

Public Participation in a City Council Meeting:

The Public Comment portion of the meeting is the time to address the Mayor and City Council on topics not on the agenda. If a member of the public wishes to comment on an item on the agenda, they may do so while that item is being discussed by coming to the microphone and stating your name and address. Comments should be limited to 3 minutes or less and should be addressed to the Mayor and Council as a whole and not individually. Response from elected officials or staff is at the Mayor's discretion.

**CITY OF MARSHALLTOWN COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 WEST STATE STREET
FEBRUARY 10, 2025, 5:30 PM**

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Fonseca, Kell, Ladehoff, Mitchell, Nichols, Schneider, Thompson

D. PUBLIC COMMENT

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole.

The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meeting laws.

E. COUNCIL, ADMINISTRATOR, AND MAYOR COMMENTS

F. CONSENT AGENDA

**1. APPROVE MINUTES 01/20/25 AND 01/27/25 MEETINGS
AND BILL LIST \$1,668,021.76**

Documents:

[2025-01-20_SIGNED Council Minutes.pdf](#)
[2025-01-27_SIGNED Council Minutes.pdf](#)
[2025-02-10_BILL LIST Summary.pdf](#)
[2025-02-10_BILL LIST Detail.pdf](#)

2. APPROVE DECEMBER 2024 FINANCIAL STATEMENTS

Documents:

[December 2024 Financial Statements.pdf](#)

3. RECEIPT OF BUILDING & TRADE PERMIT REPORT - JANUARY 2025

Documents:

[2025-02-10_CONSENT_January 2025 Building Permit Report.pdf](#)

[2025-02-10_CONSENT_January 2025 Trade Permit Report.pdf](#)

4. RESOLUTION 2025-017 TO APPROVE TRANSFERRING OF FUNDS FOR FISCAL YEAR 2025 THROUGH DECEMBER 31, 2024

Documents:

[2025-02-10_2025-017_Resolution Transferring Funds FY 25 thru 12.31.24.pdf](#)

[2025-02-10_2025-017_Memo FY25 Transfer Funds Thru 12.31.24.pdf](#)

5. RESOLUTION 2025-018 APPROVING CITY FEE SCHEDULE

Documents:

[2025-02-10_2025-018_Resolution Approving City Fee Schedule.pdf](#)

[2025-02-10_2025-018_Memo Master Fee Schedule Revision.pdf](#)

[2025-02-10_2025-018_MASTER Fee Schedule.pdf](#)

6. RESOLUTION 2025-019 APPROVING PROFESSIONAL SERVICES AMENDMENT FOR THE EPA BROWNFIELDS COMMUNITY-WIDE ASSESSMENT PROJECT BF97786801, WITH EOCENE (FORMERLY IMPACT7G, INC.), IN THE AMOUNT OF \$15,927.27

Documents:

[2025-02-10_2025-019_Resolution Approving Eocene Brownfield Amendment.pdf](#)

[2025-02-10_2025-019_Memo - Brownfield Eocene Contract Amendment.pdf](#)

[2025-02-10_2025-019_Marshalltown Brownfield Assessment Eocene Contract Amendment.pdf](#)

7. RESOLUTION 2025-020 SETTING PUBLIC HEARING FOR LEASE AGREEMENT WITH CENTRAL IOWA RIVER GUN CLUB OF MARSHALLTOWN, IOWA

Documents:

[2025-02-10_2025-020_Resolution Set PH Iowa River Gun Club Lease 10 years.pdf](#)
[2025-02-10_2025-020_Memo Set PH on Lease Agreement.pdf](#)
[2025-02-10_2025-020_Lease Agreement Central Iowa Gun Club.pdf](#)

8. RESOLUTION 2025-021 DECLARING CERTAIN PROPERTY, BEING ASSETS #2761, #3103, #3112, #3274, #3357, #6225, #6574, AND #6666, SURPLUS PROPERTY AND AUTHORIZING SALE AND DISPOSAL THEREOF FROM THE PUBLIC WORKS AND PARKS & RECREATION DEPARTMENTS

Documents:

[2025-02-10_2025-021_Resolution Declaring Property Surplus.pdf](#)
[2025-02-10_2025-021_Memo_Surplus Items_25 02 24.pdf](#)

9. RESOLUTION 2025-022 AUTHORIZING THE PURCHASE OF A TRAFFIC SIGN VINYL CUTTER AND SIGN SOFTWARE FOR THE PRICE OF \$15,869.75, PLUS SHIPPING, FROM TAPCO FOR USE AT THE STREET DIVISION AND DECLARING ASSET 5261, A 2000 CUTTER HEAD WITH ADAPTER PLATE, SURPLUS FOR DISPOSAL THEREOF

Documents:

[2025-02-10_2025-022_Resolution Approving Purchase of Sign Cutter and Software.pdf](#)
[2025-02-10_2025-022_Memo_Street Sign Cutter and Software Purchase_25 02 06.pdf](#)
[2025-02-10_2025-022_Quotes v2.pdf](#)

10. RESOLUTION 2025-023 ORDERING CONSTRUCTION OF THE EAST MAIN STREET & CENTER STREET RECONSTRUCTION PROJECT #STR22-002, SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND OPINION OF PROBABLE COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS

Documents:

[2025-02-10_2025-023_Resolution Order Construction E Main St and Center St.docx](#)
[2025-02-10_2025-023_STR22002_Memo_STR22002_E Main-Center Recon Order Construction 25 02 06.pdf](#)
[2025-02-10_2025-023_STR22002_E Main St and](#)

[Center St_Notice-Bidders_25 02 06.pdf](#)
[2025-02-10_2025-023_STR22002_E Main St and](#)
[Center St_Notice-Hearing_25 02 06.pdf](#)
[2025-02-10_2025-023_STR22002_E Main St and](#)
[Center St_OPC-Alternates-IFB_25 02 06.pdf](#)
[2025-02-10_2025-023_STR22002_E Main St and](#)
[Center St_OPC-Base-IFB_25 02 06.pdf](#)
[2025-02-10_2025-023_STR22002_E Main St and](#)
[Center St_Plans-Alternates-IFB_25 02 06.pdf](#)
[2025-02-10_2025-023_STR22002_E Main St and](#)
[Center St_Plans-Base-IFB_25 02 06.pdf](#)
[2025-02-10_2025-023_STR22002_E Main St and](#)
[Center St_Project Manual-IFB_25 02 06.pdf](#)

11. RESOLUTION 2025-024 ORDERING CONSTRUCTION OF THE SOUTH CENTER STREET MEDIAN REPLACEMENT PROJECT #STR25-002, SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND OPINION OF PROBABLE COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS

Documents:

[2025-02-10_2025-024_Resolution Order Construction S. Center St Median.pdf](#)
[2025-02-10_2025-024_Memo_STR25002_Center St Median Order Construction.pdf](#)
[2025-02-10_2025-024_STR25002_Center St Median_Joint Notice_25 02 06.pdf](#)
[2025-02-10_2025-024_STR25002_Center St Median_OPC_25 02 06.pdf](#)
[2025-02-10_2025-024_STR25002_Center St Median_Plans_25 02 06.pdf](#)
[2025-02-10_2025-024_STR25002_Center St Median_Project Manual_25 02 06.pdf](#)

12. RESOLUTION 2025-025 ORDERING CONSTRUCTION OF THE WPCP SLUDGE THICKENING IMPROVEMENTS PROJECT #WPC24-001, SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND OPINION OF PROBABLE COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS

Documents:

[2025-02-10_2025-025_Resolution Order Construction WPCP Sludge Thickening Improvements.pdf](#)
[2025-02-10_2025-025_Memo_WPC24001_Sludge Thickening Order Construction.pdf](#)
[2025-02-10_2025-025_WPC24001_Sludge Thickening_NoticeOfHearing_25 02 06.pdf](#)
[2025-02-10_2025-025_WPC24001_Sludge Thickening_NoticeToBidders 25 02 06.pdf](#)

[2025-02-10_2025-025_WPC24001_Sludge Thickening_OPC-IFB_25 02 05.pdf](#)
[2025-02-10_2025-025_WPC24001_Sludge Thickening_Plans-IFB_25 02 05.pdf](#)
[2025-02-10_2025-025_WPC24001_Sludge Thickening_Project Manual-IFB_25 02 06.pdf](#)

G. MOTIONS

1. MOTION TO APPROVE A GARBAGE AND REFUSE LICENSE FOR KNIGHT SANITATION

Documents:

[2025-02-10_MOTION_Memo Knight Sanitation Hauler License Application.pdf.pdf](#)
[2025-02-10_MOTION_Hauler Application_Knight Sanitation.pdf](#)

2. MOTION TO APPROVE DEVICE RETAILER LICENSE

- LOUNGE ON MAIN, 19 W MAIN ST
- EASTSIDE LIQUOR & GROCERY, 1116 E NEVADA ST
- GREENLEAF TOBACCO & VAPE, 50 LAFRENTZ LANE, STE J
- DEPOT LIQUOR & GROCERY, 114 N CENTER ST

Documents:

[2025-02-10_MOTION2_Memo Device Retailer License.pdf](#)

3. MOTION TO APPROVE 5-DAY CLASS C RETAIL ALCOHOL LICENSE WITH OUTDOOR SERVICE FOR MIDNIGHT BALLROOM RODEO AT THE FAIRGROUNDS 4/19/25

With premise update for Central Iowa Fairgrounds during the event.

H. RESOLUTIONS

1. RESOLUTION 2025-026 APPROVING A MINIMUM ASSESSMENT AGREEMENT FOR TIMBER RIDGE SENIOR LP (DBA) CLOCK TOWER SENIOR LP

Documents:

[2025-02-10_2025-026_Resolution Approving Minimum Assessment Agreement_Timber Ridge.pdf](#)
[2025-02-10_2025-026_Memo Minimum Assessment Agreement_Timber Ridge.pdf](#)
[2025-02-10_2025-026_Minimum Assessment Agreement_Timber Ridge Senior LP.pdf](#)

2. RESOLUTION 2025-027 APPROVING A MINIMUM ASSESSMENT AGREEMENT FOR AUST INCORPORATED (MARSHALLTOWN SELF-STORAGE)

Documents:

[2025-02-10_2025-027_Resolution Approving Minimum Assessment Agreement_Aust Incorporated.pdf](#)
[2025-02-10_2025-027_Memo Minimum Assessment Agreement_Aust Incorporated.pdf](#)
[2025-02-10_2025-027_Minimum Assessment Agreement_Aust Incorporated \(003\)-v2.pdf](#)

3. PUBLIC HEARING AND RESOLUTION 2025-028 APPROVING A PURCHASE AGREEMENT AND PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE OF REAL PROPERTY FROM THE CITY OF MARSHALLTOWN, IOWA TO MELINDA DIANE UITERMARKT

Documents:

[2025-02-10_2025-028_Resolution Approving Purchase Agreement and Conveyance 14 W Main St.pdf](#)
[2025-02-10_2025-028_Memo PH for Sale of Real Property to Stepping Stones.pdf](#)
[2025-02-10_2025-028_Purchase Agreement - 14 W. Main \(SCL 1.20.25\).pdf](#)

I. ORDINANCES

1. PUBLIC HEARING AND ORDINANCE 15098 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, CHAPTER 156: ZONING, GROUND-MOUNTED SOLAR ARRAYS

1ST READING

Documents:

[2025-02-10_ORD 15098_Memo Zoning Text Amendment.pdf](#)
[2025-02-10_ORD 15098_Zoning Text Amendment Ground Solar Arrays.pdf](#)

1.1. MOTION TO WAIVE THE 2ND AND 3RD READING OF ORDINANCE 15098 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, CHAPTER 156: ZONING, GROUND-MOUNTED SOLAR ARRAYS

J. DISCUSSION

1. PROPOSED PROPERTY TAX LEVY - 1ST DRAFT

Documents:

[Memo on proposed property tax rate for FY26.pdf](#)
[Draft 1 FY26 Certification of Property Taxes.pdf](#)
[Draft 1 FY26 Notice of Public Hearing for Proposed Property Tax Levy.pdf](#)

2. SPECIAL REVENUE FUNDS RELATED TO TAX LEVIES

Documents:

[Memo on special revenue funds related to property tax levies for FY26 budget.pdf](#)
[Budget Comparison Report for Funds 112 and 117.pdf](#)

3. DEBT SERVICE FUND AND LONG-TERM DEBT SCHEDULE

Documents:

[Memo on debt service for FY26 budget.pdf](#)
[Debt schedule.pdf](#)
[Budget Comparison Report for Fund 200.pdf](#)
[LOST detail for FY25 updated Feb 3 2025.pdf](#)

4. TRANSIT TAX LEVY

Documents:

[2025-02-10_DISCUSSION4_Memo_Transit Levy FY26 Discussion_25 02 10.pdf](#)

5. CAPITAL IMPROVEMENT PLAN - 2ND DRAFT

Documents:

[DISCUSSION_Memo CIP Draft 2 FY2025-2029.pdf](#)
[Draft 2_Capital Improvement Plan Projects by funding source.pdf](#)

K. ADJOURNMENT

MISSION STATEMENT

**The City of Marshalltown collaborates to provide
a welcoming, safe, vibrant, and growing
community.**

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news at www.marshalltown-ia.gov.



**MARSHALLTOWN
MORE THAN EVER**

