

COUNCIL PROCEEDINGS

August 14, 2017

The Marshalltown City Council met in regular session on August 14, 2017, at 5:30 PM, in the Council Chambers at City Hall. Mayor Lowrance called the meeting to order and led the Pledge of Allegiance. Present: Gowdy, Greer, Hoop, Kester, Lamer, Martin, Wirin. Gowdy moved to approve the agenda, second by Greer. Motion approved 7-0.

CONSENT AGENDA:

Greer moved to approve the Consent Agenda: Approve Council meeting Minutes of July 24, 2017; Approve Bill List in the amount of \$ 2,666,211.84; Appoint to Cable TV Committee: Val Ruff; Resolution 2017-131 Accepting and Awarding the Bid for providing Salt for Ice and Snow Control for the 2017-2018 year in the City of Marshalltown, Iowa, in the amount of \$ 67.93 per ton, Cargill Incorporated; Resolution 2017-161 Approving Renewal of 28E Agreement with the Iowa Department of Inspections and Appeals, through August 22, 2018; Resolution 2017-162 Approving Rehabilitation Agreements for parcels with Tax Certificates purchased on the Public Nuisance Tax Sale, 109 Helm Street and 320 N 11th Avenue; Resolution 2017-163 Approving Agreement with the Marshall Gun Club, Inc., relating to lease of real estate near the Marshalltown Airport for a period of Three Years, in the amount of \$75.00 per acre; Resolution 2017-164 Approving Contract Change Order #2 for the Turner Street (East) Interceptor Sewer Project 590129009, no monetary change; Liquor License Renewals: Express Mart 229 N 13th St, IN & Out BP Travel Plaza, Walmart SuperCenter, HyVee DrugStore; second by Martin. Consent agenda adopted 7-0.

RESOLUTIONS:

Lamer moved to adopt Tentative Resolution 2017-165 Providing for the Conveyance and Transfer of Title to the Property Herein Described from the City of Marshalltown, Iowa, to Marshalltown Church of Christ, setting public hearing for August 28, accepting the counter offer of \$50 plus other valuable consideration, second by Hoop. Resolution adopted 7-0.

Lamer moved to adopt Resolution 2017-166 Authorizing the City of Marshalltown to Approve the Completion and Submission of a Water Resources Restoration Sponsored Project Application for Clean Water SRF Water Resources restoration Sponsored Project Funds, second by Martin. Resolution adopted 7-0.

PUBLIC HEARING – Amend Urban Renewal Plan for Area No 4 (Downtown)

Mayor Lowrance declared the public hearing open at 5:43 pm for an amendment to the Urban Renewal Plan No. 4. Staff explained projects are planned for Urban Renewal Area #4, the downtown area. The plan requires amendment for council to approve these projects at a later date. Several individuals spoke in favor of the plan amendment. The city received a letter of objection from Marshall County, which was received and responded to within legal guidelines. Planned projects include renovations to the Iowa Veterans Memorial Coliseum and Marshalltown Public Library. Mayor Lowrance closed the public hearing at 5:50 pm.

Lamer moved to adopt Resolution 2017-167 Approving 2017 Amendment to Urban Renewal Plan for Marshalltown Urban Renewal Area No. 4, second by Greer. Resolution adopted 7-0.

PUBLIC HEARING – plans & specifications

Mayor Lowrance declared the public hearing open regarding plans and specifications for improvement of the park on 13th Street to improve the existing tennis courts by converting them to FUTSAL courts. The project is in line with the city's Parks & Recreation Master Plan. The estimated cost of the project is \$196,300, with \$161,300 on hand, over half from grants and donations. The improvement will be ADA compliant and consist of resurfacing of the courts, restrooms, bleachers and benches. Several individuals spoke in favor and against, with a written objection from Splash for Life board members. Mayor Lowrance declared the public hearing closed.

Wirin moved to adopt Resolution 2017-168 Approving Plans, Specifications, Form of Contract and Cost for the West End Futsal Courts Project P&R17001, bids due August 21, 10:00 am, second by Greer.

Wirin moved to adopt Resolution 2017-169 Amending Resolution Accepting Bid and Authorizing the Award of Contract for the Police and Fire Station Site Demolition and Earthwork Project in the City of Marshalltown, Iowa, Project BLD17001, with Con-Struct, Inc., in the amount of \$596,070.00, and Resolution 2017-170 Amending Resolution Approving Contract and Bond for Construction of the Police and Fire Station Site Demolition and Earthwork Project in the City of Marshalltown, Iowa, Project BLD17001, with Con-Struct, Inc., in the amount of \$596,070.00, second by Gowdy. Resolutions adopted 7-0.

COUNCIL PROCEEDINGS

August 14, 2017

Lamer moved to adopt Resolution 2017-171 Approving Contract Change Order #1 for the Police and Fire Station Site Demolition and Earthwork project BLD 17001 in the amount of \$90,520.00, second by Greer. Resolution adopted 7-0.

Wirin moved to adopt Resolution 2017-172 Ordering Construction of the MARSHALLTOWN POLICE AND FIRE HEADQUARTERS: BID PACKAGE 02-2 SIDEWALKS & PAVING 011200.22 PROJECT BLD17001 in the City of Marshalltown, Iowa, setting Public Hearing on Proposed Plans, Specifications, form of Contract and Estimated Cost and Directing Publication of Notice to Bidders. Public Hearing Date: 8/28/2017; Bids Due 9/19/2017 at 2:00 PM, second by Kester. Resolution adopted 7-0.

Greer moved to adopt Resolution 2017-173 Ordering Construction of the MARSHALLTOWN POLICE AND FIRE HEADQUARTERS: BID PACKAGE 03-1 CONCRETE FOUNDATIONS & FLATWORK 011200.31 PROJECT BLD17001 in the City of Marshalltown, Iowa, setting Public Hearing on Proposed Plans, Specifications, form of Contract and Estimated Cost and Directing Publication of Notice to Bidders. Public Hearing Date: 8/28/2017; Bids Due 9/19/2017 at 2:00 PM, second by Gowdy. Resolution adopted 7-0.

Lamer Resolution 2017-174 Ordering Construction of the MARSHALLTOWN POLICE AND FIRE HEADQUARTERS: BID PACKAGE 04-1 MASONRY 011200.41 PROJECT BLD17001 in the City of Marshalltown, Iowa, setting Public Hearing on Proposed Plans, Specifications, form of Contract and Estimated Cost and Directing Publication of Notice to Bidders. Public Hearing Date: 8/28/2017; Bids Due 9/19/2017 at 2:00 PM, second by Wirin. Resolution adopted 7-0.

Kester moved to adopt Resolution 2017-175 Ordering Construction of the MARSHALLTOWN POLICE AND FIRE HEADQUARTERS: BID PACKAGE 05-1 STEEL 011200.51 PROJECT BLD17001 in the City of Marshalltown, Iowa, setting Public Hearing on Proposed Plans, Specifications, form of Contract and Estimated Cost and Directing Publication of Notice to Bidders. Public Hearing Date: 8/28/2017; Bids Due 9/19/2017 at 2:00 PM, second by Greer. Resolution adopted 7-0.

Greer moved to adopt Resolution 2017-176 Ordering Construction of the MARSHALLTOWN POLICE AND FIRE HEADQUARTERS: BID PACKAGE 06-1 GENERAL 011200.61 PROJECT BLD17001 in the City of Marshalltown, Iowa, setting Public Hearing on Proposed Plans, Specifications, form of Contract and Estimated Cost and Directing Publication of Notice to Bidders. Public Hearing Date: 8/28/2017; Bids Due 9/19/2017 at 2:00 PM, second by Kester. Resolution adopted 7-0.

Greer moved to adopt Resolution 2017-177 Ordering Construction of the MARSHALLTOWN POLICE AND FIRE HEADQUARTERS: BID PACKAGE 07-1 MEMBRANE ROOFING & WALL PANELS 011200.71 PROJECT BLD17001 in the City of Marshalltown, Iowa, setting Public Hearing on Proposed Plans, Specifications, form of Contract and Estimated Cost and Directing Publication of Notice to Bidders. Public Hearing Date: 8/28/2017; Bids Due 9/19/2017 at 2:00 PM, second by Martin. Martin expressed concern that the roofing should be appropriate for Iowa's climate. Resolution adopted 7-0.

Greer moved to adopt Resolution 2017-178 Ordering Construction of the MARSHALLTOWN POLICE AND FIRE HEADQUARTERS: BID PACKAGE 08-1 AL STOREFRONTS, CURTAINWALLS & GLAZING 011200.81 PROJECT BLD17001 in the City of Marshalltown, Iowa, setting Public Hearing on Proposed Plans, Specifications, form of Contract and Estimated Cost and Directing Publication of Notice to Bidders. Public Hearing Date: 8/28/2017; Bids Due 9/19/2017 at 2:00 PM, second by Martin. Resolution adopted 7-0.

Greer moved to adopt Resolution 2017-179 Ordering Construction of the MARSHALLTOWN POLICE AND FIRE HEADQUARTERS: BID PACKAGE 09-1 GYPSUM WALL ASSEMBLIES 011200.91 PROJECT BLD17001 in the City of Marshalltown, Iowa, setting Public Hearing on Proposed Plans, Specifications, form of Contract and Estimated Cost and Directing Publication of Notice to Bidders. Public Hearing Date: 8/28/2017; Bids Due 9/19/2017 at 2:00 PM, second by Kester. Resolution adopted 7-0.

Greer moved to adopt Resolution 2017-180 Ordering Construction of the MARSHALLTOWN POLICE AND FIRE HEADQUARTERS: BID PACKAGE 09-2 FLOOR COVERINGS 011200.92 PROJECT BLD17001 in the City of Marshalltown, Iowa, setting Public Hearing on Proposed Plans, Specifications, form of Contract and Estimated Cost and Directing Publication of Notice to Bidders. Public Hearing Date: 8/28/2017; Bids Due 9/19/2017 at 2:00 PM, second by Gowdy. Resolution adopted 7-0.

COUNCIL PROCEEDINGS

August 14, 2017

Greer moved to adopt Resolution 2017-181 Ordering Construction of the MARSHALLTOWN POLICE AND FIRE HEADQUARTERS: BID PACKAGE 09-3 PAINTING 011200.93 PROJECT BLD17001 in the City of Marshalltown, Iowa, setting Public Hearing on Proposed Plans, Specifications, form of Contract and Estimated Cost and Directing Publication of Notice to Bidders. Public Hearing Date: 8/28/2017; Bids Due 9/19/2017 at 2:00 PM, second by Kester. Resolution adopted 7-0.

Greer moved to adopt Resolution 2017-182 Ordering Construction of the MARSHALLTOWN POLICE AND FIRE HEADQUARTERS: BID PACKAGE 14-1 ELEVATORS 011200.141 PROJECT BLD17001 in the City of Marshalltown, Iowa, setting Public Hearing on Proposed Plans, Specifications, form of Contract and Estimated Cost and Directing Publication of Notice to Bidders. Public Hearing Date: 8/28/2017; Bids Due 9/19/2017 at 2:00 PM, second by Kester. The building will be ADA compliant. Resolution adopted 7-0.

Wirin moved to adopt Resolution 2017-183 Ordering Construction of the MARSHALLTOWN POLICE AND FIRE HEADQUARTERS: BID PACKAGE 21-1 FIRE SUPPRESSION 011200.211 PROJECT BLD17001 in the City of Marshalltown, Iowa, setting Public Hearing on Proposed Plans, Specifications, form of Contract and Estimated Cost and Directing Publication of Notice to Bidders. Public Hearing Date: 8/28/2017; Bids Due 9/19/2017 at 2:00 PM, second by Martin. Resolution adopted 7-0.

Greer moved to adopt Resolution 2017-184 Ordering Construction of the MARSHALLTOWN POLICE AND FIRE HEADQUARTERS: BID PACKAGE 22-1 PLUMBING & MECHANICAL 011200.221 PROJECT BLD17001 in the City of Marshalltown, Iowa, setting Public Hearing on Proposed Plans, Specifications, form of Contract and Estimated Cost and Directing Publication of Notice to Bidders. Public Hearing Date: 8/28/2017; Bids Due 9/19/2017 at 2:00 PM, second by Kester. Resolution adopted 7-0.

Greer moved to adopt Resolution 2017-185 Ordering Construction of the MARSHALLTOWN POLICE AND FIRE HEADQUARTERS: BID PACKAGE 26-1 ELECTRICAL, COMMUNICATIONS & SECURITY 011200.261 PROJECT BLD17001 in the City of Marshalltown, Iowa, setting Public Hearing on Proposed Plans, Specifications, form of Contract and Estimated Cost and Directing Publication of Notice to Bidders. Public Hearing Date: 8/28/2017; Bids Due 9/19/2017 at 2:00 PM, second by Kester. Resolution adopted 7-0.

DISCUSSION

Debt Policy and upcoming General Obligation Bond review. The council discussed the city debt policy, being 60% of what Iowa allows for legal debt as well as the self imposed debt limit of \$5.00 per \$1,000 valuation. The statutory debt limit for Marshalltown is \$72M. The city's debt policy is 60% of \$72M, or \$43.2M. The current debt policy was approved in 1997. The council did not request staff to prepare amendments to the existing debt policy.

Council directed staff to prepare a resolution to waive the purchasing policy to authorize a for Sole Source Purchase, for dispatch equipment at the new police and fire safety building.

Council directed staff to prepare a transfer resolution transferring funds from the Local Option Sales tax fund to balance the general fund deficit.

Staff recommended hiring of Code Enforcement Inspector, with review of the job description and moving the position back to the Housing and Community Development Department.

PUBLIC COMMENT:

Anna Wolvers asked the council to budget for a splash pad. John Andrews, 2202 Bittersweet Rd, expressed concern over street construction issues.

ADJOURNMENT

The meeting adjourned at 7:14.

Respectfully submitted,

Shari L. Coughenour, CMC, City Clerk

CITY OF MARSHALLTOWN

COUNCIL PROCEEDINGS

August 14, 2017

ATTEST:

James L. Lowrance, Mayor

Shari L. Coughenour, CMC, City Clerk