

MINUTES
MARSHALLTOWN BOARD OF ADJUSTMENT
JUNE 21, 2016

Call to order: 5:00 PM

Members Present: Kevin Hitchins, Chair, David Schulze, Kelli Thurston, G. Ward Miller and Bob Wenner

Members Absent: None

1. Approval of Agenda –

Motion to approve by Miller, second by Wenner. Motion Carried 5-0.

2. Review and approval of minutes from 5/17/16

Motion to approve by Wenner, second by Miller. Motion Carried 5-0.

3. PUBLIC HEARING: Sidewalk Deferment request for JBS USA, LLC for 811, 811 ½ and 813 Woodury Street.

Spohnheimer presented the request from JBS. Mr. Carl was present on behalf of the applicant. He explained the proposed changes to the site including the possibility of relocating the cul-de-sac which would eliminate the need for a new sidewalk. The Plan Zoning Commission did recommend approval with a condition that should the cul-de-sac not be relocated a sidewalk will be required.

Motion by Thurston to approve the Sidewalk Deferment request as presented with the condition outlined. Second by Wenner. Motion Carried 5-0.

4. PUBLIC HEARING: Home Occupation Special Use request for Brandy McKibben, Cut Above, a hair salon for the property located at 301 S. 8th Street.

Spohnheimer presented the Home Occupation request being made by Brandy McKibben. Ms. McKibben presented information about her business and location of her salon within the home. The Board questioned parking availability and location of the driveway to the shop entrance. Ms. McKibben indicated her hours would be limited to closing about 7 PM during the week and open until noon Saturday. She would work by appointment to limit traffic.

Motion by Miler to approve the Home Occupation Special Use Permit request as presented with the limited hours as described. Second by Thurston. Motion Carried 5-0.

With no further business the Board adjourned.

Respectfully submitted,

Michelle Spohnheimer, Housing & Community Development Director