

**Marshalltown Public Library
Board of Trustees
April 26, 2016**

PRESENT: Maureen Lyons, Allan Thoreson, Chris Thiessen, Judy Lindholm, Leah Mattox, Sarah Rosenblum, Sandy Gowdy **Absent:** Megan Bell, Ronnie Manis

President Maureen Lyons called the meeting to order at 4:30pm.

New board member, Judy Lindholm, was welcomed as the new rural member of the board. She replaces Barbara Burt, who was the first rural member to serve on the board and who served two terms on the Library Board.

MARCH 22, 2016 MINUTES: The minutes of the March 22 meeting were unanimously approved as written.

OPERATING BILLS: It was moved and seconded (Thoreson/Thiessen) to approve the bills. The motion was unanimously approved. Sarah mentioned that the budget is tight and she has been working with finance to move some funds. This past year many large costs have been absorbed into the budget, that were previously in capital expenses. Before the end of the fiscal year, we may have to ask the City Council to move some funds from reserves.

OLD BUSINESS:

--*Thanks to Chris Thiessen* for disposing of and recycling a large number of old computers.

NEW BUSINESS:

--*Welcome again to new board member, Judy Lindholm.*

--It was moved and seconded (Thiessen/Mattox) to appoint Megan Bell as vice president to fill the unexpired term of Barbara Burt. The motion was unanimously approved. New officers will be elected in July. Maureen Lyons stated that she will be surrendering the president's gavel at that time. Megan Bell will need to be re-nominated as vice president for that election.

DIRECTOR'S REPORT:

--*Sarah thanked Chris* for recycling the old computers.

--*Sarah and Katie Fink* attended the Public Libraries conference held earlier in April in Denver.

--*The fire department was called* to investigate a burning smell—a burnt out halogen light was the source of the problem.

--*There have been some discipline issues* lately involving both youth and adults. It's spring!!

--*The Friends of the Library* have been approached to host a trivia night in conjunction with the adult summer reading program, "Exercise Your Mind." The FOL discussed serving alcohol at the event..supposedly attracting a younger crowd to the event and to the library. Library board members mentioned things to consider would be insurance coverage and minors being served. If a one-time dispensation was granted for this event, would other groups ask for the same privilege? It was stated that the alcohol policy would ONLY be available for library or Friends of the Library events. If approved by both boards, the Friends would sponsor, plan and attend the event. Sarah will talk to the FOL at their May meeting and will report back to this board in May.

--*Sunday Hours:* The library will begin being open on Sundays on September 11, the first Sunday after Labor Day. Possible hours are either 1:00-4:00pm or 2:00-5:00pm. The board also was asked to consider being open on Saturdays from 9:00-4:00 instead of 9:00am-5:00pm. It was moved and seconded (Mattox/Thiessen) that beginning after Labor Day, the library will be open on Saturdays from 9:00am-4:00pm and on Sundays from 1:00-4:00pm. The motion was unanimously passed. Promotional ideas were presented that will get the word out about the extended hours as well as fall programs and new books. Total operating hours will be increased by two hours plus one day.

--*Program Risers:* Allan Thoreson commented on the recent music program at the library and that it is difficult for audience members to see the performer if he/she sits on a chair in front of the audience. Risers have been rented for some previous events, but we will look into purchasing a riser for the library.

The next meeting will be Tuesday, May 24.

The meeting was adjourned at 5:20pm.