

Public Participation in a City Council Meeting:

The Public Comment portion of the meeting is the time to address the Mayor and City Council on topics not on the agenda. If a member of the public wishes to comment on an item on the agenda, they may do so while that item is being discussed by coming to the microphone and stating your name and address. Comments should be limited to 3 minutes or less and should be addressed to the Mayor and Council as a whole and not individually. Response from elected officials or staff is at the Mayor's discretion.

**CITY OF MARSHALLTOWN COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 WEST STATE STREET
OCTOBER 28, 2024, 5:30 PM**

A. CALL TO ORDER**B. PLEDGE OF ALLEGIANCE****C. ROLL CALL**

Fonseca, Kell, Ladehoff, Mitchell, Nichols, Schneider, Thompson

D. PUBLIC COMMENT

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole.

The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meeting laws.

E. COUNCIL, ADMINISTRATOR, AND MAYOR COMMENTS**F. CONSENT AGENDA****1. APPROVE MINUTES 10/14/24 MEETING AND BILL LIST
\$1,647,137.40**

Documents:

[2024-10-14_SIGNED Council Minutes.pdf](#)
[2024-10-28_BILL LIST_Summary.pdf](#)
[2024-10-28_BILL LIST_Detail.pdf](#)

2. APPROVE CIVIL SERVICE NEW HIRE LISTS - POLICE

CHIEF, POLICE OFFICER, STREET MECHANIC

Documents:

[2024-10-28_CONSENT_Police Chief New Hire List.pdf](#)
[2024-10-28_CONSENT_Police Officer New Hire List.pdf](#)
[2024-10-28_CONSENT_Street Mechanic New Hire List.pdf](#)

3. APPROVE ALCOHOL LICENSE RENEWALS

- Oliver Beene Designs, 214 E Main Street
- Eastside Liquor and Grocery, 1116 E Nevada Street

4. APPROVE IOWA RETAIL PERMIT APPLICATION FOR CIGARETTE/TOBACCO/NICOTINE/VAPOR

Change in ownership legal name - Panhandle Stores 786 LLC, dba Lounge on Main (previously Marshall Tobacco & Vape Outlet), 19 W Main St

5. RESOLUTION 2024-225 APPROVING CITY FEE SCHEDULE

Documents:

[2024-10-28_2024-225_Resolution Approving City Fee Schedule.pdf](#)
[2024-10-28_2024-225_Memo Master Fee Schedule Revision.pdf](#)
[2024-10-28_2024-225_MASTER Fee Schedule.pdf](#)

6. RESOLUTION 2024-226 TO NAME DEPOSITORIES, ESTABLISH MAXIMUM DEPOSIT AMOUNTS, AND IDENTIFY POSITIONS AUTHORIZED TO CONDUCT BUSINESS ON BEHALF OF THE CITY OF MARSHALLTOWN

Documents:

[2024-10-28_2024-226_Resolution to Name Depositories, Establish Maximum Deposit Amounts.pdf](#)
[2024-10-28_2024-226_Memo to change Home Federal to Alerus Financial on Depository.pdf](#)

7. RESOLUTION 2024-227 APPROVING AN INDEPENDENT CONTRACTOR AGREEMENT WITH CKENDALL CONSULTING, LLC

Documents:

[2024-10-28_2024-227_Resolution Approving Independent Contractor Agreement.pdf](#)

[2024-10-28_2024-227_Memo CKendall Inc contract 10.28.24.pdf](#)
[2024-10-28_2024-227_CKendall Inc Contractor Agreement 10.28.24.pdf](#)

8. RESOLUTION 2024-228 ORDERING CONSTRUCTION OF THE LINN CREEK TRAILHEAD AND BRIDGE PROJECT #TRL24001 AND #TRL24002, SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS

Documents:

[2024-10-28_2024-228_Resolution Order Construction Linn Creek Trailhead and Bridge.pdf](#)
[2024-10-28_2024-228_Memo to Order Construction for the Linn Creek Trailhead and Bridge.pdf](#)
[2024-10-28_2024-228_TRL 24-001_TRL 24-002 6th St Trailhead and Bridge_IFB Cost Opinion.pdf](#)
[2024-10-28_2024-228_TRL 24-001_TRL 24-002 6th St Trailhead and Bridge_IFB Notice to Bidders.pdf](#)
[2024-10-28_2024-228_TRL 24-001_TRL 24-002 6th St Trailhead and Bridge_IFB Plans.pdf](#)
[2024-10-28_2024-228_TRL 24-001_TRL 24-002 6th St Trailhead and Bridge_IFB Project Manual.pdf](#)

9. RESOLUTION 2024-229 ORDERING CONSTRUCTION OF THE LINN CREEK WATER PLAZA PROJECT #PRK22004, SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS

Documents:

[2024-10-28_2024-229_Resolution Order Construction Linn Creek Water Plaza.pdf](#)
[2024-10-28_2024-229_Memo to Order Construction for the Linn Creek Water Plaza.pdf](#)
[2024-10-28_2024-229_PRK 22-004 Water Plaza_IFB Cost Opinion.pdf](#)
[2024-10-28_2024-229_PRK 22-004 Water Plaza_IFB Notice to Bidders and of Hearing.pdf](#)
[2024-10-28_2024-229_PRK 22-004 Water Plaza_IFB Plans.pdf](#)
[2024-10-28_2024-229_PRK 22-004 Water Plaza_IFB Project Manual.pdf](#)

10. RESOLUTION 2024-234 APPROVING AMENDMENT 1 TO AGREEMENT FOR PROFESSIONAL SERVICES WITH BOLTON AND MENK, AN INCREASE OF \$50,000, FOR THE RIVERVIEW PARK IMPROVEMENT PROJECT #PRK23001

Documents:

[2024-10-28_2024-234_Resolution Bolton Menk Contract Amendment Riverview Park Improvements.pdf](#)
[2024-10-28_2024-234_Memo Riverview Park Design Services Contract Amendment.pdf](#)
[2024-10-28_2024-234_Riverview Park Phase One - Amendment 001_REV 10.17.pdf](#)

G. RESOLUTIONS

1. RESOLUTION 2024-230 APPROVING APPOINTMENT OF CHRISTOPHER JONES AS POLICE CHIEF FOR THE CITY OF MARSHALLTOWN, IOWA

Documents:

[2024-10-28_2024-230_Resolution Appointing Chief of Police.pdf](#)

2. RESOLUTION 2024-231 ADOPTING THE 2025-2026 GOAL SETTING REPORT FOR THE CITY OF MARSHALLTOWN, IOWA

Documents:

[2024-10-28_2024-231_Resolution Adopting the City Council 2025-2026 Goal Setting Report.pdf](#)
[2024-10-28_2024-231_Memo Adopting the 2025-2026 Council Goal Setting Report.pdf](#)
[2024-10-28_2024-231_Marshalltown 2025-2026 Goal Setting Report.pdf](#)

3. RESOLUTION 2024-232 APPROVING THE TRANSFER OF FUNDS TO THE GROUP HEALTH INSURANCE FUND 884

Documents:

[2024-10-28_2024-232_Resolution Approving Transfer to Fund 884 Health Insurance.pdf](#)
[2024-10-28_2024-232_Memo to request addl transfer from Empl Benefit Fund for Health Ins Fund.pdf](#)
[2024-10-28_2024-232_Warning Notification for City of Marshalltown Health Insurance Fund.pdf](#)

4. RESOLUTION 2024-233 APPROVING AMENDED DEVELOPMENT AGREEMENT WITH KARL OF MARSHALLTOWN, LLC

Documents:

[2024-10-28_2024-233_Resolution Approve Amend Dev Agmt - Karl \(Marshalltown 50 2024\)-v1.pdf](#)

[2024-10-28_2024-233_Memo Amend Karl of Marshalltown DA.pdf](#)
[2024-10-28_2024-233_Amended Development Agreement \(Karl\) \(Marshalltown 50 2024\)-v1.pdf](#)
[2024-10-28_2024-233_Amended Development Agreement_MARKUP.pdf](#)

H. ORDINANCES

1. ORDINANCE 15092 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, BY REPEALING CHAPTER 72 PARKING RULES AND ADOPTING NEW CODE SECTIONS FOR CHAPTER 72 PARKING RULES

2ND READING

Documents:

[2024-10-28_ORD 15092_Chapter 72 Parking Rules Amendment.pdf](#)
[2024-10-28_ORD 15092_Memo CH 72 Parking Pad.pdf](#)

2. ORDINANCE 15096 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING CHAPTER 77: PARKING SCHEDULES

1ST READING

Documents:

[2024-10-28_ORD 15096_Amend CH 77 Parking Schedules.pdf](#)
[2024-10-28_ORD 15096_Memo - Ord Ch 77 Schedule Changes_r1.pdf](#)
[2024-10-28_ORD 15096_City Map_Snow Routes_Proposed Adds.pdf](#)

3. PUBLIC HEARING AND ORDINANCE 15095 TO AMEND TABLE 156.B.004-1 AND SECTION 156.J.005-1(D)(1) OF THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA

2ND READING

Documents:

[2024-10-28_ORD 15095_Amend Table 156.B.004-1 and Section 156.J.005.1\(D\)\(1\) \(SCL 9.23.24\).pdf](#)
[2024-10-28_ORD 15095_Exhibit A_Amendment Table 156.B.004-1 \(SCL 9.23.24\).pdf](#)
[2024-10-28 ORD 15095 Memo Chapter 156](#)

I. DISCUSSION

1. DISCUSSION - BROWNFIELD GRANT UPDATE

Documents:

[2024-10-28_DISCUSSION1_Economic Impact Analysis - Marshalltown Brownfields Program - DRAFT.pdf](#)
[2024-10-28_DISCUSSION1_Memo - Brownfield 2024 Annual Update.pdf](#)

2. DISCUSSION - SALE OF SURPLUS REAL PROPERTY POLICY

Presented by Councilor Gary Thompson

Documents:

[Sale of Surplus Property Policy.pdf](#)

3. DISCUSSION - DISPOSAL PROCESS FOR 817-819 N 5TH AVENUE

Documents:

[2024-10-28_DISCUSSION3_Memo City Lot 817-819 N 5th Ave.pdf](#)

J. ADJOURNMENT

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news at www.marshalltown-ia.gov.



**MARSHALLTOWN
MORE THAN EVER**