

COUNCIL PROCEEDINGS
June 22, 2015

The Marshalltown City Council met in regular session on June 22, 2015, at 5:30 PM, in the Council Chambers at City Hall. Mayor Lowrance called the meeting to order and led the Pledge of Allegiance. Present: Gowdy, Greer, Hoop, Lamer, Martin, Schubert, Wirin. Mayor Lowrance thanked Tamra Bowman for serving ten years as communication operator. The council briefly discussed Newton's property demolition and rehabilitation project, and whether a similar program should be funded in Marshalltown. Schubert moved to approve the agenda, second by Greer. Motion approved 7-0.

CONSENT AGENDA:

Lamer moved to approve the Consent Agenda: Approve Council meeting Minutes of June 8, 2015; Approve Bill List in the amount of \$913,848.14; Receipt of List of Purchases and Vertical Public Improvements between \$10,000 and \$35,000 approved by City Administrator (add : Uretek, \$35,046); Receipt of Building Report for May, 2015; Approve April Financials; Resolution 2015-098 Approving the Agreement with Iowa Veterans Home relating to Traffic Control Enforcement for two years through June 30, 2017, \$37,147 annually; Resolution 2015-099 Approving the Agreement with Iowa Veterans Home relating to Fire Protection, FYE 06/30/2016, \$62,569.99, including confined space program; Resolution 2015-100 Authorizing Approval of Memorandum of Agreement with Friends of the Library regarding properties at 110 and 112 W Linn Street, regarding the Lead Hazard Control Program; Resolution 2015-101 Authorizing Approval of the Contract with Mid-Iowa Community Action, Inc., for services related to the administration of the HUD Lead Hazard Control Grant effective May 15, 2015, through November 2, 2017; Resolution 2015-102 Approving Contract and Bond for Construction of the 2015 Mill & Overlay Project 76015004, with Cessford Construction, \$530,711.86; Resolution 2015-103 Approving Contract Change Order #1 for the 2014 Sidewalk Repair Project 76014009, \$9,064.13, Day Construction Services, LLC; Resolution 2015-104 Approving Certificate of Completion and final costs of \$41,169.13, Day Construction Services, LLC, for construction of the for the 2014 Sidewalk Repair Project 76014009; Approve Liquor Licenses: (Pending fire inspection passage); NEW: Hy Vee Party room transfer for wine events at Best Western, one day each month; Mobile Taps beer license for Linn Creek Arts Festival, July 25, 2015; RENEWALS: Zamora Fresh Market, Blue Note Lounge, Liquor and Grocery Depot, Casey's General Store #1303; ; second by Wirin. Consent agenda adopted 7-0.

MOTIONS:

Lamer moved to approve a new beer license for Fourth and July – Midnight Ballroom at Central Iowa Fairgrounds, second by Gowdy. Motion carried 7-0.

REPORTS:

Jenny, Etter, Director of the Marshalltown Central Business District, presented a quarterly report to the council, highlights include developing the final phase of the pedestrian walk, a business improvement program funded by grant, with the goal of getting new businesses to meet the needs of the community, and the future of the farmers market, potential to improve the corner of State Street and 2nd Avenue, and combine efforts of both the Wednesday/Saturday and prior Thursday evening vendors.

Police Chief Tupper reviewed the 2014 Marshalltown Police Department Annual Report, noting an overall consistent year of activity, and thanked staff for their involvement with volunteer organizations.

RESOLUTIONS:

Martin moved to adopt Resolution 2015-105 Approving Agreement with Piper Jaffrey as Placement Agent for Sanitary Loan Agreement, second by Greer. Resolution adopted 7-0.

Wirin moved to adopt Resolution 2015-106 to set a date for public hearing on a sanitary sewer improvement loan agreement in a principal amount not to exceed \$6,000,000, on July 13, 2015, second by Gowdy. Resolution adopted 7-0.

Schubert moved to adopt Resolution 2015-107 Ordering Construction of the 2015 WPCP Concrete Repairs Phase II project 52013017, setting public hearing for July 13, and bids due on July 16, second by Wirin. Resolution adopted 7-0.

PUBLIC HEARING

Mayor Lowrance declared the public hearing open for the Plans, Specifications, form of contract and cost for the 2015 Concrete Repair Project 76015006A. Mayor Lowrance declared the public hearing open. Engineering staff member Bruce Campbell described the project. Council members asked for the cost and a list of the proposed street segments being improved. There were no public comments or written comments received by the clerk. Mayor Lowrance declared the public hearing closed.

Hoop moved to adopt Resolution 2015-108 Approving Plans, Specifications, form of contract and cost for the 2015 Concrete Repair Project 76015006A, second by Gowdy. Resolution adopted 7-0.

PUBLIC HEARING

Mayor Lowrance declared the public hearing open for the Plans, Specifications, form of contract and cost for the 2015 Sidewalk Repair Project 76015007A. Mayor Lowrance declared the public hearing open. Engineering staff member Bruce Campbell described the project, being upgrades to the ADA ramps. There were no public comments or written comments received by the clerk. Mayor Lowrance declared the public hearing closed.

Greer moved to adopt Resolution 2015-109 Approving Plans, Specifications, form of contract and cost for the 2015 Sidewalk Repair Project 76015007A, second by Martin. Resolution adopted 7-0.

COUNCIL PROCEEDINGS
June 22, 2015

PUBLIC HEARING

Mayor Lowrance declared the public hearing open for the proposed vacation, conveyance and transfer of title to property to Fisher Controls International, LLC. Mayor Lowrance declared the public hearing open. Fisher Controls International, LLC, asked to obtain sections of E Nevada and E Boone Street for a building project. There were no public comments or written comments received by the clerk. Mayor Lowrance declared the public hearing closed.

Greer moved to adopt Resolution 2015-110 Adopting Tentative Resolution Providing for the Vacation, Conveyance, and Transfer of Title to the Streets Described from the City of Marshalltown, to Fisher Controls International, LLC and authorizing execution and delivery of a Quit Claim Deed, second by Lamer.

PUBLIC HEARING

Mayor Lowrance declared the public hearing open for the proposed vacation, conveyance and transfer of title of utility easement to DT Retail Properties, LLC. Mayor Lowrance declared the public hearing open. DT Retail Properties, LLC, desires to relocate existing utilities to accommodate their building plan. This property is at the intersection of South Center Street and East Southridge Rd. There were no public comments or written comments received by the clerk. Mayor Lowrance declared the public hearing closed.

Lamer moved to adopt Resolution 2015-111 Adopting Tentative Resolution Providing for the Vacation, Conveyance and Transfer of title of Utility Easement to the Property Described from the City of Marshalltown, to DT Retail Properties, LLC., and authorizing execution and delivery of a termination of utility easement and Quit Claim Deed, second by Wirin. Resolution adopted 7-0.

FUTURE AGENDA ITEMS DISCUSSION:

The council discussed the following items to be addressed at a future meeting: 2015 Concrete Repair Project 76015006, bids due June 25, Accept Bid and Award Contract July 13; 2015 Sidewalk Repair Project 76015007, bids due June 25, Accept Bid and Award Contract July 13; WPCP Concrete Repair project, public hearing on plans & specifications July 13, bids due July 16, Accept Bid and Award Contract July 27; Iowa Department of Transportation Supplemental Agreements for street maintenance of Highway 14 and Iowa Veterans Home, FYE 6/30/2016, \$40,340.00 and \$567.00, respectively; Iowa River Interceptor project 59011019, Change Order #3, reducing Retainage amount from 5% to 0.5%, S.M. Hentges & Sons Inc; Capital Improvement Plan reallocation, Parks & Recreation and Fire Department; Development of a Request for Qualification, Public Safety buildings; May Financial reports.

ADJOURNMENT

The meeting adjourned at 7:21 PM.

Respectfully submitted,

Shari L. Coughenour, CMC, City Clerk

CITY OF MARSHALLTOWN

ATTEST:

James L. Lowrance, Mayor

Shari L. Coughenour, CMC, City Clerk