

1. Agenda

Documents:

[AGENDA.PDF](#)

2. Supporting Meeting Documents

Documents:

[BILL LIST.PDF](#)

[MAP OF 13TH STREET AREA RELATING TO STREET LIGHTING.PDF](#)

[MINUTES.PDF](#)

[PACKET.PDF](#)

[SEPTEMBER FINANCIALS.PDF](#)

[TIF REPORT.PDF](#)



COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS, 10 W STATE STREET
OCTOBER 27, 2014, at 5:30 PM

NOTICE TO PUBLIC: The Mayor and City Council welcome comment from the public during discussion. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks in order that others may be given the opportunity to speak.

CALL TO ORDER: Mayor James L. Lowrance

PLEDGE OF ALLEGIANCE:

ROLL CALL: Gowdy, Greer, Hoop, Lamer, Martin, Schubert, Wirin.

MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS:

Trick or Treat Night
5:30 – 7:00 PM
October 31



October Staff Anniversaries, Years of Service		
Michael Hankin 30	Sami Bunn 15	Teresa Hannam 10
Rod Whitmore 25	Angela Beaty 15	Haley Nichols 10

APPROVAL OF AGENDA:

CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.

1. Approve Council meeting Minutes of October 13, 2014.
2. Approve Bill List in the amount of \$1,543,485.03
3. Receipt of Building Report, September 2014.
4. Receipt of Civil Service New Hire List, Accounting Clerk II, Accounts Receivable.
5. Receipt of List of Purchases and Vertical Public Improvements between \$10,000 and \$35,000 approved by City Administrator
6. Approve August Financial Report
7. Reappointments to Boards and Commissions:
 - a) Veteran's Memorial Coliseum Commission: Larry Larson and Baltisperger, terms expire 12/31/16
 - b) Board of Adjustment: Kevin Hitchins, term ending 4/1/19
 - c) Plan Zoning: Sharon Greer, term ending 4/1/19
 - d) Parks & Recreation Advisory Committee: Floyd Harthun and Jack Harkness, terms expire 1/1/16
8. Approve Tobacco Permit, Ariel LLC, dba Eighteen Tobacco and more, 911 Iowa Avenue G.
9. Approve Façade / Code Grant reimbursement of \$12,500 for improvements made at 105 W Main Street.
10. Resolution 2014-119 Authorizing the Purchase of Bobcat Toolcat from Bobcat of Ames, \$30,998.28, net of trade in value of current Bobcat Toolcat, with sander.
11. Resolution 2014-120 Approving Change Order #1, Iowa River Interceptor Project 59011019, decrease of \$248,509.73
12. Resolution 2014-121 Approving Change Order #2, Alliant Gas Fired Plant / East Nevada Street Project 66013014, decrease of \$2,276.04.
13. Resolution 2014-122 Approving Permanent Easement Acquisition, 2002 E Anson Street, Alliant Gas Fired Plant / East Nevada Street Sewer Project 66013014, from MLD LTD, LLC, \$1,500.00

Visit www.ci.marshalltown.ia.us

Please refer to the previous Committee of Whole packet for attachments not included with this agenda packet. Complete agenda packets are available for inspection for the public at the City Clerk's Office, the Marshalltown Public Library and the city's website.



14. Resolution 2014-123 Approving Rental Registration Program Fee Increase.
15. Approve Liquor Licenses: TC's, Class C Liquor License.

(end of consent agenda items)

REPORT:

16. Housing Study Report by Tom Deimerly
17. Alliant Energy, David Vollmer, presentation of Rebate, installation of LED light bulbs, \$11,882.38.
18. Library update, Sarah Rosenblum, Library Director
19. Fire department report re: downsized response vehicle EMS calls 10/27

RESOLUTIONS:

20. Resolution 2014-124 Approving Amendment to Randy Wetmore contract
21. Resolution 2014-125 Authorizing Acceptance of Reap Grant, \$55,404, Iowa Department of Natural Resources, for construction of trails and bridges, Iowa River Trail Construction Project 41013002A
22. Resolution 2014-126 Authorizing Acceptance of Grant, \$775,000, Iowa Department of Transportation, Iowa River Trail Construction Project 41013002A
23. Resolution 2014-127 Revising Resolution 2014-115 Ordering Construction of the Alliant Gas Fired Plant Sewer Project Extension / Siphon Replacement Project #66013014A

PUBLIC HEARING

24. Resolution 2014-128 Approving Plans & Specifications of the Alliant Gas Fired Plant Sewer Project Extension / Siphon Replacement Project #66013014A

DISCUSSION: Next agenda in process

1. 13th Street District Committee, street light installation for street scape
2. Add street light at E Ferner Street and South 5th Avenue
3. Marshalltown Industrial Park 7th Addition Subdivision
4. Police Building Architect recommendation
5. Tax Increment Financing, approve legal debt obligation for budget year 2015-2016, report due December 1 to the county auditor for certification.
6. \$50,000 request funding for Façade and Code Upgrade grant, funded by Downtown TIF Area #4
7. Grant Application to Martha Ellen Tye, \$6,000, Replacement of Fire Station Alerting System
8. Grant Application to Assistance to Firefighters Grant, \$150,000, self-contained breathing apparatus
9. September Financial Report
10. Bid Alliant Gas Fired Plant/East Nevada St Sewer #66013014 in the amount of \$__(bids due 10/30)
11. CO#3 2012 Northeast Sanitary Sewer Rehab #59011015 for \$252,906.22
12. Engineering Service Agreement Amendment #6 Iowa River Interceptor 59011019 for \$551,300.00
13. Engineering Service Agreement Amendment #1 2012 Northeast Sanitary Sewer Rehab #59011015 for \$131,500.00

PUBLIC COMMENTS:

ADJOURNMENT:

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COUNCIL DATE: OCTOBER 13,2014

VISA	\$12,024.30
ACH'S	\$235,879.55
CHECKS	\$753,629.54
PAYROLL #20	\$541,951.64
	<u>\$1,543,485.03</u> subtotal

VOIDS \$

-

\$1,543,485.03 TOTAL FOR COUNCIL

101110.5570.010	7-ELEVEN	FUEL - FBIN	52.42
150110.5749.000	ADAMSON INDUSTRIES	3-CAPRICE T	1,269.85
	ADLAND ENGRAVING CO INC	SHIRTS/RETIREMENT	178.00
206710.5600.000	ADVANCED GARAGE DOORS, INC	LIFTMASTER	35.00
101420.5600.450	ADVENTURE LANDS OF AMERICA	TICKETS	352.00
206710.5340.010	AIRGAS USA, LLC	CYLINDER REPAIR	101.00
684990.5339.000	ALICIA M HUNTER	FLU SHOT	31.99
491750.5230.030	ALLENDER BUTZKE ENGINEERS INC	ALLIANT SEWER PROJECT	3,450.00
	ALLIANCE CONNECT	OCT PHONE SERVICE	2,435.43
	ALLIANT UTILITIES IES	GAS &/OR ELECTRIC	36,971.85
101110.5570.000	AMAZON.COM	VEHICLE REPAIRS	248.81
101310.5600.000	AMAZON.COM	OPTICAL WIRING	28.08
101310.5732.250	AMAZON.COM	BOOKS/DVDS	941.18
206712.5600.000	AMAZON.COM	OP SUPPLIES	127.96
101110.5321.000	ANIMAL CLINIC - THE VET	VACCINATION	156.80
101110.5230.000	ANIMAL RESCUE LEAGUE	4 AFTERHOURS CALLS	120.00
101240.5331.500	ANIMAL RESCUE LEAGUE	MONTHLY PAYMENT	3,620.42
101310.5732.300	APPLE ITUNES	JUV AUDIO	1.99
101310.5732.300	APPLE ITUNES	JUV AUDIO	(14.81)
	ARNOLD MOTOR SUPPLY	OP SUPPLIES	1,023.44
101891.5340.150	ASSOCIATED COMPUTER SYSTEMS LTD	SUPPORT HOURS	135.00
150891.5704.000	ASSOCIATED COMPUTER SYSTEMS LTD	UPDATES	2,219.00
150891.5704.000	ASSOCIATED COMPUTER SYSTEMS LTD	UPGRADES	135.00
	ARAMARK	MAT/LAUNDRY SERVICES	437.64
	BAKER & TAYLOR ENTERTAINMENT	DVDS	495.44
101310.5732.250	BAKER & TAYLOR INCORP	BOOKS	1,992.80
101891.5340.150	BDH TECHNOLOGY	SUPPORT HOURS	467.50
101891.5340.150	BDH TECHNOLOGY	LIBRARY SUPPORT	92.50
101891.5704.000	BDH TECHNOLOGY	SPAM/VIRUS	900.00
150891.5704.000	BDH TECHNOLOGY	SYSTEM BACKUP	738.00
101110.5410.000	BENS TIRE & AUTO	TIRE REPAIR	34.00
681110.5230.000	BERNIE LOWE & ASSOCIATES, INC	411 MED CLAIMS	239.68
681110.5339.000	BERNIE LOWE & ASSOCIATES, INC	411 MED CLAIMS	822.28
684990.5230.000	BERNIE LOWE & ASSOCIATES, INC	SEPT CONSULTING	2,184.00
206710.5610.520	BITUMINOUS MATERIALS & SUPPLY	HFE-90	401.70
101310.5732.300	BLACKSTONE AUDIO, INC.	AUDIO BOOK	150.00
101310.5732.300	BLACKSTONE AUDIO, INC.	AUDIO BOOKS	311.25
101310.5732.300	BLACKSTONE AUDIO, INC.	AUDIO BOOKS	172.49

520520.5600.000	BLINK ELECTRIC MOTORS INC	LIME SLURRY	566.40
520520.5980.000	BOB SICKLES	FILLED SWIMMING POOL	20.65
101310.5732.320	BOOKS A MILLION	LOST/MEM BO	55.86
	BRODART INC	JUVENILE BOOKS	2,691.82
520520.5132.000	BROWN'S SHOE FIT CO	BAEDKE WORK	159.99
101110.5410.000	CAPTAIN CLEAN	FURNITURE CLEANED	40.00
520520.5600.000	CARL ZEISS VISION-NORTH CENTRAL	SAFETY GLAS	59.25
101110.5132.000	CARPENTER UNIFORM COMPANY	2 UNIFORM	120.64
	CENGAGE LEARNING INC	BOOKS	936.86
101410.5562.000	CENTRAL IOWA FARM STORE INC	DECK BELTS	85.80
520520.5410.000	CENTRAL IOWA MACHINE SHOP INC	MAKE FLANGE	1,062.50
528590.5340.070	CENTRAL IOWA TELEVISIONING	2012 SEWER	6,500.00
101110.5600.000	CENTRAL OFFICE SUPPLY	INK	19.85
101110.5600.000	CENTRAL OFFICE SUPPLY	CAN LINERS	41.10
101110.5600.000	CENTRAL OFFICE SUPPLY	2CHAIRS-LT	545.40
101110.5600.000	CENTRAL OFFICE SUPPLY	TONER	264.08
	CENTURYLINK	OCT PHONE SERVICE	1,227.37
101110.5460.000	CHAD A HILLERS	FOOD ALLOWANCE	32.00
206120.5132.000	CITY LAUNDERING COMPANY	LAUNDRY SRVC	177.65
460770.5230.030	CLAPSADDLE GARBER ASSOC INC	AIRPORT ROW	1,742.75
460770.5230.030	CLAPSADDLE GARBER ASSOC INC	AIRPORT HANGER	600.00
491750.5230.030	CLAPSADDLE GARBER ASSOC INC	ALLIANT ROAD	14,897.60
206710.5600.000	CLARKE ENVIRON MOSQ. MAN. INC	BIOMIST	2,790.72
276210.5320.000	CLEANING BY STEPHANIE	CLEAN-110&112 W LINN	242.15
101142.5600.000	COAST TO COAST SOLUTIONS	FIRE SAFETY	343.10
491750.5340.240	CONSTRUCT INC	ALLIANT SEWER PROJECT	3,000.00
528590.5340.070	CONSTRUCT INC	2012 SEWER	7,300.00
206120.5480.010	CONSUMERS ENERGY CO-OP	SEPT -MARSHALLTOWN	75.10
206160.5480.010	CONSUMERS ENERGY CO-OP	SEPT -MARSHALLTOWN	405.70
	CRESCENT ELECTRIC SUPPLY CO	REPAIRS/OP SUPPLIES	718.24
101142.5600.000	CROWN AWARDS, INC	TROPHIES, POSTER CONTEST	446.95
101140.5600.000	DANKO EMERGENCY EQUIPMENT CO.	2 FLASHLIGHTS	98.00
101110.5600.000	DASH MEDICAL	NITRILE GLOVES	38.90
101581.5261.000	DAVID PILLE	10 1/2 E GRANT	245.00
101581.5261.760	DAVID PILLE	706 MAY ST	50.00
101581.5261.760	DAVID PILLE	409 N 3RD AVE	50.00
101581.5261.760	DAVID PILLE	612 BROMLEY	50.00
101581.5261.760	DAVID PILLE	302 CARSON	50.00
101581.5261.760	DAVID PILLE	308 CARSON	75.00
101581.5261.760	DAVID PILLE	310 CARSON	75.00
101581.5261.760	DAVID PILLE	2903 JACKIE	75.00
101581.5261.760	DAVID PILLE	2907 JACKIE	75.00
101581.5261.760	DAVID PILLE	2911 JACKIE	75.00
101581.5261.760	DAVID PILLE	2913 JACKIE	75.00
101581.5261.760	DAVID PILLE	2915 JACKIE	75.00
101581.5261.760	DAVID PILLE	2918 JACKIE	75.00
101581.5261.760	DAVID PILLE	2919 JACKIE	75.00
101581.5261.760	DAVID PILLE	2921 JACKIE	75.00
101581.5261.760	DAVID PILLE	2909 JACKIE	75.00

101581.5261.760	DAVID PILLE	110 S 5TH ST	50.00
101581.5261.760	DAVID PILLE	111 W GRANT	160.00
101581.5261.760	DAVID PILLE	101 E LINCOLN	50.00
101581.5261.760	DAVID PILLE	503 WOODBURY	60.00
101581.5261.760	DAVID PILLE	512 E MAIN	50.00
101581.5261.760	DAVID PILLE	502 BROMLEY	50.00
101581.5261.760	DAVID PILLE	702 SWAYZE	60.00
101581.5261.760	DAVID PILLE	606 E BOONE	65.00
101581.5261.760	DAVID PILLE	401 1/2 MAY	65.00
101581.5261.760	DAVID PILLE	1206 W CHURCH	50.00
101581.5261.760	DAVID PILLE	214 S 16TH ST	100.00
101581.5261.760	DAVID PILLE	402 CARSON	75.00
101581.5261.760	DAVID PILLE	404 CARSON	50.00
520520.5980.000	DEBRA M MOORE	SOD WATERING	87.29
101310.5732.300	DIAMOND LAKE BOOK CO	JUVENILE BOOKS	305.10
206710.5600.000	DIAMOND VOGEL PAINTS	STREET PAINT	12,155.34
278690.5460.000	DSM PARKING RAMP	HUD MTG PARKING	9.25
278690.5460.000	DSM PARKING RAMP	IFA CONF PARKING	6.00
101140.5718.000	ED M FELD EQUIPMENT CO INC	SALVAGE COVER	208.00
101310.5600.000	ELECTRIC SUPPLY OF M'TOWN	OP SUPPLIES	34.10
101880.5600.000	ELECTRIC SUPPLY OF M'TOWN	OP SUPPLIES	9.00
206710.5410.000	ELECTRIC SUPPLY OF M'TOWN	REPAIRS	27.09
206710.5600.000	ELECTRIC SUPPLY OF M'TOWN	OP SUPPLIES	29.92
520520.5600.000	ELECTRIC SUPPLY OF M'TOWN	OP SUPPLIES	1,010.42
	ENVIRO HEALTH TECHNOLOGIES	LEAD TESTS	408.25
101310.5732.320	ERIN DEHL	RETURN LOST	14.95
206710.5600.000	FASTENAL COMPANY	PARTS	16.22
520520.5600.000	FASTENAL COMPANY	OPER. & SAFETY	651.04
276210.5360.000	FEDEX	CLEARANCES	225.20
101340.5331.500	FISHER COMMUNITY CENTER	APPROPRIATION	6,396.63
520520.5980.000	FORBES, ROBERT	NEW SEEDING	14.21
101140.5132.000	G & L CLOTHING	2 EMT PANTS	66.00
101140.5132.000	GALL'S INC	BOOT CREDIT	204.93
150110.5749.000	GALL'S INC	FLASHLIGHTS	274.68
550780.5570.000	GILLIG LLC	BODY PANEL	387.16
101110.5280.000	GOOGLE STORAGE	GOOGLE DRIVE	1.99
101410.5340.010	GRAFF LANDSCAPING	MOWING	1,025.00
520520.5600.000	GRAYMONT CAPITAL INC	BULK LIME	4,736.13
101142.5460.000	GRINNELL MUTUAL REINSURANCE COMPANY	CONF REGIST	30.00
101880.5410.000	HARTWIG PLUMBING & HEATING INC	REPAIR REST	115.96
290113.5450.000	HEART OF IOWA	OCT PHONE SERVICE	88.00
290113.5450.000	HEART OF IOWA COMMUNICATIONS CO-OP	OCT PHONE SERVICE	450.00
101110.5340.800	HOGELAND BODY	TOW CASE	50.00
101110.5410.000	HOME RENTAL CENTER	EQUIP RENTAL	52.00
101140.5410.000	HOME RENTAL CENTER	SAW REPAIR	189.50
152451.5600.450	HY-VEE ACCOUNTS RECEIVABLE	Concession	25.96
152451.5600.450	HY-VEE ACCOUNTS RECEIVABLE	Concession	99.12
152451.5600.450	HY-VEE ACCOUNTS RECEIVABLE	Concession	6.88
101310.5216.000	IA CRIMINAL RECORD CHECKS	BACKGROUND	15.00

999.1111.000	IMWCA	2013-14 W/C	1,200.00
999.1111.000	IMWCA	WORKERS COMP	8,529.00
101310.5732.250	INFOGROUP	REFERENCE P	1,000.00
101310.5732.250	INGRAM LIBRARY SERVICES	REFERENCE BOOKS	226.07
101140.5570.000	INLAND TRUCK PARTS COMPANY	AIR DRYER	387.42
206710.5570.000	INTERSTATE BATTERY OF UPPER IA	RESCUE2100	222.95
101140.5280.000	IOWA ASSOC PROF FIRE CHIEFS	ANNUAL DUES	50.00
101140.5280.000	IOWA ASSOC PROF FIRE CHIEFS	ANNUAL DUES	20.00
101110.5340.070	IOWA DEPT OF PUBLIC SAFETY	TERMINAL BILLING	240.60
290113.5340.070	IOWA DEPT OF PUBLIC SAFETY	10-12 TERMINAL FEE	2,165.40
	IOWA HOMETOWN SECURITY	FIRE MONITORING	3,045.00
101850.5460.000	IOWA LEAGUE OF CITIES	TRAINING WEBINAR	35.00
101110.5600.000	STOREY KENWORTHY	ENVELOPES	44.90
101310.5600.000	STOREY KENWORTHY	PAPER/INK ROLLERS	63.50
101890.5600.000	STOREY KENWORTHY	COPY PAPER	2,799.00
101110.5460.000	IOWA POLICE CHIEFS	IPCA LEAGUE	100.00
510532.5340.010	IOWA RIVER WILDLIFE CONTROL	TRAPPING FO	525.00
101891.5460.000	IOWA SOCIETY OF CERT PUBLIC ACCOUNTAN	TECHNOLOGY	85.00
101140.5600.000	IOWA-DES MOINES SUPPLY, INC	MOP HEADS	104.08
101420.5600.450	IPRA	TICKET SALE	2,403.00
101140.5600.000	JIFFY GAS	GAS	34.00
520520.5980.000	JIM HUNT	FILLED SWIMMING POOL	54.81
101310.5460.000	JOA M LAVILLE	TRAVEL EXPENSE	48.54
101410.5132.000	JONATHAN LECHNIR	CLOTHING ALLOWANCE	64.99
101310.5732.320	JORDAN SOY	RETURN LOST BOOK	16.99
206710.5570.000	KARL CHEVROLET	#11 VEHICLE GEAR	1,231.99
101581.5261.760	KELLOGG PRESERVATION	4 N 8TH AVE	50.00
101581.5261.760	KELLOGG PRESERVATION	108 N 7TH AVE	65.00
101581.5261.760	KELLOGG PRESERVATION	201 S 7TH AVE	65.00
101581.5261.760	KELLOGG PRESERVATION	212 N 7th AVE	60.00
101581.5261.760	KELLOGG PRESERVATION	311 S 5TH ST	85.00
101581.5261.760	KELLOGG PRESERVATION	404 N 11TH AVE	65.00
101581.5261.760	KELLOGG PRESERVATION	502 BROMLEY	50.00
101581.5261.760	KELLOGG PRESERVATION	902 E ANSON	65.00
101581.5261.760	KELLOGG PRESERVATION	906 S 11TH	60.00
101581.5261.760	KELLOGG PRESERVATION	910 S 11TH	65.00
101581.5261.760	KELLOGG PRESERVATION	920 N 5TH AVE	65.00
206710.5570.000	KEN WISE BUICK GMC HONDA	PARTS #7	29.43
520520.5600.030	KEYSTONE LAB INC	MERCURY ANALYSIS	28.00
101110.5460.000	KIEL S STEVENSON	CONFERENCE	38.76
101110.5570.010	KIEL S STEVENSON	CONFERENCE	40.00
101110.5430.000	LANGUAGE LINE SERV INC	PHONE INTERPRETATION	39.00
290113.5450.000	LANGUAGE LINE SERV INC	PHONE INTERPRETATION	214.50
206710.5340.290	LEDFORD TREE & LAWN SERVICE CO	TREE REMOVALS	1,510.00
	LEROY DUANE LENZ	CONTRACT MOWING	920.00
101110.5460.000	LIFELINE TRAINING	STREET SURVIVAL	199.00
101850.5460.000	LORI STANSBERRY	CONFERENCE	205.55
101110.5600.000	L-TRON CORP	2 USB CABLES	21.60
510531.5600.000	M GERVICH & SONS INC	OP SUPPLIES	7.50

520590.5600.000	M GERVICH & SONS INC	OP SUPPLIES	11.25
	MAIL SERVICES	RENTAL INSP	822.12
101860.5331.500	MARSHALL COUNTY AUDITOR	CTY ATTY QTRLY FEE	2,500.00
	MARSHALL COUNTY ENGINEER	CITY VEHICLE GAS/DIESEL	21,652.91
206710.5340.290	MARSHALL COUNTY TREE & LAWN	TREE REMOVAL	605.00
101170.5331.500	MARSHALL CTY EMERGENCY MGMT AGENCY	MONTHLY PAYMENT	2,257.67
101770.5340.070	MARSHALLTOWN AVIATION INC	MONTHLY PAYMENT	642.00
101540.5220.000	MARSHALLTOWN WATER WORKS	SEPT LANDFILL BILLS	268.30
101110.5570.000	MCATEE TIRE SALES & SERVICE INC	TIRES REPAIR	181.54
550780.5570.030	MCATEE TIRE SALES & SERVICE INC	6 BUS TIRES	3,196.62
	MENARDS	OP SUPPLIES	570.66
	MICROMARKETING LLC	AUDIO BOOKS	1,549.47
520520.5600.030	MIDLAND SCIENTIFIC INC	OP SUPPLIES	1,003.17
247410.5340.010	MIKE'S TURF RIGHT	LAWNCARE	440.00
290113.5450.000	MINERVA VALLEY TELEPHONE	MARSHALL CTY E911	50.00
101310.5600.000	MINITEX	TATTLETAPS	518.00
	NAPA	GREASE/LUBE	215.56
278690.5360.000	NAN MCKAY & ASSOCIATES, INC	SEMINAR-HOUSING	2,500.00
101310.5340.070	OCLC, INC	CATALOGING&ILL SUBSC	805.30
101850.5340.100	ORACLE CORPORATION	7/1-9/30 SUPPORT	4,279.42
206710.5570.000	O'REILLY AUTOMOTIVE INC	BATTERIES	204.78
101410.5600.080	OUTDOOR RECREATION PRODUCTS	SMI SAFETY	1,600.00
101310.5732.320	OVERDRIVE, INC.	eBOOKS FOR	97.95
276210.5600.010	PARK & RECREATION	COLISEUM-RE	155.00
290113.5450.000	PARTNER COMMUNICATIONS CO-OP	MARSHALL CTY E911	751.21
290113.5450.000	PARTNER COMMUNICATIONS CO-OP	CITY OF MTOWN 911	333.58
230110.5600.000	PIONEER GRAPHICS COMMERCIAL PRINTING	K9 TRADING	162.00
152451.5600.080	PLUMB SUPPLY	OP SUPPLIES	25.90
	PREMIER OFFICE EQUIPMENT	COLOR COPIES	841.01
101142.5600.000	PROMOTIONS NOW	FIRE SAFETY	160.00
	RACOM CORPORATION	OP SUPPLIES	605.50
101110.5600.000	RADIO SHACK	OFF DECK-CAR 511	20.00
101831.5057.100	RANDY WETMORE	PHONE ALLOW	62.50
101581.5261.760	RAY HILL	MOW 102 IA AVE WEST	600.00
	RECORDED BOOKS LLC	AUDIO BOOK	660.62
550780.5340.070	REM Iowa Developmental Srvs	CLEAN BUSES	150.00
684990.5339.000	RHONDA ALLEN	FLU SHOTS	49.98
101410.5132.000	RICHARD A WESTCOTT	CLOTHING ALLOWANCE	24.98
520520.5980.000	RICHARD WOOLDRIDGE	FILLED SWIMMING POOL	46.67
684990.5339.000	ROBERT T RANSON	FLU SHOT	15.00
276210.5433.000	RUSTY BATES	207-6TH ST	200.00
206710.5600.000	SAFETY-KLEEN SYSTEMS INC	SUPPLIES	837.95
101880.5410.000	SCHENDEL PEST CONTROL COMPANY	CITY HALL/POLICE DEPT	58.00
101310.5340.010	SERVICEMASTER OF M'TOWN INC	CLEANING SERVICE	1,369.33
150310.5734.000	SIRSIDYNIX	ANNUAL SOFTWARE RENEWAL	1,210.00
101141.5460.000	SKILLPATH SEMINARS	SEMINAR-	134.00
101141.5460.000	SKILLPATH SEMINARS	SEMINAR-	134.00
101141.5460.000	SKILLPATH SEMINARS	SEMINAR-	134.00
101141.5460.000	SKILLPATH SEMINARS	2BOOKS %SEMINAR	58.85

528590.5340.010	SM HENTGES & SONS INC	IA RIVER INTERCEPTOR	589,124.38
233410.5340.010	SPOTLESS CLEANING	RESTROOM CLEANED	120.00
	STAPLES	OFFICE SUPPLIES	318.49
101310.5340.010	STONE SANITATION	GARBAGE SERV	85.73
101110.5132.000	STREICHER'S	SWAT UNIFORMS	147.23
150110.5749.000	STREICHER'S	OVERPD INVO	(2.97)
101310.5600.000	STUCKEYS VACUUM STORE	VACUUM BAGS	14.99
276210.5431.000	SYDNI GRAUBERGER	INTERPRETING	300.00
101110.5600.000	TACTICAL MEDICAL SOLUTIONS INC	MEDICAL SUPPLIES	768.25
528590.5230.030	TEAM SERVICES INC	IA RVR WEST INTERCEPTOR	2,029.74
528590.5230.030	TEAM SERVICES INC	IA RVR WEST INTERCEPTOR	1,736.41
520520.5340.010	TEMP ASSOCIATES INC	WORKER-#2CLARIFIER	164.00
101310.5732.300	THE BOOK FARM, INC	JUVENILE BOOKS	219.45
101310.5732.300	THE BOOK FARM, INC	JUVENILE BOOKS	1,791.91
101310.5732.250	THE FOUNDATION CENTER	CREDIT FOR SUBSCRIPTION	(1,115.05)
	THEISEN'S	OP SUPPLIES	1,222.07
101110.5600.000	THOMPSON'S TRUE VALUE	HARDWARE	3.59
101410.5600.080	THOMPSON'S TRUE VALUE	MOP HANDLE	7.29
520520.5600.000	THOMPSON'S TRUE VALUE	FEMALE HOSE	27.45
520520.5600.000	THOMPSON'S TRUE VALUE	HOSE SUPPLIES	17.99
520520.5600.000	THOMPSON'S TRUE VALUE	OP SUPPLIES	16.07
101110.5460.000	TREASURER STATE OF IOWA	5-STAR INNOVATION	650.00
101110.5460.040	TREASURER STATE OF IOWA	259TH BASIC LVL 1 TRAINING	11,394.00
101141.5460.000	TREASURERS OFFICE	CONF REGISTRATION	20.00
101140.5410.000	TRI STATE LOCK SERVICE	LSDA LEVER	70.00
530540.5600.000	TRI STATE LOCK SERVICE	OP SUPPLIES	6.00
276210.5360.000	U S POST OFFICE	POSTAGE	6.99
276210.5360.000	U S POST OFFICE	POSTAGE	3.05
101110.5600.070	ULTRAMAX AMMUNITION	AMMO	115.00
101310.5340.010	UNIQUE MANAGEMENT SERVICES, INC	COLLECTIONS	152.15
101110.5360.000	UPS STORE #5089	SHIPPING	25.00
101891.5360.000	UPS STORE #5089	SHIPPING	182.11
150310.5380.000	US BANK EQUIPMENT FINANCE	COPIER PAYMENT, LIBRARY	344.00
101580.5562.000	VAN WALL EQUIPMENT	#717 SENSOR	46.76
510532.5562.000	VANWALL EQUIPMENT	Cutter blcy	120.16
101110.5450.100	VERIZON WIRELESS	8/26-9/25 POLICE DEPT	640.18
290113.5450.000	VERIZON WIRELESS	8/26-9/25 POLICE DEPT	34.15
101891.5460.000	VIRTUAL TRAINING	TRAINING WEBSITE	30.00
	WAL MART STORES INC	SUPPLIES	228.26
101110.5410.000	WARMAN MGT LLC	RIFLE INSPECTION	840.00
101310.5600.000	WEBER PAPER CO	WIPES/CLEANER	122.46
684990.5339.000	WELLMARK INC	MED CLAIMS	36,869.60
684990.5339.000	WELLMARK INC	MED CLAIMS	33,032.88
684990.5339.000	WELLMARK INC	MED CLAIMS	30,150.23
684990.5339.000	WELLMARK INC	MED CLAIMS	47,679.85
520520.5600.000	WILLCO, INC	VALVE SLEEVES	403.75
101141.5460.000	WORLD POINT HEADQUARTERS	CPR DVD	163.95
	WW GRAINGER	FLAG POLE	794.47
520520.5410.000	ZIEGLER INC	TURBOCAT399 REPAIRS	15,046.55

1,001,533.39



Summit St.



Fremont St.

W. State St.

N. 13th St.

W. Main St.

COUNCIL PROCEEDINGS

OCTOBER 27, 2014

The Marshalltown City Council met in regular session on October 27, 2014, at 5:30 PM, in the Council Chambers at City Hall. Mayor Lowrance called the meeting to order and led the Pledge of Allegiance. Employees were honored for service anniversaries: Michael Hankin, 30 years; Rod Whitmore, 25 years; Sami Bunn and Angela Beaty, 15 years; and Teresa Hannam and Haley Nichols, 10 years. Present: Gowdy, Greer, Hoop, Lamer, Martin, Wirin. Absent: Schubert. Lamer asked to pull #14 off the consent agenda regarding Rental Registration Fees and to approve the agenda, second by Greer. Motion approved 6-0.

CONSENT AGENDA:

Wirin moved to approve the Consent Agenda; Approve Council meeting Minutes of October 13, 2014; Approve Bill List in the amount of \$1,543,485.03; Receipt of Building Report, September 2014; Receipt of Civil Service New Hire List, Accounting Clerk II, Accounts Receivable; Receipt of List of Purchases and Vertical Public Improvements between \$10,000 and \$35,000 approved by City Administrator; Approve August Financial Report; Reappointments to Boards and Commissions: Veteran's Memorial Coliseum Commission: Larry Larson and Baltisperger, terms expire 12/31/16; Board of Adjustment: Kevin Hitchins, term ending 4/1/19; Plan Zoning: Sharon Greer, term ending 4/1/19; Parks & Recreation Advisory Committee: Floyd Harthun and Jack Harkness, terms expire 1/1/16; Approve Tobacco Permit, Ariel LLC, dba Eighteen Tobacco and more, 911 Iowa Avenue G; Approve Façade / Code Grant reimbursement of \$12,500 for improvements made at 105 W Main Street; Resolution 2014-119 Authorizing the Purchase of Bobcat Toolcat from Bobcat of Ames, \$30,998.28, net of trade in value of current Bobcat Toolcat, with sander; Resolution 2014-120 Approving Change Order #1, Iowa River Interceptor Project 59011019, decrease of \$248,509.73; Resolution 2014-121 Approving Change Order #2, Alliant Gas Fired Plant / East Nevada Street Project 66013014, decrease of \$2,276.04; Resolution 2014-122 Approving Permanent Easement Acquisition, 2002 E Anson Street, Alliant Gas Fired Plant / East Nevada Street Sewer Project 66013014, from MLD LTD, LLC, \$1,500.00; Approve Liquor Licenses: TC's, Class C Liquor License; second by Lamer. Consent agenda adopted 6-0.

Lamer moved to table Resolution 2014-123 Approving Rental Registration Program Fee Increase for thirty days, second by Wirin. Resolution tabled 6-0.

REPORTS:

Tom Deimerly introduced Michael Riley, Real Property Research Group, who performed a housing market assessment between July and August and provided recommendation to increase mid level rentals, entry level and mid level for sale homes due to shortages of those units in the community. Suitable housing is in short supply. The community has low housing vacancy rates and additional jobs are expected in the area creating specific housing needs.

David Vollmer, presented a rebate of \$11,882.38 for the installation of LED light bulbs.

Sarah Rosenblum, Library Director, introduced the Library Board and Friends of the Library members. Rosenblum desires to open the library on Sunday during the school year.

Fire Chief Rierson reported fuel savings of \$1,422 using a smaller response vehicle for EMS calls. Chief Rierson will continue expense review.

RESOLUTIONS:

Wirin moved to adopt Resolution 2014-124 Approving Amendment to Randy Wetmore contract, second by Greer. Resolution adopted 6-0.

Lamer moved to adopt Resolution 2014-125 Authorizing Acceptance of Reap Grant, \$55,404, Iowa Department of Natural Resources, for construction of trails and bridges, Iowa River Trail Construction Project 41013002A, second by Wirin. Resolution adopted 5-0, with Greer abstaining due to his relationship to TRAILS, INC.

COUNCIL PROCEEDINGS

OCTOBER 27, 2014

Lamer moved to adopt Resolution 2014-126 Authorizing Acceptance of Grant, \$775,000, Iowa Department of Transportation, Iowa River Trail Construction Project 41013002A, second by Wirin. Resolution adopted 5-0, with Greer abstaining due to his relationship to TRAILS, INC.

Greer moved to adopt Resolution 2014-127 Revising Resolution 2014-115 Ordering Construction of the Alliant Gas Fired Plant Sewer Project Extension / Siphon Replacement Project #66013014A, second by Lamer. Resolution adopted 6-0.

PUBLIC HEARING

Mayor Lowrance declared the public hearing open regarding the plans & specifications for the Alliant Gas Fired Plant Project. Fox Engineering Project Engineer Scott Renaud was present to describe the project and answer questions. There were no public or written comments. Mayor Lowrance declared the public hearing closed.

Martin moved to adopt Resolution 2014-128 Approving Plans & Specifications of the Alliant Gas Fired Plant Sewer Project Extension / Siphon Replacement Project #66013014A, second by Hoop. Resolution adopted 6-0.

FUTURE AGENDA ITEMS DISCUSSION:

The council discussed 13th Street District Committee, street light installation for street scape; Add street light at E Ferner Street and South 5th Avenue; Marshalltown Industrial Park 7th Addition Subdivision; Police Building Architect recommendation; Tax Increment Financing, approve legal debt obligation for budget year 2015-2016, report due December 1 to the county auditor for certification.; \$50,000 request funding for Façade and Code Upgrade grant, funded by Downtown TIF Area #4; Grant Application to Martha Ellen Tye, \$6,000, Replacement of Fire Station Alerting System; Grant Application to Assistance to Firefighters Grant, \$150,000, self-contained breathing apparatus; September Financial Report; Bid Alliant Gas Fired Plant/East Nevada St Sewer #66013014 , no amount known yet as the bids due October 30; CO#3 2012 Northeast Sanitary Sewer Rehab #59011015 for \$252,906.22; Engineering Service Agreement Amendment #6 Iowa River Interceptor 59011019 for \$551,300.00; Engineering Service Agreement Amendment #1 2012 Northeast Sanitary Sewer Rehab #59011015 for \$131,500.00.

PUBLIC COMMENTS:

ADJOURNMENT

The meeting adjourned at 7:29 PM.

Respectfully submitted,

Shari L. Coughenour, CMC, City Clerk

CITY OF MARSHALLTOWN

ATTEST:

James L. Lowrance, Mayor

Shari L. Coughenour, CMC, City Clerk



COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS, 10 W STATE STREET
OCTOBER 27, 2014, at 5:30 PM

NOTICE TO PUBLIC: The Mayor and City Council welcome comment from the public during discussion. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks in order that others may be given the opportunity to speak.

CALL TO ORDER: Mayor James L. Lowrance

PLEDGE OF ALLEGIANCE:

ROLL CALL: Gowdy, Greer, Hoop, Lamer, Martin, Schubert, Wirin.

MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS:

Trick or Treat Night
5:30 – 7:00 PM
October 31



October Staff Anniversaries, Years of Service			
Michael Hankin	30	Sami Bunn	15
Rod Whitmore	25	Teresa Hannam	10
		Angela Beaty	15
		Haley Nichols	10

APPROVAL OF AGENDA:

CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.

1. Approve Council meeting Minutes of October 13, 2014.
2. Approve Bill List in the amount of \$1,543,485.03
3. Receipt of Building Report, September 2014.
4. Receipt of Civil Service New Hire List, Accounting Clerk II, Accounts Receivable.
5. Receipt of List of Purchases and Vertical Public Improvements between \$10,000 and \$35,000 approved by City Administrator
6. Approve August Financial Report
7. Reappointments to Boards and Commissions:
 - a) Veteran's Memorial Coliseum Commission: Larry Larson and Baltisperger, terms expire 12/31/16
 - b) Board of Adjustment: Kevin Hitchins, term ending 4/1/19
 - c) Plan Zoning: Sharon Greer, term ending 4/1/19
 - d) Parks & Recreation Advisory Committee: Floyd Harthun and Jack Harkness, terms expire 1/1/16
8. Approve Tobacco Permit, Ariel LLC, dba Eighteen Tobacco and more, 911 Iowa Avenue G.
9. Approve Façade / Code Grant reimbursement of \$12,500 for improvements made at 105 W Main Street.
10. Resolution 2014-119 Authorizing the Purchase of Bobcat Toolcat from Bobcat of Ames, \$30,998.28, net of trade in value of current Bobcat Toolcat, with sander.
11. Resolution 2014-120 Approving Change Order #1, Iowa River Interceptor Project 59011019, decrease of \$248,509.73
12. Resolution 2014-121 Approving Change Order #2, Alliant Gas Fired Plant / East Nevada Street Project 66013014, decrease of \$2,276.04.
13. Resolution 2014-122 Approving Permanent Easement Acquisition, 2002 E Anson Street, Alliant Gas Fired Plant / East Nevada Street Sewer Project 66013014, from MLD LTD, LLC, \$1,500.00

Visit www.ci.marshalltown.ia.us

Please refer to the previous Committee of Whole packet for attachments not included with this agenda packet. Complete agenda packets are available for inspection for the public at the City Clerk's Office, the Marshalltown Public Library and the city's website.

Marshalltown



14. Resolution 2014-123 Approving Rental Registration Program Fee Increase.
15. Approve Liquor Licenses: TC's, Class C Liquor License.

(end of consent agenda items)

REPORT:

16. Housing Study Report by Tom Deimerly
17. Alliant Energy, David Vollmer, presentation of Rebate, installation of LED light bulbs, \$11,882.38.
18. Library update, Sarah Rosenblum, Library Director
19. Fire department report re: downsized response vehicle EMS calls 10/27

RESOLUTIONS:

20. Resolution 2014-124 Approving Amendment to Randy Wetmore contract
21. Resolution 2014-125 Authorizing Acceptance of Reap Grant, \$55,404, Iowa Department of Natural Resources, for construction of trails and bridges, Iowa River Trail Construction Project 41013002A
22. Resolution 2014-126 Authorizing Acceptance of Grant, \$775,000, Iowa Department of Transportation, Iowa River Trail Construction Project 41013002A
23. Resolution 2014-127 Revising Resolution 2014-115 Ordering Construction of the Alliant Gas Fired Plant Sewer Project Extension / Siphon Replacement Project #66013014A

PUBLIC HEARING

24. Resolution 2014-128 Approving Plans & Specifications of the Alliant Gas Fired Plant Sewer Project Extension / Siphon Replacement Project #66013014A

DISCUSSION: Next agenda in process

1. 13th Street District Committee, street light installation for street scape
2. Add street light at E Ferner Street and South 5th Avenue
3. Marshalltown Industrial Park 7th Addition Subdivision
4. Police Building Architect recommendation
5. Tax Increment Financing, approve legal debt obligation for budget year 2015-2016, report due December 1 to the county auditor for certification.
6. \$50,000 request funding for Façade and Code Upgrade grant, funded by Downtown TIF Area #4
7. Grant Application to Martha Ellen Tye, \$6,000, Replacement of Fire Station Alerting System
8. Grant Application to Assistance to Firefighters Grant, \$150,000, self-contained breathing apparatus
9. September Financial Report
10. Bid Alliant Gas Fired Plant/East Nevada St Sewer #66013014 in the amount of \$__ (bids due 10/30)
11. CO#3 2012 Northeast Sanitary Sewer Rehab #59011015 for \$252,906.22
12. Engineering Service Agreement Amendment #6 Iowa River Interceptor 59011019 for \$551,300.00
13. Engineering Service Agreement Amendment #1 2012 Northeast Sanitary Sewer Rehab #59011015 for \$131,500.00

PUBLIC COMMENTS:

ADJOURNMENT:

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Marshalltown



2012

COUNCIL PROCEEDINGS
OCTOBER 13, 2014

The Marshalltown City Council met in regular session on October 13, 2014, at 5:30 PM, in the Council Chambers at City Hall. Mayor Lowrance called the meeting to order and led the Pledge of Allegiance. The UAW Local 893 presented the council with commemorative booklet celebrating their 50 years in the community. Jody Fosslin, from McFarland Clinic, encouraged the public to participate in Breast Cancer Awareness activities. Fire Chief David Rierison was introduced. Councilor Martin informed the council of the "If I Were Mayor" essay project. Present: Gowdy, Greer, Hoop, Lamer, Martin, Schubert, Wirin. Schubert moved to approve the agenda, second by Wirin. Motion approved 7-0.

CONSENT AGENDA:

Martin moved to approve the Consent Agenda; Approve Council meeting Minutes of September 22, 2014, Approve Bill List in the amount of \$1,520,411.41; Approve July Financial Report; Resolution 2014-113 Transferring Funds for Fiscal Year 2013-2014; Resolution 2014-114 Authorizing Loan To Tax Increment Fund, advancing \$5,000 to cover estimated Legal Fee expenses relating to Urban Renewal Area #2, also known as TIF Area #2; Resolution 2014-115 Ordering Construction of the Alliant Gas Fired Plant Sewer Project Extension / Siphon Replacement Project #66013014A, set public hearing for October 27, 2014, bids due November 1, 2014; Approve Liquor Licenses: Old Timers Tavern, Corner Tap, Casey's General Store #1441, Totem Bowl, Fiddle & Whistle; second by Greer. Consent agenda adopted 7-0.

MOTION:

Schubert moved to approve Application for beer permit at Riverview Park, October 17, for BBQ event, beer permit by Kruse MotorSports, event sponsored by Ron Milhouse, second by Gowdy. Motion carried 7-0.

REPORTS:

Public Works Director Justin Nickel reviewed progress on the Overlay project, estimating the project completed by September 30.

RESOLUTIONS:

Wirin moved to adopt Resolution 2014-116 Authorizing Acceptance of a Lead Based Paint Hazard Control Program Grant in the amount of \$3,400,000 from the US Department of Housing and Urban Development for Lead Based Paint Hazard Control Work, second by Greer. Presentation by Steven Eggleston, HUD Field Office Director. Resolution adopted 7-0.

Wirin moved to adopt Resolution 2014-117 of Support for Marshall County Arts & Culture Alliance Application to the State of Iowa for Iowa Great Places Grant Application, regarding funding improvements for the Iowa River Trail, second by Greer. Resolution adopted 6-0, with Greer abstaining due to his relationship with the Iowa River Trails board.

Wirin moved to adopt Resolution 2014-118 Approving Contract for Services Agreement Between the City of Marshalltown and SATUCI, second by Schubert. Resolution adopted 6-0. Greer abstained due to his relationship with the SATUCI board.

FUTURE AGENDA ITEMS DISCUSSION:

The council discussed Doug Husak, Chair of the Façade/Code Grant Committee, requesting reimbursement up to \$12,500, repair and improvement of the south façade and upper story improvements for 105 W Main Street. Total estimates \$52,800; Purchase of Bobcat Toolcat from Bobcat of Ames, \$28,201.36, net of \$18,100 trade in value of current Bobcat Toolcat. 10/13, previously discussed 8/25; Sustainable Urban Forestry Training & Assistance Grant; Live Healthy Iowa Kids Track Championship; Change Order #1, Iowa River Interceptor Project 59011019, decrease of \$385,478.43.; Change Order #2, Alliant Gas Fired Plant / East Nevada Street Project 66013014, decrease of \$2,276.04.; Permanent Easement Acquisition, 2002 E Anson Street, Alliant Gas Fired Plant / East Nevada Street Sewer Project 66013014, from MLD LTD, LLC, \$1,500.00; Rental Registration Fee rate increase; August Financial Report; 2014 Goal Update.

PUBLIC COMMENTS:

Merrill Price, 2013 Santa Barbara Road, thanked the city for milling the streets. Joel Greer reminded the public to participate in the Central Business District's "Treasurer's Tour."

COUNCIL PROCEEDINGS
OCTOBER 13, 2014

CLOSED SESSION

At 7:01PM, Lamer moved to enter into closed session pursuant to Section 21.5 subsection (1) paragraph (i) OF THE CODE OF IOWA to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session, second by Greer. Motion carried 7-0.

At 7:39 PM Lamer moved to exit closed session and enter into open session, second by Greer. Motion carried 7-0. Roll call, Present: Gowdy, Greer, Hoop, Lamer, Martin, Schubert, Wirin. There was no additional action by the council and the meeting adjourned.

ADJOURNMENT

The meeting adjourned at 7:39 PM.

Respectfully submitted,

Shari L. Coughenour, CMC, City Clerk

CITY OF MARSHALLTOWN

ATTEST:

James L. Lowrance, Mayor

Shari L. Coughenour, CMC, City Clerk

the City of
Marshalltown

[illegible]

Building Division Improvement Value & Fee Summary - Sept. 2014

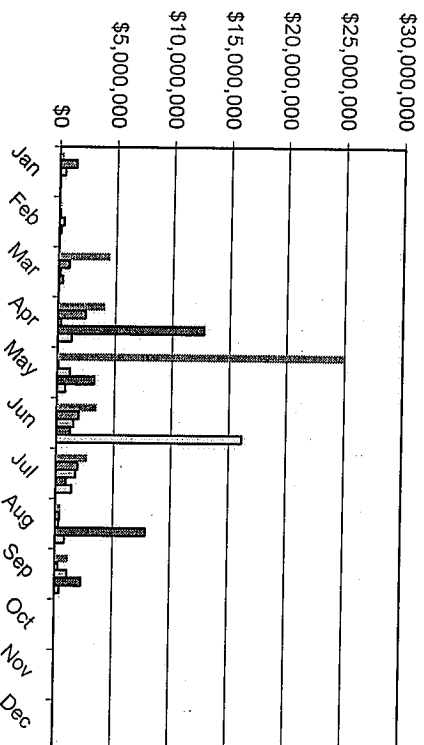
Total Improvement Value Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2014	\$311,000	\$206,000	\$4,457,000	\$4,101,000	\$25,076,000	\$3,500,000	\$2,712,000	\$470,000	\$1,203,000				\$42,036,000
2013	\$1,470,000	\$101,000	\$953,000	\$2,413,000	\$91,000	\$1,952,000	\$1,922,000	\$373,000	\$308,000				\$9,583,000
2012	\$489,000	\$449,000	\$178,000	\$292,000	\$1,105,000	\$1,500,000	\$1,732,000	\$316,000	\$1,091,000				\$7,152,000
2011	\$30,000	\$211,000	\$382,000	\$12,768,000	\$3,274,000	\$1,187,000	\$917,000	\$7,834,000	\$2,318,000				\$28,921,000
2010	\$30,000	\$21,000	\$57,000	\$1,233,000	\$731,000	\$16,118,000	\$1,383,000	\$821,000	\$411,000				\$20,805,000

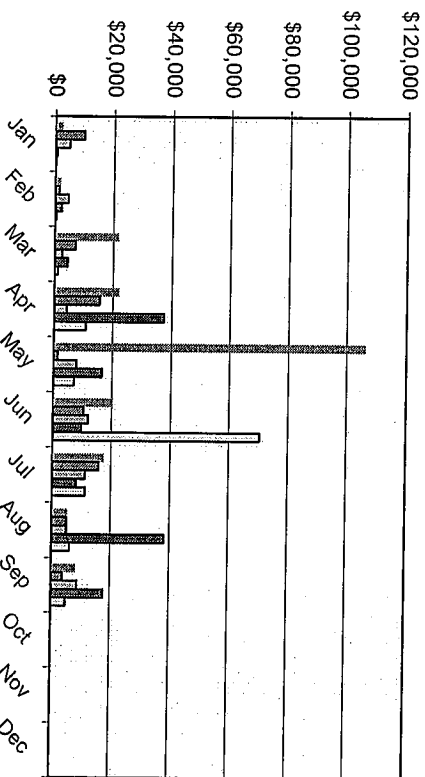
Total Fees Received Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2014	\$2,414	\$1,980	\$21,811	\$22,054	\$106,382	\$20,451	\$17,496	\$5,278	\$8,360				\$206,226
2013	\$9,824	\$1,416	\$7,030	\$15,486	\$1,408	\$10,443	\$15,753	\$4,939	\$3,882				\$70,181
2012	\$4,789	\$4,470	\$2,640	\$4,259	\$7,811	\$12,060	\$11,267	\$4,962	\$8,788				\$61,046
2011	\$593	\$2,266	\$4,377	\$37,412	\$16,471	\$9,698	\$8,081	\$38,227	\$17,675				\$134,800
2010	\$230	\$401	\$1,034	\$10,835	\$7,045	\$70,345	\$11,287	\$6,084	\$4,913				\$112,174

Total Improvement Value Comparison



Total Fees Received Comparison





Finance Department

James Lowrance, Mayor
Randy Wetmore, City Administrator
Lori Stansberry, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5715
Fax - (641) 754-5717

Date: October 21, 2014

To: Civil Service Commission

From: Lori Stansberry, Finance Director
Shari Coughenour, City Clerk
Jill Petermeier, Human Resource Director

Re: Accounting Clerk II – Accounts Receivable – New Hire List

The City of Marshalltown Finance Department received 24 applications for the Accounting Clerk II – Accounts Receivable position. After reviewing the applications 14 applicants were selected to test based upon the bell curve. Of the 14 tested we interviewed 12 individuals.

Of the 12 interviewed we would have listed two people if we went with the 75%. This was extended out to the natural bell curve. The following is the ranking of those four individuals.

- 486 points – Ann Bracy - Union, IA
- 461 points – Holly Lynn Blayer - Marshalltown, IA
- 412 points – Jodi Wegner - Marshalltown, IA
- 399 points – Rachel Scheid - Montour, IA

This list shall be valid for a period not to exceed October 21, 2015.

Certified by Civil Service Commission on October 21, 2014.

A handwritten signature in cursive script that reads "Mary Stevens".

Mary Stevens, Civil Service Commission Chair

City Council
Mike Gowdy, Joel Greer, Alan Hoop, Leon Lamer,
Robert Schubert, Bill Martin, Bethany Wirin

Purchases between \$10,000 & \$35,000
and Vertical Public Improvements (*) Below \$36,000
Approved by City Administrator
For Informational Purposes Only

<u>Date</u>	<u>Vendor</u>	<u>Type or Description</u>	<u>Fund / Funds</u>	<u>Dollar Amount</u>	<u>Reported Date</u>
7/1/14	IDEwards	Annual software maintenance contract	General	\$ 17,117.85	6/9/2014
May 2014	HR One Source / Jack Lipovac	Recruitment of Fire Chief	General	\$ 12,000.00	6/9/2014
10/22/14	Day Construction Services	Sidewalk Repair	Road Use Tax	\$ 32,105.00	10/27/2014

* Vertical Public Improvements means buildings, all appurtenant structures, utilities, incidental street street improvements including sidewalks, site development features, recreational trails, and parking facilities. Vertical infrastructure does not include any work constructed in conjunction with or ancillary to highway, street, bridge or culvert projects, including but not limited to utilities and sidewalks. As defined in Iowa Administrative Code Chapter 180 section 761-180.3(314) definitions

Rev

C O N T R A C T

W. State St. and W Church St. (City Lot H) ADA Sidewalk and Curb & Gutter Repair

THIS AGREEMENT, made and entered into by and between the **City of Marshalltown**, Marshall County, Iowa, hereinafter referred to as the "**Owner**", and **Day Construction Services**, hereinafter referred to as the "**Contractor**":

WITNESSETH: That the Contractor for and in consideration of the sum Thirty-Two Thousand One Hundred Five dollars and .00/100 (\$32,105.00), payable as set forth in the specifications constituting a part of this contract, hereby agrees to construct in accordance with the plans and specifications therefore, and in the locations designated in the Notice to Bidders, the various items of work as follows:

ITEM	ITEM	UNIT	QUANTITY	UNIT PRICE	DOLLAR AMOUNT
1	CONCRETE SIDEWALK REMOVALS	SF	2600	\$1.50	\$3,900.00
2	4" PCC SIDEWALK, CLASS C	SF	2160.0	\$5.50	\$11,880.00
3	6" PCC SIDEWALK, CLASS C	SF	440.0	\$6.25	\$2,750.00
4	30' CURB & GUTTER	LF	295.0	\$35.00	\$10,325.00
5	8" PCC STREET PATCH, M4	SY	10.0	\$125.00	\$1,250.00
6	ADJUST INTAKE GRATE	EA	1.0	\$250.00	\$250.00
7	MOBILIZATION	LS	1.0	\$1000.00	\$1000.00
8	TRAFFIC CONTROL	LS	1.0	\$750.00	\$750.00

Said agreement and a true copy of said plans and specifications are now on file in the office of the City Clerk of Marshalltown, Iowa.

That in consideration of the foregoing, the Owner hereby agrees to pay the Contractor promptly and according to the requirements of the specifications the amounts set forth, subject to the conditions as set forth in the specifications and subject to State Law.

That it is mutually understood and agreed by the parties hereto that the Notice to Bidders, Proposal, the Special Provisions, the within Contract, the Performance, Payment and Maintenance Bond and the General and Detailed Plans and the Standard Specifications, City of Marshalltown, are and constitute the basis of Contract between the parties hereto and are by this reference made a part hereof.

Upon execution of this contract and prior to commencing any work, the Contractor shall furnish the Performance, Payment, and Maintenance Bond in the form provided by the City of Marshalltown for the sum equal to the total amount of the project. The maintenance section of the bond shall guarantee suitable repairs of any defects or failures due to deficiencies in materials or inadequacies in workmanship for a period of four (4) years for all improvements following completion of construction.

1721 Taylor Ave
Business Address



Board and Commission Roster

Coliseum Commission

Department: Parks

Dept. Phone: (641) 754-5715

Veteran representation of the various veterans organization in the City. Committee oversees the operations, maintenance, and capital improvements to the building. Committee works with Parks and Recreation Director. Committee holds monthly meeting at the Coliseum. The Memorial Coliseum Commissioners are selected by the Veterans Service Organizations, enumerated in Section 37.10 in the Code of Iowa, at a convention. The selection by the Veterans Convention shall be approved by resolution by the City Council. The Commissioners are in charge of the management and supervision of the Memorial Coliseum. Meetings are held on the 1st Monday of each month - appointments are for a three-year period. Five Members.

<u>Term End</u> <u>Date</u>	<u>Member Contact Information</u>
--------------------------------	-----------------------------------

12/31/2016	William H. Baltisberger (641) 753-7494 Need email 1110 Summit Street (641) 750-4934
12/31/2014	Roy Bradbury, II Need email 1851 Yates Avenue
12/31/2016	Larry Larson Need email 306 Thomas Drive
12/31/2014	Laurel Phipps Need email 509 Edgebrook Court
12/31/2014	Susan Wilkinson Need email 416 N 5th Street



Board and Commission Roster

Board of Adjustment

Department: Housing

Dept. Phone: (641) 754-5756

The Board of Adjustment is a quasi-judicial board that acts similar to a judge and has the authority to allow use of zoned property for a non-conforming use or extension of a non-conforming use as provided in the Zoning Ordinance. If an applicant disagrees with the Board's decision on the Variance, Special Use or Appeals, they would appeal to the Court system. The Board of Adjustment meets the 1st and 3rd Tuesday of each month at 5:00 PM. Five members are appointed by the Mayor, with five-year terms.

Term End

Date

Member Contact Information

4/1/2017	Darrell Eaton 1717 Country Club Lane	(641) 752-4154	ddeaton@mchsi.com
4/1/2019	Kevin Hitchins 102 E Church Street	(641) 752-4507 (641) 691-5509	kevin@gbsbhlaw.com
4/1/2018	David G. Schulze 306 S 17th Avenue	(641) 751-9910 (641) 752-3930	schulzedd@teamtsp.com
4/1/2017	G. Ward Miller 2009 Gethmann Drive	(641) 752-5500	janwmiller@mchsi.com
4/1/2014	Sherman Welker 1513 Sanford Drive	(641) 753-7051 (641) 753-0100	swelker@welkerconstructionco.c



Board and Commission Roster

Planning and Zoning Commission

Department: Housing

Dept. Phone: (641) 754-5756

Seven members appointed by the Mayor subject to approval of the City Council; 5 year terms. The Commission shall recommend the boundaries of the various original district and appropriate regulations and restrictions to be enforced therein. In addition, the Commission shall make recommendations for amendments, supplements, changes and modifications of said regulations, restrictions, and boundaries of districts. Meetings will be held the Thursday after City Council meetings, twice a month.

<u>Term End</u> <u>Date</u>	<u>Member Contact Information</u>
--------------------------------	-----------------------------------

4/1/2015	Keith E. Bloomquist 2313 Knollway Drive	(641) 751-5075 (641) 753-4020	knollway@mchsi.com <i>replaces Jay Carollo</i>
4/1/2018	Jon Boston 1710 Rainbow Drive	(641) 752-2594	jcbost50@yahoo.com
4/1/2019	Sharon Greer 112 W Church Street	(641) 752-5467	sharon@cdrlaw.com
4/1/2017	Tammy Lawson 807 S 3rd Avenue	(641) 351-1096	email@tammylawson.com
4/1/2018	Angela Lins-Eich 410 W Main Street	(641) 351-9469 (351) 652-7000	a.lins-eich@lifeconnections4u.ne
4/1/2018	Fauna Nord 1705 W Lincoln Way	(641) 751-2748 (641) 751-2748	fauna.nord@coldwellbanker.com
4/1/2015	Stephen Valbracht 307 Thunderbird Drive		stevevalbracht@gmail.com

Wednesday, October 22, 2014



Board and Commission Roster

Park & Rec Advisory Committee

Department: Parks

Dept. Phone: (641) 754-5715

Sec 2.201

<u>Term End Date</u>	<u>Member Contact Information</u>		
1/1/2016	Jack Harkness 621 Jerome Street	(641) 751-5309	jharkness@gmail.com
1/1/2016	Floyd Harthun 6 Highland Acres Road	(641) 751-5802 (641) 752-0073	eandfharthun@mchsi.com
1/1/2015	Steven Needs 1601 Marion K1	(641) 328-4205	sneeds@cirsi.org <i>Filled Faught's term</i>
1/1/2015	Jeffrey Sogge 2018 Campbell Drive	(641) 753-3609 (641) 752-6701	jsogge@cgaconsultants.com
1/1/2015	Cindy Stamp 1608 Crestview Drive	(641) 754-5136	stamprc@yahoo.com <i>filled Eaton's term</i>
1/1/2017	Matt Tullis	(641) 485-8410 (641) 754-1000	mtullis@marshalltown.k12.ia.us <i>don't know ending date</i>

Friday, October 24, 2014

APPLICATION FOR IOWA RETAIL CIGARETTE / TOBACCO PERMIT

For period 11/01/14, 2015 through June 30, 2015

PLEASE TYPE OR PRINT LEGIBLY

Please mail this completed application to your local jurisdiction. If you have questions, call your city clerk (within city limits) or your county auditor (outside city limits).

I/We hereby make application for a retail permit to sell cigarettes and tobacco products:

BUSINESS INFORMATION

Name of Business/DBA: Ariel LLC dba Eighteen Tobacco and more
Location Address (Must Have): 911 Iowa Ave E
Mailing Address: Marshalltown same City: Marshalltown State/Zip: IA 50158
Type of Sales: ☐ Vending Machine ☒ Over-the-counter Telephone Number (641) 752-6850

Type of Retail Establishment:

☐ bar ☐ convenience store - with gas ☐ convenience store - no gas ☐ drug store ☐ gas station
☐ grocery ☐ hotel/motel ☐ liquor store ☐ restaurant ☒ tobacco store
☐ other _____

Cigarettes must be sold at the minimum price set by the State of Iowa. Obtain a current copy from the Iowa Department of Revenue Web site at www.state.ia.us/tax or from TaxFax at 1-800-572-3943 (enter form number 71023).

ONLY APPROVED BRANDS OF CIGARETTES OR ROLL-YOUR-OWN PRODUCTS MAY BE SOLD IN IOWA

Any brand not on the list is contraband. In addition, all cigarettes sold in Iowa must have an Iowa Cigarette Tax Stamp affixed to each package. Any violation of contraband or non-Iowa cigarette tax stamped package is subject to seizure and penalties under the provisions of Iowa Code 453A and 453D.

The list of approved brands is always current at www.state.ia.us/tax/business/CigTobIndex.html and is called IOWA DIRECTORY OF CERTIFIED TOBACCO PRODUCTS MANUFACTURERS — THEIR BRANDS AND BRAND FAMILIES

Go to <http://elists.idrf.state.ia.us/scripts/wa.exe> and sign up for the Cigarette/Tobacco eList (listserv).

You will receive an e-mail every time the approved list changes or the minimum price changes.

LEGAL OWNER INFORMATION

Type of Ownership: ☒ Individual ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP

Legal Owner: David E. Reiser

(Name of Individual, Partnership, Corporation, LLC, or LLP)

Mailing Address: 3202 S. 12th St

City: Marshalltown State: IA Zip: 50158 Ph. Number: (641) 481-3920

Fax Number: (641) 844-1530 E-mail Address: d-e-h-r-e-i-s-e-r@y-a-h-o-o.com

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes and tobacco products.

SIGNATURE OF OWNER, PARTNER(S), OR CORPORATE OFFICIAL

Name (please print): David E. Reiser Name (please print): _____

Signature: [Signature] Signature: _____

Date: 10/21/2014 # 181422 Date: _____

FOR OFFICE USE ONLY	
Amount Paid: <u>\$25</u>	<u>750 less \$50 credit</u>
Date Issued: _____	☒ New
Permit #: _____	☐ Renewal

FOR CITY CLERK/COUNTY AUDITOR ONLY
PLEASE SEND COMPLETED COPY TO THE IOWA
DEPARTMENT OF COMMERCE,
ALCOHOLIC BEVERAGE DIVISION

Name of Issuing City or County _____

* Surrendered existing permit

RW

9/30/2014

SEP 30 2014
CITY OF
MARSHALLTOWN

To: Marshalltown City Council Members
Re: MCBD Façade Improvement Program

Dear Committee Members,

Please find enclosed a grant application for 105 W Main St., Marshalltown, IA.

This project involves repairing and improving the south face of the building. The contractors' estimates come to \$52,800 and the items listed comply with the grant parameters.

We reimburse 25% of the project cost not to exceed \$8,500 per façade, except in cases of upper story improvements being included. Then the amount tops out at \$12,500. In this case, \$52,800 x 25% comes to \$13,200 which is still over the amount of grant requested.

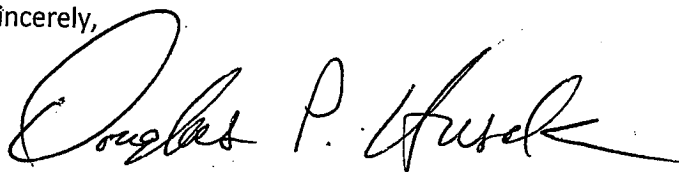
The committee has reviewed the application and approved it.

There was one deviation from the grant application process with this applicant. That was the fact that construction/improvement began prior to the application being approved. Normally, that would disqualify those related funds being requested. However an exception was made.

It should be noted the application was received before work began. The reason that the application was not approved was that as chair of the committee, I was unavailable to call a meeting to consider the application. I will add that I was unavailable due to my wife going into hospice care and then dealing with her subsequent passing on 6/13/14. Priorities shifted dramatically during this time.

In the case of this application, we feel this is a sound project and follows the spirit of the grant program beautifully. Feel free to call if you have questions.

Sincerely,



Doug Husak
Façade/Code Grant Chair
641/754-5617

June 9, 2014

Marshalltown Central Business District
Attention: Jenny Etter
16 East Main Street
PO Box 159
Marshalltown, Iowa 50158

Dear Ms. Etter:

Enclosed you will find an application for façade grant funds by JARM Building Company. Our building is located at 105 West Main Street and was constructed in the year 1882 with the 4th floor added in the year 1903.

In October of 2013 we employed Westbrooke Construction to rent a man-lift to closely inspect the façade of the building as well as to carefully remove the architectural metal elements from the building as they were in potential danger of falling off. These elements are in the process of being repaired/rehabilitated and being utilized as a model to build elements that were missing. These architectural metal elements are scheduled to be repaired or reconstructed and ready to be re-installed on the building as weather allows.

At the time the above mentioned elements are ready, a temporary enclosure will be erected using scaffolding for all trades to have access to the façade to perform their trade. 16 stone sills will be replaced, the building will be re-tucked, and the architectural metal elements reinstalled. Included in the architectural metal work are 4 cornice end brackets, 2 window heads elements on the 4th floor, fabricate & install new terne coated stainless steel cornice caps at the storefront, repair 2 column capitals, and install a new flat terne coated stainless steel roof on the lower canopy.

We will also employ a structural engineer to observe and advise as we repair the upper parapet that has pulled away from the building slightly. This work will

require the roof be temporarily removed in that area to accommodate framing work and bracing of the existing parapet.

Sincerely,

A handwritten signature in cursive script, reading "Robert J. McGregor". The signature is fluid and stylized, with the first and last names being more prominent than the middle initial.

Robert McGregor, JARM Building Company

Marshall County Assessor -- Marshall County Courthouse, Marshalltown, IA 50158

PARCEL	TOWN/TOWNSHIP			ZONING	
07-26-380-009	M'TOWN CITY MC			CBD	
SCHOOL DISTRICT	MARSHALLTOWN SCH DIS			TIF DISTRICT	45-08-30 UPTOWN 2000
PROPERTY ADDRESS	105 W MAIN ST MARSHALLTOWN IA 50158				
MAILING ADDRESS	PO BOX 517 MARSHALLTOWN IA 50158				
DBA	MAIN ST ANTIQUE MALL				
MOST RECENT INSTRUMENT	199400005241	TYPE	WD	DATE	1994/01/26 TRANSFERRED 1994/01/26

[Click to display map!](#)



Photo: 2002/01/29

OWNER		TAX DESCRIPTION	
Title	JARM, BUILDING CO	MARSHALL E 20' LOT 11 & W 20' S 90' & W 6 INCHES N 58' & S 10' N 90' LOT 12 BLK 8 (PARTY WALL AGREEMENT BK 430 ...	
LAND	Total	APPLICATIONS FILED	
Acres	0.14	BPTC 2013	
LOT SIZE: 20 X 180 + 20 X 100 + 10 X 40 + .5 X 58			

2014 ASSESSMENT	Class	Land	Improvements	Total
Gross	COMMERCIAL	15,070	99,580	114,650
Exemption		0	0	0
Net		15,070	99,580	114,650

BUILDING 1					
Occupancy	Retail	Description	4S BRK & B	TSF-B	10800
Built	1892	Foundation	Brick or Stone	Exterior wall	Solid Brick
Interior wall	Plaster on Lath	Roof	Tar and Gravel/ Wood Dk	Ceiling	Suspended Metal
Floor structure	Wd Joists w /Sub-Flr	Floor cover	Carpet	Framing	Wood
HVAC	Combination FHA - AC	Plumbing 1	Toilet Room (1)	Plumbing 2	Water Closet (1)

BUILDING 1 ADDITION 1					
Occupancy	Retail	Description	2S BRK ADD	TSF-B	1820
Built	1892	Foundation	Brick or Stone	Exterior wall	Solid Brick
Interior wall	Plaster on Lath	Roof	Tar and Gravel/ Wood Dk	Ceiling	Suspended Metal
Floor structure	Wd Joists w /Sub-Flr, Concrete	Floor cover	Softwood	Framing	Wood
HVAC	Combination FHA - AC				

Marshalltown Central Business District Façade Grant Application

Property Information:

Address: 105 West Main Street

Current Tenant (Business Name): JARM Building

Use: Retail – Antique Mall Zoning: CBD

Applicant Information:

Name of Applicant: JARM Building Company

Mailing Address: 111 W. Main St., PO Box 517, Marshalltown, Iowa 50158
 Street City, State Zip
 Phone: 641-753-3381 Fax: 641-753-0175 Cell: 641-751-6844

Phone: 641-753-3381 Fax: 641-753-0175 Cell: 641-751-6844

Owner Information (If different from applicant information):

Name of Applicant: N.A.

Mailing Address: _____

Phone: _____ Street _____ City, _____ State _____ Zip _____
Fax: _____ Cell: _____

Proposed use of funds (Check all that apply)

	Est. Cost
☐ Awning	\$
☐ Awning with façade project	\$
☒ Brick cleaning and tuckpointing	\$ 58,770
☐ Exterior lighting	\$
☒ Painting of exterior surface	\$ 37,350
☒ Preservation of architectural elements	\$ 43,875
☒ Removal of inappropriate elements	\$ 30,175
☐ Signage	\$
☐ Storefront rehabilitation/restoration	\$
☐ Window and/or door repair	\$
☐ Other; explain	\$

Total estimated cost	\$ 170,170
Grant amount requested	\$ 12,500

Low Interest Loan amount requested \$ 0

(Low Interest Loan Available with Participating Banks – See overview)

Note: Applicant must provide a copy of all proposed materials and design drawings for estimated scope of work and, upon completion, a copy of the contractor's waiver of lien for evidence of payment. The Main Street Downtown Incentive Committee/City reserves the right to request additional information.

I hereby affirm that I have full legal capacity to authorize the filing of this application and that all information and exhibits herewith submitted are true and correct to the best of my knowledge. The owner invites MCBBD representatives to make all reasonable inspections, investigations and take pictures of the subject property during the processing period of this request.

I understand that this is a voluntary program. I also understand the Main Street Downtown Incentive Committee/City has the right and discretion to approve or deny any project portions thereof.

I authorize the use of any pictures involving this project by the Main Street Downtown Incentive Committee/City

Signature of Applicant

(See signature on letter to Jenny)

Date

JARM Building Company
Signature of Owner

Date

Return to:
Marshalltown CBD, Jenny Etter, Director
216 E Main St P.O. Box 159
Marshalltown, IA 50158
Phone: 641-844-2001 Fax: 641-844-2002

Work commenced prior to approval of the Façade Grant Application is not eligible.

**Marshalltown Central Business District/
Facade Grant Application**



4235 N.E. 3rd St.
Des Moines, Iowa 50313
Phone (515) 2435634 Fax: (515) 2435634
epainting1001@qwestoffice.net

Submit to :
Westbrooke

DATE September 19, 2014
Quotation # 1

Quotation valid until: September 29, 2014
Prepared by: pcebe
9.09.13

PROJECT: Marshalltown AntMall 111 W.Main

Proposal

Description	AMOUNT
Paint exterior South elevation : per info provided To be Washed by others Prime as necessary, elastomeric coating on brick surface Scrape, sand prime paint trim Labor / material and reasonable travel	21,480.00
ADD FOR LIFT	
TOTAL	\$ 21,480.00

THANK YOU FOR YOUR BUSINESS!

Jeremy Petersen

From: John Koester [preservation.partner@gmail.com]
Sent: Thursday, October 03, 2013 1:59 PM
To: Kevin Conway; Jeremy Petersen
Subject: McGregors Scope for review & comment

McGregor Furniture Building- Blossom Block, Marshalltown, Iowa

JOB COST WORKSHEET

DATE: 10/02/2013

Dallas Construction Scope

**DESCRIPTION
OF WORK**

Top Cornice

Fabricate & install new zinc coated steel on SW top corner to match existing
Repair existing cornice as need
Install 60 mil EPDM roofing and edge metal on existing cornice roof (not Dallas)

see below
\$400.00

NA

4th Floor Sheet Metal Window Lintels

SW corner fabricate & install new zinc coated steel to match existing
Repair remaing 6 window lintels as needed (total of 7 windows on 4rth floor)

see below

NA

Store Front Metal Cornice & Canopy Roof

Fabricate & install new terne coated stainless steel cornice cap
Repair 2 corner column capitals as needed
Install new flat lock terne coated stainless steel roof on entrance canopy

\$1,500.00

see below

\$7,500.00

Please note my new email address below

John Koester

Preservation Partner, Historic Development Consultant
Save Cedar Rapids Heritage Board Of Directors
Friends Of The Grimes IOOF Building, Vice President
Preservation Iowa, Judges Panel
Governors District Alliance, Board Of Directors
Polk City Development Corporation
Eagle Scout

517 NW Morningside Drive
Grimes, Iowa 50111
T: 515-249-1193
F: 515-278-8254

Note:

If you want to do the canopy roof in membrane roofing in lieu of terne coat stainless steel, let me know and I can revise.
There is nothing on here that mentions the aluminum fascia.
Substrate (plywood wood blocking) and major demo will be by others.

Revised pricing after field verification 11/06/13

All four cornice end brackets will have to be replaced. Total cost for those items is \$12,190.00

Two window covers also need replaced, they are large and very detailed. Total cost for two of them is \$9,730.00

Total of above listed \$31,320.00

TRW

2014 –

**RESOLUTION AUTHORIZING THE PURCHASE OF BOBCAT TOOLCAT WITH
SALT/SANDER SPREADER FOR THE PARKS AND RECREATION DEPARTMENT**

WHEREAS the City of Marshalltown, Iowa, desires to procure a replacement Bobcat Toolcat and salt/sander spreader let for this purpose; and

WHEREAS Bobcat of Ames, Iowa, with a purchase price of \$46,301.36 based on Iowa State contract #4425-3, and a trade-in value of \$18,100.00 of the current Bobcat Toolcat and the salt/sander spreader with a purchase price of \$3,996.92 and a trade-in value of the current spreader of \$1,200.00; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:

Section 1. The City of Marshalltown accepts the purchase of the Bobcat Toolcat and salt/sander spreader box from Bobcat of Ames in the amount of \$30,998.28 for said equipment, including trade-in, pursuant to the specifications.

Section 2. The Parks and Recreation Director of the City of Marshalltown is hereby authorized to enter into agreements on behalf of the City of Marshalltown to purchase said Toolcat and spreader at the above referenced price and conditions.

Passed this 27th day of October, 2014, and signed this ____ day of October, 2014.

CITY OF MARSHALLTOWN, IOWA

James L. Lowarance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

RAW

TO: City Council, Mayor , City Administrator

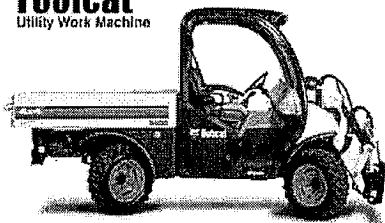
FROM: Terry Gray , Parks and Recreation

SUBJECT: Bobcat Toolcat purchase

Date: October 6, 2014

This purchase was discussed earlier in August. Some updated information appears below.

Toolcat™
Utility Work Machine



Bobcat Toolcat replacement- FY 15

Current Toolcat Purchased: 2007

Current Hours: 2132

New Toolcat 5600-G Series:

Cost (Iowa State Contract #4425-3) \$46,301.36

Trade-In \$18,100.00

Net Purchase Price: \$28,201.36

A new Bobcat Toolcat is in the FY15 CIP budget at \$35,000 with one-half budgeted out of 206 (RUT) funds and one-half budgeted with 150 (CIP) funds.

This unit is used almost daily for a variety of jobs. It is used year round as it is used for snow and ice removal. It is equipped with a road kit which allows us to drive on the streets. The toolcat has 2200 hours, but its usage per year has increased as we have acquired attachments over the past seven years - it came equipped only with an auger and the salt/sander (which needs replaced).

Additional attachments purchased includes: rotary brush mower, grader, grapple bucket, utility bucket, forklift tines, stump grinder, and snow blower. The stump attachment alone has saved us thousands of dollars in contractor costs.

The Toolcat is also used by other city departments to complete jobs such as sign installations, grading alleys, tree work, debris loading, and hauling material and supplies.

The original plan was to replace the Toolcat on a seven- to eight-year cycle to maintain a higher trade-in value and to stay current with updates from the company making it more efficient and user friendly.

The known needed repairs/maintenance would come out of general fund and include:

- Sander control box and wiring harness \$1252
- Computer panel \$1267
- Tires \$1000

Estimated total: \$3519

Trade-in of these units has been researched. Trade-in values are based on appearance as well as hours. Our unit is used in the winter as a sander and is rusting. We could expect at least a \$3000 decrease in trade-in value a year from now.

- Manatt's trades in their unit at 2700-3000 hours.
- 3M in Ames traded in at 1816 hours

- ISU traded in at 2500 hours
- City of Clive – waited 9 years/3000 hours and said that was way too long and a mistake. The newer ones are so much better – beefed up and easier to work on under the hood.
- City of Pleasant Hill – Wouldn't even think of keeping the unit over 5 years. They keep two in their fleet.
- Construct – they replace theirs with around 4000 hrs and expect minimal trade-in and recognize their use is a very different application than ours. They figure we will save \$4.00-5.00 per hour of operation by trading now and wish they could get the deal on a trade-in that we are being offered.

This is an opportune time to trade the Toolcat. It has been in use since November 2007. Since the capital fund is dedicated to the purchase of equipment and repair has to come out of the general fund (in which we are trying to cut expenses) it makes sense to trade now and save the \$3500 repair and the \$3000-5000 trade-in loss. We will then have an up-graded and reliable piece of equipment.

Rusw

To: Mayor, City Council, City Administrator
From: Terry Gray, Parks and Recreation
Subject: Equipment Replacement – Bobcat Toolcat
Date: August 1, 2014

Bobcat Toolcat replacement- FY 15

A new Bobcat Toolcat is currently in the FY15 CIP budget at \$35,000 with one-half budgeted with 206 funds (RUT) and one-half budgeted with 150 funds.

This unit is used almost daily for a variety of jobs. It is used year round as it is used for snow and ice removal. It is equipped with a road kit which allows us to drive on the streets.

We own several attachments for the Toolcat : post hole auger, angle broom, rotary brush mower, grader, grapple bucket, utility bucket, forklift tines, stump grinder, snowblower, and salt/sand spreader. All of these attachments save us money from having to purchase individual pieces of equipment. The stumper attachment alone has saved us thousands of dollars in contractor costs.

The Toolcat is also used by other departments to complete jobs such as sign installations, grading alleys, tree work, debris loading, and hauling material and supplies.

The original plan was to replace the Toolcat on a seven- to eight-year cycle to maintain a higher trade-in value and to stay current with updates from the company making it more efficient and user friendly. The unit we have now has problem with the computer system which will require thousands to replace and is in need of new tires before winter. Tires would cost about \$1000.

This piece of equipment is only offered by Bobcat. The attachments cannot be easily fit or cannot work well, or maybe not at all, on other units due to the electrical connections. This unit is part of the state bid list through Capital Equipment of Ames. A new sand/salt spreader is also needed due to the corrosive effects of the salt.

Other facts:

- The unit currently has 2106 hours.
- Dealer recommended trade in is at approximately 2500-3000 hours.
- The unit underwent a major repair last year and it sat unused for at least two months.
- ISU has more than one Toolcat and we know that the parks departments in Pleasant Hill, Altoona and Clive use a Toolcat.

It is felt that this is an opportune time to trade the Toolcat. It has been in use since November 2007. A new one should be purchased before any further dollars are spent for its maintenance or repair.



James L. Lowrance, Mayor
Randy Wetmore, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

DEPARTMENT OF PUBLIC WORKS

October 7, 2014

**To: Mayor James L. Lowrance
Members of the City Council**

From: Justin Nickel
Director of Public Works

Re: Change Order #1– S.M. Hentges & Sons Inc. for Iowa River Sanitary Sewer
Interceptor

Policy Issue: City policy requires all Change Orders to be approved and reported in
the same manner as the original contract.

Recommendation: Staff recommends approving Change Order #1 which decreases
the contract amount from \$5,716,508.72 to \$5,467,998.99.

Background: Change Order #1 included quantity changes to 19 items. 6 additional
items are required to complete the project and 13 items are being reduced or deducted.

Budget Impact: None

Attachment: Change Order #1

cc: Randy Wetmore, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin



RESOLUTION APPROVING CONTRACT CHANGE ORDER #1 FOR THE IOWA
RIVER (WEST) INTERCEPTOR PARALLEL SEWER PROJECT 59011019, IN THE
DECREASED AMOUNT OF \$248,509.73

WHEREAS the City of Marshalltown, Iowa, has heretofore entered into a contract for the labor and material for the Iowa River (West) Interceptor Parallel Sewer Project, 59011019; and

WHEREAS six additional items are required to satisfactorily complete said project and thirteen items have been deducted resulting in a total price reduction for the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section1. That the contract Change Order #1 for the Iowa River (West) Interceptor Parallel Sewer Project in the decreased amount of \$248,509.73 is hereby accepted and approved.

Passed this 27th day of October, 2014 and signed this _____ day of October, 2014.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

Change Order No. 1

Project: Iowa River Sanitary Sewer Interceptor	Date of Contract: May 29, 2014
Owner: City of Marshalltown	Owner's Contract No.: 59011019
Engineer: FOX Engineering	Engineer's Project No.: 2407-12W
Contractor: S.M. Hentges & Sons Inc.	Date of Issuance: October 8, 2014

The Contract Documents are modified as follows upon execution of this Change Order:

DESCRIPTIONS:

- Item 1 Item 3.03, Sanitary Gravity Main, Trenchless, 30-Inch. Deduct \$17,952.00 for reduction in casing thickness from 0.75-Inches to 0.625-Inches.
- Item 2 Item 3.04, Sanitary Gravity Main, Trenchless, 54-Inch Casing Pipe, 36-Inch Carrier Pipe. Deduct \$14,250.00 for reduction in casing thickness from 0.75-Inches to 0.50-Inches.
- Item 3 Item 3.05, Sanitary Gravity Main, Trenchless, 48-Inch Casing Pipe, 30-Inch Carrier Pipe w/RJ DI. Cost per foot reduction to \$317.50/lf for 249 feet. Deduct \$280,000.50 for allowance by the Army Corp of Engineers to open trench construction as per the attached drawings D.05 and minimum requirements and as per EM 1110-2-2902.
- Item 4 Item 3.06, Bore Pit. Remove 2 bore pits. Deduct a total of \$25,124.00 for allowance by the ACOE to open trench construction of Item 3.05.
- Item 5 Item 4.13, Remove and Replace Sanitary Sewer Service. Add \$1,200.00 for the addition of two cleanouts as requested by the property owner as well as additional sanitary sewer service lateral length.
- Item 6 Item 6.01, Sanitary Manhole, 96-Inch SW-301. Deduct \$2,015.61 for removal of interior manhole coating.
- Item 7 Item 6.01, Sanitary Manhole, 96-Inch SW-301. Deduct \$2,180.00 for a change to an 84-inch manhole from 96-inch. Supplier manhole size decrease for use of A2000 pipe.
- Item 8 Item 6.03, Sanitary Manhole, 72-Inch SW-301. Deduct \$1,448.93 each for 3 manholes, for a total deduct of \$4,346.80 for removal of interior manhole coating.
- Item 9 Item 6.03, Sanitary Manhole, 72-Inch SW-301. Add \$3,741.00 to change manhole K05-069 to a 72-inch to allow additional space for crossing pipe.
- Item 10 Item 6.05, Sanitary Manhole J05-050, 60-Inch SW-301, 72-Inch SW-301. Deduct \$1,777.16 for removal of interior manhole coating.
- Item 11 Item 6.06, Sanitary Manhole, K05-071, K05-070, and K05-069, 60-Inch SW-301. Deduct \$2,659.63 each for 3 manholes, for a total deduct of \$7,978.89 for removal of interior manhole coating.
- Item 12 Item 6.07, Sanitary Manhole, 60-Inch SW-301. Deduct \$960.48 each for 25 manholes, for a total deduct of \$24,012.01 for removal of interior manhole coating.
- Item 13 Item 6.08, Sanitary Manhole, 48-Inch SW-301. Deduct \$522.63 each for 4 manholes, for a total deduct of \$2,090.51 for removal of interior manhole coating.
- Item 14 Item 6.08, Sanitary Manhole, 48-inch SW-301. Add \$8,374.74 for the addition and replacement of the existing manholes K05-046 and K05-052 on Edgewood Street.
- Item 15 Item 6.09, Sanitary Manhole, 60-Inch SW-303. Deduct \$2,779.02 for removal of interior manhole coating.
- Item 16 Item 6.10, Sanitary Sewer Flood Control Manhole K05-076, Cast in Place. Deduct \$36,930.00 for change from cast-in-place concrete manhole structure to a precast concrete manhole structure as permitted by the Army Corp of Engineers.
- Item 17 CO No. 1, M4 Concrete Driveway. Add \$700.00 to allow concrete driveway in YMCA parking lot to meet strength requirements prior to art show.

- Item 18** CO No. 1, Pipe support removal and replacement. Add \$4,798.08 for removal and replacement of the existing force main pipe support and decant line realignment buried next to the existing screw pump station.
- Item 19** CO No. 1, Due to soil conditions on Edgewood Street, add an additional thickness of rock and increase the durability of the engineering fabric below the asphalt pavement. Add the estimated cost of \$17,144.25 for removing modified subbase and replacing with 1550 TON of 1-1/2" clean subbase rock at \$18.45/TON and an additional \$1.08/SY for engineering fabric. Payment shall be based on the unit prices for the type of rock and engineering fabric installed.
- Item 20** CO No. 1, Removal and Replacement of 24-inch lined VCP to allow installation of bore pit and new sanitary sewer pipe between existing sanitary sewer and existing structures. Add \$136,968.70 for removal and replacement of existing sanitary sewer as per Work Order No. 5.

Attachments: Revised Sheets D.03, D.03-A, D.05, D.12, and D.13, Work Orders No. 1 through 5

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price:	Original Contract ☐ Working ☒ Calendar
	Substantial completion:
	Phase 1 - October 13, 2014
	Phase 2 - August 1, 2014
	Phase 3 - June 26, 2015
	Phase 4 - June 26, 2015
	Ready for final payment: July 27, 2015
\$5,716,508.72	☐ Increase ☐ Decrease from previously approved Change Orders:
	Substantial completion (days): None
	Ready for final payment (days): None
☐ Increase ☐ Decrease from previously approved Change Orders:	Contract Times prior to this Change Order:
\$0.00	Substantial completion:
	Phase 1 - October 13, 2014
	Phase 2 - August 1, 2014
	Phase 3 - June 26, 2015
	Phase 4 - June 26, 2015
	Ready for final payment: July 27, 2015
Contract Price prior to this Change Order:	☒ Increase ☐ Decrease of this Change Order:
\$5,716,508.72	Substantial completion (days): 11
	Ready for final payment (days): 11
☐ Increase ☒ Decrease of this Change Order:	Contract Times with all approved Change Orders:
\$248,509.73	Substantial completion:
	Phase 1 - October 13, 2014
	Phase 2 - August 1, 2014
	Phase 3 - July 7, 2015
	Phase 4 - June 26, 2015
	Ready for final payment: August 7, 2015
Contract Price Incorporating this Change Order:	
\$5,467,998.99	

RECOMMENDED:

By: [Signature]
Engineer (Authorized Signature)

Date: 10/8/14

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: _____
Contractor (Authorized Signature)

Date: _____



S.M. Hentges & Sons Inc.
650 Quaker Avenue Jordan, MN 55352
952.492.5700 Fax 952.492.5705

To: Fox Engineering
Steve Soupir
Aspen Business Park
414 South 17th Street
Suite 107
Ames, Iowa 50010

C/O Req #	1
Date of Req	7.16.14

(Work done - week of 7.14.14)

Job No.	Job Description	Job Location
14-829	Iowa River Sanitary Sewer Interceptor	Marshalltown, IA

DESCRIPTION OF WORK PERFORMED:

Following are agreed upon costs to use M4 concrete on concrete driveway to parking lot off South 2nd street.

Item	Approx QTY	Unit Meas	Description	Unit Price	Bid Amt
	1	LS	M4 Concrete	\$700.00	\$700.00

Total Due \$700.00

Please issue a change order for the above amount

Sincerely,

Gary Zajac
VP of Operations



S.M. Hentges & Sons Inc.
 650 Quaker Avenue Jordan, MN 55352
 952.492.5700 Fax 952.492.5705

C/O Req #	2
Date of Req	8.22.14

To: Fox Engineering
 Steve Soupier
 Aspen Business Park
 414 South 17th Street
 Suite 107
 Ames, Iowa 50010

Job No.	Job Description	Job Location
14-829	Iowa River Sanitary Sewer Interceptor	Marshalltown, IA

DESCRIPTION OF WORK PERFORMED:

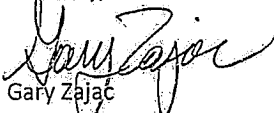
Following are costs to SMH when we discovered buried I-Beams in conflict with our new 36" Sanitary sewer. Following are costs for removal of these beams.

Item	Approx QTY	Unit Meas	Description	Unit Price	Bid Amt
	4	HR	Superintendent w/ Truck and tools	\$134.00	\$536.00
	4	HR	Foreman w/ Truck and tools	\$134.00	\$536.00
	4	HR	385 Cat backhoe & Operator	\$348.00	\$1,392.00
	4	HR	966 Cat loader & Operator	\$198.00	\$792.00
	4	HR	321 Cat Backhoe & Operator	\$174.00	\$696.00
	4	HR	Pipelayers (2ea)	\$75.00	\$300.00
	1	LS	Cutting torch	\$100.00	\$100.00

Total	\$4,352.00
5% Profit	\$217.60
5% Overhead	\$228.48
Total Due	\$4,798.08

Please issue a change order for the above amount

Sincerely,


 Gary Zajac
 VP of Operations



S.M. Hentges & Sons Inc.
 650 Quaker Avenue Jordan, MN 55352
 952.492.5700 Fax 952.492.5705

C/O Req #	4
Date of Req	9.23.14

To: Fox Engineering
 Steve Soupir
 Aspen Business Park
 414 South 17th Street
 Suite 107
 Ames, Iowa 50010

Job No.	Job Description	Job Location
14-829	Iowa River Sanitary Sewer Interceptor	Marshalltown, IA

DESCRIPTION OF WORK PERFORMED:

Following are costs for adding 1 1/2" clean rock for sub-base in road.

Item	Approx QTY	Unit Meas	Description	Unit Price	Bid Amt
	1550	TON	1 1/2" Clean sub-base rock	\$18.45	\$28,597.50
	5000	SY	Additional costs to supply HP 370 geogrid road fabric	\$1.08	\$5,400.00

Total	\$33,997.50
5% Profit	\$0.00
5% Overhead	\$0.00
Total Due	\$33,997.50

Please issue a change order for the above amount

Sincerely,

Gary Zajac
 Gary Zajac
 VP of Operations



S.M. Hentges & Sons Inc.
 650 Quaker Avenue Jordan, MN 55352
 952.492.5700 Fax 952.492.5705

To: Fox Engineering
 Steve Soupir
 Aspen Business Park
 414 South 17th Street
 Suite 107
 Ames, Iowa 50010

C/O Req #	5
Date of Req	10/07/2014

Job No.	Job Description	Job Location
14-829	Iowa River Sanitary Sewer Interceptor	Marshalltown, IA

DESCRIPTION OF WORK PERFORMED:

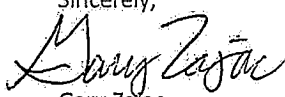
Following are costs to install new 24" A2000 line and sanitary MH #305 - 006 B, subcut and bypass pumping. Please add 11 days to our completion date for this work.

Item	Approx QTY	Unit Meas	Description	Unit Price	Bid Amt
	1	LS	Jack hammer bld. Footing		
	1	LS	Core drill structure & Connect		
	188	LF	24" A2000 & bedding		
	2100	CY	Subcut & haul mat off site & haul back & place		
	1	LS	Dewatering		
	1	LS	Bypass pumping w/ 24 Hr supervision -		
			<i>Total</i>		\$124,517.00

Total \$124,517.00
 10% P & O \$12,451.70

Please issue a change order for the above amount

Total Due \$136,968.70

Sincerely,

 Gary Zajac
 VP of Operations

T2now

RESOLUTION APPROVING CONTRACT CHANGE ORDER #2 FOR THE ALLIANT
GAS FIRED PLANT / EAST NEVADA STREET SEWER PROJECT 66013014
A DECREASE OF \$2,276.04

WHEREAS the City of Marshalltown, Iowa, has heretofore entered into a contract for the labor and material for Alliant Gas Fired Plant / East Nevada Street Sewer Project, 66013014; and

WHEREAS eight additional items are required to satisfactorily complete said project and 2 items deducted resulting in a total price deduction.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section1. That the contract Change Order # 2 for the Alliant Gas Fired Plant / East Nevada Street Sewer Project 66013014 in the decreased amount of \$2,276.04 is hereby accepted and approved.

Passed this 27th day of October, 2014 and signed this _____ day of _____ 2014.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance , Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



James L. Lowrance, Mayor
Randy Wetmore, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

DEPARTMENT OF PUBLIC WORKS

October 7, 2014

**To: Mayor James L. Lowrance
Members of the City Council**

From: Justin Nickel
Director of Public Works

Re: Change Order #2 – Blommers Construction for the East Nevada Street Improvements.

Policy Issue: City policy requires all Change Orders to be approved and reported in the same manner as the original contract.

Recommendation: Staff recommends approving Change Order #2 which decreases the contract amount by \$2,276.04. The total contract price of \$1,090,218.50 included the Council approved Change Order #1. The adjusted total contract price including Change Order #2 is \$1,087,942.46

Background: Change Order #2 includes (8) additional items required to complete the project. There are (2) base bid items that are being reduced or deducted.

Budget Impact: None

Attachment: Change Order #2

cc: Randy Wetmore, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin



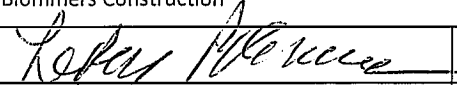
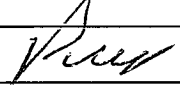
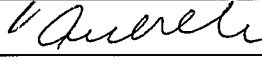
Project: East Nevada Street Improvements	Change Order # 2
Owner: City of Marshalltown	CGA PN: 1637
Contractor: Blommers Construction	Contract Date: May 29, 2014
Project ID No: 66013014	Contract Amount: \$1,078,918.50

List below or on a separate sheet each change proposed in this order describing briefly and giving reasons for the changes. Attach copy of supplemental agreement covering any contract amendment.

PROPOSED CHANGES					Amount Increase or Decrease
Item	Description	Quantity	Units	Rate	
CO2.1	Exploratory Excavation	1	LS	\$ 2,520.00	\$ 2,520.00
CO2.2	Tree Removal	1	LS	\$ 6,775.00	\$ 6,775.00
CO2.3	Junction Box	3	EA	\$ 4,800.00	\$ 14,400.00
CO2.4	Water Encasement Pipe Modifications	1	LS	\$ 10,084.00	\$ 10,084.00
CO2.5	Water Main Foam Insulation	1	LS	\$ 150.00	\$ 150.00
CO2.6	Triaxial Geogrid	2130	SY	\$ 5.25	\$ 11,182.50
CO2.7	Insurance Requirements	1	LS	\$ 1,539.00	\$ 1,539.00
CO2.8	Water Works Fees	1	LS	\$ 128.40	\$ 128.40
CO2.9	Base Bid Modifications				
	Adjust Item 32	-152.33	TN	\$ 18.00	\$ (2,741.94)
	Adjust Item 33	-2315.65	TN	\$ 20.00	\$ (46,313.00)

Net Change This Order (+ or -):				\$ (2,276.04)
Net Changes Previous Orders:				\$ 11,300.00
Total Net Changes to Date:				\$ 9,023.96
Calendar Days	Days Increased	Days Decreased	Revised Contract Calendar Days	
120.0	9.0	0.0	129.0	

If and when approved, I hereby accept this order as work to be performed, prices on which payment shall be based, and adjustment to contract completion date.

Contractor:	Blommers Construction			
By:		Title:		Date: 10-6-14
Recommended By:		Title:	Project Engineer	Date: 10-6-14
Approved By:		Title:		Date:

Project: East Nevada Street Improvements	Change Order # 2
Owner: City of Marshalltown	CGA PN: 1637
Contractor: Blommers Construction	Contract Date: May 29, 2014
Project ID No: 66013014	Contract Amount: \$1,078,918.50

ADDITIONAL ITEM INFORMATION:

ITEM CO2.1

THIS ITEM INCLUDES EXPLORATORY EXCAVATION PERFORMED BY THE CONTRACTOR TO LOCATE EXISTING WATER MAIN. INFORMATION WAS USED TO MODIFY STORM SEWER DESIGN.

ITEM CO2.2

THIS ITEM INCLUDES TREE REMOVAL AND DISPOSAL.

ITEM CO2.3

THIS ITEM INCLUDES ADDITIONAL STORM SEWER STRUCTURES NECESSARY TO AVOID WATER MAIN CONFLICTS.

ITEM CO2.4

THIS ITEM WAS ADDED TO CHANGE 24" STEEL CASING FROM 5/16" THICK AND 60 LF TO 7/16" THICK AND 100 LF TOTAL LENGTH PER UNION PACIFIC REQUIREMENTS.

ITEM CO2.5

THIS ITEM INCLUDES THE INSTALLATION OF INSULATING FOAM BETWEEN STORM SEWER STRUCTURES AND WATER MAIN.

ITEM CO2.6

THIS ITEM INCLUDES THE ADDITION OF TRIAXIAL GEOGRID FOR SUBGRADE STABILIZATION AT SELECT LOCATIONS.

ITEM CO2.7

THIS ITEM INCLUDES THE COST TO THE CONTRACTOR TO INCREASE INSURANCE COVERAGE AS PER UNION PACIFIC REQUIREMENTS.

ITEM CO2.8

THIS ITEM INCLUDES THE COST TO THE CONTRACTOR FOR MARSHALLTOWN WATER WORKS EMPLOYEES TO BE ON-SITE DURING THE WEEKEND WATER MAIN TAP.

ITEM CO2.9

THIS ITEM ADJUSTS THE CONTRACT QUANTITIES TO BETTER REFLECT ACTUAL COSTS. ACCESS ROAD LOCATION WAS MODIFIED POST BID LETTING, AND RESULTED IN DECREASED QUANTITY REQUIREMENTS.

ADDITIONAL CALENDAR DAY INFORMATION:

Calendar days have been adjusted to reflect additional calendar days required to perform additional work. Items resulting in increase to contract construction period include water tap scheduling to accommodate adjacent businesses, construction delays due water main conflicts, exploratory excavation, tree removal, and additional storm sewer structure installation.

RDL

RESOLUTION APPROVING CONTRACTS FOR PROPERTY ACQUISITION PERMANENT
EASEMENT ACQUISITION FOR ALLIANT GAS FIRED PLANT / EAST NEVADA STREET
SEWER PROJECT NO. 66013014

WHEREAS, there is herewith submitted to the City Council of Marshalltown, Iowa, a proposed right of way acquisition contracts by and between the CITY OF MARSHALLTOWN, IOWA, AND:

ADDRESS	OWNER	AMOUNT
2002 E ANSON ST	Mld Ltd, LLC	\$1,500.00

relative to the Alliant Gas Fired Plant / East Nevada Sewer Project, Number 66013014.

WHEREAS, the Council has fully examined same and has found same to be in the best interests of the CITY OF MARSHALLTOWN, IOWA and that same should now be approved and accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the contract by and between the CITY OF MARSHALLTOWN, IOWA, relative to Alliant Gas Fired Plant / East Nevada Sewer Project, is hereby fully approved in all respects and particulars and the Mayor and City Clerk are hereby authorized and directed to execute same for and on behalf of said City.

Passed this 27th day of October, 2014 and signed this ____ day of _____, 2014.

JAMES L. LOWRANCE, Mayor

ATTEST:

SHARI L. COUGHENOUR, City Clerk

PREPARED BY: Ryan K. Gurwell, A & R Land Services, Inc., 1601 Golden Aspen Dr., Suite 105, Ames, IA 50010 (515) 337-1197
TAXPAYER: MLD Ltd., LLC, 710 10th Street, Eldora, IA 50827
FOR: City of Marshalltown, 24 N Center Street, Marshalltown, IA 50158-4912 (641) 754-5701
RETURN TO: A & R Land Services, Inc., 1601 Golden Aspen Dr., Suite 105, Ames, IA 50010 (515) 337-1197

Exempt from Real Estate Transfer Tax under Iowa Code 428A.2(17).
Exempt from requiring a Declaration of Value under Iowa Code 428A.1.

Page 1

PURCHASE AGREEMENT

PARCEL NO. 1 CITY Marshalltown
PROJECT Sanitary Sewer COUNTY Marshall

SELLER: MLD Ltd., LLC

THIS AGREEMENT made and entered into this _____ day of _____, 20____, by
and between Seller and the CITY OF MARSHALLTOWN, IOWA, Buyer.

- 1a. SELLER AGREES to sell and furnish to Buyer an easement, on form(s) furnished by Buyer, and Buyer agrees to buy the following easement, described as follows, hereinafter referred to as the premises:
The North Thirty (30) Feet lying South of and abutting the railroad right-of-way of the following described real estate: Lot One (1) of the Subdivision of that part of the Northwest Quarter of the Southwest Quarter (NW¼ SW¼) lying South of the railroad right-of-way and the East Thirty-three (33) feet of that part of the Northwest Quarter of the Southwest Quarter (NW¼ SW¼) lying South of the railroad right-of-way, all in Section Thirty-one (31), Township Eighty-four (84) North, Range Seventeen (17) West of the 5th P.M., County of Marshall, State of Iowa, including:
a perpetual easement for sanitary sewer right-of-way, including the right to enter, reenter, construct, maintain, repair, and replace a sanitary sewer, together with the necessary appurtenances
- 1b. SELLER ACKNOWLEDGES full settlement and payment from Buyer for all claims per the terms of this agreement and discharges Buyer from liability because of this agreement and the construction of this public improvement project, except Seller has a five-year right to renegotiate construction or maintenance damages not apparent at the time of the signing of this agreement, as required by Section 6B.52 *Renegotiation of Damages* of the Code of Iowa.
2. Possession of the premises is the essence of this agreement and Buyer may enter and assume full use and enjoyment of the premises per the terms of this agreement. SELLER GRANTS Buyer the immediate right to enter the premises for the purpose of gathering survey and soil data. Buyer shall exercise due care in entering or reentering the premises and shall compensate the Seller for actual damages caused to the premises or to Buyer's remaining property. Upon completion of construction, Seller may assume full use and enjoyment of the premises, except the Seller shall not construct permanent improvements within the perpetual easement area.
3. Buyer agrees to pay and SELLER AGREES to grant this easement as shown on or before the dates listed below.

PAYMENT AMOUNT

\$ _____
\$ _____
\$ 1,500.00
\$ 1,500.00

AGREED PERFORMANCE

on conveyance of title
on surrender of possession
on possession and conveyance
TOTAL LUMP SUM

DATE OF PERFORMANCE

60 days after Buyer approval

BREAKDOWN

Land by Fee Title:
Permanent Easement:
Existing Easement by Prescription to Permanent Easement:
Temporary Easement:

SQUARE FEET

17,573

DISTRIBUTION: TWO COPIES RETURNED TO BUYER -- ONE COPY RETAINED BY SELLER

PARCEL NO. 1
PROJECT Sanitary Sewer

CITY Marshalltown
COUNTY Marshall

SELLER: MLD Ltd., LLC

4. Names and addresses of lienholders are: None
5. If requested to do so, SELLER will deliver to Buyer an abstract of title to the premises for continuation. SELLER AGREES to provide such documents as may be required to convey the easement rights to the Buyer. Buyer agrees to pay court approval costs and all other costs necessary to transfer the easement rights to Buyer, but not attorney fees. Claims for such transfer costs shall be paid in amounts supported by paid receipts or signed bills.
6. SELLER WARRANTS that there are no tenants on the premises holding under lease except: None
7. If applicable, Buyer agrees that any agricultural drain tiles that are located within the premises and are damaged or require relocation by construction shall be repaired or relocated at no expense to Seller. Buyer shall have the right of entry upon Seller's remaining property along the right of way line, if necessary, for the purpose of connecting said drain tile.
8. If Seller holds title to the premises in joint tenancy with full rights of survivorship and not as tenants in common at the time of this agreement, Buyer will pay any remaining proceeds to the survivor of that joint tenancy and will accept title solely from that survivor, provided the joint tenancy has not been destroyed by operation of law or acts of Seller.
9. Buyer hereby gives notice of Seller's five-year right to renegotiate construction or maintenance damages not apparent at the time of the signing of this agreement, as required by Section 6B.52 of the Code of Iowa.
10. Seller states and warrants that, to the best of Seller's knowledge, there is no burial site, well, solid waste disposal site, hazardous substance, nor underground storage tank on the premises described and sought herein, except: None
11. Area restoration and reconstruction of fencing removed for construction purposes shall be done by the Buyer at the Buyer's sole expense.
12. Buyer shall exercise due care in entering or re-entering said real estate, and shall compensate the Seller for actual damages caused to said real estate or to Seller's remaining property. The Buyer shall pay for all damages to lawns, landscaping, roads and driveways, fences, livestock, crops, fields, drain tile, crop loss reduction in yield due to compaction or other factors, and other property caused by the construction or maintenance of said sanitary sewer. Payment for all of the above-referenced damages in this paragraph shall be paid by the Buyer after an assessment has been completed of the actual damaged area. Upon completion of any construction, reconstruction, repair, enlargement or maintenance of any sanitary sewer or any appurtenance thereto, the Buyer shall restore the Easement Area in good and workmanlike manner. In agricultural areas, the land within the easement area will be tilled and returned to a condition suitable for continued farming; and in urban areas, restoration of lawns by seeding to a condition comparable to its condition before construction. It is anticipated that seeding will be completed shortly after substantial completion of the construction project, as weather permits, and that lawns will return to near preconstruction condition within 3 years of construction. The Seller will be responsible for watering of new grass, if necessary, after seeding is complete.
13. Buyer and Seller shall have the right to change the grade, elevation or contour of any part of the easement area as necessary, subject to Buyer and Seller agreeing to maintain a minimum of two (2) feet of fill dirt over the sanitary sewer pipe, but manholes are hereby accepted at surface level as necessary by both the Buyer and Seller. The Buyer shall have the right to restore any changes in grade, elevation or contour made to the easement area that compromises the sanitary sewer pipe.
14. This written agreement constitutes the entire agreement between Buyer and Seller and there is no agreement to do or not to do any act or deed except as specifically provided for herein.
15. Each page and each attachment is by this reference made a part hereof and the entire agreement consists of 3 pages.

PARCEL NO. 1
PROJECT Sanitary Sewer

CITY Marshalltown
COUNTY Marshall

SELLER: MLD Ltd., LLC

SELLER'S SIGNATURE AND CLAIMANT'S CERTIFICATION: Upon due approval and execution by the Buyer, we the undersigned claimants certify the Total Lump Sum payment shown herein is just and unpaid.

MLD LTD., LLC

Harold Meyer
Harold Meyer, Member

9-15-14
(Date)

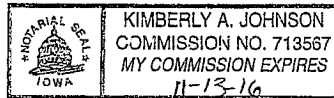
Milo V. Larsen
Milo Larsen, Member

9-15-14
(Date)

STATE OF IOWA)
COUNTY OF MARSHALL) SS

This record was acknowledged before me this 15th day of September, 2014, by Harold Meyer and Milo Larsen, Members of MLD Ltd., LLC.

Kimberly A. Johnson
Signature of Notary Public



BUYER'S ACKNOWLEDGMENT

STATE OF Iowa,
COUNTY OF Marshall, ss:

On this _____ day of _____, 20____, before me, the undersigned, personally appeared, James Lowrance, known to me to be the Mayor of Buyer and who did say that said record was signed on behalf of Buyer by its authority duly recorded in its minutes, and said acknowledged the execution of said record, which signature appears hereon, to be the voluntary act and deed of Buyer and by it voluntarily executed.

Signature of Notary Public

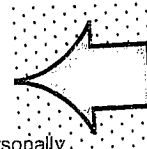
BUYER'S APPROVAL

BY Ryan K. Gurwell
Recommended by: Ryan K. Gurwell, Project Manager

Date: 9/17/14

BY _____
Approved by:
James Lowrance, Mayor
City of Marshalltown, Iowa

Date: _____



7650

RESOLUTION APPROVING FEES CHARGED BY THE
HOUSING DEPARTMENT OF THE CITY OF MARSHALLTOWN, IOWA
FOR RENTAL PROPERTY REGISTRATIONS

WHEREAS the Housing Department of the City of Marshalltown, Iowa, is authorized to charge fees for rental property registrations; and

WHEREAS the registration fees have not changed since 2006 and the City staff have reviewed the annual expenses related to administration of the program; and

WHEREAS the City Council has fully examined this proposed fee structure, and has found it to be in the best interest of the City of Marshalltown, Iowa, and that the same should now be approved and accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The proposed rental housing registration fees, charged by the Housing Department of the City of Marshalltown, Iowa, shall be as set out in the following schedule. The fees shall be applicable to all rental properties operated on and after the January 1, 2015.

Unit	Registration fee per unit
1 st unit	\$33.00
2 nd through 12 th unit	\$29.75
All additional units over 12	\$24.00

Section 2. Rental property registration fees shall be billed based on the calendar year.

Section 3. Rental property registration fees will be based on the tax parcel identified by Marshall County.

Section 4. City staff will periodically review program costs in relationship to the rental property registration fees and make recommended changes to the City Council.

Passed this ____ day of October 2014 and signed this ____ day of October 2014.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



James L. Lowrance, Mayor
Randy A Wetmore, City Administrator
36 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5756
Fax - (641) 754-5742

Housing & Community Development

TO: Mayor and City Council

FROM: Michelle Spohnheimer, Housing & Community Development Director 

DATE: October 1, 2014

RE: **Rental Registration Fee Increase**

In 2006 the City modified the rental registration fee schedule following a landlord request for reconsideration. At that time the fees were significantly reduced and the department was asked to begin tracking actual expenses. In 2004 the Rental Inspection Division transferred from the fire department to the housing department. Since that time we have diligently tracked expenses including salaries, vehicle costs, postage, office supplies, training and other related expenses. In recent years the City general fund has subsidized this program which we are required to have under State Code.

With the impact on the general fund due to commercial property tax reform and the adjustment to multi-family housing units the general fund can no longer subsidize this program and we are proposing the following changes to take effect January 1, 2015 in order to ensure self sufficiency and fund capital purchases such as vehicle replacement.

The following fee structure is being proposed. The fee is a per unit fee based on the tax parcel. This increase is evenly spread with an increase of \$1 per unit per month.

Unit	Current Fee	Proposed Fee Per Unit
1 st unit	\$21.00	\$33.00
2 nd through 12 th unit	\$17.75	\$29.75
All additional units over 12	\$12.00	\$24.00

Attached is a worksheet that identifies the history of the revenue and expenses since 2006. As you can see we have been operating in a deficit and need to readjust. I also prepared a sample calculation based on a current 4-plex being assessed commercially and what the impact to the general fund will after the rollback is in place. These are estimated projections but as you can see the City overall will experience a significant reduction in revenue as a result of the State changes.

City Council
Leon Lamer, Mike Gowdy, Al Hoop, Joel Greer
Robert Schubert, Bill Martin, Bethany Wirin



I highly recommend that the Council implement the increase by passing a resolution at your next meeting on October 27th in order to minimize the impact to our current budget. If approved by Council the staff will send a notice to property owners prior to January 1, 2015, informing them of the increase in order to provide them sufficient notice prior to the 2015 billing cycle. We anticipate sending the initial billing out in March with a due date of May 28, 2015.

I anticipate that the rate will need to be reviewed more frequently due to the laws passed by the State legislators impacting the general fund budget to ensure a balanced budget. Another option for the Council to consider would be to set an annual percentage increase to be reviewed every three years. Additionally the proposed rates are still less than the rates were ten years ago when the first evaluation began.

If you have any questions please do not hesitate to contact me regarding this proposal.

Michelle Spohnheimer
641-754-5756
mspohnheimer@ci.marshalltown.ia.us

City Council
Leon Lamer, Mike Gowdy, Al Hoop, Joel Greer
Robert Schubert, Bill Martin, Bethany Wirin



Rental Housing Inspection Program

	Est. 06/30/15 w/increase	Est. 06/30/15 w/o increase	6/30/2014	6/30/2013	6/30/2012	6/30/2011	6/30/2010	6/30/2009	6/30/2008	6/30/2007	6/30/2006
Fiscal Year End											
Revenue Misc.	\$2,559	\$2,559	\$2,559	\$4,798	\$1,501	\$2,525	\$1,549	\$7,585	\$1,754	\$1,796	\$1,933
Revenue Fees	\$91,409	\$52,985	\$52,985	\$51,986	\$54,482	\$53,310	\$56,698	\$84,365	\$21,976	\$43,651	\$45,379
Total Revenue	\$93,968	\$55,544	\$55,544	\$56,784	\$55,983	\$55,835	\$58,247	\$91,950	\$23,730	\$45,447	\$47,311
Expenses	\$90,174	\$90,174	\$86,706	\$83,148	\$71,039	\$65,255	\$73,139	\$66,641	\$51,690	\$62,174	\$33,412
Net revenue	\$3,794	-\$34,630	-\$31,162	-\$26,365	-\$15,056	-\$9,420	-\$14,892	\$25,309	-\$27,959	-\$16,726	\$13,899

Projected increase would yied \$38,424 based on 3,202 registered rental units with a \$12 per unit increase.
Result would balance the division budget this year and should be reevaluated each year.

Example of impact to the City from commercial/multi-family tax changes for a 4 unit building

Current valuation	\$58,190
Current Taxes (C)	\$2,356
City Share	\$825
Estimated at the end of the phased in period	
Proposed Taxes (R)	\$1,580
City Share	\$553
Net revenue to City	-\$272
Increased annual fee	\$48



James L. Lowrance, Mayor
Randy Wetmore, Administrator
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

10/24/2014

To: Honorable Mayor James Lowrance
City Council, City of Marshalltown

From: David Daters, Facility Superintendent, City of Marshalltown

Mr. David Vollmer, Account Representative Alliant Energy will be at the October 27th meeting to present a rebate check in the amount of \$ 11,882.38.

This rebate check is due the city due to the installation of LED light bulbs in the decorative street lights along Main Street, Center Street to include the viaduct, and Riverview Park.

Along with this is a spread sheet that shows the actual cost of energy on the Main and Center Street accounts only affected by this change. The average reduction in energy usage is 60 percent.

This will provide us with approximately \$ 5800.00 savings the first year with projected savings to be that much or more for the life of these LED light bulbs. The light bulbs expected life is 50,000 hours. Using an average of 10 hours of life per day they should last 13.7 years.

City Council

Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin



LED conversion energy savings data

Address	April thru July 2013 cost	April thru July 2014 cost	Percent reduction	Dollar savings	Projected Saving per year
220 E. Main St.	\$347.96	\$138.39	60%	\$209.57	\$628.71
120 E. Main St.	\$406.46	\$152.72	62%	\$253.74	\$761.22
36 E. Main St.	\$362.64	\$135.98	63%	\$226.66	\$679.98
404 1/2 S. Center St. (Viaduct)	\$721.61	\$297.14	59%	\$424.47	\$1,273.41
106 S. Center St.	\$331.07	\$120.73	64%	\$210.34	\$631.02
17 N. Center St.	\$152.01	\$93.02	39%	\$58.99	\$176.97
6 S. Second St.	\$315.72	\$121.87	61%	\$193.75	\$581.25
36 W. Main St	\$263.64	\$124.47	53%	\$139.17	\$417.51
207 W. Main St.	\$341.87	\$123.58	64%	\$218.29	\$654.87
Totals	\$3,242.98	\$1,307.90	60%	\$1,935.08	\$5,804.94

Payback information. Bulb cost+ \$ 19,481.85 Minus Alliant rebate = \$ 10400.00 = \$ 9081.85 Divided by \$ 5804.94 = 1.5 years payback not including labor savings

T2A



Marshalltown Fire Department
David Rierson, Fire Chief
107 South First Avenue
Marshalltown, IA 50158
Tel - (641) 754-5751
Fax - (641) 754-5722

October 27, 2014

Fuel Savings Report

The use of a smaller vehicle for EMS responses has been ongoing since May 2014. Since its inception, mileage driven on calls and fuel usage has been tracked. The calculations use average fuel costs and miles per gallon of the vehicles over the five months.

Total miles driven: 2,787

Tahoe

Fuel used: 278.7 gallons

MPG: 10

Average cost: \$2.68

Fuel cost: \$746.92

Engine 1

MPG: 4

Fuel Required: 696.75 gallons

Average cost: \$3.13

Fuel cost: \$2,180.83

Savings to date: \$1433.91

RESOLUTION APPROVING AMENDMENT NUMBER THREE
TO THE EMPLOYMENT AGREEMENT
BETWEEN THE CITY OF MARSHALLTOWN, IOWA
AND RANDY WETMORE, CITY ADMINISTRATOR

WHEREAS, the City of Marshalltown has renegotiated certain terms and conditions of its Employment Agreement with Randy Wetmore, City Administrator; and

WHEREAS, it is in the best interest of the City that said amendment to the Employment Agreement should be approved by the Council of the City of Marshalltown, Iowa.

THEREFORE, IT IS HEREBY RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

1. There is attached hereto an Amendment to the Employment Agreement of City Administrator which Agreement is hereby approved and ratified by the Council of the City of Marshalltown, Iowa.

2. The Mayor and City Clerk are hereby authorized and directed to execute said Amendment to the Employment Agreement on behalf of the City of Marshalltown, Iowa.

3. This Amendment to the Employment Agreement shall be in full force and effect from and after its execution by all parties, as required by law.

Passed this 27th day of October, 2014, and signed this _____ day of October, 2014.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

TGW

Marshalltown

Parks and Recreation



To: Mayor and City Council
From: Terry Gray, Parks and Recreation
Date: October 24, 2014
Subject: REAP Grant Acceptance

The City of Marshalltown has been awarded a REAP Grant from Iowa DNR in the amount of \$55,000 for the construction of portions of the trail in Hardin County and Marshalltown, as well as bridge rehabilitation.

The funds will be combined with other funding sources to begin engineering, design and construction slated to begin in 2016.

**RESOLUTION AUTHORIZING ACCEPTANCE OF A REAP GRANT IN THE
AMOUNT OF \$55,404 FROM THE IOWA DEPARTMENT OF NATURAL RESOURCES
FOR IOWA RIVER TRAIL CONSTRUCTION Project # 41013002**

WHEREAS the City of Marshalltown (hereinafter referred to as the "City"), State of Iowa, is a political subdivision organized and existing under the law and the Constitution of the State of Iowa (the "State"); and

WHEREAS the City of Marshalltown applied for a REAP grant from Iowa Department of Natural Resources for the construction and improvement of trails and bridges for the Iowa River Trail project; and

WHEREAS IOWA DNR has awarded the City of Marshalltown a REAP trails grant in the amount of \$55,404.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

Section 1. The City of Marshalltown, Iowa accepts the \$55,404 grant from Iowa DNR to be used for construction and improvement of trails and bridges for the Iowa River Trail project.

Section 2. The Mayor or City Clerk is hereby authorized to execute any and all documents required concerning this matter.

Section 3. This Resolution shall be in full force and effect from and after its passage and adoption as by law required.

Passed this 27th day of October 2014, and signed this ____ day of October 2014.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

IOWA DEPARTMENT OF NATURAL RESOURCES
502 E. 9TH STREET DES MOINES, IA 50319

RESOURCE ENHANCEMENT AND PROTECTION FUND
GRANT AGREEMENT-DEVELOPMENT

GRANTEE: CITY OF MARSHALLTOWN
PROJECT TITLE: IOWA RIVER TRAIL DEVELOPMENT - PHASE I
CONTACT PERSON/PHONE #: TERRY GRAY 641-754-5715
GRANT AWARD: \$55404.00
DNR CONTACT/PHONE #: Kathleen Moench 515-281-3013

1. **PURPOSE.** The purpose of this REAP Development Grant Agreement is to enable the Iowa Department of Natural Resources (DNR), acting for the State of Iowa, to assist the **CITY OF MARSHALLTOWN** (Grantee) in the development of land for the enhancement and protection of open space areas.
2. **PARTIES/AUTHORITY.** The parties to this Grant Agreement are the DNR, an agency of the State of Iowa, and the **CITY OF MARSHALLTOWN**. The parties make this Grant Agreement pursuant to 1989 Iowa Code Supplement Section 455A.19(1)(a), which authorizes the Natural Resource Commission to spend certain state funds appropriated for projects to enhance and protect open spaces.
3. **GENERAL DESCRIPTION OF PROJECT LANDS.** This Grant Agreement is for your project described as:

DEVELOPMENT OF 6,700' OF 10' WIDE TRAIL ON ABANDONED RAILBED, FROM SUMMIT STREET/E29 BRIDGE SOUTHEAST TO 12TH STREET, MARSHALLTOWN, MARSHALL COUNTY, IOWA.
4. **GRANT AWARD AND REIMBURSEMENTS.** The DNR will provide 100 percent of **development** costs up to a maximum amount of **\$55404.00**.
 - A. A ninety (90) percent advance reimbursement of the grant award may be requested by submitting a letter of request to:

Kathleen Moench, Budget & Grants Bureau,
Iowa Department of Natural Resources
502 E. 9th Street
Des Moines, Iowa 50319
 - B. **Final** payment will be made when the project is completed and the grantee submits a letter of request along with the following grant requirements:
 - a legal description of the property for the required Notice of Use Restriction;
 - pictures of the completed project;
 - copies of billings and canceled checks for 100 percent of the grant award;
 - contracted development work requires; a copy of the signed contract, pay estimates, and contractor's reimbursement Refund of Sales Tax;
 - final report, to include a description of the completed project and efforts made to procure goods and services from Targeted Small Businesses (TSBs).
5. **RESPONSIBILITIES.** The grantee is solely responsible for the project completion as outlined in the project proposal. The grantee will make a concerted effort to procure goods and services from Targeted Small

Businesses (TSBs) during the performance of this Grant Agreement. The DNR may provide assistance at the request of the grantee, or at the Director's recommendation.

6. **AMENDMENTS.** This Grant Agreement may be amended only by written ADDENDA signed and dated by the DNR Director or the DNR REAP coordinator. Requests for amendments shall be directed to the DNR REAP coordinator.
7. **EFFECTIVE DATE/TERMINATION.** This Grant Agreement shall become effective when it has been signed and dated by the DNR Director and the grantee. All work specified in the project proposal will be completed by **DECEMBER 31, 2016.**
8. **AVAILABILITY OF FUNDS:** If funds anticipated for the continued fulfillment of this agreement are at any time not forthcoming or insufficient, either through the failure of the State of Iowa to appropriate funds, or discontinuance or material alteration of the program under which funds were provided, then the Department shall have the right to terminate the agreement without penalty.
9. By signing this Grant Agreement, the grantee agrees to the terms and conditions set forth in this agreement and all attachments listed below:
 - the REAP "General Provisions" (State Administrative Rules from your application);

Date

Bruce Trautman, Deputy Director
Iowa Department of Natural Resources

TGRAY@CI.MARSHALLTOWN.IA.US

Email Address

Grantee Signature, Mayor or County Board Director

Print Name, Mayor or County Board Director

RAW

Marshalltown

Parks and Recreation



To: Mayor and City Council
From: Terry Gray, Parks and Recreation
Date: October 24, 2014
Subject: State Recreation Trails Grant Acceptance

The City of Marshalltown has been awarded a State Recreation Trails Grant from Iowa DOT in the amount of \$775,000 for the construction of portions of the trail in Hardin County and Marshalltown as well as bridge rehabilitation.

The agreement with the state for these funds will not be received until the City has filed the required Title VI non-discrimination agreement and assurances. The Title VI requirement is needed for the City regardless of the acceptance of this grant or not.

2014

2014-

**RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT IN THE
AMOUNT OF \$775,000 FROM THE IOWA DEPARTMENT OF TRANSPORTATION FOR
THE IOWA RIVER TRAIL CONSTRUCTION Project #41013002**

WHEREAS the City of Marshalltown (hereinafter referred to as the "City"), State of Iowa, is a political subdivision organized and existing under the law and the Constitution of the State of Iowa (the "State"); and

WHEREAS the City of Marshalltown applied for a grant from Iowa Department of Transportation for the construction and improvement of trails and bridges for the Iowa River Trail project; and

WHEREAS IADOT has awarded the City of Marshalltown trails grant in the amount of \$775,000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

Section 1. The City of Marshalltown, Iowa accepts the \$775,000 grant from IADOT to be used for construction and improvement of trails and bridges for the Iowa River Trail project.

Section 2. The Mayor or City Clerk is hereby authorized to execute any and all documents required concerning this matter.

Section 3. This Resolution shall be in full force and effect from and after its passage and adoption as by law required.

Passed this 27th day of October 2014, and signed this ____ day of October 2014.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

RESOLUTION REVISING RESOLUTION 2014-115, DATED OCTOBER 13, 2014, ORDERING CONSTRUCTION OF THE ALLIANT GAS FIRED PLANT SEWER PROJECT IN THE CITY OF MARSHALLTOWN, IOWA, SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS, BEING PROJECT NUMBER 66013014

WHEREAS there is now on file in the office of the City Clerk proposed plans, specifications, form of contract and estimated costs for the construction of the Alliant Gas Fired Plant Sewer, Project No. 66013014, in the City of Marshalltown, Iowa, as is fully set forth in the plans and specifications for Project No. 66013014, and

WHEREAS the cost of the said improvement is in excess of \$25,000 and a public hearing on the plans, specifications, form of contract and the estimated cost of said improvement is required by law and that notice thereof shall be given as required by law, and

WHEREAS it is intended that the cost of said improvement shall be paid from such funds as the City may legally use for such purposes or from the proceeds from the issuance of such bonds as may be legally issued for said purposes or any combination of the above methods of financing.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. This Council does hereby order the construction of the Alliant Gas Fired Plant Sewer Project in the City of Marshalltown, Iowa, which public improvement is fully and particularly described in the plans and specifications for Project No. 66013014, now on file in the office of the City Clerk of Marshalltown, Iowa.

Section 2. That the method of construction shall be by contract in accordance with the plans and specifications and general stipulations for the said improvement approved by the City Council.

Section 3. The Contractor will be paid in monthly estimates for work completed as set out in the specifications. The project shall begin on or near the appropriate starting date as specified on the form of proposal and shall be completed within the specified number of calendar days also indicated thereon.

Section 4. That the said improvements shall be paid for from such funds of the City as may be legally used for such purposes, or from the proceeds of the issuance of such bonds as may be legally issued for such purposes or from any combination of such methods of financing and will be paid in accordance with the Notice to Bidders duly published in connection therewith. The Finance Director shall establish on the books an Alliant Gas Fired Plant Sewer Project fund and the bond proceeds or such funds of the City as may be legally used for such purposes are hereby appropriated to pay all costs of the improvements including legal publication, bond, design, engineering, survey and inspection, contract and contingency cost as estimated by the Engineer. The Finance Director is directed to advance all sums necessary from the project fund, and to set up on the books the obligations and receivables of the fund.

Section 5. The City Clerk is hereby directed to publish notice of hearing on plans, specifications, and form of contract and estimated cost in the manner provided by law for the public improvement outlined herein and that any person interested therein may appear and make objections thereto, if any he has. This Council will meet in the Council Chamber, Second Floor, 10 West State Street at Marshalltown, Iowa, at 5:30 o'clock P.M., local time on the 27th day of October, 2014, for the purpose of hearing all of said objections so made and for taking final action upon the plans, specifications, and form of contract now on file.

Section 6. The City Clerk is further directed to advertise for bids in the manner provided by law for the construction of said improvements, setting forth in said notice such necessary pertinent information as will advise prospective bidders thereof together with the proposed manner of payment of the work to be constructed and that such bids be filed and received in the office of the City Clerk of Marshalltown, Iowa, up to 10:00 o'clock A.M., local time, on the 30th day of October, 2014, instead of November 1, 2014, as previously approved by council by Resolution 2014-115. The bids will be opened, read, and tabulated by the City Engineer or his designate at that time and will be acted upon by the City Council of said City at a meeting to be held in the Council Chambers, Second Floor, 10 West State Street, Marshalltown, Iowa, at 5:30 o'clock P.M., local time, on the 10th day of November, 2014, or at such later time and place as may then be fixed for considering such bids as shall be filed in connection with the improvement herein ordered and in compliance with the notice of taking bids therein, hereby ordered to be published.

Passed this 27th day of October 2014, and signed this _____ day of October 2014.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

TAW

RESOLUTION APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT
AND COST FOR THE ALLIANT GAS FIRED PLANT EAST NEVADA SEWER
PROJECT, IN THE CITY OF MARSHALLTOWN, IOWA, BEING PROJECT NO. 66013014

WHEREAS there was placed on file in the office of the Clerk of the City of Marshalltown, Iowa, proposed plans and specifications, proposed form of contract and estimated cost for a public improvement in the City of Marshalltown, Iowa, for the Alliant Gas Fired Plant East Nevada Sewer, Project No. 66013014, as fully set forth in the resolution ordering same, and that public notice of hearing on such plans, specifications and form of contract were duly published in the Marshalltown Times-Republican in time for hearing now before the Council, and

WHEREAS written objections to the plans, specifications and form of contract have been called for and no such written objections have been filed with the City Clerk, and oral objections being called for and no oral objections being made in open Council, it is the decision of this Council that such plans, specifications, form of contract and estimate of cost should be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, that the plans, specifications, form of contract and estimated cost heretofore placed on file and upon which public notice has been duly given and no objections thereto have been made either in writing or in open council, the Council does now adopt and approve the plans, specifications, form of contract and estimate of cost for Project No. 66013014, being the Alliant Gas Fired Plant East Nevada Sewer in the city of Marshalltown, Iowa.

Passed this 27th day of October, 2014, and signed this _____ day of October, 2014.

CITY OF MARSHALLTOWN

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



P.O. Box 1813
Marshalltown, IA 50158

Committee Members:

Doug Gervich, co-chair

Jackie Mason, co-chair

Jane Bauer

Aaron Buzbee

Margaret Gervich

John Hermanson

Jinx Hill

Betsy Macke

Fauna Nord

Mark Nord

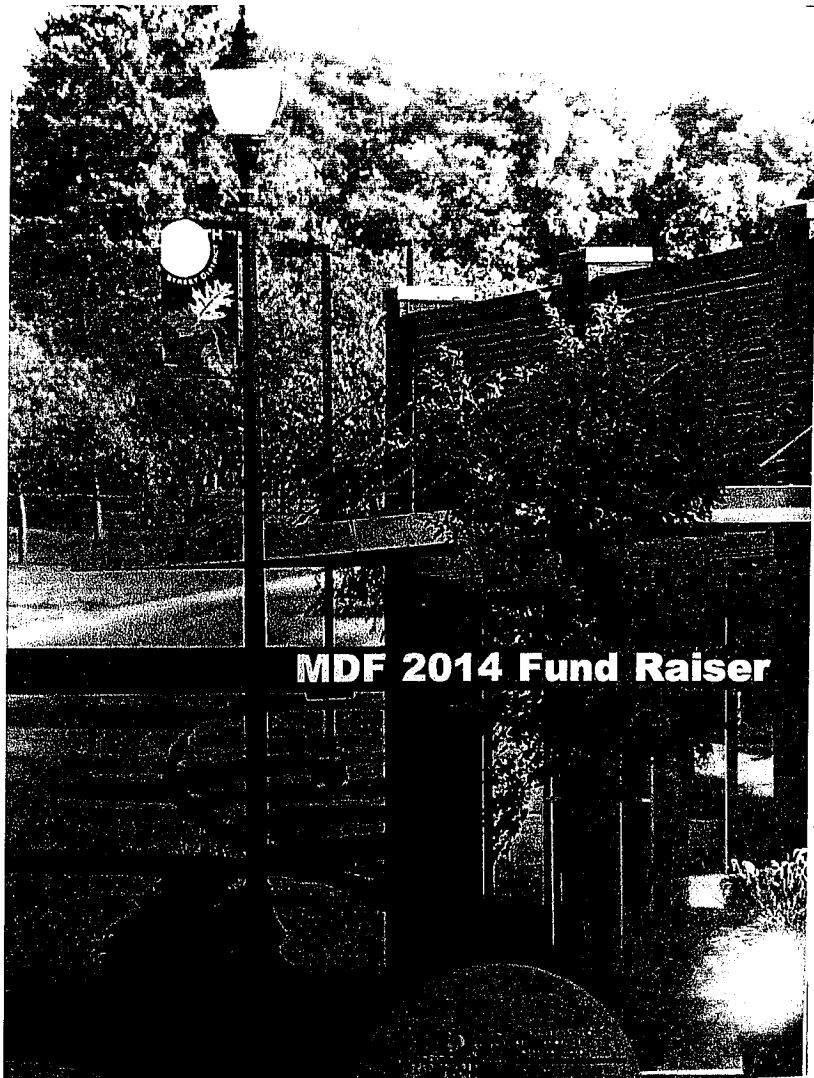
Tom Ruddock

10-21-2014

Dear Council Members:

On behalf of the 13th Street District Committee, I am providing the attached information referencing the street lights we are planning to purchase to complete the street scape of the 13th Street District. You can see that the cover of the MDF 2014 Fund Raiser brochure featured one of the poles that is currently in place in the district. Our committee hopes that this resource will be helpful when they present at the next council meeting.

Sincerely,
Jackie Mason, Co-chair
13th St. District Committee



KWS Inc.

1125 Lincoln Street
P.O. Box 96
Cedar Falls, Iowa 50613
Phone (319)277-7503
Fax (319)277-1418

4364 360th Street
P.O. Box 426
Emmetsburg, Iowa 50536
Phone (712)852-9077
Fax (712)852-8061

E-mail kws.inc@kwsign.com

Rich Muller
President

Jeremy Brandt
Vice President

Kevin Martin
Vice President

Date: 10/14/14

To: City of Marshalltown - 13th Street Committee

Attention: Dr. John Hermanson

Regarding: Street Lighting on 13th Street

We are pleased to give you a quote on this project. I have attached a map that shows the locations of the light poles and the conduit route. This quote includes providing and installing the following:

- 1" pvc sch 40 conduit
- #10 XHHW wire
- 7- concrete footings
- 7-Sterburg light poles with flag poles, banner arms, and 4 with house side shields
- 1-meter pedestal with photo controls for the lights
- 1-Spare light pole and fixture

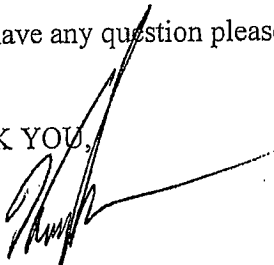
We will install all materials per 2012 project plans.
If weather is good we will try and install conduit and footings this year but it will be after Thanksgiving.

Lump sum price is \$57,950.00

Bonds are included
Sales tax is included

If you have any question please feel free to call me at the office or at 319-240-1119.

THANK YOU,



KEVIN MARTIN



STREET LIGHTING RESOLUTION

The following Resolution _____ was adopted by the City Council of the City of

MARSHALLTOWN at a meeting held on OCTOBER 27, 20 14.

Be it resolved by the City Council of the City of MARSHALLTOWN, that Alliant Energy Inc. is hereby directed to make the following changes to the existing system, at the locations described below (or shown on an attached map made a part of this Resolution) according to the terms expressed in the existing street light contract:

NEW INSTALLATION OR CHANGES IN EXISTING SYSTEM					
ADD NUMBER	DELETE NUMBER	WATTAGE	STYLE OF LUMINAIRE	TYPE AND HEIGHT OF POLE	WIRING (check one)
1. <u>1</u>	<u>0</u>	<u>80</u>	<u>Light emitting diode</u>	<u>Wood 35 foot class 4</u>	☒ OH ☐ UG
2. _____	_____	_____	_____	_____	☐ OH ☐ UG
3. _____	_____	_____	_____	_____	☐ OH ☐ UG

LOCATION OF NEW INSTALLATION OR CHANGES	
1.	<u>East side of intersection of E Ferner St & 5 5th Ave</u> <u>Marshalltown IA</u>
2.	_____
3.	_____

Mayor _____

declared said Resolution duly passed and adopted the _____

day of _____, 20 _____.

Attest _____

Title _____



Alliant Energy
200 First Street SE
P.O. Box 351
Cedar Rapids, IA 52406-0351

1-800-ALLIANT (800-255-4268)
alliantenergy.com

10-20-14

Ben Crawford
Alliant Energy
1911 E Anson St
Marshalltown IA 50158

City of Marshalltown,

Alliant has been notified that the City would like to add an additional streetlight to its account at the corner of E Ferner St and S 5th Avenue.

This streetlight can be added following a Resolution by the City. After the enclosed resolution is adopted, we will proceed to add this streetlight to the City account, # 32-46-050-0047-01. Following installation, approximately \$9.00 dollars will be added to the monthly city lighting bill.

Regards,

A handwritten signature in black ink, appearing to read "Benjamin Crawford".

Benjamin Crawford
Field Engineer

Cell: 641-751-7082

Desk: 641-754-5854

Email: BenjaminCrawford@alliantenergy.com

Interstate Power & Light Company (Applicable to the Iowa Service Area)
ESTIMATE

Date: 10/17/2014

Phone # 641-754-5761

Account # 32 46 050 0047 01

WR #

Contract #

The lighting contemplated herein is based upon the Company's Standard Charges for installation of new facilities.

Standard Charge Description	Billing Code	QTY	Installed Cost
-----------------------------	--------------	-----	----------------

0 feet

0 feet

0 feet

Street Lighting Facilities Installed Standard Charge = \$0.00

Iowa Contribution Tax Adder = 33.46%

Tax Amount = \$0.00

Total Non-Refundable Contribution In Aid of Construction Required = \$0.00

Reimbursable Charge Description	Billing Code	Amount
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Non-Refundable Reimbursement Required = \$0.00

Tariff Item Description	Rate Code	QTY	Total Charge
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80 WATTS LED or 100 WATTS HPS (DECORATIVE)	640	1 each	\$6.01
SHARED WOOD	640	1 each	\$2.70

monthly Tariff cost without energy charge and taxes = \$8.71

Total Non-Refundable Project Contribution = \$0.00

COMMENTS:

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Pricing valid for 30 calendar days. (until 11/16/2014)

T422

Memorandum

To: City Council & Mayor

From: Stephen Troskey – City Planner

Date: October 21, 2014

Re: November 10th, 2014 meeting

Marshalltown Industrial Park 7th Addition Subdivision

Marshalltown Industrial Park would like to start the plat process for five future lots and a new road in the industrial park. There is no intention at this time to start infrastructure work of the new road and sewers, water, etc. This work would only commence if a buyer or builder was ready to proceed with a project, at which time you would review a final plat before the lots were legally created.

The Plan & Zoning Commission recommended approval at their October 16th, 2014 meeting.

Staff recommends approval of the Preliminary Plat.

I can be reached at stroskey@ci.marshalltown.ia.us or 641-752-3154.

RESOLUTION APPROVING PRELIMINARY PLAT FOR MARSHALLTOWN INDUSTRIAL PARK
7TH ADDITION SUBDIVISION

WHEREAS the Preliminary Plat, including lot layout plan and grading for Marshalltown Industrial Park 7th Addition has been filed for review and approval; and

WHEREAS The Plan & Zoning Commission reviewed and recommended approval of the Preliminary Plat at a meeting on October 16th, 2014; so

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the Preliminary Plat for the Marshalltown Industrial Park 7th Addition Subdivision is hereby approved and accepted as under the conditions as set forth therein.

Passed this ____ day of _____ 2014 and signed this ____ day of _____ 2014.

CITY OF MARSHALLTOWN

James L. Lowrance, Mayor

ATTEST:

SHARI L. COUGHENOUR, City Clerk



James L. Lowrance, Mayor
Randy Wetmore, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

DEPARTMENT OF PUBLIC WORKS

October 23, 2014

**To: Mayor James L. Lowrance
Members of the City Council**

From: Justin Nickel
Director of Public Works

Re: Police Headquarters Architect Selection

Policy Issue: None

Recommendation: Staff recommends approving the selection of Wilson Estes Police Architects and allowing staff to negotiate a fee for design services. Staff will present a contract and fee to the Council for approval at first Council meeting in November.

Background: In August staff sent out a Request for Proposals to Architecture firms for the design of a new Police Headquarters. Seven proposals were received and six firms were chosen for interviews. A committee including City staff, council members and citizen's advisors interviewed firms on October 20th and 21st. The committee recommends selection of Wilson Estes Police Architects to provide architectural services for the design of a new Police Headquarters.

Budget Impact: None

Attachment: None

cc: Randy Wetmore, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin





Finance Department

James L. Lowrance, Mayor
Randy A. Wetmore, City Administrator
Lori Stansberry, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

To: Honorable Mayor and City Council

From: Lori Stansberry, Finance Director *LS*

Date: October 23, 2014

Re: TIF Projects

The TIF schedule attached is coded in yellow to show actual financial commitments approved by council. The blue commitments have been discussed in prior year(s), but no formal adoption as been approved. We have an additional request for \$50,000 that is being brought to the Council. This is for an extension of the Façade grant. This is reflected with the pink highlight on the spreadsheet since Council has not discussed this request.

The five year plan can be modified to show the intent of the council. We try to keep our asking to approximately \$1.5 million or less. We are currently working on budget year 2015-2016. State law requires me to have our TIF report certified to the County Auditor by December 1, 2014 for this budget year.

- We currently have \$758,655 in obligated funds (yellow highlights).
- Approval of the façade grant would bring it to \$808,655 (yellow & pink highlights)
- Extension of Medic & Main St programs would bring the total to \$882,655 (includes two blue and we would need a resolution approved before November 24th).
- Total including downtown curb & gutter would bring the grand total to \$932,655

I will also bring you a separate resolution to approve the annual appropriations that must be certified on an annual basis. By certifying the amounts on an annual basis it does not go against our legal debt margin. The following are the current amounts that I will be asking you to approve.

Freedom 8 d/b/a Jimmy Johns	\$ 13,000
Medic	50,000
Main Street Program (CBD)	24,000
Façade grant	50,000 (if approved by Council)

If you have any questions feel free to call me at 641.754.5760.

CITY OF MARSHALLTOWN
INTERNAL WORKPAPER
TIF PROJECT FORECAST
FY 15-16

Project #	Actual 2014	BUDGET 2015	BUDGET 2016	BUDGET 2017	BUDGET 2018	BUDGET 2019
Beginning Cash						
TIF Revenues	56,252	(99,637)	152,230	719,575	1,854,529	2,991,464
Interfund loan	1,485,257	1,282,319	1,500,000	1,500,000	1,500,000	1,500,000
Interest Earned	1,591					
Subtotal Revenues	1,486,848	1,282,319	1,500,000	1,500,000	1,500,000	1,500,000
Repayment of Interfund loan	95,000					
Legal & Advertising expenses						
TIF District 2						
TIF District 4						
Rebate of Taxes						
TIF District 3						
Caldwell						
Jimmy Johns Rebate	12,991	13,000	4,009	-	-	-
TIF District 4						
Fisher Rebate - \$1.8 million	445,464	-	-	-	-	-
Annual Appropriations						
TIF District 3						
Medic	50,000	50,000	50,000	50,000	50,000	50,000
TIF District 4						
Main St Program	24,000	24,000	24,000	24,000	24,000	24,000
Façade Program	45,000		50,000			
25 - 35 N 1st St (Meade prop)						
Downtown Curb/Gutter		50,000	50,000	50,000	50,000	50,000

CITY OF MARSHALLTOWN
INTERNAL WORKPAPER
TIF PROJECT FORECAST
FY 15-16

Project #	Actual 2014	BUDGET 2015	BUDGET 2016	BUDGET 2017	BUDGET 2018	BUDGET 2019
Racom Properties - Caleris Inc Tenancy in Max Building	85,000	10,000				

Bond Issues P & I pymts

TIF District 3

2008 A Refunding	410,700	407,576	269,100	finished	finished	finished
2011A Bonds- Iowa Ave, Southridge & Olive	318,665	319,853	320,512	finished	finished	finished
2012A - Olive \$350,000	22,256	12,680	14,216	26,136	25,936	33,736

TIF District 4

2011B - West Madison \$1million	75,239	76,773	76,184	77,696	76,965	78,183
2012A - Madison \$1.835	58,422	66,570	74,634	137,214	136,164	177,114

Subtotal Expenses

1,642,737	1,030,452	932,655	365,046	363,065	413,033
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Ending Cash

(99,637)	152,230	719,575	1,854,529	2,991,464	4,078,431
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Note: For FY 2014 payments for façade/code was made to Commonbond Communities.
Council has already committed to the program, rebate, debt or other obligation

No financial obligation has been committed by the Council.

Request has been made for add'l façade funding, but Council has not discussed.

10/16/2014

Randy Wetmore
City of Marshalltown
24 N Center St
Marshalltown, IA 50158

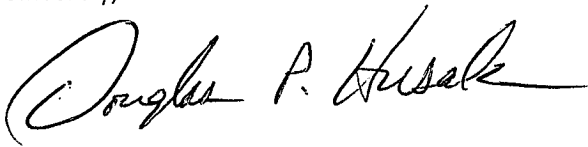
Dear Randy,

On behalf of the MCBF Façade Improvement and Code Upgrade Grant committees, we would like to submit a request for the upcoming budget for \$50,000 of new funding for grants to the TIF District 4 area.

This program, which has been in existence since 2006, has had total funding of \$200,000, of which \$185,224 has been approved for grants. I would add that total investment in the district to go with these grants has been over \$9,000,000. While I can't say that the grant program is responsible for these investment/improvement dollars, I believe it has certainly contributed.

Please find enclosed an updated copy of these past projects with dollar amounts. And feel free to call me if you or the council members have questions. Thank you.

Sincerely,

A handwritten signature in black ink, reading "Douglas P. Husak". The signature is fluid and cursive, with the first name "Douglas" being the most prominent part.

Doug Husak
Program Chair
641/754-5617

Main Street Program, Façade and Code Grants - since inception

<u>Year</u>	<u>Address</u>	<u>Owner</u>	<u>Grant Amount</u>	<u>Total Investment</u>
2006	36 E Main St	Those Ink Guys	\$5,003	\$20,015
2007	219 E Main St	Bob's Furniture	\$7,110	\$30,325
2007	117 W Main St	Mike's Bikes	\$7,395	\$31,927
2008	118 W Main St	Headliner	\$5,743	\$22,973
2010	107 N Center St	Showroom Auto	\$21,698	\$179,528
2010	118 E Main St	Peglow Law	\$8,500	\$49,545
2010	101 W Main St	Devaul Inc	\$14,994	\$105,000
2010	23 W Main St	Lillie Mae, \$3060 Approved, not funded		
2010	5 W Main St	Ocean City	\$16,693	\$91,243
2011	4 E Main St	Zamora Market	\$2,688	\$50,000
2012	5 W Boone St	Anderson	\$17,400	\$160,609
2013	134 E Main St	Common Bond	\$45,500	\$8,000,000
2013	119 E Main St	Kester	\$20,000	\$160,000
2014	105 W Main St	McGregor	<u>\$12,500</u>	<u>\$180,000</u>
Totals =			\$185,224	\$9,081,165
Total allotment to date			<u>\$200,000</u>	
Unallocated Funds =			\$14,776	

Anticipated Future Needs:

128 E Main (Doo - Dahs), sprinklers, windows, tuckpointing	\$20,000
125-131 E Main St, east façade - Kibbey Bldg	\$75,000
Foster Hawkins-Strand, Carnagan - Woodbury, Denny's Hometown	\$60,000
Other: McGregor's main bldg.	<u>\$20,000</u>
	\$175,000
	<u>divided by 4</u>
	\$43,750
Anticipated New Funds Needed =	\$50,000



Marshalltown Fire Department

David Rierson, Fire Chief
Marshalltown Fire Dept.
107 S First Avenue
Marshalltown, IA 50158
Tel - (641) 754-5751
Fax - (641) 754-5722

To: Mayor and City Council
From: David Rierson
Date: 10/27/2014
RE: Martha-Ellen Tye Foundation Grant

Currently, an issue exists with the station alerting system at the fire station. In August, a communications engineering company inspected the system and found numerous issues that included non-functioning transformers on the speakers and voltage issues between the receiver and the transformers on the speakers. The voltage surges and eventually leads to speaker malfunction. Additionally, the age of the speakers is creating problems with the sound quality making it extremely difficult to hear the location and nature of requests for service. Moreover, there are not enough existing speakers based on the square footage of the building. This can and does lead to delays in response and a complete loss of the system is possible.

The engineering company recommended the system be replaced. Replacing components of the system would work in the short term, however, would not ultimately fix the problem. The cost of the project is \$11,483.00.

Currently, no funding exists for this project. Monies in the amount of \$5,483.00 will be taken from the CIP fund designated for the purchase of fire hose. An application is being prepared requesting a challenge grant from the Martha-Ellen Tye Foundation in the amount of \$6000.00 to complete funding for the project.

We are asking for a resolution of support from the City for the application to be approved at the meeting on the 24th of November in order to be able to submit the application on the 26th of November.

David Rierson
Fire Chief

City Council
Mike Gowdy, Joel Greer, Al Hoop, Leon Lamer,
Bill Martin, Robert Schubert, Bethany Wirin

**RESOLUTION OF SUPPORT FOR MARSHALLTOWN FIRE DEPARTMENT APPLICATION
FOR MARTHA ELLEN TYE GRANT, \$6,000 FOR REPLACEMENT OF FIRE STATION
ALERTING SYSTEM**

WHEREAS the City of Marshalltown (hereinafter referred to as the "City"), State of Iowa, is a political subdivision organized and existing under the law and the Constitution of the State of Iowa (the "State"); and

WHEREAS the City of Marshalltown, Iowa, has been informed by the Marshalltown Fire Department of the intent to make application for the Martha Ellen Tye Grant for \$6,000 funding for replacing the Fire Station Alerting System; and

WHEREAS the City agrees that ensuring quality City services is valuable to the protection of life and property and enhances community quality of life; and

WHEREAS the council has determined this is in the best interest of the City of Marshalltown, Iowa.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

Section 1. The City of Marshalltown, Iowa, supports the Grant application for funding for the replacement of the Fire Station Alerting System.

Section 2. The Mayor or City Clerk is hereby authorized to execute any and all documents required concerning this matter.

Section 3. This Resolution shall be in full force and effect from and after its passage and adoption as by law required.

Passed this 10th day of November, 2014, and signed this ____ day of November, 2014.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



Marshalltown Fire Department

David Rierson, Fire Chief
Marshalltown Fire Dept.
107 S First Avenue
Marshalltown, IA 50158
Tel - (641) 754-5751
Fax - (641) 754-5722

To: Mayor and City Council
From: David Rierson
Date: 10/27/2014
RE: Assistance to Firefighters Grant

In September, 2014 notification was made by FEMA that the Assistance to Firefighters Grant (AFG) application period would open sometime in November. This grant program is designed to assist fire departments in the acquisition of needed equipment. In the FY 2015-16 CIP plan, monies have been designated for the purchase of self-contained breathing apparatus (SCBA) in the amount \$75,000 each year. Steps are under way in preparation for the grant with the intent to make application for the replacement of current SCBA's, which reach the end of their service life in 2016. The grant request is estimated to be \$150,000. Based on the City's population, a 10% match is required.

With the opening date unknown, we are asking for a resolution of support from the City for the application to be approved at the meeting on the 10th of November in order to be able to submit the application on the opening day of the application period.

David Rierson
Fire Chief

City Council
Mike Gowdy, Joel Greer, Al Hoop, Leon Lamer,
Bill Martin, Robert Schubert, Bethany Wirin

**RESOLUTION OF SUPPORT FOR MARSHALLTOWN FIRE DEPARTMENT APPLICATION
FOR THE ASSISTANCE TO FIREFIGHTERS GRANT APPLICATION, \$150,000 FOR SELF-
CONTAINED BREATHING APPARATUS, WITH 10% MATCH**

WHEREAS the City of Marshalltown (hereinafter referred to as the "City"), State of Iowa, is a political subdivision organized and existing under the law and the Constitution of the State of Iowa (the "State"); and

WHEREAS the City of Marshalltown, Iowa, has been informed by the Marshalltown Fire Department of the intent to make application to the Assistance to Firefighters Grant Program for funds to assist with purchase of self-contained breathing apparatus; and

WHEREAS the City agrees that ensuring quality City services is valuable to the protection of life and property and enhances community quality of life; and

WHEREAS the council has determined this is in the best interest of the City of Marshalltown, Iowa.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

Section 1. The City of Marshalltown, Iowa, supports the Grant application for funding to the Assistance to Firefighters Grant in the amount of \$150,000, for the purchase of self-contained breathing apparatus, with a 10% city match.

Section 2. The Mayor or City Clerk is hereby authorized to execute any and all documents required concerning this matter.

Section 3. This Resolution shall be in full force and effect from and after its passage and adoption as by law required.

Passed this 10th day of November, 2014, and signed this ____ day of November, 2014.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

TRW

RESOLUTION ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT
FOR ALLIANT GAS FIRED PLANT / EAST NEVADA STREET SEWER PROJECT IN
THE CITY OF MARSHALLTOWN, IOWA BEING PROJECT NO. 66013014
IN THE AMOUNT OF \$XXXXXX

WHEREAS notice to bidders has been duly given as required by law publication in the Marshalltown Times-Republican for the Alliant Gas Fired Plant / East Nevada Street Sewer Project, being Project No.66013014, in the City of Marshalltown, as described in the plans and specifications therefore, and

WHEREAS, there has been filed with the City Clerk in response to the published notice to the bidders referred to above, certain proposals for the construction of the above designated improvement with the required certified checks or bid bond accompanying each proposal from the following bidders, to-wit:

<u>Name and Address of Bidders</u>	<u>Amount of Bid</u>
CONTRACTOR. ADDRESS. CITY STATE ZIP	\$XXXXXXXX
CONTRACTOR. ADDRESS CITY STATE ZIP	\$XXXXXXXX
CONTRACTOR ADDRESS CITY STATE ZIP	\$XXXXXXXX

After consideration of all bids filed, there was determined by the Council that the bid of Contractor. is the best and lowest responsible bid for the public improvement as is herein outlined.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the bid of Contractor , and the same is hereby accepted for the construction of the improvement as described in the plans and specifications therefore, as previously ordered by the Council, and that the contract for the construction of same is now awarded to said contractor in the total amount AMOUT WRITTEN OUT and 00/100====(\$XXXXXX) Dollars.

Section 2. The Mayor and Clerk of the City of Marshalltown, Iowa are hereby authorized and directed to execute the contract with the contractor for the public improvement as is herein referred to, and that upon the contractor filing the required bond that the said bond and contract be then submitted to this Council for final approval as provided by law.

Section 3. The final settlement upon the contract, as referred to herein with said contractor, shall be upon the basis of the unit prices as are set forth in the bid of said contractor and for the actual quantities for each item of materials furnished or work performed in the construction of this public improvement. The said contract is subject to all of the conditions as are contained in the resolution ordering construction of this improvement, the notice to bidders as published, the terms of the bidders written proposal, the plans and specifications as are provided therefore, all of which are made a part of this resolution and the said bidders contract by reference as though the same were set out herein verbatim and in specific detail.

Section 4. This resolution as now adopted shall be in full force and binding effect upon the City of Marshalltown, Iowa, upon the final approval of the completed contract with the successful bidder and the approval of the contractor's surety bond by resolution of this Council.

Passed this 10th day of November 2014, and signed this ____ day of November 2014.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



James L. Lowrance, Mayor
Randy Wetmore, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

DEPARTMENT OF PUBLIC WORKS

October 23, 2014

**To: Mayor James L. Lowrance
Members of the City Council**

From: Justin Nickel
Director of Public Works

Re: Change Order #3— Municipal Pipe and Tool Co. for additional services for the 2012 NE Sanitary Sewer Rehabilitation Project

Policy Issue: City policy requires all change orders to be approved in the same manner as the original contract.

Recommendation: Staff recommends approving the Agreement with Municipal Pipe and Tool for rehabilitation of manholes and sanitary sewer pipe in the amount of \$252,906.22.

Background: This work is being added to the contract to rehab sanitary sewer to provide adequate connection to the Alliant Generating Station.

Budget Impact: Alliant Energy will reimburse the City for the cost of these improvements per agreement.

Attachment: Change Order

cc: Randy Wetmore, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin



RESOLUTION APPROVING CONTRACT CHANGE ORDER #3 FOR
THE 2012 NE SANITARY SEWER REHABILITATION PROJECT
BEING PROJECT NUMBER 59011015
AN INCREASE OF \$252,906.22

WHEREAS the City of Marshalltown, Iowa, has heretofore entered into a contract with Municipal Pipe Tool Co., for the labor and material for the 2012 NE Sanitary Sewer Rehabilitation, Project Number 59011015; and

WHEREAS an increase of quantities is necessary to the original project quantities to successfully complete the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section1. That the contract Change Order #3 for the 2012 NE Sanitary Sewer Rehabilitation, Project Number 59011015, in the increased amount of \$252,906.22, is hereby accepted and approved.

Passed this 27th day of October, 2014 and signed this ____ day of October 2014.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

Change Order No. 3

Project: 2012 NE Sanitary Sewer Rehabilitation Project - Marshalltown, Iowa	Date of Contract: May 13, 2013
Owner: City of Marshalltown	Owner's Contract No.: 59011015
Engineer: FOX Engineering	Engineer's Project No.: 2407-12C.600
Contractor: Municipal Pipe and Tool Co.	Date of Issuance: October 22, 2014

The Contract Documents are modified as follows upon execution of this Change Order:

DESCRIPTIONS: This change order shall be under **Owners Contract No. 66013014**

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL PRICE
2	Manhole Liner - 48" MH - Addition	LF	106.7	\$82.95	\$8,850.77
	Chimney Seals - Additions	EA	11	\$294.00	\$3,234.00
9	CIPP lining, 12" OD - Addition	LF	1563	\$26.00	\$40,638.00
12	Service Reconnection - Addition	EA	5	\$50.00	\$250.00
13	Protuding Tap - Additions	EA	1	\$150.00	\$150.00
14	Concrete Boxout - Addition	EA	1	\$834.75	\$834.75
15	Concrete Boxout and New Frame -Addition	EA	2	\$960.75	\$1,921.50
CO-A1	CIPP lining, 24" OD, 9MM - Addition	LF	2141.6	\$92.00	\$197,027.20
CO-A1	Transition Liner-27"OD, 10.5 MM	EA	1	\$4,265.21	\$0.00
CO-A1	Transition Liner-30"OD, 12 MM	EA	1	\$5,871.34	\$0.00
CO-A1	Transition Liner-33"OD, 13.5 MM	EA	1	\$6,939.05	\$6,939.05
	Estimated Change from Additions				\$252,906.22

Attachments: Change Order No A1-Table, Pipe Segment List, MH List, Map

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$989,574.05	Original Contract ☐ Working ☒ Calendar Substantial completion: July 30, 2014 Ready for final payment: August 30, 2014
☒ Increase ☐ Decrease from previously approved Change Orders: N/A \$3,663.73	☐ Increase ☐ Decrease from previously approved Change Orders: Substantial completion (days): July 30, 2014 Ready for final payment (days): 08-30-14
Contract Price prior to this Change Order: \$993,237.73	Contract Times prior to this Change Order: Substantial completion: July 30, 2014 Ready for final payment: August 30, 2014
☒ Increase ☐ Decrease of this Change Order: \$252,906.22	☒ Increase ☐ Decrease of this Change Order: Substantial completion (days): Dec. 15, 2014 Ready for final payment (days): Jan. 15, 2015
Contract Price incorporating this Change Order: \$1,246,143.95	Contract Times with all approved Change Orders: Substantial completion: Dec. 15, 2014 Ready for final payment: Jan. 15, 2015

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: _____ Engineer (Authorized Signature)	By: _____ Owner (Authorized Signature)	By: _____ Contractor (Authorized Signature)
Date: _____	Date: _____	Date: _____

City of Marshalltown - Alliant Energy Sanitary Sewer Rehab Project - Pipe Segment List

CIPP LINE SEGMENTS (TO BE ADDED TO 2012 NE SS REHAB PROJECT) - Change Order No A1

US Structure	DS Structure	General Location	Address	D/A (in)	Length (ft)	UPST Depth (ft)	Material	Service Reinstatement	Protruding Services	Liner Thickness (mm)	Comments
L07-059	L07-058 (Siphon Structure)	North of 1101 Turner St - by RR Tracks		24	287.2	12.1	Concrete	0	0	9	Line through MH L07-059. DO NOT open liner.
L07-059A	L07-059	South of Storage units & North of RR Tracks	1101 E Nevada St	24	54.9	11.2	Concrete	0	0	9	One service at 33' from UPST MH. Not Active-DO NOT REINSTATE. Line through MH L07-059. DO NOT open liner.
L07-060	L07-059A	S 12th Ave-- by RR Tracks		24	224.0	11.8	Concrete	0	0	9	
M07-087	L07-060	South of 416 S 12th Ave		24	120.0	9.1	Concrete	0	0	9	
M07-088	M07-087	Rear of 1223 E Madison Dr		24	380.5	8.6	Concrete	0	0	9	
M07-089	M07-088	Rear of 1309 E Madison Dr		24	423.9	9.1	Concrete	0	0	9	
M07-090	M07-089	Rear of 1309 E Madison Dr by RR Tracks		24	146.8	10.5	Concrete	0	0	9	Goes under RR Tracks. Appears to have a pipe transition from 24" to 27" or 30" at 32.8' and transitions back from 27" or 30" to 24" at 128'. Bottom of transition appears to be fairly flat. Line through MH M07-090
M08-001	M07-090	In vacated Turner St- Dicks Concrete		24	202.9	9.3	Concrete	0	0	9	Line through MH M07-090
M08-002	M08-001	Dicks Concrete	1304 Jackson St	24	301.4	9.0	Concrete	1	0	9	One Service to Dicks Concrete. minor sag at 111 to 151' from UPST MH
M08-029	M08-002	S 14th Ave/ Jackson St	1405 Jackson St	12	428.8	7.3	Concrete	0	0	6	1" service intrusion -Cast Iron at 178' from DNST MH
M08-031	M08-029	S 15th Ave/ Jackson St		12	399.4	6.2	Concrete	2	1	6	bend 1 foot east of MH M08-031
M08-032	M08-031	S 15th Ave/ Jackson St (By Curb)		12	23.9	6.0	VCP	0	0	6	
M08-033	M08-032	PepsiCola (West in next Approach)	1605 Jackson St	12	399.6	7.2	VCP	1	0	6	
M08-034	M08-033	PepsiCola (East -Top of Berm)	1605 Jackson St	12	310.3	11.9	VCP	1	0	6	
				Totals	3704.6			5	1		

\$50.00 \$150.00

Dia.	FT	Lining Cost	Services Re-Instale	Protruding Taps
12"	1563.0	\$40,637.65	\$250.00	\$150.00
24"	2274.163	\$197,027.20		
Extra Cost for Transition Liner Segment (M08-001 to M07-090) (M07-089)				
		\$6,839.05		
TOTAL				\$244,603.90
				CIPP Total= \$245,003.90

Note: Line through Manholes L07-057 and M07-090. DO NOT open the liner in the manholes.

Note: For Segment M08-001 to M07-090 to M07-089 - Install a transition liner where the 24" pipe enlarges to 27, 30 or 33" (field verify). This is located under the UP railroad tracks. Estimate is based on 33" transition



James L. Lowrance, Mayor
Randy Wetmore, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

DEPARTMENT OF PUBLIC WORKS

October 23, 2014

**To: Mayor James L. Lowrance
Members of the City Council**

From: Justin Nickel
Director of Public Works

Re: Agreement – Fox Engineering for engineering services for Iowa River Sanitary
Sewer Interceptor

Policy Issue: City policy requires all change orders to be approved in the same manner as the original contract.

Recommendation: Staff recommends approving the Agreement with Fox for Bidding Assistance, Construction Administration, Construction Observation, Construction Staking and preparation of record drawings for a fee not to exceed \$551,300.

Background: Staff was asked to delay contracting for construction services until such time as needed.

Budget Impact: The Capital Improvements Program has sufficient funds included in the project for construction services on this project.

Attachment: Agreement.

cc: Randy Wetmore, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin



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RESOLUTION APPROVING AGREEMENT AMENDMENT NO. 6 BY
AND BETWEEN THE CITY OF MARSHALLTOWN, IOWA, AND
FOX ENGINEERING ASSOCIATES, INC. FOR ENGINEERING SERVICES
FOR IOWA RIVER (WEST) INTERCEPTOR PARALLEL SEWER PROJECT.,
BEING PROJECT NO. 59011019 IN THE AMOUNT OF \$551,300.00

WHEREAS, there is herewith submitted to the City Council of Marshalltown, Iowa, a proposed agreement amendment number 6, in the amount of \$551,300.00 dollars, by and between the City of Marshalltown, Iowa, and Fox Engineering Associates, Inc. relative to providing additional engineering services for the Iowa River (West) Interceptor Parallel Sewer Project, Being Project No. 59011019.

WHEREAS, the Council has fully examined same and has found same to be in the best interests of the CITY OF MARSHALLTOWN, IOWA and that same should now be approved and accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the agreement amendment number 6 by and between the City Of Marshalltown, Iowa and Fox Engineering Associates, Inc. relative to Iowa River (West) Interceptor Parallel Sewer Project, in the amount of \$551,300.00 dollars, being Project No. 59011019, is hereby fully approved in all respects and particulars and the Mayor and City Clerk are hereby authorized and directed to execute same for and on behalf of said City.

Passed this 27th day of October, 2014, and signed this _____ day of October, 2014.

CITY OF MARSHALLTOWN

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



AGREEMENT FOR ENGINEERING SERVICES

Aspen Business Park | 414 South 17th Street, Suite 107 | Ames, Iowa 50010

September 17, 2014

Justin Nickel, P.E.
Public Works Director
City Hall
36 N. Center Street
Marshalltown, Iowa 50158

RE: Proposal/Agreement for Engineering Services
Iowa River Sanitary Sewer Interceptor - Scope of Services
Bidding and Construction Phase - Scope of Services
FOX File No. 2407-12W

Dear Mr. Nickel:

We are pleased to submit this amendment to our scope of services to the current contract dated May 10, 2011 for your consideration regarding your need for engineering services related to the Iowa River Sanitary Sewer Interceptor, hereafter referred to as the Project.

Scope of Services

Items included in this task series are those that FOX has identified as likely required for completion of the project. Our Basic Services will consist of the following work items:

Task Series 440 - Bidding Services

FOX Engineering has completed bidding services including the following:

- Attend a Pre-bid Meeting
- Assist the city with bid advertising
- Distribute bid documents
- Respond to Bidder Inquiries
- Evaluate Bids

Task Series 600 - Construction Administration

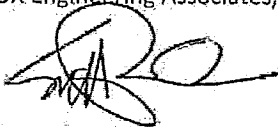
Complete sanitary sewer project administration as follows (anticipate approximately 52 weeks for construction):

- Pre-Construction Meeting
- Shop Drawing Review
- Correspondence
- Coordinate Field Orders, Work Change Directives, and Change Orders
- Site Visits to Review Construction Progress
- Progress Meetings with the Contractor and City Staff
- Project Management during Construction Phase

-
3. Please advise us in writing if you have budgetary limitations for the project. If you request, we will submit to you at milestones in the project, our opinion as to the probability of completing the project within your budget, and, where appropriate, request an adjustment in the budget or a revision in the extent of the project.
 4. The fees presented do not include any additional environmental assessments and a geotechnical investigation. FOX Engineering will provide assistance to the City of Marshalltown for completion of these services.

This Agreement and the referenced City of Marshalltown Public Works Department Standard Agreement for Engineering consisting of eight (10) pages, with exhibits and appendix, represents the entire understanding between the City of Marshalltown and FOX Engineering Associates, Inc. in respect to the Project, and may only be modified in writing signed by both parties. If this Agreement satisfactorily sets forth your understanding of the Project, our services, and your responsibilities, please execute each of two (2) copies in the space provided in the attached Amendment.

Respectfully Submitted,
FOX Engineering Associates, Inc.



Project Manager/Principal
Scott Renaud, P.E.

(This Proposal is open for acceptance for 30 days from the date of issuance, unless extended in writing by us.)

References: City of Marshalltown Public Works Department Standard Agreement for Engineering - 10 pages
with Exhibits and Appendix

Exhibit O - Amendment No. 6

K:\proj\2000\2407-12W Marshalltown West Interceptor\100\Construction Phase\LTR - 2014 09 17 - Amendment No. 6 - SPS.docx

This is **Attachment O**, consisting of 2 pages, to
Amendment No.6, dated September 17, 2014.

Modifications

1. The Scope of Services currently authorized to be performed by Engineer in accordance with the Agreement and previous amendments, if any, is modified as outlined in detail in the Iowa River Sanitary Sewer Interceptor Scope of Services dated September 17, 2014 attached to this exhibit. To summarize the scope of services – the original contract asked FOX to look at 16 individual sites. The amended contract includes design services as included in the Scope of Services attached to this exhibit. This Exhibit O amendment includes the following:
 - a. Bidding Assistance
 - b. Construction Administration
 - c. Construction Observation
 - d. Record Drawings
 - e. Construction Staking
2. For the Additional Services or the modifications to services set forth above, Owner shall pay Engineer the following additional or modified compensation:
 - a. Bidding Assistance - \$28,500 - Hourly Estimated
 - b. Construction Administration - \$158,300 - Hourly Estimated
 - c. Construction Observation - \$324,500 - Hourly Estimated
 - d. Record Drawings - \$11,400 - Hourly Estimated
 - e. Construction Staking - \$28,600 - Hourly Estimated
3. The schedule for the additional services provided for this project is as follows:
 - a. Bidding Assistance - Completed
 - b. Construction Administration - As determined by Construction Schedule
 - c. Construction Observation - As determined by Construction Schedule
 - d. Record Drawings - As determined by Construction Schedule
 - e. Construction Staking - As determined by Construction Schedule



James L. Lowrance, Mayor
Randy Wetmore, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

DEPARTMENT OF PUBLIC WORKS

October 23, 2014

**To: Mayor James L. Lowrance
Members of the City Council**

From: Justin Nickel
Director of Public Works

Re: Agreement – Fox Engineering for engineering services for 2012 Sanitary Sewer Rehabilitation

Policy Issue: City policy requires all change orders to be approved in the same manner as the original contract.

Recommendation: Staff recommends approving the Agreement with Fox for Construction Administration, Construction Observation and preparation of record drawings for a fee not to exceed \$131,500.

Background: Staff was asked to delay contracting for construction services until such time as needed.

Budget Impact: The Capital Improvements Program has sufficient funds included in the project for construction services on this project.

Attachment: Agreement.

cc: Randy Wetmore, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin



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RESOLUTION APPROVING AGREEMENT AMENDMENT NO. 1 BY
AND BETWEEN THE CITY OF MARSHALLTOWN, IOWA, AND
FOX ENGINEERING ASSOCIATES, INC. FOR ENGINEERING SERVICES
FOR 2012 NORTHEAST SANITARY SEWER REHABILITATION.,
BEING PROJECT NO. 59011015 IN THE AMOUNT OF \$131,500.00

WHEREAS, there is herewith submitted to the City Council of Marshalltown, Iowa, a proposed agreement amendment number 1, in the amount of \$131,500.00 dollars, by and between the City of Marshalltown, Iowa, and Fox Engineering Associates, Inc. relative to providing additional engineering services for the 2012 Northeast Sanitary Sewer Rehabilitation Project, Being Project No. 59011015.

WHEREAS, the Council has fully examined same and has found same to be in the best interests of the CITY OF MARSHALLTOWN, IOWA and that same should now be approved and accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the agreement amendment number 1 by and between the City Of Marshalltown, Iowa and Fox Engineering Associates, Inc. relative to 2012 Northeast Sanitary Sewer Rehabilitation Project, in the amount of \$131,500.00 dollars, being Project No. 59011015, is hereby fully approved in all respects and particulars and the Mayor and City Clerk are hereby authorized and directed to execute same for and on behalf of said City.

Passed this 10th day of November, 2014, and signed this _____ day of November, 2014.

CITY OF MARSHALLTOWN

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



AGREEMENT FOR ENGINEERING SERVICES

Aspen Business Park | 414 South 17th Street, Suite 107 | Ames, Iowa 50010

October 22, 2014

Justin Nickel, P.E.
Public Works Director
City Hall
36 N. Center Street
Marshalltown, Iowa 50158

RE: Amendment for Engineering Services
2012 Sanitary Sewer Rehabilitation - Scope of Services
Construction Phase - Scope of Services
Marshalltown PN 59011015
FOX Ref. No. 2407-12C

Dear Mr. Nickel:

We are pleased to submit this amendment to our scope of services to the current contract dated May 14, 2012 for your consideration regarding your need for engineering services related to the 2012 Sanitary Sewer Rehabilitation Project, hereafter referred to as the Project.

Scope of Services

Items included in this task series are those that FOX has identified as likely required for completion of the project. Our Basic Services will consist of the following work items:

Task Series 600 - Construction Administration

Complete sanitary sewer project administration as follows (anticipate approximately 18 months for construction):

- Pre-Construction Meeting
- Shop Drawing Review
- Correspondence
- Coordinate Field Orders, Work Change Directives, and Change Orders
- Site Visits to Review Construction Progress
- Progress Meetings with the Contractor and City Staff
- Project Management during Construction Phase

Task Series 700 - Construction Observation

FOX Engineering will complete construction observation services including the following:

- Part-time observation during construction activities (anticipate approximately 18 months for construction)
- Coordination with Contractor
- Review of pre and post videos
- Attendance at Progress Meetings
- Development of Punch list Items for out of specification work.

This Agreement and the referenced City of Marshalltown Public Works Department Standard Agreement for Engineering consisting of eight (8) pages, with exhibits and appendix, represents the entire understanding between the City of Marshalltown and FOX Engineering Associates, Inc. in respect to the Project, and may only be modified in writing signed by both parties. If this Agreement satisfactorily sets forth your understanding of the Project, our services, and your responsibilities, please execute each of two (2) copies in the space provided in the attached Amendment.

Respectfully Submitted,
FOX Engineering Associates, Inc.



Project Manager/Principal
Scott Renaud, P.E.

(This Proposal is open for acceptance for 30 days from the date of issuance, unless extended in writing by us.)

References: City of Marshalltown Public Works Department Standard Agreement for Engineering - 8 pages
with Exhibits and Appendix

Exhibit O - Amendment No. 1

K:\proj\2000\2407-12C Marshalltown CIPP\100 - Promotion\Engineering Agreement\LTR - 2014 10 22 - Amendment No. 1.docx

This is **Attachment O**, consisting of 2 pages, to
Amendment No.1, dated October 22, 2014.

Modifications

1. The Scope of Services currently authorized to be performed by Engineer in accordance with the Agreement and previous amendments, if any, is modified as outlined in detail in the 2012 Sanitary Sewer Rehabilitation Scope of Services dated October 22, 2014 attached to this exhibit. The amended contract includes construction services as included in the Scope of Services attached to this exhibit. This Exhibit O amendment includes the following:
 - a. Construction Administration
 - b. Construction Observation
 - c. Record Drawings
2. For the Additional Services or the modifications to services set forth above, Owner shall pay Engineer the following additional or modified compensation:
 - a. Construction Administration - \$30,000 - Hourly Estimated
 - b. Construction Observation - \$95,000 - Hourly Estimated
 - c. Record Drawings - \$6,500 - Hourly Estimated
3. The schedule for the additional services provided for this project is as follows:
 - a. Construction Administration - As determined by Construction Schedule
 - b. Construction Observation - As determined by Construction Schedule
 - c. Record Drawings - As determined by Construction Schedule. Within 6 months of the project's final completion.

CITY OF MARSHALLTOWN
MONTHLY BALANCE SHEET
FOR THE MAYOR AND CITY COUNCIL
As of September 30, 20141
10/23/14
09:40:36

FUND NUMBER & NAME	--ASSETS--		LIABILITIES & NET ASSETS	NET (INCOME) / EXPENSE
	CASH AND INVESTMENTS	ACCOUNTS RECEIVABLE		
101 - GENERAL	<120,784.27>	310,075.59	<1,683,013.56>	1,493,722.24
150 - CAPITAL RESERVE FUND	80,214.49	.00	<80,193.24>	<21.25>
151 - CASH FLOW RESERVE FUND	1,829,479.28	.00	<1,828,652.76>	<826.52>
152 - COLISEUM ACTIVITY	31,906.75	.00	<31,906.75>	.00
153 - BLDG MAINT FUND	421,359.00	.00	<421,131.02>	<227.98>
201 - GRANTS FRM STATE AGENCY	3,736.14	.00	<3,734.09>	<2.05>
204 - HERSHEY RECREATION	2,980.20	.00	<3,396.38>	416.18
205 - EMERGENCY FUND	3,108.65	.00	<2,188,824.88>	<3,108.65>
206 - ROAD USE TAX	2,337,375.84	.00	<3,987.31>	<148,550.96>
210 - NICHOLSON FORD REAP	3,989.49	.00	6,883.14	<2.18>
218 - COPS FAST GRANT	<2,710.69>	.00	16,016.33	<4,172.45>
219 - DEPT OF JUSTICE GRANTS	<15,982.01>	929.80	<16,996.13>	<964.12>
220 - POLICE UNDESIGND GRANTS	<25,076.69>	33,570.16	<1,280,104.26>	8,502.66
221 - EMPLOYEE BENEFIT FUND	1,260,681.46	.00	<269,676.58>	19,422.80
223 - POLICE/FIRE RETIREMENT	24,618.76	.00	<43,169.88>	245,057.82
230 - POLICE DONATION FUND	34,880.26	.00	<44,221.12>	8,289.62
233 - SOFTBALL ASSOCIATION	38,462.45	.00	<4,560.83>	5,758.67
235 - FIRE DEPT DONATION FUND	4,517.27	.00	<2,086.71>	43.56
236 - M'TOWN TENNIS ASSOC	2,087.82	.00	<128,265.99>	<1.11>
238 - CITY TORT LIABILITY	127,046.30	.00	<57,144.70>	1,219.69
242 - LIBRARY DONATION FUND	50,843.66	.00	<34,116.34>	6,301.04
246 - SEIZED ASSETS FUND	34,158.40	.00	<47,245.15>	<42.06>
247 - P & R DONATION FUND	48,074.88	.00	<48,848.31>	<829.73>
248 - ECONOMIC DEVELOPMENT	48,874.74	.00	<10,190.99>	<26.43>
249 - SUBDIVIDER ESCROW	10,196.52	.00	99,636.95	<5.53>
250 - TAX INCREMNT FINANCING	<92,028.54>	.00	<14,622.51>	<7,608.41>
271 - HOUSING GRANTS	33,713.73	.00	112,084.34	<19,091.22>
276 - LEAD GRANT #4	<77,192.05>	1,204.95	7,505.00	<36,097.24>
277 - HUD EDI GRANTS	<7,985.00>	.00	<265,900.89>	480.00
278 - LOW RENT VOUCHER PROGRAM	95,644.37	78,716.30	85,385.52	91,540.22
281 - CDBG NSP HSNB	<87,029.61>	.00	<23,075.86>	1,644.09
282 - HUD LEAD MATCH	16,520.93	.00	<248,335.79>	6,554.93
290 - E911 SURCHARGE	272,824.25	.00	<1,819,892.82>	<24,488.46>
291 - LOCAL OPTION SALES TAX	1,975,866.59	.00	<19,230.94>	<155,973.77>
311 - GO BONDS DEBT FUND	170,830.00	.00	<45,163.85>	<151,599.06>
401 - BIKE PATH - PHASE II	44,892.22	.00	91,685.99	271.63
450 - CIP COLLECTION FUND	360,271.28	.00	14,854.95	98,400.91
460 - AIRPORT PROJECT	<67,542.99>	79,722.00	42,462.50	<24,143.00>
462 - SPEC ASSMNT PROJECTS	<91,342.95>	.00	<2,699.90>	<3,234.00>
471 - POLICE AND FIRE BUILD	<53,916.77>	.00	<178,014.86>	11,454.27
477 - TREES FOREVER PROJECT	2,701.34	.00	<10,058.00>	<1.44>
489 - CAPITAL STREET PROJECTS	178,111.21	.00	136,850.86	<96.35>
490 - GO BOND CAPITAL PRJS	<68,483.52>	78,376.52	<176,679.77>	165.00
491 - TIF DISTRICT II CAP PRJ	<531,731.92>	.00	<17,629.17>	394,881.06
492 - TIF DISTRICT 3 CAP PRJS	21,604.91	.00		155,074.86
494 - PUBLIC WORKS FACILITY	17,638.70	.00		<9.53>

CITY OF MARSHALLTOWN
MONTHLY BALANCE SHEET
FOR THE MAYOR AND CITY COUNCIL
As of September 30, 20142
10/23/14
09:40:36

DESCRIPTION	--ASSETS--		LIABILITIES & NET ASSETS	NET (INCOME) / EXPENSE
	CASH AND INVESTMENTS	ACCOUNTS RECEIVABLE		
499 - CARNEGIE BLDG REHAB	17,246.45	.00	<27,387.12>	10,140.67
510 - STORM SEWER	57,879.84	41,189.76	<12,267,864.20>	<56,504.70>
520 - WPCP OPERATING FUND	200.00	.00	<30,626,692.95>	6,457.55
521 - WPCP REVENUE FUND	6,230,675.08	347,506.85	<5,445,766.47>	<1,132,415.46>
524 - SANITARY I/I	<96.53>	.00	.00	96.53
526 - WPCP CAP IMPR RESERVE	1,132,534.77	.00	<1,131,922.00>	<612.77>
527 - WPCP PLANT & IMPROVE	<796.50>	.00	.00	796.50
528 - SANITARY SEWER REHAB	5,576,812.40	.00	<7,205,060.25>	1,628,247.85
529 - SEWER NEW CONSTRUCTION	.00	500.94	<500.94>	.00
530 - COMPOSTING	135,500.19	315.09	<205,819.90>	<14,267.96>
540 - P&R CONCESSIONS	26,573.19	.00	<29,412.39>	2,839.20
550 - TRANSIT OPERATING	139,398.16	205.00	<1,777,252.52>	88,338.94
681 - OCCUP INSUR ESCROW	182,103.69	.00	<206,323.67>	24,219.98
684 - GRP HEALTH INS ESCROW	2,798,816.89	.00	<2,760,436.70>	<43,875.25>
686 - W.C. DEDUCTIBLE	37,484.42	5,495.06	<37,487.02>	2.60
844 - SALES TAX	136.68	.00	<136.68>	.00
870 - SURETY BONDS/DEPOSITS	1,003.17	.00	<1,003.17>	.00
871 - IA STATE SLEUTH	14,802.97	.00	<14,802.97>	.00
991 - CAPITAL ASSET FUND	.00	.00	<44,314,613.48>	.00
999 - PAYROLL LIABILITY ACCTS	256,473.29	.00	<256,473.29>	.00
GRAND TOTAL	24,954,153.04	977,808.02	<117,207,033.67>	2,481,541.43

83410	CITY OF MARSHALLTOWN	1
COUNCIL	INVESTMENT BALANCES	10/23/14
INV_LOCFND	By Location & Fund	15:58:22

Enter Information to Graph for Council
As of September 30, 2014

DESCRIPTION	INVESTMNTS
0214.000 WELLS FARGO MONEY MARKET	
00999 CITY-MARSHALLTWN POOLED CASH	8,605,065.56
0214.000 WELLS FARGO MONEY MARKET	8,605,065.56
0215.000 IPAIT MONEY MARKET	
00528 SANITARY SEWER REHAB PROJECT	
00059006 2014 SEWER REVENUE BONDS	500,128.03
0215.000 IPAIT MONEY MARKET	500,128.03
0244.000 WELLS FARGO CD (91-365 DYS)	
00151 CASH FLOW RESERVE FUND	1,001,727.52
00521 WPCP REVENUE	1,001,727.50
0244.000 WELLS FARGO CD (91-365 DYS)	2,003,455.02
0264.000 WELLS FARGO CD (> 1 YR)	
00684 GROUP HEALTH INSURANCE ESCROW	1,012,350.88
0264.000 WELLS FARGO CD (> 1 YR)	1,012,350.88
0265.000 IPAIT CD (> 1 YR)	
00521 WPCP REVENUE	2,000,000.00
0265.000 IPAIT CD (> 1 YR)	2,000,000.00
	14,120,999.49

DESCRIPTION		Y-T-D ACTUAL	ORIGINAL BUDGET	REMAINING BGT	% REMAINING

REVENUES					
4010	PROPERTY TAXES	689,290.21	10,397,290	9,708,000	93.37 %
4090	TIF TAXES	62,944.37	1,246,643	1,183,699	94.95 %
4100	OTHER CITY TAXES	968,778.92	4,594,795	3,626,016	78.92 %
4200	LICENSES & PERMITS	67,515.47	197,850	130,335	65.88 %
4600	USE OF MONEY & PROPERTY	28,616.24	221,861	193,245	87.10 %
4300	INTERGOVERNMENTAL REVENUE	1,896,284.14	9,813,748	7,917,464	80.68 %
4400	CHARGES FOR SERVICES	1,748,985.64	7,013,791	5,264,805	75.06 %
4500	FINES & FORFEITURES	36,063.63	213,800	177,736	83.13 %
4700	SPECIAL ASSESSMENTS	1,636.00	15,000	13,364	89.09 %
4800	MISCELLANEOUS REVENUES	117,484.36	1,144,636	1,027,152	86.41 %
4900	OTHER FINANCING SOURCES	700,000.00	23,500,000	22,800,000	97.02 %

**TOTAL REVENUES		6,317,598.98	58,359,414	52,041,816	89.11 %
EXPENDITURES					
PUBLIC SAFETY					
5005	SALARIES	1,374,978.71	5,381,121	4,006,142	74.45 %
5100	BENEFITS	641,603.34	2,640,724	1,999,121	75.70 %
5205	CONTRACTUAL SERVICES	115,854.03	334,254	218,400	65.34 %
5400	COMMODITIES	119,650.83	455,034	335,383	73.71 %
5700	CAPITAL OUTLAY	106,634.61	411,650	305,015	74.10 %

**TOTAL PUBLIC SAFETY		2,358,721.52	9,222,783	6,864,061	74.43 %
PUBLIC WORKS					
5005	SALARIES	283,190.37	1,107,430	824,240	74.43 %
5100	BENEFITS	119,667.80	542,812	423,144	77.95 %
5205	CONTRACTUAL SERVICES	199,579.32	1,207,208	1,007,629	83.47 %
5400	COMMODITIES	143,034.79	877,604	734,569	83.70 %
5700	CAPITAL OUTLAY	932.53	502,250	501,317	99.81 %

**TOTAL PUBLIC WORKS		746,404.81	4,237,304	3,490,899	82.38 %
HEALTH AND SOCIAL SERVICES					
5005	SALARIES	127,493.71	482,582	355,088	73.58 %
5100	BENEFITS	37,157.78	152,638	115,480	75.66 %
5205	CONTRACTUAL SERVICES	24,015.24	73,105	49,090	67.15 %
5400	COMMODITIES	297,403.73	587,420	290,016	49.37 %
5700	CAPITAL OUTLAY	66.50	15,150	15,084	99.56 %

DESCRIPTION	Y-T-D ACTUAL	ORIGINAL BUDGET	REMAINING BGT	% REMAINING
-----	-----	-----	-----	-----
**TOTAL HEALTH & SOCIAL SERVS	486,136.96	1,310,895	824,758	62.92 %
CULTURE AND RECREATION				
5005 SALARIES	347,417.05	1,148,247	800,830	69.74 %
5100 BENEFITS	102,511.98	405,321	302,809	74.71 %
5205 CONTRACTUAL SERVICES	232,632.90	771,076	538,443	69.83 %
5400 COMMODITIES	95,696.76	305,600	209,903	68.69 %
5700 CAPITAL OUTLAY	34,812.06	275,980	241,168	87.39 %
-----	-----	-----	-----	-----
**TOTAL CULTURE & RECREATION	813,070.75	2,906,224	2,093,153	72.02 %
COMMUNITY & ECONOMIC DEVELMNT				
5005 SALARIES	68,370.79	92,824	24,453	26.34 %
5100 BENEFITS	21,507.71	86,696	65,188	75.19 %
5205 CONTRACTUAL SERVICES	545,782.92	1,498,717	952,934	63.58 %
5400 COMMODITIES	3,804.52	2,507,850	2,504,045	99.85 %
5700 CAPITAL OUTLAY	.00	2,000	2,000	100.00 %
-----	-----	-----	-----	-----
**TOTAL COMM & ECONOMIC DV	639,465.94	4,188,087	3,548,620	84.73 %
GENERAL GOVERNMENT				
5005 SALARIES	176,818.45	838,917	662,099	78.92 %
5100 BENEFITS	56,485.01	240,048	183,563	76.47 %
5205 CONTRACTUAL SERVICES	65,913.84	256,632	190,718	74.32 %
5400 COMMODITIES	15,757.75	177,830	162,072	91.14 %
5700 CAPITAL OUTLAY	9,903.96	331,065	321,161	97.01 %
5865 OTHER EXPENDITURES	3,931.73	0	<3,932>	.00 %
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**TOTAL GENERAL GOVERNMENT	328,810.74	1,844,492	1,515,681	82.17 %
ENTERPRISES				
5005 SALARIES	390,100.51	1,647,099	1,256,998	76.32 %
5100 BENEFITS	134,978.59	604,694	469,715	77.68 %
5205 CONTRACTUAL SERVICES	1,897,380.89	1,808,273	<89,108>	4.93-%
5400 COMMODITIES	335,059.61	1,608,145	1,273,085	79.16 %
5700 CAPITAL OUTLAY	21,400.90	7,092,622	7,071,221	99.70 %
5800 DEBT SERVICE PAYMENTS	58,457.57	1,380,806	1,322,348	95.77 %
5865 OTHER EXPENDITURES	462.02	4,000	3,538	88.45 %
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**TOTAL ENTERPRISES	2,837,840.09	14,145,639	11,307,797	79.94 %
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CITY OF MARSHALLTOWN
BUDGET REPORT BY CATEGORY
EXCLUDES NON-BUDGETED FUNDS 681-686,
801-878 and 999

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10/23/14
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For the Three Months Ending September 30, 2014

		Y-T-D	ORIGINAL	REMAINING	%
	DESCRIPTION	ACTUAL	BUDGET	BGT	REMAINING
5000	**DEBT SERVICE	6,920.20	3,415,195	3,408,275	99.80 %
5000	**CAPITAL PROJECTS	601,422.07	19,748,017	19,146,595	96.95 %
***TOTAL EXPENDITURES		8,818,793.08	61,018,636	52,199,839	85.55 %
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES		<2,501,194.10>	<2,659,222>	<158,023>	5.94-%

CITY OF MARSHALLTOWN
BUDGET REPORT BY PROGRAM/DEPARTMENT
EXCLUDES NON-BUDGETED FUNDS 681-686, 801
844, 9991
10/23/14
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For the Three Months Ending September 30, 2014

		PERSONAL	CONTRACT/	CAPITAL	DEBT/OTHER	TOTAL	ORIGINAL	UNREALIZED
DESCRIPTION		SERVICES	COMMODITY	OUTLAY	COSTS	EXPENSES	BUDGET	TOTAL

2014								
100	PUBLIC SAFETY							
110	Police Administratio	1,134,525	113,136	105,710	0	1,353,371	4,973,895	3,620,524
113	Police Dispatch	224,420	48,204	0	0	272,624	1,146,381	873,757
140	Fire Protection	594,140	32,729	605	0	627,474	2,709,728	2,082,254
141	Fire Training Divisi	32,324	932	220	0	33,476	198,255	164,779
142	Fire Prevention Bure	31,172	1,133	100	0	32,405	122,304	89,899
170	Civil Defense	0	7,183	0	0	7,183	28,775	21,592
180	Flood Control	0	17,706	0	0	17,706	0	<17,706>
240	Animal Control	0	14,482	0	0	14,482	43,445	28,963

100	PUBLIC SAFETY	2,016,581	235,505	106,635	0	2,358,721	9,222,783	6,864,062
200	PUBLIC WORKS							
120	Traffic Safety	37,646	30,925	0	0	68,571	274,621	206,050
160	Street Lighting	6,002	33,643	0	0	39,645	250,277	210,632
540	Solid Waste	0	762	0	0	762	113,708	112,946
710	Street Maintenance	237,468	72,444	775	0	310,687	2,171,185	1,860,498
711	Street Cleaning	1,623	3,921	0	0	5,544	7,500	1,956
712	Snow Removal	260	128	0	0	388	256,200	255,812
740	Sidewalks	0	0	0	0	0	55,000	55,000
750	Street Construction	0	165,005	0	0	165,005	466,000	300,995
760	Engineering	109,615	15,987	158	0	125,760	507,195	381,435
770	Airport	0	19,460	0	0	19,460	80,994	61,534
790	Parking System	10,244	339	0	0	10,583	54,624	44,041

200	PUBLIC WORKS	402,858	342,614	933	0	746,405	4,237,304	3,490,899
300	HEALTH AND SOCIAL SER							
210	Community Health	63,328	294,752	0	0	358,080	802,087	444,007
480	Senior Citizens Prog	0	10,082	0	0	10,082	68,050	57,968
550	Electrical Inspectio	18,073	0	67	0	18,140	73,946	55,806
560	Building Inspection	45,318	1,011	0	0	46,329	184,565	138,236
561	Rental Inspection	22,590	3,319	0	0	25,909	78,642	52,733
581	Nuisance Cleanup	15,342	12,255	0	0	27,597	103,605	76,008

300	HEALTH AND SOCIAL SER	164,651	321,419	67	0	486,137	1,310,895	824,758
400	CULTURE AND RECREATIO							
310	Library	177,659	29,044	34,307	0	241,010	1,044,313	803,303
330	City Band	4,654	532	0	0	5,186	9,992	4,806
340	Fisher Community Cen	0	25,587	0	0	25,587	76,760	51,173
410	Parks	145,762	57,168	505	0	203,435	784,359	580,924
420	Recreation	28,757	8,502	0	0	37,259	207,060	169,801
421	Playgrounds/School	62,160	9,340	0	0	71,500	187,667	116,167
440	Swimming Pools	17,367	108,227	0	0	125,594	213,986	88,392
451	Coliseum	4,804	3,535	0	0	8,339	47,077	38,738
460	Convention & Tourism	0	84,520	0	0	84,520	263,390	178,870
545	Cable TV	8,766	1,875	0	0	10,641	71,620	60,979

844, 999

For the Three Months Ending September 30, 2014

		PERSONAL	CONTRACT/	CAPITAL	DEBT/OTHER	TOTAL	ORIGINAL	UNREALIZED
DESCRIPTION		SERVICES	COMMODITY	OUTLAY	COSTS	EXPENSES	BUDGET	TOTAL

2014								
400	CULTURE AND RECREATIO							

400	CULTURE AND RECREATIO	449,929	328,330	34,812	0	813,071	2,906,224	2,093,153

500	COMMUNITY AND ECONOMI							
580	Community Beautifica	1,673	1,296	0	0	2,969	22,770	19,801
660	Economic Development	0	59,220	0	0	59,220	184,000	124,780
690	Housing	64,624	488,391	0	0	553,015	3,881,013	3,327,998
715	Tree Removal/Maint	2,076	0	0	0	2,076	0	<2,076>
870	Planning & Zoning	21,505	681	0	0	22,186	100,304	78,118

500	COMMUNITY AND ECONOMI	89,878	549,588	0	0	639,466	4,188,087	3,548,621

600	GENERAL GOVERNMENT							
810	City Council	6,208	0	0	0	6,208	25,422	19,214
820	Technical Services	26,345	588	0	0	26,933	106,290	79,357
830	Mayor	2,522	100	0	0	2,622	13,872	11,250
831	City Administrator	37,800	131	0	0	37,931	154,784	116,853
840	City Clerk	25,397	10,470	0	0	35,867	129,984	94,117
850	Finance	105,192	19,602	0	4,102	128,896	728,180	599,284
860	Legal	0	16,854	0	0	16,854	90,000	73,146
880	City Hall	5,020	17,805	0	0	22,825	134,120	111,295
881	Carnegie Building	0	0	0	0	0	30,000	30,000
889	Elections	0	0	0	0	0	8,900	8,900
890	General Government	<114>	4,082	0	<170>	3,798	161,805	158,007
891	Data Processing	24,933	12,039	9,904	0	46,876	261,135	214,259

600	GENERAL GOVERNMENT	233,303	81,671	9,904	3,932	328,810	1,844,492	1,515,682

700	BUSINESS TYPE							
430	Pool Concessions	8,940	12,510	0	0	21,450	59,087	37,637
520	Sewage Treatment	262,641	523,070	18,839	9,170	813,720	4,159,020	3,345,300
531	Storm Sewer - WPCP	72,305	19,951	0	0	92,256	1,574,133	1,481,877
532	Dike Maintenance	5,708	7,782	605	0	14,095	43,834	29,739
533	Storm Sewer - Permit	0	0	0	0	0	8,000	8,000
540	Solid Waste	7,921	1,569	0	0	9,490	30,055	20,565
590	Sanitary Sewers	63,538	1,605,392	0	49,750	1,718,680	7,511,875	5,793,195
780	Bus	104,026	62,167	1,957	0	168,150	759,635	591,485

700	BUSINESS TYPE	525,079	2,232,441	21,401	58,920	2,837,841	14,145,639	11,307,798

800	DEBT SERVICE							
990	Intragovernmental Se	0	0	0	6,920	6,920	3,415,195	3,408,275

800	DEBT SERVICE	0	0	0	6,920	6,920	3,415,195	3,408,275

900	CAPITAL PROJECTS							
		0	0	0	0	0	975,000	975,000

CITY OF MARSHALLTOWN
BUDGET REPORT BY PROGRAM/DEPARTMENT
EXCLUDES NON-BUDGETED FUNDS 681-686, 801
844, 999

For the Three Months Ending September 30, 2014

DESCRIPTION	PERSONAL SERVICES	CONTRACT/ COMMODITY	CAPITAL OUTLAY	DEBT/OTHER COSTS	TOTAL EXPENSES	ORIGINAL BUDGET	UNREALIZED TOTAL
2014							
900 CAPITAL PROJECTS							
110 Police Administratio	0	5,870	0	0	5,870	8,500,000	8,494,130
140 Fire Protection	0	5,750	0	0	5,750	7,800,000	7,794,250
310 Library	0	34	10,117	0	10,151	0	<10,151>
410 Parks	0	396	0	0	396	900	504
530 Storm Sewer - Engine	0	0	7,443	0	7,443	550,000	542,557
580 Community Beautifica	0	0	0	0	0	3,000	3,000
710 Street Maintenance	0	0	0	0	0	1,000,000	1,000,000
740 Sidewalks	0	0	0	0	0	50,000	50,000
750 Street Construction	0	417,452	0	0	417,452	869,117	451,665
756 Municipal Collector	0	154,011	0	0	154,011	0	<154,011>
770 Airport	0	350	0	0	350	0	<350>
900 CAPITAL PROJECTS	0	583,863	17,560	0	601,423	19,748,017	19,146,594
2014	3,882,279	4,675,431	191,312	69,772	8,818,794	61,018,636	52,199,842

For the Period Ending September 30, 2014

DESCRIPTION	REVENUE	EXPENSES

FUND NAME		
GENERAL	<598,865>	1,198,147
ROAD USE TAX	<219,721>	94,093
SPECIAL REVENUE FUNDS	<399,851>	37,256
HOUSING ASSISTANCE	<535,987>	450,094
DEBT SERVICE	<122,590>	0
CAPITAL IMPROVEMENTS	<29,067>	196,180
WPCP	<1,285,559>	1,266,217
STORM WATER	<53,369>	26,657
COMPOSTING	<8,021>	2,589
CONCESSIONS	<6>	657
TRANSIT	<14,430>	46,826
INTERNAL SERVICES	<218,169>	187,519
PENSION & AGENCY FUNDS	<2,795>	695

TOTAL	<3,488,430>	3,506,930

CITY OF MARSHALLTOWN
INTERNAL WORKPAPER
TIF PROJECT FORECAST
FY 15-16

Project #		Actual 2014	BUDGET 2015	BUDGET 2016	BUDGET 2017	BUDGET 2018	BUDGET 2019
Beginning Cash		56,252	(99,637)	202,230	769,575	1,904,529	3,041,464
TIF Revenues	32201 - 32401	1,485,257	1,282,319	1,500,000	1,500,000	1,500,000	1,500,000
Interest Earned		1,591					
Subtotal Revenues		1,486,848	1,282,319	1,500,000	1,500,000	1,500,000	1,500,000
Repayment of Interfund loan		95,000					
Legal & Advertising expenses							
TIF District 2							
TIF District 4	66013002 & 66013003						
Rebate of Taxes							
TIF District 3							
Caldwell	66000003						
Jimmy Johns Rebate		12,991	13,000	4,009	-	-	-
TIF District 4							
Fisher Rebate - \$1.8 million	66006002	445,464	-	-	-	-	-
Annual Appropriations							
TIF District 3							
Medic	66002005	50,000	50,000	50,000	50,000	50,000	50,000
TIF District 4							
Main St Program	66002002	24,000	24,000	24,000	24,000	24,000	24,000
Façade Program	66006003	45,000		50,000			
25 - 35 N 1st St (Meade prop)	66008008						
Downtown Curb/Gutter	74011018			50,000	50,000	50,000	50,000

CITY OF MARSHALLTOWN
INTERNAL WORKPAPER
TIF PROJECT FORECAST
FY 15-16

	Project #	Actual 2014	BUDGET 2015	BUDGET 2016	BUDGET 2017	BUDGET 2018	BUDGET 2019
Racom Properties - Caleris Inc Tenancy in Max Building	69008001	85,000	10,000				

Bond Issues P & I pymts

TIF District 3

2008 A Refunding	31122	410,700	407,576	269,100	finished	finished	finished
2011A Bonds- Iowa Ave, Southridge & Olive	31127	318,665	319,853	320,512	finished	finished	finished
2012A - Olive \$350,000	31129-32201	22,256	12,680	14,216	26,136	25,936	33,736

TIF District 4

2011B - West Madison \$1million	31128	75,239	76,773	76,184	77,696	76,965	78,183
2012A - Madison \$1.835	31129-32401	58,422	66,570	74,634	137,214	136,164	177,114

Subtotal Expenses		1,642,737	980,452	932,655	365,046	363,065	413,033
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Ending Cash		(99,637)	202,230	769,575	1,904,529	3,041,464	4,128,431
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Note: For FY 2014 payments for façade/code was made to Commonbond Communities.

Council has already committed to the program, rebate, debt or other obligation

No financial obligation has been committed by the Council.

Request has been made for add'l façade funding, but Council has not discussed.