

Public Participation in a City Council Meeting:

The Public Comment portion of the meeting is the time to address the Mayor and City Council on topics not on the agenda. If a member of the public wishes to comment on an item on the agenda, they may do so while that item is being discussed by coming to the microphone and stating your name and address. Comments should be limited to 3 minutes or less and should be addressed to the Mayor and Council as a whole and not individually. Response from elected officials or staff is at the Mayor's discretion.

**CITY OF MARSHALLTOWN COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 WEST STATE STREET
MARCH 24, 2025, 5:30 PM**

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Fonseca, Kell, Ladehoff, Mitchell, Nichols, Schneider, Thompson

D. PUBLIC COMMENT

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole.

The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meeting laws.

E. COUNCIL, ADMINISTRATOR, AND MAYOR COMMENTS

F. CONSENT AGENDA

**1. APPROVE MINUTES 03/10/25 MEETING AND BILL LIST
\$1,701,543.08**

Documents:

[2025-03-10_SIGNED Council Minutes.pdf](#)
[2025-03-24_BILL LIST_Detail.pdf](#)
[2025-03-24_BILL LIST_Summary.pdf](#)

2. APPROVE ALCOHOL LICENSE RENEWALS

- MARSHALLTOWN SPEEDWAY, 1308 E OLIVE ST, WITH OUTDOOR SERVICE
- BREWSTERS INC MSA, 901 S 6TH ST, WITH OUTDOOR SERVICE
- ZAMORA FRESH MARKET, 4 E MAIN ST
- HY-VEE FOOD & DRUGSTORE, 802 S CENTER ST
- HY-VEE PARTY ROOM, 802 S CENTER ST
- SMOKIN' G'S, 25 W MAIN ST
- LA CARRETA, 308 IOWA AVE E, WITH OUTDOOR SERVICE
- ADELINA'S GRILL, 101 N CENTER ST, WITH OUTDOOR SERVICE
- THE SPOT, 217 1/2 N 13TH ST

3. APPROVE CIVIL SERVICE COMMISSION PROMOTIONAL LIST-POLICE LIEUTENANT

Documents:

[2025-03-24_CONSENT_Civil Service New Hire List-Police Lieutenant.pdf](#)

4. APPROVE FEBRUARY 2025 FINANCIAL STATEMENTS

Documents:

[February 2025 Financial Statements.pdf](#)

5. REAPPOINT DEBORAH EWOLDT TO THE SOLID WASTE COMMISSION, TERM 04/27/25-04/27/30

6. REAPPOINT LEON LAMER TO THE SOLID WASTE COMMISSION, TERM 04/27/25-04/27/30

7. REAPPOINT DEIRDRE GRUENDLER TO THE PLAN & ZONING COMMISSION, TERM 4/1/25-3/31/30

8. REAPPOINT STEPHEN VALBRACHT TO THE PLAN & ZONING COMMISSION, TERM 4/1/25-3/31/30

9. RESOLUTION 2025-046 AMENDING THE CITY OF MARSHALLTOWN COUNCIL MANUAL

Documents:

[2025-03-24_2025-046_Resolution Amending Council Manual.pdf](#)
[2025-03-24 2025-046 Memo Updates to Council](#)

Manual 03.2025.pdf
2025-03-24_2025-046_City Council
Manual_MARKUP.pdf
2025-03-24_2025-046_City Council Manual_FINAL.pdf

10. RESOLUTION 2025-047 SETTING PUBLIC HEARING FOR AN AMENDMENT TO CHAPTER 156 ZONING

Documents:

2025-03-24_2025-047_Resolution Setting Public Hearing Date And Time To Consider Ordinance 15099.pdf
2025-03-24_2025-047_City Council Memo_Ordinance 15099 Set Public Hearing Date.pdf

11. RESOLUTION 2025-048 TO CERTIFY THE SCHEDULE OF SPECIAL ASSESSMENTS AGAINST PROPERTIES WITH UNPAID FEES FOR COLLECTION WITH PROPERTY TAXES

Documents:

2025-03-24_2025-048_Resolution to Certify Special Assessment Schedule.pdf
2025-03-24_2025-048_Memo Certify Special Assessments.pdf
2025-03-24_2025-048_Special Assessment Schedule.pdf

12. RESOLUTION 2025-049 AUTHORIZING THE PURCHASE OF A SNOW BLADE/PUSHER FOR THE PRICE OF \$6,349.00, FROM BDS EQUIPMENT, FOR USE AT THE STREET DIVISION

Documents:

2025-03-24_2025-049_Resolution Approving Purchase of Snow Pusher.pdf
2025-03-24_2025-049_Memo_Street Snow Blade Pusher Purchase_25 03 24.pdf
2025-03-24_2025-049_Snow Blade Pusher quotes.pdf

13. RESOLUTION 2025-050 ORDERING CONSTRUCTION OF THE 2025 PCC PATCH REPAIR PROJECT #STR23-002, SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND OPINION OF PROBABLE COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS

Documents:

2025-03-24_2025-050_Resolution Order Construction PCC Patch Project.pdf
2025-03-24 2025-050 Memo STR23002 PCC

Patch_Order_Construction.pdf
2025-03-24_2025-050_STR23002_2025 PCC Street
Patch Repair Plans.pdf
2025-03-24_2025-050_STR23002_PCC Patch_Joint
Notice.pdf
2025-03-24_2025-050_STR23002_PCC Patch_OPC.pdf
2025-03-24_2025-050_STR23002_PCC Patch_Project
Manual.pdf

**14. RESOLUTION 2025-051 TERMINATING THE
DEVELOPMENT AGREEMENT BETWEEN THE CITY OF
MARSHALLTOWN AND GLENWOOD PARK, L.C.**

Documents:

2025-03-24_2025-051_Resolution Terminating Dev
Agreement Glenwood Park LC.pdf
2025-03-24_2025-051_Memo-Terminate 2001
Development Agreement-Glenwood Park LC.pdf
2025-03-24_2025-051_Termination of Development
Agreement - Glenwood Park LC (DDH) 02.25.2025
(SCL 3.18.25).pdf

G. RESOLUTIONS

**1. RESOLUTION 2025-052 SETTING PUBLIC HEARING FOR
THE 5-YEAR CAPITAL IMPROVEMENT PLAN FOR FISCAL
YEARS ENDING JUNE 30, 2025-2029**

Documents:

Resolution to Set Public Hearing for CIP FY2025-
2029.pdf
Memo Set PH CIP.pdf
CIP Summary by Department.pdf
Capital Project Details.pdf
project_by_funding_source_and_Department all
03.20.25.pdf
Projected Fund Balance Report.FY24-26.pdf

**2. RESOLUTION 2025-053 DECLARING THE 2022 FORD
E450 WITH DRY VAN BOX, ASSET #7343, SURPLUS
PROPERTY AND AUTHORIZING SALE AND DISPOSAL
THEREOF FROM THE MARSHALLTOWN PUBLIC LIBRARY**

Documents:

2025-03-24_2025-053_Resolution Declaring MOBI
Surplus Property.pdf
2025-03-24_2025-053_Memo MOBI Surplus Request
02.24.25.pdf
2025-03-24_2025-053_Memo Library Mobile Outreach
Vehicle Info 03.10.25.pdf

3. RESOLUTION 2025-054 AWARDING CONTRACT FOR THE 2025 RESIDENTIAL DEMOLITION PROJECT IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF \$135,450.00 TO LANSING BROTHERS CONSTRUCTION COMPANY, INC.

Documents:

[2025-03-24_2025-054_Resolution Accepting Bid 2025 Residential Demolition Project.pdf](#)
[2025-03-24_2025-054_Council Memo - 2025 Residential Demolition Project Award.pdf](#)
[2025-03-24_2025-054_Bid Tab Sheet for D and D Properties.pdf](#)
[2025-03-24_2025-054_Agreement for Services 2025 Residential Demolition Bid.pdf](#)

4. RESOLUTION 2025-055 APPROVING TERMINATION OF DEVELOPMENT AGREEMENTS, RELEASE OF PROMISSORY NOTES, MORTGAGES, AND UCC FINANCING STATEMENTS, RELATED TO AGREEMENTS BETWEEN THE CITY OF MARSHALLTOWN AND HUEGERICH CONSTRUCTION COMPANY AND HUEGERICH HOLDINGS SERIES 2 LLC

Documents:

[2025-03-24_2025-055_Resolution Approving Development Agreement Terminations \(Huegerich\).pdf](#)
[2025-03-24_2025-055_Memo Huegerich DA terminations.pdf](#)
[2025-03-24_2025-055_Termination of D.A. \(Release P. Note Mortgage and UCC\) \(106 4th Ave.\).pdf](#)
[2025-03-24_2025-055_Termination of D.A. \(Release P. Note Mortgage and UCC\) \(601 E. South St.\).pdf](#)
[2025-03-24_2025-055_Release of Real Estate Mortgage 03-20-2025 \(Release of 2023-00005030\) \(601 E. South\).pdf](#)
[2025-03-24_2025-055_Release of Real Estate Mortgage 03-20-2025 \(Release of 2023-00005031\) \(106 N. 4th\).pdf](#)

H. DISCUSSION

1. DISCUSSION - MARSHALLTOWN FOOTBALL LEAGUE WATER BILLING

Documents:

[2025-03-24_DISCUSSION1_Council Memo MFL Water Billing.pdf](#)
[2025-03-24_DISCUSSION1_Leter to Council MFL.pdf](#)

2. DISCUSSION - PROPERTY MAINTENANCE CODE ENFORCEMENT

Documents:

[2025-03-24_City Council Memo_ 2025 Property Maintenance Code Enforcement.pdf](#)

3. DISCUSSION - ENTERPRISE FUNDS FY25 AMENDED AND FY26 BUDGETS

Documents:

[Memo Discussion of Enterprise Funds for FY25 Amend and FY26 Budget.pdf](#)
[Budget Comparison Report for Enterprise Funds.pdf](#)

4. DISCUSSION - CAPITAL FUNDS FOR FY25 AMENDED AND FY26 BUDGETS

Documents:

[Memo Discussion of Capital Funds for FY25 Amend and FY26 Budget.pdf](#)
[Budget Comparison Report for Capital Funds.pdf](#)

I. ADJOURNMENT

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news at www.marshalltown-ia.gov.



**MARSHALLTOWN
MORE THAN EVER**