



**MARSHALLTOWN
MORE THAN EVER**

**CITY OF MARSHALLTOWN CITY COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 WEST STATE STREET
MAY 27, 2025, 5:30 PM**

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Fonseca, Kell, Ladehoff, Mitchell, Nichols, Schneider, Thompson

D. PUBLIC COMMENT

Members of the public may make comments on any item that was not on the agenda during this time. The speaker shall approach the microphone and state their name and address. Comments shall be limited to three (3) minutes unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and the Council as a whole.

The Mayor and Council may provide a response to a public comment, but shall not engage in discussion or debate on items raised by members of the public. No action may be taken on items raised in public comments to comply with open meeting laws.

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS

F. CONSENT AGENDA

1. Approve Minutes 05/12/25 Meeting and Bill List \$10,404,219.98
2. Approve April 2025 Financial Statements
3. Approve Civil Service New Hire Lists for Deputy Fire Chief and Firefighter
4. Appoint Heidi Hogan to the Board of Adjustment, term 5/28/25-3/31/29 (Replacing Adrian Sanchez who resigned 4/17/25)
5. Reappoint Chris Bennett to the Civil Service Commission, term 6/14/25-6/14/29
6. Appoint Lea Husak to the Library Board of Trustees, term 7/1/25-

6/30/31 (Replacing Maureen Lyons, who is retiring at the end of the term 6/30/25)

7. Reappoint Sandy Bennett to the Library Board of Trustees, term 7/1/25-6/30/31
8. Approve Alcohol License Renewals for Casey's #1441 at 1402 S 12th Ave; Midnight Garden at 1501 S 17th Ave with outdoor service; Walgreen's at 5 E Anson St; Central Iowa Fair at 1308 E Olive St with outdoor service; Midnight Ballroom at 1700 S Center St, Ste A; El Portal at 1716 S Center St with outdoor service, Zeno's at 109 E Main St
9. Approve Retail Tobacco Renewal Applications - Hy-Vee Fast & Fresh at 808 S Center St; Hy-Vee Food Store at 802 S Center St; Food & Gas Mart at 613 N 3rd Ave; Jiffy #922 at 111 S 3rd Ave; Git-N-Go Convenience Store #34 at 3302 S Center St; Git-N-Go Convenience Store #35 at 902 W Lincoln Way; Walgreens #03196 at 5 E Anson St; Greenleaf Tobacco & Vape at 50 Lafrentz Lane, Ste J
10. Approve Device Retailer Renewal for Greenleaf Tobacco & Vape at 50 Lafrentz Lane, St J
11. Resolution Authorizing the Use of Council-Designated Local Option Sales Tax for City Hall Security Improvements
12. Resolution Allowing Open Containers on Public Ways for the Elks Lodge #312 130th Anniversary Public Event on July 12, 2025
13. Resolution Declaring Certain Property Surplus Property and Authorizing the Disposal or Sale Thereof from the Police Department
14. Resolution Declaring Certain Property, Being Asset #7117, Surplus Property and Authorizing Sale and Disposal thereof from the Parking Enforcement Division of the Housing & Community Development Department
15. Resolution Approving a Contract between the City of Marshalltown and Granicus for Community Development and Business Licensing Software and Implementation
16. Resolution Approving Contract Change Order #1 for the 6th St Trail, Project #TRL18002, a Decrease of \$10,778
17. Resolution Approving Contract Change Order #2 for the Water Plaza Project #PRK22004, an Increase of \$945
18. Resolution Approving Contract Change Order #2 for the East Main Street and Center Street Reconstruction Project, #STR22002, an Increase of \$12,880

19. Resolution Approving Contract Change Order #3 for the East Main Street and Center Street Reconstruction Project, #STR22002, an Increase of \$8,048.05
20. Resolution Approving Contract Change Order #6 for the Riverview Park Phase 1 Project, #PRK23001, an Increase of \$8,847.50
21. Resolution Memorializing the Relationship between the City of Marshalltown and the Fisher Governor Foundation for purposes of financial support for the Linn Creek District Projects
22. Resolution Approving a Professional Services Agreement for \$39,900 with HR Green, Inc for the WPC SBR Optimization and Improvements Study, #WPC25001
23. Resolution Approving a Professional Services Agreement for \$36,200 with HR Green, Inc for the WPC Industrial Pretreatment Conveyance Flow Equalization Study, #WPC25002
24. Resolution Setting Public Hearing for an Amendment to Chapter 156 Zoning - Self-Service Storage - Mini-Warehouse
25. Resolution Setting a Public Hearing for an Official Zoning Map Amendment for 915, 917, and 919 S Center Street
26. Resolution Setting a Public Hearing for an Official Zoning Map Amendment for 706 E Linn Street East to S 8th Avenue, 715 Noble Street, 710-716 Noble Street, and 713-715 E Main Street
27. Resolution Setting a Public Hearing for an Amendment to Chapter 156, Zoning - Residential Building Materials, Accessory Dwelling Units, and Board of Adjustment Powers and Procedures
28. Resolution Authorizing an Agreement with Eide Bailly LLP to Extend Audit Services for the City of Marshalltown for the Fiscal Year Ending June 30, 2025

G. MOTIONS

1. Motion to approve a temporary outdoor service amendment for The 918 at 918 N 4th Ave for the Blessing of the Bikes on June 7, 2025
2. Motion to Reconsider the 8-month Class C Retail Alcohol License for Ay Caramba Burrito Shop, 1803 S Center St from the May 12, 2025 agenda.
 - a. Motion to approve an 8-month Class C Retail Alcohol License for Ay Caramba Burrito Shop, 1803 S Center St

H. RESOLUTIONS

1. Resolution Approving a Comprehensive Plan Amendment for 706 E Linn St East to S 8th Avenue, 715 Noble St, 710-716 Noble St, and 713-715 E Main St
2. Resolution Approving a Comprehensive Plan Amendment for 915, 917, and 919 S Center Street
3. Resolution Approving the Appointment of Kelsie Stafford as Park & Recreation Director for the City of Marshalltown

I. ORDINANCES

1. Ordinance 15100 to Amend the Official Zoning Map for Lots 166, 167, 168, 169, 170, 171, 172, 173, 174, and 175 in Melrose Park Addition to the Town of Marshall, Marshall County, Iowa from Medium Density Residential Zoning District to General Industrial Zoning District - 3rd Reading
2. Ordinance 15101 to Amend the Official Zoning Map for 915, 917, and 919 S Center Street from Medium Density Residential Zoning District to Mixed-Use Zoning District - 1st Reading
3. Ordinance 15102 to Amend the Official Zoning Map for Lots 1, 2, 13,14, 15, and 16, Block 1, Woods Addition to Marshall, Marshall County, Iowa and Lots 1, 2, 3, 4, and 5, Block 2, Woods Addition to Marshall, Marshall County, Iowa and Lots 11, 12, 13, 14, 15, 16, Block 3, Woods Addition to Marshall, Marshall County, Iowa from Medium Density Residential Zoning District to General Industrial Zoning District - 1st Reading
4. Ordinance 15103 to Amend the Code of Ordinances, City of Marshalltown, Iowa, Chapter 156: Zoning, Self-Service Storage - Mini-Warehouse - 1st Reading
5. Ordinance 15104 to Amend the Code of Ordinances, City of Marshalltown, Iowa, Chapter 156: Zoning, Accessory Dwelling Units, Board of Adjustment Procedures, and Residential Building Materials - 1st Reading
6. Ordinance 15105 to Amend the Code of Ordinances, City of Marshalltown, Iowa, Chapter 130 Offenses Against Peace and Safety, Section 130.018 Fireworks - 1st Reading
7. Ordinance 15106 to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending Chapter 52: Sewers and Sewage Disposal by Amending Section 52.029 User Charge System - 1st Reading
8. Ordinance 15107 to Amend the Code of Ordinances, City of Marshalltown, Iowa by Amending Chapter 53: Storm Water by

J. DISCUSSION

1. Request for Council-designated Local Option Sales Tax for a Youth and Adult Recreational Sports Master Plan
2. Lease Agreement Policy
3. Human Resources Policy Amendments
4. Neighborhood Improvement Request for Proposals Responses
5. Union Pacific Railroad Financial Incentive - 2nd Street At-Grade Crossing Closure

K. ADJOURNMENT

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news at www.marshalltown-ia.gov.