

Public Participation in a City Council Meeting:

The Public Comment portion of the meeting is the time to address the Mayor and City Council on topics not on the agenda. If a member of the public wishes to comment on an item on the agenda, they may do so while that item is being discussed by coming to the microphone and stating your name and address. Comments should be limited to 3 minutes or less and should be addressed to the Mayor and Council as a whole and not individually. Response from elected officials or staff is at the Mayor's discretion.

**CITY OF MARSHALLTOWN COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 WEST STATE STREET
DECEMBER 9, 2024, 5:30 PM**

A. CALL TO ORDER**B. PLEDGE OF ALLEGIANCE****C. ROLL CALL**

Fonseca, Kell, Ladehoff, Mitchell, Nichols, Schneider, Thompson

D. PUBLIC COMMENT

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole.

The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meeting laws.

E. COUNCIL, ADMINISTRATOR, AND MAYOR COMMENTS**F. CONSENT AGENDA****1. APPROVE MINUTES 11/25/24 MEETING AND BILL LIST
\$1,687,692.32**

Documents:

[2024-11-25_SIGNED Council Minutes.pdf](#)
[2024-12-09_BILL LIST_Summary.pdf](#)
[2024-12-09_BILL LIST_Detail.pdf](#)

2. APPROVE ALCOHOL LICENSE RENEWAL FOR B.P.O.E.

LODGE #12 (ELKS), 101 W CHURCH ST

3. APPROVE JULY 2024 FINANCIAL STATEMENTS

Documents:

[Memo for July 2024 Financial Statements.pdf](#)
[2024-12-09_CONSENT_July 2024 Financial Statements.pdf](#)

4. RECEIPT OF BUILDING & TRADE PERMIT REPORT - NOVEMBER 2024

Documents:

[2024-12-09_CONSENT_Building and Trade Permit Report - Nov.pdf](#)

5. RESOLUTION 2024-270 SETTING PUBLIC HEARING FOR AN AMENDMENT TO CHAPTER 156 ZONING

Documents:

[2024-12-09_2024-270_Resolution Set PH CH 156 Zoning.pdf](#)

6. RESOLUTION 2024-271 APPROVING AN AMENDED PUBLIC SERVICE AGREEMENT WITH MARSHALL CEMETERY ASSOCIATION DBA RIVERSIDE CEMETERY

Documents:

[2024-12-09_2024-271_Resolution Approving Riverside Cemetery Agreement Amended.pdf](#)
[2024-12-09_2024-271_Memo Amended Agreement Riverside Cemetery 12.09.24.pdf](#)
[2024-12-09_2024-271_Riverside Cemetery Agreement Amended 2024.pdf](#)

7. RESOLUTION 2024-272 ACKNOWLEDGING RELEASE AND DISCHARGE OF LIEN WITH RACOM PROPERTIES, L.L.C. FOR ANNUAL APPROPRIATION TAX INCREMENT REVENUES FOR 11 EAST CHURCH ST KNOWN AS THE MAX BUILDING

Documents:

[2024-12-09_2024-272_Resolution Approving Release of Lien RACOM 11 E Church St.pdf](#)
[2024-12-09_2024-272_02-11-2013_2013-022_Caleris Signed TIF and Recorded Fixture Filing.pdf](#)

8. RESOLUTION 2024-273 APPROVING CONTRACT CHANGE ORDER #2 FOR THE PARKING LOT T RECONSTRUCTION #PLT23003, A DECREASE OF \$6,120.90

Documents:

[2024-12-09_2024-273_Resolution Approving CO2
Parking Lot T PLT23003.pdf](#)
[2024-12-09_2024-273_Memo_PLT23003
ParkingLotT_CO 2.pdf](#)
[2024-12-09_2024-273_PLT 23-003 Change Order 2_to
council.pdf](#)

**9. RESOLUTION 2024-274 APPROVING ENGINEER'S
CERTIFICATE OF COMPLETION AND ACCEPTING CON-
STRUCT, INC FOR THE 2024 PARKING LOT T
RECONSTRUCTION PROJECT #PLT23003**

Documents:

[2024-12-09_2024-274_Resolution Approving Eng
Certificate Completion Parking Lot T
Reconstruction.pdf](#)
[2024-12-09_2024-274_Memo_PLT23003
ParkingLotT_Completion.pdf](#)
[2024-12-09_2024-274_PLT23003_Certificate of
Completion.pdf](#)

**10. RESOLUTION 2024-275 TO DELAY CONSIDERATION FOR
ACCEPTING BID AND AUTHORIZING THE AWARD OF
CONTRACT FOR THE WATER PLAZA PROJECT NO. PRK
22-004 IN THE CITY OF MARSHALLTOWN, IOWA TO THE
NEXT CITY COUNCIL MEETING**

Documents:

[2024-12-09_2024-275_Resolution to Delay Accepting
Bid Water Plaza.pdf](#)
[2024-12-09_2024-275_Memo Delay Award Linn Creek
Water Plaza.pdf](#)

**11. RESOLUTION 2024-276 RESOLUTION TO DELAY
CONSIDERATION FOR ACCEPTING BID AND
AUTHORIZING THE AWARD OF CONTRACT FOR THE
LINN CREEK TRAILHEAD AND BRIDGE PROJECT NO.
TRL24001 AND TRL24002, IN THE CITY OF
MARSHALLTOWN, IOWA TO THE NEXT CITY COUNCIL
MEETING**

Documents:

[2024-12-09_2024-276_Resolution to Delay Accepting
Bid Trailhead and 6th St Pedestrian Bridge.pdf](#)
[2024-12-09_2024-276_Memo Delay Award Linn Creek
Trailhead and 6th St Pedestrian Bridge.pdf](#)

G. REPORTS

1. MPACT QUARTERLY UPDATE REPORT

H. MOTIONS

1. MOTION TO RESCHEDULE THE 12/23 CITY COUNCIL MEETING TO 12/20 AT NOON

I. RESOLUTIONS

1. PUBLIC HEARING AND RESOLUTION 2024-277 TO APPROVE URBAN RENEWAL PLAN AMENDMENT FOR THE MARSHALLTOWN URBAN RENEWAL AREA NO. 4

Documents:

[2024-12-09_2024-277_Hold Hrg and Approve UR Amend no adds - \(Marshalltown 61 2024\)-v3.pdf](#)
[2024-12-09_2024-277_Memo UR 4 PH and Resolution for amendments to MCBF programs.pdf](#)
[2024-12-09_2024-277_UR Plan Amend No. 4 \(Marshalltown 61 2024\)-v1.pdf](#)

2. PUBLIC HEARING AND RESOLUTION 2024-278 TO APPROVE AN AMENDED ECONOMIC DEVELOPMENT SUPPORT AGREEMENT WITH MARSHALLTOWN CENTRAL BUSINESS DISTRICT, INC., AUTHORIZING TAX INCREMENT PAYMENTS AND PLEDGING CERTAIN TAX INCREMENT REVENUES TO THE PAYMENT OF THE AGREEMENT

Documents:

[2024-12-09_2024-278_Hold Hrg and App Amend Dev Agmt \(Marshalltown 61 2024\)-v2.pdf](#)
[2024-12-09_2024-278_Memo DA Public Hearing and Resolution amending MCBF programs agreement.pdf](#)
[2024-12-09_2024-278_Amended MCBF Dev Agreement \(Facade\) \(Marshalltown 61 2024\)-v1.pdf](#)

J. ORDINANCES

1. ORDINANCE 15097 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, CHAPTER 156: ZONING

1ST READING

Documents:

[2024-12-09_ORD 15097_Zoning Text Amendment \(SCL 11.20.24\).pdf](#)
[2024-12-09_ORD 15097_Memo for Chapter 156 Amendments.pdf](#)

K. DISCUSSION

1. DISCUSSION - TECHNOLOGY IMPROVEMENT REQUEST

Documents:

[2024-12-09_DISCUSSION1_Request for Technology Solutions.pdf](#)
[2024-12-09_DISCUSSION1_Meetings Select Pro-Premium Package and Quotes.pdf](#)
[2024-12-09_DISCUSSION1_Municode Self-Publishing Proposal.pdf](#)

2. DISCUSSION - ALLOCATION OF AMERICAN RESCUE PLAN (ARPA) FUNDS

Documents:

[Memo for APRA MPACT discussion.pdf](#)

L. ADJOURNMENT

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news at www.marshalltown-ia.gov.



**MARSHALLTOWN
MORE THAN EVER**

**COUNCIL PROCEEDINGS
NOVEMBER 25, 2024**

In Mayor Greer's absence, Mayor Pro-Tem Ladehoff called the meeting to order at 5:30 p.m., November 25, 2024, at the City Hall Council Chambers, 10 W State Street, and led the pledge of allegiance. Roll call—Present: Fonseca, Kell, Ladehoff, Mitchell, Nichols, Schneider, Thompson. Public comments for items not on the agenda were provided. Mayor, Council, and Administrator comments were provided. Years of service certificates were presented to Ramon Ortega for 20 years and Anthony Accola for 15 years.

CONSENT AGENDA

Motion by Schneider, second by Nichols to adopt the consent agenda: APPROVE MINUTES 11/11/24 MEETING AND BILL LIST \$2,306,000.69; APPROVE ALCOHOL LICENSE RENEWALS FOR MOJITOS BAR & GRILL, 3303 S CENTER ST, HAMPTON INN & SUITES, 20 IOWA AVE W, 7 RAYOS LIQUOR STORE, 120 E MAIN ST; APPROVE FINANCIAL STATEMENTS-JUNE 2024; RECEIPT OF BUILDING & TRADE PERMIT REPORT-OCTOBER 2024; RESOLUTION 2024-258 AUTHORIZING THE USE OF AUTOMATED TRAFFIC ENFORCEMENT FUNDS NOT TO EXCEED \$20,000 FOR THE PURCHASE OF AN UNMANNED AERIAL VEHICLE; RESOLUTION 2024-259 TRANSFERRING FUNDS FOR FISCAL YEAR 2024 THROUGH JUNE 30, 2024; RESOLUTION 2024-260 APPROVING THE FY24 ANNUAL URBAN RENEWAL REPORT FOR THE CITY OF MARSHALLTOWN; RESOLUTION 2024-261 APPROVING CONTRACT ADDENDUM TO THE PROFESSIONAL SERVICES AGREEMENT WITH REGION 6 RESOURCE PARTNERS RELATED TO 2023 CDBG GRANT 20-DHR-021, AN INCREASE OF \$22,000; RESOLUTION 2024-262 APPROVING CONTRACT ADDENDUM TO THE PROFESSIONAL SERVICES AGREEMENT WITH REGION 6 RESOURCE PARTNERS RELATED TO 2023 CDBG GRANT 20-DHR-022, AN INCREASE OF \$46,000; RESOLUTION 2024-263 APPROVING CONTRACT ADDENDUM TO THE PROFESSIONAL SERVICES AGREEMENT WITH REGION 6 RESOURCE PARTNERS RELATED TO 2023 CDBG GRANT 20-DHR-023, AN INCREASE OF \$21,800; RESOLUTION 2024-264 APPROVING AN AGREEMENT FOR THE LEASING, ASSIGNMENT, OR SALE OF EXISTING DARK FIBER LOCATED IN THE CITY OF MARSHALLTOWN RIGHT OF WAY BY INTERSTATE POWER AND LIGHT COMPANY. Motion carried 7-0.

RESOLUTIONS

Motion by Schneider, second by Kell to adopt RESOLUTION 2024-265 APPROVING THE ARTS+CULTURE ALLIANCE AGREEMENT FOR PUBLIC SERVICES. Motion by Mitchell, second by Thompson to table the agreement for legal review. Motion failed 3-4, Fonseca, Kell, Ladehoff, and Schneider dissenting. Amber Danielson, Executive Director of the Arts+Culture Alliance, clarified the agreement is for a partnership for the implementation of the Arts & Culture Master Plan adopted by the City Council. Original motion carried 4-3, Mitchell, Nichols, and Thompson dissenting.

Motion by Schneider, second by Kell to adopt RESOLUTION 2024-266 AUTHORIZING CERTIFICATION OF CODE OF IOWA 403.19 TAX INCREMENT FINANCING (TIF)

INDEBTEDNESS TO THE COUNTY AUDITOR FOR EACH URBAN RENEWAL AREA WITHIN THE CITY OF MARSHALLTOWN FOR FY26. Motion carried 7-0.

Motion by Schneider, second by Nichols to adopt RESOLUTION 2024-267 APPROVING THE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDING 2024. Motion carried 7-0.

Motion by Schneider, second by Kell to adopt RESOLUTION 2024-268 APPROVING THE ANNUAL STREET FINANCIAL REPORT FOR FISCAL YEAR ENDING 2024. Motion carried 7-0.

ORDINANCES

Motion by Schneider, second by Nichols to adopt the third reading of ORDINANCE 15096 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING CHAPTER 77: PARKING SCHEDULES. Motion carried 7-0.

DISCUSSION

Wade Lamb, owner of Area Sanitation, presented a request to amend Chapter 50: Garbage & Refuse to allow for the use of non-compacting trucks in conjunction with compacting vehicles. This has been his business model that he would like to maintain. Councilor Thompson advised that roll-off dumpsters are currently not meeting the standard of a sealed container so that would need to be addressed also. Carol Webb, City Administrator advised the council could request staff to draft some potential language for this amendment or allow for the hauler license to be administratively extended for one year under the current operation so the council could review garbage service in its entirety. Motion by Kell, second by Nichols to administratively extend the hauler license for Area Sanitation for one year to continue operation but require trucks to be leak-free with covered loads. Motion carried 6-1, Schneider dissenting. The City Administrator will establish a timeline to start the overall review of services in the community.

Chief Tupper requested the council designate an additional \$200,000 in American Rescue Plan (ARPA) dollars for the MPACT Program. These funds are currently allocated as revenue replacement for the FY25 general fund but need to be obligated by 12/31/24 and spent by 12/31/26. The funds would be used for the program advocates and co-responder software for reporting. Motion by Schneider, second by Fonseca to bring forward a resolution allocating the \$200,000 in ARPA funds to the MPACT program and the option to allocate any remaining ARPA funds to the program. Motion carried 7-0.

CLOSED SESSION

Motion by Nichols, second by Schneider to enter into closed session pursuant to Section 21.5, Subsection (1) Paragraph (i) OF THE CODE OF IOWA to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. The City of Marshalltown has an attorney-client relationship with Lynch Dallas P.C., by Council Resolution 2022-161, approved 06/13/22. There may be council action by motion following the closed session if directed by the city's attorney. Motion carried 7-0 and the council entered into closed session at 7:04 pm. Motion by Schneider, second by Kell to exit the closed session. Motion carried 7-0 and the council returned to open session at

7:21 pm. Motion by Fonseca, second by Ladehoff to adopt RESOLUTION 2024-269 APPOINTING DEBBIE MILLIZER AS THE CITY OF MARSHALLTOWN HOUSING AND COMMUNITY DEVELOPMENT DIRECTOR. Motion carried 7-0.

ADJOURNMENT

The meeting adjourned at 7:22 p.m.

Respectfully Submitted,

CITY OF MARSHALLTOWN, IOWA



Alicia Hunter, City Clerk

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

BILL LIST 12/9/24

Advertising

FirstIntBank/2	685.21
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Consulting & Professional Fees

AHLERS.COONEY/1	137.50
Bolton&Menk.Inc/7	93,978.00
CkendallConsult/4	9,900.00
FirstIntBank/1	75.00
Health.Partners/1	12,564.90
Howard.R.Green/1	40,765.00
Iowa.One.Call/3	980.90
Lynch.Dallas.PC/4	1,565.50
Myers, Laura/1	350.00

Contracts

BDH/30	8,529.34
Bert.Gurney.Asc/1	29,125.00
BG.HVAC.INC/2	312.50
Bolton&Menk.Inc/1	183.00
City.Laundering/2	139.35
Construct/5	277,241.36
EO Johnson Co/3	142.78
Eocene Envir Gr/1	16,478.75
FirstIntBank/8	1,632.37
Iowa.Hometown.S/7	1,085.00
Midw.Auto.Fire/3	360.80
Prairie Waste/1	275.30
Premier.Equip/1	74.64
Schneider Fence/3	475.00
Servicemaster/1	525.18
Star.Equipmt/2	22,275.00
Stivers.Ford/1	46,897.00
Tri.State.Lock/2	1,168.00
TriTech Softwar/1	4,249.72
Veenstra & Kimm/1	6,032.80

Debt Service

IA.Finance.Auth/5	105,622.05
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Library Books

FirstIntBank/62	2,073.18
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Medical

Covenant Workpl/1	419.90
Health.Partners/7	206,050.77
Hunter Lane LLC/2	159.00
McFarland.Cl/5	292.64

Netted/Collected

FirstIntBank/1	94.83
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Payroll.Net

Payroll/1	357,315.79
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Refund/Reimbursed

Anson, Robert/1	364.55
Bell,T/1	180.69
DREY,F/1	25.36
FirstIntBank/9	-82.45
Flathers, Emily/1	40.58
Fonseca,Delilah/1	34.87
Health.Partners/1	-13.68
Jims Air Pros/1	23.00

Kopel, Beth/1	69.74
Mathes, Cary/1	71.33
Moore,R/1	206.37
Shomo, Robert/1	87.97
WOODRIDGE,R/1	98.27

Rents/Leases

201 E Main MT/10	3,659.00
6 Pack Propert/1	724.00
A.White/1	311.00
Ackley.Housing/7	1,204.00
Arrowhead Homes/1	306.00
Bahr,Larry/1	766.00
BJ&J.LLC/1	234.00
BLOOD,A/1	427.00
Blue Fund I/2	866.00
Borota,K/2	746.00
Brodin,C/1	76.00
Brown, Larry/1	341.00
Buchanan,Steven/1	240.00
Buckaroo.LLC/3	1,593.00
CIRSI/6	461.00
Clock Tower Sen/10	3,292.00
CMHC.INVEST/1	199.00
Conzalez, Renat/1	907.00
Crestview Apts/24	9,323.00
D.D.Rentals/5	2,461.00
Daters, Toni Ra/1	451.00
Double.D.Entrp/1	374.00
Douglas Ter Apt/2	1,425.00
ECKLOR,S/1	220.00
EPC LLC/4	990.00
Etter, Connie/1	650.00
Eubanks,C/1	303.00
Flores, Antonio/1	822.00
Friendly. Valley/3	341.00
Gorrell, Joseph/1	344.00
Gray,D/4	2,809.00
Gutierrez,Humbe/2	643.00
Hala,J/4	994.00
Hatch,R/3	1,921.00
HESSENTIUS,R/1	850.00
Hilltop.Village/2	485.00
Hinmon,Linda/1	236.00
Ho Phi Nguyen/1	347.00
House Harvester/1	350.00
Housing Auth Or/1	1,932.00
HousingAuth Tam/1	1,786.00
HOWARD,J/1	171.00
Hubbard MapleSt/1	192.00
Inman, Jeffrey/1	550.00
JB.I.COOP.Assn/3	1,087.00
JDL.Rental.Coop/1	272.00
JMADD Propertie/1	432.00
Judge, John/1	360.00
Judge,M/17	4,159.00

BILL LIST 12/9/24

Kading Prop LLC/3	2,395.00	Hannam.Autom/1	1,630.40
Kramer, Marcia/1	92.00	Heart.of.Iowa/11	2,661.65
Lawthers.Prop.M/2	1,055.00	Hogeland.Auto.P/1	205.00
Linton, Tyler/2	703.00	Housing Auth Or/1	49.29
Lopez, Jaime/1	450.00	HousingAuth Tam/1	53.11
LUENSE,B/7	3,465.00	IA.Dept.Insp.Ap/1	150.00
Manship,W/1	683.00	Karl of Mtown/1	169.43
Manus&Michelle/2	622.00	Kincade,Jasmine/1	24.00
Marion Manor I/1	258.00	Louis, Marie/1	7.00
MD Kruse Enter/1	184.00	M.Co.Recorder/1	34.00
Moore, Michelle/1	320.00	Macqueen.Equip/1	3,045.54
Mtown Lofts LLC/19	7,090.00	Manning, Stepha/1	14.00
Mtown/Westown/21	5,980.00	Menards/6	140.58
North.Tama.Hsg/1	60.00	Mills, Matthew/1	10.00
Oetker,D/3	325.00	Neave, Mia/1	46.00
Palisade.Holdng/1	271.00	ONE.SOURCE/1	58.00
Park.Elms,LLC/5	1,513.00	Patton,Camille/1	26.00
Pebworth Homes/1	232.00	Perez, Eliva/1	31.00
Plymat Jr, Will/1	554.00	Rasmussen,Lynn/1	50.00
Premier.RE.Mgmt/8	3,920.00	SanDiegoHousing/1	50.13
PremierIowaCity/6	1,538.00	Scharnweber.Wtr/1	27.00
Pyramid Propert/4	791.00	Sippa, Simako/1	16.00
RA.Rental.Prop/4	2,002.00	Stiegelmeier, C/1	10.00
Ramirez, Sergio/1	375.00	TOP.NOTCH.TREE./1	1,200.00
Redborg,Kirsten/1	391.00	Wilson, Ranae/1	13.00
Reed,T/3	1,205.00	Wirth, Tammy/1	28.00
River.Birch/3	1,184.00	Wolfe.Eye.Clinic/13	360.00
River.Oaks/4	1,788.00		
RMB Cooperative/2	564.00	Sewer Refund	
Roth, Kamaria/1	381.00	Wolfe.Eye.Clinic/1	35.00
Rural Rivaval P/1	680.00		
SanDiegoHousing/1	1,844.00	Supplies/Parts	
Schmidt,M/3	1,771.00	Airgas.U.S.A./2	506.58
Shugarland Apts/1	290.00	Amr.Red.Cross/1	25.00
Stalzer, Jason/1	79.00	Arnold.Motor/8	3,340.78
Sunrise.Apt/1	98.00	Barco.MuniProd/2	1,640.00
Sweet Pea Prop/1	247.00	BDH/3	1,519.00
Swiff, Scott/1	437.00	BG.HVAC.INC/1	620.00
Tallcorn.Tower/14	3,840.00	BLUEGLOBES.INC/1	162.12
TOWN.APARTMENT/3	903.00	Bobcat.Ames/2	5,341.81
TTLIC.Hsg/4	1,272.00	Bound.Tree.Medi/2	260.94
Ultimate Prop M/1	456.00	Cessford.Constr/1	53.89
Walker, Angela/1	309.00	City.Laundering/3	89.86
Worsfold Farm/1	377.00	Cntrl.IA.Distr/1	357.00
Zelaya, Hector/1	503.00	CTI Ready Mix/1	291.00
		Dakota Supply/2	307.59
Service/Repairs		Doll Distrib/1	407.70
Airgas.U.S.A./1	91.20	Electric.Supply/1	696.00
Amazon/15	1,299.00	Fastenal.Co/1	38.98
Cert.Pwr.Inc./2	5,775.71	FirstIntBank/143	19,425.90
Clark,Nicolynne/1	68.00	Galls.LLC/7	2,123.47
Electric.Supply/2	344.45	Gervich.Sons/1	195.00
Eocene Envir Gr/1	2,380.00	Hach.Co/1	13,830.23
FirstIntBank/64	9,764.12	ISCIA/1	175.00
Fiser, Jessica/1	13.00	KELTEK.INC/1	778.05
Gregg Young Aut/1	1,310.20	Kimball Midwest/2	1,350.15
		Kriss.Premium/1	26.04

BILL LIST 12/9/24

Macqueen.Equip/1	3,042.86
Menards/12	438.73
Microbac Lab/1	122.00
Midland.Scienti/1	117.34
Mobotrex.Inc./1	11,818.00
Northern.Lights/1	423.96
Nutrien.Ag.Sol/1	577.00
Redvector.com/1	3,773.51
SE.Jones.Indust/4	544.50
ShoBiz,Minutema/1	41.95
Spahn.Rose.Lmbr/1	43.05
Steiner, Diana/1	50.00
Streichers.Inc/3	1,056.10
Thiesens.Supply/28	2,073.21
Tri.State.Lock/1	75.00
Trojan Tech/1	23,756.50
Vajgrt.R/1	183.18
Vanwall Equip/2	268.88
WW.Grainger/2	84.54
Travel/Training	
Bullinger, Erik/1	4,414.00
FirstIntBank/57	5,977.31
Webb, Carol/3	657.36
Utilities	
Alliant.Energy/32	26,934.41
I.R.U.A./1	172.54
WoodRiver.Enrgy/2	1,747.33
YSS Grants Bill/1	103.89
Wage Assignment	
American.Educa./1	64.41
Collection.Svs./5	1,228.86
Colonial.Life/1	271.49
Dah, Tha/1	25.00
Fidelity.Securt/2	478.20
FirstIntBank/9	282.27
Hsee, Tar/1	35.00
I.M.W.C.A/1	13,859.00
I.R.S./6	99,204.48
IA.Treasurer/2	19,576.95
ICMA457Mission/11	14,020.44
TotalAdmin.Serv/4	6,928.51
Total/1034	1,687,692.32

BILL LIST 12/9/24

Account Number	Vendor Name	Description (Item)	Amount
184.5030.5242.000	201 E Main MT LLC	rent assistance	\$ 316.00
184.5030.5242.000	201 E Main MT LLC	rent assistance	\$ 273.00
184.5030.5242.000	201 E Main MT LLC	rent assistance	\$ 319.00
184.5030.5242.000	201 E Main MT LLC	rent assistance	\$ 313.00
184.5030.5242.000	201 E Main MT LLC	rent assistance	\$ 336.00
184.5030.5242.000	201 E Main MT LLC	rent assistance	\$ 287.00
184.5030.5242.000	201 E Main MT LLC	rent assistance	\$ 444.00
184.5030.5242.000	201 E Main MT LLC	rent assistance	\$ 462.00
184.5030.5242.000	201 E Main MT LLC	rent assistance	\$ 444.00
184.5030.5242.000	201 E Main MT LLC	rent assistance	\$ 465.00
184.5030.5242.000	6 Pack Properties LLC	rent assistance	\$ 724.00
184.5030.5242.000	ACKLEY HOUSING INC	rent assistance	\$ 177.00
184.5030.5242.000	ACKLEY HOUSING INC	rent assistance	\$ 206.00
184.5030.5242.000	ACKLEY HOUSING INC	rent assistance	\$ 206.00
184.5030.5242.000	ACKLEY HOUSING INC	rent assistance	\$ 276.00
184.5030.5242.000	ACKLEY HOUSING INC	rent assistance	\$ 107.00
184.5030.5242.000	ACKLEY HOUSING INC	rent assistance	\$ 149.00
184.5030.5242.000	ACKLEY HOUSING INC	rent assistance	\$ 83.00
001.6040.5236.000	Ahlers & Cooney	Labor relations	\$ 137.50
001.1050.5630.000	AIRGAS USA, LLC	Fire dept oxygen tanks	\$ 94.40
110.2010.5380.000	AIRGAS USA, LLC	Street dept rentals	\$ 91.20
110.2010.5600.000	AIRGAS USA, LLC	Street dept supplies	\$ 412.18
001.1030.5481.000	Alliant Energy	Tornado siren	\$ 23.74
001.1099.5481.000	Alliant Energy	909 S 2nd St Fire & Police Bldg	\$ 5,214.77
001.1099.5482.000	Alliant Energy	909 S 2nd St Fire & Police Bldg	\$ 209.28
001.2080.5481.000	Alliant Energy	2651 170th St Runway lights	\$ 137.83
001.2080.5481.000	Alliant Energy	2651 170th St TEMP	\$ 393.25
001.4030.5481.000	Alliant Energy	220 N 13th St Rest room	\$ 49.84
001.4030.5481.000	Alliant Energy	311 E ANSON ST PARK	\$ 26.11
001.4030.5481.000	Alliant Energy	N 13th St	\$ 160.71
001.4030.5481.000	Alliant Energy	Arnolds Park	\$ 13.31
001.4030.5481.000	Alliant Energy	500 Plaza Hts Rd	\$ 44.38
001.4030.5481.000	Alliant Energy	915 S 4th Ave Anson Park	\$ 24.41
001.4030.5481.000	Alliant Energy	HIGHLAND ACRES RD	\$ 34.78
001.4030.5481.000	Alliant Energy	S 3rd Ave Kiwanis Park	\$ 27.36
001.4030.5481.000	Alliant Energy	Broadmore Assistance League	\$ 14.42
001.4045.5481.000	Alliant Energy	Aquatic Center	\$ 248.27
110.2010.5481.000	Alliant Energy	1600 S Center St irrigation system	\$ 22.09
110.2030.5481.000	Alliant Energy	S 6th Street	\$ 75.48
110.2030.5481.000	Alliant Energy	MARSHALLTOWN	\$ 18,950.95
110.2030.5481.000	Alliant Energy	N 13th Street lights	\$ 149.63
110.2030.5481.000	Alliant Energy	25 N 13th St	\$ 75.30
110.2030.5481.000	Alliant Energy	1707 Laurel Dr Viaduct Light	\$ 32.78
110.2040.5481.000	Alliant Energy	Westwood Dr cnr Center	\$ 32.01
110.2040.5481.000	Alliant Energy	W Meadowlane cnr Center	\$ 36.95
110.2040.5481.000	Alliant Energy	S Center St & South St	\$ 38.36
110.2040.5481.000	Alliant Energy	E Anson St cnr 3rd Ave	\$ 53.96
110.2040.5481.000	Alliant Energy	S Center St cnr Anson	\$ 57.99
110.2040.5481.000	Alliant Energy	W High St & S 6th St	\$ 24.73
110.2040.5481.000	Alliant Energy	S 1st Ave & E Anson St	\$ 50.87
110.2040.5481.000	Alliant Energy	S 6th St corner of Olive St	\$ 32.93
142.4030.5481.000	Alliant Energy	800 S 6th St Softball Diamonds	\$ 211.13
610.8016.5481.000	Alliant Energy	S 2nd St corner of Player	\$ 315.10
610.8016.5481.000	Alliant Energy	N 22nd St	\$ 151.69
001.1010.5280.000	AMAZON	Prime Membership fee	\$ 178.69
001.1050.5280.000	AMAZON	Prime Membership fee	\$ 90.57
001.4010.5280.000	AMAZON	Prime Membership fee	\$ 510.52
001.4030.5280.000	AMAZON	Prime Membership fee	\$ 56.08
001.4040.5280.000	AMAZON	Prime Membership fee	\$ 179.27
001.6020.5280.000	AMAZON	Prime Membership fee	\$ 1.16
001.6021.5280.000	AMAZON	Prime Membership fee	\$ 4.51

001.6025.5280.000 AMAZON	Prime Membership fee	\$	29.00
110.2010.5280.000 AMAZON	Prime Membership fee	\$	89.94
110.2030.5280.000 AMAZON	Prime Membership fee	\$	73.03
110.2060.5280.000 AMAZON	Prime Membership fee	\$	11.67
181.3040.5280.000 AMAZON	Prime Membership fee	\$	12.05
610.8015.5280.000 AMAZON	Prime Membership fee	\$	23.08
690.8050.5280.000 AMAZON	Prime Membership fee	\$	25.07
740.8065.5280.000 AMAZON	Prime Membership fee	\$	14.36
999.1121.000 American Education Services	Wage Withholding	\$	64.41
001.1010.5460.000 AMERICAN RED CROSS	Basic Life support training	\$	25.00
610.8015.5980.000 Anson, Robert	Sewer refund watered seed/ trees	\$	364.55
001.1050.5600.000 Arnold Motor Supply	Fire dept anitfreeze	\$	43.45
001.4030.5565.000 Arnold Motor Supply	Parks #703 battery cord deposit	\$	(60.00)
110.2010.5565.000 Arnold Motor Supply	Engine oil filters	\$	555.70
110.2010.5565.000 Arnold Motor Supply	engine oil filters	\$	104.53
110.2010.5600.000 Arnold Motor Supply	rust & corrosion protectant	\$	141.00
110.2010.5600.000 Arnold Motor Supply	hydraulic fittings	\$	37.99
110.2010.5600.000 Arnold Motor Supply	Bulk hydraulic hose	\$	2,486.95
690.8050.5600.000 Arnold Motor Supply	Silicone hose clamps	\$	31.16
184.5030.5242.000 Arrowhead Homes LLC	rent assistance	\$	306.00
001.1050.5342.000 B&G HVAC INC	Fire dept kitchen exhaust hood	\$	187.50
001.4010.5342.000 B&G HVAC INC	Library RTU serviced	\$	125.00
001.4030.5611.000 B&G HVAC INC	Parks shop replace control board	\$	620.00
184.5030.5242.000 Bahr, Larry	rent assistance	\$	766.00
610.8016.5600.000 Barco Municipal Products Inc	Sewer dept locate paint	\$	984.00
740.8065.5600.000 Barco Municipal Products Inc	Sewer dept locate paint	\$	656.00
001.1010.5347.000 BDH INFORMATION TECHNOLOGY LLC	Block time- 20hrs Police dept	\$	1,266.25
001.1010.5347.000 BDH INFORMATION TECHNOLOGY LLC	PD Covert internet service	\$	79.34
001.1010.5347.000 BDH INFORMATION TECHNOLOGY LLC	PD-4500 Veeam Backup & Recovery	\$	54.00
001.4010.5347.000 BDH INFORMATION TECHNOLOGY LLC	FortiGate for Library patrons 12.31.24-12.31.25	\$	295.50
001.4010.5347.000 BDH INFORMATION TECHNOLOGY LLC	Block time- 10 hrs Library	\$	633.13
001.6021.5703.000 BDH INFORMATION TECHNOLOGY LLC	Webcam for Acctg Specialist	\$	87.10
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	FortiGate for Library staff 12.31.24-12.31.25	\$	295.50
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	Housing remote monitoring & management	\$	60.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	Finance remote monitoring & mangement	\$	25.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	Police remote monitoring & mangement	\$	390.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	SIEM infrastructure device monitoring service	\$	650.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	SIEM server device monitoring service	\$	200.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	Veeam Monthly subsc -Tyler users	\$	198.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	Standalone Advanced SPAM/virus emailing	\$	175.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	City Hall remote monitoring & mangement	\$	130.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	SentinelOne Singularity complete advanced EDR	\$	168.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	Fire dept remote monitoring & mangement	\$	165.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	Block time - 50hrs General Fund	\$	3,165.62
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	Library remote monitoring & management	\$	135.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	City Council remote monitoring & management	\$	25.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	Parks remote monitoring & management	\$	30.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	Coliseum remote monitoring & management	\$	40.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	Admin remote monitoring & management	\$	25.00
001.6070.5347.000 BDH INFORMATION TECHNOLOGY LLC	Aquatic Ctr remote monitoring & management	\$	20.00
110.2010.5347.000 BDH INFORMATION TECHNOLOGY LLC	PW remote monitoring & management	\$	60.00
110.2010.5347.000 BDH INFORMATION TECHNOLOGY LLC	PW-4500 Veeam Backup & recovery	\$	18.00
110.2060.5347.000 BDH INFORMATION TECHNOLOGY LLC	Engineering remote monitoring & mangement	\$	95.00
110.2060.5347.000 BDH INFORMATION TECHNOLOGY LLC	PW-4500 Veeam Backup & recovery	\$	18.00
610.8015.5347.000 BDH INFORMATION TECHNOLOGY LLC	WPCP remote monitoring & mangement	\$	75.00
610.8015.5347.000 BDH INFORMATION TECHNOLOGY LLC	WPCP 4500 Veeam Backup & recovery	\$	18.00
610.8016.5703.000 BDH INFORMATION TECHNOLOGY LLC	Graphic card Asset Management Computer	\$	859.14
690.8050.5347.000 BDH INFORMATION TECHNOLOGY LLC	Transit remote monitoring & management	\$	20.00
740.8065.5703.000 BDH INFORMATION TECHNOLOGY LLC	Graphic card Asset Management Computer	\$	572.76
610.8015.5980.000 Bell, Tim	Sewer refund water sod and seed	\$	180.69
610.8015.5750.000 BERT GURNEY & ASSOCIATES INC.	Primary clarifier rebuild	\$	29,125.00
184.5030.5242.000 BJ&J LLC	rent assistance	\$	234.00
184.5030.5242.000 Blood, Alex	rent assistance	\$	427.00
184.5030.5242.000 Blue Fund I	rent assistance	\$	598.00

184.5030.5242.000 Blue Fund I	rent assistance	\$ 268.00
001.2080.5600.000 BLUEGLOBES, INC.	Runway light bulbs	\$ 162.12
001.2050.5565.000 Bobcat of Ames	Edge cuttings	\$ 203.98
001.4030.5562.000 Bobcat of Ames	Parks Toolcat repairs	\$ 5,137.83
001.5040.5230.000 Bolton & Menk Inc	Planning/ Zoning on call service	\$ 8,496.00
311.2012.5233.000 Bolton & Menk Inc	Bidding	\$ 1,568.00
340.4030.5233.000 Bolton & Menk Inc	Civil Engineering services -6th St Trail Project	\$ 8.50
340.4030.5342.000 Bolton & Menk Inc	Trail Redesign	\$ 183.00
363.2012.5233.000 Bolton & Menk Inc	Professional Services - State St Recons 9/28-10/25	\$ 30,423.00
364.2012.5233.000 Bolton & Menk Inc	Design & Bidding Downtown Phase 2A & 2B 9/28-10/25	\$ 35,612.50
364.4030.5233.000 Bolton & Menk Inc	Water Plaza Construction Contract 9/14-10/11/24	\$ 17,595.00
364.4030.5233.000 Bolton & Menk Inc	Riverview Park - Design Amend & Const Engr On Call	\$ 275.00
184.5030.5242.000 Borota, Kent	rent assistance	\$ 319.00
184.5030.5242.000 Borota, Kent	rent assistance	\$ 427.00
001.1050.5630.000 Bound Tree Medical LLC	Fire dept body bag	\$ 70.99
001.1050.5630.000 Bound Tree Medical LLC	Fire dept tourniquets	\$ 189.95
184.5030.5242.000 Brodin, Chris	rent assistance	\$ 76.00
184.5030.5242.000 Brown, Larry	rent assistance	\$ 341.00
184.5030.5242.000 Buchanan, Steven	rent assistance	\$ 240.00
184.5030.5242.000 Buckaroo LLC	rent assistance	\$ 482.00
184.5030.5242.000 Buckaroo LLC	rent assistance	\$ 590.00
184.5030.5242.000 Buckaroo LLC	rent assistance	\$ 521.00
001.1050.5475.000 Bullinger, Erik	Assessment Center - Chief	\$ 4,414.00
610.8015.5600.000 CENTRAL IOWA DISTRIBUTING INC	WPCP trash bags, towels, germ foam	\$ 357.00
184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC	rent assistance	\$ 79.00
184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC	rent assistance	\$ 77.00
184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC	rent assistance	\$ 71.00
184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC	rent assistance	\$ 117.00
184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC	rent assistance	\$ 97.00
184.5030.5242.000 CENTRAL IOWA RESIDENTIAL SERV INC	rent assistance	\$ 20.00
110.2010.5410.000 CERTIFIED POWER INC CO	Boom truck cylinder repair	\$ 2,889.60
110.2010.5410.000 CERTIFIED POWER INC CO	Boom truck cylinder repair	\$ 2,886.11
001.4030.5611.000 CESSFORD CONSTRUCTION COMPANY	Parks fill lime	\$ 53.89
110.2010.5342.000 CITY LAUNDERING COMPANY	cleaning and insurance	\$ 116.05
110.2010.5342.000 CITY LAUNDERING COMPANY	cleaning and insurance	\$ 23.30
110.2010.5600.000 CITY LAUNDERING COMPANY	supplies	\$ 28.45
110.2010.5600.000 CITY LAUNDERING COMPANY	supplies	\$ 20.24
690.8050.5132.000 CITY LAUNDERING COMPANY	Transit dept - uniform cleaning	\$ 41.17
001.5020.5230.000 CKendall Consulting LLC	Independent Contractor Agreement	\$ 2,180.00
001.5030.5230.000 CKendall Consulting LLC	Independent Contractor Agreement	\$ 2,180.00
001.5040.5230.000 CKendall Consulting LLC	Independent Contractor Agreement	\$ 2,180.00
001.6021.5230.000 CKendall Consulting LLC	Independent Contractor Agreement	\$ 3,360.00
184.5030.5246.000 Clark, Nicolynne	rent assistance	\$ 68.00
184.5030.5242.000 Clock Tower Senior LP	rent assistance	\$ 327.00
184.5030.5242.000 Clock Tower Senior LP	rent assistance	\$ 613.00
184.5030.5242.000 Clock Tower Senior LP	rent assistance	\$ 331.00
184.5030.5242.000 Clock Tower Senior LP	rent assistance	\$ 450.00
184.5030.5242.000 Clock Tower Senior LP	rent assistance	\$ 244.00
184.5030.5242.000 Clock Tower Senior LP	rent assistance	\$ 388.00
184.5030.5242.000 Clock Tower Senior LP	rent assistance	\$ 211.00
184.5030.5242.000 Clock Tower Senior LP	rent assistance	\$ 100.00
184.5030.5242.000 Clock Tower Senior LP	rent assistance	\$ 341.00
184.5030.5242.000 Clock Tower Senior LP	rent assistance	\$ 287.00
184.5030.5242.000 CMHC Investments LLC	rent assistance	\$ 199.00
999.1121.000 COLLECTION SERVICES CENTER	Child Support	\$ 101.59
999.1121.000 COLLECTION SERVICES CENTER	Child Support	\$ 102.11
999.1121.000 COLLECTION SERVICES CENTER	Child Support	\$ 461.53
999.1121.000 COLLECTION SERVICES CENTER	Child Support	\$ 139.77
999.1121.000 COLLECTION SERVICES CENTER	Child Support	\$ 423.86
999.1133.000 COLONIAL LIFE	COLONIAL LIFE INSURANCE	\$ 271.49
363.2010.5342.000 CONSTRUCT INC	S 6th St/High St Intersection 11/11/24-12/11/24	\$ 3,093.01
364.2020.5342.000 CONSTRUCT INC	Parking Lot T Pavement 11/1/24-11/14/24	\$ 45,185.20
364.2020.5342.000 CONSTRUCT INC	Increase	\$ 7,580.36
610.8016.5342.000 CONSTRUCT INC	Concrete Rep Required due to SanSew Failure_Hwy 14	\$ 59,366.45

610.8016.5342.000 CONSTRUCT INC	Sewer Repair due to SanSew Failure_Highway 14	\$ 162,016.34
884.7010.5337.000 Covenant Workplace Solutions	December EAP services	\$ 419.90
184.5030.5242.000 Crestview Apts LLC	rent assistance	\$ 431.00
184.5030.5242.000 Crestview Apts LLC	rent assistance	\$ 429.00
184.5030.5242.000 Crestview Apts LLC	rent assistance	\$ 427.00
184.5030.5242.000 Crestview Apts LLC	rent assistance	\$ 427.00
184.5030.5242.000 Crestview Apts LLC	rent assistance	\$ 437.00
184.5030.5242.000 Crestview Apts LLC	rent assistance	\$ 248.00
184.5030.5242.000 Crestview Apts LLC	rent assistance	\$ 359.00
184.5030.5242.000 Crestview Apts LLC	rent assistance	\$ 278.00
184.5030.5242.000 Crestview Apts LLC	rent assistance	\$ 226.00
184.5030.5242.000 Crestview Apts LLC	rent assistance	\$ 390.00
184.5030.5242.000 Crestview Apts LLC	rent assistance	\$ 431.00
184.5030.5242.000 Crestview Apts LLC	rent assistance	\$ 282.00
184.5030.5242.000 Crestview Apts LLC	rent assistance	\$ 204.00
184.5030.5242.000 Crestview Apts LLC	rent assistance	\$ 437.00
184.5030.5242.000 Crestview Apts LLC	rent assistance	\$ 201.00
184.5030.5242.000 Crestview Apts LLC	rent assistance	\$ 451.00
184.5030.5242.000 Crestview Apts LLC	rent assistance	\$ 465.00
184.5030.5242.000 Crestview Apts LLC	rent assistance	\$ 475.00
184.5030.5242.000 Crestview Apts LLC	rent assistance	\$ 486.00
184.5030.5242.000 Crestview Apts LLC	rent assistance	\$ 650.00
184.5030.5242.000 Crestview Apts LLC	rent assistance	\$ 675.00
184.5030.5242.000 Crestview Apts LLC	rent assistance	\$ 144.00
184.5030.5242.000 Crestview Apts LLC	rent assistance	\$ 339.00
184.5030.5242.000 Crestview Apts LLC	rent assistance	\$ 431.00
610.8016.5600.000 CTI Ready Mix Inc	Maytag Rd manhole box out replacement	\$ 291.00
184.5030.5242.000 D & D RENTALS INC	rent assistance	\$ 515.00
184.5030.5242.000 D & D RENTALS INC	rent assistance	\$ 94.00
184.5030.5242.000 D & D RENTALS INC	rent assistance	\$ 1,025.00
184.5030.5242.000 D & D RENTALS INC	rent assistance	\$ 415.00
184.5030.5242.000 D & D RENTALS INC	rent assistance	\$ 412.00
999.1166.000 Dah, Tha	Parking ticket overpayment	\$ 25.00
610.8016.5600.000 Dakota Supply Group	Sewer dept flex couplings	\$ 184.55
740.8065.5600.000 Dakota Supply Group	Sewer dept flex couplings	\$ 123.04
184.5030.5242.000 Daters, Toni Rae	rent assistance	\$ 451.00
001.4066.5613.000 Doll Distributing LLC	Coliseum resale products	\$ 407.70
184.5030.5242.000 Double D Enterprise	rent assistance	\$ 374.00
184.5030.5242.000 Douglas Terrace Apartments LLC	rent assistance	\$ 700.00
184.5030.5242.000 Douglas Terrace Apartments LLC	rent assistance	\$ 725.00
610.8015.5980.000 DREY, FRANK	Sewer refund water sod/ seed	\$ 25.36
184.5030.5242.000 Ecklor, Shane	rent assistance	\$ 220.00
001.5010.5410.000 Electric Supply of Marshalltown	Main St waterproof GFCI 's	\$ 44.45
140.4030.5611.000 Electric Supply of Marshalltown	Linn Creek tunnel lighting	\$ 696.00
364.2020.5348.000 Electric Supply of Marshalltown	alleyway lighting wall packs - S of Coliseum	\$ 300.00
001.4030.5344.000 EO Johnson Co Inc	PW Bldg copies	\$ 6.05
110.2010.5344.000 EO Johnson Co Inc	PW Bldg copies	\$ 34.29
184.5030.5344.000 EO Johnson Co Inc	Housing copies Contract KB-CONT3935-01	\$ 102.44
181.3040.5342.000 Eocene Environmental Group Inc	Lead Hazard Reduction program (2023)	\$ 16,478.75
181.3040.5415.000 Eocene Environmental Group Inc	HH-Lead Hazard Reduction program (2023)	\$ 2,380.00
184.5030.5242.000 EPC LLC	rent assistance	\$ 321.00
184.5030.5242.000 EPC LLC	rent assistance	\$ 57.00
184.5030.5242.000 EPC LLC	rent assistance	\$ 296.00
184.5030.5242.000 EPC LLC	rent assistance	\$ 316.00
184.5030.5242.000 Etter, Connie	rent assistance	\$ 650.00
184.5030.5242.000 Eubanks, Chad	rent assistance	\$ 303.00
110.2010.5600.000 FASTENAL COMPANY	Street dept marking paint	\$ 38.98
999.1125.000 FIDELITY SECURITY LIFE INSURANCE CO	VISION INSURANCE	\$ 140.84
999.1125.000 FIDELITY SECURITY LIFE INSURANCE CO	VISION INSURANCE	\$ 337.36
001.1010.4875.000 First Interstate Bank	bank/vendor savings program	\$ (0.09)
001.1010.4875.000 First Interstate Bank	bank/vendor savings program	\$ (19.94)
001.1010.4875.000 First Interstate Bank	bank/vendor savings program	\$ (19.94)
001.1010.4875.000 First Interstate Bank	bank/vendor savings program	\$ (19.94)
001.1010.4875.000 First Interstate Bank	bank/vendor savings program	\$ (19.94)

001.1010.4875.000 First Interstate Bank	bank/vendor savings program	\$	(0.48)
001.1010.4875.000 First Interstate Bank	bank/vendor savings program	\$	(0.68)
001.1010.4875.000 First Interstate Bank	bank/vendor savings program	\$	(0.44)
001.1010.5132.000 First Interstate Bank	PATROL CLOTHING	\$	119.64
001.1010.5132.000 First Interstate Bank	PATROL CLOTHING	\$	22.10
001.1010.5132.000 First Interstate Bank	HOLSTER PARTS	\$	20.00
001.1010.5132.000 First Interstate Bank	PATROL CLOTHING	\$	63.00
001.1010.5230.000 First Interstate Bank	INTEL REQUESTS	\$	75.00
001.1010.5280.000 First Interstate Bank	DIGITAL CREATOR MONTHLY SUBSCRIPTION	\$	14.99
001.1010.5342.000 First Interstate Bank	WEAPONS REPAIR	\$	47.11
001.1010.5342.000 First Interstate Bank	LANDFILL CHARGE	\$	17.00
001.1010.5360.000 First Interstate Bank	POSTAGE	\$	7.23
001.1010.5360.000 First Interstate Bank	POSTAGE	\$	12.93
001.1010.5360.000 First Interstate Bank	POSTAGE	\$	19.99
001.1010.5370.000 First Interstate Bank	BUSINESS CARDS	\$	77.97
001.1010.5410.000 First Interstate Bank	Amazon PD gun range lightbulbs	\$	14.40
001.1010.5460.000 First Interstate Bank	CONFERENCE REGISTRATION	\$	369.77
001.1010.5460.000 First Interstate Bank	CONFERENCE REGISTRATION	\$	369.77
001.1010.5460.000 First Interstate Bank	CONFERENCE REGISTRATION	\$	60.00
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	31.21
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	10.00
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	15.52
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	4.48
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	10.00
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	8.70
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	12.62
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	22.75
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	9.23
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	18.79
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	18.49
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	18.49
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	34.42
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	12.09
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	17.00
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	10.88
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	14.69
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	10.00
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	10.39
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	9.61
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	9.76
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	10.69
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	11.06
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	16.58
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	22.00
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	13.26
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	10.59
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	9.41
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	10.00
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	19.05
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	20.54
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	50.85
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	39.10
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	27.38
001.1010.5464.000 First Interstate Bank	MEAL DURING TRAINING	\$	9.61
001.1010.5465.000 First Interstate Bank	HOTEL FOR OFFICER AT BASIC TRAINING	\$	498.40
001.1010.5465.000 First Interstate Bank	HOTEL FOR OFFICER AT BASIC TRAINING	\$	498.40
001.1010.5465.000 First Interstate Bank	HOTEL FOR OFFICER AT BASIC TRAINING	\$	498.40
001.1010.5465.000 First Interstate Bank	HOTEL FOR OFFICER AT BASIC TRAINING	\$	398.72
001.1010.5475.000 First Interstate Bank	Hyvee- Police Chief assessor break food	\$	41.95
001.1010.5475.000 First Interstate Bank	HyVee Police Chief assessor break food	\$	36.93
001.1010.5475.000 First Interstate Bank	Police chief candidate hotel stay	\$	270.82
001.1010.5475.000 First Interstate Bank	Tremont Inn Police Chief assessor stay	\$	144.48
001.1010.5475.000 First Interstate Bank	Tremont Inn Police Chief assessor stay	\$	144.48
001.1010.5475.000 First Interstate Bank	Tremont Inn Police Chief assessor stay	\$	144.48

001.1010.5570.000 First Interstate Bank	FUEL	\$	15.01
001.1010.5570.000 First Interstate Bank	FUEL	\$	15.00
001.1010.5570.000 First Interstate Bank	FUEL	\$	37.94
001.1010.5570.000 First Interstate Bank	FUEL	\$	25.01
001.1010.5570.000 First Interstate Bank	FUEL	\$	37.35
001.1010.5570.000 First Interstate Bank	FUEL	\$	55.99
001.1010.5600.000 First Interstate Bank	BATTERIES	\$	261.48
001.1010.5600.000 First Interstate Bank	BATTERIES	\$	24.99
001.1010.5600.000 First Interstate Bank	PATROL EXAM GLOVES	\$	397.70
001.1010.5600.000 First Interstate Bank	BATTERIES & HOOKS	\$	59.88
001.1010.5600.000 First Interstate Bank	CALENDARS	\$	45.42
001.1010.5600.000 First Interstate Bank	CALENDAR & CARAFES	\$	54.89
001.1010.5600.000 First Interstate Bank	HOOKS & MEMO PADS	\$	32.92
001.1010.5600.000 First Interstate Bank	TARGET PLATE HANGER	\$	20.19
001.1010.5600.000 First Interstate Bank	JANITOR SUPPLIES	\$	466.19
001.1010.5600.000 First Interstate Bank	CALENDAR	\$	7.87
001.1010.5600.000 First Interstate Bank	PATROL HATS	\$	282.96
001.1010.5600.000 First Interstate Bank	FIRST AID SUPPLIES	\$	107.16
001.1010.5605.000 First Interstate Bank	OFFICE SUPPLIES	\$	29.01
001.1010.5703.000 First Interstate Bank	KEYBOARD	\$	18.99
001.1010.5703.000 First Interstate Bank	ELECTRONIC SUPPLIES	\$	99.70
001.1010.5718.000 First Interstate Bank	ENFORCER REMOTE	\$	307.00
001.1050.4278.000 First Interstate Bank	Jimmy Johns- Police Chief Assessors lunch	\$	94.83
001.1050.5280.000 First Interstate Bank	Bluebeam Subsc renewal 9/29/24-9/29/25	\$	260.00
001.1050.5450.000 First Interstate Bank	ATT Fire dept cell services	\$	573.07
001.1050.5460.000 First Interstate Bank	Hawkeye State Fire Assoc Fall conference	\$	275.00
001.1050.5475.000 First Interstate Bank	Hampton Inn Fire Chief candidate stay	\$	305.50
001.1050.5475.000 First Interstate Bank	HyVee Fire Chief assessor break food	\$	21.51
001.1050.5475.000 First Interstate Bank	HyVee Fire Chief assessor break food	\$	13.98
001.1050.5475.000 First Interstate Bank	Tremont Inn Fire Chief assessor stay	\$	144.48
001.1050.5475.000 First Interstate Bank	Tremont Inn Fire Chief assessor stay	\$	144.48
001.1050.5475.000 First Interstate Bank	Tremont Inn Fire Chief assessor hotel stay	\$	144.48
001.1050.5475.000 First Interstate Bank	Jimmy Johns Fire Chief assessor lunch	\$	104.74
001.1050.5475.000 First Interstate Bank	Hampton Inn Fire Chief candidate stay	\$	249.76
001.1050.5475.000 First Interstate Bank	Hampton Inn Fire Chief candidate stay	\$	249.76
001.1050.5600.000 First Interstate Bank	Amazon Fire dept phone cases	\$	53.80
001.1050.5600.000 First Interstate Bank	Walmar	\$	229.57
001.1050.5600.000 First Interstate Bank	Walmart- Fire dept iPad case	\$	53.45
001.1050.5600.000 First Interstate Bank	Walmart Fire dept Halloween candy	\$	46.56
001.1050.5600.000 First Interstate Bank	Walmart Fire dept Halloween candy	\$	32.49
001.1050.5600.000 First Interstate Bank	Office Express -Fire dept cleaning supplies	\$	347.77
001.1050.5600.000 First Interstate Bank	Staples Fire dept cleaning supplies	\$	46.67
001.1050.5718.000 First Interstate Bank	Amazon Fire dept batteries	\$	139.99
001.1071.5360.000 First Interstate Bank	USPS postage Finance/ nuisance	\$	68.62
001.1071.5360.000 First Interstate Bank	Postage- Section 8, Rental, Nuisance	\$	100.00
001.1071.5360.000 First Interstate Bank	Endicia Postage -Section 8, Nuisance, Rental	\$	100.00
001.1071.5360.000 First Interstate Bank	Endicia postage - Section 8, Nuisance, Rental	\$	100.00
001.1075.5360.000 First Interstate Bank	Postage- Section 8, Rental, Nuisance	\$	100.00
001.1075.5360.000 First Interstate Bank	Endicia Postage -Section 8, Nuisance, Rental	\$	100.00
001.1075.5360.000 First Interstate Bank	Endicia online postage fee	\$	9.95
001.1075.5360.000 First Interstate Bank	Endicia postage - Section 8, Nuisance, Rental	\$	100.00
001.1075.5360.000 First Interstate Bank	Endicia- Nuisance postage	\$	300.00
001.1075.5450.000 First Interstate Bank	Nuisance dept iPad	\$	41.27
001.4010.5210.000 First Interstate Bank	advertising for Pedro Matin event	\$	10.00
001.4010.5342.000 First Interstate Bank	shredding services	\$	110.26
001.4010.5360.000 First Interstate Bank	postage	\$	5.11
001.4010.5360.000 First Interstate Bank	postage	\$	19.02
001.4010.5360.000 First Interstate Bank	postage	\$	13.20
001.4010.5360.000 First Interstate Bank	postage	\$	5.11
001.4010.5360.000 First Interstate Bank	postage	\$	5.82
001.4010.5360.000 First Interstate Bank	postage	\$	9.74
001.4010.5360.000 First Interstate Bank	postage	\$	10.93
001.4010.5450.000 First Interstate Bank	AT&T charges	\$	33.52
001.4010.5450.000 First Interstate Bank	internet	\$	135.14

001.4010.5600.000 First Interstate Bank	employee nametags	\$	21.90
001.4010.5600.000 First Interstate Bank	hand soap	\$	64.92
001.4010.5600.000 First Interstate Bank	operating supplies - bandages	\$	18.43
001.4010.5600.000 First Interstate Bank	cases for hotspots	\$	63.96
001.4010.5601.000 First Interstate Bank	program supply - pizza	\$	80.39
001.4010.5601.000 First Interstate Bank	food for atered books program	\$	38.89
001.4010.5601.000 First Interstate Bank	program supply - pizza	\$	30.01
001.4010.5601.000 First Interstate Bank	program supply - spider rings	\$	11.99
001.4010.5601.000 First Interstate Bank	program supply - pizza	\$	48.85
001.4010.5601.000 First Interstate Bank	program supplies - Crayons, LEGO blocks	\$	95.44
001.4010.5605.000 First Interstate Bank	office supplies - bottled water	\$	35.40
001.4010.5605.000 First Interstate Bank	office supplies - webcam, speakers	\$	31.96
001.4010.5605.000 First Interstate Bank	office supplies - paper	\$	3.48
001.4010.5612.000 First Interstate Bank	3 monitors	\$	269.97
001.4010.5704.000 First Interstate Bank	public web browser annual renewal	\$	125.00
001.4010.5731.000 First Interstate Bank	refund for Pioneer Woman magazine	\$	(29.97)
001.4010.5731.000 First Interstate Bank	subscription Our Iowa magazine	\$	39.98
001.4030.4875.000 First Interstate Bank	Casets gas credit	\$	(1.00)
001.4030.5132.000 First Interstate Bank	Theisens Parks employee taxable clothing	\$	54.00
001.4030.5410.000 First Interstate Bank	Larrys Towing tire repair	\$	25.00
001.4030.5410.000 First Interstate Bank	Amazon- Skate Park light fixtures	\$	179.18
001.4030.5460.000 First Interstate Bank	Iowa Parks Assoc workshops	\$	350.00
001.4030.5562.000 First Interstate Bank	Larrys Towing Bobcat tire repair	\$	50.00
001.4030.5565.000 First Interstate Bank	Larrys Towing water trailter tires	\$	200.00
001.4030.5605.000 First Interstate Bank	Amazon dry erase board, markers	\$	45.02
001.4030.5611.000 First Interstate Bank	Stieone Landscaping-pop-up auto sprinklers	\$	451.00
001.4030.5611.000 First Interstate Bank	Amazon driveway markers	\$	119.99
001.4030.5611.000 First Interstate Bank	Tri State Lock Service	\$	6.00
001.4040.5600.000 First Interstate Bank	Amazon Parks storage racks	\$	441.42
001.4041.5357.000 First Interstate Bank	Wayward Social- Special Olympics	\$	2,318.66
001.4041.5357.000 First Interstate Bank	Wayward social Speical Olympics	\$	1,538.01
001.4041.5600.000 First Interstate Bank	Amazon sports marking tape	\$	45.60
001.4041.5601.000 First Interstate Bank	Amazon Program supplies - button maker	\$	89.98
001.4041.5601.000 First Interstate Bank	Amazon Parks wristbands	\$	53.97
001.4045.5410.000 First Interstate Bank	Supply House Aquatic Ctr heater fan motor	\$	165.76
001.4045.5611.000 First Interstate Bank	Stieone Landscaping-pop-up auto sprinklers	\$	451.20
001.4066.5600.000 First Interstate Bank	Amazon Parks mop heads	\$	9.00
001.4066.5600.000 First Interstate Bank	Amazon - Coffee Urn	\$	57.99
001.4066.5600.000 First Interstate Bank	Amazon PARKs mop and brushes	\$	25.95
001.4066.5613.000 First Interstate Bank	Sams Club - Coliseum resale products	\$	180.58
001.4066.5613.000 First Interstate Bank	HyVee Coliseum resale products	\$	47.96
001.6010.5600.000 First Interstate Bank	Amazon returns - Skeleton keys	\$	(47.80)
001.6010.5600.000 First Interstate Bank	Amazon returned pen cases	\$	(8.99)
001.6010.5600.000 First Interstate Bank	Amazon ink for Mayors stamp	\$	8.20
001.6012.5460.000 First Interstate Bank	Iowa League of Cities Budget Workshop	\$	50.00
001.6012.5460.000 First Interstate Bank	Iowa League Cities Emergency management workshop	\$	80.00
001.6020.5210.000 First Interstate Bank	Column - Times Republican notifications and ads	\$	675.21
001.6021.5360.000 First Interstate Bank	USPS postage stamps	\$	438.00
001.6021.5360.000 First Interstate Bank	USPS postage Finance/ nuisance	\$	369.38
001.6025.5460.000 First Interstate Bank	Drug Testing- supervisor online training	\$	49.00
001.6050.5600.000 First Interstate Bank	Amazon - City Hall bird spikes for windows	\$	36.49
001.6050.5600.000 First Interstate Bank	Amazon City hall bird spikes for windows	\$	36.49
001.6050.5600.000 First Interstate Bank	Amazon City Hall bird spikes for windows	\$	36.49
001.6050.5600.000 First Interstate Bank	TriState Lock duplicate keys for buildings	\$	11.00
030.4010.5732.000 First Interstate Bank	lost and replaced books	\$	12.50
030.4010.5732.000 First Interstate Bank	Large-Type books	\$	21.88
030.4010.5732.000 First Interstate Bank	reference book	\$	63.99
030.4010.5732.000 First Interstate Bank	adult fiction books	\$	21.94
030.4010.5732.000 First Interstate Bank	juvenile books	\$	39.98
030.4010.5732.000 First Interstate Bank	adult fiction books	\$	19.23
030.4010.5732.000 First Interstate Bank	lost and replaced books	\$	16.99
030.4010.5732.000 First Interstate Bank	lost and replaced books	\$	23.03
030.4010.5732.000 First Interstate Bank	lost and replaced books	\$	13.96
030.4010.5732.000 First Interstate Bank	juvenile books	\$	10.58

030.4010.5732.000 First Interstate Bank	Large-Type books	\$	8.67
030.4010.5732.000 First Interstate Bank	juvenile books	\$	23.42
030.4010.5732.000 First Interstate Bank	lost and replaced books	\$	9.92
030.4010.5732.000 First Interstate Bank	juvenile books	\$	28.78
030.4010.5732.000 First Interstate Bank	refund for unacceptable book	\$	(21.47)
030.4010.5732.000 First Interstate Bank	lost and replaced books	\$	56.86
030.4010.5732.000 First Interstate Bank	lost and replaced books	\$	12.99
030.4010.5732.000 First Interstate Bank	juvenile books	\$	24.97
030.4010.5732.000 First Interstate Bank	Large-Type books	\$	14.50
030.4010.5732.000 First Interstate Bank	juvenile books	\$	45.40
030.4010.5732.000 First Interstate Bank	juvenile books	\$	16.50
030.4010.5732.000 First Interstate Bank	lost and replaced books	\$	54.41
030.4010.5732.000 First Interstate Bank	juvenile books	\$	11.94
030.4010.5732.000 First Interstate Bank	lost and replaced books	\$	12.15
030.4010.5732.000 First Interstate Bank	lost and replaced books	\$	7.43
030.4010.5732.000 First Interstate Bank	juvenile books	\$	36.65
030.4010.5732.000 First Interstate Bank	juvenile books	\$	38.20
030.4010.5732.000 First Interstate Bank	juvenile books	\$	17.46
030.4010.5732.000 First Interstate Bank	Large-Type books	\$	7.18
030.4010.5732.000 First Interstate Bank	juvenile books	\$	298.53
030.4010.5732.000 First Interstate Bank	juvenile books	\$	154.78
030.4010.5732.000 First Interstate Bank	refund for unacceptable book	\$	(14.50)
030.4010.5732.000 First Interstate Bank	refund for unacceptable book	\$	(7.19)
030.4010.5732.000 First Interstate Bank	adult fiction books	\$	193.17
030.4010.5732.000 First Interstate Bank	juvenile books	\$	22.99
030.4010.5732.000 First Interstate Bank	lost and replaced books	\$	17.26
030.4010.5732.000 First Interstate Bank	lost and replaced books	\$	(17.26)
030.4010.5732.000 First Interstate Bank	Large-Type books	\$	7.19
030.4010.5732.000 First Interstate Bank	lost and replaced books	\$	8.06
030.4010.5732.000 First Interstate Bank	adult fiction books	\$	12.19
030.4010.5732.000 First Interstate Bank	juvenile books	\$	19.95
030.4010.5732.000 First Interstate Bank	adult non-fiction books	\$	44.85
030.4010.5732.000 First Interstate Bank	lost and replaced books	\$	9.49
030.4010.5732.000 First Interstate Bank	lost and replaced books	\$	10.91
030.4010.5732.000 First Interstate Bank	adult fiction books	\$	36.94
030.4010.5732.000 First Interstate Bank	lost and replaced books	\$	6.37
030.4010.5732.000 First Interstate Bank	lost and replaced books	\$	11.91
030.4010.5732.000 First Interstate Bank	lost and replaced books	\$	8.09
030.4010.5732.000 First Interstate Bank	Large-Type books	\$	11.98
030.4010.5732.000 First Interstate Bank	lost and replaced books	\$	7.48
030.4010.5732.000 First Interstate Bank	Large-Type books	\$	9.54
030.4010.5732.000 First Interstate Bank	adult fiction books	\$	14.99
030.4010.5732.000 First Interstate Bank	juvenile books	\$	25.45
030.4010.5732.000 First Interstate Bank	juvenile books	\$	88.96
030.4010.5732.000 First Interstate Bank	adult fiction/non-fiction books	\$	26.29
110.2010.5251.000 First Interstate Bank	Marshall Cty Recorder- sticker for Ranger	\$	38.11
110.2010.5450.000 First Interstate Bank	Street dept iPads	\$	82.54
110.2010.5450.000 First Interstate Bank	Verizon Street and Sewer dept cell phones	\$	101.46
110.2010.5460.000 First Interstate Bank	2024 Winter Maintenance Workshop	\$	85.00
110.2010.5471.000 First Interstate Bank	Drug testing network supervisor online training	\$	49.00
110.2010.5565.000 First Interstate Bank	Amazon 12V DC brass electric solenoid valve	\$	95.94
110.2010.5600.000 First Interstate Bank	Amazon 25' fire hose and adapter	\$	294.94
110.2010.5605.000 First Interstate Bank	Vistaprint Rick Legg	\$	30.98
110.2010.5605.000 First Interstate Bank	Amazon roller ball pens	\$	48.00
110.2010.5718.000 First Interstate Bank	Amazon - Fire hose wrench set	\$	224.28
110.2010.5718.000 First Interstate Bank	Amazon 20gal oil drain pans	\$	569.96
110.2010.5718.000 First Interstate Bank	Amazon Milwaukee tool batteries	\$	132.00
110.2030.5471.000 First Interstate Bank	DOT Supervisor online training	\$	24.50
110.2040.5410.000 First Interstate Bank	Amazon -epoxy for traffic signal pucks	\$	104.16
110.2040.5450.000 First Interstate Bank	electrical inspections	\$	61.92
110.2040.5471.000 First Interstate Bank	DOT Supervisor online training	\$	24.50
110.2060.5360.000 First Interstate Bank	USPS - Engineering and Transsit stamps	\$	182.50
110.2060.5450.000 First Interstate Bank	Engineering GPS, JetPak, cell phones	\$	172.38
110.2060.5450.000 First Interstate Bank	Engineering GIS	\$	11.56

110.2060.5489.000	First Interstate Bank	Menards-Engineering hearing protection earmuffs	\$	24.69
110.2060.5605.000	First Interstate Bank	Amazon- Engineering office supplies	\$	46.57
110.2060.5685.000	First Interstate Bank	Certified Material -concrete test cylinder blanks	\$	68.43
110.2060.5718.000	First Interstate Bank	Certified Material -concrete test cylinder blanks	\$	48.42
140.4030.5450.000	First Interstate Bank	Mediacom Parks internet	\$	169.95
140.4030.5562.000	First Interstate Bank	Amazon Weather Guard truck storage	\$	1,636.32
140.4030.5611.000	First Interstate Bank	Kings Material - Taupe blocks	\$	18.67
140.4030.5611.000	First Interstate Bank	Iowa Prison Industries-	\$	319.55
140.4030.5611.000	First Interstate Bank	Amazon - Portable speaker	\$	1,199.00
140.4030.5611.000	First Interstate Bank	Country Landscape- stone edge & bushes	\$	636.45
153.1010.5600.000	First Interstate Bank	BUILDING CHALLENGE COINS	\$	424.00
153.1010.5600.000	First Interstate Bank	DONATED HOSPITALITY	\$	39.98
153.1010.5600.000	First Interstate Bank	DONATED HOSPITALITY	\$	33.98
153.1010.5600.000	First Interstate Bank	DONATED HOSPITALITY	\$	15.04
153.1010.5600.000	First Interstate Bank	DONATED HOSPITALITY	\$	116.00
153.1010.5600.000	First Interstate Bank	DONATED HOSPITALITY	\$	165.50
156.1050.5600.000	First Interstate Bank	BUILDING CHALLENGE COINS	\$	424.00
170.4010.5450.000	First Interstate Bank	Hotspots for library	\$	400.10
170.4010.5732.000	First Interstate Bank	DVDs	\$	6.98
170.4010.5732.000	First Interstate Bank	DVDs	\$	223.85
170.4010.5732.000	First Interstate Bank	DVDs	\$	62.14
170.4010.5732.000	First Interstate Bank	DVDs	\$	50.38
170.4010.5732.000	First Interstate Bank	DVDs	\$	41.32
170.4010.5732.000	First Interstate Bank	DVDs	\$	8.56
170.4010.5732.000	First Interstate Bank	DVDs	\$	21.49
184.5030.5360.000	First Interstate Bank	Postage- Section 8, Rental, Nuisance	\$	165.00
184.5030.5360.000	First Interstate Bank	Endicia Postage -Section 8, Nuisance, Rental	\$	100.00
184.5030.5360.000	First Interstate Bank	Endicia postage - Section 8, Nuisance, Rental	\$	100.00
364.2020.5348.000	First Interstate Bank	Menards Parking Lot T conduit	\$	21.00
610.8015.5132.000	First Interstate Bank	D. FOGT - PANTS X3	\$	59.97
610.8015.5251.000	First Interstate Bank	Iowa DNR WasteWater disposal construction permit	\$	104.04
610.8015.5280.000	First Interstate Bank	IAWEA MEMBERSHIPS - D. FOGT, R. FOGT	\$	40.00
610.8015.5344.000	First Interstate Bank	MONTHLY LIFTMASTER SUBSCRIPTION	\$	39.50
610.8015.5344.000	First Interstate Bank	ANNUAL BACKFLOW DEVICE TEST/MAINT.	\$	875.00
610.8015.5360.000	First Interstate Bank	POSTAGE FOR LAB SHIPMENT	\$	12.10
610.8015.5360.000	First Interstate Bank	POSTAGE FOR LAB SHIPMENT	\$	14.50
610.8015.5450.000	First Interstate Bank	WPCP cell services	\$	104.84
610.8015.5450.000	First Interstate Bank	NOVEMBER 2024 MEDIACOM ONLINE	\$	75.00
610.8015.5460.000	First Interstate Bank	SUPERVISOR TRAINING-ONLINE (DOT)	\$	49.00
610.8015.5460.000	First Interstate Bank	IAWEA REG. 5 FALL MTG. REGISTRATION	\$	150.00
610.8015.5462.000	First Interstate Bank	WEFTEC EXPO/CONF. AIRPORT PARKING - RANSON	\$	55.00
610.8015.5465.000	First Interstate Bank	WEFTEC EXPO/CONFERENCE LODGING - RANSON	\$	1,262.32
610.8015.5565.000	First Interstate Bank	OIL & FILTER	\$	318.29
610.8015.5600.000	First Interstate Bank	PUSH BROOM	\$	16.99
610.8015.5600.000	First Interstate Bank	SUPERWELD SUPER GLUE, NUTS & BOLTS	\$	17.41
610.8015.5600.000	First Interstate Bank	MOTOR START CAPACITOR	\$	8.84
610.8015.5600.000	First Interstate Bank	WATER FILTERS FOR BAR SCREEN SPRAY BARS	\$	103.34
610.8015.5600.000	First Interstate Bank	PARTS FOR LIME SILO	\$	217.18
610.8015.5600.000	First Interstate Bank	FUSES FOR ADMIN. BLDG. A/C	\$	23.34
610.8015.5600.000	First Interstate Bank	POLY CHAIN BELT FOR BORGER FEED PUMP	\$	121.67
610.8015.5600.000	First Interstate Bank	RAIN-X GLASS TREATMENT	\$	7.48
610.8015.5600.000	First Interstate Bank	PREVIOUS RAIN-X TRANSACTION REFUND DUE TO TAX	\$	(7.48)
610.8015.5600.000	First Interstate Bank	RAIN-X GLASS TREATMENT	\$	6.99
610.8015.5600.000	First Interstate Bank	FILTERS FOR PRELIM	\$	499.15
610.8015.5600.000	First Interstate Bank	MISC. PARTS/EQUIPMENT	\$	123.46
610.8015.5600.000	First Interstate Bank	BATTERIES & COATED WORK GLOVES	\$	80.31
610.8015.5603.000	First Interstate Bank	QRTLY LAB ANALYSIS-SOLIDS, NUTRIENTS, DEMAND	\$	431.87
610.8015.5603.000	First Interstate Bank	TRACE METALS ANALYSIS	\$	155.76
610.8015.5603.000	First Interstate Bank	BOD/GGA STANDARD	\$	200.38
610.8015.5603.000	First Interstate Bank	GLASS BEAKERS	\$	111.48
610.8015.5718.000	First Interstate Bank	DEWALT CORDLESS POWER CLEANER	\$	199.00
610.8015.5718.000	First Interstate Bank	NAPA 12/24V MANUAL WHEEL BATTERY CHARGER	\$	209.99
610.8016.5450.000	First Interstate Bank	Sanitary Sewer GIS	\$	17.74
610.8016.5450.000	First Interstate Bank	Sewer dept JetPak, iPad, laptop	\$	24.76

610.8016.5450.000 First Interstate Bank	Sewer dept GPS	\$	24.76
610.8016.5450.000 First Interstate Bank	Verizon Street and Sewer dept cell phones	\$	25.00
610.8016.5471.000 First Interstate Bank	Drug Testing Network-supervisor online training	\$	29.40
610.8016.5615.000 First Interstate Bank	CONCRETE DISSOLVER FOR ROLLING MEADOWS LS	\$	32.98
610.8016.5615.000 First Interstate Bank	PIPING SUPPLIES FOR ROLLING MEADOWS LS	\$	16.62
610.8016.5615.000 First Interstate Bank	PIPING SUPPLIES FOR ROLLING MEADOWS LS	\$	21.11
610.8016.5615.000 First Interstate Bank	DEFINITE PURPOSE CONTACTOR	\$	105.37
610.8016.5615.000 First Interstate Bank	FILTERS FOR SANITARY LIFT STATIONS	\$	631.56
690.8050.5342.000 First Interstate Bank	Rosco -Transit GPS services	\$	252.00
690.8050.5342.000 First Interstate Bank	Rosco Transit GPS services- October	\$	252.00
690.8050.5360.000 First Interstate Bank	USPS - Engineering and Transit stamps	\$	182.50
690.8050.5470.000 First Interstate Bank	Community Transportation-PASS basic online course	\$	25.00
690.8050.5565.000 First Interstate Bank	Amazon Transit memory card for bus camera	\$	63.35
690.8050.5718.000 First Interstate Bank	Amazon Truck anchor pin took kit	\$	58.38
740.8065.5450.000 First Interstate Bank	Sewer dept GPS	\$	16.51
740.8065.5450.000 First Interstate Bank	Sewer dept JetPak, iPad, laptop	\$	16.51
740.8065.5450.000 First Interstate Bank	Storm Sewer GIS	\$	11.97
740.8065.5450.000 First Interstate Bank	Verizon Street and Sewer dept cell phones	\$	16.68
740.8065.5471.000 First Interstate Bank	Drug Testing Network-supervisor online training	\$	19.60
740.8065.5614.000 First Interstate Bank	FILTERS FOR STORM WATER LIFT STATIONS	\$	61.07
740.8067.5410.000 First Interstate Bank	LEVEE GATE WINCH REPAIR	\$	47.50
750.8070.5344.000 First Interstate Bank	MONTHLY LIFTMASTER SUBSCRIPTION	\$	39.50
999.1164.000 First Interstate Bank	Amazon Fraud	\$	16.04
999.1164.000 First Interstate Bank	Hampton Inn - incorrectly charged by Hotel	\$	234.77
999.1164.000 First Interstate Bank	MEAL DURING TRAINING	\$	5.52
999.1164.000 First Interstate Bank	MEAL DURING TRAINING	\$	9.38
999.1164.000 First Interstate Bank	MEAL DURING TRAINING	\$	3.86
999.1164.000 First Interstate Bank	MEAL DURING TRAINING	\$	1.96
999.1164.000 First Interstate Bank	MEAL DURING TRAINING	\$	0.78
999.1164.000 First Interstate Bank	MEAL DURING TRAINING	\$	2.15
999.1164.000 First Interstate Bank	MEAL DURING TRAINING	\$	7.81
184.5030.5246.000 Fiser, Jessica	rent assistance	\$	13.00
610.8015.5980.000 Flathers, Emily	Sewer refund filled pool twice in May	\$	40.58
184.5030.5242.000 Flores, Antonio	rent assistance	\$	822.00
610.8015.5980.000 Fonseca, Delilah	sewer refund filled swimmingg pool	\$	34.87
184.5030.5242.000 FRIENDLY VALLEY APARTMENTS INC	rent assistance	\$	74.00
184.5030.5242.000 FRIENDLY VALLEY APARTMENTS INC	rent assistance	\$	110.00
184.5030.5242.000 FRIENDLY VALLEY APARTMENTS INC	rent assistance	\$	157.00
001.1010.5132.000 Galls LLC	PD employee clothing	\$	182.99
001.1010.5132.000 Galls LLC	PD Sergeant chevrons	\$	64.41
001.1010.5132.000 Galls LLC	PD employee clothing	\$	56.44
001.1050.5132.000 Galls LLC	Fire dept job shirts	\$	468.36
001.1050.5132.000 Galls LLC	Fire dept job shirts	\$	930.43
001.1050.5132.000 Galls LLC	Fire dept polo shirts	\$	133.00
001.1050.5132.000 Galls LLC	Fire dept employee clothing	\$	287.84
110.2010.5600.000 GERVICH & SONS INC	Street dept stock steel	\$	195.00
184.5030.5242.000 Gonzalez, Renato	rent assistance	\$	907.00
184.5030.5242.000 Gorrell, Joseph	rent assistance	\$	344.00
184.5030.5242.000 Gray, Dennis	rent assistance	\$	1,000.00
184.5030.5242.000 Gray, Dennis	rent assistance	\$	490.00
184.5030.5242.000 Gray, Dennis	rent assistance	\$	800.00
184.5030.5242.000 Gray, Dennis	rent assistance	\$	519.00
130.1010.5260.000 Gregg Young Automotive Group	PD Durange	\$	1,310.20
184.5030.5242.000 Gutierrez, Humberto Fabian	rent assistance	\$	404.00
184.5030.5242.000 Gutierrez, Humberto Fabian	rent assistance	\$	239.00
610.8015.5718.000 HACH COMPANY	UV protection screens & D.O. probes	\$	13,830.23
184.5030.5242.000 Hala, Janet	rent assistance	\$	180.00
184.5030.5242.000 Hala, Janet	rent assistance	\$	393.00
184.5030.5242.000 Hala, Janet	rent assistance	\$	244.00
184.5030.5242.000 Hala, Janet	rent assistance	\$	177.00
030.1010.5410.000 HANNAM AUTOMOTIVE LLC	PD 510 wrap Supervisor	\$	1,630.40
184.5030.5242.000 Hatch, Roger	rent assistance	\$	438.00
184.5030.5242.000 Hatch, Roger	rent assistance	\$	433.00
184.5030.5242.000 Hatch, Roger	rent assistance	\$	1,050.00

884.6021.4875.000 Health Partners	claims 11/07-11/13 Stop Loss/ credits	\$	(13.68)
884.7010.5230.000 Health Partners	Fees and premiums	\$	12,564.90
884.7010.5337.000 Health Partners	Fees and premiums	\$	28,367.42
884.7010.5339.000 Health Partners	claims 11/07-11/13	\$	84,944.76
884.7010.5339.000 Health Partners	claims 11/07-11/13	\$	1,114.00
884.7010.5339.000 Health Partners	claims 11/14-11/20	\$	29,354.95
884.7010.5339.000 Health Partners	claims 11/14-11/20	\$	5,474.60
884.7010.5339.000 Health Partners	claims 11/21-11/27	\$	54,677.75
884.7010.5339.000 Health Partners	claims 11/21-11/27	\$	2,117.29
001.1099.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	Police & Fire Bldg	\$	2,130.14
001.4045.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	Aquatic Center	\$	80.14
001.4065.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	incentive credit	\$	(1.00)
001.4065.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	Coliseum	\$	62.00
001.6050.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	City Hall	\$	145.14
110.2010.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	PW Bldg	\$	55.04
610.8015.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	WPCP	\$	67.57
610.8016.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	PW Bldg	\$	33.03
610.8016.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	WPCP	\$	40.54
740.8065.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	WPCP	\$	27.03
740.8065.5450.000 HEART OF IOWA COMMUNICATIONS CO-OP	PW Bldg	\$	22.02
184.5030.5242.000 HESSENIUS, ROBERT	rent assistance	\$	850.00
184.5030.5242.000 Hilltop Village Inc	rent assistance	\$	261.00
184.5030.5242.000 Hilltop Village Inc	rent assistance	\$	224.00
184.5030.5242.000 Hinmon, Linda	rent assistance	\$	236.00
184.5030.5242.000 Historic Tallcorn Towers LLP	rent assistance	\$	236.00
184.5030.5242.000 Historic Tallcorn Towers LLP	rent assistance	\$	181.00
184.5030.5242.000 Historic Tallcorn Towers LLP	rent assistance	\$	195.00
184.5030.5242.000 Historic Tallcorn Towers LLP	rent assistance	\$	245.00
184.5030.5242.000 Historic Tallcorn Towers LLP	rent assistance	\$	299.00
184.5030.5242.000 Historic Tallcorn Towers LLP	rent assistance	\$	88.00
184.5030.5242.000 Historic Tallcorn Towers LLP	rent assistance	\$	390.00
184.5030.5242.000 Historic Tallcorn Towers LLP	rent assistance	\$	424.00
184.5030.5242.000 Historic Tallcorn Towers LLP	rent assistance	\$	350.00
184.5030.5242.000 Historic Tallcorn Towers LLP	rent assistance	\$	389.00
184.5030.5242.000 Historic Tallcorn Towers LLP	rent assistance	\$	307.00
184.5030.5242.000 Historic Tallcorn Towers LLP	rent assistance	\$	262.00
184.5030.5242.000 Historic Tallcorn Towers LLP	rent assistance	\$	193.00
184.5030.5242.000 Historic Tallcorn Towers LLP	rent assistance	\$	281.00
184.5030.5242.000 Ho Phi Nguyen	rent assistance	\$	347.00
184.5030.5242.000 House Harvesters LLC	rent assistance	\$	350.00
184.5030.5238.000 Housing Authority of the City of Orlando, FL	admin fee120224	\$	49.29
184.5030.5242.000 Housing Authority of the City of Orlando, FL	rent assistance	\$	1,932.00
184.5030.5238.000 Housing Authority of the City of Tampa Florida	admin fee120224	\$	53.11
184.5030.5242.000 Housing Authority of the City of Tampa Florida	rent assistance	\$	1,786.00
615.8015.5233.000 HOWARD R GREEN COMPANY, INC	WPC Sludge Thickening Design thru 11/15/24	\$	40,765.00
184.5030.5242.000 Howard, Jammie	rent assistance	\$	171.00
999.1166.000 Hsee, Tar	Parking ticket overpayment	\$	35.00
184.5030.5242.000 Hubbard Maple Street Apts LLC	rent assistance	\$	192.00
881.1010.5339.000 Hunter Lane LLC	Paid medical claims	\$	35.66
881.1050.5339.000 Hunter Lane LLC	Paid medical claims	\$	123.34
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #303417ICMA DEF C	\$	1,325.00
999.1131.000 ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$	269.23
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	\$	141.43
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	\$	1,175.00
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	\$	965.00
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #303417	\$	1,112.95
999.1131.000 ICMA 457-Mission Square Retirement	ICMA DEFERRED COMP	\$	225.00
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #303417ICMA DEF C	\$	4,967.23
999.1131.000 ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$	230.76
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	\$	1,256.92
999.1131.000 ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	\$	2,351.92
999.1111.000 IMWCA	FY25 Workers Comp Premiums Installment 6	\$	13,859.00
184.5030.5242.000 Inman, Jeffrey	rent assistance	\$	550.00
999.1101.000 INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	\$	19,926.91

999.1101.000	INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	\$	29,420.25
999.1103.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	\$	6,352.34
999.1103.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	\$	28,497.86
999.1107.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	\$	5,399.86
999.1107.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	\$	9,607.26
760.8080.5251.000	IOWA DEPT OF INSPECTIONS & APPEALS	Aquatic Center Food service license	\$	150.00
610.8015.5820.000	Iowa Finance Authority	Interest and service fees 6/1-11/30	\$	77,154.55
610.8015.5820.000	Iowa Finance Authority	Interest and service fees prior interest	\$	113.24
610.8015.5820.000	Iowa Finance Authority	Interest and service fees 6/1-11/30	\$	11,038.26
610.8016.5820.000	Iowa Finance Authority	service fees for manhole loan	\$	3,900.00
610.8016.5820.000	Iowa Finance Authority	6/1-11/30 interest for manhole loan	\$	13,416.00
001.2080.5344.000	Iowa Hometown Security INC	Annual fire alarm testing	\$	240.00
001.4030.5344.000	Iowa Hometown Security INC	Annual fire alarm testing	\$	48.00
001.4065.5344.000	Iowa Hometown Security INC	Annual fire alarm testing	\$	240.00
001.6050.5344.000	Iowa Hometown Security INC	Annual fire alarm testing	\$	182.50
001.6051.5344.000	Iowa Hometown Security INC	Annual fire alarm testing	\$	182.50
110.2010.5344.000	Iowa Hometown Security INC	Annual fire alarm testing	\$	96.00
690.8050.5344.000	Iowa Hometown Security INC	Annual fire alarm testing	\$	96.00
110.2040.5230.000	IOWA ONE CALL	Utility Div IA One Call charges for October	\$	78.30
610.8016.5230.000	IOWA ONE CALL	Sewr dept emails and calls	\$	541.56
740.8065.5230.000	IOWA ONE CALL	Sewer dept emails and calls	\$	361.04
001.2080.5483.000	Iowa Regional Utilities Association	Airport water	\$	172.54
001.1010.5460.000	ISCIA	Conference 1/27-29/25	\$	175.00
184.5030.5242.000	JB I COOP ASSOCIATION	rent assistance	\$	362.00
184.5030.5242.000	JB I COOP ASSOCIATION	rent assistance	\$	422.00
184.5030.5242.000	JB I COOP ASSOCIATION	rent assistance	\$	303.00
184.5030.5242.000	JDL Rentals Cooperative	rent assistance	\$	272.00
001.1070.5980.000	Jims Air Pros	overpaid permit 8 E Lincoln ST	\$	23.00
184.5030.5242.000	JMADD Properties	rent assistance	\$	432.00
184.5030.5242.000	Judge, John	rent assistance	\$	360.00
184.5030.5242.000	Kading Properties LLC	rent assistance	\$	902.00
184.5030.5242.000	Kading Properties LLC	rent assistance	\$	789.00
184.5030.5242.000	Kading Properties LLC	rent assistance	\$	704.00
001.1010.5410.000	Karl of Marshalltown	PD 500 wheel alignment	\$	169.43
030.1010.5565.000	Keltek Inc	Docking station Getac tablet	\$	778.05
110.2010.5600.000	Kimball Midwest	Street dept fasteners and electrical connectors	\$	878.10
110.2010.5600.000	Kimball Midwest	locknuts, cleaner and heat shrink	\$	472.05
184.5030.5246.000	Kincade, Jasmine	rent assistance	\$	24.00
610.8015.5980.000	Kopel, Beth	Sewer refund water trees	\$	69.74
184.5030.5242.000	Kramer, Marcia	rent assistance	\$	92.00
001.6050.5600.000	KRISS PREMIUM PRODUCTS INC	Testing agent for boiler in YSS	\$	26.04
184.5030.5242.000	Lawthers Property Management	rent assistance	\$	169.00
184.5030.5242.000	Lawthers Property Management	rent assistance	\$	886.00
001.1010.5359.000	LHogeland Auto Plaza LLC	PD 505 towed to Jensen	\$	205.00
184.5030.5242.000	Linton, Tyler	rent assistance	\$	343.00
184.5030.5242.000	Linton, Tyler	rent assistance	\$	360.00
184.5030.5242.000	Lopez, Jaime	rent assistance	\$	450.00
184.5030.5246.000	Louis, Marie	rent assistance	\$	7.00
184.5030.5242.000	Luense, Brant	rent assistance	\$	727.00
184.5030.5242.000	Luense, Brant	rent assistance	\$	700.00
184.5030.5242.000	Luense, Brant	rent assistance	\$	575.00
184.5030.5242.000	Luense, Brant	rent assistance	\$	516.00
184.5030.5242.000	Luense, Brant	rent assistance	\$	363.00
184.5030.5242.000	Luense, Brant	rent assistance	\$	351.00
184.5030.5242.000	Luense, Brant	rent assistance	\$	233.00
001.6040.5234.000	Lynch Dallas PC	General Matters 10/22-11/5	\$	718.00
001.6040.5234.000	Lynch Dallas PC	Real Estate 10/23-10/29	\$	305.00
001.6040.5234.000	Lynch Dallas PC	Zoning 10/21-10/30	\$	320.00
001.6040.5234.000	Lynch Dallas PC	Nuisance / Enforcement 10/23-11/7	\$	222.50
110.2070.5410.000	MACQUEEN EQUIPMENT	Sweeper repairs	\$	3,045.54
110.2070.5565.000	MACQUEEN EQUIPMENT	Sweeper repairs	\$	3,042.86
184.5030.5246.000	Manning, Stephanie	rent assistance	\$	14.00
184.5030.5242.000	Manship, Wyatt	rent assistance	\$	683.00
184.5030.5242.000	Manus & Michelle Property Management	rent assistance	\$	295.00

184.5030.5242.000 Manus & Michelle Property Management	rent assistance	\$	327.00
184.5030.5242.000 Marion Manor I Apartments	rent assistance	\$	258.00
001.6020.5250.000 Marshall County Recorder	Permits and easements	\$	34.00
184.5030.5242.000 Marshalltown Lofts, LLC	rent assistance	\$	855.00
184.5030.5242.000 Marshalltown Lofts, LLC	rent assistance	\$	117.00
184.5030.5242.000 Marshalltown Lofts, LLC	rent assistance	\$	424.00
184.5030.5242.000 Marshalltown Lofts, LLC	rent assistance	\$	378.00
184.5030.5242.000 Marshalltown Lofts, LLC	rent assistance	\$	326.00
184.5030.5242.000 Marshalltown Lofts, LLC	rent assistance	\$	283.00
184.5030.5242.000 Marshalltown Lofts, LLC	rent assistance	\$	159.00
184.5030.5242.000 Marshalltown Lofts, LLC	rent assistance	\$	201.00
184.5030.5242.000 Marshalltown Lofts, LLC	rent assistance	\$	222.00
184.5030.5242.000 Marshalltown Lofts, LLC	rent assistance	\$	188.00
184.5030.5242.000 Marshalltown Lofts, LLC	rent assistance	\$	586.00
184.5030.5242.000 Marshalltown Lofts, LLC	rent assistance	\$	271.00
184.5030.5242.000 Marshalltown Lofts, LLC	rent assistance	\$	528.00
184.5030.5242.000 Marshalltown Lofts, LLC	rent assistance	\$	462.00
184.5030.5242.000 Marshalltown Lofts, LLC	rent assistance	\$	222.00
184.5030.5242.000 Marshalltown Lofts, LLC	rent assistance	\$	883.00
184.5030.5242.000 Marshalltown Lofts, LLC	rent assistance	\$	69.00
184.5030.5242.000 Marshalltown Lofts, LLC	rent assistance	\$	231.00
184.5030.5242.000 Marshalltown Lofts, LLC	rent assistance	\$	685.00
610.8015.5980.000 Mathes, Cary	Sewer refund filled pool, watered lawn	\$	71.33
001.4030.5339.000 MCFARLAND CLINIC PC	drub and alcohol screenings	\$	38.72
110.2010.5339.000 MCFARLAND CLINIC PC	drug and alcohol screening	\$	38.72
610.8016.5339.000 MCFARLAND CLINIC PC	drug and alcohol screening	\$	23.23
690.8050.5339.000 MCFARLAND CLINIC PC	drug and alcohol screening	\$	176.48
740.8065.5339.000 MCFARLAND CLINIC PC	drug and alcohol screening	\$	15.49
184.5030.5242.000 MD Kruse Enterprise	rent assistance	\$	184.00
001.1050.5410.000 MENARDS	Fire dept steam fire joint repair supplies	\$	49.59
001.2080.5410.000 MENARDS	Airport water heater materials	\$	49.17
001.4030.5410.000 MENARDS	Linn Creek tunnel replacement photo eye	\$	4.99
001.4030.5611.000 MENARDS	Parks drill bits	\$	43.95
001.4030.5611.000 MENARDS	Fiskars lopper and batteries	\$	117.25
001.4030.5611.000 MENARDS	100' drain sock	\$	41.76
001.6050.5410.000 MENARDS	Utility tools and cleaning supplies	\$	10.07
001.6050.5718.000 MENARDS	Utility tools and cleaning supplies	\$	15.99
001.6051.5410.000 MENARDS	Carmegie Bldg toilet repairs	\$	21.76
110.2010.5600.000 MENARDS	Street dept treated lumber	\$	22.16
110.2010.5600.000 MENARDS	pro marking orange paint	\$	25.44
110.2010.5600.000 MENARDS	super duty hose	\$	29.98
110.2010.5718.000 MENARDS	Street dept service cart	\$	99.99
110.2030.5410.000 MENARDS	Linn Creek tunnel replacement photo eye	\$	5.00
110.2030.5565.000 MENARDS	Utility tools and cleaning supplies	\$	6.48
110.2040.5565.000 MENARDS	Utility tools and cleaning supplies	\$	6.47
142.4030.5611.000 MENARDS	Parks lumber	\$	21.27
750.8070.5600.000 MENARDS	Compost wastebasket	\$	7.99
610.8015.5603.000 Microbac Laboratories Inc	LAB analysis digester #2	\$	122.00
610.8015.5603.000 MIDLAND SCIENTIFIC INC	LAB - 1000ml breakers	\$	117.34
001.4030.5344.000 MIDWEST AUTOMATIC FIRE SPRINKLER CO	PW bldg annual fire sprinkler testing	\$	72.16
110.2010.5344.000 MIDWEST AUTOMATIC FIRE SPRINKLER CO	PW bldg annual fire sprinkler testing	\$	144.32
690.8050.5344.000 MIDWEST AUTOMATIC FIRE SPRINKLER CO	PW bldg annual fire sprinkler testing	\$	144.32
184.5030.5242.000 Mike Judge	rent assistance	\$	310.00
184.5030.5242.000 Mike Judge	rent assistance	\$	161.00
184.5030.5242.000 Mike Judge	rent assistance	\$	183.00
184.5030.5242.000 Mike Judge	rent assistance	\$	200.00
184.5030.5242.000 Mike Judge	rent assistance	\$	220.00
184.5030.5242.000 Mike Judge	rent assistance	\$	236.00
184.5030.5242.000 Mike Judge	rent assistance	\$	276.00
184.5030.5242.000 Mike Judge	rent assistance	\$	285.00
184.5030.5242.000 Mike Judge	rent assistance	\$	302.00
184.5030.5242.000 Mike Judge	rent assistance	\$	319.00
184.5030.5242.000 Mike Judge	rent assistance	\$	336.00
184.5030.5242.000 Mike Judge	rent assistance	\$	337.00

184.5030.5242.000 Mike Judge	rent assistance	\$	312.00
184.5030.5242.000 Mike Judge	rent assistance	\$	(383.00)
184.5030.5242.000 Mike Judge	rent assistance	\$	282.00
184.5030.5242.000 Mike Judge	rent assistance	\$	387.00
184.5030.5242.000 Mike Judge	rent assistance	\$	396.00
184.5030.5246.000 Mills, Matthew	rent assistance	\$	10.00
110.2040.5780.000 MOBOTREX INC	Battery Back-up Repla for Anson/3rdAve & Anson/Cen	\$	11,818.00
184.5030.5242.000 Moore, Michelle	rent assistance	\$	320.00
610.8015.5980.000 Moore, Rick	Sewer refund watering/ sod	\$	206.37
184.5030.5242.000 Mtown/ Westown LLLP	rent assistance	\$	337.00
184.5030.5242.000 Mtown/ Westown LLLP	rent assistance	\$	242.00
184.5030.5242.000 Mtown/ Westown LLLP	rent assistance	\$	235.00
184.5030.5242.000 Mtown/ Westown LLLP	rent assistance	\$	296.00
184.5030.5242.000 Mtown/ Westown LLLP	rent assistance	\$	234.00
184.5030.5242.000 Mtown/ Westown LLLP	rent assistance	\$	230.00
184.5030.5242.000 Mtown/ Westown LLLP	rent assistance	\$	277.00
184.5030.5242.000 Mtown/ Westown LLLP	rent assistance	\$	198.00
184.5030.5242.000 Mtown/ Westown LLLP	rent assistance	\$	276.00
184.5030.5242.000 Mtown/ Westown LLLP	rent assistance	\$	284.00
184.5030.5242.000 Mtown/ Westown LLLP	rent assistance	\$	121.00
184.5030.5242.000 Mtown/ Westown LLLP	rent assistance	\$	62.00
184.5030.5242.000 Mtown/ Westown LLLP	rent assistance	\$	295.00
184.5030.5242.000 Mtown/ Westown LLLP	rent assistance	\$	337.00
184.5030.5242.000 Mtown/ Westown LLLP	rent assistance	\$	248.00
184.5030.5242.000 Mtown/ Westown LLLP	rent assistance	\$	337.00
184.5030.5242.000 Mtown/ Westown LLLP	rent assistance	\$	427.00
184.5030.5242.000 Mtown/ Westown LLLP	rent assistance	\$	260.00
184.5030.5242.000 Mtown/ Westown LLLP	rent assistance	\$	433.00
184.5030.5242.000 Mtown/ Westown LLLP	rent assistance	\$	514.00
184.5030.5242.000 Mtown/ Westown LLLP	rent assistance	\$	337.00
001.1010.5230.000 Myers, Laura	Polygraph exam	\$	350.00
184.5030.5246.000 Neave, Mia	rent assistance	\$	46.00
184.5030.5242.000 NORTH TAMA HOUSING, INC	rent assistance	\$	60.00
001.4066.5613.000 NORTHERN LIGHTS DISTRIBUTING	Coliseum resale products	\$	423.96
690.8050.5565.000 NUTRIEN AG SOLUTIONS INC	Transit Antifreeze	\$	577.00
184.5030.5242.000 Oetker, Debra	rent assistance	\$	66.00
184.5030.5242.000 Oetker, Debra	rent assistance	\$	52.00
184.5030.5242.000 Oetker, Debra	rent assistance	\$	207.00
886.2060.5216.000 ONE SOURCE-THE BACKGROUND CHECK CO	applicant checks	\$	58.00
184.5030.5242.000 PALISADE HOLDING CO	rent assistance	\$	271.00
184.5030.5242.000 Park Elms LLC	rent assistance	\$	333.00
184.5030.5242.000 Park Elms LLC	rent assistance	\$	343.00
184.5030.5242.000 Park Elms LLC	rent assistance	\$	214.00
184.5030.5242.000 Park Elms LLC	rent assistance	\$	124.00
184.5030.5242.000 Park Elms LLC	rent assistance	\$	499.00
184.5030.5246.000 Patton, Camille	rent assistance	\$	26.00
Payroll Payroll	Payroll 24	\$	357,315.79
184.5030.5242.000 Pebworth Homes LLC	rent assistance	\$	232.00
184.5030.5246.000 Perez, Eliva Mejia	rent assistance	\$	31.00
184.5030.5242.000 Plymat Jr , William	rent assistance	\$	554.00
001.4030.5342.000 Prairie Waste Solutions	Parks roll offs	\$	275.30
184.5030.5242.000 Premier Iowa City IA LLC	rent assistance	\$	43.00
184.5030.5242.000 Premier Iowa City IA LLC	rent assistance	\$	269.00
184.5030.5242.000 Premier Iowa City IA LLC	rent assistance	\$	252.00
184.5030.5242.000 Premier Iowa City IA LLC	rent assistance	\$	313.00
184.5030.5242.000 Premier Iowa City IA LLC	rent assistance	\$	388.00
184.5030.5242.000 Premier Iowa City IA LLC	rent assistance	\$	273.00
184.5030.5344.000 PREMIER OFFICE EQUIPMENT	Housing contract and copies	\$	74.64
184.5030.5242.000 Premier Real Estate Mgmnt	rent assistance	\$	748.00
184.5030.5242.000 Premier Real Estate Mgmnt	rent assistance	\$	673.00
184.5030.5242.000 Premier Real Estate Mgmnt	rent assistance	\$	610.00
184.5030.5242.000 Premier Real Estate Mgmnt	rent assistance	\$	487.00
184.5030.5242.000 Premier Real Estate Mgmnt	rent assistance	\$	297.00
184.5030.5242.000 Premier Real Estate Mgmnt	rent assistance	\$	279.00

184.5030.5242.000 Premier Real Estate Mgmnt	rent assistance	\$	57.00
184.5030.5242.000 Premier Real Estate Mgmnt	rent assistance	\$	769.00
184.5030.5242.000 Pyramid Property Solutions Inc	rent assistance	\$	303.00
184.5030.5242.000 Pyramid Property Solutions Inc	rent assistance	\$	378.00
184.5030.5242.000 Pyramid Property Solutions Inc	rent assistance	\$	21.00
184.5030.5242.000 Pyramid Property Solutions Inc	rent assistance	\$	89.00
184.5030.5242.000 R & A Rental Properties LLC	rent assistance	\$	356.00
184.5030.5242.000 R & A Rental Properties LLC	rent assistance	\$	450.00
184.5030.5242.000 R & A Rental Properties LLC	rent assistance	\$	558.00
184.5030.5242.000 R & A Rental Properties LLC	rent assistance	\$	638.00
184.5030.5242.000 Ramirez, Sergio Rios	rent assistance	\$	375.00
184.5030.5246.000 Rasmussen, Lynnette	rent assistance	\$	50.00
184.5030.5242.000 Redborg, Kirsten	rent assistance	\$	391.00
001.1050.5460.000 Redvector.com LLC	Fire dept online EMS training	\$	3,773.51
184.5030.5242.000 Reed, Tony	rent assistance	\$	400.00
184.5030.5242.000 Reed, Tony	rent assistance	\$	388.00
184.5030.5242.000 Reed, Tony	rent assistance	\$	417.00
184.5030.5242.000 River Birch Apts	rent assistance	\$	127.00
184.5030.5242.000 River Birch Apts	rent assistance	\$	317.00
184.5030.5242.000 River Birch Apts	rent assistance	\$	740.00
184.5030.5242.000 River Oaks Apartments	rent assistance	\$	447.00
184.5030.5242.000 River Oaks Apartments	rent assistance	\$	765.00
184.5030.5242.000 River Oaks Apartments	rent assistance	\$	97.00
184.5030.5242.000 River Oaks Apartments	rent assistance	\$	479.00
184.5030.5242.000 RMB Cooperative	rent assistance	\$	71.00
184.5030.5242.000 RMB Cooperative	rent assistance	\$	493.00
184.5030.5242.000 Roth, Kamaria Mary	rent assistance	\$	381.00
184.5030.5242.000 Rural Rivival Properties LLC	rent assistance	\$	680.00
184.5030.5238.000 SanDiego Housing Commission	admin fee120224	\$	50.13
184.5030.5242.000 SanDiego Housing Commission	rent assistance	\$	1,844.00
610.8015.5380.000 SCHARNWEBER WATER CONDITIONING INC	WPCP water conditioner lease	\$	27.00
184.5030.5242.000 Schmidt, Michael T	rent assistance	\$	424.00
184.5030.5242.000 Schmidt, Michael T	rent assistance	\$	472.00
184.5030.5242.000 Schmidt, Michael T	rent assistance	\$	875.00
001.4065.5342.000 Schneider Fencing Inc	Trash enclosure fence and gate	\$	158.33
001.6050.5342.000 Schneider Fencing Inc	REPAIR Trash enclosure fence and gate	\$	158.34
001.6051.5342.000 Schneider Fencing Inc	Trash enclosure fence and gate	\$	158.33
110.2010.5718.000 SE Jones Industries Inc	service gauge, magentic pick up tool	\$	110.75
110.2010.5718.000 SE Jones Industries Inc	12 pt 15mm-16mm bxwr	\$	64.75
110.2010.5718.000 SE Jones Industries Inc	25pc Extract set	\$	254.00
110.2010.5718.000 SE Jones Industries Inc	creeper brake	\$	115.00
001.4041.5342.000 SERVICEMASTER OF M'TOWN INC	Commerical carpet extraction	\$	525.18
001.1010.5370.000 Sho Biz Inc dba Minuteman	PD cardstock cards	\$	41.95
610.8015.5980.000 Shomo, Robert	Sewer refund water sod/ seed	\$	87.97
184.5030.5242.000 Shugarland Apts	rent assistance	\$	290.00
184.5030.5246.000 Sippa, Simako	rent assistance	\$	16.00
110.2010.5600.000 SPAHN & ROSE LUMBER CO	Street dept treated plywood	\$	43.05
184.5030.5242.000 Stalzer, Jason W	rent assistance	\$	79.00
610.8016.5750.000 Star Equipment LTD	185 CFM compressor duel pressure	\$	13,365.00
740.8065.5750.000 Star Equipment LTD	185 CFM compressor duel pressure	\$	8,910.00
001.6021.5460.000 Steiner, Diana	Budget Workshop 12/3/24	\$	50.00
184.5030.5246.000 Stiegelmeier, Curtis	rent assistance	\$	10.00
030.1010.5750.000 STIVERS FORD INC	MPD CIP 2024 Ford F-150	\$	46,897.00
001.1010.5132.000 STREICHER'S INC	Police dept employee velcro	\$	10.00
030.1010.5718.000 STREICHER'S INC	PD bullet proof vest	\$	523.05
151.1010.5718.000 STREICHER'S INC	PD bullet proof vest	\$	523.05
184.5030.5242.000 SUNRISE APARTMENTS, INC	rent assistance	\$	98.00
184.5030.5242.000 Sweet Pea Properties LLC	rent assistance	\$	247.00
184.5030.5242.000 Swift, Scott	rent assistance	\$	437.00
110.2010.5132.000 THEISENS SUPPLY INC	Street dept employee boots	\$	194.99
110.2010.5132.000 THEISENS SUPPLY INC	Street employee taxable clothing	\$	74.98
110.2010.5132.000 THEISENS SUPPLY INC	Street employee boots	\$	291.23
110.2010.5132.000 THEISENS SUPPLY INC	Street dept employee clothing	\$	99.73
110.2010.5132.000 THEISENS SUPPLY INC	Street dept taxable employee clothing	\$	119.95

110.2010.5132.000 THEISENS SUPPLY INC	Street dept employee taxable clothing	\$	(44.98)
110.2010.5132.000 THEISENS SUPPLY INC	spray paint and gloves	\$	19.99
110.2010.5132.000 THEISENS SUPPLY INC	Street employee taxable clothing	\$	49.99
110.2010.5132.000 THEISENS SUPPLY INC	Gloves and safety shirt	\$	53.98
110.2010.5600.000 THEISENS SUPPLY INC	Street dept electrical cords	\$	69.97
110.2010.5600.000 THEISENS SUPPLY INC	Street dept fasteners	\$	13.48
110.2010.5600.000 THEISENS SUPPLY INC	fasteners	\$	(0.60)
110.2010.5600.000 THEISENS SUPPLY INC	port ball valve, adapters, bushing reducer	\$	96.32
110.2010.5600.000 THEISENS SUPPLY INC	marking flags	\$	95.94
110.2010.5600.000 THEISENS SUPPLY INC	adapter, couplers, bushing reducer	\$	(43.96)
110.2010.5600.000 THEISENS SUPPLY INC	Street dept adapters, tee, reducer	\$	24.66
110.2010.5600.000 THEISENS SUPPLY INC	Hitch pin and clips	\$	18.16
110.2010.5600.000 THEISENS SUPPLY INC	Stret truck#36 floor mats	\$	26.99
110.2010.5600.000 THEISENS SUPPLY INC	spray paint and gloves	\$	39.96
110.2010.5718.000 THEISENS SUPPLY INC	grease gun, coupler, applicator pad, towels	\$	322.57
110.2030.5132.000 THEISENS SUPPLY INC	Utility dept employee PPE clothing	\$	164.48
110.2050.5600.000 THEISENS SUPPLY INC	mobile trailer controller, port ball valve	\$	35.99
110.2050.5600.000 THEISENS SUPPLY INC	Driveway markers	\$	13.93
110.2050.5718.000 THEISENS SUPPLY INC	mobile trailer controller, port ball valve	\$	289.99
610.8016.5600.000 THEISENS SUPPLY INC	Caster for paving breaker cart	\$	11.99
610.8016.5600.000 THEISENS SUPPLY INC	Sewer dept trash bags/ soap	\$	15.29
740.8065.5600.000 THEISENS SUPPLY INC	Caster for paving breaker cart	\$	8.00
740.8065.5600.000 THEISENS SUPPLY INC	Sewer dept trash bags/ soap	\$	10.19
110.2010.5352.000 Top Notch Tree Service Inc	Thomas Dr tree and stump removal	\$	1,200.00
999.1128.000 TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX HEALTH BENEFITS	\$	5,111.90
999.1128.000 TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX HEALTH BENEFITS	\$	833.29
999.1129.000 TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX DEP CARE BENEFITS	\$	774.99
999.1129.000 TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX DEP CARE BENEFITS	\$	208.33
184.5030.5242.000 Town Apartments Corporation	rent assistance	\$	239.00
184.5030.5242.000 Town Apartments Corporation	rent assistance	\$	371.00
184.5030.5242.000 Town Apartments Corporation	rent assistance	\$	293.00
999.1102.000 TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$	7,529.85
999.1102.000 TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$	12,047.10
001.1010.5342.000 TRI STATE LOCK SERVICE	PD Simplex combination lock	\$	80.00
001.1010.5342.000 TRI STATE LOCK SERVICE	PD Simplex combination lock	\$	1,088.00
110.2010.5600.000 TRI STATE LOCK SERVICE	Street dept pad locks	\$	75.00
001.1050.5347.000 TriTech Software Systems	Fire dept CAD interface 1/26/25-1/25/26	\$	4,249.72
610.8015.5718.000 Trojan Technologies Group ULC	Parts for UV system	\$	23,756.50
184.5030.5242.000 TTLC Coop Housing	rent assistance	\$	478.00
184.5030.5242.000 TTLC Coop Housing	rent assistance	\$	86.00
184.5030.5242.000 TTLC Coop Housing	rent assistance	\$	260.00
184.5030.5242.000 TTLC Coop Housing	rent assistance	\$	448.00
184.5030.5242.000 Ultimate Property Management LLC	rent assistance	\$	456.00
110.2010.5600.000 Vajgrt, Roger	100lb tank propane	\$	183.18
001.2050.5565.000 VANWALL EQUIPMENT INC	Street dept scraper	\$	176.90
110.2010.5600.000 VANWALL EQUIPMENT INC	oil change kit	\$	91.98
001.1070.5342.000 Veenstra & Kimm Inc	Building permit fees	\$	6,032.80
184.5030.5242.000 Walker, Angela	rent assistance	\$	309.00
001.6012.5461.000 Webb, Carol	International City Managers conference airline fee	\$	100.00
001.6012.5465.000 Webb, Carol	hotel	\$	423.36
001.6012.5472.000 Webb, Carol	IA League of Cities Conference MILEAGE	\$	134.00
184.5030.5242.000 White, Amalia	rent assistance	\$	311.00
184.5030.5246.000 Wilson, Ranae	rent assistance	\$	13.00
184.5030.5246.000 Wirth, Tammy	rent assistance	\$	28.00
610.8015.5151.000 WOLFE EYE CLINIC P C	hearing test	\$	35.00
610.8015.5151.000 WOLFE EYE CLINIC P C	hearing test	\$	35.00
610.8015.5151.000 WOLFE EYE CLINIC P C	hearing test	\$	35.00
610.8015.5151.000 WOLFE EYE CLINIC P C	hearing test	\$	35.00
610.8015.5151.000 WOLFE EYE CLINIC P C	hearing test	\$	35.00
610.8015.5151.000 WOLFE EYE CLINIC P C	hearing test	\$	35.00
610.8015.5151.000 WOLFE EYE CLINIC P C	hearing test	\$	45.00
610.8015.5998.000 WOLFE EYE CLINIC P C	hearing test	\$	35.00
610.8016.5151.000 WOLFE EYE CLINIC P C	hearing tests	\$	21.00
610.8016.5151.000 WOLFE EYE CLINIC P C	hearing test	\$	21.00

610.8016.5151.000 WOLFE EYE CLINIC P C	hearing test	\$	21.00
740.8065.5151.000 WOLFE EYE CLINIC P C	hearing tests	\$	14.00
740.8065.5151.000 WOLFE EYE CLINIC P C	hearing test	\$	14.00
740.8065.5151.000 WOLFE EYE CLINIC P C	hearing test	\$	14.00
001.1099.5482.000 WoodRiver Energy LLC	Police & Fire Bldg 11672	\$	1,709.99
001.4045.5482.000 WoodRiver Energy LLC	SWIMMING POOL 7077	\$	37.34
610.8015.5980.000 Wooldridge, Richard	Sewer refund filled ppol, watering season	\$	98.27
184.5030.5242.000 Worsfold Farm LLC	rent assistance	\$	377.00
001.6050.5600.000 WW GRAINGER	Trash bags	\$	42.27
001.6051.5600.000 WW GRAINGER	Trash bags	\$	42.27
001.6050.5482.000 YSS Grants Billing	Contract gas billing 50% July-September	\$	103.89
184.5030.5242.000 Zelaya, Hector	rent assistance	\$	503.00
TOTAL		\$	1,687,692.32

MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
Carol Webb, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Diana Steiner, Finance Director
DATE: 12/5/2024
RE: July 2024 Monthly Financial Statements

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: N/A

Recommendation: Staff recommends approving the July 2024 monthly financial statements.

Budget Impact: N/A

Description/Background: The Finance Department has prepared and reconciled the July 2024 financial statements for your review. The budgeted amounts shown are based on the FY25 budget approved in April 2024.

The attached reports include the following:

- Fund Balance Report, which includes the beginning balance at 6/30/24, the year-to-date revenues and expenses for 1 month and the ending fund cash balance at 7/31/24.
- Cash & Investments Report, which includes current balances and interest rates for all city investments.
- Monthly Budget Report, which reflects monthly and year-to-date revenues and expenses by each fund and then in summary. If the YTD Activity amount is less than the YTD Budget amount, it will show as unfavorable for revenues and favorable for expenses.

Items of interest this month

- In fund 132, \$100,000 was received from the Catalyst Grant and \$100,000 was paid to Simms Co. for the Gildner's Building.; \$75,000 was received from the Great Places grant and \$75,000 was paid to the Fisher Governor Foundation; \$141,102 was paid to Cornerstone and RDG for the Downtown Revitalization Grant.
- Fund 363 includes \$212,203 of expenditures for the State Street project.
- \$283,577 was received for the IFA SRF Headworks project and \$330,625 was spent in Fund 615
- Purchases from the Road Use Tax Fund 110 include 2 Dump Trucks for \$347,098 and a skid loader and trailer for \$84,395

CITY COUNCIL

Melisa Fonseca, Barry Kell, Mike Ladehoff,
Mark Mitchell, Greg Nichols, Jeff Schneider, Gary Thompson



MARSHALLTOWN

IOWA

FUND BALANCE REPORT AS OF 07/31/2024

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	3,687,037.61	398,323.10	1,526,539.39	2,558,821.32
010 - CASH FLOW RESERVE FUND	3,177,063.33	13,727.90	-	3,190,791.23
011 - INSURANCE DEDUCTIBLE RESERVE FUND	150,915.42	652.10	-	151,567.52
030 - CAPITAL RESERVE	-	53,755.40	53,755.40	-
031 - CAPITAL RSRV-BLDG MAINT	245,379.23	1,060.27	-	246,439.50
032 - CIP LARGE VEHICLE/EQUIPMENT	121,216.00	-	-	121,216.00
110 - ROAD USE TAX	9,861,740.78	400,517.43	498,923.01	9,763,335.20
111 - ROAD USE TAX INSURANCE RESERVE	50,305.14	217.37	-	50,522.51
112 - EMPLOYEE BENEFITS FUND	3,290,079.09	30,367.31	-	3,320,446.40
117 - POLICE/FIRE RETIREMENT	520,899.23	9,746.95	-	530,646.18
119 - EMERGENCY FUND	-	1,865.60	-	1,865.60
121 - LOCAL OPTION SALES TAX	5,529,671.37	436,856.03	17,540.90	5,948,986.50
125 - TAX INCREMENT FINANCING	613,314.23	27,967.53	-	641,281.76
130 - CITY TORT LIABILITY	46,803.48	9,985.30	-	56,788.78
132 - GRANTS-STATE/LOCAL AGENCIES	(34,428.79)	175,000.00	316,101.76	(175,530.55)
133 - UNDESIGNATED FEDERAL GRANTS	(204,480.70)	833.00	1,493.75	(205,141.45)
140 - PARK & REC DONATION FUND	248,283.06	54,307.03	5,109.42	297,480.67
141 - MTOWN TENNIS ASSOC	3,021.12	13.05	-	3,034.17
142 - SOFTBALL ASSOCIATION FUND	35.77	(68.49)	4,892.64	(4,925.36)
144 - LIVE HEALTHY IOWA	9,788.02	42.29	-	9,830.31
145 - TORNADO GENERAL	287,863.02	-	-	287,863.02
149 - FEMA - WINDS	346,964.14	-	-	346,964.14
150 - LOCAL PD GRANTS	(7,716.13)	5,796.82	4,608.14	(6,527.45)
151 - DEPT OF JUSTICE GRANTS	(744.48)	-	-	(744.48)
152 - POLICE UNDESIGNATED GRANTS	(11,402.99)	13,825.38	1,957.11	465.28
153 - POLICE DEPT DONATION FUND	90,440.95	598.83	3,602.64	87,437.14
156 - FIRE DEPT DONATION FUND	55,438.04	3,463.70	(1,204.06)	60,105.80
160 - ECONOMIC DEVELOPMENT GIFT	57,456.74	248.27	-	57,705.01
161 - SURETY DEPOSITS/SUBDIVIDER	11,986.98	51.80	-	12,038.78
170 - LIBRARY DONATION FUND	146,326.59	2,964.97	530.21	148,761.35
177 - SEIZED ASSETS (POLICE)	17,508.42	79.05	-	17,587.47
181 - #7 HUD LEAD GRANT	(52,528.34)	34,392.90	24,714.68	(42,850.12)
184 - VOUCHERS - 002, 003	321,431.84	120,488.16	126,443.86	315,476.14
189 - #6 HUD LEAD GRANT/NOW STATE FUNDS ONLY	157,746.74	703.84	-	158,450.58
200 - GO BONDS DEBT FUND	379,824.34	20,311.11	-	400,135.45
300 - CIP COLLECTION FUND	580,509.96	7,484.11	53,714.33	534,279.74
311 - RISE STREET GRANTS	(258,823.17)	-	50,893.35	(309,716.52)
312 - AIRPORT PROJECT FUND	(29,787.04)	2.08	-	(29,784.96)
320 - SPECIAL ASSESSMENT PROJECTS	(14,510.95)	-	-	(14,510.95)
340 - BIKE PATH PROJECT FUND	(2,293.20)	-	-	(2,293.20)
341 - TREES FOREVER PROJECT	22,443.93	1,525.99	-	23,969.92
350 - GO BONDS CAPITAL PROJECTS	9,765.35	42.20	-	9,807.55
355 - Dangerous & Dilapidated (included GO bonds)	220,601.23	6,672.16	1,875.00	225,398.39
363 - 2021 GO BONDS	7,082,438.67	29,675.50	222,946.72	6,889,167.45
364 - 2022 GO BONDS	10,153,234.52	77,732.30	66,216.36	10,164,750.46
365 - 2023 GO BONDS	9,999,880.79	25,459.78	-	10,025,340.57
389 - AMERICAN RESCUE PLAN	469,691.54	-	-	469,691.54
395 - ECONOMIC DEVELOPMENT PROJECT FUND	(91,760.00)	-	-	(91,760.00)
610 - WATER POLLUTION CONTROL	-	236,161.09	236,161.09	-
611 - WPCP REVENUE	24,677,050.67	804,417.98	235,557.74	25,245,910.91
614 - WPCP CAPITAL IMPROVEMENT RSRV	1,171,478.19	5,061.89	-	1,176,540.08
615 - WPCP PLANT & IMPROVEMENTS	-	283,577.37	330,624.70	(47,047.33)
616 - SANITARY SEWER REHAB PROJECT	(0.03)	-	11,103.12	(11,103.15)
617 - SANITARY SEWER NEW CONSTRUCTN	181,375.85	3,200.00	-	184,575.85
618 - WPCP INSURANCE RESERVE (WAS TORNADO)	100,610.28	434.73	-	101,045.01
690 - TRANSIT OPERATING	1,205,433.62	49,018.40	72,452.20	1,181,999.82
691 - TRANSIT INSURANCE RESERVE	25,152.57	108.68	-	25,261.25
740 - STORM SEWER UTILITY	2,624,054.45	96,044.25	49,454.03	2,670,644.67
750 - COMPOSTING FACILITY	241,394.12	11,044.32	37,155.80	215,282.64
760 - P&R CONCESSIONS ENTERPRISE	1,457.86	18,607.13	20,638.48	(573.49)
881 - OCCUPATIONAL INSURANCE ESCROW	201,247.45	13,514.03	4,913.90	209,847.58
884 - GROUP HEALTH INSURANCE ESCROW	65,001.64	295,433.84	249,674.30	110,761.18
886 - WORKMAN'S COMP DEDUCTIBLE FUND	36,391.55	157.25	-	36,548.80
913 - 911 COMMISSION	(126,387.00)	119,618.63	126,868.72	(133,637.09)
952 - SURETY BONDS/DEPOSITS	5,768.26	70.12	-	5,838.38
	<u>87,668,660.36</u>	<u>3,903,157.83</u>	<u>4,355,258.69</u>	<u>87,216,559.50</u>

Account	Name	Ending Balance	Interest Rate
BalObject: 0110 - P&R Deposits			
<u>999.0110.100</u>	First Interstate Bank P&R Deposits	258,482.89	2.25
	Total BalObject: 0110 - P&R Deposits :	258,482.89	
BalObject: 0111 - Operating			
<u>999.0111.100</u>	First Interstate Bank Operating	920,076.05	2.25
	Total BalObject: 0111 - Operating:	920,076.05	
BalObject: 0113 - Payroll			
<u>999.0113.100</u>	First Interstate Bank Payroll	425,000.00	2.25
	Total BalObject: 0113 - Payroll:	425,000.00	
BalObject: 0114 - Dev Inspections			
<u>999.0114.100</u>	First Interstate Bank Dev Inspections	34,538.90	2.25
	Total BalObject: 0114 - Dev Inspections:	34,538.90	
BalObject: 0115 - HUD Admin			
<u>999.0115.100</u>	First Interstate Bank HUD Admin	306,073.74	2.25
	Total BalObject: 0115 - HUD Admin:	306,073.74	
BalObject: 0116 - HUD HAP			
<u>999.0116.100</u>	First Interstate Bank HUD HAP	9,930.48	2.25
	Total BalObject: 0116 - HUD HAP:	9,930.48	
BalObject: 0117 - Police			
<u>999.0117.100</u>	First Interstate Bank Police	15,968.49	2.25
	Total BalObject: 0117 - Police:	15,968.49	
BalObject: 0117 - ACH			
<u>999.0118.100</u>	First Interstate Bank ACH	1,000.00	2.25
	Total BalObject: 0118 -ACH	1,000.00	
BalObject: 0120 - PETTY CASH			
<u>001.0120.000</u>	PETTY CASH - RECORDS	100.00	0.00
<u>144.0120.000</u>	PETTY CASH-TRACK MEET	-	0.00
<u>750.0120.000</u>	PETTY CASH	500.00	0.00
<u>760.0120.000</u>	PETTY CASH	350.00	0.00
	Total BalObject: 0120 - PETTY CASH:	950.00	
BalObject: 0121 - PETTY CASH-SWIMMING POOLS			
<u>001.0121.000</u>	PETTY CASH-SWIMMING POOLS	300.00	0.00
	Total BalObject: 0121 - PETTY CASH-SWIMMING	300.00	
BalObject: 0122 - PETTY CASH-CITY CLERK			
<u>001.0122.000</u>	PETTY CASH-CITY CLERK	200.00	0.00
	Total BalObject: 0122 - PETTY CASH-CITY CLERK:	200.00	

Account	Name	Ending Balance	Interest Rate
BalObject: 0123 - PETTY CASH-LIBRARY			
001.0123.000	PETTY CASH-LIBRARY	100.00	0.00
	Total BalObject: 0123 - PETTY CASH-LIBRARY:	100.00	
BalObject: 0124 - PETTY CASH-LIBRARY			
001.0125.000	PETTY CASH-LIBRARY	200.00	0.00
	Total BalObject: 0124 - PETTY CASH-LIBRARY:	200.00	
BalObject: 0125 - PETTY CASH-PARK			
001.0125.000	PETTY CASH-PARK	225.00	0.00
	Total BalObject: 0125 - PETTY CASH-PARK:	225.00	
BalObject: 0130 - CASH HELD BY INSUR ADMIN			
885.0130.000	CASH HELD BY INSUR ADM	1.00	0.00
	Total BalObject: 0130 - CASH HELD BY INSUR ADM	1.00	
BalObject: 0215 - IPAIT MONEY MARKET			
999.0215.000	IPAIT MONEY MARKET	24,978,207.44	5.08
	Total BalObject: 0215 - IPAIT MONEY MARKET:	24,978,207.44	
BalObject: 0216 - FIRST INTERSTATE BANK MM			
999.0216.000	First Interstate Bank MM	9,010,608.62	2.25
	Total BalObject: 0216 - FIRST INTERSTATE BANK M	9,010,608.62	
BalObject: 0240 - MIDWEST ONE CD (91-365 DAYS)			
364.0240.000	MIDWEST ONE CD	-	
999.0240.000	MIDWEST ONE CD	7,114,195.47	4.95-5.25
	Total BalObject: 0240 - MIDWEST ONE CD	7,114,195.47	
BalObject: 0243 - GNB INV			
365.0243.000	GNB CD	-	
999.0243.000	GNB CD	12,000,000.00	5.19-5.38
	Total BalObject: 0243 - GNB INV	12,000,000.00	
BalObject: 0246 - PINNACLE INV			
365.0246.000	PINNACLE CD	4,107,694.26	5.35-5.39
999.0246.000	PINNACLE CD	20,000,000.00	5.19-5.54
	Total BalObject: 0246 - PINNACLE CD	24,107,694.26	
BalObject: 0265 - IPAIT CD			
999.0265.000	IPAIT CD	4,000,000.00	5.138-5.448
	Total BalObject: 0265 - IPAIT CD	4,000,000.00	
BalObject: 0273 - IPAIT GOV SEC			
999.0273.000	IPAIT GOV INV	3,999,632.76	5.19-5.314
	Total BalObject: 0273 - IPAIT GOV SEC	3,999,632.76	
BalObject: 0999 - POOLED CASH			
999.0999.000	POOLED CASH - prepaid work comp and outstanding AP	33,174.40	0.00
	Total BalObject: 0999 - POOLED CASH:	33,174.40	
	TOTAL	87,216,559.50	



City of Marshalltown, IA

Monthly Budget Report - Marshalltown

Group Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2024

Account Typ...	July Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 001 - GENERAL FUND					
Revenue	398,323.10	1,729,341.17	398,323.10	-1,331,018.07	20,752,147.00
Expense	1,526,539.39	1,728,783.97	1,526,539.39	202,244.58	20,752,147.00
Total Fund: 001 - GENERAL FUND:	-1,128,216.29	557.20	-1,128,216.29	-1,128,773.49	0.00
Fund: 010 - CASH FLOW RESERVE FUND					
Revenue	13,727.90	28,254.25	13,727.90	-14,526.35	339,051.00
Total Fund: 010 - CASH FLOW RESERVE FUND:	13,727.90	28,254.25	13,727.90	-14,526.35	339,051.00
Fund: 011 - INSURANCE DEDUCTIBLE RESERVE FUND					
Revenue	652.10	0.00	652.10	652.10	0.00
Total Fund: 011 - INSURANCE DEDUCTIBLE RESERVE FUND:	652.10	0.00	652.10	652.10	0.00
Fund: 030 - CAPITAL RESERVE					
Revenue	53,755.40	60,341.66	53,755.40	-6,586.26	724,100.00
Expense	53,755.40	60,330.81	53,755.40	6,575.41	724,100.00
Total Fund: 030 - CAPITAL RESERVE:	0.00	10.85	0.00	-10.85	0.00
Fund: 031 - CAPITAL RSRV-BLDG MAINT					
Revenue	1,060.27	166.66	1,060.27	893.61	2,000.00
Expense	0.00	3,888.90	0.00	3,888.90	46,667.00
Total Fund: 031 - CAPITAL RSRV-BLDG MAINT:	1,060.27	-3,722.24	1,060.27	4,782.51	-44,667.00
Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT					
Revenue	0.00	8,499.41	0.00	-8,499.41	101,993.00
Total Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT:	0.00	8,499.41	0.00	-8,499.41	101,993.00
Fund: 110 - ROAD USE TAX					
Revenue	400,517.43	323,035.73	400,517.43	77,481.70	3,876,429.00
Expense	498,923.01	287,663.16	498,923.01	-211,259.85	3,451,963.00
Total Fund: 110 - ROAD USE TAX:	-98,405.58	35,372.57	-98,405.58	-133,778.15	424,466.00
Fund: 111 - ROAD USE TAX INSURANCE RESERVE					
Revenue	217.37	0.00	217.37	217.37	0.00
Total Fund: 111 - ROAD USE TAX INSURANCE RESERVE:	217.37	0.00	217.37	217.37	0.00
Fund: 112 - EMPLOYEE BENEFITS FUND					
Revenue	30,367.31	242,507.74	30,367.31	-212,140.43	2,910,093.00
Expense	0.00	302,998.41	0.00	302,998.41	3,635,981.00
Total Fund: 112 - EMPLOYEE BENEFITS FUND:	30,367.31	-60,490.67	30,367.31	90,857.98	-725,888.00

Monthly Budget Report - Marshalltown

For Fiscal: 2024-2025 Period Ending: 07/31/2024

Account Typ...	July Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 117 - POLICE/FIRE RETIREMENT					
Revenue	9,746.95	114,216.22	9,746.95	-104,469.27	1,370,595.00
Expense	0.00	108,366.75	0.00	108,366.75	1,300,401.00
Total Fund: 117 - POLICE/FIRE RETIREMENT:	9,746.95	5,849.47	9,746.95	3,897.48	70,194.00
Fund: 119 - EMERGENCY FUND					
Revenue	1,865.60	0.00	1,865.60	1,865.60	0.00
Total Fund: 119 - EMERGENCY FUND:	1,865.60	0.00	1,865.60	1,865.60	0.00
Fund: 121 - LOCAL OPTION SALES TAX					
Revenue	436,856.03	342,333.33	436,856.03	94,522.70	4,108,000.00
Expense	17,540.90	473,963.06	17,540.90	456,422.16	5,687,559.00
Total Fund: 121 - LOCAL OPTION SALES TAX:	419,315.13	-131,629.73	419,315.13	550,944.86	-1,579,559.00
Fund: 125 - TAX INCREMENT FINANCING					
Revenue	27,967.53	125,088.57	27,967.53	-97,121.04	1,501,063.00
Expense	0.00	129,094.33	0.00	129,094.33	1,549,132.00
Total Fund: 125 - TAX INCREMENT FINANCING:	27,967.53	-4,005.76	27,967.53	31,973.29	-48,069.00
Fund: 126 - TIF-LMI					
Revenue	0.00	786.74	0.00	-786.74	9,441.00
Total Fund: 126 - TIF-LMI:	0.00	786.74	0.00	-786.74	9,441.00
Fund: 130 - CITY TORT LIABILITY					
Revenue	9,985.30	3,416.66	9,985.30	6,568.64	41,000.00
Expense	0.00	3,333.33	0.00	3,333.33	40,000.00
Total Fund: 130 - CITY TORT LIABILITY:	9,985.30	83.33	9,985.30	9,901.97	1,000.00
Fund: 132 - GRANTS-STATE/LOCAL AGENCIES					
Revenue	175,000.00	227,671.97	175,000.00	-52,671.97	2,732,391.79
Expense	316,101.76	190,689.52	316,101.76	-125,412.24	2,288,274.40
Total Fund: 132 - GRANTS-STATE/LOCAL AGENCIES:	-141,101.76	36,982.45	-141,101.76	-178,084.21	444,117.39
Fund: 133 - UNDESIGNATED FEDERAL GRANTS					
Revenue	833.00	83,333.33	833.00	-82,500.33	1,000,000.00
Expense	1,493.75	82,624.98	1,493.75	81,131.23	991,500.00
Total Fund: 133 - UNDESIGNATED FEDERAL GRANTS:	-660.75	708.35	-660.75	-1,369.10	8,500.00
Fund: 140 - PARK & REC DONATION FUND					
Revenue	54,307.03	4,333.32	54,307.03	49,973.71	52,000.00
Expense	5,109.42	4,574.98	5,109.42	-534.44	54,900.00
Total Fund: 140 - PARK & REC DONATION FUND:	49,197.61	-241.66	49,197.61	49,439.27	-2,900.00
Fund: 141 - MTOWN TENNIS ASSOC					
Revenue	13.05	1.66	13.05	11.39	20.00
Total Fund: 141 - MTOWN TENNIS ASSOC:	13.05	1.66	13.05	11.39	20.00
Fund: 142 - SOFTBALL ASSOCIATION FUND					
Revenue	-68.49	2,563.00	-68.49	-2,631.49	30,756.00

Monthly Budget Report - Marshalltown

For Fiscal: 2024-2025 Period Ending: 07/31/2024

Account Typ...	July Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	4,892.64	2,560.61	4,892.64	-2,332.03	30,756.00
Total Fund: 142 - SOFTBALL ASSOCIATION FUND:	-4,961.13	2.39	-4,961.13	-4,963.52	0.00
Fund: 144 - LIVE HEALTHY IOWA					
Revenue	42.29	628.83	42.29	-586.54	7,546.00
Expense	0.00	628.77	0.00	628.77	7,546.00
Total Fund: 144 - LIVE HEALTHY IOWA :	42.29	0.06	42.29	42.23	0.00
Fund: 145 - TORNADO GENERAL					
Expense	0.00	10,988.66	0.00	10,988.66	131,864.00
Total Fund: 145 - TORNADO GENERAL:	0.00	10,988.66	0.00	10,988.66	131,864.00
Fund: 150 - LOCAL PD GRANTS					
Revenue	5,796.82	4,998.00	5,796.82	798.82	60,000.00
Expense	4,608.14	4,998.00	4,608.14	389.86	60,000.00
Total Fund: 150 - LOCAL PD GRANTS:	1,188.68	0.00	1,188.68	1,188.68	0.00
Fund: 151 - DEPT OF JUSTICE GRANTS					
Revenue	0.00	1,732.79	0.00	-1,732.79	20,800.00
Expense	0.00	1,733.05	0.00	1,733.05	20,800.00
Total Fund: 151 - DEPT OF JUSTICE GRANTS:	0.00	-0.26	0.00	0.26	0.00
Fund: 152 - POLICE UNDESIGNATED GRANTS					
Revenue	13,825.38	7,750.58	13,825.38	6,074.80	93,007.00
Expense	1,957.11	7,747.74	1,957.11	5,790.63	93,007.00
Total Fund: 152 - POLICE UNDESIGNATED GRANTS:	11,868.27	2.84	11,868.27	11,865.43	0.00
Fund: 153 - POLICE DEPT DONATION FUND					
Revenue	598.83	266.66	598.83	332.17	3,200.00
Expense	3,602.64	2,569.96	3,602.64	-1,032.68	30,850.00
Total Fund: 153 - POLICE DEPT DONATION FUND:	-3,003.81	-2,303.30	-3,003.81	-700.51	-27,650.00
Fund: 156 - FIRE DEPT DONATION FUND					
Revenue	3,463.70	249.99	3,463.70	3,213.71	3,000.00
Expense	-1,204.06	2,666.66	-1,204.06	3,870.72	32,000.00
Total Fund: 156 - FIRE DEPT DONATION FUND:	4,667.76	-2,416.67	4,667.76	7,084.43	-29,000.00
Fund: 160 - ECONOMIC DEVELOPMENT GIFT					
Revenue	248.27	83.33	248.27	164.94	1,000.00
Total Fund: 160 - ECONOMIC DEVELOPMENT GIFT:	248.27	83.33	248.27	164.94	1,000.00
Fund: 161 - SURETY DEPOSITS/SUBDIVIDER					
Revenue	51.80	15.41	51.80	36.39	185.00
Total Fund: 161 - SURETY DEPOSITS/SUBDIVIDER:	51.80	15.41	51.80	36.39	185.00
Fund: 170 - LIBRARY DONATION FUND					
Revenue	2,964.97	52,039.57	2,964.97	-49,074.60	624,475.00
Expense	530.21	52,894.97	530.21	52,364.76	634,740.00

Account Typ...	July Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 170 - LIBRARY DONATION FUND:	2,434.76	-855.40	2,434.76	3,290.16	-10,265.00
Fund: 177 - SEIZED ASSETS (POLICE)					
Revenue	79.05	291.56	79.05	-212.51	3,500.00
Expense	0.00	333.23	0.00	333.23	4,000.00
Total Fund: 177 - SEIZED ASSETS (POLICE):	79.05	-41.67	79.05	120.72	-500.00
Fund: 181 - #7 HUD LEAD GRANT					
Revenue	34,392.90	152,911.91	34,392.90	-118,519.01	1,834,943.00
Expense	24,714.68	152,904.01	24,714.68	128,189.33	1,834,943.00
Total Fund: 181 - #7 HUD LEAD GRANT:	9,678.22	7.90	9,678.22	9,670.32	0.00
Fund: 184 - VOUCHERS - 002, 003					
Revenue	120,488.16	120,702.48	120,488.16	-214.32	1,448,431.00
Expense	126,443.86	120,695.98	126,443.86	-5,747.88	1,448,431.00
Total Fund: 184 - VOUCHERS - 002, 003:	-5,955.70	6.50	-5,955.70	-5,962.20	0.00
Fund: 189 - #6 HUD LEAD GRANT/NOW STATE FUNDS ONLY					
Revenue	703.84	0.00	703.84	703.84	0.00
Total Fund: 189 - #6 HUD LEAD GRANT/NOW STATE FUNDS ONLY:	703.84	0.00	703.84	703.84	0.00
Fund: 200 - GO BONDS DEBT FUND					
Revenue	20,311.11	617,014.46	20,311.11	-596,703.35	7,404,174.00
Expense	0.00	639,834.65	0.00	639,834.65	7,678,016.00
Total Fund: 200 - GO BONDS DEBT FUND:	20,311.11	-22,820.19	20,311.11	43,131.30	-273,842.00
Fund: 300 - CIP COLLECTION FUND					
Revenue	7,484.11	59,349.57	7,484.11	-51,865.46	712,195.00
Expense	53,714.33	68,841.07	53,714.33	15,126.74	826,093.00
Total Fund: 300 - CIP COLLECTION FUND:	-46,230.22	-9,491.50	-46,230.22	-36,738.72	-113,898.00
Fund: 311 - RISE STREET GRANTS					
Revenue	0.00	325,000.00	0.00	-325,000.00	3,900,000.00
Expense	50,893.35	408,333.33	50,893.35	357,439.98	4,900,000.00
Total Fund: 311 - RISE STREET GRANTS:	-50,893.35	-83,333.33	-50,893.35	32,439.98	-1,000,000.00
Fund: 312 - AIRPORT PROJECT FUND					
Revenue	2.08	41,666.66	2.08	-41,664.58	500,000.00
Expense	0.00	44,999.99	0.00	44,999.99	540,000.00
Total Fund: 312 - AIRPORT PROJECT FUND:	2.08	-3,333.33	2.08	3,335.41	-40,000.00
Fund: 340 - BIKE PATH PROJECT FUND					
Expense	0.00	136,461.65	0.00	136,461.65	1,637,540.00
Total Fund: 340 - BIKE PATH PROJECT FUND:	0.00	136,461.65	0.00	136,461.65	1,637,540.00
Fund: 341 - TREES FOREVER PROJECT					
Revenue	1,525.99	2,983.32	1,525.99	-1,457.33	35,800.00

Monthly Budget Report - Marshalltown

For Fiscal: 2024-2025 Period Ending: 07/31/2024

Account Typ...	July Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	0.00	3,333.33	0.00	3,333.33	40,000.00
Total Fund: 341 - TREES FOREVER PROJECT:	1,525.99	-350.01	1,525.99	1,876.00	-4,200.00
Fund: 350 - GO BONDS CAPITAL PROJECTS					
Revenue	42.20	16.66	42.20	25.54	200.00
Total Fund: 350 - GO BONDS CAPITAL PROJECTS:	42.20	16.66	42.20	25.54	200.00
Fund: 355 - Dangerous & Dilapidated (included GO bonds)					
Revenue	6,672.16	27,541.32	6,672.16	-20,869.16	330,500.00
Expense	1,875.00	15,649.73	1,875.00	13,774.73	187,800.00
Total Fund: 355 - Dangerous & Dilapidated (included GO bonds):	4,797.16	11,891.59	4,797.16	-7,094.43	142,700.00
Fund: 362 - 2020 GO BONDS					
Expense	0.00	729.25	0.00	729.25	8,751.00
Total Fund: 362 - 2020 GO BONDS:	0.00	729.25	0.00	729.25	8,751.00
Fund: 363 - 2021 GO BONDS					
Revenue	29,675.50	252,647.82	29,675.50	-222,972.32	3,031,774.00
Expense	222,946.72	563,190.31	222,946.72	340,243.59	6,758,284.00
Total Fund: 363 - 2021 GO BONDS:	-193,271.22	-310,542.49	-193,271.22	117,271.27	-3,726,510.00
Fund: 364 - 2022 GO BONDS					
Revenue	77,732.30	257,499.98	77,732.30	-179,767.68	3,090,000.00
Expense	66,216.36	823,107.40	66,216.36	756,891.04	9,877,289.00
Total Fund: 364 - 2022 GO BONDS:	11,515.94	-565,607.42	11,515.94	577,123.36	-6,787,289.00
Fund: 365 - 2023 GO BONDS					
Revenue	25,459.78	8,333.33	25,459.78	17,126.45	100,000.00
Expense	0.00	316,625.39	0.00	316,625.39	3,799,505.00
Total Fund: 365 - 2023 GO BONDS:	25,459.78	-308,292.06	25,459.78	333,751.84	-3,699,505.00
Fund: 389 - AMERICAN RESCUE PLAN					
Expense	0.00	29,756.41	0.00	29,756.41	357,077.00
Total Fund: 389 - AMERICAN RESCUE PLAN:	0.00	29,756.41	0.00	29,756.41	357,077.00
Fund: 610 - WATER POLLUTION CONTROL					
Revenue	236,161.09	732,916.58	236,161.09	-496,755.49	8,794,999.00
Expense	236,161.09	732,835.25	236,161.09	496,674.16	8,794,999.00
Total Fund: 610 - WATER POLLUTION CONTROL:	0.00	81.33	0.00	-81.33	0.00
Fund: 611 - WPCP REVENUE					
Revenue	804,417.98	692,724.97	804,417.98	111,693.01	8,312,700.00
Expense	235,557.74	1,050,892.33	235,557.74	815,334.59	12,610,708.00
Total Fund: 611 - WPCP REVENUE:	568,860.24	-358,167.36	568,860.24	927,027.60	-4,298,008.00
Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV					
Revenue	5,061.89	2,083.33	5,061.89	2,978.56	25,000.00
Total Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV:	5,061.89	2,083.33	5,061.89	2,978.56	25,000.00

Monthly Budget Report - Marshalltown

For Fiscal: 2024-2025 Period Ending: 07/31/2024

Account Typ...	July Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 615 - WPCP PLANT & IMPROVEMENTS					
Revenue	283,577.37	333,752.50	283,577.37	-50,175.13	4,005,030.00
Expense	330,624.70	333,752.49	330,624.70	3,127.79	4,005,030.00
Total Fund: 615 - WPCP PLANT & IMPROVEMENTS:	-47,047.33	0.01	-47,047.33	-47,047.34	0.00
Fund: 616 - SANITARY SEWER REHAB PROJECT					
Revenue	0.00	12,500.00	0.00	-12,500.00	150,000.00
Expense	11,103.12	12,500.00	11,103.12	1,396.88	150,000.00
Total Fund: 616 - SANITARY SEWER REHAB PROJECT:	-11,103.12	0.00	-11,103.12	-11,103.12	0.00
Fund: 617 - SANITARY SEWER NEW CONSTRUCTN					
Revenue	3,200.00	583.33	3,200.00	2,616.67	7,000.00
Total Fund: 617 - SANITARY SEWER NEW CONSTRUCTN:	3,200.00	583.33	3,200.00	2,616.67	7,000.00
Fund: 618 - WPCP INSURANCE RESERVE (WAS TORNADO)					
Revenue	434.73	0.00	434.73	434.73	0.00
Total Fund: 618 - WPCP INSURANCE RESERVE (WAS TORNADO):	434.73	0.00	434.73	434.73	0.00
Fund: 690 - TRANSIT OPERATING					
Revenue	49,018.40	139,924.88	49,018.40	-90,906.48	1,679,099.00
Expense	72,452.20	163,362.98	72,452.20	90,910.78	1,960,704.00
Total Fund: 690 - TRANSIT OPERATING:	-23,433.80	-23,438.10	-23,433.80	4.30	-281,605.00
Fund: 691 - TRANSIT INSURANCE RESERVE					
Revenue	108.68	0.00	108.68	108.68	0.00
Total Fund: 691 - TRANSIT INSURANCE RESERVE:	108.68	0.00	108.68	108.68	0.00
Fund: 740 - STORM SEWER UTILITY					
Revenue	96,044.25	116,945.83	96,044.25	-20,901.58	1,403,350.00
Expense	49,454.03	123,915.50	49,454.03	74,461.47	1,487,231.00
Total Fund: 740 - STORM SEWER UTILITY:	46,590.22	-6,969.67	46,590.22	53,559.89	-83,881.00
Fund: 750 - COMPOSTING FACILITY					
Revenue	11,044.32	5,774.98	11,044.32	5,269.34	69,300.00
Expense	37,155.80	7,362.59	37,155.80	-29,793.21	88,362.00
Total Fund: 750 - COMPOSTING FACILITY:	-26,111.48	-1,587.61	-26,111.48	-24,523.87	-19,062.00
Fund: 760 - P&R CONCESSIONS ENTERPRISE					
Revenue	18,607.13	4,000.00	18,607.13	14,607.13	48,000.00
Expense	20,638.48	3,795.85	20,638.48	-16,842.63	45,558.00
Total Fund: 760 - P&R CONCESSIONS ENTERPRISE:	-2,031.35	204.15	-2,031.35	-2,235.50	2,442.00
Fund: 881 - OCCUPATIONAL INSURANCE ESCROW					
Revenue	13,514.03	0.00	13,514.03	13,514.03	0.00
Expense	4,913.90	0.00	4,913.90	-4,913.90	0.00
Total Fund: 881 - OCCUPATIONAL INSURANCE ESCROW:	8,600.13	0.00	8,600.13	8,600.13	0.00
Fund: 884 - GROUP HEALTH INSURANCE ESCROW					
Revenue	295,433.84	0.00	295,433.84	295,433.84	0.00

Account Typ...	July Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	249,674.30	0.00	249,674.30	-249,674.30	0.00
Total Fund: 884 - GROUP HEALTH INSURANCE ESCROW:	45,759.54	0.00	45,759.54	45,759.54	0.00
Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND					
Revenue	157.25	0.00	157.25	157.25	0.00
Total Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND:	157.25	0.00	157.25	157.25	0.00
Fund: 913 - 911 COMMISSION					
Revenue	119,618.63	0.00	119,618.63	119,618.63	0.00
Expense	126,868.72	0.00	126,868.72	-126,868.72	0.00
Total Fund: 913 - 911 COMMISSION:	-7,250.09	0.00	-7,250.09	-7,250.09	0.00
Report Total:	-452,170.98	-1,945,491.29	-452,170.98	1,493,320.31	-23,354,220.61

Fund Summary

Fund	July Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
001 - GENERAL FUND	-1,128,216.29	557.20	-1,128,216.29	-1,128,773.49	0.00
010 - CASH FLOW RESERVE FUND	13,727.90	28,254.25	13,727.90	-14,526.35	339,051.00
011 - INSURANCE DEDUCTIBLE RE	652.10	0.00	652.10	652.10	0.00
030 - CAPITAL RESERVE	0.00	10.85	0.00	-10.85	0.00
031 - CAPITAL RSRV-BLDG MAINT	1,060.27	-3,722.24	1,060.27	4,782.51	-44,667.00
032 - CIP LARGE VEHICLE/EQUIP	0.00	8,499.41	0.00	-8,499.41	101,993.00
110 - ROAD USE TAX	-98,405.58	35,372.57	-98,405.58	-133,778.15	424,466.00
111 - ROAD USE TAX INSURANCE	217.37	0.00	217.37	217.37	0.00
112 - EMPLOYEE BENEFITS FUND	30,367.31	-60,490.67	30,367.31	90,857.98	-725,888.00
117 - POLICE/FIRE RETIREMENT	9,746.95	5,849.47	9,746.95	3,897.48	70,194.00
119 - EMERGENCY FUND	1,865.60	0.00	1,865.60	1,865.60	0.00
121 - LOCAL OPTION SALES TAX	419,315.13	-131,629.73	419,315.13	550,944.86	-1,579,559.00
125 - TAX INCREMENT FINANCIN	27,967.53	-4,005.76	27,967.53	31,973.29	-48,069.00
126 - TIF-LMI	0.00	786.74	0.00	-786.74	9,441.00
130 - CITY TORT LIABILITY	9,985.30	83.33	9,985.30	9,901.97	1,000.00
132 - GRANTS-STATE/LOCAL AGE	-141,101.76	36,982.45	-141,101.76	-178,084.21	444,117.39
133 - UNDESIGNATED FEDERAL G	-660.75	708.35	-660.75	-1,369.10	8,500.00
140 - PARK & REC DONATION FUI	49,197.61	-241.66	49,197.61	49,439.27	-2,900.00
141 - MTOWN TENNIS ASSOC	13.05	1.66	13.05	11.39	20.00
142 - SOFTBALL ASSOCIATION FU	-4,961.13	2.39	-4,961.13	-4,963.52	0.00
144 - LIVE HEALTHY IOWA	42.29	0.06	42.29	42.23	0.00
145 - TORNADO GENERAL	0.00	-10,988.66	0.00	10,988.66	-131,864.00
150 - LOCAL PD GRANTS	1,188.68	0.00	1,188.68	1,188.68	0.00
151 - DEPT OF JUSTICE GRANTS	0.00	-0.26	0.00	0.26	0.00
152 - POLICE UNDESIGNATED GR.	11,868.27	2.84	11,868.27	11,865.43	0.00
153 - POLICE DEPT DONATION FL	-3,003.81	-2,303.30	-3,003.81	-700.51	-27,650.00
156 - FIRE DEPT DONATION FUN	4,667.76	-2,416.67	4,667.76	7,084.43	-29,000.00
160 - ECONOMIC DEVELOPMENT	248.27	83.33	248.27	164.94	1,000.00
161 - SURETY DEPOSITS/SUBDIVI	51.80	15.41	51.80	36.39	185.00
170 - LIBRARY DONATION FUND	2,434.76	-855.40	2,434.76	3,290.16	-10,265.00
177 - SEIZED ASSETS (POLICE)	79.05	-41.67	79.05	120.72	-500.00
181 - #7 HUD LEAD GRANT	9,678.22	7.90	9,678.22	9,670.32	0.00
184 - VOUCHERS - 002, 003	-5,955.70	6.50	-5,955.70	-5,962.20	0.00
189 - #6 HUD LEAD GRANT/NOW	703.84	0.00	703.84	703.84	0.00
200 - GO BONDS DEBT FUND	20,311.11	-22,820.19	20,311.11	43,131.30	-273,842.00
300 - CIP COLLECTION FUND	-46,230.22	-9,491.50	-46,230.22	-36,738.72	-113,898.00
311 - RISE STREET GRANTS	-50,893.35	-83,333.33	-50,893.35	32,439.98	-1,000,000.00
312 - AIRPORT PROJECT FUND	2.08	-3,333.33	2.08	3,335.41	-40,000.00
340 - BIKE PATH PROJECT FUND	0.00	-136,461.65	0.00	136,461.65	-1,637,540.00
341 - TREES FOREVER PROJECT	1,525.99	-350.01	1,525.99	1,876.00	-4,200.00

Monthly Budget Report - Marshalltown

For Fiscal: 2024-2025 Period Ending: 07/31/2024

350 - GO BONDS CAPITAL PROJEC	42.20	16.66	42.20	25.54	200.00
355 - Dangerous & Dilapidated (ir	4,797.16	11,891.59	4,797.16	-7,094.43	142,700.00
362 - 2020 GO BONDS	0.00	-729.25	0.00	729.25	-8,751.00
363 - 2021 GO BONDS	-193,271.22	-310,542.49	-193,271.22	117,271.27	-3,726,510.00
364 - 2022 GO BONDS	11,515.94	-565,607.42	11,515.94	577,123.36	-6,787,289.00
365 - 2023 GO BONDS	25,459.78	-308,292.06	25,459.78	333,751.84	-3,699,505.00
389 - AMERICAN RESCUE PLAN	0.00	-29,756.41	0.00	29,756.41	-357,077.00
610 - WATER POLLUTION CONTRI	0.00	81.33	0.00	-81.33	0.00
611 - WPCP REVENUE	568,860.24	-358,167.36	568,860.24	927,027.60	-4,298,008.00
614 - WPCP CAPITAL IMPROVEMI	5,061.89	2,083.33	5,061.89	2,978.56	25,000.00
615 - WPCP PLANT & IMPROVEM	-47,047.33	0.01	-47,047.33	-47,047.34	0.00
616 - SANITARY SEWER REHAB PF	-11,103.12	0.00	-11,103.12	-11,103.12	0.00
617 - SANITARY SEWER NEW COM	3,200.00	583.33	3,200.00	2,616.67	7,000.00
618 - WPCP INSURANCE RESERVE	434.73	0.00	434.73	434.73	0.00
690 - TRANSIT OPERATING	-23,433.80	-23,438.10	-23,433.80	4.30	-281,605.00
691 - TRANSIT INSURANCE RESER	108.68	0.00	108.68	108.68	0.00
740 - STORM SEWER UTILITY	46,590.22	-6,969.67	46,590.22	53,559.89	-83,881.00
750 - COMPOSTING FACILITY	-26,111.48	-1,587.61	-26,111.48	-24,523.87	-19,062.00
760 - P&R CONCESSIONS ENTERP	-2,031.35	204.15	-2,031.35	-2,235.50	2,442.00
881 - OCCUPATIONAL INSURANCI	8,600.13	0.00	8,600.13	8,600.13	0.00
884 - GROUP HEALTH INSURANCI	45,759.54	0.00	45,759.54	45,759.54	0.00
886 - WORKMAN'S COMP DEDUC	157.25	0.00	157.25	157.25	0.00
913 - 911 COMMISION	-7,250.09	0.00	-7,250.09	-7,250.09	0.00
Report Total:	-452,170.98	-1,945,491.29	-452,170.98	1,493,320.31	-23,354,220.61

BUILDING REPORT FOR THE MONTH OF NOVEMBER 2024

MARSHALLTOWN

— I O W A —

PERMIT NUMBER	OWNER OF IMPROVEMENT	LOCATION OF IMPROVEMENT	TYPE OF IMPROVEMENT	NEW DWELLING	ALTER DWELLING	MINOR RES. BUILDING	COMMERCIAL IMPROVEMENT	FEE
BLDR-010445-2024	Amanda Behun	410 N 2nd Ave	Alteration		\$20,160.00			\$327.00
BLDR-010454-2024	Debrah Ewoldt	603 Highland Acres Rd	Portable Shed			\$15,120.00		\$257.00
BLDR-010482-2024	Jose Carreola Zarabia	1315 E Madison St	Addition Shed			\$6,720.00		\$131.00
BLDR-010484-2024	Shawna Hutchison	1412 W Linn St	New Garage			\$9,240.00		\$173.00
BLDC-010477-2024	Garrett Goodman	2013 S Center St	Alteration				\$139,599.00	\$1,223.00
BLDR-010506-2024	JAR Realty, Inc	105 W Ferner St	garage			\$20,160.00		\$327.00
BLDR-010440-2024	D & D Rentals, Inc	509 W Boone St	Unit/House		\$2,880.00			\$75.00
			TOTALS:	\$0.00	\$23,040.00	\$51,240.00	\$139,599.00	\$2,513.00
			TOTAL IMPROVEMENT AMOUNT:		\$213,879.00			
				Units	Permits	Permits	Permits	Demo Permits
*Work started without a permit - fee is doubled			# OF PERMITS:	0	2	4	1	0

TRADE PERMIT REPORT FOR THE MONTH OF NOVEMBER 2024							
MARSHALLTOWN I O W A							
PERMIT NUMBER	LOCATION OF IMPROVEMENT	RESIDENTIAL/ COMMERCIAL	PERMIT TYPE (ELEC., PLUMB., MECH. OR SOLAR)	VALUATION	FEE		
ELEC-010497-2024	2305 S Center St	Commercial	Electric	7,000.00	\$80.00		
ELEC-010511-2024	403 Player St	Commercial	Electric	30,986.00	\$200.00		
ELEC-010518-2024	11 E State St	Commercial	Electric	6,000.00	\$75.00		
ELER-010432-2024	12 N 1st St	Residential	Electric		\$62.00		
ELER-010458-2024	1904 S 3rd Ave PL	Residential	Solar		\$95.00		
ELER-010476-2024	1018 S 6th Ave	Residential	Electric		\$85.00		
ELER-010492-2024	712 Lee St	Residential	Electric		\$85.00		
ELER-010494-2024	206 W Meadow Ln	Residential	Solar		\$95.00		
ELER-010495-2024	920 S 8th Ave	Residential	Electric		\$85.00		
ELER-010498-2024	111 N 16th St	Residential	Electric		\$85.00		
ELER-010505-2024	2610 Lincoln Way	Residential	Electric		\$85.00		
ELER-010517-2024	1704 Olson Way	Residential	Electric		\$85.00		
ELER-010530-2024	10 1/2 E Grant St	Residential	Electric		\$62.00		
ELER-010539-2024	107 S 13th St	Residential	Electric		\$85.00		
ELER-010540-2024	815 N 5th Ave	Residential	Electric		\$85.00		
MECH-010519-2024	8 E Lincoln St	Residential	Mechanical		\$62.00		
MECH-010524-2024	203 W Merle Hibbs Blvd	Commercial	Mechanical	365,267.00	\$505.00		
PLMR-010463-2024	116 Thunderbird Dr	Residential	Plumbing		\$62.00		
PLMR-010510-2024	812 W Linn St	Residential	Plumbing		\$85.00		
	# Residential Permits	Residential Value	Fees	Permits	Valuation	Fees	Total Fees
Electrical	10		\$ 804.00	3	\$ 43,986	\$355.00	\$ 1,159.00
Plumbing	2		\$ 147.00	0	\$ -		\$ 147.00
Mechanical	1		\$ 62.00	1	\$ 365,267	\$505.00	\$ 567.00
Solar	2		\$ 190.00				\$ 190.00
TOTALS	15	\$ -	\$1,203.00	4	\$ 409,253	\$860.00	\$2,063.00
		TOTALS:		19.00	\$2,063.00		

**RESOLUTION SETTING PUBLIC HEARING FOR AN AMENDMENT TO
CHAPTER 156 ZONING**

WHEREAS, the City of Marshalltown has an adopted Chapter 156 Zoning; and

WHEREAS, Plan and Zoning Commission has identified various issues with terms and conditions of Chapter 156: Zoning; and

WHEREAS, the process for amending the ordinance requires a public hearing with the Plan Zoning Commission and the City Council; and

WHEREAS, the Plan Zoning Commission held the required Public Hearing on December 5, 2024 and recommend the approval; and

WHEREAS, the City Council desires to set a public hearing for the ordinance amendment.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Marshalltown, Iowa, that a public hearing on an ordinance amendment be set for December 20, 2024, at 12:00 p.m. (Should the motion to reschedule the December 23rd meeting to December 20th not pass, the public hearing will be set for December 23, 2024, at 5:30 pm.)

Passed this 9th day of December 2024, and signed this _____ day of December 2024.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

**RESOLUTION APPROVING AN AMENDED PUBLIC SERVICE AGREEMENT WITH
MARSHALL CEMETERY ASSOCIATION dba RIVERSIDE CEMETERY**

WHEREAS, Marshall Cemetery Association dba Riverside Cemetery (“Association”), is an Iowa non-profit corporation that owns, maintains, and administers Riverside Cemetery, an approximately 105-acre cemetery situated within the City of Marshalltown;

WHEREAS, the City entered into a public service agreement (“Agreement”) with the Association on October 25, 2022 to provide a contribution not to exceed \$45,000 towards installation of a well and necessary appurtenances to sustain Lake Woodmere and maintain appropriate water levels and water quality to ensure residents’ continued recreational use and enjoyment of the cemetery; and

WHEREAS, the Association has determined it is not viable to install such wells and appurtenances as outlined in the Agreement and will instead install an on-demand pumping system for water from the Iowa River to sustain water levels and water quality in Lake Woodmere; and

WHEREAS, the City and the Association desire to amend the Agreement to clarify how the City’s contribution of \$45,000 will be utilized.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. For the reasons set forth in the recitals thereof, the Amended Public Service Agreement, attached hereto as “Exhibit A”, is hereby approved and accepted.

Section 2. The Mayor and City Clerk are hereby authorized and directed to execute the attached Amended Agreement on behalf of the City of Marshalltown, Iowa, and to take all necessary actions consistent therewith and resulting therefrom.

Passed this 9th day of December and signed this ____ day of December.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Carol Webb, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor & City Council
FROM: Carol Webb, City Administrator
DATE: December 2, 2024
RE: Amended Agreement with Riverside Cemetery for Lake Woodmere Improvements

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☒ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Work with other entities on partnerships that benefit the community.

Recommendation: Approve the amended agreement.

Budget Impact: The funds for this agreement were allocated from LOST revenue in 2022. Additional funds are not being requested.

Description/Background:

The City of Marshalltown entered into a public service agreement with Riverside Cemetery on October 25, 2022 to provide a contribution not to exceed \$45,000 for installation of a well system to sustain the water levels and water quality in Lake Woodmere. The Cemetery has determined that it is not viable to install wells and instead plan to install an on-demand pump system. They are asking to use the funds allocated for the well system to install the on-demand pump system. Additional funds beyond the previously allocated \$45,000 are not being requested.

CITY COUNCIL

Melisa Fonseca, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



AMENDED AGREEMENT FOR PUBLIC SERVICES

This Agreement for Public Services (“Agreement”) is made as of the date of last signature below between the **CITY OF MARSHALLTOWN, IOWA** (“CITY”), an Iowa municipal corporation, and **MARSHALL CEMETERY ASSOCIATION dba RIVERSIDE CEMETERY** (“ASSOCIATION”), an Iowa non-profit corporation,

RECITALS

WHEREAS, the Association owns, maintains, and administers Riverside Cemetery (“Cemetery”), an approximately 105-acre cemetery situated within the City of Marshalltown; and

WHEREAS, the Cemetery, founded in 1863, offers in addition to burial plots, a park-like setting including a lake (“Lake Woodmere”), green and wooded areas, and paved and unpaved paths and ways; and

WHEREAS, the Cemetery has been utilized by residents of the City of Marshalltown for recreation for over 150 years, including but not limited to walking, jogging, bicycling, picnicking, and feeding and admiring waterfowl (a local tradition for generations of residents); and

WHEREAS, such recreational use of the Cemetery supplements the CITY’S public park system by providing additional outdoor recreational space near Riverview Park without the continuing cost and expense of maintaining, administering, and improving public land; and

WHEREAS, Lake Woodmere constitutes the principal attraction for residents’ recreational use and enjoyment of the Cemetery; and

WHEREAS, Lake Woodmere’s water level and quality has been steadily diminishing due to evaporation and loss of the lake’s prior source of fresh water; and

WHEREAS, an alternative source of fresh water is necessary to sustain Lake Woodmere, to maintain appropriate water levels and water quality, and to ensure residents’ continued recreational use and enjoyment of the Cemetery; and

WHEREAS, the ASSOCIATION estimates the cost to install an on-demand pumping system well and necessary appurtenances to sustain Lake Woodmere (“Improvements”) to be approximately \$110,000 ~~\$45,000.00~~; and

WHEREAS, funding the Improvements presents a challenge to the ASSOCIATION in the wake of unforeseen expenses following the derecho that struck the Marshalltown community in August of 2020; and

WHEREAS, the ASSOCIATION’S ability to sustain Lake Woodmere; and to continue to provide residents of the City of Marshalltown safe, free, and open access to the Cemetery for recreational purposes; is dependent upon the ASSOCIATION’S ability to fund the Improvements without compromising its maintenance and administration of the grounds; and

WHEREAS, the City Council of the City of Marshalltown has determined the ASSOCIATION'S continued provision of free and open access to the Cemetery for recreational purposes constitutes a valued public service to the residents of Marshalltown for the reasons stated herein.

AGREEMENT

NOW THEREFORE, in consideration of the ASSOCIATION providing the residents of Marshalltown free and open access to the Cemetery for recreational purposes, and other good and valuable consideration, the CITY and the ASSOCIATION agree as follows:

1. **FINANCIAL CONTRIBUTION.** The CITY agrees to contribute to the ASSOCIATION an amount not to exceed Forty-Five Thousand Dollars (\$45,000.00) towards installation of the Improvements based upon the estimate provided by the ASSOCIATION, attached hereto as "Exhibit A," and incorporated herein by this reference.

2. **MANNER OF PAYMENT.** The CITY'S contribution toward the Improvements shall be paid to the ASSOCIATION in reimbursement of qualifying expenses incurred by the ASSOCIATION to install the Improvements.

3. **PROOF OF QUALIFYING EXPENSES.** The ASSOCIATION agrees to submit to the CITY one or more application(s) for reimbursement of qualifying expenses accompanied by contractors' and/or suppliers' invoices demonstrating the Association has incurred such qualifying expenses. The determination of whether a particular expense qualifies for reimbursement shall be made by the City Council in its sole discretion.

4. **CEMETERY ACCESS.** The ASSOCIATION agrees to provide residents of the City of Marshalltown, and the public generally, year-round free and open access to the Cemetery for recreational purposes from dawn to dusk for a period of no less ten (10) years from the effective date of this Agreement, excluding only bona fide emergency closures, and temporary closures necessitated by repair or maintenance upon thirty (30) days' written notice by the ASSOCIATION to the CITY'S Parks and Recreation Director.

5. **REPAYMENT.** The ASSOCIATION agrees to repay to the CITY the full extent of contributions made by the CITY to the ASSOCIATION pursuant to this Agreement in the event the ASSOCIATION fails to comply with any term or provision of this Agreement, including but not limited to the provisions of the preceding paragraph. In such event, the ASSOCIATION shall remit payment to the CITY within sixty (60) days of receiving the CITY'S written demand for repayment.

6. **GENERAL PROVISIONS.** In the performance of each part of this Agreement, time shall be of the essence. Failure to promptly assert rights herein shall not, however, be a waiver of such rights or a waiver of any existing or subsequent default. This Agreement shall apply to and bind the successors in interest of the parties. This Agreement contains the entire agreement of the parties and shall not be amended, except by a written instrument duly signed by the CITY and

ASSOCIATION. Paragraph headings are for convenience of reference and shall not limit or affect the meaning of this Agreement. Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine, or neuter gender according to the context.

7. **NOTICE.** Any notice under this Agreement shall be in writing and be deemed served when it is delivered by personal delivery, email, or mailed by certified mail, addressed to the parties at the addresses given below.

8. **APPROVAL; AUTHORITY.** This Agreement is expressly contingent upon approval by the City Council of Marshalltown, Iowa.

9. **COUNTERPARTS.** This Agreement may be executed in several counterparts, each of which, when so executed and delivered, shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument, even though all parties are not signatories to the original or the same counterpart. Furthermore, the parties may execute and deliver this Agreement by electronic means, such as .pdf or a similar format. ASSOCIATION and CITY agree delivery of the Agreement by electronic means shall have the same force and effect as delivery of original signatures and that each of the parties may use such electronic signatures as evidence of the execution and delivery of the Agreement by all parties to the same extent as an original signature.

10. **EXECUTION.** When and if executed by both ASSOCIATION and CITY, this Agreement shall become a binding contract.

(REMAINDER OF PAGE INTENTIONALLY LEFT BLANK)

**MARSHALL CEMETERY
ASSOCIATION, dba RIVERSIDE
CEMETERY,**
an Iowa non-profit corporation

Dated this ____ day of _____.

By: _____

(Print Name), (Print Title)

Address: Riverside Cemetery
611 N. Center Street
Marshalltown, IA, 50158

Telephone: (641) 753-7891

CITY OF MARSHALLTOWN, IOWA,
an Iowa municipal corporation

Dated this ____ day of _____.

By: _____
Joel T.S. Greer, Mayor

Attest: _____
Alicia Hunter, City Clerk

Address: City of Marshalltown
24 North Center Street
Marshalltown, IA 50158

Telephone: (641) 754-5701

**RESOLUTION ACKNOWLEDGING RELEASE AND DISCHARGE OF LIEN WITH
RACOM PROPERTIES, L.L.C. FOR ANNUAL APPROPRIATION TAX INCREMENT
REVENUES FOR 11 EAST CHURCH STREET KNOWN AS THE MAX BUILDING**

WHEREAS, the City of Marshalltown approved a development agreement on February 11, 2013, with RACOM Properties, L.L.C. authorizing annual appropriation tax increment payments and pledging certain tax increment revenues to the payment of the agreement for the property at 11 East Church Street known as the Max Building; and

WHEREAS, the development agreement was not fulfilled and repaid by RACOM Properties L.L.C on August 13, 2013; and

WHEREAS, the City Council finds it advantageous at this time to execute the required discharge and release of lien to bring this matter to conclusion.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

Section 1. The development agreement from February 11, 2013, with RACOM Properties, L.L.C. authorizing annual appropriation tax increment payments and pledging certain tax increment revenues to the payment of the agreement for the property at 11 East Church Street known as the Max Building, as recorded at Instrument No. 2013-00001534 is hereby discharged, released and satisfied by the City of Marshalltown, Iowa.

Section 2. A copy of this Resolution shall be recorded by the Marshalltown City Clerk at the Marshall County Courthouse so as to evidence on the public records this release, discharge and satisfaction of lien is thereby released.

Passed this 9th day of December and signed this ____ day of December.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

RESOLUTION 2013-022

Approving Development Agreement with RACOM Properties, L.L.C.,
Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain
Tax Increment Revenues to the Payment of the Agreement

WHEREAS, the City of Marshalltown, Iowa (the "City"), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Marshalltown Urban Renewal Area #4 (the "Urban Renewal Area"); and

WHEREAS, this Council has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the "Urban Renewal Tax Revenue Fund"), which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, an agreement between the City and RACOM Properties, L.L.C., has been prepared (the "Agreement"), pursuant to which RACOM Properties, L.L.C., would develop a economic development grant project in the Urban Renewal Area (the "RACOM Properties, L.L.C., Project") and the City would provide annual appropriation tax increment payments in a total amount not exceeding \$95,000; and

WHEREAS, this City Council, pursuant to Section 403.9 of the Code of Iowa, has published notice, has held a public hearing on the Agreement on February 11, 2013, and has otherwise complied with statutory requirements for the approval of the Agreement; and

WHEREAS, Chapter 15A of the Code of Iowa ("Chapter 15A") declares that economic development is a public purpose for which a City may provide grants, loans, tax incentives, guarantees and other financial assistance to or for the benefit of private persons; and

WHEREAS, Chapter 15A requires that before public funds are used for grants, loans, tax incentives or other financial assistance, a City Council must determine that a public purpose will reasonably be accomplished by the spending or use of those funds; and

WHEREAS, Chapter 15A requires that in determining whether funds should be spent, a City Council must consider any or all of a series of factors;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Marshalltown, Iowa, as follows:

Section 1. Pursuant to the factors listed in Chapter 15A, the Council hereby finds that:

(a) The RACOM Properties, L.L.C., Project will add diversity and generate new opportunities for the Marshalltown and Iowa economies;

(b) The RACOM Properties, L.L.C., Project will generate public gains and benefits, particularly in the creation of new jobs, which are warranted in comparison to the amount of the proposed property tax incentives.

Section 2. The Council further finds that a public purpose will reasonably be accomplished by entering into the Agreement and providing the property tax payments to RACOM Properties, L.L.C.,

Section 3. The Agreement is hereby approved and the Mayor and City Clerk are hereby authorized and directed to execute and deliver the Agreement on behalf of the City, in substantially the form and content in which the Agreement has been presented to this City Council, and such officers are also authorized to make such changes, modifications, additions or deletions as they, with the advice of bond counsel, may believe to be necessary, and to take such actions as may be necessary to carry out the provisions of the Agreement.

Section 4. All payments by the City under the Agreement shall be subject to annual appropriation by the City Council, in the manner set out in the Agreement. As provided and required by Chapter 403 of the Code of Iowa, the City's obligations under the Agreement shall be payable solely from a subfund which is hereby established, into which shall be paid that portion of the income and proceeds of the Urban Renewal Tax Revenue Fund attributable to property taxes derived from the property described as follows:

11 East Church Street – PIN #07-35-204-002 the "Max Building"

All of Lot 1 and Lot 2, except the West Forty feet (W 40') of the North One Hundred Twenty feet (N 120'), Block 21 of the Original Town of Marshall, Marshall County, Iowa

(the "RACOM Properties, L.L.C., Subfund").

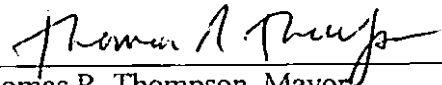
Section 5. The City hereby pledges to the payment of the Agreement the RACOM Properties, L.L.C., Subfund and the taxes referred to in Subsection 2 of Section 403.19 of the Code of Iowa to be paid into such Subfund, provided, however, that no payment will be made under the Agreement unless and until monies from the RACOM Properties, L.L.C., Subfund are appropriated for such purpose by the City Council.

Section 6. After its adoption, a copy of this resolution shall be filed in the office of the County Auditor of Marshall County to evidence the continuing pledging of the RACOM Properties, L.L.C., Subfund and the portion of taxes to be paid into such Subfund and, pursuant to the direction of Section 403.19 of the Code of Iowa, the Auditor shall allocate the taxes in accordance therewith and in accordance with the tax allocation ordinance referred to in the preamble hereof.

Section 7. All resolutions or parts thereof in conflict herewith are hereby repealed.

Passed and approved this 11th day of February, 2013.

CITY OF MARSHALLTOWN, IOWA



Thomas R. Thompson, Mayor

ATTEST:



Shari L. Coughenour, CMC, City Clerk

**TIF AGREEMENT BETWEEN THE CITY OF
MARSHALLTOWN, IOWA, AND RACOM PROPERTIES,
LLC REGARDING CALERIS, INC. TENANCY IN THE
MAX BUILDING**

2013-022

This Agreement is entered into between the City of Marshalltown, Iowa, ("City") and RACOM Properties, L.L.C. (sometimes herein "RACOM") as of the 11 day of February, 2013, for a good and valuable consideration, mutually received and acknowledged.

Whereas RACOM owns the following real estate located within existing Urban Renewal Area #4 within the City of Marshalltown, Iowa, to-wit:

All of Lot 1 and Lot 2, except the West Forty feet (W 40') of the North One Hundred Twenty feet (N 120'), Block 21 of the Original Town of Marshall, Marshall County, Iowa described for property tax purposes as Parcel 07-35-204-002

("Property"); and

Whereas RACOM anticipates leasing a portion of the Max Building, an office building located on the Property, to Caleris, Inc., on certain terms described in the leases attached hereto¹; and

Whereas Caleris, Inc. is committed to open a business location on the leased premises of the Max Building which within the first year after commencing operations, and for each of three years thereafter², will employ at least fifty (50) full-time employees, working at least thirty (30) hours per week, with an average hourly wage of \$ 11.50 per hour, and benefits including employer payment of fifty per cent (50%) of single payer health insurance, fifty per cent (50%) of dental insurance premium, employer-sponsored 401k pension benefits with at least a four per cent (4%) employer contribution match, short-term and long-term disability insurance, paid holidays, paid sick time and paid vacation; employees whose benefits meet all of the preceding criteria will be considered "qualified employees" for purposes of this agreement, except that no employee earning less than \$11.00 per hour during any portion of the preceding year will be considered a "qualified employee" during that year, regardless of the average hourly wage of that employee or any combination of employees; and

Whereas the City has been requested to contribute a sum not to exceed Ninety-five Thousand Dollars (\$95,000.00) toward the purchase of a backup generator to provide redundant power in the event of a power interruption to the Max Building, including the leased premises, and a portion of the purchase price of fifty (50) work stations meeting the "plug and play" requirements of Caleris and its clients; and

¹ The leases shall not be amended without the prior written approval of the City, which shall not be unreasonably withheld.

² Review of Caleris' performance will occur annually beginning on the anniversary of its initial lease; Caleris will provide upon reasonable request the employment information necessary to determine compliance, including but not necessarily limited to wage reports submitted to the Iowa Workforce Development Commission and descriptions of employee benefits. Information provided will be averaged over the preceding year to determine whether or not compliance has been met for that year; reimbursement levels will be determined as of the date non-compliance occurred, not the date the determination of non-compliance was made.

Whereas Heart of Iowa, Medic and RACOM have each agreed to make contributions of Five Thousand Dollars (\$5,000.00) toward the purchase of the generator and work stations described herein, upon which agreements the City has relied in its promises herein; and

Whereas the City will be eligible to be reimbursed for the full amount of its contribution through tax increment financing, including any loan costs incurred from self-financing; and

Whereas Chapter 403 of the Code of Iowa authorizes cities to establish urban renewal areas and to undertake economic development projects; and

Whereas Chapter 15A of the Code of Iowa authorizes cities to provide grants, loan guarantees, tax incentives and other financial assistance to or for the benefit of private persons or entities; and

Whereas RACOM or its successors in title expects to derive financial benefit from the improvements to its property and the rental income derived from having Caleris, Inc. as a tenant; and

Now, therefore, in consideration of the mutual obligations contained in this agreement, the parties hereto agree as follows:

1. City agrees to pay its financial contributions as described herein to RACOM in full on or before March 1, 2013, provided all other parties which have agreed to make financial contributions have done so in full, that Caleris, Inc., has executed a lease in substantially the form of the attachments, has taken possession and is in business operation in the Max Building location by that date.

2. City agrees to certify to the Marshall County Auditor the initial portion of the expenses related to this project prior to December 1, 2013, in order to establish the assessed value of the real estate as of January 1, 2012, as the base tax year for calculation of the amount of incremental increase in value both to the land and to any improvements constructed upon the land.

3. City contributions and expenses will be repaid to the City from revenues generated from one hundred per cent (100%) of any properties within Urban Renewal Area No. 4, as presently defined according to the Urban Renewal Plan, as amended, except to the extent the City has been sooner paid from other means as provided herein.

4. In recognition of the City's commitments herein, and subject to the other provisions of this agreement, RACOM, its successors or assigns, agrees as follows:

- 4.1 To properly maintain the generator and fully comply with terms of any warranties on the generator and workstations;

- 4.2 Repay the City the portion of its initial contribution and expenses, plus interest of two per cent (2%) per annum, to the extent not already reimbursed from TIF revenues, in the event Caleris, Inc. ceases to conduct business operations at the Max Building or maintain the level of qualified employees described herein, provided that the extent of liability to the City shall be reduced in proportion to the average level of Qualified Employment during the preceding year, as compared to the goal of fifty qualified employees, on the following schedule:

4.2.1 Within the first year after installation of the generator is complete, the sum of \$68,000.00 (80% of \$85,000.00³);

4.2.2 After the first year, \$51,000.00 (60% of \$85,000.00);

4.2.3 After the second year, \$34,000.00 (40% of \$85,000.00) ;

4.2.4 After the third year, \$17,000.00 (20% of \$85,000.00);

4.2.5 Upon the fourth anniversary, RACOM shall have no obligation to reimburse the City for its contribution or expenses to any extent.

4.3 As security for that financial commitment by RACOM, RACOM agrees to provide the City a valid and fully perfected purchase-money security interest in the generator, senior to any and all other liens or claims.

4.4 RACOM shall provide the City with releases, or subordination agreements from all existing lienholders against the Property in favor of the City to the extent of the generator and work stations described herein until its obligation to reimburse the City as provided herein has been fulfilled.

5. The City will certify to the Marshall County Auditor no later than December 1st of each year in which such certification is required, the costs for which tax increment financing is qualified to be made in the next succeeding fiscal year.

6. RACOM will make timely payment of property taxes when due and submit to the City a receipt or canceled check as evidence of each tax payment.

7. RACOM will provide documentation at least annually in a form satisfactory to the City certifying that the Property is being used as a business in the manner proposed in this agreement.

8. This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties.

9. This Agreement shall be deemed to be a contract made under the laws of the State of Iowa and for all purposes shall be governed by and construed in accordance with laws of the State of Iowa regardless of the conflicts of laws provisions of any other State.

The City and RACOM have caused this Agreement to be signed and the City's seal to be affixed, in their respective names and on their respective behalves by duly authorized officers, all as of the day and date written above.

³ \$85,000.00 is considered to be the City's contribution toward purchase and installation of the generator, but not the workstations.

IMPORTANT: READ BEFORE SIGNING. THE TERMS OF THIS AGREEMENT SHOULD BE READ CAREFULLY BECAUSE ONLY THOSE TERMS IN WRITING ARE ENFORCEABLE. NO OTHER TERMS OR ORAL PROMISES NOT CONTAINED IN THIS WRITTEN CONTRACT MAY BE LEGALLY ENFORCED. YOU MAY CHANGE THE TERMS OF THIS AGREEMENT ONLY BY ANOTHER WRITTEN AGREEMENT.

The City of Marshalltown, Iowa

By: Thomas R. Thompson
Thomas R. Thompson, Mayor

Attest:

Shari L. Coughenour
Shari L. Coughenour, CMC, City Clerk

(seal)

RACOM Properties, L.L.C.

By: Nick Lorrey
Nick Lorrey, Managing Member

APPROVED

Caleris, Inc.

By: Dick Greenell
Dick Greenell

By: _____

Affidavit of Publication

STATE OF IOWA.
Marshall County, ss.

City of Marshalltown

On Feb. 11 a public hearing on the question of amending the urban renewal plan for Area No. 4

I, Diane Caloud, being first duly sworn, on oath depose and say that Marshalltown Newspaper, LLC is a corporation for pecuniary profit organization under the law of the State of Iowa, with its principal place of business in Marshalltown, Iowa; that the "Times-Republican" is a daily newspaper of general circulation printed wholly in the English language and published by said corporation at the city of Marshalltown, in Marshall County, Iowa; that I am the Accounting Manager of said corporation and a full time employee of the said newspaper, and have personal knowledge of the facts stated herein; that the Notice hereto attached in the above entitled action was published in the regular daily edition of the said "Times-Republican" once each week for:

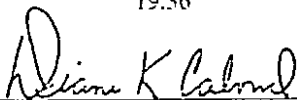
One

consecutive weeks on the days and dates as follows, to-wit:

Jan. 30, 2013

Statutory fees for publishing said notice are:

19.36



Sworn to before me and subscribed in my presence by the said Diane Caloud this
Thirtieth Day of Jan., 2013



Sandra Plummer, Notary Public

Marshall County, Iowa

Commission No. 766297

Commission Expires January 14, 2014

Account No. and Account Name

L02000 City of Marshalltown



PUBLIC NOTICE
NOTICE OF PUBLIC HEARING
ON AMENDMENT TO URBAN
RENEWAL PLAN FOR
MARSHALLTOWN URBAN
RENEWAL AREA NO. 4

Notice Is Hereby Given: That at 5:30 o'clock p.m., at the Council Chambers Marshalltown, Iowa, on the 11th day of February, 2013, the City Council of the City of Marshalltown, Iowa, will hold a public hearing on the question of amending the urban renewal plan for the Marshalltown Urban Renewal Area No. 4 to include a new urban renewal project related to the use of incremental property tax revenues to make an economic development grant to RACOM Properties LLC in an amount not to exceed \$25,000, in connection with the improvement of property located at 11 East Church Street for use by a commercial enterprise. The amendment will also delete a reference in the urban renewal plan to an expiration date for the Urban Renewal Area.

A copy of the amendment is on file for public inspection in the office of the City Clerk.

At the hearing any interested person may file written objections or comments and may be heard with respect to the subject matter of the hearing.

Sean L. Coughenour,
City Clerk
City of Marshalltown
24 North Center Street
Marshalltown, IA 52156
p: 641-754-3701
f: 641-754-5717
clerk@ci.marshalltown.ia.us
---14330

LEASE AGREEMENT

11 EAST CHURCH STREET
3RD Floor

This Lease Agreement (this "Lease") is made and entered into on this 12 day of February, 2013 by and between **RACOM Properties, LLC**, an Iowa limited liability company ("Landlord"), having offices at 201 West State Street, Marshalltown, IA 50158 and **Caleris, Inc.**, an Iowa corporation ("Tenant"), having offices at 1501 42nd Street, Suite 110, West Des Moines, IA 50266. Landlord and Tenant agree to the following terms:

1. **PREMISES AND TERM:** Landlord leases to Tenant approximately 8,500 square feet of the entire 3rd floor of the MAX Building (the "Building"), located at 11 East Church Street, Marshalltown, IA 50158 ("Premises"), together with all improvements and all rights, easements and appurtenances associated with the leased space, for a term beginning on March 1, 2013, and ending on February 28, 2014 ("Lease Term"). After the expiration of the Lease Term, the Lease shall automatically renew for two (2) additional five-year terms (each, a "Renewal Term") at lease rates stipulated in Paragraph 2 below, unless either party gives written notice of termination no later than 90 days prior to the end of the Lease Term or any Renewal Term.
2. **RENT:**
 - A. **Lease Term:** During the Lease Term, Tenant agrees to pay Landlord rental payments in the amount of [REDACTED] per month ("Base Rent").
 - B. **General Provisions:** The rental payments (including any Monthly Renewal Term Rent payments, as hereinafter defined) are due in advance, on the first day of each month, with the first payment being due on March 1, 2013. All rental payments shall be paid at the Landlord's address as set forth in the first paragraph of this Lease, or at such other place as the Landlord shall designate in writing. The rental rates as set forth in Paragraph 2(A) and 2(C) are based upon Tenant leasing 8,500 square feet and Tenant occupying the Premises for twenty-four (24) hours per day, seven (7) days per week. Notwithstanding the foregoing, if at any time during the Lease Term or any Renewal Term Tenant has more than ten (10) full-time employees during the time period beginning at 12:00 a.m. and ending at 6:00 a.m., Tenant shall notify Landlord of the same, and Landlord and Tenant shall mutually agree upon an increase in the Base Rent or Monthly Renewal Term Rent, as applicable. In the event that Tenant and Landlord cannot agree upon such increase in Base Rent or Monthly Renewal Term Rent, either Tenant or Landlord shall have the right to terminate this Lease upon thirty (30) days' written notice.
 - C. **Renewal Terms:** During any Renewal Term, Tenant agrees to pay Landlord rental payments as follows: (i) As provided for below, the Monthly Renewal Term Rent (as hereinafter defined) shall be adjusted on each [March 1] during any Renewal Term, commencing with the Initial CPI Escalation Date (as hereinafter defined), to reflect any increase during the prior calendar year in the index known as "United States Bureau of Labor Statistics, Consumer Price Index for All Urban Consumers for Midwest Area" (1982 - 84 = 100) (hereinafter referred to as the "Index"). Said adjustment shall be hereinafter referred to as "CPI Escalation". If the Index is changed so that a base year other than 1982-1984 is used, the Index used herein shall be converted in accordance with the conversion factor published by the Bureau of Statistics. (ii) The "Monthly Renewal Term Rent" shall initially mean and be equal to the Base Rent specified herein. Beginning on each [March 1], Monthly Renewal Term Rent shall mean and be equal to Monthly Renewal Term Rent for the immediately preceding [February] (as previously adjusted by the CPI escalation, if applicable) multiplied by the CPI Fraction (as defined herein). The "CPI Fraction" shall be a fraction (A) whose numerator is the difference between (x) the first published monthly Index for the calendar year for which the adjustment to Monthly Renewal Term Rent is being made, less (y) the first published monthly index for the immediately preceding calendar year; and (B) whose denominator is the aforesaid first published monthly Index for the immediately preceding calendar year. The

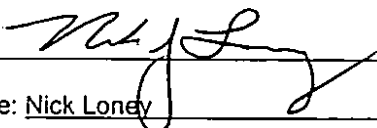
adjusted Monthly Renewal Term Rent shall remain in effect until the next succeeding first day of [March], when a new adjusted Monthly Renewal Term Rent fixed pursuant to this section becomes effective. In no event shall the amount of Monthly Renewal Term Rent as adjusted pursuant to this section be less than the amount of Monthly Renewal Term Rent in effect for the immediately preceding month of [February]. (iii) If the Index is discontinued with no successor or comparable successor Index, the parties shall attempt to agree upon a substitute formula.

3. **POSSESSION AND ACCESS:** Tenant shall be entitled to possession on the first day of the Lease Term, and shall yield possession to Landlord at the conclusion of the Lease Term or Renewal Term, as applicable. Tenant shall have twenty-four (24) hour per day, seven (7) days per week access to Premises. Tenant shall be entitled to occupy the Premises and conduct three (3) shifts of operation during the Lease Term and any Renewal Term, if applicable.
4. **USE:** Tenant shall use the Premises for office purposes and related activity only. Tenant will make no unlawful use of the Premises and agrees to comply with all valid laws and regulations of city, state and federal government. In addition, smoking is only allowed in a designated area at the rear of the Building. Smoking is specifically forbidden anywhere along the public sidewalk of Church Street in front of the Building.
5. **CARE AND MAINTENANCE:**
 - A. Tenant takes the Premises as is, except as herein provided.
 - B. Landlord agrees to keep the Premises and Building in good repair and shall be responsible for the general maintenance of the Premises and the Building, including, but not limited to, the following: common areas, snow removal, light fixtures (including replacement light bulbs), backup generator (including fueling), roof, exterior walls, foundation, sewer, plumbing, heating, wiring, air conditioning, plate glass, windows and window glass, parking area, driveways, sidewalks, and exterior decorating. Landlord agrees to install and maintain a standby, backup generator to enable Tenant to conduct normal business operations during a power outage. Landlord shall not be liable for failure to make any repair or replacements unless Landlord fails to do so within a reasonable time.
 - C. Except as provided herein, Tenant shall make no structural changes or alterations without prior written consent of the Landlord.
 - D. Tenant shall be responsible for cleaning the Premises, including trash removal from the Premises to trash receptacles in or near the Building (as provided by Landlord), at a minimum of one time per week.
6. **UTILITIES AND SERVICES:** Tenant will pay [REDACTED] per month for utility costs during the Lease Term. Landlord has the right to change this charge at the beginning of the each Renewal Term if actual costs exceed an average cost of [REDACTED] per month. Actual costs will be provided to Tenant and any increase will be mutually agreed upon 90 days prior to the start of the first Renewal Term. Landlord is responsible for gas, water, sewer, and garbage services, including supplying trash receptacles in or near the Building for use by Tenant.
7. **SURRENDER:** Upon termination of the Lease, Tenant will surrender the Premises to Landlord in good and clean condition, except for ordinary wear and tear or damage without fault or liability to Tenant. If any structural changes are agreed to as set forth in Paragraph 5 above, Tenant, at Landlord's option, shall have such structural changes returned to their original condition, using a contractor of Landlord's choosing. If Tenant leases the Premises for more than six (6) consecutive years, Tenant will not be required to have any agreed upon structural changes returned to their original condition.
8. **ASSIGNMENT AND SUBLETTING:** Neither party shall assign or transfer its rights and obligations under this Lease without the prior written consent of the other, except each party shall have the right to assign, convey or otherwise transfer its rights, title, interest and obligations under this Lease, in whole or in part, to an entity controlled by, controlling or under common control of said party, or any entity into which said party may be merged or consolidated or which purchases all or substantially all of the assets of said party.

9. **PROPERTY INSURANCE:** Landlord and Tenant agree to insure their respective real and personal property for the full insurable value. Such insurance shall cover losses included in the special form causes of loss (formerly all risks coverage). Neither Landlord nor Tenant will do nor omit the doing of any act, which would invalidate any insurance, or increase the insurance rates in force on the Premises. To the extent of all insurance collectible for damages to property, and to the extent permitted by their respective policies of fire and extended coverage insurance, each party hereby waives rights of subrogation against the other, regardless of fault.
10. **LIABILITY FOR DAMAGE:** Each party shall be liable to the other for all damage to the property of the other negligently, recklessly or intentionally caused by that party (or their agents, employees or invitees), except to the extent the loss is insured and subrogation is waived under the owner's policy.
11. **INDEMNITY:** Except for any negligence or willful misconduct of Landlord (its officers, employees, or agents), Tenant will protect, defend, and indemnify Landlord from and against any and all costs, damage, and expenses occasioned by, or arising out of, any accident or other occurrence causing or inflicting injury or damage to any person or property, happening or done in, upon, or about the Premises, and due directly or indirectly to the tenancy, use, or occupancy thereof by Tenant. Tenant will provide current copy of its certificate of insurance each year. Except for any negligence or willful misconduct of Tenant (its officers, employees, or agents), Landlord will protect, defend, and indemnify Tenant from and against any and all costs, damage, and expenses occasioned by, or arising out of, any accident or other occurrence causing or inflicting injury or damage to any person or property, happening or done in, upon, or about the Premises.
12. **DAMAGE:** In the event of damage to the Premises so that Tenant, in Tenant's sole discretion, is unable to conduct business on the Premises, this Lease may be terminated at the option of either party. Such termination shall be effective upon written notice to the other party within twenty (20) days after such notice. Such notice will release both parties from their obligations under this Lease.
13. **MECHANICS' LIEN:** Neither Tenant, nor anyone claiming by, through, or under Tenant, shall have the right to file any mechanics' lien against the Premises. Tenant shall give notice in advance to all contractors and subcontractors who may (at Tenant's request) furnish, or agree to furnish, any material, service, or labor for any improvements upon Premises.
14. **TAXES ON TENANT'S PROPERTY:** Tenant shall be liable for all taxes levied against personal property and trade fixtures placed by Tenant in or about the Premises.
15. **TERMINATION UPON DEFAULT OF TENANT:** Upon default by Tenant of the terms of this Lease, Landlord may, at its option, terminate the Lease without prejudice to any other rights or remedies afforded by law. Before terminating the Lease under this provision, however, Landlord shall give Tenant thirty (30) days' written notice of its intent to terminate the Lease. The Lease may not be terminated if Tenant brings itself into compliance with the terms of the Lease within the thirty-day period.
16. **TERMINATION UPON DEFAULT OF LANDLORD:** Upon default by Landlord of the terms of this Lease, Tenant may, at its option, terminate the Lease without prejudice to any other rights or remedies afforded by law. Before terminating the Lease under this provision, however, Tenant shall give Landlord thirty (30) days' written notice of its intent to terminate the Lease. The Lease may not be terminated if Landlord brings itself into compliance with the terms of the Lease within the thirty-day period.
17. **NOTICES AND DEMANDS:** All notices shall be given to the parties hereto at the addresses designated unless either party notifies the other in writing of a different address. Without prejudice to any other method of notifying a party in writing or making a demand or other communications, such notice shall be considered given under the terms of this Lease when it is deposited in the U.S. Mail, certified, properly addressed, return receipt requested, and postage prepaid, or by commercial overnight delivery service.

18. **IMPROVEMENTS DURING RENEWAL TERMS:** During the first Renewal Term and the second Renewal Term, Tenant shall have the right to request that the Landlord make structural improvements and alterations to the Premises, which structural improvements and alterations shall be agreed upon by Tenant and Landlord. Landlord shall make the agreed upon structural improvements and alterations solely at its own expense up to a maximum of \$10,000 each renewal term and within a timeline agreed to by Tenant and Landlord. Such structural changes shall include, but shall not be limited to, constructing additional walls in the Premises. In the event Tenant and Landlord cannot agree upon such structural improvements and alterations or a suitable timeline for such structural improvements and alterations, Tenant shall have the right to terminate this Lease upon thirty (30) days' written notice to Landlord.
19. **AGREEMENT WITH CITY OF MARSHALLTOWN:** Landlord and Tenant acknowledge that the landlord is subject to an incentive agreement with City of Marshalltown for Tenant's occupancy of the Premises as attached in Exhibit 1. Landlord agrees to comply with the terms and provisions of the incentive agreement and Tenant agrees to provide the Landlord and City of Marshalltown any documentation as specified under the incentive agreement.
20. **PROVISIONS BINDING:** Each and every covenant and agreement herein contained shall extend to and be binding upon the respective successors, heirs, administrators, executors, and assigned of the parties herein.

RACOM Properties, LLC

By: 

Name: Nick Loney

Its: Vice President

Caleris, Inc.

By: 

Name: Rick Grewell

Its: President



Doc ID: 003144750012 Type: LAN
Kind: UCC
Recorded: 03/18/2013 at 11:24:07 AM
Fee Amt: \$62.00 Page 1 of 12
Marshall County Iowa
Dawn Williams County Recorder
File **2013-00001534**

\$62

**COVER PAGE FOR FIXTURE FILING
FINANCING STATEMENT
Recorder's Cover Sheet**

Preparer Information: (name, address and phone number)

Curtis A. Ward, 11 E. Church Street, Suite 202, Marshalltown, IA 50158-0908 (641)-752-6413
Curtis A. Ward, ISBA #5836

Taxpayer Information: (name and complete address)

City of Marshalltown, City Hall, 24 N. Center Street, Marshalltown, IA 50158

Return Document To: (name and complete address)

Box *Curtis A. Ward, P.O. Box 908, 11 E. Church Street, Suite 202, Marshalltown, IA 50158
(Box at courthouse is fine)

Grantors:

RACOM Properties, L.L.C.

Grantees:

City of Marshalltown, Iowa

Legal Description:

Page 2

Document or instrument number of previously recorded documents: Not applicable.

**CAVEAT: DO NOT USE THIS FORM IF THIS TRANSACTION IS A CONSUMER
CREDIT TRANSACTION**

SECURITY AGREEMENT - GENERAL FORM

1. GRANT OF SECURITY INTEREST. For value received, as security for the Obligations (as defined below) the undersigned ("Debtor") hereby grants to City of Marshalltown, Iowa ("Secured Party") a **PURCHASE MONEY** security interest in the property described in the paragraphs checked below:

- ☐ All of Debtor's inventory now owned or hereafter acquired;
- ☐ All of Debtor's accounts, Deposit Accounts, Investment Property, Letter of Credit Rights, Supporting Obligations, now existing or hereafter arising, together with all interest of Debtor in any goods, the sale or lease of which give rise to any of Debtor's accounts, and all chattel paper, documents and instruments relating to accounts;
- ☐ All of Debtor's general intangibles, now owned or hereafter acquired;
- ☐ All of Debtor's equipment now owned or hereafter acquired;
- ☐ All of Debtor's farm products now owned or hereafter acquired;
- ☒ Debtor's interest in an electric generator attached as a fixture on the real estate described in Paragraph 3 below;
- ☐ Property described as _____

together with the proceeds, products, increase, issue, accessions, attachments, accessories, parts, additions, repairs, replacements and substitutes of, to, and for all of the foregoing. Debtor will promptly deliver to Secured Party, duly endorsed when necessary, all such chattel paper, documents and instruments and related guaranties, now on hand or hereafter received. All such property in which a security interest is granted is herein called the "Collateral."

2. OBLIGATIONS. The aforesaid security interests secure payment and performance of the following obligations (the "Obligations"): **TIF Agreement with the City of Marshalltown dated the 15th day of March, 2013**, together with all other obligations of Debtor to Secured Party now existing or hereafter arising, whether direct or indirect, contingent or absolute and whether as maker or surety and including, but not limited to, future advances and amounts advanced and expenses and attorneys' fees incurred pursuant to this Security Agreement.

3. REAL ESTATE. Any Collateral attached to, or grown upon, land (such as fixtures, crops, timber or minerals) will be grown upon or attached to the following described real estate:

All of Lot 1 and Lot 2, except the West Forty feet (W 40') of the North One Hundred Twenty feet (N 120'), Block 21 of the Original Town of Marshall, Marshall County, Iowa

and the name of the record owner of such real estate (if other than Debtor) is: **RACOM Properties, L.L.C.**

4. **COPY - FILING.** A carbon, photocopy or other reproduction of this Security Agreement may be filed as a financing statement. IF FOR FIXTURES, TIMBER OR MINERALS, SUCH A FILING SHALL BE FILED FOR RECORDING IN THE REAL ESTATE RECORDS.

5. **DEBTORS.** Each of the undersigned, if more than one, execute this Security Agreement as his, her, its, their joint and several obligation and it shall be binding upon and fully enforceable against either or both, or any or all of them, and reference herein to "Debtor" shall in such case be deemed to be plural, provided however that nothing contained herein shall extend personal liability under any of the Obligations as to which such Debtor is not otherwise liable.

6. **REPRESENTATIONS.** Debtor represents, warrants and agrees:

a. All Collateral is bona fide and genuine and Debtor is authorized to grant a security interest in the Collateral, free and clear of all liens and encumbrances, except the security interest created hereby in an electric generator more particularly described in the attached specifications.

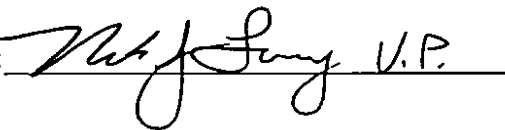
b. Debtor's principal place of business is the address shown herein, and Debtor shall promptly give Secured Party written notice of any change thereof, unless prior written consent of Secured Party is obtained. All Collateral and all of the Debtor's business records are now kept, and shall continue to be kept, at such address, or if not, at Max Building, 11 E. Church Street, Marshalltown, IA 50158.

c. Debtor is an individual or, if not, is the following type of entity: Limited Liability Company organized in the state of Iowa with an organization number of 420195. Debtor's exact legal name is Racom Properties, L.L.C..

THIS AGREEMENT SPECIFICALLY INCLUDES ALL OF THE ADDITIONAL PROVISIONS SET FORTH BELOW AND ON THE REVERSE SIDE HEREOF. DEBTOR ACKNOWLEDGES RECEIPT OF A FULLY COMPLETED COPY OF THIS SECURITY AGREEMENT.

DATED:

RACOM Properties, L.L.C. (Debtor)

By:  V.P.

ADDRESS OF SECURED PARTY
(FROM WHICH INFORMATION
CONCERNING THE SECURITY
INTEREST MAY BE OBTAINED)

Number and Street: 201 W. State Street
City: Marshalltown
County: Marshall
State: Iowa

Number and Street: 24 North Center
City: Marshalltown
County: Marshall
State: Iowa

1. REPRESENTATIONS AND AGREEMENTS. Debtor represents and warrants to Secured Party, and agrees that:

a. If a corporation or other business entity, Debtor is duly organized, existing, and is qualified and in good standing in all states in which it is doing business, and the execution, delivery and performance of this Security Agreement are within Debtor's powers, have been duly authorized, and are not in contravention of law or the terms of Debtor's charter, bylaws if any, or any indenture, agreement or undertaking to which Debtor is a party, or by which it is bound. If an individual, Debtor is of legal age. Debtor will not change his, her or its name, or identity unless written notice is given in advance to Secured Party.

b. Debtor shall maintain insurance upon the Collateral which is tangible property against all customarily insured risks for the full insurable value thereof (and furnish Secured Party with duplicate policies if Secured Party so requests), loss to be payable to Debtor and Secured Party as their respective interests may appear. The Secured Party's interest shall be protected in accordance with a standard or union-type loss payable clause. In the event of any loss or damage to any Collateral, Debtor will give Secured Party written notice thereof forthwith, promptly file proof of loss with the appropriate insurer and take all other steps necessary or appropriate to collect such insurance. If Secured Party so elects, Secured Party shall have full authority to collect all such insurance and to apply any amount collected to amounts owed hereunder, whether or not matured. Secured Party shall have no liability for any loss which may occur by reason of the omission or the lack of coverage of any such insurance.

c. Debtor shall at all times maintain Collateral which is tangible property in good condition and repair, defend at Debtor's expense all Collateral from all adverse claims and shall not use any of the Collateral for any illegal purpose.

d. Debtor shall (i) keep such books and records pertaining to the Collateral and to Debtor's business operations as shall be satisfactory to Secured Party; (ii) permit representatives of Secured Party at any time to inspect the Collateral and inspect and make abstracts from Debtor's books and records; and (iii) furnish to Secured Party such information and reports regarding the Collateral and Debtor's business operations and its financial status, as Secured Party may from time to time reasonably require. SECURED PARTY IS HEREBY AUTHORIZED TO REQUEST CONFIRMATION OF SUCH INFORMATION OR ADDITIONAL INFORMATION OF ANY KIND WHATSOEVER DIRECTLY FROM ANY THIRD PARTY HAVING DEALINGS WITH DEBTOR. SECURED PARTY IS FURTHER IRREVOCABLY AUTHORIZED TO ENTER DEBTOR'S PREMISES TO INSPECT THE COLLATERAL.

e. Debtor shall give such notice in writing (including but not limited to notice of assignment or notice to pay Secured Party directly) as Secured Party may require at any time to any or all account debtors, with respect to accounts which are Collateral, and, if Secured Party shall so request, deliver to Secured Party copies of any and all such notices.

f. Debtor shall promptly transmit to Secured Party all information that it may have or receive with respect to Collateral or with respect to any account debtor which might in any way affect the value of the Collateral or Secured Party's rights or remedies with respect thereto.

g. Unless in default under this Security Agreement, Debtor may sell inventory in

the ordinary course of business and consume any raw materials or supplies, the use and consumption of which are necessary to carry on Debtor's business. Debtor shall not otherwise consume, assign or transfer any Collateral without prior written consent of Secured Party. The provision of this Security Agreement granting a security interest in proceeds shall not be construed to mean that Secured Party consents to any sale or disposition of any Collateral.

h. Debtor shall pay when due all taxes, assessments, and any other governmental levy which is, or may be, levied against any Collateral, and shall otherwise maintain the Collateral free of all liens, charges, and encumbrances (except liens set forth herein and the security interest created hereby)

i. Debtor shall not store any Collateral with any warehouseman without Secured Party's consent.

j. Debtor shall promptly, unless Secured Party shall waive such requirement in writing, deliver to Secured Party all certificates of title, if any, (or any other documents evidencing title) to all Collateral with such proper notations, assignments or endorsements as may be necessary or appropriate to create, preserve or perfect Secured Party's security interest in the Collateral.

k. Debtor shall, at its cost and expense, execute, deliver, file or record (in such manner and form as Secured Party may require) any assignment, financing statement or other paper that may be necessary or desirable, or that Secured Party may request, in order to create, preserve or perfect any security interest granted hereby or to enable Secured Party to exercise and enforce its rights hereunder or under any Collateral. Secured Party is further granted the power, coupled with an interest, to sign on behalf of Debtor as attorney-in-fact and to file one or more financing statements under the Uniform Commercial Code naming Debtor as debtor and Secured Party as secured party and describing the Collateral herein specified.

2. EXPENSES. Debtor upon demand shall pay to Secured Party forthwith the amounts of all expenses, including reasonable attorneys' fees and legal expenses, incurred by Secured Party in seeking to collect any sums secured hereunder or to enforce any rights in the Collateral. Such amounts shall be secured hereby, and if not paid on demand shall bear interest at the highest rate payable on any of the Obligations.

3. COLLECTION AUTHORITY ON ACCOUNTS. Debtor hereby irrevocably appoints Secured Party its true and lawful attorney, with full power of substitution, in Secured Party's name, Debtor's name or otherwise, for Secured Party's sole use and benefit, but at Debtor's cost and expense, to exercise, if Secured Party shall elect after an event of default has occurred (whether or not Secured Party then elects to exercise any other of its rights arising upon default) all or any of the following powers with respect to all or any accounts which are Collateral:

a. To execute on Debtor's behalf assignments of any or all accounts which are Collateral to Secured Party, and to notify account debtors thereunder to make payments directly to Secured Party;

b. To demand, sue for, collect, receive and give acquittance for any and all moneys due or to become due upon or by virtue thereof;

c. To receive, take, endorse, assign and deliver any and all checks, notes, drafts, documents and other negotiable and non-negotiable instruments and chattel paper taken or received by Secured Party in connection therewith;

d. To settle, compromise, compound, prosecute or defend any action or

proceeding with respect thereto;

e. To sell, transfer, assign or otherwise deal in or with the same or the proceeds thereof or the relative goods, as fully and effectually as if Secured Party were the absolute owner thereof; and

f. To extend the time of payment of any or all thereof and to make any allowance and other adjustments with reference thereto.

Any funds collected pursuant to such powers shall be applied to the payment of the Obligations. The exercise by Secured Party of, or failure to so exercise, any of the foregoing authority, shall in no manner affect Debtor's liability to Secured Party on any of the Obligations. Secured Party shall be under no obligation or duty to exercise any of the powers hereby conferred upon it and it shall be without liability for any act or failure to act in connection with the collection of or the preservation of any rights under any such accounts. Secured Party shall not be bound to take any steps necessary to preserve rights in any instrument or chattel paper against prior parties.

4. SET OFF. In the event of default hereunder, Secured Party, at its option at any time, and without notice to Debtor, may apply against the Obligations any property of Debtor held by Secured Party. As additional security for payment of the Obligations, Debtor hereby grants to Secured Party a security interest in any funds or property of Debtor now or hereafter in possession of Secured Party and with respect thereto Secured Party will have all rights and remedies herein specified.

5. WAIVER. Debtor waives protest, notice of dishonor, and presentment of all commercial paper at any time held by Secured Party on which Debtor is in any way liable, notice of non-payment at maturity of any account or chattel paper, and notice of any action taken by Secured Party except where notice is expressly required by this Security Agreement or cannot by law be waived.

6. DEFAULT. Debtor will be in default upon the occurrence of any of the following events: (a) failure to make the payment, when due and payable of any of the Obligations, (b) failure of the performance of any obligation or covenant contained or referred to herein, (c) any warranty, representation or statement made or furnished to Secured Party by or on behalf of Debtor proves to have been false in any material respect when made or furnished (d) any event which results in the acceleration of the maturity of the indebtedness of Debtor or any guarantor or co-maker of any of the Obligations to others under any indenture, agreement or undertaking; (e) loss, theft, damage, destruction or encumbrance to, or of, the Collateral or the making of any levy, seizure of attachment thereof or thereon; (f) death of, dissolution of, termination of existence of, insolvency of, business failure of, appointment of a receiver of any part of the property of, assignment for the benefit of creditors by, or the commencement of any proceeding under any bankruptcy or insolvency law by or against, Debtor or any guarantor or co-maker of any of the Obligations; (g) the occurrence or nonoccurrence of any event or events which causes the Secured Party, in good faith, to deem itself insecure for any reason whatsoever.

In any such event Secured Party may at its option declare any or all of the Obligations to be due and payable and such sums shall then be due and payable immediately, without notice or demand.

7. RIGHTS AND REMEDIES ON DEFAULT. After the occurrence of any event of default, Secured Party may exercise at any time and from time to time any rights and remedies available to it under applicable law, including but not limited to the right to sell, lease or otherwise dispose of the Collateral and the right to take possession of the Collateral. FOR THAT PURPOSE SECURED PARTY MAY ENTER UPON ANY PREMISES ON WHICH THE COLLATERAL OR ANY PART THEREOF MAY BE SITUATED AND REMOVE IT. Secured Party may require Debtor to assemble the Collateral and make it available at a place to be designated by Secured Party which is reasonably convenient to both parties. If at the time of repossession any of the Collateral contains other personal property not included in the Collateral, Secured Party may take such personal property into custody and store it at the risk and expense of Debtor. Debtor agrees to notify Secured Party within forty-eight (48) hours after repossession of the Collateral of any such other personal property claimed, and failure to do so will release Secured Party and its representatives from any liability for loss or damage thereto. Any notice of intended disposition of any of the Collateral required by law shall be deemed reasonable if such notice is given at least ten (10) days before the time of such disposition. Any proceeds of any disposition by Secured Party of any of the Collateral may be applied by it to the payment of expenses in connection with the Collateral, including but not limited to repossession expenses and reasonable attorneys' fees and legal expenses, and any balance of such proceeds shall be then applied against the Obligations and other amounts secured hereby in such order of application as Secured Party may elect.

8. GENERAL

a. Secured Party may, as its option, pay any tax, assessment, or other Governmental levy, or insurance premium or any other expense or charge relating to Collateral which is payable by Debtor (and not timely paid by it), and further may pay any filing or recording fees. Any amount or amounts so paid, with interest thereon at the highest rate payable on any of the obligations (from the date of payment until repaid) shall be secured hereby and shall be payable upon demand.

b. Secured Party shall not be deemed to have waived any of its rights hereunder or under any other agreement, instrument or paper signed by Debtor unless such waiver be in writing and signed by Secured Party. No delay or omission on the part of Secured Party in exercising any right shall operate as a waiver of such right or any other right. A waiver on any one occasion shall not be construed as a bar to, or waiver of, any right or remedy on any future occasion.

c. Any notice, if mailed, shall be deemed given when mailed postage prepaid, addressed to Debtor at its address shown above, or at any other address of Debtor appearing on Secured Party's records.

d. Covenants, representations, warranties and agreements herein set forth shall be binding upon Debtor, its legal representatives, successors and assigns. This Security Agreement may be assigned by Secured Party and all rights and privileges of Secured Party under this Security Agreement shall then inure to the benefit of its successors and assigns.

e. If any provision of this Security Agreement shall be for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect any other provision hereof, but this Security Agreement shall be construed as if such invalid or unenforceable provision had never been contained herein.

f. If Debtor is a guarantor, endorser, co-maker, or an accommodation party with respect to the Obligations, Debtor hereby waives the benefit of any and all defenses and claims of damage which are dependent upon Debtor's character as a party other than the maker. Each party to any of the Obligations hereby consents to and waives notice of (1) any and all extensions (whether or not for longer than the original period) granted as to the time of payment of any or all of the Obligations, and (2) any renewal of any or all of the Obligations.

g. This Security Agreement and all rights and duties hereunder, including but not limited to all matters of construction, validity, and performance, shall be governed by the law of Iowa.

h. Unless otherwise defined or the context otherwise requires, all terms used herein which are defined in the Iowa Uniform Commercial Code shall have the meanings therein stated. The rights and remedies herein conferred upon Secured Party shall be in addition to, and not in substitution or in derogation of, rights and remedies conferred by the Iowa Uniform Commercial Code and other applicable law.

i. All words and phrases used herein shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender, as the context may require.

j. Captions are inserted for convenience only and shall not be taken as altering the text.

9. CERTIFICATION

a. Secured Party and Debtor each certify that they are not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order of the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and are not engaged in this transaction, directly or indirectly on behalf of, or instigating or facilitating this transaction, directly or indirectly on behalf of, any such person, group, entity or nation.

b. Each party hereby agrees to defend, indemnify and hold harmless Landlord from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and costs) arising from or related to any breach of the foregoing certification.

State of Iowa
Marshall County, ss:

On this ^{March} 15 day of ~~February~~, 2013, before me, a notary public in and for said county, personally appeared Nick J. Loney, to me personally known, who being by me duly sworn or affirmed did say that said person is a member of RACOM Properties, L.L.C. and that said limited liability company by authority of its said member acknowledged the execution of said instrument to be the voluntary act and deed of said company by it and by him/her voluntarily executed.

Curtis A. Ward
Notary Public in and for the State of Iowa

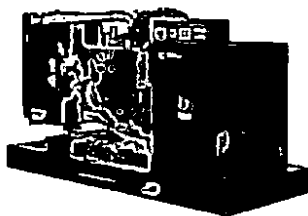


Specification sheet



Diesel Generator set QSB7 series engine

100-200 kW 60 Hz

**Description**

Cummins Power Generation commercial generator sets are fully integrated power generation systems providing optimum performance, reliability and versatility for stationary standby and prime power applications.

Features

Cummins® heavy-duty engine - Rugged 4-cycle, industrial diesel delivers reliable power, low emissions and fast response to load changes.

Alternator - Several alternator sizes offer selectable motor starting capability with low reactance 2/3 pitch windings, low waveform distortion with non-linear loads and fault clearing short-circuit capability.

Control system - The PowerCommand® 1.1 electronic control is standard equipment and provides total genset system integration including automatic remote starting/stopping, precise frequency and voltage regulation, alarm and status message display, output metering, auto-shutdown at fault detection and NFPA 110 Level 1 compliance. The optional PowerCommand 2.2 control is UL 508 Listed and provides AmpSentry™ protection.

Cooling system - Standard integral set-mounted radiator system, designed and tested for rated ambient temperatures, simplifies facility design requirements for rejected heat.

Enclosures - Optional weather protective and sound attenuated enclosures are available.

NFPA - The genset accepts full rated load in a single step in accordance with NFPA 110 for Level 1 systems.

Warranty and service - Backed by a comprehensive warranty and worldwide distributor network.

Model	Standby rating		Prime rating		Continuous rating		Data sheets	
	60 Hz kW (kVA)	60 Hz kW (kVA)	60 Hz kW (kVA)	60 Hz kW (kVA)	60 Hz kW (kVA)	60 Hz kW (kVA)	60 Hz	60 Hz
D5GAA	100 (125)		90 (113)				D-3349	
D5GAB	125 (156)		113 (141)				D-3350	
D5GAC	150 (188)		135 (169)				D-3351	
D5GAD	175 (219)		160 (200)				D-3356	
D5GAE	200 (250)		180 (225)				D-3517	

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com/PowerGenC/ENR

Generator set specifications

Governor regulation class	ISO 8528 Part 1 Class G3
Voltage regulation, no load to full load	± 1%
Random voltage variation	± 0.5%
Frequency regulation	Isosynchronous
Random frequency variation	± 0.25%
Radio frequency emissions compliance	Meets requirements of most industrial and commercial applications

Engine specifications

Bore	107 mm (4.21 in)
Stroke	124.0 mm (4.88 in)
Displacement	6.69 L (408 in ³)
Configuration	Cast iron, in-line, 6 cylinder
Battery capacity	100 amps minimum at ambient temperature of -18 °C to 0 °C (0 °F to 32 °F)
Battery charging alternator	100 amps
Starting voltage	12 volt, negative ground
Fuel system	Direct injection, number 2 diesel fuel, fuel filter, automatic electric fuel shut-off
Fuel filter	Single element, 10 micron filtration, spin-on fuel filter with water separator
Air cleaner type	Dry replaceable element
Lube oil filter type(s)	Spin-on, full flow
Standard cooling system	High ambient radiator

Alternator specifications

Design	Brushless, 4 pole, drip proof, revolving field
Stator	2/3 pitch
Rotor	Single bearing, flexible discs
Insulation system	Class H
Standard temperature rise	150 °C standby at 40 °C ambient
Exciter type	Torque match (shunt) standard, PMG optional
Phase rotation	A, B, C (N)
Alternator cooling	Direct drive centrifugal blower fan
AC waveform total harmonic distortion	< 5% no load to full linear load, < 3% for any single harmonic
Telephone influence factor (TIF)	< 50 per NEMA MG1-22.43
Telephone harmonic factor (THF)	< 3

Available voltages

60 Hz Three phase line-neutral/line-line	60 Hz Single phase line-neutral/line-line
• 110/190 • 115/200 Delta • 127/220 • 240/416 • 110/220 • 120/208 • 138/240 • 255/440 • 115/200 • 120/240 Delta • 220/380 • 277/480 • 230/400 • 347/600	• 110/220 • 115/230 • 120/240
(not available with DGGAD or DISDAE)	

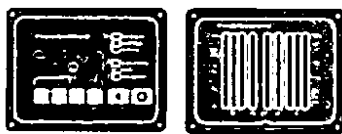
Note: Consult factory for other voltages.

Generator set options and accessories

Engine 120 V 150 W lube oil heater 120/240 V 1500 W coolant heater Fuel System 24 hour sub-base tank (dual wall)	Alternator 105 °C rise 125 °C rise 120 V 100 W anti-condensation heater - PMG excitation - Single phase	Exhaust system - Heavy duty exhaust elbow - Skp on exhaust connection Generator set - Battery - Battery charger - Enclosure: aluminum, steel, weather protective or sound attenuated - Main line circuit breaker	- Remote annunciator panel - Spring isolators 2 year prime power warranty 2 year standby power warranty 5 year basic power warranty
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Note: Some options may not be available on all models - consult factory for availability.

Control system PowerCommand 1.1



PowerCommand control is an integrated generator set control system providing voltage regulation, engine protection, operator interface and isochronous governing (optional). Major features include:

- Battery monitoring and testing features and smart starting control system.
- Standard PCNet interface to devices such as remote annunciator for NFPA 110 applications.
- Control boards potted for environmental protection.
- Control suitable for operation in ambient temperatures from -40 °C to +70 °C (-40 °F to +158 °F) and altitudes to 5000 meters (13,000 feet).
- Prototype tested; UL, CSA, and CE compliant.
- InPower™ PC-based service tool available for detailed diagnostics.

Operator/display panel

- Manual off switch
- Alpha-numeric display with pushbutton access for viewing engine and alternator data and providing setup, controls and adjustments (English or international symbols)
- LED lamps indicating genset running, not in auto, common warning, common shutdown, manual run mode and remote start
- Suitable for operation in ambient temperatures from -20 °C to +70 °C
- Bargraph display (optional)

AC protection

- Over current warning and shutdown
- Over and under voltage shutdown
- Over and under frequency shutdown
- Over excitation (loss of sensing) fault
- Field overload

Engine protection

- Overspeed shutdown
- Low oil pressure warning and shutdown
- High coolant temperature warning and shutdown
- Low coolant level warning or shutdown
- Low coolant temperature warning
- High, low and weak battery voltage warning
- Fail to start (overcrank) shutdown
- Fail to crank shutdown
- Redundant start disconnect
- Cranking lockout
- Sensor failure indication
- Low fuel level warning or shutdown
- Fuel-in-rupture-basin warning or shutdown

Alternator data

- Line-to-line and line-to-neutral AC volts
- 3-phase AC current
- Frequency
- Total kVA

Engine data

- DC voltage
- Lube oil pressure
- Coolant temperature
- Engine speed

Other data

- Genset model data
- Start attempts, starts, running hours
- Fault history
- RS485 Modbus® interface
- Data logging and fault simulation (requires InPower service tool)

Digital governing (optional)

- Integrated digital electronic isochronous governor
- Temperature dynamic governing

Digital voltage regulation

- Integrated digital electronic voltage regulator
- 2-phase line-to-line sensing
- Configurable torque matching

Control functions

- Time delay start and cooldown
- Cycle cranking
- PCNet interface
- (2) Configurable inputs
- (2) Configurable outputs
- Remote emergency stop
- Glow plug control (some models)

Options

- Auxiliary output relays (2)
- 120/240 V, 100 W anti-condensation heater
- Remote annunciator with (3) configurable inputs and (4) configurable outputs
- PMG alternator excitation
- PowerCommand iWatch web server for remote monitoring and alarm notification (base)
- Auxiliary, configurable signal inputs (8) and configurable relay outputs (3)
- Digital governing
- AC output analog meters (bargraph)
 - Color-coded graphical display of:
 - 3-phase AC voltage
 - 3-phase current
 - Frequency
 - kVa
- Remote operator panel
- PowerCommand 2.2 control with AmpSentry protection

For further detail see document S-1531.

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Ratings definitions

Emergency standby power (ESP):

Applicable for supplying power to varying electrical load for the duration of power interruption of a reliable utility source. Emergency Standby Power (ESP) is in accordance with ISO 8528. Fuel Stop power in accordance with ISO 3046, AS 2789, DIN 6271 and BS 5514.

Limited-time running power (LTP):

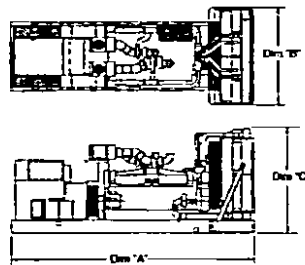
Applicable for supplying power to a constant electrical load for limited hours. Limited Time Running Power (LTP) is in accordance with ISO 8528.

Prime power (PRP):

Applicable for supplying power to varying electrical load for unlimited hours. Prime Power (PRP) is in accordance with ISO 8528. Ten percent overload capability is available in accordance with ISO 3046, AS 2789, DIN 6271 and BS 5514.

Base load (continuous) power (COP):

Applicable for supplying power continuously to a constant electrical load for unlimited hours. Continuous Power (COP) in accordance with ISO 8528, ISO 3046, AS 2789, DIN 6271 and BS 5514.



This outline drawing is for reference only. See respective model data sheet for specific model outline drawing number.

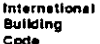
Do not use for installation design.

Model	Dim "A" mm (in.)	Dim "B" mm (in.)	Dim "C" mm (in.)	Set Weight* dry kg (lbs)	Set Weight* wet kg (lbs)
DSGAA	2656 (104.6)	1100 (43.3)	1549 (61)		1180 (2602)
DSGAB	2656 (104.6)	1100 (43.3)	1549 (61)		1225 (2700)
DSGAC	2656 (104.6)	1100 (43.3)	1549 (61)		1263 (2784)
DSGAD	2656 (104.6)	1100 (43.3)	1549 (61)		1361 (3000)
DSGAE	2656 (104.6)	1100 (43.3)	1549 (61)		1361 (3000)

*Note: Weights represent a set with standard features. See outline drawings for weights of other configurations.

Codes and standards

Codes or standards compliance may not be available with all model configurations – consult factory for availability.

	This generator set is designed in facilities certified to ISO 9001 and manufactured in facilities certified to ISO 9001 or ISO 9002.		The generator set is available listed to UL 2200, Stationary Engine Generator Assemblies for all 60 Hz low voltage models.
	The Prototype Test Support (PTS) program verifies the performance integrity of the generator set design. Cummins Power Generation products bearing the PTS symbol meet the prototype test requirements of NFPA 110 for Level 1 systems.		Engine certified to Stationary Emergency U.S. EPA New Source Performance Standards, 40 CFR 60 subpart BB Tier 3 exhaust emission levels. U.S. applications must be applied per this EPA regulation.
	All low voltage models are CSA certified to product class 4215-01.		The generator set package is available certified for seismic application in accordance with the following International Building Code: IBC2000, IBC2003 and IBC2006.

Warning: Back feed to a utility system can cause electrocution and/or property damage. Do not connect to any building's electrical system except through an approved device or after building main switch is open.

North America
1400 73rd Avenue N.E.
Minneapolis, MN 55432
USA

Phone 763 574 5000
Fax 763 574 5298

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9-1544 (12/11)



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**RESOLUTION APPROVING CONTRACT CHANGE ORDER #2 FOR THE PARKING
LOT T RECONSTRUCTION #PLT23003, A DECREASE OF \$6,120.90**

WHEREAS, the City of Marshalltown, Iowa, has heretofore entered into a contract with Con-Struct, Inc. for the Parking Lot T Reconstruction Project #PLT23003; and

WHEREAS, a decrease is requested for items to complete the project.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
MARSHALLTOWN, IOWA:**

Section 1. That the contract Change Order #2 for the Parking Lot T Reconstruction Project #PLT23003, in the decrease amount of \$6,120.90 is hereby accepted and approved.

Passed this 9th day of December 2024, and signed this _____ day of December 2024.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

IOWA

Joel Greer, Mayor
Carol Webb, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: December 9, 2024
RE: Parking Lot T Reconstruction (PLT 23-003) _Change Order #2

Strategic Plan:

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:

Plan for and construct new infrastructure & Invest in Downtown redevelopment

Recommendation:

Staff recommends approval of Change Order #2, a decrease of \$6,120.90.

Budget Impact: We have sufficient funding for this change order. The following numbers are shown as a FYI to understand project costs and where funding is coming from:

Parking Lot T Pavement Construction Costs:

Base (STR21004 CO #14)	\$	307,484.00	Con-Struct, Inc.
Light Pole Bases (Material)	\$	3,020.00	Iowa Base Inc.
Set Pole, Bases, & Reset Tornado Siren	\$	5,138.00	Van Maanen Electric, Inc
Light Poles & Heads (Material)	\$	24,343.42	Crescent Electric Supply
Meter Sckt, Conduit & Wire (Material)	\$	2,003.26	Electric Supply
Coliseum Alley Lighting	\$	1,078.22	Various
Parking Lot Bollard	\$	615.49	Various
Abandon San Sew Materials	\$	720.00	Various
Landscaping (Plant/Tree Material)	\$	tbd	
Landscaping (Rubber Mulch)	\$	9,941.18	
Pavement Marking (Temp)	\$	1,487.00	Mid-Iowa Enterprises
Pavement Marking (Perm Mat'l)	\$	tbd	
Design Drafting (billed to date)	\$	1,575.00	Bolton & Menk
On-Call Engr	\$	tbd	Bolton & Menk
PLT 23-003 CO1	\$	30,283.60	Con-Struct, Inc.
PLT 23-003 CO2 (deduct)	\$	- 6,120.90	Con-Struct, Inc.
	\$	381,568.27	TOTAL

Funding Sources (Parking Lot T)

2022 GO Bond	\$	480,967.25	
	\$	480,967.25	TOTAL

CITY COUNCIL

Melisa Fonseca, Barry Kell, Mike Ladehoff,
Mark Mitchell, Greg Nichols, Jeff Schneider, Gary Thompson



Description/Background:

This change order reflects the following changes since the most recent project changes approved at City Council:

1. We were able to eliminate the need for an asphalt wedge to connect existing pavement at Tienda De Ropa property once we had the executed easement.
2. Once the project was completed, city staff surveyed in the limits of the new concrete to coordinate final installed quantities and also coordinated with the State Street project so there was a clear line of which project had which quantities. We had about 20 SY of overlap. This change order represents final quantities for Con-Structs portion of the work.

Refer to the attached change order for additional information.

Con-Struct is complete with their work; however, additional work remains on the project, which will be completed in the Spring – mostly by city staff.

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CITY COUNCIL

Melisa Fonseca, Barry Kell, Mike Ladehoff,
Mark Mitchell, Greg Nichols, Jeff Schneider, Gary Thompson



CONSTRUCTION CHANGE ORDER

Owner: City of Marshalltown
Project Number: PLT 23-003
Project Description: Parking Lot T Reconstruction

Change Order: #2
Change Order Recommended: 12/2/2024
Effective Date of Change Order: 12/9/2024

Date of Contract: September 23, 2024

Contractor: Con-Struct, Inc.
Marshalltown, Iowa

Reason / Justification for Change Order:

Final project quantities based on surveyed area of new pavement & coordination of break lines with State Street project. Substantial completion was achieved 11/14/24.

Awarded Contract Price \$307,484.00
(insert change orders, as applicable)
Change Order #1 \$ 30,283.60

Original Substantial Completion Date: n/a
Current Substantial Completion Date: n/a
Proposed Substantial Completion Date: 11/14/2024

Original Final Completion Date: n/a
Current Final Completion Date: n/a
Proposed Final Completion Date: 12/9/2024

Total Current Contract Amount \$337,767.60
Proposed Work Changes (See Attached Tab) -\$6,120.90
Total Proposed Contract Amount \$331,646.70

Original Working Days: n/a
Current Working Days: n/a
Proposed Working Days: n/a

Recommended by Engineer:

Heather Thomas
Heather Thomas, PE
City of Marshalltown

City Engineer
Title

12/04/24
Date

Accepted by Contractor:

Martin H.
Con-Struct, Inc.

Vice President
Title

12/4/24
Date

Authorized by Owner:

City of Marshalltown

Title

Date

CONSTRUCTION CHANGE ORDER - TABULATION OF CHANGES

PLT 23-003

Parking Lot T Reconstruction

Previous Contract Quantities include quantities adjusted by Change Order #1

Change Order: #2

		(A)				(B) = (D) _{previous}		(C)		(D) = (B) + (C)	
Bid Item Number	Item Description	Original Contract				Previous Contract Adjustment		Proposed Contract Adjustment		Proposed Contract	
		Quantity	Unit	Unit Price	Value	Quantity	Value	Quantity	Value	Quantity	Value
10001	PARKING LOT SUBGRADE PREPARATION, 6 INCH	3741.0	SY	\$3.00	\$11,223.00	4061.1	\$12,183.30	-250.1	\$ (750.30)	3,811	\$11,433.00
10002	PARKING LOT SUBGRADE TREATMENT, TRIAX GEOGRID	3741.0	SY	\$3.00	\$11,223.00	4061.1	\$12,183.30	-250.1	\$ (750.30)	3,811	\$11,433.00
10003	PARKING LOT SIDEWALK SUBBASE, MODIFIED, 4 INCH	56.0	SY	\$7.00	\$392.00	72.9	\$510.30	38.1	\$ 266.70	111	\$777.00
10004	PARKING LOT SUBBASE, MODIFIED, 6 INCH	3741.0	SY	\$10.00	\$37,410.00	4061.1	\$40,611.00	-250.1	\$ (2,501.00)	3,811	\$38,110.00
10005	PARKING LOT PAVEMENT, PCC, 6 INCH	3387.0	SY	\$52.00	\$176,124.00	3707.1	\$192,769.20	-12.1	\$ (629.20)	3,695	\$192,140.00
10006	PARKING LOT REMOVAL OF SIDEWALK	98	SY	\$7.00	\$686.00	114.9	\$804.30	-13.9	\$ (97.30)	101	\$707.00
10007	PARKING LOT SIDEWALK, PCC, 5 INCH	51	SY	\$55.00	\$2,805.00	67.9	\$3,734.50	33.1	\$ 1,820.50	101	\$5,555.00
10008	PARKING LOT PAVEMENT REMOVAL	3440.0	SY	\$7.00	\$24,080.00	3760.1	\$26,320.70	0.0	\$ -	3760.1	\$26,320.70
10009	PARKING LOT STORM SEWER, TRENCHED, RCP, 24 INCH	3.0	LF	\$100.00	\$300.00	6.0	\$600.00	0.0	\$ -	6	\$600.00
10010	PARKING LOT SUBDRAIN, PVC, 6 INCH	227.0	LF	\$18.00	\$4,086.00	105.0	\$1,890.00	0.0	\$ -	105	\$1,890.00
10011	PARKING LOT CURB AND GUTTER, PCC, 6 INCH	135.0	LF	\$35.00	\$4,725.00	198.0	\$6,930.00	-28.0	\$ (980.00)	170	\$5,950.00
10012	PARKING LOT SUBDRAIN CLEANOUT, TYPE A-1, 6 INCH	2.0	EACH	\$1,000.00	\$2,000.00	0.0	\$0.00	0.0	\$ -	0	\$0.00
10013	PARKING LOT SUBDRAIN OUTLETS AND CONNECTIONS	1.0	EACH	\$400.00	\$400.00	1.0	\$400.00	0.0	\$ -	1	\$400.00
10014	PARKING LOT INTAKE, SW-507	1.0	EACH	\$6,400.00	\$6,400.00	1.0	\$6,400.00	0.0	\$ -	1	\$6,400.00
10015	PARKING LOT CONSTRUCTION SURVEY	1	LS	\$10,000.00	\$10,000.00	1.0	\$10,000.00	0.0	\$ -	1	\$10,000.00
10016	PARKING LOT TOPSOIL, OFF-SITE, 6 INCH	30	CY	\$65.00	\$1,950.00	30.0	\$1,950.00	0.0	\$ -	30	\$1,950.00
10017	PARKING LOT EXCAVATION, CLASS 13	412	CY	\$15.00	\$6,180.00	465.4	\$6,981.00	0.0	\$ -	465.4	\$6,981.00
10018	PARKING LOT MOBILIZATION	1	LS	\$5,000.00	\$5,000.00	1.0	\$5,000.00	0.0	\$ -	1	\$5,000.00
10019	PARKING LOT ASPHALT MILLING TRANSITION	1	LS	\$2,500.00	\$2,500.00	1.0	\$2,500.00	-1.0	\$ (2,500.00)	0	\$0.00
CO1-1	UNCLASSIFIED EXCAVATION	0	LS	\$5,600.00	\$0.00	1.0	\$5,600.00	0.0	\$ -	1	\$5,600.00
CO1-2	ROOF DRAIN CONNECTION FITTINGS	0	LS	\$400.00	\$0.00	1.0	\$400.00	0.0	\$ -	1	\$400.00
	TOTALS:				\$307,484.00		\$337,767.60		\$ (6,120.90)		\$331,646.70

**RESOLUTION APPROVING ENGINEER'S CERTIFICATE OF COMPLETION AND
ACCEPTING CON-STRUCT, INC FOR THE 2024 PARKING LOT T
RECONSTRUCTION PROJECT #PLT23003**

WHEREAS, the City of Marshalltown, Iowa has heretofore entered into a contract for labor and material for the 2024 Parking Lot T Reconstruction, Project #PLT23003; and

WHEREAS, said project has been completed by Con-Struct, Inc, pursuant to the plans and specifications all as is set forth in the Final Acceptance and Certificate of Completion covering said project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA;

Section 1. That the labor and material for the 2024 Parking Lot T Reconstruction, being project #PLT23003, is hereby accepted pursuant to the Engineer's Final Acceptance and Certificate of Completion and the City Clerk is hereby authorized and directed to do all things necessary to complete the contract with Con-Struct, Inc, including the payment of the items called for in said contract and Certificate of Completion.

Passed this 9th day of December 2024 and signed this _____ day of December 2024.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: December 9, 2024
RE: Parking Lot T Reconstruction (PLT 23-003) _ Completion

Strategic Plan:

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective:

Plan for and construct new infrastructure & Invest in Downtown redevelopment

Recommendation:

Staff recommend acceptance of Final Completion for the concrete work associated with Parking Lot T Reconstruction (PLT 23-003) and authorize release of retainage following 30 days of no claims following acceptance of completion.

Budget Impact: None with this recommendation. The following numbers are shown as a FYI to understand project costs and where funding is coming from:

Parking Lot T Pavement Construction Costs:

Base (STR21004 CO #14)	\$	307,484.00	Con-Struct, Inc.
Light Pole Bases (Material)	\$	3,020.00	Iowa Base Inc.
Set Pole, Bases, & Reset Tornado Siren	\$	5,138.00	Van Maanen Electric, Inc
Light Poles & Heads (Material)	\$	24,343.42	Crescent Electric Supply
Meter Sckt, Conduit & Wire (Material)	\$	2,003.26	Electric Supply
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Parking Lot Bollard	\$	615.49	Various
Abandon San Sew Materials	\$	720.00	Various
Landscaping (Plant/Tree Material)	\$	tbd	
Landscaping (Rubber Mulch)	\$	9,941.18	
Pavement Marking (Temp)	\$	1,487.00	Mid-Iowa Enterprises
Pavement Marking (Perm Mat'l)	\$	tbd	
Design Drafting (billed to date)	\$	1,575.00	Bolton & Menk
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PLT 23-003 CO1	\$	30,283.60	Con-Struct, Inc.
PLT 23-003 CO2 (deduct)	\$	- 6,120.90	Con-Struct, Inc.
	\$	381,568.27	TOTAL

CITY COUNCIL

Melisa Fonseca, Barry Kell, Mike Ladehoff,
Mark Mitchell, Greg Nichols, Jeff Schneider, Gary Thompson



Funding Sources (Parking Lot T)

2022 GO Bond

\$	480,967.25	
\$	480,967.25	TOTAL

Description/Background:

The Contractor has completed all requirements of this construction contract and the Engineer is recommending accepting this construction contract as complete.

This project was different than many of our capital infrastructure projects as the city took on the role of a General Contractor and this piece was the city essentially subbing out the concrete work to Con-Struct. City staff thank both Con-Struct and Bolton & Menk for their assistance in working with the city to cost consciously improve this lot.

Con-Struct achieved substantial completion on November 11th, 2024 and we are requesting council approve final completion on December 9th, 2024.

The substantial completion certificate indicates the date at which the project was sufficiently complete so that the work can be utilized for the purposes for which it was intended and also the date when the warranty/bond period begins. As it was change ordered into State Street, there is a 4-year warranty bond that is in effect until 4 years after project substantial completion (November 10th, 2028).

With the Council's approval this evening of completion. Pending no claims, the city may release project retainage that was held after 30 days, but no later than 40 days from today's date.

Con-Struct is complete with their work; however, additional work remains on the project, which will be completed in the Spring – mostly by city staff.

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CITY COUNCIL

Melisa Fonseca, Barry Kell, Mike Ladehoff,
Mark Mitchell, Greg Nichols, Jeff Schneider, Gary Thompson



CITY OF MARSHALLTOWN, IOWA

CERTIFICATE OF COMPLETION AND FINAL ACCEPTANCE WORK

CONTRACTOR: Con-Struct Inc. PROJECT NO.: PLT 23-003

ADDRESS: 1710 E. Main St., Marshalltown, IA. 50158

SURETY & BOND: Change Order into State Street Reconstruction Project (STR 21-004)

KIND OF WORK: Parking Lot Pavement Replacement

DATE OF COUNCIL ACCEPTANCE OF COMPLETION: December 9th, 2024

This is to certify that the work covered by the contract with Con-Struct

on the above project, awarded thru a change order on September 23rd, 2024 with an original

contract amount of \$307,484.00 consisting of Parking Lot T Reconstruction Improvements and located

in the City of Marshalltown was substantially completed on the 14th day of November 2024 and that the

materials listed on the attached final estimate were delivered and placed by the Contractor.

Final Contract Amount: \$ 331,646.70 Liquidated Damages: None Retainage: \$ 16,582.34

I hereby further certify that this report was prepared by me or under my direct personal supervision and that I am a duly registered Professional Engineer under the laws of the State of Iowa and I hereby recommend acceptance of this work.

Signed: Heather Thomas Iowa Reg. No. 23208 Date: 12/02/24

Heather A. Thomas, PE, City Engineer

APPROVED AND WORK ACCEPTED BY THE CITY OF MARSHALLTOWN, IOWA

By: _____

Joel Greer, Mayor

Attest: _____

Alicia Hunter, City Clerk

**RESOLUTION TO DELAY CONSIDERATION FOR ACCEPTING BID
AND AUTHORIZING THE AWARD OF CONTRACT FOR THE WATER
PLAZA PROJECT NO. PRK 22-004 IN THE CITY OF
MARSHALLTOWN, IOWA TO THE NEXT CITY COUNCIL MEETING**

WHEREAS, notice to bidders has been duly given as required by law publication in the Marshalltown Times-Republican for the Water Plaza Project, in the City of Marshalltown, as described in the plans and specifications therefore; and

WHEREAS, on November 20th, 2024, there has been filed with the City Clerk in response to the published notice to the bidders referred to above, certain proposals for the construction of the above designated improvement; and

WHEREAS, the bid included provisions which allows the city to defer award of any contract for a period not to exceed 60 calendar days from the date of opening of proposals; and

WHEREAS, the city wishes to delay consideration for accepting a bid and authorizing award of said project until the next City Council meeting; and

WHEREAS, the City Council of Marshalltown finds that this award deferment to be in the best interest of the city.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the City Council intends to consider bids for the Water Plaza Project, being PRK 22-004, at the next City Council meeting, tentatively scheduled for December 20, 2024, at 12:00 p.m. *(Should the motion to reschedule the December 23rd meeting to December 20th not pass, the next City Council meeting will be December 23, 2024, at 5:30 pm. unless a special city council meeting is called.)*

Passed this 9th day of December 2024, and signed this _____ day of December, 2024.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
Carol Webb, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor & City Council
FROM: Heather Thomas, Public Works Director
Carol Webb, City Administrator
DATE: December 9th, 2024
RE: Delay Award – Linn Creek District Water Plaza #PRK 22-004

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☒ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Plan for and construct new infrastructure that improves quality of life.

Recommendation: Staff recommends delaying the award to the following city council meeting.

Budget Impact: There is no budget impact to delaying the award.

Description/Background: The Linn Creek District Water Plaza includes the construction of a water plaza and restroom building between Mega-10 Park and the Marshalltown Family Aquatic Center. This is one of four projects in the Linn Creek District partially funded by a \$2 million Destination Iowa grant.

The city opened bids on this project on November 20th, 2024. Edge Commercial was the low bidder with a bid of \$2,275,700.00.

The bid includes the following provision that allows a city to delay award:

The Jurisdiction reserves the right to defer award of any contract for a period not to exceed 60 calendar days from the date of opening of proposals. No claims for compensable delay shall arise as the result of delay in the approval of award.

The city is currently working internally as well as with Edge Commercial, the design team of Bolton & Menk, the Arts & Culture Alliance, and the Marshalltown Area Chamber of Commerce to evaluate potential cost savings within the project.

City staff recommend deferring / delaying accepting of the bid and authorizing award to the next City Council meeting.

CITY COUNCIL

Melisa Fonseca, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



**RESOLUTION TO DELAY CONSIDERATION FOR ACCEPTING BID AND
AUTHORIZING THE AWARD OF CONTRACT FOR THE LINN CREEK
TRAILHEAD AND BRIDGE PROJECT NO. TRL24001 AND TRL24002, IN THE CITY
OF MARSHALLTOWN, IOWA TO THE NEXT CITY COUNCIL MEETING**

WHEREAS, notice to bidders has been duly given as required by law publication in the Marshalltown Times-Republican for the Trailhead and Bridge Project, in the City of Marshalltown, as described in the plans and specifications therefore; and

WHEREAS, on November 21st, 2024, there has been filed with the City Clerk in response to the published notice to the bidders referred to above, certain proposals for the construction of the above designated improvement; and

WHEREAS, the bid included provisions which allows the city to defer award of any contract for a period not to exceed 60 calendar days after receipt of bids and no bids may be withdrawn during this period; and

WHEREAS, the city wishes to delay consideration for accepting a bid and authorizing award of said project until the next City Council meeting; and

WHEREAS, the City Council of Marshalltown finds that this award deferment to be in the best interest of the city.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the City Council intends to consider bids for the Trailhead and Bridge Project, being TRL 24-001 & TRL 24-002, at the next City Council meeting, tentatively scheduled for December 20, 2024, at 12:00 p.m. *(Should the motion to reschedule the December 23rd meeting to December 20th not pass, the next City Council meeting will be December 23, 2024, at 5:30 pm. unless a special city council meeting is called.)*

Passed this 9th day of December 2024, and signed this ____ day of December, 2024.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
Carol Webb, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor & City Council
FROM: Heather Thomas, Public Works Director
Carol Webb, City Administrator
DATE: December 9th, 2024
RE: Delay Award – Linn Creek Trailhead and Bridge Project #TRL24001 and TRL24002

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☒ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Plan for and construct new infrastructure that improves quality of life.

Recommendation: Staff recommends delaying the award to the following city council meeting.

Budget Impact: There is no budget impact to delaying the award.

Description/Background: The Linn Creek Trailhead and 6th St Pedestrian Bridge project includes the construction of a trailhead with a restroom building, shelters, and other amenities and a new pedestrian bridge over Linn Creek connecting to the 6th Street Trail. These are two of four projects in the Linn Creek District partially funded by a \$2 million Destination Iowa grant.

The city opened bids on this project on November 21st, 2024. Con-Struct, Inc was the low bidder with a bid of \$1,986,169.00.

The bid includes the following provision that allows a city to delay award:

The City of Marshalltown reserves the right to defer acceptance of any bid for a period of sixty (60) calendar days after receipt of bids and no bid may be withdrawn during this period.

The city is currently working internally as well as with Con-Struct, Inc, the design team of Snyder & Associates, the Arts & Culture Alliance, and the Marshalltown Area Chamber of Commerce to evaluate potential cost savings within the project.

City staff recommend deferring / delaying accepting of the bid and authorizing award to the next City Council meeting.

CITY COUNCIL

Melisa Fonseca, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson





December 4, 2024

VIA EMAIL

Alicia Hunter
City Clerk/City Hall
Marshalltown, IA

Re: Marshalltown Urban Renewal Area No. 4 (December, 2024 Amendment)
Our File No. 422742-61

Dear Alicia:

Attached please find proceedings covering the City Council's action in holding a public hearing on and adopting a resolution to approve the 2024 urban renewal plan amendment.

We will appreciate receiving executed copies of these proceedings as soon as they are available. Please contact John Danos or me if you have any questions.

Kind regards,

Amy Bjork

Attachments

cc: Carol Webb
Diana Steiner

HEARING ON AND APPROVAL OF
AMENDMENT TO THE
MARSHALLTOWN URBAN RENEWAL
AREA NO. 4

422742-61

Marshalltown, Iowa

December 9, 2024

The City Council of the City of Marshalltown, Iowa, met on December 9, 2024, at 5:30 p.m., at the City Council Chambers, 10 West State Street, in the City, for the purpose of conducting a public hearing on a proposed urban renewal plan amendment. The Mayor presided and the roll being called the following members of the Council were present and absent:

Present: _____

Absent: _____ .

The City Council investigated and found that notice of the intention of the Council to conduct a public hearing on the urban renewal plan amendment had been published according to law and as directed by the Council and that this is the time and place at which the Council shall receive oral or written objections from any resident or property owner of the City. All written objections, statements, and evidence heretofore filed were reported to the City Council, and all oral objections, statements, and all other exhibits presented were considered.

The following named persons presented oral objections, statements, or evidence as summarized below; filed written objections or statements, copies of which are attached hereto; or presented other exhibits, copies of which are attached hereto:

(Here list all persons presenting written or oral statements or evidence and summarize each presentation.)

There being no further objections, comments, or evidence offered, the Mayor announced the hearing closed.

Council Member _____ moved the adoption of a resolution entitled “Resolution to Approve Urban Renewal Plan Amendment for the Marshalltown Urban Renewal Area No. 4,” seconded by Council Member _____. After due consideration, the Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

RESOLUTION NO. 2024-277

Resolution to Approve Urban Renewal Plan Amendment for the Marshalltown Urban Renewal Area No. 4

WHEREAS, as a preliminary step to exercising the authority conferred upon Iowa cities by Chapter 403 of the Code of Iowa (the “Urban Renewal Law”), a municipality must adopt a resolution finding that one or more slums, blighted or economic development areas exist in the municipality and that the rehabilitation, conservation, redevelopment, development or a combination thereof, of such area or areas is necessary in the interest of the public health, safety or welfare of the residents of the municipality; and

WHEREAS, this City Council of the City of Marshalltown, Iowa (the “City”), by prior resolution established the Marshalltown Urban Renewal Area No. 4 (the “Urban Renewal Area”) and adopted an urban renewal plan (the “Plan”) for the governance of projects and initiatives therein; and

WHEREAS, an amendment (the “Amendment”) to the Plan has been prepared which updates the description of the City’s Façade, Code, Safety and Security Improvements Program [formerly known as the Marshalltown Central Business District Support Program (Façade Improvements)] (the “Project”) previously approved by the City Council in the November, 2023 Amendment to the Plan; and

WHEREAS, notice of a public hearing by the City Council on the proposed Amendment was heretofore given in strict compliance with the provisions of Chapter 403 of the Code of Iowa, and the Council has conducted said hearing on December 9, 2024; and

WHEREAS, copies of the Amendment, notice of public hearing and notice of a consultation meeting with respect to Amendment were mailed to Marshall County and the Marshalltown Community School District; the consultation meeting was held on November 21, 2024; and responses to any comments or recommendations received following the consultation meeting were made as required by law;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Marshalltown, Iowa, as follows:

Section 1. The Amendment, attached hereto and made a part hereof, is hereby in all respects approved.

Section 2. It is hereby determined by this City Council as follows:

A. The Project proposed under the Amendment conforms to the general plan for the development of the City;

B. The Project and initiatives proposed under the Amendment are necessary and appropriate to facilitate the proper growth and development of the City in accordance with sound planning standards and local community objectives.

C. It is not intended that families will be displaced as a result of the City's undertakings under the Amendment. Should such issues arise with future projects, then the City will ensure that a feasible method exists to carry out any relocations without undue hardship to the displaced and into safe, decent, affordable and sanitary housing.

Section 3. All resolutions or parts thereof in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved December 9, 2024.

Mayor

Attest:

City Clerk

(Attach copy of the urban renewal plan amendment to this resolution.)

• • • •

Upon motion and vote, the meeting adjourned.

Mayor

Attest:

City Clerk

STATE OF IOWA
MARSHALL COUNTY
CITY OF MARSHALLTOWN

SS:

I, the undersigned, do hereby certify that I am the duly appointed, qualified and acting City Clerk of the City of Marshalltown, and that as such I have in my possession or have access to the complete corporate records of the City and of its officers; and that I have carefully compared the transcript hereto attached with the aforesaid records and that the attached is a true, correct and complete copy of the corporate records relating to the action taken by the City Council preliminary to and in connection with approving the urban renewal plan amendment for the Marshalltown Urban Renewal Area No. 4 in the City of Marshalltown, Iowa.

WITNESS MY HAND this ____ day of _____, 2024.

City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Carol Webb, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor & City Council
FROM: Carol Webb, City Administrator
Diana Steiner, Finance Director
DATE: November 25, 2024
RE: Public Hearing and Resolution Amending Urban Renewal Plan No. 4

Strategic Plan:

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☒ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Invest in downtown redevelopment.

Recommendation: Hold the public hearing and adopt a resolution amending Urban Renewal Plan No. 4.

Budget Impact: The programs proposed will be funded from tax increment in Urban Renewal Area No. 4.

Description/Background:

At the October 14, 2024 City Council meeting, City staff and the Marshalltown Central Business District (MCBD) proposed expanding the current MCBD City Code Building Upgrade Grant to include Americans with Disabilities Act (ADA) improvements and to create an additional program to fund safety and security improvements in the downtown area. The grants provide financial assistance to building owners to install key safety features and make building upgrades to contribute to the long-term vitality of the downtown area. City Council supported implementation of the proposed programs and, at its November 11, 2024 meeting, set a public hearing and consideration of a resolution for December 9, 2024 approving the amendment to urban renewal plan No. 4.

CITY COUNCIL

Melisa Fonseca, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



CITY OF MARSHALLTOWN, IOWA
URBAN RENEWAL PLAN AMENDMENT
MARSHALLTOWN URBAN RENEWAL AREA NO. 4

December, 2024

The Urban Renewal Plan (the “Plan”) for the Marshalltown Urban Renewal Area No. 4 (the “Urban Renewal Area”) of the City of Marshalltown, Iowa (the “City”) is being amended for the purpose of updating the description of the City’s Façade, Code, Safety and Security Improvements Program [formerly known as the Marshalltown Central Business District Support Program (Façade Improvements)].

1) Update Description of the Façade, Code, Safety and Security Improvements Program [formerly known as the Marshalltown Central Business District Support Program (Façade Improvements)]. The description of the City’s Façade, Code, Safety and Security Improvements Program [formerly known at the Marshalltown Central Business District Support Program (Façade Improvements) in the November, 2023 Amendment to the Plan] is hereby updated, as follows:

Name of Project: Façade, Code, Safety and Security Improvements Program

Date of Council Approval of Project: December 9, 2024

Declaration of Support Program as an Urban Renewal Project: The City Council acknowledges the importance of Marshalltown Central Business District, Inc. (“MCBD”) in the ongoing promotion of economic development in the Urban Renewal Area. The City intends to provide economic development support payments to MCBD for a period of five (5) fiscal years. In return for said support payments, MCBD will commit to administering the City’s Façade, Code, Safety and Security Improvements Program under which the City provides grants to local business owners in order to assist such business owners in paying the costs of improving building facades and constructing Americans with Disability Act, safety and security improvements in the Urban Renewal.

Description of Use of TIF for the Support Program: It is anticipated that the City will pay for the Façade, Code, Safety and Security Improvements Program with a combination of proceeds of internal advances of City funds on-hand and/or through an economic development agreement with negotiated annual appropriation payments. In any case, the City’s obligations will be repaid with incremental property tax revenues derived from the Urban Renewal Area. The amount of incremental property tax revenues to be expended by the City in connection with the Façade, Code, Safety and Security Improvements Program will not exceed \$350,000 (increased from \$250,000 in the November, 2023 Amendment to the Plan) per year over the course of the City’s 2025 through 2029 fiscal years, and the City’s annual contributions will be determined from year to year.

2) Required Financial Information. The following information is provided in accordance with the requirements of Section 403.17 of the Code of Iowa:

Constitutional debt limit of the City:	<u>\$108,322,280</u>
Outstanding general obligation debt of the City:	<u>\$ 59,731,485</u>
Proposed maximum indebtedness to be incurred in connection with this December, 2024 Amendment*:	<u>\$ 350,000</u>

*It is anticipated that some or all of the debt incurred under this Amendment will be made subject to annual appropriation by the City Council.

December 4, 2024

Via Email

Alicia Hunter
City Clerk/City Hall
Marshalltown, IA

Re: Amended Development Agreement (Marshalltown Central Business District, Inc.)
Our File No. 422742-61

Dear Alicia:

Attached please find proceedings covering the public hearing on the Amended Development Agreement with Marshalltown Central Business District, Inc., followed by a resolution approving the Amended Development Agreement and pledging certain incremental property tax revenues to the payment of the City's obligations thereunder.

We would appreciate receiving one fully executed copy of these proceedings as soon as they are available.

Please contact John Danos me if you have questions.

Kind regards,

Amy Bjork

Attachments

cc: Carol Webb
Diana Steiner

HOLD HEARING ON AND APPROVE
AMENDED ECONOMIC
DEVELOPMENT SUPPORT
AGREEMENT AND TAX INCREMENT
PAYMENTS

(MARSHALLTOWN CENTRAL
BUSINESS DISTRICT, INC.)

422742-61

Marshalltown, Iowa

December 9, 2024

A meeting of the City Council of the City of Marshalltown, Iowa, was held at 5:30 p.m., on December 9, 2024, at the City Council Chambers, 10 West State Street, Marshalltown, Iowa, pursuant to the rules of the Council.

The Mayor presided and the roll was called, showing members present and absent as follows:

Present: _____

Absent: _____.

The City Council investigated and found that notice of the intention of the Council to conduct a public hearing on an Amended Development Agreement between the City and Marshalltown Central Business District, Inc. had been published according to law and as directed by the Council and that this is the time and place at which the Council shall receive oral or written objections from any resident or property owner of the City. All written objections, statements, and evidence heretofore filed were reported to the Council, and all oral objections, statements, and all other exhibits presented were considered.

The following named persons presented oral objections, statements, or evidence as summarized below; filed written objections or statements, copies of which are attached hereto; or presented other exhibits, copies of which are attached hereto:

(Here list all persons presenting written or oral statements or evidence and summarize each presentation.)

There being no further objections or comments, the Mayor announced that the hearing was closed.

Council Member _____ introduced the resolution next hereinafter set out and moved its adoption, seconded by Council Member _____; and after due consideration thereof by the Council, the Mayor put the question upon the adoption of said resolution, and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared said resolution duly adopted, as follows:

RESOLUTION 2024-278

Resolution Approving Amended Development Agreement with Marshalltown Central Business District, Inc., Authorizing Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement

WHEREAS, the City of Marshalltown, Iowa (the “City”), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Marshalltown Urban Renewal Area No. 4 (the “Urban Renewal Area”); and

WHEREAS, this Council has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa, which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal of and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, the City has previously entered into a certain economic development support agreement (the “Original Agreement”) with Marshalltown Central Business District, Inc. (the “Corporation”) in connection with the administration of the City’s Façade, Code, Safety and Security Improvements Program [formerly known at the Marshalltown Central Business District Support Program (Façade Improvements)] (the “Program”) in the Urban Renewal Area; and

WHEREAS, under the Original Agreement, the City agreed to provide incremental property tax payments (the “Payments”) to the Corporation in an amount not to exceed \$250,000; and

WHEREAS, the City and the Corporation have proposed to amend the Original Agreement in order to (1) acknowledge that Americans with Disabilities Act and safety and security improvements are eligible improvements under the Program; (2) increase the amount of annual appropriation incremental tax payments to be provided to the Corporation from an amount not to exceed \$250,000 to an amount not to exceed \$350,000; and (3) make other related changes; and

WHEREAS, an amended development agreement (the “Amended Agreement”) has been prepared to set forth the new understanding between the City and the Corporation; and

WHEREAS, this City Council, pursuant to Section 403.9 of the Code of Iowa, has published notice, has held a public hearing on the Amended Agreement on December 9, 2024, and has otherwise complied with statutory requirements for the approval of said Amended Agreement; and

WHEREAS, Chapter 15A of the Code of Iowa (“Chapter 15A”) declares that economic development is a public purpose for which a City may provide grants, loans, tax incentives, guarantees and other financial assistance to or for the benefit of private persons; and

WHEREAS, Chapter 15A requires that before public funds are used for grants, loans, tax incentives or other financial assistance, a City Council must determine that a public purpose will reasonably be accomplished by the spending or use of those funds; and

WHEREAS, Chapter 15A requires that in determining whether funds should be spent, a City Council must consider any or all of a series of factors;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Marshalltown, Iowa, as follows:

Section 1. Pursuant to the factors listed in Chapter 15A, the Council hereby finds and reaffirms that:

(a) The Program will add diversity and generate new opportunities for the Marshalltown and Iowa economies;

(b) The Program will generate public gains and benefits, particularly in the creation and retention of jobs and income, which are warranted in comparison to the amount of the Payments.

Section 2. The City Council further finds and reaffirms that a public purpose will reasonably be accomplished by providing the Payments to the Corporation.

Section 3. The Amended Agreement is hereby approved, and the Mayor and City Clerk are hereby authorized and directed to execute and deliver the Amended Agreement on behalf of the City, in substantially the form and content in which the Amended Agreement has been presented to this City Council. The Mayor, the City Administrator, and the City Clerk are also authorized to make such changes, modifications, additions or deletions as they, with the advice of bond counsel, may believe to be necessary, and to take such actions as may be necessary to carry out the provisions of the Amended Agreement.

Section 4. All payments by the City under the Amended Agreement shall be subject to annual appropriation by the City Council, in the manner set out in the Amended Agreement. As provided and required by Chapter 403 of the Code of Iowa, the City's obligations under the Amended Agreement shall be payable solely from the income and proceeds of the Urban Renewal Tax Revenue Fund attributable to incremental property tax revenues derived from the Urban Renewal Area.

Section 5. The City hereby pledges to the payment of the Amended Agreement the Urban Renewal Tax Revenue Fund and the taxes referred to in Subsection 2 of Section 403.19 of the Code of Iowa to be paid into such Fund, provided, however, that no payment will be made under the Agreement unless and until monies from the Urban Renewal Tax Revenue Fund are appropriated for such purpose by the City Council.

Section 6. After its adoption, a copy of this resolution shall be filed in the office of the County Auditor of Marshall County to evidence the continuing pledging of the Urban Renewal Tax Revenue Fund and the portion of taxes to be paid into such Fund and, pursuant to

the direction of Section 403.19 of the Code of Iowa, the County Auditor shall allocate the taxes in accordance therewith and in accordance with the tax allocation ordinance referred to in the preamble hereof.

Section 7. All resolutions or parts thereof in conflict herewith are hereby repealed.

Passed and approved on December 9, 2024.

Mayor

Attest:

City Clerk

• • • • •

On motion and vote the meeting adjourned.

Mayor

Attest:

City Clerk

STATE OF IOWA
MARSHALL COUNTY
CITY OF MARSHALLTOWN

SS:

I, the undersigned, Clerk of the aforementioned City, hereby certify that the foregoing is a true and correct copy of the minutes of the Council of the City relating to holding a public hearing and adopting a resolution to approve an Amended Economic Development Support Agreement.

WITNESS MY HAND hereto affixed this ____ day of _____, 2024.

City Clerk

MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
Carol Webb, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor & City Council
FROM: Carol Webb, City Administrator
Diana Steiner, Finance Director
DATE: November 25, 2024
RE: Public Hearing and Resolution to Amend the Development Agreement with the
Marshalltown Central Business District

Strategic Plan:

- ☒ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☐ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☒ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Invest in downtown redevelopment.

Recommendation: Hold the public hearing and adopt the resolution amending the Development Agreement with the Marshalltown Central Business District.

Budget Impact: The programs proposed will be funded from tax increment in Urban Renewal Area No. 4. The additional increment to fund the proposed programs will not exceed \$100,000 over 4 years.

Description/Background:

At the October 14, 2024 City Council meeting, City staff and the Marshalltown Central Business District (MCBD) proposed expanding the current MCBD City Code Building Upgrade Grant to include Americans with Disabilities Act (ADA) improvements and to create an additional program to fund safety and security improvements in the downtown area. The grants provide financial assistance to building owners to install key safety features and make building upgrades to contribute to the long-term vitality of the downtown area. City Council supported implementation of the proposed programs and, at its November 11, 2024 meeting, set a public hearing and consideration of a resolution approving the MCBD Development Agreement amendment for December 9, 2024.

CITY COUNCIL

Melisa Fonseca, Barry Kell, Mike Ladehoff, Mark Mitchell,
Greg Nichols, Jeff Schneider, Gary Thompson



AMENDED ECONOMIC DEVELOPMENT SUPPORT AGREEMENT

This Amended Economic Development Support Agreement is entered into between the City of Marshalltown, Iowa (the “City”) and the Marshalltown Central Business District, Inc. (the “Corporation”) as of the ____ day of November, 2024.

WHEREAS, the City, pursuant to and in strict compliance with all laws applicable thereto, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Marshalltown Urban Renewal Area No. 4 (the “Urban Renewal Area”); and

WHEREAS, this City Council has adopted ordinances providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the “Urban Renewal Tax Revenue Fund”), which Fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Areas; and

WHEREAS, the City and the Corporation have undertaken to collaborate on the administration of the City’s façade and code improvements program (the “Program”) within the Urban Renewal Area for the promotion of economic development therein; and

WHEREAS, the City and the Corporation entered into an Economic Development Support Agreement (the “Original Agreement”) dated November 14, 2023, pursuant to which the City agreed to provide annual appropriation incremental property tax payments to the Corporation in an amount not in excess of \$250,000 in order to support its administration of the Program; and

WHEREAS, as part of the Program, the City and the Corporation have determined to include Americans with Disabilities Act and safety and security improvements as eligible improvements under the Program in order to promote economic development in the Urban Renewal Area through the enhancement of public safety and the aesthetic appeal of downtown Marshalltown; and

WHEREAS, it is now necessary to amend the Original Agreement to (1) acknowledge that Americans with Disabilities Act and safety and security improvements are eligible improvements under the Program; (2) increase the amount of annual appropriation incremental tax payments that the Corporation is eligible to receive in connection with the administration of the Program to an amount not in excess of \$350,000; and (3) make other related changes; and

WHEREAS, Chapter 15A of the Code of Iowa authorizes cities to provide grants, loans, guarantees, tax incentives and other financial assistance to or for the benefit of private persons;

NOW THEREFORE, the parties hereto agree as follows:

A. Corporation’s Covenants.

1. Façade, Code, Safety and Security Improvements Program Administration.

The Corporation agrees to undertake and carryout the Program within the Urban Renewal Area at the direction of the City.

The Corporation shall be responsible for reviewing and approving grant applications (each, a “Grant Application”) from qualifying property owners and tenants for the disbursement of grant proceeds under the Program. At such time that a qualifying property owner (each, a “Qualifying Property Owner or Tenant”) completes the qualifying improvements under the Program, the Corporation shall submit a request (each, a “Payment Request”) for a Payment (as hereinafter defined in Section A.1) to the City. Each Payment Request shall be accompanied by documentation demonstrating, to the satisfaction of the City, the nature and costs of the qualifying improvements.

2. Annual Report. The Corporation hereby agrees to submit an annual report (the “Annual Report”) to the City by no later than October 15, commencing October 15, 2024, of each year detailing its activities related to the administration of the Program.

3. Remedy. The Corporation hereby acknowledges that failure to comply with the requirements of this Section A, will result in the City having the right to withhold the Payments under Section B of this Agreement at its sole discretion, until such time as the Corporation has demonstrated, to the satisfaction of the City, that it has cured such non-compliance.

B. City’s Obligations.

1. Payments. In recognition of the Corporation’s obligations set out above, the City agrees to make economic development tax increment payments (the “Payments” and, individually, each a “Payment”) at the direction of the Corporation, in each fiscal year as set forth below, pursuant to Chapters 15A and 403 of the Code of Iowa, provided however that the aggregate, total amount of the Payments shall not exceed \$350,000 and all Payments shall be made subject to annual appropriation by the City Council as hereinafter set forth.

The Payments shall be made in each of the City’s fiscal years 2025 through 2029. At such time that the City receives a satisfactory Payment Request from the Corporation, the City shall distribute a Payment to the Qualifying Property Owner or Tenant in an amount equal to the amount reflected in such Payment Request within thirty (30) days of receipt of such Payment Request; provided however that the aggregate total of Payments made hereunder in each fiscal year shall not exceed \$75,000 plus any remaining certified balances unspent from prior fiscal years.

The Payments shall not constitute general obligations of the City but shall be made solely and only Incremental Property Tax Revenues (as hereinafter defined) received by the City from the Marshall County Treasurer which have been generated within the Urban Renewal Area and accumulated in the Urban Renewal Tax Revenue Fund.

For purposes of this Agreement, Incremental Property Tax Revenues are calculated by: (1) determining the consolidated property tax levy (city, county, school, etc.) then in effect with respect to taxation of the property situated in the Urban Renewal Area; (2) subtracting (a) the debt service levies of all taxing jurisdictions, (b) the school district instructional support and physical plant and equipment levies and (c) any other levies which may be exempted from such calculation

by action of the Iowa General Assembly; (3) multiplying the resulting modified consolidated levy rate times any incremental growth in the taxable valuation of the property situated in the Urban Renewal Area, as shown on the property tax rolls of Marshall County above and beyond the base valuation of such property; and (4) deducting any property tax credits which shall be available with respect to the property situated in the Urban Renewal Area.

2. Annual Appropriation. The Payments shall be subject to annual appropriation by the City Council. Prior to December 1 of each year during the Term of this Agreement, commencing in calendar year 2023, the City Council of the City shall consider the question of obligating for appropriation to the funding of the Payments scheduled to be made in the following fiscal year, an amount (the “Appropriated Amount”) of Incremental Property Tax Revenues to be collected in the following fiscal year equal to an amount to be supplied to the City Council annually by City staff. In no event shall the Appropriated Amount exceed \$75,000.

In any given fiscal year, if the City Council determines to not obligate the then-considered Appropriated Amount, then the City will be under no obligation to fund the Payments scheduled to become due in the following fiscal year, and the Corporation will have no rights whatsoever to compel the City to make such Payments, to seek damages relative thereto or to compel the funding of such Payments in future fiscal years. A determination by the City Council to not obligate funds for any particular fiscal year’s Payments shall not render this Agreement null and void, and the City Council shall make the next succeeding consideration of an Appropriated Amount, provided however that no Payment shall be made after June 30, 2029.

3. Payment Amounts. The aggregate Payments to be made in a fiscal year shall not exceed an amount equal to the corresponding Appropriated Amount (for example, for the Payments due in the 2025 Fiscal Year, the amount would be determined by the Appropriated Amount approved for certification by December 1, 2023), plus an amount equal to any remaining unspent Incremental Property Tax Revenues received by the City in prior fiscal years to make Payments under the Program.

4. Certification of Payment Obligation. In any given fiscal year, if the City Council determines to obligate the then-considered Appropriated Amount, as set forth in Section B.2 above, then the City Clerk will certify by December 1 of each such year to the Marshall County Auditor an amount equal to the most recently obligated Appropriated Amount.

C. Administrative Provisions.

1. Assignment. This Agreement may not be amended or assigned by either party without the express permission of the other party.

2. Term. The term (the “Term”) of this Agreement shall commence on the Commencement Date and shall continue until the date on which the final Payment is remitted by the City to the Corporation as set forth in Section B above.

3. Successors and Assigns. This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties.

4. **Choice of Law.** This Agreement shall be deemed to be a contract made under the laws of the State of Iowa and for all purposes shall be governed by and construed in accordance with laws of the State of Iowa.

The City and the Corporation have caused this Agreement to be signed in their names and on their behalf by their duly authorized officers, all as of the day and date written above.

CITY OF MARSHALLTOWN, IOWA

By: _____
Mayor

Attest:

City Clerk

MARSHALLTOWN CENTRAL
BUSINESS DISTRICT, INC.

By: _____

ORDINANCE 15097

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, CHAPTER 156: ZONING

WHEREAS, the City Council of the City of Marshalltown, Iowa, has adopted Chapter 156 (Zoning); and

WHEREAS, the City Council has identified various provisions of Chapter 156 requiring amendment; and

WHEREAS, the City Council finds the following amendments to Chapter 156 to be in the best interest of the City and the public in general.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. Amendment. Table 156.B.005-1 shall be amended, by adding the following lot and building standards for the Public/Institutional (PI) Zoning District:

Table 156.B.005-1 Nonresidential and Mixed-Use District Lot and Building Standards (See Figures 156.B.005-1 and -2, below)										
Housing/ Building Type ¹	Maximum Gross Density (Units/Acre)	Common Civic or Open Space/ Landscape Surface Area Ratio ²	Minimum Lot ³		Maximum Building		Minimum/Maximum Setbacks ⁴			
Graphic Legend			Area	Width	Height	Frontage Build Out	Front	Side Street	Side ^{5, 6}	Rear ⁶
			A	B	C	D	E	F	G	H
PI - Public and Institutional										
All Other Group Living Uses	21.5	N/A	6,000 Sq. Ft.	60 ft.	45 ft.	N/A	30 ft.	10 ft.	5 ft.	25 ft.
Permitted Nonresidential Uses	N/A	15%	6,000 Sq. Ft.	60 ft.	75 ft. ¹	100%	25 ft. ¹	8 ft. ¹	7 ft. ¹	10 ft. ¹
Note ¹ : These maximums and minimums are set generally for the PI District. Based upon the use that is proposed to be developed, the Zoning Administrator may recommend an adjustment to the requirements to the Planning and Zoning Commission and Zoning Board of Adjustments for a variance that allows development as needed to best benefit the community, protect the use of surrounding properties, preclude nuisances, and to minimize any negative impacts of the proposed use.										

Section 2. Amendment. Table 156.C.003-1 shall be amended, by changing Vehicle Fuel Stations from a permitted use (P) to a special use (S) in the Urban Core (UC) Zoning District; by changing Ground-Mounted Solar Arrays (Accessory Use) from prohibited (--) to a special use (S) in the Nonresidential Public/Institutional (PI) Zoning District; and by further indicating in the table notes that Vehicle Fuel Stations shall be prohibited (--) in portions of the Urban Core (UC) Zoning District encompassed by the Historic District Overlay (UC-HD).

Section 3. Amendment. The title of Section 156.C.005(H) “Standard for solar panel arrays (principal use),” shall be superseded and replaced as follows: “Standards for in-ground solar panel arrays.”

Section 4. Amendment. Section 156.C.005(H)(1) shall be amended by adding the following subsection (I):

“(l) Location. The setback from any residential dwelling unit shall be 300 feet from the nearest edge of the Solar Panel Array.

1. Exemption. If the property owner of the nearest residential dwelling unit allows, the Solar Panel Array may be developed within 300 feet of the structure while still adhering to all other requirements of the In-Ground Solar Panel Array use. If this exemption is utilized, a Landscape Bufferyard Type B or completely opaque fence may be requested by the owner of the residential dwelling unit and thus required between the In-Ground Solar Panel Array and property of the residential dwelling unit. This opaque buffer can also meet the standards for (h) Fencing as long as all other requirements of that standard are met. Confirmation with City Staff from the property owner will be needed to grant this exception.”

Section 5. Amendment. Section 156.C.007(G)(1)(d) shall be amended by adding the following subsection 12:

“12. *Employees.* The home-based business allows one (1) employee to work and assist in the home-based business that does not reside on the premises. All other employees must reside on the premises.”

Section 6. Amendment. Section 156.C.007(G) shall be amended by adding the following subsection (f):

“(f) *Violation.* Any home-based business that does not abide by the requirements set forth within this Zoning Ordinance, operates without being registered, or falls out of compliance with this Zoning Ordinance shall be subject to the Violation and Penalty section of this Zoning Ordinance. This includes fines being levied after written documentation is sent to the residents to abate violations of this Zoning Ordinance. If a home-based business operates without regard to the requirements of this Zoning Ordinance or registration previously obtained, they be subject to penalty along with revocation of their registration and termination of the home-based business. A fine of one hundred (\$100.00) dollars will be levied for each offense. Each day that the home-based business is considered to be non-compliant, not operating within the requirements of this Zoning Ordinance, or ceases to terminate business as ordered will constitute separate offenses.

Section 7. Amendment. Section 156.C.007(G) shall be amended by adding the following subsection (4):

“(4) *Swimming pools.*

(a) General regulations.

1. Permits Required. No swimming pool shall be constructed, excavated or established in the City without first obtaining a Building Permit therefor. An application for a permit shall be submitted through the Building Permit process to the City which includes the type and size of pool, together with a site plan containing the following information:

Location of pool; location of all structures on the building lot including house, garage, fencing or other improvements; location of pumps, filter, wiring, protective fencing, back flush and drainage outlets, grading plans and finish elevation around the pool; location of existing underground or overhead wiring, utility easements, trees and similar features; together with location of structures on adjacent lots.

A. Exceptions. Temporary Above Ground Swimming Pools are exempt from this permit requirement.

2. Fees. Normal Building Permit fees shall be charged as currently done through the Building Permit review process for an accessory use structure.
3. Enforcement of Provisions. The Zoning Administrator and Building Inspector, or duly authorized representative, shall be charged with enforcement of this Section. Any pool erected and in use before the adoption of this code is considered a legal non-conforming swimming pool.
4. Penalty. Any person violating the provisions of this Section shall be guilty of a Code Violation and subject to the payment of a maximum fine of one-thousand two hundred fifty dollars (\$1,250.00). If the person violating this section of the code does not remedy the issue after contact with the city and initial fine, then they'll receive an additional code violation for each day that the requirements of this code are not met and accumulate an additional fine of a maximum of one hundred dollars (\$100.00) for each separate violation.

(b) Minimum regulations.

1. Pools shall not be located within ten (10) feet (measured horizontally) from underground or overhead utility lines of all types.
2. Pools shall not be located within any private or public utility, drainage, walkway or other easement.

3. Construction of pools shall be undertaken so as to avoid hazards, damage or considerable inconvenience to adjacent property.
4. The lot owner shall be liable for damages to any business or private property caused during pool construction or use.
5. To the extent feasible, back-flush water or water from pool drainage shall be directed onto the owners' property or onto approved public drainage ways and shall not drain onto adjacent private land. Drainage onto public streets or other public drainage ways shall require permission from the appropriate local City officials and Marshalltown Water.
6. Any pool lighting shall be directed toward the pool and not toward adjacent property.
7. Outdoor swimming pool areas shall be enclosed with a permanent safety fence at least four (4) feet in height to prevent uncontrolled access to the pool area, and the fence shall have a self-closing gate and self-latching with the latch inaccessible to small children and at least four (4) feet from the ground level. The fence shall be completely installed before filling the pool.
 - A. The use of temporary fencing (such as portable, garden, and snow fencing) is not allowed to satisfy this requirement.
 - B. Fencing is not required for temporary above ground swimming pools which have at least four (4) foot high vertical sidewalls provided the sole access is by means of a removable ladder, ramp, or stairs which must be removed when the pool is not in use.
8. All wiring, installation of heating units, grading, installation of pipe or other construction shall be subject to inspection by the City Inspector.
9. Nuisances, such as undue noise, lighting of adjacent property, health and safety hazards, damage to vegetation on adjoining property, and the like, shall not be permitted.
10. Filling of pools from fire hydrants or other public facilities shall require the permission of the appropriate local City officials and Marshalltown Water.

(c) Location regulations.

1. Single-Family Residential. Pools shall not be located within ten (10) feet of any rear lot line nor within five (5) feet of any side lot line, nor within six (6) feet of any principal structure or frost footing. Pools shall not be located within any required front yard.

A. The filter unit, pump, heating unit and any other noise-making mechanical equipment shall be located at least twenty-five (25) feet from any residential structure on adjacent property and not closer than eight (8) feet to any lot line.

2. Multi-Family Residential. Private swimming pools intended for and used by occupants and guests of occupants of multiple-family dwellings shall adhere to the following regulations:

A. No part of the water surface of the swimming pool shall be closer than forty (40) feet to any lot line.

B. No pumps, filters or other apparatus used in connection with the pools shall be located closer than forty (40) feet to any lot line.

C. The pool areas shall be adequately fenced to prevent uncontrolled access from the streets or adjacent as contained in Section 156.C007 (4)(b)(7). Adequate screening, including, but not limited to, a landscape bufferyard type B shall be placed between the pool area and adjoining single-family district lot lines as found in Table 156.F.004-2.

D. All deck areas, adjoining patios or other similar areas used in conjunction with the pools, shall be located at least fifteen feet from any lot line in an adjoining Single-Family District.”

Section 8. Amendment. Section 156.F.002(D) shall be amended by adding the following subsection (6):

“(6) *Solar Array Substitutions.*

- a. When an in-ground Solar Array is being developed as a primary use and requires a bufferyard that includes overstory or understory trees, this requirement may be substituted for 20 evergreens/shrubs of a minimum of 4 feet in height (height of planting at initial installation) per 100 linear feet of the bufferyard distance. When installed they should be no more than 5 feet apart, a minimum of 5 feet away from the solar array, and at each corner of the solar array, one evergreen/shrub of a minimum of 4 feet should be placed in addition to the previous requirement. If a building is within 20 ft. of a proposed in-ground solar array, is on the same parcel, and is owned by the

applicant developing the in-ground solar array, then it may be used as the 100% opaque buffer for that side of the in-ground solar array.

- b. When an in-ground Solar Array is being developed as a primary use and requires a bufferyard that includes overstory or understory trees, this requirement may be substituted for a 6 ft. tall, 100% opaque privacy fence. When installed this fence should be a minimum of 5 ft. from the solar array and should completely cover sight of the solar array from the public right-of-way and surrounding properties. Fence materials and installation must follow the Fence Requirements within the Marshalltown Zoning Code. If a building is within 20 ft. of a proposed in-ground solar array, is on the same parcel, and is owned by the applicant developing the in-ground solar array, then it may be used as the 100% opaque buffer for that side of the in-ground solar array.”

Section 9. Amendment. Table 156.G.004-3 shall be amended, with respect to Pylon or Pole Signs, by superseding and replacing the “Other Standards” for the General Commercial (GC) and General Industrial (GI) Zoning Districts to read as follows:

“The width of the base of the foundation(s) of the sign shall be a minimum of 60% of the width of the face of the sign.”

Section 10. Amendment. Table 156.G.004-3 shall be further amended, with respect to Pylon or Pole Signs, by adding the following requirements for Pylon or Pole Signs in the Mixed-Use (MU) Zoning District:

Number Allowed	1 per frontage
Maximum Area (Per Sign Panel/Cumulative)	20 s.f. / 1 s.f. per linear ft. of street frontage; 35 s.f. maximum
Maximum Height	25 ft.
Maximum Clearance	8 ft. above grade and 20 ft. above adjacent drive aisle, if edge of sign is within 1 ft. of aisle
Minimum Setback	10 ft.
Illumination	Internal and external
Other Standards	--
Other Signs	If used, no monument sign is allowed
Sign Permit	Yes.

Section 11. Amendment. The following definitions shall be added to 156.M.003 or shall supersede and replace existing definitions in 156.M.003, as the case may be, as follows:

“**HOME-BASED BUSINESS.** Any occupation or activity which is clearly incidental to the use of the premises for dwelling purposes, and which is carried on wholly within a main building or accessory building, other than business gardens as defined and meets the requirements of section

156.C.007(G) for operating the business, employees outside of those who reside on the premises, signage, and other requirements.”

“HOME-BASED BUSINESS (NO IMPACT). Any occupation that takes place within the premises of a clear residential dwelling that has no outward impact on the property, surrounding neighbors, changes the property in any way, does not create additional traffic/parking that would normally be associated with a residential dwelling, no signage, sound, odor, or nuisance of any kind.”

“SWIMMING POOL. Any enclosure, in ground or above ground, having a water surface area exceeding two hundred square feet and a water depth of not less than twenty-four inches.”

“SWIMMING POOL (TEMPORARY ABOVE GROUND). Any swimming pool less than 5,000 gallons which is erected a maximum of six (6) months in a calendar year and is completely drained and stored away for the winter months.”

“UTILITIES. A use category containing major or minor infrastructure that serves a site, a development, or the city at-large. Major utilities include public or private infrastructure serving the general community, that may or may not be maintained or regulated by a public or municipal entity and possibly having on-site part-time or full-time personnel. Minor utilities include public or private infrastructure serving a limited area with seasonal, as needed, or no on-site personnel.

- (1) Major utilities include: Electrical substation; electric or gas generation plant; solar panel array (wall-mounted or ground-mounted and greater than 850 square feet); telephone exchange and transformer or substation; water storage tank; and water treatment plant and other uses meeting the definition of major utilities according to the Zoning Administrator.
- (2) Minor utilities include: Pumping or regulator stations; solar panel array (roof-mounted or ground-mounted 850 square feet or less); stormwater retention or detention facility; telecommunication antenna co-located on an existing structure; and other uses not meeting the definition of major utilities according to the Zoning Administrator.
- (3) Typical accessory uses include: Associated office and storage; fleet maintenance; minor utilities; and storage structures.”

Section 12. Severability Clause. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 13. When Effective. This ordinance shall be in full force and effect after its final passage, approval and publication as provided by law.

Passed this _____ day of _____ 2024 and signed this _____ day of _____ 2024.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

I, Alicia Hunter, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the ____ day of _____ 2024, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the ____ day of _____ 2024.

Alicia Hunter, City Clerk

MARSHALLTOWN

I O W A

Joel Greer, Mayor
Carol Webb, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor and City Council
FROM: Cindy Kendall
DATE: December 9, 2024
RE: Amendments to City Ordinance, Chapter 156

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: To keep city zoning regulations consistent, current and in line with the Comprehensive Plan, the Planning and Zoning Commission have reviewed, modified and conducted a public hearing on the items presented to the Council for your review and potential adoption.

Recommendation: The Planning and Zoning Commission met on December 5, 2024 to hear comments for or against the items being presented for amendment to Chapter 156 of the city ordinances. After the hearing, a recommendation was presented to recommend these amendments for ratification by the Council. Legal review has occurred for these changes.

Budget Impact: Publication and legal fees.

Description/Background: After multiple changes have been presented for amendment over the past few months, it became apparent to the Planning and Zoning Commission that other areas in the 2022 Code change needed a better alignment for the Marshalltown community. These changes are outlined below:

Section 1. Table 156.B.005-1 Adding lot standards for the Public/Institutional (PI) Zoning District

Section 2. Table 156.C.003 amended, changing Vehicle Fuel Stations from a permitted use (P) to a special use (S) in the Urban Core (UC) Zoning District; by changing Ground-Mounted Solar Arrays (Accessory Use) from prohibited (--) to a special use (S) in the Nonresidential Public/Institutional (PI) Zoning District; and by further indicating in the table notes that Vehicle Fuel Stations shall be prohibited (--) in portions of the Urban Core (UC) Zoning District encompassed by the Historic District Overlay (UC-HD).

Section 3. The title of Section 156.C.005(H) "Standard for solar panel arrays (principal use)," shall be superseded and replaced as follows: "Standards for in-ground solar panel arrays."

Section 4. Section 156.C.005(H)(1) amended by adding the following Table 156.C.003 (I) Location. The setback from any residential dwelling unit shall be 300 feet from the nearest edge of the Solar Panel Array.

CITY COUNCIL

Melisa Fonseca, Barry Kell, Mike Ladehoff,
Mark Mitchell, Greg Nichols, Jeff Schneider, Gary Thompson



Section 5. Section 156.C.007(G)(1)(d) shall be amended by adding the following subsection 12: Employees. The home-based business allows one (1) employee to work and assist in the home-based business that does not reside on the premises. All other employees must reside on the premises.”

Section 6. Section 156.C.007(G) shall be amended by adding the following subsection (f): Violation, non-compliance, and revocation of registration.

Section 7. Section 156.C.007(G) shall be amended by adding the following subsection (4): Swimming pool regulations

Section 8. Section 156.F.002(D) shall be amended by adding the following subsection (6): Solar Array Buffer yard Substitutions

Section 9. Table 156.G.004-3 amended, for Pylon or Pole Signs for the General Commercial (GC) and General Industrial (GI) Zoning Districts

Section 10. Table 156.G.004-3 shall be further amended, with respect to Pylon or Pole Signs, by adding requirements for Pylon or Pole Signs in the Mixed-Use (MU) Zoning District

Section 11. Amending definitions to Section 156.M.003 for:

- HOME-BASED BUSINESS
- HOME-BASED BUSINESS (NO IMPACT)
- SWIMMING POOL
- SWIMMING POOL (TEMPORARY ABOVE GROUND) and
- UTILITIES

CITY COUNCIL

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Mark Mitchell, Greg Nichols, Jeff Schneider, Gary Thompson



MARSHALLTOWN

I O W A

Joel Greer, Mayor
Carol Webb, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor and City Council
FROM: Carol Webb, City Administrator and Alicia Hunter, City Clerk
DATE: December 4, 2024
RE: Technology Improvement Requests

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☐ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☐ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: Review existing City functions for efficiencies.

Recommendation: Implement agenda and meeting management and codification technology solutions.

Budget Impact: Quotes below, requesting use of Council Designated Local Option Sales Tax for implementation.

Description/Background: The City's website provider is CivicPlus. Meeting agendas are issued through the basic Agenda Center Module with all documentation created independently from the system. Staff wish to upgrade to CivicClerk for agenda and meeting management. This solution provides many efficiencies for staff and public viewing improvements.

CivicClerk – Agenda Management

- Standardized designs throughout the system.
- Agenda Modifications like automatic reordering, item duplication, moving agenda items to future meetings.
- Configurable field types for council memos.
- Item statuses and approval processes.
- Board Portal gives officials access to meeting content to take personal notes.
- Public Resident Portal for agenda materials.
- Automated minutes module to migrate agenda content.

Live Meeting Manager (Add-On)

- Provides audience display pages.
- Provides display of votes with optional electronic voting.
- Real-time updates of current item (pass/fail).
- Visible timer for public comment speakers.
- Automatically bookmarks video timestamps to agenda items.
- The agenda center would have a video button for quick access of past meetings.

CITY COUNCIL

Melisa Fonseca, Barry Kell, Mike Ladehoff,
Mark Mitchell, Greg Nichols, Jeff Schneider, Gary Thompson



- Provides side-by-side agenda and video display of meetings.

CivicMedia (Add-On)

- Shares high-definition live video feeds of your meetings.
- Integrates all video content directly into your meeting agendas.
- Videos feature allows bookmarking for easy navigation.
- Viewers can watch videos from any device with no software or application downloads necessary.
- Integrated closed captioning and translation services are available at an additional cost.
 - Closed captioning \$0.45 per minute.
 - Translation \$0.012 per word (must have closed captioning to get translation).
 - YouTube does provide closed captioning and translation on our current channel.

Additionally, staff would like to change our codification process. Currently, the City is utilizing American Legal for full service codification and website hosting. We currently pay \$500 per year for hosting and a per page amount for supplementation with \$5,000 budgeted. The current process to produce an ordinance change is to download the online code to a Word document, create a mark-up version for council. When council adopts an ordinance, they are sent into the company to update the online code and provide the updated printed version. This process typically takes 8-12 weeks, leaving the online code outdated. CivicPlus our website provider has acquired Municode which offers a self-publishing option, something American Legal does not. With self-publishing, staff will be able to edit within the online code to produce a red-line version for council. Once council adopts the ordinance it can be immediately published within the code. It also then provides a history of an ordinance online to view past versions, currently this is a manual review of files on our server. This update will provide staff efficiencies, public transparency, and helps keep those responsible for enforcement up to date with the current code.

Cost Information:

Solution	Implementation	Annual Fee	Discount	Total Initial Term
CivicClerk Pro Premium	\$3,900	\$6,300	\$1,575	\$8,625
Live Meeting Manager	\$500	\$2,400	\$600	\$2,300
CivicPlus Media	\$1,050	\$6,000	\$3,000	\$4,050
Municode	\$1,000	\$2,250	-	\$2,250*

**The quote was for ordinances adopted through our last supplement 7/8/24. We currently have a supplement pending and some additional ordinances that will need to be included in the implementation so there will be additional fees. Recommend an up-to amount of \$3,500.*

Staff are requesting the use of council-designated local option sales tax for initial term costs for Municode and CivicClerk Pro Premium with the option of Live Meeting Manager and/or Civic Plus Media should the council request those additional implementations. Annual fees would then be allocated to the general fund moving forward.

CITY COUNCIL

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Mark Mitchell, Greg Nichols, Jeff Schneider, Gary Thompson





agenda and meeting
management

SELECT

Select Pro with Premium Implementation

Proposal valid for 60 days from date of receipt



Company Overview

CivicPlus History

CivicPlus began in 1998 when our founder, Ward Morgan, decided to focus on helping local governments work better and engage their residents through their web environment. Over the years, CivicPlus has continued to implement new technologies and merge with industry forerunners to maintain the highest standards of excellence and efficiency for our customers.



Our portfolio includes solutions for website design and hosting, parks and recreation management, emergency and mass communications, agenda and meeting management, 311 and CRM, process automation and digital services, codification, licensing and permits, web governance and ADA remediation, social media archiving, and FOIA management.

EXPERIENCE

25+ Years
10,000+ Customers
850+ Employees

RECOGNITION

Inc. 5000 11-time Honoree
GovTech 2024 Top 100 Company
Stevie® Awards Multiple Global Awards for Service Excellence

Our commitment to deliver the right solutions in design and development, end-user satisfaction, and secure hosting has been instrumental in making us a leader in government web technology. We are proud to have earned the trust of our over 10,000 customers and their 100,000+ administrative users. In addition, over 340 million residents engage with our solutions daily.

Primary Office

302 S. 4th Street, Suite 500, Manhattan, KS 66502

Toll Free: 888.228.2233 | Fax: 785.587.8951

civicplus.com



civicplus.com

Powering & Empowering Government

We empower municipal leaders to transform interactions between residents and government into consistently positive experiences that elevate resident satisfaction, increase revenue, and streamline operations.

Government leaders tell us that one of their most pressing needs is to improve how residents access and experience municipal services; however, they struggle with budget cutbacks and technology constraints. CivicPlus enables civic leaders to solve these problems, making consistently positive interactions between residents and government possible.

CivicPlus is the only government technology company exclusively committed to powering and empowering governments to efficiently operate, serve, and govern using our innovative and integrated technology solutions built and supported by former municipal leaders and award-winning support teams. With it, municipalities increase revenue and operate more efficiently while fostering trust among residents.



Features & Functionality

Select Solution

CivicPlus' Select software is the fastest, most intuitive way to streamline the entire agenda management process—from creating agenda items to managing live meetings. It provides time-saving automation while allowing clerks to balance these conveniences with manual controls and overrides. Internal collaboration with Select is easy with customized workflows, version tracking, and built-in communication tools.

Our Pro package includes the most frequently used functionality to manage your agendas and meetings. You'll be able to seamlessly create agendas with the ability to assign an item status and use configurable workflows to help manage your internal processes. Built-in integrations and a suite of APIs make working with other internal applications easy. Select's user-defined roadmap ensures that the product will continue to grow and adapt as transparency requirements and compliance expectations change.



Fully Integrated, Cloud-Based Software Suite

- » User-friendly, modern interface
- » Unlimited users
- » Unlimited storage
- » Highly configurable to your agenda and meeting management processes
- » Adaptable permission settings
- » Confidential attachments
- » Enhanced Analytics for Data Visibility
- » Field-level versioning
- » Single sign-on via the CivicPlus Platform
- » Integrated code of ordinances
- » Secure Cloud-Based Hosting
- » Automatic Updates
- » Customer-Defined Roadmap
- » Built-in integrations with Dropbox, Microsoft's One Drive, Google Drive, Laserfiche, Zoom, and API availability (additional fees may apply)



Agenda Management

FLEXIBLE, PERSONALIZED DESIGNS

Standardized designs throughout the system provide consistency and clarity to agendas, packets, staff reports, and minutes.

EFFICIENTLY MANAGE AGENDA PACKETS OF ANY SIZE

The software compiles your items and all the legislation, memorandums, or supporting documentation into a bookmarked PDF packet quickly and easily, no matter the size of the packet. Create multiple packet versions instantly to include or exclude specific attachments for your different internal and external users. Last-minute changes to the agenda or packet can be made and published with minimal effort.

Administrators choose what they publish to the public, internal users, and elected or appointed officials and when the information goes out. Automated email notifications can be enabled so all users, both internal and external, know when the meeting documents are published.

CONVENIENT, ANYTIME AGENDA MODIFICATIONS

Changes to the agenda can be made at any time by administrators without affecting global configurations or settings. Drag-and-drop reordering allows you to move items and automatically rennumbers everything on the agenda. One-touch copy and move functions enable you to duplicate or move agenda items from meeting to meeting, eliminating the need for duplicate data entry.

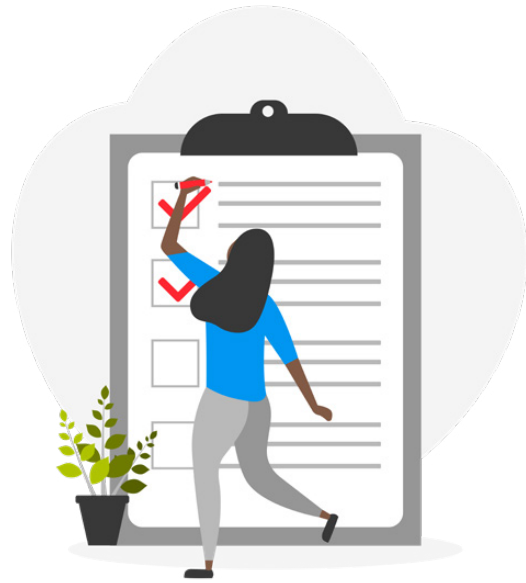
Item Management

CREATE AGENDA ITEMS AND STAFF REPORTS IN SECONDS

An easy-to-use item entry allows staff members to enter agenda items, upload attachments, and collaborate with each other to make items meeting ready. Configurable field types and our embedded text editor ensure that you are capturing all the information needed for Select to generate staff reports. Automated PDF file conversion and built-in integrations with Microsoft's OneDrive and Google Drive simplify the inclusion of supporting documentation and attachments.

MANAGE THE MEETING READINESS OF ITEMS

Update item statuses (approved, in-progress, tabled, etc.), assign tasks to staff members to update item content and attachments, leave comments on items, and be notified when changes are made to items.



AUTOMATE YOUR APPROVALS PROCESS

The workflow engine streamlines the routing of your agenda items, automates notifications, and gives full transparency to collaborators as it passes through the approval process. As contributors change items, the system tracks revisions, keeping them visible within the item fields and on the item timeline. In-app messaging and task assignments keep everyone in the loop and agenda prep moving forward.

CUSTOM TAGS TO GROUP LIKE AGENDA ITEMS

Administrators can set up tags that can be used by staff when creating their agenda items for improved searching and reporting. Associate like content with pre-defined tags relevant to your community.

Board Portal

FLEXIBLE ACCESS

Your officials can choose how to access meeting content—helping them work better, faster. Efficiently deliver packets of any size by paper, email, Dropbox, Google Drive, or post to the Board Portal. It is optimized for all devices, including desktops, laptops, and tablets. No separate application required.

A PERSONAL MEETING REPOSITORY

Give officials a personal, secure location to review and take notes on all meeting content, including agendas, supporting documents, minutes, and media.

FIND WHAT YOU NEED-FASTER

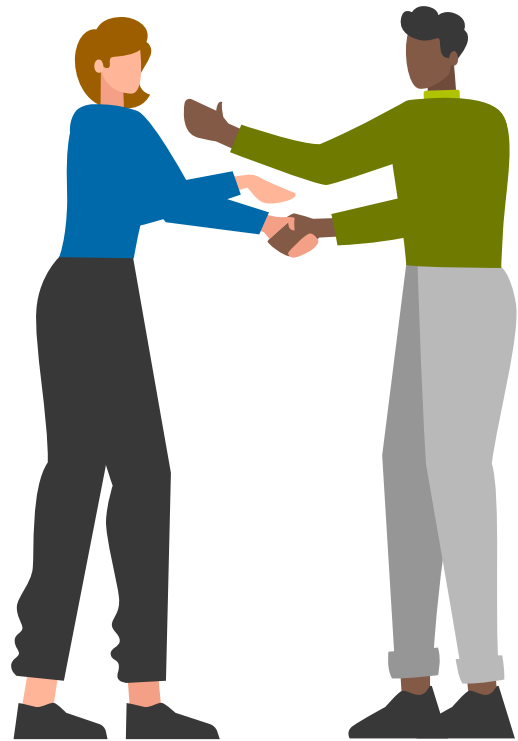
Agenda and Meeting Management Select automatically indexes published meeting content with Board Portal search functionality, so it is easy for officials to find information quickly. Our full-text search tool empowers officials to locate published meeting content by searching a keyword, date range, and more. An item summary view allows officials to see the motions, votes, and any comment or discussion on the item that was recorded in the meeting minutes in an intuitive display, preventing a manual search through full minutes documents.



Public Resident Portal

FEATURES

- Resident portal to embed on any webpage gives access to all meeting content on a single page
- PDF downloads of Agenda, Packet, Minutes, Notices, and Other pertinent meeting documents
- HTML agenda view hyperlinks attachments within the meeting agenda for direct access to specific documents
- Full-text search and filtering options
- Email notifications
- Social sharing
- Mobile-responsive
- Custom branding
- Side-by-side agenda and video display with optional CivicPlus Media live streaming and on-demand video service (additional fees apply)
- Optional Motions and Vote minutes display updates the HTML agenda view to allow residents to quickly see the final disposition of agenda items without having to read full minutes documents
- Integrated live or on-demand video with timestamps to easily jump to desired content (additional fees apply)
- Optional public commenting forum
- Easily jump to past, current, upcoming events with an embedded calendar and continuous scrolls



CONTENT ACCESSIBILITY

It's not enough to be transparent by publishing your agendas and other meeting documents online. Your meeting content must be accessible to all members of the public.

Closed captioning is also available with our CivicPlus Media service for live streaming and on-demand video. Additional fees apply for CivicPlus Media and closed captioning.

CONTENT TRANSPARENCY

Build public trust with access to fully searchable meeting content, including legislative decisions and public meeting videos. Meet municipal transparency requirements while keeping residents engaged and informed.



Minutes Module

AUTOMATED MINUTES SETUP

A fully-integrated Minutes module will automatically migrate all your agenda content. No manual pre-meeting minutes setup or agenda import is required. Move from the meeting agenda to the Minutes module with a single click.

KEEP UP WITH THE MEETING ACTION

Meetings move fast. Select's cloud-based platform allows you to move quickly through your agenda items, recording official actions and discussion, without having to wait for the system to catch up. The clean, intuitive interface gives single-screen access to all your meeting controls.



SPEAKER MANAGER

Speakers can be added to the discussion at any time during the live meeting, while the built-in speaker timer helps keep meetings running efficiently.

EASY, INTUITIVE MINUTES-TAKING

While in your live meeting, use the Minutes module to capture critical meeting actions from a single screen with a clean and intuitive user interface. Take roll and manage attendance, record motions and votes, enter speaker information, and record comments or discussion to be brought into your minutes document.

If using CivicPlus Media's integrated video streaming and video-on-demand service, you can also create timestamps for the accompanying video during the live meeting. Additional fees apply.



The Civic Experience Platform

Developed specifically to enable municipalities to deliver consistently positive interactions across every department and every service, the Civic Experience Platform includes technology innovations that deliver frictionless, one-stop, and personalized resident interactions. Benefit from our Civic Experience Platform with:

- Single Sign-On (SSO) to all of your CivicPlus products supporting two-factor authentication and PCI Level password compatibility
- A single dashboard and toolbar for administrative access to your CivicPlus software stack
- Access to a continually growing and fully documented set of APIs
- A centralized data store with robust data automation and integration capabilities

CIVICPLUS PORTAL

CivicPlus Portal empowers residents to be more engaged and informed about progress in your community. With a single username and password, residents can watch a public meeting recording, submit a public works request, pay a utility bill, or register for an upcoming event. The result is more engaged and informed voters and fewer phone calls, walk-ins, or emails to your department asking how to find documents or submit records requests.

INTEGRATION HUB

Integration Hub is a tool that can help you unify your disparate cloud-based solutions and your CivicPlus solutions, assemble powerful workflows, and set up complex automations—without the need for a developer. With Integration Hub's easy-to-use drag-and-drop interface, non-technical users can build integrations for syncing content and data between CivicPlus solutions or with third parties (for an additional fee) saving your staff's valuable time.

Integrated Code of Ordinances & Web

As the only local government software provider with an integrated agenda and meeting management, codification, and municipal website solution offering, our suite allows for digital transformation of the entire legislative process - from the start of the agenda process to the final online publishing of the newly adopted legislation.

If you are also a customer of CivicPlus' codification services, the cutting-edge integration between your meetings and agenda management and code of ordinances reduces the manual steps associated between your agenda management and codification processes. As an example, you can send ordinances directly to CivicPlus for codification by our team of legal editors. When pushed from Select, this uncoded legislation will be visible on the landing page of our Online Code Hosting platform nearly instantaneously. You can also take this to the next level by integrating our Municipal Website solutions with our Online Code Hosting solution, allowing for one-stop search capabilities. With this integration, the public can instantly access your code, meetings, packets, and agendas in one simple search straight from your municipal website.



EXAMPLES OF MEANINGFUL CIVIC EXPERIENCE INTEGRATIONS

The following are examples of integrations between the CivicPlus Agenda and Meeting Management Select with other CivicPlus solutions and tools. If you have yet to experience all that CivicPlus can provide, please reach out for additional information and a quote.

Municipal Websites Central (Web Central)	• Set-up a workflow to post in Web Central's News Flash once you've published your meeting documents. • Automatically add agenda or minute files to Web Central's Document Center to be displayed on your website after they are published in Select. • Meeting information and dates are automatically integrated to the Web Central's Calendar. • Meeting files are automatically included in the website's search results.
Codification	• Send adopted ordinances to the Codification Legal Team in one click. • Send ordinances straight to your online code portal as "Adopted and Not Yet Codified". • Instantly link your online code to the meeting content produced within Select.
CivicPlus Media	• Share high-definition, on-demand video or live video feeds of your meetings directly from Select and CivicPlus Media, seamlessly integrated with your meeting agendas and equipped with clear bookmarking and navigation.
Integration Hub	• Third-party integrations examples include integrations with Zoom, Webex, and GoToMeetings, and with Laserfiche, Google Drive, Dropbox, and other APIs.



Implementation

Project Timeline

14 – 16 Weeks

While every implementation is unique, the following timeline can provide you with information about the different implementation stages and what you can expect at each stage.

PHASE 1: INITIATE	• Project Kickoff and communication including timeline, deliverables, and an implementation questionnaire to capture details for your configuration
PHASE 2: ANALYZE	• Design Review meeting to review and discuss needs for proposed Agenda, Minutes, and Item/Staff Report designs • Obtain internal approvals on proposed designs and send in final approval
PHASE 3: DESIGN & CONFIGURE	• Configuration of designs • Configuration of up to 10 boards • Configuration of up to 10 meeting types • Configuration of up to 10 approval workflows • Configuration of up to 1 item/staff report
PHASE 4: OPTIMIZE	• Virtual consulting session(s) to review current processes and documents and discuss desired goals, best practices, and configuration options • Configuration is completed and handed off for review, testing, and feedback • Configuration adjustments made per submitted feedback
PHASE 5: EDUCATE	• Live, virtual training sessions are conducted within configured site
PHASE 6: LAUNCH	• First Live Meeting and System Launch • Access to live chat features, Technical Support and introduction to Live Care



Implementation Approach

Implementation & Support Experience Designed for You

The Select Implementation Team has experience and expertise to help administrations of any size transform the entire meeting management process. We know implementation can't be a one size fits all solution and offer flexible packages designed to meet your desired outcomes.

Our Premium Implementation Package is the perfect fit for transforming complex agenda and meeting processes. Have CivicPlus create original designs that meet the specific needs of your Agendas, Minutes, and Item/Staff Reports. A dedicated and knowledgeable Implementation Team will manage your project from end-to-end—consulting and collaborating with your team to build confidence navigating the system, configuring the system to automate your process, and delivering live virtual training to your users.

Beyond implementation, your users will feel empowered by our in-application support tools, a full online help center, as well as phone, email, and live chat support with members of the dedicated, award-winning Technical Support team.

CONSULTING

Up to Two Hours of Virtual Consultation

During this consulting session, your implementation consultant will be reviewing your submitted project questionnaire with your key project staff. The implementation consultant will review your agenda, minutes, and item/staff report designs and discuss the configurations that will be made to ensure your workflows match your current agenda and meeting processes.

DESIGN CONFIGURATIONS

We will configure the following consistent with your branding and content needs:

- One original Agenda Design with both four Section Designs and four Item Designs per Agenda Design
- One original Minutes Design with two Discussion Designs
- One original Item/Staff Report Design with up to 32 fields; eight system defaults, eight text boxes, eight check boxes, and eight date fields

Additional design configurations and approval workflows can be purchased as needed. For no additional cost, Approval Workflows can be created from scratch and Meeting Types can be duplicated and modified—while still making use of existing designs—by administrative users at any time using Help Center resources.

TRAINING

Up to Four Hours of Virtual Training

Your implementation consultant will guide user groups through live, virtual training sessions using your custom configured Agenda and Meeting Management Select solution. We recommend no more than 20 users per session. Individual sessions are either 30 or 60 minutes in duration.



Continuing Services

Technical Support & Services

With technology, unlimited support is crucial. Our live technical support engineers based in North America are ready to answer your staff members' questions and ensure their confidence. CivicPlus' support team is available 8 a.m. – 6 p.m. CST to assist with any questions or concerns regarding technical functionality and usage of Web Central.

CivicPlus Technical Support will provide a toll-free number as well as an online email support system for users to submit technical issues or questions. If the customer support specialist is unable to assist with the question or issue, the three-tier escalation process will begin to report issues to our product engineering team for resolution.

Emergency technical support is available 24/7 for designated, named points-of-contact, with members of CivicPlus' support teams available for urgent requests.

Support at a Glance

- Technical support engineers available 8 a.m. – 6 p.m. (CST) Monday – Friday (excluding holidays)
- Accessible via phone and email
- 4-hour response during normal hours
- 24/7 emergency technical support for named points of contact
- Dedicated customer success manager
- Online self-service help with the CivicPlus Help Center (civicplus.help)



AWARD-WINNING

Over the past six years, CivicPlus Technical Support has been recognized by the globally respected Stevie® Awards for Sales and Customer Service. CivicPlus has been honored with three Gold Stevie® Awards, six Silver Stevie® Awards, and eight Bronze Stevie® Awards in the categories of Front-Line Customer Service Team of the Year – Technology Industries, Customer Service Training or Coaching Program of the Year – Technology Industries, Customer Service Department of the Year – Computer Software – Up to 1,000 Employees and 100 or More Employees, Most Valuable Response by a Customer Service Team (COVID-19), Best Customer Satisfaction Strategy, Remote Customer Service Innovation of the Year, and Achievement in Customer Experience. The Stevie Awards are the world's top honors for customer service, contact center, business development, and sales professionals.

CIVICPLUS HELP CENTER

CivicPlus customers have 24/7 access to our online Help Center where users can review articles, user guides, FAQs, and can get tips on best practices. Our Help Center is continually monitored and updated by our dedicated Knowledge Management Team to ensure we are providing the information and resources you need to optimize your solution. In addition, the Help Center provides our release notes to keep your staff informed of upcoming enhancements and maintenance.



CONTINUING PARTNERSHIP

We won't disappear after your solution is launched. You'll be assigned a dedicated customer success manager who will partner with you by providing information on best practices and how to utilize the tools of your new system to most effectively engage your residents.

MAINTENANCE

CivicPlus is proactive in identifying any potential system issues and often corrects issues before they ever affect our customers' web solutions. Our standard maintenance includes:

- Regular review of site logs, error messages, servers, router activity, and the internet in general
- Full backups performed daily
- Regularly scheduled upgrades including fixes and other enhancements
- Operating system patches
- Testing and development

Hosting & Security

Redundant power sources and internet access ensure consistent and stable connections. We invest over 1.0M annually to ensure we adapt to the ever-changing security landscape while providing maximum availability. CivicPlus' extensive, industry-leading process and procedures for protecting and hosting your site are unparalleled.

CLOUD-HOSTING WITH AZURE

The infrastructure is fully hosted within the Azure Cloud environment using their Infrastructure as a Service (IaaS) model. Using a mix of Azure Virtual Machines and Storage Accounts, all processing and data storage is done within this environment. All users need is a web browser to access and utilize the application. Your system is monitored 24/7/365 with a 99.9% guaranteed up-time (excluding maintenance). Additional details regarding our hosting and security services can be provided upon request.

DISASTER RECOVERY

Agenda and Meeting Management Select utilizes Azure's Site Recovery Services and Geographically Redundant Storage Accounts (GRS) to provide disaster recovery between Azure regions. All data is written to a GRS account, which creates copies of that data in data centers across multiple Azure regions, so access to the data is always available. Site Recovery Services allows us to quickly spin up and failover to clones of our Azure Virtual Machines.



Disclaimer

A successful project begins with a contract that meets the needs of both parties. This proposal is intended as a non-binding document, and the contents hereof may be superseded by an agreement for services. Its purpose is to provide information on a proposed project we believe will meet your needs based on the information available. If awarded the project, CivicPlus reserves the right to negotiate the contractual terms, obligations, covenants, and insurance requirements before a final agreement is reached. Subject to the terms of the final controlling agreement, CivicPlus requires its standard Master Services and Solutions and Service Terms to be incorporated and linked in the final agreement. For reference, the CivicPlus standard Master Services and Solutions and Service Terms can be found online at civicplus.help/hc/en-us/sections/. We look forward to developing a mutually beneficial contract with you.

Optional Enhancements

LIVE MEETING MANAGER

Live Meeting Manager enhances live meetings by integrating the board portal with audience display pages, offering a unified experience with efficient controls. It features automations to engage participants through in-chamber displays, electronic voting with one-click, and real-time updates of the current item. The system allows easy display of speaker details, board member requests, and chairperson controls for managing the meeting. Additionally, it automatically bookmarks video timestamps to agenda items, making it easier for viewers to access specific discussion topics.

CIVICPLUS MEDIA: LIVE STREAMING & ON-DEMAND VIDEO

Increase resident engagement and participation by sharing high-definition live video feeds of your meetings directly from Select and CivicPlus Media. Stream up to three concurrent live proceedings and seamlessly integrate all video content directly into your meeting agendas. Videos feature clear bookmarking and navigation so viewers can quickly find discussions of interest. Viewers can watch videos from any device with no software or application downloads necessary. Integrated closed captioning and translation services are available at an additional cost.

BOARDS & COMMITTEES MODULE

The Boards and Committees module tracks vacancies, applications, and appointments. Interactive dashboards give you quick access to actionable information. Easily manage rosters and generate communications using customized templates. Store system-generated communications and other necessary documentation at the board or individual member level. Track training and other internal requirements.



BOARD APPLICATIONS

The Board Applications solution powered by CivicPlus' Process Automation and Digital Services solution offers a digital platform to streamline the recruitment, vetting, and appointment of local government board members. This solution includes an online portal for residents to apply for board positions, eliminating the need for paper submissions. The Board Applications solution simplifies the recruitment and management of board members by allowing administrators to promote open positions and enabling residents to apply online from any device, securely storing all personal data. It ensures transparent communication with customizable email templates, notifies administrators of new applications, and facilitates digital review and selection by board committees. The solution supports remote collaboration with features for managing meeting schedules, member rosters, and vacancies, and offers reporting, analytics, and advanced search functionality to streamline board operations and inform strategic decisions.

Additionally, the optional addition of the Power Automate Connector integrates with Office 365 products to automate routine tasks, enhancing efficiency.

CUSTOM IDENTITY PROVIDER (IDP) INTEGRATION

CivicPlus offers IdP integration capabilities, which means you'll benefit from easier integration between your CivicPlus solutions and your favorite third-party solutions. Provide single sign-on (SSO) functionality to streamline managing and supporting user credentials and identify management solutions. CivicPlus IdP partners include Microsoft's Entra ID (formerly Azure AD), Microsoft's Active Directory Federation Services (AD FS) versions 3.0, 4.0, and 5.0, and Okta.

LASERFICHE INTEGRATION

With a third-party integration in Integration Hub you can route data to Laserfiche's cloud-hosted solution.

HISTORICAL FILE IMPORT

As part of your implementation project, we will import a specified number of meetings to your new system. Choose an import with or without videos in increments of up to 500, 500-750, or 750+ meetings.

The process includes indexing your imported agendas for keyword searching and retrieval. You and your residents will still have access to this historical information with increased functionality. Historic meeting documents imported into Select by your implementation consultant will be optimized for character recognition to improve complete text search, and accessibility for screen reading assistive devices.

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:
Date:
Expires On:

Statement of Work
Q-87319-1
11/14/2024 9:52 AM
12/31/2024

Client:
City of Marshalltown, IA

Bill To:
MARSHALLTOWN, IOWA

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Megan White		mwhite@civicplus.com		Net 30

Discount(s)

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
1.00	AMM: Year 1 Annual Fee Discount	Year 1 Annual Fee Discount - Q4 Promotion	USD -1,575.00

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
1.00	AMM Select: Pro Premium Implementation	Pro Premium Implementation; Includes config. of up to 10 meeting types, up to 10 boards, 1 approval workflow per meeting type, 4 hrs of training, and 2 hrs of consulting; Includes 1 original agenda, 1 original minutes, and 1 original staff report design	USD 3,900.00

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
1.00	AMM Select: Pro Annual Fee	AMM Select: Pro Annual Fee	USD 6,300.00

List Price - Initial Term Total	USD 10,200.00
Total Investment - Initial Term	USD 8,625.00
Annual Recurring Services (Subject to Uplift)	USD 6,300.00

Initial Term	12 Months
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"), By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Acceptance

The undersigned has read and agrees to the following Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:**Date:****Expires On:**

Statement of Work

Q-88211-1

12/2/2024 2:16 PM

12/31/2024

Client:

City of Marshalltown, IA

Bill To:

MARSHALLTOWN, IOWA

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Megan White		mwhite@civicplus.com		Net 30

Discount(s)

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
1.00	AMM: Year 1 Annual Fee Discount	Year 1 Annual Fee Discount - Q4 Promotion	USD -600.00

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
1.00	AMM Select: Live Meeting Manager Implementation Fee	Live Meeting Manager Implementation	USD 500.00

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
1.00	AMM Select: Live Meeting Manager Annual Fee	AMM Select: Live Meeting Manager Annual Fee	USD 2,400.00

List Price - Initial Term Total	USD 2,900.00
Total Investment - Initial Term	USD 2,300.00
Annual Recurring Services (Subject to Uplift)	USD 2,400.00

Initial Term	12 Months
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

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Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:**Date:****Expires On:**

Statement of Work

Q-87882-1

11/26/2024 2:13 PM

12/31/2024

Client:

City of Marshalltown, IA

Bill To:

MARSHALLTOWN, IOWA

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Megan White		mwhite@civicplus.com		Net 30

Discount(s)

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
1.00	AMM: Year 1 Annual Fee Discount	Year 1 Annual Fee Discount- Q4 Promotion	USD -3,000.00

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
1.00	CivicPlus Media: Implementation Fee	CivicPlus Media: Implementation Fee	USD 1,050.00

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
1.00	CivicPlus Media: Annual Fee	CivicPlus Media Annual Fee: Unlimited storage, unlimited users, up to 3 concurrent streams	USD 6,000.00

List Price - Initial Term Total	USD 7,050.00
Total Investment - Initial Term	USD 4,050.00
Annual Recurring Services (Subject to Uplift)	USD 6,000.00

Initial Term	12 Months
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"), By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Acceptance

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CivicPlus

By (please sign):

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Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)

municode codification

POWERED BY CIVICPLUS

Republication and Self-Publishing Software

City of Marshalltown, IA

PRESENTED BY:

J.R. Riley, Legal Account Executive

Contact

850-696-7012

JRiley@civicplus.com



Self-Publishing Software

Our Self-Publishing Software was created specifically for municipalities who prefer to publish and maintain their code (and other selected publications) online and “in-house”, using your staff in lieu of our team of Legal Editors and Legal Proofreaders to edit and update the code.

Self-Publishing Software puts the maintenance of the code directly into your hands and is equipped with all the tools and technology needed to ensure the successful self-maintenance of your code and other publications.

We Convert Your Code, You Publish

The self-publishing process begins with us converting your recently updated and current code of ordinances into our Self-Publishing software platform. The timeframe for online publication is within 6 to 10 weeks of our receipt of the returned draft code and after its formal adoption.

If desired, our experienced editorial staff is available to provide assistance to bring the code current for online publication, or to assist in updating the online code at any future point in time, both for an additional cost. While some customers may prefer the complete independence our online framework offers, we are always available to assist upon request.

After your material is converted into the software database, we will provide training to enable authorized users to update the online code. This process occurs through our code-to-document proposal method (which generates automatic digital ordinances/resolutions), or by converting a passed document into the online platform.

Your Changes = Instant Ordinances

As you propose changes in your online code, your edits are tracked and redlined, allowing you to generate automatic ordinances or resolutions for legislators. All proposals made to the code are automatically numbered and redlined, enabling your council to clearly see what material has changed, and how those changes will impact your code.

Sign, Seal, and Update by Email Approval

After the automatically generated document is passed by your council, an email is generated to request the approval and authorization of your presiding officer(s) and attester(s). Upon their authorization, your online code can be instantly updated, and the documents may also be digitally signed and sealed.

In addition to self-publishing your code of ordinances, other books or publications can be published and updated within our Self-Publishing platform, such as minutes, policies & procedures, fee schedules, and more.



Self-Publishing Software Features



Complete Edit, Legislative History

Transparency is your and our primary objective. All changes made to your code within the system are fully and automatically documented and recoverable. The Self-Publishing Software service automatically records your legislative history for your residents to see the evolution of your code supported by the actual ordinances which adopted, amended, or repealed your section of the code.



Ordinance Review

While some customers prefer the complete independence our online framework offers, other communities may request assistance from our full-service codification staff. Our experienced staff is available to provide your community with codification services which can include ordinance review and support for an additional charge.



Ordinance / Resolution Drafting Tool

As you propose changes in your online code, your edits are tracked and redlined, allowing you to generate automatic ordinances or resolutions for legislators.



Ordinance / Resolution Creator with Digital Signature & Seal

Upon passage, staff digitally applies roll call votes. Signatures and seals are applied via email approval. Once the attester approves, your code is current and automatically updated.



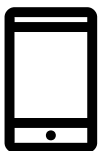
Search & Browse Features

- Cross-reference linking
- Citations in context of legislation
- Shareable link to any title, chapter, article, division, or section
- Search by keyword, and within specific areas of the code



PDF Ordinance / Resolution Storage

Tired of searching for original ordinances? Our Self-Publishing Software allows you to store and search. Data limitations may apply.



Desktop, Mobile Friendly

All our tools use widely accepted web standards and are cross-browser compliant. Your codes are instantly available online as well as on any mobile device once you choose to make them available. We support all modern mobile browsers and make our best effort to comply with WCAG 2.1 Level AA checkpoints for accessibility.





Branding, Theming

Each customer can choose the colors, logos, and fonts that represent their unique identity. No more one-size-fits-all. We will also support your custom domain for the location of your publication. We also include an array of analytics that will show you how your residents use your publications, including commonly accessed resources.



Host Additional Searchable Publications

Some customers use our Self-Publishing Software to provide additional resources to the public. The software platform is designed to publish online any regulation or policy that your community implements. Whether it's your municipal code, personnel policies and procedures, public work standards and technical specification, compilation of resolutions or executive orders, minutes, or other regulations; each of these books can be published through our online framework.



Online Training and Customer Service

We provide support and training to ensure familiarity with all aspects of the software. Municipal staff who receive our custom training and self-publish their own material develop themselves professionally and learn new skills.



Prudent, Cost Effective

Update as little as or much as you need. With SPS, there are no updating limitations or additional expenses. Most municipalities can save up to 25% with Self-Publishing Software! Our annual rates are fixed, not variable. This means your codification expense won't exceed the budget.



Reliable, Cloud Based

Using one of the biggest cloud-based infrastructures in the world, we can pass on our uptime guarantee of 99.9%. Customers can easily upload all supporting documentation and images such the original legislation, ordinances, zoning maps, documents, etc.



Print-friendly

Download online code as a PDF File, enabling print or backup.

Investment Proposal

CivicPlus can appreciate the monetary constraints facing our governments each day. To help ease these concerns and assist with budgeting and planning, our proposed project and pricing is valid for 90 days upon date received.



Republication

- Conversion of codified code through July 8, 2024
- Single column, 10-point font pages
- Includes Land Usage
- Removal of supplement numbers
- Updating of preliminary pages (title page, officials' page, and preface)
- New page numbers
- Standardizing text style for consistency from provided options
- Incorporation of graphics and tabular matter
- One printed copy of the new code with divider tabs (freight invoiced upon shipment)
- Current code can be posted online as a PDF during conversion and republication project

Database Conversion & Software Setup

- Applicable to code following codification services

Software License

- Five individual user licenses
- Three virtual training sessions - up to two hours each
- Automatic Ordinance/Resolution Drafting Tool
- Automatic Code Updates & Legislative History Tool
- PDF Ordinance/Resolution Storage & Automatic PDF Generation for backup/printing (data limits may apply)
- Additional user licenses available (see page 10)

Investment		One-Time
Republication		\$1,000.00
Code Update (if required)		\$0.00
Total One-Time		\$1,000.00
		Renewable
Self-Publishing Software		\$2,250.00
	Additional publications each (optional)	\$500.00
Total Annual Renewable		\$2,250.00



Standard Invoicing

Additional Fees

- Sales tax will be applied, if applicable
- Additional pages outside included XXX single column, 10-point font pages
- Additional publications - **\$500.00/publication/year**

Invoicing

- An initial term shall commence upon contract signing and continue for 12 months
- The initial invoice will be sent within 30 days from time of contract signing
- Annual recurring services shall be invoiced at the start of each one-year renewal term and be subject to a 5% increase beginning in Year 2 of your contract
- Any additional fees incurred during the republication and conversion project ("Conversion") phase will be invoiced separately upon the completion of the Conversion

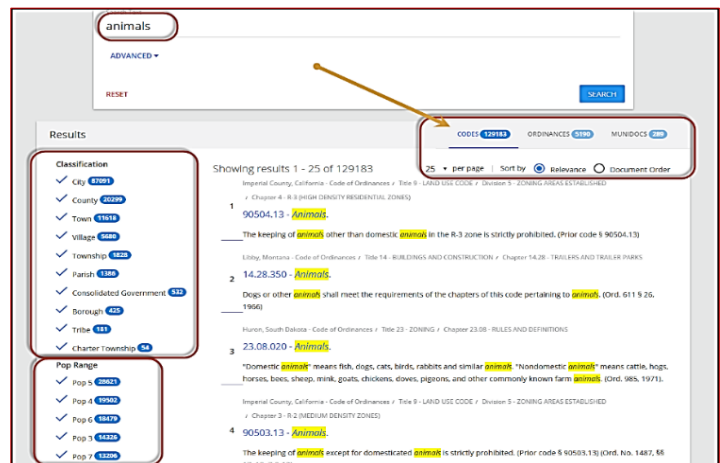
Proposal as Non-Binding Document

A successful project begins with a contract that meets the needs of both parties. This proposal is intended as a non-binding document, and the contents hereof may be superseded by an agreement for services. Its purpose is to provide information on a proposed project we believe will meet your needs based on the information available. If awarded the project, CivicPlus reserves the right to negotiate the contractual terms, obligations, covenants, and insurance requirements before a final agreement is reached. We look forward to developing a mutually beneficial contract.

Additional Solutions & Services

MuniPRO Services – MuniPRO searching allows you to search the over 4,000 codes we host (the entire country, a single state, or individually selected codes of your choosing). MuniPRO searches are ideal for researching local regulations of interest or discovering how other communities are dealing with similar issues. In addition, MuniPRO provides subscribers with the following tools:

- Multiple Code Search – Search all codes within one state, multiple codes within one state, or search all codes in the U.S. hosted by CivicPlus; search results are sorted by relevancy and indicate the source publication, showing excerpts and keyword highlighting.
- MuniPRO Saved Searches – Save frequently used or complex searches for easy retrieval from the MuniPRO Dashboard.
- MuniPRO Notes – Create a note and attach it to any section in any publication; note icons are present



when viewing the section, alerting the user to a previously written note; a global listing of notes can be accessed and managed from the MuniPRO Dashboard.

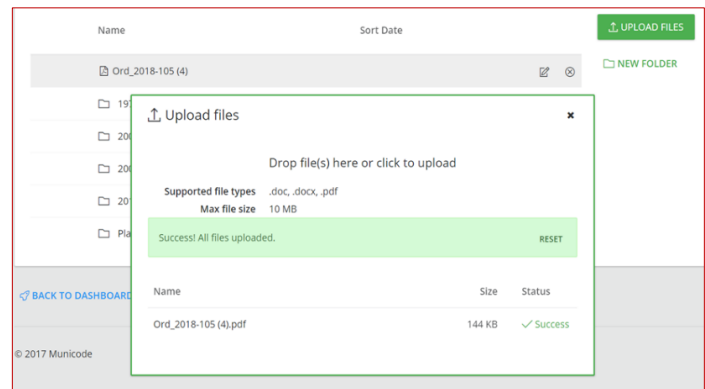
- MuniPRO Drafts – Begin a new ordinance draft to keep track of pending legislation.
 - Draft icons are present when viewing the section, alerting the user to a previously created draft.
 - A global listing of drafts can also be accessed and managed from the MuniPRO Dashboard.

MuniDocs – MuniDocs allows you to upload many types of documents to browse and search alongside your online code and is fully searchable and filterable. After users log in, they are presented with a dashboard that allows them to upload new documents and manage previously uploaded documents. When uploaded, users can pick from a list of predefined document types.

Uploading a document is as simple as dragging and dropping the document from your computer into the upload dialog box on the admin dashboard. Uploaded documents are immediately converted to PDF and indexed for search. Users may upload .rtf, .doc, .docx, and .pdf documents and organize these documents by nested folders.

The public can then browse and search these documents immediately.

Your MuniDocs files can also serve as storage for archived ordinances within MuniDocs. Unlike our online OrdBank feature, these self-loaded archived ordinances will not be linked to the legislation within the online code.



Optional Enhancements

We are confident in the ability of our proposed project to meet your main needs. However, we recommend the following options that could positively impact your experience and goals.

Optional Services & Tools	One-Time	Annual
Self-Publishing Software		
Ordinance Update Services: Update your code by adding any uncodified legislation to the Self-Publishing Software database. Additional ordinances after the initial conversion are subject to an ordinance update fee.	Quote upon receipt of material	N/A
Database Conversion & Software Licenses for Additional Publications such as Minutes, Policies & Procedures, Handbooks, Manuals, Standards, Plans, and more.	Quote for conversion upon receipt of material	\$500



Additional User Licenses: 6-10	N/A	\$125 each
Additional User Licenses: 11-20	N/A	\$100 each
Additional User Licenses: 21+	N/A	\$75 each
Code Update Fee Per Page	\$25.00	N/A
Revision & Formatting, Consultation and/or Training Services (legal services excluded)	\$150/hour	N/A
Additional Solutions		
MuniDocs – Upgraded capabilities to host any other municipal documents in a fully searchable format, including Minutes, Agendas, Resolutions, Budgets, and more for self-loading to the MuniDocs platform	N/A	Up to: 25GB \$375.00 50GB \$685.00 75GB \$970.00 100GB \$1370.00 Over 100GB – quote upon request
MuniPRO Service – Search over 4,000 codes in our full-service codification library, save frequently used or complex searches, create notes to attach to any publication and draft new ordinances	N/A	\$500
Additional MuniPRO licenses	N/A	\$110.00



MARSHALLTOWN

I O W A

Joel Greer, Mayor
Carol Webb, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 | FX 641.754.5717

TO: Mayor Greer and City Council
FROM: Diana Steiner, Finance Director, Carol Webb, City Administrator
DATE: 12/5/2024
RE: ARPA funds to support MPACT program

Strategic Plan:

- ☐ Strategy 1: Expand and improve development in the community.
- ☒ Strategy 2: Enhance Marshalltown's public image.
- ☒ Strategy 3: Continually improve and sustain the City's infrastructure, organization, and services.
- ☒ Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Plan Objective: The City Council has oversight over city services and approves budget requests to fund services. This proposal is submitted to sustain funding for the Marshalltown Police and Community Team (MPACT).

Recommendation: Staff recommends approving up to \$550,000 in ARPA funds and up to \$50,000 of Local Option Sales Tax Council Designated funds (LOST) to continue the MPACT program through December 31, 2026. Note: The current amount budgeted using ARPA funds is \$400,000 and zero from LOST.

Description/Background: At the November 25, 2024 Council meeting, there was a discussion regarding increasing the amount of ARPA funds for the MPACT program and Council wanted to use any unencumbered funds for that purpose (approximately \$218,000), which increases MPACT's ARPA funding from \$400,000 to \$618,000. However, there are requirements with ARPA funds that need to be brought to your attention. For example, all funds need to be obligated by 12/31/24 (contract signed) and payments made by 12/31/26. YSS is currently billing the City @ \$6,500 per bi-weekly payperiod. Based on what ARPA funds have already been spent and projecting out what will be spent, including training and software, the maximum total projected in expenses would be \$601,000.

If there are staff vacancies, then funds would not be utilized by the 12/31/26 deadline. To mitigate returning funds, staff are recommending that Council increase the ARPA funding from \$400,000 to \$550,000. In the event, YSS has minimal vacancies and needs more funding to continue the program to 12/31/26, then \$51,000 of LOST funds could be used. See next page for projection.

CITY COUNCIL

Melisa Fonseca, Barry Kell, Mike Ladehoff,
Mark Mitchell, Greg Nichols, Jeff Schneider, Gary Thompson



60,062.64	FY23 actual - ARPA share
88,309.47	FY24 actual - ARPA share
164,000.00	FY25 est after DCAT
169,000.00	FY26 before DCAT
84,500.00	FY27 6 months
15,000.00	training
20,000.00	software \$20-25K
600,872.11	Funds needed
550,000.00	ARPA Funds
50,872.11	LOST funds

The remaining \$68,000 in ARPA funds could be obligated to another project, such as one of the Linn Creek District Projects that we know will be spent by 12/31/26. The costs must already be incurred or a contract signed by 12/31/24. For example, we have already spent \$116,000 in Engineering costs this fiscal year on the water plaza project., These were paid out of bond funds, but could be changed to be paid from ARPA funds.

CITY COUNCIL

Melisa Fonseca, Barry Kell, Mike Ladehoff,
Mark Mitchell, Greg Nichols, Jeff Schneider, Gary Thompson

