL<br>Steamboat Rock, IA                            |             |
|                                                                                  |               |                                                       |      |          | Unit Price                                           | Amount      |
| 1                                                                                | 2010-108-C-0  | CLEARING AND GRUBBING                                 | LS   | 1        | \$8,840.00                                           | \$8,840.00  |
| 2                                                                                | 2010-108-D-1  | TOPSOIL, ON-SITE                                      | CY   | 974      | \$11.00                                              | \$10,714.00 |
| 3                                                                                | 2010-108-E-0  | EXCAVATION, CLASS 10                                  | CY   | 750      | \$22.00                                              | \$16,500.00 |
| 4                                                                                | 2010-108-G-0  | SUBGRADE PREPARATION                                  | SY   | 2,428    | \$4.50                                               | \$10,926.00 |
| 5                                                                                | 2010-108-I-0  | SUBBASE, GRANULAR, 4 IN                               | SY   | 2,428    | \$11.00                                              | \$26,708.00 |
| 6                                                                                | 2010-108-L-0  | COMPACTION TESTING                                    | LS   | 1        | \$2,700.00                                           | \$2,700.00  |
| 7                                                                                | 3010-108-D-0  | REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL           | CY   | 50       | \$83.00                                              | \$4,150.00  |
| 8                                                                                | 4030-108-A-1  | PIPE CULVERT, TRENCHED, RCP, 15 IN                    | LF   | 24       | \$115.00                                             | \$2,760.00  |
| 9                                                                                | 4030-108-B-0  | PIPE APRON, RCP, 15 IN                                | EA   | 2        | \$3,600.00                                           | \$7,200.00  |
| 10                                                                               | 6010-108-E-0  | MANHOLE ADJUSTMENT, MINOR                             | EA   | 1        | \$1,380.00                                           | \$1,380.00  |
| 11                                                                               | 7010-108-I-0  | PCC PAVEMENT SAMPLES AND TESTING                      | LS   | 1        | \$7,350.00                                           | \$7,350.00  |
| 12                                                                               | 7030-108-C-0  | TRAIL, PCC, 5 IN                                      | SY   | 1,750    | \$53.50                                              | \$93,625.00 |
| 13                                                                               | 7030-108-E-0  | SIDEWALK, PCC, 4 IN                                   | SY   | 6        | \$350.00                                             | \$2,100.00  |
| 14                                                                               | 7040-108-H-0  | PAVEMENT REMOVAL                                      | SY   | 68       | \$55.00                                              | \$3,740.00  |
| 15                                                                               | 8020-108-B-0  | PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE         | STA  | 2        | \$1,650.00                                           | \$2,475.00  |
| 16                                                                               | 8020-108-M-0  | GROOVES CUT FOR PAVEMENT MARKINGS                     | STA  | 2        | \$1,650.00                                           | \$2,475.00  |
| 17                                                                               | 8040-108-X-X  | TRAFFIC SIGNS                                         | EA   | 11       | \$450.00                                             | \$4,950.00  |
| 18                                                                               | 8030-108-A-0  | TEMPORARY TRAFFIC CONTROL                             | LS   | 1        | 11500.00                                             | \$11,500.00 |
| 19                                                                               | 9010-108-B-0  | HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING | LS   | 1        | \$4,150.00                                           | \$4,150.00  |
| 20                                                                               | 9040-108-D-1  | FILTER SOCK OR FILTER SOCK FOR DITCH CHECK, 9 IN      | LF   | 1,800    | \$2.20                                               | \$3,960.00  |
| 21                                                                               | 9040-108-D-2  | FILTER SOCK OR FILTER SOCK FOR DITCH CHECK, REMOVAL   | LF   | 1,800    | \$0.80                                               | \$1,440.00  |
| 22                                                                               | 9040-108-J-0  | RIP RAP, CLASS D                                      | TON  | 4        | \$630.00                                             | \$2,205.00  |
| 23                                                                               | 9040-108-O-1  | STABILIZED CONSTRUCTION ENTRANCE                      | SY   | 64       | \$55.00                                              | \$3,520.00  |
| 24                                                                               | 9060-108-A-0  | CHAIN LINK FENCE, GENERAL, 72 IN                      | LF   | 190      | \$45.00                                              | \$8,550.00  |
| 25                                                                               | 9060-108-B-0  | GATES, GENERAL, 72 IN, 5 FT                           | EA   | 2        | \$445.00                                             | \$890.00    |
| 26                                                                               | 9060-108-E-0  | REMOVAL OF FENCE                                      | LF   | 220      | \$8.90                                               | \$1,958.00  |
| 27                                                                               | 11010-108-A-1 | CONSTRUCTION SURVEY                                   | LS   | 1        | \$5,500.00                                           | \$5,500.00  |
| 28                                                                               | 11010-108-B-1 | MONUMENT PRESERVATION AND REPLACEMENT                 | LS   | 1        | \$1,100.00                                           | \$1,100.00  |
| 29                                                                               | 11020-108-A-1 | MOBILIZATION                                          | LS   | 1        | \$15,000.00                                          | \$15,000.00 |
| 30                                                                               | 11050-108-A-0 | CONCRETE WASHOUT                                      | LS   | 1        | \$3,300.00                                           | \$3,300.00  |
| 31                                                                               | 12010-108-X-8 | BIKE RACK                                             | EA   | 5        | \$1,100.00                                           | \$5,500.00  |
| TOTAL BASE BID                                                                   |               |                                                       |      |          | \$277,166.00                                         |             |
|                                                                                  |               |                                                       |      |          |                                                      |             |

 Denotes Mat



**BOLTON  
& MENK**

Real People. Real Solutions.

1519 Baltimore Drive  
Ames, IA 50010

Phone: (515) 233-6100  
Bolton-Menk.com

October 8, 2024

City of Marshalltown  
24 N Center Street  
Marshalltown, Iowa 50158

RE: 6<sup>th</sup> Street Trail  
Recommendation of Award  
Project No.: A13.116486

Dear Geoff:

At 10:00 A.M. on October 8, 2024, bids were received for the 6<sup>th</sup> Street Trail project. The Engineer's Estimate for the total base bid was \$309,518.00. 12 bids were received. All bidders were responsive, and bids are summarized as follows:

| Bidder              | Total Base Bid |
|---------------------|----------------|
| JC Construction     | \$277,779.20   |
| Howrey Construction | \$214,255.00   |
| Absolute Group      | \$236,249.40   |
| TK Concrete         | \$739,505.00   |
| Boommerrang         | \$237,982.80   |
| Boulder Contracting | \$284,899.00   |
| A&A Concrete        | \$259,079.00   |
| Concrete Connection | \$233,274.00   |
| Con-Struct          | \$231,753.00   |
| Caliber Concrete    | \$244,966.70   |
| Ramms Construction  | \$223,372.90   |
| OEL                 | \$277,166.00   |

The base bid received from Howrey Construction was 31% below the engineers estimate for the project, and was determined to be the lowest responsive, responsible bidder. Bolton & Menk, Inc. has reviewed the bid documents submitted and checked references on this bidder and was satisfied with the responses given.

TK Concrete was the apparent low bidder at the bid opening but after evaluating their bid it was determined they had an error in their proposal form. This irregularity adjusted their bid from \$209,162.00 to \$739,505.00. They listed a price for topsoil at \$550 per cubic yard and we believe they meant to use \$5.50 per cubic yard. The bid documents clearly state that in the event of a discrepancy the unit price shall govern so we are recommending utilizing the \$550 per cubic yard listed in their bid when analyzing their bid.

Therefore, Bolton & Menk, Inc. recommends award of the 6<sup>th</sup> Street Trail project to Howrey Construction, for the total base bid amount of \$214,255.00 (Two Hundred Fourteen Thousand, Two Hundred Fifty Five Dollars and no Cents)

The bid tabulation is attached for your use. Feel free to contact me should there be any questions related to this project.

Sincerely,

  
Greg Broussard, P.E.  
**Bolton & Menk, Inc.**

Attachment: Bid Tabulation

**RESOLUTION APPROVING INTERLOCAL GRANT AGREEMENT FOR THE  
IOWA/BYRNE-JUSTICE ASSISTANCE GRANT PROGRAM (JAG) \$15,923.00 SPLIT 50%  
WITH MARSHALL COUNTY, AND APPROVAL OF MEMORANDUM OF  
UNDERSTANDING TO SHARE GRANT FUNDS WITH MARSHALL COUNTY**

**WHEREAS**, the City of Marshalltown, Iowa has negotiated an Agreement with the STATE OF IOWA to provide a grant award of \$15,923.00, through the Edward Byrne Memorial Justice Assistance Grant (JAG) Program; and

**WHEREAS**, the City Council of the City of Marshalltown finds that this Agreement is in the best interest of the Council; and

**WHEREAS**, a public hearing was held, notifying the public of the grant award and proposed use of federal funds; and

**WHEREAS**, said Agreement should be approved and ratified by the Council of the City of Marshalltown, Iowa.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:**

**Section 1.** That the attached Agreement relating to the Edward Byrne Memorial Justice Assistance Grant (JAG) Program for FY 2024-2025 is hereby approved and ratified with the understanding it is shared equally with Marshall County and used to assist with law enforcement programming or equipment purchases.

**Section 2.** The council authorizes the Police Chief for the City of Marshalltown to enter into a Memorandum of Understanding with Marshall County to share the grant funds.

**Section 3.** That the Police Chief for the City of Marshalltown is hereby authorized and directed to execute said Agreements and submit all necessary documents to secure this federal funding on behalf of the City of Marshalltown.

**Section 4.** This Agreement and this resolution shall be in full force and effect from and after its passage and signature as by law provided.

Passed this 14<sup>th</sup> day of October 2024, and signed this \_\_\_\_\_ day of October 2024.

CITY OF MARSHALLTOWN, IOWA

\_\_\_\_\_  
Joel T.S. Greer, Mayor

ATTEST:

\_\_\_\_\_  
Alicia Hunter, City Clerk

# MARSHALLTOWN

## I O W A

Joel Greer, Mayor  
Carol Webb, City Administrator  
24 North Center Street  
Marshalltown, IA 50158  
PH 641.754.5701 | FX 641.754.5717

**TO:** Mayor and City Council  
**FROM:** Michael W. Tupper, Chief of Police  
**DATE:** 17 September 2024  
**RE:** 2024 Byrne-JAG Grant Award

### Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☒ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

### Plan Objective:

Schedule public hearing and direct the Chief of Police to enter into a Memorandum of Understanding to share these grant funds with Marshall County.

### Recommendation:

Staff recommends Council accept the 2024-2025 Byrne JAG award and authorize the Chief of Police to submit all necessary application documents to secure this federal funding. Additionally, staff recommends the Council authorize the Chief of Police to enter into a Memorandum of Understanding to share these grant funds with Marshall County.

### Budget Impact:

The police department's share of this grant award is \$7,882.00. The department will utilize forfeiture dollars or general fund dollars to cover any project costs above the \$7,882.00 grant award.

### Description/Background:

On September 5, 2024, the police department received email notification from the federal government notifying us that the City has been allocated \$15,764.00 in grant funding from the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. JAG legislation requires cities and counties to partner and share funds allocated as part of this federal program. These funds are traditionally split evenly with Marshall County. Consequently, the City of Marshalltown's share is \$7,882.00. These federal funds can be used for equipment or programming expenditures for FY 24-25. These funds cannot supplant funding already in place for law enforcement programming or equipment purchase plans.

While the grant award has already been announced, there is still an application and review process. As part of this process, we are required to approve a budget and spending plan via city council action.

### CITY COUNCIL

Melisa Fonseca, Barry Kell, Mike Ladehoff,  
Mark Mitchell, Greg Nichols, Jeff Schneider, Gary Thompson



Additionally, we are required to hold a public hearing to declare how these funds will be spent. This issue will be on the September 23, 2024 city council agenda as an action item to schedule a public hearing. The public hearing will take place on October 14, 2024.

Staff recommends Council accept this grant award and designate the City portion of these funds to be expended on the purchase of:

1. New handguns with optic systems.

The police department has been working for the last three budget years to replace department issued handguns and equip these firearms with modern optic systems. The department used Byrne-JAG funding in FY 2023-2024 toward this project. The department intends to do the same this FY.

**CITY COUNCIL**

Melisa Fonseca, Barry Kell, Mike Ladehoff,  
Mark Mitchell, Greg Nichols, Jeff Schneider, Gary Thompson



**THE STATE OF IOWA**

**COUNTY OF MARSHALL**

**INTERLOCAL AGREEMENT  
BETWEEN THE CITY OF MARSHALLTOWN, IOWA AND COUNTY OF MARSHALL, IOWA**

**2024 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD**

This Agreement is made and entered into this day of September 24, 2024, by and between The COUNTY of Marshall, acting by and through its governing body, the Board of Supervisors, hereinafter referred to as COUNTY, and the CITY of MARSHALLTOWN, acting by and through its governing body, the City Council, hereinafter referred to as CITY, both of MARSHALL County, State of IOWA, witnesseth:

**WHEREAS**, this Agreement is made under the authority of Section 28E, Iowa State Code: and

**WHEREAS**, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party: and

**WHEREAS**, each governing body finds that the performance of this Agreement is in the best interests of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement: and

**WHEREAS**, with a total grant award of \$15,764, the CITY agrees to provide the COUNTY \$7,882.00 from the JAG award for the purchasing of equipment in support of law enforcement in Marshall County and the City of Marshalltown agrees to retain \$7,882.00 for the purchasing of equipment in support of law enforcement services in the City of Marshalltown: and

**WHEREAS**, the CITY and COUNTY believe it to be in their best interests to reallocate the JAG funds.

**NOW THEREFORE, the COUNTY and CITY agree as follows:**

**Section 1.**

CITY agrees to pay COUNTY a total of \$7,882.00 of JAG funds.

**Section 2.**

COUNTY agrees to use \$7,882.00 for the 2024 JAG Grant Program until the programs end date.

**Section 3.**

Nothing in the performance of this Agreement shall impose any liability for claims against COUNTY other than claims for which liability may be imposed by the Tort Claims Act.

**Section 4.**

Nothing in the performance of this Agreement shall impose any liability for claims against CITY other than claims for which liability may be imposed by the Tort Claims Act.

### Section 5.

Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

### Section 6.

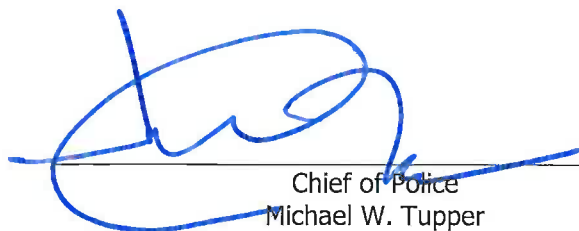
The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

### Section 7.

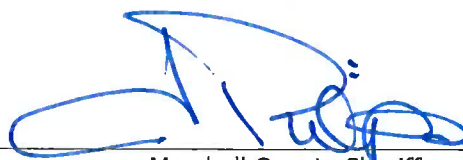
By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

CITY OF MARSHALLTOWN, IOWA

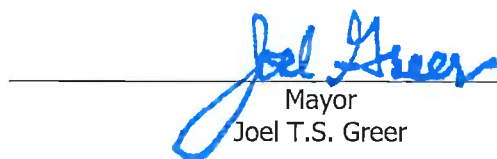
COUNTY OF MARSHALL, IOWA



Chief of Police  
Michael W. Tupper



Marshall County Sheriff  
Joel Phillips



Mayor  
Joel T.S. Greer



Chairman Board of Supervisors  
Jarret Heil



## 2024 Iowa Local JAG Allocations

Listed below are all jurisdictions in the state that are eligible for FY 2024 JAG funding, as determined by the JAG formula. For additional details regarding the JAG formula and award calculation process, with examples, please refer to the JAG Technical report here: <https://bjs.ojp.gov/library/publications/justice-assistance-grant-jag-program-2022> and current JAG Frequently Asked Questions here: <https://bja.ojp.gov/program/jag/frequently-asked-questions>.

### Finding your jurisdiction:

- (1) Disparate jurisdictions are listed in shaded groups below, in alphabetic order by county.
- (2) Direct allocations are listed alphabetically below the shaded, disparate groupings.
- (3) Counties that have an asterisk (\*) under the "Direct Allocation" column did not submit the level of violent crime data to qualify for a direct award from BJA, but are in the disparate grouping indicated by the shaded area. The JAG legislation requires these counties to remain a partner with the local jurisdictions receiving funds and must be a signatory on the required Memorandum of Understanding (MOU). A sample MOU is provided online at: <https://www.bja.gov/Funding/JAGMOU.pdf>. Disparate jurisdictions do not need to abide by the listed individual allocations, which are provided for information only. Jurisdictions in a funding disparity are responsible for determining individual amounts within the Eligible Joint Allocation and for documenting individual allocations in the MOU.

| State | Jurisdiction Name    | Government Type | Direct Allocation | Joint Allocation |
|-------|----------------------|-----------------|-------------------|------------------|
| IA    | BLACK HAWK COUNTY    | County          | *                 |                  |
| IA    | WATERLOO CITY        | Municipal       | \$43,150          | \$43,150         |
|       |                      |                 |                   |                  |
| IA    | CERRO GORDO COUNTY   | County          | *                 |                  |
| IA    | MASON CITY CITY      | Municipal       | \$10,933          | \$10,933         |
|       |                      |                 |                   |                  |
| IA    | CLINTON COUNTY       | County          | *                 |                  |
| IA    | CLINTON CITY         | Municipal       | \$16,418          | \$16,418         |
|       |                      |                 |                   |                  |
| IA    | DES MOINES COUNTY    | County          | *                 |                  |
| IA    | BURLINGTON CITY      | Municipal       | \$14,819          | \$14,819         |
|       |                      |                 |                   |                  |
| IA    | DUBUQUE COUNTY       | County          | *                 |                  |
| IA    | DUBUQUE CITY         | Municipal       | \$28,840          | \$28,840         |
|       |                      |                 |                   |                  |
| IA    | JOHNSON COUNTY       | County          | *                 |                  |
| IA    | IOWA CITY CITY       | Municipal       | \$21,684          | \$21,684         |
|       |                      |                 |                   |                  |
| IA    | LINN COUNTY          | County          | *                 |                  |
| IA    | CEDAR RAPIDS CITY    | Municipal       | \$49,470          | \$49,470         |
|       |                      |                 |                   |                  |
| IA    | MARSHALL COUNTY      | County          | *                 |                  |
| IA    | MARSHALLTOWN CITY    | Municipal       | \$15,764          | \$15,764         |
|       |                      |                 |                   |                  |
| IA    | POLK COUNTY          | County          | \$11,150          |                  |
| IA    | DES MOINES CITY      | Municipal       | \$161,959         | \$173,109        |
|       |                      |                 |                   |                  |
| IA    | POTTAWATTAMIE COUNTY | County          | *                 |                  |
| IA    | COUNCIL BLUFFS CITY  | Municipal       | \$38,610          | \$38,610         |
|       |                      |                 |                   |                  |
| IA    | SCOTT COUNTY         | County          | *                 |                  |
| IA    | DAVENPORT CITY       | Municipal       | \$77,765          | \$77,765         |
|       |                      |                 |                   |                  |
| IA    | STORY COUNTY         | County          | *                 |                  |
| IA    | AMES CITY            | Municipal       | \$14,601          | \$14,601         |
|       |                      |                 |                   |                  |
| IA    | WAPELLO COUNTY       | County          | *                 |                  |
| IA    | OTTUMWA CITY         | Municipal       | \$23,790          | \$23,790         |

[illegible]

**City of Marshalltown**  
**Police Department**



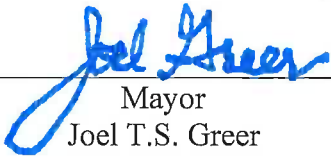
**Joel Greer, Mayor**  
**Carol Webb, City Administrator**  
**Michael W. Tupper, Chief of Police**  
**909 South 2nd Street**  
**Marshalltown, IA 50158-4911**  
**Tel - (641) 754-5725**  
**Fax - (641) 752-1211**

September 24, 2024

RE: FY 24 Local JAG Application

To Whom It May Concern,

The City of Marshalltown and the County of Marshall do not have pending applications submitted within the last 12 months for federally funded assistance or subgrants (including cooperative agreements) that include requests for funding to support the same projects being proposed under this solicitation and will cover the identical cost items outlined in the budget narrative and worksheet in the application under this solicitation. This disclosure includes both direct applications for federal funding (e.g., applications to federal agencies) and indirect applications for such funding (e.g., applications to State agencies that will be sub-awarding federal funds).

  
Mayor  
Joel T.S. Greer

  
Chairman Board of Supervisors  
Jarret Heil

**CITY COUNCIL**

Melisa Fonseca, Barry Kell, Mike Ladehoff,  
Mark Mitchell, Greg Nichols, Jeff Schneider, Gary Thompson

**City of Marshalltown  
Police Department**



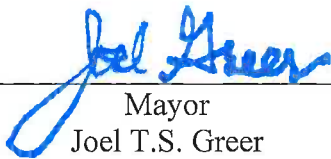
**Joel Greer, Mayor  
Carol Webb, City Administrator  
Michael W. Tupper, Chief of Police  
909 South 2nd Street  
Marshalltown, IA 50158-4911  
Tel - (641) 754-5725  
Fax - (641) 752-1211**

September 21, 2024

RE: FY 24 Local JAG Application

To Whom It May Concern,

The City of Marshalltown/County of Marshall are not currently designated high risk by another federal grant making agency. This includes any status requiring additional oversight by a federal agency due to past programmatic or financial concerns.

  
Mayor  
Joel T.S. Greer

  
Chairman Board of Supervisors  
Jarret Heil

**CITY COUNCIL**

Melisa Fonseca, Barry Kell, Mike Ladehoff,  
Mark Mitchell, Greg Nichols, Jeff Schneider, Gary Thompson

## ORDINANCE 15092

### AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, BY REPEALING CHAPTER 72 PARKING RULES AND ADOPTING NEW CODE SECTIONS FOR CHAPTER 72 PARKING RULES

**WHEREAS**, the City Council of the City of Marshalltown, Iowa has adopted Chapter 72 Parking Rules; and

**WHEREAS**, the Plan Zoning Commission and staff have identified various provisions of Chapter 72 that require amendment; and

**WHEREAS**, the City Council finds the following amendment to be in the best interest of the City of Marshalltown.

### NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

**Section 1.** The Code of Ordinances of the City of Marshalltown is hereby amended by repealing Chapter 72: Parking Rules and adopting the following in its place:

#### CHAPTER 72: PARKING RULES

Section

##### **General**

72.001 Definitions

##### **Stopping, Standing, or Parking**

72.101 General prohibition

72.102 Overtime and alternate parking

72.103 Semi-tractors, trucks, or trailers

72.104 Responsibility for vehicles

72.105 Removal of unattended vehicle from bridge, tunnel, or causeway

72.106 Stopping on traveled way

72.107 Moving another's vehicle

72.108 Theaters, hotels, and auditoriums

72.109 Parking at right-hand curb

72.110 Parking within lines

72.111 Parking over 24 hours

72.112 Bus stops and taxicab stands

72.113 Street right-of-way & Terrace parking

72.114 Median strips

72.115 Parking in alleys

72.116 Municipally-owned parking lots

72.117 Street parking near intersections

##### **Parking on Residential Properties**

72.201 Purpose

72.202 Scope

- 72.203 Driveways; number, composition, location, and size
- 72.204 Driveway extensions in front yards; exceptions
- 72.205 Residential parking
- 72.206 Unlicensed, inoperable vehicles
- 72.207 Responsibility for violations
- 72.208 No prior notice, warning required

**Parking on Business Properties**

- 72.301 Purpose
- 72.302 Scope
- 72.303 Driveways and parking
- 72.304 Unlicensed, inoperable vehicles
- 72.305 Responsibility for violations
- 72.306 No prior notice, warning required

**Special Stops**

- 72.401 Railroads; obedience to signals; crossings
- 72.402 Primary roads designated as through highways
- 72.403 Emerging and yielding when emerging from private roadway, alley, building, or driveway

**Habitual Violator Penalty and Procedures**

- 72.501 Habitual violator
- 72.502 Removal and impoundment of illegally parked vehicles
- 72.503 Right of owner to redeem impounded vehicle
- 72.504 Right to hearing
- 72.505 Conduct of hearing

**Penalty**

- 72.999 Penalty

## **GENERAL**

### **§ 72.001 DEFINITIONS.**

(A) For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

ALLEY. The same as defined in § 156.M.003 of this code of ordinances.

BUSINESS: an organization or enterprising entity engaged in commercial, industrial, or professional activities. Businesses can be for-profit entities or non-profit organizations. Excludes home occupations (home-based businesses defined in § 156.C.007.G.1).

BUSINESS DISTRICT. The same as defined in § 70.001 of this code of ordinances.

CORNER LOT. A lot located at the junction of at least two streets or private ways, or at least two segments of a curved street or private ways, at which the angle of intersection is no greater than 135 degrees.

CURB CUT OR CURB DROP. A cut made through the street curb that has previously been authorized and approved by the city.

DRIVEWAY. A surface consisting of materials allowed in section § 72.203 constructed and maintained in quality, quantity, and size to prevent the creation of ruts in, or deterioration or damage to, the driveway surface or soil beneath from the operation or parking of vehicles, trailers, or recreational vehicles located within a yard and connected to an approved curb drop or entrance.

DRIVEWAY APRON. The portion of a driveway which is located in the street right-of-way.

DRIVEWAY EXTENSION. The portion of a driveway which is in excess of the allotted driveway width, which is contiguous to a driveway which shall lead to a curb drop or entrance, and which consists of materials allowed in section § 72.203 constructed and maintained in quality, quantity, and size to prevent the creation of ruts in, or deterioration or damage to, the driveway extension or soil beneath from the operation or parking of vehicles, trailers, recreational vehicles thereon.

DWELLING; DWELLING, APARTMENT; DWELLING, DUPLEX; DWELLING, MULTIPLEX; DWELLING, SINGLE-FAMILY ATTACHED; DWELLING, SINGLE-FAMILY DETACHED; DWELLING, TOWNHOUSE; and DWELLING, UNIT. The same as defined in § 156.M.003 of this code of ordinances.

ENTRANCE. A portion of the driveway that is the approved exit from a street or alley onto private property, which has previously been authorized and approved by the city.

FRONTAGE. The length of a property line of any one premises abutting and parallel to a public street right-of-way.

FRONT YARD. The portion of the parcel that is between the street right-of-way line and the front and closest face of the dwelling containing the primary entrance. Refer to § 156: Zoning for additional information.

LOT. A tract of land represented and identified by number or letter designation on an official plat.

REAR YARD. The portion of the parcel that remains that is not classified as either front, side street front, or side yard. Refer to § 156: Zoning for additional information.

RECREATIONAL VEHICLE. A vehicle designed for recreational use such as camping (means a vehicular or portable unit designed to be mounted on a chassis and wheels, which either has its own motive power or is mounted on or drawn by another vehicle, such as travel trailers, fifth wheel trailers, camping trailers, motor homes, or truck campers which may be used as a temporary dwelling or sleeping place.)

RESIDENCE DISTRICT. The same as defined in § 70.001 of this code of ordinances.

RESIDENTIAL ZONE. Any area of the city designated by the official zoning map of the city as Rural Residential (RR), Low-Density Residential (RL), Medium-Density Residential (RM), High-Density Residential (RH), or Planned Unit Development District with majority Residential Uses.

SIDE STREET FRONT YARD. On a corner lot, the portion of the parcel adjacent to street right-of-way that is between the front yard and parcel line opposite of the side of the primary entrance of the primary structure or dwelling. The side street front yard extends along the side of the structure/dwelling and the side street to the rear lot line. Refer to § 156: Zoning for additional information.

SIDE YARD. The portion of the parcel that is between the front yard and the rear and furthest face of the primary structure or dwelling that is not adjacent to the street right-of-way. Refer to § 156: Zoning for additional information.

STREET. The same as defined in § 156.M.003 of this code of ordinances.

TRAILER. The same as defined in § 70.001 of this code of ordinances.

VEHICLE. The same as defined in § 70.001 of this code of ordinances.

(B) All other words and terms, not enumerated in division (A) above shall be defined as provided in other chapters of this code of ordinances.

## **STOPPING, STANDING OR PARKING**

### **§ 72.101 GENERAL PROHIBITION.**

No person shall stop, stand, or park a vehicle, trailer, or recreational vehicle, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or traffic control device, in any of the following places:

- (A) On a sidewalk or portion thereof;
- (B) In front of a public or private driveway;
- (C) Within an intersection;
- (D) Within five feet of a fire hydrant;
- (E) On a crosswalk;
- (F) Within ten feet upon the approach to any flashing beacon, stop sign, or traffic control signal located at the side of a roadway;
- (G) Between a safety zone and the adjacent curb or within ten feet of points on the curb immediately opposite the ends of a safety zone, unless a different length is indicated by signs or markings;
- (H) Within 50 feet of the nearest rail of a railroad crossing, except when parked parallel with such rail and not exhibiting a red light;
- (I) Within 20 feet of the driveway entrance to any fire station and on the side of a street opposite the entrance to any fire station within 75 feet of the entrance when properly signed;



(J) Alongside or opposite any street excavation or obstruction when such stopping, standing, or parking would obstruct traffic;

(K) On the roadway side of any vehicle, trailer, or recreational vehicle stopped or parked at the edge or curb of a street;

(L) At any place where official signs prohibit stopping or parking;

(M) Upon any street within the corporate limits of the city when stopping, standing, or parking is prohibited by a general ordinance of uniform application relating to the removal of snow or ice from the streets;

(N) In front of a curb cut or ramp that is located on public or private property in a manner that blocks access to the curb cut or ramp; and/or

(O) On the terrace or easement area if visual hazard.

(P) On any grass or dirt except as otherwise noted in this chapter or § 156: Zoning.

Penalty, see § 71.999 and § 72.999. Statutory reference: Similar provisions, see I.C.A. § 321.358.

#### § 72.102 OVERTIME AND ALTERNATE PARKING.

(A) No person shall cause, allow, permit, or suffer any vehicle, trailer, or recreational vehicle registered in the name of or operated by such person to be parked overtime or beyond the period of legal parking time at any location designated.

(B) In reference to overtime parking, the method of parking shall be as follows: every vehicle, trailer, or recreational vehicle stopped or parked upon a roadway shall be stopped or parked with the wheels parallel with and within 18 inches of the curb, and not closer than four feet end to end from another vehicle, trailer, or recreational vehicle.

(C) (1) Overtime alternate parking shall apply to all streets within the incorporated limits of the city, except as to streets or portions of streets hereinafter expressly excluded or not signed as such.

(2) Overtime alternate parking shall apply to the entire length or course of said street within the incorporated limits of the city, except as to such portion hereinafter expressly excluded or not signed as such.

(D) Streets and avenues running in an easterly and westerly direction, parking on the south side of said street or avenue before 9:00 a.m. is prohibited on Monday, Wednesday, Friday, and Sunday, and on the north side of said street or avenue before 9:00 a.m. on Tuesday, Thursday, and Saturday.

(E) Streets and avenues running in a northerly and southerly direction, parking shall be prohibited on the west side of said streets and avenues before 9:00 a.m. Tuesday, Thursday, and Saturday, and on the east side of the street or avenue before 9:00 a.m. Monday, Wednesday, Friday and Sunday.

(F) This section shall have no application and is expressly declared to be inapplicable to the existing parking ordinances or regulations regarding the portions of streets and avenues bordering on and immediately adjacent to all public school grounds and also the portions of streets and avenues bordering on and immediately adjacent to all parochial school grounds.

(G) (1) General.

(a) A street or avenue beginning in a straight course from Main Street in a southerly and northerly direction, and then taking a diagonal course, shall for the purpose of this section be classified throughout its length as a north and south street or avenue. A street or avenue beginning in a straight course from Center Street in an easterly and westerly direction and then taking a diagonal course, shall, for the purpose of this section, be classified throughout its length as an east and west street or avenue.

(b) All other diagonal streets or avenues shall be deemed north and south streets if they angle less than 45 degrees from true north.

(c) All other diagonal streets or avenues shall be deemed east and west streets or avenues if they angle more than 45 degrees from true north.

(2) Curved streets. Streets curved in part shall be classified as north and south streets if the major portion thereof runs in a northerly and southerly direction. Streets curved in part shall be classified as east and west streets if the major portion thereof runs in an easterly and westerly direction.

(3) Specific designations. Brentwood Road and Brentwood Place shall be declared north and south streets or avenues for the purpose of this section. Brentwood Terrace shall be deemed and so declared an east and west street or avenue for the purpose of this section.

(H) (1) The principle of the use of alternate sides for the control of the parking or leave standing of vehicle, trailer, or recreational vehicle is hereby established.

(2) The hour of change shall be at 9:00 a.m. on each day of the week on the streets and avenues herein covered.

(I) Appropriate signs stating thereon "NO PARKING" followed by the days of the week on which a vehicle, trailer, or recreational vehicle shall not be parked or left standing shall be placed and maintained by the Street Department adjacent to the curb along the portions of the street included in the provisions of this section.

Penalty, see § 72.999.

#### § 72.103 SEMI-TRACTORS, TRUCKS OR TRAILERS.

(A) The stopping, parking, or leaving standing of a semi-tractor, truck, or trailer, either alone or in conjunction with each other with a five-and-one-half-ton license or more for more than three hours is considered an overtime parking violation and hereby prohibited in any residential zone in the city; provided, however, that, the Police Department shall allow parking in excess of three hours when the tractor, truck or trailer is parked to render a service in the immediate vicinity.

(B) Semi-trailers located within residential or commercial zones must be licensed, fully road operational, and may not be used for storage purposes unless part of an active city-permitted construction project.

Penalty, see § 72.999.

#### § 72.104 RESPONSIBILITY FOR VEHICLES.

(A) Scope of section. This section shall apply to all vehicles, trailers, or recreational vehicles parked within the city in violation of ordinances regulating parking.

(B) Owner's responsibility. If any vehicle, trailer, or recreational vehicle is found stopped, standing, or parked in any manner violative of ordinances concerning parking, when the identity of the operator cannot be determined, the owner or person or corporation in whose name the vehicle, trailer, or recreational vehicle is registered shall be held prima facie responsible for the violation.

Penalty, see § 72.999.

#### § 72.105 REMOVAL OF UNATTENDED VEHICLE FROM BRIDGE, TUNNEL OR CAUSEWAY.

Whenever any peace officer finds a vehicle, trailer, or recreational vehicle unattended upon any bridge or causeway or in any tunnel where such vehicle, trailer, or recreational vehicle constitutes

an obstruction to traffic, such officer is authorized to provide for the removal of such vehicle, trailer, or recreational vehicle to the nearest garage or other place of safety.

Statutory reference: Similar provisions, see I.C.A. § 321.357.

#### § 72.106 STOPPING ON TRAVELED WAY.

(A) (1) (i) Upon any state or federal highway outside of a business or residence district, no person shall stop, park or leave standing any vehicle, trailer, or recreational vehicle, whether attended or unattended, upon the paved or improved or main-traveled part of the state or federal highway when it is practical to stop, park or so leave such vehicle, trailer or recreational vehicle off such part of the state or federal highway, but in every event a clear and unobstructed width of at least 20 feet of such part of the state or federal highway opposite such standing vehicle, trailer, or recreational vehicle shall be left for the free passage of other vehicles and a clear view of such stopped vehicle shall be available from a distance of 200 feet in each direction upon such state or federal highway; provided, however, school buses may stop on a state or federal highway for receiving and discharge pupils, and all other vehicles shall stop for school buses which are stopped to receive or discharge pupils, as provided in § 71.089 of this code of ordinances.

(A) (1) (ii) Upon any street outside of a business or residence district, no person shall stop, park or leave standing any vehicle, trailer or recreational vehicle, whether attended or unattended, upon the main-traveled portion of the street designed for the through movement of vehicles, exclusive of auxiliary lanes or designated parking lanes/areas thereon as otherwise permitted by the City or as set forth in an approved ordinance; provided, however, school buses may stop on a street for receiving and discharge of pupils, and all other vehicles, trailers or recreational vehicles shall stop for school buses which are stopped to receive or discharge pupils, as provided in § 71.089 of this code of ordinances.

(2) This section shall not apply to a vehicle, trailer, or recreational vehicle making a turn as provided in § 71.040 of this code of ordinances.

(3) This section also does not apply to the stopping or parking of a maintenance vehicle or trailer operated by a street authority on the main-traveled way of any roadway when necessary to the function being performed and when early warning devices are properly displayed.

(B) The provisions of division (A) above shall not apply to the driver of any vehicle, trailer, or recreational vehicle that is disabled while on the paved or improved or main-traveled portion of a street in such manner and to such extent that it is impossible to avoid so stopping and temporarily leaving such disabled vehicle, trailer, or recreational vehicle in such position.

(C) Whenever any peace officer finds a vehicle, trailer, or recreational vehicle standing upon a street in violation of any of the provisions of this section, such officer is authorized to move such vehicle, trailer, or recreational vehicle or require the driver or other person in charge of the vehicle, trailer, or recreational vehicle to move the vehicle, trailer, or recreational vehicle to a position off the paved or improved or main-traveled part of such street.

Penalty, see § 71.999. Statutory reference: Similar provisions, see I.C.A. §§ 321.354 through 321.356.

#### § 72.107 MOVING ANOTHER'S VEHICLE.

No person shall move a vehicle, trailer, or recreational vehicle not owned by such person into any such prohibited area or away from a curb such distance as is unlawful.

Penalty, see § 71.999. Statutory reference: Similar provisions, see I.C.A. § 321.359.

#### § 72.108 THEATERS, HOTELS AND AUDITORIUMS.

A space of not to exceed 50 feet is reserved at the side of the street in front of any theater, auditorium, or hotel having more than 25 sleeping rooms, or other building where large assemblages of people are being held, within which space, when clearly marked as such, no vehicle, trailer, or recreational vehicle shall be left standing, parked or stopped, except in taking on or discharging passengers or freight, and then only for such length of time as is necessary for such purpose.

Penalty, see § 72.999. Statutory reference: Similar provisions, see I.C.A. § 321.360.

#### § 72.109 PARKING AT RIGHT-HAND CURB.

Except where angle or center parking or parking of a vehicle, trailer, or recreational vehicle with the left-hand wheels adjacent to and within 18 inches of the left-hand curb of a one-way roadway is permitted by ordinance, every vehicle, trailer, or recreational vehicle stopped or parked upon a roadway where there is an adjacent curb shall be so stopped or parked with the right-hand wheels of such vehicle, trailer, or recreational vehicle parallel with and within 18 inches of the right-hand curb.

Penalty, see § 72.999. Statutory reference: Similar provisions, see I.C.A. § 321.361.

#### § 72.110 PARKING WITHIN LINES.

Whenever stalls or sections for vehicles, trailers, or recreational vehicles are marked or painted upon the surface of any street or municipally owned or leased parking lot, the driver or operator of any vehicle, trailer, or recreational vehicle shall park the vehicle, trailer, or recreational vehicle within the limits of one of the stalls or sections and not over or across the lines.

Penalty, see § 72.999.

#### § 72.111 PARKING OVER 24 HOURS.

(A) It shall be unlawful for any person to stop, park, or leave standing any vehicle, trailer, recreational vehicle, machinery, mobile or movable equipment of any kind upon any street, avenue, alley, or highway for more than 24 consecutive hours; however, this section shall not apply to vehicles, trailers or recreational vehicles, machinery, mobile or movable equipment being used to move, deliver and/or take articles to and from a yard or building or structure located thereon or used in connection with providing a temporary service thereon for a reasonable period of time while in the active process of such use.

Penalty, see § 72.999.

#### § 72.112 BUS STOPS AND TAXICAB STANDS.

It shall be unlawful to stop, park, or leave standing any vehicle in any bus stop or taxicab stand, except that a temporary stop may be made to load or unload passengers.

Penalty, see § 72.999.

#### § 72.113 STREET RIGHT-OF-WAY & TERRACE PARKING.

Absent a designated parking area that does not create a visual hazard pursuant to 156.B.008a-1, it shall be unlawful for any person to park or leave standing any vehicle, trailer, or recreational vehicle on any street right-of-way or terrace area between the outside curb line of any public street, road or avenue and the outside walk line (if present) or right-of-way property line of any street at any time or to use such terrace for the storage or parking of any such vehicle, trailer, or recreational

vehicle; however, this section shall not apply to vehicles, trailers or recreational vehicles, machinery, mobile or movable equipment being used to move, deliver and/or take articles to and from a yard or building or structure located thereon or used in connection with providing a temporary service thereon for a reasonable period of time while in the active process of such use. Penalty, see § 72.999.

#### § 72.114 MEDIAN STRIPS.

It shall be unlawful for any person to stop, park, or leave standing any vehicle, trailer, or recreational vehicle on any part or portion of any median strip. Penalty, see § 72.999.

#### § 72.115 PARKING IN ALLEYS.

(A) It shall be unlawful to stop, park, or leave standing any vehicle, trailer, or recreational vehicle in any alley at any time, even for loading or unloading, where the city has strictly prohibited blocking of such alley by the posting of permanent or temporary signage. This subsection shall not apply to garbage, refuse, or recycling collection where loading and unloading occurs with the vehicle running; persons performing the collection services stay within 30 feet of the vehicle at all times; services are immediately and continuously rendered until the vehicle is moved; and services are anticipated to take less than 2 minutes.

(B) If no designated signage prohibiting the blocking of an alley exists, an alley may be blocked only to load or unload for a reasonable period of time, and in no event shall exceed 30 minutes.

Penalty, see § 72.999.

#### § 72.116 MUNICIPALLY-OWNED PARKING LOTS.

(A) *Blocking access or traffic flow in parking lots.* No vehicle, trailer, or recreational vehicle shall be parked in any lot in any manner or of such size to block the free access or flow of traffic in and through any parking lot.

(B) *Impoundment of vehicles left on municipally-owned parking lots.* Any vehicle parked or left standing on any municipally owned or municipally leased parking lot for longer than 72 continuous hours may be removed therefrom and stored under the direction of the Police Department or Parking and Code Enforcement Officer, and all costs of such removal and storage shall be payable by the operator or owner thereof. Any expense incurred therefor shall be in addition to the assessment of any fine or costs arising out of any violation of this subchapter.

(C) *Impoundment of semi-trucks, construction equipment, trailers, or recreational vehicles left overnight in municipally-owned parking lots.* Any semi-trucks, construction equipment, trailers, or recreational vehicles parked or left standing on any municipally owned or municipally leased parking lot overnight between the hours of 9:00 PM and 5:30 AM, without authorization from the Public Works Department, may be removed therefrom and stored under the direction of the Police Department or Parking and Code Enforcement Officer, and all costs of such removal and storage shall be payable by the operator or owner thereof. Any expense incurred therefor shall be in addition to the assessment of any fine or costs arising out of any violation of this subchapter.

Penalty, see § 72.999.

§ 72.117 STREET PARKING NEAR INTERSECTIONS.

- (A) It shall be unlawful to stop, park, or leave standing any vehicle, trailer, or recreational vehicle on any street or avenue within 20 feet of the sidewalk extended to the curb at any street or avenue intersection. In areas where no sidewalk exists, it shall be the extension of the street right-of-way line.
- (B) Upon application of the Director of Public Works/City Engineer at designated intersections and school crossings, it shall be unlawful to stop, park, or leave standing any vehicle, trailer, or recreational vehicle on any street or avenue within 40 feet of the sidewalk extended to the curb at any street or avenue intersection or within 40 feet of a school crossing. In areas where no sidewalk exists, it shall be the extension of the street right-of-way line.
- (C) Upon approval by the City Council as an ordinance, additional prohibited parking areas may be designated.
- (D) In divisions (B) and (C), above, it shall be indicated by appropriate signage. Yellow striping of the curb may be used in addition, all consistent with uniform practices.

Penalty, see § 72.999.

**PARKING ON RESIDENTIAL PROPERTIES**

§ 72.201 PURPOSE.

- (A) The purpose of the residential parking regulations in this subchapter is to prevent the unreasonable diminishing or impairment of established property values and aesthetics within the city and to preserve public health, safety, and welfare.

§ 72.202 SCOPE.

- (A) The regulations in this subchapter apply to all residential zoned districts and residential use properties, regardless of zone, within the city.
- (B) Nothing in this subchapter is intended to conflict with or supersede regulations in Chapter 156: Zoning, Article E – Parking, Loading, and Stacking. All applicable developments or use changes must meet §156.E. Properties that have applied for and been approved for Limited Use Permit, Special Use Permit, Variance, or other zoning-related requirements and waivers shall govern if a conflict in parking requirements are specifically listed and included in the permit or variance approved.

§ 72.203 DRIVEWAYS; NUMBER, COMPOSITION, LOCATION AND SIZE.

- (A) Composition of the driveway and entrance surface. Under this subchapter, a driveway and entrance shall be a surface constructed of materials as follows:

|                                                                        | <b>Allowable Driveway Approach Materials</b>                                           | <b>Allowable Front Yard / Side Street Front Yard Driveway &amp; Extension Materials</b> | <b>Allowable Rear and Side Yard Driveway &amp; Extension Materials</b>                                                                                                                               |
|------------------------------------------------------------------------|----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Driveways Installed prior to 2010 &amp; Continuously Maintained</b> | Concrete, Asphalt, Seal Coat, Solid Bricks, Gravel, or Crushed Stone                   | Concrete, Asphalt, Seal Coat, Solid Bricks, Gravel, or Crushed Stone                    | Concrete, Asphalt, Seal Coat, Solid Bricks, Gravel, or Crushed Stone                                                                                                                                 |
| <b>Driveways Installed after 01/01/2010 and prior to 10/01/2024</b>    | Concrete, Asphalt, or Solid Bricks                                                     | Concrete, Asphalt, or Solid Bricks                                                      | Concrete, Asphalt, Seal Coat, Solid Bricks, Gravel, or Crushed Stone                                                                                                                                 |
| <b>Driveways Installed on or after 10/01/2024</b>                      | Concrete (shall be a minimum of 6 inches) or Asphalt (shall be an equivalent strength) | Concrete, Asphalt, or Solid Bricks                                                      | Concrete, Asphalt, Seal Coat, or Solid Bricks.<br>Exception: Gravel or Crushed Stone shall be allowed if directly connected through the driveway to a gravel street, gravel alley, or grassed alley. |

Driveways shall be maintained in quality, quantity, and size to prevent the creation of ruts in or deterioration or damage to the driveway or soil beneath from the operation or parking of vehicles, recreational vehicles, or trailers.

(B) Location of driveway or parking areas.

(1) *Front yard.*

- a. Only one driveway shall be allowed in a front yard per street frontage, except that a duplex with garages located at each end of the building shall be permitted a driveway for each garage.
- b. No driveway shall be located in front of a dwelling, except for any dwelling area portions attached to and located above or behind a garage.
- c. A driveway shall not lead perpendicularly to the side of a garage where there is no garage door.
- d. A driveway shall be connected and lead to only one curb drop or entrance, except for residences on a corner lot located on a major or minor arterial or major collector roadway, as defined in the city's Comprehensive Plan and any future amendments to the plan, which can apply to the City Engineer for permission to connect a driveway to two curb drops for the sole purpose of allowing safe entry onto the roadway.

(2) *Additional Requirements*

- a. Parking of all vehicles, recreational vehicles, and trailers, must be in a permanent roofed structure or on a driveway or driveway extension meeting the materials allowed in section § 72.203.

- b. Driveway and parking areas must be connected to a driveway leading from an approved curb drop or entrance.
  - c. The maximum number of vehicles, recreational vehicles, and trailers, allowed to be parked at one time on a parcel outside of a permanent roofed enclosure shall be as follows:
    - i. Dwelling, Single-Family Attached; Dwelling, Single-Family Detached; Dwelling, Duplex; Dwelling, Townhouse; and Dwelling, Multiplex:
      - 1. Maximum quantity shall be in accordance with § 156.E.004.
      - 2. Any vehicle, trailer, or recreational vehicle longer than 30-feet in length shall count as two.
      - 3. There shall be a maximum of two trailers.
    - ii. Dwelling, Apartment:
      - 1. Maximum quantity shall be in accordance with § 156.E.004.
      - 2. Any vehicle, trailer, or recreational vehicle longer than 30-feet in length shall count as two.
- (3) The vehicle, trailer, or recreational vehicle wheels and any component touching the ground must be located entirely on surfacing in accordance with § 72.203.A.
- (4) *Maintenance.*
- a. Existing gravel or crushed stone must be maintained and have a minimum of 4 inches of depth, to be free from weeds and grass and to a depth to prevent erosion and rutting.
  - b. All other surfaces must meet the requirements of division (A) above.

(C) *Width of driveway.*

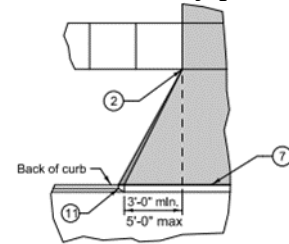
- (1) The maximum width of a driveway shall be based on the vehicle stall count of the permanent roofed vehicle enclosure (garage) and be no wider than the following:

|                             |                                                                                                                                                                                                                                                                                                                |
|-----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| No connected garage         | 10 feet (plus a maximum of one driveway extension)                                                                                                                                                                                                                                                             |
| 1 vehicle stall wide garage | 12 feet (plus a maximum of one driveway extension)                                                                                                                                                                                                                                                             |
| 2 vehicle stall wide garage | 24 feet (plus a maximum of one driveway extension)                                                                                                                                                                                                                                                             |
| 3 vehicle stall wide garage | 24 feet (plus a maximum of one driveway extension)                                                                                                                                                                                                                                                             |
| 4 stall garages and larger  | All 4-vehicle stall wide garages and larger shall be placed on the lot so all the garage doors do not face the primary street. Some or all of the doors shall be perpendicular to the street. The driveway width in the front yard shall not be greater than 24 feet, plus a maximum of one driveway extension |

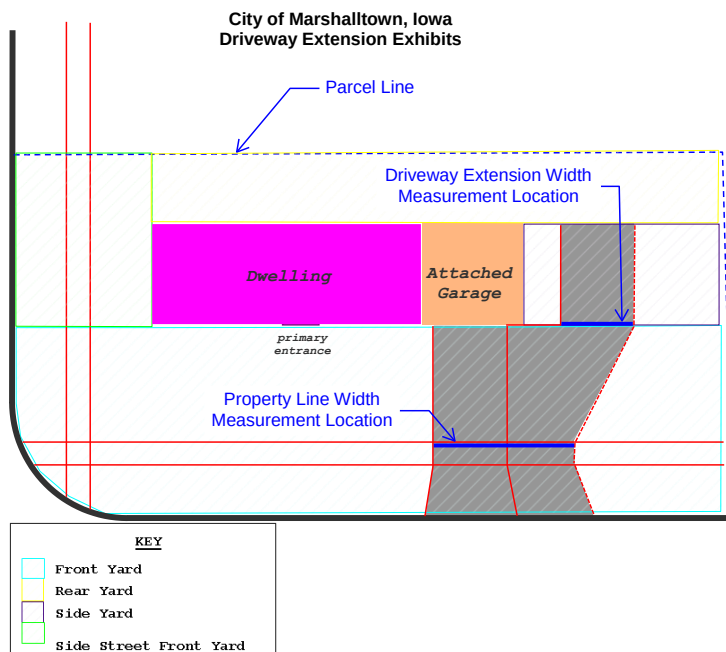
- (2) The driveway width shall be measured at the property line, as shown in the following exhibit.
- (3) In cases where the garage is more than four feet wider than the edge of a garage overhead door, the Engineering Office shall have the discretion to reclassify the stall count or allow driveway tapering. All approvals shall be noted on the driveway permit.

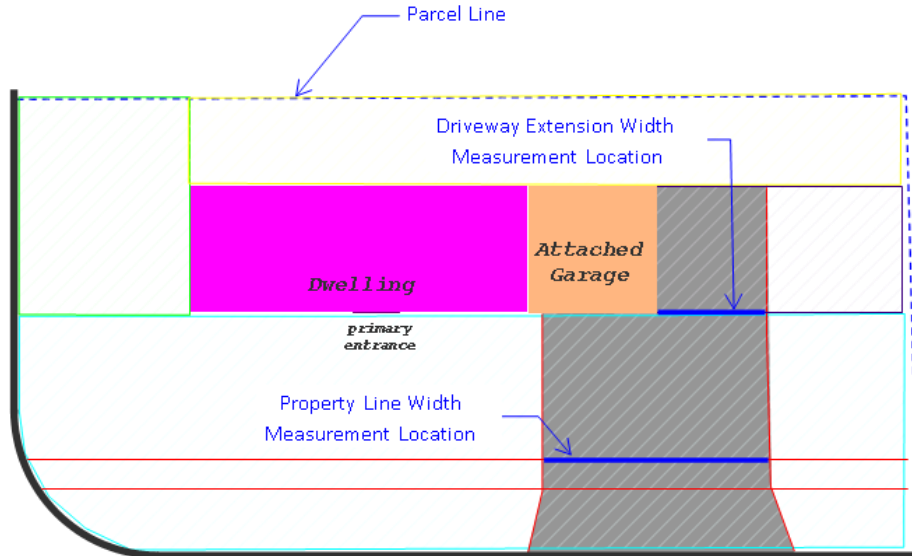


- (4) A driveway extension shall be a maximum width of 10 feet. If a driveway extension runs past the front face of the dwelling or garage as a driveway extension, the driveway extension's maximum width shall be measured perpendicular to the driveway extension at the location where the extension passes the front face, as shown in the following exhibit.
- (5) In situations where a driveway extension is located along the side of a structure with a roof overhang that causes conflict between vehicles, trailers, or recreational vehicles, the driveway extension may be increased in width by the amount of the roof overhang, up to four feet. Driveway extension tapering or width changes shall be utilized to reduce the allowable width back to the requirements, as documented on the driveway permit.
- (6) A curb cut or entrance may flare out between the property line and an approved entrance or curb cut in accordance with Marshalltown Supplementary Specifications to SUDAS, so long as not to cross a property line without written/recorded permission from the adjacent property owner. For Reference Only (SUDAS 2024 allows 3-5' flare)



**DETAIL A**  
(Residential/Agricultural Only)





(D) *Exemption for large lots.* Residential lots greater than one-half acre and with a front yard depth greater than 75 feet are exempt from the provisions of division (B) above and § 72.204 of this chapter, with the exception of paving requirements. A driveway permit application is required to be submitted and approved by the city to verify that the lot qualifies as a large lot. The driveway width at the property line shall not be greater than 24 feet with no opportunity for a driveway extension.

(E) *Exemption for approved planned unit developments (PUD).*

(1) Residential PUDs that have been approved by the Plan and Zoning Commission and the City Council are exempt from the provisions of divisions (B) and (C) above and § 72.204 of this chapter only if driveway regulations are included in the approved PUD plans.

(2) All front yard driveways and driveway extensions must be paved in accordance with divisions (A) and (B) above.

(F) *Responsibilities of owners.* Any person, corporation, or legal entity who is the owner, whether the legal or equitable titleholder, of a residential lot, shall be responsible for any violation of the driveway regulations provided in divisions (A), (B), and (C) above.

(G) Reasonable variations from these requirements may be approved by the City Engineer and the Planning Department jointly for unforeseen situations or unusual property configurations.

Penalty, see § 72.999

#### § 72.204 DRIVEWAY EXTENSIONS IN FRONT YARDS; EXCEPTIONS.

(A) (1) Prior written authorization of the Engineering Department or other authorized designee is required for all driveways and driveway extensions in front yards and regulations for authorization. No driveway extension shall be installed or construction thereon begun in any residential front yard without the prior written authorization of the Engineering Department or other authorized designee, issued to the owner, whether the legal or equitable title holder, of the lot.

(2) Prior to the Engineering Department or other authorized designee's consideration of any request for or issuance of a written authorization for any driveway or driveway extension in any

residential front yard, any owner, whether the legal or equitable title holder, of the lot, shall submit a written application and pay to the City Clerk a fee set by resolution.

(3) The Engineering Department or other authorized designee shall issue a written authorization for a driveway extension in a residential front yard to an owner, whether the legal or equitable title holder, of a residential lot, upon submission of an application by the owner and payment of the fee therefor and only if a proposed driveway extension will comply with all of the following, which shall be specified in writing in each written authorization issued:

(a) One driveway extension no wider than ten feet in width shall be permitted in a front yard;

(b) A driveway extension must be contiguous and parallel to the driveway;

(c) A driveway extension must be located between the driveway and the side property line in the direction away from the dwelling if there is sufficient space for placement between the driveway and that side property line; and

(d) The surface of a driveway extension must be a surface material allowed in section § 72.203 and constructed and maintained in quality, quantity, and size to prevent the creation of ruts in or deterioration or damage to the driveway extension or soil beneath from the operation or parking of vehicles, recreational vehicles or trailers.

(4) Any person, corporation, or legal entity who is the owner, whether the legal or equitable title holder, of a residential lot, shall be responsible for any violation of this section pertaining to driveways or driveway extensions.

(B) (1) The following driveways and driveway extensions, in existence on or before 2-26-2001, are excepted or grandfathered from any of the regulations in § 72.203 of this chapter and division (A) above that would otherwise prohibit them:

(a) Driveway extensions that otherwise conform to the driveway extension regulations prescribed by divisions (A)(3)(a), (A)(3)(b), (A)(3)(c), and (A)(3)(d) above without the necessity for Engineering Department or other authorized designee for a driveway extension that is located on the side of the driveway towards the dwelling, regardless if there exists sufficient space to have located the extension on the side of the driveway in the direction away from the dwelling;

(b) Driveways connected and leading to one or two approved existing curb cuts or entrances, which is in the nature of a circle-type or horseshoe-type driveway, whether located in front of a dwelling that otherwise conforms to the driveway regulations prescribed by § 72.203 of this chapter; or

(c) Driveways connected and leading to only one entrance from a street or alley, although the entrance has not been authorized and approved by the city, that otherwise conforms to the driveway regulations prescribed by § 72.203 of this chapter.

(2) The grandfather exceptions provided in this section shall automatically terminate for any driveway or driveway extension that is replaced, altered, or expanded on or after 2-26-2001. However, maintenance, without changing the configuration, of a grandfathered driveway or driveway extension will not terminate its grandfathered status.

Penalty, see § 72.999

#### § 72.205 RESIDENTIAL PARKING.

(A) *Residential parking off driveway or driveway extension prohibited.* It shall be unlawful for any person, corporation, or legal entity to park a vehicle, trailer, or recreational vehicle in the yard of any residential lot unless the vehicle, trailer, or recreational vehicle is parked completely upon a driveway, driveway extension, or combination thereof, a parking pad meeting the requirements

of Section 72.205(B), or in a permanent roofed enclosure. However, this section shall not apply to vehicles, trailers, or recreational vehicles being used to move, deliver, and/or take articles to and from a yard or building or structure located thereon or used in connection with providing a temporary service thereon for a reasonable period of time while in the active process of such use.

(B) *Parking Pad.* A residential property is allowed one parking pad not connected to a driveway provided the following conditions are met:

- 1) Size. The parking pad shall be no larger than 324 sf. Additionally, the combination of any accessory structure and parking pad shall not exceed what would be allowed by the lesser of the maximum footprint/floor area as shown in Table 156.C.007-1, Accessory Structure Dimensional Requirements.
- 2) Material. The parking pad shall be concrete, asphalt, or solid brick/pavers.
- 3) Setbacks. Unconnected parking pads shall not be located in front, side street, or side yards; they must be entirely in the rear. They shall have a minimum of five-feet setback from all property lines.
- 4) Separation. No parking pad shall be located closer than five feet to any other structure on three sides of the pad. One side of the pad may be adjacent to a structure on the property.
- 5) Commercial use. Parking pads located on residentially zoned or used property shall not be used for commercial purposes or for the storage of commercial vehicles or equipment, other than home occupations that comply with Chapter 156.
- 6) License/Registration. Any vehicle, trailer, or recreational vehicle parked on the parking pad shall be licensed or registered by the property owner or tenant.
- 7) Access Route. The access route to the parking pad shall be maintained with vegetation establishment without ruts. Wear marks from tire tracks that are bare from vegetation shall not be allowed.
- 8) Easements. Any parking pad placed within an easement, if allowed, shall be the property owner's sole risk, financial obligation, and maintenance responsibility to remove, repair, or replace in the event the easement holder removes or damages the pad.

(C) Parking of trucks, other than panel or pickup trucks of less than or equal to one-ton chassis capacity, is prohibited in residential areas, except to load/unload. Heavy commercial vehicles (including tractor-cab units rated over one ton) shall not be parked at any time in residential zoning districts except when work is being performed on that property.  
Penalty, see § 72.999.

#### § 72.206 UNLICENSED, INOPERABLE VEHICLES.

(A) It shall be unlawful for any person, corporation, or legal entity to park or store an unlicensed or inoperable vehicle, trailer, or recreational vehicle anywhere in the front, side, side street front, or rear yard, including upon any driveway or driveway extension unless the vehicle, trailer, or recreational vehicle is parked or stored in a permanent roofed enclosure. Mere licensing of an inoperable vehicle shall not constitute a defense to the finding that such vehicle violates this section.

(B) Nuisance vehicle removal, storage, redemption, or disposal regulations are outlined in § 95.010.

Penalty, see § 72.999.

#### § 72.207 RESPONSIBILITY FOR VIOLATIONS.

When the identity of the operator of a vehicle, trailer, or recreational vehicle cannot be determined, any person, corporation, or legal entity who was the registered owner of such vehicle, trailer, or recreational vehicle and any person, corporation, or legal entity who was in lawful possession of the residential lot where the violation occurred at the time of a violation shall be held prima facie responsible for any violation of the provisions of §§ 72.205 and 72.206 of this chapter.

#### § 72.208 NO PRIOR NOTICE, WARNING REQUIRED.

The offenses enumerated in this subchapter do not contain elements that require any prior notice or warning to be given to an offender regarding any offense.

### **PARKING ON BUSINESS PROPERTIES**

#### § 72.301 PURPOSE.

(A) The purpose of the business parking regulations in this subchapter is to prevent the unreasonable diminishing or impairment of established property values and aesthetics within the city and to preserve public health, safety, and welfare.

#### § 72.302 SCOPE.

(A) The regulations in this sub-chapter apply to all commercial-zoned districts and business-use properties, in a residential zone, within the city.

(B) Nothing in this sub-chapter is intended to conflict with or supersede regulations in Chapter 156: Zoning, Article E – Parking, Loading, and Stacking. All applicable developments or use changes must meet § 156.E. Properties that have applied for and been approved for Limited Use Permit, Special Use Permit, Variance, or other zoning-related requirements and waivers shall govern if a conflict in parking requirements is specifically listed and included in the permit or variance approved.

#### 72.303 DRIVEWAYS AND PARKING

(A) *Composition of driveway and entrance surface.* Under this sub-chapter, a driveway and entrance shall be a surface constructed of materials per table 72.203 (A). Driveways shall be maintained in quality, quantity, and size to prevent the creation of ruts in or deterioration or damage to the driveway or soil beneath from the operation or parking of vehicles, trailers, recreational vehicles, or any thereon. Existing gravel or crushed stone must be maintained and have a minimum of 6 inches of depth, and be free of weeds and grass

(B) Location of driveway and parking.

(1) Front yard.

a. Parking of all vehicles, recreational vehicles, and trailers, must be parked in a permanent roofed structure or on a driveway meeting the materials allowed in section § 72.303 or applicable sections of § 156 Zoning.

b. Only one driveway shall be allowed in a front yard per street frontage except where the driveway was approved as part of a parking lot.

c. No driveway shall be located in front of a dwelling unless it is the entrance to an approved parking lot.

d. A driveway shall not lead perpendicularly to the side of a garage where there is no garage door.

e. A driveway shall be connected and lead to only one curb drop or entrance, except for businesses on a corner lot located on a major or minor arterial or major collector roadway, as defined in the city's Comprehensive Plan and any future amendments to the plan, which can apply to the City Engineer for permission to connect a driveway to two curb drops for the sole purpose of allowing safe entry onto the roadway.

(2) Rear and side yards.

a. Parking of all vehicles, including licensed and operable vehicles, recreational vehicles, and trailers, must be parked in a permanent roofed structure or on a driveway meeting the materials allowed in section § 72.303 or applicable sections of § 156 Zoning.

b. Driveway and parking areas in a side-yard or rear-yard must be connected to a driveway leading from an approved curb drop or entrance.

(3) Exceptions

a. For businesses with a majority of sales being agricultural products or equipment and the lot(s) owned by the business site total over four acres, the product or equipment for sale may be displayed on grass or gravel.

b. For a group gathering (party, club, reception, meeting, community event, etc.) an unlimited number of vehicles may be parked anywhere on a lot for a maximum of eight hours but not overnight

c. Marshall County Fairgrounds shall be exempted from these regulations.

§ 72.304 UNLICENSED, INOPERABLE VEHICLES: It shall be unlawful for any person, corporation, or legal entity to park or store an unlicensed or inoperable vehicle anywhere unless it is parked or stored in a permanent roofed enclosure or allowed by § 156: Zoning, Mere licensing of an inoperable vehicle shall not constitute a defense to the finding that such vehicle violates this section.

§ 72.305 RESPONSIBILITY FOR VIOLATIONS: When the identity of the operator of a vehicle cannot be determined, any person, corporation, or legal entity who was the registered owner of such vehicle and any person, corporation, or legal entity who was in lawful possession of the lot where the violation occurred at the time of a violation may be held prima facie responsible for any violation of this subchapter.

§ 72.306 NO PRIOR NOTICE, WARNING REQUIRED: The offenses enumerated in this subchapter do not contain elements that require any prior notice or warning to be given to an offender regarding any offense.

## SPECIAL STOPS

### § 72.401 RAILROADS; OBEDIENCE TO SIGNALS; CROSSINGS

#### (A) *Obedience to signal of a train.*

(1) Whenever any driver approaches a railroad grade crossing and warning is given by automatic signal or crossing gates or a flag person or otherwise of the immediate approach of a train, the driver shall stop within 50 feet, but not less than 15 feet from the nearest track of such railroad and shall not proceed until they can do so safely.

(2) The driver shall stop and remain standing and shall not traverse such a grade crossing when a crossing gate is lowered or when a human flag person gives or continues to give a signal of the approach or passage of a train.

(B) *Stopping at a railroad crossing.* The driver approaching a railroad grade crossing across which traffic is regulated by a stop sign, a railroad sign directing traffic to stop or an official traffic control signal displaying a flashing red or steady circular red colored light shall stop before crossing the railroad at the first opportunity at either the clearly marked stop line or at a point near the crossing where the driver has a clear view of the approaching railroad traffic.

#### (C) *Certain vehicles, trailers, or recreational vehicles required to stop at railroad crossings.*

(1) (a) A driver carrying passengers for hire, a school bus or a vehicle carrying hazardous material and required to stop before crossing a railroad track by motor carrier safety rules adopted under I.C.A. § 321.449, before crossing at grade any track of a railroad, shall stop within 50 feet, but not less than 15 feet from the nearest rail.

(b) While stopped, the driver shall listen and look in both directions for an approaching train and signals indicating the approach of a train and shall not proceed until the driver can do so safely.

(2) No stop needs to be made at a crossing where a peace officer or a traffic control device directs traffic to proceed. No stop need be made at a crossing designated by an “exempt” sign. An exempt sign shall be posted only where the tracks have been partially removed on either side of the roadway.

#### (D) *Heavy equipment at railroad crossing.*

(1) No person shall operate or move any caterpillar tractor, steam shovel, derrick, roller, or any equipment or structure having a normal operating speed of six or less mph or a vertical body or load clearance of less than nine inches above the level surface of a roadway upon or across any tracks at a railroad grade crossing without first complying with this section.

(2) Notice of any such intended crossing shall be given to a superintendent of such railroad, and a reasonable time shall be given to such railroad to provide proper protection at such crossing.

(3) Before making any such crossing, the person operating or moving any such vehicle or equipment shall first stop the vehicle or equipment not less than ten feet or more than 50 feet from the nearest rail of such railway and while so stopped shall listen and look in both directions along such track for any approaching train and signals indicating the approach of a train and shall not proceed until the crossing can be made safely.

(4) No such crossing shall be made when a warning is given by automatic signal or crossing gates or a flag person or otherwise of the immediate approach of a railroad train or car.

Penalty, see §10.999. Statutory reference: Similar provisions, see I.C.A. §§ 321.341 through 321.344.

#### § 72.402 PRIMARY ROADS DESIGNATED AS THROUGH HIGHWAYS.

Primary roads and extensions of primary roads within the city are designated as through highways.

Statutory reference: Similar provisions, see I.C.A. § 321.350.

#### § 72.403 EMERGING AND YIELDING WHEN EMERGING FROM PRIVATE ROADWAY, ALLEY, BUILDING OR DRIVEWAY.

The driver of a vehicle emerging from a private roadway, alley, driveway, or building shall stop such vehicle immediately before driving onto the sidewalk area and, thereafter, the driver shall proceed into the sidewalk area only when the driver can do so without danger to pedestrian traffic, and the driver shall yield the right-of-way to any vehicular traffic on the street into which the driver's vehicle is entering.

Penalty, see § 71.999

#### HABITUAL VIOLATOR PENALTY AND PROCEDURES

##### § 72.501 HABITUAL VIOLATOR.

(A) For the purposes of this subchapter, a Notice of Parking Violation that has not been paid within 60 days of the violation date is considered delinquent.

(B) Any person who has five or more delinquent Notice of Parking Violations issued on a vehicle, trailer, or recreational vehicle or registration plate shall be deemed a habitual violator.

(C) No person shall park a vehicle, trailer, or recreational vehicle and permit it to remain standing upon any public street or municipal lot in the city when there are five or more delinquent Notice of Parking Violations outstanding against that vehicle or registration plate.

(D) A violation of this section shall place such vehicle, trailer, or recreational vehicle in the status of an illegally parked vehicle, and the vehicle, trailer, or recreational vehicle may be dealt with according to § 72.502 of this chapter.

Penalty, see § 72.999.

##### § 72.502 REMOVAL AND IMPOUNDMENT OF ILLEGALLY PARKED VEHICLES.

The Police Department or Parking and Code Enforcement Officer may remove and impound vehicles, trailers, or recreational vehicles that are stopped or parked in violation of this chapter or other city ordinances and, in so doing, may employ such means as are reasonably necessary. Impounded vehicles, trailers, or recreational vehicles shall be stored in a location designated by the city.

##### § 72.503 RIGHT OF OWNER TO REDEEM IMPOUNDED VEHICLE.

(A) The registered owner or person having a legal entitlement to possession of a vehicle, trailer, or recreational vehicle impounded pursuant to § 72.502 of this chapter may claim said vehicle by paying the associated city fees and the towing contractor fees for all charges attributable to the impoundment and storage of the vehicle, trailer, or recreational vehicle.

(B) If a hearing pursuant to § 72.505 of this chapter is held and a Hearing Officer determines there was no probable cause to impound the vehicle, the costs attributable to the impoundment shall be refunded upon the presentation to the city's Finance Director of:

- (1) A certificate of no probable cause issued by the city; and
- (2) The receipt for payment of charges attributed to the impound and storage.



(C) If a vehicle, trailer, or recreational vehicle was impounded pursuant to § 72.501 of this chapter, all delinquent Notice of Parking Violations must be satisfied. An administrative fee of \$50 will be required, payable to the City of Marshalltown.

(D) If the vehicle, trailer, or recreational vehicle is not claimed until after a hearing requested pursuant to § 72.504 of this chapter, the vehicle, trailer, or recreational vehicle may be claimed upon:

- (1) Payment of all charges referred to in § 72.505 of this chapter; or
- (2) Presentation of a certificate of no probable cause within two working days of its issuance to the party in possession of the vehicle, trailer, or recreational vehicle.

(E) Failure to timely present such a certificate will result in assumed liability on the part of the owner or person having legal entitlement to possession of the vehicle, trailer, or recreational vehicle for all related towing and storage charges.

#### § 72.504 RIGHT TO HEARING.

(A) The registered owner or person having legal entitlement to possession of a vehicle, trailer, or recreational vehicle impounded pursuant to this subchapter has a right to a post-seizure administrative hearing before a Hearing Officer designated by the City Administrator, to determine whether there was probable cause to impound the vehicle, trailer, or recreational vehicle and any personal property contained within; provided, the registered owner or person having legal entitlement to possession files a written demand with the City Clerk's office within five business days from the date of the impoundment. A copy of this subchapter shall be given to the person requesting a hearing.

(B) Failure to request a hearing within five business days or to attend a scheduled post-seizure hearing shall be deemed a waiver of the right to such a hearing.

#### § 72.505 CONDUCT OF HEARING.

(A) The post-seizure administrative hearing held under this subchapter shall be conducted before the Hearing Officer designated by the City Administrator within a reasonable period of time, but not to exceed 15 business days from the date of receipt of a written demand. Such hearing may be continued for good cause. The sole issue before the Hearing Officer shall be whether there was probable cause to impound the vehicle, trailer, or recreational vehicle and personal property contained within the vehicle, trailer, or recreational vehicle in question. The department causing the vehicle, trailer, or recreational vehicle to be impounded shall carry the burden of establishing that there was probable cause to impound the vehicle, trailer, or recreational vehicle in question. The Hearing Officer shall decide only that either there was or was not probable cause to impound the vehicle, trailer, or recreational vehicle and contents. If the Hearing Officer determines there was probable cause to impound the vehicle, trailer, or recreational vehicle and contents, the registered owner or person having a legal entitlement to possession of the vehicle, trailer, or recreational vehicle is responsible for payment of all charges attributable to the impoundment and storage of the vehicle, trailer, or recreational vehicle and the costs of the administrative hearing. If the Hearing Officer determines there was no probable cause, the Hearing Officer shall prepare a certificate of no probable cause and the charges paid shall be refunded pursuant to § 72.503 of this chapter.

(B) The proceedings at the administrative hearing shall be recorded by the Hearing Officer. Such recording shall serve as the official record of the administrative hearing. The City Clerk shall retain all such recordings until the retention period has expired.

(C) The decision of the Hearing Officer shall be final and in no way affect any criminal proceeding in connection with the impoundment in question.

(D) Criminal charges, if any, may only be challenged in the appropriate court.

#### § 72.999 PENALTY.

(A) (1) The penalty for violating any alternate, sidewalk, terrace, overtime parking, over line, blocking drive, not a space, parked 24 hours, parked 48 hours, no parking 2:30-5:30 AM, no parking anytime, left side to curb, yellow curb, 18" from curb, here to corner, permit violation, occupy 2 parking spaces, or here to alley parking provisions shall be a fine of \$20 if paid within 30 days of the violation. The penalty for violating snow ordinance parking provisions shall be a fine of \$25 if paid within 30 days of the violation. The penalty for violating fire lane and yard parking provisions shall be a fine of \$30 if paid within 30 days. The penalty for violating disabilities parking provisions shall be a fine of \$100.

(2) A late fee of \$5 shall be assessed to any Notice of Parking Violation that is not paid within 30 days of the violation date with the exception of disabilities parking violations.

(3) Fines shall not be paid in pennies. Payment of fines may be made by depositing the money in the Notice of Parking Violation envelope provided and dropping in the courtesy payment box located at City Hall or the Police Department, by paying in-person at City Hall, or by mailing the fee in the envelope provided with sufficient U.S. postage.

(4) Each subsequent hour that the vehicle, trailer, or recreational vehicle shall remain improperly parked after each summons is issued shall constitute a new and separate violation and shall incur the same penalty.

(5) If sufficient U.S. postage is not affixed when the citation is mailed such penalty shall be \$5.

(6) To contest a Notice of Parking Violation you must personally appear at the police department within 30 days for processing of a Court Citation and shall be subject to such costs as determined by the court.

(7) A vehicle registration hold may be placed on a vehicle with a delinquent Notice of Parking Violation. All fines must be paid before a registration hold is released. Further collection efforts may be taken by submitting delinquent fines to the State of Iowa Setoff Program for collection from State tax refunds.

(C) (1) Composition, location, and size of driveways and driveway extensions. Any person, corporation, or legal entity who is the owner, whether the legal or equitable title holder, of a residential lot who violates any of the regulations for the composition, location, or size of driveways and driveway extensions contained in this chapter may be charged either with a simple misdemeanor, which, upon conviction, is punishable pursuant to § 10.999(A) of this code of ordinances or a municipal infraction, which, upon judgment entered against a defendant, is punishable by the civil penalties and subject to the remedies defined in I.C.A. § 364.22 or any amendments thereto.

(2) Number of parked vehicles, trailers, or recreational vehicles. Any person, corporation, or legal entity who is the owner, whether the legal or equitable title holder, of a residential lot who violates any of the regulations for the number of parked vehicles, trailers, or recreational vehicles contained in this chapter may be issued a Notice of Parking Violation or charged with either a simple misdemeanor for subsequent offenses, which, upon conviction, is punishable pursuant to § 10.999(A) of this code of ordinances; or a municipal infraction, which, upon judgment entered against a defendant, is punishable by the civil penalties and subject to the remedies defined in

I.C.A. § 364.22 or any amendments thereto. Each day that a violation occurs or is permitted to exist constitutes a separate offense, whether charged as a Notice of Parking Violation, simple misdemeanor, or municipal infraction.

(D) Habitual Violators as outlined in 72.501 must pay all delinquent Notice of Parking Violations and the administrative fee of \$50 before the City will authorize the release of said vehicle. The violator must then pay all towing and storage fees to the tow company before the release.

**Section 3. Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 4. Severability Clause.** If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**Section 5. When Effective.** This ordinance shall be in full force and effect after its final passage, approval, and publication as provided by law.

Passed this \_\_\_\_ day of \_\_\_\_\_ 2024 and signed this \_\_\_\_ day of \_\_\_\_\_ 2024.

CITY OF MARSHALLTOWN, IOWA

\_\_\_\_\_  
Joel Greer, Mayor

ATTEST:

\_\_\_\_\_  
Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the \_\_\_\_ day of \_\_\_\_\_ 2024, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the \_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Alicia Hunter, City Clerk

# MARSHALLTOWN

## I O W A

Joel Greer, Mayor  
Carol Webb, City Administrator  
24 North Center Street  
Marshalltown, IA 50158  
PH 641.754.5701 | FX 641.754.5717

**TO:** Mayor and City Council  
**FROM:** Heather Thomas, Public Works Director  
**DATE:** October 14, 2024  
**RE:** Ordinance Revision \_ Chapter 72: Parking Rules

### Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

**Plan Objective:** Review policies, procedures, and ordinances for updates.

**Recommendation:** Adopt first reading of Chapter 72: Parking Rules amendment.

**Budget Impact:** N/A

### Description/Background:

#### UPDATE 10/14/24

During a discussion item on September 23<sup>rd</sup>, City Council had further discussions about adding language for an unconnected parking pad and provided majority direction to allow. The following language has been added to the Ordinance Revision for this allowance:

Section 72.205; Replace (A) with the following

(A) *Residential parking off driveway or driveway extension prohibited.* It shall be unlawful for any person, corporation, or legal entity to park a vehicle, trailer, or recreational vehicle in the yard of any residential lot unless the vehicle, trailer, or recreational vehicle is parked completely upon a driveway, driveway extension, or combination thereof, **a parking pad meeting the requirements of Section 72.205(B)**, or in a permanent roofed enclosure. However, this section shall not apply to vehicles, trailers, or recreational vehicles being used to move, deliver, and/or take articles to and from a yard or building or structure located thereon or used in connection with providing a temporary service thereon for a reasonable period of time while in the active process of such use.

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Greg Nichols, Jeff Schneider, Gary Thompson



Insert new Section 72.205 (B), renumber existing (B) to (C)

(B) *Parking Pad.* A residential property is allowed one parking pad not connected to a driveway provided the following conditions are met:

- 1) Size. The parking pad shall be no larger than 324 sf. Additionally, the combination of any accessory structure and parking pad shall not exceed what would be allowed by the lesser of the maximum footprint/floor area as shown in Table 156.C.007-1, Accessory Structure Dimensional Requirements.
- 2) Material. The parking pad shall be concrete, asphalt, or solid brick/pavers.
- 3) Setbacks. Unconnected parking pads shall not be located in front, side street, or side yards; they must be entirely in the rear. They shall have a minimum of five-foot setback from all property lines.
- 4) Separation. No parking pad shall be located closer than five feet to any other structure on three sides of the pad. One side of the pad may be adjacent to a structure on the property.
- 5) Commercial use. Parking pads located on residentially zoned or used property shall not be used for commercial purposes or for the storage of commercial vehicles or equipment, other than home occupations that comply with Chapter 156.
- 6) License/Registration. Any vehicle, trailer, or recreational vehicle parked on the parking pad shall be licensed or registered by the property owner or tenant.
- 7) Access Route. The access route to the parking pad shall be maintained with vegetation establishment without ruts. Wear marks from tire tracks that are bare from vegetation shall not be allowed.
- 8) Easements. Any parking pad placed within an easement, if allowed, shall be the property owner's sole risk, financial obligation, and maintenance responsibility to remove, repair, or replace in the event the easement holder removes or damages the pad.

Additionally, city staff have been made aware of public parking lots downtown being used for storage of commercial vehicles/trailers overnight since the city changed parking rules to allow up to 72 hours. City staff propose the following language change to not allow those in public parking lots.

#### Section 72.116

(B) *Impoundment of vehicles left on municipally-owned parking lots.* Any vehicle parked or left standing on any municipally owned or municipally leased parking lot for longer than 72 continuous hours may be removed therefrom and stored under the direction of the Police Department or Parking and Code Enforcement Officer, and all costs of such removal and storage shall be payable by the operator or owner thereof. Any expense incurred therefor shall be in addition to the assessment of any fine or costs arising out of any violation of this subchapter.

(C) *Impoundment of semi-trucks, construction equipment, trailers, or recreational vehicles left overnight in municipally-owned parking lots.* Any semi-trucks, construction equipment, trailers, or recreational vehicles parked or left standing on any municipally owned or municipally leased parking lot overnight between the hours of 9:00 PM and 5:30 AM, without authorization from the Public Works Department, may be removed therefrom and stored under the direction of the Police Department or Parking and Code Enforcement Officer, and all costs of such removal and storage shall be payable by the operator or owner thereof. Any expense incurred therefor shall be in addition to the assessment of any fine or costs arising out of any violation of this subchapter.

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We proposed the following Ordinance Amendment Schedule:

Un-table & Perform 1<sup>st</sup> Reading: October 14, 2024

2<sup>nd</sup> Reading: October 28, 2024

3<sup>rd</sup> Reading: November 11, 2024

***From previous Council Meeting Discussions:***

The City Council discussed Chapter 72: Parking Rules at the March 11<sup>th</sup> and March 25<sup>th</sup> meetings and requested the suggested amendments be reviewed by the Plan and Zoning Commission to cross reference them with Chapter 156 Zoning. Since those initial discussions, the Plan and Zoning Commission has discussed Chapter 72: Parking Rules at multiple meetings to cross reference with the ordinance amendment that was brought forward for revision to Chapter 156 Zoning: Parking, Loading, and Stacking. They recommended moving forward with an ordinance amendment of Chapter 72. The Planning and Zoning Commission's recommendations were brought forward for discussion at the August 26<sup>th</sup> meeting and for the 1<sup>st</sup> Reading of an ordinance amendment at the September 9<sup>th</sup> Meeting.

At the September 9<sup>th</sup> Meeting, the 1<sup>st</sup> Reading was tabled and staff were given direction to bring back a discussion item to allow a parking pad. The following are several options for discussion and consideration:

- a. From City Council Discussion 03/25/24, the following concept was discussed and presented to the Planning & Zoning Commission, who recommended not allowing a parking pad:  
A maximum of two parking pad spaces may be created per parcel without connection to a driveway, curb drop, or entrance for seasonal or temporary parking of licensed and operable vehicle that is not moved or driven off the parking pad more than 6 times annually and does not create ruts in the yard exceeding ½-inch as a result. The parking pad shall meet materials allowed in section § 72.038 and not be larger than 12-ft x 24-ft for each pad. Stand-alone parking pads shall not be closer than five feet to any established property line.
- b. Not allow (no changes to proposed Chapter 72) based on Plan & Zoning Commission recommendation prohibiting unconnected parking pads.
- c. From City Council Discussion 09/09/24, the following ideas were mentioned:
  1. Allow non-connected parking pad on lots over 1-acre.
  2. Access to parking pad shall be maintained without ruts.
  3. Commercial vehicles prohibited from parking on the parking pad.
  4. Maximum parking pad size: 12' x 24'.
  5. Reduce lot requirement size to 0.5-acre.
  6. Use square-foot size requirements in lieu of dimensions.
  7. Consider square foot allowance based on lot size (*after meeting*)

As city staff reviewed these, we decided the best path forward was to present potential language to allow a parking pad option within Chapter 72 and have council provide final direction whether to proceed with the change or hold to the P&Z recommendation to not allow unconnected parking pads.

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One of the comments we received was to treat it similar to zoning code's allowable accessory structure size. From Chapter 156, below is the table that outlines those requirements. The maximum floor area is larger than what staff would want to allow a parking pad, so the maximum footprint of 30% as a percentage of the permitted yard would be what would be considered comparable.

| Table 156.C.007-1, Accessory Structure Dimensional Requirements                                                                                                                                                                                     |                  |                                   |                                                                            |                                    |                         |                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-----------------------------------|----------------------------------------------------------------------------|------------------------------------|-------------------------|------------------------------|
| <i>Housing Type</i>                                                                                                                                                                                                                                 | <i>Lot Size</i>  | <i>Max. Footprint<sup>1</sup></i> | <i>Maximum Floor Area</i>                                                  | <i>Minimum Setback<sup>2</sup></i> | <i>Max. Wall Height</i> | <i>Max. Structure Height</i> |
| Single-Family and Duplex Residencies                                                                                                                                                                                                                | 0.5 acre or less | 30%                               | 1,000 s.f.                                                                 | 5 ft.                              | 10 ft.                  | 15 ft.                       |
|                                                                                                                                                                                                                                                     | 0.5 - 1 acre     | 30%                               | 1,600 s.f.                                                                 | 5 ft.                              | 12 ft.                  | 15 ft.                       |
|                                                                                                                                                                                                                                                     | 1 - 5 acres      | 30%                               | 3,000 s.f.                                                                 | 5 ft.                              | 12 ft.                  | 20 ft.                       |
|                                                                                                                                                                                                                                                     | 5 acres or more  | 30% plus                          | 5,000 s.f. plus 1,000 s.f. per acre over 5 acres not to exceed 10,000 s.f. | 10 ft.                             | 14 ft.                  | 20 ft.                       |
| Multi-family Residencies (Multiplex, Townhouse, Apartment)                                                                                                                                                                                          | Any Size         | 30%                               | 300 s.f. per unit                                                          | 10 ft.                             | 10 ft.                  | 15 ft.                       |
| <b>TABLE NOTES:</b><br><sup>1</sup> Calculated as a percentage of the permitted rear yard.<br><sup>2</sup> Minimum setback from property lines when structure located entirely in the rear yard. Refer to §156.C.007(E) for setback on corner lots. |                  |                                   |                                                                            |                                    |                         |                              |

City staff feel that unconnected parking pads should not be allowed in front yards nor side street front yards. City staff have some hesitation to allow parking pads in side yards. Our concern would be that a property owner be tempted regularly use that and the path driven on would essentially become a grass driveway, which is not allowed by code. Options would be to prohibit side yard parking pads (accessory structures are allowed within side yards but must meet primary structure setback requirements) or only allow on properties that have an existing driveway.

As far as size goes, if the intent would be to allow a camper or trailer – a 12 ft x 24 ft should be adequate for a large single item. We do like the idea of square footage in lieu of dimensions. 12 ft x 24 ft is 288 square feet. 288 square feet is also 16 x 18 ft. It is large enough for two small vehicles/trailers. A standard parking stall is 9 ft x 18 ft, so it would not allow for two larger vehicles. {18 ft x 18 ft is 324 square feet}

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Example A)

47.5 ft x 180 ft Lot (8,550 sf or 0.20 acres)

Rear Yard is ~103 ft x 47.5 ft or 4,892.5 sf

30% of rear yard is 1,467 sf; therefore, for accessory structures the 1,000 sf would govern.

Example B)

75 ft x 56 ft Lot (4,200 sf or 0.10 acres)

Rear Yard is ~12.5 ft x 75 ft or 937.5 sf

30% of rear yard is 281 sf; however, limited space in rear yard if 5' required setback would make it have to go in side yard, if allowed at all



Figure 3: Example B

Example C)

50 ft x 100 ft Lot (5,000 sf or 0.11 acres)

Rear Yard is 52 ft x 50 ft or 2,600 sf

30% of rear yard is 780 sf

There is an existing accessory structure 12 ft x 18 ft (216 sf)



Figure 4: Example D



Figure 1: Example A



Figure 2: Example C

Example D)

60 ft x 100 ft Lot (6,000 sf or 0.14 acres)

Rear Yard is 9 ft x 100 ft or 900 sf

30% of rear yard is 270 sf

There is an existing accessory structure located in both side/year yard: 16 ft x 18 ft (288 sf)

If 5' required setback would make it have to go in side yard, if allowed at all

In reviewing the smaller parcels, city staff feel that utilizing the square foot / size of the parcel may not be a good check box to use whether it is allowed or not. There are some 0.11-acre parcels that it would be

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okay, but there are some that it would look like the lot is packed with a house, a detached garage, and a parking pad, but nothing else.

City staff are also cognizant that some of the properties that struggle with having places to park their vehicles, especially some that may not get used frequently, are the smaller properties in town. The larger properties may have more ability for connected driveways.

If council wishes to proceed, city staff would offer the following language for consideration [insert in Section 72.025, between A and B; and add language to A that parking pad is also allowed for parking on]

(B) Parking Pad. A residential property is allowed one parking pad not connected to a driveway provided the following conditions are met:

- a) Size. The parking pad shall be no larger than 288 sf [or 324 sf].
- b) Material. The parking pad shall be concrete, asphalt, or solid brick/pavers.
- c) Setbacks. Unconnected parking pads shall not be located in front, side street, or side yards; they must be entirely in the rear. They shall have a minimum of five-foot setback from all property lines.
- d) Separation. No parking pad shall be located closer than five feet to any other structure on three sides of the pad. One side of the pad may be adjacent to a structure on the property.
- e) Commercial use. Parking pads located on residentially zoned or used property shall not be used for commercial purposes or for the storage of commercial vehicles or equipment, other than home occupations that comply with Chapter 156.
- f) Access Route. The access route to the parking pad shall be maintained with vegetation establishment without ruts. Wear marks from tire tracks that are bare from vegetation shall not be allowed.
- g) Easements. Any parking pad placed within an easement, if allowed, shall be the property owner's sole risk, financial obligation, and maintenance responsibility to remove, repair, or replace in the event the easement holder removes or damages the pad.

**CITY COUNCIL**

Melisa Fonseca, Barry Kell, Mike Ladehoff, Mark Mitchell,  
Greg Nichols, Jeff Schneider, Gary Thompson





September 5, 2024

**VIA EMAIL**

Alicia Hunter  
City Clerk/City Hall  
Marshalltown, IA

Re: Industrial Tax Exemption Ordinance  
Our File No. 422742-60

Dear Alicia:

Attached please find proceedings for use by the City Council covering the adoption of an ordinance amending Ordinance No. 13657 in order to update the City's industrial tax exemption ordinance under Chapter 427B of the Code of Iowa. Once the ordinance has been finally adopted, it must be published and a copy must be filed with the County Assessor of Marshall County. Please print extra copies of the ordinance for publishing and filing. Certificates are included in the proceedings to attest to each of those acts.

We will appreciate receiving executed copies of these proceedings as soon as they are available. Please contact John Danos or me if you have any questions.

Kind regards,

Amy Bjork

**Attachments**

cc: Carol Webb  
Cindy Kendall

MINUTES PROVIDING FOR FIRST  
CONSIDERATION OF AN ORDINANCE  
AMENDING ORDINANCE NO. 13657  
(INDUSTRIAL TAX EXEMPTION)

422742-60

Marshalltown, Iowa

September 9, 2024

The City Council of the City of Marshalltown, Iowa, met on September 9, 2024, at 5:30 p.m., at the City Council Chambers, 10 West State Street, in the City.

The Mayor presided and the roll was called showing members present and absent, as follows:

Present: Fonseca, Kell, Ladehoff, Mitchell, Nichols, Schneider

Absent: Thompson.

It was reported that it was necessary for the City Council to approve an amendment to Ordinance No. 13657 that was adopted on January 14, 1980, for the purpose of updating the types of facilities eligible for industrial tax exemption under Iowa Code Section 427B.1.

City Clerk Alicia Hunter introduced an ordinance entitled “Ordinance No. 15093 An Ordinance Amending Ordinance No. 13657 Relating to Partial Property Tax Exemptions for Industrial Property on Which Improvements Have Been Made, Providing a Schedule of Tax Exemption and Setting For the Procedure to Obtain Same.”

It was moved by Council Member Ladehoff and seconded by Council Member Kell that the ordinance be adopted. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: Fonseca, Kell, Ladehoff, Mitchell, Nichols, Schneider

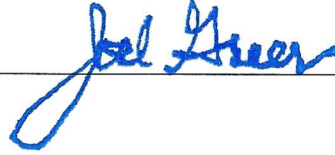
Nays: \_\_\_\_\_.

Whereupon, the Mayor declared the motion duly carried and declared that the ordinance had been given its initial consideration.

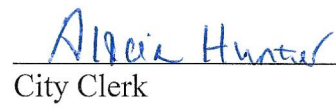
• • • • •

There being no further business to come before the meeting, it was upon motion adjourned.

Mayor

A handwritten signature in blue ink, appearing to read "Joel Guen", written over a horizontal line.

Attest:

A handwritten signature in blue ink, appearing to read "Alicia Hunter", written over a horizontal line.  
City Clerk

MINUTES PROVIDING FOR SECOND  
COSIDERATION OF AN ORDINANCE  
AMENDING ORDINANCE NO. 13657  
(INDUSTRIAL TAX EXEMPTION)

(Second Consideration)

420131-125

Marshalltown, Iowa

September 23, 2024

The City Council of Marshalltown, Iowa, met on September 23, 2024 at 5:30 p.m., at the City Council Chambers, 10 West State Street, in the City.

The Mayor presided and the roll was called showing the members present and absent, as follows:

Present: Fonseca, Kell, Ladehoff, Mitchell, Schneider, Thompson

Absent: Nichols.

The City Clerk announced that, on September 9, 2024, the City Council had given its initial consideration and had adopted an ordinance entitled "Ordinance No. 15093. An Ordinance Amending Ordinance No. 13657 Relating to Partial Property Tax Exemptions for Industrial Property on Which Improvements Have Been Made, Providing a Schedule of Tax Exemption and Setting For the Procedure to Obtain Same."

It was moved by Council Member Schneider and seconded by Council Member Ladehoff that the aforementioned ordinance be given its second consideration and that it be adopted.

The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: Fonseca, Kell, Ladehoff, Mitchell, Schneider, Thompson

Nays: \_\_\_\_\_.

Whereupon, the Mayor declared the motion duly carried and declared that said ordinance had been given its second consideration.

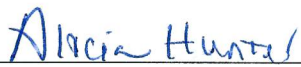
• • • • •

There being no further business to come before the meeting, it was upon motion adjourned.

Mayor



Attest:

  
\_\_\_\_\_  
City Clerk

MINUTES PROVIDING FOR FINAL  
CONSIDERATION AND ADOPTION OF  
AN ORDINANCE AMENDING  
ORDINANCE NO. 13657 (INDUSTRIAL  
TAX EXEMPTION)

(Final Consideration and Adoption)

422742-60

Marshalltown, Iowa

October 14, 2024

The City Council of the City of Marshalltown, Iowa, met on October 14, 2024 at 5:30 p.m., at the City Council Chambers, 10 West State Street, in the City.

The Mayor presided and the roll was called showing members present and absent, as follows:

Present: \_\_\_\_\_

Absent: \_\_\_\_\_.

The City Clerk announced that, on September 9, 2024, and on September 23, 2024, the City Council had given its initial and second consideration and had adopted an ordinance entitled “Ordinance No. 15093. An Ordinance Amending Ordinance No. 13657 Relating to Partial Property Tax Exemptions for Industrial Property on Which Improvements Have Been Made, Providing a Schedule of Tax Exemption and Setting For the Procedure to Obtain Same.”

It was moved by Council Member \_\_\_\_\_ and seconded by Council Member \_\_\_\_\_ that the aforementioned ordinance be given its final consideration and that it be adopted. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_.

Whereupon, the Mayor declared the motion duly carried and declared that said ordinance had been duly adopted as follows:

## ORDINANCE NO. 15093

AN ORDINANCE AMENDING ORDINANCE NO. 13657 RELATING TO PARTIAL PROPERTY TAX EXEMPTIONS FOR INDUSTRIAL PROPERTY ON WHICH IMPROVEMENTS HAVE BEEN MADE, PROVIDING A SCHEDULE OF TAX EXEMPTION AND SETTING FOR THE PROCEDURE TO OBTAIN SAME

WHEREAS, the City Council of the City of Marshalltown, Iowa (the “City”), on January 14, 1980, enacted Ordinance No. 13657 providing for a partial tax exemption from property taxation of the actual value added to industrial real estate by new construction of industrial real estate, pursuant to Section 427B.1 of the Code of Iowa; and

WHEREAS, it is now necessary amend Ordinance No. 13657 to provide for a partial tax exemption for all of the reasons specified in section 427B.1 of the Code of Iowa including new construction of industrial real estate, research-service facilities, warehouses, distribution centers and the acquisition of or improvement to machinery and equipment assessed as real estate pursuant to Section 427A.1, subsection 1, paragraph “e” of the Code of Iowa;

BE IT ENACTED by the City Council of Marshalltown, Iowa that Ordinance No. 13657 approved by the City Council on January 14, 1980 be amended to read as follows:

Section 1. Purpose. The purpose of this Ordinance is to provide for a partial exemption from property taxation of the actual value added to industrial real estate by the new construction of industrial real estate, research-service facilities, warehouses, distribution centers and the acquisition of or improvement to machinery and equipment assessed as real estate.

Section 2. Definitions. For use in this Ordinance, the following terms are defined:

A. “New construction” means new buildings and structures and includes new buildings and structures which are constructed as additions to existing buildings and structures. “New construction” does not include reconstruction of an existing building or structure which does not constitute complete replacement of an existing building or structure or refitting of an existing building or structure, unless the reconstruction of an existing building or structure is required due to economic obsolescence and the reconstruction is necessary to implement recognized industry standards for the manufacturing and processing of specific products and the reconstruction is required for the owner of the building or structure to continue to competitively manufacture or process those products, which determination shall receive prior approval from the City Council of the City.

B. “New machinery and equipment assessed as real estate” means new machinery and equipment assessed as real estate pursuant to Section 427A.1, Subsection 1, Paragraph “e”, Code of Iowa, unless the machinery or equipment is part of the normal replacement or operating process to maintain or expand the existing operational status.

C. “Actual value added” means the actual value added as of the first year for which the exemption is received, except that actual value added by improvements to



machinery and equipment means the actual value as determined by the assessor as of January 1 of each year for which the exemption is received.

D. “Research-service facilities” means a building or group of buildings devoted primarily to research and development activities, including, but not limited to, the design and production or manufacture of prototype products for experimental use, and corporate-research services which do not have a primary purpose of providing on-site services to the public.

E. “Warehouse” means a building or structure used as a public warehouse for the storage of goods pursuant to Chapter 554, Article 7, of the Code of Iowa, except that it does not mean a building or structure used primarily to store raw agricultural products or from which goods are sold at retail.

F. “Distribution center” means a building or structure used primarily for the storage of goods which are intended for subsequent shipment to retail outlets. “Distribution center” does not mean a building or structure used primarily to store raw agricultural products, used primarily by a manufacturer to store goods to be used in the manufacturing process, used primarily for the storage of petroleum products, or used for the retail sale of goods.

Section 3. Period of Partial Exemption. The actual value added to industrial real estate by the new construction of industrial real estate, research-service facilities, warehouses, distribution centers, and the acquisition of or improvement to machinery and equipment assessed as real estate, is eligible to receive a partial exemption from taxation for a period of five (5) years.

Section 4. Amounts Eligible for Exemption. The amount of actual value added which is eligible to be exempt from taxation shall be as follows:

- A. For the first year, seventy-five percent (75%)
- B. For the second year, sixty percent (60%)
- C. For the third year, forty-five percent (45%)
- D. For the fourth year, thirty percent (30%)
- E. For the fifth year, fifteen percent (15%)

Section 5. Limitations. The granting of the exemption under this Ordinance for new construction constituting complete replacement of an existing building or structure shall not result in the assessed value of the industrial real estate being reduced below the assessed value of the industrial real estate before the start of the new construction added.

Section 6. Applications. An application shall be filed for each project resulting in actual value added for which an exemption is claimed.

A. The application for exemption shall be filed by the owner of the property with the local assessor by February 1 of the assessment year in which the value added is first assessed for taxation.

B. Applications for exemption shall be made on forms prescribed by the Director of Revenue and shall contain information pertaining to the nature of the improvement, its cost, and other information deemed necessary by the Director of Revenue.

Section 7. Prior Approval. A person may submit a proposal to the City Council to receive prior approval for eligibility for a tax exemption on new construction. If the City Council resolves to consider such proposal, it shall publish notice and hold a public hearing thereon. Thereafter, at least thirty days after such hearing the City Council, by ordinance, may give its prior approval of a tax exemption for new construction if the new construction is in conformance with City zoning plans. Such prior approval shall not entitle the owner to exemption from taxation until the new construction has been completed and found to be qualified real estate.

Section 8. Exemption Repealed. When in the opinion of the City Council continuation of the exemption granted by this Ordinance ceases to be of benefit to the City, the City Council may repeal this Ordinance, but all existing exemptions shall continue until their expiration.

Section 9. Dual Exemptions Prohibited. A property tax exemption under this Ordinance shall not be granted if the property for which the exemption is claimed has received any other property tax exemption authorized by law.

Section 10. Repealer. All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed.

Section 11. Severability Clause. If any section, provision, or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of this Ordinance as a whole, or any section, provision, or part thereof not adjudged invalid or unconstitutional.

Section 12. When Effective. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Adopted this 14<sup>th</sup> day of October, 2024.

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Mayor

Attest:

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City Clerk

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There being no further business to come before the meeting, it was upon motion adjourned.

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Mayor

Attest:

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City Clerk

STATE OF IOWA  
COUNTY OF MARSHALL                      SS:  
CITY OF MARSHALLTOWN

I, The undersigned, City Clerk of the City of Marshalltown, do hereby certify that the attached is a true, correct and complete copy of all the records of the Council of the City relating to the adoption of an ordinance entitled “An Ordinance Amending Ordinance No. 13657 Relating to Partial Property Tax Exemptions for Industrial Property on Which Improvements Have Been Made, Providing a Schedule of Tax Exemption and Setting For the Procedure to Obtain Same.”

WITNESS MY HAND this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
City Clerk

STATE OF IOWA

SS:

MARSHALL COUNTY

I, the undersigned, County Assessor of Marshall County, in the State of Iowa, do hereby certify that on the \_\_\_\_ day of \_\_\_\_\_, 2024, the City Clerk of the City of Marshalltown, Iowa, filed in my office a copy of an ordinance of the City shown to have been adopted by the Council and approved by the Mayor thereof on October 7, 2024, entitled: "Ordinance No. \_\_\_\_\_. An Ordinance Amending Ordinance No. 13657 Relating to Partial Property Tax Exemptions for Industrial Property on Which Improvements Have Been Made, Providing a Schedule of Tax Exemption and Setting For the Procedure to Obtain Same," and that I have duly placed a copy of the ordinance on file in my records.

WITNESS MY HAND this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
County Auditor

STATE OF IOWA  
COUNTY OF MARSHALL                      SS:  
CITY OF MARSHALLTOWN

I, the undersigned, City Clerk of the City of Marshalltown, do hereby certify that I caused to be published "Ordinance No. \_\_\_\_\_. An Ordinance Amending Ordinance No. 13657 Relating to Partial Property Tax Exemptions for Industrial Property on Which Improvements Have Been Made, Providing a Schedule of Tax Exemption and Setting For the Procedure to Obtain Same," of which the printed slip attached to the publisher's original affidavit hereto attached is a true and complete copy, on the date and in the newspaper specified in such affidavit, and that such newspaper has a general circulation in said City.

WITNESS MY HAND this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
City Clerk

**(Attach hereto publisher's affidavit of publication with copy of ordinance as published.)**

**(PLEASE NOTE: Do not sign and date this certificate until you have checked a copy of the published ordinance and have verified that it was published on the date indicated in the publisher's affidavit.)**

# MARSHALLTOWN

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I O W A

Joel Greer, Mayor  
Carol Webb, City Administrator  
24 North Center Street  
Marshalltown, IA 50158  
PH 641.754.5701 | FX 641.754.5717

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**TO:** Mayor and City Council  
**FROM:** Cindy Kendall, Consultant  
**DATE:** September 9, 2024  
**RE:** Amendment to Ordinance establishing Industrial Tax Abatement

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**Strategic Plan:**

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

**Plan Objective:** To expend and diversify the economic base of the city in a proactive manner.

**Recommendation:** Adopt the Amended Industrial Tax Abatement Ordinance as presented to align with current Iowa law. (First reading)

**Budget Impact:** Only legal and publication costs.

**Description/Background:** The City's current ordinance, does not include market developments allowed in the Iowa Code. This amendment would a) extend the definition of allowable development to include Distribution center, Research-service facilities, and Warehouse as defined in the Iowa Code and b) to apply for tax abatement with new or expanded development in Marshalltown. It is acknowledged, that city infrastructure capacity will be considered prior to Council approval of such development or the abatement of property taxes.

**CITY COUNCIL**

Melisa Fonseca, Barry Kell, Mike Ladehoff, Mark Mitchell,  
Greg Nichols, Jeff Schneider, Gary Thompson





**ORDINANCE 15094**

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA CHAPTER 118 PEDDLERS, SOLICITORS, TRANSIENT MERCHANTS DEFINITIONS AND FEES**

**WHEREAS**, the City Council of the City of Marshalltown, Iowa, adopted an ordinance defining, regulating, and licensing peddlers and transient merchants on July 25, 1932. Since the enactment multiple revisions have been submitted; and

**WHEREAS**, recommendations have been presented to the City Council to amend the ordinance to update the definition of a transient merchant and the fee schedule; and

**WHEREAS**, the City Council of the City of Marshalltown finds it is in the best interest of the City to amend Chapter 118 of the City Code of Ordinances.

**NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:**

**Section 1.** AMENDMENT. The definition of Transient Merchant in Section 118.001 of the Code of Ordinances, City of Marshalltown, Iowa is hereby repealed and replaced with the following:

§ 118.001 DEFINITIONS.

TRANSIENT MERCHANT. Any person, firm, or corporation who engages in a merchandising business on any parcel that requires a State of Iowa Mobile Food Unit License.

**Section 2.** AMENDMENT. Section 118.011 of the Code of Ordinances, City of Marshalltown, Iowa is hereby repealed and replaced with the following:

§ 118.011 FEES.

Except as provided in § 118.003 of this chapter, every applicant for a license under this subchapter shall pay the fee, set by Council resolution before a license shall be issued.

**Section 3.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 4.** If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**Section 5.** That this ordinance shall be in full force and effect after its passage and publication as by law.

Passed this \_\_\_\_ day of \_\_\_\_\_, 2024, and signed this \_\_\_\_ day of \_\_\_\_\_, 2024.

CITY OF MARSHALLTOWN, IOWA

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Joel Greer, Mayor

ATTEST:

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Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the \_\_\_\_ day of \_\_\_\_\_, 2024, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the \_\_\_\_ day of \_\_\_\_\_, 2024.

---

Alicia Hunter, City Clerk

# MARSHALLTOWN

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I O W A

Joel Greer, Mayor  
Carol Webb, City Administrator  
24 North Center Street  
Marshalltown, IA 50158  
PH 641.754.5701 | FX 641.754.5717

---

**TO:** Mayor & City Council  
**FROM:** Alicia Hunter, City Clerk  
**DATE:** October 9, 2024  
**RE:** Amend CH 118 Peddlers, Solicitors, & Transient Merchants

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**Strategic Plan:**

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

**Plan Objective:** Review policies, procedures, and ordinances for updates.

**Recommendation:** Adopt an amendment to Chapter 118.

**Budget Impact:** N/A

**Description/Background:** Chapter 118 regulates peddlers, solicitors, and transient merchants' licenses. This amendment would revise the definition of a Transient Merchant to include all mobile units as required by the State of Iowa, not just motorized as we have recently had a pedal cart apply for licensing.

**Current definition:**

*TRANSIENT MERCHANT.* Any person, firm, or corporation who engages in a merchandising business from a mobile facility (self-contained motorized or trailer) on any parcel.

**New definition:**

*TRANSIENT MERCHANT.* Any person, firm, or corporation who engages in a merchandising business that requires a State of Iowa Mobile Food Unit License.

This amendment also removes specific language regarding how fees are set and references the fee schedule as adopted by resolution so that future ordinance amendments are not needed for fee changes. Staff are getting requests for an annual license for solicitor/peddlers from the new utility providers installing fiber in the area. Staff plan to bring forward a fee schedule amendment to add an annual permit for utility providers only.

Staff request the waiver of the second and third reading of the ordinance in order to license pending requests from utility providers.

**CITY COUNCIL**

Melisa Fonseca, Barry Kell, Mike Ladehoff, Mark Mitchell,  
Greg Nichols, Jeff Schneider, Gary Thompson



**ORDINANCE 15095**

**AN ORDINANCE TO AMEND TABLE 156.B.004-1 AND SECTION 156.J.005-1(D)(1) OF THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA**

**WHEREAS**, the City Council of the City of Marshalltown, Iowa, has adopted Table 156.B.004-1 concerning Residential District Lot and Building Standards and the City Staff has identified various provisions of Table 156.B.004-1 that require amendment; and

**WHEREAS**, the City Council of the City of Marshalltown, Iowa, has adopted Section 156.J.005.1(D)(1) requiring Planning and Zoning Commission review of proposed special use permits and the City Staff has identified an unnecessary public hearing requirement with respect to Planning and Zoning Commission review of proposed special use permits, as provided in Section 156.J.005.1(D)(1); and

**WHEREAS**, the City Council finds the following amendments to Chapter 156 Zoning to be in the best interest of the City and the public in general.

**NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:**

**Section 1. Amendment to Table 156.B.004-1.** Table 156.B.004-1 is hereby superseded and replaced, in its entirety, as provided in “Exhibit A,” attached hereto and incorporated herein by this reference:

**Section 2. Amendment to Section 156.J.005-1(D)(1).**

(1) *Review and decision.* The Zoning Administrator shall review the proposed special use permit and give a report to the Plan and Zoning Commission. The PZC shall ~~hold a public hearing and~~ make a recommendation to the BOA, ~~who~~ which shall subsequently conduct a public hearing before ~~making~~ taking final action to approve, approve with conditions, or deny the proposed special use permit.

**Section 3. Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 4. Severability Clause.** If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**Section 5. When Effective.** This ordinance shall be in full force and effect after its final passage, approval and publication as provided by law.

Passed this \_\_\_\_ day of \_\_\_\_\_ 2024 and signed this \_\_\_\_ day of \_\_\_\_\_ 2024.

CITY OF MARSHALLTOWN, IOWA

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Joel Greer, Mayor

ATTEST:

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Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the \_\_\_\_ day of \_\_\_\_\_ 2024, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the \_\_\_\_ day of \_\_\_\_\_ 2024.

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Alicia Hunter, City Clerk

EXHIBIT A

|                                            | Table 156.B.004-1<br>Residential District Lot and Building Standards<br>(See Figures 156.B.004-1 through -6, below) |                                                 |                                                                                      |                          |        |                               |                          |                |                   |        |
|--------------------------------------------|---------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|--------------------------------------------------------------------------------------|--------------------------|--------|-------------------------------|--------------------------|----------------|-------------------|--------|
| Housing/Building Type <sup>1</sup>         |                                                                                                                     | Maximum<br>Gross<br>Density<br>(Units/<br>Acre) | Common<br>Civic or Open<br>Space/<br>Landscape<br>Surface Area<br>Ratio <sup>2</sup> | Minimum Lot <sup>3</sup> |        | Maximum<br>Building<br>Height | Minimum/Maximum Setbacks |                |                   |        |
| Graphic Legend                             |                                                                                                                     |                                                 |                                                                                      | Area                     | Width  |                               | Front                    | Side<br>Street | Side <sup>4</sup> | Rear   |
|                                            |                                                                                                                     |                                                 |                                                                                      | A                        | B      |                               | C                        | D              | E                 | F      |
|                                            | AG - Agricultural Residential Conventional Development Type                                                         |                                                 |                                                                                      |                          |        |                               |                          |                |                   |        |
| Single-Family Detached <sup>5</sup>        |                                                                                                                     | 0.04                                            | N/A                                                                                  | 25 Acres                 | 120    | 35 ft.                        | 50 ft.                   | 20 ft.         | 15 ft.            | 50 ft. |
| Permitted Nonresidential Uses <sup>7</sup> |                                                                                                                     | N/A                                             | N/A                                                                                  | 25 Acres                 | 120    | 35 ft.                        | 50 ft.                   | 20 ft.         | 15 ft.            | 50 ft. |
|                                            | RR - Rural Residential Conventional Development Type                                                                |                                                 |                                                                                      |                          |        |                               |                          |                |                   |        |
| Single-Family Detached                     |                                                                                                                     | 2.82                                            | N/A                                                                                  | 14,375<br>s.f.           | 85 ft. | 35 ft.                        | 35 ft.                   | 10 ft.         | 8 ft.             | 35 ft. |
| Permitted Nonresidential Uses <sup>7</sup> |                                                                                                                     | N/A                                             | N/A                                                                                  | 14,375<br>s.f.           | 85 ft. | 35 ft.                        | 35 ft.                   | 10 ft.         | 8 ft.             | 35 ft. |
|                                            | RL - Low Density Residential Conventional Development Type                                                          |                                                 |                                                                                      |                          |        |                               |                          |                |                   |        |
| Single-Family Detached                     |                                                                                                                     | 4.40                                            | N/A                                                                                  | 9,000 s.f.               | 75 ft. | 35 ft.                        | 30 ft.                   | 8 ft.          | 7 ft.             | 35 ft. |
| Single-Family Attached                     |                                                                                                                     | 4.90                                            | N/A                                                                                  | 8,000 s.f.               | 60 ft. | 35 ft.                        | 30 ft.                   | 8 ft.          | 7 ft.             | 35 ft. |
| Duplex                                     |                                                                                                                     | 5.64                                            | N/A                                                                                  | 7,000 s.f.               | 60 ft. | 35 ft.                        | 30 ft.                   | 8 ft.          | 8 ft.             | 35 ft. |
| Permitted Nonresidential Uses <sup>7</sup> |                                                                                                                     | N/A                                             | N/A                                                                                  | 9,000 s.f.               | 75 ft. | 35 ft.                        | 30 ft.                   | 15 ft.         | 10 ft.            | 35 ft. |
|                                            | RL - Low Density Residential Cluster Development Type                                                               |                                                 |                                                                                      |                          |        |                               |                          |                |                   |        |
| Single-Family Detached                     |                                                                                                                     | 5.58                                            | 15%                                                                                  | 6,500 s.f.               | 60 ft. | 35 ft.                        | 15 ft.                   | 7 ft.          | 7 ft.             | 25 ft. |
| Single-Family Attached                     |                                                                                                                     | 5.64                                            | 15%                                                                                  | 6,000 s.f.               | 50 ft. | 35 ft.                        | 15 ft.                   | 7 ft.          | 7 ft.             | 20 ft. |
| Duplex                                     |                                                                                                                     | 5.98                                            | 20%                                                                                  | 5,250 s.f.               | 50 ft. | 35 ft.                        | 20 ft.                   | 8 ft.          | 8 ft.             | 20 ft. |
| Permitted Nonresidential Uses <sup>7</sup> |                                                                                                                     | N/A                                             | 20%                                                                                  | 6,500 s.f.               | 60 ft. | 35 ft.                        | 15 ft.                   | 7 ft.          | 7 ft.             | 25 ft. |
|                                            | RM - Medium Residential Density Conventional Development Type                                                       |                                                 |                                                                                      |                          |        |                               |                          |                |                   |        |
| Single-Family Detached                     |                                                                                                                     | 7.15                                            | N/A                                                                                  | 5,000 s.f.               | 60 ft. | 35 ft.                        | 30 ft.                   | 10 ft.         | 5 ft.             | 25 ft. |
| Single-Family Attached                     |                                                                                                                     | 8.56                                            | N/A                                                                                  | 4,500 s.f.               | 50 ft. | 35 ft.                        | 20 ft.                   | 10 ft.         | 5 ft.             | 25 ft. |
| Duplex                                     |                                                                                                                     | 10.47                                           | N/A                                                                                  | 4,000 s.f.               | 50 ft. | 35 ft.                        | 20 ft.                   | 8 ft.          | 5 ft.             | 20 ft. |
| Townhouse                                  |                                                                                                                     | 11.44                                           | N/A                                                                                  | 3,500 s.f.               | 25 ft. | 45 ft.                        | 20 ft.                   | 8 ft.          | 5 ft.             | 20 ft. |
| Multiplex                                  |                                                                                                                     | 11.54                                           | N/A                                                                                  | 3,500 s.f.               | 75 ft. | 45 ft.                        | 20 ft.                   | 8 ft.          | 5 ft.             | 20 ft. |

EXHIBIT A

|                                                                               |                                                    |     |            |        |         |        |        |        |        |
|-------------------------------------------------------------------------------|----------------------------------------------------|-----|------------|--------|---------|--------|--------|--------|--------|
| Apartment                                                                     | 18.513                                             | N/A | 2,000 s.f. | 60 ft. | 45 ft.6 | 10 ft. | 5 ft.  | 5 ft.  | 25 ft. |
| Manufactured Home Park                                                        | Refer to § 156.C.005(D)(1), Manufactured Home Park |     |            |        |         |        |        |        |        |
| Permitted Nonresidential Uses <sup>7</sup>                                    | N/A                                                | N/A | 5,000 s.f. | 75 ft. | 35 ft.  | 20 ft. | 10 ft. | 10 ft. | 25 ft. |
| <b>RM - Medium Residential Density Infill Development Type</b>                |                                                    |     |            |        |         |        |        |        |        |
| Single-Family Detached                                                        | 11.40                                              | N/A | 3,250 s.f. | 40 ft. | 35 ft.  | 20 ft. | 5 ft.  | 5 ft.  | 20 ft. |
| Single-Family Attached                                                        | 11.66                                              | N/A | 3,250 s.f. | 40 ft. | 35 ft.  | 20 ft. | 5 ft.  | 5 ft.  | 20 ft. |
| Duplex                                                                        | 11.91                                              | N/A | 3,000 s.f. | 30 ft. | 35 ft.  | 10 ft. | 5 ft.  | 5 ft.  | 20 ft. |
| Townhouse                                                                     | 11.44                                              | N/A | 3,500 s.f. | 25 ft. | 45 ft.  | 10 ft. | 5 ft.  | 5 ft.  | 25 ft. |
| Multiplex                                                                     | 13.33                                              | N/A | 3,000 s.f. | 75 ft. | 45 ft.  | 10 ft. | 5 ft.  | 5 ft.  | 25 ft. |
| Apartment                                                                     | 23.21                                              | N/A | 1,600 s.f. | 60 ft. | 45 ft.6 | 10 ft. | 5 ft.  | 5 ft.  | 25 ft. |
| Manufactured Home Park                                                        | Refer to § 156.C.005(D)(1), Manufactured Home Park |     |            |        |         |        |        |        |        |
| Permitted Nonresidential Uses <sup>7</sup>                                    | N/A                                                | N/A | 5,000 s.f. | 75 ft. | 35 ft.  | 20 ft. | 10 ft. | 10 ft. | 25 ft. |
| <b>RM - Medium Residential Density Tiny House or Cottage Development Type</b> |                                                    |     |            |        |         |        |        |        |        |
| Cottage Court                                                                 | 9.48                                               | 30% | 2,000 s.f. | 45 ft. | 20 ft.  | 20 ft. | 8 ft.  | 5 ft.  | 20 ft. |
| Tiny House                                                                    | 14.5                                               | 30% | 1,000 s.f. | 40 ft. | 20 ft.  | 20 ft. | 8 ft.  | 5 ft.  | 20 ft. |
| <b>RH - High Density Residential Conventional Development Type</b>            |                                                    |     |            |        |         |        |        |        |        |
| Single-Family Detached                                                        | 13.46                                              | N/A | 2,750 s.f. | 40 ft. | 35 ft.  | 20 ft. | 5 ft.  | 5 ft.  | 20 ft. |
| Single-Family Attached                                                        | 13.78                                              | N/A | 2,750 s.f. | 40 ft. | 35 ft.  | 20 ft. | 5 ft.  | 5 ft.  | 20 ft. |
| Townhouse                                                                     | 18.18                                              | N/A | 2,000 s.f. | 20 ft. | 45 ft.  | 10 ft. | 10 ft. | 5 ft.  | 15 ft. |
| Multiplex                                                                     | 21.50                                              | N/A | 2,000 s.f. | 45 ft. | 45 ft.  | 10 ft. | 10 ft. | 10 ft. | 25 ft. |
| Apartment                                                                     | 30.66                                              | N/A | 1,200 s.f. | 60 ft. | 45 ft.6 | 10 ft. | 5 ft.  | 5 ft.  | 10 ft. |
| All Permitted Nonresidential Uses <sup>7</sup>                                | N/A                                                | N/A | 7,500 s.f. | 50 ft. | 40 ft.  | 10 ft. | 10 ft. | 10 ft. | 25 ft. |
| <b>RH - High Density Residential Infill Development Type</b>                  |                                                    |     |            |        |         |        |        |        |        |
| Single-Family Detached                                                        | 14.81                                              | N/A | 2,500 s.f. | 40 ft. | 35 ft.  | 20 ft. | 5 ft.  | 5 ft.  | 20 ft. |
| Single-Family Attached                                                        | 15.16                                              | N/A | 2,500 s.f. | 40 ft. | 35 ft.  | 20 ft. | 5 ft.  | 5 ft.  | 20 ft. |
| Multiplex                                                                     | 21.39                                              | N/A | 1,875 s.f. | 45 ft. | 45 ft.  | 10 ft. | 8 ft.  | 5 ft.  | 25 ft. |
| Townhouse                                                                     | 21.87                                              | N/A | 1,600 s.f. | 18 ft. | 45 ft.  | 5 ft.  | 5 ft.  | 5 ft.  | 15 ft. |
| Apartment                                                                     | 30.66                                              | N/A | 1,200 s.f. | 60 ft. | 45 ft.6 | 5 ft.  | 5 ft.  | 5 ft.  | 10 ft. |
| All Permitted Nonresidential Uses <sup>7</sup>                                | N/A                                                | N/A | N/A        | N/A    | 40 ft.  | 10 ft. | 10 ft. | 10 ft. | 25 ft. |
| <b>Notes:</b>                                                                 |                                                    |     |            |        |         |        |        |        |        |

1. Refer to § 156.C.004, Limited Use Standards, and § 156.C.005, Special Use Standards, for additional standards that may apply to a given housing type.

**EXHIBIT A**

2. Minimum common civic or open space is calculated based on a percentage of the overall subdivision and applies to residential and mixed-use districts. Landscape surface area ratio is calculated based on a percentage of the lot and applies to nonresidential developments.
3. Minimum lot area is calculated on a "per dwelling unit" basis. Minimum lot width is calculated for the entire lot.
4. Zero feet is the side setback for the shared party wall between single-family attached units and between townhouse units.
5. Including a manufactured or modular home on its own lot (applies to all districts).
6. The maximum height of an apartment building may be increased by special use permit as set forth in § 156.C.005, Special Use Permit Standards.
7. Refer to Table 156.C.003-1 for list of uses.



# MARSHALLTOWN

---

I O W A

Joel Greer, Mayor  
24 North Center Street  
Marshalltown, IA 50158  
PH 641.754.5701 | FX 641.754.5717

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**TO:** Mayor and City Council  
**FROM:** Cindy Kendall  
**DATE:** October 14, 2024  
**RE:** Amendment for Chapter 156.B.004-1, the associated table and Chapter 156.J.005.1(D)(1) and its associated table

---

**Strategic Plan:**

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

**Plan Objective:** To clarify and expedite building and special use permits processes.

**Recommendation:** The Planning and Zoning Commission has reviewed the proposed changes, conducted a public hearing and is recommending passage of both the text and tables for Chapter 156 as presented in the Council packet

**Budget Impact:** Legal and publication expense

**Description/Background:** Chapter 156.B.004-1, Residential District Lot and Building Standards were reviewed and a public hearing was conducted concerning proposed changes to various side yard setbacks. These changes ensure that all permissible building types in each district were listed (some were missing) and that the side yards were appropriate for each district.

Chapter 156.J.005-1(D)(1) and the associated table listed a public hearing to be conducted by BOTH the Planning & Zoning Commission and Board Of Adjustment (BOA) for a special use permit. The state code requires the Public Hearing at the BOA level and the Planning and Zoning Commission felt there was no rationale to duplicate that step. In addition to the cost of the public hearing, the Commission felt the time delay to complete a special Use permit was unnecessarily drawn out. After a public hearing the Commission recommended approval by the Council.

Both of these amendments were vetted by legal staff before the public hearings were conducted.

The public hearing on this ordinance amendment is set for October 28<sup>th</sup> during the 2<sup>nd</sup> reading.

**CITY COUNCIL**

Al Hoop, Barry Kell, Mike Ladehoff, Mark Mitchell,  
Greg Nichols, Jeff Schneider, Gary Thompson



# MARSHALLTOWN

## I O W A

Joel Greer, Mayor  
Carol Webb, City Administrator  
24 North Center Street  
Marshalltown, IA 50158  
PH 641.754.5701 | FX 641.754.5717

**TO:** Mayor and City Council  
**FROM:** Heather Thomas, Public Works Director (*assisting with Community Development*)  
**DATE:** October 14, 2024  
**RE:** Downtown opportunity to aid Pedestrian's abilities and feelings of safety/security

### Strategic Plan:

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

**Plan Objective:** Invest in Downtown redevelopment; Review City policies, procedures, plans, ordinances, programs, and services for updates and efficiencies

**Recommendation:** Discuss to determine Council interest in expanded MCBF facilitated grants

**Budget Impact:** TBD; Potential Funding Sources of TIF #4 or LOST

### Description/Background:

Revitalizing downtown has been identified as a priority through Strategic Planning by City Council for years and much investment has occurred through the Downtown Master Plan, the Downtown Implementation Plan, City Assisted Dangerous/Dilapidated Building Improvements, State Street Reconstruction & Streetscape, and the upcoming Center Street / East Main Street Reconstruction & Streetscape. Over the past year, feedback has been received about including alley enhancements to make downtown more pedestrian friendly. These have resulted in increased discussions by city staff and some mention of this at City Council meetings, where councilors were supportive in staff further exploring.

Some of the feedback received has included concerns about existing back entrances from alleys to buildings not being able to accommodate the public very well and concerns about feelings of safety with mention of dark alleys that could be cleaned up.

Alleys downtown serve a very important purpose, but they do take a beating. A lot of utilities are in our alley ways, both overhead and underground. The number of underground utilities frequently result in boring and potholing to add, repair, or connect buildings to services which contributes to some of the patchwork hard surface downtown. With the additional revitalization downtown following the Tornado and anticipated continuance of that with investments into streetscapes and a plaza area, we anticipate our alleys to continue to have a lot of utility changes. Our alleys also serve as a means for many businesses to receive deliveries and get rid of refuse/recycling, vehicles to get to private and public parking, and as a means for some pedestrian movement as well. With the upcoming projects along the Main Street corridor, alley usage for vehicles and pedestrians will likely increase substantially.

### CITY COUNCIL

Melisa Fonseca, Barry Kell, Mike Ladehoff,  
Mark Mitchell, Greg Nichols, Jeff Schneider, Gary Thompson



As discussions were had and brainstorming how we might provide enhancements continued, it seemed that our current Downtown Façade and Code Grants may be a good model to follow for some additional public/private partnerships.

City staff met with MCBP to discuss possibilities of an additional or expanded program and their willingness to help facilitate this type of program. MCBP Director, Deb Millizer, will present an option for council and the public to provide input on a draft program where projects, such as the following, could be a public/private partnership:

- improved rear access for public / ADA compliance
- increased alleyway lighting
- increased containment of refuse and recycling
- increased security camera coverage

Funding for a program like this would need to be determined. The current Code and Façade Grants are funded through TIF Funds from our Urban Renewal Area #4. The City Administrator and Finance Director are working with legal counsel to determine if the expanded program is an appropriate use of TIF funds, but, if not, we would propose using LOST to fund the program.

*i:\public works\council items\2024\downtown grants\memo - downtown - pedestrians, safety, and security.docx*

**CITY COUNCIL**

Melisa Fonseca, Barry Kell, Mike Ladehoff,  
Mark Mitchell, Greg Nichols, Jeff Schneider, Gary Thompson





## Marshalltown Central Business District City Code Building Upgrade Grant (Downtown TIF District #4)

### Checklist of City Code Building Upgrade Grant Program Application Items:

#### **Please complete application process in the order listed below:**

\*Work commenced prior to approval of the Façade Grant Application is not eligible.

- ☐ Three (3) drawings of the proposed work (to scale).
  - Iowa Main Street can provide free architectural drawings to Marshalltown Central Business District located within the district. Contact the MCBBD for design request.
- ☐ Brief narrative description of the project.
- ☐ Picture(s) of façade and particular area(s) to be enhanced.
- ☐ One (1) original completed City Code Building Upgrade Grant program application form.
- ☐ See City Zoning Office - City Site Plan Review Board – Signature of City Staff

Approved \_\_\_\_\_ Not Applicable \_\_\_\_\_

- ☐ One (1) contractor's estimate.
  - Estimate must include only the work proposed for the Code Upgrade
  - The estimate must include a brief description and methodology of the work to be done (include drawings if necessary), it cannot simply be a list of items.
  - Contractor resume of prior experience related to façade work. Contractor must be licensed to do work in the State of Iowa.
- ☐ City Building Permit – Signature of Building Inspector \_\_\_\_\_ (or attach a signed building permit)
- ☐ Color/material samples, if requested by the MCBBD.
- ☐ Required signatures
  - Signature of owner is required, if the applicant is not the owner.
- ☐ Meet with MCBBD, Main Street Downtown Incentive Committee to review application.
- ☐ The Downtown Incentive Committee will recommend approval or disapproval to the City Council – request is subject to approval by the City Council.

## **PROGRAM PURPOSE**

The Marshalltown Central Business District **City Code Building Upgrade Grant** Program is designed to promote the continued use and maintenance of existing commercial buildings in the downtown area by helping property owners and tenants rehabilitate and restore eligible buildings. Reimbursement grants are provided to owners or tenants in recognition of the positive impact that individual building improvements can have on the overall appearance, quality, and vitality of the downtown. New buildings are not eligible.

## **GRANT ELIGIBILITY**

To qualify for a City Code Building Upgrade reimbursement grant, a building must be used in whole or in part for commercial purposes and must be located within the designated target area. This target area aligns with the Tax Increment Financing (TIF) district #4, which covers the historic downtown.

The grant is available to support specific improvements related to a building's compliance with city codes. Property owners or business tenants committing to at least \$5,000 in qualifying improvements are eligible for a matching grant. Detailed descriptions of qualifying and non-qualifying improvements can be found in the “Eligible Improvements” section of this document.

### **City Code Building Upgrade Grant (Supporting Development of Under-Utilized Downtown Spaces)**

This program, funded by TIF, assists property owners in upgrading existing buildings to meet city code requirements, facilitating the development of new residential or commercial spaces in the downtown business district. Under this program, the applicant is responsible for three-fourths of the project costs, while the City covers one-fourth. The grant reimburses up to 25% of the total project cost, or up to \$20,000, whichever is lower. Eligible improvements include, but are not limited to, construction work associated with bringing buildings up to code, including fire walls, sprinkler systems, fire doors, exit signs, fire alarms, electrical wiring, and ADA-compliant entries and restrooms. The exact funding amount may vary depending on the scope of the project, intended building use, and other relevant factors.

### **ADA Accessible Entries and Restrooms**

This grant also covers the installation of ADA-compliant exterior entries and restrooms, designed to enhance accessibility for individuals with disabilities. To qualify, both the entries and restrooms must meet ADA standards and provide safe, accessible entry points and restroom facilities within the building.

**Note:** Sidewalks and other external modifications that do not directly relate to improving the entry's accessibility are not covered under this grant.

## **Application Process and Recommendations**

The City and the Main Street Downtown Incentive Committee strongly encourage applicants to consult with a design professional. Main Street Iowa may offer a free architectural walk-through—please contact the Marshalltown Central Business District for details. All submitted drawings (refer to the application checklist) must be to scale and should provide enough detail to clearly identify the proposed work. A cost estimate, along with a brief description and methodology from the contractor, is required with the application. These materials, along with other items listed on the application checklist, must be submitted to obtain grant funds.

## **City Council Approval and Agreement**

Once approved by the City Council, the applicant and the City will enter into a formal agreement, known as the City Code Building Upgrade Agreement. This agreement outlines the scope of work and the approved reimbursement amount. Both the City and the applicant must sign this agreement. Should actual project costs exceed the original estimate, the applicant will be responsible for any additional expenses. The City's reimbursement will not exceed the agreed-upon amount. If the actual costs are lower than estimated, the City will pay 25% of the final amount or a maximum of \$20,000, whichever is less.

## **Tax Considerations**

Reimbursement grants are subject to federal and state taxes and will be reported to the IRS via Form 1099. Property owners and tenants are encouraged to consult with a tax advisor regarding potential tax liabilities.

## **APPLICATION REVIEW PROCESS**

- Interested parties should schedule a pre-application meeting with the Marshalltown Central Business District director prior to preparing any materials for submittal.
- Following said meeting, the applicant may complete and submit a grant application form, available on the Marshalltown Central Business District's office located at 34 W. Main St, Marshalltown, 844-2001 or [director@marshalltownmainstreet.org](mailto:director@marshalltownmainstreet.org). Applications may also be accessed at [www.marshalltownmainstreet.org](http://www.marshalltownmainstreet.org)
- Submittal requirements are set forth on the application form. Information provided by the applicant will be used as the basis for preparation of staff reports to the appropriate commissions and the Main Street Committee.
- The City/Main Street Downtown Incentive Committee retains the right to approve an entire request, to approve portions of a request, suggest and/or ask for changes/additions to a request before approving, or to deny any request or portion thereof.
- The Applicant will prepare a report offering a brief introduction to the project, a review of the various aspects of the proposal, and a suggested recommendation.

- This report will first be presented to the Main Street Downtown Incentive Committee to review the elements of the City Code Building Upgrade project.
- The Main Street Downtown Incentive Committee will then meet with the applicant to clarify the request.
- The Downtown Incentive Committee will recommend approval or disapproval to the City Council – request is subject to approval by the City Council.

### **COMPLETION REQUIREMENTS**

- All improvements must be completed within 365 days of the date of the application approval, unless otherwise authorized or extended.
- It is the applicant's responsibility to contact the MCBBD, should they need to request an extension.
- Before reimbursement can occur, a member of the Downtown Incentive Committee must inspect the completed work.
- Copies of the contractor's invoices and proof of payment must be submitted to the Downtown Incentive Committee.

**Any work commenced prior to City Council approval *and* signing of the City Code Building Upgrade Agreement will be done at the applicant's own risk. Said work will not be eligible for reimbursement funding. Every project will be evaluated for its preservation value, extent/scope of work proposed, and its potential to contribute to the program purpose. The staff report will be presented and consider various aspects in the following method:**

**ELIGIBLE IMPROVEMENTS** (Depend on City Code Requirements and may vary from one building to another).

- Sprinkler systems
- Fire Alarms
- Exit Doors
- Windows
- ADA Accessibility

**The following items are not eligible for reimbursement grants under the City Code Building Upgrade Program:**

- Any work commenced prior to approval of a City Code Building Upgrade Agreement;
- Building permit fees and related costs;
- Extermination of insects, rodents, vermin, and other pests;
- Sidewalks;
- Title reports and legal fees;
- Acquisition of land or buildings;
- Air conditioning and heating facilities;
- Architect work; to include drawings

**Request for Taxpayer  
Identification Number and Certification**

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**Give form to the  
requester. Do not  
send to the IRS.**

**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

|                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                    |
|--------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Print or type.<br>See Specific Instructions on page 3. | <b>1</b> Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                    |
|                                                        | <b>2</b> Business name/disregarded entity name, if different from above.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                    |
|                                                        | <b>3a</b> Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.<br><br><input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate<br><input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .<br><b>Note:</b> Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.<br><input type="checkbox"/> Other (see instructions) _____ | <b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):<br><br>Exempt payee code (if any) _____<br><br>Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____<br><br>(Applies to accounts maintained outside the United States.) |
|                                                        | <b>3b</b> If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                    |
|                                                        | <b>5</b> Address (number, street, and apt. or suite no.). See instructions.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Requester's name and address (optional)                                                                                                                                                                                                                                                                            |
|                                                        | <b>6</b> City, state, and ZIP code                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                    |
|                                                        | <b>7</b> List account number(s) here (optional)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                    |

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

|                                       |  |  |  |   |   |  |  |   |  |  |  |
|---------------------------------------|--|--|--|---|---|--|--|---|--|--|--|
| <b>Social security number</b>         |  |  |  |   |   |  |  |   |  |  |  |
|                                       |  |  |  | - |   |  |  | - |  |  |  |
| <b>or</b>                             |  |  |  |   |   |  |  |   |  |  |  |
| <b>Employer identification number</b> |  |  |  |   |   |  |  |   |  |  |  |
|                                       |  |  |  |   | - |  |  |   |  |  |  |

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

|                  |                          |      |
|------------------|--------------------------|------|
| <b>Sign Here</b> | Signature of U.S. person | Date |
|------------------|--------------------------|------|

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**What's New**

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



# Marshalltown Central Business District City Code Building Upgrade Grant Application

## Property Information:

Address: \_\_\_\_\_

Current Tenant (Business Name): \_\_\_\_\_

Use: \_\_\_\_\_ Zoning: \_\_\_\_\_

## Applicant Information:

☐ For IRS purposes, please check if this is where payment is to be sent, if grant is approved.

Name of Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street City State Zip

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

## Owner Information (If different from applicant information):

☐ For IRS purposes, please check if this is where payment is to be sent, if grant is approved.

Legal Name of Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street City State Zip

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

## Proposed use of funds City Code Expense (Check all that apply)

Est. Cost

|                              | Est. Cost |
|------------------------------|-----------|
| ____ Sprinkler Systems _____ | \$ _____  |
| ____ Fire Alarms _____       | \$ _____  |
| ____ Exit Doors _____        | \$ _____  |
| ____ Windows _____           | \$ _____  |
| ____ ADA Accessibility _____ | \$ _____  |
| ____ _____                   | \$ _____  |

Total estimated cost \$ \_\_\_\_\_

Grant amount requested \$ \_\_\_\_\_

*Note: Applicant must provide a copy of all proposed materials and design drawings for estimated scope of work and, upon completion, a copy of the contractor's waiver of lien for evidence of payment. Before reimbursement, a member of the Main Street Downtown Incentive Committee must inspect that the work has been completed, as well as contractor invoices and proof of payment to contractors for work completion must be submitted. The Main Street Downtown Incentive Committee/City reserves the right to request additional information.*

**I hereby affirm that I have full legal capacity to authorize the filing of this application and that all information and exhibits herewith submitted are true and correct to the best of my knowledge. The owner invites Main Street Downtown Incentive Committee/City representatives to make all reasonable inspections, investigations and take pictures of the subject property during the processing period of this request.**

**I understand that work commenced prior to Approval of the City Code Building Upgrade Application is not eligible.**

**I understand that this is a voluntary program. I also understand the Main Street Downtown Incentive Committee/City has the right and discretion to approve or deny any project portions thereof.**

**I authorize the use of any pictures involving this project by the Main Street Downtown Incentive Committee/City**

---

Signature of Applicant

Date

---

Signature of Owner

Date

---

**Return to:  
Marshalltown Central Business District  
34 W. Main Street  
Marshalltown, IA 50158  
Phone: 641-844-2001  
director@marshalltownmainstreet.org**





# Marshalltown Central Business District Safety & Security Grant (Downtown TIF District #4)

## Grant Overview:

The City of Marshalltown and the Marshalltown Central Business District (MCBD) are committed to ensuring a vibrant and safe downtown area. As part of this commitment, the Safety & Security Grant was developed to enhance both public safety and the aesthetic appeal of downtown Marshalltown. This grant provides financial assistance to building owners to install key safety features that will contribute to the long-term vitality of the area.

- Lighting in alleyways not only increases visibility for pedestrians and businesses but also deters criminal activity and enhances the overall experience of the downtown area after dark.
- Security cameras provide a layer of protection for businesses and visitors, assisting law enforcement with monitoring and ensuring a safer environment for everyone.
- Recycling and trash enclosures ensure that waste is properly contained, reducing litter and maintaining a clean, attractive downtown while promoting sustainable practices.

These efforts support the ongoing revitalization of downtown Marshalltown, encouraging both safety and sustainability.

The grant covers up to 50% of the total project costs for eligible improvements, with a maximum reimbursement of \$5,000 per option. To qualify for reimbursement, a minimum investment of \$1,000 in approved safety & security measures is required. However, the total reimbursement across all options cannot exceed \$7,500. This maximum amount is available only once within a five-year period, starting from the date of the first approved application. No additional applications for new projects will be accepted from the applicant during that five-year timeframe.

This grant is available only for buildings located within the boundaries of the Marshalltown Central Business District. All applications must be submitted with detailed cost estimates, a brief narrative description of the project, and a completed W9 form. It is the applicant's responsibility to obtain any necessary building and trade permits for the project.

## Grant Options:

### Option 1: Alleyway Lighting

- Lighting must be installed by a licensed electrician.
- Lighting shall conform to City Code of Ordinances, Chapter 156, Article H, Outdoor Lighting. (See Attached)
- All lighting must be LED with a color hue of either bright white or daylight. Warm white lighting is not permissible.
- The lighting system must be equipped with either a timer or a photo sensor to ensure lights remain on during dark hours.
- Lighting installations need to be mindful of alleyway usage, such as delivery vehicles. All lighting installations must be approved by the MCBBD Committee.
- This grant covers only new lighting installations, not replacements of existing systems.

#### Tips for choosing alleyway lighting

- **Durability and Vibration Resistance:** Lighting fixtures should be durable enough to withstand vibrations from trucks and other vehicles. Choose lights designed for high-impact or heavy-duty environments.
- **Sufficient Brightness:** Ensure that the lighting provides enough illumination for both drivers and pedestrians, especially for loading and unloading activities.
- **Positioning and Coverage:** Install lights in a way that avoids casting shadows in areas where drivers need visibility. Lighting should cover the entire alley, ensuring that blind spots or dark areas are minimized for both drivers and pedestrians.
- **Height of Installation:** Position lights at a height that ensures proper coverage without being too low, where they could be damaged by trucks. Ensure they are mounted high enough to avoid collision with delivery vehicles but still provide adequate lighting at ground level. The mounting height shall also be selected so that the light does not shine into upper story residential units.
- **Glare Control:** Ensure that the lighting does not create excessive glare, which could impair visibility for truck drivers, pedestrians, or people operating machinery. Consider fixtures with glare shields or diffusers.
- **Weather Resistance:** Choose lighting fixtures that are weatherproof and able to withstand outdoor conditions such as rain, snow, or extreme temperatures.

### Option 2: Exterior Security Cameras

- The position and installation of the security cameras must be approved by the MCBBD Committee in collaboration with the Marshalltown Police Department.
- Camera footage must be accessible to the Marshalltown Police Department upon request.
- Camera position should not duplicate another camera's coverage area.
- The purpose of this grant is for the installation of new security cameras

### **Option 3: Recycling and Trash Enclosures**

- The enclosure must meet all necessary requirements for proper containment of waste and recycling to maintain the cleanliness and aesthetic appeal of downtown.
- This grant is applicable only for new enclosures.
- The design and placement of the recycling and trash enclosure must adhere to the guidelines set forth in City Code of Ordinances, Chapter 156, Article D, General Requirements, (H) Refuse Containers. (See Below)

### **Marshalltown City Code of Ordinances**

#### **Chapter 156, Article D, General Requirements, (H) Refuse Containers**

(H) Refuse containers. Dumpsters shall be provided for multiple-family residential, nonresidential, and mixed-use development for solid waste collection services. Such facilities are subject to the following standards:

- (1) The facilities shall be located no more than 200 feet (walking distance) from the individual uses that they are intended to serve;
- (2) Access to the facilities shall be:
  - (a) Configured to meet the requirements of the refuse hauler; and
  - (b) Provided from an alley if an alley is present and used for service to other properties;
- (3) The areas where dumpsters are stored shall be fully enclosed by an opaque wall with a minimum height of six feet constructed of brick, stone, stucco-finished concrete block, wood or vinyl;
- (4) The enclosures shall:
  - (a) Have opaque service gates which remain closed at all times except when the dumpster is being serviced;
  - (b) Include separate, opaque pedestrian access gates or a pedestrian access opening that screens the dumpster from view;
  - (c) Be large enough to accommodate:
    1. One or more dumpsters that are of sufficient size to serve the development, based on the frequency of solid waste collection; and
    2. One or more recycling bins (whether provided at the time of development or not), based on the anticipated generation of recyclable materials and the frequency of collection; and
  - (d) Meet city engineering design standards, including those that pertain to maneuvering space.
- (5) The facilities shall be located in a side or rear yard of the parcel proposed for development unless it is not possible to provide service access in such locations according to the refuse service provider; and
- (6) If an enclosure must be located in a front yard to meet the requirements of the refuse service provider, it shall be designated and constructed with the same cladding materials used for principal building walls.

## ARTICLE H - OUTDOOR LIGHTING

### § 156.H.001 PURPOSE AND APPLICABILITY.

(A) *Purpose.* The purpose of this article is to provide regulations for outdoor lighting that will:

- (1) *Minimum levels.* Permit the use of outdoor lighting that does not exceed the minimum levels specified for nighttime safety, utility, security, productivity, enjoyment, and commerce;
- (2) *Off-site impacts.* Minimize adverse off-site impacts of lighting such as light trespass, and obtrusive light;
- (3) *Light pollution.* Curtail light pollution, reduce skyglow and improve the nighttime environment for astronomy;
- (4) *Night lighting.* Help protect the natural environment from the adverse effects of night lighting from gas or electric sources; and
- (5) *Energy conservation.* Conserve energy and resources to the greatest extent possible.
- (6) *UL listed.* All lighting, luminaires as the 2020 NEC calls them, shall be UL listed for the purpose they are intended for, shall not be modified in any way and shall conform to Article 410 of the 2020 NEC, NFPA 70.

(B) *Applicability.* The standards of this article apply to the following development activities:

- (1) *New development.* New residential, nonresidential, or mixed-use development or change in use from residential to nonresidential or mixed-use;
- (2) *Increase in intensity.* Increase in apartment units, manufactured home pads, gross floor area, or impervious surface by 20% or more, cumulatively over a five-year period; or
- (3) *Change in use.* Change in use requiring additional parking spaces.

(C) *Exemptions.* The following are not regulated as by this article:

- (1) *Right-of-way.* Lighting within the public right-of-way for the principal purpose of illuminating streets or roads;
- (2) *Emergency services.* Temporary lighting used by law enforcement, fire, and other emergency services;
- (3) *Monuments, art, and statutes.* Lighting for public monuments, art, and statuary;
- (4) *Repairs.* Repairs to existing luminaires not exceeding 25% of total installed luminaires;
- (5) *Signs.* Lighting solely for signs, which is regulated by Article G, Signs; and
- (6) *Underwater.* Underwater lighting in swimming pools and other water features.

(Ord. 15039, passed 4-11-2022)

### § 156.H.002 GENERAL REQUIREMENTS.

(A) *Generally.* Outdoor lighting installed after the effective date of this Zoning Ordinance shall not exceed the footcandle (fc) values in Table 156.H.002-1, Illumination Standards, and Table 156.H.002-2, Parking Lot Lighting.

| Table 156.H.002-1<br>Illumination Standards                                                                                                                                |                                                                      |                                                                            |                                                                |                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|----------------------------------------------------------------------------|----------------------------------------------------------------|-------------------------------------------------------|
| Zoning Districts                                                                                                                                                           | Maximum Footcandle adjacent a Residential Property Line <sup>1</sup> | Maximum Footcandle Adjacent to a Nonresidential Property Line <sup>1</sup> | Maximum Footcandle Adjacent a Public Right of Way <sup>1</sup> | Average Permitted Horizontal Footcandles <sup>1</sup> |
| All values are stated in footcandles (fc)                                                                                                                                  |                                                                      |                                                                            |                                                                |                                                       |
| AG, RR, RL, RM, RH                                                                                                                                                         | 0.2                                                                  | 0.2                                                                        | 0.5                                                            | 0.2                                                   |
| MU, UC, GC, PI, REC                                                                                                                                                        | 0.5                                                                  | 2.0                                                                        | 1.0                                                            | 5.0                                                   |
| GI                                                                                                                                                                         | 0.5                                                                  | 1.0                                                                        | 1.0                                                            | 2.0                                                   |
| <b>Table Notes:</b>                                                                                                                                                        |                                                                      |                                                                            |                                                                |                                                       |
| 1. Horizontal footcandles are measured horizontal from the surface of the property by holding a light meter parallel to the ground approximately one foot off the surface. |                                                                      |                                                                            |                                                                |                                                       |

(B) *Nuisance prohibited.* Outdoor lighting shall be deflected, shaded, and focused away from abutting properties and shall not be a nuisance to such abutting properties.

(C) *Parking lot lighting.* Parking facilities, including structured and open parking lots, spaces, drive aisles, entrances, and

stairways must meet the illumination standards set out in Table 156.H.002-2, Parking Lot Lighting. Light fixtures must be designed and installed to prevent glare from being cast outside of any parking structure or parking lot, and shall not exceed the limits stated in Table 156.H.002-1, Illumination Standards.

| Table 156.H.002-2<br>Parking Lot Lighting                                                                          |                                     |
|--------------------------------------------------------------------------------------------------------------------|-------------------------------------|
| Standard                                                                                                           | Footcandle Requirement <sup>1</sup> |
| Minimum Horizontal Illuminance <sup>1</sup>                                                                        | 0.2 fc                              |
| Average Horizontal Illuminance <sup>1</sup>                                                                        | 2.0 fc                              |
| Uniformity Ratios (Horizontal Illumination) Average to Minimum                                                     | 4:1                                 |
| Maximum to Minimum Ratio                                                                                           | 20:1                                |
| <b>Table Notes:</b><br>1. Measured on the parking surface, without any shadowing effect from parked cars or trees. |                                     |

(C) *Canopy lighting.* Canopy lighting for uses that have sheltered outside work or service areas, such as vehicle gas and fueling stations, must recess all luminaries into the canopy so that they cannot be viewed off-site from an eye height of four feet (to protect automobile drivers from glare).

(D) *Wall pack lighting.* Any project that proposes the use of wall pack lighting on the perimeter of the property shall be required to prepare an exterior lighting plan for review and approval by the Zoning Administrator.

(E) *Outdoor recreation facilities.*

(1) *Average permitted horizontal footcandle exemption.* Illumination levels for sports facilities may exceed the maximum permitted horizontal footcandle requirements and shall be:

(a) Designed to be no higher than recommended for the appropriate class of play, as defined by the current version of the Illuminating Engineering Society of North America (IESNA) publication IES RP-6-15; and

(b) Comply with the maximum footcandles adjacent to residential and nonresidential property lines standards established in Table 156.H.002-1, Illumination Standards.

(2) *Shielding.* Fixtures used for non-aerial sports shall be fully-shielded. Fixtures used for aerial sports, such as baseball and softball shall be shielded to the full extent possible while also allowing the minimum of vertical illuminance needed to track the ball.

(3) *Certification.* Lighting systems for outdoor recreational facilities shall be designed and certified by an engineer registered in the state as conforming to all applicable restrictions of this Zoning Ordinance before construction commences.

(F) *Prohibitions.* The following are prohibited:

(1) *Vehicular safety.* Any fixed light not designed for roadway illumination that produces incident or reflected light that could impair the operator of a motor vehicle;

(2) *Searchlights.* The installation, use, or maintenance of beacons or searchlights;

(3) *Building facade lights.* Lights that are mounted on the ground or poles for the purpose of illuminating a building facade; and

(4) *Building outline lighting.* Exposed strip lighting or neon tubing used to illuminate building facades or outline buildings or windows or flickering or flashing lights installed in like fashion, except for temporary decorative lighting.

(Ord. 15039, passed 4-11-2022)

## § 156.H.003 LIGHT SOURCES.

(A) *Generally.* All lighting shall be shielded so the source of illumination (bulb or direct lamp image) is not visible from the property line. This reduces glare and interference with boundary streets and adjacent properties. No lamp shall extend past the housing of a light fixture.

(B) *Light fixture type.*

(1) Light fixtures shall be:

(a) "Full cut-off" fixtures that limit lighting that is visible or measurable at the property line;

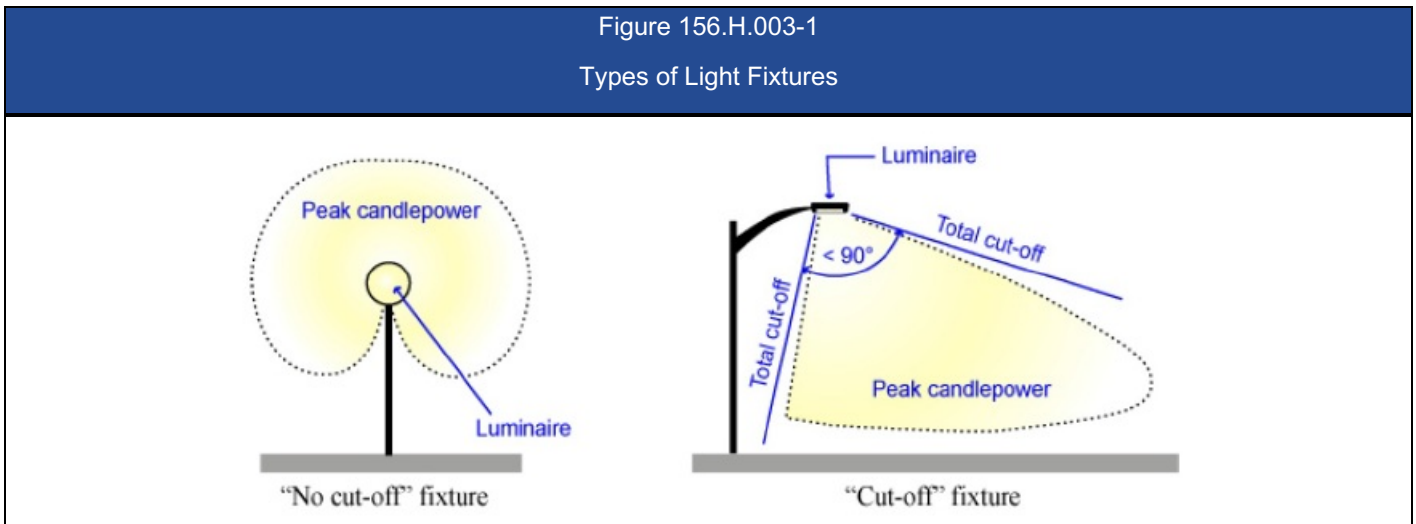
(b) Of constant intensity;

(c) Reflected or shielded so as not to:

1. Be of excessive brightness;
2. Cause glare hazardous to pedestrians or drivers;
3. Create any public or private nuisance; or
4. Unreasonably interfere with an adjacent property owner's right to enjoy their property.

(2) "No cut-off" fixtures, may be used only for decorative purposes, provided:

- (a) They have light fixtures that produce no more than 1,500 lumens (approximately equal to a 100-watt incandescent bulb);
- (b) They use energy-efficient bulbs, such as light-emitting diode (LED) or compact fluorescent (CFL).



(D) *Cut-off requirements.* (See Figure 156.H.003-1, Types of Light Fixtures.)

(1) *Full cut-off.* Except as otherwise allowed, all lighting (including, but not limited to vehicle use areas, canopies, security, walkway, landscaping, signs, outdoor display areas, and building) shall have 100% of its output below 90 degrees from a vertical line through the fixture.

(2) *Adjacent to residential use or district.* All lighting fixtures that are mounted on a building wall facing a property line adjacent to a residential property line or public right-of-way boundary shall be fitted with a "house side shielding" reflector on the side facing the residential property line or public right-of-way.

(3) *Flags and statues.* Light fixtures used to illuminate flags, statues, or any other objects mounted on a pole, pedestal, or platform shall use a narrow cone beam of light that will not extend beyond the illuminated object.

(Ord. 15039, passed 4-11-2022)

#### § 156.H.004 LIGHTING PLACEMENT AND HEIGHT.

(A) *Standards for specific uses and site features.*

(1) *Awnings.* Awnings or canopies used for building accents over doors and windows shall not be internally illuminated (i.e., from underneath or behind the awning) unless the awning material is entirely opaque.

(2) *Canopies.* Areas under a canopy shall be designed so as not to create glare off-site. Acceptable methods include one or both of the following:

(a) A recessed fixture incorporating a lens cover that is either recessed or flush with the bottom surface (ceiling) of the canopy that provides a full cutoff or fully-shielded light distribution; or

(b) A surface-mounted fixture incorporating a flat glass that provides a full cutoff or fully-shielded light distribution.

(3) *Sports and performance venues.* Lighting fixtures for outdoor sports areas, athletic fields, and performance areas shall be equipped with an existing glare control package (e.g., louvers, shields, or similar devices) and aimed so that their beams are directed and fall within the primary playing or performance area.

(4) *Wall pack lights.*

(a) Wall packs on the exterior of the building shall be fully shielded (e.g., true cut-off type bulb or light source not visible from off-site) to direct the light vertically downward and be of low wattage (100 watts or lower).

(b) Wall pack light sources visible from any location off-site are prohibited.



(B) *Maximum fixture height.*

(1) *Freestanding fixtures.* No freestanding light fixture shall be greater than 25 feet in height, except as set out in § 156.H.002(E), Outdoor Recreation Lighting.

(2) *Fixtures mounted on residential buildings and accessory structures.* Fixtures that are mounted on residential buildings or accessory structures shall not be located higher than 16 feet or above the lowest point of the roof eave, whichever is lower.

(3) *Fixtures mounted on nonresidential buildings.* Fixtures that are mounted on nonresidential buildings shall not be located above the highest point of the roofline of any building.

(4) *Full cut-off fixtures.* Full cut-off fixtures shall have a maximum height of 30 feet.

(5) *No cut-off fixtures.* No cut-off fixtures:

(a) Shall have a maximum height of 20 feet; and

(b) Are not permitted on any side of a building that faces or abuts a residential property line.

(Ord. 15039, passed 4-11-2022)

### **Application and Reimbursement Process:**

1. Submit the completed application along with all cost estimates, a project narrative description, and a copy of the W9 form to the MCBD.
2. It is the applicant's responsibility to obtain any necessary building and trade permits for the project, prior to work starting.
3. The MCBD Incentive Grant Committee will review the application and make a recommendation to approve or disapprove the project to the Marshalltown City Council.
4. All requests are subject to final approval by the Marshalltown City Council.
5. Upon approval, work may begin. Reimbursement will be provided after an inspection is completed by a member of the MCBD Incentive Grant Committee, plus proof of payment and invoices for the work performed is provided to the MCBD. An Incentive grant committee member will provide certification of completion to the City of Marshalltown, who will then provide the reimbursement to the applicant.
6. All project work must be completed within six months of approval. If an extension is needed, it is the applicant's responsibility to contact the MCBD office in writing, either by letter or email, to request an extension.

**Request for Taxpayer  
Identification Number and Certification**

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**Give form to the  
requester. Do not  
send to the IRS.**

**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

|                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                    |
|--------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Print or type.<br>See Specific Instructions on page 3. | <b>1</b> Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                    |
|                                                        | <b>2</b> Business name/disregarded entity name, if different from above.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                    |
|                                                        | <b>3a</b> Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.<br><br><input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate<br><input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .<br><b>Note:</b> Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.<br><input type="checkbox"/> Other (see instructions) _____ | <b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):<br><br>Exempt payee code (if any) _____<br><br>Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____<br><br>(Applies to accounts maintained outside the United States.) |
|                                                        | <b>3b</b> If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                    |
|                                                        | <b>5</b> Address (number, street, and apt. or suite no.). See instructions.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Requester's name and address (optional)                                                                                                                                                                                                                                                                            |
|                                                        | <b>6</b> City, state, and ZIP code                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                    |
|                                                        | <b>7</b> List account number(s) here (optional)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                    |

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

|                                       |  |  |  |   |   |  |  |   |  |  |  |
|---------------------------------------|--|--|--|---|---|--|--|---|--|--|--|
| <b>Social security number</b>         |  |  |  |   |   |  |  |   |  |  |  |
|                                       |  |  |  | - |   |  |  | - |  |  |  |
| <b>or</b>                             |  |  |  |   |   |  |  |   |  |  |  |
| <b>Employer identification number</b> |  |  |  |   |   |  |  |   |  |  |  |
|                                       |  |  |  |   | - |  |  |   |  |  |  |

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

|                  |                          |      |
|------------------|--------------------------|------|
| <b>Sign Here</b> | Signature of U.S. person | Date |
|------------------|--------------------------|------|

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**What's New**

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

### Property Information:

Use: \_\_\_\_\_ Zoning: \_\_\_\_\_

|        |       |        |
|--------|-------|--------|
| Phone: | Cell: | Email: |
|--------|-------|--------|

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

[illegible]

| Proposed use of funds for Safety & Security Grant<br>(Check all that apply) | Est. Cost |
|-----------------------------------------------------------------------------|-----------|
| <input type="checkbox"/> Alleyway Lighting _____                            | \$ _____  |
| <input type="checkbox"/> Exterior Security Cameras _____                    | \$ _____  |
| <input type="checkbox"/> Recycling & Trash Enclosure _____                  | \$ _____  |
| <b>Total estimated cost</b>                                                 | \$ _____  |
| <b>Grant amount requested</b><br>(50% of total, max \$7,500)                | \$ _____  |

*Note: Applicant must provide a copy of all proposed materials and design drawings for estimated scope of work, if applicable and, upon completion. Before reimbursement, a member of the Main Street Downtown Incentive Committee must inspect that the work has been completed, as well as contractor invoices and proof of payment to contractors for work completion must be submitted. The Main Street Downtown Incentive Committee/City reserves the right to request additional information.*

**I hereby affirm that I have full legal capacity to authorize the filing of this application and that all information and exhibits herewith submitted are true and correct to the best of my knowledge. The owner invites Main Street Downtown Incentive Committee/City representatives to make all reasonable inspections, investigations and take pictures of the subject property during the processing period of this request.**

**I understand that failure of the applicant to maintain the safety & security measures installed for a period of five-years may make the applicant ineligible for future financial and technical assistance by the City of Marshalltown and the Marshalltown Central Business District.**

**I understand that work commenced before the approval of the Safety and Security Grant is not reimbursable.**

**I understand that this is a voluntary program. I also understand the Main Street Downtown Incentive Committee/City has the right and discretion to approve or deny any project portions thereof.**

**I authorize the use of any pictures involving this project by the Main Street Downtown Incentive Committee/City**

\_\_\_\_\_  
Signature of Applicant Date

\_\_\_\_\_  
Signature of Owner Date

**Return to:**  
Marshalltown Central Business District, 34 W. Main Street Marshalltown, IA 50158  
Phone: 641-844-2001 [director@marshalltownmainstreet.org](mailto:director@marshalltownmainstreet.org)

