COUNCIL PROCEEDINGS
January 11, 2016

The Marshalltown City Council met in regular session on January 11, 2016, at 5:30 PM, in the Council Chambers at City Hall. Mayor Lowrance called the meeting to order and led the Pledge of Allegiance. Present: Gowdy, Greer, Hoop, Lamer, Martin, Schubert, Wirin. Greer attended via speakerphone. Major Stillwell from the Salvation Army was present to thank the Police Dept. Fire Dept. Sherriff Dept. and Mayor for their efforts ringing bells. Chief Tupper showed the Council the external body armor being tested by a couple of officers. Councilman Martin updated the Council on the Aquatic Survey. Schubert moved to approve the agenda, second by Gowdy. Motion approved 7-0.

CONSENT AGENDA:
Lamer moved to approve the Consent Agenda: Approve Council meeting Minutes of December 28, 2015; Approve Bill List in the corrected amount of $1,073,632.02; Liquor License Renewals: Dollar General Store #2019 and Dollar General Store #4206; second by Martin. Consent agenda adopted 7-0.

REPORT:
Prochaska & Associates, architects, re: Police and Fire building project: Architect presentation related to status update of the project including final review of the Programming Study results and update on site options. 15 sites were considered and the committee has narrowed it down to 7 at this point. Plans are to continue the review in order to narrow it down even further. Next committee meeting is Feb. 9th.

Marshalltown Central Business District Expansion Report, Director Jenny Etter: Jenny informed the Council that Main Street Iowa has approved an expansion request which will add the Central Iowa Healthcare site and Emerson's office building into the district. Both entities are supportive of the change and the downtown.

Kenn Vinson, Alliant project update: Kenn presented updated pictures of the progress. He indicated the pipeline is complete and new management staff has started. There are approximately 650 workers on site now and April 2017 remains the target date for being live.

Council Goals 2016-2017: Randy Wetmore presented the goals report and action items discussed by the staff.

FY17 Budget: a) Taxable Valuations, b) Library Levy, c) Long-term debt schedule: Diana Steiner presented information regarding the FY17 budget including the recently received valuations from the County which are higher than initially projected. Brian DeMoss discussed the Long-term debt schedule and estimated levy rate of $3.63269.

MOTION
Wirin moved to approve the October 2015 Financial Report, second by Gowdy. Diana Steiner, Finance Dept., presented highlights to the October financials including receipt of property taxes. Motion approved 7-0.

RESOLUTIONS:
Justin Nickel, City Engineer, presented resolution to Accept Bid and Authorize the Award of Contract for the Ingledue Storm Sewer Project. He indicated the bid was higher than the Engineer's estimate by about 5% but there were 5 bidders and staff was recommending approval. Martin moved to approve Resolution 2016-001 Accepting Bid and Authorizing the Award of Contract for the Ingledue Storm Sewer Project 29108009, with Vieth Construction Corp, in the amount of $1,138,881.00, second by Wirin. Resolution adopted 7-0.

Justin Nickel, City Engineer, presented resolution Approving Contract and Approving Bond for the Ingledue Storm Sewer Project. Lamer moved to approve Resolution 2016-002 Approving Contract and Approving Bond for the Ingledue Storm Sewer Project 29108009, with Vieth Construction Corp, in the amount of $1,138,881.00, second by Schubert. Resolution adopted 7-0.

Justin Nickel, City Engineer, presented resolution to Accept Bid and Authorize the Award of Contract for the Ingledue Storm Sewer Project. Project is being funded by 50% RISE funding and 50% Developer funding. Lamer moved to approve Resolution 2016-003 Accepting Bid and Authorizing the Award of Contract for the SE South Street Extension 66013008, with Con-Struct Inc., in the amount of $663,261.00, second by Wirin. Resolution adopted 6-0, Greer unavailable for vote.

Justin Nickel, City Engineer, presented resolution Approving Contract and Approving Bond for the Ingledue Storm Sewer Project. Lamer moved to approve Resolution 2016-004 Approving Contract and Approving Bond for the SE South Street Extension 66013008, with Con-Struct Inc., in the amount of $663,261.00, second by Wirin. Resolution adopted 7-0.

Justin Nickel, City Engineer, presented request to purchase street sweeper. Two bids were received from one vendor. Funding is budgeted in the CIP, estimated savings of about $20,000 compared to budget. Schubert moved to adopt Resolution 2016-005 Approving Street Division Equipment Purchase with Elliot Equipment Co., for a 2015 Street Sweeper in the amount of $160,720.00, second by Gowdy. Resolution adopted 7-0.

ORDINANCES
Greer moved to adopt Ordinance 14944 Amending the City Code, adding Section 28.28.1, "Sanitary Sewer Connections to Properties outside the City Limits of Marshalltown," third reading, second by Schubert. Resolution adopted 7-0.

Justin Nickel, City Engineer welcomed Deb Mathias with Stanley Consultants to present a report of the proposed wastewater rates. Wetmore first reported that following discussions with JBS the pretreated waste rate increase is proposed to be 3% each year. Deb presented a report on anticipate expenses and revenues based on current rates and proposed rates. Proposal is to raise the rates 12% each year for City Contributors and 3% each year for pretreated waste. Effective dates would be 3/1/16, 1/1/17 and 1/1/18. Lamer indicated that he felt the pretreated base rate should go up 12% each year like the rest of the customer and not sure about the 3% on the flow charge. Wirin asked for information about the debt ratio and what are standard acceptable levels. Council members wanted to know at what stage they can make changes. Schubert moved to adopt Ordinance 14945 Amending Sanitary Sewer Rates, first reading, second by Hoop. 4-3 motion carried.

DISCUSSION

Fire Department permit fees: Chief Rierson presented proposed changes to various fire department fees related to inspections, plan reviews and misc. items.

Naming Policy for City properties: Terry Gray, Parks & Recreation, presented a proposed policy related to naming of City properties as memorials or as a result of contributions. Currently the City does not have a policy related to this topic.

Update on Transit Joint Participation Agreement Funding: Justin Nickel presented a grant amendment awarding the City of Marshalltown approximately $70,000 in additional funding for transportation.

2016 Street Repair Program: Justin Nickel presented the 2016 Street repair program map to Council identifying proposed work to various streets in the City.

PUBLIC COMMENT

Michelle Spohnheimer, Housing & Community Development Director reported that the City has issued dangerous and dilapidated building order notices for 10 properties. Interested parties have the opportunity to appeal the order.

ADJOURNMENT

The meeting adjourned at 7:18 PM.

Respectfully submitted,

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Michelle Spohnheimer,
Housing & Community Development Director

CITY OF MARSHALLTOWN

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ATTEST: James L. Lowrance, Mayor

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Shari L. Coughenour, CMC, City Clerk