1. Agenda

    Documents:

        AGENDA.PDF

2. Supporting Meeting Documents

    Documents:

        BILL LIST - REVISED.PDF
        BILL LIST.PDF
        MINUTES.PDF
        PACKET.PDF

COUNCIL AGENDA

CITY HALL COUNCIL CHAMBERS, 10 W STATE STREET

JANUARY 11, 2016, at 5:30 PM

NOTICE TO PUBLIC: The Mayor and City Council welcome comment from the public during discussion. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks in order that others may be given the opportunity to speak.

CALL TO ORDER: Mayor James L. Lowrance

PLEDGE OF ALLEGIANCE:

ROLL CALL: Gowdy, Greer, Hoop, Lamer, Martin, Schubert, Wirin.

MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS:

APPROVAL OF AGENDA:

CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.

1. Approve Council meeting Minutes of December 28, 2015.
2. Approve Bill List in the amount of ~~$ 598,295.41~~. $1,073,632.02
3. Renewal Liquor licenses: Dollar General Store #2019 and Dollar General Store #4206.

(end of consent agenda items)

REPORT:

4. Prochaska - Police and Fire building progress update
5. MCBD District Expansion
6. Kenn Vinson, Alliant project update
7. Council Goals for 2016-2017
8. FY17 Budget
   a) Taxable valuations
   b) Library levy
   c) Long-term debt schedule

MOTIONS:

9. October 2015 Financial Report

RESOLUTIONS:

10. Resolution 2016-001 Accepting Bid and Authorizing the Award of Contract for the Ingledue Storm Sewer Project 29108009, with Vieth Construction Corp, in the amount of $1,138,881.00
11. Resolution 2016-002 Approving Contract and Approving Bond for the Ingledue Storm Sewer Project 29108009, with Vieth Construction Corp, in the amount of $1,138,881.00.
12. Resolution 2016-003 Accepting Bid and Authorizing the Award of Contract for the SE South Street Extension 66013008, with Con-Struct Inc., in the amount of $663,261.00
13. Resolution 2016-004 Approving Contract and Approving Bond for the SE South Street Extension 66013008, with Con-Struct Inc., in the amount of $663,261.00

Visit www.ci.marshalltown.ia.us

Please refer to the previous Council packet for attachments not included with this agenda packet. Complete agenda packets are available for inspection for the public at the City Clerk's Office, the Marshalltown Public Library and the city's website.

Marshalltown All-America City 2012

14. Resolution 2016-005 Approving Street Division Equipment Purchase with Elliot Equipment Co., for a 2015 Street Sweeper in the amount of $160,720.00

ORDINANCES:

15. Ordinance 14944 Amending the City Code, adding Section 28.28.1, "Sanitary Sewer Connections to Properties outside the City Limits of Marshalltown," third reading.
16. Ordinance 14945 Amending Sanitary Sewer Rates, first reading.

DISCUSSION:

17. Fire department permit fees
18. Naming policy for city properties
19. Update on Transit Joint Participation Agreement Funding
20. 2016 Street Repair Program

PUBLIC COMMENTS:

ADJOURNMENT:

COUNCIL DATE: January 11, 2016

VISA	$0.00	VISA
ACH'S	$321,529.53	ACH'S
CHECKS	$276,765.88	CHECKS
PAYROLL#26	$475,336.61	PERIODS ENDING
$1,073,632.02	~~**$1,758,432.57**~~	TOTAL FOR COUNCIL

278690.5240.510	ABBAS PROPERTIES LLC	RENT ASSIST
278690.5240.510	ABC RENTALS	RENT ASSIST
278690.5240.510	ABC RENTALS	RENT ASSIST
101820.5600.000	ADLAND ENGRAVING CO INC	SERVICE PLAQUE
230110.5600.000	ADLAND ENGRAVING CO INC	SERVICE PLAQUE
101420.5600.010	ADLAND ENGRAVING CO INC	VOLLEYBALL PLAQUE
101850.5230.000	ADP, LLC	WORKFORCE
101860.5231.820	AHLERS & COONEY,PC	LEGAL FEES
206710.5600.000	AIRGAS USA, LLC	ACETYLENE
101880.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
101880.5480.020	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
206120.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
206120.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
101480.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
101480.5480.020	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
206120.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
206160.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
206160.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
206160.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
206160.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
206120.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
206160.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
206160.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
206160.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
101770.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
206120.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
101410.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
101410.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
206160.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
206160.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
281690.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC

281690.5480.020	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
101440.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
101440.5480.020	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
206120.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
206120.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
206120.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
206160.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
206160.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
233410.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
520590.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
206120.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
206120.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
101410.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
206160.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
206120.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
101410.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
101410.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
206120.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC
278690.5240.570	AMELIA WOOD	ASSISTANCE
278690.5240.510	AMES RENTAL PROPERTIES COOP	RENT ASSIST
278690.5240.510	ANDY CHOATE	RENT ASSIST
101240.5331.500	ANIMAL RESCUE LEAGUE	MONTH PAYMENT
278690.5240.510	ARLINGTON INVESTMENTS	RENT ASSIST
278690.5240.510	ARLINGTON INVESTMENTS	RENT ASSIST
278690.5240.510	ARLINGTON INVESTMENTS	RENT ASSIST
278690.5240.510	ARLINGTON INVESTMENTS	RENT ASSIST
278690.5240.510	ARLINGTON INVESTMENTS	RENT ASSIST
278690.5240.510	ARLINGTON INVESTMENTS	RENT ASSIST
278690.5240.510	ARLINGTON INVESTMENTS	RENT ASSIST
278690.5240.510	ARLINGTON INVESTMENTS	RENT ASSIST
550780.5570.000	ARNOLD MOTOR SUPPLY	1PR XLG GLOVES
206710.5570.000	ARNOLD MOTOR SUPPLY	AUTO V-BELT
206710.5570.000	ARNOLD MOTOR SUPPLY	CORE RETURN
206710.5570.000	ARNOLD MOTOR SUPPLY	DISC MOWER
206710.5570.000	ARNOLD MOTOR SUPPLY	OP SUPPLIES
206710.5600.000	ARNOLD MOTOR SUPPLY	OP SUPPLIES
206710.5600.000	ARNOLD MOTOR SUPPLY	OP SUPPLIES
101110.5600.000	ARROWHEAD SCIENTIFIC	INK PADS
206710.5340.010	AUS DES MOINES MC LOCKBOX	FLOOR MAT SERVICED
999.1125.000	AVESIS THIRD PARTY ADMIN	VISION PLAN
999.1131.000	AXA EQUITABLE	INSURANCE
278690.5240.510	BARBARA BROWN	RENT ASSIST
278690.5240.510	BARTT WEICHERS	RENT ASSIST
101110.5600.000	BDH INFORMATION TECHNOLOGY INC	4MICROSOFT LICENSES

101110.5340.150	BDH INFORMATION TECHNOLOGY INC	DECEMBER FEES
101310.5340.150	BDH INFORMATION TECHNOLOGY INC	DECEMBER FEES
101891.5340.150	BDH INFORMATION TECHNOLOGY INC	DECEMBER FEES
101891.5340.150	BDH INFORMATION TECHNOLOGY INC	DECEMBER FEES
681110.5230.000	BERNIE LOWE & ASSOCIATES, INC	411 MED CLAIMS
681110.5339.000	BERNIE LOWE & ASSOCIATES, INC	411 MED CLAIMS
801110.5114.000	BETTY GOODING	PENSION PAYMENT
278690.5240.510	BILLY ARMSTRONG	RENT ASSIST
278690.5240.510	BLUFFWOOD PARTNERS LLC	RENT ASSIST
101000.4251.000	BOROTA HEATING & COOLING	LICENSE OVERPAYMENT
278690.5240.510	BOULDER COOPERATIVE HOUSING	RENT ASSIST
278690.5240.510	BOULDER COOPERATIVE HOUSING	RENT ASSIST
278690.5240.510	BOULDER COOPERATIVE HOUSING	RENT ASSIST
278690.5240.510	BOULDER COOPERATIVE HOUSING	RENT ASSIST
101000.4520.000	BRANDON, DEAN	PARKING TICKET
278690.5240.510	BRANT LUENSE	RENT ASSIST
278690.5240.510	BRANT LUENSE	RENT ASSIST
278690.5240.510	BRANT LUENSE	RENT ASSIST
278690.5240.510	BRANT LUENSE	RENT ASSIST
278690.5240.510	BRANT LUENSE	RENT ASSIST
278690.5240.510	BRANT LUENSE	RENT ASSIST
278690.5240.510	BRANT LUENSE	RENT ASSIST
278690.5240.510	BRANT LUENSE	RENT ASSIST
520520.5600.000	BRENTWOOD INDUSTRIES	PRIMARY#3 REBUILD
101660.5410.000	BRIGHT FUTURES LLC	FAÇADE GRANT REIMBURSE
206710.5132.000	BROWN'S SHOE FIT CO	BOOTS -STREET
206710.5340.800	BRUCE WOODWARD	CAR TOWING
278690.5240.510	BRYNGELSON CORP	RENT ASSIST
101580.5410.000	CAPITAL CITY EQUIPMENT COMPANY	SWITCH/O-RING
101110.5132.000	CARPENTER UNIFORM COMPANY	2PR PANTS-POLICE DEPT
278690.5240.510	CENTRAL IA RESIDENTIAL SERV INC	RENT ASSIST
278690.5240.510	CENTRAL IA RESIDENTIAL SERV INC	RENT ASSIST
278690.5240.510	CENTRAL IA RESIDENTIAL SERV INC	RENT ASSIST
278690.5240.510	CENTRAL IA RESIDENTIAL SERV INC	RENT ASSIST
278690.5240.510	CENTRAL IA RESIDENTIAL SERV INC	RENT ASSIST
278690.5240.510	CENTRAL IA RESIDENTIAL SERV INC	RENT ASSIST
278690.5240.510	CENTRAL IA RESIDENTIAL SERV INC	RENT ASSIST
101580.5562.000	CENTRAL IOWA MACHINE SHOP INC	BOSS CUTTING EDGE
206710.5570.000	CENTRAL IOWA MACHINE SHOP INC	CAST IRON
550780.5703.000	CENTRAL OFFICE SUPPLY	INK/MEMORY
101110.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES
101140.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES
101310.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES
101420.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES

101480.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES
101820.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES
101830.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES
101831.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES
101840.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES
101850.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES
101890.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES
206710.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES
206760.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES
233410.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES
278690.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES
283210.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES
290113.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES
510531.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES
520520.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES
520590.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES
550780.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES
101480.5450.000	CENTURYLINK	12/13-1/12 PHONE LINES
684990.5337.000	CERIDIAN	1/1-3/31 ASSISTANCE
473710.5340.230	CESSFORD CONSTRUCTION COMPANY	2015 MILL&OVERLAY
278690.5240.510	CHAD & TINA EUBANKS	RENT ASSIST
278690.5240.510	CHAD & TINA EUBANKS	RENT ASSIST
278690.5240.510	CHAD & TINA EUBANKS	RENT ASSIST
101110.5460.000	CHAMBER OF COMMERCE	TUITION-ACCOLA
206710.5600.000	CHEMSEARCH	CLEANER
278690.5240.510	CHERYL BOWN	RENT ASSIST
206710.5132.000	CITY LAUNDERING COMPANY	STREET DEPT
206710.5132.000	CITY LAUNDERING COMPANY	STREET DEPT
206710.5132.000	CITY LAUNDERING COMPANY	STREET DEPT
206710.5132.000	CITY LAUNDERING COMPANY	STREET DEPT
550780.5132.000	CITY LAUNDERING COMPANY	TRANIST DEP
550780.5132.000	CITY LAUNDERING COMPANY	TRANSIT DEP
550780.5132.000	CITY LAUNDERING COMPANY	TRANSIT DEP
550780.5132.000	CITY LAUNDERING COMPANY	TRANSIT DEP
206120.5132.000	CITY LAUNDERING COMPANY	UNIFORMS- UTILITY DEPT
206120.5132.000	CITY LAUNDERING COMPANY	UNIFORMS- UTILITY DEPT
206120.5132.000	CITY LAUNDERING COMPANY	UNIFORMS- UTILITY DEPT
206120.5132.000	CITY LAUNDERING COMPANY	UNIFORMS- UTILITY DEPT
101110.5340.010	CLEANING BY STEPHANIE	MONTHLY JAN
278690.5240.510	CMHC INVESTMENTS	RENT ASSIST
278690.5240.510	CONNIE WARREN	RENT ASSIST
101460.5331.500	CONVENTION & TOURISM BUREAU	COLLECTIONS
520520.5810.000	CRBT - CEDAR RAPIDS BANK & TRUST	PERFORMANCE LOAN
520520.5820.000	CRBT - CEDAR RAPIDS BANK & TRUST	PERFORMANCE LOAN

278690.5240.510	CRESTVIEW APT LLC	RENT ASSIST
278690.5240.510	CRESTVIEW APT LLC	RENT ASSIST
278690.5240.510	CRESTVIEW APT LLC	RENT ASSIST
278690.5240.510	CRESTVIEW APT LLC	RENT ASSIST
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278690.5240.510	CRESTVIEW APT LLC	RENT ASSIST
278690.5240.510	CRESTVIEW APT LLC	RENT ASSIST
278690.5240.510	CRESTVIEW APT LLC	RENT ASSIST
206710.5570.000	CROP PRODUCTION SERVICES	DRUM CREDIT
206710.5570.000	CROP PRODUCTION SERVICES	WINDSHIELD SOLVENT
278690.5240.510	D & D RENTALS INC	RENT ASSIST
278690.5240.510	D & D RENTALS INC	RENT ASSIST
278690.5240.510	D & D RENTALS INC	RENT ASSIST
278690.5240.510	D & D RENTALS INC	RENT ASSIST
278690.5240.510	D&J RENTALS COOPERATIVE	RENT ASSIST
278690.5240.510	DALEEN MICHEL	RENT ASSIST
278690.5240.510	DAVID GIMER	RENT ASSIST
278690.5240.510	DAVID M PYLE	RENT ASSIST
278690.5240.510	DEBRA J OETKER	RENT ASSIST
278690.5240.510	DEBRA J OETKER	RENT ASSIST
278690.5240.510	DEBRA J OETKER	RENT ASSIST
277660.5261.750	DONALD W PRESTON JR	CONTRACT SNOW REMOVAL
281690.5261.750	DONALD W PRESTON JR	CONTRACT SNOW REMOVAL
281690.5261.750	DONALD W PRESTON JR	CONTRACT SNOW REMOVAL
281690.5261.750	DONALD W PRESTON JR	CONTRACT SNOW REMOVAL
281690.5261.750	DONALD W PRESTON JR	CONTRACT SNOW REMOVAL
283210.5261.750	DONALD W PRESTON JR	CONTRACT SNOW REMOVAL
283210.5261.750	DONALD W PRESTON JR	CONTRACT SNOW REMOVAL
478581.5231.000	DORSEY & WHITNEY LLP	LEGAL FEES-

478710.5231.000	DORSEY & WHITNEY LLP	LEGAL FEES-
278690.5240.510	DOUGLAS HAGELE	RENT ASSIST
681110.5338.000	DR. DE ANN FITZGERALD	HERMSEN
101140.5132.000	ED M FELD EQUIPMENT CO INC	FIRE DEPT B
101850.5230.020	EIDEBAILLY LLP	INTERIM AUDIT WORK
230110.5600.000	ELITE K-9, INC	PROLAUNCH 4
530540.5980.000	ELMWOOD COUNTRY CLUB	REFUND COMPOST
278690.5240.510	ELWAYNE INC	RENT ASSIST
278690.5240.510	ELWAYNE INC	RENT ASSIST
278690.5240.510	ELWAYNE INC	RENT ASSIST
101420.5340.640	EMILY HAZEN	12/21-1/3 C
520520.5749.000	ENGINEERED EQUIPMENT SOLUTIONS	CONDENSATE SEDIMENT TRAP
283210.5600.031	ENVIRONMENTAL HAZARDS SERV	LEAD WIPE
283210.5600.031	ENVIRONMENTAL HAZARDS SERV	LEAD WIPE
283210.5600.031	ENVIRONMENTAL HAZARDS SERV	LEAD WIPE
283210.5600.031	ENVIRONMENTAL HAZARDS SERV	LEAD WIPE
283210.5600.031	ENVIRONMENTAL HAZARDS SERV	LEAD WIPE
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283210.5600.031	ENVIRONMENTAL HAZARDS SERV	LEAD WIPE
283210.5600.032	ENVIRONMENTAL HAZARDS SERV	SOIL TEST
283210.5600.032	ENVIRONMENTAL HAZARDS SERV	SOIL TEST
283210.5600.032	ENVIRONMENTAL HAZARDS SERV	SOIL TEST
283210.5600.032	ENVIRONMENTAL HAZARDS SERV	SOIL TEST
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283210.5600.032	ENVIRONMENTAL HAZARDS SERV	SOIL TEST
283210.5600.032	ENVIRONMENTAL HAZARDS SERV	SOIL TEST
520520.5600.030	ENVIRONMENTAL RESOURCE ASSOC	QRTLY LAB TESTING
278690.5240.510	ERIC STAFF	RENT ASSIST
278690.5240.510	F & C RENTALS LLC	RENT ASSIST
278690.5240.510	FARRELL PROPERTIES, INC	RENT ASSIST
278690.5240.510	FARRELL PROPERTIES, INC	RENT ASSIST
278690.5240.510	FARRELL PROPERTIES, INC	RENT ASSIST
278690.5240.510	FARRELL PROPERTIES, INC	RENT ASSIST
206710.5600.000	FASTENAL COMPANY	OP SUPPLIES
206710.5600.000	FASTENAL COMPANY	OP SUPPLIES
206710.5600.000	FASTENAL COMPANY	OP SUPPLIES
206710.5600.000	FASTENAL COMPANY	OP SUPPLIES
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206710.5600.000	FASTENAL COMPANY	OP SUPPLIES
206710.5600.000	FASTENAL COMPANY	OP SUPPLIES
101140.5600.000	ADLAND ENGRAVING CO INC	3 ACCOUNTABILITY TAGES
101340.5331.500	FISHER COMMUNITY CENTER	MONTHLY APPROPRIATION
528590.5230.030	FOX ENGINEERING ASSOCIATES INC	2014 SANITARY WPCP
528590.5230.030	FOX ENGINEERING ASSOCIATES INC	IA RVR W INTERCEPTOR
278690.5240.510	FRIENDLY VALLEY APARTMENTS LLC	RENT ASSIST
278690.5240.510	FRIENDLY VALLEY APARTMENTS LLC	RENT ASSIST
684990.5250.000	FTIgroup	1099 FORMS/ENVELOPES
101140.5132.000	GALLS LLC	SHOES
101110.5132.000	GALLS LLC	UNIFORM EQUIPMENT
101140.5132.000	GALLS LLC	ZIPPER BOOTS
101140.5132.000	GALLS LLC	ZIPPER BOOTS
278690.5240.510	GARWIN TRUST % S KIENZLE	RENT ASSIST
278690.5240.510	GARY W FERNEAU	RENT ASSIST
278690.5240.510	GLADBROOK HOUSING	RENT ASSIST
278690.5240.510	GLENDA DRIVE LLC	RENT ASSIST
278690.5240.510	GLENDA DRIVE LLC	RENT ASSIST
278690.5240.510	GLENDA DRIVE LLC	RENT ASSIST
278690.5240.510	GLENDA DRIVE LLC	RENT ASSIST
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278690.5240.510	GLENDA DRIVE LLC	RENT ASSIST
278690.5240.510	GLENDA DRIVE LLC	RENT ASSIST
278690.5240.510	GRANT PARK LLC	RENT ASSIST
278690.5240.510	GRANT PARK LLC	RENT ASSIST
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278690.5240.510	GRANT PARK LLC	RENT ASSIST
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278690.5240.510	GRANT PARK LLC	RENT ASSIST
278690.5240.510	GRANT PARK LLC	RENT ASSIST
278690.5240.510	GREGORY J SPECHT	RENT ASSIST
460770.5340.070	GRUSS CONSTRUCTION	AIRPORT HANGER
520520.5600.030	HACH COMPANY	MAGNESIUM
278690.5240.510	HALA VENTURES LLC	RENT ASSIST
278690.5240.510	HALA VENTURES LLC	RENT ASSIST
278690.5240.510	HALA VENTURES LLC	RENT ASSIST
278690.5240.510	HALA VENTURES LLC	RENT ASSIST
101881.5410.000	HARTWIG PLUMBING & HEATING INC	RESTROOM BY P&R
206712.5570.000	HENDERSON TRUCK EQUIPMENT	SLIDE/WELDING
278690.5240.510	HILLTOP VILLAGE	RENT ASSIST

278690.5240.510	HUBBARD MAPLE STREET APT	RENT ASSIST
278690.5240.510	HUBBARD MAPLE STREET APT	RENT ASSIST
278690.5240.510	HUBBARD MAPLE STREET APT	RENT ASSIST
278690.5240.510	HUBBARD MAPLE STREET APT	RENT ASSIST
278690.5240.510	HUBBARD MAPLE STREET APT	RENT ASSIST
278690.5240.510	HUBBARD MAPLE STREET APT	RENT ASSIST
278690.5240.510	HUBBARD MAPLE STREET APT	RENT ASSIST
101110.5460.000	I S C I A	REGISTRATION
101140.5112.010	ICMA RETIREMENT 457	RETIREMENT
999.1130.000	ICMA RETIREMENT 457	RETIREMENT
999.1130.000	ICMA RETIREMENT 457	RETIREMENT
999.1130.000	ICMA RETIREMENT 457	RETIREMENT
999.1111.000	IMWCA	WORKERS COMP
520520.5340.010	INDEPENDENT AG SERVICES LLC	SOIL TESTING
246110.5331.500	IOWA DEPT OF JUSTICE	MPD CASE 14-
520520.5600.030	IOWA DEPT OF NATURAL RESOURCES	LAB CERTIFICATION
271210.5251.000	IOWA DEPT OF PUBLIC HEALTH	EBL LEAD INSPECTOR LICENSE
101140.5600.000	IOWA OFFICE INTERIORS, INC	2 PHONE MESSAGE PADS
206710.5610.910	IOWA PRISON INDUSTRIES	SIGN SHOP SUPPLIES
101140.5600.070	IPMA-HR	FIRE DEPT
278690.5240.510	J&N HOME RENTALS LLC	RENT ASSIST
278690.5240.510	JAMES HATCH	RENT ASSIST
278690.5240.510	JAMES HATCH	RENT ASSIST
278690.5240.510	JAMES HATCH	RENT ASSIST
278690.5240.510	JAMES HATCH	RENT ASSIST
278690.5240.510	JAMMIE HOWARD	RENT ASSIST
278690.5240.510	JAY HANSEN	RENT ASSIST
278690.5240.510	JAY HANSEN	RENT ASSIST
278690.5240.510	JBI COOPERATIVE ASSOCIATION	RENT ASSIST
278690.5240.510	JBI COOPERATIVE ASSOCIATION	RENT ASSIST
278690.5240.510	JBI COOPERATIVE ASSOCIATION	RENT ASSIST
278690.5240.510	JEAN CLAWSON	RENT ASSIST
278690.5240.570	JESSICA STERNHAGEN	ASSISTANCE
283210.5472.000	JOEL S CHANDLER	MILEAGE
278690.5240.510	JOHN E NOVAK	RENT ASSIST
278690.5240.510	JOSE HERRERA	RENT ASSIST
152451.5410.000	KAPAUN & BROWN INC	COLISEUM
101420.5340.640	KAREN GALE	ZUMBA CLASSES
206750.5340.240	KB UNDERGROUND	CONCRETE-THUNDERBIRD
520590.5410.000	KB UNDERGROUND	CONCRETE-THUNDERBIRD
206710.5251.000	KENDALL D MCCRARY	CDL REIMBURSEMENT
520520.5600.030	KEYSTONE LAB INC	SLUDGE SAMPLES
278690.5240.510	L&M INVESTMENTS	RENT ASSIST
278690.5240.510	LARRY A & KAREN BROWN	RENT ASSIST

278690.5240.510	LARRY R BAHR	RENT ASSIST
278690.5240.510	LARRY R BAHR	RENT ASSIST
278690.5240.510	LARRY VEST	RENT ASSIST
278690.5240.510	LAVERNA WARDEN	RENT ASSIST
278690.5240.510	LAVERNA WARDEN	RENT ASSIST
206710.5600.000	LAWSON PRODUCTS INC	OP SUPPLIES
206710.5600.000	LAWSON PRODUCTS INC	OP SUPPLIES
206710.5600.000	LAWSON PRODUCTS INC	OP SUPPLIES
278690.5240.510	LAWTHERS PROPERTY MANAGEMENT	RENT ASSIST
278690.5240.510	LAWTHERS PROPERTY MANAGEMENT	RENT ASSIST
278690.5240.510	LAWTHERS PROPERTY MANAGEMENT	RENT ASSIST
278690.5240.510	LAWTHERS PROPERTY MANAGEMENT	RENT ASSIST
278690.5240.510	LESLIE SCOTT	RENT ASSIST
278690.5240.510	LINDA WIEBENSOHN	RENT ASSIST
278690.5240.510	LYLE MATNEY	RENT ASSIST
101840.5360.000	MAIL SERVICES	CITY ADMIN&PROJECTS
101840.5360.000	MAIL SERVICES	CITY ADMIN&PROJECTS
283210.5360.000	MAIL SERVICES	LEAD ABATEMENT
283210.5360.000	MAIL SERVICES	LEAD ABATEMENT
278690.5360.000	MAIL SERVICES	RENT ASSIST
278690.5360.000	MAIL SERVICES	RENT ASSIST
101561.5360.000	MAIL SERVICES	RENTAL INSPECTIONS
101561.5360.000	MAIL SERVICES	RENTAL INSPECTIONS
278690.5240.510	MARCIA SCHULER-VAN LANGEN	RENT ASSIST
278690.5240.510	MARION MANOR II	RENT ASSIST
278690.5240.510	MARION MANOR INC	RENT ASSIST
101170.5331.500	MARSHALL CTY EMERGENCY MGMT	MONTHLY PAYMENT
101440.5340.010	MARSHALLTOWN ALARM INC	MONTHLY ALARM CHECKS
233410.5340.010	MARSHALLTOWN ALARM INC	MONTHLY ALARM CHECKS
278690.5240.510	MARSHALLTOWN SENIOR RESIDENCE	RENT ASSIST
278690.5240.510	MARSHALLTOWN SENIOR RESIDENCE	RENT ASSIST
278690.5240.510	MARSHALLTOWN SENIOR RESIDENCE	RENT ASSIST
278690.5240.510	MARSHALLTOWN SENIOR RESIDENCE	RENT ASSIST
278690.5240.510	MARSHALLTOWN SENIOR RESIDENCE	RENT ASSIST
278690.5240.510	MARSHALLTOWN SENIOR RESIDENCE	RENT ASSIST
278690.5240.510	MARSHALLTOWN SENIOR RESIDENCE	RENT ASSIST
278690.5240.510	MARSHALLTOWN SENIOR RESIDENCE	RENT ASSIST
278690.5240.510	MARSHALLTOWN SENIOR RESIDENCE	RENT ASSIST
278690.5240.510	MARSHALLTOWN SENIOR RESIDENCE	RENT ASSIST
278690.5240.510	MARSHALLTOWN SENIOR RESIDENCE	RENT ASSIST
278690.5240.510	MARSHALLTOWN SUNDANCE APTS	RENT ASSIST
278690.5240.510	MARSHALLTOWN SUNDANCE APTS	RENT ASSIST
281690.5480.030	MARSHALLTOWN WATER WORKS	10/13-12/17 LEAD HOUSE
152451.5480.030	MARSHALLTOWN WATER WORKS	10/19-12/18 COLISEUM

101540.5220.000	MARSHALLTOWN WATER WORKS	4988 LANDFILL BILLS
520520.5220.000	MARSHALLTOWN WATER WORKS	NOV SANITARY REMOVAL
510531.5220.000	MARSHALLTOWN WATER WORKS	NOV STORM SEWER
278690.5240.510	MARY JASPERS	RENT ASSIST
278690.5240.510	MAX & VELMA NELSON	RENT ASSIST
101110.5570.000	MCATEE TIRE SALES & SERVICE INC	2 TIRES #521
206710.5570.000	MCATEE TIRE SALES & SERVICE INC	2 TIRES DUMP TRUCK
206710.5410.000	MCATEE TIRE SALES & SERVICE INC	TIRE REPAIR
510531.5450.000	MEDIACOM	JANUARY ONLINE/FAX
520520.5450.000	MEDIACOM	JANUARY ONLINE/FAX
520590.5450.000	MEDIACOM	JANUARY ONLINE/FAX
206710.5600.000	MENARDS	OP SUPPLIES
278690.5240.510	MERLIN REID	RENT ASSIST
278690.5240.510	MERLIN REID	RENT ASSIST
278690.5240.510	MICHAEL P MURPHY	RENT ASSIST
278690.5240.510	MICHAEL T SCHMIDT & DEBBIE	RENT ASSIST
278690.5240.510	MICHAEL T SCHMIDT & DEBBIE	RENT ASSIST
278690.5240.510	MICHAEL T SCHMIDT & DEBBIE	RENT ASSIST
283210.5331.501	MID IOWA COMMUNITY ACTION INC	10/1-12/31 ADMIN FEES
101890.5980.000	MID IOWA COMMUNITY ACTION INC	INV 100616 REFUND
520520.5600.030	MIDLAND SCIENTIFIC INC	3 PIPETS
520520.5600.030	MIDLAND SCIENTIFIC INC	ALKALINITY
520520.5600.030	MIDLAND SCIENTIFIC INC	MISC LAB SUPPLIES
520520.5600.030	MIDLAND SCIENTIFIC INC	MISC LAB SUPPLIES
206710.5340.010	MIDWEST AUTOMATIC FIRE SPRINKLER	FIRE SPRINK
101770.5410.000	MIDWEST LIQUID SYSTEMS INC	JET FUEL TANK REPAIRS
278690.5240.510	MIKE TAYLOR	RENT ASSIST
290113.5450.000	MINERVA VALLEY TELEPHONE	1/1-1/31 POLICE DEPT
206710.5600.000	NAPA	OIL FILTER
206710.5570.000	NAPA	OIL FILTERS
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST

278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST
278690.5240.510	NANCY JO SMITH	RENT ASSIST
278690.5240.510	NANCY JO SMITH	RENT ASSIST
278690.5240.510	NANCY JO SMITH	RENT ASSIST
278690.5240.570	NIKKI WAGNER	ASSISTANCE
278690.5240.510	NORTH TAMA HOUSING, INC	RENT ASSIST
278690.5240.510	NORTH TAMA HOUSING, INC	RENT ASSIST
278690.5240.510	NORTH TAMA HOUSING, INC	RENT ASSIST
101110.5331.500	OFFICE OF VEHICLE SERVICES	SALVAGE VEHICLE INSPECTS
101110.5370.000	ON-SITE INFORMATION DESTRUCTION	SHREDDING SERVICES
278690.5340.070	ON-SITE INFORMATION DESTRUCTION	SHREDDING SERVICES
278690.5240.510	PARK ELMS LLC	RENT ASSIST
278690.5240.510	PARK ELMS LLC	RENT ASSIST
278690.5240.510	PARK ELMS LLC	RENT ASSIST
278690.5240.510	PARK ELMS LLC	RENT ASSIST
278690.5240.510	PARK ELMS LLC	RENT ASSIST
278690.5240.510	PARK ELMS LLC	RENT ASSIST
101141.5460.000	PATRICK L CORNWELL	CONFERENCE
278690.5240.510	PETER MURPHY	RENT ASSIST
681110.5339.000	PHILIP L ASCHEMAN, PH.D.	EMPLOYEE SERVICES
101880.5600.000	PHILLIP A SCHWARCK	IOWA WHOLESALE
278690.5240.510	PINECREST MOBILE HOME PARK	RENT ASSIST
278690.5240.510	PINECREST MOBILE HOME PARK	RENT ASSIST
278690.5240.510	PRAIRIE HOME PROPERTIES	RENT ASSIST
101410.5340.070	PREMIER OFFICE EQUIPMENT	11/21-12/20 COPIES
206710.5340.070	PREMIER OFFICE EQUIPMENT	11/21-12/20 COPIES
510531.5340.070	PREMIER OFFICE EQUIPMENT	11/21-12/20 COPIES
520590.5340.070	PREMIER OFFICE EQUIPMENT	11/21-12/20 COPIES
550780.5340.070	PREMIER OFFICE EQUIPMENT	11/21-12/20 COPIES
101410.5340.070	PREMIER OFFICE EQUIPMENT	9/21-10/20 COPIES
206710.5340.070	PREMIER OFFICE EQUIPMENT	9/21-10/20 COPIES
510531.5340.070	PREMIER OFFICE EQUIPMENT	9/21-10/20 COPIES
520590.5340.070	PREMIER OFFICE EQUIPMENT	9/21-10/20 COPIES
550780.5340.070	PREMIER OFFICE EQUIPMENT	9/21-10/20 COPIES
235140.5718.000	PRS,INC.	ROPE
150140.5718.000	PUSH PEDAL PULL	RACK/CREDIT
278690.5240.510	R&A RENTAL PROPERTIES LLC	RENT ASSIST
278690.5240.510	R&A RENTAL PROPERTIES LLC	RENT ASSIST
101410.5600.080	RACOM CORPORATION	BATTERIES
101110.5132.000	RACOM CORPORATION	EARPIECE
290113.5380.000	RACOM CORPORATION	EDACS ACCESS CONTRACT
290113.5380.000	RACOM CORPORATION	EDACS AIRTIME

150110.5749.000	RACOM CORPORATION	EQUIP CAR #
101110.5570.000	RACOM CORPORATION	WATCHGUARD
101110.5570.000	RACOM CORPORATION	WATCHGUARD
283210.5472.000	RANDY VAUGHN	MILEAGE
101831.5057.100	RANDY WETMORE	PHONE ALLOWANCE
278690.5240.510	REM HOMES LLC	RENT ASSIST
278690.5240.510	REM HOMES LLC	RENT ASSIST
278690.5240.510	RICK SESKER	RENT ASSIST
278690.5240.510	RICK STICHTER	RENT ASSIST
278690.5240.510	RICK STICHTER	RENT ASSIST
278690.5240.510	RIVER BIRCH APTS	RENT ASSIST
278690.5240.510	RIVER BIRCH APTS	RENT ASSIST
278690.5240.510	RIVER BIRCH APTS	RENT ASSIST
278690.5240.510	RIVER BIRCH APTS	RENT ASSIST
278690.5240.510	RIVER OAKS APARTMENTS	RENT ASSIST
278690.5240.510	RIVER OAKS APARTMENTS	RENT ASSIST
278690.5240.510	RIVER OAKS APARTMENTS	RENT ASSIST
278690.5240.510	RIVER OAKS APARTMENTS	RENT ASSIST
278690.5240.510	RIVER OAKS APARTMENTS	RENT ASSIST
278690.5240.510	ROBERT EAKIN	RENT ASSIST
278690.5240.510	ROBERT FISCHELS	RENT ASSIST
278690.5240.510	ROBERT FISCHELS	RENT ASSIST
278690.5240.510	ROBERT HESSENIUS	RENT ASSIST
278690.5240.510	ROBIN WEIDNER	RENT ASSIST
206710.5570.000	ROCKMOUNT RESEARCH & ALLOYS INC	WELDING PARTS
278690.5240.510	RODNEY W LAWSON	RENT ASSIST
278690.5240.510	RODNEY W LAWSON	RENT ASSIST
278690.5240.510	ROGER HATCH	RENT ASSIST
278690.5240.510	RONALD J IOLE	RENT ASSIST
278690.5240.510	ROSA ANAYA	RENT ASSIST
278690.5240.510	S & E INVESTMENT LLC	RENT ASSIST
101140.5280.000	SAM'S CLUB	MEMBERSHIP
101140.5749.000	SANDRY FIRE SUPPLY LLC	MAKO COMPRESSOR BLOCK
150140.5749.000	SANDRY FIRE SUPPLY LLC	MAKO COMPRESSOR BLOCK
278690.5240.510	SCENIC RENTALS	RENT ASSIST
520520.5380.000	SCHARNWEBER WATER CONDITIONING	WATER CONDITIONER
278690.5240.510	SERINA STABENOW	RENT ASSIST
278690.5240.510	SERINA STABENOW	RENT ASSIST
278690.5240.510	SERINA STABENOW	RENT ASSIST
278690.5240.510	SHANE ECKLOR	RENT ASSIST
278690.5240.510	SHANE ECKLOR	RENT ASSIST
278690.5240.510	SHEILA F & PAUL JARED	RENT ASSIST
278690.5240.510	SHEILA F & PAUL JARED	RENT ASSIST
278690.5240.510	SHEILA F & PAUL JARED	RENT ASSIST

101140.5600.000	SIGN CREATIONS	MAGNETS,DECALS
550780.5749.000	SIMME LLC	BUS SEATS/HARDWARE
278690.5240.510	STEELSMITH INVESTMENTS, LLC	RENT ASSIST
278690.5240.510	STEELSMITH INVESTMENTS, LLC	RENT ASSIST
278690.5240.510	STEELSMITH INVESTMENTS, LLC	RENT ASSIST
278690.5240.510	STEELSMITH INVESTMENTS, LLC	RENT ASSIST
278690.5240.510	STEELSMITH INVESTMENTS, LLC	RENT ASSIST
278690.5240.510	STEELSMITH INVESTMENTS, LLC	RENT ASSIST
278690.5240.510	STEELSMITH INVESTMENTS, LLC	RENT ASSIST
278690.5240.510	STEELSMITH INVESTMENTS, LLC	RENT ASSIST
278690.5240.510	STEELSMITH INVESTMENTS, LLC	RENT ASSIST
278690.5240.510	STEPHEN IRVINE	RENT ASSIST
278690.5240.510	STEVEN AMES	RENT ASSIST
278690.5240.510	STEVEN AMES	RENT ASSIST
278690.5240.510	STEVEN AMES	RENT ASSIST
278690.5240.510	STEVEN AMES	RENT ASSIST
101580.5340.010	STONE SANITATION	12/1-12/31 GARBAGE
101140.5340.010	STONE SANITATION	CITY GARBAGE
101480.5340.010	STONE SANITATION	CITY GARBAGE
101880.5340.010	STONE SANITATION	CITY GARBAGE
206710.5340.010	STONE SANITATION	CITY GARBAGE
520520.5340.010	STONE SANITATION	CITY GARBAGE
520520.5340.010	STONE SANITATION	DECEMBER GRIT/SCREENING
101110.5132.000	STREICHER'S	2 HOLSTERS
278690.5240.510	SUNRISE APARTMENTS, INC	RENT ASSIST
278690.5240.510	SUNRISE APARTMENTS, INC	RENT ASSIST
278690.5240.510	SUPERIOR RENTALS LLC	RENT ASSIST
278690.5240.510	SUPERIOR RENTALS LLC	RENT ASSIST
278690.5240.510	SUPERIOR RENTALS LLC	RENT ASSIST
278690.5240.510	SUPERIOR RENTALS LLC	RENT ASSIST
278690.5240.510	SUPERIOR RENTALS LLC	RENT ASSIST
278690.5240.510	SUPERIOR RENTALS LLC	RENT ASSIST
278690.5240.510	SUPERIOR RENTALS LLC	RENT ASSIST
278690.5240.510	TERRY ENGLAND	RENT ASSIST
278690.5240.510	TERRY SHAFFAR	RENT ASSIST
550780.5570.000	THOMAS BUS SALES OF IOWA INC	5BODILY FLUIDS BAGS
206710.5600.000	THOMPSON'S TRUE VALUE	OP SUPPLIES
278690.5240.510	TOM G PATTERSON	RENT ASSIST
278690.5240.510	TOM G PATTERSON	RENT ASSIST
278690.5240.510	TOM HARRIS	RENT ASSIST
278690.5240.510	TOM SWITZER RENTAL ACCOUNT	RENT ASSIST
278690.5240.510	TOM SWITZER RENTAL ACCOUNT	RENT ASSIST
278690.5240.510	TOM SWITZER RENTAL ACCOUNT	RENT ASSIST
278690.5240.510	TOM SWITZER RENTAL ACCOUNT	RENT ASSIST

278690.5240.510	TONY REED	RENT ASSIST
278690.5240.510	TONY REED	RENT ASSIST
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278690.5240.510	TONY REED	RENT ASSIST
278690.5240.510	TONY REED	RENT ASSIST
101421.5331.500	TOTEM BOWL	SPECIAL OLY
101421.5340.630	TOTEM BOWL	WINTER BLAST
278690.5240.510	TR HOMES RENTALS LLC	RENT ASSIST
101110.5460.000	TREAT AMERICA DINING	TRAINING MEALS-
278690.5240.510	TREVRON, LLC	RENT ASSIST
278690.5240.510	TRI-SQUARE RENTALS, LLC	RENT ASSIST
278690.5240.510	TT & C COOPERATIVE HOUSING	RENT ASSIST
278690.5240.510	TT & C COOPERATIVE HOUSING	RENT ASSIST
278690.5240.510	TT & C COOPERATIVE HOUSING	RENT ASSIST
206120.5450.000	U S CELLULAR	11/12-12/11 PW
206710.5450.000	U S CELLULAR	11/12-12/11 PW
206760.5450.000	U S CELLULAR	11/12-12/11 PW
510531.5450.000	U S CELLULAR	11/12-12/11 PW
520590.5450.000	U S CELLULAR	11/12-12/11 PW
550780.5450.000	U S CELLULAR	11/12-12/11 PW
520520.5450.000	U S CELLULAR	11/12-12/11 PW
999.1112.000	UNITED WAY	DECEMBER COLLECTIONS
999.1112.000	UNITED WAY	NOVEMBER COLLECTIONS
101410.5151.000	UNITY POINT-SIOUX CITY	DOT DRUG&ALCOHOL TESTS
101710.5151.000	UNITY POINT-SIOUX CITY	DOT DRUG&ALCOHOL TESTS
101850.5151.000	UNITY POINT-SIOUX CITY	DOT DRUG&ALCOHOL TESTS
283210.5151.000	UNITY POINT-SIOUX CITY	DOT DRUG&ALCOHOL TESTS
510531.5151.000	UNITY POINT-SIOUX CITY	DOT DRUG&ALCOHOL TESTS
520590.5151.000	UNITY POINT-SIOUX CITY	DOT DRUG&ALCOHOL TESTS
101140.5151.000	UNITYPOINT CLINIC	MFPRSI MEDICAL SCREENING
206710.5450.000	VERIZON WIRELESS	11/11-12/10 PUBLIC WORKS
101140.5450.000	VERIZON WIRELESS	11/14-12/13 FIRE DEPT
101140.5450.000	VERIZON WIRELESS	11/14-12/13 FIRE DEPT
101560.5450.000	VERIZON WIRELESS	11/14-12/13 HOUSING

101561.5450.000	VERIZON WIRELESS	11/14-12/13 HOUSING
278690.5450.000	VERIZON WIRELESS	11/14-12/13 HOUSING
283210.5450.000	VERIZON WIRELESS	11/14-12/13 HOUSING
520520.5450.100	VERIZON WIRELESS	11/22-12/21 WPCP
278690.5240.510	WB REAL ESTATE INVESTMENTS	RENT ASSIST
684990.5339.000	WELLMARK INC	11/27-12/3 CLAIMS
684990.5339.000	WELLMARK INC	12/4-12/10 CLAIMS
684000.4870.990	WELLMARK INC	PREMIUMS&4WK CLAIMS
684990.5230.000	WELLMARK INC	PREMIUMS&4WK CLAIMS
684990.5337.000	WELLMARK INC	PREMIUMS&4WK CLAIMS
684990.5339.000	WELLMARK INC	PREMIUMS&4WK CLAIMS
278690.5240.510	WILLIAM & LINDA HAVELKA	RENT ASSIST
278690.5240.510	WILLIAM & LINDA HAVELKA	RENT ASSIST
278690.5240.510	WILLIAM C. WILSON	RENT ASSIST
278690.5240.510	WILLIAM L HOBSON	RENT ASSIST
290113.5450.000	WINDSTREAM	11/19-12/18
278690.5240.510	ZAYN PROPERTIES LLC	RENT ASSIST
206710.5340.010	ZEE MEDICAL, INC	SUPPLIES-STREET DEPT
520520.5340.070	ZIEGLER INC	PMs ON GENERATOR

413.00
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	COUNCIL DATE: January 11, 2016		
VISA	$0.00	VISA	
ACH'S	$321,529.53	ACH'S	
CHECKS	$276,765.88	CHECKS	
PAYROLL#26	$475,336.61	PERIODS ENDING	
	$1,073,632.02	TOTAL FOR COUNCIL	
278690.5240.510	ABBAS PROPERTIES LLC	RENT ASSIST	413.00
278690.5240.510	ABC RENTALS	RENT ASSIST	354.00
278690.5240.510	ABC RENTALS	RENT ASSIST	259.00
101820.5600.000	ADLAND ENGRAVING CO INC	SERVICE PLAQUE	49.00
230110.5600.000	ADLAND ENGRAVING CO INC	SERVICE PLAQUE	48.75
101420.5600.010	ADLAND ENGRAVING CO INC	VOLLEYBALL PLAQUE	50.00
101850.5230.000	ADP, LLC	WORKFORCE	641.70
101860.5231.820	AHLERS & COONEY,PC	LEGAL FEES	990.00
206710.5600.000	AIRGAS USA, LLC	ACETYLENE	51.40
101880.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	915.66
101880.5480.020	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	483.50
206120.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	29.13
206120.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	44.49
101480.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	1,058.16
101480.5480.020	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	504.06
206120.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	147.22
206160.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	27.75
206160.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	58.98
206160.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	58.60
206160.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	35.44
206120.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	27.51
206160.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	32.74
206160.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	89.02
206160.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	96.82
101770.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	362.39
206120.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	37.83
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206160.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	26.63
206160.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	27.55
281690.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	11.05
281690.5480.020	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	10.46
101440.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	19.31
101440.5480.020	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	19.83
206120.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	25.61
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206120.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	60.60
206160.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	41.97
206160.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	96.61
233410.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	69.67
520590.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	410.76
206120.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	26.74
206120.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	35.42
101410.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	67.92
206160.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	14,994.26
206120.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	32.36
101410.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	20.48
101410.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	29.01
206120.5480.010	ALLIANT UTILITIES IES	GAS &OR ELECTRIC	1.18
278690.5240.570	AMELIA WOOD	ASSISTANCE	30.00
278690.5240.510	AMES RENTAL PROPERTIES COOP	RENT ASSIST	105.00
278690.5240.510	ANDY CHOATE	RENT ASSIST	393.00
101240.5331.500	ANIMAL RESCUE LEAGUE	MONTH PAYMENT	4,000.00
278690.5240.510	ARLINGTON INVESTMENTS	RENT ASSIST	466.00
278690.5240.510	ARLINGTON INVESTMENTS	RENT ASSIST	455.00
278690.5240.510	ARLINGTON INVESTMENTS	RENT ASSIST	405.00
278690.5240.510	ARLINGTON INVESTMENTS	RENT ASSIST	333.00
278690.5240.510	ARLINGTON INVESTMENTS	RENT ASSIST	321.00
278690.5240.510	ARLINGTON INVESTMENTS	RENT ASSIST	265.00
278690.5240.510	ARLINGTON INVESTMENTS	RENT ASSIST	130.00
278690.5240.510	ARLINGTON INVESTMENTS	RENT ASSIST	100.00
550780.5570.000	ARNOLD MOTOR SUPPLY	1PR XLG GLOVES	12.93
206710.5570.000	ARNOLD MOTOR SUPPLY	AUTO V-BELT	27.69
206710.5570.000	ARNOLD MOTOR SUPPLY	CORE RETURN	(158.76)
206710.5570.000	ARNOLD MOTOR SUPPLY	DISC MOWER	96.43
206710.5570.000	ARNOLD MOTOR SUPPLY	OP SUPPLIES	15.07
206710.5600.000	ARNOLD MOTOR SUPPLY	OP SUPPLIES	179.66
206710.5600.000	ARNOLD MOTOR SUPPLY	OP SUPPLIES	14.95
101110.5600.000	ARROWHEAD SCIENTIFIC	INK PADS	100.00
206710.5340.010	AUS DES MOINES MC LOCKBOX	FLOOR MAT SERVICED	59.45
999.1125.000	AVESIS THIRD PARTY ADMIN	VISION PLAN	48.96
999.1131.000	AXA EQUITABLE	INSURANCE	450.00
278690.5240.510	BARBARA BROWN	RENT ASSIST	59.00
278690.5240.510	BARTT WEICHERS	RENT ASSIST	73.00
101110.5600.000	BDH INFORMATION TECHNOLOGY IN	4MICROSOFT LICENSES	1,188.00
101110.5340.150	BDH INFORMATION TECHNOLOGY IN	DECEMBER FEES	1,266.25
101310.5340.150	BDH INFORMATION TECHNOLOGY IN	DECEMBER FEES	633.13
101891.5340.150	BDH INFORMATION TECHNOLOGY IN	DECEMBER FEES	3,165.62
101891.5340.150	BDH INFORMATION TECHNOLOGY IN	DECEMBER FEES	375.00
681110.5230.000	BERNIE LOWE & ASSOCIATES, INC	411 MED CLAIMS	15.84
681110.5339.000	BERNIE LOWE & ASSOCIATES, INC	411 MED CLAIMS	464.64
801110.5114.000	BETTY GOODING	PENSION PAYMENT	728.85
278690.5240.510	BILLY ARMSTRONG	RENT ASSIST	178.00
278690.5240.510	BLUFFWOOD PARTNERS LLC	RENT ASSIST	419.00
101000.4251.000	BOROTA HEATING & COOLING	LICENSE OVERPAYMENT	55.00

278690.5240.510	BOULDER COOPERATIVE HOUSING	RENT ASSIST	397.00
278690.5240.510	BOULDER COOPERATIVE HOUSING	RENT ASSIST	396.00
278690.5240.510	BOULDER COOPERATIVE HOUSING	RENT ASSIST	270.00
278690.5240.510	BOULDER COOPERATIVE HOUSING	RENT ASSIST	227.00
101000.4520.000	BRANDON, DEAN	PARKING TICKET	15.00
278690.5240.510	BRANT LUENSE	RENT ASSIST	500.00
278690.5240.510	BRANT LUENSE	RENT ASSIST	419.00
278690.5240.510	BRANT LUENSE	RENT ASSIST	399.00
278690.5240.510	BRANT LUENSE	RENT ASSIST	364.00
278690.5240.510	BRANT LUENSE	RENT ASSIST	305.00
278690.5240.510	BRANT LUENSE	RENT ASSIST	271.00
278690.5240.510	BRANT LUENSE	RENT ASSIST	110.00
278690.5240.510	BRANT LUENSE	RENT ASSIST	90.00
520520.5600.000	BRENTWOOD INDUSTRIES	PRIMARY#3 REBUILD	7,742.07
101660.5410.000	BRIGHT FUTURES LLC	FAÇADE GRANT REIMBURSE	2,583.75
206710.5132.000	BROWN'S SHOE FIT CO	BOOTS -STREET	184.97
206710.5340.800	BRUCE WOODWARD	CAR TOWING	80.25
278690.5240.510	BRYNGELSON CORP	RENT ASSIST	290.00
101580.5410.000	CAPITAL CITY EQUIPMENT COMPANY	SWITCH/O-RING	296.43
101110.5132.000	CARPENTER UNIFORM COMPANY	2PR PANTS-POLICE DEPT	112.14
278690.5240.510	CENTRAL IA RESIDENTIAL SERV INC	RENT ASSIST	124.00
278690.5240.510	CENTRAL IA RESIDENTIAL SERV INC	RENT ASSIST	107.00
278690.5240.510	CENTRAL IA RESIDENTIAL SERV INC	RENT ASSIST	107.00
278690.5240.510	CENTRAL IA RESIDENTIAL SERV INC	RENT ASSIST	106.00
278690.5240.510	CENTRAL IA RESIDENTIAL SERV INC	RENT ASSIST	54.00
278690.5240.510	CENTRAL IA RESIDENTIAL SERV INC	RENT ASSIST	34.00
278690.5240.510	CENTRAL IA RESIDENTIAL SERV INC	RENT ASSIST	30.00
101580.5562.000	CENTRAL IOWA MACHINE SHOP INC	BOSS CUTTING EDGE	184.32
206710.5570.000	CENTRAL IOWA MACHINE SHOP INC	CAST IRON	84.26
550780.5703.000	CENTRAL OFFICE SUPPLY	INK/MEMORY	98.92
101110.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES	41.48
101140.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES	8.00
101310.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES	10.65
101420.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES	5.41
101480.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES	1.12
101820.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES	2.68
101830.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES	0.69
101831.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES	2.27
101840.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES	9.61
101850.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES	3.13
101890.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES	2.76
206710.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES	2.95
206760.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES	1.12
233410.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES	0.69
278690.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES	7.92
283210.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES	2.35
290113.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES	29.39
510531.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES	0.53
520520.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES	4.83

520590.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES	0.79
550780.5450.000	CENTURYLINK	11/20-12/19 PHONE LINES	4.78
101480.5450.000	CENTURYLINK	12/13-1/12 PHONE LINES	55.24
684990.5337.000	CERIDIAN	1/1-3/31 ASSISTANCE	1,163.31
473710.5340.230	CESSFORD CONSTRUCTION COMPAN	2015 MILL&OVERLAY	29,341.07
278690.5240.510	CHAD & TINA EUBANKS	RENT ASSIST	535.00
278690.5240.510	CHAD & TINA EUBANKS	RENT ASSIST	268.00
278690.5240.510	CHAD & TINA EUBANKS	RENT ASSIST	138.00
101110.5460.000	CHAMBER OF COMMERCE	TUITION-ACCOLA	750.00
206710.5600.000	CHEMSEARCH	CLEANER	379.80
278690.5240.510	CHERYL BOWN	RENT ASSIST	135.00
206710.5132.000	CITY LAUNDERING COMPANY	STREET DEPT	78.92
206710.5132.000	CITY LAUNDERING COMPANY	STREET DEPT	75.97
206710.5132.000	CITY LAUNDERING COMPANY	STREET DEPT	75.97
206710.5132.000	CITY LAUNDERING COMPANY	STREET DEPT	75.97
550780.5132.000	CITY LAUNDERING COMPANY	TRANIST DEP	10.63
550780.5132.000	CITY LAUNDERING COMPANY	TRANSIT DEP	9.45
550780.5132.000	CITY LAUNDERING COMPANY	TRANSIT DEP	9.45
550780.5132.000	CITY LAUNDERING COMPANY	TRANSIT DEP	9.45
206120.5132.000	CITY LAUNDERING COMPANY	UNIFORMS- UTILITY DEPT	28.06
206120.5132.000	CITY LAUNDERING COMPANY	UNIFORMS- UTILITY DEPT	28.06
206120.5132.000	CITY LAUNDERING COMPANY	UNIFORMS- UTILITY DEPT	28.06
206120.5132.000	CITY LAUNDERING COMPANY	UNIFORMS- UTILITY DEPT	28.06
101110.5340.010	CLEANING BY STEPHANIE	MONTHLY JAN	1,000.00
278690.5240.510	CMHC INVESTMENTS	RENT ASSIST	295.00
278690.5240.510	CONNIE WARREN	RENT ASSIST	227.00
101460.5331.500	CONVENTION & TOURISM BUREAU	COLLECTIONS	98,313.14
520520.5810.000	CRBT - CEDAR RAPIDS BANK & TRUST	PERFORMANCE LOAN	8,103.07
520520.5820.000	CRBT - CEDAR RAPIDS BANK & TRUST	PERFORMANCE LOAN	604.50
278690.5240.510	CRESTVIEW APT LLC	RENT ASSIST	295.00
278690.5240.510	CRESTVIEW APT LLC	RENT ASSIST	289.00
278690.5240.510	CRESTVIEW APT LLC	RENT ASSIST	289.00
278690.5240.510	CRESTVIEW APT LLC	RENT ASSIST	274.00
278690.5240.510	CRESTVIEW APT LLC	RENT ASSIST	259.00
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278690.5240.510	CRESTVIEW APT LLC	RENT ASSIST	253.00
278690.5240.510	CRESTVIEW APT LLC	RENT ASSIST	253.00
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278690.5240.510	CRESTVIEW APT LLC	RENT ASSIST	200.00
278690.5240.510	CRESTVIEW APT LLC	RENT ASSIST	200.00
278690.5240.510	CRESTVIEW APT LLC	RENT ASSIST	198.00
278690.5240.510	CRESTVIEW APT LLC	RENT ASSIST	195.00
278690.5240.510	CRESTVIEW APT LLC	RENT ASSIST	183.00
278690.5240.510	CRESTVIEW APT LLC	RENT ASSIST	176.00
278690.5240.510	CRESTVIEW APT LLC	RENT ASSIST	117.00

278690.5240.510	CRESTVIEW APT LLC	RENT ASSIST	107.00
278690.5240.510	CRESTVIEW APT LLC	RENT ASSIST	104.00
278690.5240.510	CRESTVIEW APT LLC	RENT ASSIST	102.00
206710.5570.000	CROP PRODUCTION SERVICES	DRUM CREDIT	(20.00)
206710.5570.000	CROP PRODUCTION SERVICES	WINDSHIELD SOLVENT	140.00
278690.5240.510	D & D RENTALS INC	RENT ASSIST	454.00
278690.5240.510	D & D RENTALS INC	RENT ASSIST	314.00
278690.5240.510	D & D RENTALS INC	RENT ASSIST	257.00
278690.5240.510	D & D RENTALS INC	RENT ASSIST	97.00
278690.5240.510	D&J RENTALS COOPERATIVE	RENT ASSIST	6.00
278690.5240.510	DALEEN MICHEL	RENT ASSIST	347.00
278690.5240.510	DAVID GIMER	RENT ASSIST	534.00
278690.5240.510	DAVID M PYLE	RENT ASSIST	115.00
278690.5240.510	DEBRA J OETKER	RENT ASSIST	259.00
278690.5240.510	DEBRA J OETKER	RENT ASSIST	146.00
278690.5240.510	DEBRA J OETKER	RENT ASSIST	74.00
277660.5261.750	DONALD W PRESTON JR	CONTRACT SNOW REMOVAL	80.00
281690.5261.750	DONALD W PRESTON JR	CONTRACT SNOW REMOVAL	80.00
281690.5261.750	DONALD W PRESTON JR	CONTRACT SNOW REMOVAL	80.00
281690.5261.750	DONALD W PRESTON JR	CONTRACT SNOW REMOVAL	80.00
281690.5261.750	DONALD W PRESTON JR	CONTRACT SNOW REMOVAL	80.00
283210.5261.750	DONALD W PRESTON JR	CONTRACT SNOW REMOVAL	80.00
283210.5261.750	DONALD W PRESTON JR	CONTRACT SNOW REMOVAL	80.00
478581.5231.000	DORSEY & WHITNEY LLP	LEGAL FEES-	3,611.18
478710.5231.000	DORSEY & WHITNEY LLP	LEGAL FEES-	10,833.54
278690.5240.510	DOUGLAS HAGELE	RENT ASSIST	117.00
681110.5338.000	DR. DE ANN FITZGERALD	HERMSEN	144.00
101140.5132.000	ED M FELD EQUIPMENT CO INC	FIRE DEPT B	134.00
101850.5230.020	EIDEBAILLY LLP	INTERIM AUDIT WORK	14,000.00
230110.5600.000	ELITE K-9, INC	PROLAUNCH 4	74.95
530540.5980.000	ELMWOOD COUNTRY CLUB	REFUND COMPOST	100.00
278690.5240.510	ELWAYNE INC	RENT ASSIST	256.00
278690.5240.510	ELWAYNE INC	RENT ASSIST	252.00
278690.5240.510	ELWAYNE INC	RENT ASSIST	246.00
101420.5340.640	EMILY HAZEN	12/21-1/3 C	90.00
520520.5749.000	ENGINEERED EQUIPMENT SOLUTION	CONDENSATE SEDIMENT TRAP	11,000.00
283210.5600.031	ENVIRONMENTAL HAZARDS SERV	LEAD WIPE	72.00
283210.5600.031	ENVIRONMENTAL HAZARDS SERV	LEAD WIPE	84.00
283210.5600.031	ENVIRONMENTAL HAZARDS SERV	LEAD WIPE	14.50
283210.5600.031	ENVIRONMENTAL HAZARDS SERV	LEAD WIPE	66.00
283210.5600.031	ENVIRONMENTAL HAZARDS SERV	LEAD WIPE	84.00
283210.5600.031	ENVIRONMENTAL HAZARDS SERV	LEAD WIPE	54.00
283210.5600.031	ENVIRONMENTAL HAZARDS SERV	LEAD WIPE	60.00
283210.5600.031	ENVIRONMENTAL HAZARDS SERV	LEAD WIPE	54.00
283210.5600.031	ENVIRONMENTAL HAZARDS SERV	LEAD WIPE	78.00
283210.5600.032	ENVIRONMENTAL HAZARDS SERV	SOIL TEST	12.00
283210.5600.032	ENVIRONMENTAL HAZARDS SERV	SOIL TEST	6.00
283210.5600.032	ENVIRONMENTAL HAZARDS SERV	SOIL TEST	6.00
283210.5600.032	ENVIRONMENTAL HAZARDS SERV	SOIL TEST	12.00

283210.5600.032	ENVIRONMENTAL HAZARDS SERV	SOIL TEST	6.00
283210.5600.032	ENVIRONMENTAL HAZARDS SERV	SOIL TEST	6.00
283210.5600.032	ENVIRONMENTAL HAZARDS SERV	SOIL TEST	12.00
283210.5600.032	ENVIRONMENTAL HAZARDS SERV	SOIL TEST	12.00
520520.5600.030	ENVIRONMENTAL RESOURCE ASSOC	QRTLY LAB TESTING	424.89
278690.5240.510	ERIC STAFF	RENT ASSIST	126.00
278690.5240.510	F & C RENTALS LLC	RENT ASSIST	355.00
278690.5240.510	FARRELL PROPERTIES, INC	RENT ASSIST	219.00
278690.5240.510	FARRELL PROPERTIES, INC	RENT ASSIST	219.00
278690.5240.510	FARRELL PROPERTIES, INC	RENT ASSIST	214.00
278690.5240.510	FARRELL PROPERTIES, INC	RENT ASSIST	195.00
206710.5600.000	FASTENAL COMPANY	OP SUPPLIES	210.85
206710.5600.000	FASTENAL COMPANY	OP SUPPLIES	6.00
206710.5600.000	FASTENAL COMPANY	OP SUPPLIES	4.34
206710.5600.000	FASTENAL COMPANY	OP SUPPLIES	24.70
206710.5600.000	FASTENAL COMPANY	OP SUPPLIES	32.86
206710.5600.000	FASTENAL COMPANY	OP SUPPLIES	12.38
206710.5600.000	FASTENAL COMPANY	OP SUPPLIES	8.68
206710.5600.000	FASTENAL COMPANY	OP SUPPLIES	20.02
206710.5600.000	FASTENAL COMPANY	OP SUPPLIES	39.11
206710.5600.000	FASTENAL COMPANY	OP SUPPLIES	115.10
206710.5600.000	FASTENAL COMPANY	OP SUPPLIES	36.89
206710.5600.000	FASTENAL COMPANY	OP SUPPLIES	63.42
101140.5600.000	ADLAND ENGRAVING CO INC	3 ACCOUNTABILITY TAGES	12.75
101340.5331.500	FISHER COMMUNITY CENTER	MONTHLY APPROPRIATION	6,396.63
528590.5230.030	FOX ENGINEERING ASSOCIATES INC	2014 SANITARY WPCP	1,366.80
528590.5230.030	FOX ENGINEERING ASSOCIATES INC	IA RVR W INTERCEPTOR	3,022.50
278690.5240.510	FRIENDLY VALLEY APARTMENTS LLC	RENT ASSIST	132.00
278690.5240.510	FRIENDLY VALLEY APARTMENTS LLC	RENT ASSIST	103.00
684990.5250.000	FTIgroup	1099 FORMS/ENVELOPES	191.42
101140.5132.000	GALLS LLC	SHOES	94.00
101110.5132.000	GALLS LLC	UNIFORM EQUIPMENT	172.47
101140.5132.000	GALLS LLC	ZIPPER BOOTS	109.95
101140.5132.000	GALLS LLC	ZIPPER BOOTS	87.96
278690.5240.510	GARWIN TRUST % S KIENZLE	RENT ASSIST	127.00
278690.5240.510	GARY W FERNEAU	RENT ASSIST	311.00
278690.5240.510	GLADBROOK HOUSING	RENT ASSIST	183.00
278690.5240.510	GLENDA DRIVE LLC	RENT ASSIST	569.00
278690.5240.510	GLENDA DRIVE LLC	RENT ASSIST	545.00
278690.5240.510	GLENDA DRIVE LLC	RENT ASSIST	542.00
278690.5240.510	GLENDA DRIVE LLC	RENT ASSIST	530.00
278690.5240.510	GLENDA DRIVE LLC	RENT ASSIST	448.00
278690.5240.510	GLENDA DRIVE LLC	RENT ASSIST	414.00
278690.5240.510	GLENDA DRIVE LLC	RENT ASSIST	351.00
278690.5240.510	GLENDA DRIVE LLC	RENT ASSIST	315.00
278690.5240.510	GLENDA DRIVE LLC	RENT ASSIST	296.00
278690.5240.510	GLENDA DRIVE LLC	RENT ASSIST	68.00
278690.5240.510	GLENDA DRIVE LLC	RENT ASSIST	14.00
278690.5240.510	GLENDA DRIVE LLC	RENT ASSIST	528.00

278690.5240.510	GRANT PARK LLC	RENT ASSIST	314.00
278690.5240.510	GRANT PARK LLC	RENT ASSIST	281.00
278690.5240.510	GRANT PARK LLC	RENT ASSIST	275.00
278690.5240.510	GRANT PARK LLC	RENT ASSIST	269.00
278690.5240.510	GRANT PARK LLC	RENT ASSIST	253.00
278690.5240.510	GRANT PARK LLC	RENT ASSIST	253.00
278690.5240.510	GRANT PARK LLC	RENT ASSIST	250.00
278690.5240.510	GRANT PARK LLC	RENT ASSIST	245.00
278690.5240.510	GRANT PARK LLC	RENT ASSIST	230.00
278690.5240.510	GRANT PARK LLC	RENT ASSIST	221.00
278690.5240.510	GRANT PARK LLC	RENT ASSIST	203.00
278690.5240.510	GRANT PARK LLC	RENT ASSIST	194.00
278690.5240.510	GRANT PARK LLC	RENT ASSIST	194.00
278690.5240.510	GRANT PARK LLC	RENT ASSIST	159.00
278690.5240.510	GRANT PARK LLC	RENT ASSIST	135.00
278690.5240.510	GRANT PARK LLC	RENT ASSIST	96.00
278690.5240.510	GRANT PARK LLC	RENT ASSIST	76.00
278690.5240.510	GRANT PARK LLC	RENT ASSIST	32.00
278690.5240.510	GREGORY J SPECHT	RENT ASSIST	393.00
460770.5340.070	GRUSS CONSTRUCTION	AIRPORT HANGER	7,000.00
520520.5600.030	HACH COMPANY	MAGNESIUM	66.35
278690.5240.510	HALA VENTURES LLC	RENT ASSIST	259.00
278690.5240.510	HALA VENTURES LLC	RENT ASSIST	253.00
278690.5240.510	HALA VENTURES LLC	RENT ASSIST	238.00
278690.5240.510	HALA VENTURES LLC	RENT ASSIST	173.00
101881.5410.000	HARTWIG PLUMBING & HEATING IN(	RESTROOM BY P&R	48.00
206712.5570.000	HENDERSON TRUCK EQUIPMENT	SLIDE/WELDING	614.00
278690.5240.510	HILLTOP VILLAGE	RENT ASSIST	243.00
278690.5240.510	HILLTOP VILLAGE	RENT ASSIST	239.00
278690.5240.510	HILLTOP VILLAGE	RENT ASSIST	239.00
278690.5240.510	HILLTOP VILLAGE	RENT ASSIST	222.00
278690.5240.510	HILLTOP VILLAGE	RENT ASSIST	197.00
278690.5240.510	HILLTOP VILLAGE	RENT ASSIST	187.00
278690.5240.510	HILLTOP VILLAGE	RENT ASSIST	116.00
278690.5240.510	HILLTOP VILLAGE	RENT ASSIST	114.00
278690.5240.510	HILLTOP VILLAGE	RENT ASSIST	98.00
278690.5240.510	HILLTOP VILLAGE	RENT ASSIST	65.00
278690.5240.510	HISTORIC TALLCORN TOWERS LLLP	RENT ASSIST	449.00
278690.5240.510	HISTORIC TALLCORN TOWERS LLLP	RENT ASSIST	350.00
278690.5240.510	HISTORIC TALLCORN TOWERS LLLP	RENT ASSIST	347.00
278690.5240.510	HISTORIC TALLCORN TOWERS LLLP	RENT ASSIST	305.00
278690.5240.510	HISTORIC TALLCORN TOWERS LLLP	RENT ASSIST	285.00
278690.5240.510	HISTORIC TALLCORN TOWERS LLLP	RENT ASSIST	259.00
278690.5240.510	HISTORIC TALLCORN TOWERS LLLP	RENT ASSIST	259.00
278690.5240.510	HISTORIC TALLCORN TOWERS LLLP	RENT ASSIST	259.00
278690.5240.510	HISTORIC TALLCORN TOWERS LLLP	RENT ASSIST	253.00
278690.5240.510	HISTORIC TALLCORN TOWERS LLLP	RENT ASSIST	253.00
278690.5240.510	HISTORIC TALLCORN TOWERS LLLP	RENT ASSIST	253.00
278690.5240.510	HISTORIC TALLCORN TOWERS LLLP	RENT ASSIST	253.00

278690.5240.510	HISTORIC TALLCORN TOWERS LLLP	RENT ASSIST	226.00
278690.5240.510	HISTORIC TALLCORN TOWERS LLLP	RENT ASSIST	221.00
278690.5240.510	HISTORIC TALLCORN TOWERS LLLP	RENT ASSIST	211.00
278690.5240.510	HISTORIC TALLCORN TOWERS LLLP	RENT ASSIST	210.00
278690.5240.510	HISTORIC TALLCORN TOWERS LLLP	RENT ASSIST	185.00
278690.5240.510	HISTORIC TALLCORN TOWERS LLLP	RENT ASSIST	179.00
278690.5240.510	HISTORIC TALLCORN TOWERS LLLP	RENT ASSIST	152.00
278690.5240.510	HISTORIC TALLCORN TOWERS LLLP	RENT ASSIST	82.00
278690.5240.510	HUBBARD MAPLE STREET APT	RENT ASSIST	430.00
278690.5240.510	HUBBARD MAPLE STREET APT	RENT ASSIST	328.00
278690.5240.510	HUBBARD MAPLE STREET APT	RENT ASSIST	200.00
278690.5240.510	HUBBARD MAPLE STREET APT	RENT ASSIST	200.00
278690.5240.510	HUBBARD MAPLE STREET APT	RENT ASSIST	181.00
278690.5240.510	HUBBARD MAPLE STREET APT	RENT ASSIST	170.00
278690.5240.510	HUBBARD MAPLE STREET APT	RENT ASSIST	134.00
278690.5240.510	HUBBARD MAPLE STREET APT	RENT ASSIST	38.00
101110.5460.000	I S C I A	REGISTRATION	150.00
101140.5112.010	ICMA RETIREMENT 457	RETIREMENT	707.71
999.1130.000	ICMA RETIREMENT 457	RETIREMENT	3,673.99
999.1130.000	ICMA RETIREMENT 457	RETIREMENT	489.81
999.1130.000	ICMA RETIREMENT 457	RETIREMENT	2,028.93
999.1111.000	IMWCA	WORKERS COMP	9,579.00
520520.5340.010	INDEPENDENT AG SERVICES LLC	SOIL TESTING	604.17
246110.5331.500	IOWA DEPT OF JUSTICE	MPD CASE 14-	200.00
520520.5600.030	IOWA DEPT OF NATURAL RESOURCES	LAB CERTIFICATION	2,000.00
271210.5251.000	IOWA DEPT OF PUBLIC HEALTH	EBL LEAD INSPECTOR LICENSE	60.00
101140.5600.000	IOWA OFFICE INTERIORS, INC	2 PHONE MESSAGE PADS	8.60
206710.5610.910	IOWA PRISON INDUSTRIES	SIGN SHOP SUPPLIES	5,021.00
101140.5600.070	IPMA-HR	FIRE DEPT	256.50
278690.5240.510	J&N HOME RENTALS LLC	RENT ASSIST	403.00
278690.5240.510	JAMES HATCH	RENT ASSIST	450.00
278690.5240.510	JAMES HATCH	RENT ASSIST	419.00
278690.5240.510	JAMES HATCH	RENT ASSIST	369.00
278690.5240.510	JAMES HATCH	RENT ASSIST	226.00
278690.5240.510	JAMMIE HOWARD	RENT ASSIST	111.00
278690.5240.510	JAY HANSEN	RENT ASSIST	321.00
278690.5240.510	JAY HANSEN	RENT ASSIST	261.00
278690.5240.510	JBI COOPERATIVE ASSOCIATION	RENT ASSIST	255.00
278690.5240.510	JBI COOPERATIVE ASSOCIATION	RENT ASSIST	202.00
278690.5240.510	JBI COOPERATIVE ASSOCIATION	RENT ASSIST	113.00
278690.5240.510	JEAN CLAWSON	RENT ASSIST	246.00
278690.5240.570	JESSICA STERNHAGEN	ASSISTANCE	43.00
283210.5472.000	JOEL S CHANDLER	MILEAGE	9.75
278690.5240.510	JOHN E NOVAK	RENT ASSIST	311.00
278690.5240.510	JOSE HERRERA	RENT ASSIST	327.00
152451.5410.000	KAPAUN & BROWN INC	COLISEUM	410.65
101420.5340.640	KAREN GALE	ZUMBA CLASSES	165.00
206750.5340.240	KB UNDERGROUND	CONCRETE-THUNDERBIRD	4,500.00
520590.5410.000	KB UNDERGROUND	CONCRETE-THUNDERBIRD	14,700.00

206710.5251.000	KENDALL D MCCRARY	CDL REIMBURSEMENT	64.00
520520.5600.030	KEYSTONE LAB INC	SLUDGE SAMPLES	56.00
278690.5240.510	L&M INVESTMENTS	RENT ASSIST	367.00
278690.5240.510	LARRY A & KAREN BROWN	RENT ASSIST	538.00
278690.5240.510	LARRY R BAHR	RENT ASSIST	500.00
278690.5240.510	LARRY R BAHR	RENT ASSIST	430.00
278690.5240.510	LARRY VEST	RENT ASSIST	236.00
278690.5240.510	LAVERNA WARDEN	RENT ASSIST	411.00
278690.5240.510	LAVERNA WARDEN	RENT ASSIST	223.00
206710.5600.000	LAWSON PRODUCTS INC	OP SUPPLIES	388.01
206710.5600.000	LAWSON PRODUCTS INC	OP SUPPLIES	77.10
206710.5600.000	LAWSON PRODUCTS INC	OP SUPPLIES	261.63
278690.5240.510	LAWTHERS PROPERTY MANAGEMEN	RENT ASSIST	484.00
278690.5240.510	LAWTHERS PROPERTY MANAGEMEN	RENT ASSIST	460.00
278690.5240.510	LAWTHERS PROPERTY MANAGEMEN	RENT ASSIST	370.00
278690.5240.510	LAWTHERS PROPERTY MANAGEMEN	RENT ASSIST	305.00
278690.5240.510	LESLIE SCOTT	RENT ASSIST	454.00
278690.5240.510	LINDA WIEBENSOHN	RENT ASSIST	106.00
278690.5240.510	LYLE MATNEY	RENT ASSIST	301.00
101840.5360.000	MAIL SERVICES	CITY ADMIN&PROJECTS	151.58
101840.5360.000	MAIL SERVICES	CITY ADMIN&PROJECTS	24.23
283210.5360.000	MAIL SERVICES	LEAD ABATEMENT	36.57
283210.5360.000	MAIL SERVICES	LEAD ABATEMENT	12.25
278690.5360.000	MAIL SERVICES	RENT ASSIST	38.99
278690.5360.000	MAIL SERVICES	RENT ASSIST	29.74
101561.5360.000	MAIL SERVICES	RENTAL INSPECTIONS	9.41
101561.5360.000	MAIL SERVICES	RENTAL INSPECTIONS	5.23
278690.5240.510	MARCIA SCHULER-VAN LANGEN	RENT ASSIST	221.00
278690.5240.510	MARION MANOR II	RENT ASSIST	385.00
278690.5240.510	MARION MANOR INC	RENT ASSIST	263.00
101170.5331.500	MARSHALL CTY EMERGENCY MGMT	MONTHLY PAYMENT	2,325.42
101440.5340.010	MARSHALLTOWN ALARM INC	MONTHLY ALARM CHECKS	325.00
233410.5340.010	MARSHALLTOWN ALARM INC	MONTHLY ALARM CHECKS	325.00
278690.5240.510	MARSHALLTOWN SENIOR RESIDENCE	RENT ASSIST	264.00
278690.5240.510	MARSHALLTOWN SENIOR RESIDENCE	RENT ASSIST	259.00
278690.5240.510	MARSHALLTOWN SENIOR RESIDENCE	RENT ASSIST	253.00
278690.5240.510	MARSHALLTOWN SENIOR RESIDENCE	RENT ASSIST	205.00
278690.5240.510	MARSHALLTOWN SENIOR RESIDENCE	RENT ASSIST	197.00
278690.5240.510	MARSHALLTOWN SENIOR RESIDENCE	RENT ASSIST	161.00
278690.5240.510	MARSHALLTOWN SENIOR RESIDENCE	RENT ASSIST	123.00
278690.5240.510	MARSHALLTOWN SENIOR RESIDENCE	RENT ASSIST	101.00
278690.5240.510	MARSHALLTOWN SENIOR RESIDENCE	RENT ASSIST	82.00
278690.5240.510	MARSHALLTOWN SENIOR RESIDENCE	RENT ASSIST	51.00
278690.5240.510	MARSHALLTOWN SENIOR RESIDENCE	RENT ASSIST	38.00
278690.5240.510	MARSHALLTOWN SUNDANCE APTS	RENT ASSIST	484.00
278690.5240.510	MARSHALLTOWN SUNDANCE APTS	RENT ASSIST	266.00
281690.5480.030	MARSHALLTOWN WATER WORKS	10/13-12/17 LEAD HOUSE	56.20
152451.5480.030	MARSHALLTOWN WATER WORKS	10/19-12/18 COLISEUM	134.78
101540.5220.000	MARSHALLTOWN WATER WORKS	4988 LANDFILL BILLS	249.40

520520.5220.000	MARSHALLTOWN WATER WORKS	NOV SANITARY REMOVAL	7,745.43
510531.5220.000	MARSHALLTOWN WATER WORKS	NOV STORM SEWER	244.25
278690.5240.510	MARY JASPERS	RENT ASSIST	128.00
278690.5240.510	MAX & VELMA NELSON	RENT ASSIST	253.00
101110.5570.000	MCATEE TIRE SALES & SERVICE INC	2 TIRES #521	302.00
206710.5570.000	MCATEE TIRE SALES & SERVICE INC	2 TIRES DUMP TRUCK	868.88
206710.5410.000	MCATEE TIRE SALES & SERVICE INC	TIRE REPAIR	45.00
510531.5450.000	MEDIACOM	JANUARY ONLINE/FAX	10.72
520520.5450.000	MEDIACOM	JANUARY ONLINE/FAX	87.42
520590.5450.000	MEDIACOM	JANUARY ONLINE/FAX	10.72
206710.5600.000	MENARDS	OP SUPPLIES	11.17
278690.5240.510	MERLIN REID	RENT ASSIST	128.00
278690.5240.510	MERLIN REID	RENT ASSIST	55.00
278690.5240.510	MICHAEL P MURPHY	RENT ASSIST	159.00
278690.5240.510	MICHAEL T SCHMIDT & DEBBIE	RENT ASSIST	287.00
278690.5240.510	MICHAEL T SCHMIDT & DEBBIE	RENT ASSIST	266.00
278690.5240.510	MICHAEL T SCHMIDT & DEBBIE	RENT ASSIST	167.00
283210.5331.501	MID IOWA COMMUNITY ACTION INC	10/1-12/31 ADMIN FEES	1,043.70
101890.5980.000	MID IOWA COMMUNITY ACTION INC	INV 100616 REFUND	8.00
520520.5600.030	MIDLAND SCIENTIFIC INC	3 PIPETS	52.38
520520.5600.030	MIDLAND SCIENTIFIC INC	ALKALINITY	166.37
520520.5600.030	MIDLAND SCIENTIFIC INC	MISC LAB SUPPLIES	177.23
520520.5600.030	MIDLAND SCIENTIFIC INC	MISC LAB SUPPLIES	34.21
206710.5340.010	MIDWEST AUTOMATIC FIRE SPRINKL	FIRE SPRINK	252.00
101770.5410.000	MIDWEST LIQUID SYSTEMS INC	JET FUEL TANK REPAIRS	2,588.95
278690.5240.510	MIKE TAYLOR	RENT ASSIST	150.00
290113.5450.000	MINERVA VALLEY TELEPHONE	1/1-1/31 POLICE DEPT	50.00
206710.5600.000	NAPA	OIL FILTER	10.25
206710.5570.000	NAPA	OIL FILTERS	5.43
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST	273.00
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST	247.00
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST	246.00
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST	238.00
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST	224.00
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST	208.00
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST	203.00
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST	200.00
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST	200.00
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST	177.00
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST	156.00
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST	130.00
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST	109.00
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST	104.00
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST	100.00
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST	98.00
278690.5240.510	MTOWN WESTOWN, LLLP	RENT ASSIST	41.00
278690.5240.510	NANCY JO SMITH	RENT ASSIST	200.00
278690.5240.510	NANCY JO SMITH	RENT ASSIST	167.00
278690.5240.510	NANCY JO SMITH	RENT ASSIST	140.00

278690.5240.570	NIKKI WAGNER	ASSISTANCE	13.00
278690.5240.510	NORTH TAMA HOUSING, INC	RENT ASSIST	176.00
278690.5240.510	NORTH TAMA HOUSING, INC	RENT ASSIST	172.00
278690.5240.510	NORTH TAMA HOUSING, INC	RENT ASSIST	145.00
101110.5331.500	OFFICE OF VEHICLE SERVICES	SALVAGE VEHICLE INSPECTS	170.00
101110.5370.000	ON-SITE INFORMATION DESTRUCTIO	SHREDDING SERVICES	80.00
278690.5340.070	ON-SITE INFORMATION DESTRUCTIO	SHREDDING SERVICES	40.00
278690.5240.510	PARK ELMS LLC	RENT ASSIST	522.00
278690.5240.510	PARK ELMS LLC	RENT ASSIST	250.00
278690.5240.510	PARK ELMS LLC	RENT ASSIST	234.00
278690.5240.510	PARK ELMS LLC	RENT ASSIST	202.00
278690.5240.510	PARK ELMS LLC	RENT ASSIST	134.00
278690.5240.510	PARK ELMS LLC	RENT ASSIST	111.00
101141.5460.000	PATRICK L CORNWELL	CONFERENCE	120.90
278690.5240.510	PETER MURPHY	RENT ASSIST	160.00
681110.5339.000	PHILIP L ASCHEMAN, PH.D.	EMPLOYEE SERVICES	125.00
101880.5600.000	PHILLIP A SCHWARCK	IOWA WHOLESALE	73.90
278690.5240.510	PINECREST MOBILE HOME PARK	RENT ASSIST	141.00
278690.5240.510	PINECREST MOBILE HOME PARK	RENT ASSIST	117.00
278690.5240.510	PRAIRIE HOME PROPERTIES	RENT ASSIST	261.00
101410.5340.070	PREMIER OFFICE EQUIPMENT	11/21-12/20 COPIES	7.13
206710.5340.070	PREMIER OFFICE EQUIPMENT	11/21-12/20 COPIES	35.70
510531.5340.070	PREMIER OFFICE EQUIPMENT	11/21-12/20 COPIES	7.14
520590.5340.070	PREMIER OFFICE EQUIPMENT	11/21-12/20 COPIES	10.71
550780.5340.070	PREMIER OFFICE EQUIPMENT	11/21-12/20 COPIES	10.71
101410.5340.070	PREMIER OFFICE EQUIPMENT	9/21-10/20 COPIES	7.14
206710.5340.070	PREMIER OFFICE EQUIPMENT	9/21-10/20 COPIES	35.70
510531.5340.070	PREMIER OFFICE EQUIPMENT	9/21-10/20 COPIES	7.14
520590.5340.070	PREMIER OFFICE EQUIPMENT	9/21-10/20 COPIES	10.71
550780.5340.070	PREMIER OFFICE EQUIPMENT	9/21-10/20 COPIES	10.70
235140.5718.000	PRS,INC.	ROPE	213.00
150140.5718.000	PUSH PEDAL PULL	RACK/CREDIT	151.00
278690.5240.510	R&A RENTAL PROPERTIES LLC	RENT ASSIST	536.00
278690.5240.510	R&A RENTAL PROPERTIES LLC	RENT ASSIST	343.00
101410.5600.080	RACOM CORPORATION	BATTERIES	158.00
101110.5132.000	RACOM CORPORATION	EARPIECE	40.00
290113.5380.000	RACOM CORPORATION	EDACS ACCESS CONTRACT	30,654.90
290113.5380.000	RACOM CORPORATION	EDACS AIRTIME	67.35
150110.5749.000	RACOM CORPORATION	EQUIP CAR #	1,386.25
101110.5570.000	RACOM CORPORATION	WATCHGUARD	1,582.20
101110.5570.000	RACOM CORPORATION	WATCHGUARD	525.10
283210.5472.000	RANDY VAUGHN	MILEAGE	65.13
101831.5057.100	RANDY WETMORE	PHONE ALLOWANCE	62.50
278690.5240.510	REM HOMES LLC	RENT ASSIST	458.00
278690.5240.510	REM HOMES LLC	RENT ASSIST	85.00
278690.5240.510	RICK SESKER	RENT ASSIST	197.00
278690.5240.510	RICK STICHTER	RENT ASSIST	547.00
278690.5240.510	RICK STICHTER	RENT ASSIST	310.00
278690.5240.510	RIVER BIRCH APTS	RENT ASSIST	476.00

278690.5240.510	RIVER BIRCH APTS	RENT ASSIST	277.00
278690.5240.510	RIVER BIRCH APTS	RENT ASSIST	203.00
278690.5240.510	RIVER BIRCH APTS	RENT ASSIST	52.00
278690.5240.510	RIVER OAKS APARTMENTS	RENT ASSIST	575.00
278690.5240.510	RIVER OAKS APARTMENTS	RENT ASSIST	406.00
278690.5240.510	RIVER OAKS APARTMENTS	RENT ASSIST	237.00
278690.5240.510	RIVER OAKS APARTMENTS	RENT ASSIST	205.00
278690.5240.510	RIVER OAKS APARTMENTS	RENT ASSIST	108.00
278690.5240.510	ROBERT EAKIN	RENT ASSIST	154.00
278690.5240.510	ROBERT FISCHELS	RENT ASSIST	203.00
278690.5240.510	ROBERT FISCHELS	RENT ASSIST	170.00
278690.5240.510	ROBERT HESSENIUS	RENT ASSIST	84.00
278690.5240.510	ROBIN WEIDNER	RENT ASSIST	223.00
206710.5570.000	ROCKMOUNT RESEARCH & ALLOYS II	WELDING PARTS	243.31
278690.5240.510	RODNEY W LAWSON	RENT ASSIST	237.00
278690.5240.510	RODNEY W LAWSON	RENT ASSIST	103.00
278690.5240.510	ROGER HATCH	RENT ASSIST	274.00
278690.5240.510	RONALD J IOLE	RENT ASSIST	122.00
278690.5240.510	ROSA ANAYA	RENT ASSIST	187.00
278690.5240.510	S & E INVESTMENT LLC	RENT ASSIST	185.00
101140.5280.000	SAM'S CLUB	MEMBERSHIP	45.00
101140.5749.000	SANDRY FIRE SUPPLY LLC	MAKO COMPRESSOR BLOCK	7,943.10
150140.5749.000	SANDRY FIRE SUPPLY LLC	MAKO COMPRESSOR BLOCK	7,500.00
278690.5240.510	SCENIC RENTALS	RENT ASSIST	168.00
520520.5380.000	SCHARNWEBER WATER CONDITIONII	WATER CONDITIONER	27.00
278690.5240.510	SERINA STABENOW	RENT ASSIST	393.00
278690.5240.510	SERINA STABENOW	RENT ASSIST	392.00
278690.5240.510	SERINA STABENOW	RENT ASSIST	140.00
278690.5240.510	SHANE ECKLOR	RENT ASSIST	288.00
278690.5240.510	SHANE ECKLOR	RENT ASSIST	260.00
278690.5240.510	SHEILA F & PAUL JARED	RENT ASSIST	219.00
278690.5240.510	SHEILA F & PAUL JARED	RENT ASSIST	183.00
278690.5240.510	SHEILA F & PAUL JARED	RENT ASSIST	179.00
101140.5600.000	SIGN CREATIONS	MAGNETS,DECALS	7.75
550780.5749.000	SIMME LLC	BUS SEATS/HARDWARE	8,197.00
278690.5240.510	STEELSMITH INVESTMENTS, LLC	RENT ASSIST	484.00
278690.5240.510	STEELSMITH INVESTMENTS, LLC	RENT ASSIST	466.00
278690.5240.510	STEELSMITH INVESTMENTS, LLC	RENT ASSIST	264.00
278690.5240.510	STEELSMITH INVESTMENTS, LLC	RENT ASSIST	214.00
278690.5240.510	STEELSMITH INVESTMENTS, LLC	RENT ASSIST	214.00
278690.5240.510	STEELSMITH INVESTMENTS, LLC	RENT ASSIST	214.00
278690.5240.510	STEELSMITH INVESTMENTS, LLC	RENT ASSIST	200.00
278690.5240.510	STEELSMITH INVESTMENTS, LLC	RENT ASSIST	183.00
278690.5240.510	STEELSMITH INVESTMENTS, LLC	RENT ASSIST	132.00
278690.5240.510	STEPHEN IRVINE	RENT ASSIST	62.00
278690.5240.510	STEVEN AMES	RENT ASSIST	410.00
278690.5240.510	STEVEN AMES	RENT ASSIST	400.00
278690.5240.510	STEVEN AMES	RENT ASSIST	211.00
278690.5240.510	STEVEN AMES	RENT ASSIST	121.00

101580.5340.010	STONE SANITATION	12/1-12/31 GARBAGE	200.00
101140.5340.010	STONE SANITATION	CITY GARBAGE	95.17
101480.5340.010	STONE SANITATION	CITY GARBAGE	95.17
101880.5340.010	STONE SANITATION	CITY GARBAGE	145.32
206710.5340.010	STONE SANITATION	CITY GARBAGE	95.17
520520.5340.010	STONE SANITATION	CITY GARBAGE	95.17
520520.5340.010	STONE SANITATION	DECEMBER GRIT/SCREENING	925.05
101110.5132.000	STREICHER'S	2 HOLSTERS	264.98
278690.5240.510	SUNRISE APARTMENTS, INC	RENT ASSIST	101.00
278690.5240.510	SUNRISE APARTMENTS, INC	RENT ASSIST	47.00
278690.5240.510	SUPERIOR RENTALS LLC	RENT ASSIST	530.00
278690.5240.510	SUPERIOR RENTALS LLC	RENT ASSIST	408.00
278690.5240.510	SUPERIOR RENTALS LLC	RENT ASSIST	384.00
278690.5240.510	SUPERIOR RENTALS LLC	RENT ASSIST	181.00
278690.5240.510	SUPERIOR RENTALS LLC	RENT ASSIST	134.00
278690.5240.510	SUPERIOR RENTALS LLC	RENT ASSIST	106.00
278690.5240.510	SUPERIOR RENTALS LLC	RENT ASSIST	44.00
278690.5240.510	TERRY ENGLAND	RENT ASSIST	234.00
278690.5240.510	TERRY SHAFFAR	RENT ASSIST	174.00
550780.5570.000	THOMAS BUS SALES OF IOWA INC	5BODILY FLUIDS BAGS	55.02
206710.5600.000	THOMPSON'S TRUE VALUE	OP SUPPLIES	25.98
278690.5240.510	TOM G PATTERSON	RENT ASSIST	388.00
278690.5240.510	TOM G PATTERSON	RENT ASSIST	231.00
278690.5240.510	TOM HARRIS	RENT ASSIST	324.00
278690.5240.510	TOM SWITZER RENTAL ACCOUNT	RENT ASSIST	373.00
278690.5240.510	TOM SWITZER RENTAL ACCOUNT	RENT ASSIST	355.00
278690.5240.510	TOM SWITZER RENTAL ACCOUNT	RENT ASSIST	330.00
278690.5240.510	TOM SWITZER RENTAL ACCOUNT	RENT ASSIST	210.00
278690.5240.510	TONY REED	RENT ASSIST	550.00
278690.5240.510	TONY REED	RENT ASSIST	419.00
278690.5240.510	TONY REED	RENT ASSIST	384.00
278690.5240.510	TONY REED	RENT ASSIST	355.00
278690.5240.510	TONY REED	RENT ASSIST	258.00
278690.5240.510	TONY REED	RENT ASSIST	253.00
278690.5240.510	TONY REED	RENT ASSIST	253.00
278690.5240.510	TONY REED	RENT ASSIST	249.00
278690.5240.510	TONY REED	RENT ASSIST	234.00
278690.5240.510	TONY REED	RENT ASSIST	227.00
278690.5240.510	TONY REED	RENT ASSIST	209.00
278690.5240.510	TONY REED	RENT ASSIST	199.00
278690.5240.510	TONY REED	RENT ASSIST	191.00
278690.5240.510	TONY REED	RENT ASSIST	162.00
278690.5240.510	TONY REED	RENT ASSIST	134.00
101421.5331.500	TOTEM BOWL	SPECIAL OLY	330.00
101421.5340.630	TOTEM BOWL	WINTER BLAST	40.00
278690.5240.510	TR HOMES RENTALS LLC	RENT ASSIST	315.00
101110.5460.000	TREAT AMERICA DINING	TRAINING MEALS-	3,866.10
278690.5240.510	TREVRON, LLC	RENT ASSIST	259.00
278690.5240.510	TRI-SQUARE RENTALS, LLC	RENT ASSIST	79.00

278690.5240.510	TT & C COOPERATIVE HOUSING	RENT ASSIST	259.00
278690.5240.510	TT & C COOPERATIVE HOUSING	RENT ASSIST	145.00
278690.5240.510	TT & C COOPERATIVE HOUSING	RENT ASSIST	96.00
206120.5450.000	U S CELLULAR	11/12-12/11 PW	58.98
206710.5450.000	U S CELLULAR	11/12-12/11 PW	55.23
206760.5450.000	U S CELLULAR	11/12-12/11 PW	157.57
510531.5450.000	U S CELLULAR	11/12-12/11 PW	22.09
520590.5450.000	U S CELLULAR	11/12-12/11 PW	33.14
550780.5450.000	U S CELLULAR	11/12-12/11 PW	29.49
520520.5450.000	U S CELLULAR	11/12-12/11 PW	230.73
999.1112.000	UNITED WAY	DECEMBER COLLECTIONS	883.50
999.1112.000	UNITED WAY	NOVEMBER COLLECTIONS	589.00
101410.5151.000	UNITY POINT-SIOUX CITY	DOT DRUG&ALCOHOL TESTS	37.00
101710.5151.000	UNITY POINT-SIOUX CITY	DOT DRUG&ALCOHOL TESTS	37.00
101850.5151.000	UNITY POINT-SIOUX CITY	DOT DRUG&ALCOHOL TESTS	37.00
283210.5151.000	UNITY POINT-SIOUX CITY	DOT DRUG&ALCOHOL TESTS	37.00
510531.5151.000	UNITY POINT-SIOUX CITY	DOT DRUG&ALCOHOL TESTS	29.60
520590.5151.000	UNITY POINT-SIOUX CITY	DOT DRUG&ALCOHOL TESTS	44.40
101140.5151.000	UNITYPOINT CLINIC	MFPRSI MEDICAL SCREENING	807.71
206710.5450.000	VERIZON WIRELESS	11/11-12/10 PUBLIC WORKS	200.13
101140.5450.000	VERIZON WIRELESS	11/14-12/13 FIRE DEPT	67.39
101140.5450.000	VERIZON WIRELESS	11/14-12/13 FIRE DEPT	50.84
101560.5450.000	VERIZON WIRELESS	11/14-12/13 HOUSING	64.12
101561.5450.000	VERIZON WIRELESS	11/14-12/13 HOUSING	31.84
278690.5450.000	VERIZON WIRELESS	11/14-12/13 HOUSING	148.53
283210.5450.000	VERIZON WIRELESS	11/14-12/13 HOUSING	202.03
520520.5450.100	VERIZON WIRELESS	11/22-12/21 WPCP	90.16
278690.5240.510	WB REAL ESTATE INVESTMENTS	RENT ASSIST	188.00
684990.5339.000	WELLMARK INC	11/27-12/3 CLAIMS	43,143.16
684990.5339.000	WELLMARK INC	12/4-12/10 CLAIMS	48,800.15
684000.4870.990	WELLMARK INC	PREMIUMS&4WK CLAIMS	(19.79)
684990.5230.000	WELLMARK INC	PREMIUMS&4WK CLAIMS	6,172.58
684990.5337.000	WELLMARK INC	PREMIUMS&4WK CLAIMS	19,964.34
684990.5339.000	WELLMARK INC	PREMIUMS&4WK CLAIMS	14,040.38
278690.5240.510	WILLIAM & LINDA HAVELKA	RENT ASSIST	484.00
278690.5240.510	WILLIAM & LINDA HAVELKA	RENT ASSIST	155.00
278690.5240.510	WILLIAM C. WILSON	RENT ASSIST	290.00
278690.5240.510	WILLIAM L HOBSON	RENT ASSIST	201.00
290113.5450.000	WINDSTREAM	11/19-12/18	76.44
278690.5240.510	ZAYN PROPERTIES LLC	RENT ASSIST	311.00
206710.5340.010	ZEE MEDICAL, INC	SUPPLIES-STREET DEPT	91.85
520520.5340.070	ZIEGLER INC	PMs ON GENERATOR	1,512.61
			598,295.41

COUNCIL PROCEEDINGS
January 11, 2016

The Marshalltown City Council met in regular session on January 11, 2016, at 5:30 PM, in the Council Chambers at City Hall. Mayor Lowrance called the meeting to order and led the Pledge of Allegiance. Present: Gowdy, Greer, Hoop, Lamer, Martin, Schubert, Wirin. Greer attended via speakerphone. Major Stillwell from the Salvation Army was present to thank the Police Dept. Fire Dept. Sherriff Dept. and Mayor for their efforts ringing bells. Chief Tupper showed the Council the external body armor being tested by a couple of officers. Councilman Martin updated the Council on the Aquatic Survey. Schubert moved to approve the agenda, second by Gowdy. Motion approved 7-0.

CONSENT AGENDA:

Lamer moved to approve the Consent Agenda: Approve Council meeting Minutes of December 28, 2015; Approve Bill List in the corrected amount of $1,073,632.02; Liquor License Renewals: Dollar General Store #2019 and Dollar General Store #4206; second by Martin. Consent agenda adopted 7-0.

REPORT:

Prochaska & Associates, architects, re: Police and Fire building project: Architect presentation related to status update of the project including final review of the Programming Study results and update on site options. 15 sites were considered and the committee has narrowed it down to 7 at this point. Plans are to continue the review in order to narrow it down even further. Next committee meeting is Feb. 9th.

Marshalltown Central Business District Expansion Report, Director Jenny Etter: Jenny informed the Council that Main Street Iowa has approved an expansion request which will add the Central Iowa Healthcare site and Emerson's office building into the district. Both entities are supportive of the change and the downtown.

Kenn Vinson, Alliant project update: Kenn presented updated pictures of the progress. He indicated the pipeline is complete and new management staff has started. There are approximately 650 workers on site now and April 2017 remains the target date for being live.

Council Goals 2016-2017: Randy Wetmore presented the goals report and action items discussed by the staff.

FY17 Budget: a) Taxable Valuations, b) Library Levy, c) Long-term debt schedule: Diana Steiner presented information regarding the FY17 budget including the recently received valuations from the County which are higher than initially projected. Brian DeMoss discussed the Long-term debt schedule and estimated levy rate of $3.63269.

MOTION

Wirin moved to approve the October 2015 Financial Report, second by Gowdy. Diana Steiner, Finance Dept., presented highlights to the October financials including receipt of property taxes. Motion approved 7-0.

RESOLUTIONS:

Justin Nickel, City Engineer, presented resolution to Accept Bid and Authorize the Award of Contract for the Ingledue Storm Sewer Project. He indicated the bid was higher than the Engineer's estimate by about 5% but there were 5 bidders and staff was recommending approval. Martin moved to approve Resolution 2016-001 Accepting Bid and Authorizing the Award of Contract for the Ingledue Storm Sewer Project 29108009, with Vieth Construction Corp, in the amount of $1,138,881.00, second by Wirin. Resolution adopted 7-0.

Justin Nickel, City Engineer, presented resolution Approving Contract and Approving Bond for the Ingledue Storm Sewer Project. Lamer moved to approve Resolution 2016-002 Approving Contract and Approving Bond for the Ingledue Storm Sewer Project 29108009, with Vieth Construction Corp, in the amount of $1,138,881.00, second by Schubert. Resolution adopted 7-0.

Justin Nickel, City Engineer, presented resolution to Accept Bid and Authorize the Award of Contract for the Ingledue Storm Sewer Project. Project is being funded by 50% RISE funding and 50% Developer funding. Lamer moved to approve Resolution 2016-003 Accepting Bid and Authorizing the Award of Contract for the SE South Street Extension 66013008, with Con-Struct Inc., in the amount of $663,261.00, second by Wirin. Resolution adopted 6-0, Greer unavailable for vote.

Justin Nickel, City Engineer, presented resolution Approving Contract and Approving Bond for the Ingledue Storm Sewer Project. Lamer moved to approve Resolution 2016-004 Approving Contract and Approving Bond for the SE South Street Extension 66013008, with Con-Struct Inc., in the amount of $663,261.00, second by Wirin. Resolution adopted 7-0.

Justin Nickel, City Engineer, presented request to purchase street sweeper. Two bids were received from one vendor. Funding is budgeted in the CIP, estimated savings of about $20,000 compared to budget. Schubert moved to adopt Resolution 2016-005 Approving Street Division Equipment Purchase with Elliot Equipment Co., for a 2015 Street Sweeper in the amount of $160,720.00, second by Gowdy. Resolution adopted 7-0.

ORDINANCES

Greer moved to adopt Ordinance 14944 Amending the City Code, adding Section 28.28.1, "Sanitary Sewer Connections to Properties outside the City Limits of Marshalltown," third reading, second by Schubert. Resolution adopted 7-0.

Justin Nickel, City Engineer welcomed Deb Mathias with Stanley Consultants to present a report of the proposed wastewater rates. Wetmore first reported that following discussions with JBS the pretreated waste rate increase is proposed to be 3% each year. Deb presented a report on anticipate expenses and revenues based on current rates and proposed rates. Proposal is to raise the rates 12% each year for City Contributors and 3% each year for pretreated waste. Effective dates would be 3/1/16, 1/1/17 and 1/1/18. Lamer indicated that he felt the pretreated base rate should go up 12% each year like the rest of the customer and not sure about the 3% on the flow charge. Wirin asked for information about the debt ratio and what are standard acceptable levels. Council members wanted to know at what stage they can make changes. Schubert moved to adopt Ordinance 14945 Amending Sanitary Sewer Rates, first reading, second by Hoop. 4-3 motion carried.

DISCUSSION

Fire Department permit fees: Chief Rierson presented proposed changes to various fire department fees related to inspections, plan reviews and misc. items.

Naming Policy for City properties: Terry Gray, Parks & Recreation, presented a proposed policy related to naming of City properties as memorials or as a result of contributions. Currently the City does not have a policy related to this topic.

Update on Transit Joint Participation Agreement Funding: Justin Nickel presented a grant amendment awarding the City of Marshalltown approximately $70,000 in additional funding for transportation.

2016 Street Repair Program: Justin Nickel presented the 2016 Street repair program map to Council identifying proposed work to various streets in the City.

PUBLIC COMMENT

Michelle Spohnheimer, Housing & Community Development Director reported that the City has issued dangerous and dilapidated building order notices for 10 properties. Interested parties have the opportunity to appeal the order.

ADJOURNMENT

The meeting adjourned at 7:18 PM.

Respectfully submitted,

_____
Michelle Spohnheimer,
Housing & Community Development Director

CITY OF MARSHALLTOWN

_____
James L. Lowrance, Mayor

ATTEST:

_____
Shari L. Coughenour, CMC, City Clerk

RSW

the City of Marshalltown

COUNCIL AGENDA

CITY HALL COUNCIL CHAMBERS, 10 W STATE STREET

JANUARY 11, 2016, at 5:30 PM

NOTICE TO PUBLIC: The Mayor and City Council welcome comment from the public during discussion. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks in order that others may be given the opportunity to speak.

CALL TO ORDER: Mayor James L. Lowrance

PLEDGE OF ALLEGIANCE:

ROLL CALL: Gowdy, Greer, Hoop, Lamer, Martin, Schubert, Wirin.

MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS:

APPROVAL OF AGENDA:

CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.

1. Approve Council meeting Minutes of December 28, 2015.
2. Approve Bill List in the amount of ~~$598,295.41.~~ $1,073,632.02
3. Renewal Liquor licenses: Dollar General Store #2019 and Dollar General Store #4206.

(end of consent agenda items)

REPORT:

4. Prochaska - Police and Fire building progress update
5. MCBD District Expansion
6. Kenn Vinson, Alliant project update
7. Council Goals for 2016-2017
8. FY17 Budget
   a) Taxable valuations
   b) Library levy
   c) Long-term debt schedule

MOTIONS:

9. October 2015 Financial Report

RESOLUTIONS:

10. Resolution 2016-001 Accepting Bid and Authorizing the Award of Contract for the Ingledue Storm Sewer Project 29108009, with Vieth Construction Corp, in the amount of $1,138,881.00
11. Resolution 2016-002 Approving Contract and Approving Bond for the Ingledue Storm Sewer Project 29108009, with Vieth Construction Corp, in the amount of $1,138,881.00.
12. Resolution 2016-003 Accepting Bid and Authorizing the Award of Contract for the SE South Street Extension 66013008, with Con-Struct Inc., in the amount of $663,261.00
13. Resolution 2016-004 Approving Contract and Approving Bond for the SE South Street Extension 66013008, with Con-Struct Inc., in the amount of $663,261.00

Visit www.ci.marshalltown.ia.us

Please refer to the previous Council packet for attachments not included with this agenda packet. Complete agenda packets are available for inspection for the public at the City Clerk's Office, the Marshalltown Public Library and the city's website.

Marshalltown All-America City 2012

14. Resolution 2016-005 Approving Street Division Equipment Purchase with Elliot Equipment Co., for a 2015 Street Sweeper in the amount of $160,720.00

ORDINANCES:

15. Ordinance 14944 Amending the City Code, adding Section 28.28.1, "Sanitary Sewer Connections to Properties outside the City Limits of Marshalltown," third reading.
16. Ordinance 14945 Amending Sanitary Sewer Rates, first reading.

DISCUSSION:

17. Fire department permit fees
18. Naming policy for city properties
19. Update on Transit Joint Participation Agreement Funding
20. 2016 Street Repair Program

PUBLIC COMMENTS:

ADJOURNMENT:

COUNCIL PROCEEDINGS
December 28, 2015

The Marshalltown City Council met in regular session on December 28, 2015, at noon, in the Council Chambers at City Hall. Mayor Lowrance called the meeting to order and led the Pledge of Allegiance. Present: Gowdy, Hoop, Lamer, Martin. Absent: Greer, Schubert, Wirin. Volunteers were recognized for their service. Staff recognized: 30 years – Terry Gray, 20 years – Geri Larson and Bob Ranson, 5 years – Eric Siemens. Lamer moved to approve the agenda, second by Martin. Motion approved 4-0.

CONSENT AGENDA:
Gowdy moved to approve the Consent Agenda: Approve Council meeting Minutes of December 14, 2015; Approve Bill List in the amount of $1,558,836.62; Receipt of Building Report for November, 2015; Receipt of Certified Civil Service Lists- Promotional List – Street Maintenance Worker IV; New Hire List – Full Time Transit Operator; New Hire List – Water Pollution Control Plant Chemist; Renewal Liquor Licenses: Kwik Star #607, Abarrotes La Salud, Inc., Mama DiGrado's Pasta & Pizza, BPOE Lodge #312; second by Hoop. Consent agenda adopted 4-0.

MOTION
Martin moved to approve new Class C Liquor license for Pelayo, Inc., dba Plaza Mexico, 903 W Lincoln Way, second by Gowdy. Motion approved 4-0.

RESOLUTIONS:
Justin Nickel. City Engineer, commented on the proposed agreements due to changes in the State reimbursement plans for transportation. There continue to be several issues associated with the agreements that State associations are reviewing regarding (tabled) Resolution 2015-213 Approving Transportation Provider Agreements with the following agencies, relating to brokerage services for non-emergency medical transportation provided by the Transit department of the City.[withdrawn: A) Wellcare of Iowa, Inc.], b) Medical Transportation Management, Inc., c) Access2Care, LLC, d) TMS Management, e) Logisticare Spolutions, LLC.

Lamer moved to adopt Resolution 2015-220 Approving Contract Mowing Agreements with Independent Mowing Contractors, second by Martin. Resolution adopted 4-0.

Lamer moved to adopt Resolution 2015-221 Designating Diana Steiner as City Treasurer, second by Gowdy. Resolution adopted 4-0.

ORDINANCES
Gowdy moved to adopt the second reading of Ordinance 14944 Amending the City Code, adding Section 28.28.1, "Sanitary Sewer Connections to Properties outside the City Limits of Marshalltown," second by Hoop. Second reading adopted 4-0.

Due to the inability of the consulting engineer to make it to town due to winter storm, Mayor Lowrance requested Ordinance 14945 Amending Sanitary Sewer Rates, first reading be postponed to the January 11, 2016, meeting.

PUBLIC COMMENT
Parks Director Gray updated the council regarding receipt of another Trails grant.

CLOSED SESSION
At 12:34 pm, Martin moved to enter into closed session pursuant to Section 21.5, Subsection (1) Paragraph (i) OF THE CODE OF IOWA to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session, second by Gowdy. Motion carried 4-0. At 1:21 pm, Lamer moved to enter into open session, second by Martin. Motion carried 4-0.

ADJOURNMENT
At 1:22 pm, Gowdy moved to adjourn, second by Hoop. Motion carried 4-0.

Respectfully submitted,

_____
Shari L. Coughenour, CMC, City Clerk

CITY OF MARSHALLTOWN

ATTEST:

_____
James L. Lowrance, Mayor

_____
Shari L. Coughenour, CMC, City Clerk

KBW

IOWA ECONOMIC DEVELOPMENT AUTHORITY
200 East Grand Avenue | Des Moines, Iowa 50309 USA | Phone: 515.725.3000
iowaeconomicdevelopment.com

IOWA

September 28, 2015

Jenny Etter
Marshalltown Central Business District, A Main Street Iowa Community
16 East Main Street, Suite 280
Marshalltown, IA 50158

Re: Redraw Downtown District

Dear Mark:

Thank you for submitting information relating to the proposed redrawn district for the Marshalltown's Main Street program.

The Main Street Iowa team has reviewed your request. We agree with the justification and physical boundaries proposed. Please keep record of the approved district boundaries for future local Main Street activities.

If you have any questions, please don't hesitate to contact Main Street Iowa.

Sincerely,

Michael Wagler
Main Street Iowa State Coordinator
Iowa Downtown Resource Center
Iowa Economic Development Authority

Marshalltown Central Business District
A Main Street Community

• 16 E. Main Street, Suite 280 • Marshalltown, Iowa 50158 • Phone: (641)844-2001 • FAX: (641)844-2002
E-Mail: director@marshalltownmainstreet.com • www.marshalltownmainstreet.com

9-15-2015

Dear Michael

On behalf of the MCBD Board of Directors I am requesting a proposed expansion to the Main Street foot print area in downtown Marshalltown.

As you will see from the attached map the proposed expansion to our current district includes two areas:

Eastern border:
Currently ends at 3rd Ave. the expansion would go to 5th Ave from State St. to Linn St. to include the hospital complex

Southern border:
Currently ends at Linn St. the expansion would go to Nevada St. this will include the Emerson Office building.

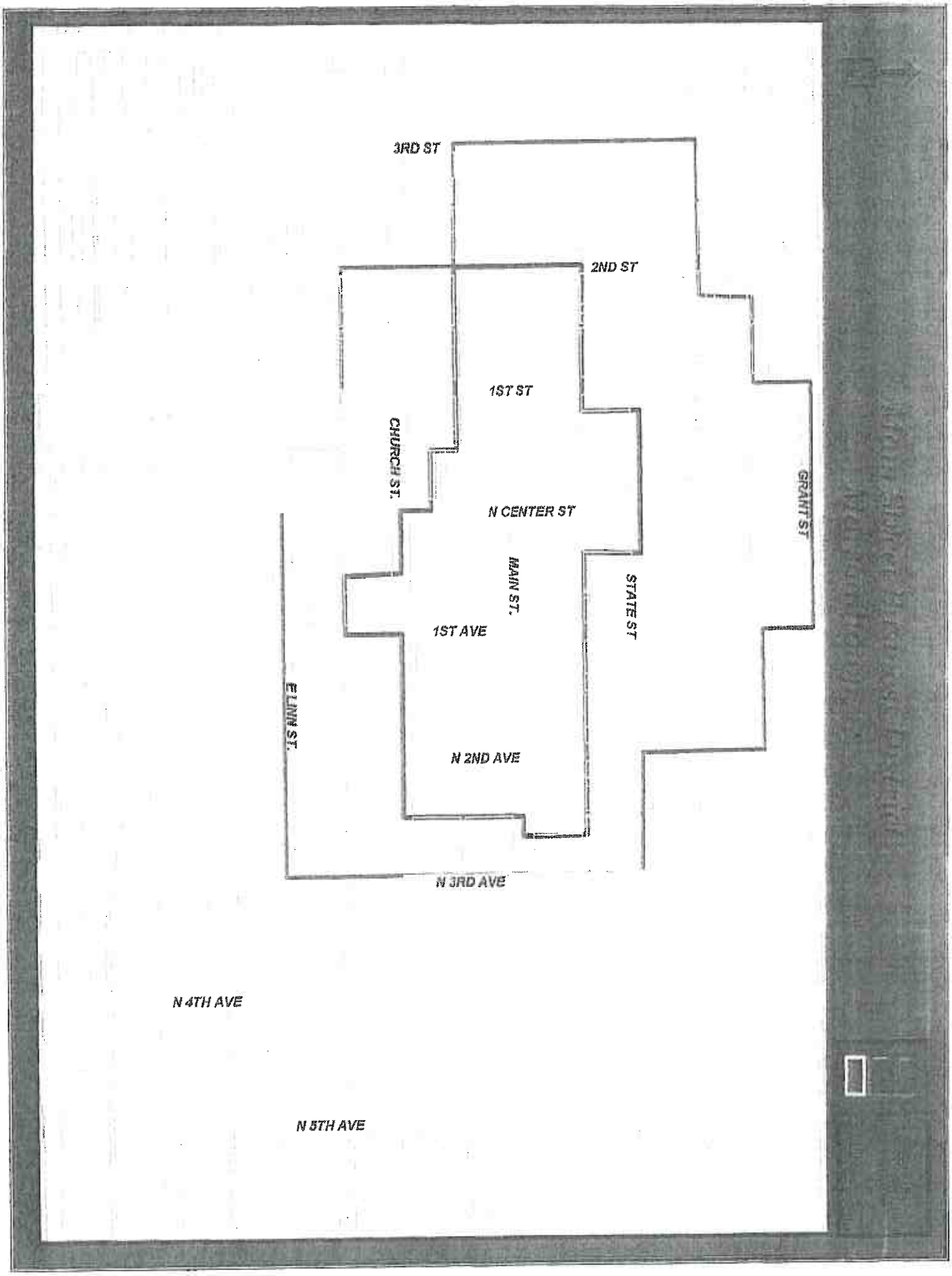
The purpose of this expansion is to include 2 historically significant buildings that were not initially included. They are the Marshalltown Medical and Surgical Center (eastern border) and the Emerson/Fisher Controls building (southern border).

The Emerson Process Management/Fisher Controls Company has been a significant part of Marshalltown's history as it originated as a local family run business in the early 1880's. They have been one of Main Streets biggest supporters and continue to be a member, have representation on our board of directors, fund projects, provide guidance and support and have suggested we include them in our district.

The Marshalltown Medical & Surgical Center (MMSC) has been a hospital in this community since the early 1900's, however there are now plans to move MMSC campus out of the downtown district to the southern part of our community. MCBD has representation on the MMSC steering committee and on the hospital board to provide guidance and support in the decisions for the future of this area. The MMSC campus is vitally important as it serves as the eastern anchor of the Main Street District. The board and community feel it is vastly important for the Main Street program to be involved in every aspect of this enormous opportunity to establish business/industry/academic growth in this space. Therefore we would like to include the MMSC campus area in our footprint area.

Please let us know if you have any questions and/or concerns that we can address. We look forward to your guidance as we proceed with this proposal.

Jenny Etter, Executive Director
MCBD Board of Directors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FLINN ST.
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N 3RD AVE
N 4TH AVE
N 5TH AVE

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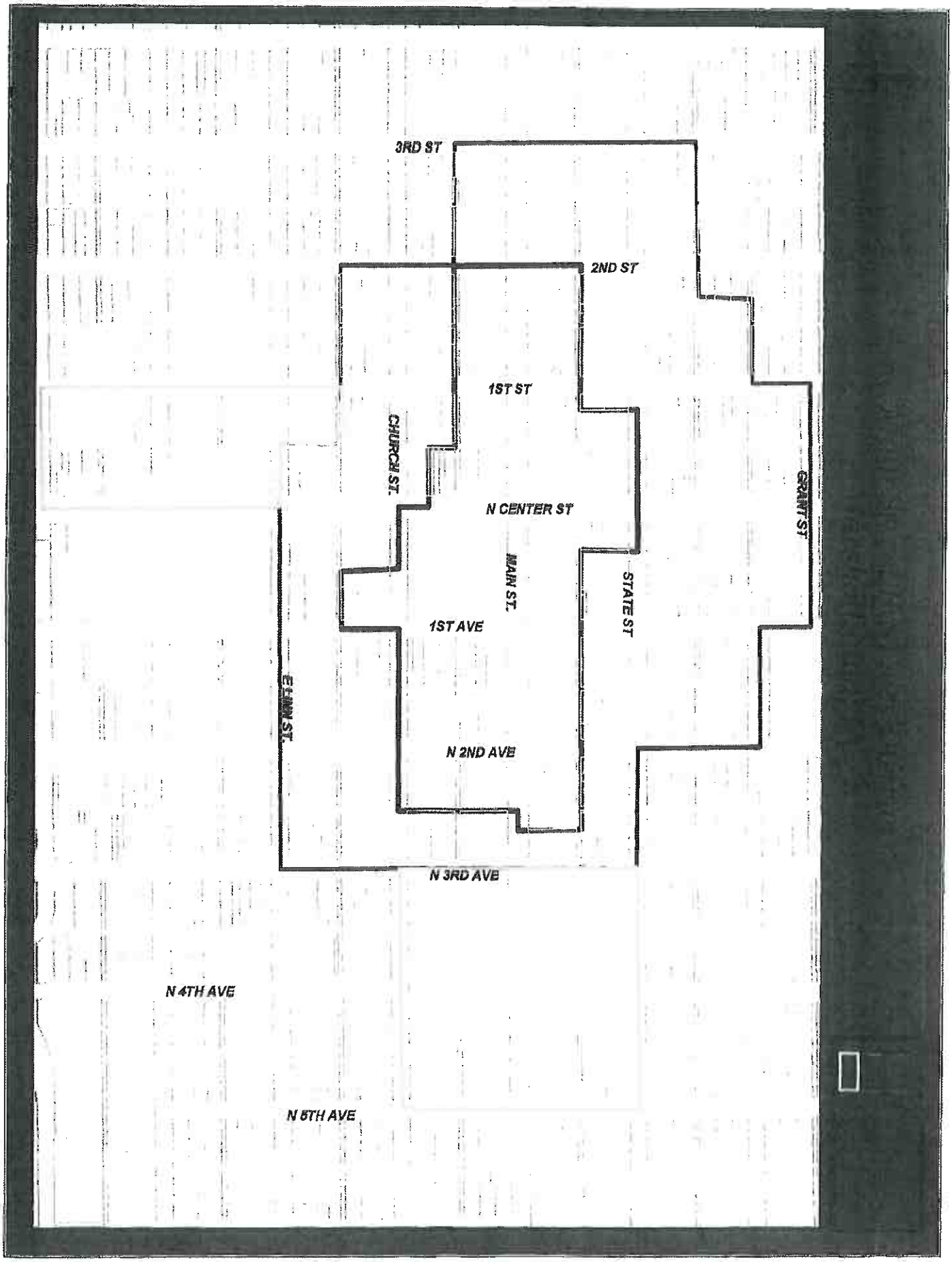
MCBD Board of Directors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ELM ST.
N 2ND AVE
N 3RD AVE
N 4TH AVE
N 5TH AVE

the City of Marshalltown

James L. Lowrance, Mayor
Randy Wetmore, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

Administration

January 5, 2016

To: Mayor James L. Lowrance
Members of the City Council

From: Randy Wetmore
City Administrator

Re: 2016 Council Goals and Action Plan

Policy Issue: Yearly adoption Council Goals

Recommendation: Staff recommends that Council approve both the Goals and Action Plan attached.

Background: The Council and Directors met in November of 2015 to discuss new goals with facilitator Bruce Bernard. Each year the Council sets specific direction in areas they want the staff to target. Attached for your review are the goals and the proposed action plans.

Budget Impact: None

Attachment: Goals and Action Plan

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin

Marshalltown
All-America City
2012

Council Goals and Action Plans

For 2016/2017

Expand and Improve the Housing Stock in the Community through working with Partners to implement the recommendations of the Housing Market Study

Support MEDIC and their recruitment efforts for new housing projects including, market rate apartment, single family homes both owner and rental and other housing opportunities that support the recently completed housing study

Assist developers with information about infrastructure such as sanitary sewer, street and other infrastructure needed for specific developments

Provide developers with information about the development process in Marshalltown

Enhance Marshalltown's Public Image

Implement the Dangerous and Dilapidated Build program

Continue to implement a street improvement plan

Be involved in the Iowa River Trail project where appropriate

Work with interested parties in creating housing opportunities downtown and throughout the community

Maintain the code enforcement and nuisance abatement programs

Have staff involved in the effort of the Public Art Committee

Strive to Provide Quality City Services

Develop new efficiencies and cross-training opportunities to be able to serve the community with fewer employees

Investigate ways to implement more technology into daily operations that will improve city services

Fund and implement construction for sanitary sewer, storm water and street capital improvement projects

Partner with citizens, for profit groups, non-profit organizations and other groups to improve the quality of life in Marshalltown.

The Police Department and Fire Department continue to offer their Citizen Academies

Fire Department smoke detector installation day

Support and participate with Marshall County, Marshalltown School District, Marshalltown Central Business District, MEDIC, Read by 3rd initiative, Not In Our Town, Police Summer Youth Academy, Coffee with a Cop, Trails, Inc., Crime Stoppers, and many other groups that have as part of their goals to improve the quality of life in Marshalltown.

Look for opportunities to actively engage groups or individuals such as the I Give a Damn About Marshalltown group, retirees, engineers, marketing people and other professionals who may have an interest in a particular service or program of the city.

Improve City Owned Property

Continue the feasibility study for the construction of new Police and Fire Stations

Continue to repair sidewalks and parking lots that are city owned

Review the City Building Maintenance Plan

RBW

the City of Marshalltown

Jim Lowrance, Mayor
Randy A. Wetmore, City Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

Finance Department

To: Honorable Mayor, City Council and City Administrator

From: Diana Steiner, Finance Director

Date: January 6, 2016

Re: January 11th Council Meeting report on the FY17 Budget

A) Taxable valuations:
The Marshall County auditor has informed us that we may not receive the property tax valuations until Friday, January 8, 2016. Based on these amounts, we will provide you a handout at the meeting showing FY17 figures and a history of the amounts.

B) Library levy:
Ballot language approved at November 2015 election: "Shall the City of Marshalltown, Iowa, be authorized to levy, annually, a property tax of twenty-seven cents per $1,000 of assessed value for the purpose of supporting the annual operating budget of the Marshalltown Public Library, with collection of the levy commencing in the fiscal year beginning July 1, 2016". We will be incorporating this new levy amount in the FY17 budget.

C) Long-term debt schedule:
This handout identifies the bonds and loans that will still be outstanding in FY17 and the total payments to be made for the principal and interest, as well as the bond agent's fee. It also identifies the amount expected to be paid from the current year debt service levy.

City Council: Marla Grabenbauer, Joel Greer, Al Hoop,
Leon Lamer, Robert Schubert, Robert Wenner, Bethany Wirin

Form 703

Department of Management

LONG TERM DEBT SCHEDULE
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

City Name: **MARSHALLTOWN**

Fiscal Year 2017

	Project Name (A)	Amount of Issue (B)	Type of Debt Obligation (C)	Date Certified to County Auditor (D)	Debt Resolution Number (E)	Principal Due FY 2017 (F)	Interest Due FY 2017 +(G)	Bond Reg./ Paying Agent Fees Due FY 2017 +(H)	Total Obligation Due FY 2017 =(I)	Paid from Funds OTHER THAN Current Year Debt Service Taxes =-(J)	Amount Paid Current Year Debt Service Levy =(K)
(1)			NO SELECTION						0		0
(2)			NO SELECTION						0		0
(3)	31122: 2008A Essential Corporate Refunding	8,990,000	GO	04/01/08	2008-057	1,100,000	38,500	500	1,139,000		1,139,000
(4)	31125: 2009A Essential Corporate Refunding	3,500,000	GO	05/01/09	2009-073	350,000	18,800	500	369,300		369,300
(5)	31127: 2011A General Obligation Bonds	7,200,000	GO	04/01/11	2011-050	370,000	126,168	500	496,668	496,668	0
(6)	31128: 2011B General Obligation Bonds	2,380,000	GO	10/26/11	2011-186	145,000	39,918	500	185,418	77,696	107,722
(7)	31129: 2012A General Obligation Bonds	5,000,000	GO	04/12/12	2012-055	350,000	81,937	500	432,437	163,350	269,087
(8)	31130: 2012B Crossover advance funding (2008B)	3,080,000	GO	04/24/12	2012-056	360,000	38,395	500	398,895		398,895
(9)	31131: 2013A Essential Corporate Purpose Bond	5,600,000	GO	03/12/13	2013-034	300,000	81,675	500	382,175		382,175
(10)	31132: 2014 General Obligation Bonds	2,225,000	GO	12/30/14	2014-158	120,000	39,981	500	160,481		160,481
(11)	31133: Software Loan Payable	67,463	NON - GO			11,447			11,447	11,447	0
(12)	31134: 2015 General Obligation Corporate Purpose Bonds	2,000,000	GO	11/24/15	2015-193		70,126	500	70,626		70,626
(13)			NO SELECTION						0		0
(14)			NO SELECTION						0		0
(15)	52011: 2012 Sewer Revenue Bond and Refunding	4,595,000	NON - GO		2012-067	512,000	67,958	500	580,458	580,458	0
(16)	52012: 2013 Sewer Revenue Improvement	3,700,000	NON - GO		2013-096	233,000	64,393	500	297,893	297,893	0
(17)	59006: 2014 Sewer Revenue Improvement	5,500,000	NON - GO		2014-077	315,000	141,955	500	457,455	457,455	0
(18)	59007: 2015 Sewer Revenue Improvement	6,000,000	NON - GO		2015-128	337,000	151,716	500	489,216	489,216	0
(19)			NO SELECTION						0		0
(20)	52012012: Performance Edge Loan Payable	700,000	NON - GO			98,428	6,063		104,491	104,491	0
(21)			NO SELECTION						0		0
(22)			NO SELECTION						0		0
(23)			NO SELECTION						0		0
(24)			NO SELECTION						0		0
(25)			NO SELECTION						0		0
(26)			NO SELECTION						0		0
(27)			NO SELECTION						0		0
(28)			NO SELECTION						0		0
(29)			NO SELECTION						0		0
(30)			NO SELECTION						0		0
				TOTALS		4,601,875	967,585	6,500	5,575,960	2,676,674	2,897,286

RSW

the City of Marshalltown

James L. Lowrance, Mayor
Randy Wetmore, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

January 7, 2016

To: Mayor James L. Lowrance
Members of the City Council

From: Finance Department

Re: October 2015 Monthly Financial Statements

Policy Issue: N/A

Recommendation: Staff recommends approving the October 2015 monthly financial statements.

Background: The finance department has prepared and reconciled the October 2015 financial statements for your review. October financials include a 5.4 million dollar tax collection deposit, including a 2.87 million deposit into the general fund.

Budget Impact: N/A

Attachment: Oct 2015 FS

cc: Randy Wetmore, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin

Marshalltown
All-America City
2012

CITY OF MARSHALLTOWN
MONTHLY BALANCE SHEET
FOR THE MAYOR AND CITY COUNCIL
As of October 31, 2015

DESCRIPTION	--ASSETS-- CASH AND INVESTMNTS	ACCOUNTS RECEIVABLE	FIXED ASSETS	LIABILITES & NET ASSETS	NET (INCOME) / EXPENSE
FUND NUMBER & NAME					
101 - GENERAL	1,477,183.38	266,776.87	.00	<1,481,187.53>	<262,772.72>
150 - CAPITAL RESERVE FUND	123,592.63	.00	.00	<157,973.65>	34,381.02
151 - CASH FLOW RESERVE FUND	1,832,746.59	.00	.00	<1,832,069.64>	<676.95>
152 - COLISEUM ACTIVITY	23,174.47	.00	.00	<25,755.19>	2,580.72
153 - BLDG MAINT FUND	462,455.16	.00	.00	<479,721.78>	17,266.62
201 - GRANTS FRM STATE AGNCY	3,746.00	.00	.00	<3,742.98>	<3.02>
204 - HERSHEY RECREATION	7,167.86	.00	.00	<7,199.96>	32.10
205 - EMERGENCY FUND	90,387.41	.00	.00	.00	<90,387.41>
206 - ROAD USE TAX	2,782,247.34	.00	.00	<2,360,097.78>	<422,149.56>
218 - COPS FAST GRANT	<2,927.50>	.00	.00	3,550.00	<622.50>
219 - DEPT OF JUSTICE GRANTS	<667.31>	1,361.10	.00	3,826.25	<4,520.04>
220 - POLICE UNDESGNTD GRANTS	<25,134.98>	2,532.35	.00	8,255.09	14,347.54
221 - EMPLOYEE BENEFIT FUND	1,867,679.18	.00	.00	<1,781,247.69>	<86,431.49>
223 - POLICE/FIRE RETIREMENT	580,533.30	.00	.00	<363,156.10>	<217,377.20>
230 - POLICE DONATION FUND	31,925.66	.00	.00	<32,540.19>	614.53
233 - SOFTBALL ASSOCIATION	23,529.73	.00	.00	<38,732.48>	15,202.75
235 - FIRE DEPT DONATION FUND	21,838.60	.00	.00	<3,379.15>	<18,459.45>
236 - M'TOWN TENNIS ASSOC	1,652.51	.00	.00	<1,820.11>	167.60
238 - CITY TORT LIABILITY	133,334.47	177.80	.00	<133,191.31>	<320.96>
240 - FIRE DEPT GRANTS	8,627.00	.00	.00	.00	<8,627.00>
242 - LIBRARY DONATION FUND	73,619.49	.00	.00	<68,097.06>	<5,522.43>
246 - SEIZED ASSETS FUND	26,911.30	.00	.00	<33,063.27>	6,151.97
247 - P & R DONATION FUND	53,740.29	.00	.00	<50,880.86>	<2,859.43>
248 - ECONOMIC DEVELOPMENT	49,004.36	.00	.00	<48,964.52>	<39.84>
249 - SUBDIVIDER ESCROW	10,223.61	.00	.00	<10,215.26>	<8.35>
250 - TAX INCREMNT FINANCING	727,710.30	.00	.00	<227,900.97>	<499,809.33>
271 - HOUSING GRANTS	36,720.66	.00	.00	<35,992.28>	<728.38>
275 - HUD LEAD GRANT #3	<161.00>	.00	.00	161.00	.00
276 - LEAD GRANT #4	10,978.51	1,043.95	.00	86,078.80	<98,101.26>
277 - HUD EDI GRANTS	<9,696.50>	.00	.00	9,016.50	680.00
278 - LOW RENT VOUCHER PROGRM	79,216.29	91,454.80	.00	<201,616.92>	30,945.83
281 - CDBG NSP HSNG	<94,718.97>	.00	.00	92,033.16	2,685.81
282 - HUD LEAD MATCH	40,262.42	.00	.00	<40,262.42>	.00
283 - LEAD GRANT #5	<212,005.68>	.00	.00	53,716.05	158,289.63
290 - E911 SURCHARGE	287,189.56	.00	.00	<291,919.60>	4,730.04
291 - LOCAL OPTION SALES TAX	3,148,078.90	.00	.00	<2,470,384.26>	<677,694.64>
311 - GO BONDS DEBT FUND	1,220,758.54	.00	.00	<22,040.74>	<1,198,717.80>
401 - BIKE PATH - PHASE II	97,358.28	.00	.00	<97,727.04>	368.76
416 - FEDERAL STREET GRANTS	<26,002.78>	.00	.00	18,437.11	7,565.67
417 - RISE STREET GRANTS	<9,015.98>	.00	.00	.00	9,015.98
450 - CIP COLLECTION FUND	555,703.76	.00	.00	<539,457.38>	<16,246.38>
460 - AIRPORT PROJECT	<25,458.99>	.00	.00	<423.04>	25,882.03
462 - SPEC ASSMNT PROJECTS	<66,510.45>	55,435.00	.00	21,427.45	<10,352.00>
471 - POLICE AND FIRE BUILD	102,323.55	.00	.00	<109,429.67>	7,106.12
473 - 2014 GO BONDS	1,600,998.27	.00	.00	<1,996,772.64>	395,774.37
477 - TREES FOREVER PROJECT	3,307.22	.00	.00	<3,415.42>	108.20

CITY OF MARSHALLTOWN
MONTHLY BALANCE SHEET
FOR THE MAYOR AND CITY COUNCIL
As of October 31, 2015

DESCRIPTION	--ASSETS-- CASH AND INVESTMNTS	ACCOUNTS RECEIVABLE	FIXED ASSETS	LIABILITES & NET ASSETS	NET (INCOME) / EXPENSE
478 - 2015 GO BONDS	38,775.00	.00	.00	.00	<38,775.00>
489 - CAPITAL STREET PROJECTS	178,585.31	.00	.00	<178,440.15>	<145.16>
490 - GO BOND CAPITAL PRJS	4,771.00	5,900.00	.00	<9,577.00>	<1,094.00>
491 - TIF DISTRICT II CAP PRJ	<18,508.95>	.00	.00	444,707.26	<426,198.31>
492 - TIF DISTRICT 3 CAP PRJS	7,804.82	.00	.00	<7,798.45>	<6.37>
494 - PUBLIC WORKS FACILITY	14,915.18	.00	.00	<17,741.30>	2,826.12
510 - STORM SEWER	682,345.95	41,009.82	12,225,299.30	<12,771,426.61>	<177,228.46>
520 - WPCP OPERATING FUND	200.00	.00	30,542,830.02	<30,539,866.91>	<3,163.11>
521 - WPCP REVENUE FUND	7,729,342.01	520,814.48	.00	<7,187,704.19>	<1,062,452.30>
522 - WPCP SEW REV FUND	5,901,154.68	.00	.00	.00	<5,901,154.68>
526 - WPCP CAP IMPR RESERVE	1,135,588.15	.00	.00	<1,134,665.04>	<923.11>
528 - SANITARY SEWER REHAB	<195,472.08>	.00	.00	<574,472.41>	769,944.49
529 - SEWER NEW CONSTRUCTION	24,508.61	.00	.00	<12,785.00>	<11,723.61>
530 - COMPOSTING	176,746.15	1,642.94	84,272.58	<250,547.44>	<12,114.23>
540 - P&R CONCESSIONS	17,903.47	.00	.00	<25,949.09>	8,045.62
550 - TRANSIT OPERATING	70,004.94	395.00	1,549,310.42	<1,739,952.67>	120,242.31
681 - OCCUP INSUR ESCROW	134,853.84	.00	.00	<146,858.03>	12,004.19
684 - GRP HEALTH INS ESCROW	2,695,232.93	26,367.69	.00	<2,774,872.41>	53,271.79
686 - W.C. DEDUCTIBLE	37,576.11	.00	.00	<37,545.61>	<30.50>
801 - POLICE PENSION	<728.85>	.00	.00	.00	728.85
844 - SALES TAX	93.65	.00	.00	<93.65>	.00
870 - SURETY BONDS/DEPOSITS	1,132.49	.00	.00	<1,132.49>	.00
871 - IA STATE SLEUTH	14,859.27	.00	.00	<14,859.27>	.00
991 - CAPITAL ASSET FUND	.00	.00	44,865,056.30	<44,865,056.30>	.00
999 - PAYROLL LIABILITY ACCTS	149,881.81	.00	.00	<149,881.81>	.00
GRAND TOTAL	35,925,191.95	1,014,911.80	89,266,768.62	<116,650,396.05>	<9,556,476.32>

Enter Information to Graph for Council
As of October 31, 2015

	DESCRIPTION		INVESTMNTS
0214.000	WELLS FARGO MONEY MARKET		
00999	CITY-MARSHALLTWN POOLED CASH		
		.15	12,547,732.29
0214.000	WELLS FARGO MONEY MARKET		12,547,732.29
0215.000	IPAIT MONEY MARKET		
00478	2015 GO BONDS		
00031134	2015B GO BONDS - STREET, DIP/DANG BUIL		40,000.00
00522	(D) WPCP REVENUE BOND FUND		
00059007	2015 SEWER REVENUE BONDS		6,000,080.58
0215.000	IPAIT MONEY MARKET	.01	6,040,080.58
0265.000	IPAIT CD (> 1 YR)		
00521	WPCP REVENUE		
		.43	1,000,000.00
0265.000	IPAIT CD (> 1 YR)		1,000,000.00
0266.000	CENTRAL STATE BANK CD (> 1 YR)		
00291	LOCAL OPTION SALES TAX		
		.45	1,000,000.00
0266.000	CENTRAL STATE BANK CD (> 1 YR)		1,000,000.00
0267.000	FARMERS CD (> 1 YR)		
00151	CASH FLOW RESERVE FUND		
			1,000,000.00
00684	GROUP HEALTH INSURANCE ESCROW		
			1,000,000.00
0267.000	FARMERS CD (> 1 YR)	.36	2,000,000.00
0268.000	PINNACLE CD (> 1 YR)		
		.58	1,000,000.00
0268.000	PINNACLE CD (> 1 YR)		1,000,000.00
0273.000	IPAIT GOV SEC(> 1 YR)		
00521	WPCP REVENUE		
		.41	1,003,129.00
0273.000	IPAIT GOV SEC(> 1 YR)		1,003,129.00
			24,590,941.87

For the Four Months Ending October 31, 2015

	DESCRIPTION	THIS MONTH ACTUAL	ORIGINAL BUDGET	Y-T-D ACTUAL	REMAINING BUDGET	% USED
REVENUES						
4010	PROPERTY TAXES	4,240,204.45	10,329,114	4,338,361.35	5,990,752.65	58.00 %
4090	TIF TAXES	533,394.58	1,408,940	554,019.01	854,920.99	60.68 %
4100	OTHER CITY TAXES	1,043,048.93	4,601,695	2,068,771.21	2,532,923.79	55.04 %
4200	LICENSES & PERMITS	35,665.54	242,350	121,603.96	120,746.04	49.82 %
4600	USE OF MONEY & PROPERTY	11,740.85	152,120	43,128.88	108,991.12	71.65 %
4300	INTERGOVERNMENTAL REVENUE	674,529.01	8,165,205	2,593,278.44	5,571,926.56	68.24 %
4400	CHARGES FOR SERVICES	691,701.25	8,503,124	2,777,998.16	5,725,125.84	67.33 %
4500	FINES & FORFEITURES	9,212.40	168,500	42,230.10	126,269.90	74.94 %
4700	SPECIAL ASSESSMENTS	5,866.00	26,678	7,595.00	19,083.00	71.53 %
4800	MISCELLANEOUS REVENUES	85,084.90	748,100	634,408.69	113,691.31	15.20 %
4900	OTHER FINANCING SOURCES	40,000.00	22,500,000	6,040,000.00	16,460,000.00	73.16 %
**TOTAL REVENUES		7,370,447.91	56,845,826	19,221,394.80	37,624,431.20	66.19 %
EXPENDITURES						
PUBLIC SAFETY						
5005	SALARIES	418,055.29	5,636,071	1,856,760.52	3,779,310.48	32.94 %
5100	BENEFITS	195,229.83	2,609,600	824,478.07	1,785,121.93	31.59 %
5205	OPERATING	81,526.57	767,878	350,674.84	417,203.16	45.67 %
5700	CAPITAL OUTLAY	59,440.32	481,791	349,363.53	132,427.47	72.51 %
**TOTAL PUBLIC SAFETY		754,252.01	9,495,340	3,381,276.96	6,114,063.04	35.61 %
PUBLIC WORKS						
5005	SALARIES	81,291.26	1,095,095	366,489.20	728,605.80	33.47 %
5100	BENEFITS	36,369.06	506,312	152,683.84	353,628.16	30.16 %
5205	OPERATING	76,367.46	1,895,212	317,289.56	1,577,922.44	16.74 %
5700	CAPITAL OUTLAY	.00	488,000	287,288.48	200,711.52	58.87 %
**TOTAL PUBLIC WORKS		194,027.78	3,984,619	1,123,751.08	2,860,867.92	28.20 %
HEALTH AND SOCIAL SERVICES						
5005	SALARIES	34,138.09	492,860	161,869.07	330,990.93	32.84 %
5100	BENEFITS	9,231.85	155,608	47,094.29	108,513.71	30.26 %
5205	OPERATING	106,844.59	1,058,532	277,093.78	781,438.22	26.18 %
5700	CAPITAL OUTLAY	.00	150	.00	150.00	.00 %
**TOTAL HEALTH & SOCIAL SERVS		150,214.53	1,707,150	486,057.14	1,221,092.86	28.47 %

	DESCRIPTION	THIS MONTH ACTUAL	ORIGINAL BUDGET	Y-T-D ACTUAL	REMAINING BUDGET	% USED
CULTURE AND RECREATION						
5005	SALARIES	81,508.91	1,208,557	438,220.34	770,336.66	36.26 %
5100	BENEFITS	28,568.51	410,118	124,856.29	285,261.71	30.44 %
5205	OPERATING	40,626.35	1,081,910	378,997.24	702,912.76	35.03 %
5700	CAPITAL OUTLAY	27,174.54	194,378	93,736.38	100,641.62	48.22 %
5865	OTHER EXPENDITURES	.00	0	60.06	<60.06>	.00 %
**TOTAL CULTURE & RECREATION		177,878.31	2,894,963	1,035,870.31	1,859,092.69	35.78 %
COMMUNITY & ECONOMIC DEVELMNT						
5005	SALARIES	13,304.94	246,688	57,640.53	189,047.47	23.37 %
5100	BENEFITS	4,196.40	79,548	18,605.45	60,942.55	23.39 %
5205	OPERATING	106,106.37	1,136,343	382,513.78	753,829.22	33.66 %
5700	CAPITAL OUTLAY	.00	2,000	.00	2,000.00	.00 %
**TOTAL COMM & ECONOMIC DV		123,607.71	1,464,579	458,759.76	1,005,819.24	31.32 %
GENERAL GOVERNMENT						
5005	SALARIES	37,870.98	835,638	189,720.14	645,917.86	22.70 %
5100	BENEFITS	20,372.53	224,914	109,924.31	114,989.69	48.87 %
5205	OPERATING	32,436.85	349,648	124,341.17	225,306.83	35.56 %
5700	CAPITAL OUTLAY	709.83	236,665	7,011.12	229,653.88	2.96 %
5865	OTHER EXPENDITURES	18.30	0	946.30	<946.30>	.00 %
**TOTAL GENERAL GOVERNMENT		91,408.49	1,646,865	431,943.04	1,214,921.96	26.23 %
ENTERPRISES						
5005	SALARIES	120,871.88	1,779,582	566,140.19	1,213,441.81	31.81 %
5100	BENEFITS	42,959.15	635,238	185,197.37	450,040.63	29.15 %
5205	OPERATING	326,235.85	4,120,603	1,347,709.42	2,772,893.58	32.71 %
5700	CAPITAL OUTLAY	21,867.44	5,885,300	22,190.87	5,863,109.13	.38 %
5800	DEBT SERVICE PAYMENTS	8,707.57	1,842,640	89,080.28	1,753,559.72	4.83 %
5865	OTHER EXPENDITURES	323.21	4,000	825.90	3,174.10	20.65 %
**TOTAL ENTERPRISES		520,965.10	14,267,363	2,211,144.03	12,056,218.97	15.50 %
5000	**DEBT SERVICE	.00	3,467,146	.00	3,467,146.00	.00 %
5000	**CAPITAL PROJECTS	134,383.67	17,985,051	470,141.83	17,514,909.17	2.61 %

DESCRIPTION	THIS MONTH ACTUAL	ORIGINAL BUDGET	Y-T-D ACTUAL	REMAINING BUDGET	% USED
***TOTAL EXPENDITURES	2,146,737.60	56,913,076	9,598,944.15	47,314,131.85	16.87 %
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	5,223,710.31	<67,250>	9,622,450.65	<9,689,700.65>	14,308.48 %

For the Four Months Ending October 31, 2015

	DESCRIPTION	PERSONAL SERVICES	OPERATING	CAPITAL OUTLAY	DEBT/OTHER COSTS	TOTAL EXPENSES	ORIGINAL BUDGET	% USED
2015								
100	PUBLIC SAFETY							
110	Police Administratio	1,450,568	167,869	129,793	0	1,748,230	5,255,242	33.27 %
113	Police Dispatch	296,561	72,458	236	0	369,255	1,218,494	30.30 %
140	Fire Protection	892,563	23,645	219,334	0	1,135,542	2,797,006	40.60 %
141	Fire Training Divisi	41,546	1,040	0	0	42,586	138,124	30.83 %
142	Fire Prevention Bure	0	3,077	0	0	3,077	4,500	68.38 %
170	Civil Defense	0	12,825	0	0	12,825	29,580	43.36 %
180	Flood Control	0	49,761	0	0	49,761	394	12,629.70 %
240	Animal Control	0	20,000	0	0	20,000	52,000	38.46 %
100	PUBLIC SAFETY	2,681,238	350,675	349,363	0	3,381,276	9,495,340	35.61 %
200	PUBLIC WORKS							
120	Traffic Safety	48,874	27,878	0	0	76,752	237,158	32.36 %
160	Street Lighting	8,052	67,777	0	0	75,829	250,972	30.21 %
540	Solid Waste	0	1,394	0	0	1,394	113,708	1.23 %
710	Street Maintenance	319,102	131,266	157,422	0	607,790	1,737,509	34.98 %
711	Street Cleaning	0	653	0	0	653	7,500	8.71 %
712	Snow Removal	0	3,486	129,866	0	133,352	250,728	53.19 %
740	Sidewalks	0	2,195	0	0	2,195	55,000	3.99 %
750	Street Construction	0	40,968	0	0	40,968	711,000	5.76 %
760	Engineering	127,152	14,596	0	0	141,748	490,437	28.90 %
770	Airport	0	26,192	0	0	26,192	70,490	37.16 %
790	Parking System	15,992	884	0	0	16,876	60,117	28.07 %
200	PUBLIC WORKS	519,172	317,289	287,288	0	1,123,749	3,984,619	28.20 %
300	HEALTH AND SOCIAL SER							
210	Community Health	92,175	252,686	0	0	344,861	1,167,344	29.54 %
480	Senior Citizens Prog	0	14,347	0	0	14,347	137,732	10.42 %
550	Electrical Inspectio	24,171	44	0	0	24,215	76,174	31.79 %
560	Building Inspection	60,011	1,010	0	0	61,021	188,728	32.33 %
561	Rental Inspection	32,606	4,160	0	0	36,766	93,877	39.16 %
581	Nuisance Cleanup	0	4,847	0	0	4,847	43,295	11.20 %
300	HEALTH AND SOCIAL SER	208,963	277,094	0	0	486,057	1,707,150	28.47 %
400	CULTURE AND RECREATIO							
310	Library	249,378	54,623	67,829	60	371,890	1,039,050	35.79 %
330	City Band	6,253	441	0	0	6,694	9,688	69.10 %
340	Fisher Community Cen	0	31,984	0	0	31,984	76,760	41.67 %
410	Parks	188,885	67,726	25,907	0	282,518	827,476	34.14 %
420	Recreation	12,358	15,882	0	0	28,240	171,154	16.50 %
421	Playgrounds/School	67,525	14,740	0	0	82,265	189,440	43.43 %
440	Swimming Pools	14,230	91,786	0	0	106,016	219,183	48.37 %
451	Coliseum	6,282	9,851	0	0	16,133	50,202	32.14 %
460	Convention & Tourism	0	86,686	0	0	86,686	260,390	33.29 %
545	Cable TV	18,166	5,278	0	0	23,444	51,620	45.42 %

For the Four Months Ending October 31, 2015

	DESCRIPTION	PERSONAL SERVICES	OPERATING	CAPITAL OUTLAY	DEBT/OTHER COSTS	TOTAL EXPENSES	ORIGINAL BUDGET	% USED
400	CULTURE AND RECREATIO							
400	CULTURE AND RECREATIO	563,077	378,997	93,736	60	1,035,870	2,894,963	35.78 %
580	Community Beautifica	2,171	2,560	0	0	4,731	20,796	22.75 %
581	Nuisance Cleanup	0	1,225	0	0	1,225	0	.00 %
660	Economic Development	0	77,277	0	0	77,277	94,000	82.21 %
690	Housing	61,078	300,724	0	0	361,802	1,146,769	31.55 %
715	Tree Removal/Maint	2,450	0	0	0	2,450	0	.00 %
870	Planning & Zoning	10,547	728	0	0	11,275	203,014	5.55 %
500	COMMUNITY AND ECONOMI	76,246	382,514	0	0	458,760	1,464,579	31.32 %
600	GENERAL GOVERNMENT							
810	City Council	7,995	0	0	0	7,995	25,407	31.47 %
820	Technical Services	35,699	700	0	0	36,399	115,622	31.48 %
830	Mayor	2,865	142	0	0	3,007	13,867	21.68 %
831	City Administrator	41,395	200	0	0	41,595	132,532	31.38 %
840	City Clerk	28,792	13,493	0	18	42,303	147,906	28.60 %
850	Finance	156,597	21,812	0	100	178,509	675,826	26.41 %
860	Legal	0	27,976	0	0	27,976	90,000	31.08 %
880	City Hall	3,401	25,483	0	0	28,884	56,400	51.21 %
889	Elections	0	0	0	0	0	8,900	.00 %
890	General Government	0	5,707	0	829	6,536	168,063	3.89 %
891	Data Processing	22,900	28,829	7,011	0	58,740	212,342	27.66 %
600	GENERAL GOVERNMENT	299,644	124,342	7,011	947	431,944	1,646,865	26.23 %
700	BUSINESS TYPE							
180	Flood Control	0	0	0	0	0	1,380,000	.00 %
430	Pool Concessions	8,502	9,490	200	0	18,192	42,656	42.65 %
440	Swimming Pools	0	6,600	0	0	6,600	0	.00 %
520	Sewage Treatment	386,418	432,480	1,692	89,906	910,496	4,536,169	20.07 %
531	Storm Sewer - WPCP	83,009	22,350	78	0	105,437	616,965	17.09 %
532	Dike Maintenance	8,162	6,123	0	0	14,285	42,643	33.50 %
533	Storm Sewer - Permit	0	0	0	0	0	8,000	.00 %
540	Solid Waste	9,847	8,541	0	0	18,388	55,561	33.10 %
590	Sanitary Sewers	107,358	794,066	20,221	0	921,645	6,811,865	13.53 %
780	Bus	148,042	68,059	0	0	216,101	773,504	27.94 %
700	BUSINESS TYPE	751,338	1,347,709	22,191	89,906	2,211,144	14,267,363	15.50 %
800	DEBT SERVICE							
990	Intragovernmental Se	0	0	0	0	0	3,467,146	.00 %
800	DEBT SERVICE	0	0	0	0	0	3,467,146	.00 %

	DESCRIPTION	PERSONAL SERVICES	OPERATING	CAPITAL OUTLAY	DEBT/OTHER COSTS	TOTAL EXPENSES	ORIGINAL BUDGET	% USED
900	CAPITAL PROJECTS							
110	Police Administratio	0	7,219	0	0	7,219	16,500,000	.04 %
140	Fire Protection	0	46	0	0	46	0	.00 %
410	Parks	0	448	0	0	448	427,051	.10 %
530	Storm Sewer - Engine	0	100	0	0	100	550,000	.02 %
580	Community Beautifica	0	111	799	0	910	3,000	30.33 %
710	Street Maintenance	0	397,210	0	0	397,210	0	.00 %
750	Street Construction	0	33,269	0	0	33,269	500,000	6.65 %
770	Airport	0	28,100	0	0	28,100	5,000	562.00 %
990	Intragovernmental Se	0	0	2,840	0	2,840	0	.00 %
900	CAPITAL PROJECTS	0	466,503	3,639	0	470,142	17,985,051	2.61 %
2015		5,099,678	3,645,123	763,228	90,913	9,598,942	56,913,076	16.87 %

For the Period Ending October 31, 2015

DESCRIPTION	REVENUE	EXPENSES
101 - GENERAL	3,105,333	1,067,744
150 - CAPITAL RESERVE FUND	24	34,459
151 - CASH FLOW RESERVE FUND	160	0
152 - COLISEUM ACTIVITY	959	3,539
153 - BLDG MAINT FUND	89	0
201 - GRANTS FRM STATE AGNCY	1	0
204 - HERSHEY RECREATION	1	0
205 - EMERGENCY FUND	88,817	0
206 - ROAD USE TAX	258,924	65,285
218 - COPS FAST GRANT	6,792	3,273
219 - DEPT OF JUSTICE GRANTS	0	1,013
220 - POLICE UNDESGNTD GRANTS	11,003	11,739
221 - EMPLOYEE BENEFIT FUND	92,547	0
223 - POLICE/FIRE RETIREMENT	500,816	0
230 - POLICE DONATION FUND	506	1,526
233 - SOFTBALL ASSOCIATION	498	1,807
235 - FIRE DEPT DONATION FUND	56,320	37,853
236 - M'TOWN TENNIS ASSOC	0	0
238 - CITY TORT LIABILITY	26	0
240 - FIRE DEPT GRANTS	8,627	0
242 - LIBRARY DONATION FUND	9,538	742
246 - SEIZED ASSETS FUND	15	6,218
247 - P & R DONATION FUND	1,138	2,429
248 - ECONOMIC DEVELOPMENT	9	0
249 - SUBDIVIDER ESCROW	2	0
250 - TAX INCREMNT FINANCING	533,535	6,000
271 - HOUSING GRANTS	207	29
276 - LEAD GRANT #4	1,550	0
277 - HUD EDI GRANTS	0	160
278 - LOW RENT VOUCHER PROGRM	86,461	90,838
281 - CDBG NSP HSNG	0	677
282 - HUD LEAD MATCH	0	0
283 - LEAD GRANT #5	2,196	119,105
290 - E911 SURCHARGE	55	5,377
291 - LOCAL OPTION SALES TAX	533,164	30,351
311 - GO BONDS DEBT FUND	1,173,762	0
401 - BIKE PATH - PHASE II	19	0
416 - FEDERAL STREET GRANTS	0	0
450 - CIP COLLECTION FUND	204,658	0
460 - AIRPORT PROJECT	2,218	26,580
462 - SPEC ASSMNT PROJECTS	7,104	0
471 - POLICE AND FIRE BUILD	20	17
473 - 2014 GO BONDS	308	93,299
477 - TREES FOREVER PROJECT	1	0
489 - CAPITAL STREET PROJECTS	34	0
490 - GO BOND CAPITAL PRJS	1,169	75
491 - TIF DISTRICT II CAP PRJ	0	11,573
492 - TIF DISTRICT 3 CAP PRJS	2	0
494 - PUBLIC WORKS FACILITY	3	2,840
510 - STORM SEWER	86,264	27,889
520 - WPCP OPERATING FUND	0	278,130

For the Period Ending October 31, 2015

DESCRIPTION	REVENUE	EXPENSES
521 - WPCP REVENUE FUND	516,483	0
522 - WPCP SEW REV FUND	49	16,176
526 - WPCP CAP IMPR RESERVE	218	0
528 - SANITARY SEWER REHAB	0	127,143
529 - SEWER NEW CONSTRUCTION	3,200	0
530 - COMPOSTING	7,464	2,677
540 - P&R CONCESSIONS	3	405
550 - TRANSIT OPERATING	28,157	68,545
681 - OCCUP INSUR ESCROW	26	1,700
684 - GRP HEALTH INS ESCROW	202,496	266,914
686 - W.C. DEDUCTIBLE	7	0
801 - POLICE PENSION	0	729
844 - SALES TAX	0	0
870 - SURETY BONDS/DEPOSITS	0	0
871 - IA STATE SLEUTH	0	0
991 - CAPITAL ASSET FUND	0	0
999 - PAYROLL LIABILITY ACCTS	0	0
GRAND TOTAL	7,532,978.00	2,414,856.00

RDW

the City of Marshalltown

James L. Lowrance, Mayor
Randy Wetmore, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

DEPARTMENT OF PUBLIC WORKS

December 29, 2015

To: Mayor James L. Lowrance
Members of the City Council

From: Justin Nickel
Director of Public Works

Re: Accept Bid and Award Construction Contract – Vieth Construction for Ingledue Storm Sewer Rehabilitation Project (29108009) amount of $1,138,881.00.

Policy Issue: City policy requires Governing Body approval of Agreements when consideration exceeds $36,000.

Recommendation: Staff recommends awarding the construction contract to Vieth Construction for Ingledue Storm Sewer Rehabilitation Project in the amount of $1,138,881.00.

Background: Construction includes the establishment of a detention pond and installation of new storm sewer along Ingledue and 2nd Avenue.

Budget Impact: This project will be funded with bond sale proceeds.

Attachment: Bid Tab.

cc: Randy Wetmore, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin

Marshalltown
All-America City
2012

RESOLUTION ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR INGLEDUE STORM SEWER REHABILITATION PROJECT IN THE CITY OF MARSHALLTOWN, IOWA BEING PROJECT NO. 29108009 IN THE AMOUNT OF $1,138,881.00

WHEREAS notice to bidders has been duly given as required by law publication in the Marshalltown Times-Republican for the Ingledue Storm Sewer Rehabilitation Project, being Project No.29108009, in the City of Marshalltown, as described in the plans and specifications therefore, and

WHEREAS, there has been filed with the City Clerk in response to the published notice to the bidders referred to above, certain proposals for the construction of the above designated improvement with the required certified checks or bid bond accompanying each proposal from the following bidders, to-wit:

Name and Address of Bidders	Amount of Bid
VIETH CONSTRUCTION CORP. CEDAR FALLS, IA	$1,138,881.00
CON-STRUCT, INC. MARSHALLTOWN, IA	$1,160,358.25
GEHRKE, INC. ELDORA, IA	$1,287,260.78
ROCHON CORP. URBANDALE, IA	$1,556,288.47
BRYCON, LLC. MARSHALLTOWN, IA	$1,606,152.00

After consideration of all bids filed, there was determined by the Council that the bid of Vieth Construction Corp, is the best and lowest responsible bid for the public improvement as is herein outlined.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the bid of Vieth Construction Corp., and the same is hereby accepted for the construction of the improvement as described in the plans and specifications therefore, as previously ordered by the Council, and that the contract for the construction of same is now awarded to said contractor in the total amount One million one hundred thirty eight thousand eight hundred eighty one and 00/100========($1,138,881.00) Dollars.

Section 2. The Mayor and Clerk of the City of Marshalltown, Iowa are hereby authorized

and directed to execute the contract with the contractor for the public improvement as is herein referred to, and that upon the contractor filing the required bond that the said bond and contract be then submitted to this Council for final approval as provided by law.

Section 3. The final settlement upon the contract, as referred to herein with said contractor, shall be upon the basis of the unit prices as are set forth in the bid of said contractor and for the actual quantities for each item of materials furnished or work performed in the construction of this public improvement. The said contract is subject to all of the conditions as are contained in the resolution ordering construction of this improvement, the notice to bidders as published, the terms of the bidders written proposal, the plans and specifications as are provided therefore, all of which are made a part of this resolution and the said bidders contract by reference as though the same were set out herein verbatim and in specific detail.

Section 4. This resolution as now adopted shall be in full force and binding effect upon the City of Marshalltown, Iowa, upon the final approval of the completed contract with the successful bidder and the approval of the contractor's surety bond by resolution of this Council.

Passed this 11th day of January 2016, and signed this _____ day of January, 2016.

CITY OF MARSHALLTOWN, IOWA

_____

James L. Lowrance, Mayor

ATTEST:

_____

Shari L. Coughenour, CMC, City Clerk

Insfedue Street Storm Sewer Rehabilitation, Marshalltown Iowa- Bid Tabulation					Engineer's OPC	Vieth Construction Cedar Falls, IA		Con-Struct, Inc. Marshalltown, IA		Gehrke, Inc. Eldora, IA		Rochon Corp. Urbandale, IA		Bryson LLC Marshalltown, IA		
No.	Item Code	Item	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Total
1	GENERAL																
	1.1	Traffic Control	LS	1	$ 6,000.00	$ 6,000.00	$ 6,300.00	$ 6,300.00	$ 7,000.00	$ 7,000.00	$ 6,000.00	$ 6,000.00	$ 6,152.50	$ 6,152.50	$ 10,000.00	$ 10,000.00
	1.2	Mobilization	LS	1	$ 25,000.00	$ 25,000.00	$ 58,000.00	$ 58,000.00	$ 45,000.00	$ 45,000.00	$ 61,750.00	$ 61,750.00	$ 127,870.35	$ 127,870.35	$ 120,000.00	$ 120,000.00
2	EARTHWORK															
	2.1	Tree Clearing	EA	12	$ 100.00	$ 1,200.00	$ 300.00	$ 3,600.00	$ 800.00	$ 9,600.00	$ 1,000.00	$ 12,000.00	$ 380.00	$ 4,560.00	$ 300.00	$ 3,600.00
	2.2	Topsoil, On-Site	CY	2291	$ 6.00	$ 13,746.00	$ 13.50	$ 29,783.00	$ 7.00	$ 16,037.00	$ 6.66	$ 15,303.88	$ 12.71	$ 29,118.81	$ 15.00	$ 34,365.00
	2.3	Excavation, Class 10	CY	8107	$ 7.00	$ 56,749.00	$ 13.50	$ 109,444.50	$ 8.00	$ 64,856.00	$ 11.72	$ 95,014.04	$ 11.87	$ 96,230.09	$ 15.00	$ 121,605.00
	2.4	Earth Embankment Fill	CY	736	$ 12.00	$ 8,856.00	$ 26.00	$ 19,136.00	$ 10.00	$ 7,360.00	$ 4.24	$ 3,120.12	$ 9.10	$ 6,715.80	$ 15.00	$ 11,070.00
	2.5	Subgrade Preparation	SY	2478	$ 5.00	$ 12,390.00	$ 1.50	$ 3,717.00	$ 5.00	$ 12,390.00	$ 7.59	$ 18,806.02	$ 5.20	$ 12,885.60	$ 5.00	$ 12,390.00
	2.6	Subbase, 6"	SY	2478	$ 8.00	$ 19,824.00	$ 7.50	$ 18,585.00	$ 9.50	$ 23,541.00	$ 7.18	$ 17,792.04	$ 11.65	$ 28,868.70	$ 10.00	$ 24,780.00
	2.7	Removal of Known Pipe and Conduit, Water Main, 6"	LF	31	$ 10.00	$ 310.00	$ 50.00	$ 1,550.00	$ 30.00	$ 930.00	$ 45.97	$ 1,425.07	$ 31.45	$ 974.95	$ 20.00	$ 620.00
	2.8	Removal of Known Pipe and Conduit, Water Main, 12"	LF	23	$ 12.00	$ 276.00	$ 75.00	$ 1,725.00	$ 30.00	$ 690.00	$ 45.85	$ 1,049.95	$ 30.52	$ 701.96	$ 20.00	$ 460.00
	3.1	Trench Compaction Testing	LS	1	$ 5,000.00	$ 5,000.00	$ 3,800.00	$ 3,800.00	$ 6,000.00	$ 6,000.00	$ 1,540.00	$ 1,540.00	$ 7,800.00	$ 7,800.00	$ 7,000.00	$ 7,000.00
4	SEWERS AND DRAINS															
	4.1	Sanitary Sewer Gravity Main, Trenched, 8" PVC	LF	584	$ 65.00	$ 37,960.00	$ 52.00	$ 30,368.00	$ 50.00	$ 29,200.00	$ 62.67	$ 36,599.28	$ 72.87	$ 42,556.08	$ 80.00	$ 46,720.00
	4.2	Sanitary Sewer Gravity Main, Trenched, 10" PVC	LF	135	$ 90.00	$ 12,150.00	$ 78.00	$ 10,260.00	$ 100.00	$ 13,500.00	$ 55.19	$ 7,450.65	$ 85.24	$ 11,507.40	$ 120.00	$ 16,200.00
	4.3	Sanitary Sewer Service Relocation	EA	10	$ 900.00	$ 9,000.00	$ 1,900.00	$ 19,000.00	$ 1,500.00	$ 15,000.00	$ 610.00	$ 6,100.00	$ 1,950.00	$ 19,500.00	$ 1,500.00	$ 15,000.00
	4.4	Removal of Sanitary Sewer Less Than or Equal to 10" Diameter	LF	1114	$ 8.00	$ 8,912.00	$ 13.00	$ 14,482.00	$ 10.00	$ 11,140.00	$ 13.32	$ 14,838.48	$ 13.88	$ 15,473.46	$ 15.00	$ 16,710.00
	4.5	Storm Sewer, Trenched, RCP Class III, 15"	LF	57	$ 60.00	$ 3,420.00	$ 80.00	$ 4,560.00	$ 60.00	$ 3,420.00	$ 80.70	$ 4,596.90	$ 82.40	$ 4,696.80	$ 80.00	$ 4,560.00
	4.6	Storm Sewer, Trenched, RCP Class III, 18"	LF	47	$ 70.00	$ 3,290.00	$ 95.00	$ 4,465.00	$ 70.00	$ 3,290.00	$ 81.19	$ 3,815.93	$ 93.77	$ 4,407.19	$ 100.00	$ 4,700.00
	4.7	Storm Sewer, Trenched, RCP Class III, 24"	LF	133	$ 81.00	$ 12,103.00	$ 70.00	$ 9,310.00	$ 95.00	$ 12,635.00	$ 96.45	$ 12,827.85	$ 98.38	$ 12,815.66	$ 150.00	$ 19,950.00
	4.8	Storm Sewer, Trenched, RCP Class III, 30"	LF	88	$ 88.00	$ 8,722.00	$ 97.00	$ 8,633.00	$ 110.00	$ 9,790.00	$ 112.72	$ 10,030.30	$ 137.61	$ 12,247.29	$ 175.00	$ 15,575.00
	4.9	Storm Sewer, Trenched, RCP Class III, 36"	LF	36	$ 160.00	$ 5,760.00	$ 125.00	$ 4,500.00	$ 125.00	$ 4,500.00	$ 162.22	$ 5,839.92	$ 242.38	$ 8,725.68	$ 250.00	$ 9,000.00
	4.10	Storm Sewer, Trenched, RCP Class III, 48"	LF	791	$ 260.00	$ 205,660.00	$ 142.00	$ 112,322.00	$ 200.00	$ 158,200.00	$ 190.46	$ 150,653.86	$ 266.89	$ 211,109.99	$ 400.00	$ 316,400.00
	4.11	Storm Sewer, Trenched, RCAP Class A-III, 48" Eq. Dia. (36"x58.5")	LF	230	$ 300.00	$ 69,000.00	$ 184.00	$ 42,320.00	$ 250.00	$ 57,500.00	$ 228.28	$ 52,496.80	$ 334.99	$ 77,047.70	$ 450.00	$ 103,500.00
	4.12	Removal Storm Sewer Less Than or Equal to 36" Diameter	LF	891	$ 12.00	$ 10,692.00	$ 12.00	$ 10,692.00	$ 15.00	$ 13,365.00	$ 22.45	$ 20,002.95	$ 21.59	$ 19,236.69	$ 20.00	$ 17,820.00
	4.13	Removal Storm Sewer Greater Than 36" Diameter	LF	161	$ 15.00	$ 2,415.00	$ 37.00	$ 5,957.00	$ 45.00	$ 7,245.00	$ 35.53	$ 5,720.33	$ 24.87	$ 4,004.07	$ 25.00	$ 4,025.00
	4.14	Pipe Apron, RCP, 15"	EA	1	$ 1,200.00	$ 1,200.00	$ 765.00	$ 765.00	$ 1,700.00	$ 1,700.00	$ 1,280.00	$ 1,280.00	$ 1,580.00	$ 1,580.00	$ 1,500.00	$ 1,500.00
	4.15	Pipe Apron, RCP, 36"	EA	1	$ 1,900.00	$ 1,900.00	$ 1,650.00	$ 1,650.00	$ 2,600.00	$ 2,600.00	$ 2,535.00	$ 2,535.00	$ 2,600.00	$ 2,600.00	$ 2,300.00	$ 2,300.00
	4.16	Footing for Concrete Pipe Apron, 15"	EA	1	$ 300.00	$ 300.00	$ 750.00	$ 750.00	$ 350.00	$ 350.00	$ 550.00	$ 550.00	$ 845.00	$ 845.00	$ 400.00	$ 400.00
	4.17	Footing for Concrete Pipe Apron, 36"	EA	1	$ 400.00	$ 400.00	$ 900.00	$ 900.00	$ 500.00	$ 500.00	$ 1,200.00	$ 1,200.00	$ 1,040.00	$ 1,040.00	$ 500.00	$ 500.00
	4.18	Subdrain, HDPE, 4" Perforated	LF	1407	$ 14.00	$ 19,698.00	$ 12.00	$ 16,884.00	$ 15.00	$ 21,105.00	$ 16.52	$ 23,243.64	$ 31.20	$ 43,898.40	$ 18.00	$ 25,326.00
	4.19	Subdrain, HDPE, 5" Perforated	LF	223	$ 15.00	$ 3,345.00	$ 18.00	$ 4,014.00	$ 17.00	$ 3,791.00	$ 18.45	$ 3,868.35	$ 39.00	$ 8,697.00	$ 20.00	$ 4,460.00
	4.20	Subdrain, HDPE, 6" Non-Perforated	LF	272	$ 12.00	$ 3,264.00	$ 15.00	$ 4,080.00	$ 13.00	$ 3,536.00	$ 11.09	$ 3,016.48	$ 39.00	$ 10,608.00	$ 20.00	$ 5,440.00
	4.21	Subdrain Cleanout, Type A-1	EA	1	$ 300.00	$ 300.00	$ 1,200.00	$ 1,200.00	$ 675.00	$ 675.00	$ 610.00	$ 610.00	$ 650.00	$ 650.00	$ 500.00	$ 500.00
	4.22	Subdrain Cleanout, Type A-2	EA	9	$ 300.00	$ 2,700.00	$ 350.00	$ 3,150.00	$ 450.00	$ 4,050.00	$ 600.00	$ 5,400.00	$ 650.00	$ 5,850.00	$ 500.00	$ 4,500.00
	4.23	Subdrain Outlet	EA	1	$ 300.00	$ 300.00	$ 350.00	$ 350.00	$ 630.00	$ 630.00	$ 250.00	$ 250.00	$ 845.00	$ 845.00	$ 500.00	$ 500.00
5	WATER MAINS AND APPURTENANCES															
	5.1	Water Main, Trenched, DIP, 6"	LF	27	$ 75.00	$ 2,025.00	$ 185.00	$ 4,995.00	$ 200.00	$ 5,400.00	$ 86.20	$ 2,300.40	$ 131.16	$ 3,541.32	$ 100.00	$ 2,700.00
	5.2	Water Main, Trenched, DIP, 12"	LF	18	$ 85.00	$ 1,530.00	$ 225.00	$ 4,050.00	$ 220.00	$ 3,960.00	$ 238.88	$ 4,299.84	$ 153.40	$ 2,761.20	$ 200.00	$ 3,600.00
	5.3	Fittings, Water Main, MJ x MJ, Ductile Iron	LB	1460	$ 9.00	$ 13,140.00	$ 3.00	$ 4,380.00	$ 5.00	$ 7,300.00	$ 12.85	$ 18,761.00	$ 8.50	$ 12,994.00	$ 18.00	$ 26,280.00
	5.4	Water Service Relocation	EA	10	$ 1,000.00	$ 10,000.00	$ 1,200.00	$ 12,000.00	$ 1,500.00	$ 15,000.00	$ 2,320.00	$ 23,200.00	$ 1,495.00	$ 14,950.00	$ 2,000.00	$ 20,000.00
6	STRUCTURES FOR SANITARY AND STORM SEWERS															
	6.1	Manhole, Sanitary, SW-301, 48"	EA	5	$ 5,800.00	$ 29,000.00	$ 5,100.00	$ 25,500.00	$ 4,000.00	$ 20,000.00	$ 4,820.00	$ 24,100.00	$ 5,426.20	$ 27,131.00	$ 7,500.00	$ 37,500.00
	6.2	Manhole, Sanitary, SW-303, 48"	EA	1	$ 6,000.00	$ 6,000.00	$ 4,200.00	$ 4,200.00	$ 4,500.00	$ 4,500.00	$ 3,500.00	$ 3,500.00	$ 4,612.60	$ 4,612.60	$ 9,000.00	$ 9,000.00
	6.3	Drop Connection, SW-307	EA	1	$ 1,100.00	$ 1,100.00	$ 4,000.00	$ 4,000.00	$ 5,300.00	$ 5,300.00	$ 4,100.00	$ 4,100.00	$ 2,990.00	$ 2,990.00	$ 1,500.00	$ 1,500.00
	6.4	Manhole, Storm, SW-401, 48"	EA	1	$ 4,500.00	$ 4,500.00	$ 3,800.00	$ 3,800.00	$ 4,500.00	$ 4,500.00	$ 7,900.00	$ 7,900.00	$ 5,657.60	$ 5,657.60	$ 5,500.00	$ 5,500.00
	6.5	Manhole, Storm, SW-401, 60"	EA	1	$ 5,600.00	$ 5,600.00	$ 5,700.00	$ 5,700.00	$ 7,200.00	$ 7,200.00	$ 9,100.00	$ 9,100.00	$ 8,548.80	$ 8,548.80	$ 7,000.00	$ 7,000.00
	6.6	Manhole, Storm, SW-404, 82" x 82"	EA	1	$ 7,500.00	$ 7,500.00	$ 17,500.00	$ 17,500.00	$ 18,000.00	$ 18,000.00	$ 30,000.00	$ 30,000.00	$ 24,583.00	$ 24,583.00	$ 10,000.00	$ 10,000.00
	6.7	Manhole, Storm, SW-405	EA	2	$ 6,900.00	$ 13,800.00	$ 4,000.00	$ 8,000.00	$ 5,400.00	$ 10,800.00	$ 8,550.00	$ 17,100.00	$ 7,722.00	$ 15,444.00	$ 10,000.00	$ 20,000.00
	6.8	Manhole, Storm, Custom S-3	EA	1	$ 9,000.00	$ 9,000.00	$ 11,000.00	$ 11,000.00	$ 13,000.00	$ 13,000.00	$ 32,400.00	$ 32,400.00	$ 18,798.00	$ 18,798.00	$ 15,000.00	$ 15,000.00
	6.9	Intake, Storm, SW-501	EA	1	$ 3,600.00	$ 3,600.00	$ 3,200.00	$ 3,200.00	$ 3,200.00	$ 3,200.00	$ 4,000.00	$ 4,000.00	$ 4,992.00	$ 4,992.00	$ 9,000.00	$ 9,000.00
	6.10	Intake, Storm, SW-502, 60"	EA	1	$ 6,100.00	$ 6,100.00	$ 4,500.00	$ 4,500.00	$ 4,500.00	$ 4,500.00	$ 5,550.00	$ 5,550.00	$ 7,202.00	$ 7,202.00	$ 7,500.00	$ 7,500.00
	6.11	Intake, Storm, SW-502, 72"	EA	1	$ 7,200.00	$ 7,200.00	$ 5,200.00	$ 5,200.00	$ 6,000.00	$ 6,000.00	$ 12,150.00	$ 12,150.00	$ 7,826.00	$ 7,826.00	$ 9,000.00	$ 9,000.00
	6.12	Intake, Storm, SW-503	EA	2	$ 6,100.00	$ 12,200.00	$ 4,600.00	$ 9,200.00	$ 5,000.00	$ 10,000.00	$ 4,500.00	$ 9,000.00	$ 5,486.00	$ 10,972.00	$ 8,000.00	$ 16,000.00
	6.13	Intake, Storm, SW-510 MOD	EA	1	$ 8,500.00	$ 8,500.00	$ 11,000.00	$ 11,000.00	$ 10,000.00	$ 10,000.00	$ 18,500.00	$ 18,500.00	$ 11,232.00	$ 11,232.00	$ 10,000.00	$ 10,000.00
	6.14	Intake, Storm, Custom S-6	EA	1	$ 7,000.00	$ 7,000.00	$ 13,500.00	$ 13,500.00	$ 12,000.00	$ 12,000.00	$ 19,500.00	$ 19,500.00	$ 18,122.00	$ 18,122.00	$ 9,000.00	$ 9,000.00
	6.15	Intake, Storm, Custom S-7	EA	1	$ 7,500.00	$ 7,500.00	$ 14,500.00	$ 14,500.00	$ 13,000.00	$ 13,000.00	$ 17,000.00	$ 17,000.00	$ 19,162.00	$ 19,162.00	$ 9,000.00	$ 9,000.00
	6.16	Connection to Existing Sanitary Manhole	EA	1	$ 450.00	$ 450.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,150.00	$ 2,150.00	$ 585.00	$ 585.00	$ 500.00	$ 500.00
	6.17	Remove Manhole	EA	6	$ 1,000.00	$ 6,000.00	$ 450.00	$ 2,700.00	$ 800.00	$ 4,800.00	$ 2,034.00	$ 12,204.00	$ 1,300.00	$ 7,800.00	$ 1,000.00	$ 6,000.00
	6.18	Remove Intake	EA	6	$ 500.00	$ 3,000.00	$ 450.00	$ 2,700.00	$ 600.00	$ 3,600.00	$ 1,600.00	$ 9,600.00	$ 390.00	$ 2,340.00	$ 500.00	$ 3,000.00
7	STREETS AND RELATED WORK															
	7.1	8" PCC Pavement Class C	SY	436	$ 54.00	$ 23,544.00	$ 67.00	$ 29,212.00	$ 65.00	$ 28,340.00	$ 61.30	$ 26,726.80	$ 107.00	$ 46,652.00	$ 55.00	$ 23,980.00
	7.2	6" PCC Pavement, Detention Basin Cunette Channels and Pad	SY	695	$ 45.00	$ 31,275.00	$ 83.00	$ 57,685.00	$ 80.00	$ 55,600.00	$ 68.48	$ 47,593.60	$ 74.80	$ 52,055.50	$ 60.00	$ 41,700.00
	7.3	6" Fabric Formed Concrete, Detention Basin Overflow Channel	SY	191	$ 38.00	$ 7,258.00	$ 86.00	$ 16,426.00	$ 150.00	$ 28,650.00	$ 75.92	$ 14,500.72	$ 74.80	$ 14,305.90	$ 50.00	$ 9,550.00
	7.4	PCC Curb and Gutter, 2.5 Ft	LF	843	$ 33.00	$ 27,819.00	$ 24.00	$ 20,232.00	$ 35.00	$ 29,505.00	$ 33.34	$ 28,105.62	$ 85.60	$ 72,160.80	$ 35.00	$ 29,505.00
	7.5	PCC Pavement Samples and Testing	LS	1	$ 900.00	$ 900.00	$ 1,650.00	$ 1,650.00	$ 5,800.00	$ 5,800.00	$ 2,400.00	$ 2,400.00	$ 2,675.00	$ 2,675.00	$ 3,500.00	$ 3,500.00
	7.6	Pavement, HMA, Full Depth, 9"	SY	1698	$ 85.00	$ 109,590.00	$ 98.00	$ 111,276.00	$ 63.00	$ 106,218.00	$ 60.56	$ 102,104.16	$ 64.20	$ 108,241.20	$ 70.00	$ 118,020.00
	7.7	Pavement Overlay, HMA, 2"	SY	2691	$ 23.00	$ 57,523.00	$ 16.50	$ 41,296.50	$ 15.75	$ 39,390.75	$ 15.20	$ 38,015.20	$ 16.05	$ 40,141.05	$ 20.00	$ 50,020.00
	7.8	HMA Pavement Samples and Testing	LS	1	$ 1,200.00	$ 1,200.00	$ 2,500.00	$ 2,500.00	$ 2,500.00	$ 2,500.00	$ 1,100.00	$ 1,100.00	$ 2,461.00	$ 2,461.00	$ 2,500.00	$ 2,500.00
	7.9	Removal of Sidewalk	SY	136	$ 4.00	$ 544.00	$ 22.00	$ 2,992.00	$ 10.00	$ 1,360.00	$ 20.59	$ 2,800.24	$ 7.80	$ 1,060.80	$ 5.00	$ 680.00
	7.10	Removal of Driveway	SY	281	$ 4.00	$ 1,124.00	$ 18.00	$ 5,058.00	$ 10.00	$ 2,810.00	$ 30.60	$ 8,596.60	$ 7.80	$ 2,191.80	$ 10.00	$ 2,810.00
	7.11	Removal of Driveway	SY	171	$ 40.00	$ 6,840.00	$ 55.00	$ 9,405.00	$ 60.00	$ 10,260.00	$ 43.27	$ 7,399.17	$ 64.20	$ 10,978.20	$ 45.00	$ 7,695.00
	7.12	Sidewalk, PCC, 4"	SF	24	$ 30.00	$ 720.00	$ 55.00	$ 1,320.00	$ 50.00	$ 1,200.00	$ 202.00	$ 4,848.00	$ 48.15	$ 1,155.60	$ 30.00	$ 720.00
	7.13	Detectable Warnings	SY	217	$ 40.00	$ 8,680.00	$ 54.00	$ 11,718.00	$ 65.00	$ 14,105.00	$ 51.85	$ 11,251.45	$ 69.56	$ 15,092.35	$ 54.00	$ 11,718.00
	7.14	Driveway, Paved, PCC, 9"	SY	23	$ 42.00	$ 966.00	$ 290.00	$ 6,670.00	$ 255.00	$ 5,865.00	$ 245.65	$ 5,649.95	$ 258.94	$ 5,955.62	$ 300.00	$ 6,900.00
	7.15	Driveway, Paved, HMA, 9"	SY	322	$ 8.00	$ 2,576.00	$ 15.00	$ 4,830.00	$ 13.00	$ 4,186.00	$ 11.65	$ 3,751.30	$ 14.30	$ 4,604.60	$ 10.00	$ 3,220.00
	7.16	Driveway, Gravel, 6" Class A Crushed Stone	SY	137	$ 8.50	$ 1,164.50	$ 17.00	$ 2,329.00	$ 15.00	$ 2,055.00	$ 18.25	$ 2,500.25	$ 13.47	$ 1,845.39	$ 15.00	$ 2,055.00
	7.17	Driveway, Granular, 6" Class A Crushed Stone Basin Access Drive	SY	815	$ 30.00	$ 24,450.00	$ 12.00	$ 9,780.00	$ 10.00	$ 8,150.00	$ 9.14	$ 7,449.10	$ 9.63	$ 7,848.45	$ 15.00	$ 12,225.00
	7.18	Milling, HMA, 2" Depth	SY	1688	$ 9.00	$ 15,174.00	$ 10.00	$ 16,880.00	$ 10.00	$ 16,880.00	$ 20.20	$ 34,097.20	$ 23.59	$ 39,772.74	$ 10.00	$ 16,880.00
	7.19	Pavement Removal, HMA, Full Depth	SY	436	$ 7.00	$ 3,052.00	$ 14.00	$ 6,104.00	$ 12.00	$ 5,232.00	$ 20.18	$ 8,798.48	$ 28.27	$ 12,326.72	$ 15.00	$ 6,540.00
	7.19	Pavement Removal, PCC	SY	843	$ 5.00	$ 4,215.00	$ 10.00	$ 8,430.00	$ 2.00	$ 1,686.00	$ 10.35	$ 8,725.05	$ 13.88	$ 11,700.84	$ 6.00	$ 5,058.00
	7.20	Curb and Gutter Removal	LF	843	$ 5.00	$ 4,215.00	$ 10.00	$ 8,430.00	$ 2.00	$ 1,686.00	$ 10.35	$ 8,725.05	$ 13.88	$ 11,700.84	$ 6.00	$ 5,058.00
9	SITE WORK AND LANDSCAPING															
	9.1	Conventional Seeding, Type 1 Lawn Mixture, Fertilizing, and Mulching	AC	2.7	$ 1,000.00	$ 2,700.00	$ 5,000.00	$ 13,500.00	$ 4,725.00	$ 12,757.50	$ 4,540.74	$ 12,260.00	$ 4,615.00	$ 13,000.50	$ 5,000.00	$ 13,500.00
	9.2	Stormwater Pollution Prevention Plan, Preparation	LS	1	$ 1,800.00	$ 1,800.00	$ 1,100.00	$ 1,100.00	$ 1,600.00	$ 1,600.00	$ 1,000.00	$ 1,000.00	$ 1,070.00	$ 1,070.00	$ 1,700.00	$ 1,700.00
	9.3	Stormwater Pollution Prevention Plan, Management	LS	1	$ 2,000.00	$ 2,000.00	$ 2,200.00	$ 2,200.00	$ 4,400.00	$ 4,400.00	$ 2,020.00	$ 2,020.00	$ 2,140.00	$ 2,140.00	$ 5,000.00	$ 5,000.00
	9.4	Stormwater Pollution Prevention Plan, Inspection	EA	5	$ 1,700.00	$ 8,500.00	$ 125.00	$ 625.00	$ 160.00	$ 800.00	$ 101.00	$ 505.00	$ 321.00	$ 1,605.00	$ 250.00	$ 1,250.00
	9.5	Silt Fence, Installation	LF	310	$ 2.00	$ 620.00	$ 4.00	$ 1,240.00	$ 4.50	$ 1,395.00	$ 2.52	$ 781.20	$ 3.75	$ 1,162.50	$ 5.00	$ 1,550.00
	9.6	Silt Fence, Removal of Sediment	LF	310	$ 1.00	$ 310.00	$ 1.00	$ 310.00	$ 2.50	$ 775.00	$ 0.60	$ 186.00	$ 0.54	$ 167.40	$ 2.50	$ 775.00
	9.7	Silt Fence, Removal of Device	LF	310	$ 0.50	$ 155.00	$ 0.50	$ 155.00	$ 2.50	$ 775.00	$ 0.60	$ 186.00	$ 0.54	$ 167.40	$ 2.50	$ 775.00
	9.8	Stabilized Construction Entrance	SY	419	$ 9.00	$ 3,771.00	$ 12.00	$ 5,028.00	$ 23.00	$ 9,637.00	$ 24.82	$ 10,399.58	$ 15.60	$ 6,536.40	$ 10.00	$ 4,190.00
	9.9	Inlet Protection Device, Installation	EA	9	$ 50.00	$ 450.00	$ 250.00	$ 2,250.00	$ 275.00	$ 2,475.00	$ 176.67	$ 1,590.03	$ 187.25	$ 1,685.25	$ 300.00	$ 2,700.00
	9.10	Inlet Protection Device, Maintenance	EA	9	$ 25.00	$ 225.00	$ 100.00	$ 900.00	$ 85.00	$ 765.00	$ 35.00	$ 315.00	$ 37.45	$ 337.05	$ 100.00	$ 900.00
		TOTAL CONSTRUCTION COST ESTIMATE				$ 1,095,732.50		$ 1,138,881.00		$ 1,160,358.25		$ 1,287,260.78		$ 1,556,288.47		$ 1,606,152.00
							Contractor Bid	correct		correct		$ 1,298,090.78		$ 1,550,166.40		V

RESOLUTION APPROVING CONTRACT AND BOND FOR CONSTRUCTION OF THE INGLEDUE STORM SEWER REHABILITATION PROJECT IN THE CITY OF MARSHALLTOWN, IOWA, BEING PROJECT NO. 29108009 IN THE AMOUNT OF $1,138,881.00

WHEREAS the City of Marshalltown, Iowa, did by resolution duly adopted by the Council, accept the bid of Vieth Construction Corp. of Cedar Falls, IA, for construction of the Ingledue Storm Sewer Rehabilitation Project as required by plans and specifications therefore and in the City of Marshalltown, Iowa, as covered by resolution ordering said construction, and,

WHEREAS the said Vieth Construction Corp. of Cedar Falls, IA, has executed a contract for the construction of said improvement and has filed its construction bond covering the full amount of said improvement with adequate sureties thereon, and that the said contract is now before this Council for final approval.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

That the contract of Vieth Construction Corp. duly executed by said company and the surety bond for the performance of said contract, duly executed by said company, together with the surety, are now filed with the City Clerk for the construction of the public improvement as fully set forth in the plans and specifications for Project No. 20108009, the Ingledue Storm Sewer Rehabilitation in the City of Marshalltown, Iowa, and therein specifically described, be and the same are hereby accepted and approved.

BE IT FURTHER RESOLVED that the Mayor and City Clerk be authorized and directed to execute the contract for and on behalf of the City of Marshalltown, Iowa.

Passed this 11th day of January 2016, and signed this _____ day of January, 2016.

CITY OF MARSHALLTOWN, IOWA

_____

James L. Lowrance, Mayor

ATTEST:

_____

Shari L. Coughenour, CMC, City Clerk

the City of Marshalltown

James L. Lowrance, Mayor
Randy Wetmore, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

DEPARTMENT OF PUBLIC WORKS

December 29, 2015

To: Mayor James L. Lowrance
Members of the City Council

From: Justin Nickel
Director of Public Works

Re: Accept Bids and Award Construction Contract – Con-Struct Inc. for SE South Street Extension Project (66013008) amount of $663,261.00.

Policy Issue: City policy requires Governing Body approval of Agreements when consideration exceeds $36,000.

Recommendation: Staff recommends awarding the construction contract to Con-Struct for the SE South Street Extension project for an amount equal to $663,261.00. The Engineers Estimate of probable cost was $668,175.00.

Background: Construction includes extension of East South Street from 300 feet west of 18th Avenue to 14th Avenue. The project includes installation of 31 foot wide concrete street with curb and gutter, sidewalk, and storm sewer improvements.

Budget Impact: This project will be funded with RISE grant monies and the remainder to be paid by the developer.

Attachment: Bid Tab.

cc: Randy Wetmore, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin

Marshalltown All-America City 2012

RESOLUTION ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR SE SOUTH STREET EXTENSION PROJECT IN THE CITY OF MARSHALLTOWN, IOWA BEING PROJECT NO. 66013008
IN THE AMOUNT OF $663,261.00

WHEREAS notice to bidders has been duly given as required by law publication in the Marshalltown Times-Republican for the SE South Street Extension Project, being Project No.66013008, in the City of Marshalltown, as described in the plans and specifications therefore, and

WHEREAS, there has been filed with the City Clerk in response to the published notice to the bidders referred to above, certain proposals for the construction of the above designated improvement with the required certified checks or bid bond accompanying each proposal from the following bidders, to-wit:

Name and Address of Bidders	Amount of Bid
CON-STRUCT, INC. MARSHALLTOWN IA	$663,261.00
BRYCON LLC. MARSHALLTOWN IA	$1,088,570.00

After consideration of all bids filed, there was determined by the Council that the bid of Con-Struct, Inc., is the best and lowest responsible bid for the public improvement as is herein outlined.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the bid of Con-Struct, Inc., and the same is hereby accepted for the construction of the improvement as described in the plans and specifications therefore, as previously ordered by the Council, and that the contract for the construction of same is now awarded to said contractor in the total amount six hundred sixty three thousand two hundred sixty one and 00/100========($663,261.00) Dollars.

Section 2. The Mayor and Clerk of the City of Marshalltown, Iowa are hereby authorized and directed to execute the contract with the contractor for the public improvement as is herein referred to, and that upon the contractor filing the required bond that the said bond and contract be then submitted to this Council for final approval as provided by law.

Section 3. The final settlement upon the contract, as referred to herein with said contractor, shall be upon the basis of the unit prices as are set forth in the bid of said contractor and for the actual quantities for each item of materials furnished or work performed in the construction of this public improvement. The said contract is subject to all of the conditions as

are contained in the resolution ordering construction of this improvement, the notice to bidders as published, the terms of the bidders written proposal, the plans and specifications as are provided therefore, all of which are made a part of this resolution and the said bidders contract by reference as though the same were set out herein verbatim and in specific detail.

Section 4. This resolution as now adopted shall be in full force and binding effect upon the City of Marshalltown, Iowa, upon the final approval of the completed contract with the successful bidder and the approval of the contractor's surety bond by resolution of this Council.

Passed this 11th day of January 2016, and signed this _____ day of January 2016.

CITY OF MARSHALLTOWN, IOWA

_____

James L. Lowrance, Mayor

ATTEST:

_____

Shari L. Coughenour, CMC, City Clerk

BID TABULATION

PROJECT: SE SOUTH STREET EXTENSION - CGA PN 1631.06
OWNER: CITY OF MARSHALLTOWN - PN 66013008
LETTING: DECEMBER 15, 2015 at 10:00 A.M.

		ENGINEER'S OPINION				Con-Struct, Inc. Marshalltown, IA 10% Bid Bond		Brycon LLC Marshalltown, IA 10% Bid Bond	
ITEM NO.	ITEM	UNIT	DIVISION 1	DIVISION 2	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1.1	MOBILIZATION	LS	1	0	$ 20,000.00	$ 20,000.00	$ 20,000.00	$ 20,000.00	$ 45,000.00	$ 45,000.00
1.2	CONSTRUCTION SURVEY	LS	1	0	$ 8,000.00	$ 8,000.00	$ 8,500.00	$ 8,500.00	$ 6,000.00	$ 6,000.00
1.3	STABILIZED CONSTRUCTION ENTRANCE	LS	1	0	$ 2,000.00	$ 2,000.00	$ 1,500.00	$ 1,500.00	$ 3,000.00	$ 3,000.00
1.4	TRAFFIC CONTROL	LS	1	0	$ 2,500.00	$ 2,500.00	$ 1,500.00	$ 1,500.00	$ 3,000.00	$ 3,000.00
2.1	EXCAVATION, CLASS 13	CY	15,720	0	$ 8.50	$ 133,620.00	$ 5.75	$ 90,390.00	$ 15.00	$ 235,800.00
2.2	TOPSOIL STRIP, SALVAGE AND RESPREAD	CY	2,269	0	$ 8.00	$ 18,152.00	$ 4.00	$ 9,076.00	$ 20.00	$ 45,380.00
2.3	CLEARING AND GRUBBING	AC	0.63	0	$ 2,500.00	$ 1,575.00	$ 2,900.00	$ 1,827.00	$ 20,000.00	$ 12,600.00
2.4	SUBGRADE PREPARATION, 12"	SY	4,700	0	$ 3.75	$ 17,625.00	$ 3.50	$ 16,450.00	$ 2.50	$ 11,750.00
2.5	MODIFIED SUBBASE, 8"	SY	4,700	0	$ 8.75	$ 41,125.00	$ 9.25	$ 43,475.00	$ 15.00	$ 70,500.00
4.1	SUBDRAIN, 6"	LF	2,391	0	$ 15.00	$ 35,865.00	$ 14.00	$ 33,474.00	$ 25.00	$ 59,775.00
4.2	RCP STORM SEWER PIPE, 15"	LF	197	0	$ 55.00	$ 10,835.00	$ 50.00	$ 9,850.00	$ 100.00 *	$ 19,700.00
4.3	RCP STORM SEWER PIPE, 18"	LF	471	0	$ 60.00	$ 28,260.00	$ 52.00	$ 24,492.00	$ 125.00	$ 58,875.00
4.4	RCP STORM SEWER PIPE, 42"	LF	248	0	$ 120.00	$ 29,760.00	$ 170.00	$ 42,160.00	$ 500.00	$ 124,000.00
4.5	RCP APRON, 18"	EA	1	0	$ 1,000.00	$ 1,000.00	$ 1,400.00	$ 1,400.00	$ 1,500.00	$ 1,500.00
4.6	RCP APRON, 42"	EA	4	0	$ 2,000.00	$ 8,000.00	$ 2,400.00	$ 9,600.00	$ 2,500.00	$ 10,000.00
4.7	APRON FOOTING	EA	5	0	$ 800.00	$ 4,000.00	$ 200.00	$ 1,000.00	$ 500.00	$ 2,500.00
5.1	WATER MAIN PIPE, 12" PVC	LF	0	1,204	$ 35.00	$ 42,140.00	$ 50.00	$ 60,200.00	$ 50.00	$ 60,200.00
5.2	WATER MAIN VALVE, 12"	EA	0	3	$ 2,500.00	$ 7,500.00	$ 2,100.00	$ 6,300.00	$ 1,500.00	$ 4,500.00
5.3	FIRE HYDRANT	EA	0	2	$ 5,200.00	$ 10,400.00	$ 3,600.00	$ 7,200.00	$ 5,000.00	$ 10,000.00
5.4	WATER MAIN PIPE, 12" DIP	LF	0	30	$ 60.00	$ 1,800.00	$ 50.00	$ 1,500.00	$ 100.00	$ 3,000.00
6.1	STORM SEWER INTAKE, SW-507	EA	4	0	$ 4,500.00	$ 18,000.00	$ 5,000.00	$ 20,000.00	$ 7,000.00	$ 28,000.00
6.2	STORM SEWER MANHOLE, SW-401	EA	2	0	$ 3,000.00	$ 6,000.00	$ 3,800.00	$ 7,600.00	$ 2,500.00	$ 5,000.00
6.3	MANHOLE ADJUSTMENT, MINOR	LF	1	0	$ 750.00	$ 750.00	$ 1,500.00	$ 1,500.00	$ 750.00	$ 750.00
6.4	MANHOLE ADJUSTMENT, MAJOR	LF	3	0	$ 2,500.00	$ 7,500.00	$ 2,700.00	$ 8,100.00	$ 1,500.00	$ 4,500.00
6.5	REMOVAL, 36" CMP STORM SEWER PIPE	LF	96	0	$ 2.00	$ 192.00	$ 18.00	$ 1,728.00	$ 10.00	$ 960.00
7.1	PAVEMENT REMOVAL	SY	47	0	$ 5.00	$ 235.00	$ 15.00	$ 705.00	$ 50.00	$ 2,350.00
7.2	DRIVEWAY REMOVAL	SY	43	0	$ 5.00	$ 215.00	$ 15.00	$ 645.00	$ 50.00	$ 2,150.00
7.3	SIDEWALK REMOVAL	SY	50	0	$ 5.00	$ 250.00	$ 15.00	$ 750.00	$ 50.00	$ 2,500.00
7.4	PCC PAVING, 7", CLASS C	SY	4,163	0	$ 39.00	$ 162,357.00	$ 42.50	$ 176,927.50	$ 50.00	$ 208,150.00
7.5	PCC DRIVEWAY, 6" CLASS 2&CACL	SY	79	0	$ 50.00	$ 3,950.00	$ 60.00	$ 4,740.00	$ 60.00	$ 4,740.00
7.6	PCC SIDEWALK, 4"	SY	447	0	$ 45.00	$ 20,115.00	$ 62.50	$ 27,937.50	$ 36.00	$ 16,092.00
7.7	DETECTABLE WARNING DEVICE, TRUNCATED DOMES	EA	2	0	$ 350.00	$ 700.00	$ 300.00	$ 600.00	$ 250.00	$ 500.00
9.1	INTAKE PROTECTION	EA	4	0	$ 100.00	$ 400.00	$ 60.00	$ 240.00	$ 300.00	$ 1,200.00
9.2	RIP RAP, CLASS B REVETMENT	TON	180	0	$ 50.00	$ 9,000.00	$ 53.00	$ 9,540.00	$ 50.00	$ 9,000.00
9.3	SILT FENCE, INSTALLATION	LF	1,244	0	$ 1.50	$ 1,866.00	$ 2.50	$ 3,110.00	$ 2.50	$ 3,110.00
9.4	SILT FENCE, REMOVAL OF SEDIMENT	LF	1,244	0	$ 1.00	$ 1,244.00	$ 0.50	$ 622.00	$ 1.00	$ 1,244.00
9.5	SILT FENCE, REMOVAL OF DEVICE	LF	1,244	0	$ 1.00	$ 1,244.00	$ 0.50	$ 622.00	$ 1.00	$ 1,244.00
9.6	HYDROSEEEDING (URBAN)	AC	2	0	$ 5,000.00	$ 10,000.00	$ 4,000.00	$ 8,000.00	$ 5,000.00	$ 10,000.00
Construction Total						$ 668,175.00		$ 663,261.00		$ 1,088,570.00

* denotes math error corrected by the engineer

RESOLUTION APPROVING CONTRACT AND BOND FOR CONSTRUCTION OF THE SE SOUTH STREET EXTENSION IN THE CITY OF MARSHALLTOWN, IOWA, BEING PROJECT NO. 66013008 IN THE AMOUNT OF $663,261.00

WHEREAS the City of Marshalltown, Iowa, did by resolution duly adopted by the Council, accept the bid of Con-Struct, Inc. of Marshalltown, IA, for construction of the SE South Street Extension as required by plans and specifications therefore and in the City of Marshalltown, Iowa, as covered by resolution ordering said construction, and,

WHEREAS the said Con-Struct Inc. of Marshalltown IA, has executed a contract for the construction of said improvement and has filed its construction bond covering the full amount of said improvement with adequate sureties thereon, and that the said contract is now before this Council for final approval.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

That the contract of Con-Struct Inc., duly executed by said company and the surety bond for the performance of said contract, duly executed by said company, together with the surety, are now filed with the City Clerk for the construction of the public improvement as fully set forth in the plans and specifications for Project No. 66013008, the SE South Street Extension in the City of Marshalltown, Iowa, and therein specifically described, be and the same are hereby accepted and approved.

BE IT FURTHER RESOLVED that the Mayor and City Clerk be authorized and directed to execute the contract for and on behalf of the City of Marshalltown, Iowa.

Passed this 11th day of January, 2016, and signed this _____ day of January, 2016.

CITY OF MARSHALLTOWN, IOWA

_____
James L. Lowrance, Mayor

ATTEST:

_____
Shari L. Coughenour, CMC, City Clerk

Row

the City of Marshalltown

James L. Lowrance, Mayor
Randy Wetmore, Administrator
Shari L. Coughenour, Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

DEPARTMENT OF PUBLIC WORKS

To: Mayor James L. Lowrance
Members of the City Council

From: Jeff Roads
Street Superintendent

Re: Equipment Purchase- 2015 Street Sweeper

Policy Issue: City policy requires Governing Body approval of Purchase of Equipment over $5,000.

Recommendation: Staff recommends approving the purchase of a 2015 Demo Model Global M3 3 wheeled mechanical street sweeper from Elliott Equipment Co.for $160,720.

Background: The 2015-2016 CIP has money to replace a street sweeper in the Street Department. The total budget for the sweeper is $180,000. We will be trading in our 2001 Johnston 3000 sweeper. Elliott Equipment Co. submitted two bids; one for a new model Global M3 at a cost of $174,137 and one for a 2015 demo model Global M3 at a cost of $160,720 with a demo discount.

Budget Impact: The budget is $180,000, cost is $160,720 for a savings of $19,280.

Attachment: Elliott Equipment Co. Quotation

Cc: Randy Wetmore, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin

Marshalltown
2012

RESOLUTION APPROVING PUBLIC WORKS STREET DIVISION EQUIPMENT PURCHASE CONTRACT BY AND BETWEEN THE CITY OF MARSHALLTOWN, IOWA, MUNICIPAL STREET DEPARTMENT AND ELLIOTT EQUIPMENT CO., FOR THE PURCHASE OF A 2015 DEMO MODEL GLOBAL M3 STREET SWEEPER IN THE AMOUNT OF $160,720.00

WHEREAS, there is herewith submitted to the City Council of Marshalltown, Iowa, a proposed Street equipment purchase order contract by and between the City of Marshalltown, Iowa, and ELLIOTT EQUIPMENT CO., of GRIMES IA, for a 2015 DEMO MODEL GLOBAL M3 STREET SWEEPER.

WHEREAS, the ELLIOTT EQUIPMENT CO., bid consists of a 2015 DEMO MODEL GLOBAL M3 STREET SWEEPER in the amount of $160,720.00.

WHEREAS, the Council has fully examined same and has found same to be in the best interests of the CITY OF MARSHALLTOWN, IOWA and that same should now be approved and accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the purchase agreement by and between the CITY OF MARSHALLTOWN, IOWA and ELLIOTT EQUIPMENT CO., of GRIMES, IA, for a 2015 DEMO MODEL GLOBAL M3 STREET SWEEPER, in the amount of $160,720.00, is hereby fully approved in all respects and particulars

Passed this 11th day of January 2016, and signed this _____day of January 2016.

CITY OF MARSHALLTOWN

_____
James L. Lowrance, Mayor

ATTEST:

_____
Shari L. Coughenour, City Clerk

Elliott EQUIPMENT CO.

3100 West 76th Street
Davenport, IA 52806
Ph: 563-391-4840

Elliott Sanitation Equip. Co.
1245 Dawes Avenue
Lincoln, NE 68521
Ph: 402-474-4840

4000 SE Beisser Drive
Grimes, IA 50111
Ph: 515-986-4840
Fx: 515-986-9530

14001 Botts Rd.
Grandview, MO 64030
Ph: 816-761-4840

Quote

Date	Quote #
10/22/2015	5499
Proposed Shipping Date	
14 days ARO	
Terms	
Due on receipt	
Rep	
CRS	
Customer Contact	
Amy - AP	
Customer Alt. Phone	

City of Marshalltown
24 N Center St
Marshalltown, IA 50158

Here is our quotation on the goods named, subject to the conditions noted:

CONDITIONS: The prices and terms on this quotation are not subject to verbal changes or other agreements unless approved in writing by the Home Office of the Seller. Prices are based on costs and conditions existing on date of quotation and are subject to change by the Seller before final acceptance. All quotations and agreements are contingent upon strikes, accidents, fires, availability of materials and all other causes beyond our control.
Typographical and stenographic errors subject to correction. Purchaser agrees to accept either overage or shortage not in excess of ten percent to be charged for pro-rata. Purchaser assumes liability for patent and copyright infringement when goods are made to Purchaser's specifications. When quotation specifies material to be furnished by the purchaser, ample allowance must be made for reasonable spoilage and material must be of suitable quality to facilitate efficient production.
Conditions not specifically stated herein shall be governed by established trade customs. Terms inconsistent with those stated herein which may appear on Purchaser's formal order will not be binding on the Seller.

TERMS: Equipment is due on receipt. Carts, Containers, Parts, & Service are Net 30 unless otherwise noted on your account. Balances over 30 days from date of invoice are subject to finance charges up to 1½% per month.

Qty	Item	Description	Price	Total
1	40043E	Demo 2015 Global M3 High Performance 3 wheel mechanical street sweeper with the standard features provided with this proposal and the following: john deere 4045 tier III 115 HP diesel engine, hopper mounted strobe light, cab mounted strobe light, rear camera and LCD monitor, dual gutter broom tilt, AM/FM radio with CD player, elevator and hopper flusher, triple pump sweep system, full suspension, keystone PM10 main broom, Ecco 3035H Arrowstick, air ride seat, isolated elevator on rubber mounts, and high speed hopper dump. VIN: 1G9GM3HJ2FS462015	189,720.00	189,720.00
	Discount	Demo Unit Discount	-14,000.00	-14,000.00
	Trade In	Trade in discount for 2001 Johnston 3000	-15,000.00	-15,000.00
		Customers Exempt From Sales Tax	0.00%	0.00

****Adminstrative Fee of $150.00 will be added to all vehicle purchase transactions.****

Total $160,720.00

TO CONFIRM ORDER, SIGN AND RETURN

X_____

Elliott EQUIPMENT CO.

3100 West 76th Street
Davenport, IA 52806
Ph: 563-391-4840

4000 SE Beisser Drive
Grimes, IA 50111
Ph: 515-986-4840
Fx: 515-986-9530

Elliott Sanitation Equip. Co.
1245 Dawes Avenue
Lincoln, NE 68521
Ph: 402-474-4840

14001 Botts Rd.
Grandview, MO 64030
Ph: 816-761-4840

Quote

Date	Quote #
12/10/2015	5676
Proposed Shipping Date	
90-120 Days ARO	
Terms	
Due on receipt	
Rep	
CRS	
Customer Contact	
Amy - AP	
Customer Alt. Phone	

City of Marshalltown
24 N Center St
Marshalltown, IA 50158

Here is our quotation on the goods named, subject to the conditions noted:

CONDITIONS: The prices and terms on this quotation are not subject to verbal changes or other agreements unless approved in writing by the Home Office of the Seller. Prices are based on costs and conditions existing on date of quotation and are subject to change by the Seller before final acceptance. All quotations and agreements are contingent upon strikes, accidents, fires, availability of materials and all other causes beyond our control. Typographical and stenographic errors subject to correction. Purchaser agrees to accept either overage or shortage not in excess of ten percent to be charged for pro-rata. Purchaser assumes liability for patent and copyright infringement when goods are made to Purchaser's specifications. When quotation specifies material to be furnished by the purchaser, ample allowance must be made for reasonable spoilage and material must be of suitable quality to facilitate efficient production.

Conditions not specifically stated herein shall be governed by established trade customs. Terms inconsistent with those stated herein which may appear on Purchaser's formal order will not be binding on the Seller.

TERMS: Equipment is due on receipt. Carts, Containers, Parts, & Service are Net 30 unless otherwise noted on your account. Balances over 30 days from date of invoice are subject to finance charges up to 1½% per month.

Qty	Item	Description	Price	Total
1	M3	New Global M3 three wheel mechanical street sweeper with standard options and the following: Tier IV Flex 115 HP John Deere engine, dual gutter broom tilt, rear camera and LCD monitor, ECCo 5580 CA cab mounted strobe, beacon limb guard, AM/FM radio with CD player, elevator and hopper flusher, bolt on gutter brooms, full suspension, air restriction indicator in the cab, remote grease manifold - 9 daily grease points, arrowstick, air ride seat, aux power source, hydraulic filter restriction indicator, LED lights, dual rear flood lights, auto safety hopper props, and water tank guage.	186,437.00	186,437.00T
	Trade In	Customer Trade In Discount for 2001 Johnston 3000	-15,000.00	-15,000.00
1	Freight	Freight to Elliott Equipment Company in Grimes, IA	2,700.00	2,700.00
		Customers Exempt From Sales Tax	0.00%	0.00

****Adminstrative Fee of $150.00 will be added to all vehicle purchase transactions.****

Total $174,137.00

TO CONFIRM ORDER, SIGN AND RETURN

X_____

the City of Marshalltown

James L. Lowrance, Mayor
Randy Wetmore, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

CITY ADMINISTRATOR'S OFFICE

December 9, 2015

To: Mayor James L. Lowrance
Members of the City Council

From: Randy Wetmore RW
City Administrator

Re: Setting Requirements for Sanitary Sewer Connections to Properties Outside City Limits

Policy Issue: Presently there is not a Code section that directly addresses the process for someone asking to connect to the City sanitary sewer system.

Recommendation: It is recommended that the Ordinance attached be adopted by the Council.

Background: It has been a number of years since anyone outside the city limits has requested to connect to the sanitary sewer system. However, in the past six weeks or so there have been a couple of instances when septic tank systems have failed.

In one of the instances the property owner was able to get a variance from Marshall County and repair the system. In the other that was not possible and they have requested the ability to connect to the city owned utility.

The ordinance that is proposed is very similar to the one that is used by the Water Department when property owners request to connect to the water system.

Budget Impact: There is no budget impact.

Attachment: Ordinance attached for your review.

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin

Marshalltown
All-America City
2012

Ord 14944

AN ORDINANCE AMENDING THE MARSHALLTOWN CITY CODE, 2013 RECODIFICATION, BY SETTING FORTH REQUIREMENTS FOR SANITARY SEWER CONNECTIONS TO PROPERTIES OUTSIDE THE CITY LIMITS OF MARSHALLTOWN, IOWA.

Be it enacted by the City Council of the City of Marshalltown, Iowa:

SECTION 1: NEW SECTION
The following new section shall be added to Chapter 28, Article III:

"**Sec. 28.28.1 – Sanitary sewer connections to properties outside the City limits of Marshalltown**. In the event the owner of property located outside the City limits of Marshalltown, Iowa, on which a building or facility requiring drainage is situated within 200 feet of an existing sanitary sewer main or sanitary sewer lateral, which is maintained by the City of Marshalltown, desires to have said property connected to the sanitary sewer system maintained by the city of Marshalltown, the following procedure is prescribed:

a) The owner must make an application to the City Council of Marshalltown, Iowa, to have said property annexed to the City and become a part thereof. Said application shall be reviewed by the Director of Public Works/City Engineer, who shall approve and recommend action on the application for annexation.
b) The property owner shall pay all required costs, fees and charges for connection to the City's sanitary sewer system and upon approval of said application, the owner shall be subject to all requirements contained in this article."

SECTION 2: REPEALER
All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3: SEVERABILITY CLAUSE
If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4: WHEN EFFECTIVE
This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed by the Council on this __ day of _____, 2016, and on the ___ day of _____, 2016, the Mayor did the following:

___Approved the ordinance; __Vetoed the ordinance; __Took no action on the ordinance.

CITY OF MARSHALLTOWN, IOWA

_____
James L. Lowrance, Mayor

ATTEST:

_____
Shari L. Coughenour, CMC, City Clerk

CLERK'S CERTIFICATE

I hereby certify that the foregoing ordinance No. ___ was published as required by law on the __ day of _____, 2016.

_____
Shari L. Coughenour, CMC, City Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MARSHALLTOWN CITY CODE, 2013 RECODIFICATION, BY SETTING FORTH REQUIREMENTS FOR SANITARY SEWER CONNECTIONS TO PROPERTIES OUTSIDE THE CITY LIMITS OF MARSHALLTOWN, IOWA.

Be it enacted by the City Council of the City of Marshalltown, Iowa:

SECTION 1: NEW SECTION

The following new section shall be added to Chapter 28, Article III:

"Sec.28.28.1 - **Sanitary sewer connections to properties outside the City limits of Marshalltown.** In the event the owner of property located outside the City limits of Marshalltown, Iowa, on which a building or facility requiring drainage is situated within 200 feet of an existing sanitary sewer main or sanitary sewer lateral, which is maintained by the City of Marshalltown, desires to have said property connected to the sanitary sewer system maintained by the City of Marshalltown, the following procedure is prescribed:

a) The owner must make an application to the City Council of Marshalltown, Iowa, to have said property annexed to the City and become a part thereof. Said application shall be reviewed by the Director of Public Works/City Engineer, who shall approve and recommend action on the application for annexation.
b) The property owner shall pay all required costs, fees and charges for connection to the City's sanitary sewer system and upon approval of said application, the owner shall be subject to all requirements contained in this article."

SECTION 2: REPEALER

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3: SEVERABILITY CLAUSE

If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4: WHEN EFFECTIVE

This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed by the Council on this _____ day of _____, 2015, and on the _____ day of _____, 2015, the Mayor did the following:

The Mayor did the following:

____Approved the ordinance; ____Vetoed the ordinance; ____Took no action on the ordinance

_____
James Lowrance, Mayor

Attest:

_____
Shari Coughenour, City Clerk

CLERK'S CERTIFICATE

I hereby certify that the foregoing ordinance No. _____ was posted as required by law on the ____ day of _____, 2015.

_____
Shari Coughenour, City Clerk

RSW

the City of Marshalltown

James L. Lowrance, Mayor
Randy Wetmore, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

Administration

January 8, 2016

To: Mayor James L. Lowrance
Members of the City Council

From: Randy Wetmore
City Administrator

Re: Additional Information Regarding Proposed Sanitary Sewer Rate Increase – Pretreated Waste

Policy Issue: Changes to City code require Council approval.

Recommendation: It is recommended that the pre-treatment rate be changed from the original rate increases of 6% the first year, 7% in the second year and 8% in the third year to 3% rate increases in each of the three years.

Background: City Staff has met with representatives of JBS and discussed the rates. In the discussions JBS explained the many improvements they have made in their plant to improve the makeup of the flow that they are sending to the city plant. Those improvements over the past few years total approximately $15 million. That includes the new activated sludge plant they put on line in the spring of 2015.

It appears that the capital projects are resulting in better discharges from their plant. Because of the improvement and the commitment of the company, staff believes that the lower annual increases are sufficient to cover costs of operating.

Budget Impact: Sufficient revenue stream to cover cost of operations.

Attachment: New proposed rate schedule

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin

Marshalltown
All-America City
2012

ORDINANCE NO. 14945
AN ORDINANCE TO AMEND CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, SECTIONS 28-50 CONCERNING WASTEWATER RATES

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:
Section 1. The Code of Ordinances, City of Marshalltown, Iowa is hereby amended by amending Chapter 28, Article III Sewers and Sewage Disposal, Division 2 Water Pollution control and Sanitary Sewer System, to read as follows:

DIVISION 2. WATER POLLUTION CONTROL AND SANITARY SEWER SYSTEM.

* * *

Sec. 28-50. User charge system.
a.) It is determined and declared to be necessary and conducive to the protection of the public health, safety, welfare and convenience of the city to collect charges from all users who contribute wastewater to the city's treatment works. The proceeds of such charges so derived will be used for the purpose of operating, maintaining and retiring the debt for such public wastewater treatment works.

* * *

h.) Base Charge and Flow Charge	**2016**	**2017**	**2018**
1.) Effective with the first billing after January 1st, of each year shown herein, each user shall pay the following user charge rates of:			
a.) City contributors (except pretreated waste):			
1.) Base charge per month per meter	$18.92	$21.20	$23.75
2.) Flow charge per 100 cubic feet	$2.45	$2.75	$3.08
b.) Pretreated wastes (requires only secondary treatment):			
1.) Base charge per month per meter:	$2.17	$2.24	$2.31
2.) Flow charge per 100 cubic feet	$1.87	$1.93	$1.99

i.) Other Charges.

1.) The base charge shall be charged on each meter being used to register wastewater flow.

2.) Effective with the first billing after January 1st, of each year shown herein, a discharger of high strength waste greater than normal domestic (200 mg/l BOD, 200 mg/l SS, and 75 mg/l TKN) shall pay the following charges:

i.) For each day the discharge permit is exceeded, $1,000.00, and/or a single charge of $1,000.00 for exceeding the monthly average limit.

ii.) A sampling charge for each day the city performs wastewater sampling as spelled out in the users discharge permit, shall be at the sample testing

approved by resolution of the Marshalltown City Council.

iii.) For those contributors who contribute wastewater, the strength of which is greater than normal domestic sewage, a surcharge in addition to the normal user charge will be collected. The surcharge for operation and maintenance including replacement and debt is as follows:

	2016	2017	2018
a.) SS per pound	$0.32	$0.34	$0.36
b.) BOD per pound	$0.54	$0.57	$0.60
c.) TKN per pound	$.035	$0.37	$0.39

* * *

Sec. 28-51. Billing of charges, rates and rentals.

The bills to users for charges, rates or rentals established and maintained in this division or as adjusted and maintained in this division shall be due and payable and become delinquent at such times as shall coincide with the due and delinquent dates of water bills of the city waterworks department. However, for users having privately owned water supplies, the due and delinquent dates shall be at all times as shall be fixed by the director. There shall be an additional charge made and added to bills in all cases, if bills are not paid when due, which shall be a penalty of five percent of the amount thereof. Each bill shall show the net charge, which shall be the amount computed on the basis established in this division or as the charge may be adjusted, and which charge shall be applicable and the amount payable and collectible up to and including the due date. Each bill shall also show a gross charge that shall be the net charge plus the five-percent penalty, and the gross charge shall be applicable and be the amount payable and collectible after the due date. The billing and collection of sewer bills by the city waterworks shall be done in the same manner as handled for the collection of water bills, and as set forth by the waterworks.

Sec. 28-52. Lien for bills.

The sewage charges in this division shall constitute a lien upon the premises served by the water pollution control plant. Quarterly, or more often if deemed appropriate, the Superintendent of the water pollution control plant may either furnish to the city clerk, or submit on his or her own, a list of all sewerage rental charges that have remained unpaid and delinquent for a period of 60 days prior to the end of that quarter, together with the name of the owner and the legal description of the property or premises for each separate bill, to be certified to the county auditor for collection in the same manner as taxes, and when so collected the proceeds shall become a part of the water pollution control plant rental fund of the city.

Sec. 28-53. Penalty.

Any person, firm or corporation violating the provisions of this division shall, upon conviction, be liable for any damages done to the sanitary sewer system or the water pollution control plant and shall be fined not exceeding $750.00 and/or imprisoned not exceeding 30 days. Each

day that a violation continues may be considered a separate violation.

Secs. 28-54-28-60. Reserved.

Section 2. REPEALER. All ordinances or part of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

Section 3. SEVERABILITY. If any section, provision or part of this Ordinance shall be adjudged invalid, unconstitutional or unenforceable for any reason, such adjudication shall not affect the validity or enforcement of the remaining provisions.

Section 4. EFFECTIVE DATE. This Ordinance shall become effective from and after its final passage, approval and publication as provided by law. [Iowa Code §380.6, 7(3) §362.3]

Passed by the Council on this __ day of January, 2016, and signed this __ day of January, 2016.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance. Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

Table E1
Proposed Rates
Wastewater Rate Study
City of Marshalltown, Iowa
November 2015

	Description		Present January 1, 2015	FY2016 March 1, 2016	FY2017 September 1, 2016	FY2018 March 1, 2017	Percentage Increases		
					Percentage Increases				
1.1	Unit Rates [4]								
1.1.1	Base Charge								
1.1.1.1	City Contributors (except pretreated waste)	Per meter per month	$16.89	$18.92	$21.20	$23.75	12.0%	12.0%	12.0%
1.1.1.2	Pretreated Waste	Per meter per month	$2.10	$2.17	$2.24	$2.31	3.0%	3.0%	3.0%
1.1.2	Flow Charge								
1.1.2.1	City Contributors (except pretreated waste)	Per 100 Cubic Feet	$2.18	$2.45	$2.75	$3.08	12.0%	12.0%	12.0%
1.1.2.2	Pretreated Waste	Per 100 Cubic Feet	$1.81	$1.87	$1.93	$1.99	3.0%	3.0%	3.0%
1.1.3	SS Surcharge [1]	Per pound	$0.307	$0.32	$0.34	$0.36	4.0%	4.0%	4.0%
1.1.4	BOD Surcharge [2]	Per pound	$0.517	$0.54	$0.57	$0.60	4.0%	4.0%	4.0%
1.1.5	TKN Surcharge [3]	Per pound	$0.331	$0.35	$0.37	$0.39	4.0%	4.0%	4.0%

Notes
(1) SS in excess of SS load resulting from concentration of 200 mg/L in user's wastewater
(2) 5-day BOD in excess of BOD load resulting from concentration of 200 mg/L in user's wastewater
(3) TKN in excess of TKN load resulting from concentration of 75 mg/L in user's wastewater
(4) Pretreated Waste increases projected to occur Jan 1, 2016, Jan 1, 2017, and Jan 1, 2018.
(5)

Table E4
Typical Customer Bills
Wastewater Rate Study
City of Marshalltown, Iowa
November 2015

	Description			Present Rates January 1, 2015	Proposed Rates FY2016	Proposed Rates FY2017	Proposed Rates FY2018
4.1	Rates						
4.1.1	Base Charge			$16.89 Per meter	$18.92 Per meter	$21.20 Per meter	$23.75 Per meter
4.1.2	Flow Charge			$2.18 Per 100 Cubic Feet	$2.45 Per 100 Cubic Feet	$2.75 Per 100 Cubic Feet	$3.08 Per 100 Cubic Feet
		Monthly Usage (Gallons)	Monthly Usage (cuFt)	Bill ($)	Bill ($)	Bill ($)	Bill ($)
4.2	Monthly Billings						
4.2.1	Small Family	4,500	600	$29.97	$33.62	$37.70	$42.23
4.2.2	Average Family	7,500	1,000	$38.69	$43.42	$48.70	$54.55
4.2.3	Large Family	11,250	1,500	$49.59	$55.67	$62.45	$69.95
Notes	(1)			MONTHLY INCREASE	$3.65	$4.08	$4.53
	(2)				$4.73	$5.28	$5.85
	(3)				$6.08	$6.78	$7.50
	(4)						
	(5)						

Table E2
Revenues From Proposed Rates
Wastewater Rate Study
City of Marshalltown, Iowa
November 2015

	Description	Fiscal Year Ending June 30 Actual 2012	Actual 2013	Actual 2014	Year-End 2015	Budget 2016	Projected 2017	Projected 2018	Projected 2019	Projected 2020
2.1	Sewer Charges [1]					105,551	105,551	105,551	105,551	105,551
2.1.1	Residential					570,186	570,186	570,186	570,186	570,186
2.1.1.1	Base Charge					$1,854,179	$2,287,290	$2,506,836	$2,506,836	$2,506,836
2.1.1.2	Flow Charge					$1,294,322	$1,602,223	$1,756,173	$1,756,173	$1,756,173
2.1.1.3	Subtotal Residential	$2,154,886	$2,383,876	$2,627,717	$3,025,762	$3,148,501	$3,889,513	$4,263,009	$4,263,009	$4,263,009
						9,508	9,508	9,508	9,508	9,508
2.1.2	Commercial					263,974	263,974	263,974	263,974	263,974
2.1.2.1	Base Charge					$167,024	$206,038	$225,815	$225,815	$225,815
2.1.2.2	Flow Charge					$599,221	$741,767	$813,040	$813,040	$813,040
2.1.2.3	Subtotal Commercial	$615,765	$646,356	$670,233	$736,053	$766,245	$947,805	$1,038,855	$1,038,855	$1,038,855
						83	83	83	83	83
2.1.3	Commercial/Industrial					638	638	638	638	638
2.1.3.1	Base Charge					$1,845	$2,275	$2,494	$2,494	$2,494
2.1.3.2	Base Charge - Alliant [2]						$64	$270	$285	$285
2.1.3.3	Flow Charge					$1,448	$1,793	$1,965	$1,965	$1,965
2.1.3.4	Flow Charge - Alliant [2]						$16,100	$64,500	$64,500	$64,500
2.1.3.5	Subtotal Commercial/Industrial	$2,784	$3,028	$2,950	$3,352	$3,293	$20,232	$69,228	$69,244	$69,244
						36				
2.1.4	Industrial									
2.1.4.1	Base Charge	$370	$409	$482	$569	$632	$780	$855	$855	$855
2.1.4.2	Flow Charge									
2.1.4.2.1	Marshall County Landfill	$7,420	$10,771	$6,637	$15,214	$16,562	$20,502	$22,472	$22,472	$22,472
2.1.4.2.2	Union Pacific Railroad	$1,506	$2,220	$4,698	$3,066	$3,247	$4,019	$4,406	$4,406	$4,406
2.1.4.2.3	JBS Swift & Co.	$29,694	$33,814	$46,379	$59,241	$63,417	$78,504	$86,047	$86,047	$86,047
2.1.4.3	Subtotal Industrial	$38,990	$47,214	$58,197	$78,090	$83,859	$103,805	$113,779	$113,779	$113,779
2.1.5	Pretreated Wastes - JSB Swift & Co.									
2.1.5.1	Base Charge	$23	$23	$24	$25	$26	$26	$27	$28	$28
2.1.5.2	Flow Charge	$1,028,547	$1,143,928	$1,247,551	$1,524,533	$1,618,568	$1,671,347	$1,724,127	$1,750,516	$1,750,516
2.1.5.3	Subtotal Pretreated Wastes	$1,028,570	$1,143,951	$1,247,575	$1,524,558	$1,618,593	$1,671,374	$1,724,154	$1,750,544	$1,750,544
2.1.6	Surcharges									
2.1.6.1	SS Surcharge	$19,632	$17,217	$423	$12,074	$22,727	$25,063	$26,280	$26,280	$26,280
2.1.6.2	BOD Surcharge	$337,652	$275,387	$506,757	$459,721	$40,137	$43,988	$45,900	$45,900	$45,900
2.1.6.3	TKN Surcharge	$201,841	$197,195	$212,998	$136,444	$3,711	$4,107	$4,290	$4,290	$4,290
		$559,125	$489,799	$720,178	$608,239	$66,575	$73,158	$76,470	$76,470	$76,470
2.1.7	Subtotal Sewer Charges	$4,400,120	$4,714,223	$5,326,849	$5,976,054	$5,687,067	$6,705,886	$7,285,496	$7,311,901	$7,311,901

Notes
(1) Revenue calculated is based on new rate implementation in January of each year. For example, FY 2016: 1/2 revenue is based on current rates & 1/2 based on January 2016 rates.
(2) Projected revenue from Alliant's Marshalltown Generating Station based on station coming on line April 2017 and plant operating at 15% to start.
(3)
(4)
(5)

Table E3
Operating Results With Proposed Rates
Wastewater Rate Study
City of Marshalltown, Iowa
November 2015

		Fiscal Year Ending June 30								
	Description	Actual 2012	Actual 2013	Actual 2014	Year-End 2015	Budget 2016	Projected 2017	Projected 2018	Projected 2019	Projected 2020
3.1	Billing Quantities									
3.1.1	Billings	60,384	60,203	60,074	60,074	60,074	60,074	60,074	60,074	60,074
3.1.2	Volume (100 Cubic Feet)	1,748,237	1,750,044	1,679,593	1,751,204	1,751,204	1,751,204	1,751,204	1,751,204	1,751,204
3.1.3	SS (Lbs)	2,397,357	2,376,526	2,184,407	2,298,231	2,257,914	2,257,914	2,257,914	2,257,914	2,257,914
3.1.4	BOD (Lbs)	3,535,497	3,135,339	3,535,842	3,236,317	2,261,414	2,261,414	2,261,414	2,261,414	2,261,414
3.1.5	TKN (Lbs)	1,499,777	1,472,273	1,473,453	1,249,179	830,343	830,343	830,343	830,343	830,343
3.2	Revenues									
3.2.1	Sewer Charges	$4,400,120	$4,714,223	$5,326,849	$5,976,054	$5,687,067	$6,705,886	$7,285,496	$7,311,901	$7,311,901
3.2.2	Other Revenues	$258,727	$208,054	$210,513	$213,433	$166,700	$166,700	$166,700	$166,700	$166,700
3.2.3	Total Revenues	$4,658,847	$4,922,277	$5,537,362	$6,189,487	$5,853,767	$6,872,586	$7,452,196	$7,478,601	$7,478,601
3.3	Operating Expenses									
3.3.1	Treatment Plant (520520)	$2,165,095	$2,378,652	$3,509,106	$2,575,786	$3,013,423	$3,088,759	$3,165,978	$3,245,127	$3,326,255
3.3.2	Collection (520590)	$397,606	$379,421	$420,442	$338,116	$398,780	$408,750	$418,968	$429,442	$440,179
3.3.3	Total Operating Expenses	$2,562,701	$2,758,073	$3,929,548	$2,913,902	$3,412,203	$3,497,508	$3,584,946	$3,674,569	$3,766,434
3.4	Capital Financing									
3.4.1	Debt Service									
3.4.1.1	GO Bond	$0	$0	$0	$0	$104,491	$104,491	$104,491	$104,490	$104,490
3.4.1.2	Revenue Bonds	$1,695,421	$1,338,355	$1,510,819	$1,826,155	$2,329,761	$2,716,990	$2,931,889	$3,009,748	$2,590,009
3.4.1.3	Total Debt Service	$1,695,421	$1,338,355	$1,510,819	$1,826,155	$2,434,252	$2,821,481	$3,036,380	$3,114,238	$2,694,499
3.4.1.1	Debt Coverage Ratio [1, 2] (Subtotal Revenues - Total Operating Expenses) / Debt Service					1.0	1.2	1.3	1.3	1.4
3.4.2	Other Disbursements									
3.4.2.1	Debt Service Reserve	$0	$0	$0	$0	$0	$0	$0	$0	$0
3.4.2.2	Capital Outlay from Revenues	$426,318	$151,182	$76,481	$64,494	$693,700	$1,050,000	$1,050,000	$1,050,000	$1,050,000
3.4.3	Total Capital Financing	$2,121,739	$1,489,537	$1,587,300	$1,890,649	$3,127,952	$3,871,481	$4,086,380	$4,164,238	$3,744,499
3.5	Total Expenses	$4,684,440	$4,247,611	$5,516,848	$4,804,551	$6,540,155	$7,368,989	$7,671,326	$7,838,807	$7,510,933
3.6	Cash Balance (Deficit)									
3.6.1	Net Revenue [3]				$1,384,936	($686,386)	($496,403)	($219,130)	($360,206)	($32,332)
3.6.2	Percent of Water Sales				23%	-12%	-7%	-3%	-5%	0%
3.7	Wastewater Utility Fund Balance [4]				$4,664,892	$3,978,204	$3,481,801	$3,262,670	$2,902,464	$2,870,133
3.8	Target Minimum Fund Balance									
3.8.1	50% of Annual Operating Expenses					$1,706,102	$1,748,754	$1,792,473	$1,837,285	$1,883,217
3.8.2	100% of Annual Capital Financing Expenses					$2,434,252	$2,821,481	$3,036,380	$3,114,238	$2,694,499
3.8.3	Total Target Minimum Fund Balance					$4,140,354	$4,570,235	$4,828,853	$4,951,523	$4,577,716

Notes
(1) Debt Coverage Ratio is measure of WW Utility's ability to pay principal + interest on loans and bonds with enough reserve for unexpected problems. Coverage ratio ≥ 1.1 required.
(2) Debt Service does not include GO bond because it does not count against the Debt Coverage Ratio.
(3) Revenues - Expenses
(4) Previous Fund Reserve Balance + Net Revenue
(5)

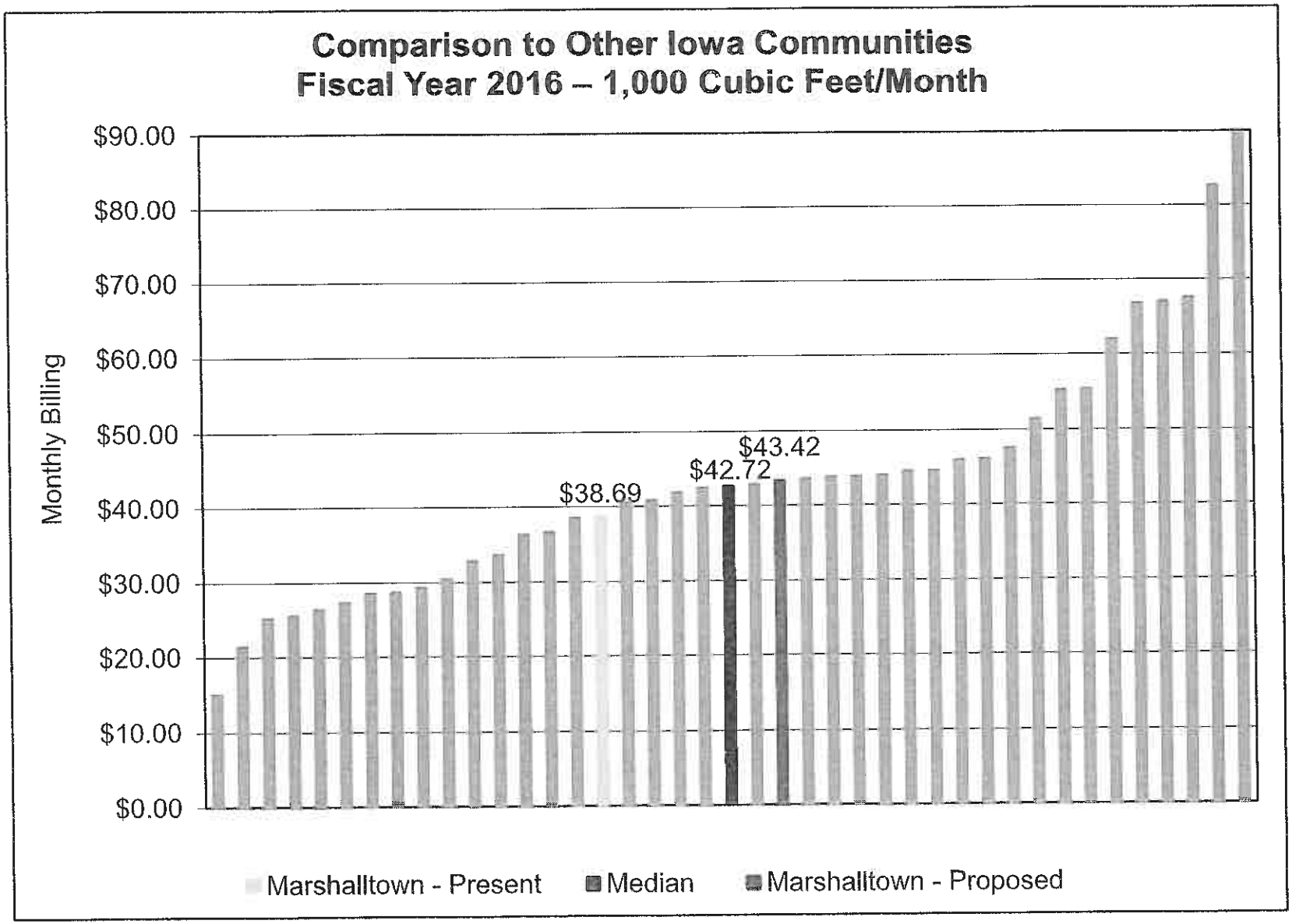

Comparison to Other Iowa Communities
Fiscal Year 2016 – 1,000 Cubic Feet/Month
Monthly Billing
$90.00
$80.00
$70.00
$60.00
$50.00
$40.00
$30.00
$20.00
$10.00
$0.00
$38.69
$42.72
$43.42
Marshalltown - Present
Median
Marshalltown - Proposed

Table E1
Proposed Rates
Wastewater Rate Study
City of Marshalltown, Iowa
November 2015

	Description		Present January 1, 2015	FY2016 January 1, 2016	FY2017 January 1, 2017	FY2018 January 1, 2018	FY2016 Percentage Increases	FY2017 Percentage Increases	FY2018 Percentage Increases
1.1	Unit Rates								
1.1.1	Base Charge								
1.1.1.1	City Contributors (except pretreated waste)	Per meter per month	$16.89	$18.92	$21.20	$23.75	12.0%	12.0%	12.0%
1.1.1.2	Pretreated Waste	Per meter per month	$2.10	$2.23	$2.39	$2.59	6.0%	7.0%	8.0%
1.1.2	Flow Charge								
1.1.2.1	City Contributors (except pretreated waste)	Per 100 Cubic Feet	$2.18	$2.45	$2.75	$3.08	12.0%	12.0%	12.0%
1.1.2.2	Pretreated Waste	Per 100 Cubic Feet	$1.81	$1.92	$2.06	$2.23	6.0%	7.0%	8.0%
1.1.3	SS Surcharge [1]	Per pound	$0.307	$0.32	$0.34	$0.36	4.0%	4.0%	4.0%
1.1.4	BOD Surcharge [2]	Per pound	$0.517	$0.54	$0.57	$0.60	4.0%	4.0%	4.0%
1.1.5	TKN Surcharge [3]	Per pound	$0.331	$0.35	$0.37	$0.39	4.0%	4.0%	4.0%

Notes (1) SS in excess of SS load resulting from concentration of 200 mg/L in user's wastewater
(2) 5-day BOD in excess of BOD load resulting from concentration of 200 mg/L in user's wastewater
(3) TKN in excess of TKN load resulting from concentration of 75 mg/L in user's wastewater
(4)
(5)

James L. Lowrance, Mayor
Randy Wetmore, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

DEPARTMENT OF PUBLIC WORKS

December 9, 2015

To: **Mayor James L. Lowrance**
Members of the City Council

From: Randy Wetmore RW
City Administrator

Re: Proposed Three Year Sanitary Sewer Rate Increases.

Policy Issue: Council is the authority to raise rates.

Recommendation: Staff recommends approving the approval of the proposed rates as attached. The new rates will provide sufficient revenues for the sanitary sewer utility, both the collection and wastewater plant, to cover daily operations and capital improvement costs.

Background: The last time Council approved an increase in sanitary sewer rates was in December of 2012. Before that there was an increase approved in 2009. The last increase before that was in 2002.

In 2012 Council directed staff to review the utility rates to be sure there would adequate revenues available to cover the costs associated with operating the utility at the end of the three years.

Staff has been working with Stanley Engineers, the firm that prepared the rate study in 2012, to review the cost of service and rates needed for the utility to maintain a self-supporting wastewater utility. As you are aware, the sanitary utility does not receive any property tax revenues. The utility is dependent upon rates and other revenues that are specific to sewer activities.

In the next 3-4 years the end of the capital improvement construction projects that are required by the Consent Decree with the State of Iowa will be completed. There is estimated cost of $8.3 million remaining to be constructed. When all the projects are completed an investment of about $35 million will have been made since 2011.

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin

Marshalltown
All-America City
2012

Budget Impact: The proposed rates will allow for the utility to operate in a fiscally responsible manner.

Attachment:

1. Proposed Rate increase table for both residential and pretreated waste.
2. Operating Results with Proposed Rates
3. Typical residential customer bills with rate increases
4. Comparison of proposed rates with other Iowa cities

cc: Randy Wetmore, City Administrator

Table E4
Typical Customer Bills
Wastewater Rate Study
City of Marshalltown, Iowa
November 2015

	Description	Monthly Usage (Gallons)	Monthly Usage (cuFt)	Present Rates January 1, 2015	Proposed Rates FY2016	Proposed Rates FY2017	Proposed Rates FY2018
4.1	Rates						
4.1.1	Base Charge			$16.89 Per meter	$18.92 Per meter	$21.20 Per meter	$23.75 Per meter
4.1.2	Flow Charge			$2.18 Per 100 Cubic Feet	$2.45 Per 100 Cubic Feet	$2.75 Per 100 Cubic Feet	$3.08 Per 100 Cubic Feet
				Bill ($)	Bill ($)	Bill ($)	Bill ($)
4.2	Monthly Billings						
4.2.1	Small Family	4,500	600	$29.97	$33.62	$37.70	$42.23
4.2.2	Average Family	7,500	1,000	$38.69	$43.42	$48.70	$54.55
4.2.3	Large Family	11,250	1,500	$49.59	$55.67	$62.45	$69.95
Notes	(1)			MONTHLY INCREASE	$3.65	$4.08	$4.53
	(2)				$4.73	$5.28	$5.85
	(3)				$6.08	$6.78	$7.50
	(4)						
	(5)						

Table E1
Proposed Rates
Wastewater Rate Study
City of Marshalltown, Iowa
November 2015

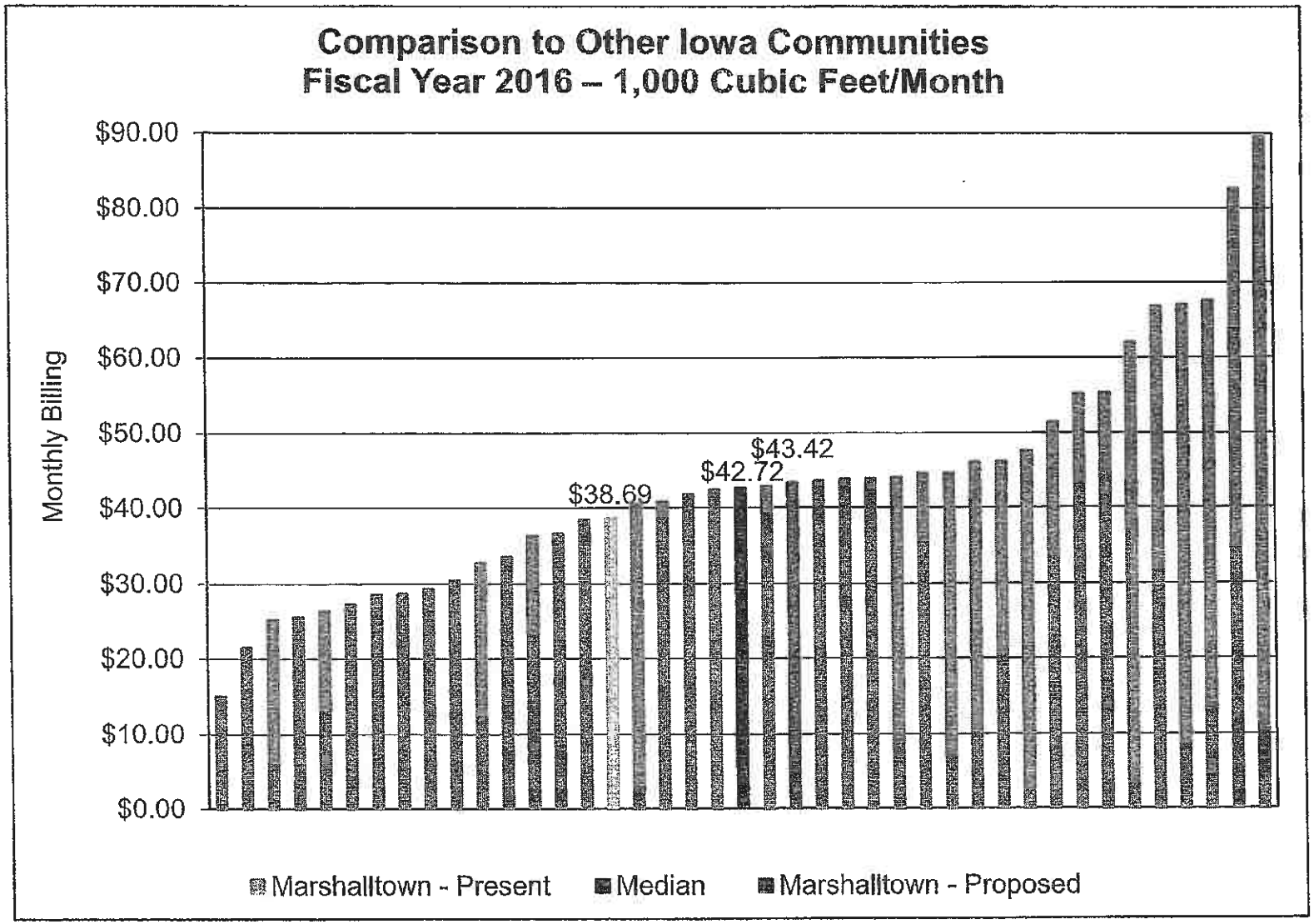
	Description		Present January 1, 2015	FY2016 Percentage Increases January 1, 2016	FY2017 Percentage Increases January 1, 2017	FY2018 Percentage Increases January 1, 2018	FY2016 Percentage Increases	FY2017 Percentage Increases	FY2018 Percentage Increases
1.1	Unit Rates								
1.1.1	Base Charge								
1.1.1.1	City Contributors (except pretreated waste)	Per meter per month	$16.89	$18.92	$21.20	$23.75	12.0%	12.0%	12.0%
1.1.1.2	Pretreated Waste	Per meter per month	$2.10	$2.23	$2.39	$2.59	6.0%	7.0%	8.0%
1.1.2	Flow Charge								
1.1.2.1	City Contributors (except pretreated waste)	Per 100 Cubic Feet	$2.18	$2.45	$2.75	$3.08	12.0%	12.0%	12.0%
1.1.2.2	Pretreated Waste	Per 100 Cubic Feet	$1.81	$1.92	$2.06	$2.23	6.0%	7.0%	8.0%
1.1.3	SS Surcharge [1]	Per pound	$0.307	$0.32	$0.34	$0.36	4.0%	4.0%	4.0%
1.1.4	BOD Surcharge [2]	Per pound	$0.517	$0.54	$0.57	$0.60	4.0%	4.0%	4.0%
1.1.5	TKN Surcharge [3]	Per pound	$0.331	$0.35	$0.37	$0.39	4.0%	4.0%	4.0%

Notes (1) SS in excess of SS load resulting from concentration of 200 mg/L in user's wastewater
(2) 5-day BOD in excess of BOD load resulting from concentration of 200 mg/L in user's wastewater
(3) TKN in excess of TKN load resulting from concentration of 75 mg/L in user's wastewater
(4)
(5)

Table E3
Operating Results With Proposed Rates
Wastewater Rate Study
City of Marshalltown, Iowa
November 2015

	Description	Actual 2012	Actual 2013	Actual 2014	Year-End 2015	Budget 2016	Projected 2017	Projected 2018	Projected 2019	Projected 2020
		Fiscal Year Ending June 30								
3.1	Billing Quantities									
3.1.1	Billings	60,384	60,203	60,074	60,074	60,074	60,074	60,074	60,074	60,074
3.1.2	Volume (100 Cubic Feet)	1,748,237	1,750,044	1,679,593	1,751,204	1,751,204	1,751,204	1,751,204	1,751,204	1,751,204
3.1.3	SS (Lbs)	2,397,357	2,376,526	2,184,407	2,298,231	2,257,914	2,257,914	2,257,914	2,257,914	2,257,914
3.1.4	BOD (Lbs)	3,535,497	3,135,339	3,535,842	3,286,317	2,261,414	2,261,414	2,261,414	2,261,414	2,261,414
3.1.5	TKN (Lbs)	1,499,777	1,472,273	1,473,453	1,249,179	830,343	830,343	830,343	830,343	830,343
3.2	Revenues									
3.2.1	Sewer Charges	$4,400,120	$4,714,223	$5,326,849	$5,976,054	$5,787,736	$6,413,928	$7,155,576	$7,523,022	$7,523,022
3.2.2	Other Revenues	$258,727	$208,054	$210,513	$213,433	$166,700	$166,700	$166,700	$166,700	$166,700
3.2.3	Total Revenues	$4,658,847	$4,922,277	$5,537,362	$6,189,487	$5,954,436	$6,580,628	$7,322,276	$7,689,722	$7,689,722
3.3	Operating Expenses									
3.3.1	Treatment Plant (520520)	$2,165,095	$2,378,652	$3,509,105	$2,575,786	$3,013,423	$3,088,759	$3,165,978	$3,245,127	$3,326,255
3.3.2	Collection (520590)	$397,606	$379,421	$420,442	$338,116	$398,780	$408,750	$418,968	$429,442	$440,179
3.3.3	Total Operating Expenses	$2,562,701	$2,758,073	$3,929,548	$2,913,902	$3,412,203	$3,497,508	$3,584,946	$3,674,569	$3,766,434
3.4	Capital Financing									
3.4.1	Debt Service									
3.4.1.1	GO Bond	$0	$0	$0	$0	$104,491	$104,491	$104,491	$104,490	$104,490
3.4.1.2	Revenue Bonds	$1,695,421	$1,338,355	$1,510,819	$1,826,155	$2,329,761	$2,716,990	$2,931,889	$3,009,748	$2,590,009
3.4.1.3	Total Debt Service	$1,695,421	$1,338,355	$1,510,819	$1,826,155	$2,434,252	$2,821,481	$3,036,380	$3,114,238	$2,694,499
3.4.1.1	Debt Coverage Ratio [1,2] (Subtotal Revenues - Total Operating Expenses) / Debt Service					1.1	1.1	1.3	1.3	1.5
3.4.2	Other Disbursements									
3.4.2.1	Debt Service Reserve	$0	$0	$0	$0	$0	$0	$0	$0	$0
3.4.2.2	Capital Outlay from Revenues	$426,318	$151,182	$76,481	$64,494	$693,700	$1,050,000	$1,050,000	$1,050,000	$1,050,000
3.4.3	Total Capital Financing	$2,121,739	$1,489,537	$1,587,300	$1,890,649	$3,127,952	$3,871,481	$4,086,380	$4,164,238	$3,744,499
3.5	Total Expenses	$4,684,440	$4,247,611	$5,516,848	$4,804,551	$6,540,155	$7,368,989	$7,671,326	$7,838,807	$7,510,933
3.6	Cash Balance (Deficit)									
3.6.1	Net Revenue [3]				$1,384,936	($585,719)	($788,362)	($349,050)	($148,086)	$178,789
3.6.2	Percent of Water Sales				23%	-10%	-12%	-5%	-2%	2%
3.7	Wastewater Utility Fund Balance [4]				$4,664,592	$4,078,873	$3,290,512	$2,941,462	$2,792,376	$2,971,165
3.8	Target Minimum Fund Balance									
3.8.1	50% of Annual Operating Expenses					$1,706,102	$1,748,754	$1,792,473	$1,837,285	$1,883,217
3.8.2	100% of Annual Capital Financing Expenses					$2,434,252	$2,821,481	$3,036,380	$3,114,238	$2,694,499
3.8.3	Total Target Minimum Fund Balance					$4,140,354	$4,570,235	$4,828,853	$4,951,523	$4,577,716

Notes
(1) Debt Coverage Ratio is measure of WW Utility's ability to pay principal + interest on loans and bonds with enough reserve for unexpected problems. Coverage ratio ≥ 1.1 required.
(2) Debt Service does not include GO bond because it does not count against the Debt Coverage Ratio.
(3) Revenues - Expenses
(4) Previous Fund Reserve Balance + Net Revenue
(5)


Comparison to Other Iowa Communities
Fiscal Year 2016 – 1,000 Cubic Feet/Month
Monthly Billing
$90.00
$80.00
$70.00
$60.00
$50.00
$40.00
$30.00
$20.00
$10.00
$0.00
$38.69
$42.72
$43.42
Marshalltown - Present
Median
Marshalltown - Proposed

ORDINANCE NO. 14945
AN ORDINANCE TO AMEND CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, SECTIONS 28-50 CONCERNING WASTEWATER RATES

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:
Section 1. The Code of Ordinances, City of Marshalltown, Iowa is hereby amended by amending Chapter 28, Article III Sewers and Sewage Disposal, Division 2 Water Pollution control and Sanitary Sewer System, to read as follows:

DIVISION 2. WATER POLLUTION CONTROL AND SANITARY SEWER SYSTEM.

* * *

Sec. 28-50. User charge system.
a.) It is determined and declared to be necessary and conducive to the protection of the public health, safety, welfare and convenience of the city to collect charges from all users who contribute wastewater to the city's treatment works. The proceeds of such charges so derived will be used for the purpose of operating, maintaining and retiring the debt for such public wastewater treatment works.

* * *

h.) Base Charge and Flow Charge	2016	2017	2018
1.) Effective with the first billing after January 1st, of each year shown herein, each user shall pay the following user charge rates of:			
a.) City contributors (except pretreated waste):			
1.) Base charge per month per meter	$18.92	$21.20	$23.75
2.) Flow charge per 100 cubic feet	$2.45	$2.75	$3.08
b.) Pretreated wastes (requires only secondary treatment):			
1.) Base charge per month per meter:	$2.23	$2.39	$2.59
2.) Flow charge per 100 cubic feet	$1.92	$2.06	$2.23

i.) Other Charges.

1.) The base charge shall be charged on each meter being used to register wastewater flow.

2.) Effective with the first billing after January 1st, of each year shown herein, a discharger of high strength waste greater than normal domestic (200 mg/l BOD, 200 mg/l SS, and 75 mg/l TKN) shall pay the following charges:

i.) For each day the discharge permit is exceeded, $1,000.00, and/or a single charge of $1,000.00 for exceeding the monthly average limit.

ii.) A sampling charge for each day the city performs wastewater sampling as spelled out in the users discharge permit, shall be at the sample testing

approved by resolution of the Marshalltown City Council.

iii.) For those contributors who contribute wastewater, the strength of which is greater than normal domestic sewage, a surcharge in addition to the normal user charge will be collected. The surcharge for operation and maintenance including replacement and debt is as follows:

	2016	2017	2018
a.) SS per pound	$0.32	$0.34	$0.36
b.) BOD per pound	$0.54	$0.57	$0.60
c.) TKN per pound	$.035	$0.37	$0.39

* * *

Sec. 28-51. Billing of charges, rates and rentals.

The bills to users for charges, rates or rentals established and maintained in this division or as adjusted and maintained in this division shall be due and payable and become delinquent at such times as shall coincide with the due and delinquent dates of water bills of the city waterworks department. However, for users having privately owned water supplies, the due and delinquent dates shall be at all times as shall be fixed by the director. There shall be an additional charge made and added to bills in all cases, if bills are not paid when due, which shall be a penalty of five percent of the amount thereof. Each bill shall show the net charge, which shall be the amount computed on the basis established in this division or as the charge may be adjusted, and which charge shall be applicable and the amount payable and collectible up to and including the due date. Each bill shall also show a gross charge that shall be the net charge plus the five-percent penalty, and the gross charge shall be applicable and be the amount payable and collectible after the due date. The billing and collection of sewer bills by the city waterworks shall be done in the same manner as handled for the collection of water bills, and as set forth by the waterworks.

Sec. 28-52. Lien for bills.

The sewage charges in this division shall constitute a lien upon the premises served by the water pollution control plant. Quarterly, or more often if deemed appropriate, the Superintendent of the water pollution control plant may either furnish to the city clerk, or submit on his or her own, a list of all sewerage rental charges that have remained unpaid and delinquent for a period of 60 days prior to the end of that quarter, together with the name of the owner and the legal description of the property or premises for each separate bill, to be certified to the county auditor for collection in the same manner as taxes, and when so collected the proceeds shall become a part of the water pollution control plant rental fund of the city.

Sec. 28-53. Penalty.

Any person, firm or corporation violating the provisions of this division shall, upon conviction, be liable for any damages done to the sanitary sewer system or the water pollution control plant and shall be fined not exceeding $750.00 and/or imprisoned not exceeding 30 days. Each

day that a violation continues may be considered a separate violation.

Secs. 28-54-28-60. Reserved.

Section 2. REPEALER. All ordinances or part of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

Section 3. SEVERABILITY. If any section, provision or part of this Ordinance shall be adjudged invalid, unconstitutional or unenforceable for any reason, such adjudication shall not affect the validity or enforcement of the remaining provisions.

Section 4. EFFECTIVE DATE. This Ordinance shall become effective from and after its final passage, approval and publication as provided by law. [Iowa Code §380.6, 7(3) §362.3]

Passed by the Council on this __ day of January, 2016, and signed this __ day of January, 2016.

CITY OF MARSHALLTOWN, IOWA

_____

James L. Lowrance. Mayor

ATTEST:

_____

Shari L. Coughenour, CMC, City Clerk

MARSHALLTOWN FIRE & RESCUE

Inter-Office Memo

To: Mayor & City Council

From: David Rierson

Date: 12-30-15

RE: Proposed Fee Changes

Mayor & Council,

Attached to this memo is a proposed listing of fees for the fire department. While the majority of the fees have remained the same, I have highlighted the fees I am recommending for change. The current fee scheduled is based on the Uniform Fire Code and was presented to the City Council on March 11, 1998.

Under permit type (P.1):

Fireworks permit fee: Recommend an increase from $55.00 to $85.00. Last year the State legislature attempted to pass legislation that would have legalized the sale of fireworks in the State of Iowa. It appears this legislation will be resubmitted in 2016. In the bill, education of business owners and business inspections would be passed down to local fire departments. Should the bill fail, the increase will not take effect.

Under hazardous materials response fee (P.2)

Response fee: The changes recommended bring the City in-line with the 2016 Iowa Fire Service Annual Hazardous Materials Response Fee Structure. Iowa Code 455B.392.

False Alarms (P. 3):

False alarm fee: The current fee schedule lists a fee for false alarms between 10 – 14 and 15 or more. The recommendation is to change the schedule to read simply 10 or more at $100.00.

Permit inspection/liquor license inspection, plan review (P. 3)

Permit inspection and liquor license: Changes recommended include the following"

- For businesses that posses both a city permit (assembly/flammable liquids) and a State liquor license, the initial inspection and 1st re-inspection are included in the City permit fee. The State receives revenue from the sale of liquor, but does not reimburse local agencies for the inspection. Anytime the department re-inspects a property beyond the 1st re-inspection, a fee shall be charged.

- For businesses that posse a liquor license only (grocery store), the initial inspection is provided. Any re-inspection would have a fee associated with it.

Plan Reviews (P. 4)

Plan reviews: Several changes are recommended and include:

- Any building project that falls into the Factory Industrial Group (F-1 and F-2), High Hazard Group (H-1 thru H-5), Educational (E), Institutional (I), and Storage Group (S-1 and S-2) will be reviewed by a third-party reviewer. The International Fire Code allows for third-party review. My level of expertise in codes review is limited. Fire alarm and sprinkler systems have become more technical and require a greater level of knowledge. The cost of a third-party review is borne by the developer. In 2015, six projects would have required a third-party review. The State Fire Marshal's office covered the plan reviews for the school district and Glenwood Place. Fees associated with third-party review range from $250 to $3500 depending on type of plan being reviewed.

- Plan review for projects not listed above will be done in-house. Recommend a fee for building, alarm, and sprinkler system plan review.

Resolution No. 2016-____

RESOLUTION APPROVING PERMIT FEE AND SERVICE CHARGE SCHEDULE OF THE FIRE DEPARTMENT OF THE CITY OF MARSHALLTOWN, IOWA

WHEREAS the Fire Department of the City of Marshalltown, Iowa, ("Fire Department") is authorized to charge fees for the issuance of various permits and performance of services; and

WHERAS the Fire Department has submitted a schedule of permit fees and charges for services; and

WHEREAS the recovery of these fees and service charges will reimburse the General Fund; and

WHEREAS the City Council has fully examined this proposed fee and service charge schedule and has found it to be in the best interest of the City of Marshalltown, Iowa, and that the same should now be approved and accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the proposed permit fee and service charge schedule of the Fire Department of the City of Marshalltown, Iowa, is adopted by the Council of the City of Marshalltown.

Section 2. This resolution shall be in full force and effect from and after its passage and signature as provided by law.

Passed this __ day of _____, 2016, and signed this __ day of _____, 2016.

CITY OF MARSHALLTOWN, IOWA

_____
James L. Lowrance, Mayor

ATTEST:

_____
Shari L. Coughenour, CMC, City Clerk

Type of Fee	Set by	Code Section	Fee Amount
Reimbursements of Supplies – Oil dry	Resolution Ordinance	2011-203 Sec. 20-394	$100.00 per spill
Hazardous Materials Response Fee	Resolution	2011-203	As set by the Marshall County Hazardous Materials Ordinance (Fee as of 8/4/1988 is $500 for the first two hours and $400 per hour each remaining hour)
Commercial Burn Permit	Resolution	Sec. 12-85	$200.00
Illegal burn abatement fee	Resolution	Sec. 12-85	$100.00 – First Offense $200.00 – Second Offense $300.00 – Third Offense
Fire Code Permits	Resolution	Sec. 12-12	See Fire Schedule
Fire Dept False Alarms	Ordinance	Sec. 12-98	False Alarms Per Calendar Year / Amount Per False Alarm 6 to 9 / $50.00 10 to 14 / $75.00 15 or more / $100.00

Operational Permit Fees – IFC Section 105

Permit Type	Fee
Aerosol products	$55.00
Aircraft refueling vehicles	55.00
Aircraft repair hanger	55.00
Asbestos removal	55.00
Assembly	
50 – 100 occupants	35.00
101 – 300	55.00
301 – 500	75.00
501 or more	95.00
Automobile wrecking yard	55.00
Carnivals and fairs	55.00
Cellulose nitrate film	55.00
Cellulose nitrate storage	55.00
Combustible fiber storage	55.00
Combustible material storage	55.00
Compressed gases	55.00
Cryogens	55.00
Cutting/welding	55.00
Dry cleaning plants	55.00
Dust-producing operations	55.00
Explosives or blasting agents	55.00
Fire hydrants/water control	55.00
Fireworks	85.00
Flammable liquids/fuel dispensing	
1 – 1000 gallons	55.00
1001 – 10,000	75.00
10,001 or more	100.00
Fruit ripening	55.00
Fumigation/insecticide	55.00
Hazardous production materials	55.00
High-piled storage	55.00
Liquefied petroleum gases (commercial)	
Less than 5000 gallon	55.00
5001 to 10,000	75.00

10,001 or more	100.00
Liquid or gas fueled equipment in assemblies	55.00
Lumber yards/woodworking plants	55.00
Magnesium working	55.00
Mall, covered	55.00
Open burning – commercial	200.00
Organic coatings	55.00
Ovens, industrial	55.00
Pyrotechnic/special effects	250.00
Radioactive materials	55.00
Refrigeration equipment	55.00
Repair garages	55.00
Spraying and dipping	55.00
Tents, canopies, temporary membranes	55.00
Tire storage	55.00

Hazardous Materials Response Fee Schedule

- Apparatus (pumper and/or aerial with 4 crew)
  1st hour $284.76/hour/vehicle (1 hour minimum)
  Billed in 15 minute increments beyond 1st hour
- Extra response/call back personnel $22.80/hour
- Expended materials billed at replacement cost plus shipping
- Equipment repair and/or cleaning billed at cost, plus labor and shipping
- Damaged equipment and/or property billed at replacement cost plus shipping

References: Iowa Code 455B.392 and hazardous materials response billing protocol for Iowa fire departments.

Vehicle Accidents

- Accidents involving cleanup of gasoline, diesel, oil, or antifreeze: Marshalltown residents – cost of cleanup materials only for first hour. Beyond 1 hour, billed according to hazmat response schedule.

- **Accidents involving non-residents that require a response for cleanup:**
  $284.76/hour plus cost of materials used.

- **Administrative Fee for all responses to accidents: $100.00**

Vehicles Leaking Fluid

- **Minimum fee: $50.00**
- **Cost of materials used**

False Alarm Fee

5 free per year.
6 – 9 responses: $50.00/alarm
10 or more: $100.00/alarm

Illegal Burning (Per City Ordinance)

1st Offense: $100.00
2nd Offense: $200.00
3rd Offense: $300.00

Permit Inspection, Liquor License Inspection Fee, and Plan Review

Permit & liquor combined:

Initial inspection: $0
1st re-inspection: $0
2nd re-inspection: $75.00
3rd re-inspection: $100.00
4th and subsequent re-inspection: $150.00

Liquor license only:

Initial inspection: $0
1st re-inspection: $25.00
2nd re-inspection: $75.00
3rd re-inspection: $100.00
4th and subsequent re-inspection: $150.00

Plan review:

Alarm systems: $75.00
Sprinkler systems: $75.00
Building plans: $75.00
All plans for projects that fall into the factory, hazardous, educational, institutional, and storage occupancy classification go to a third-party reviewer.

RBW

the City of Marshalltown

James L. Lowrance, Mayor
Randy Wetmore, Administrator
Terry Gray, Parks & Recreation
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

Parks and Recreation Department

Date: January 5, 2016

To: Mayor James L. Lowrance
Members of the City Council

From: Terry Gray, Director of Parks and Recreation

Subject: Naming City Facilities

Policy Issue: The City does not have a policy to address naming rights for City owned facilities or receiving donations to support development of city owned facilities.

Recommendation: Staff recommends adopting a policy to address the issues pertaining to the naming or re-naming of City owned facilities as well as accepting donations towards the development of City owned facilities. A policy as well as an application process should be implemented.

Background: It became apparent after a recent re-naming issue that a policy with guidelines would be of benefit to the City as well as to those wishing to name or dedicate a facility in honor of someone. There is also a possibility that the City could be receiving some donated funds in expectation of naming rights or dedication.

Budget Impact: Adopting such a policy will have no budget impact.

Attachments: Resolution; Draft of a Naming Facility Application; Draft of a Naming, Dedication and Sponsorship of City Facilities Policy

cc: Randy Wetmore, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin

Marshalltown
All-America City
2012

#2016-

RESOLUTION APPROVING POLICY FOR THE NAMING AND DEDICATION OF CITY FACILITIES AND ACCEPTANCE OF DONATIONS IN THE CITY OF MARSHALLTOWN, IOWA

WHEREAS there is herewith submitted to the City Council of Marshalltown, Iowa, Policy for the Naming and Dedication of City Facilities and Acceptance of Donations in the City of Marshalltown, Iowa.

WHEREAS the Council has fully examined the same and has found same to be in the best interests of the CITY OF MARSHALLTOWN, IOWA and that same should now be approved and accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

Section 1. That the **POLICY FOR THE NAMING AND DEDICATION OF CITY FACILITIES AND ACCEPTANCE OF DONATIONS** is hereby fully approved in all respects and particulars and the Mayor and City Clerk are hereby authorized and directed to execute same for and on behalf of said City.

Passed this _____ day of January, 2016, and signed this _____ day of January, 2016.

CITY OF MARSHALLTOWN, IOWA

_____
James L. Lowrance, Mayor

ATTEST:

_____
Shari L. Coughenour, CMC, City Clerk

POLICY FOR THE NAMING, DEDICATION, AND SPONSORSHIP OF CITY FACILITIES AND ACCEPTANCE OF DONATIONS

POLICY PURPOSE

This Policy establishes a process and criteria for the consideration of requests by City of Marshalltown resident(s), business owner(s) or property owner(s) for the naming or renaming of City facilities.

POLICY STATEMENT

It is the policy of the City to provide a process for consideration of the naming and renaming of City owned facilities located within and without the City limits. In general, named facilities should only be renamed in exceptional circumstances. In addition, the following names should be avoided:

- Cumbersome, corrupted or modified names, profane, discriminatory or derogatory names relating to age, race, religion, creed, national origin, sex, color, marital status, disability, sexual orientation, political affiliation or other similar categories.
- Names that cause confusion due to duplication or that sound too similar to existing named locations within the City or surrounding areas.
- Names of companies whose business is substantially derived from the sale of alcohol, tobacco, firearms, pornography, and/or other practices considered unsuitable or inappropriate.
- Names of appointed or elected local officials currently in office or current City employees.
- The re-use of former facility names other than for a reconstruction of the same facility in the same location.
- Names that would result in the overt commercialization of City facilities.
- Names should not be overly recognized, either within the City or region. Only one facility, park, or street may be named in honor of an individual.

Renaming a facility, however, is appropriate when:

The criteria set forth in Section III of this Policy are met;
There is a valid reason for renaming the facility; and
An appropriate level of community support exists.

The type, size, font, and placement of plaques, monuments and signs installed or placed at City facilities shall be at the sole discretion of the City. The costs of plaques, monuments, and replacement of signs resulting from, or done in conjunction with the dedication or commemorative renaming of a facility, will be borne by the individual, group, or organization requesting the name change, if any.

Plaques, benches, trees, and other donated objects are not intended to be a place of worship or an official gathering place.

It is the further policy of the City to accept the donation of equipment and materials and the

dedication of property to the City in accordance with the process and criteria set forth in this Policy. When acknowledging such donation or dedication, the dedication language shall conform to the naming criteria set forth above.

I. **Process for Naming/Renaming Parks and Recreation or other City Facilities.**

A. Naming New Parks and Recreation Facilities. The process for naming new parks and recreation facilities is as follows:

1. It is not necessary that every City facility have a name. Further, such facilities should not be named to honor or recognize an individual or group unless the City Council determines that it is appropriate to honor or recognize a deserving or outstanding group or individual for their actions and/or service

2. New facilities shall be named at least thirty (30) days before the facility is open for use by the general public.

3. A request for the initial naming of a new facility shall be screened by the Parks and Recreation Advisory Committee and City staff, which will then present recommended name to the City Council together with its reasons for the recommendation for consideration and final action by the Council.

4. Upon receipt of the Committee's list of recommended name, the City Council shall either adopt the recommendation or remand back to the Committee for further review and consideration.

5. If a City park or other City facility has been previously named and the City Council determines that a deserving or outstanding individual or group should be honored or recognized, the process for naming or renaming a portion of a City park or recreation facility specified in Section I.C, below, may be used to honor or recognize such individual or group.

1. .

B. Renaming Existing Parks and Recreation or other City Facilities. The process for renaming an existing named park or recreation facility shall be as follows:

1. A request to rename a City park or recreation facility may be initiated by one (1) or more City resident(s), business owner(s), property owner(s), or City staff using the Commemorative Dedication and Names Application ("Application"), which shall be submitted to the appropriate Department Director and/or the Parks and Recreation Advisory Committee. The Application shall include letters of support, articles, documents, and other evidence demonstrating broad-based community support for the Application.

2. The Application shall identify the City park or recreation venue or other City facility, state the reason(s) for the proposed name change, and specify the proposed new name(s), if any.

3. The Director and City staff will review the Application and determine if it is consistent with this Policy. If consistent, the Application will be forwarded with a staff report to the City Council for review and consideration.

4. Applications that are determined to be incomplete, without sufficient support, or that are otherwise inconsistent with this Policy will be returned to the applicant together with a written explanation for the return. The applicant may resubmit the Application at any time with new or additional information to correct the insufficiencies identified.

5. The Committee shall review the Application and staff report submitted by the Director and shall make a recommendation to the City Council to approve, modify, or deny the Application. All decisions with respect to the renaming of a City park, recreation or other City facility will be at the discretion of the City Council, which shall determine whether a City park or recreation facility or portion thereof should be renamed.

C. Naming/Renaming Portions of a City Park or Recreation Facility. The process for naming or renaming an area within an existing named park or recreation facility shall be as follows:

1. The process specified in Subsection I.B, above, shall be followed.
2. Areas within a City park or recreation facility may be named or renamed in honor of a deserving or outstanding individual, group, or organization. In selecting such individuals, groups, or organizations, the criteria specified in Section III of this Policy, entitled "Criteria to be Used in Naming All City Facilities," shall be followed.
3. Names of individuals, civic, fraternal, veterans, or other groups who have donated land, provided significant funding, property, or equipment to the City may be considered for area dedications under the provisions of Section IV of this Policy, entitled "Donations and Sponsorships."
4. Plaques or other appropriate types of markers may be used when a park or an area within a park is named or renamed. Memorials depicting an individual's, group's, or organization's accomplishments may be marked with plaques.
5. The costs of plaques, monuments, and replacement of signs resulting from, or done in conjunction with the dedication or commemorative naming/renaming of an area within a park will be borne by the individual, group, or organization requesting the name.

II. Naming Criteria for All City Facilities.

Priorities to be considered in naming all City facilities, including parks and recreation facilities (in order of importance) shall be as follows:

A. Historic Names. Names of historic events, groups, organizations, or persons at the local, regional, or national level of major significance with special consideration given to Marshalltown's own history.

B. Places and Feature Names.

1. **Recognizable area or neighborhood, e.g. "Browns Valley area."** Names that aid in locating a facility are acceptable. If the facility is located on a park or school site, the facility need not share the name of the park or school site.

2. **Assumed Names.** Assumed names should be used only if the area has been known by that assumed name for an extended period of time, e.g. the "Fairmont" area. The existing name of a facility should not be changed merely for the sake of change.

3. **Theme Names.** If a facility is located in an area with a specific theme, due consideration should be given to that theme.

4. **Natural Phenomena.** Natural phenomena, such as rivers, creeks, and terrain.

5. **Horticultural Features**. Horticultural features characteristic of a particular area.

6. **Combination of Horticultural and Place.**

C. **Individuals, Groups, or Organizations.** The following criteria will be used in evaluating the use of names of persons (whether living or deceased), groups, and organizations.

D. **General Criteria.** Names of persons, groups, or organizations having a long standing affiliation with the City of not less than ten (10) or more years of significant community service, involvement, or contributions beyond the ordinary interest level whose efforts have: Enhanced the quality of life and well-being of City residents;

Contributed to the preservation of the City's history or culture;

Made exemplary or meritorious contributions to the City or its residents; or

Contributed to the acquisition, development, or conveyance of land, buildings, structures, or other amenities to the City or community.

Deceased Persons. To be considered for a naming opportunity, the individual must have been deceased for at least three (3) years. Such individuals may include:

Historic persons.

National and/or local heroes: Those who have given outstanding service to mankind or who have worked over and above any ordinary interest level. A resident of Marshalltown who has attained local, state, or national recognition for parks and recreation work or work in the areas of public safety or public health, as appropriate to the facility, would be highly acceptable.

Living Persons. Facilities may be named after living persons only after a study has been completed relative to the individual's background and qualifications pursuant to the criteria set forth in Subsection II.D. above.

Groups and Organizations. Facilities may be named after groups or organizations pursuant to the criteria set forth in Subsection II.D. above.

III. Donations.

A. **Acceptability of Donations.** Individuals, groups, organizations, associations, companies, or businesses may choose to offer a donation of land, equipment, materials, or funding to the City, earmarked for special projects. Such projects may include, but are not limited to, the development of a park or the purchase of scoreboards, display cases, benches, and trees. (Other policies may exist which govern specific donations.)

Appropriate City staff will review the acceptability of any donation and determine if the benefits to be derived warrant acceptance of the donation. Criteria for evaluation include consideration of any immediate or initial expenditure required of the City in order to accept the donation, the potential and extent of the City's obligation to maintain the property or item donated, and the community benefit to be derived from the donation. Donation of an item may also be required to include funding for its installation and maintenance as determined by the appropriate City Department.

The appropriate City department director shall consider the desirability or need for the

property or item to be donated. Consideration shall include an analysis of the make, model, and proposed location of the item or equipment to be donated. Donations of materials, equipment, or funding up to a value of ten thousand dollars ($10,000) may be approved and accepted by the director of the appropriate City department pursuant to this policy, subject to the City Administrator's prior consent.

Proposed donations having a value in excess of ten thousand dollars ($10,000) shall be forwarded to the City Council for consideration and acceptance.

Donations involving modifications to existing City facilities that will have a significant visual, functional, or land use impact may, at the City Administrator's discretion, be referred to appropriate Department staff for a report on such impacts and a recommended course of action, if any.

The City will assume ownership, control, and maintenance of any donated property or item unless the conditions of acceptance, as determined by the City, provides otherwise. The City shall not be obligated to repair or replace any donated property or item that is damaged or destroyed for any reason, such as by vandalism or theft or, in the case of live plants, if they die. Further, unless the conditions of acceptance, as determined by the City, provide otherwise, the City will decide when changes shall be made to any City facility, with no assurance that a donated item will be retained. The City reserves the right to remove and/or relocate any donated item at any time. However, if a donated item(s) needs to be removed, the City will make every reasonable attempt to relocate the item(s), if a need for such item(s) exists at another City facility.

B. Naming Opportunities.

City facilities may be named in honor of an individual, group, organization, association, company, or business that has been instrumental in acquiring sites either by donation of land or money (enough to purchase the entire site) or who has donated the amount of land or money needed to complete development of a site. A lesser donation may be honored by an "area" dedication (see Subsection I.C, above). A land developer's donation may similarly be honored by an "area" dedication. However, the developer's name (or the developer's business name) shall not be used in the naming of any City park or recreational facility. All naming opportunities shall follow the procedures set out above.

The offer and acceptance of a donation does not necessarily ensure or confer upon such donor a naming opportunity.

C. Donation Procedure.

The City reserves the right to reject any offer of donation if, upon review, acceptance of the donation is determined not to be in the best interest of the City.

IV. Special Events/Promotions

In the case of special events where donations or sponsorship of that event is provided by a corporate or organizational sponsor, such donor or sponsor may, at the discretion of the appropriate City department director, be recognized through the display of the donor or sponsor's logotypes and/or names on event material(s). Such donation or sponsorship by a donor or sponsor shall not entitle that donor or sponsor to any special privileges.

City of Marshalltown

Commemorative Dedication and Name Application for City Owned Facilities

Applicant Information

Name: _____

Address: _____

Phone: _____

Email: _____

My Recommendation is for:

- ☐ Naming a New Park or Recreation or other City Facility
- ☐ Renaming Existing Park or Recreation of other City Facility
- ☐ Naming or Renaming a Portion of New of Existing or other City Facility

Proposed Name: _____

_____

Location and Property Description: _____

_____

Current Name of Park or Facility (if applicable):_____

Classification of Proposed Name (Check all that apply):

- ☐ Historical Significance to Location
  (e.g. historical event, landmark, person, or group of major significance to region/location)
- ☐ Commonly Recognized by Neighbors or Residents
- ☐ Compliments the Theme of the Location, Neighborhood or Surrounding Area
- ☐ Natural Phenomena of Site *(e.g. rivers, creeks, terrain, mountains, etc.)*
- ☐ Horticultural *(e.g. trees, plants, flowers, or other horticultural features of area)*
- ☐ Deceased Individual *(deceased for at least 3 years and has long standing affiliation with City of 10 years or more)*
- ☐ Living Individual *(requires long-standing affiliation with City of 10 years or more)*
- ☐ Group or Organization *(requires long-standing affiliation with City of 10 years or more)*
- ☐ Donation or Sponsorship
- ☐ Other: _____

Please describe the reason(s) in support of the proposed name or renaming of this park or City facility.
(If more room is needed, please attach separate sheet and write "See Attached" below):

_____

_____

For recommendation of an Individual (whether deceased or living), please indicate in detail individual's long-standing affiliation with Marshalltown (10+ years or more) of significant community service, involvement or contributions. Specifically indicate how this person has: (a) Enhanced the quality of life/well-being of Marshalltown's residents, (b) Contributed to the preservation of the Marshalltown's history and culture, (c) Made exemplary or meritorious contributions to Marshalltown or its residents, or (d) Contributed to the acquisition, development or conveyance of land, buildings, structures or other amenities to the Marshalltown. *(If more room is needed, please attach separate sheet and write "See Attached" below):*

_____

_____

_____

Supporting Documentation *(Required for recommendations of an Individual's name):*
I have included the following documentation to demonstrate broad-based community support for my recommendation:

- ☐ Letters
- ☐ Character references
- ☐ Newspaper or journal articles
- ☐ Petitions
- ☐ Other

  Documentation:_____

The following conditions will apply to all Commemorative Dedication and Name Applications:
All applications submitted to the Parks and Recreation Advisory Committee for the purpose of naming or renaming a new or existing facility must be filled out completely and accurately with supporting documentation in accordance with and as required by the City of Marshalltown's Policy for the Naming, Dedication and Sponsorship of City Facilities and Acceptance of Donations (hereinafter "The Policy"). The Policy is available on the City of Marshalltown's website, which can be found at ***www.ci.marshalltown.ia.us*** (Applications and Documents) and/or hard copies may be requested from the Parks and Recreation office.

The naming or renaming of a park or recreation facility or other City facility will be considered only through this application process. Incomplete, illegible and/or fraudulent applications will not be considered. The City of Marshalltown reserves the right to verify the identity of the Applicant submitting this application to ensure its validity.

The Marshalltown City Council will have the final decision as to the naming/renaming of a park and recreation facility or other City facility and reserves the right to reject any and all proposed names and/or applications submitted for consideration.

Signature of Applicant: _____ Date of Submission: _____

Return Completed Application Packet To:
City of Marshalltown Parks and Recreation Department
10 West State Street
Marshalltown, IA 50158

the City of Marshalltown

James L. Lowrance, Mayor
Randy Wetmore, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

DEPARTMENT OF PUBLIC WORKS

September 30, 2015

To: Mayor James L. Lowrance
Members of the City Council

From: Justin Nickel
Director of Public Works

Re: Transit Joint Participation Agreement – Iowa DOT for Marshalltown Municipal Transit (Grant IA-18-X031)

Policy Issue: City policy requires approval of Intergovernmental Agreements

Recommendation: Staff recommends approving the agreement with the Iowa DOT.

Background: This agreement with the Iowa DOT is for the purpose of financing Fiscal Year 2016 Operating expenses for MMT.

Budget Impact: The City shall receive reimbursement of eligible costs up to $134,846.

Attachment: Transit Joint Participation Agreement

cc: Randy Wetmore, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin

Marshalltown
All-America City
2012

Agreement Number: **18-0031-479-16**

Accounting Contract Number: **17300**
Amendment 1: 11/19/2015

TRANSIT JOINT PARTICIPATION AGREEMENT TO IMPLEMENT A FEDERAL TRANSIT ADMINISTRATION (FTA) **NON-URBAN OPERATING ASSISTANCE PROJECT** [CFDA 20.509]

WHEREAS, the Iowa Department of Transportation (hereinafter called the DEPARTMENT) has, in accordance with Chapter 324A of the Code of Iowa, secured a grant under 49 U.S.C. 5311 from the Federal Transit Administration on behalf of Iowa public transit systems, and

WHEREAS, the **Marshalltown Municipal Transit (City of Marshalltown)** (hereinafter called the AGENCY) has been duly designated as a public transit system by local officials, in accordance with Chapter 324A of the Code, and

WHEREAS, Grant IA-18-X031 includes the project detailed below, programmed for the AGENCY:

Description of Project Element	FTA Code	Federal Funds Ceiling	% Federal Participation
1. SFY2016 Operating Assistance	30.09.01	~~$ 134,846~~ **$204,673**	50%
	Total Federal Ceiling:	~~$ 134,846~~ **$204,673**	

NOW, THEREFORE, THE DEPARTMENT AND THE AGENCY HAVE AGREED THAT THE AGENCY shall proceed with implementation of the above-described project, subject to all terms, conditions and obligations connected with the federal grant, and also subject to such policies, procedures and conditions as have been established by the DEPARTMENT and which are documented in Part II of this AGREEMENT (found at http://www.iowadot.gov/transit/joint_participation.html).

BE IT FURTHER AGREED THAT THE DEPARTMENT shall reimburse the AGENCY for eligible costs of implementing each element of said project at the participation rate(s) and subject to the funding ceiling(s) delineated above.

THIS AGREEMENT TO BE IN EFFECT from **July 1, 2015** through **June 30, 2016**.

IN WITNESS WHEREOF, the parties hereunto have caused this AGREEMENT to be executed by their proper officials thereunto duly authorized as of the dates below indicated, in consideration of the mutual covenants, promises and representations herein.

For The AGENCY:

James Lowrance, Mayor
City of Marshalltown

For the DEPARTMENT:

Stuart Anderson, Director
Planning, Programing and Modal Division
Iowa Department of Transportation

Agreement Number: **18-0031-479-16**

Accounting Contract Number: **17300**
Amendment 1: 11/19/2015

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IN WITNESS WHEREOF, the parties hereunto have caused this AGREEMENT to be executed by their proper officials thereunto duly authorized as of the dates below indicated, in consideration of the mutual covenants, promises and representations herein.

For The AGENCY:

James Lowrance, Mayor
City of Marshalltown

For the DEPARTMENT:

Stuart Anderson, Director
Planning, Programing and Modal Division
Iowa Department of Transportation

James L. Lowrance, Mayor
Randy Wetmore, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

DEPARTMENT OF PUBLIC WORKS

December 30, 2015

To: Mayor James L. Lowrance
Members of the City Council

From: Justin Nickel
Director of Public Works

Re: Transit Joint Participation Agreement Amendment – Iowa DOT for Marshalltown Municipal Transit (Grant IA-18-X031)

Policy Issue: City policy requires approval of Intergovernmental Agreements

Recommendation: Staff recommends approving the agreement with the Iowa DOT.

Background: This agreement with the Iowa DOT is for the purpose of financing Fiscal Year 2016 Operating expenses for MMT.

Budget Impact: The City shall receive reimbursement of eligible costs up to $204,673.

Attachment: Transit Joint Participation Agreement Amendment

cc: Randy Wetmore, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin

RESOLUTION APPROVING AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN, IOWA AND THE IOWA DEPARTMENT OF TRANSPORTATION FOR A FEDERAL TRANSIT ASSISTANCE PROGRAM

GRANT IA-18-X031
AGREEMENT NUMBER 18-0031-479-16
ASSISTANCE PROJECT CFDA 20.509

WHEREAS the Iowa Department of Transportation proposes an agreement between the City of Marshalltown and the Iowa Department of Transportation for the purpose of federal transit assistance.

WHEREAS representatives of the City of Marshalltown and the Iowa Department of Transportation have negotiated an agreement for federal transit assistance.

THEREFORE, IT IS HEREBY RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA AS FOLLOWS:

1. The Agreement between, the City of Marshalltown and the Iowa Department of Transportation to accept federal transit assistance is approved.

2. The Mayor and City Clerk are hereby authorized and directed to execute said Agreement on behalf of the City of Marshalltown.

Passed on this 5th day of October 2015, and signed on this _____day of October 2015.

CITY OF MARSHALLTOWN

BY: _____
James L. Lowrance, Mayor

ATTEST:

_____
Shari L. Coughenour, CMC, City Clerk