

1. Agenda

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[2017 MAY FINANCIALS.PDF](#)
[PACKET.PDF](#)



COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS, 10 W STATE STREET
June 26, 2017, at 5:30 PM

NOTICE TO PUBLIC: The Mayor and City Council welcome comment from the public during discussion. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks in order that others may be given the opportunity to speak.

CALL TO ORDER: Mayor James L. Lowrance

PLEDGE OF ALLEGIANCE:

ROLL CALL: Gowdy, Greer, Hoop, Kester, Lamer, Martin, Wirin.

MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS:

Years of Service Awards

20 years – Troy McGahuey, Public Works

15 years – Monica Rhode-Fulton, Library

10 years – Bruce Gjetley, Public Works

APPROVAL OF AGENDA:

CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.

1. Approve Council meeting Minutes of June 12, 2017, and special meeting Minutes of June 22, 2017.
2. Approve Bill List in the amount of \$936,290.74.
3. Approve May Financials
4. Issue "Going Out of Business Sale" license for Kmart Store #7583, 1720 S Center St, through 8/27/17, with one thirty day renewal through 9/27/2017.
5. Receipt of Civil Service New Hire Lists for Police Officer and Storm Water Coordinator.
6. Receipt of List of Purchases and Vertical Public Improvements between \$10,000 and \$35,000 approved by City Administrator: Asbestos abatement at KC Hall, Environmental Property Solutions, \$19,850.
7. Approve Liquor License Renewals: Zamora Fresh Market, Applebee's Neighborhood Grill & Bar, Casey's General Store #1303-N 3rd Ave, Legends American Grill, El Puente - 101 N Center St.

(end of consent agenda items)

REPORTS:

8. Director Val Ruff, Convention & Visitors Bureau

MOTIONS:

9. New Liquor Licenses:
 - a) Special Event – Outdoor Service area for The Spot, July 15, beer garden at N 13th Street
 - b) Class E Liquor – Marshall Beer Wine Spirits – 11 N 3rd Avenue
 - c) Class C Beer - Marshall Tobacco & Vape – 19 W Main Street

RESOLUTIONS:

10. Tentative Resolution 2017-132 Providing for the Conveyance and transfer of Title to the Property Herein Described [Parcel "D" abandoned section of S 1st St south of W Madison St] from the City of Marshalltown, to Garrett Goodman by Quit Claim Deed, consideration of \$13,536.
11. Tentative Resolution 2017-133 Providing for the Conveyance and transfer of Title to the Property Herein Described [114 N 10th Avenue] from the City of Marshalltown, to Miguel Angel Garcia Marceleno by Warranty Deed, consideration of \$45,000.

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Please refer to the previous Council packet for attachments not included with this agenda packet. Complete agenda packets are available for inspection for the public at the City Clerk's Office, the Marshalltown Public Library and the city's website.



12. Resolution 2017-134 Providing Notice of Withdrawal from 28E Agreement Concerning Operation of the Marshall County Public Safety Communications Center.
13. Resolution 2017-135 Approving Agreement for Engineering Services with Clapsaddle Garber Associates, Inc., for Iowa River Trail Phase III project TRL17001 not to exceed \$50,850
14. Resolution 2017-136 Approving Amendment No 1 to Agreement for Engineering Services with Fox Engineering Associates, Inc., for WPCP Biogas Engine Replacement Project 52015014 not to exceed \$113,100
15. Resolution 2017-137 Approving Transit Joint Participation Agreement to Implement a Federal Transit Administration (FTA) Bus and Bus Facilities Project CFDA 20.526, for purchase of a light duty bus with IDOT funding 85% up to \$93,500
16. Resolution 2017-138 Ordering Construction of Police and Fire Station Site Demolition and Earthwork Project 17001, setting public hearing on proposed plans, specifications, form of contract and costs and estimated cost and directing publication of notice to bidders. Public Hearing – July 10, bids due at 10 am July 18.
17. Resolution 2017-139 Approving Agreement with Municipal Pipe Tool Co., for Five Year Sewer Collection System Maintenance Contract
18. Resolution 2017-140 Authorizing Mayor to Execute FAA Grant Agreement Documents for the Marshalltown Municipal Airport Rehabilitation Runway 18-36 Project 77016010. (AIP NO.#3-19-0058-015-2017)
19. Resolution 2017-141 Approving Contract Change Order #1 for the Iowa River Trail – 12th to Summit Project 40115012, increase of \$1,100.00. No direct cost to the city, funded with grant funds and local match provided by Trails, Inc.

ORDINANCES:

PUBLIC HEARING

20. Ordinance #14963 Approving Changes to the Marshalltown Zoning Ordinance of 2010 Map by rezoning properties to CC, Community Commercial District in the Area of the New Police and Fire Department Facility, third reading.
21. Ordinance #14964 rescinding Ordinance 14937 Amending the Marshalltown Code of Ordinances Vehicle and Traffic Chapter 20, for the purpose of removing the traffic signal at the intersection of Nevada Street and 18th Avenue, first reading. This item does not require a public hearing. Council may consider waiving of the second and/or third reading.

DISCUSSION:

1. Highway 14 medians, proposal of design selection.
2. Alcohol service areas at community events
3. Bonding for police and fire building

PUBLIC COMMENT:

ADJOURNMENT:

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James L. Lowrance, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

June 21, 2017

To: Mayor James L. Lowrance
Members of the City Council

From: Finance Department

Re: May Monthly Financial Statements

Policy Issue: N/A

Recommendation: Staff recommends approving the May 2017 monthly financial statements.

Background: The Finance department has prepared and reconciled the May 2017 financial statements for your review. Please note that the amounts in the "Current Total Budget" column reflect the amended budgets that were approved in March. The attached reports include the following:

- Fund Balance Report, which includes the beginning balance at 6/30/16, the year-to-date revenues and expenses for 11 months and the ending fund cash balance.
- Investment Report, which includes current balances and interest rates for all city investments.
- Revenue budget report, which groups revenues by category and includes a fund summary with the current period and fiscal year-to-date totals.
- Expense budget report, which groups expenses by function (department) and includes a fund summary with period and fiscal year-to-date totals
- Monthly Budget Report, which reflects monthly and year-to-date revenues and expenses by each fund and then in summary.

Note: \$5.3 million of bond principle and interest payments were made in May.

Budget Impact: N/A

Attachment: May 2017 Financial Statements

cc: Jessica Kinser, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Dan Kester, Bill Martin, Bethany Wirin



Fund Balance Report

As Of 05/31/2017



City of Marshalltown, IA

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	1,024,716.95	12,847,956.90	12,693,951.56	1,178,722.29
010 - CASH FLOW RESERVE FUND	1,838,544.63	227,207.13	0.00	2,065,751.76
030 - CAPITAL RESERVE	158,390.73	614,875.06	655,511.55	117,754.24
031 - CAPITAL RSRV-BLDG MAINT	460,988.74	1,897.06	22,859.70	440,026.10
050 - COLISEUM ACTIVITY FUND	11,881.81	29,372.30	39,229.32	2,024.79
110 - ROAD USE TAX	3,347,231.35	3,134,865.33	1,609,444.94	4,872,651.74
112 - EMPLOYEE BENEFITS FUND	1,929,064.64	2,811,029.67	1,618,381.38	3,121,712.93
117 - POLICE/FIRE RETIREMENT	452,390.42	1,136,822.30	728,020.34	861,192.38
119 - EMERGENCY FUND	0.00	214,954.93	120,191.49	94,763.44
121 - LOCAL OPTION SALES TAX	3,173,437.13	5,130,983.35	3,785,472.24	4,518,948.24
125 - TAX INCREMENT FINANCING	760,217.85	470,453.74	314,461.00	916,210.59
130 - CITY TORT LIABILITY	133,712.77	32,246.75	55,130.84	110,828.68
131 - SPECIAL ASSESSMENTS SURPLUS	0.00	0.00	0.00	0.00
132 - GRANTS-STATE/LOCAL AGENCIES	3,754.34	25,059.23	25,225.00	3,588.57
133 - UNDESIGNATED FEDERAL GRANTS	0.00	0.00	0.00	0.00
140 - PARK & REC DONATION FUND	60,419.72	243,136.93	31,531.04	272,025.61
141 - MTOWN TENNIS ASSOC	1,656.12	6.85	0.00	1,662.97
142 - SOFTBALL ASSOCIATION FUND	34,460.87	17,570.92	36,083.26	15,948.53
143 - NICHOLSON FORD REAP GRANT	0.00	0.00	0.00	0.00
144 - LIVE HEALTHY IOWA	7,011.71	2,545.82	339.38	9,218.15
150 - COPS FAST GRANTS	-5,630.72	42,509.16	39,524.14	-2,645.70
151 - DEPT OF JUSTICE GRANTS	-344.68	31,663.91	32,349.40	-1,030.17
152 - POLICE UNDESIGNATED GRANTS	2,542.28	63,666.21	82,819.05	-16,610.56
153 - POLICE DEPT DONATION FUND	39,984.73	77,261.02	16,852.77	100,392.98
155 - (D)POLICE PENSION - SPEC REV	0.00	0.00	0.00	0.00
156 - FIRE DEPT DONATION FUND	2,833.66	2,260.37	1,898.77	3,195.26
157 - FIRE DEPT GRANTS	0.00	145,568.90	141,023.17	4,545.73
160 - ECONOMIC DEVELOPMENT GIFT	49,114.14	205.81	0.00	49,319.95
161 - SURETY DEPOSITS/SUBDIVIDER	10,246.44	42.97	0.00	10,289.41
170 - LIBRARY DONATION FUND	60,429.07	25,871.12	17,470.99	68,829.20
177 - SEIZED ASSETS (POLICE)	25,381.03	1,320.32	6,571.60	20,129.75
180 - HOUSING GRANTS	36,179.04	497.35	1,238.57	35,437.82
181 - (D)HUD LEAD GRANT	0.00	0.00	48.10	-48.10
182 - #4 HUD LEAD GRANT	-2,982.89	12,250.00	231.66	9,035.45
183 - FY 08 EDI (ECON DEV INCENTIVE)	-10,595.20	0.00	1,194.05	-11,789.25
184 - VOUCHERS - 002, 003	75,244.52	1,319,807.93	1,214,256.52	180,795.93
185 - CDBG HOUSING GRANTS	0.00	101.25	0.00	101.25
186 - CBDG GRANTS-NSP	-99,532.18	86,970.77	6,589.97	-19,151.38
187 - HUD LEAD MATCH	40,262.42	0.00	0.00	40,262.42
188 - #5 HUD LEAD GRANT	-54,775.65	892,348.70	1,149,687.70	-312,114.65
190 - 911 SURCHARGE	297,764.04	346,563.65	171,675.51	472,652.18
198 - Z_GROUP HEALTH INSURANCE RET	0.00	0.00	0.00	0.00
199 - Z_CERTIFICATES	0.00	0.00	0.00	0.00
200 - GO BONDS DEBT FUND	82,335.27	3,201,949.46	3,124,526.50	159,758.23
300 - CIP COLLECTION FUND	378,279.56	539,514.77	551,825.80	365,968.53
310 - FEDERAL STREET GRANTS	-31,418.16	989,081.85	1,834,642.78	-876,979.09
311 - RISE STREET GRANTS	-172,385.37	75,420.28	1,213.20	-98,178.29
312 - AIRPORT PROJECT FUND	-80,880.44	98,055.00	94,666.28	-77,491.72
320 - SPECIAL ASSESSMENT PROJECTS	-60,269.95	13,189.00	0.00	-47,080.95
340 - BIKE PATH PROJECT FUND	66,941.44	369,622.89	323,333.70	113,230.63
341 - TREES FOREVER PROJECT	2,424.50	2,010.67	3,240.00	1,195.17
350 - GO BONDS CAPITAL PROJECTS	6,804.00	1,578.40	0.00	8,382.40
351 - 2012 BOND CAPITAL PROJ FUND	0.00	0.00	0.00	0.00
352 - 2013 BOND PROCEEDS CAP PRJ	0.00	0.00	0.00	0.00

Fund Balance Report**As Of 05/31/2017**

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
353 - 2014 GO BONDS	942,149.74	2,382.27	944,532.01	0.00
354 - POLICE & FIRE STATIONS	-14,947.52	5,166,983.59	1,586,936.32	3,565,099.75
355 - 2015 GO BONDS	1,994,239.70	688,256.70	2,512,717.79	169,778.61
356 - 2016 BONDS - STREET PROJECTS	0.00	2,098,430.09	236,668.13	1,861,761.96
380 - (D) S CENTER STREET PROJECTS	0.00	0.00	0.00	0.00
381 - CAPITAL STREET PROJECTS	0.00	0.00	0.00	0.00
382 - PUBLIC WORKS FACILITY	1,259.74	5.37	0.00	1,265.11
383 - CARNAGIE/CITY HALL REVITALIZTN	0.00	0.00	0.00	0.00
391 - TIF DISTRICT II CAP PROJECTS	-773,177.90	1,196,360.56	439,359.43	-16,176.77
392 - TIF DISTRICT III CAP PROJECTS	7,813.61	32.72	0.00	7,846.33
393 - TIF DISTRICT IV CAP PROJECTS	0.00	0.00	0.00	0.00
610 - WATER POLLUTION CONTROL	2,683.14	5,560,068.79	5,560,068.79	2,683.14
611 - WPCP REVENUE	7,151,423.19	7,212,234.11	5,855,268.79	8,508,388.51
612 - WPCP REVENUE BOND FUND	5,183,134.08	13,769.24	4,840,678.30	356,225.02
613 - SEWER I/I PROJECT	0.00	0.00	0.00	0.00
614 - WPCP CAPITAL IMPROVEMENT RSRV	1,002,021.95	4,198.94	0.00	1,006,220.89
615 - WPCP PLANT & IMPROVEMENTS	0.00	0.00	0.00	0.00
616 - SANITARY SEWER REHAB PROJECT	7,941.30	4,722,815.08	4,730,657.27	99.11
617 - SANITARY SEWER NEW CONSTRUCTN	30,923.61	34,959.94	0.00	65,883.55
690 - TRANSIT OPERATING	188,430.54	508,473.46	607,945.22	88,958.78
691 - PARA TRANSIT	0.00	0.00	0.00	0.00
740 - STORM SEWER UTILITY	1,061,896.13	965,032.83	910,931.30	1,115,997.66
741 - 2016 GO STORM WATER PROJ	0.00	3,047,287.30	1,246,048.35	1,801,238.95
750 - COMPOSTING FACILITY	173,069.15	65,598.59	61,612.98	177,054.76
760 - P&R CONCESSIONS ENTERPRISE	16,764.40	19,061.23	30,537.57	5,288.06
881 - OCCUPATIONAL INSURANCE ESCROW	113,918.57	20,232.18	129,703.99	4,446.76
884 - GROUP HEALTH INSURANCE ESCROW	2,557,654.32	2,434,756.74	2,320,544.44	2,671,866.62
885 - FLEXIBLE BENEFITS FUND	0.00	0.00	0.00	0.00
886 - WORKMAN'S COMP DEDUCTIBLE FUND	37,584.54	156.37	422.08	37,318.83
899 - INVENTORY FUND	0.00	0.00	0.00	0.00
910 - POLICE PENSION - T & A	0.00	7,657.80	9,189.36	-1,531.56
950 - SUBDIVIDER IMPROVEMENT ESCROW	0.00	0.00	0.00	0.00
951 - SALES TAX REIMBURSEMENT	0.00	0.00	0.00	0.00
952 - SURETY BONDS/DEPOSITS	0.00	0.00	0.00	0.00
953 - IA STATE SLEUTH USR GRP	0.00	0.00	0.00	0.00
954 - FRIENDS OF THE LIBRARY	0.00	0.00	0.00	0.00
955 - WATER WORKS ASSESSMENTS	0.00	0.00	0.00	0.00
991 - GOVERNMENTAL ASSETS	0.00	0.00	0.00	0.00
Report Total:	33,740,612.97	69,049,069.93	62,576,535.39	40,213,147.51



Investment Report

For Period Ending 05/31/17

Account	Name	Ending Balance	
BalObject: 0213 - CENTRAL STATE BNK MONEY MARKET			
999.0213.000	CENTRAL STATE BNK MONEY MARKET	2,518,829.25	0.75
Total BalObject: 0213 - CENTRAL STATE BNK MONEY MARKET:		2,518,829.25	
356.0216.000	GREAT WESTERN BANK M	68,536.05	0.89
612.0216.000	GREAT WESTERN BANK M	377,299.37	0.89
741.0216.000	GREAT WESTERN BANK M	801,238.95	0.89
999.0216.000	GREAT WESTERN BANK MM	2,239,251.80	0.89
Total BalObject: 0216 - GREAT WESTERN BANK MM:		3,486,326.17	
BalObject: 0242 - GREAT WESTRN CD (91-365 DYS)			
741.0242.000	GREAT WESTERN CD (91-365 Days)	1,000,000.00	0.85
999.0242.000	GREAT WESTERN CD (91-365 Days)	2,000,000.00	.96-1.15
Total BalObject: 0242 - GREAT WESTRN CD (91-365 DYS):		3,000,000.00	
BalObject: 0247 - FRMRS SVGS BK CD (91-365)			
354.0247.000	FARMERS BK CD (91-365)	300,448.93	0.91
999.0247.000	FSB (31-365 DAYS)	4,003,486.45	.91-1.18
Total BalObject: 0247 - FRMRS SVGS BK CD (91-365):		4,303,935.38	
BalObject: 0248 - HOME FEDERAL CD (91-365DY)			
121.0248.000	HOME FEDERAL CD (91-365DY)	1,000,000.00	0.75
354.0248.000	HOME FEDERAL CD (91-365 DAYS)	2,400,000.00	.56-.85
Total BalObject: 0248 - HOME FEDERAL CD (91-365DY):		3,400,000.00	
BalObject: 0250 - CENTRAL STATE BANK (91-365) CD			
999.0250.000	CENTRAL STATE BANK (91-365) CD	4,500,000.00	.85-1.30
Total BalObject: 0250 - CENTRAL STATE BANK (91-365) CD:		4,500,000.00	
BalObject: 0252 - GNB 365 INV			
121.0252.000	GNB 365 Day Inv	1,000,000.00	0.75
611.0252.000	GNB 365 Day Inv	1,000,000.00	0.75
Total BalObject: 0252 - GNB 365 INV:		2,000,000.00	
BalObject: 0262 - GREAT WESTERN BANK (> 1 YR CD)			
999.0262.000	GREAT WESTERN BANK (> 1 YR CD)	500,000.00	1.25
Total BalObject: 0262 - GREAT WESTERN BANK (> 1 YR CD):		500,000.00	
BalObject: 0263 - GNB CD (>1 YR)			
354.0263.000	GNB CD (>1 YR)	1,000,000.00	0.92
Total BalObject: 0263 - GNB CD (>1 YR):		1,000,000.00	
BalObject: 0265 - IPAIT CD (> 1 YR)			
884.0265.000	IPAIT CD (> 1 YR)	1,000,000.00	0.87
Total BalObject: 0265 - IPAIT CD (> 1 YR):		1,000,000.00	
BalObject: 0266 - CENTRAL STATE BANK CD (> 1 YR)			
884.0266.000	Central State Bank(>1 Year)	1,004,710.96	0.95
999.0266.000	CENTRAL STATE BANK CD (> 1 YR)	2,000,000.00	1.40-1.50
Total BalObject: 0266 - CENTRAL STATE BANK CD (> 1 YR):		3,004,710.96	
BalObject: 0267 - FARMERS CD (> 1 YR)			
010.0267.000	FARMERS CD (> 1 YR)	1,012,040.41	0.89
999.0267.000	FARMERS CD (> 1 YR)	1,000,000.00	1.17
Total BalObject: 0267 - FARMERS CD (> 1 YR):		2,012,040.41	
BalObject: 0269 - UB&T CD (> 1 YR)			
611.0269.000	UB&T CD (> 1 YR)	1,003,528.77	0.7
Total BalObject: 0269 - UB&T CD (> 1 YR):		1,003,528.77	
Grand Totals:		31,729,370.94	



City of Marshalltown, IA

Budget Report

Revenue by Category and Fund

For Fiscal: 2016-2017 Period Ending: 05/31/2017

Category	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
40 - TAXES	17,729,487.00	879,468.06	16,103,130.14	(1,626,356.86)	0.09
42 - LICENSES AND PERMITS	260,625.00	42,880.51	236,332.71	(24,292.29)	0.09
43 - INTERGOVERNMENTAL REVENUE	10,497,207.00	517,735.95	9,724,739.69	(772,467.31)	0.07
44 - CHARGES FOR SERVICE	8,715,518.00	759,241.16	8,664,044.46	(51,473.54)	0.01
46 - USE OF MONEY & PROPERTY	196,143.00	25,390.98	297,788.31	101,645.31	0.52
47 - SPECIAL ASSESSMENTS	32,206.00	-	10,406.00	(21,800.00)	0.68
48 - MISCELLANEOUS REVENUE	683,934.00	14,867.82	969,782.38	285,848.38	0.42
49 - OTHER FINANCING SOURCE	10,188,445.00	-	10,292,893.90	104,448.90	0.01
65 - TRANSFERS	11,253,644.00	3,657,118.21	20,287,149.25	9,033,505.25	0.80
Report Total:	59,557,209.00	5,896,702.69	66,586,266.84	7,029,057.84	0.12

Budget Report

For Fiscal: 2016-2017 Period Ending: 05/31/2017

Fund Summary

Fund	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
001 - GENERAL FUND	14,977,603.00	486,021.64	12,847,956.90	(2,129,646.10)	0.14
010 - CASH FLOW RESERVE FUND	227,624.00	1,374.74	227,207.13	(416.87)	0.00
030 - CAPITAL RESERVE	1,102,327.00	62,657.99	614,875.06	(487,451.94)	0.44
031 - CAPITAL RSRV-BLDG MAINT	750.00	265.16	1,897.06	1,147.06	1.53
050 - COLISEUM ACTIVITY FUND	38,720.00	130.75	29,372.30	(9,347.70)	0.24
110 - ROAD USE TAX	3,350,000.00	216,655.39	3,134,865.33	(215,134.67)	0.06
112 - EMPLOYEE BENEFITS FUND	2,532,792.00	11,571.02	2,811,029.67	278,237.67	0.11
117 - POLICE/FIRE RETIREMENT	1,156,094.00	49,213.66	1,136,822.30	(19,271.70)	0.02
119 - EMERGENCY FUND	219,062.00	9,230.23	214,954.93	(4,107.07)	0.02
121 - LOCAL OPTION SALES TAX	5,210,772.00	262,914.65	5,130,983.35	(79,788.65)	0.02
125 - TAX INCREMENT FINANCING	503,748.00	55,285.68	470,453.74	(33,294.26)	0.07
130 - CITY TORT LIABILITY	24,918.00	1,436.84	32,246.75	7,328.75	0.29
132 - GRANTS-STATE/LOCAL AGENCIES	25,000.00	2.16	25,059.23	59.23	0.00
140 - PARK & REC DONATION FUND	13,000.00	6,318.48	243,136.93	230,136.93	17.70
141 - MTOWN TENNIS ASSOC	-	1.00	6.85	6.85	-
142 - SOFTBALL ASSOCIATION FUND	79,900.00	9.16	17,570.92	(62,329.08)	0.78
144 - LIVE HEALTHY IOWA	6,400.00	5.55	2,545.82	(3,854.18)	0.60
150 - COPS FAST GRANTS	49,000.00	3,635.12	42,509.16	(6,490.84)	0.13
151 - DEPT OF JUSTICE GRANTS	43,317.00	-	31,663.91	(11,653.09)	0.27
152 - POLICE UNDESIGNATED GRANTS	90,000.00	4,528.22	63,666.21	(26,333.79)	0.29
153 - POLICE DEPT DONATION FUND	2,400.00	3,670.75	77,261.02	74,861.02	31.19
156 - FIRE DEPT DONATION FUND	-	1.93	2,260.37	2,260.37	-
157 - FIRE DEPT GRANTS	145,506.00	2.74	145,568.90	62.90	0.00
160 - ECONOMIC DEVELOPMENT GIFT	-	29.72	205.81	205.81	-
161 - SURETY DEPOSITS/SUBDIVIDER	-	6.20	42.97	42.97	-
170 - LIBRARY DONATION FUND	20,000.00	373.53	25,871.12	5,871.12	0.29
177 - SEIZED ASSETS (POLICE)	1,400.00	1,042.71	1,320.32	(79.68)	0.06
180 - HOUSING GRANTS	5,000.00	370.76	497.35	(4,502.65)	0.90
182 - #4 HUD LEAD GRANT	125,087.00	-	12,250.00	(112,837.00)	0.90

184 - VOUCHERS - 002, 003	1,394,630.00	116,608.97	1,319,807.93	(74,822.07)	0.05
185 - CDBG HOUSING GRANTS	-	-	101.25	101.25	-
186 - CBDG GRANTS-NSP	49,321.00	-	86,970.77	37,649.77	0.76
188 - #5 HUD LEAD GRANT	1,520,200.00	3,922.00	892,348.70	(627,851.30)	0.41
190 - 911 SURCHARGE	271,500.00	48,550.98	346,563.65	75,063.65	0.28
200 - GO BONDS DEBT FUND	3,258,311.00	382,433.97	3,201,949.46	(56,361.54)	0.02
300 - CIP COLLECTION FUND	549,406.00	23,483.70	539,514.77	(9,891.23)	0.02
310 - FEDERAL STREET GRANTS	2,009,600.00	-	989,081.85	(1,020,518.15)	0.51
311 - RISE STREET GRANTS	75,421.00	-	75,420.28	(0.72)	0.00
312 - AIRPORT PROJECT FUND	53,114.00	-	98,055.00	44,941.00	0.85
320 - SPECIAL ASSESSMENT PROJECTS	25,000.00	-	13,189.00	(11,811.00)	0.47
340 - BIKE PATH PROJECT FUND	560,000.00	68.23	369,622.89	(190,377.11)	0.34
341 - TREES FOREVER PROJECT	3,000.00	0.72	2,010.67	(989.33)	0.33
350 - GO BONDS CAPITAL PROJECTS	7,206.00	5.05	1,578.40	(5,627.60)	0.78
353 - 2014 GO BONDS	-	-	2,382.27	2,382.27	-
354 - POLICE & FIRE STATIONS	5,165,399.00	224.55	5,166,983.59	1,584.59	0.00
355 - 2015 GO BONDS	-	686,463.17	688,256.70	688,256.70	-
356 - 2016 BONDS - STREET PROJECTS	2,097,592.00	3,197.05	2,098,430.09	838.09	0.00
382 - PUBLIC WORKS FACILITY	-	0.76	5.37	5.37	-
391 - TIF DISTRICT II CAP PROJECTS	699,295.00	497,065.00	1,196,360.56	497,065.56	0.71
392 - TIF DISTRICT III CAP PROJECTS	25.00	4.73	32.72	7.72	0.31
393 - TIF DISTRICT IV CAP PROJECTS	50,000.00	-	-	(50,000.00)	1.00
610 - WATER POLLUTION CONTROL	4,800.00	2,186,226.07	5,560,068.79	5,555,268.79	1,157.35
611 - WPCP REVENUE	6,957,105.00	556,071.39	7,212,234.11	255,129.11	0.04
612 - WPCP REVENUE BOND FUND	-	532.36	13,769.24	13,769.24	-
614 - WPCP CAPITAL IMPROVEMENT RSRV	2,700.00	606.36	4,198.94	1,498.94	0.56
616 - SANITARY SEWER REHAB PROJECT	-	21,074.41	4,722,815.08	4,722,815.08	-
617 - SANITARY SEWER NEW CONSTRUCTN	-	3,800.00	34,959.94	34,959.94	-
690 - TRANSIT OPERATING	685,528.00	92,128.27	508,473.46	(177,054.54)	0.26
740 - STORM SEWER UTILITY	1,019,200.00	80,984.98	965,032.83	(54,167.17)	0.05
741 - 2016 GO STORM WATER PROJ	3,041,627.00	1,130.54	3,047,287.30	5,660.30	0.00
750 - COMPOSTING FACILITY	68,509.00	14,339.57	65,598.59	(2,910.41)	0.04
760 - P&R CONCESSIONS ENTERPRISE	38,300.00	1,024.08	19,061.23	(19,238.77)	0.50
Report Total:	59,557,209.00	5,896,702.69	66,586,266.84	7,029,057.84	0.12



City of Marshalltown, IA

Budget Report

Expense by Function and Fund

For Fiscal: 2016-2017 Period Ending: 05/31/2017

Function	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
1010 - Police Operations/Crime Prevention	5,230,851.00	347,638.35	4,464,373.71	766,477.29	0.15
1013 - Police Dispatch	1,196,662.00	74,339.16	927,489.62	269,172.38	0.22
1030 - Emergency Mgmt	30,806.00	2,515.91	30,342.89	463.11	0.02
1040 - Flood Control	50,394.00	-	51,751.52	(1,357.52)	(0.03)
1050 - Fire Department	2,999,179.00	278,579.77	2,744,656.59	254,522.41	0.08
1051 - Fire Training	153,680.00	726.80	95,128.06	58,551.94	0.38
1052 - Fire Prevention Bureau	4,500.00	-	4,396.34	103.66	0.02
1070 - Building Inspections	185,249.00	14,273.55	163,228.80	22,020.20	0.12
1071 - Rental Inspections	105,968.00	11,637.29	106,499.57	(531.57)	(0.01)
1072 - Electrical Inspections	76,608.00	5,654.21	67,507.48	9,100.52	0.12
1075 - Code Enforcement	33,600.00	1,013.64	93,338.88	(59,738.88)	(1.78)
1090 - Animal Control	50,000.00	4,166.63	50,000.00	-	-
1099 - Police and Fire Building Exps	1,572,800.00	177,024.52	1,048,936.73	523,863.27	0.33
1901 - Parking	39,462.00	(38,244.56)	56.00	39,406.00	1.00
2010 - Roads, Bridges, Sidewalks	5,019,139.00	111,933.26	3,505,137.13	1,514,001.87	0.30
2011 - Sidewalks	55,000.00	-	-	55,000.00	1.00
2012 - Street Construction	3,147,000.00	1,275.00	2,286,394.63	860,605.37	0.27
2020 - Parking	-	43,085.43	43,085.43	(43,085.43)	-
2030 - Street Lighting	231,201.00	19,831.53	207,270.11	23,930.89	0.10
2040 - Traffic Safety	254,168.00	12,688.97	178,070.11	76,097.89	0.30
2050 - Snow Removal	250,524.00	136,157.83	288,035.05	(37,511.05)	(0.15)
2055 - Tree Removal	-	476.49	4,005.97	(4,005.97)	-
2060 - Highway Engineering	560,904.00	66,382.91	471,371.23	89,532.77	0.16
2070 - Street Cleaning	7,500.00	3,126.38	5,650.43	1,849.57	0.25
2080 - Airport	195,918.00	11,915.09	178,295.48	17,622.52	0.09
2090 - Garbage	114,063.00	516.30	113,068.40	994.60	0.01
3040 - Health Regulation & Inspections	1,242,278.00	86,666.97	1,138,956.03	103,321.97	0.08
3900 - Other Social Services	38,116.00	2,080.41	35,924.58	2,191.42	0.06
4010 - Library Services	1,318,183.00	128,916.28	1,064,892.78	253,290.22	0.19
4020 - Museum, Band, Theater	15,934.00	-	10,034.28	5,899.72	0.37
4030 - Parks	1,602,430.00	59,293.11	954,436.16	647,993.84	0.40
4040 - Recreation	93,645.00	5,245.49	88,359.83	5,285.17	0.06
4041 - Community Schools	178,628.00	8,074.45	137,781.49	40,846.51	0.23
4045 - Swimming Pools	212,441.00	29,375.95	182,868.18	29,572.82	0.14
4060 - Community Center	76,760.00	6,396.74	76,760.00	-	-
4065 - Coliseum	69,338.00	14,499.38	67,454.32	1,883.68	0.03
5010 - Community Beautification	23,326.00	3,886.84	14,738.88	8,587.12	0.37
5020 - Economic Development	89,000.00	(575.00)	67,478.62	21,521.38	0.24
5030 - Housing & Urban Renewal	1,393,215.00	103,564.68	1,220,846.49	172,368.51	0.12
5040 - Planning & Zoning	73,315.00	4,062.67	56,791.05	16,523.95	0.23
5900 - Other Community and Economic Dev.	345,050.00	-	285,204.68	59,845.32	0.17
6010 - Mayor	14,080.00	700.83	9,008.08	5,071.92	0.36
6011 - Council	25,514.00	1,932.28	23,359.60	2,154.40	0.08
6012 - City Manager	141,850.00	10,607.20	116,070.16	25,779.84	0.18
6020 - Clerk	138,702.00	7,711.68	115,364.66	23,337.34	0.17
6021 - Finance	833,678.00	31,520.11	667,486.38	166,191.62	0.20
6025 - HR	101,022.00	7,527.30	86,717.51	14,304.49	0.14
6030 - Elections	8,900.00	-	-	8,900.00	1.00
6040 - Legal Services	116,000.00	-	61,315.36	54,684.64	0.47
6050 - City Hall & Gen Buildings	73,470.00	2,562.83	47,321.15	26,148.85	0.36
6051 - Carnegie Bldg	45,460.00	1,390.90	22,617.81	22,842.19	0.50
6070 - Data Processing,IT	279,580.00	4,016.89	135,901.88	143,678.12	0.51
6075 - Cable TV	51,630.00	-	48,282.61	3,347.39	0.06
6900 - Other Gen Gov	118,514.00	460.19	4,693.41	113,820.59	0.96
7010 - Debt Service	3,191,461.00	2,931,320.25	3,124,526.50	66,934.50	0.02
8015 - Sewer & Sewage Disposal	4,721,122.00	654,110.79	3,162,220.67	1,558,901.33	0.33
8016 - Sanitary Sewer	8,286,940.00	1,561,483.62	7,246,371.12	1,040,568.88	0.13
8050 - Transit	706,814.00	73,813.60	607,945.22	98,868.78	0.14
8065 - Storm Water	3,604,865.00	505,302.11	942,478.76	2,662,386.24	0.74
8066 - Storm Water-Eng	865,100.00	(26.62)	767,562.08	97,537.92	0.11
8067 - Storm Water-Dike	24,952.00	605.98	17,510.49	7,441.51	0.30
8068 - Storm Water-Permit	-	-	4.74	(4.74)	-
8070 - Compost	80,089.00	5,231.07	61,612.98	18,476.02	0.23
8080 - P&R Concessions	41,677.00	6,496.31	30,537.57	11,139.43	0.27
9000 - 9000	11,253,644.00	3,657,118.21	20,287,149.25	(9,033,505.25)	(0.80)
Report Total:	63,061,899.00	11,202,087.96	60,116,675.52	2,945,223.48	0.05

Budget Report

For Fiscal: 2016-2017 Period Ending: 05/31/2017

Fund Summary

Fund	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
001 - GENERAL FUND	15,349,356.00	1,066,678.04	12,693,951.56	2,655,404.44	0.17
030 - CAPITAL RESERVE	1,102,077.00	77,522.91	655,511.55	446,565.45	0.41
031 - CAPITAL RSRV-BLDG MAINT	77,000.00	-	22,859.70	54,140.30	0.70
050 - COLISEUM ACTIVITY FUND	44,338.00	1,999.38	39,229.32	5,108.68	0.12
110 - ROAD USE TAX	3,616,541.00	233,221.17	1,609,444.94	2,007,096.06	0.55
112 - EMPLOYEE BENEFITS FUND	2,556,955.00	-	1,618,381.38	938,573.62	0.37
117 - POLICE/FIRE RETIREMENT	1,124,979.00	-	728,020.34	396,958.66	0.35
119 - EMERGENCY FUND	219,062.00	-	120,191.49	98,870.51	0.45
121 - LOCAL OPTION SALES TAX	3,599,697.00	977.23	3,785,472.24	(185,775.24)	(0.05)
125 - TAX INCREMENT FINANCING	396,461.00	251,886.00	314,461.00	82,000.00	0.21
130 - CITY TORT LIABILITY	43,671.00	155.95	55,130.84	(11,459.84)	(0.26)
132 - GRANTS-STATE/LOCAL AGENCIES	25,000.00	12,500.00	25,225.00	(225.00)	(0.01)
133 - UNDESIGNATED FEDERAL GRANTS	-	-	-	-	-
140 - PARK & REC DONATION FUND	19,147.00	8,955.34	31,531.04	(12,384.04)	(0.65)
141 - MTOWN TENNIS ASSOC	-	-	-	-	-
142 - SOFTBALL ASSOCIATION FUND	117,922.00	3,182.76	36,083.26	81,838.74	0.69
144 - LIVE HEALTHY IOWA	5,858.00	-	339.38	5,518.62	0.94
150 - COPS FAST GRANTS	44,201.00	3,624.03	39,524.14	4,676.86	0.11
151 - DEPT OF JUSTICE GRANTS	39,929.00	-	32,349.40	7,579.60	0.19
152 - POLICE UNDESIGNATED GRANTS	78,119.00	8,479.43	82,819.05	(4,700.05)	(0.06)
153 - POLICE DEPT DONATION FUND	8,200.00	1,556.02	16,852.77	(8,652.77)	(1.06)
156 - FIRE DEPT DONATION FUND	-	-	1,898.77	(1,898.77)	-
157 - FIRE DEPT GRANTS	141,006.00	-	141,023.17	(17.17)	(0.00)
161 - SURETY DEPOSITS/SUBDIVIDER	-	-	-	-	-
170 - LIBRARY DONATION FUND	13,700.00	979.67	17,470.99	(3,770.99)	(0.28)
177 - SEIZED ASSETS (POLICE)	10,000.00	1,000.00	6,571.60	3,428.40	0.34
180 - HOUSING GRANTS	2,070.00	-	1,238.57	831.43	0.40
181 - (D)HUD LEAD GRANT	-	48.10	48.10	(48.10)	-
182 - #4 HUD LEAD GRANT	-	60.51	231.66	(231.66)	-
183 - FY 08 EDI (ECON DEV INCENTIVE)	-	-	1,194.05	(1,194.05)	-
184 - VOUCHERS - 002, 003	1,385,184.00	103,341.06	1,214,256.52	170,927.48	0.12
185 - CDBG HOUSING GRANTS	-	-	-	-	-
186 - CBDG GRANTS-NSP	8,031.00	223.62	6,589.97	1,441.03	0.18
187 - HUD LEAD MATCH	26,788.00	-	-	26,788.00	1.00
188 - #5 HUD LEAD GRANT	1,225,670.00	86,558.36	1,149,687.70	75,982.30	0.06
190 - 911 SURCHARGE	271,580.00	10,777.05	171,675.51	99,904.49	0.37
200 - GO BONDS DEBT FUND	3,191,461.00	2,931,320.25	3,124,526.50	66,934.50	0.02
300 - CIP COLLECTION FUND	1,102,077.00	-	551,825.80	550,251.20	0.50
310 - FEDERAL STREET GRANTS	1,923,000.00	700.00	1,834,642.78	88,357.22	0.05
311 - RISE STREET GRANTS	-	-	1,213.20	(1,213.20)	-
312 - AIRPORT PROJECT FUND	90,500.00	3,402.60	94,666.28	(4,166.28)	(0.05)
320 - SPECIAL ASSESSMENT PROJECTS	-	-	-	-	-
340 - BIKE PATH PROJECT FUND	502,176.00	-	323,333.70	178,842.30	0.36
341 - TREES FOREVER PROJECT	3,000.00	3,155.00	3,240.00	(240.00)	(0.08)
350 - GO BONDS CAPITAL PROJECTS	-	-	-	-	-
351 - 2012 BOND CAPITAL PROJ FUND	-	-	-	-	-
352 - 2013 BOND PROCEEDS CAP PRJ	-	-	-	-	-
353 - 2014 GO BONDS	510,500.00	481,279.01	944,532.01	(434,032.01)	(0.85)
354 - POLICE & FIRE STATIONS	2,090,374.00	178,485.02	1,586,936.32	503,437.68	0.24
355 - 2015 GO BONDS	2,651,500.00	497,091.62	2,512,717.79	138,782.21	0.05
356 - 2016 BONDS - STREET PROJECTS	220,600.00	205,081.85	236,668.13	(16,068.13)	(0.07)
380 - (D) S CENTER STREET PROJECTS	-	-	-	-	-
381 - CAPITAL STREET PROJECTS	-	-	-	-	-
382 - PUBLIC WORKS FACILITY	-	-	-	-	-
383 - CARNAGIE/CITY HALL REVITALIZTN	-	-	-	-	-
391 - TIF DISTRICT II CAP PROJECTS	383,000.00	575.00	439,359.43	(56,359.43)	(0.15)
393 - TIF DISTRICT IV CAP PROJECTS	50,000.00	-	-	50,000.00	1.00
610 - WATER POLLUTION CONTROL	7,088,062.00	2,187,622.31	5,560,068.79	1,527,993.21	0.22
611 - WPCP REVENUE	310,000.00	2,186,226.07	5,855,268.79	(5,545,268.79)	(17.89)
612 - WPCP REVENUE BOND FUND	100,000.00	37,098.70	4,840,678.30	(4,740,678.30)	(47.41)
613 - SEWER I/I PROJECT	-	-	-	-	-
614 - WPCP CAPITAL IMPROVEMENT RSRV	-	-	-	-	-
615 - WPCP PLANT & IMPROVEMENTS	-	-	-	-	-
616 - SANITARY SEWER REHAB PROJECT	5,820,000.00	11,947.75	4,730,657.27	1,089,342.73	0.19
617 - SANITARY SEWER NEW CONSTRUCTN	-	-	-	-	-
690 - TRANSIT OPERATING	706,814.00	73,813.60	607,945.22	98,868.78	0.14
691 - PARA TRANSIT	-	-	-	-	-
740 - STORM SEWER UTILITY	1,424,817.00	504,904.24	910,931.30	513,885.70	0.36
741 - 2016 GO STORM WATER PROJ	3,219,710.00	13,930.93	1,246,048.35	1,973,661.65	0.61
750 - COMPOSTING FACILITY	80,089.00	5,231.07	61,612.98	18,476.02	0.23
760 - P&R CONCESSIONS ENTERPRISE	41,677.00	6,496.31	30,537.57	11,139.43	0.27
Report Total:	63,061,899.00	11,202,087.96	60,116,675.52	2,945,223.48	0.05



City of Marshalltown, IA

Monthly Budget Report - Marshalltown

Group Summary

For Fiscal: Current Period Ending: 05/31/2017

Account Typ...	May Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 001 - GENERAL FUND					
Revenue	486,021.64	13,711,479.32	12,847,956.90	-863,522.42	14,977,603.00
Expense	1,066,678.04	14,053,860.59	12,693,951.56	1,359,909.03	15,349,356.00
Total Fund: 001 - GENERAL FUND:	-580,656.40	-342,381.27	154,005.34	496,386.61	-371,753.00
Fund: 010 - CASH FLOW RESERVE FUND					
Revenue	1,374.74	193,431.59	227,207.13	33,775.54	227,624.00
Total Fund: 010 - CASH FLOW RESERVE FUND:	1,374.74	193,431.59	227,207.13	33,775.54	227,624.00
Fund: 030 - CAPITAL RESERVE					
Revenue	62,657.99	1,010,466.38	614,875.06	-395,591.32	1,102,327.00
Expense	77,522.91	999,368.70	655,511.55	343,857.15	1,102,077.00
Total Fund: 030 - CAPITAL RESERVE:	-14,864.92	11,097.68	-40,636.49	-51,734.17	250.00
Fund: 031 - CAPITAL RSRV-BLDG MAINT					
Revenue	265.16	687.50	1,897.06	1,209.56	750.00
Expense	0.00	68,676.41	22,859.70	45,816.71	77,000.00
Total Fund: 031 - CAPITAL RSRV-BLDG MAINT:	265.16	-67,988.91	-20,962.64	47,026.27	-76,250.00
Fund: 050 - COLISEUM ACTIVITY FUND					
Revenue	130.75	35,493.26	29,372.30	-6,120.96	38,720.00
Expense	1,999.38	40,639.72	39,229.32	1,410.40	44,338.00
Total Fund: 050 - COLISEUM ACTIVITY FUND:	-1,868.63	-5,146.46	-9,857.02	-4,710.56	-5,618.00
Fund: 110 - ROAD USE TAX					
Revenue	216,655.39	3,070,833.37	3,134,865.33	64,031.96	3,350,000.00
Expense	233,221.17	3,287,313.37	1,609,444.94	1,677,868.43	3,616,541.00
Total Fund: 110 - ROAD USE TAX:	-16,565.78	-216,480.00	1,525,420.39	1,741,900.39	-266,541.00
Fund: 112 - EMPLOYEE BENEFITS FUND					
Revenue	11,571.02	2,321,725.89	2,811,029.67	489,303.78	2,532,792.00
Expense	0.00	2,343,875.49	1,618,381.38	725,494.11	2,556,955.00
Total Fund: 112 - EMPLOYEE BENEFITS FUND:	11,571.02	-22,149.60	1,192,648.29	1,214,797.89	-24,163.00
Fund: 117 - POLICE/FIRE RETIREMENT					
Revenue	49,213.66	1,059,752.76	1,136,822.30	77,069.54	1,156,094.00
Expense	0.00	1,031,230.75	728,020.34	303,210.41	1,124,979.00
Total Fund: 117 - POLICE/FIRE RETIREMENT:	49,213.66	28,522.01	408,801.96	380,279.95	31,115.00
Fund: 119 - EMERGENCY FUND					
Revenue	9,230.23	200,806.76	214,954.93	14,148.17	219,062.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 05/31/2017

Account Typ...	May Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	0.00	200,806.76	120,191.49	80,615.27	219,062.00
Total Fund: 119 - EMERGENCY FUND:	9,230.23	0.00	94,763.44	94,763.44	0.00
Fund: 121 - LOCAL OPTION SALES TAX					
Revenue	262,914.65	4,704,733.22	5,130,983.35	426,250.13	5,210,772.00
Expense	977.23	3,284,498.47	3,785,472.24	-500,973.77	3,599,697.00
Total Fund: 121 - LOCAL OPTION SALES TAX:	261,937.42	1,420,234.75	1,345,511.11	-74,723.64	1,611,075.00
Fund: 125 - TAX INCREMENT FINANCING					
Revenue	55,285.68	461,769.00	470,453.74	8,684.74	503,748.00
Expense	251,886.00	342,082.51	314,461.00	27,621.51	396,461.00
Total Fund: 125 - TAX INCREMENT FINANCING:	-196,600.32	119,686.49	155,992.74	36,306.25	107,287.00
Fund: 130 - CITY TORT LIABILITY					
Revenue	1,436.84	22,832.37	32,246.75	9,414.38	24,918.00
Expense	155.95	40,022.18	55,130.84	-15,108.66	43,671.00
Total Fund: 130 - CITY TORT LIABILITY:	1,280.89	-17,189.81	-22,884.09	-5,694.28	-18,753.00
Fund: 132 - GRANTS-STATE/LOCAL AGENCIES					
Revenue	2.16	22,907.50	25,059.23	2,151.73	25,000.00
Expense	12,500.00	21,147.50	25,225.00	-4,077.50	25,000.00
Total Fund: 132 - GRANTS-STATE/LOCAL AGENCIES:	-12,497.84	1,760.00	-165.77	-1,925.77	0.00
Fund: 140 - PARK & REC DONATION FUND					
Revenue	6,318.48	11,911.90	243,136.93	231,225.03	13,000.00
Expense	8,955.34	17,548.19	31,531.04	-13,982.85	19,147.00
Total Fund: 140 - PARK & REC DONATION FUND:	-2,636.86	-5,636.29	211,605.89	217,242.18	-6,147.00
Fund: 141 - MTOWN TENNIS ASSOC					
Revenue	1.00	0.00	6.85	6.85	0.00
Total Fund: 141 - MTOWN TENNIS ASSOC:	1.00	0.00	6.85	6.85	0.00
Fund: 142 - SOFTBALL ASSOCIATION FUND					
Revenue	9.16	73,201.70	17,570.92	-55,630.78	79,900.00
Expense	3,182.76	107,614.10	36,083.26	71,530.84	117,922.00
Total Fund: 142 - SOFTBALL ASSOCIATION FUND:	-3,173.60	-34,412.40	-18,512.34	15,900.06	-38,022.00
Fund: 144 - LIVE HEALTHY IOWA					
Revenue	5.55	5,864.32	2,545.82	-3,318.50	6,400.00
Expense	0.00	5,369.87	339.38	5,030.49	5,858.00
Total Fund: 144 - LIVE HEALTHY IOWA :	5.55	494.45	2,206.44	1,711.99	542.00
Fund: 150 - COPS FAST GRANTS					
Revenue	3,635.12	44,916.63	42,509.16	-2,407.47	49,000.00
Expense	3,624.03	40,517.51	39,524.14	993.37	44,201.00
Total Fund: 150 - COPS FAST GRANTS:	11.09	4,399.12	2,985.02	-1,414.10	4,799.00
Fund: 151 - DEPT OF JUSTICE GRANTS					
Revenue	0.00	36,652.77	31,663.91	-4,988.86	43,317.00

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Account Typ...	May Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	0.00	35,186.47	32,349.40	2,837.07	39,929.00
Total Fund: 151 - DEPT OF JUSTICE GRANTS:	0.00	1,466.30	-685.49	-2,151.79	3,388.00
Fund: 152 - POLICE UNDESIGNATED GRANTS					
Revenue	4,528.22	82,500.00	63,666.21	-18,833.79	90,000.00
Expense	8,479.43	71,605.82	82,819.05	-11,213.23	78,119.00
Total Fund: 152 - POLICE UNDESIGNATED GRANTS:	-3,951.21	10,894.18	-19,152.84	-30,047.02	11,881.00
Fund: 153 - POLICE DEPT DONATION FUND					
Revenue	3,670.75	2,200.00	77,261.02	75,061.02	2,400.00
Expense	1,556.02	7,516.74	16,852.77	-9,336.03	8,200.00
Total Fund: 153 - POLICE DEPT DONATION FUND:	2,114.73	-5,316.74	60,408.25	65,724.99	-5,800.00
Fund: 156 - FIRE DEPT DONATION FUND					
Revenue	1.93	0.00	2,260.37	2,260.37	0.00
Expense	0.00	0.00	1,898.77	-1,898.77	0.00
Total Fund: 156 - FIRE DEPT DONATION FUND:	1.93	0.00	361.60	361.60	0.00
Fund: 157 - FIRE DEPT GRANTS					
Revenue	2.74	123,437.71	145,568.90	22,131.19	145,506.00
Expense	0.00	129,255.50	141,023.17	-11,767.67	141,006.00
Total Fund: 157 - FIRE DEPT GRANTS:	2.74	-5,817.79	4,545.73	10,363.52	4,500.00
Fund: 160 - ECONOMIC DEVELOPMENT GIFT					
Revenue	29.72	0.00	205.81	205.81	0.00
Total Fund: 160 - ECONOMIC DEVELOPMENT GIFT:	29.72	0.00	205.81	205.81	0.00
Fund: 161 - SURETY DEPOSITS/SUBDIVIDER					
Revenue	6.20	0.00	42.97	42.97	0.00
Total Fund: 161 - SURETY DEPOSITS/SUBDIVIDER:	6.20	0.00	42.97	42.97	0.00
Fund: 170 - LIBRARY DONATION FUND					
Revenue	373.53	18,333.37	25,871.12	7,537.75	20,000.00
Expense	979.67	12,558.37	17,470.99	-4,912.62	13,700.00
Total Fund: 170 - LIBRARY DONATION FUND:	-606.14	5,775.00	8,400.13	2,625.13	6,300.00
Fund: 177 - SEIZED ASSETS (POLICE)					
Revenue	1,042.71	1,283.26	1,320.32	37.06	1,400.00
Expense	1,000.00	9,166.74	6,571.60	2,595.14	10,000.00
Total Fund: 177 - SEIZED ASSETS (POLICE):	42.71	-7,883.48	-5,251.28	2,632.20	-8,600.00
Fund: 180 - HOUSING GRANTS					
Revenue	370.76	4,583.37	497.35	-4,086.02	5,000.00
Expense	0.00	1,897.50	1,238.57	658.93	2,070.00
Total Fund: 180 - HOUSING GRANTS:	370.76	2,685.87	-741.22	-3,427.09	2,930.00
Fund: 181 - (D)HUD LEAD GRANT					
Expense	48.10	0.00	48.10	-48.10	0.00

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Account Typ...	May Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 181 - (D)HUD LEAD GRANT:	48.10	0.00	48.10	-48.10	0.00
Fund: 182 - #4 HUD LEAD GRANT					
Revenue	0.00	113,796.10	12,250.00	-101,546.10	125,087.00
Expense	60.51	0.00	231.66	-231.66	0.00
Total Fund: 182 - #4 HUD LEAD GRANT:	-60.51	113,796.10	12,018.34	-101,777.76	125,087.00
Fund: 183 - FY 08 EDI (ECON DEV INCENTIVE)					
Expense	0.00	0.00	1,194.05	-1,194.05	0.00
Total Fund: 183 - FY 08 EDI (ECON DEV INCENTIVE):	0.00	0.00	1,194.05	-1,194.05	0.00
Fund: 184 - VOUCHERS - 002, 003					
Revenue	116,608.97	1,193,405.73	1,319,807.93	126,402.20	1,394,630.00
Expense	103,341.06	1,269,325.86	1,214,256.52	55,069.34	1,385,184.00
Total Fund: 184 - VOUCHERS - 002, 003:	13,267.91	-75,920.13	105,551.41	181,471.54	9,446.00
Fund: 185 - CDBG HOUSING GRANTS					
Revenue	0.00	0.00	101.25	101.25	0.00
Total Fund: 185 - CDBG HOUSING GRANTS:	0.00	0.00	101.25	101.25	0.00
Fund: 186 - CBDG GRANTS-NSP					
Revenue	0.00	45,192.73	86,970.77	41,778.04	49,321.00
Expense	223.62	7,358.78	6,589.97	768.81	8,031.00
Total Fund: 186 - CBDG GRANTS-NSP:	-223.62	37,833.95	80,380.80	42,546.85	41,290.00
Fund: 187 - HUD LEAD MATCH					
Expense	0.00	24,555.74	0.00	24,555.74	26,788.00
Total Fund: 187 - HUD LEAD MATCH:	0.00	24,555.74	0.00	24,555.74	26,788.00
Fund: 188 - #5 HUD LEAD GRANT					
Revenue	3,922.00	1,393,509.26	892,348.70	-501,160.56	1,520,200.00
Expense	86,558.36	1,122,637.23	1,149,687.70	-27,050.47	1,225,670.00
Total Fund: 188 - #5 HUD LEAD GRANT:	-82,636.36	270,872.03	-257,339.00	-528,211.03	294,530.00
Fund: 190 - 911 SURCHARGE					
Revenue	48,550.98	248,875.00	346,563.65	97,688.65	271,500.00
Expense	10,777.05	248,874.67	171,675.51	77,199.16	271,580.00
Total Fund: 190 - 911 SURCHARGE:	37,773.93	0.33	174,888.14	174,887.81	-80.00
Fund: 200 - GO BONDS DEBT FUND					
Revenue	382,433.97	2,986,692.39	3,201,949.46	215,257.07	3,258,311.00
Expense	2,931,320.25	2,729,219.35	3,124,526.50	-395,307.15	3,191,461.00
Total Fund: 200 - GO BONDS DEBT FUND:	-2,548,886.28	257,473.04	77,422.96	-180,050.08	66,850.00
Fund: 300 - CIP COLLECTION FUND					
Revenue	23,483.70	503,622.02	539,514.77	35,892.75	549,406.00
Expense	0.00	1,010,237.25	551,825.80	458,411.45	1,102,077.00
Total Fund: 300 - CIP COLLECTION FUND:	23,483.70	-506,615.23	-12,311.03	494,304.20	-552,671.00

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Account Typ...	May Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 310 - FEDERAL STREET GRANTS					
Revenue	0.00	1,700,016.89	989,081.85	-710,935.04	2,009,600.00
Expense	700.00	1,636,531.93	1,834,642.78	-198,110.85	1,923,000.00
Total Fund: 310 - FEDERAL STREET GRANTS:	-700.00	63,484.96	-845,560.93	-909,045.89	86,600.00
Fund: 311 - RISE STREET GRANTS					
Revenue	0.00	63,817.71	75,420.28	11,602.57	75,421.00
Expense	0.00	0.00	1,213.20	-1,213.20	0.00
Total Fund: 311 - RISE STREET GRANTS:	0.00	63,817.71	74,207.08	10,389.37	75,421.00
Fund: 312 - AIRPORT PROJECT FUND					
Revenue	0.00	48,687.76	98,055.00	49,367.24	53,114.00
Expense	3,402.60	82,958.15	94,666.28	-11,708.13	90,500.00
Total Fund: 312 - AIRPORT PROJECT FUND:	-3,402.60	-34,270.39	3,388.72	37,659.11	-37,386.00
Fund: 320 - SPECIAL ASSESSMENT PROJECTS					
Revenue	0.00	22,916.63	13,189.00	-9,727.63	25,000.00
Total Fund: 320 - SPECIAL ASSESSMENT PROJECTS:	0.00	22,916.63	13,189.00	-9,727.63	25,000.00
Fund: 340 - BIKE PATH PROJECT FUND					
Revenue	68.23	513,333.26	369,622.89	-143,710.37	560,000.00
Expense	0.00	460,328.00	323,333.70	136,994.30	502,176.00
Total Fund: 340 - BIKE PATH PROJECT FUND:	68.23	53,005.26	46,289.19	-6,716.07	57,824.00
Fund: 341 - TREES FOREVER PROJECT					
Revenue	0.72	2,537.70	2,010.67	-527.03	3,000.00
Expense	3,155.00	2,750.00	3,240.00	-490.00	3,000.00
Total Fund: 341 - TREES FOREVER PROJECT:	-3,154.28	-212.30	-1,229.33	-1,017.03	0.00
Fund: 350 - GO BONDS CAPITAL PROJECTS					
Revenue	5.05	6,097.30	1,578.40	-4,518.90	7,206.00
Total Fund: 350 - GO BONDS CAPITAL PROJECTS:	5.05	6,097.30	1,578.40	-4,518.90	7,206.00
Fund: 353 - 2014 GO BONDS					
Revenue	0.00	0.00	2,382.27	2,382.27	0.00
Expense	481,279.01	467,958.15	944,532.01	-476,573.86	510,500.00
Total Fund: 353 - 2014 GO BONDS:	-481,279.01	-467,958.15	-942,149.74	-474,191.59	-510,500.00
Fund: 354 - POLICE & FIRE STATIONS					
Revenue	224.55	4,713,648.50	5,166,983.59	453,335.09	5,165,399.00
Expense	178,485.02	1,783,584.33	1,586,936.32	196,648.01	2,090,374.00
Total Fund: 354 - POLICE & FIRE STATIONS:	-178,260.47	2,930,064.17	3,580,047.27	649,983.10	3,075,025.00
Fund: 355 - 2015 GO BONDS					
Revenue	686,463.17	0.00	688,256.70	688,256.70	0.00
Expense	497,091.62	2,342,146.62	2,512,717.79	-170,571.17	2,651,500.00
Total Fund: 355 - 2015 GO BONDS:	189,371.55	-2,342,146.62	-1,824,461.09	517,685.53	-2,651,500.00

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Account Typ...	May Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 356 - 2016 BONDS - STREET PROJECTS					
Revenue	3,197.05	1,922,792.63	2,098,430.09	175,637.46	2,097,592.00
Expense	205,081.85	202,216.41	236,668.13	-34,451.72	220,600.00
Total Fund: 356 - 2016 BONDS - STREET PROJECTS:	-201,884.80	1,720,576.22	1,861,761.96	141,185.74	1,876,992.00
Fund: 382 - PUBLIC WORKS FACILITY					
Revenue	0.76	0.00	5.37	5.37	0.00
Total Fund: 382 - PUBLIC WORKS FACILITY:	0.76	0.00	5.37	5.37	0.00
Fund: 391 - TIF DISTRICT II CAP PROJECTS					
Revenue	497,065.00	591,609.81	1,196,360.56	604,750.75	699,295.00
Expense	575.00	351,083.26	439,359.43	-88,276.17	383,000.00
Total Fund: 391 - TIF DISTRICT II CAP PROJECTS:	496,490.00	240,526.55	757,001.13	516,474.58	316,295.00
Fund: 392 - TIF DISTRICT III CAP PROJECTS					
Revenue	4.73	22.88	32.72	9.84	25.00
Total Fund: 392 - TIF DISTRICT III CAP PROJECTS:	4.73	22.88	32.72	9.84	25.00
Fund: 393 - TIF DISTRICT IV CAP PROJECTS					
Revenue	0.00	42,295.00	0.00	-42,295.00	50,000.00
Expense	0.00	42,307.65	0.00	42,307.65	50,000.00
Total Fund: 393 - TIF DISTRICT IV CAP PROJECTS:	0.00	-12.65	0.00	12.65	0.00
Fund: 610 - WATER POLLUTION CONTROL					
Revenue	2,186,226.07	4,400.00	5,560,068.79	5,555,668.79	4,800.00
Expense	2,187,622.31	6,497,390.02	5,560,068.79	937,321.23	7,088,062.00
Total Fund: 610 - WATER POLLUTION CONTROL:	-1,396.24	-6,492,990.02	0.00	6,492,990.02	-7,083,262.00
Fund: 611 - WPCP REVENUE					
Revenue	556,071.39	6,356,116.25	7,212,234.11	856,117.86	6,957,105.00
Expense	2,186,226.07	262,936.63	5,855,268.79	-5,592,332.16	310,000.00
Total Fund: 611 - WPCP REVENUE:	-1,630,154.68	6,093,179.62	1,356,965.32	-4,736,214.30	6,647,105.00
Fund: 612 - WPCP REVENUE BOND FUND					
Revenue	532.36	0.00	13,769.24	13,769.24	0.00
Expense	37,098.70	84,590.00	4,840,678.30	-4,756,088.30	100,000.00
Total Fund: 612 - WPCP REVENUE BOND FUND:	-36,566.34	-84,590.00	-4,826,909.06	-4,742,319.06	-100,000.00
Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV					
Revenue	606.36	2,475.00	4,198.94	1,723.94	2,700.00
Total Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV:	606.36	2,475.00	4,198.94	1,723.94	2,700.00
Fund: 616 - SANITARY SEWER REHAB PROJECT					
Revenue	21,074.41	0.00	4,722,815.08	4,722,815.08	0.00
Expense	11,947.75	4,926,025.61	4,730,657.27	195,368.34	5,820,000.00
Total Fund: 616 - SANITARY SEWER REHAB PROJECT:	9,126.66	-4,926,025.61	-7,842.19	4,918,183.42	-5,820,000.00
Fund: 617 - SANITARY SEWER NEW CONSTRUCTN					
Revenue	3,800.00	0.00	34,959.94	34,959.94	0.00

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Account Typ...	May Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 617 - SANITARY SEWER NEW CONSTRUCTN:	3,800.00	0.00	34,959.94	34,959.94	0.00
Fund: 690 - TRANSIT OPERATING					
Revenue	92,128.27	625,216.13	508,473.46	-116,742.67	685,528.00
Expense	73,813.60	647,912.65	607,945.22	39,967.43	706,814.00
Total Fund: 690 - TRANSIT OPERATING:	18,314.67	-22,696.52	-99,471.76	-76,775.24	-21,286.00
Fund: 740 - STORM SEWER UTILITY					
Revenue	80,984.98	934,266.52	965,032.83	30,766.31	1,019,200.00
Expense	504,904.24	1,272,829.14	910,931.30	361,897.84	1,424,817.00
Total Fund: 740 - STORM SEWER UTILITY:	-423,919.26	-338,562.62	54,101.53	392,664.15	-405,617.00
Fund: 741 - 2016 GO STORM WATER PROJ					
Revenue	1,130.54	2,788,158.01	3,047,287.30	259,129.29	3,041,627.00
Expense	13,930.93	2,723,552.59	1,246,048.35	1,477,504.24	3,219,710.00
Total Fund: 741 - 2016 GO STORM WATER PROJ:	-12,800.39	64,605.42	1,801,238.95	1,736,633.53	-178,083.00
Fund: 750 - COMPOSTING FACILITY					
Revenue	14,339.57	62,799.88	65,598.59	2,798.71	68,509.00
Expense	5,231.07	73,414.99	61,612.98	11,802.01	80,089.00
Total Fund: 750 - COMPOSTING FACILITY:	9,108.50	-10,615.11	3,985.61	14,600.72	-11,580.00
Fund: 760 - P&R CONCESSIONS ENTERPRISE					
Revenue	1,024.08	35,094.40	19,061.23	-16,033.17	38,300.00
Expense	6,496.31	38,203.77	30,537.57	7,666.20	41,677.00
Total Fund: 760 - P&R CONCESSIONS ENTERPRISE:	-5,472.23	-3,109.37	-11,476.34	-8,366.97	-3,377.00
Fund: 881 - OCCUPATIONAL INSURANCE ESCROW					
Revenue	2.68	0.00	20,232.18	20,232.18	0.00
Expense	2,220.63	0.00	129,703.99	-129,703.99	0.00
Total Fund: 881 - OCCUPATIONAL INSURANCE ESCROW:	-2,217.95	0.00	-109,471.81	-109,471.81	0.00
Fund: 884 - GROUP HEALTH INSURANCE ESCROW					
Revenue	213,615.02	0.00	2,434,756.74	2,434,756.74	0.00
Expense	159,789.43	0.00	2,320,544.44	-2,320,544.44	0.00
Total Fund: 884 - GROUP HEALTH INSURANCE ESCROW:	53,825.59	0.00	114,212.30	114,212.30	0.00
Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND					
Revenue	22.49	0.00	156.37	156.37	0.00
Expense	25.52	0.00	422.08	-422.08	0.00
Total Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND:	-3.03	0.00	-265.71	-265.71	0.00
Fund: 910 - POLICE PENSION - T & A					
Revenue	0.00	0.00	7,657.80	7,657.80	0.00
Expense	765.78	0.00	9,189.36	-9,189.36	0.00
Total Fund: 910 - POLICE PENSION - T & A:	-765.78	0.00	-1,531.56	-1,531.56	0.00
Report Total:	-5,254,546.44	-2,319,488.60	6,472,534.54	8,792,023.14	-3,504,690.00

Fund Summary

Fund	May Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
001 - GENERAL FUND	-580,656.40	-342,381.27	154,005.34	496,386.61	-371,753.00
010 - CASH FLOW RESERVE FUND	1,374.74	193,431.59	227,207.13	33,775.54	227,624.00
030 - CAPITAL RESERVE	-14,864.92	11,097.68	-40,636.49	-51,734.17	250.00
031 - CAPITAL RSRV-BLDG MAINT	265.16	-67,988.91	-20,962.64	47,026.27	-76,250.00
050 - COLISEUM ACTIVITY FUND	-1,868.63	-5,146.46	-9,857.02	-4,710.56	-5,618.00
110 - ROAD USE TAX	-16,565.78	-216,480.00	1,525,420.39	1,741,900.39	-266,541.00
112 - EMPLOYEE BENEFITS FUND	11,571.02	-22,149.60	1,192,648.29	1,214,797.89	-24,163.00
117 - POLICE/FIRE RETIREMENT	49,213.66	28,522.01	408,801.96	380,279.95	31,115.00
119 - EMERGENCY FUND	9,230.23	0.00	94,763.44	94,763.44	0.00
121 - LOCAL OPTION SALES TAX	261,937.42	1,420,234.75	1,345,511.11	-74,723.64	1,611,075.00
125 - TAX INCREMENT FINANCING	-196,600.32	119,686.49	155,992.74	36,306.25	107,287.00
130 - CITY TORT LIABILITY	1,280.89	-17,189.81	-22,884.09	-5,694.28	-18,753.00
132 - GRANTS-STATE/LOCAL AGEN	-12,497.84	1,760.00	-165.77	-1,925.77	0.00
140 - PARK & REC DONATION FUNI	-2,636.86	-5,636.29	211,605.89	217,242.18	-6,147.00
141 - MTOWN TENNIS ASSOC	1.00	0.00	6.85	6.85	0.00
142 - SOFTBALL ASSOCIATION FUN	-3,173.60	-34,412.40	-18,512.34	15,900.06	-38,022.00
144 - LIVE HEALTHY IOWA	5.55	494.45	2,206.44	1,711.99	542.00
150 - COPS FAST GRANTS	11.09	4,399.12	2,985.02	-1,414.10	4,799.00
151 - DEPT OF JUSTICE GRANTS	0.00	1,466.30	-685.49	-2,151.79	3,388.00
152 - POLICE UNDESIGNATED GRAI	-3,951.21	10,894.18	-19,152.84	-30,047.02	11,881.00
153 - POLICE DEPT DONATION FUN	2,114.73	-5,316.74	60,408.25	65,724.99	-5,800.00
156 - FIRE DEPT DONATION FUND	1.93	0.00	361.60	361.60	0.00
157 - FIRE DEPT GRANTS	2.74	-5,817.79	4,545.73	10,363.52	4,500.00
160 - ECONOMIC DEVELOPMENT C	29.72	0.00	205.81	205.81	0.00
161 - SURETY DEPOSITS/SUBDIVIDI	6.20	0.00	42.97	42.97	0.00
170 - LIBRARY DONATION FUND	-606.14	5,775.00	8,400.13	2,625.13	6,300.00
177 - SEIZED ASSETS (POLICE)	42.71	-7,883.48	-5,251.28	2,632.20	-8,600.00
180 - HOUSING GRANTS	370.76	2,685.87	-741.22	-3,427.09	2,930.00
181 - (D)HUD LEAD GRANT	-48.10	0.00	-48.10	-48.10	0.00
182 - #4 HUD LEAD GRANT	-60.51	113,796.10	12,018.34	-101,777.76	125,087.00
183 - FY 08 EDI (ECON DEV INCENT	0.00	0.00	-1,194.05	-1,194.05	0.00
184 - VOUCHERS - 002, 003	13,267.91	-75,920.13	105,551.41	181,471.54	9,446.00
185 - CDBG HOUSING GRANTS	0.00	0.00	101.25	101.25	0.00
186 - CBDG GRANTS-NSP	-223.62	37,833.95	80,380.80	42,546.85	41,290.00
187 - HUD LEAD MATCH	0.00	-24,555.74	0.00	24,555.74	-26,788.00
188 - #5 HUD LEAD GRANT	-82,636.36	270,872.03	-257,339.00	-528,211.03	294,530.00
190 - 911 SURCHARGE	37,773.93	0.33	174,888.14	174,887.81	-80.00
200 - GO BONDS DEBT FUND	-2,548,886.28	257,473.04	77,422.96	-180,050.08	66,850.00
300 - CIP COLLECTION FUND	23,483.70	-506,615.23	-12,311.03	494,304.20	-552,671.00
310 - FEDERAL STREET GRANTS	-700.00	63,484.96	-845,560.93	-909,045.89	86,600.00

Monthly Budget Report - Marshalltown
For Fiscal: Current Period Ending: 05/31/2017

311 - RISE STREET GRANTS	0.00	63,817.71	74,207.08	10,389.37	75,421.00
312 - AIRPORT PROJECT FUND	-3,402.60	-34,270.39	3,388.72	37,659.11	-37,386.00
320 - SPECIAL ASSESSMENT PROJEC	0.00	22,916.63	13,189.00	-9,727.63	25,000.00
340 - BIKE PATH PROJECT FUND	68.23	53,005.26	46,289.19	-6,716.07	57,824.00
341 - TREES FOREVER PROJECT	-3,154.28	-212.30	-1,229.33	-1,017.03	0.00
350 - GO BONDS CAPITAL PROJECT	5.05	6,097.30	1,578.40	-4,518.90	7,206.00
353 - 2014 GO BONDS	-481,279.01	-467,958.15	-942,149.74	-474,191.59	-510,500.00
354 - POLICE & FIRE STATIONS	-178,260.47	2,930,064.17	3,580,047.27	649,983.10	3,075,025.00
355 - 2015 GO BONDS	189,371.55	-2,342,146.62	-1,824,461.09	517,685.53	-2,651,500.00
356 - 2016 BONDS - STREET PROJEC	-201,884.80	1,720,576.22	1,861,761.96	141,185.74	1,876,992.00
382 - PUBLIC WORKS FACILITY	0.76	0.00	5.37	5.37	0.00
391 - TIF DISTRICT II CAP PROJECTS	496,490.00	240,526.55	757,001.13	516,474.58	316,295.00
392 - TIF DISTRICT III CAP PROJECT	4.73	22.88	32.72	9.84	25.00
393 - TIF DISTRICT IV CAP PROJECT	0.00	-12.65	0.00	12.65	0.00
610 - WATER POLLUTION CONTROL	-1,396.24	-6,492,990.02	0.00	6,492,990.02	-7,083,262.00
611 - WPCP REVENUE	-1,630,154.68	6,093,179.62	1,356,965.32	-4,736,214.30	6,647,105.00
612 - WPCP REVENUE BOND FUND	-36,566.34	-84,590.00	-4,826,909.06	-4,742,319.06	-100,000.00
614 - WPCP CAPITAL IMPROVEMENT	606.36	2,475.00	4,198.94	1,723.94	2,700.00
616 - SANITARY SEWER REHAB PRC	9,126.66	-4,926,025.61	-7,842.19	4,918,183.42	-5,820,000.00
617 - SANITARY SEWER NEW CONS	3,800.00	0.00	34,959.94	34,959.94	0.00
690 - TRANSIT OPERATING	18,314.67	-22,696.52	-99,471.76	-76,775.24	-21,286.00
740 - STORM SEWER UTILITY	-423,919.26	-338,562.62	54,101.53	392,664.15	-405,617.00
741 - 2016 GO STORM WATER PRC	-12,800.39	64,605.42	1,801,238.95	1,736,633.53	-178,083.00
750 - COMPOSTING FACILITY	9,108.50	-10,615.11	3,985.61	14,600.72	-11,580.00
760 - P&R CONCESSIONS ENTERPR	-5,472.23	-3,109.37	-11,476.34	-8,366.97	-3,377.00
881 - OCCUPATIONAL INSURANCE	-2,217.95	0.00	-109,471.81	-109,471.81	0.00
884 - GROUP HEALTH INSURANCE I	53,825.59	0.00	114,212.30	114,212.30	0.00
886 - WORKMAN'S COMP DEDUCT	-3.03	0.00	-265.71	-265.71	0.00
910 - POLICE PENSION - T & A	-765.78	0.00	-1,531.56	-1,531.56	0.00
Report Total:	-5,254,546.44	-2,319,488.60	6,472,534.54	8,792,023.14	-3,504,690.00



COUNCIL AGENDA

CITY HALL COUNCIL CHAMBERS, 10 W STATE STREET

June 26, 2017, at 5:30 PM

NOTICE TO PUBLIC: The Mayor and City Council welcome comment from the public during discussion. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks in order that others may be given the opportunity to speak.

CALL TO ORDER: Mayor James L. Lowrance

PLEDGE OF ALLEGIANCE:

ROLL CALL: Gowdy, Greer, Hoop, Kester, Lamer, Martin, Wirin.

MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS:

Years of Service Awards

20 years – Troy McGahuey, Public Works

15 years – Monica Rhode-Fulton, Library

10 years – Bruce Gjetley, Public Works

APPROVAL OF AGENDA:

CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.

1. Approve Council meeting Minutes of June 12, 2017, and special meeting Minutes of June 22, 2017.
2. Approve Bill List in the amount of \$936,290.74.
3. Approve May Financials
4. Issue "Going Out of Business Sale" license for Kmart Store #7583, 1720 S Center St, through 8/27/17, with one thirty day renewal through 9/27/2017.
5. Receipt of Civil Service New Hire Lists for Police Officer and Storm Water Coordinator.
6. Receipt of List of Purchases and Vertical Public Improvements between \$10,000 and \$35,000 approved by City Administrator: Asbestos abatement at KC Hall, Environmental Property Solutions, \$19,850.
7. Approve Liquor License Renewals: Zamora Fresh Market, Applebee's Neighborhood Grill & Bar, Casey's General Store #1303-N 3rd Ave, Legends American Grill, El Puente - 101 N Center St.

(end of consent agenda items)

REPORTS:

8. Director Val Ruff, Convention & Visitors Bureau

MOTIONS:

9. New Liquor Licenses:
 - a) Special Event – Outdoor Service area for The Spot, July 15, beer garden at N 13th Street
 - b) Class E Liquor – Marshall Beer Wine Spirits – 11 N 3rd Avenue
 - c) Class C Beer - Marshall Tobacco & Vape – 19 W Main Street

RESOLUTIONS:

10. Tentative Resolution 2017-132 Providing for the Conveyance and transfer of Title to the Property Herein Described [Parcel "D" abandoned section of S 1st St south of W Madison St] from the City of Marshalltown, to Garrett Goodman by Quit Claim Deed, consideration of \$13,536.
11. Tentative Resolution 2017-133 Providing for the Conveyance and transfer of Title to the Property Herein Described [114 N 10th Avenue] from the City of Marshalltown, to Miguel Angel Garcia Marceleno by Warranty Deed, consideration of \$45,000.

Visit www.ci.marshalltown.ia.us

Please refer to the previous Council packet for attachments not included with this agenda packet. Complete agenda packets are available for inspection for the public at the City Clerk's Office, the Marshalltown Public Library and the city's website.

Marshalltown



12. Resolution 2017-134 Providing Notice of Withdrawal from 28E Agreement Concerning Operation of the Marshall County Public Safety Communications Center.
13. Resolution 2017-135 Approving Agreement for Engineering Services with Clapsaddle Garber Associates, Inc., for Iowa River Trail Phase III project TRL17001 not to exceed \$50,850
14. Resolution 2017-136 Approving Amendment No 1 to Agreement for Engineering Services with Fox Engineering Associates, Inc., for WPCP Biogas Engine Replacement Project 52015014 not to exceed \$113,100
15. Resolution 2017-137 Approving Transit Joint Participation Agreement to Implement a Federal Transit Administration (FTA) Bus and Bus Facilities Project CFDA 20.526, for purchase of a light duty bus with IDOT funding 85% up to \$93,500
16. Resolution 2017-138 Ordering Construction of Police and Fire Station Site Demolition and Earthwork Project 17001, setting public hearing on proposed plans, specifications, form of contract and costs and estimated cost and directing publication of notice to bidders. Public Hearing – July 10, bids due at 10 am July 18.
17. Resolution 2017-139 Approving Agreement with Municipal Pipe Tool Co., for Five Year Sewer Collection System Maintenance Contract
18. Resolution 2017-140 Authorizing Mayor to Execute FAA Grant Agreement Documents for the Marshalltown Municipal Airport Rehabilitation Runway 18-36 Project 77016010. (AIP NO.#3-19-0058-015-2017)
19. Resolution 2017-141 Approving Contract Change Order #1 for the Iowa River Trail – 12th to Summit Project 40115012, increase of \$1,100.00. No direct cost to the city, funded with grant funds and local match provided by Trails, Inc.

ORDINANCES:

PUBLIC HEARING

20. Ordinance #14963 Approving Changes to the Marshalltown Zoning Ordinance of 2010 Map by rezoning properties to CC, Community Commercial District in the Area of the New Police and Fire Department Facility, third reading.
21. Ordinance #14964 rescinding Ordinance 14937 Amending the Marshalltown Code of Ordinances Vehicle and Traffic Chapter 20, for the purpose of removing the traffic signal at the intersection of Nevada Street and 18th Avenue, first reading. This item does not require a public hearing. Council may consider waiving of the second and/or third reading.

DISCUSSION:

1. Highway 14 medians, proposal of design selection.
2. Alcohol service areas at community events
3. Bonding for police and fire building

PUBLIC COMMENT:

ADJOURNMENT:

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Marshalltown



COUNCIL PROCEEDINGS

June 12, 2017

The Marshalltown City Council met in regular session on June 12, 2017, at 5:30 PM, in the Council Chambers at City Hall. Mayor Lowrance called the meeting to order and led the Pledge of Allegiance. Present: Gowdy, Greer, Hoop, Kester, Lamer, Martin, Wirin. Greer actively participated via speakerphone. Lamer congratulated Marshalltown's Emergency Food Box for being inducted as a first class organization. Kester encouraged individuals to attend the ISU Solar Car event downtown on June 24. Gowdy recognized Bob Ranson for receiving an environmental award. Tupper congratulated Chris Jones on graduating from the national FBI class. Wirin moved to approve the agenda, second by Kester. Motion approved 7-0.

CONSENT AGENDA:

Gowdy moved to approve the Consent Agenda: Approve Council meeting Minutes of May 22, 2017, and special meeting Minutes of May 24, 2017; Approve Bill List in the amount of \$6,890,203.96; Resolution 2017-124 Approving Renewal Contract with the Iowa Department of Transportation for Roadway Maintenance Services at the Iowa Veterans Home pursuant to Chapter 28E.12 of the Iowa Code, through 6/30/2018; Resolution 2017-125 Approving Renewal Contract with the Iowa Department of Transportation for Roadway Maintenance Services at Iowa Highway 14 from Iowa Avenue to Woodland Street pursuant to Chapter 28E.12 of the Iowa Code, through 6/30/2018; Resolution 2017-126 Amending the Fiscal Year 2017-2021 Capital Improvement Plan to move the \$65,000 Expenditure Budgeted for FY2017 to FY2018 for the West End Tennis Courts Project; Resolution 2017-127 Approving CenturyLink as the phone provider for a Voice Over Internet Protocol Phone System; Approve Liquor License Renewals: Calvin Rockett Bar & Grill, Center Street Station, Central Iowa Fair, El Portal, Git N Go Store #34, Git N Go Store #35, Impala Ballroom, Jake's Game Room, Midnight Ballroom; second by Martin. Consent agenda adopted 7-0.

REPORTS:

Jenny Etter, Director of the Marshalltown Central Business District made her quarterly report to the council, updated the progress on the Downtown SSMID.

MOTIONS:

Kester moved to approve the following cigarette permits through June 30, 2018: 7 Rayos Liquor Store; Big Kmart (#7583); Casey's - E Main #3228; Casey's - Iowa Ave #3508; Casey's - N 3rd Ave #1303; Casey's - S 12th Ave #1441; Casey's - W Lincoln Way #1564; Dollar General Store #2019; Dollar General Store #4206; East Side Liquor and Groceries; Express Mart; FA786 INC; Family Dollar Stores; Fareway Stores, Inc. #467; Food & Gas Mart; Git-N-Go Stores #34 ; Git-N-Go Stores #35 ; Goldenland, Inc.; Hy-Vee Drugstore; Hy-Vee Food & Drugstore; Hy-Vee Gas; IN & OUT BP TRAVEL PLAZA; Iowa Veterans Home Canteen; Jiffy Convenience Stores; Kwik Star #394 - S Center St; Kwik Star #607 - S 6th St; Kwik Star #706 - S 3rd Ave; LIBERTY GIFTS; Vaughn's Pub; Walgreens #03196; Wal-Mart Supercenter #581; ZAR INC, second by Gowdy. Motion carried 5-2, with Greer and Lamer opposed.

Wirin moved to approve a Class C Liquor License for JB Bar, 915 Turner Street, second by Gowdy. Motion carried 7-0.

Kester moved to approve a Class B Beer (includes Wine Coolers) Liquor License for El Guanaco Restaurant, 114 W Main Street, second by Wirin. Motion carried 7-0.

RESOLUTIONS:

Wirin moved to adopt Resolution 2017-128 Approving an Agreement for Professional Services with Bolton & Menk, Inc., for High Street Drainage Improvements, not to exceed \$67,300, second by Lamer. Resolution adopted 7-0.

Lamer moved to adopt Resolution 2017-129 Appointing City Representative (Sharon Greer) to City Development Board. Resolution Appointing a Qualified Elector as a Local representative for the City of Marshalltown, Iowa, to serve on the Special City Development Committee on a Proposed Severance Issue Known as "Case No.: A17-02, Involuntary Severance from the City of Marshalltown," second by Wirin. Legal advice was obtained that determined no conflict of interest was identified. Resolution adopted 5-1-1, Hoop opposed and Greer abstained being married to the appointee.

COUNCIL PROCEEDINGS

June 12, 2017

PUBLIC HEARING

The public hearing regarding the conveyance of property to Wrights Jasper Development was declared open by Mayor Lowrance, as the hearing had been continued at the last council meeting. There were no written or public comments and the developer had not presented any communication regarding continuing with the proposed conveyance. Kinser recommended starting over with the conveyance at a later date. Mayor Lowrance closed the public hearing at 6:04 PM. Resolution 2017-123 Adopting Tentative Resolution 2017-092 providing for the conveyance of property to Wrights Jasper Developments III LLC, failed due to lack of a motion.

ORDINANCES:

Lamer moved to adopt the second reading of Ordinance #14963 Approving Changes to the Marshalltown Zoning Ordinance of 2010 Map by rezoning properties to CC, Community Commercial District in the Area of the New Police and Fire Department Facility, second by Martin. A section of the land being rezoned is currently NC, Neighborhood Commercial; CC, Community Commercial is less restrictive. Second reading adopted 7-0.

DISCUSSION

Public Works Director Nickel updated the council on the Police and Fire Building progress. A bid package will be prepared with plans and specifications; work on removal of the KC Hall Building and the slab is scheduled to begin this fall.

PUBLIC COMMENT:

There were no public comments.

CLOSED SESSION:

Lamer moved to enter into Closed session pursuant to Section 21.5, Subsection (1) Paragraph (i) OF THE CODE OF IOWA to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session; and Closed session pursuant to Section 21.5 subsection (1) paragraph (j) OF THE CODE OF IOWA to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. Iowa Code § 21.5(1)(j) (2011), as amended by, Senate File 289, 84th G.A., 1st Sess., § 5 (Iowa 2011). The City of Marshalltown has an attorney-client relationship with Attorney Roger Schoell, appointed as City Attorney on May 5, 2014, by Council Resolution #2014-047; and with Lynch Dallas P.C., by Council Resolution #2017-093, approved May 8, 2017, second by Wirin. Motion carried 7-0.

OPEN SESSION:

At 7:02 PM, Lamer moved to enter into open session, second by Martin. Motion carried 7-0. Roll call: all present. Wirin moved to negotiate for the sale of property with the highest bidder, second by Kester. Motion carried 7-0.

ADJOURNMENT

Upon motion by Kester and second by Greer, with unanimous approval, the meeting adjourned at 7:02.

Respectfully submitted,

Shari L. Coughenour, CMC, City Clerk

CITY OF MARSHALLTOWN

ATTEST:

James L. Lowrance, Mayor

Council Proceedings
Special Council Meeting
June 22, 2017

A Special meeting of the Marshalltown City Council was convened on June 22, 2017, at 12:00 pm, in the Council Chambers at City Hall, according to posted notices. Mayor Lowrance called the meeting to order and led the Pledge of Allegiance. ROLL CALL: Present – Gowdy, Greer, Hoop, Kester, Wirin. Absent: Lamer, Martin. Wirin participated fully via speakerphone.

Gowdy moved to adopt Resolution 2017-130 Rescinding Resolution 2017-129 Appointing City Representative to City Development Board. Resolution Appointing a Qualified Elector as a Local representative for the City of Marshalltown, Iowa, to serve on the Special City Development Committee on a Proposed Severance Issue Known as “Case No.: A17-02, Involuntary Severance from the City of Marshalltown,” and appointing a new qualified elector, Richard Hierstein, second by Greer. Monte Eaton, a member of the public commented that there may be a conflict with the appointment due to the relationship of Hierstein and his father, D. Eaton. Hierstein was city administrator at a time D. Eaton was a council member. Resolution adopted 5-0.

Upon motion by Wirin and second by Kester, with unanimous approval, the meeting adjourned at 12:05 pm.

Respectfully submitted,

Shari L. Coughenour, CMC, City Clerk

CITY OF MARSHALLTOWN

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, City Clerk



Jill Petermeier
Human Resource Director
24 North Center Street
Marshalltown, IA 50158
Tel (641) 754-5704 Fax (641) 754-5704
jpetermeier@ci.marshalltown.ia.us

To: Civil Service Commission

From: Michael Tupper, Police Chief
Michael Hanken, Captain
Jill Petermeier, Human Resource Director

Re: Police Officer New Hire List

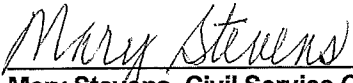
After reviewing all applicants and their qualifications, the following persons were tested and considered to best meet the qualifications for the above listed position and are ranked as follows:

Rank	Name	Score (Actual/Total Possible)
1	Braxton Morrison*	164.40/188
2	Kira Lazenby	156.25/188
3	Nicholas Svoboda	156.25/188
4	Ryan Olson	153.50/188
5	Kelby Odmonson	151.75/188

*Veteran's Preference

This list shall be valid for a period not to exceed June 21, 2018.

Certified by Civil Service Commission on June 21, 2017.



Mary Stevens, Civil Service Commission Chair

Attest:



Shari Coughenour, Clerk of the Commission



Jill Petermeier
Human Resource Director
24 North Center Street
Marshalltown, IA 50158
Tel (641) 754-5704 Fax (641) 754-5704
jpetermeier@ci.marshalltown.ia.us

To: Civil Service Commission

From: Justin Nickel, Public Works Director
Jill Petermeier, Human Resource Director

Re: Certified Hire List

Position: Storm Water Coordinator

After reviewing all applicants and their qualifications, the following person was tested and considered to best meet the qualifications for the above listed position:

Jesse Torres (194)

This list shall be valid for a period not to exceed June 21, 2018.

Date List Certified by Civil Service Commission:

June 21, 2017

A handwritten signature in cursive script, reading "Mary Stevens", written over a horizontal line.

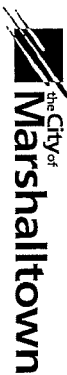
Mary Stevens, Civil Service Commission Chair

Attest:

A handwritten signature in cursive script, reading "Shari L Coughenour", written over a horizontal line.

Shari Coughenour, Clerk of the Commission

BUILDING REPORT FOR THE MONTH OF MAY 2017



PERMIT NUMBER	OWNER OF IMPROVEMENT	LOCATION OF IMPROVEMENT	TYPE OF IMPROVEMENT	NEW DWELLING	ALTER DWELLING	MINOR BUILDING	MISC. IMPROVEMENT	FEE
24356	Dan Schneider	1606 Clinton Street	Alter Dwelling		\$32,000			\$462
24357	Joel Wirth	408 West South Street	New Shed			\$4,000		\$97
24358	AEA 267	909 South 12th Street	Alter Building				\$8,000	\$153
24359	Marshallgaam Lodging, LLC	3401 South 2nd Street	New Building				\$7,520,000	\$31,814
24360	Our Savior Lutheran Church	3001 South 6th Street	Alter Shed			\$2,000		\$69
24361	Mark Krukow	903 Arlington Drive	New Shed			\$3,000		\$83
24362	Orton Homes	2909 Jackie Terrace	New Dwelling/Garage	\$227,000				\$1,756
24363	Orton Homes	308 Carson Drive	New Dwelling/Garage	\$225,000				\$1,744
24364	Ted Grabau	1806 S. 3rd Avenue	New Shed			\$4,000		\$97
24365	James Hunnicutt	101 North 22nd Street	Alter Car Port			\$3,000		\$83
24366	Felipe Garcia	101 North 10th Avenue	Alter Dwelling		\$9,000			\$167
24367	Jerry Kinney	810 West Nevada St.	Demolish Garage					\$25
24368	Allan Kent	612 North 4th Avenue	Alter Garage			\$3,000		\$83
24369	Superior Rentals, LLC	201 North 2nd Avenue	Demolish Garage					\$25
24370	Jose Regalado	1005 West Lincolnway	Alter Building				\$60,000	\$714
24371	Jerry Kinney	810 West Nevada St.	New Garage			\$11,000		\$195
24372	LaVerne Reynolds	821 Roberts Terrace	New Shed			\$6,000		\$125
24373	Theodore Schaper	919 North 3rd Avenue	Alter Building				\$80,000	\$854
24374	Aaron Benscotter	208 East Church Street	Alter Building				\$80,000	\$854
TOTALS:				\$452,000	\$41,000	\$36,000	\$7,748,000	\$39,400
TOTAL IMPROVEMENT AMOUNT: \$8,277,000								
# OF PERMITS:				2	2	2	8	5
Units				Permits	Permits	Permits	Permits	Demo Permits
Scott A. Riemenschneider, Chief Building Official								

Building Division Improvement Value & Fee Summary - May 2017

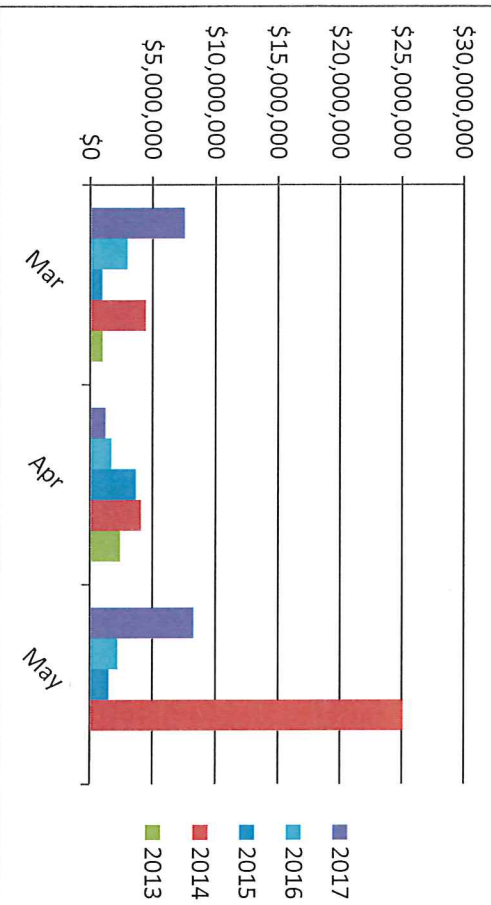
Total Improvement Value Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2017	\$74,000	\$331,000	\$7,559,000	\$1,214,000	\$8,277,000								\$17,455,000
2016	\$479,000	\$1,034,000	\$2,977,000	\$1,699,000	\$2,257,000								\$8,446,000
2015	\$0	\$57,000	\$941,000	\$3,671,000	\$1,516,000								\$6,185,000
2014	\$311,000	\$206,000	\$4,457,000	\$4,101,000	\$25,076,000								\$34,151,000
2013	\$1,470,000	\$101,000	\$953,000	\$2,413,000	\$91,000								\$5,028,000

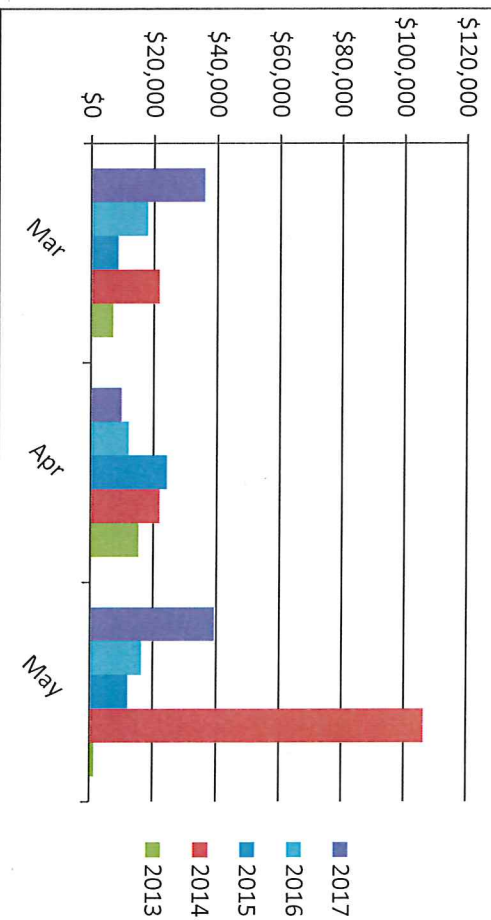
Total Fees Received Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2017	\$1,006	\$3,995	\$35,959	\$9,819	\$39,400								\$90,179
2016	\$3,860	\$7,490	\$18,014	\$12,229	\$16,500								\$58,093
2015	\$0	\$762	\$8,610	\$24,464	\$12,214								\$46,050
2014	\$2,414	\$1,980	\$21,811	\$22,054	\$106,382								\$154,641
2013	\$9,824	\$1,416	\$7,030	\$15,486	\$1,408								\$35,164

Total Improvement Value Comparison



Total Fees Received Comparison



Purchases between \$10,000 & \$35,000
and Vertical Public Improvements (*) Below \$36,000
Approved by City Administrator
For Informational Purposes Only

* Vertical Public Improvements means buildings, all appurtenant structures, utilities, incidental street improvements including Vertical infrastructure does not include any work constructed in conjunction with or ancillary to highway, street, bridge or As defined in Iowa Administrative Code Chapter 180 section 761-180.3(314) definitions

Date	Vendor	Type or Description	Dollar Amount	Reported to Council Date
6/20/17	Environmental Property Solutions	Asbestos Abatement at KC Hall	\$19,850.00	6/26/2017

Applicant License Application (LC0029919)

Name of Applicant: <u>Browns, Shirley R</u>		
Name of Business (DBA): <u>Spot The</u>		
Address of Premises: <u>217 1/2 N 13th St</u>		
City <u>Marshalltown</u>	County: <u>Marshall</u>	Zip: <u>5015800</u>
Business <u>(641) 752-6014</u>		
Mailing <u>217 1/2 N 13th St</u>		
City <u>Marshalltown</u>	State <u>IA</u>	Zip: <u>50158</u>

Contact Person

Name <u>Shirley</u>	
Phone: <u>(641) 752-6014</u>	Email <u>thespot@heartofiowa.net</u>

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 05/01/2017

Expiration Date: 04/30/2018

Privileges:

Class C Liquor License (LC) (Commercial)

Outdoor Service

Status of Business

BusinessType: <u>Sole Proprietorship</u>	
Corporate ID Number:	Federal Employer ID <u>Applied For</u>

Ownership

Shirley Browns

First Name: <u>Shirley</u>	Last Name: <u>Browns</u>	
City: <u>Marshalltown</u>	State: <u>Iowa</u>	Zip: <u>501580000</u>
Position: <u>Owner</u>		
% of Ownership: <u>100.00%</u>	U.S. Citizen: <u>Yes</u>	

Insurance Company Information

Insurance Company: <u>Founders Insurance Company</u>	
Policy Effective Date:	Policy Expiration
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

Applicant

I hereby declare that all information contained in the E-license Application is true and correct. I understand that misrepresentation of material fact in the Application is a serious misdemeanor crime and grounds for denial of the license or permit under Iowa law. Please submit this form to your local authority.

Shirley R. Brown
Applicant's Signature

6/21/17
Date

+++++

NOTARY

State of Iowa
County of Marshall

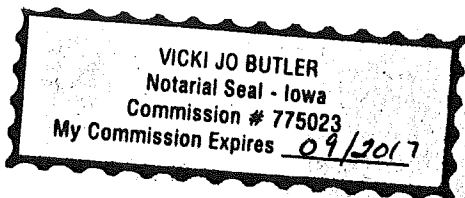
Signed and sworn to (or affirmed) before me

on 6-21-17,
Date

by Vicki J Butler,
Print Name of Applicant

Vicki J Butler
Signature of Notary Public

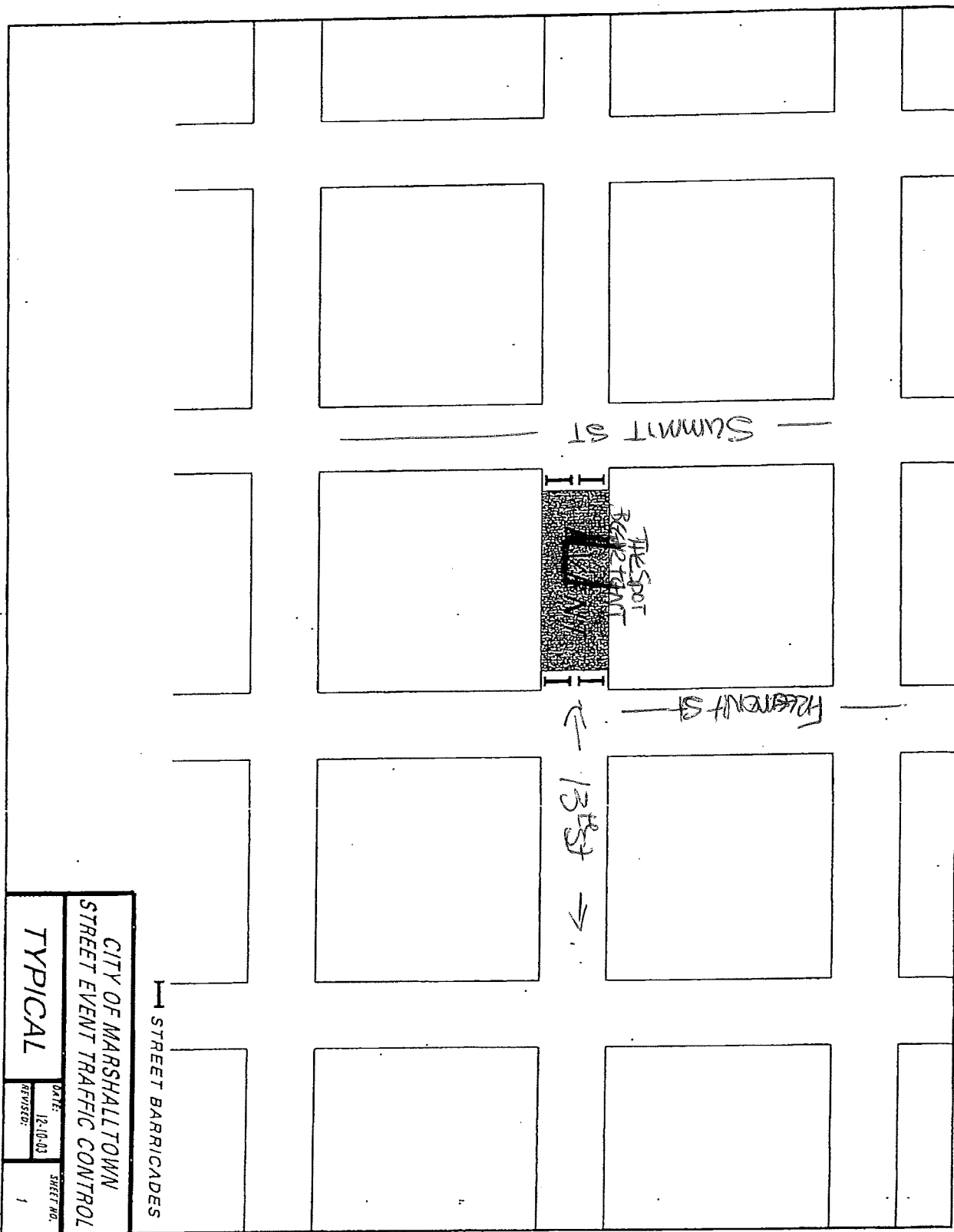
6-21-17
Date





SHIRLEY BROWNS 485-7014 (THE SPOT)

APT PETER DINK Sat. July 15



CITY OF MARSHALLTOWN	
STREET EVENT TRAFFIC CONTROL	
DATE:	12.10.03
REVISED:	1
SHEET NO.	
TYPICAL	

Applicant License Application ()

Name of Applicant: <u>Midwest liquor llc</u>		
Name of Business (DBA): <u>Marshall Beer Wine Spirits</u>		
Address of Premises: <u>11 N 3rd Ave</u>		
City <u>Marshalltown</u>	County: <u>Marshall</u>	Zip: <u>50158</u>
Business <u>(641) 753-2507</u>		
Mailing <u>11 N 3rd Ave</u>		
City <u>Marshalltown</u>	State <u>IA</u>	Zip: <u>50158</u>

Contact Person

Name <u>nadeem islam</u>	
Phone: <u>(319) 610-6264</u>	Email <u>chaudhry.imran@hotmail.com</u>

Classification Class E Liquor License (LE)

Term: 12 months

Effective Date: 06/15/2017

Expiration Date: 01/01/1900

Privileges:

Class B Wine Permit

Class C Beer Permit (Carryout Beer)

Class E Liquor License (LE)

Sunday Sales

Status of Business

BusinessType: <u>Limited Liability Company</u>	
Corporate ID Number: <u>513156</u>	Federal Employer ID <u>81-0962494</u>

Ownership

nadeem islam

First Name: nadeem

Last Name: islam

City: cedarfalls

State: iowa

Zip: 50613

Position: owner

% of Ownership: 50.00%

U.S. Citizen: No

waleed parvez

First Name: waleed

Last Name: parvez

City: waterloo

State: iowa

Zip: 50701

Position: owner

% of Ownership: 50.00%

U.S. Citizen: No

Insurance Company Information

Insurance Company: Westfield Insurance Company

Policy Effective Date:

Policy Expiration

Bond Effective

Dram Cancel Date:

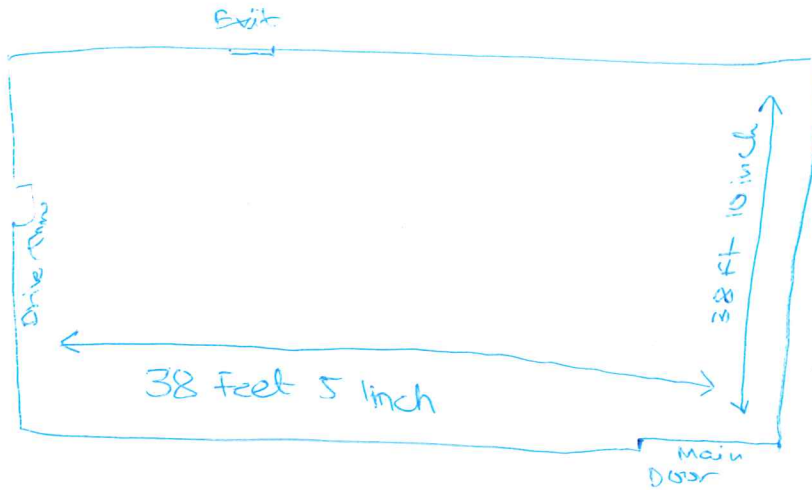
Outdoor Service Effective

Outdoor Service Expiration

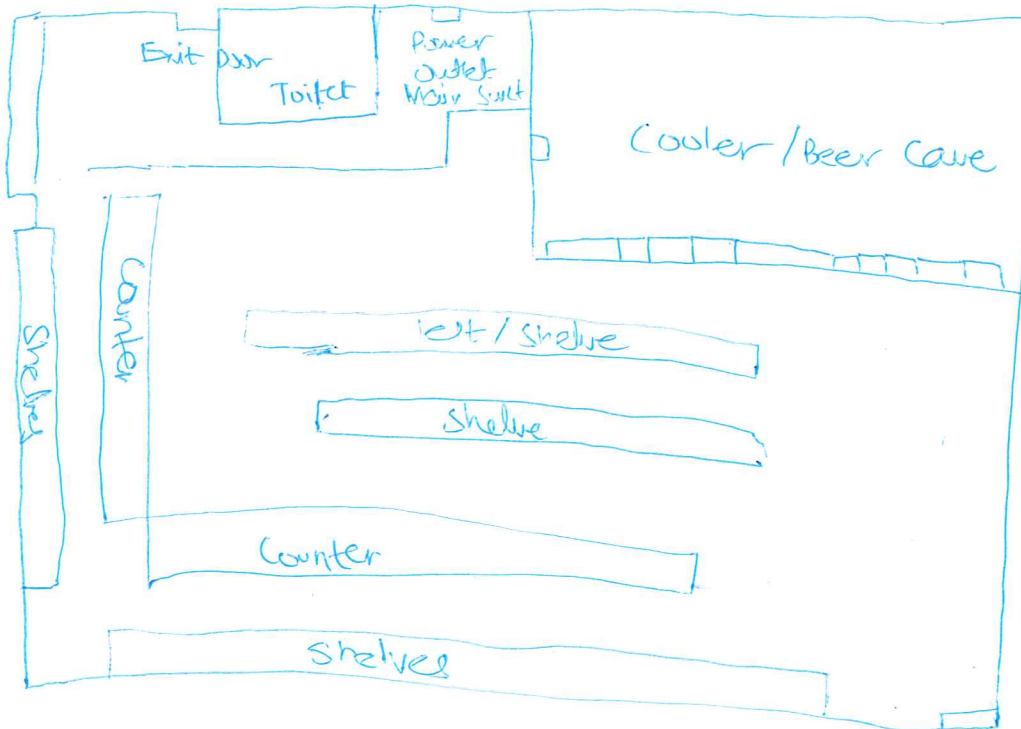
Temp Transfer Effective

Temp Transfer Expiration Date:

Drawing



Floor Plan



APPLICANT

I hereby declare that all information contained in the E-license Application is true and correct. I understand that misrepresentation of material fact in the Application is a serious misdemeanor crime and grounds for denial of the license or permit under Iowa law. Please submit this form to your local authority.

Nadeem ISLAM

Applicant's Signature

06-05-17

Date

NOTARY

State of

Iowa

County of

Black Hawk

Signed and sworn to before me on

6/5/17

Date

By

Nadeem ISLAM

Print Name of Applicant



Cheryl Thayer

Signature of Notary

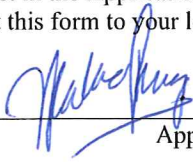
6/5/17

Date

City of
JUN 12 2017
Marshalltown

APPLICANT

I hereby declare that all information contained in the E-license Application is true and correct. I understand that misrepresentation of material fact in the Application is a serious misdemeanor crime and grounds for denial of the license or permit under Iowa law. Please submit this form to your local authority.



Applicant's Signature

06-05-17

Date

NOTARY

State of Iowa

County of Black Hawk

Signed and sworn to before me on 6/5/17

Date

By Waleed Parvez

Print Name of Applicant



CHERYL THAYER
COMMISSION NO. 784397
MY COMMISSION EXPIRES
6/14/20



Signature of Notary

06-05-17

Date

Applicant License Application ()

Name of Applicant: <u>Midwest liquor llc</u>		
Name of Business (DBA): <u>Marshall Tobacco & Vape</u>		
Address of Premises: <u>19 west main street</u>		
City <u>Marshalltown</u>	County: <u>Marshall</u>	Zip: <u>50158</u>
Business <u>(319) 830-2927</u>		
Mailing <u>19 west main street</u>		
City <u>Marshalltown</u>	State <u>IA</u>	Zip: <u>50158</u>

Contact Person

Name <u>nadeem islam</u>	
Phone: <u>(319) 215-1563</u>	Email <u>chaudhry.imran@hotmail.com</u>

Classification Class C Beer Permit (BC)

Term: 12 months

Effective Date: 07/01/2017

Expiration Date: 01/01/1900

Privileges:

Class B Native Wine Permit

Class B Wine Permit

Class C Beer Permit (BC)

Sunday Sales

Status of Business

BusinessType: <u>Limited Liability Company</u>	
Corporate ID Number: <u>513156</u>	Federal Employer ID <u>81-0962494</u>

Ownership

nadeem islam

First Name: nadeem

Last Name: islam

City: cedarfalls

State: iowa

Zip: 50613

Position: owner

% of Ownership: 50.00%

U.S. Citizen: No

waleed parvez

First Name: waleed

Last Name: parvez

City: waterloo

State: iowa

Zip: 50701

Position: owner

% of Ownership: 50.00%

U.S. Citizen: No

Insurance Company Information

Insurance Company:

Policy Effective Date:

Policy Expiration

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

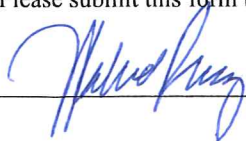
Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

APPLICANT

I hereby declare that all information contained in the E-license Application is true and correct. I understand that misrepresentation of material fact in the Application is a serious misdemeanor crime and grounds for denial of the license or permit under Iowa law. Please submit this form to your local authority.



Applicant's Signature

06-20-17

Date

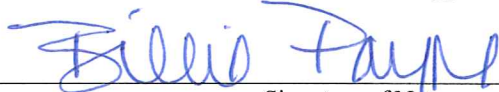
NOTARY

State of Iowa

County of Black Hawk

Signed and sworn to before me on 6/20/17
Date

By Waleed Farvez
Print Name of Applicant



Signature of Notary

6/20/17

Date



APPLICANT

I hereby declare that all information contained in the E-license Application is true and correct. I understand that misrepresentation of material fact in the Application is a serious misdemeanor crime and grounds for denial of the license or permit under Iowa law. Please submit this form to your local authority.

Nadeem

Applicant's Signature

06-20-17

Date

NOTARY

State of Iowa

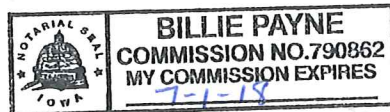
County of Black Hawk

Signed and sworn to before me on 6/20/17
Date

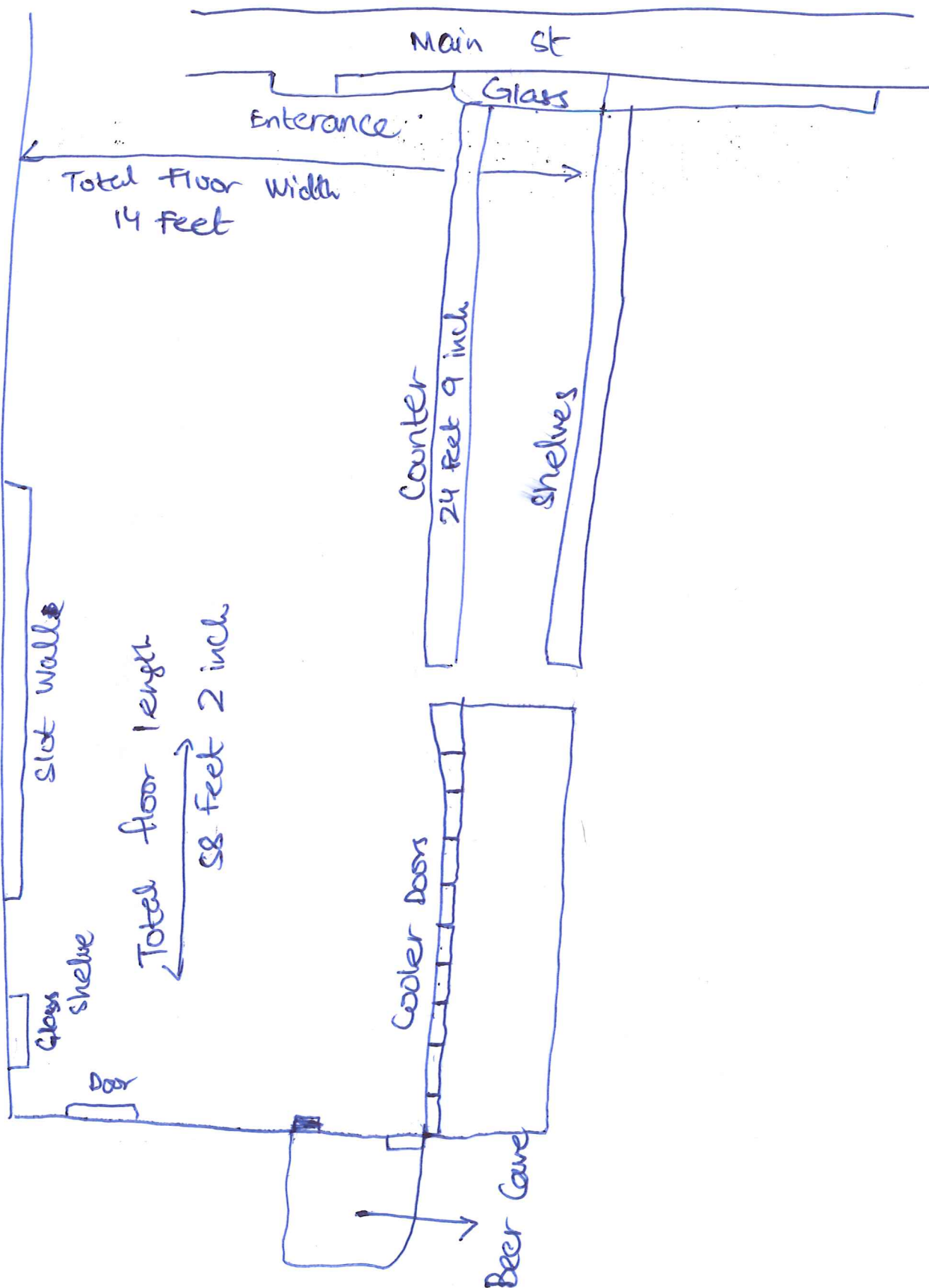
By Nadeem Islam
Print Name of Applicant

Billie Payne
Signature of Notary

6/20/17
Date



Floor Plan for
Marshall Tobacco & Vape Outlet
19 W Main St



Garrett Goodman

1711 S. 4th St.

Marshalltown, IA

641-328-4114

Garrettgoodman@gmail.com

To Whom It May Concern:

My name is Garrett Goodman. I am a 31 year old Marshalltown native who has spent most of his adult life working for Fisher Controls/Emerson in the IT department. I take a great pride in our community and have offered my services in recent years on the Oktoberfest board as head of the music/concert role. In September of 2015 I began the process to buy the Standard Oil Building located at 502 S. 1st st next to Spahn & Rose. For a long time, I've wanted to be an owner of my own business that would combine my passions and interests, but also satisfy a need in our community. I plan to open a unique, multi-faceted business that offers food, music and party/wedding/reception bookings while transforming the area around the building into a beautiful scenery in the heart of Marshalltown. I also plan to leave intact the industrial look and feel of the building to pay homage to its past while renovating it up to current codes. I've worked with TSP the past couple years on building a detailed plan as well as staying in contact with many areas of the city government (Justin Nickel, Scott Riemenschneider and Michelle Spohnheimer to name a few) to ensure I stay within city guidelines. From day one (and even before I purchased the building), it has been my objective to obtain the abandoned right-of-way that is S. 1st St between my building and Spahn & Rose and transform it into my main parking area (over 30 parking spots). This area mostly consists of un-even, un-maintained cobblestone bricks and is basically an un-usable dead-end between the two buildings. As mentioned earlier it is my goal to not only transform this area into my main parking lot, but also to landscape and greatly improve the visual appeal of the entire area. Since the beginning, I've spoken with local city government members (listed above) and several business owners about how these sorts of matters have been handled to help give me an idea of what kind of financial cost would come. I am not a man with unlimited resources and I have a tight budget in place. I ask that the city please grant me the maximum reduction that is possible so that I can continue my dream/plan on schedule without the additional financial burden that would come from selling the area at a high cost. Not only will the area become beautiful and provide something wonderful and new for Marshalltown, but it will become profitable to the city as I will be paying property taxes on the land.

Thank you for your time,
Garrett

Calculation of land value**Adjacent lot #A**

Adjacent lot dimension		3.19 ACRES	
Lot size in square feet:	138,956	sq.ft.	110 W MADISON STREET
Assessed value of land only:	\$ 69,490.00		SPAHN & ROSE LUMBER YARD
	\$ 0.50	Calculated assessed value per square foot	

Calculation of land value**Adjacent lot #B**

Adjacent lot dimension		.68 ACRES	
Lot size in square feet:	29,621	sq.ft.	502 S 1ST ST
Assessed value of land only:	\$ 44,570.00		GOODMAN, GARRETT P
	\$ 1.50	Calculated assessed value per square foot	

Property for sale - dimension

13,504 sq. ft.

\$

1.002385408

(Average cost per sq. ft.)

\$ 6,753.00 **Calculated purchase price - lot value #A**\$ 20,319.00 **Calculated purchase price - lot value #B**Cost, per average value of adj lots \$ 13,536.00 **AVERAGE**

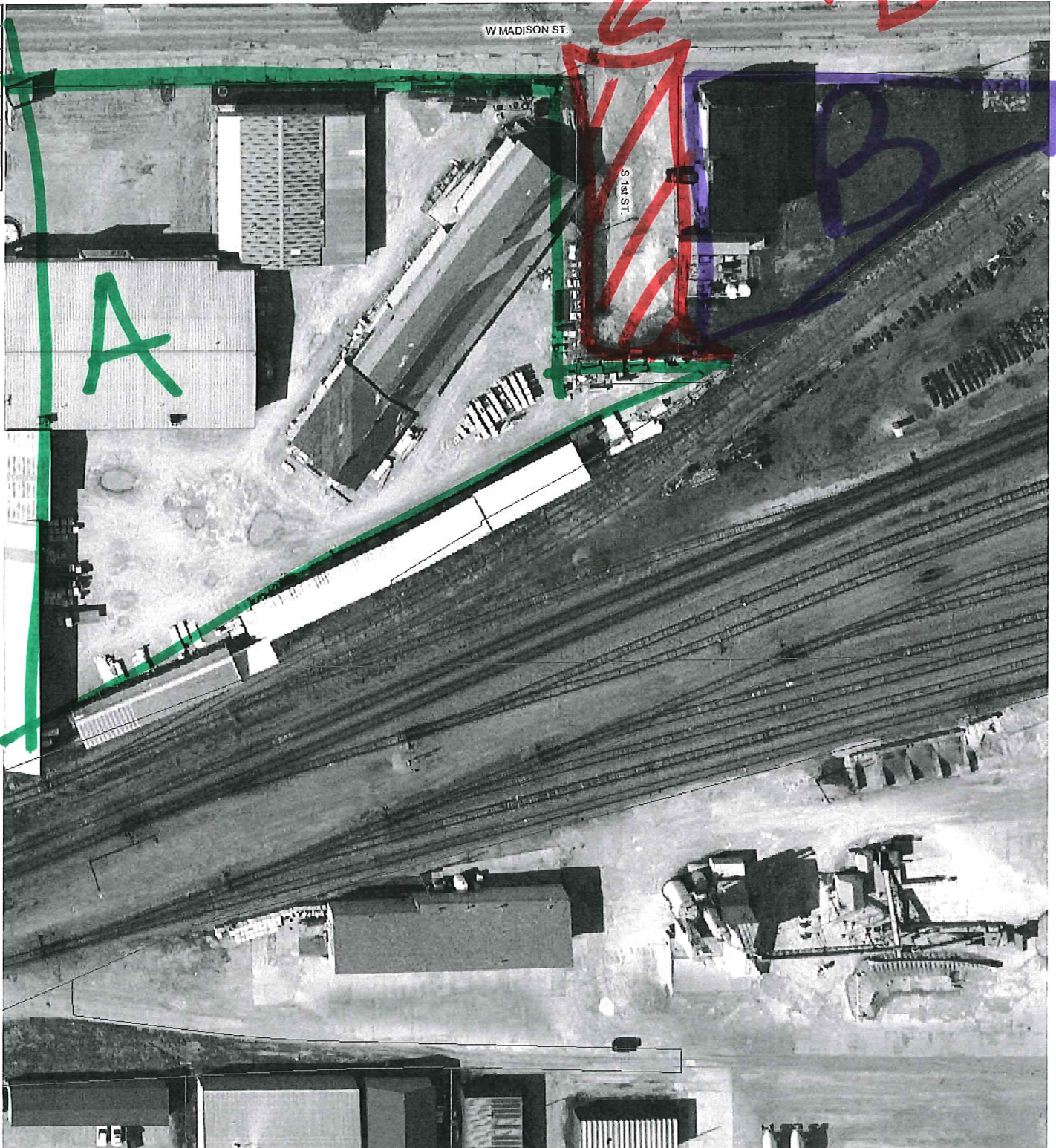
GARRETT GOODMAN REQUEST TO VACATE AND ACQUIRE PARCEL "D"

.31 acres = 13,504 sq ft PARCEL D - see plat of survey

Purchaser responsible for survey, legal and recording expenses for the quit claim deed, including publication costs.

Purchaser must also record affidavit of non-severability at the time the deed is recorded.

43560 SQ FT = 1 ACRE

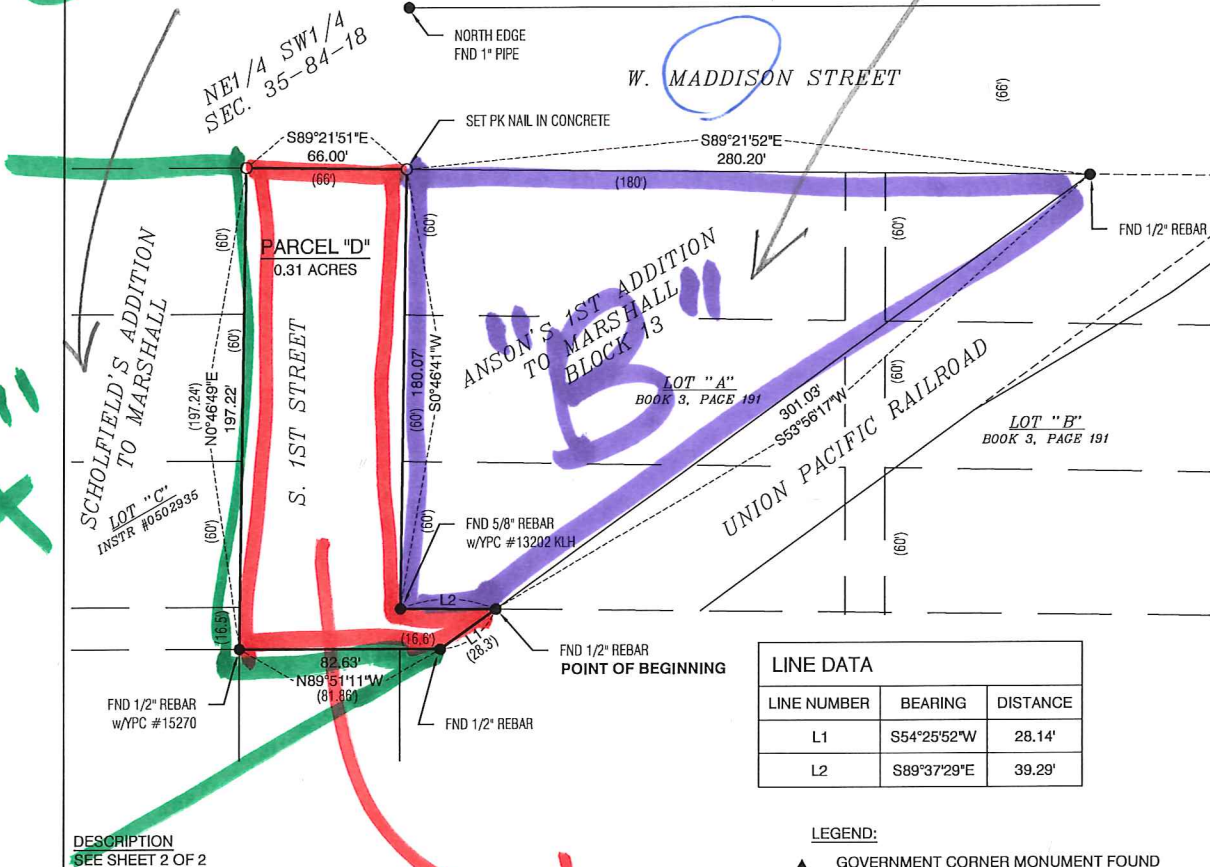


PLAT OF SURVEY

INDEX LEGEND	
LOCATION:	BLOCK 13 LOT A ANSON'S 1ST ADDITION
PROPRIETOR:	CITY OF MARSHALLTOWN
SURVEY REQUESTED BY:	GARRETT GOODMAN
FIELD WORK COMPLETED:	5/2/2017
SURVEY PREPARED BY:	CLAPSADDLE-GARBER ASSOCIATES, INC., 16 EAST MAIN STREET, P.O. BOX 754, MARSHALLTOWN, IOWA 50158 PHONE 641-752-6701 JHARRIS@CGACONSULTANTS.COM

A 110 W Madison St
3.19 acres
#69,490

B 502 S 1st St
1.68 acres
#44570



LINE DATA		
LINE NUMBER	BEARING	DISTANCE
L1	S54°25'52\"W	28.14'
L2	S89°37'29\"E	39.29'

- LEGEND:**
- ▲ GOVERNMENT CORNER MONUMENT FOUND
 - △ GOVERNMENT CORNER MONUMENT SET 1/2" x 30" REBAR w/BUE PLASTIC ID CAP #22259
 - PARCEL OR LOT CORNER MONUMENT FOUND
 - SET 1/2" x 30" REBAR w/BUE PLASTIC ID CAP #22259
 - () RECORDED AS
- NOTE:**
ALL BEARINGS ARE THE RESULT OF G.P.S. OBSERVATIONS.

DESCRIPTION
SEE SHEET 2 OF 2

Parcel "D"

GOODMAN SURVEY
MARSHALL COUNTY, IOWA

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly Licensed Professional Land Surveyor under the laws of the State of Iowa.

JEREMY A. HARRIS, PLS _____ date _____

Iowa License Number 22259

My License Renewal Date is December 31, 2017

Pages or sheets covered by this seal: _____

SHEETS 1 OF 2 AND 2 OF 2

CGA
Clapsaddle-Garber Associates, Inc.
16 East Main Street
Marshalltown, Iowa 50158
Ph 641-752-6701
www.cgaconsultants.com

DRAWN JDR	SHEET NO. 1 OF 2
DATE 5-3-2017	PROJECT NO. 77347.05

DESCRIPTION

PARCEL "A" LOCATED IN A CERTAIN PARCEL OF LAND DESCRIBED AS ANSON'S 1ST ADDITION TO MARSHALL IN THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 35, TOWNSHIP 84 NORTH, RANGE 18 WEST OF THE 5th P.M., MARSHALL COUNTY, IOWA.

MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHEAST CORNER OF A CERTAIN PARCEL OF LAND DESCRIBED AS LOT "A" AND RECORDED IN BOOK 3, PAGE 191 IN THE OFFICE OF THE RECORDER, MARSHALL COUNTY, IOWA; THENCE, S54°25'52"W 28.14' ALONG THE NORTHERLY RIGHT OF WAY LINE OF UNION PACIFIC RAILROAD; THENCE, N89°51'11"W 82.63' ALONG A SOUTHERLY LINE OF A CERTAIN PARCEL OF LAND DESCRIBED AS PARCEL "C" AND RECORDED IN INSTRUMENT NO. 0502935 IN THE OFFICE OF THE RECORDER, MARSHALL COUNTY, IOWA; THENCE, N0°46'49"E 197.22' ALONG A EASTERLY LINE OF SAID PARCEL "C" TO A POINT ON THE SOUTH RIGHT OF WAY LINE OF WEST MADISON STREET; THENCE, S89°21'51"E 66.00' TO THE NORTHWEST CORNER OF SAID LOT "A" IN ANSON'S 1ST ADDITION TO MARSHALL BLOCK 13; THENCE, S0°46'41"W 180.07' ALONG THE WEST LINE OF SAID LOT "A" TO THE SOUTHWEST CORNER OF SAID LOT "A"; THENCE, S89°37'29"E 39.29' ALONG THE SOUTH LINE OF SAID LOT "A" TO THE POINT OF BEGINNING. PARCEL "A" CONTAINS 0.31 ACRES. SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY.

	
Clapsaddle-Garber Associates, Inc. 16 East Main Street Marshalltown, Iowa 50158 Ph 641-752-6701 www.cgaconsultants.com	
DRAWN JDR	SHEET NO. 2 OF 2
DATE 5-3-2017	PROJECT NO. 77347.05

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Property Information							
Tax Year 2017	Parcel Number 8418-35-185-001						
Tax Status Taxable	Property Class C-COMMERCIAL						
Township/City M'TOWN CITY MC	School District MARSHALLTOWN SCH DIS						
Tax District 450800 - MTOWN CITY MC							
Total Acres 0.68	Assessed Value 50,120						
2017 Tax Rate information is not currently available.							
Property Address 502 S 1ST ST MARSHALLTOWN, IA 50158		Mailing Address GOODMAN, GARRETT P 1711 S 4TH ST MARSHALLTOWN, IA 50158		Owner (Title) GOODMAN, GARRETT P			
Land							
Property Description ANSON'S 1ST ADD LOT A BLK 13							
Assessments							
Assessment 2017	Class	Assessed Values			Taxable Values		
		Land	Improved	Total	Land	Improved	Total
GROSS	COMMERCIAL	44,570	5,550	50,120	0	0	0
EXEMPTION		0	0	0	0	0	0
NET		44,570	5,550	50,120	0	0	0
Assessment 2016	Class	Assessed Values			Taxable Values		
		Land	Improved	Total	Land	Improved	Total
GROSS	COMMERCIAL	44,570	4,910	49,480	40,113	4,419	44,532
EXEMPTION		0	0	0	0	0	0
NET		44,570	4,910	49,480	40,113	4,419	44,532
Assessment 2015	Class	Assessed Values			Taxable Values		
		Land	Improved	Total	Land	Improved	Total
GROSS	COMMERCIAL	44,570	4,910	49,480	40,113	4,419	44,532
EXEMPTION		0	0	0	0	0	0
NET		44,570	4,910	49,480	40,113	4,419	44,532
Assessment 2014	Class	Assessed Values			Taxable Values		
		Land	Improved	Total	Land	Improved	Total
GROSS	COMMERCIAL	44,570	4,910	49,480	40,113	4,419	44,532
EXEMPTION		0	0	0	0	0	0
NET		44,570	4,910	49,480	40,113	4,419	44,532
Assessment 2013	Class	Assessed Values			Taxable Values		
		Land	Improved	Total	Land	Improved	Total
GROSS	COMMERCIAL	44,570	4,910	49,480	42,342	4,665	47,007
EXEMPTION		0	0	0	0	0	0
NET		44,570	4,910	49,480	42,342	4,665	47,007

Generated 05/16/17 at 19:43:52

Property Information							
Tax Year 2017	Parcel Number 8418-35-184-003						
Tax Status Taxable	Property Class C-COMMERCIAL						
Township/City M'TOWN CITY MC	School District MARSHALLTOWN SCH DIS						
Tax District 450800 - MTOWN CITY MC							
Total Acres 3.19	Assessed Value 172,940						
2017 Tax Rate information is not currently available.							
Property Address 110 W MADISON ST MARSHALLTOWN, IA 50158		Mailing Address MADISON, STREET LLP DBA: SPAHN & ROSE LUMBER YARD 348 TIOGA TRAIL WOOD DALE, IL 60191		Owner (Title) MADISON, STREET LLP 			
Land							
Property Description SCHOLFIELD'S ADD PARCEL C THAT LIES WITHIN LOTS 1-6 BLK 5 & LOTS 1-3, 10-12 BLK 14 & LOT 7 BLK 13 ANSONS FIRST ADD & LOT 1 NE SW 35-84-18							
Assessments							
Assessment 2017	Class	Assessed Values			Taxable Values		
		Land	Improved	Total	Land	Improved	Total
GROSS	COMMERCIAL	69,490	103,450	172,940	0	0	0
EXEMPTION		0	0	0	0	0	0
NET		69,490	103,450	172,940	0	0	0
Assessment 2016	Class	Assessed Values			Taxable Values		
		Land	Improved	Total	Land	Improved	Total
GROSS	COMMERCIAL	69,490	93,000	162,490	62,541	83,700	146,241
EXEMPTION		0	0	0	0	0	0
NET		69,490	93,000	162,490	62,541	83,700	146,241
Assessment 2015	Class	Assessed Values			Taxable Values		
		Land	Improved	Total	Land	Improved	Total
GROSS	COMMERCIAL	69,490	93,000	162,490	62,541	83,700	146,241
EXEMPTION		0	0	0	0	0	0
NET		69,490	93,000	162,490	62,541	83,700	146,241
Assessment 2014	Class	Assessed Values			Taxable Values		
		Land	Improved	Total	Land	Improved	Total
GROSS	COMMERCIAL	69,490	93,000	162,490	62,541	83,700	146,241
EXEMPTION		0	0	0	0	0	0
NET		69,490	93,000	162,490	62,541	83,700	146,241
Assessment 2013	Class	Assessed Values			Taxable Values		
		Land	Improved	Total	Land	Improved	Total
GROSS	COMMERCIAL	69,490	93,000	162,490	66,016	88,350	154,366
EXEMPTION		0	0	0	0	0	0
NET		69,490	93,000	162,490	66,016	88,350	154,366

TENTATIVE RESOLUTION PROVIDING FOR THE
CONVEYANCE AND TRANSFER OF TITLE
TO THE PROPERTY HEREIN DESCRIBED
FROM THE CITY OF MARSHALLTOWN, IOWA
TO GARRETT GOODMAN

WHEREAS the Council of the City of Marshalltown, Iowa finds it is in the best interest of the City and proposes to transfer property set out and described in Section 1 hereof to the adjacent property owners, Garrett Goodman; and

WHEREAS the consideration for the transfer of the real estate to Garrett Goodman, as set forth in Section 1, is the full sum of \$ 13,536.00 (thirteen thousand five hundred thirty-six and 00/100) Dollars including costs of transfer and publication, said sum payable to the City of Marshalltown; and

WHEREAS the property being transferred by the City of Marshalltown, Iowa to Garrett Goodman is real estate which is not being used to the full advantage of the City, and is not required for any other public purpose, and no rights of private persons will be adversely affected; and

WHEREAS the City of Marshalltown hereby proposes the transfer of said property, subject to easements being retained and rights of way of utilities, and access to and maintenance of said utilities. Said easements, rights of way and access will be retained until such time as the utility no longer utilizes or needs facilities in this location.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The City of Marshalltown, Iowa, by this Tentative Resolution, proposes to transfer and convey title by Quit Claim Deed to the following described property Garrett Goodman and said property is described as follows, to-wit:

Parcel "A" located in a certain parcel of land described as Anson's 1st Addition to Marshall in the Northeast 1/4 of the Southwest 1/4 of Section 35, Township 84 North, Range 18 West of the 5th P.M., Marshall County, Iowa., legally described as follows:
More particularly described as follows: Beginning at the Southeast Corner of a certain parcel of land.... to the point of beginning. Parcel "A" contains 0.31 acres. Subject to easements and Restrictions of Record, if any..

Section 2. That the consideration for the above-referred to real estate being transferred in Section 1 to Garrett Goodman, shall be the sum of \$ 13,536.00 (thirteen thousand five hundred thirty-six and 00/100) Dollars, including costs of transfer and publication, payable to the City of Marshalltown, Iowa.

Section 3. The City of Marshalltown hereby proposes the transfer of said property, subject to easements being retained and rights of way of utilities, and access to and maintenance

of said utilities. Said easements, rights of way and access will be retained until such time as the utility no longer utilizes or needs facilities in this location.

Section 4. The City Clerk shall cause to be published the notice required by law, by publication once in the Marshalltown Times-Republican, a newspaper having general circulation in the City of Marshalltown, Iowa, the publication to be not less than four (4) days nor more than twenty (20) days prior to the date hereinafter fixed in the City Hall, 10 W State Street, Marshalltown, Iowa, on , to consider any and all comments filed with the City Clerk or made in open council to the proposal for conveyance as herein contained and to take final action thereon.

Passed this day of , and signed this __ day of .

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance

ATTEST:

Shari L. Coughenour, CMC, City Clerk

RESOLUTION ADOPTING TENTATIVE RESOLUTION
PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE
BY THE CITY OF MARSHALLTOWN, IOWA
TO GARRETT GOODMAN
TO THE PROPERTY DESCRIBED HEREIN AND
AUTHORIZING EXECUTION AND DELIVERY OF QUIT CLAIM DEED

WHEREAS the Council of the City of Marshalltown, Iowa did, on the day of , place on file a Tentative Resolution whereby it proposed to sell, dispose of and convey the title of the CITY OF MARSHALLTOWN, IOWA to GARRETT GOODMAN, the property, located in Marshalltown, Iowa, herein after described; and

WHEREAS published notice as required by law of the intended conveyance by the CITY OF MARSHALLTOWN, IOWA, of the real estate owned by it and described hereinafter has all been duly published and no other bids or objections to the proposed conveyance have been filed in writing with the City Clerk and no objections thereto are made in open Council meeting to the proposed conveyance for the consideration as therein described and as heretofore set forth and that this is the time and place provided for in said Tentative Resolution and in the published notice for this Council to take final action upon said Tentative Resolution; and

WHEREAS the purpose of this Resolution is to authorize the conveyance by the CITY OF MARSHALLTOWN, IOWA, to GARRETT GOODMAN, of the real estate hereinafter described subject to easements, rights of way and access for public utilities and sewers,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The Tentative Resolution placed on file in the office of the Clerk of the CITY OF MARSHALLTOWN, IOWA, on the day of , whereby it is proposed to sell and dispose of and convey title of the CITY MARSHALLTOWN, IOWA, subject to easements, rights of way and access for public utilities and sewers as set out in Section 2, to the real estate located in the City of Marshalltown described as:

Parcel "A" located in a certain parcel of land described as Anson's 1st Addition to Marshall in the Northeast 1/4 of the Southwest 1/4 of Section 35, Township 84 North, Range 18 West of the 5th P.M., Marshall County, Iowa., legally described as follows:

More particularly described as follows: Begining at the Southeast Corner of a certain parcel of land.... to the point of beginning. Parcel "A" contains 0.31 acres. Subject to easements and Restrictions of Record, if any., subject to reservation by the City for existing right-of-way as a public street,

to Garrett Goodman, is hereby approved and adopted.

Section 2. The conveyance of the real estate as is described in Section 1 of this Resolution shall be by Quit Claim Deed, from the CITY OF MARSHALLTOWN, subject to easements, rights of ways and access being retained for said property for utilities, access and maintenance of utilities, and for such other municipal easement as presently exists. Said easements, rights of way and access will be retained until such time as their retention is no longer desired by the City of Marshalltown, Iowa.

Section 3. The Mayor and Clerk are hereby authorized to execute the Quit Claim Deed, as referred to herein and upon receipt of the consideration therein, deliver the deed to the Buyer and to do all things necessary to carry out said sale.

Passed this day of , and signed this ____ day of .

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor
ATTEST:

Shari L. Coughenour, CMC, City Clerk

the City of
Marshalltown
Housing & Community Development

James L. Lowrance, Mayor
36 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5756
Fax - (641) 754-5742

June 23, 2017

To: Mayor James L. Lowrance and City Administrator Jessica Kinser
Members of the City Council

From: Michelle Spohnheimer
Housing & Community Development Director

Re: Property sale: 114 N 10th Avenue

Policy Issue: The City was the recipient of a Neighborhood Stabilization Grant from the Iowa Economic Development Authority back in 2009. We purchased foreclosed properties and rehabbed them. Rehab work varied on each property but included items such as new siding, windows, HVAC systems, water heaters, electrical systems, floor coverings, roofs, cabinets and even a driveway. The grant funds covered the majority of the expenses and the City had conditions on the sale of the property related to the buyer.

Recommendation: The City recently listed 114 N. 10th Avenue for \$44,900 and received three offers. We conditionally accepted an offer from Miguel A. Garcia-Marceleno for \$45,000.

Background: The City has had these properties for a long time due to challenges with lending restrictions and income eligibility restrictions. After some changes at a State level and with a new financial partner, Farmers Savings Bank, we were able to list the property.

Budget Impact: The revenue will reimburse the City for expenses above and beyond the grant dollars that have been used for ongoing maintenance.

Attachment: Resolutions.

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop,
Dan Kester, Bill Martin, Bethany Wirin



TENTATIVE RESOLUTION PROVIDING FOR THE
CONVEYANCE AND TRANSFER OF TITLE
TO THE PROPERTY HEREIN DESCRIBED
FROM THE CITY OF MARSHALLTOWN, IOWA
TO MIGUEL ANGEL GARCIA MARCELENO

WHEREAS the Council of the City of Marshalltown, Iowa finds it is in the best interest of the City and proposes to transfer property set out and described in Section 1 hereof to the adjacent property owners, Miguel Angel Garcia Marceleno; and

WHEREAS the consideration for the transfer of the real estate to Miguel Angel Garcia Marceleno, as set forth in Section 1, is the full sum of \$ 45,000.00 (forty-five thousand and 00/100) Dollars including costs of transfer and publication, said sum payable to the City of Marshalltown; and

WHEREAS the property being transferred by the City of Marshalltown, Iowa to Miguel Angel Garcia Marceleno is real estate which is not being used to the full advantage of the City, and is not required for any other public purpose, and no rights of private persons will be adversely affected; and

WHEREAS the City of Marshalltown hereby proposes the transfer of said property, subject to easements being retained and rights of way of utilities, and access to and maintenance of said utilities. Said easements, rights of way and access will be retained until such time as the utility no longer utilizes or needs facilities in this location.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The City of Marshalltown, Iowa, by this Tentative Resolution, proposes to transfer and convey title by Warranty Deed to the following described property Miguel Angel Garcia Marceleno and said property is described as follows, to-wit:

114 N 10th Avenue, legally described as follows:
LOT 187 MELROSE PARK, AN ADDITION TO THE TOWN OF MARSHALL, MARSHALL COUNTY, IOWA, AND RIGHT OF WAY EASEMENT OVER AND ACROSS THE SOUTH 4 FEET OF LOT 186 AND SUBJECT TO RIGHT OF WAY EASEMENT OVER AND ACROSS THE NORTH 4 FEET OF LOT 187, ALL IN MELROSE PARK, AN ADDITION TO THE TOWN OF MARSHALL, MARSHALL COUNTY, IOWA, FROM ROOT OF TITLE.

Section 2. That the consideration for the above-referred to real estate being transferred in Section 1 to Miguel Angel Garcia Marceleno, shall be the sum of \$ 45,000.00 (forty-five thousand and 00/100) Dollars, including costs of transfer and publication, payable to the City of Marshalltown, Iowa.

Section 3. The City of Marshalltown hereby proposes the transfer of said property, subject to easements being retained and rights of way of utilities, and access to and maintenance

of said utilities. Said easements, rights of way and access will be retained until such time as the utility no longer utilizes or needs facilities in this location.

Section 4. The City Clerk shall cause to be published the notice required by law, by publication once in the Marshalltown Times-Republican, a newspaper having general circulation in the City of Marshalltown, Iowa, the publication to be not less than four (4) days nor more than twenty (20) days prior to the date hereinafter fixed in the City Hall, 10 W State Street, Marshalltown, Iowa, on July 10, 2017, to consider any and all comments filed with the City Clerk or made in open council to the proposal for conveyance as herein contained and to take final action thereon.

Passed this 26th day of June, 2017, and signed this ___ day of June, 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance

ATTEST:

Shari L. Coughenour, CMC, City Clerk

RESOLUTION ADOPTING TENTATIVE RESOLUTION
PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE
BY THE CITY OF MARSHALLTOWN, IOWA
TO MIGUEL ANGEL GARCIA MARCELENO
TO THE PROPERTY DESCRIBED HEREIN AND
AUTHORIZING EXECUTION AND DELIVERY OF WARRANTY DEED

WHEREAS the Council of the City of Marshalltown, Iowa did, on the 26th day of June, 2017, place on file a Tentative Resolution whereby it proposed to sell, dispose of and convey the title of the CITY OF MARSHALLTOWN, IOWA to MIGUEL ANGEL GARCIA MARCELENO, the property, located in Marshalltown, Iowa, herein after described; and

WHEREAS published notice as required by law of the intended conveyance by the CITY OF MARSHALLTOWN, IOWA, of the real estate owned by it and described hereinafter has all been duly published and no other bids or objections to the proposed conveyance have been filed in writing with the City Clerk and no objections thereto are made in open Council meeting to the proposed conveyance for the consideration as therein described and as heretofore set forth and that this is the time and place provided for in said Tentative Resolution and in the published notice for this Council to take final action upon said Tentative Resolution; and

WHEREAS the purpose of this Resolution is to authorize the conveyance by the CITY OF MARSHALLTOWN, IOWA, to MIGUEL ANGEL GARCIA MARCELENO, of the real estate hereinafter described subject to easements, rights of way and access for public utilities and sewers,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The Tentative Resolution placed on file in the office of the Clerk of the CITY OF MARSHALLTOWN, IOWA, on the 26th day of June, 2017, whereby it is proposed to sell and dispose of and convey title of the CITY MARSHALLTOWN, IOWA, subject to easements, rights of way and access for public utilities and sewers as set out in Section 2, to the real estate located in the City of Marshalltown described as:

114 N 10th Avenue, legally described as follows:

LOT 187 MELROSE PARK, AN ADDITION TO THE TOWN OF MARSHALL, MARSHALL COUNTY, IOWA, AND RIGHT OF WAY EASEMENT OVER AND ACROSS THE SOUTH 4 FEET OF LOT 186 AND SUBJECT TO RIGHT OF WAY EASEMENT OVER AND ACROSS THE NORTH 4 FEET OF LOT 187, ALL IN MELROSE PARK, AN ADDITION TO THE TOWN OF MARSHALL, MARSHALL COUNTY, IOWA, FROM ROOT OF TITLE, subject to reservation by the City for existing right-of-way as a public street,

to Miguel Angel Garcia Marceleno, is hereby approved and adopted.

Section 2. The conveyance of the real estate as is described in Section 1 of this Resolution shall be by Warranty Deed, from the CITY OF MARSHALLTOWN, subject to easements, rights of ways and access being retained for said property for utilities, access and maintenance of utilities, and for such other municipal easement as presently exists. Said easements, rights of way and access will be retained until such time as their retention is no longer desired by the City of Marshalltown, Iowa.

Section 3. The Mayor and Clerk are hereby authorized to execute the Warranty Deed, as referred to herein and upon receipt of the consideration therein, deliver the deed to the Buyer and to do all things necessary to carry out said sale.

Passed this 10th day of July, 2017, and signed this ____ day of July, 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor
ATTEST:

Shari L. Coughenour, CMC, City Clerk



James Lowrance, Mayor
Jessica Kinser, Administrator
Shari L. Coughenour, Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

City Administrator's Office

To: Mayor Lowrance and the City Council
From: Jessica Kinser, City Administrator
Date: June 23, 2017
RE: **Withdrawal from 28E**

Policy Issue: 12 months notice required for withdrawal from the current 28E;
Council authorization needed for withdrawal from 28E

Recommendation: To approve the resolution as proposed and provide notice of withdrawal

Background: The City of Marshalltown has been part of a 28E agreement for public safety communications since 1999, which was funded with the City paying 62% of personnel costs and the County reimbursing 38% of personnel costs. Over the last decade many counties have established a Communications Commission under Chapter 29C of the Iowa Code, which allows a countywide tax to be levied to fund public safety communications. This proposal has been talked about in Marshall County before, but not taken as far as it is now. The E911 Board is presently reviewing a draft agreement and will be putting together a framework for a 28E agreement.

The current agreement requires 12 months notice, and June 30, 2017, would be the final day the City could withdraw from the current agreement. Given the status of where the E911 Board is with developing a new agreement, this step is necessary to ensure a new agreement and funding source could actually be in effect on July 1, 2018.

Budget Impact: Withdrawal does not have a budget impact; however a new agreement would provide substantial savings to the General Fund.

Attachment: None

City Council
Leon Lamer, Bill Martin, Joel Greer, Al Hoop,
Dan Kester, Michael Gowdy, Bethany Wirin



RESOLUTION PROVIDING NOTICE OF WITHDRAWAL FROM 28E AGREEMENT
CONCERNING OPERATION OF THE MARSHALL COUNTY PUBLIC SAFETY
COMMUNICATIONS CENTER

WHEREAS, the City of Marshalltown approved Resolution 2010-130 on August 23, 2010, to create a 28E Agreement between the City of Marshalltown and the Marshall County Joint Service Board for the operations of the Marshall County Public Safety Communications Center; and

WHEREAS, the Marshall County Joint Service Board, also known as the Marshall County E911 Board, has recently discussed the possibility of using the County Emergency Management tax levy as an additional funding source for E-911 operations and particularly to fund personnel salaries, benefits, and the like; and

WHEREAS, the City Council has determined it makes budgetary sense for the City, as well as financial sense for all residents of the City to better and more evenly distribute the costs of E-911 services; and

WHEREAS, said funding source would require the creation of a Communications Commission to oversee the operations of public safety communications within Marshall County, resulting in a conflict with the current 28E agreement; and

WHEREAS, Article XII of the current agreement provides that termination of the 28E Agreement governing operation of the Marshall County Public Safety Communications Center shall be effective at the beginning of the next fiscal year following 12 months written notice of withdrawal to the other parties of the agreement;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, the City Clerk is hereby directed to provide notice, in writing, to all parties to the current 28E agreement of the City of Marshalltown's intent to withdrawal from the current agreement as of July 1, 2018. Said writing shall be transmitted not later than June 27, 2017.

Passed this 26th day of June, 2017, and signed this ____ day of June, 2017.

CITY OF MARSHALLTOWN, IOWA

James Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



James L. Lowrance, Mayor
Jessica Kinser, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

DEPARTMENT OF PUBLIC WORKS

June 20, 2017

**To: Mayor James L. Lowrance
Members of the City Council**

From: Justin Nickel
Director of Public Works

Re: Engineering Services Agreement – Clappsaddle - Garber Associates, Inc. for engineering design services for Iowa River Trail Phase III Project (TR17001)

Policy Issue: City policy requires Governing Body approval of engineering services agreements.

Recommendation: Staff recommends approving the Agreement with CGA for engineering design services for a fee not to exceed \$50,850.

Background: The engineering agreement provides engineering design services for the Iowa River Trail project extending northwest from Summit Street to approximately the Iowa River crossing.

Budget Impact: The engineering design costs will be covered 100% by a State Rec Trails grant and matching funds from Trails Inc.

Attachment: Agreement.

cc: Jessica Kinser, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin



RESOLUTION APPROVING ENGINEERING SERVICES CONTRACT
WITH CLAPSADDLE GARBER ASSOCIATES, INC., FOR THE
IOWA RIVER TRAIL PHASE 3 PROJECT
IN THE CITY OF MARSHALLTOWN, IOWA,
BEING PROJECT NUMBER TRL17001
IN THE AMOUNT OF \$50,850.00

WHEREAS the contract with Clapsaddle Garber Associates, Inc., for Engineering Services for plans and specifications for the construction of the Iowa River Trail Phase 3 Project and that the said contract is now before this Council for final approval.

WHEREAS Clapsaddle Garber Associates, Inc., of Marshalltown IA, has executed a contract for Engineering Services and has filed its insurance certificate covering the full amount of said engineering services and that the said contract is now before this Council for final approval.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the contract for Engineering Services Agreement for the Iowa River Trail Phase 3 Project in the amount of \$50,850.00, be accepted and approved.

Passed this 26th day of June 2017, and signed this ____ day of June 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



James L. Lowrance, Mayor
Jessica Kinser, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

DEPARTMENT OF PUBLIC WORKS

June 1, 2017

**To: Mayor James L. Lowrance
Members of the City Council**

From: Justin Nickel
Director of Public Works

Re: Amendment to Engineering Agreement No. 1 – Fox Engineering Associates, Inc.
for engineering services for WPCP Biogas Engine Replacement Project (52015014)

Policy Issue: City policy requires Governing Body approval of engineering services agreements.

Recommendation: Staff recommends approving the Amendment to Agreement with Fox for design, bidding, and construction engineering services of the WPCP Biogas Engine Replacement Project for a fee not to exceed \$113,100.

Background: Fox's services include bidding and construction engineering services for modifications to the WPCP Biogas Engine Replacement, including: changes to the water heating system, separate engine and heat transfer system and an air cooled chiller to remove condensate from the biogas prior to the engine. Other services include: construction bidding assistance, construction administration for a period of 30 weeks, and post construction, record drawings.

Budget Impact: The Sanitary Sewer budget has sufficient funds included for design of this project.

Attachment: Agreement.

cc: Jessica Kinser, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin



RESOLUTION APPROVING AGREEMENT AMENDMENT NO. 1 BY
AND BETWEEN THE CITY OF MARSHALLTOWN, IOWA, AND
FO ENGINEERING ASSOCIATES, INC. FOR ENGINEERING SERVICES
FOR THE WPCP BIOGAS ENGINE REPLACEMENT PROJECT
BEING PROJECT NO. 52015014 IN THE AMOUNT OF \$113,100.00

WHEREAS, there is herewith submitted to the City Council of Marshalltown, Iowa, a proposed agreement amendment number 1, in the amount of \$113,100.00 dollars, by and between the City of Marshalltown, Iowa, and Fox Engineering Associates, Inc. relative to providing additional engineering services for the WPCP Biogas Engine Replacement Project, Being Project No. 52015014.

WHEREAS, the Council has fully examined same and has found same to be in the best interests of the CITY OF MARSHALLTOWN, IOWA and that same should now be approved and accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the agreement amendment number 1 by and between the City of Marshalltown, Iowa and Fox Engineering Associates, Inc. relative to WPCP Biogas Engine Replacement Project, in the amount of \$113,100.00 dollars, being Project No. 52015014, is hereby fully approved in all respects and particulars and the Mayor and City Clerk are hereby authorized and directed to execute same for and on behalf of said City.

Passed this 12th day of June 2017, and signed this _____ day of June 2017.

CITY OF MARSHALLTOWN

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



AGREEMENT FOR ENGINEERING SERVICES

Aspen Business Park | 414 South 17th Street, Suite 107 | Ames, Iowa 50010

May 26, 2017

Justin Nickel, P.E.
Public Works Director
City Hall
36 N. Center Street
Marshalltown, Iowa 50158

RE: Exhibit K: Amendment No. 1 - Proposal/Agreement for Engineering Services
WPCP Biogas Engine Replacement Project Bidding and Construction Phase - Scope of Services
FOX File No. 2407-14A
City PN: 52015014

Dear Mr. Nickel:

We are pleased to submit this amendment to our scope of services to the current contract dated August 24, 2015 for your consideration regarding your need for bidding and construction engineering services related to the **WPCP Biogas Engine Replacement Project**, hereafter referred to as the Project.

Items included in this task series are those that FOX has identified as likely required for completion of the project. Our Basic Services will generally consist of those in Exhibit A (Attachment 2) and Attachment 1 – Modifications. The proposed fees and schedule are in Attachment 1 – Modifications.

If there are protracted delays for reasons beyond our control, we would expect to negotiate with you an equitable adjustment of the fees and schedule, taking into consideration the impact of such delay.

If this Amendment No. 1 satisfactorily sets forth your understanding of the Project, our services, and your responsibilities, please execute each of two (2) copies in the space provided in the attached Amendment.

Respectfully Submitted,
FOX Engineering Associates, Inc.

Lance Aldrich, P.E., BCEE
Project Principal

(This Proposal is open for acceptance for 30 days from the date of issuance, unless extended in writing by us.)

This is **EXHIBIT K**, consisting of 3 pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated June 12, 2017.

AMENDMENT NO. 1 TO OWNER-ENGINEER AGREEMENT

1. Background Data:

- a. Effective Date of Owner-Engineer Agreement: August 24, 2015
- b. Owner: City of Marshalltown, Iowa
- c. Engineer: FOX Engineering Associates, Inc.
- d. Project: 52015014 – WPCP Biogas Engine Replacement

2. Nature of Amendment *[Check those that are applicable and delete those that are inapplicable.]*

- X Additional Services to be performed by Engineer
- Modifications to Services of Engineer
- Modifications to Responsibilities of Owner
- X Modifications to Payment to Engineer
- X Modifications to Time(s) for rendering Services
- Modifications to other terms and conditions of the Agreement

3. Description of Modifications

Attachment 1, "Modifications"

Attachment 2 – Exhibit A for Bidding, Construction, and Post-Construction Phases

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is June 12, 2017.

OWNER:

ENGINEER:

City of Marshalltown, Iowa

FOX Engineering Associates, Inc.

By: _____

By: _____

Title: _____

Title: _____

Date Signed: _____

Date Signed: _____



James L. Lowrance, Mayor
Jessica Kinser, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

DEPARTMENT OF PUBLIC WORKS

June 20, 2017

To: Mayor James L. Lowrance
Members of the City Council

From: Justin Nickel
Director of Public Works

Re: State Transit Assistance Agreement 2017-2018 – Iowa DOT for Marshalltown
Municipal Transit purchase of one light duty bus

Policy Issue: City policy requires approval of Intergovernmental Agreements

Recommendation: Staff recommends approving the agreement with the Iowa DOT.

Background: This agreement with the Iowa DOT is for financing the purchase of one light duty bus. The State will pay 85% of the cost, up to \$110,000. The agreement is valid from January 25, 2017 until January 24, 2019. The purchase of the new bus is not included in the current CIP.

Budget Impact: The City shall receive reimbursement of eligible costs up to \$110,000. The City's anticipated share may be \$16,500.

Attachment: State Transit Assistance Agreement

cc: Jessica Kinser, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Dan Kester, Bill Martin, Bethany Wirin



TRANSIT JOINT PARTICIPATION AGREEMENT
TO IMPLEMENT A FEDERAL TRANSIT ADMINISTRATION (FTA)
BUS AND BUS FACILITIES PROJECT
[CFDA 20.526]

WHEREAS, the Iowa Department of Transportation (hereinafter called the DEPARTMENT) has, in accordance with Chapter 324A of the Code of Iowa, secured a grant under 49 U.S.C. 5339 from the Federal Transit Administration on behalf of Iowa public transit systems, and

WHEREAS, the **Marshalltown, City of (Marshalltown Municipal Transit)** (hereinafter called the AGENCY) has been duly designated as a public transit system by local officials, in accordance with Chapter 324A of the Code, and

WHEREAS, Grant IA-2017-002-00 (FTA execution date: 1/25/17) includes the project detailed below, programmed for the AGENCY:

Description of Project Element	FTA Code	Federal Funds Ceiling	% Federal Participation
1. One 176" light duty bus (repl 971)	11.12.15	\$ 93,500	85%
Total Federal Ceiling:		\$ 93,500	

NOW, THEREFORE, THE DEPARTMENT AND THE AGENCY HAVE AGREED THAT THE AGENCY shall proceed with implementation of the above-described project, subject to all terms, conditions and obligations connected with the federal grant, and also subject to such policies, procedures and conditions as have been established by the DEPARTMENT and which are documented in Part II of this AGREEMENT (found at http://www.iowadot.gov/transit/joint_participation.html).

BE IT FURTHER AGREED THAT THE DEPARTMENT shall reimburse the AGENCY for eligible costs of implementing each element of said project at the participation rate(s) and subject to the funding ceiling(s) delineated above.

THIS AGREEMENT TO BE IN EFFECT from **January 25, 2017, through January 24, 2019**. [Any project element not obligated twelve months prior to the original expiration date of this AGREEMENT will be forfeited, unless prior written approval of other arrangement(s) is received from the DEPARTMENT.]

IN WITNESS WHEREOF, the parties hereunto have caused this AGREEMENT to be executed by their proper officials thereunto duly authorized as of the dates below indicated, in consideration of the mutual covenants, promises and representations herein.

For The AGENCY:

James L. Lowrance, Mayor
City of Marshalltown

For the DEPARTMENT:



Stuart Anderson, Director
Planning, Programing and Modal Division
Iowa Department of Transportation

RESOLUTION ORDERING CONSTRUCTION OF THE POLICE AND FIRE STATION SITE
DEMOLITION AND EARTHWORK PROJECT IN THE CITY OF MARSHALLTOWN, IOWA,
SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT
AND ESTIMATED COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS, BEING
PROJECT NUMBER BLD 17001

WHEREAS there is now on file in the office of the City Clerk proposed plans, specifications, form of contract, and estimated costs for the construction of the Police and Fire Station Site Demolition and Earthwork Project, Project No. BLD 17001, in the City of Marshalltown, Iowa, as is fully set forth in the plans and specifications for Project No. BLD 17001, and

WHEREAS the cost of the said improvement is in excess of \$25,000 and a public hearing on the plans, specifications, form of contract and the estimated cost of said improvement is required by law and that notice thereof shall be given as required by law, and

WHEREAS it is intended that the cost of said improvement shall be paid from such funds as the City may legally use for such purposes or from the proceeds from the issuance of such bonds as may be legally issued for said purposes or any combination of the above methods of financing.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. This Council does hereby order the construction of the Police and Fire Station Site Demolition and Earthwork Project in the City of Marshalltown, Iowa, which public improvement is fully and particularly described in the plans and specifications for Project No. BLD 17001, now on file in the office of the City Clerk of Marshalltown, Iowa.

Section 2. That the method of construction shall be by contract in accordance with the plans and specifications and general stipulations for the said improvement approved by the City Council.

Section 3. The Contractor will be paid in monthly estimates for work completed as set out in the specifications. The project shall begin on or near the appropriate starting date as specified on the form of proposal and shall be completed within the specified number of calendar days also indicated thereon.

Section 4. That the said improvements shall be paid for from such funds of the City as may be legally used for such purposes, or from the proceeds of the issuance of such bonds as may be legally issued for such purposes or from any combination of such methods of financing and will be paid in accordance with the Notice to Bidders duly published in connection therewith. The Finance Director shall establish on the books a Police and Fire Site Demolition and Earthwork Project fund and the bond proceeds or such funds of the City as may be legally used for such purposes are hereby appropriated to pay all costs of the improvements including legal publication, bond, design, engineering, survey and inspection, contract and contingency cost as estimated by the Engineer. The Finance Director is directed to advance all sums necessary from the project fund, and to set up on the books the obligations and receivables of the fund.

Section 5. The City Clerk is hereby directed to publish notice of hearing on plans, specifications, and form of contract and estimated cost in the manner provided by law for the public improvement outlined herein and that any person interested therein may appear and make objections thereto, if any he has. This Council will meet in the Council Chamber, Second Floor, 10 West State Street at Marshalltown, Iowa, at 5:30 o'clock P.M., local time on the 10th day of July, 2017, for the purpose of hearing all of said objections so made and for taking final action upon the plans, specifications, and form of contract now on file.

Section 6. The City Clerk is further directed to advertise for bids in the manner provided by law for the construction of said improvements, setting forth in said notice such necessary pertinent information as will advise prospective bidders thereof together with the proposed manner of payment of the work to be constructed and that such bids be filed and received in the office of the City Clerk of Marshalltown, Iowa, up to 10:00 o'clock A.M., local time, on the 18th day of July 2017. The bids will be opened, read, and tabulated by the City Engineer or his designate at that time and will be acted upon by the City Council of said City at a meeting to be held in the Council Chambers, Second Floor, 10 West State Street, Marshalltown, Iowa, at 5:30 o'clock P.M., local time, on the 24th day of July 2017, or at such later time and place as may then be fixed for considering such bids as shall be filed in connection with the improvement herein ordered and in compliance with the notice of taking bids therein, hereby ordered to be published.

Passed this 26th day of June 2017 and signed this _____ day of June 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



James L. Lowrance, Mayor
Jessica Kinser, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

DEPARTMENT OF PUBLIC WORKS

June 22, 2017

**To: Mayor James L. Lowrance
Members of the City Council**

From: Justin Nickel
Director of Public Works

Re: Agreement – Municipal Pipe Tool Co., LLC to provide maintenance of the Sewer Collection System for a period of Five Years.

Policy Issue: City policy requires Governing Body approval of Agreements when consideration exceeds \$50,000.

Recommendation: Staff recommends approving the Agreement with Municipal Pipe Tool to provide primarily vacuuming; as well as cleaning, root cutting, televising and dye testing on demand. MPT will charge 0.59 \$/foot to vacuum clean sewer lines between 6 and 12 inches in diameter.

Background: The City contracts with a sewer maintenance company for on demand services in the event that City forces are unable to clean, televise or maintain sewer lines.

Budget Impact: The Sanitary Sewer budget has sufficient funds to pay for the on demand services, not to exceed \$150,000 annually.

Attachment: Agreement.

cc: Jessica Kinser, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Dan Kester, Bill Martin, Bethany Wirin



RESOLUTION APPROVING AGREEMENT FOR A FIVE YEAR SEWER COLLECTION SYSTEM
MAINTENANCE CONTRACT BY AND BETWEEN THE CITY OF MARSHALLTOWN, IOWA,
AND MUNICIPAL PIPE TOOL CO., LLC

WHEREAS there is herewith submitted to the City Council of Marshalltown, Iowa a proposed Agreement for a Five Year Sewer Collection System Maintenance Contract, by and between the City of Marshalltown, Iowa, and Municipal Pipe Tool; and

WHEREAS the City Council of Marshalltown has fully examined same and has found same to be in the best interests of the City of Marshalltown, Iowa, and that same should now be approved and accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the agreement by and between the City of Marshalltown, Iowa and Municipal Pipe Tool for a Five Year Sewer Collection System Maintenance Contract as described in the Agreement attached hereto is fully approved in all respects and particulars and the Mayor and City Clerk are hereby authorized and directed to execute same for and on behalf of the City of Marshalltown.

Passed this 26th day of June 2017, and signed this ____ day of _____ 2017.

CITY OF MARSHALLTOWN, IOWA

James Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

City of Marshalltown
Public Works Department

**Five Year Sewer Collection System
Maintenance Contract**

**Water Pollution Control Plant
1001 Woodland Street
Marshalltown, Iowa 50158
Phone (641)754-5709**

Five Year Sewer Collection System Maintenance Contract

This agreement made and entered into this ____ day of (Month), (Year) by and between the City of Marshalltown, Iowa, a municipal corporation, hereinafter referred to as "City", and Municipal PipeTool Co., LLC a corporation organized and existing under the laws of the state of Iowa and authorized to do business in the state of Iowa, hereinafter referred to as "Contractor".

WITNESSETH: That for and in considerations set forth herein, the sufficiency of which is hereby acknowledged the parties agree as follows:

A) General provisions

- 1) Purpose: The purpose of this agreement is to provide for the cleaning and televising of the city's sanitary and storm sewer collection systems, to include approximately 650,000 feet of 6-12" sanitary sewer at a rate of approximately 130,000 feet of sewer per year and approximately 20,000 feet of storm sewer per year.
- 2) Duration of agreement: This agreement shall commence on the ____ day of (Month), (Year), and shall continue through the last day of (Month), (Year) unless terminated sooner as provided herein.
- 3) Consideration by City: The City shall pay the Contractor on a monthly basis upon submittal of said cleaning reports and at the following guaranteed price:
 - a) Jetting/Vacuuming or Balling/Vacuuming
 - 6" - 12" sanitary sewer cleaning \$ 0.58/ft
 - 15" - 42" sanitary sewer cleaning..... \$ 0.80/ft **
 - b) Storm Sewer cleaning \$ 185- / hr
 - b) Hydro root sawing (as requested) \$ 0.65/ft
 - c) Televising (including video & report) \$ 0.65/ft.***
 - d) Dye testing/storm sewer flooding \$ 72 /hr *
 - e) Steerable Storm Tractor televising \$ 1.00 /ft

* Dye testing/storm sewer flooding performed by a two-person crew with truck and all necessary equipment. This work will be performed immediately

prior to televising work.

**** Payment to contractor for 15"-42" sewers will be based on the attached cleaning volume chart, with a minimum charge of \$0.80 /ft. applied. Amount of material in each line shall to be determined prior to cleaning by a joint investigation and agreement made by representatives of the City and Contractor.**

Payment to the Contractor shall be based on the submittal on a cleaning and/or television inspection report supplied to the City and turned in to the WPCP Data Entry Coordinator, stating the location information, lineal feet cleaned material removed and verified on the city's database. Payment shall be made to the contractor within 30 days of invoice submission.

The Contractor shall be trained by the Sewer Superintendent on how to properly complete the cleaning report. Failure of the contractor to properly complete the report will be cause for withholding payment for said segment until corrections are made or the report is turned in.

In the event discrepancies arise between City and Contractor on footage cleaned, the parties shall immediately attempt to resolve said discrepancies, and if unable to do so, it shall be submitted to binding arbitration as provided in Section E(1).

- 4) Consideration by Contractor: The Contractor shall be responsible for the cleaning and/or televising of approximately 130,000 lineal feet of 6"-12" sanitary sewer between June 1 and November 1, of each year. The annual cleaning list will be printed on or before May 1st of each cleaning year. Failure to clean the required sanitary sewer amount shall cause the contractor to pay the City a penalty of \$0.50/ft not cleaned.

Storm Sewer cleaning shall be determined on or before the 1st day of July for each fiscal year and scheduled for either fall or spring. No penalties shall be issued if the storm sewer does not get cleaned.

In the event the two parties cannot settle any discrepancies in assessing said penalties, the matter shall be submitted to binding arbitration as provided in Section E(1).

B) Responsibilities of City

- 1) City duties: City shall perform its duties and responsibilities in a timely and workmanlike manner and shall use its employees and facilities to carry out the intent of this agreement. The City shall not allow city employees to work overtime for the convenience of the contractor working extended work hours.

- 2) City shall provide the Contractor with a map of the collection system (including areas for each years cleaning), the necessary water at city expense for Jet or ball cleaning (via fire hydrants & hydrant meters set by sewer department employees), a location just east of the Waste Treatment Plant for the disposal of debris removed from the system, legal access to all manholes, and the uncovering of all buried manhole lids.
- 3) City shall be responsible for all excavation and/or replacement of manholes, sewer tile, or damages caused by storms, floods, or other unavoidable causes.

It should also be understood that there are some conditions such as broken pipe and major blockages that prevent cleaning from being accomplished or where additional damage would result if cleaning were attempted or continued. Should such conditions be encountered, the Contractor will not be required to clean those specific manhole sections and will immediately notify the City Sewer department. If in the course of normal cleaning operations, damage does result from preexisting and unforeseen conditions such as broken pipe, the Contractor will not be held responsible.

C) Responsibility of Contractor

- 1) Contractor shall furnish all equipment, manpower, insurance, and incidentals necessary for the proper jetting, balling, vacuuming, and televising of the sanitary sewer system. All services shall be performed by experienced employees in a professional and orderly manner.
- 2) Contractor shall comply with all laws, rules and regulations on any Federal, State or local jurisdiction relating to it's duties under this agreement as same now exists or as they may be in the future.
- 3) The safety of the public as well as the Contractor's employees shall be protected by following safety rules and regulations relating to, but not limited to: Confined Space entry, Personal Protective equipment, and Traffic Control (including proper DOT signing in DOT right of way). The Contractor is responsible for all safety equipment.
- 4) Contractor shall provide the City with a cleaning record for each week of cleaning performed, and will be reviewed by the City to verify the Contractor's monthly pay request.
- 5) Contractor shall maintain daily communications with the City Sewer Department during the cleaning and televising processes. This communication should include at least 48 hours notice of the areas to be cleaned and have manhole covers exposed. Communication shall also include same day notification of any structural problem in the sewer system

that may pose a hazard to human health or exhibit system blockage.

- 6) Contractor shall attend a pre-startup training session where all employees working in Marshalltown on the cleaning and televising contract shall receive training on relate project information.

D) Performance

- 1) Cleaning and televising of the sanitary sewer system shall begin on or after June 1, and end on or before October 31, of the cleaning year. Failure to complete the cleaning specified, shall be cause for penalty per section A(4).
- 2) The timing and performance of this agreement, such as frequency of cleaning, method used, and extent of cleaning necessary, will be determined by actual conditions found during the cleaning process. Any additional work or adjustments in cleaning frequency will be determined from discussions between the Contractor and the City at a time preceding each year's work.
- 3) Performance guarantee – After cleaning is performed, the City will televise 10% of the work completed to determine quality of collection system cleanliness. If 10% or greater of the 6"-12" lines televised are determined to be unclean, the Contractor will re-clean these lines, and then the Contractor will televise an additional 10% of the collection system at the Contractor's expense (locations selected by city). This performance guarantee will continue until the City has determined work performed acceptable or 130,000 feet of City's collection system has been televised and recleaned.

Any lines found to be unclean per the TV inspection shall be re-cleaned and re-televised.

For purposes of this contract, a clean sewer line will be defined as having removed all foreign materials from the lines and restoring the sewer to a minimum of 95% of carrying capacity.

Foreign material will be considered sludge, dirt, sand, rocks, bricks, grease and semisolid materials. This does NOT include removal of roots, but hydro root sawing service will be available as an extra service if requested by the City.

E) Other Provisions

- 1) Arbitration - In the event a dispute arises between the parties as to the meaning or intent of any portions of this agreement, the parties shall promptly meet and attempt to settle same. If they are unable to settle the matter, they shall promptly submit same to an arbitration proceeding. The arbitration shall be as follows:

The City and Contractor shall each pick one arbitrator and the arbitrators so selected shall pick a third arbitrator. The parties shall then submit the matter to the three arbitrators who shall then settle the dispute by a simple majority vote. Each party shall be responsible for payment of its own arbitrator and shall each pay one-half the costs of the third arbitrator and of any expenses incurred in the arbitration procedures.

- 2) Insurance - Contractor shall obtain and carry throughout the term of this agreement, insurance with a reputable company, acceptable to the City and admitted to do business with the State of Iowa with the following minimum limits:
 - a) Workmen's Compensation and Employer's Liability Insurance shall be secured and maintained as required by the State where the work is located.
 - b) Public Liability, Bodily Injury, and Property Damage:
 - 1) Injury or death of one person\$1,000,000
 - 2) Injury to more than one person in a single accident\$1,000,000
 - 3) Property damage.....\$ 500,000
 - c) Automobile and Truck Public Liability, Bodily Injury, and Property Damage:
 - 1) Injury or death of one person\$1,000,000
 - 2) Injury to more than one person in a single accident\$1,000,000
 - 3) Property damage.....\$ 500,000
 - d) Excess Liability
 - 1) Umbrella Form\$4,000,000
 - e) When excavation, trenching, or tunneling is involved, the Property Damage Liability Coverage under the Comprehensive General Liability Policy shall specifically provide coverage for damage to underground property.

The City shall be named as co-insured on the policies of liability coverage obtained by the Contractor. Contractor shall be certain to specifically name the City as a co-insured so that the insurance company involved must give notice to the City in event the Contractor cancels the policy or the policy is terminated because of a non-paid premium. A violation of this insurance provision shall be a basis for termination of this contract.

- 3) Hold Harmless and Indemnification - Contractor agrees to protect and hold City harmless for any and all liability caused by Contractor's acts or omissions in the performance of this agreement or for the acts or omissions of its agents, employees or officers. Contractor shall, at its sole expense, defend any actions against City and pay any liability for loss to property and persons reasonable related to the performance of this agreement.
- 4) Contractor not an employee - It is understood and agreed the Contractor is performing under this agreement as an independent contractor and is not an employee of the City, nor its employees, officers and agents. Contractor shall timely pay all Federal and State and State employment taxes and insurance on its own employees and officers.

Contractor shall timely pay all obligations it incurs in the performance of this agreement and shall not allow any liens to be placed against City or its property, against Contractor or its property.

- 5) Patents - Contractor shall pay all royalties and license fees and shall hold and save the City, its officers, agents, servants and employees harmless from liability of any nature and kind, including costs and expenses for or on account of any patented or unpatented invention, process, article or appliance manufactured or used in the performance of the contract, including its use by the City in this respect. The Contractor shall defend all suits and claims for infringement of any patent or license rights.
- 6) Assignment - This agreement is solely with Contractor based on its reputation and past performance and as such no sale, assignment, transfer or conveyance of same, in whole or in part, shall be permitted without written consent to same by City. Any attempt to sell, assign, transfer or convey the agreement without consent of City shall be a breach of this agreement by Contractor.
- 7) Termination - The City may elect to terminate this agreement upon 10 days written notice to Contractor giving Contractor ten days in which to remedy any breach detailed in the written notice. Thereafter, the City may inspect the work, which requires correction, and in their sole discretion, determine whether this work has been adequately remedied. If not, the termination shall be considered effective immediately, at the discretion of the City. The ten days for remedying defective work or nonperformance is represented by ten working days, excluding weekends and holidays.
- 8) Any written notice shall be given by either party by service as provided in the Iowa Rules of Civil Procedure or by certified mail, addressed to said party, with sufficient postage and addressed as follows:

CITY:

City Clerk
Municipal Building
24 N Center St
Marshalltown, Iowa 50158

CONTRACTOR:

Municipal Pipe Tool Co. LLC
515 5th St. PO Box 398
Hudson, IA 50643

CITY OF MARSHALLTOWN, IOWA

CONTRACTOR

BY: _____
James Lowrance, Mayor

BY: Shaun Waschkat
Shaun Waschkat, President COO

ATTEST: _____
Shari Coughenour, City Clerk

BY: _____

PIPE CLEANING VOLUME CHART
CUBIC YARDS OF MATERIAL PER LINEAR FOOT OF PIPE
15" - 48" DIAMETER

PIPE INSIDE DIAMETER

In. of Debris	6"	8"	10"	12"	15"	18"	21"	24"	30"	36"	42"	48"
01"					.0013	.0014	.0017	.0019	.0021	.0024	.0025	.0028
02"					.0037	.0039	.0043	.0048	.0050	.0057	.0068	.0072
03"					.0065	.0071	.0080	.0084	.0095	.0108	.0110	.0129
04"					.0096	.0107	.0118	.0126	.0147	.0157	.0172	.0191
05"					.0134	.0150	.0164	.0178	.0196	.0223	.0242	.0261
06"					.0170	.0192	.0209	.0227	.0259	.0283	.0319	.0336
07"					.0207	.0236	.0262	.0280	.0326	.0360	.0385	.0417
08"					.0247	.0281	.0311	.0342	.0386	.0427	.0472	.0503
09"					.0285	.0327	.0366	.0399	.0459	.0512	.0563	.0616
10"					.0321	.0373	.0417	.0456	.0534	.0585	.0657	.0711
11"					.0358	.0418	.0474	.0523	.0600	.0676	.0736	.0809
12"					.0390	.0462	.0525	.0582	.0679	.0769	.0837	.0910
13"					.0418	.0504	.0580	.0641	.0759	.0848	.0941	.1014
14"					.0442	.0548	.0629	.0707	.0828	.0945	.1047	.1120
15"					.0455	.0584	.0682	.0765	.0909	.1027	.1133	.1256
16"						.0615	.0726	.0822	.0990	.1126	.1242	.1367
17"						.0640	.0773	.0883	.1059	.1209	.1353	.1480
18"						.0654	.0815	.0936	.1139	.1309	.1465	.1594
19"							.0848	.0986	.1218	.1409	.1555	.1710
20"							.0874	.1038	.1284	.1492	.1668	.1826
21"							.0891	.1079	.1359	.1591	.1782	.1972
22"								.1116	.1432	.1673	.1895	.2090
23"								.1148	.1492	.1770	.2008	.2209
24"								.1164	.1559	.1849	.2098	.2327
25"									.1622	.1942	.2210	.2446
26"									.1671	.2018	.2321	.2564
27"									.1723	.2106	.2430	.2711
28"									.1768	.2191	.2517	.2828
29"									.1797	.2258	.2623	.2945
30"									.1818	.2335	.2726	.3060
31"										.2395	.2828	.3174
32"										.2461	.2905	.3287
33"										.2510	.3001	.3425
34"										.2561	.3091	.3534
35"										.2594	.3178	.3640
36"										.2618	.3244	.3744
37"											.3321	.3845
38"											.3391	.3943
39"											.3453	.4061
40"											.3496	.4151
41"											.3539	.4237
42"											.3563	.4318
43"												.4394
44"												.4463
45"												.4540
46"												.4591
47"												.4632
48"												.4654

COST PER CUBIC YARD REMOVAL: PVC/PE: \$ 230.00
VCP/TERRA: \$ 255.00
RCP/CP/AC: \$ 285.00
CMP/PPP: \$ 340.00



James L. Lowrance, Mayor
Jessica Kinser, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

DEPARTMENT OF PUBLIC WORKS

June 22, 2017

**To: Mayor James L. Lowrance
Members of the City Council**

From: Justin Nickel
Director of Public Works

Re: Federal Aviation Administration Grant Agreement—for construction to rehabilitate pavement for Airport Pavement Rehab Project 18/36 (77016010)

Policy Issue: City policy requires Governing Body approval of all intergovernmental agreements

Recommendation: Staff recommends approving the Agreement with FAA for funding pavement rehabilitation needs not to exceed \$445,500.

Background: The funding agreement allows the City to meet pavement maintenance needs at the Marshalltown Airport.

Budget Impact: This project will be funded with 90% FAA funds and 10% local match from the general fund.

Attachment: FAA Agreement.

cc: Jessica Kinser, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin



RESOLUTION AUTHORIZING MAYOR TO EXECUTE FAA GRANT AGREEMENT
DOCUMENTS FOR THE MARSHALLTOWN MUNICIPAL
AIRPORT REHABILITATE RUNWAY 18-36 PROJECT NO. 77016010
(AIP NO. #3-19-0058-015-2017)

WHEREAS, there is herewith submitted to this Council Federal Aviation Administration
Grant Agreement forms for the Marshalltown Municipal Airport Rehabilitate Runway 18-36
Project No. 77016010 and (AIP No. 3-19-058-015-2017)

WHEREAS, the Council has examined said forms and approves of same.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
MARSHALLTOWN, IOWA:

Section 1. That the Mayor is hereby authorized and directed to execute the FAA AIP
#3-19-0058-015-2017 Grant Agreement Forms for the Marshalltown Municipal Airport
Rehabilitate Runway 18-36 Project on behalf of the City of Marshalltown, Iowa.

Passed this 26th day of June, 2017, and signed this ____ day of June, 2017.

CITY OF MARSHALLTOWN

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



James L. Lowrance, Mayor
Jessica Kinser, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

DEPARTMENT OF PUBLIC WORKS

June 22, 2017

**To: Mayor James L. Lowrance
Members of the City Council**

From: Justin Nickel
Director of Public Works

Re: Change Order #1 – Boulder Contracting, LLC. for Iowa River Trail -12th to Summit Project (59012009)

Policy Issue: City policy requires Governing Body approval of all change orders.

Recommendation: Staff recommends approving the Change Order with Boulder for additional traffic control resulting in an increase of \$1,100.00.

Background: The contractor requested payment for additional traffic control on Summit Street underneath the bridge, not included in the traffic control plan originally.

Budget Impact: The additional costs will be funded through the rec trail grants and any local match will be provided by Trails Inc. funds, with no cost to the City.

Attachment: Change Order #1

cc: Jessica Kinser, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Dan Kester, Bill Martin, Bethany Wirin



RESOLUTION APPROVING CONTRACT CHANGE ORDER #1 FOR THE
IOWA RIVER TRAIL – 12TH TO SUMMIT
PROJECT NUMBER 40115012
AN INCREASE OF \$1,100.00

WHEREAS the City of Marshalltown, Iowa, has heretofore entered into a contract with Boulder Contracting, LLC of Grundy Center, IA, for the labor and material for the Iowa River Trail -12th to Summit Project 40115012; and

WHEREAS a request to increase the contract for \$1,100.00 has been received.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section1. That the contract Change Order #1 for Iowa River Trail – 12th to Summit Project 40115012, in the increased amount of \$1,100.00 is hereby accepted and approved.

Passed this 26th day of June 2017 and signed this _____ day of _____, 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

CHANGE ORDER
For Local Public Agency Projects

No.: 1

Non-Substantial: ☒

Substantial: ☐

Administering Office
Concurrence Date

Accounting ID No. (5-digit number): _____

Project Number: TAP-U-4797(620) - - 64

Kind of Work: PCC Trail and Bridge Rehab

Local Public Agency: City of Marshalltown

Contractor: Boulder Contracting, LLC

Date Prepared: June 17, 2017

You are hereby authorized to make the following changes to the contract documents.

A - Description of change to be made:

0110 - Additional Traffic Control for Low Volume Roadway Lane Closure on Summit Street at Bridge No. 1

B - Reason for change:

0110 - To Create a Safe Zone at Bridge No. 1 for Scaffolding for Concrete Repair Work to Proceed

C - Settlement for cost(s) of change as follows with items addressed in Sections F and/or G:

0110 - Additional \$1,100.00 for Traffic Control

D - Justification for cost(s) (See I.M. 3.805, Attachment D, Chapter 2.36, for acceptable justification):

0110 - Contract Cost for Traffic Control is \$9,600.00 for 5 Sites or \$1,920.00 / Site

E - Contract time adjustment:

☒ No Working Days added

☐ Working Days added: _____

☐ Unknown at this time

Justification for selection:

F - Items included in contract:

Participating		Line Number	Item Description	For deductions enter as "-x.xx"		Amount .xx
Federal-aid	State-aid			Unit Price .xx	Quantity .xxx	
		0110	Additional Traffic Control	\$1,100.00	1.000	\$1,100.00
				Add Row	Delete Row	TOTAL \$1,100.00

G - Items not included in contract:

Participating		Change Number	Item Description	For deductions enter as "-x.xx"		Amount .xx
Federal-aid	State-aid			Unit Price .xx	Quantity .xxx	
				Add Row	Delete Row	TOTAL

H. Signatures

Agreed:

Contractor

Date

Recommended:

Project Engineer

Date

Approved:

Person in Responsible Charge

Date

Other (optional)

Title

Date

Contracting Authority (optional)

Date

Other (optional)

Title

Date

Iowa DOT Administering Office

Date

Approval is contingent upon funds being available under the existing project agreement or upon additional Federal-aid funds being made available by a modified project agreement.

FHWA Concurrence:

Federal Highway Division Administration
(if required)

Date

DISTRIBUTION (after fully executed on LPA projects): Original - Finance; Copies - Contractor, Project Engineer, Contracting Authority, Administering Office.

Date distributed: _____

Initials: _____



Advanced

Traffic Control

Phone: (319) 396-5269

Fax: (319) 396-0328

P.O. Box 8958 Cedar Rapids, IA 52408

QUOTATION

Extra Work Order : 1

Date : June 12, 2017

Contractor : Boulder Contracting

Project : TAP-U-4797(620)--8I-64

Bid Item	Item Description	Units	Quantity	Per Unit	Total
	Traffic Control	LS	1.00	\$1,000.00	\$1,000.00
	<u>Price Breakout</u>				
	Labor = \$321.81 Traffic Control = \$432.23 Equipment = \$245.96				
				TOTAL :	\$1,000.00

Advanced Traffic Control will furnish, install and remove traffic control devices.

Quoted price is for additional traffic control measures at Summit Street.

Quote includes traffic control equipment and layout according to IDOT standard TC-211.

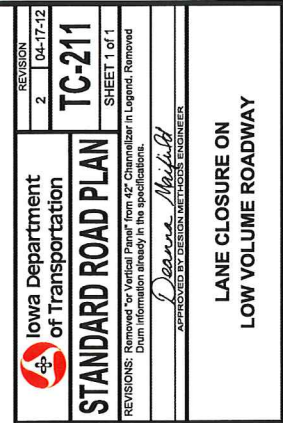
Quote does not include Prime Contractor mark-up.

Vaughn Miller
President

Accepted By

Date

A signed copy of this quotation must either be returned to Advanced Traffic Control, Inc. or included in a subcontract prior to beginning work. This quotation, if accepted, is subject to the parties negotiating in good faith and executing a mutually acceptable written agreement. This quotation represents the work requirements as provided for in the original plans and specifications. Should any additional work or change orders be encountered during this project; Advanced Traffic Control, Inc. is to be promptly notified in order to submit pricing and perform work.



ORDINANCE NO 14963

AN ORDINANCE APPROVING CHANGES TO THE
MARSHALLTOWN ZONING ORDINANCE OF 2010 MAP BY REZONING PROPERTIES TO CC,
COMMUNITY COMERCIAL DISTRICT IN THE AREA OF THE NEW POLICE AND FIRE
DEPARTMENT FACILITY

WHEREAS the Plan Zoning Commission reviews zoning regulations as necessary or upon request; and

WHEREAS the City is requesting to rezone the area south of Linn Creek, west of S. 2nd Street and North of W. High Street as shown on the attached map, marked as Exhibit A, from a variety of zoning classifications to CC, Community Commercial; and

WHEREAS the Plan Zoning Commission reviewed the request, held a public hearing on May 11, 2017 and recommended the property be rezoned; and

WHEREAS the City Council has reviewed the request and found the rezoning to be in the best interest of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:

Section 1. The Zoning Ordinance of 2010 Map is hereby amended rezoning the area south of Linn Creek, west of S. 2nd Street and North of W. High Street as shown on the attached map, marked as Exhibit A, from a variety of zoning classifications to CC, Community Commercial.

Section 2. The public hearing required on this City Code amendment shall be held in the Council Chambers of City Hall, 10 West State Street, Marshalltown, Iowa at 5:30 p.m. local time, on the 26th day of June 2017, and the City Clerk is directed to cause a publication of the notice of public hearing in one issue of the Marshalltown Times-Republican, a newspaper published in Marshalltown, Marshall County, Iowa, not less than 7 days nor more than 20 days prior to the date of public hearing fixed herein.

Section 3. This Code shall be in full force and effect from and after public notice of hearing on this Amendment to the Marshalltown City Code has been duly given as required by the said Code and the statutes of the State of Iowa and said public hearing has been duly held and after passage by the Council and publication as is provided by law.

Passed this _____ day of _____ 2017, and signed this _____ day of _____ 2017.

CITY OF MARSHALLTOWN

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, City Clerk

Affidavit of Publication

STATE OF IOWA,
Marshall County, ss.

City of Marshalltown

The City Council is considering rezoning of parcels located on the NW corner of W High St. & S 2nd St in connection with the proposed Police & Fire Department Facility

I, LeAnn Siemens, being first duly sworn, on oath depose and say that Marshalltown Newspaper, LLC is a corporation for pecuniary profit organization under the law of the State of Iowa, with its principal place of business in Marshalltown, Iowa; that the "Times-Republican" is a daily newspaper of general circulation printed wholly in the English language and published by said corporation at the city of Marshalltown, in Marshall County, Iowa; that I am the Accounting Manager of said corporation and a full time employee of the said newspaper, and have personal knowledge of the facts stated herein; that the Notice hereto attached in the above entitled action was published in the regular daily edition of the said "Times-Republican" once each week for:

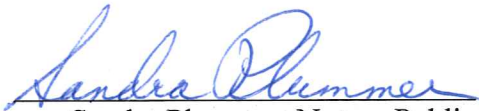
One

consecutive weeks on the days and dates as follows, to-wit:
June 15, 2017

Statutory fees for publishing said notice are:
15.81



Sworn to before me and subscribed in my
presence by the said LeAnn Siemens, this
Fifteenth Day of June, 2017



Sandra Plummer, Notary Public
Marshall County, Iowa
Commission No. 766297
Commission Expires January 14, 2020

Account No. and Account Name
L02000 City of Marshalltown



SANDRA PLUMMER
MY COMMISSION EXPIRES
1-14-20

Legals PUBLIC NOTICE NOTICE OF PUBLIC HEARING

You are hereby notified that the City Council is considering rezoning of parcels located on the North West corner of W. High Street and S. 2nd Street in connection with the proposed Police and Fire Department Facility.

You are hereby notified that the City Council has fixed June 26, 2017, at 5:30 p.m. in the City Council Chambers of City Hall, 10 West State Street, Marshalltown, Iowa, as the time when and the place where said request will be heard by the Council, a public hearing will be held, and final recommendation made thereof. Any and all objections may be made in writing and filed with the City Clerk prior to the time fixed for hearing on said request or may be made orally or in writing before the Council at the time fixed herein.

To all of which take due notice and be governed accordingly.
Dated at Marshalltown, Iowa, this 15th day of June 2017.

Shari Coughenour
City Clerk
Marshalltown, Iowa 50158
--- -- 23399

ORDINANCE 14964 RESCINDING ORDINANCE 14937 AMENDING THE MARSHALLTOWN
CODE OF ORDINANCES VEHICLE AND TRAFFIC CHAPTER 20, FOR THE PURPOSE OF
REMOVING THE TRAFFIC SIGNAL AT THE INTERSECTION OF NEVADA STREET AND 18th
AVENUE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. Chapter 20-42 of the Marshalltown Code of Ordinances is hereby revised by
removing the following traffic signal locations:

Removed Signals:

- 1) #31 Nevada Street at 18th Avenue.

Section 2. This ordinance shall be in full force and effect from and after its passage and
publication as provided by law.

Passed this ____ day of _____, 2017, and signed this ____ day of _____, 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



James Lowrance, Mayor
Jessica Kinser, Administrator
Shari L. Coughenour, Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

City Administrator's Office

To: Mayor Lowrance and the City Council
From: Jessica Kinser and Justin Nickel
Date: June 22, 2017
RE: Highway 14 Median Follow-up

On May 22nd, we presented to you some options that came forward as the most popular ways to enhance the medians along Center Street/Highway 14 from Olive Street south to La Frenz Lane. Because there was no true design at that point, a very rough estimate of \$1 million to \$1.25 million was presented. Council asked staff to continue work on this and come back with updates to a future meeting.

Since the end of May, Justin met with the Iowa DOT who advised that the City will need to separately contract with HR Green, the State's engineer on the project, for the design and construction related to the medians. Justin then had a conversation with HR Green, who advised that they need a conceptual design before they can present an agreement to the Council for the engineering on the project.

Therefore, the Council needs to make a decision on a conceptual design at this point for the project to move forward. To help move this conversation along, we have come up with the following proposal:

- Narrow Medians- stamped concrete or pavers (cost comparison), with limited decorative elements where narrow medians are continuous
- Wide Medians- low maintenance plantings

If this basic design is agreeable, we can present it to HR Green who will then present to the Council an agreement for the design and engineering on the project.

City Council
Leon Lamer, Bill Martin, Joel Greer, Al Hoop,
Dan Kester, Michael Gowdy, Bethany Wirin





James L. Lowrance, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

June 23, 2017

**To: Mayor James L. Lowrance
Members of the City Council**

From: Diana Steiner, Finance Director 

Re: Remaining bond issuance for Police & Fire Buildings

Policy Issue: Under Iowa Code Section 384.24A, the City can enter into a loan agreement to borrow money for any public purpose.

Recommendation: A referendum was successfully approved for the \$17.5 million Police/Fire Building on August 2, 2016. To date, \$4,780,000 was issued in calendar year 2016. Staff are recommending issuing the remaining \$12,720,000 before the next predicted federal rate hike in September.

Background: Below is the anticipated timeline:

Aug. 28	Resolution to approve the preliminary official statement
Sept. 11	Resolution to approve bond sale and award
Sept. 18	Resolution authorizing/issuance proceedings
Oct. 3	Bond closing (City receives bond proceeds)

Budget Impact: Repayment will be paid from the Capital Improvement Project (CIP) levy.

Attachment: N/A

cc: Jessica Kinser, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Dan Kester, Bill Martin, Bethany Wirin

