



**MARSHALLTOWN
MORE THAN EVER**

**CITY OF MARSHALLTOWN CITY COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 WEST STATE STREET
DECEMBER 22, 2025, 5:30 PM**

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Fonseca, Kell, Ladehoff, Mitchell, Nichols, Schneider, Thompson

D. PUBLIC COMMENT

Members of the public may make comments on any item that was not on the agenda during this time. The speaker shall approach the microphone and state their name and address. Comments shall be limited to three (3) minutes unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and the Council as a whole.

The Mayor and Council may provide a response to a public comment, but shall not engage in discussion or debate on items raised by members of the public. No action may be taken on items raised in public comments to comply with open meeting laws.

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS

1. Years of Service - December
Geri Larson - Housing - 30 years
Bob Ranson - WPCP - 30 years
Cody Schmidt - Fire - 10 years
Wyatt Shelangoski - Police - 10 years
Derick Garcia - Police - 5 years
Jonna Mayer - Police - 5 years
Andrew Weispfenning - Police - 5 years
2. Oath of Office for Newly Elected and Reelected Officials
3. Recognition of Mayor Greer and Councilor Kell

F. CONSENT AGENDA

1. Approve Minutes 12/08/25 Meeting and Bill List \$2,426,933.16

2. Approve Alcohol License Renewals - Marshalltown Arts & Civic Center, 709 S Center St; Tannin, 125 E Main St, Unit B; Hampton Inn & Suites, 20 Iowa Ave W; Mojitos Bar & Grill, 3303 S Center St; Kwik Star #607, 814 S 6th St
3. Approve Alcohol License Amendments - Ownership Update for Aldi, Premise Update for Kwik Star #607
4. Approve October 2025 Financial Statements
5. Resolution Suspending Civil Service Commission and City Council Approval of Civil Service Police Officer New Hire Lists
6. Resolution Declaring Certain Property Surplus Property and Authorizing Disposal Thereof from the Police Department
7. Resolution Approving Contract Change Order #1 for the 4th Street and Hughes Street Emergency Storm Sewer Repair Project, SMW25001, an Increase of \$26,123.20
8. Resolution Approving Lease Between the City of Marshalltown, Iowa, and Marshalltown Softball Association, Inc.
9. Resolution Approving City Fee Schedule
10. Resolution Amending Resolution 2025-208 Authorizing the Transfer of Funds from Fund 364 (2022 Bond) to Fund 362 (2020A Bond)
11. Resolution Setting a Public Hearing for the Conveyance and Transfer of Title for the City-Owned Property at 20 East Main Street

G. REPORTS

1. MPACT Quarterly Update Report

H. RESOLUTIONS

1. Resolution Approving a Professional Administrative Services Agreement with East Central Iowa Council of Governments for the Community Development Block Grant - Disaster Recovery Housing Program
2. Resolution Approving the Use of Council-Designated Local Option Sales Tax Revenues for One Year of Costs of the FLOCK Camera System
3. Resolution Authorizing the Police Department to Contract with Flock Safety for Public Safety Camera Services

I. DISCUSSION

1. Reallocation of Bond Funds for Deferred City Facility Maintenance Projects
2. TIG Distributing, Inc. - Development Agreement and Clarification of Employment Commitments

J. CLOSED SESSION

1. Closed session pursuant to Section 21.5, subsection 1, paragraph c, of the Code of Iowa, to discuss strategy with counsel in matters where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the city in that litigation. The City of Marshalltown has an attorney-client relationship with Lynch Dallas P.C., by Council Resolution 2022-161, approved 06/13/22. There may be council action by motion following the closed session if directed by the city's attorney.

K. ADJOURNMENT

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news at www.marshalltown-ia.gov.

**CITY COUNCIL PROCEEDINGS
DECEMBER 8, 2025**

Mayor Greer called the meeting to order at 5:30 PM, December 8, 2025, at the City Hall Council Chambers, 10 W State Street, and led the pledge of allegiance. Roll call-Present: Melisa Fonseca, Barry Kell, Mike Ladehoff, Mark Mitchell, Greg Nichols, Jeff Schneider (via Go-To-Meeting), Gary Thompson. Public comments for items not on the agenda were provided. Mayor, Council, and Administrator comments were provided.

CONSENT AGENDA

Motion by Mike Ladehoff, second by Barry Kell to approve the consent agenda: Approve Minutes 11/24/25 Meeting and Bill List \$1,248,964.54; Approve Alcohol Ownership Amendments-Caseys Marketing Company, Kwik Trip Inc, Fisher Governor Foundation; Reappoint Chris Bennett and appoint Tress David Boles and Gary Gimbel to the Parks and Recreation Advisory Board, terms 1/1/26- 12/31/27; Approve September 2025 Financial Statements; Resolution Transferring Funds for Fiscal Year 2026 Through September 30, 2025; Resolution Adopting Supplement S-12 to the Code of Ordinances of the City of Marshalltown, Iowa, Through Ordinance 15107; Resolution Approving Contract Change Order #2 for the 2025 PCC Patch Repair Project, #STR23002, an Increase of \$16,193.96. Motion carried 7-0.

RESOLUTIONS

Motion by Mike Ladehoff, second by Melisa Fonseca, to approve Resolution Accepting Bid and Authorizing the Award of Contract for the Marshalltown Public Library Remodel Project, No. LIB25001, in the City of Marshalltown, Iowa, in the Amount of \$474,000 to Garling Construction. Sarah Rosenblum, Library Director, advised that Garling Construction was the lowest responsible bidder and came in under the opinion of probable cost at \$474,000. The substantial completion date is 06/01/26. The project is being funded by the Friends of the Library. Motion carried 7-0.

Motion by Mike Ladehoff, second by Mark Mitchell, to approve Resolution Approving Intergovernmental Agreement Confirming and Continuing the Solid Waste Management Commission of Marshall County, Iowa, as Amended. Alicia Hunter, City Clerk, advised the Solid Waste Management Commission of Marshall County met on November 18th and voted to add the City of Roland and the City of McCallsburg to the existing 28E agreement. Each current entity must pass a resolution agreeing to the amendment. Motion carried 7-0.

Motion by Greg Nichols, second by Mike Ladehoff, to approve Resolution Approving the Marshalltown Municipal Airport Five-Year Capital Improvement

Program. Heather Thomas, Public Works Director, advised that this plan coordinates upcoming airport projects with the Iowa Department of Transportation and the FAA to prepare federal funding requests. The city is allocated \$150,000 per year of discretionary funds. The next project is a runway reconstruction project estimated at \$16.4M. We are requesting the maximum award of a 90% federal share and a 10% local match. The formal grant application is due in April. Motion carried 7-0.

Motion by Barry Kell, second by Mike Ladehoff, to approve Resolution Consenting to Assignment of Development Agreement and Tax Increment Payments. Carol Webb, City Administrator, advised that the City entered into a development agreement with RISE M, LLC on September 24, 2024, for the construction of the VA Clinic. The agreement provides tax increment financing payments based on the incremental property value generated by the project. RISE M, LLC has executed an Assignment of Development Agreement transferring all rights and obligations under the agreement to Marshalltown IA I FGF, LLC. The city must provide written consent for the reassignment. Motion carried 7-0.

DISCUSSION

Diana Steiner, Finance Director, presented the schedule for the fiscal year 2027 budget. There will be a special meeting on January 19, 2026, at 5:30 pm for general fund discussion, and on March 23, 2026, at 5:00 pm for a public hearing on the proposed property tax levy.

Captain Kiel Stevenson presented an expansion of the Flock camera system to add 26 automated license plate readers to fill in gap points within the city, 4 pan-tilt zoom cameras to the downtown area, and 8 live view cameras at busy intersections. The current contract is \$96,000 annually, and the additional 38 cameras would add \$94,000 annually for a total of \$190,000. Public comment was provided. Motion by Gary Thompson, second by Mark Mitchell, for staff to bring back a resolution at the next meeting to use council-designated local option sales tax to fund the annual appropriation of Flock for these improvements and the program. Amended motion by Melisa Fonseca, second by Greg Nichols, for staff to bring back funding recommendations in January. Carol Webb, City Administrator, advised that this amendment is contradictory to the original motion. The motion was withdrawn. Original motion carried 4-3, Fonseca, Ladehoff, Nichols dissenting.

ADJOURNMENT

The meeting was adjourned at 7:00 pm.

Respectfully Submitted,

CITY OF MARSHALLTOWN, IOWA



Alicia Hunter, City Clerk

Joel Greer,
Mayor ATTEST:

Alicia Hunter, City Clerk

BILL LIST 12/22/25

Advertising

FirstIntBank/2	972.44
TR/1	224.00

Buildings/Improvements

Menards/3	49.97
Strands/1	47.00
Walsh Door & Ha/1	2,037.06

Consulting & Professional Fees

1st Inter Bank/1	54.00
Bolton&Menk.Inc/2	42,564.05
FEH.Assoc/1	8,314.40
FirstIntBank/1	100.00
Health.Partners/1	11,576.24
Howard.R.Green/2	16,748.00
Iowa.One.Call/1	60.30
McClure.Engrg/1	46,888.57
Sports Fac Advi/1	609.81
Union Pac RR Co/1	3,619.32
YSS Grants Bill/1	13,768.34

Contracts

Alliant.Energy/1	2,545.09
BDH/1	150.00
Cedar Falls Con/2	455,558.27
City.Laundrying/1	160.02
Construct/2	346,910.68
DH Pace Co/2	498.50
DPT Services/1	4,622.50
EO Johnson Co/2	94.66
EPS.Inc/1	18,271.00
FirstIntBank/4	397.81
Interconnect/1	687.50
Iowa.Hometown.S/6	1,660.81
Johnson Feed/10	19,150.84
Kriss.Premium/1	200.00
Midwest.Safety./1	90.00
Mtwn.Aviation/2	4,791.00
Prairie Waste/9	741.56
Premier.Equip/3	776.76
Region 6/1	12,144.00
Schendel.Pest.C/4	121.42
Schumacher.Elev/2	520.59
Sensys Gatso/1	7,035.00
ServiceMaster/2	2,069.00
Stericycle.Inc/2	189.33
The Shredder/1	54.00
Thermo Systems/1	1,032.00
Veenstra & Kimm/1	28,271.50
WebClarity/1	3,538.00
Woodman.Control/2	1,588.85
Xerox Corp/5	270.08

Debt Service

IA.Finance.Auth/4	136,076.41
UMB.Bank.NA/11	4,300.00

Library Books

BRODART.CO/48	3,744.66
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Cengage.Learng/7	802.19
CenterPoint.Prn/2	297.24
FirstIntBank/45	2,306.08
Playaway Prod/4	873.19
Proquest.Info/1	1,195.63
Salem Press/1	470.00
Tumbleweed.Pres/1	499.00

Medical

Health.Partners/9	243,300.95
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Payroll.Net

Payroll/1	389,419.87
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Refund/Reimbursed

Allison, Julie/1	76.08
Banes, McKenna/1	82.42
Barnes,B/1	76.08
Behrends, Barb/1	31.70
Bell,T/1	91.93
BRODIN,M/1	28.53
Coughlin, Teres/1	77.67
Counts, Karen/1	82.42
Dworzak, James/1	31.70
Fidelity Securi/1	12.04
FirstIntBank/3	11.18
Fox, Mandy/1	47.55
Health.Partners/4	-28,462.03
Holubar, Kevin/1	80.84
Larson, Leslie/1	12.98
Martin, Nathan/1	85.59
Mathes, Cary/1	53.89
Moore,R/1	294.81
Web.Electric/1	52.31

Rents/Leases

RMB Cooperative/1	1,000.00
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Service/Repairs

AAA.Septic/1	115.00
Airgas USA Inc/1	93.60
Axon.Ent/1	179,373.45
Bassett,K/1	67.00
Cline, Troy/6	3,150.00
Dirt.to.Turf/10	5,760.00
Electric.Supply/9	1,072.87
Fastenal Co/2	43.94
FirstIntBank/36	4,872.91
Gentry,S/2	70,175.00
Global Paymt/1	553.77
Granite Telecom/27	861.55
Heart.of.Iowa/4	1,231.60
Hogeland.Auto.P/1	150.00
I.C.A.P./1	583.00
IA.Sec.State/1	30.00
IA.Treasurer/3	16,177.06
Language Line/1	239.47
LENZ,D/1	165.00
M.Co.Recorder/4	58.00
Marco.Holdings/1	92.50

BILL LIST 12/22/25

Menards/2	68.76	Taxes Paid	
Milestone Outdo/1	277.50	IA.Treasurer/1	2.20
Mtwn.Aviation/2	121.37	Travel/Training	
Mtwn.Wtrwrks/3	8,951.98	FirstIntBank/2	1,147.52
Patton,Camille/1	46.00	Utilities	
Quality.Srvcs.C/1	693.00	Alliant.Energy/37	45,575.83
Scharnweber.Wtr/1	27.00	ConsumersEnergy/3	396.08
Schumacher.Elev/1	491.73	FirstIntBank/1	32.73
SherwinWilliams/1	37.04	Mtwn.Aviation/1	62.50
Smith, Ted/1	67.00	Mtwn.Wtrwrks/2	1,311.09
T-Mobile/1	52.50	WoodRiver.Enrgy/2	2,775.40
Union Pac RR Co/1	250.00	Wage Assignment	
UP Healthatwork/1	1,394.54	AdlandEngraving/1	29.25
Vajgrt.R/1	1,000.00	American.Educa./1	64.41
Wickham,Michael/1	310.00	Collection.Svs./4	1,018.29
Supplies/Parts		Colonial.Life/1	271.49
AdlandEngraving/3	181.20	Fidelity Securi/2	471.61
Arnold.Motor/14	870.66	FirstIntBank/1	-636.40
Boland.Recreati/1	855.00	I.M.W.C.A/1	11,837.00
Bound.Tree.Medi/1	425.80	I.R.S./6	107,360.50
City.Laundering/3	161.62	IA.Treasurer/2	16,291.06
Cntrl.IA.Distr/1	1,018.00	ICMA457Mission/11	16,768.38
Doll Distrib/4	2,264.65	Polk.Co.Sheriff/1	793.55
Electric.Supply/3	207.47	TotalAdmin.Serv/7	8,165.48
Engineered Equi/1	1,215.26	Total/703	2,426,933.16
Fastenal Co/2	2,430.73		
FirstIntBank/90	12,362.36		
Galls.LLC/5	371.12		
HyVee.Accts/1	5.97		
IA.NAHRO/1	395.00		
IA.Prison.Ind/1	85.08		
IA.Pump.Works/1	6,681.36		
Kriss.Premium/1	255.10		
LEIN/1	250.00		
Marsh.Co.Engr/28	18,323.03		
McAtee.Tire/1	185.92		
Menards/10	784.66		
Midland.Scienti/7	4,350.31		
Napa.Auto/3	149.56		
Northern.Lights/4	746.57		
Novaspect Inc/1	177.82		
Nutrien.Ag.Sol/3	803.93		
Office.Express/6	1,430.44		
Quality.Srvcs.C/1	148.31		
Racom.Corp/2	201.50		
Redvector.com/1	3,875.03		
Reliant.Fire.Ap/3	8,908.42		
Scooter.Lube/1	1,200.00		
Spaans Babcock/1	8,850.00		
STATE.HYGIENIC/2	6,510.00		
Streichers Inc/6	6,171.00		
Thiesens.Supply/3	208.60		
Vanwall Equip/5	601.91		
Wendling.Quarri/1	237.12		
Ziegler/6	1,813.36		

BILL LIST 12/22/25

Account Number	Vendor Name	Description (Item)	Amount
690.8050.5380.000	AAA Septic Service Inc	Fisher Comm Ctr rental	\$ 115.00
001.6010.5600.000	Adland Engraving	City council nameplates/nametags	\$ 78.65
001.6011.5600.000	Adland Engraving	City council nameplates/nametags	\$ 89.60
001.6011.5600.000	Adland Engraving	Cahill nametag	\$ 12.95
999.1164.000	Adland Engraving	Ladehoff wooden deskplate triangle	\$ 29.25
110.2010.5380.000	Airgas USA Inc	Street dept rentals	\$ 93.60
001.1030.5481.000	Alliant Energy	2801 S 12th St EMG Sirens	\$ 25.38
001.4030.5481.000	Alliant Energy	Riverview Park East side	\$ 351.47
001.4030.5481.000	Alliant Energy	402 Woodland St Bath House	\$ 201.61
001.4030.5481.000	Alliant Energy	1103 S 12th Ave Judge Park	\$ 31.30
001.4030.5481.000	Alliant Energy	801 Woodland St Shop	\$ 38.54
001.4030.5482.000	Alliant Energy	402 Woodland St Bath House	\$ 34.65
001.4030.5482.000	Alliant Energy	402 Woodland St Reunion Hall	\$ 60.79
001.4030.5482.000	Alliant Energy	905 E Main St Park Shop	\$ 130.00
001.4030.5482.000	Alliant Energy	402 Woodland St Comm Bldg	\$ 82.68
110.2010.5481.000	Alliant Energy	905 E Main PW Bldg	\$ 1,119.71
110.2030.5481.000	Alliant Energy	N 18th Ave Bridge	\$ 36.66
110.2030.5481.000	Alliant Energy	HWY 14 & HWY 30 Street lights	\$ 73.64
110.2030.5481.000	Alliant Energy	207 W Main St	\$ 53.43
110.2030.5481.000	Alliant Energy	211 S 9th St Front Terrace	\$ 22.84
110.2040.5481.000	Alliant Energy	S Center St & W Berle	\$ 41.50
110.2040.5481.000	Alliant Energy	13 S 13th St & Main St	\$ 39.68
110.2040.5481.000	Alliant Energy	S 12th Ave & EOlive St	\$ 41.12
110.2040.5481.000	Alliant Energy	S Center St North of Mall	\$ 47.84
110.2040.5481.000	Alliant Energy	N 3rd Ave & State St	\$ 115.95
110.2040.5481.000	Alliant Energy	W Southridge Rd & Center	\$ 42.69
110.2040.5481.000	Alliant Energy	S Center St & Hibbs Blvd	\$ 44.97
110.2040.5481.000	Alliant Energy	Riverside Dr & 3rd Ave	\$ 35.43
110.2040.5481.000	Alliant Energy	502 E Southridge Rd	\$ 23.60
364.4030.5342.000	Alliant Energy	Water Plaza - Alliant Underground Service	\$ 2,545.09
610.8015.5481.000	Alliant Energy	Riverview Park liftstation	\$ 2,749.52
610.8015.5481.000	Alliant Energy	1001 Woodland St Water Pollution	\$ 28,663.96
610.8015.5481.000	Alliant Energy	402 N 10th Ave JBS	\$ 23.44
610.8015.5482.000	Alliant Energy	1001 Woodland St Disp Plant	\$ 8,662.16
610.8016.5481.000	Alliant Energy	608 Turner St Pump Station	\$ 258.40
610.8016.5481.000	Alliant Energy	S 12th Ave corner of E Main St	\$ 170.06
610.8016.5481.000	Alliant Energy	Marion St - WPCP	\$ 202.47
610.8016.5481.000	Alliant Energy	1511 Rolling Meadows Rd	\$ 148.78
610.8016.5482.000	Alliant Energy	1001 Woodland St Shed	\$ 165.32
690.8050.5481.000	Alliant Energy	905 E Main PW Bldg	\$ 746.47
740.8065.5481.000	Alliant Energy	301 N 18TH AVE LIFTSTATION	\$ 416.27
740.8065.5481.000	Alliant Energy	N 3rd Ave - WPCP	\$ 27.99
740.8065.5481.000	Alliant Energy	N 3rd Ave - WPCP	\$ 483.70
750.8070.5481.000	Alliant Energy	901 Woodland St Compost Pile	\$ 161.81
610.8015.5980.000	Allison, Julie	Sewer refund water seed	\$ 76.08
999.1121.000	American Education Services	Wage Withholding	\$ 64.41
001.1010.5565.000	Arnold Motor Supply	PD oil filters	\$ 259.13
001.1050.5600.000	Arnold Motor Supply	FD silicone	\$ 14.48
001.2080.5565.000	Arnold Motor Supply	Airport Hydraulic Filter	\$ 59.92
110.2010.5600.000	Arnold Motor Supply	Street 27 hydro fitting	\$ (56.16)
110.2010.5600.000	Arnold Motor Supply	Street 27 hydo fitting	\$ 55.04
110.2010.5600.000	Arnold Motor Supply	Street 27 hydro fitting	\$ 108.51
110.2010.5600.000	Arnold Motor Supply	Street 27 hydro fitting	\$ 55.04
110.2010.5600.000	Arnold Motor Supply	3 Safety stripe std heater hose	\$ 3.26
110.2010.5600.000	Arnold Motor Supply	snow driver winter blades	\$ 24.21
110.2050.5565.000	Arnold Motor Supply	tri-power belt	\$ 58.24
110.2050.5565.000	Arnold Motor Supply	XL high capacity v-belt	\$ 23.91
110.2050.5565.000	Arnold Motor Supply	tri-power belt	\$ 58.24
110.2050.5600.000	Arnold Motor Supply	Shop power service anti gel	\$ 183.22
110.2060.5565.000	Arnold Motor Supply	wiper blades - Engr White Explorer	\$ 23.62

154.1011.5380.000 Axon Enterprise Inc	AXON MPD 2025	\$ 179,373.45
610.8015.5980.000 Banes, McKenna	Sewer refund water grass and fill pool	\$ 82.42
610.8015.5980.000 Barnes, Beth	1715 S 5th St water seed	\$ 76.08
690.8050.5251.000 Bassett, Karen	CDL license	\$ 67.00
001.4030.5344.000 BDH INFORMATION TECHNOLOGY LLC	Parks shop repairs	\$ 150.00
610.8015.5980.000 Behrends, Barb	Sewer refund water grass seed	\$ 31.70
610.8015.5980.000 Bell, Tim	Sewer refund water seed	\$ 91.93
130.4030.5718.000 BOLAND RECREATION INC	Basketball backboard	\$ 855.00
364.2012.5233.000 Bolton & Menk Inc	Engr-Des& CA/CO - Dtw n E M & Center 10/25-11/21/25	\$ 28,961.00
364.4030.5233.000 Bolton & Menk Inc	Increase	\$ 13,603.05
001.1050.5630.000 Bound Tree Medical LLC	Nitrile gloves	\$ 425.80
030.4010.5732.000 Brodart Co	Juvenile books	\$ 17.39
030.4010.5732.000 Brodart Co	Juvenile books	\$ 99.06
030.4010.5732.000 Brodart Co	Juvenile books	\$ 35.70
030.4010.5732.000 Brodart Co	Juvenile books	\$ 19.25
030.4010.5732.000 Brodart Co	Juvenile books	\$ 233.17
030.4010.5732.000 Brodart Co	Juvenile books	\$ 34.64
030.4010.5732.000 Brodart Co	Juvenile books	\$ 84.13
030.4010.5732.000 Brodart Co	Juvenile books	\$ 86.95
030.4010.5732.000 Brodart Co	Juvenile books	\$ 29.36
030.4010.5732.000 Brodart Co	Juvenile books	\$ 43.95
030.4010.5732.000 Brodart Co	Juvenile books	\$ 42.08
030.4010.5732.000 Brodart Co	Juvenile books	\$ 36.85
030.4010.5732.000 Brodart Co	Juvenile books	\$ 41.25
030.4010.5732.000 Brodart Co	Juvenile books	\$ 125.44
030.4010.5732.000 Brodart Co	Juvenile books	\$ 10.99
030.4010.5732.000 Brodart Co	Juvenile books	\$ 26.19
030.4010.5732.000 Brodart Co	Juvenile books	\$ 133.08
030.4010.5732.000 Brodart Co	Juvenile books	\$ 70.40
030.4010.5732.000 Brodart Co	Juvenile books	\$ 16.50
030.4010.5732.000 Brodart Co	Juvenile books	\$ 16.50
030.4010.5732.000 Brodart Co	Juvenile books	\$ 105.53
030.4010.5732.000 Brodart Co	Juvenile books	\$ 120.70
030.4010.5732.000 Brodart Co	Juvenile books	\$ 16.50
030.4010.5732.000 Brodart Co	Juvenile books	\$ 34.09
030.4010.5732.000 Brodart Co	Juvenile books	\$ 33.43
030.4010.5732.000 Brodart Co	Juvenile books	\$ 96.25
030.4010.5732.000 Brodart Co	Juvenile books	\$ 16.68
030.4010.5732.000 Brodart Co	Juvenile books	\$ 8.79
030.4010.5732.000 Brodart Co	Juvenile books	\$ 24.75
030.4010.5732.000 Brodart Co	Juvenile books	\$ 9.34
030.4010.5732.000 Brodart Co	Juvenile books	\$ 3.59
030.4010.5732.000 Brodart Co	Juvenile books	\$ 11.43
030.4010.5732.000 Brodart Co	Juvenile books	\$ 30.80
030.4010.5732.000 Brodart Co	Juvenile books	\$ 13.19
030.4010.5732.000 Brodart Co	Juvenile books	\$ 14.21
030.4010.5732.000 Brodart Co	Juvenile books	\$ 133.00
030.4010.5732.000 Brodart Co	Juvenile books	\$ 43.30
030.4010.5732.000 Brodart Co	Juvenile books	\$ 11.43
030.4010.5732.000 Brodart Co	Juvenile books	\$ 32.44
030.4010.5732.000 Brodart Co	Juvenile books	\$ 51.70
030.4010.5732.000 Brodart Co	Juvenile books	\$ 115.29
030.4010.5732.000 Brodart Co	Juvenile books	\$ 340.71
030.4010.5732.000 Brodart Co	Juvenile books	\$ 253.77
030.4010.5732.000 Brodart Co	Juvenile books	\$ 8.38
030.4010.5732.000 Brodart Co	Juvenile books	\$ 86.17
030.4010.5732.000 Brodart Co	Juvenile books	\$ 460.98
030.4010.5732.000 Brodart Co	Juvenile books	\$ 290.89
030.4010.5732.000 Brodart Co	Juvenile books	\$ 174.44
610.8015.5980.000 Brodin, Matthew	Sewer refund water yard	\$ 28.53
363.2012.5342.000 Cedar Falls Construction Inc	2025 PCC Patch Rep Project - Con 8/15/25-11/1/25	\$ 305,476.00
363.2012.5342.000 Cedar Falls Construction Inc	2025 PCC Patch Rep Project - Con 8/15/25-11/1/25	\$ 150,082.27
170.4010.5732.000 Cengage Learning Inc	Tye grant books	\$ 232.42
170.4010.5732.000 Cengage Learning Inc	Tye grant books	\$ 84.72

170.4010.5732.000 Cengage Learning Inc	Tye grant books	\$	176.18
170.4010.5732.000 Cengage Learning Inc	Tye grant books	\$	83.96
170.4010.5732.000 Cengage Learning Inc	Tye grant books	\$	53.23
170.4010.5732.000 Cengage Learning Inc	Tye grant books	\$	144.69
170.4010.5732.000 Cengage Learning Inc	Tye grant books	\$	26.99
030.4010.5732.000 Center Point Large Print	adult fiction or non fiction	\$	272.67
170.4010.5732.000 Center Point Large Print	Tye grant books	\$	24.57
610.8015.5600.000 Central Iowa Distributing Inc	cleaning and operating supplies	\$	1,018.00
110.2010.5342.000 CITY LAUNDERING COMPANY	cleaning and insurance	\$	160.02
110.2010.5600.000 CITY LAUNDERING COMPANY	supplies	\$	81.62
690.8050.5132.000 CITY LAUNDERING COMPANY	Transit dept - uniform cleaning	\$	40.00
690.8050.5132.000 CITY LAUNDERING COMPANY	Transit dept - uniform cleaning	\$	40.00
001.1075.5262.000 Cline, Troy	snow removal 405, 407, 413 E Main St	\$	620.00
001.1075.5262.000 Cline, Troy	snow removals 21 and 23 W Main St	\$	280.00
001.1075.5262.000 Cline, Troy	contract snow removals	\$	980.00
001.1075.5262.000 Cline, Troy	contract snow removals	\$	560.00
001.1075.5262.000 Cline, Troy	Snow removal 20 E Main, 21 & 23 E Main	\$	210.00
001.1075.5262.000 Cline, Troy	Snow removal 301 E Main	\$	500.00
999.1121.000 Collection Services Center	Child Support	\$	139.77
999.1121.000 Collection Services Center	Child Support	\$	423.86
999.1121.000 Collection Services Center	Child Support	\$	60.24
999.1121.000 Collection Services Center	Child Support	\$	394.42
999.1133.000 Colonial Life	COLONIAL LIFE INSURANCE	\$	271.49
364.2012.5342.000 CONSTRUCT INC	E Main/Center St Re - Base+Alt 1 & 2 11/1-11/30/25	\$	259,033.34
740.8065.5342.000 CONSTRUCT INC	4th St & Hughes St Emer 11/4/25-12/5/25	\$	87,877.34
110.2030.5481.000 Consumers Energy Coop	Street lights	\$	229.99
110.2040.5481.000 Consumers Energy Coop	traffic signals	\$	91.40
110.2040.5481.000 Consumers Energy Coop	traffic signals	\$	74.69
610.8015.5980.000 Coughlin, Teresa	Sewer refund water yard	\$	77.67
610.8015.5980.000 Counts, Karen	Sewer refund watering	\$	82.42
001.6050.5342.000 DH Pace Co	Drop test fire door in link	\$	249.25
001.6051.5342.000 DH Pace Co	Drop test fire door in link	\$	249.25
110.2010.5386.000 DIRT TO TURF	Parks contract mowings -June	\$	880.00
110.2010.5386.000 DIRT TO TURF	Parks contract mowings -July	\$	880.00
110.2010.5386.000 DIRT TO TURF	Parks contract mowings - August	\$	1,100.00
110.2010.5386.000 DIRT TO TURF	Parks contract mowings September	\$	660.00
110.2010.5386.000 DIRT TO TURF	Parks contract mowings - October	\$	440.00
740.8067.5386.000 DIRT TO TURF	Parks contract mowings -June	\$	400.00
740.8067.5386.000 DIRT TO TURF	Parks contract mowings -July	\$	400.00
740.8067.5386.000 DIRT TO TURF	Parks contract mowings - August	\$	500.00
740.8067.5386.000 DIRT TO TURF	Parks contract mowings September	\$	300.00
740.8067.5386.000 DIRT TO TURF	Parks contract mowings - October	\$	200.00
001.4066.5613.000 Doll Distributing LLC	Coliseum resale products	\$	400.50
001.4066.5613.000 Doll Distributing LLC	Coliseum resale products	\$	979.00
001.4066.5613.000 Doll Distributing LLC	Coliseum resale products	\$	411.45
001.4066.5613.000 Doll Distributing LLC	Coliseum resale products	\$	473.70
001.4065.5342.000 DPT Services LLC	HVAC repairs Coliseum	\$	4,622.50
610.8015.5980.000 Dworzak, James	Sewer refund water yard	\$	31.70
001.1010.5410.000 Electric Supply of Marshalltown	light fixture Police dept	\$	83.57
001.1050.5410.000 Electric Supply of Marshalltown	Fire dept external TV antenna	\$	77.82
001.1099.5410.000 Electric Supply of Marshalltown	Police & Fire bldg exterior light	\$	282.22
001.4065.5410.000 Electric Supply of Marshalltown	Coliseum thermostat wiring	\$	70.15
001.6050.5410.000 Electric Supply of Marshalltown	Emergency exit light City Hall	\$	54.66
001.6050.5410.000 Electric Supply of Marshalltown	City hall light fixtures	\$	255.60
001.6050.5410.000 Electric Supply of Marshalltown	light switch City Hall	\$	6.72
001.6050.5718.000 Electric Supply of Marshalltown	Fiberglass fish tape & zip ties	\$	69.15
110.2030.5718.000 Electric Supply of Marshalltown	Fiberglass fish tape & zip ties	\$	69.16
110.2040.5718.000 Electric Supply of Marshalltown	Fiberglass fish tape & zip ties	\$	69.16
364.4030.5410.000 Electric Supply of Marshalltown	Linn Creek Trail Head camera install material	\$	164.50
364.4030.5410.000 Electric Supply of Marshalltown	Mega 10 Waterplaza camera install materials	\$	77.63
610.8015.5600.000 Engineered Equipment Solutions LLC	wash press bags- prelim	\$	1,215.26
355.1075.5342.000 Environmental Property Solutions Inc	Environmental Property Solutions	\$	18,271.00
001.4030.5344.000 EO Johnson Co Inc	PW Bldg copies	\$	14.20
110.2010.5344.000 EO Johnson Co Inc	PW Bldg copies	\$	80.46

001.1010.5410.000 Fastenal Co	PD TV bracket mount material, bldg repair	\$ 21.97
001.6050.5410.000 Fastenal Co	PD TV bracket mount material, bldg repair	\$ 21.97
610.8015.5600.000 Fastenal Co	WPCP restock misc operating supplies/ parts	\$ 2,396.79
610.8015.5600.000 Fastenal Co	WPCP operating supplies	\$ 33.94
170.4010.5233.000 FEH Associates Inc	Library Interior Remodel (project# 2022226)	\$ 8,314.40
001.6021.5980.000 Fidelity Security Life Insurance	VISION INSURANCE - PRIOR YEARS BALANCING	\$ 12.04
999.1125.000 Fidelity Security Life Insurance	VISION INSURANCE	\$ 324.01
999.1125.000 Fidelity Security Life Insurance	VISION INSURANCE	\$ 147.60
001.1010.4875.000 First Interstate Bank	bank/vendor savings program	\$ (0.40)
001.1010.5132.000 First Interstate Bank	FLEECE JACKET	\$ 140.00
001.1010.5132.000 First Interstate Bank	PATROL PANTS	\$ 74.99
001.1010.5132.000 First Interstate Bank	HOLSTER	\$ 172.00
001.1010.5230.000 First Interstate Bank	INTEL REQUESTS	\$ 100.00
001.1010.5280.000 First Interstate Bank	MEMBERSHIP DUES	\$ 145.00
001.1010.5280.000 First Interstate Bank	MEMBERSHIP DUES	\$ 220.00
001.1010.5280.000 First Interstate Bank	NOTARY RENEWAL	\$ 30.00
001.1010.5360.000 First Interstate Bank	POSTAGE	\$ 20.99
001.1010.5370.000 First Interstate Bank	BUSINESS CARDS	\$ 37.98
001.1010.5370.000 First Interstate Bank	BUSINESS CARDS	\$ 37.98
001.1010.5460.000 First Interstate Bank	CONFERENCE REGISTRATION	\$ 100.00
001.1010.5570.000 First Interstate Bank	VEHICLE FUEL	\$ 39.52
001.1010.5600.000 First Interstate Bank	TV MOUNT	\$ 19.99
001.1010.5600.000 First Interstate Bank	PADLOCKS & AIR FRESHENERS	\$ 48.02
001.1010.5600.000 First Interstate Bank	PLANT SUPPLIES	\$ 54.99
001.1010.5605.000 First Interstate Bank	KEY TAGS & KEY BOX	\$ 46.34
001.1010.5605.000 First Interstate Bank	NOTE PADS	\$ 24.70
001.1010.5605.000 First Interstate Bank	POWER STRIP & NOTEBOOKS	\$ 58.62
001.1010.5605.000 First Interstate Bank	KEY TAGS	\$ 18.18
001.1010.5605.000 First Interstate Bank	PAPER	\$ 53.00
001.1010.5718.000 First Interstate Bank	CRIME SCENE TECH SUPPLIES	\$ 362.22
001.1050.5450.000 First Interstate Bank	T-Mobile Fire dept services	\$ 357.72
001.1050.5470.000 First Interstate Bank	Fire Engineering books	\$ 252.52
001.1050.5571.000 First Interstate Bank	Melbourne Prime Stop diesel fuel	\$ 174.50
001.1050.5571.000 First Interstate Bank	Caseys diesel fuel	\$ 105.94
001.1050.5571.000 First Interstate Bank	Casey vendor rebate	\$ (1.00)
001.1050.5605.000 First Interstate Bank	Walmart Fire dept items for training	\$ 24.91
001.1050.5605.000 First Interstate Bank	Walmart USB Flash drives	\$ 59.64
001.1050.5630.000 First Interstate Bank	AED Superstore patient straps	\$ 149.00
001.1050.5630.000 First Interstate Bank	AED Superstore patient strap	\$ 149.00
001.1071.5360.000 First Interstate Bank	USPS Rental stamps	\$ 35.04
001.1071.5600.000 First Interstate Bank	True Value cable ties	\$ 10.68
001.1075.5360.000 First Interstate Bank	Acutane stamp store 4 rolls	\$ 73.24
001.1075.5605.000 First Interstate Bank	Amazon address labels	\$ 12.99
001.1075.5605.000 First Interstate Bank	Amazon video webcam	\$ 69.85
001.1099.5611.000 First Interstate Bank	Amazon HD TV antenna	\$ 59.99
001.4010.5280.000 First Interstate Bank	American Library Association membership - K. Fink	\$ 215.00
001.4010.5342.000 First Interstate Bank	bi-monthly pest control	\$ 66.81
001.4010.5360.000 First Interstate Bank	postage	\$ 9.69
001.4010.5360.000 First Interstate Bank	postage	\$ 14.16
001.4010.5360.000 First Interstate Bank	postage	\$ 4.96
001.4010.5360.000 First Interstate Bank	postage	\$ 8.72
001.4010.5360.000 First Interstate Bank	postage	\$ 4.25
001.4010.5360.000 First Interstate Bank	postage	\$ 4.25
001.4010.5450.000 First Interstate Bank	AT&T charges	\$ 33.52
001.4010.5460.000 First Interstate Bank	Public Library Association Conference	\$ 364.00
001.4010.5460.000 First Interstate Bank	Public Library Association Conference	\$ 364.00
001.4010.5600.000 First Interstate Bank	drain cleaner	\$ 11.94
001.4010.5600.000 First Interstate Bank	glass cleaner	\$ 22.40
001.4010.5601.000 First Interstate Bank	progran supply - movie	\$ 17.89
001.4010.5601.000 First Interstate Bank	program supply - lemonade, cookies	\$ 22.95
001.4010.5601.000 First Interstate Bank	program supply - bug kit, snap-dinos, trace & draw	\$ 72.97
001.4010.5605.000 First Interstate Bank	office supplies - batteries	\$ 4.59
001.4010.5605.000 First Interstate Bank	office supplies - envelopes	\$ 2.40
001.4010.5605.000 First Interstate Bank	office supplies - tape	\$ 53.24

001.4030.5132.000 First Interstate Bank	Theisens Parks employee clothing	\$	54.98
001.4030.5562.000 First Interstate Bank	Bobcat of Ames snow equipment	\$	426.29
001.4040.5600.000 First Interstate Bank	Amazon office display easel	\$	28.49
001.4065.5600.000 First Interstate Bank	Amazon cleaning/ maint supplies	\$	266.46
001.4066.5410.000 First Interstate Bank	Amazon popcorn machine feet & light	\$	62.69
001.4066.5410.000 First Interstate Bank	Webstaurant popcorn popper kettles	\$	526.90
001.4066.5600.000 First Interstate Bank	Amazon gift card holders	\$	14.99
001.4066.5613.000 First Interstate Bank	Sams Club Coliseum resale products	\$	74.62
001.4066.5613.000 First Interstate Bank	Sams Club Coliseum resale products	\$	91.68
001.4066.5613.000 First Interstate Bank	Costco Coliseum resale products	\$	326.82
001.4066.5613.000 First Interstate Bank	HyVee Coliseum resale products	\$	59.98
001.4066.5718.000 First Interstate Bank	Walmart Coliseum toaster ovens	\$	57.00
001.6010.5600.000 First Interstate Bank	Vistaprint - business cards	\$	27.99
001.6011.5605.000 First Interstate Bank	Vistaprint - business cards	\$	55.97
001.6012.5460.000 First Interstate Bank	Iowa League of Cities conference	\$	240.00
001.6020.5210.000 First Interstate Bank	Column / TR notifications	\$	773.44
001.6020.5360.000 First Interstate Bank	Minuteman - Fed Ex mailing	\$	16.82
001.6020.5605.000 First Interstate Bank	Amazon laminating pouches, badge holders, refills	\$	48.73
001.6020.5605.000 First Interstate Bank	Vistaprint - business cards	\$	27.99
001.6021.5360.000 First Interstate Bank	USPS Finance stamps	\$	339.04
001.6021.5360.000 First Interstate Bank	USPS certified mailing Brynjarsson Nov 5	\$	10.77
001.6021.5605.000 First Interstate Bank	Amazon desk calendar	\$	8.29
001.6021.5605.000 First Interstate Bank	Amazon desk calendar	\$	13.49
001.6021.5605.000 First Interstate Bank	Amazon scanner roller kit	\$	22.55
001.6021.5605.000 First Interstate Bank	Amazon organizer file	\$	14.99
001.6025.5360.000 First Interstate Bank	USPS HR stamps	\$	100.00
001.6025.5605.000 First Interstate Bank	Amazon toner cartridges and frames	\$	624.08
001.6050.5718.000 First Interstate Bank	Supply House 60" curb box key/ lid wrench	\$	94.66
030.4010.5732.000 First Interstate Bank	Amazon juvenile books	\$	5.48
030.4010.5732.000 First Interstate Bank	Amazon juvenile books	\$	94.51
030.4010.5732.000 First Interstate Bank	Amazon juvenile books	\$	14.51
030.4010.5732.000 First Interstate Bank	Amazon juvenile books	\$	46.13
030.4010.5732.000 First Interstate Bank	Amazon juvenile books	\$	9.99
030.4010.5732.000 First Interstate Bank	Amazon lost and replaced books	\$	11.37
030.4010.5732.000 First Interstate Bank	Amazon lost and replaced books	\$	273.89
030.4010.5732.000 First Interstate Bank	refund for duplicate	\$	(11.39)
030.4010.5732.000 First Interstate Bank	Amazon adult non-fiction books	\$	96.22
030.4010.5732.000 First Interstate Bank	Amazon lost and replaced books	\$	11.65
030.4010.5732.000 First Interstate Bank	Amazon adult fiction books	\$	16.36
030.4010.5732.000 First Interstate Bank	Amazon lost and replaced books	\$	11.39
030.4010.5732.000 First Interstate Bank	Amazon lost and replaced books	\$	29.39
030.4010.5732.000 First Interstate Bank	Amazon adult non-fiction books	\$	27.50
030.4010.5732.000 First Interstate Bank	Amazon adult fiction books	\$	16.49
030.4010.5732.000 First Interstate Bank	Amazon lost and replaced books	\$	11.39
030.4010.5732.000 First Interstate Bank	Amazon adult fiction books	\$	16.50
030.4010.5732.000 First Interstate Bank	Amazon adult fiction books	\$	16.86
030.4010.5732.000 First Interstate Bank	Amazon adult fiction books	\$	16.67
030.4010.5732.000 First Interstate Bank	Amazon adult fiction books	\$	151.52
030.4010.5732.000 First Interstate Bank	Amazon adult non-fiction books	\$	28.47
030.4010.5732.000 First Interstate Bank	Amazon adult non-fiction books	\$	6.51
030.4010.5732.000 First Interstate Bank	Amazon lost and replaced books	\$	(15.17)
030.4010.5732.000 First Interstate Bank	Amazon adult fiction books	\$	16.72
030.4010.5732.000 First Interstate Bank	Amazon adult non-fiction books	\$	23.94
030.4010.5732.000 First Interstate Bank	Amazon adult non-fiction books	\$	540.53
030.4010.5732.000 First Interstate Bank	Amazon adult non-fiction books	\$	31.94
030.4010.5732.000 First Interstate Bank	Amazon adult fiction books	\$	43.43
030.4010.5732.000 First Interstate Bank	Amazon adult fiction books	\$	15.90
030.4010.5732.000 First Interstate Bank	juvenile books	\$	94.93
030.4010.5732.000 First Interstate Bank	First Book - juvenile books	\$	90.48
030.4010.5732.000 First Interstate Bank	First Book - juvenile books	\$	18.65
030.4010.5732.000 First Interstate Bank	First Book - juvenile books	\$	64.32
030.4010.5732.000 First Interstate Bank	First Book - juvenile books	\$	15.95
110.2010.5600.000 First Interstate Bank	Amazon service tags	\$	11.86
110.2010.5718.000 First Interstate Bank	Amazon battery chargers	\$	139.14

110.2060.5210.000 First Interstate Bank	Government jobs posting	\$	199.00
110.2060.5605.000 First Interstate Bank	Amazon binders	\$	30.82
140.4030.5450.000 First Interstate Bank	Mediacom Riverview WiFi	\$	229.95
153.1010.5600.000 First Interstate Bank	COMMUNITY OUTREACH	\$	15.99
153.1010.5600.000 First Interstate Bank	COMMUNITY OUTREACH	\$	63.99
153.1010.5600.000 First Interstate Bank	COMMUNITY OUTREACH	\$	29.90
153.1010.5600.000 First Interstate Bank	K9 SUPPLIES	\$	22.99
170.4010.5450.000 First Interstate Bank	Hotspots for library	\$	400.10
170.4010.5732.000 First Interstate Bank	Amazon DVDs	\$	34.62
170.4010.5732.000 First Interstate Bank	Amazon DVDs	\$	19.16
170.4010.5732.000 First Interstate Bank	Amazon DVDs	\$	9.02
170.4010.5732.000 First Interstate Bank	Amazon DVDs	\$	89.96
170.4010.5732.000 First Interstate Bank	Amazon DVDs	\$	125.93
170.4010.5732.000 First Interstate Bank	Amazon DVDs	\$	20.18
170.4010.5732.000 First Interstate Bank	Amazon DVDs	\$	18.47
170.4010.5732.000 First Interstate Bank	Amazon DVDs	\$	49.95
170.4010.5732.000 First Interstate Bank	Amazon DVDs	\$	19.95
170.4010.5732.000 First Interstate Bank	Amazon DVDs	\$	55.86
170.4010.5732.000 First Interstate Bank	Amazon DVDs	\$	19.95
170.4010.5734.000 First Interstate Bank	memorial book - Steddom	\$	12.58
181.3040.5360.000 First Interstate Bank	Endicia stamps online	\$	300.00
181.3040.5360.000 First Interstate Bank	Endicia monthly service fee	\$	10.99
184.5030.5280.000 First Interstate Bank	NAHRO membership	\$	100.00
184.5030.5605.000 First Interstate Bank	Amazon custom name stamper	\$	11.39
184.5030.5605.000 First Interstate Bank	Amazon keyboard and mouse	\$	19.99
184.5030.5605.000 First Interstate Bank	Minuteman business cards	\$	54.00
340.4030.5251.000 First Interstate Bank	IA DNR Fees - IRET B2-B5 NDPES gen Permit #3	\$	360.29
610.8015.4875.000 First Interstate Bank	bank rebate	\$	(1.00)
610.8015.5132.000 First Interstate Bank	Browns WPCP employee boots	\$	153.00
610.8015.5132.000 First Interstate Bank	Browns WPCP employee boots	\$	159.99
610.8015.5251.000 First Interstate Bank	DNR grade 2 operator exam fee	\$	32.29
610.8015.5251.000 First Interstate Bank	DNR grade 1 operator certification fee	\$	83.54
610.8015.5251.000 First Interstate Bank	DNR grade 3 operator exam fee	\$	32.29
610.8015.5344.000 First Interstate Bank	Controlled Access liftmaster subscription	\$	39.50
610.8015.5360.000 First Interstate Bank	USPS postage for lab shipment	\$	12.75
610.8015.5360.000 First Interstate Bank	USPS lab shipment	\$	12.75
610.8015.5360.000 First Interstate Bank	DHL duty fees for pump parts	\$	366.58
610.8015.5360.000 First Interstate Bank	UPS Biogas sample shipping	\$	33.62
610.8015.5450.000 First Interstate Bank	Mediacom WPCP	\$	75.00
610.8015.5484.000 First Interstate Bank	Home Rental Forklift propane	\$	32.73
610.8015.5565.000 First Interstate Bank	VanWall mower wheel and Ranger oil change kit	\$	95.98
610.8015.5570.000 First Interstate Bank	Caseys WPCP gas	\$	150.00
610.8015.5600.000 First Interstate Bank	Arnold shop supplies	\$	29.68
610.8015.5600.000 First Interstate Bank	Menards cable puller, bulk duct, cleaning supplies	\$	195.47
610.8015.5600.000 First Interstate Bank	VanWall mower wheel and Ranger oil change kit	\$	106.38
610.8015.5600.000 First Interstate Bank	Motion Ind V-belts	\$	71.68
610.8015.5600.000 First Interstate Bank	Grainger circulating pump cooler	\$	43.43
610.8015.5600.000 First Interstate Bank	Grainger multi purpose grease	\$	22.82
610.8015.5600.000 First Interstate Bank	Grainger compressed air regulator	\$	426.97
610.8015.5600.000 First Interstate Bank	Menards driveway markers, cable ties	\$	68.49
610.8015.5600.000 First Interstate Bank	Theisens driveway markers	\$	63.84
610.8015.5600.000 First Interstate Bank	Menards tide & plastic reflector numbers	\$	59.80
610.8015.5603.000 First Interstate Bank	North Central Labs Kjedadhl digestion reagent	\$	223.15
610.8015.5603.000 First Interstate Bank	Amazon Ajax cleaner	\$	14.46
610.8015.5603.000 First Interstate Bank	LabStrong thermal cutout replacement	\$	112.62
610.8015.5603.000 First Interstate Bank	North Central Labs glass fiber filters	\$	611.20
610.8015.5605.000 First Interstate Bank	Staples calendars & planners	\$	90.75
610.8015.5718.000 First Interstate Bank	Hach plant #3 DO probe	\$	3,366.10
690.8050.5280.000 First Interstate Bank	Bosch Allison renewal	\$	590.00
690.8050.5342.000 First Interstate Bank	Rosco Transit CPS	\$	252.00
690.8050.5470.000 First Interstate Bank	Northland CDL training - Najar	\$	895.00
690.8050.5718.000 First Interstate Bank	Amazon pop rivet tool	\$	219.02
750.8070.5344.000 First Interstate Bank	Controlled Access liftmaster subscription	\$	39.50
760.8080.5718.000 First Interstate Bank	Walmart Coliseum toaster ovens	\$	57.00

999.1164.000	First Interstate Bank	Stafford Fraud charge	\$	(636.40)
001.1010.5230.000	First Interstate Bank Financial Crimes	subpoena billing	\$	54.00
610.8015.5980.000	Fox, Mandy	Sewer refund water yard	\$	47.55
001.1010.5132.000	Galls LLC	PD employee clothing	\$	102.33
001.1010.5132.000	Galls LLC	balance due on account	\$	54.00
001.1050.5132.000	Galls LLC	Fire dept nametag	\$	26.04
001.1050.5132.000	Galls LLC	Fire dept employee clothing	\$	101.01
001.1050.5132.000	Galls LLC	Fire dept employee clothing	\$	87.74
181.3040.5410.000	Gentry, Susan	1911 S Center St Apt 2	\$	68,450.00
181.3040.5415.000	Gentry, Susan	1911 S Center St Apt 2	\$	1,725.00
001.4030.5215.000	Globalpayments	Park & Rec credit card fee	\$	553.77
001.1010.5450.000	Granite Telecommunications LLC	SIP Lines	\$	172.67
001.1010.5450.000	Granite Telecommunications LLC	land lines	\$	150.97
001.1050.5450.000	Granite Telecommunications LLC	Land Lines	\$	54.90
001.1050.5450.000	Granite Telecommunications LLC	SIP Lines	\$	57.56
001.1070.5450.000	Granite Telecommunications LLC	Land Lines	\$	13.72
001.1071.5450.000	Granite Telecommunications LLC	Land Lines	\$	13.72
001.1075.5450.000	Granite Telecommunications LLC	Land Lines	\$	13.72
001.4010.5450.000	Granite Telecommunications LLC	Land Lines	\$	27.45
001.4030.5450.000	Granite Telecommunications LLC	Land Lines	\$	27.45
001.4040.5450.000	Granite Telecommunications LLC	Land Lines	\$	13.72
001.4045.5450.000	Granite Telecommunications LLC	Land Lines	\$	13.72
001.4065.5450.000	Granite Telecommunications LLC	Land Lines	\$	13.72
001.6010.5450.000	Granite Telecommunications LLC	Land Lines	\$	13.72
001.6012.5450.000	Granite Telecommunications LLC	Land Lines	\$	13.72
001.6020.5450.000	Granite Telecommunications LLC	Land Lines	\$	13.72
001.6021.5450.000	Granite Telecommunications LLC	Land Lines	\$	54.96
001.6025.5450.000	Granite Telecommunications LLC	Land Lines	\$	13.72
110.2010.5450.000	Granite Telecommunications LLC	Land Lines	\$	13.72
110.2040.5450.000	Granite Telecommunications LLC	Land Lines	\$	13.72
110.2060.5450.000	Granite Telecommunications LLC	Land Lines	\$	13.72
181.3040.5450.000	Granite Telecommunications LLC	Land Lines	\$	27.45
184.5030.5450.000	Granite Telecommunications LLC	Land Lines	\$	13.72
610.8015.5450.000	Granite Telecommunications LLC	Land Lines	\$	41.17
610.8016.5450.000	Granite Telecommunications LLC	Land Lines	\$	16.47
690.8050.5450.000	Granite Telecommunications LLC	Land Lines	\$	13.72
740.8065.5450.000	Granite Telecommunications LLC	Land Lines	\$	10.98
750.8070.5450.000	Granite Telecommunications LLC	Land Lines	\$	13.72
884.6021.4875.000	Health Partners	Claims and stop loss/ credits	\$	(1,966.00)
884.6021.4875.000	Health Partners	Claims and stop/ loss credits 11/20-11/26	\$	(1,224.08)
884.6021.4875.000	Health Partners	Claims, Stop/loss credits 11/27-12/03	\$	(5,333.68)
884.6021.4875.000	Health Partners	Claims & stop/loss credits 12/04-12/10	\$	(19,938.27)
884.7010.5230.000	Health Partners	Fees and premiums	\$	11,576.24
884.7010.5337.000	Health Partners	Fees and premiums	\$	30,893.48
884.7010.5339.000	Health Partners	Claims and stop loss/ credits	\$	50,973.82
884.7010.5339.000	Health Partners	Claims 11/13-11/19	\$	3,372.42
884.7010.5339.000	Health Partners	Claims and stop/ loss credits 11/20-11/26	\$	32,088.62
884.7010.5339.000	Health Partners	Claims 11/20-11/26	\$	3,416.30
884.7010.5339.000	Health Partners	Claims, Stop/loss credits 11/27-12/03	\$	42,394.87
884.7010.5339.000	Health Partners	Claims 11/27-12/03	\$	1,074.40
884.7010.5339.000	Health Partners	Claims & stop/loss credits 12/04-12/10	\$	78,159.08
884.7010.5339.000	Health Partners	Claims 12/04-12/10	\$	927.96
001.4010.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	Library internet and back up lines	\$	180.76
610.8015.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	Dec 25 direct connect internet PW/WPCP	\$	525.42
610.8016.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	Dec 25 direct connect internet PW/WPCP	\$	315.25
740.8065.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	Dec 25 direct connect internet PW/WPCP	\$	210.17
610.8015.5980.000	Holubar, Kevin	Sewer refund water new sod	\$	80.84
610.8015.5233.000	HOWARD R GREEN COMPANY, INC	WPC Sludge Thick Add Design & Const thru 11/14/25	\$	10,425.00
615.8015.5233.000	HOWARD R GREEN COMPANY, INC	Ind Pretreatment Conveyance FEB Study - 11/14/25	\$	6,323.00
001.4066.5613.000	HyVee Accounts Receivable	Coliseum resale products	\$	5.97
001.4030.5250.000	ICAP	Ripples art endorsement #25 12/1/25-3/31/26	\$	583.00
999.1131.000	ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #303417	\$	1,217.92
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEFERRED COMP	\$	231.74
999.1131.000	ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #303417ICMA DEF C	\$	7,498.00

999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 230.76
999.1131.000	ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	\$ 1,456.69
999.1131.000	ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	\$ 2,448.84
999.1131.000	ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #303417ICMA DEF C	\$ 1,325.00
999.1131.000	ICMA 457-Mission Square Retirement	ICMA DEF COMP	\$ 269.23
999.1131.000	ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	\$ 142.51
999.1131.000	ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	\$ 1,175.00
999.1131.000	ICMA 457-Mission Square Retirement	Mission Square Retirement - Plan #705230	\$ 772.69
999.1111.000	IMWCA	Workers Comp installments	\$ 11,837.00
001.1099.5342.000	Interconnect Inc	P&F cameras	\$ 687.50
999.1101.000	INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	\$ 35,336.30
999.1101.000	INTERNAL REVENUE SERVICE	Bi-Weekly Federal Taxes	\$ 16,575.34
999.1103.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	\$ 33,427.80
999.1103.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Social Security	\$ 6,108.22
999.1107.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	\$ 10,951.84
999.1107.000	INTERNAL REVENUE SERVICE	Bi-Weekly Payroll Medicare	\$ 4,961.00
610.8015.5820.000	Iowa Finance Authority	CIPP Headworks interest/ service fee 6/1-11/30	\$ 14,969.32
610.8015.5820.000	Iowa Finance Authority	CIPP Headworks interest/ service fee 6/1-11/30	\$ 104,784.54
610.8016.5820.000	Iowa Finance Authority	6/1-11/30/25 Interest and service fee manhole loan	\$ 12,646.30
610.8016.5820.000	Iowa Finance Authority	6/1-11/30/25 Interest and service fee manhole loan	\$ 3,676.25
001.2080.5344.000	Iowa Hometown Security INC	Annual fire alarm testing, reporting, batteries	\$ 354.56
001.4030.5344.000	Iowa Hometown Security INC	Annual fire alarm testing, reporting, batteries	\$ 139.50
001.4065.5344.000	Iowa Hometown Security INC	Annual fire alarm testing, reporting, batteries	\$ 255.00
001.6051.5344.000	Iowa Hometown Security INC	Annual fire alarm testing, reporting, batteries	\$ 586.25
110.2010.5344.000	Iowa Hometown Security INC	Annual fire alarm testing, reporting, batteries	\$ 162.75
690.8050.5344.000	Iowa Hometown Security INC	Annual fire alarm testing, reporting, batteries	\$ 162.75
184.5030.5460.000	IOWA NAHRO	Annual conference April 2026	\$ 395.00
110.2040.5230.000	IOWA ONE CALL	Utility Div IA one call charges	\$ 60.30
110.2040.5600.000	IOWA PRISON INDUSTRIES	Traffic Signal cabinet filters	\$ 85.08
030.4045.5718.000	IOWA PUMP WORKS, INC.	REPAIR OF A GRUNDFOS PACO PUMP	\$ 6,681.36
184.5030.5280.000	IOWA SECRETARY OF STATE	application for notary public	\$ 30.00
110.2050.5622.000	Johnson Feed Inc	Road Salt	\$ 1,950.37
110.2050.5622.000	Johnson Feed Inc	Road Salt	\$ 1,898.01
110.2050.5622.000	Johnson Feed Inc	Road Salt	\$ 1,897.25
110.2050.5622.000	Johnson Feed Inc	Road Salt	\$ 1,857.79
110.2050.5622.000	Johnson Feed Inc	Road Salt	\$ 1,909.39
110.2050.5622.000	Johnson Feed Inc	Road Salt	\$ 1,825.15
110.2050.5622.000	Johnson Feed Inc	Road Salt	\$ 1,920.78
110.2050.5622.000	Johnson Feed Inc	Road Salt	\$ 1,991.35
110.2050.5622.000	Johnson Feed Inc	Road Salt	\$ 1,932.16
110.2050.5622.000	Johnson Feed Inc	Road Salt	\$ 1,968.59
001.6050.5342.000	KRISS PREMIUM PRODUCTS INC	Boiler chemical testing City Hall/ YSS	\$ 200.00
001.6050.5611.000	KRISS PREMIUM PRODUCTS INC	Boiler chemicals 1/2 YSS	\$ 255.10
001.1010.5431.000	Language Line Services Inc	over the phone interpretation	\$ 239.47
001.4010.5980.000	Larson, Leslie	returned lost movie	\$ 12.98
001.1010.5460.000	LEIN	Conference registration	\$ 250.00
001.4010.5386.000	LENZ, DUANE	Library mowing	\$ 165.00
001.1010.5359.000	LHogeland Auto Plaza LLC	towing services	\$ 150.00
110.2060.5450.000	Marco Holdings LLC	Phone System Tech Support	\$ 92.50
001.1010.5570.000	Marshall County Engineer	Fuel purchases	\$ 85.59
001.1010.5570.000	Marshall County Engineer	Fuel purchases	\$ 5,634.02
001.1050.5570.000	Marshall County Engineer	Fuel purchases	\$ 370.13
001.1050.5571.000	Marshall County Engineer	Fuel purchases	\$ 652.74
001.1071.5570.000	Marshall County Engineer	Fuel purchases	\$ 31.64
001.1075.5570.000	Marshall County Engineer	Fuel purchases	\$ 54.93
001.2020.5570.000	Marshall County Engineer	Fuel purchases	\$ 27.85
001.4030.5570.000	Marshall County Engineer	Fuel purchases	\$ 281.28
001.4030.5571.000	Marshall County Engineer	Fuel purchases	\$ 175.73
001.4030.5571.000	Marshall County Engineer	Fuel purchases	\$ 130.50
001.6050.5570.000	Marshall County Engineer	Fuel purchases	\$ 142.58
110.2010.5570.000	Marshall County Engineer	Fuel purchases	\$ 559.74
110.2010.5571.000	Marshall County Engineer	Fuel purchases	\$ 1,116.66
110.2040.5570.000	Marshall County Engineer	Fuel purchases	\$ 178.78
110.2050.5570.000	Marshall County Engineer	Fuel purchases	\$ 143.24

110.2050.5571.000 Marshall County Engineer	Fuel purchases	\$ 2,313.15
110.2060.5570.000 Marshall County Engineer	Fuel purchases	\$ 135.65
110.2060.5570.000 Marshall County Engineer	Fuel purchases	\$ 141.07
110.2070.5571.000 Marshall County Engineer	Fuel purchases	\$ 789.79
610.8015.5570.000 Marshall County Engineer	Fuel purchases	\$ 244.22
610.8015.5571.000 Marshall County Engineer	Fuel purchases	\$ 75.00
610.8016.5570.000 Marshall County Engineer	Fuel purchases	\$ 314.66
610.8016.5571.000 Marshall County Engineer	Fuel purchases	\$ 335.23
690.8050.5570.000 Marshall County Engineer	Fuel purchases	\$ 224.94
690.8050.5571.000 Marshall County Engineer	Fuel purchases	\$ 3,608.01
740.8065.5570.000 Marshall County Engineer	Fuel purchases	\$ 209.77
740.8065.5570.000 Marshall County Engineer	Fuel purchases	\$ 122.65
740.8065.5571.000 Marshall County Engineer	Fuel purchases	\$ 223.48
181.3040.5250.000 Marshall County Recorder	mortgage and releases	\$ 17.00
181.3040.5250.000 Marshall County Recorder	mortgage and releases	\$ 17.00
181.3040.5250.000 Marshall County Recorder	mortgage and releases	\$ 17.00
189.3040.5250.000 Marshall County Recorder	mortgage and releases	\$ 7.00
001.2080.5342.000 Marshalltown Aviation Inc	Airport Monthly Services through Marshalltown Avia	\$ 2,708.00
001.2080.5344.000 Marshalltown Aviation Inc	Airport Monthly Services through Marshalltown Avia	\$ 2,083.00
001.2080.5450.000 Marshalltown Aviation Inc	Airport Monthly Services through Marshalltown Avia	\$ 50.05
001.2080.5450.000 Marshalltown Aviation Inc	Airport Monthly Services through Marshalltown Avia	\$ 71.32
001.2080.5481.000 Marshalltown Aviation Inc	Airport Monthly Services through Marshalltown Avia	\$ 62.50
001.2090.5220.000 Marshalltown Water Works	landfill bills	\$ 251.60
001.4030.5483.000 Marshalltown Water Works	6th St complex MFL	\$ 14.03
610.8015.5220.000 Marshalltown Water Works	WPCP Plant water usage	\$ 8,345.43
610.8015.5483.000 Marshalltown Water Works	Nov 25 plant water usage	\$ 1,297.06
740.8065.5220.000 Marshalltown Water Works	Storm water Collection Services	\$ 354.95
610.8015.5980.000 Martin, Nathan	Sewer refund water new sod	\$ 85.59
610.8015.5980.000 Mathes, Cary	Sewer refund water new trees	\$ 53.89
001.1050.5413.000 MCATEE TIRE SALES & SERVICE INC	FD loose tire repair	\$ 185.92
312.2080.5233.000 McClure Engineering Co	Airport Master Plan 10/26/25-11/29/25	\$ 46,888.57
001.1010.5565.000 MENARDS	synthetic oil	\$ 22.97
001.1010.5600.000 MENARDS	breakroom sink repair	\$ 10.78
001.1050.5600.000 MENARDS	RV marine anti freeze	\$ 17.94
001.4030.5611.000 MENARDS	recovery rope and shackle spa	\$ 79.97
001.4065.5410.000 MENARDS	Coliseum sump pump repairs	\$ 21.49
110.2010.5600.000 MENARDS	plastic pyramid cap	\$ 5.09
110.2010.5600.000 MENARDS	Sign shop supplies	\$ 26.31
110.2010.5600.000 MENARDS	spray paint	\$ 11.72
110.2030.5410.000 MENARDS	street light repairs S 3rd Ave	\$ 47.27
110.2050.5600.000 MENARDS	Snow fence rebar	\$ 529.00
121.6051.5776.000 MENARDS	material for Carnegie bldg security door	\$ 37.30
121.6051.5776.000 MENARDS	Carnegie bldg door security	\$ (35.50)
121.6051.5776.000 MENARDS	Carnegie bldg security door	\$ 48.17
690.8050.5565.000 MENARDS	Great Stuff, ratchet bar clamp, cleats	\$ 53.90
690.8050.5718.000 MENARDS	Great Stuff, ratchet bar clamp, cleats	\$ 26.98
610.8015.5603.000 MIDLAND SCIENTIFIC INC	LAB Hyvac vauum pump oil	\$ 125.52
610.8015.5603.000 MIDLAND SCIENTIFIC INC	Lab THGA graphite tubes	\$ 3,284.10
610.8015.5603.000 MIDLAND SCIENTIFIC INC	LAB still filter	\$ 363.00
610.8015.5603.000 MIDLAND SCIENTIFIC INC	LAB nitrate reagent	\$ 277.56
610.8015.5603.000 MIDLAND SCIENTIFIC INC	LAB sodium borate decahydrate	\$ 89.05
610.8015.5603.000 MIDLAND SCIENTIFIC INC	LAB 150mm filter paper	\$ 62.54
610.8015.5603.000 MIDLAND SCIENTIFIC INC	LAB pH buffer 7	\$ 148.54
001.2080.5344.000 Midwest Safety Counselors Inc	Hexane system calibration	\$ 90.00
001.1099.5386.000 Milestone Outdoor Co	Police and Fire contract mowing	\$ 277.50
610.8015.5980.000 Moore, Rick	Sewer refund watering sod	\$ 294.81
110.2040.5600.000 Napa Auto Parts	School flashing beacon battery	\$ 156.79
110.2040.5600.000 Napa Auto Parts	Core return	\$ (18.00)
690.8050.5565.000 Napa Auto Parts	JB Weld syringe	\$ 10.77
760.8080.5608.000 NORTHERN LIGHTS DISTRIBUTING	Park and Rec resale products	\$ 181.57
760.8080.5608.000 NORTHERN LIGHTS DISTRIBUTING	Park and Rec resale products	\$ 109.95
760.8080.5608.000 NORTHERN LIGHTS DISTRIBUTING	Park and Rec resale products	\$ 393.05
760.8080.5608.000 NORTHERN LIGHTS DISTRIBUTING	Park and Rec resale products	\$ 62.00
610.8015.5600.000 Novaspect Inc	gaskets for methane gas regulator	\$ 177.82

001.1050.5571.000 Nutrien AG Solutions Inc	Fire dept DEF Fluid	\$	134.09
001.2080.5571.000 Nutrien AG Solutions Inc	Airport maintenance equipment	\$	543.84
610.8015.5565.000 Nutrien AG Solutions Inc	WPCP Vehicle oil	\$	126.00
001.1010.5600.000 OFFICE EXPRESS	vacuum bags	\$	19.47
001.1010.5600.000 OFFICE EXPRESS	10 inch roll towels	\$	206.76
001.4010.5605.000 OFFICE EXPRESS	THERMAL PAPER ROLLS	\$	64.95
001.6010.5702.000 OFFICE EXPRESS	Office Chair for Mayor's Office	\$	264.99
001.6010.5702.000 OFFICE EXPRESS	Desk for mayor	\$	594.98
001.6012.5600.000 OFFICE EXPRESS	dry erase board	\$	279.29
184.5030.5246.000 Patton, Camille	utility assistance	\$	46.00
170.4010.5732.000 Playaway Products LLC	juvenile audio books	\$	243.95
170.4010.5732.000 Playaway Products LLC	juvenile audio books	\$	312.30
170.4010.5732.000 Playaway Products LLC	juvenile audio books	\$	291.95
170.4010.5732.000 Playaway Products LLC	juvenile audio books	\$	24.99
999.1121.000 Polk County Sheriff	Wage Withholding	\$	793.55
001.1099.5342.000 Prairie Waste Solutions	Police and Fire Bldg	\$	128.46
001.4010.5342.000 Prairie Waste Solutions	Library	\$	124.98
001.4030.5342.000 Prairie Waste Solutions	Public Works Bldg 905 E Main	\$	25.69
001.4030.5342.000 Prairie Waste Solutions	Bullpen- Parks dept Woodland Dr	\$	102.74
001.6050.5342.000 Prairie Waste Solutions	City Hall and Carnegie Bldg	\$	64.23
001.6051.5342.000 Prairie Waste Solutions	City Hall and Carnegie Bldg	\$	64.23
110.2010.5342.000 Prairie Waste Solutions	Public Works Bldg 905 E Main	\$	51.39
610.8015.5342.000 Prairie Waste Solutions	Water Pollution plant	\$	128.46
690.8050.5342.000 Prairie Waste Solutions	Public Works Bldg 905 E Main	\$	51.38
001.4010.5344.000 Premier Office Equipment	copy charges	\$	49.33
001.4010.5344.000 Premier Office Equipment	copies and fees	\$	146.84
001.4010.5344.000 Premier Office Equipment	contract copies	\$	580.59
001.4010.5736.000 PROQUEST INFO & LEARNING CO	reference database 12/1/25-11/30/26	\$	1,195.63
110.2010.5410.000 QUALITY SERVICES CORPORATION	Street 37 code intake air temp sensor	\$	693.00
110.2010.5565.000 QUALITY SERVICES CORPORATION	Street 37 code intake air temp sensor	\$	148.31
001.1010.5718.000 RACOM CORPORATION	standard microphone	\$	112.50
001.1010.5718.000 RACOM CORPORATION	ear pieces and belt clip	\$	89.00
001.1050.5460.000 Redvector.com LLC	Fire dept EMS online training 1/1/-12/31/26	\$	3,875.03
690.8050.5331.000 Region 6 Resource Partners	Para transit rides	\$	12,144.00
001.1050.5413.000 RELIANT FIRE APPARATUS inc	L175 plastic bowl repair	\$	114.21
001.1050.5413.000 RELIANT FIRE APPARATUS inc	Pump Operations repair	\$	7,958.15
001.1050.5413.000 RELIANT FIRE APPARATUS inc	L175 Stream Nozzle inspection	\$	836.06
184.5030.5242.000 RMB Cooperative	rent assistance	\$	1,000.00
030.4010.5732.000 Salem Press	reference book	\$	470.00
610.8015.5380.000 SCHARNWEBER WATER CONDITIONING INC	Water conditioner lease	\$	27.00
001.4030.5342.000 SCHENDEL PEST CONTROL INC	City Hall/ Carnegie Bldg/ Parks office	\$	22.90
001.4065.5342.000 SCHENDEL PEST CONTROL INC	Coliseum	\$	52.04
001.6050.5342.000 SCHENDEL PEST CONTROL INC	City Hall/ Carnegie Bldg/ Parks office	\$	22.90
001.6051.5342.000 SCHENDEL PEST CONTROL INC	City Hall/ Carnegie Bldg/ Parks office	\$	23.58
001.4065.5410.000 SCHUMACHER ELEVATOR COMPANY	Coliseum quarterly elevator maintenance	\$	491.73
001.6050.5344.000 SCHUMACHER ELEVATOR COMPANY	City Hall Elevator Maintenance	\$	258.98
001.6051.5344.000 SCHUMACHER ELEVATOR COMPANY	Carnegie Bldg elevator	\$	261.61
610.8015.5565.000 Scooter Lube Tire & Auto Service	tires for WPCP truck 543	\$	1,200.00
154.1011.5342.000 Sensys Gatso USA Inc.	Sensys Gatso ATE Tickets	\$	7,035.00
001.4010.5342.000 ServiceMaster of Marshalltown Inc	commercial disinfection services	\$	135.00
001.4010.5342.000 ServiceMaster of Marshalltown Inc	December services	\$	1,934.00
001.6051.5410.000 SHERWIN WILLIAMS COMPANY	Carnegie bldg paint	\$	37.04
110.2010.5251.000 Smith, Ted	CDL A	\$	67.00
610.8015.5600.000 Spaans Babcock Inc	replacement parts for Screw pump station	\$	8,850.00
121.4040.5230.000 Sports Facilities Advisory Co	Youth & adult recreational sports master plan	\$	609.81
610.8015.5603.000 State Hygienic Lab	priority pollutants testing	\$	3,649.50
610.8015.5603.000 State Hygienic Lab	Priority pollutants testing	\$	2,860.50
001.1010.5344.000 Stericycle Inc	PD services	\$	118.38
184.5030.5344.000 Stericycle Inc	Housing shredding services	\$	70.95
121.6051.5776.000 Strands	Carnegie Bldg door paint	\$	47.00
001.1010.5132.000 STREICHERS INC	bullet proof vest	\$	300.00
001.1010.5132.000 STREICHERS INC	bullet proof vests, gun case	\$	656.00
030.1010.5718.000 STREICHERS INC	trauma vest	\$	521.50
030.1010.5718.000 STREICHERS INC	bullet proof vests	\$	2,086.00

151.1010.5718.000	STREICHERS INC	bullet proof vest	\$	521.50
151.1010.5718.000	STREICHERS INC	bullet proof vests	\$	2,086.00
001.4010.5342.000	The Shredder	On site services	\$	54.00
110.2010.5132.000	THEISENS SUPPLY INC	Street employee taxable clothing	\$	71.99
110.2010.5600.000	THEISENS SUPPLY INC	25ft outdoor cord	\$	79.62
110.2010.5600.000	THEISENS SUPPLY INC	10" tube jack	\$	56.99
001.1099.5342.000	Thermo Systems	Police & Fire bldg service call	\$	1,032.00
001.6020.5210.000	TIMES REPUBLICAN	AFR posting	\$	224.00
001.1010.5450.000	T-Mobile	PD monthly fee	\$	52.50
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	TASC CREDIT FOR FLEX HEALTH	\$	(1.86)
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX HEALTH BENEFITS	\$	5,611.60
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX HEALTH BENEFITS	\$	1,046.50
999.1128.000	TOTAL ADMINISTRATIVE SERVICE CORP.	TASC ROUNDING ADJ HEALTH FLEX 12.4.25	\$	0.93
999.1129.000	TOTAL ADMINISTRATIVE SERVICE CORP.	.56 balance	\$	(0.56)
999.1129.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX DEP CARE BENEFITS	\$	1,092.05
999.1129.000	TOTAL ADMINISTRATIVE SERVICE CORP.	FLEX DEP CARE BENEFITS	\$	416.82
001.4040.5441.000	TREASURER ST OF IOWA	Sales and Use taxes	\$	13.17
001.4040.5442.000	TREASURER ST OF IOWA	Sales and Use taxes	\$	2.20
610.8015.5441.000	TREASURER ST OF IOWA	Sales and Use taxes	\$	2,309.13
610.8015.5441.000	TREASURER ST OF IOWA	Sales and Use taxes	\$	13,854.76
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$	11,221.64
999.1102.000	TREASURER STATE OF IOWA	Bi-Weekly Payroll SIT	\$	5,069.42
001.4010.5736.000	Tumbleweed Press Inc	subscription 9/3/25-9/3/26	\$	499.00
200.7010.5830.000	UMB Bank NA	2018 GO Bond fee	\$	300.00
200.7010.5830.000	UMB Bank NA	2017A GO bond fees	\$	250.00
200.7010.5830.000	UMB Bank NA	2016B GO bond fees	\$	250.00
200.7010.5830.000	UMB Bank NA	2019 GO Bond for sanitary sewer fee	\$	218.00
200.7010.5830.000	UMB Bank NA	2019 GO bond fee	\$	382.00
200.7010.5830.000	UMB Bank NA	2021 GO Bond fee	\$	600.00
200.7010.5830.000	UMB Bank NA	2022B bond fee	\$	600.00
200.7010.5830.000	UMB Bank NA	2022A GO bond fee	\$	600.00
200.7010.5830.000	UMB Bank NA	2023 GO Bond fee	\$	600.00
200.7010.5830.000	UMB Bank NA	2016A GO storm water bond fee	\$	250.00
610.8016.5830.000	UMB Bank NA	2013 Sewer Rev Bond interest	\$	250.00
001.4030.5380.000	UNION PACIFIC RAILROAD COMPANY	Lease 1/1/26-12/31/26	\$	250.00
363.2010.5230.000	UNION PACIFIC RAILROAD COMPANY	Reimbursement Agreement 8/4/25-10/17/25	\$	3,619.32
001.1010.5151.000	Unity Point Health at Work	Physical and or immunizations	\$	1,394.54
110.2050.5380.000	Vajgrt, Roger	post driver rental	\$	1,000.00
001.4030.5562.000	VANWALL EQUIPMENT INC	Filter elements	\$	166.38
001.4030.5562.000	VANWALL EQUIPMENT INC	Filter elements	\$	(166.38)
001.4030.5562.000	VANWALL EQUIPMENT INC	filter elements	\$	176.25
001.4030.5562.000	VANWALL EQUIPMENT INC	Parks nuts and bolts	\$	62.64
001.4030.5562.000	VANWALL EQUIPMENT INC	Parks grounds equip parts	\$	363.02
001.1070.5342.000	Veenstra & Kimm Inc	Building permit fees	\$	28,271.50
121.6051.5776.000	Walsh Door & Hardware Co	Carnegie door security material	\$	2,037.06
610.8015.5980.000	WEB Electric	Sewer refund water landscaping	\$	52.31
001.4010.5344.000	WebClarity	Cataloging software	\$	3,538.00
610.8015.5600.000	WENDLING QUARRIES INC	rock for biosolids field entrance	\$	237.12
001.4040.5358.000	Wickham, Michael	classes 11/13-12/18/25	\$	310.00
001.4010.5344.000	Woodman Controls	Sensor and QPA 2000	\$	488.85
001.4010.5344.000	Woodman Controls	Tech support billing program	\$	1,100.00
110.2010.5482.000	WoodRiver Energy LLC	905 E Main St	\$	1,665.24
690.8050.5482.000	WoodRiver Energy LLC	905 E Main St	\$	1,110.16
001.4010.5344.000	Xerox Corp	Library contract and copies	\$	30.24
001.4030.5344.000	Xerox Corp	Park & Rec contract and copies	\$	(75.92)
001.4030.5344.000	Xerox Corp	Park & Rec contract and copies	\$	45.43
001.4030.5344.000	Xerox Corp	Park & Rec contract and copies	\$	228.03
610.8015.5344.000	Xerox Corp	Nov 25 Xerox and copies WPCP	\$	42.30
389.1010.5230.000	YSS Grants Billing	YSS MPACT Services	\$	13,768.34
110.2010.5600.000	Ziegler Inc	hex bolts and washers	\$	(44.82)
110.2010.5600.000	Ziegler Inc	hex head bolts and washers	\$	44.82
110.2010.5600.000	Ziegler Inc	hex head bolts and washers	\$	139.38
110.2010.5600.000	Ziegler Inc	Street 27 Cat hydro adv 10W 2.5gals	\$	294.75
110.2050.5565.000	Ziegler Inc	snowblower alternator	\$	1,040.78

110.2050.5565.000 Ziegler Inc	Street Sno-go 55 pulley assy	\$ 338.45
Payroll Payroll	Payroll #26 12.18.25	\$ 389,419.87
TOTAL		\$ 2,426,933.16



**MARSHALLTOWN
MORE THAN EVER**

Joel Greer, Mayor
Carol Webb, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 • FX 641.754.5717

To: Mayor and City Council
From: Alicia Hunter, City Clerk
Meeting Date: December 22, 2025
Re: Approve Alcohol License Amendments - Ownership Update for Aldi, Premise Update for Kwik Star #607

Strategic Plan Objective:

Recommended:

Budget Impact:

Description/Background:

Attachments:

None



**MARSHALLTOWN
MORE THAN EVER**

Joel Greer, Mayor
Carol Webb, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 • FX 641.754.5717

To: Mayor and City Council
From: Diana Steiner, Finance Director
Meeting Date: December 22, 2025
Re: Approve October 2025 Financial Statements

Strategic Plan Objective:

Recommended:

Staff recommends approving the October 2025 monthly financial statements

Budget Impact:

N/A

Description/Background:

The Finance Department has prepared and reconciled the October 2025 financial statements for your review. The budgeted amounts shown are based on the FY26 adopted budget that was approved in April 2025.

The attached reports include the following:

- Fund Balance Report, which includes the beginning balance at 6/30/25, the year-to-date revenues and expenses for 4 months and the ending fund cash balance at 10/31/25.
- Cash & Investments Report, which includes current balances and interest rates for all city investments.
- Monthly Budget Report, which reflects monthly and year-to-date revenues and expenses by each fund and then in summary. If the YTD Activity amount is less than the YTD Budget amount, it will show as unfavorable for revenues and favorable for expenses.

Items of interest this month

- Property taxes of \$7,094,135 were received.
- Fund 364 included expenses of \$256,902 for the Water Plaza, \$235,702 for the Rivers

Edge Trail and \$709,227 for E. Main Center to 3rd Ave.

Attachments:

1. October 2025 Financial Statements

MARSHALLTOWN

IOWA

FUND BALANCE REPORT AS OF 10/31/25

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	\$ 3,687,037.61	\$ 6,838,724.71	\$ 6,530,942.34	\$ 3,994,819.98
010 - CASH FLOW RESERVE FUND	\$ 3,582,377.04	\$ 49,116.04	\$ -	\$ 3,631,493.08
011 - INSURANCE DEDUCTIBLE RESERVE FUND	\$ 262,153.76	\$ 3,594.25	\$ -	\$ 265,748.01
030 - CAPITAL RESERVE	\$ -	\$ 215,918.64	\$ 215,918.64	\$ -
031 - CAPITAL RSRV-BLDG MAINT	\$ 225,445.42	\$ 2,908.35	\$ 25,080.27	\$ 203,273.50
032 - CIP LARGE VEHICLE/EQUIPMENT	\$ 223,209.00	\$ -	\$ -	\$ 223,209.00
110 - ROAD USE TAX	\$ 12,070,509.71	\$ 1,538,147.24	\$ 760,497.27	\$ 12,848,159.68
111 - ROAD USE TAX INSURANCE RESERVE	\$ 78,411.35	\$ 1,075.06	\$ -	\$ 79,486.41
112 - EMPLOYEE BENEFITS FUND	\$ 3,148,567.55	\$ 1,182,613.51	\$ 844,107.81	\$ 3,487,073.25
117 - POLICE/FIRE RETIREMENT	\$ 599,694.98	\$ 491,881.59	\$ 330,691.72	\$ 760,884.85
119 - EMERGENCY FUND	\$ -	\$ 0.70	\$ -	\$ 0.70
121 - LOCAL OPTION SALES TAX	\$ 4,914,894.35	\$ 1,563,153.35	\$ 962,191.14	\$ 5,515,856.56
125 - TAX INCREMENT FINANCING	\$ 667,980.78	\$ 590,177.97	\$ 15,000.00	\$ 1,243,158.75
126 - TIF-LMI	\$ 8,887.42	\$ 121.85	\$ -	\$ 9,009.27
130 - CITY TORT LIABILITY	\$ 65,616.88	\$ 131,944.00	\$ 15,224.47	\$ 182,336.41
132 - GRANTS-STATE/LOCAL AGENCIES	\$ 4,980.86	\$ 28.56	\$ -	\$ 5,009.42
133 - UNDESIGNATED FEDERAL GRANTS	\$ (6,761.00)	\$ 42,718.63	\$ 273,735.63	\$ (237,778.00)
139 - PLEASANT HILL POOL FOUNDATION	\$ -	\$ -	\$ 601.43	\$ (601.43)
140 - PARK & REC DONATION FUND	\$ (129,286.78)	\$ 294,561.88	\$ 14,436.05	\$ 150,839.05
142 - SOFTBALL ASSOCIATION FUND	\$ (15,021.02)	\$ 15,021.02	\$ 22,537.35	\$ (22,537.35)
144 - LIVE HEALTHY IOWA	\$ 10,258.36	\$ 140.65	\$ -	\$ 10,399.01
145 - TORNADO GENERAL	\$ 40,000.00	\$ -	\$ -	\$ 40,000.00
149 - FEMA - WINDS	\$ 345,665.10	\$ 34,308.17	\$ -	\$ 379,973.27
150 - LOCAL PD GRANTS	\$ (5,091.86)	\$ 20,209.96	\$ 20,363.77	\$ (5,245.67)
151 - DEPT OF JUSTICE GRANTS	\$ -	\$ 1,630.68	\$ 1,630.68	\$ -
152 - POLICE UNDESIGNATED GRANTS	\$ (12,706.29)	\$ 39,328.29	\$ 43,908.89	\$ (17,286.89)
153 - POLICE DEPT DONATION FUND	\$ 88,661.56	\$ 1,225.08	\$ 4,115.48	\$ 85,771.16
154 - AUTOMATED TRAFFIC ENFORCEMENT	\$ 177,943.37	\$ 84,197.36	\$ 31,535.00	\$ 230,605.73
156 - FIRE DEPT DONATION FUND	\$ 51,165.68	\$ 1,204.74	\$ 4,589.44	\$ 47,780.98
160 - ECONOMIC DEVELOPMENT GIFT	\$ 60,217.74	\$ 551.41	\$ 20,000.00	\$ 40,769.15
161 - SURETY DEPOSITS/SUBDIVIDER	\$ 12,563.02	\$ 172.24	\$ -	\$ 12,735.26
170 - LIBRARY DONATION FUND	\$ 158,487.86	\$ 116,627.07	\$ 115,230.90	\$ 159,884.03
177 - SEIZED ASSETS (POLICE)	\$ 15,950.01	\$ 164.52	\$ -	\$ 16,114.53
181 - #7 HUD LEAD GRANT	\$ (319,687.39)	\$ 219,986.99	\$ 571,515.45	\$ (671,215.85)
184 - VOUCHERS - 002, 003	\$ 366,360.74	\$ 542,108.75	\$ 495,808.00	\$ 412,661.49
189 - #6 HUD LEAD GRANT/NOW STATE FUNDS ONLY	\$ 165,416.60	\$ 2,610.42	\$ 17.00	\$ 168,010.02
200 - GO BONDS DEBT FUND	\$ 180,550.86	\$ 1,904,060.43	\$ 1,200.00	\$ 2,083,411.29
300 - CIP COLLECTION FUND	\$ 732,895.95	\$ 310,173.23	\$ 206,553.01	\$ 836,516.17
312 - AIRPORT PROJECT FUND	\$ 46,003.45	\$ 84,513.71	\$ 32,550.10	\$ 97,967.06
320 - SPECIAL ASSESSMENT PROJECTS	\$ (14,510.95)	\$ -	\$ -	\$ (14,510.95)
340 - BIKE PATH PROJECT FUND	\$ (12,485.37)	\$ -	\$ 65,814.65	\$ (78,300.02)
341 - TREES FOREVER PROJECT	\$ 12,681.09	\$ 3,876.14	\$ -	\$ 16,557.23
355 - Dangerous & Dilapidated (included GO bonds)	\$ 212,814.78	\$ 17,130.74	\$ 205,774.50	\$ 24,171.02
362 - 2020 GO BONDS	\$ -	\$ -	\$ 47,505.66	\$ (47,505.66)
363 - 2021 GO BONDS	\$ 4,918,858.85	\$ 66,824.16	\$ 50,729.74	\$ 4,934,953.27
364 - 2022 GO BONDS	\$ 6,777,883.17	\$ 1,031,882.79	\$ 5,833,566.65	\$ 1,976,199.31
365 - 2023 GO BONDS	\$ 10,489,073.68	\$ 143,810.09	\$ -	\$ 10,632,883.77
389 - AMERICAN RESCUE PLAN	\$ 258,188.48	\$ -	\$ 26,416.30	\$ 231,772.18
610 - WATER POLLUTION CONTROL	\$ -	\$ 1,204,592.84	\$ 1,204,592.84	\$ -
611 - WPCP REVENUE	\$ 26,782,039.10	\$ 3,135,420.37	\$ 1,505,169.63	\$ 28,412,289.84
614 - WPCP CAPITAL IMPROVEMENT RSRV	\$ 1,227,771.41	\$ 16,833.31	\$ -	\$ 1,244,604.72
615 - WPCP PLANT & IMPROVEMENTS	\$ (5,000.00)	\$ 300,576.79	\$ 418,768.30	\$ (123,191.51)
617 - SANITARY SEWER NEW CONSTRUCTN	\$ 197,038.85	\$ 66.00	\$ -	\$ 197,104.85
618 - WPCP INSURANCE RESERVE (WAS TORNADO)	\$ 208,200.44	\$ 2,854.53	\$ -	\$ 211,054.97
690 - TRANSIT OPERATING	\$ 1,523,561.13	\$ 270,912.54	\$ 342,998.32	\$ 1,451,475.35

691 - TRANSIT INSURANCE RESERVE	\$ 26,361.23	\$ 361.42	\$ -	\$ 26,722.65
740 - STORM SEWER UTILITY	\$ 2,837,092.96	\$ 516,986.28	\$ 275,445.25	\$ 3,078,633.99
750 - COMPOSTING FACILITY	\$ 229,729.59	\$ 50,029.20	\$ 20,694.07	\$ 259,064.72
760 - P&R CONCESSIONS ENTERPRISE	\$ 2,036.37	\$ 31,718.32	\$ 42,325.68	\$ (8,570.99)
881 - OCCUPATIONAL INSURANCE ESCROW	\$ 317,839.22	\$ 64,461.38	\$ 7,504.65	\$ 374,795.95
884 - GROUP HEALTH INSURANCE ESCROW	\$ 826,474.93	\$ 1,419,399.01	\$ 1,138,140.10	\$ 1,107,733.84
886 - WORKMAN'S COMP DEDUCTIBLE FUND	\$ 37,706.35	\$ 516.92	\$ 19.00	\$ 38,204.27
913 - 911 COMMISION	\$ (7,353.65)	\$ 447,754.84	\$ 583,759.41	\$ (143,358.22)
	<u>\$ 88,349,354.33</u>	<u>\$ 25,050,928.72</u>	<u>\$ 23,329,206.59</u>	<u>\$ 90,071,076.46</u>

MARSHALLTOWN

IOWA

CASH AND INVESTMENTS AS OF 10/31/25

Account	Name	Ending Balance	Interest Rate
BalObject: 0110 - P&R Deposits			
<u>999.0110.100</u>	First Interstate Bank P&R Deposits	48,727.75	3.04
	Total BalObject: 0110 - P&R Deposits :	48,727.75	
BalObject: 0111 - Operating			
<u>999.0111.100</u>	First Interstate Bank Operating	991,271.97	3.02
	Total BalObject: 0111 - Operating:	991,271.97	
BalObject: 0113 - Payroll			
<u>999.0113.100</u>	First Interstate Bank Payroll	450,000.00	3.02
	Total BalObject: 0113 - Payroll:	450,000.00	
BalObject: 0115 - HUD Admin			
<u>999.0115.100</u>	First Interstate Bank HUD Admin	385,919.04	3.02
	Total BalObject: 0115 - HUD Admin:	385,919.04	
BalObject: 0116 - HUD HAP			
<u>999.0116.100</u>	First Interstate Bank HUD HAP	38,210.21	3.02
	Total BalObject: 0116 - HUD HAP:	38,210.21	
BalObject: 0117 - Police			
<u>999.0117.100</u>	First Interstate Bank Police	15,589.53	3.02
	Total BalObject: 0117 - Police:	15,589.53	
BalObject: 0117 - ACH			
<u>999.0118.100</u>	First Interstate Bank ACH	1,000.00	3.02
	Total BalObject: 0118 -ACH	1,000.00	
BalObject: 0120 - PETTY CASH			
<u>001.0120.000</u>	PETTY CASH - RECORDS	100.00	0.00
<u>144.0120.000</u>	PETTY CASH-TRACK MEET		0.00
<u>750.0120.000</u>	PETTY CASH	500.00	0.00
<u>760.0120.000</u>	PETTY CASH	-	0.00
	Total BalObject: 0120 - PETTY CASH:	600.00	
BalObject: 0121 - PETTY CASH-SWIMMING POOLS			
<u>001.0121.000</u>	PETTY CASH-SWIMMING POOLS	-	0.00
	Total BalObject: 0121 - PETTY CASH-SWIMMING	-	
BalObject: 0122 - PETTY CASH-CITY CLERK			
<u>001.0122.000</u>	PETTY CASH-CITY CLERK	200.00	0.00
	Total BalObject: 0122 - PETTY CASH-CITY CLERK:	200.00	
Page 1:2			
BalObject: 0123 - PETTY CASH-LIBRARY			
<u>001.0123.000</u>	PETTY CASH-LIBRARY	100.00	0.00
	Total BalObject: 0123 - PETTY CASH-LIBRARY:	100.00	

Account	Name	Ending Balance	Interest Rate
BalObject: 0124 - PETTY CASH-LIBRARY			
<u>001.0124.000</u>	PETTY CASH-LIBRARY	200.00	0.00
	Total BalObject: 0124 - PETTY CASH-LIBRARY:	200.00	
BalObject: 0125 - PETTY CASH-PARK			
<u>001.0125.000</u>	PETTY CASH-PARK	225.00	0.00
	Total BalObject: 0125 - PETTY CASH-PARK:	225.00	
BalObject: 0126 - PETTY CASH-COLISEUM CONCESSIONS			
<u>001.0126.000</u>	PETTY CASH-COLISEUM CONCESSIONS	300.00	0.00
	Total BalObject: 0125 - PETTY CASH-COLISEUM:	300.00	
BalObject: 0130 - CASH HELD BY INSUR ADMIN			
<u>885.0130.000</u>	CASH HELD BY INSUR ADMIN	1.00	0.00
	Total BalObject: 0130 - CASH HELD BY INSUR ADMIN:	1.00	
BalObject: 0215 - IPAIT MONEY MARKET			
<u>999.0215.000</u>	IPAIT MONEY MARKET	27,301,465.63	3.895
	Total BalObject: 0215 - IPAIT MONEY MARKET:	27,301,465.63	
BalObject: 0216 - FIRST INTERSTATE BANK MM			
<u>999.0216.000</u>	First Interstate Bank MM	4,742,855.55	3.01
	Total BalObject: 0216 - FIRST INTERSTATE BANK MM:	4,742,855.55	
BalObject: 0243 - GNB INV			
<u>365.0243.000</u>	GNB CD	35,042,315.62	3.72-4.37
<u>999.0243.000</u>	GNB CD		
	Total BalObject: 0243 - GNB INV	35,042,315.62	
BalObject: 0246 - PINNACLE INV			
<u>365.0246.000</u>	PINNACLE CD	21,022,438.36	3.80-4.50
<u>999.0246.000</u>	PINNACLE CD		
	Total BalObject: 0246 - PINNACLE CD	21,022,438.36	
BalObject: 0265 - IPAIT CD			
<u>999.0265.000</u>	IPAIT CD		0.000
	Total BalObject: 0265 - IPAIT CD	-	
BalObject: 0999 - POOLED CASH			
<u>999.0999.000</u>	POOLED CASH - prepaid work comp and outstanding AP	29,656.80	
	Total BalObject: 0999 - POOLED CASH:	29,656.80	
Page 2:2	TOTAL	90,071,076.46	



Monthly Budget Report - Marshalltown

Group Summary

For Fiscal: 2025-2026 Period Ending: 10/31/2025

Account Typ...	October Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 001 - GENERAL FUND					
Revenue	4,082,786.75	6,885,599.44	6,838,724.71	-46,874.73	20,657,436.00
Expense	1,493,236.18	6,883,490.48	6,530,942.34	352,548.14	20,657,436.00
Total Fund: 001 - GENERAL FUND:	2,589,550.57	2,108.96	307,782.37	305,673.41	0.00
Fund: 010 - CASH FLOW RESERVE FUND					
Revenue	10,646.81	98,369.96	49,116.04	-49,253.92	295,192.00
Total Fund: 010 - CASH FLOW RESERVE FUND:	10,646.81	98,369.96	49,116.04	-49,253.92	295,192.00
Fund: 011 - INSURANCE DEDUCTIBLE RESERVE FUND					
Revenue	779.12	33,333.32	3,594.25	-29,739.07	100,000.00
Total Fund: 011 - INSURANCE DEDUCTIBLE RESERVE FUND:	779.12	33,333.32	3,594.25	-29,739.07	100,000.00
Fund: 030 - CAPITAL RESERVE					
Revenue	6,996.90	222,676.64	215,918.64	-6,758.00	668,030.00
Expense	6,996.90	222,658.32	215,918.64	6,739.68	668,030.00
Total Fund: 030 - CAPITAL RESERVE:	0.00	18.32	0.00	-18.32	0.00
Fund: 031 - CAPITAL RSRV-BLDG MAINT					
Revenue	595.96	29,164.44	2,908.35	-26,256.09	87,528.00
Expense	2,752.77	66,721.96	25,080.27	41,641.69	200,166.00
Total Fund: 031 - CAPITAL RSRV-BLDG MAINT:	-2,156.81	-37,557.52	-22,171.92	15,385.60	-112,638.00
Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT					
Revenue	0.00	34,985.00	0.00	-34,985.00	104,955.00
Expense	0.00	78,500.00	0.00	78,500.00	235,500.00
Total Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT:	0.00	-43,515.00	0.00	43,515.00	-130,545.00
Fund: 110 - ROAD USE TAX					
Revenue	346,292.89	1,552,258.60	1,538,147.24	-14,111.36	4,656,776.00
Expense	118,551.63	1,815,382.24	760,497.27	1,054,884.97	5,446,164.00
Total Fund: 110 - ROAD USE TAX:	227,741.26	-263,123.64	777,649.97	1,040,773.61	-789,388.00
Fund: 111 - ROAD USE TAX INSURANCE RESERVE					
Revenue	233.04	9,163.00	1,075.06	-8,087.94	27,500.00
Total Fund: 111 - ROAD USE TAX INSURANCE RESERVE:	233.04	9,163.00	1,075.06	-8,087.94	27,500.00
Fund: 112 - EMPLOYEE BENEFITS FUND					
Revenue	1,058,311.78	850,654.96	1,182,613.51	331,958.55	2,551,965.00
Expense	0.00	1,300,611.88	844,107.81	456,504.07	3,903,397.00
Total Fund: 112 - EMPLOYEE BENEFITS FUND:	1,058,311.78	-449,956.92	338,505.70	788,462.62	-1,351,432.00

Monthly Budget Report - Marshalltown

For Fiscal: 2025-2026 Period Ending: 10/31/2025

Account Typ...	October Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 117 - POLICE/FIRE RETIREMENT					
Revenue	446,967.12	475,404.28	491,881.59	16,477.31	1,426,213.00
Expense	0.00	452,776.12	330,691.72	122,084.40	1,358,872.00
Total Fund: 117 - POLICE/FIRE RETIREMENT:	446,967.12	22,628.16	161,189.87	138,561.71	67,341.00
Fund: 119 - EMERGENCY FUND					
Revenue	0.70	0.00	0.70	0.70	0.00
Total Fund: 119 - EMERGENCY FUND:	0.70	0.00	0.70	0.70	0.00
Fund: 121 - LOCAL OPTION SALES TAX					
Revenue	394,884.85	1,434,230.00	1,563,153.35	128,923.35	4,302,690.00
Expense	38,641.01	1,923,753.20	962,191.14	961,562.06	5,772,684.00
Total Fund: 121 - LOCAL OPTION SALES TAX:	356,243.84	-489,523.20	600,962.21	1,090,485.41	-1,469,994.00
Fund: 125 - TAX INCREMENT FINANCING					
Revenue	541,910.83	464,413.64	590,177.97	125,764.33	1,393,241.00
Expense	0.00	654,547.96	15,000.00	639,547.96	1,963,644.00
Total Fund: 125 - TAX INCREMENT FINANCING:	541,910.83	-190,134.32	575,177.97	765,312.29	-570,403.00
Fund: 126 - TIF-LMI					
Revenue	26.41	9,553.84	121.85	-9,431.99	28,673.00
Total Fund: 126 - TIF-LMI:	26.41	9,553.84	121.85	-9,431.99	28,673.00
Fund: 130 - CITY TORT LIABILITY					
Revenue	41,185.82	13,666.64	131,944.00	118,277.36	41,000.00
Expense	250.00	13,333.32	15,224.47	-1,891.15	40,000.00
Total Fund: 130 - CITY TORT LIABILITY:	40,935.82	333.32	116,719.53	116,386.21	1,000.00
Fund: 132 - GRANTS-STATE/LOCAL AGENCIES					
Revenue	14.69	130,000.00	28.56	-129,971.44	390,000.00
Expense	0.00	199,833.64	0.00	199,833.64	599,501.00
Total Fund: 132 - GRANTS-STATE/LOCAL AGENCIES:	14.69	-69,833.64	28.56	69,862.20	-209,501.00
Fund: 133 - UNDESIGNATED FEDERAL GRANTS					
Revenue	18,192.00	141,088.96	42,718.63	-98,370.33	423,267.00
Expense	0.00	141,081.20	273,735.63	-132,654.43	423,267.00
Total Fund: 133 - UNDESIGNATED FEDERAL GRANTS:	18,192.00	7.76	-231,017.00	-231,024.76	0.00
Fund: 139 - PLEASANT HILL POOL FOUNDATION					
Expense	601.43	0.00	601.43	-601.43	0.00
Total Fund: 139 - PLEASANT HILL POOL FOUNDATION:	601.43	0.00	601.43	-601.43	0.00
Fund: 140 - PARK & REC DONATION FUND					
Revenue	104,966.09	139,249.64	294,561.88	155,312.24	417,749.00
Expense	7,538.63	205,565.88	14,436.05	191,129.83	616,698.00
Total Fund: 140 - PARK & REC DONATION FUND:	97,427.46	-66,316.24	280,125.83	346,442.07	-198,949.00

Monthly Budget Report - Marshalltown

For Fiscal: 2025-2026 Period Ending: 10/31/2025

Account Typ...	October Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 141 - MTOWN TENNIS ASSOC					
Revenue	0.00	6.64	0.00	-6.64	20.00
Total Fund: 141 - MTOWN TENNIS ASSOC:	0.00	6.64	0.00	-6.64	20.00
Fund: 142 - SOFTBALL ASSOCIATION FUND					
Revenue	0.00	15,228.20	15,021.02	-207.18	45,703.00
Expense	4,919.03	15,224.76	22,537.35	-7,312.59	45,703.00
Total Fund: 142 - SOFTBALL ASSOCIATION FUND:	-4,919.03	3.44	-7,516.33	-7,519.77	0.00
Fund: 144 - LIVE HEALTHY IOWA					
Revenue	30.49	2,515.32	140.65	-2,374.67	7,546.00
Expense	0.00	2,514.40	0.00	2,514.40	7,544.00
Total Fund: 144 - LIVE HEALTHY IOWA :	30.49	0.92	140.65	139.73	2.00
Fund: 149 - FEMA - WINDS					
Revenue	0.00	0.00	34,308.17	34,308.17	0.00
Total Fund: 149 - FEMA - WINDS:	0.00	0.00	34,308.17	34,308.17	0.00
Fund: 150 - LOCAL PD GRANTS					
Revenue	5,364.09	19,992.00	20,209.96	217.96	60,000.00
Expense	5,245.89	19,992.00	20,363.77	-371.77	60,000.00
Total Fund: 150 - LOCAL PD GRANTS:	118.20	0.00	-153.81	-153.81	0.00
Fund: 151 - DEPT OF JUSTICE GRANTS					
Revenue	0.00	6,971.52	1,630.68	-5,340.84	20,923.00
Expense	0.00	6,932.20	1,630.68	5,301.52	20,800.00
Total Fund: 151 - DEPT OF JUSTICE GRANTS:	0.00	39.32	0.00	-39.32	123.00
Fund: 152 - POLICE UNDESIGNATED GRANTS					
Revenue	11,425.74	25,669.00	39,328.29	13,659.29	77,007.00
Expense	19,967.47	25,659.76	43,908.89	-18,249.13	77,007.00
Total Fund: 152 - POLICE UNDESIGNATED GRANTS:	-8,541.73	9.24	-4,580.60	-4,589.84	0.00
Fund: 153 - POLICE DEPT DONATION FUND					
Revenue	251.56	1,066.64	1,225.08	158.44	3,200.00
Expense	278.63	4,781.72	4,115.48	666.24	14,350.00
Total Fund: 153 - POLICE DEPT DONATION FUND:	-27.07	-3,715.08	-2,890.40	824.68	-11,150.00
Fund: 154 - AUTOMATED TRAFFIC ENFORCEMENT					
Revenue	22,544.84	86,666.64	84,197.36	-2,469.28	260,000.00
Expense	12,040.00	124,309.04	31,535.00	92,774.04	373,000.00
Total Fund: 154 - AUTOMATED TRAFFIC ENFORCEMENT:	10,504.84	-37,642.40	52,662.36	90,304.76	-113,000.00
Fund: 156 - FIRE DEPT DONATION FUND					
Revenue	140.08	999.96	1,204.74	204.78	3,000.00
Expense	898.34	8,097.96	4,589.44	3,508.52	24,298.00
Total Fund: 156 - FIRE DEPT DONATION FUND:	-758.26	-7,098.00	-3,384.70	3,713.30	-21,298.00

Monthly Budget Report - Marshalltown

For Fiscal: 2025-2026 Period Ending: 10/31/2025

Account Typ...	October Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 160 - ECONOMIC DEVELOPMENT GIFT					
Revenue	119.53	333.32	551.41	218.09	1,000.00
Expense	0.00	0.00	20,000.00	-20,000.00	0.00
Total Fund: 160 - ECONOMIC DEVELOPMENT GIFT:	119.53	333.32	-19,448.59	-19,781.91	1,000.00
Fund: 161 - SURETY DEPOSITS/SUBDIVIDER					
Revenue	37.34	61.64	172.24	110.60	185.00
Total Fund: 161 - SURETY DEPOSITS/SUBDIVIDER:	37.34	61.64	172.24	110.60	185.00
Fund: 170 - LIBRARY DONATION FUND					
Revenue	82,920.87	141,491.64	116,627.07	-24,864.57	424,475.00
Expense	83,902.92	278,246.52	115,230.90	163,015.62	834,740.00
Total Fund: 170 - LIBRARY DONATION FUND:	-982.05	-136,754.88	1,396.17	138,151.05	-410,265.00
Fund: 177 - SEIZED ASSETS (POLICE)					
Revenue	39.30	1,166.24	164.52	-1,001.72	3,500.00
Expense	0.00	1,999.32	0.00	1,999.32	6,000.00
Total Fund: 177 - SEIZED ASSETS (POLICE):	39.30	-833.08	164.52	997.60	-2,500.00
Fund: 181 - #7 HUD LEAD GRANT					
Revenue	21,379.00	802,639.80	219,986.99	-582,652.81	2,408,883.00
Expense	141,270.59	802,879.56	571,515.45	231,364.11	2,408,883.00
Total Fund: 181 - #7 HUD LEAD GRANT:	-119,891.59	-239.76	-351,528.46	-351,288.70	0.00
Fund: 184 - VOUCHERS - 002, 003					
Revenue	136,455.62	482,809.92	542,108.75	59,298.83	1,448,431.00
Expense	116,913.86	485,204.32	495,808.00	-10,603.68	1,455,690.00
Total Fund: 184 - VOUCHERS - 002, 003:	19,541.76	-2,394.40	46,300.75	48,695.15	-7,259.00
Fund: 189 - #6 HUD LEAD GRANT/NOW STATE FUNDS ONLY					
Revenue	577.57	0.00	2,610.42	2,610.42	0.00
Expense	0.00	0.00	17.00	-17.00	0.00
Total Fund: 189 - #6 HUD LEAD GRANT/NOW STATE FUNDS ONLY:	577.57	0.00	2,593.42	2,593.42	0.00
Fund: 200 - GO BONDS DEBT FUND					
Revenue	980,872.16	2,424,323.96	1,904,060.43	-520,263.53	7,273,085.00
Expense	1,200.00	2,437,389.28	1,200.00	2,436,189.28	7,312,168.00
Total Fund: 200 - GO BONDS DEBT FUND:	979,672.16	-13,065.32	1,902,860.43	1,915,925.75	-39,083.00
Fund: 300 - CIP COLLECTION FUND					
Revenue	277,862.71	246,026.24	310,173.23	64,146.99	738,079.00
Expense	6,996.90	257,661.64	206,553.01	51,108.63	772,985.00
Total Fund: 300 - CIP COLLECTION FUND:	270,865.81	-11,635.40	103,620.22	115,255.62	-34,906.00
Fund: 311 - RISE STREET GRANTS					
Revenue	0.00	113,672.96	0.00	-113,672.96	341,019.00
Expense	0.00	113,632.48	0.00	113,632.48	341,018.00
Total Fund: 311 - RISE STREET GRANTS:	0.00	40.48	0.00	-40.48	1.00

Monthly Budget Report - Marshalltown

For Fiscal: 2025-2026 Period Ending: 10/31/2025

Account Typ...	October Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 312 - AIRPORT PROJECT FUND					
Revenue	287.22	342,166.64	84,513.71	-257,652.93	1,026,500.00
Expense	27,950.10	375,499.96	32,550.10	342,949.86	1,126,500.00
Total Fund: 312 - AIRPORT PROJECT FUND:	-27,662.88	-33,333.32	51,963.61	85,296.93	-100,000.00
Fund: 340 - BIKE PATH PROJECT FUND					
Revenue	0.00	545,000.00	0.00	-545,000.00	1,635,000.00
Expense	4,377.50	544,999.96	65,814.65	479,185.31	1,635,000.00
Total Fund: 340 - BIKE PATH PROJECT FUND:	-4,377.50	0.04	-65,814.65	-65,814.69	0.00
Fund: 341 - TREES FOREVER PROJECT					
Revenue	48.54	11,933.28	3,876.14	-8,057.14	35,800.00
Expense	0.00	13,333.32	0.00	13,333.32	40,000.00
Total Fund: 341 - TREES FOREVER PROJECT:	48.54	-1,400.04	3,876.14	5,276.18	-4,200.00
Fund: 350 - GO BONDS CAPITAL PROJECTS					
Revenue	0.00	66.64	0.00	-66.64	200.00
Expense	0.00	3,388.32	0.00	3,388.32	10,165.00
Total Fund: 350 - GO BONDS CAPITAL PROJECTS:	0.00	-3,321.68	0.00	3,321.68	-9,965.00
Fund: 355 - Dangerous & Dilapidated (included GO bonds)					
Revenue	70.86	3,501.96	17,130.74	13,628.78	10,510.00
Expense	6,005.00	39,999.08	205,774.50	-165,775.42	120,000.00
Total Fund: 355 - Dangerous & Dilapidated (included GO bonds):	-5,934.14	-36,497.12	-188,643.76	-152,146.64	-109,490.00
Fund: 362 - 2020 GO BONDS					
Expense	47,505.66	0.00	47,505.66	-47,505.66	0.00
Total Fund: 362 - 2020 GO BONDS:	47,505.66	0.00	47,505.66	-47,505.66	0.00
Fund: 363 - 2021 GO BONDS					
Revenue	14,468.30	240,934.28	66,824.16	-174,110.12	722,803.00
Expense	6,617.92	859,595.24	50,729.74	808,865.50	2,578,786.00
Total Fund: 363 - 2021 GO BONDS:	7,850.38	-618,660.96	16,094.42	634,755.38	-1,855,983.00
Fund: 364 - 2022 GO BONDS					
Revenue	5,793.82	3,724,846.20	1,031,882.79	-2,692,963.41	11,174,539.00
Expense	1,204,626.72	4,952,767.24	5,833,566.65	-880,799.41	14,858,302.00
Total Fund: 364 - 2022 GO BONDS:	-1,198,832.90	-1,227,921.04	-4,801,683.86	-3,573,762.82	-3,683,763.00
Fund: 365 - 2023 GO BONDS					
Revenue	31,173.50	33,333.32	143,810.09	110,476.77	100,000.00
Expense	0.00	3,046,370.96	0.00	3,046,370.96	9,139,113.00
Total Fund: 365 - 2023 GO BONDS:	31,173.50	-3,013,037.64	143,810.09	3,156,847.73	-9,039,113.00
Fund: 389 - AMERICAN RESCUE PLAN					
Expense	13,401.75	52,000.00	26,416.30	25,583.70	156,000.00
Total Fund: 389 - AMERICAN RESCUE PLAN:	13,401.75	52,000.00	26,416.30	25,583.70	156,000.00

Monthly Budget Report - Marshalltown

For Fiscal: 2025-2026 Period Ending: 10/31/2025

Account Typ...	October Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 610 - WATER POLLUTION CONTROL					
Revenue	287,921.63	2,809,804.00	1,204,592.84	-1,605,211.16	8,429,412.00
Expense	287,921.63	2,809,468.44	1,204,592.84	1,604,875.60	8,429,412.00
Total Fund: 610 - WATER POLLUTION CONTROL:	0.00	335.56	0.00	-335.56	0.00
Fund: 611 - WPCP REVENUE					
Revenue	845,693.25	2,764,166.52	3,135,420.37	371,253.85	8,292,500.00
Expense	287,921.63	4,753,790.64	1,505,169.63	3,248,621.01	14,261,412.00
Total Fund: 611 - WPCP REVENUE:	557,771.62	-1,989,624.12	1,630,250.74	3,619,874.86	-5,968,912.00
Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV					
Revenue	3,648.93	16,666.64	16,833.31	166.67	50,000.00
Total Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV:	3,648.93	16,666.64	16,833.31	166.67	50,000.00
Fund: 615 - WPCP PLANT & IMPROVEMENTS					
Revenue	0.00	1,544,000.00	300,576.79	-1,243,423.21	4,632,000.00
Expense	118,191.51	1,544,000.00	418,768.30	1,125,231.70	4,632,000.00
Total Fund: 615 - WPCP PLANT & IMPROVEMENTS:	-118,191.51	0.00	-118,191.51	-118,191.51	0.00
Fund: 616 - SANITARY SEWER REHAB PROJECT					
Revenue	0.00	366,666.64	0.00	-366,666.64	1,100,000.00
Expense	0.00	366,666.64	0.00	366,666.64	1,100,000.00
Total Fund: 616 - SANITARY SEWER REHAB PROJECT:	0.00	0.00	0.00	0.00	0.00
Fund: 617 - SANITARY SEWER NEW CONSTRUCTN					
Revenue	33.00	2,333.32	66.00	-2,267.32	7,000.00
Total Fund: 617 - SANITARY SEWER NEW CONSTRUCTN:	33.00	2,333.32	66.00	-2,267.32	7,000.00
Fund: 618 - WPCP INSURANCE RESERVE (WAS TORNADO)					
Revenue	618.77	33,320.00	2,854.53	-30,465.47	100,000.00
Total Fund: 618 - WPCP INSURANCE RESERVE (WAS TORNADO):	618.77	33,320.00	2,854.53	-30,465.47	100,000.00
Fund: 690 - TRANSIT OPERATING					
Revenue	43,730.92	416,714.16	270,912.54	-145,801.62	1,250,143.00
Expense	93,656.09	460,742.16	342,998.32	117,743.84	1,382,604.00
Total Fund: 690 - TRANSIT OPERATING:	-49,925.17	-44,028.00	-72,085.78	-28,057.78	-132,461.00
Fund: 691 - TRANSIT INSURANCE RESERVE					
Revenue	78.35	0.00	361.42	361.42	0.00
Total Fund: 691 - TRANSIT INSURANCE RESERVE:	78.35	0.00	361.42	361.42	0.00
Fund: 740 - STORM SEWER UTILITY					
Revenue	125,624.92	451,818.64	516,986.28	65,167.64	1,355,456.00
Expense	74,636.18	557,818.44	275,445.25	282,373.19	1,673,709.00
Total Fund: 740 - STORM SEWER UTILITY:	50,988.74	-105,999.80	241,541.03	347,540.83	-318,253.00
Fund: 750 - COMPOSTING FACILITY					
Revenue	10,200.06	23,166.56	50,029.20	26,862.64	69,500.00
Expense	8,971.07	23,985.96	20,694.07	3,291.89	71,960.00

Account Typ...	October Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 750 - COMPOSTING FACILITY:	1,228.99	-819.40	29,335.13	30,154.53	-2,460.00
Fund: 760 - P&R CONCESSIONS ENTERPRISE					
Revenue	0.00	16,000.00	31,718.32	15,718.32	48,000.00
Expense	21.89	15,170.68	42,325.68	-27,155.00	45,520.00
Total Fund: 760 - P&R CONCESSIONS ENTERPRISE:	-21.89	829.32	-10,607.36	-11,436.68	2,480.00
Fund: 881 - OCCUPATIONAL INSURANCE ESCROW					
Revenue	14,299.95	0.00	64,461.38	64,461.38	0.00
Expense	2,536.22	0.00	7,504.65	-7,504.65	0.00
Total Fund: 881 - OCCUPATIONAL INSURANCE ESCROW:	11,763.73	0.00	56,956.73	56,956.73	0.00
Fund: 884 - GROUP HEALTH INSURANCE ESCROW					
Revenue	344,760.72	0.00	1,419,399.01	1,419,399.01	0.00
Expense	297,876.12	0.00	1,138,140.10	-1,138,140.10	0.00
Total Fund: 884 - GROUP HEALTH INSURANCE ESCROW:	46,884.60	0.00	281,258.91	281,258.91	0.00
Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND					
Revenue	112.01	0.00	516.92	516.92	0.00
Expense	19.00	0.00	19.00	-19.00	0.00
Total Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND:	93.01	0.00	497.92	497.92	0.00
Fund: 913 - 911 COMMISION					
Revenue	121,979.16	0.00	447,754.84	447,754.84	0.00
Expense	135,108.03	0.00	583,759.41	-583,759.41	0.00
Total Fund: 913 - 911 COMMISION:	-13,128.87	0.00	-136,004.57	-136,004.57	0.00
Report Total:	5,765,810.37	-8,720,485.40	1,721,722.13	10,442,207.53	-26,172,394.00

Fund Summary

Fund	October Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
001 - GENERAL FUND	2,589,550.57	2,108.96	307,782.37	305,673.41	0.00
010 - CASH FLOW RESERVE FUND	10,646.81	98,369.96	49,116.04	-49,253.92	295,192.00
011 - INSURANCE DEDUCTIBLE RE	779.12	33,333.32	3,594.25	-29,739.07	100,000.00
030 - CAPITAL RESERVE	0.00	18.32	0.00	-18.32	0.00
031 - CAPITAL RSRV-BLDG MAINT	-2,156.81	-37,557.52	-22,171.92	15,385.60	-112,638.00
032 - CIP LARGE VEHICLE/EQUIPM	0.00	-43,515.00	0.00	43,515.00	-130,545.00
110 - ROAD USE TAX	227,741.26	-263,123.64	777,649.97	1,040,773.61	-789,388.00
111 - ROAD USE TAX INSURANCE	233.04	9,163.00	1,075.06	-8,087.94	27,500.00
112 - EMPLOYEE BENEFITS FUND	1,058,311.78	-449,956.92	338,505.70	788,462.62	-1,351,432.00
117 - POLICE/FIRE RETIREMENT	446,967.12	22,628.16	161,189.87	138,561.71	67,341.00
119 - EMERGENCY FUND	0.70	0.00	0.70	0.70	0.00
121 - LOCAL OPTION SALES TAX	356,243.84	-489,523.20	600,962.21	1,090,485.41	-1,469,994.00
125 - TAX INCREMENT FINANCING	541,910.83	-190,134.32	575,177.97	765,312.29	-570,403.00
126 - TIF-LMI	26.41	9,553.84	121.85	-9,431.99	28,673.00
130 - CITY TORT LIABILITY	40,935.82	333.32	116,719.53	116,386.21	1,000.00
132 - GRANTS-STATE/LOCAL AGE	14.69	-69,833.64	28.56	69,862.20	-209,501.00
133 - UNDESIGNATED FEDERAL G	18,192.00	7.76	-231,017.00	-231,024.76	0.00
139 - PLEASANT HILL POOL FOUN	-601.43	0.00	-601.43	-601.43	0.00
140 - PARK & REC DONATION FUI	97,427.46	-66,316.24	280,125.83	346,442.07	-198,949.00
141 - MTOWN TENNIS ASSOC	0.00	6.64	0.00	-6.64	20.00
142 - SOFTBALL ASSOCIATION FU	-4,919.03	3.44	-7,516.33	-7,519.77	0.00
144 - LIVE HEALTHY IOWA	30.49	0.92	140.65	139.73	2.00
149 - FEMA - WINDS	0.00	0.00	34,308.17	34,308.17	0.00
150 - LOCAL PD GRANTS	118.20	0.00	-153.81	-153.81	0.00
151 - DEPT OF JUSTICE GRANTS	0.00	39.32	0.00	-39.32	123.00
152 - POLICE UNDESIGNATED GR.	-8,541.73	9.24	-4,580.60	-4,589.84	0.00
153 - POLICE DEPT DONATION FL	-27.07	-3,715.08	-2,890.40	824.68	-11,150.00
154 - AUTOMATED TRAFFIC ENFC	10,504.84	-37,642.40	52,662.36	90,304.76	-113,000.00
156 - FIRE DEPT DONATION FUND	-758.26	-7,098.00	-3,384.70	3,713.30	-21,298.00
160 - ECONOMIC DEVELOPMENT	119.53	333.32	-19,448.59	-19,781.91	1,000.00
161 - SURETY DEPOSITS/SUBDIVII	37.34	61.64	172.24	110.60	185.00
170 - LIBRARY DONATION FUND	-982.05	-136,754.88	1,396.17	138,151.05	-410,265.00
177 - SEIZED ASSETS (POLICE)	39.30	-833.08	164.52	997.60	-2,500.00
181 - #7 HUD LEAD GRANT	-119,891.59	-239.76	-351,528.46	-351,288.70	0.00
184 - VOUCHERS - 002, 003	19,541.76	-2,394.40	46,300.75	48,695.15	-7,259.00
189 - #6 HUD LEAD GRANT/NOW	577.57	0.00	2,593.42	2,593.42	0.00
200 - GO BONDS DEBT FUND	979,672.16	-13,065.32	1,902,860.43	1,915,925.75	-39,083.00
300 - CIP COLLECTION FUND	270,865.81	-11,635.40	103,620.22	115,255.62	-34,906.00
311 - RISE STREET GRANTS	0.00	40.48	0.00	-40.48	1.00
312 - AIRPORT PROJECT FUND	-27,662.88	-33,333.32	51,963.61	85,296.93	-100,000.00

Monthly Budget Report - Marshalltown
For Fiscal: 2025-2026 Period Ending: 10/31/2025

340 - BIKE PATH PROJECT FUND	-4,377.50	0.04	-65,814.65	-65,814.69	0.00
341 - TREES FOREVER PROJECT	48.54	-1,400.04	3,876.14	5,276.18	-4,200.00
350 - GO BONDS CAPITAL PROJEC	0.00	-3,321.68	0.00	3,321.68	-9,965.00
355 - Dangerous & Dilapidated (ir	-5,934.14	-36,497.12	-188,643.76	-152,146.64	-109,490.00
362 - 2020 GO BONDS	-47,505.66	0.00	-47,505.66	-47,505.66	0.00
363 - 2021 GO BONDS	7,850.38	-618,660.96	16,094.42	634,755.38	-1,855,983.00
364 - 2022 GO BONDS	-1,198,832.90	-1,227,921.04	-4,801,683.86	-3,573,762.82	-3,683,763.00
365 - 2023 GO BONDS	31,173.50	-3,013,037.64	143,810.09	3,156,847.73	-9,039,113.00
389 - AMERICAN RESCUE PLAN	-13,401.75	-52,000.00	-26,416.30	25,583.70	-156,000.00
610 - WATER POLLUTION CONTRI	0.00	335.56	0.00	-335.56	0.00
611 - WPCP REVENUE	557,771.62	-1,989,624.12	1,630,250.74	3,619,874.86	-5,968,912.00
614 - WPCP CAPITAL IMPROVEMI	3,648.93	16,666.64	16,833.31	166.67	50,000.00
615 - WPCP PLANT & IMPROVEM	-118,191.51	0.00	-118,191.51	-118,191.51	0.00
616 - SANITARY SEWER REHAB PF	0.00	0.00	0.00	0.00	0.00
617 - SANITARY SEWER NEW COM	33.00	2,333.32	66.00	-2,267.32	7,000.00
618 - WPCP INSURANCE RESERVE	618.77	33,320.00	2,854.53	-30,465.47	100,000.00
690 - TRANSIT OPERATING	-49,925.17	-44,028.00	-72,085.78	-28,057.78	-132,461.00
691 - TRANSIT INSURANCE RESER	78.35	0.00	361.42	361.42	0.00
740 - STORM SEWER UTILITY	50,988.74	-105,999.80	241,541.03	347,540.83	-318,253.00
750 - COMPOSTING FACILITY	1,228.99	-819.40	29,335.13	30,154.53	-2,460.00
760 - P&R CONCESSIONS ENTERP	-21.89	829.32	-10,607.36	-11,436.68	2,480.00
881 - OCCUPATIONAL INSURANCI	11,763.73	0.00	56,956.73	56,956.73	0.00
884 - GROUP HEALTH INSURANCI	46,884.60	0.00	281,258.91	281,258.91	0.00
886 - WORKMAN'S COMP DEDUC	93.01	0.00	497.92	497.92	0.00
913 - 911 COMMISSION	-13,128.87	0.00	-136,004.57	-136,004.57	0.00
Report Total:	5,765,810.37	-8,720,485.40	1,721,722.13	10,442,207.53	-26,172,394.00



**MARSHALLTOWN
MORE THAN EVER**

**Joel Greer, Mayor
Carol Webb, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 • FX 641.754.5717**

To: Mayor and City Council
From: Jill Petermeier, Human Resources Director
Meeting Date: December 22, 2025
Re: Resolution Suspending Civil Service Commission and City Council Approval of Civil Service Police Officer New Hire Lists

Strategic Plan Objective:

Continually improve and sustain the City's infrastructure, organization, and services.

Recommended:

To continue to suspend the practices specified that are generally required for the hiring of police officers, governed by Civil Service, for another one-year period allowed under SF2205, which has resulted in a quicker turnaround time for making offers to police officer candidates.

Budget Impact:

N/A

Description/Background:

Last December the council approved resolution 2024-285, which has allowed us, per SF2205, 400.12A, to suspend the need to bring a ranked police officer hire list to the Civil Service Commission to approve and then City council to accept for a period of one year. SF 2205 specifies that we must have the council reapprove this process after the end of the year suspension. The current suspension is set to expire on December 31, 2025. With this practice in place, we have been able to make quicker offers to police officer candidates, without waiting sometimes weeks for the approval processes to take place.

I discussed this with the Civil Service Commissioners, Nancy Harris – Chair, Chris Bennett and Kiyoko Kieffer and they continue to be supportive of bringing this forward. They understand the need to make offers to police officer candidates as quickly as possible. Our legal counsel, Ahler's and Cooney, also provided guidance on SF2205 when it changed and were supportive of this practice change.

Attachments:

1. 2025-12-22_Resolution Suspending Civil Service List Approval

**RESOLUTION SUSPENDING CIVIL SERVICE COMMISSION AND CITY COUNCIL
APPROVAL OF CIVIL SERVICE POLICE OFFICER NEW HIRE LISTS**

WHEREAS, in the State of Iowa, all cities with populations greater than 8,000 are required to have a Civil Service Commission; and

WHEREAS, the City of Marshalltown's Civil Service Commission approves the hiring and promotional processes for civil service positions and approves the hiring and promotional lists; and

WHEREAS, a city council, by majority vote, may suspend the practice of requiring the Civil Service Commission to approve a ranked police officer new hire list and then acceptance by the City Council in order to expedite the hiring process for a period of one year and then reapprove to continue the suspension on an annual basis; and

WHEREAS, the City Council finds it in its best interest to reapprove the suspension of Civil Service Commission and City Council approval of Civil Service police officer new hire lists.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA,

Section 1. The City Council suspends the requirement for the Civil Service Commission and City Council to approve Civil Service Police Officer New Hire Lists.

Section 2. The suspension shall be in effect January 1, 2026 to December 31, 2026.

Passed this ____ day of December 2025, and signed this _____ day of December 2025.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk



**MARSHALLTOWN
MORE THAN EVER**

Joel Greer, Mayor
Carol Webb, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 • FX 641.754.5717

To: Mayor and City Council
From: Christopher Jones, Police Chief
Meeting Date: December 22, 2025
Re: Resolution Declaring Certain Property Surplus Property and Authorizing Disposal Thereof from the Police Department

Strategic Plan Objective:

Continually improve and sustain the City's infrastructure, organization, and services.

Recommended:

Staff recommends declaring a surplus vehicle that the police department would like to trade or sell.

Budget Impact:

This resolution would be used to supplement the cost of a police vehicle during the next budget year.

Description/Background:

In FY25, the Marshalltown Police Department purchased a new K9 vehicle to replace a 2016 Dodge Ram. The 2016 Dodge Ram was not declared surplus within the resolution authorizing the purchase of the new K9 vehicle. The Marshalltown Police Department would like to declare the 2016 Dodge Ram surplus and offer it for sale or trade to reduce the capital expense of a new police vehicle in FY26.

Attachments:

1. 2025-12-22_2025-257_Resolution Declaring K-9 Vehicle Surplus

**RESOLUTION DECLARING CERTAIN PROPERTY SURPLUS PROPERTY AND
AUTHORIZING DISPOSAL THEREOF FROM THE POLICE DEPARTMENT**

WHEREAS the City of Marshalltown (hereinafter referred to as the “City”), State of Iowa is a political subdivision organized and existing under the law and the Constitution of the State of Iowa (the “State”); and

WHEREAS the City is the sole owner of the vehicle listed in Section 1; and

WHEREAS this vehicle is no longer suitable for use as a police response vehicle and should be declared surplus property; and

WHEREAS this vehicle is being retired from the police department vehicle fleet and will be traded or sold at a later date to offset the costs of purchasing new vehicles; and

WHEREAS the disposal of this vehicle is in the best interests of the City of Marshalltown.

**NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
MARSHALLTOWN, IOWA, AS FOLLOWS:**

Section 1. The vehicle listed below is hereby declared as surplus property and shall be disposed of via sale or trade:

A. 2016 Dodge Ram Truck, VIN: 1C6RR7XT3CS374517

Passed this 22nd day of December 2025, and signed this _____ day of December 2025.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, CMC, City Clerk



**MARSHALLTOWN
MORE THAN EVER**

Joel Greer, Mayor
Carol Webb, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 • FX 641.754.5717

To: Mayor and City Council
From: Heather Thomas, Public Works Director
Meeting Date: December 22, 2025
Re: Resolution Approving Contract Change Order #1 for the 4th Street and Hughes Street Emergency Storm Sewer Repair Project, SMW25001, an Increase of \$26,123.20

Strategic Plan Objective:

None specific to this work; however, repairing and maintaining our infrastructure is important for the city.

Recommended:

Staff recommends approval of Change Order #1, an increase of \$26,123.20.

Budget Impact:

This project is to be funded through a combination of storm water enterprise funds with negotiations underway with MetroNet for a portion of the costs associated with repairs to the damaged storm sewer. Within our CIP, we set aside \$50,000 annually for contractor assistance with emergency storm water infrastructure repairs. We have not expended any of those yet this FY. Additional funding is available through cash-on-hand in the storm water enterprise fund. There is also a possibility of utilizing Storm Water Bond money from 4th St & Meadow Lane that was under budget.

Expenses		
Construction - Base Bid	\$ 81,420.00	Con-Struct, Inc
Construction – Change Order #1	\$ 26,123.20	Con-Struct, Inc
TOTAL	\$ 107,543.20	

Description/Background:

This change order accounts for the following items:

- Going into construction, there was a high probability of ground water being an issue

based on previous work in the area years ago. During construction, it was confirmed that extra measures were needed to be able to make necessary repairs/improvements related to ground water. After discussion amongst the City and Contractor, it was determined the best and safer way would be to install shoring to hold back trench excavation and utilize dewatering pumps to remove water. This change order includes the rented shoring materials, extra efforts to accommodate the dewatering, and a larger pavement removal/replacement area to accommodate construction safety with shoring.

- On the east side of 4th St, an existing 15-inch storm sewer to be tied on to was determined to be non-reinforced concrete pipe – with the angle of connection, several sections of pipe were replaced with reinforced concrete pipe (RCP).
- On the east side of 4th St, the existing 36-inch clay tile that had been lined with 28-inch liner, required a new section and special angle to connect to the new intake.
- In order to ensure concrete longevity paving temperatures became a concern. With the location being at the bottom of hills in all directions to aid in traffic and snow removal operations in the winter, a granular material for winter street access was placed.
- Minor field quantity adjustments.
- The extra work also resulted in recommending an extension in the project completion.

PROJECT BACKGROUND –

During a heavy rain event on June 26th, two loose MetroNet handhold lids became lodged in storm sewer near the intersection of 4th St and Hughes Street causing damage to storm sewer, a manhole, and street pavement. City staff reached out to MetroNet on June 27th and requested their plan for repairs with minimal response and lots of shifting point of contacts to someone else. During this time, city staff reviewed records and a study from 2006 about storm sewer in this area and felt that with the amount of pipe and pavement replacement that was needed, it would make sense to extend some of the downstream storm sewer capacity across the intersection. With existing sanitary sewer and water main conflicts, additional coordination and field investigation was performed. Survey was completed, a proposed plan to replace 28" lined 36" clay storm sewer with 42" RCP storm sewer was developed, and MWW confirmed their ability to isolate the section of water main needing relocated.

In October, city staff gave MetroNet an ultimatum that we would be hiring a Contractor and sending them a bill which prompted them to put us in contact with one of their contractors, MTC Services. City staff put an estimate together and requested quotes from three Contractors, with two responding. After discussion with both MTC Services and MetroNet, it was determined that the city hiring a Contractor would be the best path forward. Con-Struct, Inc was the low quote. A tabulation of quotes are attached. Due to previous work in this area, we know there is some potential for some underground wet conditions that required sandpoint dewatering previously. Should conditions require that level of effort for this repair, we will revisit the contract with Con-Struct and may need to switch to time/materials for all or a portion of the work. We will also be evaluating the pavement R&R limits based on weather and potential look

to increase the patch area to address some unrelated pavement deterioration in the area.

Due to time sensitivity and desire to get work completed with road back open before old man winter arrives, Carol approved an early notice of award based on emergency repairs to allow Con-Struct to line up bonds, one-call, materials, so that they may begin in early November. City staff continue to coordinate with MetroNet to negotiate how much of the project will be their responsibility, as we are making improvements beyond the damage.

Attachments:

1. Resolution Approving CO1 - SMW25001
2. SMW25001 - Change Order 1_to Council

RESOLUTION APPROVING CONTRACT CHANGE ORDER #1 FOR THE 4TH ST & HUGHES ST EMERGENCY STORM SEWER REPAIR PROJECT, SMW25001, AN INCREASE OF \$26,123.20

WHEREAS, the City of Marshalltown, Iowa, has heretofore entered into a contract with Con-Struct, Inc. for the 4th St & Hughes St Emergency Storm Sewer Repair Project, #SMW25001; and

WHEREAS, a change that results in an increase is requested for items to complete the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the contract Change Order #1 for the 4th St & Hughes St Emergency Storm Sewer Repair Project, #SMW25001, in the increased amount of \$26,123.20 is hereby accepted and approved.

Passed this 22nd day of December 2025, and signed this _____ day of December 2025.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, CMC, City Clerk

CONSTRUCTION CHANGE ORDER

Owner: City of Marshalltown
Project Number: SMW25001
Project Description: 4th St & Hughes St - Emergency Storm Sewer Repair Project

Change Order: #1
Change Order Recommended: 12/12/2025
Effective Date of Change Order: 12/22/2025

Date of Contract: November 4, 2025

Contractor: Con-Struct, Inc.
Marshalltown, Iowa

Reason / Justification for Change Order:

Going into construction, there was a high probability of ground water being an issue based on previous work in the area years ago. During construction, it was confirmed that extra measures were needed to be able to make necessary repairs/improvements related to ground water. After discussion amongst the City and Contractor, it was determined the best and safer way would be to install shoring to hold back trench excavation and utilize dewatering pumps to remove water. This change order includes the extra efforts needed for dewatering, as well as, larger pavement R&R area to accomodate those efforts, additional storm sewer work on east side of 4th St to tie-into existing storm sewer that was determined to be non-reinforced concrete pipe, provide granular material for winter street access, and minor field quantity adjustments. The extra work also resulted in recommending an extension in the contract completion.

Awarded Contract Price \$81,420.00

(insert change orders, as applicable)

\$ -

Original Substantial Completion Date: 12/13/2025
Current Substantial Completion Date: 12/13/2025
Proposed Substantial Completion Date: 4/30/2026

Original Final Completion Date: 2/28/2026
Current Final Completion Date: 2/28/2026
Proposed Final Completion Date: 6/30/2026

Total Current Contract Amount \$81,420.00

Proposed Work Changes (See Attached Tab) \$26,123.20

Total Proposed Contract Amount \$107,543.20

Original Working Days: n/a
Current Working Days: n/a
Proposed Working Days: n/a

Recommended by Engineer:

Heather Thomas
Heather Thomas, PE
City of Marshalltown

City Engineer
Title

12/17/2025
Date

Accepted by Contractor:

Con-Struct, Inc.

V.P.
Title

12/17/25
Date

Authorized by Owner:

City of Marshalltown

Title

Date

CONSTRUCTION CHANGE ORDER - TABULATION OF CHANGES

SMW25001

Change Order: #1

4th St & Hughes St - Emergency Storm Sewer Repair Project

Contract Quantities include quantities adjusted by **no** Change Orders

Bid Item Number	Item Description	(A)				(B) = (D) _{previous}		(C)		(D) = (B) + (C)	
		Original Contract				Previous Contract Adjustment		Proposed Contract Adjustment		Proposed Contract	
		Quantity	Unit	Unit Price	Value	Quantity	Value	Quantity	Value	Quantity	Value
1	SUBGRADE PREPARATION, 12 INCH	140.0	SY	\$5.00	\$700.00	140.0	\$700.00	38.4	\$ 192.00	178.4	\$892.00
2	SUBGRADE TREATMENT, MULTIAXIAL GEO-GRID	140.0	SY	\$5.00	\$700.00	140.0	\$700.00	38.4	\$ 192.00	178.4	\$892.00
3	SUBBASE, MODIFIED, 8 INCHES	140.0	SY	\$18.00	\$2,520.00	140.0	\$2,520.00	38.4	\$ 691.20	178.4	\$3,211.20
4	EXPLORATORY EXCAVATION	2.0	HR	\$600.00	\$1,200.00	2.0	\$1,200.00		\$ -	2.0	\$1,200.00
5	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	100.0	CY	\$40.00	\$4,000.00	100.0	\$4,000.00		\$ -	100.0	\$4,000.00
6	REMOVAL OF SANITARY SEWER, 8"	20.0	LF	\$30.00	\$600.00	20.0	\$600.00	1.0	\$ 30.00	21.0	\$630.00
7	SANITARY SEWER, PVC, 8"	20.0	LF	\$100.00	\$2,000.00	20.0	\$2,000.00	1.0	\$ 100.00	21.0	\$2,100.00
8	SANITARY SEWER COUPLING	2.0	EA	\$300.00	\$600.00	2.0	\$600.00		\$ -	2.0	\$600.00
9	STORM SEWER, TRENCHED, RCP, 15 INCH	25.0	LF	\$150.00	\$3,750.00	25.0	\$3,750.00	16.0	\$ 2,400.00	41.0	\$6,150.00
10	STORM SEWER, TRENCHED, RCP, 42 INCH	40.0	LF	\$350.00	\$14,000.00	40.0	\$14,000.00		\$ -	40.0	\$14,000.00
11	REMOVAL OF STORM SEWER, 36 INCH OR LESS	75.0	LF	\$30.00	\$2,250.00	75.0	\$2,250.00	-15.0	\$ (450.00)	60.0	\$1,800.00
12	WATER MAIN, TRENCHED PVC, 6"	20.0	LF	\$150.00	\$3,000.00	20.0	\$3,000.00	-2.0	\$ (300.00)	18.0	\$2,700.00
13	FITTING, DUCTILE IRON	4.0	EA	\$1,000.00	\$4,000.00	4.0	\$4,000.00		\$ -	4.0	\$4,000.00
14	COUPLING, DUCTILE IRON	1.0	EA	\$1,000.00	\$1,000.00	1.0	\$1,000.00	1.0	\$ 1,000.00	2.0	\$2,000.00
15	WATER MAIN REMOVAL	20.0	LF	\$50.00	\$1,000.00	20.0	\$1,000.00	-2.0	\$ (100.00)	18.0	\$900.00
16	INTAKE, SW-509	1.0	EA	\$12,000.00	\$12,000.00	1.0	\$12,000.00		\$ -	1.0	\$12,000.00
17	NEW CONNECTION TO EXISTING STRUCTURE	2.0	EA	\$2,500.00	\$5,000.00	2.0	\$5,000.00		\$ -	2.0	\$5,000.00
18	EX PIPE CONNECTION TO NEW STRUCTURE	2.0	EA	\$1,000.00	\$2,000.00	2.0	\$2,000.00		\$ -	2.0	\$2,000.00
19	REMOVE MANHOLE	1.0	EA	\$1,000.00	\$1,000.00	1.0	\$1,000.00		\$ -	1.0	\$1,000.00
20	PAVEMENT, PCC, 8 INCH, C4WRC20	140.0	SY	\$95.00	\$13,300.00	140.0	\$13,300.00	38.4	\$ 3,648.00	178.4	\$16,948.00
21	PAVEMENT REMOVAL	140.0	SY	\$20.00	\$2,800.00	140.0	\$2,800.00	38.4	\$ 768.00	178.4	\$3,568.00
22	MOBILIZATION	1.0	LS	\$4,000.00	\$4,000.00	1.0	\$4,000.00		\$ -	1.0	\$4,000.00
CO1-1	DEWATERING & SHORING	0.0	LS	\$10,800.00	\$0.00	0.0	\$0.00	1.0	\$10,800.00	1.0	\$10,800.00
CO1-2	GRANULAR SURFACING INSTALL & REMOVE	0.0	SY	\$30.00	\$0.00	0.0	\$0.00	178.4	\$ 5,352.00	178.4	\$5,352.00
CO1-3	STORM SEWER, TRENCHED, RCP, 36" - CONNECTION	0.0	LS	\$1,800.00	\$0.00	0.0	\$0.00	1.0	\$ 1,800.00	1.0	\$1,800.00
	TOTALS:				\$81,420.00		\$81,420.00		\$26,123.20		\$107,543.20



**MARSHALLTOWN
MORE THAN EVER**

Joel Greer, Mayor
Carol Webb, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 • FX 641.754.5717

To: Mayor and City Council
From: Kelsie Stafford, Director
Meeting Date: December 22, 2025
Re: Resolution Approving Lease Between the City of Marshalltown, Iowa, and Marshalltown Softball Association, Inc.

Strategic Plan Objective:

Goal 2: Enhance Marshalltown's public image.

Goal 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

Recommended:

Staff recommend approval of the Lease between the City of Marshalltown, Iowa, and Marshalltown Softball Association, Inc.

Budget Impact:

The Lease terms include the consideration of three (\$3.00) dollars, one (\$1.00) dollar per year, payable in advance to the City of Marshalltown. No other budget impact has been identified.

Description/Background:

The City of Marshalltown Parks and Recreation Department values the long-established partnership with Marshalltown Softball Association, Inc. to provide exceptional recreational opportunities to citizens and visitors alike. Staff appreciate the considerable work put forth by the Marshalltown Softball Association (MSA) Board to consistently provide high-quality leagues and tournaments which positively impact our community. Staff and MSA Board Members have considered the potential for a change in direction which may result from the Youth and Adult Recreational Sports Master Plan study now in effect, and have mutually agreed that a three-year lease term is appropriate.

Staff recommend that the City of Marshalltown enter into this lease agreement to continue to work within this partnership with the Marshalltown Softball Association.

Attachments:

1. Resolution Approving Lease Agreement Marshalltown Softball Association
2. Lease Agreement MSA
3. Softball Complex Map

**RESOLUTION APPROVING LEASE BETWEEN THE CITY OF MARSHALLTOWN,
IOWA, AND MARSHALLTOWN SOFTBALL ASSOCIATION, INC**

WHEREAS, there is herewith submitted to the City Council of Marshalltown, Iowa a proposed renewal of a Lease Agreement by and between the City of Marshalltown, Iowa, and Marshalltown Softball Association, Inc., to provide recreational softball programs to the youth and adults of this community; and

WHEREAS, there has been presented to the Marshalltown City Council a form of lease for approval by the City of Marshalltown, Iowa, and the Marshalltown Softball Association, Inc., Marshalltown, Iowa, for a term of not to exceed three (3) years from and after the 1st day of January 2026, and up to noon of the 31st day of December 2028, for the use and occupancy by Lessee of the property described therein to provide recreational softball programs to the youth and adults of this community; and

WHEREAS, this Council has considered the terms, conditions, and intended use of such property, and that such a Lease Agreement is in the best interest of the city and should be approved.

WHEREAS, the Council has fully examined the same and has found same to be in the best interest of the City of Marshalltown, Iowa, and that same should now be approved and accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF MARSHALLTOWN, IOWA:

Section 1: That the renewal of a Lease Agreement by and between the City of Marshalltown, Iowa, and Marshalltown Softball Association, Inc., for the lease of the property for the purposes detailed in the lease, is hereby fully approved and the Mayor and City Clerk are hereby authorized and directed to execute same for and on behalf of said City. A copy of said Agreement is attached hereto sets forth the terms and legal description.

Passed this 22nd day of December 2025, and signed this _____ day of December 2025.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, CMC, City Clerk

**LEASE AGREEMENT
SOUTH 6TH STREET SOFTBALL COMPLEX**

This Agreement is made and entered into on this ____ day of December 2025, by and between the City of Marshalltown, Iowa through its PARKS & RECREATION DEPARTMENT, hereinafter referred to as the Lessor and MARSHALLTOWN SOFTBALL ASSOCIATION, INC., of Marshalltown, Iowa, hereinafter referred to as the Lessee, is mutually agreed as follows, to wit:

Lessor does hereby lease the Lessee the following described premises in Marshalltown, Marshall County, Iowa, to wit:

LEGAL DESCRIPTION

Lot 3 of the Northeast Quarter of the Southeast Quarter, AND Lot 1 of the Southeast Quarter of the Southeast Quarter, except that part of Lot 1 leased to the Marshalltown Football League, all in Section 34, Township 84, West of the 5th P.M., Marshall County, Iowa.

That the term of this Lease Agreement shall be from the 1st day of January 2026 to the 31st day of December 2028, for the consideration of Three (\$3.00) Dollars payable in full in advance of the lease term at the office of Lessor in Marshalltown, Iowa, as follows, to-wit:

The parking lot located on this leased premises shall by mutually maintained by Lessor and Lessee. Lessor will sweep the lot three times per year: spring, summer, and fall. Lessor shall plow fire access to the Concession stand and maintenance shed during the winter but will utilize the parking lot as a snow dump site if needed.

Lessor reserves the right to use the parking lot or portions of it for special events or activities upon notification to Lessee. The dates are to be determined. Lessor reserves the right of use of the parking lot for the skate park and recreational trail users at all times and for the Marshalltown Football League during its season.

Lessee shall reimburse Lessor for the work of properly mowing and trimming all areas within the yellow-lined boundaries of the attached drawing.

Lessor agrees to provide labor and equipment necessary to maintain and/or repair field lights and scoreboards and to perform other electrical and building repairs needed and agreed upon by both parties. Lessee shall be responsible for the cost of any repair parts. Lessor will be responsible for winterization, maintenance, or repairs of any water or plumbing issues including the field sprinkler systems with reimbursement from Lessee as agreed upon by both Parties.

Lessor agrees to provide storage for Lessee's Toro slicer and to slice all ballfields one time per month from May to October. Lessee agrees to allow Lessor to use the slicer as needed on other properties within the City. Lessor agrees to aerate all fields once every year after the season's end. The purpose of this Lease Agreement is to provide a softball program in conformity with the programs operated by Lessee in the past. In the event a dispute arises to the terms and

conditions of this Lease Agreement the Parties agree to meet to resolve these disputes in conformity with the state of purpose hereof.

If at any time the softball program now promoted and handled by Lessee should no longer exist, this Lease Agreement shall immediately terminate.

Lessee shall be responsible for the maintenance and upkeep of any building or structures located upon said premises for Lessees' use. In the event, any buildings or structures are removed with the agreement of the Lessor it is the responsibility of the Lessee to remove any vertical structures and in-ground infrastructure and fill any holes with dirt and seed.

Lessee shall at no time sub-lease said property without Lessor's prior written approval.

Lessee shall immediately notify Lessor of any proposed improvements to be placed upon the premises, to the end that Lessor shall be made fully aware thereof. No improvements shall be allowed without Lessor's consent.

Lessee will maintain liability insurance coverage of the leased premises, naming Lessor as additional insured. Coverage shall be not less than \$1,000,000 per person and \$2,000,000 per event. Proof of insurance shall be provided by Lessee upon request of Lessor. Lessee shall hold Lessor harmless from any claims made for personal injury or property damage arising out of any activity authorized by Lessee upon said premises by anyone present thereon as a spectator, laborer, or otherwise. If the Lessor shall use these properties after the closing of softball season, the Lessee shall be held harmless for injury arising out of the Lessor's use.

Lessee shall be solely responsible for any utility charges such as electricity, water, sewer, and gas, all turf maintenance of the diamonds, and areas outside the playing area.

Lessee will not in any way prohibit the general public access to the Bike/Walk/Jog Path which is located on the leased premises. Lessee shall be allowed to drive maintenance equipment on the Path to enter diamonds to perform routine maintenance.

Marshalltown Softball Association

City of Marshalltown, Iowa

President

Joel Greer, Mayor

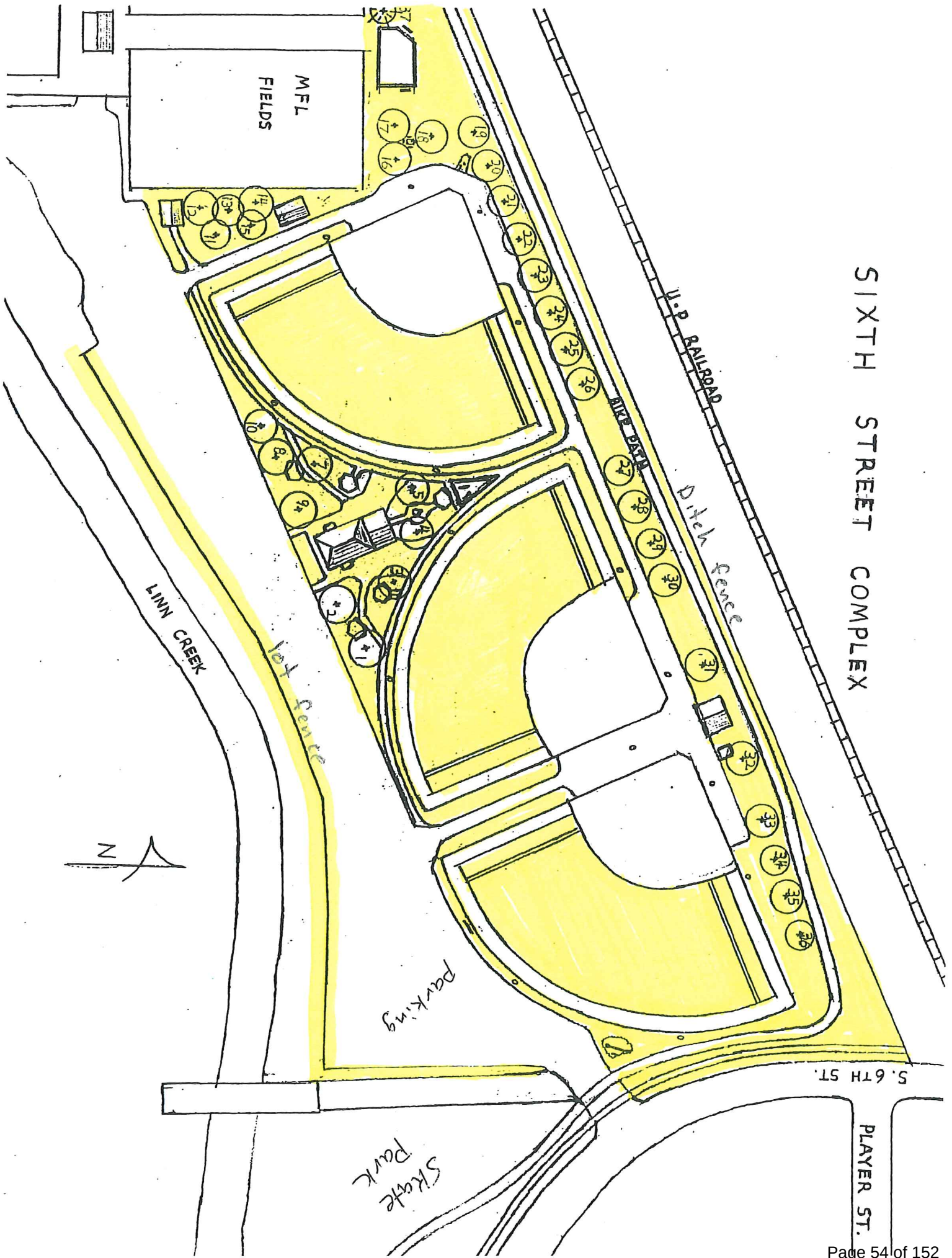
ATTEST:

ATTEST:

Secretary

Alicia Hunter, City Clerk

SIXTH STREET COMPLEX





**MARSHALLTOWN
MORE THAN EVER**

Joel Greer, Mayor
Carol Webb, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 • FX 641.754.5717

To: Mayor and City Council
From: Alicia Hunter, City Clerk
Meeting Date: December 22, 2025
Re: Resolution Approving City Fee Schedule

Strategic Plan Objective:

Continually improve and sustain the City's infrastructure, organization, and services.

Recommended:

Staff recommend approving the corrected fee change.

Budget Impact:

Added permit revenue.

Description/Background:

The Fire Department revamped its fee schedule in June 2025, and council adopted the new fee schedule by Resolution 2025-138 on June 23, 2025. The Commercial Burn Permit fee of \$225 was inadvertently removed from the fee schedule. This permit type is still currently used and will be added back to the schedule.

Attachments:

1. 2025-12-22_2025-260_Resolution Approving City Fee Schedule
2. 2025-12-22_2025-260_MASTER Fee Schedule

RESOLUTION APPROVING CITY FEE SCHEDULE

WHEREAS, the City of Marshalltown has established various fees to cover the costs of issuing permits, inspections and other direct services; and

WHEREAS, the City Clerk has prepared an Exhibit of the updated fee schedule indicating the change; and

WHEREAS, these fees are authorized by law and are proposed to be established by the City of Marshalltown; and

WHEREAS, it is appropriate to review and confirm the fees.

THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The fee change established as shown on the attached fee Exhibit is hereby approved.

Passed this 22nd day of December 2025, and signed this _____ day of December 2025.

CITY OF MARSHALLTOWN

Joel Greer, Mayor

ATTEST:

Alicia Hunter, CMC, City Clerk

CITY OF MARSHALLTOWN MASTER FEE SCHEDULE

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Admin	Collections	Accounts Receivable - Admin Fee - Collection		Resolution	15.00		annual		
Admin	Collections	Assessments fee general		Resolution	45.00		per property tax assessment filing for unpaid property related charges		
Admin	Collections	Income/offset filing with the state (annual fee)		Resolution	15.00		per customer account processed for offset		
Admin	Collections	Returned Item Overdraft Fee (NSF)		Resolution	30.00				
Admin	Council	Special Meeting requested by public member for approval of license, permit, agreement etc.		Resolution	500.00		Fee set by Council Manual		
Admin	FOIA	Non-routine requests		Resolution			see policy		
Admin	FOIA	Routine requests		Resolution			see policy		
Admin	Lease	Parking Spaces in City Lots - policy establishing lease	Rent	Resolution	25.00		\$25 per month per space for no longer than 3 year terms		
Admin	Other	Alcohol >50% gross Sales	112.003	No Charge	-		food sales exceeding 60% gross sales allows minor in estab without parents		
Admin	Other	Animal Rescue League - Kennel and Disposition Chgs	90.052	Ordinance	-		ARL administers		
Admin	Permit	Cable Franchise Application Fee	114.002	Ordinance	100.00				
Admin	Permit	Cable Franchise Fee	114.002	Resolution	-		5% of revenue paid quarterly		
Admin	Permit	Carnivals	113.006	Resolution	100.00		\$100 first day, \$50 additional days		
Admin	Permit	Circuses Or menageries	113.002	Resolution	200.00		\$200 per first day, \$100 additional days		
Admin	Permit	Hauler - Garbage & Refuse	50.020 - 50.026	Resolution	100.00		Annual		
Admin	Permit	Hauler - Recycling	50.020 - 50.026	Resolution	25.00		Annual		
Admin	Permit	Hauler - Yard Waste	50.020 - 50.026	Resolution	15.00		Annual		
Admin	Permit	License Required to Carry on Business	110.002		-		varies -		
Admin	Permit	Liquor Licensing	State N/A	State	-		Annual - see state's schedule		
Admin	Permit	Secondhand Dealers, Itinerant Dealers, Pawnbrokers	117.004	Resolution	50.00		Annual		
Admin	Permit	Peddler or Solicitor (per person)	118.011	Resolution	10.00		Per day, per person		
Admin	Permit	Peddler or Solicitor - New Utility Provider	118.011	Resolution	200.00		Annual fee per person	10/28/24	
Admin	Permit	Tobacco/Nicotine/Vape	State N/A	State	100.00		Annual permit issued by city		
Admin	Permit	Transient Merchant - annual	118.011	Resolution	200.00		Annual		
Admin	Permit	Transient Merchant - annual (brick & mortar operation owner)	118.011	Resolution	25.00		Annual		
Admin	Permit	Transient Merchant - 24-hr license	118.011	Resolution	50.00		Operation on private or public property		
Admin	Permit	Vicious Animal	90.050	Resolution	15.00		Annual		
Airport	Rent	Fixed-Base Operation Lease & Fuel Agreement	111.004	Resolution 2021-355	-		set by Management Contract		
Airport	Rent	Airport Services	111-004	Resolution	-		set by Management Contract		
Finance	Admin	Accounts Receivable - credit card fees		Resolution	3.75% with \$2 minimum		Set by service agreement	06/23/25	

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Finance	Admin	Parking tickets - credit card fees		Resolution	3.95% with \$2.50 minimum		Set by service agreement	06/23/25	
Finance	Admin	Credit card chargebacks		Resolution	15.00		Set by service agreement	06/23/25	
Fire	Admin	Response Fee Non-Resident		Resolution	331.61		Hazmat fee sch - min 1 hr + materials		
Fire	Admin	Response Fee Resident		Resolution	Materials		Cost of materials; over 1 hr bill 15 min increments per HAZMAT sch		
Fire	Admin	Spill pad	OTHER FEES		3.50				
Fire	Admin	Vehicle Leaking Fluid		Resolution	Materials		Cost of materials; over 1 hr bill 15 min increments per HAZMAT sch		
Fire	Admin	HazMat-Heavy Response Apparatus with 4 Personnel		Iowa Fire Service	357.14		per hour (minimum 1 hr, billed in 15 min increments after 1st hr)	12/12/22	
Fire	Admin	HazMat-Light Response Apparatus with 2 Personnel		Iowa Fire Service	284.63		per hour (minimum 1 hr, billed in 15 min increments after 1st hr)	12/12/22	
Fire	Admin	HazMat-Extra Response Personnel		Iowa Fire Service	27.53		per hour (minimum 1 hr, billed in 15 min increments after 1st hr)	12/12/22	
Fire	Admin	HazMat-Expended Materials (replacement cost including shipping)		Iowa Fire Service	cost+		actual cost, labor and shipping		
Fire	Admin	HazMat-Equipment Repair or Cleaning (cost plus labor including shipping)		Iowa Fire Service	cost+		actual cost, labor and shipping		
Fire	Admin	HazMat-Damaged Equipment/Property (replacement/repair cost including shipping)		Iowa Fire Service	cost+		actual cost, labor and shipping		
Fire	Admin	HazMat-Other (Contracted services, contracted equip, evacuation of people, etc.)		Iowa Fire Service	Cost		Billed as used		
Fire	Admin	Commercial Burn Permit	90.021	Resolution	225.00				
Fire	Admin	Illegal Burn - 1st Offense	91.026	Resolution	110.00				
Fire	Admin	Illegal Burn - 2nd Offense	91.026	Resolution	210.00				
Fire	Admin	Illegal Burn - 3rd Offense	91.026	Resolution	310.00				
Fire	Admin	Illegal Burn - Commercial Property	91.026	Resolution	Permit fee		Shall be charged the permit fee for violations		
Fire	Admin	Illegal Burn - Late Fee (past due 30 days)		Resolution	20.00		Violations will be assessed a late fee after 30 days	10/24/22	
Fire	Admin	Administrative Warrant - Building Inspection		Resolution	350.00		Fee to obtain administrative warrant when business is non-compliant in request for building inspection.	12/12/22	
Fire	Admin	Late Fee - Permits, inspections, fire code violations		Res 2024-001	20.00		Late fee assessed after 30 days past due	01/08/23	
Fire	Admin	Fire Operational Permit (triannual)		Resolution	225.00				
Fire	Admin	Re-inspection fee		Resolution	75.00				
Fire	Admin	Confined Space Response	OTHER FEES	Resolution	2,500.00		annual beginning 7/1/2011, three years		
Fire	Admin	Confined Space Permit- Lennox	OTHER FEES	Resolution	2,500.00		Annual		
Fire	Admin	Fire Excessive Alarm (6-9)	32.003	Ordinance	65.00		First 5 free, fee per alarm		
Fire	Admin	Fire Excessive Alarm (10-14)	32.003	Ordinance	90.00		First 5 free, fee per alarm		
Fire	Admin	Fire Excessive Alarm (15+)	32.003	Ordinance	115.00		First 5 free, fee per alarm		
Fire	Annual Permit	Alcohol License Inspection		Resolution	75.00			06/23/25	
Fire	PlanReview	Plan Review & Testing		Resolution	150.00		*does not include 3rd party reviewer charges for factory, hazardous, educational, institutional, storage occupancy	06/23/25	2 hr minimum, \$100/hr after
Housing	Building	Backflow Prevention	153.002	Ordinance	10.00		Per (C), (b), 4. Annual Renewal Fee - Collected by Marshalltown Water Works		
Housing	Building	Building Investigation Fee		Resolution	-				

CITY OF MARSHALLTOWN MASTER FEE SCHEDULE

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Housing	Building	Building Permit	Current Schedule	Resolution	-		Int'l Code Council Building Valuation Data Table & Schedule		
Housing	Building	Solar: Single-Family Residential (Solar Base: simple plan review & 2 inspection trips, admin fee)	154.058	Resolution	95.00			12/12/22	
Housing	Building	Trade Permit (Plumbing, Mechanical & Electrical) - Residential - New home construction		Resolution	125.00			12/12/22	
Housing	Building	Trade Permit (Plumbing, Mechanical & Electrical) - Residential - Alteration		Resolution	85.00			12/12/22	
Housing	Building	Trade Permit (Plumbing, Mechanical & Electrical) - Residential - Minor equipment/appliance replacement		Resolution	62.00			12/12/22	
Housing	Building	Trade Permit (Plumbing, Mechanical & Electrical) - Commercial (inc. all uses other than single-family)		Resolution	Valuation		\$50 for first \$1,000 then \$5 for each additional \$1,000 valuation	12/12/22	
Housing	Building	Demolition Permit - Residential		Resolution	50.00		Each building		
Housing	Building	Demolition Permit - Commercial		Resolution	100.00		Each building		
Housing	Building	Plan Review Fees	151.002		Valuation		Based on 65% of building permit valuation schedule for projects with valuation over \$500,000	12/12/22	
Housing	Code Enf	Certified Mail Fee		Ordinance	cost		recoup actual cost for nuisance cleanup		
Housing	Code Enf	Code Enforcement Admin Fee		Resolution	100.00		per cleanup		
Housing	Code Enf	Landfill Fee - Nuisance		Ordinance	cost		recoup actual cost for nuisance cleanup		
Housing	Code Enf	Nuisance Abatement Cleanup Fee		Ordinance	cost		recoup actual cost for nuisance cleanup		
Housing	Code Enf	Nuisance Vehicle - Impound Fee	95.009	Resolution	cost		reasonable fee for less than 14 days storage		
Housing	Code Enf	Towing Fee - Nuisance charges		Ordinance	cost		recoup actual cost for nuisance cleanup		
Housing	Code Enf	Vacant Property Code Registration		Resolution	100.00		Annual Registration		
Housing	Code Enf	Vacant Property Code Uninsured Property Fee		Resolution	3,000.00				
Housing	Lead Program	Lead hazard Control Grant Program Subordination		Resolution	100.00				
Housing	Rental	Application Fee - new rental properties (unoccupied)		Resolution	50.00				
Housing	Rental	Application Fee - new rental properties (occupied)		Resolution	500.00				
Housing	Rental	Assessment fee - rental housing	152.005	Resolution	25.00		per parcel item assessed to taxes		
Housing	Rental	Complaint - Housing Advisory Board	152.008	Resolution	-		Per instance \$100 deposit		
Housing	Rental	Rental Property Reinspection Fee - City Staff			50.00		Reinspection Fee, pre occurrence of failed properties	06/23/25	
Housing	Rental	No-Show Fee for Rental Property Inspection - City Staff Inspection		Resolution	50.00		No-show or failure to provide 24-hr cancellation	02/27/23	
Housing	Rental	No-Show Fee for Rental Property Inspection - Contracted Inspection	2024-138	Resolution	Cost		No-show or failure to provide 48-hr cancellation	07/01/24	
Housing	Rental	Rental Property Inspection - 1st Unit per Parcel	152.004	Resolution & Service Agreement	90.00		Per rental unit inspection per parcel	12/12/22	
Housing	Rental	Rental Property Inspection - 2nd Unit per Parcel	152.004	Resolution & Service Agreement	50.00		Per rental unit inspection per parcel	12/12/22	
Housing	Rental	Rental Property Inspection - 3rd-15th Unit per Parcel	152.004	Resolution & Service Agreement	20.00		Per rental unit inspection per parcel	12/12/22	
Housing	Rental	Rental Property Inspection - 16 Units and above per Parcel	152.004	Resolution & Service Agreement	400.00		Max fee for large complex per parcel	12/12/22	
Housing	Rental	Rental Property Registration - Annual Fee	152.004	Resolution	15.00		Per rental unit/annual fee	12/12/22	
Housing	Zoning	Annexation - Voluntary for non taxable property		Resolution	250.00				
Housing	Zoning	Final Subdivision Plat		Resolution	100 + 50/ac.				
Housing	Zoning	Home Occupation Special Use Permit		Resolution	50.00				

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Housing	Zoning	Home Occupation Special Use Permit		Resolution	150.00				
Housing	Zoning	Ordinance change request		Resolution	500.00				
Housing	Zoning	Planned Unit Development Amendment (no requiring hearings)		Resolution	200.00				
Housing	Zoning	Planned Unit Development Amendment (requiring hearings)		Resolution	500.00				
Housing	Zoning	Planned Unit Development base fee		Resolution	300 + 50/ac		\$300 base fee plus \$50 per acre		
Housing	Zoning	Rezoning Request		Resolution	500.00				
Housing	Zoning	Severance Fee		Resolution	250.00				
Housing	Zoning	Sidewalk Deferment Application	57.039	Resolution	250.00				
Housing	Zoning	Sign Permit		Resolution	50.00				
Housing	Zoning	Special Use Permit		Resolution	300.00				
Housing	Zoning	Subdivision Final Plat base fee		Resolution	100.00				
Housing	Zoning	Subdivision Final Plat per acre fee		Resolution	50.00				
Housing	Zoning	Subdivision Preliminary Plat Base fee		Resolution	250.00				
Housing	Zoning	Subdivision Preliminary Plat per acre fee		Resolution	50.00				
Housing	Zoning	Variance - any other building		Resolution	200.00				
Housing	Zoning	Variance - owner occupied dwelling		Resolution	150.00				
Housing	Zoning	Zoning Verification Letter (Multi-family, Commercial, Industrial, Non-SF)		Resolution	100.00				
Housing	Zoning	Zoning Verification Letter (Single Family Residential)		Resolution	25.00				
Library		Printing black/white			0.10			06/23/25	
Library		Printing color			0.25			06/23/25	
Library		Replacment Library Cards			2.00			06/23/25	
Library		Faxing per page			1.00			06/23/25	
Library		Earbuds			1.00			06/23/25	
Library		Lost or damaged materials cost & 5.00 processing fee			5.00		cost + 5.00 processing fee	06/23/25	
Library		Overdue hotspots up to \$50.00			50.00			06/23/25	
Library		Hotspots returned incorrectly - must be returned to Info Desk			10.00			06/23/25	
Park & Rec	Aquatic	Adult/Tot Swim (T,Th, Sat) 15-pass scan card		Resolution	40.00				
Park & Rec	Aquatic	Adult/Tot Swim (T,Th, Sat) daily		Resolution	3.00				
Park & Rec	Aquatic	Aquatic center admission - 10-tickets sheet		Resolution	45.00				
Park & Rec	Aquatic	Aquatic center admission - after 5 pm		Resolution	3.00				
Park & Rec	Aquatic	Aquatic center admission - daily		Resolution	5.00				
Park & Rec	Aquatic	Birthday Splash - 10 plus hot dog and drink		Resolution	50.00				
Park & Rec	Aquatic	Birthday Splash - 10 plus pizza and drink		Resolution	60.00				
Park & Rec	Aquatic	Birthday Splash - 10 plus small drink		Resolution	70.00				

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Park & Rec	Aquatic	Doggie Dip (per dog)		Resolution	5.00				
Park & Rec	Aquatic	Rental - Entire aquatic center	2024-138	Resolution	1,000.00		2-hour private rental	07/01/24	
Park & Rec	Aquatic	Season Pass - 1-person		Resolution	110.00				
Park & Rec	Aquatic	Season Pass - 2-person family		Resolution	180.00				
Park & Rec	Aquatic	Season Pass - additional family members		Resolution	30.00				
Park & Rec	Aquatic	Season Pass - nanny		Resolution	95.00				
Park & Rec	Aquatic	Splash Dance		Resolution	3.00				
Park & Rec	Aquatic	Swimming Lesson- indoor learn to swim		Resolution	45.00			02/13/23	
Park & Rec	Aquatic	Swimming Lesson- indoor preschool		Resolution	45.00			02/13/23	
Park & Rec	Aquatic	Swimming Lesson- outdoor learn to swim		Resolution	45.00			02/13/23	
Park & Rec	Aquatic	Swimming Lesson- outdoor preschool		Resolution	40.00			02/13/23	
Park & Rec	Aquatic	Water walking / lap swim - 15-pass scan card		Resolution	40.00				
Park & Rec	Aquatic	Water walking / lap swim - daily		Resolution	3.00				
Park & Rec	Campground	Camping - Electric only	93.001	Resolution	25.00		per day	02/13/23	
Park & Rec	Campground	Camping - Full Hookup	93.001	Resolution	30.00		per day	02/13/23	
Park & Rec	Campground	Camping - no electric	93.001	Resolution	20.00		per day	02/13/23	
Park & Rec	Dog Park	Dog Park Pass-Intact Animal		Resolution	30.00		ANNUAL	02/13/23	
Park & Rec	Dog Park	Dog Park Pass-Spayed or Neutered Animal		Resolution	25.00		ANNUAL	02/13/23	
Park & Rec	Memorial	Memorial Bench		Resolution	2,000.00		Includes installation on concrete pad		
Park & Rec	Memorial	Memorial Plaque		Resolution	100.00				
Park & Rec	Memorial	Memorial Tree		Resolution	400.00				
Park & Rec	Rental	Ice Skate Rental		Res 2024-001	2.00			01/08/24	
Park & Rec	Rental	Unreturned Ice Skate Rental		Res 2024-001	50.00		Charged to credit card on file	01/08/24	
Park & Rec	Shelter	Adding Alcohol to Rental		Resolution	30.00		Daily Rate		
Park & Rec	Shelter	Shelter - Anson (seasonal)		Resolution	100.00		Daily Rate	02/13/23	
Park & Rec	Shelter	Shelter - Riverview Community Bldg		Resolution	175.00		Daily Rate	02/13/23	
Park & Rec	Shelter	Shelter - Kiwanis (seasonal)		Resolution	90.00		Daily Rate	02/13/23	
Park & Rec	Shelter	Shelter - Riverview Log Cabin (seasonal)		Resolution	50.00		Daily Rate	02/13/23	
Park & Rec	Shelter	Shelter - Riverview Reunion Hall		Resolution	150.00		Daily Rate	02/13/23	
Park & Rec	Terrace	Tree Planting- terrace		Resolution	-		None issued - moratorium		
Park & Rec	VMC	Recreational Activities, Programs, Classes			varies		Varies by session		
Park & Rec	VMC	Daycamp (Summer Blast)			125.00		per child per week	02/10/25	
Park & Rec	VMC	Daycamp (Spring and Winter)		Res 2025-018	125.00		per week or \$30 per day	02/10/25	
Park & Rec	VMC	Daycamp (Camp Marshalltown)		Res 2025-018	50.00		per week		Reimbursed to City by Marshall County ARC

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Park & Rec	VMC	Half Gym - 1 court (hourly/weekday)		Res 2020-360	25.00		Hourly/weekday		
Park & Rec	VMC	Half Gym - 1 court (all day/weekday)		Res 2020-360	300.00		Allday/weekday		
Park & Rec	VMC	Half Gym - 1 court (hourly/weekend)		Res 2020-360	50.00		Hourly/weekend		
Park & Rec	VMC	Half Gym - 1 court (hourly/weekend)		Res 2020-360	400.00		Allday/weekend		
Park & Rec	VMC	Whole Gym (hourly/weekday)		Res 2020-360	50.00		Hourly/weekday		
Park & Rec	VMC	Whole Gym (all day/weekday)		Res 2020-360	600.00		Allday/weekday		
Park & Rec	VMC	Whole Gym (hourly/weekend)		Res 2020-360	100.00		Hourly/weekend		
Park & Rec	VMC	Whole Gym (hourly/weekend)		Res 2020-360	800.00		Allday/weekend		
Park & Rec	VMC	Flex Rooms (hourly/weekday)		Res 2020-360	25.00		Hourly/weekday		
Park & Rec	VMC	Flex Rooms (all day/weekday)		Res 2020-360	300.00		Allday/weekday		
Park & Rec	VMC	Flex Rooms (hourly/weekend)		Res 2020-360	50.00		Hourly/weekend		
Park & Rec	VMC	Flex Rooms (hourly/weekend)		Res 2020-360	400.00		Allday/weekend		
Park & Rec	VMC	Multi-Room Discount (hourly/weekday)		Res 2020-360	5.00		Hourly/weekday		
Park & Rec	VMC	Multi-Room Discount (all day/weekday)		Res 2020-360	50.00		Allday/weekday		
Park & Rec	VMC	Multi-Room Discount (hourly/weekend)		Res 2020-360	5.00		Hourly/weekend		
Park & Rec	VMC	Multi-Room Discount (hourly/weekend)		Res 2020-360	50.00		Allday/weekend		
Park & Rec	VMC	Conference Room (hourly/weekday)	*Free to non-profit/service clubs, M-F 7am-5pm	Res 2020-360	25.00		Hourly/weekday		
Park & Rec	VMC	Conference Room (all day/weekday)	*Free to non-profit/service clubs, M-F 7am-5pm	Res 2020-360	300.00		Allday/weekday		
Park & Rec	VMC	Conference Room (hourly/weekend)	*Free to non-profit/service clubs, M-F 7am-5pm	Res 2020-360	50.00		Hourly/weekend		
Park & Rec	VMC	Conference Room (hourly/weekend)	*Free to non-profit/service clubs, M-F 7am-5pm	Res 2020-360	400.00		Allday/weekend		
Park & Rec	VMC	Daily Drop-in Fee (Adults)		Res 2020-360	3.00		per hr		
Park & Rec	VMC	Bounce House		Res 2020-360	75.00		for 2 hours		
Park & Rec	VMC	Tournament Fee		Res 2020-360	200.00		Day		
Park & Rec	VMC	Large Event Fee (Setup, tear down, Fri setup, Sun cleanup)		Res 2020-360	600.00		per event		
Park & Rec	VMC	Deposit for all day events, large events, tournaments		Res 2020-360	500.00				
Park & Rec	Admin	Credit card fees			3% + 30 cents		Per agreement with CivicRec	06/23/25	
Police	Alarm	Alarm- failure to notify PD of service changes	33.024	Resolution	-				
Police	Alarm	Alarm Police - Failure to Notify PD Service Fee	33-024	Ordinance	25.00				
Police	Alarm	Alarm Police - False	33.022	Resolution	40.00		First two in calendar year are free		
Police	Alarm	Malfunctioning Alarm - Service fee to disable	33.023		-				
Police	Noise Control	Noise Permit for 24 hours or less	134.006	Ordinance	25.00		Each		
Police	Noise Control	Noise Permit for one to seven days	134.006	Ordinance	40.00		Each date		
Police	Operations	Social Host Ordinance Enforcement fee	112.040	Ordinance	cost		Officers time on investigation		
Police	Operations	X-duty Police Security Services		Resolution	80.00		per hour		

CITY OF MARSHALLTOWN MASTER FEE SCHEDULE

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Police	Operations	Towing Admin Fee		Ordinance	50.00				
Police	Parking	Parking - impounded pursuant to 72.071			50.00				
Police	Parking	Parking Violations	72.001	Ordinance	20.00		per ticket		
Police	Parking	Parking Violations - Over 30 days	72.001	Ordinance	5.00		per ticket		
Police	Parking	Parking Ticket - multiple offenses and charges	72.001, 72-002, 72.003 - 72.999	Ordinance	varies				
Police	Parking	Skof Tow Fee	72.070 - 72.0076		50.00				
Police	Records	Copying of Public Records		Resolution	-		Actual cost for providing digital media		
Police	Records	Copying of Public Records		Resolution	0.25		per page		
Police	Records	Copying of Public Records		Resolution	1.00		per DVD/CD		
Police	Records	Fingerprinting services		Resolution	20.00		No card limit, waive fee for MCSO staff		
Police	Records	Local Criminal History		Resolution	13.00				
Police	Records	Bicycle License			3.00				
Public Works	Compost	Yard Waste and tree Debris Disposal - Kraft bag disposal	50.006	Resolution	1.00				
Public Works	Compost	Yard Waste and tree Debris Disposal - Resusable Container	50.006	Resolution	3.00		minimum		
Public Works	Compost	Yard Waste and tree Debris Disposal - Car/Van/SUV	50.006	Resolution	6.00				
Public Works	Compost	Yard Waste and tree Debris Disposal - Pickup Truck Under 8' bed length	50.006	Resolution	15.00			08/08/22	
Public Works	Compost	Yard Waste and tree Debris Disposal - Pickup Truck 8' and over bed length	50.006	Resolution	20.00			08/08/22	
Public Works	Compost	Yard Waste and tree Debris Disposal - Dump Truck Small (1 ton)	50.006	Resolution	30.00				
Public Works	Compost	Yard Waste and tree Debris Disposal - Dump Truck Medium (single axle)	50.006	Resolution	65.00			08/08/22	
Public Works	Compost	Yard Waste and tree Debris Disposal - Dump Truck Large (tandem axle)	50.006	Resolution	115.00			08/08/22	
Public Works	Compost	Yard Waste and tree Debris Disposal - Semi-Truck & Trailer	50.006	Resolution	200.00			08/08/22	
Public Works	Compost	Yard Waste and tree Debris Disposal - Trailer Under 8' long	50.006	Res 2024-138	15.00			07/01/24	
Public Works	Compost	Yard Waste and tree Debris Disposal - Trailer 8' to 10' long	50.006	Resolution	40.00			08/08/22	
Public Works	Compost	Yard Waste and tree Debris Disposal - Trailer Over 10' long (with sides <18")	50.006	Resolution	60.00			08/08/22	
Public Works	Compost	Yard Waste and tree Debris Disposal - Trailer Over 10' long (with sides >=18")	50.006	Resolution	105.00			08/08/22	
Public Works	Compost	Loading Fee - Compost or Mulch/Wood Chips	50.006	Resolution	20.00				
Public Works	Compost	Sale of Compost - 5-Gallon Bucket	50.006	Res 2024-055	2.00			03/25/24	
Public Works	Compost	Sale of Compost - Reusable Container (Trash Can)	50.006	Res 2024-055	10.00			03/25/24	
Public Works	Compost	Sale of Compost - Pickup Truck Bed	50.006	Res 2024-055	50.00			03/25/24	
Public Works	Compost	Sale of Compost - Per City End Loader Bucket (Scoop)	50.006	Res 2024-055	60.00			03/25/24	
Public Works	Compost	Unprocessed firewood & mulch available on a first come basis (loading fee applies)	50.006	Resolution	-			08/08/22	
Public Works	Compost	Access fee to compost in off season		Resolution	500.00				
Public Works	Electrical	Electrical Contractor License	154.085 - renewal 154.088	Ordinance	100.00		Annual, expires 12/31		
Public Works	Electrical	Electrical work by homeowner	154.058	Resolution	-		Annual, expires 12/31		

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Public Works	Electrical	Journeyman Electric License	154.085 - renewal 154.088	Ordinance	30.00		Annual, expires 12/31		
Public Works	Electrical	Electrical Vehicle Charging Station - Energy Cost	N/A	Resolution	0.364		per kWh while charging w/ free parking	07/01/23	
Public Works	Electrical	Electrical Vehicle Charging Station - Parking Cost (after 1 hr grace period after charging stops)	N/A	Resolution	5.00		per hour	10/24/22	
Public Works	Electrical	Electrical Connection -13th St District Street Lights_Public Use Permit Per Day Per 15 Amp Duplex Receptacle	N/A	Resolution	50.00		per day, per duplex receptacle location	07/24/23	
Public Works	Engineering	Driveway Approach Inspection	72.039	Resolution	36.00		EACH	07/01/23	
Public Works	Engineering	Driveway Permit Application	72.039	Resolution	36.00		EACH	07/01/23	
Public Works	Engineering	Driveway Approach Re-Inspection Fee	72.039	Resolution	28.00		EACH	07/01/23	
Public Works	Engineering	Driveway Extension	72-039	Resolution	49.00		EACH	07/01/23	
Public Works	Engineering	Entrance/Curb Cut	57.016	Resolution	27.00		EACH	07/01/23	
Public Works	Engineering	Bond - Annual	57.023	Resolution	10,000.00				
Public Works	Engineering	Bond - Site Specific	57.023	Resolution	1,000.00			07/01/24	
Public Works	Engineering	Excavation Permit (Work within the ROW)	57.021	Resolution	23.00		EACH		
Public Works	Engineering	Excavation Permit - Longitudinal Utility (for utilities with city franchise agreements)		Resolution	25.00		Per Block (maximum block length of 450 feet)	01/23/23	
Public Works	Engineering	Excavation Permit - Longitudinal Utility (for utilities without city franchise agreements)		Resolution	100.00		Per Block (maximum block length of 450 feet)	01/23/23	
Public Works	Engineering	Failure to Obtain Permit Before Starting Work (1st Offense)		Res 2024-138	-		Warning (one per calendar year)	07/01/24	
Public Works	Engineering	Failure to Obtain Permit Before Starting Work (2nd Offense)		Res 2024-138	100.00		Each per calendar year	07/01/24	
Public Works	Engineering	Failure to Obtain Permit Before Starting Work (3rd Offense)		Res 2024-138	250.00		Each per calendar year	07/01/24	
Public Works	Engineering	Failure to Obtain Permit Before Starting Work (4th or Subsequent Offense)		Res 2024-138	500.00		Each per calendar year	07/01/24	
Public Works	Engineering	Mailbox - max reimbursement for city-damaged post	59.007 - 59.008	Resolution	75.00		max reimb for replacement	07/01/23	
Public Works	Engineering	Moving Building		Resolution	50.00		Each Building		
Public Works	Engineering	Moving Building (loads exceeding vehicle weight limits)		Resolution	200.00		Each building		
Public Works	Engineering	Public Works Sale of Asphalt Millings, per ton	OTHER FEES	Resolution	5.00		per ton		
Public Works	Engineering	Sidewalk Inspection Fee (Full Parcel Sidewalk Construction)	57.042		47.00		EACH	07/01/23	
Public Works	Engineering	Sidewalk Inspection Fee (Partial Sidewalk Construction)	57.042		36.00		EACH	07/01/23	
Public Works	Engineering	Solid Waste Management Assessment- Commercial	51.001	Resolution	72.60		Annual - billed by waterworks		
Public Works	Engineering	Solid Waste Management Assessment-Agricultural with a water meter	51.001	Resolution	8.40		Annual - billed by waterworks		
Public Works	Engineering	Solid Waste Management Assessment-Industrial	51.001	Resolution	72.60		Annual - billed by waterworks		
Public Works	Engineering	Solid Waste Management Assessment-Multiple Family Residential, per family unit	51.001	Resolution	8.40		Annual - billed by waterworks		
Public Works	Engineering	Solid Waste Management Assessment-Single Family Residential	51.001	Resolution	8.40		Annual - billed by waterworks		
Public Works	Engineering	Solid Waste Management Assessment-Trailer Court / each lot	51.001	Resolution	8.40		Annual - billed by waterworks		
Public Works	Engineering	Street Patch Inspection			36.00		EACH	07/01/23	
Public Works	Engineering	Tunneling Permit	57.017	Resolution	36.00			07/01/23	
Public Works	Sewer	Sewer Revision (Disconnect, Repair, or Connect)	52.004	Res 2024-138	Cost		Each connection at cost	07/01/24	

CITY OF MARSHALLTOWN MASTER FEE SCHEDULE

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Public Works	Sewer	Sanitary Sewer Connection - assessed	52.005	Ordinance	-		Each connection		
Public Works	Sewer	Sanitary Sewer connection fee - non assessed properties	52.005	Res 2024-138	Calculated			07/01/24	
Public Works	Sewer	Sanitary Sewer Deposit	52.006	Ordinance	40.00				
Public Works	Sewer	Sanitary Sewer Connection Fee (City Installed)	52.007		3,200.00		EACH		
Public Works	Sewer	Sanitary Sewer Connection Fee (Developer Installed)	52.007		300.00		EACH		
Public Works	Sewer & Storm Sewer	Sewer Equip Chg 4" Pump (4 hour minimum)	52.074	Resolution	7.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer & Storm Sewer	Sewer Equip Chg 6" Pump (4 hour minimum)	52.074	Resolution	13.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer & Storm Sewer	Sewer Equip Chg Air Compressor	52.074	Resolution	25.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer & Storm Sewer	Sewer Equip Chg Back Hoe	52.074	Resolution	50.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer & Storm Sewer	Sewer Equip Chg Back Hoe w/ Hammer or tamper	52.074	Resolution	65.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer & Storm Sewer	Sewer Equip Chg Concrete Saw	52.074	Resolution	45.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer & Storm Sewer	Sewer Equip Chg Dump Truck (2.5 ton)	52.074	Resolution	35.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer & Storm Sewer	Sewer Equip Chg End loader	52.074	Resolution	65.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer & Storm Sewer	Sewer Equip Chg Hole Coring Saw	52.074	Resolution	20.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer & Storm Sewer	Sewer Equip Chg Jet Truck	52.074	Resolution	65.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer & Storm Sewer	Sewer Equip Chg Jet Vacuum truck	52.074	Resolution	90.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer & Storm Sewer	Sewer Equip Chg One Ton Truck	52.074	Resolution	15.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer & Storm Sewer	Sewer Equip Chg Pickup Truck	52.074	Resolution	12.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer & Storm Sewer	Sewer Equip Chg Television truck	52.074	Resolution	90.00		Per hour. Note: All time for equipment shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer	Sewer Tap Charge 4" Service Lateral Connection	52.074	Resolution	200.00		(including labor, equipment & saddle)		
Public Works	Sewer	Sewer Tap Charge 6" Service Lateral Connection	52.074	Resolution	225.00		(including labor, equipment & saddle)		
Public Works	Sewer & Storm Sewer	Personnel Chgs Sewer Dept. Labor			40.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer & Storm Sewer	Personnel Chgs Sewer Dept. Labor Overtime			60.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer & Storm Sewer	Personnel Chgs Sewer Superintendent			55.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Sewer & Storm Sewer	Response or Repair to Hit Utility, Personnel & Equipment Charges		Res 2024-138	Calculated		2x established rates per hour. Note: all time shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Storm Sewer	COSESCO Permit - per acre plus \$25 additional acre or portion thereof		Resolution	150.00		PER ACRE PLUS ADDL FEE \$25 PER ACRE	07/01/23	
Public Works	Storm Sewer	Major Erosion Control Permit	55.003-55.013	Resolution	-		based on parcel size 150 per acre + 25 addl acre	07/01/23	
Public Works	Storm Sewer	Minor Erosion Control Permit	55.004 - 55.013	Resolution	-		based on parcel size 150 per acre + 25 addl acre	07/01/23	
Public Works	Storm Sewer	Public Works Construction Site Erosion Sediment	55.013	Resolution	-		based on parcel size 150 per acre + 25 addl acre	07/01/23	
Public Works	Storm Sewer	Storm Sewer Revision		Resolution	33.00		Each	07/01/23	
Public Works	Storm Sewer	Storm Water Rate	53.006 - 55.013	Ordinance	4.20		per ERU/month	07/01/24	
Public Works	Storm Sewer	Storm Water Utility rate - exemption and credit application fee	53.024	Resolution	100.00		100 for non residential and \$50 for residential properties		
Public Works	Storm Sewer	SUDAS - in lieu of Detention-Commercial	53.026	Ordinance	13,500.00		per acre		
Public Works	Storm Sewer	SUDAS - in lieu of Detention-Industrial	53.026	Ordinance	12,000.00		per acre		

CITY OF MARSHALLTOWN MASTER FEE SCHEDULE

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Public Works	Storm Sewer	SUDAS - in lieu of Detention-Low Density	53.026	Ordinance	6,000.00		per acre		
Public Works	Storm Sewer	SUDAS - in lieu of Detention-Medium High	53.026	Ordinance	12,000.00		per acre		
Public Works	Street	Personnel Charges Sewer Department Labor		Res 2024-138	40.00		Per hour. Note: all time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Street	Personnel Charges Sewer Department Labor Overtime		Res 2024-138	60.00		Per hour. Note: all time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Street	Personnel Charges Sewer Superintendent		Res 2024-138	50.00		Per hour. Note: all time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Street	Emergency Evacuation Response or Barricade Unsafe Right of Way Condition		Res 2024-138	Calculated		2x established rates per hour. Note: all time shall be charged a minimum of one hour unless otherwise noted.		
Public Works	Street	Special Events Trailer (delivery/pickup)	130.003	Ordinance	150.00				
Public Works	Street	Special Events (delivery/pickup 2+ barricades at specific locations)	130.003	Ordinance	300.00				
Public Works	Street	Special Events (delivery/pickup 1 or 2 barricades)	130.003	Ordinance	75.00				
Public Works	WPCP	Annual Inspection	52.074	Resolution	65.00		per hour		
Public Works	WPCP	Copies			0.25		per policy		
Public Works	WPCP	Copies - min 15 minutes labor charge			-		per policy		
Public Works	WPCP	Digestion (Emergency)	52.074	Resolution	20.00				
Public Works	WPCP	Digestion Fee (Metals)	52.074	Resolution	10.00				
Public Works	WPCP	Hourly pH	52.074	Resolution	15.00				
Public Works	WPCP	Investigation of Accidental Discharges/Slug Discharge	52.074	Resolution	62.00		per hour		
Public Works	WPCP	Lab Analysis Alkalinity			10.00				
Public Works	WPCP	Lab Analysis Ammonia Nitrogen			15.00				
Public Works	WPCP	Lab Analysis Arsenic Furnace			19.00				
Public Works	WPCP	Lab Analysis BOD/CBOD			20.00				
Public Works	WPCP	Lab Analysis Cadmium Furnace			19.00				
Public Works	WPCP	Lab Analysis Chromium (Total) Furnace			19.00				
Public Works	WPCP	Lab Analysis COD			15.00				
Public Works	WPCP	Lab Analysis Copper Flame			12.00				
Public Works	WPCP	Lab Analysis Hach TKN			20.00				
Public Works	WPCP	Lab Analysis Lead Furnace			19.00			07/01/23	
Public Works	WPCP	Lab Analysis Molybdenum			19.00				
Public Works	WPCP	Lab Analysis Nickel Furnace			19.00			07/01/23	
Public Works	WPCP	Lab Analysis Nitrogen (Nitrate)			13.00				
Public Works	WPCP	Lab Analysis Oil & Grease			20.00				
Public Works	WPCP	Lab Analysis pH			5.00				
Public Works	WPCP	Lab Analysis Potassium			12.00				
Public Works	WPCP	Lab Analysis Selenium			19.00				
Public Works	WPCP	Lab Analysis Settleeable Solids			7.00				

CITY OF MARSHALLTOWN MASTER FEE SCHEDULE

Dept	Div.	License or Permit Type	Code Section	How Fee Set	Fee	NEW FEE AMOUNT	License Term / per unit charge	Revised	Notes
Public Works	WPCP	Lab Analysis Silver Flame			12.00				
Public Works	WPCP	Lab Analysis TKN EPA Method			25.00				
Public Works	WPCP	Lab Analysis Total Phosphorus			20.00				
Public Works	WPCP	Lab Analysis Total Solids			10.00				
Public Works	WPCP	Lab Analysis Total Suspended Solids (TSS)			10.00				
Public Works	WPCP	Lab Analysis Total Volatile Solids			10.00				
Public Works	WPCP	Lab Analysis Vol. Suspended Solids			10.00				
Public Works	WPCP	Lab Analysis Volatile Acids			20.00				
Public Works	WPCP	Lab Analysis Zinc Flame			12.00				
Public Works	WPCP	Monthly Billing for Lab Analysis			10.00		per month		
Public Works	WPCP	Mudpit Facility Registration			100.00		Annual		
Public Works	WPCP	Personnel Charges - Administrative Secretary			43.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	WPCP	Personnel Charges - Director			70.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	WPCP	Personnel Charges - Lab Chemist			52.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	WPCP	Personnel Charges - Plant Maintenance Overtime			69.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	WPCP	Personnel Charges - Plant Maintenance Personnel			49.00		Per hour. Note: All time for personnel shall be charged a minimum of one hour unless otherwise noted.		
Public Works	WPCP	Sample Handling	52.074	Resolution	20.00				
Public Works	WPCP	Sampling Equipment / per day	52.074	Resolution	40.00		per day		
Public Works	WPCP	Waste Hauler	52.046	Ordinance	50.00		Annual - per vehicle		
Public Works	WPCP	Waste Water Appeal Filing Fee	52.074		100.00				
Public Works	WPCP	Waste Water Discharger Application Fee	52.074		125.00				
Public Works	WPCP	Waste Water Discharger Permit	52.075	Ordinance	250.00		establishes fee		
Public Works	WPCP	Waste Disposal - Grease Trap - In City		Ordinance	0.135		per gallon		
Public Works	WPCP	Waste Disposal - Grease Trap - Out of City	52.051	Ordinance	0.270		per gallon		
Public Works	WPCP	Waste Disposal - Septage Waste	52.051	Ordinance	0.118		per gallon		
Public Works	WPCP	Waste Disposal - Septage Waste - meter reading fee	52.051	Ordinance	10.00				
Public Works	WPCP	Waste Disposal - Mudpit Waste - In City	52.051	Ordinance	50.00		min per vehicle plus \$25 for more than 2 cu. yd.		
Public Works	WPCP & Sewer	Vac Truck Contents Disposal - Slurry Mix of Clean Soil		Res 2024-138	30.00		per small load (5 CY +/-)	07/01/24	
Public Works	WPCP & Sewer	Vac Truck Contents Disposal - Slurry Mix of Clean Soil		Res 2024-138	60.00		per large load (10 CY +/-)	07/01/24	
Public Works	WPCP	Work Order	52.074	Resolution	10.00		each		



**MARSHALLTOWN
MORE THAN EVER**

Joel Greer, Mayor
Carol Webb, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 • FX 641.754.5717

To: Mayor and City Council
From: Diana Steiner, Finance Director
Meeting Date: December 22, 2025
Re: Resolution Amending Resolution 2025-208 Authorizing the Transfer of Funds from Fund 364 (2022 Bond) to Fund 362 (2020A Bond)

Strategic Plan Objective:

N/A

Recommended:

Staff recommends approving the change of the transfer from Fund 364, instead of Fund 363, to Fund 362.

Budget Impact:

When amending the FY2026 Budget, this will be accounted for then, if necessary.

Description/Background:

In September of 2020, the City issued tax-exempt General Obligation bonds totaling \$9,590,000 which were used to:

- *Refund \$3 million in older bonds with higher interest rates (2011B, 2014, 2012A (partial),
- *Purchase a new fire truck,
- *Improve the parking lot at the 6th St softball field,
- *Pay for engineering fees and Union Pacific Railroad costs for the Quiet Zone Railroad Project,
- *Pay engineering fees for the downtown planning of Phase 2,
- *Reconstruct some of State Street,
- *Pay for some of the engineering fees for the downtown Center Street reconstruction,
- *Linn Creek trail improvements,
- *Improve tennis courts at the high school,
- *Storm water projects including 4th Street and Meadow Lane and Riverview park,
- *Bond closing costs.

Like many cities and counties, bonds issued in September of 2020 had very low interest rates. The City's arbitrage bond yield was .68676276%. As time passed, the rates on interest the City was earning increased. The rate difference between what we were paying for interest on the bond and the amount we were earning in interest on the bond funds became bigger. The

difference between the two rates is arbitrage.

The City had Berens-Tate Consulting compute the rebate based on the IRS requirements. They indicated that \$62,804.94 was owed to the US Treasury.

Council approved Resolution 2025-208 to pay \$47,505.66 from Capital Fund 362 (2020 GO Bond Fund) and \$15,299.28 from Fund 740 (Storm Sewer Utility Fund). The Resolution also allowed a transfer from Fund 363 (2021 GO Bond) to Fund 362. The problem with the transfer was that the public hearing for the 2021 GO Bonds did not mention trail projects. Therefore, I am requesting that Fund 364 (2022 GO Bond) be transferred to Fund 362 (2020 GO Bond) instead. There was a public hearing for trails in the 2022 GO bond.

Attachments:

1. 2025-12-22_Resolution Approving Amendment to Resolution 2025-208 for the Transfer of Funds for the 2020A Bonds
2. 2025-09-22_2025-208_SIGNED Resolution Approving Allocation of Arbitrage Payment for the 2020A Bonds

RESOLUTION AMENDING RESOLUTION 2025-208 AUTHORIZING THE TRANSFER OF FUNDS FROM FUND 364 (2022 BOND) TO FUND 362 (2020A BOND)

WHEREAS, the arbitrage computation was completed for the General Obligation tax-exempt bonds, series 2020A; and

WHEREAS, the interest rate earned from the bond proceeds was higher than the arbitrage bond yield and to maintain the tax-exempt status of these bonds, a payment of \$62,804.94 was made to the United States Treasury per IRS regulations before the end of October 2025; and

WHEREAS, Council approved Resolution 2025-208 on September 22, 2025, so \$47,505.66 could be paid from the original Capital Bond Fund 362 and \$15,299.28 could be paid from the Storm Water Enterprise Fund 740; and

WHEREAS, Resolution 2025-208 also allowed the transfer to Fund 362 (2020 GO Bonds) from Capital Fund 363 (2021 GO Bonds) for the reallocation of expenses, which now needs to be amended to Fund 364 (2022 GO Bonds)

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, That the Finance Director is directed to transfer \$47,505.66 from Capital Fund 364 to Capital Fund 362.

Passed this 22nd day of December 2025, and signed this ____ day of December 2025.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, CMC, City Clerk

**RESOLUTION AUTHORIZING THE PAYMENT TO THE UNITED STATES
TREASURY FOR THE ARBITRAGE OWED FROM THE 2020A BONDS AND
THE TRANSFER OF FUNDS FROM FUND 363 TO FUND 362 TO COVER
SUCH PAYMENT**

WHEREAS, the arbitrage computation has now been completed for the General Obligation tax-exempt bonds, series 2020A; and

WHEREAS, the interest rate earned from the bond proceeds was higher than the arbitrage bond yield and to maintain the tax-exempt status of these bonds, a payment of \$62,804.94 must be paid to the United States Treasury per IRS regulations before the end of October 2025; and

WHEREAS, \$47,505.66 will be paid from the original Capital Bond Fund 362 and \$15,299.28 will be paid from the Storm Water Enterprise Fund 740 based on the cumulative arbitrage amounts; and

WHEREAS, a reallocation of expenses in Capital Fund 362 will now need to be funded by Capital Fund 363 via a transfer.

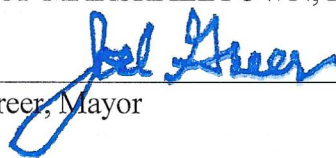
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA,

Section 1. That the arbitrage payment of \$62,804.94 owed to the United States Treasury to maintain the tax-exempt status of the series 2020A bonds will be allocated between the Capital Fund 362 and Enterprise Fund 740 in the amounts of \$47,505.66 and \$15,299.28 respectively.

Section 2. The Finance Director is directed to transfer \$47,505.66 from Capital Fund 363 to Capital Fund 362.

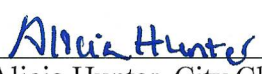
Passed this 22nd day of September 2025, and signed this 23rd day of September 2025.

CITY OF MARSHALLTOWN, IOWA



Joel Greer, Mayor

ATTEST:



Alicia Hunter, City Clerk



**MARSHALLTOWN
MORE THAN EVER**

**Joel Greer, Mayor
Carol Webb, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 • FX 641.754.5717**

To: Mayor and City Council
From: Deb Millizer, Housing & Community Development Director
Meeting Date: December 22, 2025
Re: Resolution Setting a Public Hearing for the Conveyance and Transfer of Title for the City-Owned Property at 20 East Main Street

Strategic Plan Objective:

The Strategic Plan Objective for this item is to promote downtown revitalization and economic development by advancing the reuse and redevelopment of an underutilized property at 20 E Main Street, encouraging private investment in the downtown district, supporting small business growth and entrepreneurship, improving the aesthetic and structural integrity of a key Main Street building, and contributing to the vibrancy and walkability of downtown Marshalltown

Recommended:

Staff recommends the City Council approve a resolution setting a public hearing on the proposed sale of City owned real property located at 20 E Main Street, and direct the City Clerk to publish the required notice. The public hearing will allow public comment before the Council takes final action on the purchase agreement and conveyance to Phillip N Curtis and Elisabeth A Curtis for \$10,000.

Budget Impact:

This action sets a public hearing and directs publication of the legal notice. Direct costs include the notice publication fee and staff time. The proposed sale price totals \$10,000, with standard closing adjustments outlined in the purchase agreement.

Description/Background:

20 E Main Street is a vacant commercial building in downtown Marshalltown. The City acquired the property through the 657A abandoned building process after ongoing deterioration and safety concerns. Staff issued an RFP for redevelopment and received a proposal from Phillip and Elisabeth Curtis, InStitches. Their plan renovates the first floor for retail and production space, and positions the upper level for future commercial use. This council item sets the required public hearing step for the proposed sale. After the hearing, Council will consider final action on the purchase agreement and conveyance. The purchase agreement includes performance benchmarks after closing, progress reporting, and required permitting and inspections. It also

addresses key redevelopment items, including asbestos related work sequencing, mezzanine structural evaluation, a code compliant stair to the upper story designed by a licensed professional, and a written code compliance review by a licensed architect or engineer.

Attachments:

1. 2025-12-22_Resolution Setting PH Sale of 20 E Main

**RESOLUTION SETTING A PUBLIC HEARING FOR THE CONVEYANCE AND
TRANSFER OF TITLE FOR THE CITY-OWNED PROPERTY AT 20 EAST MAIN
STREET**

WHEREAS, the City Council desires to set a public hearing to consider approval of real estate purchase agreement for the conveyance and transfer of 20 East Main Street; and

WHEREAS, the City is offering a Quit Claim Deed for the property that are being sold as is; and

WHEREAS, the Council of the City of Marshalltown, Iowa finds it is in the best interest of the City and proposes to convey and transfer by Quit Claim Deed the following described property in Marshalltown, Marshall County, Iowa with the terms and conditions set forth in a real estate purchase agreement;

20 East Main Street, legally described as: THE WEST 20 FEET OF LOT 10, BLOCK 10, IN THE ORIGINAL TOWN OF MARSHALL, MARSHALL COUNTY, IOWA. From the City of Marshalltown to Phillip N. Curtis and Elisabeth A. Curtis; and

WHEREAS, the property being transferred by the City of Marshalltown, Iowa is real estate which is not being used to the full advantage of the City, and is not required for any other public purpose, and no rights of private persons will be adversely affected; and

WHEREAS, the City of Marshalltown hereby proposes the transfer of said property, subject to easements being retained and rights of way of utilities, and access to and maintenance of said utilities. Said easements, rights of way and access will be retained until such time as the utility no longer utilizes or needs facilities in this location.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The City Clerk shall cause to be published the notice required by law, by publication once in the Marshalltown Times Republican, a newspaper having general circulation in the City of Marshalltown, Iowa, the publication to be not less than four days nor more than twenty days prior to the date hereinafter fixed in the City Hall, 10 W State Street, Marshalltown, Iowa, on January 12, 2026 5:30 p.m., to consider any and all comments filed with the City Clerk or made in open Council to the proposal for conveyance as herein contained and to take final action thereon.

Passed this 22nd day of December 2025, and signed this _____ day of December 2025.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, CMC, City Clerk



**MARSHALLTOWN
MORE THAN EVER**

Joel Greer, Mayor
Carol Webb, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 • FX 641.754.5717

To: Mayor and City Council
From: Deb Millizer, Housing & Community Development Director
Meeting Date: December 22, 2025
Re: Resolution Approving a Professional Administrative Services Agreement with East Central Iowa Council of Governments for the Community Development Block Grant - Disaster Recovery Housing Program

Strategic Plan Objective:

This item supports the City's strategic goals to increase quality housing options, reinvest in established neighborhoods, and promote long term disaster recovery.

The proposed CDBG DR housing project will help:

- Add new owner occupied homes that are affordable to low and moderate income households.
- Replace housing lost or damaged by 2020 derecho and strengthen neighborhood stability.
- Use outside funding to reduce local costs while improving safety, quality, and value of housing in Marshalltown.

Recommended:

Approve the resolution authorizing the Mayor to execute the Professional Administrative Services Agreement with East Central Iowa Council of Governments ECICOG for CDBG DR pre application and application services in an amount not to exceed 5,000 dollars, to be paid from Local Option Sales Tax funds. This action supports meeting the January 31, 2026 IEDA submission deadline.

Budget Impact:

City Council previously approved 15,000 dollars in Local Option Sales Tax funding for CDBG DR grant administration support. This agreement authorizes up to 5,000 dollars from that amount for pre application and application services. No additional local funds are requested at this time. If the grant is awarded, ongoing administration costs will be paid from CDBG DR grant funds, subject to IEDA approval.

Description/Background:

The City of Marshalltown is pursuing a Community Development Block Grant Disaster Recovery CDBG DR new construction housing grant through the Iowa Economic Development Authority. The project would support construction and sale of new owner-occupied homes for low and moderate income households on sites impacted by the 2020 derecho.

IEDA expects the City to use qualified professional services for CDBG DR application work and, if awarded, for grant administration. These services include preparation of the pre application and full application, coordination with City staff, and support during IEDA review.

An initial Request for Proposals for CDBG DR grant administration was issued at the beginning of October 2025. No proposals were received. After consulting with IEDA, staff requested a list of certified CDBG DR grant administrators and reissued the RFP in November. Staff then emailed the RFP directly to all firms on the IEDA list. This reissuance resulted in two proposals submitted by the December 3, 2025 deadline.

The RFP stated that proposals must address experience with IEDA's CDBG program, a description of past grant administrative services, a description of organizational capacity to complete all necessary grant administration activities, references from previous clients, and cost of services. A three-person review team Housing and Community Development Director, Assistant Housing and Community Development Director, and the City's Lead Grant Program Manager, scored the proposals using the published scoring matrix based on these factors.

ECICOG received the highest overall score based on experience with CDBG and CDBG DR housing, depth of staff, organizational capacity to complete all necessary grant administration activities, understanding of IEDA requirements, and responsiveness to the RFP. With IEDA's emphasis on a strong organizational capacity and the need to complete all required activities within a tight project timeline, the size and experience of ECICOG's team carried significant weight in the staff recommendation. The other proposer submitted a slightly lower fee but showed less direct experience with this type of disaster recovery housing project and a smaller team. Staff determined ECICOG offers the best overall value to the City.

If the City receives a CDBG DR award, staff anticipate beginning construction on the new homes after IEDA contract execution and completion of environmental review. The goal is to complete construction and sale of all units within the IEDA project period for this grant so that all homes are built, occupied by eligible buyers, and fully closed out within the required schedule.

Under the proposed agreement ECICOG will provide pre application and application preparation services at an hourly rate of seventy five dollars, in an amount not to exceed five thousand dollars. These costs will be paid from Local Option Sales Tax LOST funds already set aside by Council for CDBG DR support. If the City receives a CDBG DR award, staff will work with ECICOG and IEDA on a separate budget for ongoing grant administration, using grant funds rather than additional local dollars.

Project Objectives and Performance Benchmarks

Objectives

- Secure an Iowa Economic Development Authority CDBG DR housing award of about two million dollars for twelve new owner-occupied homes for low and moderate income households.
- Submit a complete pre-application and full application by the IEDA deadlines in early 2026.
- Begin construction on the CDBG DR homes as soon as possible after contract execution and environmental clearance, and complete construction and sale of all units within the IEDA project period.
- Ensure all buyers are income eligible and all CDBG DR requirements are met.

Performance benchmarks

- Pre-application submitted to IEDA by the published pre application deadline.
- Full application submitted to IEDA by the published application deadline.
- IEDA issues a CDBG DR award to the City of Marshalltown for the proposed project.
- CDBG DR contract executed and environmental review completed within the schedule set by IEDA.
- Twelve homes constructed and sold to income eligible buyers within the IEDA project period.
- IEDA monitoring completed with no major findings and the grant closed out on or before the contract end date.

IEDA's application deadline is January 31, 2026, so staff requests council action on December 22, 2025 to allow time to finalize the pre-application and full application.

Attachments:

1. 2025-12-22_2025-260_Resolution Approving Professional Services Agreement ECICOG
2. RFP_CDBG-DR_Grant_Admin_with_Parcel 11.3.25 2
3. Marshalltown Proposal December 2025 _ECICOG
4. Scoring Matrix_CDBG 122025
5. ECICOG Agreement - Marshalltown application

**RESOLUTION APPROVING A PROFESSIONAL ADMINISTRATIVE SERVICES
AGREEMENT WITH EAST CENTRAL IOWA COUNCIL OF GOVERNMENTS FOR
THE COMMUNITY DEVELOPMENT BLOCK GRANT – DISASTER RECOVERY
HOUSING PROGRAM**

WHEREAS, the City of Marshalltown, seeks to increase the availability of affordable housing through participation in the Community Development Block Grant- Disaster Recovery (CDBG-DR) program administered by the Iowa Economic Development Authority (IEDA); and

WHEREAS, program guidelines require local governments to procure qualified professional services to prepare Community Development Block Grant Disaster Recovery housing applications and, if awarded, to provide ongoing grant administration, including environmental review, financial management, reporting, income verifications, compliance monitoring, and other federally required activities, and

WHEREAS, the City Council of Marshalltown has determined it is in the best interest of the community to allocate Local Option Sales Tax (LOST) funds to cover the cost of issuing an RFP and retaining a grant administrator; and

WHEREAS, staff recommend proceeding with the proposal received from East Central Iowa Council of Governments (ECICOG) with service billed at seventy-five dollars per hour, for a total fee not to exceed five thousand dollars to provide pre-application and application preparations services.

NOW, THEREFORE, BE IT RESOLVED BY CITY COUNCIL OF THE CITY OF MARSHALLTOWN, that the Professional Administrative Services Agreement with ECICOG for grant administration of the Community Development Block Grant-Disaster Recovery (CDBG-DR) program for affordable housing, is hereby approved and the Mayor is directed to execute the agreement and any documents required.

Passed this 22nd day of December 2025, and signed this _____ day of December 2025.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, CMC, City Clerk

MARSHALLTOWN

— I O W A —

HOUSING & COMMUNITY DEVELOPMENT

Deb Millizer, Director
Clayton Ender, Assistant Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5756
Fax - (641) 754-5717

Request for Proposals (RFP) for CDBG-DR Grant Administration Services

City of Marshalltown, Iowa

Publication Notice

The City of Marshalltown is requesting proposals for grant administration services to assist with the pre-application process and, if awarded, the full administration of a project funded with Community Development Block Grant – Disaster Recovery (CDBG-DR) funds through the Iowa Economic Development Authority (IEDA).

The City anticipates reapplying for CDBG-DR funding to support the construction of six duplexes (12 housing units total) on City-owned parcels that became vacant due to tornado or derecho incidents. Potential development sites currently under evaluation include 704 Lee Street, 307 N. 13th Street, 817–819 N. 5th Avenue, and 908 S. 9th Avenue.

Activities will include, but are not limited to, application preparation, environmental review, reporting, assistance with public hearings, contract administration, financial management, compliance with federal cross-cutting requirements, income verifications, and close-out documentation.

A full description of the work specifications is available at City Hall, 24 N. Center Street, Marshalltown, Iowa 50158.

Scope of Work

The consultant must be prepared and qualified to provide the following services, consistent with IEDA's CDBG/CDBG-DR program guidance and the HCDA and 24 CFR requirements:

Pre-Application Services

1. Prepare the CDBG-DR pre-application in IowaGrants and compile all required attachments and exhibits, including developer commitment documentation.
2. Assist the City with required public hearings, including notices, agendas, and documentation consistent with the State Citizen Participation Plan.
3. Provide preliminary environmental review documentation and confirm City site control for all proposed parcels.
4. Assist the City in preparing a project budget consistent with CDBG-DR program requirements and cost reasonableness standards.
5. Ensure the application demonstrates compliance with CDBG-DR requirements, including affordability standards, Iowa Green Streets Criteria, Section 3, and Davis-Bacon (if applicable).
6. Provide technical assistance to meet all pre-award conditions.

Full Grant Administration Services (if awarded)

If the City is awarded CDBG-DR funding, the City intends to amend or extend the contract with the selected administrator to include full grant administration services through project completion and close-out. Proposals must therefore demonstrate organizational capacity to provide a **team of specialists** with expertise in the following areas:

- **Planning & Environmental Review** (24 CFR Part 58 NEPA; historic preservation; floodplain management). Begin environmental review early; no bidding, contracting, property acquisition, or construction prior to Release of Funds.
- **Contract Administration & Procurement** (2 CFR Part 200; competitive procurement; wage rate request 30 days prior to bid; verification of non-debarment; inclusion of Section 3 language and Iowa Green Streets materials in bid packages as applicable).
- **Federal Cross-Cutting Requirements** (Davis-Bacon labor standards monitoring; Section 3 compliance and reporting; URA/Section 104(d) acquisition/relocation; Civil Rights and Fair Housing).
- **Financial Management & Claims Processing** (IowaGrants drawdowns; supporting source documentation; draw requests at least every six months for activity and admin; retainage and reconciliation; audit-ready files).
- **Accounting & Audit Support** (establish and maintain compliant financial management and reporting procedures; assist with audit and closeout requirements).
- **Housing Unit / Income Verifications** (24 CFR Part 5 LMI eligibility documentation; homebuyer affordability and occupancy compliance; updates to Applicant/Recipient Disclosure as needed).
- **Public Participation & Notices** (application hearing; **Status of Funded Activities (SOFA)** hearing at ~50% completion; documentation upload; compliance with the State Citizen Participation Plan).
- **Monitoring & Closeout** (prepare/maintain recordkeeping systems aligned with IEDA monitoring checklist; coordinate desktop/onsite monitoring; timely corrective actions; submit complete closeout package within required timelines).
- **Green Streets / Stormwater (as applicable)** (coordinate with IDALS Urban Conservation Program Team milestones; ensure checklist/milestones are secured and uploaded; support design teams to meet Iowa Green Streets Criteria).

Program Compliance Framework

- **National Objectives & Eligible Activities:** Ensure all activities meet a CDBG national objective (with housing activities meeting LMH) and are eligible under 24 CFR 570.201. Maintain documentation to support the selected objective.
- **City Policies:** Assist the City in adopting and/or updating required policies (Excessive Force; RARA Plan; Code of Conduct; Fair Housing; Equal Opportunity) and in maintaining current versions for IEDA.
- **Subrecipient Agreements (if applicable):** Draft and execute subrecipient agreements meeting IEDA minimum provisions and upload executed copies before any reimbursements.
- **Contract Conditions:** Track and clear contract special conditions; notify IEDA to avoid delays to construction start.
- **Amendments:** Prepare and process contract amendment requests in IowaGrants for time, budget, scope, or beneficiary changes.

Statement of Qualifications

Proposals should include the following information:

- **Certified Grant Administrator (CGA):** Identify at least one IEDA Certified Grant Administrator in good standing who will be assigned to this project. Provide the individual's certification status, date, and evidence of good standing. All staff performing CDBG administration/compliance must be CGAs per IEDA policy.
- **Team & Capacity:** Organizational capacity to complete all necessary activities, including identification of team members, résumés, and an organizational chart that assigns leads for environmental review, procurement/contract administration, labor standards/Section 3, URA/relocation, financial management/claims, income verification, monitoring, and closeout. Describe how overlapping deadlines will be staffed.
- **Experience:** Description of experience with IEDA's CDBG/CDBG-DR program (housing projects preferred), including the number of Iowa CDBG contracts administered in the last five years.
- **Performance:** Description of past grant administrative services provided and a summary of monitoring outcomes (no findings or timely remediation within 30 days) and record of submitting environmental reviews within six months of contract start, timely draws ($\geq$ every six months), and on-time closeouts.
- **References:** References from previous clients of related work within the past five years, with contact information and project summaries.

Proposed Cost of Services

Proposals should include the proposed cost to accomplish the scope of work for the pre-application phase. The City has budgeted \$15,000 in local funds for this phase. Compensation for post-award administration services will be paid with CDBG-DR grant funds as an eligible general administration expense, subject to IEDA approval and program limits.

Evaluation Criteria

Proposals will be evaluated and ranked according to the following criteria:

Criteria	Points
Experience with IEDA's CDBG/CDBG-DR program (housing emphasis)	25
Previous work performance & monitoring outcomes	20
Team capacity & specialized expertise (incl. CGA in good standing)	35
Proposed cost of services	20
Total Possible Points	100

Minimum Qualification: Proposers must include at least one assigned IEDA Certified Grant Administrator in good standing. The City reserves the right to deem non-responsive any proposal that does not meet this requirement.

Timeline for Services

To ensure construction begins by June 2026 and is completed by July 1, 2027, the following deadlines will apply:

Final site selection will occur during the pre-application and environmental review phase, in consultation with IEDA.

- RFP Released: November 3, 2025
- Questions Due: November 24, 2025
- Proposals Due: December 3, 2025, 10:00 a.m.
- Staff Review and Selection Recommendation: by December 9, 2025
- Council Approval and Contract Execution: December 22nd, 2025
- Application Submitted to IEDA: January 31, 2026
- Anticipated IEDA Award: March 2026
- Environmental clearance, developer agreement, and pre-construction conditions: March – May 2026
- Construction Start: June 2026
- Status of Funded Activities (SOFA) Hearing: At approximately 50% completion (no draws processed by IEDA after 50% until SOFA documentation is submitted).
- Construction Completion: July 1, 2027 (with time for occupancy, LMI verifications, and full closeout)

Submission Information

Proposals must be submitted no later than **December 3, 2025 at 10:00 a.m.** to:

Deb Millizer, Housing & Community Development Director

City of Marshalltown

24 N. Center Street

Marshalltown, IA 50158

dmillizer@marshalltown-ia.gov

(641) 754-5756

Questions regarding this request for proposals should also be directed to: Deb Millizer, Housing & Community Development Director

Section 3 Clause

A. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3).

The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 75, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 75 regulations.

C. The contractor agrees to post copies of a notice advising workers of the Contractor's commitments under Section 3 in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

D. The contractor agrees to provide written notice of employment and contracting opportunities to all known Section 3 Workers and Section 3 Businesses.

E. The contractor agrees to employ, to the greatest extent feasible, Section 3 workers or provide written justification to the recipient that is consistent with 24 CFR Part 75, describing why it was unable to meet minimum numerical Section 3 Worker hours goals, despite its efforts to comply

with the provisions of this clause.

F. The contractor agrees to maintain records documenting Section 3 Workers that were hired to work on previous Section 3 covered projects or activities that were retained by the contractor for subsequent Section 3 covered projects or activities.

G. The contractor agrees to post contract and job opportunities to the Opportunity Portal and will check the Business Registry for businesses located in the project area.

H. The contractor agrees to include compliance with Section 3 requirements in every subcontract for Section 3 projects as defined in 24 CFR part 75, and agrees to take appropriate action, as provided in an applicable provision of the subcontract upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 75. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 75.

I. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 75 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 75.

J. The contractor will certify that they have followed prioritization of effort in 24 CFR part 75.19 for all employment and training opportunities. The contractor will further certify that it meets or exceeds the applicable Section 3 benchmarks, defined in 24 CFR Part 75.23, and if not, shall describe in detail the qualitative efforts it has taken to pursue low- and very low-income persons for economic opportunities.

K. Noncompliance with HUD's regulations in 24 CFR part 75 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

Compliance Expectations

The Administrator shall ensure compliance with all IEDA/HUD requirements throughout the project. This includes, but is not limited to:

- Securing Release of Funds prior to any bidding, contracting, property acquisition, or construction activities.
- Requesting and verifying wage determinations in advance of bidding and ensuring compliance with labor standards.
- Confirming non-debarment of all contractors and subcontractors prior to award.
- Submitting draw requests at least every six months for both activity and administration expenses.
- Assisting the City in adopting or updating required CDBG policies (Excessive Force, RARA, Code of Conduct, Fair Housing, Equal Opportunity).
- Maintaining complete files consistent with IEDA recordkeeping and monitoring checklists, and addressing any monitoring findings within 30 days.



Deb Millizer, Housing & Community Development Director
City of Marshalltown
24 N. Center Street
Marshalltown, IA 50158

Re: Response to RFP - Administration of CDBG-DR New Construction Project

Dear Ms. Millizer:

Thank you for the opportunity to respond to the City's RFP for administration of the proposed CDBG-DR New Construction Project. We appreciate your consideration and have attached our full proposal, which outlines ECICOG's qualifications, relevant experience, and our detailed program work plan—including performance objectives and timelines necessary to ensure a successful project.

As you know, ECICOG's Housing Department has extensive experience implementing, administering, and completing federally funded owner-occupied rehabilitation, new construction, and downtown revitalization programs. Currently, our team is administering multiple CDBG and CDBG-DR funded initiatives, including four new construction projects, three downtown revitalization projects, and one owner-occupied rehabilitation program. In addition, we recently completed four CDBG-DR new construction projects in the communities of Atkins, Belle Plaine, Center Point, and Walker. With this proven track record in similar projects, our team is exceptionally well-suited to administer the City's proposed program.

If you have any questions regarding our proposal, please do not hesitate to contact ECICOG Housing Director, Paula Mitchell. We appreciate your time and consideration.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Karen Kurt", followed by a long horizontal line.

Karen Kurt
Executive Director

**Response to
City of Marshalltown RFP
Administration of CDBG-DR New Construction Project**

1.0 Certified Grant Administrators

ECICOG's Housing Department consists of the Housing Director, Paula Mitchell, and five other full-time department staff, all of whom are experienced Certified Grant Administrators in good standing with the Iowa Economic Development Authority (IEDA). Although IEDA moved away from the original CGA model in 2024, no longer requiring periodic recertification, Housing Department members continue to attend IEDA's monthly trainings and complete testing requirements to remain in good standing. A list of approved Grant Administrators in good standing with IEDA is provided below. It is noted that Emma Harkins was hired after IEDA discontinued the original CGA program but attends required trainings monthly and is a grant administrator in good standing.

CDBG Certified Grant Administrators through Iowa Economic Development Authority

Housing Department:

Paula Mitchell, Housing Director, *certified March 4, 2022*
Mark Culver, Housing Specialist/Inspector, *certified March 1, 2022*
Nicole Beuc, Housing Recovery Coordinator, *certified February 28, 2023*
Deanna Robinson, Planner/Housing Specialist
Steve Van Abbema, Housing Rehab Coordinator
Emma Harkins, Grant Specialist

Other ECICOG Departments:

Karen Kurt, Executive Director
Tom Gruis, AICP, Planner
Robyn Jacobson, Contracts Administrator
Alicia Presto, Environmental Services Director
Meagan Prestegard, Environmental Specialist
Alyssa Comer, Environmental Specialist

Certified Lead Based Paint Inspector/Risk Assessor through Iowa Department of Health

Mark Culver, Housing Specialist/Inspector
Steve Van Abbema, Housing Rehab Coordinator

Certified Grant Administrator Certificate for Paula Mitchell --



Certificate of Achievement

Presented to:

Paula Mitchell

*For successfully passing the 2022 CDBG Certified Administrator's test
with a score greater than 85%.*

Score: 92.9%

Iowa Economic Development Authority
Community Development
1963 Bell Ave., Suite 200
Des Moines, Iowa 50315

JLHRHDHLPR-BKZHQCCK-YDQDDDSQG
Fri 4th Mar 2022

Certified Grant Administrator Certificate for Nicole Beuc --



Certificate of Achievement

Presented to:

Nicole Beuc

*For successfully passing the 2023 CDBG Certified Administrator's test
with a score greater than 85%.*

Score: 92.1%

Iowa Economic Development Authority
Community Development
1963 Bell Ave., Suite 200
Des Moines, Iowa 50315

FLQDLCDADB-LJHJSKRR-WNNWZZBWDH
Tue 28th Feb 2023

Certified Grant Administrator Certificate for Mark Culver --



Certificate of Achievement

Presented to:

Mark Culver

*For successfully passing the 2022 CDBG Certified Administrator's test
with a score greater than 85%.*

Score: 85.9%

Iowa Economic Development Authority
Community Development
1963 Bell Ave., Suite 200
Des Moines, Iowa 50315

CLQPRQYSPV-HVVSTQGL-XSPTRWTCM
Tue 1st Mar 2022

Lead Inspector/Risk Assessor Certificate for Mark Culver --



June 19, 2024

Kim Reynolds, Governor
Adam Gregg, Lt. Governor
Larry Johnson Jr. Director

Mark A Culver
5412 Culver Lane
Marion, IA 52302

Dear Mark A Culver

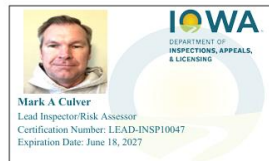
The department has reviewed the information you submitted and determined that you have met the requirements for certification in the state of Iowa as a Lead Inspector/Risk Assessor. Your certification number is: LEAD-INSP10047.

Your certification will expire on June 18, 2027. By that date, you must renew your certification in order to perform any lead professional certification activities. To renew your certification, you will need to have completed the appropriate refresher course. Refresher courses are valid if taken within 3-years from the date that you renew.

Please keep a copy of your certification on your person or in an easily retrievable area at the work site. If you submitted your application online or with a valid email address, the certification is being provided to you electronically. You may choose to either print these documents or have them available on your phone or other electronic device for display if requested.

You can find the certification requirements and work practice standards for all lead professionals in Iowa Administrative Code 641 - Chapter 70, which is at: <https://dial.iowa.gov/licenses/building/lead> under "Resources". You must be currently certified to perform work that requires certification.

Bureau of Environmental Health and Contractor
Lead Professional Certification
Phone: 800-972-2026
E-mail: Lead.Bureau@idph.iowa.gov



A handwritten signature in blue ink, which appears to be "Larry Johnson, Jr.", located above the printed name.

Larry Johnson, Jr. Director
Department of Appeal, Inspections & Licensing

Lead Inspector/Risk Assessor Certificate for Steve Van Abbema--



June 15, 2023

Steve Jay Van Abbema
208 50 Zeller Xing (#208) Court N APT 208
North Liberty, IA 52317

Dear Steve Jay Van Abbema

The department has reviewed the information you submitted and determined that you have met the requirements for certification in the state of Iowa as a Lead Inspector/Risk Assessor. Your certification number is: LEAD-INSP10193.

Your certification will expire on June 14, 2026. By that date, you must renew your certification in order to perform any lead professional certification activities. To renew your certification, you will need to have completed the appropriate refresher course. Refresher courses are valid if taken within 3-years from the date that you renew.

Please keep a copy of your certification on your person or in an easily retrievable area at the work site. If you submitted your application online or with a valid email address, the certification is being provided to you electronically. You may choose to either print these documents or have them available on your phone or other electronic device for display if requested.

You can find the certification requirements and work practice standards for all lead professionals in Iowa Administrative Code 641 - Chapter 70, which is at: http://www.idph.iowa.gov/1_PP under "Resources". You must be currently certified to perform work that requires certification.

Bureau of Environmental Health Services
Lead Professional Certification
Phone: 800-972-2026
E-mail: Lead.Bureau@idph.iowa.gov



Lead Professional Certification for ECICOG --



Paula Mitchell

From: Justin Knudson <Justin.Knudson@IowaEDA.com>
Sent: Tuesday, September 10, 2024 4:13 PM
Cc: Steven Stransky; Jared Morford; Don Dursky; Beth Brincks; Chad Sands; Sarah Plowman; Joyce Brown; Robert Wick; Robert Jonet; Katie Shelton; Hayley Crozier; Jacob Levang
Subject: CGA Certification Program

To All Current CGA's,

This email is to notify all CDBG Grant Administrator's, with either a Certified or Conditional status, that the training requirement established three years ago by the Iowa Economic Development Authority will be terminated effective immediately.

After careful review, it was found that the certification was not producing the results IEDA was hoping to see and was a huge undertaking for both staff and training participants.

In place of the CGA requirement, IEDA will be hosting different trainings throughout the year. These trainings may either be informational or mandatory. Notifications will be sent out to all Grant Administrators as these become available and what the requirements are.

We value the work you're doing and appreciate our partnership.

Best,

Justin

JUSTIN KNUDSON | Federal Team Lead

IOWA ECONOMIC DEVELOPMENT AUTHORITY | IOWA FINANCE AUTHORITY

1963 Bell Avenue, Suite 200 | Des Moines, Iowa 50315

+1 (515) 348-6315 | justin.knudson@iowaeda.com



**Economic Development
Finance Authority**

Name	Email Address	Status	Organization	Year of Certification	Year of C	Expiration Date
Aaron Detter	adetter@uerpc.org	Certified	UERP	2023		46112
Aaron Koontz	aaron.koontz@swipco.org	Certified	SWIPCO	2023		46112
Adam Martin	Adam@simpco.org	Certified	SIMP	2023		46112
Alex Foley	afoley@region12cog.org	Certified	Region 12	2022		45747
Alicia Presto	alicia.presto@ecicog.org	Certified	ECICOG	2023		46112
Amanda Dupont	adupont@ecia.org	Certified	ECIA	2023		46112
Andrew Collings	acollings@dmampo.org	Certified	DSM MPO	2022		45747
Angela Koppes	akoppes@ecia.org	Certified	ECIA	2022		45747
Anita Rosselow	anita.merfeld@waterloo-ia.org	Certified	City of Waterloo	2022		45747
Ann Anstey	ann.anstey@swipco.org	Certified	SWIPCO	2022		45747
Ashely Edwards	aedwards@forddodgeiowa.org	Certified	City of Fort Dodge	2023		46112
Ashley Christensen	achristensen@uerpc.org	Certified	UERP	2022		46112
Ashley Hayes	ashley.hayes@swipco.org	Certified	SWIPCO	2023		46112
Ashley Owen	aowen@region12cog.org	Certified	Region 12	2022		45747
Aspen Pflanz	apflanz@dmampo.org	Certified	DSM MPO	2022		45747
Aurora Weideman	intern@midascog.net	Conditional	MIDAS		2023	45455
Austin Alexander	aalexander@midascog.net	Certified	MIDAS	2022		45747
Beth Waddle	director@sicog.com	Certified	SICOG	2023		46112
Brandon Dix	brandon.dicks@area15rpc.com	Conditional	Area 15		2023	45365
Brandon Melton	bmelton@msa-ps.com	Certified	MSA	2022		45747
Brian Schoon	bschoon@inrcog.org	Certified	INRCOG	2022		45747
Brittni Rahmus	brahmus@seirpc.com	Certified	SEIRPC	2022		45747
Brooke Flattery	bflattery@forddodgeiowa.org	Certified	City of Fort Dodge	2022		45747
Caleb Knutson	cknutson@midowaplaning.org	Certified	Mid Iowa Planning	2023		46112
Cara Elbert	cara.elbert@nwipdc.org	Certified	NWIPDC	2022		45747
Caraline Eggena	ceggena@niacog.org	Certified	NIACOG	2022		45747
Chris Bowers	chris.bowers@area15rpc.com	Certified	Area 15	2022		45747
Chris Diggins	cdiggins@niacog.org	Certified	NIACOG	2022		45747
Chris Whitaker	cwhitaker@region12cog.org	Certified	Region 12	2022		45747
Christine Mergen	cmergen@ecia.org	Certified	ECIA	2022		45747
Christopher Janson	cjanson@msa-ps.com	Certified	MSA	2022		45747
Cindy Knox	cknox@inrcog.org	Certified	INRCOG	2022		45747
Corinne Erickson	corinne@simpco.org	Certified	SIMP	2022		45747
Craig Elskamp	celskamp@ecia.org	Certified	ECIA	2022		45747
Dan LoBianco	dlobianco@ecia.org	Certified	ECIA	2023		46112
Danielle Briggs	danielle.briggs@swipco.org	Certified	SWIPCO	2022		45747
Darren Bumgarner	darren.bumgarner@nwipdc.org	Certified	NWIPDC	2022		45747
David Kovarik	dkovarik@bistateonline.org	Conditional	Bi State		2023	45374
Dawn Danielson	ddanielson@ecia.org	Certified	ECIA	2023		46112
Dawn Kimmel	dawn@simpco.org	Certified	SIMP	2022		45747
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Deanna Robinson	deanna.robinson@ecicog.org	Certified	ECICOG	2023		46112
Denise Bulat	dbulat@bistateonline.org	Certified	Bi-State Planning	2022		45747
Derek Lumsden	polishedproductionsconsulting@gmail.com	Certified	Jones County Econ Dev.	2022		45747
Diana Johnson	djohnson@uerpc.org	Certified	UERP	2022		45747
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Emily Uhlenkamp-Ekel	euhlenkampekel@midascog.net	Certified	MIDAS	2023		46112
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Jennifer Movall	jennifer@sc-ic.com	Certified	Simmering-Cory	2022		45747
Jennifer Trader	jtrader@msa-ps.com	Certified	MSA	2022		45747
Jenny Anderson	jenny@simpco.org	Certified	SIMP	2023		46112
Jeremy Rounds	rounds@sicog.com	Certified	SICOG	2022		45747
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Mark Culver	mark.culver@ecicog.org	Certified	ECICOG	2022	45747
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Melanie Mitchell	melanie@sc-ic.com	Certified	Simmering-Cory	2022	45747
Michelle Barness	mbarness@uerpc.org	Certified	UERP	2022	45747
Myrtle Nelson	mnelson@niacog.org	Certified	NIACOG	2022	45747
Nichole Beuc	nicole.wise@ecicog.org	Certified	ECICOG	2023	46112
Nichole Moore	nmoore@charitonvalleyplanning.com	Certified	Chariton Valley COG	2022	45747
Nicole Rhodes	nicole.rhodes@swipco.org	Certified	SWIPCO	2023	46112
Nina Nassif	nnassif@region12cog.org	Certified	Region 12	2023	46112
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Phillip Richter	phil.richter@swipco.org	Certified	SWIPCO	2022	45747
Rachel VanHauen	rvanhauen@masoncity.net	Certified	City of Mason City	2022	45747
Rachelle Howe	rhowe@uerpc.org	Certified	UERP	2022	45747
Ricky Newcomb	rnewcomb@bistateonline.org	Certified	Bi-State Planning	2022	45747
Robyn Jacobson	robyn.jacobson@ecicog.org	Certified	ECICOG	2022	45747
Rose Phillips	rphillips@inrcog.org	Certified	INRCOG	2022	45747
Roseann Sabers	rsabers@ecia.org	Certified	ECIA	2022	45747
Ryan Ossell	rossell@mapacog.org	Certified	MAPA	2022	45747
Sandy Hansen	sandy.hansen@swipco.org	Certified	SWIPCO	2022	45747
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Vickie Reeck	vreeck@forddodgeiowa.org	Certified	City of Fort Dodge	2022	45747
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Zhi Chen	zchen@dmampo.org	Certified	DSM MPO	2022	45747

**Response to
City of Marshalltown RFP
Administration of CDBG-DR New Construction Project**

2.0 Team and Capacity

Housing Director Paula Mitchell will serve as the primary point of contact for this project. Mitchell has over 27 years of experience in the housing field, most which have included federal program administration. She joined ECICOG in September of 2020, and since that time has served as the primary program administrator for 9 CDBG grants through the Iowa Economic Development Authority, and 9 CDBG Disaster Recovery grants. Mitchell has also administered other funding sources during her tenure at ECICOG, including Federal Home Loan Bank funding, and has assisted communities with program design for local housing assistance programs. Previously, Mitchell was employed at the City of Cedar Rapids for 14 years, where she was the Housing and Redevelopment Manager and had primary responsibility for the administration of the city's entitlement CDBG and HOME Investment Partnership Programs. Notably, Mitchell led the city's housing division throughout its recovery efforts after the 2008 flood and served as the lead for CDBG DR housing program implementation. These efforts resulted in over 800 owner occupied homes rehabilitated, over 800 new homes constructed and sold to qualified home buyers, and approximately 600 new rental units being constructed. Mitchell will oversee the program and ensure successful monitoring outcomes and close-out.

Housing Recovery Coordinator Nicole Beuc will provide staff support to this project, including application support and environmental review. Beuc joined ECICOG in November of 2020 to serve as the lead program administrator for a locally funded derecho recovery program, Providing Assistance to Community Homeowners (PATCH). Because the program was funded with a combination of philanthropic dollars, and city and county ARPA dollars, she performed detailed tracking and compliance functions to meet the requirements of each funding source while providing assistance to homeowners. She has served as the primary grant administrator for the City of Cedar Rapids' Derecho Recovery CDBG DR Owner Occupied Rehabilitation Program, which is assisting more than 50 homeowners, and she has successfully completed environmental reviews for several CDBG applications, as well as 2 recently awarded HOME grants. She has also successfully written and administered multiple grants through the Federal Home Loan Bank Affordable Housing Program. Prior to her work at ECICOG, Beuc served as the Housing Compliance Coordinator for HACAP, where she ensured compliance with all program funding requirements.

Housing Specialist/Inspector Mark Culver will perform inspections for the project to ensure work is completed as invoiced and complies with all applicable program standards. Culver joined ECICOG in 2015, since which time he has worked on numerous CDBG and CDBG DR grants, Federal Home Loan Bank grants, the IFA HAF program, and others. Most recently, he provided CDBG DR inspections and

radon testing for projects in Atkins, Belle Plaine, Center Point, Marion, and unincorporated Linn County. He is a certified Lead Inspector/Risk Assessor and has also provided building code inspection services and nuisance inspections for several communities in the ECICOG region. Prior to joining ECICOG, Culver owned and operated his own construction business for 22 years. As such, he brings more than 30 years of construction experience.

Emma Harkins, Grant Specialist, will provide support to the project in the areas of procurement (if required), contractor clearance, Section 3/labor standards compliance, and applicant income qualification. Since joining ECICOG in January 2025, Harkins has been ensuring compliance in these areas for 5 different CDBG DR Housing New Construction projects. Harkins is also experienced in 106 reviews, preparation of program security instruments for homebuyer assistance programs, and grant writing.

Deanna Robinson, Planner II, will provide Uniform Relocation Act support to the project, if needed, and assist with any market analysis needed to support the CDBG DR application. Robinson joined ECICOG in September 2022, and one of her first tasks was to complete a housing study and equity analysis for Linn County. During her time at ECICOG, Robinson has assisted with several CDBG DR applications and has administered all aspects of three different Downtown Revitalization (DTR) grants funded by CDBG. She is experienced in URA implementation. Robinson also has experience in grant writing, environmental review, and providing income determinations for multiple programs with diverse requirements.

Steve Van Abbema, Housing Rehab Coordinator will provide back up to Mark Culver in the area of inspections, to ensure continuous coverage during any staff absences. Van Abbema joined ECICOG in May 2023, and has been performing inspections, writing specifications, and providing construction management for a CDBG DR-funded owner-occupied rehabilitation program, as well as several other grant funded housing program programs. He is experienced in both rehabilitation and new construction. Prior to employment at ECICOG, Van Abbema oversaw construction projects at Iowa Valley Habitat for Humanity for over 7 years. He also owned and operated his own home improvement business and brings more than 30 years of construction experience.

ECICOG's housing staff are fully cross-trained in multiple areas of program administration, allowing us to effectively balance workloads and respond to shifting priorities. Our team is accustomed to managing numerous projects simultaneously, many of which include complex or overlapping deadlines. We maintain flexibility in staff assignments and routinely adjust responsibilities as needed to ensure all project milestones and regulatory deadlines are met. This collaborative approach allows us to provide consistent coverage, maintain high-quality work, and keep projects moving forward even during peak periods. All housing staff regularly attend required trainings provided by the Iowa Economic Development Authority and complete testing to demonstrate proficiency.

Paula Michell, Housing Director

Provide overall program oversight and assist staff as needed.

- ***Financial Management & Claims**
- ***Monitoring & Closeout**

Nicole Beuc, Housing Recovery Coordinator

- ***Environmental Reviews (including Section 106)**
- ***Income Verifications**
- Submit Claims
- Procurement
- Program Close-out
- General Program Administration

Deanna Robinson, Planner

- ***Real Estate Acquisition and Relocation**
- Section 3 and Labor Standards
- Income Verifications
- Submit Claims
- Procurement
- Program Close-out

Mark Culver, Housing Specialist

- ***Housing Inspections**
- ***Lead Testing**
- ***Radon Testing**

Emma Harkin, Grant Specialist

- ***Section 3 and Labor Standards**
- Environmental Reviews (including Section 106)
- ***Procurement/contract administration**
- Income Verifications

Steve Van Abbema, Housing Rehab Coordinator

- Housing Inspections
- Lead Testing
- Radon Testing

See asterisk (*) above for designated lead

Paula Mitchell

5406 1st Avenue NW, Cedar Rapids, IA 52405 | (319) 360-5972 | paulahinzmanmitchell@gmail.com

Profile

Experienced leader with proven problem-solving skills and a strong desire to help others succeed. Team-oriented. Able to remain calm in high-stakes situations. Purpose-driven and committed to public service.

Experience

HOUSING DIRECTOR | EAST CENTRAL IOWA COUNCIL OF GOVERNMENTS | JUNE 2025 – PRESENT

- Advance local communities in 6-county region by leading projects to develop and preserve housing stock, and to address the needs of individuals facing housing challenges.
- Build relationships with stakeholders throughout the region to facilitate deeper understanding of housing issues and to identify solutions.
- Administer \$18 million in CDBG Disaster Recovery funding to rebuild housing in the region following 2020 derecho storm.
- Supervise, coach and mentor housing department staff in implementation of multiple programs.
- Manage department budget and source new revenue to support regional housing initiatives and sustain operations.

SENIOR PLANNER/HOUSING GRANT SPECIALIST | EAST CENTRAL IOWA COUNCIL OF GOVERNMENTS | SEPTEMBER 2020 – MAY 2025

- Write and administer federal, state and local grants, including CDBG and HOME, to improve housing stock in partnership with local communities, developers and other stakeholders; ensure compliance and report results.
- Built and maintained collaborative relationships with local officials, funding agencies, developers, and others to ensure successful project outcomes.
- Collaborated with local governments and developers to submit successful requests for CDBG Disaster Recovery funding to rebuild housing after the 2020 derecho storm.
- Trained and mentored less-senior staff in grant management best practices.

COMMUNITY LIASON | AFFORDABLE HOUSING NETWORK, INC | MAY 2019 – AUGUST 2020

- Planned and delivered neighborhood-based housing services focused on economic empowerment, neighborhood livability and quality of life.
- Built relationships with neighborhood association members, public officials and partner agencies to improve services for residents.
- Wrote successful grant applications to support multi-year neighborhood revitalization initiative.
- Administered home ownership incubator program assisting renters to transition to homeownership.
- Documented compliance with grant program requirements, including CDBG, HOME, and LIHTC.

HOUSING & REDEVELOPMENT MANAGER | CITY OF CEDAR RAPIDS | JANUARY 2009 – OCTOBER 2017

- Hired, trained, supervised and coached staff of the City's Housing Services division (11 FTEs).
- Performed policy analysis and communicated with elected officials to help inform decision-making.
- Implemented a comprehensive strategy to rebuild housing stock after a historic flood, resulting in rehabilitation of over 800 homes and creation of 1400+ replacement units.
- Administered multiple housing grant programs in compliance with state and federal regulations.
- Responsible for all aspects of the city's CDBG & HOME entitlement programs.
- Fostered positive relationships with funding agencies, non-profit partners and other stakeholders.

COMMUNITY DEVELOPMENT COORDINATOR/COMPLIANCE MONITOR | CITY OF CEDAR RAPIDS | SEPTEMBER 2003 – DECEMBER 2008

- Coordinated local grant application process and made eligibility determinations. Served as staff liaison to citizen review advisory panel and provided technical assistance to agencies receiving funds.
- Interpreted federal regulations and monitored performance of agencies undertaking activities assisted through the City's programs.
- Prepared 5-year Consolidated Plan and Annual Action Plans for federal CDBG & HOME funding and reported outcomes to HUD.
- Led emergency response operations of the housing division immediately following the 2008 flood and collected data to assess recovery needs.

Education

B.A. IN PROGRESS, GENERAL STUDIES| SOUTHERN NEW HAMPSHIRE UNIVERSITY

- 93 credit hours previously completed, 3 in progress
- Expected graduation December 2026

Certifications

- Certified Grant Administrator, Iowa Economic Development Authority
- Certified Housing Development Finance Professional (HDFP)| National Development Council
- Certified HOME Program Specialist, Regulations | US Department of Housing & Urban Development

Skills & Abilities

- Program management
- Grant writing & administration
- Excellent interpersonal and communication skills
- Outcome-based performance measurement
- Service approach to leadership
- Calm under pressure
- 25+ years of housing experience
- Creative problem solving

Community Involvement

AFFORDABLE HOUSING COMMISSION | CITY OF CEDAR RAPIDS | 2018 – PRESENT

- Chair, 2024 – 2025
- Vice Chair, 2022-2023
- Chair, Policy & Legislative Sub-committee, 2018 – Present

Nicole E. Beuc

nwise932@gmail.com

(319) 899-7412

PROFESSIONAL PROFILE

Housing program administrator with over 10 years of experience in grant management, compliance, and housing rehabilitation. Currently oversee a \$2.5M CDBG-DR Housing Rehabilitation Program and multiple Federal Home Loan Bank initiatives, managing all phases from application intake and environmental reviews to procurement, budget oversight, and project closeout. Proven success in securing competitive grant funding and ensuring strict compliance with HUD and other regulatory requirements. Strong background in nonprofit housing programs, rapid rehousing compliance, and real estate law, with dual B.A. degrees in Political Science and English from the University of Iowa.

EXPERIENCE & ACHIEVEMENTS

HOUSING RECOVERY COORDINATOR, ECICOG: Cedar Rapids, IA

November 2020-Present

The East Central Iowa Council of Governments is a regional planning agency that provides professional services, including grant writing and administration to Benton, Iowa, Johnson, Jones, Linn and Washington Counties.

Housing Recovery Coordinator responsible for the program administration of several housing rehabilitation programs including a \$2.5 million CDBG DR Program and 4 Federal Home Loan Bank Housing Rehabilitation Programs.

- Administer all aspects of the CDBG-DR Housing Rehabilitation Program, ensuring compliance with HUD regulations. Manage the full project lifecycle from application intake to project close out and reporting.
- Complete Part 5 income verification, Tier-2 Environmental Reviews, Duplication of Benefits (DOB), contractor clearance checks, and manage procurement processes.
- Prepare and maintain accurate program records, financial documentation, and progress reports for internal tracking and submission to funding agencies.
- Monitor budgets and expenditures to ensure funds are allocated appropriately and within grant requirements.
- Conduct outreach and provide guidance to applicants, explaining program requirements, eligibility criteria, and available resources.
- Administer four Federal Home Loan Bank Housing Rehabilitation programs, overseeing all aspects from application intake and income qualification to project reimbursement submissions.
- Prepared and submitted nine Federal Home Loan Bank Housing Rehabilitation Program applications, securing approval for six projects with three applications currently under review.
- Administering three HOME/IFA Down Payment Assistance programs across our three local housing trust funds, including completing Tier-1 environmental reviews for two of the grants.

HOUSING COMPLIANCE COORDINATOR, HACAP: Hiawatha, IA

August 2016-August 2019

Hawkeye Area Community Action Program is one of the largest non-profit human service agencies in the state of Iowa serving six counties.

Housing Compliance Coordinator responsible for the coordination and completion of administrative responsibilities related to program compliance for multiple Rapid Rehousing Programs.

- Ensure program compliance with funding regulations and compliance with agency policies and procedures
- Ensure that the programs meet targets for capacity and performance outcome, including making adjustments to the programs as needed to improve performance
- Responsible for collecting and tracking program compliance documents and obligation of program funds
- Completes all data entry into HMIS and into our agency database THO
- Review monthly statistical reports generated on HMIS for data quality and accuracy
- Collaborates with Program Director to improve policies and procedures to increase efficiency of the program
- Provide instruction on compliance rules to all case managers and outreach workers
- Is actively involved in the Continuum of Care, including attending meetings on a weekly basis for all six of our service regions

LAW CLERK, RUDOLPH KAPLAN LLC: Chicago, IL

August 2015-June 2016

Rudolph Kaplan is a law firm practicing real estate law, condominium law, business law, and litigation in Chicago, Illinois.

Law Clerk for four attorneys with the responsibility to manage day-to-day office operations including: court filings, office organization & financial data entry.

- Drafted, reviewed and filed complaints, summonses and special process servers through the Cook County Courthouse
- Delivered and filed annual reports for limited liability companies, condominium associations, and corporations through the Illinois Secretary of State
- Responsible for managing attorney calendars, conferences, and court room scheduling
- Organized and entered all incoming payments and generated invoices through online database QuickBooks
- Drafted and sent engagement letters and document requests to clients
- Filed Illinois PTAX online for real estate sale closings

- Drafted and recorded deeds, condominium declarations and mortgages through the Cook County Recorder of Deeds

COMPLIANCE SPECIALIST, HACAP: Hiawatha, IA

September 2014-August 2015

Hawkeye Area Community Action Program is one of the largest non-profit human service agencies in the state of Iowa serving six counties.
Compliance Coordinator for multiple rapid rehousing HUD grants with the responsibility for the coordination and completion of administrative responsibilities related to program compliance.

- Responsible for accurate grant compliance for the HUD Rapid Rehousing Grant
- Entered confidential information into several databases and prepared quarterly reports
- Collaborated with other compliance team members on various compliance responsibilities and projects
- Assessed all potential new applicant documentation to determine if they met the grant guidelines
- Successfully created landlord relationships within the community along with numerous outreach efforts
- Assisted with housing interviews on a weekly basis
- Worked with clients on finding stable housing and locating resources to help reach self-sufficiency

EDUCATION & TRAINING

BACHELOR OF ARTS, POLITICAL SCIENCE – University of Iowa

BACHELOR OF ARTS, ENGLISH – University of Iowa

DEANNA ROBINSON

(785) 741-1151 | dlrobinson142@gmail.com | 142 S. Front St., North Liberty, IA

EDUCATION

MASTER OF PUBLIC AFFAIRS | School of Planning and Public Affairs | University of Iowa 2022

- ❖ Concentration in Public Policy

BACHELOR OF ARTS | Political Science | Nonprofit Management and Leadership | University of Iowa 2020

- ❖ Graduated with honors in major GPA of 3.84 while a full-time student and employed full-time.

PROFESSIONAL EXPERIENCE

PLANNER II | East Central Iowa Council of Governments | Cedar Rapids, IA Sept 2022 – present

- ❖ Administer all phases of federal, state, and local grants, including application submission, contract execution, service agreements, program development, budgeting, compliance, claim submission, and collaboration strategies.
 - Iowa Finance Authority (IFA) Housing Assistance Grant
 - CDBG-DR and DTR Grants - Iowa Economic Development Authority (IEDA) **Certified Grant Administrator**
 - City of Washington HOME Rehab Grant
 - Johnson County Rehab and City of Marion ARPA Housing Rehab Grants
 - Jones County Economic Development HUD Community Project Funding Grant
- ❖ Collect and analyze data for regional community development plans and housing needs assessments.
- ❖ Identify federal, state, and private grant opportunities that align with local government entity priorities and resources. Develop strategic policy and regulation proposals to promote economic development across the five-county region through zoning and land-use policy. Respond to requests for technical service proposals.
- ❖ Coordinate and facilitate communications with regional partners, stakeholders, and media. Prepare and present reports and recommendations to the board of directors, regional professional organizations, realtors, lenders, nonprofit organizations, and local government entities.
- ❖ Provide administrative support for the Housing Fund for Linn County and the East Central Iowa Housing Trust Fund.
 - Assist in evaluating grantee applications and financial statements.
 - Prepare contracts and amendments for grantees.
 - Track grant and loan compliance and project completion for 24-30 grantees each cycle.
 - Conduct data analysis for annual housing plans, quarterly, and annual reports for IEDA and IFA. Assist with annual independent audit.
 - Prepare agendas and progress reports for the board of directors.

HEALTH INFORMATION MANAGEMENT SPECIALIST | Mercy Hospital | Iowa City, IA Mar 2017 – Sept 2022

- ❖ Coordinated project management and patient data processes for clinical documentation and revenue cycle operations.
- ❖ Conducted quality assurance audits and generated monthly compliance and performance reports.
- ❖ Collaborated with multidisciplinary teams during software system upgrades.
- ❖ Designed and implemented onboarding and training materials and cross-functional workflow processes.

TEACHING ASSISTANT | Political Science, University of Iowa | Iowa City, IA Jan 2021 – May 2022

- ❖ Facilitated three weekly discussion sections. Developed communication strategies to support instructional efforts and inspire critical thinking skills.
- ❖ Evaluated academic work and research papers for 75+ students.

TRANSCRIPTION SUPERVISOR | Alliance Health Documentation, LLC | Bangor, ME (Remote) Oct 2008 – Mar 2017

- ❖ Supervised 100+ staff across a regional hospital system with 12 campuses serving one-third of the state's population, ensuring quality assurance at 98% efficacy in a rapidly changing environment.
- ❖ Onboarded new staff. Cross-trained staff across multiple platforms maintaining turn-around times while maintaining regulatory compliance.
- ❖ Conducted quarterly and annual employee reviews and individual goal setting following professional standards.
- ❖ Provided technical training to physicians and allied health professionals. Served as liaison between clinicians and support personnel.

INDEPENDENT TRANSCRIPTION CONTRACTOR | Self-Employed

June 1998 – Oct 2008

- ❖ Built and managed all phases of an independent transcription company.
- ❖ Maintained compliance with national health policies and regulations associated with clinical documentation.

SPECIAL PROJECTS

- ❖ **Grant Reviewer** | Graduate and Professional Student Government | University of Iowa, IA Sept 2020 – May 2022
 - Scored and ranked grant applications for research, service projects, and travel.
- ❖ **Policy and Communications Intern** | The Housing Fellowship | Iowa City, IA Sept – Dec 2021
 - Strategic planning for Low-Income Housing Tax Credit (LIHTC) program.
 - Developed internship program in partnership with the School of Planning and Public Affairs.
- ❖ **Jackson County Regional Food Policy Intern** | Maquoketa Farmer's Market | Maquoketa, IA Jan – May 2022
 - Led a stakeholder-driven strategic planning process.
 - Presented grant recommendations and nonprofit management strategies to build local food capacity.
- ❖ **Policy and Communications Intern** | City of Waterloo Jan – May 2021
 - Developed post-COVID eviction prevention policies.
 - Created outreach campaign and facilitated community engagement with affected populations.

LEADERSHIP AND PUBLIC SERVICE

- ❖ School of Planning and Public Affairs Student Association | **Fundraising Chair and COGs Representative** Aug 2020 – May 2022
- ❖ CommUnity Crisis Services and Food Bank | **Emergency Services Advocate/Interviewer** Sept 2017 – Sept 2019
- ❖ Girl Scouts of America, **Troop Leader** 2003 – 2009

PROFESSIONAL AFFILIATIONS

- ❖ Phi Theta Kappa Honor Society
- ❖ Phi Sigma Alpha Political Science Honor Society
- ❖ Association for Research on Nonprofit Organizations and Voluntary Action (ARNOVA)
- ❖ American Planning Association

TECHNICAL SKILLS

Microsoft Suite | Google Suite | Adobe | Canva | ArcGIS (Intro) | Customer Relationship Management (CRM) Software | Tableau

MARK CULVER

5412 Culver Lane, Marion, IA 52302
319.981.2799

mark.culver@ecicog.org

www.linkedin.com/pub/mark-culver/60/728/191

CONSTRUCTION SPECIALIST | CONSTRUCTION EXPERIENCE 32 YEARS

Responsible for providing project leadership, coordination and facilitating teamwork of project teams to meet project goals.

Negotiates skillfully in tough situations with internal and external parties by winning concessions without damaging relationships, by being direct and diplomatic.

Excellent problem solving skills

Good communication skills

Strong organization skills

Extensive building knowledge

Obtaining required information

Region area resident over 40 years

Ability to read blueprints

Able to work independently

Demonstrated track record of leadership

Professional personal presentation

PROFESSIONAL EXPERIENCE

East Central Iowa Council of Governments, Cedar Rapids, IA
Housing Specialist

2015 to present

Work with low income homeowners to ensure safe dependable housing. Gather documentation and determine income eligibility to assist homeowners. Work with homeowners to assess repair needs and develop a work plan for contractors. Play a direct role with the contractors to ensure work is done within the parameters of outlined work. Work directly with both the homeowner and contractor for an easy work environment. Conduct rental inspections in low income rental housing establishments.

- Develop strong working relationships with contractors to ensure repairs are done properly
- Maintain and manage multiple jobsites at one time, as many as 40 at a time
- Schedule multiple jobsite visits in any given area to reduce travel costs and lost time
- Work well with co-workers
- Work well with diverse individuals including homeowners
- Inspect and define lead paint hazards and compile in full reports
- Perform lead inspections using an XRF gun to determine existence of lead content
- Perform lead paint clearance tests and gather documentation in reports
- Submit grant applications to acquire funding to help develop safe dependable housing
- Administer grant funds and disperse appropriately with proper documentation

Culver Construction, Marion, IA

1993 to 2015

Owner, President

Led organization's Sales, Market Development, and Hiring of employees as well as profit and loss responsibility. Achieved 120% growth in revenue in 2011 in a competitive marketplace after significant hail damage. Delivered territory growth in an industry that had been saturated with subcontractors. Set strategy and tactics for expanding markets in roofing, additions, decks, and garages. Managed all aspects of providing estimates, getting building permits, ordering materials, coordinating delivery, and scheduling workforce for each project. Prepared comprehensive insurance audits and completed all tax forms for payroll. Illustrates integrity while maintaining constant focus on exceeding customer expectations.

- Hired and managed over 225 employees in total and ran a two-shift 15 person crew.
 - Performed background checks, filed administrative paperwork, and trained employees on daily duties and company policies.
 - Created company handbook for shop and jobsite guidelines along with safety training.
 - Stellar safety/loss prevention record for over 22 years
 - Cross trained workers on the various projects, mentoring them to increase productivity.
 - Implemented daily strategy stand up meetings with employees as ultimately responsible for all field activities associate with project.
- Improved overall service in a competitive marketplace by providing personalized attention to detail by overseeing every proposal. Listened to customer's needs and provided suggestions for improvement achieving a 94% excellent customer satisfaction rating of all completed projects.
- Actively participating in the preconstruction phase and ensuring that the project is built on time, within budget, and according to company policies and procedures.
- Designed proposal booklet for each prospect to explain project, timeline, and differentiators of company.
- Developed relationships with suppliers to negotiate best pricing on materials for clients. Saved customers an average of 10% for materials.
- Draw up individual project and site plans specifying the span, beams, aerial plan, and side footing plan.
- Acquired all building permits, zoning requirements, and underground flags for digging.
- Development and management of project's general conditions, construction schedule, and project planning/phasing.
- Safeguards that all company equipment is property tested and maintained.
- Ensured that project site and company assets are secure and accounted for on daily basis.
- Reviewed and approved all bills for materials and any subcontractor requisitions.
- Informed customers of project progress and makes adjustments as necessary.
- Coordinated all building inspections, framing, electrical, mechanical, and plumbing.
- Completed 95% of all projects on-time and within budget.
- Successfully departed project site leaving it cleaner than when arrived.
- Completed all Payroll activities in QuickBooks with Federal deposits done monthly online.
 - File 941 tax forms, file unemployment forms, File with dept. of revenue, and child support withholding (as necessary)
- Gathered information, organized and performed insurance audits every year (construction & street cleaning) Insurance audit performed by insurance representative and successfully completed and verified 94 reports without any incident or problems with numbers.

ADDITIONAL RELEVANT EXPERIENCE

East Central Iowa Council of Governments, Cedar Rapids, IA – **Project Manager** (2023 to 2024)

Due to background construction knowledge was appointed to oversee major remodel of employers office space. Gutted and reframed office space to add additional offices for leadership team and additional meeting area rooms. Included flooring, trim, lights, heating & cooling as well as new cubicle layout and installation. Met budget guideline and timeframe.

First Congregational Church UCC, Cedar Rapids, IA – **Board of Trustees** (2006-2009, 2014 to 2024)

Endowment funds, church budget, oversee employees, repairs, special needs, general church maintenance, and raised funds for special projects.

First Congregational Church UCC, Cedar Rapids, IA – **Building Committee** (2015 to 2024)

Chosen to be in chair position; care, custody and use of the church facility.

First Congregational Church UCC, Cedar Rapids, IA – **Project Manager** (2007 to 2008)

Due to leadership and background knowledge was chosen to oversee major remodel of church Fellowship Hall. Gutted and reframed ceiling raised ceiling to original beams, remodeled kitchen, appliances and bathrooms. Included flooring trim, windows, lights, ceiling heating cooling appliance placement. Met budget guideline and timeframe.

TRAIL GUIDES- **Treasurer** (2007 to 2013)

Program for fathers and children to do monthly activities to keep strong bonds. Continuation of Adventure Guides.

Adventure Guides- **Leadership** roles for circles (2001- 2009)

Program for fathers and children from kindergarten to third grade to orchestrate monthly activities.

EDUCATION

Kirkwood Community College, Construction Technology, Cedar Rapids, IA

Certifications

Lead Inspector/Risk Assessor – Certification Number LEAD-INSP10047

XRF certification for SciAps X-550

East Central Iowa Council of Governments (January 2025-Present)

Position: Grant Specialist

- Collecting and reviewing application and intake documentation, including demographic, income and asset information, for new housing and owner-occupied housing rehab grant applicants
- Monitoring Davis Bacon and Related Acts compliance on CDBG-DR-funded project sites and reviewing certified payroll reports per DOL, HUD, and IEDA regulations
- Reviewing initial and weekly Section 3 reporting tools for CDBG-DR funded project sites and submitting yearly Section 3 reports; working with contractors to answer Section 3 questions
- Completing contractor clearances by reviewing Iowa Workforce Development registrations and checking for federal debarment exclusions
- Assisting new housing applicants and working with local lenders through the application and closing processes for CDBG-DR-subsidized home purchases; attending closings and handling CDBG-DR program security instruments
- Completing Section 106 environmental reviews for CDBG-funded owner-occupied rehab projects
- Assisting with grant application research and writing, including HOME grants through the Iowa Finance Authority and the Lead Hazard Reduction Grant Program through HUD
- Working closely with cities, counties, and local housing trust funds for grant reporting purposes

Gordon Fischer Law Firm (August 2023-September 2024)

Position: Paralegal Independent Contractor

- Drafting and editing mediation briefs, demand letters, & estate planning documents
- Creating a full grant package, including grant description, eligibility requirements, application, reporting tools, grant agreement, and clawback agreement for two Iowa nonprofits
- Creating a full handbook on 527 organizations and PAC operation in Iowa
- Redrafting bylaws and articles of incorporation for Iowa nonprofits
- Researching civil litigation cases and torts for legal precedents
- Attending estate plan signings, notetaking, and filing documents with the county clerk
- Updating and maintaining internal files and database of professional contacts
- Writing content for blog posts and social media content
- Proofreading correspondence to clients and opposing counsel
- Providing courteous client service at the front desk and answering client phone calls
- Following strict protocols to protect attorney-client privilege

Catherine McCauley Center (January 2023-September 2023)

Position: Employment Counselor (via AmeriCorps)

- Providing employment and workplace counseling for new refugees and asylees
- Maintaining client calendars and records, including federal grant data points
- Creating Salesforce reports & suggesting new Salesforce data points for grant reporting
- Creating spreadsheets to track data not included in company's proprietary software
- Assisting clients with resumes, job applications, interviews, and new hire paperwork
- Teaching weekly job classes on the American work environment
- Overhauling job education curriculum to meet updated federal requirements
- Providing service to over 72 clients with 685 Salesforce documented client interactions
- Increasing department services from 17 total individuals in FY22 to 72 in first half FY23
- Providing employer outreach to create new positions for ESL and disabled applicants
- Creating a new inter-office scheduling system to increase efficiency & communication
- Creating training documents for future staff and volunteers
- Working closely with interpreters, social workers, and employers to meet client needs

Half Price Books (May 2022-August 2023)

Position: Bookseller

- Purchasing used inventory from the public, including researching pricing and sales history and collectibles values
- Sorting and shelving merchandise; maintaining section inventory and display tables
- Researching book and information requests
- Providing excellent customer service at the register and on the phone
- Writing book reviews and recommendations

Raymond James (June 2018-August 2021)

Position: Senior Margin Associate for Customer Accounts

- Reviewing, updating, maintaining, and servicing client accounts
- Processing daily margin loan call reports and advising on margin loan balances
- Researching and collecting on outstanding debits in client accounts
- Reviewing trades for margin calls, extensions/money due, and Reg T compliance
- Approving internal cash journals, outgoing wires, checks, and ACHs up to \$500,000
- Advising on decedents' and estate account requirements
- Protecting clients and firm by ensuring account activity adheres to pertinent regulations
- Working with other departments to process inter-departmental requests
- Using Outlook, Excel, Word, PPT, and various proprietary systems
- Answering escalated calls and emails regarding client accounts
- Working with branch personnel to understand and resolve complicated requests
- Assisting with training and development of new employees
- Completing specialty task assignments including promontory trust wires and exceptions error coding with accuracy

Delta Groove Yoga (Dec 2015-May 2018)

Position: General Manager

- Training & managing 10+ employees, leading weekly employee sales meeting, creating monthly schedule; maintaining daily check-in system
- Creating, scheduling, promoting, and hosting events and sales (internal and offsite events)
- Educating community members about our mission, classes, events, and merchandise
- Creating positive customer experiences and customized class recommendations
- Communicating customer needs to individual teachers and working to resolve conflicts
- Maintaining customer & retail records
- Developing strategies to cultivate new customers and retain repeat customers (including designing member packages, student/veteran/senior packages)
- Creating engaging & interactive weekly newsletter (using Constant Contact)
- Maintaining fun social media presence in line with our brand and mission
- Creating eye-catching, informative graphic designs for posters & social media
- Purchasing, inputting, and displaying merchandise. Tracking sales for future purchasing
- Updating website design and information (using Wix) and optimizing SEO
- Communicating with landlord and property manager
- Meeting with contractors and finding solutions to space/storage issues

Education

Rhodes College

B.A. in English Literature, Cum Laude (Class of 2014)

PROFESSIONAL EXPERIENCE

Housing Rehabilitation Coordinator

May 2023-Current

East Central Iowa Council of Governments, Cedar Rapids, IA

- Conduct inspections of homes including testing for radon and lead-based paint
- Write detailed spec sheets and cost estimates for proposed projects and create reports documenting test results
- Document and label photos including several of every room of the house and exterior features
- Coordinate with homeowners and contractors at a preconstruction meeting about the work to be done, expectations regarding schedule and project approach, and materials to be used
- Conduct and document lead dust clearance testing after completion of lead paint related projects
- Track progress of projects, contractor schedules, and payment schedules, and communicate regularly with owner and contractor about any questions or issues that arise
- Meet with owner and contractor for final inspection, paperwork and photos of completed projects

Construction Project Manager

September 2015-May 2023

Iowa Valley Habitat for Humanity, Iowa City, IA

- Lead teams of volunteers in contributing meaningfully to the construction of homes for local families, providing direction, training, and oversight on complex multi-step tasks
- Provided support and encouragement to volunteers to ensure they have a fun, worthwhile experience and develop a positive, welcoming impression of Habitat for Humanity
- Coached full-time AmeriCorps staff in best practices related to construction of homes, communication with subcontractors, and supervision of volunteers
- Ordered materials and corresponded with suppliers, subcontractors, and clients via phone, email, and text; completed project-related paperwork using Google Docs and Microsoft software

Founder/Owner (MHIC License #96175)

August 2007-March 2015

Dutchman Carpentry and Home Improvement LLC, Great Mills, MD

- Operated a successful small home improvement business (including all administration and construction) specializing in decks/porches, basement remodels, flooring/window installations, and light commercial work
- Conducted and presented estimates, developed and delivered contracts, and collected payment due
- Communicated daily with clients and prospects via phone, email, text, and website inquiries
- Managed multiple deadlines and project schedules in various stages of completion; consulted w/ clients as needed
- Coordinated scheduling and payment of all subs including electrical, plumbing, masonry, & drywall/paint
- Created, submitted, and revised detailed sketches and scale drawings for estimates and permit applications
- Complied with inspection standards and OSHA safety regulations and maintained a safe, clean environment
- Completed detailed written estimates, contracts, and payment transactions through QuickBooks

Framing Crew Foreman

1991- 2007

Various Employers, Minnesota and Maryland

- Managed crews of 3-5 carpenters in all aspects of rough carpentry and framing of single family custom homes including floor systems, walls, roof trusses, windows, decks, porches, and exterior applications

EDUCATION & TRAINING

Iowa State University, Ames, IA

1988-1991

Five semesters completed toward a degree in forestry

MOC/Floyd Valley High School, Orange City, IA

1988

**Response to
City of Marshalltown RFP
Administration of CDBG-DR New Construction Project**

3.0 Experience Summary

The East Central Iowa Council of Governments (ECICOG) is an intergovernmental council established in 1973 under Chapter 28E and provided for under Chapter 28H of the Code of Iowa. ECICOG's mission is to help build vibrant, forward-thinking communities and a collaborative and resilient region. The ECICOG region includes Benton, Iowa, Johnson, Jones, Linn, and Washington counties, and the organization is led by a 21-member board of directors. Currently, ECICOG has a staff of 19, working in six program areas: Community Development, Economic Development, Transportation, Environmental Services, Business Loans, and Housing. Within each program area, ECICOG may provide grant writing and administration, planning and technical assistance, project development and management, and meeting facilitation. In addition to the specific program areas, ECICOG has provided the expertise and experience necessary at times of disaster. ECICOG's goal is to provide the staffing necessary to respond to community needs throughout its region. ECICOG will continue to strive to anticipate community future needs and hire staff required to assist future needs.

Providing CDBG grant administration is one of the core functions of ECICOG's housing department. The Housing team has provided, or is providing, administration services for 21 CDBG and CDBG DR grants within the past 5 years. All grants were successfully administered within the guidelines established by IEDA and The US Department of Housing and Urban Development. All grants met the performance timelines established by IEDA, subject to any negotiated extensions for good cause. (For example, one community negotiated a time extension to assist an additional homeowner with residual grant funds). All grants completed monitoring and close-out successfully, with no findings, or any corrective actions provided within 30 days. To date there have been no findings for any of the CDBG DR Grants administered by ECICOG.

ECICOG has completed standard NEPA reviews for all grants in a timely manner, submitting environmental reviews within six months or less. It is ECICOG's practice to submit frequent claims to ensure compliance with the requirement that claims be submitted no less than every six months.

A list of CDBG and CDBG DR grants administered by ECICOG in the past 5 years is provided on the following page.

Project Location	Type	# of Units	Source	Date Completed	Project Cost
Central City	Owner-Occupied Rehabilitation	6	CDBG	October 31, 2022	\$164,192
Coralville	Owner-Occupied Rehabilitation	7	CDBG	June 30, 2023	\$185,546
Coralville	Homebuyer Assistance	3	CDBG	September 30, 2022	\$68,487
Vinton	Homebuyer Assistance	3	CDBG	October 31, 2022	\$87,905
Washington	Owner-Occupied Rehabilitation	6	CDBG	December 15, 2022	\$183,577
Washington County	Homebuyer Assistance	2	CDBG	October 31, 2022	\$43,564
Anamosa	Owner-Occupied Rehabilitation	5	CDBG	October 31, 2023	\$190,093
Brighton	Owner-Occupied Rehabilitation	6	CDBG	October 31, 2023	\$202,591
North Liberty	Owner-Occupied Rehabilitation	5	CDBG	October 31, 2023	\$152,165
Atkins	New Housing Construction	6	CDBG DR	May 31, 2025	\$1,045,131
Belle Plaine	New Housing Adaptive Re-Use	5	CDBG DR	May 31, 2025	\$485,738
Center Point	New Housing Construction	42	CDBG DR	June 30, 2025	\$5,052,914
Walker	New Housing Construction	2	CDBG DR	May 31, 2025	\$345,286
Cedar Rapids	Owner-Occupied Rehabilitation	54	CDBG-DR	Anticipated Completion Date of June 2026	\$2,500,000
Linn County	New Housing Construction	6	CDBG DR	Anticipated completion June 30, 2026	\$1,009,309
Marion	New Housing Construction	20	CDBG DR	Anticipated completion December 31, 2026	\$3,280,687
Marion	New Housing Adaptive Re-Use	30	CDBG DR	Anticipated completion December 31, 2026	\$2,595,000
Marion	New Housing Construction	24	CDBG-DR	Anticipated completion October 31, 2026	\$2,040,000
Anamosa	DTR Phase II	10	CDBG	November 25, 2024	\$650,000

Anamosa	DTR Phase III	12	CDBG	Anticipated completion April 30, 2027	\$650,000
Riverside	DTR	6	CDBG	Anticipated completion May 31, 2025	\$590,000

**Response to
City of Marshalltown RFP
Administration of CDBG-DR New Construction Project**

4.0 Performance Summary

ECICOG has administered 21 CDBG and CDBG DR grants in the past 5 years. All grants have been completed based upon the agreed timelines and closed out satisfactorily or are underway and making satisfactory progress. There have been no findings identified during monitoring for any of the CDBG DR grants administered by ECICOG to date. All previous grants had no significant findings, and any required follow-up was completed within 30 days.

ECICOG has completed standard NEPA reviews for all grants in a timely manner, submitting environmental reviews within six months or less. It is ECICOG's practice to submit frequent claims to ensure compliance with the requirement that claims be submitted no less than every six months.

ECICOG values open communication between the grant administrator, the community, developer, and IEDA, and works with all parties to ensure successful outcomes for each grant.

**Response to
City of Marshalltown RFP
Administration of CDBG-DR New Construction Project**

5.0 Professional References

City of Cedar Rapids

CDBG-DR Owner-Occupied Rehabilitation, 54 units

Chrystal Kohl, Community Development Programs Supervisor

(319) 286-5182

c.kohl@cedar-rapids.org

City of Atkins

CDBG-DR New Construction, 6 units

Bruce Visser, Mayor

bvisser@cityofatkins.org

City of Belle Plaine

CDBG-DR Adaptive Re-use, 5 units

Sandy Walton, City Clerk

(319) 444-2200

CityofBP@belleplaineiowa.gov

City of Center Point

CDBG-DR New Construction, 42 units

Sarah Tritle, City Clerk/Finance Director

(319) 849-1508 ext.123

citycler@centerpointia.com

City of Walker

CDBG-DR New Construction, 2 units

Connie Helms, Finance Director/City Clerk/Treasurer

(319) 327-1077

cityclerk@cityofwalkeria.org

**Response to
City of Marshalltown RFP
Administration of CDBG-DR New Construction Project**

6.0 Cost Proposal

The East Central Iowa Council of Governments (ECICOG) intends to provide administration and project management for the City of Marshalltown for the CDBG-DR New Construction Program as described in the City RFP and Scope of Services and according to the Iowa Economic Development Authority 2020 Derecho CDBG-DR Program Guidelines.

ECICOG proposes to provide application preparation services for submission to the Iowa Economic Development Authority through IowaGrants at an hourly rate of \$75, with total fees not to exceed \$5,000.

ECICOG proposes to provide full program administration services for the CDBG-DR New Construction Program at the same hourly rate of \$75, with project delivery costs not to exceed the \$60,000 maximum established by the Iowa Economic Development Authority.

**Response to
City of Marshalltown RFP
Administration of CDBG-DR New Construction Project**

7.0 Timeline

ECICOG acknowledges the Iowa Economic Development Authority's application submission deadline of January 31, 2026, and confirms its ability to meet this requirement.

ECICOG acknowledges the project schedule established by the City of Marshalltown and confirms its ability to meet the proposed deadlines with a project completion date of July 1, 2027.

**Response to
City of Marshalltown RFP
Administration of CDBG-DR New Construction Project**

8.0 Special Requirements

2 CFR Part 200

ECICOG acknowledges and agrees to adhere to all applicable requirements of 2 CFR Part 200, including all uniform administrative, cost principle, and audit standards. ECICOG will comply with these regulations in the performance of all services, financial management, procurement, reporting, recordkeeping, and oversight activities associated with this program.

SAM.gov / UEI

ECICOG confirms that it maintains an active SAM registration and a valid Unique Entity Identifier (UEI). ECICOG can provide documentation verifying both the active registration and UEI status upon award of the contract or upon request.

Proof of Insurance

ECICOG confirms that it maintains all required insurance coverage. Proof of insurance will be provided during contract negotiations or upon request.

Proof of Non-Debarment

ECICOG certifies that it is not debarred, suspended, or otherwise excluded from conducting business with the federal government. ECICOG remains eligible to participate in federally funded programs and will provide verification upon request.

CDBG DR Grant Administrator RFP

Evaluator name: Clayton Ender

Date:12/5/25

Category	Possible Pts in Category	Simmering & Cory	Simmering & Cory Notes	ECICOG	ECICOG Notes
1)Experience with IEDA's CDBG/CBDG-DR Program (housing emphasis)	25	20	Noted projects appeared to be infrastructure dominated (water, sewer, storm sewer) rather than housing focused.	25	solid
2)Previous work performance & monitoring outcomes	20	15	clearly has completed past projects (infrastructure focus), but the monitoring outcomes was not clear	20	solid
3) Team capacity & specialized expertise (incl. CGA in good standing)	35	35	solid	35	solid
4) Proposed cost of services	20	10	Phase 2 appears to exceed RFP noted budget of \$15,000	15	Didn't note an upper limit in accordance with our budget. \$75 per hour over \$15,000 equates to 200 hours service
Totals	100 Possible	80		95	

CDBG DR Grant Administrator RFP

Evaluator name: Deb Millizer

Date: 12/8/25

Category	Possible Pts in Category	Simmering & Cory	Simmering & Cory Notes	ECICOG	ECICOG Notes
1)Experience with IEDA's CDBG/CBDG-DR Program (housing emphasis)	25	19	Demonstrated current compliance site-visit reports with no deficiencies. Lots of experience.	25	6 CGA on the team. Have handled multiple CDBG programs across east-central Iowa.
2)Previous work performance & monitoring outcomes	20	16	OK ratings for financial management & labor standards. References from Bedford Cherokee & Clairon.	20	Strong longstanding partnership with IEDA working on derecho housing projects. Successful projects, and prior performance documented in compliance with Davis-Bacon, section 3 and Green Streets
3) Team capacity & specialized expertise (incl. CGA in good standing)	35	30	4 staff listed with experience with CDBG, grants & Infrastructure.	35	6 Full time staff, with environmental and financial specialists. Sufficient depth & redundancy to meet deadlines
4) Proposed cost of services	20	12	Phase 1 \$2500, Phase 2 \$40,000	15	\$75 an hour, not to exceed \$5k for phase 1. Total cap is \$55k
Totals	100 Possible	77		95	

CDBG DR Grant Administrator RFP

Evaluator name: Jackie Pippin		Date: 12/5/25			
Category	Possible Pts in Cat	Simmering & Cory	Simmering & Cory Notes	ECICOG	ECICOG Notes
1) Experience with IEDA's CDBG/CDBG-DR Program (housing emphasis)	25	18	Of the list provided from past few years of grants I do not see any with the emphasis on housing	25	In the past few years 53 new housing units as well as 35 owner occupied rehab units for CDBG and CDBG DR grants
2) Previous work performance & monitoring outcomes	20	13	Monitoring states 100% but I could not find that total count anywhere. No dates on the list make it hard to know start/completion date of the first list. Many years experience in CDBG but not housing emphasis.	20	
3) Team capacity & specialized expertise (incl. CGA in good standing)	35	30	3 Certified Grant Administrators in good standing	35	6 Certified Grant Administrators in good standing, all staff attend IEDA trainings
4) Proposed cost of services	20	7	Budget exceeds RFP budget, no	15	Hourly rate of \$75 per hour, if it goes over the 200 hours of service then it would go over the RFP budget.
Totals	100 Possible	68		95	



SERVICE AGREEMENT

Purpose. This SERVICE AGREEMENT is hereby entered into by the **CITY OF MARSHALLTOWN, IOWA** (hereinafter referred to as “the CITY”) and the **EAST CENTRAL IOWA COUNCIL OF GOVERNMENTS** (hereinafter referred to as the “SERVICE PROVIDER”) for the purpose of contracting with the SERVICE PROVIDER for the preparation of a **COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER (CDBG-DR) APPLICATION** (hereinafter referred to as “APPLICATION”).

Application Preparation. The SERVICE PROVIDER agrees to prepare the APPLICATION to be submitted to the Iowa Economic Development Authority (IEDA) for the purpose of funding a project proposed by a developer through the CDBG-DR Program. This includes preparation of all documents required for the application submission and ensuring that developer has provided the necessary documents as required by the Iowa Economic Development Authority.

Terms & Fee. The SERVICE PROVIDER will provide staff services for APPLICATION preparation at a rate of \$75 per hour, not to exceed a maximum of \$5,000. The CITY agrees, by signing this SERVICE AGREEMENT, to have the SERVICE PROVIDER administer the CDBG-DR program and provide project delivery if the APPLICATION is successful. The fee for such service will be stipulated in the CDBG-DR APPLICATION and paid with CDBG-DR dollars.

Effective Dates. The effective starting date of this SERVICE AGREEMENT shall be December 22, 2025, and the SERVICE AGREEMENT shall remain in effect until the Notice of Award. Upon award of a grant, the CITY and the SERVICE PROVIDER shall enter into a separate AGREEMENT for grant administration and project delivery of the CDBG-DR program.

Termination. This SERVICE AGREEMENT may be terminated by either the CITY or the SERVICE PROVIDER by submitting written notice of termination to the other party no less than ten (10) days before the APPLICATION submission. Should the CITY terminate the agreement, SERVICE PROVIDER shall invoice the CITY for the staff hours spent on the application preparation prior to the termination date at a rate of \$75 per hour.

This SERVICE AGREEMENT represents the entire and integrated agreement between the CITY and the SERVICE PROVIDER and supersedes all prior negotiations, representations, or agreements, either written or oral. This SERVICE AGREEMENT may be amended only by written instrument signed by both the CITY and the SERVICE PROVIDER.

CITY OF MARSHALLTOWN:

Joel Greer, Mayor

Date

SERVICE PROVIDER:

Karen Kurt, Executive Director, ECICOG

Date



**MARSHALLTOWN
MORE THAN EVER**

**Joel Greer, Mayor
Carol Webb, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 • FX 641.754.5717**

To: Mayor and City Council
From: Carol Webb, City Administrator, Christopher Jones, Police Chief, Kiel Stevenson, Captain
Meeting Date: December 22, 2025
Re: Resolution Approving the Use of Council-Designated Local Option Sales Tax Revenues for One Year of Costs of the FLOCK Camera System

Strategic Plan Objective:

This action continues implementation of 2026 Council goals and advances the Strategic Plan by improving key public safety technology, supporting organizational efficiency, and enhancing community safety.

Recommended:

Staff recommends approval of a resolution dedicating \$190,000 of Council-designated Local Option Sales Tax (LOST) revenues toward one year of the current and expanded Flock camera system operations, including applicable installation fees.

Budget Impact:

The current Flock annual contract is \$96,000. The additional cameras would add \$94,000 annually, for a total annual cost of \$190,000.

Council-designated LOST funds will be used to support one year of the FLOCK camera program plus any one-time installation fees, which vary by location based on infrastructure needs.

Any ongoing annual costs beyond year one would be considered during future budget deliberations.

Description/Background:

The City of Marshalltown implemented its initial network of Flock Safety Automated License Plate Reader (ALPR) cameras in 2024. These devices support public safety by identifying vehicle features, alerting law enforcement to stolen vehicles, stolen license plates, wanted subjects, and missing persons, and providing valuable investigative data to officers.

The Marshalltown Police Department has recommended expansion of the network to improve geographic coverage, responsiveness, and investigative capabilities.

The Police Department recommends adding 38 additional cameras throughout the community, including a combination of ALPR, Live View, and PTZ (pan/tilt/zoom) style cameras. These additions will enhance situational awareness and enable officers to provide more effective service to the public.

If approved, staff will proceed with execution of the contract and installation planning, and will update the Council as progress continues.

Attachments:

1. 2025-12-22_2025-263_Resolution Approving LOST for FLOCK Camera System Expansion
2. Marshall County Attorney's Office Letter of Support

**RESOLUTION APPROVING THE USE OF COUNCIL-DESIGNATED LOCAL
OPTION SALES TAX (LOST) REVENUES FOR ONE YEAR OF COSTS OF THE
FLOCK CAMERA SYSTEM**

WHEREAS, the City of Marshalltown has contracted with Flock Safety to provide public safety camera technology strategically placed throughout the community, with the current system consisting of Automated License Plate Reader (ALPR) cameras fully implemented in September 2024;

WHEREAS, these cameras support law enforcement by identifying vehicle features and providing alerts for stolen vehicles, wanted subjects, as well as serving as an effective investigative tool;

WHEREAS, the Marshalltown Police Department has recommended the addition of 38 cameras, including ALPR, Live View, and PTZ style cameras, to improve coverage, officer responsiveness, and community safety;

WHEREAS, the cost of the City's current Flock contract is \$96,000 annually, and the addition of the recommended cameras would increase the annual contract amount by \$94,000, creating a new annual cost of \$190,000, plus a one-time installation fee dependent on location and available infrastructure;

WHEREAS, the City Council has designated a portion of Local Option Sales Tax (LOST) revenues to support Council-identified initiatives that improve the quality of life and safety within the community;

WHEREAS, the Flock camera system supports the City's Strategic Plan objective to continually improve and sustain the City's infrastructure, organization, and services;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA; That Council-designated Local Option Sales Tax (LOST) revenues are hereby approved as the funding source for one year of the current and recommended expansion of the Flock camera system, in the amount of \$190,000 for the annual contract cost, plus applicable one-time installation fees.

Passed this 22nd day of December 2025 and signed this _____ day of December 2025.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

Attest:

Alicia Hunter, CMC, City Clerk

MARSHALL COUNTY ATTORNEY
JORDAN J. GAFFNEY



ASSISTANT COUNTY ATTORNEYS

KIYOKO KIEFFER
LUKE HANSEN
BREANNA NELSON
JAKE DORMAN
AUTUMN CANNY
KAELEE KEESEE
BENJAMIN HARRIS MEDINA

Marshall County Courthouse
One East Main Street
Marshalltown, Iowa 50158
(641) 754-6314 (641) 754-6386 (FAX)

December 12, 2025

Marshalltown City Council
24 North Center Street
Marshalltown, IA 50158

RE: Marshalltown Police Department Flock Cameras

Mayor Greer, Mayor Pro-Tem Ladehoff, and Members of the Marshalltown City Council:

I am writing this letter to share my support for and insight regarding the Flock camera program. Since its inception, the Marshalltown Police Department has made effective use of the Flock camera program. With the information provided by Flock cameras, investigators have been successful in identifying vehicles and, through additional investigation, people involved with hit-and-run, theft, vehicular homicide, and murder investigations. Marshalltown Police Department officers and prosecuting attorneys with the Marshall County Attorney's Office have been successful in using the information collected from Flock cameras to more effectively pursue criminal investigations and prosecutions.

The Flock camera program has established itself as a useful tool for identifying vehicles, suspects, and witnesses in case investigations. The information provided by Flock cameras enables investigators and prosecutors not only to establish with certainty the timeline and location of events but also to more effectively weigh the quality of other evidence in the pursuit of truth and justice. I believe implementation of the Flock camera program has enhanced the ability of the Marshalltown Police Department and my office to serve our community and has provided a valuable public safety tool for the people of Marshalltown.

I support the Marshalltown Police Department's effort to continue and enhance the Flock camera program. I support the program both as Marshall County Attorney and as someone who calls Marshalltown home.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,



Jordan Gaffney
Marshall County Attorney



**MARSHALLTOWN
MORE THAN EVER**

Joel Greer, Mayor
Carol Webb, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 • FX 641.754.5717

To: Mayor and City Council
From: Christopher Jones, Police Chief
Meeting Date: December 22, 2025
Re: Resolution Authorizing the Police Department to Contract with Flock Safety for Public Safety Camera Services

Strategic Plan Objective:

This plan aims to enhance the City of Marshalltown's public image by continually improving and sustaining the city's infrastructure and services, and by partnering with a for-profit organization to enhance the quality of life in our community.

Recommended:

Staff recommends entering into a 2-year contract with Flock Safety to continue the police department's current Public Safety Program and expand the number of camera systems throughout the community.

Budget Impact:

Police Department staff recommend continuing the contract for the 32 camera systems previously installed and adding 38 new cameras to the program. The new cameras would include Automated License Plate Reader (ALPR), Live View, and Pan-Tilt-Zoom (PTZ) models. Council would designate Council-designated Local Option Sales Tax (LOST) revenue for **one year of operations** of the current and expanded Flock camera system, including applicable installation fees. The annual recurring costs for the program would be \$190,000. First-year costs would also include applicable installation fees, which vary by location based on infrastructure needs.

Description/Background:

The City of Marshalltown implemented its initial network of Flock Safety Automated License Plate Reader (ALPR) cameras in 2024. These devices support public safety by identifying vehicle features, alerting law enforcement to stolen vehicles, stolen license plates, wanted subjects, and missing persons, and providing officers with valuable investigative data.

The Marshalltown Police Department recommends expanding the network to improve geographic coverage, responsiveness, and investigative capabilities.

The Police Department recommends adding 38 cameras throughout the community, including a mix of ALPR, Live View, and PTZ (pan/tilt/zoom) cameras. These additions will strengthen situational awareness and enable officers to provide enhanced service to the public.

Attachments:

1. 2025-12-22_2025-_Resolution Approving a 2-year Contract with Flock Safety Cameras
2. MSA - IA - Marshalltown PD - Law Enforcement Agreement

**RESOLUTION AUTHORIZING THE POLICE DEPARTMENT TO CONTRACT WITH
FLOCK SAFETY FOR PUBLIC SAFETY CAMERA SERVICES**

WHEREAS, the City of Marshalltown implemented a Flock Safety Camera Program in 2023 which was initially funded by ATE funding; and

WHEREAS, the police department would like to extend this program and add additional camera sites; and

WHEREAS, the police department recommends the City of Marshalltown enter into a two-year contract with Flock Safety to provide seventy cameras to be deployed throughout the City of Marshalltown; and

WHEREAS, the City Council has reviewed the request and found it to be in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA;

That the Police Chief is authorized to enter into a 2-year contract with Flock Safety for Public Safety Camera Program services.

Passed this 22rd day of December 2025, and signed this _____ day of December 2025.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

Master Services Agreement

This Master Services Agreement (this “**Agreement**”) is entered into by and between Flock Group Inc. with a place of business at 1170 Howell Mill Road NW Suite 210, Atlanta, GA 30318 (“**Flock**”) and the entity identified in the signature block (“**Customer**”) (each a “**Party**,” and together, the “**Parties**”). This Agreement is effective on the date of mutual execution (“**Effective Date**”). Parties will sign an Order Form (“**Order Form**”) which will describe the Flock Services to be performed and the period for performance, attached hereto as **Exhibit A**.

RECITALS

WHEREAS, Flock offers a software and hardware situational awareness solution through Flock’s technology platform that upon detection is capable of capturing audio, video, image, and recording data and provide notifications to Customer (“**Notifications**”);

WHEREAS, Customer desires access to the Flock Services (defined below) on existing devices, provided by Customer, or Flock provided Flock Hardware (as defined below) in order to create, view, search and archive Footage and receive Notifications, via the Flock Services; and

NOW THEREFORE, in consideration of the mutual promises and covenants set forth herein, the Parties agree as follows:

WHEREAS, Flock desires to provide Customer the Flock Services and any access thereto, subject to the terms and conditions of this Agreement, solely for the awareness, prevention, and prosecution of crime, bona fide investigations and evidence gathering for law enforcement purposes, (“**Permitted Purpose**”).

1. DEFINITIONS

Certain capitalized terms, not otherwise defined herein, have the meanings set forth or cross referenced in this Section 1.

1.1 “**Agreement**” means the order form (to be provided as Exhibit A, “Order Form”), these terms and conditions, and any document therein incorporated by reference in section 11.4. 1.2

“**Anonymized Data**” means Customer Data permanently stripped of identifying details and any potential personally identifiable information, by commercially available standards which irreversibly alters data in such a way that a data subject (i.e., individual person or entity) can no longer be identified directly or indirectly.

1.3 “**Authorized End User(s)**” means any individual employees, agents, or contractors of Customer accessing or using the Services, under the rights granted to Customer pursuant to this Agreement.

1.4 “**Customer Data**” means the data, media, and content provided by Customer through the Services. For the avoidance of doubt, the Customer Data will include the Footage. 1.5.

“**Customer Hardware**” means the third-party camera owned or provided by Customer and any other physical elements that interact with the Embedded Software and the Web Interface to provide the Services.

1.6 “**Effective Date**” means the date this Agreement is mutually executed (valid and enforceable) by both Parties.

1.7 “**Embedded Software**” means the Flock proprietary software and/or firmware integrated with or installed on the Flock Hardware or Customer Hardware.

1.8 “**Flock Hardware**” means the Flock device(s), which may include the pole, clamps, solar panel, installation components, and any other physical elements that interact with the Embedded Software and the Web Interface, to provide the Flock Services as specifically set forth in the applicable Order Form.

1.9 “**Flock IP**” means the Services, the Embedded Software, and any intellectual property or proprietary information therein or otherwise provided to Customer and/or its Authorized End Users. Flock IP does not include Footage (as defined below).

1.10 “**Flock Services**” means the provision of Flock’s software and hardware situational awareness solution, via the Web Interface, for automatic license plate detection, alerts, audio detection, searching image records, video and sharing Footage.

1.11 “**Footage**” means still images, video, audio, and other data captured by the Flock Hardware or Customer Hardware in the course of and provided via the Flock Services.

1.12 “**Integration Data**” means any distribution of data from a Customer requested third party integration.

1.13 “**Installation Services**” means the services provided by Flock for installation of Flock Services.

1.14 “**Permitted Purpose**” means for legitimate public safety and/or business purpose, including but not limited to the awareness, prevention, and prosecution of crime; investigations; and prevention of commercial harm, to the extent permitted by law.

1.15 “**Retention Period**” means the time period that the Customer Data is stored within the cloud storage, as specified in the applicable Order Form. Flock deletes all Footage on a rolling thirty (30) day basis, except as otherwise stated on the Order Form. Customer shall be responsible for extracting, downloading and archiving Footage from the Flock Services on its own storage devices.

1.16 “**Term**” means the date, unless otherwise stated in the Order Form, upon which the cameras are validated by both Parties as operational.

1.17 “**Web Interface**” means the website(s) or application(s) through which Customer and its Authorized End Users can access the Services.

2. SERVICES AND SUPPORT

2.1 Provision of Access. Flock hereby grants to Customer a non-exclusive, non-transferable right to access the features and functions of the Flock Services via the Web Interface during the Term, solely for the Authorized End Users. The Footage will be available for Authorized End Users to access and download via the Web Interface for the Retention Period. Authorized End Users will be required to sign up for an account and select a password and username (“**User ID**”). Customer shall be responsible for all acts and omissions of Authorized End Users. Customer shall undertake reasonable efforts to make all Authorized End Users aware of all applicable provisions of this Agreement and shall cause Authorized End Users to comply with such provisions. Flock may use the services of one or more third parties to deliver any part of the Flock Services, (such as using a third party to host the Web Interface for cloud storage or a cell phone provider for wireless cellular coverage).

2.2 Embedded Software License. Flock grants Customer a limited, non-exclusive, non transferable, non-sublicensable (except to the Authorized End Users), revocable right to use the Embedded Software as it pertains to Flock Services, solely as necessary for Customer to use the Flock Services.

2.3 Support Services. Flock shall monitor the Flock Services, and any applicable device health, in order to improve performance and functionality. Flock will use commercially reasonable efforts to respond to requests for support within seventy-two (72) hours. Flock will provide Customer with reasonable technical and on-site support and maintenance services in-person, via phone or by email at support@flocksafety.com (such services collectively referred to as “**Support Services**”).

2.4 Updates to Platform. Flock may make any updates to system or platform that it deems necessary or useful to (i) maintain or enhance the quality or delivery of Flock's products or services to its agencies, the competitive strength of, or market for, Flock's products or services, such platform or system's cost efficiency or performance, or (ii) to comply with applicable law. Parties understand that such updates are necessary from time to time and will not diminish the quality of the services or materially change any terms or conditions within this Agreement.

2.5 Service Interruption. Services may be interrupted in the event that: (a) Flock's provision of the Services to Customer or any Authorized End User is prohibited by applicable law; (b) any third-party services required for Services are interrupted; (c) if Services are being used for malicious, unlawful, or otherwise unauthorized use; (d) there is a threat or attack on any of the Flock IP by a third party; or (e) scheduled or emergency maintenance ("**Service Interruption**"). Flock will make commercially reasonable efforts to provide written notice of any Service Interruption to Customer, to provide updates, and to resume providing access to Flock Services as soon as reasonably possible after the event giving rise to the Service Interruption is cured. Flock will have no liability for any damage, liabilities, losses (including any loss of data or profits), or any other consequences that Customer or any Authorized End User may incur as a result of a Service Interruption. To the extent that the Service Interruption is not caused by Customer's direct actions or by the actions of parties associated with the Customer, the time will be tolled by the duration of the Service Interruption (for any continuous suspension lasting at least one full day). For example, in the event of a Service Interruption lasting five (5) continuous days, Customer will receive a credit for five (5) free days at the end of the Term.

2.6 Service Suspension. Flock may temporarily suspend Customer's and any Authorized End User's access to any portion or all of the Flock IP or Flock Service if (a) there is a threat or attack on any of the Flock IP by Customer; (b) Customer's or any Authorized End User's use of the Flock IP disrupts or poses a security risk to the Flock IP or any other customer or vendor of Flock; (c) Customer or any Authorized End User is/are using the Flock IP for fraudulent or illegal activities; (d) Customer has violated any term of this provision, including, but not limited to, utilizing Flock Services for anything other than the Permitted Purpose; or (e) any unauthorized access to Flock Services through Customer's account ("**Service Suspension**"). Customer shall not be entitled to any remedy for the Service Suspension period, including any reimbursement, tolling, or credit. If the Service Suspension was not caused by Customer, the Term will be tolled by the duration of the Service Suspension.

2.7 Hazardous Conditions. Flock Services do not contemplate hazardous materials, or other hazardous conditions, including, without limit, asbestos, lead, or toxic or flammable substances. In the event any such hazardous materials are discovered in the designated locations in which Flock is to perform services under this Agreement, Flock shall have the right to cease work immediately.

3. CUSTOMER OBLIGATIONS

3.1 Customer Obligations. Flock will assist Customer Authorized End Users in the creation of a User ID. Authorized End Users agree to provide Flock with accurate, complete, and updated registration information. Authorized End Users may not select as their User ID, a name that they do not have the right to use, or any other name with the intent of impersonation. Customer and Authorized End Users may not transfer their account to anyone else without prior written permission of Flock. Authorized End Users shall not share their account username or password information and must protect the security of the username and password. Unless otherwise stated and defined in this Agreement, Customer shall not designate Authorized End Users for persons who are not officers, employees, or agents of Customer. Authorized End Users shall only use Customer-issued email addresses for the creation of their User ID. Customer is responsible for any Authorized End User activity associated with its account. Customer shall ensure that Customer provides Flock with up-to-date contact information at all times during the Term of this Agreement. Customer shall be responsible for obtaining and maintaining any equipment and ancillary services needed to connect to, access or otherwise use the Flock Services (e.g., laptops, internet connection, mobile devices, etc.). Customer shall (at its own expense) provide Flock with reasonable access and use of Customer facilities and Customer personnel in order to enable Flock to perform Services (such obligations of Customer are collectively defined as “*Customer Obligations*”).

3.2 Customer Representations and Warranties. Customer represents, covenants, and warrants that Customer shall use Flock Services only in compliance with this Agreement and all applicable laws and regulations, including but not limited to any laws relating to the recording or sharing of data, video, photo, or audio content.

4. DATA USE AND LICENSING

4.1 Customer Data. As between Flock and Customer, all right, title and interest in the Customer Data, belong to and are retained solely by Customer. Customer hereby grants to Flock a limited, non-exclusive, royalty-free, irrevocable, worldwide license to use the Customer Data and perform all acts as may be necessary for Flock to provide the Flock Services to Customer. Flock does not own and shall not sell Customer Data.

4.2 Customer Generated Data. Flock may provide Customer with the opportunity to post, upload, display, publish, distribute, transmit, broadcast, or otherwise make available, messages, text, illustrations, files, images, graphics, photos, comments, sounds, music, videos, information, content, ratings, reviews, data, questions, suggestions, or other information or materials produced

by Customer (“***Customer Generated Data***”). Customer shall retain whatever legally cognizable right, title, and interest in Customer Generated Data. Customer understands and acknowledges that Flock has no obligation to monitor or enforce Customer’s intellectual property rights of Customer Generated Data. Customer grants Flock a non-exclusive, irrevocable, worldwide, royalty-free, license to use the Customer Generated Data for the purpose of providing Flock Services. Flock does not own and shall not sell Customer Generated Data.

4.3 Anonymized Data. Flock shall have the right to collect, analyze, and anonymize Customer Data and Customer Generated Data to the extent such anonymization renders the data non identifiable to create Anonymized Data to use and perform the Services and related systems and technologies, including the training of machine learning algorithms. Customer hereby grants Flock a non-exclusive, worldwide, perpetual, royalty-free right to use and distribute such Anonymized Data to improve and enhance the Services and for other development, diagnostic and corrective purposes, and other Flock offerings. Parties understand that the aforementioned license is required for continuity of Services. Flock does not own and shall not sell Anonymized Data.

4.4 Data Distribution. Customer may, upon request, choose to integrate Flock Services with a third party to either distribute Integration Data or Customer Data (such third party, “Recipient”). Upon such request, Customer hereby grants to Flock a non-exclusive, non-transferable, royalty free, perpetual license to access, share, view, record, duplicate, store, save, reproduce, modify, display, and distribute Customer Data and/or Integration Data, as required by the requested distribution. Customer acknowledges that such data may be viewed, recorded, duplicated, stored, saved, reproduced, modified, displayed, distributed, and retained by Recipient for a period longer than Flock’s standard retention period and hereby provides consent to such retention period. Unless expressly listed in the Order Form, the provision, access, or use of any Application Programming Interfaces (“APIs”) is not included under this Agreement. Any rights, licenses, or obligations related to APIs shall be governed solely by the terms set forth in the Order Form or a separate agreement between the parties.

5. CONFIDENTIALITY; DISCLOSURES

5.1 Confidentiality. To the extent required by any applicable public records requests, each Party (the “***Receiving Party***”) understands that the other Party (the “***Disclosing Party***”) has disclosed or may disclose business, technical or financial information relating to the Disclosing Party’s business (hereinafter referred to as “***Proprietary Information***” of the Disclosing Party). Proprietary Information of Flock includes non-public information provided by the Disclosing Party to the Receiving Party regarding features, functionality and performance of this Agreement. Proprietary Information of Customer includes non-public data provided by Customer to Flock or collected by Flock via Flock Services, which includes but is not limited to

geolocation information and environmental data collected by sensors. The Receiving Party agrees: (i) to take the same security precautions to protect against disclosure or unauthorized use of such Proprietary Information that the Party takes with its own proprietary information, but in no event less than commercially reasonable precautions, and (ii) not to use (except in performance of the Services or as otherwise permitted herein) or divulge to any third person any such Proprietary Information. The Disclosing Party agrees that the foregoing shall not apply with respect to any information that the Receiving Party can document (a) is or becomes generally available to the public; or (b) was in its possession or known by it prior to receipt from the Disclosing Party; or (c) was rightfully disclosed to it without restriction by a third party; or (d) was independently developed without use of any Proprietary Information of the Disclosing Party. Nothing in this Agreement will prevent the Receiving Party from disclosing the Proprietary Information pursuant to any judicial or governmental order, provided that the Receiving Party gives the Disclosing Party reasonable prior notice of such disclosure to contest such order. At the termination of this Agreement, all Proprietary Information will be returned to the Disclosing Party, destroyed or erased (if recorded on an erasable storage medium), together with any copies thereof, when no longer needed for the purposes above, or upon request from the Disclosing Party, and in any case upon termination of the Agreement. Notwithstanding any termination, all confidentiality obligations of Proprietary Information that is trade secret shall continue in perpetuity or until such information is no longer trade secret.

5.2 Usage Restrictions on Flock IP. Flock and its licensors retain all right, title and interest in and to the Flock IP and its components, and Customer acknowledges that it neither owns nor acquires any additional rights in and to the foregoing not expressly granted by this Agreement. Customer further acknowledges that Flock retains the right to use the foregoing for any purpose in Flock's sole discretion. Customer and Authorized End Users shall not: (i) directly or indirectly, reverse engineer, decompile, disassemble, or otherwise attempt to discover, or recreate the source code, object code or underlying structure, ideas or algorithm of the Flock Services or any software provided hereunder; modify, translate, or create derivative works based on the Flock Services or any software provided hereunder, (ii) attempt to modify, alter, tamper with or repair any of the Flock IP, or attempt to create any derivative product from any of the foregoing; (iii) interfere or attempt to interfere in any manner with the functionality or proper working of any of the Flock IP; (iv) remove, obscure, or alter any notice of any intellectual property or proprietary right appearing on or contained within the Flock Services or Flock IP; (v) use the Flock Services for anything other than the Permitted Purpose; or (vi) assign, sublicense, sell, resell, lease, rent, or otherwise transfer, convey, pledge as security, or otherwise encumber, Customer's rights. There are no implied rights.

5.3 Disclosure of Footage. Subject to and during the Retention Period, Flock may access, use, preserve and/or disclose the Footage to law enforcement authorities, government officials, and/or

third parties, if legally required to do so or if Flock has a good faith belief that such access, use, preservation or disclosure is reasonably necessary to comply with a legal process, enforce this Agreement, or detect, prevent or otherwise address security, privacy, fraud or technical issues, or emergency situations.

6. PAYMENT OF FEES

6.1 Billing and Payment of Fees. Customer shall pay the fees set forth in the applicable Order Form based on the billing structure and payment terms as indicated in the Order Form. To the extent the Order Form is silent, Customer shall pay all invoices net thirty (30) days from the date of receipt. If Customer believes that Flock has billed Customer incorrectly, Customer must contact Flock no later than thirty (30) days after the closing date on the first invoice in which the error or problem appeared to receive an adjustment or credit. Customer acknowledges and agrees that a failure to contact Flock within this period will serve as a waiver of any claim. If any undisputed fee is more than thirty (30) days overdue, Flock may, without limiting its other rights and remedies, suspend delivery of its service until such undisputed invoice is paid in full. Flock shall provide at least thirty (30) days' prior written notice to Customer of the payment delinquency before exercising any suspension right.

6.2 Notice of Changes to Fees. In the event of any changes to fees, Flock shall provide Customer with sixty (60) days notice (email sufficient) prior to the end of the Initial Term or Renewal Term (as applicable). Any such changes to fees shall only impact subsequent Renewal Terms.

6.3 Taxes. To the extent Customer is not a tax exempt entity, Customer is responsible for all taxes, levies, or duties, excluding only taxes based on Flock's net income, imposed by taxing authorities associated with the order. If Flock has the legal obligation to pay or collect taxes, including amount subsequently assessed by a taxing authority, for which Customer is responsible, the appropriate amount shall be invoice to and paid by Customer unless Customer provides Flock a legally sufficient tax exemption certificate and Flock shall not charge Customer any taxes from which it is exempt. If any deduction or withholding is required by law, Customer shall notify Flock and shall pay Flock any additional amounts necessary to ensure that the net amount that Flock receives, after any deduction and withholding, equals the amount Flock would have received if no deduction or withholding had been required.

7. TERM AND TERMINATION

7.1 Term. The initial term of this Agreement shall be for the period of time set forth on the Order Form (the "**Term**"). Unless otherwise indicated on the Order Form, the Term shall commence upon first installation of Flock Hardware, as applicable. Following the Term, unless

otherwise indicated on the Order Form, this Agreement will automatically renew for successive renewal terms of the greater of one year or the length set forth on the Order Form (each, a “**Renewal Term**”) unless either Party gives the other Party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.

7.2 Termination. Upon termination or expiration of this Agreement, Flock shall immediately deactivate all services and subsequently remove any applicable Flock Hardware at a commercially reasonable time period. In the event of any material breach of this Agreement, the non-breaching Party may terminate this Agreement prior to the end of the Term by giving thirty (30) days prior written notice to the breaching Party; provided, however, that this Agreement will not terminate if the breaching Party has cured the breach prior to the expiration of such thirty (30) day period (“**Cure Period**”). Either Party may terminate this Agreement (i) upon the institution by or against the other Party of insolvency, receivership or bankruptcy proceedings, (ii) upon the other Party's making an assignment for the benefit of creditors, or (iii) upon the other Party's dissolution or ceasing to do business. In the event of a material breach by Flock, and Flock is unable to cure within the **Cure Period**, Flock will refund Customer a pro-rata portion of the pre-paid fees for Services not received due to such termination. For the avoidance of doubt, if any state, federal, or local law or regulation, including but not limited to a license plate readers or privacy and data protection law, is enacted which renders or arguably renders the Flock Services, as utilized at one or more of the Customer locations, unlawful, in Flock's or Customer's good faith judgment, and the Customer and Flock cannot, to Flock's or Customer's satisfaction, cause the Flock Services to comply with such law on or before the date such law becomes effective, then either party may, upon written notice to the other party, immediately terminate this Agreement in whole or in part.

7.3 Survival. The following Sections will survive termination: 1, 3, 5, 6, 7, 8.3, 8.4, 9, 10.1 and 11.6.

8. REMEDY FOR DEFECT; WARRANTY AND DISCLAIMER

8.1 Manufacturer Defect. Upon a malfunction or failure of Flock Hardware or Embedded Software (a “**Defect**”), Customer must notify Flock's technical support team. In the event of a Defect, Flock shall make a commercially reasonable attempt to repair or replace the defective Flock Hardware at no additional cost to the Customer. Flock reserves the right, in its sole discretion, to repair or replace such Defect, provided that Flock shall conduct inspection or testing within a commercially reasonable time, but no longer than seven (7) business days after Customer gives notice to Flock.

8.2 Replacements. In the event that Flock Hardware is lost, stolen, or damaged, Customer may request a replacement of Flock Hardware at a fee according to the reinstall fee schedule (<https://www.flocksafety.com/reinstall-fee-schedule>). In the event that Customer chooses not to

replace lost, damaged, or stolen Flock Hardware, Customer understands and agrees that Flock is not liable for any resulting impact to Flock Service, nor shall Customer receive a refund for the lost, damaged, or stolen Flock Hardware.

8.3 Warranty. Flock shall use reasonable efforts consistent with prevailing industry standards to maintain the Services in a manner which minimizes errors and interruptions in the Services and shall perform the Installation Services in a professional and workmanlike manner. Services may be temporarily unavailable for scheduled maintenance or for unscheduled emergency maintenance, either by Flock or by third-party providers, or because of other causes beyond Flock's reasonable control, but Flock shall use reasonable efforts to provide advance notice in writing or by e-mail of any scheduled service disruption.

8.4 Disclaimer. THE REMEDY DESCRIBED IN SECTION 8.1 ABOVE IS CUSTOMER'S SOLE REMEDY, AND FLOCK'S SOLE LIABILITY, WITH RESPECT TO DEFECTS. FLOCK IS NOT LIABLE FOR ANY DAMAGES OR ISSUES ARISING FROM THIRD PARTY DISTRIBUTIONS REQUESTED BY CUSTOMER. AFOREMENTIONED DISTRIBUTION IS AT CUSTOMER'S OWN RISK. FLOCK DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SERVICES. EXCEPT AS EXPRESSLY SET FORTH IN THIS SECTION, THE SERVICES ARE PROVIDED "AS IS" AND FLOCK DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. THIS DISCLAIMER ONLY APPLIES TO THE EXTENT ALLOWED BY THE GOVERNING LAW OF THE STATE MENTIONED IN SECTION 11.6.

8.5 Insurance. Flock will maintain commercial general liability policies to be provided as Exhibit B.

8.6 Force Majeure. Parties are not responsible or liable for any delays or failures in performance from any cause beyond their control, including, but not limited to acts of God, changes to law or regulations, embargoes, war, terrorist acts, pandemics (including the spread of variants), issues of national security, acts or omissions of third-party technology providers, riots, fires, earthquakes, floods, power blackouts, strikes, supply chain shortages of equipment or supplies, financial institution crisis, weather conditions or acts of hackers, internet service providers or any other third party acts or omissions.

9. LIMITATION OF LIABILITY; INDEMNITY

9.1 Limitation of Liability. NOTWITHSTANDING ANYTHING TO THE CONTRARY, FLOCK, ITS OFFICERS, AFFILIATES, REPRESENTATIVES, CONTRACTORS AND EMPLOYEES SHALL NOT BE RESPONSIBLE OR LIABLE WITH RESPECT TO ANY

SUBJECT MATTER OF THIS AGREEMENT OR TERMS AND CONDITIONS RELATED THERETO UNDER ANY CONTRACT, NEGLIGENCE, STRICT LIABILITY, PRODUCT LIABILITY, OR OTHER THEORY: (A) FOR LOSS OF REVENUE, BUSINESS OR BUSINESS INTERRUPTION; (B) INCOMPLETE, CORRUPT, OR INACCURATE DATA; (C) COST OF PROCUREMENT OF SUBSTITUTE GOODS, SERVICES OR TECHNOLOGY; (D) FOR ANY INDIRECT, EXEMPLARY, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES; (E) FOR ANY MATTER BEYOND FLOCK'S ACTUAL KNOWLEDGE OR REASONABLE CONTROL INCLUDING REPEAT CRIMINAL ACTIVITY OR INABILITY TO CAPTURE FOOTAGE; OR (F) FOR ANY AMOUNTS THAT, TOGETHER WITH AMOUNTS ASSOCIATED WITH ALL OTHER CLAIMS, EXCEED THE FEES PAID AND/OR PAYABLE BY CUSTOMER TO FLOCK FOR THE SERVICES UNDER THIS AGREEMENT IN THE TWELVE (12) MONTHS PRIOR TO THE ACT OR OMISSION THAT GAVE RISE TO THE LIABILITY, IN EACH CASE, WHETHER OR NOT FLOCK HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THIS LIMITATION OF LIABILITY OF SECTION ONLY APPLIES TO THE EXTENT ALLOWED BY THE GOVERNING LAW OF THE STATE REFERENCED IN SECTION 11.6. NOTWITHSTANDING ANYTHING TO THE CONTRARY, THE FOREGOING LIMITATIONS OF LIABILITY SHALL NOT APPLY (I) IN THE EVENT OF GROSS NEGLIGENCE OR WILLFUL MISCONDUCT, OR (II) INDEMNIFICATION OBLIGATIONS.

9.2 Responsibility. Each Party to this Agreement shall assume the responsibility and liability for the acts and omissions of its own employees, officers, or agents, in connection with the performance of their official duties under this Agreement. Each Party to this Agreement shall be liable for the torts of its own officers, agents, or employees.

9.3 Flock Indemnity. Flock shall indemnify and hold harmless Customer, its agents and employees, from liability of any kind, including claims, costs (including defense) and expenses, on account of: (i) any copyrighted material, patented or unpatented invention, articles, device or appliance manufactured or used in the performance of this Agreement; or (ii) any damage or injury to property or person directly caused by Flock's installation of Flock Hardware, except for where such damage or injury was caused solely by the negligence of the Customer or its agents, officers or employees. Flock's performance of this indemnity obligation shall not exceed the fees paid and/or payable for the services rendered under this Agreement in the preceding twelve (12) months.

10. INSTALLATION SERVICES AND OBLIGATIONS

10.1 Ownership of Hardware. Flock Hardware is owned and shall remain the exclusive property of Flock. Title to any Flock Hardware shall not pass to Customer upon execution of this

Agreement, except as otherwise specifically set forth in this Agreement. Except as otherwise expressly stated in this Agreement, Customer is not permitted to remove, reposition, re-install, tamper with, alter, adjust or otherwise take possession or control of Flock Hardware. Customer agrees and understands that in the event Customer is found to engage in any of the foregoing restricted actions, all warranties herein shall be null and void, and this Agreement shall be subject to immediate termination for material breach by Customer. Customer shall not perform any acts which would interfere with the retention of title of the Flock Hardware by Flock. Should Customer default on any payment of the Flock Services, Flock may remove Flock Hardware at Flock's discretion. Such removal, if made by Flock, shall not be deemed a waiver of Flock's rights to any damages Flock may sustain as a result of Customer's default and Flock shall have the right to enforce any other legal remedy or right.

10.2 Deployment Plan. Flock shall advise Customer on the location and positioning of the Flock Hardware for optimal product functionality, as conditions and locations allow. Flock will collaborate with Customer to design the strategic geographic mapping of the location(s) and implementation of Flock Hardware to create a deployment plan ("**Deployment Plan**"). In the event that Flock determines that Flock Hardware will not achieve optimal functionality at a designated location, Flock shall have final discretion to veto a specific location, and will provide alternative options to Customer.

10.3 Changes to Deployment Plan. After installation of Flock Hardware, any subsequent requested changes to the Deployment Plan, including, but not limited to, relocating, repositioning, adjusting of the mounting, removing foliage, replacement, changes to heights of poles will incur a fee according to the reinstall fee schedule located at (<https://www.flocksafety.com/reinstall-fee-schedule>). Customer will receive prior notice and confirm approval of any such fees.

10.4 Customer Installation Obligations. Customer is responsible for any applicable supplementary cost as described in the Customer Implementation Guide, attached hereto as Exhibit C. Customer represents and warrants that it has, or shall lawfully obtain, all necessary right title and authority and hereby authorizes Flock to install the Flock Hardware at the designated locations and to make any necessary inspections or maintenance in connection with such installation.

10.5 Flock's Obligations. Installation of any Flock Hardware shall be installed in a professional manner within a commercially reasonable time from the Effective Date of this Agreement. Upon removal of Flock Hardware, Flock shall restore the location to its original condition, ordinary wear and tear excepted. Flock will continue to monitor the performance of Flock Hardware for the length of the Term. Flock may use a subcontractor or third party to perform certain obligations under this Agreement, provided that Flock's use of such subcontractor or third party shall not release Flock from any duty or liability to fulfill Flock's obligations under this

11. MISCELLANEOUS

11.1 Compliance with Laws. Parties shall comply with all applicable local, state and federal laws, regulations, policies and ordinances and their associated record retention schedules, including responding to any subpoena request(s).

11.2 Severability. If any provision of this Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect.

11.3 Assignment. This Agreement is not assignable, transferable or sublicensable by either Party, without prior consent. Notwithstanding the foregoing, either Party may assign this Agreement, without the other Party's consent, (i) to any parent, subsidiary, or affiliate entity, or (ii) to any purchaser of all or substantially all of such Party's assets or to any successor by way of merger, consolidation or similar transaction.

11.4 Entire Agreement. This Agreement, together with the Order Form(s), the reinstall fee schedule (<https://www.flocksafety.com/reinstall-fee-schedule>), and any attached exhibits are the complete and exclusive statement of the mutual understanding of the Parties and supersedes and cancels all previous or contemporaneous negotiations, discussions or agreements, whether written and oral, communications and other understandings relating to the subject matter of this Agreement. All waivers and modifications must be in a writing signed by both Parties, except as otherwise provided herein. None of Customer's purchase orders, authorizations or similar documents will alter the terms of this Agreement, and any such conflicting terms are expressly rejected. Any mutually agreed upon future purchase order is subject to these legal terms and does not alter the rights and obligations under this Agreement, except that future purchase orders may outline additional products, services, quantities and billing terms to be mutually accepted by Parties. In the event of any conflict of terms found in this Agreement or any other terms and conditions, the terms of this Agreement shall prevail. Customer agrees that Customer's purchase is neither contingent upon the delivery of any future functionality or features nor dependent upon any oral or written comments made by Flock with respect to future functionality or feature.

11.5 Relationship. No agency, partnership, joint venture, or employment is created as a result of this Agreement and Parties do not have any authority of any kind to bind each other in any respect whatsoever. Flock shall at all times be and act as an independent contractor to Customer.

11.6 Governing Law; Venue. This Agreement shall be governed by the laws of the state in which the Customer is located. The Parties hereto agree that venue would be proper in the chosen courts of the State of which the Customer is located. The Parties agree that the United Nations Convention for the International Sale of Goods is excluded in its entirety from this Agreement.

11.7 Special Terms. Flock may offer certain special terms which are indicated in the Order Form and will become part of this Agreement, upon Customer's prior written consent and the mutual execution by authorized representatives ("**Special Terms**"). To the extent that any terms of this Agreement are inconsistent or conflict with the Special Terms, the Special Terms shall control.

11.8 Publicity. Upon prior written consent, Flock has the right to reference and use Customer's name and disclose the nature of the Services in business and development and marketing efforts. Nothing contained in this Agreement shall be construed as conferring on any Party, any right to use the other Party's name as an endorsement of product/service.

11.9 Feedback. If Customer or Authorized End User provides any suggestions, ideas, enhancement requests, feedback, recommendations or other information relating to the subject matter hereunder, Customer or Authorized End User hereby assigns to Flock all right, title and interest (including intellectual property rights) with respect to or resulting from any of the foregoing.

11.10 Export. Customer may not remove or export from the United States or allow the export or re-export of the Flock IP or anything related thereto, or any direct product thereof in violation of any restrictions, laws or regulations of the United States Department of Commerce, the United States Department of Treasury Office of Foreign Assets Control, or any other United States or foreign Customer or authority. As defined in Federal Acquisition Regulation ("FAR"), section 2.101, the Services, the Flock Hardware and Documentation are "commercial items" and according to the Department of Defense Federal Acquisition Regulation ("DFAR") section 252.2277014(a)(1) and are deemed to be "commercial computer software" and "commercial computer software documentation." Flock is compliant with FAR Section 889 and does not contract or do business with, use any equipment, system, or service that uses the enumerated banned Chinese telecommunication companies, equipment or services as a substantial or essential component of any system, or as critical technology as part of any Flock system. Consistent with DFAR section 227.7202 and FAR section 12.212, any use, modification, reproduction, release, performance, display, or disclosure of such commercial software or commercial software documentation by the U.S. Government will be governed solely by the terms of this Agreement and will be prohibited except to the extent expressly permitted by the terms of this Agreement.

11.11 Headings. The headings are merely for organization and should not be construed as adding meaning to the Agreement or interpreting the associated sections.

11.12 Authority. Each of the below signers of this Agreement represent that they understand this Agreement and have the authority to sign on behalf of and bind the Parties they are representing upon the Effective Date.

11.13 Conflict. In the event there is a conflict between this Agreement and any applicable

statement of work, or Customer purchase order, this Agreement controls unless explicitly stated otherwise.

11.14 Notices. All notices under this Agreement will be in writing and will be deemed to have been duly given when received, if personally delivered; when receipt is electronically confirmed, if transmitted by email; the day after it is sent, if sent for next day delivery by recognized overnight delivery service; and upon receipt to the address listed on the Order Form (or, if different, below), if sent by certified or registered mail, return receipt requested. All notices will be provided to the email or mailing address listed in the Order Form.

11.15 Non-Appropriation. Notwithstanding any other provision of this Agreement, all obligations of the Customer under this Agreement which require the expenditure of public funds are conditioned on the availability of said funds appropriated for that purpose. To the extent applicable, Customer shall have the right to terminate this Agreement for non-appropriation with thirty (30) days written notice without penalty or other cost.

FLOCK NOTICES ADDRESS:

1170 HOWELL MILL ROAD, NW SUITE 210
ATLANTA, GA 30318
ATTN: LEGAL DEPARTMENT
EMAIL: legal@flocksafety.com

Customer NOTICES ADDRESS:

ADDRESS:
ATTN:
EMAIL:

EXHIBIT B
INSURANCE

Required Coverage. Flock shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the services under this Agreement and the results of that work by Flock or its agents, representatives, employees or subcontractors. Insurance shall be placed with insurers with a current A. M. Best rating of no less than “A” and “VII”. Flock shall obtain and, during the term of this Agreement, shall maintain policies of professional liability (errors and omissions), automobile liability, and general liability insurance for insurable amounts of not less than the limits listed herein. The insurance policies shall provide that the policies shall remain in full force during the life of the Agreement. Flock shall procure and shall maintain during the life of this Agreement Worker's Compensation insurance as required by applicable State law for all Flock employees. For the avoidance of doubt, (i) all required insurance limits by Customer can be met through a combination of primary and excess/umbrella coverage, and (ii) Flock's Cyber and Professional Liability/Errors and Omissions insurance has a shared limit of Five Million Dollars (5,000,000) per incident and in the aggregate.

Types and Amounts Required. Flock shall maintain, at minimum, the following insurance coverage for the duration of this Agreement:

(i) **Commercial General Liability** insurance written on an occurrence basis with minimum limits of One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate for bodily injury, death, and property damage, including personal injury, contractual liability, independent contractors, broad-form property damage, and product and completed operations coverage;

(ii) **Workers Compensation** insurance in accordance with statutory limits;

(iii) **Professional Liability/Errors and Omissions** insurance with minimum limits of Five Million Dollars (\$5,000,000) per occurrence and Five Million Dollars (\$5,000,000) in the aggregate;

(iv) **Commercial Automobile Liability** insurance with a minimum combined single limit of One Million Dollars (\$1,000,000) per occurrence for bodily injury, death, and property coverage, including owned and non-owned and hired automobile coverage; and

(v) **Cyber Liability** insurance written on an occurrence basis with minimum limits of Five Million Dollars (\$5,000,000).



**MARSHALLTOWN
MORE THAN EVER**

**Joel Greer, Mayor
Carol Webb, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 • FX 641.754.5717**

To: Mayor and City Council
From: Carol Webb, City Administrator, Diana Steiner, Finance Director
Meeting Date: December 22, 2025
Re: Reallocation of Bond Funds for Deferred City Facility Maintenance Projects

Strategic Plan Objective:

This discussion directly supports two adopted Council Goals for 2026–2028: city property maintenance and spending down bond funds.

Recommended:

Staff recommends proceeding with the process to reallocate unspent bond funds.

Budget Impact:

The City currently holds unspent General Obligation (GO) bond proceeds from multiple prior-year bond issues.

Description/Background:

The purpose of this discussion item is to provide the City Council with an overview of existing bond fund authorizations, identify deferred maintenance needs across City facilities that are ineligible for funding with existing bonds, and request Council direction on reallocating available bond proceeds to advance the deferred maintenance projects. This discussion directly supports two adopted Council Goals for 2026–2028:

- City Property Maintenance
- Spend Down Bond Funds

The City currently holds unspent General Obligation (GO) bond proceeds from multiple prior-year GO bond issues (2021, 2022, and 2023).

When the money was borrowed, specific projects were identified for the use of the funds. In order to spend the funds in a timely manner, we need to identify projects that are shovel-ready or could be by this summer. The projects originally identified but not yet started will need to be completed with new bond funds.

As part of ongoing financial management and in response to Council’s 2026–2028 goals, staff have reviewed remaining bond language and identified which deferred maintenance projects

may be eligible for funding.

Relevant Bond Language

A summary of allowable uses from the 2021–2023 GO bond issuances is provided below. These determine whether a facility maintenance project can be funded without further Council action:

- 2021 GO Bond – Eligible uses include street, water, sewer, stormwater, signage and signalization, and parking lot improvements.
- 2022 GO Bond – Expands eligible uses to include park improvements (splash pads, concessions, restrooms, shelters, parking lots, trails, bridges), dangerous building activity, sidewalks, and municipal parking lots.
- 2023 GO Bond – Eligible uses include street, bridge, alley, sidewalk, utility projects, streetscape beautification (trees, landscaping, art installations), and signage/signalization improvements.

Implications

The existing bond language does not currently cover many facility maintenance needs. This limits the City’s ability to use remaining bond funds without additional action, such as a reverse referendum to authorize the use of bond proceeds for “general corporate purpose” projects. A reverse referendum is a process allowed under Iowa law that permits a city to take certain actions unless voters petition to require a public vote. A reverse referendum is required when the City wants to use bond proceeds for purposes not explicitly stated in the original bond issuance language and/or reallocate bond funds to general corporate purpose projects. In the City's case, many deferred facility maintenance projects fall outside existing bond authorizations, which is why the reverse referendum option is relevant. The reverse referendum process requires Council to publish notice and hold a hearing on the proposed action.

DEFERRED MAINTENANCE PROJECTS

Projects Not Eligible Under Current Bond Language

These projects total approximately \$2 million and require Council authorization through a reverse referendum process if bond funds are used.

- Library Parking Lot
- Waterslide Refurbishing
- Aquatic Center Pool Basin Painting
- Ball Diamond Lighting Replacement
- Aquatic Center Concrete Deck Replacement
- City Hall Improvements or Carnegie Building Improvements (driven by the City Hall HVAC study)
- Carnegie Basement Plaster Repair

- Parks & Recreation Office Masonry Repair
- Library Garbage Enclosure
- City-Wide Building Tuckpointing

DIRECTION SOUGHT

Staff is seeking Council direction on whether Council supports utilizing a reverse referendum process to reallocate existing bond funds.

Attachments:

None



**MARSHALLTOWN
MORE THAN EVER**

Joel Greer, Mayor
Carol Webb, City Administrator
24 North Center Street
Marshalltown, IA 50158
PH 641.754.5701 • FX 641.754.5717

To: Mayor and City Council
From: Carol Webb, City Administrator
Meeting Date: December 22, 2025
Re: TIG Distributing, Inc. - Development Agreement and Clarification of Employment Commitments

Strategic Plan Objective:

Expand and improve development within the community.

Recommended:

Proceed with approval of a Development Agreement with TIG Distributing, Inc., acknowledging updated information that the project will retain approximately 50 existing jobs rather than create 50 new jobs.

Budget Impact:

The proposed TIF incentive is not to exceed \$1.65 million over a ten-year period, subject to annual appropriation. The TIF incentive proposed will not change as a result of the change in employment commitments.

Description/Background:

On August 11, 2025, City Council approved a Resolution of Support for the use of Tax Increment Financing (TIF) to assist TIG Distributing, Inc. with a significant expansion of its operations at 1702 Rex Ryden Road, located within Marshalltown Urban Renewal Area No. 2.

The proposed project includes:

- A 90,000-square-foot building expansion
- Approximately \$15 million in total private investment
- A minimum assessment agreement of \$9.557 million
- A proposed TIF incentive not to exceed \$1.65 million over ten years, subject to annual appropriation

Clarification on Employment Commitments

Following additional discussions with TIG Distributing during the drafting of the Development Agreement, staff received clarification that the anticipated employment impact of the project is job retention rather than net new job creation.

TIG Distributing has approximately 50 existing employees at its Marshalltown location. The expansion is intended to modernize operations, improve logistics and efficiency, and allow the company to remain competitive, thereby retaining these existing jobs over the long term.

While this differs from the initial understanding that the project would create 50 new jobs, the project continues to provide significant public benefit through substantial private investment, increased taxable valuation, and long-term economic stability.

Next Steps

Council direction is requested on whether to proceed with approval of the Development Agreement with this updated understanding. If Council concurs, staff will schedule the Development Agreement for formal consideration at a future meeting.

Attachments:

1. 2025-08-11_2025-182_SIGNED Resolution for TIF Support for TIG Distributing

**RESOLUTION OF SUPPORT FOR THE USE OF TAX INCREMENT FINANCING
(TIF) FOR THE BUSINESS EXPANSION OF TIG DISTRIBUTING, INC.**

WHEREAS, TIG Distributing, Inc., headquartered in Marshalltown since 1991, has proposed a significant business expansion project at 1702 Rex Ryden Road in the City of Marshalltown, located within Urban Renewal Area No. 2; and

WHEREAS, the proposed project includes an estimated \$15 million investment consisting of a 90,000 square foot building expansion valued at approximately \$12 million and \$3 million in new equipment and machinery; and

WHEREAS, the project is expected to create approximately 50 new jobs in Marshalltown through both new hires and relocations; and

WHEREAS, the project will contribute to the City's strategic objective to expand and improve development in the community, and will increase the taxable valuation within Urban Renewal Area No. 2; and

WHEREAS, to support this major investment and assist in closing a financial gap, TIG Distributing, Inc. has requested Tax Increment Financing assistance in the form of a 10-year sliding scale tax rebate paid solely from the incremental taxes generated by the development property; and

WHEREAS, the proposed incentive structure includes annual rebates with a maximum total payout not to exceed \$1.65 million, subject to annual appropriation, and includes a minimum assessment agreement of \$9.557 million pending approval by the Marshall County Assessor; and

WHEREAS, the City Council finds that the proposed TIF assistance is consistent with the goals and objectives of the Urban Renewal Plan for Urban Renewal Area No. 2 and that the project serves a public purpose by fostering economic development, job creation, and increased property valuation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

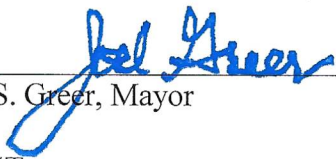
Section 1. The City Council hereby expresses its support for the use of Tax Increment Financing to assist TIG Distributing, Inc. in its proposed business expansion at 1702 Rex Ryden Road, Marshalltown, Iowa.

Section 2. The City Council directs staff to work with TIG Distributing, Inc. to prepare the necessary documents and agreements, including any required amendments to the Urban Renewal Plan, to enable the use of TIF assistance in accordance with Iowa Code Chapter 403.

Section 3. This Resolution shall not be construed as a binding obligation of the City to provide financial assistance but as a formal expression of support for the proposed incentive terms, subject to final Council approval of a development agreement and related legal documents.

Passed this 11th day of August 2025, and signed this 12th day of August 2025.

CITY OF MARSHALLTOWN, IOWA



Joel T.S. Greer, Mayor

ATTEST:



Alicia Hunter, CMC, City Clerk