COUNCIL PROCEEDINGS
December 14, 2015

The Marshalltown City Council met in regular session on December 14, 2015, at 5:30 PM, in the Council Chambers at City Hall. Mayor Lowrance called the meeting to order and led the Pledge of Allegiance. Present: Gowdy, Greer, Hoop, Lamer, Martin. Absent: Schubert, Wirin. Greer attended via speakerphone, leaving the meeting at 6:48 PM. Wirin arrived at 5:37 PM. Council member Martin expressed congratulations to the winners of the "If I were Mayor" essay contest. He thanked the sponsors involved. Lamer moved to approve the agenda, second by Martin. Motion approved 5-0.

CONSENT AGENDA:

Gowdy moved to approve the Consent Agenda: Approve Council meeting Minutes of November 23, 2015; Approve Bill List in the amount of $1,758,432.57; Liquor License Renewals: B.P.O.E. Lodge #312, Kwik Star #607; second by Hoop. Consent agenda adopted 5-0.

REPORT:

Wirin present at 5:37 PM

Prochaska & Associates, architects, re: Police and Fire building project: Architect presentation related to status update of the project including review of the Programming Study and Site Evaluation Form. Plans are to visit the hospital site tomorrow and others as time permits.

Quarterly Main Street/Central Business District Report, Director Jenny Etter: Report on ongoing activities in the MCBD and completion of the Market Study. MCBD estimated more than 3,000 attendees at recent events. Businesses participated in a marketing project with ISU that was very successful.

12 Hour shift report, Police Department: Chief Tupper brought forward a request to move the patrol unit to 12 hour shift for a trial six month period. The plan would be to begin the end of January and evaluate the impact and potential savings or costs. Chief believes that this could be beneficial in recruiting and other communities have seen reductions in sick and overtime usage.

MOTION

Wirin moved to approve the September 30, 2015 Financial Report, second by Gowdy. Brian DeMoss, Finance Dept., presented highlights to the September financials. Motion approved 6-0.

Michelle Spohnheimer, Housing Dept., presented the request and indicated a need to delay the hearing until the legal description has been corrected to address some inconsistencies. Lamer moved to authorize staff to set hearing following submission of the correct legal description, regarding 2307 Campbell Drive voluntary annexation, second by Wirin. Motion approved 6-0.

Doug Husak and Barb Hagstrand presented the request for approval of a revised grant request. The original approved application was for $13,250. Upon further development additional funding is needed for the project and the Façade committee recommends withdrawing the prior request and approving the new request in the amount of $39,472.50. Wirin moved to approve Motion 2015-219 to approve Façade Grant request, 125-131 E. Main Street, total façade eligible $39,472.50, second by Greer. Lamer moved to amend the motion reducing the request by $8,500 and not funding the East facing wall, second by Martin. Discussion related to funding sources and what is being covered by those sources. Motion to amend request with $8,500 reduction failed 3-3, Wirin, Greer, Hoop dissenting. Motion to approve the withdrawal of the initial request and approve the new amount of $39,472.50 failed 3-3, Martin, Gowdy, Lamer dissenting. Hagstrand requested the opportunity to amend the application to not include the East facing wall and reduce the request by $8,500. Motion made to approve the withdrawal of the initial application and approve the amended application by Wirin, second by Greer. Motion carried 6-0.

RESOLUTIONS:

Justin Nickel, City Engineer, commented on the proposed agreements due to changes in the State reimbursement plans for transportation. There are several concerns associated with the agreements that State associations are reviewing. Lamer moved to table Resolution 2015-213 Approving Transportation Provider Agreements with the following agencies, relating to brokerage services for non-emergency medical transportation provided by the Transit department of the City. A) Wellcare of Iowa, Inc., b) Medical Transportation Management, Inc., c) Access2Care, LLC, d) TMS Management, e) Logisticare Spolutions, LLC, second by Martin. Resolution adopted 6-0.

Steve Simons, Sewer Dept., presented request to replace a truck. Martin moved to adopt Resolution 2015-214 Approving Sewer Equipment Purchase Contract with Jensen Ford for 2016 1-ton dump truck, $23,059.00, second by Gowdy. Resolution adopted 6-0.

Michelle Spohnheimer, Housing Dept., presented the Preliminary Plat. Wirin moved to adopt Resolution 2015-215 Approving the Preliminary Plat for Partners 1st Addition, Marshalltown, Iowa, includes the street extension of South Street and lot development associated with TIG Distributing, connected to the RISE funding project, second by Gowdy. Resolution adopted 6-0.

Justin Nickel, City Engineer, presented the change order and final information on the project. Wirin moved to adopt Resolution 2015-216 Approving Contract Change Order #1, 2015 Sidewalk Repair Project 76015007, increase of $2,292.45, second by Martin. Resolution adopted 6-0.

Greer left the meeting at 6:48 PM.

Martin moved to adopt Resolution 2015-217 Approving Certificate of Completion for the 2015 Sidewalk Repair Project 76015007, Brycon LLC, final costs of $87,579.50, second by Wirin. Resolution adopted 5-0.

PUBLIC HEARING

Mayor Lowrance declared the public hearing open at 6:49 PM for Resolution 2015-218A Approving Transfer of Title, by Quit Claim Deed, to the Marshalltown Central Business District, Inc and 2015-218B Approving Agreement for the transfer of title to Pedestrian Alley. Nate McCormick thanked the Council for consideration of the transfer indicating it will be a good move for all parties. There were no public or written comments. Mayor Lowrance declared the public hearing closed a 6:50 PM.

Wirin moved to adopt Resolution 2015-218A Approving Transfer of Title by Quit Claim Deed, to the Marshalltown Central Business District, Inc. and Resolution 2015-218B Approving Agreement for the transfer of title to Pedestrian Alley; relating to the alley adjacent to 20 W. Main Street, for a Pedestrian walkway, second by Lamer. Resolution adopted 5-0.

ORDINANCES

Lamer moved to adopt Ordinance 14944 Amending the City Code, adding Section 28.28.1, "Sanitary Sewer Connections to Properties outside the City Limits of Marshalltown," first reading, second by Wirin. Resolution adopted 5-0.

Mayor requested Ordinance 14945 Amending Sanitary Sewer Rates, first reading be postponed to the December 28, 2015, meeting where all members are present.

DISCUSSION

Aquatic Center Survey: Martin presented information related to a planned survey amongst 5th-8th grade students hoping to gain information about the aquatic center usage.

Capital Improvement Plan: Brian DeMoss, Finance Dept. presented the draft CIP highlighting some of the major projects and noting the potential for change based on property valuations.

PUBLIC COMMENT

Chief Tupper thanked his officers and the community for participating in the Coffe with a Cop event. They plan to have another event in February.

CLOSED SESSION

No motion made to enter into closed session pursuant to Section 21.5, Subsection (1) Paragraph (i) OF THE CODE OF IOWA to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

ADJOURNMENT

The meeting adjourned at 7:00 PM.

Respectfully submitted,

_____
Michelle Spohnheimer,
Housing & Community Development Director

CITY OF MARSHALLTOWN

_____
James L. Lowrance, Mayor

ATTEST:

_____
Shari L. Coughenour, CMC, City Clerk